

**CITY OF MONROE  
DOWNTOWN DEVELOPMENT AUTHORITY  
DECEMBER 14, 2023 – 8:00 A.M.**

**AGENDA**

- I. CALL TO ORDER**
  - 1. Roll Call**
  - 2. Approval of Previous Meeting Minutes**
    - a. November 9, 2023 Minutes
  - 3. Approval of Financial Statements**
    - a. October Financials
    - b. 2024 DDA & Mainstreet Budgets
- II. PUBLIC FORUM**
- III. CITY UPDATE**
- IV. COUNTY UPDATE**
- V. COMMUNITY WORK PLAN & REPORTS**
  - 1. Downtown Design**
  - 2. Redevelopment Projects**
  - 3. Entertainment Draws**
- VI. PROGRAMS**
  - 1. Farmers Market**
- VII. FUNDING**
  - 1. Sponsorship**
  - 2. Façade Grants Community Event Grants**
    - a. AGN Monroe Properties – Todd Rice
  - 3. Community Event Grants**
- VIII. NEW BUSINESS**
- IX. ANNOUNCEMENTS**
  - 1. Next Meeting – January 11, 2024 at 8:00 am at City Hall**
- X. ADJOURN**

**CITY OF MONROE  
DOWNTOWN DEVELOPMENT AUTHORITY  
NOVEMBER 9, 2023 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Andrea Gray Whit Holder Brittany Palazzo Chris Collin Clayton Mathias Lee Malcom	Chairman Vice-Chairman Secretary Board Member Board Member Board Member Board Member City Council Representative
Those Absent:	Myoshia Crawford	City Council Representative
Staff Present:	Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Les Russell	
Visitors:	Julie Treadwell, Lori Volk	

**I. CALL TO ORDER**

**1. Roll Call**

Chairman Anderson noted that all Committee Members were present, except City Council Representative Myoshia Crawford was absent. There was a quorum.

**2. Approval of Previous Meeting Minutes**

**a. October 12, 2023 Minutes**

To approve the minutes as presented.

*Motion by M. Malcom, seconded by Mathias.  
Passed Unanimously*

**3. Approval of Financial Statements**

**a. September Financials**

The Committee discussed the financials and requested to have a summary coverage page on top of the detailed information.

Finance Director Beth Thompson stated she would consolidate the information to create a summary page.

The Committee, Ms. Thomspson, and City Administrator Logan Propes discussed the financials.

To approve the September 2023 Financials.

*Motion by M. Malcom, seconded by Collin.  
Passed Unanimously*

## **II. PUBLIC FORUM**

There were no public comments.

## **III. CITY UPDATE**

City Administrator Logan Propes stated that Ms. Leigh Ann Aldridge will be leaving the City at the end of the year to go into the private sector. He discussed the Economic Development Director job description. They have started the process on the old Ford building, but it will take about eight or nine months. The City has closed on the property on South Madison Avenue; there are still about four attendants. He explained there are lots of discussions to be had, but the time frame will be as soon as possible. There is a lot of due diligence that must take place prior to moving forward with a hotel.

## **IV. COUNTY UPDATE**

There was no update from the County.

The Committee discussed the County auctioning off the old 4-H building.

Committee Member Chris Collin explained it will be very expensive; there is a whole lot of work to be done on the building.

## **V. COMMUNITY WORK PLAN & REPORTS**

### **1. Downtown Design**

Committee Member Brittany Palazzo discussed the mural samples and ideas. She and Ms. Aldridge have walked through various areas; some of the areas would need more lighting. She requested for the Board to let her know what they like, and she will get with an artist and the schools.

Mr. Chris Bailey discussed the Boy Scouts painting the chairs in front of City Hall. The Scouts will also be working to help revitalize the alleyway off of East Washington Street.

The Committee, Mr. Propes, and Mr. Bailey discussed the current murals, required easements, needing more lighting, and various areas.

Ms. Palazzo stated she would speak with the business owners.

Committee Member Chris Collin stated having the business names on the murals might take away from the murals.

Mr. Propes explained they would have to be careful with the business names, because it could turn the murals into giant signs.

The Committee and Mr. Bailey discussed funding and grants.

Ms. Palazzo stated she would speak with the schools about the door and sidewalk art. The Committee can decide on the designs and let her know.

After discussions, it was decided that the business names could be placed in the corner of the murals on the same scale as an artist's signature.

## **2. Redevelopment Projects**

City Administrator Logan Propes explained the Milner Aycock building is being gutted now, but it is a very slow go.

## **3. Entertainment Draws**

Mr. Chris Bailey stated there were 21,700 people at Fall Fest and 3,700 in attendance for Light up the Night. Candlelight Shopping will be on November 9, 16, and 30; and December 14 and 21. There will be carriage rides on November 30 and December 14. The Grinch will be in the pocket park on December 14, Santa will be there on December 21, and the live nativity will be from December 20 to December 24. The Bikes, Trikes, & Magical Lights Parade will be on November 16 at Childers Park. The 70<sup>th</sup> Annual Christmas Parade will be on December 7.

The Committee and Mr. Bailey discussed the pros and cons of shuttle buses for the Christmas Parade and handicapped parking. It was decided there will not be shuttle buses this year but maybe next year.

The Committee discussed the Grand Marshall for the parade, live filming of the parade, and Santa Claus.

# **VI. PROGRAMS**

## **1. Farmers Market**

### **a. 2024 Market Proposal**

Chairman Anderson discussed the Market Proposal from Ms. Audry Fuller and the vendors.

Mr. Logan Propes and Mr. Chris Bailey are going to talk with Ms. Fuller personally after Thanksgiving about staying on at the Market.

Chairman Anderson stated that she would leave it up to them to make it work.

### **b. Approval – 2024 Market Rules and Guidelines**

The Committee discussed the changes, the dates, and leaving the Market on Court Street.

Committee Member Chris Collin suggested finding out what the busiest days are for the Market.

To approve the 2024 Market Rules and Guidelines.

*Motion by Holder, seconded by Mathias.  
Passed Unanimously*

Chairman Anderson explained that Committee Member Brittany Palazzo has agreed to help with the Social Media and business spotlights. She discussed putting together a committee for her to head up.

The Committee, Mr. Bailey, and Mr. Propes discussed Social Media Marketing, the job of the Economic Development Director, creating a posting schedule, and having a certain look for the page.

Committee Member Chis Collin stated that the posts are very sporadic now.

Committee Member Meredith Malcom stated they could use Brittany's expertise to help train whoever gets hired.

City Administrator Logan Propes discussed getting a formalized process.

Mr. Chris Bailey stated that he will give Brittany access to the current photos for the Downtown events.

After discussions, it was decided that Brittany and Chris Bailey will be the two that will post on Facebook for DDA.

Council Member Lee Malcom suggested communicating with the Downtown businesses through email instead of Facebook.

The Committee discussed having an after hours get together for the Downtown business owners once the Economic Development Director is hired.

## **VII. FUNDING**

### **1. Sponsorship**

#### **a. 2023 Sponsor Commitment Update**

The Committee discussed the sponsorship commitments.

#### **b. 2024 Partnership Opportunities**

The Committee discussed the partnership opportunities.

After discussions, the Committee requested that Ms. Aldridge have the Sponsorship Brochures mailed out by the end of November and also send a Facebook post.

### **2. Façade Grants**

There were no façade grants.

