

#### **Historic Preservation Commission Meeting**

#### AGENDA

#### Tuesday, August 23, 2022 6:00 PM 215 N Broad St

- I. <u>CALL TO ORDER</u>
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. MINUTES OF PREVIOUS MEETING
  - <u>1.</u> Previous Minutes 7-26-2022

#### V. OLD BUSINESS

1. Request for COA - 106 S. Broad St. - Signage

#### VI. <u>NEW BUSINESS</u>

- <u>1.</u> Request for COA 229 Alcovy St. Exterior changes
- 2. Request for COA 116 6th St. Rear Addition
- 3. Request for COA 221 Boulevard Exterior Changes

#### VII. ADJOURNMENT

#### Historic Preservation Commission Meeting Minutes—DRAFT Regular Meeting—July 26, 2022

Present: Laura Powell, Fay Brassie, Elizabeth Jones

Absent: Susan Brown, Jane Camp

Staff: Laura Wilson, Code Admin

Visitors: Russell Page, Clairissa Peguigant, Angela Zeis, JP Campbell, Lori Volk, Bruce Hendley, Lisa & Lawrence Parker

Meeting called to order at 6:00 P.M.

Chairman Jones ask for approval of the agenda To approved as presented.

Motion by Powell. Second by Brassie Motion carried

Chairman Jones asked if there were any changes or corrections to the previous months' minutes. To approve as submitted.

Motion by Brassie. Second by Powell Motion carried.

<u>The First Item of Old Business</u>: Request for COA #1009, a request for renovation of an existing structure and construction of four new detached houses at 707 S. Madison Ave. The first part portion of the request for the renovation of an existing structure was approved on 5/24/2022. The applicant, Lori Volk spoke in favor of the request.

Chairman Jones read into the record a section of the ordinance relating to height requirements in the MHDO stating that the max building height was 18ft with a roof no greater than 25ft. One of the house plans submitted by Volk has a roof of 27ft. The roof pitch on the house plan is 9/12; Volk would like to reduce the pitch to meet the 25ft height requirement.

Chairman Jones: Did Patrick have a comment on if the plan was altered? Wilson: Yes, Patrick confirmed if the plan was altered to meet the guidelines, it would be approved Volk: That is the plan and that way it will more closely resemble the roof pitch of nearby houses; Any of the house plans could go on lots 1-4. The 5<sup>th</sup> lot is the existing structure. We have not decided which plan will go on which lot.

Commissioner Brassie: Are you using any of the previous house plans? Volk: No, just the ones presented here

Commissioner Jones: Are there any questions from the public? None

To approve as presented

## Motion by Brassie, Second by Powell Motion carried

<u>The Second Item of Old Business</u>: Request for COA #1016, a request for new construction of a single-family house at 1238 S. Madison Ave. The applicants, Lawrence and Lisa Parker spoke in favor of the request. The Parkers submitted three craftsman style house plans for consideration as well as a current plat showing the proposed locations of each house. Commissioner Brassie reminded the applicants that identical houses could not be built next to each other.

Commissioner Brassie: Did they approve the plat?

Wilson: Utilities has approved the plat with the locations of the houses and driveways. Do you have a timeline for building the houses on Atha?

Lisa Parker: Not yet, because we are building them one at a time

Commissioner Brassie: Will they have to come back to do the other houses? Wilson: Yes, they will have to come back for the specific addresses on Atha Street Commissioner Brassie: You will need to stay in the craftsman framework but have variety.

Commissioner Jones: Are there any questions from the public? None

To approve as presented:

Motion by Brassie, Second by Powell Motion carried

<u>The Third Item of Old Business</u>: Request for COA #1015, a request for new construction at 1240 S. Madison Ave. The applicants, Lawrence and Lisa Parker spoke in favor of the request. The Parkers submitted three craftsman style house plans for consideration as well as a current plat showing the proposed locations of each house.

As 1238 and 1240 S. Madison are next to one another and were proposed by the same applicants, the applications were considered together with separate motions.

