



Downtown Development Authority Meeting

AGENDA

Thursday, July 13, 2023

8:00 AM

City Hall- 215 N Broad Street

CALL TO ORDER

ROLL CALL

APPROVAL OF PREVIOUS MEETING MINUTES

- [1.](#) Approval of May minutes
Approval of previous meetings minutes

[2.](#)

APPROVAL OF FINANCIAL STATEMENTS

- [3.](#) Approval of April financials from June meeting

Approval of May financials

4.

PUBLIC FORUM

CITY UPDATE

COUNTY UPDATE

COMMUNITY WORK PLAN &REPORTS

Downtown Design

Redevelopment Projects

Entertainment Draws -

PROGRAMS

Farmers Market

FUNDING

SPONSORSHIP

[5.](#) 2023 Sponsorship update

FACADE GRANTS

COMMUNITY EVENT GRANTS

NEW BUSINESS

ANNOUNCEMENTS:

Georgia Downtown Conference August 21-25 Canton

DDA Board Retreat July 24 8:00 am to 5:00 pm - Synovus Bank

DDA Monthly Board Meeting August 10th, 8:00 am City Hall

ADJOURN

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
MAY 11, 2023 – 8:00 A.M.

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Whit Holder	Board Member
	Wesley Sisk	Board Member
	Chris Collins	Board Member
	Myoshia Crawford	City Council Representative
	Lee Malcom	City Council Representative

Staff Present: Leigh Ann Aldridge, Beth Thompson, Beverly Harrison, Chris Bailey,
 Kaitlyn Stubbs, Sara Shropshire

Visitors:

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present. There was a quorum.

2. Approval of Previous Meeting Minutes

a. April 13, 2023 Minutes

To remove Ross Bradley from being a Board Member.

To approve the minutes as amended.

*Motion by M. Malcom, seconded by Collin.
 Passed Unanimously*

b. April 17, 2023 Minutes

To approve the minutes as presented.

*Motion by Collin, seconded by M. Malcom.
 Passed Unanimously*

3. Approval of Financial Statements

a. March Financials

The Committee discussed whether line items with zero activity will come off at some point.

Ms. Beth Thompson explained that items cannot be removed, but she can exclude the items with no activity from the report. She will be closing the CVB account with Wells Fargo this week. The DDA account with Wells Fargo will have to stay open longer, due to the automated transactions going through the account.

The Committee discussed whether or not there should be an expiration date on the Downtown Dollars.

To approve the March 2023 Financials.

*Motion by Collin, seconded by Crawford.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

Committee Member Lee Malcom stated she appreciates everything that the Downtown Development Authority did in support of the Alcohol Ordinance situation, and the argument letter read by Chairman Anderson was great. They can move forward with the Ordinance cleanup, and possibly include the expansion of the Entertainment District out to the Mill area.

Committee Member Meredith Malcom questioned whether the expansion would match the DDA District boundaries.

Committee Member Whit Holder stated the Walton Mill redevelopment is ongoing. Recruiting businesses can be difficult, because the businesses want to be inside the Entertainment District. He feels that expanding the Entertainment District to the DDA boundaries will be a big benefit for the ongoing redevelopment of the Mills.

Committee Member Chris Collin discussed the beautiful grounds and green spaces at the Mills, where people could walk around and enjoy those spaces. He thanked Council and Council Member Lee Malcom for standing up for their opinions.

Chairman Anderson thanked Committee Member Andrea Gray for putting their concerns into such a great letter. She thanked Council Member Lee Malcom and Council Member Myoshia Crawford for their support.

IV. COUNTY UPDATE

There was no update from the County.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Ms. Leigh Ann Aldridge stated the planters look beautiful. She discussed the meeting regarding parking that she and Ms. Sara Shropshire had with the Carl Vinson Institute. They have great ideas about branding and signage for the current parking. She explained they will need guidance on what the City wants done. Their idea is to connect more parking areas and improve the look of the lots; their goal is to make the areas visibly inviting. They will help the City to make the most of the current parking areas.

The Committee and Mr. Chris Bailey discussed signs and sign placement.

Committee Member Chris Collin requested for the City to take a look at the path between LR Burger and the Visitors Center to see if it is safe enough. The LR Burger staff parks at the Visitors Center and walks back and forth.

Mr. Chris Bailey stated he would get someone to check the path, and then get with Mr. Middlebrooks.

The Committee and Ms. Aldridge discussed the pocket park planters. The consensus was to terminate the services for those planters, and to send a letter notifying about the termination.

2. Redevelopment Projects

Ms. Leigh Ann Aldridge stated Gwinnett Appliance has requested to extend their lease, because they need more time before their new lease is ready.

Mr. Chris Bailey explained the City will not be able to get started on the project until mid-July.

To extend the Gwinnett Appliance lease until the end of July.

*Motion by Collin, seconded by Holder.
Passed Unanimously*

The Committee and Mr. Chris Bailey discussed the Wayne Street Project details, lot design, and timeline. They also discussed the building next to Malcom and Malcom Realty.

Committee Member Meredith Malcom discussed the meeting with Mr. Bruce Verge concerning the water tower signage. The LED lights will be able to change colors for holidays and events. She is waiting for Mr. Verge to come back with the design, pricing, and the contribution amount from IMEC.

Committee Member Andrea Gray questioned whether the project will need to be bid out or whether it could be done as a sole source project.

Mr. Chris Bailey explained it could be done as a preference or donation project. Mr. Verge could donate the structure, and the install could be done under professional services.

The Committee discussed the time frame for the project and the possibility of raising funds for the remainder of the cost.

3. Entertainment Draws

Ms. Leigh Ann Aldridge stated that the First Friday Concert was a big success, with about 6,500 people. The Flower Festival will be on May 20.

Committee Member Chris Collin stated the concert was a great night. There were people everywhere, without any incidents.

The Committee discussed the possibility of using the Town Green for concerts this year and the logistics for when concerts are held there.

VI. PROGRAMS

1. Farmers Market

Ms. Leigh Ann Aldridge stated opening day for the Farmers Market was a huge success, with about 2,500 people and 60 vendors.

The Committee discussed a possible pay increase for the Market Manager, Audrey Fuller.

VII. FUNDING

1. Sponsorship

a. 2023 Sponsorship Update

Ms. Leigh Ann Aldridge stated the sponsorships are still coming in.

2. Façade Grants

There were no façade grants.

3. Community Event Grants

There were no community event grants.

VIII. NEW BUSINESS

The Committee discussed the open position for a board member and possible suggestions for filling the position, which will be posted until filled.

Mr. Chris Bailey explained the position must be posted for a minimum of ten days.

The Committee and Ms. Aldridge discussed the Main Street Reporting changes, education for the board members, and the DDA Reform.

IX. ANNOUNCEMENTS

1. Next Meeting – June 8, 2023 at 8:00 am at City Hall

The Committee discussed possible dates for the Summer Retreat, which will tentatively be July 24 from 8:00 to 4:00.

Committee Member Lee Malcom requested information on the rezone for the landfill on Highway 78. She questioned whether it is for household garbage or recycling.

