



Historic Preservation Meeting

AGENDA

Tuesday, August 22, 2023

6:00 PM

City Hall - 215 N. Broad St.

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **APPROVAL OF AGENDA**

IV. **MINUTES OF PREVIOUS MEETING**

[1.](#) Previous Minutes 7/25/2023

V. **OLD BUSINESS**

VI. **NEW BUSINESS**

[1.](#) Request for COA - 127 N. Lumpkin St - Signage

[2.](#) Request for COA - 405 Knight St - Fence

[3.](#) Request for COA - 707 S. Madison Ave - Exterior Changes

[4.](#) Request for COA - 137 4th St - Rear Deck

[5.](#) Request for COA - 116 E Highland Ave - Exterior Changes

VII. **ADJOURNMENT**

Historic Preservation Commission
Meeting Minutes
Regular Meeting—July 25, 2023—DRAFT

Present: Fay Brassie, Laura Powell, Elizabeth Jones, Marc Hammes

Absent: Jane Camp

Staff: Brad Callender, City Planner
Laura Wilson, Code Admin

Visitors: Shannon Sturgill

Meeting called to order at 6:00 P.M.

Motion to amend the agenda to add a Phase 2 Historic Survey Update
Motion Powell. Second Hammes
Motion carried

Chairman Jones asked if there were any changes or corrections to the previous months' minutes.
To approve as submitted.

Motion by Hammes, Second by Brassie
Motion carried.

Old Business: None

New Business:

The First Item of New Business: Request for COA #2548, a request for exterior changes at 126 W 5th St. The proposed changes include replace the front porch decking, remove a window on Barrett St side, move rear porch door, and extend the existing rear porch. Owner and applicant, Shannon Sturgill spoke in favor of the application. The house is located in the Mill District. It was advertised as a two-bedroom house but one of the bedrooms was only 6x8 which necessitated rearranging the interior layout. Due to the new layout, a wall ends up in the middle of the window so it needs to be moved.

Commissioner Brassie: Can the window be moved?

Sturgill: It can; so move it down a couple feet?

Commissioner Brassie: That is my thought; it will also give you better balance. If you took it out, it would create a void and not be accurate for the building.

Sturgill: Where the backdoor is now is the master bedroom and where I want to put it, is the kitchen. The deck will be moved to accommodate the new door. The house has two front doors. The door on the side needs to be filled in because it enters into a bedroom. There is a enough extra siding on the property that matches the existing siding to fill it in.

Chairman Jones: Are there any questions from the public? None

Motion to approve as with the window being shifted

Motion by Hammes, Second by Powell
Motion carried

The Second Item of New Business: Brief update to Commission Members by Laura Wilson regarding Phase 2 of the Historic Survey. Each commission member was asked to fill out the rate of pay verification document and supply reasons for selecting their level of pay. Additionally, each member was asked to keep track of the hours they spent on the grant which will be submitted at the end of the grant cycle to count as donated labor.

*Prior to adjournment Brad Callendar announced that the appeal of the denial of the demolition of 1251 S. Madison Ave was denied by City Council.

Motion to adjourn

Motion by Hammes, Second by Powell

Adjourned at 6:15 pm



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

PERMIT #:	2601	DESCRIPTION:	HISTORIC PRESERVATION High Voltage Sign
JOB ADDRESS:	127 N LUMPKIN ST	LOT #:	
PARCEL ID:	M0140187B00	BLK #:	
SUBDIVISION:		ZONING:	B-2
ISSUED TO:	CHRIS COLLIN	CONTRACTOR:	CHRIS COLLIN
ADDRESS:	614 ST IVES WALK	PHONE:	
CITY, STATE ZIP:	MONROE GA 30655	OWNER:	
PHONE:		PHONE:	
PROP.USE:	COMMERCIAL	DATE ISSUED:	8/14/2023
VALUATION:	\$ 2,500.00	EXPIRATION:	2/10/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 fwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
COA-03	Historic Preservation Regular Meeting	\$ 100.00
FEE TOTAL		\$ 100.00
PAYMENTS		\$ -100.00
BALANCE		\$ 0.00

NOTES:

The Historic Preservation Commission will hear your request for signage at 127 N. Lumpkin St. on August 22, 2023 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

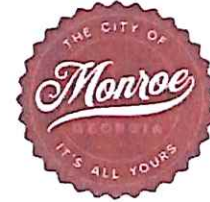
NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

David E. Wain
(APPROVED BY)

8/14/23
DATE



Certificate of Appropriateness Application—Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 127 North Lumpkin Street Parcel # 10140187B00

Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition

Property Owner: Chris Collin 127 North Lumpkin LLC

Address: P.O. Box 2016 Lawrenceville GA 30046

Telephone Number: 678 939-4702 Email Address: Chris @ LRGRP.com

Applicant: <u>Chris Collin</u>
Address: <u>614 Saint Ives Walk Monroe GA 30655</u>
Telephone Number: <u>678 939 4702</u> Email Address: <u>Chris @ LRGRP.com</u>

