



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, June 04, 2019

6:00 PM

City Hall

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#### I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
3. Central Services Report

#### II. COMMITTEE INFORMATION

1. Finance
  - a. Monthly Finance Report
  - b. FY2018 Audited Financial Statements (CAFR)
  - c. City Hall Drive-Thru Exterior Rehabilitation
2. Airport
  - a. Monthly Airport Report
3. Public Works
  - a. Monthly Solid Waste Report
  - b. Monthly Streets & Transportation Report
  - c. On-Stage Walton / Playhouse Roof Replacement and Exterior Rehabilitation
4. Utilities
  - a. Monthly Electric & Telecom Report

[b.](#) Monthly Water, Sewer, Gas, & Storm Water Report

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

[c.](#) Purchase - Bunker Gear

[d.](#) Purchase - Fire Pumper

**6. Planning & Code**

[a.](#) Monthly Code Report

**7. Economic Development**

[a.](#) Monthly Economic Development Report

**8. Parks**

a. Monthly Parks Report

**III. ITEMS OF DISCUSSION**

[1.](#) Public Hearing Variance - 1415 East Church Street

[2.](#) Public Hearing Variance - 2130 West Spring Street

[3.](#) Public Hearing Conditional Use - 1031 Charlotte Rowell Boulevard

[4.](#) Application - Beer & Wine On-Premise Consumption - The Cotton Cafe

[5.](#) Application - Beer & Wine Package Sales - Murphy Oil USA

[6.](#) Service Delivery Strategy Authorization and Resolution

[7.](#) Discussion - On-Call Engineering

**IV. ITEMS REQUIRING ACTION**

[1.](#) Downtown Green Remediation

**V. ADJOURN**

# CENTRAL SERVICES

## MONTHLY REPORT

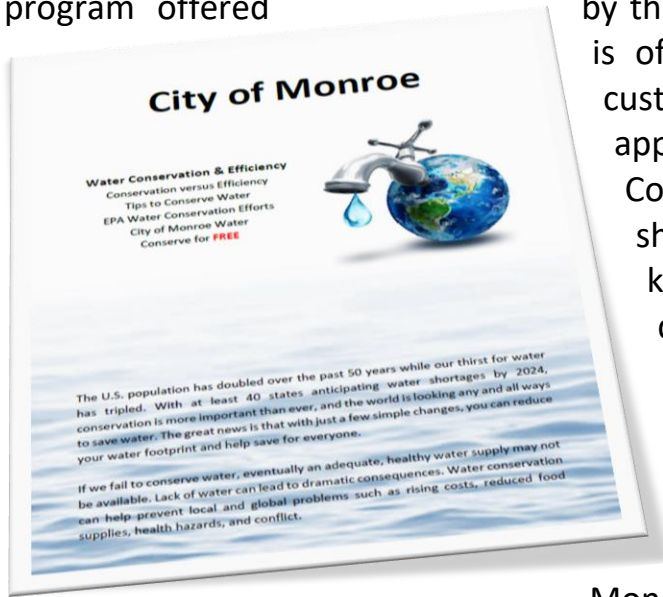
JUNE 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	2	5	1	4	9	5	5	7	4	1	5	2	8	4.5	58
Vehicle Inspections	2	6	12	1	0	0	0	22	10	0	0	5	9	5.2	67
Equipment Inspections	4	0	0	0	2	0	0	6	4	1	0	1	3	1.6	21
Worksite Inspections	1	1	0	9	0	3	1	7	4	3	3	3	0	2.7	35
Employee Safety Classes	1	0	0	0	0	6	1	0	0	0	2	2	3	1.2	15
<b>PURCHASING</b>															
P-Card Transactions	486	421	567	462	523	440	445	460	430	312	419	361	301	432.8	5,627
Purchase Orders	110	155	103	86	66	114	108	102	122	112	83	74	48	98.7	1,283
Total Purchases	596	576	670	548	589	554	553	562	552	424	502	435	349	531.5	6,910
Sealed Bids/Proposals	0	1	1	2	1	1	1	0	1	1	0	0	0	0.7	9
GPR Postings	1	2	0	1	1			0	1	1	5	1	0	1.2	13
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	104	116	126	142	162	107	99	99	101	95	133	95	95	113.4	1,474
Phishing Fail Percentage	3.6%	3.6%	3.9%	4.4%	3.4%		6.9%		3.0%		7.6%	5.5%	4.0%	4.6%	
<b>MARKETING</b>															
Newsletters Distributed	0	1	1	3	2	1	0	0	1	0	0	0	1	0.8	10
Intern Hours		22.5	32.0	38.0	8.0									25.1	100.5
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	46.6	46.6	46.6	52.4	52.4	92.4	123.5	139.1	139.1	139.1	139.1	92.4	92.4	92.4	1,201.5
Trash Collection	2,920.0	2,400.0	1,400.0	1,820.0	1,360.0						320.0	2,496.0	2,980.0	1,962.0	15,696.0
Crew Acres Mowed	16.7	16.7	27.0	45.2	54.0	54.0	54.0	54.0	54.0	55.5	55.5	33.3	16.7	41.3	536.6

# PROJECTS & UPDATES

## NEWSLETTER/MARKETING

The Water Conservation & Efficiency newsletter went out in May highlighting conservation versus efficiency, tips to conserve at home, how the EPA has adjusted their strategies, City of Monroe water usage, and the conservation kit program offered



by the City of Monroe. The City of Monroe is offering a program once again where customers can come in and fill out the appropriate paperwork for a free Water Conservation Kit that includes a low-flow showerhead, regular faucet aerator, kitchen faucet aerator, and toilet leak detection tablets. This program will be published on social media and the City website with full instructions and dates for participation. The summer newsletter went out on Friday, May 31<sup>st</sup> and includes articles on the

Monroe-Walton Center for the Arts, Monroe-Walton County Airport, Monroe Museum, water conservation, meeting dates, report from the City Administrator, and more!

## POLICE STATION / MUNICIPAL COURT BUILDING

Both exterior and roofing renovations began in April and are getting closer to completion. The proposed final meeting on the interior layout takes place on Friday, May 31<sup>st</sup> between the architects and staff. Once a completed design is presented then the go ahead for bidding and construction will be given. The bidding process will begin to then be reviewed by both staff and Council for the start of that final construction phase.

## FACILITIES MANAGEMENT

The City Hall drive thru area equipment has been installed and now has all four (4) lanes working. Should approval be given at the Committee level, the outside renovation will begin to provide new paint, sealing, and other repairs to that side

of the building, with touchups to the rest of the building. The interior will then begin to see renovations and changes, that will create a better flow for staff and customers alike.

Exterior rehabilitation has been scheduled on both the Art Guild and Public Works facilities for June. The Committee and Council will review proposals and requests for the replacement of the On-Stage Walton roof along with exterior repair work to be assessed and completed.

### **COMMUNITY GARDEN**

The community garden should finally start to take shape in June! The grass will be sprayed and covered with different types of mulch and bedding materials, along with boxes built for educational purposes. Once established the area will then be open for members of the community to become a part of the garden and rent space to grow their own vegetables and flowers.



**FINANCIAL STATUS REPORT**  
as of April 2019

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2019

Cash balances for the City of Monroe as of April 30<sup>th</sup> total **\$40,270,519**  
 The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	300,250.92
Stabilization Fund	1,250,000.00
Community Center Deposits	2,680.79
Group Health Insurance (Claims/Premiums)	726,030.39
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	106,465.50
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	2,976,427.08
SPLOST 2019	1,046.72
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	16,462.22
DEA Confiscated Assets Fund	13,896.66
Confiscated Assets Fund	29,865.84
<b>ENTERPRISE FUND</b>	
Solid Waste	182,106.81
Solid Waste Capital	1,000,499.63
Utility Revenue	3,294,844.51
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,520.65
Utility MGAG Payment Acct	8,355.27
Utility Gov't Loan Payment Acct	26,067.65
Utility MEAG Short-Term Investment	4,902,350.33
Utility MEAG Intermediate Extended Investment	6,633,431.82
Utility MEAG Intermediate Portfolio Investment	2,165,740.57
Utility Capital Improvement	8,534,180.24
Utility GEFA	1,000.00
Utility Bond Sinking Fund	874,433.31
Utility Tap Fees	1,788,128.95
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,519,979.84

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2019

The total Utility Capital funds available as of April are \$11,655,423 as broken down in the section below:

<b>Utility Capital Improvement Cash Balance</b>	<b>8,534,180</b>
<b>Utility Revenue Reserve Cash Balance</b>	<b>1,333,114</b>
Tap Fees Cash Balance	1,788,129
<b>Total Current Funds Available</b>	<b>\$ 11,655,423</b>

Project Description	Estimated	2019 Estimated	2019 Monthly	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated	2023 Estimated
	Budgeted Cos	Expense	Expense	Remaining Expenses	Expense	Expense	Expense	Expense
Totals	\$ 29,220,921	\$ 10,233,113	\$ 1,275,732	\$ 8,928,778	\$ 2,952,555	\$ 2,521,454	\$ 1,729,000	\$ 1,101,454
Estimated annual Tap Fees				206,667	310,000	310,000	310,000	310,000
Estimated annual CIP transfers-in				1,200,000	1,800,000	1,800,000	1,800,000	1,800,000
Estimated Utility Capital Cash Balance EOY				\$ 4,133,312	\$ 3,290,757	\$ 2,879,303	\$ 3,260,303	\$ 4,268,849

The detail by year of each project is shown on the following page



## Utility Capital Funding

## Approved Projects/Assets

Dept	Project Description	2019							2020	2021	2022	2023
		Estimated Budgeted Cost	Estimated Expense	2019 Monthly Expense	2019 Estimated Remaining Expenses	Estimated Expense	Estimated Expense	Estimated Expense				
Sewer	Sewer CDBG 2018-Initial Application	25,000	9,120	6,500	2,620							
Sewer	CDBG 2018 Construction & Design	250,000	250,000	101,825	148,175							
Sewer	CDBG 2018 Revenue (DCA draws)			-67,600								
Sewer	Infrastructure Repair/Replacement	337,223	99,800	60,605	39,195	71,881	70,000	70,000				
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	2,635,374	25,601	2,609,773							
Sewer	Pump Station SCADA	50,000	35,000		35,000	15,000						
Sewer	Sewer Main Rehab	583,711	83,711		83,711	150,000	100,000	150,000	100,000		100,000	
Sewer	Truck	100,000			-	50,000		50,000				
Sewer	Application/Design CDBG 2020 submittal	50,000			-	50,000						
Sewer	CDBG 2020 Construction	250,000			-		250,000					
Sewer	Application/Design CDBG 2022 submittal	50,000			-					50,000		
Sewer	CDBG 2022 Construction	250,000			-						250,000	
Sewer	Lime Slurry System	145,200	145,200		145,200							
Sewer	Kawasaki Mule	9,189	9,189		9,189							
Sewer	Aeration Fluidyne Jet Pump	41,348	20,674		20,674	20,674						
Sewer	Final Clarifier Clean Out	36,908			-		18,454				18,454	
Sewer	Control Panel for Plant Drain	15,000	6,430	6,430	-					15,000		
Sewer	Trickling Filter Pump	80,000			-		40,000				40,000	
Sewer	Air Compressor	54,760	54,760	30,000	24,760							
Sewer	Ashphalt Top Coat	200,000			-	200,000						
Sewer	GIS Program Development	41,667	41,667	8,542	33,125							
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000	250,000	176,580	73,420							
Water	Loganville Water Distribution Line	1,648,125	1,451,223	15,373	1,435,850							
Water	Water Plant Roof Replacement	237,548			-							
Water	Remodel of Old Water Plant	225,000	163,745	214,691	(50,945)							
Water	Warehouse Improvements	25,000	25,000	2,616	22,384							
Water	Water Main Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000	75,000	75,000	
Water	8 Mstr Mtr Octave AWWA Mtr	5,062			-							
Water	Fire Hydrant Replacement	110,000	55,000		55,000	55,000						
Water	Infrastructure Repair/Replacement	750,000	150,000	10,117	139,883	150,000	150,000	150,000	150,000	150,000	150,000	
Water	Water Valve Maintenance Trailer	61,720	61,720		61,720							
Water	CDBG 2018 Construction & Design	250,000	250,000		250,000							
Water	Application/Design CDBG 2020 submittal	25,000			-	25,000						
Water	CDBG 2020 Construction	250,000			-		250,000					
Water	Application/Design CDBG 2022 submittal	25,000			-					25,000		
Water	CDBG 2022 Construction	250,000			-						250,000	
Water	Swan Turbidity Meters	90,355	90,355	80,902	9,453							
Water	Air Compressors	58,575	58,575		58,575							
Water	High Service Pumps	100,000			-	100,000						
Water	Alcovy River Screen	50,000			-	50,000						
Water	Control Vlv Replacement Reservoir & Alcovy River	100,000			-		100,000					
Water	Membrane Filters	382,500	76,500		76,500	76,500	76,500	76,500	76,500	76,500	76,500	
Water	Excavator	88,200	88,200		88,200							
Water	Water Meters	282,247	56,247	53,637	2,610	56,500	56,500	56,500	56,500	56,500	56,500	
Water	Alleyway repairs				-							
Water	GIS Program Development	41,667	41,667	8,542	33,125							
Central Svcs	Vehicle	25,000	25,000		25,000							
Admin	Financial/Utility Billing Software	300,617	113,595	53,466	60,129							
Admin	Drive Thru Rehab/City Hall	225,000	225,000	10,190	214,810							
Admin	Trucks	50,000			-	50,000				50,000		
Admin	Rack Server	6,650	6,650	6,648	-							
Admin	Town Green improvements			11,500								
Electric	Bucket Truck Replacement	325,000	215,000		215,000		110,000					
Electric	Meter Load Tester	33,000	33,000		33,000							
Electric	Pole Crane	80,000	80,000		80,000							
Electric	Van	27,000			-							
Electric	Vesta Test Board	27,500		27,500	-							
Electric	Automated Switching	150,000	95,577	90,705	4,872							
Electric	2018 LED Streetlights	125,000	125,000		125,000							
Electric	Reconductor Distribution System	800,000	344,794		344,794	150,000	150,000	150,000	150,000			
Electric	Warehouse Project	75,000	75,000	6,610	68,390							
Electric	Stone Creek	153,000	133,042	25,443	107,599							
Electric	System Automation	408,846	108,846		108,846	150,000	150,000					
Electric	Underground for Town Green	187,000			187,000							
Electric	AMI meters/system	112,608	37,608		37,608	75,000						
Electric	Rebuild Highland & S Madison Ave	1,091,200	291,200		291,200	300,000	250,000	250,000				
Electric	GIS Program Development	41,667	41,667	8,542	33,125							
Telecom	Fiber Blower	44,000	5,000		5,000							
Telecom	Halon Fire Suppression	44,000	44,000		44,000							
Telecom	Fiber Loop	150,000	150,000		150,000							
Telecom	Fiber to the X	400,000	75,073	14,488	60,584	100,000	100,000	100,000				
Telecom	Wireless Deployment	75,000	75,000		75,000							
Telecom	2018 Cable Replacement	240,000	80,000		80,000	80,000	80,000					
Telecom	2017 Network Redundancy	195,000	0		-							

Telecom	2018 Network Redundancy	225,000	225,000	70,538	154,462				
Telecom	2017 Cable Replacement	80,000	33,167	25,940	7,227				
Telecom	DOCSIS 3	175,000	147,939		147,939				
Telecom	Fiber Backbone Extension	101,500	56,500		56,500	45,000			
Telecom	Micro Trench Saw	91,000	91,000		91,000				
Telecom	FTTX Wellington	420,000	120,000		120,000	150,000	150,000		
Telecom	Cable Infrastructure Replacement	180,000	65,000		65,000	60,000	55,000		
Telecom	GIS Program Development	41,667	41,667	8,542	33,125				
Gas	Gas relocation Hwy 11 bridge	541,000			-				
Gas	Good Hope	140,000			-	70,000	70,000		
Gas	James Huff/Gratis	140,000			-			140,000	
Gas	Old Mill Replacement	150,000			-	150,000			
Gas	Unisia Dr Extension	45,000			-	45,000			
Gas	Various Projects	300,000			-	100,000	100,000	100,000	
Gas	Service Trencher	80,000	80,000	57,500	22,500				
Gas	2018 System Rehab	200,000	34,000		34,000				
Gas	System Rehab	150,000			-	50,000	50,000	50,000	
Gas	Young St Rehab	75,000	75,000		75,000				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd)	40,000	38,560	13,260	25,300				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd2)	57,000	55,228		55,228				
Gas	Gas Main Renewal	681,147	199,147	101,956	97,191	196,000	70,000	131,000	85,000
Gas	Main Extension	84,397	8,397		8,397	36,000		40,000	
Gas	GIS Program Development	41,667	41,667	8,542	33,125				
Stormwater	2018 Infrastructure Repair/Replacement	100,000	61,450		61,450				
Stormwater	Infrastructure Repair/Replacement	300,000			-	100,000	100,000	10,000	
Stormwater	Lateral Repair	43,183	8,183		8,183		35,000		
Stormwater	F450 Service Body Truck	60,000			-	60,000			
Stormwater	Skid Steer	75,000			-	75,000			
Stormwater	Storm/Drain Retention Pond Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000
Stormwater	Heritage Ridge Retention Pond	17,600	17,600		17,600				
Stormwater	Public Works Retention Pond	8,000			-	8,000			
Stormwater	Heritage Trace Retention Pond	18,000			-	18,000			
Stormwater	GIS Program Development	41,667	41,667	8,542	33,125				
Stormwater	Improvements	50,000	50,000		50,000				
<b>Totals</b>		<b>\$ 29,220,921</b>	<b>\$ 10,233,113</b>	<b>\$ 1,275,732</b>	<b>\$ 8,928,778</b>	<b>\$ 2,952,555</b>	<b>\$ 2,521,454</b>	<b>\$ 1,729,000</b>	<b>\$ 1,101,454</b>



Monroe, GA

# Monthly Budget Report

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

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DEP...	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	578,825.79	301,037.09	-277,788.70	-47.99 %	2,315,303.16	1,296,592.41	-1,018,710.75	-44.00 %	6,948,689.00
<b>Total R1: 31 - TAXES:</b>	<b>578,825.79</b>	<b>301,037.09</b>	<b>-277,788.70</b>	<b>-47.99 %</b>	<b>2,315,303.16</b>	<b>1,296,592.41</b>	<b>-1,018,710.75</b>	<b>-44.00 %</b>	<b>6,948,689.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - PLANNING & DEVELOPMENT	22,498.49	21,545.50	-952.99	-4.24 %	89,993.96	214,404.50	124,410.54	138.24 %	270,090.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>22,498.49</b>	<b>21,545.50</b>	<b>-952.99</b>	<b>-4.24 %</b>	<b>89,993.96</b>	<b>214,404.50</b>	<b>124,410.54</b>	<b>138.24 %</b>	<b>270,090.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1510 - FINANCE ADMIN	1,666.00	0.00	-1,666.00	-100.00 %	6,664.00	0.00	-6,664.00	-100.00 %	20,000.00
1519 - INTERGOVERNMENTAL	7,982.72	0.00	-7,982.72	-100.00 %	31,930.88	76,462.00	44,531.12	139.46 %	95,831.00
3200 - POLICE	0.00	1,334.87	1,334.87	0.00 %	0.00	3,610.59	3,610.59	0.00 %	0.00
3500 - FIRE OPERATIONS	19,856.55	0.00	-19,856.55	-100.00 %	79,426.20	0.00	-79,426.20	-100.00 %	238,374.00
4200 - STREETS & TRANSPORTATION	10,829.00	0.00	-10,829.00	-100.00 %	43,316.00	159,841.15	116,525.15	269.01 %	130,000.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>40,334.27</b>	<b>1,334.87</b>	<b>-38,999.40</b>	<b>-96.69 %</b>	<b>161,337.08</b>	<b>239,913.74</b>	<b>78,576.66</b>	<b>48.70 %</b>	<b>484,205.00</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	54,978.00	29,013.43	-25,964.57	-47.23 %	219,912.00	185,382.37	-34,529.63	-15.70 %	660,000.00
3200 - POLICE	1,666.00	1,130.00	-536.00	-32.17 %	6,664.00	9,417.18	2,753.18	41.31 %	20,000.00
3500 - FIRE OPERATIONS	0.00	429.50	429.50	0.00 %	0.00	464.50	464.50	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	0.00	-41.65	-100.00 %	166.60	3.50	-163.10	-97.90 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	475.00	-1,191.00	-71.49 %	6,664.00	5,670.00	-994.00	-14.92 %	20,000.00
7563 - AIRPORT	8.33	85.00	76.67	920.41 %	33.32	392.00	358.68	1,076.47 %	100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>58,359.98</b>	<b>31,132.93</b>	<b>-27,227.05</b>	<b>-46.65 %</b>	<b>233,439.92</b>	<b>201,329.55</b>	<b>-32,110.37</b>	<b>-13.76 %</b>	<b>700,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	33,320.00	43,183.35	9,863.35	29.60 %	133,280.00	198,103.81	64,823.81	48.64 %	400,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>33,320.00</b>	<b>43,183.35</b>	<b>9,863.35</b>	<b>29.60 %</b>	<b>133,280.00</b>	<b>198,103.81</b>	<b>64,823.81</b>	<b>48.64 %</b>	<b>400,000.00</b>
<b>R1: 36 - INVESTMENT INCOME</b>									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	207.56	207.56	0.00 %	0.00
<b>Total R1: 36 - INVESTMENT INCOME:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>207.56</b>	<b>207.56</b>	<b>0.00 %</b>	<b>0.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	1,332.80	0.00	-1,332.80	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	1,332.80	0.00	-1,332.80	-100.00 %	4,000.00
7521 - MAINSTREET	2,915.50	8,750.00	5,834.50	200.12 %	11,662.00	8,750.00	-2,912.00	-24.97 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,581.90</b>	<b>8,750.00</b>	<b>5,168.10</b>	<b>144.28 %</b>	<b>14,327.60</b>	<b>8,750.00</b>	<b>-5,577.60</b>	<b>-38.93 %</b>	<b>43,000.00</b>

Monthly Budget Report

For Fiscal: 2019 Period Ending: 12 2019

DEP...	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	416.50	312.53	-103.97	-24.96 %	1,666.00	1,590.44	-75.56	-4.54 %	5,000.00
1565 - WALTON PLAZA	275.55	0.00	-275.55	-100.00 %	1,102.20	854.45	-247.75	-22.48 %	3,308.00
3200 - POLICE	0.00	0.00	0.00	0.00 %	0.00	1,060.10	1,060.10	0.00 %	0.00
5530 - COMMUNITY CENTER	999.60	800.00	-199.60	-19.97 %	3,998.40	6,400.00	2,401.60	60.06 %	12,000.00
7563 - AIRPORT	19,700.45	20,949.73	1,249.28	6.34 %	78,801.80	64,249.58	-14,552.22	-18.47 %	236,500.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>21,392.10</b>	<b>22,062.26</b>	<b>670.16</b>	<b>3.13 %</b>	<b>85,568.40</b>	<b>74,154.57</b>	<b>-11,413.83</b>	<b>-13.34 %</b>	<b>256,808.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	225,263.19	241,414.54	16,151.35	7.17 %	901,052.76	951,247.67	50,194.91	5.57 %	2,704,240.09
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>225,263.19</b>	<b>241,414.54</b>	<b>16,151.35</b>	<b>7.17 %</b>	<b>901,052.76</b>	<b>951,247.67</b>	<b>50,194.91</b>	<b>5.57 %</b>	<b>2,704,240.09</b>
<b>Total Revenue:</b>	<b>983,575.72</b>	<b>670,460.54</b>	<b>-313,115.18</b>	<b>-31.83 %</b>	<b>3,934,302.88</b>	<b>3,184,703.81</b>	<b>-749,599.07</b>	<b>-19.05 %</b>	<b>11,807,632.09</b>
<b>Expense</b>									
1100 - LEGISLATIVE	19,461.45	16,470.19	2,991.26	15.37 %	77,845.80	78,155.79	-309.99	-0.40 %	233,631.00
1300 - EXECUTIVE	24,480.84	27,473.09	-2,992.25	-12.22 %	97,923.36	140,732.02	-42,808.66	-43.72 %	293,888.00
1400 - ELECTIONS	1,574.37	0.00	1,574.37	100.00 %	6,297.48	0.00	6,297.48	100.00 %	18,900.00
1500 - GENERAL ADMIN	11,178.87	9,964.45	1,214.42	10.86 %	44,715.48	44,016.92	698.56	1.56 %	134,200.29
1510 - FINANCE ADMIN	20,919.47	19,991.43	928.04	4.44 %	83,677.88	81,067.39	2,610.49	3.12 %	251,134.58
1530 - LAW	11,630.76	0.00	11,630.76	100.00 %	46,523.04	53,903.76	-7,380.72	-15.86 %	139,625.00
1560 - AUDIT	2,707.25	0.00	2,707.25	100.00 %	10,829.00	24,000.00	-13,171.00	-121.63 %	32,500.00
1565 - WALTON PLAZA	9,786.33	19,434.00	-9,647.67	-98.58 %	39,145.32	48,871.50	-9,726.18	-24.85 %	117,483.00
2650 - MUNICIPAL COURT	8,684.16	7,190.33	1,493.83	17.20 %	34,736.64	31,933.63	2,803.01	8.07 %	104,252.00
3200 - POLICE	355,880.97	330,482.01	25,398.96	7.14 %	1,423,523.88	1,340,792.28	82,731.60	5.81 %	4,274,281.00
3500 - FIRE OPERATIONS	174,350.34	174,451.65	-101.31	-0.06 %	697,401.36	688,868.53	8,532.83	1.22 %	2,091,041.00
3510 - FIRE PREVENTION/CRR	8,175.44	6,067.34	2,108.10	25.79 %	32,701.76	25,223.36	7,478.40	22.87 %	98,146.00
4200 - STREETS & TRANSPORTATION	114,020.92	99,512.91	14,508.01	12.72 %	456,083.68	417,170.90	38,912.78	8.53 %	1,368,799.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	3,698.52	0.00	3,698.52	100.00 %	11,100.00
5530 - COMMUNITY CENTER	1,990.86	1,164.07	826.79	41.53 %	7,963.44	5,918.62	2,044.82	25.68 %	23,900.00
6200 - BLDGS & GROUNDS	29,831.68	29,226.92	604.76	2.03 %	119,326.72	93,387.82	25,938.90	21.74 %	358,124.00
6500 - LIBRARIES	10,295.88	0.00	10,295.88	100.00 %	41,183.52	30,900.00	10,283.52	24.97 %	123,600.00
7200 - PLANNING & DEVELOPMENT	63,635.50	43,331.59	20,303.91	31.91 %	254,542.00	222,084.24	32,457.76	12.75 %	763,931.99
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	1,614.00	0.00	1,614.00	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	21,217.56	23,072.71	-1,855.15	-8.74 %	84,870.24	113,698.01	-28,827.77	-33.97 %	254,713.06
7550 - DOWNTOWN DEVELOPMENT	2,082.50	0.00	2,082.50	100.00 %	8,330.00	0.00	8,330.00	100.00 %	25,000.00
7563 - AIRPORT	16,880.70	30,974.17	-14,093.47	-83.49 %	67,522.80	63,828.10	3,694.70	5.47 %	202,650.00
9001 - GEN - OTHER FINANCING USES	73,461.27	0.00	73,461.27	100.00 %	293,845.08	0.00	293,845.08	100.00 %	881,888.00
<b>Total Expense:</b>	<b>983,575.25</b>	<b>838,806.86</b>	<b>144,768.39</b>	<b>14.72 %</b>	<b>3,934,301.00</b>	<b>3,504,552.87</b>	<b>429,748.13</b>	<b>10.92 %</b>	<b>11,807,631.92</b>
<b>Report Total:</b>	<b>0.47</b>	<b>-168,346.32</b>	<b>-168,346.79</b>		<b>1.88</b>	<b>-319,849.06</b>	<b>-319,850.94</b>		<b>0.17</b>



Monroe, GA

# Income Statement 13

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	571,777.59	2,435,020.45	7,902,908.64
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	0.00	76,462.00	19,369.00
1565 - WALTON PLAZA	3,308.00	3,308.00	0.00	854.45	2,453.55
2650 - MUNICIPAL COURT	400,000.00	400,000.00	43,183.35	198,103.81	201,896.19
3200 - POLICE	24,000.00	24,000.00	2,464.87	14,087.87	9,912.13
3500 - FIRE OPERATIONS	242,374.00	242,374.00	429.50	464.50	241,909.50
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	-29,841.15
5530 - COMMUNITY CENTER	12,000.00	12,000.00	800.00	6,400.00	5,600.00
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	21,545.50	214,408.00	56,182.00
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	475.00	5,670.00	14,330.00
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	8,750.00	26,250.00
7563 - AIRPORT	236,600.00	236,600.00	21,034.73	64,641.58	171,958.42
<b>Revenue Total:</b>	<b>11,807,632.09</b>	<b>11,807,632.09</b>	<b>670,460.54</b>	<b>3,184,703.81</b>	<b>8,622,928.28</b>
<b>Expense</b>					
1100 - LEGISLATIVE	233,631.00	233,631.00	16,470.19	78,155.79	155,475.21
1300 - EXECUTIVE	293,888.00	293,888.00	27,473.09	140,732.02	153,155.98
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00
1500 - GENERAL ADMIN	134,200.29	134,200.29	9,964.45	44,016.92	90,183.37
1510 - FINANCE ADMIN	251,134.58	251,134.58	19,991.43	81,067.39	170,067.19
1530 - LAW	139,625.00	139,625.00	0.00	53,903.76	85,721.24
1560 - AUDIT	32,500.00	32,500.00	0.00	24,000.00	8,500.00
1565 - WALTON PLAZA	117,483.00	117,483.00	19,434.00	48,871.50	68,611.50
2650 - MUNICIPAL COURT	104,252.00	104,252.00	7,190.33	31,933.63	72,318.37
3200 - POLICE	4,272,281.00	4,274,281.00	330,482.01	1,340,792.28	2,933,488.72
3500 - FIRE OPERATIONS	2,090,841.00	2,091,041.00	174,451.65	688,868.53	1,402,172.47
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	6,067.34	25,223.36	72,922.64
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	99,512.91	417,170.90	951,628.10
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00
5530 - COMMUNITY CENTER	23,900.00	23,900.00	1,164.07	5,918.62	17,981.38
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	29,226.92	93,387.82	264,736.18
6500 - LIBRARIES	123,600.00	123,600.00	0.00	30,900.00	92,700.00
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	43,331.59	222,084.24	541,847.75
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	23,072.71	113,698.01	141,015.05
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
7563 - AIRPORT	202,650.00	202,650.00	30,974.17	63,828.10	138,821.90
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	0.00	0.00	881,888.00
<b>Expense Total:</b>	<b>11,807,631.92</b>	<b>11,807,631.92</b>	<b>838,806.86</b>	<b>3,504,552.87</b>	<b>8,303,079.05</b>
<b>Total Surplus (Deficit):</b>	<b>0.17</b>	<b>0.17</b>	<b>-168,346.32</b>	<b>-319,849.06</b>	

# Prior-Year Comparative Income Statement 14

## Group Summary

For the Period Ending 04/30/2019



Monroe, GA

DEP...	2018 April Activity	2019 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1500 - GENERAL ADMIN	-7,500.00	0.00	7,500.00	100.00%	1,000.00	0.00	-1,000.00	-100.00%
1510 - FINANCE ADMIN	539,291.02	571,777.59	32,486.57	6.02%	1,804,498.56	2,435,020.45	630,521.89	34.94%
1519 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	36,054.00	76,462.00	40,408.00	112.08%
1565 - WALTON PLAZA	2,100.00	0.00	-2,100.00	-100.00%	9,687.50	854.45	-8,833.05	-91.18%
2650 - MUNICIPAL COURT	44,358.94	43,183.35	-1,175.59	-2.65%	131,711.31	198,103.81	66,392.50	50.41%
3200 - POLICE	6,510.10	2,464.87	-4,045.23	-62.14%	15,609.17	14,087.87	-1,521.30	-9.75%
3500 - FIRE OPERATIONS	0.00	429.50	429.50	0.00%	3,000.00	464.50	-2,535.50	-84.52%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	157,752.25	159,841.15	2,088.90	1.32%
5530 - COMMUNITY CENTER	1,650.00	800.00	-850.00	-51.52%	6,900.00	6,400.00	-500.00	-7.25%
7200 - PLANNING & DEVELOPMENT	14,719.50	21,545.50	6,826.00	46.37%	117,376.80	214,408.00	97,031.20	82.67%
7520 - ECONOMIC DEVELOPMENT	0.00	475.00	475.00	0.00%	48,337.00	5,670.00	-42,667.00	-88.27%
7521 - MAINSTREET	0.00	8,750.00	8,750.00	0.00%	0.00	8,750.00	8,750.00	0.00%
7563 - AIRPORT	18,792.47	21,034.73	2,242.26	11.93%	68,478.54	64,641.58	-3,836.96	-5.60%
<b>Revenue Total:</b>	<b>619,922.03</b>	<b>670,460.54</b>	<b>50,538.51</b>	<b>8.15%</b>	<b>2,400,405.13</b>	<b>3,184,703.81</b>	<b>784,298.68</b>	<b>32.67%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	18,018.42	16,470.19	1,548.23	8.59%	63,177.78	78,155.79	-14,978.01	-23.71%
1300 - EXECUTIVE	25,364.76	27,473.09	-2,108.33	-8.31%	103,756.88	140,732.02	-36,975.14	-35.64%
1500 - GENERAL ADMIN	9,206.77	9,964.45	-757.68	-8.23%	30,171.65	44,016.92	-13,845.27	-45.89%
1510 - FINANCE ADMIN	16,651.44	19,991.43	-3,339.99	-20.06%	63,107.61	81,067.39	-17,959.78	-28.46%
1530 - LAW	55,401.68	0.00	55,401.68	100.00%	73,770.12	53,903.76	19,866.36	26.93%
1560 - AUDIT	2,000.00	0.00	2,000.00	100.00%	30,000.00	24,000.00	6,000.00	20.00%
1565 - WALTON PLAZA	0.00	19,434.00	-19,434.00	0.00%	29,875.00	48,871.50	-18,996.50	-63.59%
2650 - MUNICIPAL COURT	6,410.18	7,190.33	-780.15	-12.17%	31,374.69	31,933.63	-558.94	-1.78%
3200 - POLICE	412,331.32	330,482.01	81,849.31	19.85%	1,175,606.86	1,340,792.28	-165,185.42	-14.05%
3500 - FIRE OPERATIONS	155,682.15	174,451.65	-18,769.50	-12.06%	616,347.73	688,868.53	-72,520.80	-11.77%
3510 - FIRE PREVENTION/CRR	5,310.89	6,067.34	-756.45	-14.24%	22,830.27	25,223.36	-2,393.09	-10.48%
4200 - STREETS & TRANSPORTATION	138,964.07	99,512.91	39,451.16	28.39%	458,571.29	417,170.90	41,400.39	9.03%
4975 - CENTRAL SERVICES	-5,021.07	0.00	-5,021.07	-100.00%	0.00	0.00	0.00	0.00%
5530 - COMMUNITY CENTER	1,218.31	1,164.07	54.24	4.45%	3,689.91	5,918.62	-2,228.71	-60.40%
6200 - BLDGS & GROUNDS	12,511.81	29,226.92	-16,715.11	-133.59%	42,200.50	93,387.82	-51,187.32	-121.30%
6500 - LIBRARIES	0.00	0.00	0.00	0.00%	30,900.00	30,900.00	0.00	0.00%
7200 - PLANNING & DEVELOPMENT	28,075.07	43,331.59	-15,256.52	-54.34%	116,304.29	222,084.24	-105,779.95	-90.95%
7520 - ECONOMIC DEVELOPMENT	29,890.34	23,072.71	6,817.63	22.81%	78,460.34	113,698.01	-35,237.67	-44.91%
7550 - DOWNTOWN DEVELOPMENT	6,320.64	0.00	6,320.64	100.00%	6,320.64	0.00	6,320.64	100.00%
7563 - AIRPORT	38,276.54	30,974.17	7,302.37	19.08%	69,221.38	63,828.10	5,393.28	7.79%

Prior-Year Comparative Income Statement

For the Period Ending 04/30/2019

DEP...	2018 April Activity	2019 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
9001 - GEN - OTHER FINANCING USES	0.00	0.00	0.00	0.00%	13,516.00	0.00	13,516.00	100.00%
<b>Expense Total:</b>	<b>956,613.32</b>	<b>838,806.86</b>	<b>117,806.46</b>	<b>12.31%</b>	<b>3,059,202.94</b>	<b>3,504,552.87</b>	<b>-445,349.93</b>	<b>-14.56%</b>
<b>Total Surplus (Deficit):</b>	<b>-336,691.29</b>	<b>-168,346.32</b>	<b>168,344.97</b>	<b>50.00%</b>	<b>-658,797.81</b>	<b>-319,849.06</b>	<b>338,948.75</b>	<b>51.45%</b>



Monroe, GA

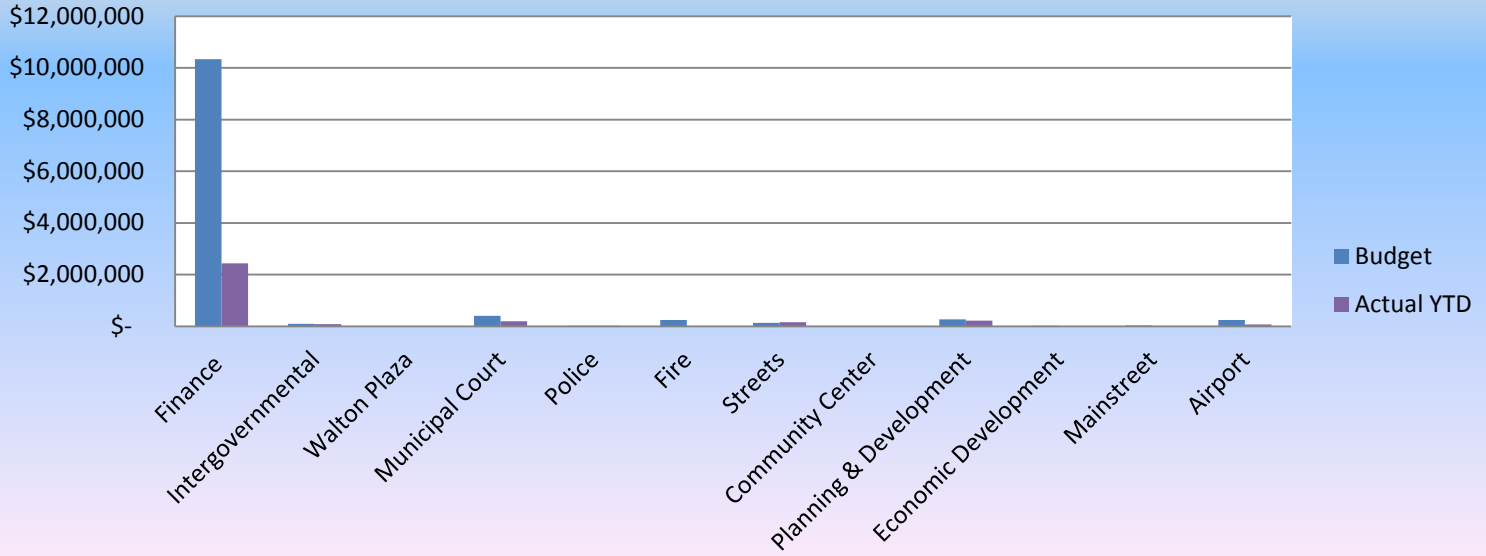
# Budget Report 16 Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	571,777.59	2,435,020.45	-7,902,908.64	76.45 %
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	0.00	76,462.00	-19,369.00	20.21 %
1565 - WALTON PLAZA	3,308.00	3,308.00	0.00	854.45	-2,453.55	74.17 %
2650 - MUNICIPAL COURT	400,000.00	400,000.00	43,183.35	198,103.81	-201,896.19	50.47 %
3200 - POLICE	24,000.00	24,000.00	2,464.87	14,087.87	-9,912.13	41.30 %
3500 - FIRE OPERATIONS	242,374.00	242,374.00	429.50	464.50	-241,909.50	99.81 %
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	29,841.15	22.95 %
5530 - COMMUNITY CENTER	12,000.00	12,000.00	800.00	6,400.00	-5,600.00	46.67 %
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	21,545.50	214,408.00	-56,182.00	20.76 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	475.00	5,670.00	-14,330.00	71.65 %
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	8,750.00	-26,250.00	75.00 %
7563 - AIRPORT	236,600.00	236,600.00	21,034.73	64,641.58	-171,958.42	72.68 %
<b>Revenue Total:</b>	<b>11,807,632.09</b>	<b>11,807,632.09</b>	<b>670,460.54</b>	<b>3,184,703.81</b>	<b>-8,622,928.28</b>	<b>73.03 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	233,631.00	233,631.00	16,470.19	78,155.79	155,475.21	66.55 %
1300 - EXECUTIVE	293,888.00	293,888.00	27,473.09	140,732.02	153,155.98	52.11 %
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00	100.00 %
1500 - GENERAL ADMIN	134,200.29	134,200.29	9,964.45	44,016.92	90,183.37	67.20 %
1510 - FINANCE ADMIN	251,134.58	251,134.58	19,991.43	81,067.39	170,067.19	67.72 %
1530 - LAW	139,625.00	139,625.00	0.00	53,903.76	85,721.24	61.39 %
1560 - AUDIT	32,500.00	32,500.00	0.00	24,000.00	8,500.00	26.15 %
1565 - WALTON PLAZA	117,483.00	117,483.00	19,434.00	48,871.50	68,611.50	58.40 %
2650 - MUNICIPAL COURT	104,252.00	104,252.00	7,190.33	31,933.63	72,318.37	69.37 %
3200 - POLICE	4,272,281.00	4,274,281.00	330,482.01	1,340,792.28	2,933,488.72	68.63 %
3500 - FIRE OPERATIONS	2,090,841.00	2,091,041.00	174,451.65	688,868.53	1,402,172.47	67.06 %
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	6,067.34	25,223.36	72,922.64	74.30 %
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	99,512.91	417,170.90	951,628.10	69.52 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00	100.00 %
5530 - COMMUNITY CENTER	23,900.00	23,900.00	1,164.07	5,918.62	17,981.38	75.24 %
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	29,226.92	93,387.82	264,736.18	73.92 %
6500 - LIBRARIES	123,600.00	123,600.00	0.00	30,900.00	92,700.00	75.00 %
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	43,331.59	222,084.24	541,847.75	70.93 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	23,072.71	113,698.01	141,015.05	55.36 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
7563 - AIRPORT	202,650.00	202,650.00	30,974.17	63,828.10	138,821.90	68.50 %
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	0.00	0.00	881,888.00	100.00 %
<b>Expense Total:</b>	<b>11,807,631.92</b>	<b>11,807,631.92</b>	<b>838,806.86</b>	<b>3,504,552.87</b>	<b>8,303,079.05</b>	<b>70.32 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.17</b>	<b>0.17</b>	<b>-168,346.32</b>	<b>-319,849.06</b>	<b>-319,849.23</b>	<b>46,605.88 %</b>

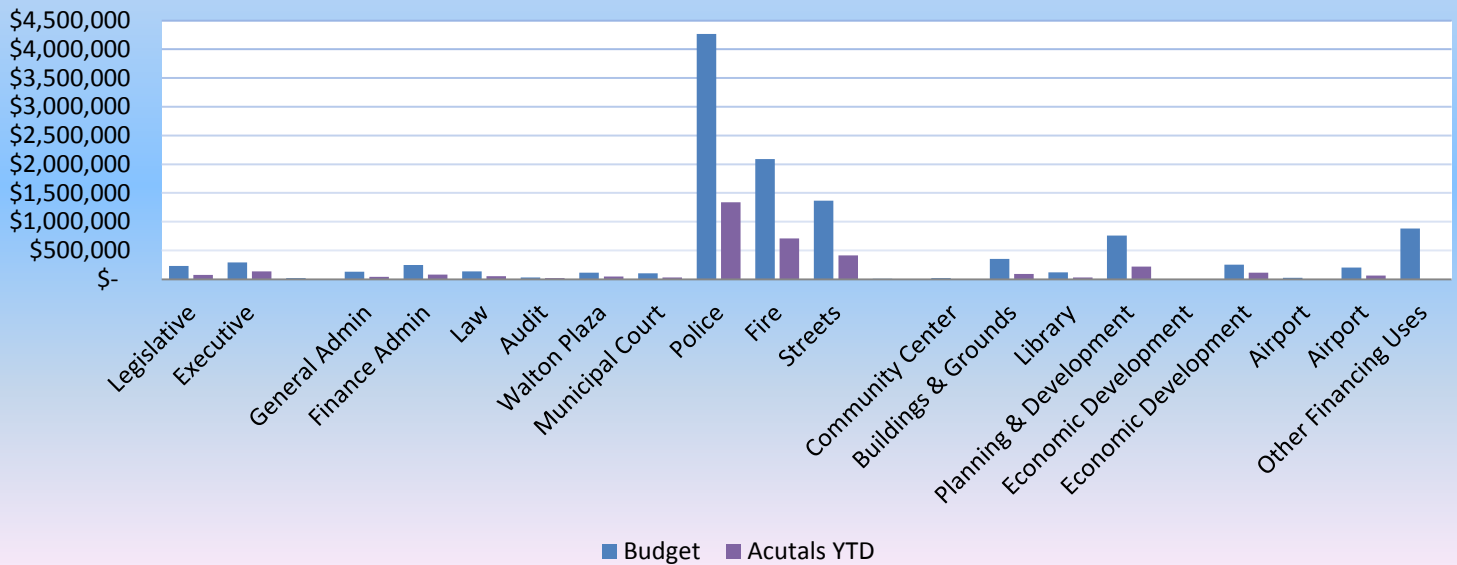


### General Fund Revenue April YTD Budget Comparison



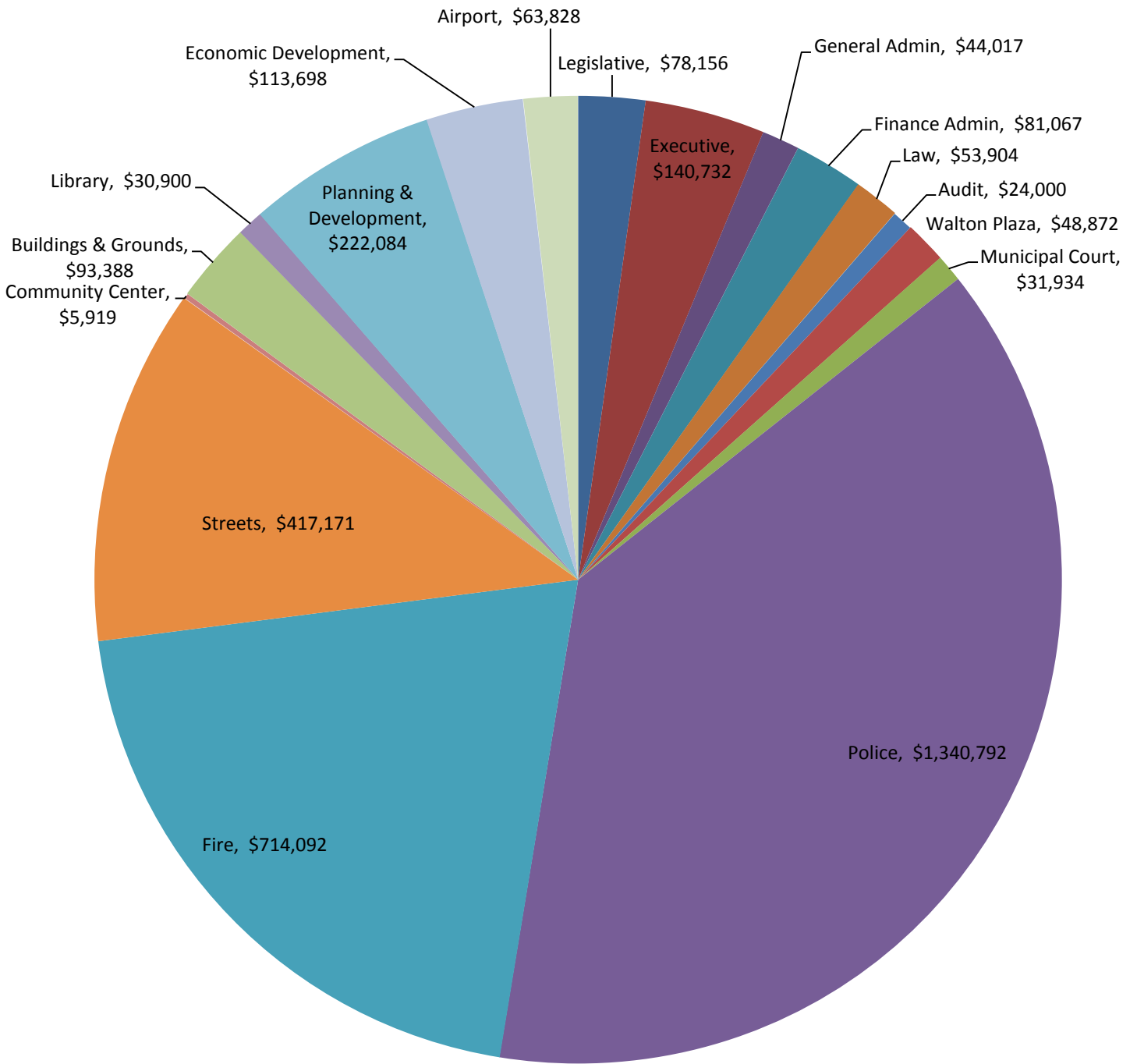
General Fund year-to-date revenues for the month totaled \$3,184,704 which is about 27% of the total budgeted revenues of \$11,807,632

### General Fund Expense April YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$3,504,553 which is about 30% of the total budgeted expenses of \$11,807.632

# General Fund Expenses April YTD 2019





Monroe, GA

# Monthly Budget Report

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

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ACTIVIT...	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	430,908.31	444,114.82	13,206.51	3.06 %	1,723,633.24	1,827,674.22	104,040.98	6.04 %	5,172,969.00
4003 - SEWER	410,773.35	292,895.08	-117,878.27	-28.70 %	1,643,093.40	1,510,643.90	-132,449.50	-8.06 %	4,930,907.20
4005 - GAS	309,926.70	503,463.63	193,536.93	62.45 %	1,239,706.80	2,309,895.90	1,070,189.10	86.33 %	3,720,609.00
4006 - GUTA	6,664.00	11,479.30	4,815.30	72.26 %	26,656.00	23,105.94	-3,550.06	-13.32 %	80,000.00
4008 - ELECTRIC	1,612,817.61	1,564,796.29	-48,021.32	-2.98 %	6,451,270.44	7,199,626.68	748,356.24	11.60 %	19,361,556.00
4009 - TELECOM & INTERNET	226,992.50	248,284.00	21,291.50	9.38 %	907,970.00	983,287.84	75,317.84	8.30 %	2,725,000.00
4010 - CABLE TV	322,960.76	305,872.69	-17,088.07	-5.29 %	1,291,843.04	1,192,277.62	-99,565.42	-7.71 %	3,877,080.00
4012 - UTIL FINANCE	-25.00	67,600.00	67,625.00	70,500.00 %	-100.00	67,600.00	67,700.00	67,700.00 %	0.00
4016 - SOLID WASTE	-3.79	0.00	3.79	-100.00 %	-15.16	0.00	15.16	-100.00 %	0.00
<b>Total Revenue:</b>	<b>3,321,014.44</b>	<b>3,438,505.81</b>	<b>117,491.37</b>	<b>3.54 %</b>	<b>13,284,057.76</b>	<b>15,114,112.10</b>	<b>1,830,054.34</b>	<b>13.78 %</b>	<b>39,868,121.20</b>
<b>Expense</b>									
4002 - WATER	381,155.18	370,476.92	10,678.26	2.80 %	1,524,620.72	1,314,404.03	210,216.69	13.79 %	4,575,694.20
4003 - SEWER	350,691.76	262,593.38	88,098.38	25.12 %	1,402,767.04	1,269,289.88	133,477.16	9.52 %	4,209,987.00
4004 - STORMWATER	42,631.85	44,576.58	-1,944.73	-4.56 %	170,527.40	131,919.87	38,607.53	22.64 %	511,784.00
4005 - GAS	311,290.69	297,425.61	13,865.08	4.45 %	1,245,162.76	1,671,219.46	-426,056.70	-34.22 %	3,736,983.85
4006 - GUTA	22,252.47	20,528.83	1,723.64	7.75 %	89,009.88	74,796.64	14,213.24	15.97 %	267,137.00
4007 - GEN ADMIN WSG	17,937.13	16,511.00	1,426.13	7.95 %	71,748.52	63,232.39	8,516.13	11.87 %	215,332.00
4008 - ELECTRIC	1,567,778.93	1,538,456.83	29,322.10	1.87 %	6,271,115.72	6,201,139.25	69,976.47	1.12 %	18,820,876.00
4009 - TELECOM & INTERNET	151,516.48	127,854.43	23,662.05	15.62 %	606,065.92	346,322.15	259,743.77	42.86 %	1,818,926.00
4010 - CABLE TV	460,199.86	398,817.05	61,382.81	13.34 %	1,840,799.44	1,402,264.46	438,534.98	23.82 %	5,524,609.00
4011 - GEN ADMIN ELEC/TELECOM	16,309.45	14,888.83	1,420.62	8.71 %	65,237.80	58,640.01	6,597.79	10.11 %	195,792.00
4012 - UTIL FINANCE	-195,795.04	-190,477.94	-5,317.10	2.72 %	-783,180.16	-740,126.29	-43,053.87	5.50 %	-2,350,480.00
4013 - UTIL CUST SVC	116,570.25	113,043.11	3,527.14	3.03 %	466,281.00	450,682.05	15,598.95	3.35 %	1,399,403.00
4014 - UTIL BILLING	27,868.89	20,501.90	7,366.99	26.43 %	111,475.56	95,496.95	15,978.61	14.33 %	334,561.00
4015 - CENTRAL SERVICES	51,355.76	42,724.38	8,631.38	16.81 %	205,423.04	200,586.85	4,836.19	2.35 %	616,516.00
<b>Total Expense:</b>	<b>3,321,763.66</b>	<b>3,077,920.91</b>	<b>243,842.75</b>	<b>7.34 %</b>	<b>13,287,054.64</b>	<b>12,539,867.70</b>	<b>747,186.94</b>	<b>5.62 %</b>	<b>39,877,121.05</b>
<b>Report Total:</b>	<b>-749.22</b>	<b>360,584.90</b>	<b>361,334.12</b>		<b>-2,996.88</b>	<b>2,574,244.40</b>	<b>2,577,241.28</b>		<b>-8,999.85</b>



Monroe, GA

# Income Statement 20

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	5,172,969.00	5,172,969.00	444,114.82	1,827,674.22	3,345,294.78
4003 - SEWER	4,067,500.00	4,930,907.20	292,895.08	1,510,643.90	3,420,263.30
4005 - GAS	3,720,609.00	3,720,609.00	503,463.63	2,309,895.90	1,410,713.10
4006 - GUTA	80,000.00	80,000.00	11,479.30	23,105.94	56,894.06
4008 - ELECTRIC	19,361,556.00	19,361,556.00	1,564,796.29	7,199,626.68	12,161,929.32
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	248,284.00	983,287.84	1,741,712.16
4010 - CABLE TV	3,877,080.00	3,877,080.00	305,872.69	1,192,277.62	2,684,802.38
4012 - UTIL FINANCE	750,000.00	0.00	67,600.00	67,600.00	-67,600.00
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>	<b>39,868,121.20</b>	<b>39,868,121.20</b>	<b>3,438,505.81</b>	<b>15,114,112.10</b>	<b>24,754,009.10</b>
<b>Expense</b>					
4002 - WATER	4,575,694.20	4,575,694.20	370,476.92	1,314,404.03	3,261,290.17
4003 - SEWER	4,209,987.00	4,209,987.00	262,593.38	1,269,289.88	2,940,697.12
4004 - STORMWATER	502,784.00	511,784.00	44,576.58	131,919.87	379,864.13
4005 - GAS	3,736,983.85	3,736,983.85	297,425.61	1,671,219.46	2,065,764.39
4006 - GUTA	267,137.00	267,137.00	20,528.83	74,796.64	192,340.36
4007 - GEN ADMIN WSG	215,332.00	215,332.00	16,511.00	63,232.39	152,099.61
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,538,456.83	6,201,139.25	12,619,736.75
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	127,854.43	346,322.15	1,472,603.85
4010 - CABLE TV	5,524,609.00	5,524,609.00	398,817.05	1,402,264.46	4,122,344.54
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	14,888.83	58,640.01	137,151.99
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-190,477.94	-740,126.29	-1,610,353.71
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	113,043.11	450,682.05	948,720.95
4014 - UTIL BILLING	334,561.00	334,561.00	20,501.90	95,496.95	239,064.05
4015 - CENTRAL SERVICES	616,516.00	616,516.00	42,724.38	200,586.85	415,929.15
<b>Expense Total:</b>	<b>39,868,121.05</b>	<b>39,877,121.05</b>	<b>3,077,920.91</b>	<b>12,539,867.70</b>	<b>27,337,253.35</b>
<b>Total Surplus (Deficit):</b>	<b>0.15</b>	<b>-8,999.85</b>	<b>360,584.90</b>	<b>2,574,244.40</b>	



Monroe, GA

# Prior-Year Comparative Income Statement 21

## Group Summary

For the Period Ending 04/30/2019

ACTIVIT...	2018 April Activity	2019 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	408,042.90	444,114.82	36,071.92	8.84%	1,364,827.98	1,827,674.22	462,846.24	33.91%
4003 - SEWER	338,843.17	292,895.08	-45,948.09	-13.56%	1,123,462.08	1,510,643.90	387,181.82	34.46%
4005 - GAS	468,820.21	503,463.63	34,643.42	7.39%	1,826,133.09	2,309,895.90	483,762.81	26.49%
4006 - GUTA	2,000.00	11,479.30	9,479.30	473.97%	29,090.00	23,105.94	-5,984.06	-20.57%
4008 - ELECTRIC	1,581,216.98	1,564,796.29	-16,420.69	-1.04%	5,570,235.35	7,199,626.68	1,629,391.33	29.25%
4009 - TELECOM & INTERNET	239,942.15	248,284.00	8,341.85	3.48%	758,567.34	983,287.84	224,720.50	29.62%
4010 - CABLE TV	239,579.31	305,872.69	66,293.38	27.67%	826,855.14	1,192,277.62	365,422.48	44.19%
4012 - UTIL FINANCE	159,498.97	67,600.00	-91,898.97	-57.62%	280,009.26	67,600.00	-212,409.26	-75.86%
<b>Revenue Total:</b>	<b>3,437,943.69</b>	<b>3,438,505.81</b>	<b>562.12</b>	<b>0.02%</b>	<b>11,779,180.24</b>	<b>15,114,112.10</b>	<b>3,334,931.86</b>	<b>28.31%</b>
<b>Expense</b>								
4002 - WATER	433,436.90	370,476.92	62,959.98	14.53%	1,404,221.14	1,314,404.03	89,817.11	6.40%
4003 - SEWER	326,638.83	262,593.38	64,045.45	19.61%	1,129,521.05	1,269,289.88	-139,768.83	-12.37%
4004 - STORMWATER	84,419.52	44,576.58	39,842.94	47.20%	133,509.94	131,919.87	1,590.07	1.19%
4005 - GAS	371,307.94	297,425.61	73,882.33	19.90%	1,222,893.70	1,671,219.46	-448,325.76	-36.66%
4006 - GUTA	22,921.68	20,528.83	2,392.85	10.44%	71,909.01	74,796.64	-2,887.63	-4.02%
4007 - GEN ADMIN WSG	14,738.70	16,511.00	-1,772.30	-12.02%	41,407.49	63,232.39	-21,824.90	-52.71%
4008 - ELECTRIC	1,618,524.04	1,538,456.83	80,067.21	4.95%	5,235,349.79	6,201,139.25	-965,789.46	-18.45%
4009 - TELECOM & INTERNET	70,960.36	127,854.43	-56,894.07	-80.18%	233,498.30	346,322.15	-112,823.85	-48.32%
4010 - CABLE TV	434,195.86	398,817.05	35,378.81	8.15%	1,662,117.75	1,402,264.46	259,853.29	15.63%
4011 - GEN ADMIN ELEC/TELECOM	23,614.29	14,888.83	8,725.46	36.95%	62,119.11	58,640.01	3,479.10	5.60%
4012 - UTIL FINANCE	-183,203.53	-190,477.94	7,274.41	3.97%	-558,081.61	-740,126.29	182,044.68	32.62%
4013 - UTIL CUST SVC	85,701.28	113,043.11	-27,341.83	-31.90%	259,291.52	450,682.05	-191,390.53	-73.81%
4014 - UTIL BILLING	20,583.60	20,501.90	81.70	0.40%	55,102.82	95,496.95	-40,394.13	-73.31%
4015 - CENTRAL SERVICES	76,918.67	42,724.38	34,194.29	44.46%	243,687.27	200,586.85	43,100.42	17.69%
<b>Expense Total:</b>	<b>3,400,758.14</b>	<b>3,077,920.91</b>	<b>322,837.23</b>	<b>9.49%</b>	<b>11,196,547.28</b>	<b>12,539,867.70</b>	<b>-1,343,320.42</b>	<b>-12.00%</b>
<b>Total Surplus (Deficit):</b>	<b>37,185.55</b>	<b>360,584.90</b>	<b>323,399.35</b>	<b>869.69%</b>	<b>582,632.96</b>	<b>2,574,244.40</b>	<b>1,991,611.44</b>	<b>341.83%</b>



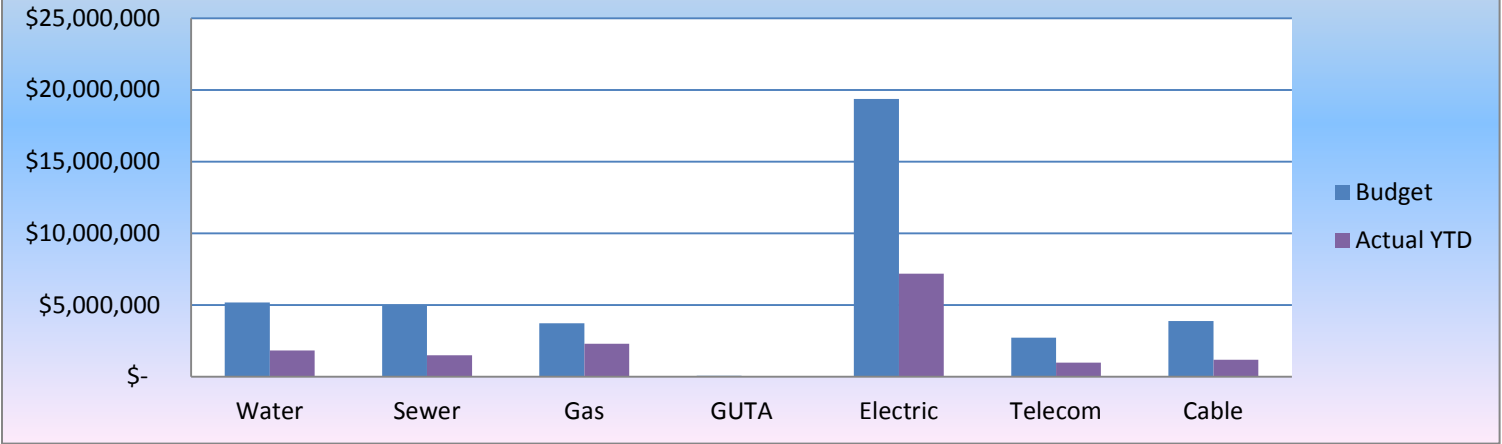
Monroe, GA

# Budget Report 22 Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

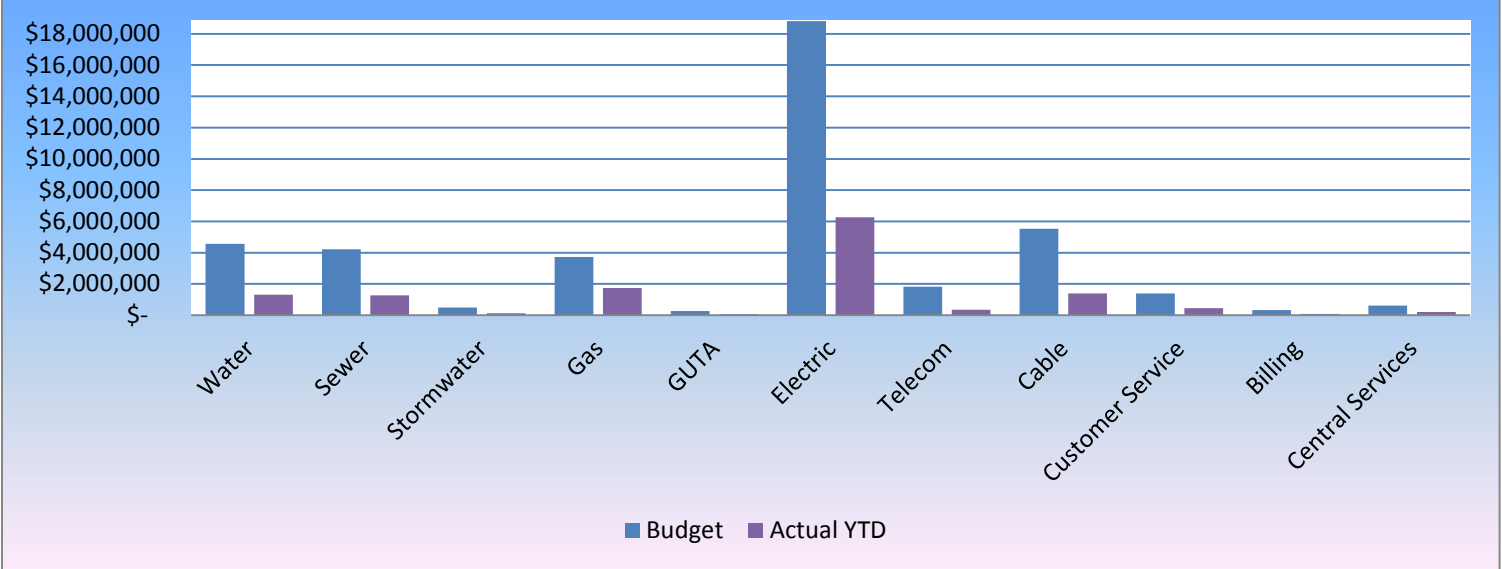
ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	5,172,969.00	5,172,969.00	444,114.82	1,827,674.22	-3,345,294.78	64.67 %
4003 - SEWER	4,067,500.00	4,930,907.20	292,895.08	1,510,643.90	-3,420,263.30	69.36 %
4005 - GAS	3,720,609.00	3,720,609.00	503,463.63	2,309,895.90	-1,410,713.10	37.92 %
4006 - GUTA	80,000.00	80,000.00	11,479.30	23,105.94	-56,894.06	71.12 %
4008 - ELECTRIC	19,361,556.00	19,361,556.00	1,564,796.29	7,199,626.68	-12,161,929.32	62.81 %
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	248,284.00	983,287.84	-1,741,712.16	63.92 %
4010 - CABLE TV	3,877,080.00	3,877,080.00	305,872.69	1,192,277.62	-2,684,802.38	69.25 %
4012 - UTIL FINANCE	750,000.00	0.00	67,600.00	67,600.00	67,600.00	0.00 %
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00	0.00 %
<b>Revenue Total:</b>	<b>39,868,121.20</b>	<b>39,868,121.20</b>	<b>3,438,505.81</b>	<b>15,114,112.10</b>	<b>-24,754,009.10</b>	<b>62.09 %</b>
<b>Expense</b>						
4002 - WATER	4,575,694.20	4,575,694.20	370,476.92	1,314,404.03	3,261,290.17	71.27 %
4003 - SEWER	4,209,987.00	4,209,987.00	262,593.38	1,269,289.88	2,940,697.12	69.85 %
4004 - STORMWATER	502,784.00	511,784.00	44,576.58	131,919.87	379,864.13	74.22 %
4005 - GAS	3,736,983.85	3,736,983.85	297,425.61	1,671,219.46	2,065,764.39	55.28 %
4006 - GUTA	267,137.00	267,137.00	20,528.83	74,796.64	192,340.36	72.00 %
4007 - GEN ADMIN WSG	215,332.00	215,332.00	16,511.00	63,232.39	152,099.61	70.63 %
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,538,456.83	6,201,139.25	12,619,736.75	67.05 %
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	127,854.43	346,322.15	1,472,603.85	80.96 %
4010 - CABLE TV	5,524,609.00	5,524,609.00	398,817.05	1,402,264.46	4,122,344.54	74.62 %
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	14,888.83	58,640.01	137,151.99	70.05 %
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-190,477.94	-740,126.29	-1,610,353.71	68.51 %
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	113,043.11	450,682.05	948,720.95	67.79 %
4014 - UTIL BILLING	334,561.00	334,561.00	20,501.90	95,496.95	239,064.05	71.46 %
4015 - CENTRAL SERVICES	616,516.00	616,516.00	42,724.38	200,586.85	415,929.15	67.46 %
<b>Expense Total:</b>	<b>39,868,121.05</b>	<b>39,877,121.05</b>	<b>3,077,920.91</b>	<b>12,539,867.70</b>	<b>27,337,253.35</b>	<b>68.55 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.15</b>	<b>-8,999.85</b>	<b>360,584.90</b>	<b>2,574,244.40</b>	<b>2,583,244.25</b>	<b>28,703.19 %</b>

### Utilities Revenue April YTD Budget Comparison



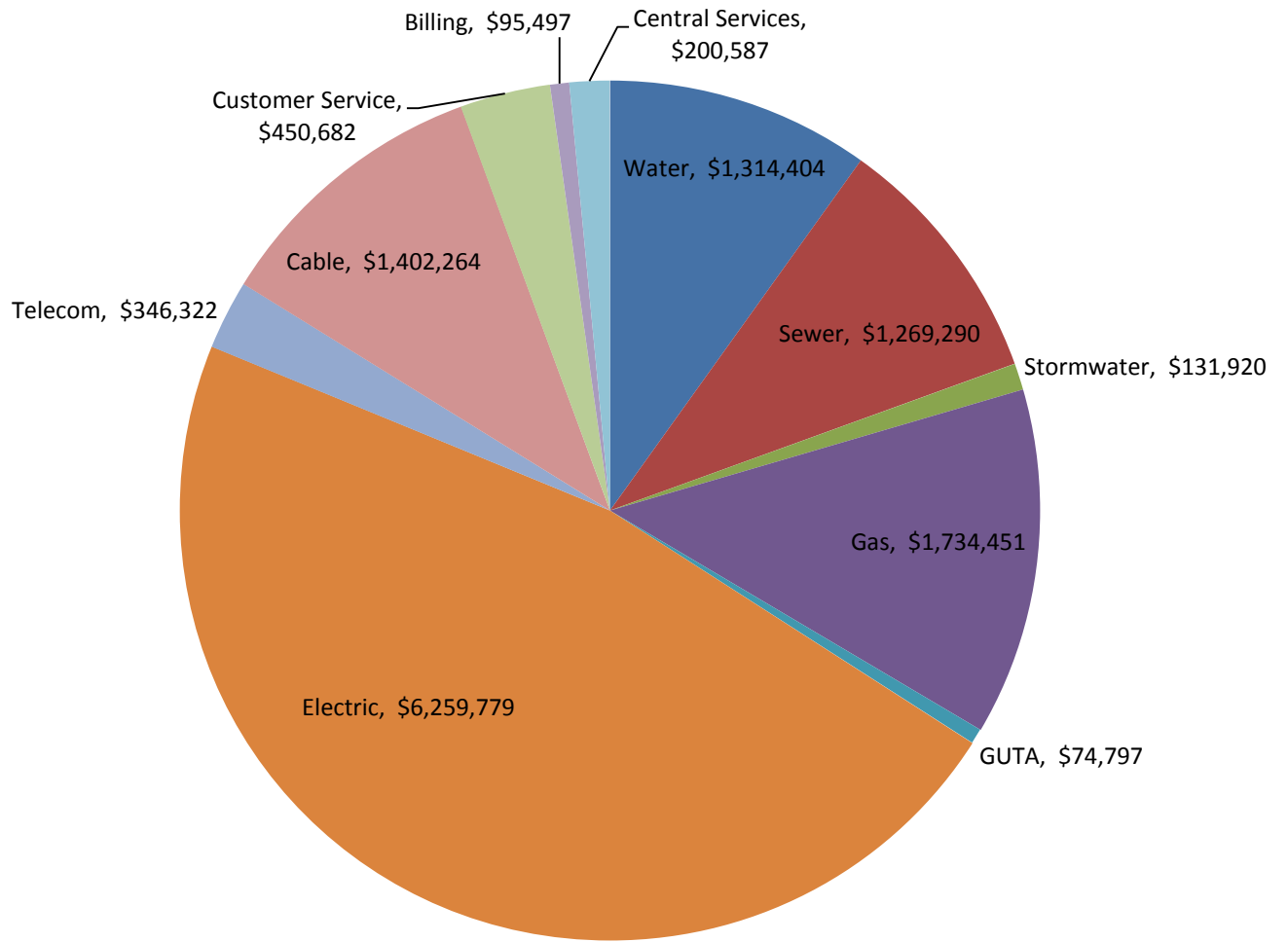
Utility Fund year-to-date revenues as of April totaled \$15,114,112 which is about 38% of total budgeted revenues of \$39,868,121

### Utilities Expense April YTD Budget Comparison



Utility Fund year-to-date expenses as of April totaled \$12,539,868 which is about 31% of total budgeted expenses of \$39,868,121

### Utilities Expenses April YTD 2019







Monroe, GA

# Monthly Budget Report 25

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

DEP...	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	163,268.00	177,467.85	14,199.85	8.70 %	653,072.00	698,942.20	45,870.20	7.02 %	1,960,000.00
4530 - SOLID WASTE DISPOSAL	234,621.44	296,016.08	61,394.64	26.17 %	938,485.76	992,402.76	53,917.00	5.75 %	2,816,584.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,005.79	-659.81	-24.75 %	10,662.40	30,010.91	19,348.51	181.46 %	32,000.00
<b>Total Revenue:</b>	<b>400,555.04</b>	<b>475,489.72</b>	<b>74,934.68</b>	<b>18.71 %</b>	<b>1,602,220.16</b>	<b>1,721,355.87</b>	<b>119,135.71</b>	<b>7.44 %</b>	<b>4,808,584.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	29,506.12	30,181.26	-675.14	-2.29 %	118,024.48	127,672.71	-9,648.23	-8.17 %	354,216.00
4520 - SOLID WASTE COLLECTION	71,050.05	113,384.89	-42,334.84	-59.58 %	284,200.20	312,762.67	-28,562.47	-10.05 %	852,942.32
4530 - SOLID WASTE DISPOSAL	222,920.74	280,562.00	-57,641.26	-25.86 %	891,682.96	572,779.01	318,903.95	35.76 %	2,676,119.72
4540 - RECYCLABLES COLLECTION	13,799.75	7,599.71	6,200.04	44.93 %	55,199.00	27,170.90	28,028.10	50.78 %	165,663.86
4585 - YARD TRIMMINGS COLLECTION	18,217.49	19,887.65	-1,670.16	-9.17 %	72,869.96	79,330.51	-6,460.55	-8.87 %	218,698.00
9003 - SW - OTHER FINANCING USES	45,060.65	29,529.44	15,531.21	34.47 %	180,242.60	107,281.53	72,961.07	40.48 %	540,944.24
<b>Total Expense:</b>	<b>400,554.80</b>	<b>481,144.95</b>	<b>-80,590.15</b>	<b>-20.12 %</b>	<b>1,602,219.20</b>	<b>1,226,997.33</b>	<b>375,221.87</b>	<b>23.42 %</b>	<b>4,808,584.14</b>
<b>Report Total:</b>	<b>0.24</b>	<b>-5,655.23</b>	<b>-5,655.47</b>		<b>0.96</b>	<b>494,358.54</b>	<b>494,357.58</b>		<b>-0.14</b>



Monroe, GA

# Income Statement 26

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	177,467.85	698,942.20	1,261,057.80
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	296,016.08	992,402.76	1,824,181.24
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,005.79	30,010.91	1,989.09
<b>Revenue Total:</b>	<b>4,808,584.00</b>	<b>4,808,584.00</b>	<b>475,489.72</b>	<b>1,721,355.87</b>	<b>3,087,228.13</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	30,181.26	127,672.71	226,543.29
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	113,384.89	312,762.67	540,179.65
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	280,562.00	572,779.01	2,103,340.71
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	7,599.71	27,170.90	138,492.96
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	19,887.65	79,330.51	139,367.49
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	29,529.44	107,281.53	433,662.71
<b>Expense Total:</b>	<b>4,808,584.14</b>	<b>4,808,584.14</b>	<b>481,144.95</b>	<b>1,226,997.33</b>	<b>3,581,586.81</b>
<b>Total Surplus (Deficit):</b>	<b>-0.14</b>	<b>-0.14</b>	<b>-5,655.23</b>	<b>494,358.54</b>	



Monroe, GA

# Prior-Year Comparative Income Statement 27

## Group Summary

For the Period Ending 04/30/2019

DEP...	2018 April Activity	2019 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	171,176.61	177,467.85	6,291.24	3.68%	385,892.86	698,942.20	313,049.34	81.12%
4530 - SOLID WASTE DISPOSAL	270,652.99	296,016.08	25,363.09	9.37%	433,820.90	992,402.76	558,581.86	128.76%
4540 - RECYCLABLES COLLECTION	-41,261.34	2,005.79	43,267.13	104.86%	12,031.56	30,010.91	17,979.35	149.43%
<b>Revenue Total:</b>	<b>400,568.26</b>	<b>475,489.72</b>	<b>74,921.46</b>	<b>18.70%</b>	<b>831,745.32</b>	<b>1,721,355.87</b>	<b>889,610.55</b>	<b>106.96%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	23,004.73	30,181.26	-7,176.53	-31.20%	68,245.74	127,672.71	-59,426.97	-87.08%
4520 - SOLID WASTE COLLECTION	67,874.93	113,384.89	-45,509.96	-67.05%	196,148.50	312,762.67	-116,614.17	-59.45%
4530 - SOLID WASTE DISPOSAL	205,108.55	280,562.00	-75,453.45	-36.79%	612,508.87	572,779.01	39,729.86	6.49%
4540 - RECYCLABLES COLLECTION	5,720.44	7,599.71	-1,879.27	-32.85%	22,095.54	27,170.90	-5,075.36	-22.97%
4585 - YARD TRIMMINGS COLLECTION	17,980.25	19,887.65	-1,907.40	-10.61%	66,551.31	79,330.51	-12,779.20	-19.20%
9003 - SW - OTHER FINANCING USES	20,028.46	29,529.44	-9,500.98	-47.44%	74,553.80	107,281.53	-32,727.73	-43.90%
<b>Expense Total:</b>	<b>339,717.36</b>	<b>481,144.95</b>	<b>-141,427.59</b>	<b>-41.63%</b>	<b>1,040,103.76</b>	<b>1,226,997.33</b>	<b>-186,893.57</b>	<b>-17.97%</b>
<b>Total Surplus (Deficit):</b>	<b>60,850.90</b>	<b>-5,655.23</b>	<b>-66,506.13</b>	<b>-109.29%</b>	<b>-208,358.44</b>	<b>494,358.54</b>	<b>702,716.98</b>	<b>337.26%</b>



Monroe, GA

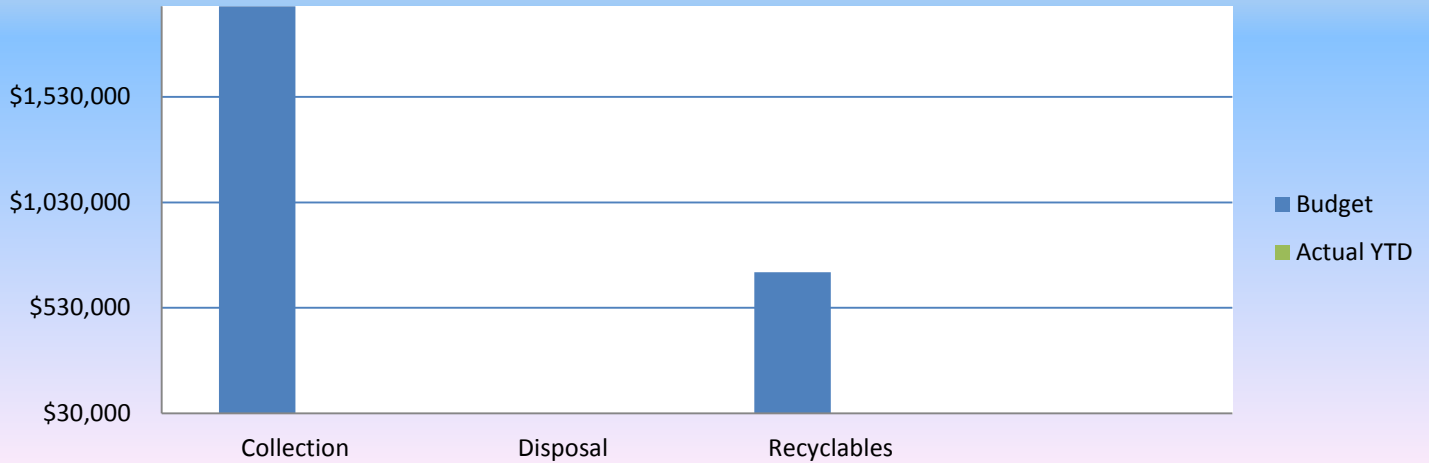
# Budget Report 28

## Group Summary

For Fiscal: 2019 Period Ending: 04/30/2019

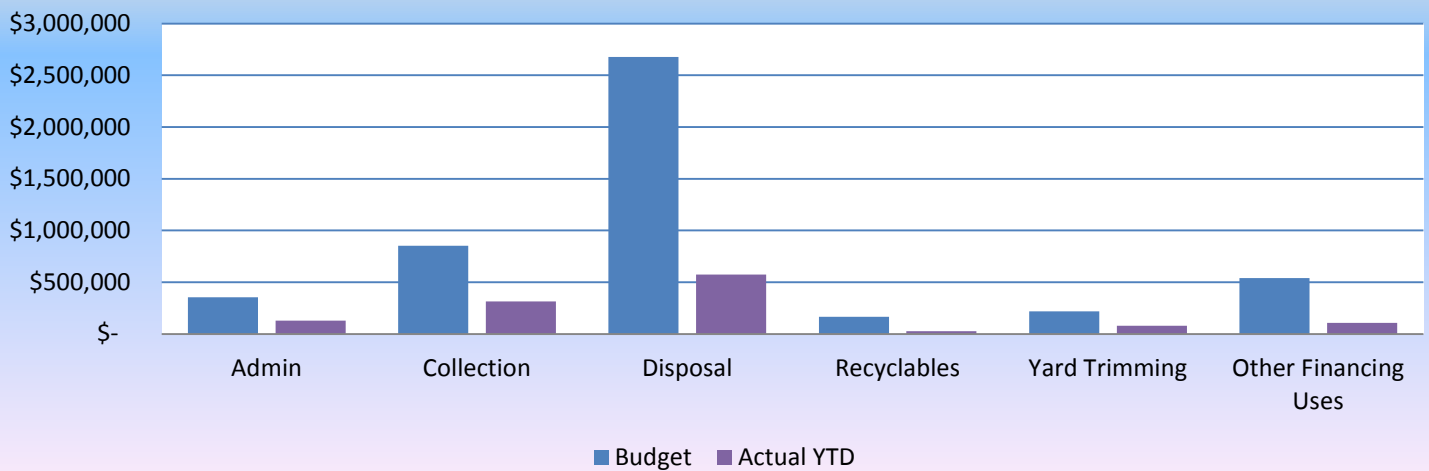
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	177,467.85	698,942.20	-1,261,057.80	64.34 %
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	296,016.08	992,402.76	-1,824,181.24	64.77 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,005.79	30,010.91	-1,989.09	6.22 %
<b>Revenue Total:</b>	<b>4,808,584.00</b>	<b>4,808,584.00</b>	<b>475,489.72</b>	<b>1,721,355.87</b>	<b>-3,087,228.13</b>	<b>64.20 %</b>
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	30,181.26	127,672.71	226,543.29	63.96 %
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	113,384.89	312,762.67	540,179.65	63.33 %
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	280,562.00	572,779.01	2,103,340.71	78.60 %
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	7,599.71	27,170.90	138,492.96	83.60 %
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	19,887.65	79,330.51	139,367.49	63.73 %
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	29,529.44	107,281.53	433,662.71	80.17 %
<b>Expense Total:</b>	<b>4,808,584.14</b>	<b>4,808,584.14</b>	<b>481,144.95</b>	<b>1,226,997.33</b>	<b>3,581,586.81</b>	<b>74.48 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.14</b>	<b>-0.14</b>	<b>-5,655.23</b>	<b>494,358.54</b>	<b>494,358.68</b>	<b>13,342.86 %</b>

### Solid Waste Revenue April YTD Budget Comparison



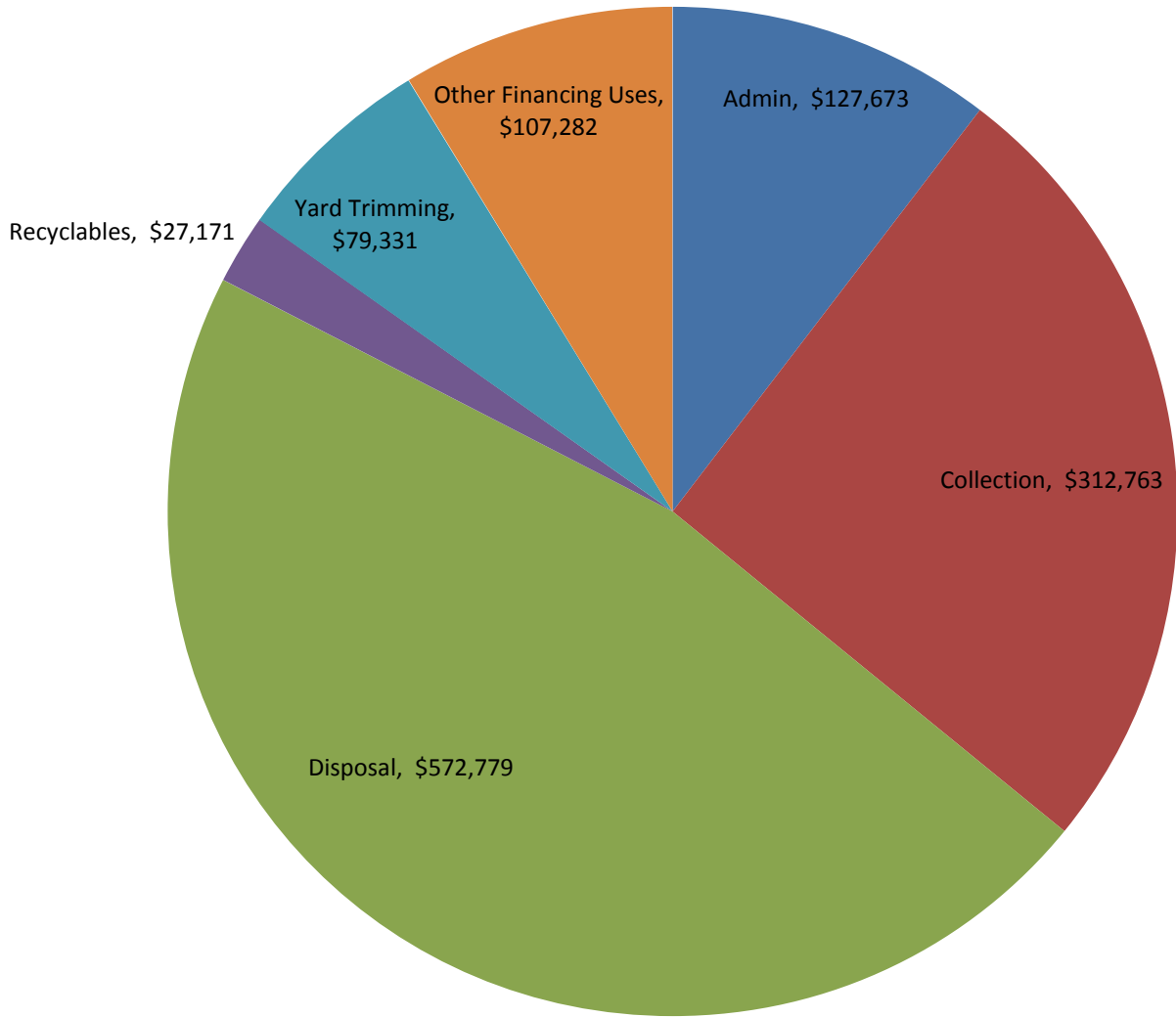
Solid Waste year-to-date revenues as of April totaled \$1,721,356 which is about 36% of total budgeted revenues of \$4,808,584

### Solid Waste Expense April YTD Budget Comparison



Solid Waste year-to-date expenses as of April totaled \$1,226,998 which is about 26% of total budgeted expenses of \$4,808,584

### Solid Waste Expenses April YTD 2019



Performance Indicators	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18	May-18	Apr-18
<b>Telephone Calls</b>													
<b>Admin Support</b>													
Utilities - Incoming Calls	6,459	5,769	5,252	6,181	6,035	6,463	6,735	6,174	7,299	7,506	6,654	5,675	5,521
Utilities - Abandoned Calls	412	380	330	402	345	373	391	411	460	467	509	349	323
% of Abandoned Calls - Utility	6.38%	6.59%	6.28%	6.50%	5.72%	5.77%	5.81%	6.66%	6.30%	6.22%	7.65%	6.15%	5.85%
<b>Utilities</b>													
Electric Customers	6,375	6,671	6,366	6,449	6,290	6,307	6,364	6,343	6,343	6,297	6,340	6,311	6,314
Natural Gas Customers	3,813	3,964	3,806	3,842	3,760	3,773	3,782	3,773	3,770	3,765	3,765	3,763	3,762
Water Customers	9,470	9,776	9,385	9,397	9,239	9,244	9,288	9,216	9,239	9,212	9,277	9,201	9,194
Wastewater Customers	7,114	7,397	7,052	7,090	6,937	6,936	6,979	6,923	6,957	6,921	6,963	6,922	6,913
Cable TV Customers	3,380	3,635	3,527	3,568	3,498	3,516	3,571	3,573	3,600	3,594	3,643	3,591	3,659
Digital Cable Customers	207	210	211	219	209	220	202	204	199	204	201	197	199
Internet Customers	3,703	3,756	3,687	3,658	3,577	3,625	3,611	3,596	3,584	3,597	3,547	3,542	3,476
Residential Phone Customers	895	960	911	923	913	934	904	887	893	898	887	882	904
Commercial Phone Customers	426	432	436	434	430	437	434	435	447	454	456	430	453
Fiber Customers	64	62	62	62	62	62	62	62	62	62	62	62	62
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	709	699	749	742	578	606	790	696	766	570	656	607	626
Cutoff for Non-Payment	259	169	263	260	164	237	322	209	271	254	218	253	235
Electric Work Orders	103	42	34	40	22	28	43	49	50	40	28	29	53
Water Work Orders	421	207	53	95	58	138	288	143	115	61	109	61	60
Natural Gas Work Orders	120	57	91	85	50	56	63	39	59	48	41	25	50
Disconnects	677	663	677	697	515	567	727	639	715	575	549	588	602
Telecomm Work Orders	323	146	138	347	220	206	301	275	306	146	248	264	247
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 3,504,319	\$ 3,806,425	\$ 4,091,817	\$ 4,180,054	\$ 3,732,804	\$ 3,467,538	\$ 3,708,203	\$ 3,695,859	\$ 3,692,334	\$ 3,488,005	\$ 3,282,658	\$ 3,300,220	\$ 3,315,676
Utility Revenue Collected	\$ 3,467,528	\$ 4,070,163	\$ 3,845,701	\$ 4,209,148	\$ 3,187,118	\$ 3,642,706	\$ 3,748,687	\$ 3,345,030	\$ 3,754,607	\$ 3,308,073	\$ 3,152,514	\$ 3,180,845	\$ 3,388,384
# of Inactive Accounts Written Off	51	58	62	78	70	51	66	36	79	63	66	44	32
Amount Written Off for Bad Debt	\$ 26,610	\$ 30,880	\$ 33,037	\$ 41,131	\$ 37,217	\$ 26,591	\$ 28,927	\$ 23,802	\$ 139,944	\$ 28,088	\$ 32,798	\$ 27,469	\$ 16,089
Utility Bad Debt Collected	\$ 4,797	\$ 9,411	\$ 9,467	\$ 3,159	\$ 2,433	\$ 2,747	\$ 29,901	\$ 5,256	\$ 8,195	\$ 3,927	\$ 2,623	\$ 5,899	\$ 4,657
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	678	611	672	798	558	650	796	639	704	711	648	655	682
Extensions Pending	333	269	279	251	188	299	300	241	230	304	242	204	219
Extensions Defaulted	36	23	32	30	28	32	35	41	47	38	28	21	25
Extensions Paid per Agreement	578	598	608	705	641	619	702	587	730	611	583	649	635
Percentage of Extensions Paid	94%	96%	94%	96%	96%	95%	95%	93%	94%	94%	96%	97%	96%
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Transactions	-	-	3	-	-	-	-	-	-	1	2	31	1
Property Tax Collected	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 84	\$ 816	\$ 10
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	46	50	49	52	50	209	51	58	49	91	81	62	63
Direct Deposit Advices	606	600	581	575	585	664	440	438	439	447	657	436	427
<b>General Ledger</b>													
Accounts Payable Checks Issued	379	371	281	270	298	271	321	272	328	293	293	390	280
Accounts Payable Invoices Entered	479	495	481	466	452	446	376	361	394	378	341	387	447
Journal Entries Processed	136	200	249	239	238	115	127	133	144	132	152	145	170
Miscellaneous Receipts	339	248	378	448	356	358	445	204	250	280	250	262	266
Utility Deposit Refunds Processed	48	20	25	17	26	33	20	45	34	30	31	50	40
Local Option Sales Tax	\$ 181,595	\$ 174,734	\$ 182,090	\$ 219,613	\$ 181,526	\$ 192,250	\$ 160,620	\$ 171,248	\$ 177,065	\$ 158,473	\$ 160,093	\$ 154,337	\$ 165,606
Special Local Option Sales Tax - 2013				194,610	161,779	170,323	142,399	151,722	156,902	140,435	142,413	136,668	146,419

Performance Indicators	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18	May-18	Apr-18
Special Local Option Sales Tax - 2019	1,075												
<b>Personnel</b>													
<b>Payroll &amp; Benefits</b>													
Budgeted Positions	239	238	237	237	244	244	244	244	242	242	242	242	241
Filled Positions	232	228	226	227	226	228	229	229	227	227	233	233	231
Vacancies	7	10	11	10	18	16	15	15	15	15	9	9	10
Unfunded Positions	37	37	37	37	33	33	33	33	33	33	33	33	33
Clinic Appointment Capacity	215	156	144	144	126	144	162	126	160	160	160	292	250
Clinic Ancillary Visits	11	12	12	14	30	16	53	30	42	37	34	140	98
Clinic Utilization Percentage	53%	65%	63%	92%	90%	76%	93%	98%	97%	99%	84%	102%	107%
Clinic No Shows	8	7		24	12	10	7	16	32	17	22	23	14
Clinic Utilization2	95	82	79	94	72	83	91	78	81	105	79	135	155





From: Beth Thompson, Finance Director

Department: Finance

Date: June 4, 2019

Description: FY2018 CAFR

Budget Account/Project Name: n/a

Funding Source: 2019 operating budgets: n/a

Budget Allocation: n/a Allocated in each dept. n/a

Budget Available: n/a Allocated in each dept. n/a

Requested Expense: n/a Company of Purchase: n/a

**Recommendation:**

n/a

**Background:**

Mauldin and Jenkins, the City's external auditors will present the FY 2018 Comprehensive Annual Financial Report (CAFR).