Committee Member Wesley Sisk explained it is a Transfer Station, not a landfill. This has been a controversial topic. The owner of Roll Off Systems also owns the Walton C&D Landfill, and that is who is proposing this facility. They are family owned and operated; they employ over 100 people. He is in full support of it, because he has seen numerous trash related issues in Gwinnett County over the years. He discussed the steps that garbage goes through prior to getting to the landfill, the growth of Walton County, and the need for another landfill. He stated what better place to put a landfill than between two others, on a four-lane highway, on over 100 acres. He explained that a Transfer Station is a holding area for garbage before it goes to a landfill; it is only passing through there. The smell on Highway 78 is coming from wet sheetrock and gypsum; there is not any household garbage in those existing landfills. The new facility would sort the sheetrock out and haul it somewhere else.

The Committee discussed various landfill issues at different locations.

X. ADJOURN

*Motion by Holder, seconded by Collin.
Passed Unanimously*

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
JUNE 8, 2023 – 8:00 A.M.

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Chris Collins	Board Member
	Lee Malcom	City Council Representative
Those Absent:	Myoshia Crawford	City Council Representative
	Whit Holder	Board Member
	Wesley Sisk	Board Member
Staff Present:	Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Dwayne Day	
Visitors:	Nolan Gray	

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Myoshia Crawford, Whit Holder, and Wesley Sisk. There was not a quorum, so no action could be taken.

2. Approval of Previous Meeting Minutes

a. May 11, 2023 Minutes

The Committee reviewed the minutes to be approved next month.

3. Approval of Financial Statements

a. April Financials

The Committee reviewed the financials to be approved next month.

II. PUBLIC FORUM

There were no public comments.

III. POCKET PARK UPDATE

Ms. Camille Garrison, a landscape designer, gave an update on the Pocket Park. She has been Chairman of the Farm to Table Event Committee for the past six years. She helps create Bikes, Trikes, and Magical Lights through Childers Park, is on the Tree Board, and loves Downtown Monroe. There was a historic freeze last December. The first quarter of this year she assessed the situation, did a heavy cleanup, weeded, and mulched. The second quarter she spent \$1,200 on plants; she also put in over 30 hours replanting, replacing, weeding, mulching, and fertilizing. She created a sensory garden in the park, with each plant having a small label and description.

She discussed replacing plants as the die or get damaged. Ms. Garrison stated that \$4,000 annually covers the plant costs, materials, and some of her time. She usually takes a loss on the total amount of time she spends in the park annually. She discussed the various plants in detail. She has met with two contractors about ways to fix the leaning arch; she plans to pay for it to be welded in the third quarter. She plants tulip bulbs each fall, waters weekly, and blows everything out. She also puts a Christmas tree and reindeer on the roof each year.

The Committee, Ms. Garrison, Ms. Leigh Ann Aldridge, Mr. Logan Propes, and Mr. Chris Bailey discussed the various plants, watering, and cleanup in detail. They discussed using City resources for things like getting the welding done.

Chairman Anderson stated they will discuss it more at the Retreat.

IV. FARMERS MARKET UPDATE

Ms. Audrey Fuller, Manager of the Farmers Market, gave an update. She stated there are 86 approved vendors this year; some of them are on a rotating schedule. One of the produce vendors has already started coming this year and a few others will be starting within the next couple of weeks.

The Committee, Ms. Fuller, and Ms. Aldridge discussed adjusting the timing. The market could start later in the season, possibly around the middle of May.

Ms. Fuller explained a lot of the greenhouse vendors go to the bigger areas where they can make more money. She stated there is a waiting lists for the artisan vendors.

The Committee and Ms. Fuller discussed the quantity of visitors, types of vendors, and making new guidelines. They discussed whether the artisan vendors are a conflict to downtown businesses.

Ms. Fuller stated getting farmers is going to get harder and harder. She suggested the possibility of going to the State Farmers Market to pick up some fruits and vegetables to bring back to the market.

V. CITY UPDATE

City Administrator Logan Propes discussed DDA getting back to the Committee system, which can be talked about at the Retreat. Ms. Kaitlyn Stubbs will send the Executive Summary to the Committee Members. He met with GDOT yesterday about signalizing the ramps for Highway 11 and Highway 78 at the bridge. Mr. Dwayne Day will be more dedicated to the Downtown area and will be in charge of the golfcart. He discussed easements for the alleyway behind Blue Rooster.

The Committee, Mr. Propes, and Mr. Bailey discussed the alleyway, utility relocations, and the time frame for completion.

Mr. Chris Bailey discussed areas that will be focused upon. He stated the two-hour parking signs and noise signs have been installed.

Committee Member Andrea Gray questioned the progress for the Town Green.

Mr. Propes answered construction completion is still on schedule for late July. Earlier this week they decided to completely redo the streets on South Madison Avenue and Church Street.

The Committee and Ms. Aldridge discussed the four applicants that have applied for the vacant board seat and the interview process.

VI. COUNTY UPDATE

There was no update from the County.

VII. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Chairman Anderson read a letter from Ms. Kim Mulkey Smith concerning the vandalism, trash, and activities at the Hammock Park. She stated that Ms. Susan Brown also called her with basically the same concerns.

The Committee, Ms. Aldridge, and Mr. Bailey discussed the issues at the Hammock Park and alternative ideas for the area.

City Administrator Logan Propes stated staff will work on some potential ideas and bring suggestions to the Retreat.

2. Redevelopment Projects

There were no projects.

3. Entertainment Draws

Ms. Leigh Ann Aldridge stated there were about 6,000 people at the First Friday Concert. She is already getting calls about Fall Fest and the Christmas Parade. There were around 8,000 people at the Flower Festival; they are looking at moving it to June next year, due to the feedback.

Committee Member Andrea Gray discussed Downtown being dead the week of Memorial Day, which was when the Book Fair was held.

The Committee and Ms. Aldridge discussed the Garden Tour.

Committee Member Chris Collin left at 9:08.

VIII. PROGRAMS

There were no programs.

IX. FUNDING

1. Sponsorship

Ms. Leigh Ann Aldridge stated the sponsorships are still coming in.

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There were no façade grants.

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X. NEW BUSINESS

There was no new business.