### **3. Community Event Grants**

#### **a. McDaniel-Tichenor House – Tichenor Trot 5K & McDaniel Mile Fun Run**

To approve the Community Event Grant for the McDaniel-Tichenor House.

*Motion by Holder, seconded by Collin.  
Abstaining: Gray  
Passed Unanimously*

## **VIII. NEW BUSINESS**

Committee Member Meredith Malcom questioned the interest payments for the Gwinnett Appliance lot.

City Administrator Logan Propes explained that he and Ms. Beth Thompson are working on it.

Committee Member Chris Collin questioned getting volunteers for the Parking Committee he is supposed to be heading up.

The Committee discussed various volunteers and suggested Ms. Sadie Krawczyk and Mr. Chad Draper as possibilities.

Mr. Chris Bailey suggested Mr. Jeremiah Still to represent the City.

Mr. Propes suggested Lt. Brent Davis to represent the Police Department.

Council Member Lee Malcom stated that she would represent the Council Members.

Chairman Anderson reminded everyone that the Parade will be on December 7.

## **IX. ANNOUNCEMENTS**

**1. Next Meeting – December 14, 2023 at 8:00 at City Hall**

## **X. ADJOURN**

*Motion by Collin, seconded by M. Malcom.  
Passed Unanimously*

### Downtown Development Authority Events 2023

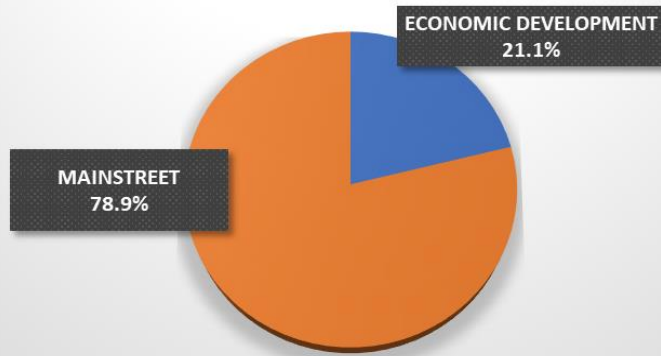
	<u>Revenues</u>		<u>Expenses</u>				<u>Profit/(Loss) including labor</u>	<u>Profit/(Loss) excluding Labor</u>
	<u>DDA collected Revenues</u>	<u>City collected Revenues</u>	<u>DDA</u>	<u>Expenses</u>	<u>City Expenses</u>	<u>City Labor</u>		
Candlelight Shopping					805		(805)	(805)
Car Show	13,171	325		2,000	5,923	9,465	(3,892)	5,573
Christmas Parade	1,785						1,785	1,785
Concerts	6,028				44,960	8,712	(47,644)	(38,932)
Fall Festival	25,063			12,095	8,333		4,635	4,635
Farm to Table								
Farmers Market	15,141			10,629	698	533	3,281	3,814
Flower Festival	9,280			1,529	3,437		4,314	4,314
Childers Park- Night of Lights						9,386	(9,386)	
<b>Totals</b>	<b>70,468</b>	<b>325</b>		<b>26,253</b>	<b>64,156</b>	<b>28,096</b>	<b>(47,712)</b>	<b>(19,616)</b>

# Economic Development & MainStreet

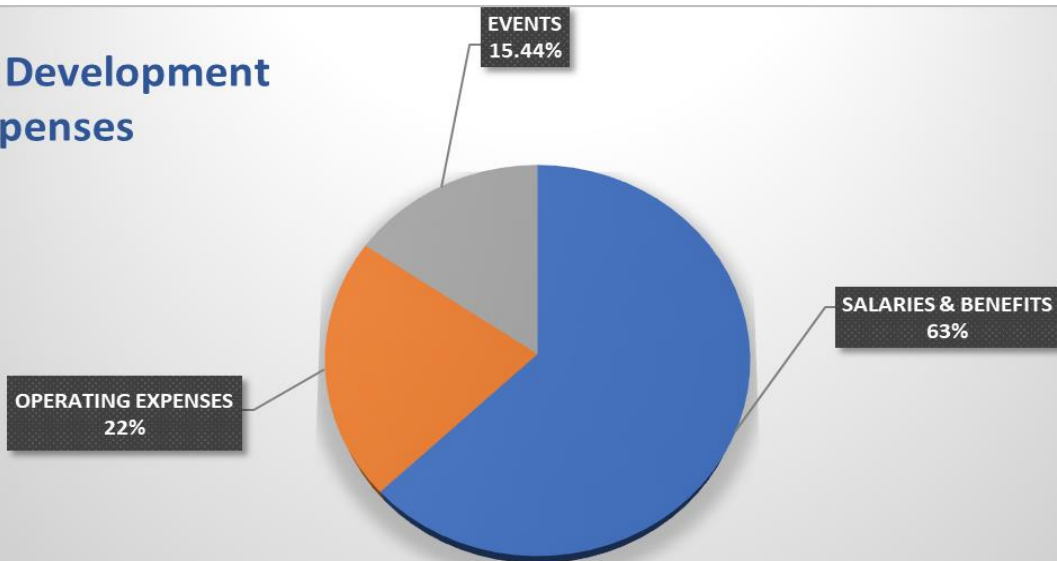
October 2023

	<u>MTD</u>	<u>YTD</u>
Revenue	8,750	44,379
Expense	32,932	415,639
Profit/(Loss)	(24,182)	(371,260)