**Attachment(s):** FY2018 CAFR

# City of Monroe, Georgia

## Comprehensive Annual Financial Report 2018



**CITY OF MONROE, GEORGIA**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FOR THE YEAR ENDED**  
**DECEMBER 31, 2018**

Prepared by Authority of:  
City Council, City of Monroe, Georgia  
Beth Thompson, Finance Director

## CITY OF MONROE, GEORGIA

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED  
DECEMBER 31, 2018**

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## CITY OF MONROE, GEORGIA

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
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**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FOR THE YEAR ENDED**  
**DECEMBER 31, 2018**

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May 16, 2019

To the Honorable Mayor, Members of the City Council, and Citizens of the City of Monroe, Georgia:

The Comprehensive Annual Financial Report (CAFR) of the City of Monroe, Georgia for the fiscal year ended December 31, 2018 is hereby submitted as mandated by Official Code of Georgia §36-81-7. The financial statements were prepared in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants.

City Management assumes full responsibility for the accuracy, completeness and reliability of the presented data. To provide a reasonable basis for making these representations, management of the City of Monroe has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Monroe's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City of Monroe's framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

Mauldin & Jenkins, LLC, a firm of certified public accountants, issued an unmodified opinion on the City of Monroe's financial statements for the year ended December 31, 2018. The independent auditor's report is located at the front of the financial section of this report.

If the threshold is met, the City of Monroe is required as part of the independent audit of the financial statements, to undergo a federally mandated "Single Audit" designed to meet the needs of federal grantor agencies. Information related to the single audit if applicable, including a schedule of expenditures of federal awards, the independent auditor's reports on internal controls and compliance with applicable laws and regulations, and a schedule of findings are included in a separately issued single audit report. For fiscal year 2018, a Single Audit was required and a report issued.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Monroe's MD&A can be found immediately following the report of the independent auditors.

***Profile of the Government***

The City of Monroe incorporated in 1821, is located in Northeast Georgia, approximately 40 miles east of Atlanta. Monroe is the county seat of Walton County. The City encompasses approximately 15 square miles and serves an estimated population of 13,484. The City of Monroe is empowered to levy a property tax on both real and personal property located within its boundaries.

The City operates under a Mayor/Council form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor and eight other members. The Mayor is elected at large, two Council Members are elected from super districts and six Council Members are elected by districts. Council members and the Mayor serve four-year staggered terms, with an election held every two years. City elections are conducted by the Walton County Board of Elections.

The City Administrator, who is appointed by the Mayor and Council, is responsible for carrying out the policies and ordinances of the Council and for overseeing the day-to-day operations of the City of Monroe.

The City of Monroe provides a full range of municipal services including police and fire protection, maintenance of streets, solid waste, building and zoning, code enforcement and library facilities. In addition to the usual government services, the City also provides a full range of utility services including electric, gas, water, wastewater, storm water, cable, internet and telephone. The city owns and operates the Monroe/Walton County Airport as well as the Georgia Utility Training Academy whereby classes are conducted to train municipal and private sector employees in Electric, Water, Sewer, and Gas utilities.

A goal of the Mayor and City Council is to maintain the high quality of citizen services while keeping the property tax millage rates at some of the lowest among surrounding areas.

Also included as part of the City’s reporting are the City of Monroe Downtown Development Authority (DDA) and the Monroe Area Convention and Visitors Bureau Authority (CVB). While both are legally separate entities, they are included as a component unit in the City of Monroe’s financial statements.

The annual budget serves as the foundation for the City of Monroe’s financial planning and control. All departments are required to submit budget requests to the City Administrator who compiles the proposed operating and capital budgets. The City Administrator presents a proposed budget to the Council during their annual retreat work session. The final budget is adopted in accordance with state law. Budget to actual comparisons are provided in this report for each individual governmental fund for which an annual budget has been adopted.

***Local Economy***

Monroe has risen out of the previous economic downturn and into a new period of substantial commercial and residential growth. This has given stability to the overall economy in Monroe and the surrounding area and stabilized the City’s revenues and positioned the city for additional growth.

The majority of the City’s commercial development lies along the Highway US 78/GA 138 corridor with a new commercial expansion planned around the Highway 138 extension, Charlotte Rowell Boulevard.



Among the top ten employers in the City, three are governments accounting for around 17.6% of the number of jobs in the top ten employers. Two of those government employers, Walton County Board of Commissioners and Walton County Board of Education, are also two of the City’s top ten electric, water, gas and sewer customers.

Economic development is one of the City’s main priorities. Local Option Sales Tax (LOST) and Special Purpose Local Option Sale Tax (SPLOST) revenues have steadily increased over the last few years, which is a result of revitalizing our downtown area with more consumer friendly shopping.

***Long-term Financial Planning***

The City began construction in 2018 on the transportation-oriented, Livable Centers Initiative (LCI) project which will extend along North Broad Street from West Marable Street to Mayfield Drive. In addition to constructing new or expanded sidewalks along both sides of the corridor, this project will include planting trees and shrubs, raised curbs, a center median, defined pedestrian crossings, pedestrian scale lighting and ADA-accessible curb ramps. Concurrent with this work, storm water sewer upgrades will be completed with project funds. This is also a mostly federally-funded program with a projected total cost of over \$2 million dollars.

This is a continuation of a previously funded TE project and will complement on-going efforts within the Broad Street Corridor providing connectivity between neighborhood and commercial uses along the Broad Street Corridor and Historic Downtown. In addition to the 1.5-mile, \$2 million-plus West Spring St. streetscape and sidewalk project under construction linking downtown with the west-end commercial corridor. Additionally, in 2018 the City applied for (and was later awarded in early 2019) a Transportation Alternatives Project (TAP) Grant that will link the N. Broad project with the rest of Downtown’s streetscaping that will create approximately two continuous miles of downtown streetscaping along the Broad St. corridor.

Capital projects are generally financed using available grants and the SPLOST fund. A SPLOST continuation was passed by voters in 2018 with collections to begin in 2019. Capital Projects in the Enterprise Fund are paid from an Expansion and Repair fund and the Utility Municipal Competitive Trust fund.

***Relevant Financial Policies***

The purpose of the City of Monroe’s financial management policy is to insure that the City conducts its investment, cash and debt management activities in a responsible manner in full compliance with Federal and State Law. The City is committed to providing adequate cash flows to meet all current and future obligations. Adherence to this policy has allowed the City to maintain financial stability, all cash funds are properly collateralized and no short-term financing has been needed to meet operations.

Additionally, it is the City's policy to maintain budgetary controls to ensure compliance with legal requirements of the State of Georgia. Policies are amended and kept up-to-date as often as possible to ensure legality and efficiency in our controls. The budget development is led by the City Administrator who according to local ordinance shall prepare and submit the annual operating budget and capital budget to the Mayor and Council. The annual appropriation resolution approved by the Mayor and Council is adopted for all fund types with the legal level of control at the department level. Finally, a public hearing is advertised and held and the final budget is advertised. The adopted budget may be revised during the year only by formal action of the City Council in a regular meeting and no increase shall be made without provision also being made for financing same. During the year the budget was amended by Council; further detail on these amendments can be found in the MD&A.

### ***Major Initiatives***

The City of Monroe continues to work closely with Georgia Department of Transportation and Walton County to implement the area's transportation initiatives. The Highway US 78/GA 138 area's growth has seen the need to address traffic in this area. This is one example of the partnership to improve our local transportation network. Another example is the partnership between Monroe and Walton County to complete a truck by-pass around the historic downtown area. This much needed connector is managed by the Georgia DOT and is in the initial stages of right-of-way acquisition. Construction is expected to commence in late 2019 with full completion in 2024. Additional intergovernmental partnership initiatives include an East-bound on-ramp from W. Spring to Hwy 78 and an interchange improvement at Hwy 78 and Hwy 11. These projects aim to keep Monroe and Walton County traffic moving.

Additionally, the city has begun to address the public's need for quality passive parks. One of the major initiatives in this realm is the property acquisition and Brownfield application of a new Downtown Green. This almost two-acre site along Church St. and S. Madison Ave. will be redeveloped into an all-year park and entertainment space that will eventually feature a splash pad, outdoor amphitheater, walking space, open green space, and tree plantings. The redevelopment of this site will help to broaden the feel of the city's general downtown area just two blocks east of Broad St.

### ***Awards and Acknowledgements***

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Monroe for its comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2017. This was the 16<sup>th</sup> consecutive year that the City has received this award. In order to be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized comprehensive annual report, whose contents conform to program standards. The CAFR must satisfy both GAAP and applicable legal requirements.

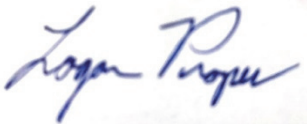
A Certificate of Achievement is valid for a period of one year. We believe our current CAFR continues to meet the Certificate of Achievement Program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

In addition, the City received for the 14<sup>th</sup> year the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting for its Popular Annual Financial Report (PAFR) for the fiscal year ended December 31, 2017. In order to receive an Award for Outstanding Achievement in Popular Annual Financial Reporting, the City must publish a PAFR whose contents conform to program standards of creativity, presentation, understandability, and reader appeal. We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA to determine its eligibility for another certificate. This award is valid for a period of one year.

Last but not least, the City submitted to GFOA its annual budget for the 7<sup>th</sup> consecutive year for the fiscal year beginning January 1, 2019. Last year was the 6<sup>th</sup> consecutive year the City has received this prestigious award for Distinguished Budget Presentation for fiscal year beginning January 1, 2018. In order to receive this award, the City must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our budget continues to meet the program requirements.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the Finance Department. I would like to express my appreciation to all members of the department who assisted and contributed to the preparation of this report. Credit also must be given to the Mayor and the City Council for their unfailing support for maintaining the highest standards of professionalism in the management of the City of Monroe's finances.

Respectfully submitted,



Logan Propes  
City Administrator



Beth Thompson  
Finance Director



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**City of Monroe  
Georgia**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**December 31, 2017**

*Christopher P. Morill*

Executive Director/CEO

**CITY OF MONROE, GEORGIA****LIST OF ELECTED AND APPOINTED OFFICIALS****DECEMBER 31, 2018**

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**ELECTED OFFICIALS**

Mayor	John Howard
Vice Mayor and Council Member, District 6	L. Wayne Adcock
Council Member, District 1	Lee Malcom
Council Member, District 2	Myoshia Crawford
Council Member, District 3	Ross Bradley
Council Member, District 4	Larry Bradley
Council Member, District 5	Norman Garrett
Council Member, District 7	Nathan Little
Council Member, District 8	David Dickinson

**APPOINTED OFFICIALS**

City Administrator	Logan Propes
Electric & Telecommunications Director	Brian K. Thompson
Finance Director	Beth Thompson
Interim Fire Chief	Bill Owens
Interim Police Chief	R.V. Watts
Planning & Development	Darrell Stone
Solid Waste Director	Danny Smith
Streets and Transportation Director	Jeremiah Still
Water & Gas Director	Rodney W. Middlebrooks

## Mayor and Council Members



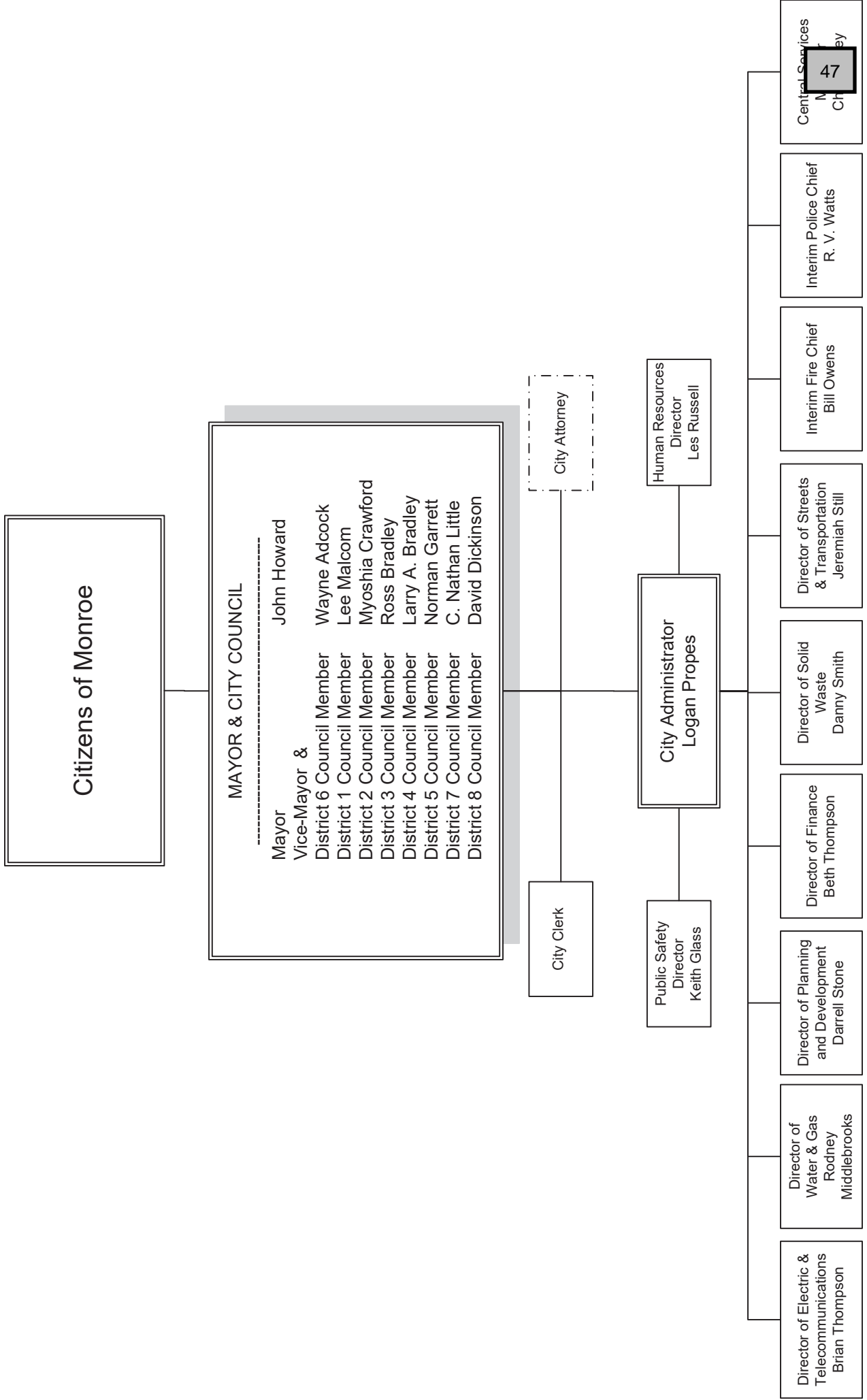
*Seated:*

Mayor – John Howard; District 3 – Ross Bradley

*Back row, left to right:*

District 1 – Lee Malcom; District 5 – Norman Garrett; District 4 – Larry Bradley;  
District 6 – Wayne Adcock; District 7 – Nathan Little; District 8 – David Dickinson;  
District 2 – Myoshia Crawford

# City of Monroe, Georgia Organizational Chart



## FINANCIAL SECTION

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**INDEPENDENT AUDITOR’S REPORT**

**Honorable Mayor and Members  
of City Council  
City of Monroe, Georgia**

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the **City of Monroe, Georgia (the “City”)** as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements as listed in the table of contents.

***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor’s Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Monroe, Georgia, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters******Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Changes in the City's Net Pension Liability and Related Ratios, and the Schedule of City Contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Monroe, Georgia's basic financial statements. The combining and individual nonmajor fund financial statements and schedules and the schedule of expenditures of special purpose local option sales tax proceeds, as required by the Official Code of Georgia 48-8-121, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The introductory and statistical sections are also presented for purposes of additional analysis and are not a required part of the basic financial statements.

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*Other Information (continued)*

The combining and individual nonmajor fund financial statements and schedules as well as the schedule of expenditures of special purpose local option sales tax proceeds (the “supplementary information”) are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 16, 2019 on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

*Mauldin & Jenkins, LLC*

Atlanta, Georgia  
May 16, 2019

## **CITY OF MONROE, GEORGIA**

### **Management's Discussion and Analysis**

### **For the Fiscal Year Ended December 31, 2018**

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As management of the City of Monroe, we offer readers of the City of Monroe's financial statements this narrative overview and analysis of the financial activities of the City of Monroe, Georgia (the "City") for the fiscal year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with the letter of transmittal at the front of this report and the City's financial statements, which follow this section.

#### **Financial Highlights**

- The assets and deferred outflows of resources of the City of Monroe exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$107,466,014 (reported as "net position"). Of this amount, \$17,986,753 (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors.
- Total net position increased by \$7,203,104 during 2018 resulting primarily from business-type activities.
- As of the close of the fiscal year, the City of Monroe's governmental funds reported combined fund balances of \$6,793,721 a decrease of \$1,419,080 in comparison with the prior year. Approximately 34% or \$2,311,710 of this amount is available for spending at the government's discretion (unassigned fund balance). At the end of the current fiscal year, unrestricted fund balance (the total of the committed, assigned and unassigned components of fund balance) for the general fund was \$2,317,210 or approximately 20.6% of total general fund expenditures.
- At the close of the fiscal year, assets and deferred outflows of resources in the City of Monroe's Utilities Fund exceeded its liabilities and deferred inflows by \$81,570,681. Of this, \$17,767,041 (unrestricted net position) is available to meet the Utilities' on-going obligations to its customers and creditors.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City of Monroe's net position changed during the fiscal year ended December 31, 2018. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are

reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, judicial, public safety, public works, health and welfare, culture and recreation, and housing and development. The business-type activities of the City include utilities, solid waste and utility training academy.

The government-wide financial statements include not only the City of Monroe itself (known as the primary government), but also a legally separate Downtown Development Authority and Convention & Visitors Bureau for which the City of Monroe exercises control over these component units by appointing its members. Financial information for these component units is reported separately from the financial information presented for the primary government.

The government-wide financial statements can be found on pages 15 and 16 of this report.

**Fund Financial Statements.** The fund financial statements provide a more detailed look at the City's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Monroe, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Monroe maintains six individual governmental funds. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and SPLOST Fund, which are considered major funds. Data from the other four governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements on pages 58 and 59 of this report.

The City adopts an annual appropriated budget for its General, Special Revenue and Debt Service Funds. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget and can be found on page 20 of this report. Budgetary comparisons for Special Revenue and Debt Service Funds can be found on pages 60-62 of this report.

**Proprietary Funds.** The City of Monroe maintains one type of proprietary fund. Enterprise funds are used to perform the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its utility and solid waste operations. The Utility and Solid Waste funds are considered major funds. They are the same as those functions shown in the business-type activities in the Statement of Net Position and the Statement of Activities.

The City's proprietary fund financial statements are presented on pages 21-23.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 24-55 of this report.

**Other Supplementary Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City of Monroe's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found on page 56 and 57 of this report.

### **Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial condition. In the case of the City of Monroe, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$107,466,014 at the close of the most recent fiscal year.

By far the largest portion of the City's net position, \$75,726,644 (70.5%) reflects its investment in capital assets such as land, buildings, equipment and infrastructure (streets, bridges, sidewalks and utility service lines) less any related outstanding debt that was used to acquire those assets. The City uses these capital assets to provide a variety of services to its citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The table on the following page summarizes the City's net position as of December 31, 2018 compared to the prior year end.

## CITY OF MONROE, GEORGIA

## Net Position

## Fiscal Years 2018 and 2017

55

	Governmental		Business-Type		Total	
	Activities		Activities		Primary Government	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 9,696,145	\$ 9,933,431	\$ 37,033,829	\$ 34,271,513	\$ 46,729,974	\$ 44,204,944
Capital assets	23,209,148	20,175,280	69,431,892	67,800,329	92,641,040	87,975,609
Total assets	<u>32,905,293</u>	<u>30,108,711</u>	<u>106,465,721</u>	<u>102,071,842</u>	<u>139,371,014</u>	<u>132,180,553</u>
Total deferred outflow s of resources	<u>1,279,561</u>	<u>1,018,518</u>	<u>1,588,238</u>	<u>1,329,952</u>	<u>2,867,799</u>	<u>2,348,470</u>
Long-term liabilities	7,104,573	7,812,320	18,694,041	20,743,575	25,798,614	28,555,895
Other liabilities	2,714,855	1,578,866	5,249,222	3,767,553	7,964,077	5,346,419
Total liabilities	<u>9,819,428</u>	<u>9,391,186</u>	<u>23,943,263</u>	<u>24,511,128</u>	<u>33,762,691</u>	<u>33,902,314</u>
Total deferred inflow s of resources	<u>489,017</u>	<u>174,993</u>	<u>521,091</u>	<u>188,806</u>	<u>1,010,108</u>	<u>363,799</u>
Net Position:						
Net investment in capital assets	20,485,983	16,771,849	55,240,661	51,733,299	75,726,644	68,505,148
Restricted	4,360,887	5,552,292	9,391,730	12,347,177	13,752,617	17,899,469
Unrestricted	<u>(970,461)</u>	<u>(763,091)</u>	<u>18,957,214</u>	<u>14,621,384</u>	<u>17,986,753</u>	<u>13,858,293</u>
Total net position	<u>\$ 23,876,409</u>	<u>\$ 21,561,050</u>	<u>\$ 83,589,605</u>	<u>\$ 78,701,860</u>	<u>\$ 107,466,014</u>	<u>\$ 100,262,910</u>

An additional portion of the City's net position (12.8%) represents resources that are subject to external restrictions on how they may be used. Finally, the remaining balance of net position, classified as unrestricted net position, totals \$17,986,753 (16.7%) and may be used to meet the government's ongoing obligations to citizens and creditors.

Although the net position in our business-type activities represents 77.8% of total net position, the City generally can only use these resources to finance the continuing operations of the business-type activities.

At the end of the current fiscal year, the City is able to report positive balances in all reported categories of net position. The overall net position of the City increased \$7,203,104 from the prior fiscal year. The reasons for this overall increase are discussed in the following sections for governmental activities and business-type activities.

**CITY OF MONROE, GEORGIA**  
**Changes in Net Position**  
**Fiscal Years 2018 and 2017**

	Governmental		Business-type		Total	
	Activities		Activities		Primary Government	
	2018	2017	2018	2017	2018	2017
<b>Revenues:</b>						
Program revenues:						
Charges for services	\$ 1,407,083	\$ 1,503,002	\$ 46,675,691	\$ 42,698,168	\$ 48,082,774	\$ 44,201,170
Operating grants	587,422	133,651	-	-	587,422	133,651
Capital grants	2,490,759	1,998,249	644,842	41,862	3,135,601	2,040,111
General revenues:						
Property taxes	3,448,522	3,184,467	-	-	3,448,522	3,184,467
Other taxes	3,792,946	3,500,402	-	-	3,792,946	3,500,402
Other	109,184	124,410	390,448	270,900	499,632	395,310
<b>Total revenues</b>	<b>11,835,916</b>	<b>10,444,181</b>	<b>47,710,981</b>	<b>43,010,930</b>	<b>59,546,897</b>	<b>53,455,111</b>
<b>Expenses:</b>						
General government	1,358,182	1,517,879	-	-	1,358,182	1,517,879
Judicial	96,110	103,571	-	-	96,110	103,571
Public Safety	6,259,946	5,515,442	-	-	6,259,946	5,515,442
Public Works	2,288,588	2,403,390	-	-	2,288,588	2,403,390
Health and welfare	23,470	12,325	-	-	23,470	12,325
Culture and recreation	575,482	427,499	-	-	575,482	427,499
Housing and development	1,211,958	1,030,921	-	-	1,211,958	1,030,921
Interest on long-term debt	116,266	64,856	-	-	116,266	64,856
Utilities	-	-	36,101,902	32,120,416	36,101,902	32,120,416
Solid Waste	-	-	4,311,889	4,052,539	4,311,889	4,052,539
GUTA	-	-	-	333,199	-	333,199
<b>Total expenses</b>	<b>11,930,002</b>	<b>11,075,883</b>	<b>40,413,791</b>	<b>36,506,154</b>	<b>52,343,793</b>	<b>47,582,037</b>
Increase (decrease) in net position before transfers	(94,086)	(631,702)	7,297,190	6,504,776	7,203,104	5,873,074
Transfers	2,409,445	1,665,967	(2,409,445)	(1,665,967)	-	-
Increase (decrease) in net position	2,315,359	1,034,265	4,887,745	4,838,809	7,203,104	5,873,074
<b>Net position, beginning</b>	<b>21,561,050</b>	<b>20,526,785</b>	<b>78,701,860</b>	<b>73,863,051</b>	<b>100,262,910</b>	<b>94,389,836</b>
<b>Net position, ending</b>	<b>\$ 23,876,409</b>	<b>\$ 21,561,050</b>	<b>\$ 83,589,605</b>	<b>\$ 78,701,860</b>	<b>\$ 107,466,014</b>	<b>\$ 100,262,910</b>

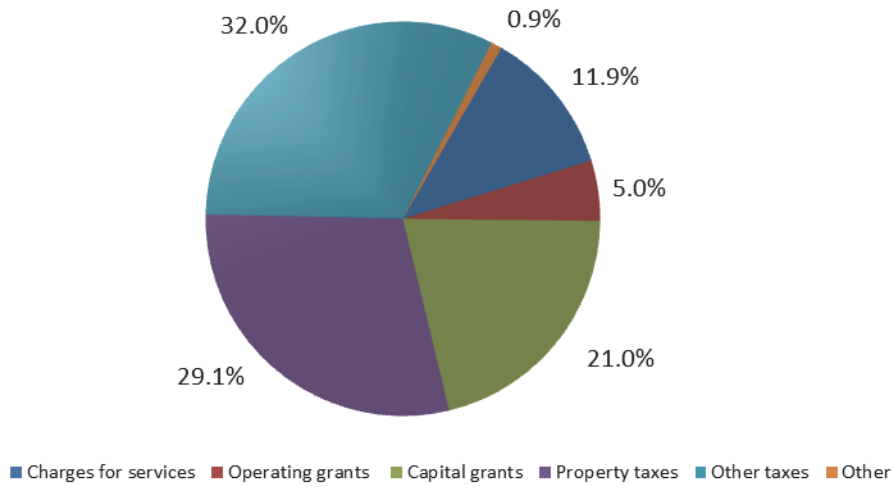
**Governmental Activities.** Governmental activities increased the City of Monroe's net position by \$2,315,359. Key elements of this increase are as follows:

- Transfers in from other funds totaling \$2,409,445.
- Various departments in the General Fund staying well below budget for expenses.

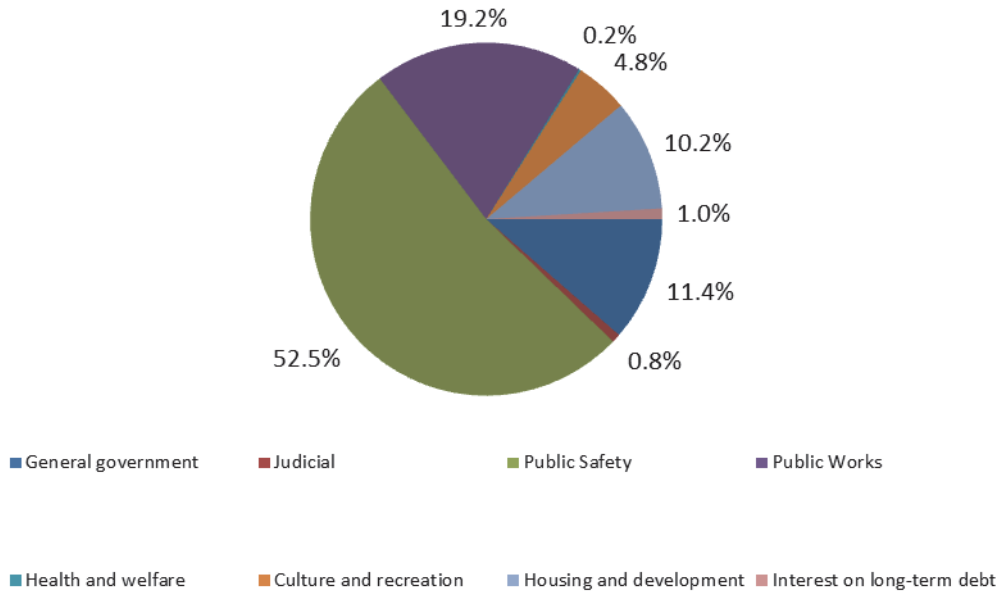
The following graphs show the breakdown by percentage of governmental revenues and expenses.



### Governmental Revenues FY 2018



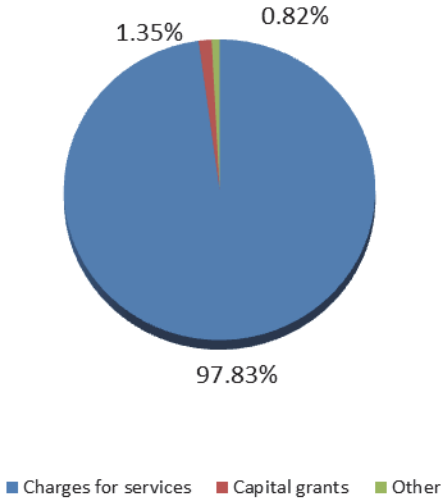
### Governmental Expenses FY 2018



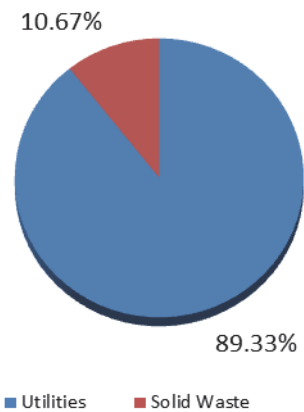
**Business-Type Activities.** Business-type activities increased the City of Monroe’s net position by \$4,887,745. Utilities Fund, largest of the City’s business-type activities, accounted for 89.2% of the operating expenses and approximately 90.4% of the operating revenues among business-type activities. Key elements are as follows:

- Increase in Solid Waste revenue due in part to the increase in solid waste service revenues.
- Increase in Utility revenues due to increase in sales of service and capital grants received.
- Various major Combined Utilities projects were implemented in 2018, therefore increasing overall project expenses.

**Business-type Revenues FY 2018**



**Business-type Expenses FY 2018**



## Financial Analysis of Governmental Funds

As noted earlier, the City of Monroe uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the City of Monroe's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the City itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Mayor and City Council.

The City's governmental funds reported combined fund balances of \$6,793,721, a decrease of \$1,419,080 in comparison with the prior year. This decrease is primarily due to accumulation of capital projects in the SPLOST funds. Approximately 34% of this amount (\$2,311,710) constitutes unassigned fund balance, which is available for spending at the City's discretion. The remainder of fund balance is nonspendable, restricted, committed, or assigned to indicate that it is 1) not in spendable form (\$115,624), 2) restricted for particular purposes (\$4,360,887), or 3) assigned for particular purposes (\$5,500).

The General Fund is the chief operating fund of the City of Monroe. At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$2,311,710 of the total fund balance of \$2,743,568. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 20.6% of total General Fund expenditures, while total fund balance represents 24.4% of total General Fund expenditures.

A portion of fund balance in the General Fund is also restricted for the payment of debt service. This amount at year end was \$310,734 or 11.3%. The amount of nonspendable fund balance for the General Fund is made up of prepaid expenditures of \$115,624 or 4.2% of the General Fund's total fund balance.

Fund balance of the City of Monroe's General Fund decreased by \$9,682 during the current fiscal year. A key factor in this decrease was due to an increase in property tax and LOST collections.

Total fund balance for nonmajor special revenue funds at year-end was \$27,899. This total had a net increase of \$16,477. Included above are the Forfeited Drug Fund and the Hotel/Motel Tax Fund. In the Forfeited Drug Fund, the increase was primarily due to an increase in revenue from cases forfeited through the court system with funds restricted for law enforcement purposes from prior years. The Hotel/Motel Tax Fund showed a slight increase due to a decrease of expenditures related to housing and development. This fund accounts for local room taxes collected with the fund balance restricted for tourism in the City.

The debt service fund has a total fund balance of \$115, all of which is restricted for the payment of debt service. Principal payments made during the year were \$835,000 and interest expenditures totaled \$27,140.

**Proprietary Funds.** The proprietary funds share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status. This provides a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

Unrestricted net position of the Utilities Fund at the end of the year amounted to \$17,767,041, the Solid Waste Fund amounted to \$1,190,173. The combined increase in total net position for these funds was \$4,887,745.

For the year, the total net position of the Utilities Fund increased by \$4,963,517, the Solid Waste Fund decreased by \$75,772. Financial analysis in regards to these funds can be found in the business-type activities section. This gives a total increase in proprietary funds net position of \$4,887,745.

### General Fund Budgetary Highlights

The City of Monroe's General Fund budget is prepared according to Georgia Law and was amended as necessary by Council during the fiscal year. Primary differences between the original budget and the final amended budget for the General Fund are summarized as follows:

#### Revenues:

- Total budgeted revenues were amended from original to final budgets from \$8,968,397 to \$9,226,249 respectively.
- Actual revenues were \$141,805 more than budgeted.
- The largest variance comes from a significant increase in property tax collections as well as an increase in Local Option Sales Tax (LOST) collections.

#### Expenditures:

- Total budgeted expenditures increased from original to final budgets from \$10,624,907 to \$11,249,151 respectively.
- Total expenditures were only \$662 less than budgeted.

A comparison on General Fund actual expenditures to budget can be found on page 20. The most significant variances in budget to actual within revenues came from a significant increase in property tax & LOST collections, for a total variance of \$189,228.

### Capital Asset and Debt Administration

**Capital Assets.** The City of Monroe's investment in capital assets for its governmental and business-type activities as of December 31, 2018, amounts to \$92,641,040 (net of accumulated depreciation). This investment in capital assets includes land, infrastructure, buildings and improvements, equipment, furniture & vehicles, and construction in progress.

Major capital asset events during the current fiscal year included the following:

#### Governmental type activities:

- Purchase of \$420,721 in buildings, machinery, equipment and vehicles.
- Construction in progress as of the end of the current fiscal year totaling approximately \$4,487,744.
- Sale of equipment, furniture or vehicles as surplus totaled \$142,154.

#### Business-type activities:

- Purchase of \$540,344 in specialized service installation equipment, vehicles, and buildings.
- Construction in progress projects of \$3,646,407 in utility infrastructure & improvements.
- Construction in progress as of the end of the current fiscal year totaling \$2.2 million for electric, gas, sewer, water and cable upgrades and projects.
- Purchase of land, \$332,715.

**CITY OF MONROE, GEORGIA**  
**Capital Assets**  
**(net of depreciation)**  
**Fiscal Years 2018 and 2017**

	<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Total Primary Government</b>	
	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>
Land	\$ 3,700,329	\$ 3,691,554	\$ 2,442,158	\$ 2,109,443	\$ 6,142,487	\$ 5,800,997
Infrastructure	6,726,012	7,036,517	40,762,590	39,518,633	47,488,602	46,555,150
Buildings and Improvements	7,033,274	7,408,637	19,158,690	19,733,433	26,191,964	27,142,070
Equipment, furniture & vehicles	1,261,789	1,168,159	4,866,589	5,024,084	6,128,378	6,192,243
Construction in progress	4,487,744	870,413	2,201,865	1,414,736	6,689,609	2,285,149
Total	<u>\$ 23,209,148</u>	<u>\$ 20,175,280</u>	<u>\$ 69,431,892</u>	<u>\$ 67,800,329</u>	<u>\$ 92,641,040</u>	<u>\$ 87,975,609</u>

Additional information on the capital assets can be found in the Notes to Financial Statements on pages 40 and 41 of this report.

**Long-term Debt.** As of December 31, 2018, the City of Monroe's total long-term debt outstanding is \$17,186,105. Of this amount, \$2,745,899 comprises debt backed by the full faith and credit of the government. The remainder of City debt represents bonds secured solely by specified revenue sources (i.e., revenue bonds).

**General Obligation and Revenue Bonds**  
**(net of premiums & discounts)**  
**Fiscal Years 2018 and 2017**

	<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Total Primary Government</b>	
	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>
General obligation bonds	\$ 868,000	\$ 1,703,000	\$ -	\$ -	\$ 868,000	\$ 1,703,000
Revenue bonds	-	-	13,010,000	14,810,000	13,010,000	14,810,000
Capital Leases	452,899	245,900	-	-	452,899	245,900
Notes payable	1,425,000	1,500,000	1,430,206	1,537,127	2,855,206	3,037,127
Total	<u>\$ 2,745,899</u>	<u>\$ 3,448,900</u>	<u>\$ 14,440,206</u>	<u>\$ 16,347,127</u>	<u>\$ 17,186,105</u>	<u>\$ 19,796,027</u>

The City of Monroe's total debt decreased a net of \$2,609,922 during the current fiscal year.

State statutes limit the amount of general obligation debt a governmental entity may issue to 10% of its total assessed valuation. The current debt limitation for the City of Monroe is \$44.1 million, which is in excess of the total bonded general obligation debt outstanding of \$868,000.

The City of Monroe's outstanding governmental activity debt or general obligation (GO) debt enjoys a favorable rating of A+ from Standard & Poor's Rating Service. The City's outstanding business-type activity debt or utility revenue bond debt is rated A- by Standard & Poor's Rating Service and A2 by Moody's Investors Service.

Additional information on the City of Monroe's long-term debt can be found in the Notes to Financial Statements on pages 42-45.

## **Economic Factors and Next Year's Budgets and Rates**

In 2018 the city showed continued signs of emergence from the Great Recession's effects on property taxes, and other economic-related remittances such as sales taxes and permits. Although the City is seeing revenue and overall economic improvement, Council and the Finance Department are keen to carefully manage fund balances and to maintain an adequate amount of fund balance to meet debt obligations and help to mitigate against any future economic downturns.

The following indicators were taken into account when adopting the General Fund budget for 2019:

- Revenue from the Alcoholic Beverage Permits was decreased due to revenues being over estimated in the 2018 budget.
- A slight decline in overall Fines and Forfeitures collections from Municipal Court.
- Cost of implementation of up to a 3% merit increase for employee salaries was included for a half year.
- Four positions were removed for fiscal year 2019.
- Implementation of the new SPLOST passed in 2018; collections will start in 2019.

Anticipated revenues in the General Fund 2019 budget are \$11.8 million which includes transfers and other financing sources, or approximately \$300,000 more than the 2018 budget. The 2019 budget was developed and adopted before 2018 fiscal year-end and reflects conservative revenue figures.

## **Requests for Information**

This financial report is designed to provide a general overview of City of Monroe's finances for all those with an interest in our government's finances. Questions concerning this report or requests for additional information may be addressed to:

Finance Director  
City of Monroe  
P.O. Box 1249  
Monroe, GA 30655  
770-267-7536

CITY OF MONROE, GEORGIA

STATEMENT OF NET POSITION  
DECEMBER 31, 2018

	Primary Government			Component Units	
	Governmental Activities	Business-type Activities	Total	Downtown Development Authority	Convention & Visitors Bureau
<b>ASSETS</b>					
Cash and cash equivalents	\$ 9,184,751	\$ 6,144,413	\$ 15,329,164	\$ 99,293	\$ 7,102
Investments	-	13,033,087	13,033,087	-	-
Accounts receivable, net of allowances	-	5,206,816	5,206,816	7,394	10,709
Taxes receivable	306,238	-	306,238	-	-
Internal balances	(982,967)	982,967	-	-	-
Due from other governments	1,072,499	35,177	1,107,676	-	-
Note receivable	-	-	-	295,773	-
Inventories and prepaid items	115,624	699,014	814,638	-	-
Restricted assets:					
Cash and cash equivalents	-	9,415,240	9,415,240	-	-
Investments	-	1,517,115	1,517,115	-	-
Capital assets:					
Non-depreciable	8,188,073	4,644,023	12,832,096	-	-
Depreciable, net of accumulated depreciation	15,021,075	64,787,869	79,808,944	-	-
<b>Total assets</b>	<b>32,905,293</b>	<b>106,465,721</b>	<b>139,371,014</b>	<b>402,460</b>	<b>17,811</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred charges on refunding	22,734	248,975	271,709	-	-
Pension related items	1,256,827	1,339,263	2,596,090	-	-
<b>Total deferred outflows of resources</b>	<b>1,279,561</b>	<b>1,588,238</b>	<b>2,867,799</b>	<b>-</b>	<b>-</b>
<b>LIABILITIES</b>					
Accounts payable	2,236,098	2,825,554	5,061,652	1,120	-
Accrued liabilities	350,357	2,423,668	2,774,025	-	-
Unearned revenues	128,400	-	128,400	-	-
Long-term liabilities:					
Portion due or payable within one year:					
Compensated absences	583,299	386,796	970,095	-	-
Capital leases	162,576	-	162,576	-	-
Note payable	75,000	107,458	182,458	-	-
Bonds payable	868,000	1,505,000	2,373,000	-	-
Portion due or payable in more than one year:					
Compensated absences	146,365	-	146,365	-	-
Capital leases	290,323	-	290,323	-	-
Note payable	1,350,000	1,322,748	2,672,748	245,000	-
Bonds payable	-	11,505,000	11,505,000	-	-
Net pension liability	3,629,010	3,867,039	7,496,049	-	-
<b>Total liabilities</b>	<b>9,819,428</b>	<b>23,943,263</b>	<b>33,762,691</b>	<b>246,120</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Pension related items	489,017	521,091	1,010,108	-	-
<b>NET POSITION</b>					
Net investment in capital assets	20,485,983	55,240,661	75,726,644	-	-
Restricted for law enforcement	23,265	-	23,265	-	-
Restricted for debt service	310,849	252,617	563,466	-	-
Restricted for capital projects	4,022,139	9,139,113	13,161,252	-	-
Restricted for tourism	4,634	-	4,634	-	17,811
Unrestricted	(970,461)	18,957,214	17,986,753	156,340	-
<b>Total net position</b>	<b>\$ 23,876,409</b>	<b>\$ 83,589,605</b>	<b>\$ 107,466,014</b>	<b>\$ 156,340</b>	<b>\$ 17,811</b>

The accompanying notes are an integral part of these financial statements.

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>		
		<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>
<b>Primary government:</b>				
Governmental activities:				
General government	\$ 1,348,382	\$ 745,943	\$ 27,006	\$ -
Judicial	96,110	332,014	-	157,752
Public safety	6,269,746	59,583	531,066	-
Public works	2,288,588	23,748	29,350	2,333,007
Health and welfare	23,470	-	-	-
Culture and recreation	575,482	12,496	-	-
Housing and development	1,211,958	233,299	-	-
Interest on long-term debt	116,266	-	-	-
Total governmental activities	<u>11,930,002</u>	<u>1,407,083</u>	<u>587,422</u>	<u>2,490,759</u>
Business-type activities:				
Utilities	36,101,902	42,193,778	-	644,842
Solid waste	4,311,889	4,481,913	-	-
Total business-type activities	<u>40,413,791</u>	<u>46,675,691</u>	<u>-</u>	<u>644,842</u>
Total primary government	<u>\$ 52,343,793</u>	<u>\$ 48,082,774</u>	<u>\$ 587,422</u>	<u>\$ 3,135,601</u>
<b>Component units:</b>				
Downtown Development Authority	\$ 95,691	\$ 29,282	\$ 6,500	\$ 50,773
Convention & Visitors Bureau	57,668	-	-	-
Total component units	<u>\$ 153,359</u>	<u>\$ 29,282</u>	<u>\$ 6,500</u>	<u>\$ 50,773</u>

General revenues:  
 Property taxes  
 Sales taxes  
 Franchise taxes  
 Business taxes  
 Unrestricted investment earnings  
 Miscellaneous  
 Gain on sale of capital assets  
 Transfers  
 Total general revenues and transfers  
 Change in net position  
 Net position, beginning of year  
 Net position, end of year

The accompanying notes are an integral part of these financial statements.



<b>Net (Expenses) Revenues and Changes in Net Position</b>				
<b>Primary Government</b>			<b>Component Units</b>	
<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>	<b>Downtown Development Authority</b>	<b>Convention &amp; Visitors Bureau</b>
\$ (575,433)	\$ -	\$ (575,433)	\$ -	\$ -
393,656	-	393,656	-	-
(5,679,097)	-	(5,679,097)	-	-
97,517	-	97,517	-	-
(23,470)	-	(23,470)	-	-
(562,986)	-	(562,986)	-	-
(978,659)	-	(978,659)	-	-
(116,266)	-	(116,266)	-	-
<u>(7,444,738)</u>	<u>-</u>	<u>(7,444,738)</u>	<u>-</u>	<u>-</u>
-	6,736,718	6,736,718	-	-
-	170,024	170,024	-	-
-	6,906,742	6,906,742	-	-
<u>\$ (7,444,738)</u>	<u>\$ 6,906,742</u>	<u>\$ (537,996)</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ (9,136)	\$ -
-	-	-	-	(57,668)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (9,136)</u>	<u>\$ (57,668)</u>
\$ 3,448,522	\$ -	\$ 3,448,522	\$ -	\$ -
2,379,975	-	2,379,975	23,150	42,896
333,951	-	333,951	-	-
1,079,020	-	1,079,020	-	-
2	388,841	388,843	16,412	-
109,182	-	109,182	68,209	588
-	1,607	1,607	-	-
2,409,445	(2,409,445)	-	-	-
<u>9,760,097</u>	<u>(2,018,997)</u>	<u>7,741,100</u>	<u>107,771</u>	<u>43,484</u>
2,315,359	4,887,745	7,203,104	98,635	(14,184)
21,561,050	78,701,860	100,262,910	57,705	31,995
<u>\$ 23,876,409</u>	<u>\$ 83,589,605</u>	<u>\$ 107,466,014</u>	<u>\$ 156,340</u>	<u>\$ 17,811</u>

CITY OF MONROE, GEORGIA

BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2018

	General Fund	SPLOST Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash	\$ 4,193,738	\$ 4,929,609	\$ 61,404	\$ 9,184,751
Taxes receivable	302,404	-	3,834	306,238
Due from other governments	531,325	541,174	-	1,072,499
Due from other funds	109,640	-	-	109,640
Prepaid expenditures	115,624	-	-	115,624
Total assets	<u>\$ 5,252,731</u>	<u>\$ 5,470,783</u>	<u>\$ 65,238</u>	<u>\$ 10,788,752</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 750,230	\$ 1,451,384	\$ 34,484	\$ 2,236,098
Accrued liabilities	332,822	-	-	332,822
Due to other funds	1,092,607	-	-	1,092,607
Unearned revenue	128,400	-	-	128,400
Total liabilities	<u>2,304,059</u>	<u>1,451,384</u>	<u>34,484</u>	<u>3,789,927</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue - property taxes	205,104	-	-	205,104
Total deferred inflows of resources	<u>205,104</u>	<u>-</u>	<u>-</u>	<u>205,104</u>
<b>FUND BALANCES</b>				
Fund balances:				
Nonspendable:				
Prepaid items	115,624	-	-	115,624
Restricted:				
Law enforcement	-	-	23,265	23,265
Debt service	310,734	-	115	310,849
Capital projects	-	4,019,399	2,740	4,022,139
Tourism	-	-	4,634	4,634
Assigned:				
Public safety	5,500	-	-	5,500
Unassigned	2,311,710	-	-	2,311,710
Total fund balances	<u>2,743,568</u>	<u>4,019,399</u>	<u>30,754</u>	<u>6,793,721</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 5,252,731</u>	<u>\$ 5,470,783</u>	<u>\$ 65,238</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds.	23,209,148
Some receivables are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds.	205,104
Deferred outflows and inflows of resources as well as the net pension liability related to the City's pension plan are not expected to be liquidated with expendable available financial resources and, therefore, are not reported in the funds.	(2,861,200)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	(3,470,364)
Net position of governmental activities	<u>\$ 23,876,409</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF MONROE, GEORGIA**

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>General Fund</b>	<b>SPLOST Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Taxes	\$ 7,145,635	\$ -	\$ 43,993	\$ 7,189,628
Licenses and permits	217,263	-	-	217,263
Intergovernmental	671,825	2,329,225	-	3,001,050
Fines and forfeitures	332,014	-	39,022	371,036
Charges for services	694,141	-	-	694,141
Interest income	2	-	-	2
Miscellaneous	307,174	3,782	-	310,956
<b>Total revenues</b>	<u>9,368,054</u>	<u>2,333,007</u>	<u>83,015</u>	<u>11,784,076</u>
<b>Expenditures</b>				
Current:				
General government	1,191,278	-	-	1,191,278
Judicial	96,480	-	-	96,480
Public safety	6,696,267	-	23,642	6,719,909
Public works	1,515,952	246,179	-	1,762,131
Health and welfare	23,840	-	-	23,840
Culture and recreation	337,518	-	-	337,518
Housing and development	1,136,274	-	42,896	1,179,170
Capital outlay	-	3,512,703	-	3,512,703
Debt service:				
Principal retirements	190,524	-	835,000	1,025,524
Interest	60,356	-	27,140	87,496
<b>Total expenditures</b>	<u>11,248,489</u>	<u>3,758,882</u>	<u>928,678</u>	<u>15,936,049</u>
Deficiency of revenues over expenditures	<u>(1,880,435)</u>	<u>(1,425,875)</u>	<u>(845,663)</u>	<u>(4,151,973)</u>
<b>Other financing sources (uses):</b>				
Proceeds from sale of capital assets	925	-	-	925
Capital leases	322,523	-	-	322,523
Transfers in	2,409,445	-	862,140	3,271,585
Transfers out	(862,140)	-	-	(862,140)
<b>Total other financing sources (uses)</b>	<u>1,870,753</u>	<u>-</u>	<u>862,140</u>	<u>2,732,893</u>
Net change in fund balances	(9,682)	(1,425,875)	16,477	(1,419,080)
<b>Fund balances, beginning of year</b>	<u>2,753,250</u>	<u>5,445,274</u>	<u>14,277</u>	<u>8,212,801</u>
<b>Fund balances, end of year</b>	<u>\$ 2,743,568</u>	<u>\$ 4,019,399</u>	<u>\$ 30,754</u>	<u>\$ 6,793,721</u>

The accompanying notes are an integral part of these financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

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Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ (1,419,080)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	3,049,800
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	51,840
The net effect of various miscellaneous transactions involving capital assets (i.e. sales and donations) is to decrease net position	(15,932)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	703,001
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	<u>(54,270)</u>
Change in net position - governmental activities	<u>\$ 2,315,359</u>

**The accompanying notes are an integral part of these financial statements.**

CITY OF MONROE, GEORGIA

GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Taxes	\$ 6,773,323	\$ 6,956,407	\$ 7,145,635	\$ 189,228
Licenses and permits	327,000	327,000	217,263	(109,737)
Fines and forfeitures	400,000	400,000	332,014	(67,986)
Charges for services	700,000	700,000	694,141	(5,859)
Intergovernmental	460,374	535,142	671,825	136,683
Interest income	-	-	2	2
Miscellaneous	307,700	307,700	307,174	(526)
Total revenues	8,968,397	9,226,249	9,368,054	141,805
<b>Expenditures</b>				
Current:				
General government:				
Legislative	234,406	227,474	227,474	-
Executive	292,920	279,878	279,878	-
Financial administration	422,791	438,010	438,010	-
Law	128,000	215,916	215,916	-
Internal audit	30,000	30,000	30,000	-
Total general government	1,108,117	1,191,278	1,191,278	-
Judicial:				
Municipal court	107,921	96,480	96,480	-
Total judicial	107,921	96,480	96,480	-
Public safety:				
Police	3,820,787	4,464,947	4,464,947	-
Fire	2,174,404	2,231,320	2,231,320	-
Total public safety	5,995,191	6,696,267	6,696,267	-
Public works:				
Highways and streets administration	1,569,485	1,515,952	1,515,952	-
Total public works	1,569,485	1,515,952	1,515,952	-
Health and welfare:				
Community center	25,400	23,840	23,840	-
Total health and welfare	25,400	23,840	23,840	-
Culture and recreation:				
Special facilities	270,628	185,058	185,021	37
Library	123,600	152,497	152,497	-
Total culture and recreation	394,228	337,555	337,518	37
Housing and development:				
Protective inspection administration	631,363	473,653	473,653	-
Planning and zoning	4,917	4,917	4,844	73
Economic development	485,956	657,777	657,777	-
Total housing and development	1,122,236	1,136,347	1,136,274	73
Debt service:				
Principal	201,419	191,076	190,524	552
Interest	100,910	60,356	60,356	-
Total debt service	302,329	251,432	250,880	552
Total expenditures	10,624,907	11,249,151	11,248,489	662
Deficiency of revenues over expenditures	(1,656,510)	(2,022,902)	(1,880,435)	142,467
<b>Other financing sources (uses)</b>				
Proceeds from sale of capital assets	-	-	925	925
Capital leases	-	292,412	322,523	30,111
Transfers in	2,518,758	2,518,758	2,409,445	(109,313)
Transfers out	(862,248)	(862,248)	(862,140)	108
Total other financing sources (uses)	1,656,510	1,948,922	1,870,753	(78,169)
Net change in fund balances	-	(73,980)	(9,682)	64,298
<b>Fund balance, beginning of year</b>	2,753,250	2,753,250	2,753,250	-
<b>Fund balance, end of year</b>	\$ 2,753,250	\$ 2,679,270	\$ 2,743,568	\$ 64,298

The accompanying notes are an integral part of these financial statements.

CITY OF MONROE, GEORGIA

STATEMENT OF NET POSITION  
 PROPRIETARY FUNDS  
 DECEMBER 31, 2018

ASSETS	Utilities Fund	Solid Waste Fund	Totals
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	\$ 5,396,670	\$ 747,743	\$ 6,144,413
Investments	13,033,087	-	13,033,087
Accounts receivable, net of allowances	5,102,015	104,801	5,206,816
Due from other governments	35,177	-	35,177
Due from other funds	-	1,383,177	1,383,177
Prepaid items	61,714	17,349	79,063
Inventories	619,951	-	619,951
	<u>24,248,614</u>	<u>2,253,070</u>	<u>26,501,684</u>
<b>RESTRICTED ASSETS</b>			
Cash and cash equivalents	9,415,240	-	9,415,240
Investments	1,517,115	-	1,517,115
	<u>10,932,355</u>	<u>-</u>	<u>10,932,355</u>
Total current assets	<u>35,180,969</u>	<u>2,253,070</u>	<u>37,434,039</u>
<b>CAPITAL ASSETS</b>			
Non-depreciable	4,644,023	-	4,644,023
Depreciable, net of accumulated depreciation	63,959,118	828,751	64,787,869
	<u>68,603,141</u>	<u>828,751</u>	<u>69,431,892</u>
Total assets	<u>103,784,110</u>	<u>3,081,821</u>	<u>106,865,931</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred charges on refunding	248,975	-	248,975
Pension related items	1,122,918	216,345	1,339,263
Total deferred outflows of resources	<u>1,371,893</u>	<u>216,345</u>	<u>1,588,238</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts payable	2,352,347	473,207	2,825,554
Accrued liabilities	285,754	16,597	302,351
Customer deposits	2,097,807	-	2,097,807
Compensated absences payable	306,217	80,579	386,796
Due to other funds	400,210	-	400,210
	<u>5,442,335</u>	<u>570,383</u>	<u>6,012,718</u>
<b>CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS</b>			
Revenue bonds payable - current	1,505,000	-	1,505,000
Notes payable - current	107,458	-	107,458
Accrued interest	23,510	-	23,510
	<u>1,635,968</u>	<u>-</u>	<u>1,635,968</u>
Total current liabilities	<u>7,078,303</u>	<u>570,383</u>	<u>7,648,686</u>
<b>NONCURRENT LIABILITIES</b>			
Revenue bonds payable	11,505,000	-	11,505,000
Notes payable	1,322,748	-	1,322,748
Net pension liability	3,242,357	624,682	3,867,039
Total noncurrent liabilities	<u>16,070,105</u>	<u>624,682</u>	<u>16,694,787</u>
Total liabilities	<u>23,148,408</u>	<u>1,195,065</u>	<u>24,343,473</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pension related items	436,914	84,177	521,091
<b>NET POSITION</b>			
Net investment in capital assets	54,411,910	828,751	55,240,661
Restricted for capital projects	9,139,113	-	9,139,113
Restricted for debt service	252,617	-	252,617
Unrestricted	17,767,041	1,190,173	18,957,214
Total net position	<u>\$ 81,570,681</u>	<u>\$ 2,018,924</u>	<u>\$ 83,589,605</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF MONROE, GEORGIA**

**STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>Utilities Fund</b>	<b>Solid Waste Fund</b>	<b>Totals</b>
<b>OPERATING REVENUES</b>			
Charges for sales and services	\$ 42,193,778	\$ 4,481,913	\$ 46,675,691
Total operating revenues	<u>42,193,778</u>	<u>4,481,913</u>	<u>46,675,691</u>
<b>OPERATING EXPENSES</b>			
Cost of sales and services	19,595,257	2,465,571	22,060,828
General operating expenses	13,422,978	1,692,319	15,115,297
Depreciation	2,733,904	153,999	2,887,903
Total operating expenses	<u>35,752,139</u>	<u>4,311,889</u>	<u>40,064,028</u>
Operating income	<u>6,441,639</u>	<u>170,024</u>	<u>6,611,663</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>			
Intergovernmental	535,462	-	535,462
Interest income	388,841	-	388,841
Gain on sale of capital assets	1,607	-	1,607
Interest and fiscal charges	(349,763)	-	(349,763)
Total non-operating revenues (expenses)	<u>576,147</u>	<u>-</u>	<u>576,147</u>
Income before capital contributions and transfers	<u>7,017,786</u>	<u>170,024</u>	<u>7,187,810</u>
Capital contributions	109,380	-	109,380
Transfers out	(2,163,649)	(245,796)	(2,409,445)
	<u>(2,054,269)</u>	<u>(245,796)</u>	<u>(2,300,065)</u>
Change in net position	4,963,517	(75,772)	4,887,745
<b>Net position, beginning of year, as restated</b>	<u>76,607,164</u>	<u>2,094,696</u>	<u>78,701,860</u>
<b>Net position, end of year</b>	<u>\$ 81,570,681</u>	<u>\$ 2,018,924</u>	<u>\$ 83,589,605</u>

The accompanying notes are an integral part of these financial statements.

**STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Utilities Fund</u>	<u>Solid Waste Fund</u>	<u>Totals</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers and users	\$ 41,301,502	\$ 4,677,281	\$ 45,978,783
Payments to suppliers	(24,587,314)	(3,559,877)	(28,147,191)
Payments to employees	(7,609,866)	(1,265,639)	(8,875,505)
Net cash provided by (used in) operating activities	<u>9,104,322</u>	<u>(148,235)</u>	<u>8,956,087</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>			
Transfers out to other funds	(2,163,649)	(245,796)	(2,409,445)
Net cash used in non-capital financing activities	<u>(2,163,649)</u>	<u>(245,796)</u>	<u>(2,409,445)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchase of capital assets	(4,480,453)	(39,013)	(4,519,466)
Principal payments on bonds	(1,800,000)	-	(1,800,000)
Principal payments on notes	(106,921)	-	(106,921)
Interest paid on long-term borrowings	(321,926)	-	(321,926)
Proceeds from sale of capital assets	1,607	-	1,607
Receipt of intergovernmental revenues	535,462	-	535,462
Cash capital contributions	74,203	-	74,203
Net cash used in capital and related financing activities	<u>(6,098,028)</u>	<u>(39,013)</u>	<u>(6,137,041)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest received	388,841	-	388,841
Purchase of investments	(2,718,559)	-	(2,718,559)
Net cash used in investing activities	<u>(2,329,718)</u>	<u>-</u>	<u>(2,329,718)</u>
Net decrease in cash and cash equivalents	(1,487,073)	(433,044)	(1,920,117)
Cash and cash equivalents, beginning of year	16,298,983	1,180,787	17,479,770
Cash and cash equivalents, end of year	<u>\$ 14,811,910</u>	<u>\$ 747,743</u>	<u>\$ 15,559,653</u>
<b>Classified as:</b>			
Cash and cash equivalents	\$ 5,396,670	\$ 747,743	\$ 6,144,413
Restricted cash and cash equivalents	9,415,240	-	9,415,240
	<u>\$ 14,811,910</u>	<u>\$ 747,743</u>	<u>\$ 15,559,653</u>
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>			
Operating income	\$ 6,441,639	\$ 170,024	\$ 6,611,663
Adjustments to reconcile operating income to net cash provided by (used in) operating activities:			
Depreciation expense	2,733,904	153,999	2,887,903
Change in assets and liabilities:			
(Increase) decrease in accounts receivable	(827,281)	195,368	(631,913)
Increase in due from other funds	-	(1,093,287)	(1,093,287)
Decrease in prepaid items	3,693	2,228	5,921
Decrease in inventories	4,187	-	4,187
Increase in deferred outflows of resources for pension items	(252,305)	(37,103)	(289,408)
Increase in accounts payable	918,058	473,207	1,391,265
Increase in accrued liabilities	142,087	16,597	158,684
Decrease in customer deposits	(64,995)	-	(64,995)
Decrease in compensated absences payable	(12,361)	(9,257)	(21,618)
Decrease in due to other funds	(197,856)	(15,749)	(213,605)
Decrease in net pension liability	(64,791)	(56,204)	(120,995)
Increase in deferred inflows of resources for pension items	280,343	51,942	332,285
Net cash provided by (used in) operating activities	<u>\$ 9,104,322</u>	<u>\$ (148,235)</u>	<u>\$ 8,956,087</u>

The accompanying notes are an integral part of these financial statements.



**CITY OF MONROE, GEORGIA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City of Monroe, Georgia (the “City”) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

**A. Reporting Entity**

Incorporated in 1821, under the laws of the State of Georgia, the City of Monroe is governed by a nine member Mayor/Council form of government. The mayor is elected to a four-year term, and council members are elected to staggered four-year terms. The Mayor serves as the Chief Executive Officer and the other eight council members serve on a part-time basis. The Mayor is assisted by a city administrator to handle the daily operations of the City.

The City's major operations include public safety, fire protection, public works maintenance, utility services and general administrative services. In addition, the City exercises sufficient control over other governmental authorities that are included as part of the City's reporting entity.

The accompanying financial statements present the City and its component units, entities for which the City is considered to be financially accountable and can impose its will. The discretely presented component units are reported in separate columns in the government-wide financial statements to emphasize that they are legally separate from the City.

The Downtown Development Authority was activated by resolution in 1985 to promote and further develop trade, commerce, industry and employment opportunities within the City of Monroe, Georgia. It operates under an eight member board appointed by the City, one of which is a member of the City Council. The City has the ability to impose its will on the Authority. The Authority does not issue separate financial statements and is included as a discretely presented component unit in the City's financial report.

The Monroe Area Convention and Visitors Bureau Authority was activated by resolution in 2008 to promote and further develop trade and tourism opportunities within the City of Monroe, Georgia. It operates under an eight member board appointed by the City, one of which is a member of the City Council. The City has the ability to impose its will on the Convention and Visitors Bureau. The Convention and Visitors Bureau does not issue separate financial statements and is included as a discretely presented component unit in the City's financial report.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from the legally separate component units for which the primary government is financially accountable. The statement of net position will include non-current assets and non-current liabilities. In addition, the government-wide statement of activities reflects depreciation expense on the City's capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not considered program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes received up to sixty days after year end, sales taxes, franchise taxes, licenses, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

In accordance with GASB Statement No. 33, "Accounting and Financial Reporting for Non-exchange Transactions," the corresponding assets (receivables) in non-exchange transactions are recognized in the period in which the underlying exchange occurs, when an enforceable legal claim has arisen, when all eligibility requirements have been met, or when resources are received, depending on the revenue source.

The City reports the following major governmental funds:

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The **SPLOST Fund** is used to account for the one percent Special Purpose Local Option Tax (SPLOST) funds collected by Walton County and disbursed to the City. The funds are used for specific capital projects as approved by voter referendum.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

The City reports the following major proprietary funds:

The **Utilities Fund** accounts for the operation and maintenance of the City's water and sewer, gas, electric, and cable utility services.

The **Solid Waste Fund** accounts for the operation and maintenance of the City's transfer station and solid waste disposal.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements with the exception of interfund services provided and used.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges for goods and services provided. Operating expenses of the enterprise funds include the cost of these goods and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

#### D. Budgets

Annual appropriated budgets are adopted for all governmental funds, with the exception of capital projects funds for which project length budgets are adopted. Budgets are adopted on a modified accrual basis, which is consistent with generally accepted accounting principles for governmental funds. All appropriations lapse at fiscal year end. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is used in the City's general fund. Encumbrances outstanding at year end are reported as committed or assigned fund balance since they do not constitute expenditures or liabilities. There were no outstanding encumbrances at December 31, 2018.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### E. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

The City's nonparticipating interest earning investment contracts are recorded at cost. The remaining investments are recorded at fair value. Increases or decreases in the fair value during the year are recognized as a component of interest income.

#### F. Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year as well as all other outstanding balances between funds is reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

#### G. Inventories

The costs of governmental fund type inventories (which are not significant to the City) are recorded as expenditures when purchased rather than when consumed (purchase method). Inventories of the proprietary funds are valued at cost using the first-in/first-out (FIFO) method.

#### H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2018, are recorded as prepaid items in both government-wide and fund financial statements. The City accounts for prepaid items using the consumption method (i.e., the cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased).

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### I. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. The City capitalizes intangible assets with an initial, individual cost of more than \$100,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The City has elected to capitalize all general infrastructure assets regardless of the acquisition date and has used the estimated historical cost to value these assets.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets of the City are depreciated using the straight line method over the following estimated useful lives:

<b>Asset Class</b>	<b>Estimated Useful Life</b>
Infrastructure	15-50
Buildings and improvements	20-50
Vehicles	5
Furniture and fixtures	10
Machinery and equipment	5-15

#### J. Restricted Assets

Certain proceeds of enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net position because their use is limited by applicable bond covenants. The "revenue bond current debt service" account is used to segregate resources accumulated for debt service payments over the next twelve months.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The deferred charge on refunding reported in the government-wide and proprietary fund statements of net position qualifies for reporting in this category. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded debt or the refunding debt.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two types of items that qualify for reporting in this category. The governmental funds balance sheet reports unavailable revenues from property taxes and other sources as these amounts are deferred and will be recognized as an inflow of resources in the period in which the amounts become available under the modified accrual basis of accounting.

The City also has deferred inflows and outflows related to the recording of changes in its net pension liability. Certain changes in the net pension liability are recognized as pension expense over time instead of all being recognized in the year of occurrence. Experience gains or losses result from periodic studies by the City's actuary which adjust the net pension liability for actual experience for certain trend information that was previously assumed, for example the assumed dates of retirement of plan members. These experience gains or losses are recorded as deferred outflows of resources or deferred inflows of resources and are amortized into pension expense over the expected remaining service lives of plan members. Changes in actuarial assumptions which adjust the net pension liability are also recorded as deferred outflows of resources or deferred inflows of resources and are amortized into pension expense over the expected remaining service lives of plan members. The difference between projected investment return on pension investments and actual return on those investments is also deferred and amortized against pension expense over a five year period. Additionally, any contributions made by the City to the pension plan before year end but subsequent to the measurement date of the City's net pension liability are reported as deferred outflows of resources. These contributions will reduce the net pension liability in the subsequent period.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### L. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for non-vesting accumulated rights to receive sick pay benefits since the City does not have a policy to pay any amounts when employees separate from service with the City. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### M. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the term of the bonds using the effective interest method. Bonds payable are reported net of the applicable discount or premium. Issuance costs are expensed in the period in which they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### N. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

**Fund Balance** – Generally, fund balance represents the difference between the assets and liabilities and deferred inflows of resources under the current financial resources management focus of accounting. In the fund financial statements, governmental funds report fund balance classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in those funds can be spent.



## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### N. Fund Equity (Continued)

Fund balances are classified as follows:

*Nonspendable* – Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.

*Restricted* – Fund balances are reported as restricted when they include amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

*Committed* – Fund balances are reported as committed when they include amounts that can be used only for the specific purposes determined by a formal action (passage of a resolution) of the City Council. Furthermore, a resolution of the City Council is also required to rescind the commitment of fund balance.

*Assigned* – Fund balances are reported as assigned when they include amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. The resolution passed by the City Council which adopted the City's fund balance policy has delegated the Finance Director the authority to assign amounts to be used for specific purposes.

*Unassigned* – Fund balances are reported as unassigned as the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications. The General Fund is the only fund of the City that may report a positive unassigned fund balance. Deficits in fund balance in other funds will be reported as unassigned.

The City has established a minimum fund balance policy in the General Fund for working capital purposes to eliminate cash flow issues, cover the cost of expenditures caused by unforeseen emergencies, cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. The City will maintain the equivalent of approximately two (2) months of operating and debt service expenditures, including transfers to other funds, which amounts to approximately 17% of budgeted General Fund expenditures.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### N. Fund Equity (Continued)

**Flow Assumptions** – When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the City’s policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the City’s policy to use fund balance in the following order: (1) Committed, (2) Assigned, (3) Unassigned.

**Net Position** – Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources in reporting which utilizes the economic resources measurement focus. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used (i.e., the amount that the City has spent) for the acquisition, construction or improvement of those assets. Net position is reported as restricted using the same definition as used for restricted fund balance as described in the section above. All other net position is reported as unrestricted.

The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

#### O. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Monroe Retirement Plan (the “Plan”) and additions to/deductions from the Plan’s fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### P. Management Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures/expenses during the period. Actual results could differ from those estimates.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND FINANCIAL STATEMENTS

#### A. Explanation of Certain Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

The governmental fund balance sheet includes a reconciliation between *fund balance – total governmental funds* and *net position – governmental activities* as reported in the government-wide statement of net position. One element of that reconciliation explains that “deferred outflows and inflows of resources as well as the net pension liability related to the City’s pension plan are not expected to be liquidated with expendable available financial resources and, therefore, are not reported in the funds.” The details of this \$2,861,200 difference are as follows:

Deferred outflows of resources - pension related items	\$ 1,256,827
Deferred inflows of resources - pension related items	(489,017)
Net pension liability	(3,629,010)
Net adjustment to reduce <i>fund balances - total governmental funds</i> to arrive at <i>net position - governmental activities</i>	\$ (2,861,200)

Another element of that reconciliation explains that “long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.” The details of this \$3,470,364 difference are as follows:

Bonds payable	\$ (868,000)
Deferred charges on refunding	22,734
Note payable	(1,425,000)
Capital leases payable	(452,899)
Accrued interest payable	(17,535)
Compensated absences	(729,664)
Net adjustment to reduce <i>fund balance- total governmental funds</i> to arrive at <i>net position - governmental activities</i>	\$ (3,470,364)

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND FINANCIAL STATEMENTS (CONTINUED)

#### B. Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between *net changes in fund balances – total governmental funds* and *changes in net position of governmental activities* as reported in the government-wide statement of activities. One element of that reconciliation explains that “Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense.” The details of this \$3,049,800 difference are as follows:

Capital outlay	\$ 4,265,291
Depreciation expense	(1,215,491)
Net adjustment to increase <i>net changes in fund balances - total governmental funds</i> to arrive at <i>changes in net position of governmental activities</i>	\$ 3,049,800

Another element of that reconciliation explains that “The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has an effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.” The details of this \$703,001 difference are as follows:

Principal repayments:	
General obligation bonds	\$ 835,000
Capital leases	115,524
Notes	75,000
Capital leases	(322,523)
Net adjustment to increase <i>net changes in fund balances - total governmental funds</i> to arrive at <i>changes in net position of governmental activities</i>	\$ 703,001

NOTES TO FINANCIAL STATEMENTS

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND FINANCIAL STATEMENTS (CONTINUED)

B. Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities (Continued)

The final element of that reconciliation explains that "Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds." The details of this \$54,270 difference are as follows:

Compensated absences	\$	(62,503)
Accrued interest		(6,035)
Amortization of deferred charges on refunding		(22,735)
Net pension expense		37,003
Net adjustment to decrease <i>net changes in fund balances - total governmental funds</i> to arrive at <i>changes in net position of governmental activities</i>	\$	<u>(54,270)</u>

NOTE 3. LEGAL COMPLIANCE – BUDGETS

A. Budgets and Budgetary Accounting

The City of Monroe, Georgia employs the following procedures in establishing its annual budget:

1. Prior to January 1, the City Administrator submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing on January 1. The operating budget includes proposed expenditures and the means for financing them.
2. The City Council holds a public hearing on the budget, giving notice thereof at least ten days in advance by publication in the official organ of the City of Monroe, Georgia.
3. The budget is then revised and adopted or amended by the City Council at a subsequent regular meeting in the year to which it applies and within forty-five days following January 1.
4. The adopted budget may be revised during the year only by formal action of the City Council in a regular meeting and no increase shall be made therein without provision also being made for financing same, for anything above the legal level of budgetary control, which is the department level. However, transfers within a department may be made within any fund without council approval. The final budget amounts shown in these financial statements reflect amendments approved by the City Council.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 4. DEPOSITS AND INVESTMENTS

Total deposits and investments as of December 31, 2018 are summarized as follows:

Amounts as presented on the entity wide statement of net position:

Cash and cash equivalents	\$ 15,329,164
Investments	13,033,087
Restricted cash and cash equivalents	9,415,240
Restricted investments	1,517,115
Total	\$ 39,294,606

Cash deposited with financial institutions	\$ 26,261,519
Investments in the Municipal Competitive Trust	13,033,087
	\$ 39,294,606

At December 31, 2018, the City had the following investments:

Investment	Weighted Average Maturities	Balance
Municipal Competitive Trust - Short-term	69 days	\$ 4,788,197
Municipal Competitive Trust - Intermediate	1.73 years	2,031,896
Municipal Competitive Trust - Intermediate Extended Maturity	5.39 years	6,212,994
Certificate of deposit	12 months	1,517,115
Total		\$ 14,550,202

**Credit risk.** State statutes authorize the City to invest in U.S. Government obligations; U.S. Government agency (or other corporation of the U.S. Government) obligations; obligations fully insured or guaranteed by the U.S. Government or a U.S. Government agency; obligations of the State of Georgia or other states; obligations of other counties, municipal corporations, and political subdivisions of the State of Georgia, negotiable certificates of deposit issued by any bank or trust company organized under the laws of any state of the United States of America; prime bankers' acceptances; repurchase agreements; and pooled investment programs sponsored by the State of Georgia for the investment of local government funds. The City's investments in the Municipal Competitive Trust were not rated.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 4. DEPOSITS AND INVESTMENTS (CONTINUED)

**Fair Value Measurements:** The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The City's only investments that are required to be disclosed in the fair value hierarchy are its holdings in the Municipal Competitive Trust, which are considered to be Level 2 investments. These investments are valued using comparative observable input market data, including, but not limited to: benchmark yields or yield curves; historic sector, security, or issuer relative pricing; observed or reported trades of like assets broker dealer quotes; or quantitative pricing models using any or all of these market data.

The City's certificate of deposit is a nonparticipating interest-earning investment contract and, accordingly, is recorded at cost.

**Interest rate risk:** The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Custodial credit risk:** Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. State statutes and City policy require all deposits and investments (other than federal or state government instruments) to be collateralized by depository insurance or pledged securities. Amounts that exceed standard depository insurance limits are required to be collateralized either (1) individually by the financial institutions through pledged obligations of the U.S. Government, obligations backed by the full faith and credit of the U.S. Government, obligations of the State of Georgia or other states, or obligations of counties, municipalities, or public authorities of the State of Georgia, or (2) participation in the State of Georgia Secure Deposit Program. As of December 31, 2018, the City had deposits with three (3) financial institutions collateralized by the State of Georgia Secure Deposit Program, which is administered by the Office of the State Treasurer and requires participating banks holding deposits of public funds to pledge collateral at varying rates depending on tier assigned by the State. Additionally, the City had deposits with one (1) financial institution that were collateralized by pledged securities, as defined above, such that all of the City's bank balances were insured and/or collateralized as defined by GASB and required by State statutes.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 5. RECEIVABLES

Property taxes are levied on property values assessed as of January 1. The Walton County Tax Commissioner bills and collects the City's property taxes. The taxes are levied by August 1 based on the assessed value of property as listed on the previous January 1 and are due on November 15 of each year.