XI. ANNOUNCEMENTS

1. Next Meeting – July 13, 2023 at 8:00 am at City Hall

2. Yearly Board Retreat – July 24, 2023 from 8:00 am to 5:00 pm

XII. ADJOURN

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XII. ADJOURN



Monroe, GA

DDA Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 04/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
002-7550-336100	CITY FUNDING OF DDA	0.00	0.00	6,250.00	12,500.00	-12,500.00
002-7550-347301	CAR SHOW	0.00	0.00	0.00	13,170.58	-13,170.58
002-7550-347302	CONCERTS	0.00	0.00	1,025.64	1,025.64	-1,025.64
002-7550-347303	FLOWER FESTIVAL	0.00	0.00	2,001.82	4,081.82	-4,081.82
002-7550-347903	FARMERS MARKET	0.00	0.00	33.69	4,546.49	-4,546.49
002-7550-361000	INTEREST REVENUES	0.00	0.00	20.87	119.12	-119.12
002-7550-361002	INTEREST-REVOLVING LOAN FUND	0.00	0.00	427.33	1,727.41	-1,727.41
002-7550-371000	SPONSORSHIPS	0.00	0.00	5,904.24	56,129.19	-56,129.19
002-7550-381011	RENTAL - 227 S BROAD	0.00	0.00	3,500.00	16,600.00	-16,600.00
002-7550-389000	OTHER	0.00	0.00	42.19	79.68	-79.68
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,814.45	7,239.71	-7,239.71
002-7550-389005	DOWNTOWN DOLLARS	0.00	0.00	691.52	1,013.98	-1,013.98
Revenue Total:		0.00	0.00	21,711.75	118,233.62	
Expense						
002-7550-523301	MISC EVENT EXPENSE	0.00	0.00	0.00	640.00	-640.00
002-7550-523600	DUES/FEES	0.00	0.00	52.03	71.03	-71.03
002-7550-523850	CONTRACT LABOR	0.00	0.00	900.00	3,600.00	-3,600.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	0.00	0.00	0.00	436.84	-436.84
002-7550-531177	CAR SHOW EXP	0.00	0.00	0.00	2,000.00	-2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	0.00	0.00	0.00	97.95	-97.95
002-7550-531203	OLD CITY HALL BLDG	0.00	0.00	966.17	5,038.46	-5,038.46
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	0.00	0.00	4,250.00	7,250.00	-7,250.00
002-7550-572032	CITY FUNDING FROM DDA	0.00	0.00	0.00	8,750.00	-8,750.00
002-7550-573000	LOAN PAYMENTS	0.00	0.00	1,461.74	7,120.07	-7,120.07
Expense Total:		0.00	0.00	7,629.94	35,004.35	
Total Surplus (Deficit):		0.00	0.00	14,081.81	83,229.27	



Monroe, GA

Trial Balance

Account Summary

Date Range: 04/01/2023 - 04/30/2023

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
Fund: 002 - DOWNTOWN DEV FUND						
Asset						
002-111104	DDA SYNOVUS	30,144.56	241,165.41	8,068.20	233,097.21	263,241.77
002-111108	DOWNTOWN DOLLARS SYNOVUS	26,675.70	152.18	390.00	-237.82	26,437.88
002-111111	DDA LOAN CHECKING-AF	54,784.22	4.47	1,461.74	-1,457.27	53,326.95
002-111115	DDA WELLS FARGO	225,877.62	46.14	220,000.00	-219,953.86	5,923.76
002-111145	RDF - SYNOVUS	500.00	0.00	0.00	0.00	500.00
002-111151	RLF - SYNOVUS	117,099.28	4,485.33	0.00	4,485.33	121,584.61
002-111900	DUE FROM OTHERS	6,250.00	0.00	0.00	0.00	6,250.00
002-111901	ACCOUNTS RECEIVABLE - MISC	2,241.78	2,241.78	4,483.56	-2,241.78	0.00
002-112802	DDA WAYNE ST PARCELS INVESTMENT	242,999.64	0.00	0.00	0.00	242,999.64
002-121104	ACCTS PAYABLE-DOWNTOWN	4,330.29	390.00	0.00	390.00	4,720.29
Liability						
002-121100	ACCOUNTS PAYABLE	200.00	0.00	0.00	0.00	200.00
002-125355	DDA WAYNE ST PARCELS - LONG TERM	-242,500.00	0.00	0.00	0.00	-242,500.00
Equity						
002-134220	FUND BAL UNRESERVED, UNDESIGNA	-399,455.63	0.00	0.00	0.00	-399,455.63
Revenue						
002-7550-336100	CITY FUNDING OF DDA	-6,250.00	0.00	6,250.00	-6,250.00	-12,500.00
002-7550-347301	CAR SHOW	-13,170.58	0.00	0.00	0.00	-13,170.58
002-7550-347302	CONCERTS	0.00	0.00	1,025.64	-1,025.64	-1,025.64
002-7550-347303	FLOWER FESTIVAL	-2,080.00	0.00	2,001.82	-2,001.82	-4,081.82
002-7550-347903	FARMERS MARKET	-4,512.80	0.00	33.69	-33.69	-4,546.49
002-7550-361000	INTEREST REVENUES	-98.25	0.00	20.87	-20.87	-119.12
002-7550-361002	INTEREST-REVOLVING LOAN FUND	-1,300.08	0.00	427.33	-427.33	-1,727.41
002-7550-371000	SPONSORSHIPS	-50,224.95	0.00	5,904.24	-5,904.24	-56,129.19
002-7550-381011	RENTAL - 227 S BROAD	-13,100.00	0.00	3,500.00	-3,500.00	-16,600.00
002-7550-389000	OTHER	-37.49	0.00	42.19	-42.19	-79.68
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	-5,425.26	0.00	1,814.45	-1,814.45	-7,239.71
002-7550-389005	DOWNTOWN DOLLARS	-322.46	0.00	691.52	-691.52	-1,013.98
Expense						
002-7550-523301	MISC EVENT EXPENSE	640.00	0.00	0.00	0.00	640.00
002-7550-523600	DUES/FEES	19.00	52.03	0.00	52.03	71.03
002-7550-523850	CONTRACT LABOR	2,700.00	1,800.00	900.00	900.00	3,600.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	436.84	0.00	0.00	0.00	436.84
002-7550-531177	CAR SHOW EXP	2,000.00	0.00	0.00	0.00	2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	97.95	0.00	0.00	0.00	97.95
002-7550-531203	OLD CITY HALL BLDG	4,072.29	966.17	0.00	966.17	5,038.46
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	3,000.00	5,250.00	1,000.00	4,250.00	7,250.00
002-7550-572032	CITY FUNDING FROM DDA	8,750.00	0.00	0.00	0.00	8,750.00
002-7550-573000	LOAN PAYMENTS	5,658.33	1,461.74	0.00	1,461.74	7,120.07
Fund 002 Total:		0.00	258,015.25	258,015.25	0.00	0.00
Report Total:		0.00	258,015.25	258,015.25	0.00	0.00



