



Council Meeting

AGENDA

Tuesday, June 10, 2025

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Consent Agenda**
 - [a.](#) April 15, 2025 Planning Commission Minutes
 - [b.](#) April 22, 2025 HPC Minutes
 - [c.](#) May 6, 2025 Called Session Minutes
 - [d.](#) May 13, 2025 City Council Minutes
 - [e.](#) May 13, 2025 Executive Session Minutes
 - [f.](#) May 28, 2025 Called Session Minutes
 - [g.](#) May 28, 2025 Executive Session Minutes

II. PUBLIC FORUM

- 1. Public Presentation(s)**
 - [a.](#) Star Readers- Kade and Koen Eason
 - b. Monroe Estates-Volunteer Recognition
- 2. Public Comment(s)**

III. **BUSINESS ITEMS**

1. **City Administrator Update**

2. **Assistant City Administrator Update**

3. **Department Reports**

- [a.](#) Central Services Report
- [b.](#) Code Report
- [c.](#) Economic Development Report
- [d.](#) Finance Report
- [e.](#) Fire Report
- [f.](#) Police Report
- [g.](#) Solid Waste Report
- [h.](#) Streets Monthly Report
- [i.](#) Monthly Telecom Report
- [j.](#) Monthly Water, Sewer, Gas & Electric Report

4. **Department Requests**

- [a.](#) Approval for Jacks Creek Wastewater Treatment Engineering

IV. **NEW BUSINESS**

1. **Public Hearing(s)**

- [a.](#) Post Award RDF Public Hearing
- [b.](#) Environmental Variance #3757 - 311 Stokes St.

2. **New Business**

- [a.](#) Environmental Variance #3757 - 311 Stokes St.
- [b.](#) Mauldin & Jenkins 2024 Financial Report
- [c.](#) Application -Beer & Wine On Premise Consumption- Your Pie
- [d.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Red Crawfish
- [e.](#) Application - Beer & Wine Package Sales - 914 Broad St.
- [f.](#) Application - Brewery - Grizzle Beer

V. **DISTRICT ITEMS**

1. District Items
2. Mayoral Update

VI. **EXECUTIVE SESSION**

1. Real Estate

VII. **ADJOURN**

MONROE PLANNING COMMISSION MEETING MINUTES – APRIL 15, 2025

Present: Shauna Mathias, Kim Jolly, Randy Camp, Rosalind Parks, Chairman Mike Eckles

Absent: None

Staff: Brad Callender – City Planner
Kaitlyn Stubbs – Executive Assistant

Visitors: Lee Rowell

Call to Order:

Chairman Eckles called the Planning Commission meeting to order at 6:01 pm.

Approval of Agenda:

Chairman Eckles called for a motion to approve the agenda;

Motion Mathias,
Second Camp.
Motion carried unanimously

Minutes of Previous Meeting(s):

Chairman Eckles asked if everyone has reviewed the January 21, 2025 minutes and asked if there are any changes, corrections or additions. Commission members responded there were none. Chairman Eckles called for a motion to approve the January 21, 2025, minutes;

Motion Camp,
Second Parks.
Motion carried unanimously

Report from Code Officer:

Brad Callender stated he was glad that they were able to meet. We made some administrative changes in our new ordinance to take away some of the signs and other requests normally coming before Planning Commission in the past, had items like signs still needing CDO approval, we would be meeting each month. Mr. Callender stated there will be a meeting next month in May.

Old Business:

None

New Business:

The First Item of Business: Preliminary Plat #3716 – Ayefour Development Phase II

Brad Callender presented the preliminary plat request. The Planning Commission had approved this one before and it's back for renewal. The project is located at the northwest corner of the Charlotte Rowell Blvd. and N. Broad St., and also on the east side of Double Springs Church Road Conn. and south of Double Springs Church Road. The developer is proposing a commercial subdivision with six lots, a new public street, to realign Double Springs Church Road and extend Saratoga Drive down from the existing lots. The recommendation is approval without any corrections.

Chairman Eckles asked if anyone was present to speak or represent in favor of the application. Lee Rowell said they were just renewing this plat after a few economic delays, but they are ready to move forward.

Chairman Eckles asked if the residential moratorium would affect this plan. Mr. Callender stated this preliminary plat is not subject to that moratorium because this is a commercial subdivision and the moratorium that is in place by City Council is in regards to single-family residential, multi-family development and town homes.

Chairman Eckles asked if anyone was present to speak against the application. There were none. Chairman Eckles asked if Commission members had any questions or discussion. Commission members responded there were none.

Chairman Eckles called for a motion to approve the agenda;

Motion Mathias,
Second Camp.
Motion carried unanimously

Adjournment:

Chairman Eckles entertained a motion to adjourn;

Motion Camp,
Second Parks,
Meeting adjourned, 6:07 pm.

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
REGULAR MEETING—APRIL 22, 2025

Present: Chairwoman Elizabeth Jones, Jane Camp, Marc Hammes, Laura Powell, Chuck Bradley

Absent: None

Staff: Brad Callender- City Planner
 Kaitlyn Stubbs- Executive Assistant

Visitors: Charles Sanders, Veronica Sanders, Matt Tarpley, Chris Barber, Shauna Mathias,
 Clayton Mathias

Meeting called to order at 6:00 p.m.

Chairwoman Jones calls for a motion to approve agenda as submitted,

Motion by Powell,
 Second by Hammes,
 Motion carried unanimously

Chairwoman Jones asked if there were any changes or corrections to the March 25, 2025 minutes.
 Chairwoman Jones calls for a motion to approve the minutes as submitted,

Motion by Camp,
 Second by Bradley,
 Motion carried unanimously

Old Business: None

New Business:

The First Item of New Business: Request for COA – 525 S. Madison Ave #3703 – a request for demolition. Mr. Callender shared that the demolition request is for the existing structures on this property and there are three total properties included with this request. They are asking the HPC to grant them a demolition request to demolish the buildings, clean up the site, and prep the site for new development. They have submitted a number of photographs showing the conditions of the site and the buildings themselves. The applicant did address all the standards within Article 54 of the Code of Ordinances. In addition, they have also provided a plan to redevelop the property. They do propose to redevelop the property with some single-family residences that will face Knight St, and the corner would be a multi-story building that would be mixed use. They have been in contact with the planning staff and they understand the zoning ordinance requirements. The plan does reflect the standards of development allowed within the zoning ordinance.

Chairwoman Jones: Asked if the applicant was present. The applicant was present.

Clayton and Shauna Mathias shared they intend to beautify the Mill district. They want to bridge the gap with some smaller more affordable housing with the residences on Knight St.

Chairwoman Jones reviewed the Mathias' lists of addressed standards from Article 54.

Chairwoman Jones asked if there were any questions. There were none.

Motion to approve as presented,

Motion by Powell,
Second by Hammes,
Motion carried unanimously

The Second Item of New Business: Request for COA – 308 McDaniel St #3709 - a request for a new accessory garage. Mr. Callender shared the applicant wants to build a new accessory garage on the property. He described a proposed site plan showing some additional parking and the expansion of a new garage. He further stated the applicant has provided several photos of the existing garage and the plan is that they are going to duplicate the existing garage.

Chairwoman Jones: Asked if the applicant was present. The applicant was present.

Chris Barber introduced his builder Mr. Matt Tarpley. Mr. Barber said he is putting a new garage so he can put all of his vehicles inside and add some additional parking in front of the tennis courts. They shared they had originally proposed build a circular driveway in front of the house but after looking at the historical pictures and all, they decided not to go on that route.

Chairwoman Jones asked if there were any questions. Ms. Camp asked how many cars would be parked there at one time. Mr. Barber shared that he owned probably 6 to 8 cars that he wanted to keep in the new garage, but as far as parking on the outside he did not seem to think there would be too many unless people were playing tennis, pickle ball, or visiting. The extra parking is for company. A breezeway is being considered to connect the guesthouse with the garage. Ms. Camp shared that she did not want to see tons of buildings on one property.

Motion to approve as presented,

Motion by Camp,
Second by Bradley,
Motion carried unanimously

Chairwoman Jones calls for a motion to adjourn,

Motion by Hammes,
Second by Camp
Motion carried unanimously

Adjourned at 6:13 p.m.

MAYOR AND COUNCIL MEETING**MAY 6, 2025****6:00 P.M.**

The Mayor and Council met for a Committee Work Session & Called Council Meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Greg Thompson	Council Member
	Logan Propes	City Administrator

Absent:

Staff Present: Brent Davis, Danny Smith, Andrew Dykes, Brad Callender, Chris Bailey, Les Russell, Brian Wilson, Mike McGuire, Chris Croy, Kaitlyn Stubbs

Visitors: Peter Johns, John Bagley, Richard Hawk, Johnny Brint, Andy Malcom, LA Burrell

I. CALL TO ORDER – JOHN HOWARD- 6:01 PM

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. ITEMS OF DISCUSSION

1. Wastewater Treatment Plant Expansion Update (with Weideman & Singleton Engineers)

Peter Johns with Weideman & Singleton gave an update on the Wastewater Treatment Plan Expansion- He reviewed the Georgia EPD NPDES permitting process and where exactly we are in those steps. Mr. Johns reviewed extension plans and discussed both Phase 1 and Phase 2. He then reviewed the differences in construction costs for both phase 1 and phase 2. Mr. Johns will work with City Administrator on a scoping and fee proposal for Council.

2. Planning & Development Map Updates

Mr. Callender gave an update on the character base code that was adopted by City Council last year. We have new lots being subdivided under this plan, with this plan there is a lot more flexibility. New homes are being constructed under the new code. Public has responded well.

Building permits are coming in and Brad is reviewing each permit to make sure it complies with the new code. The goal is to keep the review process in house. Staff will spend the year monitoring what is working and what is not working, and if needed they will bring any proposed changes to Council.

Mr. Callender then provided examples of the lots split under the new code, and

examples of the new builds.

Mr. Callender continued with a review of the progress with some of the infill lots within the City.

Mr. Callender reviewed with Council the Residential Development updates.

1. River Pointe- about to begin its second review, they have already gone through the first review for their final plat. All utilities completed. They will be seen in front of Council for first phase approval probably this summer.
2. The Jax- They are leasing, not at capacity
3. Brookland Commons- You final platted in October- nothing is built- D.R Horton bought it and we are working with them. They have met every pattern book requirements. We will be issuing permits soon.
4. Vines of Monroe- We have met with developers who do not care for City Standards.
5. Hambrick Station- Moving Quickly
6. Rivers Edge- Approved the final plat last summer but we have received no permits.

We have 1,323 total dwelling units in progress right now.

Mr. Callender reviewed the inactive and zoned residential properties. We have a lot of property that is undeveloped in our city that is zoned.

7. Breedlove Farms- Robust, mixed use plan that was very well thought out
8. Deer Acres- PRD but does need to be rethought out.
9. Madison Ridge- Preliminary plat just expired
10. Blaine Station- not inactive because we are currently trying to work with a negotiating contract to sell
11. Avondale Mills- The City just acquired but it will go in a dormant stage
12. Veterans Walk- just inactive now.

About 17, 574 people are zoned to be on our city that are not built yet. We are zoned and developing for 33,503 people.

Deer Acres was discussed- the need to take the approach of Breedlove Farms and have a well thought out, robust plan.

3. Major Projects in Progress Recap

Mr. Bailey shared an update on the top 25 of the major project list

1. SR 11/US 78 Intersection Signalization- Permit is submitted- could be the end of May before we hear anything. Mr. Prope has been working with GDOT. We are working a plan and we will pay for it on the front end. Cost estimate should be coming soon as well as the final

engineering plan.

2. Raw and Finished Water Line Construction- Easement clearing is complete, Bores Complete- US 78/Cook Street, GA11/Deer Acres, US 78/GA11/Williams-Transco
3. Cherry Hill Water Tank- 16" Finished Water Main- East Marable/Union Street- 100 feet/day. There are tons of utilities under Marable Street so it is slow going.
4. MEAG Electric Substation- They have identified a site and MEAG has negotiated acquisition of the site. About a 3-4 year build time but it is imperative for all the growth that is to come.
5. Walton County Jail- Gas & Electric- The cost associated with extending providing electricity and gas (electric \$430, 610 and gas \$ \$1,500,000).
6. SR 83 Connector- waiting on Windstream to move their infrastructure in order to get started with construction. Finished sometime in August/September-Just waiting on the northeast segment.
7. Northern Bypass Arc Project- Meeting with Oglethorpe power to go over easement/right-of-way acquisitions.
8. Blaine Station- Finally had a RFQ Submission this past summer that we are working through.
9. Downtown Hotel RFQ/P- Jan 6- RFQ/P Open Date, April 3-RFQ/P Original submission date, May 15- RFQ/P Submission Date. We know of one submitter and we are hoping for another one. Hotel ties to a big goal of hosting the GDA Conference one day.
10. Wayne Street Block Parking- We are hopeful for a June Project Start-Bid, Construction Schedule (6-9 months), project estimated at \$847k.
11. North Madison Streetscape & Stormwater- would be one of the first capital projects- have spoken to an organization that is hoping to raise enough funds to replace all of the fencing along North Madison and E Spring and then redo the vegetation in the cemetery. Part of the reason we have not moved forward with this is because we are waiting for Brown Oil to completely move. We know we will have to do some remediation and we do not want to have to come back and redo anything
12. TAP- Lumpkin/Highland/ Broad- cost estimate \$3,871,203- bid recommendation will come before council from Keck and Wood. Our portion is 20% of the project. This will be difficult because there are several areas that involve our downtown businesses. Time frame is easily a year.
13. TAP- Davis/Madison/Mears- Cost Estimate \$3,865,000- Application was submitted in 2024 so it could easily be 2029-2030 before construction begins. The scope of this may come down due to the

development of this area.

14. TAP- McDaniel/Childers/City limits- cost estimate \$2,500,000- streetscape project that will run on the north side of McDaniel St. It will create more walkability – we did have Keck and Wood design a potential round a bout at the breed love/McDaniel intersection.
15. URA Amendment- 2008 redevelopment plan, amended by 2025 Redevelopment plan.
16. Tantalus Automated Meter Reading (AMR) & Switches- Project expense- \$194,300
17. Fiber to Home Project- Very close to being done with the core footprint side of Monroe.
18. Coax Legacy Decommission- We should be wrapped up with it by this year.
19. Stormwater Master Plan- We will likely be declared an MS4 Community in 2027, which means were in good process right now for developing our Master Plan that includes our policy, our ordinance, development, fee schedule, capital planning. There will have to be a public education component to be prepared to do what MS4 Communities are required to do.
20. Retail Package Store Licensing- The application has been finished up and sent to attorneys for review, after review we will do advertisements and then have the lottery system.
21. Showcase Monroe- Monument Park, Welcome Center, Monroe Museum, 1821 Shoppe, Seward Johnson Sculptures, branding on trucks and murals, invited to host GDA Conference.
22. CDBG- Glen Iris Drive, Stowers St. and Edwards St. – repaved
23. Alcovy Street & Breedlove Drive/ Shamrock Drive Intersection- potential round a bout that has been looked at.
24. Charlotte Rowell Boulevard & Drake Drive Intersection- a round a bout that has to be put in place.
25. Review of LMIG numbers; after this year’s LMIG we will have paved 100% of some of our main feeder streets.
26. Local Road Administration Grant- GDOT Funding- \$250,000 that goes towards paving additional streets.
27. Church Street Streetscape- May Design Completion- estimated \$135,000. This will come back before council later.
28. Mathews Park- Julian Brown Donation- the family has put together a donation to contribute towards bringing this component of the park (nature walks, educational pavilion, species study, panel boards, dam etc.) back into play.
29. Obstruction Removal Plans-Lidar Study- through a Lidar study we

found that we had a number of obstructions that are in our approach airspace. We have 311 obstructions-We are required to move the obstructions. We have been working with engineers to get a plan together to get those things taken care of.

30. Special Event Permit Ordinance and Policy- We have come up with a breakdown of the number of people and it helps determine the level of permit that you need.
31. Georgia Outdoor Stewardship Program- We applied last year, and are applying again this year. We have engaged Hall and Associates to participate and help us with this application.
32. Georgia Army National Guard Armory- we submitted a proposal for relocating in October of 23- we received notification and have been in conversations with them since March. Things are tracking to relocate the National Guard.
33. Hazmat Training Program- GUTA- 80 hour course, great use of the facilities at GUTA
34. Review of event expenses.

4. Capital Improvement Projects (CIP) Recap

Mr. Bailey shared an update on the following Capital Improvement Projects- natural gas, electric, sewer, storm water, streets, airport, central services, other (executime, and Helene Storm), police.

5. General Obligation Bond Discussion

Mr. Propes discussed how we pay for the work we have to do. The City did a general obligation bond in the year 2000, that has since been paid off. We have discussed items like the fire station that will be needed in future. We do have SPLOST, but that will probably only buy the equipment. Parks have been mentioned in the past, specifically the River Park and Hammond Park and a few other items. We have also discussed a small cultural performing arts theater. There may be no desire to do a GO bond at all; it would have to go through a referendum process. Mr. Dickinson shared that GO bonds are a very useful tool and he is a big believer in using them however, he was against us moving towards a GO bond in this economic situation. It is not the time to go to the people and say we need to do a GO bond. Mayor Howard shared that he did have some concerns that we need to make hay while the sun shines- do we tie it up and wait to pull the trigger, or do we find an alternative to redevelop Hammond. He shared that one he does not think we need is the Fire Station. He feels Parks should take priority. Chief Dykes shared that he started working on the grant back in 2008- We have a responsibility to our citizens to offer the best public safety that we can and relying on the county as a primary means is not an option. We have identified that the western side of the city is in dire need and as we continue with the growth that we are seeing it will be more difficult for our units in the center of town to reach those outskirts. With it being on the SPLOST is it even an option to not proceed with that since the SPLOST was an approved project. Mr. Propes shared that we can look at the GMA Brick and Mortar program to help supplement - this would be like doing a lease purchase for the fire station. The bond just gets us there quicker.

Mr. Thompson shared that he was for getting the fire station built or started. This growth will not happen overnight but it will come and it will not get cheaper to build. Looking at the federal level, we really do not know where it is going. We need to line up the best for our city and do it as cheap as we can, he does not want to see us wait too long and the station end up costing us 2x more than what we thought it was going to cost. Mr. Dickinson again stated he does not want us increasing taxes on the people because the county and school are already doing so. Mayor Howard followed up with- if we put it on the ballot the voters decide, we also need to look at how we were going to do things like redevelop Hammond, a developer could pay us to do the redevelopment portion. Ms. Sams shared that the tariffs are going to be a wait and see kind of thing because we do not know what is going to happen. However, there are a lot of citizens struggling especially with all of the increases we have put in place over the last year, and to ask them for more money will be a tough sell. If we put in front of them a cultural arts center they are not going to go for it, they will be more inclined to vote for the Fire Station. Ms. Malcom shared that with more growth comes more difficulty to reach those fires around the city in a timely manner. Mr. Propes shared that from a staff perspective they would rather take a wait and see approach, let us wait another year and see what happens. We do need to start planning and it would be rushing it to get it done in time for the November ballot. Mr. Thompson shared that we are always going to be facing tax situations- we can put it off a few years to get all of our ducks in a row but let us not put it off too many years. Mr. Propes shared that we need to need to go into this with the intent on doing all of these but know that we have to set the table now for the next few years. We can't just keep kicking the can because things are getting expensive. Ms. Malcom asked if we could have, a savings account set aside, that we could designate X number of dollars that we generate over these years. Mr. Propes stated that we have the SPLOST that we can use towards the conceptual design and engineering of the Fire Station. We do need to consider the staffing and equipment, because it is not cheap. We will have to start looking at what the industrial side of the City will need.

6. TSPLOST Discussion

Mr. Propes shared that TSPLOST was put on the agenda because the county has brought it up as potential project for this year, although they have not re-engaged us for a meeting on it. TSPLOST, is imperative to getting some of these big things done because dollars do not go as far as they used to. We need major funding leverage as GDOT has told us that it will be needed for big projects, like the northern arc of the bypass. We need leverage or we will be left in the dust, GDOT shared that TSPLOST communities, counties, cities get first preference for projects. If you do not have a TSPLOST they will likely overlook you. Our entire delegation was there pushing. Ms. Malcom shared that if we were going to float any type of tax, we need to put some money forth to thoroughly educate the public. We have to put the money behind a campaign fund to explain the need. Mr. Propes said that we can always explain but it is a very fine line and gray area where we cannot promote, we can only educate. We need to find a good community partner who is a 501c something to make it happen. Mr. Dickinson shared that we do not need to push this because we are in a national mess. Ms. Malcom brought up the point that we are receiving tons of tourism, and they are

spending money- so let them pay the tax. Mr. Dickinson thinks the more times we bring it up and it is knocked down the less likely we are to get it. Mr. Propes shared; he would be remiss not to bring it up. Mr. Howard shared we may not have a choice anyway, but if they were to put one forth would we support it on the ballot or would we be against it? Mr. Dickinson is opposed. Ms. Crawford echoes what David has said. Ms. Brown agreed as well. Mr. Propes just needed some informal answers to give back to the county. If they proceed, it does pass, and we have not entered an IGA, we have lost our chance. As a governing body we do not come out in favor or opposed to it – no marketing- just education. Ms. Malcom shared that if the county decides to put it out there, she is in favor of us doing the IGA.

7. General Taxes and Tax Legislation Discussion

Mr. Propes discussed HB 746. It was sent to the governor, it is the local legislation that Representative Williamson dropped on us. It was sent April 7th, and it will automatically pass on May 17 if the governor has not yet signed, and currently he has not signed. Once enacted, there will be a referendum on the November ballot for the citizens to vote. If it passes, in 2026 we will have to go back to using the 2024 tax digest as the new baseline. It will pretend that the growth of 2025 and into 2026 did not occur and we get set back. The issue is that it is specifically aimed at the cities, so the school board is not even addressed and if we do this, we do not have the ability to vote for the FLOST, which goes 100% to offset property taxes. There should be some additional legislation that comes down the line that will allow us to eventually opt-in or opt-out again. HB 92 provisions may try to force our hands into full on opting in. we are not sure why they told us we could even opt out. One other provision for HB 92 this year, some other counties and cities, when you get your notice of assessment some of them are going ahead and voting on what the estimated millage rate will be. How do we know what the estimated millage rate will be when we not have the tax digest? We are not doing that- we can use last year's millage rate. The outlook on the tax digest is a flat digest- not a lot of growth. We will not get it until sometime in June. Mayor Howard asked if we could revoke our opt out. Mr. Propes shared that we could; there is a provision that would allow us to do that. It does tell us that we may need to share with our citizens that we may have to increase the millage rate in the future because of some of these provisions.

8. Personnel Policy Amendments

Mr. Russell shared that they have made some changes to our nepotism policy- there is not a huge problem with this in the organization but occasionally something will come up. The pressure to hire family members may have existed in the past but is not necessarily as strong today. All we have done is cleaned it up and added one extra piece that we will not even allow it at all inside the organization. Mr. Propes shared there is a grandfather clause for current employees- as long as they stay in that relationship with the city then they are grandfathered in. Mr. Dickinson asked if they are grandfathered in what difference does it make if they switch departments. Mr. Propes shared that it becomes an issue when they a switching departments and they are related to somebody in said department. Mr. Russell reiterated that it is just cleaning up the policy.

9. Communications Strategies Discussion

Mr. Propes asked what we could do better to communicate what we are doing. We try to email, do work sessions, executive summaries that are sent out. We try to maintain a presence in a variety of formats. We do a lot of social media updates, articles to the paper, and policies and procedures that we go by. Several years ago it was decided that everyone need to be told the same thing- there does not need to be a different story told to anybody else. There will be verbal conversations, and phone calls but the baseline of important information can be distributed in a written format. Mayor Howard asked for a response when emails are sent so that we know they have been received. Ms. Sams shared she knew it could be frustrating to put together all that information and there not always be a response, or even it being read. Ms. Malcom shared that we should consider a quarterly work session, if not monthly. Mayor Howard asked thoughts on a January retreat, Summer Retreat, budget retreat and then a quarterly work session. He shared that when we were doing the monthly work sessions we were not getting the participation that was desired. Mr. Gregory shared he does not think email is a great place to start with any discussion or conversation. He cannot tell tone. He stated that the issue with work sessions in the past was that people were not communicating in the past. Each person is a committee chair of a department and he wants each chair to meet with their corresponding department head and get information, and then bring it back and report. Mr. Thompson wanted clarification from Mayor Howard on what he meant by there was not participation at the previous work sessions. Mayor Howard shared that each department head would come up and give a report and then we would sit here and stare at them. There was never any questions- even when asking each council member about their districts there is very little response. Mr. Propes shared that was part of the reason they cut work sessions but also he would get more questions after a work session than during a work session. We do not need to be afraid to discuss the items in this room if we need to discuss them. It takes the pressure off Mr. Propes and the staff. It also gives them a point of direction as to which way they need to be rowing the boat. We were also updating on projects that takes years and years to complete, so we were updating on the same thing every month. Ms. Malcom shared that she felt as though the work sessions gave department heads the opportunity to delve a little bit deeper into some pertinent information within projects they are managing. The consensus was to consider doing quarterly work sessions. Mr. Propes shared a video on a resource that can be used to tell a better tale to our citizens. The discussion about hiring a part time social media person came up again.

10. Other Discussion & Business

Mr. Propes brought up impact fees and stressed that we needed to get the ball rolling on it with the development that will be coming in. Mr. Callender gave a quick review of the process we took in setting up an impact fee study. The state of Georgia signed off on the City of Monroe being able to adopt impact fees. City Council is in the position to adopt impact fees-inside of the CIE is a table that identifies the total impact fee for the types of developments that we would see come before the City. These are the maximums on the chart but you get to decide what we would charge developments.

III. ITEMS REQUIRING ACTION

1. Approval of Weideman & Singleton for continuing Wastewater Treatment Plant design and engineering- No official action was taken. Council made the decision to let City Administrator, Logan Propes, work with Peter Johns on a scoping and fee proposal for Council to formalize in an upcoming meeting for Wastewater Treatment Plant Expansion to 6.8 MGD.

IV. ADJOURN- 10:20pm

*Motion by Brown, Seconded by Malcom
Passed unanimously*

John Howard, Mayor

Logan Propes, City Clerk

MAYOR AND COUNCIL MEETING**May 13, 2025****6:00 P.M.**

The Mayor and Council met for their Regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent:

Staff Present: Danny Smith, Jeremiah Still, RV Watts, Andrew Dykes, Brad Callender, Les Russell, Brian Wilson, Mike McGuire, Kaitlyn Stubbs

Visitors: Laura Powell, Samir Pariku, Tigar Shah, Pearce Giles, Billy Mitchell, Vincent Nguyen

I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Council Member David Dickinson gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

3. Amend Agenda

Need to amend the agenda to waive department reports as well as City Administrator/ Assistant City Administrator Report.

Motion by Malcom, seconded by Brown.

Passed Unanimously

4. Approval of Agenda

Motion by Thompson, seconded by Malcom.

Passed Unanimously

5. Approval of Consent Agenda

- a. January 21, 2025 Planning Commission Minutes
- b. March 13, 2025 DDA Minutes
- c. March 13, 2025 DDA Executive Session Minutes
- d. March 13, 2025 CVB Minutes
- e. March 25, 2025 HPC Minutes
- f. April 8, 2025 City Council Minutes
- g. April 8, 2025 Executive Session Minutes
- h. April 10, 2025 DDA Minutes

i. April 10, 2025 CVB Minutes

To approve the consent agenda as presented.

*Motion by Crawford, seconded by Sams.
Passed Unanimously*

II. PUBLIC FORUM

1. Public Comments

Mr. Pearce Giles, of Monroe, Ga, - Mr. Giles thanked both the mayor and the police chief for visiting during the last week. He presented a letter stating what they have done since January. They have cared for 1,994 families. He asked for help from the community and City.

Mr. Samir Pariku- Mr. Pariku was supposed to be on the agenda for a beer and wine license.

Mr. Billy Mitchell, of Monroe, Ga, - Mr. Mitchell came to speak on behalf of Miss. Mary Rice. She owns two lots in town that she would like to sell, but due to the moratorium, they could not supply sewer access. She needs to sell both lots, and they want to ask for an appeal on the moratorium for these two lots.

Mr. Vincent Nguyen, - Mr. Nguyen shared he is a new business seeking his alcohol license. He is set for the June Council Member.

III. BUSINESS ITEMS

1. City Administrator Update- Logan Propes

2. Assistant City Administrator Update- Chris Bailey

3. Department Reports

- a. Monthly Central Services Report- Chris Croy
- b. Monthly Code Report- Brad Callender
- c. Monthly Economic Development Report- Brian Wilson
- d. Monthly Finance Report- Beth Thompson
- e. Monthly Fire Report- Chief Dykes
- f. Monthly Police Report- RV Watts
- g. Monthly Solid Waste Report- Danny Smith
- h. Monthly Streets & Transportation Report- Jeremiah Still
- i. Monthly Telecom Report- Mike McGuire
- j. Monthly Water, Sewer, Gas & Electric Report- Rodney Middlebrooks

4. Department Requests

a. 2025 Local Road Assistance Administration Funds (LRS)

Mr. Still is requesting approval to spend the Local Road Assistance Funds (\$253,601.76) on Breedlove St and Davis St with deep patch and overlay. Davis St will be to S. Madison to the dead end and that would be deep patch, milling, and overlay. This would total roughly 2.1 miles, this money does not require a match

*Motion to approve by Dickinson, Seconded by Sams
Passed unanimously*

b. Tap Grant Bid Award – PI 0016630

This is for the Tap grant applied for in 2018- It will run from N. Broad St. at Marable all the way

down to E. Highland to N. Lumpkin. This will be a major streetscape overhaul that will tie in several elements of the streetscape project that we did with the LCI project on S. Broad. We put that out for bid after GDOT approval; the bid came right there within estimates. The lowest bid was Ohmshiv Construction LLC - \$3,879,119.25- this will come from SPLOST and we are only responsible for 20% of it because it is a GDOT administered federal grant. We will end up paying \$775,823.85. We are asking for approval of this contract with Ohmshiv Construction LLC.

*Motion to approve by Dickinson, Seconded by Gregory
Passed unanimously*

c. AT&T Mobility Corporation Lease Agreement

Mr. Croy shared the lease agreement between the City of Monroe and AT&T Mobility Corporation. We are seeking Council approval to lease out a part of the water tank that sits at Washington and Wayne St for them to put some equipment up there to increase the signal in Monroe. The lease agreement item is for 10 years and has an annual rent of \$35,000.

*Motion to approve by Thompson, Seconded by Malcom
Passed unanimously*

IV. NEW BUSINESS

1. New Business

a. Resolution – Language Access Plan

Mr. Propes shared this resolution is in conjunction with HUD funding and our CDBG redevelopment fund program with the Georgia Department of Community Affairs. It names Beth Thompson as the coordinator for the LAP- Language Access Program. Once awarded our redevelopment loan from DCA we will have to put in place a specialty language access plan for those with limited English that may need access to various federal grants.

*Motion to approve by Gregory, Seconded by Malcom
Passed unanimously*

b. Appointment of Personnel Hearing Officer

Staff is requesting to re-appoint Roy E. Manoll III as the contracted personnel hearing officer for the City of Monroe.

*Motion to approve by Sams, Seconded by Dickinson
Passed unanimously*

c. Resolution – Appoint Mayor as MEAG Voting Delegate and Logan Propes as alternative Voting delegate.

*Motion to approve by Gregory, Seconded by Thompson
Passed unanimously*

d. HPC Member Appointment

Mr. Callender shared that there are two appointments that expired on May 1st. We only had one applicant, and that being Laura Powell. There was no applicant for Jane Camp. According to the

Code of Ordinances, Jane Camp will remain in that seat until someone is appointed. The recommendation to City Council is to re-appoint Laura Powell to a term of three years.

*Motion to approve by Gregory, Seconded by Sams
Passed unanimously*

V. DISTRICT ITEMS

1. District Updates

- a. Malcom- shared that the rain did not keep people away on Saturday. Downtown and the McDaniel Tichenor House Garden Party were very well attended.
- b. Crawford- Ms. Crawford shared that the way we do reserving of the parks is not working and we need to do something better. First come First serve is not working and issues have arisen. Mr. Propes shared that we do not have a full reservation system for our parks. We have one for created for the fairgrounds, and such.
- c. Brown- Ms. Brown shared that Community Impact Day was coming up on July 26. This is a day where they do work with Gwinnett Walton Habitat.
- d. Gregory- Thanking electric and fire on Sunday for moving quickly to take care of a fallen tree and transformer. The City of Monroe collaborating with Habitat got a CHIP grant. This will allow them to build 2-3 homes a year for the next few years.
- e. Thompson- District 7 is well! Mr. Thompson informed Council that two weeks ago governmental affairs went up and visited Georgia delegation in Washington trying to remind them as they go through the budget not to pick the low hanging fruit as far as tax exempt bonds for building, and out build America bonds that we are heavily invested in for building Vogtle 3 and 4. If they take these off the table, it could end up costing everybody in their utility bills. We have good support from Georgia delegation but the problem is the Georgia delegation does not have anyone on Ways and Means Committee that will make the final decision on what they will cut out of the \$4 trillion. MEAGs effects would be \$1.3 billion over the next 30 years
- f. Dickinson- Received calls and emails as well in regards to statues. Would love to see us spotlight local artists.

2. Mayoral Update

- a. Mayor Howard shared that he had posted an article about how local officials are making life better for residents.

VI. ADJOURN TO EXECUTIVE SESSION

*Motion by Crawford, Seconded by Malcom
Passed unanimously*

VII. EXECUTIVE SESSION

1. **Personnel**
2. **Real Estate**

Motion to Adjourn out of Executive Session

*Motion by Thompson, Seconded by Brown
Passed unanimously*

Meeting Called Back to Order at 7:35pm

VIII. ADJOURN- 7:37pm

*Motion by Crawford, Seconded by Boyce
Passed unanimously*

John Howard, Mayor

Logan Propes, City Clerk

MAYOR AND COUNCIL MEETING**May 13, 2025****6:00 P.M.**

The Mayor and Council met for an Executive Session

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent:

Staff Present: Les Russell

I. CALL TO ORDER - JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. Personnel Issue (s)

1. Personnel Issue (s)

Personnel matters were discussed.

2. Real Estate (s)

Real Estate issues were discussed.

III. Adjourn to Regular Session- 7:35 pm

*Motion to approve by Thompson, Seconded by Brown
Passed unanimously*

John Howard, Mayor

Logan Propes, City Clerk

MAYOR AND COUNCIL MEETING**May 28, 2025****6:00 P.M.**

The Mayor and Council met for a Called Session.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney

Absent: Charles Boyce

Staff Present: Chris Bailey and Les Russell

I. CALL TO ORDER – JOHN HOWARD**1. Roll Call**

Mayor Howard noted that all Council Members were present, except for Council member Charles Boyce. There was a quorum.

2. Approval of Agenda

*Motion by Gregory, Seconded by Thompson
Passed unanimously*

II. ADJOURN TO EXECUTIVE SESSION

*Motion by Gregory, Seconded by Malcom
Passed unanimously*

III. EXECUTIVE SESSION**1. Personnel Issue(s)**

Personnel matters were discussed.

IV. ADJOURN TO REGULAR SESSION

To extend an offer to Laura Powell, to be negotiated with City Administrator and Human Resources Director Les Russell in the salary range of \$75,000 - \$93,000.

*Motion by Malcom, Seconded by Sams
Passed unanimously*

V. ADJOURN-

Motion by Malcom, Seconded by Thompson

Passed unanimously

John Howard, Mayor

Logan Propes, City Clerk

MAYOR AND COUNCIL MEETING**May 28, 2025****6:00 P.M.**

The Mayor and Council met for a Called Executive Session

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator (via phone)
	Paul Rosenthal	City Attorney

Absent: Charles Boyce

Staff Present: Les Russell

I. CALL TO ORDER – JOHN HOWARD**1. Roll Call**

Mayor Howard noted that all Council Members were present, except for Council member Charles Boyce. There was a quorum.

2. Approval of Agenda

*Motion by Gregory, Seconded by Thompson
Passed unanimously*

II. ADJOURN TO EXECUTIVE SESSION

*Motion by Gregory, Seconded by Malcom
Passed unanimously*

III. EXECUTIVE SESSION**1. Personnel Issue(s)**

Personnel matters were discussed. A motion was drafted to extend an offer once returned to regular session.

IV. ADJOURN TO REGULAR SESSION

*Motion by Malcom, Seconded by Sams
Passed unanimously*

V. ADJOURN-

*Motion by Malcom, Seconded by Thompson
Passed unanimously*

John Howard, Mayor

Logan Propes, City Clerk

**Proclamation Honoring Kade Eason
for Extraordinary Achievement in Early Literacy**

WHEREAS, the ability to read is one of the most vital skills for lifelong learning, critical thinking, and personal growth; and

WHEREAS, fostering a love for books at an early age builds the foundation for academic success, creativity, and imagination; and

WHEREAS, the "1,000 Books before Kindergarten" initiative encourages families to read together and prepare young children for a strong start in school; and

WHEREAS, Kade Eason, through dedication, curiosity, and an extraordinary love of stories, has achieved the remarkable milestone of reading **1,000 books before entering kindergarten**; and

WHEREAS, Kade is the **first child in the region** to accomplish this outstanding feat, setting an inspiring example for other children and families to follow;

NOW, THEREFORE, be it resolved that we recognize and celebrate **Kade Eason** for his exceptional accomplishment, his commitment to literacy, and his bright promise as a lifelong learner. May his achievement encourage others to embrace the joy and power of reading.

IN WITNESS WHEREOF, this proclamation is issued with great pride and admiration on this day, the **10th of June, 2025**.

John Howard
Mayor, City of Monroe

Mayor John S. Howard
City of Monroe

**Proclamation Honoring Koen Eason
for Extraordinary Achievement in Early Literacy**

WHEREAS, the ability to read is one of the most vital skills for lifelong learning, critical thinking, and personal growth; and

WHEREAS, fostering a love for books at an early age builds the foundation for academic success, creativity, and imagination; and

WHEREAS, the "1,000 Books before Kindergarten" initiative encourages families to read together and prepare young children for a strong start in school; and

WHEREAS, Koen Eason, through dedication, curiosity, and an extraordinary love of stories, has achieved the remarkable milestone of reading **1,000 books before entering kindergarten**; and

WHEREAS, Koen is the **second child in the region** to accomplish this outstanding feat, setting an inspiring example for other children and families to follow;

NOW, THEREFORE, be it resolved that we recognize and celebrate **Koen Eason** for his exceptional accomplishment, his commitment to literacy, and his bright promise as a lifelong learner. May his achievement encourage others to embrace the joy and power of reading.

IN WITNESS WHEREOF, this proclamation is issued with great pride and admiration on this day, the **10th of June, 2025**.

