

Historic Preservation Commission Meeting

AGENDA

Tuesday, March 22, 2022 6:00 PM 215 N. Broad St.

- I. <u>CALL TO ORDER</u>
- II. <u>ROLL CALL</u>

III. MINUTES OF PREVIOUS MEETING

<u>1.</u> Minutes of Previous Meeting 2/22/2022

IV. <u>REQUESTS</u>

- 1. Request for COA Porch Enclosure 116 Williams St
- 2. Request for COA Addition 120 Mears St
- 3. Request for COA New front door, fence, & pool 301 N Broad St
- 4. Request for COA Window modification 108 Norris St
- 5. Request for COA Addition 315 S Madison Ave
- 6. Request for COA New Awning 116 N Broad St
- V. OLD BUSINESS
- VI. <u>NEW BUSINESS</u>
- VII. <u>ADJOURNMENT</u>

Historic Preservation Commission Meeting Minutes—DRAFT Regular Meeting—February 22, 2022

Present: Jane Camp, Mitch Alligood, Susan Brown, Fay Brassie

Absent: Elizabeth Jones

Staff: Laura Wilson, Code Admin

Visitors: Jessica Stone, Farrakh Kahn, Suk Kong, Scott Kong, Bonnie Cato, Whit Holder, Gabel Holder

Meeting called to order at 6:00 P.M.

Chairman Alligood asked if there were any changes or corrections to the previous months' minutes. To approve as submitted.

Motion by Camp. Second by Brassie Motion carried.

<u>The First Item of Business</u>: Request for COA #608, a request for exterior improvements at 600 S. Broad St. The applicant, Whit Holder of Pleasant Valley Assets, spoke on behalf of the request. The requested changes will be on the rear of Building C at Walton Mill and include new steps and landing, new opening to access the basement level, new windows to match the historic windows, new steel awnings above existing openings, new loading dock with canopy, and a planting strip along the edge of the building. The improvements will not be visible from Broad St.

Brassie: Will it meet Code? Kelley: The Code Department has no objections.

Chairman Alligood: Are there any comments from the public? None

To approve as presented

Motion by Brown, Second by Brassie Motion carried

<u>The Second Item of Business</u>: Request for COA #633, a request for new windows (2/1) at 108 Norris St. The applicant, Josh Parker was unable to attend the meeting. His representative, Jessica Stone spoke in favor of the project. Seven broken windows in the house were replaced with 2/1 wood windows.

Brown: What were the original windows?

Kelley: They were in these same frames and they were 6/6. 2/1 is an appropriate style for this house but 6/6 is what was there originally and what is on similar houses on the street. It would be an inexpensive fix to change the mullions from 2/1 to 6/6 since they snap in and do not require replacing the window itself.

Stone: His goal is to improve the home and replacing the broken and missing windows does that. Brassie: The style of the original windows—if they were 6/6 than that is what should go back. You do not have to replace the entire window. Stone: So you don't believe what is in there now is appropriate? Brassie: No, not style wise Chairman Alligood: When the other houses on the street start their improvements, they will have to do this as well.

Chairman Alligood: Are there any comments from the public? None

To approve 6/6 windows

Motion by Brassie. Second by Camp Motion carried

<u>The Third Item of Business</u>: Request for COA #632, a request to enclose a porch at 120 Norris St. The applicant, Suh Kong, owner of said property spoke in favor of the request.

Chairman Alligood: Is it the front porch?

Kong: Yes

Brassie: Is the porch already enclosed?

Kelley: This is actually a work in progress our inspector came upon after they had already done the work. This siding is actually a vinyl shake and vinyl is not an approved siding material inside the city. The vinyl will have to be changed to an appropriate material.

Brassie: What was there originally?

Kong: It had wooden siding there that we replaced.

Kelley: I believe the porch was enclosed when they purchased the property just in a dilapidated state.

Chairman Alligood: We do not have a problem with the enclosed porch since it was existing. According to Code you have to change the vinyl.

Kong: We would like to use hardieplank.

To approve the removal of the vinyl siding on the porch, to be replaced with hardieplank Motion by Brown. Second by Brassie Motion carried

<u>The Fourth Item of Business</u>: Request for COA #66, a request for exterior changes including new windows, fence, gutters, and epoxy on the front porch at 404 E Church St. Farrukh Khan spoke on behalf of the project.

The issue of windows was discussed first. Khan explained windows throughout the house were replaced because they were broken. He replaced the windows with 6/1 but is willing change the mullions.

Kelley: Some of the windows in the house look like full vinyl window unit replacements instead of just replacing the glass.

Khan: That was done on the backside of the house, for the kitchen

Brown: A lot of the windows on Church St were originally 2/1 even though they may have been replaced with 6/6. On the front of the house, you have removed one of the original windows and replaced it with 6/6. Do you still have the original window? Can you save the top part?

Khan: Yes I have the original. I replace the bottom part of the window that is rotten and still use the top part; to save the 5/1

Brown: The stair spindles do not match.

Khan: When we bought the house, it was like that.

Kelley: The porches have been built since you owned the property. You have previously received a COA for replacing the spindles/pickets on the porch which had previously been replaced haphazardly with nonmatching spindles.

Chairman Alligood: Can we tackle the spindles with this? Kelley: He is not applying for that but making sure he is in compliance with the Historic Preservation Commission would allow us to issue him a Certificate of Occupancy.

To salvage the two original windows on the front in the 5/1 style Motion by Camp. Second by Brassie Motion carried

To have 2/1 windows along the side of the house window and the kitchen; to get the final CO, you must have all of the spindles replaced with an appropriate style that are the same (Khan will email spindle options for approval).

Motion by Camp. Second by Brassie Motion carried

Khan: Epoxy on the front porch will make it look shiny and nice. Chairman Alligood: That is not historic

To deny adding epoxy to the front porch

Motion by Brown. Second by Camp Motion carried

Khan: We want to add regular gutters to the house, nothing special

To approve gutters

Motion by Camp. Second by Brassie Motion approved

Chairman Alligood: Where is the fence going to go?

Khan: Along the side and back of the house between each of the neighbors. It will be 6 feet house and come up to the right of way.

Kelley: The fence will go on the right and rear sides along the property lines. It will look like an "L".

Brassie: A picket fence would look better and be in more keeping with the style.

Khan: I can do a picket fence. It is cheaper upfront but needs paint every few years.

To approve 6ft picket fence

Motion by Camp. Second by Brassie Motion approved

New Business:

<u>First Item of New Business</u>: Historic Resources Survey Phase 1 Update by Wilson—WLA Studio has completed half of Phase 1 of the survey. The report is attached in your packet with recommendations if the property retains or has lost integrity. The project should be wrapped up in the next couple of months. We have also submitted a grant application for Phase Two

Old Business:

<u>First Item of Old Business</u>: Sending letters to property owners who are in violation of historic preservation ordinances; Brassie will compose a letter to send to the Roe.

Acting Chairman Camp entertained a motion to adjourn.

Motion by Camp. Second by Brown Motion carried.

Adjourned at 6:47 pm



(770) 207-4674

PERMIT #: DESCRIPTION: HISTORIC PRESERVATION COA Porch 667 enclosure LOT #: JOB ADDRESS: 116 WILLIAMS ST PARCEL ID: M0140181 BLK #: Ρ ZONING: SUBDIVISION: **ISSUED TO:** Ross Bradley CONTRACTOR: Ross Bradley 116 Williams St 116 Williams St ADDRESS: ADDRESS CITY, STATE ZIP: Monroe GA 30655 CITY, STATE ZIP: Monroe GA 30655 770-652-0724 PHONE: PHONE: PROP.USE RESIDENTIAL DATE ISSUED: 2/16/2022 VALUATION: 0.00 **EXPIRATION:** 8/15/2022 \$ SQ FT 0 00 PERMIT STATUS: OCCP TYPE: 0 CNST TYPE: **# OF BEDROOMS** 770-207-4674 INSPECTION **# OF BATHROOMS REQUESTS:** lwilson@monroega.gov **# OF OTHER ROOMS** FEE CODE DESCRIPTION AMOUNT Historic Preservation Regular Meeting \$ 100.00 COA-03 FEE TOTAL \$ 100.00 PAYMENTS \$-100.00 BALANCE \$ 0.00

NOTES:

The request for a COA for a porch enclosure at 116 Williams St. will be heard by the Historic Preservation Commission on March 22, 2022 at 6:00pm in the Council Chambers at City Hall at 215 N. Broad St Monroe, GA 30655.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

VED BY)

Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 116 WILLIAWS ST. Parcel #			
Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition			
Property Owner: POSS BRADUEY			
Address: 116 WILLIAMS ST.			
Telephone Number: <u>MO-653-0724</u> Email Address: <u>Horadley 205@ gmail.</u> com			
Applicant: SAME AS ABOVE Address:			
Telephone Number:			
Estimated cost of project: $\frac{45,500,00}{100}$			
Please submit the following items with your application:			
Photographs of existing condition of the property to show all areas affected			
Map of the property showing existing buildings, roads, and walkways			
Map of the property showing the location and design of the proposed work			
Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable			
Architectural floorplans (new construction only)			
Architectural floorplans (new construction only) V Written description of the project including proposed materials RECEIVED Owner authorization statement, if applicant is not the property owner RECEIVED			
Owner authorization statement, if applicant is not the property owner			
Application Fee \$100 (Additional fees required for demolition)			
Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov			

RSS

2/16/22 Date

Signature of Applicant

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS MONROE HISTORIC PRESERVATION COMMISSION

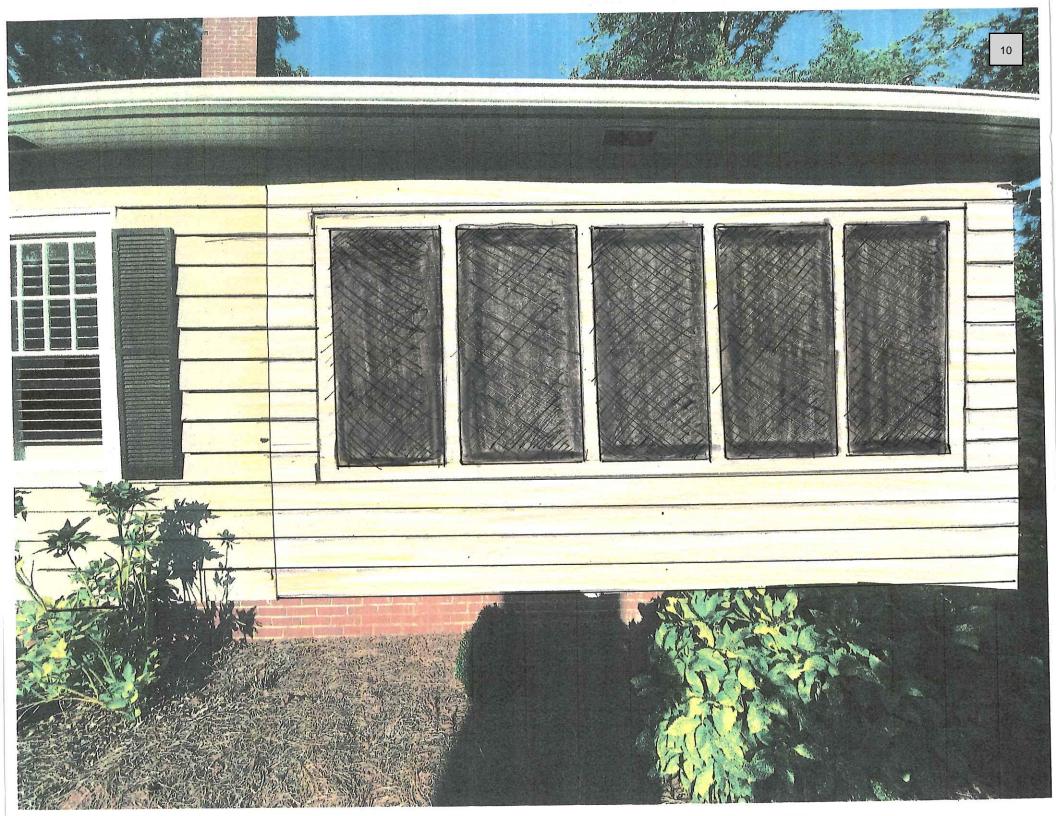
Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: 12/9/2021
APPLICANT: ROSS BRADLEY
APPLICANT'S ADDRESS: 116 WILLIAMS ST
MONROE, GA 30655
TELEPHONE NUMBER: 770-652-0724
PROPERTY OWNER: ROSS BRADLEY
OWNER'S ADDRESS: 116 WILLIAMS ST.
MONROE, GA
TELEPHONE NUMBER: 70-652-0724
PROJECT ADDRESS: 116 WILLIAMS ST.
MONROE, G.A. 30655
Brief description of project: <u>Currently</u> , we have a 16 × 12' screened
porch on the SW corner of our home. I would like
to close it in for a sunroom office, No new structure.
I would like to replace the screen we crank, cased
(Continue on separate sheet, if necessary.)
Applicant <u>12/9/2021</u> Date

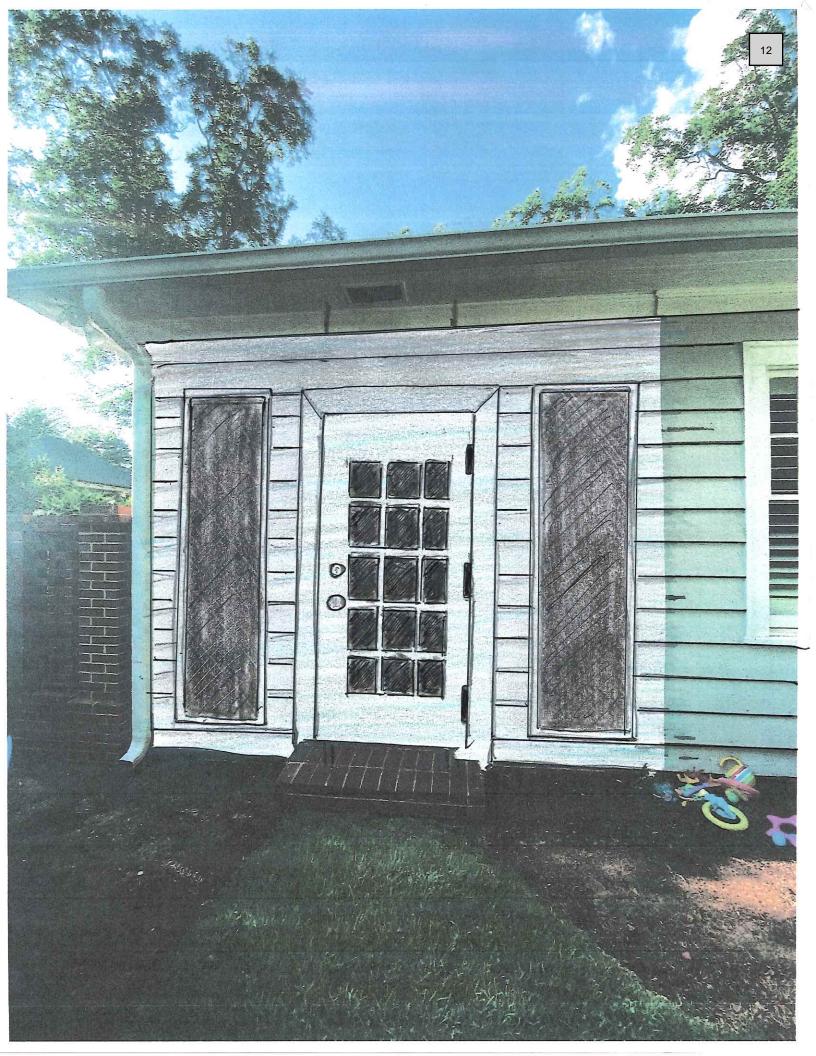
Revised 6/29/17

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HISTORIC PRESERVATION expansion DESCRIPTION: PERMIT #: 755 LOT #: 66 120 MEARS ST JOB ADDRESS: BLK #: PARCEL ID: M0190003A00 ZONING: B-2 SUBDIVISION: CONTRACTOR: Kelly Brown ISSUED TO: Kelly Brown ADDRESS: 120 Mears St ADDRESS 120 Mears St Monroe GA 30655 CITY, STATE ZIP: Monroe GA 30655 CITY, STATE ZIP: PHONE: 404-845-6699 PHONE: 3/11/2022 DATE ISSUED: COMMERCIAL PROP.USE EXPIRATION: 9/07/2022 VALUATION: \$ 0.00 0.00 SQ FT PERMIT STATUS: 0 OCCP TYPE: CNST TYPE: **# OF BEDROOMS** # OF BATHROOMS 770-207-4674 INSPECTION lwilson@monroega.gov REQUESTS: **# OF OTHER ROOMS** AMOUNT DESCRIPTION FEE CODE \$ 100.00 Historic Preservation Regular Meeting COA-03 FEE TOTAL \$ 100.00 \$- 100.00 PAYMENTS BALANCE \$ 0.00

NOTES:

The Historic Preservation Commission will hear this request for a COA for an addition at 120 Mears St. on March 22, 2022 at 6pm in the Council Chambers at City Hall, 215 N Broad St Monroe, GA 30655.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

ROVED BY

31/4122 DATE



Graceful Manor Addition

We propose to build a 2,722 square foot wood frame with brick veneer exterior. It will have a gable roof with asphalt shingles.