Estimated cost of project: \$2500

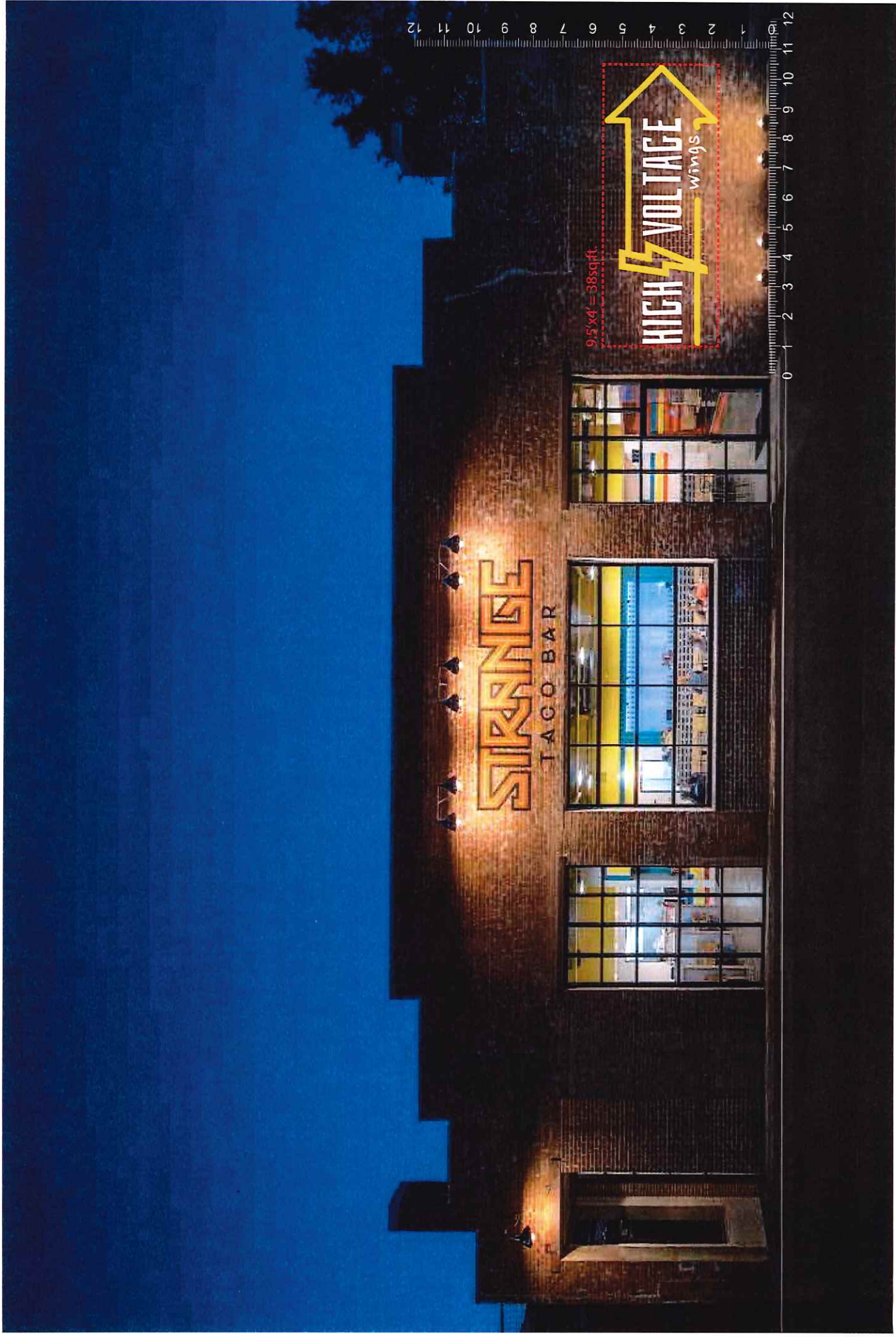
Please submit the following items with your application:

- Photographs of existing condition of the property to show all areas affected
- Map of the property showing existing buildings, roads, and walkways
- Map of the property showing the location and design of the proposed work
- Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
- N/A Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- N/A Owner authorization statement, if applicant is not the property owner
- Application Fee \$100 (Additional fees required for demolition)

RECEIVED
#2601

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

[Signature] _____
Signature of Applicant Date 7-9-23



9.5'x4' = 38sqft.

STRANGE
TACO BAR

HIGH VOLTAGE
wings





215 North Broad Street
Monroe, GA 30655
Tel (770) 267-3429
Fax (770) 267-3698

Receipt Number: R00548707

Cashier Name: LAURA WILSON

Terminal Number: 34

Receipt Date: 8/14/2023 2:10:35 PM

8

Transaction Code: BP - Building Projects Payment

Name: COLLIN, CHRIS \$100.00

Total Balance Due: \$100.00

Payment Method: Check Payn Reference: 5003

Amount: \$100.00

Total Payment Received: \$100.00

Change: \$0.00



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

PERMIT #:	2602	DESCRIPTION:	HISTORIC PRESERVATION Rear Fence
JOB ADDRESS:	405 KNIGHT ST	LOT #:	
PARCEL ID:	M0170201	BLK #:	
SUBDIVISION:		ZONING:	R-2
ISSUED TO:	GREG DAVIS	CONTRACTOR:	GREG DAVIS
ADDRESS:	210 Deertree Dr	PHONE:	
CITY, STATE ZIP:	Athens GA 30605	OWNER:	
PHONE:		PHONE:	
PROP.USE:	RESIDENTIAL	DATE ISSUED:	8/14/2023
VALUATION:	\$ 0.00	EXPIRATION:	2/10/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
COA-03	Historic Preservation Regular Meeting	\$ 100.00
FEE TOTAL		\$ 100.00
PAYMENTS		\$ -100.00
BALANCE		\$ 0.00


NOTES:

The Historic Preservation Commission will hear your request for a rear fence at 405 Knight St. on August 22, 2023 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



(APPROVED BY)

8/14/23
DATE



Certificate of Appropriateness Application—Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

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Project Address: 405 Knight Street Parcel # MO170-201

Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition

Property Owner: Gregory Davis / Nicola Dovey

Address: 210 Deertree Drive Athens, GA 30605

Telephone Number: 706-589-5568 Email Address: gregory.rawsondavis@gmail.com

Applicant: <u>same as above</u>	
Address:	
Telephone Number:	Email Address:

Estimated cost of project: _____

Please submit the following items with your application:

- Photographs of existing condition of the property to show all areas affected
- Map of the property showing existing buildings, roads, and walkways
- Map of the property showing the location and design of the proposed work
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- Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- Owner authorization statement, if applicant is not the property owner
- Application Fee \$100 (Additional fees required for demolition)