To approve as presented:

Motion by Camp. Second by Powell Motion carried

New Business:

<u>The First Item of Business</u>: Request for COA #1279, a request for new construction at 115 6<sup>th</sup> St. JP Campbell, owner of the property, spoke in favor of the request. Campbell's initial request was to subdivide or redivide the lot. At one point in time, it was two lots but now it is only recognized as one lot. The new lot would have a house on it like the existing house.

Commissioner Brassie: We need a plat with the house on it. We need you to come back with a plat showing specifically where the house and driveway will be and an elevation showing exactly what the house will look like. It needs to look like a Mill house but not be exactly like the one next door.

Campbell: It is my intention to build a Mill house. I am not planning on building now. My intent is to divide the property. The lot is a few feet short of being able to divide it which maybe why the two lots were combined.

Commissioner Jones: Is there away to approve the split and then have him come back to us when he is ready to build?

Wilson: He needs to have his plans approved first by HPC before he can go to Planning Commission to get the variance he needs.

Campbell: I need to rent or sell the house that is on the lot currently and if I decide to sell, I do not want to lose the other lot.

Commissioner Brassie: Even if you are not going to start it now, get a plan that would fit on that lot and we can go ahead and vote on it for you; that way you can sell your house

Commissioner Jones: Are there any questions from the public? None

Motion to table to August 23, 2022

Motion by Brassie, Second by Powell Motion carried

<u>The Second Item of Business</u>: Request for COA #1280, a request for an exterior addition at 217 E. Marable St. The applicant and owner, Clairissa Pequigot and contractor Russell Page spoke in favor of the project. The goal of the project is to connect two smaller additions into one gable that will not be taller than the current ridge of the roof.

Commissioner Brassie: Is there a way to avoid creating a split gable roof?

Page: It will be single gable with a point. The roof will not be flat. Clairissa would also like to change out the windows but would keep the look of the original windows. The windows will have original grid pattern. She would also like to remove the vinyl siding and soffits and go back to the original material.

Commissioner Brassie: If you are wanting to go back to the original, the iron works on the front porch need to be removed. It should be replaced with a simple 4x4 post painted with maybe simple trim and the top and bottom. Plain columns, not round or fluted. Also put up a wooden handrail.

Chairman Jones: Are there any questions from the public? None

Motion to approve as presented with the addition of removing the porch ironwork Motion by Brassie, Second by Powell Motion carried

<u>The Third Item of Business</u>: Request for COA #1281, a request for exterior changes at 122 6<sup>th</sup> St. The owner and applicant, Angela Zeis, spoke in favor of the project. There was a fire in August 2021 that damaged the right side of the property. Not planning on changing any of the lines of the house. We will remove the faux rock around the door as well as remove the aluminum siding and replace with wood siding to match the rest of the house. The existing rear addition will also get covered with wood siding to match the rest of the house. The windows will get replaced with wood windows.

Commissioner Brassie: The windows need to be 6/6 and you can get rid of the shutters. You have a balustrade (as seen in the packet) with wire behind it. Is that something you are going to do?

Zeis: We are not sure what is allowed. I have seen it in some houses around town.

Commissioner Brassie: It is allowed if you are to code in the front. A lot of people use that because they do not want the four-inch space between the slats. If you use the wire, you do not have to have that but you do need the pickets to be appropriate for a mill house.

Zeis: So there has to be something in the rail that does up and down or across? My other option is an X design. Commissioner Brassie: That will work with the wire behind. The other option is too contemporary.

Commissioner Jones: Are there any questions from the public? None

Motion to approve as presented

Motion by Powell, Second by Brassie Motion carried

Chairman Jones entertained a motion to adjourn.

Motion by Brassie. Second by Powell Motion carried.

Adjourned at 6:31 pm



#### HISTORIC PRESERVATION MTG PERMIT

(770) 207-4674

PERMIT #: 1013	3	DESCRIPTION:	950 SQ FT sign/mural on W Spring St	
JOB ADDRESS: PARCEL ID: SUBDIVISION:	106 S BROAD ST M0140094	LOT #: BLK #: ZONING:	65	
ISSUED TO: ADDRESS CITY, STATE ZIP: PHONE:	HASBRO PROPERTY LLC 127 N LUMPKIN ST MONROE GA 30655	CONTRACTOR: PHONE: OWNER: PHONE:	HASBRO PROPERTY LLC	
PROP.USE VALUATION: SQ FT OCCP TYPE: CNST TYPE:	COMMERCIAL \$ 11,000.00 0.00	DATE ISSUED: EXPIRATION:	5/18/2022 11/14/2022	
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov			
FEE CODE COA-03	DESCRIPTION Historic Preservation Regular Meeting		<b>AMO</b> \$ 10	
			FEE TOTAL \$ 10   PAYMENTS \$ -10   BALANCE \$	
NOTES:				

