



Council Meeting

AGENDA

Tuesday, November 13, 2018

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Consent Agenda**
 - [a.](#) October 2, 2018 Council Minutes
 - [b.](#) October 9, 2018 Council Minutes
 - [c.](#) October 16, 2018 Planning Commission Minutes
 - [d.](#) October 23, 2018 Historic Preservation Commission Minutes
 - [e.](#) September 20, 2018 Downtown Development Authority Minutes
 - [f.](#) October 11, 2018 Downtown Development Authority Minutes
 - [g.](#) September 20, 2018 Conventions and Visitors Bureau Minutes
 - [h.](#) October 11, 2018 Conventions and Visitors Bureau Minutes
 - [i.](#) Purchase - Trees for West Spring Street Sidewalk Project - To purchase from Bold Springs Nursery. (Recommended for Council approval by Public Works Committee November 6, 2018)
 - [j.](#) Approval - 2018 CDBG Engineering Services Award - Approval of Hofstadter & Associates for \$141,787.00. (Recommended for Council approval by Utilities Committee November 6, 2018)

- k. Approval - HVAC for Water Plant - To hire JC Lane Consulting for the net cost of \$40,815.00 after rebate. (Recommended for Council approval by Utilities Committee November 6, 2018)
- l. Approval - Electrical System for Water Plant - To hire Peters Electric for \$29,500.00. (Recommended for Council approval by Utilities Committee November 6, 2018)
- m. Approval - Young Street Gas Main Replacement - To hire Harrison & Harrison for \$50,490.00. (Recommended for Council approval by Utilities Committee November 6, 2018)
- n. Purchase - Vermeer Service Trencher - To purchase the RTX450 from Vermeer Southeast Sales for \$57,500.00. (Recommended for Council approval by Utilities Committee November 6, 2018)
- o. Purchase - Redundant Server System - To purchase from Dell for \$68,845.73. (Recommended for Council approval by Utilities Committee November 6, 2018)
- p. Purchase - Redundant Arris C4 CMTS - To purchase from Netsource Global for \$39,770.00. (Recommended for Council approval by Utilities Committee November 6, 2018)
- q. Purchase - Optical Transport System - To purchase from MEGA Hertz for \$54,046.91. (Recommended for Council approval by Utilities Committee November 6, 2018)
- r. Intergovernmental Agreement for Aerial Photometrics - Approval of IGA with Walton County and the City of Loganville. (Recommended for Council approval by Planning & Code Committee November 6, 2018)

II. PUBLIC PRESENTATIONS

- 1. Communities in Schools

III. PUBLIC FORUM

- 1. **Public Comments**

IV. NEW BUSINESS

- 1. Application - Beer & Wine Package Sales - Alcovy Grocery
- 2. Application - Beer & Wine On-Premise Consumption - Rocky's Pizzeria & Grill
- 3. Resolution - City of Ethics Recertification
- 4. Easement Acquisition Services for Alcovy Sewer Line
- 5. Easement Acquisition Services for Loganville Water Line

V. **ADJOURN TO EXECUTIVE SESSION**

1. Personnel Issue (s)

VI. **ADJOURN**

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell, Jada Mukahanana, Stacy May, Reagan May

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

2. City Administrator Update

City Administrator Logan Propes stated request for quotation for the Walton Plaza will be sent out within the next couple of weeks. This is for the new police department and municipal court complex that will be brought to Council in November. He explained Mr. Middlebrooks has been working on the best rehab options for the Wastewater Treatment Plant, which will also be coming next month. There are some really good pricing options that will make it work for many years, and set the City up for extending capacity in the future. The sidewalk project on West Spring Street is going well; the contractors have six or seven weeks left. The Electric crews will then install the street lights, and the trees will be planted. Mr. Propes stated the North Broad LCI Project has started, and will take about a year to complete.

3. Central Services Update

Mr. Chris Bailey stated that the landscaping at City Hall is complete except for the annuals, due to the high temperatures. The annuals should be planted within the next two weeks. He explained contractors will replace the broken bricks and pavers, patch the cement in two areas that were cut for the drainage system, and pressure wash the City Hall block. Mr. Bailey explained the landscaping project total was approximately \$1,500.00 less than the amount requested. The Fire Department roof and pressure washing will begin on October 15. He stated the Art Guild still has a few more repairs for the leaks around the windows.

II. COMMITTEE INFORMATION**1. Finance****a. Monthly Finance Report**

Ms. Beth Thompson presented the monthly Finance Report. She stated the Finance Department has been meeting daily working on the configuration and implementation of the Tyler Software. They have worked on the general ledger, accounts payable, payroll, fixed assets, and are currently working on purchasing and inventory. They will be starting the utility billing and meter reading within the next three weeks. Ms. Thompson explained it is a lot of work, and she appreciates the staff joining together to work on it daily in addition to their regular work. She is working on the 2019 Operating Budgets, and meeting with each of the departments as needed. She stated that she should be done by the end of October, and will schedule meetings for the 2019 Preliminary Operating Budget.

b. GFOA Distinguished Budget Presentation Award

Council Member Larry Bradley discussed the Government Finance Officers Association. He read the press release letter from GFOA to Monroe for the Distinguished Budget Presentation Award. He stated that Ms. Thompson, the staff, and the City Administrator continue to do an outstanding job for the City of Monroe. Mr. Bradley presented Beth Thompson with the Certificate of Recognition for the Budget Presentation. He stated this is the sixth consecutive year the City of Monroe has received the award.

2. Airport**a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. He gave an update on the East and West Apron projects. He stated the Notice to Proceed Date is October 8 for construction to begin. He explained the crews from Public Works are currently removing the unusable fill dirt for the expansion. Mr. Bailey stated that even though prices are up, the fuel sales are better than they were last September.

b. T-Hangar Build Proposal

Mr. Chris Bailey discussed the 8-unit t-hangar build proposal. He stated that about three years ago the estimated cost was \$375,000 for a turnkey build. He explained that eight companies picked up the bid packages, which followed all of the state guidelines for possible reimbursement at a later date. Only three of the eight companies submitted bids, with the lowest bid amount being \$591,827. Mr. Bailey stated this amount to be much higher than anticipated, due to the increase in material costs and construction prices. He discussed the breakdown from the three bidders and the possible payback breakdowns. He explained that it would take approximately 35 years for the hangar to pay for itself, and about 12 years if the revenues for all of the hangars were used.

Council Member Norman Garrett discussed putting the build off until the first part of next year, until hopefully some of the building materials would be cheaper.

Mr. Bailey explained that the build could be revisited on an annual basis, with a bid package. Although, if bids are requested yearly, some companies may question the validity and eventually quit bidding.

Council Member David Dickinson stated based on cost and pay back, there is no way to justify moving forward with the project at this point in time. He recommends shelving the build for an indefinite period of time to see what develops. He does not see an economically feasible plan at this point.

The committee recommends to table for an indefinite period of time to Council.

*Motion by Dickinson, seconded by Little.
Passed Unanimously.*

3. Public Works

a. Monthly Solid Waste Report

Mr. Danny Smith presented the monthly Solid Waste Report. He stated the drainage project is pending Streets and Transportation, and the resurfacing of the concrete tipping floor is pending the 2019 CIP, which will be next year. The final report was submitted to EPD for reimbursements for scrap tire funding in the amount of \$2,553.53, which includes the cost of disposal and labor.

b. Monthly Streets & Transportation Report

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. He stated they are continuing to wrap up the LMIG paving program. He explained the right-of-way crews are doing maintenance on a daily basis, as well as some sidewalk construction. The crews have been at the Airport moving dirt, and getting ready for the drainage project at the transfer station. Mr. Still stated he will present his recommendation for the 2019 LMIG at the meeting next month.

c. Purchase – Automated Side Loader Truck

Mr. Danny Smith requested approval to purchase a Heil Automated Side Loader mounted on a 2019 Peterbilt Chassis from Carolina Environmental Systems, for the amount of \$256,174.00. He stated that it will replace a 2002 Semi-automated Rear Loader garbage truck, which is 16 years old with a lot of man hours and high maintenance costs. The purchase uses the National Joint Powers Alliance bidding guidelines, and is a CIP purchase using 2018 SPLOST Funds. Mr. Smith explained the new loader will be more efficient for the proposed residential developments. It will reduce a three-man crew to a one-man operation. It will also be a much safer truck and there should be a significant reduction in work comp injuries.

Council Member Larry Bradley questioned whether the garbage truck can load on one side or both sides, and if the truck has to go both ways on a street.

Mr. Smith answered the truck only loads on the right hand side with the driver. He explained it will gain about an hour by having a one-man operation. The truck will go down one side and then the other side.

The committee recommends approval to purchase the garbage truck from Carolina Environmental Systems for the amount of \$256,174.00 to Council.

*Motion by Garrett, seconded by Little.
Passed Unanimously.*

4. Utilities**a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. He stated the Meter Services van was delivered last week, which will be equipped for energy audit and meter testing. He explained the line loss is the lowest ever recorded at 2.99%. The LED lighting project is ahead of the yearly goal. He discussed the substation problem from Sunday. He explained that a squirrel entered the substation located below the library, which took the entire station down for approximately seven seconds. Mr. Thompson discussed the Southeastern Power Administration (SEPA), which is basically the hydro power that comes from the core of engineer lakes in Georgia. He submitted a non-binding application requesting more energy from SEPA, and they have allocated .845 megawatts to the City. He explained that if the energy is accepted, the City will be bound by a ten-year contract. The energy would add approximately \$17,000 per year to the cost of sales, which is about a tenth of a percent increase. He stated that this is the cheapest and cleanest energy available. It is also the only energy available that is not carbon dioxide emitting. He stated this item will be on the agenda next week for a vote from the full Council. Mr. Thompson explained the Telecom Department has acquired more internet capacity for less cost, which will double the capacity to the customer without an increase in the cost. He stated the fully redundant ring through GPW is almost complete, and he is exploring a cheaper FTTX solution from ADTRAN.

b. Monthly Water, Sewer, Gas, & Stormwater Report

Mr. Rodney Middlebrooks presented the monthly Water, Sewer, Gas, & Stormwater Report. He stated the Highway 11/78 gas main relocation project is complete. The contractor has removed the old pipe from the bridge, and the old take station building has been removed. He stated the total project was approximately \$25,000 under the budgeted amount. The Alcovy River sewer project and the water extension to Loganville are still in the design phase. The 2016 CDBG punch list is being finished up and should be completed within the next month. He explained the Stormwater Expo was held at the training center last Thursday, with 23 vendors and 152 attendees.

5. Public Safety**a. Monthly Fire Report**

Interim Fire Chief Bill Owens presented the monthly Fire Report. He stated that October is Fire Prevention Month, and next week is Fire Prevention Week. There will be a Community Fire Safety Blowout at the Fire Station on October 20, with bounce houses and activities. He explained they will start testing the hydrants and flushing of the system tomorrow, which will continue for the next few weeks.

b. Monthly Police Report

Interim Police Chief R.V. Watts presented the monthly Police Report. He discussed the National Night Out held last month. He discussed the benefits of having the K-9 Program, which was implemented this year. He stated last month K-9 Gabber suffered and died from heat exhaustion, prior to that Gabber had three apprehensions in August. He explained that K-9 Ciro tracked an individual with a self-inflicted injury and saved his life.

Council and staff discussed replacing K-9 Gabber and the cost.

6. Planning & Code**a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. He stated the City Marshal has completed approximately 1,400 contacts throughout the City since December 2017, handling about 200 follow-up cases each month. Wendy's is making great progress; they have around 60 to 90 days until completion. Your Pie is about 75% complete. Silver Queen is waiting on final approval of their civil plans to break ground. The façade renovations have begun at 137 South Broad Street. The design has been approved for L.R. Burger. The Main Street Walton Mill apartment complex is finalizing their plans and are about to get started.

7. Economic Development**a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She stated the Georgia Certified Economic Developer designation will be awarded to her by the Georgia Department of Economic Development at their monthly meeting on October 15. She explained the Georgia Initiative for Community Housing Conference last month was the final conference for Monroe as participants in the GICH Program. The City will now move into Alumni status, which will be maintained pending how Council would like to engage them. The Housing Expo will be on Saturday, October 6, at the Community Center. Ms. Krawczyk stated Pimento Investments which is opening L.R. Burger has been approved to receive revolving loan funds from the Georgia Cities Foundation and DCA. They will receive approximately \$189,000 from both organizations, which is a total project cost of \$961,000 for the restaurant. She explained that the Downtown Development Authority is pursuing Redevelopment Grant Funding with Allen Smith Consulting for the renovations at 306 South Madison Avenue. There are a lot of new businesses downtown: Gratuity Paper Company has expanded, A Brand New Thing, Winged Foot Running, and Lazarus Vintage Revival. She stated that Fall Fest will be on October 13.

III. ITEMS OF DISCUSSION

- 1. Public Hearing Rezone – 1190 West Spring Street**
- 2. Public Hearing Rezone – 318 Alcovy Street and 409 Greenwood Drive**
- 3. Approval – Chamber of Commerce Contract**
- 4. Resolution – DD RLF Pimento Investments LLC**
- 5. Southeastern Power Administration Power Sales Change**

There was a general discussion on the above items. There was no action taken.

IV. ADJOURN

*Motion by Malcom, seconded by R. Bradley.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Jesse Couch	City Attorney

Absent:	Lee Malcom	Council Member
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Staff Present:	Jeremiah Still, Danny Smith, R.V. Watts, Bill Owens, Beth Thompson, Brian Thompson, Patrick Kelley, Chris Bailey, Beverly Harrison, Sadie Krawczyk
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Visitors:	Sharon Swanepoel, Andrew Kenneson, Les Russell, Paul Rosenthal, Harold Patterson, Chip Quammen, Becky Hardy, Teri Smiley, Justin Hughes, Nathan Purvis, Michael Reese, Darrell Stone, Jada Mukahanana, Brian Krawczyk, George Baker III, Amy Hunnewell, JoAnn Powers, Marsha Hodges, Dan Hodges, Brent Youngblood
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I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Pastor Brian Krawczyk of Grace Monroe at the Mill gave the invocation.

2. Roll Call

Mayor Howard noted that Council Member Lee Malcom was absent. There was a quorum.

3. Approval of Agenda

Move Item G under Approval of Consent Agenda – September 18, 2018 Planning Commission Minutes to Item 1 under Old Business.

*Motion by L. Bradley, seconded by R. Bradley.
Passed Unanimously*

To approve the agenda as amended.

*Motion by Adcock, seconded by R. Bradley.
Passed Unanimously*

4. Approval of Consent Agenda

- a. September 4, 2018 Council Minutes
- b. September 11, 2018 Council Minutes
- c. September 4, 2018 Executive Session Minutes
- d. September 11, 2018 Executive Session Minutes
- e. September 24, 2018 Planning & Code Committee Minutes
- f. September 6, 2018 Planning Commission Minutes
- g. September 18, 2018 Planning Commission Minutes
- h. September 25, 2018 Historic Preservation Commission Minutes
- i. T-Hangar Build Proposal – To table for an indefinite time. (Recommended for Council approval by Airport Committee October 2, 2018)
- j. Purchase – Automated Side Loader Truck – To purchase from Carolina Environmental Systems for \$256,174.00. (Recommended for Council approval by Public Works Committee October 2, 2018)

To approve the consent agenda as amended, with the removal of Item G – September 18, 2018 Planning Commission Minutes.

*Motion by Little, seconded by L. Bradley.
Passed Unanimously*

II. PUBLIC PRESENTATION**1. Team Up Mentoring**

Ms. Amy Hunnewell gave a presentation. She stated Team Up is a case management and mentoring organization, which has been in the community for almost 13 years. They serve young people affected by significant amounts of trauma, such as: neglect, poverty, and abuse. The program begins to serve young people between the ages of 3 and 8 years old, and they stay in the program until the age of 21. The program has a holistic team approach to serving the young people. There are mentors, doctors, councilors, teachers, and school administrators that help the children long term. Ms. Hunnewell stated there is no other program like Team Up in the State of Georgia, and only two similar programs in the nation. She discussed the four quadrants of their logo: blue for education, green for wellness, red for long term relationships, and orange for transportation. She explained there will be an Open House on October 23 from 6:30 to 8:00 at Faith Baptist Church.

No Action.

2. International Students

Mayor Howard noted there were no international students in attendance.

III. OLD BUSINESS**1. September 18, 2018 Planning Commission Minutes**

Council Member Larry Bradley requested the forth item of business on the September 18, 2018 Planning Commission Minutes to be corrected before being formally adopted. The Minutes currently read that Mr. Kelley stated the applicant wishes to construct four single family residences on 1.852 acres. Mr. Bradley explained that what Mr. Kelley actually stated was that the applicant wishes to create four lots on this plot of land for the purpose of someone possibly

building on them in the future. He actually wishes to take this 1.852 acre plot of land and divide it into four lots across the front.

To amend the item to state the applicant wishes to divide the 1.852 acres into four lots.

*Motion by L. Bradley, seconded by Little.
Passed Unanimously*

IV. PUBLIC FORUM

1. Public Comments

Mr. Harold Patterson, of 957 Masters Drive, questioned who is responsible for the land on the South side of West Spring Street from the hospital entrance to the Waffle House. He stated that it is not an attractive site coming into the City of Monroe. He is part of the Walton County Veterans Memorial Committee and they are building the Veterans Memorial Park in Monroe. He discussed their progress, and requested support for building the park. Dedication of the Park is scheduled for November 12 at 10:00 am. Mr. Patterson stated the round-about is the responsibility of the City, and requested the area to look good for the dedication ceremony. He stated that Chris Bailey does an excellent job of responding when he is called.

2. Public Hearing

a. Rezone – 1190 West Spring Street

Code Enforcement Officer Patrick Kelley presented the application of Dan and Marsha Hodges for rezone of this property from M1 to B3. He stated the rezone acreage is .736. The property has approximately 124.6 feet of road frontage on West Spring Street, and approximately 263 feet of road frontage on Swanson Drive. The Code Office and Planning Commission recommend the request be approved.

The Mayor declared the meeting open for the purpose of public input.

Dan Hodges spoke in favor of the rezone. He stated they want to place a building there which will enhance the property. The building will have space for a dental office, and possibly a medical office next door. He explained the dental office will be used by his son.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

No Action.

b. Rezone – 318 Alcovy Street and 409 Greenwood Drive

Code Enforcement Officer Patrick Kelley presented the application of MUL Properties, LLC for rezone of this property from P/R1 to PRD. He stated the rezone acreage is a total of 17.00, and has approximately 983.2 feet of road frontage on Alcovy Street. The Code Office and Planning Commission recommend the request be approved.

The Mayor declared the meeting open for the purpose of public input.

Paul Rosenthal explained that his office would be conflicted out, and the City would need to seek other Council if necessary. He explained that this request does not involve the Greenwood Drive lots and that variance request. The Planning Commission tabled that variance item. He is

still looking at it, talking to the neighbors, and trying to come up with a reasonable resolution. He confirmed that this rezone request does not connect to the Pollock Subdivision, it only has access to Alcovy Street at the old American Legion property. Mr. Rosenthal spoke in favor of the rezone and gave a brief presentation. The purpose is to bring a true mixed use, mixed housing type of walkable neighborhood into the community that is less than three quarters of a mile walk to the Courthouse square. He explained that Veterans Walk is good for Monroe for the following reasons: it saves a historically significant building, which will be fully restored; it sets the standard for quality in-town infill development; it is a market based project, with no tax credits or age restrictions; it is a true mixed use and mixed housing type project with a wide range of price points, not just single family residential homes; and promotes real walkability and street grid interconnectivity with real infill Traditional Neighborhood Design (TND) style, with three different public street entrances off of Alcovy Street. Mr. Rosenthal discussed the project features in detail, and presented pictures. He stated the amenities will include a neighborhood clubhouse, six passive parks, pool area, hot tub, tot lot, and fire pit. He explained Veterans Walk will be comprised of four housing options, which will be centered by the beautifully historic American Legion building which will be restored. There will be 60 detached single family homes, 16 attached single family brownstones with covered parking, 30 two-bedroom condo flats in two 15-unit three story buildings with covered parking, and 20 luxury apartments in a single three-story building with covered parking. The luxury apartments will be under common ownership and available for rental. He explained the total project will consist of 126 housing units, and have an overall density of 7.4 units per acre. There will be more than 3.5 acres, or 21% of the project retained or preserved in open space. He stated the American Legion building will be repurposed for use as a clubhouse and light commercial, with all conditions as outlined in the rezone application. He explained the project will be done in two phases. Mr. Rosenthal stated there is only one of the Planned Development Zoning Goals that the project does not meet, which is the interconnectivity of existing streets. He explained the project does not meet this goal, because the Pollock Subdivision neighborhood does not want the connectivity.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

No Action.