*Kentucky Fencing
for back yard*

RECEIVED
#2602

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

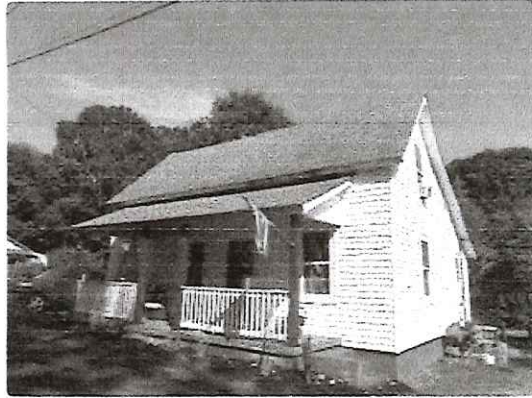
g r Davis
Signature of Applicant

7-20-2023
Date

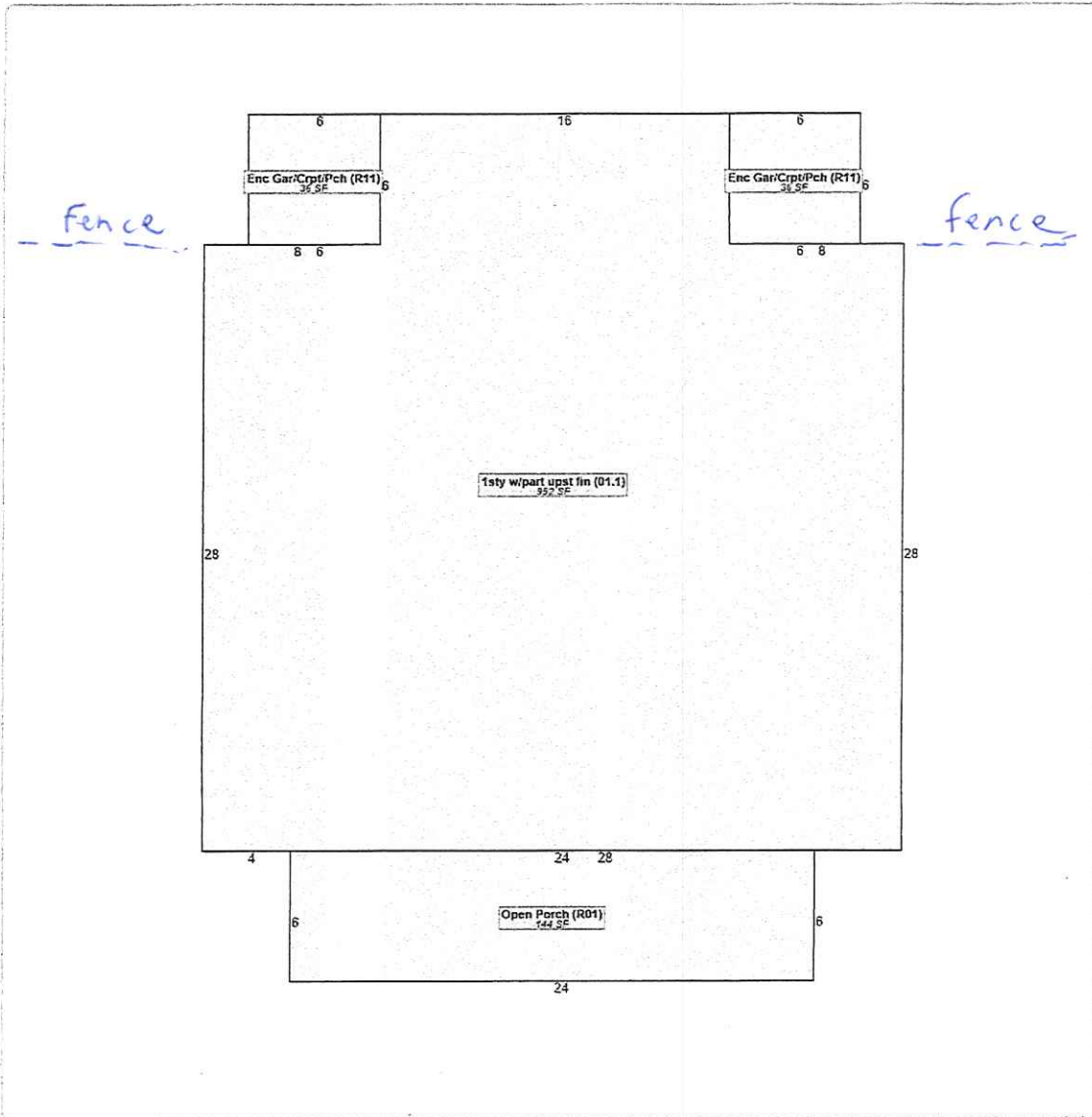








Sketches



No data available for the following modules: Rural Land, Commercial Improvement Information, Manufactured Homes, Prebill Mobile Homes, Permits.

The Walton County Assessor makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein. Its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change.

[User Privacy Policy](#) | [GDPR Privacy Notice](#)
Last Data Upload: 7/12/2023, 7:27:48 PM

Contact Us

Developed by
 Schneider
GEO SPATIAL



Proposed 4ft high fence
4' by 4' post (wood) every 8'
1" by 2" top, bottom & middle



215 North Broad Street
Monroe, GA 30655
Tel (770) 267-3429
Fax (770) 267-3698

Receipt Number: R00548720
Cashier Name: LAURA WILSON
Terminal Number: 34
Receipt Date: 8/14/2023 2:32:10 PM

16

Transaction Code: BP - Building Projects Payment

Payment Method: Check Payn Reference: 684

Name: DAVIS, GREG \$100.00
Total Balance Due: \$100.00
Amount: \$100.00
Total Payment Received: \$100.00
Change: \$0.00



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

PERMIT #:	2603	DESCRIPTION:	HISTORIC PRESERVATION - Add Dormer
JOB ADDRESS:	707 SOUTH MADISON AVE	LOT #:	
PARCEL ID:	M0190107	BLK #:	
SUBDIVISION:		ZONING:	R-2
ISSUED TO:	Lori Volk	CONTRACTOR:	Lori Volk
ADDRESS:	300 Edwards St	PHONE:	
CITY, STATE ZIP:	Monroe GA 30655	OWNER:	
PHONE:	404-630-2834	PHONE:	
PROP.USE:	RESIDENTIAL	DATE ISSUED:	8/14/2023
VALUATION:	\$ 2,500.00	EXPIRATION:	2/10/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
COA-03	Historic Preservation Regular Meeting	\$ 100.00
FEE TOTAL		\$ 100.00
PAYMENTS		\$ -100.00
BALANCE		\$ 0.00

NOTES:

The Historic Preservation Commission will hear your request for a dormer addition at 707 S. Madison Ave. on August 22, 2023 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

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Lori Volk
(APPROVED BY)

8/14/23
DATE



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Project Address: 707 S Madison Avenue, Monroe, GA 30655 Parcel # M0190107

Project Type (circle): **New Construction, Renovation of Existing Structure**, Signage, Demolition

Property Owner: The Overlook of Monroe, LLC

Address: 300 Edwards St., Monroe, GA 30655

Telephone Number: 404-630-2834 Email Address: LoriVolk1@gmail.com

Applicant: <u>Lori Volk / The Overlook of Monroe, LLC</u>	
Address: <u>300 Edwards St., Monroe, GA 30655</u>	
Telephone Number: <u>404-630-2834</u>	Email Address: <u>LoriVolk1@gmail.com</u>

Estimated cost of project: \$2,500

Please submit the following items with your application:

- Photographs of existing condition of the property to show all areas affected
- Map of the property showing existing buildings, roads, and walkways
- Map of the property showing the location and design of the proposed work
- Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
- Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- Owner authorization statement, if applicant is not the property owner
- Application Fee \$100 (Additional fees required for demolition)

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

Lori Volk 7/21/2023
 Signature of Applicant Date

Prepared for: Historical Preservation Commission

Project: 707 S. Madison Ave, Monroe, GA 30655 – dormer

Date: 7/24/2023

Prepared by: Lori Volk & Bruce Hendley of The Overlook of Monroe, LLC

This application is submitted for a property that the Historical Preservation Commission reviewed on 4/19/2022 and 7/26/2022 and gave final approval for the changes to be made on the existing home as well as the additional four (4) homes to be built on the same lot. A copy of the final approval is included.