John Howard
Mayor, City of Monroe

Mayor John S. Howard
City of Monroe



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
JUNE
2025**

CENTRAL SERVICES

MONTHLY REPORT

JUNE 2025

	2025 January	2025 February	2025 March	2025 April	2025 May	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	8	8	9	8	8	7	9	13	2	8	0	6	6.8	88
Worksite Inspections	4	1	16	16	18	2	1	4	1	4	17	8	4	7.4	96
Employee Safety Classes	8	8	14	8	6	9	7	7	8	8	8	8	6	8.1	105
Attendance	60	71	63	36	32	55	35	24	31	42	38	33	30	42.3	550
PURCHASING															
P-Card Transactions	577	573	693	634	578	511	522	494	553	625	539	447	458	554.2	7,204
Purchase Orders	82	85	106	69	79	87	121	101	109	52	131	94	70	91.2	1,186
Total Purchases	659	658	799	703	657	598	643	595	662	677	670	541	528	645.4	8,390
Sealed Bids/Proposals	2	3	3	4	1	2	4	2	4	4	1	4	2	2.8	36
INFORMATION TECHNOLOGY															
Workorder Tickets	58	55	80	69	95	51	52	64	70	48	59	49	24	59.5	774
Phishing Fail Percentage	2.5%	1.8%	0.4%	2.2%	1.2%	0.8%	1.5%	1.5%	2.6%	0.7%	N/A	0.7%	0.4%	1.4%	
MARKETING															
Job Vacancies	6	8	8	12	10	6	9	10	12	11	10	9	9	9.2	120
Social Media Updates	41	46	56	68	58	32	41	40	38	41	33	36	37	43.6	567
GROUND & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	2,800	6,140	3,100	4,180		2,900	4,150	3,960	2,940	3,450	3,440	2,520	2,260	3,486.7	41,840.0
Street Sweeper Utilization	25.0%	71.4%	34.8%	53.6%	-415.3%	39.4%	19.1%	20.7%	14.7%	47.3%	16.5%	13.8%	83.9%	1.9%	25.0%
Crew Acres Mowed	98.6	98.6	98.6	98.6	98.6	98.6	102.6	102.6	102.6	102.6	102.6	98.6	98.6	100.1	1,301.8

AIRPORT

MONTHLY REPORT

JUNE 2025

	2025 January	2025 February	2025 March	2025 April	2025 May	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.79	\$5.39	\$5.39	\$5.39	\$5.39	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.67	
Transactions	49	80	64	109	84	83	57	60	77	63	65	31	57	67.6	879
Gallons Sold	992.6	1,718.6	1,472.4	2,855.8	2,243.8	1,887.8	1,306.7	1,486.1	1,887.0	1,249.8	1,561.2	749.8	1,322.5	1594.9	20,734.2
AvGas Revenue	\$5,747.42	\$9,263.25	\$7,936.38	\$15,392.91	\$12,094.25	\$10,930.35	\$7,565.83	\$8,598.92	\$10,928.89	\$7,236.47	\$9,039.08	\$4,341.31	\$7,657.17	\$8,979.40	\$116,732.23
AvGas Profit/Loss	\$995.64	\$1,565.21	\$1,338.92	\$2,610.92	\$2,351.57	\$1,256.47	\$865.10	\$980.54	\$1,258.69	\$1,257.45	\$1,574.43	\$748.39	\$1,331.43	\$1,394.98	\$18,134.76
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,876.92	\$63,400.00
Lease Agreements	\$4,527.57	\$4,527.57	\$4,527.57	\$4,527.57	\$4,623.37	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,504.17	\$58,554.21
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$3,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$765.77	\$9,955.00
Buildings Maintenance	\$608.22	\$608.22	\$608.22	\$608.22	\$608.22	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$560.08	\$7,281.10
Equipment Maintenance	\$1,705.62	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$248.34	\$3,228.42
Airport Profit/Loss	\$4,834.85	\$7,200.27	\$6,973.98	\$8,245.98	\$8,082.43	\$6,119.75	\$5,728.38	\$6,643.82	\$3,921.97	\$6,920.73	\$7,237.71	\$6,411.67	\$6,994.71	\$6,562.79	\$85,316.25

PROJECTS

Department:	Project Name:	Status:
Buildings	Visitor Center Exterior	Complete
Budlings	Visitor Center Interior	Open
Parks	Monument Park	Complete
Airport	Hangar Site Development	Open
Central Services	Cell Tower Agreements	Open
Buildings	City Hall Chiller Replacement	Open (Chiller 3 Replaced)
Airport	Obstruction Removal	Open

PROCUREMENT

Open Bid/RFQ:	Closing Date:
Natural Gas Main Replacement – Rowe Roads	Friday 1/31/2025 (Closed)
Downtown Hotel Development Project	Thursday 5/15/2025 (Closed)
Trailer-Mounted, Diesel-Powered Pump	Friday 4/25/2025 (Closed)

[Information regarding our current bids and proposals can be found on the City of Monroe website.](#)

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.



CODE DEPARTMENT MONTHLY REPORT

**JUNE
2025**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time of May 1, 2025, through May 31, 2025.

Planning Commission – May 2025:

- Environmental Variance; 311 Stokes St to reduce the required 25-foot impervious setback for a 50-foot stream buffer
 - Recommendation: Approval
- Request for Preliminary Plat Approval; Tokyo Commercial located at 250 Hwy 138; 3 Lot Commercial Subdivision
 - Decision: Approved

Historic Preservation Commission – May 2025:

- COA Request for a Pool; 301 N. Broad St., to install a pool at the residence
 - Decision: Approved
- COA Request for Residential Dwelling Addition; 215 Walton St., add onto rear of the existing dwelling
 - Decision: Approved

Department Statistics:

- Code Inspections: 90[↑25]
- Total Permits Written: 43[↓18]
- Amount collected for permits: \$16,122.66
- Check postings for General Ledger: 140

Licenses:

New Alcohol Licenses Applications: 4

- Grizzle Beer
- Wells Pie 81 DBA Your Pie Pizza
- 914 Broad
- Red Crawfish

Business License Additions: 11

Number of Employees: 51 (DDA: 24)

- Melanbo Holdco LLC DBA Bojangles – 1104 N Broad St **(Change of Ownership)**
- Niche Your Business – 155 Bankers Blvd D300
- The Eulalia Group Real Estate – 122 N Wayne St **(DDA)**
- Savita Hospitality Inc DBA Haven Inn & Suites – 1222 W Spring St **(Change of Ownership)**
- Blue Sky Roofing & Restoration – 200 Aycock Ave **(Residential)**
- Restoring Beauty Studio – 305 S Broad St **(DDA)**
- Elaine Designs – 161 Pinecrest Dr **(Residential)**
- Wells Pie 81 LLC DBA Your Pie Pizza – 110 S Broad St **(Change of Ownership) (DDA)**

Business License Deletions: 8

Number of Employees: 46 (DDA: 14)

- Peach State Restaurant Group DBA Your Pie – 110 S Broad St (**Change of Ownership (DDA)**)
- Q17 Roofing – 739 Country Club Dr (**Residential**)
- Hibbett Retail Inc DBA City Gear – 2120 W Spring St Ste 400
- Build a Brothers Consulting – 333 Alcovy St 8-H
- Conyers Auto Center LLC – 333 Alcovy St 8-H
- Universal Events LLC DBA Sip of Joy Café – 2120 W Spring St
- Jai Maruti Inv Corp DBA Haven Inn & Suites – 1222 W Spring St (**Change of Ownership**)
- Contentment Foods LLC DBA Bojangles – 1104 N Broad St (**Change of Ownership**)

Development Projects – April 2025:

Commercial

Review Phase:

- 114 S. Broad St. and Wayne St.; Oak & Vine, outdoor space renovation and site improvements

Approved Plans (Construction/Site Development Not Started):

- 121 Victory Dr.; Cell Phone Tower
- 1974 W Spring St.; America's Best
- 800 W. Spring St.; Super Mercado El Mana-Monroe
- 920 Birch St.; Oglethorpe Power & Mechanical (Accessory) Building

Tenant Build-Outs (Existing Commercial Buildings):

- Monroe Pavilion
 - PPG Monroe Primary Care Office

New Construction/Site Development:

- 130 Bankers Blvd.; car wash, under construction
- Reliant Homes Corporate Office: under construction
- 150 Vine St.; Nucor Warehouse, under construction
- Monroe Airport T-Hangers; under construction
- 800 W. Spring St.; Super Mercado El Mana-Monroe
- Lill Lofts at 200 Barrett St.; Mixed-Use Development (Renovation & Remodel)
- 511 N. Broad St.; Pleasant Paws Dog Kennel; under construction

Renovations & Remodels:

- 210 Cherry Hill Rd.; Lugo Construction (Remodel)
- 208 S. Broad St.; Ford Building (Remodel), Future Grizzle Bear Brewery
- 709 Breedlove Dr.; Ridgeview Institute
- 1312 S. Broad St.; Convenience Store (former pawn shop)
- 500 Great Oaks Drive, Suite 9; Loco Mexican Snack

Misc. Projects:

- Brown Oil Remediation; E. Spring Street

Residential

Review Phase:

- Carson Pointe; 707 S. Madison Ave., Single-Family Residential, 4 lots

New Site Development/Project Construction:

- The Overlook of Monroe; Townhomes, 7 Total Townhomes, 3 remaining undeveloped
- The Vines of Monroe; Single-Family Residential Subdivision, 220 Lots, under construction with 1st phase near completion
- Hambrick Station; Single-Family Residential Subdivision, 56 Lots, site development in progress
- River Pointe; Single-Family Residential Subdivision, 292 Lots, 1st phase nearly complete, remaining phases concurrently under development.

New Subdivision/Residential Development:

- Rivers Edge Phase 1; 105 Lots, no permits requested at this time
- Brookland Commons; 142 Units (98 Single-Family Detached Lots & 44 Townhome Lots)
 - Building permits are beginning to be submitted for detached houses
 - Development agreement between City and developer drafted and ready for execution

Preliminary & Final Plats:

Preliminary Plats:

- Tokyo/250 MLK Jr Blvd; 3 Commercial Lots
 - Approved at May Planning Commission meeting

Final Plats:

- River Pointe, Phase 1 – Single-Family Residential Subdivision; Cedar Ridge Rd. & Double Springs Church Rd.; 47 Lots
 - Development at nearly 100% completion
 - Final Plat documents under 2nd Review
 - Anticipated schedule for July City Council consideration

Pre-Application & Future Project Discussion Meetings:

- 1306 Alcovy St. – Pre-App for rezone to down zone property for potential large lot development on septic tank; staff still under advisement as how to proceed with request, applicant seeking direction on deannexation or down zoning the property
- **Deere Acres** – 3rd Meeting over the past calendar year; this meeting requested by property owner, in attendance were the owner and a development group from Augusta which the owner invited. Discussion summary involved the current zoning and the need to amend the planned district to a robust, well-articulated mixed use development; Staff stressed the need for the owner to engage with a consultant who is an expert in designing and developing master plans for new urbanist communities, contacts for national design consultants as well as resources to find design consultants have been provided to the owner; Staff further emphasized and stressed the importance of the project's impact to the City and proper planning with good design was paramount for its success and sustainability
- Blaine Station – strategic platting for future purchases for buyer and wrap up session to complete platting for purchase agreement
- 415 Pannell Road – Pre-App and option discussion about future project planning for the property to develop cottage neighborhood on portions of the property, deannex portions of the property and seek general input and guidance from staff on moving forward with either of those possibilities

City Marshal Duty Summary – May 2025:

- Patrolled city daily.
- Removed signs from roadway. 6
- Repair/cleanup orders and Re-inspections 774
- Transported city funds for deposit to banks daily.
- Investigations for utility tampering and theft cases. 2
- Citations issued 18
- Represented Marshal Office with the City Court
- Handled complaints called in or e-mailed to Code Office 28
- May 12-16 20205 GPSTC
- SWAT Training May 7, 13 2025
- May 27-28, 2025, MPD Calendar Tasking

CITY MARSHAL CASE SUMMARY

Goga					
5-May-25	323 Glen Iris Dr	tall grass and weeds	RC	19-May-25	closed
5-May-25	664 Gatewood Way	neighborhood standards	RC	19-May-25	closed
5-May-25	664 Gatewood Way	tall grass and weeds	RC	19-May-25	closed
5-May-25	632 Gatewood Way	neighborhood standards	RC	19-May-25	closed
5-May-25	632 Gatewood Way	tall grass and weeds	RC	19-May-25	closed
5-May-25	632 Gatewood Way	uncultivated vegetation	RC	19-May-25	closed
5-May-25	526 Roosevelt St	neighborhood standards	RC	19-May-25	closed
5-May-25	608 Roosevelt St	vehicle parked on improper surface	RC	19-May-25	closed
5-May-25	610 Roosevelt St	neighborhood standards	RC	19-May-25	closed
6-May-25	449 North Broad St	non permitted clothing donation box	RC	20-May-25	closed
6-May-25	711 Reed St	neighborhood standards	RC	20-May-25	closed
6-May-25	711 Reed St	tall grass and weeds	RC	20-May-25	closed
6-May-25	421 Reed Way	tall grass and weeds	RC	20-May-25	closed
6-May-25	1126 Reed Ct	neighborhood standards	RC	20-May-25	closed
6-May-25	1126 Reed Ct	tall grass and weeds	RC	20-May-25	closed
6-May-25	205 Reed Way	tall grass and weeds	RC	20-May-25	closed
6-May-25	1124 Reed Pl	neighborhood standards	RC	20-May-25	closed
6-May-25	321 Reed Way	junk vehicles	RC	20-May-25	closed
6-May-25	321 Reed Way	tall grass and weeds	RC	20-May-25	closed
6-May-25	321 Reed Way	vehicle parked on improper surface	RC	20-May-25	closed
6-May-25	415 Reed Way	junk vehicles	RC	20-May-25	closed
6-May-25	415 Reed Way	tall grass and weeds	RC	20-May-25	closed
7-May-25	419 Ettan Dr	neighborhood standards	RC	21-May-25	closed
7-May-25	419 Ettan Dr	tall grass and weeds	RC	21-May-25	closed
7-May-25	312 Parkway Pl	tall grass and weeds	RC	21-May-25	closed
7-May-25	322 Parkway Pl	neighborhood standards	RC	21-May-25	closed
7-May-25	322 Parkway Pl	tall grass and weeds	RC	21-May-25	closed
7-May-25	311 Etten Dr	neighborhood standards	RC	21-May-25	closed
7-May-25	311 Etten Dr	tall grass and weeds	RC	21-May-25	closed
7-May-25	311 Etten Dr	uncultivated vegetation	RC	21-May-25	closed
7-May-25	311 Etten Dr	tree debris	RC	21-May-25	closed
7-May-25	416 Etten Dr	tree debris	RC	21-May-25	closed
7-May-25	420 Etten Dr	neighborhood standards	RC	21-May-25	closed
7-May-25	420 Etten Dr	tall grass and weeds	RC	21-May-25	closed

7-May-25	420 Etten Dr	tree debris	RC	21-May-25	closed
7-May-25	244 Carwood Dr	tall grass and weeds	RC	21-May-25	closed
8-May-25	523 Walton Rd	neighborhood standards	RC	22-May-25	closed
8-May-25	523 Walton Rd	tall grass and weeds	RC	22-May-25	closed
8-May-25	602 Lakeview Dr	neighborhood standards	RC	22-May-25	closed
8-May-25	602 Lakeview Dr	tall grass and weeds	RC	22-May-25	closed
8-May-25	511 Walton Rd	tall grass and weeds	RC	22-May-25	closed
8-May-25	443 Sweetgum Dr	neighborhood standards	RC	22-May-25	closed
8-May-25	443 Sweetgum Dr	vehicle parked on improper surface	RC	22-May-25	closed
8-May-25	443 Sweetgum Dr	tall grass and weeds	RC	22-May-25	closed
8-May-25	879 Hickory Dr	neighborhood standards	RC	22-May-25	closed
8-May-25	879 Hickory Dr	vehicle parked on improper surface	RC	22-May-25	closed
8-May-25	430 Garden Ct	tall grass and weeds	RC	22-May-25	closed
8-May-25	810 Hickory Dr	tree debris	RC	22-May-25	closed
9-May-25	1108 Meadowlark Dr	tall grass and weeds	RC	23-May-25	closed
9-May-25	806 Meadowlark Dr	neighborhood standards	RC	23-May-25	closed
9-May-25	806 Meadowlark Dr	tall grass and weeds	RC	23-May-25	closed
9-May-25	615 Walton Rd	neighborhood standards	RC	23-May-25	closed
9-May-25	516 Gatewood Dr	tall grass and weeds	RC	23-May-25	closed
9-May-25	619 Brookwood Ln	vehicle parked on improper surface	RC	23-May-25	closed
9-May-25	624 Brookwood Ln	commercial vehicle parked in residential	RC	23-May-25	closed
9-May-25	624 Brookwood Ln	vehicle parked on improper surface	RC	23-May-25	closed
9-May-25	604 Gatewood Way	neighborhood standards	RC	23-May-25	closed
9-May-25	604 Gatewood Way	tall grass and weeds	RC	23-May-25	closed
12-May-25	507A Launius Ave	posted unfit for habitation	Posted		closed
12-May-25	507A Launius Ave	unhealthy and unsanitary conditions	RC	26-May-25	closed
12-May-25	507A Launius Ave	sewage leak	RC	26-May-25	closed
12-May-25	507B Launius Ave	posted unfit for habitation	Posted		closed
12-May-25	507B Launius Ave	unhealthy and unsanitary conditions	RC	26-May-25	closed
12-May-25	507B Launius Ave	sewage leak	RC	26-May-25	closed
12-May-25	1906 Brookland Ct	neighborhood standards	RC	26-May-25	closed
12-May-25	1906 Brookland Ct	tall grass and weeds	RC	26-May-25	closed
12-May-25	2007 Meadowlark Dr	tree debris	RC	26-May-25	closed
12-May-25	113 Perry St	neighborhood standards	RC	26-May-25	closed
12-May-25	118 Glen Iris Dr	tall grass and weeds	RC	26-May-25	closed
12-May-25	124 Glen Iris Dr	neighborhood standards	RC	26-May-25	closed
12-May-25	124 Glen Iris Dr	junk vehicles	RC	26-May-25	closed
12-May-25	124 Glen Iris Dr	tall grass and weeds	RC	26-May-25	closed
12-May-25	124 Glen Iris Dr	Living in a tent in back yard	RC	26-May-24	closed
12-May-25	507A Launius Ave	meter tamp (unfounded)	N/A		closed
13-May-25	130 Sorrells St	neighborhood standards	RC	27-May-25	closed
13-May-25	130 Sorrells St	tall grass and weeds	RC	27-May-25	closed
13-May-25	130 Sorrells St	uncultivated vegetation	RC	27-May-25	closed
13-May-25	130 Sorrells St	roof	RC	27-May-25	closed
13-May-25	130 Sorrells St	soffit	RC	27-May-25	closed
13-May-25	1223 Meadow View Dr	tree debris	RC	27-May-25	closed
13-May-25	1400 Meadow Ct	vehicle parked on improper surface	RC	27-May-25	closed
13-May-25	1400 Meadow Ct	tall grass and weeds	RC	27-May-25	closed
13-May-25	128 Sorrells St	neighborhood standards	RC	27-May-25	closed
13-May-25	128 Sorrells St	tall grass and weeds	RC	27-May-25	closed
13-May-25	128 Sorrells St	uncultivated vegetation	RC	27-May-25	closed
13-May-25	115 Dean St	tall grass and weeds	RC	27-May-25	closed

13-May-25	144 Booth Dr	neighborhood standards	RC	27-May-25	closed
13-May-25	144 Booth Dr	vehicle parked on improper surface	RC	27-May-25	closed
13-May-25	144 Booth Dr	tall grass and weeds	RC	27-May-25	closed
13-May-25	138A Sorrells St	neighborhood standards	RC	27-May-25	closed
14-May-25	904 Castle Ct	junk vehicles	RC	28-May-25	closed
14-May-25	904 Castle Ct	vehicle parked on improper surface	RC	28-May-25	closed
14-May-25	507 Royal Ct	tall grass and weeds	RC	28-May-25	closed
14-May-25	508 Royal Ct	neighborhood standards	RC	28-May-25	closed
14-May-25	1034 Windsor Dr	neighborhood standards	RC	28-May-25	closed
14-May-25	805 Windsor Dr	tall grass and weeds	RC	28-May-25	closed
14-May-25	614 Windsor Dr	neighborhood standards	RC	28-May-25	closed
15-May-15	129A Tanglewood Dr	junk vehicles	RC	29-May-25	closed
15-May-25	129A Tanglewood Dr	vehicle parked on improper surface	RC	29-May-25	closed
15-May-25	113B Tanglewood Dr	tall grass and weeds	RC	29-May-25	closed
15-May-25	133A Tanglewood Dr	neighborhood standards	RC	29-May-25	closed
15-May-25	136B Tanglewood Dr	junk vehicles	RC	29-May-25	closed
15-May-25	136B Tanglewood Dr	vehicle parked on improper surface	RC	29-May-25	closed
15-May-25	617 Oakwood Ln	tall grass and weeds	RC	29-May-25	closed
15-May-25	635 Oakwood Ln	tall grass and weeds	RC	29-May-25	closed
15-May-25	122J Nowell St	neighborhood standards	RC	29-May-25	closed
15-May-25	122J Nowell St	sheetrock falling from ceiling	RC	29-May-25	closed
16-May-25	225A Tanglewood Dr	neighborhood standards	RC	30-May-25	closed
16-May-25	225A Tanglewood Dr	windows	RC	30-May-25	closed
16-May-25	225A Tanglewood Dr	tall grass and weeds	RC	30-May-25	closed
16-May-25	225A Tanglewood Dr	gutters	RC	30-May-25	closed
16-May-25	225B Tanglewood Dr	neighborhood standards	RC	30-May-25	closed
16-May-25	225B Tanglewood Dr	tall grass and weeds	RC	30-May-25	closed
16-May-25	225B Tanglewood Dr	gutters	RC	30-May-25	closed
16-May-25	213B Tanglewood Dr	neighborhood standards	RC	30-May-25	closed
16-May-25	213B Tanglewood Dr	junk vehicles	RC	30-May-25	closed
16-May-25	213B Tanglewood Dr	vehicle parked on improper surface	RC	30-May-25	closed
16-May-25	208B Tanglewood Dr	neighborhood standards	RC	30-May-25	closed
16-May-25	208B Tanglewood Dr	tall grass and weeds	RC	30-May-25	closed
16-May-25	208B Tanglewood Dr	uncultivated vegetation	RC	30-May-25	closed
16-May-25	201A Tanglewood Dr	neighborhood standards	RC	30-May-25	closed
16-May-25	201A Tanglewood Dr	vehicle parked on improper surface	RC	30-May-25	closed
16-May-25	137A Tanglewood Dr	vehicle parked on improper surface	RC	30-May-25	closed
19-May-25	300B Tanglewood Dr	neighborhood standards	RC	2-Jun-25	open
19-May-25	300B Tanglewood Dr	tall grass and weeds	RC	2-Jun-25	open
19-May-25	223A Tanglewood Dr	tall grass and weeds	RC	2-Jun-25	open
19-May-25	223B Tanglewood Dr	tall grass and weeds	RC	2-Jun-25	open
19-May-25	237B Tanglewood Dr	vehicle parked on improper surface	RC	2-Jun-25	open
19-May-25	220 Sorrells St	tall grass and weeds	RC	2-Jun-25	open
19-May-25	421 Maple Ln	neighborhood standards	RC	2-Jun-25	open
19-May-25	421 Maple Ln	tall grass and weeds	RC	2-Jun-25	open
19-May-25	138B Sorrells St	neighborhood standards	RC	2-Jun-25	open
20-May-25	211B Tanglewood Ln	neighborhood standards	RC	3-Jun-25	open
20-May-25	211B Tanglewood Ln	tall grass and weeds	RC	3-Jun-25	open
20-May-25	215B Tanglewood Ln	neighborhood standards	RC	3-Jun-25	open
20-May-25	226B Tanglewood Ln	vehicle parked on improper surface	RC	3-Jun-25	open
20-May-25	222A Tanglewood Ln	vehicle parked on improper surface	RC	3-Jun-25	open
20-May-25	1138 Reed Ct	tall grass and weeds	RC	3-Jun-25	open

20-May-25	703 Reed St	neighborhood standards	RC	3-Jun-25	open
20-May-25	304 Carwood Dr	neighborhood standards	RC	3-Jun-25	open
20-May-25	304 Carwood Dr	tall grass and weeds	RC	3-Jun-25	open
22-May-25	206B Tanglewood Ln	vehicle parked on improper surface	RC	5-Jun-25	open
22-May-25	210A Tanglewood Ln	tall grass and weeds	RC	5-Jun-25	open
22-May-25	210B Tanglewood Ln	tall grass and weeds	RC	5-Jun-25	open
22-May-25	210B Tanglewood Ln	vehicle parked on improper surface	RC	5-Jun-25	open
22-May-25	679 Gatewood Way	vehicle parked on improper surface	RC	5-Jun-25	open
22-May-25	679 Gatewood Way	living in RV longer than 2 weeks	RC	5-Jun-25	open
22-May-25	622 Lakeview Dr	neighborhood standards	RC	5-Jun-25	open
22-May-25	519 Walton Rd	neighborhood standards	RC	5-Jun-25	open
22-May-25	519 Walton Rd	tall grass and weeds	RC	5-Jun-25	open
22-May-25	908 Hickory Dr	neighborhood standards	RC	5-Jun-25	open
22-May-25	908 Hickory Dr	tall grass and weeds	RC	5-Jun-25	open
23-May-25	319A Tanglewood Dr	tall grass and weeds	RC	6-Jun-25	open
23-May-25	319B Tanglewood Dr	tall grass and weeds	RC	6-Jun-25	open
23-May-25	550 Green St	neighborhood standards	RC	6-Jun-25	open
23-May-25	550 Green St	tall grass and weeds	RC	6-Jun-25	open
23-May-25	558 Green St	neighborhood standards	RC	6-Jun-25	open
23-May-25	320A Tanglewood Dr	neighborhood standards	RC	6-Jun-25	open
23-May-25	332A Tanglewood Dr	neighborhood standards	RC	6-Jun-25	open
23-May-25	332A Tanglewood Dr	vehicle parked on improper surface	RC	6-Jun-25	open
23-May-25	202B Tanglewood In	tree debris	RC	6-Jun-25	open
23-May-25	221A Tanglewood Dr	neighborhood standards	RC	6-Jun-25	open
29-May-25	611 East Spring St	feather flag	RC	12-Jun-25	open
29-May-25	1808 Meadowlark Dr	neighborhood standards	RC	12-Jun-25	open
29-May-25	1808 Meadowlark Dr	uncultivated vegetation	RC	12-Jun-25	open
29-May-25	1311 Meadowlark Dr	neighborhood standards	RC	12-Jun-25	open
29-May-25	350 Turner St	neighborhood standards	RC	12-Jun-25	open
29-May-25	334 Turner St	neighborhood standards	RC	12-Jun-25	open
29-May-25	301 East Marable St	tall grass and weeds	RC	12-Jun-25	open
29-May-25	112 Nowell St	neighborhood standards	RC	12-Jun-25	open
30-May-25	904 Castle Ct	junk vehicles	citation		closed
30-May-25	904 Castle Ct	vehicle parked on improper surface	citation		closed
30-May-25	130 Sorrells St	neighborhood standards	citation		closed
30-May-25	130 Sorrells St	roof/soffit	citation		closed
30-May-25	655B Birch St	neighborhood standards	RC	13-Jun-25	open
30-May-25	637A Birch St	vehicle parked on improper surface	RC	13-Jun-25	open
30-May-25	633A Birch St	neighborhood standards	RC	13-Jun-25	open
30-May-25	631 B Birch St	vehicle parked on improper surface	RC	13-Jun-25	open

Gibbs

5/1/2025	526 Landers St	Tall grass and weeds	RC	5/16/2025	Closed
5/1/2025	500 Cedar Ln	Junk Vehicles	RC	5/16/2025	Closed
5/1/2025	500 Cedar Ln	Parked on unproper Surface	RC	5/16/2025	Closed
5/1/2025	709 Woody Dr	Tall grass and weeds	RC	5/16/2025	Closed
5/1/2025	529 Landers St	Tall grass and weeds	RC	5/16/2025	Closed
5/1/2025	1209 Matthis St	Vehicles parked unproper Surface	Citation	1/0/1900	Closed
5/1/2025	1209 Matthis St	Junk Vehicles	Citation	1/0/1900	Closed
5/1/2025	1209 Matthis St	Neighbor Standers	Citation	1/0/1900	Closed
5/1/2025	425 Magnolia Street	Neighbor Standers	N/A	5/15/2025	Closed
5/1/2025	425 Magnolia Street	Tall grass and weeds	N/A	5/15/2025	Closed
5/1/2025	425 Magnolia Street	Junk Vehicles	N/A	5/15/2025	Closed

5/1/2025	506 Pine Park	Junk Vehicles	N/A	5/15/2025	Closed
5/2/2025	1323 Church St	Junk Vehicles	RC	5/16/2025	Closed
5/2/2025	1323 Church St	Parked on unproper Surface	RC	5/16/2025	Closed
5/2/2025	1325 Church St	Vehicles parked unproper Surface	RC	5/16/2025	Closed
5/5/2025	1016 Davis St	Land Use Regulation	RC	5/20/2025	Closed
5/5/2025	716 W Creek Cir	Neighbor Standers	RC	5/20/2025	Closed
5/5/2025	716 W Creek Cir	Junk Vehicles	RC	5/20/2025	Closed
5/5/2025	716 W Creek Cir	Vehicles parked unproper Surface	RC	5/20/2025	Closed
5/5/2025	333 Alcovy St	Outdoor Storage	RC	5/20/2025	Closed
5/5/2025	333 Alcovy St	Clothing Boxes Not Permitted	RC	5/20/2025	Closed
5/5/2025	737 West Creek Cir	Junk Vehicles	RC	6/4/2025	Closed
5/5/2025	737 West Creek Cir	Vehicles parked unproper Surface	RC	6/4/2025	Closed
5/5/2025	737 West Creek Cir	Commercial Vehicle	RC	5/20/2025	Closed
5/5/2025	701 West Creek Cir	Neighbor Standers	RC	5/20/2025	Closed
5/5/2025	701 West Creek Cir	Tall grass and weeds	RC	5/20/2025	Closed
5/5/2025	701 West Creek Cir	Vehicles parked unproper Surface	RC	5/20/2025	Closed
5/5/2025	701 West Creek Cir	Unsecure Window	RC	5/20/2025	Closed
5/5/2025	1490 HWY 78	Window Outlining	RC	5/20/2025	Closed
5/5/2025	1490 HWY 78	Clothing Boxes Not Permitted	RC	5/20/2025	Closed
5/5/2025	152 Martin Luther King BLVD	Clothing Boxes Not Permitted	RC	5/20/2025	Closed
5/5/2025	735 W Creek Cir	Neighbor Standers	Citation	1/0/1900	Closed
5/6/2025	1450 South Side Lot 117	Exterior Surface	RC	6/5/2025	Closed
5/6/2025	1450 South Side Lot 117	Exterior Walls	RC	6/5/2025	Closed
5/6/2025	1450 South Side Lot 117	Tree Debris	RC	6/5/2025	Closed
5/6/2025	1450 South Side Lot 117	Window Maintained	RC	6/5/2025	Closed
5/6/2025	1450 South Side Lot 117	Skirting	RC	6/5/2025	Closed
5/6/2025	1450 South Side Lot 117	Unsecure Doors	RC	6/5/2025	Closed
5/6/2025	1002 New Lacy St	Neighbor Standers	RC	6/21/2025	Closed
5/6/2025	1002 New Lacy St	Tall grass and weeds	RC	6/21/2025	Closed
5/6/2025	1002 New Lacy St	Unsecured Window	RC	6/21/2025	Closed
5/6/2025	1002 New Lacy St	Uncultivated Vegetation	RC	5/21/2025	Closed
5/6/2025	1002 New Lacy St	Tree Debris	RC	5/21/2025	Closed
5/6/2025	1004 New Lacy St	Neighbor Standers	RC	5/21/2025	Closed
5/6/2025	1004 New Lacy St	Tall grass and weeds	RC	5/21/2025	Closed
5/6/2025	1004 New Lacy St	Renovation Permit needed	RC	5/21/2025	Closed
5/6/2025	1252 Sporty Ln	Tall grass and weeds	RC	5/21/2025	Closed
5/6/2025	1252 Sporty Ln	Fence Shall be Maintained	RC	5/21/2025	Closed
5/6/2025	645 Baron Drive A	Neighbor Standers	RC	5/21/2025	Closed
5/6/2025	645 Baron Drive A	Junk Vehicles	RC	5/21/2025	closed
5/6/2025	645 Baron Drive A	Vehicles parked unproper Surface	RC	5/21/2025	Closed
5/6/2025	645 Baron Drive A	Tall grass and weeds	RC	5/21/2025	Closed
5/6/2025	645 Baron Drive A	Uncultivated Vegetation	RC	5/21/2025	Closed
5/6/2025	546 Baron Drive B	Tall grass and weeds	RC	5/21/2025	Closed
5/6/2025	546 Baron Drive B	Tree Debris	RC	5/21/2025	Closed
5/7/2025	1121 Classic Trail	Neighbor Standers	RC	5/22/2025	Closed
5/7/2025	1121 Classic Trail	Junk Vehicles	RC	5/22/2025	Closed
5/7/2025	715 Eagles Trl	Neighbor Standers	RC	5/22/2025	Closed
5/7/2025	715 Eagles Trl	No House Numbers	RC	5/22/2025	Closed

5/7/2025	1450 South Broad St Lot 230	Exterior Surface	RC	6/6/2025	Open
5/7/2025	1450 South Broad St Lot 230	Vehicles parked improper Surface	RC	6/22/2025	Open
5/7/2025	1450 South Broad St Lot 127	Tall grass and weeds	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 127	Skirting	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 119	Porch and Railing	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 166	Skirting	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 227	Porch and Railing	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 138	Tall grass and weeds	RC	5/22/2025	Closed
5/7/2025	1450 South Broad St Lot 138	Porch and Railing	RC	5/22/2025	Closed
5/7/2025	107 6th St	Tall grass and weeds	RC	5/22/2025	Closed
5/8/2025	718 Overlook Cir	Tall grass and weeds	RC	5/23/2025	Closed
5/8/2025	718 Overlook Cir	Address not on the mailbox	RC	5/23/2025	Closed
5/8/2025	612 Harris St	No House Numbers	RC	5/23/2025	Closed
5/8/2025	610 Harris St	Neighbor Standers	RC	5/23/2025	Closed
5/8/2025	610 Harris St	Vehicles parked improper Surface	RC	5/23/2025	Closed
5/8/2025	725 Eagles Trl Apt B	Junk Vehicles	RC	5/23/2025	Closed
5/8/2025	725 Eagles Trl Apt B	Vehicles parked improper Surface	RC	5/23/2025	Closed
5/8/2025	608 Harris St	Neighbor Standers	RC	5/23/2025	Closed
5/8/2025	608 Harris St	Junk Vehicles	RC	5/23/2025	Closed
5/8/2025	608 Harris St	Vehicles parked improper Surface	RC	5/23/2025	Closed
5/8/2025	1136 Springer Ln Apt B	Neighbor Standers	RC	5/23/2025	Closed
5/8/2025	299 Tanglewood Dr	Neighbor Standers	Citation	N/A	Closed
5/9/2025	608 Davis Dt	Uncultivated Vegetation	RC	5/24/2025	Closed
5/9/2025	606 Davis St	Uncultivated Vegetation	RC	5/24/2025	Closed
5/9/2025	547 Michael Cir	Neighbor Standers	RC	5/24/2025	Closed
5/9/2025	547 Michael Cir	Vehicles parked improper Surface	RC	5/24/2025	Closed
5/9/2025	547 Michael Cir	Turn around boat / trailer	RC	5/24/2025	Closed
5/9/2025	430 Bridge Port Pl	Neighbor Standers	RC	5/24/2025	Closed
5/9/2025	430 Bridge Port Pl	Tall grass and weeds	RC	5/24/2025	Closed
5/9/2025	508 Bridge Port Pl	Tall grass and weeds	RC	5/24/2025	Closed
5/9/2025	419 Bridge Port Pl	Tall grass and weeds	RC	5/24/2025	Closed
5/9/2025	419 Bridge Port Pl	No House Numbers On Mailbox	RC	5/24/2025	Closed
5/9/2025	1205 Inheritance Park Pl	Junk Vehicles	RC	6/3/2025	Closed
5/9/2025	1205 Inheritance Park Pl	Owner needs a business If running a business	RC	6/3/2025	Closed
5/9/2025	1123 South Broad St	Neighbor Standers	RC	5/24/2025	Closed
5/9/2025	1123 South Broad St	Tall grass and weeds	RC	5/24/2025	Closed
5/9/2025	1123 South Broad St	Vehicles parked improper Surface	RC	5/24/2025	Closed
5/9/2025	140 6th St	Neighbor Standers	RC	5/24/2025	Closed
5/9/2025	140 6th St	Tall grass and weeds	RC	5/24/2025	Closed
5/9/2025	140 6th St	Uncultivated Vegetation	RC	5/24/2025	Closed
5/9/2025	140 6th St	Exterior Surface	RC	5/24/2025	Closed
5/9/2025	140 6th St	Secondary Structure	RC	5/24/2025	Closed
5/19/2025	124 South Broad St	Exterior Walls and siding	RC	6/3/2025	Closed
5/19/2025	124 South Broad St	Exterior Surface and Treatment	RC	6/3/2025	Closed
5/19/2025	802 E Church St	Neighbor Standers	RC	6/3/2025	Closed
5/19/2025	802 E Church St	Tall grass and weeds	RC	6/3/2025	Closed
5/19/2025	802 E Church St	Uncultivated vegetation	RC	6/3/2025	Closed
5/19/2025	802 E Church St	Tree Debris	RC	6/3/2025	Closed

5/19/2025	1323 Church St	Junk Vehicles	RC	6/3/2025	Closed
5/19/2025	1323 Church St	Vehicles Parked improper Surface	RC	6/3/2025	Closed
5/19/2025	1323 Church St	Outdoor Storage	RC	6/3/2025	Closed
5/19/2025	1325 Church St	Junk Vehicles	RC	6/3/2025	Closed
5/19/2025	1325 Church St	Vehicles Parked improper Surface	RC	6/3/2025	Closed
5/19/2025	1325 Church St	Neighbor Standers	RC	6/3/2025	Closed
5/19/2025	1013 Davis St	Neighbor Standers	RC	6/3/2025	Closed
5/19/2025	1013 Davis St	Tall grass and weeds	RC	6/3/2025	Closed
5/19/2025	1013 Davis St	Tree Debris	RC	6/3/2025	Closed
5/19/2025	514 Heritage Rd	Tree Debris	Citation	1/0/1900	Closed
5/19/2025	514 Heritage Rd	Tall grass and weeds	Citation	1/0/1900	Closed
5/20/2025	514 Heritage Rd	Neighbor Standers	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Neighbor Standers	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Tall grass and weeds	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Exterior Decks and Porches	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Exterior Windows	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Tree Debris	Citation	1/0/1900	Closed
5/20/2025	416 White Oak Ln	Exterior Walls	Citation	1/0/1900	Closed
5/24/2025	529 Landers St	Tall grass and weeds	RC	6/4/2025	Open
5/24/2025	724 Davis St	Junk Vehicles	RC	6/4/2025	Open
5/20/2025	724 Davis St	Vehicles Parked improper Surface	RC	6/4/2025	Open
5/20/2025	425 Magnolia St	Neighbor Standers	RC	6/4/2025	Open
5/20/2025	425 Magnolia St	Junk Vehicles	RC	6/4/2025	Open
5/20/2025	425 Magnolia St	Tall grass and weeds	RC	6/4/2025	Open
5/20/2025	425 Magnolia St	Vehicles Parked improper Surface	RC	6/4/2025	open
5/21/2025	506 Pine Park St	Neighbor Standers	RC	6/4/2025	open
5/21/2025	624 Baron Dr Apt A	Roof Structurally Sound	RC	6/20/2025	Open
5/21/2025	624 Baron Dr Apt B	Roof Structurally Sound	RC	6/20/2025	Open
5/21/2025	624 Baron Dr	Unhealthy Condition	RC	6/20/2025	Open
5/21/2025	925 E Church St	Junk Vehicles	RC	6/5/2025	Open
5/21/2025	925 E Church St	Tall grass and weeds	RC	6/5/2025	Open
5/21/2025	925 E Church St	Uncultivated vegetation	RC	6/5/2025	Open
5/21/2025	307 Davis St	Tall grass and weeds	RC	6/5/2025	Open
5/21/2025	307 Davis St	Uncultivated vegetation	RC	6/5/2025	Open
5/21/2025	803 Davis St	Tall grass and weeds	RC	6/5/2025	Open
5/21/2025	645 Baron Dr Apt A	Neighbor Standers	RC	6/5/2025	Open
5/21/2025	645 Baron Dr Apt A	Junk Vehicles	RC	6/5/2025	Open
5/21/2025	645 Baron Dr Apt A	Vehicles Parked improper Surface	RC	6/5/2025	Open
5/21/2025	645 Baron Dr Apt A	Tall grass and weeds	RC	6/5/2025	Open
5/21/2025	645 Baron Dr Apt A	Uncultivated vegetation	RC	6/5/2025	Open
5/21/2025	546 Baron Dr Apt A	Tall grass and weeds	RC	6/5/2025	Open
5/21/2025	546 Baron Dr Apt A	Tree Debris	RC	6/5/2025	Open
5/22/2025	129 3RD St	Tall grass and weeds	RC	6/5/2025	Open
5/22/2025	1121 Classic Trl Apt A	Junk Vehicles	RC	6/6/2025	Open
5/22/2025	115 6TH St	Tall grass and weeds	RC	6/6/2025	Open
5/22/2025	119 3RD St	Tall grass and weeds	RC	6/6/2025	Open
5/22/2025	119 3RD St	Exterior walls & Side	RC	6/6/2025	Open
5/22/2025	732 Overlook St	Tall grass and weeds	RC	6/6/2025	Open
5/22/2025	732 Overlook St	Outdoor Storage	RC	6/6/2025	Open
5/22/2025	607 Michael Cir	Tall grass and weeds	RC	6/6/2025	Open
5/22/2025	607 Michael Cir	Outdoor Storage	RC	6/6/2025	Open
5/22/2025	226 1/2 Douglas St	Uncultivated vegetation	RC	6/6/2025	Open

5/28/2025	301 Pannell Rd	Neighbor Standers	RC	6/12/2025	Open
5/28/2025	502 Harris St	Need Contractor Permit	RC	6/12/2025	Open
5/28/2025	227 Atha St	Tall grass and weeds	RC	6/12/2025	Open
5/28/2025	227 Atha St	Uncultivated vegetation	RC	6/12/2025	Open
5/28/2025	227 Atha St	Roof Structurally Sound	RC	6/12/2025	Open
5/28/2025	1205 Inheritance Park	Junk Vehicles	RC	6/12/2025	Open
5/28/2025	430 Bridge Port Pl	Tall grass and weeds	RC	6/12/2025	Open
5/28/2025	430 Bridge Port Pl	Uncultivated vegetation	RC	6/12/2025	Open
5/28/2025	133 Perry St	Vehicles Parked unproper Surface	RC	6/12/2025	Open
5/28/2025	129 Perry St	Junk Vehicles	RC	6/27/2025	Open
5/28/2025	129 Perry St	Neighbor Standers	RC	6/27/2025	Open
5/28/2025	129 Perry St	Tall grass and weeds	RC	6/27/2025	Open
5/28/2025	129 Perry St	Uncultivated vegetation	RC	6/27/2025	Open
5/28/2025	129 Perry St	Tree Debris	RC	6/27/2025	Open
5/28/2025	1450 South Broad St Lot 138	Need back porch and railing	RC	6/27/2025	Open
5/28/2025	1450 South Broad St Lot 119	Porch and Railing	RC	6/27/2025	Open
5/29/2025	333 Walker Dr	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	333 Walker Dr	Exterior Walls and siding	RC	6/28/2025	Open
5/29/2025	303 Walker Dr	Neighbor Standers	RC	6/13/2025	Open
5/29/2025	303 Walker Dr	Outdoor Storage	RC	6/13/2025	Open
5/29/2025	330 Walker Dr	Neighbor Standers	RC	6/13/2025	Open
5/29/2025	330 Walker Dr	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	330 Walker Dr	Tree Debris	RC	6/13/2025	Open
5/29/2025	1450 South Broad St Lot 140	Porch and Railing / Front / back/ porch	RC	6/28/2025	Open
5/29/2025	1450 South Broad St Lot 127	Neighbor Standers	RC	6/13/2025	Open
5/29/2025	1450 South Broad St Lot 127	Skirting	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 13	Neighbor Standers	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 13	Uncultivated Vegetation	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 23	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 15	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 12	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	340 Towler St Lot 7	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	227 Alcovy St	Tall grass and weeds	RC	6/13/2025	Open
5/29/2025	227 Alcovy St	Uncultivated Vegetation	RC	6/13/2025	Open
5/30/2025	905 Davis St	Tall grass and weeds	RC	6/16/2025	Open
5/30/2025	510 Harris St	Neighbor Standers	RC	6/16/2025	Open
5/30/2025	559 Michael Cir	Neighbor Standers	RC	6/16/2025	Open
5/30/2025	559 Michael Cir	Uncultivated Vegetation	RC	6/16/2025	Open
5/30/2025	633 Michael Cir	Tall grass and weeds	RC	6/16/2025	Open
5/30/2025	633 Michael Cir	Uncultivated Vegetation	RC	6/16/2025	Open
5/30/2025	517 Michael Cir	Neighbor Standers	RC	6/16/2025	Open
5/30/2015	517 Michael Cir	Tall grass and weeds	RC	6/16/2025	Open
5/30/2025	517 Michael Cir	Uncultivated Vegetation	RC	6/16/2025	Open
5/30/2025	517 Michael Cir	Exterior Doors	RC	6/16/2025	Open
5/30/2025	900 Lopez Ln	Tall grass and weeds	RC	6/16/2025	Open
5/30/2025	900 Lopez Ln	Uncultivated Vegetation	RC	6/16/2025	Open
5/30/2025	900 Lopez Ln	Neighbor Standers	RC	6/16/2025	Open
5/30/2025	808 Davis St	Tall grass and weeds	RC	6/16/2025	Open





**ECONOMIC
DEVELOPMENT
DEPARTMENT
MONTHLY REPORT
June 2025**

I. ***Downtown Hotel RFQ***

- a. RFQ closed on May 15, 2025, at 2:00pm EST. Full details available at <https://www.monroega.com/purchasing/page/downtown-hotel-development-project-request-qualifications>.
- b. Two (2) official “intent to submit” notifications received as of last report on April 30, 2025; however, only one (1) RFQ packet was received.
- c. The submitted qualification packet is currently under review and next steps are TBD.