V. NEW BUSINESS

1. Rezone – 1190 West Spring Street

To approve the rezone.

*Motion by Dickinson, seconded by Little.
Passed Unanimously.*

2. Rezone – 318 Alcovy Street and 409 Greenwood Drive

Council Member David Dickinson stated this is the best project presented to the City in the 40 years that he has been living here, a free market no strings attached project. The project is new urbanism at its best, a project that works, and looks absolutely beautiful.

To approve the rezone.

*Motion by Dickinson, seconded by L. Bradley.
Passed Unanimously.*

3. Approval – Chamber of Commerce Contract

Ms. Teri Smiley, from Chamber of Commerce, presented the new contract and gave an update. She stated they appreciate everyone that attends the ribbon cuttings and events in Monroe. She discussed serving on the GICH Team and the reception hosted by Monroe. Ms. Smiley stated the Chamber will be running the SPLOST Renewal Campaign this year.

To approve the contract for the period of one year.

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*

4. Resolution – DD RLF Pimento Investments LLC

To approve the resolution as presented.

*Motion by Dickinson, seconded by Adcock.
Passed Unanimously.*

5. Southeastern Power Administration Power Sales Change

Mr. Brian Thompson discussed the history of the Power Sales Contract with Southeastern Power Administration (SEPA). He stated this is the addition of .45 megawatts of extra energy from SEPA over the next ten years.

To approve the SEPA Power Sales Change.

*Motion by Little, seconded by R. Bradley.
Passed Unanimously*

VI. ADJOURN

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

MAYOR

CITY CLERK

**MONROE PLANNING COMMISSION
MINUTES
October 16, 2018**

Present: Mike Eckles, Kyle Harrison, David Butler, Randy Camp, Rosalind Parks

Absent: None

Staff: Debbie Adkinson – Code Department Assistant
Logan Propes – City Administrator

Visitors: Hazel L. Prather, Bob Rosenthal, Tommy & Linda Aycok, Richard Roberts, Arthur & Jeannie Bowick, Ben York, Mary Jean & John Sloan, Steve & Susan Brown, Sandy & Bill Stacey, Mary Williams, Edith Weaver, Dr William A & Margaret Hartley, Jo & John Thompson, Ron & Joylou Mullis, Teresa Tanner, Lisa Vickery, Steven Siegan, Marsha & Bruce Millians, GiYoung Kim, Patrick Stanton, Jim Wilson, Suzanne Laseter, Thomas Hamilton, David Brown, Faye Witcher, Chuck Leathery, Xue Jin Wang, Wallace & Sherrie Beall, Faye Witcher, George Baker III, Kevin Wang.

CALL TO ORDER –CHAIRMAN MIKE ECKLES

Butler made a motion to amend the agenda to move the Old Business to the first item of business. Parks seconded. Motion carried unanimously.

Chairman Eckles asked for any changes, corrections or additions to the September 6, 2018 minutes. Hearing none he entertained a motion. Camp made a motion to approve. Parks seconded. Motion carried. Minutes approved.

Chairman Eckles asked for any changes, corrections or additions to the September 18, 2018 minutes. Hearing none he entertained a motion. Parks made a motion to approve. Camp seconded. Motion carried. Minutes approved.

Old Business: Chairman Eckles moved to the Old Business of the tabled item for petition # 18-00386 at 409 Greenwood Drive for a variance.

Code Officer Report: Adkinson stated the applicant Paul Rosenthal has requested the item to be tabled again until the November 20, 2018 meeting due to his absence. He had a conflicting work duty for a client.

Chairman Eckles entertained a motion to table the item until the November 20, 2018 meeting. Harrison made the motion to table. Parks seconded. Motion carried unanimously.

Code Officer Report: None

The first item of business: is for petition # 18-00385 for a COA at 242 Martin Luther King Jr Blvd. The applicant Inarch LLC is requesting a COA for a new restaurant.

GiYoung Kim and Patrick Stanton of Foresite group spoke to the request. Patrick Stanton spoke to the site plan changes that have been made to meet Code. The asphalt parking travel lanes have been changed from 24' wide to 22" wide, they are currently working with DOT for approval for entrance but do not have a final approval at this time. The entrance will be a one lane in one lane out as determined at this time. They have on the new site plan the location where the storm water management system will be and the private septic system location. Currently there is no public sewer servicing this property. The owner has agreed and written a letter to the City of Monroe Sewer Department that once this is in place they will connect to the public sewer.

Harrison: where is this located?

Stanton: it is just south of the tractor supply across from Great Oaks Assisted Living location.

GiYoung Kim spoke to the building. The exterior will be stone, wood and stucco. There will be a patio in front of building. There are plans to have one restaurant and one dessert store to be designed at a later date. The color is natural. The rendering in the application is the correct more current elevation.

Propes: quick point of clarification for the commission based on statements with Mr. Kelley who is not here tonight. You said this is pending GDOT appropriateness for that curb cut and the storm water management issue was resolved.

Chairman Eckles asked for more questions. Being none he entertained a motion. Harrison made the recommendation to approve with the condition that the rendering submitted with the application be a stipulation.

Motion to approve with stipulation.

Motion made by Harrison. Seconded by Camp
Passed unanimously

The seconded item of business: is for petition # 18-00429 for a Certificate of Appropriateness at 535 North Broad Street. The applicant Xue Jin Wang is asking for a COA to improve the exterior of the existing Susie's Wings.

Code Officer Report: Recommendation for approval as a long standing building which is in need of some upgrades and maintenance.

Kevin Wang spoke to the request. We are doing a minor update replacing front doors and windows and some painting. They will be replacing the awnings with the same style of the existing ones. They will not be using ceramic or Hardiplank.

Chairman Eckles entertained a motion.

Motion to approve with changes
from original application to minor upgrades.

Motion made by Camp, seconded by Harrison
Passed unanimously

The third item of business: is for petition # 18-00430 for a rezone at 215 Breedlove Drive. The applicant Mill Point Properties, LLC is requesting a rezone from R1, M1 and B3 to B3. The project has 175.10 ft of road frontage on Breedlove Drive. The property consists of 4.38 acs. The recommendation of the Code Department is for Approval.

Code officer report: recommendation for approval. The majority of this undeveloped property has had a split zoning comprised of M1 and B3. The applicant has acquired the adjoining property which is zoned R1 to the creek line. They wish to rezone the entire resulting parcel to B3 in order to make it congruous throughout, to eliminate M1 zoning in an inappropriate location and to allow development of the site for an approved use in B3 zoning.

Chairman Eckles asked for a representative to speak. There was none.
Harrison stated he spoke with Patrick about this. The understanding he has is that it will be a development of storage units. The creek would be a natural buffer.

After some discussion it was decided without more information they would prefer to table the petition.

Motion to table until November 20, 2018 meeting.

Motion made by Harrison. Seconded by Parks
Passed unanimously

New Business: none

Chairman Eckles entertained a motion to adjourn. Parks made the motion. Camp seconded. Meeting adjourned at 6:00 pm.

Historic Preservation Commission
Meeting Minutes
October 23, 2018

Present: Mitch Alligood
Marc Hammes
Susan Brown
Crista Carrell

Absent: Fay Brassie

Staff: Patrick Kelley, Director of Code
Debbie Adkinson, Code Department Assistant

Visitors: Darrell Stone, Melvin Music

Meeting called to order at 6:00 P.M.

Chairman Alligood entertained a motion for approval of the minutes from September 25, 2018. Carrell made a motion to approve. Hammes seconded. Motion Carried. Minutes approved.

The first item of business is an application for COA for petition # 18-00460 at 112 & 114 W Spring Street. The applicant, Melvin Music requests a COA for renovation and addition to add second floor to the existing building. He is planning to add loft living spaces on second level with retail below.

The applicant Melvin Music spoke to the request giving a synopsis of the plans for the two units.

Chairman Alligood entertained a motion. Hammes made a motion to approve as submitted. Brown seconded. Motion carried. COA granted.

The second item of business is an application for a COA for petition # 18-00473 at 123 N Lumpkin Street. The applicant, Mountain Creek Enterprises, Inc. is requesting a COA to allow for signs. There will be two signs one vertical on the corner of the building and one horizontal sign on front.

The applicant Crista Carrell spoke to the request explaining the types of signs and dimensions. The signs will be projecting from the building. The vertical sign will be perpendicular to Lumpkin Street on the end of the building and the perpendicular small sign projecting into the pedestrian alley.

Chairman Alligood entertained a motion. Brown made a motion to approve. Hammes seconded. Carrell recused herself. Motion carried with 3 votes. COA granted.

Old Business: None

New Business:

Patrick Kelley brought to the attention of the commission chapter nine of the Monroe Preservation Primer referencing new construction in the historic district. This will help the Commission in the future determine what's more in keeping with the primer for the new house coming into the district on Church Street on an undeveloped lot.

Chairman Alligood entertained a motion for adjournment. Carrell made a motion. Brown Seconded. Meeting Adjourned at 6:10 P.M.

Downtown Development Authority

City of Monroe

Minutes of the meeting held Thursday, September 20, 2018 at
8:00 am At City Hall
215 N. Broad Street, Monroe, GA 30655

Members Present:

Lisa Anderson, Chairman
Meredith Malcom
Wesley Sisk
Ross Bradley
Whit Holder
Mike Gray, Secretary

Sadie Krawczyk
Leigh Ann Walker
Logan Propes

City Staff:

Excused absences: Charles Sanders, Andrea Gray

Guests: none

The meeting was called to order at 8:05 by Chairman Lisa Anderson
A quorum of members was declared.

The minutes of the August meeting were approved after a motion was made by Whit Holder and a second by Wesley Sisk.

The July Financial Reports were approved after a motion by Whit Holder and a second by Meredith Malcom.

Public Forum

None.

City Update

The city closed on the 320 S. Madison Ave. property, 6 months until closing with purchases of the building portion, new owners are pursuing Redevelopment Grant Funds for the project; City Hall landscaping project is almost complete; alleyway behind Statefarm is still underway; new Planning Department has been formed and director hired, Darrell Stone.

Community Work Plan Review & Reports

Goal #1 - Parking - Whit Holder shared proposal from Sign Bros. for parking lot signs, they would be about \$600/each; we also met with Jason Moore from A1 Signs to discuss the project, waiting on ideas from his company.

Goal #2 - Infill Development - LR Burger DD RLF/GCF RLF have been approved for funding; Melvin Music is pursuing RLFs for 110 & 114 W. Spring Street redevelopment which will add 4 lofts to downtown; John's Supermarket expansion was approved by P&Z and City Council, which will add more grocery options, restaurant, and 6 lofts; Grace Monroe PCD approved for Bold Springs campus; Lazarus Vintage Revival has opened; Gratuity Paper Co. expanding; Brand New

Thing home store and gift shop opening in Oct.; Running store also opening in Oct.; YP underway with target open date of 11/1; 116 E Highland Ave. is starting renovations.

Goal #3 – New Entertainment Draws – Fall Fest road closure approved; Tiny Tots Christmas parade volunteer committee formed; Dock Dogs for April would be \$8-10K to host an event – Leigh Ann will look into it more for details on the costs/revenue.

Programs

Events – Fall Fest coming up on 10/13; next business owner meeting will be scheduled mid-Oct.

Downtown Design – Childers connecting sidewalk is under construction; stream plan report projected \$450,000 cost to restore stream, planning to hand this over to new planning hire since this is his area of expertise; corner pedestrian signs still on work list for city sign shop

Farmers Market – Marc Hammes will be resigning from Farmers Market and taking on more responsibilities with On Stage.

Funding

Sponsorship – \$32,250 of \$41,425 has been collected.

Façade Grant – motion to approve façade grant in the amount of \$350 for 133 S. Broad Street subject to the completion of work and invoices. Motion was made by Ross Bradley, seconded by Wesley Sisk, passed unanimously.

Community Event Grant – none.

New Business

Most recent filming experience was very positive for businesses and city; Young Gamechangers program was approved for 2019 in Monroe.

Announcements

GICH Bus Tour/Reception, Wednesday, Sept. 26th, 5 pm.

The next meeting will be October 11, 2018 at City Hall.

The meeting was adjourned after a motion was made by Meredith Malcom and seconded by Ross Bradley.

Downtown Development Authority City of Monroe

Minutes of the meeting held Thursday, October 11, 2018 at 8:00 am
At City Hall
215 N. Broad Street, Monroe, GA 30655

Members Present:

Lisa Anderson, Chairman
Charles Sanders
Wesley Sisk
Ross Bradley
Whit Holder
Mike Gray, Secretary

City Staff:
Sadie Krawczyk
Leigh Ann Walker
Logan Propes
John Howard
Les Russell

Excused absences: Meredith Malcom, Andrea Gray

Guests: none

The meeting was called to order at 8:05 by Chairman Lisa Anderson
A quorum of members was declared.

The minutes of the September meeting were approved after a motion was made by Ross Bradley and a second by Charles Sanders.

The August Financial Reports were approved after a motion by Wesley Sisk and a second by Mike Gray.

Public Forum

None.

City Update

N. Broad Street LCI streetscape project underway; Spring Street sidewalks nearing completion; Veterans Walk neighborhood approved by P&Z and City Council.

Community Work Plan Review & Reports

Goal #1 - Parking - got initial designs back from A1 signs, need to communicate feedback and get revised proposal.

Goal #2 - Infill Development - 320 S. Madison project will pursue Redevelopment Grant Fund up to \$750,000 which will eventually go back into our local revolving loan fund, if awarded.

Goal #3 - New Entertainment Draws - Monroe Flower Festival next June proposed by Gail Zorn; Dock Dogs April is available, Leigh Ann will check on June as well; Story Shop would like to partner with us to host a Children's Book Festival either late April or early May, could combine this event with the opening of the farmers market; Christmas light setup in Childers coming together for this holiday season.

Programs

Events – Fall Fest coming up on 10/13 new layout for event with street closure.

Downtown Design – planters will be redone when temperatures cool off

Farmers Market – Nov. 17th is new market end date; FM marketing position is open for new applicants

Funding

Sponsorship – we will send a letter to current sponsors with an update of accomplishments for the year and invoices for 2019 sponsorship; committee meeting before the end of the month to discuss details of letter and sponsorship ask for 2019

Façade Grant – motion to approve façade grant in the amount of \$1500 for 137 S. Broad Street subject to the completion of work. Motion was made by Wesley Sisk, seconded by Charles Sanders, passed unanimously. Also, motion to approve façade grant in the amount of \$1500 for 139 S. Broad Street subject to the completion of work. Motion was made by Wesley Sisk, seconded by Charles Sanders, passed unanimously.

Community Event Grant – none.

New Business

1. DD RLF Resolution – passed unanimously after a motion from Ross Bradley and a second from Wesley Sisk.
2. GCF Resolution - passed unanimously after a motion from Whit Holder and a second from Wesley Sisk.

Walton Mill submitting an IPA for a DD RLF from DCA for their next commercial space renovation project.

Our board can encourage citizens for vote for the SPLOST on the November ballot. Funds will go towards developing our parks and transportation in Monroe.

Announcements

The next meeting will be November 8, 2018 at City Hall.

The meeting was adjourned after a motion was made by Ross Bradley and seconded by Wesley Sisk.

Monroe Convention and Visitors Bureau Authority

Minutes of the meeting held Thursday, September 20, 2018 at 9:00 am

City Hall

215 N. Broad Street, Monroe GA 30655

Members Present:

Lisa Anderson, Chairman
Mike Gray, Secretary
Meredith Malcom
Wesley Sisk
Ross Bradley

Whit Holder

City Staff:
Sadie Krawczyk
Leigh Ann Walker
Logan Propes

Excused absences: Charles Sanders, Andrea Gray

Guests: none

The meeting was called to order at 9:20 am by Chairman Lisa Reynolds.

The minutes of the August meeting were approved as amended after a motion from Whit Holder and a second by Mike Gray.

The July Financials were approved after a motion from Ross Bradley and a second by Meredith Malcom.

Chairman's Report:

None.

Executive Directors Report:

None.

Old Business:

Ad templates should be back from designer by the end of the month; Carrie Martinez is also working on redesigning banners for downtown.

New Business:

The board passed a motion to allocate \$3000 for a fall campaign of the TV commercial during UGA games after a motion from Mike Gray and a second from Wesley Sisk.

The board also approved partnering with the Monroe Pickleball club for an application to the Walton County Healthcare Foundation for funds to create pickleball courts out of the old tennis courts at Hammond Park. Mike Gray made the motion, Ross Bradley seconded, passed unanimously.

Announcements:

The next meeting will be October 11, 2018 at City Hall.

The meeting was adjourned after a motion from Ross Bradley and a second from Whit Holder.

Monroe Convention and Visitors Bureau Authority
Minutes of the meeting held Thursday, October 11, 2018 at 9:00 am
City Hall
215 N. Broad Street, Monroe GA 30655

Members Present:

Lisa Anderson, Chairman

Charles Sanders

Wesley Sisk

Ross Bradley

Whit Holder

City Staff:

Sadie Krawczyk

Leigh Ann Walker

Logan Propes

John Howard

Les Russell

Excused absences: Meredith Malcom, Andrea Gray, Mike Gray

Guests: none

The meeting was called to order at 9:14 am by Chairman Lisa Reynolds.

The minutes of the September meeting we approved after a motion from Charles Sanders and a second by Wesley Sisk.

The August Financials were approved after a motion from Ross Bradley and a second by Whit Holder.

Chairman's Report:

None.

Executive Directors Report:

Downtown Christmas lights going up on trees next week.

Old Business:

TV commercial is continuing during baseball playoffs and UGA games when available as approved last month.

New Business:

Comcast Spotlight has sent proposals for holiday ad packages; Sadie will email the budget/actuals to date over email for the board to decide allocation for more TV commercials.

Announcements:

The next meeting will be November 8, 2018 at City Hall.

The meeting was adjourned after a motion from Wesley Sisk and a second from Whit Holder.



To: Public Works Committee
From: Logan Propes, City Administrator
Department: Public Works/Electric
Date: 11/06/2018
Subject: Street Trees for the West Spring St. Sidewalk Project

Budget Account/Project Name: SPRGSIDEWLK

Funding Source: 2013 SPLOST

Budget Allocation: \$2,550,000.00

Budget Available: \$611,083.60

Requested Expense: \$27,524.00

Company of Purchase: Bold Springs Nursery

Description:

Staff recommends that the Committee award the bid to Bold Springs Nursery for street trees totaling \$26,324.00 plus shipping costs.