In the process of renovating the interior of the home, the contractor expanded the roofline, and added a dormer, in order to accommodate an upstairs shower. The work was done without considering that the Historical Preservation Commission would need to approve any exterior modifications beyond what we already had approval for. The oversight was not driven by disregard or deception. We were focused on the interior and failed to consider the exterior modifications and the need for prior approval. We would like to correct this mistake to the best of our ability, as efficiently as we can, in a way that is acceptable to the Historical Preservation Commission.

The included drawing depicts what an extended dormer would look like on this house. By extending the dormer to a more proportionate length for this roof, the existing house will better match one of the plans that the Historical Preservation Commission approved last July for new construction on this lot.

The attachments are as follows:

- 1 – Photo of 707 S Madison with a drawing of an extended dormer
- 2 – House plan approved by the Historical Preservation Commission for this lot
- 3 – Final approval of the exterior modifications of the existing duplex and two (2) house plans to be constructed on the lot

Please accept this application for your consideration.

Thank you.

Lori Volk, The Overlook of Monroe, LLC





CERTIFICATE OF APPROPRIATENESS

THE INTERNATIONAL BUILDING CODE

ISSUED: 5/24/2022 AND 7/26/2022
PLAN TYPE: Historic Preservation Commission
PROJECT NUMBER: 1009

ADDRESS: 707 S. Madison Ave
Monroe, GA 30655
PARCEL #: M0190107

OWNER: Lori Volk
300 Edwards St
Monroe, GA 30655
ZONING: R-2

TYPE OF WORK: Historic Preservation COA Application

CONSTRUCTION CLASS: **FINAL APPROVAL**

The request is to turn the existing duplex at 707 S. Madison Ave into a single-family residence and to construct four new houses on the same parcel



[Signature] 8/9/2022
CODE DEPARTMENT OFFICIAL Date

This certificate is a legal document for changes or additions to the exterior of an existing Historic Property.

SPECIAL CONDITIONS: Converting the existing duplex into a single family residence with a single central door is approved; construction of four new houses was approved as presented at the meeting on 7/26/2022 with the condition that the roof pitches would not exceed MHDO standards.



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

PERMIT #:	2604	DESCRIPTION:	HISTORIC PRESERVATION - Rear Deck
JOB ADDRESS:	137 4TH ST	LOT #:	
PARCEL ID:	M0180057	BLK #:	
SUBDIVISION:	MILL VILLAGE	ZONING:	R-1A
ISSUED TO:	TYLER GREGORY	CONTRACTOR:	TYLER GREGORY
ADDRESS:	137 4TH ST	PHONE:	
CITY, STATE ZIP:	MONROE GA 30655	OWNER:	
PHONE:		PHONE:	
PROP.USE		DATE ISSUED:	8/14/2023
VALUATION:	\$ 11,000.00	EXPIRATION:	2/10/2024
SQ FT	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
COA-03	Historic Preservation Regular Meeting	\$ 100.00
FEE TOTAL		\$ 100.00
PAYMENTS		\$ -100.00
BALANCE		\$ 0.00

NOTES:

The Historic Preservation Commission will hear your request for rear deck at 137 4th St. on August 22, 2023 at 6p.m. in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

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Sam C. Wani
(APPROVED BY)

8/14/23
DATE



215 North Broad Street
Monroe, GA 30655
Tel (770) 267-3429
Fax (770) 267-3698

Receipt Number: R00548736

Cashier Name: LAURA WILSON

Terminal Number: 34

Receipt Date: 8/14/2023 3:11:16 PM

24

Transaction Code: BP - Building Projects Payment

Payment Method: Check Payn Reference: 143

Name: GREGORY, TYLER \$100.00

Total Balance Due: \$100.00

Amount: \$100.00

Total Payment Received: \$100.00

Change: \$0.00

Certificate of Appropriateness Application—Historic District

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Project Address: 137 4th Street Parcel # M0180057

Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition

Property Owner: Tyler and Lauren Gregory

Address: 137 4th Street Monroe GA 30655

Telephone Number: 706-889-8784 Email Address: tyler@gregorystc.com

Applicant: <u>Same as owner</u>	
Address: <u>Same as owner</u>	
Telephone Number: <u>Same as owner</u>	Email Address: <u>Same as owner</u>

Estimated cost of project: \$11,000.00

Please submit the following items with your application:

- Photographs of existing condition of the property to show all areas affected
- Map of the property showing existing buildings, roads, and walkways
- Map of the property showing the location and design of the proposed work
- Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
- Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- Owner authorization statement, if applicant is not the property owner
- Application Fee \$100 (Additional fees required for demolition)

RECEIVED
#2004

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

Tyler Gregory

7/24/23

Signature of Applicant

Date

Written Summary of Project

The owners of 137 4th Street are proposing to replace and improve the current, non-conforming rear stairs, and landing. These stairs and landing were built before the house was purchased. The current stairs and landing have reached the end of their useful life and are rotting.

The owners propose to replace and improve the home with a deck that conforms to code built by a contractor. The new deck will measure 12 feet in length by 16 feet in width. The stairs will be installed with the appropriate railings and at the appropriate rise and run for the distance traveled. This deck will not be visible from the front of the house. This house is different from others in the Mill Village as it sits on a hill and the rear is raised further than normal requiring a large flight of stairs for the rear entrance.

The materials used for the project will be pressure-treated lumber for the railing, deck boards, and steps. Concrete will be used for footers and the pad for the stairs built according to code.