Sincerely, Clyde Tant

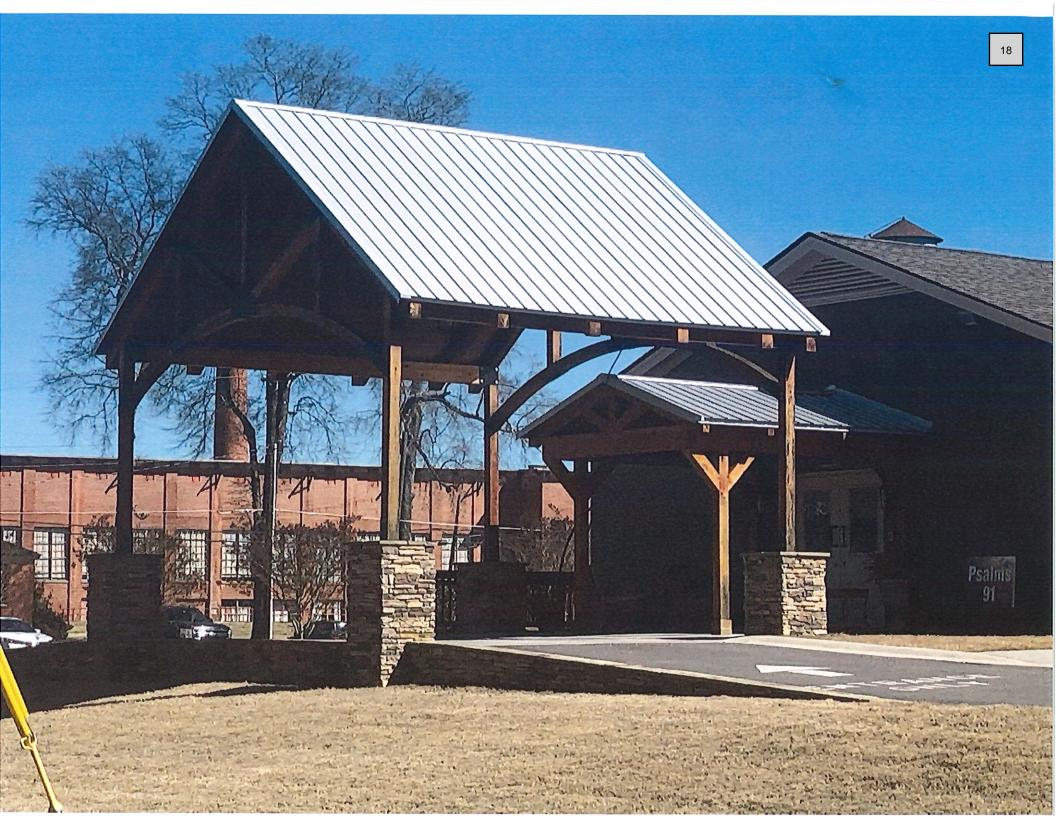
(770) 982-2600 Fax (770) 982-8090

Certificate of Approprinteness Application—Historic District Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.
Under the Zoning Onlinence for the City of Morroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district. Project Address: 120 Mears St. Manage GA 20495 Parcel #
Project Type (einde): New Construction, Resolvation of Bainting Structure, Signage, Devolition Property Owner: <u>Kelley Brann, Graceful Manor Driver Care, LLC</u> Address: 120 Mears St. Monroe, GA 3655
Telephone Number 404-845-1299 Brail Address: Hemanorhomes @ yaho. Com
Applicant: Kelley Brown
Address: 120 Mears St. Monroe, GA 31,055
Telephone Number: 404-845-6699 Email Address: Hemanorhomes Dychoo Co
Estimated cost of project. 6000
Please submit the following items with your application:
Photographs of existing condition of the property to show all areas affected
Map of the property showing existing buildings, roads, and walkways
Map of the property showing the location and design of the proposed work
Paçado elevations which illustrate how the finished design will look in relation to the existing afracture including rooflines if applicable
Architectural floosplans (new construction only)
Written description of the project including proposed materials
Owner authorization statement, if applicant is not the property owner
Application Fee \$100 (Additional fees required for demolition)
مع مطلب المعاملية المعاملية المعاملية عنه من علم المعاملية المعاملية المعاملية المعاملية المعاملية المعاملية ا معاملية المعاملية الم
Please submit all application materials in hardcopy to the Code Department and digitally at wilson@monreega.gov
JUFF - 24-22
Signation of Application Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: January 25,22 APPLICANT: Kelley Brown APPLICANT'S ADDRESS: 120 Mears St Monroe, GA 3655
TELEPHONE NUMBER: 404-845-6699
PROPERTY OWNER: Kelley Brown, Graceful Manor Serier Care, LLC OWNER'S ADDRESS: 120 Mears Street Monroe, GA 30655
TELEPHONE NUMBER: 404-845-6699
PROJECT ADDRESS: 120 Mears St. Monroe, GA 30655
Brief description of project: 12 bed addition to the existing Graceful Manor Assisted Living
Continue on separate sheet, if necessary.) Applicant $2 - 8 - 2022$ Date Date