Background:

Street Trees (Trident Maple variety) were originally included in the W. Spring Street streetscape bid. However, the low bidder on the project had bid \$58,560.00 for the trees. Staff felt we could save money by buying and installing trees ourselves. The low bid at the time for 96 trees was \$58,560. We feel 88 will be adequate totaling an equivalent bid of \$53,680 from the original contract bid. Brian Thompson has competitively bid the 88 trees needed for the project. The bids are as follows:

Bold Springs Nursery: \$26,324.00 plus est. \$1,200.00 shipping

Green Reyno: \$16,800.00 plus \$1,500.00 shipping

Quantum Linc: \$25,600.00 plus est. \$1,200.00 shipping

It is staff's recommendation to use Bold Springs Nursery due to consistent quality of product given to the city on various projects. The price is still within a reasonable range of cost savings on the project.

Attachment(s): Tree Bids



Bold Spring Nursery

1366 Columbus Hwy
Hawkinsville, GA 31036

Phone: 478-783-4975

Fax: 478-783-4997

ORDER NO.	325176	25
CUSTOMER NO	MONR	

QUOTE

Street Trees

BILL TO:

City of Monroe
215 N. Broad Street
Monroe, GA 30655

Phone: 770-266-5345 mb
Contact: Brian Thompson

SHIP TO:

City of Monroe
Monroe, GA 30655

Phone: 770-266-5345 mb
Contact: Brian Thompson

SHIP DATE		SHIP VIA		F.O.B.		TERMS	
11/12/18				HAWKINSVILLE		NET 30 DAYS	
P.O. NUMBER		ORDER DATE		SALES PERSON		REFERENCE NO.	
		10/17/18		Lisa Lightfoot			
QUANTITY			ITEM CODE	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
ORDERED	SHIPPED						
60	0		ABA250STD 28"	Acer buer. Aeryn® 2.5"	281.00	16860.00	
28	0		ABA300STD 32"	Acer buer. Aeryn® 3"	338.00	9464.00	
35	0		LAM300STDT 32" - Standards, single trunk, predug special - ready to ship.	Lagerstroemia 'Muskogee' 3"	185.00	6475.00	
54	0		LAM350STDT 36" - Standards, single trunk, predug special - ready to ship.	Lagerstroemia 'Muskogee' 3.5"	210.00	11340.00	
177	0				NET AMOUNT	44139.00	

Freight is estimated at 2 flatbed loads approx. \$600 each for either the Tridents or Muskogeas. Please let me know which selection will work for your planting. Thanks, Lisa

BALANCE DUE 44139.00



THIS IS NOT AN ORDER
Availability Subject to Change
Based on Dormant Digging unless Noted
Summer Dig is Extra 10%

Delayed shipments will be subject to Price Increases

**Orders require a 35% non-refundable deposit due upon receipt.
Deposits not received will result in a canceled order and items returned to availability for resale.**



Spring Street Trees

Botanical Name	Common Name	Quantity	Caliper/Size	Price	Item Total
Acer buergerianum	Trident Maple	60	2.5"	\$175.00	\$10,500.00
Acer buergerianum	Trident Maple	28	3"	\$225.00	\$6,300.00
				Total	\$16,800.00

Note:

1. All Trees FOB - Freight 9%

Tree Total	\$16,800.00
Freight	\$1,500.00
Bid Total	\$18,300.00



74750 – CITY OF MONROE

SPRING STREET TREES

ACER BUERGERIANUM (TRIDENT MAPLE)

BID CLOSING DATE/TIME: OCTOBER 29, 2018 @ 10:00 AM EST
BID PROVIDED BY: QUANTUM LINC, LLC.

BIDS SUBMITTED VIA EMAIL TO:

PURCHASE@MONROEGA.GOV AND BKTHOMPSON@MONROEGA.GOV

QUANTUM LINC, LLC is pleased to submit a bid for Acer Buergerianum (Trident Maple) trees for the City of Monroe downtown appearance upgrade project. The Aeryn Trident Maples trees will be provided by Moon's Tree Farm located in Loganville, Georgia which is in close proximity to the City of Monroe.

Qty. 60 - Acer Buergerianum (2.5" x 28") – \$ 275 each (60 x \$275 = \$16,500)

Qty. 28 - Acer Buergerianum (3" x 32") – \$ 325 each (28 x \$325 = \$9,100)

Freight Estimate – \$ 1200

FOR MORE INFORMATION CONTACT: JAMILIA TANNER @ (404) 396-9185



To: Utilities Committee
From: Logan Propes, City Administrator
Department: Water, Sewer, Gas, & Stormwater
Date: 11/06/2018
Subject: Award for Engineering Services for 2018 CDBG

Budget Account/Project Name: 2018 CDBG

Funding Source: Grant/Utility Capital

Budget Allocation: \$2,550,000

Budget Available: \$611,083.60

Requested Expense: \$27,524.00

Company of Purchase: Hofstadter & Associates

Description:

Staff recommends that the Committee award the 2018 CDBG engineering services to Hofstadter & Associates in the amount of \$141,787.00.

Background:

The City was recently awarded the 2018 CDBG from the state Department of Community Affairs in the amount of \$750,000 for sewer improvements in the S. Madison Ave. target area.

In order to complete the process engineering services must be selected. In selecting these professional services staff recommends Hofstadter and Associates as its engineer for the 2018 CDBG sewer project. The City had success with them on the 5th and 6th street CDBG project that just concluded last month. The total fee is set at \$141,787.00.

Attachment(s): Agreement for Engineering Services

AGREEMENT
BETWEEN
THE CITY OF MONROE, GEORGIA
AND
HOFSTADTER AND ASSOCIATES, INC.

THIS AGREEMENT made and entered into as of the 29th day of October, in the year Two Thousand and Eighteen between the City of Monroe, Georgia, (hereinafter called OWNER) and Hofstadter and Associates, Inc. Consulting Engineers (hereinafter called ENGINEER). WITNESSETH, that whereas the OWNER intends to construct Sanitary Sewer System Improvements, FY 2018 CBDG (hereinafter called the PROJECT).

NOW, THEREFORE, the OWNER and ENGINEER for the considerations hereinafter set forth, agree as follows:

1. THE ENGINEER AGREES to perform the following Engineering services for the project:
 - A. General: The Engineer shall serve as the Owner's professional representative in the planning and the supervision of construction of the Project, and shall give consultation and advice to the Owner during the performance of his services.
 - (1) Copyright of Patent Infringement: The Engineer shall defend actions or claims charging infringement of any copyright or patent by reason of the use of adoption of any designs, drawings or specifications supplied by him, and he shall hold harmless the Owner from loss or damage resulting there from, providing however, that the Owner within five (5) days after receipt of any notice of infringement or of summons in any action therefore shall have forwarded the same to the Engineer in writing.
 - (2) Insurance: The Engineer shall secure and maintain such insurance as will protect him from claims under the Workers' Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of his services under this Agreement.

B. Basic Services of the Engineer:

- (1) Contract Documents: The Engineer shall prepare working drawings, specifications, and other Contract Documents completely describing the material and workmanship required and procedures to be followed for the construction of the Project including the following:
 - (a) Design: The Engineer will design the proposed improvements as outlined in the Preliminary Engineering Report titled Sanitary Sewer System Improvements, FY 2018 Application, to serve the City of Monroe, Georgia, including Georgia Department of Natural Resources Environmental Protection Division approval.
- (2) Receipt of Proposals: The Engineer shall furnish drawings and specifications for the use of Bidders in submitting Proposals. He shall assist the Owner in securing proposals from Bidders, in analyzing such Proposals, and in preparing the Agreement for execution by the Contractor.
- (3) During Construction: The Engineer shall provide general supervision of construction to check the Contractor's work for general compliance with the drawings and specifications and shall endeavor to protect the Owner against defects and deficiencies in the work of the Contractor, but he does not guarantee the Contractor's performance. The Engineer's general supervision shall include furnishing a resident Engineer and shall include the following services:
 - (a) Additional Instructions: The Engineer shall issue additional instructions to the Contractor as may be necessary to interpret the drawings and specifications or to illustrate changes required in the Contractor's work.
 - (b) Contractor's Submittals: The Engineer shall check shop drawings, samples, equipment, approval data and other data submitted by the Contractor for compliance with the drawings and specifications.
 - (c) Contractor's Requests for Payment: The Engineer shall act upon the Contractor's requests for payment in accordance with the provisions of the General Conditions of the Contract.
 - (d) Visits to the Site: The Engineer shall make inspections at the site to check the Contractor's work for general compliance with the Contract Documents and to determine the extent of work completed for checking of Contractor's requests for payment.

- (e) Special Performance Tests: The Engineer shall witness and fully report the results of all special performance tests required for the Project (not in this contract).
 - (f) Final Acceptance: The Engineer shall prepare completion lists when 90 percent completion of the Project is claimed by the Contractor and again when 100 percent completion is claimed. When the Contractor shall have completed the work in accordance with the terms of the Contract Documents, the Engineer shall certify his acceptance to the Owner and his approval of the Contractor's final request for payment.
 - (g) Inspection Prior to Expiration of the Guaranty Period: Inspection prior to the expiration of the guaranty period of the Project and preparation of a written report listing discrepancies between guarantees and performance.
 - (h) Instruction to the Owner: The Engineer shall arrange for detailed instruction by the Contractor and manufacturer's representatives of the Owner of his delegated representative in the proper operation and maintenance of the equipment furnished and installed for the Project.
- C. Extra Services of the Engineer: Shall include the following when authorized in writing by the Owner:
- (1) Contract Documents: Revisions to drawings and/or specifications previously approved and preparation of Contract Documents for alternate proposals and change orders.
 - (2) Land Surveys: Preparation of legal descriptions, i.e., plats, as may be required for the acquisition of lands, rights-of way, or easements. (Not in this Contract)
 - (3) During Construction Services: Construction observation of the Project in excess of the number of visits included in this Contract.
- D. Reimbursable Services of the Engineer: Shall include the following items when authorized in writing by the Owner: Transportation and subsistence of principals and employees on special trips to the Project or to other locations; long distance telephone and telegraph calls as required to expedite the work of the Contractor; reproduction of drawings and specifications in addition to those specified in Article 1.B(2) of the Agreement; soil borings and tests; and work of special consultants when required by the complex nature of the Project.

2. THE OWNER AGREES to provide the Engineer with complete information concerning the requirements of the Project and to perform the following services:

- A. Access to the Work: The Owner shall guarantee access to make all provisions for the Engineer to enter upon public and private lands as required for the Engineer to perform such work as surveys and inspections in the development of the Project.
- B. Consideration of the Engineer's Work: The Owner shall give thorough consideration to all reports, sketches, estimates, drawings, specifications, proposals, and other documents presented by the Engineer, and shall inform the Engineer of all decisions within a reasonable time so as not to delay the work of the Engineer.
- C. Legal Requirements: The Owner shall hold promptly all required special meetings, serve all required public and private notices, receive and act upon all protests and fulfill all requirements necessary in the development of the Project, and pay all costs incident thereto.
- D. Proposals: The Owner shall advertise for Proposals from Bidders, open the Proposals at the appointed time and place and pay costs incident thereto.
- E. Protection of Markers: The Owner shall protect to the best of his ability, all stakes and other markers set by the Engineer prior to the assumption of such responsibility by the Contractor. Replacement of markers or stakes which have been damaged, moved or removed shall be paid for by the Owner as extra services of the Engineer.
- F. Standards: The Owner shall furnish the Engineer with a copy of any design construction standards he shall require the Engineer to follow in the preparation of Contract Documents for the Project.
- G. Owner's Representative: The Owner shall designate in writing, by appendix to this Agreement, a single person to act as Owner's Representative with respect to the work to be performed under this Agreement. The person designated as Owner's Representative shall have complete authority to transmit instructions, receive information, interpret and define Owner's policy and decisions, with respect to the materials, equipment, elements and systems pertinent to the work covered by this Agreement.

3. THE OWNER'S PAYMENT TO THE ENGINEER:

- A. Abandoned or Suspended Work: If any work performed by the Engineer is abandoned or suspended in whole or in part by the Owner other than for default by the Engineer, the Engineer shall be paid for services performed prior to receipt of written notice from the Owner such abandonment or suspension in an amount equal to the work performed as of the date of abandonment or suspension.

B. Progress Payments: Once each month, the Owner shall pay the Engineer for professional services performed under this Agreement in proportion to services performed during the period as verified by statements of services.

C. Payments for Basic Services of the Engineer: The Owner shall pay the Engineer for the services described in Article 1.B of this Agreement as described in Attachment "A".

D. The Engineer shall perform all services with professional skill and care and shall prepare preliminary plans and specifications for the Project and forward to the Owner for review. Upon completion of the review, the final plans and specifications shall be prepared and forwarded to Owner.

This schedule shall not, except for reasonable cause, be exceeded by the Engineer.

E. Payment for Extra Services of the Engineer: For extra services defined in Article 1.C the Owner shall pay the Engineer on an hourly basis in accordance with the schedule of charges attached hereto.

F. Payments for Engineer's Reimbursable Services: The Engineer shall be reimbursed at cost for the reimbursable services outlined under Article 1.D.

4. THE OWNER AND ENGINEER FURTHER AGREE to the following conditions:

A. Termination: This Agreement may be terminated by either party, in the event of substantial failure to perform in accordance with the terms hereof by the one party through no fault of the other party, given a written notice of such termination and specifying the effective date thereof, at least five days before the effective day of such termination or if the grant to the City of Monroe under the Community Development Block Grant Program is suspended or terminated.

If termination is due to the fault of others than the Engineer, the Engineer shall be paid for services satisfactorily performed to the date of termination, including reimbursements then due.

If the Engineer shall violate any of the covenants, agreements, or stipulations of this Contract, the Owner thereupon shall have the right to terminate this Contract by giving written notice as detailed above, and the Engineer shall be paid for the value of services performed satisfactorily to the date of termination, such value as determined by the Owner.

In the Event that termination of this Contract by the Owner shall be for violation or breach of any Contract terms on the part of the Engineer, the Owner shall have full recourse to such administrative, contractual, or legal remedies, together with such necessary and reasonable sanctions and penalties against the Engineer, as may be appropriate.

- B. Termination for Convenience: The City of Monroe may terminate this contract at any time for any reason by giving at least thirty (30) days notice in writing to the Engineer. If the contract is terminated by the City of Monroe as provided herein, the Engineer will be paid a fair payment as negotiated with the City of Monroe for the work completed as of the date of termination.
- C. Ownership of Documents: The original completed tracings as master specification sheets shall remain the property of the Engineer. One set of reproducible record drawings shall be furnished to the Owner.
- D. Disputes: In the case of a dispute, it will be settled using a process agreeable to both parties. It is proposed that disputes which cannot be settled between the parties to this agreement be referred to mediation under the then current Construction Industry Mediation Rules of the American Arbitration Association. Agreement to attempt mediation will not in any respect surrender the right of either party to arbitration or if they ultimately deem it necessary to institute litigation. It is agreed that our firm is a Corporation and that any claim arising out of any act or omission of any director, officer, or employee of the firm in the execution or performance of this agreement, shall be made against the Firm and not against such director, officer or employee.
- E. The total liability, in the aggregate, of Consultant and Consultant's directors, officers, employees, agents, associates or subcontractors, and any of them, to Client or anyone claiming by, under or through you are Client, for any and all injuries, claims, losses, expenses, including attorney's fees, expert fees or court costs and damages whatsoever arising out of or in any way related to Consultant's Services under this Agreement, from any cause or causes whatsoever, including but not limited to, negligent acts or omissions, professional negligence, breach of contract, strict liability, errors or omissions of Consultant, or the employees, directors, officers, agents, associates or subcontractors of Consultant, or any of them, will be limited to Consultant's fee (including changes).

The parties waive incidental, indirect, or consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This waiver is applicable, without limitation, to all consequential damages due to either Party's termination in accordance with paragraphs 4A. and 4B.

5. SUCCESSORS AND ASSIGNS: This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the Owner and Engineer respectively and his partners, successors, assigns and legal representatives. Neither the Owner nor the Engineer shall have the right to assign, transfer or sublet his interest or obligations hereunder without written consent of the other party.
6. SPECIAL PROVISIONS: The Owner and the Engineer mutually agree that this Agreement shall be subject to the following Special Provisions which shall supersede other conflicting provisions of the Agreement.

- A. Owner shall pay Engineer for additional services rendered under Article 1.C at the hourly rates stated on the attached Schedule of Hourly Rates:
 - B. Engineer shall develop contract drawings and specifications to comply with minimum requirements of all Federal, State and Local Regulatory Agencies.
 - C. Engineer shall submit upon request an Affirmative Action Plan which clearly demonstrates how compliance will be obtained with Title 6 of the Civil Rights Act of 1964 and the President's Executive Order Numbers 11246 and 11375 which prohibit discrimination in employment regarding race, creed, color, sex, age or national origin.
 - D. Any dispute concerning the agreement or claims hereunder shall be subject to the jurisdiction of the Appling County Superior Court.
7. **EQUAL OPPORTUNITY:** In carrying out this Contract, the Engineer shall comply in full with all applicable requirements of Executive Order 11246, entitled *Equal Employment Opportunity*, as amended by Executive Order 11375 and as supplemented in U.S. Department of Labor regulations (41 CFR Par 60), and all other applicable state and federal laws and regulations addressing equal employment opportunity.
8. **EMPLOYMENT OF LOCAL RESIDENTS:** In the event that the Engineer finds it necessary to employ additional staff to accomplish the activities required under this Contract, every reasonable effort will be made to secure such additional staff from among residents of the City of Monroe, provided applicants with the necessary qualifications as established by the Engineer can be identified. In any case, final decisions regarding employment of such staff shall be the sole responsibility of the Engineer. Details regarding the requirements of this *Section 3 Clause* are set forth in Attachment "C", which is made a part of this Contract.
9. **AUDITS AND INSPECTIONS:** The Owner, the Georgia Department of community Affairs (DCA), the U.S. Department of Housing and Urban Development (HUD), the Comptroller of the United States, or any of their duly authorized representatives, shall have full access to the right to examine pertinent books, documents, papers, and records of the Engineer involving transactions related to this Contract for three years after the Owner makes the final payment on this Contract, or until all audit findings, if any, have been resolved to the satisfaction of DCA, HUD, or the Owner, whichever is later.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement the day and year first written above:

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OWNER:

THE CITY OF MONROE, GEORGIA

Witness

BY: _____
John Howard, Mayor

ATTEST: _____
Debbie Kirk, City Clerk

ENGINEER:

HOFSTADTER AND ASSOCIATES, INC.

Witness

BY: _____
Carl E. Hofstadter, P.E., President

ATTEST: _____
Kelvin S. Seagraves, P.E., Vice-President

WITNESSETH: That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

The Consulting Engineer will accomplish all general tasks related to Civil Engineering for the Owner for the Sanitary Sewer System Improvements, FY 2018 Application. The Owner shall compensate the Consulting Engineer as follows:

ENGINEERING SERVICES

Sanitary Sewer System Improvements

Engineering Services

Basic Service	Qty.	Unit	Unit Price	Total Price
Surveying	200	HR	\$ 130.00	\$ 26,000.00
Principal Engineer	240	HR	\$ 130.00	\$ 31,200.00
Design	225	HR	\$ 105.00	\$ 23,625.00
Drafting (CADD Operator)	180	HR	\$ 75.00	\$ 13,500.00
Clerical	150	HR	\$ 50.00	\$ 7,500.00
Administration	1	LS	\$ 4,962.00	\$ 4,962.00
Construction Observation	70	VISITS	\$ 500.00	\$ 35,000.00
Subtotal				\$ 141,787.00

The Owners shall compensate the Consulting Engineer for additional services as follows:

REGISTERED ENGINEER	\$115.00/hr
ENGINEER.....	\$ 85.00/hr
CADD OPERATOR.....	\$ 65.00/hr
LANDSCAPE ARCHITECT.....	\$ 65.00/hr
SURVEYOR.....	\$ 115.00/hr
3-MAN SURVEY CREW	\$115.00/hr
4-MAN SURVEY CREW	\$125.00/hr
DRAFTSMAN.....	\$ 65.00/hr
CLERICAL	\$ 45.00/hr

Community Development Block Grant – Terms and Conditions

Termination of Contract for Cause (Provision for Remedies). If, through any cause, the ENGINEER shall fail to fulfill in timely manner and proper manner any material obligations under this Contract, or if the ENGINEER shall violate any of the covenants, agreements, or stipulations of this Contract, the RECIPIENT shall thereupon give written notice to the ENGINEER of such failure, violation or breach. If the ENGINEER has not or cannot remedy such failure, violation or breach within ten (10) days of the giving of such notice by the RECIPIENT, the RECIPIENT shall thereupon have the right to terminate this Contract by giving written notice to the ENGINEER of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, photographs and reports prepared by the ENGINEER under this Contract shall, at the option of the RECIPIENT become its property and the ENGINEER shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Equal Employment Opportunity. During the performance of this Contract, the ENGINEER agrees as follows:

- a. The ENGINEER will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The ENGINEER will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, sex, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The ENGINEER agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the OWNER setting forth the provisions of this non-discrimination clause.
- b. The ENGINEER will, in all solicitation or advertisements for employees placed by or on behalf of the ENGINEER, state that all qualified applicants will received consideration for employment without regard to race, creed, color, sex, and national origin.
- c. The ENGINEER will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contract or subcontracts for standards commercial supplies or raw materials.
- d. The ENGINEER will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.