Monroe, GA

Budget Report

Account Summary

For Fiscal: 2023 Period Ending: 04/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG						
100-7520-347300 MISC EVENT FEES	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
100-7520-347301 CAR SHOW	0.00	0.00	0.00	325.00	325.00	0.00 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG Total:	20,000.00	20,000.00	0.00	325.00	-19,675.00	98.38%
DEPT: 7521 - MAINSTREET						
100-7521-371003 MAIN STREET CONTRIBUTIONS	35,000.00	35,000.00	0.00	17,500.00	-17,500.00	50.00 %
DEPT: 7521 - MAINSTREET Total:	35,000.00	35,000.00	0.00	17,500.00	-17,500.00	50.00%
Revenue Total:	55,000.00	55,000.00	0.00	17,825.00	-37,175.00	67.59%
Expense						
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG						
100-7520-511100 REGULAR SALARIES	231,170.00	231,170.00	19,513.84	81,057.65	150,112.35	64.94 %
100-7520-511200 PART - TIME/TEMPORARY SALARIES	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-7520-511300 OVERTIME SALARIES	0.00	0.00	90.00	90.00	-90.00	0.00 %
100-7520-512100 GROUP INS	44,000.00	44,000.00	4,458.82	19,666.94	24,333.06	55.30 %
100-7520-512200 SOCIAL SECURITY	14,705.00	14,705.00	1,200.88	4,965.62	9,739.38	66.23 %
100-7520-512300 MEDICARE	3,440.00	3,440.00	280.85	1,161.33	2,278.67	66.24 %
100-7520-512400 GMEBS-RETIREMENT CONTRIBUTION	28,980.00	28,980.00	2,526.68	10,215.38	18,764.62	64.75 %
100-7520-512910 MEDICAL EXAMS	100.00	100.00	0.00	0.00	100.00	100.00 %
100-7520-512915 EMPLOYEE ASSISTANCE PROGRAM	51.00	51.00	27.37	54.74	-3.74	-7.33 %
100-7520-512916 WALTON ATHLETIC MEMBERSHIP	240.00	240.00	0.00	26.52	213.48	88.95 %
100-7520-521200 PROFESSIONAL SERVICES	57,650.00	57,650.00	0.00	1,300.00	56,350.00	97.75 %
100-7520-521201 I/T SVCS - WEB DESIGN, ETC.	1,000.00	1,000.00	468.00	661.80	338.20	33.82 %
100-7520-522140 LAWN CARE & MAINTENANCE	1,000.00	1,000.00	75.00	225.00	775.00	77.50 %
100-7520-522145 HOLIDAY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
100-7520-522208 MAINTENANCE CONTRACTS	4,910.00	4,910.00	288.17	1,104.34	3,805.66	77.51 %
100-7520-522322 EQUIPMENT RENTAL	180.00	180.00	0.00	20.49	159.51	88.62 %
100-7520-523200 COMMUNICATION SERVICES	2,600.00	2,600.00	343.66	520.32	2,079.68	79.99 %
100-7520-523300 ADVERTISING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
100-7520-523301 MISC EVENTS	110,000.00	110,000.00	1,131.33	9,245.70	100,754.30	91.59 %
100-7520-523400 PRINTING	2,000.00	2,000.00	587.34	587.34	1,412.66	70.63 %
100-7520-523510 TRAVEL EXPENSE	5,000.00	5,000.00	270.51	2,811.01	2,188.99	43.78 %
100-7520-523600 DUES/FEES	1,500.00	1,500.00	50.00	880.49	619.51	41.30 %
100-7520-523700 TRAINING & EDUCATION -EMPLOYEE	6,500.00	6,500.00	1,214.99	3,026.66	3,473.34	53.44 %
100-7520-523850 CONTRACT LABOR	3,500.00	3,500.00	0.00	62.99	3,437.01	98.20 %
100-7520-531100 OFFICE SUPPLIES & EXPENSES	5,000.00	5,000.00	106.52	725.70	4,274.30	85.49 %
100-7520-531110 SPONSORSHIPS/DONATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-7520-531121 COMPUTER EQUIP NON-CAP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-7520-531177 CAR SHOW EXP	0.00	0.00	1,688.20	2,788.20	-2,788.20	0.00 %
100-7520-531178 CONCERT EXP	0.00	0.00	0.00	4,850.00	-4,850.00	0.00 %
100-7520-531203 OLD CITY HALL BLDG	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
100-7520-531300 FOOD	1,000.00	1,000.00	0.00	1,641.89	-641.89	-64.19 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG Total:	579,026.00	579,026.00	34,322.16	147,690.11	431,335.89	74.49%
Expense Total:	579,026.00	579,026.00	34,322.16	147,690.11	431,335.89	74.49%
Report Surplus (Deficit):	-524,026.00	-524,026.00	-34,322.16	-129,865.11	394,160.89	75.22%



Monroe, GA

Detail Report Account Detail

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Date Range: 04/01/2023 - 04/30/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
Revenue		CITY FUNDING OF DDA				-6,250.00	-6,250.00	-12,500.00
002-7550-336100								
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/05/2023	CLPKT07563	R00501132		CITY OF MONROE FUNDING			-6,250.00	-12,500.00
002-7550-347302		CONCERTS				0.00	-1,025.64	-1,025.64
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/30/2023	GLPKT48690	JN10250		April Paypal transactions			-1,025.64	-1,025.64
002-7550-347303		FLOWER FESTIVAL				-2,080.00	-2,001.82	-4,081.82
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/11/2023	CLPKT07590	R00503531		FLOWER FESTIVAL			-102.89	-2,182.89
04/11/2023	CLPKT07590	R00503531		FLOWER FESTIVAL			-102.89	-2,285.78
04/30/2023	GLPKT48690	JN10250		April Paypal transactions			-1,796.04	-4,081.82
002-7550-347903		FARMERS MARKET				-4,512.80	-33.69	-4,546.49
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/12/2023	GLPKT48775	JN10271		MERCHPAYOUT TO WF			-33.69	-4,546.49
002-7550-361000		INTEREST REVENUES				-98.25	-20.87	-119.12
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/28/2023	GLPKT48776	JN10272		INTEREST			-12.45	-110.70
04/30/2023	GLPKT48690	JN10256		APRIL BANK INTEREST RLF			-1.77	-112.47
04/30/2023	GLPKT48707	JN10268		INTEREST			-6.65	-119.12
002-7550-361002		INTEREST-REVOLVING LOAN FUND				-1,300.08	-427.33	-1,727.41
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/18/2023	ARPKT01547	Invoice Packet ARPKT...		AR 041823 HH - RLF			-427.33	-1,727.41
002-7550-371000		SPONSORSHIPS				-50,224.95	-5,904.24	-56,129.19
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/18/2023	CLPKT07625	R00506041		ACOPIA SPONSORSHIP			-1,000.00	-51,224.95
04/18/2023	CLPKT07625	R00506044		HISTORICAL SOCIETY SPONSORSHIP			-200.00	-51,424.95
04/19/2023	CLPKT07634	R00506492		PIEDMONT HEALTHCARE SPONSORSHIP			-2,500.00	-53,924.95
04/30/2023	GLPKT48690	JN10250		April Paypal Transactions Sponsorships			-2,204.24	-56,129.19
002-7550-381011		RENTAL - 227 S BROAD				-13,100.00	-3,500.00	-16,600.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/11/2023	CLPKT07590	R00503531		WELLINGTON RENT			-425.00	-13,525.00
04/18/2023	CLPKT07625	R00506041		DFH MANAGEMENT RENT			-1,500.00	-15,025.00