## Revenues



## Economic Development Expenses







Monroe, GA

# Budget Report

## Account Summary

For Fiscal: 2023 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>							
<b>DEPT: 7520 - ECONOMIC DEVELOPMENT &amp; PLANNING</b>							
<a href="#">100-7520-334112</a>	STATE GRANTS	0.00	0.00	0.00	8,150.00	8,150.00	0.00 %
<a href="#">100-7520-347300</a>	MISC EVENT FEES	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<a href="#">100-7520-347301</a>	CAR SHOW	0.00	0.00	0.00	325.00	325.00	0.00 %
<a href="#">100-7520-383000</a>	REIMB FOR DAMAGED PROPERTY	0.00	0.00	0.00	904.00	904.00	0.00 %
<b>DEPT: 7520 - ECONOMIC DEVELOPMENT &amp; PLANNING Total:</b>		<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>9,379.00</b>	<b>-10,621.00</b>	<b>53.11%</b>
<b>DEPT: 7521 - MAINSTREET</b>							
<a href="#">100-7521-371003</a>	MAIN STREET CONTRIBUTIONS	35,000.00	35,000.00	8,750.00	35,000.00	0.00	0.00 %
<b>DEPT: 7521 - MAINSTREET Total:</b>		<b>35,000.00</b>	<b>35,000.00</b>	<b>8,750.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Revenue Total:</b>		<b>55,000.00</b>	<b>55,000.00</b>	<b>8,750.00</b>	<b>44,379.00</b>	<b>-10,621.00</b>	<b>19.31%</b>
<b>Expense</b>							
<b>DEPT: 7520 - ECONOMIC DEVELOPMENT &amp; PLANNING</b>							
<a href="#">100-7520-511100</a>	REGULAR SALARIES	231,170.00	231,170.00	12,438.95	182,966.89	48,203.11	20.85 %
<a href="#">100-7520-511200</a>	PART - TIME/TEMPORARY SALARIES	6,000.00	5,700.00	0.00	0.00	5,700.00	100.00 %
<a href="#">100-7520-511300</a>	OVERTIME SALARIES	0.00	200.00	0.00	90.00	110.00	55.00 %
<a href="#">100-7520-512100</a>	GROUP INS	44,000.00	44,000.00	2,935.99	38,763.36	5,236.64	11.90 %
<a href="#">100-7520-512200</a>	SOCIAL SECURITY	14,705.00	14,705.00	760.28	11,198.41	3,506.59	23.85 %
<a href="#">100-7520-512300</a>	MEDICARE	3,440.00	3,440.00	177.80	2,619.00	821.00	23.87 %
<a href="#">100-7520-512400</a>	GMEBS-RETIREMENT CONTRIBUTI...	28,980.00	28,980.00	2,526.68	25,266.80	3,713.20	12.81 %
<a href="#">100-7520-512910</a>	MEDICAL EXAMS	100.00	100.00	0.00	0.00	100.00	100.00 %
<a href="#">100-7520-512915</a>	EMPLOYEE ASSISTANCE PROGRAM	51.00	151.00	0.00	82.11	68.89	45.62 %
<a href="#">100-7520-512916</a>	WALTON ATHLETIC MEMBERSHIP	240.00	240.00	36.22	352.50	-112.50	-46.88 %
<a href="#">100-7520-521200</a>	PROFESSIONAL SERVICES	57,650.00	57,650.00	0.00	19,477.06	38,172.94	66.21 %
<a href="#">100-7520-521201</a>	I/T SVCS - WEB DESIGN, ETC.	1,000.00	1,000.00	0.00	940.42	59.58	5.96 %
<a href="#">100-7520-522130</a>	CUSTODIAL SVCS	0.00	0.00	1,153.14	1,153.14	-1,153.14	0.00 %
<a href="#">100-7520-522140</a>	LAWN CARE & MAINTENANCE	1,000.00	1,000.00	0.00	625.00	375.00	37.50 %
<a href="#">100-7520-522145</a>	HOLIDAY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">100-7520-522208</a>	MAINTENANCE CONTRACTS	4,910.00	4,910.00	265.77	2,723.70	2,186.30	44.53 %
<a href="#">100-7520-522322</a>	EQUIPMENT RENTAL	180.00	180.00	56.15	143.73	36.27	20.15 %
<a href="#">100-7520-523200</a>	COMMUNICATION SERVICES	2,600.00	2,600.00	176.63	794.57	1,805.43	69.44 %
<a href="#">100-7520-523210</a>	POSTAGE	0.00	100.00	0.00	100.00	0.00	0.00 %
<a href="#">100-7520-523300</a>	ADVERTISING	15,000.00	10,500.00	366.00	4,655.89	5,844.11	55.66 %
<a href="#">100-7520-523301</a>	MISC EVENTS	110,000.00	44,450.00	0.00	30,736.49	13,713.51	30.85 %
<a href="#">100-7520-523310</a>	MARKETING EXPENSES	0.00	0.00	0.00	5,634.47	-5,634.47	0.00 %
<a href="#">100-7520-523400</a>	PRINTING	2,000.00	6,500.00	0.00	6,984.53	-484.53	-7.45 %
<a href="#">100-7520-523510</a>	TRAVEL EXPENSE	5,000.00	6,500.00	254.10	6,590.15	-90.15	-1.39 %
<a href="#">100-7520-523600</a>	DUES/FEES	1,500.00	1,500.00	0.00	928.49	571.51	38.10 %
<a href="#">100-7520-523700</a>	TRAINING & EDUCATION -EMPLOYEE	6,500.00	5,000.00	0.00	3,019.41	1,980.59	39.61 %
<a href="#">100-7520-523850</a>	CONTRACT LABOR	3,500.00	3,500.00	0.00	62.99	3,437.01	98.20 %
<a href="#">100-7520-531100</a>	OFFICE SUPPLIES & EXPENSES	5,000.00	4,900.00	0.00	825.06	4,074.94	83.16 %
<a href="#">100-7520-531110</a>	SPONSORSHIPS/DONATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-7520-531121</a>	COMPUTER EQUIP NON-CAP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-7520-531175</a>	FARMERS MARKET EXP	0.00	650.00	0.00	698.17	-48.17	-7.41 %
<a href="#">100-7520-531177</a>	CAR SHOW EXP	0.00	5,950.00	0.00	5,922.77	27.23	0.46 %
<a href="#">100-7520-531178</a>	CONCERT EXP	0.00	50,000.00	3,451.51	44,960.15	5,039.85	10.08 %
<a href="#">100-7520-531179</a>	FLOWER FESTIVAL EXP	0.00	3,450.00	0.00	3,436.85	13.15	0.38 %
<a href="#">100-7520-531180</a>	FALL FESTIVAL EXP	0.00	0.00	8,333.07	8,333.07	-8,333.07	0.00 %
<a href="#">100-7520-531183</a>	CANDLELIGHT SHOPPING EXP	0.00	1,500.00	0.00	805.00	695.00	46.33 %
<a href="#">100-7520-531203</a>	OLD CITY HALL BLDG	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %

# Budget Report

For Fiscal: 2023 Period Ending: 10/10/23

[100-7520-531300](#)

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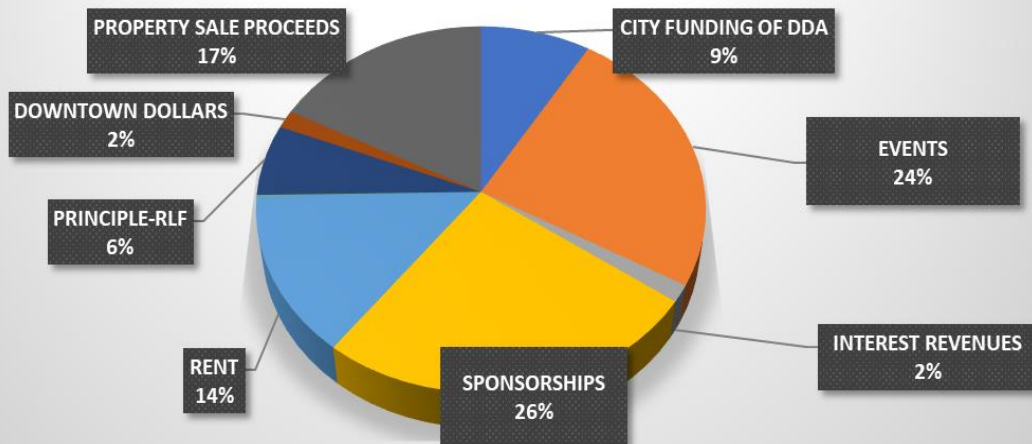
	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
	1,000.00	5,000.00	0.00	4,748.81	251.19	5.02 %
<b>DEPT: 7520 - ECONOMIC DEVELOPMENT &amp; PLANNNG Total:</b>	<b>579,026.00</b>	<b>579,026.00</b>	<b>32,932.29</b>	<b>415,638.99</b>	<b>163,387.01</b>	<b>28.22%</b>
<b>Expense Total:</b>	<b>579,026.00</b>	<b>579,026.00</b>	<b>32,932.29</b>	<b>415,638.99</b>	<b>163,387.01</b>	<b>28.22%</b>
<b>Report Surplus (Deficit):</b>	<b>-524,026.00</b>	<b>-524,026.00</b>	<b>-24,182.29</b>	<b>-371,259.99</b>	<b>152,766.01</b>	<b>29.15%</b>