- e. The ENGINEER will furnish all information and reports required by Executive Order 11246, of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his/her books, records, and accounts by the compliance with such rules, regulations and orders.
- f. In the event of the ENGINEER's noncompliance with the noncompliance clauses of this Agreement or with any of such rules, regulations or orders, this Contract, may be canceled, terminated or suspended in whole or in part and the ENGINEER may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The ENGINEER will include the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.

"Section 3" Compliance in the Provision of Training, Employment and Business Opportunities.

- (a) The work to be performed under this Contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirement of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 USC 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project. Failure to fulfill these requirements shall subject the applicant or OWNER, its contractors and subcontractors, its successor and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

Georgia Energy Code. The ENGINEER does hereby acknowledge and agree that the provisions of the Georgia Energy Code will be considered and included, where applicable.

Architectural Barriers. The ENGINEER hereby acknowledges and agrees that provisions of State and Federal law pertaining to Architectural Barriers will be considered and included, where applicable.

Georgia Department of Community Affairs
Required Submittal - Section 3 Self-Certification and Action Plan

All firms and individuals intending to do business with DCA, its recipients, sub-recipients and contractors **MUST** complete and submit this Action Plan and submit it with the bid, offer, or proposal in order to claim a preference on any contract or prior to award of a contract exceeding \$100,000 if no preference is claimed. ***For contracts exceeding \$100,000, this document (signed, and notarized) must be satisfactorily completed to be eligible for award.***

Business Name: Hofstadter & Associates, Inc.			
D.B.A. (if different from above):			
Address: 4571 Arkwright Road		City: Macon	State/Zip: GA 31210
Business Phone: (478) 757-1169		Fax: (478) 471-1646	
E-Mail: info@hofstadter.com		Business Website: www.hofstadter.com	
Federal Employer Identification Number: 58-1941754		Owner Social Security Number (if no EIN):	
Contact Person & Title: Kelvin S. Seagraves		Contact Phone: 478-757-1169	
Trade Description: <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Carpentry</div> <div style="width: 50%;"><input type="checkbox"/> Heating (HVAC)</div> <div style="width: 50%;"><input type="checkbox"/> Electrical</div> <div style="width: 50%;"><input type="checkbox"/> Painting</div> <div style="width: 50%;"><input type="checkbox"/> Masonry Restoration</div> <div style="width: 50%;"><input type="checkbox"/> Asbestos</div> <div style="width: 50%;"><input type="checkbox"/> Plumbing</div> <div style="width: 50%;"><input type="checkbox"/> Roofing</div> <div style="width: 50%;"><input type="checkbox"/> Lead (Abatement)</div> <div style="width: 50%;"><input type="checkbox"/> General Contractor</div> <div style="width: 50%;"><input type="checkbox"/> Concrete</div> <div style="width: 50%;"><input type="checkbox"/> Ironwork</div> <div style="width: 50%;"><input type="checkbox"/> Carpet/Flooring</div> <div style="width: 50%;"><input type="checkbox"/> Rubbish Removal/Hauling</div> <div style="width: 50%;"><input type="checkbox"/> Appraisal Services</div> <div style="width: 50%;"><input type="checkbox"/> Landscaping</div> <div style="width: 50%;"><input type="checkbox"/> Demolition</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Other: <u>Engineering & Surveying Services</u></div> </div>			
Date Business was established (MM/DD/YYYY):			
Type of Business (Check One): <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Limited Liability Corporation (LLC) <input type="checkbox"/> Limited Liability Partnership (LLP) <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Describe): 			
Number of employees: Full-time: <u>13</u> Part-time: <u>0</u> Contract: <u>2</u> Total: <u>15</u>			
Section 3 employees: Full-time: Part-time: Contract: Total:			

I am Certifying as a Section 3 Business Concern and requesting Preference accordingly (Select only One Option):

Option 1

- ☐ A business claiming status as a Section 3 Resident-Owned Business Concern (ROB) entity:

_____ Initial here to confirm selection of this option

Option 2

- ☐ A business claiming Section 3 status, because at least 30% of the existing or newly hired workforce for this specific contract will be Section 3 residents throughout the entire contract period. If a Prime or General Contractor is electing this option, the 30% employment requirement will be for the entire project including all the sub-contractors' employees:

Check all methods you will employ to secure Section 3 Residents/Persons

Posting the position in community sources that are generally available to low income residents and the general public is a standard requirement. **Check at least three (3) methods you will employ:**

- ☐ The local community newspaper
- ☐ The most widely distributed newspaper
- ☐ Company or agency website
- ☐ The management office of the local housing authority, or homeless service agency, or local low income housing community
- ☐ Local Workforce Board (i.e., Department of Labor)
- ☐ Local office of the Georgia Division of Family and Children Services
- ☐ Local office of the Georgia Department of Public Health
- ☐ Dodge Room <http://www.construction.com/dodge/dodge.asp>
- ☐ Other locations identified below and subject to DCA approval:

_____ Initial here to confirm selection of this option

I anticipate my total number of employees for this contract to be _____ and _____ will be qualified Section 3 Residents/persons.

Option 3

- ☐ A business claiming Section 3 status by subcontracting 25% of the dollar award to qualified Section 3 Business:

Attach a list of intended subcontract Section 3 business(es) with subcontract amount.

Attach certification & all supporting documentation for each planned subcontract Section 3 Business.

_____ Initial here to confirm selection of this option

I am NOT Requesting Preference under Section 3:

☒ I am NOT certifying as a qualified Section 3 Business Concern and I am not requesting a preference. However if I do trigger the regulation by doing any sub-contracting or hiring, I will comply by meeting all requirements of DCA's Section 3 policy and am committing to do the outreach as specified below.

Check all methods you will employ to secure Section 3 Residents/Businesses

Posting the position/contract opportunity in community sources that are generally available to low income residents and Section 3 Businesses and the general public is a standard requirement. **Check at least three (3) methods you will employ:**

- ☒ The local community newspaper
- ☐ The most widely distributed newspaper
- ☒ Company or agency website
- ☐ The management office of the local housing authority, or homeless service agency, or local low income housing community
- ☒ Local Workforce Board (i.e., Department of Labor)
- ☐ Local office of the Georgia Division of Family and Children Services
- ☐ Local office of the Georgia Department of Public Health
- ☐ Dodge Room <http://www.construction.com/dodge/dodge.asp>
- ☐ Other locations identified below and subject to DCA approval:

KL Initial here to confirm selection of this option

Signature: Kelvin S. Seagraves

Printed/Typed Name: Kelvin S. Seagraves

Title: Vice President

Date: 10/29/2018

Notarial Affidavit

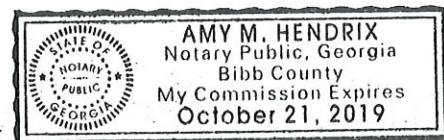
Sworn to and subscribed before me this 29th day of October, 2018.

Amy M Hendrix
Signature of Notary Public

Amy M Hendrix
Printed Name of Notary Public

Commission Expiration Date: 10/21/19

(Notarial Seal)



Georgia Department of Community Affairs
Required Submittal - Previous Section 3 Compliance Certification

Name of Business: Hofstadter & Associates, Inc.

Address of Business: 4571 Arkwright Road, Macon, GA 31210

Type of Business (Check One): ☒ Corporation ☐ Partnership
 ☐ Sole Proprietorship ☐ Other

Business Activity: Engineering & Surveying

All firms and individuals intending to do business with DCA, its recipients, sub-recipients, or contractors **MUST** complete and submit this certification of prior compliance prior to award of any contract exceeding \$100,000. Please check the appropriate line box below and sign and date the form.

1. I am certifying that I have complied with the HUD Section 3 Regulations, when triggered by new hiring or contracting opportunities, in my past contracts **when required** by the recipient, sub-recipient or contractor by either:
- i. Certifying as Resident Owned Business (ROB); or,
 - ii. Employing Section 3 residents for at least 30% of the newly hired workforce; or,
 - iii. Subcontracting 25% of the total dollar award to a qualified Section 3 Business; or,
 - iv. Hiring or contracting to the "greatest extent feasible" with Section 3 Residents or Section 3 Businesses.

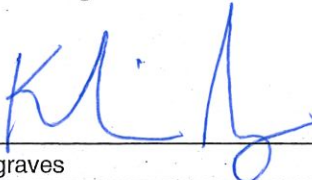
☐ Check this box

2. I have never done any HUD funded contracting.

☐ Check this box

3. I completed HUD Section 3 covered contracts in the past three years but the regulation was not triggered because either there were no new hires on the contract(s) and/or I did not do any new contracting or subcontracting.

☒ Check this box

Signature: 
 Print Name: Kelvin S. Seagraves
 Title: Vice President

Required Submittal - Assurance of Compliance Certification
Section 3 Action Plan
Housing and Urban Development Act of 1968
(12 U.S.C. 1701 U)

Contract/Solicitation Name or Number:

Sanitary Sewer System Improvements - 2018 CDBG Application

DCA Funding

Program: CDBG

Entity Receiving DCA Funding Award: City of Monroe

Purpose: To ensure that regulations promulgated under 24 CFR Part 135 Employment Opportunities for Businesses and Lower Income Persons in Connection with Assisted Projects and the Section 3 Policy of DCA, its recipients, sub-recipients and contractors to the greatest extent feasible is adhered to, and to serve as the "assurance of compliance" certification and action plan as required in the bid documents, supplemental general conditions, and required forms for the contract for any HUD work funded by DCA.

Description of the project's work detail: The project work will be as listed in the final scope of work in the contract with DCA, its recipients, sub-recipients and contractors including any change orders. List all known subcontractors below:

Subcontractor(s): None

Subcontractor(s):

Subcontractor(s):

Subcontractor(s):

Subcontractor(s):

Subcontractor(s):

Subcontractor(s):

Subcontractor(s):

Use an additional sheet if required.

Note: If subcontractors are unknown at this time, print UNKNOWN on the line above. Also, the contractor must notify DCA or recipient or sub-recipient if subcontractors are added or changed during the contract. Any changes to this certification requires a resubmission of this form to DCA or recipient or sub-recipient.

Preliminary Statement for Work Force Needs:

DCA intends to meet Section 3 compliance at the highest level and it is our intent to identify any short-term and long-term employment or contracting opportunities for qualified Section 3 persons and Business Concerns during the course of the contract funded by DCA via its recipients or sub-recipients and contractors. Please list the status of all planned employment positions and opportunities for this contract. **Preference for all opportunities must be given to low and very low-income residents if they qualify. If awarded a contract, regardless of whether your firm has elected a preference, you are required to provide a list of your aggregate workforce on this project. Any changes to that workforce during the project will constitute NEW hires. You must notify DCA, its recipient, sub-recipient or contractor (respectively) overseeing your contract of any new hire opportunities that arise during the life of your contract. The anticipated workforce list may be provided on a separate sheet or in a different format.**

<u>List All Employees</u>	<u>Date Hired</u>	<u>Section 3 Resident (Yes/No)</u>	<u>Job Title/Trade</u>	<u>Salary Range</u>
Name: Address: City, ZIP: See attachment				
Name: Address: City, Zip Code:				
Name: Address: City, Zip Code:				
Name: Address: City, Zip Code:				

Use additional pages as needed.

"To the Greatest Extent Feasible":

The Contractor has identified 0 # of **OPEN** positions with respect to this contract. The positions are filled by the _____ (Position title) of the Contractor.

Should the scope of work or duties of the contractor change to a degree requiring a modification of the work force needs, the contractor shall put forth a reasonable effort to fill vacant positions with eligible Section 3 residents.

Documentation of "To the Greatest Extent Feasible":

The contractor will work with DCA, its recipients, sub-recipients, and contractors staff to notify residents of any opportunities afforded under the contract. The contractor will partner with DCA, its recipients, sub-recipients, and contractors by giving preference of any employment opportunities to the Section 3 persons or businesses.

The contractor shall recruit or attempt to recruit from the Section 3 area the necessary number of low-income and very low-income residents and Section 3 businesses, as applicable. The contractor must also document their recruiting efforts and any impediments to compliance with DCA's Section 3 policy and the requirements of this solicitation package. This documentation must be submitted to the recipient or sub-recipient.

1. DCA, its sub-recipients and contractors shall: Maintain a list of all low-income area residents who have applied, either on their own or from referral from any source, and employ such person if otherwise eligible and if a trainee vacancy exists.
2. Conduct solicitation in accordance with DCA's Section 3 policy and the requirements outlined in the solicitation package.

The contractor shall review all employment applications and determine if low-income and very low-income residents or Section 3 businesses meet minimum hiring or contracting qualifications. If these applicants meet such minimum qualifications, but are not hired due to lack of employment opportunities or for other reasons, they will be placed on a priority list and offered positions/contracts upon the occurrence of the first available appropriate opening.

Utilization of Section 3 Businesses Located Within the County:

The recipient, sub-recipient or contractor does does not X intend to subcontract any of the work identified in the scope of work cited in the bid specifications, scope of work or General Conditions. Should the scope of work or needs of the contractor change, the contractor shall, to the greatest extent feasible, assure that subcontracts be awarded to business concerns within the Section 3 covered area, or to business concerns owned in the substantial part (at least 51%) by persons residing in the Section 3 covered area.

Record Keeping:

The recipient, sub-recipient, contractor or subcontractor, as applicable, shall maintain on file all records related to employment and job training of low-income and very low-income residents or other such records, advertisements, legal notices, brochures, flyers, publications, assurances of compliance from sub-contractors, etc., in connection with this contract. If a report is needed in the future, the recipient,

sub-recipient, contractor or subcontractor, as applicable, agrees to provide all records upon request. The contractor shall, upon request, provide such records or copies of records to HUD, DCA, their recipients, sub-recipients, contractors, staff, or agents. Records shall be maintained for at least three (3) years after the close of the contract.

Reports:

The recipient, sub-recipient or contractor shall provide reports as required in connection with the contractor specifications. All certified and regular payrolls shall clearly detail which employees qualify under Section 3.

Certification:

The recipient, sub-recipient or contractor will certify that any vacant employment positions, including training positions that filled:

- 1) After the recipient, sub-recipient or contractor is selected but before the contract is executed, and
- 2) With persons other than those to who the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the subcontractor's obligations under 24 CFR Part 135.

Grievance and Compliance:

The recipient, sub-recipient, contractor or subcontractor hereby acknowledges that they understand that any low-income and very low-income resident of the project area, for him/her or as representatives of persons similarly situated, seeking employment or job training opportunities in the project area, or any eligible business concerns seeking contract opportunities may file a grievance if efforts to the greatest extent feasible were not executed. The grievance must be filed with HUD not later than one hundred eighty (180) calendar days from the date of the action (or omission) upon which the grievance is based.

I attest that the information on the preceding pages is true and correct.

Signature

Kelvin S. Seagraves, P.E.

Print Name

Vice President

Title

10/29/2018

Date

Section 3 Workforce Needs

<u>List All Employees</u>	<u>Hire Date</u>	<u>Section 3 Resident (Yes/No)</u>	<u>Job Title</u>
Carl E. Hofstadter, P.E. 4571 Arkwright Road Macon, GA 31210	8/2/1982	No	President
Kelvin S. Seagraves, P.E. 4571 Arkwright Road Macon, GA 31210	7/1/1989	No	Vice President
Carl E. Hofstadter, Jr., P.E. 4571 Arkwright Road Macon, GA 31210	12/26/2007	No	Treasurer
Michael Hayes Hofstadter, P.E. 4571 Arkwright Road Macon, GA 31210	12/26/2012	No	Secretary
John B. Fry, Jr., P.E. 4571 Arkwright Road Macon, GA 31210	7/5/1994	No	Project Engineer
Kelly Hickox 4571 Arkwright Road Macon, GA 31210	5/4/2015	No	Project Engineer
Rusty Lovett 27 Tippins Street Baxley, GA 31513	10/6/2014	No	Project Engineer
Andy Tomberlin 27 Tippins Street Baxley, GA 31513	8/26/2013	No	Registered Surveyor
Brent Tomberlin 27 Tippins Street Baxley, GA 31513	1/28/2015	No	Surveyor
David Tomberlin 27 Tippins Street Baxley, GA 31513	6/16/2014	No	Surveyor/CADD Operator

Section 3 Workforce Needs

<u>List All Employees</u>	<u>Hire Date</u>	<u>Section 3 Resident (Yes/No)</u>	<u>Job Title</u>
Heather Seagraves 4571 Arkwright Road Macon, GA 31210	12/22/1993	No	Office Manager
Amy Hendrix 4571 Arkwright Road Macon, GA 31210	7/20/2015	No	Administrative Assistant
Tommy Lawrence 27 Tippins Street Baxley, GA 31513	8/22/2016	No	Inspector
Butch Griffin 4571 Arkwright Road Macon, GA 31210	5/1/2017	No	Inspector
Gerald Treadway 27 Tippins Street Macon, GA 31210	6/11/2018	No	Inspector

ITEM A

"SECTION 3" CLAUSE OF THE URBAN DEVELOPMENT ACT OF 1968

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from the U.S. Department of Housing and Urban Development, and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u). Section 3 requires that, to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area, and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in, the area of the project.
2. The parties to this Contract will comply with the provisions of said Section 3, the regulations issued pursuant thereto by the Secretary of the U.S. Department of Housing and Urban Development as set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued thereunder, prior to the execution of this Contract. The parties to this Contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
3. The Contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or worker's representative of his commitments under this Section 3 clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. The Contractor will include this Section 3 clause in every subcontract for work in connection with the project, and will, at the direction of the applicant for or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development (24 CFR Part 135). The Contractor will not subcontract with any subcontractor where he has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135, and will not let any subcontract unless the subcontractor has first provided him with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued thereunder, prior to the execution of this Contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its successors, and assigns, to those sanctions specified by the Community Development Block Grant program through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

CONTRACTOR AFFIDAVIT FOR ELECTRONIC VERIFICATION OF WORK

52

AUTHORIZATION PROGRAMS

I and any entity I represent:

1) Complies with O.C.G.A. §13-10-91, and has registered with and is participating in a federal work authorization program (any of the Electronic Verification of Work Authorization Programs operated by the U.S. Department of Homeland Security to verify information of newly hired employees) per the applicable provisions and deadlines of O.C.G.A. §13-10-91 (E-verify User Identification Number 636777);

2) Agree that, should we employ or contract with any subcontractor(s) in connection with the services for the City, we will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. §13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form:

3) Agree to maintain records of such compliance and provide a copy of each such verification to the City at the time the subcontractor(s) is retained to perform such service; and

4) Agree to keep records of compliance and present a copy thereof to the City immediately upon demand.