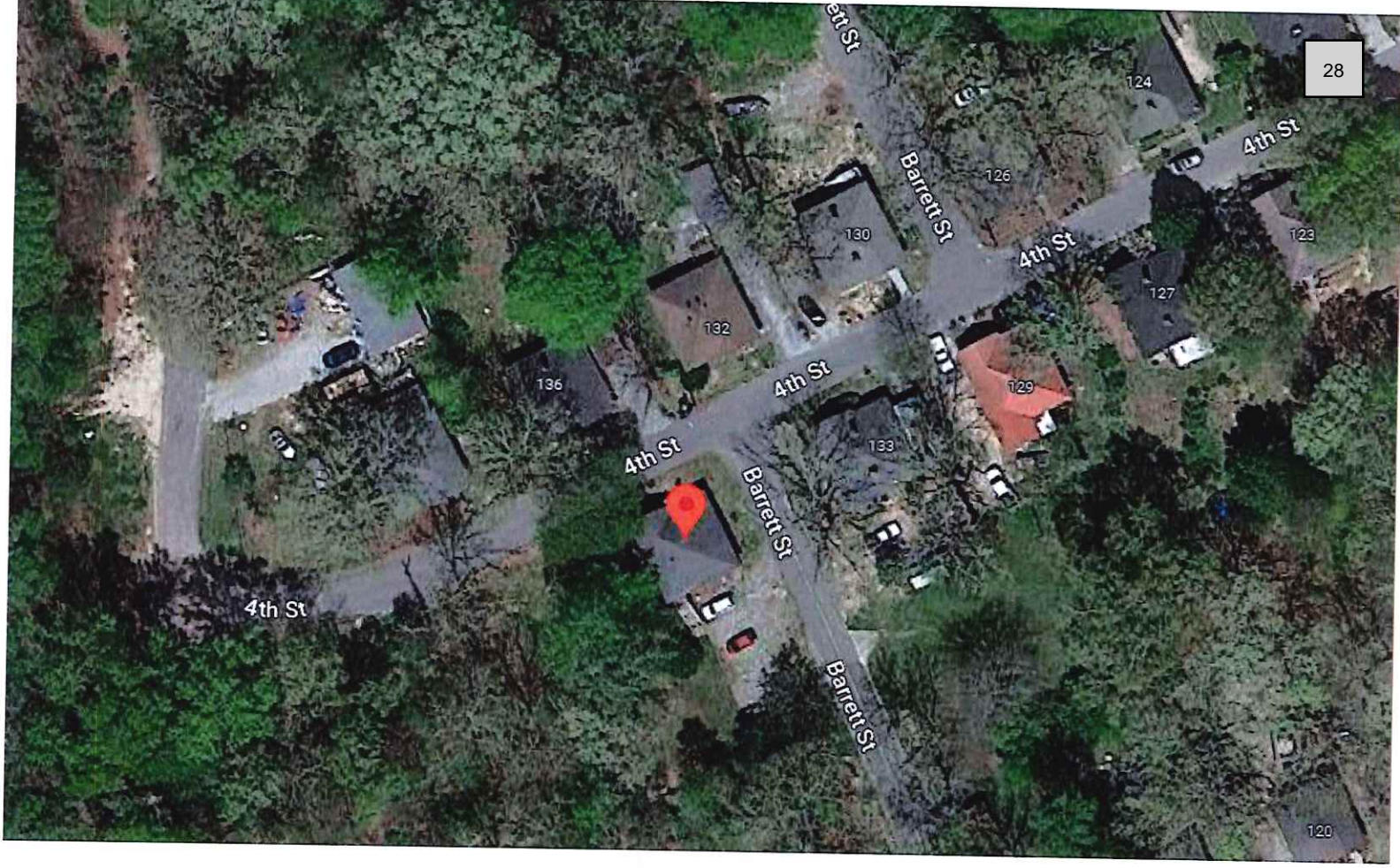
Tile floor installation
Monroe ga30655

3rd St
Barrett St
4th St
W 5th St
6th St



st Ln
3rd St Ln
4th St
6th St
W 5th St
E 5th St
6th St

SecurCare Self Storage