The billings are considered past due on November 16, at which time the applicable property is subject to lien and penalties and interest are assessed.

Property taxes are recorded as receivables and deferred inflows of resources in the General Fund when assessed and revenues are recognized when available.

Receivables at December 31, 2018, for the City's individual major funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>SPLOST</u>	<u>Utilities</u>	<u>Solid Waste</u>	<u>Nonmajor Governmental Funds</u>
Receivables:					
Taxes	\$ 302,404	\$ -	\$ -	\$ -	\$ 3,834
Accounts	-	-	5,218,082	104,801	-
Due from other governments	531,325	541,174	35,177	-	-
Less allowance for uncollectible	-	-	116,067	-	-
Net total receivable	<u>\$ 833,729</u>	<u>\$ 541,174</u>	<u>\$ 5,137,192</u>	<u>\$ 104,801</u>	<u>\$ 3,834</u>



## NOTES TO FINANCIAL STATEMENTS

### NOTE 6. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2018 is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending Balance</u>
<b>Governmental activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 3,691,554	\$ 9,700	\$ (925)	\$ -	\$ 3,700,329
Construction in progress	870,413	3,834,870	-	(217,539)	4,487,744
Total	<u>4,561,967</u>	<u>3,844,570</u>	<u>(925)</u>	<u>(217,539)</u>	<u>8,188,073</u>
Capital assets, being depreciated:					
Infrastructure	25,381,042	-	-	158,845	25,539,887
Buildings and improvements	13,399,249	25,776	-	58,694	13,483,719
Equipment, furniture & vehicles	6,039,859	394,945	(142,154)	-	6,292,650
Total	<u>44,820,150</u>	<u>420,721</u>	<u>(142,154)</u>	<u>217,539</u>	<u>45,316,256</u>
Less accumulated depreciation for:					
Infrastructure	(18,344,525)	(469,350)	-	-	(18,813,875)
Buildings and improvements	(5,990,612)	(459,833)	-	-	(6,450,445)
Equipment, furniture & vehicles	(4,871,700)	(286,308)	127,147	-	(5,030,861)
Total	<u>(29,206,837)</u>	<u>(1,215,491)</u>	<u>127,147</u>	<u>-</u>	<u>(30,295,181)</u>
Total capital assets, being depreciated, net	<u>15,613,313</u>	<u>(794,770)</u>	<u>(15,007)</u>	<u>217,539</u>	<u>15,021,075</u>
Governmental activities capital assets, net	<u>\$ 20,175,280</u>	<u>\$ 3,049,800</u>	<u>\$ (15,932)</u>	<u>\$ -</u>	<u>\$ 23,209,148</u>

## NOTES TO FINANCIAL STATEMENTS

### NOTE 6. CAPITAL ASSETS (CONTINUED)

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
<b>Business-type activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 2,109,443	\$ 332,715	\$ -	\$ -	\$ 2,442,158
Construction in progress	1,414,736	3,646,407	-	(2,859,278)	2,201,865
Total	<u>3,524,179</u>	<u>3,979,122</u>	<u>-</u>	<u>(2,859,278)</u>	<u>4,644,023</u>
Capital assets, being depreciated:					
Infrastructure	63,085,646	-	-	2,484,786	65,570,432
Buildings and improvements	34,967,479	26,651	-	313,624	35,307,754
Equipment, furniture & vehicles	20,751,271	513,693	(53,122)	60,868	21,272,710
Total	<u>118,804,396</u>	<u>540,344</u>	<u>(53,122)</u>	<u>2,859,278</u>	<u>122,150,896</u>
Less accumulated depreciation for:					
Infrastructure	(23,567,013)	(1,240,829)	-	-	(24,807,842)
Buildings and improvements	(15,234,046)	(915,018)	-	-	(16,149,064)
Equipment, furniture & vehicles	(15,727,187)	(732,056)	53,122	-	(16,406,121)
Total	<u>(54,528,246)</u>	<u>(2,887,903)</u>	<u>53,122</u>	<u>-</u>	<u>(57,363,027)</u>
Total capital assets, being depreciated, net	<u>64,276,150</u>	<u>(2,347,559)</u>	<u>-</u>	<u>2,859,278</u>	<u>64,787,869</u>
Business-type activities capital assets, net	<u>\$ 67,800,329</u>	<u>\$ 1,631,563</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 69,431,892</u>

Depreciation expense was charged to functions/programs of the City as follows:

<b>Governmental activities:</b>	
General government	\$ 126,957
Public safety	238,734
Public works	525,939
Housing and development	78,226
Culture and recreation	245,635
Total depreciation expense - governmental activities	<u>\$ 1,215,491</u>
<b>Business-type activities:</b>	
Utilities	\$ 2,733,904
Solid waste	153,999
Total depreciation expense - business-type activities	<u>\$ 2,887,903</u>

## NOTES TO FINANCIAL STATEMENTS

### NOTE 7. LONG-TERM DEBT

Long-term liability activity for the year ended December 31, 2018 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<b>Governmental activities:</b>					
General obligation bonds	\$ 1,703,000	\$ -	\$ (835,000)	\$ 868,000	\$ 868,000
Capital leases	245,900	322,523	(115,524)	452,899	162,576
Note payable	1,500,000	-	(75,000)	1,425,000	75,000
Compensated absences	667,161	595,837	(533,334)	729,664	583,299
Net pension liability	3,696,259	1,902,296	(1,969,545)	3,629,010	-
Governmental activity Long-term liabilities	<u>\$ 7,812,320</u>	<u>\$ 2,820,656</u>	<u>\$ (3,528,403)</u>	<u>\$ 7,104,573</u>	<u>\$ 1,688,875</u>
<b>Business-type activities:</b>					
Revenue bonds	\$ 14,810,000	\$ -	\$ (1,800,000)	\$ 13,010,000	\$ 1,505,000
Note payable	1,537,127	-	(106,921)	1,430,206	107,458
Compensated absences	408,414	666,694	(688,312)	386,796	386,796
Net pension liability	3,988,034	2,027,069	(2,148,064)	3,867,039	-
Business-type activity Long-term liabilities	<u>\$ 20,743,575</u>	<u>\$ 2,693,763</u>	<u>\$ (4,743,297)</u>	<u>\$ 18,694,041</u>	<u>\$ 1,999,254</u>

For governmental funds, compensated absences and the net pension liability are liquidated by the General Fund. The City estimates the current portion of compensated absences based on historical trends of usage by employees.

**General Obligation Bonds.** In December 2016, the City issued General Obligation Refunding Bonds (Series 2016) to provide funds to advance refund \$2,450,000 in aggregate principal amount of the City's Series 2006 General Obligation Bonds. These bonds were issued for an original amount of \$2,513,000 bearing interest at 1.60% per annum payable semi-annually on April 1 and October and maturing in 2019.

The debt service to maturity on the general obligation bonds is as follows:

Year Ending December 31, 2019	Series 2016		
	Principal	Interest	Total
	\$ 868,000	\$ 13,888	\$ 881,888

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7. LONG-TERM DEBT (CONTINUED)**

**Notes Payable (Governmental activities).** In December 2017, the City entered into an agreement with Walton Plaza Shopping Center, LLC in order to finance the purchase of a building. The original amount of the loan was \$1,500,000 bearing interest at 3.00% per annum payable quarterly in equal principal installments until maturity on December 31, 2037.

The City's note payable debt service requirements to maturity are as follows:

Year Ending December 31,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 75,000	\$ 42,483	\$ 117,483
2020	75,000	40,314	115,314
2021	75,000	37,920	112,920
2022	75,000	35,639	110,639
2023	75,000	33,358	108,358
2024-2028	375,000	132,720	507,720
2029-2033	375,000	75,577	450,577
2034-2037	300,000	19,381	319,381
Total	<u>\$ 1,425,000</u>	<u>\$ 417,392</u>	<u>\$ 1,842,392</u>

**Capital Leases.** In April 2017, the City entered into a capital lease agreement in the amount of \$245,900 to finance the acquisition of vehicles. Annual principal and interest payments are required until May 2020 at an interest rate of 2.86%.

In January 2018, the City entered into a capital lease agreement in the amount of \$322,523 to finance the acquisition of fleet management vehicles. Annual principal and interest payments are required until July 2022 at an interest rates ranging from 1.60% to 1.95%.

The City's total debt service requirements to maturity on its capital leases are as follows:

Year Ending December 31,	<u>Governmental Activities</u>
2019	\$ 183,670
2020	183,670
2021	96,971
2022	52,710
Total minimum lease payments	517,021
Less amount representing interest	64,122
Present value of future minimum lease payments	<u>\$ 452,899</u>

As of December 31, 2018, the City had \$568,423 of capital assets under capital lease with \$79,795 of accumulated depreciation. Annual amortization of these assets is included in depreciation expense.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 7. LONG-TERM DEBT (CONTINUED)

**Revenue Bonds.** In December 2016, the City issued the Combined Utility Revenue Bonds (Series 2016) to provide funds to advance refund \$12,865,000 and \$1,065,000 in aggregate principal amount of the City's Series 2006 and Series 2003 Combined Utility Revenue Bonds, respectively. Additionally, proceeds from the bonds were also used to retire a note payable to the Georgia Environmental Finance Authority with an outstanding balance of \$2,610,111. These bonds were issued for an original amount of \$16,770,000 bearing interest at 2.19% per annum payable semi-annually on June 1 and December 1 and maturing in 2026. The debt service to maturity is as follows:

Year Ending December 31,	<b>Series 2016</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	\$ 1,505,000	\$ 276,652	\$ 1,781,652
2020	1,540,000	243,528	1,783,528
2021	1,570,000	209,638	1,779,638
2022	1,605,000	175,091	1,780,091
2023	1,640,000	139,722	1,779,722
2024-2026	5,150,000	198,962	5,348,962
Total	\$ 13,010,000	\$ 1,243,593	\$ 14,253,593

**Notes Payable (Business-type activities).** The City has incurred debt to the Georgia Environmental Finance Authority (GEFA) to replace 7,000 water meters with new automated meter reading technology, repayment of which commenced in December 2016. The note bears interest at 5.00% and is due in equal monthly installments of \$9,530 until it matures on November 1, 2031. Debt service requirements to maturity on this note payable to GEFA are as follows:

Year Ending December 31,	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019	\$ 107,458	\$ 6,905	\$ 114,363
2020	107,996	6,367	114,363
2021	108,537	5,826	114,363
2022	109,081	5,282	114,363
2023	109,628	4,735	114,363
2024-2028	556,436	15,379	571,815
2029-2031	331,070	2,490	333,560
Total	\$ 1,430,206	\$ 46,984	\$ 1,477,190

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7. LONG-TERM DEBT (CONTINUED)**

**Notes Payable (Downtown Development Authority).** In August 2017, the Downtown Development Authority entered into an agreement in order to finance the purchase of two parcels of land. The original amount of the loan was \$245,000 due in one lump sum payment in August 2018 bearing interest at 4.00% due monthly. In August 2018, the Downtown Development Authority extended this loan until August 2019 bearing interest at 4.50% due monthly. The Downtown Development Authority sold both parcels of land to a third party with a promissory note receivable totaling \$295,773 bearing interest at 6.00% with payments due monthly commencing in July 2019 until maturity in July 2024.

**NOTE 8. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

The composition of interfund balances as of December 31, 2018 is as follows:

Due to/from other funds:

<b>Receivable Fund</b>	<b>Payable Fund</b>	<b>Amount</b>
General Fund	Utilities Fund	\$ 109,640
Solid Waste Fund	General Fund	1,092,607
Solid Waste Fund	Utilities Fund	290,570
		\$ 1,492,817

The outstanding balances between funds result mainly from the time lag between the dates that transactions are recorded in the accounting system, and payments between funds are made.

Interfund transfers:

<b>Transfers In</b>	<b>Transfers Out</b>	<b>Amount</b>
General Fund	Utilities Fund	\$ 2,163,649
General Fund	Solid Waste Fund	245,796
		\$ 2,409,445
Nonmajor governmental funds	General Fund	\$ 862,140

Transfers were used to: (1) use unrestricted revenues collected in the Utilities and Solid Waste Funds to finance various programs accounted for in other funds and (2) to cover revenue shortfalls with unrestricted General Fund revenues.

NOTES TO FINANCIAL STATEMENTS

NOTE 9. PENSION PLAN

Plan Description

The City, as authorized by the City Council, has established a non-contributory defined benefit pension plan (The City of Monroe Retirement Plan) covering all full-time employees. The City's pension plan is administered through the Georgia Municipal Employee Benefit System (GMEBS), an agent multiple-employer pension plan administered by the Georgia Municipal Association. The Plan provides retirement and disability benefits, annual cost of living adjustments, and death benefits to Plan members and beneficiaries. All employees, excluding elected officials, who work thirty hours or more per week, are eligible to participate after one year. Benefits vest after five years of service. A City employee who retires at age 65 with five years of service is entitled to benefits of 2.0% of final average earnings in excess of covered compensation. An employee may elect early retirement at age 55 provided he has a minimum of 25 years total credited service to receive full benefits, otherwise early retirement may be elected after only 10 years of service for reduced benefits. Elected officials are entitled to \$30 for each year of service after reaching normal retirement age.

The City Council, in its role as the Plan sponsor, has the governing authority to establish and amend, from time to time, the benefits provided and the contribution rates of the City and its employees. The Georgia Municipal Association issues a publicly available financial report that includes financial statements and required supplementary information for GMEBS. That report may be obtained at www.gmanet.com or by writing to Georgia Municipal Association, Risk Management and Employee Benefit Services, 201 Pryor Street NW, Atlanta, Georgia, 30303 or by calling (404) 688-0472.

Plan membership. As of July 1, 2018, the date of the most recent actuarial valuation, Plan membership consisted of the following:

Retirees and beneficiaries currently receiving benefits	97
Terminated vested participants not yet receiving benefits	79
Active employees - vested	152
Active employees - nonvested	86
Total	<u>414</u>

## NOTES TO FINANCIAL STATEMENTS

### NOTE 9. PENSION PLAN (CONTINUED)

#### Plan Description (Continued)

*Contributions.* The Plan is subject to minimum funding standards of the Georgia Public Retirement Systems Standards law. The Board of Trustees of GMEBS has adopted a recommended actuarial funding policy for the Plan which meets state minimum requirements and will accumulate sufficient funds to provide the benefits under the plan. The funding policy for the Plan, as adopted by the City Council, is to contribute an amount equal to or greater than the actuarially recommended contribution rate. This rate is based on the estimated amount necessary to finance the costs of benefits earned by Plan members during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of Plan members, as determined by the City Council. For the year ended December 31, 2018, the City's contribution rate was 16.63% of annual payroll and contributions to the Plan totaled \$1,493,383. Currently, Plan members do not contribute although some participants still have contributions remaining in the Plan.

#### Net Pension Liability of the City

The City's net pension liability was measured as of March 31, 2018. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017 with update procedures performed by the actuary to roll forward to the total pension liability measured as of March 31, 2018.

*Actuarial assumptions.* The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods in the measurement:

Inflation		2.75%
Salary increases		3.75% - 8.25%, including inflation
Investment rate of return	7.50%, net of pension plan investment expense, including inflation	

Mortality rates for the July 1, 2017 valuation were based on the RP-2000 Combined Healthy Mortality Table with sex-distinct rates, set forward two years for males and one year for females.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through June 30, 2014.



## NOTES TO FINANCIAL STATEMENTS

### NOTE 9. PENSION PLAN (CONTINUED)

#### Net Pension Liability of the City (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of March 31, 2018 are summarized in the following table:

<u>Asset class</u>	<u>Target allocation</u>	<u>Long-term expected real rate of return*</u>
Domestic equity	45%	6.71%
International equity	20%	7.71
Domestic fixed income	20%	2.11
Global fixed income	5%	3.36
Real estate	10%	5.21
Cash	—%	
Total	<u>100%</u>	

\* Rates shown are net of the 2.75% assumed rate of inflation

*Discount rate.* The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all of the projected benefit payments to determine the total pension liability.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 9. PENSION PLAN (CONTINUED)

#### Net Pension Liability of the City (Continued)

*Changes in the Net Pension Liability of the City.* The changes in the components of the net pension liability of the City for the year ended December 31, 2018 were as follows:

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
<b>Balances at 12/31/17</b>	\$ 27,495,157	\$ 19,810,864	\$ 7,684,293
<b>Changes for the year:</b>			
Service cost	490,025	-	490,025
Interest	2,078,904	-	2,078,904
Differences between expected and actual experience	793,401	-	793,401
Assumption changes	527,237	-	527,237
Contributions—employer	-	1,476,334	(1,476,334)
Contributions—employee	-	151,350	(151,350)
Net investment income	-	2,489,925	(2,489,925)
Benefit payments, including refunds of employee contributions	(1,341,167)	(1,341,167)	-
Administrative expense	-	(39,798)	39,798
<b>Net changes</b>	<b>2,548,400</b>	<b>2,736,644</b>	<b>(188,244)</b>
<b>Balances at 12/31/18</b>	<b>\$ 30,043,557</b>	<b>\$ 22,547,508</b>	<b>\$ 7,496,049</b>

The required schedule of changes in the City's net pension liability and related ratios immediately following the notes to the financial statements presents multiyear trend information about whether the value of plan assets is increasing or decreasing over time relative to the total pension liability.

*Sensitivity of the net pension liability to changes in the discount rate.* The following presents the net pension liability of the City, calculated using the discount rate of 7.50 percent, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50 percent) or 1-percentage-point higher (8.50 percent) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
City's net pension liability	\$ 11,197,303	\$ 7,496,049	\$ 4,394,244

## NOTES TO FINANCIAL STATEMENTS

### NOTE 9. PENSION PLAN (CONTINUED)

#### Net Pension Liability of the City (Continued)

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations reflect a long-term perspective. Calculations are based on the substantive plan in effect as of March 31, 2018 and the current sharing pattern of costs between employer and employee.

#### **Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the year ended December 31, 2018, the City recognized pension expense of \$1,233,117. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,121,125	\$ 126,760
Changes in assumptions	395,428	76,342
Net difference between projected and actual earnings on pension plan investments	-	807,006
City contributions subsequent to the measurement date	<u>1,079,537</u>	<u>-</u>
Total	<u>\$ 2,596,090</u>	<u>\$ 1,010,108</u>

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 9. PENSION PLAN (CONTINUED)

#### Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

City contributions subsequent to the measurement date of \$1,079,537 are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ending December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending December 31:			
2019		\$	320,638
2020			402,724
2021			(27,913)
2022			(189,004)
	Total		506,445

### NOTE 10. JOINT VENTURE

Under Georgia law, the City, in conjunction with other cities and counties in the 12 county Northeast Georgia area, is a member of the Northeast Georgia Regional Commission (RC). Dues to the RC are assessed at the County level and are, accordingly, paid by Walton County. Membership in the RC is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34 which provides for the organizational structure of the RC in Georgia. The RC Board membership includes the chief elected official of each county and various municipalities of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of the RC. Separate financial statements may be obtained from the RC's administrative office at 305 Research Drive, Athens, Georgia 30605.

### NOTE 11. RELATED ORGANIZATIONS

The City's council is responsible for appointing a majority of the board members of the City of Monroe, Georgia Housing Authority. However, the City has no further accountability for the Authority.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 12. RISK MANAGEMENT

The City is exposed to various risks of losses related to: torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has joined together with other municipalities in the state as part of the Georgia Municipal Association Group Self-Insurance Workers' Compensation Fund, a public entity risk pool currently operating as a common risk management and insurance program for member local governments.

As part of this risk pool, the City is obligated to pay all contributions and assessments as prescribed by the pool, to cooperate with the pool's agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issues, all incidents which could result in the funds being required to pay any claim of loss. The City is also to allow the pool's agents and attorneys to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member government contract and in accordance with the workers' compensation law of Georgia. The funds are to pay all cost taxed against members in any legal proceeding defined by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense. Settled claims have not exceeded coverage in the past three years.

The City carries commercial insurance for other risks of losses. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage in the last three years.

The City is self-insured for employee group health insurance. The City maintains specific stop loss coverage in the amount \$50,000 per covered individual for employee group health insurance. A liability for employee group health insurance and workers' compensation claims is recognized in the General Fund when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. The liability includes an estimate for claims that have been incurred but not reported.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 12. RISK MANAGEMENT (CONTINUED)

Changes in the balances of claims liabilities during the past two years are as follows:

<u>Fiscal Year</u>	<u>Beginning of Year Claims Liability</u>	<u>Current Year Claims and Changes in Estimates</u>	<u>Claims Paid</u>	<u>End of Year Claims Liability</u>
2018	\$ 324,949	\$ 1,297,712	\$ 1,287,034	\$ 335,627
2017	379,704	1,341,746	1,396,501	324,949

The ending claims liability is expected to be paid during 2019 and, therefore, has been classified as a current liability.

### NOTE 13. COMMITMENTS AND CONTINGENCIES

#### **Agreements with the Municipal Electric Authority of Georgia:**

The Municipal Electric Authority of Georgia (MEAG) is a public corporation and an instrumentality of the State of Georgia created to supply electricity to local government electric distribution systems. As provided by State law, MEAG establishes rates and charges so as to produce revenues sufficient to cover its costs, including debt service, but it may not operate any of its projects for profit unless any such profits inure to the benefit of the public.

As of December 31, 2018, the City is an electric utility participant in MEAG and obligated to purchase all of its bulk power supply requirements from MEAG for a period not to exceed 50 years. The City has agreed to purchase all of its future power and energy requirements in excess of that received by the City through the Southeastern Power Administration at prices intended to cover the operating costs of the systems and to retire any debt incurred by MEAG. In the event that revenues are insufficient to cover all costs and retire the outstanding debt, each participating City has guaranteed a portion of the unpaid debt based on its individual entitlement shares of the output and services of generating units acquired or constructed by MEAG. In addition, in the event of discontinued service to a participant in default, the City would be obligated to purchase additional power subject to contractual limitations. Payments to MEAG are made monthly based on KWH usage. The total payments under these contracts amounted to \$13,157,561 in 2018.

At December 31, 2018, the outstanding debt of MEAG was approximately \$6.0 billion. The City's guarantee varies by individual projects undertaken by MEAG and as of December 31, 2018 totals approximately \$99.9 million.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 13. COMMITMENTS AND CONTINGENCIES (CONTINUED)

#### **Agreements with the Municipal Gas Authority of Georgia:**

The City has also entered into a contract for wholesale natural gas purchases with the Municipal Gas Authority of Georgia (MGAG) that requires the City to purchase all of its natural gas from MGAG. The gas supply contract with MGAG authorizes MGAG to establish rates and charges so as to produce revenues sufficient to cover its operating costs and retire its bonds issued to acquire long-term gas supplies for sale to its members, including the City. In the event that revenues are insufficient to cover all costs and retire the bonds issued by MGAG, the City is obligated to pay its "obligation share" of the costs of the gas supply and related services MGAG provides to the City, which costs includes amounts equal to principal and interest on MGAG's bonds. These obligations, which extend through the year 2019, are general obligations of the City to which the City's full faith, credit and taxing powers are pledged. The City's obligation to MGAG for gas supply costs are based on MGAG's costs to provide such supply, including bonds issued to purchase long-term rights to bulk supply. Payments to MGAG are made monthly based on actual usage. The total payments under these contracts amounted to \$1,530,443 in 2018.

At December 31, 2018, the outstanding debt of MGAG was approximately \$184.1 million. The City's guarantee varies by individual projects undertaken by MGAG and totals approximately \$2.0 million at December 31, 2018.

#### **Grant Contingencies:**

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to the disallowance of certain expenditures previously reimbursed by those agencies. Based upon prior experience, management of the City believes such disallowances, if any, will not be significant.

#### **Contractual Commitments:**

As of December 31, 2018, the City has contractual commitments on uncompleted contracts of \$5,415,737 primarily for infrastructure improvements to its highways and streets as well as to its utilities system.

#### **Litigation:**

The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of management and legal counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the City.

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 14. HOTEL/MOTEL LODGING TAX**

The City imposes a 5% hotel/motel tax on lodging facilities within the City. Revenues were \$43,993 for the year ended December 31, 2018. Of this amount, 98%, or \$42,896, was expended for the promotion of tourism.

**NOTE 15. TAX ABATEMENTS**

For the year ended December 31, 2018, City property tax revenues were reduced by \$203,651 under agreements entered into by the Walton County Development Authority. Under the agreements, taxes on both real property and personal property are reduced based on investments made by the corporation to whom the incentives were offered as long as the corporation meets certain investment targets.

**NOTE 16. CHANGE IN REPORTING ENTITY**

Previously, the City reported the activity of the Georgia Utility Training Academy (GUTA) as a separate fund. For the year ended December 31, 2018, management elected to report the activity of the GUTA Fund within the Utilities Fund. Therefore, a restatement to beginning net position of the Utilities Fund was necessary to show the portion of beginning net position applicable to the GUTA Fund as follows:

Beginning net position, Utilities Fund, as previously reported	\$ 76,215,271
Consolidation of GUTA Fund	391,893
Beginning net position, Utilities Fund, as restated	<u>\$ 76,607,164</u>

**NOTE 17. SUBSEQUENT EVENT**

In January 2019, the Urban Redevelopment Agency (URA), which will be reported as a blended component unit for the year ended December 31, 2019, entered into an intergovernmental agreement with the City to issue \$3,600,000 in Series 2019 Revenue Bonds for purposes of general rehabilitation and redevelopment of areas within the City. Interest on the bonds is 2.46% and debt service payments are due quarterly commencing on November 1, 2020 until maturity on November 1, 2028.



## REQUIRED SUPPLEMENTARY INFORMATION

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**REQUIRED SUPPLEMENTARY INFORMATION**  
**RETIREMENT PLAN**  
**SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY**  
**AND RELATED RATIOS**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
<b>Total pension liability</b>				
Service cost	\$ 490,025	\$ 483,726	\$ 502,642	\$ 535,685
Interest on total pension liability	2,078,904	2,005,035	1,821,757	1,734,555
Differences between expected and actual experience	793,401	(253,518)	1,184,399	261,577
Changes of assumptions	527,237	-	-	(381,710)
Benefit payments, including refunds of employee contributions	<u>(1,341,167)</u>	<u>(1,223,017)</u>	<u>(1,064,806)</u>	<u>(985,044)</u>
<b>Net change in total pension liability</b>	<u>2,548,400</u>	<u>1,012,226</u>	<u>2,443,992</u>	<u>1,165,063</u>
<b>Total pension liability - beginning</b>	<u>27,495,157</u>	<u>26,482,931</u>	<u>24,038,939</u>	<u>22,873,876</u>
<b>Total pension liability - ending (a)</b>	<u>\$ 30,043,557</u>	<u>\$ 27,495,157</u>	<u>\$ 26,482,931</u>	<u>\$ 24,038,939</u>
<b>Plan fiduciary net position</b>				
Contributions - employer	\$ 1,476,334	\$ 1,446,150	\$ 1,460,554	\$ 1,498,029
Contributions - employee	151,350	-	-	38,115
Net investment income	2,489,925	2,202,837	46,793	1,473,880
Benefit payments, including refunds of member contributions	(1,341,167)	(1,223,017)	(1,064,806)	(985,044)
Administrative expenses	<u>(39,798)</u>	<u>(39,342)</u>	<u>(27,372)</u>	<u>(24,874)</u>
<b>Net change in plan fiduciary net position</b>	<u>2,736,644</u>	<u>2,386,628</u>	<u>415,169</u>	<u>2,000,106</u>
<b>Plan fiduciary net position - beginning</b>	<u>19,810,864</u>	<u>17,424,236</u>	<u>17,009,067</u>	<u>15,008,961</u>
<b>Plan fiduciary net position - ending (b)</b>	<u>\$ 22,547,508</u>	<u>\$ 19,810,864</u>	<u>\$ 17,424,236</u>	<u>\$ 17,009,067</u>
<b>City's net pension liability - ending (a) - (b)</b>	<u>\$ 7,496,049</u>	<u>\$ 7,684,293</u>	<u>\$ 9,058,695</u>	<u>\$ 7,029,872</u>
<b>Plan fiduciary net position as a percentage of the total pension liability</b>	75.05%	72.05%	65.79%	70.76%
<b>Covered payroll</b>	\$ 9,334,662	\$ 8,834,774	\$ 8,409,066	\$ 8,717,479
<b>City's net pension liability as a percentage of covered payroll</b>	80.30%	86.98%	107.73%	80.64%

**Notes to the Schedule:**

The schedule will present 10 years of information once it is accumulated.

REQUIRED SUPPLEMENTARY INFORMATION  
RETIREMENT PLAN  
SCHEDULE OF CITY CONTRIBUTIONS

	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 1,466,150	\$ 1,514,182	\$ 1,422,940	\$ 1,472,825	\$ 1,506,697
Contributions in relation to the actuarially determined contribution	1,439,383	1,576,845	1,422,940	1,472,825	1,506,697
Contribution deficiency (excess)	\$ 26,767	\$ (62,663)	\$ -	\$ -	\$ -
Covered payroll	\$ 9,423,002	\$ 9,305,215	\$ 8,677,960	\$ 8,319,435	\$ 8,850,160
Contributions as a percentage of covered payroll	15.28%	16.95%	16.40%	17.70%	17.02%

**Notes to the Schedule of Contributions and Related Assumptions:**

(1) Actuarial Assumptions:

Valuation Date	July 1, 2017
Cost Method	Projected Unit Credit
Actuarial Asset Valuation Method	Sum of actuarial value at beginning of year and the cash flow during the year plus the assumed investment return, adjusted by 10% of the amounts that the value exceeds or is less than the market value at the end of the year. The actuarial value is adjusted, if necessary, to be within 20% of market value.
Assumed Rate of Return on Investments	7.50%
Projected Salary Increases	2.75% plus service based merit increases
Cost-of-living Adjustment	0.00%
Amortization Method	Closed level dollar for unfunded liability
Remaining Amortization Period	Remaining amortization period varies for the bases, with a net effective amortization period of 10 years.

(2) The schedule will present 10 years of information once it is accumulated.

**NONMAJOR GOVERNMENTAL FUNDS**

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**SPECIAL REVENUE FUNDS**

Special revenue funds are used to account for specific revenues that are restricted or committed to expenditures for specified purposes.

**Forfeited Drug Fund** – This fund is used to account for the City's share of monies that have been forfeited through the court system that are restricted for law enforcement purposes.

**Hotel/Motel Tax Fund** – This fund is used to account for hotel/motel taxes collected that are restricted for promotion of trade and tourism in the City.

**DEBT SERVICE FUND**

Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Debt Service Fund** – This fund is used to account for the accumulation of resources for, and payment of, principal and interest on the City's general obligation bonds.

**CAPITAL PROJECTS FUNDS**

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

**Capital Projects Fund** – This fund is used to account for the receipts and disbursements of grant money used to fund various capital outlay projects of the City.

CITY OF MONROE, GEORGIA

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2018

ASSETS	Special Revenue Funds			Debt Service Fund	Capital Projects Fund	Total Nonmajor Governmental Funds
	Forfeited Drug Fund	Hotel/Motel Tax Fund				
Cash and cash equivalents	\$ 47,040	\$ 11,509	\$ 115	\$ 2,740	\$ 61,404	
Taxes receivable	-	3,834	-	-	3,834	
Total assets	<u>\$ 47,040</u>	<u>\$ 15,343</u>	<u>\$ 115</u>	<u>\$ 2,740</u>	<u>\$ 65,238</u>	
<b>LIABILITIES AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Accounts payable	\$ 23,775	\$ 10,709	\$ -	\$ -	\$ 34,484	
Total liabilities	<u>23,775</u>	<u>10,709</u>	<u>-</u>	<u>-</u>	<u>34,484</u>	
<b>FUND BALANCES</b>						
Restricted:						
Law enforcement	23,265	-	-	-	23,265	
Debt service	-	-	115	-	115	
Capital projects	-	-	-	2,740	2,740	
Tourism	-	4,634	-	-	4,634	
Total fund balances	<u>23,265</u>	<u>4,634</u>	<u>115</u>	<u>2,740</u>	<u>30,754</u>	
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 47,040</u>	<u>\$ 15,343</u>	<u>\$ 115</u>	<u>\$ 2,740</u>	<u>\$ 65,238</u>	

CITY OF MONROE, GEORGIA

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018

	Special Revenue Funds		Debt Service Fund	Capital Projects Fund	Total Nonmajor Governmental Funds
	Forfeited Drug Fund	Hotel/Motel Tax Fund			
<b>REVENUES</b>					
Taxes	\$ -	\$ 43,993	\$ -	\$ -	\$ 43,993
Fines and forfeitures	39,022	-	-	-	39,022
Total revenues	39,022	43,993	-	-	83,015
<b>EXPENDITURES</b>					
Current					
Public safety	23,642	-	-	-	23,642
Housing and development	-	42,896	-	-	42,896
Debt service					
Principal retirements	-	-	835,000	-	835,000
Interest	-	-	27,140	-	27,140
Total expenditures	23,642	42,896	862,140	-	928,678
Excess (deficiency) of revenues over expenditures	15,380	1,097	(862,140)	-	(845,663)
<b>OTHER FINANCING SOURCES</b>					
Transfers in	-	-	862,140	-	862,140
Total other financing sources	-	-	862,140	-	862,140
Net change in fund balances	15,380	1,097	-	-	16,477
<b>FUND BALANCES, beginning of year</b>	7,885	3,537	115	2,740	14,277
<b>FUND BALANCES, end of year</b>	\$ 23,265	\$ 4,634	\$ 115	\$ 2,740	\$ 30,754

**CITY OF MONROE, GEORGIA  
FORFEITED DRUG FUND**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget		Actual	Variance With Final Budget
	Original	Final		
<b>REVENUES</b>				
Fines & forfeitures	\$ 40,000	\$ 40,000	\$ 39,022	\$ (978)
<b>EXPENDITURES</b>				
Public safety	40,000	40,000	23,642	16,358
Net change in fund balances	-	-	15,380	15,380
<b>FUND BALANCES, beginning of year</b>	7,885	7,885	7,885	-
<b>FUND BALANCES, end of year</b>	\$ 7,885	\$ 7,885	\$ 23,265	\$ 15,380

**CITY OF MONROE, GEORGIA**  
**HOTEL/MOTEL TAX FUND**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget		Actual	Variance With Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 25,000	\$ 42,896	\$ 43,993	\$ 1,097
<b>EXPENDITURES</b>				
Housing and development	25,000	42,896	42,896	-
Net change in fund balances	-	-	1,097	1,097
<b>FUND BALANCES, beginning of year</b>	<b>3,537</b>	<b>3,537</b>	<b>3,537</b>	<b>-</b>
<b>FUND BALANCES, end of year</b>	<b>\$ 3,537</b>	<b>\$ 3,537</b>	<b>\$ 4,634</b>	<b>\$ 1,097</b>



**CITY OF MONROE, GEORGIA**  
**DEBT SERVICE FUND**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budget</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>EXPENDITURES</b>				
Debt service				
Principal retirements	\$ 835,000	\$ 835,000	\$ 835,000	\$ -
Interest	27,248	27,248	27,140	108
Total expenditures	<u>862,248</u>	<u>862,248</u>	<u>862,140</u>	<u>108</u>
Deficiency of revenues over expenditures	<u>(862,248)</u>	<u>(862,248)</u>	<u>(862,140)</u>	<u>108</u>
<b>OTHER FINANCING SOURCES</b>				
Transfers in	<u>862,248</u>	<u>862,248</u>	<u>862,140</u>	<u>(108)</u>
Total other financing sources	<u>862,248</u>	<u>862,248</u>	<u>862,140</u>	<u>(108)</u>
Net change in fund balances	-	-	-	-
<b>FUND BALANCES, beginning of year</b>	<u>115</u>	<u>115</u>	<u>115</u>	<u>-</u>
<b>FUND BALANCES, end of year</b>	<u><u>\$ 115</u></u>	<u><u>\$ 115</u></u>	<u><u>\$ 115</u></u>	<u><u>\$ -</u></u>

**SCHEDULE OF EXPENDITURES OF SPECIAL PURPOSE  
LOCAL OPTION SALES TAX  
FOR THE YEAR ENDED DECEMBER 31, 2018**

<u>Project</u>	<u>Original and Current Estimated Cost</u>	<u>Prior Year</u>	<u>Current Year</u>	<u>Total</u>
<b>SPLOST - 2007 SERIES</b>				
Transportation, drainage and sidewalks	\$ 9,136,000	\$ 7,374,051	\$ -	\$ 7,374,051
Public safety	2,500,000	-	-	-
Solid waste	1,500,000	-	-	-
Water & sewer	4,060,000	-	-	-
Airport	1,500,000	-	-	-
Electric, CATV & Fiber	1,500,000	-	-	-
	<u>\$ 20,196,000</u>	<u>\$ 7,374,051</u>	<u>\$ -</u>	<u>\$ 7,374,051</u>
<b>SPLOST - 2013 SERIES</b>				
Transportation, drainage and sidewalks	\$ 5,900,000	\$ 1,841,870	\$ 3,292,157	\$ 5,134,027
Public safety improvements	1,200,000	895,374	-	895,374
Solid waste improvements	2,100,000	736,806	-	736,806
	<u>\$ 9,200,000</u>	<u>\$ 3,474,050</u>	<u>\$ 3,292,157</u>	<u>\$ 6,766,207</u>
Total 2007 and 2013 SPLOST			\$ 3,292,157	
Expenditures funded by intergovernmental revenues			466,725	
Total SPLOST Fund expenditures for year ended December 31, 2018			<u>\$ 3,758,882</u>	

## COMPONENT UNITS

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**STATEMENT OF CASH FLOWS  
COMPONENT UNIT - DOWNTOWN DEVELOPMENT AUTHORITY  
FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers	\$ 48,432
Payments to suppliers	<u>(96,039)</u>
Net cash used in operating activities	<u>(47,607)</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>	
Tax receipts	23,150
Other nonoperating receipts	<u>68,209</u>
Net cash provided by non-capital financing activities	<u>91,359</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Interest paid on debt	<u>(10,647)</u>
Net cash used in capital and related financing activities	<u>(10,647)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Interest received	<u>9,018</u>
Net cash provided by investing activities	<u>9,018</u>
Net increase in cash	42,123
Cash, beginning of year	<u>57,170</u>
Cash, end of year	<u>\$ 99,293</u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED IN OPERATING ACTIVITIES</b>	
Operating loss	(49,262)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Change in assets and liabilities:	
Decrease in accounts receivable	6,250
Decrease in due from other governments	6,400
Decrease in accounts payable	<u>(10,995)</u>
Net cash used in operating activities	<u>\$ (47,607)</u>
<b>NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Issuance of note receivable for sale of land held for redevelopment	<u>\$ 295,773</u>

CITY OF MONROE, GEORGIA

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BALANCE SHEET  
COMPONENT UNIT - CONVENTION & VISITORS BUREAU  
DECEMBER 31, 2018

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<b>ASSETS</b>	
Cash	\$ 7,102
Accounts receivable	<u>10,709</u>
Total assets	<u>\$ 17,811</u>
 <b>FUND BALANCE</b>	
<b>FUND BALANCE</b>	
Restricted - tourism	<u>17,811</u>
Total liabilities and fund balance	<u>\$ 17,811</u>

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE  
COMPONENT UNIT - CONVENTION & VISITORS BUREAU  
FOR THE YEAR ENDED DECEMBER 31, 2018**

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<b>REVENUES</b>	
Taxes	\$ 42,896
Miscellaneous	588
	43,484
Total revenues	43,484
 <b>EXPENDITURES</b>	
Tourism	57,668
Total expenditures	57,668
Net change in fund balance	(14,184)
<b>FUND BALANCE, beginning of year</b>	31,995
<b>FUND BALANCE, end of year</b>	\$ 17,811

# STATISTICAL SECTION

This part of the City of Monroe’s comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City’s overall financial health.

**Financial Trends** ..... **Page 67**

**These schedules contain trend information to help the reader understand how the City’s financial performance and well-being have changed over time.**

**Revenue Capacity** ..... **75**

**These schedules contain information to help the reader assess the City’s most significant local revenue sources, property taxes and utility charges.**

**Debt Capacity** ..... **88**

**These schedules present information to help the reader assess the affordability of the City’s current levels of outstanding debt and the City’s ability to issue additional debt in the future.**

**Demographic and Economic Information** ..... **93**

**These schedules offer demographic and economic indicators to help the reader understand the environment within which the City’s financial activities take place.**

**Operating Information** ..... **95**

**These schedules contain service and infrastructure data to help the reader understand how the information in the City’s financial report relates to the services the City provides and the activities it performs.**

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial report for the relevant year.

**CITY OF MONROE, GEORGIA**  
**NET POSITION BY COMPONENT**  
**LAST TEN YEARS**  
 (accrual basis of accounting)

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Governmental activities</b>										
Net investment in capital assets	\$ 20,485,983	\$ 16,771,849	\$ 16,598,632	\$ 16,304,765	\$ 15,731,687	\$ 15,194,056	\$ 16,120,259	\$ 16,815,773	\$ 17,638,965	\$ 18,072,719
Restricted for law enforcement	23,265	7,885	14,495	40,614	45,678	26,451	14,005	21,615	40,435	38,796
Restricted for debt service	310,849	92,856	47,966	83,893	86,421	68,524	80,597	148,229	93,945	190,629
Restricted for capital projects	4,022,139	5,448,014	4,501,818	4,248,927	2,009,916	1,487,470	239,688	134,638	134,619	134,394
Restricted for tourism	4,634	3,537	3,197	8,371	12,639	8,510	-	-	-	-
Unrestricted	(970,461)	(763,091)	(639,323)	(787,256)	2,382,343	2,193,503	1,304,317	744,013	1,464,994	1,638,318
<b>Total governmental activities net position</b>	<b>\$ 23,876,409</b>	<b>\$ 21,561,050</b>	<b>\$ 20,526,785</b>	<b>\$ 19,899,314</b>	<b>\$ 20,268,684</b>	<b>\$ 18,978,514</b>	<b>\$ 17,758,866</b>	<b>\$ 17,864,268</b>	<b>\$ 19,372,958</b>	<b>\$ 20,074,856</b>
<b>Business-type activities</b>										
Net investment in capital assets	\$ 55,240,661	\$ 51,733,299	\$ 50,771,001	\$ 51,299,882	\$ 49,699,327	\$ 48,731,409	\$ 48,358,364	\$ 48,016,934	\$ 46,398,368	\$ 45,584,806
Restricted for debt service	252,617	249,332	186,716	215,898	215,898	215,898	221,200	274,045	316,073	309,721
Restricted for capital projects	9,139,113	12,097,845	9,441,663	8,383,507	15,244,250	12,615,279	11,666,917	9,800,800	9,523,530	7,782,254
Unrestricted	18,957,214	14,621,384	13,463,671	9,252,608	1,883,885	1,338,458	106,205	2,594,956	2,821,904	3,463,071
<b>Total business-type activities net position</b>	<b>\$ 83,589,605</b>	<b>\$ 78,701,860</b>	<b>\$ 73,863,051</b>	<b>\$ 69,151,895</b>	<b>\$ 67,043,360</b>	<b>\$ 62,901,044</b>	<b>\$ 60,352,686</b>	<b>\$ 60,686,735</b>	<b>\$ 59,059,875</b>	<b>\$ 57,139,652</b>
<b>Primary government</b>										
Net investment in capital assets	\$ 75,726,644	\$ 68,505,148	\$ 67,369,633	\$ 67,604,647	\$ 65,431,014	\$ 63,925,465	\$ 64,478,623	\$ 64,832,707	\$ 64,037,333	\$ 63,657,325
Restricted for law enforcement	23,265	7,885	14,495	40,614	45,678	26,451	14,005	21,615	40,435	38,796
Restricted for debt service	563,466	342,188	234,682	299,791	302,319	284,422	301,797	422,274	410,018	500,350
Restricted for capital projects	13,161,252	17,545,859	13,943,481	12,632,434	17,254,166	14,102,749	11,906,605	9,800,800	9,523,530	7,782,254
Restricted for tourism	4,634	3,537	3,197	8,371	12,639	8,510	-	-	-	-
Unrestricted	17,986,753	13,858,293	12,824,348	8,465,352	4,266,228	3,531,961	1,410,522	3,338,969	4,286,898	5,101,389
<b>Total primary government net position</b>	<b>\$ 107,466,014</b>	<b>\$ 100,262,910</b>	<b>\$ 94,589,836</b>	<b>\$ 89,051,209</b>	<b>\$ 87,312,044</b>	<b>\$ 81,879,568</b>	<b>\$ 78,111,552</b>	<b>\$ 78,416,365</b>	<b>\$ 78,296,214</b>	<b>\$ 77,080,114</b>



**CITY OF MONROE, GEORGIA**  
**CHANGES IN NET POSITION**  
**LAST TEN YEARS**  
 (accrual basis of accounting)

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Expenses</b>										
Governmental activities:										
General government	\$ 1,348,382	\$ 1,517,879	\$ 1,546,075	\$ 1,497,183	\$ 1,355,733	\$ 1,386,060	\$ 1,424,993	\$ 1,417,361	\$ 1,472,876	\$ 1,455,946
Judicial	96,110	103,571	121,714	112,734	97,474	91,707	96,201	103,077	123,640	104,591
Public safety	6,269,746	5,515,442	5,268,876	5,282,765	5,327,544	4,953,432	5,315,309	5,246,043	5,299,486	4,996,201
Public works	2,288,688	2,403,390	2,515,879	2,608,923	2,876,346	2,900,831	3,828,463	3,677,625	3,480,863	3,843,201
Health and welfare	23,470	12,325	14,713	16,296	13,571	12,010	15,638	11,555	16,530	14,904
Culture and recreation	575,482	427,499	389,367	382,685	389,091	418,912	485,611	441,207	428,110	379,755
Housing and development	1,211,958	1,030,921	785,841	755,074	541,373	483,185	568,750	518,594	491,352	456,953
Interest on long-term debt	116,266	64,856	120,015	178,624	208,995	222,051	245,921	266,783	284,722	300,072
Total governmental activities expenses	11,930,002	11,075,883	10,762,480	10,834,284	10,810,127	10,468,188	11,980,886	11,682,245	11,597,579	11,551,623
Business-type activities:										
Utilities	36,101,902	32,120,416	31,479,006	29,794,440	30,534,057	29,840,533	30,418,076	29,575,971	28,520,470	28,256,164
Solid Waste	4,311,889	4,052,539	3,864,628	3,851,963	3,604,884	4,189,968	4,334,093	4,554,533	4,819,518	4,371,576
GUTA	- <sup>(7)</sup>	333,199	296,924	79,193	54,165	45,617	48,989	41,179	53,699	-
Total business-type activities expenses	40,413,791	36,506,154	35,640,558	33,725,596	34,193,106	34,076,118	34,801,158	34,171,663	33,393,687	32,627,740
Total primary government expenses	\$ 52,343,793	\$ 47,582,037	\$ 46,403,038	\$ 44,559,880	\$ 45,003,233	\$ 44,544,306	\$ 46,782,044	\$ 45,853,928	\$ 44,991,266	\$ 44,179,363
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
General government	\$ 745,943	\$ 747,865	\$ 801,829	\$ 702,850	\$ 711,630	\$ 739,038	\$ 603,191	\$ 646,816	\$ 549,883	\$ 524,931
Judicial	332,014	275,966	287,674	405,299	408,191	455,532	342,480	509,174	461,730	464,820
Public safety	59,583	73,869	50,448	125,489	97,188	77,546	46,638	82,798	57,119	58,667
Public works	23,748	61,123	30,411	35,990	31,530	22,471	39,805	13,810	15,380	11,470
Culture and recreation	12,496	15,520	12,920	8,785	12,313	12,313	2,775	1,775	1,650	875
Housing and development	233,299	328,659	227,155	212,784	70,504	126,510	43,724	-	-	-
Operating grants and contributions	587,422	133,651	169,506	182,306	74,634	73,074	377,316	187,652	334,014	125,117
Capital grants and contributions	2,490,759	1,998,249	1,686,099	3,907,075	2,255,155	1,880,433	1,121,183	1,006,495	1,316,349	236,642
Total governmental activities program revenues	4,485,264	3,634,902	3,266,042	5,580,518	3,661,145	3,386,917	2,577,112	2,448,520	2,736,125	1,422,522
Business-type activities:										
Charges for services:										
Utilities	42,193,778	37,997,407	37,484,700	35,898,925	35,424,676	33,267,174	31,737,327	31,714,571	30,822,621 <sup>(2)</sup>	30,583,031
Solid Waste	4,481,913	4,580,937	4,272,845	4,413,332	4,207,418	4,402,965	4,481,351	4,848,063	5,136,546 <sup>(3)</sup>	4,689,342
GUTA	- <sup>(7)</sup>	119,824	120,868	73,468	36,965	56,992	61,133	21,535	15,460 <sup>(4)</sup>	-
Capital grants and contributions	644,842	41,862	43,351	512,575	489,720	492,841	1,066,897	1,211,082	651,018	481,350
Total business-type activities program revenues	47,320,533	42,740,030	41,921,764	40,898,300	40,158,779	38,219,972	37,346,708	37,795,251	36,625,645	35,753,723
Total primary government program revenues	\$ 51,805,797	\$ 46,374,932	\$ 45,187,806	\$ 46,478,818	\$ 43,819,924	\$ 41,606,889	\$ 39,923,820	\$ 40,243,771	\$ 39,361,770	\$ 37,176,245

CITY OF MONROE, GEORGIA

CHANGES IN NET POSITION  
LAST TEN YEARS  
(accrual basis of accounting)

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Net (expense)/revenue</b>										
Governmental activities	\$ (7,444,738)	\$ (7,440,981)	\$ (7,496,438)	\$ (5,253,766)	\$ (7,148,982)	\$ (7,081,271)	\$ (9,403,774)	\$ (9,233,725)	\$ (8,861,454)	\$ (10,129,101)
Business-type activities	6,906,742	6,233,876	6,281,206	7,172,704	5,965,673	4,143,854	2,545,550	3,623,568	3,231,958	3,125,983
Total primary government net (expense) revenue	\$ (537,996)	\$ (1,207,105)	\$ (1,215,232)	\$ 1,918,938	\$ (1,183,309)	\$ (2,937,417)	\$ (6,858,224)	\$ (5,610,157)	\$ (5,629,496)	\$ (7,003,118)
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Property taxes	\$ 3,448,522	\$ 3,184,467	\$ 2,985,136	\$ 3,158,414	\$ 3,216,546	\$ 3,254,266	\$ 2,931,008	\$ 2,865,418	\$ 2,987,370	\$ 2,957,251
Sales taxes	2,379,975	2,176,049	2,011,809	2,049,892	2,050,222	1,944,524	2,227,932	2,141,501	2,140,642	3,714,049
Franchise taxes	333,951	317,921	303,920	282,669	263,862	281,939	220,358	240,578	241,805	224,043
Other taxes	1,079,020	1,006,432	970,831	898,936	852,020	815,235	788,216	753,374	736,234	760,134
Unrestricted investment earnings	2	78	-	-	-	-	-	130	1,751	5,913
Miscellaneous	109,182	91,966	56,691	-	164,450	276,084	205,930	229,389	347,464	255,658
Gain on sale of capital assets	-	32,366	-	89,099	25,051	101,227	6,823	-	-	7,709
Transfers	2,409,445	1,665,967	1,795,522	1,680,148	1,867,001	1,627,644	2,918,105	1,682,370	1,704,065	1,357,462
Total governmental activities	9,760,097	8,475,246	8,123,909	8,159,158	8,439,152	8,300,919	9,298,372	7,912,740	8,159,331	9,282,219
Business-type activities:										
Investment earnings	388,841	265,069	175,847	76,109	43,644	32,148	38,506	61,067	72,110	87,161
Gain on sale of capital assets	1,607	5,831	49,625	-	-	-	-	-	320,220	603,360
Transfers	(2,409,445)	(1,665,967)	(1,795,522)	(1,680,148)	(1,867,001)	(1,627,644)	(2,918,105) <sup>(1)</sup>	(1,682,370)	(1,704,065)	(1,357,462)
Total business-type activities	(2,018,997)	(1,395,067)	(1,570,050)	(1,604,039)	(1,823,357)	(1,595,496)	(2,879,599) <sup>(1)</sup>	(1,621,303)	(1,311,735)	(666,941)
Total primary government	7,741,100	7,080,179	6,553,859	6,555,119	6,615,795	6,705,423	6,418,773	6,291,437	6,847,596	8,615,278
<b>Change in Net Position</b>										
Governmental activities	\$ 2,315,359	\$ 1,034,265	\$ 627,471	\$ 2,905,392	\$ 1,290,170	\$ 1,219,648	\$ (105,402)	\$ (1,320,985)	\$ (702,123)	\$ (846,882)
Business-type activities	4,887,745	4,838,809	4,711,156	5,565,665	4,142,316	2,548,358	(334,049)	2,002,265	1,920,223	2,459,042
Total primary government	7,203,104	5,873,074	5,338,627	8,474,057	5,432,486 <sup>(6)</sup>	3,768,006 <sup>(6)</sup>	(439,451)	681,280	1,218,100	1,612,160

(1) Economic conditions caused a decrease in new construction and therefore reducing revenue from tap fees and capital contributions.

(2) The City raised water and sewer rates.

(3) The City raised solid waste rates.

(4) 2010 was the first year for its new regional training facility.

(5) The City eliminated several positions city wide and redesignated health insurance benefits contributing to an increase in net position which is in line with historic trends.

(6) Utility rates were restructured coupled with an increase in telecommunication customer base.

(7) During 2018, the GUTA fund was consolidated with the Utilities Fund.

**CITY OF MONROE, GEORGIA**

**GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE  
LAST TEN YEARS  
(accrual basis of accounting)**

Fiscal Year	Property Tax	Sales Tax	Franchise Tax	Other Tax	Total
2009	2,957,251	3,714,049	224,043	760,134	7,655,477
2010	2,987,370	2,140,642 <sup>(2)</sup>	241,805	736,234	6,106,051
2011	2,865,418	2,141,501	240,578	753,374	6,000,871
2012	2,931,008	2,227,932	220,358	788,216	6,167,514
2013	3,254,266	1,944,524	281,939	815,235	6,295,964
2014	3,216,546	2,050,222	263,862	852,020	6,382,650
2015	3,158,414	2,049,892	282,669	898,936	6,389,911
2016	2,985,136 <sup>(1)</sup>	2,011,809	303,920	970,831	6,271,696
2017	3,184,467	2,176,049	317,921	1,006,432	6,684,869
<b>2018</b>	<b>3,448,522</b>	<b>2,379,975</b>	<b>333,951</b>	<b>1,079,020</b>	<b>7,241,468</b>

(1) Property tax decrease in 2016 due to a decrease in title ad-valorem tax (TAVT) due to a change in the State formula

(2) Sales tax decrease in 2010 was due to reduction in the amount of SPLOST collected

**CITY OF MONROE, GEORGIA**  
**FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN YEARS**  
**(modified accrual basis of accounting)**

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>General fund</b>										
Nonspendable	\$ 115,624	\$ 112,615	\$ 99,052	\$ 79,697	\$ 93,464	\$ 524,692	\$ 565,569	\$ 541,999	\$ 487,204	\$ 360,414
Restricted	310,734	92,741	47,850 (1)	197,243	199,305	68,408	185,354	147,833	93,280	190,227
Assigned	5,500	10,739	17,108	10,359	5,209	2,800	275	272	3,142	-
Unassigned	2,311,710	2,537,155	2,807,490	2,570,778	2,607,515 (3)	1,907,321 (4)	969,763 (6)	498,956 (9)	802,954	1,041,342
<b>Total general fund</b>	<b>\$ 2,743,568</b>	<b>\$ 2,753,250</b>	<b>\$ 2,971,500</b>	<b>\$ 2,858,077</b>	<b>\$ 2,905,493</b>	<b>\$ 2,503,221</b>	<b>\$ 1,720,961</b>	<b>\$ 1,189,060</b>	<b>\$ 1,386,580</b>	<b>\$ 1,591,983</b>
<b>Nonmajor governmental funds</b>										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 329,445	\$ -	\$ -	\$ -	\$ -
Restricted	4,050,153 (10)	5,459,551	4,519,626 (2)	177,061	1,955,349	1,522,547 (5)	148,936 (7)	156,649	153,141	156,703
Assigned	-	-	-	-	-	-	5,130	2,363	2,157	4,123
<b>Total nonmajor governmental funds</b>	<b>\$ 4,050,153</b>	<b>\$ 5,459,551</b>	<b>\$ 4,519,626</b>	<b>\$ 177,061</b>	<b>\$ 1,955,349</b>	<b>\$ 1,851,992</b>	<b>\$ 154,066</b>	<b>\$ 159,012</b>	<b>\$ 155,298</b>	<b>\$ 160,826</b>

(1) Restricted for General Obligation debt service. Decrease due to refunding of General Obligation Bonds.

(2) Increase in capital projects in the SPLOST fund for street enhancement projects.

(3) The increase in unassigned fund balance of the general fund was due to the advance from solid waste, shown in non spendable prior years being repaid.

(4) The increase in unassigned fund balance of the general fund was due to a change in health insurance benefits.

(5) The increase in restricted fund balance of the nonmajor governmental funds was due to an increase in cash in the SPLOST Fund.

(6) The increase in unassigned fund balance of the general fund was due to a transfer from the Capital Improvement Account in the Enterprise Fund.

(7) The decreasing restricted fund balance in nonmajor governmental funds is due to the completion of projects for which there were no offsetting revenues.

(8) The variances in nonspendable fund balance in the general fund is due to advances to the Solid Waste Fund.

(9) The decrease in unassigned fund balance of the general fund was due to excess health insurance costs for which there were no offsetting revenues.

(10) The decrease in restricted fund balance of the is due to the expending of funds on capital projects in 2018.

**CITY OF MONROE, GEORGIA**

**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
LAST TEN YEARS  
(modified accrual basis of accounting)**

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Revenues</b>										
Taxes	\$ 7,189,628	\$ 6,689,354	\$ 6,357,296	\$ 6,502,341	\$ 6,348,447	\$ 6,325,445	\$ 6,108,042	\$ 6,281,497	\$ 6,123,772	\$ 7,699,696
Licenses and permits	217,263	165,100	248,648 (2)	122,927	138,792	196,760	111,449	180,880	133,385	115,645
Intergovernmental	3,001,050 (9)	2,093,558	1,850,796 (3)	3,974,481	2,064,479	1,953,507	1,498,499	1,182,147	1,224,363 (9)	307,309
Fines and forfeitures	371,036	294,986	321,644	494,682	488,314	514,691	371,711	554,003	500,670	504,874
Charges for services	694,141	779,484	647,933	676,607	690,311	710,246	595,453	497,875	451,707	437,664
Interest income	2	78	-	-	-	-	-	130	1,751	5,913
Miscellaneous	310,956	385,249	253,712	336,449	176,163	241,020	205,930	229,369	347,464	258,238
Total revenues	11,784,076	10,407,809	9,680,029	12,107,487	9,906,506	9,941,669	8,891,084	8,925,901	8,783,112	9,329,339
<b>Expenditures</b>										
General government	1,191,278	2,764,072	1,433,553	1,508,238	1,212,677	1,136,495	1,205,908	1,146,185	1,227,762	1,201,703
Judicial	96,480	105,338	121,372	115,074	97,474	91,707	96,201	103,077	123,640	104,591
Public safety	6,719,909	5,653,123	4,951,030	5,186,269	5,036,599	4,753,252	5,238,938	5,198,818	5,126,640	4,916,959
Public works	1,762,131	1,946,854	1,704,309	1,883,017	1,916,788	1,968,151	2,879,181	2,697,704	2,383,556	2,990,673
Health and welfare	23,840	12,325	14,713	16,296	13,571	12,010	15,638	11,555	16,530	14,904
Culture and recreation	337,518	445,762	372,073	396,114	364,867	393,915	437,876	392,804	427,526	348,115
Housing and development	1,179,170	1,035,645	656,720	633,359	561,720	483,288	569,341	513,349	490,840	454,176
Intergovernmental	-	-	-	-	-	-	-	-	138,907 (10)	-
Capital outlay	3,512,703	333,013	652,189	789,827	1,035,642	445,571	128,408	66,479	121,027	118,346
Debt service										
Principal retirements	1,025,524	810,000	961,791	902,070	838,524	525,000	470,000	410,000	355,000	310,000
Issuance Costs	-	-	34,693 (4)	-	-	-	-	-	-	-
Interest and fiscal charges	87,496	32,725	145,959	182,929	215,725	228,877	252,103	272,265	289,482	304,208
Total expenditures	15,936,049	13,136,857	11,048,402	11,619,193	11,293,587	10,038,266	11,293,594	10,812,236	10,700,910	10,763,675
Excess of revenues over (under) expenditures	(4,151,973)	(2,731,048)	(1,368,373)	488,294	(1,387,081)	(96,597)	(2,402,510)	(1,886,335)	(1,917,798)	(1,434,336)

CITY OF MONROE, GEORGIA

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (continued)  
LAST TEN YEARS  
(accrual basis of accounting)

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Other financing sources (uses)</b>										
Issuance of note payable	-	1,500,000 (1)	-	-	-	-	-	-	-	-
Issuance of long-term debt	-	-	2,513,000 (5)	-	-	-	-	-	-	-
Payment to refunded bond escrow agent	-	-	(2,478,307) (5)	-	-	-	-	-	-	-
Capital leases	<b>322,523</b>	245,900	-	-	-	772,385	-	-	-	-
Proceeds from sale of capital assets	<b>925</b>	32,366	-	89,099	25,709	176,754	11,360	10,159	2,802	7,709
Transfers in	<b>3,271,585</b>	2,807,434	2,774,323	2,737,479	2,659,802	2,506,264	3,640,105 (7)	2,390,995	2,458,316	2,097,121
Transfers out	<b>(862,140)</b>	(1,141,467)	(978,801)	(1,057,331)	(792,801)	(878,620)	(722,000)	(708,625)	(754,251)	(739,659)
Total other financing sources (uses)	<b>2,732,893</b>	3,444,233	1,830,215	1,769,247	1,892,710	2,576,783	2,929,465	1,692,529	1,706,867	1,365,171
Net change in fund balances	<b>\$ (1,419,080)</b>	\$ 713,185	\$ 461,842	\$ 2,257,541	\$ 505,629	\$ 2,480,186 (6)	\$ 526,955 (7)	\$ (193,806)	\$ (210,931)	\$ (69,165)
Debt service as a percentage of noncapital expenditures	9.54%	7.69%	10.99%	10.02%	10.28%	7.86%	6.47%	6.35%	6.09%	5.77%

(1) Purchase of the Walton Plaza property & building

(2) Large increase in building permits, specifically a major hospital renovation for a regional mental health center and a new addition to the new hospital

(3) Large decrease in intergovernmental due to in 2015 the City received a 2007 SPLOST settlement in the amount of \$2.1 million

(4) Issuance costs broken out for 2016 only, prior years not updated

(5) Result of refunding of General Obligation Bonds in December 2016

(6) Decrease in health insurance expense, reduction of employee count along with other cost saving measures

(7) Additional transfer in from business type activities increased fund balance

(8) Sales tax decrease in 2010 due to reduction in the amount of SPLOST collected

(9) Increase in grant funds

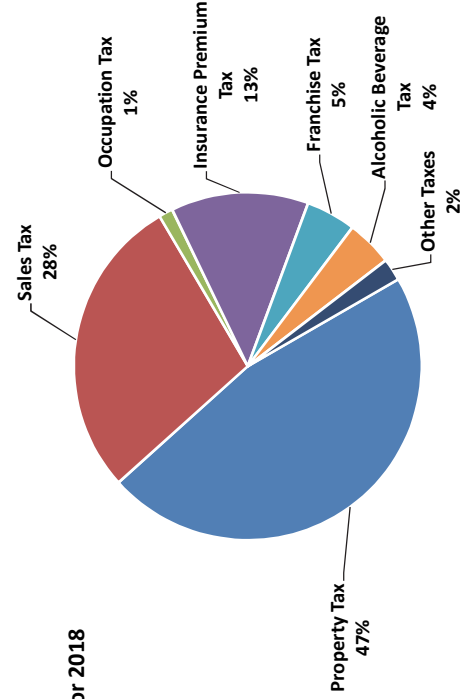
(10) Prior year payment to Walton County to supplement debt service payment on SPLOST bonds

**CITY OF MONROE, GEORGIA**  
**GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE**  
**LAST TEN YEARS**  
 (modified accrual basis of accounting)

Fiscal Year	Property Tax	Sales Tax	Occupation Tax	Insurance Premium Tax	Franchise Tax	Alcoholic Beverage Tax	Other Taxes	Total
2009	2,982,426	2,609,135	81,800	632,440	224,043	315,945	853,907	7,699,696
2010	2,925,133	1,827,746 (5)	79,725	614,059	241,805	310,500	124,802	6,123,772
2011	3,000,325	1,869,516	78,900	620,730	240,578	313,318	158,130	6,281,497
2012	2,811,677	1,904,411	76,800	659,319	220,358	323,521	111,956	6,108,042
2013	3,226,884 (3)	1,624,397 (4)	79,100	682,662	281,939	320,128	110,335	6,325,445
2014	3,139,290	1,732,915	81,700	712,964	263,862	317,307	100,409	6,348,447
2015	3,218,624	1,694,943	84,150	761,685	282,669	314,926	105,321	6,462,318
2016	3,045,230	1,672,504	86,200	825,052	303,920	296,799	127,591	6,357,296
2017	3,155,876 (2)	1,782,464	87,339	852,827	317,921	347,533	99,342	6,643,302
<b>2018</b>	<b>3,355,741 (2)</b>	<b>2,027,527 (1)</b>	<b>93,850</b>	<b>919,876</b>	<b>333,951</b>	<b>308,455</b>	<b>150,228</b>	<b>7,189,628</b>

(1) Sales tax increase due to Local Option Sales Tax (LOST) collections, effect of increased local sales  
 (2) Property tax increase with collections performed by Walton County Tax Commissioner's office  
 (3) Property tax increase in 2013 was due to a large abated property becoming taxable  
 (4) Sales tax decrease in 2013 was due to the renegotiation of allocation from Walton County  
 (5) Sales tax decrease due to a combination of Local Option Sales Tax (LOST) collections down around \$170 thousand and fewer projects funded by Special Local Option Sales Tax (SPLOST)

**Tax Revenues by Source for 2018**



CITY OF MONROE, GEORGIA

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
LAST TEN YEARS

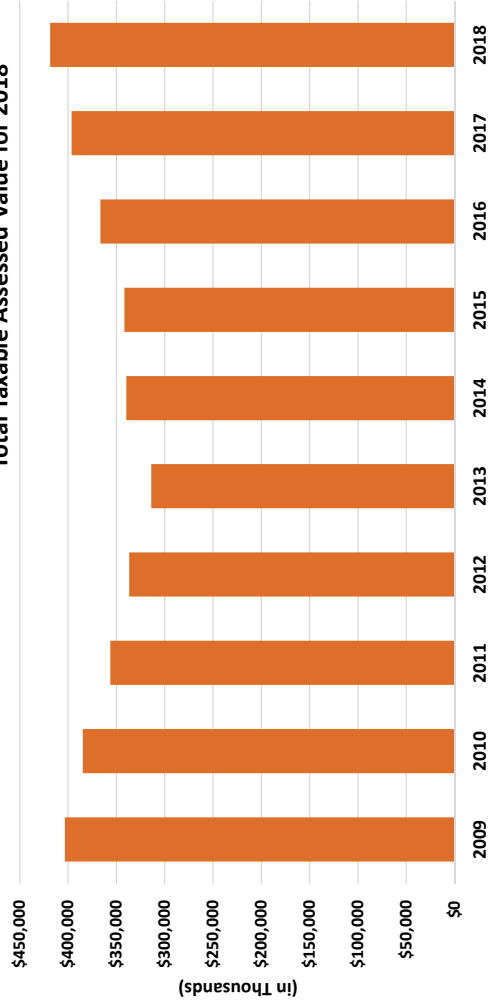
Fiscal Year	Residential Property	Commercial Property	Industrial Property	Other Property (1)	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2009	\$ 161,673,076	\$ 139,580,443	73,839,067	\$ 32,131,394	\$ 3,953,327	\$ 403,270,653	6.997	\$ 1,008,176,633	40%
2010	146,326,775	139,440,236	77,025,123	29,152,513	7,335,008	384,609,639 (3)	7.240	961,524,098	40%
2011	129,835,247	135,178,569	69,790,797	28,142,060	6,823,832	356,122,841 (3)	7.612	890,307,103	40%
2012	109,425,675	132,208,471	76,182,889	27,209,932	8,170,494	338,856,473 (3)	8.231	842,141,183	40%
2013	107,348,542	125,669,505	58,924,814	29,444,826	7,518,692	313,868,995 (3)	8.470	784,672,488	40%
2014	111,572,435	151,640,759	65,604,578	24,586,089	13,654,853 (2)	339,749,008	8.353	849,372,520	40%
2015	122,503,729	149,253,961	63,854,238	20,097,713	13,888,756	341,820,885	8.115	854,552,213	40%
2016	138,620,409	155,101,971	77,120,434	17,224,710	21,630,049	366,437,475	7.802	916,093,688	40%
2017	162,883,341	157,978,674	90,977,408	16,089,194	31,688,869	396,239,748	7.421	990,599,370	40%
<b>2018</b>	<b>172,994,149</b>	<b>165,084,770</b>	<b>88,379,597</b>	<b>14,737,546</b>	<b>22,627,411</b>	<b>418,568,651</b>	<b>7.277</b>	<b>1,046,421,628</b>	<b>40%</b>

Source: Walton County Tax Assessors Office

Note: Property in the City is reassessed periodically. Property is assessed at 40% of the fair market value; therefore, the assessed values are equal to 40% of the estimated actual value. Tax rates are per \$1,000 of assessed value.

- (1) Other property consists of historic, agricultural, conservation use, utility, motor vehicle and mobile homes.
- (2) Increase in exempt real property due to Wal-Mart Dist failed to file for freepport exemption
- (3) Decrease in digest values due to reassessments.

Total Taxable Assessed Value for 2018





**CITY OF MONROE, GEORGIA**

**PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS(1)  
PER \$1,000 OF ASSESSED VALUE  
LAST TEN YEARS**

Fiscal Year	City of Monroe, Georgia			Overlapping Rates (1)			Total Direct & Overlapping Rates		
	Operating Millage	Debt Service Millage	Total City Millage	School District					
				County	Operating Millage	Debt Service Millage		Total School Millage	State
2009	5.403	1.594	6.997	10.231	18.250	2.200	20.450	0.25	37.928
2010	5.512	1.728	7.240	10.542	18.600	2.200	20.800	0.25	38.832
2011	5.565	2.047	7.612	11.135	19.600	2.200	21.800	0.25	40.797
2012	6.020	2.211	8.231	11.998	19.300	3.500	22.800	0.20	43.229
2013	5.971	2.499	8.470	11.928	19.802	3.700	23.502	0.15	44.050
2014	6.017	2.336	8.353	11.773	19.502	3.500	23.002	0.10	43.228
2015	5.734	2.381	8.115	11.194	19.250	3.350	22.600	0.05	41.959
2016	5.582	2.220	7.802	11.325	18.900	3.200	22.100	-	41.227
2017	5.418	2.003	7.421	10.905	18.700	2.900	21.600	-	39.926
<b>2018</b>	<b>5.298</b>	<b>1.979</b>	<b>7.277</b>	<b>10.905</b>	<b>18.600</b>	<b>2.600</b>	<b>21.200</b>	<b>-</b>	<b>39.382</b>

Source: Walton County Tax Assessors Office & Ga Dept of Revenue website

Note: Assessed values are established by the County Assessors on January 1 of each year at 40% of the actual value.

(1) Overlapping rates are those of local and county governments that apply to property owners within the City of Monroe.

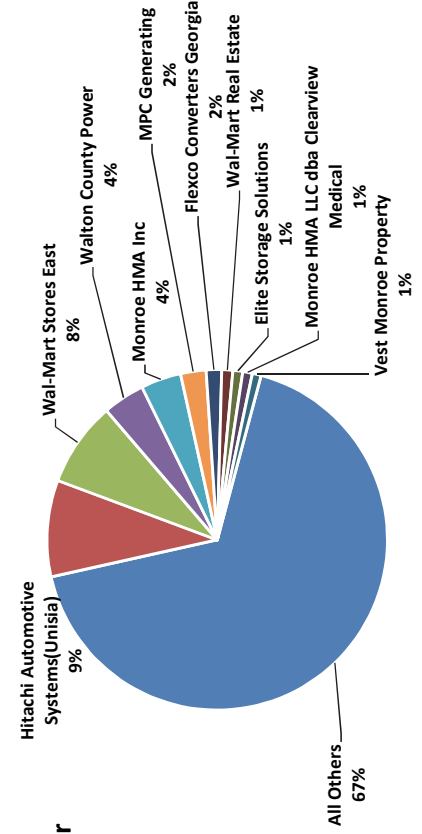
**CITY OF MONROE, GEORGIA**

**PRINCIPAL PROPERTY TAXPAYERS  
CURRENT AND NINE YEARS AGO  
(amounts expressed in thousands)**

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank	Percentage of Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Taxable Assessed Value
Hitachi Automotive Systems(Unisia)	\$ 38,360	1	9.16 %	\$ -	-	- %
Wal-Mart Stores East	33,751	2	8.06	21,288	3	4.91
Walton County Power	16,707	3	3.99	32,576	1	7.52
Monroe HMA Inc	15,974	4	3.82	-	-	-
MPC Generating	10,145	5	2.42	25,095	2	5.79
Flexco Converters Georgia	6,131	6	1.46	-	-	-
Wal-Mart Real Estate	4,407	7	1.05	5,174	8	1.19
Elite Storage Solutions	3,904	8	0.93	-	-	-
Monroe HMA LLC dba Clearview Medical	3,791	9	0.91	5,724	6	1.32
Vest Monroe Property	3,537	10	0.85	-	-	-
Unisia of Georgia Corp	-	-	-	11,476	4	2.65
E. Kenneth Murray	-	-	-	6,571	5	1.52
Windstream Georgia	-	-	-	5,476	7	1.26
Walton Ventures, Inc	-	-	-	4,256	9	0.98
Home Depot	-	-	-	3,664	10	0.85
Totals	\$ 136,707		32.66 %	\$ 121,300		27.99 %

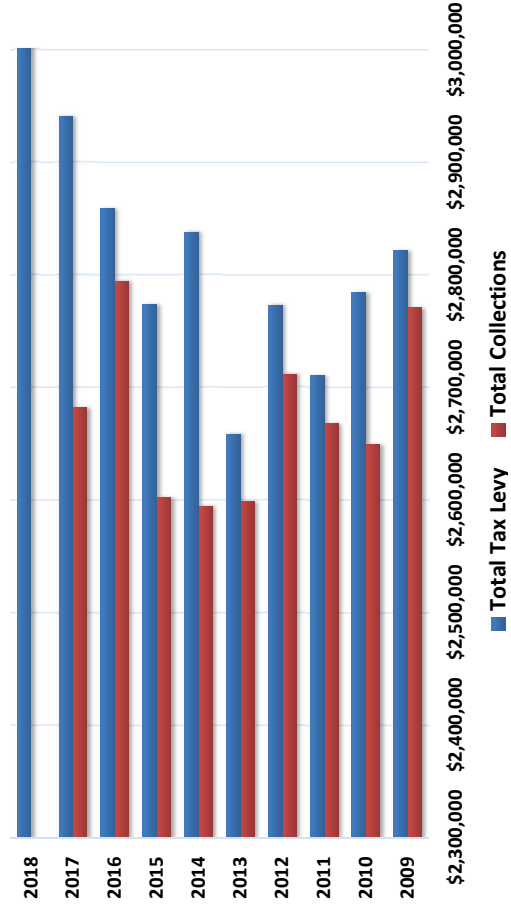
Source: Walton County Tax Commissioner's Office

**Principal Taxpayers for 2018**



**CITY OF MONROE, GEORGIA**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN YEARS**

Fiscal Year	Total Tax Levy	Collected within the Fiscal Year of the Levy			Collections in Subsequent Years		Total Collections to Date	
	Amount	Amount	Percentage of Levy	Amount	Percentage of Levy	Amount	Percentage of Levy	
2009	\$ 2,821,685	\$ 2,434,128	86.3 %	\$ 336,549		\$ 2,770,677	98.2 %	
2010	2,784,574	2,294,092	82.4	355,261		2,649,352	95.1	
2011	2,710,807	2,310,988	85.3	356,863		2,667,850	98.4	
2012	2,772,666	2,429,276	87.6	282,236		2,711,511	97.8	
2013	2,658,470	2,371,648	89.2	226,707		2,598,355	97.7	
2014	2,837,923	2,381,738	83.9	212,885		2,594,623	91.4	
2015	2,773,876	2,391,671	86.2	210,648		2,602,319	93.8	
2016	2,858,945	2,610,797	91.3	183,762		2,794,559	97.7	
2017	2,940,495	2,645,638	90.0	36,447		2,682,085	91.2	
<b>2018</b>	<b>3,045,924</b>	<b>2,755,055</b>	<b>90.5</b>	<b>-</b>		<b>2,755,055</b>	<b>90.5</b>	



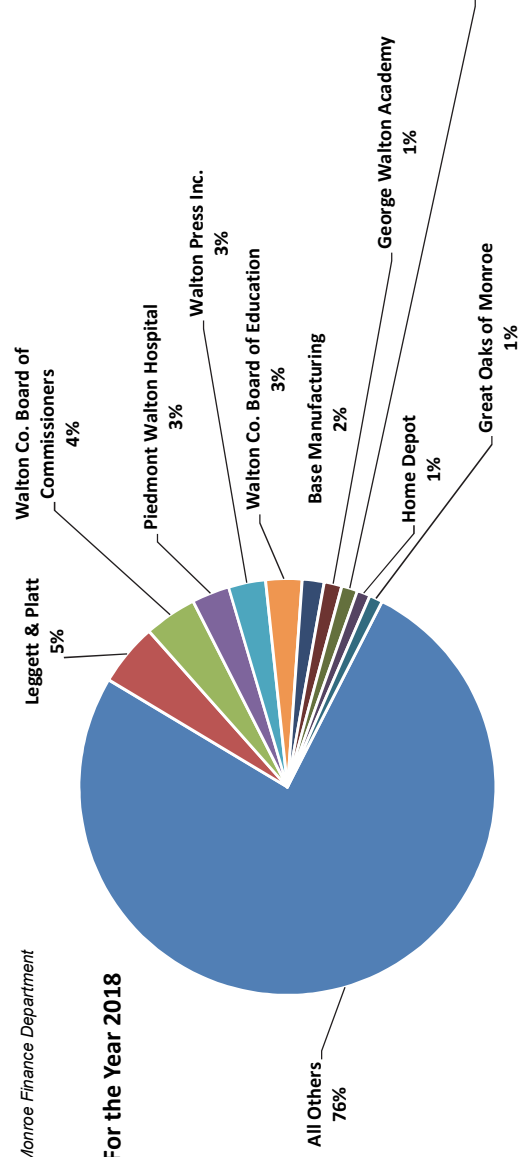
# CITY OF MONROE, GEORGIA

## TOP TEN ELECTRIC CUSTOMERS CURRENT AND NINE YEARS AGO

Customer	2018				2009			
	Usage in MWh	Annual Revenue (in thousands)	Rank	Percentage of Total Revenues	Usage in MWh	Annual Revenue (in thousands)	Rank	Percentage of Total Revenue
Leggett & Platt	10,851	\$ 846	1	4.84 %	8,352	452	3	3.32 %
Walton Co. Board of Commissioners	6,260	714	2	4.09	6,371	612	2	4.49
Piedmont Walton Hospital	4,881	509	3	2.91				
Walton Press Inc.	4,724	504	4	2.89	2,861	269	5	1.98
Walton Co. Board of Education	4,325	492	5	2.82	6,491	671	1	4.93
Base Manufacturing	2,567	298	6	1.71	1,898	202	6	1.48
George Walton Academy	2,015	239	7	1.37	1,703	187	7	1.37
Vest Monroe Realty LLC	1,932	218	8	1.25				
Home Depot	1,592	178	9	1.02	2,124	95	10	0.70
Great Oaks of Monroe	1,393	178	10	1.02				
Walton Medical					4,458	300	4	2.20
Southern Family Markets (BiLo)					1,981	153	8	1.12
Quality Foods					1,740	138	9	1.01
<b>Totals</b>	<b>40,540</b>	<b>4,176</b>		<b>23.91</b>	<b>37,979</b>	<b>3,079</b>		<b>22.61</b>
All Others	113,994	13,292		76.09	104,811	10,540		77.39
Annual Totals	<b>154,534</b>	<b>\$ 17,468</b>		<b>100.00 %</b>	<b>142,790</b>	<b>\$ 13,619</b>		<b>100.00 %</b>

Source: City of Monroe Finance Department

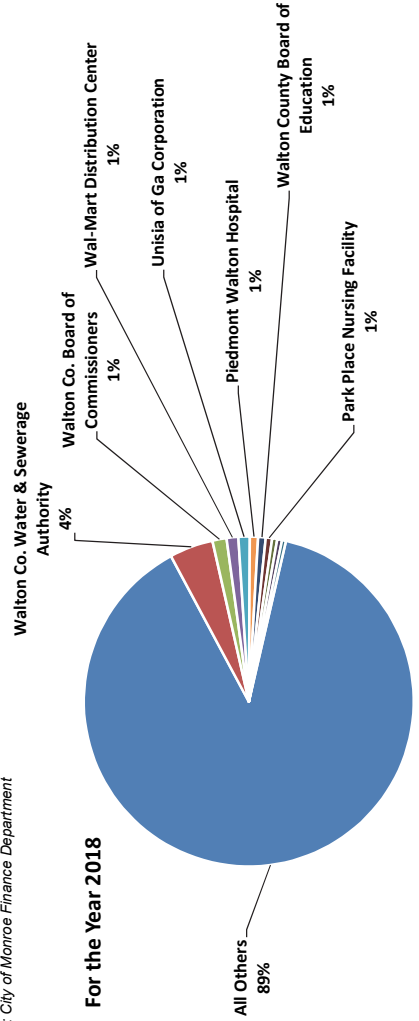
### For the Year 2018



**CITY OF MONROE, GEORGIA**  
**TOP TEN WATER CUSTOMERS**  
**CURRENT AND NINE YEARS AGO**

Customer	2018				2009			
	Usage in Gallons (thousands)	Annual Revenue (thousands)	Rank	Percentage of Total Revenues	Usage in Gallons (thousands)	Annual Revenue (thousands)	Rank	Percentage of Total Revenues
Walton Co. Water & Sewerage Authority	54,309	\$ 201	1	4.26 %	480,496	986	1	28.28 %
Walton Co. Board of Commissioners	8,477	66	2	1.40	17,278	84	2	2.41
Wal-Mart Distribution Center	9,581	54	3	1.14	8,422	33	6	0.95
Unisia of Ga Corporation	9,023	53	4	1.12				
Piedmont Walton Hospital	5,809	37	5	0.78				
Walton County Board of Education	3,578	36	6	0.76	10,307	54	3	1.55
Park Place Nursing Facility	3,430	29	7	0.61	2,033	13	7	0.37
Doyle Energy Facility	2,616	24	8	0.51				
George Walton Academy	3,183	22	9	0.47	2,064	10	10	0.29
Endwell Associates Inc	3,022	17	10	0.36				
Walton Regional Medical					18,038	53	4	1.52
Base Manufacturing					9,020	34	5	0.98
Home Depot					3,659	11	8	0.32
Great Oaks					2,554	11	9	0.32
<b>Totals</b>	<b>103,028</b>	<b>539</b>		<b>11.41</b>	<b>553,871</b>	<b>1,289</b>		<b>36.98</b>
All Others	535,972	4,182		88.59	582,147	2,197		63.02
Annual Totals	639,000	4,721		100.00 %	1,147,000	\$ 3,486		100.00 %

Source: City of Monroe Finance Department

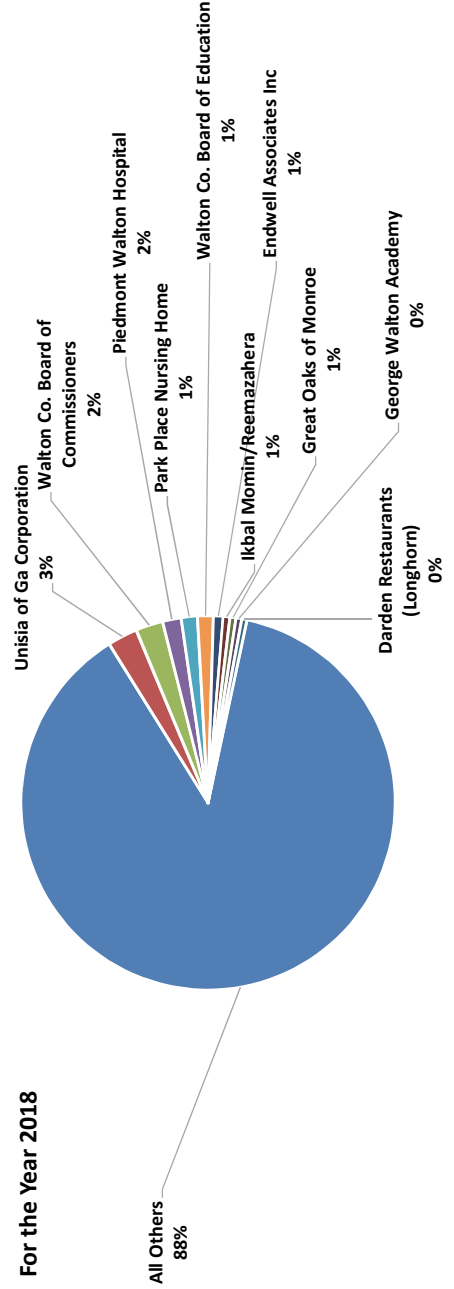


**CITY OF MONROE, GEORGIA**  
**TOP TEN SEWER CUSTOMERS**  
**CURRENT AND NINE YEARS AGO**

Customer	2018				2009			
	Usage in Gallons (thousands)	Annual Revenue (thousands)	Rank	Percentage of Total Revenues	Usage in Gallons (thousands)	Annual Revenue (thousands)	Rank	Percentage of Total Revenues
Unisia of Ga Corporation	9,023	\$ 100	1	2.59 %				
Walton Co. Board of Commissioners	6,885	91	2	2.36	8,136	\$ 74	2	3.50 %
Piedmont Walton Hospital	5,171	62	3	1.61				0.00
Park Place Nursing Home	3,430	54	4	1.40	2,032	23	5	1.09
Walton Co. Board of Education	2,720	52	5	1.35	6,506	69	3	3.26
Endwell Associates Inc	3,022	32	6	0.83				
Ikbal Momin/Reemazahera	2,183	23	7	0.60				
Great Oaks of Monroe	1,791	20	8	0.52	1,677	13	9	0.61
George Walton Academy	1,194	19	9	0.49	1,941	18	7	0.85
Darden Restaurants (Longhorn)	1,555	17	10	0.44				
Walton Regional Medical					13,925	99	1	4.68
Base Manufacturing					8,206	61	4	2.89
Doyle Energy Facility					1,743	20	6	0.95
Home Depot					1,772	14	8	0.66
Fresenius Medical Care					1,522	12	10	0.57
<b>Totals</b>	<b>36,974</b>	<b>470</b>		<b>12.19</b>	<b>47,460</b>	<b>403</b>		<b>19.06</b>
All Others		3,386		87.81		1,711		80.94
Annual Totals	\$	3,856		100.00 %	\$	2,114		100.00 %

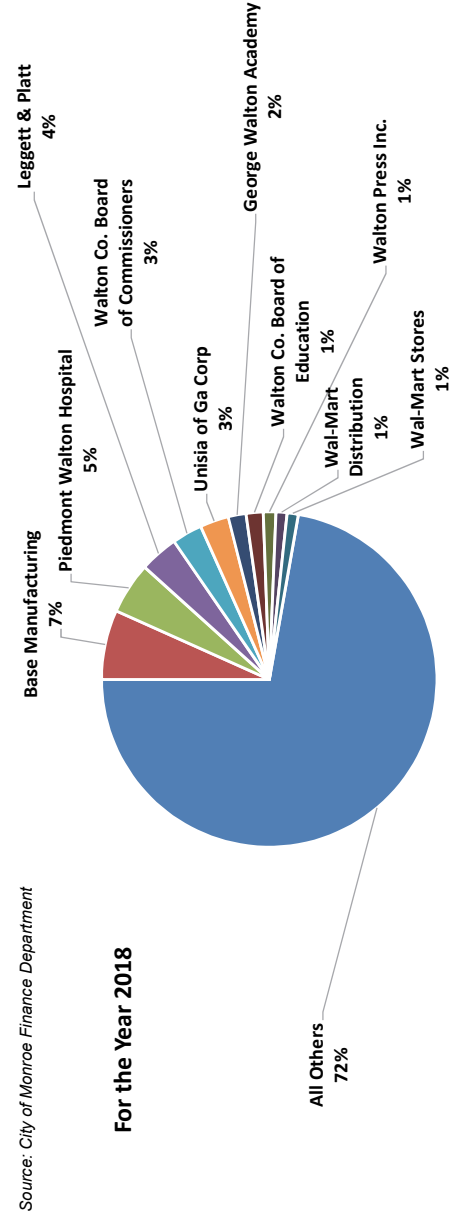
Source: City of Monroe Finance Department

**For the Year 2018**



**CITY OF MONROE, GEORGIA**  
**TOP TEN GAS CUSTOMERS**  
**CURRENT AND NINE YEARS AGO**

Customer	2018			2009		
	Usage in MCF	Annual Revenue (thousands)	Percentage of Total Revenues	Usage in MCF	Annual Revenue (thousands)	Percentage of Total Revenues
Base Manufacturing	22,972	210	6.71 %	18,832	\$ 187	2
Piedmont Walton Hospital	15,657	156	4.98			
Leggett & Platt	12,563	116	3.70	12,387	159	4
Walton Co. Board of Commissioners	8,585	91	2.91	8,554	105	6
Unisia of Ga Corp	8,708	87	2.78	3,999	52	9
George Walton Academy	5,158	54	1.72	4,052	50	10
Walton Co. Board of Education	4,801	51	1.63	6,345	82	7
Walton Press Inc.	3,841	38	1.21			
Wal-Mart Distribution	3,387	34	1.09			
Wal-Mart Stores	3,172	33	1.05	5,608	69	8
A Warrior Roofing				19,604	192	1
Walton Regional Medical				14,214	172	3
Universal Rundle				10,596	139	5
<b>Totals</b>	<b>88,844</b>	<b>870</b>	<b>27.78</b>	<b>104,191</b>	<b>1,207</b>	<b>20.36</b>
<b>All Others</b>	<b>236,257</b>	<b>2,261</b>	<b>72.22</b>	<b>248,333</b>	<b>4,716</b>	<b>79.64</b>
<b>Annual Totals</b>	<b>\$ 325,101</b>	<b>\$ 3,131</b>	<b>100.00 %</b>	<b>\$ 364,681</b>	<b>\$ 5,923</b>	<b>100.00 %</b>



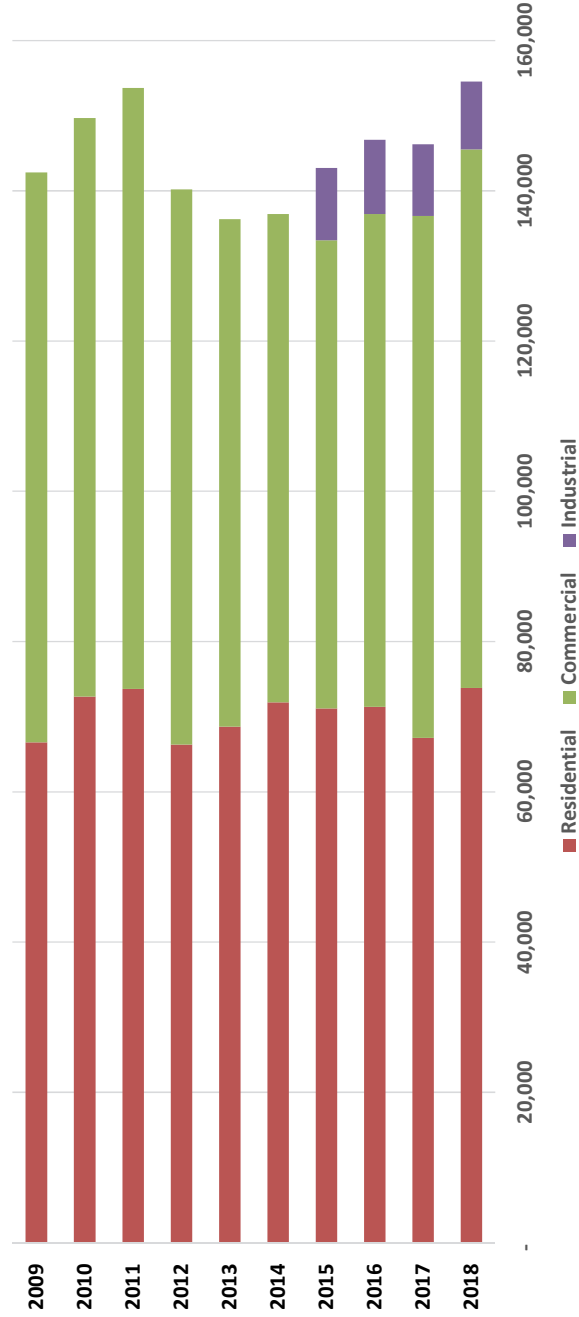
**CITY OF MONROE, GEORGIA**

**ELECTRIC MWH SOLD BY TYPE OF CUSTOMER  
LAST TEN YEARS**

Type of Customer	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Residential	73,816	67,191	71,297	71,109	71,914	68,679	66,309	73,685	72,690	66,608
Commercial	71,693	69,461	65,589	62,282	64,971	67,529	73,865	80,000	76,979	75,807
Industrial	9,025	9,543	9,896	9,651	8,479	8,221	5,589 <sup>(1)</sup>	-	-	-
<b>Total</b>	<b>154,534</b>	<b>146,195</b>	<b>146,782</b>	<b>143,042</b>	<b>145,364</b>	<b>144,429</b>	<b>145,763</b>	<b>153,685</b>	<b>149,669</b>	<b>142,415</b>

(1) Beginning in 2012, the industrial classification was added. Previously this customer was included in commercial.