Detail Report

Date Range: 04/01/2023 - 04/19/23

Account		Name				Beginning Balance	Total Activity	Ending Balance
002-7550-381011		RENTAL - 227 S BROAD - Continued				-13,100.00	-3,500.00	-16,600.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/18/2023	CLPKT07625	R00506044		GWINNETT APPLIANCE RENT			-575.00	-15,600.00
04/25/2023	CLPKT07679	R00508575		MONROE MUSEUM RENT			-500.00	-16,100.00
04/25/2023	CLPKT07679	R00508575		MONROE MUSEUM RENT REPLACE LOST..			-500.00	-16,600.00
002-7550-389000		OTHER				-37.49	-42.19	-79.68
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/30/2023	GLPKT48690	JN10250		April Paypal transactions Visitors Center			-42.19	-79.68
002-7550-389003		PRINCIPLE-REVOLVING LOAN FUND				-5,425.26	-1,814.45	-7,239.71
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/18/2023	ARPKT01547	Invoice Packet ARPKT...		AR 041823 HH - RLF			-1,814.45	-7,239.71
002-7550-389005		DOWNTOWN DOLLARS				-322.46	-691.52	-1,013.98
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/18/2023	GLPKT48202	JN10184		DOWNTOWN DOLLARS			-50.00	-372.46
04/26/2023	GLPKT48538	JN10210		DOWNTOWN DOLLARS			-100.00	-472.46
04/30/2023	GLPKT48690	JN10250		April Paypal transactions DT\$			-541.52	-1,013.98
Total Revenue:						Beginning Balance: -83,351.29	Total Activity: -21,711.75	Ending Balance: -105,063.04
002-7550-523600		DUES/FEES				19.00	52.03	71.03
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/30/2023	GLPKT48690	JN10252		BANK FEE			52.03	71.03
002-7550-523850		CONTRACT LABOR				2,700.00	900.00	3,600.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/12/2023	GLPKT48052	JN10160		CORRECTING ENTRY			900.00	3,600.00
04/12/2023	GLPKT48055	JN10162		CORRECTING ENTRY			-900.00	2,700.00
04/12/2023	GLPKT48057	JN10163		A FULLER MARCH CK#1004			900.00	3,600.00
002-7550-531203		OLD CITY HALL BLDG				4,072.29	966.17	5,038.46
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/30/2023	GLPKT48690	JN10251		UTILITIES OLD CITY HALL			966.17	5,038.46
002-7550-572030		DOWNTOWN DEVELOPMENT EXP				3,000.00	4,250.00	7,250.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/12/2023	GLPKT48052	JN10160		CORRECTING ENTRY			1,000.00	4,000.00
04/12/2023	GLPKT48055	JN10162		CORRECTING ENTRY			-1,000.00	3,000.00
04/12/2023	GLPKT48061	JN10165		Q1 POCKET PARK CK#1005			1,000.00	4,000.00
04/13/2023	GLPKT48088	JN10172		FACADE GRANTS PLEASANT VALLEY ASS...			1,500.00	5,500.00
04/13/2023	GLPKT48088	JN10172		FACADE GRANTS PLEASANT VALLEY ASS...			1,500.00	7,000.00
04/13/2023	GLPKT48090	JN10173		EVENT GRANT TEAM UP MENTORING			250.00	7,250.00

Detail Report

Date Range: 04/01/2023 - 04/2023

Account				Name		Beginning Balance	Total Activity	Ending Balance
002-7550-573000				LOAN PAYMENTS		5,658.33	1,461.74	7,120.07
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/30/2023	GLPKT48707	JN10267		DDA LOAN PAYMENT			1,461.74	7,120.07
Total Expense:						Beginning Balance: 15,449.62	Total Activity: 7,629.94	Ending Balance: 23,079.56
Grand Totals:						Beginning Balance: -67,901.67	Total Activity: -14,081.81	Ending Balance: -81,983.48



Monroe, GA

DDA Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 05/31/2023

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
002-7550-336100	CITY FUNDING OF DDA	0.00	0.00	0.00	12,500.00	-12,500.00
002-7550-347301	CAR SHOW	0.00	0.00	0.00	13,170.58	-13,170.58
002-7550-347302	CONCERTS	0.00	0.00	398.85	1,424.49	-1,424.49
002-7550-347303	FLOWER FESTIVAL	0.00	0.00	2,867.87	6,949.69	-6,949.69
002-7550-347903	FARMERS MARKET	0.00	0.00	2,671.36	7,217.85	-7,217.85
002-7550-361000	INTEREST REVENUES	0.00	0.00	8.83	127.95	-127.95
002-7550-361002	INTEREST-REVOLVING LOAN FUND	0.00	0.00	424.31	2,151.72	-2,151.72
002-7550-371000	SPONSORSHIPS	0.00	0.00	4,000.00	60,129.19	-60,129.19
002-7550-381011	RENTAL - 227 S BROAD	0.00	0.00	5,475.00	22,075.00	-22,075.00
002-7550-389000	OTHER	0.00	0.00	0.00	79.68	-79.68
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,817.47	9,057.18	-9,057.18
002-7550-389005	DOWNTOWN DOLLARS	0.00	0.00	100.00	1,113.98	-1,113.98
Revenue Total:		0.00	0.00	17,763.69	135,997.31	
Expense						
002-7550-522140	LAWN CARE & MAINTENANCE	0.00	0.00	4,500.00	4,500.00	-4,500.00
002-7550-523301	MISC EVENT EXPENSE	0.00	0.00	0.00	640.00	-640.00
002-7550-523306	FARMERS MKT-ENTERTAINMENT	0.00	0.00	105.00	105.00	-105.00
002-7550-523600	DUES/FEES	0.00	0.00	33.03	104.06	-104.06
002-7550-523850	CONTRACT LABOR	0.00	0.00	900.00	4,500.00	-4,500.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	0.00	0.00	0.00	436.84	-436.84
002-7550-531177	CAR SHOW EXP	0.00	0.00	0.00	2,000.00	-2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	0.00	0.00	140.00	237.95	-237.95
002-7550-531203	OLD CITY HALL BLDG	0.00	0.00	881.58	5,920.04	-5,920.04
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	0.00	0.00	1,250.00	8,500.00	-8,500.00
002-7550-572032	CITY FUNDING FROM DDA	0.00	0.00	0.00	8,750.00	-8,750.00
002-7550-573000	LOAN PAYMENTS	0.00	0.00	1,414.58	8,534.65	-8,534.65
Expense Total:		0.00	0.00	9,224.19	44,228.54	
Total Surplus (Deficit):		0.00	0.00	8,539.50	91,768.77	