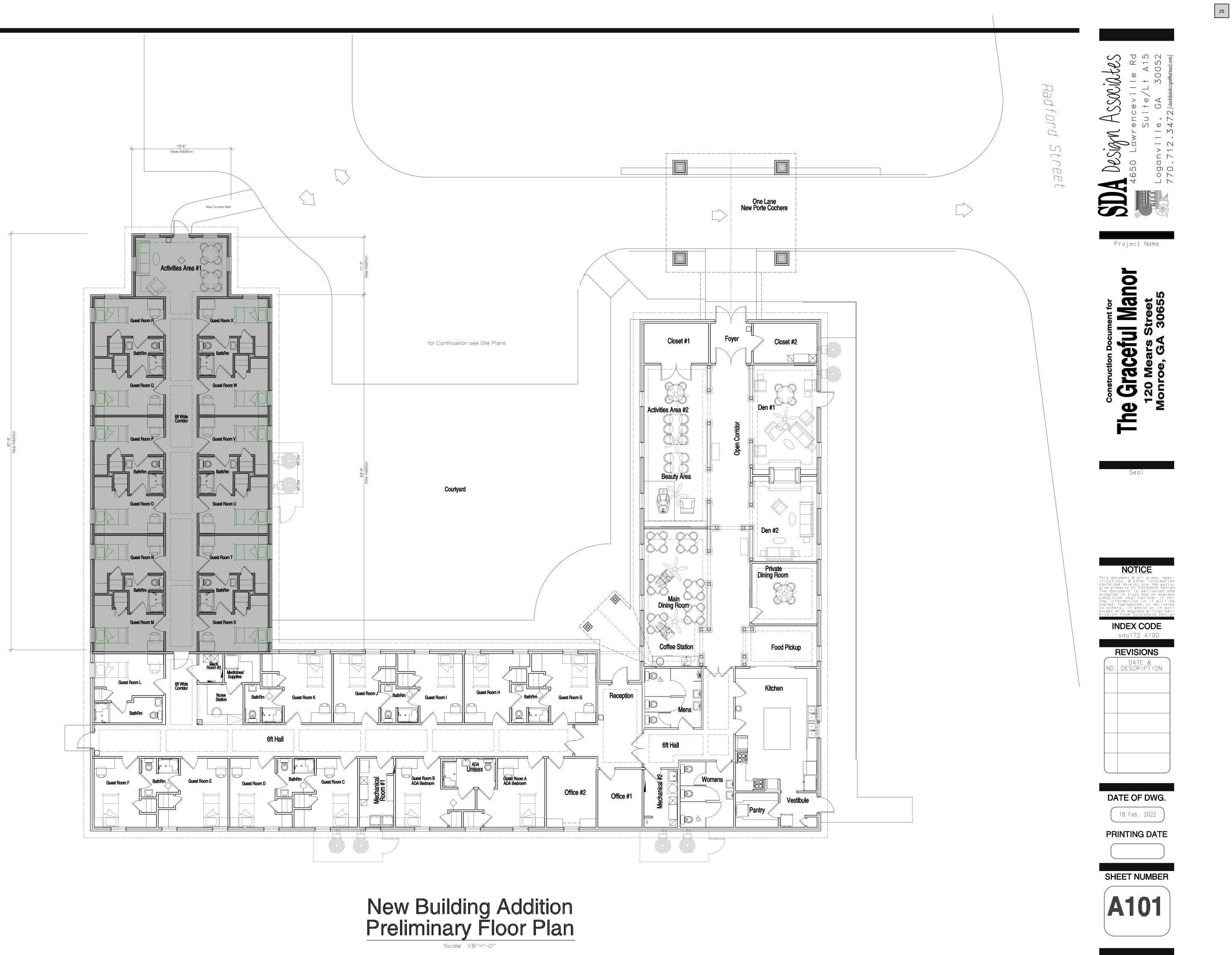


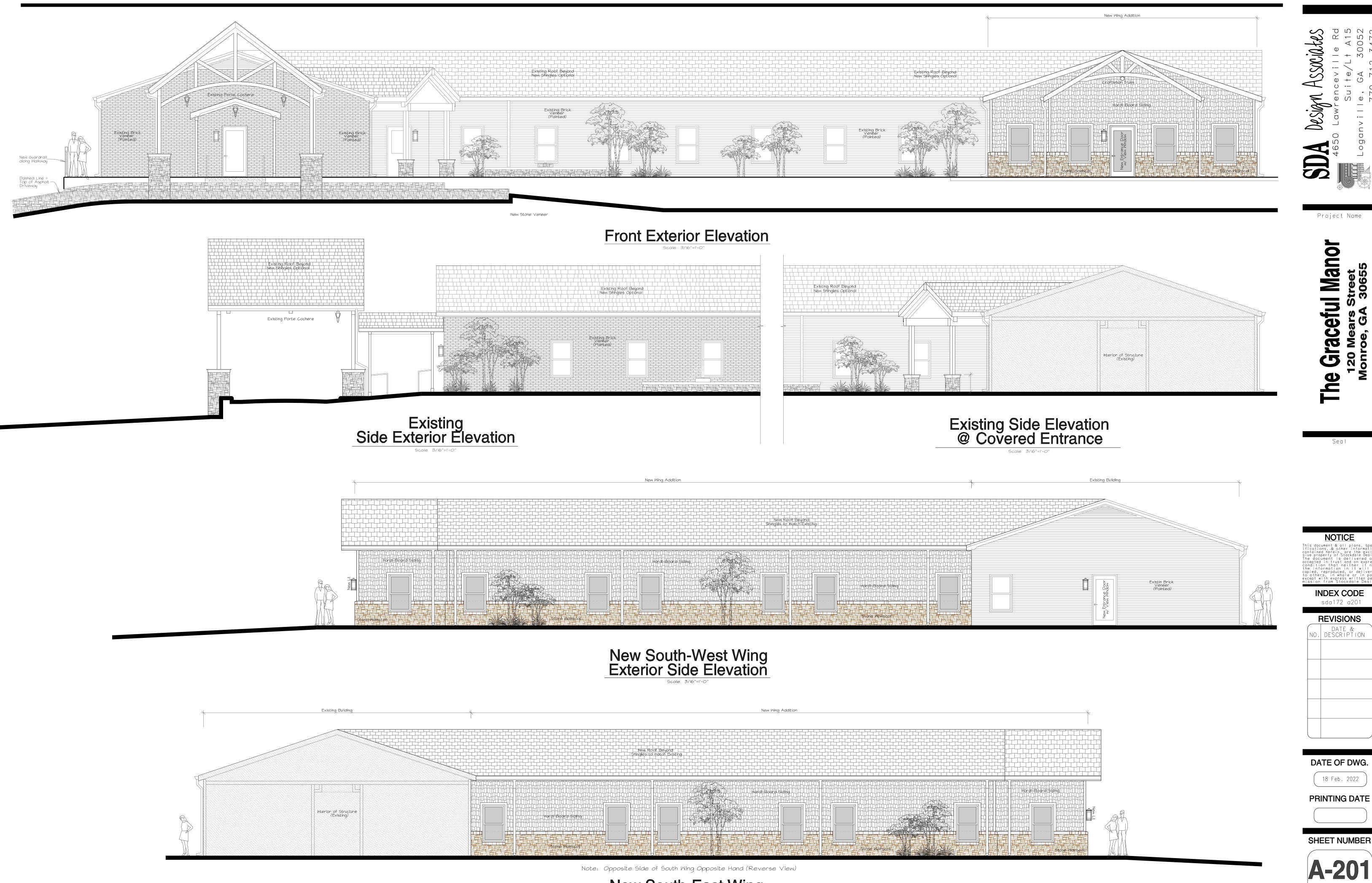






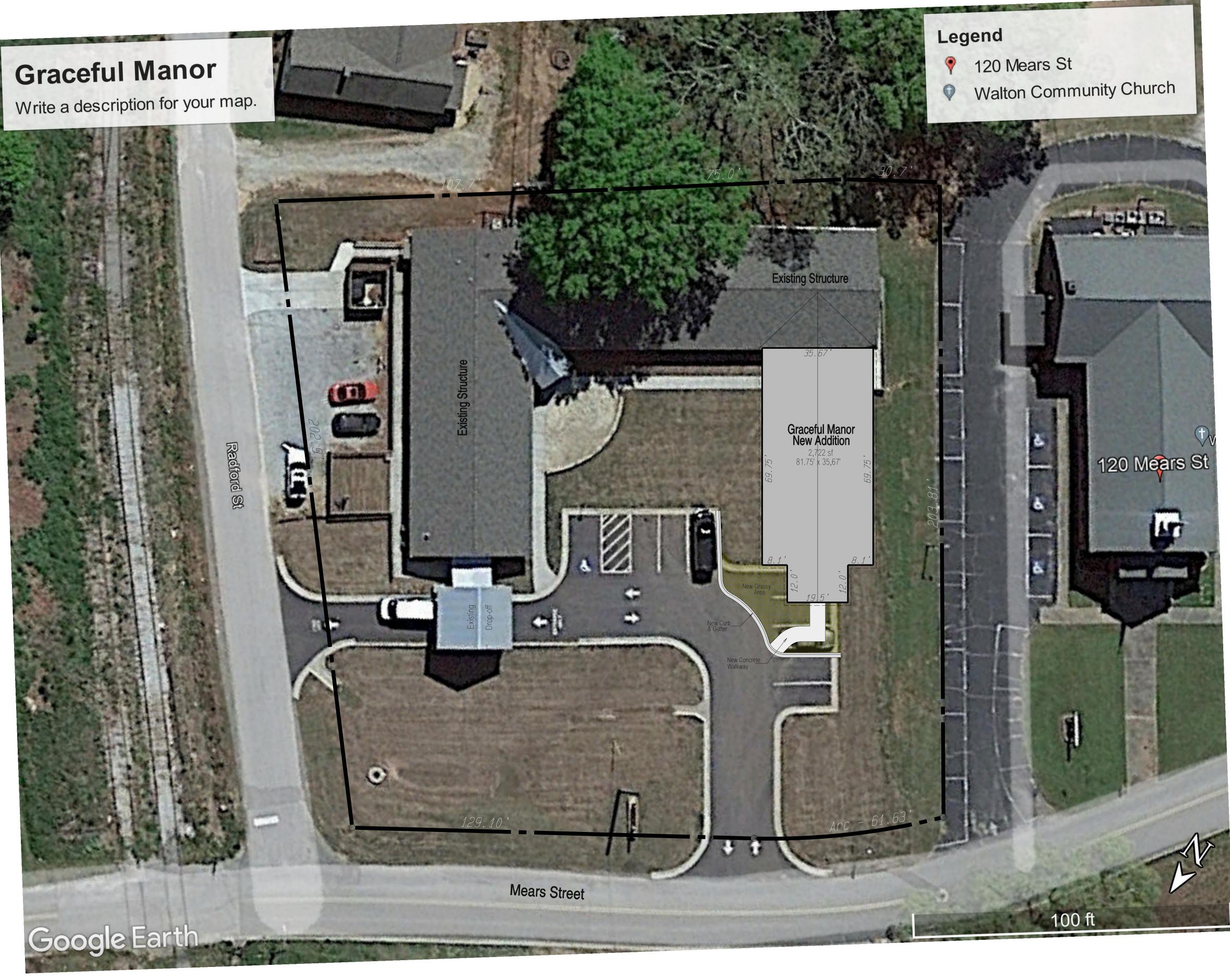
= New Addition, New Construction





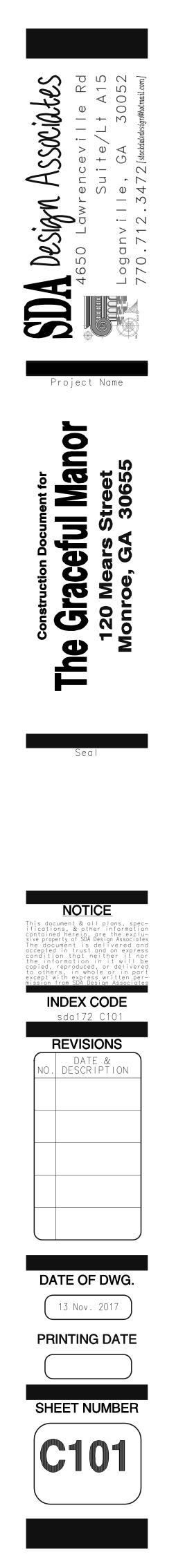
New South-East Wing Exterior Side Elevation