Source: City of Monroe Finance Department





**CITY OF MONROE, GEORGIA**

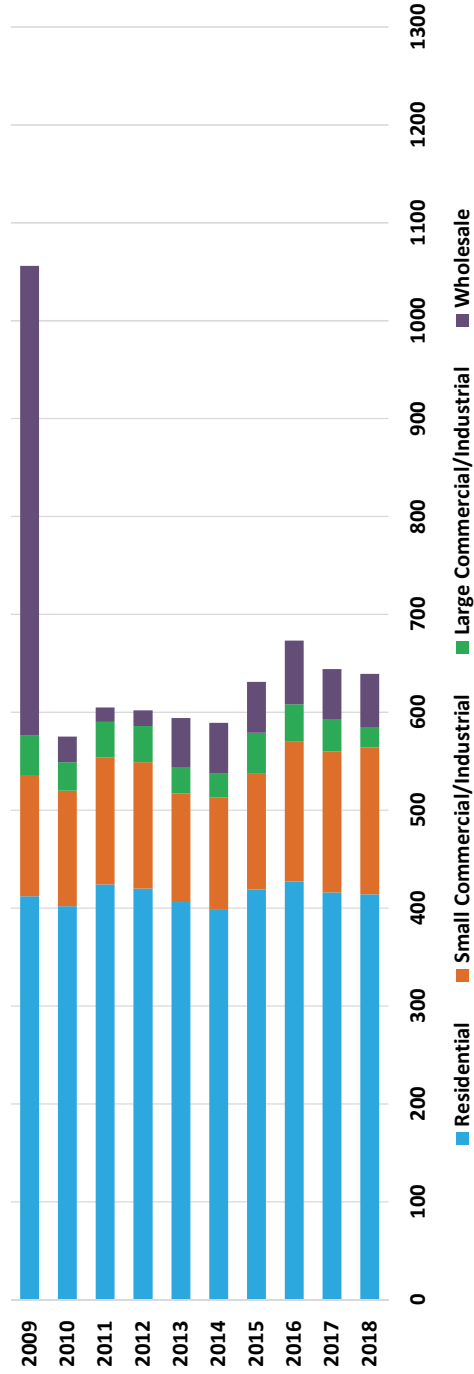
**WATER GALLONS SOLD BY TYPE OF CUSTOMER  
LAST TEN YEARS**  
(amounts expressed in millions)

Type of Customer	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Residential	414	416	427	419	399	406	420	424	402	412
Small Commercial (1)	150	144	143	119	114	111	129	130	118	124
Large Commercial & Industrial (1)	21	33	38	41	25	27	37	36	29	40
Wholesale	54	51	65	52	51	50 (1)	16	15	26 (2)	480
<b>Total</b>	<b>639</b>	<b>644</b>	<b>673</b>	<b>631</b>	<b>589</b>	<b>594</b>	<b>602</b>	<b>605</b>	<b>575</b>	<b>1,056</b>

(1) Walton County Water & Sewer Authority purchased a greater amount of wholesale during 2013.

(2) Walton County Water & Sewer Authority purchased a small amount of wholesale during 2010.

Source: City of Monroe Finance Department



CITY OF MONROE, GEORGIA

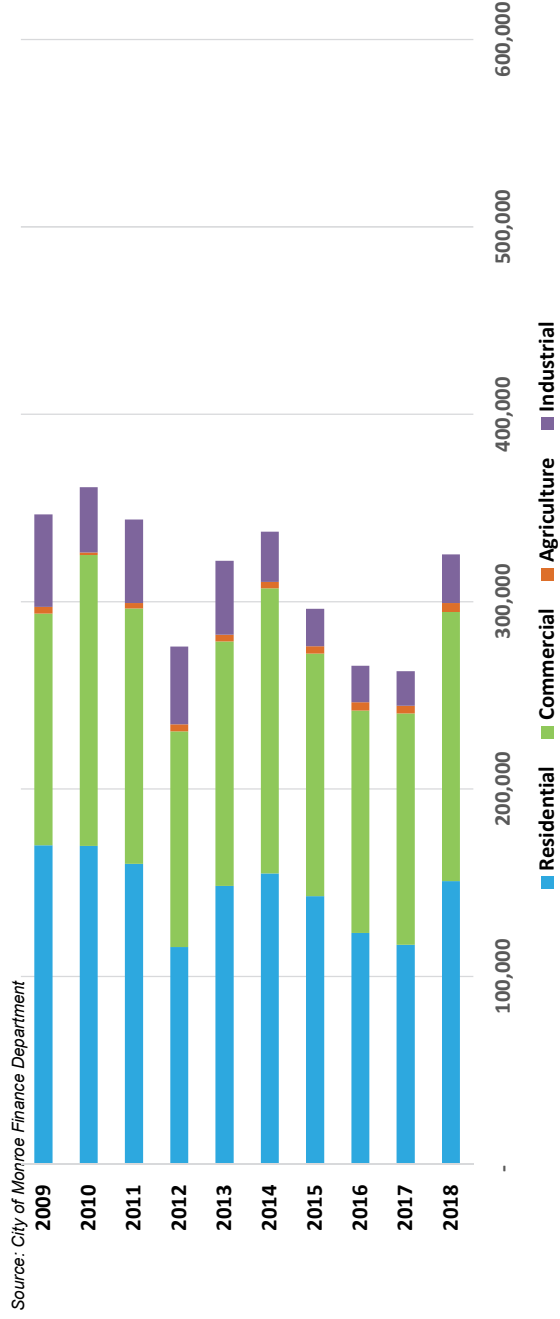
GAS MCF SOLD BY TYPE OF CUSTOMER  
LAST TEN YEARS

Type of Customer	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Residential	150,822 (1)	116,889	123,276	142,784	154,956	148,391	115,644 (2)	160,106	169,568	169,916
Commercial	143,580	123,504	118,610	129,427	152,196	130,356	115,164 (2)	136,208	155,223 (3)	123,767
Agriculture	4,790	4,092	4,448	4,046	3,341	3,517	3,782	2,987	1,460	3,487
Industrial	25,909	18,428	19,411	19,837	26,870	39,539	41,500 (2)	44,485	34,774 (3)	49,270
Interruptible	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>325,101</b>	<b>262,913</b>	<b>265,745</b>	<b>296,094</b>	<b>337,363</b>	<b>321,803</b>	<b>276,090</b>	<b>343,786</b>	<b>361,025</b>	<b>346,440</b>

(1) Increase as a result of colder winter conditions

(2) Decrease as a result of milder weather conditions

(3) Large customer switched from Industrial Rate to Commercial Rate



**CITY OF MONROE, GEORGIA**  
**TELECOMMUNICATION SALES**  
**LAST TEN YEARS**

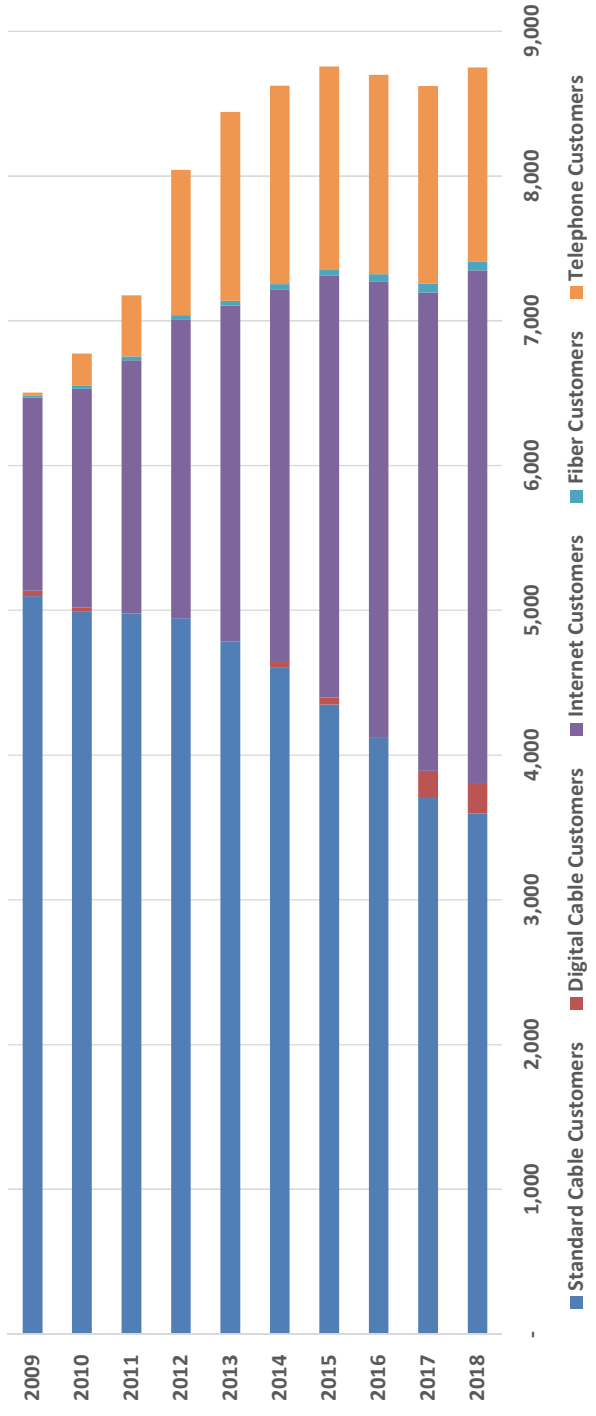
	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Standard Cable Customers	3,598	3,703	4,119	4,348	4,607	4,784	4,944	4,978	4,989	5,098
Digital Cable Customers	202	188 (2)	-	49	36	-	-	-	29	38
Internet Customers	3,547	3,303 (3)	3,149	2,912	2,570	2,321	2,066	1,749	1,511	1,332
Fiber Customers	62	62	54	41	39	33	29	25	20	15
Telephone Customers	1,340	1,365	1,375	1,405	1,371	1,304	1,003	424	224	20 (1)
Annual Sales (in thousands)	\$ 5,511	\$ 5,276	\$ 5,138	\$ 4,911	\$ 4,839	\$ 4,628	\$ 4,065	\$ 3,800	\$ 3,463	\$ 3,252

(1) Telephone service started in 2009 with 2010 the first full year for new customers.

(2) Digital service started again in 2017

(3) Wireless Internet service started in 2017

Source: City of Monroe Finance Department



# CITY OF MONROE, GEORGIA

## RESIDENTIAL UTILITY RATES LAST TEN YEARS

Fiscal Year	Electric			Gas		Water		Sewer			
	Monthly Base Rate	First 700 KWH or less	Over 700 KWH (Summer)	Over 700 KWH (Winter)	Monthly Base Rate	Rate per CCF (Summer)	Rate per CCF (Winter)	Monthly Base Rate	Rate per 1,000 Gallons	Monthly Base Rate	Rate per 1,000 Gallons
2009	\$ 9.00	\$ 0.0685	\$ 0.0950	\$ 0.0560	\$ 10.00	\$ 0.375	\$ 0.375	\$ 12.00	\$ 1.95 (3)	\$ 12.00	\$ 3.58
2010	9.00	0.0685	0.0950	0.0560	10.00	0.375	0.375	14.00 (5)	1.95 (3)	14.00 (5)	3.58
2011	9.00	0.0685	0.0950	0.0560	10.00	0.375	0.375	14.00	1.95 (3)	14.00	3.58
2012	10.00 (4)	0.0900 (4)	0.1280 (4)	0.0780 (4)	10.00	0.375	0.375	14.00	1.95 (3)	14.00	3.58
2013	10.00	0.0900	0.1280	0.0780	10.00	0.375	0.375	14.00	1.95 (3)	14.00	3.58
2014	10.00	0.0900	0.1280	0.0780	12.00 (1)	0.375	0.375	15.00 (1)	2.07 (2)	15.00 (1)	3.58
2015	10.00	0.0900	0.1280	0.0780	12.00	0.375	0.375	15.00	2.07	15.00	3.58
2016	10.00	0.0900	0.1280	0.0780	12.00	0.375	0.375	15.00	2.07	15.00	3.58
2017	10.00	0.0900	0.1280	0.0780	12.00	0.375	0.375	15.00	2.07	15.00	3.58
<b>2018</b>	<b>10.00</b>	<b>0.0900</b>	<b>0.1280</b>	<b>0.0780</b>	<b>12.00</b>	<b>0.375</b>	<b>0.375</b>	<b>15.00</b>	<b>2.07</b>	<b>15.00</b>	<b>3.58</b>

Note: Rates are plus fuel adjustment and applicable sales tax

- (1) Base rate increased on 1/1/2014
- (2) Rates based on 0 - 2,000 gallons, residential in-city and do not include out-of-city or commercial rates. Rates increased 01/01/2014
- (3) Rates based on 0 - 3,000 gallons, residential in-city and do not include out-of-city or commercial rates.
- (4) Base rate and consumption rates increased on 01/01/2012
- (5) Base rate increased on 01/01/2010

**CITY OF MONROE, GEORGIA**  
**RATIOS OF OUTSTANDING DEBT BY TYPE**  
**LAST TEN YEARS**

Fiscal Year	Governmental Activities				Business-type Activities				Total Primary Government	Percentage of Personal Income (1)	Per Capita (1)
	General Obligation Bonds	Notes Payable	Capital Leases	Utility Revenue Bonds	Notes Payable	Capital Leases	Total Primary Government				
2009	\$ 6,140,000	\$ -	\$ -	\$ 25,275,000	\$ 1,027,574	\$ -	\$ 32,442,574	7.63 %	\$ 2,397		
2010	5,785,000	-	-	23,785,000	987,931	-	30,557,931	7.15	2,309		
2011	5,375,000	-	-	22,332,100	2,340,221	-	30,047,321	6.56	2,251		
2012	5,008,878	-	-	21,020,428	2,354,430	-	28,383,736	5.93	2,126		
2013	4,460,633	-	772,385	19,278,131	2,431,888	-	26,943,037	5.59	2,018		
2014	3,853,240	-	518,861	17,545,917	3,707,085	-	25,625,103	5.27	1,903		
2015	3,189,021	-	261,791	15,863,975	3,998,323	-	23,313,110	5.21	1,706		
2016	2,513,000	-	-	16,770,000	1,643,516	-	20,926,516	4.48	1,532		
2017	1,703,000	1,500,000	245,900	14,810,000	1,537,127	-	19,796,027	4.07	1,469		
<b>2018</b>	<b>868,000</b>	<b>1,425,000</b>	<b>452,899</b>	<b>13,010,000</b>	<b>1,430,205</b>	<b>-</b>	<b>17,186,104</b>	<b>3.28</b>	<b>1,275</b>		

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

**CITY OF MONROE, GEORGIA**  
**RATIOS OF GENERAL BONDED DEBT OUTSTANDING**  
**LAST TEN YEARS**

Fiscal Year	General Obligation Bonds	Less: Amounts Available in Debt Service Fund		Total	Percentage of Estimated Actual Taxable Value of Property (1)		Per Capita (2)
		\$	%		\$	%	
2009	\$ 6,140,000	\$ 402	0.61	\$ 6,139,598	0.61	\$	454
2010	5,785,000	661	0.60	5,784,339	0.60		437
2011	5,375,000	396	0.60	5,374,604	0.60		403
2012	5,008,878	293	0.59	5,008,585	0.59		375
2013	4,460,633	116	0.57	4,460,517	0.57		334
2014	3,853,240	116	0.45	3,853,124	0.45		286
2015	3,189,021	116	0.37	3,188,905	0.37		233
2016	2,513,000	116	0.27	2,512,884	0.27		184
2017	1,703,000	115	0.17	1,702,885	0.17		126
<b>2018</b>	<b>868,000</b>	<b>115</b>	<b>0.08</b>	<b>867,885</b>	<b>0.08</b>		<b>64</b>

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for Property Value Data.

(2) Population data can be found in the Schedule of Demographic and Economic Statistics.

**CITY OF MONROE, GEORGIA**

**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**

<b>Governmental Unit</b>	<b>Net General Obligation Bonded Debt Outstanding</b>	<b>Percentage Applicable to City of Monroe (1)</b>	<b>Amount Applicable to City of Monroe</b>
Debt repaid with property taxes:			
Walton County	-	13.43%	-
Walton County Board of Education	\$ 40,915,000	14.46%	\$ 5,916,309
Overlapping debt	40,915,000		5,916,309
Direct:			
City of Monroe	2,745,899	100.00%	2,745,899
Total direct and overlapping debt	\$ 43,660,899		\$ 8,662,208

Source: Assessed value data used to estimate applicable percentages provided by the Walton County Tax Assessors and the Georgia Department of Revenue Property Tax Division. Debt outstanding data obtained from Walton County's financial statements.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Monroe, Georgia. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(1) The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the City's boundaries and dividing it by the county's total taxable assessed value.

**CITY OF MONROE, GEORGIA**

**LEGAL DEBT MARGIN INFORMATION  
LAST TEN YEARS  
(amounts expressed in thousands)**

	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Debt Limit	\$ 44,120	\$ 42,793	\$ 38,807	\$ 35,571	\$ 35,340	\$ 32,139	\$ 34,503	\$ 36,295	\$ 39,195	\$ 39,194
Total Net Debt Applicable to Limit	868	3,203	2,513	4,288	4,286	4,461	4,905	5,375	5,785	5,785
Legal Debt Margin	\$ 43,252	\$ 39,590	\$ 36,294	\$ 31,283	\$ 31,054	\$ 27,678	\$ 29,598	\$ 30,920	\$ 33,410	\$ 33,409
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	1.97%	7.48%	6.48%	12.05%	12.13%	13.88%	14.22%	14.81%	14.76%	14.76%
Assessed Value	\$ 418,569	\$ 396,240								
Add Back: Exempt Real Property	22,627	31,689								
Total Assessed Value	441,196	427,929								
Debt Limit (10% of Total Assessed Value)	44,120	42,793								
Debt Applicable to Limit:										
General Obligation Debt	868	1,703								
Less: Amount Set Aside for Repayment of										
General Obligation Debt	-	(93)								
Total Net Debt Applicable to Limit	868	1,610								
Legal Debt Margin	\$ 43,252	\$ 41,183								

Note: Under state finance law, the City's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.



**CITY OF MONROE, GEORGIA**  
**COMBINED UTILITY REVENUE BOND COVERAGE**  
**LAST TEN YEARS**  
(amounts expressed in thousands)

Fiscal Year	Gross Revenue (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements (3)		Bond Coverage Ratio
				Principal	Interest	
2009	\$ 30,602	\$ 24,254	\$ 6,348	\$ 1,435	\$ 1,170	2.44
2010	30,473	24,614	5,859	1,490	1,117	2.25
2011	31,538	25,584	5,954	1,592	1,025	2.28
2012	31,500	26,756	4,744	1,660	910	1.85
2013	33,233	26,264	6,969	1,701	873	2.71
2014	35,357	27,342	8,015	1,691	837	3.17
2015	35,974	26,544	9,430	1,635	797	3.88
2016	37,661	27,216	10,445	1,715	721	4.29
2017	37,996	29,268	8,728	1,960	359	3.76
<b>2018</b>	<b>42,150</b>	<b>33,018</b>	<b>9,132</b>	<b>1,800</b>	<b>319</b>	<b>4.31</b>

(1) Total revenues include interest, but not tap fees.

(2) Operating expenses do not include depreciation.

(3) Represents principal and interest for revenue bonds only.

# CITY OF MONROE, GEORGIA

## DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

Fiscal Year	Population (1)	Personal Income* (in thousands)	Per Capita Personal Income (2)*	Median Age (1)	Housing Units (1)	Unemployment Rate (3)*	Wage & Salary Employment # of Jobs (2)*
2009	13,534	\$ 425,306	\$ 31,425	32	4,637	10.3 %	24,047
2010	13,234	427,392	32,295	33	6,006	10.2	23,660
2011	13,349	458,338	34,335	33	6,250	9.9	24,286
2012	13,349	478,962	35,880	33	6,250	8.3	23,750
2013	13,349	482,339	36,133	33	6,212	7.5	24,443
2014	13,466	486,567	36,133	35	6,131	6.5	24,443
2015	13,664	447,728	32,767	36	6,446	5.3	25,178
2016	13,664	467,623	34,223	35	6,512	4.8	22,335
2017	13,478	485,801	36,044	32	5,379	3.8	33,151
<b>2018</b>	<b>13,484</b>	<b>524,137</b>	<b>38,871</b>	<b>36</b>	<b>9,611</b>	<b>3.3</b>	<b>36,430</b>

(1) Source: U.S. Census Bureau - all numbers are estimates from the Census Bureau except for 2010.

(2) Source: Bureau of Economic Analysis

(3) Source: BLS/Georgia Stats UGA

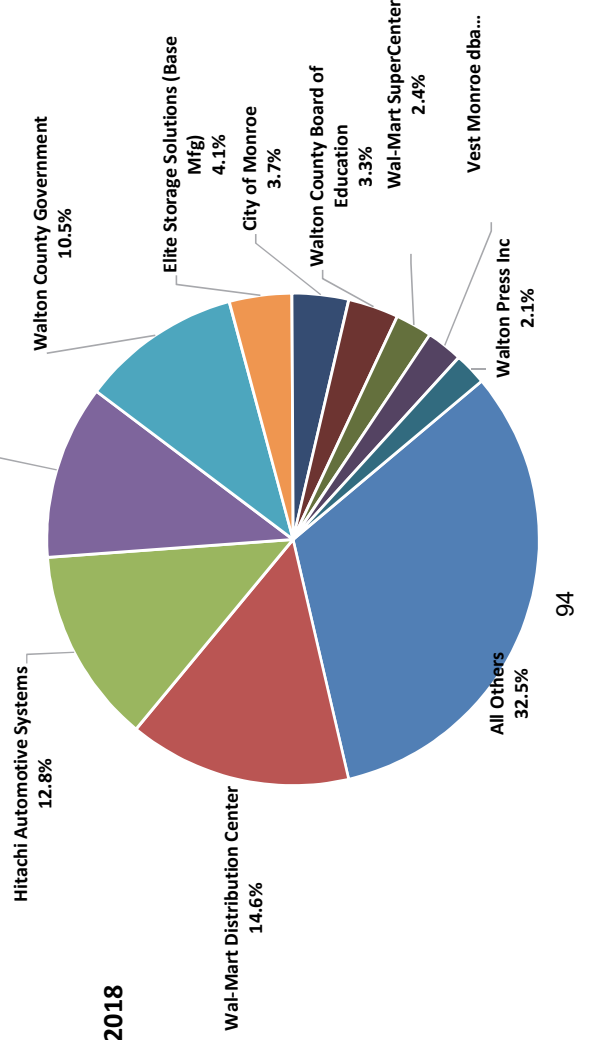
\* Data only available at the County level

# CITY OF MONROE, GEORGIA

## PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

Employer	2018			2009		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Wal-Mart Distribution Center	907	1	14.6 %	886	1	%
Hitachi Automotive Systems	796	2	12.8			8.5
Piedmont Walton Hospital	709	3	11.4			4.5
Walton County Government	654	4	10.5	725	2	15.5
Elite Storage Solutions (Base Mfg)	255	5	4.1	139	9	3.7
City of Monroe	230	6	3.7	224	7	1.8
Walton County Board of Education	205	7	3.3	456	3	3.9
Wal-Mart SuperCenter	150	8	2.4	259	6	10.3
Vest Monroe dba Ridgeview Institute	148	9	2.4			
Walton Press Inc	132	10	2.1	137	10	1.9
State of Georgia				392	4	1.8
Monroe HMA				289	5	
Angel Food Ministries				212	8	2.7
<b>Totals</b>	<b>4,186</b>		<b>67.5 %</b>	<b>3,719</b>		<b>54.6 %</b>

Source: City of Monroe Code Department

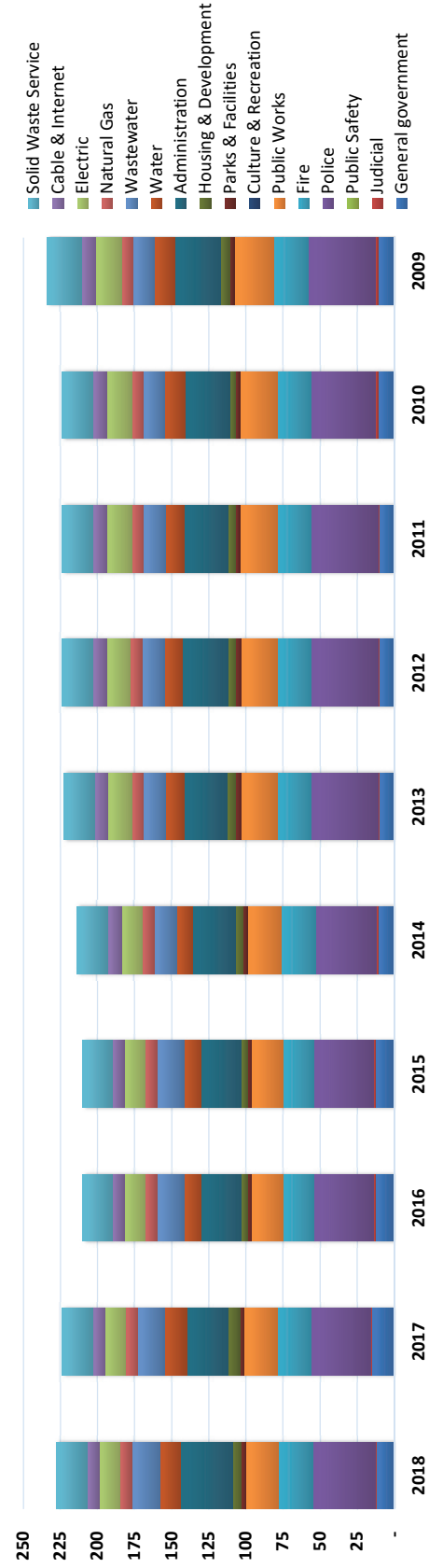


**CITY OF MONROE, GEORGIA**  
**FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION**  
**LAST TEN FISCAL YEARS**

Function	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
General government	13	12	15	13	13	11	10	10	10	11
Judicial	1	1	1	1	1	1	1	1	1	2
Public Safety	46	42	40	40	40	41	45	45	45	43
Police	29	23	23	21	21	23	23	23	23	23
Fire	17	22	22	21	21	23	24	24	25	25
Public Works	1	3	3	3	3	3	4	4	3	3
Culture & Recreation	5	6	8	4	4	5	6	5	5	4
Parks & Facilities	39	35	28	27	27	29	29	31	30	30
Housing & Development	14	14	15	12	12	11	12	12	12	14
Utilities	16	19	18	18	18	15	15	15	15	14
Administration	7	8	8	8	8	8	8	8	8	8
Water	13	14	14	14	14	14	16	16	17	17
Natural Gas	8	8	8	8	8	9	9	9	9	9
Electric	8	8	8	8	8	9	9	9	9	9
Cable & Internet	21	21	21	20	20	21	21	21	21	21
Solid Waste Service	21	228	224	210	210	214	223	224	224	224
<b>Totals</b>	<b>230</b>	<b>228</b>	<b>224</b>	<b>210</b>	<b>210</b>	<b>214</b>	<b>223</b>	<b>224</b>	<b>224</b>	<b>224</b>

Source: City Payroll Department

**Employees by Function for 2018**



**CITY OF MONROE, GEORGIA**  
**OPERATING INDICATORS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

Function	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Police</b>										
Number of dispatches	40,569	38,403	38,353	47,513	45,624	46,763	42,509	45,298	50,769	54,165
Number of traffic citations issued	6,269	3,478	2,087	3,624	4,510	3,738	2,715	4,189	4,330	3,843
<b>Fire</b>										
Number of fire/EMS dispatches	2,721	2,596	2,531	2,223	2,063	2,045	2,030	1,736	1,436	1,361
<b>Highways &amp; Streets</b>										
Street resurfacing (lane miles)	2.36	2.52	1.64	2.12	2.18	2.28	2.30	2.30	2.82	8.84
<b>Housing &amp; Development</b>										
Value of new building construction (000's) \$	24,577	\$ 12,638	\$ 43,219 (1)	\$ 7,110	\$ 13,797 (2)	\$ 36,969	\$ 5,000	\$ 2,535	\$ 2,582	\$ 7,766
Number of permits issued	174	149	98	76	149 (3)	53	12	31	26	24
<b>Utilities</b>										
<b>Cable &amp; Internet</b>										
Number of customers standard cable	3,598	3,703	4,119	4,348	4,607	4,784	4,945	4,978	4,989	5,098
Number of customers digital cable	202	188	-	49	36	-	-	-	29	38
Number of Internet customers	3,639	3,303	3,149	2,912	2,609	2,354	2,094	1,774	1,531	1,264
Number of phone customers	1,343	1,365	1,375	1,405	1,371	1,304	1,003	424 (5)	224 (5)	20 (5)
<b>Electric</b>										
Number of customers	6,290	6,286	6,252	6,191	6,154	6,117	6,059	5,978	5,933	5,848
Average daily consumption (KWh)	446,257	400,533	416,643	405,877	398,256	382,002	385,935	406,702	395,562	390,152
<b>Natural gas</b>										
Number of customers	3,760	3,756	3,716	3,692	3,700	3,708	2,732	3,720 (6)	3,760 (6)	4,094
Average daily consumption (MCF)	891	720	747	831	924	881	756	941	989	949
<b>Wastewater</b>										
Number of customers	6,937	6,863	6,834	6,804	6,757	6,762	6,644	6,550	6,459	6,434
Average daily sewage treatment (MGD)	1,850	1,770	1,700	1,700	1,600	1,540	1,314	1,413	1,571	1,510
<b>Water</b>										
Number of customers	9,239	9,136	9,059	8,986	8,941	8,876	8,783	8,665	8,560	8,312
Average daily consumption (000's)	1,752	1,763	1,842	1,731	1,615	1,628	1,652	1,658	1,566	2,893
<b>Solid Waste Service</b>										
Refuse collected (tons)	13,004	11,993	10,181	11,604	11,032	10,858	10,302	10,394	11,173	11,738
Recyclables collected (tons)	1,681	1,852	1,463	1,562	1,545 (4)	167	168	265	188	243
Number of residential customers	5,542	5,630	5,378	5,381	5,381	5,348	5,211	5,129	5,120	5,168
Number of commercial customers	653	622	650	625	655	682	665	609	604	583
Number of transfer station customers	14	15	15	15	16	16	14	19	20	23

Source: Various City Departments

Note: Indicators are not available for the General government function.

- (1) Increase in permit valuation due to increased project square footage and types of projects performed
- (2) Decrease in permit valuation due to permits purchased in 2013 for Hitachi expansion
- (3) Increase in permits issued due to physician's building at the hospital and increase in construction
- (4) Increase in number of tons due to reporting all recovered materials in 2014, prior years was only curbside recycling
- (5) Phone service started in 2009 with first full year in 2010
- (6) Decrease in number of customers due to sale of Oconee County gas system to Atlanta Gas Light in 2009

CITY OF MONROE, GEORGIA

CAPITAL ASSET STATISTICS BY FUNCTION  
LAST TEN FISCAL YEARS

Function	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Administration										
Vehicles	12	12	12							
Code										
Vehicles	3	5	5							
Fire										
Stations	1	1	1	1	1	1	1	1	1	1
Vehicles	5	8	8							
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Vehicles	54	43	52	44	46	45	40	40	40	40
Streets & Transportation										
Streets (miles)	81	81	80	80	80 (1)	75	75	75	75	75
Streetslights	1124	1,136	1,136	1,136	1,136	1,136	1,136	1,134	1,134	1,134
Traffic Signals	3	3	3	3	3	3	3	3	3	3
Vehicles	16	28	28							
Utilities										
Cable										
Cable (miles)	273	270	267	267	267	267	267	267	267	267
Vehicles	6	10	10							
Electric										
Lines (miles)	188	186	185	185	185	185	185	185	185	185
Substations	3	3	3	3	3	3	3	3	3	3
Vehicles	23	21	21							
Natural Gas										
Mains (miles)	114	114	114	114	114	114	114	113	107	107 (3)
Vehicles	8	8	8							
Stormwater										
Vehicles	1	2	2							
Telecom										
Vehicles	1	1	1							
Wastewater										
Sanitary sewer (miles)	140	140	140	140	140 (2)	154	154	154	153	153
Maximum daily treatment capacity (MGD)	3.4	3.4	3.4	3.4	3.4	3.4	3.4	3.4	3.4	3.4
Vehicles	16	16	16							
Water										
Mains (miles)	218	218	218	218	215 (2)	241	241	241	240	240
Maximum daily treatment capacity (MGD)	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Treated water storage capacity (MG)	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Reservoir (raw) storage capacity (MG)	795	795.0	795.0	795.0	795.0	795.0	795.0	795.0	795.0	795.0
Vehicles	8	11	11							

**CITY OF MONROE, GEORGIA**  
**CAPITAL ASSET STATISTICS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

Function	Fiscal Year									
	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Solid Waste Service										
Collection trucks	8	11	11	11	11	11	11	11	11	9
Recycling trucks	1	1	1	2	1	1	1	1	1	1
Transfer stations	1	1	1	1	1	1	1	1	1	1
Yard Trimmings trucks	3	3	3							
Administration vehicles	2	2	2							
GUTA-Georgia Utility Training Academy Vehicles	1	1	1							

Source: Various City Departments  
 Note: Capital asset indicators are not available for the general government and housing and development functions.

- (1) Increase in miles of streets due to streets dedicated to the City
- (2) Decrease in mile of mains due to corrected data from GIS in 2014
- (3) Decrease in mile of mains due to sale of Oconee County Gas System to Atlanta Gas Light



**To:** Finance Committee, City Council  
**From:** Chris Bailey, Director of Central Services  
**Department:** Finance  
**Date:** 05/28/2019  
**Subject:** City Hall Drive-Thru Exterior Rehabilitation

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**Budget Account/Project Name:** CIP City Hall Building Improvements

**Funding Source:** CIP Finance

**Budget Allocation:** \$225,000.00

**Budget Available:** \$142,296.00

**Requested Expense:** \$20,480.00

**Company of Purchase:** Garland/DBS, Inc.

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**Description:**

This request is for the approval of the exterior rehabilitation that follows suit with the same work done on the other three (3) sides of the building in 2017. This will include flashing, pressure washing, caulking, painting, and the replacement of any damaged material. It also helps to complete the Drive-Thru repair that was approved for equipment replacement and since completed. The CIP City Hall Building Improvements budget was approved at \$225,000 in 2017 with a \$142,296 available budget remaining. The low bidder was Tera-Systems, LLC at \$20,480.

**Background:**

The City of Monroe constantly seeks to rehabilitate existing facilities and repair any damaged areas as needed.

**Attachment(s):**

Bid Proposal – 3 pages





**Garland/DBS, Inc.**  
**3800 East 91<sup>st</sup> Street**  
**Cleveland, OH 44105**  
**Phone: (800) 762-8225**  
**Fax: (216) 883-2055**



## **ROOFING MATERIAL AND SERVICES PROPOSAL**

**City of Monroe**  
**City Hall**  
**215 N Broad Street**  
**Monroe, GA 30655**

**Date Submitted: 05/28/2019**

**Proposal #: 25-GA-190645**

**MICPA # 14-5903**

**Georgia General Contractor License #: GCCO003281**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

### **Scope of Work: Drive Thru Exterior**

#### **Wood Trim - Around Exterior Drive Thru**

1. At all joints found at column bases, wall penetrations, joint at transitions, soffit, fascia, and ceiling provide the following scope of work:
  - a. Remove previous joint sealant material and ensure a clean surface
  - b. Use protection to protect adjoining surfaces that could be stained
  - c. As necessary, install backer rod as necessary to control depth
  - d. Replace all removed sealant using color matched Tuff Stuff MS (white) so it completely fills recesses using concave joint profile.
2. Pressure wash all wood trims and metal gutters using simple green cleaner solution. Use a scraper as needed.
3. Seal the existing joints with Tuff Stuff MS white caulk to fill any cracks in the joints.
4. Coat the wood trims only (not gutters) with a Generic Primer TBD at the recommended rates.
5. Coat the wood trims only (not gutters) with Tuff Coat White in two coats, at a rate of 1 1/2 gal per square per coat.
6. Coat the gutters and downspouts exteriors with Rust Go Primer and Rust Go Top Coat White in two coats at required rates.

Metal Ballards – All of Them

1. Pressure wash all metal using simple green cleaner solution. Use a wire brush as needed to remove loose paint. Take care to protect the system below.
2. Coat the metal with Rust-Go Primer in one coat, at a rate of 1/4 gal per square per coat.
3. Coat the metal railings with Rust-Go Top Coat White in three coats, at a rate of 1/2 gal per square per coat.

**Line Item Pricing**

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
	Labor & Materials - Tera-Systems, LLC	\$ 17,965.00	1	EA	\$ 17,965
	<b>Sub Total Prior to Multipliers</b>				<b>\$ 17,965</b>
23.171	Additional repair options: Option 1 - Estimating repairs can be done on a labor and material cost plus basis	14%		%	\$ 2,515
	<b>Sub-Totals After Multipliers</b>				<b>\$ 20,480</b>

**Base Bid Total Maximum Price of Line Items under the MICPA:** \$ 20,480

**Proposal Price Based Upon Market Experience:** \$ 20,480

**Garland/DBS Price Based Upon Local Market Competition:**

<b>Tera-Systems, LLC</b>	<b>\$ 20,480</b>
<b>Armor Waterproofing</b>	<b>\$ 21,002</b>
<b>Veteran Builders, LLC</b>	<b>\$ 45,356</b>

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid for 60 days.

**Clarifications/Exclusions:**

1. Permits are excluded.
2. Bonds are included.
3. Plumbing, Mechanical, Electrical work is excluded.
4. Masonry work is excluded.
5. Temporary protection is excluded.
6. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Matt Egan*

Matt Egan  
Garland/DBS, Inc.  
(216) 430-3662

# AIRPORT

## MONTHLY REPORT

### JUNE 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$4.39	\$4.39	\$4.39	\$4.39	\$4.29	\$4.19	\$4.19	\$4.19	\$4.22	\$4.39	\$4.39	\$4.39	\$4.39	\$4.32	
Transactions	48	36	84	117	92	99	104	94	92	105	103	74	39	84	1087
Gallons Sold	1,415.3	853.7	2,257.7	3,108.0	2,166.7	2,442.7	2,783.4	2,563.8	2,395.3	2,376.7	2,396.6	1,930.9	711.6	2,107.9	27,402.4
AvGas Revenue	\$6,213.17	\$3,568.32	\$9,911.06	\$13,636.68	\$9,295.16	\$10,229.30	\$11,662.38	\$10,742.50	\$10,103.22	\$10,433.73	\$10,520.95	\$8,476.65	\$3,123.97	\$9,070.55	\$117,917.09
AvGas Profit/Loss	\$225.74	\$130.22	\$416.11	\$1,136.91	\$591.48	\$344.61	\$400.84	\$315.18	\$115.89	\$495.02	\$506.79	\$662.19	\$106.04	\$419.00	\$5,447.02
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$3,360.00	\$3,360.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,070.77	\$52,920.00
Lease Agreements	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,084.30	\$53,095.91
Grounds Maintenance	\$360.00	\$360.00	\$3,530.00	\$360.00	\$360.00	\$6,122.46	\$360.00	\$360.00	\$360.00	\$2,580.00	\$360.00	\$360.00	\$360.00	\$1,217.88	\$15,832.46
Buildings Maintenance	\$400.00	\$550.00	\$2,820.00	\$18,240.00	\$480.00	\$710.00	\$14,525.00	\$15,854.99	\$1,163.19	\$960.49	\$445.49	\$425.32	\$6,126.18	\$4,823.13	\$62,700.66
Equipment Maintenance	\$443.18	\$616.98	\$116.98	\$6,319.48	\$116.98	\$115.92	\$115.92	\$5,424.92	\$1,764.62	\$1,784.67	\$10,691.55	\$115.92	\$427.93	\$2,158.08	\$28,055.05
Airport Profit/Loss	\$5,040.22	\$4,620.89	(\$33.23)	(\$17,764.92)	(\$11,495.85)	(\$930.70)	(\$8,927.01)	(\$17,786.65)	\$3,341.15	\$1,682.93	(\$4,477.18)	\$6,274.02	(\$294.99)	(\$3,134.72)	(\$40,751.32)

# PROJECTS & UPDATES

## Monroe – Walton County Airport (D73)

\$4.29	Average Price
92	Transactions
2,166.7	Gallons Sold
\$9,295.16	Fuel Revenue
\$591.48	Fuel Profit/Loss
(\$11,495.85)	Airport Profit/Loss

### PROJECT UPDATES

The East Apron Expansion project supplemental items have been approved by both the state and city. The additional items will cost approximately \$35,000 which will be covered by the remaining funds as the overall project was completed under budget. This final list will include additional grading, curb, gutter, riprap, and vegetation maintenance and will complete this project! The West Apron Taxiway is still in the process of soil sampling as required for excavation and removal to the Oak Grove Landfill. Once completed and passed, this project will resume.

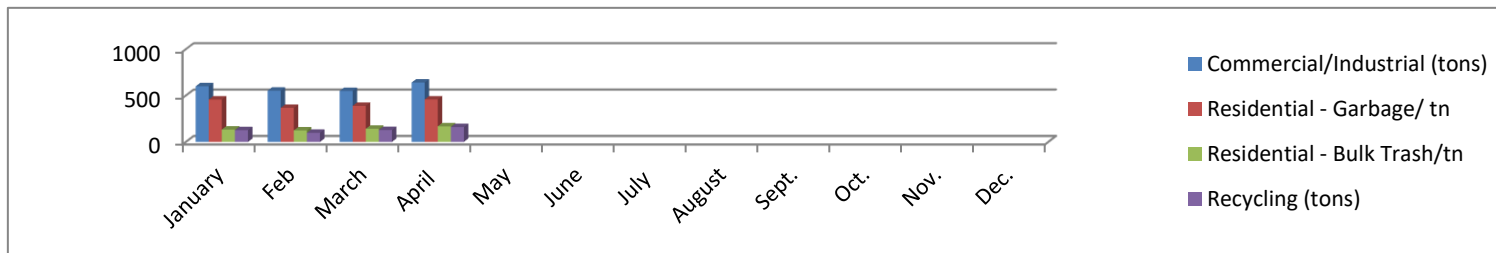
### BIG JUMP EVENT

Sky Dive Monroe hosted its 8<sup>th</sup> annual Big Jump event that benefits the Extra Special People (ESP) organization on May 18<sup>th</sup> from 10am until 6pm. This event raised approximately \$140,000. The proceeds go to fundraising efforts for the ESP summer camp program.



**SOLID WASTE  
DEPARTMENT  
MONTHLY REPORT  
JUNE  
2019**

2019	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	599.77	552.04	549.42	639.85								
Residential - Garbage/ tn	456.88	366.84	388.51	457.5								
Residential - Bulk Trash/tn	132.8	123.8	141.79	167.89								
Recycling (tons)	126.37	98.29	127.87	159.93								
Transfer Station (tons)	6,756.57	6,251.41	6,489.26	6,782.83								
Customers (TS)	15	14	15	15								
Sweeper debris (tons)	5.48	5.25	2.59	36.71								
Storm drain debris (tons)	1.08	0.19										
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	80.2	63.66	89.98	107.96								
Recycling - Curbside (tons)	17.41	12.92	12.67	15.64								
Recycling - Cardboard (tons)	16.64	17.21	12.61	13.77								
Recycling - Scrap Metal (tons)	8.32		9.5									
Recycling - Scrap tires (tons)	184 (3.80)	218 (4.50)	151 (3.11)	1,094 (22.56)								
Recycling - C & D (tons)			2.68									
Garbage carts (each)	64	23	36	65								
Recycling bins (each)	12	12	22	23								
Dumpsters (each)	6	7	4									
Lids (each)	1											
Cemetery Permits	5		6	3								



**Note:**  
**1,302.35 tons of trash /garbage collected and disposed.**  
**159.93 tons of recycled materials collected, including scrap tires.**  
**"113 Curbside and 981 April Clean up"**

ITEMS OF INTEREST

## I. Transfer Station Site Improvements - Update on the projects.

***NOTE: Effective March 28, 2018, EPD "Rules for Solid Waste Management" has been amended to require all MSW permitted facilities in Georgia, to be reviewed every 5 years.***

***Update: New Guidance Document was released in October 2018 for Collection and Transfer Station permits. The document explain the requirements and preparation for the review process. We're in wave #2 based on the age of the facility. Our permit review date scheduled November 1, 2020. Our application filing date: 5/1/2020 (Early filling date: 5/1/2019) Note: Late filing will result in the suspension of the operation until application is complete!***

Project List:

- Drainage: Re-direct surface water into our water treatment system.  
***Update: Project started May 17, 2019 and on going.***
- Repair/Resurface concrete tipping floor. ***Pending! 2019 SW-CIP Update: In the process of searching for and securing a contractor for this type project.***

Dps





**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
JUNE  
2019**







**To:** Committee, City Council  
**From:** Chris Bailey, Director of Central Services  
**Department:** Central Services  
**Date:** 05/28/2019  
**Subject:** On-Stage Walton / Playhouse Roof Replacement and Exterior Rehabilitation

---

**Budget Account/Project Name:** CIP Building Improvements

**Funding Source:** CIP Central Services

**Budget Allocation:** \$379,000.00

**Budget Available:** \$50,593.00

**Requested Expense:** \$27,894.00

**Company of Purchase:** Garland/DBS, Inc.

---

**Description:**

This request is for the approval of the replacement of the roof and damage exterior fascia at the On-Stage Walton / Playhouse building. It would also add gutters as needed over the areas currently seeing runoff and causing damage to siding and fascia. Any damaged decking would be replaced as well, with complete flashing of areas. The CIP Building Improvements budget was approved at \$379,000 with all projects in process and still has a \$50,593 available budget remaining. The low bidder was Tera-Systems, LLC at \$27,894.

**Background:**

The City of Monroe constantly seeks to rehabilitate existing facilities and repair any damaged areas as needed.

**Attachment(s):**

Bid Proposal – 3 pages



**Garland/DBS, Inc.**  
**3800 East 91<sup>st</sup> Street**  
**Cleveland, OH 44105**  
**Phone: (800) 762-8225**  
**Fax: (216) 883-2055**



## **ROOFING MATERIAL AND SERVICES PROPOSAL**

**City of Monroe**  
**Theater Roof Replacement**  
**215 High School Avenue**  
**Monroe, GA 30655**

**Date Submitted: 05/24/2019**  
**Proposal #: 25-GA-190644**  
**MICPA # 14-5903**

**Georgia General Contractor License #: GCCO003281**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

### **Scope of Work: BASE BID**

#### **New 3-Tab Shingle Roof**

1. Remove the existing shingles and underlayment down to the wood decking on all existing shingle roof levels and areas.
2. Make any needed decking repairs to damaged, rotten, or missing areas at an additional cost. Provide a per sqft price on the bid form.
3. Install new R-Mer Seal Ice and Water Shield underlayment throughout all roof areas.
4. Install new 3-Tab Shingles over the underlayment per specifications of the shingle manufacturer.
5. Fabricate and install new metal at all rake edges and eaves using 24 gauge kynar coated RMER SS Flat Stock.
6. Fabricate and install new metal gutter over the side porch only using 24 gauge kynar coated RMER SS Flat Stock. Gutter to be 10' long with one 4' downspout.
7. Install new step flashings and surface mounted counter flashings at all areas where walls meets the shingle surface.
8. Install new ridge vent at all ridges.
9. Remove and replace up to 25' lnft of wood fascia and soffit to be included in the bid. Provide an additional per lnft price for more if needed. Paint white once replaced.

## Line Item Pricing

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
	RS Means Online - Selective demolition, thermal and moisture protection, roofing, asphalt shingles - 070505103170	\$ 1.06	1,500	SF	\$ 1,590
1.30.02	Professional Services: Additional Professional Services - Option 2: Mark-Up Applicable to R.S. Means Catalogue Pricing	14%		%	\$ 223
16.12	INSTALLATION OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS: REPLACING ARCHITECTURAL SHINGLE ROOF SYSTEM - New Dimensional Shingle Roof System with Base Sheet as an Underlayment, Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	\$ 5.31	1,500	SF	\$ 7,965
	Metal Stretch-Out: 24 Gauge Kynar Rake Edge with Three (3) Bends	\$ 10.23	200	LF	\$ 2,046
	<b>Sub Total Prior to Multipliers</b>				<b>\$ 11,824</b>
22.32	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB: MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 8/12 SLOPE Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 8/12 Slope, Very Steep.	70%		%	\$ 8,277
22.42	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB: MULTIPLIER - ROOF SIZE IS GREATER THAN 1,000 SF, BUT LESS THAN 2,000 SF Multiplier Applied when Roof Size is Less than 2,000 SF, but Greater than 1,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	85%		%	\$ 10,050
	<b>Sub-Totals After Multipliers</b>				<b>\$ 30,150</b>

**Base Bid Total Maximum Price of Line Items under the MICPA: \$ 30,150**

**Proposal Price Based Upon Market Experience: \$ 27,894**

**Garland/DBS Price Based Upon Local Market Competition:**

<b>Tera-Systems, LLC</b>	<b>\$ 27,894</b>
<b>Innovative Roofing Group</b>	<b>\$ 43,305</b>
<b>Veteran Builders, LLC</b>	<b>\$ 44,295</b>

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid for 60 days.

**Clarifications/Exclusions:**

1. Permits are excluded.
2. Bonds are included.
3. Plumbing, Mechanical, Electrical work is excluded.
4. Masonry work is excluded.
5. Temporary protection is excluded.
6. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Matt Egan*

Matt Egan  
Garland/DBS, Inc.  
(216) 430-3662



**ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT**

**JUNE  
2019**



## Items of Interest

### Electric

1. Continuing to work with developer at apartments on S Broad at the Mill.
2. Meeting with Contractors about the Spring St reconductor.
3. Lighting installation close to complete on N Broad from Marable to Perry

### Telecom

1. Fiber active in Stone Creek.
2. Feasibility study engineering firms submitting bids by then end of June.

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2019 | FY 2019



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DETAIL EXPENSES	7-8

# CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
<b>REVENUES</b>	<b>\$ 1.877M</b>	<b>\$ 1.736M</b>	<b>\$ 1.794M</b>	<b>\$ 1.500M</b>									<b>\$ 6.907M</b>	<b>\$ 6.454M</b>	<b>\$ 4.869M</b>
PERSONNEL COSTS	\$ 0.077M	\$ 0.112M	\$ 0.105M	\$ 0.096M									\$ 0.390M	\$ 0.402M	\$ 0.453M
CONTRACTED SVC	\$ 0.026M	\$ 0.038M	\$ 0.074M	\$ 0.047M									\$ 0.185M	\$ 0.192M	\$ 0.207M
SUPPLIES	\$ 1.110M	\$ 1.157M	\$ 1.123M	\$ 1.112M									\$ 4.502M	\$ 4.081M	\$ 4.936M
CAPITAL OUTLAY	\$ -	\$ 0.024M	\$ 0.098M	\$ 0.045M									\$ 0.167M	\$ -	\$ 0.194M
FUND TRANSFERS	\$ 0.207M	\$ 0.271M	\$ 0.265M	\$ 0.239M									\$ 0.983M	\$ 1.289M	\$ 0.772M
DEPRECIATION	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M									\$ 0.097M	\$ 0.032M	\$ 0.097M
<b>EXPENSES</b>	<b>\$ 1.445M</b>	<b>\$ 1.626M</b>	<b>\$ 1.690M</b>	<b>\$ 1.563M</b>									<b>\$ 6.323M</b>	<b>\$ 5.996M</b>	<b>\$ 6.658M</b>
<b>MARGIN</b>	<b>\$ 0.432M</b>	<b>\$ 0.110M</b>	<b>\$ 0.104M</b>	<b>\$ (0.062M)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.584M</b>	<b>\$ 0.458M</b>	<b>\$ (1.789M)</b>
MCT CREDIT/YES	\$ 0.175M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.475M	\$ 0.400M	\$ (0.585M)

\* Year End Settlement excluded due to fluctuations year to year

12-MO PURCHASED KWH's



12-MO RETAIL KWH's

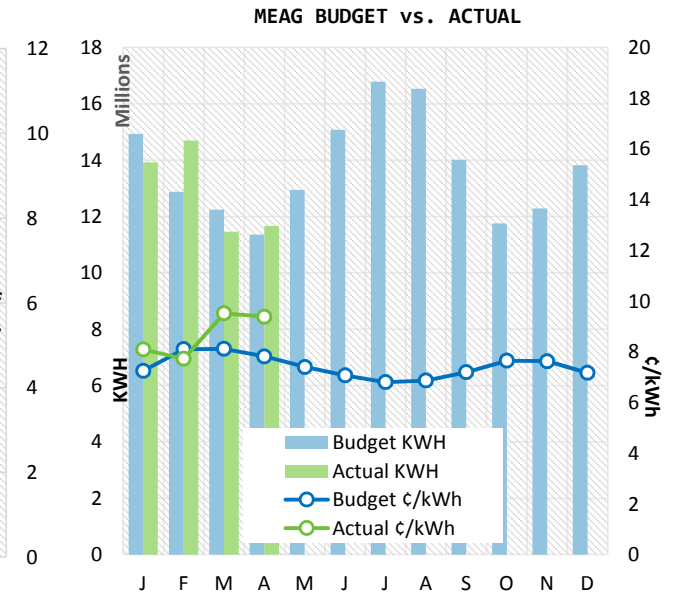
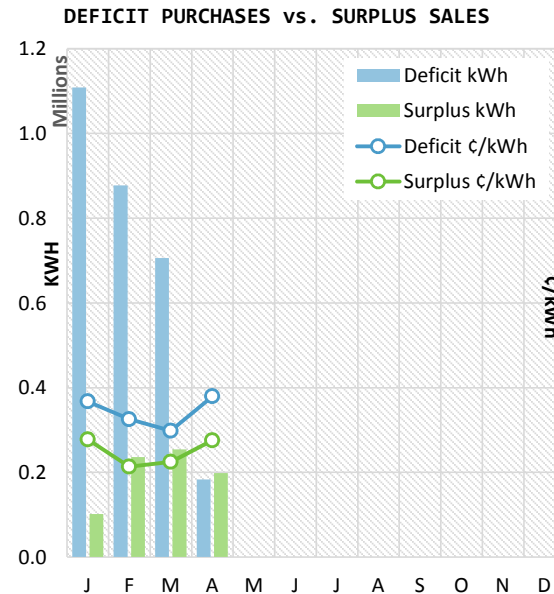
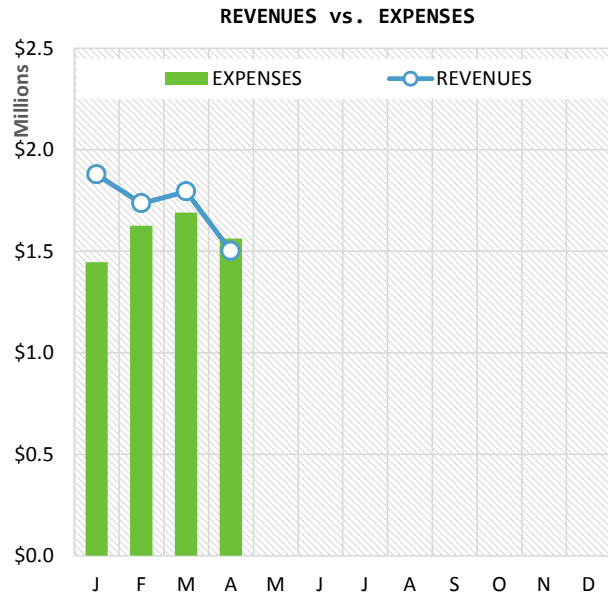


12-MO LINE LOSS

3.40%

12-MO WHOLESALE ¢/kWh

8.412



# RETAIL SALES REPORT

Jan 2019   Feb 2019   Mar 2019   Apr 2019   May 2019   Jun 2019   Jul 2019   Aug 2019   Sep 2019   Oct 2019   Nov 2019   Dec 2019

## CUSTOMER COUNT

Residential	5,525	5,450	5,751	5,457
Commercial	882	876	878	875
Industrial	1	1	1	1
City	41	39	41	42
<b>Total</b>	<b>6,449</b>	<b>6,366</b>	<b>6,671</b>	<b>6,375</b>

Year-Over-Year Δ      1.61%      0.89%      5.94%      0.97%

## KWH

Residential	7.241M	7.401M	6.785M	5.429M
Commercial	5.079M	4.861M	5.199M	4.525M
Industrial	0.506M	0.513M	0.555M	0.454M
City	0.459M	0.404M	0.432M	0.412M
<b>Total</b>	<b>13.286M</b>	<b>13.179M</b>	<b>12.971M</b>	<b>10.820M</b>

Year-Over-Year Δ      0.98%      -14.32%      -0.51%      -4.80%

## REVENUE

Residential	\$ 0.917M	\$ 0.858M	\$ 0.793M	\$ 0.653M
Commercial	\$ 0.751M	\$ 0.673M	\$ 0.702M	\$ 0.637M
Industrial	\$ 0.060M	\$ 0.055M	\$ 0.058M	\$ 0.050M
Other	\$ 0.001M	\$ 0.004M	\$ 0.001M	\$ 0.001M
City	\$ 0.053M	\$ 0.042M	\$ 0.045M	\$ 0.043M
<b>Total</b>	<b>\$ 1.781M</b>	<b>\$ 1.632M</b>	<b>\$ 1.599M</b>	<b>\$ 1.384M</b>

Year-Over-Year Δ      21.51%      1.22%      7.52%      -0.30%

# SALES STATISTICS

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019 YTD

## AVERAGE KWH/CUSTOMER

Residential	1,311	1,358	1,180	995	1,211
Commercial	5,758	5,549	5,922	5,171	5,600
Industrial	506,400	512,800	554,560	454,240	507,000
City	11,206	10,370	10,544	9,820	10,485

## AVERAGE \$/CUSTOMER

Residential	\$166	\$157	\$138	\$120	\$145
Commercial	\$851	\$768	\$800	\$728	\$787
Industrial	\$59,825	\$54,722	\$57,770	\$50,447	\$55,691
City	\$1,300	\$1,089	\$1,107	\$1,031	\$1,132

## AVERAGE \$/KWH

Residential	\$0.1266	\$0.1159	\$0.1169	\$0.1203	\$0.1199
Commercial	\$0.1478	\$0.1384	\$0.1350	\$0.1408	\$0.1405
Industrial	\$0.1181	\$0.1067	\$0.1042	\$0.1111	\$0.1100
City	\$0.1160	\$0.1050	\$0.1050	\$0.1050	\$0.1078
<b>Average</b>	<b>\$0.1271</b>	<b>\$0.1165</b>	<b>\$0.1153</b>	<b>\$0.1193</b>	<b>\$0.1195</b>

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	12-MONTH
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 818,837	\$ 905,351	\$ 3,480,241	\$ 3,570,628	\$ 10,879,138
Transmission	93,918	83,338	380,994	350,828	1,094,168
Supplemental	112,718	87,381	327,566	572,299	869,041
SEPA	66,790	50,873	249,967	247,718	620,328
Other Adjustments	898	861	3,555	3,374	10,441
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,093,161</b>	<b>\$ 1,127,804</b>	<b>\$ 4,442,322</b>	<b>\$ 4,744,846</b>	<b>\$ 13,473,116</b>
<b>AS BUDGET</b>	<b>887,302</b>	<b>916,677</b>	<b>4,003,884</b>	<b>4,015,513</b>	<b>12,415,439</b>
<b>% ACTUAL TO BUDGET</b>	<b>123.20%</b>	<b>123.03%</b>	<b>110.95%</b>	<b>118.16%</b>	<b>108.52%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	28,072	25,801	31,436	36,151	32,480
Non-Coincident Peak (NCP)	28,072	26,490	31,436	36,256	32,753
CP (BUDGET)	23,624	24,285	32,430	32,520	35,013
NCP (BUDGET)	24,135	24,746	32,818	32,659	35,722

## Energy (KWH)

MEAG Energy	6,842,259	9,555,198	38,266,082	43,380,027	131,969,233
Supplemental Purchases (or sales)	2,494,144	1,704,638	5,210,831	7,600,108	11,218,245
SEPA Energy	2,320,603	1,113,050	8,242,017	3,621,186	16,975,629
<b>Total Energy (KWH)</b>	<b>11,657,005</b>	<b>12,372,886</b>	<b>51,718,930</b>	<b>54,601,321</b>	<b>160,163,107</b>
<b>AS BUDGET</b>	<b>11,355,000</b>	<b>11,381,000</b>	<b>51,395,000</b>	<b>51,776,000</b>	<b>165,568,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>102.66%</b>	<b>108.72%</b>	<b>100.63%</b>	<b>105.46%</b>	<b>96.74%</b>

CP Load Factor	57.67%	66.60%	18.78%	17.24%	56.29%
NCP Load Factor	57.67%	64.87%	18.78%	17.19%	55.82%
% Supplemental	21.40%	13.78%	10.08%	13.92%	7.00%

**UNIT COSTS (¢/kWh)**

Bulk Power	10.7132	9.0633	9.3275	8.6013	8.8056
Supplemental	4.5193	5.1261	6.2862	7.5301	7.7467
SEPA Energy	2.8781	4.5706	3.0328	6.8408	3.6542
MEAG Total	9.3777	9.1151	8.5894	8.6900	8.4121

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Apr 2019

Apr 2018

FY2019 YTD

FY2018 YTD

## SALES REVENUES

ELECTRIC SALES	\$ 1,383,624	\$ 1,355,339	\$ 6,389,785	\$ 4,611,701	\$ 20,982,103
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,383,624</b>	<b>\$ 1,355,339</b>	<b>\$ 6,389,785</b>	<b>\$ 4,611,701</b>	<b>\$ 20,982,103</b>
AS BUDGET	\$ 1,508,333	\$ 1,510,794	\$ 1,508,333	\$ 1,510,794	Not Applicable
% ACTUAL TO BUDGET	91.73%	89.71%	423.63%	305.25%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	35,186	34,500	141,406	108,048	529,171
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	-	17,066	-	18,191	108,058
CONTRIBUTED CAPITAL	-	-	-	-	109,380
SALE OF FIXED ASSETS	-	-	-	-	261
REIMB DAMAGED PROPERTY	3,279	3,303	3,279	3,303	14,460
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
MEAG REBATE	-	-	-	-	443,115
ADMIN ALLOC	42,707	21,009	215,157	127,694	592,921
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 81,172</b>	<b>\$ 75,878</b>	<b>\$ 359,842</b>	<b>\$ 257,236</b>	<b>\$ 1,797,365</b>
AS BUDGET	\$ 105,130	\$ 95,512	\$ 420,519	\$ 382,050	Not Applicable
% ACTUAL TO BUDGET	77.21%	79.44%	85.57%	67.33%	Not Applicable

## TRANSFER

Transfer From CIP	35,490	-	157,713	-	667,406
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,500,287</b>	<b>\$ 1,431,217</b>	<b>\$ 6,907,340</b>	<b>\$ 4,868,937</b>	<b>\$ 23,446,874</b>
AS BUDGET	\$ 1,613,463	\$ 1,606,307	\$ 6,453,852	\$ 6,425,226	Not Applicable
% ACTUAL TO BUDGET	92.99%	89.10%	107.03%	75.78%	Not Applicable

<b>MCT CREDIT</b>	<b>\$ 100,000</b>	<b>\$ 175,093</b>	<b>\$ 475,314</b>	<b>\$ 817,562</b>	<b>\$ 1,845,668</b>
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Note on MEAG MCI: excluded from revenues as it is a restricted account.

Apr 2019

Apr 2018

FY2019 YTD

FY2018 YTD

12-MONTH

**PERSONNEL**

Compensation	\$	71,161	\$	97,257	\$	283,668	\$	347,300	\$	902,069
Benefits		25,232		25,771		106,993		105,663		278,008
<b>PERSONNEL (ACTUAL)</b>	<b>\$</b>	<b>96,392</b>	<b>\$</b>	<b>123,028</b>	<b>\$</b>	<b>390,662</b>	<b>\$</b>	<b>452,963</b>	<b>\$</b>	<b>1,180,078</b>
AS BUDGET	\$	100,508	\$	99,643	\$	402,032	\$	398,573		Not Applicable
% ACTUAL TO BUDGET		95.90%		123.47%		97.17%		113.65%		Not Applicable

**CONTRACTED SERVICES**

Consulting	\$	-	\$	1,180	\$	180	\$	1,180	\$	828
Custodial Service		-		-		-		-		-
Landfill Fees		-		-		-		-		110
Lawn & Maint		-		-		-		-		-
Holiday Event		-		-		-		-		308
Maintenance Contracts		325		764		1,394		2,178		6,304
Rents/Leases		(389)		2,651		1,388		6,334		18,341
Repairs & Maintenance (Outside)		6,231		7,655		11,866		30,069		53,874
Landfill Fees		-		-		-		-		-
Other Contract Svcs		-		-		-		-		-
Comm Svcs		1,763		638		4,538		1,961		24,302
Postage		-		-		-		-		-
Public Relations		-		-		-		-		441
Mkt Expense		-		3,176		23,238		26,176		28,375
Printing		-		-		-		-		-
Dues & Sub		-		-		-		-		-
Travel		757		89		1,301		253		5,654
Vehicle Tag & Title Fee		-		-		-		-		18
Ga Dept Rev Fee		-		-		800		-		1,600
Fees		-		-		300		236		300
Training & Ed		-		1,942		1,500		2,732		7,958
Contract Labor		37,905		43,790		137,509		135,478		419,216
Shipping/Freight		85		-		85		-		363
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$</b>	<b>46,677</b>	<b>\$</b>	<b>61,886</b>	<b>\$</b>	<b>184,097</b>	<b>\$</b>	<b>206,598</b>	<b>\$</b>	<b>567,993</b>
AS BUDGET	\$	47,923	\$	38,367	\$	191,693	\$	153,467		Not Applicable
% ACTUAL TO BUDGET		97.40%		161.30%		96.04%		134.62%		Not Applicable



	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	
<b>SUPPLIES</b>					
Office Supplies	348	1,127	602	1,496	3,294
Postage	-	-	-	-	-
Auto Parts	192	196	628	875	4,018
Construction Materials	-	-	331	-	331
Damage Claims	-	1,127	-	1,127	-
Tires	2,639	-	5,990	-	8,681
Uniform Expense	237	75	2,200	8,861	8,684
Janitorial	485	196	769	666	2,141
Computer Equipment	-	-	3,796	-	5,140
R & M Buildings - Inside	-	-	-	-	48
Parks & Grounds R & M Inside	-	-	-	7,898	-
Util Costs - Util Fund	1,001	1,208	6,036	5,690	11,881
Streetlights	-	-	-	-	167
Auto & Truck Fuel	2,475	1,793	6,188	5,005	25,642
Food	101	137	284	302	3,861
Sm Tool & Min Equip	5,348	1,052	11,040	10,792	23,383
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	2,011	6,064	8,456	16,838	30,415
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,093,161	1,152,897	4,413,697	4,838,230	12,651,816
Repairs & Maintenance (Inside)	3,930	17,520	42,102	38,132	125,916
Amr Proj Exp	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,111,927</b>	<b>\$ 1,183,392</b>	<b>\$ 4,502,119</b>	<b>\$ 4,935,910</b>	<b>\$ 12,905,418</b>
AS BUDGET	\$ 1,020,298	\$ 1,063,717	\$ 4,081,192	\$ 4,254,869	Not Applicable
% ACTUAL TO BUDGET	108.98%	111.25%	110.31%	116.01%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 9,076	\$ 79,474	\$ 131,299	\$ 184,922	\$ 302,999
Capital Expenditures	\$ 35,490	\$ -	\$ 35,490	\$ 9,000	\$ 179,561
Depr Exp	\$ 24,146	\$ 24,146	\$ 96,584	\$ 96,584	\$ 289,752
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 68,712</b>	<b>\$ 103,620</b>	<b>\$ 263,373</b>	<b>\$ 290,506</b>	<b>\$ 772,311</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 137,322	\$ 134,138	\$ 575,857	\$ 447,940	\$ 1,910,416
Transfer To Gf	101,548	85,312	406,904	323,832	1,188,502
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 238,870</b>	<b>\$ 219,451</b>	<b>\$ 982,761</b>	<b>\$ 771,772</b>	<b>\$ 3,098,919</b>
AS BUDGET	\$ 322,252	\$ 177,434	\$ 1,289,008	\$ 709,736	Not Applicable
% ACTUAL TO BUDGET	74.13%	123.68%	76.24%	108.74%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,562,578</b>	<b>\$ 1,691,377</b>	<b>\$ 6,323,013</b>	<b>\$ 6,657,749</b>	<b>\$ 18,524,718</b>
AS BUDGET	\$ 1,490,981	\$ 1,379,161	\$ 5,963,925	\$ 5,516,644	Not Applicable
% ACTUAL TO BUDGET	104.80%	122.64%	106.02%	120.68%	Not Applicable

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2019 | FY 2019



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 16.57%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

MOST RECENT  
12-MONTH

Apr 2019      Apr 2018      FY2019 YTD      FY2018 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	506,493	\$	437,489	\$	1,969,613	\$	1,729,262	\$	5,490,605
OTHER REVENUES		74,037		30,536		236,063		120,432		866,252
ADJUSTMENTS		(521)		11,497		(30,111)		(296,495)		114,820
<b>Total Revenues</b>	<b>\$</b>	<b>580,009</b>	<b>\$</b>	<b>479,521</b>	<b>\$</b>	<b>2,175,565</b>	<b>\$</b>	<b>1,553,199</b>	<b>\$</b>	<b>6,471,677</b>

Expenses

PERSONNEL	\$	60,852	\$	41,777	\$	234,363	\$	212,687	\$	586,546
PURCHASED & CONTRACTED SVC		18,440		7,771		48,193		15,623		126,510
PURCHASED PROPERTY SERVICES		9,895		7,184		36,826		20,047		127,669
SUPPLIES		27,761		33,849		118,848		99,685		322,842
COST OF GOODS SOLD		302,344		306,023		920,638		1,240,923		3,623,066
DEPR, DEBT SVC & OTHER COSTS		91,470		99,618		336,451		376,869		1,274,518
FUND TRANSFERS		32,594		25,619		119,756		97,443		332,867
<b>Total Combined Expenses</b>	<b>\$</b>	<b>543,356</b>	<b>\$</b>	<b>521,841</b>	<b>\$</b>	<b>1,815,076</b>	<b>\$</b>	<b>2,063,277</b>	<b>\$</b>	<b>6,394,018</b>

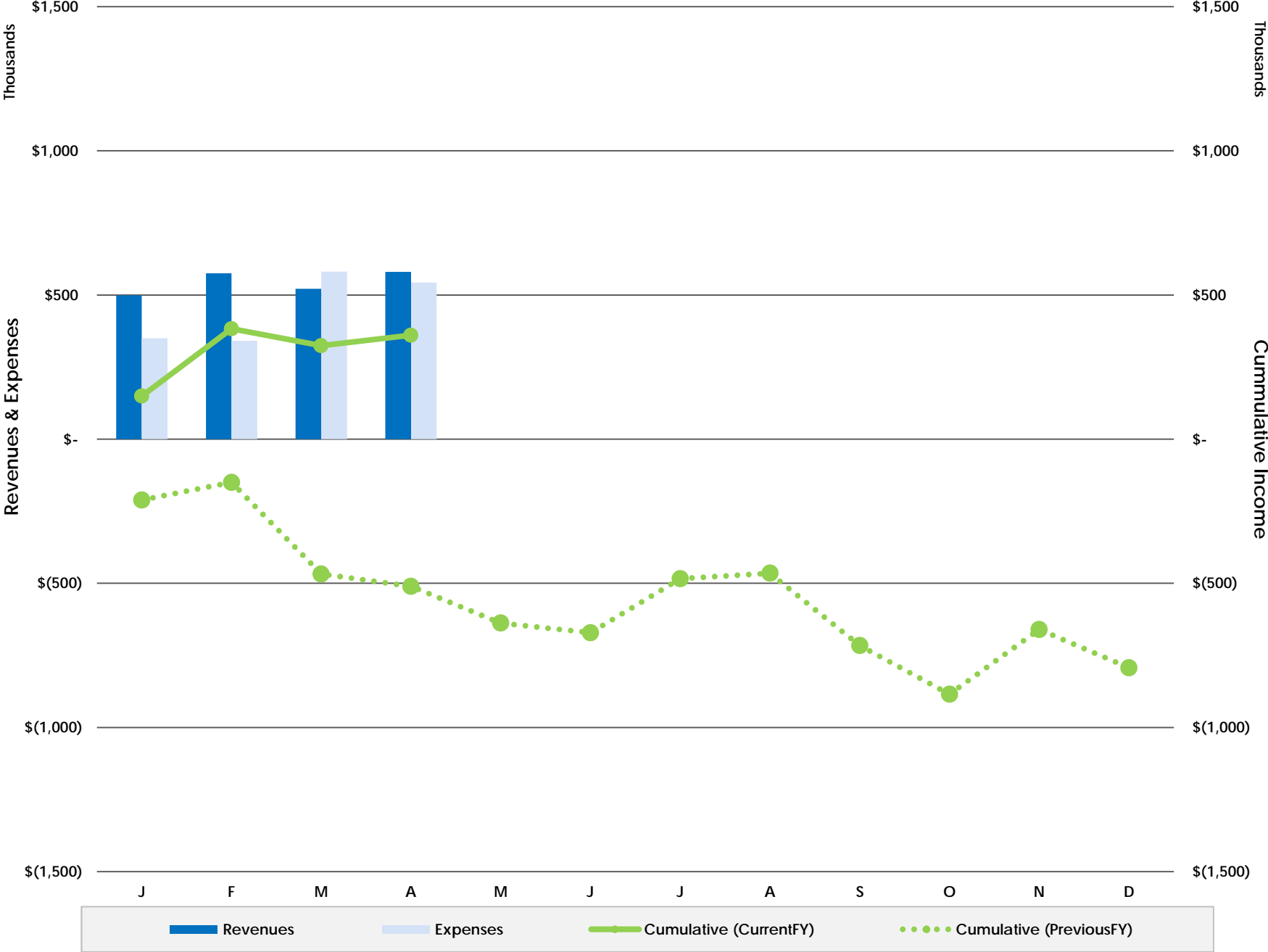
Income

Before Transfer	\$	69,247	\$	(16,701)	\$	480,246	\$	(412,635)	\$	410,527
After Transfer	\$	36,653	\$	(42,320)	\$	360,490	\$	(510,078)	\$	77,660

Margin

Before Transfer		11.94%		-3.48%		22.07%		-26.57%		6.34%
After Transfer		6.32%		-8.83%		16.57%		-32.84%		1.20%

CHART 1  
 MONTHLY DIRECTOR'S REPORT  
 REVENUE, EXPENSE & INCOME SUMMARY  
 FISCAL YEAR 2019



MOST RECENT  
12-MONTH

Apr 2019

Apr 2018

FY2019 YTD

FY2018 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

CABLE TELEVISION	\$	252,330	\$	197,417	\$	965,350	\$	796,585	\$	2,533,954
DVR SERVICE		20,959		16,017		80,664		63,639		210,635
FIBER OPTICS		42,812		47,882		171,259		179,010		543,876
INTERNET		169,438		153,900		668,124		602,072		1,942,985
TELEPHONE		17,615		18,943		70,516		74,807		218,555
SET TOP BOX		3,340		3,330		13,700		13,150		40,600
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>506,493</b>	<b>\$</b>	<b>437,489</b>	<b>\$</b>	<b>1,969,613</b>	<b>\$</b>	<b>1,729,262</b>	<b>\$</b>	<b>5,490,605</b>

## OTHER REVENUES

CATV INSTALL/UPGRADE	\$	1,594	\$	1,832	\$	7,116	\$	9,016	\$	22,365
MARKETPLACE ADS		-		-		-		25		-
PHONE FEES		10,416		10,738		41,826		42,151		125,465
EQUIPMENT SALES		1,915		2,750		10,323		6,450		30,333
MODEM RENTAL		7,426		6,918		29,672		27,246		87,050
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		10,288		-		28,478		-		28,478
ADMIN ALLOCATION		16,546		8,297		59,422		35,544		92,709
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		25,852		-		59,226		-		479,852
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>74,037</b>	<b>\$</b>	<b>30,536</b>	<b>\$</b>	<b>236,063</b>	<b>\$</b>	<b>120,432</b>	<b>\$</b>	<b>866,252</b>
<b>Adjustment</b>	<b>\$</b>	<b>(521)</b>	<b>\$</b>	<b>11,497</b>	<b>\$</b>	<b>(30,111)</b>	<b>\$</b>	<b>(296,495)</b>	<b>\$</b>	<b>114,820</b>

Note: Adjustment added to match Financials

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>580,009</b>	<b>\$</b>	<b>479,521</b>	<b>\$</b>	<b>2,175,565</b>	<b>\$</b>	<b>1,553,199</b>	<b>\$</b>	<b>6,471,677</b>
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MOST RECENT  
12-MONTH

SUMMARY

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Personnel	\$ 60,852	\$ 41,777	\$ 234,363	\$ 212,687	\$ 586,546
Purchased & Contracted Svc	18,440	7,771	48,193	15,623	126,510
Purchased Property Services	9,895	7,184	36,826	20,047	127,669
Supplies	27,761	33,849	118,848	99,685	322,842
Cost of Goods Sold	302,344	306,023	920,638	1,240,923	3,623,066
Depr, Debt Svc & Other Costs	91,470	99,618	336,451	376,869	1,274,518
Fund Transfers	32,594	25,619	119,756	97,443	332,867
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 543,356</b>	<b>\$ 521,841</b>	<b>\$ 1,815,076</b>	<b>\$ 2,063,277</b>	<b>\$ 6,394,018</b>