Monroe, GA

DDA Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
002-7550-336100	CITY FUNDING OF DDA	0.00	0.00	0.00	12,500.00	-12,500.00
002-7550-347301	CAR SHOW	0.00	0.00	0.00	13,170.58	-13,170.58
002-7550-347302	CONCERTS	0.00	0.00	398.85	1,424.49	-1,424.49
002-7550-347303	FLOWER FESTIVAL	0.00	0.00	2,867.87	6,949.69	-6,949.69
002-7550-347903	FARMERS MARKET	0.00	0.00	2,671.36	7,217.85	-7,217.85
002-7550-361000	INTEREST REVENUES	0.00	0.00	8.83	127.95	-127.95
002-7550-361002	INTEREST-REVOLVING LOAN FUND	0.00	0.00	424.31	2,151.72	-2,151.72
002-7550-371000	SPONSORSHIPS	0.00	0.00	4,000.00	60,129.19	-60,129.19
002-7550-381011	RENTAL - 227 S BROAD	0.00	0.00	5,475.00	22,075.00	-22,075.00
002-7550-389000	OTHER	0.00	0.00	0.00	79.68	-79.68
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,817.47	9,057.18	-9,057.18
002-7550-389005	DOWNTOWN DOLLARS	0.00	0.00	100.00	1,113.98	-1,113.98
Revenue Total:		0.00	0.00	17,763.69	135,997.31	
Expense						
002-7550-522140	LAWN CARE & MAINTENANCE	0.00	0.00	4,500.00	4,500.00	-4,500.00
002-7550-523301	MISC EVENT EXPENSE	0.00	0.00	0.00	640.00	-640.00
002-7550-523306	FARMERS MKT-ENTERTAINMENT	0.00	0.00	105.00	105.00	-105.00
002-7550-523600	DUES/FEES	0.00	0.00	33.03	104.06	-104.06
002-7550-523850	CONTRACT LABOR	0.00	0.00	900.00	4,500.00	-4,500.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	0.00	0.00	0.00	436.84	-436.84
002-7550-531177	CAR SHOW EXP	0.00	0.00	0.00	2,000.00	-2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	0.00	0.00	140.00	237.95	-237.95
002-7550-531203	OLD CITY HALL BLDG	0.00	0.00	881.58	5,920.04	-5,920.04
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	0.00	0.00	1,250.00	8,500.00	-8,500.00
002-7550-572032	CITY FUNDING FROM DDA	0.00	0.00	0.00	8,750.00	-8,750.00
002-7550-573000	LOAN PAYMENTS	0.00	0.00	1,414.58	8,534.65	-8,534.65
Expense Total:		0.00	0.00	9,224.19	44,228.54	
Total Surplus (Deficit):		0.00	0.00	8,539.50	91,768.77	



Monroe, GA

Trial Balance

Account Summary

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
Fund: 002 - DOWNTOWN DEV FUND						
Asset						
002-111104	DDA SYNOVUS	263,241.77	15,413.08	7,809.61	7,603.47	270,845.24
002-111108	DOWNTOWN DOLLARS SYNOVUS	26,437.88	102.22	590.00	-487.78	25,950.10
002-111111	DDA LOAN CHECKING-AF	53,326.95	4.49	1,414.58	-1,410.09	51,916.86
002-111115	DDA WELLS FARGO	5,923.76	0.25	0.00	0.25	5,924.01
002-111145	RDF - SYNOVUS	500.00	0.00	0.00	0.00	500.00
002-111151	RLF - SYNOVUS	121,584.61	2,243.65	0.00	2,243.65	123,828.26
002-111900	DUE FROM OTHERS	6,250.00	0.00	0.00	0.00	6,250.00
002-111901	ACCOUNTS RECEIVABLE - MISC	0.00	2,241.78	2,241.78	0.00	0.00
002-112802	DDA WAYNE ST PARCELS INVESTMENT	242,999.64	0.00	0.00	0.00	242,999.64
002-121104	ACCTS PAYABLE-DOWNTOWN	4,720.29	590.00	0.00	590.00	5,310.29
Liability						
002-121100	ACCOUNTS PAYABLE	200.00	0.00	0.00	0.00	200.00
002-125355	DDA WAYNE ST PARCELS - LONG TERM	-242,500.00	0.00	0.00	0.00	-242,500.00
Equity						
002-134220	FUND BAL UNRESERVED, UNDESIGNA	-399,455.63	0.00	0.00	0.00	-399,455.63
Revenue						
002-7550-336100	CITY FUNDING OF DDA	-12,500.00	0.00	0.00	0.00	-12,500.00
002-7550-347301	CAR SHOW	-13,170.58	0.00	0.00	0.00	-13,170.58
002-7550-347302	CONCERTS	-1,025.64	0.00	398.85	-398.85	-1,424.49
002-7550-347303	FLOWER FESTIVAL	-4,081.82	0.00	2,867.87	-2,867.87	-6,949.69
002-7550-347903	FARMERS MARKET	-4,546.49	0.00	2,671.36	-2,671.36	-7,217.85
002-7550-361000	INTEREST REVENUES	-119.12	0.00	8.83	-8.83	-127.95
002-7550-361002	INTEREST-REVOLVING LOAN FUND	-1,727.41	0.00	424.31	-424.31	-2,151.72
002-7550-371000	SPONSORSHIPS	-56,129.19	0.00	4,000.00	-4,000.00	-60,129.19
002-7550-381011	RENTAL - 227 S BROAD	-16,600.00	0.00	5,475.00	-5,475.00	-22,075.00
002-7550-389000	OTHER	-79.68	0.00	0.00	0.00	-79.68
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	-7,239.71	0.00	1,817.47	-1,817.47	-9,057.18
002-7550-389005	DOWNTOWN DOLLARS	-1,013.98	0.00	100.00	-100.00	-1,113.98
Expense						
002-7550-522140	LAWN CARE & MAINTENANCE	0.00	4,500.00	0.00	4,500.00	4,500.00
002-7550-523301	MISC EVENT EXPENSE	640.00	0.00	0.00	0.00	640.00
002-7550-523306	FARMERS MKT-ENTERTAINMENT	0.00	105.00	0.00	105.00	105.00
002-7550-523600	DUES/FEES	71.03	33.03	0.00	33.03	104.06
002-7550-523850	CONTRACT LABOR	3,600.00	900.00	0.00	900.00	4,500.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	436.84	0.00	0.00	0.00	436.84
002-7550-531177	CAR SHOW EXP	2,000.00	0.00	0.00	0.00	2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	97.95	140.00	0.00	140.00	237.95
002-7550-531203	OLD CITY HALL BLDG	5,038.46	881.58	0.00	881.58	5,920.04
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	7,250.00	1,250.00	0.00	1,250.00	8,500.00
002-7550-572032	CITY FUNDING FROM DDA	8,750.00	0.00	0.00	0.00	8,750.00
002-7550-573000	LOAN PAYMENTS	7,120.07	1,414.58	0.00	1,414.58	8,534.65
Fund 002 Total:		0.00	29,819.66	29,819.66	0.00	0.00
Report Total:		0.00	29,819.66	29,819.66	0.00	0.00