5) Contractor has 16 employees at the time of this contract.

6) Contractor warrants that Contractor has included a similar provision in all written agreements with any subcontractors engaged to perform services under its Contract with the City of Monroe, Georgia.

In making the above sworn certification, under oath, I understand that any person who knowingly and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of code section 16-10-20 of the Official Code of Georgia.

Sworn to and subscribed before me
this 20th day of October, 2018.

Amy M. Hendrix
Notary Public

My commission expires: 10/21/19

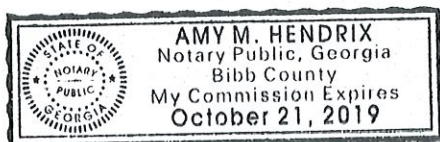
Name: _____

By: _____

Authorized Officer or Agent

Title: Vice President

Print Name: Kelvin S. Seagraves, P.E.





To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Water, Sewer & Gas
Date: 11/6/2018
Subject: Purchase -HVAC (Water Plant)

Budget Account/Project Name: 520-527-04430-00541-541303/WTRPLNTREMOD

Funding Source: Capital Budget

Budget Allocation: \$225,000.00

Budget Available: \$181,191.55

Requested Expense: \$61,815.00

Company of Purchase: JC Lane Consulting, INC

Description:

Staff recommends the approval to hire JC Lane Consulting to furnish & install HVAC in new office space at the water plant.

Background:

Installing a 14-ton Yanmar gas heat pump in the old water plant. The plant is being remodeled to house the Water, Sewer, Gas and Stormwater departments. MGAG will rebate the City \$1,500.00 per ton. The total rebate will be \$21,00.00. Final cost to the City would be \$40,815.00.

Attachment(s):

Bid – JC Lane Consulting, INC

JC Lane Consulting, Inc.

d.b.a. JC LANE Co

HVAC Consultants/Contractors

Date: October 15, 2018
Attention: Rodney Middlebrooks
Project Name: Monroe County Water Works

We propose to furnish/install/design the HVAC system as described below for the price of.....
\$61,815.00

HVAC SCOPE - 2-Pipe System

- New HVAC Equipment: (A) 1-14 Ton Yanmar Gas Heat Pump (B) 2-Daikin Air-handlers (C) 1-Daikin Ceiling Cassette (D) 4-Ceiling Exhaust Fans
- New paint-grade exposed spiral ductwork, internally lined
- Exhaust ductwork from bathrooms
- Return will be free return back to mechanical room
- Sidewall registers in each office and bathroom
- Refrigerant/Condensate piping
- Controls with remote monitoring panel
- Certified test and balance
- Start-up & warranty as specified
- Fire safing of penetrations

Exclusions

- Bond (add 1.25%)
- **Gas pipe by others**
- **Power wiring/electrical by others**
- **System cannot heat and cool at the same time, it will either be in heat or cool**
- Roofing, flashing
- Smoke detectors (by electrician), interlock of smoke detectors to building alarm contractor
- Structural support, equipment foundation, concrete pads
- Dumpsters by others
- No painting other than touch-up of our equipment
- Power wiring, disconnects, starters

Respectfully Submitted,
 JC LANE Co
 J. Christopher Lane

**980 Birmingham Road
 Suite 501-372
 Milton, GA 30004
 (770) 241-4519 phone**

Benefits of YANMAR VRF

1. Reduction of condensing units needed to heat/cool the building
 - a. YANMAR VRF will only require one outdoor condensing unit
2. Reduced overall operational cost (from 30-70%)
 - a. This is based on the cost of natural gas vs. electrical
3. Reduction of carbon footprint (up to 50%)
 - a. Do to the reduction of electricity usage where transmission loss is one of the main causes of carbon pollution, natural gas is a cleaner/greener energy source
4. Reduction of electrical usage up to 90%
 - a. Our compressors are mechanically operated utilizing a natural gas engine instead of typical electrical compressors
5. Lowered system lifecycle costs.
 - a. Our maintenance intervals are 10,000-hour intervals. Average is 2.5-5 years between scheduled maintenance.
6. Remote monitoring is utilized to protect our customer's asset
 - a. YANMAR offers a monitoring service at no extra charge to the customer in order to protect the asset for the customer. All that is need to accomplish this is a connection to the internet provided by the customer
 - b. This system is non-evasive to the customers network
 - c. This is a 24-7 monitoring service that sends e-mail notifications in the event of an error
 - d. Generally YANMAR can respond to any issues quickly and accurately to reduce down time



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks
Department: Water, Sewer, Gas, Stormwater
Date: 11/06/2018
Subject: Approval for installation of electrical system in new office space (Water Plant)

Budget Account/Project Name: 520-527-04430-00541-541303 WTRPLNTREMOD

Funding Source: Capital Budget

Budget Allocation: \$225,000.00

Budget Available: \$140,376.55

Requested Expense: \$29,500.00

Company of Purchase: Peters Electric

Description:

Staff recommends the APPROVAL to hire Peters Electric to furnish & install electrical in new office space at old water plant.

Background: To provide electrical services to new Water, Sewer, Gas, and Stormwater offices at the old water plant.

Attachment(s):

Bid(s)

Peters Electric

Legacy Electrical Services

UpTime Electric Company, Inc.

Todd Peters
Peters Electric
Bid for electrical service @ Water Plant/Office

200 amp electrical service
2 20 amp circuits
20 20 amp circuits
4 30 amp circuits for water heaters
2 20 amp 220 volt circuits for outdoor units
1 20 amp circuit for printer
4 fans for bathrooms
2 2x2 lay ins small bathrooms
3 2x4 lay ins big bathroom all LEDS
51 LED industrial look lights in offices hallway
24 switches
4 emergency lights
3 exit lights

Parts and Labor \$29500.00

If you have any questions email me or call 6788987993
Thank you

Legacy Electrical Services, Inc.
 2421 Lance Ct., Ste. C
 Loganville, GA 30052
 (470) 545-2130



ESTIMATE

ADDRESS

City of Monroe
 Attn: Accounts Payable
 215 N. Broad St.
 Monroe, GA 30655

ESTIMATE # LES 7155
 DATE 09/25/2018

PROJECT

Electrical Services

DESCRIPTION	AMOUNT
-Estimate is in reference to the office build-out at the water plant and includes the following items: *See Notes*	
(1) 200 amp 120/240 volt, single phase service and ground system located on end of building closest Hwy 11	30,986.30
(1) 200A, 120/240 Volt, single phase, 40 circuit panel fed through the ceiling bar joist in EMT conduit	
(1) set of plaques for new and existing service(s) to mark the number and location for code compliance	
(20) 20 amp 120 volt branch circuits for lights, receptacles, etc..	
(2) 20 amp 120 volt air handler circuit, switch, and unit whip	
(2) 20 amp 240 volt exterior HVAC unit circuit, disconnect, and unit whip	
(4) 30 amp 120 volt insta-hot circuit and unit whip (water heaters)	
(1) 20 amp 120 volt dedicated quad receptacles (phone board)	
(1) phone board ground black and building steel bond	
(1) 20 amp 120 volt dedicated receptacle (printer)	
(4) feed for restroom exhaust fans (fans provided/installed by others)	
(3) 2x4, LED, lay-in fixture for large restrooms	
(2) 2x2, LED lay-in fixtures for small restrooms	
(51) 4x1, LED, industrial reflector, suspended fixture for the hallway, office, map room, storage, and conference center lighting	
(3) exit fixtures	
(4) emergency fixtures	
(24) switch	
(45) 120 Volt general use receptacle	
(20) data box and wall stub	
(4) general use GFCI receptacle	
(1) weather-proof general use GFCI receptacle located near the exterior HVAC units	
Notes:	
1. Estimate is figured upon all exposed circuiting to be installed in EMT conduit through the bar joists, MC cable above the suspended ceilings and romex cable in wood stud halls.	
2. Estimate assumes restroom ceilings will be suspended type ceilings	
3. Estimate does not include any provisions for phone, data, communication or security cabling or devices	
4. Estimate includes material/labor needed to install supports in the bar joists to allow for suspended 4ft fixtures to be installed in the correct layout/spacing for each room.	
5. All circuits and devices are figured to be 20 amps minimum	

This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and/or materials which may be required should unforeseen problems arise after the work has started.

TOTAL **\$30,986.30**

Accepted By

Accepted Date



ELECTRIC COMPANY, INC.

495-C 85 Circle
College Park, GA 30349
Telephone 404-559-8745
Fax 404-766-6350
www.uptimeelectric.com

September 28, 2018
City Of Monroe

Office Renovation
Electrical Proposal

Dear: Rodney Middlebrooks

UpTime Electric Company, Inc. proposes to furnish the necessary materials, tools, equipment, labor, and supervision required to successfully accomplish the installation described herein for the above referenced project as detailed below for the sum of: **\$56,427.00**

Scope

- Provide and Install electrical outlets and communication outlets per the attached drawing.
- Provide and Install 2x4 Lighting per the attached drawing. Hall switching included at exits, office switching locally per office.
- Provide and Install one new 400Amp, 42 Circuit 120/208 Panel, including service and disconnect.
- Provide and Install power to the new HVAC system by others.

Qualifications

1. Due to the rising cost of labor and materials, UpTime Electric reserves the right to revise this proposal if not accepted within 30 days of the above date.
2. Regardless of anything to the contrary, our bid is conditioned upon mutually acceptable subcontract terms being negotiated. Further, we do not agree to be bound by terms of any document not furnished to us.
3. This proposal is based upon UpTime Electric's interpretation of the requested scope of work.
4. This proposal is based on working regular shift hours Monday through Friday.
5. Engineered drawings if deemed necessary are not included in this proposal.
6. Electrical Service coordination and tie in to be by others.
7. Pay Terms: NET 30

UpTime Electric Company, Inc. is pleased to be considered for this project and looks forward to working with you again.

Sincerely

UpTime Electric Co., Inc.

Josh Spears

Joshua Spears
Project Manager



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Water, Sewer & Gas
Date: 11/6/2018
Subject: Install gas main & Service (Young Street)

Budget Account/Project Name: 520-527-04700-00522-522203

Funding Source: R&M System (Outside)

Budget Allocation: \$100,000.00

Budget Available: \$70,607.00

Requested Expense: \$50,490.00

Company of Purchase: Harrison & Harrison, Inc

Description:

Staff recommends the approval to hire Harrison & Harrison, Inc to replace 3,200 feet of steel gas main on Young Street.

Background:

Main was installed in 1962 and consist of approximately 3,200 feet of 2" steel pipe. Recent leak surveys have shown continuous deterioration of the pipe coating, resulting in pitted pipe. The City has made repairs to 2-grade 2 leaks and 2-grade 3 leaks in the last year. During these repairs, city staff noted bare steel and missing coating on main

Attachment(s):

Bids – (2) Harrison & Harrison Inc, Southern Pipe

Harrison & Harrison, Inc.

P O Box 5635
 Athens, GA. 30604
 (706)549-2555
 (706)549-1504

City of Monroe, Georgia
 Attention: Bryan Pittman

QUOTE

Quote Date: 9/6/2018
 Job Name: City of Monroe, Ga
 Young Street
 Gas Main and
 Service Replacement

	DESCRIPTION	Unit Price	TOTAL
	Install 2" PE Gas Main- Approximately 3,200 L.F.	\$10.85	\$34,720.00
	Service Tie overs- 38 each	\$390.00	\$14,820.00
	2" Tie-In- 1 each	\$950.00	\$950.00
	<p><u>Note:</u> Quantities above are approximate. We will invoice per amount of pipe footage installed, per service tie overs done, & tie-ins done.</p> <p><u>Unit Prices:</u> Rock Removal- \$200.00 Per L.F.</p> <p>Respectfully Submitted,</p>  <p>Michael Freeman Harrison & Harrison, Inc.</p>		
			\$ 50,490.00

Walton, Monroe, Georgia



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Water, Sewer & Gas
Date: 11/6/2018
Subject: Purchase – Vermeer RTX450 Service Trencher

Budget Account/Project Name: 520-527-04700-00542-542500

Funding Source: Capital Budget

Budget Allocation: \$80,000.00

Budget Available: \$80,000.00

Requested Expense: \$57,500.00

Company of Purchase: Vermeer Southeast Sales

Description:

Staff recommends the approval to purchase a new Vermeer RTX450 Service trencher for the gas department.

Background:

Purchase of the Vermeer RTX450, will replace an older Vermeer V3550 trencher. The V3550 has a blown engine and a bad drive pump. The service trencher is crucial to both the gas and electric departments, which is used to install services to both home and businesses.

Attachment(s):

Bid – Vermeer South
 Georgia Office
 Alabama Office
 Florida Office



Vermeer®

SOUTHEAST

Serving the Southeast.....since 1967

Vermeer Southeast Sales & Service

2965 McEver Road; Buford, GA 30518

PHONE: 404-557-7279 FAX: 770-973-7829

E-Mail: AndrewBetts@vermeersoutheast.com

July 10, 2018

Quote #98011

To: City of Monroe, GA
From: Andrew Betts
RE: Vermeer RTX450

Thank you for allowing us to quote you on the Vermeer RTX450 trencher. Your specs and pricing are as follows:

New Vermeer RTX450 Ride-on trencher

- 49 Horse Power Tier 4F Deutz Diesel Engine (2.9L)
- Front Planetary 68 series axle
- steerable Rear Planetary 68 series axle
- Diagnostic display on console
- Sauer Danfoss H1 Hydrostatic Pumps for ground drive & trencher drive circuits
- 26x12-12 Super Grip Air Filled Tires
- 60" 6-Way Backfill Blade with Joystick Control
- Grouped controls on right-hand side of operator's station
- Creep-override foot pedal on ground drive
- AutoTrench feature (similar to cruise control – monitors engine RPM and automatically adjusts ground speed to match)
- TR455 center mount trencher attachment
- 48" boom, 6" width
- Delivery & in-service training
- 1 year/1000 hour warranty

City of Monroe Price \$57,500

Additional options

Sliding offset trencher	\$4,600
Trench cleaner	\$ 500

***Quote good for 30 days**



Vermeer®
SOUTHEAST

Vermeer Southeast Sales

2231 Flint Drive
Ft Myers, FL 33916
Phone: (239) 337-5900
Fax: (239) 337-5901

Serving our valued partners in the SE since 1967

The City of Monroe, GA

We are pleased to present the following to your team:

New Vermeer RTX450 Ride-On Trencher:

49 HP Deutz 2.9 Tier 4F Diesel Powerplant

Standard Equipment Includes:

- Front and Rear Corner 6,800lb Planetary Axles (Heaviest Axle Structure of any machine in this HP class)
- Steerable rear axle
- 26" x 12" SuperGrip Tubeless Rubber Tires
- 48" Center Mount Trencher Assembly (Rear Attachment), 980lb Weight Kit (Front Attachment)
- 6-way Backfill Blade
- AutoCreep Control System and TrenchSense Control System
- Electronically adjustable trencher and ground drive hydraulics



Built with Vermeer's leading trencher industry technology the new RTX450 will provide you with increased productivity and efficiencies with features that will positively impact your ROI:

Critical productivity features include:

- **49HP Tier 4F Diesel Engine** delivers more horsepower than any competitive machine in its weight class
- **Fully Adjustable Auto-Creep** is an advanced productivity control system that matches ground drive speed to your maximum trenching speed. Auto-Creep is fully adjustable on the electronic display so the operator can set preferences based on ground conditions to maximize trenching speed.
- **Trench-Sense** is a system unique to Vermeer that senses any sharp drop in engine RPM while trenching. When this occurs the ground drive will stop and reverse briefly, the trencher chain will also stop and reverse slightly. When the engine RPM stabilizes the chain and ground drive will continue forward with the whole process taking place in a period of about 1 second. Trench-Sense prevents premature engine and hydraulic system wear caused by stalling.
- **High Capacity Hydraulic System** (highest in the industry) allows for more thorough heat transfer of the hydraulic fluid providing greater longevity of key hydraulic components in demanding conditions, and greater productivity (cooler fluid can maintain higher operating pressures)
- **Electronically Adjustable Trencher and Ground Drive** allows the operator to turn a dial to adjust chain speed and max creep rate independent of engine RPM. This translates to reduced wear on the chain and boom while still utilizing all of the available horsepower. Less down time and fewer chain replacements provide a lower total cost of ownership.
- **Maxi-Display** provides machine diagnostic and engine information directly to the operator.
- **Available QUAD-TRACK System** allows for full power to all four tracks for increased tractive effort and stability, reduced surface damage, improved flotation and maneuverability (crab steer feature)

Total Investment - \$59,900

Additional options

Trench cleaner – add \$500

Sliding offset trencher – add \$4,600



Vermeer Southeast Sales & Service, Inc.
2950 Pinson Valley Parkway
Birmingham, AL 35217

QUOTE

Date: 10/30/18

Sales Rep: Kris Olin

Customer Information:

City of Monroe
215 North Broad Street
Monroe, GA 30655

Delivered to:

Same

Contact Name: Brian Pittman
Phone Number: 770-266-5393

Payment method: PO

Qty	DESCRIPTION and SERIAL #	Unit Price	TOTAL
1	2018 Vermeer RTX450 Trencher 74hp Deutz tier 4 final diesel engine Rear steerable 68 series axle Front 68 series axle 60" 6 way backfill blade with extensions 980lb front weight kit Center mount trencher 48" boom; 6" wide shark/cup combo chain Smartrench technology 1 year/1000 hour warranty	\$ 64,500.00	\$ 64,500.00
	Add sliding offset feature	\$ 4,600.00	\$ -
	Add trench cleaner	\$ 500.00	\$ -

THANK YOU FOR YOUR BUSINESS!

SubTotal	\$ 64,500.00
Tax	
Total	\$ 64,500.00
Less Down	
Payment	
Balance Due	\$ 64,500.00

TERMS:

All warranties, if any, made with respect to this equipment are those warranties made by the Manufacturer. Dealer makes no warranties express or implied, including, but not limited to, warranties of MERCHANTABILITY AND FITNESS OF A PARTICULAR PURPOSE.

Customer



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 10/06/2018
Subject: Purchase -Redundant Server System

Budget Account/Project Name: CIP

Funding Source: CIP

Budget Allocation: \$225,000.00

Budget Available: \$225,000.00

Requested Expense: \$68,845.73

Company of Purchase: Dell

Description:

Staff Recommends the approval for the purchase of the Redundant Server Systems for all back-office ISP processes.

Background:

Existing Server is at end of life and is not redundant. These servers control the end users to the internet. The new Dell servers will be redundant, expandable and come with 3 years of service included. Curvature's bid seems to be lower, but it is not a complete quote.