This request to paint a sign/mural on the W. Spring St side of 106 S. Broad St. will be heard by the Historic Preservation Commission on May 24, 2022 at 6:00pm in the Council Chambers of City Hall at 215 N. Broad St, Monroe GA 30655.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

PROVED BY

5118133 DATE

#### Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.



Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 106 S Brogd St. Monroe, GA Parcel # M0140094
Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition
Property Owner: HASBED PROPERTY LLC
Address: PO BOX 1481 MONPOE, GA 30655
Telephone Number: 618-525-1927 Email Address: heather @rinsesoap.com
Applicant:
Address:
Telephone Number: Email Address:
Estimated cost of project: \$9,750 + Base point \$\$11,000
Please submit the following items with your application:
$\checkmark$ Photographs of existing condition of the property to show all areas affected
$\underline{\checkmark}$ Map of the property showing existing buildings, roads, and walkways
Map of the property showing the location and design of the proposed work
Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
Architectural floorplans (new construction only)
Written description of the project including proposed materials
Owner authorization statement, if applicant is not the property owner
Application Fee \$100 (Additional fees required for demolition)
Please submit all application materials in hardcopy to the Code Department and digitally at lwitson@monroega.gov

Date

Signature of Applicant

#### Rinse Bath & Body Proposal for a Mural at 106 S Broad St.

We are asking for approval to commission a painted mural to go on the exterior wall of our retail store located at 106 S Broad St. It is the wall facing W Spring Street. The wall has already been painted a solid light grey previous to this request.

The artwork would consist of a brief story of Rinse & corresponding graphics. The wall is approximately 38 feet x 25 feet. Each letter in the story would be a minimum of 1 foot tall so it would be legible from further away.







## Proposed Design of the Mura



#### Certificate of Appropriateness Application Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted. Under the Zoning Ordinance for the City of Monroe, properties located within the Corridor Design Overlay or the Central Business District are required to obtain a Certificate of Appropriateness (COA) from the Planning Commission for any exterior material change on the property. Project Address: 💋 Parcel # Property listed above is located in (circle) Corridor Design Overlay or Central Business District Project Type (circle): New Construction, Renovation of Existing Structure, Demolition, Signage Property Owner: Address: Email Address: VINCEMANZMaayahoo, Cor Telephone Number: ume as above Applicant: Address: **Telephone Number:** Email Address: \$100,000-Estimated cost of project: Please submit the following items with your application: Photographs of existing condition of the property to show all areas affected uPlans, sketches, drawings, and diagrams of the project which detail the materials that will be used

Written description of the project - DN BACL

MACOwner authorization statement, if applicant is not the property owner

\_\_ Application Fee \$100

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov; Please submit two physical copies.

Signature of Applicant

Date Date RECEIVED H 1316

Written description of project: Actual structure not attered in any way.

Removed rotted wood single pane windows and replaced with double pane energy expirent windows. New windows 2/1 14

Removed aged and unappealing vinyl siding and vaplaced with hardwplank Siding, being painted in the following colors: SW GreekVIIIa/Siding SW Seasalt/Thin SW Iron Ore/DOORS



#### **City of Monroe**

215 N. Broad Street Monroe, GA 30655 (770) 207-4674

#### HISTORIC PRESERVATION MTG PERMIT

PERMIT #: 1378	3	DESCRIPTION:	HISTORIC PRESERVATION	
JOB ADDRESS: PARCEL ID: SUBDIVISION:	229 ALCOVY ST M0180142	LOT #: BLK #: ZONING:	R-1	
ISSUED TO: ADDRESS CITY, STATE ZIP: PHONE: PROP.USE	Vince Marzula 229 Alcovy St Monroe GA 30655 770-990-2469 RESIDENTIAL	CONTRACTOR: PHONE: OWNER: PHONE:	Vince Marzula	
VALUATION: SQ FT OCCP TYPE: CNST TYPE:	\$ 0.00 0.00	DATE ISSUED: EXPIRATION:	8/18/2022 2/14/2023	
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov			
FEE CODE COA-03	DESCRIPTION Historic Preservation Regular Meeting			<b>AMOUNT</b> \$ 100.00
			FEE TOTAL PAYMENTS BALANCE	\$ 100.00 \$ -100.00 \$ 0.00