Monroe, GA

Budget Report

Account Summary

For Fiscal: 2023 Period Ending: 05/31/2023

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNING						
100-7520-347300 MISC EVENT FEES	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
100-7520-347301 CAR SHOW	0.00	0.00	0.00	325.00	325.00	0.00 %
100-7520-383000 REIMB FOR DAMAGED PROPERTY	0.00	0.00	904.00	904.00	904.00	0.00 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNING Total:	20,000.00	20,000.00	904.00	1,229.00	-18,771.00	93.86%
DEPT: 7521 - MAINSTREET						
100-7521-371003 MAIN STREET CONTRIBUTIONS	35,000.00	35,000.00	0.00	17,500.00	-17,500.00	50.00 %
DEPT: 7521 - MAINSTREET Total:	35,000.00	35,000.00	0.00	17,500.00	-17,500.00	50.00%
Revenue Total:	55,000.00	55,000.00	904.00	18,729.00	-36,271.00	65.95%
Expense						
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNING						
100-7520-511100 REGULAR SALARIES	231,170.00	231,170.00	17,634.15	98,691.80	132,478.20	57.31 %
100-7520-511200 PART - TIME/TEMPORARY SALARIES	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-7520-511300 OVERTIME SALARIES	0.00	0.00	0.00	90.00	-90.00	0.00 %
100-7520-512100 GROUP INS	44,000.00	44,000.00	6,759.12	26,426.06	17,573.94	39.94 %
100-7520-512200 SOCIAL SECURITY	14,705.00	14,705.00	1,078.76	6,044.38	8,660.62	58.90 %
100-7520-512300 MEDICARE	3,440.00	3,440.00	252.29	1,413.62	2,026.38	58.91 %
100-7520-512400 GMEBS-RETIREMENT CONTRIBUTI...	28,980.00	28,980.00	2,599.12	12,814.50	16,165.50	55.78 %
100-7520-512910 MEDICAL EXAMS	100.00	100.00	0.00	0.00	100.00	100.00 %
100-7520-512915 EMPLOYEE ASSISTANCE PROGRAM	51.00	51.00	0.00	54.74	-3.74	-7.33 %
100-7520-512916 WALTON ATHLETIC MEMBERSHIP	240.00	240.00	0.00	26.52	213.48	88.95 %
100-7520-521200 PROFESSIONAL SERVICES	57,650.00	57,650.00	0.00	1,300.00	56,350.00	97.75 %
100-7520-521201 I/T SVCS - WEB DESIGN, ETC.	1,000.00	1,000.00	175.25	837.05	162.95	16.30 %
100-7520-522140 LAWN CARE & MAINTENANCE	1,000.00	1,000.00	75.00	300.00	700.00	70.00 %
100-7520-522145 HOLIDAY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
100-7520-522208 MAINTENANCE CONTRACTS	4,910.00	4,910.00	286.57	1,390.91	3,519.09	71.67 %
100-7520-522322 EQUIPMENT RENTAL	180.00	180.00	21.05	41.54	138.46	76.92 %
100-7520-523200 COMMUNICATION SERVICES	2,600.00	2,600.00	88.26	608.58	1,991.42	76.59 %
100-7520-523300 ADVERTISING	15,000.00	15,000.00	29.05	29.05	14,970.95	99.81 %
100-7520-523301 MISC EVENTS	110,000.00	53,500.00	2,412.95	11,658.65	41,841.35	78.21 %
100-7520-523400 PRINTING	2,000.00	2,000.00	1,050.00	1,637.34	362.66	18.13 %
100-7520-523510 TRAVEL EXPENSE	5,000.00	5,000.00	2,504.23	5,315.24	-315.24	-6.30 %
100-7520-523600 DUES/FEES	1,500.00	1,500.00	32.00	912.49	587.51	39.17 %
100-7520-523700 TRAINING & EDUCATION -EMPLOYEE	6,500.00	6,500.00	-782.25	2,244.41	4,255.59	65.47 %
100-7520-523850 CONTRACT LABOR	3,500.00	3,500.00	0.00	62.99	3,437.01	98.20 %
100-7520-531100 OFFICE SUPPLIES & EXPENSES	5,000.00	5,000.00	0.00	725.70	4,274.30	85.49 %
100-7520-531110 SPONSORSHIPS/DONATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-7520-531121 COMPUTER EQUIP NON-CAP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-7520-531177 CAR SHOW EXP	0.00	4,000.00	0.00	2,788.20	1,211.80	30.30 %
100-7520-531178 CONCERT EXP	0.00	50,000.00	11,272.68	16,122.68	33,877.32	67.75 %
100-7520-531179 FLOWER FESTIVAL EXP	0.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-7520-531203 OLD CITY HALL BLDG	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
100-7520-531300 FOOD	1,000.00	1,000.00	2,730.79	4,372.68	-3,372.68	-337.27 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNING Total:	579,026.00	579,026.00	48,219.02	195,909.13	383,116.87	66.17%
Expense Total:	579,026.00	579,026.00	48,219.02	195,909.13	383,116.87	66.17%
Report Surplus (Deficit):	-524,026.00	-524,026.00	-47,315.02	-177,180.13	346,845.87	66.19%



Monroe, GA

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Detail Report

Account Detail

Date Range: 05/01/2023 - 05/31/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
Revenue								
002-7550-347302		CONCERTS				-1,025.64	-398.85	-1,424.49
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2023	CLPKT07747	R00514544		CASH CONCERT TSHIRT			-350.00	-1,375.64
05/31/2023	GLPKT49598	JN10403		VENMO DEPOSITS			-48.85	-1,424.49
002-7550-347303		FLOWER FESTIVAL				-4,081.82	-2,867.87	-6,949.69
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/18/2023	CLPKT07777	R00517254		S DANIELS FLOWER FESTIVAL			-102.89	-4,184.71
05/22/2023	CLPKT07787	R00518430		FLOWER FESTIVAL CASH			-997.00	-5,181.71
05/31/2023	GLPKT49598	JN10403		EVENTBRITE DEPOSITS			-1,120.00	-6,301.71
05/31/2023	GLPKT49598	JN10403		VENMO DEPOSITS			-647.98	-6,949.69
002-7550-347903		FARMERS MARKET				-4,546.49	-2,671.36	-7,217.85
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/12/2023	CLPKT07758	R00515418		FARMERS MARKET			-515.00	-5,061.49
05/18/2023	CLPKT07777	R00517254		FARMERS MARKET CASH			-209.00	-5,270.49
05/31/2023	GLPKT49598	JN10403		MERCHPAYOUT DEPOSITS			-1,947.36	-7,217.85
002-7550-361000		INTEREST REVENUES				-119.12	-8.83	-127.95
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2023	GLPKT49470	JN10374		MAY BANK INTEREST-RLF			-1.87	-120.99
05/31/2023	GLPKT49591	JN10398		INTEREST			-6.71	-127.70
05/31/2023	GLPKT49599	JN10404		INTEREST			-0.25	-127.95
002-7550-361002		INTEREST-REVOLVING LOAN FUND				-1,727.41	-424.31	-2,151.72
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/15/2023	ARPKT01618	Invoice Packet ARPKT...		05152023 AR HH - RLF			-424.31	-2,151.72
002-7550-371000		SPONSORSHIPS				-56,129.19	-4,000.00	-60,129.19
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/04/2023	CLPKT07725	R00512421		SNELLVILLE HEATING & AIR SPONSORSH...			-2,000.00	-58,129.19
05/31/2023	CLPKT07817	R00521313		SNELLVILLE HEATING & AIR SPONSORSH...			-2,000.00	-60,129.19
002-7550-381011		RENTAL - 227 S BROAD				-16,600.00	-5,475.00	-22,075.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/04/2023	CLPKT07725	R00512421		STUEVER STUDIOS RENT			-1,000.00	-17,600.00
05/08/2023	CLPKT07737	R00513847		DFH MANGEMENT RENT			-1,500.00	-19,100.00
05/08/2023	CLPKT07737	R00513847		EMPIRE TAX RENT			-900.00	-20,000.00
05/08/2023	CLPKT07737	R00513849		WELLINGTON RENT			-425.00	-20,425.00