# DOWNTOWN DEVELOPMENT AGENCY

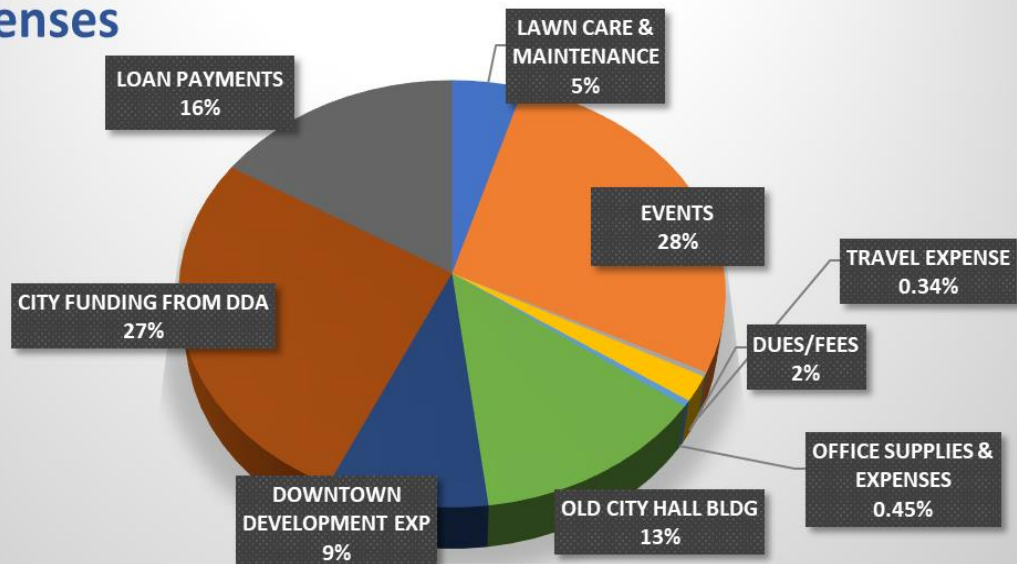
October 2023

	<u>MTD</u>	<u>YTD</u>
Revenue	27,181	287,684
Expense	26,291	97,222
Profit/(Loss)	890	190,462

## DDA Revenues



## DDA Expenses

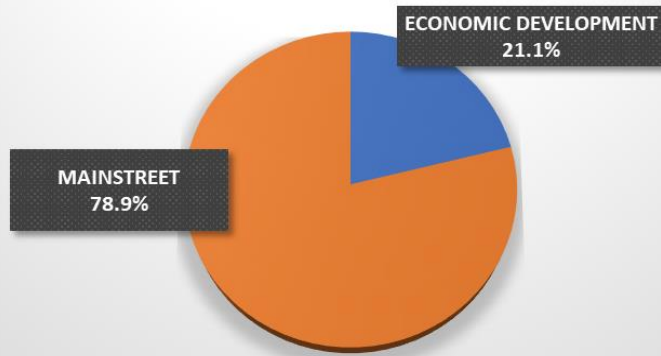


# Economic Development & MainStreet

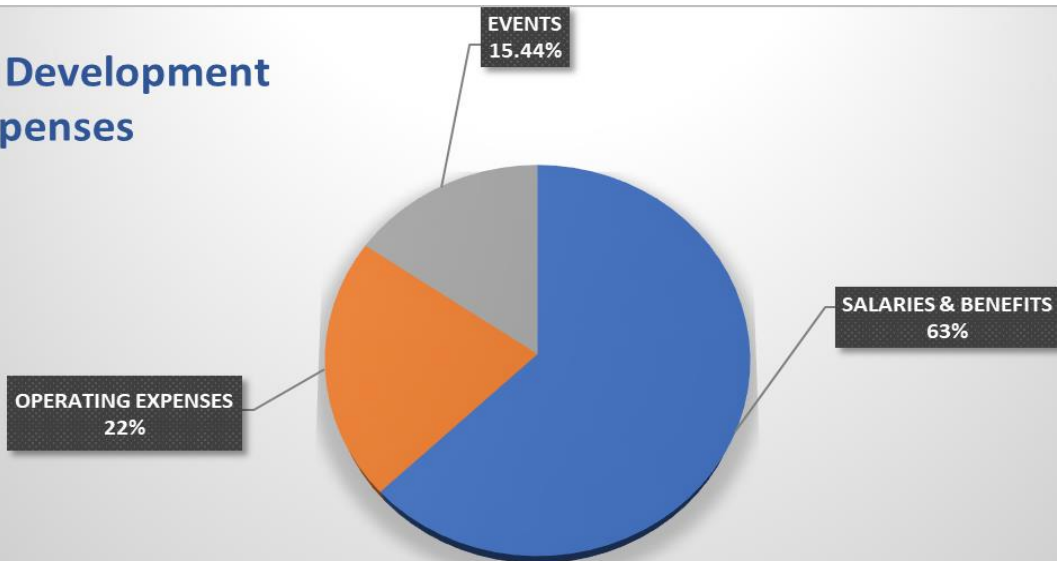
October 2023

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Revenue	8,750	44,379
Expense	32,932	415,639
Profit/(Loss)	(24,182)	(371,260)