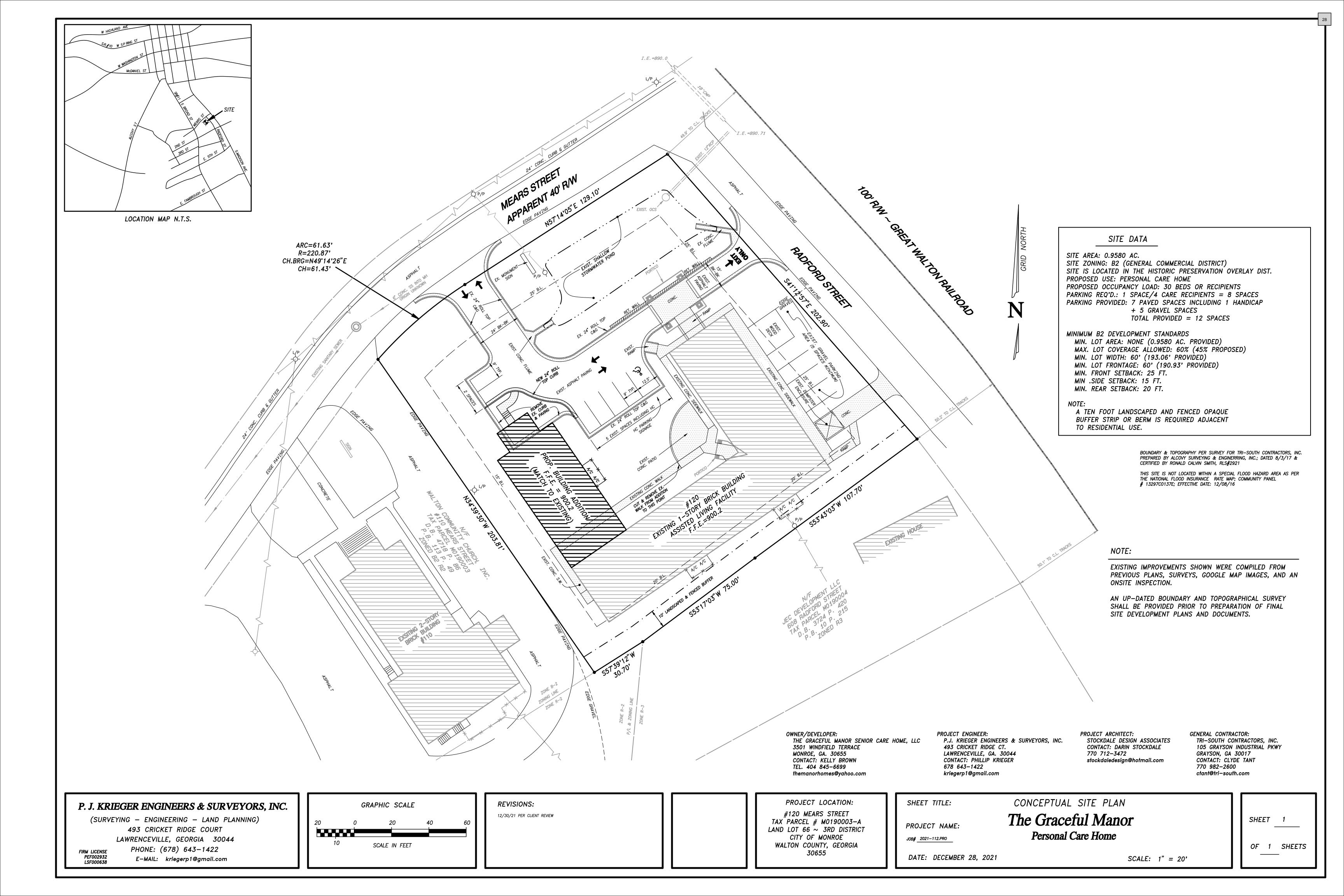
1 of 2



Preliminary Architectural Site Plan

Scale 1''=20'-0''







DESCRIPTION: HISTORIC PRESERVATION front door, PERMIT #: 756 fence, pool LOT #: JOB ADDRESS: 301 N. Broad St. M0140001 BLK #: PARCEL ID: ZONING: R-1 SUBDIVISION: CONTRACTOR: **Tiffany Steele** ISSUED TO: Tiffany Steele 301 N. Broad St. ADDRESS: 301 N. Broad St. ADDRESS CITY, STATE ZIP: Monroe GA 30655 Monroe GA 30655 CITY, STATE ZIP: PHONE: 678-787-9933 PHONE: DATE ISSUED: 3/14/2022 RESIDENTIAL PROP.USE 9/10/2022 EXPIRATION: VALUATION: 0.00 S 0.00 SQ FT PERMIT STATUS: 0 OCCP TYPE: CNST TYPE: **# OF BEDROOMS # OF BATHROOMS** 770-207-4674 INSPECTION **REQUESTS:** lwilson@monroega.gov # OF OTHER ROOMS AMOUNT FEE CODE DESCRIPTION Historic Preservation Regular Meeting \$ 100.00 COA-03 FEE TOTAL \$ 100.00 PAYMENTS \$ -100.00 \$ 0.00 BALANCE

NOTES:

The Historic Preservation Commission will hear this request for at COA for a new front door, fence, and rear pool at 301 N. Broad St. on March 22, 2022 at 6pm in the Council Chambers at City Hall at 215 N Broad St Monroe, GA 30655.

NOTICE

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(ED BY)

314122

Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.



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RECEIVEN

Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 301 N. BVOAD STVERT MUNYOR 30655 Parcel #____

Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition

Address: 301 N. Broad Street Monroe, 6A 30655

Telephone Number: 618.787.9933 Email Address: tiffahym0227@ YAhoo. Com

Applicant: Taylor + Tiffany Steele	_
Address: 301 NORTH Broad Street Mohrve, 6A30655	
Celephone Number: 678.787.9933 Email Address: tiffahy M0227C Y	hod. uon

Estimated cost of project: \$100,000 - \$150,000 (exterior + interior)

Please submit the following items with your application:

_____ Photographs of existing condition of the property to show all areas affected

_____ Map of the property showing existing buildings, roads, and walkways

- _____ Map of the property showing the location and design of the proposed work
- _____ Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
- _____Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- _____ Owner authorization statement, if applicant is not the property owner
- _____ Application Fee \$100 (Additional fees required for demolition)

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

Signature of Applicant

03 08 2022

Date

COA Historic District Supplemental Information Packet



1. The Historic Preservation Commission meets on the fourth Tuesday of each month in the Council Chambers at City Hall (215 N. Broad St Monroe, GA 30655) at 6:00pm.

2. To be placed on the agenda for that month, a completed application must be turn in **at least 10 days prior** to the meeting date. For example, if the meeting is scheduled for January 25th, all applications must be turned in by January 14th.

3. It is recommended the applicant appear at the meeting on the scheduled time and day to make a presentation to the Commission members.