II. ***City and Downtown Business Activity***

- a. **Business License Additions – 8 (DDA – 3); Number of Jobs Added – 51 (DDA – 24)**
 - Melanbo Holdco LLC DBA Bojangles – 1104 N Broad St (**Change of Ownership**)
 - Niche Your Business – 155 Bankers Blvd D300
 - The Eulalia Group Real Estate – 122 N Wayne St (**DDA**)
 - Savita Hospitality Inc DBA Haven Inn & Suites – 1222 W Spring St (**Change of Ownership**)
 - Blue Sky Roofing & Restoration – 200 Aycock Ave (**Residential**)
 - Restoring Beauty Studio – 305 S Broad St (**DDA**)
 - Elaine Designs – 161 Pinecrest Dr (**Residential**)
 - Wells Pie 81 LLC DBA Your Pie Pizza – 110 S Broad St (**Change of Ownership**) (**DDA**)
- b. **Business License Deletions – 8 (DDA – 1); Number of Jobs Lost – 46 (DDA – 14)**
 - Peach State Restaurant Group DBA Your Pie – 110 S Broad St (**Change of Ownership**) (**DDA**)
 - Q17 Roofing – 739 Country Club Dr (**Residential**)
 - Hibbett Retail Inc DBA City Gear – 2120 W Spring St Ste 400
 - Build a Brothers Consulting – 333 Alcovy St 8-H
 - Conyers Auto Center LLC – 333 Alcovy St 8-H
 - Universal Events LLC DBA Sip of Joy Café – 2120 W Spring St
 - Jai Maruti Inv Corp DBA Haven Inn & Suites – 1222 W Spring St (**Change of Ownership**)
 - Contentment Foods LLC DBA Bojangles – 1104 N Broad St (**Change of Ownership**)

III. ***City of Monroe Quarterly Vibrancy Report Tracking – FY25***

2025	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	29	19			+48
Closed Businesses	27	21			-48

2025 DDA ONLY	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	4	4			+8
Closed Businesses	9	4			-13

Summary Financials April 2025

General Fund

General Fund revenue collections are at 30% of budget, while expenses are at 34% of budget for the month.

YTD LOST collections are on budget for April

YTD 2025 SPLOST collections are slightly less than budget

Collections for business license exceeded budget YTD by \$74k

YTD Collections for building permits are @ \$51k below budget as of April

Transfers in from the Utility Fund are at budget YTD

Utility Fund

Utility revenues are at 38% of budget, while expenses are at 34% of total budget. Monthly utility bill collections are at 95%, while \$13,151 were uncollected & turned over to the collection agency.

11,424 utility bills were mailed out

645 utility bill extensions granted

\$2,750,405 YTD Utility CIP & bond expenditures

95% of monthly extensions paid on time

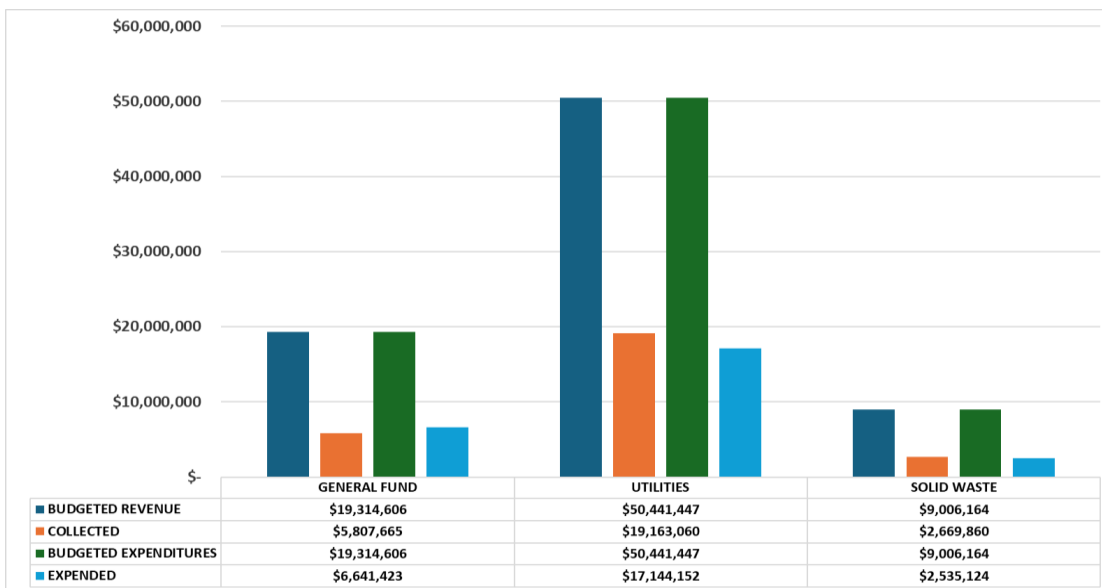
Solid Waste Fund

Solid Waste overall revenues are at 30% of total budget, while expenses are at 28% of budget for the month.

6,881 residential & commercial customers

Sanitation collections are @ \$154k below budget as of April

Transfer Station collections are @ \$177k below budget as of April





Financial Report

April 2025

All financial reports are available online at our website or here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

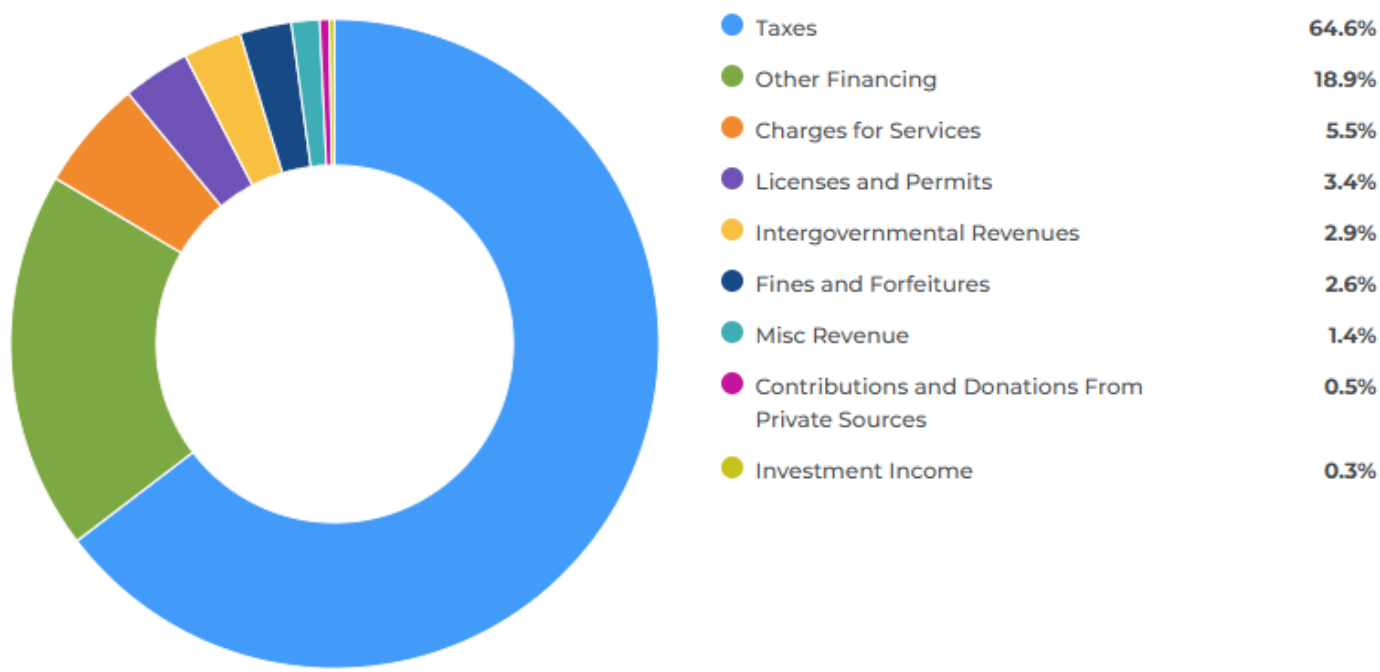
GENERAL FUND REVENUES



TOTAL BUDGETED
\$19,314,606

COLLECTED TO DATE
(30% of budgeted collected to date)
\$5,807,665

General Fund year-to-date revenues for the month totaled \$5,807,665 which is 30% of total budgeted revenues of \$19,314,606 for 2025. *Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.*



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

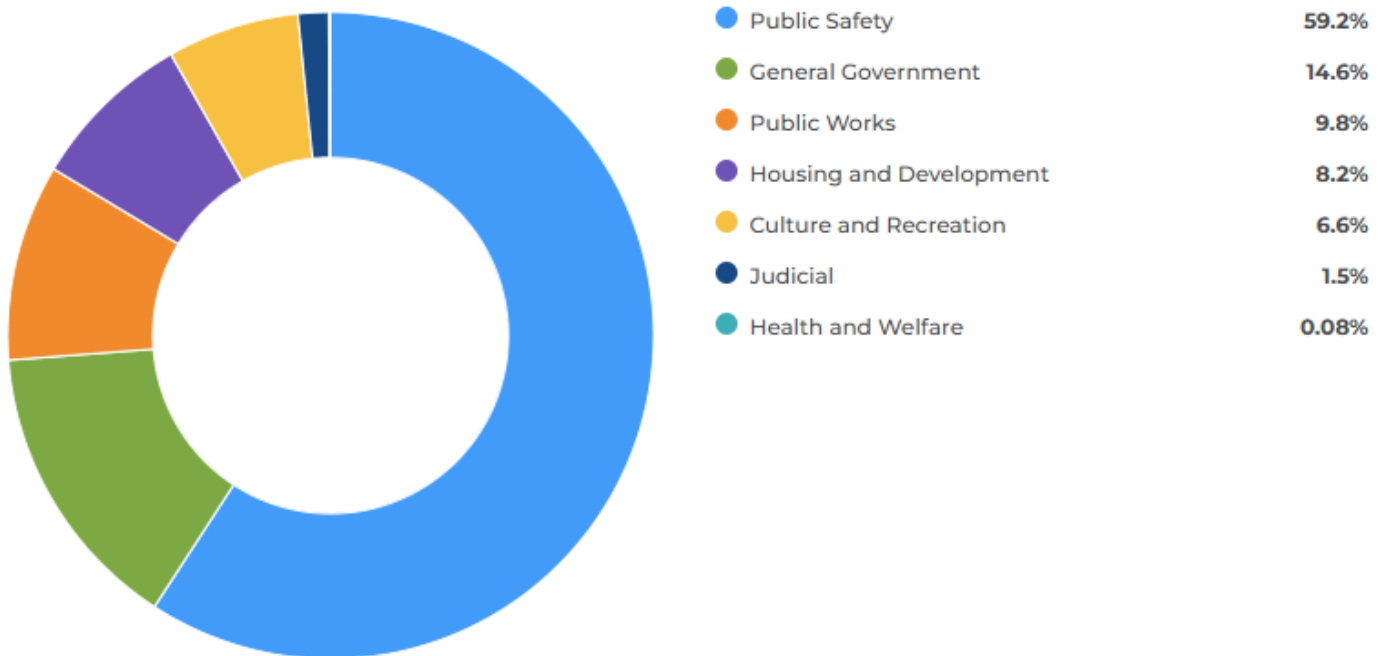
\$19,314,606

EXPENDED TO DATE

(34% of budgeted used to date)

\$6,641,423

General Fund year-to-date expenses for the month totaled \$6,641,423 which is @ 34% total budgeted expenses of \$19,314,606 for 2025.



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

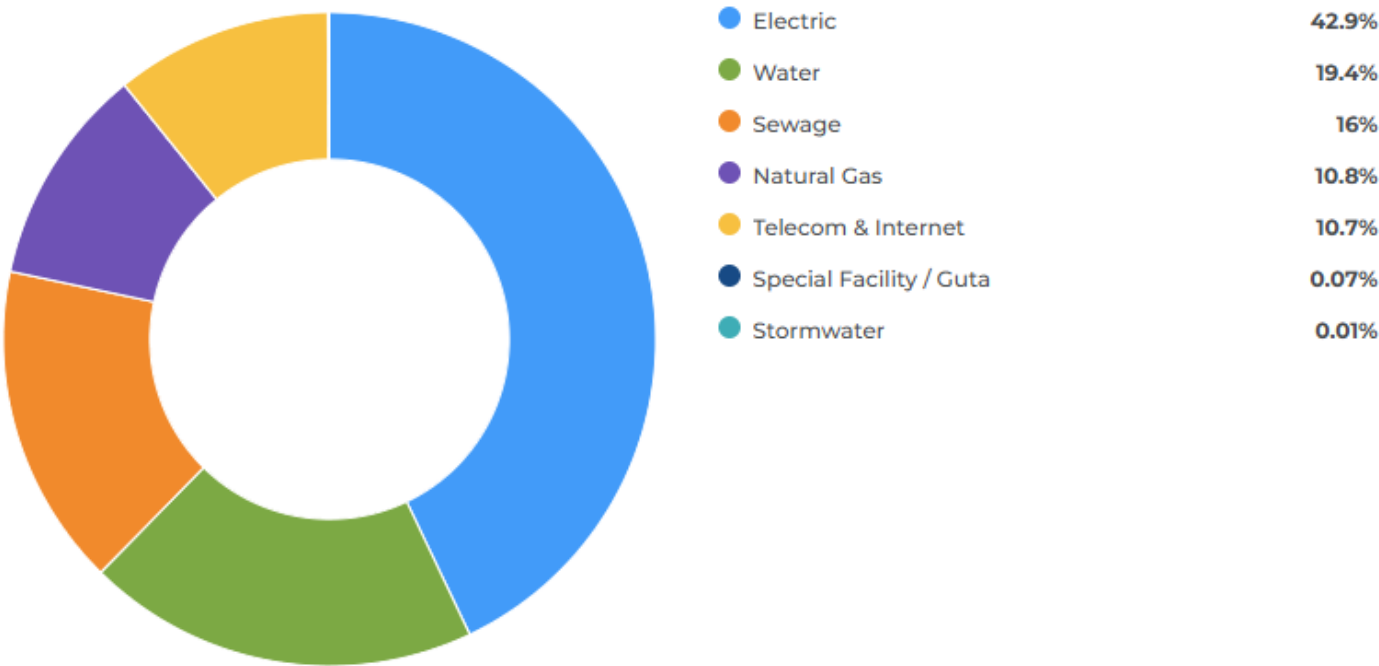
\$50,441,447

COLLECTED TO DATE

(44% of budgeted collected to date)

\$22,239,565

Utility Fund year-to-date operating revenues for the month totaled \$19,163,061 (*excluding capital revenue*). This is @ 38% of total budgeted revenues of \$50,441,447 for 2025. Capital revenues total \$3,074,162.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

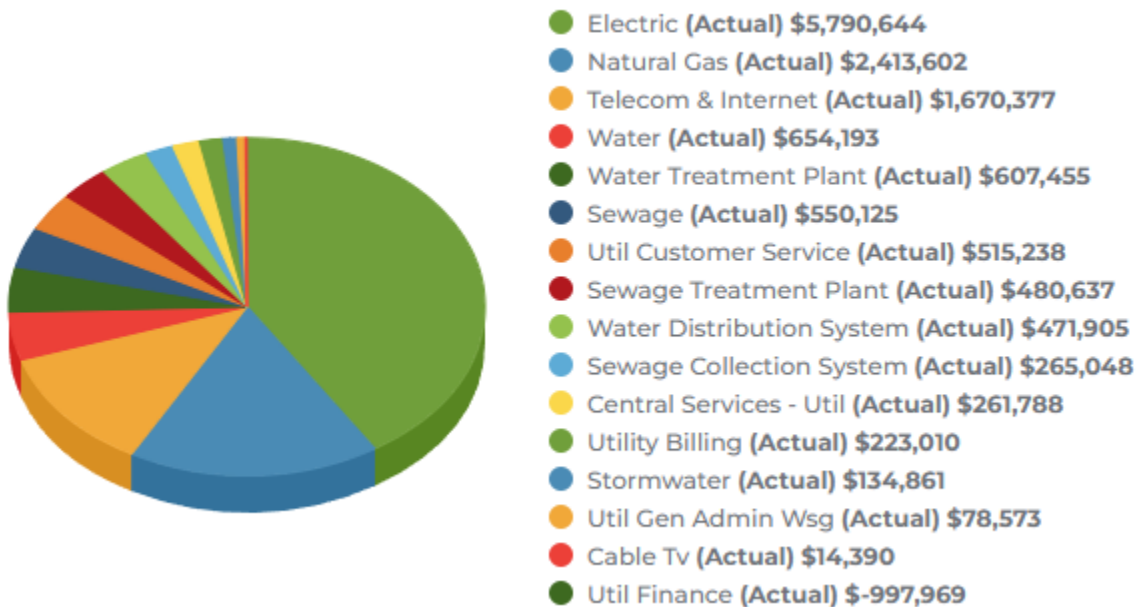
\$50,441,447

EXPENDED TO DATE

(39% of budgeted used to date)

\$19,903,266

Utility Fund year-to-date operating expenses for the month totaled \$17,144,152 (*excluding capital expense*) which is @ 34% of total budgeted expenses of \$50,441,447 for 2025. Year-to-date capital expenses totaled \$2,750,405 which includes Utility Bond expenditures.



SOLID WASTE FUND SUMMARY

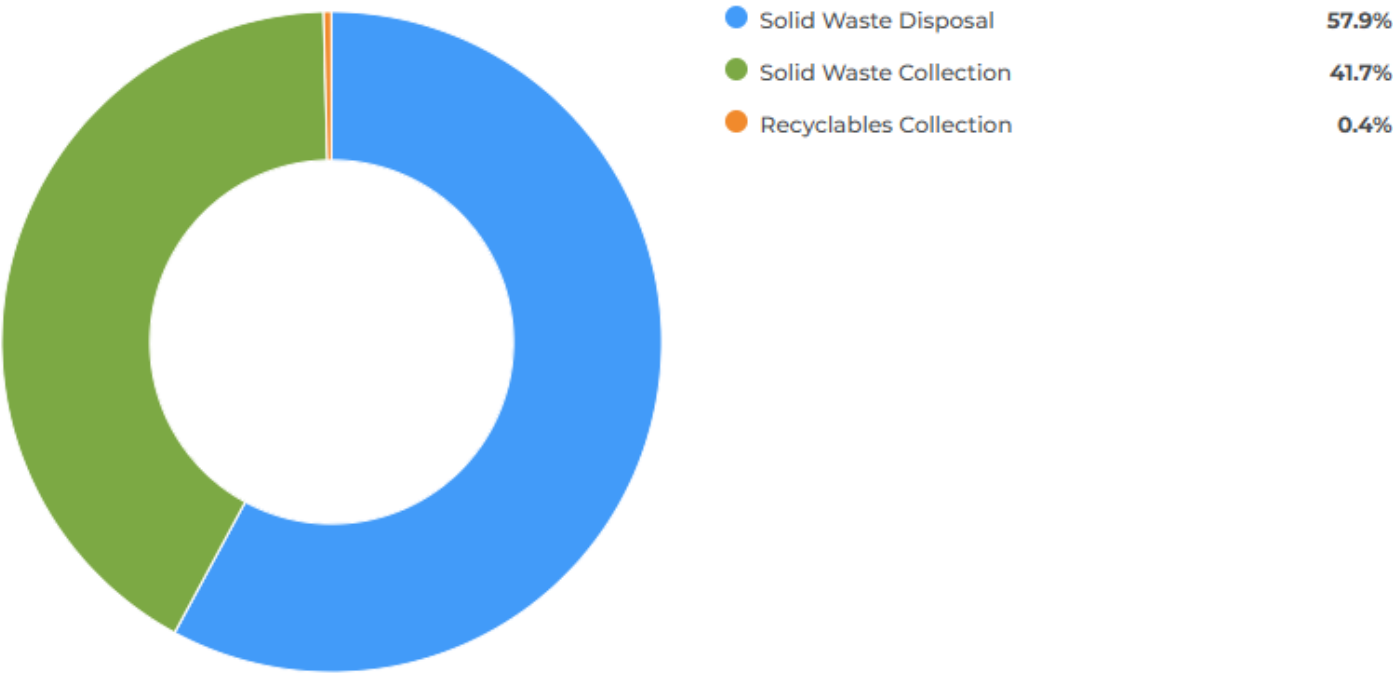
SOLID WASTE FUND REVENUES



TOTAL BUDGETED
\$9,006,164

COLLECTED TO DATE
(30% of budgeted collected to date)
\$2,669,860

Solid Waste year-to-date revenues for the month totaled \$2,669,860. This is @ 30% of total budgeted revenues \$9,006,164 for 2025.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

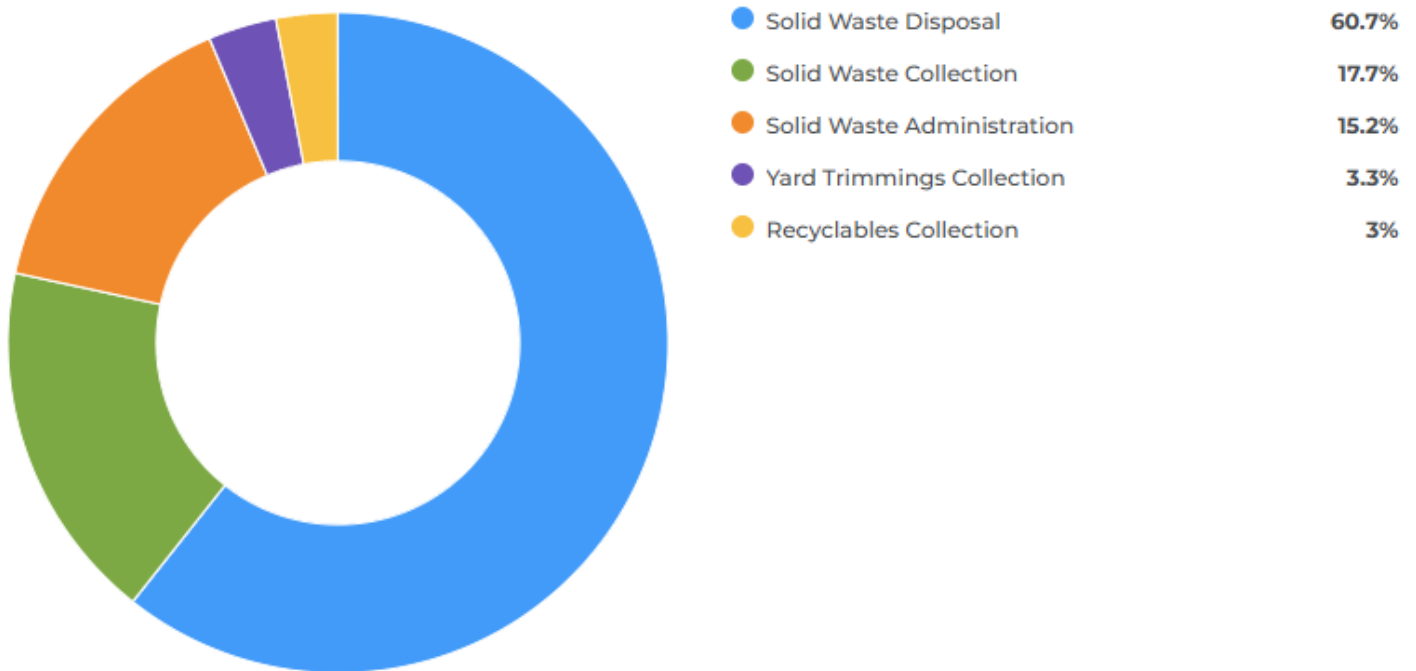
\$9,006,164

EXPENDED TO DATE

(28% of budgeted used to date)

\$2,535,124

Solid Waste year-to-date expenses for the month totaled \$2,535,125 (*excluding capital expense*) which is @ 28% total budgeted expenses of \$9,006,164.



Cash balances for the City of Monroe at month end totaled **\$57,740,247** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	345,124.92
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	430,908.87
FSA	3,574.92
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST 2019	5,514,977.25
SPLOST 2025	647,392.61
SPECIAL REVENUE FUND	
Hotel/Motel	16,096.84
DEA Confiscated Assets Fund	120,127.45
Seized Fund Checking	50,768.34
Forfeiture Fund Checking	29,411.15
American Rescue Plan	167.57
ENTERPRISE FUND	
Solid Waste	925,070.25
Solid Waste Capital	747,906.37
Utility Revenue	1,260,564.84
Utility MEAG Short-Term Investment	9,173,845.15
Utility MEAG Intermediate Extended Investment	9,480,359.94
Utility MEAG Intermediate Portfolio Investment	4,940,583.97
Utility Tap Fees	2,956,065.95
2020 Util Bond Sinking Fund	803,836.49
2020 Bond Fund	16,771,930.23
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,588,903.74

The total Utility Capital funds available at month end, \$7,524,781 as broken down in the section below:

Utility Capital Improvement Cash Balance	3,568,715
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	2,956,066
Total Current Funds Available	7,524,781

Utility Transfers

	CIP Transfer In	CIP Expensed	General Fund Transfer In
January	\$ 473,875	\$ (611,314)	\$ 250,230
February	\$ 566,301	\$ (819,043)	\$ 300,360
March	\$ 570,795	\$ (605,744)	\$ 304,236
April	\$ 501,371	\$ (1,362,456)	\$ 265,399
May			
June			
July			
August			
September			
October			
November			
December			
YTD Total	\$ 2,112,343	\$ (3,398,557)	\$ 1,120,225

Utility 2020 Bond Funds

	Original Budget	Updated Budget	Expenditures	Balance	
Alcovy Sewer Line Extension	4,000,000	4,000,000	2,155,621	1,844,379	
Loganville Water Transmission Line Extension	5,580,000	5,580,000	5,580,000		-
Broadband Fiber Extension	12,700,000	12,700,000	12,582,140	117,860	
Blaine Station Telecom Building	478,648	633,193	633,193		-
Wastewater Treatment Plant Upgrades	7,500,000	5,500,564	5,512,888		-
Raw Water Line Upgrades	3,520,000	11,203,242	3,947,631	7,255,611	
Water Tank Cherry Hill & Line Extension	3,000,000	4,065,000	994,212	3,070,788	
East Walton Gas Line Extension	1,000,000	1,000,000	323,895	676,105	
Future Water Transmission Line Extensions	1,700,000	1,601,831	1,601,831		-
Future Expansion Projects	5,771,352	-			-
Water Plant System Upgrades	3,000,000	4,614,282	4,616,357		-
Water Tank Northside of System	1,750,000	-	-		-
Bond Closing Fees from Bond Proceeds			435,942	(435,942)	
<i>Interest Earned</i>				2,665,191	
	\$50,000,000	\$50,898,112	\$38,383,709	\$14,281,482	

SPLOST Budgets

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$9,000,000	\$12,620,870	\$10,759,524	\$2,656,046	\$4,517,392
Parks	8,000,000	5,408,944	6,499,861	2,127,286	1,036,369
	\$17,000,000	\$18,029,815	\$17,259,385	\$4,783,331	\$5,553,761

2025 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$6,168,477	\$263,925	\$12,431	\$4	\$251,498
Parks	2,004,755	85,776	0	1	85,777
Public Safety	6,168,477	263,925	0	4	263,929
Public Facilities	1,079,484	46,187	0	1	46,188
	\$15,421,193	\$659,813	\$12,431	\$10	\$647,393



General Fund

For Fiscal Period Ending:

April 2025

	Original Total Budget	Current Total Budget	April 2025	YTD	Assumed Dec	Apr- Projected Year End 2025	Year End 2024
Revenue							
1500 - GENERAL ADMIN	-	-	-	-	2,000	2,000	13,350
1510 - FINANCE ADMIN	17,126,801	17,126,801	1,246,745	4,677,792	11,628,153	16,305,945	15,799,211
1519 - INTERGOVERNMENTAL	273,857	273,857	14,431	48,861	199,456	248,318	264,964
1565 - WALTON PLAZA	3,473	3,473	289	1,158	2,315	3,473	3,473
2650 - MUNICIPAL COURT	425,000	425,000	(7,001)	112,816	294,876	407,692	423,230
3200 - POLICE	131,000	131,000	(25,871)	39,396	119,723	159,119	270,934
3500 - FIRE OPERATIONS	-	-	-	-	25,607	25,607	29,657
3510 - FIRE PREVENTION/CRR	40,000	40,000	3,600	29,200	5,260	34,460	45,587
4200 - STREETS & TRANSPORTATION	206,713	206,713	-	431,713	6,806	438,519	434,131
5530 - COMMUNITY CENTER	28,075	28,075	4,583	18,333	30,283	48,617	48,617
6100 - PARKS	-	-	-	-	42,580	42,580	42,580
6200 - BLDGS & GROUNDS	-	-	-	-	21,360	21,360	-
7200 - CODE & DEVELOPMENT	680,360	680,360	25,498	284,185	196,044	480,229	747,539
7520 - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	350
7521 - MAINSTREET	190,500	190,500	42,701	91,387	118,550	209,937	196,551
7563 - AIRPORT	208,827	208,827	21,883	72,824	141,611	214,435	200,461
Revenue Total:	19,314,606	19,314,606	1,326,859	5,807,665	12,834,624	18,642,290	18,520,635
Expense							
1100 - LEGISLATIVE	301,110	301,110	29,546	106,889	158,823	265,712	275,226
1300 - EXECUTIVE	1,017,877	1,017,877	56,603	227,953	391,791	619,744	603,124
1400 - ELECTIONS	24,300	24,300	-	-	877	877	877
1500 - GENERAL ADMIN	91,841	91,841	6,757	35,549	54,942	90,492	97,114
1510 - FINANCE ADMIN	571,296	571,296	20,999	139,326	473,009	612,335	562,137
1530 - LAW	167,500	167,500	189	51,208	98,524	149,732	146,330
1560 - AUDIT	60,000	60,000	23,500	61,000	9,870	70,870	54,870
1565 - WALTON PLAZA	587,314	587,314	-	120,892	442,029	562,921	589,588
2650 - MUNICIPAL COURT	295,606	295,606	16,088	109,728	152,749	262,477	256,484
3200 - POLICE	8,066,464	8,066,464	625,581	3,053,944	5,158,882	8,212,826	8,179,832
3290 - CITY MARSHAL	163,775	163,775	9,313	39,697	-	39,697	512
3500 - FIRE OPERATIONS	3,086,708	3,086,708	261,053	1,123,924	1,861,147	2,985,071	2,796,789
3510 - FIRE PREVENTION/CRR	114,128	114,128	8,757	35,167	69,225	104,392	105,592
4200 - STREETS & TRANSPORTATION	1,898,867	1,898,867	191,352	680,189	1,223,933	1,904,121	1,818,521
5500 - COMMUNITY SERVICES	7,100	7,100	5,600	7,350	-	7,350	7,100
5530 - COMMUNITY CENTER	9,130	9,130	1,752	9,872	15,366	25,239	21,077
6100 - PARKS	420,390	420,390	43,049	144,334	444,034	588,369	563,102
6200 - BLDGS & GROUNDS	699,019	699,019	59,930	209,310	549,934	759,244	762,906
6500 - LIBRARIES	156,943	156,943	9,391	47,878	120,380	168,257	158,866
7200 - CODE & DEVELOPMENT	755,505	755,505	56,687	232,993	449,188	682,182	717,594
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,844	4,844	4,844
7520 - ECONOMIC DEVELOPMENT	136,595	136,595	5,714	39,432	153,379	192,811	198,165
7521 - MAINSTREET	410,459	410,459	33,391	117,270	300,555	417,825	385,908
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	6,365	6,658	19,530	26,188	26,148
7563 - AIRPORT	241,427	241,427	3,303	40,860	123,629	164,489	181,317
Expense Total:	19,314,606	19,314,606	1,474,917	6,641,423	12,276,642	18,918,065	18,514,022
Report Surplus (Deficit):				(833,758)	557,982	(275,776)	6,613



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	1,246,745.46	4,677,792.16	12,449,008.84
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	14,430.66	48,861.32	224,995.68
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,157.64	2,315.36
2650 - MUNICIPAL COURT	425,000.00	425,000.00	-7,001.04	112,815.97	312,184.03
3200 - POLICE	131,000.00	131,000.00	-25,871.45	39,395.92	91,604.08
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	3,600.00	29,200.00	10,800.00
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	0.00	431,712.63	-224,999.63
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	18,333.32	9,741.68
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	25,498.09	284,185.40	396,174.60
7521 - MAINSTREET	190,500.00	190,500.00	42,701.37	91,386.84	99,113.16
7563 - AIRPORT	208,827.00	208,827.00	21,882.67	72,824.28	136,002.72
Revenue Total:	19,314,606.04	19,314,606.00	1,326,858.50	5,807,665.48	13,506,940.52
Expense					
1100 - LEGISLATIVE	301,110.00	301,110.00	29,546.37	106,889.24	194,220.76
1300 - EXECUTIVE	1,017,877.00	956,377.00	56,602.75	227,953.14	728,423.86
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00
1500 - GENERAL ADMIN	91,841.00	91,841.00	6,756.52	35,549.43	56,291.57
1510 - FINANCE ADMIN	571,296.00	571,296.00	20,998.63	139,326.40	431,969.60
1530 - LAW	167,500.00	167,500.00	188.50	51,207.96	116,292.04
1560 - AUDIT	60,000.00	60,000.00	23,500.00	61,000.00	-1,000.00
1565 - WALTON PLAZA	587,314.00	587,314.00	0.00	120,891.85	466,422.15
2650 - MUNICIPAL COURT	295,606.00	295,606.00	16,087.65	109,728.18	185,877.82
3200 - POLICE	8,066,464.00	8,127,964.00	625,581.15	3,053,943.93	5,074,020.07
3290 - CITY MARSHAL	163,775.00	163,775.00	9,312.64	39,697.18	124,077.82
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	261,053.13	1,123,923.63	1,962,784.37
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	8,757.07	35,167.07	78,960.93
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	191,352.03	680,188.57	1,218,678.43
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	5,600.00	7,350.00	-250.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	1,751.61	9,872.28	-742.28
6100 - PARKS	420,390.00	420,390.00	43,048.87	144,334.30	276,055.70
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	59,929.64	209,310.19	489,708.81
6500 - LIBRARIES	156,943.00	156,943.00	9,391.03	47,877.60	109,065.40
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	56,686.53	232,993.24	522,511.76
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	5,714.11	39,431.88	97,163.12
7521 - MAINSTREET	410,459.00	410,459.00	33,390.87	117,269.71	293,189.29
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	6,365.20	6,657.70	19,750.30
7563 - AIRPORT	241,427.00	241,427.00	3,302.85	40,859.92	200,567.08
Expense Total:	19,314,606.00	19,314,606.00	1,474,917.15	6,641,423.40	12,673,182.60
Total Surplus (Deficit):	0.04	0.00	-148,058.65	-833,757.92	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 04/30/2025