Brad Echols Realty Team
The Monroe Chu





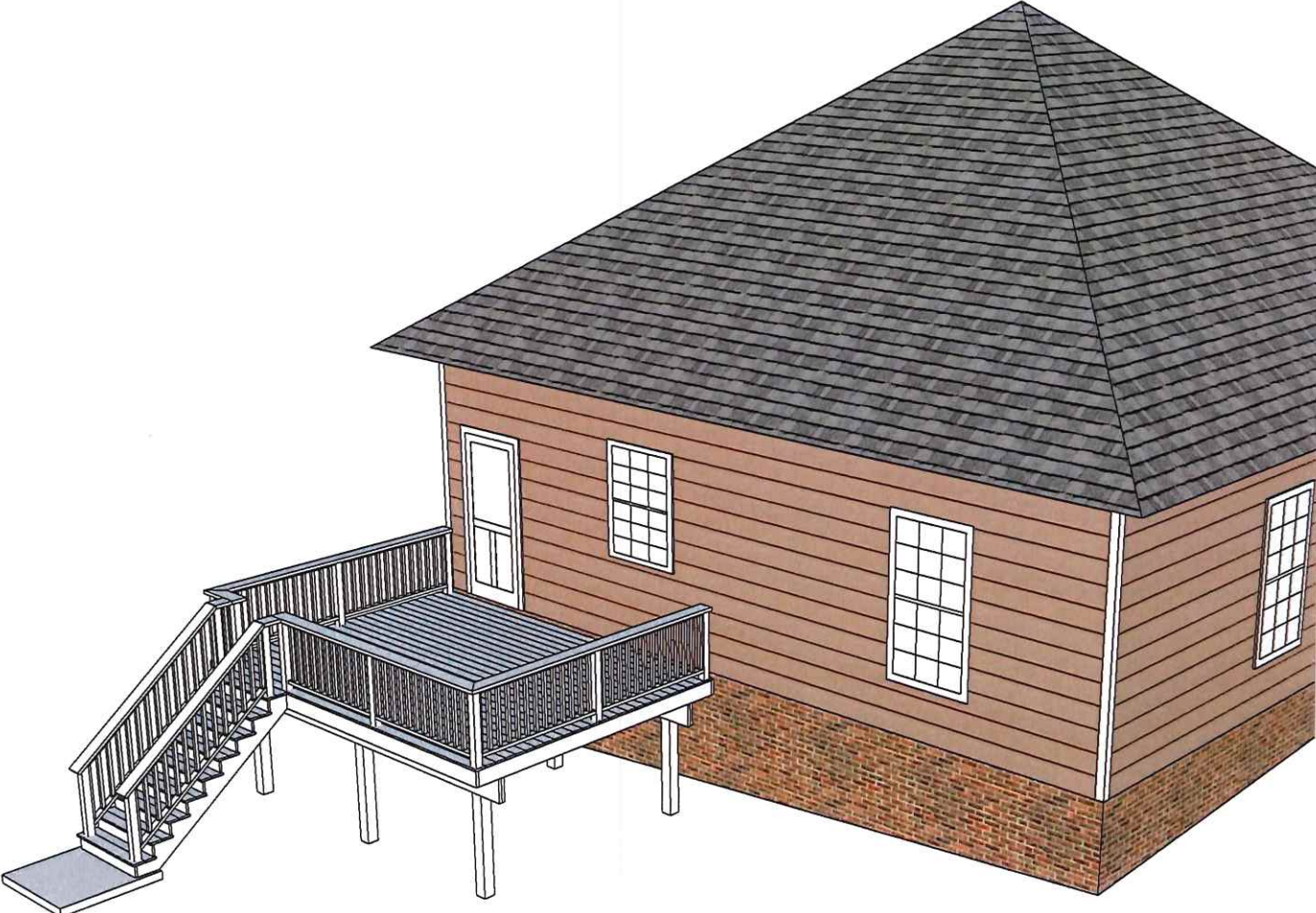




Gregorys

Moshe Webster
Monroe, GA
678.510.8386
moshe@mw-carpentry.com

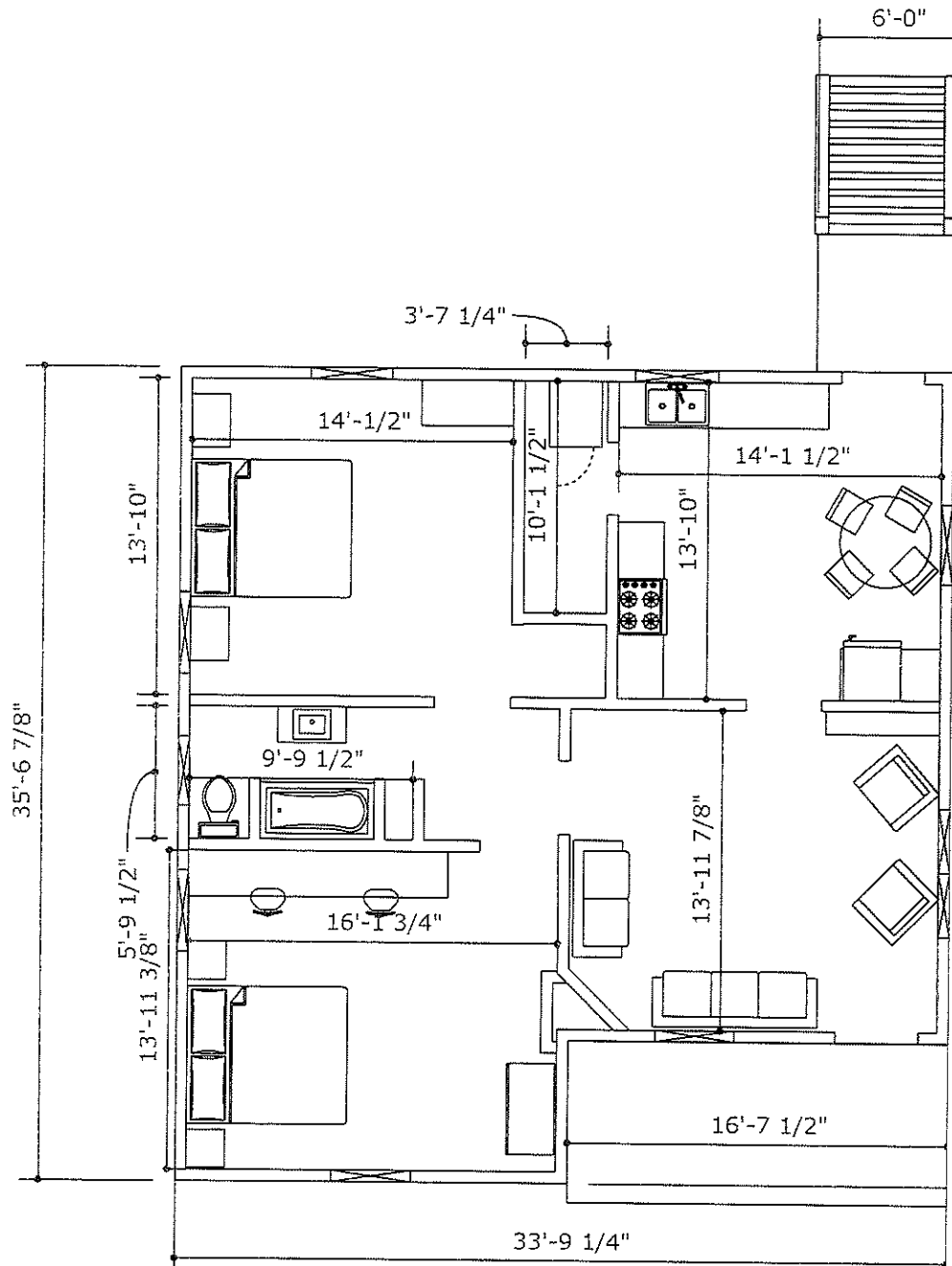
137