4. In review of COA applications, the Historic Preservation Commission shall take into account The Secretary of the Interior's Standards for Rehabilitation and the following elements to ensure the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

- The height of the building in relation to the average height of the nearest adjacent and opposite buildings.
- The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite buildings.
- Exterior construction materials including textures and patterns.
- Architectural detailing such as lintels, cornices, brick bond, and foundation materials
- Roof shapes, forms, and materials
- Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration

5. The Code Office will post a notice which will notify all affected property owners of the material change being requested not less than seven days prior to the meeting at which the request for the COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

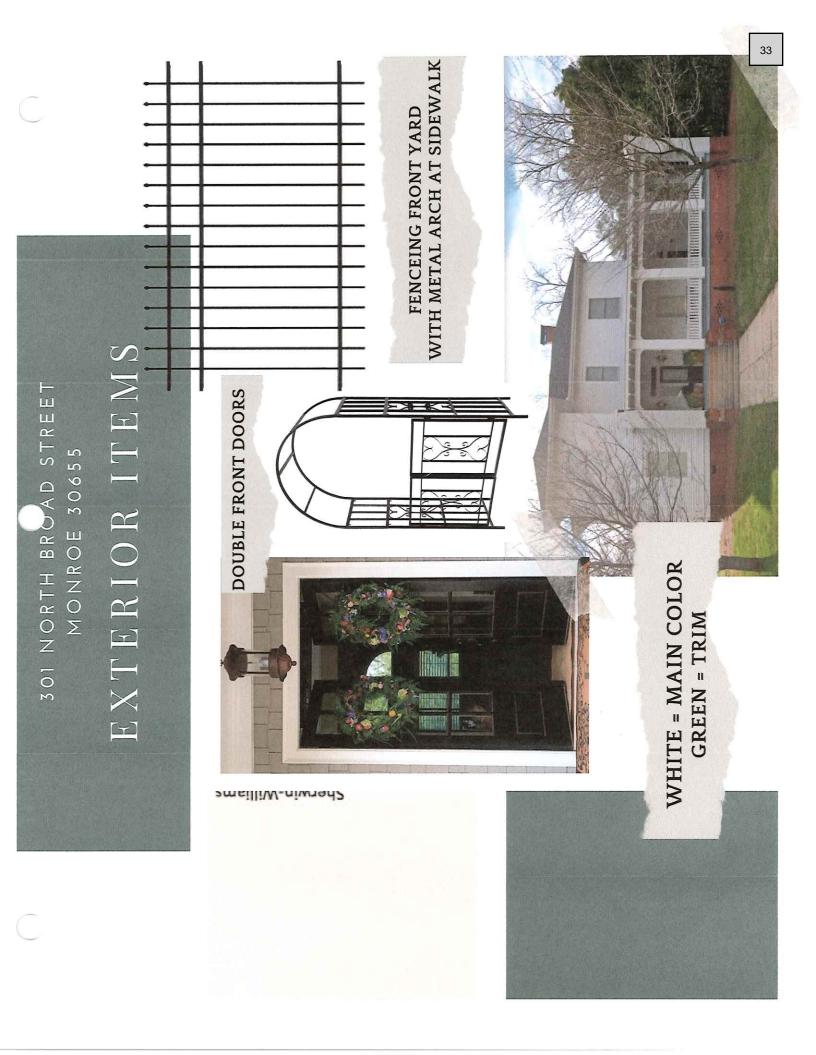
6. Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review.

7. In review of COA applications, the Historic Preservation Commission shall not consider interior arrangements or use having no effect on exterior architectural features.

DEFINITIONS:

- 1. "Material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district and may include one or more of the following:
 - a. A reconstruction or alteration of the size, shape, or façade including any of the architectural elements or details
 - b. Demolition





Receipt Number:

R00359408

34

Monroë	
Monroe	

215 North Broad Street Monroe, GA 30655 Tel (770) 267-3429 Fax (770) 267-3698

Cashier Name:	LAURA WILSON
Terminal Number:	34
Receipt Date: 3/14	4/2022 10:50:12 AM

Transaction Code: BP - Building Projects Payment			jects Payment Name: Steele, Tiffany		\$100.00	
	-				Total Balance Due:	\$100.00
Payment Method:	Check Payn	Reference:	1157	Amount:	\$100.00	
					Total Payment Received:	\$100.00
					Change:	\$0.00



PERMIT #: 748 DESCRIPTION: HISTORIC PRESERVATION new windows JOB ADDRESS: **108 NORRIS ST** LOT #: PARCEL ID: M0190077 BLK #: SUBDIVISION: ZONING: R-2 ISSUED TO: Josh Parker CONTRACTOR: Josh Parker ADDRESS 1059 Nicholasville Rd ADDRESS: 1059 Nicholasville Rd CITY, STATE ZIP: Monroe GA 30656 CITY, STATE ZIP: Monroe GA 30656 PHONE: 770-601-9599 PHONE: PROP.USE RESIDENTIAL DATE ISSUED: 3/10/2022 VALUATION: \$ 0.00 EXPIRATION: 9/06/2022 SQ FT 0.00 OCCP TYPE: PERMIT STATUS: 0 CNST TYPE: **# OF BEDROOMS** INSPECTION 770-207-4674 **# OF BATHROOMS** REQUESTS: lwilson@monroega.gov **# OF OTHER ROOMS** FEE CODE DESCRIPTION AMOUNT COA-03 Historic Preservation Regular Meeting \$ 100.00 FEE TOTAL \$ 100.00 PAYMENTS \$- 100.00 BALANCE \$ 0.00 NOTES:

The Historic Preservation Commission will hear this request for at COA for new windows at 108 Norris St on March 22, 2022 at 6pm in the Council Chambers at City Hall at 215 N Broad St Monroe, GA 30655.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

<u>3 14 122</u> DATE

OVED BY)

Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted. THE CITY OF STOONTOG

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Project Address: 08 Noras St	Parcel #
Project Type (circle): New Construction, Renovation of Exis	sting Structure, Signage, Demolition
Property Owner: Josh Parker	
Address: 1059 Nicholsville Rd W	lonroe, 6A
Telephone Number: 770 601 9599 Email Addre	ess: josh parker realer tote Q gran Lim
Applicant: SAME	
Address:	
Telephone Number: Er	nail Address:
Estimated cost of project: Aemodel New	electric, HVAC, Plumbing, new wordsw subes
Please submit the following items with your application:	5
Photographs of existing condition of the property to s	how all areas affected
Map of the property showing existing buildings, road	s, and walkways
Map of the property showing the location and design	of the proposed work
Façade elevations which illustrate how the finished do structure including rooflines if applicable	esign will look in relation to the existing
Architectural floorplans (new construction only)	
Written description of the project including proposed	materials
Owner authorization statement, if applicant is not the	property owner
Application Fee \$100 (Additional fees required for de	emolition) RECEIVED
	<u></u>

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

GU

3-7-22

Signature of Applicant

Date

Monroë	Monroe , GA 30655 Tel (770) 267-3429 Fax (770) 267-3698			Rec	eipt Number: Cashier Name: ^{Terminal Number:} Receipt Date: 3/10	R00358316 LAURA WILSON 34 /2022 11:57:45 AM		
Transaction Code: BP - Building Projects Payment			Name: Parker,	Josh Total Baland	ce Due:	\$100.00 \$100.00		
Payment Me	ethod:	Credit Card	Reference:	Visa-Authorized	Amount:	\$100.00 Total Payment Re	ceived:	\$100.00
						c	hange:	\$0.00

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by the cardmember's agreement with the issuer.

X_____

To The Historic Preservation Committee,

The last time an application was submitted for 108 Norris St Monroe, GA it was determined that I needed to change the window pattern from a 2 over 1 style back to a 6 over 6 style window. This decision was made based on the idea that I could simply replace the mullions within the window. It was also based on what other windows appeared to be at neighboring homes based on Google Maps Street View to keep congruency within this section of the Mill District.

Since this decision was made I consulted with my contractor and window vendor in search for a solution. It was determined that trying to alter the current windows would damage them and the only solution would be to order completely new windows. This creates a huge problem for the project at 108 Norris St that is 90% completed now and 150% over budget.

- 1. There is no refund on the custom windows that are in place now. They would have to be thrown away. It would be a huge waste and add \$3500 plus dollars to this project.
- 2. The 6 over 6 style windows are custom and 2-3 months to order them. This has become a common problem lately in the construction world. Before materials were readily available and not as costly. Initially I was planning on moving in February with this delay it would be after June before the home could be occupied.

Photos have been attached to show the current street view and neighboring homes. From the photos it shows that the 2 neighboring blue homes have a 1 over 1 style window that is also a vinyl product vs. the wood windows at 108 Norris St. It's safe to say that the wood window preserves the historic value of this home vs. a vinyl product. One photo shows a home that is in the process of a major renovation with 4 over 1 style windows recently installed that were approved by this committee. That home is a stone's throw away from 108 Norris St. Most of the homes on Norris St have had the windows replaced with the majority displaying a 1 over 1 style window. With that said I would like to request that you reconsider my application for the 2 over 1 style windows that are currently in place because it doesn't jeopardize the historic integrity of the home or the neighborhood.