TELECOM

Personnel

Salaries	\$ 42,287	\$ 31,126	\$ 157,192	\$ 162,766	\$ 402,248
Benefits	18,566	10,651	77,172	49,921	184,298
<b>Total Personnel (ACTUAL)</b>	<b>\$ 60,852</b>	<b>\$ 41,777</b>	<b>\$ 234,363</b>	<b>\$ 212,687</b>	<b>\$ 586,546</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	1,000	143	1,000	358
Web Design	-	80	-	80	97
Consulting - Technical	4,500	4,535	6,785	9,035	26,400
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Systems	-	36	129	165	587
Maintenance	3,125	1,596	5,987	4,046	41,905
Equipment Rents/Leases	550	244	1,100	978	3,410
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	280	220	319	398
CONSULTING - TECHNICAL	35	-	70	-	105
EQUIP REP & MAINT OUTSIDE	1,694	-	1,694	-	1,694
VEHICLE REP & MAINT OUTSIDE	1,389	-	3,062	-	3,062
R & M SYSTEM - OUTSIDE	-	-	7,102	-	7,102
EQUIPMENT RENTS / LEASES	175	-	349	-	349
MAINTENANCE CONTRACTS	69	-	69	-	69
EQUIPMENT RENTAL	-	-	205	-	205
COMMUNICATION SERVICES	668	-	1,039	-	3,490
MARKETING EXPENSES	-	-	-	-	49
TRAVEL EXPENSE	-	-	369	-	369
FCC FEES	2,685	-	15,835	-	32,313
GA DEPT OF REV FEES	-	-	150	-	150
TRAINING & EDUCATION -EMPLOYEE	3,550	-	3,886	-	4,398
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 18,440</b>	<b>\$ 7,771</b>	<b>\$ 48,193</b>	<b>\$ 15,623</b>	<b>\$ 126,510</b>

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	36	(36)
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	2,192	1,542	6,623	5,259	35,356
Postage	-	12	-	12	39
INTERNET COSTS	-	-	-	-	2,237
Public Relations	-	-	-	32	81
Marketing Expense	-	-	36	-	811
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	262	(262)
Fees	-	-	6,154	16	9,940
FCC Fees	-	-	-	-	27,928
Training & Education	-	350	37	515	4,155
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	24
GA Dept Revenue Fee	-	-	100	-	350
Uniform Rental	-	-	-	-	-
Contract Labor	7,420	5,280	23,593	13,915	46,178
Fines/Late Fee	-	-	-	-	440
Shipping/Freight	283	-	283	-	430
<b>Total Purchased Property Services (ACTUAL) \$</b>	<b>9,895</b>	<b>\$ 7,184</b>	<b>\$ 36,826</b>	<b>\$ 20,047</b>	<b>\$ 127,669</b>



MOST RECENT  
12-MONTH

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	
<b>TELECOM (Continued)</b>					
<b>Supplies</b>					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	1,890	-	2,120	2,037
Postage	-	-	-	-	-
Auto Parts	266	587	753	2,328	10,358
Damage Claims	-	-	-	1,016	(1,016)
Tires	-	2,503	479	2,503	1,211
Uniform Expense	-	316	377	316	2,032
Janitorial Supplies	406	196	690	666	2,062
Computer Equipment	-	-	-	-	122
Equipment Parts	1,683	720	4,121	7,055	9,062
R&M Building - Inside	-	-	896	17	896
Equipment R&M - Inside	-	-	-	4,502	(4,502)
System R&M - Inside	5,210	11,566	22,876	26,065	62,526
Sys R&M - Inside/Shipping	-	(17)	896	(17)	954
Utility Costs	3,578	4,168	15,515	17,545	55,198
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	2,282	2,295	6,559	5,816	26,456
Food	101	137	284	302	941
Small Tools & Minor Equipment	62	3,441	194	14,192	40,755
Small Operating Supplies	146	6,046	1,598	15,258	31,578
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
AMR Project Exp.	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	991	-	3,905
AUTO PARTS	141	-	684	-	684
CONSTRUCTION MATERIALS	-	-	-	-	12
UNIFORM EXPENSE	1,537	-	2,404	-	2,802
COMPUTER EQUIP NON-CAP	134	-	8,754	-	9,026
EQUIPMENT PARTS	-	-	2,398	-	2,398
REPAIRS & MAINTENANCE	6,692	-	29,805	-	29,805
AUTO & TRUCK FUEL	-	-	88	-	88
FOOD	84	-	84	-	84
SMALL TOOLS & MINOR EQUIPMENT	816	-	2,653	-	3,841
SMALL OPERATING SUPPLIES	353	-	888	-	4,807
CONSTRUCTION IN PROGRESS	4,271	-	14,861	-	24,259
SOFTWARE	-	-	-	-	459
EQUIPMENT	-	-	-	-	-
<b>Total Supplies (ACTUAL)</b>	<b>\$ 27,761</b>	<b>\$ 33,849</b>	<b>\$ 118,848</b>	<b>\$ 99,685</b>	<b>\$ 322,842</b>

MOST RECENT  
12-MONTH

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	(4,604)	4,604
Cost of Sales Telephone	48,555	37,343	49,547	120,939	290,555
Cost of Sales CATV	225,067	235,063	770,635	1,007,425	2,948,618
Cost of Sales Internet	18,750	22,507	69,070	72,656	274,984
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	9,972	11,111	31,386	44,507	104,305
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 302,344</b>	<b>\$ 306,023</b>	<b>\$ 920,638</b>	<b>\$ 1,240,923</b>	<b>\$ 3,623,066</b>

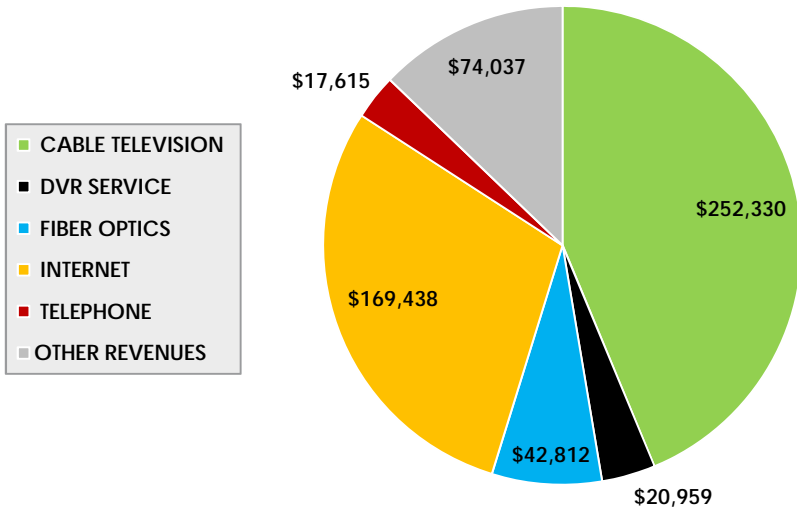
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	16,685	16,685	66,739	66,739	200,218
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	53,204	52,974	223,108	176,902	750,156
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	21,581	29,959	46,604	124,383	287,360
Capital Exp-Software	-	-	-	8,845	-
Capital Exp - Equipment	-	-	-	-	36,784
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 91,470</b>	<b>\$ 99,618</b>	<b>\$ 336,451</b>	<b>\$ 376,869</b>	<b>\$ 1,274,518</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	32,594	25,619	119,756	97,443	332,867
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 32,594</b>	<b>\$ 25,619</b>	<b>\$ 119,756</b>	<b>\$ 97,443</b>	<b>\$ 332,867</b>

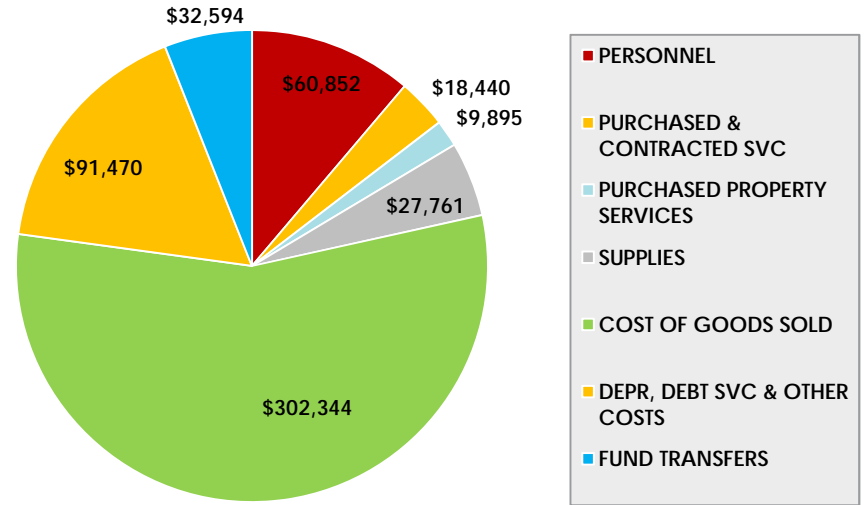
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 543,356</b>	<b>\$ 521,841</b>	<b>\$ 1,815,076</b>	<b>\$ 2,063,277</b>	<b>\$ 6,394,018</b>
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CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

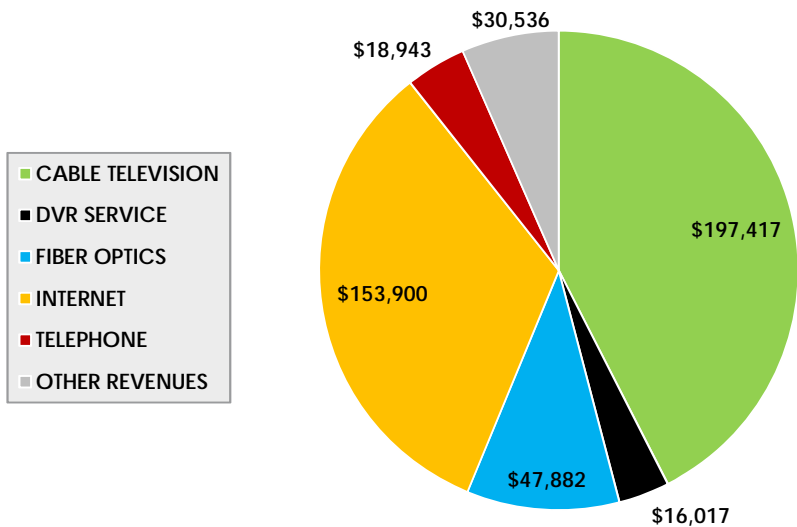
REVENUES [Apr 2019]



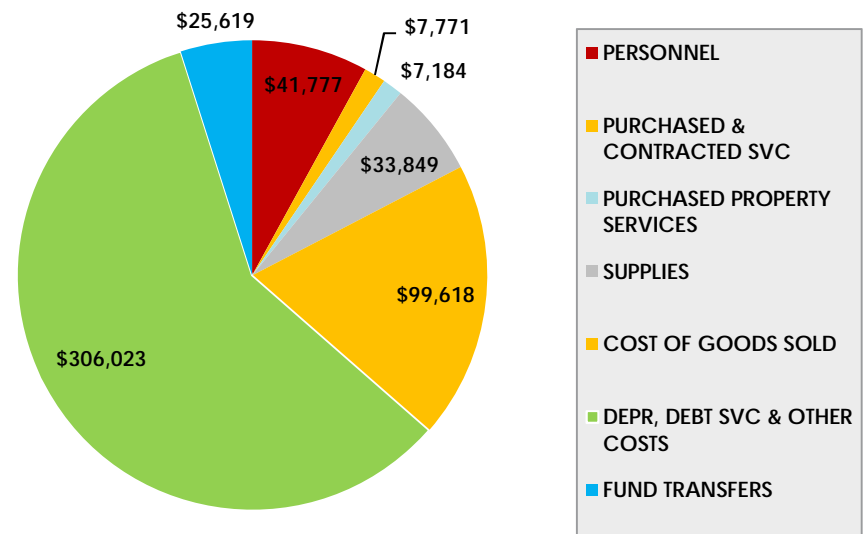
EXPENSES [Apr 2019]



REVENUES [Apr 2018]



EXPENSES [Apr 2018]



MOST RECENT  
12-MONTH

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	3,186	3,455	13,322	13,777	40,347
Revenue (\$)	\$ 242,290	\$ 191,140	\$ 928,928	\$ 771,190	\$ 2,448,229
Revenue Per Bill (\$)	\$ 76	\$ 55	\$ 70	\$ 56	\$ 61
<b>MINI BASIC</b>					
Number of Bills	177	186	720	735	2,145
Revenue (\$)	\$ 6,726	\$ 3,309	\$ 23,588	\$ 13,293	\$ 49,613
Revenue Per Bill (\$)	\$ 38	\$ 18	\$ 33	\$ 18	\$ 23
<b>BOSTWICK</b>					
Number of Bills	17	18	68	75	204
Revenue (\$)	\$ 1,299	\$ 1,019	\$ 4,855	\$ 4,202	\$ 12,526
Revenue Per Bill (\$)	\$ 76	\$ 57	\$ 71	\$ 56	\$ 61
<b>BULK CATV/MOTEL</b>					
Number of Bills	4	4	16	16	48
Revenue (\$)	\$ 990	\$ 990	\$ 3,960	\$ 3,960	\$ 11,880
Revenue Per Bill (\$)	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
<b>SHOWTIME</b>					
Number of Bills	7	10	28	35	85
Revenue (\$)	\$ 103	\$ 148	\$ 410	\$ 514	\$ 1,245
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
<b>SHOW/HBO</b>					
Number of Bills	9	7	30	28	81
Revenue (\$)	\$ 113	\$ 88	\$ 377	\$ 351	\$ 1,017
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 13
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	2	4	8	16	29
Revenue (\$)	\$ 29	\$ 59	\$ 117	\$ 234	\$ 425
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15

MOST RECENT  
12-MONTH

Apr 2019      Apr 2018      FY2019 YTD      FY2018 YTD

MAX/HBO

Number of Bills		28		29		108		112		316
Revenue (\$)	\$	410	\$	396	\$	1,582	\$	1,598	\$	4,629
Revenue Per Bill (\$)	\$	15	\$	14	\$	15	\$	14	\$	15

HBO

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

MAX/HBO

Number of Bills		5		4		20		16		54
Revenue (\$)	\$	63	\$	50	\$	251	\$	201	\$	678
Revenue Per Bill (\$)	\$	13	\$	13	\$	13	\$	13	\$	13

PLAYBOY

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

STARZ

Number of Bills		21		19		88		75		254
Revenue (\$)	\$	308	\$	220	\$	1,281	\$	1,040	\$	3,713
Revenue Per Bill (\$)	\$	15	\$	12	\$	15	\$	14	\$	15

DVR

Number of Bills		152		141		632		559		1,818
Revenue (\$)	\$	14,759	\$	10,982	\$	57,526	\$	43,338	\$	147,782
Revenue Per Bill (\$)	\$	97	\$	78	\$	91	\$	78	\$	81

NON DVR

Number of Bills		55		58		215		229		665
Revenue (\$)	\$	5,066	\$	3,966	\$	18,515	\$	16,203	\$	49,785
Revenue Per Bill (\$)	\$	92	\$	68	\$	86	\$	71	\$	75

SET TOP BOX

Number of Bills		334		346		1,441		1,359		4,240
Revenue (\$)	\$	3,340	\$	3,330	\$	13,700	\$	13,150	\$	40,600
Revenue Per Bill (\$)	\$	10	\$	10	\$	10	\$	10	\$	10

MOST RECENT  
12-MONTH

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	93	86	386	320	1,066
Revenue (\$)	\$ 925	\$ 840	\$ 3,789	\$ 3,168	\$ 10,502
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10
<b>ADD'L NON DVR BOX</b>					
Number of Bills	30	34	120	136	374
Revenue (\$)	\$ 209	\$ 229	\$ 834	\$ 929	\$ 2,566
Revenue Per Bill (\$)	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7
<b>FIBER</b>					
Number of Bills	64	62	250	244	746
Revenue (\$)	\$ 42,812	\$ 47,882	\$ 171,259	\$ 179,010	\$ 543,876
Revenue Per Bill (\$)	\$ 669	\$ 772	\$ 685	\$ 734	\$ 729
<b>INTERNET</b>					
Number of Bills	3,656	3,426	14,607	13,676	42,883
Revenue (\$)	\$ 166,370	\$ 150,713	\$ 655,428	\$ 589,022	\$ 1,904,817
Revenue Per Bill (\$)	\$ 46	\$ 44	\$ 45	\$ 43	\$ 44
<b>WIRELESS INTERNET</b>					
Number of Bills	47	50	197	212	600
Revenue (\$)	\$ 3,068	\$ 3,188	\$ 12,696	\$ 13,050	\$ 38,168
Revenue Per Bill (\$)	\$ 65	\$ 64	\$ 64	\$ 62	\$ 64
<b>RESIDENTIAL PHONE</b>					
Number of Bills	895	904	3,689	3,585	10,887
Revenue (\$)	\$ 2,684	\$ 2,906	\$ 10,978	\$ 12,195	\$ 35,232
Revenue Per Bill (\$)	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3
<b>COMMERCIAL PHONE</b>					
Number of Bills	426	453	1,728	1,769	5,251
Revenue (\$)	\$ 14,931	\$ 16,036	\$ 59,538	\$ 62,612	\$ 183,322
Revenue Per Bill (\$)	\$ 35	\$ 35	\$ 34	\$ 35	\$ 35
<b>TOTAL REVENUES</b>	<b>\$ 506,493</b>	<b>\$ 437,489</b>	<b>\$ 1,969,613</b>	<b>\$ 1,729,262</b>	<b>\$ 5,490,605</b>

CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

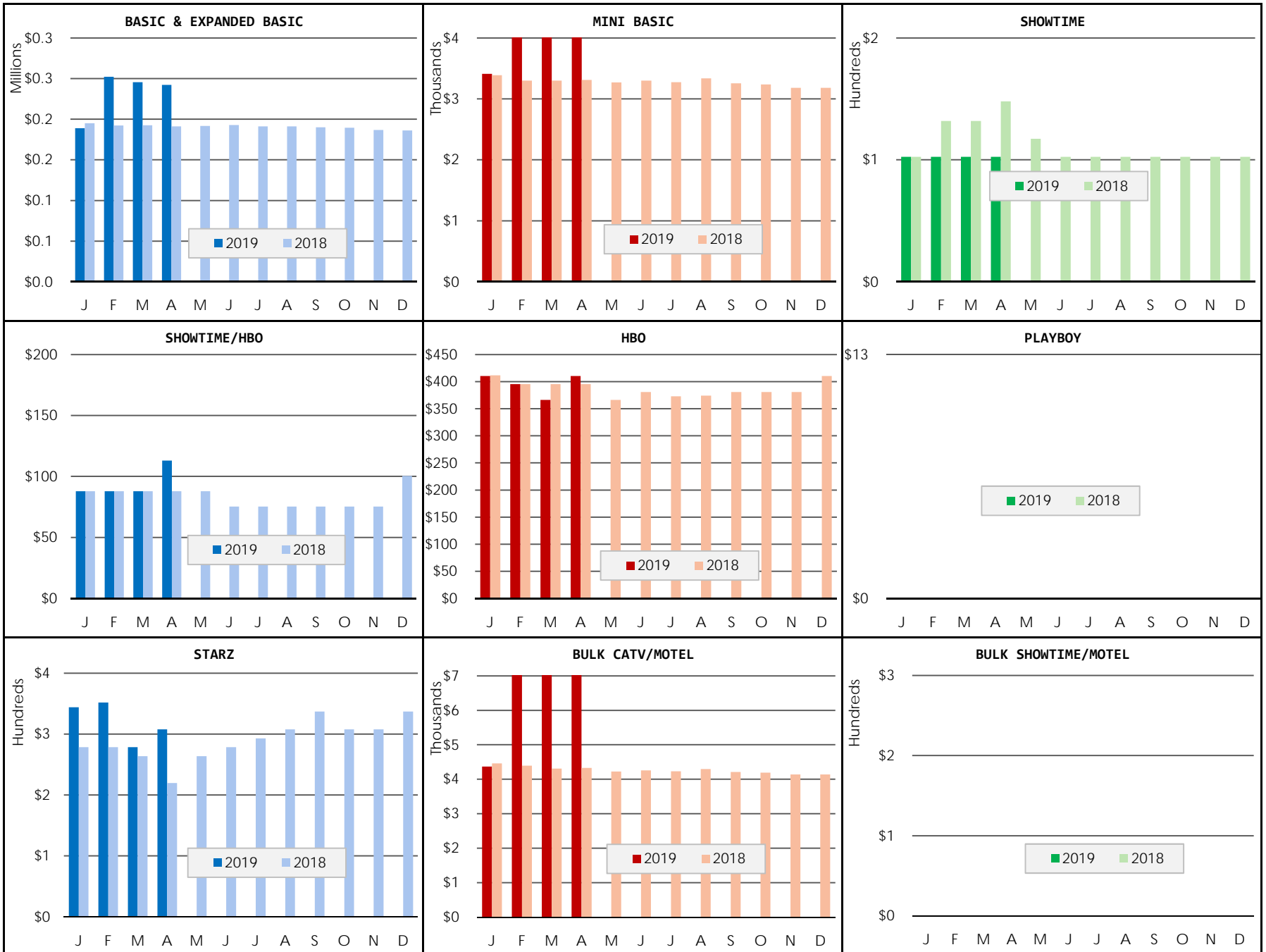


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

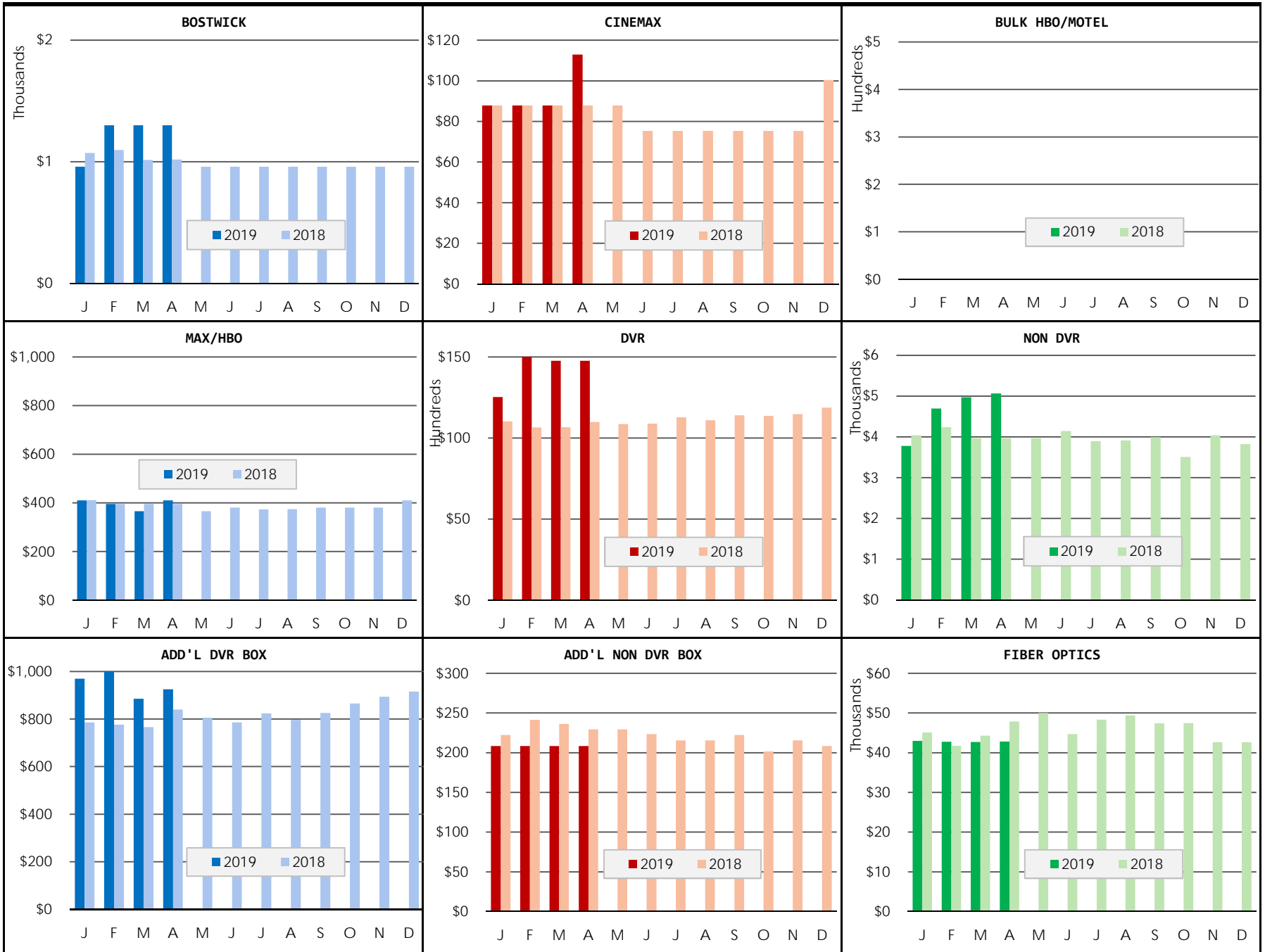
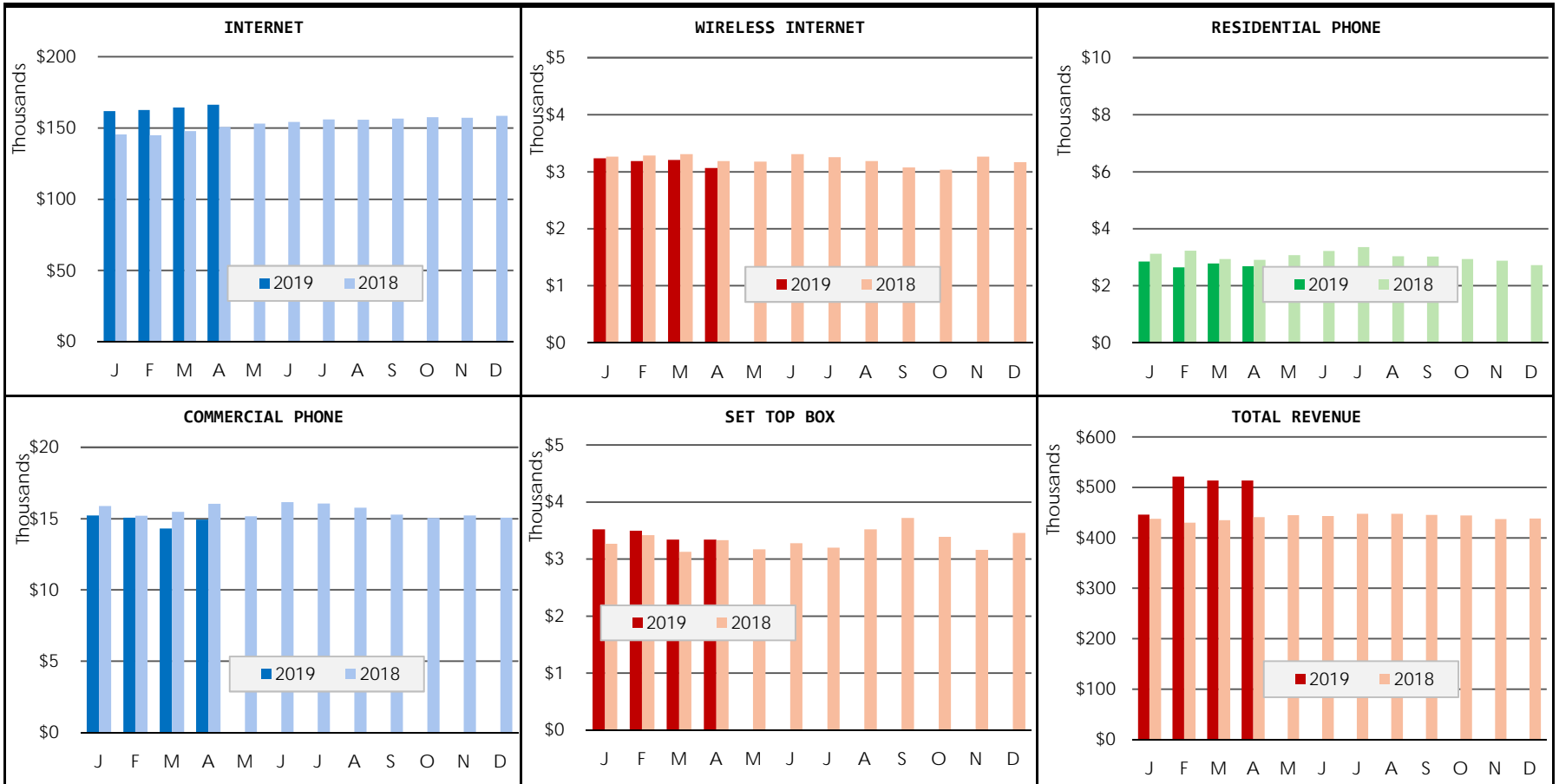




CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER, GAS,  
& STORMWATER  
MONTHLY REPORT**

**June**

**2019**

## 2019 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Completed	
<b>Natural Gas</b>					
Leak Survey - Business & Residential District	Mar-19	Apr-19	Survey complete & repairs being made by City gas crews	Completed	
Install natural gas mains in new development on Hwy 83	Aug-19	Nov-19	Gas service for new development 162 lots	Ongoing	
Gas lights at City Hall	Nov-18	Feb-19	Install gas latherns around property @ City Hall	Completed	
Dean Hill Rd/Private Drive	Feb-19	Mar-19	Install 1,100' of 2" gas main for 5 lots	Completed	
Bryant Road Main Replacement	Jul-18	Dec-18	Main replacement completed / Steel to plastic	Completed	
Young Street Main Replacement	Dec-19	Jan-19	Gas main replacement / Steel to plastic	Completed	
<b>Sewer Collection</b>					
2nd Street Sewer Main Rehab	Feb-19	Apr-19	Paid for by Mainstreet Walton Mill development	Ongoing	
Birch Street I&I Rehab	Feb-19	Apr-19	Rehab of main & manholes to reduce inflow & infiltration	Ongoing	
Alcovy River Sewer / Pump station	Jan-18	Jan-20	Survey phase/Engineering	Ongoing	
2018 CDBG	Sep-18	Jul-20	Survey/Engineering phase	Ongoing	
<b>Sewer Plant</b>					
Design/Review for WWTP rehab	Feb-18	Jun-19	Engineering phase	Ongoing	
Rehab of Primaries 3 & 4	Feb-18	Mar-19	Material on-hand/contruction to start in June	Ongoing	
2 Emergency purchases for pumps	Feb-19	Mar-19	Pump replacement for trickling filters and pump for Tractor Supply pump station	Ordered	
<b>Water Distribution</b>					
Loganville Water Extension	Jul-18	Jan-20	Design phase/Property aquistation for Booster Pump Station	Ongoing	
Water Main Extension along Radford Street	Jan-19	Feb-19	Install 6" water main for Graceful Manor (assisted living @ Grace Baptist on Mears St)	Completed	
Replace 1 1/2" Water Main Along Highland Ave/Wayne St	Jan-19	Feb-19	Install new 6" main along Highland Ave & Wayne Street	Completed	
<b>Water Treatment Plant</b>					
New Offices @ Old Water Plant	Apr-18	Feb-19	Building completed and Water, Sewer, Gas & Stormwater departments have moved in	Completed	
Landscape @ Old Water Plant/New offices	Jan-19	Feb-19	Install trees & scrubs to match City Hall landscape	Completed	
<b>Stormwater</b>					
Court Street Alley	Oct-18	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Livery Stable Alleyway #3	Apr-19	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Blaine Street drainage rehab	Apr-19	May-19	Install curbing and rework ditches	Ongoing	
Parkway Place Storm drain replacement	Mar-19	Mar-19	Replaced 120' of drainage pipe	Completed	
Tanglewood Storm drain replacement	Apr-19	Apr-19	Replaced 120' of drainage pipe	Completed	
<b>2019 CIP Completion</b>					
Gas	Ash Street Main Replacement (CIP Project)	Feb-19	Mar-19	Replacing 2" steel main due to excessive corrison & leaks (\$93,478 low bid/\$200,000 budgeted for gas replacement/rehab)	Completed
WTP	Purchase of air compressors (CIP Item)	Mar-19	Mar-19	Purchased used from United Rental Budgeted \$54,000 Purchased for \$30,000	Completed
WTP	Purchase/Install of floorcoverings for new office space (CIP Project)	Feb-19	Mar-19	Purchase floor covering (Britt's Floor Covering low bid at \$20,108.30)	Completed
WTP	Purchase/Install furniture for new office space (CIP Project)	Feb-19	Mar-19	Purchase new desks and furniture for new office space at water plant. (Office Pro's low bidder @ \$21,000.00)	Completed
WTP	Replacement of the Hach Turbidity units (CIP Project)	Feb-19	Apr-19	Replacing outdated units with new Swan units (\$83,705.00 low bid/\$90,000 budgeted)	Completed
Storm	Heritage Ridge Pond Rehab (CIP Project)	Jun-19	Jul-19	Bids taken and awarded by policy (JT Magbe \$17,875)	Ongoing
Water	Purchase 300 5/8" water meters w/ 100W erts for replacements	Mar-19	May-19	Meters ordered and installed (Delta Municipal Supply)	Completed
WWTP	Purchase of Kawasaki Mule ATV for plant grounds	Apr-19	May-19	Bid, awarded, and purchased by policy (H & F Motorsports LLC)	Completed
Storm	North Madison Ave. Storm drain replacement	Jun-19	Jul-19	Replace drainage pipe under N. Madison Ave./Will require road closure	Ongoing

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2019 | FY 2019



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DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
<b>REVENUES</b>	<b>\$ 0.987M</b>	<b>\$ 0.988M</b>	<b>\$ 1.159M</b>	<b>\$ 0.948M</b>									<b>\$ 4.083M</b>	<b>\$ 9.354M</b>	<b>\$ 2.768M</b>
PERSONNEL COSTS	\$ 0.247M	\$ 0.246M	\$ 0.260M	\$ 0.223M									\$ 0.976M	\$ 2.407M	\$ 0.658M
CONTRACTED SVC	\$ 0.016M	\$ 0.016M	\$ 0.035M	\$ 0.015M									\$ 0.082M	\$ 0.552M	\$ 0.165M
SUPPLIES	\$ 0.043M	\$ 0.082M	\$ 0.086M	\$ 0.054M									\$ 0.266M	\$ 1.023M	\$ 0.544M
CAPITAL OUTLAY	\$ 0.311M	\$ 0.403M	\$ 0.597M	\$ 0.487M									\$ 1.798M	\$ 3.282M	\$ 1.928M
FUND TRANSFERS	\$ 0.042M	\$ 0.048M	\$ 0.044M	\$ 0.044M									\$ 0.178M	\$ 1.367M	\$ 0.154M
<b>EXPENSES</b>	<b>\$ 0.659M</b>	<b>\$ 0.795M</b>	<b>\$ 1.022M</b>	<b>\$ 0.824M</b>									<b>\$ 3.300M</b>	<b>\$ 8.631M</b>	<b>\$ 3.449M</b>
<b>MARGIN</b>	<b>\$ 0.328M</b>	<b>\$ 0.194M</b>	<b>\$ 0.136M</b>	<b>\$ 0.124M</b>									<b>\$ 0.782M</b>	<b>\$ 0.723M</b>	<b>\$ (0.680M)</b>

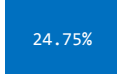
12-MO  
PROCESSED  
KGAL



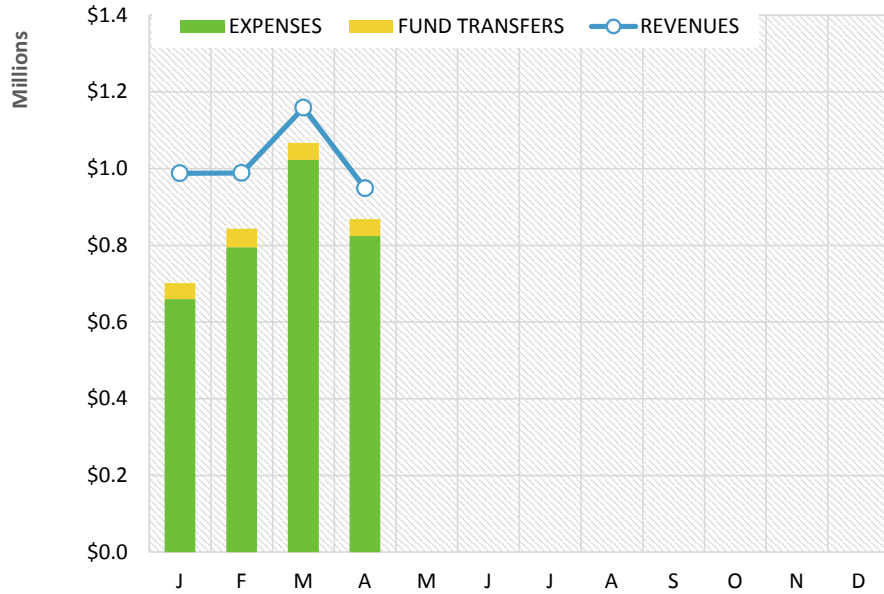
12-MO  
RETAIL  
KGAL



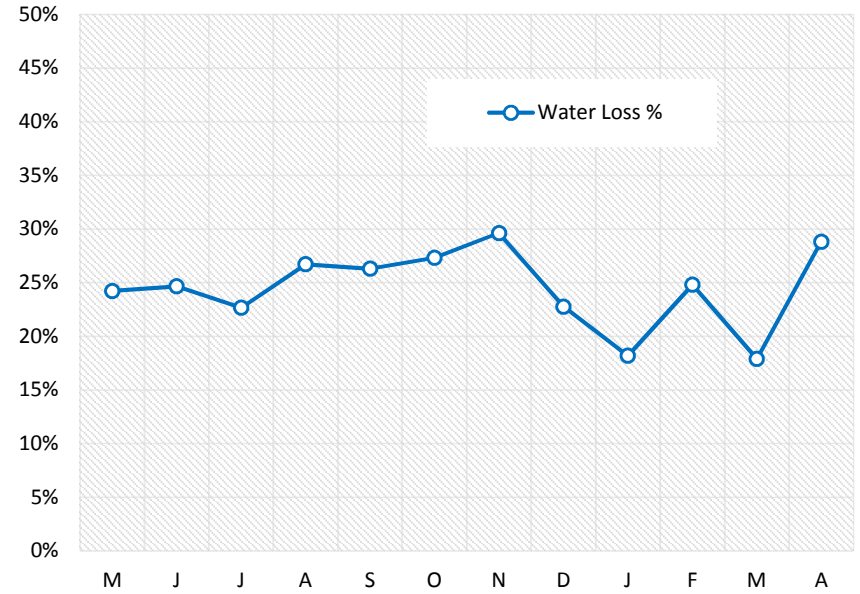
ROLLING  
12-MO LINE  
LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



## RETAIL SALES REPORT

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
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### CUSTOMER COUNT - WATER

Residential	8,150	8,139	8,511	8,207
Commercial	913	909	922	928
Industrial	2	2	2	2
Water Authority	1	1	1	1
Residential Sprinkler	253	256	262	253
Commercial Sprinkler	78	78	78	79
<b>Total</b>	<b>9,397</b>	<b>9,385</b>	<b>9,776</b>	<b>9,470</b>

YOY Δ	1.74%	2.49%	6.50%	3.01%
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### KGALLONS - WATER

Residential	34,009	33,336	32,263	32,014
Commercial	12,015	9,714	10,563	11,187
Industrial	2,008	1,769	1,318	1,607
Water Authority	4,937	4,616	4,293	5,850
<b>Total</b>	<b>52,969</b>	<b>49,435</b>	<b>48,437</b>	<b>50,658</b>

YOY Δ	9.05%	-4.57%	-0.51%	5.16%
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### REVENUE - WATER

Residential	\$ 0.289M	\$ 0.278M	\$ 0.266M	\$ 0.271M
Commercial	\$ 0.088M	\$ 0.075M	\$ 0.080M	\$ 0.086M
Industrial	\$ 0.008M	\$ 0.007M	\$ 0.005M	\$ 0.007M
Water Authority	\$ 0.020M	\$ 0.019M	\$ 0.018M	\$ 0.024M
<b>Total</b>	<b>\$ 0.405M</b>	<b>\$ 0.379M</b>	<b>\$ 0.370M</b>	<b>\$ 0.387M</b>

YOY Δ	9.67%	-1.02%	-2.16%	3.70%
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## RETAIL SALES REPORT

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[Dec 2019](#)

### CUSTOMER COUNT - SEWER

Residential	6,270	6,237	6,576	6,289
Commercial	819	814	820	824
Water Authority	1	1	1	1
<b>Total</b>	<b>7,090</b>	<b>7,052</b>	<b>7,397</b>	<b>7,114</b>

YOY Δ	1.66%	2.20%	7.03%	2.91%
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### KGALLONS - SEWER

Residential	34,009	33,336	32,263	32,014
Commercial	12,015	9,714	10,563	11,187
Water Authority	4,937	4,616	4,293	5,850
<b>Total</b>	<b>50,961</b>	<b>47,666</b>	<b>47,119</b>	<b>49,051</b>

YOY Δ	9.90%	-3.96%	0.94%	4.92%
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### REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.197M	\$ 0.193M	\$ 0.195M
Commercial	\$ 0.144M	\$ 0.119M	\$ 0.129M	\$ 0.130M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
<b>Total</b>	<b>\$ 0.348M</b>	<b>\$ 0.317M</b>	<b>\$ 0.323M</b>	<b>\$ 0.326M</b>

YOY Δ	11.08%	0.93%	2.55%	2.90%
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## SALES STATISTICS

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[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
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[Dec 2019](#)
[YTD](#)

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4
Commercial	13	11	11	12	12
Industrial	1,004	885	659	804	838
Water Authority	4,937	4,616	4,293	5,850	4,924

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$31	\$33	\$33
Commercial	\$96	\$83	\$87	\$92	\$90
Industrial	\$4,141	\$3,658	\$2,747	\$3,331	\$3,469
Water Authority	\$20,114	\$18,817	\$17,512	\$23,803	\$20,062

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.4846	\$8.3400	\$8.2536	\$8.4501	\$8.3821
Commercial	\$7.2895	\$7.7367	\$7.5985	\$7.6694	\$7.5735
Industrial	\$4.1240	\$4.1354	\$4.1680	\$4.1450	\$4.1431
Water Authority	\$4.0742	\$4.0766	\$4.0793	\$4.0688	\$4.0747
<b>Average</b>	<b>\$5.9931</b>	<b>\$6.0722</b>	<b>\$6.0249</b>	<b>\$6.0833</b>	<b>\$6.0434</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5
Commercial	15	12	13	14	13
Water Authority	4,937	4,616	4,293	5,850	4,924

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$29	\$31	\$31
Commercial	\$176	\$146	\$157	\$158	\$159
Water Authority	\$1,306	\$1,146	\$1,183	\$1,039	\$1,169

### AVERAGE \$/KGALLON (SEWER)

Residential	\$5.9674	\$5.9194	\$5.9889	\$6.0889	\$5.9912
Commercial	\$11.9805	\$12.2341	\$12.1739	\$11.6506	\$12.0098
Water Authority	\$0.2645	\$0.2483	\$0.2756	\$0.1777	\$0.2415
<b>Average</b>	<b>\$6.0708</b>	<b>\$6.1339</b>	<b>\$6.1461</b>	<b>\$5.9724</b>	<b>\$6.0808</b>



	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	12-MONTH
<b>SALES REVENUES</b>					
WATER SALES	\$ 385,424	\$ 373,027	\$ 1,517,926	\$ 1,234,070	\$ 5,145,343
SEWER SALES	\$ 324,865	\$ 315,916	\$ 1,287,546	\$ 1,020,736	\$ 4,203,415
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 710,289</b>	<b>\$ 688,943</b>	<b>\$ 2,805,472</b>	<b>\$ 2,254,806</b>	<b>\$ 9,348,757</b>
AS BUDGET	\$ 725,000	\$ 705,083	\$ 2,900,000	\$ 2,820,333	Not Applicable
% ACTUAL TO BUDGET	97.97%	97.71%	96.74%	79.95%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 1,927	\$ 1,548	\$ 9,875	\$ 5,315	\$ 925
MISC REVENUE	\$ 5,290	\$ 7,935	\$ 21,160	\$ 23,805	\$ 49,795
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 34,525	\$ 17,025	\$ 193,325	\$ 49,925	\$ 11,650
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER DIST	\$ -	\$ 8,508	\$ -	\$ 51,712	\$ 26,936
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ 143,209	\$ -	\$ 338,859	\$ -	\$ -
ADMIN ALLOC WATER	\$ 16,949	\$ -	\$ 85,388	\$ -	\$ -
<b>OTHER REVENUES (WATER)</b>	<b>\$ 201,900</b>	<b>\$ 35,016</b>	<b>\$ 648,606</b>	<b>\$ 130,758</b>	<b>\$ 89,306</b>

**SEWER**

OP REVENUE	\$ 6,200	\$ 3,200	\$ 21,838	\$ 8,440	\$ 3,000
FEDERAL GRANT	\$ -	\$ 159,499	\$ -	\$ 280,009	\$ 77,130
MISC REVENUE	\$ 5,034	\$ -	\$ 5,324	\$ 4,000	\$ -
TAP FEES	\$ 11,000	\$ 12,000	\$ 115,500	\$ 48,000	\$ 14,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ 921	\$ -	\$ 921	\$ -
FEDERAL GRANT CDBG 2018	\$ (67,600)	\$ -	\$ 12,950	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ 6,806	\$ -	\$ 41,365	\$ 21,547
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 68,139	\$ -	\$ 405,573	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 13,396	\$ -	\$ 67,487	\$ -	\$ -
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 36,170</b>	<b>\$ 182,426</b>	<b>\$ 628,671</b>	<b>\$ 382,736</b>	<b>\$ 115,677</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 238,070</b>	<b>\$ 217,442</b>	<b>\$ 1,277,277</b>	<b>\$ 513,493</b>	<b>\$ 204,983</b>
AS BUDGET	\$ 33,082	\$ 43,989	\$ 132,327	\$ 175,955	Not Applicable
% ACTUAL TO BUDGET	719.64%	494.31%	965.25%	291.83%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 948,358</b>	<b>\$ 906,385</b>	<b>\$ 4,082,750</b>	<b>\$ 2,768,299</b>	<b>\$ 9,553,740</b>
AS BUDGET	\$ 758,082	\$ 749,072	\$ 3,032,327	\$ 2,996,289	Not Applicable
% ACTUAL TO BUDGET	125.10%	121.00%	134.64%	92.39%	Not Applicable

Apr 2019      Apr 2018      FY2019 YTD      FY2018 YTD      12-MO

PERSONNEL	\$	175,185	\$	145,853	\$	681,016	\$	657,735	\$	1,943,477
CONTRACTED SERVICES	\$	16,826	\$	28,974	\$	117,766	\$	163,449	\$	564,232
SUPPLIES	\$	164,484	\$	132,096	\$	874,179	\$	543,929	\$	2,946,621
CAPITAL OUTLAY	\$	423,377	\$	643,354	\$	1,449,650	\$	1,927,865	\$	4,268,019
FUND TRANSFERS	\$	44,097	\$	40,540	\$	177,789	\$	154,480	\$	537,267
<b>TOTAL</b>	<b>\$</b>	<b>823,968</b>	<b>\$</b>	<b>990,817</b>	<b>\$</b>	<b>3,300,399</b>	<b>\$</b>	<b>3,447,458</b>	<b>\$</b>	<b>10,259,616</b>

**WATER**

**WATER TREATMENT PLANT**

**PERSONNEL**

Compensation	\$	26,031	\$	45,903	\$	89,110	\$	204,106	\$	172,656
<b>PERSONNEL (ACTUAL)</b>	<b>\$</b>	<b>38,802</b>	<b>\$</b>	<b>67,886</b>	<b>\$</b>	<b>141,498</b>	<b>\$</b>	<b>287,367</b>	<b>\$</b>	<b>257,811</b>
AS BUDGET	\$	40,396	\$	80,502	\$	161,583	\$	322,009		Not Applicable
% ACTUAL TO BUDGET		96.06%		84.33%		87.57%		89.24%		Not Applicable

**CONTRACTED SERVICES**

<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$</b>	<b>3,410</b>	<b>\$</b>	<b>10,810</b>	<b>\$</b>	<b>38,529</b>	<b>\$</b>	<b>85,090</b>	<b>\$</b>	<b>150,593</b>
AS BUDGET	\$	24,073	\$	32,204	\$	96,293	\$	128,817		Not Applicable
% ACTUAL TO BUDGET		14.17%		33.57%		40.01%		66.06%		Not Applicable

**SUPPLIES**

<b>SUPPLIES (ACTUAL)</b>	<b>\$</b>	<b>27,251</b>	<b>\$</b>	<b>61,126</b>	<b>\$</b>	<b>148,011</b>	<b>\$</b>	<b>267,717</b>	<b>\$</b>	<b>504,079</b>
AS BUDGET	\$	53,446	\$	66,591	\$	213,783	\$	266,363		Not Applicable
% ACTUAL TO BUDGET		50.99%		91.79%		69.23%		100.51%		Not Applicable

**CAPITAL OUTLAY**

Capital Expenditures	\$	90,573	\$	68,857	\$	122,522	\$	68,858	\$	143,021
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$</b>	<b>276,775</b>	<b>\$</b>	<b>356,073</b>	<b>\$</b>	<b>886,906</b>	<b>\$</b>	<b>1,104,897</b>	<b>\$</b>	<b>2,084,997</b>
AS BUDGET	\$	77,779	\$	56,015	\$	311,116	\$	224,060		Not Applicable
% ACTUAL TO BUDGET		355.85%		635.68%		285.07%		493.13%		Not Applicable

**FUND TRANSFERS**

<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$</b>	<b>23,363</b>	<b>\$</b>	<b>21,881</b>	<b>\$</b>	<b>95,169</b>	<b>\$</b>	<b>83,251</b>	<b>\$</b>	<b>293,570</b>
AS BUDGET	\$	62,280	\$	-	\$	249,121	\$	-		Not Applicable
% ACTUAL TO BUDGET		37.51%		0.00%		38.20%		0.00%		Not Applicable

**WATER DISTRIBUTION SYSTEM**

**PERSONNEL**

<b>PERSONNEL (ACTUAL)</b>	<b>\$</b>	<b>45,718</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>170,414</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>646,585</b>
AS BUDGET	\$	44,288	\$	-	\$	177,151	\$	-		Not Applicable
% ACTUAL TO BUDGET		103.23%		0.00%		96.20%		0.00%		Not Applicable

**CONTRACTED SERVICES**

<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$</b>	<b>5,050</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>20,234</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>94,177</b>
AS BUDGET	\$	9,638	\$	-	\$	38,550	\$	-		Not Applicable
% ACTUAL TO BUDGET		52.40%		0.00%		52.49%		0.00%		Not Applicable

**SUPPLIES**

<b>SUPPLIES (ACTUAL)</b>	<b>\$</b>	<b>15,032</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>73,003</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>327,404</b>
AS BUDGET	\$	15,425	\$	-	\$	61,700	\$	-		Not Applicable
% ACTUAL TO BUDGET		97.46%		0.00%		118.32%		0.00%		Not Applicable

**CAPITAL OUTLAY**

<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$</b>	<b>19,415</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>77,998</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>940,781</b>
AS BUDGET	\$	-	\$	-	\$	-	\$	-		Not Applicable
% ACTUAL TO BUDGET		0.00%		0.00%		0.00%		0.00%		Not Applicable

<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>454,817</b>	<b>\$</b>	<b>517,777</b>	<b>\$</b>	<b>1,651,763</b>	<b>\$</b>	<b>1,828,323</b>	<b>\$</b>	<b>5,299,998</b>
AS BUDGET	\$	327,324	\$	235,312	\$	1,309,298	\$	941,248		Not Applicable
% ACTUAL TO BUDGET		138.95%		220.04%		126.16%		194.24%		Not Applicable

**WASTEWATER**

**STORMWATER**

**PERSONNEL**

<b>PERSONNEL (ACTUAL)</b>	\$	26,593	\$	77,966	\$	98,229	\$	370,368	\$	(37,629)
AS BUDGET	\$	29,444	\$	77,896	\$	117,775	\$	311,584		Not Applicable
% ACTUAL TO BUDGET		90.32%		100.09%		83.40%		118.87%		Not Applicable

**CONTRACTED SERVICES**

<b>CONTRACTED SERVICES (ACTUAL)</b>	\$	1,236	\$	18,165	\$	2,501	\$	78,359	\$	(59,458)
AS BUDGET	\$	5,384	\$	32,450	\$	21,536	\$	129,800		Not Applicable
% ACTUAL TO BUDGET		22.95%		55.98%		11.61%		60.37%		Not Applicable

**SUPPLIES**

<b>SUPPLIES (ACTUAL)</b>	\$	8,206	\$	70,970	\$	22,148	\$	276,212	\$	(218,422)
AS BUDGET	\$	53,446	\$	66,591	\$	213,783	\$	266,363		Not Applicable
% ACTUAL TO BUDGET		15.35%		106.58%		10.36%		103.70%		Not Applicable

**CAPITAL OUTLAY**

Capital Expenditures	\$	-	\$	70,195	\$	-	\$	78,847	\$	(15,247)
<b>CAPITAL OUTLAY (ACTUAL)</b>	\$	127,187	\$	287,280	\$	484,746	\$	822,967	\$	1,242,240
AS BUDGET	\$	110,346	\$	55,987	\$	441,385	\$	223,949		Not Applicable
% ACTUAL TO BUDGET		115.26%		513.12%		109.82%		367.48%		Not Applicable

**SEWAGE**

**FUND TRANSFERS**

<b>FUND TRANSFERS (ACTUAL)</b>	\$	20,734	\$	18,659	\$	82,620	\$	71,229	\$	243,697
AS BUDGET	\$	50,600	\$	52,467	\$	202,400	\$	209,867		Not Applicable
% ACTUAL TO BUDGET		40.98%		35.56%		40.82%		33.94%		Not Applicable

**SEWAGE COLLECTION**

**PERSONNEL**

<b>PERSONNEL (ACTUAL)</b>	\$	31,277	\$	-	\$	140,645	\$	-	\$	570,857
AS BUDGET	\$	31,374	\$	-	\$	125,495	\$	-		Not Applicable
% ACTUAL TO BUDGET		99.69%		0.00%		112.07%		0.00%		Not Applicable

**CONTRACTED SERVICES**

<b>CONTRACTED SERVICES (ACTUAL)</b>	\$	5,585	\$	-	\$	20,401	\$	-	\$	118,727
AS BUDGET	\$	6,937	\$	-	\$	27,748	\$	-		Not Applicable
% ACTUAL TO BUDGET		80.51%		0.00%		73.52%		0.00%		Not Applicable

**SUPPLIES**

<b>SUPPLIES (ACTUAL)</b>	\$	34,001	\$	-	\$	208,217	\$	-	\$	1,153,756
AS BUDGET	\$	9,703	\$	-	\$	38,810	\$	-		Not Applicable
% ACTUAL TO BUDGET		350.43%		0.00%		536.50%		0.00%		Not Applicable

**SEWAGE TREATMENT**

**PERSONNEL**

<b>PERSONNEL (ACTUAL)</b>	\$	32,794	\$	-	\$	130,230	\$	-	\$	505,852
AS BUDGET	\$	33,793	\$	-	\$	135,171	\$	-		Not Applicable
% ACTUAL TO BUDGET		97.05%		0.00%		96.34%		0.00%		Not Applicable

**CONTRACTED SERVICES**

<b>CONTRACTED SERVICES (ACTUAL)</b>	\$	1,545	\$	-	\$	36,101	\$	-	\$	260,192
AS BUDGET	\$	53,200	\$	-	\$	212,800	\$	-		Not Applicable
% ACTUAL TO BUDGET		2.90%		0.00%		16.96%		0.00%		Not Applicable

**SUPPLIES**

<b>SUPPLIES (ACTUAL)</b>	\$	79,995	\$	-	\$	422,800	\$	-	\$	1,179,804
AS BUDGET	\$	54,463	\$	-	\$	217,853	\$	-		Not Applicable
% ACTUAL TO BUDGET		146.88%		0.00%		194.08%		0.00%		Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	\$	369,152	\$	473,040	\$	1,648,637	\$	1,619,135	\$	4,959,618
AS BUDGET	\$	438,689	\$	285,391	\$	1,754,757	\$	1,141,563		Not Applicable
% ACTUAL TO BUDGET		84.15%		165.75%		93.95%		141.83%		Not Applicable

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2019 | FY 2019



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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
<b>REVENUES</b>	<b>\$ 0.639M</b>	<b>\$ 0.624M</b>	<b>\$ 0.716M</b>	<b>\$ 0.512M</b>									<b>\$ 2.491M</b>	<b>\$ 1.240M</b>	<b>\$ 1.826M</b>
PERSONNEL COSTS	\$ 0.035M	\$ 0.042M	\$ 0.042M	\$ 0.041M									\$ 0.160M	\$ 0.170M	\$ 0.277M
CONTRACTED SVC	\$ 0.053M	\$ 0.016M	\$ 0.012M	\$ 0.015M									\$ 0.096M	\$ 0.073M	\$ 0.057M
SUPPLIES	\$ 0.315M	\$ 0.293M	\$ 0.169M	\$ 0.160M									\$ 0.937M	\$ 0.573M	\$ 0.862M
CAPITAL OUTLAY	\$ -	\$ 0.013M	\$ 0.159M	\$ 0.009M									\$ 0.181M	\$ -	\$ 0.104M
FUND TRANSFERS	\$ 0.073M	\$ 0.094M	\$ 0.093M	\$ 0.083M									\$ 0.343M	\$ 0.298M	\$ 0.285M
<b>EXPENSES</b>	<b>\$ 0.475M</b>	<b>\$ 0.458M</b>	<b>\$ 0.475M</b>	<b>\$ 0.309M</b>									<b>\$ 1.718M</b>	<b>\$ 1.114M</b>	<b>\$ 1.584M</b>
<b>MARGIN</b>	<b>\$ 0.164M</b>	<b>\$ 0.165M</b>	<b>\$ 0.241M</b>	<b>\$ 0.203M</b>									<b>\$ 0.773M</b>	<b>\$ 0.126M</b>	<b>\$ 0.242M</b>

12-MO PURCHASED CCF's



12-MO RETAIL CCF's



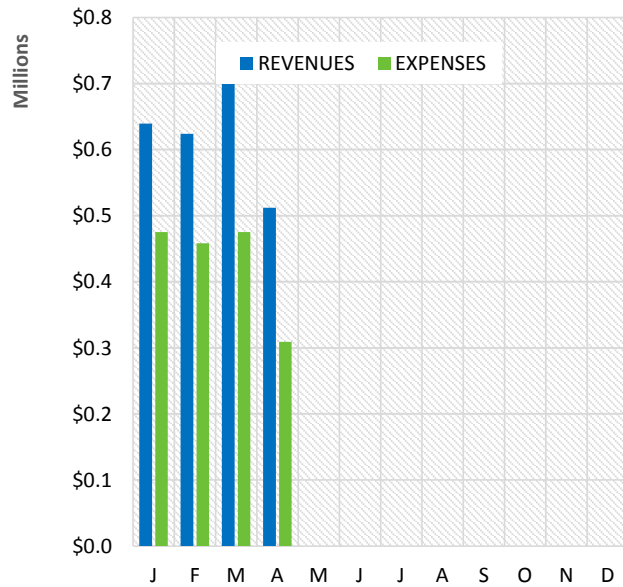
12-MO LINE LOSS

0.70%

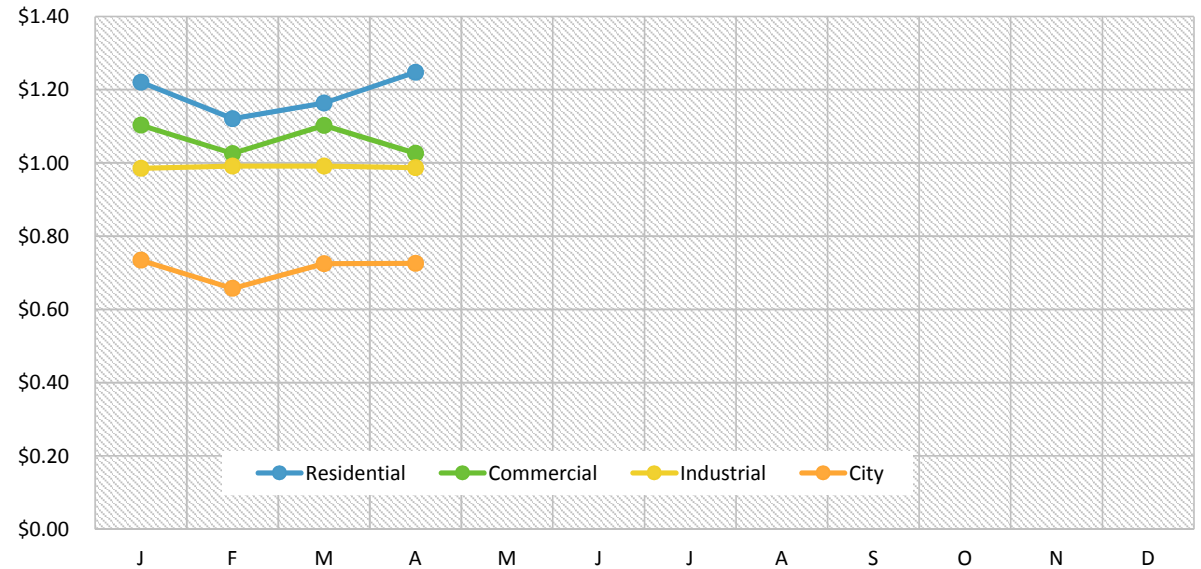
AVERAGE COST PER CCF

\$0.5038

**REVENUES vs. EXPENSES**



**AVERAGE \$/CCF**



# RETAIL SALES REPORT

Jan 2019   Feb 2019   Mar 2019   Apr 2019   May 2019   Jun 2019   Jul 2019   Aug 2019   Sep 2019   Oct 2019   Nov 2019   Dec 2019

## CUSTOMER COUNT

Residential	3,254	3,229	3,379	3,217
Commercial	561	550	557	567
Industrial	4	4	4	4
City	20	20	21	22
<b>Total</b>	<b>3,842</b>	<b>3,806</b>	<b>3,964</b>	<b>3,813</b>

Year-Over-Year Δ      1.86%      1.71%      6.10%      1.36%

## CCF

Residential	0.275M	0.300M	0.245M	0.169M
Commercial	0.197M	0.195M	0.157M	0.141M
Industrial	0.014M	0.007M	0.007M	0.011M
City	0.015M	0.015M	0.013M	0.009M
<b>Total</b>	<b>0.543M</b>	<b>0.556M</b>	<b>0.468M</b>	<b>0.352M</b>

Year-Over-Year Δ      6.86%      -16.63%      14.65%      1.16%

## REVENUE

Residential	\$ 0.336M	\$ 0.337M	\$ 0.285M	\$ 0.211M
Commercial	\$ 0.217M	\$ 0.200M	\$ 0.173M	\$ 0.144M
Industrial	\$ 0.014M	\$ 0.007M	\$ 0.007M	\$ 0.010M
Other	\$ 0.039M	\$ 0.033M	\$ 0.042M	\$ 0.021M
City	\$ 0.011M	\$ 0.010M	\$ 0.009M	\$ 0.006M
<b>Total</b>	<b>\$ 0.617M</b>	<b>\$ 0.587M</b>	<b>\$ 0.516M</b>	<b>\$ 0.394M</b>

Year-Over-Year Δ      16.09%      -19.77%      17.45%      5.79%

# SALES STATISTICS

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)
YTD

## AVERAGE CCF/CUSTOMER

Residential	85	93	73	53	76
Commercial	351	355	282	248	309
Industrial	3,612	1,697	1,701	2,629	2,410
City	758	766	609	404	634

## AVERAGE \$/CUSTOMER

Residential	\$103	\$104	\$84	\$66	\$89
Commercial	\$387	\$364	\$311	\$255	\$329
Industrial	\$3,560	\$1,683	\$1,686	\$2,596	\$2,381
City	\$557	\$503	\$441	\$293	\$449

## AVERAGE \$/CCF

Residential	\$1.2206	\$1.1211	\$1.1635	\$1.2480	\$1.1883
Commercial	\$1.1034	\$1.0258	\$1.1026	\$1.0269	\$1.0647
Industrial	\$0.9855	\$0.9918	\$0.9918	\$0.9876	\$0.9892
City	\$0.7346	\$0.6574	\$0.7249	\$0.7258	\$0.7107
<b>Average</b>	<b>\$1.0110</b>	<b>\$0.9490</b>	<b>\$0.9957</b>	<b>\$0.9971</b>	<b>\$0.9882</b>

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 65,072	\$ 48,391	\$ 221,365	\$ 204,902	\$ 510,258
Demand Storage/Peaking Services	\$ 2,188	\$ 1,580	\$ 6,774	\$ 6,167	\$ 19,209
Supply Charges	\$ 107,664	\$ 115,975	\$ 734,303	\$ 645,046	\$ 1,141,057
Gas Authority Supply Charges	\$ 5,917	\$ 5,942	\$ 33,377	\$ 24,763	\$ 53,303
Gas Authority Charges	\$ (26,691)	\$ (18,260)	\$ (91,248)	\$ (59,743)	\$ (109,947)
P.A.C.E	300	300	1,200	1,200	3,600
APGA Annual Dues	-	-	3,118	2,973	3,118
Other	2,487	2,400	13,119	13,436	22,614
<b>TOTAL MGAG BILL</b>	<b>\$ 156,936</b>	<b>\$ 156,329</b>	<b>\$ 922,009</b>	<b>\$ 838,744</b>	<b>\$ 1,643,213</b>

**DELIVERED SUPPLY**

Volume CCF	374,590	409,580	1,977,210	2,065,220	3,327,140
Volume Dth (MGAG)	367,670	398,770	1,936,700	2,011,170	3,261,620

\*Dth (dekatherm) is the measured of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.4268	0.3920	0.4761	0.4170	0.5038
\$/CCF	0.4190	0.3817	0.4663	0.4061	0.4939



MOST RECENT  
12-MONTH

Apr 2019      Apr 2018      FY2019 YTD      FY2018 YTD

**SALES REVENUES**

NATURAL GAS SALES	\$	393,710	\$	371,759	\$	2,112,847	\$	1,695,885	\$	4,309,917
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>393,710</b>	<b>\$</b>	<b>371,759</b>	<b>\$</b>	<b>2,112,847</b>	<b>\$</b>	<b>1,695,885</b>	<b>\$</b>	<b>4,309,917</b>
AS BUDGET	\$	292,619	\$	286,932	\$	1,170,478	\$	286,932		Not Applicable
% ACTUAL TO BUDGET		134.55%		129.56%		180.51%		591.04%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

**OTHER REVENUES**

OP REVENUE		-		-		-		-		-
MISC REVENUE		250		98		25,061		98		25,152
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE FIXED ASSETS		-		-		-		-		-
TAP FEES		6,400		400		25,258		8,000		45,683
OTHER REV		-		-		-		-		-
ADMIN ALLOC		10,804		5,039		54,432		30,626		145,035
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
MGAG REBATE		92,299		91,524		92,299		91,524		92,299
TRANSFER FROM CIP		8,542		-		181,258		-		774,944
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>118,296</b>	<b>\$</b>	<b>97,061</b>	<b>\$</b>	<b>378,307</b>	<b>\$</b>	<b>130,248</b>	<b>\$</b>	<b>1,083,112</b>
AS BUDGET	\$	17,431	\$	16,169	\$	69,725	\$	64,676		Not Applicable
% ACTUAL TO BUDGET		678.64%		600.29%		542.57%		201.39%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>512,006</b>	<b>\$</b>	<b>468,820</b>	<b>\$</b>	<b>2,491,154</b>	<b>\$</b>	<b>1,826,133</b>	<b>\$</b>	<b>5,393,029</b>
AS BUDGET	\$	310,051	\$	303,101	\$	1,240,203	\$	1,212,403		Not Applicable
% ACTUAL TO BUDGET		165.14%		154.67%		200.87%		150.62%		Not Applicable

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 27,310	\$ 35,052	\$ 100,243	\$ 137,656	\$ 268,242
Benefits	14,134	95,613	59,717	139,121	155,638
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 41,500</b>	<b>\$ 130,728</b>	<b>\$ 160,068</b>	<b>\$ 276,902</b>	<b>\$ 424,063</b>
AS BUDGET	\$ 42,400	\$ 41,863	\$ 169,598	\$ 167,453	Not Applicable
% ACTUAL TO BUDGET	97.88%	312.27%	94.38%	165.36%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ 6,587	\$ 5,685	\$ 6,877	\$ 9,685	\$ 13,609
Util Protect Ctr	-	-	-	-	-
Landfill Fees	-	-	-	-	110
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	289
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	6,509	429	9,532	11,005
Vehicle Rep & Maint Outside	300	-	543	-	1,054
R&M System - Outside	-	-	56,377	7,093	80,013
Maintenance Contracts	298	598	1,080	1,690	5,044
Equip Rent/Lease	550	484	1,100	1,218	2,397
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	235	39	413
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	3,647	(3,647)
Comm Svcs	535	605	2,067	1,981	8,264
Postage	-	-	-	-	816
Adverstising	-	-	-	32	650
Mkt Expense	2,762	3,355	8,158	6,126	34,641
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	235	(30)	235	390	1,368
Fees	450	450	550	1,066	880
Ga Dept Rev Fee	-	-	50	-	100
Training & Ed	1,220	525	1,248	1,638	14,402
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	2,476	2,388	17,491	12,797	26,916
Shipping/Freight	-	-	178	-	283
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 15,412</b>	<b>\$ 20,570</b>	<b>\$ 96,617</b>	<b>\$ 56,933</b>	<b>\$ 198,608</b>
AS BUDGET	\$ 18,171	\$ 18,323	\$ 72,683	\$ 73,292	Not Applicable

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	12-MONTH
% ACTUAL TO BUDGET	84.82%	112.26%	132.93%	77.68%	Not Applicable
<b>SUPPLIES</b>					
Gas Cost	154,149	153,629	904,571	821,134	1,389,301
Office Supplies	33	-	825	1,585	2,530
Postage	-	-	-	-	-
Auto Parts	677	221	1,700	504	2,875
Damage Claims	-	-	1,929	1,250	10,811
Tires	-	-	25	-	796
Uniform Expense	-	-	1,202	3,164	3,888
Janitorial	178	86	335	291	936
Computer Equipment	-	-	2,057	-	2,179
Equipment Parts	(84)	155	41	155	7,784
Repair & Maintenance	1,770	4,534	9,642	18,306	62,759
Util Costs - Util Fund	458	327	1,532	1,244	4,282
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,392	1,808	3,983	4,448	15,481
Food	131	93	293	174	847
Sm Tool & Min Equip	925	5,878	3,002	6,276	15,089
Meters	-	-	-	-	2,988
Sm Oper Supplies	580	491	5,597	3,282	15,102
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 160,209</b>	<b>\$ 167,220</b>	<b>\$ 936,733</b>	<b>\$ 861,815</b>	<b>\$ 1,537,649</b>
AS BUDGET	\$ 143,332	\$ 11,186	\$ 573,328	\$ 44,743	Not Applicable
% ACTUAL TO BUDGET	111.77%	1494.93%	163.39%	1926.13%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Cip	\$ 8,542	\$ 4,725	\$ 123,758	\$ 103,591	\$ 676,863
Capital Expenditures	\$ -	\$ -	\$ 57,500	\$ -	\$ 57,500
Amortization Def Chg 2016 Bond	\$ 1,080	\$ -	\$ 2,160	\$ -	\$ 6,480
Depr Exp	\$ 11,680	\$ 11,680	\$ 46,718	\$ 46,718	\$ 140,155
Int Exp 2016 Rev Bond	3,296	3,752	13,182	15,006	41,371
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 24,597</b>	<b>\$ 20,156</b>	<b>\$ 243,319</b>	<b>\$ 165,315</b>	<b>\$ 922,368</b>
AS BUDGET	\$ 3,560	\$ 3,600	\$ 14,240	\$ 14,398	Not Applicable
% ACTUAL TO BUDGET	690.95%	559.97%	1708.74%	1148.18%	Not Applicable

**NATURAL GAS: EXPENSES**

REPORTING PERIOD: 04/2019

MONROE  
MOST RECENT  
12-MONTH 212

	Apr 2019	Apr 2018	FY2019 YTD	FY2018 YTD	12-MONTH
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 34,741	\$ 32,172	\$ 145,684	\$ 107,435	\$ 465,767
Transfer To Gf	32,647	25,800	135,517	115,546	241,677
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 67,387</b>	<b>\$ 57,972</b>	<b>\$ 281,201</b>	<b>\$ 222,981</b>	<b>\$ 707,444</b>
AS BUDGET	\$ 71,038	\$ 65,930	\$ 284,153	\$ 263,721	Not Applicable
% ACTUAL TO BUDGET	94.86%	87.93%	98.96%	84.55%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>					
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 309,105</b>	<b>\$ 396,646</b>	<b>\$ 1,717,938</b>	<b>\$ 1,583,947</b>	<b>\$ 3,790,132</b>
AS BUDGET	\$ 278,500	\$ 140,902	\$ 1,114,002	\$ 563,607	Not Applicable
% ACTUAL TO BUDGET	110.99%	281.51%	154.21%	281.04%	Not Applicable



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**June 2019**

**Monthly Report**

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CITY OF MONROE FIRE DEPT		2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD	
<b>INCIDENT REPORTS</b>															
	FIRES	6	10	8	7									31	
	EMS/RESCUE	149	109	131	139									528	
	HAZARDOUS COND.	3	3	6	9									21	
	SERVICE CALL	13	8	3	12									36	
	GOOD INTENT	48	75	53	33									209	
	FALSE ALARMS	7	7	9	10									33	
	SEVER WEATHER	0	0	0	0									0	
	<b>Total Service Calls</b>	<b>226</b>	<b>212</b>	<b>210</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>858</b>	

Fire Loss/Save Report

	Loss	Saved
January	\$ 2,000.00	\$ -
February	\$ 17,300.00	\$ 797,371.00
March	\$ -	\$ -
April	\$ 1,000.00	\$ 119,000.00
May		
June		
July		
August		
September		
October		
November		
December		
<b>TOTAL</b>	<b>\$ 20,300.00</b>	<b>\$ 916,371.00</b>

Fire Notes:

- Hydrant testing and maintenance still underway
- 13 public relation/fire safety education events in April
- Recruit class completed live fire training Saturday 6/1



**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**JUNE**

**2019**

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**MPD Activity Report- April 2019**

Calls for Service	5,393							
Calls to MPD	1,557							
Court Cases	515							
Training Hours	238							
Part 1 Crimes	39							
Part 2 Crimes	64							
Arrest-Adult	97							
Juvenile	9							
C/S Trash Pick Up	0							
Tires	0							
<b>Community Events</b>								
4/5/19 - Food Truck Friday								
4/11/19 - Harmony Elementary School - Career Day								
4/13/19 - Paws in the Park 5k								
4/13/19 - Annual Tony Serrano Century Ride - Bicycle event								
4/20/19 - Our Family Health Center / Relay for Life								
4/27/19 - Bridge of Georgia - Family Fun Day - 5K								
4/27/19 - DEA Drug Take Back								





# COMPARISON OF CITATIONS 2018/2019

	Apr-18	Apr-19
CITATIONS/WARNINGS ISSUED:	466	515
ADJUDICATED/CLOSED CASES	579	636
FINES COLLECTED PER MONTH	\$55,600.00	\$48,390.00
YEAR TO DATE COLLECTED:	\$211,122.81	\$248,200.20

# Crime Statistics Report

Reporting Month: April

## Part I

Type	April 2018	April 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Homicide	0	0	0.00	0	0	0.00
Rape	1	0	-100.00	1	1	0.00
Robbery	2	2	0.00	4	5	25.00
Aggravated Assault	8	3	-62.50	28	15	-46.43
Burglary	9	4	-55.56	32	18	-43.75
Larceny Auto	10	3	-70.00	46	40	-13.04
Larceny Other	38	24	-36.84	164	139	-15.24
Vehicle Theft	5	3	-40.00	13	6	-53.85
Arson	0	0	0.00	1	0	-100.00
<b>TOTAL</b>	<b>73</b>	<b>39</b>	<b>-46.58</b>	<b>289</b>	<b>224</b>	<b>-22.49</b>

## Part II

Type	April 2018	April 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Other Assaults	29	21	-27.59	93	76	-18.28
Forgery/Counterfeiting	3	5	66.67	21	18	-14.29
Fraud	2	2	0.00	17	17	0.00
Embezzlement	0	0	0.00	0	0	0.00
Stolen Property	0	0	0.00	0	0	0.00
Vandalism	1	11	1000.00	1	40	3900.00
Weapons	1	1	0.00	6	2	-66.67
Prostitution	0	0	0.00	0	0	0.00
Other Sex Offenses	1	1	0.00	4	1	-75.00
Narcotics	0	1	100.00	3	2	-33.33
Gambling	0	0	0.00	0	0	0.00
Family/Children	2	1	-50.00	8	3	-62.50
DUI	2	3	50.00	10	11	10.00
Liquor Laws	0	0	0.00	0	0	0.00
Disorderly Conduct	9	18	100.00	27	53	96.30
<b>TOTAL</b>	<b>50</b>	<b>64</b>	<b>28.00</b>	<b>190</b>	<b>223</b>	<b>17.37</b>

## Arrests

Demographics	April 2018	April 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Adults	90	97	7.78	395	373	-5.57
Juveniles	5	9	80.00	19	17	-10.53
<b>TOTAL</b>	<b>95</b>	<b>106</b>	<b>11.58</b>	<b>414</b>	<b>390</b>	<b>-5.80</b>



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

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<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
316	LAW ENFORCEMENT UNIT	1
320	LAW ENFORCEMENT UNIT	1
321	LAW ENFORCEMENT UNIT	2
323	LAW ENFORCEMENT UNIT	1
341	LAW ENFORCEMENT UNIT	7
343	LAW ENFORCEMENT UNIT	4
345	LAW ENFORCEMENT UNIT	21
346	LAW ENFORCEMENT UNIT	32
347	LAW ENFORCEMENT UNIT	2
348	LAW ENFORCEMENT UNIT	6
351	LAW ENFORCEMENT UNIT	1
352	LAW ENFORCEMENT UNIT	1
354	LAW ENFORCEMENT UNIT	1
356	LAW ENFORCEMENT UNIT	8
357	LAW ENFORCEMENT UNIT	2
360	LAW ENFORCEMENT UNIT	5
361	LAW ENFORCEMENT UNIT	1
363	LAW ENFORCEMENT UNIT	9
364	LAW ENFORCEMENT UNIT	1
370	LAW ENFORCEMENT UNIT	5
<b>Total Radio Logs:</b>		<b>111</b>

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### Report Includes:

All dates between `00:00:00 04/01/19` and `23:59:59 04/30/19`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts

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# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	15
ANIMAL BITE	3
ANIMAL COMPLAINT	12
INJURED ANIMAL	1
VICIOUS ANIMAL	1
PROWLER	5
BURGLARY IN PROGRESS	7
BURGLARY REPORT	10
DOMESTIC NON-VIOLENT	112
DOMESTIC VIOLENT	1
ARMED ROBBERY	1
WARRANT SERVICE	24
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	94
SUSPICIOUS VEHICLE	120
SUICIDE ATTEMPT	2
SUICIDE THREAT	7
KEYS LOCKED IN VEHICLE	130
SPEEDING AUTO	3
ACCIDENT NO INJURIES	67
MVA WITH AN ANIMAL	1
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	2
ACCIDENT WITH INJURIES	4
OFFICER INVOLVED ACCIDENT	2
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	11
ROAD HAZARD	13
LIVESTOCK IN ROADWAY	1
DRUNK DRIVER	2
INTOXICATED PERSON	1
HIT AND RUN	9
DIRECT TRAFFIC	3
TRANSPORT FOR BUSINESS	4
FUNERAL ESCORT	9
TRANSPORT	12
DISABLED VEHICLE	30
AREA/BLDG CHECK	3487
LITTERING/ILLEGAL DUMPING	1
CHILD ABUSE	4
RAPE	2
SEXUAL ASSAULT	2
CHASE	4
WORK SCHOOL TRAFFIC	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
BUSINESS ALARM	59
CHURCH ALARM	1
RESIDENTIAL ALARM	40
SCHOOL ALARM	3
SUBJECT IN CUSTODY	10
TRANSPORT TO COURT	5
TRANSPORT TO JAIL	6
DEMENTED PERSON NON-VIOLENT	7
STOLEN VEHICLE	6
911 HANGUP	30
CONTROL SUBSTANCE PROBLEM	14
AGENCY ASSISTANCE	19
ASSAULT	1
ASSAULT LAW ENFORCEMENT ONLY	2
CHILD CUSTODY DISPUTE	5
CIVIL ISSUE/DISPUTE	7
COUNTERFEIT MONEY	3
DAMAGE TO PROPERTY	39
DISPUTE NON VIOLENT IN NATURE	59
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	14
Dead Body	2
EMERGENCY MESSAGE	3
LE ASSIST FOR EMS	11
ENTERING AN AUTO	2
EXTRA PATROL REQUEST	7
ASSIST FIRE DEPARTMENT	5
BRUSH FIRE	1
FIREARMS DISCHARGED	12
FOLLOW UP TO PREVIOUS CALL	4
FORGERY	1
FOUND PROPERTY	6
FRAUD	9
GUNSHOT WOUND PRIORITY 1	1
GUNSHOT WOUND PRIORITY 3	1
HARRASSING PHONE CALLS	4
HARRASSMENT	5
IDENTITY THEFT	1
ILLEGAL GAMBLING	1
ILLEGAL ALCOHOL	1
ILLEGAL PARKING	5
JUVENILE RUNAWAY	2
JUVENILE COMPLAINT	29
JUVENILE PROBLEM -NO COMPLAINT	3
LOITERING	4
LOST ITEM REPOR	5
LOUD MUSIC COMPLAINT	20
MISSING PERSON	6
MOBILE HOME INSPECTION	1
MISCELLANEOUS LAW INCIDENT	43

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<u>Nature of Incident</u>	<u>Total Incidents</u>
POWER LINES DOWN	3
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	2
SHOPLIFTING	11
SHOTS FIRED	2
THEFT REPORT	30
THREATS	5
TRAFFIC VIOLATION	515
TRAILER INSPECTION	6
TREE DOWN	1
TREE DOWN	2
TRESPASSING	5
UNCONSCIOUS PRIORITY 1	1
UNKNOWN PRIORITY 1	3
UNKNOWN LAW PROBLEM	10
UNSECURE PREMISES	6
VEHICLE INSPECTION	13
VIOLATION TPO	1
WELFARE CHECK	24

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Total reported: 5393

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**Report Includes:**

All dates between `00:00:00 04/01/19` and `23:59:59 04/30/19`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**To:** City Council  
**From:** Chief Bill Owens  
**Department:** Fire  
**Date:** 05/29/2019  
**Subject:** Gear for 7 recruits

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**Budget Account/Project Name:** Bunker Gear

**Funding Source:** 100-3500-531112

**Budget Allocation:** \$34500.00

**Budget Available:** \$18240.74

**Requested Expense:** \$15890.00

**Company of Purchase:** Bennett Fire Products

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**Description:**

Globe G-xcel Jacket, Trousers & Suspenders per Monroe specifications. \$2,270.00 per set. 7@2,270.00=15,890.00. Price includes shipping charges. Prices valid through Dec. 15<sup>th</sup>, 2019. Delivery: 2-3 weeks after receipt of order, 50-60 days per gear. Terms: net 30 days

**Background:**

N/A

**Attachment(s): One**

E-Quotation- Bennett Fire Products Co., Inc.



**E Quotation**  
**Bennett Fire Products Co., Inc.**



[www.BennettFireProducts.com](http://www.BennettFireProducts.com)

May 29, 2019

Lt. Mike Towe  
Monroe Fire Department

*Prices valid through December 15, 2019*

Globe G-xcel Jacket, Trousers & Suspenders per Monroe Specifications

**\$2,270.00 per set**

**7 @ \$2,270.00 = \$15,890.00**

**Total: \$15,890.00**

FOB Monroe, GA *Price include shipping charges*

Terms: net 30 days

Delivery: 2-3 weeks after receipt of order, 50-60 days for gear

Thanks for giving us the opportunity to serve you!

Ryan Bennett, 678-447-8834, [rbennettbfp@gmail.com](mailto:rbennettbfp@gmail.com)

Bennett Fire Products Co., Inc.  
195 Stockwood Drive, Suite 170  
Woodstock, GA 31088



**To:** Public Safety Committee  
**From:** Logan Propes, City Administrator, Chief Bill Owens, Fire Dept.  
**Department:** Administration & Fire Dept.  
**Date:** 06/04/2019  
**Subject:** Fire Department Pumper Truck Purchase

**Budget Account/Project Name:** PumperTruck

**Funding Source:** 2013 SPLOST

**Budget Allocation:** \$0

**Budget Available:** \$53,500.00

**Requested Expense:** \$50,000.00

**Company of Purchase:** City of Johns Creek, GA

**Description:**

Staff requests approval of a 2008 Pierce Velocity Pumper Truck for the purchase price of \$50,000.00 from the City of John's Creek, Georgia.

**Background:**

This request is to replace a 20+ year-old pumper truck unit that has reached its operational end-of-life with primary regards to the engine and transmission. After numerous repairs and many thousands of dollars later, staff believes the best interim measure is to replace with a quality used pumper unit that is 10 years old. The cost of this well-maintained piece of equipment is fractions of the cost of a new pumper and still hundreds of thousands of dollars cheaper than a used, reconditioned model. This unit will not be primary but will replace an unreliable back-up unit.