Attachment(s):

Request – 14

Quotes – Dell, Curvature, Netsource and Logista



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total: \$68,845.73

Quote number: 3000029665565.1	Quote date: Oct. 9, 2018	Quote expiration: Nov. 8, 2018	Solution ID: 10155195	Deal ID: 16571002
Company name: CITY OF MONROE	Customer number: 5728579	Phone: (770) 267-7536		
Sales rep information: Landon Becker Landon_Becker@Dell.com (800) 456-3355 Ext: 5138244	Billing Information: CITY OF MONROE PO BOX 1249 MONROE GA 30655-1249 US (770) 267-7536			

Pricing Summary

Item	Qty	Unit Price	Subtotal
APC Smart-UPS X 3000VA RT 2U U PS Battery Backup with Network Management Card (SMX3000RMLV2 UNC)	1	\$1,644.11	\$1,644.11
Storage & Availability - [dellstar_1110_storage]	1	\$19,781.72	\$19,781.72
APC Netshelter SX 42U Rack - 6 00mm x 1070mm Black	1	\$1,193.79	\$1,193.79
APC 24-Outlet Basic Rack Power Distribution Unit - Zero U	2	\$270.80	\$541.60
PowerEdge R640 - [AMER_R640_12232]	3	\$10,219.50	\$30,658.50
PowerEdge R640 - with VCenter	1	\$14,201.06	\$14,201.06
Subtotal:			\$68,020.78
Shipping:			\$824.95
Environmental Fees:			\$0.00
Non-Taxable Amount:			\$68,845.73
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$68,845.73

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Landon Becker

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Group 1 - Group 1

Shipping Contact: RECEIVING DEPT	Shipping phone: (770) 267-7536	Shipping via: Express Delivery	Shipping Address: 227 SOUTH BROAD ST MONROE GA 30655-2117 US
--	--	--	---

SKU	Description	Qty	Unit Price	Subtotal
	APC Smart-UPS X 3000VA RT 2U U PS Battery Backup with Network Management Card (SMX3000RMLV2 UNC)	1	\$1,644.11	\$1,644.11

Estimated delivery date: Oct. 23, 2018

Contract No: 99AGZ

Customer Agreement No: MHEC-07012015

A4488719	APC Smart-UPS X 3000VA RT 2U UPS Battery Backup with Network Management Card (SMX3000RMLV2UNC)	1	-	-
----------	--	---	---	---

SKU	Description	Qty	Unit Price	Subtotal
	Storage & Availability - [dellstar_1110_storage]	1	\$19,781.72	\$19,781.72

Estimated delivery date: Oct. 17 - 22, 2018

Contract No: 99AGZ

Customer Agreement No: MHEC-07012015

210-AJMO	VMware vSAN Enterprise	1	-	-
332-1286	US Order	1	-	-
808-4208	ProSupport for Software, VMware, Contract, 1 Year	1	-	-
929-3709	Thank you for Your Order	1	-	-
935-6720	Thank you for Your Order	1	-	-
634-BHUI	VMware vSAN Enterprise, 1CPU, 1YR	4	-	-
810-5115	ProSupport for Software, VMware, VSAN 6 Enterprise for 1 Processor, 1 Year	4	-	-

SKU	Description	Qty	Unit Price	Subtotal
	APC Netshelter SX 42U Rack - 6 00mm x 1070mm Black	1	\$1,193.79	\$1,193.79
	Estimated delivery date: Oct. 11, 2018 Contract No: 99AGZ Customer Agreement No: MHEC-07012015			
A7067495	APC Netshelter SX 42U Rack - 600mm x 1070mm Black	1	-	-
SKU	Description	Qty	Unit Price	Subtotal
	APC 24-Outlet Basic Rack Power Distribution Unit - Zero U	2	\$270.80	\$541.60
	Estimated delivery date: Oct. 19, 2018 Contract No: 99AGZ Customer Agreement No: MHEC-07012015			
A7287249	APC 24-Outlet Basic Rack Power Distribution Unit - Zero U	2	-	-
SKU	Description	Qty	Unit Price	Subtotal
	PowerEdge R640 - [AMER_R640_12232]	3	\$10,219.50	\$30,658.50
	Estimated delivery date: Oct. 15 - 18, 2018 Contract No: 99AGZ Customer Agreement No: MHEC-07012015			
210-AKWU	PowerEdge R640 Server	3	-	-
329-BDKC	PowerEdge R640 Motherboard	3	-	-
461-AADZ	No Trusted Platform Module	3	-	-
321-BCQL	2.5 Chassis with up to 10 Hard Drives and 3PCIe slots	3	-	-
340-BKNE	PowerEdge R640 Shipping	3	-	-
340-BLUC	PowerEdge R640 x4 and x10 Drive Shipping Material	3	-	-
338-BLUS	Intel Xeon Silver 4114 2.2G, 10C/20T, 9.6GT/s , 14M Cache, Turbo, HT (85W) DDR4-2400	3	-	-
374-BBBX	No Additional Processor	3	-	-
370-ADNM	Blank for 1CPU Configuration	3	-	-
412-AAIQ	Standard 1U Heatsink	3	-	-
370-ADNU	2666MT/s RDIMMs	3	-	-
370-AAIP	Performance Optimized	3	-	-
780-BCDI	No RAID	3	-	-

405-AAJU	HBA330 12Gbps SAS HBA Controller (NON-RAID), Minicard	3	-	-
403-BBPZ	BOSS controller card + with 2 M.2 Sticks 240G (RAID 1),LP	3	-	-
634-BLVU	VMware ESXi 6.5 U2 Embedded Image	3	-	-
421-5736	No Media Required	3	-	-
385-BBKT	iDRAC9,Enterprise	3	-	-
528-BBWT	OME Server Configuration Management	3	-	-
528-BCBW	iDRAC Digital License	3	-	-
379-BCQY	iDRAC Group Manager, Disabled	3	-	-
379-BCSG	iDRAC,Legacy Password	3	-	-
330-BBGY	Riser Config 4, 2x16 LP	3	-	-
555-BCKP	Intel X710 Quad Port 10Gb DA/SFP+ Ethernet, Network Daughter Card	3	-	-
815-9081	Virtual SAN Ready Node,3 Years	3	-	-
429-AAIQ	No Internal Optical Drive	3	-	-
384-BBPR	5 Standard Fans for R640	3	-	-
450-ADWS	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	3	-	-
350-BBBW	No Bezel	3	-	-
350-BBJT	Dell EMC Luggage Tag for x10	3	-	-
350-BBKC	Quick Sync 2 (At-the-box mgmt)	3	-	-
384-BBBL	Performance BIOS Settings	3	-	-
800-BBDM	UEFI BIOS Boot Mode with GPT Partition	3	-	-
770-BBBL	ReadyRails Sliding Rails With Cable Management Arm	3	-	-
631-AACK	No Systems Documentation, No OpenManage DVD Kit	3	-	-
332-1286	US Order	3	-	-
634-BJBD	OpenManage Integration for VMware vCenter - 1 host increment, 3 year license - Digitally Fulfilled	3	-	-
813-9255	Dell Hardware Limited Warranty Plus On-Site Service	3	-	-
813-9262	ProSupport: Next Business Day On-Site Service After Problem Diagnosis, 3 Years	3	-	-
813-9274	ProSupport: 7x24 HW/SW Technical Support and Assistance, 3 Years	3	-	-

989-3439	Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	3	-	-
804-6748	ProDeploy Dell Server R Series 1U/2U - Deployment	3	-	-
804-6749	ProDeploy Dell Server R Series 1U/2U - Deployment Verification	3	-	-
815-4076	ProDeploy Add-On: VMware vSAN (Requires ProDeploy)	3	-	-
370-ADND	16GB RDIMM, 2666MT/s, Dual Rank	12	-	-
400-AXOP	1.92TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD, 3504 TBW	6	-	-
400-ASEM	400GB SSD SAS Write Intensive 12Gbps 512n 2.5in Hot-plug Drive, PX05SM,10 DWPD,7300 TBW	6	-	-
555-BCKN	Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile	3	-	-
450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	6	-	-
634-BHBX	vSphere Standard 1CPU License, 1Y Subscription w/Dwngrd Rights	3	-	-

SKU	Description	Qty	Unit Price	Subtotal
	PowerEdge R640 - with VCenter	1	\$14,201.06	\$14,201.06
	Estimated delivery date: Oct. 15 - 18, 2018			
	Contract No: 99AGZ			
	Customer Agreement No: MHEC-07012015			
210-AKWU	PowerEdge R640 Server	1	-	-
329-BDKC	PowerEdge R640 Motherboard	1	-	-
461-AADZ	No Trusted Platform Module	1	-	-
321-BCQL	2.5 Chassis with up to 10 Hard Drives and 3PCIe slots	1	-	-
340-BKNE	PowerEdge R640 Shipping	1	-	-
340-BLUC	PowerEdge R640 x4 and x10 Drive Shipping Material	1	-	-
338-BLUS	Intel Xeon Silver 4114 2.2G, 10C/20T, 9.6GT/s , 14M Cache, Turbo, HT (85W) DDR4-2400	1	-	-
374-BBBX	No Additional Processor	1	-	-
370-ADNM	Blank for 1CPU Configuration	1	-	-
412-AAIQ	Standard 1U Heatsink	1	-	-

370-ADNU	2666MT/s RDIMMs	1	-	-
370-AAIP	Performance Optimized	1	-	-
780-BCDI	No RAID	1	-	-
405-AAJU	HBA330 12Gbps SAS HBA Controller (NON-RAID), Minicard	1	-	-
403-BBPZ	BOSS controller card + with 2 M.2 Sticks 240G (RAID 1),LP	1	-	-
634-BLVU	VMware ESXi 6.5 U2 Embedded Image	1	-	-
421-5736	No Media Required	1	-	-
385-BBKT	iDRAC9,Enterprise	1	-	-
528-BBWT	OME Server Configuration Management	1	-	-
528-BCBW	iDRAC Digital License	1	-	-
379-BCQY	iDRAC Group Manager, Disabled	1	-	-
379-BCSG	iDRAC,Legacy Password	1	-	-
330-BBGY	Riser Config 4, 2x16 LP	1	-	-
555-BCKP	Intel X710 Quad Port 10Gb DA/SFP+ Ethernet, Network Daughter Card	1	-	-
815-9081	Virtual SAN Ready Node,3 Years	1	-	-
429-AAIQ	No Internal Optical Drive	1	-	-
384-BBPR	5 Standard Fans for R640	1	-	-
450-ADWS	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	1	-	-
350-BBBW	No Bezel	1	-	-
350-BBJT	Dell EMC Luggage Tag for x10	1	-	-
350-BBKC	Quick Sync 2 (At-the-box mgmt)	1	-	-
384-BBBL	Performance BIOS Settings	1	-	-
800-BBDM	UEFI BIOS Boot Mode with GPT Partition	1	-	-
770-BBBL	ReadyRails Sliding Rails With Cable Management Arm	1	-	-
631-AACK	No Systems Documentation, No OpenManage DVD Kit	1	-	-
332-1286	US Order	1	-	-
634-BJBD	OpenManage Integration for VMware vCenter - 1 host increment, 3 year license - Digitally Fulfilled	1	-	-
813-9255	Dell Hardware Limited Warranty Plus On-Site Service	1	-	-

813-9262	ProSupport: Next Business Day On-Site Service After Problem Diagnosis, 3 Years	1	-	-
813-9274	ProSupport: 7x24 HW/SW Technical Support and Assistance, 3 Years	1	-	-
989-3439	Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	1	-	-
804-6748	ProDeploy Dell Server R Series 1U/2U - Deployment	1	-	-
804-6749	ProDeploy Dell Server R Series 1U/2U - Deployment Verification	1	-	-
815-4076	ProDeploy Add-On: VMware vSAN (Requires ProDeploy)	1	-	-
370-ADND	16GB RDIMM, 2666MT/s, Dual Rank	4	-	-
400-AXOP	1.92TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1 DWPDP, 3504 TBW	2	-	-
400-ASEM	400GB SSD SAS Write Intensive 12Gbps 512n 2.5in Hot-plug Drive, PX05SM,10 DWPDP,7300 TBW	2	-	-
555-BCKN	Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile	1	-	-
450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	2	-	-
634-BHBX	vSphere Standard 1CPU License, 1Y Subscription w/Dwngrd Rights	1	-	-
634-BHBL	VMware vCenter Standard License, 1yr Subscription w/Dwngrd Rights, NFI	1	-	-
			Subtotal:	\$68,020.78
			Shipping:	\$824.95
			Environmental Fees:	\$0.00
			Estimated Tax:	\$0.00
			Total:	\$68,845.73

Unless you have a separate written agreement that specifically applies to this order, your order is subject to [Dell's Terms of Sale](#) (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for [Consumer warranties](#) ; for [Commercial warranties](#)).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply ([Consumer](#); [Commercial](#)). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at

http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

Account Executive: Michael Grady
Phone:
Fax:
Email: mgrady@curvature.com
Address:

Quote: 00743548
Date : 2018-10-11
Expires : 2018-11-10
Payment Terms: NET 30

Customer:
City of Monroe
Justin Milligan
(770) 266-5333
jmilligan@monroega.gov
www.ci.monroe.wa.us

Bill To:
City of Monroe
Justin Milligan

Ship To:
City of Monroe
Justin Milligan

Hardware and Software

Line	Product Name	QTY	Product Description	List Price	Sales Price	Total Price
1.0	DELL-PE-R640-BUN	1	DELL POWEREDGE R640 1U SERVER BUNDLE INCL. - (1) SILVER 4114 10C 2.2G CPU, (4) 16GB 2400MHZ RDIMM, (2) 1.92TB RI 12G SAS SSD, (2) 400GB WI 12G SAS SSD, HBA330, BOSS CARD W/ (2) 240GB SATA M.2, X710 QP NBC, (1) X520-DA2, IDRAC ENT, RAILS+CMA, 3YR NBD 5X10	18,990.00	9,385.00	9,385.00
2.0	VCS6-STD-C	1	VMware vCenter Server 6 Standard for vSphere 6 (Per Instance)	6,175.00	5,560.00	5,560.00
3.0	VCS6-STD-P-SSS-C	1	PROD SNS VCTR SERVER 6 STD VSPHERE 6 PER INSTANCE	1,544.00	1,544.00	1,544.00
4.0	VS6-STD-C	4	VSPHERE 6 STD 1 PROC	995.00	925.00	3,700.00
5.0	VS6-STD-P-SSS-C	4	PROD SNS VSPHERE 6 STD 1 PROC	323.00	323.00	1,292.00
6.0	ST6-EN-C	4	VSAN 6 ENT 1 PROC	5,655.00	3,795.00	15,180.00
7.0	ST6-EN-P-SSS-C	4	PROD SNS VSAN 6 ENT 1 PROC 1YR SLIC	1,414.00	1,414.00	5,656.00
8.0	AR3100	1	NETSHELTER SX 42U 600MMX1070MMD ENCL SIDES	1,890.00	1,290.00	1,290.00
9.0	SMX3000RMLV2UNC	1	APC SMART-UPS X 3000VA RACK/TOWER LCD 100-127V WITH NETWORK CARD	2,675.00	1,675.00	1,675.00
10.0	WS-C4900M	2	BASE SYSTEM WITH 8 X2 PORTS AND 2 HALF SLOTS, NO P/S	22,400.00	590.00	1,180.00
11.0	PWR-C49M-1000AC	4	POWER SUPPLY FOR THE WS-C4900M	1,150.00	115.00	460.00
12.0	WS-X4920-GB-RJ45	2	20 PORT 10/100/1000 RJ45	4,000.00	400.00	800.00

TOTAL LIST PRICE: 122,222.00
DISCOUNT: 74,500.00
DISCOUNT %: 61%

HARDWARE AND SOFTWARE SUBTOTAL USD: 47,722.00

SUBTOTAL: 47,722.00
FREIGHT: TBD
TAX (%):

Account Executive: Michael Grady
Phone:
Fax:
Email: mgrady@curvature.com

Quote: 00743548

Date : 2018-10-11

Expires : 2018-11-10

Payment Terms: NET 30

D&T: _____

TOTAL USD: 47,722.00

NOTES:

DELL R640 10X2.5' W/3SLOT INCL -

(1) SILVER 4114 10C 2.2G CPU

(4) 16GB DDR4-2400 RDIMM

(2) 400GB 12G SAS SSD WI

(2) 1.92TB 12G SAS SSD RI

(1) HBA330

(1) BOSS CARD W/(2) 240GB M.2 SSD

(1) X710 QUAD PORT NDC

(1) X520-DA2

(2) 750W POWER SUPPLY

RAILS+CMA

IDRAC ENT

3YR NBD BASIC 5X10 NBD SUPPORT

Freight and taxes TBD depending upon shipping location and terms. Curvature's standard terms and conditions for the sale of equipment are incorporated by reference into this Quote and shall govern the sale of the products set forth above (collectively, the "Products"). Such terms and conditions are posted at the following page:

<https://www.curvature.com/PoliciesAndWarranty#TermsAndConditionsEQ>.

Curvature's warranty for the Products can be found at the following page: <https://www.curvature.com/PoliciesAndWarranty#Warranty>.

Curvature's return policy for the Products can be found at the following page:

<https://www.curvature.com/PoliciesAndWarranty#ProductReturns>.

The Products are sold and exported in accordance with all applicable laws including, but not limited to, the US Export Administration Regulations administered by the US Department of Commerce, the European Union 428/2009 export regulations, Singapore's Strategic Goods Control Act, and all other applicable import and export laws. Diversion contrary to any such laws is prohibited. By accepting delivery of the Products, Customer and, if applicable, it's appointed agent, are thereby agreeing to comply with all such laws. Curvature may require Customer to sign an Export Control Certification and provide further details regarding Customer's intentions for the Products (including final destination, intended end use and intended end user) prior to delivery. Failure to provide such certification and information upon request may result in Curvature's cancellation of this Quote and its offer to sell the Products.

ACCEPTED

City of Monroe

Signature: _____

Name: _____

Title: _____

Server Hardware	Quantity
Dell PowerEdge R640	4
2.5" Chassis with up to 10 Hard Drives and 3PCIe slots	4
Intel Xeon Silver 4114 2.2G, 10C/20T, 9.6GT/s, 14M Cache, Turbo, HT (85W) DDR4-2400	4
Single CPU	4
HBA330 12Gbps SAS HBA Controller (NON-RAID), minicard	4
BOSS controller card + with 2 M.2 Sticks 240G (RAID 1), LP	4
iDRAC9, Enterprise	4
Riser Config 4, 2x16 LP	4
Intel X710 Quad Port 10Gb DA/SFP+ Ethernet, Network Daughter Card	4
Intel X520 Dual Port 10Gb, SFP+, Low Profile	4
Dual, Hot-plug, Redundant Power Supply (1+1), 750W	4
Ready Rails with Cable Management Arm	4
16GB RDIMM, 2666MT/s, Dual Rank	16
1.92TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1DWPD, 3504 TBW	8
400GB SSD SAS Write Intensive 12Gbps 512n 2.5in Hot-plug Drive, PX05SM, 10 DWPD, 7300 TBW	8
NEMA 5-15P to C13 Wall Plug, 125 volt, 15 Amp, 10 feet (3m), Power Cord, North America	8
VMWare Licensing	
Four VMWare vSphere Standard 1CPU License (1 year support)	4
Four VMWare vSAN Enterprise 1CPU License (1 year support)	4
One VMWare vCenter Standard (1 year support)	1
VMware Production support is included within each license quoted	
Rack	
42U Data Center rack - 600mm x 1070mm (Dell or APC)	1
APC - AR3100	
UPS	
APC SMX3000RMLV2 UNC	1
10GE Switches	
WS-C4900M (Cisco 4900M Switch) - switch is EOL/EOS from Cisco - limited 90 day warranty available	2
PWR-C49M- 1000AC (Power Supply Module)	4
WS-X4920-GB-RJ45 (20 port 1GE rj45 module)	2

HPE DL360 Gen10 8SFF CTO Server	4
U.S. - English localization	4
HPE DL360 Gen10 Xeon-S 4114 FIO Kit	4
HPE 16GB 1Rx4 PC4-2666V-R Smart Kit	16
Factory integrated	16
HPE DL360 Gen10 2SFF SAS/SATA Bkpln Kit	4
Factory integrated	4
HPE 400GB SAS 12G WI SFF SC DS SSD	16
Factory integrated	16
HPE 240GB SATA RI SFF SC DS SSD	8
Factory integrated	8
HPE 1.92TB SATA RI SFF SC DS SSD	16
Factory integrated	16
HPE Ethernet 10Gb 2-port 562SFP+ Adptr	8
Factory integrated	8
HPE 96W Smart Storage Battery 145mm Cbl	4
Factory integrated	4
HPE Smart Array P816i-a SR Gen10 Ctrlr	4
Factory integrated	4
HPE Ethernet 10Gb 2-port 562FLR-SFP+Adpt	4
Factory integrated	4
HPE 800W FS Plat Ht Plg LH Pwr Sply Kit	8
Factory integrated	8
HPE 1.83m 10A C13-UL Dom Pwr Cord	8
Factory integrated	8
HPE iLO Adv Security Lic 3yr Support	4
Factory integrated	4
HPE 1U CMA for Easy Install Rail Kit	4
Factory integrated	4
HPE 1U Gen10 SFF Easy Install Rail Kit	4
Factory integrated	4
HPE 3Y Foundation Care 24x7 Service	4
HPE DL360 Gen10 Support	4

Price	Extended
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See below for HP quote

\$ 1,125.00	\$ 4,500.00
\$ 6,049.00	\$ 24,196.00
\$ 6,499.00	\$ 6,499.00

\$ 1,290.00	\$ 1,290.00
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\$ 1,525.00	\$ 1,525.00
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\$ 2,400.00	\$ 4,800.00
\$ 300.00	\$ 1,200.00
\$ 750.00	\$ 1,500.00

\$ 15,625.00 \$ 62,500.00

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Sales Proposal 10429

Netsource Global Inc.