Thank you

Josh Parker













City of Monroe 215 N. Broad Street

Monroe, GA 30655 (770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

DESCRIPTION: PERMIT #: 758 HISTORIC PRESERVATION addition 315 S MADISON AVENUE LOT #: JOB ADDRESS: BLK #: M0160123 PARCEL ID: SUBDIVISION: ZONING: B-2 CONTRACTOR: SAMUEL DAVIS ISSUED TO: SAMUEL DAVIS 507 E CHURCH ST ADDRESS: ADDRESS 507 E CHURCH ST CITY, STATE ZIP: MONROE GA 30655 CITY, STATE ZIP: MONROE GA 30655 PHONE: PHONE: DATE ISSUED: 3/14/2022 RESIDENTIAL PROP.USE EXPIRATION: 9/10/2022 VALUATION: \$ 0.00 0.00 SQ FT PERMIT STATUS: 0 OCCP TYPE: CNST TYPE: **# OF BEDROOMS** # OF BATHROOMS INSPECTION 770-207-4674 lwilson@monroega.gov **REQUESTS: # OF OTHER ROOMS** AMOUNT FEE CODE DESCRIPTION Historic Preservation Regular Meeting \$ 100.00 COA-03 FEE TOTAL \$ 100.00 PAYMENTS \$ -100.00 BALANCE \$ 0.00

NOTES:

The Historic Preservation Commission will hear this request for at COA for an addition at 315 S. Madison Ave on March 22, 2022 at 6pm in the Council Chambers at City Hall at 215 N Broad St Monroe, GA 30655

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

ROVED BY

5114120

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, <u>Definitions</u>.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

- 1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
- 2. Fill out the application for a COA and turn it in to the Code Office.
- Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
- 4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

<u>Please read the following directions for completing the Request for</u> <u>COA Application.</u>

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

- 1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
- 2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
- 3. Exterior construction materials, including textures and patterns.
- 4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
- 5. Roof shapes, forms, and materials;
- 6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

- 1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
- 2. Demolition;
- 3. Commencement of excavation for construction purposes;
- 4. A change in the location of advertising visible from the public right-of-way; and
- 5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

[Sec. 8-4-2(f)]

"Exterior architectural features" means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

"Exterior environmental features" means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.

Signature of Applicant

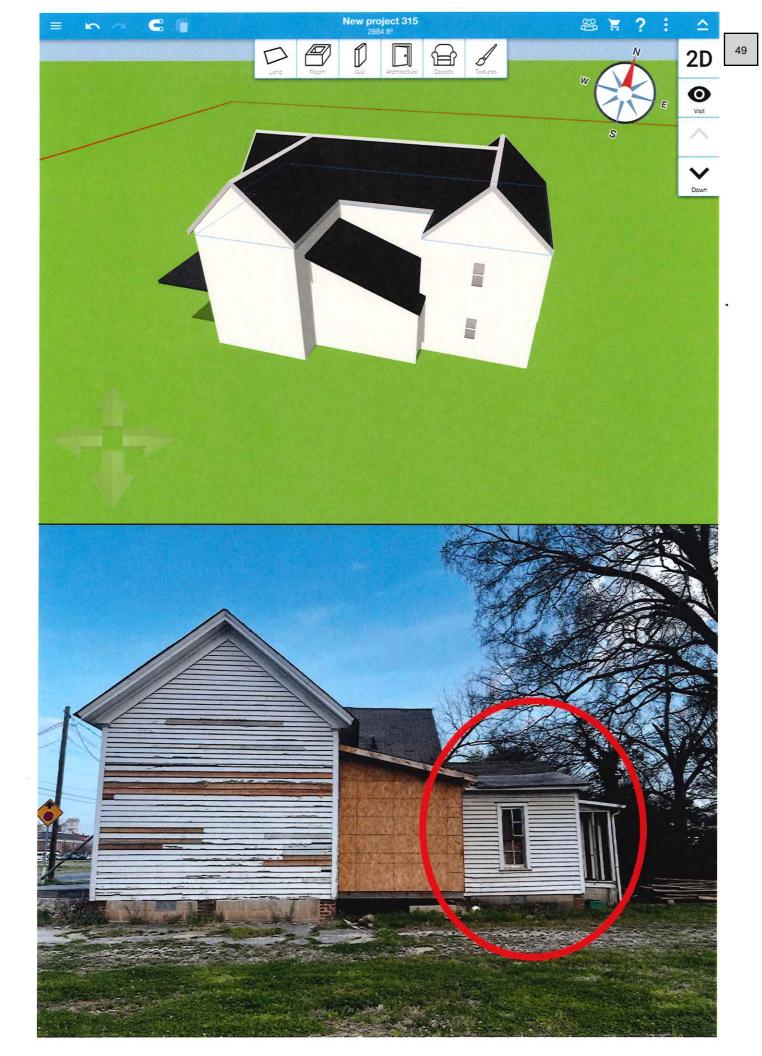
<u>3/9/2022</u>

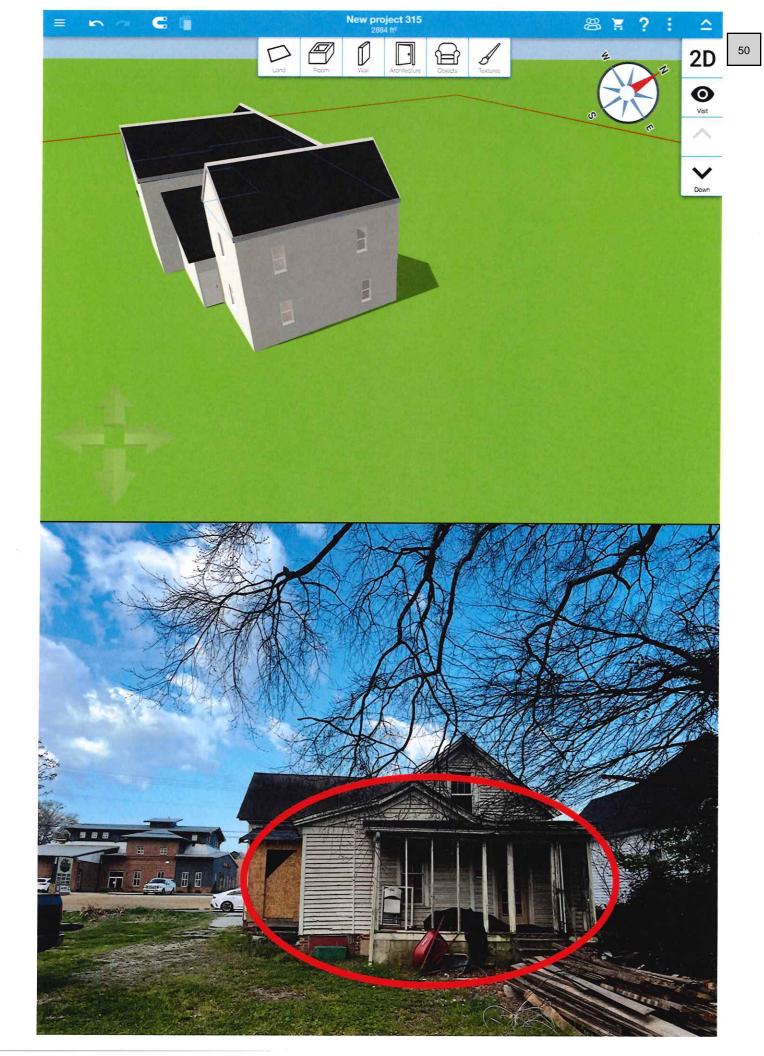
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: 3/9/2022
APPLICANT: Serm Pervis
APPLICANT'S ADDRESS: 507 E Church St
Monroe GA 30655
TELEPHONE NUMBER: <u>770-820-3739</u>
PROPERTY OWNER: Sem Dervis
OWNER'S ADDRESS: Same as about
TELEPHONE NUMBER:
PROJECT ADDRESS: 315 SI MUDISON AUC
Monroe CA 30655
Brief description of project: Remove Reap addition + Brch
+ Replace up a 2 story dobition on slab. The addition
will the into Current not that raise the reatline
All thim & Windows will match what has dready
been approved, Front View of the House will not change
Semberris Applicant Jack Jack Jack Jack Jack Jack Jack Jack
Date Date

Revised 6/29/17









HISTORIC PRESERVATION MTG PERMIT

(770) 207-4674

PERMIT #: 757 DESCRIPTION: HISTORIC PRESERVATION replace awning JOB ADDRESS: 116 N BROAD ST LOT #: 65 M0140157A00 BLK #: PARCEL ID: SUBDIVISION: ZONING: **ISSUED TO:** Paul Holbrook CONTRACTOR: Paul Holbrook 2392 Hancock Dr ADDRESS: 2392 Hancock Dr ADDRESS CITY, STATE ZIP: Social Circle GA 30025 CITY, STATE ZIP: Social Circle GA 30025 PHONE: 404-877-8339 PHONE: PROP.USE 3/14/2022 DATE ISSUED: VALUATION: 5,000.00 **EXPIRATION:** 9/10/2022 S SQ FT 0.00 OCCP TYPE: PERMIT STATUS: 0 CNST TYPE: **# OF BEDROOMS** 770-207-4674 INSPECTION # OF BATHROOMS **REQUESTS:** lwilson@monroega.gov **# OF OTHER ROOMS** FEE CODE DESCRIPTION AMOUNT COA-03 Historic Preservation Regular Meeting \$ 100.00 FEE TOTAL \$ 100.00 PAYMENTS \$ -100.00 BALANCE \$ 0.00