## Revenues



## Economic Development Expenses





Monroe, GA

## DDA Income Statement

## Account Summary

For Fiscal: 2023 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>						
<a href="#">002-7550-336100</a>	CITY FUNDING OF DDA	0.00	0.00	6,250.00	25,000.00	-25,000.00
<a href="#">002-7550-347301</a>	CAR SHOW	0.00	0.00	0.00	13,170.58	-13,170.58
<a href="#">002-7550-347302</a>	CONCERTS	0.00	0.00	0.00	6,028.47	-6,028.47
<a href="#">002-7550-347303</a>	FLOWER FESTIVAL	0.00	0.00	0.00	9,279.92	-9,279.92
<a href="#">002-7550-347304</a>	FALL FESTIVAL	0.00	0.00	10,909.69	25,063.21	-25,063.21
<a href="#">002-7550-347305</a>	CHRISTMAS PARADE	0.00	0.00	770.00	1,785.00	-1,785.00
<a href="#">002-7550-347903</a>	FARMERS MARKET	0.00	0.00	1,005.30	15,141.59	-15,141.59
<a href="#">002-7550-361000</a>	INTEREST REVENUES	0.00	0.00	4.16	90.88	-90.88
<a href="#">002-7550-361002</a>	INTEREST-REVOLVING LOAN FUND	0.00	0.00	409.11	4,227.71	-4,227.71
<a href="#">002-7550-371000</a>	SPONSORSHIPS	0.00	0.00	2,500.00	74,038.66	-74,038.66
<a href="#">002-7550-381011</a>	RENTAL - 227 S BROAD	0.00	0.00	3,500.00	40,900.00	-40,900.00
<a href="#">002-7550-389000</a>	OTHER	0.00	0.00	0.00	250.99	-250.99
<a href="#">002-7550-389003</a>	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,832.67	18,190.09	-18,190.09
<a href="#">002-7550-389005</a>	DOWNTOWN DOLLARS	0.00	0.00	0.00	4,509.18	-4,509.18
<a href="#">002-7550-392200</a>	PROPERTY SALE	0.00	0.00	0.00	50,008.00	-50,008.00
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>27,180.93</b>	<b>287,684.28</b>	
<b>Expense</b>						
<a href="#">002-7550-522140</a>	LAWN CARE & MAINTENANCE	0.00	0.00	0.00	4,500.00	-4,500.00
<a href="#">002-7550-523301</a>	MISC EVENT EXPENSE	0.00	0.00	101.58	741.58	-741.58
<a href="#">002-7550-523303</a>	FARMERS MKT-GIFT CERTS	0.00	0.00	0.00	35.00	-35.00
<a href="#">002-7550-523304</a>	FARMERS MKT-SR BUCKS	0.00	0.00	40.00	587.00	-587.00
<a href="#">002-7550-523305</a>	FARMERS MKT-EBT TOKENS	0.00	0.00	8.00	117.00	-117.00
<a href="#">002-7550-523306</a>	FARMERS MKT-ENTERTAINMENT	0.00	0.00	140.00	665.00	-665.00
<a href="#">002-7550-523510</a>	TRAVEL EXPENSE	0.00	0.00	0.00	334.62	-334.62
<a href="#">002-7550-523600</a>	DUES/FEES	0.00	0.00	1,535.49	1,848.16	-1,848.16
<a href="#">002-7550-523850</a>	CONTRACT LABOR	0.00	0.00	900.00	9,000.00	-9,000.00
<a href="#">002-7550-531100</a>	OFFICE SUPPLIES & EXPENSES	0.00	0.00	0.00	436.84	-436.84
<a href="#">002-7550-531175</a>	FARMERS MKT GEN EXP	0.00	0.00	0.00	224.66	-224.66
<a href="#">002-7550-531177</a>	CAR SHOW EXP	0.00	0.00	0.00	2,000.00	-2,000.00
<a href="#">002-7550-531179</a>	FLOWER FESTIVAL EXP	0.00	0.00	0.00	1,528.59	-1,528.59
<a href="#">002-7550-531180</a>	FALL FESTIVAL EXP	0.00	0.00	12,095.00	12,095.00	-12,095.00
<a href="#">002-7550-531203</a>	OLD CITY HALL BLDG	0.00	0.00	1,309.86	12,613.57	-12,613.57
<a href="#">002-7550-572030</a>	DOWNTOWN DEVELOPMENT EXP	0.00	0.00	0.00	8,500.00	-8,500.00
<a href="#">002-7550-572032</a>	CITY FUNDING FROM DDA	0.00	0.00	8,750.00	26,250.00	-26,250.00
<a href="#">002-7550-573000</a>	LOAN PAYMENTS	0.00	0.00	1,410.70	15,745.14	-15,745.14
<b>Expense Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>26,290.63</b>	<b>97,222.16</b>	
<b>Total Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>890.30</b>	<b>190,462.12</b>	



Monroe, GA

# Trial Balance

## Account Summary

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
<b>Fund: 002 - DOWNTOWN DEV FUND</b>						
<b>Asset</b>						
<a href="#">002-111104</a>	DDA SYNOVUS	369,592.23	28,908.99	28,853.93	55.06	369,647.29
<a href="#">002-111108</a>	DOWNTOWN DOLLARS SYNOVUS	25,058.65	2.13	120.00	-117.87	24,940.78
<a href="#">002-111111</a>	DDA LOAN CHECKING-AF	46,133.58	3.89	1,414.59	-1,410.70	44,722.88
<a href="#">002-111145</a>	RDF - SYNOVUS	500.00	0.00	0.00	0.00	500.00
<a href="#">002-111151</a>	RLF - SYNOVUS	130,561.28	4,485.59	0.00	4,485.59	135,046.87
<a href="#">002-111900</a>	DUE FROM OTHERS	6,250.00	0.00	0.00	0.00	6,250.00
<a href="#">002-111901</a>	ACCOUNTS RECEIVABLE - MISC	2,241.78	2,241.78	4,483.56	-2,241.78	0.00
<a href="#">002-112802</a>	DDA WAYNE ST PARCELS INVESTMENT	242,999.64	0.00	0.00	0.00	242,999.64
<a href="#">002-121104</a>	ACCTS PAYABLE-DOWNTOWN	7,990.29	120.00	0.00	120.00	8,110.29
<b>Liability</b>						
<a href="#">002-121100</a>	ACCOUNTS PAYABLE	200.00	0.00	0.00	0.00	200.00
<a href="#">002-125355</a>	DDA WAYNE ST PARCELS - LONG TERM	-242,500.00	0.00	0.00	0.00	-242,500.00
<b>Equity</b>						
<a href="#">002-134220</a>	FUND BAL UNRESERVED, UNDESIGNA	-399,455.63	0.00	0.00	0.00	-399,455.63
<b>Revenue</b>						
<a href="#">002-7550-336100</a>	CITY FUNDING OF DDA	-18,750.00	0.00	6,250.00	-6,250.00	-25,000.00
<a href="#">002-7550-347301</a>	CAR SHOW	-13,170.58	0.00	0.00	0.00	-13,170.58
<a href="#">002-7550-347302</a>	CONCERTS	-6,028.47	0.00	0.00	0.00	-6,028.47
<a href="#">002-7550-347303</a>	FLOWER FESTIVAL	-9,279.92	0.00	0.00	0.00	-9,279.92
<a href="#">002-7550-347304</a>	FALL FESTIVAL	-14,153.52	3,974.00	14,883.69	-10,909.69	-25,063.21
<a href="#">002-7550-347305</a>	CHRISTMAS PARADE	-1,015.00	0.00	770.00	-770.00	-1,785.00
<a href="#">002-7550-347903</a>	FARMERS MARKET	-14,136.29	0.00	1,005.30	-1,005.30	-15,141.59
<a href="#">002-7550-361000</a>	INTEREST REVENUES	-86.72	0.00	4.16	-4.16	-90.88
<a href="#">002-7550-361002</a>	INTEREST-REVOLVING LOAN FUND	-3,818.60	0.00	409.11	-409.11	-4,227.71
<a href="#">002-7550-371000</a>	SPONSORSHIPS	-71,538.66	0.00	2,500.00	-2,500.00	-74,038.66
<a href="#">002-7550-381011</a>	RENTAL - 227 S BROAD	-37,400.00	0.00	3,500.00	-3,500.00	-40,900.00
<a href="#">002-7550-389000</a>	OTHER	-250.99	0.00	0.00	0.00	-250.99
<a href="#">002-7550-389003</a>	PRINCIPLE-REVOLVING LOAN FUND	-16,357.42	0.00	1,832.67	-1,832.67	-18,190.09
<a href="#">002-7550-389005</a>	DOWNTOWN DOLLARS	-4,509.18	0.00	0.00	0.00	-4,509.18
<a href="#">002-7550-392200</a>	PROPERTY SALE	-50,008.00	0.00	0.00	0.00	-50,008.00
<b>Expense</b>						
<a href="#">002-7550-522140</a>	LAWN CARE & MAINTENANCE	4,500.00	0.00	0.00	0.00	4,500.00
<a href="#">002-7550-523301</a>	MISC EVENT EXPENSE	640.00	101.58	0.00	101.58	741.58
<a href="#">002-7550-523303</a>	FARMERS MKT-GIFT CERTS	35.00	0.00	0.00	0.00	35.00
<a href="#">002-7550-523304</a>	FARMERS MKT-SR BUCKS	547.00	40.00	0.00	40.00	587.00
<a href="#">002-7550-523305</a>	FARMERS MKT-EBT TOKENS	109.00	8.00	0.00	8.00	117.00
<a href="#">002-7550-523306</a>	FARMERS MKT-ENTERTAINMENT	525.00	140.00	0.00	140.00	665.00
<a href="#">002-7550-523510</a>	TRAVEL EXPENSE	334.62	0.00	0.00	0.00	334.62
<a href="#">002-7550-523600</a>	DUES/FEES	312.67	1,535.49	0.00	1,535.49	1,848.16
<a href="#">002-7550-523850</a>	CONTRACT LABOR	8,100.00	900.00	0.00	900.00	9,000.00
<a href="#">002-7550-531100</a>	OFFICE SUPPLIES & EXPENSES	436.84	0.00	0.00	0.00	436.84
<a href="#">002-7550-531175</a>	FARMERS MKT GEN EXP	224.66	0.00	0.00	0.00	224.66
<a href="#">002-7550-531177</a>	CAR SHOW EXP	2,000.00	0.00	0.00	0.00	2,000.00
<a href="#">002-7550-531179</a>	FLOWER FESTIVAL EXP	1,528.59	0.00	0.00	0.00	1,528.59
<a href="#">002-7550-531180</a>	FALL FESTIVAL EXP	0.00	12,095.00	0.00	12,095.00	12,095.00
<a href="#">002-7550-531203</a>	OLD CITY HALL BLDG	11,303.71	1,309.86	0.00	1,309.86	12,613.57
<a href="#">002-7550-572030</a>	DOWNTOWN DEVELOPMENT EXP	8,500.00	0.00	0.00	0.00	8,500.00
<a href="#">002-7550-572032</a>	CITY FUNDING FROM DDA	17,500.00	8,750.00	0.00	8,750.00	26,250.00
<a href="#">002-7550-573000</a>	LOAN PAYMENTS	14,334.44	1,414.59	3.89	1,410.70	15,745.14
<b>Fund 002 Total:</b>		<b>0.00</b>	<b>66,030.90</b>	<b>66,030.90</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>		<b>0.00</b>	<b>66,030.90</b>	<b>66,030.90</b>	<b>0.00</b>	<b>0.00</b>