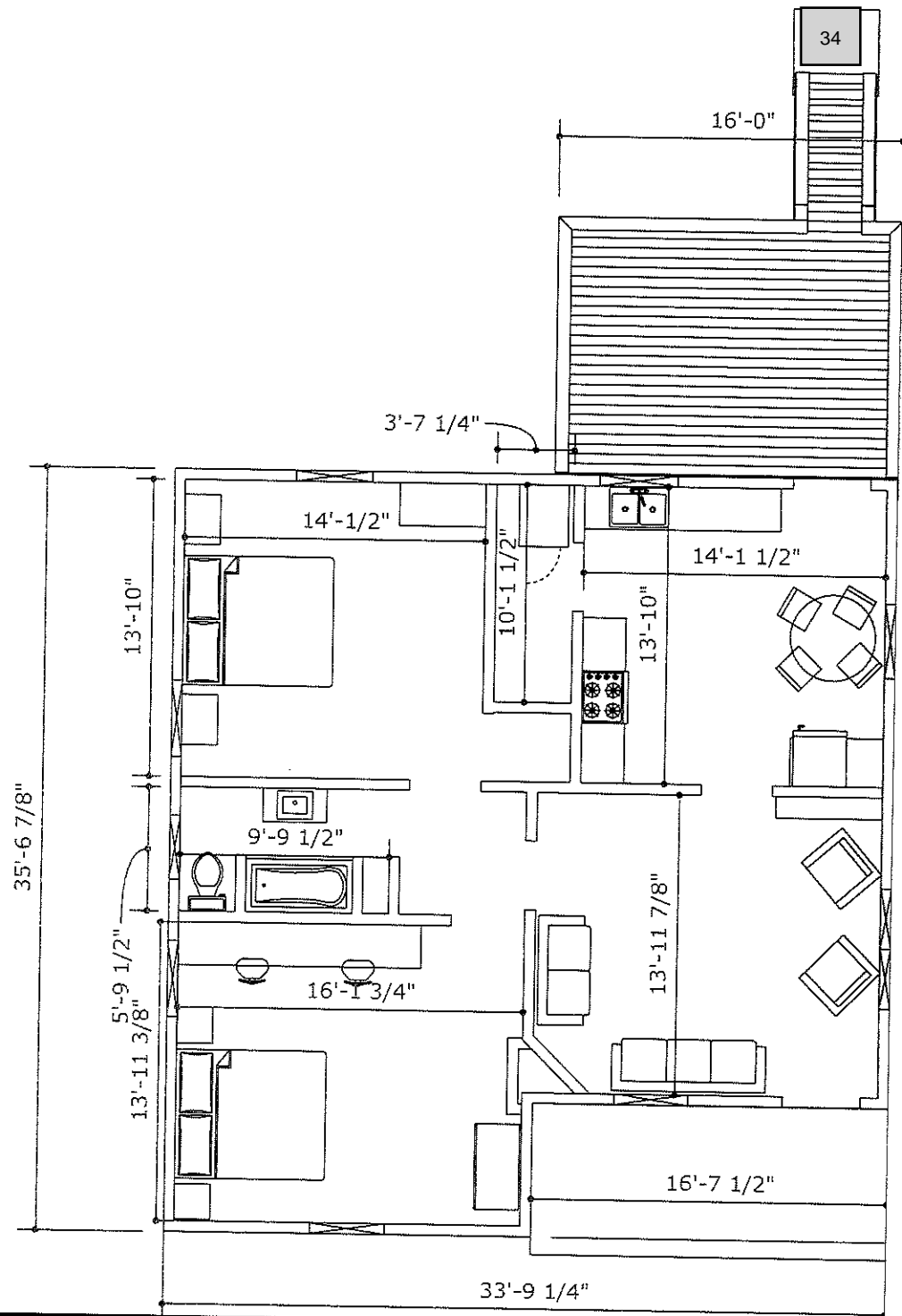
Gregorys

Moshe Webster
Monroe, GA
678.510.8386
moshe@mw-carpentry.com

137



SCALE: 1/8" = 1'0"



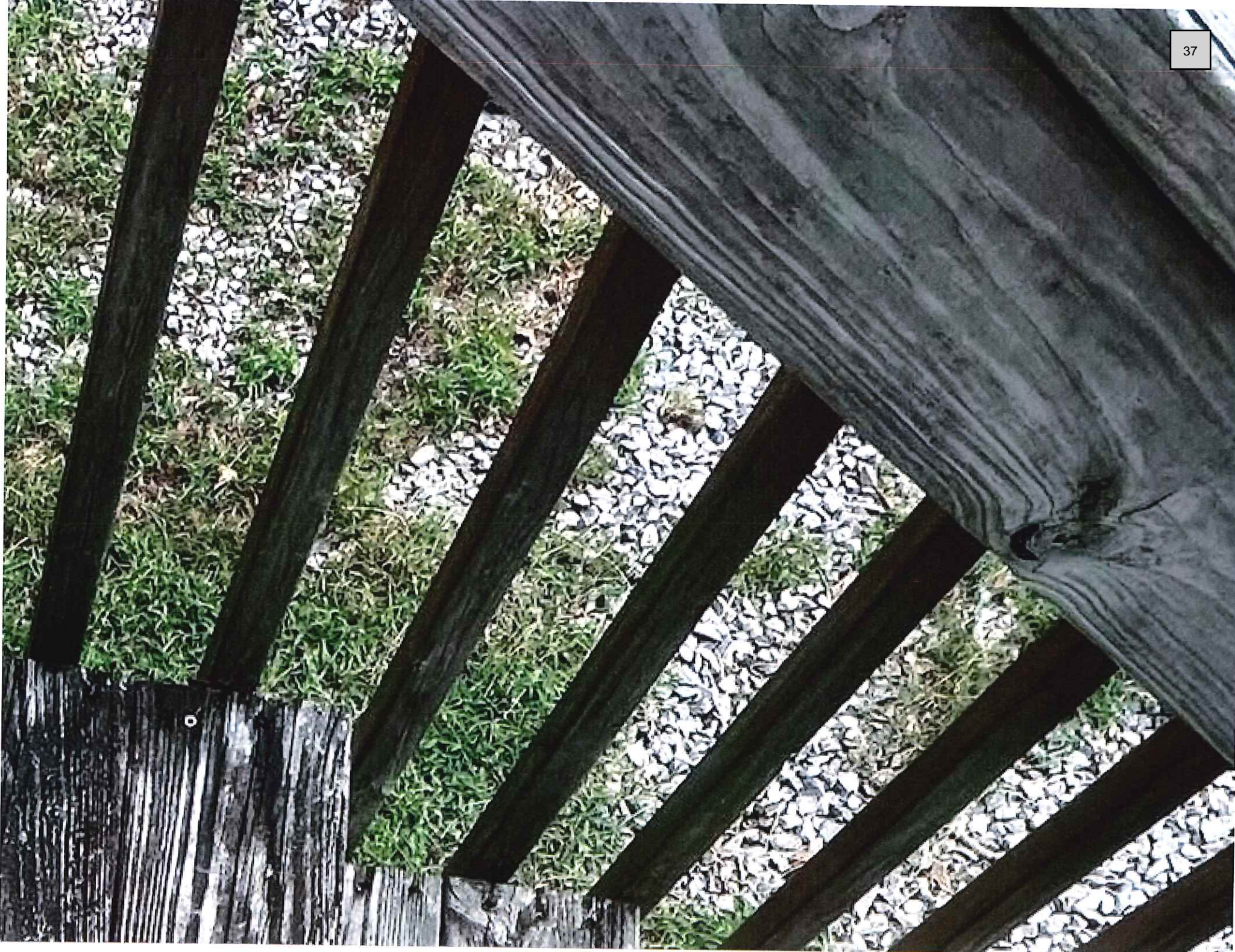
SCALE: 1/8" = 1'0"