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DEPT	2024 April Activity	2025 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	2,250.00	0.00	-2,250.00	-100.00%	11,350.00	0.00	-11,350.00	-100.00%
1510 - FINANCE ADMIN	807,141.32	1,246,745.46	439,604.14	54.46%	3,603,517.94	4,677,792.16	1,074,274.22	29.81%
1519 - INTERGOVERNMENTAL	52,000.00	14,430.66	-37,569.34	-72.25%	65,507.40	48,861.32	-16,646.08	-25.41%
1565 - WALTON PLAZA	289.41	289.41	0.00	0.00%	1,157.64	1,157.64	0.00	0.00%
2650 - MUNICIPAL COURT	48,810.89	-7,001.04	-55,811.93	-114.34%	128,353.91	112,815.97	-15,537.94	-12.11%
3200 - POLICE	13,139.90	-25,871.45	-39,011.35	-296.89%	39,976.63	39,395.92	-580.71	-1.45%
3510 - FIRE PREVENTION/CRR	3,080.00	3,600.00	520.00	16.88%	40,326.95	29,200.00	-11,126.95	-27.59%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	425,898.62	431,712.63	5,814.01	1.37%
5530 - COMMUNITY CENTER	4,583.33	4,583.33	0.00	0.00%	18,333.32	18,333.32	0.00	0.00%
7200 - CODE & DEVELOPMENT	44,561.62	25,498.09	-19,063.53	-42.78%	529,626.14	284,185.40	-245,440.74	-46.34%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	0.00%	350.00	0.00	-350.00	-100.00%
7521 - MAINSTREET	18,005.60	42,701.37	24,695.77	137.16%	78,000.55	91,386.84	13,386.29	17.16%
7563 - AIRPORT	17,233.70	21,882.67	4,648.97	26.98%	58,850.55	72,824.28	13,973.73	23.74%
Revenue Total:	1,011,095.77	1,326,858.50	315,762.73	31.23%	5,001,249.65	5,807,665.48	806,415.83	16.12%
Expense								
1100 - LEGISLATIVE	29,621.50	29,546.37	75.13	0.25%	106,633.24	106,889.24	-256.00	-0.24%
1300 - EXECUTIVE	50,905.16	56,602.75	-5,697.59	-11.19%	190,770.78	227,953.14	-37,182.36	-19.49%
1500 - GENERAL ADMIN	6,827.36	6,756.52	70.84	1.04%	37,690.65	35,549.43	2,141.22	5.68%
1510 - FINANCE ADMIN	-8,823.46	20,998.63	-29,822.09	-337.99%	82,132.61	139,326.40	-57,193.79	-69.64%
1530 - LAW	56.60	188.50	-131.90	-233.04%	47,805.40	51,207.96	-3,402.56	-7.12%
1560 - AUDIT	11,000.00	23,500.00	-12,500.00	-113.64%	45,000.00	61,000.00	-16,000.00	-35.56%
1565 - WALTON PLAZA	0.00	0.00	0.00	0.00%	147,558.70	120,891.85	26,666.85	18.07%
2650 - MUNICIPAL COURT	16,389.54	16,087.65	301.89	1.84%	94,272.01	109,728.18	-15,456.17	-16.40%
3200 - POLICE	608,633.99	625,581.15	-16,947.16	-2.78%	2,889,638.98	3,053,943.93	-164,304.95	-5.69%
3290 - CITY MARSHAL	0.00	9,312.64	-9,312.64	0.00%	0.00	39,697.18	-39,697.18	0.00%
3500 - FIRE OPERATIONS	235,793.81	261,053.13	-25,259.32	-10.71%	1,004,628.57	1,123,923.63	-119,295.06	-11.87%
3510 - FIRE PREVENTION/CRR	7,835.08	8,757.07	-921.99	-11.77%	32,232.87	35,167.07	-2,934.20	-9.10%
4200 - STREETS & TRANSPORTATION	152,942.76	191,352.03	-38,409.27	-25.11%	613,831.34	680,188.57	-66,357.23	-10.81%
5500 - COMMUNITY SERVICES	5,600.00	5,600.00	0.00	0.00%	7,100.00	7,350.00	-250.00	-3.52%
5530 - COMMUNITY CENTER	1,893.30	1,751.61	141.69	7.48%	5,710.68	9,872.28	-4,161.60	-72.87%
6100 - PARKS	49,609.28	43,048.87	6,560.41	13.22%	137,109.77	144,334.30	-7,224.53	-5.27%
6200 - BLDGS & GROUNDS	53,047.99	59,929.64	-6,881.65	-12.97%	217,429.63	209,310.19	8,119.44	3.73%
6500 - LIBRARIES	0.00	9,391.03	-9,391.03	0.00%	38,486.57	47,877.60	-9,391.03	-24.40%
7200 - CODE & DEVELOPMENT	51,392.20	56,686.53	-5,294.33	-10.30%	242,649.79	232,993.24	9,656.55	3.98%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	9,910.66	5,714.11	4,196.55	42.34%	37,284.08	39,431.88	-2,147.80	-5.76%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 04/30/2025

DEPT	2024 April Activity	2025 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
7521 - MAINSTREET	22,563.65	33,390.87	-10,827.22	-47.99%	85,734.77	117,269.71	-31,534.94	-36.78%
7550 - DOWNTOWN DEVELOPMENT	97.50	6,365.20	-6,267.70	-6,428.41%	6,618.22	6,657.70	-39.48	-0.60%
7563 - AIRPORT	4,720.40	3,302.85	1,417.55	30.03%	57,688.49	40,859.92	16,828.57	29.17%
Expense Total:	1,310,017.32	1,474,917.15	-164,899.83	-12.59%	6,128,007.15	6,641,423.40	-513,416.25	-8.38%
Total Surplus (Deficit):	-298,921.55	-148,058.65	150,862.90	50.47%	-1,126,757.50	-833,757.92	292,999.58	26.00%



Monroe, GA

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General Fund

Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	1,246,745.46	4,677,792.16	-12,449,008.84	72.69%
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	14,430.66	48,861.32	-224,995.68	82.16%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,157.64	-2,315.36	66.67%
2650 - MUNICIPAL COURT	425,000.00	425,000.00	-7,001.04	112,815.97	-312,184.03	73.46%
3200 - POLICE	131,000.00	131,000.00	-25,871.45	39,395.92	-91,604.08	69.93%
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	3,600.00	29,200.00	-10,800.00	27.00%
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	0.00	431,712.63	224,999.63	108.85%
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	18,333.32	-9,741.68	34.70%
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	25,498.09	284,185.40	-396,174.60	58.23%
7521 - MAINSTREET	190,500.00	190,500.00	42,701.37	91,386.84	-99,113.16	52.03%
7563 - AIRPORT	208,827.00	208,827.00	21,882.67	72,824.28	-136,002.72	65.13%
Revenue Total:	19,314,606.04	19,314,606.00	1,326,858.50	5,807,665.48	-13,506,940.52	69.93%
Expense						
1100 - LEGISLATIVE	301,110.00	301,110.00	29,546.37	106,889.24	194,220.76	64.50%
1300 - EXECUTIVE	1,017,877.00	956,377.00	56,602.75	227,953.14	728,423.86	76.16%
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00	100.00%
1500 - GENERAL ADMIN	91,841.00	91,841.00	6,756.52	35,549.43	56,291.57	61.29%
1510 - FINANCE ADMIN	571,296.00	571,296.00	20,998.63	139,326.40	431,969.60	75.61%
1530 - LAW	167,500.00	167,500.00	188.50	51,207.96	116,292.04	69.43%
1560 - AUDIT	60,000.00	60,000.00	23,500.00	61,000.00	-1,000.00	-1.67%
1565 - WALTON PLAZA	587,314.00	587,314.00	0.00	120,891.85	466,422.15	79.42%
2650 - MUNICIPAL COURT	295,606.00	295,606.00	16,087.65	109,728.18	185,877.82	62.88%
3200 - POLICE	8,066,464.00	8,127,964.00	625,581.15	3,053,943.93	5,074,020.07	62.43%
3290 - CITY MARSHAL	163,775.00	163,775.00	9,312.64	39,697.18	124,077.82	75.76%
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	261,053.13	1,123,923.63	1,962,784.37	63.59%
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	8,757.07	35,167.07	78,960.93	69.19%
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	191,352.03	680,188.57	1,218,678.43	64.18%
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	5,600.00	7,350.00	-250.00	-3.52%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	1,751.61	9,872.28	-742.28	-8.13%
6100 - PARKS	420,390.00	420,390.00	43,048.87	144,334.30	276,055.70	65.67%
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	59,929.64	209,310.19	489,708.81	70.06%
6500 - LIBRARIES	156,943.00	156,943.00	9,391.03	47,877.60	109,065.40	69.49%
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	56,686.53	232,993.24	522,511.76	69.16%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	5,714.11	39,431.88	97,163.12	71.13%
7521 - MAINSTREET	410,459.00	410,459.00	33,390.87	117,269.71	293,189.29	71.43%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	6,365.20	6,657.70	19,750.30	74.79%
7563 - AIRPORT	241,427.00	241,427.00	3,302.85	40,859.92	200,567.08	83.08%
Expense Total:	19,314,606.00	19,314,606.00	1,474,917.15	6,641,423.40	12,673,182.60	65.61%
Report Surplus (Deficit):	0.04	0.00	-148,058.65	-833,757.92	-833,757.92	0.00%



Utilities Fund

For Fiscal Period Ending: April 2025

	Original Total Budget	Current Total Budget	April 2025	YTD	Assumed Apr-Dec	Projected Year End 2025	Year End 2024
Revenue							
4002 - WATER	9,802,135	9,802,135	752,845	3,064,588	5,866,099	8,930,687	8,438,674
4003 - SEWER	8,053,180	8,053,180	624,548	2,214,511	4,407,940	6,622,451	6,449,013
4004 - STORMWATER	5,000	5,000	-	1,800	2,977	4,777	4,277
4005 - GAS	5,472,132	5,472,132	830,840	3,402,695	1,963,686	5,366,381	4,624,236
4006 - GUTA	35,000	35,000	5,465	35,950	38,105	74,055	61,764
4008 - ELECTRIC	21,660,000	21,660,000	2,431,664	8,586,710	15,884,170	24,470,880	22,787,076
4009 - TELECOM & INTERNET	5,414,000	5,414,000	463,363	1,859,149	3,424,911	5,284,059	4,958,920
4010 - CABLE TV	-	-	-	0	739,420	739,421	1,538,099
4012 - UTIL FINANCE	-	-	-	(2,342)	865,139	862,797	969,207
4015- CENTRAL SERVICES	-	-	-	-	12,120	12,120	12,120
Revenue Total:	50,441,447	50,441,447	5,108,725	19,163,061	33,204,567	52,367,628	49,843,385
Expense							
4002 - WATER	8,802,514	8,802,514	692,752	2,615,274	4,770,556	7,385,830	7,159,280
4003 - SEWER	6,636,791	6,636,791	558,881	2,055,065	3,652,561	5,707,626	5,452,982
4004 - STORMWATER	553,793	553,793	49,067	201,681	353,486	555,167	549,275
4005 - GAS	5,970,124	5,970,124	607,827	2,564,365	2,703,748	5,268,113	4,742,124
4006 - GUTA	51,750	51,750	5,373	20,078	30,688	50,766	46,273
4007 - GEN ADMIN WSG	296,434	296,434	23,483	102,055	158,007	260,063	467,278
4008 - ELECTRIC	21,263,226	21,263,226	1,910,820	7,480,143	13,015,378	20,495,521	19,520,497
4009 - TELECOM & INTERNET	5,680,933	5,680,933	487,603	1,921,789	3,030,379	4,952,167	4,403,679
4010 - CABLE TV	-	-	15,907	78,017	1,949,509	2,027,526	3,269,691
4011 - GEN ADMIN ELEC/TELECOM	-	-	-	2,526	(7,036)	(4,510)	81,184
4012 - UTIL FINANCE	(2,064,551)	(2,064,551)	(450,364)	(1,441,773)	(2,396,323)	(3,838,096)	(3,694,081)
4013 - UTIL CUST SVC	1,654,354	1,654,354	327,522	842,760	1,540,078	2,382,837	2,090,242
4014 - UTIL BILLING	581,974	581,974	42,560	267,608	424,123	691,730	671,184
4015 - CENTRAL SERVICES	1,014,106	1,014,106	106,072	434,565	898,213	1,332,778	1,318,942
CAPITAL	-	-	-	-	-	-	-
Expense Total:	50,441,447	50,441,447	4,377,503	17,144,152	30,123,367	47,267,519	46,078,549
Report Surplus (Deficit):				2,018,909		5,100,110	3,764,836



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	9,802,135.33	9,802,135.33	752,844.64	4,005,644.12	5,796,491.21
4003 - SEWER	8,053,180.00	8,053,180.00	624,548.32	2,847,617.29	5,205,562.71
4004 - STORMWATER	5,000.00	5,000.00	0.00	1,800.00	3,200.00
4005 - GAS	5,472,131.67	5,472,131.67	830,840.04	4,902,694.86	569,436.81
4006 - GUTA	35,000.00	35,000.00	5,465.00	35,950.00	-950.00
4008 - ELECTRIC	21,660,000.00	21,660,000.00	2,431,663.90	8,586,709.67	13,073,290.33
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	463,363.37	1,859,148.89	3,554,851.11
4012 - UTIL FINANCE	0.00	0.00	0.00	-2,342.37	2,342.37
4013 - UTIL CUST SVC	0.00	0.00	0.00	2,342.37	-2,342.37
Revenue Total:	50,441,447.00	50,441,447.00	5,108,725.27	22,239,564.83	28,201,882.17
Expense					
4002 - WATER	8,802,514.14	8,802,514.14	1,675,024.01	3,740,807.10	5,061,707.04
4003 - SEWER	6,636,790.66	6,636,790.66	559,381.32	2,142,450.89	4,494,339.77
4004 - STORMWATER	553,793.00	553,793.00	53,362.25	210,496.45	343,296.55
4005 - GAS	5,970,124.37	5,970,124.37	609,044.78	3,096,181.14	2,873,943.23
4006 - GUTA	51,750.00	51,750.00	5,373.48	20,077.94	31,672.06
4007 - GEN ADMIN WSG	296,434.00	296,434.00	23,482.53	102,055.35	194,378.65
4008 - ELECTRIC	21,263,225.60	21,263,225.23	2,097,980.98	8,027,354.81	13,235,870.42
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	674,613.57	2,369,365.56	3,311,567.04
4010 - CABLE TV	0.00	0.00	15,906.62	78,016.90	-78,016.90
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	0.00	2,525.51	-2,525.51
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-450,364.07	-1,439,706.92	-624,844.08
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	327,521.61	842,759.52	811,594.48
4014 - UTIL BILLING	581,974.00	581,974.00	42,560.35	267,608.08	314,365.92
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	106,072.05	434,565.35	579,540.65
Expense Total:	50,441,447.37	50,441,447.00	5,739,959.48	19,894,557.68	30,546,889.32
Total Surplus (Deficit):	-0.37	0.00	-631,234.21	2,345,007.15	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 04/30/2025

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ACTIVITY	2024 April Activity	2025 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	630,724.93	752,844.64	122,119.71	19.36%	2,572,575.63	4,005,644.12	1,433,068.49	55.71%
4003 - SEWER	398,502.49	624,548.32	226,045.83	56.72%	2,041,072.32	2,847,617.29	806,544.97	39.52%
4004 - STORMWATER	1,300.00	0.00	-1,300.00	-100.00%	1,300.00	1,800.00	500.00	38.46%
4005 - GAS	557,241.56	830,840.04	273,598.48	49.10%	2,660,550.09	4,902,694.86	2,242,144.77	84.27%
4006 - GUTA	6,815.00	5,465.00	-1,350.00	-19.81%	23,659.48	35,950.00	12,290.52	51.95%
4008 - ELECTRIC	1,607,846.16	2,431,663.90	823,817.74	51.24%	6,903,133.61	8,586,709.67	1,683,576.06	24.39%
4009 - TELECOM & INTERNET	386,494.84	463,363.37	76,868.53	19.89%	1,534,009.03	1,859,148.89	325,139.86	21.20%
4010 - CABLE TV	193,054.77	0.00	-193,054.77	-100.00%	798,678.16	0.00	-798,678.16	-100.00%
4012 - UTIL FINANCE	74,056.30	0.00	-74,056.30	-100.00%	104,067.30	-2,342.37	-106,409.67	-102.25%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00%	0.00	2,342.37	2,342.37	0.00%
Revenue Total:	3,856,036.05	5,108,725.27	1,252,689.22	32.49%	16,639,045.62	22,239,564.83	5,600,519.21	33.66%
Expense								
4002 - WATER	627,810.33	1,675,024.01	-1,047,213.68	-166.80%	2,696,360.57	3,740,807.10	-1,044,446.53	-38.74%
4003 - SEWER	569,525.21	559,381.32	10,143.89	1.78%	1,877,357.03	2,142,450.89	-265,093.86	-14.12%
4004 - STORMWATER	55,587.73	53,362.25	2,225.48	4.00%	208,214.38	210,496.45	-2,282.07	-1.10%
4005 - GAS	456,005.46	609,044.78	-153,039.32	-33.56%	2,327,817.42	3,096,181.14	-768,363.72	-33.01%
4006 - GUTA	3,657.73	5,373.48	-1,715.75	-46.91%	14,688.09	20,077.94	-5,389.85	-36.70%
4007 - GEN ADMIN WSG	16,527.75	23,482.53	-6,954.78	-42.08%	71,702.85	102,055.35	-30,352.50	-42.33%
4008 - ELECTRIC	1,510,424.11	2,097,980.98	-587,556.87	-38.90%	6,853,375.54	8,027,354.81	-1,173,979.27	-17.13%
4009 - TELECOM & INTERNET	835,707.11	674,613.57	161,093.54	19.28%	2,755,671.47	2,369,365.56	386,305.91	14.02%
4010 - CABLE TV	480,841.45	15,906.62	464,934.83	96.69%	1,310,367.45	78,016.90	1,232,350.55	94.05%
4011 - GEN ADMIN ELEC/TELECOM	7,119.69	0.00	7,119.69	100.00%	88,219.44	2,525.51	85,693.93	97.14%
4012 - UTIL FINANCE	-495,466.23	-450,364.07	-45,102.16	-9.10%	-1,301,072.73	-1,439,706.92	138,634.19	10.66%
4013 - UTIL CUST SVC	176,933.26	327,521.61	-150,588.35	-85.11%	553,089.88	842,759.52	-289,669.64	-52.37%
4014 - UTIL BILLING	41,822.52	42,560.35	-737.83	-1.76%	246,322.02	267,608.08	-21,286.06	-8.64%
4015 - CENTRAL SERVICES	98,595.15	106,072.05	-7,476.90	-7.58%	400,879.21	434,565.35	-33,686.14	-8.40%
Expense Total:	4,385,091.27	5,739,959.48	-1,354,868.21	-30.90%	18,102,992.62	19,894,557.68	-1,791,565.06	-9.90%
Total Surplus (Deficit):	-529,055.22	-631,234.21	-102,178.99	-19.31%	-1,463,947.00	2,345,007.15	3,808,954.15	260.18%



Monroe, GA

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Utility Fund

Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

without Capital

ACTIVITY	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	9,802,135.33	9,802,135.33	752,844.64	3,064,588.17	-6,737,547.16	68.74%
4003 - SEWER	8,053,180.00	8,053,180.00	624,548.32	2,214,511.13	-5,838,668.87	72.50%
4004 - STORMWATER	5,000.00	5,000.00	0.00	1,800.00	-3,200.00	64.00%
4005 - GAS	5,472,131.67	5,472,131.67	830,840.04	3,402,694.86	-2,069,436.81	37.82%
4006 - GUTA	35,000.00	35,000.00	5,465.00	35,950.00	950.00	2.71%
4008 - ELECTRIC	21,660,000.00	21,660,000.00	2,431,663.90	8,586,709.67	-13,073,290.33	60.36%
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	463,363.37	1,859,148.89	-3,554,851.11	65.66%
4012 - UTIL FINANCE	0.00	0.00	0.00	-2,342.37	-2,342.37	0.00%
Revenue Total:	50,441,447.00	50,441,447.00	5,108,725.27	19,163,060.35	-31,278,386.65	62.01%
Expense						
4002 - WATER	8,802,514.14	8,802,514.14	692,751.71	2,615,273.58	6,187,240.56	70.29%
4003 - SEWER	6,636,790.66	6,636,790.66	558,881.32	2,055,065.31	4,581,725.35	69.04%
4004 - STORMWATER	553,793.00	553,793.00	49,067.25	201,681.45	352,111.55	63.58%
4005 - GAS	5,970,124.37	5,970,124.37	607,827.28	2,564,364.60	3,405,759.77	57.05%
4006 - GUTA	51,750.00	51,750.00	5,373.48	20,077.94	31,672.06	61.20%
4007 - GEN ADMIN WSG	296,434.00	296,434.00	23,482.53	102,055.35	194,378.65	65.57%
4008 - ELECTRIC	21,263,225.60	21,263,225.23	1,910,820.37	7,480,142.80	13,783,082.43	64.82%
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	487,602.81	1,921,789.22	3,759,143.38	66.17%
4010 - CABLE TV	0.00	0.00	15,906.62	78,016.90	-78,016.90	0.00%
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	0.00	2,525.51	-2,525.51	0.00%
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-450,364.07	-1,441,773.17	-622,777.83	30.17%
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	327,521.61	842,759.52	811,594.48	49.06%
4014 - UTIL BILLING	581,974.00	581,974.00	42,560.35	267,608.08	314,365.92	54.02%
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	106,072.05	434,565.35	579,540.65	57.15%
Expense Total:	50,441,447.37	50,441,447.00	4,377,503.31	17,144,152.44	33,297,294.56	66.01%
Report Surplus (Deficit):	-0.37	0.00	731,221.96	2,018,907.91	2,018,907.91	0.00%



Monroe, GA

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Utility Fund Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

Capital

ACTIVITY	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
Revenue						
4002 - WATER	0.00	0.00	0.00	941,055.95	941,055.95	0.00%
4003 - SEWER	0.00	0.00	0.00	633,106.16	633,106.16	0.00%
4005 - GAS	0.00	0.00	0.00	1,500,000.00	1,500,000.00	0.00%
Revenue Total:	0.00	0.00	0.00	3,074,162.11	3,074,162.11	0.00%
Expense						
4002 - WATER	0.00	0.00	982,272.30	1,125,533.52	-1,125,533.52	0.00%
4003 - SEWER	0.00	0.00	500.00	87,385.58	-87,385.58	0.00%
4004 - STORMWATER	0.00	0.00	4,295.00	8,815.00	-8,815.00	0.00%
4005 - GAS	0.00	0.00	1,217.50	531,816.54	-531,816.54	0.00%
4008 - ELECTRIC	0.00	0.00	187,160.61	547,212.01	-547,212.01	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	187,010.76	447,576.34	-447,576.34	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	2,066.25	-2,066.25	0.00%
Expense Total:	0.00	0.00	1,362,456.17	2,750,405.24	-2,750,405.24	0.00%
Report Surplus (Deficit):	0.00	0.00	-1,362,456.17	323,756.87	323,756.87	0.00%



Solid Waste Fund

For Fiscal Period Ending: April 2025

	Original Total Budget	Current Total Budget	April 2025	YTD	Assumed May-Dec	Projected Year End 2025	Year End 2024
Revenue							
4510 - SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	296,256	1,098,296	1,975,876	3,074,173	2,917,355
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	329,400	1,561,117	3,198,957	4,760,074	4,613,061
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,485	10,447	20,899	31,346	30,677
4585 - YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	628,141	2,669,860	5,195,732	7,865,592	7,561,094
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	35,386	141,357	316,562	457,919	524,258
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	135,404	604,018	1,081,907	1,685,925	1,634,975
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	487,751	1,452,682	3,950,950	5,403,632	5,324,101
4540 - RECYCLABLES COLLECTION	255,585	255,585	8,527	65,988	147,248	213,236	242,035
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	24,867	97,539	189,284	286,823	276,615
9003 - SW - OTHER FINANCING USES	862,984	862,984	40,829	173,541	242,487	416,028	372,655
Expense Total:	7,877,308	7,877,308	732,764	2,535,125	5,928,438	8,463,563	8,374,638
Report Surplus (Deficit):			(104,623)	134,735		(597,970)	(813,545)



Monroe, GA

Solid Waste Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	296,256.42	1,098,296.35	2,658,486.65
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	329,399.58	1,561,116.77	3,653,264.23
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,485.32	10,446.88	24,553.12
Revenue Total:	9,006,164.00	9,006,164.00	628,141.32	2,669,860.00	6,336,304.00
Expense					
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	35,386.30	141,356.30	1,060,650.70
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	135,403.94	604,017.80	793,338.20
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	487,751.29	1,452,682.42	3,331,787.58
4540 - RECYCLABLES COLLECTION	237,352.00	237,352.00	8,526.53	65,988.13	171,363.87
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	24,867.09	97,538.89	166,044.11
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	40,829.19	173,540.91	947,855.09
Expense Total:	9,006,163.50	9,006,164.00	732,764.34	2,535,124.45	6,471,039.55
Total Surplus (Deficit):	0.50	0.00	-104,623.02	134,735.55	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 04/30/2025

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DEPT	2024 April Activity	2025 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	241,221.35	296,256.42	55,035.07	22.82%	941,478.83	1,098,296.35	156,817.52	16.66%
4530 - SOLID WASTE DISPOSAL	368,447.72	329,399.58	-39,048.14	-10.60%	1,414,104.34	1,561,116.77	147,012.43	10.40%
4540 - RECYCLABLES COLLECTION	2,444.49	2,485.32	40.83	1.67%	9,777.96	10,446.88	668.92	6.84%
Revenue Total:	612,113.56	628,141.32	16,027.76	2.62%	2,365,361.13	2,669,860.00	304,498.87	12.87%
Expense								
4510 - SOLID WASTE ADMINISTRATION	33,794.31	35,386.30	-1,591.99	-4.71%	147,242.88	141,356.30	5,886.58	4.00%
4520 - SOLID WASTE COLLECTION	135,117.26	135,403.94	-286.68	-0.21%	833,651.90	604,017.80	229,634.10	27.55%
4530 - SOLID WASTE DISPOSAL	427,666.63	487,751.29	-60,084.66	-14.05%	1,369,991.16	1,452,682.42	-82,691.26	-6.04%
4540 - RECYCLABLES COLLECTION	20,714.68	8,526.53	12,188.15	58.84%	94,787.00	65,988.13	28,798.87	30.38%
4585 - YARD TRIMMINGS COLLECTION	23,045.42	24,867.09	-1,821.67	-7.90%	86,625.22	97,538.89	-10,913.67	-12.60%
9003 - SW - OTHER FINANCING USES	42,505.03	40,829.19	1,675.84	3.94%	130,167.41	173,540.91	-43,373.50	-33.32%
Expense Total:	682,843.33	732,764.34	-49,921.01	-7.31%	2,662,465.57	2,535,124.45	127,341.12	4.78%
Total Surplus (Deficit):	-70,729.77	-104,623.02	-33,893.25	-47.92%	-297,104.44	134,735.55	431,839.99	145.35%



Monroe, GA

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Solid Waste Fund Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

without Capital

DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	296,256.42	1,098,296.35	-2,658,486.65	70.76%
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	329,399.58	1,561,116.77	-3,653,264.23	70.06%
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,485.32	10,446.88	-24,553.12	70.15%
Revenue Total:	9,006,164.00	9,006,164.00	628,141.32	2,669,860.00	-6,336,304.00	70.36%
Expense						
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	35,386.30	141,356.30	1,060,650.70	88.24%
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	135,403.94	604,017.80	793,338.20	56.77%
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	487,751.29	1,452,682.42	3,331,787.58	69.64%
4540 - RECYCLABLES COLLECTION	237,352.00	237,352.00	8,526.53	65,988.13	171,363.87	72.20%
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	24,867.09	97,538.89	166,044.11	62.99%
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	40,829.19	173,540.91	947,855.09	84.52%
Expense Total:	9,006,163.50	9,006,164.00	732,764.34	2,535,124.45	6,471,039.55	71.85%
Report Surplus (Deficit):	0.50	0.00	-104,623.02	134,735.55	134,735.55	0.00%

Performance Indicators	APR - 25	Mar-25	FEB-25	Jan-25	Dec-24	Nov-24	Oct-24	Sep-24	Aug-24	Jul-24	Jun-24	May-24	Apr-24
Utilities													
Electric Customers	7,028	7,025	6,993	7,005	7,051	7,000	7,000	7,006	7,015	7,000	6,992	7,024	7,003
Natural Gas Customers	4,484	4,494	4,488	4,489	4,524	4,479	4,474	4,483	4,476	4,478	4,467	4,473	4,473
Water Customers	10,996	11,001	10,976	10,998	11,044	10,985	10,993	10,989	10,950	10,955	10,956	10,986	10,931
Wastewater Customers	7,932	7,929	7,900	7,919	7,955	7,897	7,899	7,914	7,922	7,907	7,910	7,920	7,892
Cable TV Customers						-	-	525	1,350	1,427	1,446	1,466	1,485
Digital Cable Customers						-	-	24	95	1,047	106	109	113
Internet Customers	3,171	3,217	3,227	3,309	3,415	3,484	3,511	3,484	3,419	3,366	2,274	3,423	3,433
Residential Phone Customers	589	599	603	609	641	629	627	636	642	642	646	656	666
Commercial Phone Customers	246	248	248	246	249	247	247	254	259	258	260	263	262
Fiber Customers	3,487	3,348	3,268	3,191	3,145	2,980	2,830	2,735	2,590	2,485	2,406	2,328	2,254
WIFI Router Customers													
Streaming Customers	493	504	501	508	553	511	456	368	167	66	18		
Work Orders Generated													
Utilities													
Connects	292	308	201	220	242	227	232	196	190	248	182	283	306
Cutoff for Non-Payment	132	97	75	74	57	61	85	43	62	68	43	80	74
Electric Work Orders	188	301	88	91	34	104	114	55	119	145	86	111	98
Water Work Orders	145	152	147	130	82	70	155	100	103	81	86	141	149
Natural Gas Work Orders	48	56	37	40	23	13	42	17	22	8	32	33	39
Disconnects	164	189	138	163	174	177	161	152	160	201	142	194	224
Sewer Work Orders	15	15	25	6	8	9	20	5	3	4	-	26	11
Telecomm Work Orders	284	294	240	237	303	282	477	374	1,021	1,217	250	261	281
Stormwater Work Orders	-	1	-	-	1	-	-	-	-	-	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 4,429,006	\$ 4,907,349	\$ 4,952,706	\$ 4,256,578	\$ 3,454,398	\$ 3,653,135	\$ 3,930,410	\$ 5,230,278	\$ 4,234,331	\$ 3,882,849	\$ 3,549,808	\$ 3,472,782	\$ 3,618,562
Utility Revenue Collected	\$ 4,819,537	\$ 4,623,415	\$ 4,670,607	\$ 3,917,560	\$ 3,501,050	\$ 3,653,135	\$ 3,682,220	\$ 4,963,527	\$ 3,998,513	\$ 3,627,351	\$ 3,312,583	\$ 3,229,367	\$ 3,513,166
Amount Written Off for Bad Debt	\$ 13,151	\$ 16,600	\$ 22,624	\$ 28,748	\$ 30,557	\$ 16,615	\$ 19,105	\$ 16,707	\$ 25,776	\$ 24,590	\$ 16,675	\$ 17,580	\$ 12,822
Extensions													
Utilities													
Extensions Requested	645	576	563	585	581	506	621	585	552	545	469	564	599
Extensions Pending	40	83	48	54	53	61	45	82	46	37	27	51	27
Extensions Defaulted	32	30	24	29	18	18	32	22	29	25	18	26	39
Extensions Paid per Agreement	654	507	543	549	570	457	624	527	506	510	477	514	548
Percentage of Extensions Paid	95%	95%	96%	95%	97%	96%	95%	96%	95%	95%	96%	95%	93%
Taxes													
Admin Support													
Property Tax Collected	\$ 81,547	\$ 35,948	\$ 168,228	\$ 110,007	\$ 3,843,886	\$ 829,113	\$ 262,764	\$ 50,759	\$ 3,309	\$ 8,380	\$ 5,520	\$ 21,058	\$ 51,177
Accounting													
Payroll & Benefits													
Payroll Checks issued	9	-	-	7	-	-	1	-	-	-	-	1	3
Direct Deposit Advices	663	671	672	999	668	753	674	675	984	654	654	654	654
General Ledger													
Accounts Payable Checks Issued	305	248	219	259	218	213	333	247	296	327	290	362	286
Accounts Payable Invoices Entered	423	369	382	387	333	327	496	335	427	441	410	472	381
Journal Entries Processed	103	51	50	64	133	81	101	93	113	89	88	75	92
Miscellaneous Receipts	376	526	580	672	478	393	318	315	312	331	213	354	457
Utility Deposit Refunds Processed	26	19	14	27	32	22	33	29	203	36	33	51	23
Local Option Sales Tax	\$ 262,658	\$ 245,163	\$ 247,605	\$ 302,579	\$ 264,798	\$ 276,795	\$ 253,073	\$ 270,065	\$ 276,632	\$ 276,460	\$ 267,710	\$ 256,648	\$ 255,063
Special Local Option Sales Tax - 2025		233,145	211,774	214,894									
Payroll & Benefits													
Budgeted Positions	276	276	276	276	276	276	276	276	276	276	276	276	276
Filled Positions	251	249	251	249	252	254	254	252	254	258	257	259	257
Vacancies	25	27	25	21	24	22	22	24	22	18	19	17	19
Airport													
Airport													
Airport Fuel Sales - Gallons	2,388	1,585	1,711	1,016	1,270	920	1,614	1,166	1,570	1,578	1,436	1,718	1,531
Fuel Sales - Revenue	12,861	8,511	9,267	5,883	7,352	5,325	9,348	6,751	10,825	9,137	8,314	9,950	8,865



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

June 2025

City of Monroe Fire Dept

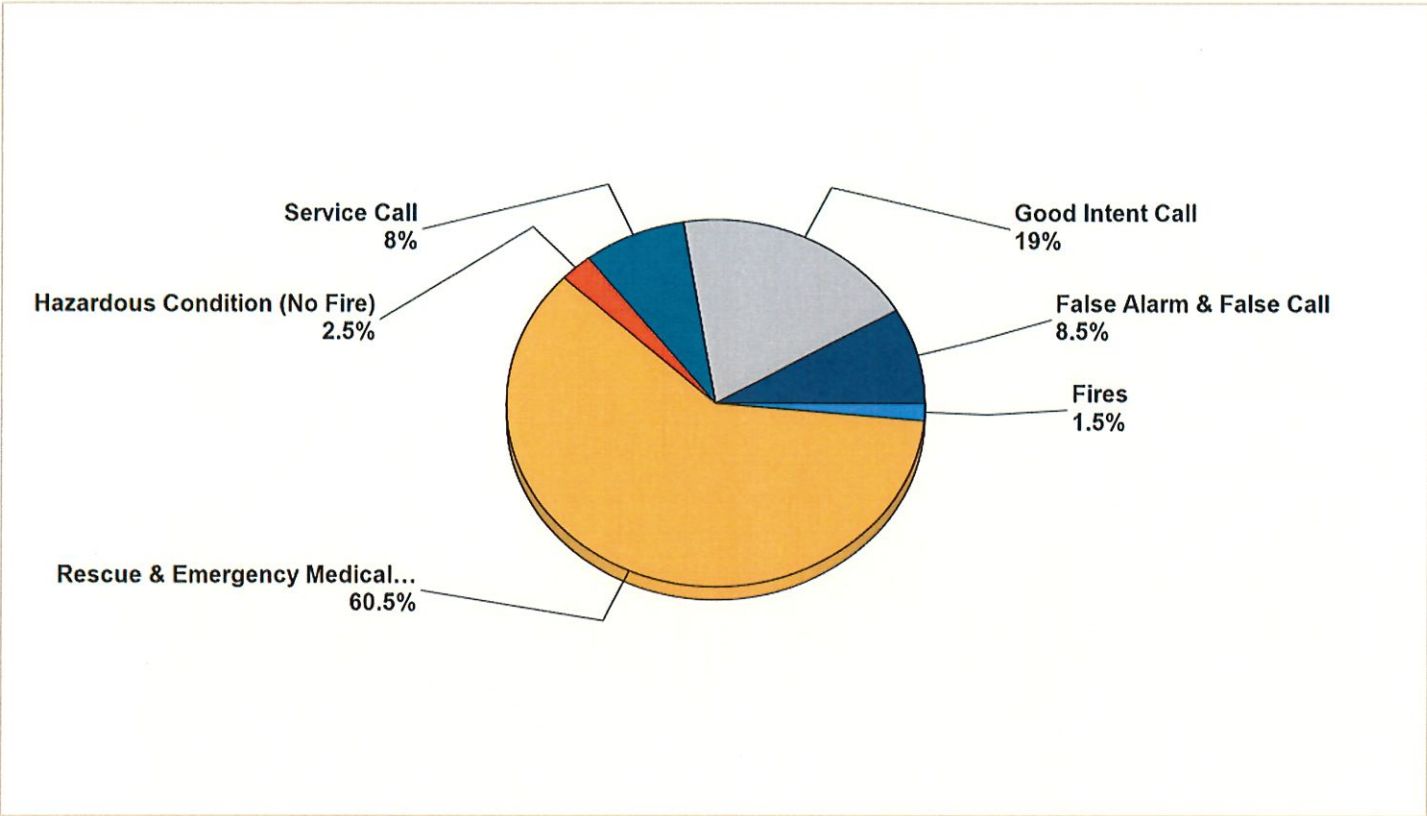
Monroe, GA

This report was generated on 5/30/2025 11:41:08 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2025 | End Date: 04/30/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.5%
Rescue & Emergency Medical Service	121	60.5%
Hazardous Condition (No Fire)	5	2.5%
Service Call	16	8%
Good Intent Call	38	19%
False Alarm & False Call	17	8.5%
TOTAL	200	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

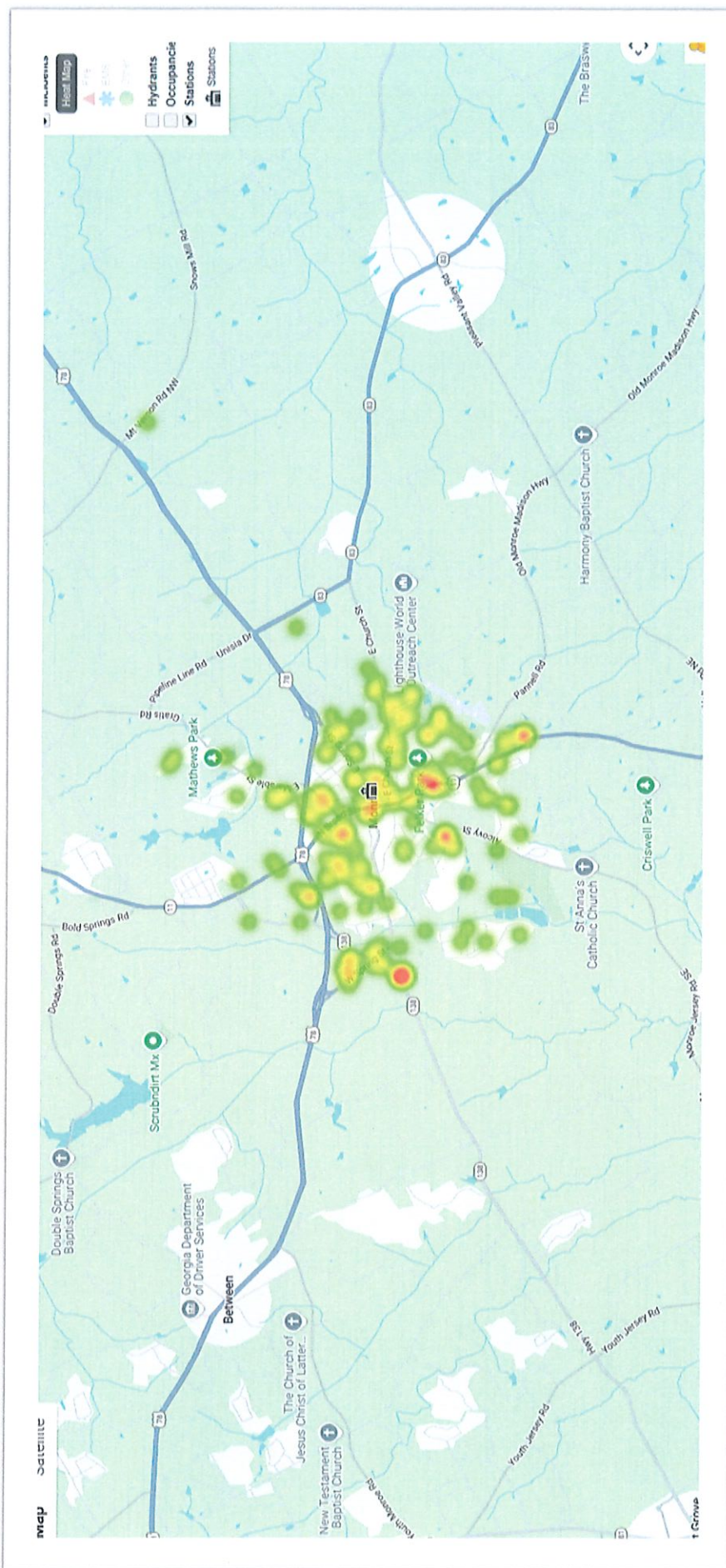
Detailed Breakdown by Incident Type

78

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	0.5%
140 - Natural vegetation fire, other	1	0.5%
142 - Brush or brush-and-grass mixture fire	1	0.5%
311 - Medical assist, assist EMS crew	68	34%
321 - EMS call, excluding vehicle accident with injury	47	23.5%
322 - Motor vehicle accident with injuries	2	1%
324 - Motor vehicle accident with no injuries.	2	1%
350 - Extrication, rescue, other	1	0.5%
352 - Extrication of victim(s) from vehicle	1	0.5%
412 - Gas leak (natural gas or LPG)	1	0.5%
442 - Overheated motor	1	0.5%
444 - Power line down	1	0.5%
445 - Arcing, shorted electrical equipment	2	1%
520 - Water problem, other	1	0.5%
522 - Water or steam leak	5	2.5%
553 - Public service	1	0.5%
554 - Assist invalid	9	4.5%
611 - Dispatched & cancelled en route	30	15%
622 - No incident found on arrival at dispatch address	2	1%
631 - Authorized controlled burning	1	0.5%
651 - Smoke scare, odor of smoke	1	0.5%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.5%
671 - HazMat release investigation w/no HazMat	3	1.5%
733 - Smoke detector activation due to malfunction	5	2.5%
735 - Alarm system sounded due to malfunction	5	2.5%
736 - CO detector activation due to malfunction	1	0.5%
743 - Smoke detector activation, no fire - unintentional	3	1.5%
745 - Alarm system activation, no fire - unintentional	3	1.5%
TOTAL INCIDENTS:	200	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.