Fire Department staff visited John's Creek on Friday, May 31 to inspect the unit and its service records. They came away satisfied and John's Creek has accepted a contingency offer of \$50,000.00.

Funding to come from the residual of the 2013 SPLOST Public Safety allocation.

**Attachment(s):**

TBD



**PURCHASING DIVISION**

**To:** Chief Bill Owens, Fire Chief, City of Monroe

**From:** Purchasing Division

**By:** Neil Trust, CPP, GCPA, CPPM, GCPM, Purchasing Manager

**Date:** June 3, 2019

**Re:** Sale of 2008 Pierce Velocity Fire Apparatus VIN# 4P1CV01H08A008633

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The above reference apparatus, has been designated by the City of Johns Creek Fire Department as surplus upon the delivery of a new Pierce Custom Pumper in March 2019, per the City's replacement schedule of fire apparatus at ten years of age.

On April 30, 2019, the above vehicle was listed for sale on Govdeals.com for four weeks with a reserve of \$70,000.00. After the close of auction and the reserve not being met, The City of Monroe (Georgia) Fire Department inspected the above surplus apparatus and made offer to acquire the 2008 Pierce Velocity.

The City of Johns Creek hereby accepts the offer of \$50,000.00 for the sale of the above apparatus to the City of Monroe (Georgia). The sale of the apparatus is "AS IS" and the City of Johns Creek makes no warranty or guaranties with the sale of the above apparatus.

## Motor Vehicle Bill of Sale

This bill of sale was created on \_\_\_\_\_ in the County of Fulton, State of Georgia.

**The Parties:** The business entity City of Monroe with a mailing address of 215 North Broad Street , Monroe, Georgia, 30656 (Hereinafter the "Buyer") and the business entity City of Johns Creek with a mailing address of 11360 Lakefield Drive, Johns Creek, Georgia, 30097 (Hereinafter the "Seller") hereby agree as follows:

**Purchase Price:** The Buyer agrees to pay \$50,000.00 (US Dollars) to the Seller in exchange for the possession and ownership of the following described motor vehicle:

**Make:** Pierce **Model:** Velocity **Body Type:** Pumper **Year:** 2008 **Color:** Red

**Odometer:** 102535 Miles

**Taxes:** All municipal, county, and State taxes in relation to the purchase of the motor vehicle, including sales taxes, are included in the purchase price.

**Vehicle Identification Number (VIN):** 4P1CV01H08A008633

**Additional Terms and Conditions:** SALE is "AS IS, WHERE IS." (Seller) makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

**Buyer's Signature** \_\_\_\_\_

Print Name \_\_\_\_\_

**Seller's Signature** \_\_\_\_\_

Print Name \_\_\_\_\_

**Witness Signature #1** \_\_\_\_\_

## Odometer Disclosure Statement

FEDERAL and STATE LAW requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I/We, City of Johns Creek certify to the best of my knowledge that the odometer reading of is the actual mileage of the vehicle.

Mileage at the time of sale: 102535 Miles

Buyer and Seller acknowledge that the Motor Vehicle is being sold without any representations ("AS-IS") and that after the sale the Seller shall not have any liability other than the details in this Bill of Sale.

**Buyer's Signature** \_\_\_\_\_

Print Name \_\_\_\_\_

**Seller's Signature** \_\_\_\_\_

Print Name \_\_\_\_\_







**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**June**

**2019**

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The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of April 1, 2019 thru April 30, 2019.

### **Statistics:**

- Total Calls: 468
- Total Minutes: 25:46:14
- Total Minutes/Call: 3:18
- Code Inspections: 103
- Total Permits Written: 108
- Amount collected for permits: \$21,322.50
- Check postings for Miscellaneous Revenue: 72

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:** 13
  - Treemax – residential
  - Lewis Tender Care – residential
  - Tanglewood Outreach Ministry For Kids
  - Shevonece Enterprises – residential
  - RoseMarie Music Studio –
  - Brittany Hayes Inc dba Addison's Wonderland
  - Fear Is A Liar LLC
  - Transparent Media Company
  - Shree Hari Atlanta LLC dba Monroe Classic Cleaners
  - Area 331 Antiques LLC
  - Hall's Precious Gem – residential
  - M.Y. Smartphone Repair
  - Contractor's Co-Op LLC
- **Closed Businesses:** 16
  - Alpha Counseling Alternatives & Solutions LLC
  - B & M Performance & Garage LLC
  - Corey Alana Moon Photography
  - Eric Colquitt Concrete LLC - residential
  - Evergreen Patio Corporation
  - Georgia Crew Outfitters – residential
  - God's Little Acre
  - Hy-Tech Turning Inc
  - Long Group Consultants Inc
  - Med Cross Imaging LLC
  - Monroe Classic Cleaners – change of ownership
  - My Solar Home Products - residential

- Never Lose Hope Counseling - residential
- Personal Assistant – residential
- Steady AV – residential
- Unlimited Mechanical Services LLC – residential

### **Major Projects**

- Major Projects Permitted: None
- Major Projects Ongoing: Silver Queen 125 N Wayne and Main Street Apartments 698 S broad Street, Murphy USA 2040 W Spring Street.

### **Code Department:**

- Receiving business license payments ,affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects – see attached.

### **City Marshal:**

- Patrolled city daily.
- Removed 41 signs from road way.
- 148 repair /cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 5 utility tampering and theft cases. (4 citations issued)

- 
- Represented city in Municipal Court.

**Historic Preservation Commission:**

Request for COA at 701 Davis Street – COA Granted

**Planning Commission:**

Request for Variance at 257 Boulevard – Recommendation for Approval

Request for Variance at 1415 E Church St. – Tabled until May 21, 2019 Meeting.

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4/1/2019	318 ETTEN DR.	TALL GRASS/WEEDS	R/C	4/8/2019	CUT
4/1/2019	308 ETTEN DR.	TALL GRASS/WEEDS	R/C	4/8/2019	CUT
4/1/2019	601 ALOVY ST	TALL GRASS/WEEDS	R/C	4/8/2019	CUT
4/1/2019	107 GLEN IRIS DR.	OLD WOOD/TALL GRASS	R/C	4/8/2019	CUT/MOVED
4/2/2019	210 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	4/9/2019	CUT
4/2/2019	302 MARABLE ST.	TALL GRASS/WEEDS	R/C	4/9/2019	CUT
4/3/2019	803 ROSEWOOD LN.	TALL GRASS/WEEDS	R/C	4/10/2019	CUT
4/3/2019	807 ROSEWOOD LN.	TALL GRASS/WEEDS	R/C	4/10/2019	CUT
4/3/2019	209 ETTEN DR.	JUNK VEHICLE	R/C	4/10/2019	MOVED
4/3/2019	707 E. SPRING ST.	TALL GRASS/WEEDS	R/C	4/10/2019	CUT
4/4/2019	703 W. SPRING ST.	TALL GRASS/WEEDS/ OUTSIDE UP KEEP	R/C	4/17/2019	CUT
4/4/2019	1302 S. BROAD ST.	TALL GRASS/WEEDS	R/C	4/11/2019	CUT
4/4/2019	1216 S. BROAD ST.	TALL GRASS/WEEDS	R/C	4/11/2019	
4/5/2019	1214 S. BROAD ST.	TALL GRASS/WEEDS	R/C	4/12/2019	CUT
4/5/2019	1208 S. BROAD ST.	TALL GRASS/WEEDS	R/C	4/12/2019	CUT
4/5/2019	634 E. MARABLE ST.	TALL GRASS/WEED, JUNK	R/C	4/12/2019	CLEANED
4/5/2019	620 E. MARABLE ST.	TALL GRASS/WEEDS	R/C	4/12/2019	CUT
4/8/2019	316 EDWARDS ST.	TALL GRASS/WEEDS	R/C	4/15/2019	CUT
4/8/2019	133 BRYANT RD.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	4/15/2019	CLEANED
4/8/2019	310 ETTEN DR.	TALL GRASS/WEEDS	R/C	4/15/2019	CUT
4/8/2019	321 REEDWAY	TALL GRASS/WEEDS	R/C	4/15/2019	CUT
4/8/2019	217 REEDWAY	JUNK VEHICLE	R/C	4/15/2019	MOVED
4/9/2019	204 REEDWAY	TALL GRASS/WEEDS	R/C	4/17/2019	CUT
4/9/2019	200 REEDWAY	TALL GRASS/WEEDS, JUNK IN YARD	R/C	4/17/2019	CLEANED
4/9/2019	407 PLANTATION	TRASH CAN CURBSIDE	R/C	4/17/2019	MOVED
4/9/2019	517 S. MADISON AVE.	JUNK VEHICLES, SCREENING OF LOT	R/C	5/9/2019	WORKING ON
4/10/2019	779 NICHOLAS CT.	JUNK IN YARD	R/C	4/19/2019	CLEANED
4/10/2019	717 KINGS RIDGE	TALL GRASS/WEEDS	R/C	4/19/2019	CUT
4/10/2019	780 NICHOLAS	TIRES IN YARD	R/C	4/19/2019	MOVED
4/11/2019	309 WALKER DR.	JUNK IN YARD	R/C	4/20/2019	CLEANED
4/11/2019	316 WALKER DR.	WOOD/JUNK IN YARD	R/C	4/20/2010	CLEANED
4/11/2019	224 ALCOVY ST.	TALL GRASS/WEEDS	R/C	4/20/2019	CUT
4/12/2019	409 SHAMROCK	TALL GRASS/WEEDS	R/C	4/21/2019	CUT
4/12/2019	416 SHAMROCK	TALL GRASS/WEEDS	R/C	4/21/2019	CUT
4/12/2019	445 GLENWOOD	TALL GRASS/WEEDS	R/C	4/21/2019	CUT
4/15/2019	900 ALCOVY ST.	TALL GRASS/WEEDS	R/C	4/24/2019	CUT
4/15/2019	333 WALKER DR.	TALL GRASS, JUNK IN YARD	R/C	4/24/2019	CLEANED
4/16/2019	1526 S. BROAD ST.	TRASH IN PARKING LOT	R/C	4/25/2019	CLEANED

4/16/2019	210 WALKER DR.	TALL GRASS/WEEDS	R/C	4/25/2019	CUT
4/16/2019	504 SHAMROCK	TALL GRASS/WEEDS	R/C	4/25/2019	CUT
4/17/2019	450 GLENWOOD	TALL GRASS/WEEDS	R/C	4/26/2019	CUT
4/17/2019	514 MARABLE ST.	TALL GRASS/WEEDS	R/C	4/26/2019	CUT
4/17/2019	601 MARABLE ST	TALL GRASS/WEEDS, OLD WOOD	R/C	4/26/2019	CLEANED
4/17/2019	301 E. MARABLE ST	TALL GRASS/WEEDS	R/C	4/26/2019	CUT
4/18/2019	302 E. MARABLE ST	TALL GRASS/WEEDS	R/C	4/28/2019	CUT
4/18/2019	218 E. MARABLE ST.	TALL GRASS/WEEDS	R/C	4/28/2019	CUT
4/19/2019	231 E. MARABLE ST.	TALL GRASS/WEEDS	R/C	4/29/2019	CUT
4/19/2019	311 S. MADISON AVE	TALL GRASS/WEEDS	R/C	4/29/2019	CUT
4/22/2019	121 5TH ST.	TALL GRASS/WEEDS	R/C	4/30/2019	CUT
4/22/2019	128 5TH ST.	TALL GRASS/WEEDS	R/C	4/30/2019	CUT
4/22/2019	126 5TH ST.	TALL GRASS/WEEDS	R/C	4/30/2019	CUT
4/23/2019	115 6TH ST.	JUNK IN YARD	R/C	5/1/2019	CLEANED
4/23/2019	315 S. MADISON AVE	TALL GRASS/WEEDS	R/C	5/1/2019	CUT
4/23/2019	1038 S. MADISON AVE	TALL GRASS/WEEDS	R/C	5/1/2019	CUT
4/23/2019	400 WALKER DR.	TALL GRASS/WEEDS	R/C	5/1/2019	CUT
4/24/2019	329 WALKER DR.	TALL GRASS/WEEDS	R/C	5/2/2019	CUT
4/24/2019	131 FELKER DR.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	5/2/2019	CLEANED
4/24/2019	909 CHURCH ST.	TALL GRASS/WEEDS	R/C	5/2/2019	CUT
4/27/2019	808 CHURCH ST.	TALL GRASS/WEEDS	R/C	5/4/2019	CUT
4/27/2019	529 LAWRENCE	TALL GRASS/WEEDS, JUNK IN YARD	R/C	4-May	CUT
4/27/2019	321 STOKES ST.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	5/12/2019	CLEANED
4/27/2019	809 N. BROAD ST.	VEHICLES PARKED IN GRASS	R/C	5/12/2019	MOVED
4/27/2019	1050 N. BROAD ST.	TALL GRASS/WEEDS	R/C	5/12/2019	CUT
4/27/2019	121 NOWELL ST	TALL GRASS/WEEDS	R/C	5/12/2019	CUT
4/28/2019	121 PERRY ST.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	5/12/2019	CITATION
4/28/2019	420 EDWARDS ST.	TALL GRASS/WEEDS	R/C	5/13/2019	CUT
4/28/2019	710 LAWRENCE ST.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	5/13/2019	CUT
4/28/2019	429 EDWARDS ST.	TALL GRASS/WEEDS	R/C	5/13/2019	CUT
4/29/2019	606 ACLOVY ST	TALL GRASS/WEEDS	R/C	5/14/2019	CUT
4/29/2019	774 NICHOLAS CT.	TALL GRASS/WEEDS, JUNK IN YARD	R/C	5/14/2019	CLEANED
4/29/2019	847 OVERLOOK TR.	TALL GRASS/WEEDS	R/C	5/14/2019	CUT
4/30/2019	933 LOPEZ LN.	TIRE, JUNK IN YARD	R/C	5/16/2019	CLEANED
4/30/2019	982 TIGERS WAY	TALL GRASS/WEEDS	R/C	5/16/2019	CUT
4/30/2019	922 TIGER WAY	TALL GRASS/WEEDS	R/C	5/16/2019	CUT
4/30/2019	912 TIGERS WAY	TALL GRASS/WEEDS	R/C	5/16/2019	CUT

DEMOLITION AND CLEANUP			
ADDRESS	OWNER	DISPOSITION	NOTES
2016			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. <b>Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.</b>
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel.Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16
2017			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. <b>No action taken to this point.04-13-17 Case to be forwarded to the City attorney. Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.</b>
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond <b>Demolition permit purchased 04-10-17 Demolition complete</b>
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to original owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. <b>The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.</b>
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. <b>Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.</b>
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. <b>The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City.</b>
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and <b>demolition underway. Demolition complete</b>
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and <b>demolition underway. Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>

410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. <b>Demolition complete.</b>
830 HWY 138	Liberty First Bank	Demo Memo sent. <b>Demo permit pulled / possible training burn for the FD</b>	House address is 319 Carwood Dr. <b>This property is to be used in a training burn 04-28-17. Demolition complete.</b>
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N. Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. <b>To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.</b>
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. <b>Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.</b>
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. <b>Demolition complete</b>
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. <b>Demolition complete</b>
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. <b>Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.</b>
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. <b>Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.</b>
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. <b>The owner expressed the intent to demolish the structure. Demolition complete.</b>
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. <b>No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made. Property cleaned and secured.</b>
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.







**ECONOMIC  
DEVELOPMENT  
MONTHLY REPORT  
JUNE  
2019**

## Economic Development June Report:

- Children's Book Festival recap
- GMA's Heart & Soul Workshop - Thursday, May 23rd
- First Friday Concert, Side Hustle - June 7th
- Monroe alleyways to be featured in Rapid Fire Sessions at GMA conference
- 3rd Annual Housing Expo - Saturday, July 6th (more details to follow)



### Ongoing ED projects:

- CHIP grant - 4 homes completed; 1 more underway
- DCA Main Street compliance
- Visitors Center
- NextSite retail recruitment
- The Local Crowd Monroe - crowdfunding tool, [www.fundmonroe.com](http://www.fundmonroe.com)

### Upcoming Events:

Monroe Flower Festival - Saturday, June 15th

DDA/CVB Board Meetings - Thursday, June 20th, 8:00 am, City Hall Council Chambers

Farmers Markets - Saturdays, June 1, 8, 15, 22, & 29

July 4th - City Fireworks

Housing Expo - Saturday, July 6th at the Community Building

Young Gamechangers Community Presentation - Friday, August 9th

Georgia Downtown Conference - August 27-30 in Jekyll Island



**To:** City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning and Code  
**Date:** 04-01-19  
**Description:** Variance request 1415 East Church St. / Minimum lot size reduction from 14,000 to 10,000 sq. ft.

**Budget Account/Project Name:** NA

**Funding Source:** 2019 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

**Recommendation:** *Approval of reduced lot size pending conformance with the remainder of Zoning and Development requirements related to access and interconnectivity.*

**Background:** This is currently undeveloped land with R1 zoning. The developer wishes to maintain the lot yield of up to 3 units per acre while reducing the lot size due to market trends towards smaller lot size. This reduces maintenance for the property owner and keeps the home prices lower as well. The remainder of the property will be set aside as open space. Necessary market study, analysis and street right of way will be required before development will be permitted.

**Attachment(s):** See submittal below.



Use text bank for a  
**Plan\_Municipality\_Name**  
 Report Text Library:  
 Plan\_Municipality\_Address

Use text bank for a  
**Plan\_Report\_Title**

Plan NO.: VAR-00000 **244**  
 Plan Type: Variance  
 Work Classification: Variance  
 Plan Status: Issued

Apply Date: 03/19/2019

**Expiration:**

Location Address

Parcel Number

1415 E CHURCH ST, MONROE, GA 30655

M0240106

Contacts

TERRASTONE DEVELOPMENT **Applicant**  
 3245 Peachtree Pkwy Suite D278, Suwanee, GA 30024  
 (678)779-0363 slee@terrastonedev.com

Description: REQUEST FOR VARIANCE OF SECT 700.1 TABLE 11-P&Z MTG 4/16/19 @ 5:30 PM-COUNCIL MTG 5/14/19 @ 6:00 PM 215 N BROAD STREET

Valuation:           \$0.00            
 Total Sq Feet:           0.00          

Fees	Amount
Single Family Rezone or Variance Fee	\$100.00
<b>Total:</b>	<b>\$100.00</b>


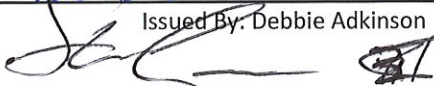
Payments	Amt Paid
<b>Total Fees</b>	<b>\$100.00</b>
Check # 1006	\$100.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name

Description

Comments

Insert a Plan notice prefix in the report text bank, entry: Plan\_Notice\_Prefix

  
 Issued By: Debbie Adkinson  
  
 Plan\_Signature\_1

March 19, 2019  
 Date  
 3/19/19  
 Date

Plan\_Signature\_2

Date



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: \_\_\_\_\_

Your representative must be present at the meeting

Street address 1415 E Church St Council District \_\_\_/\_\_\_ Map and Parcel # M10240106
Zoning R1 Acreage +/- 52 Proposed Use Residential Dev Road Frontage 1304.47 ft. / on Church (street or streets)

Applicant Name TERRA STONE DEVELOPMENT Address 3245 Peachtree Pkwy Ste D 278 Phone # 678.779.0343

Owner Name MARK & MARIA MEADOWS Address 1340 Belt Creek Rd, Watkinsville, GA Phone # 770.316.7722

Request Type: (check one) Variance [checked] Conditional Use \_\_\_

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters: Residential development using R1 standards with the exception of reducing lot size minimums to 7500 sf similar to R1A. Do not want to increase # of lots but want to utilize natural green space buffers and open areas.

State relationship of structure and/or use to existing structures and uses on adjacent lots; Neighboring properties are residential. Subdivision to the west is R1A

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8): Want to utilize green space buffers, open area and not disturb natural areas as much. Want to lessen impact on natural environment. Public utilities serve the site and wouldn't overburden. Development won't cause "domino effect"

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways: Development area comprises +/- 52 acres consisting of approx 125 lots with main entrance on Church St.

State the particular hardship that would result from strict application of this Ordinance: Current market conditions favor smaller lots w/ natural areas. Developer feels larger lots will price the finished lots out of market price & become a non desired product

Check all that apply: Public Water: [checked] Well: \_\_\_ Public Sewer: [checked] Septic: \_\_\_ Electrical: [checked] Gas: [checked]

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature [Signature] Date: 3/14/19

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

**\*Property owners signature if not the applicant**

Signature [Signature] Date: 3-18-19

[Signature] Date: 3/18/19

Notary Public  
Commission Expires: 4/2/21  
ANGELA ELAINE BRANTON  
5931 WATERWORKS RD.  
04/02/2021

I hereby withdrew the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2018 Property Tax Statement

Tax Commissioner  
303 South Hammond Drive STE 100  
Walton County Government Building  
Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416

BURDETT MARIA MEADOWS &  
MEADOWS MARK ANTHONY  
1340 BENT CREEK RD  
WATKINSVILLE, GA 30677

## RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2018-0000005399	11/15/2018	\$0.00	\$5174.80	\$0.00	Paid 11/15/2018

247

Map: M0240-00000-106-000  
Location: 1415 E CHURCH STREET  
Account No: 107980 010

The Tax Commissioner is the tax collector and is not responsible for values nor for rates. If you feel the assessed fair market value of your property is incorrect, please contact the Tax Assessors office at 770-267-1352.

Payments made after the due date are subject to interest and penalties governed by Georgia Code. State law requires all tax bills to be mailed to owner of record on January 1st. If property has been sold, please contact our office.

Tax Commissioner  
303 South Hammond Drive STE 100  
Walton County Government Building  
Monroe, Georgia 30655  
Ph: 770-266-1736, Fax: 770-267-1416



**Tax Payer:** BURDETT MARIA MEADOWS &  
**Map Code:** M0240-00000-106-000  
**Description:** 52.36AC  
**Location:** 1415 E CHURCH STREET  
**Bill No:** 2018-0000005399

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions	
0.00	0.00	0.0000	\$328,500.00	11/15/2018	08/08/2018			
Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
CITY BOND	\$0.00	\$131,400.00	\$0.00	\$131,400.00	0.001979	\$260.04	\$0.00	\$260.04
CITY TAX	\$0.00	\$131,400.00	\$0.00	\$131,400.00	0.005298	\$1,231.62	-\$535.46	\$696.16
COUNTY	\$0.00	\$131,400.00	\$0.00	\$131,400.00	0.010905	\$1,748.28	-\$315.36	\$1,432.92
SCH BOND	\$0.00	\$131,400.00	\$0.00	\$131,400.00	0.0026	\$341.64	\$0.00	\$341.64
SCHOOL	\$0.00	\$131,400.00	\$0.00	\$131,400.00	0.0186	\$2,444.04	\$0.00	\$2,444.04
<b>TOTALS</b>					<b>0.039382</b>	<b>\$6,025.62</b>	<b>-\$850.82</b>	<b>\$5,174.80</b>

State law requires all tax bills to be mailed to the owner of record on January 1st. If property has been sold, please contact our office.

This bill is not sent to your mortgage company. If you have an escrow account, please forward a copy of this bill to your mortgage company. We encourage you to pay by mail or on our website at [www.waltoncountypay.com](http://www.waltoncountypay.com)

Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition, certain elderly persons are entitled to additional homestead exemptions. Applications must be filed by April 1st.

For eligibility requirements regarding exemptions or questions about your value, contact the Tax Assessors office at 770-267-1352.

<b>Current Due</b>	\$5,174.80
<b>Discount</b>	\$0.00
<b>Penalty</b>	\$0.00
<b>Interest</b>	\$0.00
<b>Other Fees</b>	\$0.00
<b>Previous Payments</b>	\$5,174.80
<b>Back Taxes</b>	\$0.00
<b>Total Due</b>	<b>\$0.00</b>
<b>Paid Date</b>	11/15/2018

3-4  
HB



Deed Doc: ESTD Rec# 140314

Recorded 06/08/2007 02:58PM

Georgia Transfer Tax Paid : \$0.00

KATHY K. TROST  
CLERK SUPERIOR COURT, WALTON COUNTY

Bk 02739 Pg 0117-0119

Return to:  
PRESTON & MALCOM, P. C.  
POST OFFICE BOX 984  
MONROE, GA 30655  
File No. 06-20951

**DEED OF ASSENT OF CO-EXECUTORS**

NTC/RPP

STATE OF GEORGIA

COUNTY OF WALTON

WHEREAS, WOODROW WILSON MEADOWS a/k/a WOODROW MEADOWS died a resident of Walton County, Georgia, on the 13th day of November, 2005, leaving a Will which has been probated in Solemn Form in said County at the December Term, 2005 of the Probate Court thereof; and

WHEREAS, under the terms of said Will the property described in Exhibit A was devised to MARIA MEADOWS BURDETT and MARK ANTHONY MEADOWS; and

WHEREAS, the undersigned duly qualified as Co-Executors of the Estate of WOODROW WILSON MEADOWS a/k/a WOODROW MEADOWS, and they are now administering the estate under the terms of said Will; and it has been determined that all debts and claims against the estate have been fully paid.



NOW, THEREFORE, the undersigned as Co-Executors of the Will of the said WOODROW WILSON MEADOWS a/k/a WOODROW MEADOWS, hereby assent to the devise of said property under the terms of said Will so that the title thereto is now vested in the said MARIA MEADOWS BURDETT and MARK ANTHONY MEADOWS, as provided in said Will.

WITNESS my hand and seal, this the 25<sup>th</sup> day of May, 2007.

Signed, sealed and delivered in the presence of:

*[Signature]*  
Unofficial Witness

*Maria Meadows Burdett* 16 May 2007 (SEAL)  
MARIA MEADOWS BURDETT

As Co-Executor under the Last Will and Testament of WOODROW WILSON MEADOWS a/k/a WOODROW MEADOWS, deceased

*[Signature]*  
Notary Public  
SEAL AFFIXED

Patricia A. Husted  
Notary Public, State of New York  
Registration #01HU6034621  
Qualified in Tompkins County  
My Commission Expires Dec. 13, 2009

SEAL AFFIXED

Signed, sealed and delivered in the presence of:

*[Signature]*  
Unofficial Witness

*Mark Anthony Meadows* (SEAL)  
MARK ANTHONY MEADOWS

As Co-Executor under the Last Will and Testament of WOODROW WILSON MEADOWS a/k/a WOODROW MEADOWS, deceased

*Patricia Lynn Cullman*  
Notary Public

SEAL AFFIXED



**EXHIBIT "A"**

All of the Estate's undivided right, title, interest and equity in and to:

All that tract or parcel of land, lying or being in the County of Walton, said State of Georgia and in Town District formerly known as the Jett Phillips place, located on the North side of the Monroe and Good Hope public road, about one and one-half miles East of Monroe, GA., containing fifty-six and fifty-five hundredths (56.55) acres, more or less, and bounded, now or formerly, as follows: North by lands of George W. Baker formerly J. H. Felker land; East by private road and land of Ezra Chick; South by Monroe-Good Hope public road; West by land of Frank Hannay and Harold L. Davis formerly the Tom Harris land.

This deed is given subject to a right of way easement to the State Highway Board and an easement to the Georgia Power Co. for a power line across said land.

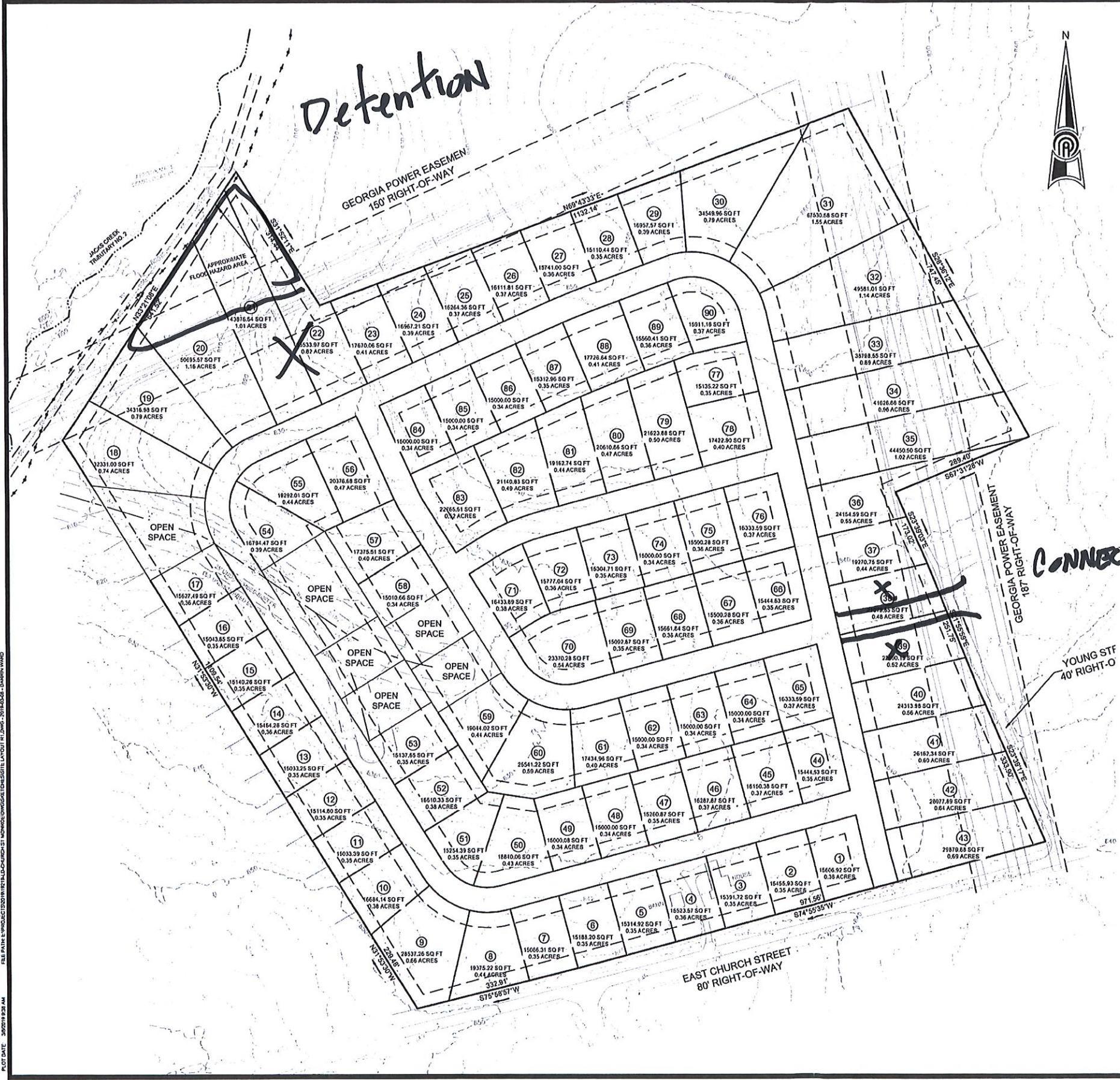
Being the same property conveyed to Woodrow Meadows by Warranty Deed dated November 24, 1945, recorded in Deed Book 29, page 154, Clerk's Office, Walton Superior Court.

## R1 with 14,000 sq.ft. Lots -VS- R1 with 10,000 sq.ft. Lots

The following chart is for comparison for the proposed variance in lot size (14,000 vs 10,000 sqft) at 1415 E. Church Street. The total gross area is **52.35 acres**. This development will be required to comply with providing 15% open green space with amenities for recreation, impact studies, and connectivity.

**Note:** The applicant initially assumed 75' frontage showing 125 lots. Applicant now understands that all the setbacks must comply with the R1 standard. This rendered lots unsuitable for placing house footprint. Now with the frontage meeting the R1 (with 14,000 sq.ft) requirement, frontage would be 100' reducing total lots by approximately 25%. Total lot count is under 100 lots.(estimate approx. 95 lots once you factor in detention and connectivity)

<b>R-1 14,000 sq.ft. lots</b>	<b>R-1 10,000 sq.ft. lots</b>
Total lot density <b>1.81</b> lots/acre	Total lot density <b>2.01</b> lots/acre
Length of Roads <b>6,450 lf</b>	Length of Roads <b>6,602 lf</b>
Under <b>100 lots</b> - (15% open space with amenities not required)	<b>105 lots</b> – (15% open space with amenities required)
Connectivity Required (250' road)	Connectivity Required
Impact Study for utilities, traffic, school system capacity required	Impact Study for utilities, traffic, school system capacity required
<b>Environmental Quality</b> Approximately <b>1.5 acres</b> of creeks, trees, and vegetation not impacted	<b>Environmental Quality</b> Approximately <b>7.08 acres</b> of creeks, trees, and vegetation not impacted
Architectural Standards Apply	Architectural Standards Apply
Additional Conditions can not be required	Can be Conditioned



TOTAL GROSS AREA	
TOTAL GROSS AREA	82,356 ACRES
ZONING	
ZONING JURISDICTION	CITY OF MONROE
EXISTING ZONING	R-1
DATA SUMMARY	
TOTAL RESIDENTIAL UNITS	90 LOTS
TOTAL SITE DENSITY	1.7 LOTS/ACRE
MAX SITE DENSITY ALLOWED	3 LOTS/ACRE
LENGTH OF ROADS	6,200 LF
SETBACK REQUIREMENTS	
MAJOR/MINOR FRONT SET BACK	30 FEET
SIDE YARD	10 FEET
REAR YARD SETBACK	25 FEET
MAX BUILDING HEIGHT	35 FEET
M/N LOT WIDTH	76 FEET
M/N LOT SIZE TYPICAL LOT SIZE PROVIDED	15,000 SQ. FT.

**1.81  
LOTS/  
ACRE**

- NOTE
- A PORTION OF SUBJECT PROPERTY LOCATED WITHIN A 100 YEAR FLOOD HAZARD AREA PER FEMA 1329TC012E & 1329TC0145D.
  - THIS PROPERTY IS HAS APPROXIMATELY 13 AC PARTIALLY WOODED AND HAS APPROXIMATELY 35 AC OF PASTURE LAND. THIS PROPERTY HAS APPROXIMATELY 7 ACRES OF POWER LINE EASEMENT ENCROACHING, STREAMS AND BUFFERS EXIST ON THE SITE ON THE NORTHERN AND WESTERN PORTION OF THE PROJECT.
  - SANITARY SEWER TO BE PROVIDED BY THE CITY OF MONROE. CONNECTION IS PROPOSED AT NORTHERN PORTION OF SITE. AN EASEMENT WILL BE REQUIRED FOR CONNECTION.
  - WATER TO BE PROVIDED BY THE CITY OF MONROE.
  - EXISTING STRUCTURE IS SHOWN ON SITE PLAN AND THE INTENT IS TO DEMOLITION EXISTING STRUCTURE.

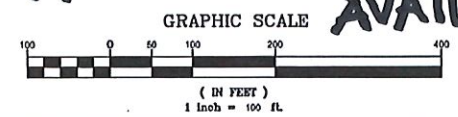
Existing with  
14,000 Sq Ft  
Lots

**CONNECTIVITY**

NOTE - lots shown @  
75' width frontage

If shown 100'/R1  
standard. 25% REDUCTION  
IN total lots.

Approx. 95 Lots  
**AVAILABLE**



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PRELIMINARY. NOT FOR PUBLIC USE. GENERAL RELEASE OR CONSTRUCTION STAMP

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**PRECISION Planning Inc.**  
planners • engineers • architects • surveyors  
400 Pine Boulevard, Lawrenceville, GA 30046  
770.338.8000 • www.ppinc.com

---

TERRASTONE DEVELOPMENT  
E. CHURCH STREET / MONROE

---

CONCEPT SITE PLAN ZONED R-1	SHEET TITLE
DESIGN	DRAWN
DW	DW
ES	ES

---

DATE	DESCRIPTION
3/7/2019	DATE
R19219	PROJECT NO.

---

2

*lot density  
2.01*

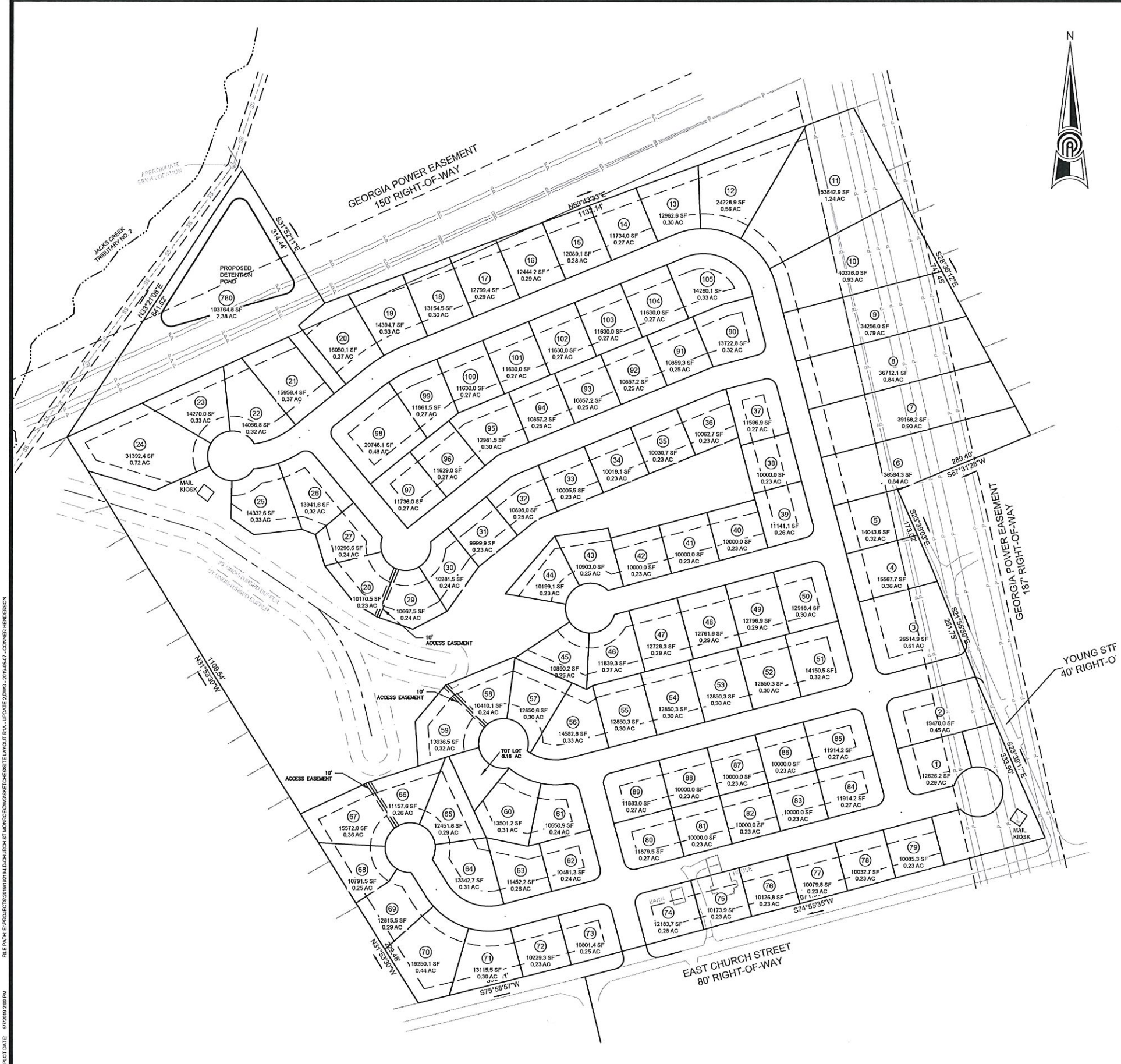
<b>TOTAL GROSS AREA</b>	
TOTAL GROSS AREA	52.356 ACRES
<b>ZONING</b>	
ZONING JURISDICTION	CITY OF MONROE
EXISTING ZONING	R-1 *
<b>DATA SUMMARY</b>	
TOTAL RESIDENTIAL UNITS	105 LOTS
TOTAL SITE DENSITY	2.01 LOTS/ACRE
MAX SITE DENSITY ALLOWED	3 LOTS/ACRE
LENGTH OF ROADS	8,602 LF
<b>SETBACK REQUIREMENTS</b>	
MAX MINOR FRONT SET BACK	30 FEET
SIDE YARD	10 FEET
REAR YARD SETBACK	25 FEET
MAX BUILDING HEIGHT	35 FEET
MIN LOT WIDTH	100 FEET
MIN LOT SIZE TYPICAL LOT SIZE PROVIDED	10,000 SQ. FT.
<b>OPEN SPACE</b>	
OPEN SPACE PROVIDED	7.06 ACRES

\* VARIANCE REQUESTED FROM SMALLER LOTS, BUT NOT EXCEEDING MAX DENSITY FOR ZONING R1

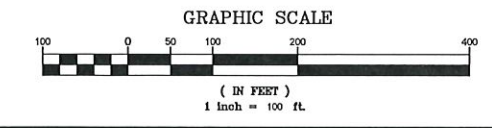
- NOTE:
1. A PORTION OF SUBJECT PROPERTY LOCATED WITHIN A 100 YEAR FLOOD HAZARD AREA PER FEMA 13297C0137E & 13297C0145D.
  2. THIS PROPERTY HAS APPROXIMATELY 13 AC PARTIALLY WOODED AND HAS APPROXIMATELY 39 AC OF PASTURE LAND. THIS PROPERTY HAS APPROXIMATELY 7 ACRES OF POWER LINE EASEMENT ENCROACHINGS. STREAMS AND BUFFERS EXIST ON THE SITE ON THE NORTHERN AND WESTERN PORTION OF THE PROJECT.
  3. SANITARY SEWER TO BE PROVIDED BY THE CITY OF MONROE. CONNECTION IS PROPOSED AT NORTHERN PORTION OF SITE. AN EASEMENT WILL BE REQUIRED FOR CONNECTION.
  4. WATER TO BE PROVIDED BY THE CITY OF MONROE.
  5. NO IMPACTS PROPOSED TO STREAM BUFFERS OR WETLANDS.
  6. EXISTING STRUCTURE IS SHOWN ON SITE PLAN AND THE INTENT IS TO DEMOLITION EXISTING STRUCTURE.

*R1  
w/10,000 sqft  
lots*

*105 total lots*



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<p style="text-align: center;">TERRASTONE DEVELOPMENT / MONROE</p> <p style="text-align: center;">E. CHURCH STREET / MONROE</p>	
CONCEPT SITE PLAN ZONED R-1 (WITH VARIANCE REQUEST)	SHEET TITLE DESIGN CMH CMW DRAWN CMH CMW CHECKED ES
RELEASE	
5/07/2019 DATE	
R19219 PPI PROJECT NO.	
<b>1</b>	



FILE PATH: E:\PROJECTS\19219\19219\19219\CONCEPT LAYOUT R1A\_UPDATE.DWG - 2019.05.07 - CONNOR HENDERSON  
 PLOT DATE: 5/7/2019 2:50 PM

105 lots

R-1 / 10,000 sqft

w/ 15% GREENSPACE

2.01 LOTS/ACRE

15%  
open green  
space



**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe has received a request for a variance of section 700.1 Table 11 of the Zoning Ordinance for 1415 E Church St. A public hearing will be held on April 16, 2019 before the Planning & Zoning Commission, at 5:30 P. M.**

**The City of Monroe has received a request for a variance of section 700.1 Table 11 of the Zoning Ordinance for 1415 E Church St. A public hearing will be held on May 14, 2019 before the Mayor and Council, at 6:00 pm.**

**The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.**

**Please run on the  
following date:**

**March 31, 2019**



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 04-26-2019  
**Description:** Zoning Variance requests 2130 West Spring St.

**Budget Account/Project Name:** NA

**Funding Source:** 2019 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

**Recommendation: Landscape buffer variance / approval:** due to the existing landscaping on the Arby's side, the Transco pipeline easement on the other side and the existing access road to the rear.

**Parking variance / Denial:** due to the intended development pattern in the CDO section of the zoning ordinance which is aimed at limiting frontloaded parking with large expanses of asphalt fronting on the City street in the effort to improve the streetscape aesthetic. Also with the main entrance to this parcel being the existing access drive, patron and business security would be enhanced by parking on the sides or rear of the building where traffic is slower with the drivers able to better see customers and businesses.

**Background:** This is an undeveloped outparcel of the Home Depot development to the east of Arby's. The applicant request Two variances. One related to the required landscape buffer surrounding the parcel. The other is to disregard the requirements related to street fronting parking within the CDO. The proposed layout also lends itself to an alley style frontage on the existing access drive.

**Attachment(s):**

Variance application

Proposed site plan for parking and building placement

Building elevations: Note the alley style elevations to front on the existing access drive.





**City of Monroe**  
 215 N. Broad Street  
 Monroe, GA 30655  
 (770)207-4674

# Plan Report

Plan NO.: VAR-00000 **257**

Plan Type: Variance

Work Classification: Variance

Plan Status: Issued

Apply Date: 04/17/2019

**Expiration:**

**Location Address**

2130 W SPRING ST, MONROE, GA 30655

**Contacts**

SOUTHBOUND MONROE, LLC 300 GALLERIA PKW 12TH FLOOR, ATLANTA, GA 30339	<b>Owner</b>	MIKE BIRNBREY 300 GALLERIA PKWY 12TH FLOOR, ATLANTA, GA 30339 (404)987-2402	<b>Applicant</b>
--	--------------	---	------------------

**Description:** REQUEST FOR VARIANCE OF SECT 643A.3(2) PARKING & SECT 643A.4(2) LANDSCAPE BUFFER -P&Z MTG 5/21/19 @5:30 PM-COUNCIL MTG 6/11/19 @6:00 PM  
 215 N BROAD ST

<b>Valuation:</b>	\$0.00
<b>Total Sq Feet:</b>	0.00

Fees	Amount
Commercial Rezone or Variance Fee	\$200.00
<b>Total:</b>	<b>\$200.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$200.00</b>
Check # 1002	\$200.00
<b>Amount Due:</b>	<b>\$0.00</b>

<u>Condition Name</u>	<u>Description</u>	<u>Comments</u>
-----------------------	--------------------	-----------------

\_\_\_\_\_  
 Issued By: Debbie Adkinson

\_\_\_\_\_  
 Plan\_Signature\_1

\_\_\_\_\_  
 Plan\_Signature\_2

April 17, 2019

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date



**Variance/Conditional Use Application**

**Application must be submitted to the Code Department 45 days prior to the Planning & Zoning**

**Meeting of:** 5/21/2019

***Your representative must be present at the meeting***

Street address 2130 W Spring St Council District 1 / 7 Map and Parcel # M0010025H00  
 Zoning B-3 Acreage 0.92 Proposed Use General Commission Road Frontage 157 ft. / on  
W Spring St (street or streets)

**Applicant**  
 Name Mike Birnbrey  
 Address 300 Galleria Pkwy 12th Floor Atlanta, GA 30339  
 Phone # 404-987-2402

**Owner**  
 Name Southbound Monroe, LLC  
 Address 300 Galleria Pkwy 12th Floor Atlanta, GA 30339  
 Phone # 404-987-2402

Request Type: (check one) Variance  Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:  
Multi-use Retail- Employees =20. Hours of operation anticipated to be 10:00am-10:00pm. Utilities will be provided by City of Monroe or Walton County, GA. Variance Request 1. Double row of parking along the front. Variance Request 2. 5' Landscape buffer on side yards.

State relationship of structure and/or use to existing structures and uses on adjacent lots;  
All surrounding properties are zoned B-3/Commercial. Proposed site is part of a master development

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):  
By removing the parking between the building and Sprint St, the site would not have enough parking spaces required by code. in order for the site to meet parking code, we'd have to shift the building up to the front property line and put all the parking in the rear, and tenants concerned with safety.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:  
Please see attached site plan and elevation for above requested information

State the particular hardship that would result from strict application of this Ordinance:  
The tenants committed to the project are concerned with security having the building close to the road, and not having their parking lot exposed. Arby's is not pleased with the idea of their building being blocked by ours, and concerned that it will hurt their business.

Check all that apply: Public Water:  Well:  Public Sewer:  Septic:  Electrical:  Gas:

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

- Application Fees:
- \$100 Single Family
  - \$300 Multi Family
  - \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature Michael Birnbrey Date: April 11, 2019

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

**\*Property owners signature if not the applicant**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Notary Public

Commission Expires: \_\_\_\_\_

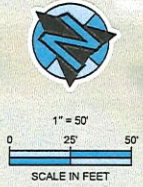
I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_



**PROJECT DATA (010.012) QL-1b**

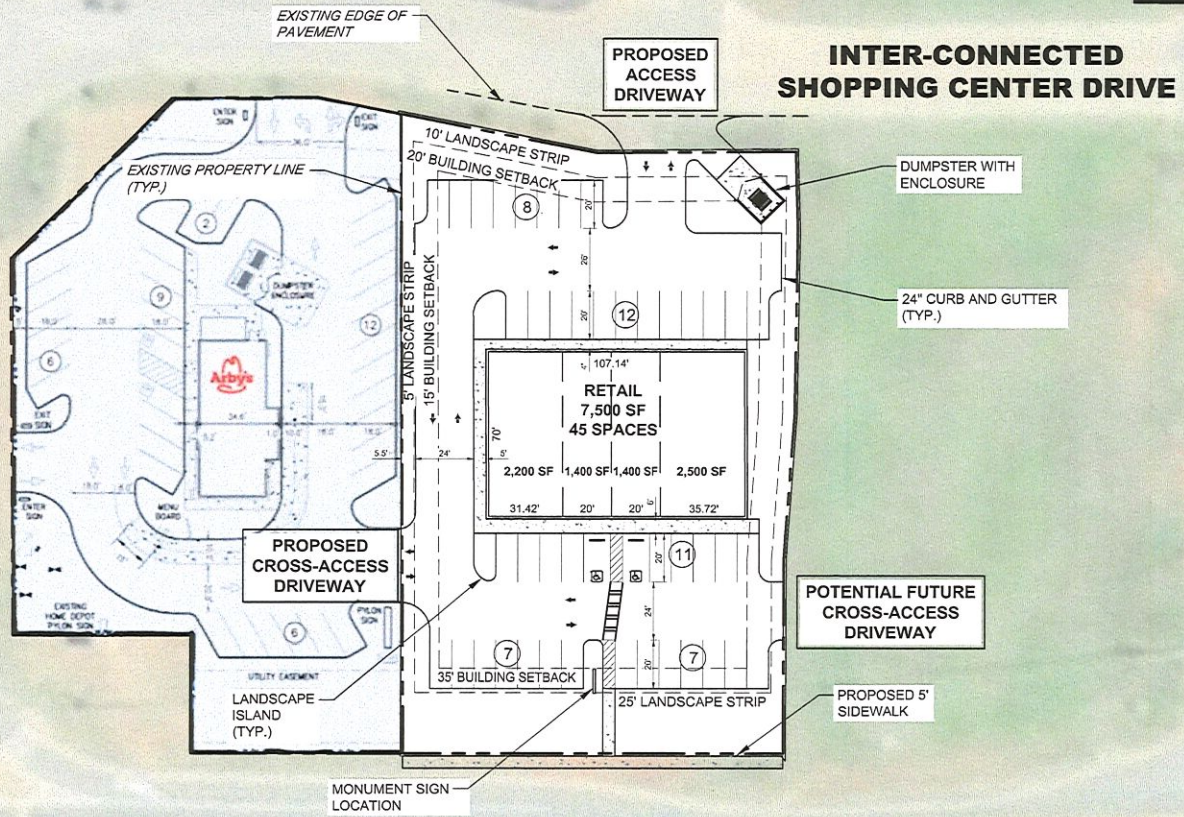
2130 WEST SPRING STREET MONROE (WALTON COUNTY), GA 30655	
<b>SITE DATA</b>	
TOTAL SITE AREA	0.85 ± AC
<b>BUILDING DATA</b>	
RETAIL AREA	7,500 SF
<b>PARKING DATA</b>	
PARKING REQUIRED: RETAIL: 1 SPACE / 500 SF AND 1 SPACE FOR EACH EMPLOYEE	
PARKING PROVIDED	45 SPACES

**HOME DEPOT SHOPPING PARKING**



**HOME DEPOT SHOPPING CENTER DRIVE**

**WALMART SHOPPING CENTER DRIVE**



**WEST SPRING ST  
HWY 10**

1-1  
KB

After Recording Return To:  
McMichael & Gray, P.C.  
574 Conyers Road, Suite 100  
Loganville, GA 30052

Order No.: LOG-170678-PUR

Recorded 10/20/2017 04:30PM  
KATHY K. TROST  
WALTON COUNTY CLERK OF COURT  
Georgia Transfer Tax Paid : \$250.00  
Bk04143 Pg 0167

Deed  
Doc: WD

LIMITED WARRANTY DEED

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, made this 18th day of October, 2017, between

Monroe WHZ Partners, LLC, a Georgia Limited Liability Company

of the County of Walton, State of Georgia, as party or parties of the first part, hereinafter called Grantor, and

GA Greenlands, LLC  
a Georgia Limited Liability Company

as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Ten And No/100 Dollars (\$10.00) and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land lying and being in Land Lot 6 and Land Lot 29 of the 3rd Land District, Walton County, City of Monroe, Georgia, being shown as Lot 2, containing 0.923 acres, on plat of survey prepared for Monroe WHZ Partners, LLC, by GeoSurvey, Ltd, dated August 16, 2017, and recorded in Plat Book 113, page 109, Walton County, Georgia Records, which plat is incorporated herein by reference and made a part hereof.

SUBJECT to all zoning ordinances, easements and restrictions of record affecting said premises.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons owning, holding or claiming by, through or under the said Grantor.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Signed, sealed and delivered in the presence of:

*[Signature]*  
Unofficial Witness

*[Signature]*

Monroe WHZ Partners, LLC

BY: *[Signature]*  
Van Westmoreland  
Manager

My Commission Expires:



# 2018 Property Tax Statement

Tax Commissioner  
 303 South Hammond Drive STE 100  
 Walton County Government Building  
 Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416

GA GREENLANDS LLC  
 426 W HIGHLAND AVE  
 STE A  
 MONROE, GA 30655

**RETURN THIS PORTION WITH PAYMENT**

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*
2018-0000012865	11/15/2018	\$0.00	\$3938.20	\$0.00	Paid 11/14/2018


262

Map: M0010-00000-025-H00  
 Location: 2130 W SPRING STREET  
 Account No: 257300 010

The Tax Commissioner is the tax collector and is not responsible for values nor for rates. If you feel the assessed fair market value of your property is incorrect, please contact the Tax Assessors office at 770-267-1352.

Payments made after the due date are subject to interest and penalties governed by Georgia Code. State law requires all tax bills to be mailed to owner of record on January 1st. If property has been sold, please contact our office.

Tax Commissioner  
 303 South Hammond Drive STE 100  
 Walton County Government Building  
 Monroe, Georgia 30655  
 Ph: 770-266-1736, Fax: 770-267-1416



**Tax Payer:** GA GREENLANDS LLC  
**Map Code:** M0010-00000-025-H00  
**Description:** LOT#2 .92AC  
**Location:** 2130 W SPRING STREET  
**Bill No:** 2018-0000012865

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions
0.00	0.00	0.0000	\$250,000.00	11/15/2018	08/08/2018		

Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
CITY BOND	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.001979	\$197.90	\$0.00	\$197.90
CITY TAX	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.005298	\$937.30	-\$407.50	\$529.80
COUNTY	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.010905	\$1,330.50	-\$240.00	\$1,090.50
SCH BOND	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.0026	\$260.00	\$0.00	\$260.00
SCHOOL	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0.0186	\$1,860.00	\$0.00	\$1,860.00
<b>TOTALS</b>					<b>0.039382</b>	<b>\$4,585.70</b>	<b>-\$647.50</b>	<b>\$3,938.20</b>

State law requires all tax bills to be mailed to the owner of record on January 1st. If property has been sold, please contact our office.

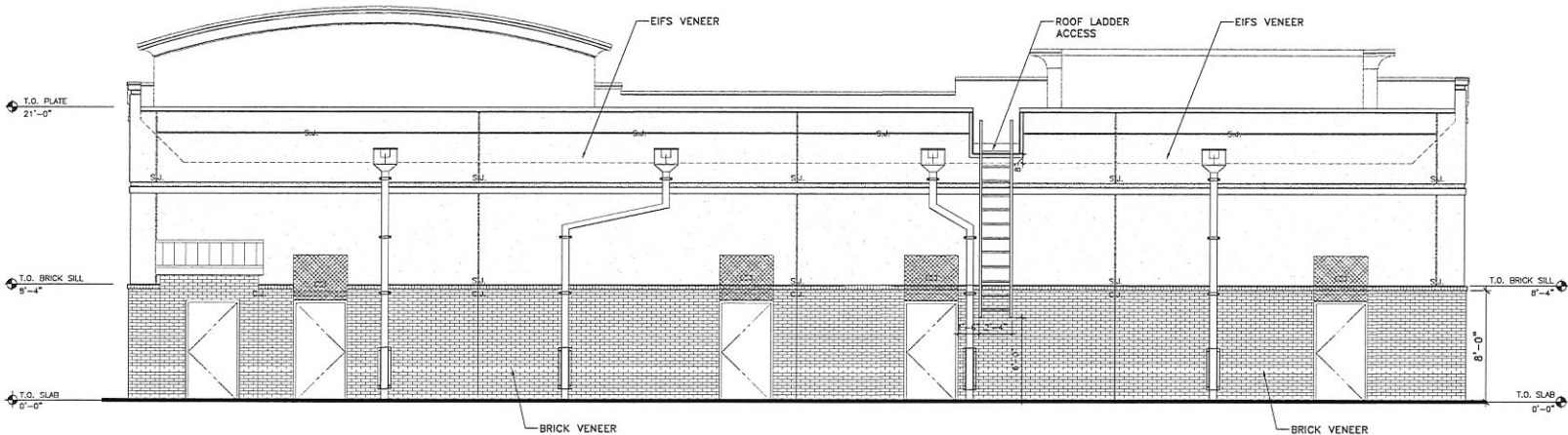
This bill is not sent to your mortgage company. If you have an escrow account, please forward a copy of this bill to your mortgage company. We encourage you to pay by mail or on our website at [www.waltoncountypay.com](http://www.waltoncountypay.com)

Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition, certain elderly persons are entitled to additional homestead exemptions. Applications must be filed by April 1st.

For eligibility requirements regarding exemptions or questions about your value, contact the Tax Assessors office at 770-267-1352.

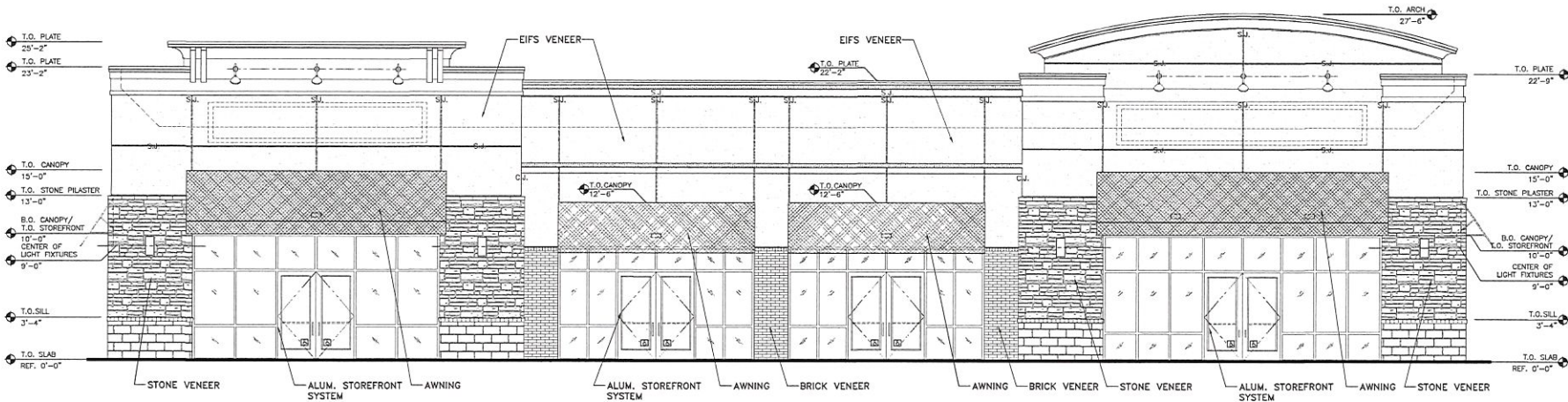
<b>Current Due</b>	\$3,938.20
<b>Discount</b>	\$0.00
<b>Penalty</b>	\$0.00
<b>Interest</b>	\$0.00
<b>Other Fees</b>	\$0.00
<b>Previous Payments</b>	\$3,938.20
<b>Back Taxes</b>	\$0.00
<b>Total Due</b>	<b>\$0.00</b>
<b>Paid Date</b>	11/14/2018





2 PROPOSED REAR ELEVATION

SCALE: 1/4" = 1'-0"



1 PROPOSED FRONT ELEVATION

SCALE: 1/4" = 1'-0"

DATE	RELEASE

CHECKED BY: AK  
 DRAWN BY: CY

NOTE:  
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**A&M**

**ARIE KOHN ARCHITECTS, P.C.**  
 14 HUNTERS ROCK ROAD, ROSELLE, CA 94576  
 TEL: (925) 422-9039 FAX: (925) 422-3735  
 EMAIL: arie@aamarch.com

MOUNDA, CA

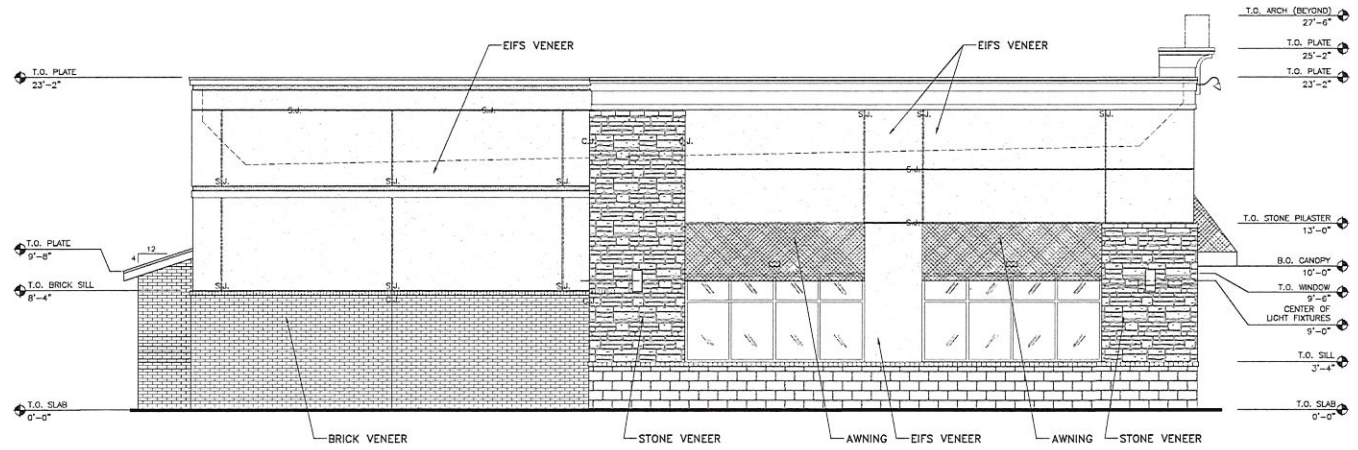
**RETAIL NEW CONSTRUCTION**

EXTERIOR ELEVATIONS

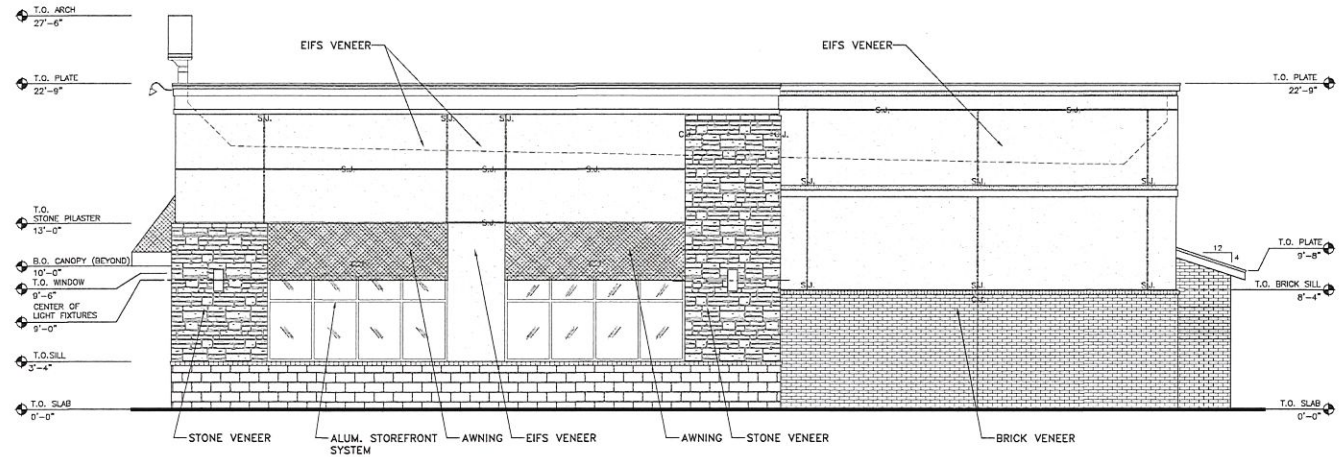
**A-3.0**

81726 - HARTSVILLE, SC (6/8/2018)





**2 LEFT SIDE ELEVATION**  
SCALE: 1/4" = 1'-0"



**1 RIGHT SIDE ELEVATION**  
SCALE: 1/4" = 1'-0"

DATE	REVISION

CHECKED BY: AK  
DRAWN BY: QY

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**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe has received a request for a variance Sect 643A.3(2) parking and Sect 643A.4(2) landscape buffer of the Zoning Ordinance for 2130 W Spring St. A public hearing will be held on May 21, 2019 before the Planning & Zoning Commission, at 5:30 P. M.**

**The City of Monroe has received a request for a variance of section 643A.3(2) parking and Sec 643A.4(2) landscape buffer of the Zoning Ordinance for 2130 W Spring St. A public hearing will be held on June 11, 2019 before the Mayor and Council, at 6:00 pm.**

**The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.**

**Please run on the  
following date:**

**May 5, 2019**

**PROJECT DATA (010.012) QL-1b**

2130 WEST SPRING STREET  
MONROE (WALTON COUNTY), GA 30655

**SITE DATA**

TOTAL SITE AREA 0.86 ± AC

**BUILDING DATA**

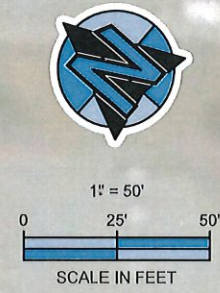
RETAIL AREA 7,500 SF

**PARKING DATA**

PARKING REQUIRED:  
RETAIL: 1 SPACE / 500 SF AND 1 SPACE FOR EACH EMPLOYEE

PARKING PROVIDED 45 SPACES

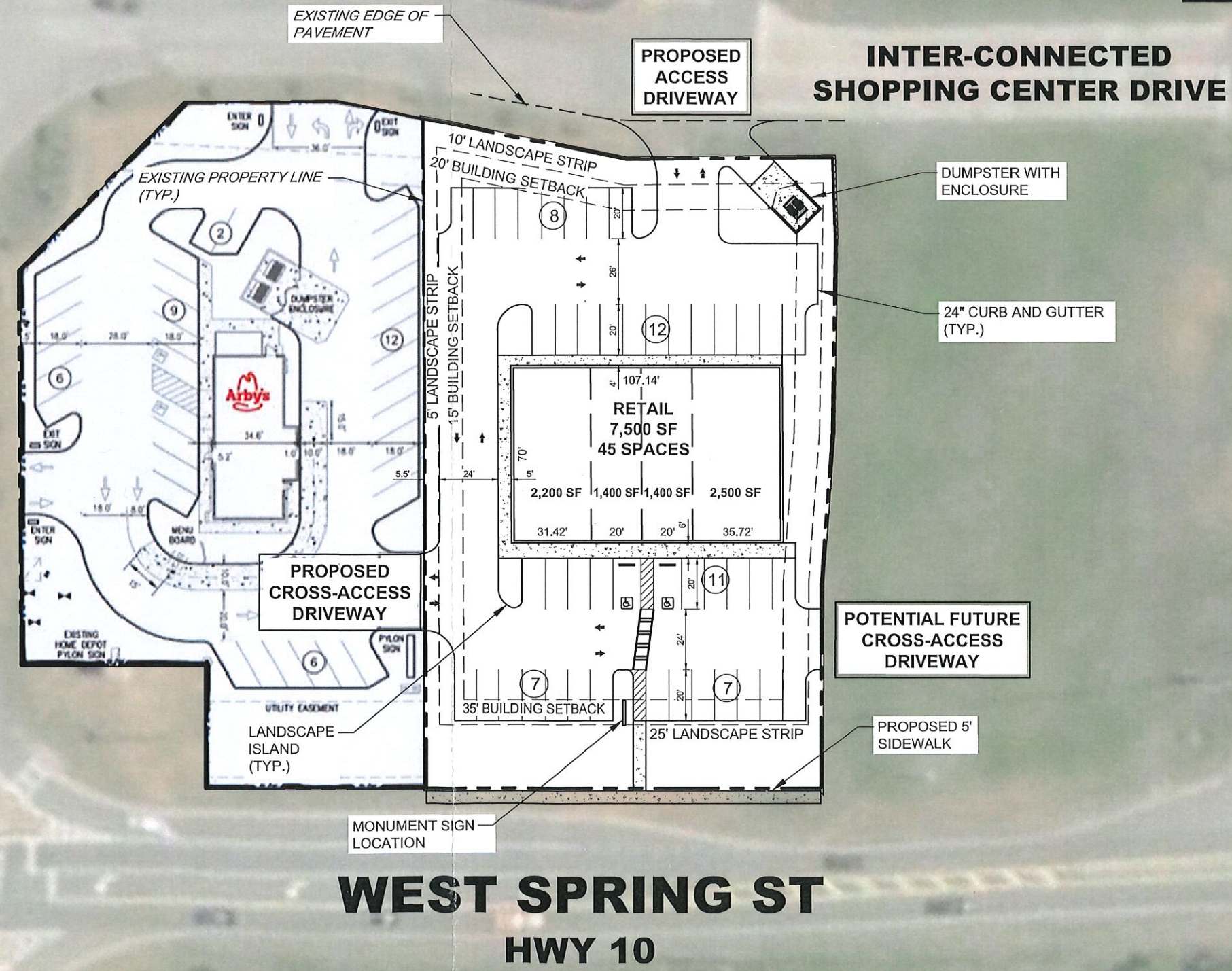
**HOME DEPOT  
SHOPPING  
PARKING**



D:\Projects\010.012 2100 Blk W Spring St - Monroe, GA\Drawing\QL-1b 2130 West Spring St - Monroe, GA.dwg, 4/9/2019 5:13:50 PM, 1:1

**HOME DEPOT  
SHOPPING CENTER DRIVE**

**WALMART  
SHOPPING CENTER DRIVE**





**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 04-11-19  
**Description:** Conditional use 216 unit apartment development

**Budget Account/Project Name:** NA

**Funding Source:** 2019 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

***Recommendation: Denial***

***The comprehensive plan shows this property to be commercial/retail.***

**Background:** This land had a proposed apartment project which was withdrawn by the previous applicant in 2016. That original had 128 units. This iteration has 216. This plan does not indicate meeting zoning requirements recently passed related to aesthetics or materials to be utilized in construction. Planning and zoning recommended denial on the previous application on this parcel prior to its withdrawal.

***Attachment(s):***

- Application
- Site plan
- Survey



**City of Monroe**  
 215 N. Broad Street  
 Monroe, GA 30655  
 (770)207-4674

# Plan Report

Plan NO.: LDU-00000 269

Plan Type: Land Use

Work Classification: Conditional Use

Plan Status: Issued

Apply Date: 04/05/2019

**Expiration:**

**Location Address**

1031 CHARLOTTE ROWELL BLVD, MONROE, GA 30656

**Contacts**

HILLPOINTE Applicant  
 8830 MACON HWY BLDG 300, ATHENS, GA 30606  
 (678)628-4678

**Description:** Request for Conditional Use - P&Z MTG 5/21/2019 @ 5:30 PM, COUNCIL  
 MTG 6/11/2019 @ 6:00 PM 215 N BROAD STREET

**Valuation:**           \$0.00            
**Total Sq Feet:**           0.00          

Fees	Amount
Multifamily Rezone or Variance Fee	\$300.00
<b>Total:</b>	<b>\$300.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$300.00</b>
Check # 9080	\$300.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name                      Description                                      Comments

*Debbie Adkinson*

Issued By: Debbie Adkinson

*[Signature]*

Plan\_Signature\_1

Plan\_Signature\_2

April 05, 2019

Date

Date

Date



### Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: May 21st 2019

**Your representative must be present at the meeting**

Street address Charlotte Rowell Blvd Council District 1 / 7 Map and Parcel # M0050045  
 Zoning B3 Acreage 16.495 Proposed Use Multi Family Road Frontage 722.29 ft. / on  
Charlotte Rowell Blvd (street or streets)

#### Applicant

Name Hillpointe  
 Address 8830 Macon hwy building 300  
 Phone# (678)-628-4678

#### Owner

Name Rowell Family p'ship & Jane Still  
 Address Po Box 1378 Monroe Georgia  
 Phone# (770)-318-6153

Request Type: (check one) Variance  Conditional Use

#### **Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar**

Create (9) 24 unit buildings with two-bedroom apartments with associated parking, infrastructure and landscaping. Amenities include: Clubhouse, Swimming Pool, Pool House, (2) Pavilions, Playground, Garage parking, Mail Kiosk, Trash / Recycling Service and Greenspace. Residential operation 24 hrs. Office and maintenance operation 9 to 5 with (3) employees. Vehicle trips per day: 1296, Water: 43,200 GPD, Sewer: 34,560 GPD

#### **State relationship of structure and/or use to existing structures and uses on adjacent**

There is currently no development on the adjacent lots. A portion of the lot in the floodplain is adjacent to an 8 acre tract owned by the Thompson Woods home owner's association at Hemingway drive which is zoned R-1.

#### **State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-**

- 1) the proposed use will not be detrimental to adjacent properties or the general neighborhood, the proposed use will not significantly adversely affect public health, safety, morality and welfare, and the proposed use as designed will minimize adverse effects on the surrounding neighborhood;
- (2) the required number of applicable standards in Article X shall be met or exceeded;
- (3) the proposed use is compatible with the Comprehensive Plan due to its specific location, and the conditional use is compatible with the community's residential development pattern;
- (4) a rezoning to allow the requested use as a permitted use would not be appropriate;
- (5) the proposed use will not be injurious to the natural environment or the other property in the immediate vicinity, or unconstitutionally diminish property values within the surrounding neighborhood;
- (6) off-street parking and loading, and access thereto, will be adequate;
- (7) public facilities and utilities are capable of adequately serving the proposed use, and the use would not lead to a major negative change in existing levels of public service, or fiscal stability;
- (8) the use will not be an extension of a use which will cause a damaging volume of (a) agricultural, (b) commercial, (c) industrial, or (d) higher density residential use into a stable neighborhood of well-maintained single-family homes, nor likely lead to decreasing surrounding property values, neighborhood deterioration, spreading of blight, or additional requests of a similar nature which would expand the problem;
- (9) the use would not significantly increase congestion, noise, or traffic hazards; and,
- (10) granting this request would not have a "domino effect," in that it becomes the opening wedge for further rapid growth, urbanization or other land-use change beyond what is indicated in the Comprehensive Plan.

**State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:**

Area of buildings:

Residential	79,038 square feet	Each building is 166 by 58 feet	Height approx. 40 feet
Clubhouse	4,711 square feet	93 x 65 feet	Height approx. 26 feet
Maintenance bld.	853 square feet	41 x 21 feet	Height approx. 18 feet
Garages	5,040 square feet	105 x 24 feet	Height approx. 18 feet

Parking: 330 Spaces with HC spaces per code  
 Parking Design: 24 foot wide drive aisles with 9 x 20 foot parking spaces

Landscaping: landscaping shall meet or exceed all current code requirements.

Setbacks: Front 35 feet Side 15 feet Rear 20 feet

**State the particular hardship that would result from strict application of this Ordinance:**

No significant hardships exist regarding the development of this site other than the multifamily use being 100% consistent with the current comprehensive plan designation for the area as commercial.

We believe that the conditional use is appropriate and compatible for this site due to its specific location and its proximity to other residential land in the area. There will remain an abundant amount of land adjacent to the site that is better suited for commercial development than our site. Our residential development can blend with the steep terrain falling towards the floodplain with a series of terraces for building and parking areas that step down the hillside, reducing its visual impact from the Charlotte Rowell Boulevard corridor. And, additional residential density in the area will provide customers for future commercial uses as projected in the comprehensive plan.

**Check all that apply:** Public Water: X Well: Public Sewer: X Septic: Electrical: X Gas: X

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature [Signature] Date: 4/5/19

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

\*Property owners signature if not the applicant

Signature [Signature] Date: 4/5/19

Deborah M Adkinson Date: 4/5/19

Notary Public  
Commission Expires: Sept 8, 2020



I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_



FILED AND RECORDED  
CLERK SUPERIOR COURT  
WALTON COUNTY, GEORGIA

00 MAR 22 PM 4: 24

BOOK 1070 PAGE \_\_\_\_\_  
KATHY K. TROST, CLERK

WALTON COUNTY, GEORGIA  
REAL ESTATE TRANSFER TAX  
PAID \$ 197.00  
DATE 3-22-00  
*Kathy K. Trost*  
CLERK SUPERIOR COURT

AFTER RECORDING RETURN TO:  
WILLIAM C. MCFEE, JR.  
SIMMONS, WARREN, SZCZECKO & MCFEE, P.A.  
315 W. PONCE DE LEON AVENUE, SUITE 850  
DECATUR, GEORGIA 30030

LIMITED WARRANTY DEED

THIS INDENTURE, made this 20 day of March, 2000, between EPS RETIREMENT PLAN, L.P., as Grantor, and MICHAEL LEE ROWELL, as Grantee.

WITNESSETH:

That the said Grantor, for and in consideration of Ten Dollars and other valuable consideration, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto the said Grantee, and the heirs, successors and assigns of Grantee, the following:

An undivided 16.2744% interest (such interest being the entire interest of the Grantor) in and to all those tracts or parcels of land lying and being Land Lots 7, 8, 27, 28, 29, 40, 41, 42, 62 and 63 of the 3rd District of Walton County, Georgia, and partially in the City of Monroe and shown on a survey of Breedlove Property prepared by Hannon Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986, last revised May 11, 1988, including Tracts 1-6, and all right, title and interest of Grantor in Tracts 7, 8 and 9, as shown on such survey, less and except a sell-off from Tract 2, which sell-off contains approximately 9.7846 acres. Such property is more particularly described on Exhibit A attached hereto and incorporated herein.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in any wise appertaining, to the only proper use, benefit and behoof of the said Grantee, and the heirs, successors and assigns of Grantee, forever, in fee simple.

And the said Grantor will warrant and forever defend the right and title to the above-described property unto the said Grantee, and the heirs, successors and assigns of Grantee, against the claims of all persons claiming by, through or under Grantor.

This conveyance is made subject to the permitted title exceptions attached hereto as Exhibit B.

(CONTINUED)

The terms "Grantor" and "Grantee", and any pronouns relating to Grantor and Grantee, shall be construed and interpreted with such changes in gender and number as the context requires.

IN WITNESS WHEREOF, the said Grantor has caused this instrument to be duly executed, sealed and delivered, the day and year first above written.

EPS Retirement Plan, L.P.

By: Eye Physicians & Surgeons, P.C., general partner

Signed, sealed and delivered in the presence of:

Ann Yearwood  
Witness

By: Peter A. Gordon  
Peter A. Gordon, President

William C. McFee, Jr.  
Notary Public  
My Commission Expires

Attest: Charles W. McDowell, Jr.  
Charles W. McDowell, Jr., Secretary

(Corporate Seal)

Eye Physicians/EPS PS LWD



CONTINUED

## TRACT NO. 1

All that tract or parcel of land lying and being in Land Lots 28, 29, 40, 41, 42, 62 and 63 of the 3rd Land District, Walton County, Georgia (partly in the City of Monroe) and being more particularly described as follows:

BEGINNING at a corner marking the intersection of the Westerly right of way line of Georgia Highway No. 11 with the Southerly right of way line of Breedlove Circle also known as Double Springs Road (80-foot right of way); proceed thence along the aforesaid right of way line of Georgia Highway No. 11 in a generally southeasterly direction an arc distance of 429.11 feet to a point, said arc having a radius of 5769.578 feet and being subtended by a chord length of 429.01 feet bearing South 29 degrees 08 minutes 10 seconds East; continuing along the aforesaid right of way line of Georgia Highway No. 11, proceed thence South 31 degrees 16 minutes 00 seconds East a distance of 336.04 feet to an iron pin set; leaving said right of way line, proceed thence South 84 degrees 14 minutes 28 seconds West a distance of 296.52 feet to an iron pin set; proceed thence South 02 degrees 26 minutes 48 seconds West a distance of 280.00 feet to a 1 inch hollow tube found; proceed thence South 86 degrees 23 minutes 48 seconds East a distance of 515.61 feet to an iron pin set on the aforementioned right of way line of Georgia Highway No. 11; proceed thence along the aforesaid right of way line, South 31 degrees 16 minutes 00 seconds East a distance of 287.28 feet to an iron pin set; leaving said right of way, proceed thence South 61 degrees 03 minutes 55 seconds West a distance of 293.98 feet to an axle found; proceed thence South 31 degrees 00 minutes 59 seconds East a distance of 305.34 feet to a 1 inch square rod found; proceed thence South 32 degrees 11 minutes 58 seconds East a distance of 212.48 feet to a 1 inch hollow tube found; proceed thence North 60 degrees 42 minutes 14 seconds East a distance of 291.78 feet to an iron pin set on the aforesaid right of way line of Georgia Highway No. 11; proceed thence along the aforesaid right of way line in a generally southeasterly direction an arc distance of 211.95 feet to a point, said arc having a radius of 21445.917 feet and being subtended by a chord length of 211.95 feet bearing South 30 degrees 57 minutes 43 seconds East; leaving said right of way line, proceed thence South 61 degrees 02 minutes 15 seconds West a distance of 1,111.05 feet to an axle found; proceed thence North 38 degrees 31 minutes 48 seconds West a distance of 101.97 feet to a 1 inch hollow tube found; proceed thence South 58 degrees 29 minutes 54 seconds West a distance of 448.45 feet to a 1 inch hollow tube found; proceed thence North 32 degrees 00 minutes 01 seconds West a distance of 63.14 feet to a 1 inch hollow tube found at fence corner in base of 8 inch oak; proceed thence South 59 degrees 45 minutes 27 seconds West a distance of 1,192.59 feet to an iron pin set; proceed thence North 20 degrees 51 minutes 38 seconds West a distance of 90.45 feet to a 1 inch pipe found; proceed thence South 61 degrees 11 minutes 35 seconds West a distance of 75.75 feet to a 1 inch pipe found; proceed thence North 31 degrees 02 minutes 29 seconds West a distance of 375.58 feet to a nail found in a post; proceed thence South 62 degrees 03 minutes 21 seconds West a distance of 735.08 feet to an iron pin set at bent 1 inch pipe; proceed thence South 30 degrees 56 minutes 25 seconds East a distance of 1800.63 feet to a point on the Northerly right of way line of By Pass Ramp "D"; proceed thence along the aforesaid right of way line of Ramp "D" in a generally Southwesterly direction an arc distance of 264.60 feet to a point, said arc having a radius of 1004.93 feet and being subtended by a chord length of 263.84 feet bearing South 71 degrees 08 minutes 13 seconds West; proceed thence North 26 degrees 24 minutes 22

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Exhibit A  
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seconds West a distance of 20.00 feet; proceed thence along the Northerly right of way line of Ramp "D" in a generally Southwesterly direction an arc distance of 502.84 feet to a point, said arc having a radius of 1024.930 feet and being subtended by a chord length of 497.81 feet bearing South 49 degrees 32 minutes 20 seconds West; proceed thence South 54 degrees 30 minutes 58 seconds East a distance of 15.00 feet to a point; continuing along the aforesaid right of way line of Ramp "D", proceed thence in a generally southwesterly direction an arc distance of 24.98 feet to a point, said arc having a radius of 1009.930 feet and being subtended by a chord length of 24.98 feet bearing South 34 degrees 46 minutes 31 seconds West; continuing along the aforesaid right of way line of Ramp "D", proceed thence South 34 degrees 04 minutes 00 seconds West a distance of 144.77 feet to a point where the North right of way line of Ramp "D" intersects with the North right of way line of U. S. Highway No. 78; proceed thence along the aforesaid right of way line of U. S. Highway No. 78 in a generally southwesterly direction an arc distance of 371.34 feet to a point, said arc having a radius of 5639.578 feet and being subtended by a chord length of 371.27 feet bearing South 88 degrees 26 minutes 49 seconds West; proceed thence South 00 degrees 20 minutes 00 seconds West a distance of 5.00 feet to a point; proceed thence along the aforesaid right of way line of U. S. Highway No. 78, North 89 degrees 40 minutes 00 seconds West a distance of 330.40 feet to a point; proceed thence North 00 degrees 20 minutes 00 seconds East a distance of 30.00 feet to a point; continuing along the aforesaid right of way line of U. S. Highway No. 78, proceed thence North 89 degrees 40 minutes 00 seconds West a distance of 150.00 feet to a point; proceed thence North 00 degrees 20 minutes 00 seconds East a distance of 55.00 feet to a point; continuing along the aforesaid right of way line of U. S. Highway No. 78, proceed thence North 89 degrees 40 minutes 00 seconds West a distance of 247.07 feet to a point in the center of Mountain Creek (iron pin set 16.5 feet from centerline); proceed thence in a generally northerly direction along the centerline of Mountain Creek a distance of 2,850.00 feet, more or less, to a point (said points being joined by a traverse line of North 81 degrees 43 minutes 41 seconds West a distance of 163.89 feet; thence North 29 degrees 31 minutes 14 seconds West a distance of 143.41 feet to a point; thence North 24 degrees 44 minutes 22 seconds East a distance of 285.52 feet to a point; thence North 37 degrees 07 minutes 02 seconds East a distance of 326.09 feet to a point; thence North 13 degrees 05 minutes 09 seconds East a distance of 235.27 feet to a point; thence North 25 degrees 08 minutes 29 seconds East a distance of 169.39 feet to a point; thence North 13 degrees 43 minutes 34 seconds East a distance of 231.18 feet to a point; thence North 33 degrees 48 minutes 08 seconds East a distance of 138.95 feet to a point; thence North 03 degrees 12 minutes 10 seconds East a distance of 277.17 feet to a point; thence North 04 degrees 09 minutes 03 seconds East a distance of 264.35 feet to a point; thence North 03 degrees 37 minutes 26 seconds East a distance of 160.77 feet to a point; thence North 08 degrees 09 minutes 07 seconds West a distance of 184.55 feet to a point); leaving the said centerline of Mountain Creek, proceed thence North 32 degrees 03 minutes 21 seconds West a distance of 2,885.00 feet to a 1-1/2 inch solid rod found at Land Lot corner common to Land Lots 27, 28, 41 and 42; proceed

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Exhibit A  
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thence along the Land Lot line common to Land Lots 27 and 28, South 60 degrees 39 minutes 16 seconds West a distance of 767.40 feet to an iron pin set on the Easterly edge of the right of way of Cedar Ridge (apparent 70-foot right of way); proceed thence along the aforesaid right of way line of Cedar Ridge, North 10 degrees 20 minutes 00 seconds East a distance of 1,244.39 feet to a point marking the intersection of the aforesaid right of way line of Cedar Ridge with the Southerly right of way line of Breedlove Circle also known as Double Springs Road (80-foot right of way); proceed thence along the aforesaid right of way line of Breedlove Circle South 71 degrees 05 minutes 00 seconds East a distance of 149.78 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally Southeasterly direction an arc distance of 663.61 feet to a point, said arc having a radius of 1949.859 feet and being subtended by a chord length of 660.42 feet bearing South 80 degrees 50 minutes 00 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 89 degrees 25 minutes 00 seconds East a distance of 300.87 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 89 degrees 02 minutes 00 seconds East a distance of 322.82 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 88 degrees 40 minutes 00 seconds East a distance of 638.04 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 88 degrees 55 minutes 00 seconds East a distance of 421.98 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 89 degrees 35 minutes 00 seconds East a distance of 206.10 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally southeasterly direction an arc distance of 377.08 feet to a point, said arc having a radius of 2251.831 feet and being subtended by a chord length of 376.64 feet bearing South 85 degrees 37 minutes 10 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally southeasterly direction an arc distance of 538.01 feet to a point, said arc having a radius of 3779.719 feet and being subtended by a chord length of 537.56 feet bearing South 76 degrees 44 minutes 40 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 72 degrees 40 minutes 00 seconds East a distance of 361.00 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally southeasterly direction an arc distance of 374.76 feet to a point, said arc having a radius of 1472.394 feet and being subtended by a chord length of 373.75 feet bearing South 79 degrees 57 minutes 30 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 87 degrees 15 minutes 00 seconds East a distance of 522.89 feet back to THE TRUE POINT OF BEGINNING.