NOTES:

The Historic Preservation Commission will hear this request for at COA for a new awning at 116 N. Broad St on March 22, 2022 at 6pm in the Council Chambers at City Hall at 215 N Broad St Monroe, GA 30655

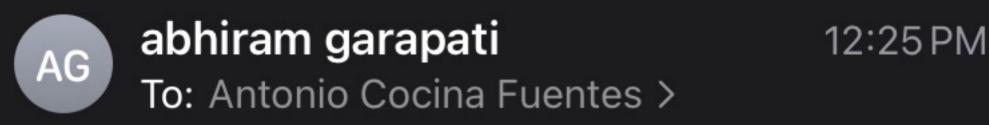
NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

PROVED BY)

<u>31/4100</u>



<u>116 North Broad Street, Monroe,</u> <u>Georgia 30655</u>

I authorize Antonio to change the awning at the front of the building located at <u>116 North Broad Street</u>, <u>Monroe, Georgia 30655</u>.

thanks, Abhiram Garapati president Ant Savings Corp ph: <u>512-912-6129</u> email: <u>antsavings@gmail.com</u>

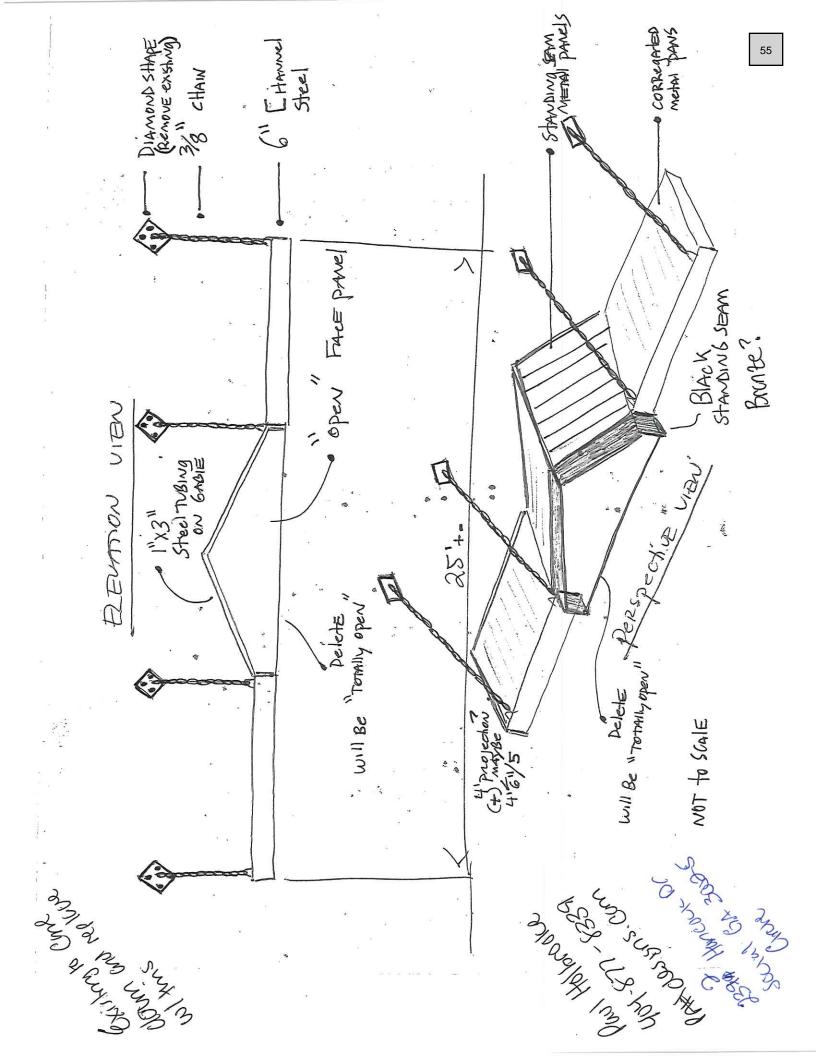
Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

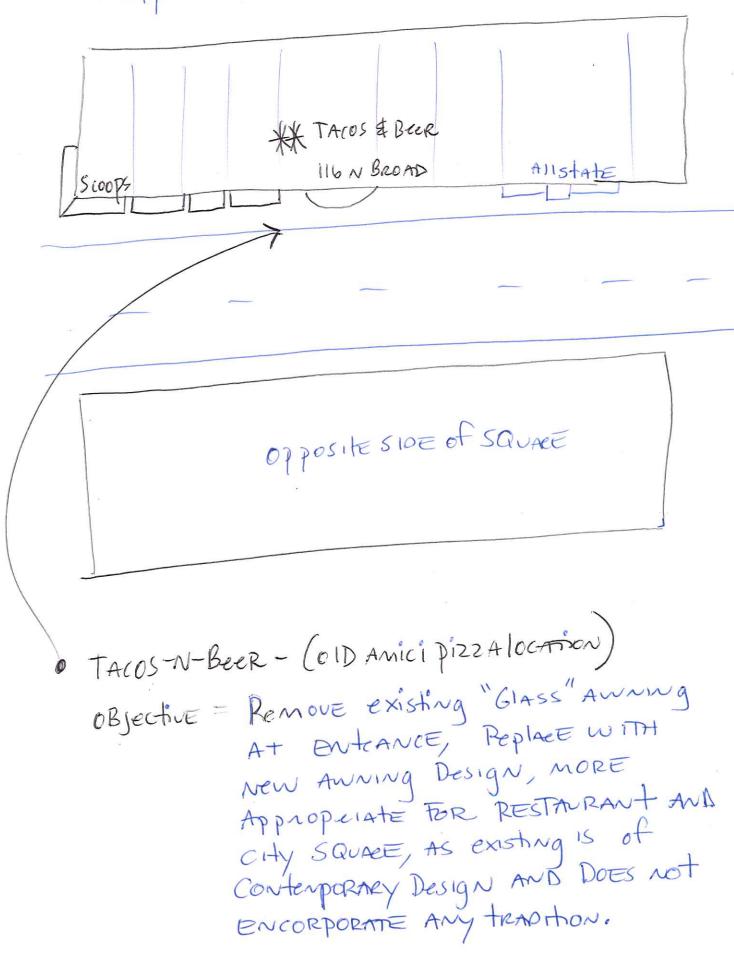


Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: TA(05 & REER "ON SQUARE" Parcel #
Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition
Property Owner: ANT. SAVINGS CORP. (ABHIRAM GAR APATI)
Address: 16 NORTH BOAD ST. MONROE GA 30655
Telephone Number: 5129126129 Email Address: ANTSAVINGS & GMAIL COM
Applicant: ANTONIO GRANADOS
Address:
Telephone Number: 6785428663 Email Address: TACOSN BCCR BARANDGRILLO
Estimated cost of project: 5,000
Estimated cost of project:
Please submit the following items with your application:
Photographs of existing condition of the property to show all areas affected
Map of the property showing existing buildings, roads, and walkways
Map of the property showing the location and design of the proposed work
Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
Architectural floorplans (new construction only)
Written description of the project including proposed materials
Owner authorization statement, if applicant is not the property owner (EMAIL ONLY)
Application Fee \$100 (Additional fees required for demolition)
Please submit all application materials in hardcopy to the Code Department and digitally at
lwilson@monroega.gov
3/11/22
Signature of Applicant Date
PALL HOIBROOK PALL DesigNS 2392 Hawcock Dr. SociAICIRCLE GA. 30025
PAH DesigNG 2392 Hawcock Dr.
SOCIALCIRCLE GA. 30025



MAP OF NORTH OF SQUARE





	215 North Broad Street	Cashie
Monroe	Monroe, GA 30655	Termin
Monroe	Tel (770) 267-3429	Receip
	Fax (770) 267-3698	

	DUU320222		
Receipt Number:		50	
Cashier Name:	R00359575 LAURA WILSON		
Terminal Number:	34		
Receipt Date: 3/14/2022 12:56:07 PM			

Transaction Code: BP - Building Projects Payment			Name: Holbrook, Paul		\$100.00	
	-				Total Balance Due:	\$100.00
Payment Method:	Check Payn	Reference:	3861	Amount:	\$100.00	
					Total Payment Received:	\$100.00
					Change:	\$0.00