Incident Comparison 2021-2025

April	2021	2022	2023	2024	2025
100 - Fire	4	9	7	4	3
200 - Overpressure Rupture, Explosion, Overheat	0	0	0	0	0
300 - Rescue & EMS	81	104	115	121	121
400 - Hazardous Condition	4	4	9	8	5
500 - Service Call	12	9	10	16	16
600 - Good Intent & Canceled Call	62	42	36	29	38
700 - False Alarm & False Call	11	12	11	8	17
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0
	174	180	188	186	200

City of Monroe Fire Dept

Monroe, GA

This report was generated on 5/30/2025 11:59:12 AM



Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 04/01/2025 | End Date: 04/30/2025

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	187	0:05:37

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.



**EMERGENCY
REPORTING**

City of Monroe Fire Dept

Monroe, GA

This report was generated on 5/30/2025 12:07:36 PM



82

Count of Overlapping Incidents for Date Range

Start Date: 04/01/2025 | End Date: 04/30/2025

# OVERLAPPING	% OVERLAPPING	TOTAL
43	21.5	200

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
4/2/2025					
4/2/2025 10:49:42 PM	4/2/2025 11:16:13 PM	2025-0658	321	Monroe (City of) Headquarters	
4/2/2025 10:52:18 PM	4/2/2025 11:08:25 PM	2025-0659	321	Monroe (City of) Headquarters	
4/3/2025					
4/3/2025 11:17:51 PM	4/3/2025 11:48:04 PM	2025-0666	743	Monroe (City of) Headquarters	
4/3/2025 11:30:19 PM	4/3/2025 11:52:31 PM	2025-0667	321	Monroe (City of) Headquarters	
4/7/2025					
4/7/2025 11:15:38 AM	4/7/2025 12:04:39 PM	2025-0682	311	Monroe (City of) Headquarters	
4/7/2025 11:16:39 AM	4/7/2025 11:28:43 AM	2025-0681	311	Monroe (City of) Headquarters	
4/9/2025					
4/9/2025 9:55:37 AM	4/9/2025 10:13:31 AM	2025-0693	311	Monroe (City of) Headquarters	
4/9/2025 10:11:33 AM	4/9/2025 10:31:55 AM	2025-0694	311	Monroe (City of) Headquarters	
4/9/2025 10:28:03 AM	4/9/2025 10:46:46 AM	2025-0695	442	Monroe (City of) Headquarters	
4/9/2025 10:30:27 AM	4/9/2025 10:37:26 AM	2025-0696	611	Monroe (City of) Headquarters	
4/12/2025					
4/12/2025 1:43:08 PM	4/12/2025 2:17:31 PM	2025-0712	311	Monroe (City of) Headquarters	
4/12/2025 2:14:07 PM	4/12/2025 2:34:52 PM	2025-0713	321	Monroe (City of) Headquarters	
4/13/2025					
4/13/2025 11:45:25 AM	4/13/2025 12:06:12 PM	2025-0720	311	Monroe (City of) Headquarters	
4/13/2025 11:48:23 AM	4/13/2025 11:56:40 AM	2025-0721	311	Monroe (City of) Headquarters	
4/14/2025					
4/14/2025 8:19:02 AM	4/14/2025 8:41:57 AM	2025-0729	735	Monroe (City of) Headquarters	
4/14/2025 8:19:59 AM	4/14/2025 8:37:19 AM	2025-0728	321	Monroe (City of) Headquarters	
4/14/2025 8:25:51 AM	4/14/2025 8:31:01 AM	2025-0730	611	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



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OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE	83
4/14/2025 8:41:13 AM	4/14/2025 8:56:52 AM	2025-0731	735	Monroe (City of) Headquarters		
4/14/2025 5:45:42 PM	4/14/2025 6:21:40 PM	2025-0734	321	Monroe (City of) Headquarters		
4/14/2025 6:17:51 PM	4/14/2025 6:34:03 PM	2025-0735	311	Monroe (City of) Headquarters		
4/15/2025						
4/15/2025 6:22:57 AM	4/15/2025 6:37:56 AM	2025-0740	311	Monroe (City of) Headquarters		
4/15/2025 6:27:13 AM	4/15/2025 6:45:36 AM	2025-0741	520	Monroe (City of) Headquarters		
4/16/2025						
4/16/2025 10:47:14 AM	4/16/2025 10:59:25 AM	2025-0750	311	Monroe (City of) Headquarters		
4/16/2025 10:51:09 AM	4/16/2025 11:16:09 AM	2025-0751	321	Monroe (City of) Headquarters		
4/16/2025 11:10:10 AM	4/16/2025 11:18:54 AM	2025-0752	622	Monroe (City of) Headquarters		
4/17/2025						
4/17/2025 9:25:23 AM	4/17/2025 9:41:56 AM	2025-0756	444	Monroe (City of) Headquarters		
4/17/2025 9:26:51 AM	4/17/2025 9:43:47 AM	2025-0757	745	Monroe (City of) Headquarters		
4/19/2025						
4/19/2025 5:36:07 AM	4/19/2025 6:08:10 AM	2025-0768	311	Monroe (City of) Headquarters		
4/19/2025 5:50:52 AM	4/19/2025 6:11:18 AM	2025-0769	321	Monroe (City of) Headquarters		
4/19/2025 11:15:03 AM	4/19/2025 11:17:29 AM	2025-0772	611	Monroe (City of) Headquarters		
4/19/2025 11:15:12 AM	4/19/2025 11:35:39 AM	2025-0773	311	Monroe (City of) Headquarters		
4/20/2025						
4/20/2025 11:03:56 AM	4/20/2025 11:32:52 AM	2025-0782	311	Monroe (City of) Headquarters		
4/20/2025 11:31:31 AM	4/20/2025 11:55:50 AM	2025-0783	321	Monroe (City of) Headquarters		
4/20/2025 11:33:16 AM	4/20/2025 12:13:49 PM	2025-0784	321	Monroe (City of) Headquarters		
4/20/2025 11:59:54 AM	4/20/2025 12:19:26 PM	2025-0785	311	Monroe (City of) Headquarters		
4/23/2025						
4/23/2025 9:59:41 AM	4/23/2025 10:08:05 AM	2025-0804	745	Monroe (City of) Headquarters		
4/23/2025 10:00:35 AM	4/23/2025 10:04:00 AM	2025-0803	611	Monroe (City of) Headquarters		
4/28/2025						
4/28/2025 1:42:17 PM	4/28/2025 2:18:48 PM	2025-0825	321	Monroe (City of) Headquarters		
4/28/2025 1:50:49 PM	4/28/2025 2:02:04 PM	2025-0826	321	Monroe (City of) Headquarters		
4/29/2025						
4/29/2025 3:16:33 PM	4/29/2025 4:04:06 PM	2025-0831	311	Monroe (City of) Headquarters		

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
4/29/2025 3:35:28 PM	4/29/2025 3:56:04 PM	2025-0832	321	Monroe (City of) Headquarters	
4/30/2025					
4/30/2025 5:03:56 PM	4/30/2025 5:35:58 PM	2025-0840	322	Monroe (City of) Headquarters	
4/30/2025 5:35:41 PM	4/30/2025 6:06:51 PM	2025-0841	554	Monroe (City of) Headquarters	

84

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

City of Monroe Fire Dept

Monroe, GA

This report was generated on 5/30/2025 12:08:27 PM



85

Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 04/01/2025 | EndDate: 04/30/2025

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
04/20/2025	2025-0788	430 Mt Vernon RD	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
04/30/2025	2025-0839	4410 Locklin Road	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 1.00%

AID TYPE: Automatic aid received				
04/14/2025	2025-0737	13 Magnolia TER	113 - Cooking fire, confined to container	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 0.50%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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City of Monroe Fire Dept

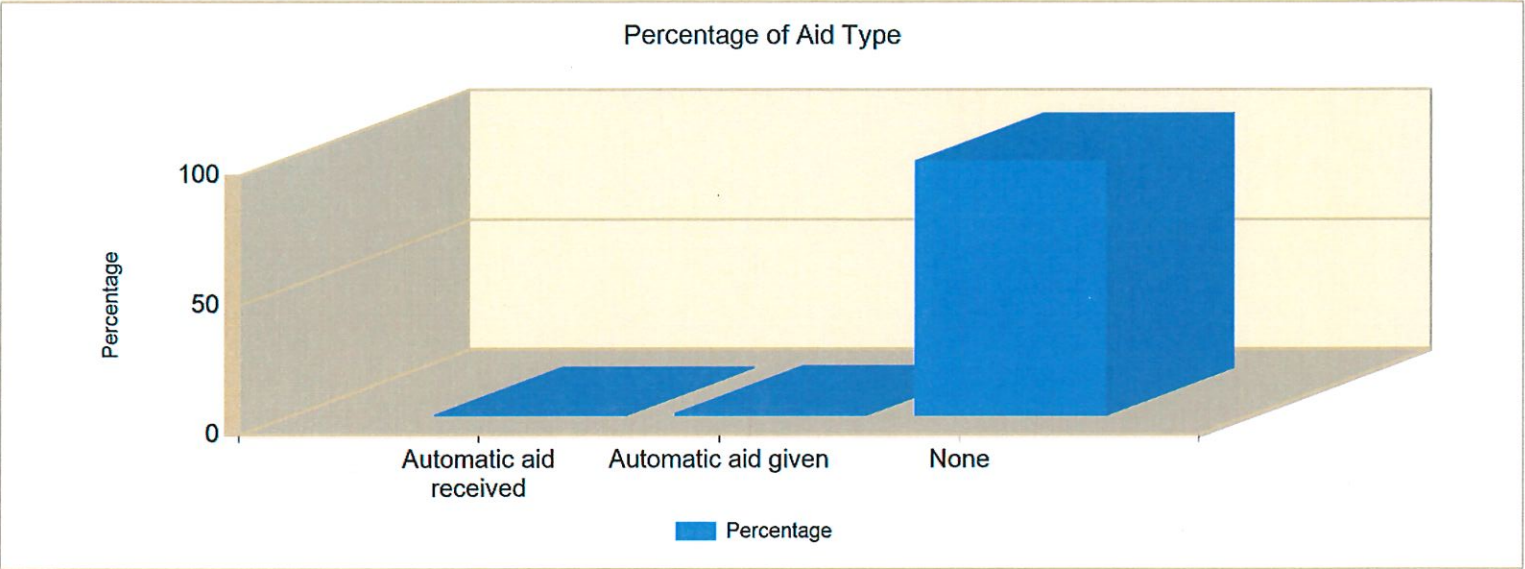
Monroe, GA

This report was generated on 5/30/2025 12:00:47 PM



Count of Aid Given and Received for Incidents for Date Range

Start Date: 04/01/2025 | End Date: 04/30/2025



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	1	0.5%
Automatic aid given	2	1.0%
None	197	98.5%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

This report was generated on 5/30/2025 12:06:19 PM



Detailed Losses For Date Range

Start Date: 04/01/2025 | End Date: 04/30/2025

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2025-0672	04/05/2025	142 - Brush or brush-and-grass mixture fire	800 Cherokee AVE Monroe	\$150,000.00	\$0.00	\$150,000.00	\$1,000.00	\$0.00	\$1,000.00

Only Reviewed Incidents included.



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Doc Id: 1324

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**POLICE
DEPARTMENT
MONTHLY REPORT
June
2025**

Compairison of April 2024 to April 2025 Activity Reports

	<u>2024</u>			<u>2025</u>	
Calls for Service	2,274			2,304	
Area Checks	11,632			9,318	
Training Hours	605			868	
Part A Crimes	45			58	
Part B Crimes	11			0	
Arrest-Adult	30			57	
Juvenile	4			1	

AGENCY	2025												TOTALS
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
LE CALLS													
WALTON SO	4,275	3,503	4,643	4,041									16,462
WCSSO AREA CHECKS	12,436	11,207	12,300	12,075									48,018
MONROE PD	2,310	2,079	2,540	2,304									9,233
MPD AREA CHECKS	11,208	10,237	11,893	9,318									42,656
LOGANVILLE PD	859	791	972	1,069									3,691
LPD AREA CHECKS	2,720	3,687	3,676	3,059									13,142
SOCIAL CIRCLE PD	507	730	753	554									2,544
SPD AREA CHECKS	1,021	767	634	495									2,917
TOTALS	35,336	33,001	37,411	32,915									138,663
WALTON EMS	1,939	1,530	1,677	1,574									6,720
WALTON FIRE	623	527	606	519									2,275
MONROE FIRE	252	206	208	205									871
LOGANVILLE FIRE	245	208	220	204									877
SOC CIRCLE FIRE	88	56	68	57									269
TOTALS	1,208	997	1,102	985		0	0	0	0	0	0	0	4,292
PHONE CALLS													
ABANDONED	197	272	237	234									940
ADMIN IN	5,903	4,672	5,397	5,514									21,486
ADMIN OUT	3,518	3,066	3,313	3,485									13,382
911	4,403	3,731	4,132	4,009									16,275
TOTAL	14,021	11,741	13,079	13,242		0	0	0	0	0	0	0	52,083

April 2025 Training Hours for Monroe Police Department

GPSTC online training: 53

Conference training: 40

In-service Training: 364

Off Site Training: 411

Total Training Hours: 868



Offense and Arrest Summary Report

Beginning Date: 04/01/2025

Ending Date: 04/30/2025

Printed On:
06/03/2025

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses **58** Clearance Rate 53.45%
 % change from last year 28.89% Last years rate 62.22%

Total Arrests **58** Hate Crime Offenses 0
 % change from last year 70.59% Law Officers Assaulted 0

Group A Crime Rate per 100,000 Population : 362.36 Summary based reporting 187.43
 Crime Rate per 100,000 Population :

Arrest Rate per 100,000 Population : 362.36

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	2	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	2	2	2
Burglary	2	0	0
Larceny	24	12	12
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	3	1	8
Intimidation	1	0	2
Bribery	0	0	0
Counterfeiting/Forgery	5	2	2
Vandalism	2	1	2
Drug/Narcotic Violations	10	9	13
Drug Equipment Violations	0	0	0
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	0	0	3
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	2	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	1	1	0
Weapons Law Violations	4	3	1
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	58	31	45

Population : 16006

Note: Last years figures are provided for comparison purposes only.

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	1	0	0	1	2
Burglary	0	0	0	0	0
Larceny	13	1	0	14	4
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	1	0	0	1	6
Intimidation	0	0	0	0	1
Bribery	0	0	0	0	0
Counterfeiting/Forgery	2	0	0	2	0
Vandalism	1	0	0	1	1
Drug/Narcotic Violations	12	0	0	12	14
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	3	0	0	3	1
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	33	1	0	34	29
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	1	0	0	1	0
Disorderly Conduct	3	0	0	3	0
DUI	2	0	0	2	3
Drunkenness	2	0	0	2	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	16	0	0	16	2
Total Group B Arrests	24	0	0	24	5
Total Arrests	57	1	0	58	34



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	2
ANIMAL COMPLAINT	2
VICIOUS ANIMAL	1
PROWLER	6
BURGLARY IN PROGRESS	1
BURGLARY REPORT	3
DOMESTIC NON-VIOLENT	23
DOMESTIC VIOLENT	1
WARRANT SERVICE	21
SUBJECT WITH WEAPON	2
SUSPICIOUS PERSON	79
SUSPICIOUS VEHICLE	104
TRAFFIC STOP	1
MURDER	1
SUICIDE ATTEMPT	5
SUICIDE THREAT	2
KEYS LOCKED IN VEHICLE	79
SPEEDING AUTO	3
ACCIDENT NO INJURIES	62
ACCIDENT WITH A DEER	1
ACCIDENT WITH INJURIES	1
OFFICER INVOLVED ACCIDENT	1
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	7
DRUNK DRIVER	1
INTOXICATED PERSON	3
HIT AND RUN	2
DIRECT TRAFFIC	4
TRANSPORT FOR BUSINESS	18
FUNERAL ESCORT	9
TRANSPORT	9
DISABLED VEHICLE	18
AREA/BLDG CHECK	40
CHILD ABUSE	1
SEXUAL ASSAULT	1
CHASE	1
BANK ALARM	1
BUSINESS ALARM	51
CHURCH ALARM	2
RESIDENTIAL ALARM	23
SCHOOL ALARM	2
TRANSPORT TO COURT	2
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	23

<u>Nature of Incident</u>	<u>Total Incidents</u>
STOLEN VEHICLE	2
911 HANGUP	81
CONTROL SUBSTANCE PROBLEM	9
AGENCY ASSISTANCE	12
ASSAULT	4
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	20
CIVIL PAPER SERVICE	1
CRASH DETECTION DEVICE	3
MISC CYBER CRIMES	2
DAMAGE TO PROPERTY	28
DISPUTE NON VIOLENT IN NATURE	40
DISTRUBING THE PEACE	9
Dead Body	1
DISORDERLY CONDUCT	1
EMERGENCY MESSAGE	1
LE ASSIST FOR EMS	14
ENTERING AN AUTO	7
EXTRA PATROL REQUEST	11
ASSIST FIRE DEPARTMENT	2
FIREARMS DISCHARGED	10
FOLLOW UP TO PREVIOUS CALL	6
FOUND PROPERTY	6
FRAUD	8
HARRASSING PHONE CALLS	2
HARRASSMENT	8
IDENTITY THEFT	1
ILLEGAL PARKING	13
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	24
JUVENILE PROBLEM -NO COMPLAINT	4
LOITERING	2
LOST ITEM REPOR	4
LOUD MUSIC COMPLAINT	27
MISSING PERSON	6
MOBILE HOME INSPECTION	1
MISCELLANEOUS LAW INCIDENT	31
POWER LINES DOWN	1
RECOVERED STOLEN VEHICLE	1
ROAD RAGE	1
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	3
SHOPLIFTING	10
SHOTS FIRED	2
STALKING	1
THEFT REPORT	15
THREATS	8
TRAFFIC VIOLATION	1152
TRAILER INSPECTION	8
TREE DOWN	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRESPASSING	1
UNDERAGE CONSUMPTION ALCOHOL	1
UNKNOWN LAW PROBLEM	7
UNSECURE PREMISES	5
VEHICLE INSPECTION	10
VIOLATION TPO	1
WANTED PERSON	9
WELFARE CHECK	34

Total reported: 2304

Report Includes:

All dates between `00:00:00 04/01/25` and `23:59:59 04/30/25`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
JUNE
2025**

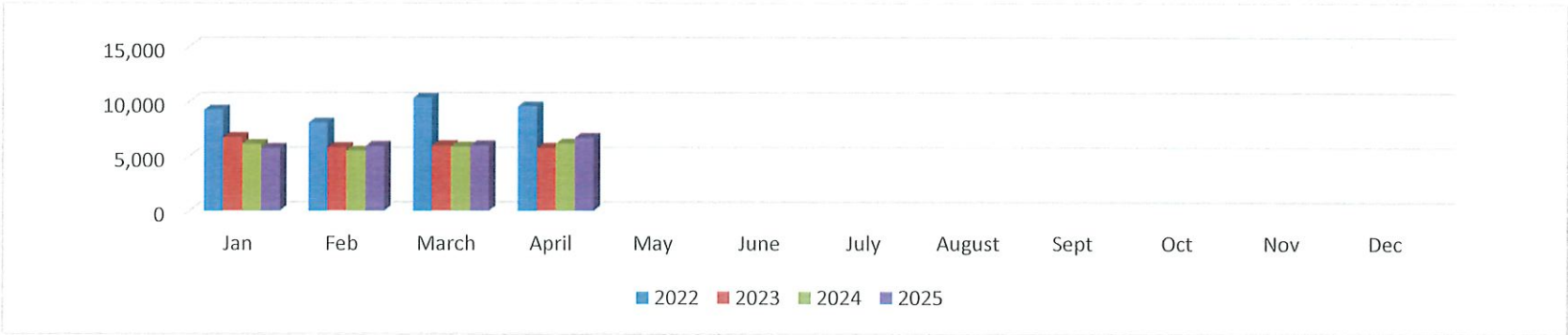
ITEMS OF INTEREST

- I. Mattress Update: **166 mattresses picked up at curbside in April 2025.**
Billed for 89 at \$1,735.50
- II. Tonnage Reports: **See attached!**
- III. Juneteenth Holiday Schedule: **See attached!**
Transfer Station Closed: June 19, 2025
- IV. Curbside Recycling Update: A 34% increase in customer participation, using the 65 gallon "Blue" cart, since the program started in **March of 2021.**
The "Oops" tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection.**
- V. Curbside Glass Collection Update: Currently have 419 customers participating.
(0.89 tons collected in April 2025).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.

Dps

City of Monroe Transfer Station
Customer Inbound Garbage/Trash Tonnage

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total:
2022	9,230	8,037	10,290	9,526									
2023	6,724	5,801	5,966	5,745									
2024	6,080	5,486	5,847	6,129									
2025	5,727	5,903	5,971	6,668									



Note: A 30% decrease in tonnage since April 2022, due to rate increases in 2023, 2024, and 2025.

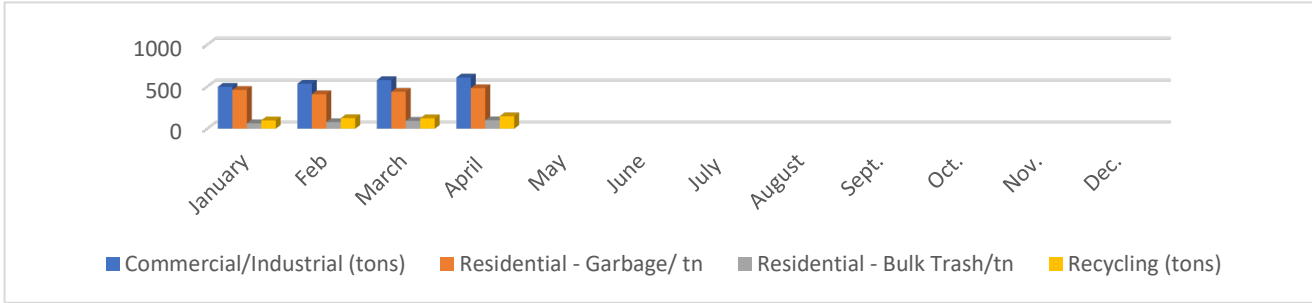
2025	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	499.08	535.49	578.9	609								
Residential - Garbage/ tn	461.17	410.06	439.06	482.62								
Residential - Bulk Trash/tn	63.58	77.92	92.98	100.1								
Recycling (tons)	98.53	124.60	123.49	148.3								
Transfer Station (tons)	5,727.12	5,903.09	5,970.73	6,667.56								
Customers (TS)	20	21	21	20								
Sweeper debris (tons)	45.93	52.39	36.21	32.95								
Storm drain debris (tons)	0.12	0.19	0.65	0.52								
2025	January	Feb	March	April								
Recycling - Yard Waste (tons)	42.68	69.26	61.85	78.79								
Recycling - Leaves (tons)												
Recycling - Curbside (tons)	38.14	31.39	36.13	41.03								
Recycling - Cardboard (tons)	7.25	7.85	11.62	15.26								
Recycling - Scrap Metal (tons)	4.72	8.83	6.88	3.57								
Recycling - Scrap tires (tons)	22 (0.45)	94 (1.94)	98 (2.02)	203 (4.19)								
Recycling - Glass (tons)	1.47	1.53	1.63	0.89								
Recycling - C & D (tons)												
Recycling - Mattresses	139 (3.82)	138 (3.80)	122 (3.36)	166 (4.57)								
95G Garbage carts (each)	25	29	84	60								
65G Recycling Carts (each)	13	5	17	38								
18G Recycling bins (each)	1	2	1									
Dumpsters (each)	1	4		6								
Cemetery Permits	4	2	4	3								



Note: 1,225.19 tons of trash /garbage collected and disposed.

148.30 tons of recycled materials collected, including scrap tires & mattresses.

2025	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	499.08	535.49	578.9	609								
Residential - Garbage/ tn	461.17	410.06	439.06	482.62								
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Note: 1,225.19 tons of trash /garbage collected and disposed.
148.30 tons of recycled materials collected, including scrap tires & mattresses.

GARBAGE PICKUP

The City of Monroe Solid Waste Department will be running a modified garbage pickup schedule during the holiday times in June.

Juneteenth Holiday Schedule:

Monday, June 16, 2025 – Monday's Collection Route

Tuesday, June 17, 2025 – Tuesday's Collection Route

Wednesday, June 18, 2025 – Wednesday's Collection Route

Thursday, June 19, 2025 – No Collection

Friday, June 20, 2025 – Thursday's Collection Route



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
JUNE
2025**

Public Works Administration

April 2025

[illegible]

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

[illegible]

Sign & Marking Division

- General maintenance:

[illegible]



**TELECOMMUNICATIONS
DEPARTMENT
MONTHLY REPORT
MAY
2025**

Subscriber Report: (As of 05/06/2025)

Subscriber Type	Month of March	Month of April	Change
Adtran Fiber Installations:	3,752	3,948	+196
Registered Cable Modem Devices:	1,828	1,675	-153
Registered WiFi Devices:	1,237	1,259	+22
Registered Streaming TV Accounts:	507	507	0

- Fiber installations currently account for 70% (+3%) of all active installations.
- Registered Cable Modem devices currently account for 30% (-3%) of all active installations.
- At present, managed Wifi (Calix) is installed in approximately 22% (no change) of customer locations.

Projects List:

Fiber BOND Project

Status: *In Progress*

Work continues to replace our existing legacy coax system with fiber. This month, the following areas were turned up and are ready for fiber deployment:

- Applewood Drive
- Brookland Court
- Brookwood Lane
- Creekside Way
- Fawnfield Drive
- Gatewood Drive
- Gatewood Lane
- Manor Place
- Meadow Court
- Meadow View Drive
- Meadow Walk Drive
- Rosewood Lane

Work continues along the East Marable Street / Walton Road area(s), targeting existing areas that are still waiting for existing infrastructure to be spliced in.



Meadow Walk subdivision off of Gratis Road.



Gatewood subdivision off of East Marable Street.

Arista Core Replacement (CIP)

Status: *In Progress*

Initial ordering of our gear has been completed. Arista is in the process of securing timelines for us on when we should expect to start seeing some of our gear being delivered to us.

Core Bandwidth Expansion

Status: *In Progress*

We are in the process of working with one of our transport providers to expand our existing backhaul links. Currently, we are on 20 gigs worth of transport on one of our circuits and we are working to negotiate a deal to double this connection to 40 gigs, while also adding on advanced DDoS protection to that circuit. Order for this should come in sometime in the next couple of weeks.

Brookhaven Conversion

Status: *In Progress*

First few conversions in the Brookhaven subdivision have gone well. We have been able to convert the existing customers off our old legacy fiber system on to our standard GPON deployment infrastructure, offering the customer more bandwidth options and giving us better support and diagnostic capabilities. Work continues to reach the remaining legacy customers and convert them over.

Network Diversity Expansion

Status: *Exploring*

While also working to expand our transport capacity, we have also started the process of looking to expand our network routes with TRUE diversity and independence. This process has just started, but the end goal will be to have two completely isolated and separate network paths for our data. This will help with reliability, uptime, and future growth on our network to meet future needs.

Prewiring Ashton Pointe Properties

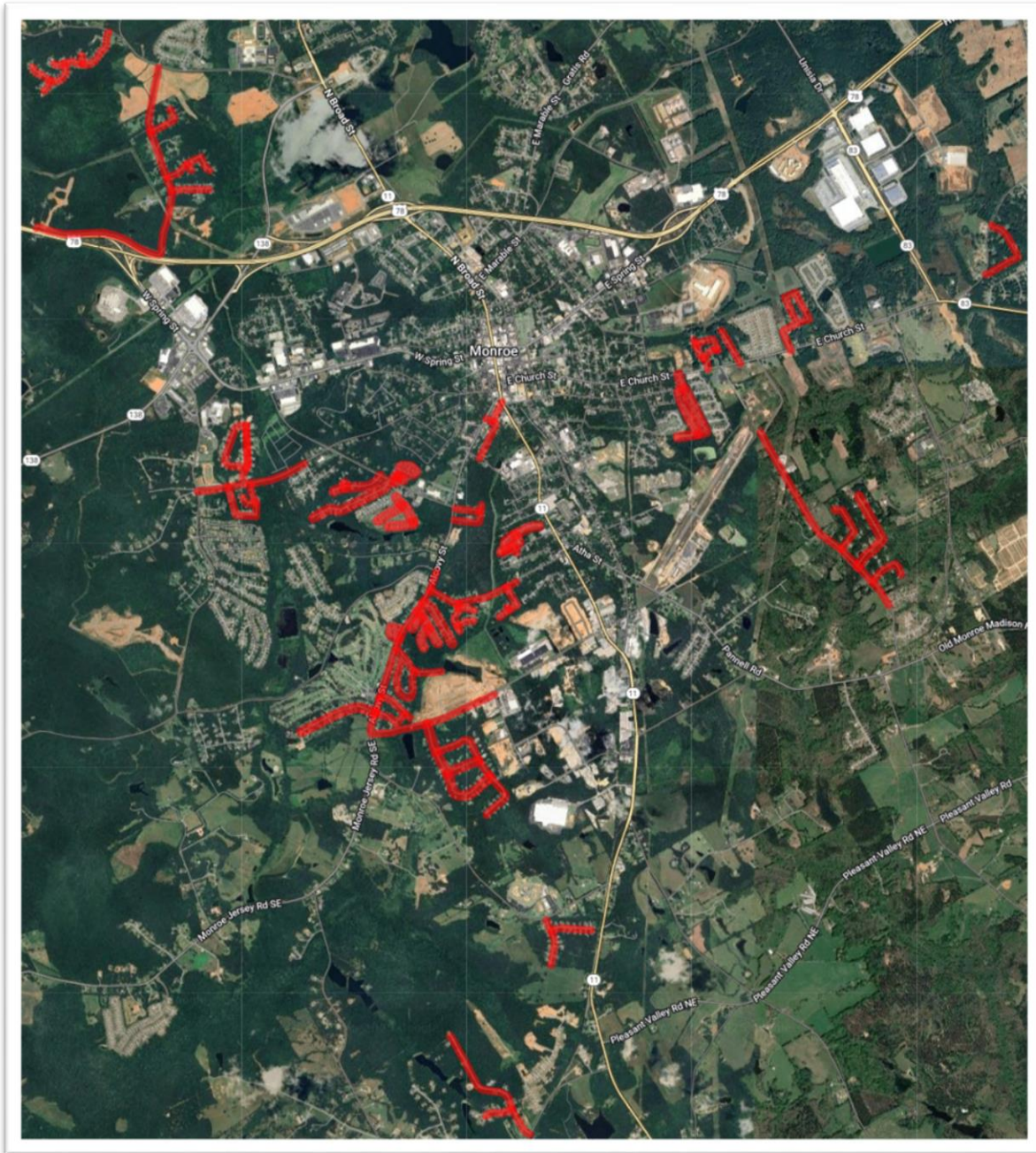
Status: *Completed*

Ashton Pointe Apartments have now been completed pre-wired. Any existing customer that was on our legacy cable modem service should have been converted during this process. Any apartment unit that was not already our customer is now ready to receive our service and is pre-wired.

RF Plant Decommission

Status: *In Progress*

Work continues on decommissioning part of the existing cable plant where service(s) are no longer being offered. We are in the process of getting ready to shutdown our first cable node(s) at the end of April, with plans to shutdown more nodes in the future.



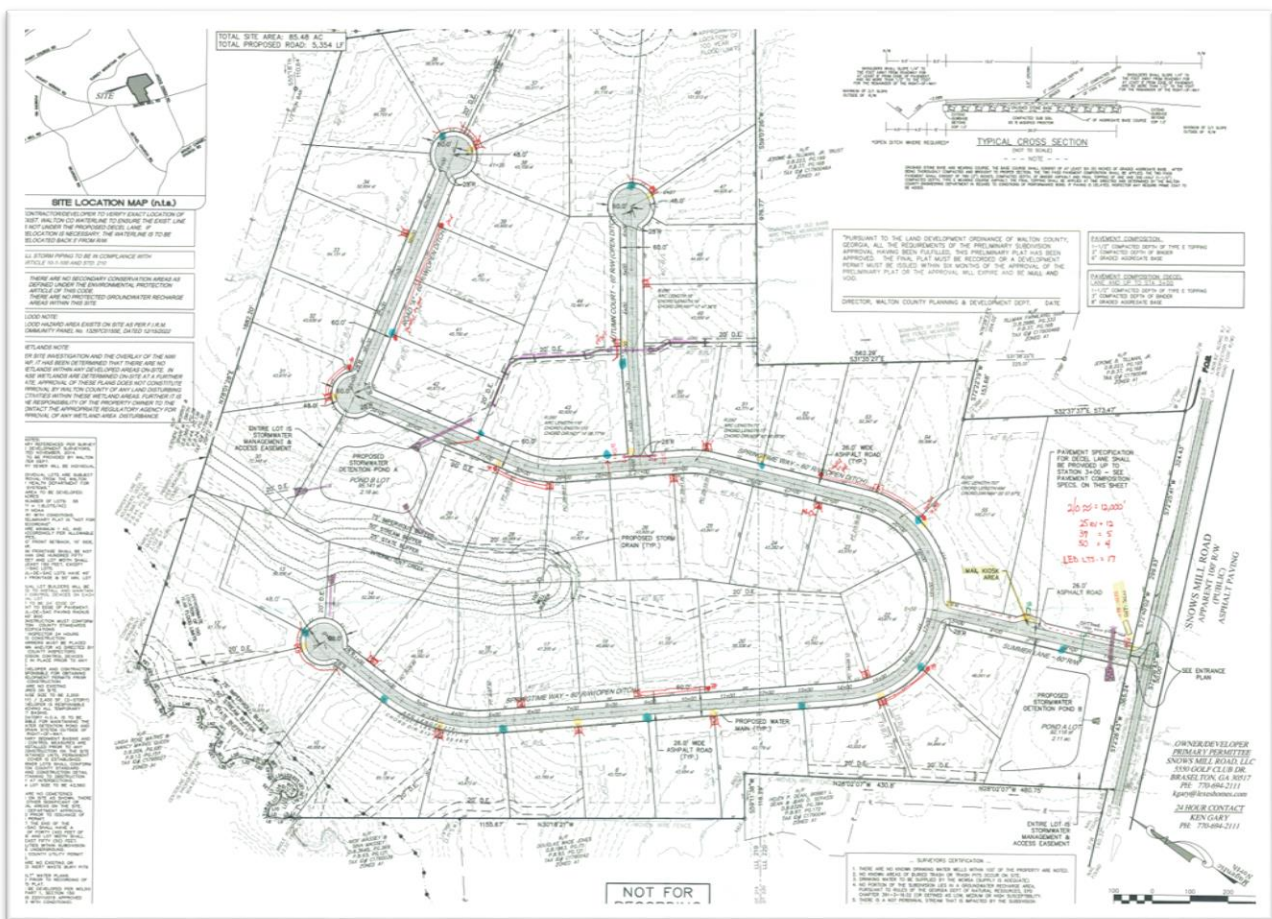
Areas in red show where existing coax service(s) have been completely terminated and are no longer available to be used.

Upcoming Subdivisions / Areas of Deployments:

Estates at Snows Mill (Snows Mill Road)

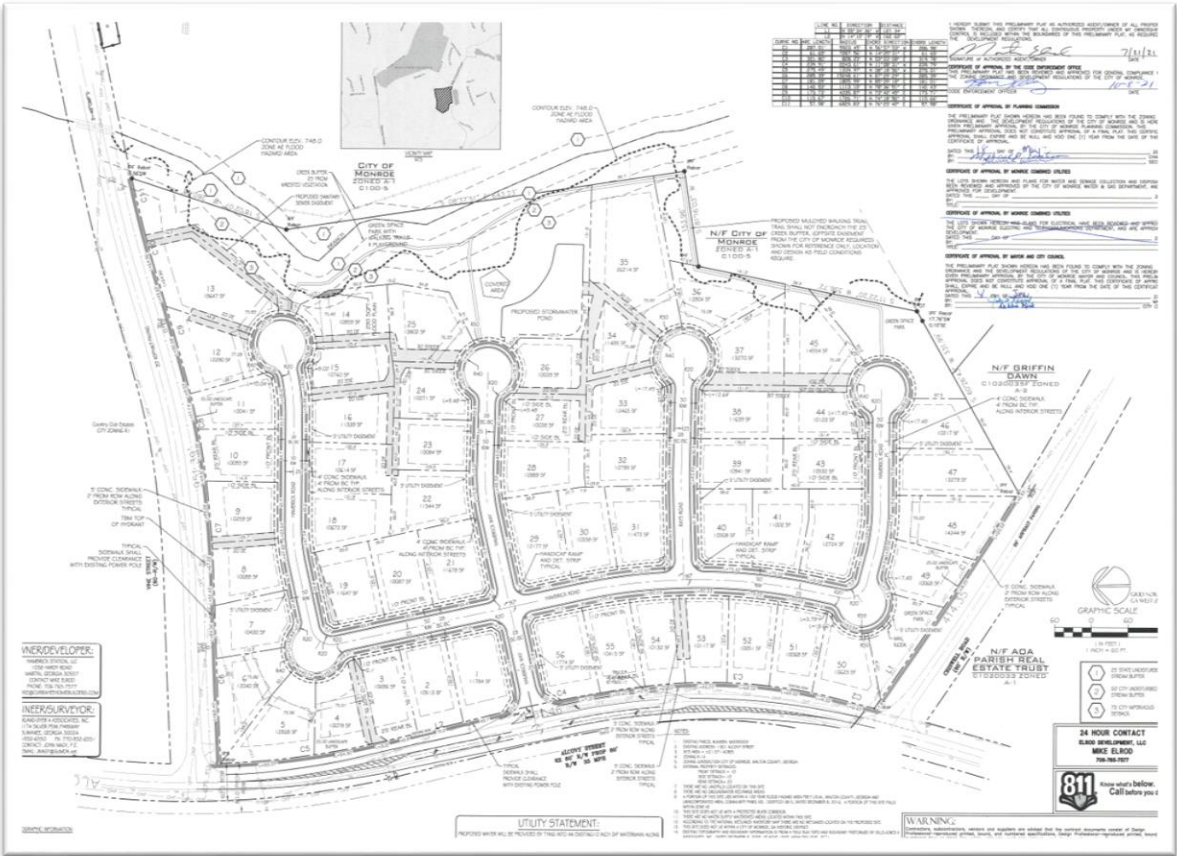
Status: *Planning*

We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.