Monroe, GA

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# Detail Report

## Account Detail

Date Range: 10/01/2023 - 10/31/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
Revenue		CITY FUNDING OF DDA				-18,750.00	-6,250.00	-25,000.00
<a href="#">002-7550-336100</a>						Project Account	Amount	Running Balance
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			
10/06/2023	CLPKT08210	R00567397		CITY OF MONROE			-6,250.00	-25,000.00
<a href="#">002-7550-347304</a>		FALL FESTIVAL				-14,153.52	-10,909.69	-25,063.21
						Project Account	Amount	Running Balance
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			
10/02/2023	CLPKT08191	R00564835		MKD FARMS AND SWEETS			-150.00	-14,303.52
10/02/2023	CLPKT08191	R00564837		ADDISON'S DOLL DESIGNS / C. CRANE			-77.41	-14,380.93
10/17/2023	CLPKT08244	R00571120		DDA FALL FEST CASH			-5,857.00	-20,237.93
10/17/2023	CLPKT08249	R00571403		FALL FESTIVAL REV			-100.00	-20,337.93
10/23/2023	GLPKT53367	JN10878		FALL FESTIVAL			-3,864.11	-24,202.04
10/23/2023	BRPKT01576	DDA SYNOVUSSquare ...		Square Receipts Fall Festival			-33.02	-24,235.06
10/27/2023	GLPKT53493	JN10887		SQUARE RECEIPTS FALL FESTIVAL			-3,974.00	-28,209.06
10/27/2023	GLPKT53493	JN10887		PAYPAL RECEIPTS FALL FESTIVAL			-542.97	-28,752.03
10/27/2023	GLPKT53493	JN10887		VENMO RECEIPTS FALL FESTIVAL			-285.18	-29,037.21
10/31/2023	GLPKT53934	JN10938		Reverse Square Receipts - Fall Festival			3,974.00	-25,063.21
<a href="#">002-7550-347305</a>		CHRISTMAS PARADE				-1,015.00	-770.00	-1,785.00
						Project Account	Amount	Running Balance
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			
10/02/2023	CLPKT08191	R00564838		FAITH BAPTIST CHURCH OF WALTON C...			-60.00	-1,075.00
10/02/2023	CLPKT08191	R00564907		LONGHORN STEAK HOUSE DDA CHRIST...			-85.00	-1,160.00
10/13/2023	CLPKT08238	R00570316		S WELSH- T. WELSH			-95.00	-1,255.00
10/13/2023	CLPKT08238	R00570318		AVALANCHE BSBL			-100.00	-1,355.00
10/17/2023	CLPKT08244	R00571124		HOME DEPOT			-100.00	-1,455.00
10/20/2023	CLPKT08263	R00572464		KIM MCKINNEY DBA DAFFODIL STUDIO ...			-60.00	-1,515.00
10/20/2023	CLPKT08263	R00572466		KIWANIS CLUB OF MONROE			-85.00	-1,600.00
10/26/2023	CLPKT08280	R00574357		KAREN P DAVID DDA CHRISTMAS PARA...			-85.00	-1,685.00
10/26/2023	CLPKT08280	R00574477		WINDSTREAM			-100.00	-1,785.00
<a href="#">002-7550-347903</a>		FARMERS MARKET				-14,136.29	-1,005.30	-15,141.59
						Project Account	Amount	Running Balance
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			
10/13/2023	CLPKT08233	R00569720		MARKET CASH			-90.00	-14,226.29
10/13/2023	CLPKT08233	R00569829		DDA MARKET CASH			-120.00	-14,346.29
10/13/2023	CLPKT08233	R00569831		MARKET 9/30/23			-90.00	-14,436.29
10/13/2023	BRPKT01576	DDA SYNOVUSWholes...		Wholesome Waves			-5.00	-14,441.29
10/17/2023	CLPKT08244	R00571123		MKD FARMS AND SWEETS			-265.00	-14,706.29
10/17/2023	CLPKT08244	R00571229		MKD FARMS AND SWEETS			-150.00	-14,856.29