#### NOTES:

The Historic Preservation Commission will hear your request for exterior changes including windows and siding at 229 Alcovy St. on August 23, 2022 at 6p.m. in the Council Chambers at 215 N. Broad St. Monroe, GA 30655.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

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(APPROVED BY)

8111122











### **City of Monroe**

215 N. Broad Street Monroe, GA 30655 (770) 207-4674

#### HISTORIC PRESERVATION MTG PERMIT

PERMIT #: 1379		DESCR	IPTION:	HISTORIC PRESERVATION	
JOB ADDRESS: PARCEL ID: SUBDIVISION:	116 6TH ST M0200134	LOT #: BLK #: ZONIN	G:	R-1A	
ISSUED TO: ADDRESS CITY, STATE ZIP: PHONE: PROP.USE	Stone Family Investments LLC PO Box 1344 Monroe GA 30655 770-841-0214 RESIDENTIAL	CONTE PHONE OWNE PHONE	R:	Stone Family Investments LLC	
VALUATION: SQ FT OCCP TYPE: CNST TYPE:	\$ 0.00 0.00	DATE I EXPIR/	SSUED: ATION:	8/18/2022 2/14/2023	
INSPECTION REQUESTS:	770-207-4674 Iwilson@monroega.gov				
FEE CODE COA-03	DESCRIPTION Historic Preservation Regular Meeting				<b>AMOUNT</b> \$ 100.00
				FEE TOTAL PAYMENTS BALANCE	\$ 100.00 \$ -100.00 \$ 0.00
NOTES:					

The Historic Preservation Commission will hear your request for a rear addition at 116 6th St. on August 23, 2022 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

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(APPROVED BY)

8118122

#### Certificate of Appropriateness Application-Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 110 6th St.	Parcel # M0200134
Project Type (circle): New Construction, Renovation of Exis	ting Structure, Signage, Demolition
Property Owner: Family stone investmen	ots (William & Stonelli)
Address: POBOX 1344 MONROGEA 3	0655
Telephone Number: (770) 841 0214 Email Addre	
Applicant: FOMILY STONE INVESTMENTS	/ William P. Stone III
Address: PO BOX 1344 MONROP GA	30055
Telephone Number: () 84 214 En	nail Address: WPSTONEIII 6289muil.com
Estimated cost of project: 975,000	
Please submit the following items with your application:	
Photographs of existing condition of the property to sh	ow all areas affected
$\underline{\checkmark}$ Map of the property showing existing buildings, roads	, and walkways
Map of the property showing the location and design of	f the proposed work
Façade elevations which illustrate how the finished des structure including rooflines if applicable	sign will look in relation to the existing
Architectural floorplans (new construction only)	
Written description of the project including proposed n	roperty owner RECEIVED
Owner authorization statement, if applicant is not the p	roperty owner RECCE 31
Application Fee \$100 (Additional fees required for der	
J	
Please submit all application materials in hardcopy to the Cod	e Department and digitally at
lwilson@monroega.gov	
WNRATI	08/09/22
Signature of Applicant	Date

116 6<sup>th</sup> Street



## **Existing Structure**



## **Proposed Addition**





143 5<sup>th</sup> Street (Recent Renovation w/Addition)



26

Page:

12/10/2021

Original Floor Plan



Original Floor Plan - Original Floor Plan



STONE\_ROOF2

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New Floor Plan - New Floor Plan

## 116 6<sup>th</sup> Street Renovation

The dwelling will be completely gutted down to studs where required with all new mechanical systems to include electrical, plumbing, and HVAC. The walls will be insulated along with required insulation in the ceiling. A 10' X 14' room will be added to the right rear of the dwelling as an additional bedroom. Existing exterior siding will be scaped and repainted, the additional room will be covered with Hardiplank and all exterior areas will be repainted. The kitchen and bath will be completed renovated and modernized to include all new cabinets, solid surface countertops, etc. All flooring will be removed and replaced with LVT. The dwelling will be re-landscaped.