Hambrick Station (Criswell Road)
Status: Planning

We are in the process of planning for deployment into this subdivision. At present, our plan it so start infrastructure deployment by joint trenching with the Gas department when they begin.



The “Jax” Apartment Complex (Aycock Avenue)

Status: *Completed*

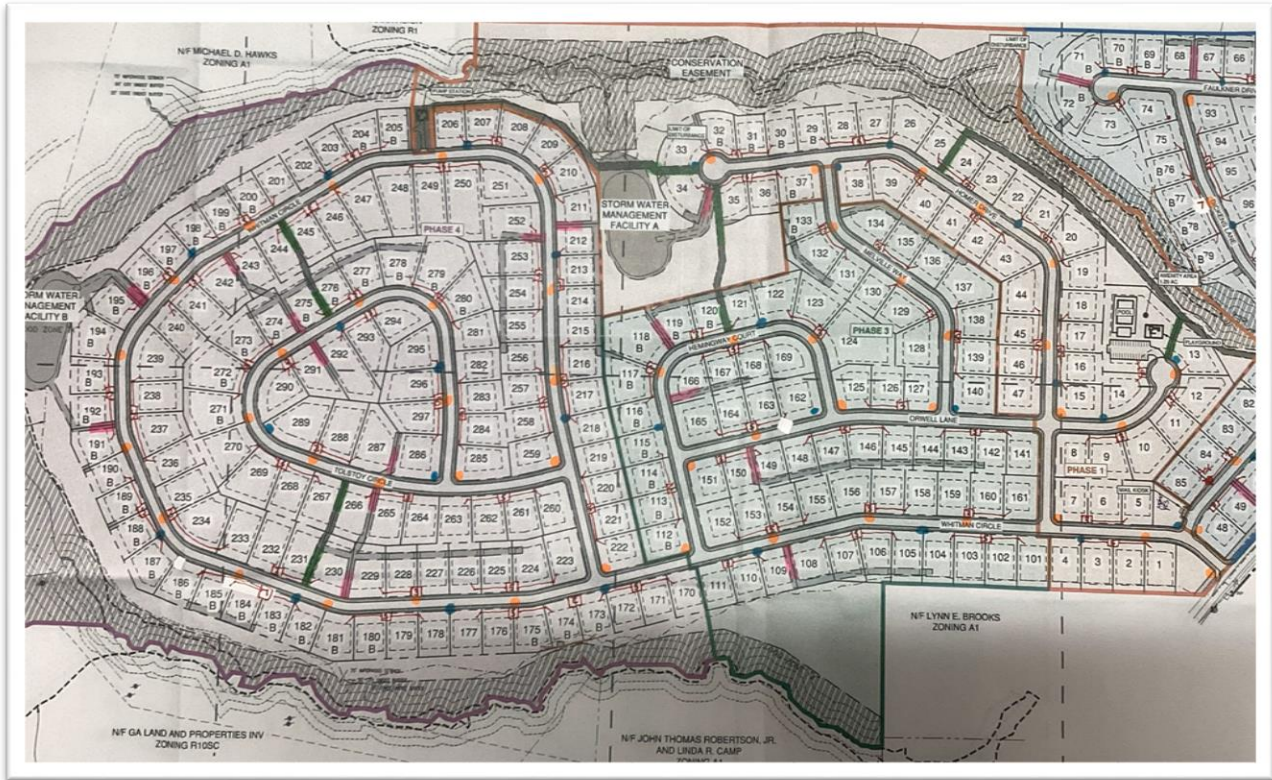
Infrastructure has been fully installed and all apartments are completely pre-installed and ready for service.



River Pointe (Cedar Ridge)

Status: *In Progress*

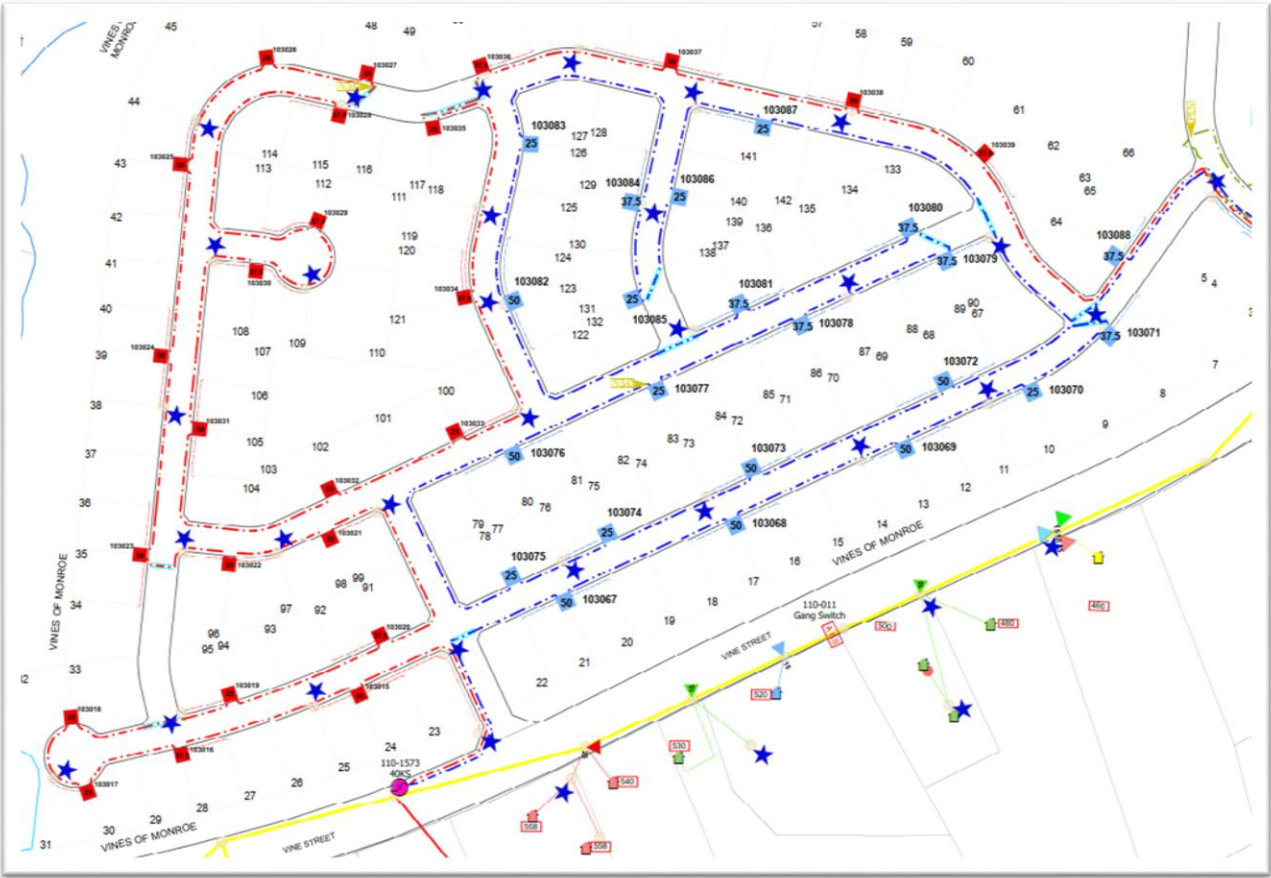
We have started to deploy conduit and infrastructure by joint trenching with the Gas department. Once completed, infrastructure will then be spliced in to prepare to service this area with high-speed fiber.



Vines of Monroe (Vine Street)

Status: *Planning*

We are in the process of planning for deployment into this subdivision. At present, our plan it so start infrastructure deployment by joint trenching with the Gas department when they begin.



TELECOM:
MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 03/2025 | FY 2025



COVER	1
EXECUTIVE SUMMARY	2
OVERVIEW	3
CHART 1: REVENUES, EXPENSES & INCOME SUMMARY	4
REVENUES	5
EXPENSES	6-9
CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-14
CHART 3: RETAIL REVENUES	15-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -2.04%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

FINANCIALS

Revenues

	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	
RETAIL SALES	\$ 445,582	\$ 538,281	\$ 1,341,108	\$ 1,616,022	\$ 5,802,281
OTHER REVENUES	3,331	30,703	13,894	92,006	261,295
ADJUSTMENTS	14,279	9,052	40,784	45,110	73,988
Total Revenues	\$ 463,192	\$ 578,037	\$ 1,395,786	\$ 1,753,138	\$ 6,137,564

Expenses

PERSONNEL	\$ 114,564	\$ 117,981	\$ 359,722	\$ 302,617	\$ 1,203,130
PURCHASED & CONTRACTED SVC	55,252	20,129	153,383	73,250	548,443
PURCHASED PROPERTY SERVICES	-	273	-	2,843	46,756
SUPPLIES	37,711	55,423	94,040	100,111	625,122
COST OF GOODS SOLD	104,369	106,204	266,197	507,254	1,859,287
DEPR, DEBT SVC & OTHER COSTS	34,884	197,073	104,653	404,229	1,352,985
FUND TRANSFERS	175,560	147,502	446,206	348,783	1,497,432
Total Combined Expenses	\$ 522,340	\$ 644,585	\$ 1,424,202	\$ 1,739,086	\$ 7,133,156

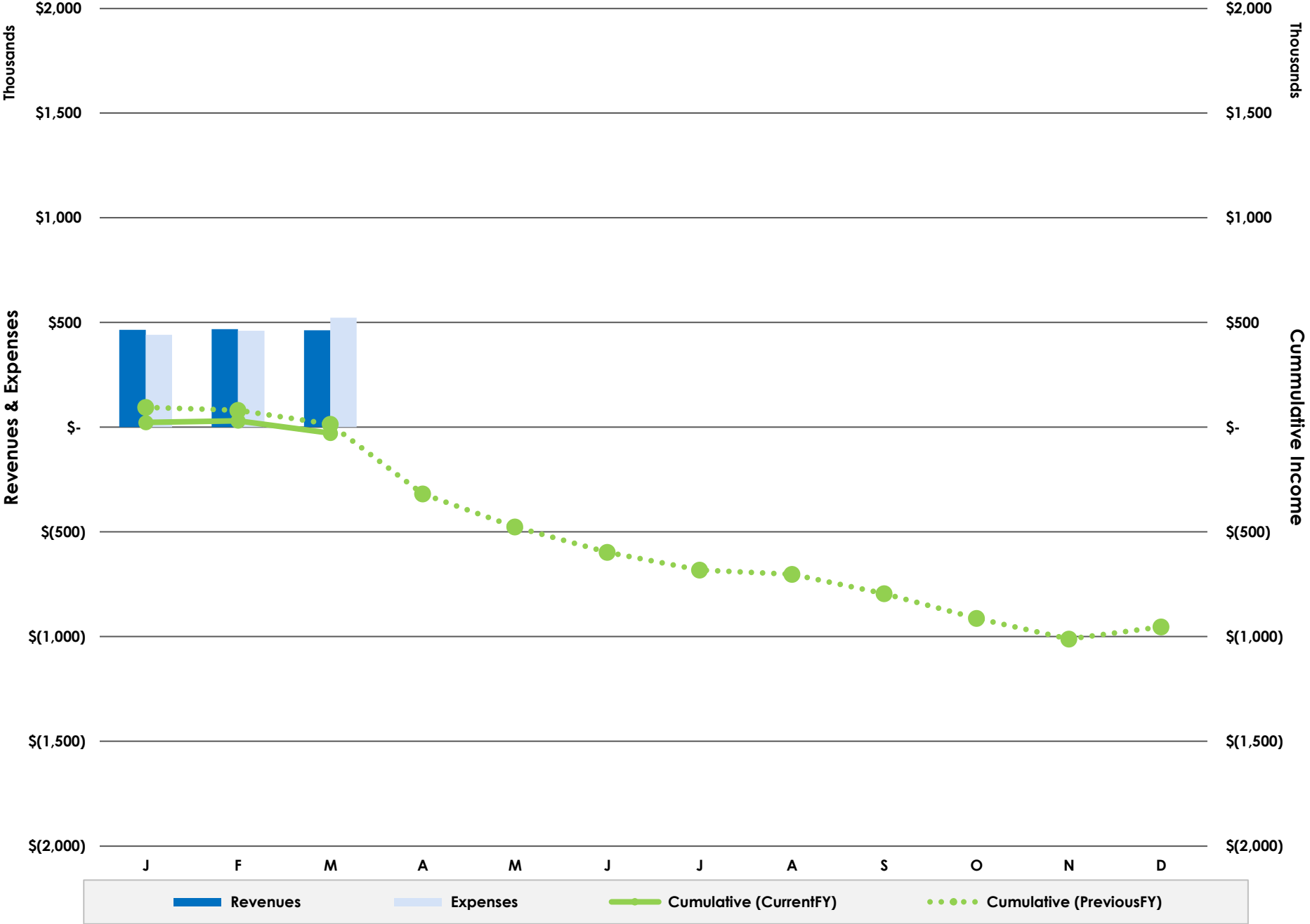
Income

Before Transfer	\$ 116,413	\$ 80,955	\$ 417,790	\$ 362,834	\$ 501,840
After Transfer	\$ (59,148)	\$ (66,548)	\$ (28,416)	\$ 14,052	\$ (995,592)

Margin

Before Transfer	25.13%	14.01%	29.93%	20.70%	8.18%
After Transfer	-12.77%	-11.51%	-2.04%	0.80%	-16.22%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2025



MOST RECENT
12-MONTH

Mar 2025

Mar 2024

FY2025 YTD

FY2024 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	-	\$	155,627	\$	-	\$	474,482	\$	781,686
DVR SERVICE		-		14,879		-		44,955		67,453
FIBER OPTICS		219,927		155,470		647,278		456,398		2,271,854
STREAMING		52,863		-		158,760		-		327,129
INTERNET		135,846		176,384		418,545		532,474		1,884,442
TELEPHONE		36,946		35,062		116,524		105,128		465,502
SET TOP BOX		-		860		-		2,584		4,214
Total RETAIL SALES (ACTUAL)	\$	445,582	\$	538,281	\$	1,341,108	\$	1,616,022	\$	5,802,281

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	-	\$	55	\$	-	\$	(32)	\$	(45)
MARKETPLACE ADS		-		-		-		-		-
PHONE FEES		530		621		1,590		1,920		7,314
EQUIPMENT SALES		-		-		-		-		-
MODEM RENTAL		3,968		5,475		12,304		16,570		56,926
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		(1,167)		494		-		1,852		15,979
ADMIN ALLOCATION		-		24,058		-		71,696		181,120
OPERATING TRANSFERS IN		-		-		-		-		-
Transfer from CIP		-		-		-		-		-
MISCELLANEOUS		-		-		-		-		-
Total OTHER REVENUES ACTUAL	\$	3,331	\$	30,703	\$	13,894	\$	92,006	\$	261,295

Adjustment \$ 14,279 \$ 9,052 \$ 40,784 \$ 45,110 \$ 73,988

Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	463,192	\$	578,037	\$	1,395,786	\$	1,753,138	\$	6,137,564
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	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	12-MONTH
SUMMARY					
Personnel	\$ 114,564	\$ 117,981	\$ 359,722	\$ 302,617	\$ 1,203,130
Purchased & Contracted Svc	55,252	20,129	153,383	73,250	548,443
Purchased Property Services	-	273	-	2,843	46,756
Supplies	37,711	55,423	94,040	100,111	625,122
Cost of Goods Sold	104,369	106,204	266,197	507,254	1,859,287
Depr, Debt Svc & Other Costs	34,884	197,073	104,653	404,229	1,352,985
Fund Transfers	175,560	147,502	446,206	348,783	1,497,432
TOTAL SUMMARY (ACTUAL)	\$ 522,340	\$ 644,585	\$ 1,424,202	\$ 1,739,086	\$ 7,133,156

TELECOM

Personnel					
Salaries	\$ 64,959	\$ 85,332	\$ 236,427	\$ 200,625	\$ 785,568
Benefits	49,605	32,648	123,295	101,992	417,562
Total Personnel (ACTUAL)	\$ 114,564	\$ 117,981	\$ 359,722	\$ 302,617	\$ 1,203,130

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	399
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	-	129	1,160
Pest Control	-	-	-	-	-
Maintenance	-	4,604	-	6,188	13,454
Equipment Rents/Leases	-	188	-	563	1,878
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	28	-	28	305
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
SECURITY SYSTEMS	-	-	129	-	1,401
Outside Maintenance	26,947	4,325	98,187	24,851	297,951
EQUIPMENT RENTS / LEASES	376	-	751	-	751
POLE EQUIPMENT RENTS / LEASES	6,419	-	6,419	-	19,155
MAINTENANCE CONTRACTS	15,216	2,678	34,204	19,996	52,936
EQUIPMENT RENTAL	-	47	74	47	572
COMMUNICATION SERVICES	3,509	2,495	9,236	6,270	33,788
INTERNET COSTS	30	-	30	-	30
POSTAGE	-	-	-	-	-
MARKETING EXPENSES	-	-	-	-	737
PRINTING	-	-	-	-	77
TRAVEL EXPENSE	-	-	-	-	1,934
DUES/FEES	2,289	30	2,764	1,120	22,911
VEHICLE TAG & TITLE FEE	-	-	-	22	32
FCC FEES	-	5,146	394	10,291	21,135
GA DEPT OF REV FEES	-	-	300	-	63,345
TRAINING & EDUCATION -EMPLOYEE	467	587	566	587	8,101
CONTRACT LABOR	-	-	331	3,158	6,391
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 55,252	\$ 20,129	\$ 153,383	\$ 73,250	\$ 548,443

	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
R & M CATV Studio - Outside	-	-	-	-	-
Equipment Rep & Maint - Inside	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	-	273	-	546	3,738
Postage	-	-	-	-	58
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	-	-	1,750
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	-	434	-
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	-	-	-	1,863	39,210
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL)	\$ -	\$ 273	\$ -	\$ 2,843	\$ 46,756

TELECOM (Continued)

Supplies

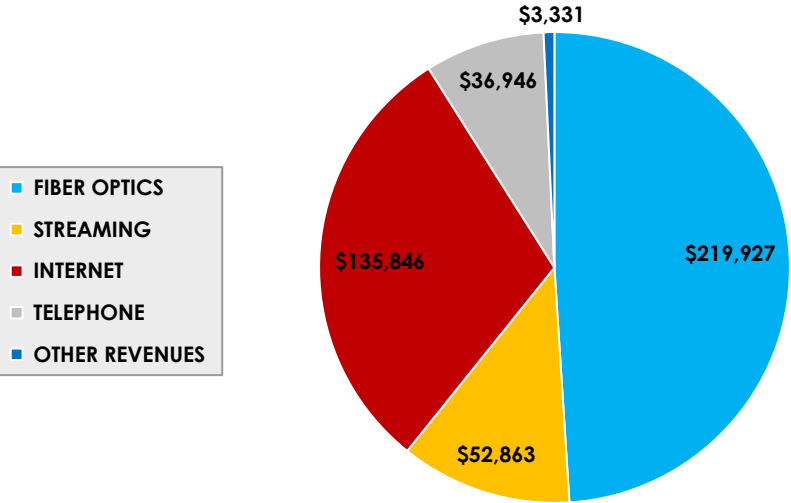
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	-
Office Supplies & Expense	-	-	-	-	1,824
Postage	-	-	-	-	-
Auto Parts	-	-	67	270	677
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	-	-	-	-
EXPENDABLE FLUIDS	-	22	-	22	-
Tires	-	-	-	-	412
Uniform Expense	-	-	-	-	-
Janitorial Supplies	-	167	-	582	1,408
Computer Equipment	-	-	-	-	-
Equipment Parts	-	119	-	379	391
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	-	1,778	-	3,210	128,169
Sys R&M - Inside/Shipping	-	-	-	-	650

	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	12-MONTH
COVID-19 EXPENSES	-	-	-	-	-
Utility Cost for Other Funds	-	-	-	-	-
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	1,348	-	2,751	11,665
Food	-	134	-	662	896
Small Tools & Minor Equipment	-	547	-	672	1,371
Small Operating Supplies	-	489	-	1,107	14,934
EMPLOYEE RECOGNITION	-	-	-	-	-
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	332	387	863	2,801	8,473
AUTO PARTS	142	29	774	460	3,115
CONSTRUCTION MATERIALS	187	-	279	-	8,776
EXPENDABLE FLUIDS	-	-	267	-	267
SAFETY/MEDICAL SUPPLIES	-	-	-	-	-
UNIFORM EXPENSE	2,413	181	3,165	686	7,190
TIRES	1,865	-	2,861	1,865	5,837
JANITORIAL SUPPLIES	133	23	433	23	548
COMPUTER EQUIP NON-CAP	1,130	2,310	1,250	2,310	7,664
SYS R & M - INSIDE/SHIPPING	-	-	-	-	33
REPAIRS & MAINTENANCE	13,043	12,119	47,922	30,442	214,725
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	5,824	1,975	11,923	3,943	33,471
FOOD	52	-	238	87	508
SMALL TOOLS & MINOR EQUIPMENT	5,687	6,609	7,728	12,653	42,937
SMALL OPERATING SUPPLIES	3,607	1,780	7,575	3,609	30,525
DEPRECIATION EXPENSE	-	20,672	-	20,672	45,881
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 37,711	\$ 55,423	\$ 94,040	\$ 100,111	\$ 625,122
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	26,913	18,108	52,520	54,922	204,219
Cost of Sales CATV	-	39,988	-	327,064	857,999
Cost of Sales Internet	36,749	33,160	96,718	87,727	423,562
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	7,061	7,807	16,221	17,611	83,606
Cost of Sales Streaming	33,646	7,141	100,738	19,930	289,900
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 104,369	\$ 106,204	\$ 266,197	\$ 507,254	\$ 1,859,287

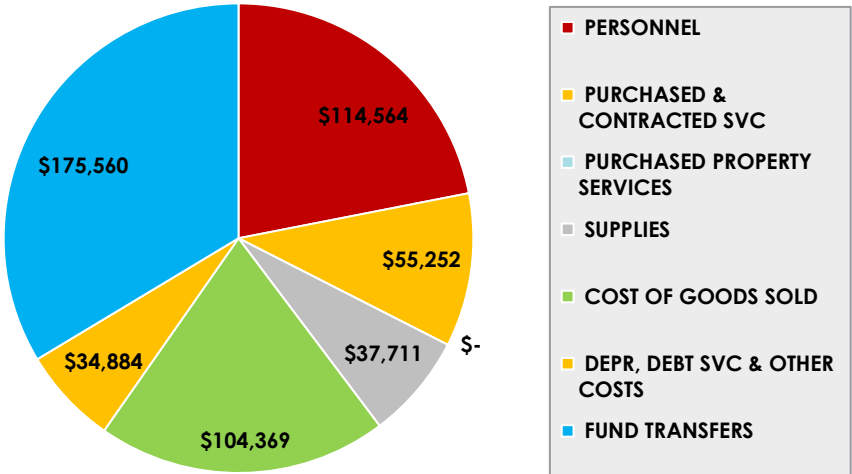
	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	46,512	-	46,512	124,574
INTEREST EXP - 2020 REV BONDS	43,089	43,089	129,268	129,268	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	-	115,941	-	253,858	793,615
Utility Bad Debt Expense	-	-	-	-	-
AMORT 2020 BOND PREMIUM	(8,723)	(8,723)	(26,170)	(26,170)	(104,681)
AMORT RIGHT TO USE ASSET	-	-	-	-	16,180
Debt Service Interest	-	-	-	-	-
Other Interest Expense	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	-
CAPITAL LEASE INTEREST	-	-	-	-	-
LEASE LIABILITY INTEREST	518	254	1,555	762	6,227
Capital Exp - Capital Lease	518	254	1,555	762	6,227
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 34,884	\$ 197,073	\$ 104,653	\$ 404,229	\$ 1,352,985
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	-	10,327	-	31,490	50,207
Trans Out 5% to Gen Fund - TELECOM	30,572	21,235	84,110	63,435	291,513
Intergovernmental-Walton County	-	-	-	-	-
ADMIN ALLOC - ADMIN EXPENSES	144,988	115,941	362,097	253,858	1,155,712
Total Fund Transfers (ACTUAL)	\$ 175,560	\$ 147,502	\$ 446,206	\$ 348,783	\$ 1,497,432
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 522,340	\$ 644,585	\$ 1,424,202	\$ 1,739,086	\$ 7,133,156

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

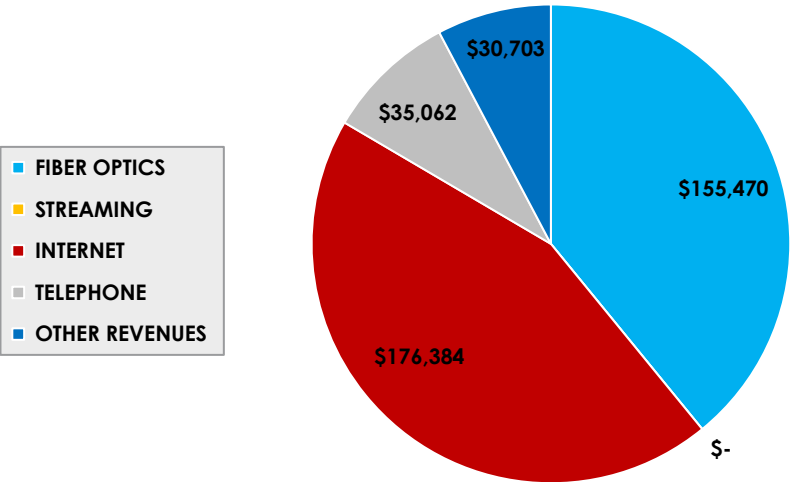
REVENUES [Mar 2025]



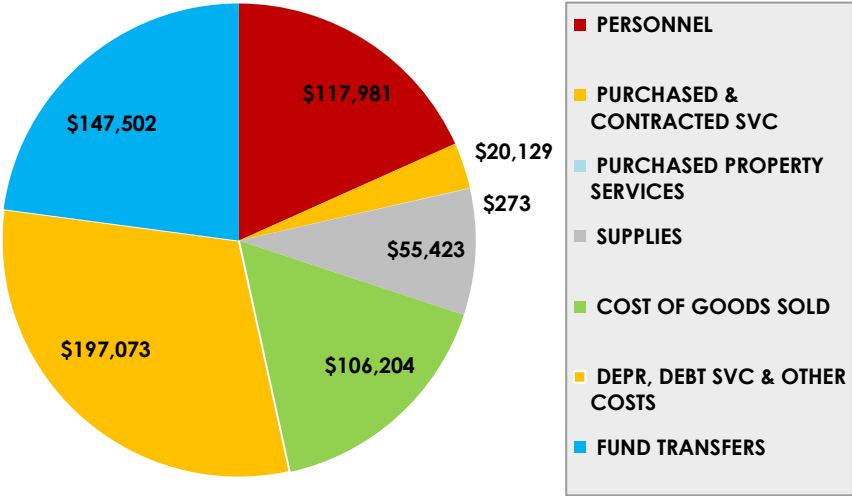
EXPENSES [Mar 2025]



REVENUES [Mar 2024]



EXPENSES [Mar 2024]



	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	-	1,261	-	3,843	6,490
Revenue (\$)	\$ -	\$ 144,432	\$ -	\$ 440,446	\$ 727,175
Revenue Per Bill (\$)	\$ -	\$ 115	\$ -	\$ 115	\$ 112
MINI BASIC					
Number of Bills	-	234	-	712	1,189
Revenue (\$)	\$ -	\$ 8,883	\$ -	\$ 27,090	\$ 44,302
Revenue Per Bill (\$)	\$ -	\$ 38	\$ -	\$ 38	\$ 37
BOSTWICK					
Number of Bills	-	5	-	15	20
Revenue (\$)	\$ -	\$ 583	\$ -	\$ 1,733	\$ 2,300
Revenue Per Bill (\$)	\$ -	\$ 117	\$ -	\$ 116	\$ 115
BULK CATV/MOTEL					
Number of Bills	-	4	-	12	20
Revenue (\$)	\$ -	\$ 1,310	\$ -	\$ 3,930	\$ 6,214
Revenue Per Bill (\$)	\$ -	\$ 328	\$ -	\$ 328	\$ 311
SHOWTIME					
Number of Bills	-	1	-	6	5
Revenue (\$)	\$ -	\$ 35	\$ -	\$ 106	\$ 69
Revenue Per Bill (\$)	\$ -	\$ 35	\$ -	\$ 18	\$ 14
SHOW/HBO					
Number of Bills	-	1	-	3	2
Revenue (\$)	\$ -	\$ 13	\$ -	\$ 38	\$ 25
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 13	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	-	1	-	4	5
Revenue (\$)	\$ -	\$ 15	\$ -	\$ 56	\$ 73
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 14	\$ 15

MOST RECENT
12-MONTH

Mar 2025

Mar 2024

FY2025 YTD

FY2024 YTD

HBO

Number of Bills	-	12	-	37	61
Revenue (\$)	\$ -	\$ 176	\$ -	\$ 539	\$ 863
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 15	\$ 14

MAX/HBO

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

PLAYBOY

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

STARZ

Number of Bills	-	12	-	37	49
Revenue (\$)	\$ -	\$ 182	\$ -	\$ 545	\$ 665
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 15	\$ 14

DVR

Number of Bills	-	92	-	277	430
Revenue (\$)	\$ -	\$ 11,110	\$ -	\$ 33,216	\$ 50,334
Revenue Per Bill (\$)	\$ -	\$ 121	\$ -	\$ 120	\$ 117

NON DVR

Number of Bills	-	25	-	79	121
Revenue (\$)	\$ -	\$ 3,048	\$ -	\$ 9,484	\$ 13,836
Revenue Per Bill (\$)	\$ -	\$ 122	\$ -	\$ 120	\$ 114

SET TOP BOX

Number of Bills	-	69	-	208	350
Revenue (\$)	\$ -	\$ 860	\$ -	\$ 2,584	\$ 4,214
Revenue Per Bill (\$)	\$ -	\$ 12	\$ -	\$ 12	\$ 12

	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	-	44	-	132	206
Revenue (\$)	\$ -	\$ 610	\$ -	\$ 1,903	\$ 2,734
Revenue Per Bill (\$)	\$ -	\$ 14	\$ -	\$ 14	\$ 13
ADD'L NON DVR BOX					
Number of Bills	-	11	-	35	56
Revenue (\$)	\$ -	\$ 111	\$ -	\$ 352	\$ 549
Revenue Per Bill (\$)	\$ -	\$ 10	\$ -	\$ 10	\$ 10
FIBER					
Number of Bills	3,348	2,178	9,807	6,327	33,560
Revenue (\$)	\$ 219,927	\$ 155,470	\$ 647,278	\$ 456,398	\$ 2,271,854
Revenue Per Bill (\$)	\$ 66	\$ 71	\$ 66	\$ 72	\$ 68
INTERNET					
Number of Bills	2,160	2,891	6,690	8,742	30,774
Revenue (\$)	\$ 121,682	\$ 168,622	\$ 377,224	\$ 510,641	\$ 1,752,300
Revenue Per Bill (\$)	\$ 56	\$ 58	\$ 56	\$ 58	\$ 57
BASIC STREAM					
Number of Bills	89	-	262	-	615
Revenue (\$)	\$ 5,911	\$ -	\$ 17,210	\$ -	\$ 33,883
Revenue Per Bill (\$)	\$ 66	\$ -	\$ 66	\$ -	\$ 55
EXPAND STREAM					
Number of Bills	134	-	407	-	961
Revenue (\$)	\$ 14,127	\$ -	\$ 42,817	\$ -	\$ 85,765
Revenue Per Bill (\$)	\$ 105	\$ -	\$ 105	\$ -	\$ 89
Premium Stream					
Number of Bills	248	-	743	-	1,868
Revenue (\$)	\$ 28,313	\$ -	\$ 85,082	\$ -	\$ 179,989
Revenue Per Bill (\$)	\$ 114	\$ -	\$ 115	\$ -	\$ 96
Everything Stream					
Number of Bills	33	-	101	-	242
Revenue (\$)	\$ 4,512	\$ -	\$ 13,650	\$ -	\$ 27,492
Revenue Per Bill (\$)	\$ 137	\$ -	\$ 135	\$ -	\$ 114
WIRELESS INTERNET					
Number of Bills	1,057	557	3,063	1,564	9,888
Revenue (\$)	\$ 14,164	\$ 7,762	\$ 41,321	\$ 21,834	\$ 132,142
Revenue Per Bill (\$)	\$ 13	\$ 14	\$ 13	\$ 14	\$ 13