July 24, 2023

Project Location | 137









City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

HISTORIC PRESERVATION MTG PERMIT

PERMIT #:	2605	DESCRIPTION:	HISTORIC PRESERVATION Rear Addition
JOB ADDRESS:	116 E HIGHLAND AVE	LOT #:	
PARCEL ID:	M0140186	BLK #:	
SUBDIVISION:		ZONING:	B-2
ISSUED TO:	JESSICA MULKEY-SMITH	CONTRACTOR:	JESSICA MULKEY-SMITH
ADDRESS:	3424 H.D. ATHA RD	PHONE:	
CITY, STATE ZIP:	MONROE GA 30014	OWNER:	
PHONE:		PHONE:	
PROP. USE:	RESIDENTIAL	DATE ISSUED:	8/14/2023
VALUATION:	\$ 0.00	EXPIRATION:	2/10/2024
SQ FT:	180.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
COA-03	Historic Preservation Regular Meeting	\$ 100.00
FEE TOTAL		\$ 100.00
PAYMENTS		\$ -100.00
BALANCE		\$ 0.00

NOTES:

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(APPROVED BY)

8/14/23
DATE

Return by 7/24 for 8/22 meeting



Certificate of Appropriateness Application—Historic District

Please fill out each section completely and provide all necessary documentation. Incomplete applications will not be accepted.

Under the Zoning Ordinance for the City of Monroe, properties located within a Historic District are required to obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for proposed work that will result in material change in the appearance of the historic property, or of a structure, site, or work of art within a historic district.

Project Address: 112116 East Highland Ave. Parcel # _____

Project Type (circle): New Construction, Renovation of Existing Structure, Signage, Demolition

Property Owner: Ms. Jessica 'Kim' Mulkey-Smith

Address: 3424 H.D. Atlee Road, Covington, GA 30014

Telephone Number: 770-601-0977 Email Address: kim.mulkey@true-integrity.com

Applicant:
Address:
Telephone Number: _____ Email Address: _____

Estimated cost of project: \$60,000.00

Please submit the following items with your application:

- Photographs of existing condition of the property to show all areas affected
- Map of the property showing existing buildings, roads, and walkways
- Map of the property showing the location and design of the proposed work
- Façade elevations which illustrate how the finished design will look in relation to the existing structure including rooflines if applicable
- Architectural floorplans (new construction only)
- Written description of the project including proposed materials
- Owner authorization statement, if applicant is not the property owner
- Application Fee \$100 (Additional fees required for demolition)

RECEIVED
#2005

Please submit all application materials in hardcopy to the Code Department and digitally at lwilson@monroega.gov

Jessica Kim Mulkey-Smith
Signature of Applicant

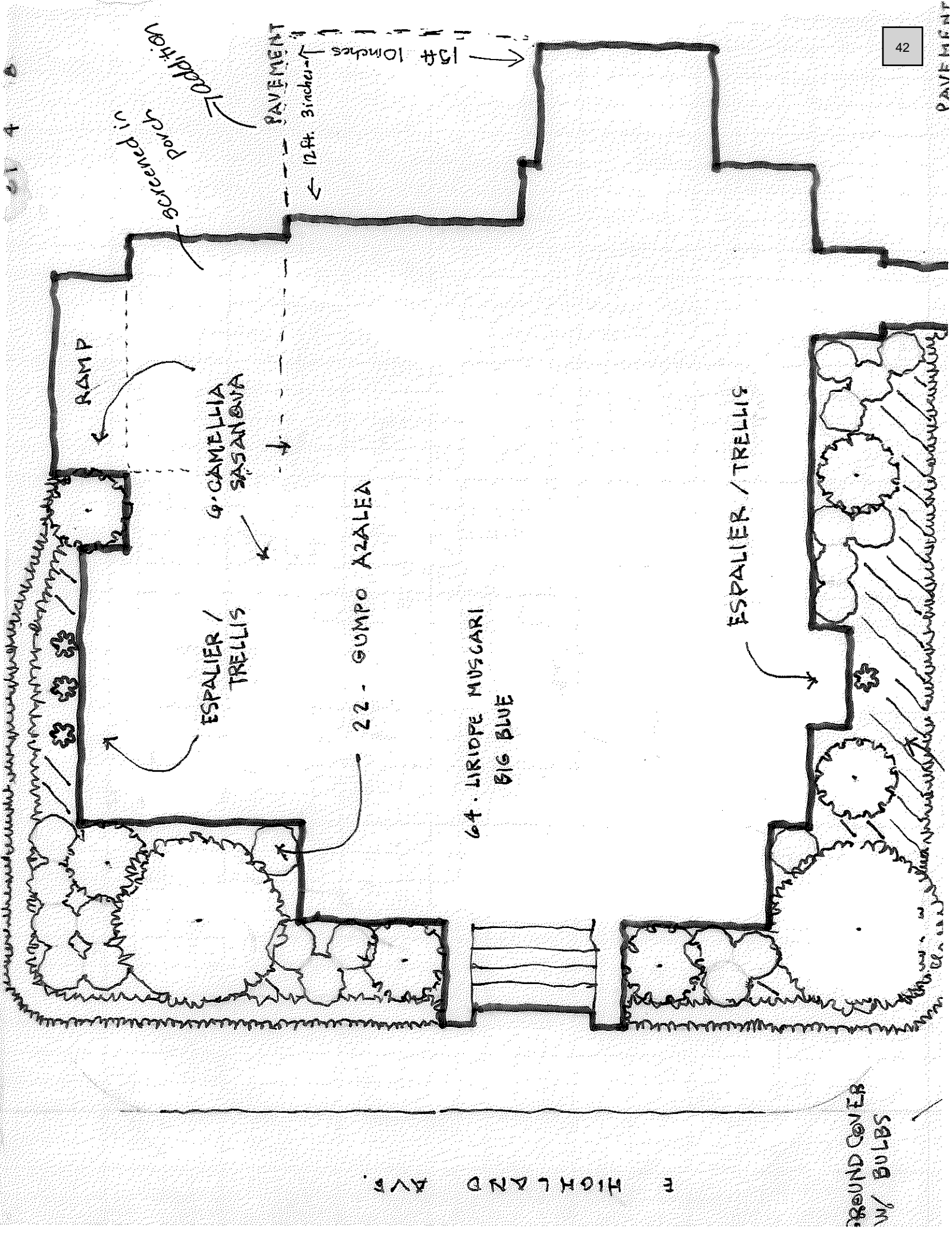
7-24-2022
Date

No changes to front



Existing





F HIGHLAND AVB.

116 East Highland - renovation/remodeling

- bathroom addition (15' 10" x 12' 3")
 - back wall of ~~house~~ addition will become flush with existing back structure
 - exterior walls of addition will match hardy plank of existing structure
 - foundation, roofing, moldings, cornices, and windows will match existing structure