In the end, the dwelling will resemble a recently renovated home I sold at 143 5th Street.

Thanks,

Bill Stnoe

## NOTICE TO THE PUBLIC

THE OWNER OF THIS PROPERTY HAS FILED AN APPLICATION WITH THE HISTORIC PRESERVATION COMMISSION, REQUESTING A CERTIFICATE OF APPROPRIATNESS TO PERMIT EXTERIOR CHANGES TO THIS PROPERTY.

A PUBLIC HEARING WILL BE HELD AT CITY HALL ON 8-33-22 AT 600 P.M. ALL THOSE HAVING AN INTEREST IN THE PROPOSED CHANGE(S) SHOULD BE PRESENT TO VOICE THEIR INTEREST.





#### City of Monroe

215 N. Broad Street Monroe, GA 30655 (770) 207-4674

#### HISTORIC PRESERVATION MTG PERMIT

PERMIT #: 1380		DESCRIPTION:	HISTORIC PRESERVATION	
JOB ADDRESS: PARCEL ID: SUBDIVISION:	221 BOULEVARD M0160084	LOT #: BLK #: ZONING:	R-1	
ISSUED TO: ADDRESS CITY, STATE ZIP: PHONE: PROP.USE	Cindy South 221 Boulevard Monroe GA 30655 770-652-2233	CONTRACTOR: PHONE: OWNER: PHONE:	Cindy South	
VALUATION: SQ FT OCCP TYPE: CNST TYPE:	RESIDENTIAL \$ 0.00 0.00	DATE ISSUED: EXPIRATION:	8/18/2022 2/14/2023	
INSPECTION REQUESTS:	770-207-4674 Iwilson@monroega.gov			
FEE CODE COA-03	DESCRIPTION Historic Preservation Regular Meeting			<b>AMOUNT</b> \$ 100.00
			FEE TOTAL PAYMENTS BALANCE	\$ 100.00 \$ -100.00 \$ 0.00
NOTES:				

The Historic Preservation Commission will hear your request for exterior changes at 221 Boulevard on August 23, 2022 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

NOTICE

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(APPROVED BY)

SILSIZO DATE

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Project Address: 221 Boulevard, Monroe Parcel #
Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition
Property Owner: Jeff and Cindy South
Address: 221 Boulevard, Monroe
Telephone Number: 770.652.2233 Email Address: 100 Deicie phoo. com
Applicant: Jeff and Cindy South
Address: 221 Boulevard, Monroe
Telephone Number: 770.1.52.2233 Email Address: Luv 26cici @ yaho.com 404.392.2341
Estimated cost of project:
Please submit the following items with your application:
Photographs of existing condition of the property to show all areas affected
Map of the property showing existing buildings, roads, and walkways
Map of the property showing the location and design of the proposed work
Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
Architectural floorplans (new construction only)
Written description of the project including proposed materials
Owner authorization statement, if applicant is not the property owner
Application Fee \$100 (Additional fees required for demolition)

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

Signature of Applicant

#### Renovation of 221 Boulevard, Monroe, GA

Property owner/General Contractors: Jeff and Cindy South

Description of renovation:

- Creation of art studio by rebuilding original screen porch and enclosing for year round use.
- Creation of owners suite by extending existing structure and roof line x 14 feet. Adding windows to side and back of house to match existing windows.
- · Enlarging/renovating kitchen adding windows above sink.
- Enlarging laundry/mudroom, replacing window to match original style.
- Adding screen porch on rear of house to replace deck.
- · Siding to match existing.
- Brick foundation to match existing.



#### wing modules: Rural Land, Commercial Improvement Information, Mobile Homes, Prebill Mobile Homes, Permits.

makes every errors to produce the most accurate information possible. No warranties, expressed or implied are its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to

Schneider Seospatial















# **NOTICE TO THE PUBLIC**

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