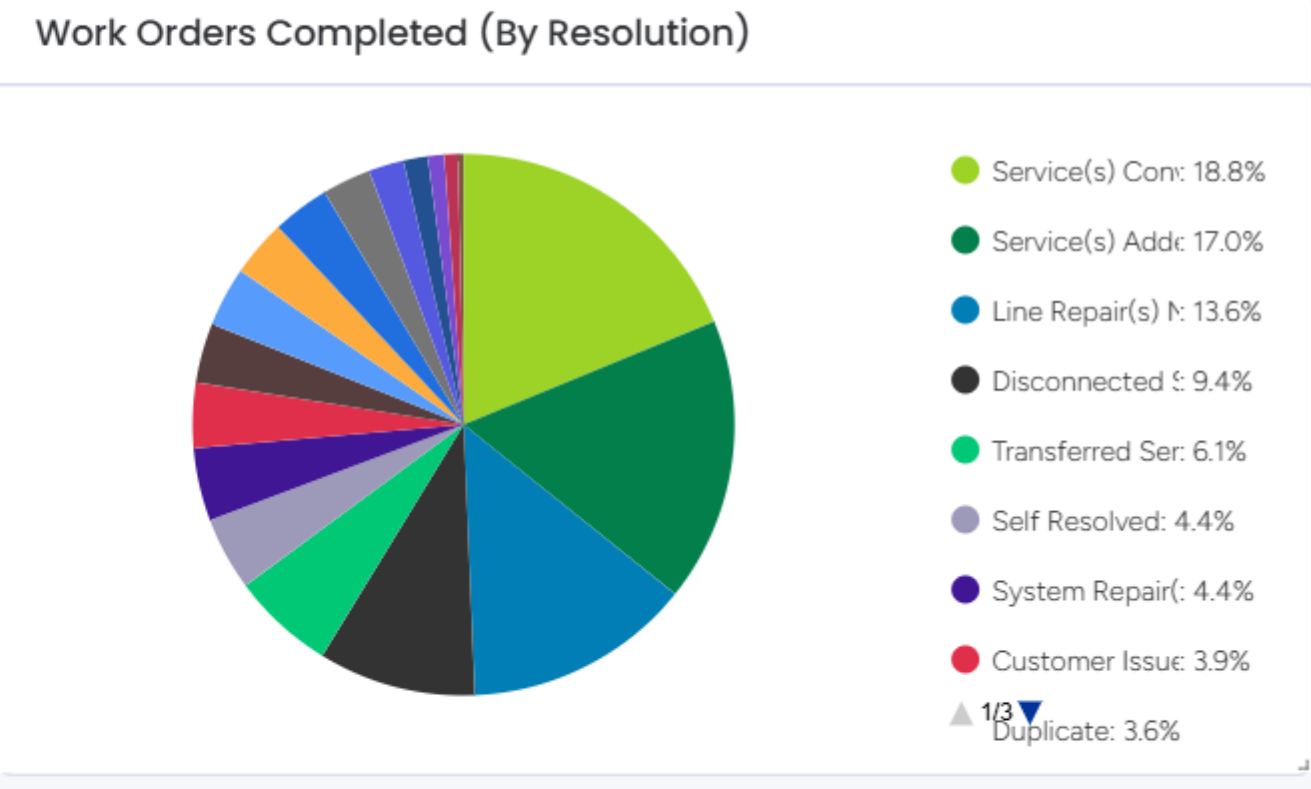
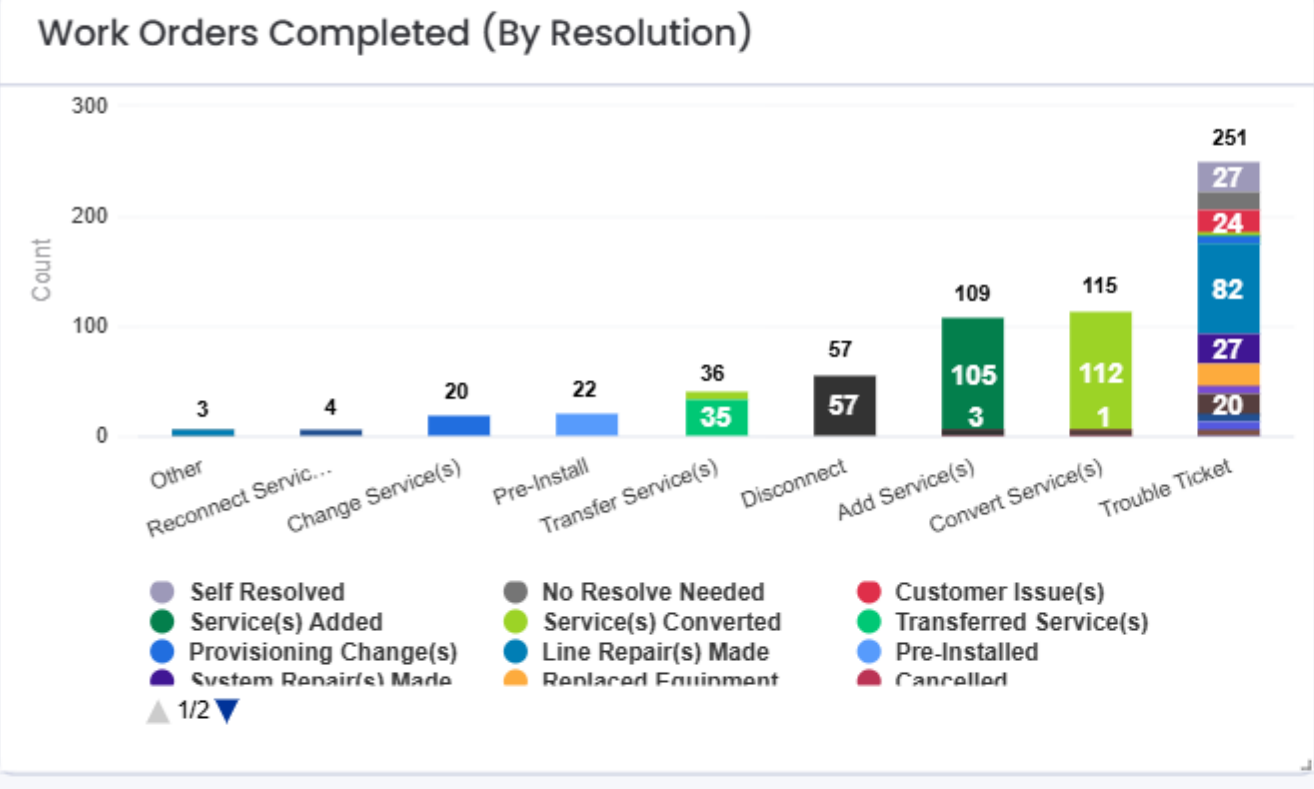
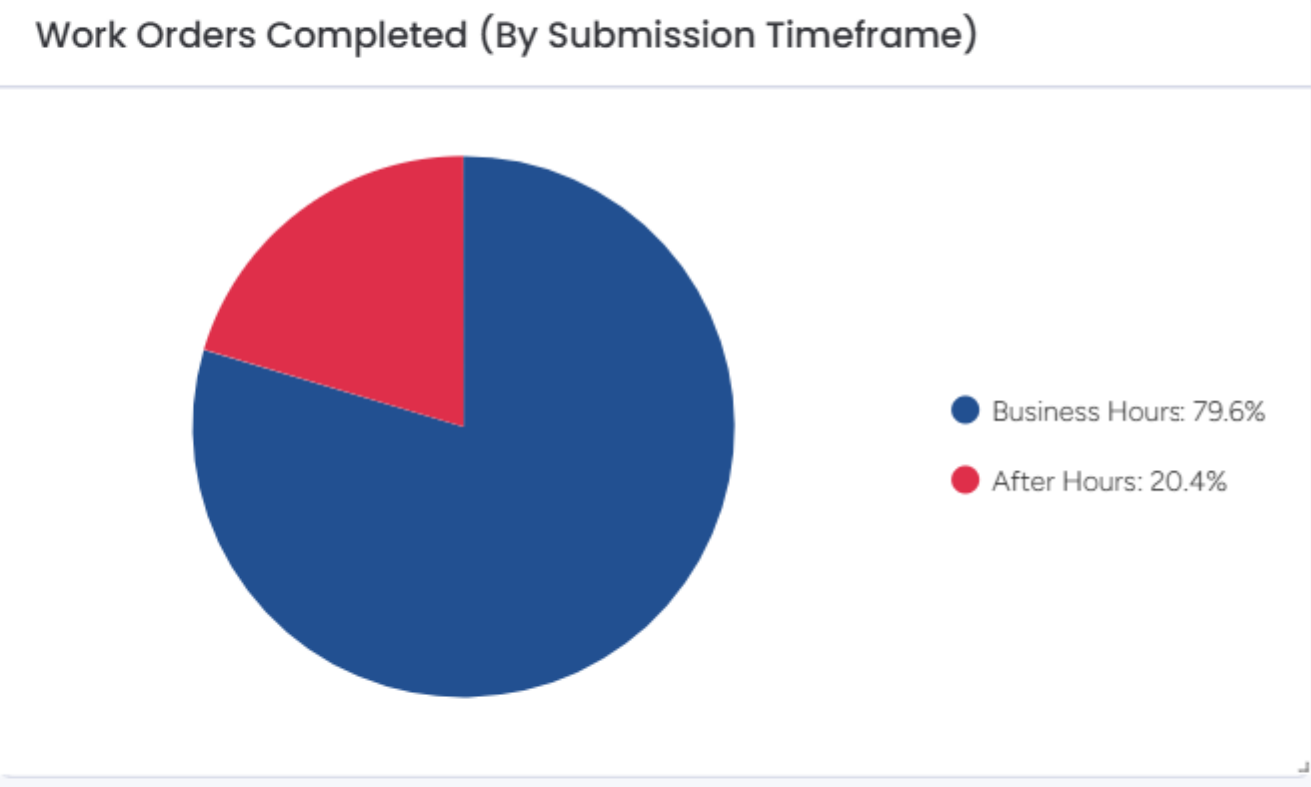
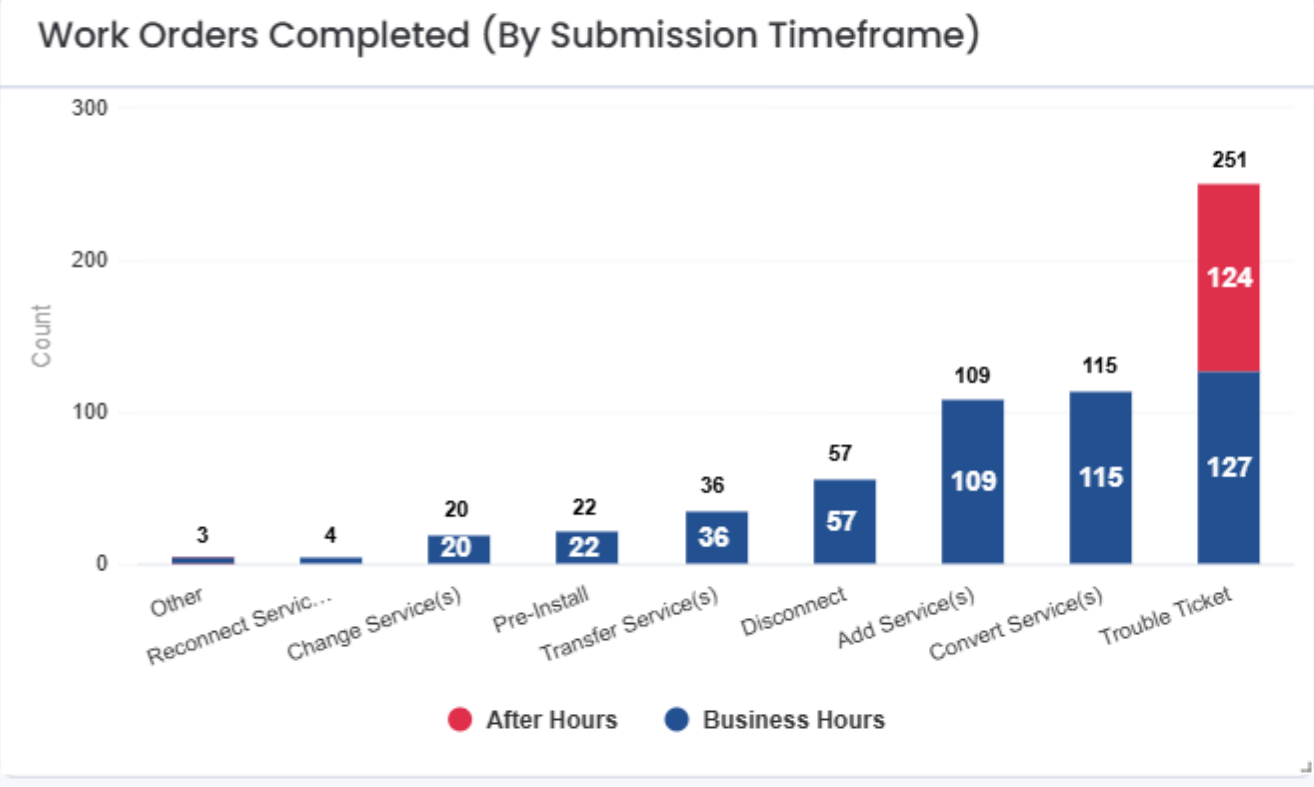
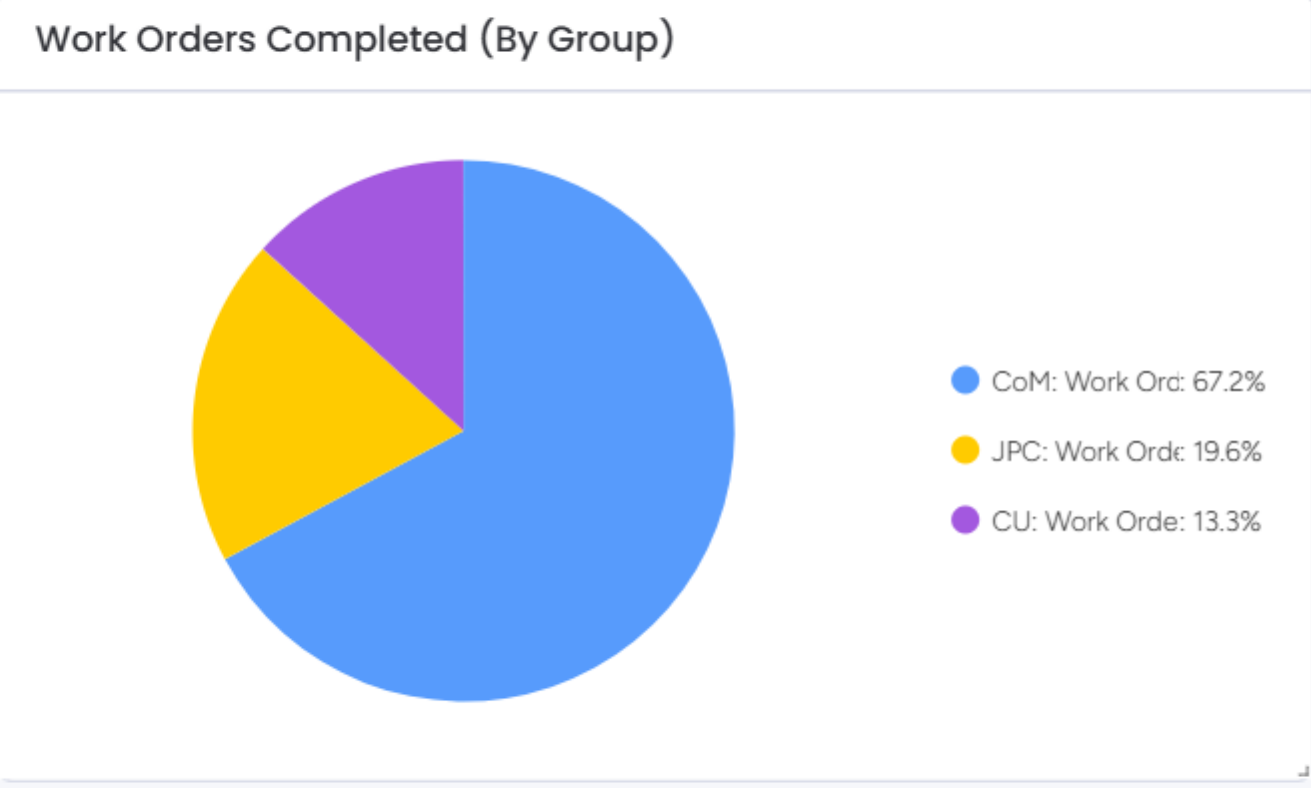
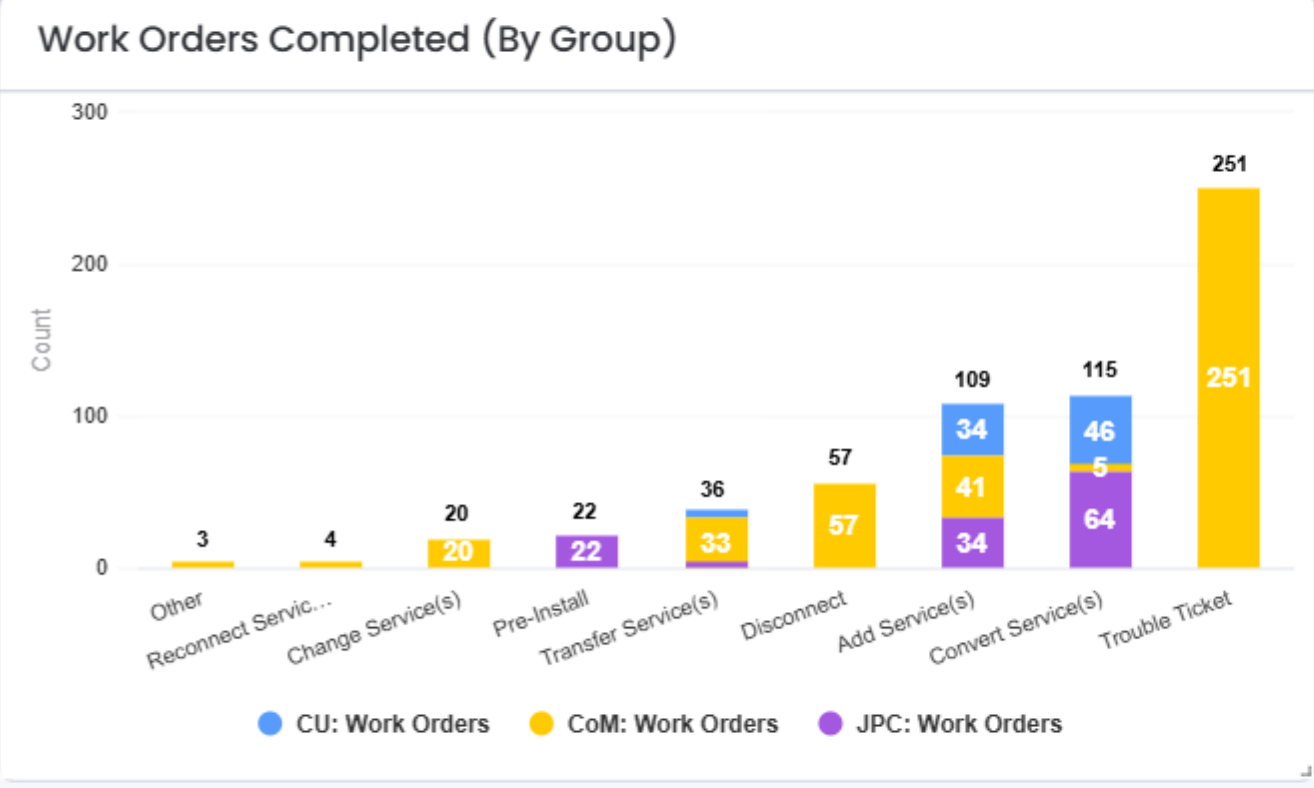
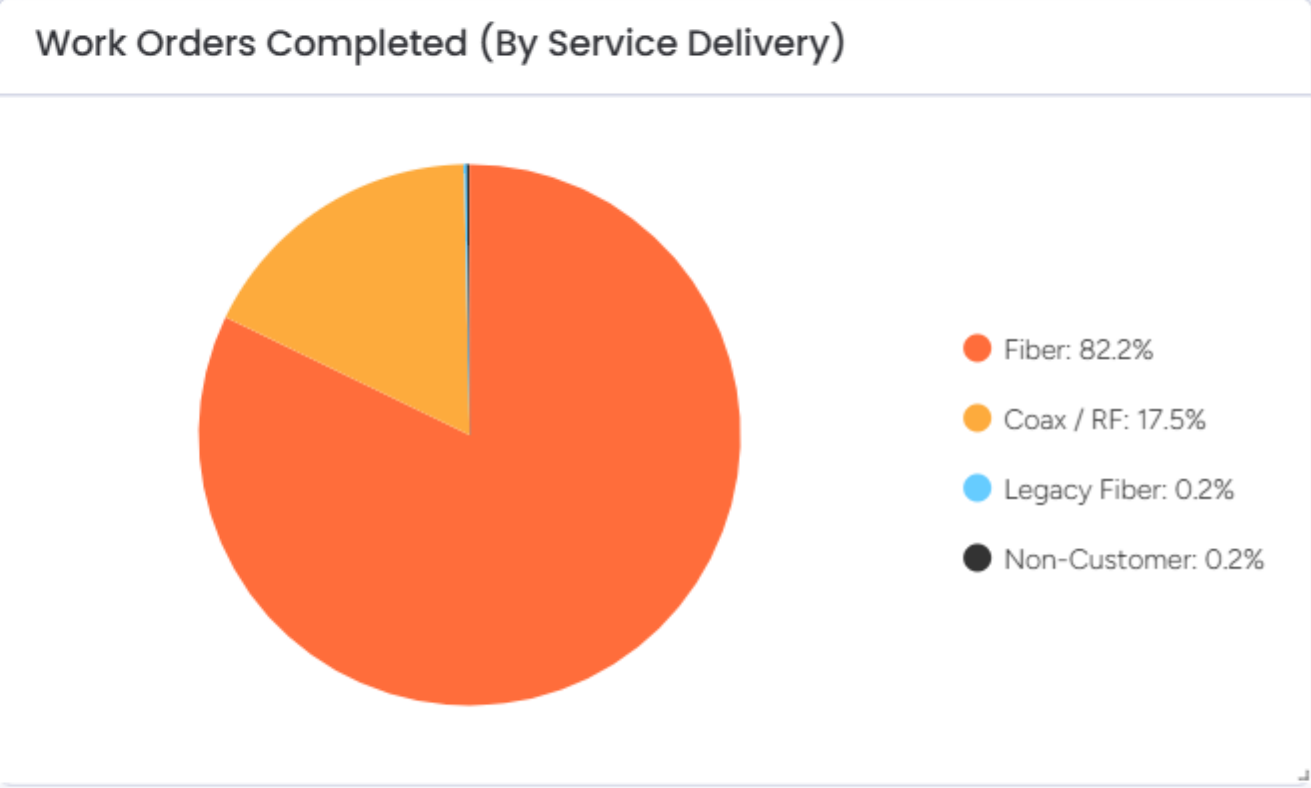
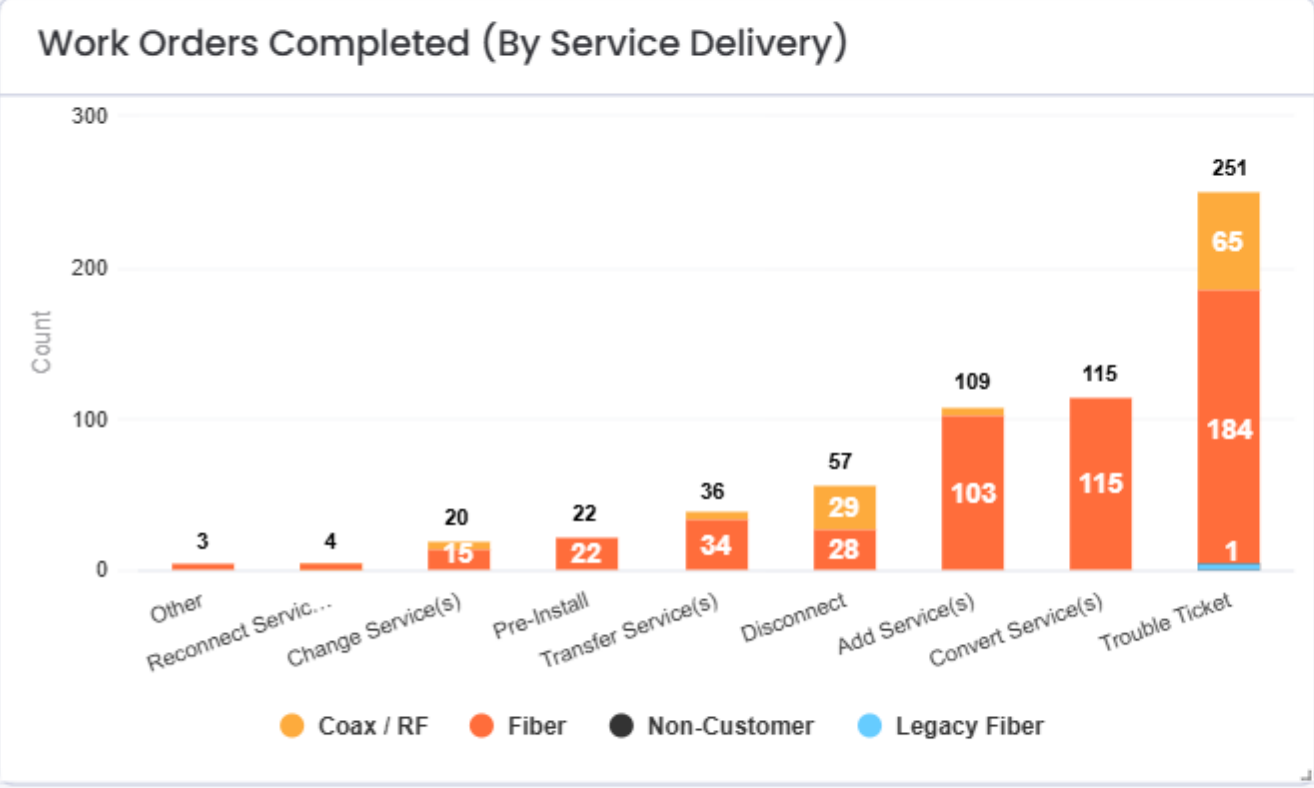
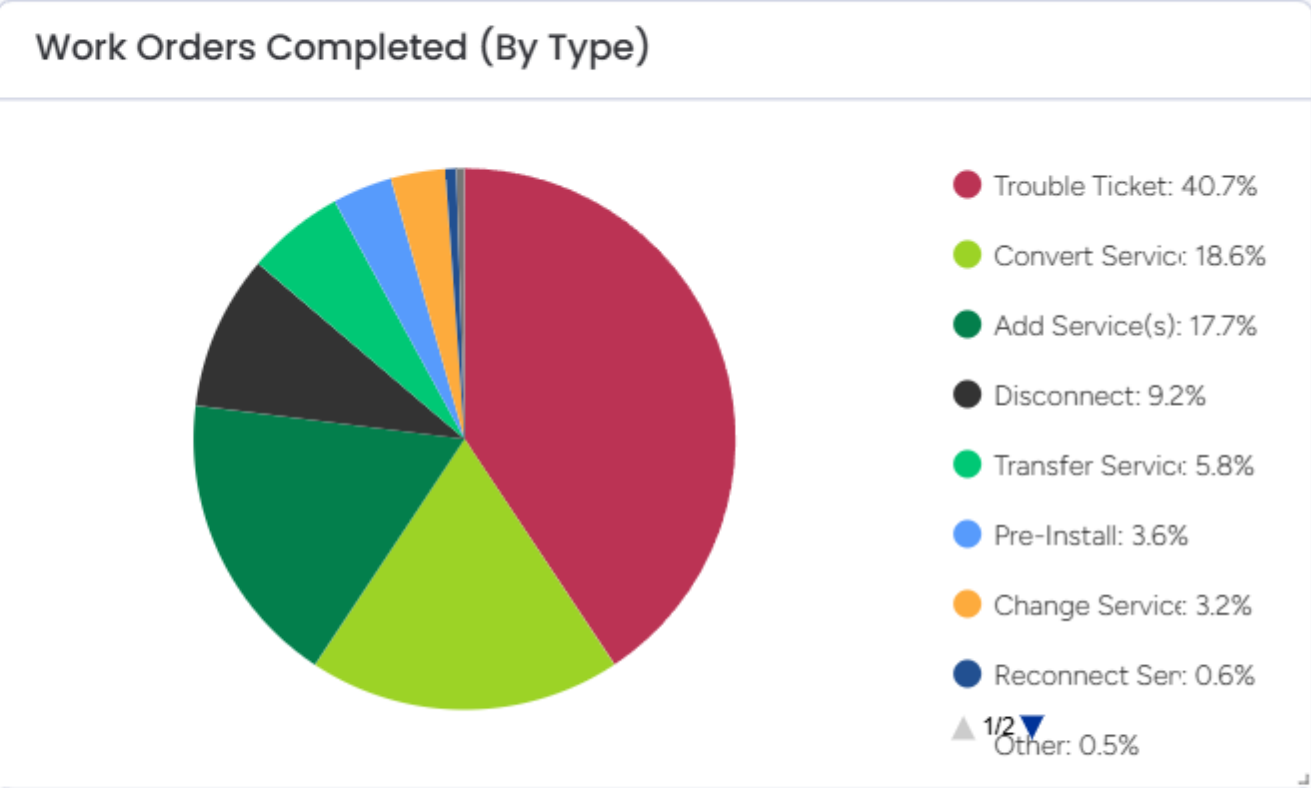
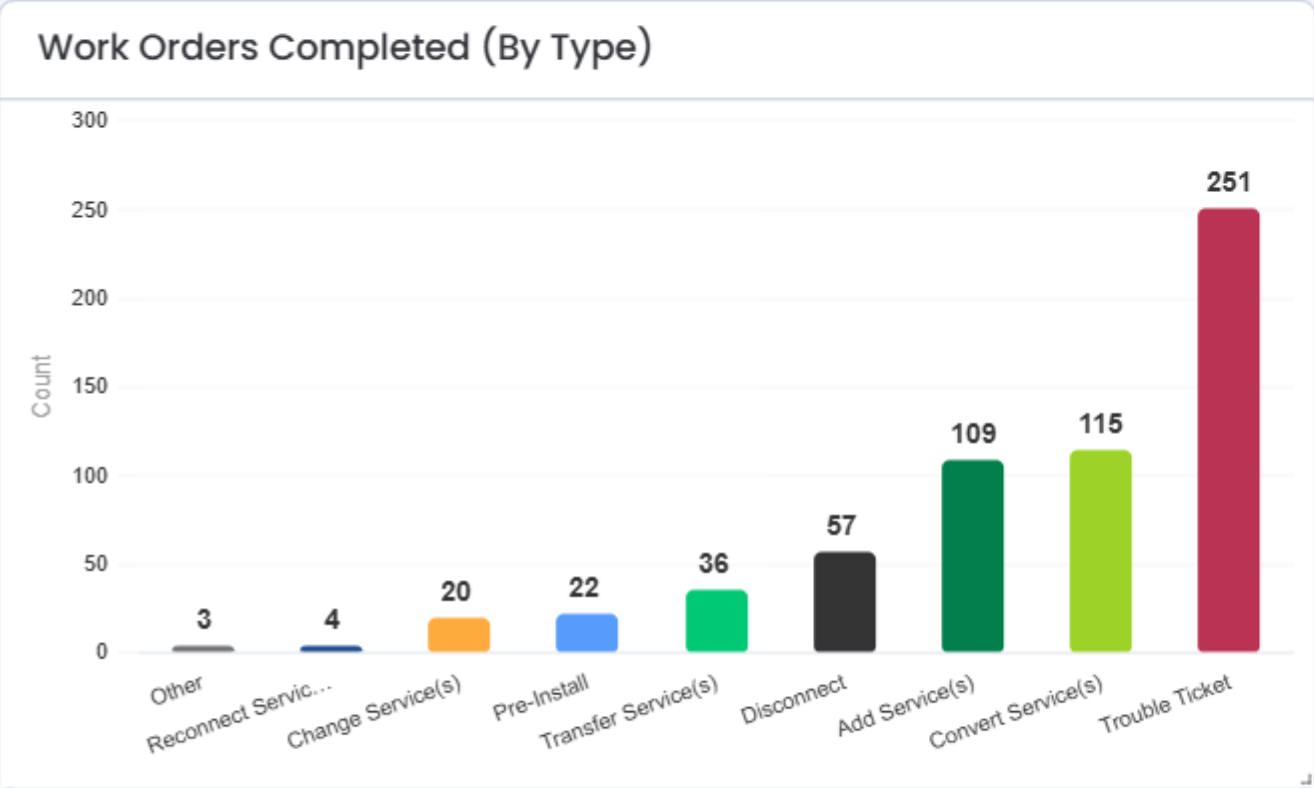
	Mar 2025	Mar 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
RESIDENTIAL PHONE					
Number of Bills	599	670	1,811	2,022	7,586
Revenue (\$)	\$ 14,682	\$ 9,605	\$ 47,622	\$ 29,116	\$ 178,502
Revenue Per Bill (\$)	\$ 25	\$ 14	\$ 26	\$ 14	\$ 24
COMMERCIAL PHONE					
Number of Bills	248	270	742	803	3,041
Revenue (\$)	\$ 15,294	\$ 17,401	\$ 47,619	\$ 51,788	\$ 197,704
Revenue Per Bill (\$)	\$ 62	\$ 64	\$ 64	\$ 64	\$ 65
TOTAL REVENUES	\$ 438,611	\$ 530,225	\$ 1,319,824	\$ 1,591,798	\$ 5,712,985

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

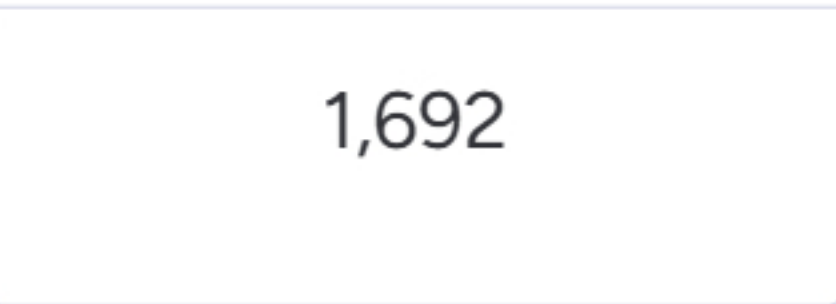




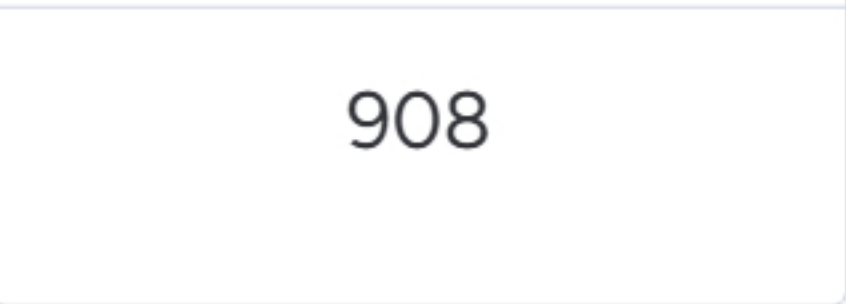
Completion Status



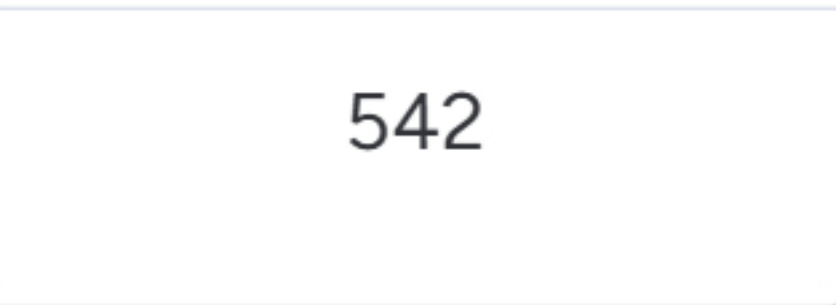
Total Remaining (All)



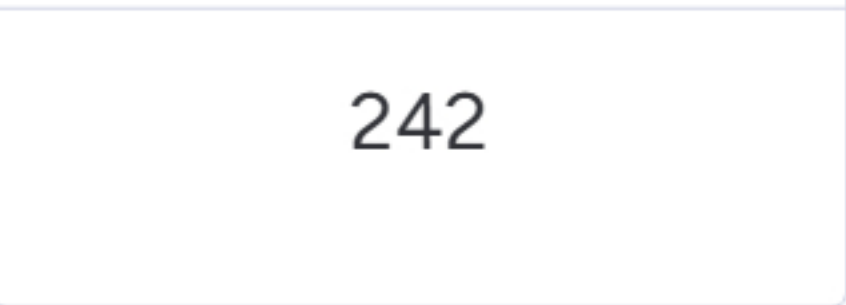
Total Pending



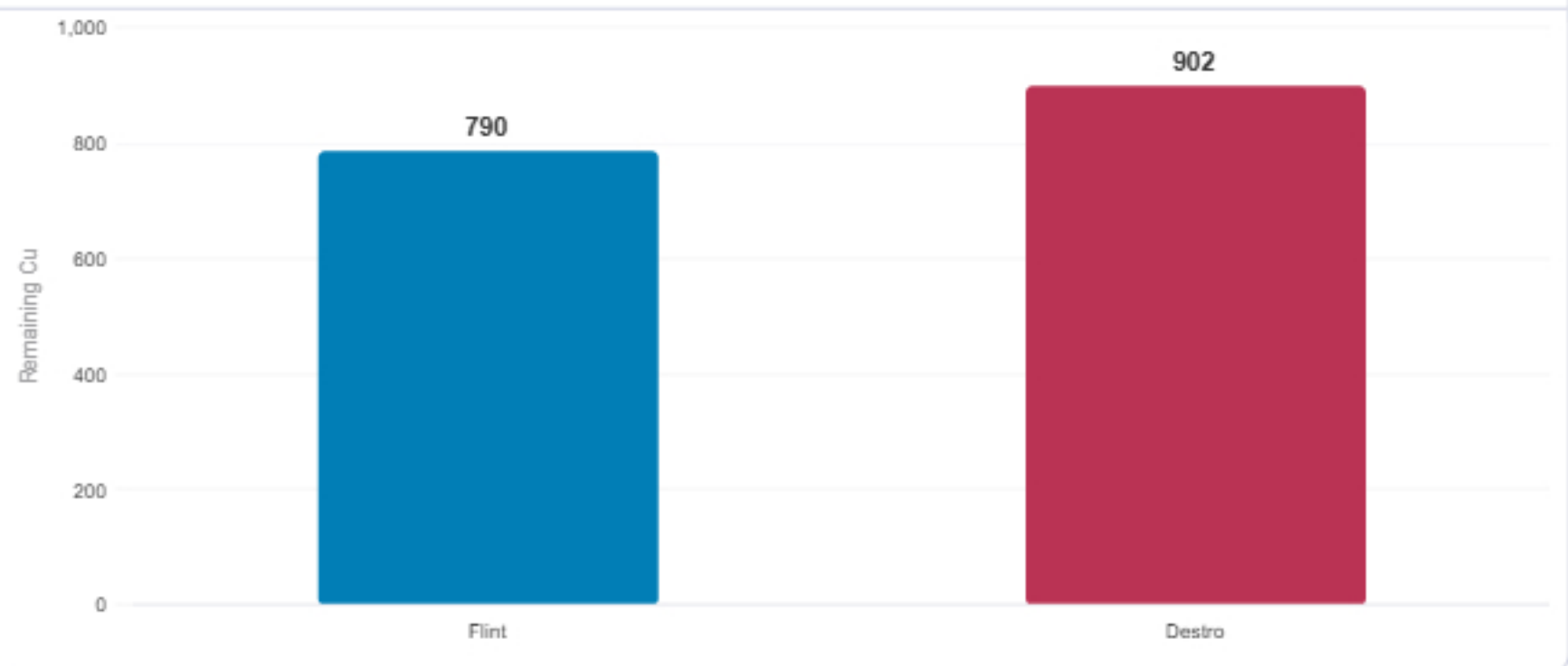
Total Not Available



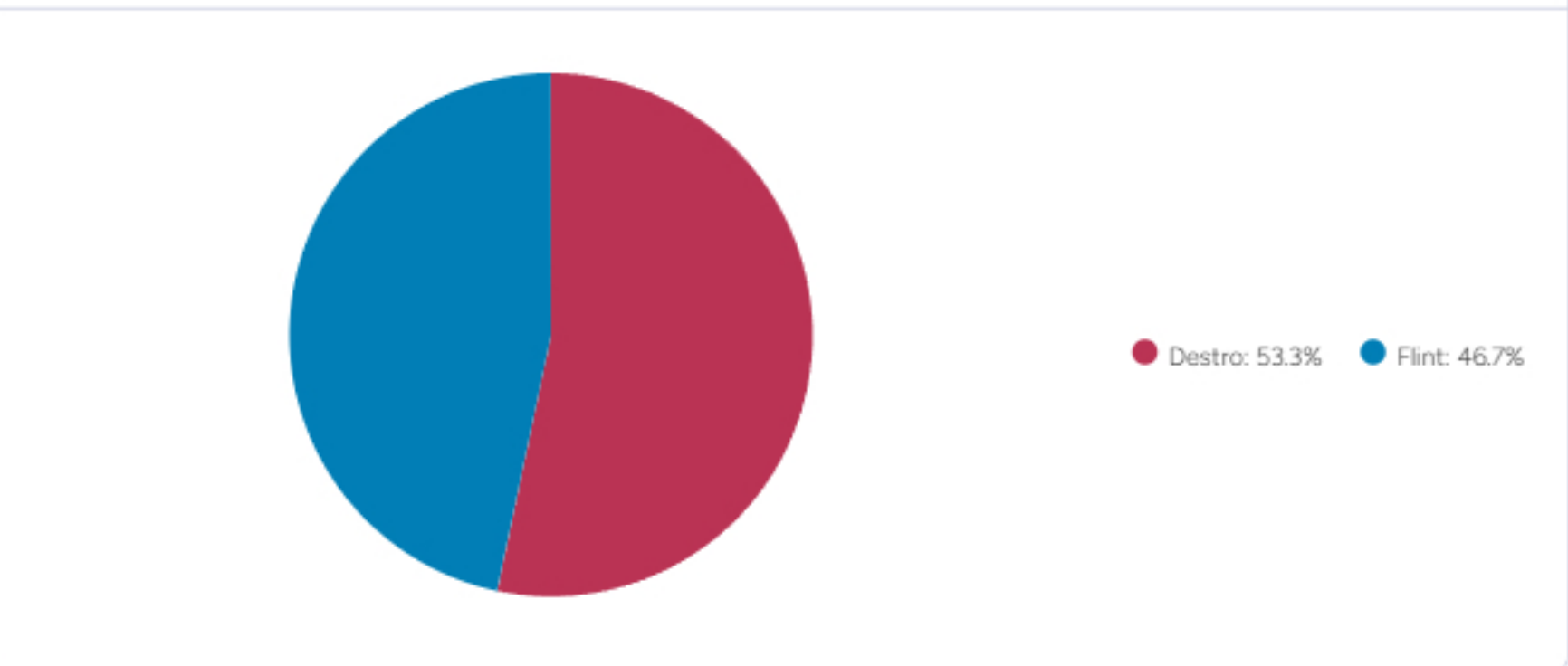
Total Unallowed



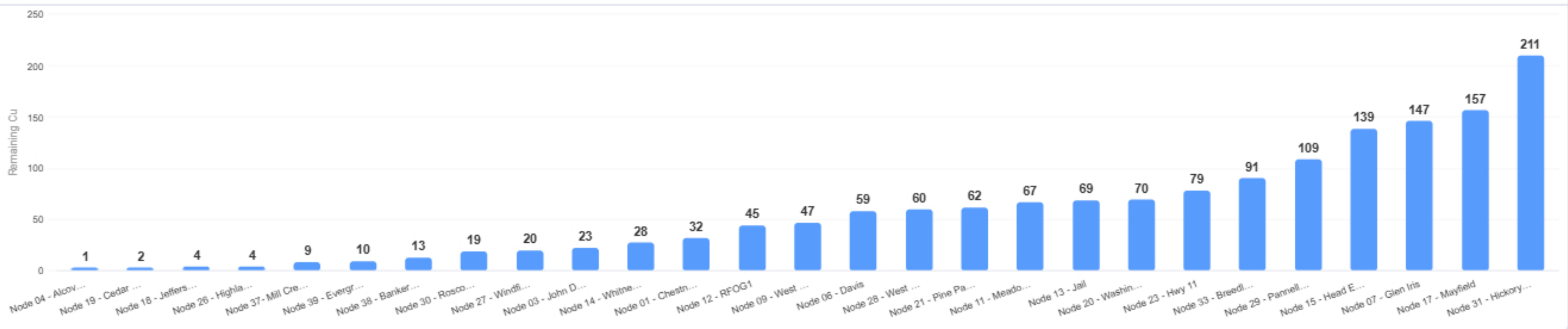
Customer Remainings (Per CMTS)



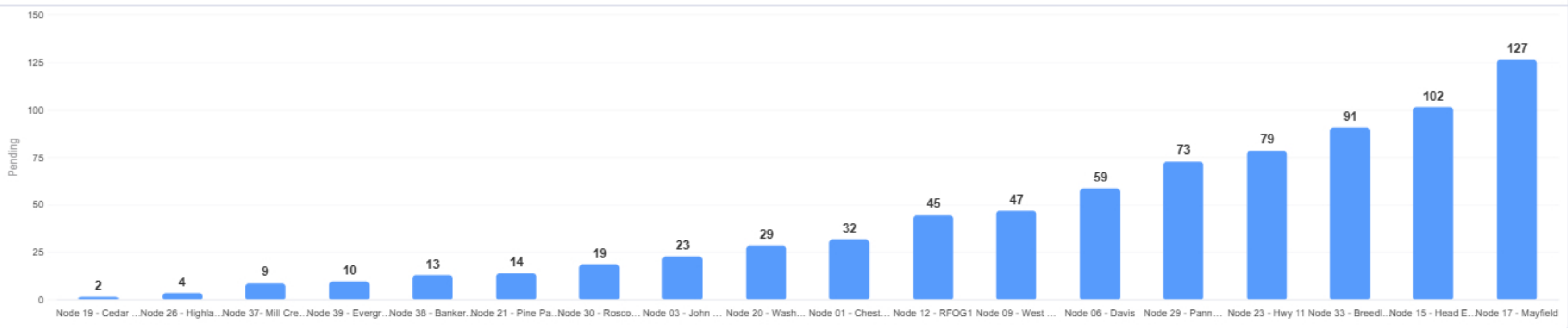
Customers Remaining (Per CMTS)