Said tract or parcel of land is identified as Tract No. 1 containing 364.0389 acres according to a "Survey of Breedlove Property" prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986.

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TRACT NO. 2

All that tract or parcel of land lying and being in Land Lots 41, 42, and 62 of the 3rd Land District, Walton County, Georgia and being more particularly described as follows:

BEGINNING at a corner marking the intersection of the Westerly right of way line of Georgia Highway No. 11 with the Northerly right of way line of Breedlove Circle also known as Double Springs Road (80-foot right of way); proceed thence along the aforesaid right of way line of Breedlove Circle North 87 degrees 15 minutes 00 seconds West a distance of 478.00 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 354.40 feet to a point, said arc having a radius of 1,392.394 feet and being subtended by a chord length of 353.45 feet bearing North 79 degrees 57 minutes 30 seconds West; continuing along the aforesaid said right of way line of Breedlove Circle, proceed thence North 72 degrees 40 minutes 00 seconds West a distance of 361.00 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 549.40 feet to a point, said arc having a radius of 3859.719 feet and being subtended by a chord length of 548.93 feet bearing North 76 degrees 44 minutes 40 seconds West; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 390.48 feet to a point, said arc having a radius of 2331.831 feet and being subtended by a chord length of 390.02 feet bearing North 85 degrees 37 minutes 10 seconds West; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 89 degrees 35 minutes 00 seconds West a distance of 206.57 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 88 degrees 55 minutes 00 seconds West a distance of 422.62 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 88 degrees 40 minutes 00 seconds West a distance of 637.96 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 89 degrees 02 minutes 00 seconds West a distance of 322.30 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 89 degrees 25 minutes 00 seconds West a distance of 300.60 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 636.39 feet to a point, said arc having a radius of 1869.859 feet and being subtended by a chord length of 633.32 feet bearing North 80 degrees 50 minutes 00 seconds West; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 71 degrees 05 minutes 00 seconds West a distance of 191.23 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 69 degrees 20 minutes 00 seconds West a distance of 161.89 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 266.46 feet to a point; said arc having a radius of 5689.578 feet and being subtended by a chord length of 266.44 feet bearing North 67 degrees 59 minutes 30 seconds West; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally northwesterly direction an arc distance of 370.49 feet to a point, said arc having a radius of 778.511 feet and being subtended by a chord length of 367.00 feet bearing North 53 degrees 01 minutes 00 seconds West; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence North 39 degrees 23 minutes 00 seconds West a distance of 312.39 feet to a 1/2 inch r-bar found; leaving said right of way line, proceed thence North 59 degrees 49 minutes 20 seconds East a distance of

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1040.32 feet to a 3/4 inch hollow tube found; proceed thence South 17 degrees 39 minutes 24 seconds East a distance of 206.80 feet to a 3/4 inch hollow tube found; proceed thence North 60 degrees 19 minutes 18 seconds East a distance of 669.15 feet to an iron pin set at a 1 inch pipe found; proceed thence North 64 degrees 05 minutes 35 seconds East a distance of 1,183.75 feet to a 1/2 inch r-bar found; proceed thence North 68 degrees 35 minutes 48 seconds East a distance of 92.70 feet to a 1 inch split top found; proceed thence South 60 degrees 42 minutes 10 seconds East a distance of 76.46 feet to a 1 inch C.T.F.; proceed thence South 00 degrees 29 minutes 30 seconds East a distance of 1160.75 feet to a 1 inch pipe found; proceed thence South 74 degrees 34 minutes 59 seconds East a distance of 770.10 feet to a 1/4 inch r-bar found; proceed thence North 80 degrees 42 minutes 28 seconds East a distance of 370.89 feet to a 5/8 inch galvanized tube found; proceed thence along the Land Lot line common to Land Lots 41 and 42, North 60 degrees 51 minutes 58 seconds East a distance of 568.82 feet to a 7/8 inch tube found at the Land Lot corner common to Land Lots 41, 42, 61 and 62; proceed thence along the Land Lot line common to Land Lots 41 and 62, South 29 degrees 40 minutes 50 seconds East a distance of 346.82 feet to a 1 inch pipe found; continuing along the aforesaid Land Lot line, proceed thence South 29 degrees 51 minutes 37 seconds East a distance of 410.70 feet to a 3/8 inch r-bar found in a tree; leaving said Land Lot line, proceed thence North 61 degrees 45 minutes 40 seconds East a distance of 603.04 feet to a corner on the Westerly right of way line of Georgia Highway No. 11; proceed thence along the aforesaid right of way line of Georgia Highway No. 11, South 24 degrees 20 minutes 00 seconds East a distance of 775.55 feet to a point; continuing along the aforesaid right of way line, proceed thence in a generally southeasterly direction an arc distance of 177.33 feet back to THE TRUE POINT OF BEGINNING, said arc having a radius of 5769.578 feet and being subtended by a chord length of 177.32 feet bearing South 25 degrees 12 minutes 50 seconds East.

Said tract or parcel of land is identified as Tract No. 2 containing 123.7482 acres according to a "Survey of Breedlove Property" prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986.

TRACT NO. 3

All that tract or parcel of land lying and being in Land Lots 7, 8, 27 and 28 of the 3rd Land District, Walton County, Georgia, and being more particularly described as follows:

Commencing at a corner marking the intersection of the Westerly right of way line of Cedar Ridge (apparent 70-foot right of way) with the Southerly right of way line of Breedlove Circle also known as Double Springs Road (80-foot right of way); proceed thence from the aforesaid point of beginning along the aforesaid right of way line of Cedar Ridge, South 10 degrees 20 minutes 00 seconds West a distance of 1,313.88 feet to an iron pin set at the intersection of the Westerly right of way line of Cedar Ridge with the Land Lot line common to Land Lots 27 and 28; leaving said right of way, proceed

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Exhibit A  
Page 6 of 13

thence along the Land Lot line common to Land Lots 27 and 28, South 60 degrees 42 minutes 47 seconds West a distance of 1,018.51 feet to an r-bar found at a bent 1 inch hollow tube found; proceed thence South 30 degrees 05 minutes 18 seconds East a distance of 503.30 feet to the centerline of a branch and ditch; proceed thence in a generally northwesterly, southwesterly, northwesterly and southwesterly direction along the centerline of the branch and ditch a distance of 2,990 feet, more or less, to a point (said centerline between the two points following a traverse line of South 73 degrees 57 minutes 45 seconds West a distance of 152.10 feet to a point, thence North 82 degrees 48 minutes 11 seconds West a distance of 148.77 feet to a point, thence North 88 degrees 56 minutes 49 seconds West a distance of 182.42 feet to a point, thence South 61 degrees 16 minutes 42 seconds West a distance of 159.10 feet to a point, thence South 60 degrees 15 minutes 31 seconds West a distance of 298.82 feet to a point, thence South 48 degrees 16 minutes 01 seconds West a distance of 167.26 feet to a point, thence South 25 degrees 05 minutes 08 seconds West a distance of 167.12 feet to a point, thence South 46 degrees 26 minutes 41 seconds West a distance of 104.63 feet to a point, thence South 38 degrees 41 minutes 15 seconds West a distance of 103.98 feet to a point, thence South 69 degrees 38 minutes 15 seconds West a distance of 124.61 feet to a point, thence South 75 degrees 49 minutes 11 seconds West a distance of 144.73 feet to a point, thence South 69 degrees 19 minutes 38 seconds West a distance of 146.80 feet to a point, thence South 78 degrees 35 minutes 46 seconds West a distance of 128.79 feet to a point, thence South 70 minutes 18 seconds 37 seconds West a distance of 158.87 feet to a point, thence North 89 degrees 57 minutes 03 seconds West a distance of 175.93 feet to a point, thence South 46 degrees 50 minutes 24 seconds West a distance of 129.90 feet to a point, thence North 79 degrees 56 minutes 51 seconds West a distance of 121.27 feet to a point); leaving the centerline of said branch and ditch, proceed thence South 59 degrees 57 minutes 55 seconds West a distance of 245.00 feet to a 1-1/2 inch hollow tube found; proceed thence South 34 degrees 57 minutes 55 seconds West a distance of 133.97 feet to a nail found; proceed thence South 38 degrees 13 minutes 46 seconds West a distance of 142.08 feet to a 1-1/2 inch hollow tube found; proceed thence South 32 degrees 13 minutes 11 seconds West a distance of 175.09 feet to a 1-1/2 inch hollow tube found; proceed thence South 20 degrees 28 minutes 50 seconds West a distance of 131.14 feet to a 1-1/2 inch hollow tube found; proceed thence South 21 degrees 22 minutes 38 seconds West a distance of 105.03 feet to a point; proceed thence South 09 degrees 24 minutes 00 seconds West a distance of 131.50 feet to a point in the center of the Alcovy River; proceed thence in a generally Northwesterly direction along the centerline of Alcovy River a distance of 1,360 feet, more or less, to a point (said centerline following a traverse line between the two points of North 12 degrees 35 minutes 59 seconds West a distance of 192.46 feet to a point, thence North 26 degrees 51 minutes 34 seconds West a distance of 270.05 feet to a point, thence North 24 degrees 53 minutes 57 seconds West a distance of 285.90 feet to a point, thence North 25 degrees 47 minutes 47 seconds West a distance of 293.29 feet to a point, thence North 23 degrees 01 minutes 43 seconds West a distance of 176.56 feet to a point, thence North 49 degrees 01 minutes 13 seconds West a distance of 149.10 feet to a point); leaving centerline of the Alcovy River, proceed

(CONTINUED)



Page 7 of 13

thence in a generally northeasterly direction along the centerline of a branch 310 feet, more or less, to a point (said centerline of the creek following a traverse line between the two points of North 35 degrees 17 minutes 23 seconds East a distance of 74.13 feet to a point, thence North 48 degrees 23 minutes 15 seconds East a distance of 199.59 feet to a point); proceed thence in a generally Northeasterly direction along the centerline of a branch 2100 feet, more or less, to a point (said creek following a traverse line between the two points of North 18 degrees 27 minutes 35 seconds East a distance of 131.42 feet to a point, thence North 25 minutes 56 seconds 46 seconds East a distance of 134.27 feet to a point, thence North 11 degrees 53 minutes 55 seconds East a distance of 196.87 feet to a point, thence North 28 degrees 37 minutes 44 seconds East a distance of 223.36 feet to a point, thence North 18 degrees 26 minutes 31 seconds East a distance of 328.96 feet to a point, thence North 46 degrees 05 minutes 25 seconds East a distance of 176.89 feet to a point, thence North 37 degrees 52 minutes 25 seconds East a distance of 156.28 feet to a point, thence North 31 degrees 16 minutes 03 seconds East a distance of 155.57 feet to a point, thence North 55 degrees 38 minutes 06 seconds East a distance of 201.64 feet to a point, thence North 77 degrees 57 minutes 52 seconds East a distance of 147.16 feet to a point, thence North 22 degrees 11 minutes 01 seconds East a distance of 101.91 feet to a point); leaving the centerline of said branch, proceed thence North 29 degrees 55 minutes 22 seconds West a distance of 150.00 feet to a 1-1/2 inch hollow tube found; proceed thence North 59 degrees 57 minutes 31 seconds East a distance of 2,488.33 feet to a 5/8 inch tube found; proceed thence North 58 degrees 04 minutes 28 seconds East a distance of 297.03 feet to a point on the Southerly right of way line of Breedlove Circle also known as Double Springs Road; proceed thence along the aforesaid right of way line of Breedlove Circle, South 39 degrees 23 minutes 00 seconds East a distance of 133.64 feet to a point; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence in a generally southeasterly direction an arc distance of 408.56 feet to a point, said arc having a radius of 858.511 feet and being subtended by a chord length of 404.72 feet bearing South 53 degrees 01 minutes 00 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed in a generally southeasterly direction an arc distance of 270.21 feet, said arc having a radius of 5769.578 feet and being subtended by a chord length of 270.18 feet bearing South 67 degrees 59 minutes 30 seconds East; continuing along the aforesaid right of way line of Breedlove Circle, proceed thence South 69 degrees 20 minutes 00 seconds East a distance of 134.86 feet back to THE TRUE POINT OF BEGINNING.

Said tract or parcel of land is identified as Tract No. 3 containing 200.0439 acres according to a "Survey of Breedlove Property" prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986.

(CONTINUED)

EXHIBIT "A"  
Page 8 of 13  
LEGAL DESCRIPTION  
Tract 4

All that tract or parcel of land lying and being in Land Lot 8 of the 3rd Land District of Walton County, Georgia, and being more particularly described as follows:

TO LOCATE THE TRUE POINT OF BEGINNING, commence at a point located at the intersection of the southern right-of-way line of Breedlove Circle, also known as Double Springs Road (having an 80-foot right-of-way) with the western right-of-way of Cedar Ridge (having a 70-foot right-of-way); run thence in a generally northwesterly direction along said southern right-of-way line of Breedlove Circle the following courses and distances: North 69 degrees 20 minutes 00 seconds West a distance of 134.86 feet to a point; along the arc of a 5769.578-foot radius curve an arc distance of 270.21 feet to a point (said arc being subtended by a chord bearing North 69 degrees 59 minutes 30 seconds West an arc length of 270.18 feet); along the arc of an 858.511-foot radius curve an arc distance of 408.56 feet to a point (said arc being subtended by a chord bearing of North 53 degrees 01 minutes 00 seconds West and a length of 404.72 feet); North 39 degrees 23 minutes 00 seconds West a distance of 133.64 feet to a point; and leaving said southerly right-of-way line of Breedlove Circle, run thence South 58 degrees 04 minutes 28 seconds West a distance of 297.03 feet to a 5/8-inch tube found; run thence South 59 degrees 57 minutes 31 seconds West a distance of 2488.33 feet to a 1 1/2-inch hollow tube found; run thence South 29 degrees 55 minutes 22 seconds East a distance of 150.00 feet to a point in the center of a branch; run thence in a generally southwesterly direction along a traverse line the following courses and distances: South 22 degrees 11 minutes 01 seconds West a distance of 101.91 feet; South 77 degrees 57 minutes 52 seconds West a distance of 147.16 feet; South 55 degrees 38 minutes 06 seconds West a distance of 201.64 feet; South 31 degrees 16 minutes 03 seconds West a distance of 155.57 feet; South 37 degrees 52 minutes 25 seconds West a distance of 156.28 feet; South 46 degrees 05 minutes 25 seconds West a distance of 176.89 feet to the TRUE POINT OF BEGINNING.

From the TRUE POINT OF BEGINNING as thus established, run thence along the centerline of a branch in a generally southwesterly direction 1050 feet, more or less, to a point where the centerline of said branch intersects with the centerline of Beaver Dam Creek (said branch runs along a traverse line the following courses and distances: South 18 degrees 26 minutes 31 seconds West, a distance of 328.96 feet; South 28 degrees 37 minutes 47 seconds West a distance of 223.36 feet; South 11 degrees 53 minutes 55 seconds West a distance of 196.87 feet; South 25 degrees 56 minutes 46 seconds West a distance of 134.27 feet; South 18 degrees 27 minutes 35 seconds West a distance of 131.42 feet); proceed thence in a generally northwesterly direction along the centerline of Beaver Dam Creek a distance of 600 feet, more or less, to a point (said centerline of Beaver Dam Creek runs along a traverse line the following courses and distances: North 17 degrees 50 minutes 58 seconds West a distance of 152.03 feet; North 11 degrees 14 minutes 38 seconds West a distance of 157.08 feet; North 01 degrees 46 minutes 06 seconds West a distance of 215.56 feet); leaving the centerline of Beaver Dam Creek, run thence North 45 degrees 15 minutes 50 seconds East a distance of 613.65 feet back to the TRUE POINT OF BEGINNING.

Said tract or parcel of land is identified as Tract No. 4 containing 3.8202 acres according to a plat of survey of Breedlove property dated October 31, 1986, prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc.

(CONTINUED)

Exhibit A  
Page 9 of 13  
Tract 5

All that tract or parcel of land lying and being in Land Lot 40 of the 3rd Land District, Walton County, Georgia, being more particularly described as follows:

TO LOCATE THE TRUE POINT OF BEGINNING, commence at a stone found marking the corner common to Land Lots 28, 29, 40 and 41; proceed thence along the Land Lot line common to Land Lots 40 and 41 North 62 degrees 30 minutes 26 seconds East a distance of 329.34 feet to an iron pin set at a bent 1 inch pipe found marking THE TRUE POINT OF BEGINNING.

FROM THE TRUE POINT OF BEGINNING THUS ESTABLISHED, proceed thence along the Land Lot line common to Land Lots 40 and 41 North 62 degrees 03 minutes 21 seconds East a distance of 735.08 feet to a nail found in a post; proceed thence South 31 degrees 02 minutes 29 seconds East a distance of 375.58 feet to a 1 inch pipe found; proceed thence South 30 degrees 34 minutes 33 seconds East a distance of 1,817.81 feet to a point on the Northwesterly right of way line U. S. Hwy. No. 78 By Pass Ramp "D"; proceed thence in a generally Northwesterly direction along the aforesaid right of way line North 87 degrees 28 minutes 00 seconds West a distance of 582.73 feet to a point; proceed thence South 02 degrees 32 minutes 00 seconds West a distance of 10.00 feet to a point; continuing along the aforesaid right of way and proceeding in a generally Northwesterly direction, proceed thence North 87 degrees 28 minutes 00 seconds West a distance of 17.68 feet to a point; proceed thence in a generally Northwesterly direction an arc distance of 242.98 feet to a point, said arc having a radius of 1004.930 feet and being subtended by a chord length of 242.39 feet bearing South 85 degrees 36 minutes 24 seconds West; leaving said right of way line, proceed thence North 30 degrees 56 minutes 25 seconds West a distance of 1800.63 feet back to THE TRUE POINT OF BEGINNING.

Said tract or parcel of land contains 33.2308 acres and is identified as Tract No. 1 according to a plat of survey for Douglas Harden & J. O. Mayfield Properties, prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 10, 1986.

(CONTINUED)

Exhibit A  
Page 10 of 13  
Tract 6

All that tract or parcel of land lying and being in Land Lot 40 of the 3rd Land District of Walton County, Georgia, and being more particularly described as follows:

TO LOCATE THE TRUE POINT OF BEGINNING, commence at a stone marking the corner common to Land Lots 28, 29, 40 and 41, proceed thence along the Land Lot line common to Land Lots 40 and 41 North 62 degrees 30 minutes 26 seconds East a distance of 329.34 feet to an iron pin set at bent 1 inch pipe found; proceed thence along said common Land Lot line North 62 degrees 03 minutes 21 seconds East a distance of 735.08 feet to a nail in post found; leaving said common Land Lot line, proceed thence South 31 degrees 02 minutes 29 seconds East a distance of 375.58 feet to a 1 inch pipe found and the TRUE POINT OF BEGINNING.

FROM THE TRUE POINT OF BEGINNING THUS ESTABLISHED, proceed thence North 61 degrees 11 minutes 35 seconds East a distance of 75.75 feet to a 1 inch pipe found; proceed thence South 20 degrees 51 minutes 38 seconds East a distance of 207.09 feet to a 1 inch pipe found; proceed thence South 71 degrees 38 minutes 11 seconds East a distance of 257.33 feet to a scrape blade found; proceed thence North 89 degrees 12 minutes 20 seconds East a distance of 218.69 feet to a 3/4 inch tube found; proceed thence South 76 degrees 21 minutes 29 seconds East a distance of 73.41 feet to an iron pin set; proceed thence South 45 degrees 00 minutes 59 seconds East a distance of 618.05 feet to an iron pin set; proceed thence South 43 degrees 15 minutes 17 seconds East a distance of 30.45 feet to an iron pin set; proceed thence South 45 degrees 09 minutes 19 seconds East a distance of 385.64 feet to a 3/4 inch pipe found; proceed thence South 34 degrees 21 minutes 50 seconds East a distance of 326.46 feet to a 1 inch rod found; proceed thence North 76 degrees 53 minutes 18 seconds East a distance of 425.89 feet to a R-bar found; proceed thence South 28 degrees 26 minutes 44 seconds East a distance of 107.26 feet to a point on the Northerly right of way of U. S. Hwy. No. 78; proceed thence along the aforesaid right of way line South 61 degrees 02 minutes 00 seconds West a distance of 340.96 feet to a right of way monument found; proceed thence North 28 degrees 58 minutes 00 seconds West a distance of 9.00 feet to a point; proceed thence along the Northerly right of way line of By Pass Ramp "D" in a generally Southwesterly direction an arc distance of 355.90 feet, said arc having a radius of 1382.394 feet and being subtended by a chord length of 354.92 feet bearing South 68 degrees 24 minutes 31 seconds West to a point; proceed thence North 14 degrees 12 minutes 57 seconds West a distance of 10.00 feet; continuing thence along the aforesaid right of way line an arc distance of 401.19 feet, said arc having a radius of 1,372.394 feet and being subtended by a chord length of 399.76 feet bearing South 84 degrees 09 minutes 31 seconds West to a point; continuing along the aforesaid right of way, proceed thence North 87 degrees 28 minutes 00 seconds West a distance of 98.54 feet to a point; leaving said right of way line, proceed thence North 30 degrees 34 minutes 33 seconds West a distance of 1,817.81 feet to a 1 inch pipe found and the TRUE POINT OF BEGINNING.

(CONTINUED)

Exhibit A Continued  
Page 11 of 13  
Additional Rights Conveyed

TOGETHER WITH all rights of Grantor to remove an existing metal building from property now or formerly owned by Ella B. Adams, as more particularly set forth in that certain Limited Warranty Deed in Favor of Ella B. Adams dated June 14, 1988, recorded in Deed Book 272, Page 57, Walton County, Georgia records.

ALSO TOGETHER WITH all rights of Grantor in and to a right of refusal contained in Exhibit D to that certain Limited Warranty Deed in Favor of Ella B. Adams dated June 14, 1988, recorded in Deed Book 272, Page 57, Walton County, Georgia records.

TOGETHER WITH all rights of Grantor in easement reserved in Exhibit E to that certain Limited Warranty Deed in Favor of Ella B. Adams dated June 14, 1988, recorded in Deed Book 272, Page 57, Walton County, Georgia records.

**(CONTINUED)**

Exhibit A  
Tracts 7, 8 and 9  
(Designated on prior plat as Tracts 3, 4 and 5)  
Page 12 of 13

All that tract or parcel of land lying and being in Lot 40 of the 3rd District of Walton County, Georgia, being designated as Tract 3 containing 0.2491 acres, Tract 4 containing 0.1223 acres and Tract 5 containing 0.0045 acres, according to a plat of survey of Douglas Harden and J. O. Mayfield Properties, dated October 10, 1986, prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., recorded in Plat Book 40, Page 116, Walton County, Georgia records.

(CONTINUED)

Exhibit A  
Page 13 of 13

LESS AND EXCEPT THE FOLLOWING:

All that tract or parcel of land lying and being in Land Lots 27 and 42 of the 3rd District, Walton County, Georgia, containing 9.7846 acres as shown on boundary survey for Monroe 800MHz Tower Site prepared for Georgia Power Co., Atlanta, GA., Land Department, by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., being Drawing Number L-588-25 dated November 9, 1995, and more particularly described as follows:

To find the place or point of beginning, begin at a point in the center of Breedlove Circle (an 80-foot right of way) a/k/a Double Springs Road, which point is located 436.68 feet northwesterly as measured along said centerline and following the curvature thereof from its intersection with the centerline of Cedar Ridge; run thence North 30 degrees 50 minutes 46 seconds East 40.32 feet to an aluminum monument set on the northerly right of way line of Breedlove Circle, WHICH IS THE PLACE OR POINT OF BEGINNING; from said beginning point run thence along the northerly and northeasterly right of way line of Breedlove Circle and following the arc of a curve having a radius of 778.418 feet and a chord bearing and distance of North 53 degrees 01 minutes 00 seconds West 366.96 feet, an arc distance of 370.44 feet to a point; continue thence along said right of way line North 39 degrees 23 minutes 00 seconds West 312.35 feet to a 1/2" x-bar found; run thence North 59 degrees 49 minutes 20 seconds East 1040.20 feet to a 3/4" hollow tube found; run thence South 17 degrees 39 minutes 24 seconds East 206.78 feet to a 3/4" hollow tube found; run thence South 30 degrees 50 minutes 46 seconds West 917.87 feet to an aluminum monument set on the northerly right of way line of Breedlove Circle and the place or point of beginning.

ALSO LESS AND EXCEPT property conveyed to Ella B. Adams by deed recorded in Deed Book 272, Page 57, Walton County, Georgia records, which property is identified as Tract 11 containing 2.1261 acres on a survey of Breedlove Property prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986, last revised May 11, 1988.

ALSO LESS AND EXCEPT property conveyed to Maxie Price Chevrolet Olds, Inc., by deed recorded in Deed Book 259, Page 70, Walton County, Georgia records, which property is identified as Tract 10 containing 5.3701 acres on a survey of Breedlove Property prepared by Hannon, Meeks & Bagwell, Surveyors & Engineers, Inc., dated October 31, 1986, last revised May 11, 1988.

**CONTINUED**

Exhibit B  
Permitted Title Exceptions

1. Taxes for 2000 and subsequent years, not yet due and payable.
2. Rights of upper and lower riparian owners in and to the waters of any streams crossing the captioned property, and the natural flow thereof, free from diminution or pollution.
3. Right of Way Easement to City of Monroe recorded in Deed Book 87, Page 163, Walton County, Georgia records.
4. Right of Way Agreements in favor of Transcontinental Gas Pipeline Corporation recorded as follows:
  - (a) Deed Book 31, Page 96, aforesaid records;
  - (b) Deed Book 31, Page 218, aforesaid records;
  - (c) Deed Book 35, Page 64, aforesaid records;
  - (d) Deed Book 40, Page 145, aforesaid records;
  - (e) Deed Book 53, Page 18, aforesaid records;
  - (f) Deed Book 35, Page 67, aforesaid records.
5. Easement to City of Monroe recorded in Deed Book 87, Page 159, aforesaid records.
6. Right of Way Easements in favor of Walton Electric Membership Corporation recorded as follows:
  - (a) Deed Book 23, Page 128, aforesaid records;
  - (b) Deed Book 23, Page 467, aforesaid records;
  - (c) Deed Book 23, Page 408, aforesaid records;
  - (d) Deed Book 23, Page 407, aforesaid records.
7. Easement for Slope Maintenance in favor of State Highway Department of Georgia recorded in Deed Book 19, Page 248, and Deed Book 19, Page 553, aforesaid records.
8. Easement for Slope Maintenance and Drainage in favor of Walton County recorded in Deed Book 69, Page 297, aforesaid records.
9. Easements to Georgia Power Company recorded as follows:
  - (a) Deed Book 109, Page 224, aforesaid records;
  - (b) Deed Book 109, Page 335, aforesaid records;
  - (c) Deed Book 109, Page 222, aforesaid records.
10. Easement acquired by Order in judgment in condemnation, Civil Action File No. 95-0434 in favor of Municipal Gas Authority of Georgia and Consent Order and Final Judgment, which is recorded in Deed Book 976, Page 156, aforesaid records.



# 2018 Property Tax Statement

Tax Commissioner  
303 South Hammond Drive STE 100  
Walton County Government Building  
Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416

ROWELL FAMILY  
PARTNERSHIP &  
STILL FAMILY REALTY LLC  
MONROE, GA 30655

## RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total
2018-31306	11/15/2018	\$0.00	\$87474.59	\$0.00	Paid 01/07/2019

Map: M0050-00000-045-000

Location: 1125 N BROAD STREET

Account No: 626120 010

The Tax Commissioner is the tax collector and is not responsible for values nor for rates. If you feel the assessed fair market value of your property is incorrect, please contact the Tax Assessors office at 770-267-1352.

Payments made after the due date are subject to interest and penalties governed by Georgia Code. State law requires all tax bills to be mailed to owner of record on January 1st. If property has been sold, please contact our office.

Tax Commissioner  
303 South Hammond Drive STE 100  
Walton County Government Building  
Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416



Tax Payer: ROWELL FAMILY  
Map Code: M0050-00000-045-000  
Description: 447.26ACRES  
Location: 1125 N BROAD STREET  
Bill No: 2018-31306

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions	
0.00	0.00	0.0000	\$5,484,400.00	11/15/2018	08/08/2018			
Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
CITY BOND	\$0.00	\$2,193,760.00	\$0.00	\$2,193,760.00	0.001979	\$4,341.45	\$0.00	\$4,341.45
CITY TAX	\$0.00	\$2,193,760.00	\$0.00	\$2,193,760.00	0.005298	\$20,562.11	-\$8,939.57	\$11,622.54
COUNTY	\$0.00	\$2,193,760.00	\$0.00	\$2,193,760.00	0.010905	\$29,187.97	-\$5,265.02	\$23,922.95
SCH BOND	\$0.00	\$2,193,760.00	\$0.00	\$2,193,760.00	0.0026	\$5,703.78	\$0.00	\$5,703.78
SCHOOL	\$0.00	\$2,193,760.00	\$0.00	\$2,193,760.00	0.0186	\$40,803.94	\$0.00	\$40,803.94
<b>TOTALS</b>					<b>0.039382</b>	<b>\$100,599.25</b>	<b>-\$14,204.59</b>	<b>\$86,394.66</b>

State law requires all tax bills to be mailed to the owner of record on January 1st. If property has been sold, please contact our office.

This bill is not sent to your mortgage company. If you have an escrow account, please forward a copy of this bill to your mortgage company. We encourage you to pay by mail or on our website at [www.waltoncountypay.com](http://www.waltoncountypay.com)

Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition, certain elderly persons are entitled to additional homestead exemptions. Applications must be filed by April 1st.

For eligibility requirements regarding exemptions or questions about your value, contact the Tax Assessors office at 770-267-1352.

Current Due	\$86,394.66
Discount	\$0.00
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$1,079.93
Previous Payments	\$87,474.59
Back Taxes	\$0.00
<b>Total Due</b>	<b>\$0.00</b>
Paid Date	01/07/2019

**NOTICE TO THE PUBLIC  
CITY OF MONROE**

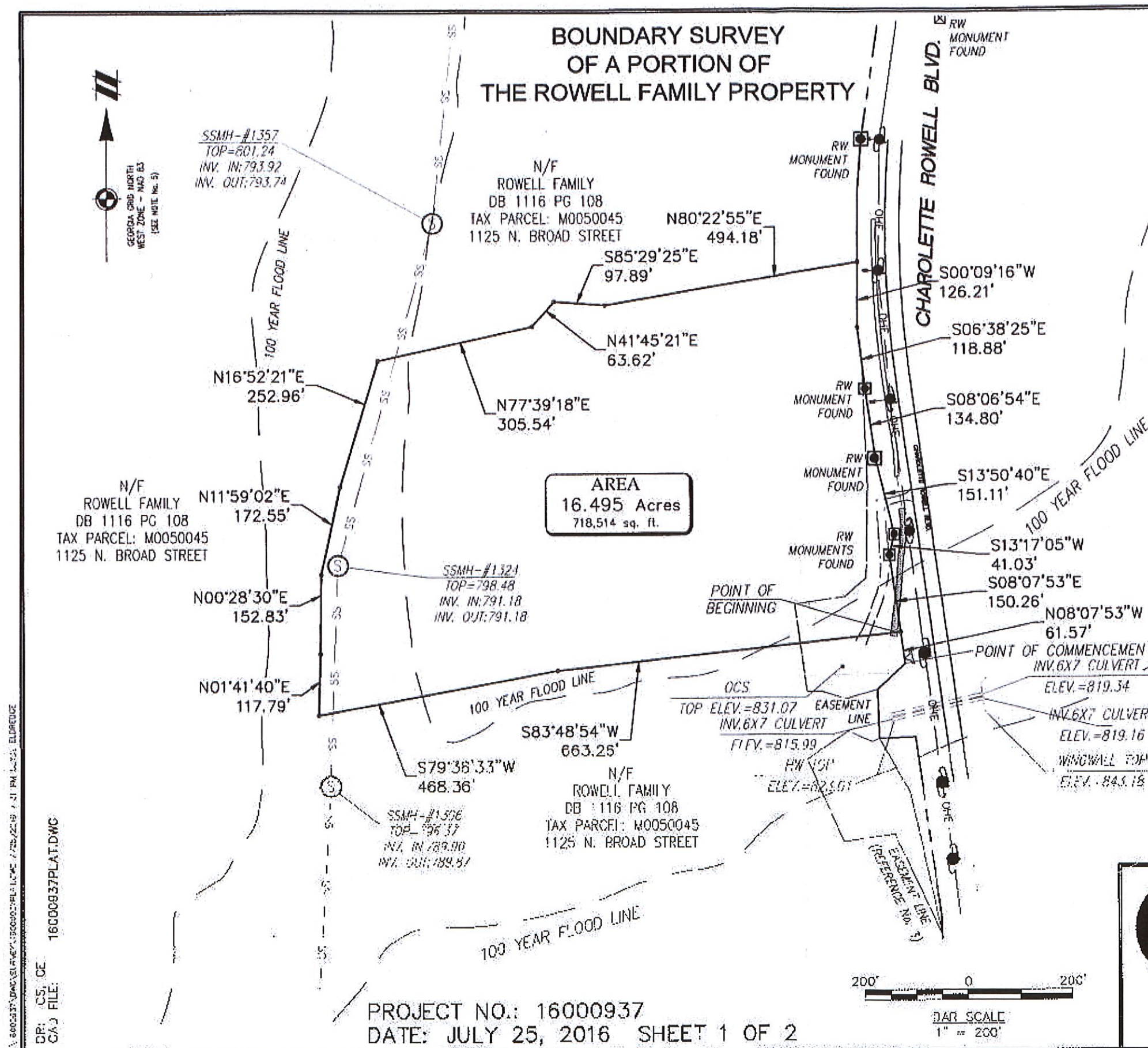
**A petition has been filed with the  
City of Monroe requesting  
the property at 1031 Charlotte Rowell Blvd  
to be considered for a Conditional Use  
to allow a Multi Family Complex in a B-3 Zoning.  
A public hearing will be held before  
the Monroe Planning and Zoning  
Commission at City Hall Auditorium at  
215 N. Broad Street on May 21, 2019  
at 5:30 P.M. All those having an  
interest should be present to voice  
their interest.**

**A petition has been filed with the  
City of Monroe requesting the  
property at 1031 Charlotte Rowell Blvd to  
be considered for a Conditional Use to  
allow a Multi Family Complex in a B-3 Zoning.  
A public hearing will be held before  
The Mayor and City Council  
at the City Hall Auditorium at  
215 N. Broad Street on June 11, 2019  
at 6:00 P.M. All those having an  
interest should be present to voice  
their interest.**

**PLEASE RUN ON THE  
FOLLOWING DATE:**

**May 5, 2019**

**BOUNDARY SURVEY  
OF A PORTION OF  
THE ROWELL FAMILY PROPERTY**



**AREA**  
16.495 Acres  
718,514 sq. ft.

**CERTIFICATE OF EXEMPTION  
FROM LOCAL APPROVAL PROCESS**

ACCORDING TO THE PROVISION WITHIN O.C.G.A. 15-6-67(d) FOR INSTANCES WHERE LOCAL APPROVAL IS NOT REQUIRED PRIOR TO RECORDING (SEE ALSO OPINIONS ISSUED BY THE GEORGIA ATTORNEY GENERAL'S OFFICE DATED MARCH 8, 2001 AND DECEMBER 20, 2005), THIS SURVEY IS NOT A "PLAT OF SUBDIVISION" AND IS ENTITLED TO BE RECORDED IN THE OFFICE OF THE CLERK OF SUPERIOR COURT.

**FLOOD NOTE**

PORTIONS OF THE PROPERTY SHOWN HEREON ARE LOCATED IN A FLOOD HAZARD AREA ACCORDING TO THE FLOOD INSURANCE RATE MAP OF WALTON COUNTY, PANEL 136 OF 300, MAP NUMBER 13297C0136D, REVISED MAY 18, 2009.

**SURVEYOR'S CERTIFICATION**

THIS SURVEY WAS PREPARED IN CONFORMITY WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA PLAT ACT O.C.G.A. 15-6-67.



*Clyde R. Eldredge*  
CLYDE R. ELDRIDGE

July 25, 2016  
DATE

GEORGIA REGISTERED LAND SURVEYOR  
REGISTRATION NUMBER 2659

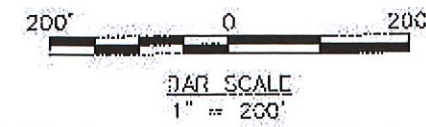
**SURVEY FOR:**  
**LEE COCHRAN**  
**LAUREL STREET RESIDENTIAL**

LOCATED IN  
AND LOTS 28, 29, 40 & 41, 3RD DISTRICT,  
TOWN G.M.D. 419, CITY OF MONROE  
WALTON COUNTY, GEORGIA



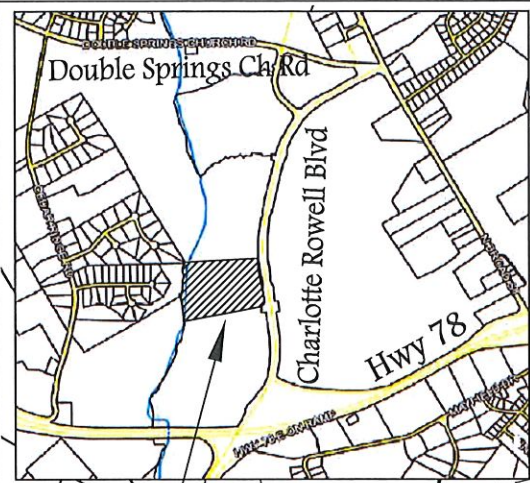
**ATWELL**  
866.850.4200 www.atwell-group.com

1800 PARKWAY PLACE, SUITE 700  
MARLETTA, GA 30067  
770.423.0807  
LSF 001218

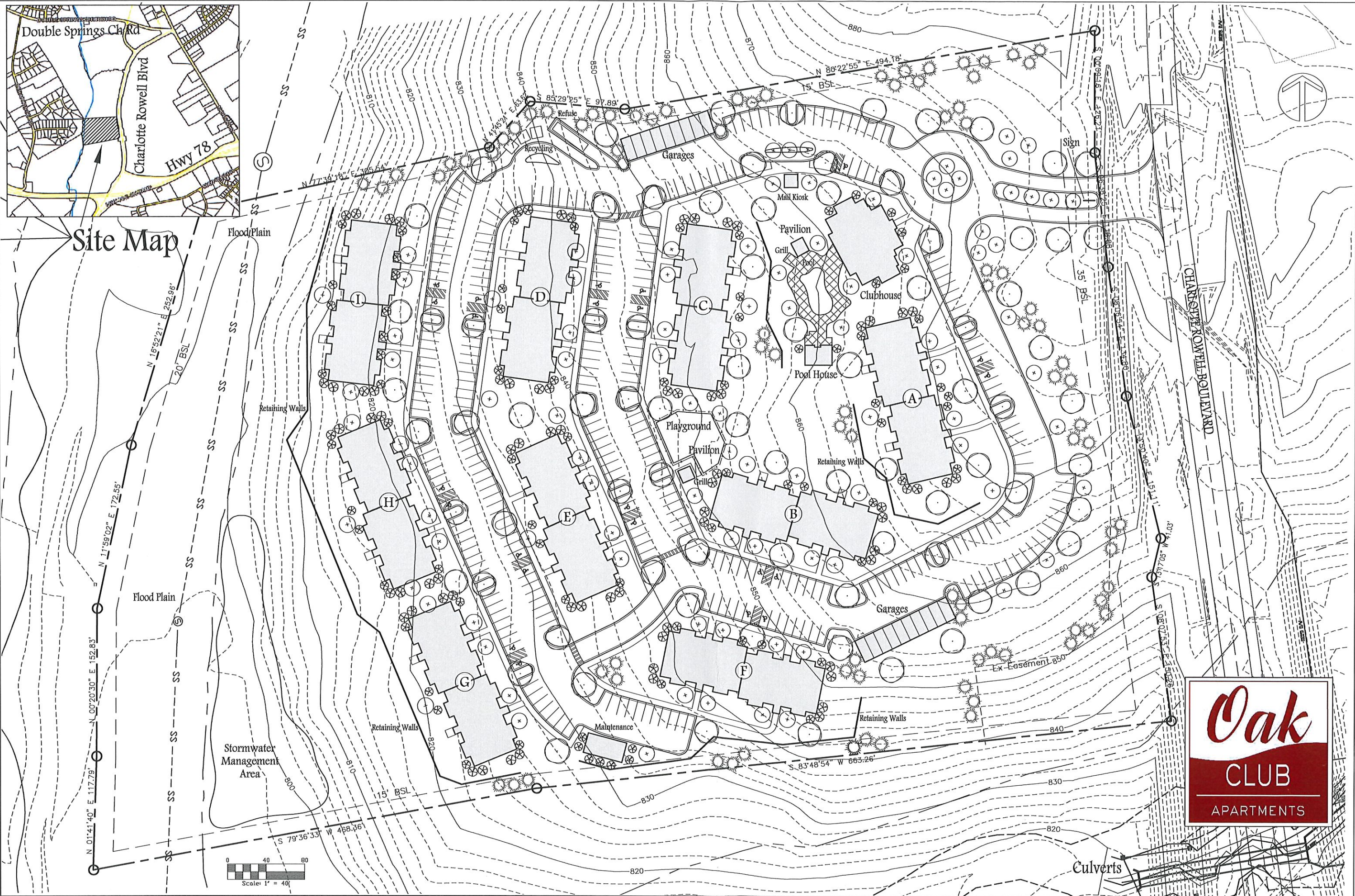


PROJECT NO.: 16000937  
DATE: JULY 25, 2016 SHEET 1 OF 2

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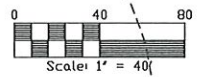
# Site Map



Flood Plain

Flood Plain

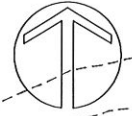
Stormwater Management Area



**Oak**  
**CLUB**  
 APARTMENTS

Culverts

CHARLOTTE ROWELL BOULEVARD



# Oak CLUB APARTMENTS

CHARLOTTE ROWELL BOULEVARD



Flood Plain

Flood Plain

Stormwater Management Area

Retaining Walls

Retaining Walls

Retaining Walls

Refuse

Recycling

Garages

Mail Kiosk

Pavilion

Grill

Pool

Clubhouse

Pool House

Playground

Pavilion

Grill

Retaining Walls

Garages

Maintenance

Ex Easement

20' BSL

35' BSL

134'-80"

1017'-05"

1082'-15"

85'-24"



P.O. Box 1249 • Monroe, Georgia 30655  
(770) 207-4674  
Attn: Business License Division

# OCCUPATION TAX APPLICATION

BUSINESS NAME Cotton Cafe TELEPHONE (678) 635-7225  
 ADDRESS 134 N Broad Street TYPE OF BUSINESS  
 MAILING ADDRESS 136 N Broad St. Cafe  
 EMAIL ADDRESS debgoins@outlook.com  
 OWNER'S NAME Deb Goins TELEPHONE (706) 819-0151  
 EMERGENCY CONTACT PERSON: James Goins  
 TELEPHONE (770) 851-8570

PROPERTY OWNER'S NAME: Alexis Burton  
 TELEPHONE ( ) \_\_\_\_\_

\*\*NUMBER OF EMPLOYEES: FULL TIME 3  
 PART TIME 4 \*(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES  NO

**A PERMIT IS REQUIRED FOR ALL SIGNS!!**

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: Deb Goins Date 5 / 3 / 19

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

# CITY OF MONROE

## ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

# CITY OF MONROE

## ALCOHOLIC BEVERAGE LICENSE FEES

### CONSUMPTION ON PREMISE:

### LICENSE FEE:

BEER/WINE	\$1000.00	<u>          </u>
NON PROFIT PRIVATE CLUB	\$600.00	<u>          </u>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<u>          </u>
BEER/WINE AMENITIES LICENSE	\$100.00	<u>          </u>
DISTILLED SPIRITS	\$3000.00	<u>          </u>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<u>          </u>
SUNDAY SALES	\$150.00	<u>          </u>

### PACKAGE:

### LICENSE FEE:

BEER/WINE	\$2000.00	<u>          </u>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<u>          </u>
GROWLERS	\$2000.00	<u>          </u>

### MANUFACTURER

### LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<u>          </u>
BREWERY OR MICRO-BREWRIES	\$1000.00	<u>          </u>
BREW PUB	\$750.00	<u>          </u>

**WHOLESALE DEALERS:**

**LICENSE FEE:**

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

**TEMPORARY LICENSE:**

**LICENSE FEE:**

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**

**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.**

1. Full Name of Business Cotton Cafe LLC

Under what name is the Business to operate? Cotton Cafe

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Corporation

2. Address: a) Physical: 136 N Broad St - Monroe Ga 30655

b) Mailing: 601 Quail Court Good Hope Ga 30641

3. Phone 97698-635-7225 Beginning Date of Business in City of Monroe \_\_\_\_\_

4.  New Business  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 83-2221965 Georgia Sales Tax Number Applied



6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes  No

Liquor 100 Yards (Church) or 200 Yards (School) Yes  No

7. Full name of Applicant Deb Goins

Full Name of Spouse, if Married James G Goins Jr

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Lawrence County Alabama

Current Address 601 Quail Court City Good Hope St Ga Zip 30641

Home Telephone 706-819-0151

Number of Years at present address 4

Previous address (If living at current address less than 2 yrs).

Number of years at previous address \_\_\_\_\_

8. If new business, date business will begin in Monroe \_\_\_\_\_

If transfer or change of ownership, effective date of this change 4/21/19

**If transfer or change of ownership, enclose a copy of the sales contract and closing statement.**

Previous applicant & D/B/A Cotton Cat Alexis Burton

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Deb Goins

601 Quail Court Good Hope Ga 30641

706-819-0151

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

\_\_\_\_\_  
\_\_\_\_\_

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or  no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Cotton's Cafe LLC  
601 Quail Ct. York Hope Ga 3064  
Deb Goins - Vice Pres, CFO

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers. residential and business, and the amount of interest of each stockholder.

Deb Goins 706-819-0151 700%  
601 Quail Court York Hope Ga 30641

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

\_\_\_\_\_

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17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

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18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

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19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

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20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) No

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21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

No

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**22. If a retail grocery business in existence for more than six (6) months:**

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

**If a retail grocery business in existence for less than six (6) months:**

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Lee Dillard  
Name  
Pleasant Valley Rd  
Address  
Monroe Ga 30655 404 314-7535  
City State Zip Telephone

2. Alexis Burton  
Name  
Highland Ave  
Address  
Monroe Ga 30655 678-414-8625  
City State Zip Telephone

3. Nina Knight  
Name  
1124 Gene Bell Rd  
Address  
Monroe Ga 30655 678-410-4910  
City State Zip Telephone

This the 9 day of May 2019.

Deb Gains (Signature Applicant)  
Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Deb Gains (Print Name)

Or: \_\_\_\_\_ (Signature of Corporate Officer)  
\_\_\_\_\_  
(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Deborah M Adkinson

Notary Public:

Executed: May 9, 2019





P.O. Box 1249 • Monroe, Georgia 30655  
 (770) 207-4674  
 Attn: Business License Division

## OCCUPATION TAX APPLICATION

BUSINESS NAME Murphy Oil USA, Inc. d/b/a Murphy USA #7734 TELEPHONE ( ) TBD

ADDRESS 2040 W Spring Street, Monroe, GA 30655

TYPE OF BUSINESS

MAILING ADDRESS 200 E Peach Street, El Dorado, AR 71730

convenience store/ gas station

EMAIL ADDRESS permits\_licensing@murphyusa.com

OWNER'S NAME Murphy Oil USA, Inc.

TELEPHONE (870) 881-6657

EMERGENCY CONTACT PERSON: Amy O'Hana

TELEPHONE (870) 315-0921

PROPERTY OWNER'S NAME: Murphy Oil USA, Inc.

TELEPHONE (870) 881-6657

\*\*NUMBER OF EMPLOYEES: FULL TIME 3

PART TIME 1

\*\* (Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY?  YES  NO

**A PERMIT IS REQUIRED FOR ALL SIGNS!!**

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: John A. Murry Date 5 / 10 / 2019

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

## CITY OF MONROE

### ALCOHOLIC BEVERAGE LICENSE APPLICATION

**INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.**

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

## CITY OF MONROE

### ALCOHOLIC BEVERAGE LICENSE FEES

**CONSUMPTION ON PREMISE:**

**LICENSE FEE:**

BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____

**PACKAGE:**

**LICENSE FEE:**

BEER/WINE	\$2000.00	_____X_____
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____

**MANUFACTURER**

**LICENSE FEE: 1 FEE ONLY**

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWERIES	\$1000.00	_____
BREW PUB	\$750.00	_____

<u>WHOLESALE DEALERS:</u>	<u>LICENSE FEE:</u>	
PRINCIPAL PLACE OF BUSINESS - CITY		
BEER/WINE	\$1500.00	_____
DISTILLED SPIRITS	\$2000.00	_____
PRINCIPAL PLACE OF BUSINESS – NOT IN CITY	\$100.00	_____
<u>TEMPORARY LICENSE:</u>	<u>LICENSE FEE:</u>	
NON PROFIT ORGANIZATIONS	\$25.00 PER DAY	_____
FOR PROFIT ORGANIZATIONS	\$150.00 PER DAY	_____
SPECIAL EVENT VENUES	\$300.00	_____
REGISTRATION		

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**  
**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.**

1. Full Name of Business Murphy Oil USA, Inc. d/b/a Murphy USA #7734  
 Under what name is the Business to operate? Murphy USA #7734  
 Is the business a proprietorship, partnership or corporation? Domestic or foreign?  
Corporation; Foreign
2. Address: a) Physical: 2040 W Spring Street, Monroe, GA 30655  
 b) Mailing: 200 E Peach Street, El Dorado, AR 71730
3. Phone TBD Beginning Date of Business in City of Monroe July 10, 2019
4.  New Business     Existing business purchase  
 If change of ownership, enclose a copy of the sales contract and closing statement.
5. Federal Tax ID Number 71-0727492 Georgia Sales Tax Number Applied for

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No N/A

7. Full name of Applicant Jamie Renee McElreath on behalf of Murphy Oil USA, Inc.

Full Name of Spouse, if Married Sadie Green

Are you a Citizen of the United States or Alien Lawful Permanent Resident? United States Citizen

Birthplace Gainesville, Florida

Current Address 426 Plaza Drive, Apartment C City Monroe St GA Zip 30655

Home Telephone (352) 598-1915

Number of Years at present address 3 years

Previous address (if living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe July 10, 2019

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Jamie R. McElreath, 426 Plaza Drive, Apartment C, Monroe, Georgia 30655, Assistant Store Manager,

(352) 598-1915, Murphy Oil USA, Inc.

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo



contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

Yes. Please see attached Exhibit "A" for a list of alcohol violations of Murphy Oil USA, Inc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

\_\_\_\_\_  
\_\_\_\_\_

12. Do you own the land and building on which this business is to be operated? Yes

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [ ] yes or [X] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.  
Please see attached Exhibit "B"

\_\_\_\_\_  
\_\_\_\_\_

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.  
Murphy Oil USA, Inc. 200 E Peachtree Street, El Dorado, Arkansas 71730, 100% interest

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

**Exhibit "A"****Violations of Murphy Oil USA, Inc. in Georgia**

Murphy Oil USA, Inc. and its subsidiaries presently own and operate numerous convenience stores throughout the United States; including the State of Georgia, most of which are licensed to sell by the package. To its best knowledge, the following are Georgia alcoholic beverage regulations committed by employees of Murphy Oil USA, Inc.:

- 03/15/2007:** Murphy Oil USA #7220; Cobb County, GA  
Cobb County Police Department Citation  
Violation – Sale of alcoholic beverage to a minor  
*Entered Plea of No Contest; Local alcohol license suspended for fourteen (14) days;*
- 04/28/2011:** Murphy USA #7200, Eastman, Georgia  
Georgia Department of Revenue – Citation Number 24-9203  
Violation – Sale of alcoholic beverage to a minor  
*Entered Plea of No Contest – Paid Administrative Penalty; License on probation for twelve (12) months. Probation successfully completed.*
- 12/19/2011:** Murphy USA #8519, Macon, Georgia  
Georgia Department of Revenue – Citation Number 24-9452  
Violation – Sale of alcoholic beverage to a minor  
*Entered Plea of No Contest – Paid Administrative Penalty; License on probation for twelve (12) months;*
- 3/26/2014:** Murphy USA #8567, Port Wentworth, Georgia  
Georgia Department of Revenue – Citation Number 58138625605071  
Violation – Sale of alcoholic beverage to a minor  
*Entered Plea of No Contest – Ordered to pay an administrative penalty; License on probation for twelve (12) months;*
- 4/8/2014:** Murphy USA #8603, Pooler, Georgia  
*We understand that a citation was issued by the Georgia Department of Revenue, but we do not have any additional information;*
- 4/18/2014:** Murphy USA #8519, Macon, Georgia  
*We understand that a citation was issued by the Georgia Department of Revenue, But we do not have any additional information;*
- 11/29/2014:** Murphy USA #8567, Port Wentworth, Georgia  
*We understand that a citation was issued by the Georgia Department of Revenue, but we do not have any additional information;*
- 09/28/2015:** Murphy USA #6544, Banks County, Georgia

**Exhibit "A"****Violations of Murphy Oil USA, Inc. in Georgia**

Georgia Department of Revenue – Citation Number 0317443465878032  
Violation – Sale of tobacco to a minor  
*Entered Plea of No Contest; ordered to pay an administrative penalty; License on probation for twelve (12) months.*

**06/14/2016:** Murphy USA #8623, Lowndes County, Georgia  
Georgia Department of Revenue – Citation Number 0241465926958767  
Violation – Sale of tobacco to a minor  
*Entered Plea of No Contest; ordered to pay an administrative penalty; license on probation for twelve (12) months.*

**02/06/2017:** Murphy Express #8603, Chatham County, Georgia  
Georgia Department of Revenue – Citation Number 0201486378060942  
Violation – Sale of alcohol to a minor  
*Entered Plea of No Contest; ordered to pay an administrative penalty; license on probation for twelve (12) months.*

**Exhibit "B"****List of Officers**

**Murphy Oil USA, Inc.**  
**200 E. Peach Street**  
**El Dorado, AR 71730**  
**Incorporated: Delaware; 01/02/1993**

**Murphy USA Inc., Sole Shareholder**

P.O. Box 7300  
El Dorado, AR 71731  
03/01/2013 (Incorporation Date)

**R. Andrew Clyde, President and CEO**

520 E. 8<sup>th</sup> Street  
El Dorado, AR 71730

200 E. Peach Street  
El Dorado, AR 71730

**John A. Moore, Senior Vice President and General Counsel**

2316 Ridgewood Drive  
El Dorado, AR 71730

200 E. Peach Street  
El Dorado, AR 71730

**Malynda K. West, Executive Vice President, CFO, and Treasurer**

264 Rainwater Road  
El Dorado, AR 71730

200 E. Peach Street  
El Dorado, AR 71730

**Gregory L. Smith, Secretary**

247 Fawnwood Circle  
El Dorado, AR 71730

200 E. Peach Street  
El Dorado, AR 71730

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17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

---

---

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

---

---

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

---

---

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) Please see attached Exhibit "C" for a list of related businesses of Murphy Oil USA, Inc.

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21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

No

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---

22. If a retail grocery business in existence for more than six (6) months: N/A

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months: N/A

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

## EXHIBIT "C"

## Related Businesses In Georgia of Murphy Oil USA, Inc.

Murphy Express #8623  
3300 Inner Perimeter Road  
Valdosta, Georgia 31602  
**Jurisdiction:** City of Valdosta

Murphy Express #8568  
2718 Watson Boulevard  
Warner Robins, GA 37093  
**Jurisdiction:** City of Warner Robins

Murphy USA #7317  
501 Booth Road  
Warner Robins, GA 31088  
**Jurisdiction:** City of Warner Robins

Murphy Express #8567  
100 Magellan Boulevard  
Port Wentworth, GA 31407  
**Jurisdiction:** City of Port Wentworth

Murphy Express #8578  
4009 Gateway Boulevard  
Grovetown, GA 30813  
**Jurisdiction:** Columbia County

Murphy Express #8566  
224 Bobby Jones Expressway, Suite 1  
Martinez, GA 30907  
**Jurisdiction:** Columbia County

Murphy Express #8603  
1555 Pooler Parkway  
Pooler, GA 31322  
**Jurisdiction:** City of Pooler

Murphy Express #8577  
4400 Lexington Road  
Athens, GA 30605  
**Jurisdiction:** Athens-Clarke County

Murphy Express #8695  
111 V.F.W. Post Road  
Cornelia, GA 30531  
**Jurisdiction:** City of Cornelia

Murphy USA #8761  
2920 Anvil Block Road  
Ellenwood, GA 30294  
**Jurisdiction:** Clayton County

Murphy Express #8742  
1429 Sam Nunn Boulevard  
Perry, GA 31069  
**Jurisdiction:** City of Perry

Murphy USA #7642  
302 Donald E. Thurmond Parkway  
Cleveland, GA 30528  
**Jurisdiction:** City of Cleveland

Murphy USA #7553  
3853 Buford Drive  
Buford, GA 30519  
**Jurisdiction:** City of Buford

Murphy Express #8809  
1011 Noah Drive  
Jasper, GA 30143  
**Jurisdiction:** City of Jasper

Murphy Express #8792  
102 Lisa Street  
Rincon, GA 31326  
**Jurisdiction:** City of Rincon

Murphy Express #8802  
377 Shallowford Road  
Gainesville, GA 30504  
**Jurisdiction:** City of Gainesville

**EXHIBIT "C"****Related Businesses In Georgia of Murphy Oil USA, Inc.**

Murphy Express #8829  
14080 Abercorn Street  
Savannah, GA 31419  
**Jurisdiction:** City of Savannah

## EXHIBIT "C"

## Related Businesses In Georgia of Murphy Oil USA, Inc.

Murphy USA #7495  
4969 Bill Garner Pkwy  
Locust Grove, GA 30248  
**Jurisdiction:** City of Locust Grove

Murphy Oil USA  
445 Progress Circle  
Blue Ridge, GA 31021  
**Jurisdiction:** City of Blue Ridge

Murphy USA #8662  
5415 Atlanta Hwy  
Alpharetta, GA 30004  
**Jurisdiction:** Forsyth County

Murphy USA #7073  
2625 Pleasant Hill Road  
Duluth, GA 30096  
**Jurisdiction:** City of Duluth

Murphy USA #7252  
3452 Centerville Hwy  
Snellville, GA 30039  
**Jurisdiction:** Gwinnett County

Murphy Express #7548  
1098 Thornton Road  
Lithia Springs, GA 30122  
**Jurisdiction:** City of Douglasville

Murphy USA #7200  
1545 Indian Drive  
Eastman, Georgia 31023  
**Jurisdiction:** City of Eastman

Murphy USA #7221  
1410 Lawrenceville Hwy  
Lawrenceville, GA 30044  
**Jurisdiction:** City of Lawrenceville

Murphy USA #7283  
1725 S. Highway 27  
Carrollton, GA 30117  
**Jurisdiction:** City of Carrollton

Murphy USA #7389  
1440 Hudson Bridge Road  
Stockbridge, GA 30281  
**Jurisdiction:** City of Stockbridge

Murphy USA #7413  
6135 Old National Highway  
College Park, GA 30349  
**Jurisdiction:** Fulton County

Murphy Express #8512  
505 Veterans Parkway, South  
Moultrie, GA 31788  
**Jurisdiction:** City of Moultrie

Murphy Express #8519  
1402 Gray Hwy.  
Macon, GA 31211  
**Jurisdiction:** City of Macon

Murphy USA #7468  
2419 Hwy 80 West  
Dublin, GA 31021  
**Jurisdiction:** City of Dublin

Murphy Express #8602  
1700 E. Lamar Street  
Americus, GA 31709  
**Jurisdiction:** City of Americus

Murphy Express #8518  
277 Norman Drive  
Valdosta, GA 31601  
**Jurisdiction:** City of Valdosta



23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members. N/A

24. Character References: (For the applicant)

1. Amy O'Hara  
 Name  
415 Walker Drive  
 Address  
Monroe Georgia 30655 (870) 315-0921  
 City State Zip Telephone

2. Megan Evans  
 Name  
353 Mount Vernon Road, Lot 3  
 Address  
Monroe Georgia 30655 (470) 255-5782  
 City State Zip Telephone

3. Sadie Green  
 Name  
1403 Kilchis Falls Way  
 Address  
Braselton Georgia 30517 (770) 881-4944  
 City State Zip Telephone

This the 10<sup>th</sup> day of May 2019.

Jamie McElreath (Signature Applicant)

Assistant Store Manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Jamie R. McElreath (Print Name)

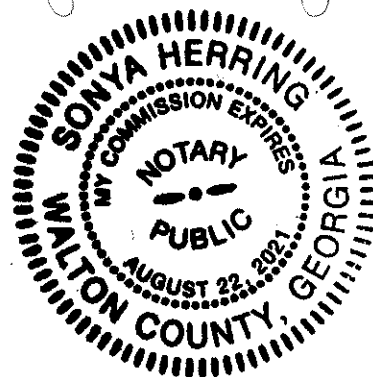
Or: \_\_\_\_\_ (Signature of Corporate Officer)

John A. Moore, Sr. VP & General Counsel (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Sonya Herring

Notary Public:

Executed: 10th May 2019



23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members. N/A

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This the 10th day of May 2019.

\_\_\_\_\_ (Signature Applicant)

Assistant Store Manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Jamie R. McElreath (Print Name)

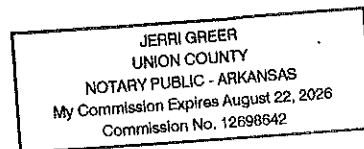
Or: John A. Moore (Signature of Corporate Officer)

John A. Moore; Sr. VP & General Counsel (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Jamie R. McElreath

Notary Public:

Executed: 5/10/19





**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 06/04/2019  
**Subject:** Service Delivery Strategy Authorization and Resolution

**Budget Account/Project Name:**

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

This request is for the approval of the 2019 Service Delivery Strategy with Walton County and its municipalities.

Staff requests a motion approving the Resolution and the subsequent SDS forms, 1-4 as presented.

**Background:**

A Service Delivery Strategy (SDS) is an agreement between Walton County and its municipalities to determine what services will be provided by which entity in order to provide efficient services to all citizens and avoid duplication of taxation to any. The last time the SDS was comprehensively updated was in 2009.

After months of negotiation the 2019 Service Delivery Strategy has been agreed upon by all parties and will be adopted by each before deadline if June 30, 2019 to keep qualified government status with the Georgia Department of Community Affairs. An original copy for DCA certification will be circulated for signatures.

**Attachment(s):**

Resolution  
 SDS Preamble and Narrative of Services (May 8 2019 document)  
 SDS Forms 1-4 with service area maps  
 Letter to City Council

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY  
OF MONROE, STATE OF GEORGIA, TO RE-ADOPT THE  
WALTON COUNTY, GEORGIA SERVICE DELIVERY STRATEGY  
PURSUANT TO CHAPTER 70 OF TITLE 36 OF THE OFFICIAL  
CODE OF GEORGIA ANNOTATED**

**WHEREAS**, the Georgia General Assembly adopted legislation in 1997 known as House Bill 489 (the Service Delivery Strategy law) codified in Chapter 70 of Title 36 of the Official Code of Georgia Annotated; and,

**WHEREAS**, the intent of this Act was to minimize any inefficiencies resulting from duplication of services and competition between local governments and to provide a mechanism to resolve disputes over local government service delivery, funding equity, and land use; and,

**WHEREAS**, in compliance with Chapter 70 of Title 36 of the Official Code of Georgia, the County and all the municipalities located partially or wholly within Walton County developed and completed their latest Service Delivery Strategy plan, the May 2019 Service Delivery Strategy, attached hereto and incorporated fully herein as Exhibit A, to reflect their preferred arrangement for providing local services throughout the County; and,

**WHEREAS**, by its consent to the May 2019 Service Delivery Strategy, each municipality has agreed pursuant to Article IX, §2, ¶3 of the Georgia Constitution to the exercise by the County of its supplementary powers within the boundaries of the municipality as reflected in the May 2019 Service Delivery Strategy; and,

**WHEREAS**, any land use disputes between Walton County and any of the municipalities located partially or wholly within Walton County have been governed since July 1, 2007 by O.C.G.A. § 36-36-111 et seq., but if that law is determined to be inapplicable, any land use disputes between Walton County and any of the municipalities located partially or wholly within Walton County will be resolved in the Superior Court of Walton County; and,

**WHEREAS**, the Georgia Department of Community Affairs requires that the re-adoption of the Service Delivery Strategy be approved by resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the May 2019 Service Delivery Strategy is re-adopted and approved by the City of Monroe, Georgia, in compliance with Georgia law, effective through June 30, 2029. It is **FURTHER RESOLVED** that the Mayor of Monroe is hereby authorized to execute any documents or amendments necessary to fulfil the purposes of this Resolution, subject to approval of the City Attorney.

**SO RESOLVED** this 11<sup>th</sup> day of June, 2019.

---

John S. Howard, Mayor

Attest:

---

Debbie Kirk, City Clerk

# **Walton County**

## **Service Delivery Strategy**

### **Explanations and SDS Forms**

**May 2019**

## **PREAMBLE TO AGREEMENT**

Walton County hereby agrees that whenever a City within the County annexes an unincorporated area or areas of the County, that such area or areas shall there upon become a part of the service delivery area of the annexing City, with the exception of Water, Sewer, Gas, and Electric Utilities. Water, Sewer, Gas, and Electric Utilities service area shall be as defined in the maps attached hereto. Amendments in service delivery for these utilities may be negotiated as part of annexation or other change. The Service Delivery Strategy shall be amended accordingly at that time.

### **AIRPORT SERVICES:**

A city-owned airport is located in Monroe. The geographic service area is county-wide. The city maintains a separate airport account. Funds for this account are derived from the Federal Aviation Administration, Georgia Department of Transportation, user fees, and through Walton County's tax levy on all real and personal property located at the Monroe-Walton Airport, which shall be paid to the City of Monroe through provision of an Intergovernmental Agreement. Additional in-kind support is provided by the City of Monroe to assist with maintenance and other capital improvements. Employees utilized in this effort are those of the city.

### **ANIMAL CONTROL**

The County will provide animal control services county wide, and all cases will be brought in the County's Magistrate Court or other county court. Funding will be from the county general fund. Each City has adopted ordinances which authorize this service delivery. Any City animal control ordinances that are not consistent with the County animal control ordinance will be the City's responsibility to enforce.

### **BUILDING INSPECTION**

The county operates a building inspection office for the unincorporated county. The county office will provide building inspection services and Development Plan review/Inspections, and Commercial Building Plan Review/Inspections for the Cities of Between and Good Hope, through intergovernmental agreements.

Loganville, Monroe, Social Circle, Jersey and Walnut Grove provide their own building inspections.

Loganville, Monroe, and Social Circle provide local Fire Marshal reviews, and will assist the Cities of Walnut Grove, Jersey, Good Hope and Between with Fire Marshal reviews if requested.

In all cases, building inspection services are designed to be paid for by user fees, supplemented by the general fund for each respective jurisdiction.

**CODE ENFORCEMENT**

Loganville, Monroe, Social Circle, and Walnut Grove provide Code Enforcement for nuisance and existing building code violations within their own jurisdictions.

The County provides code enforcement within the unincorporated County. The Cities may request assistance in Code enforcement issues.

Funding for code enforcement is from the general fund of each jurisdiction.

**COOPERATIVE EXTENSION OFFICE**

The Walton County office of the Cooperative Extension Service provides assistance in four distinct areas; Agriculture, Home Economics, 4-H, and Food and Nutrition. The University of Georgia employs staff and the geographic service area is county wide. The State provides funding with supplements from the county general funds.

**CORONER**

The Walton County Coroner signs death certificates, is responsible for the body of the deceased until it is claimed, and initiates an investigation if foul play is suspected in a death. The coroner is an elected position, thus the individual filling the position is a county employee. The service area of the coroner is county wide and the position is funded from the county general funds.

**COURT SERVICES**

The county operates a Magistrate Court that hears cases brought from the unincorporated county. Fines and fees levied by the court are used to offset costs. The balance of funding is provided from the County General fund.

The county provides funding and support for the county probate court. The service area is county wide and funding is from fines and fees and the county's general fund.

Walton County is in the Alcovy Judicial Circuit. The county provides funding and support services for the Superior Court. Funding comes from the general fund and the service area is county wide.

Loganville, Monroe, Social Circle, and Walnut Grove provide municipal courts for cases brought within the city limits. This is an enhancement of service to provide for hearing cases brought within the cities. Fines and fees levied by the court, and City general funds fund these courts.

In Between, Jersey, and Good Hope cases are brought to the appropriate County Court, since these Cities have no Municipal Court.

Fines and fees levied by the court are used to offset costs.

**CULTURAL SERVICES**

The Monroe-Walton Center for the Arts offers exhibits, lectures, and classes to the public. Working with the Walton County Arts Council, the Arts Center aims to increase public awareness of art in the community. The City of Monroe provides space for the Arts Center. Additionally, the City of Monroe



provides space for theatrical productions in the city-owned Playhouse. The City contributes from general funds for general maintenance to both the Arts Center and playhouse buildings. The geographic service area is county wide.

### **ECONOMIC DEVELOPMENT SERVICES**

The Development Authority of Walton County serves an important role in expanding industrial development throughout Walton County. According to the Development Authority's mission statement, its purpose "is to promote trade, commerce, industry and employment opportunities of the public good and general welfare and to promote the economic welfare of Walton County and the State of Georgia." Nine members serve on the Authority Board and a full-time director employed by the Authority implements the program of work. A multi-year contract between the Development Authority and the Walton County Board of Commissioners provides the Authority with an annual operating budget. County funds for the purpose are derived from county general funds and the geographic service area is county wide.

In addition, the City of Social Circle has established the Social Circle Development Authority. This Authority was created for recruiting and retaining future industrial development.

The City of Loganville also has established a Loganville Development Authority.

In addition, downtown development authorities were created to serve the cities of Loganville, Monroe, Social Circle and Walnut Grove. These authorities, governed by Boards of directors, are authorized to promote revitalization and redevelopment of central business districts including the promotion of commercial, industrial, and employment opportunities. The downtown development authorities were created pursuant to Georgia law for public and non-profit purposes. The downtown development authorities are permitted to operate only within their specific cities and funding is provided from city general funds.

Loganville and Monroe have also established Urban Redevelopment Agencies to address redevelopment needs within their corporate limits.

The County and Cities may establish other authorities as their respective needs may dictate.

### **ELECTRICITY**

The City of Monroe provides electrical service to an area in and near the City of Monroe. The service area is shown on the accompanying map. Funding is from user fees.

Georgia Power and Walton Electrical Membership Cooperative (WEMC) and the City of Covington also provide electrical service in Walton County.

### **EMERGENCY DISPATCH (E-911) SERVICES**

Emergency dispatch services are provided by Walton County. The dispatch center is a County facility and the employees of the dispatch center are County employees. This service is county wide and funded through general funds and telephone e911 fees. All calls are dispatched through the county's Enhanced 911 Communications Center.

## **EMERGENCY MANAGEMENT AGENCY**

The Walton County Emergency Management Agency is charged with developing mitigation activities that either prevent the occurrence of an emergency or reduce the community's vulnerability in ways that minimize the adverse impact of a disaster situation or other emergency. The agency is staffed by county employees and volunteers and the geographic service area is county wide. Funding for the agency is from the county general funds with some reimbursement from the Federal Emergency Management Agency through Georgia's Emergency Management Agency.

## **EMERGENCY MEDICAL SERVICES**

Emergency medical service in Walton County is provided by Walton County. EMS personnel include the director and full-time paramedics and emergency medical technicians, supplemented by several part time paramedics and EMTs. Ambulances are located throughout the county at County Fire Stations and City Fire Stations in Monroe, Social Circle, and Loganville, and are available twenty-four hours per day. All ambulances are certified by the Georgia Department of Human Resources.

The geographic service area is county wide and the service is funded through user fees and the County general fund.

## **FIRE PROTECTION**

The County has a professional fire department that serves the unincorporated County and the Cities of Between, Walnut Grove, Jersey, and Good Hope. A special fire service district was adopted in 2017 to include these areas. The County pays for fire services from County insurance franchise fees and a fire service tax district which includes only the unincorporated County and the Cities of Between, Walnut Grove, Jersey, and Good Hope, (the special fire service district).

The Cities of Loganville, Monroe, and Social Circle each have a professional fire department that serve the corporate limits of each city. Each City Fire Department is funded from City general funds.

Each Fire Department, although staffed with professional fire fighters, may also have volunteer fire fighters from time to time.

Auto Aid and Mutual Aid agreements are maintained between the County and each City. The City of Social Circle also has an Auto Aid and Mutual Aid agreement with Newton county.

## **HOSPITAL/MEDICAL SERVICES**

**The Walton County Hospital Authority** sold the County Hospital to a private entity in 2005. Currently, Piedmont Healthcare operates an acute and long-term care facility in Walton County.

Walton County Hospital Authority holds the proceeds from the sale of the County Hospital in a trust. The corpus of the trust remains intact to enable future public hospital investments if necessary. The trust gains are distributed by the Walton Healthcare Foundation as grants for the betterment of the community.

**INDIGENT DEFENSE**

The county provides its share of costs for indigent defense and the solicitor's office for the Superior Court within the Alcovy Judicial Circuit through the Public Defender's Office.

The County Magistrate Courts do not provide indigent defense or prosecution.

The City of Monroe has an Intergovernmental Agreement with the Alcovy Judicial Circuit's Public Defender's Office to provide for indigent defense in the Monroe Municipal Court. The cities of Loganville, Social Circle and Walnut Grove provide indigent defense for their municipal courts.

Each jurisdiction funds indigent defense costs from their general fund.

**JAILS**

The County operates the only jail. The county will pay costs associated with prisoners charged under state law in all cases, regardless of the arresting entity.

Loganville, Monroe, Walnut Grove, and Social Circle pay 10% of all their municipal courts' fines to compensate the county for housing prisoners brought there charged in Municipal Court.

In order to avoid duplication of tax support the County assesses 10% of fines from Magistrates' Court to go toward the jail, so cities and the county will be on an equal footing.

The County Jail is additionally funded from general funds derived from all of Walton County tax payers including those in the incorporated cities.

**LAW ENFORCEMENT**

The Sheriff's department enforces all state and county ordinances. All deputies patrol in the unincorporated area of the County and all the cities and make arrests, issue citations, and serve warrants. Violations of local ordinances are turned over to local police when necessary. This service is funded from the County General Fund.

Any citations are written based on the uniform criminal code and local ordinances and brought in the municipal court for the jurisdiction in which such citations are written for Social Circle, Loganville, Walnut Grove, and Monroe, unless required by law to be brought in another court. Citations written in the Cities of Between Good Hope, and Jersey are brought in Magistrate or Probate Court, since these Cities have no Municipal Court.

There are three City police departments, Loganville, Monroe, and Social Circle, that enforce all applicable laws inside the cities. They are independent, stand alone departments. They provide an enhanced level of service for those cities. The City Police Departments are funded through each City's general fund.

**LIBRARIES**

Walton County has libraries in Monroe, Social Circle, Loganville, and Walnut Grove. These libraries are part of the Uncle Remus Regional Library System. The cities provide the buildings and have input on services and policies.

The county provides an equal amount of funding for each of the four libraries from the County General Fund. The Cities of Loganville, Social Circle, Monroe, and Walnut Grove are providing additional services and funds to the library within their City in order to have four libraries instead of one and to have a higher quality of service than would be available if the libraries relied entirely on county funding. Funding from each City is derived from its general fund. It is agreed that the current policies and arrangements will continue in the future.

### **NATURAL GAS**

Natural gas is supplied by eight different governments. The cities of Monroe, Winder, Buford, Lawrenceville, Covington, Atlanta, Madison, and Social Circle have assigned territories in the county. They are shown on the accompanying map. Funding is from user fees in all instances.

### **PARKS AND RECREATION**

The County operates a county wide recreation program. The county will provide funding as feasible for construction and renovation of facilities in or near population centers both in cities and in unincorporated areas.

Recreation Centers, which will include Senior Center and Gyms and be similar to the existing County Recreation Centers located in Loganville and Monroe, will be constructed by Walton County in the population centers of Social Circle and Walnut Grove and serve these areas of the County. The 2019 SPLOST included County Recreation Funding intended for this construction.

A splash pad and adaptive ballfield park are being constructed in Between to serve the County wide population.

Funding for parks and recreation will come from the County general funds and from user fees.

The Cities may provide for and maintain additional parks within their corporate limits as an enhancement of service. These services will be funded by the respective City general fund.

The City of Monroe will regain ownership and management of its parks that the County has previously had on lease from the City. The City of Monroe and Walton County shall enter into intergovernmental contracts for the maintenance of the county-leased City parks as full ownership and responsibility is shifted back to the City of Monroe. Such city parks include, Coker Park, E.C. Kidd Park, Pilot Park, Matthews Park, and Hammond Park.

### **PLANNING AND ZONING**

Each jurisdiction provides its own planning and zoning. (Final decisions regarding zoning must be made by city councils within City limits, and by the county commission in the unincorporated area of the County, and cannot be delegated.)

The county has a planning and zoning department. The County planning and zoning services are funded through user fees and general fund.

Cities fund planning, zoning and development services through user fees and general fund.

**PUBLIC CEMETERIES**

Public cemeteries are located in the cities of Loganville, Monroe, and Social Circle. Proceeds from lot sales and the general funds of the three cities are used to maintain these cemeteries. Staff for this purpose are employed by the three cities and the geographic service area is county wide.

**PUBLIC HEALTH SERVICES**

Walton County supports a public health department clinic. The Health Department is staffed by State employees, and funding is provided by the State with assistance from the county general fund. The geographic service area is county wide. Loganville provides a building for health services to be located within their City limits. This is an enhanced service by Loganville funded by City general funds.

**PUBLIC HOUSING**

Public housing is provided in the cities of Loganville, Monroe, and Social Circle. Each city has a housing authority with a board of directors. However, the three authorities share a single staff and are housed at a single location. Public housing in each of the three cities is funded by the federal Department of Housing and Urban Development. Conventional public housing is provided in each city. Staff members are employed by the housing authorities and the geographic service area is county wide.

**PUBLIC TRANSPORTATION**

The city of Social Circle provides transportation services for city residents under Section 18 of the Urban Mass Transportation Act. (UMTA). Services include transporting senior citizens to and from the Social Circle City community room for meals and other services, transportation for doctor, dentist, health department and Department of Family and Children Services appointments. This program also provides transportation for shopping, work, and school within the city.

In addition, round trips to the Monroe medical area and Covington medical area, Stanton Springs Industrial Park, and Georgia State University (at I20) from Social Circle are offered daily. Future route and service area may expand as supported by user fees and UMTA and GDOT regulations.

The geographic service area is city wide and staffed by city employees. Funding is derived from federal transit funds administered through the Georgia Department of Transportation, fare box revenue, and city general fund.

**ROAD CONSTRUCTION AND MAINTENANCE**

Walton County will construct and maintain roads in the unincorporated county. The cities will construct and maintain roads in the incorporated city limits. Walton County will assist the Cities with road construction and maintenance, within the limits of Walton County, as provided below.

County general funds support the labor and equipment used by the County for road construction and maintenance. The County and Cities agree that the county will provide labor and equipment for paving for LMIG and SPLOST projects within the Cities, when the City requests the work and pays for the cost of materials. This work will be prioritized annually by the County and completed as time allows with LMIG

projects accomplished first. For all other City projects, paving with County assistance will be completed as time and season allows. Individual project IGAs between each City and the County will set forth the scope of work and material cost to the City.

LMIG and SPLOST related road maintenance services that may be bid by the county, such as patching, striping, and shoulder maintenance, will be advertised by the County such that each City may use the contract costs for work within the City. These items would be fully funded and administered by the City.

The cities and county agree that they will work together to pave roads that service both the county and city through mutual agreement.

The County and Cities use general funds, LMIG allocations, and SPLOST funds for roadway construction and maintenance.

GDOT operates and maintains all state roads and federal highways.

### **SENIOR CITIZENS SERVICES**

The Walton County Senior Citizens Council is located in Monroe and provides a variety of services for individuals aged 60 or over. Staff members are employed by the council and the geographic service area is county wide. Funding is received via Title III of the Older Americans Act, United Way, and local donations. In addition, funding is supplemented by the Walton County Board of Commissioners from its general fund.

The Senior Citizens Council operates satellite senior centers in Social Circle and Loganville. In Social Circle operating expenses are funded by the Walton County Board of Commissioners and the building is provided by the city.

In Loganville, operating expenses are funded by and the building is provided by the city.

The geographic service area for the satellite centers is county wide and staff members are employed by the Senior Citizens Council.

### **SOLID WASTE**

The county provides convenience centers for solid waste disposal and recycling drop off throughout the County. This service is provided countywide and funded by user fees, through consumer purchase of special solid waste bags at area stores.

The county operates a Clean and Beautiful office for education and solid waste coordination, among other items. The service area is county wide and funding is from the general fund.

The county is a member of the Northeast Georgia Regional Solid Waste Management Authority which provides planning and other solid waste services under contract with the county. This service is Countywide and funded from the general fund.

Loganville provides curbside solid waste and recyclable collection through a private vendor and provides leaf and limb service. These services are enhancements and supplement to the county collection program.

Monroe collects waste and recyclables curbside and provides leaf and limb service. These services are enhancements and supplement to the county collection program.

Social Circle provides curbside solid waste and recyclable collection through a private vendor and provides leaf and limb service. These services are enhancements and supplement to the county collection program.

Walnut Grove provides curbside solid waste and recyclable collection through a private vendor and provides leaf and limb service. These services are enhancements and supplement to the county collection program.

Between, Good Hope and Jersey residents use the county solid waste program or contract individually with private vendors.

All cities rely on the county Clean and Beautiful program for solid waste education.

## **STORMWATER**

The control and treatment of storm water is presently left to each jurisdiction within their corporate limits, and the County within the unincorporated area.

Loganville has an actively managed storm water control program in place. Loganville funds this program through user fees from the Enterprise Fund (stormwater utility).

Since non-structural controls fall under the province of land use and design regulation, they will be the responsibility of each separate jurisdiction in the county to implement under its local land use and development ordinances.

Structural controls designed for controlling storm water wholly from within municipalities will be the responsibility of the individual jurisdictions. The county will be responsible for storm water control and treatment county wide with respect to structural controls whose area of treatment spans more than one jurisdiction and for the general pollution reduction activities (e.g. educational programs) that affect the whole county. The county or any municipality within the county may contract with the Walton County or any city to provide storm water control and treatment services on its behalf.