## Detail Report

Date Range: 10/01/2023 - 10/16/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
<a href="#">002-7550-347903</a>		FARMERS MARKET - Continued				-14,136.29	-1,005.30	-15,141.59
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2023	BRPKT01576	DDA SYNOVUSMERCH...		MERCHPAYOUT OCT			-285.30	-15,141.59
<a href="#">002-7550-361000</a>		INTEREST REVENUES				-86.72	-4.16	-90.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/31/2023	BRPKT01563	Revolving Loan Fundl...		INTEREST			-2.03	-88.75
10/31/2023	BRPKT01574	DDA DOWNTOWN DO...		OCTOBER INTEREST			-2.13	-90.88
<a href="#">002-7550-361002</a>		INTEREST-REVOLVING LOAN FUND				-3,818.60	-409.11	-4,227.71
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/13/2023	ARPKT01873	Invoice Packet ARPKT...		10/13/2023 AR CT RLF			-409.11	-4,227.71
<a href="#">002-7550-371000</a>		SPONSORSHIPS				-71,538.66	-2,500.00	-74,038.66
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/17/2023	CLPKT08244	R00571125		KECK & WOOD			-2,500.00	-74,038.66
<a href="#">002-7550-381011</a>		RENTAL - 227 S BROAD				-37,400.00	-3,500.00	-40,900.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/06/2023	CLPKT08210	R00567321		DFH MANAGEMENT			-1,500.00	-38,900.00
10/17/2023	CLPKT08244	R00571225		MONROE CULTURAL & HERITAGE MUS...			-1,000.00	-39,900.00
10/25/2023	CLPKT08273	R00573572		STUEVER STUDIOS LLC			-1,000.00	-40,900.00
<a href="#">002-7550-389003</a>		PRINCIPLE-REVOLVING LOAN FUND				-16,357.42	-1,832.67	-18,190.09
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/13/2023	ARPKT01873	Invoice Packet ARPKT...		10/13/2023 AR CT RLF			-1,832.67	-18,190.09
Total Revenue:					Beginning Balance: -177,256.21	Total Activity: -27,180.93	Ending Balance: -204,437.14	
Expense								
<a href="#">002-7550-523301</a>		MISC EVENT EXPENSE				640.00	101.58	741.58
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/16/2023	GLPKT53152	JN10850		A FULLER			101.58	741.58
<a href="#">002-7550-523304</a>		FARMERS MKT-SR BUCKS				547.00	40.00	587.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2023	GLPKT53098	JN10841		R GADDO			35.00	582.00
10/12/2023	GLPKT53098	JN10841		B TAYLOR			5.00	587.00
<a href="#">002-7550-523305</a>		FARMERS MKT-EBT TOKENS				109.00	8.00	117.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2023	GLPKT53098	JN10841		P BISHOP			8.00	117.00
<a href="#">002-7550-523306</a>		FARMERS MKT-ENTERTAINMENT				525.00	140.00	665.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2023	GLPKT53098	JN10841		B LONG			70.00	595.00
10/12/2023	GLPKT53098	JN10841		M PEZNUT			70.00	665.00



# Detail Report

Date Range: 10/01/2023 - 10/17/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
<a href="#">002-7550-523600</a>		DUES/FEES				312.67	1,535.49	1,848.16
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/23/2023	GLPKT53372	JN10879		WALTON CO TAX COMM 118 WAYNE ST			303.48	616.15
10/23/2023	GLPKT53372	JN10879		WALTON CO TAX COMM 114 WAYNE ST			297.88	914.03
10/23/2023	GLPKT53372	JN10879		WALTON CO TAX COMM 109 JACKSON ...			127.26	1,041.29
10/24/2023	GLPKT53396	JN10881		WLATON CO TAX COMM 112 WAYNE ST			743.45	1,784.74
10/31/2023	BRPKT01576	DDA SYNOVUSOCTOB...		OCTOBER BANK FEE			63.42	1,848.16
<a href="#">002-7550-523850</a>		CONTRACT LABOR				8,100.00	900.00	9,000.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2023	GLPKT53098	JN10841		A FULLER			900.00	9,000.00
<a href="#">002-7550-531180</a>		FALL FESTIVAL EXP				0.00	12,095.00	12,095.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/12/2023	GLPKT53098	JN10841		J ROSE			35.00	35.00
10/12/2023	GLPKT53098	JN10841		C WY SOCKI			35.00	70.00
10/12/2023	GLPKT53098	JN10841		M PEZNUT			35.00	105.00
10/23/2023	GLPKT53372	JN10879		EXTREME FUN COMAPANY			11,990.00	12,095.00
<a href="#">002-7550-531203</a>		OLD CITY HALL BLDG				11,303.71	1,309.86	12,613.57
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/16/2023	GLPKT53151	JN10849		UTILITIES OLD CITY HALL			1,309.86	12,613.57
<a href="#">002-7550-572032</a>		CITY FUNDING FROM DDA				17,500.00	8,750.00	26,250.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/02/2023	GLPKT52767	JN10788		3RD QUARTER FUNDING CITY OF MON...			8,750.00	26,250.00
<a href="#">002-7550-573000</a>		LOAN PAYMENTS				14,334.44	1,410.70	15,745.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
10/23/2023	BRPKT01573	DDA LOAN ACCTLOAN...		LOAN PAYMENT OCTOBER			1,414.59	15,749.03
10/31/2023	BRPKT01573	DDA LOAN ACCTSEPT...		SEPTEMBER INTEREST			-3.89	15,745.14
		Total Expense:		Beginning Balance: 53,371.82		Total Activity: 26,290.63		Ending Balance: 79,662.45
		Grand Totals:		Beginning Balance: -123,884.39		Total Activity: -890.30		Ending Balance: -124,774.69



Monroe, GA

Budget Report

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Account Summary

For Fiscal: 2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 002 - DOWNTOWN DEV FUND							
Revenue							
<a href="#">002-7550-336100</a>	CITY FUNDING OF DDA	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
<a href="#">002-7550-361000</a>	INTEREST REVENUES	150.00	150.00	0.00	0.00	-150.00	100.00 %
<a href="#">002-7550-361002</a>	INTEREST-REVOLVING LOAN FUND	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">002-7550-381011</a>	RENTAL - 227 S BROAD	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00 %
<a href="#">002-7550-389003</a>	PRINCIPLE-REVOLVING LOAN FUND	21,500.00	21,500.00	0.00	0.00	-21,500.00	100.00 %
	Revenue Total:	57,650.00	57,650.00	0.00	0.00	-57,650.00	100.00%
Expense							
<a href="#">002-7550-523600</a>	DUES/FEES	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">002-7550-531203</a>	OLD CITY HALL BLDG	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">002-7550-572030</a>	DOWNTOWN DEVELOPMENT EXP	24,900.00	24,900.00	0.00	0.00	24,900.00	100.00 %
<a href="#">002-7550-573000</a>	LOAN PAYMENTS	17,550.00	17,550.00	0.00	0.00	17,550.00	100.00 %
	Expense Total:	57,650.00	57,650.00	0.00	0.00	57,650.00	100.00%
Fund: 002 - DOWNTOWN DEV FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