83

Date 10/9/2018

Terms

NET 30

Valid for

30 days

SO

0

Customer	Ship To	Proposal by
City of Monroe 215 North Broad St. Monroe, GA 30655 UNITED STATES	City of Monroe 215 North Broad St. Monroe, GA 30655 UNITED STATES	Netsource Global Inc. 915 Saint Vincent Ave Santa Barbara, CA 93101 UNITED STATES
Attn: Justin Milligan Phone: 770-266-5349 Email: jmilligan@monroeGA.gov	Attn: Justin Milligan Phone: 770-266-5349 Email: jmilligan@monroeGA.gov	Attn: Kyle Jolly

Item	CLEI	Mfgr	Description	Qty	Unit Price	Extended
R640		DELL	Dell PowerEdge R640 Server - Configured as follows: 1 x Dell PowerEdge R640 2.5" Chassis with up to 8 Hard Drives and 3 PCIe Slots 1 x Intel Silver 4114 10C 2.2Ghz 13.75M DDR4-2400 85W 1 x Dell R640/740 Heat Sinks 4 x Dell 16GB DDR4 Registered 1 x Dell HBA330 12Gbps Adapter LP 2 x Dell 400GB 12Gbps SAS Write Intensive MLC 2.5 SSD PX05SMB040 2 x Dell 1.92TB 12Gbps SAS Read Intensive TLC 2.5 SSD PM1633a 1 x Dell/Intel X710 DP 10Gb DA/SFP+, I350 DP 1GbE Network Daughter Card 1 x Dell/Intel X520-DA2 10Gb DP SFP+ CNA LP 1 x iDRAC9 Enterprise 1 x Dell 14th Gen 1U Front Bezel 1 x Dell 1U Sliding Ready Rails and Cable Management 1 x Custom Configuration and Full Testing, Full Firmware Updates 2 x Dell 750W 80 Plus Platinum Efficiency Power Supplies 2 x Standard Power Cord(s) - Qty to Match Power Supplies 1 x Dell BOSS Controller Low Profile Card with 2x240GB M.2 SSD (RAID 1) 1 x 5 Years Dell Next Business Day Onsite Service	4	8,175.00	32,700.00
VS6-STD-C		VMWARE	VSPHERE 6 STD 1 PROC LICS	4	1,100.00	4,400.00
VS6-STD-P-SSS-C		VMWARE	PROD SNS VSPHERE 6 STD 1 PROC SLIC 1YR	4	380.00	1,520.00
ST6-EN-C		VMWARE	VSAN 6 ENT 1 PROC LICS	4	4,855.00	19,420.00

Item	CLEI	Mfgr	Description	Qty	Unit Price	84	ed
VCS6-STD-P-SSS-C		VMWARE	PROD SNS VCTR SERVER 6 STD SLIC VSPHERE 6	1	1,645.00		00
VCS6-STD-C		VMWARE	VCTR SERVER 6 STD VSPHERE 6 PERLICS INSTANCE	1	6,620.00	6,620.00	
ST6-EN-P-SSS-C		VMWARE	PROD SNS VSAN 6 ENT 1 PROC 1YR SLIC	4	4,385.00	17,540.00	
AR3100		APC	APC NetShelter SX 19" Server Rack - 42U Refurbished - Lifetime Warranty	1	815.00	815.00	
SMX3000RMLV2UNC		APC	APC SMART UPS x 30000VA Rack/Tower Refurbished - Lifetime Warranty	1	1,280.00	1,280.00	
WS-C4900M		CISCO	Base system with 8 X2 ports and 2 half slots Refurbished - Lifetime Warranty	2	550.00	1,100.00	
PWR-C49M-1000AC		CISCO	4900M AC power supply, 1000 watts Refurbished - Lifetime Warranty	4	125.00	500.00	
WS-X4920-GB-RJ45		CISCO	20 port 10/100/1000 RJ45 Refurbished - Lifetime Warranty	2	315.00	630.00	
					Your Price	88,170.00	

Freight and Taxes TBD. Subject to a 20% restocking fee if returned without defect within 30 days. Software, licenses and warranties may not be returned.



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 10/6/2018
Subject: Purchase – Redundant Arris C4 CMTS

Budget Account/Project Name: CIP

Funding Source: CIP

Budget Allocation: \$225,000.00

Budget Available: \$156,154.27

Requested Expense: \$39,770.00

Company of Purchase: Netsource Global

Description:

Staff recommends the approval for the purchase of a redundant Arris C4 CMTS, to increase bandwidth and create redundancy in the CATV internet system

Background:

Existing CMTS has a total of 608Mbps per downstream. By adding another CMTS we will double system capacity 1.216G delivered to the same number of end users and create a totally redundant RF IP system.

Attachment(s):

Request – 3

Quotes – AMT, Netsource Global



3150 SW 15th Street
Deerfield Beach, FL 33442
Phone: 888-293-5856

This Quote is Valid for 30 Days from

9/24/2018

To: City of Monroe Reference #: C4 CMTS Proposal							
Notes:							
Line	Brand	Part Number	Description	QTY	Item Price		Total
1	Chassis Components & Power Supplies						
2	Arris	782354VRK	C4, VR Duplex Chassis Kit: Two RCMs, TWO SCMS & Pics, (No CAMs) (Verified Refurbished) DC Power Cables not included and must be purchased with kit.	1	\$ 6,322.00		\$6,322.00
3	Arris	782321VRK	Classic 32D CAM Kit (Active): 1 32D CAM, PIC, and SW Note: Requires Rel 7.4 or higher (Verified Refurbished)	5	\$ 3,706.00		\$18,530.00
4	Arris	790562VRK	VR C4 24U CAM Kit (Even): 1 CAM, 1 Even PIC, and 24 SW licenses	3	\$ 1,778.00		\$5,334.00
5	Arris	790563VRK	VR C4 24U CAM Kit (Odd): 1 CAM, 1 Odd PIC, and 24 SW licenses	4	\$ 1,778.00		\$7,112.00
6	Arris	722873	XFP Optical Interface, 10GBase-SR, 850nm.	0	\$ 498.13		\$0.00
7	Arris	802685	C4 CMTS GE Universal Power Supply Assembly, Low Line	1	\$ 3,800.00		\$3,800.00
8	Arris	713901	For GE Low Line 110VAC N.A. Input Cord, NEMA 5-15 Plug/C13, 15A	4	\$ 28.00		\$112.00
9	Arris	708985	C4 Blue Power Cable for -48V DC.	1	\$ 156.17		\$156.17
10	Arris	708986	C4 Red Power Cable for -48V DC.	1	\$ 156.17		\$156.17
11	Arris	785177VR	C4 Module Blank Front Panel	5	\$ 20.00		\$100.00
12	Arris	708930VR	C4 Module Blank Rear Panel	7	\$ 17.00		\$119.00
13	Redundant Hardware & Upgrade Hardware & Licenses						
14	Arris	782322VRK	Classic 32D CAM Kit (Spare): 1 32D CAM, CAM PIC, and SW Note: Requires Rel 7.4 or higher (Verified Refurbished)	0	\$ 3,706.00		\$0.00
15	Arris	790564VRK	VR C4 24U CAM Kit (Spare): 1 CAM, 1 Spare PIC, and 24 SW licenses	0	\$ 1,778.00		\$0.00
16							
17	Installation Services						
18	AMT	Prof Service	Estimated Installation Services: Includes Configuration, Testing, and First Modem Provisioning Support, Assumes Customer performing Rack, Stack, Cabling, and Combining. 1 Week Onsite including Travel and Pre Trip remote support for up to 2 hours,	0	\$ 8,000.00		\$0.00
19							
20	SLA: Firmware Upgrades & Technical Support						
21	Arris	708387	C4 Gold Support, 7x24 Tech support, SW updates, SW upgrades, Required at time of Purchase , Annual Renewal	1	7% of Purch Price		\$2,921.89

Total

\$44,663.23



Sales Proposal 10272

Netsource Global Inc.

87

Date 9/6/2018

Terms NET 30

Valid for 30 days

SO 0

Customer	Ship To	Proposal by
City of Monroe 215 North Broad St. Monroe, GA 30655 UNITED STATES	City of Monroe 215 North Broad St. Monroe, GA 30655 UNITED STATES	Netsource Global Inc. 915 Saint Vincent Ave Santa Barbara, CA 93101 UNITED STATES
Attn: Justin Milligan Phone: 770-266-5349 Email: jmilligan@monroega.gov	Attn: Justin Milligan Phone: 770-266-5349 Email: jmilligan@monroega.gov	Attn: Kai Jolly Phone: 805-770-2629 Email: kai@netsourceglobal.com

Item	CLEI	Mfgr	Description	Qty	List Price	Disc %	Unit Price	Extended
CHAS-00210W		ARRIS	Cadant C4 CMST Chassis	1	0.00	0.00	750.00	750.00
PCM-0148AB		ARRIS	PCM-0148AB:Arris Power Conditioning Module	2	0.00	0.00	175.00	350.00
FAN-02210W		ARRIS	HIGH SPEED FAN MODULE	3	0.00	0.00	50.00	150.00
PWR-12410N		ARRIS	PWR-12410N 3600W Front End PowerSupply Rectifier 48V	1	0.00	0.00	950.00	950.00
MOD-F0002W		ARRIS	MOD-F0002W:Arris Filler Panel	1	0.00	0.00	50.00	50.00
RCM-01000W		ARRIS	ARRIS Router Control Module	2	0.00	0.00	1,950.00	3,900.00
PICS-20440W		ARRIS	PICS-20440W:Cadant PIC-SCM (E)	1	0.00	0.00	175.00	175.00
SCM-02441W		ARRIS	ARRIS System Control Module	2	0.00	0.00	1,250.00	2,500.00
722891		ARRIS	722891:Cable Crossover	1	0.00	0.00	95.00	95.00
CAM-20032W		ARRIS	CAM-20032W:Classic XD CAM	5	0.00	0.00	2,950.00	14,750.00
CAM-01240W		ARRIS	24U Cable Access Module (CAM) DOCSIS 3.0	7	0.00	0.00	2,300.00	16,100.00
Your Price								39,770.00

Freight and Taxes TBD. Subject to a 20% restocking fee if returned without defect within 30 days. Software, licenses and warranties may not be returned.



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 10/6/2018
Subject: Purchase – Optical Transport System

Budget Account/Project Name: CIP

Funding Source: CIP

Budget Allocation: \$225,000.00

Budget Available: \$116,384.27

Requested Expense: \$54,046.91

Company of Purchase: MEGA Hertz

Description:

Staff Recommends the approval for the purchase of a redundant forward and reverse optical transport system for our CATV internet system

Background:

Current configuration of our optical transport system consists of CMTS signals from City Hall distributed to the end user. If approved the new configuration will employ two CMTSs, one at the Headend and one at City Hall. Either could run the whole system if there was a failure but running together they double capacity to each node. What we are asking to purchase is the optical equipment that allows the second CMTS to operate.

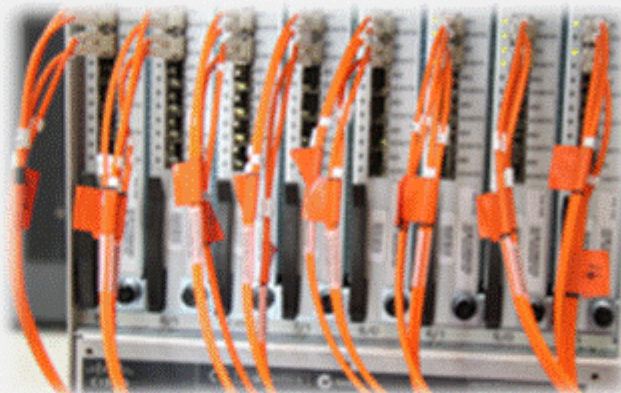
Attachment(s):

Request – 1

Quotes – (2) AMT, Netsource Global

To meet your project goals, expectations and future requirements, this proposal has been designed with Best-in-Class technologies!

- **Multi-Vendor Multi-Technology System Solutions** (HFC; RFOG; IPTV; FTTH; IP; DOCSIS; MPEG; Multi-Screen; OTT & Satellite), *to take you into the future!*
- **Project Planning, Design & Management**, *you can rely on!*
- **Integration, Activation & Certification**, *that will exceed your expectations!*
- **"Fractional Engineering" Resources, Knowledge & Support**, *you can depend on!*
- **Customized Lease Financing**, *designed to match your budget, cash flow and ROI objectives!*



MEGA HERTZ - meg·a·hertz (mĕg'ə-hûrts') Abbr.
LONGEVITY, KNOWLEDGE & ASSETS, YOU CAN COUNT ON!

- 41 Years of,
 - "Unique" Multi-Vendor-System-Solutions (MVSS),
 - Engineering, Integration & Activation Services, that
 - Support the deployment of advanced technologies,
 - in HFC, RFOG, IPTV, FTTx, MPEG, IP, IT, DOCSIS & Satellite networks.

Proposed to:
Mike McGuire
City of Monroe
215 North Broad
Street
P.O. Box 725
Monroe, GA 30655



9620 Bartlett Circle
Fort Worth, TX
Fax: 817-529-0790

Sandra Sujak
sandrasujak@go2mhz.com
800-883-8839 x138

For faster order processing send all purchase orders to
purchaseorder@go2mhz.com or fax to 817-529-0745

MHz Proposal SS020-560

Date 10/30/20

Expires 11/19/2018

Our Engineering & Integrated Services Department is ready to help you with this or any other project you may have.
Please feel free to contact me for further details regarding our onsite & remote engineering services.

MHz#	Description	Price	Qty	Extend
Prisma II Product Description				
210-10556	P2 HD 1310 nm Tx, Standard, 12 dBm, SC/APC	\$1,988.25	10	\$19,882.50
210-1022	(P2-HD-RXR-SA)HD Dual Rev Rx,5-90MHz,Std,SA	\$660.25	40	\$26,410.00
210-1020	(P2-HM)HD Host Module	\$120.75	3	\$362.25
210-3467	(P2-XD-CH-F-ICIM)XD Chassis,F Conn,ICIM	\$1,295.80	3	\$3,887.40
210-2129	Prisma II XD PS,90-264VAC to -48VDC	\$345.00	3	\$1,035.00
Combining Network Product Description				
MN4-2TCPF	MAXNET DUAL 4-WAY COMBINER, F	\$110.70	20	\$2,214.00
MN5B	MAXNET 5RU 19' VERTICAL CHASSIS W/BARS	\$127.88	2	\$255.76

Freight: Shipments will be made F.O.B. Shipping Point and charges will appear as a separate line item on Mega Hertz invoices.

Total: \$54,046.91

Ask us about **CUSTOMIZED LEASE FINANCING**

- Solutions designed to match your budget, cash flow and ROI objectives
- Interim financing during the project integration phase
- Graduated payments to match the timing of future revenue
- Fixed rate financing with monthly payment terms from 2 to 84 months
- \$1 buyout at the end of the lease-purchase term



NETWORK SUPPLY SERVICES, INC.

1014 Karlee Blvd
Loganville, GA 30052
Phone: (770) 554-9885
Fax: (770) 554-9886
Web: www.nssi4u.com

91

QUOTATION

Contact: Mike McGuire	Quote No: KF18-10-27
Company: City of Monroe, Utilities Dept.	Lead-time: 1 Week
Address: 420 North Broad Street Monroe, GA 30655	

Salesperson: Kaitlyn Flynn	Payment Terms: Net 30
Date of Quote: October 22, 2018	Currency: US

QTY	Part Number	Description	Price	Ext. Price
10	4010450	SA/Cisco Prisma II High Density Standard 1310nm Transmitter, 12dB, SC/APC (P2-HD-13TXTS-12-SA)	\$2,840.50	\$28,405.00
40	4012718	SA/Cisco Prisma II High Density Standard Dual Reverse Optical Receiver, SC/APC (P2-HD-RXR-SA)	\$895.00	\$35,800.00
40	591813	SA/Cisco 4 Way Splitter/Combiner Module, F Connector (9904RF)	\$75.00	\$3,000.00
3	4008281	SA/Cisco Prisma II Host Module (PS-HM)	\$192.00	\$576.00
3	4022058	SA/Cisco Prisma II XD Chassis, F Connector (P2-XD-CH-F)	\$1,200.00	\$3,600.00
3	1005444	SA/Cisco Prisma II XD Power Supply, 90-264V AC	\$549.00	\$1,647.00
3	4022060	SA/Cisco Prisma II XD Intelligent Communications Interface Module (ICIM)	\$680.00	\$2,040.00
3	592021	SA/Cisco 4 Post Rack Mounting Kit, Cable Tray, & Cable Management Hardware for Series 9900 RF Modules	\$185.00	\$555.00
				Total
				\$75,623.00

*Pricing does not include Shipping & Handling.

*Items quoted subject to availability.

*Any adjustments to quantities may affect pricing.



To: Planning & Code Committee
From: Logan Propes
Department: Administration
Date: 11/06/2018
Subject: Intergovernmental Agreement with Walton County and City of Loganville for Aerial Photometrics

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Purchase:** N/A

Description:

Staff recommends that the Committee approve to full Council the Intergovernmental Agreement with Walton County and the City of Loganville for enhanced aerial photometrics.

Background:

Over the past several months staff has worked with the County Property Appraisal Department and the City of Loganville to share in the cost of an ultra-high definition, aerial orthorectified photometric study that will benefit the parties with better ground level visualizations for assessments and better clarity for parcel boundaries, layering, and other GIS and planning work.

We agreed on a split cost of 20% per city and the remaining 60% to the county. This would be paid over a 3-year period as follows:

TOTAL COST: \$100,830.25

COUNTY 60% = \$60,498.15 / 3 = \$20,166.05 per year

Monroe 20% = \$20,166.05 / 3 = \$ 6,722.02 per year

Loganville 20% = \$20,166.05 / 3 = \$ 6,722.02 per year (this would also include the Gwinnett portion of the city)

First payment would be due upon delivery of imagery: (Estimated time frame is on, or around May 1, 2019)

This is included in the draft 2019 budget currently being prepared by Finance.

Attachment(s):

IGA with Walton County and Loganville



**2018 INTERGOVERNMENTAL AGREEMENT BETWEEN
WALTON COUNTY, GEORGIA AND THE CITY OF MONROE AND THE CITY OF
LOGANVILLE REGARDING AERIAL MEASUREMENT PROJECTS**

This Intergovernmental Agreement ("Agreement") is made this ____ day of _____, 2018, by and between **WALTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, by and through the duly authorized governing authority of Walton County, Georgia (hereinafter referred to as "Walton County"), the **CITY OF MONROE**, a duly incorporated Georgia municipality situated in Walton County, by and through the duly authorized governing authority of the City of Monroe (hereinafter referred to as "Monroe"), and the **CITY OF LOGANVILLE**, a duly incorporated Georgia municipality situated in Walton and Gwinnett Counties, by and through the duly authorized governing authority of the City of Loganville (hereinafter referred to as "Loganville").