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
002-7550-381011		RENTAL - 227 S BROAD - Continued				-16,600.00	-5,475.00	-22,075.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/10/2023	CLPKT07747	R00514544		MONROE MUSEUM RENT			-500.00	-20,925.00
05/31/2023	CLPKT07817	R00521313		GWINNETT APPLIANCE RENT			-1,150.00	-22,075.00
002-7550-389003		PRINCIPLE-REVOLVING LOAN FUND				-7,239.71	-1,817.47	-9,057.18
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/15/2023	ARPKT01618	Invoice Packet ARPKT...		05152023 AR HH - RLF			-1,817.47	-9,057.18
002-7550-389005		DOWNTOWN DOLLARS				-1,013.98	-100.00	-1,113.98
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/11/2023	GLPKT48927	JN10312		DOWNTOWN DOLLARS			-100.00	-1,113.98
Total Revenue:						Beginning Balance: -92,483.36	Total Activity: -17,763.69	Ending Balance: -110,247.05

Expense								
002-7550-522140		LAWN CARE & MAINTENANCE				0.00	4,500.00	4,500.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/09/2023	GLPKT48864	JN10283		SPRING PLANTERS AGL CK#1010			4,500.00	4,500.00
002-7550-523306		FARMERS MKT-ENTERTAINMENT				0.00	105.00	105.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/12/2023	GLPKT48981	JN10321		FARMERS MKT MUSIC CK#1012			35.00	35.00
05/24/2023	GLPKT49282	JN10359		FARMERS MKT MUSIC CK#1016			35.00	70.00
05/24/2023	GLPKT49282	JN10359		FARMERS MKT MUSIC CK#1015			35.00	105.00
002-7550-523600		DUES/FEES				71.03	33.03	104.06
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2023	GLPKT49592	JN10399		BANK FEE			33.03	104.06
002-7550-523850		CONTRACT LABOR				3,600.00	900.00	4,500.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/12/2023	GLPKT48981	JN10321		A FULLER APR CK#1011			900.00	4,500.00
002-7550-531179		FLOWER FESTIVAL EXP				97.95	140.00	237.95
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/24/2023	GLPKT49282	JN10359		FLOWER FEST MUSIC CK# 1018			70.00	167.95
05/24/2023	GLPKT49282	JN10359		FLOWER FEST MUSIC CK# 1017			70.00	237.95
002-7550-531203		OLD CITY HALL BLDG				5,038.46	881.58	5,920.04
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/22/2023	GLPKT49200	JN10352		UTILITIES OLD CITY HALL			881.58	5,920.04
002-7550-572030		DOWNTOWN DEVELOPMENT EXP				7,250.00	1,250.00	8,500.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/16/2023	GLPKT49072	JN10331		MCDS EVENT GRANT			250.00	7,500.00
05/22/2023	GLPKT49199	JN10351		Q2 POCKET PARK AC LANDSCAPE			1,000.00	8,500.00

Detail Report

Date Range: 05/01/2023 - 05/27/23

Account				Name		Beginning Balance	Total Activity	Ending Balance
002-7550-573000				LOAN PAYMENTS		7,120.07	1,414.58	8,534.65
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2023	GLPKT49594	JN10400		DDA LOAN PAYMENT			1,414.58	8,534.65
Total Expense:						Beginning Balance: 23,177.51	Total Activity: 9,224.19	Ending Balance: 32,401.70
Grand Totals:						Beginning Balance: -69,305.85	Total Activity: -8,539.50	Ending Balance: -77,845.35

Downtown Development Authority Events 2023

	<u>Revenues</u>		<u>Expenses</u>				Profit/Loss including labor	Profit/Loss excluding Labor
	DDA collected Revenues	City collected Revenues	DDA	Expenses	City Expenses	City Labor		
Candlelight Shopping							0	0
Car Show	13,171	325		2,000	2,788	9,465	(758)	8,707
Christmas Parade							0	0
Concerts	1,424				16,123		(14,699)	(14,699)
Fall Festival							0	0
Farm to Table							0	0
Farmers Market	7,218			4,605			2,613	2,613
Flower Festival	6,950			238			6,712	6,712
Childers Park- Night of Lights						9,386	(9,386)	0
Totals	28,763	325		6,843	18,911	18,851	(15,518)	3,333

<u>Business</u>	<u>2023 Status</u>	<u>DDA \$</u>	<u>2023 AMT</u>	<u>2022 Amt</u>	
T-Mobile		0			
Snellville Heating & Air	committed	4000	10000		
Charles M. Walker Foundation	paid	5500	5500	4500	
Brown Oil Distributors	paid	2500	2500	2500	
Piedmont Walton	paid	2500	2500	2500	
John's Supermarket	paid	2500	2500	2500	
Crawford & Boyle	paid	2500	2500	2500	
FBC Mortgage	paid	2500	2500	2500	
McGriff Insurance	paid	2500	2500	2500	
Preston & Malcom	paid 1/2	1250	2500	1250	
Peach State Credit Union	paid	2500	2500		
Britt's	paid	2500	2500		
Silverleaf Management	paid	3500	3500		
Zaxby's	paid	2500	2500		
Acopia Home Loans	paid 3/4	2000	2500		
Women's Health & Wellness Clin	paid	4000	4000		
Grace Monroe					
Synovus Bank	paid	2000	2000	1500	
Monroe Animal Care Hospital	paid	1500	1500	1500	
Walton Mill Storage	paid	500	500	1000	
The Factory at Walton Mill	paid	500	500		
Bryan Utility Contractors	paid	1000	1000		
Pinnacle	paid	1000	1000	1000	
Malcom & Malcom	paid	1000	1000	1000	
Rinse	paid	1000	1000		
Andrea Gray	paid	1000	1000	1000	
Rustic Roots	paid	1250	1250	1250	
Streetside Classics	committed		1000	750	
Summit Racing	paid	750	750		
JEC Development	paid	500	500		
Southern Sanitation	committed		500		
Peters & Fosters					
Peach State Publications				500	
Epiphany	paid	500	500	500	
New Roots	paid	500	500	500	
Susan Sykes Remax Preferred	paid	500	500	500	
Hodge Podge				500	
Toss N Haul					
Homelight					
Sanders Consign & Design					
Far Out Foodz					
Homecraft				250	
Monroe Auto & Tire				250	
Your Pie					
Patti Souther	paid	250	250	250	

Pot Luck Café	paid	250	250	250	
Amici	paid	250	250	250	
JP Muscle Cars					
Carter Watkins					
JL Designs					
Broad Street Boots				250	
Keller Williams Realty ATL Partners					
Baker Group					
McDaniel Tichenor House				250	
LR Burger	paid	250	250	250	
2nd Floor Properties	paid	250	250	250	
Monroe Local				250	
Wyrick Mechanical				750	
Wood Vision Center					
Walton County Historical Society	paid	200	200	100	
Cheely's General Store & Café				1000	
Georgia Connector				500	
The Gilded Lily				500	
Walton Tribune	paid	1000	1000		
Sidestreet Boutique				1000	
Park Place Nursing & Rehab				500	
J. Reynolds					
Anderson Grading					
Wayfarer Hotel and Events			500		in kind
George Walton Academy					in kind
The Factory at Walton Mill					in kind
Ginny's Custom Embroidery					
Reliant					in kind
	<u>TOTAL</u>	<u>\$58,700.00</u>	<u>\$68,450.00</u>	<u>\$39,100.00</u>	