## **STREETLIGHTS**

Street lights are provided in each municipality within Walton County and in portions of the unincorporated county.

The street lights in the county which are located near major intersections for the purposes of traffic safety, even if within City limits, are funded from the county general funds. The geographic service area for this service is county wide.

Street lights that are provided in some single family dwelling subdivisions in the unincorporated County and some subdivisions within the City of Good Hope are funded through a special assessment on the County tax bill.

In Loganville, Social Circle, and Walnut Grove costs associated with street lights are paid from the respective city general fund.

In Monroe, street lights are provided by the City of Monroe and funded through the utility fund.

In Jersey, streetlights are paid for by the adjacent property owner

In Between, some streetlights are provided by the City and paid from the general fund, and some streetlights are paid for by the adjacent property owner.

Persons utilized in the maintenance of the street lights are employees of the various utility companies.

### **TELECOMMUNICATIONS**

The City of Monroe and City of Loganville provide telecommunications service. The service area is regional and extends beyond the county, and funding is from user fees.

In addition, Walton County and each City have franchise agreements with private companies for telecommunications and internet service carriers, who provide service directly to customers and pay franchise fees to the respective jurisdiction.

### **VOTER REGISTRATION**

The county provides voter registration services. The voter registration office ensures that county voter registration is carried out in compliance with applicable laws and regulations and maintains liaison with the Georgia Secretary of State's office. The service is carried out by county employees and the service area is county wide. Funding is provided from the county general funds with assistance from the State.

### **WASTEWATER AND SEWERAGE**

Wastewater is treated by Loganville, Monroe, Walnut Grove, and Social Circle. Sewage collection is provided by Loganville, Monroe, and Social Circle, and Walnut Grove. Within the Stanton Springs Industrial Park, Wastewater and Sewerage is provided by the Newton County Water and Sewer Authority through the Joint Development Authority of Jasper, Morgan, Newton and Walton County.

The sewerage service areas are delineated in Maps attached.

The City of Loganville may provide infrastructure for sewer lines to a development outside its city limits subject to feasibility in meeting availability and capacity requirements. The City of Loganville will meter all customers within the development for all customer service charges.

Any development where the City of Loganville provides infrastructure related to sewer services, the City of Loganville will also serve as the provider of water. In instances when these services are provided outside the city limits, the City of Loganville will be responsible for the maintenance and billing services required for providing water and sewer service within the development.

The City of Loganville will provide water services through purchasing water for development from the service area provider. See water service map.



The development applicant shall be responsible for payment of fees to City of Loganville to assure all financial commitments are met for all providers' bond requirements, ensuring that such extension of water and sewer service does not adversely affect or have impact from a financial perspective.

Wastewater and sewerage services are supported by user fees and other sources. Capital improvements to City water and wastewater services receive supplemental SPLOST funding.

#### **WATER SUPPLY AND DISTRIBUTION:**

The water supply providers in the county are the Walton County Water and Sewerage Department (WCWSD); the City of Social Circle; and the City of Monroe. Interconnections between the systems, governed by existing IGAs, make it possible for excess capacity to be transferred among all users. This arrangement will continue regardless of the delineation of geographic areas of customer service, since it is not the provision of a service directly to customers.

Water distributors include all of the suppliers plus the City of Loganville and the Town of Jersey. Within the Stanton Springs Industrial Park, water supply and distribution is provided by the Newton County Water and Sewer Authority through the Joint Development Authority of Jasper, Morgan, Newton and Walton County.

The distribution areas for each provider are shown on the attached map.

Costs of water supply and distribution are from user fees. Capital improvements may receive supplemental SPLOST funding from each respective City jurisdiction. Cities may supplement their water distribution costs from general fund, however the County water supply and distribution costs are not supplemented from the county general fund since this enterprise service is not provided county wide.

If any water service provider is unwilling or unable to serve an area located within their service territory on the attached map; another water service provider may propose to serve the area if the customers are currently unserved. Approval of the transfer of a service area from a provider unable or unwilling to provide the service to a provider that is able and willing shall not be unreasonably withheld, and will be negotiated and reflected in an amendment to this SDS and the service territory map.

Bond requirements for Walton County, or City service provider, will be considered in such service area transfer requests. If an area is annexed by a City that is in the county service area, and the County is not currently providing service, the service area transfer approval shall not be unreasonably withheld and may be subject to an IGA whereby the County retains the ability to charge tap fees for the taps permitted prior to the annexation, and the annexing City agrees to pay wholesale water rates to the County.

This provision shall not apply to the taking of any other system's existing customer, unless both service providers are agreeable and subject to an amendment to this SDS and the service territory map.

Loganville provides reuse water to customers for irrigation purposes at reduced tap fee and distribution fee rates. All funding for this service are paid by user fees.



**SERVICE DELIVERY STRATEGY**

**FORM 1**

COUNTY: **WALTON**

**I. GENERAL INSTRUCTIONS:**

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="841 1182 1539 1413" style="background-color: #000080; color: white; padding: 10px; text-align: center;"> <p><b>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</b></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the delivery strategy.

Between, Buford, Covington, Economic Development Authority of Walton County, Good Hope, Jersey, Joint Dev Auth of Jasper Morgan Newton and Walton, Lawrenceville, Loganville, Loganville Development Authority, Loganville DDA, Loganville URA, Loganville Housing Authority, Madison, Monroe, Monroe DDA, Monroe URA, Monroe Housing Authority, NCWSA, Northeast GA Regional Solid Waste Mgmt. Authority, Social Circle, Social Circle DA, Social Circle DDA, Social Circle Housing Authority, Walnut Grove, Walnut Grove DDA, Walton County, Walton County Hospital Authority, Winder

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Cooperative Extension, Coroner, Cultural Services, Electricity, Emergency Management Agency, Emergency Medical Services, Hospital/Medical Services, Indigent Defense, Jails, Law Enforcement, Libraries, Natural Gas, Planning and Zoning, Public Cemeteries, Public Health Services, Public Housing, Public Transportation, Senior Citizens Services, Solid Waste, Stormwater, Voter Registration

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Airport Services, Animal Control, Building Inspection, Code Enforcement, Court Services, Economic Development Services, Emergency Dispatch Services, Fire Protection, Parks and Recreation, Road Construction and Maintenance, Streetlights, Telecommunications, Wastewater and Sewerage, Water Supply and Distribution



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Airport Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**City of Monroe**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
City of Monroe	User Fees, Federal Aviation Administration, Georgia DOT, General Fund
Walton County	Co Property Tax on Personal Property located at Airport

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Additional funding will be provided by Walton County to the City of Monroe for the purposes of Airport operations through the allocation of County property taxes collected on personal property located at the Airport.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery	Monroe and Walton County	July 2019 - July 2029

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS -770-267-1301**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**



**SERVICE DELIVERY STRATEGY**  
**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

<b>COUNTY:WALTON COUNTY</b>	<b>Service:Animal Control</b>
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1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund and Court Fines and Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Previously Animal Control citations in the Cities of Monroe, Loganville and Social Circle were handled in the respective Municipal Courts, and each jurisdiction Animal Control ordinance was unique.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Animal Control Contract	Walton County / Between / Good Hope / Jersey	
Intergovernmental Agreement	Loganville / Monroe / Social Circle / Walnut Grove	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Each City has adopted a resolution adopting the County Animal Control ordinance and agreeing that Animal Control citations will be handled in Magistrate Court, where all fines and fees are payable to the County .

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**









## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: **WALTON COUNTY**

Service: **Building Inspections**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County - unincorporated areas Loganville, Monroe, Social Circle, Jersey and Walnut Grove within their incorporated areas.**

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Walton County provides building Inspections for the Cities of Between and Good Hope**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County, Between, Good Hope	Building Inspection Fees supplemented by General Fund
Loganville	Building Inspection Fees supplemented by General Fund
Monroe	Building Inspection Fees supplemented by General Fund
Walnut Grove	Building Inspection Fees supplemented by General Fund
Social Circle	Building Inspection Fees supplemented by General Fund
Jersey	Building Inspection Fees supplemented by General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery		
Agreements		
Intergovernmental Agreement	Walton County / Between/ Good Hope	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**







## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: Code Enforcement

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County - unincorporated areas Between , Jersey, Good Hope, Loganville, Monroe, Social Circle and Walnut Grove within their incorporated areas.**

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	general fund.
Between, Good Hope, Jersey	general fund.
Loganville, Monroe, Social Circle	general fund
Walnut Grove	general fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**

LAMAR LEE, WALNUT GROVE MAYOR - 770-787-0046







**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Cooperative Extension Services**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	State Funds supplemented with County General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: **WALTON COUNTY**

Service: **Coroner**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Court Services*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County provides Magistrate Court, Probate Court and Superior Court within the Alcovy Judicial District**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Municipal Court is provided within the Cities of Loganville, Monroe, Social Circle and Walnut Grove for City ordinance violations.**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	Fines and Fees levied by the Courts, supplemented with General Fund
City of Loganville	Fines and Fees levied by the Municipal Court, supplemented with General Fund
City of Monroe	Fines and Fees levied by the Municipal Court, supplemented with General Fund
City of Social Circle	Fines and Fees levied by the Municipal Court, supplemented with General Fund
City of Walnut Grove	Fines and Fees levied by the Municipal Court, supplemented with General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE; 770-466-1165**  
**LOGAN PROPES, CITY MANAGER, CITY OF ADMINISTRATOR, 770-267-3429**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



**SERVICE DELIVERY STRATEGY**  
**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

<b>COUNTY:WALTON COUNTY</b>	<b>Service: <i>Cultural Services</i></b>
-----------------------------	--

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Monroe Walton Center for the Arts, City of Monroe**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Monroe	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-267-3429**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Economic Development Services**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Economic Development Authority of Walton County**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Loganville Development Authority and Loganville Downtown Development Authority and Loganville Urban Redevelopment Agency, Monroe Downtown Development Authority and Monroe Redevelopment Agency, Social Circle Development Authority and Social Circle Downtown Development Authority, Walnut Grove Downtown Development Authority**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Economic Dev. Auth of Walton Co	Walton County Board of Commissioners Contract
City of Loganville	General Fund
City of Monroe	General Fund
City of Social Circle	General Fund
City of Walnut Grove	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Economic Development	Economic Development Authority of Walton County	
	Walton County Board of Commissioners	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901** Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

- KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**
- MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**
- JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**
- RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**
- DANNY ROBERTS, LOGANVILLE CITY MANAGER - 770-466-1165**
- LOGAN PROPE, MONROE CITY ADMINISTRATOR - 770-267-3429**
- ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**







## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Electricity

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Monroe**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Monroe	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

Electric service is also provided by Georgia Power, Walton Eletrical Membership Cooperative (WEMC) and the City of Covington within Walton County.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Franchise Agreements		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Electric Service Area Territories

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-267-3429**









**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Emergency Dispatch (E-911) Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):Walton County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	General Fund, telephone E911 fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Emergency Management Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County**
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:)
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes (if "Yes," you must attach additional documentation as described, below)
- No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund, Georgia Emergency Management Agency

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Emergency Medical Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):Walton County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	General Fund, User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Fire Protection*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County, City of Loganville, City of Monroe and City of Social Circle**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Loganville, City of Monroe, and City of Social Circle will provide this service within their incorporated boundaries. Walton County will provide this service within the unincorporated area and the Cities of Between, Good Hope, Walnut Grove, and Jersey through a Special Service District, A Fire Service District.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	County Insurance Taxes supplemented w/ Fire SSD Revenue
Loganville	General Fund
Monroe	General Fund
Social Circle	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Special Service District was established by Walton County in 2017, and Fire SSD Tax collected in 2017 and 2018. The SSD was adopted by Walton County, and the Cities of Jersey, Between, Good Hope, and Walnut Grove in 2017.

The agreement between Walton County and Social Circle for Social Circle to provide Fire Service to an area outside the corporate boundaries of Social Circle, for an annual fee, has been terminated.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
SSD- Fire Services	Walton County , Good Hope, Between, Walnut Grove, Jersey	April 4, 2017

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**







**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY:WALTON COUNTY**

**Service:Hospital Medical Services**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Walton county Hospital Authority sold the County Hosital to a private entity in 2005. Currently, Piedmont Healthcares operates an acute and longterm care facility in Walton County.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY:WALTON COUNTY**

**Service:Indigent Defense**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County for County Courts**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **For Municipal Courts, the City of Monroe, City of Loganville, City of Social Circle, and City of Walnut Grove respectively.**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund
City of Monroe	General Fund
City of Loganville	General Fund
City of Social Circle	General Fund
City of Walnut Grove	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**LOGAN PROPPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY:WALTON COUNTY**

**Service:Jail**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County**
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:)
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund / User Fees
Loganville	User Fees / Fines
Monroe	User Fees / Fines
Social Circle	User Fees / Fines
Walnut Grove	User Fees / Fines

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Law Enforcement

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County, City of Loganville, City of Monroe and City of Social Circle**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund / Fee, Fines & Forfeitures
Loganville	General Fund
Monroe	General Fund
Social Circle	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Libraries*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Service provided by Uncle Remus Regional Library System. Funding and in-kind services are obtained by the regional library from the state, county, and four cities.**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund
Loganville	General Fund
Monroe	General Fund
Social Circle	General Fund
Walnut Grove	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		
Uncle Remus Library System Agreement	URRLS, Greene, Hancock, Jasper, Morgan, Putnam,	12/20/2010 - Open ended
	Walton Co.'s, White Plains, Siloam, Union Point,	
	Woodville, Greensboro, sparta, Eatonton, Loganville	
	Monroe, Social Circle, Walnut Grove	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 404-403-5687**  
**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Natural Gas*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Monroe, City of Winder (Barrow County), City of Madison (Morgan County), City of Lawrenceville (Gwinnett County), City of Social Circle, City of Buford (Gwinnett County), City of Covington (Newton County) and City of Atlanta.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
All Cities	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

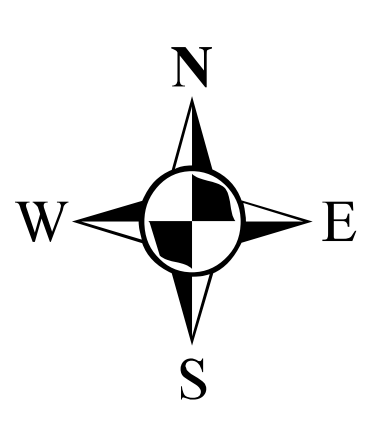
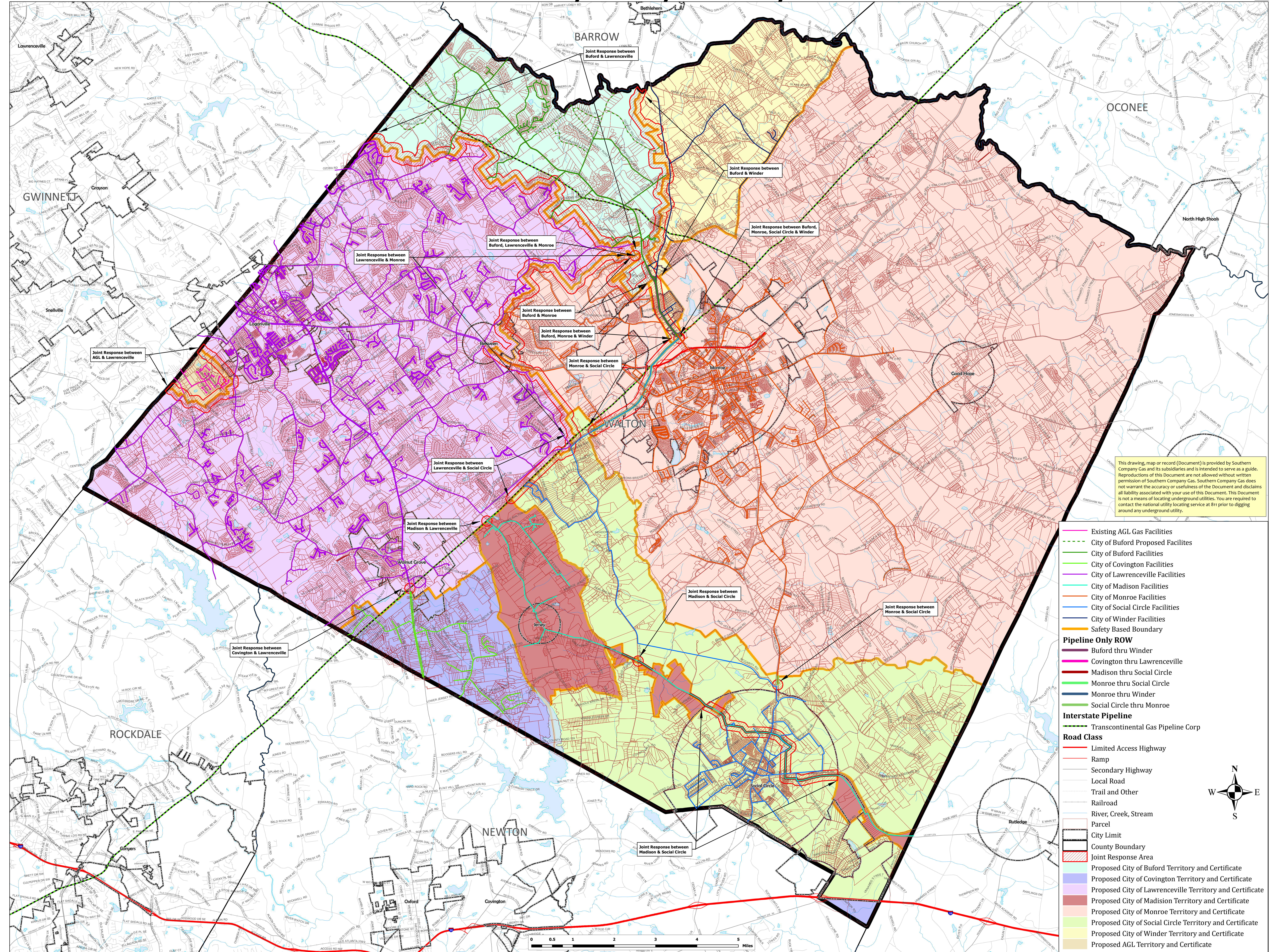
7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**LOGAN PROPE, MONROE CITY ADMINISTRATOR - 770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**  
**DONALD TOMS, WINDER CITY MANAGER - 678-425-6806**  
**DAVID NUNN, MADISON CITY MANAGER - 706-342-1251**  
**CHUCK WARBINGTON, LAWRENCEVILLE CITY MANAGER - 678-407-6577**  
**LEIGH ANNE KNIGHT, COVINGTON CITY MANAGER - 770-385-2000**  
**BRYAN KERLIN, BUFORD CITY MANAGER - 770-945-6761**







**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Parks & Recreation

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Cities may provide for and maintain parks within their corporate limits as an enhancement of service.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund / User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

2013 SPLOST funds (County Recreation) will be used by Walton County to construct a splash pad and adaptive ballfield park. These will be constructed in 2020. 2019 SPLOST funds (County Recreation) will be used by Walton County to construct Recreation Centers in Social Circle and Walnut Grove. These Centers will be under construction in 2021.

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service: *Planning & Zoning*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County, City of Loganville, City of Monroe, City of Social Circle, City of Walnut Grove, City of Jersey, City of Good Hope, City of Between**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	User Fees, Business Licenses, Franchise Taxes, Financial Inst. Taxes
Loganville	User Fees and General Fund
Monroe	User Fees and General Fund
Walnut Grove	User Fees and General Fund
Social Circle	User Fees and General Fund
Jersey, Good Hope, Between	User Fees and General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

County fund source is from unincorporated area revenues.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**

LAMAR LEE, WALNUT GROVE MAYOR - 770-787-0046





## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Public Cemeteries**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **City of Loganville, City of Monroe and City of Social Circle**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Loganville	General Fund / User Fees
Monroe	General Fund / User Fees
Social Circle	General Fund / User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**





**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Public Health Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Walton County**
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Loganville provides a building for health services to be located within their City limits as an enhanced service.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes (if "Yes," you must attach additional documentation as described, below)
- No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund, Georgia Department of Human Resources

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Loganville provides a building for health services to be located within their City limits as an enhanced service.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Public Housing*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:  
**City of Loganville, City of Monroe and City of Social Circle**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Loganville	U.S. Department of Housing and Urban Development Contract
Monroe	U.S. Department of Housing and Urban Development Contract
Social Circle	U.S. Department of Housing and Urban Development Contract

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER - 770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**



**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY:WALTON COUNTY**

**Service:Public Transportation**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:  
**City of Social Circle**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
City of Social Circle	General Fund, UMTA Section 18, Farebox Revenue

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Road Construction & Maintenance

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County will provide labor and equipment for pavement overlay Countywide for LMIG and SPLOST projects, each jurisdiction will pay the cost of materials used within their corporate boundaries.**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Roadway construction and maintenance other than LMIG and SPLOST overlay projects will be provided by the County in the unincorporated area and each City within their corporate boundaries.**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **The cities and county agree that they will work together to pave roads that service both the county and city through mutual agreement.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund & LMIG funds
All Cities	General Fund & LMIG funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

County will provide labor and equipment for City SPLOST and LMIG projects as a countywide service, supported by County general funds. For other City paving projects for which County assistance is requested, County will provide labor and equipment as time and season allows.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		
Project IGA's	Specific City/County IGA's will be executed for each Project defining scope and material costs	Annually

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

LMIG and SPLOST related road maintenance services that may be bid by the county, such as patching striping, and shoulder maintenance will be advertised by the County such that each City may use the contract costs for work within the City. These items will be fully funded and administered by the respective City.

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**  
**MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**  
**JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**  
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**  
**DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**  
**LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**  
**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**









**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Senior Citizen Services*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County Senior Citizen Council**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Loganville provides a Building and operating expenses for a satellite center in Loganville as an enhanced service. Social Circle provides a building and Walton County provides operating expenses for a satellite center in Social Circle as an enhanced service.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	General Fund, Title III Older Americans Act, United Way, donations
City of Loganville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Solid Waste**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Walton County provides convenience centers for solid waste disposal and recycling drop off, and operates a Clean and Beautiful office for education and solid waste coordination.**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Cities of Loganville, Monroe, Social Circle, and Walnut Grove provide curbside solid waste, recycling, and leaf and limb collection as an enhanced service.**

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	General Fund / User Fees
Loganville	Enterprise Fund / User Fees
Monroe	Enterprise Fund / User Fees
Social Circle	Enterprise Fund / User Fees
Walnut Grove	Enterprise Fund / User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**  
**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Storm Water**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County, City of Between, City of Good Hope, City of Jersey, City of Loganville, City of Monroe, City of Social Circle and City of Walnut Grove**
- Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	Financial Institution Tax, Franchise Taxes, Alcohol Excise Tax
Between, Good Hope, Jersey	General Fund
Walnut Grove, Monroe, Social Circle	General Fund
Loganville	Stormwater Utilty Fee Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

County funding source is from unincorporated areas.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

- KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**
- MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**
- JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**
- RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**
- DANNY ROBERTS, LOGANVILLE CITY MANAGER -770-466-1165**
- LOGAN PROPES, MONROE CITY ADMINISTRATOR -770-267-3429**
- ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**



LAMAR LEE, WALNUT GROVE MAYOR - 770-787-0046





**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Street Lights**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Street lights located near major intersections for the purposes of traffic safety are provided by Walton County.**

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Walton County, City of Between, City of Good Hope, City of Loganville, City of Monroe, City of Social Circle and City of Walnut Grove**

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority</b>	<b>Funding Method</b>
Walton County	General Fund / Special Assessment
Good Hope	Special Assessment
Loganville,	General Fund
Between, and Walnut Grove	General Fund
Social Circle	General Fund
Monroe	Utility Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name</b>	<b>Contracting Parties</b>	<b>Effective and Ending Dates</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901** Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

- KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN, 770-267-1301**
- MARLA MCGUFFEY, BETWEEN MAYOR - 404-403-5687**
- JIMMY GUTHRIE, GOOD HOPE MAYOR - 770-266-6577**
- RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**
- DANNY ROBERTS, LOGANVILLE CITY MANAGER - 770-466-1165**
- LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-267-3429**
- ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**







### SERVICE DELIVERY STRATEGY

## FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Telecommunications*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Monroe and City of Loganville provide telecommunications service. The service area is regional and extends beyond the county. Walton County and each City have non-exclusive franchise agreements with private companies who provide telecommunications and internet service directly to customers and pay franchise fees to the jurisdiction.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes (if "Yes," you must attach additional documentation as described, below)
- No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

**SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Monroe	User Fees
City of Loganville	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This is a new service for the City of Loganville.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**





**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

Service:Voter Registration

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):Walton County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**  
 Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301**



**SERVICE DELIVERY STRATEGY**

## FORM 2: Summary of Service Delivery Arrangements

**Instructions:**

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: WALTON COUNTY**

**Service: Waste Water Collection and Treatment**

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Loganville, City of Monroe, City of Social Circle and City of Walnut Grove, and JDA of Jasper, Morgan, Newton, and Walton through NCWSA.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Loganville	User Fees
City of Monroe	User Fees
City of Social Circle	User Fees
City of Walnut Grove	User Fees
JDA of Jasper, Morgan, Newton, Walt	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Walton County is not providing sewer service. Service area mapping is updated.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Strategy		
Intergovernment contract	Jasper County, Morgan county, Newton County, Walton County, Cityof Social Circle, and JDA of Jasper, Morgan Newton and Walton	7/23/2002-7/23/2052

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

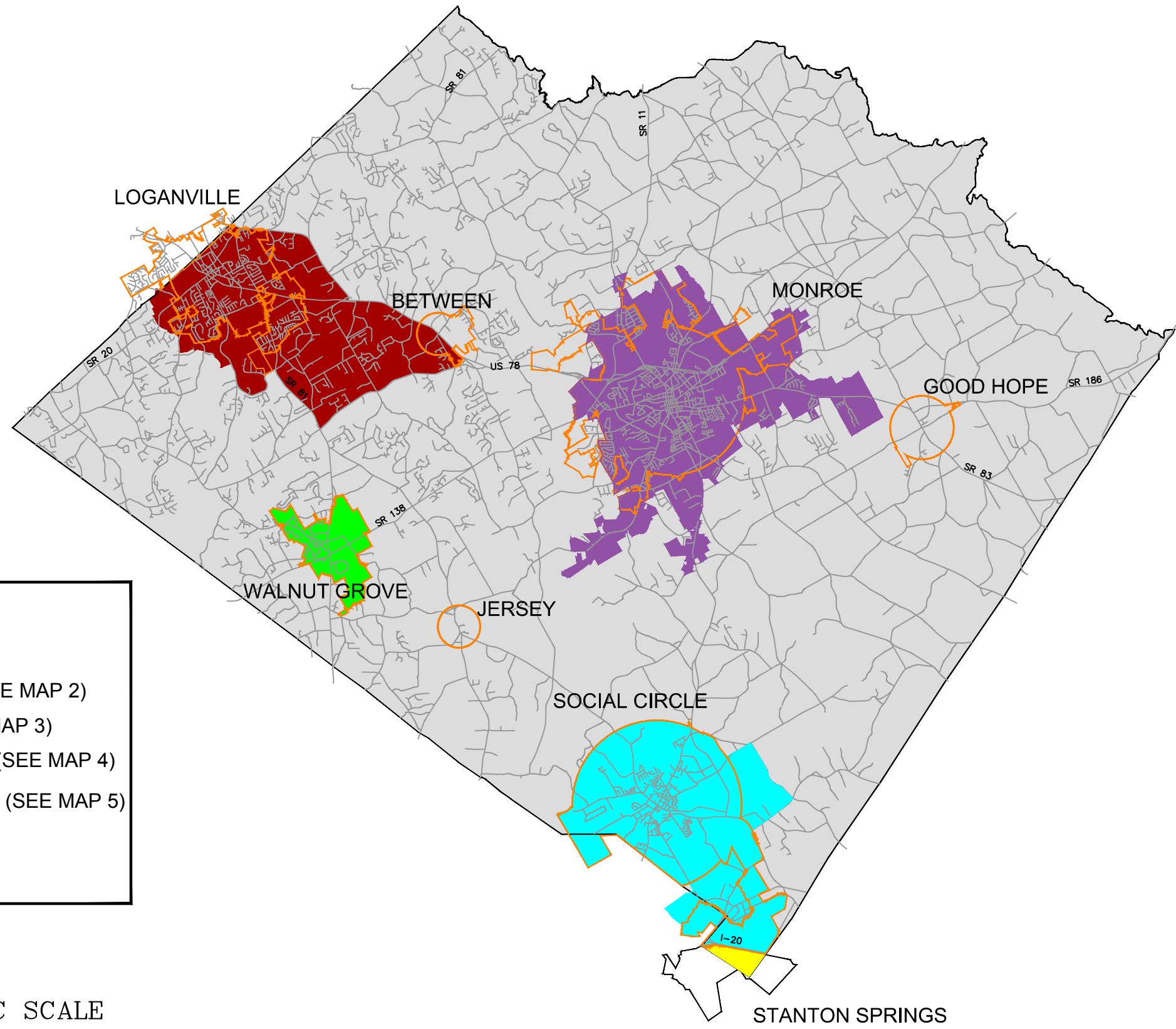
7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



- CITY LIMITS
- WALTON COUNTY
- CITY OF LOGANVILLE (SEE MAP 2)
- CITY OF MONROE (SEE MAP 3)
- CITY OF SOCIAL CIRCLE (SEE MAP 4)
- CITY OF WALNUT GROVE (SEE MAP 5)
- STANTON SPRINGS  
RESEARCH PARK (JDA)  
[NCWSA SEWER]

GRAPHIC SCALE

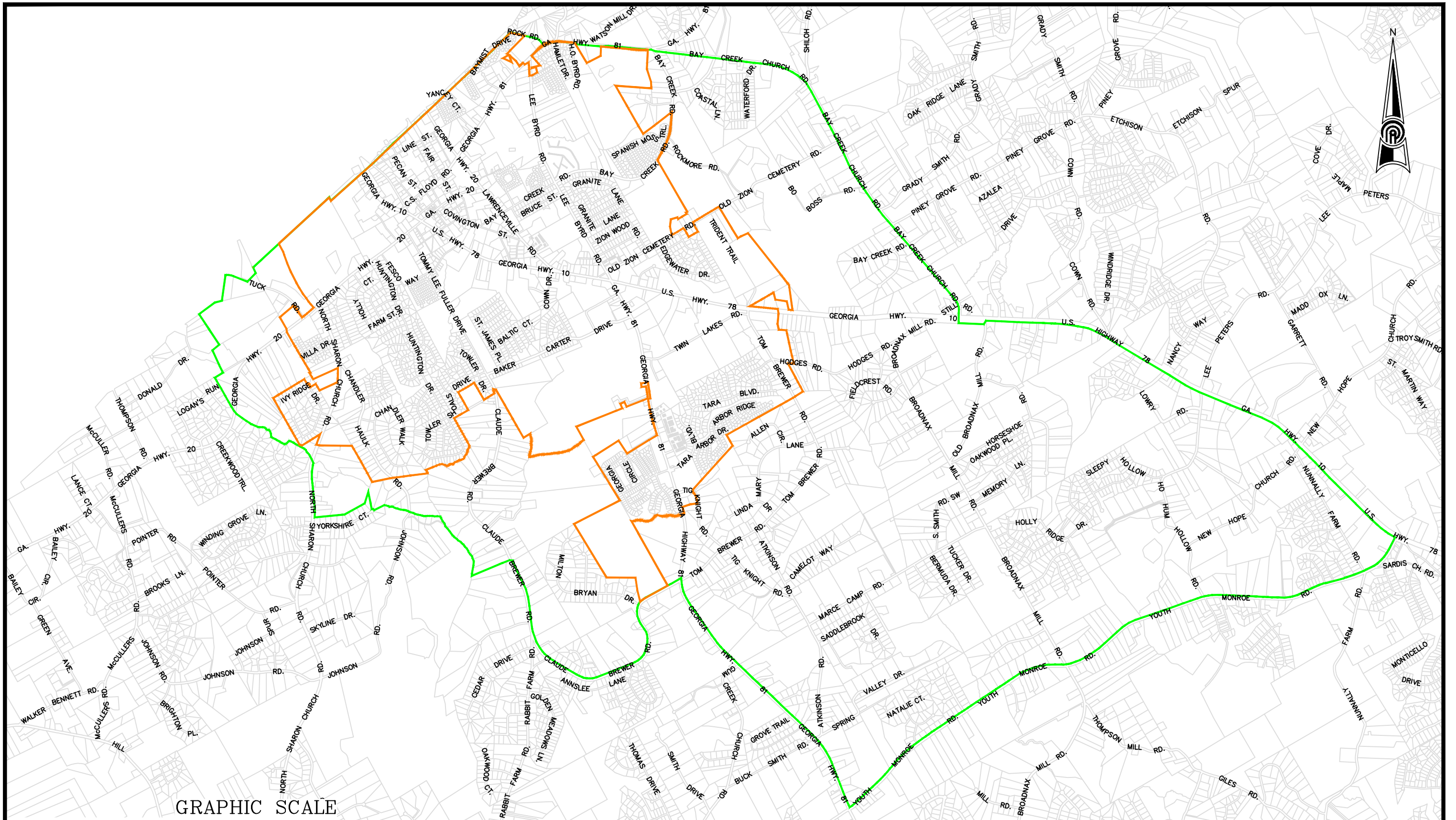


( IN FEET )  
1 inch = 15000 ft.

**PRECISION**  
Planning Inc.  
planners • engineers • architects • surveyors  
400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

WALTON COUNTY  
SEWER SERVICE AREAS

SERVICE DELIVERY STRATEGY		
Land lot:	District:	Date:
County:		1
Drawn By:	Field By:	
Checked By:		
Job #:	Scale:	



GRAPHIC SCALE



( IN FEET )  
1 inch = 3000 ft.

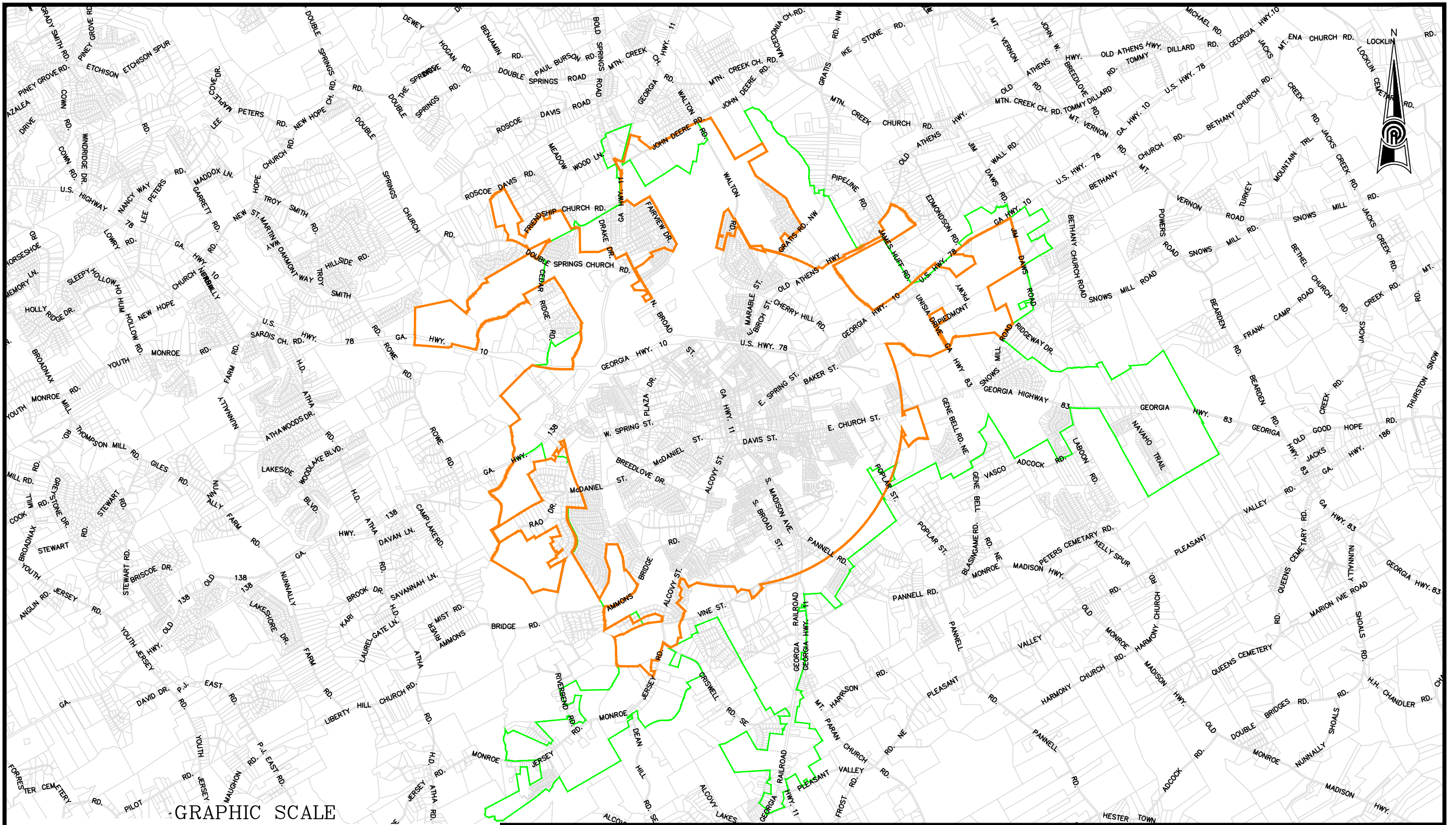
- CITY LIMITS
- SEWER SERVICE AREA

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400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

CITY OF LOGANVILLE  
SEWER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:	Field By:	<b>2</b>
Drawn By:	Checked By:	
Job #:	Scale:	



GRAPHIC SCALE



( IN FEET )  
1 inch = 5000 ft.

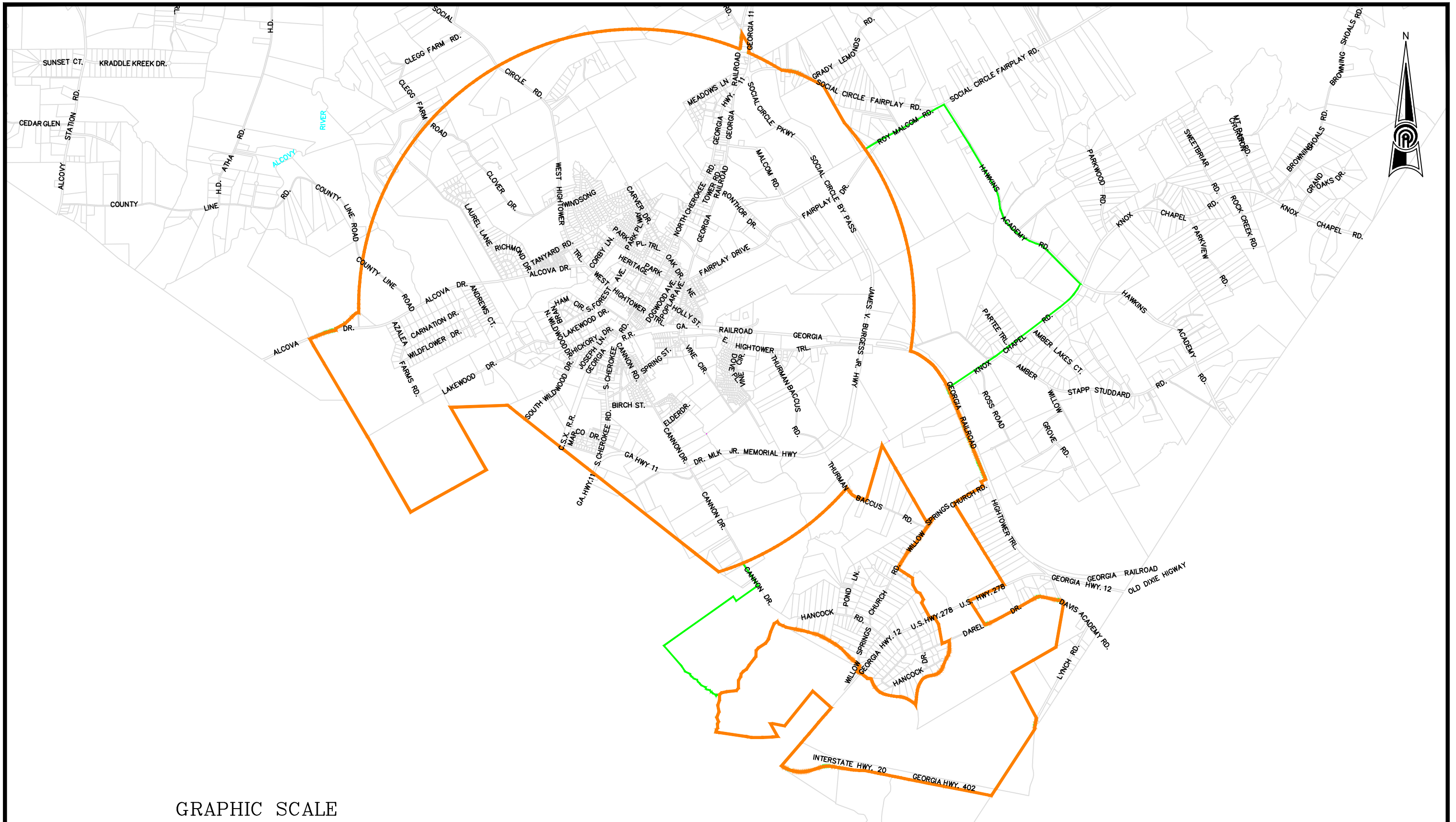
- CITY LIMITS
- SEWER SERVICE AREA

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400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

CITY OF MONROE  
SEWER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:	Field By:	<b>3</b>
Drawn By:	Checked By:	
Job #:	Scale:	



GRAPHIC SCALE



( IN FEET )  
1 inch = 3500 ft.

- CITY LIMITS
- SEWER SERVICE AREA

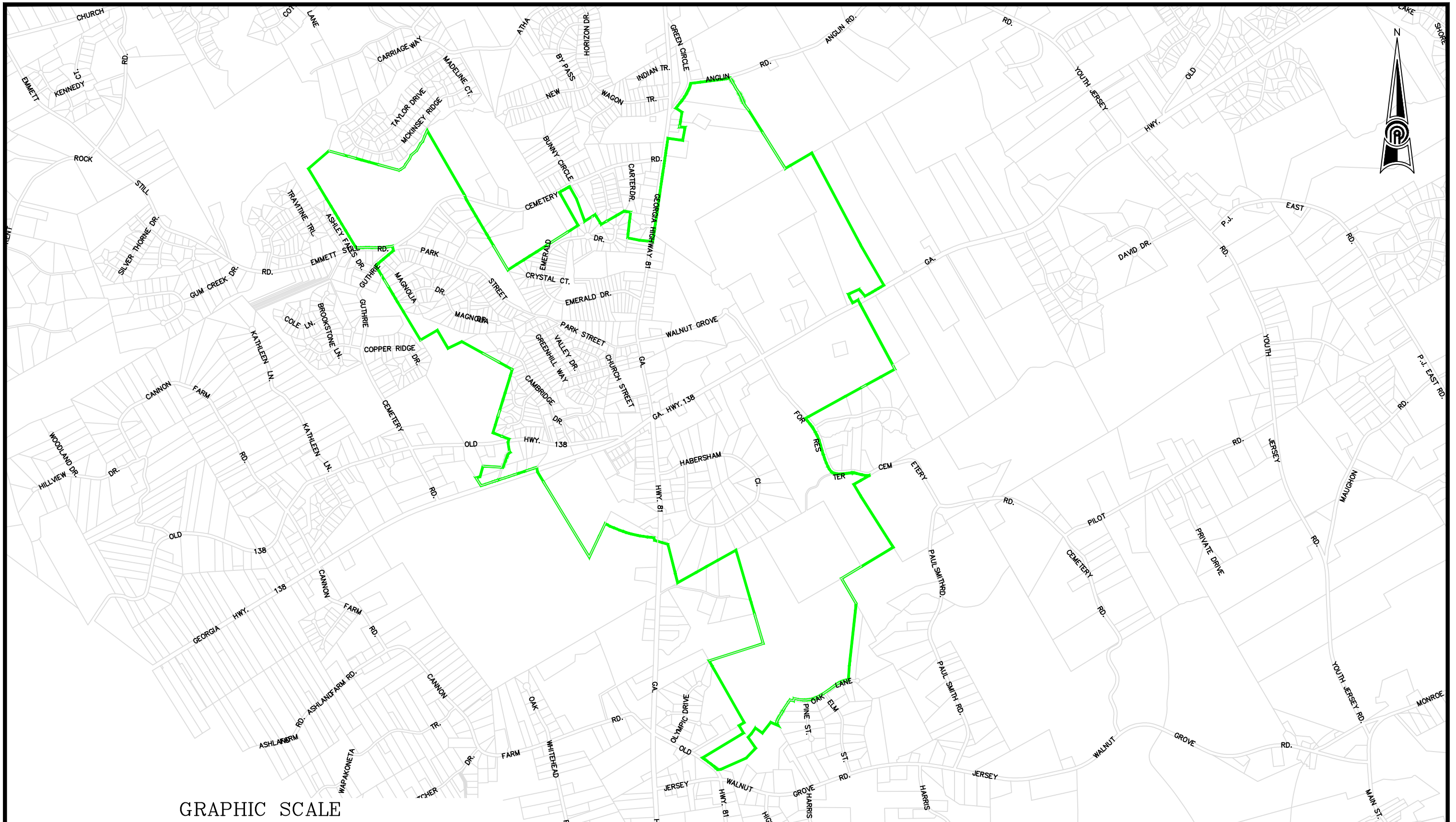
**PRECISION**  
Planning Inc.  
planners • engineers • architects • surveyors  
400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

CITY OF SOCIAL CIRCLE  
SEWER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:		
Drawn By:	Field By:	
Checked By:		
Job #:	Scale:	






GRAPHIC SCALE



( IN FEET )  
1 inch = 2000 ft.

 CITY LIMITS AND SEWER SERVICE AREA

 **PRECISION**  
Planning Inc.  
planners • engineers • architects • surveyors  
400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

CITY OF WALNUT GROVE  
SEWER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:	Field By:	<b>5</b>
Drawn By:	Checked By:	
Job #:	Scale:	



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

**Make copies of this form and complete one for each service listed on FORM 1, Section III.** Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Waste Water Collection and Treatment*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Loganville, City of Monroe, City of Social Circle and City of Walnut Grove, and JDA of Jasper, Morgan, Newton, and Walton through NCWSA.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
City of Loganville	User Fees
City of Monroe	User Fees
City of Social Circle	User Fees
City of Walnut Grove	User Fees
JDA of Jasper, Morgan, Newton, Walt	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Walton County is not providing sewer service. Service area mapping is updated.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Master Service Delivery Strategy		
Intergovernment contract	Jasper County, Morgan county, Newton County, Walton County, Cityof Social Circle, and JDA of Jasper, Morgan Newton and Walton	7/23/2002-7/23/2052

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**  
**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**  
**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**  
**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: WALTON COUNTY

Service: *Water Supply & Distribution*

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Walton County, City of Loganville, City of Monroe, City of Jersey, and City of Social Circle, and JDA of Jasper, Morgan, Newton, and Walton through NCWSA.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Walton County	User Fees
Loganville	User Fees
Monroe	User Fees
Social Circle	User Fees
Jersey	User Fees
JDA of Jasper, Morgan, Newton, Walt	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Water & Sewer Service Contract	Walton County has separate agreement with each city individually.	
Intergovernmental Agreement	Jasper County, Morgan county, Newton County, Walton County, City of Social Circle, and JDA of Jasper, Morgan Newton and Walton	7/23/2002-7/23/2052

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: **Adele Schirmer**

Phone number: **770-464-6901**      Date completed: May 7, 2019

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KEVIN LITTLE, WALTON COUNTY BOARD OF COMMISSIONERS CHAIRMAN - 770-267-1301**

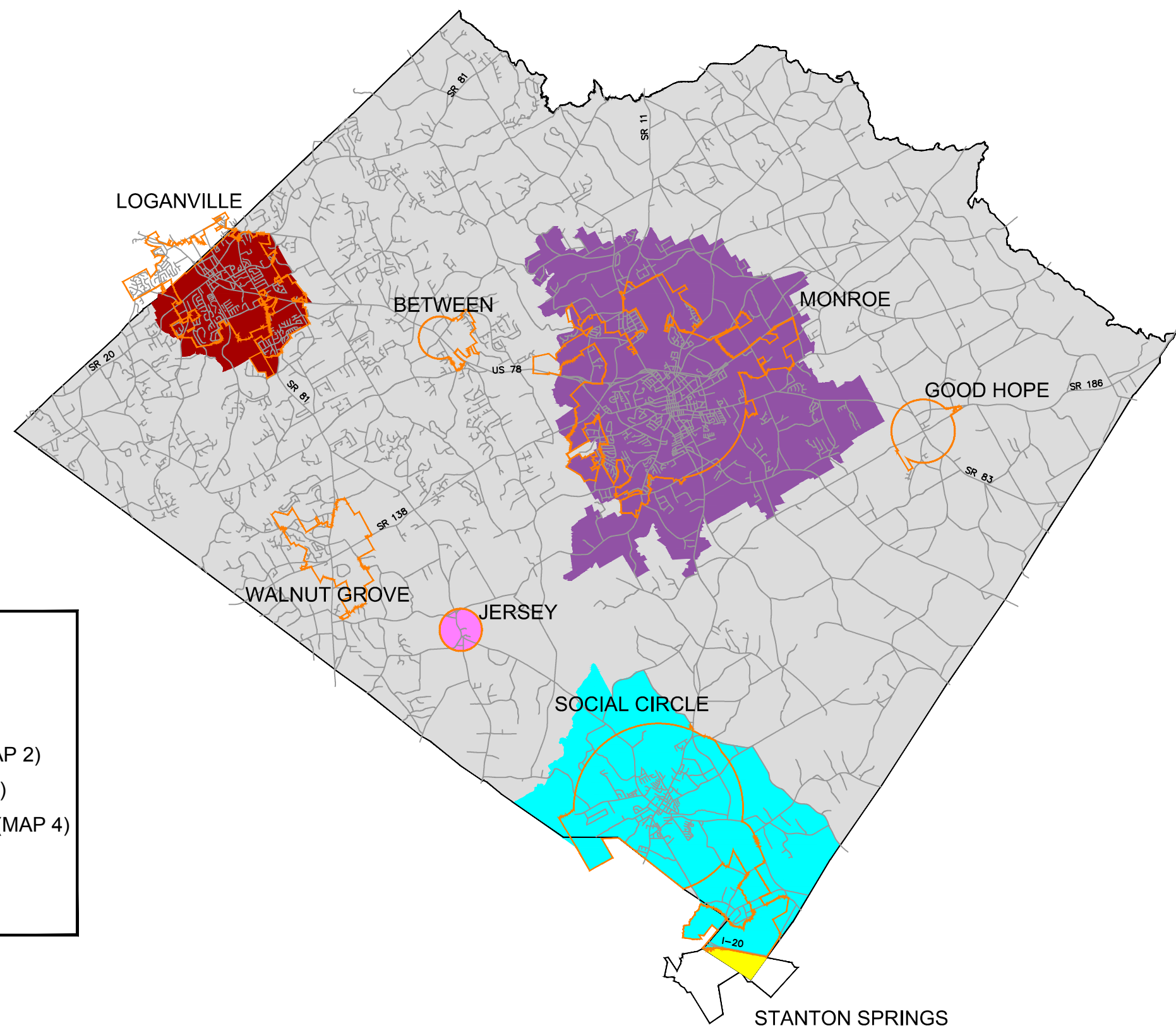
**RANDY CARRITHERS, JERSEY MAYOR - 770-464-2404**

**DANNY ROBERTS, LOGANVILLE CITY MANAGER - 770-466-1165**

**LOGAN PROPES, MONROE CITY ADMINISTRATOR - 770-464-6901**

**ADELE SCHIRMER, SOCIAL CIRCLE CITY MANAGER - 770-464-6901**

**LAMAR LEE, WALNUT GROVE MAYOR - 770-787-0046**



- CITY LIMITS
- WALTON COUNTY
- CITY OF JERSEY
- CITY OF LOGANVILLE (MAP 2)
- CITY OF MONROE (MAP 3)
- CITY OF SOCIAL CIRCLE (MAP 4)
- STANTON SPRINGS  
RESEARCH PARK (JDA)  
[NCWSA WATER]

GRAPHIC SCALE



( IN FEET )  
1 inch = 15000 ft.

**PRECISION**  
Planning Inc.  
planners • engineers • architects • surveyors  
400 Pike Boulevard, Lawrenceville, Ga 30046  
770.338.8000 • www.ppi.us

WALTON COUNTY  
WATER SERVICE AREAS

SERVICE DELIVERY STRATEGY		
Land lot:	District:	Date:
County:		1
Drawn By:	Field By:	
Checked By:		
Job #:	Scale:	



GRAPHIC SCALE



( IN FEET )  
1 inch = 3000 ft.

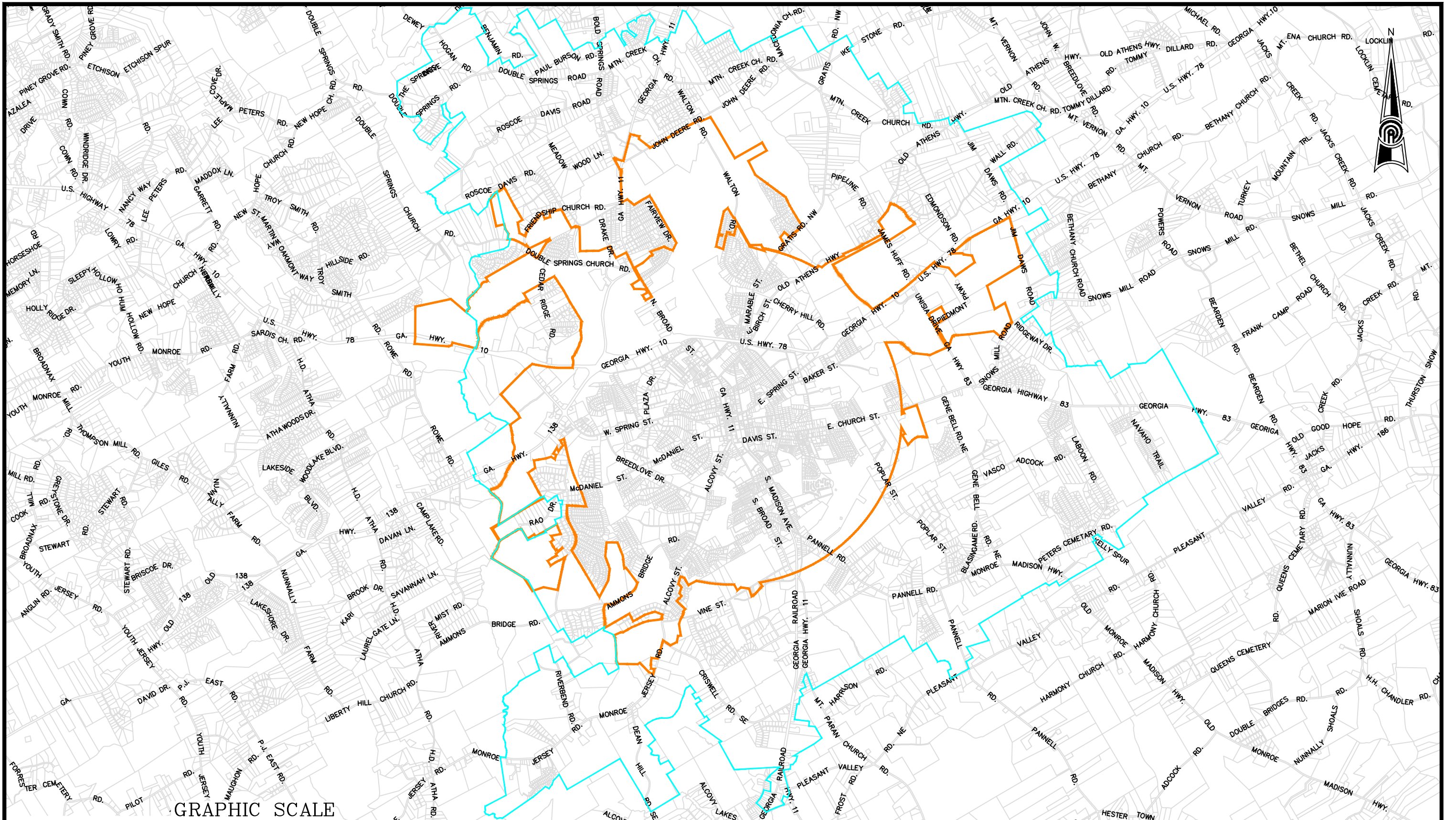
- CITY LIMITS
- WATER SERVICE AREA

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CITY OF LOGANVILLE  
WATER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:	Field By:	
Drawn By:	Checked By:	
Job #:	Scale:	



GRAPHIC SCALE



( IN FEET )  
1 inch = 5000 ft.

- CITY LIMITS
- WATER SERVICE AREA

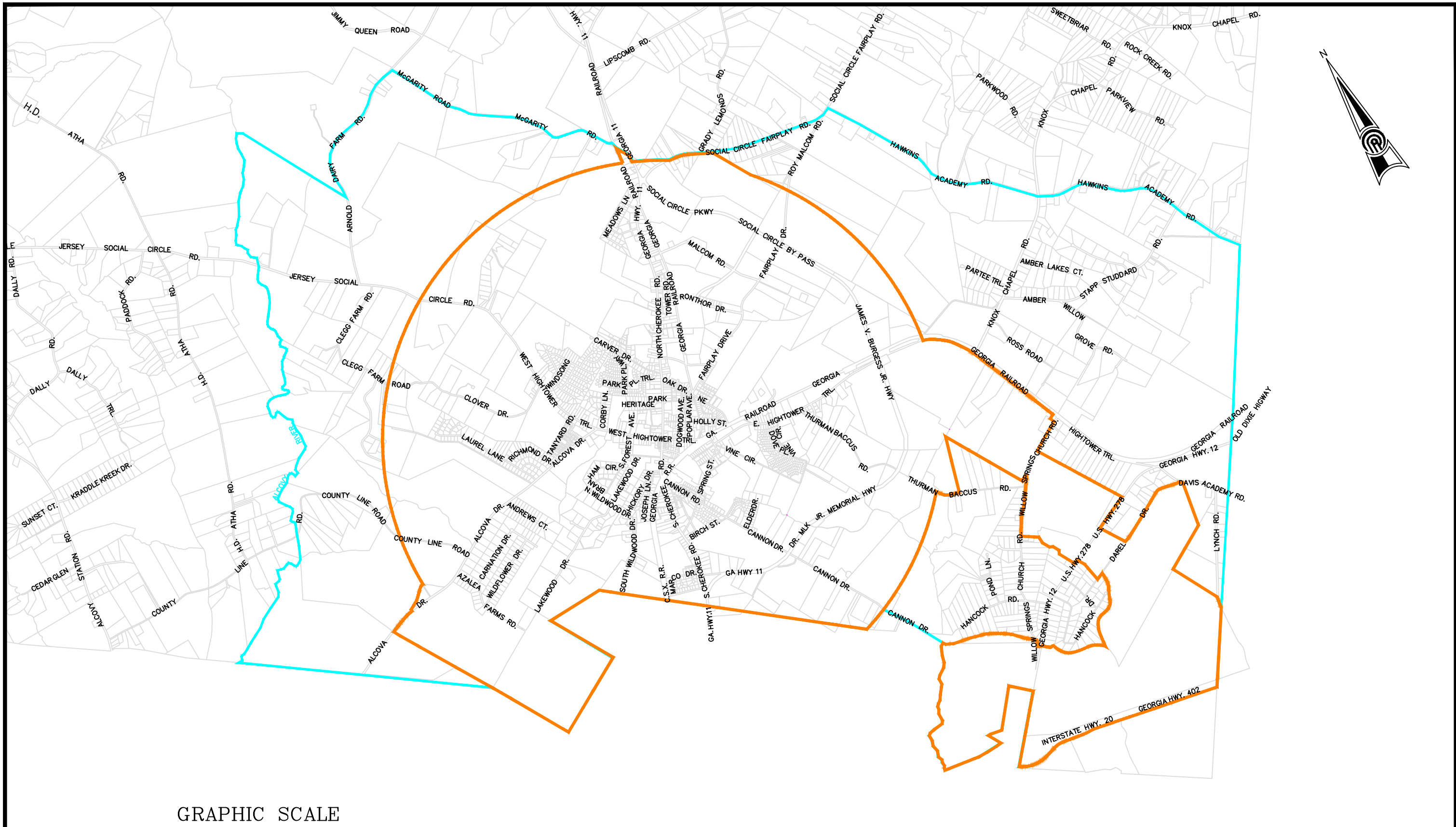
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CITY OF MONROE  
WATER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:	Field By:	
Drawn By:	Checked By:	
Job #:	Scale:	





GRAPHIC SCALE



( IN FEET )  
1 inch = 3500 ft.

- CITY LIMITS
- WATER SERVICE AREA

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CITY OF SOCIAL CIRCLE  
WATER SERVICE AREA

SERVICE AREA MAP

Land lot:	District:	Date:
County:		
Drawn By:	Field By:	
Checked By:		
Job #:	Scale:	



SERVICE DELIVERY STRATEGY

FORM 3: Summary of Land Use Agreements

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

COUNTY:WALTON COUNTY

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy? None.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
Adoption of a joint comprehensive plan
Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures: Coordinated Comprehensive Plans were adopted in 2017

NOTE: If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Service Delivery Strategy provides boundaries for extraterritorial water and sewer service, and a process for amendment consideration.

4. Person completing form: Adele Schirmer

Phone number: 770-464-6901 Date completed: May 7, 2019

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

KEVIN LITTLE, CHAIRMAN, WALTON COUNTY BOARD OF COMMISSIONERS, 770-267-1301

**LAMAR LEE, MAYOR, CITY OF WALNUT GROVE, 770-787-0046**

435

**RANDY CARRITHERS, MAYOR, CITY OF JERSEY, 770-464-2404**

**MARLA MCGUFFEY, MAYOR, CITY OF BETWEEN, 404-403-5687**

**JIMMY GUTHRIE, MAYOR, CITY OF GOOD HOPE, 770-266,6577**

**DANNY ROBERTS, CITY MANAGER, CITY OF LOGANVILLE, 770-466-1165**

**LOGAN PROPES, CITY ADMINISTRATOR, CITY OF MONROE, 770-267-3429**

**ADELE SCHIRMER, CITY MANAGER, CITY OF SOCIAL CIRCLE, 770-464-6901**



**SERVICE DELIVERY STRATEGY**

**FORM 4: Certifications**

**Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: WALTON COUNTY**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF BETWEEN</u>	Mayor	Marla McGuffey		
<u>CITY OF GOOD HOPE</u>	Mayor	Jimmy Guthrie		
<u>CITY OF JERSEY</u>	Mayor	Randy Carrithers		
<u>CITY OF LOGANVILLE</u>	Mayor	Rey Martinez		
<u>CITY OF MONROE</u>	Mayor	John Howard		
<u>CITY OF SOCIAL CIRCLE</u>	Mayor	Hal Dally		
<u>CITY OF WALNUT GROVE</u>	Mayor	Lamar Lee		
<u>WALTON COUNTY</u>	BOC Chairman	Kevin Little		

Post Office Box 1249 • Monroe, Georgia 30655  
Telephone 770-267-7536

John S. Howard, Mayor  
L. Wayne Adcock, Vice Mayor

May 10, 2019

Dear Mayor and Council,

Negotiations have taken place over the past 12 months related to the future of Walton County as outlined by the Service Delivery Strategy agreement and it is our pleasure to say that these talks have proven to be both amicable and beneficial for not only our residents but all of Walton County.

A Service Delivery Strategy (SDS) is an agreement between Walton County and its municipalities to determine what services will be provided by which entity in order to provide efficient services to all citizens and avoid duplication of taxation to any. The last time the SDS was comprehensively updated was in 2009.

The County and its seven Cities focused on a few significant topics to address in this update, as most of the public services provided are appropriately described and needed no major changes in this update of the SDS. This time around, following in the spirit of the united front we put together for SPLOST, we as city managers wanted to focus on transportation, where we felt more specific partnering would provide increased value and impact to the County and each City and, correspondingly, be a win for all County residents - both in the Cities and in the unincorporated area.

With Road Construction and Maintenance being the most significant focus of the negotiations, the end result is that Walton County agrees to provide paving services for all LMIG and SPLOST projects throughout the county – including inside municipal boundaries. Through the diligent work again of all the participants in this process, we feel that this step will offer a more efficient use of these funds and to allow for more work to be accomplished on one of the most important issues facing not only our cities but our county as a whole.

Other Intergovernmental Agreement issues were also addressed which included the County fire special service tax district that was established in 2017, County tax allocation associated with Airplanes at the Monroe Airport for Monroe Airport improvements, and further definition of County Recreation Facilities and passive Park maintenance by Cities.

In addition, other changes to the Service Delivery Strategy Agreement included the county agreeing to provide additional funding toward the necessary upgrades to the airport in the City of Monroe, as well as, the expansion of sewer service areas for the City of Loganville and the City of Social Circle. The City of Loganville was also recognized for beginning to provide fiber options inside its city limits in partnership with Monroe.

-Page 2-  
Mayor and Council  
May 10, 2019

The negotiations began initially with the County Chairman and the city managers from Loganville, Monroe and Social Circle, and over the past five months, incorporated representatives from each of the Cities in the County.

We certainly want to commend everyone involved, as each representative was there to provide perspective from their jurisdiction, but also with the knowledge that all Walton County citizens have an interest in efficient provision of services - whether it is a countywide service, a City service, or a service to only the unincorporated area. We were all able to come out of these negotiations in the end with a united front toward the betterment of all residents of Walton County.

The hard work of so many people – from the county chairman and clerk, to each mayor, city manager and city representative – we feel resulted in negotiations that strengthened not only our own relationships but that of Walton County as a whole for the years to come.

Sincerely,



Logan Propes  
City Administrator



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 06/04/2019  
**Subject:** Discussion - On-call Engineering

**Budget Account/Project Name:**

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** Keck & Wood

**Description:**

This item is for general discussion only to give City Administrator direction in crafting an on-call engineering agreement.

**Background:**

After years of working with Keck & Wood on many major and minor transportation projects, staff believes that efficiencies in the process can be gained though entering into an on-call engineering services agreement as outlined in the attached memo. Essentially, an hourly rate will be established along with parameters of project spending limits and project types (Transportation, parks, stormwater, etc.)

At this point staff would recommend only initially engaging with the engineers for Transportation Services until other items like Parks Services need to be added.

If satisfactory, staff will work with Keck & Wood to develop an agreement that can be brought back before the Council in a subsequent month.

**Attachment(s):**

Keck & Wood Memo



# MEMO

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**TO OFFICE** Mr. Logan Propes  
City Administrator, City of Monroe

**FROM OFFICE** Sam J. Serio, P.E.  
Vice President, Keck & Wood, Inc.

**SUBJECT** On-Call Engineering Services

**PROJECT NO.** 090901.00

**DATE** July 5, 2018

This memorandum is intended to provide you with valuable information when evaluating the various options for soliciting on-call engineering services. This memorandum will also provide pro's and con's to these various options. Keck & Wood, Inc. currently serves as the on-call city engineer for several cities in the state of Georgia. Many of our client cities are very similar to the City of Monroe. Many cities have general consulting needs to deliver a multitude of engineering related services.

## **Option 1: One (1) Consultant to serve as On-Call City Engineer**

This arrangement has only one (1) consultant serving many of the City's departments (i.e. stormwater, roadway infrastructure, GIS database management, MS4 reporting, development plan review needs, water, sewer, gas, treatment plant facilities, power, etc.). Below are a few details of our arrangement with these cities:

- We have a general consulting project number that we bill small / miscellaneous tasks to. This could include any project where our services are under the City Manager's spending threshold (i.e. assignments under \$10,000). Projects have included grant applications, representing the City at various meetings with the state/county, planning efforts, GIS map requests, wayfinding, traffic control plans for City events, GDOT coordination, development plan reviews, etc.)
- For larger tasks (i.e. assignments over \$10,000) we will provide the City with a fee estimate to cover our costs to deliver the specific project. Projects have included sidewalk projects, park design, utility design, treatment plant design, etc. A project specific task order will be generated to document the scope, schedule and fee.
- Pro's:
  - All services under one consultant's roof, so various project types (roadway & utilities) can be coordinated more easily.
  - This avoids City staff having to coordinate with multiple consultants.
  - This single consultant can be viewed as an extension of City staff.
  - This single consultant provides a monthly status update for all the City projects.
  - Flexibility in the variety of tasks that could be assigned to a consultant.
- Con's:
  - Avoids spreading out workload.

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**Option 2: One (1) Consultant Per Category / Service**

The City of Monroe could seek a single consulting firm to provide professional engineering and related services for various categories. Services provided under the on-call consulting agreement could be for the following categories:

1. Transportation (roads, trails, sidewalks, streetscapes, intersections, etc.)
2. Treatment Plant
3. Utilities (water, sewer, gas, etc.)
4. Parks, Recreation & Open Spaces
5. Stormwater Management, Erosion Control

The City could select one (1) firm for each category through the qualification based selection process, and execute an on-call consulting agreement (with annual renewal options) with the selected firms for services to be provided. The City could assign a single firm to selected areas of service with the expectation that a firm can be selected for more than one category of service. The City reserves the right to assign project task orders as the City desires to the selected firms. The selected consultant will work with and coordinate with City staff throughout the life of the program. When a need for services arises, the service will be solicited from the single firm for a lump sum price or according to the submitted hourly rate fee schedule. Selected firms will be expected to provide services in accordance with the project schedule established by the City of Monroe.

- Pro's:
  - Spreads out workload.
  - City can select a specific consultant for a specific category.
- Con's:
  - Multiple consultants, so various project types (roadway & utilities) would be more difficult to coordinate.
  - City staff has to coordinate and manage contracts with multiple consultants.
  - There is not a single firm that is involved with all of the various projects throughout the City.
  - Less flexibility in assigning a project to a consultant if the task doesn't fit into a specific category.

**Option 3: Multiple Consultants Per Category / Service**

The City of Monroe could seek multiple (at least two (2)) consulting firms to provide professional engineering and related services for various categories. Services provided under the on-call consulting agreement could be for the following categories:

1. Transportation (roads, trails, sidewalks, streetscapes, intersections, etc.)
2. Treatment Plant
3. Utilities (water, sewer, gas, etc.)
4. Parks, Recreation & Open Spaces
5. Stormwater Management, Erosion Control

The City could select at least two (2) firms for each category through the qualification based selection process, and execute an on-call consulting agreement (with annual renewal options) with the selected firms for services to be provided. The City could assign firms to selected areas of service with the expectation that a firm can be selected for more than one category of service. The City reserves the right to assign project task orders as the City desires to the selected firms. The selected consultant(s) will work with and coordinate with City staff throughout the life of the program. When a need for services arises, the service will be solicited from those firms for a competitive bid or if a

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sole source request, will employ the submitted hourly rate fee schedule. Selected firms will be expected to provide services in accordance with the project schedule established by the City of Monroe.

- Pro's:
  - Spreads out workload.
  - Each task order could still be competitively bid among the multiple firms selected for each category.
  - City can select specific consultants for a specific category.
- Con's:
  - Multiple consultants, so various project types (roadway & utilities) would be more difficult to coordinate.
  - City staff has to coordinate and manage contracts with multiple consultants.
  - There is not a single firm that is involved with all of the various projects throughout the City.
  - Less flexibility in assigning a project to a consultant if the task doesn't fit into a specific category.

Attachment(s):

1. Example Contract (between City and Engineer)

**SHORT FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of [ ] (“Effective Date”) between [ ] (“Owner”) and [ ] (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: [ ] (“Project”).

Engineer’s services under this Agreement are generally identified as follows: [ ] (“Services”). ***[Describe scope of services, or refer to an attachment. See Exhibit A, EJCDC® E-500, for an example of a detailed scope of engineering services.]***

---

Owner and Engineer further agree as follows:

**1.01 Basic Agreement and Period of Service**

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall complete its Services within the following specific time period: ***[Here insert any specific completion date, or the time for completion in days, weeks, or months from the Effective Date]***. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time for completion of Engineer’s Services, and the rates and amounts of Engineer’s compensation, shall be adjusted equitably.

**2.01 Payment Procedures**

- A. ***Invoices:*** Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer’s invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. ***Payment:*** As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in

writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

***[Choose one of the four compensation methods for Services that follow as Paragraph 2.02. Delete the other three options.]***

**2.02 Basis of Payment—Lump Sum**

- A. Owner shall pay Engineer for Services as follows:
1. A Lump Sum amount of \$[ ].
  2. In addition to the Lump Sum amount, reimbursement for the following expenses: [ ]  
***[identify any reimbursable expenses, or indicate "None."]***
- B. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

***[or]***

**2.02 Basis of Payment—Hourly Rates Plus Reimbursable Expenses**

- A. Owner shall pay Engineer for Services as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
  2. Engineer's Standard Hourly Rates are attached as Appendix 1.
  3. The total compensation for Services and reimbursable expenses is estimated to be \$[ ].

***[or]***

**2.02 Basis of Payment—Percentage of Construction Cost**

- A. Owner shall pay Engineer for Services as follows:
1. An amount equal to [ ] percent of the cost to construct the work designed or specified by the Engineer ("Construction Cost"). This amount includes compensation for Engineer's Services and services of Engineer's consultants, if any. The percentage of Construction Cost noted herein accounts for labor, overhead, profit, and expenses.
  2. As a basis for payment to Engineer, Construction Cost will be based on one or more of the following determinations with precedence in the order listed:
    - a. For work designed or specified by Engineer and incorporated in the completed Project, the actual final cost of the work performed by Contractor.

- b. For work designed or specified by Engineer but not constructed, the lowest bona fide bid received from a qualified bidder for such work; or, if the work is not bid, the lowest bona fide negotiated proposal or contractor's estimate for such work.
  - c. For work designed or specified but not constructed, upon which no bid, proposal, or estimate is received, Engineer's most recent opinion of probable Construction Cost.
- B. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

**[or]**

**2.02 Basis of Payment—Direct Labor Costs Times Factor, Plus Reimbursable Expenses**

- A. Owner shall pay Engineer for Services as follows:
- 1. An amount equal to Engineer's Direct Labor Costs times a factor of [ ] for Services provided by Engineer's employees, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
  - 2. Direct Labor Costs means salaries and wages paid to employees but does not include payroll-related costs or benefits.
  - 3. The total compensation for Services and reimbursable expenses is estimated to be \$[ ].

**[End of Compensation for Services Options]**

**2.03 Additional Services:** For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

**3.01 Termination**

- A. The obligation to continue performance under this Agreement may be terminated:
- 1. For cause,
    - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
    - b. By Engineer:
      - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

- 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.
- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

#### 4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any

services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:
  - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  - 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
  - 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and

4. such limited license to Owner shall not create any rights in third parties.

- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the law of the state in which the Project is located. ***[Note to User: If necessary, modify this provision to identify a specific controlling jurisdiction if other than the state where the Project is located; if multiple states are involved; or to identify controlling jurisdictions other than a state, such as a U.S. territory, commonwealth, or tribal jurisdiction/domestic dependent nation.]***
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

#### 6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

#### 7.01 *Definitions*

- A. ***Constructor***—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not



limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

- 8.01 *Attachments: Appendix 1, Engineer's Standard Hourly Rates [Exclude Appendix 1, Engineer's Standard Hourly Rates, only if hourly rates are not to be used for either basic compensation (Paragraph 2.02) or Additional Services (Paragraph 2.03)]*

*[Itemize any other attachments that will be part of the Agreement].*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: [ ]

Engineer: [ ]

By: [ ]

By: [ ]

Print name: [ ]

Print name: [ ]

Title: [ ]

Title: [ ]

Date Signed: [ ]

Date Signed: [ ]

Engineer License or Firm's Certificate No. (if required):

[ ]

State of: [ ]

Address for Owner's receipt of notices:

[ ]

Address for Engineer's receipt of notices:

[ ]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This is **Appendix 1, Engineer's Standard Hourly Rates**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated [ ].

## Engineer's Standard Hourly Rates

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### A. Standard Hourly Rates:

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

### B. Schedule of Hourly Rates:

Billing Class	Rate
Billing Class VIII	\$ [ ]/hour
Billing Class VII	\$ [ ]/hour
Billing Class VI	\$ [ ]/hour
Billing Class V	\$ [ ]/hour
Billing Class IV	\$ [ ]/hour
Billing Class III	\$ [ ]/hour
Billing Class II	\$ [ ]/hour
Billing Class I	\$ [ ]/hour

**[Note to User: The categories above (Billing Classes VIII through I) are traditional hourly rate classes for engineering services, but the classes themselves do not currently have widely accepted or understood meanings or definitions. Many approaches are possible for establishing the hourly rates that will be charged. These include defining the categories (for example, "Billing Class VI—Assistant Project Manager"), or using the engineering firm's own professional classifications. If hourly rates are ascribed to specific individuals, the user should ensure that changes in professional personnel and rates are allowable over the Project's course.]**



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 06/04/2019  
**Subject:** Downtown Green Remediation to Complete Brownfield Status

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**Budget Account/Project Name:** TownGreen

**Funding Source:** 2019 SPLOST

**Budget Allocation:** \$2,631,289 est

**Budget Available:** \$90,000.00 est

**Requested Expense:** \$87,650.00 est

**Company of Purchase:** In house & Various vendors

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**Description:**

This request is for the approval of the proposal offered by EnviroRisk Consultants, Inc. in the amount of \$87,650.00

**Background:**

After over a year of working through the Georgia EPD Brownfield process, we finally have received approval through our environmental consultants to remediate the two small areas of underground soil found to be slightly over contamination levels approved by the EPD to receive Brownfield status. EnviroRisk will coordinate the site excavation and certified landfill disposals while city crews will bring in backfill dirt and manage utility integrity during the process. The remediation has been lined up with all parties to begin on Monday June 10<sup>th</sup>, which is why this request is for Council approval on June 4<sup>th</sup>. The cost will be borne from the 2019 SPLOST proceeds.

**Attachment(s):**

Remediation Proposal

**ENVIRORISK CONSULTANTS, INC.**  
**GENERAL TERMS AND CONDITIONS**

**1. SCOPE OF WORK**

Envirorisk Consultants, Inc. (Envirorisk) shall perform the services defined in this contract and shall invoice the Client for those services shown on the attached Proposal Acceptance Agreement (attached hereto and incorporated herein as if copied verbatim). Any estimate of cost to the Client as stated in this contract shall not be considered as a fixed price, but only an estimate (unless otherwise specifically stated in this contract). Envirorisk may provide additional services under this contract as requested by the Client and invoice the Client for those additional services at the listed standard rates. The prices shown will be valid for thirty (30) days unless otherwise stated in the proposal.

**2. RIGHT OF ENTRY**

The Client will provide for right of entry of Envirorisk personnel and all necessary equipment to the project site or sites, in order to complete the work.

**3. INVOICES**

Envirorisk will submit one or more invoices for immediate payment totaling **\$87,650** upon completion of work (see attached proposal for work description). Interest charges will start to accrue fifteen (15) days from invoice date. Client agrees to pay an interest charge of one- and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts. Any attorney's fees, collection fees or other costs incurred in collecting any delinquent amount shall be paid by Client. The Client agrees to pay Envirorisk for its services in accordance with this agreement.

**4. OWNERSHIP OF DOCUMENTS**

The results of Envirorisk's services under this agreement shall be the exclusive property of Client, and all documents (including, without limitation, all writings, drawings, blueprints, picture, recordings, and all copies or reproductions thereof) that describe or relate to the services performed or to be performed pursuant to this agreement or the results thereof, including, without limitation, all notes, data, reports or other information received or generated in the performance of this agreement, shall be the exclusive property of Client and shall be delivered to Client upon request, (except for one copy, which may be retained by Envirorisk for its files). No articles, papers, treatises, or presentations pursuant to this agreement shall be presented or submitted for publication without the prior written consent of Client. Client agrees that all reports and other work furnished to Client or his agents which are not paid for will be returned upon demand and will not be used by Client for any purpose whatsoever.

**5. DISPUTES**

All claims, disputes and controversies arising out of or in relation to the performance, interpretation, application or enforcement of this agreement, including but not limited to breach thereof, shall be referred to mediation under the then current Construction Industry Mediation Rules of the American Arbitration Association. Should mediation not successfully resolve the dispute, the dispute shall be brought in the Superior Court of Walton County. The parties irrevocably submit to the jurisdiction of said court and waive any defenses relating to personal jurisdiction or venue. This Agreement shall be interpreted under the laws of the state of Georgia.

**6. STANDARD OF CARE**

Service performed by Envirorisk under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

**7. LIMITATION OF LIABILITY**

For any damage caused by negligence, including errors, omissions, or other acts; or for any damages based in contract; or for any other cause of action, Envirorisk's liability under this Agreement, including that of its employees, agents, directors, officers, and subcontractors, shall not exceed the total cost shown on the proposal. In no event shall Envirorisk be liable to Client for consequential damages, including, but not limited to, lost profits.

**ENVIRORISK CONSULTANTS, INC.**  
**GENERAL TERMS AND CONDITIONS**

**8. TERMINATION**

Client reserves the right to terminate the project at any time upon ten (10) days written notice. If termination is for convenience, Client shall reimburse Envirorisk for services performed to the termination notice date plus reasonable expenses of termination. The expenses of termination shall include all direct costs of Envirorisk and reasonable expenses to demobilize. Either party may terminate this agreement upon ten (ten) days written notice in the event of substantial failure by the other party to form in accordance with the terms herein. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. If this agreement is terminated due to Envirorisk's failure to perform, Client shall pay Envirorisk for services performed to the termination notice date; provided that any disputed work performed, or services rendered by Envirorisk shall be subject to the provisions of Section 5 of this agreement.

**9. ASSIGNS**

Neither the Client nor Envirorisk may delegate, assign, sublet or transfer its duties or interest in this Agreement without the written consent of the other party. Furthermore, this agreement contains each and every agreement and understanding between the parties relating to its subject matter. It may not be altered or amended except in writing and signed by both the Client and Envirorisk.

**10. CONFLICTS**

Should any element of the Terms and Conditions be deemed in conflict with any element of the above-mentioned contract, wording of the Terms and Conditions shall govern unless the contract clearly and expressly voids the conflicting element in the Terms and Conditions. Any element of this agreement later held to violate a law or regulation shall be deemed void, but all remaining provisions shall remain valid and continue in force.

**11. SAFETY**

Envirorisk is only responsible for the safety on site of its own employees and subcontractors during the performance of the work, and compliance with OSHA regulations. Neither the professional activities of Envirorisk, nor the presence of Envirorisk's employees and subcontractors shall be construed to imply Envirorisk has any responsibility for any activities on site performed by personnel other than Envirorisk's employees or its subcontractors. Envirorisk or its subcontractors will contact the local utilities protection center to locate buried underground utilities in the work area prior to drilling or boring into the subsurface. Envirorisk nor its subcontractors are responsible for any damage to unmarked underground utilities.

**12. DELAYS IN WORK**

Envirorisk will pursue the work in an efficient and expeditious manner consistent with good quality practices. Envirorisk will not be responsible for delays in the work caused by Client or Client's agents, consultants, contractors or subcontractors. Stand-by or non-productive time for delays in our work caused by Client will be charged as work time unless provided for as a separate item in the contract or other mutually agreed upon document.

**ENVIRORISK CONSULTANTS, INC.**  
GENERAL TERMS AND CONDITIONS

**ENVIRORISK CONSULTANTS, INC.**  
**PROPOSAL ACCEPTANCE AGREEMENT**

**Project Name:** Excavation of Former Boiler House & Former Cotton Gin Impacted Soils

**Project Location:** Former Arnold Fertilizer Plant, Monroe, Walton County, Georgia

**Proposal No.** N/A

**Date:** May 31, 2019

**Proposal Amount:** \$87,650

**Scope:** Non-hazardous soil impacted by a low concentration of pesticides will be excavated from an area (10' by 8' by 1') adjacent to the former Boiler House. Likewise, non-hazardous soil impacted by construction debris and a low concentration of metals will be excavated from an area (50' by 20' by 15') adjacent to the former Cotton Gin. Excavated soils and debris will be disposed at the Waste Management Banks (Subtitle D) Landfill located in Homer, Georgia.

Envirorisk will be responsible for soil excavation, off-site disposal, confirmatory sample analysis, and regulatory report preparation. This proposal assumes the City of Monroe will be responsible for the following:

- Uncovering and protection of Boiler House Area fiber optic cable.
- Shoring of Cotton Gin Area storm sewer line during excavation.
- Backfill/compaction of excavations including procurement/import of clean backfill.
- Site security during backfill/compaction activities.
- Establishing grass cover over backfilled excavations.

For Approval and Payment of Charges  
Invoices will be charged and mailed to the account of:

**Firm:** City of Monroe  
**Address:** 215 North Broad Street  
**City:** Monroe                      **State:** GA                      **Zip Code:** 30655

**Attention:** Mr. Logan Propes, [LPropes@MonroeGA.covbuildreliant.com](mailto:LPropes@MonroeGA.covbuildreliant.com)

This AGREEMENT, including the terms and conditions attached hereto, together with the proposal constitutes the entire agreement between client and Envirorisk and supersedes all prior written or oral understandings.

This AGREEMENT is accepted by:

**Client:** \_\_\_\_\_

**Envirorisk Consultants, Inc.**

**Signature:** \_\_\_\_\_

**Signature:** 

**By (Print):** \_\_\_\_\_

**By:** Kenneth C. Summerour, PG

**Title:** \_\_\_\_\_

**Title:** Principal Geologist

**Date:** \_\_\_\_\_

**Date:** May 31, 2019