WHEREAS, Walton County has engaged Pictometry International Corp ("Pictometry") to provide certain aerial measurement services of Walton County, Georgia;

WHEREAS, Monroe and Loganville desire for Walton County to obtain from Pictometry certain enhanced aerial measurement services for the incorporated areas of the City of Monroe and the City of Loganville;

NOW, THEREFORE, Walton County, Monroe and Loganville, in exchange of good and adequate consideration, the receipt of which is hereby acknowledged by the parties, which includes the mutual benefits to be received by the citizens of each local government, do hereby agree that Walton County shall obtain from Pictometry certain enhanced aerial measurement services for the incorporated areas of the City of Monroe and the City of Loganville as follows:

1. **Aerial Measurement Services.** Walton County shall provide Monroe and Loganville with access to the aerial measurement services that it obtains from Pictometry. For the incorporated areas of the City of Monroe and the City of Loganville, Walton County shall obtain from Pictometry the enhanced aerial measurement services.

2. **Compensation.** In exchange for Walton County obtaining the enhanced aerial measurement services, each of Monroe and Loganville agree to pay Walton County according to the following schedule:

- (i) March 1, 2019 - \$6,777.02;
- (ii) March 1, 2020 - \$6,777.02; and
- (iii) March 1, 2021 - \$6,777.02.

3. **Use of Aerial Measurement Services.** Each of Monroe and Loganville agree that they shall only use the aerial measurement services for lawful purposes in accordance with the direction, instruction, and supervision of Walton County.

4. **Authority.** Monroe and Loganville certifies that each has reviewed its charter prior to entering into this Agreement with Walton County and affirms by the execution of this

Agreement that there is no prohibition, expressed or implied, in their charter that prevents Monroe or Loganville from entering into this Agreement and performing in accordance with the terms set forth herein.

5. **Term and Termination.** This Agreement shall commence on _____, 2018 and continue in full force and effect until February 28, 2022, unless terminated earlier pursuant to this Agreement. Walton County may terminate this Agreement upon sixty (60) days prior written notice to Monroe and Loganville. In the event of such termination by Walton County, Monroe and Loganville shall have no further obligation hereunder.

6. **Entire Agreement.** This Agreement incorporates all prior negotiations, interpretations and understandings between the parties and is the full and complete expression of their agreement. This Agreement supersedes all prior or contemporaneous negotiations, commitments, agreements (written or oral) and writings between the parties with respect to the subject matter hereof. All such other negotiations, commitments, agreements and writings shall have no further force or effect, and the parties to any such other negotiation, commitment, agreement or writing will have no further rights or obligations thereunder.

7. **Modifications.** Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in the form of a written modification signed by both parties.

8. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

9. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first hereinabove written.

WALTON COUNTY:

WALTON COUNTY, GEORGIA

By: _____
Kevin W. Little, Chairman

Attest: _____
Name: _____
Title: _____

[SEAL]

MONROE:

CITY OF MONROE

By: _____
John Howard, Mayor

Attest: _____
Name: _____
Title: _____

[SEAL]

LOGANVILLE:

CITY OF LOGANVILLE

By: _____
Rey Martinez, Mayor

Attest: _____
Name: _____
Title: _____

[SEAL]



P.O. Box 1249 • Monroe, Georgia 30655
 (770) 207-4674
 Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME ALCOVY GROCERY TELEPHONE (770) 266-3201

ADDRESS 218 ALCOVY ST. TYPE OF BUSINESS
MONROE GA 30655 GROCERY
 MAILING ADDRESS SAME AS ABOVE

EMAIL ADDRESS 218ALCOVY@GMAIL.COM

OWNER'S NAME VISHAL ALI TELEPHONE (845) 313-1428

EMERGENCY CONTACT PERSON: ALEEM NURANI

TELEPHONE (478) 424-0899

PROPERTY OWNER'S NAME: ALGIN PROPERTIES LLC

TELEPHONE (770) 616-4460

**NUMBER OF EMPLOYEES: FULL TIME 1
 PART TIME 1

**(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? ☐ YES ☒ NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? ☐ YES ☒ NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia
 or of the United States. I further agree to comply with any and all ordinances
 of the City of Monroe in conducting business in the City.

Signature: Vishal Ali Date 10 / 1 / 18

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
 DISTILLED SPIRITS	 \$3000.00	 _____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	_____ ✓
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BWERIES	\$1000.00	_____
 BREW PUB	 \$750.00	 _____

WHOLESALE DEALERS:**LICENSE FEE:**

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:**LICENSE FEE:**

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business _____

Under what name is the Business to operate? ALCOVY GROCERY

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Proprietorship

2. Address: a) Physical: 218 ALCOVY St. MONROE, GA 30655

b) Mailing: Same as above.

3. Phone 770-266-3201 Beginning Date of Business in City of Monroe 10-1-18

4. ☐ New Business ☒ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No ☒

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant VISHAL ALI

Full Name of Spouse, if Married SHAMIM ALI

Are you a Citizen of the United States or Alien Lawful Permanent Resident? YES - CITIZEN

Birthplace INDIA

Current Address 253 Shaw dr. City Acworth St GA Zip 30102

Home Telephone 845-313-1428

Number of Years at present address 7+

Previous address (If living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change 10-1-18

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A K CORP INC D/B/A ALCOVY GROCERY

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Hushenali Alurani

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? No

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

N/A

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NA

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) ~~_____~~ County, Whitfield County Just have a license Hanover

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? No

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Hushenali Nurani
 Name
5305 Jefferson Sq.
 Address
Decatur GA 30030 404-643-7866
 City State Zip Telephone
2. Aleem Nurani
 Name
5305 Jefferson Sq.
 Address
Decatur GA 30030 470-424-0899
 City State Zip Telephone
3. Sanil Vadsariya
 Name
210 N. Decatur Land
 Address
Decatur GA 30033 608-421-0921
 City State Zip Telephone

This the _____ day of _____, 20____.

Vishal Ali (Signature Applicant)

OWNER (Title i.e. Partner, General Partner, Manager, Owner, etc.)

VISHAL ALI (Print Name)

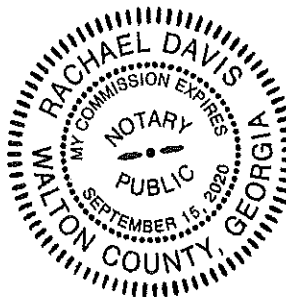
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Rachael Davis

Notary Public:

Executed: 9/20/2023 ¹⁸ rad





P.O. Box 1249 • Monroe, Georgia 30655
(770) 207-4674
Attn: Business License Division

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OCCUPATION TAX APPLICATION

BUSINESS NAME Rocky's Pizzeria & Grill Inc. TELEPHONE (770) 207 5400
ADDRESS 1700C Bolo Springs Rd TYPE OF BUSINESS Pizzeria
MAILING ADDRESS _____
EMAIL ADDRESS hype3618@aht.net
OWNER'S NAME Matthew Dion TELEPHONE (706) 410 8335
EMERGENCY CONTACT PERSON: Janice Dion
TELEPHONE (678) 315 4346
PROPERTY OWNER'S NAME: Kareem (Nabst Inc.)
TELEPHONE (1678) 923 7860
**NUMBER OF EMPLOYEES: FULL TIME 2
PART TIME 8 ** (Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia
or of the United States. I further agree to comply with any and all ordinances
of the City of Monroe in conducting business in the City.

Signature: [Signature] Date: / /

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	<u>X</u>
NON PROFIT PRIVATE CLUB	\$600.00	<u> </u>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<u> </u>
BEER/WINE AMENITIES LICENSE	\$100.00	<u> </u>
 DISTILLED SPIRITS	 \$3000.00	 <u> </u>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<u> </u>
SUNDAY SALES	\$150.00	<u> </u>

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	<u> </u>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<u> </u>
GROWLERS	\$2000.00	<u> </u>

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<u> </u>
BREWERY OR MICRO-BREWERIES	\$1000.00	<u> </u>
 BREW PUB	 \$750.00	 <u> </u>

WHOLESALE DEALERS:LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers.

1. Full Name of Business

Rockys Pozera & Crail Inc

Under what name is the Business to operate?

Rockys Pozera & Crail

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

S - Corporation

2. Address: a) Physical:

1700C Bob Springs Rd Monroe

b) Mailing:

Same as above

3. Phone 770 707 5400

Beginning Date of Business in City of Monroe

4. ☐ New Business☒

Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number

Georgia Sales Tax Number

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant Matthew L. DimFull Name of Spouse, if Married Janice DimAre you a Citizen of the United States or Alien Lawful Permanent Resident? YesBirthplace Burlington VTCurrent Address 1450 Palmer Dr City Monroe St LA Zip 30656Home Telephone 706 410 8355Number of Years at present address (1) year

Previous address (If living at current address less than 2 yrs).

2017 Chickadee Dr MonroeNumber of years at previous address (8) years8. If new business, date business will begin in Monroe N/A

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer _____

Matthew Dim
1450 Palmer Dr Monroe LA 30656

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? _____

NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Rodriguez Rivera & Crill Inc.
1480 Palmer Dr Monroe LA

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Matthew D. m CEO 90 %
Janice D. m Secretary 10 %

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. _____

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

N/A

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

N/A

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

N/A

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? _____

N/A

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Keddy Hale CPA
 Name 791 Pooble Springs Rd
 Address Monroe LA 30656 770 267 6643
 City State Zip Telephone

2. Chris Cannon
 Name Monroe Police Dept
 Address 676 357 1939
 City State Zip Telephone

3. Jerney Adams
 Name 2070 Hwy 11 NW
 Address Monroe LA 30656 770 267 0753
 City State Zip Telephone

This the 24th day of October 2018.

[Signature] (Signature Applicant)

CEO (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Matthew Dion (Print Name)

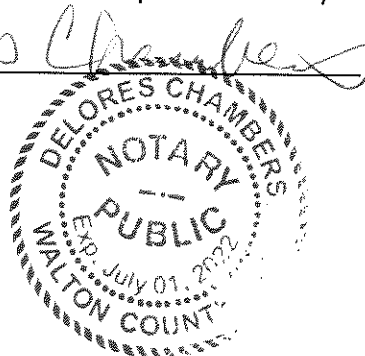
Or: _____ (Signature of Corporate Officer)

 (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public:

Executed: 10-24-18





To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 10/11/2018
Subject: Resolution – City of Ethics Recertification

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Purchase:** N/A

Description:

To recertify the City of Monroe as a “Certified City of Ethics”, this resolution must be adopted to establish the five ethics principles for the conduct of the City’s officials.

Background:

Periodic recertification, which is good for four years, is required to maintain the City of Ethics designation. To remain a “Certified City of Ethics”, prior to the expiration of the four-year period, the City must submit to GMA for review a resolution re-adopting the five ethics principles, and a copy of any changes to the City’s ethics ordinance (Article IV. – Code of Ethics). The City’s current certification expires in January 2019.

Attachment(s):

Resolution

RESOLUTION

WHEREAS, the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and,

WHEREAS, the City of Monroe, wishes to be recertified as a Certified City of Ethics under the GMA Program; and,

WHEREAS, part of the recertification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board.

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Monroe, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly:

- * Serve Others, Not Ourselves
- * Use Resources With Efficiency and Economy
- * Treat All People Fairly
- * Use The Power of Our Position For The Well Being Of Our Constituents
- * Create An Environment Of Honesty, Openness And Integrity

RESOLVED this 13th day of November, 2018.

Mayor

Vice-Mayor/Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

ATTEST:



To: City Council
From: Logan Propes, City Administrator
Department: Water, Sewer, Gas, & Stormwater
Date: 11/13/2018
Subject: Award for Easement Acquisition Services for the Alcovy Sewer Line Project

Budget Account/Project Name: Alcovysewer

Funding Source: Utility Capital

Budget Allocation: \$3,000,000

Budget Available: \$3,000,000

Requested Expense: \$22,750.00
est

Company of Purchase: PRIMACQ GROUP

Description:

Staff recommends that the Council approve easement acquisition services with PRIMACQ Group for the Alcovy Sewer Line Project for an estimated \$22,750 based on the included fee schedule.

Background:

Earlier this year the Council approved Hofstadter & Associates to design and engineer the Alcovy Sewer Line extension to Hwy 138. Currently the project is in survey and engineering phases.

Staff recommends the PRIMACQ Group to assist with the easement acquisition services of the estimated 10 parcels.

The City has had great success using this company very recently on the N. Broad Streetscape project and on the West Spring Streetscape project. Their services worked seamlessly with the property owners, staff, and the City Attorney's office. Hiring of their services will greatly speed up the project towards construction.

Attachment(s): Fee schedule for easement acquisition

FEE QUOTE
Alcovy River Sewer Project

FEE ESTIMATE: PRIMACQ GROUP 678-376-4614 (formerly Terrell Hundley & Carroll R/W Services)
777 Petty Road, Suite 201
Lawrenceville, GA 30043

CONTACT: Jeremy Robertson jeremy.robertson@primacq.com

CLIENT NAME: City of Monroe

P.I.: NA
COUNTY: Monroe
PARCELS: 10

SCOPE OF WORK:

						Parcels		Per Parcel			
Pre-Acquisition											
	Title Verification			by others						\$0	
	Property Owner Meeting**					all				\$1,500	
	Detailed RW Cost Estimate									\$3,250	
	Detailed RW Cost Estimate UPDATE									\$0	
	Field Review w/Review Appraiser									\$0	
	Appraisals									\$0	
	388C					0		\$1,500		\$0	
	388N					0		\$3,750		\$0	
	Data Book							NA		\$0	
	Specialty Reports (Sign reports, cost to cure reports)										
	Parking - Cost To Cure					0		\$2,000		\$0	
	Sign					0		\$500		\$0	
	Pre-Acq. Totals									\$4,750	
Acquisition											
	Owner Interest					10		\$1,800		\$18,000	
	Other-than-Owner Interest *							\$1,000		\$0	
	Driveway Easement Only					0		\$1,000		\$0	
	Closing/Title Update			by others						\$0	
	Recordings			by others						\$0	
	Acquisition Totals									\$18,000	

TOTAL FEE ESTIMATE

\$22,750

Assumptions:

1. All utility site acquisition or relocations are outside the scope of this proposal.
2. Appraisers will be selected from the GDOT qualified list by PRIMACQ GROUP.
3. Any "cost to cure" design or specialty report fees are estimates only.
4. Actual costs of UST or Asbestos removal or Demolition& Removal of Structures is not included
5. Actual costs to purchase ROW and easements are not included.
6. Travel Time is included in the hourly and/or per parcel fees.
7. Parcel Counts are estimates until ROW plans and Title verification is complete and properties have been inspected and inventoried.
8. The "per parcel" fee counts will be adjusted as appropriate to the Right of Way Plans.
9. Based on the plan review, a Data Book or Cost Estimate approach is appropriate and no appraisals should be needed unless condemnation proceedings are exercised.
10. Due to the interactive nature of negotiations, it is possible that parcel counts, number & type of appraisals, and specialty reports (signs, cost to cures, etc.) may change.
11. Any parcels removed from the plans after negotiations are initiated will be billed at 75% acquisition fee.
12. Appraisals & specialty report fees are due upon report submission.
13. Appraisals and updates for plan changes or condemnations are not included.
14. *Other than owner interests (sign owners, leasehold interest holders, etc.) may have an interest that must be acquired or quit-claimed during negotiations. Since there is no way to determine this ahead of time, an indicative fee for this activity is shown.
15. **The City may choose to waive the Property Owner's meeting.



To: City Council
From: Logan Propes, City Administrator
Department: Water, Sewer, Gas, & Stormwater
Date: 11/13/2018
Subject: Award for Easement Acquisition Services for the Loganville Water Line

Budget Account/Project Name: Lvillewater

Funding Source: Utility Capital

Budget Allocation: \$2,000,000

Budget Available: \$2,000,000

Requested Expense: \$49,750.00
est

Company of Purchase: PRIMACQ GROUP

Description:

Staff recommends that the Council approve easement acquisition services with PRIMACQ Group for the Loganville Water Transmission Line for an estimated \$49,750 based on the included fee schedule.

Background:

Earlier this year the cities of Monroe and Loganville each agreed on sharing the cost of a water transmission line for Loganville to supply treated water to Loganville. Engineering is now 99% complete and easement acquisition must occur based on the final designs.

Staff recommends the PRIMACQ Group to assist with the easement acquisition services of the estimated 25 parcels.

The city has had great success using this company very recently on the N. Broad Streetscape project and on the West Spring Streetscape project. Their services worked seamlessly with the property owners, staff and the city attorney's office. Hiring of their services will greatly speed up the project towards construction.

Attachment(s): Fee schedule for easement acquisition

FEE QUOTE

Loganville Water Transmission Line Project

FEE ESTIMATE: PRIMACQ GROUP 678-376-4614 (formerly Terrell Hundley & Carroll R/W Services)
 777 Petty Road, Suite 201
 Lawrenceville, GA 30043

CONTACT: Jeremy Robertson jeremy.robertson@primacq.com

CLIENT NAME: City of Monroe

P.I.: NA
COUNTY: Monroe
PARCELS: 25

SCOPE OF WORK:

						Parcels		Per Parcel			
Pre-Acquisition											
	Title Verification			by others							\$0
	Property Owner Meeting**					all					\$1,500
	Detailed RW Cost Estimate										\$3,250
	Detailed RW Cost Estimate UPDATE										\$0
	Field Review w/Review Appraiser										\$0
	Appraisals										\$0
	388C					0		\$1,500			\$0
	388N					0		\$3,750			\$0
	Data Book							NA			\$0
	Specialty Reports (Sign reports, cost to cure reports)										
	Parking - Cost To Cure					0		\$2,000			\$0
	Sign					0		\$500			\$0
	Pre-Acq. Totals										\$4,750
Acquisition											
	Owner Interest					25		\$1,800			\$45,000
	Other-than-Owner Interest *							\$1,000			\$0
	Driveway Easement Only					0		\$1,000			\$0
	Closing/Title Update			by others							\$0
	Recordings			by others							\$0
	Acquisition Totals										\$45,000

TOTAL FEE ESTIMATE**\$49,750****Assumptions:**

1. All utility site acquisition or relocations are outside the scope of this proposal.
2. Appraisers will be selected from the GDOT qualified list by PRIMACQ GROUP.
3. Any "cost to cure" design or specialty report fees are estimates only.
4. Actual costs of UST or Asbestos removal or Demolition& Removal of Structures is not included
5. Actual costs to purchase ROW and easements are not included.
6. Travel Time is included in the hourly and/or per parcel fees.
7. Parcel Counts are estimates until ROW plans and Title verification is complete and properties have been inspected and inventoried.
8. The "per parcel" fee counts will be adjusted as appropriate to the Right of Way Plans.
9. Based on the plan review, a Data Book or Cost Estimate approach is appropriate and no appraisals should be needed unless condemnation proceedings are exercised.
10. Due to the interactive nature of negotiations, it is possible that parcel counts, number & type of appraisals, and specialty reports (signs, cost to cures, etc.) may change.
11. Any parcels removed from the plans after negotiations are initiated will be billed at 75% acquisition fee.
12. Appraisals & specialty report fees are due upon report submission.
13. Appraisals and updates for plan changes or condemnations are not included.
14. *Other than owner interests (sign owners, leasehold interest holders, etc.) may have an interest that must be acquired or quit-claimed during negotiations. Since there is no way to determine this ahead of time, an indicative fee for this activity is shown.
15. **The City may choose to waive the Property Owner's meeting.