Monroe, GA

Budget Report

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## Account Summary

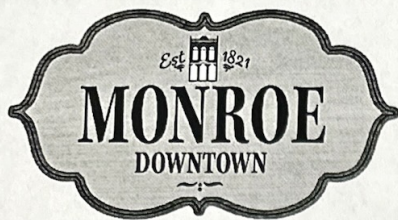
For Fiscal: 2024 Period Ending: 01/31/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
<b>Fund: 100 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">100-7521-347301</a>	CAR SHOW	13,500.00	13,500.00	0.00	0.00	-13,500.00	100.00 %
<a href="#">100-7521-347302</a>	CONCERTS	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00 %
<a href="#">100-7521-347303</a>	FLOWER FESTIVAL	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
<a href="#">100-7521-347304</a>	FALL FESTIVAL	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<a href="#">100-7521-347305</a>	CHRISTMAS PARADE	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">100-7521-347306</a>	FARM TO TABLE	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">100-7521-347307</a>	CANDLELIGHT SHOPPING	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
<a href="#">100-7521-347903</a>	FARMERS MARKET	14,000.00	14,000.00	0.00	0.00	-14,000.00	100.00 %
<a href="#">100-7521-371000</a>	SPONSORSHIPS	80,000.00	80,000.00	0.00	0.00	-80,000.00	100.00 %
<b>Revenue Total:</b>		<b>164,500.00</b>	<b>164,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-164,500.00</b>	<b>100.00%</b>
<b>Expense</b>							
<a href="#">100-7521-511100</a>	REGULAR SALARIES	60,841.00	60,841.00	0.00	0.00	60,841.00	100.00 %
<a href="#">100-7521-512100</a>	GROUP INS	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
<a href="#">100-7521-512200</a>	SOCIAL SECURITY	3,772.00	3,772.00	0.00	0.00	3,772.00	100.00 %
<a href="#">100-7521-512300</a>	MEDICARE	882.00	882.00	0.00	0.00	882.00	100.00 %
<a href="#">100-7521-512400</a>	GMEBS-RETIREMENT CONTRIBUTI	7,245.00	7,245.00	0.00	0.00	7,245.00	100.00 %
<a href="#">100-7521-512910</a>	MEDICAL EXAMS	25.00	25.00	0.00	0.00	25.00	100.00 %
<a href="#">100-7521-512915</a>	EMPLOYEE ASSISTANCE PROGRAM	10.00	10.00	0.00	0.00	10.00	100.00 %
<a href="#">100-7521-512916</a>	WALTON ATHLETIC MEMBERSHIP	110.00	110.00	0.00	0.00	110.00	100.00 %
<a href="#">100-7521-521200</a>	PROFESSIONAL FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-7521-521201</a>	I/T SVCS - WEB DESIGN, ETC	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">100-7521-522140</a>	LAWN CARE & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-7521-522145</a>	HOLIDAY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">100-7521-522208</a>	MAINTENANCE CONTRACTS	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
<a href="#">100-7521-523200</a>	COMMUNICATIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-7521-523210</a>	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
<a href="#">100-7521-523300</a>	ADVERTISING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">100-7521-523301</a>	MISC EVENTS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">100-7521-523303</a>	FARMERS MKT-GIFT CERTS	50.00	50.00	0.00	0.00	50.00	100.00 %
<a href="#">100-7521-523304</a>	FARMERS MKT-SR BUCKS	600.00	600.00	0.00	0.00	600.00	100.00 %
<a href="#">100-7521-523305</a>	FARMERS MKT-EBT TOKENS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-7521-523306</a>	FARMERS MKT-ENTERTAINMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
<a href="#">100-7521-523310</a>	MARKETING EXPENSES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">100-7521-523400</a>	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-7521-523510</a>	TRAVEL EXPENSE	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
<a href="#">100-7521-523600</a>	DUES/FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-7521-523700</a>	TRAINING & EDUCATION	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">100-7521-523850</a>	CONTRACT LABOR	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
<a href="#">100-7521-531100</a>	OFFICE SUPPLIES & EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-7521-531110</a>	SPONSORSHIPS/DONATIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">100-7521-531121</a>	COMPUTER EQUIP NON-CAPITAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">100-7521-531175</a>	FARMERS MKT GEN EXP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">100-7521-531177</a>	CAR SHOW EXP	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<a href="#">100-7521-531178</a>	CONCERT EXP	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
<a href="#">100-7521-531179</a>	FLOWER FESTIVAL EXP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">100-7521-531180</a>	FALL FESTIVAL EXP	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">100-7521-531181</a>	CHRISTMAS PARADE EXP	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00 %
<a href="#">100-7521-531182</a>	FARM TO TABLE EXP	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<a href="#">100-7521-531183</a>	CANDLELIGHT SHOPPING EXP	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %

[100-7521-531300](#)

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
FOOD		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	Expense Total:	265,935.00	265,935.00	0.00	0.00	265,935.00	100.00%
Fund: 100 - GENERAL FUND	Surplus (Deficit):	-101,435.00	-101,435.00	0.00	0.00	101,435.00	100.00%
	Report Surplus (Deficit):	-101,435.00	-101,435.00	0.00	0.00	101,435.00	100.00%





# DOWNTOWN FACADE GRANT PROGRAM

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## PURPOSE & DESCRIPTION

The purpose of this program is to stimulate downtown revitalization and development, and tourism in Monroe. Program funds are an incentive for current owners and Potential buyers of vacant and occupied buildings to restore, renovate, and repair the exteriors of their buildings.

The Monroe Downtown Development Authority (DDA) Façade Match will provide a 50/50 investment match ratio up to a maximum of \$1,500 per property, as a reimbursement once pre-approved project(s) are completed and inspected. All projects must be completed within six months of the date of the DDA approval letter.

## ELIGIBILITY

The program will be open to all private businesses within the DDA boundaries. Once available funds are pledged, no more applications will be accepted. Monroe DDA will review the program each year to determine if sufficient funding is available to continue accepting grant applications.

## EXAMPLES OF PROJECTS

- Building façade improvements: paint, brick, wood awnings/canopies, lighting, doors, windows, and other repairs.
- Other restorations/renovations, which meet HPC approval and the goals of revitalization, will be considered.

## APPLICATION PROCESS

Applications will be coordinated by Mainstreet/DDA Executive Director. The DDA Board will review each application for final approval. The full process includes:

- The completed application
- Proof of certificate of appropriateness from historic preservation commission
- Code enforcement work permits (if applicable)
- On site restoration work
- Review/audit of finished work
- Provide copies of paid receipts to DDA within 30 days of completion
- Reimbursement of 50% for project expenses up to a maximum of \$1,500

## APPLICATION FOR FACADE GRANT

NAME: Todd Rie

BUSINESS NAME: AGN Monroe Properties

BUSINESS ADDRESS: 139 E Highland Ave Monroe, GA 30655

ADDRESS OF PROJECT: 139 E Highland Ave Monroe, GA 30655

TELEPHONE NUMBERS: 706 207 7273

EMAIL: todd@agnbusinesssolutions.com

Please attach a brief description of proposed work. (Note: to receive payment, project must be completed as described)

ESTIMATED COST: \$5,436.25

GRANT MONEY APPLYING FOR: \$1,500

ESTIMATED START DATE: 12/6/2023

ESTIMATED COMPLETION DATE: 12/31/2023

I understand that the incentive match must be used for the project described in this application and that the project must be fully completed before the payment will be considered.

SIGNATURE: [Signature]

DATE: 11/28/2023

Monroe DDA  
P.O. Box 1249  
Monroe, GA 30655  
770-266-5331  
sadiel@monroega.gov  
www.MonroeDowntown.com

## CHECKLIST

- Application is complete
- Project Description is attached
- Budget summary/cost estimate is attached
- Letter of consent from property owner (if leasing)
- Architectural sketch of proposed (if necessary)

- Photograph of building with existing conditions
- Paint and awning samples (if applicable)
- City permits applied for (if applicable)
- HPC approval



# INVOICE

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## Bill To

AGN Monroe Properties  
139 E Highland  
Monroe, Ga

## Rambo Painting

2714 Hickory Smoke Ct  
Snellville, Ga 30078  
Phone: (770) 318-8410  
Email: rambojr169@yahoo.com

Payment terms Due upon receipt  
Invoice # 619  
Date 12/06/2023  
Business / Tax # Lic#OCC-002427

Description	Total
Exterior	\$3,900.00
Pressure wash	
Paint Brick and Block on 3 Sides Colors of Choice	
Includes Paint	
Window Frames and Doors	\$300.00
Outside of Doors and Metal frames of Front Windows	
Metal Awning	\$300.00
Paint Underside of Metal Carport Awning.	
<b>Subtotal</b>	<b>\$4,500.00</b>
<b>Total</b>	<b>\$4,500.00</b>

**Payment Summary**

<hr/>	
12/11/2023 - Check #2120	\$4,500.00
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<b>Paid Total</b>	<b>\$4,500.00</b>
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<b>Remaining Amount</b>	<b>\$0.00</b>

By signing this document, the customer agrees to the services and conditions outlined in this document.

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AGN Monroe Properties