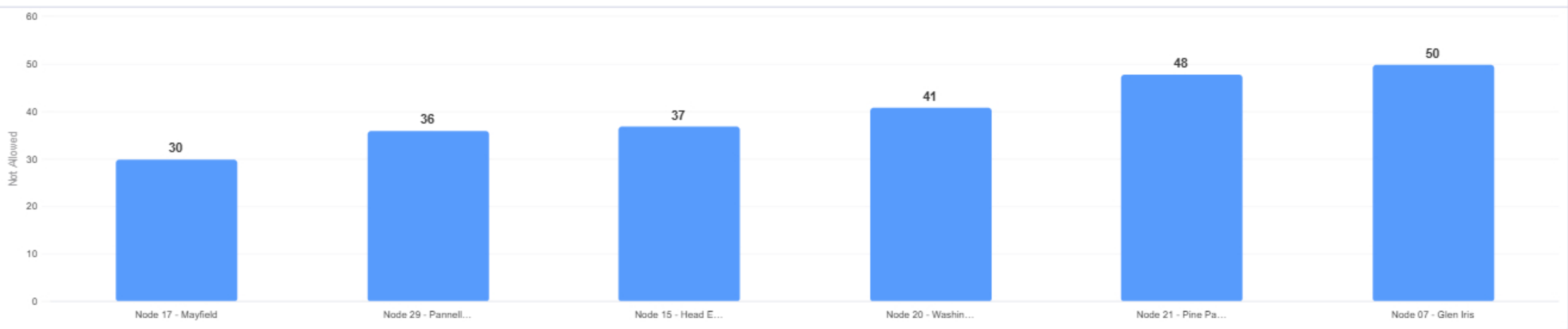
Total Remaining Customers

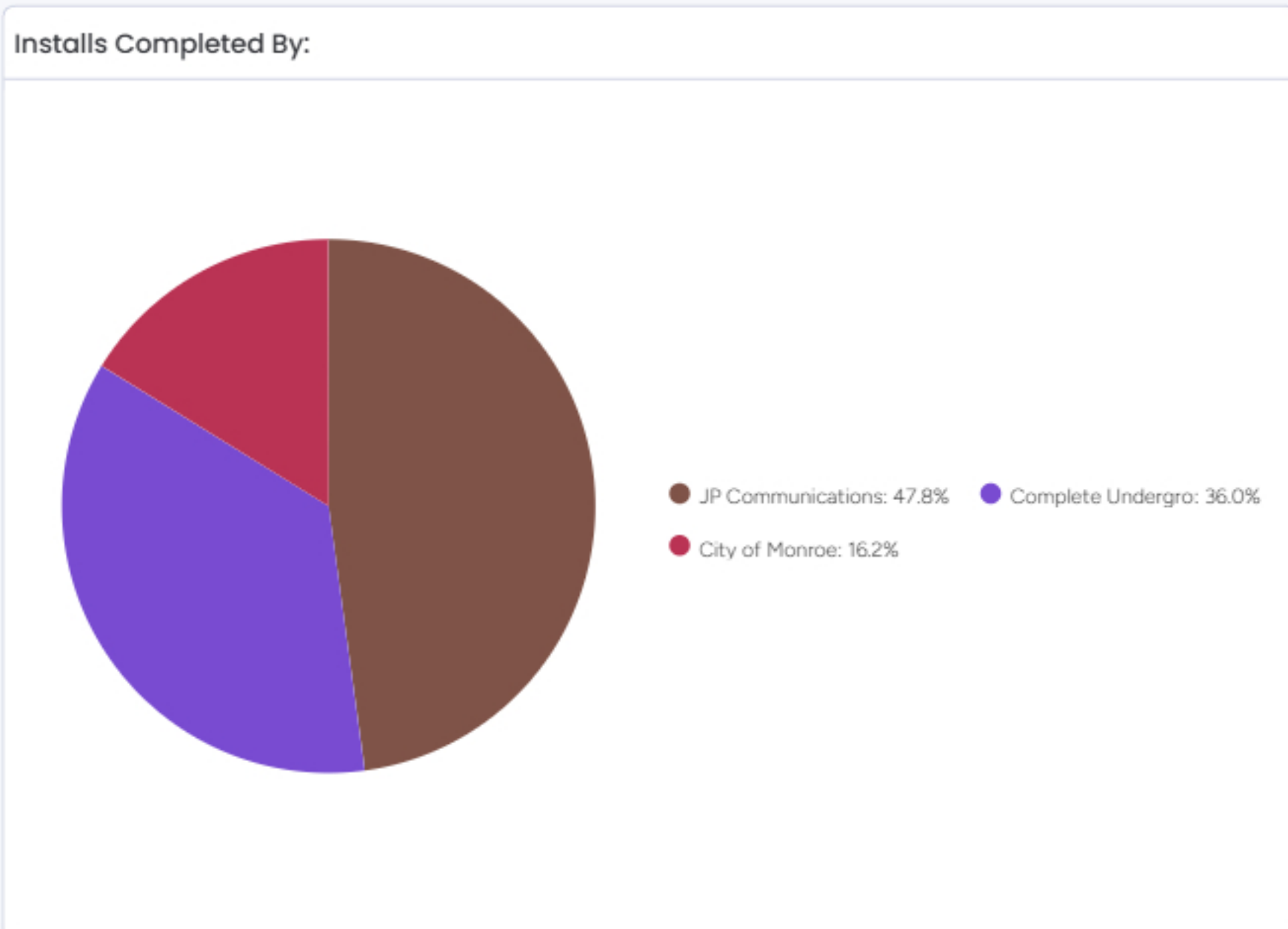
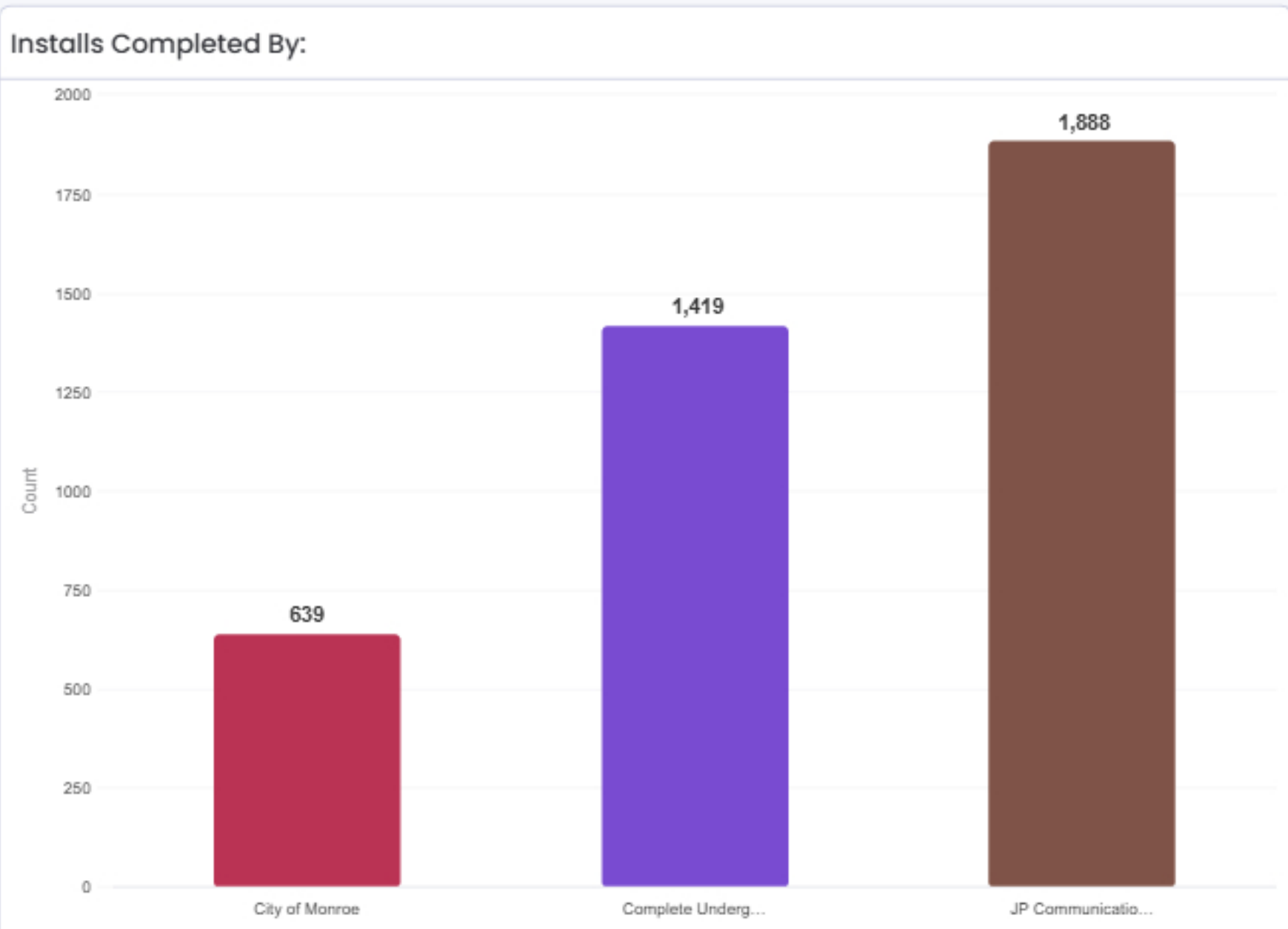
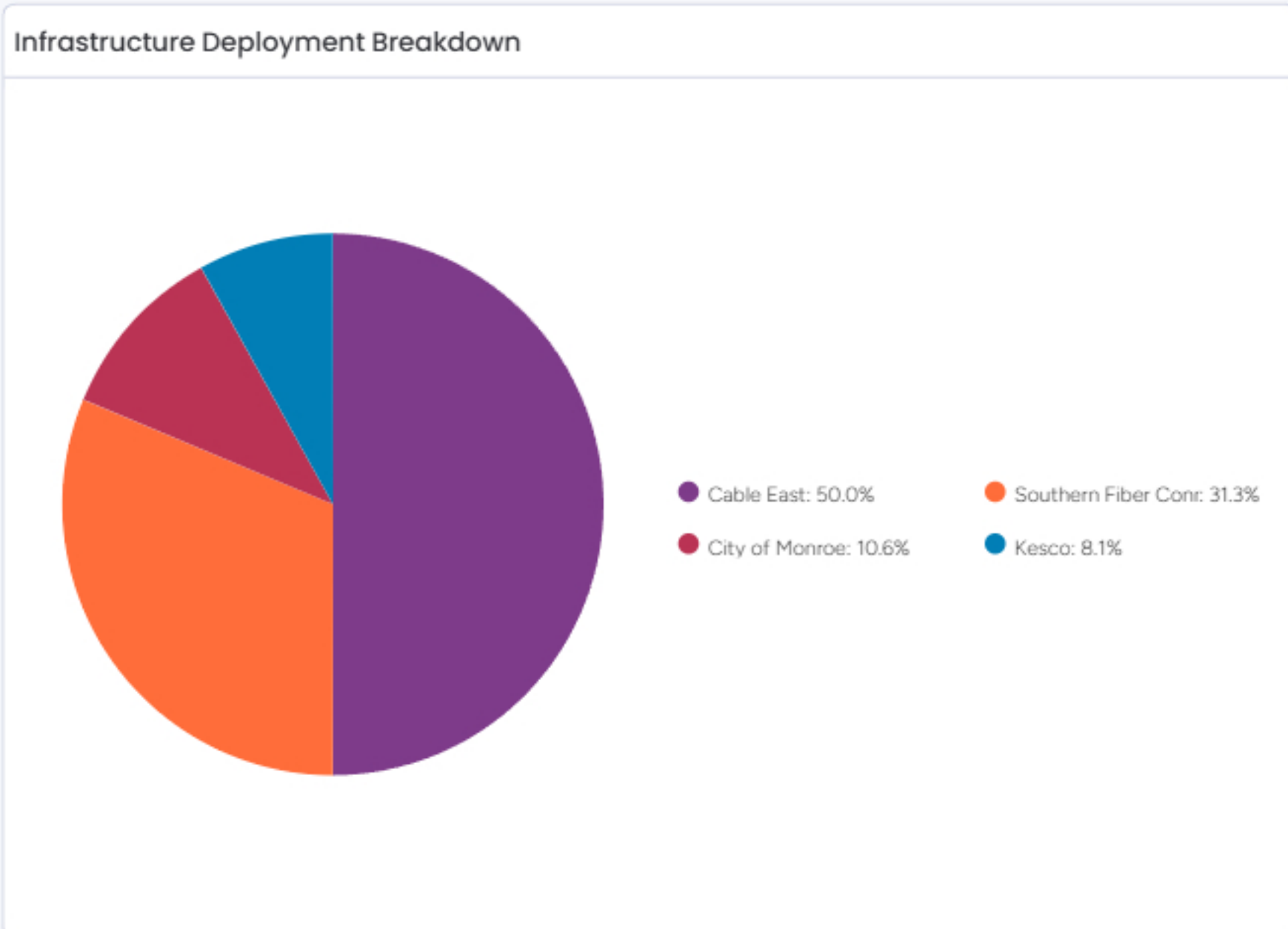
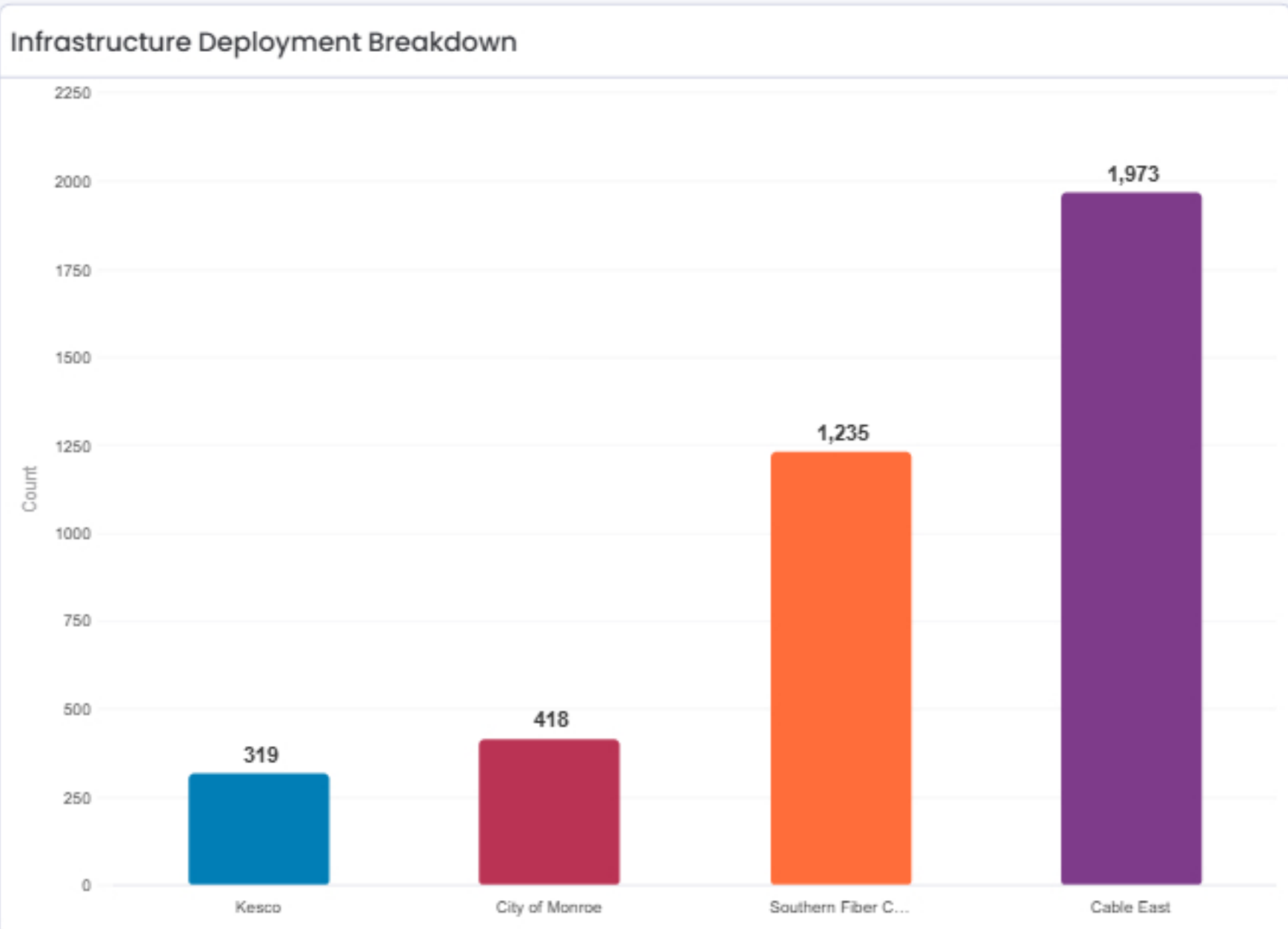
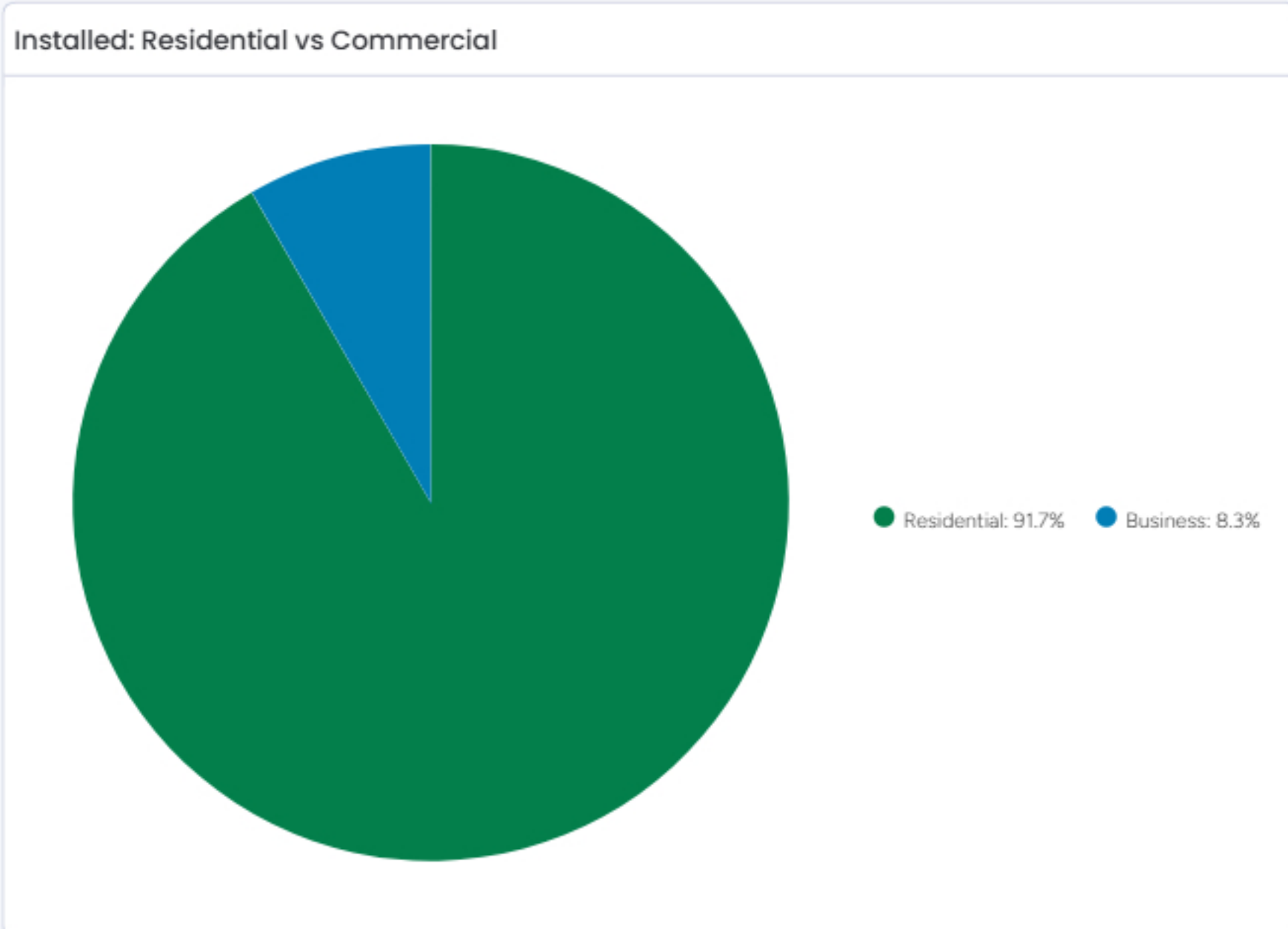
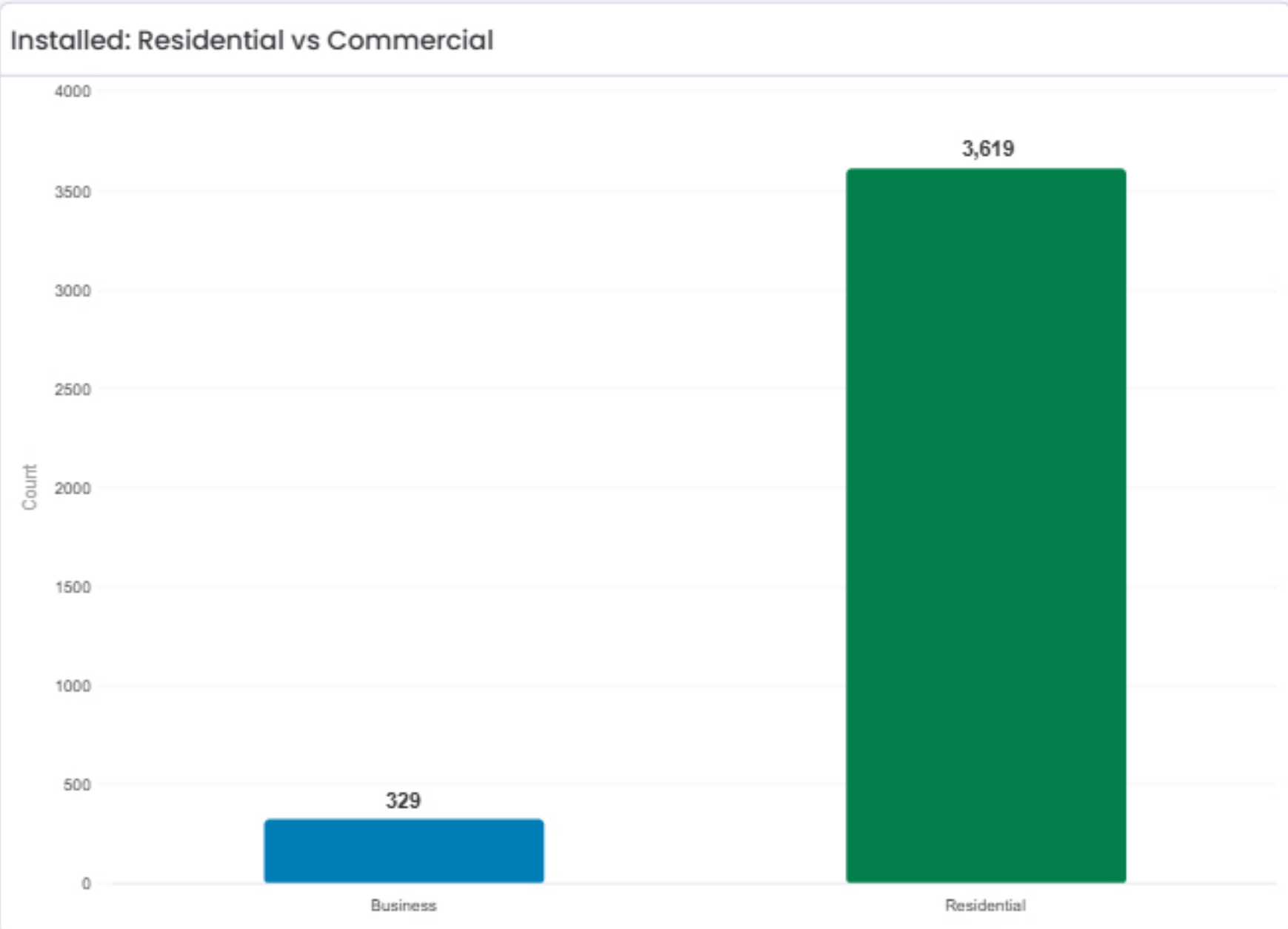
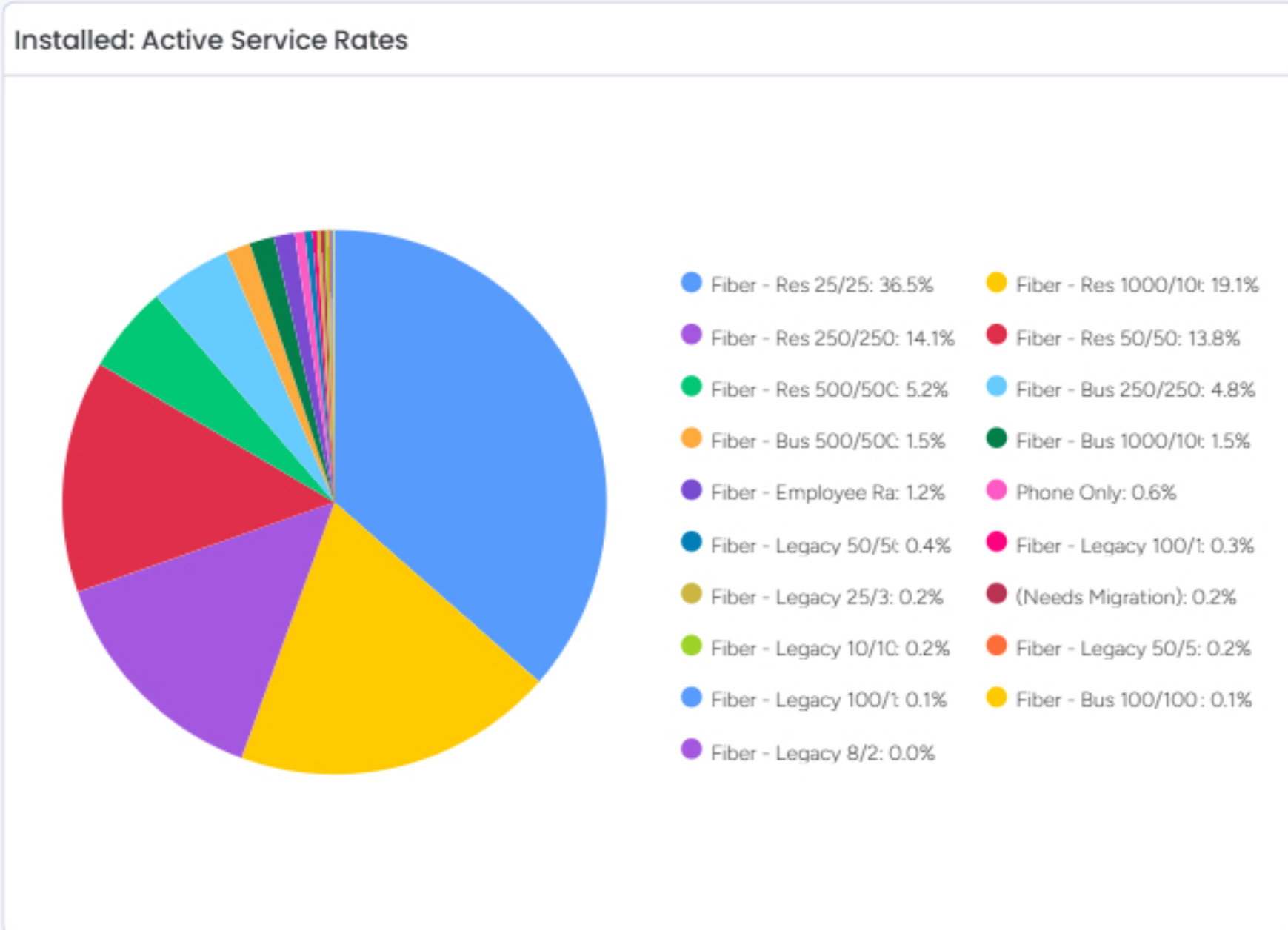
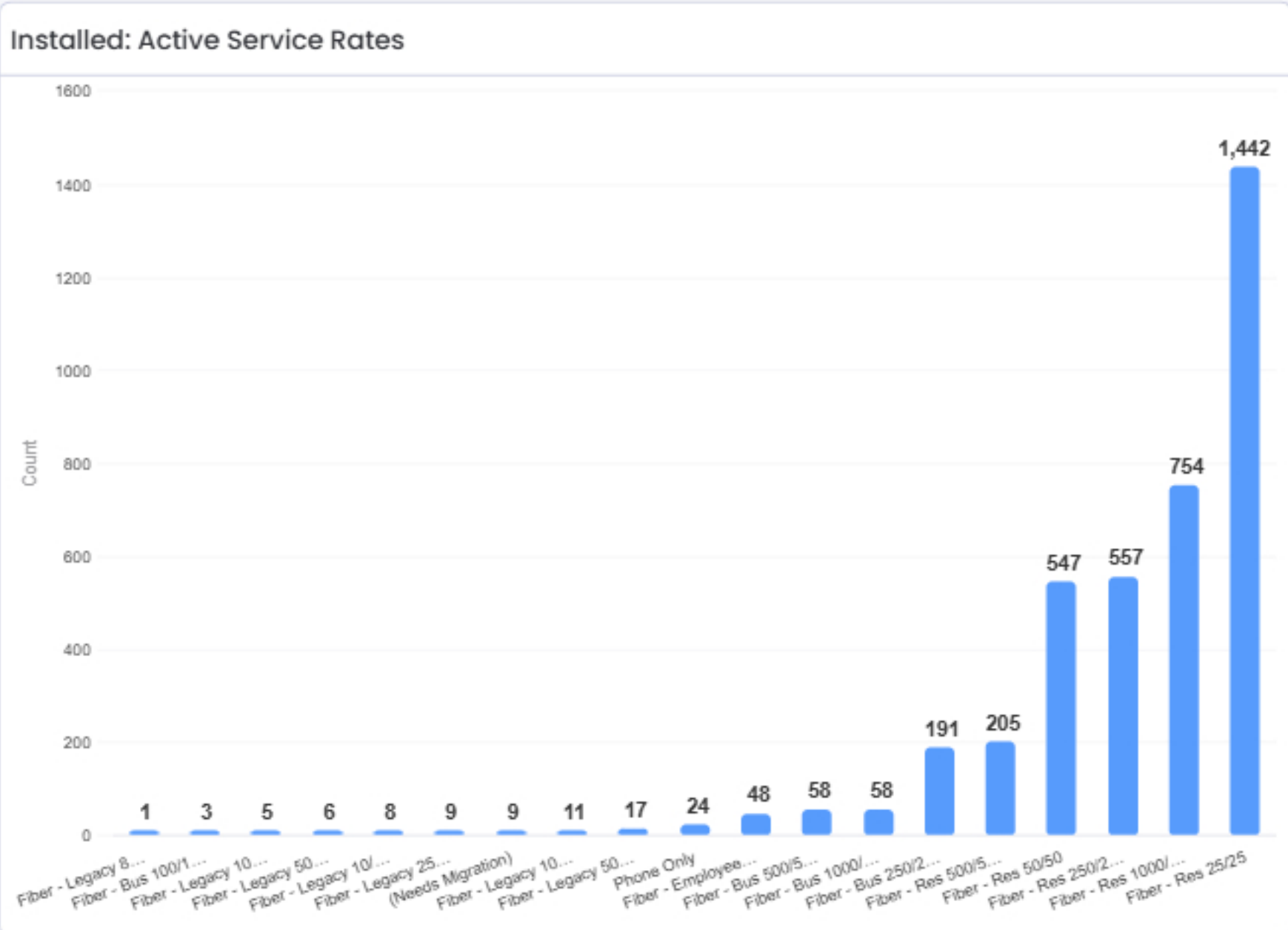
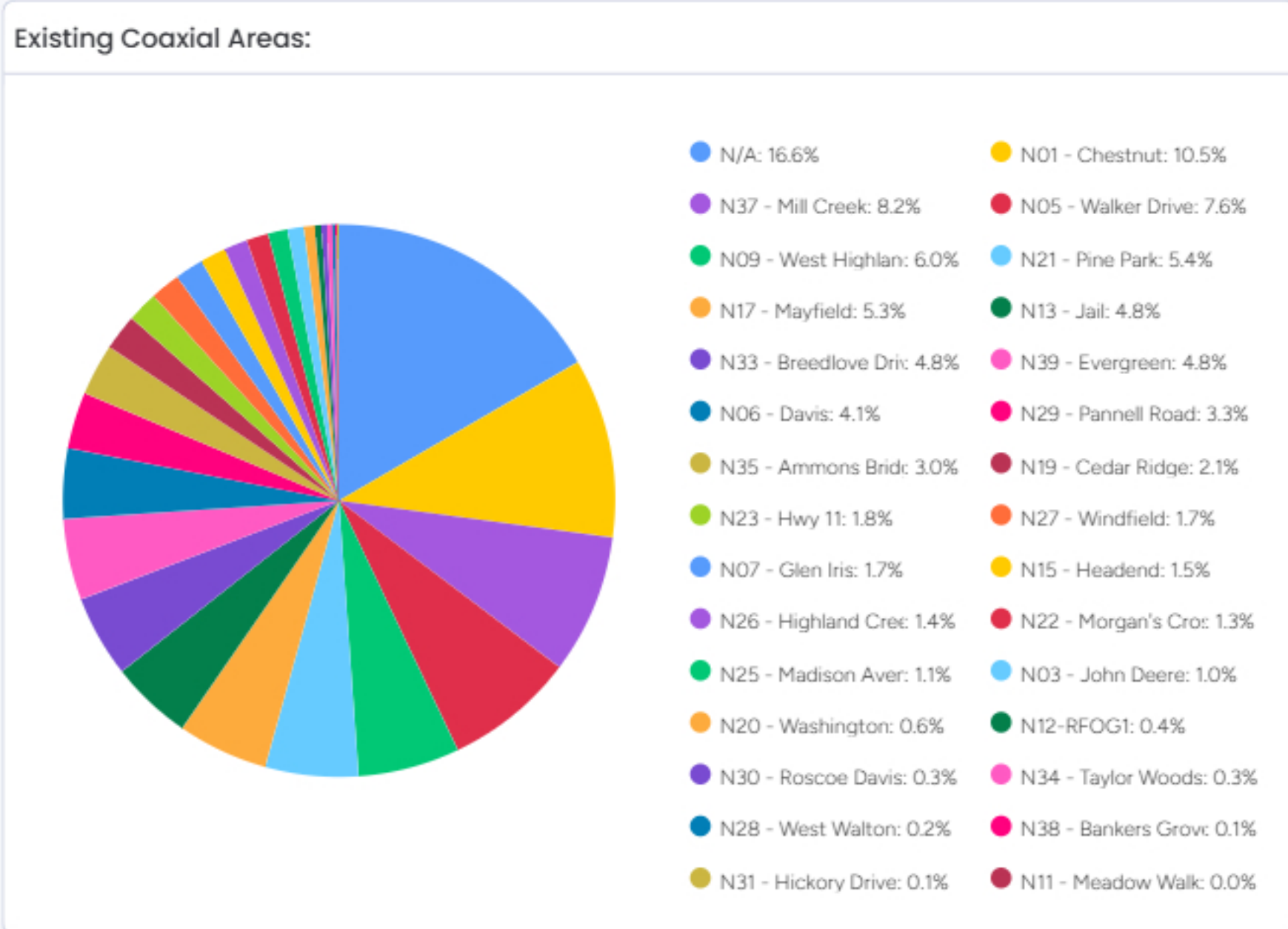
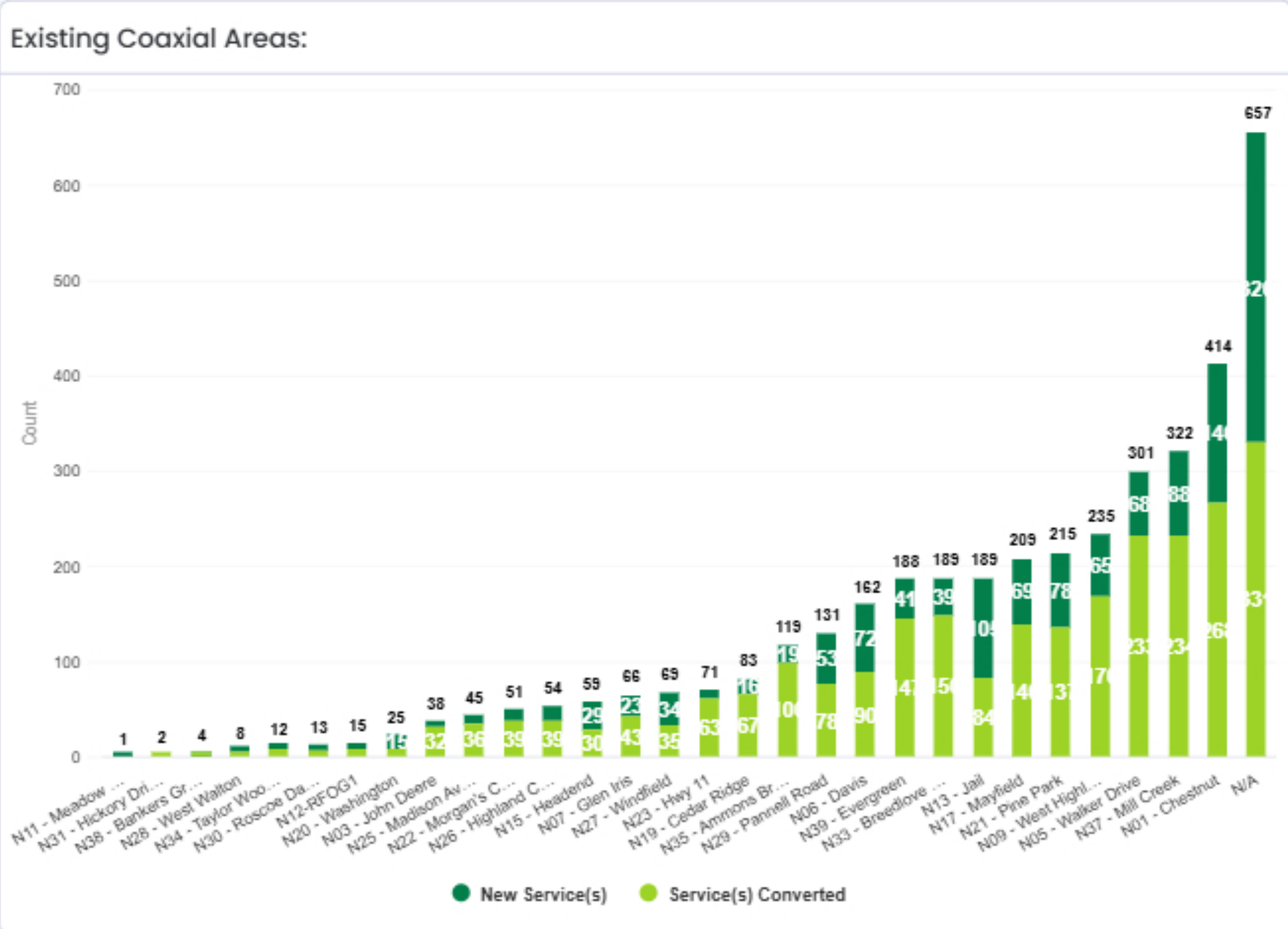
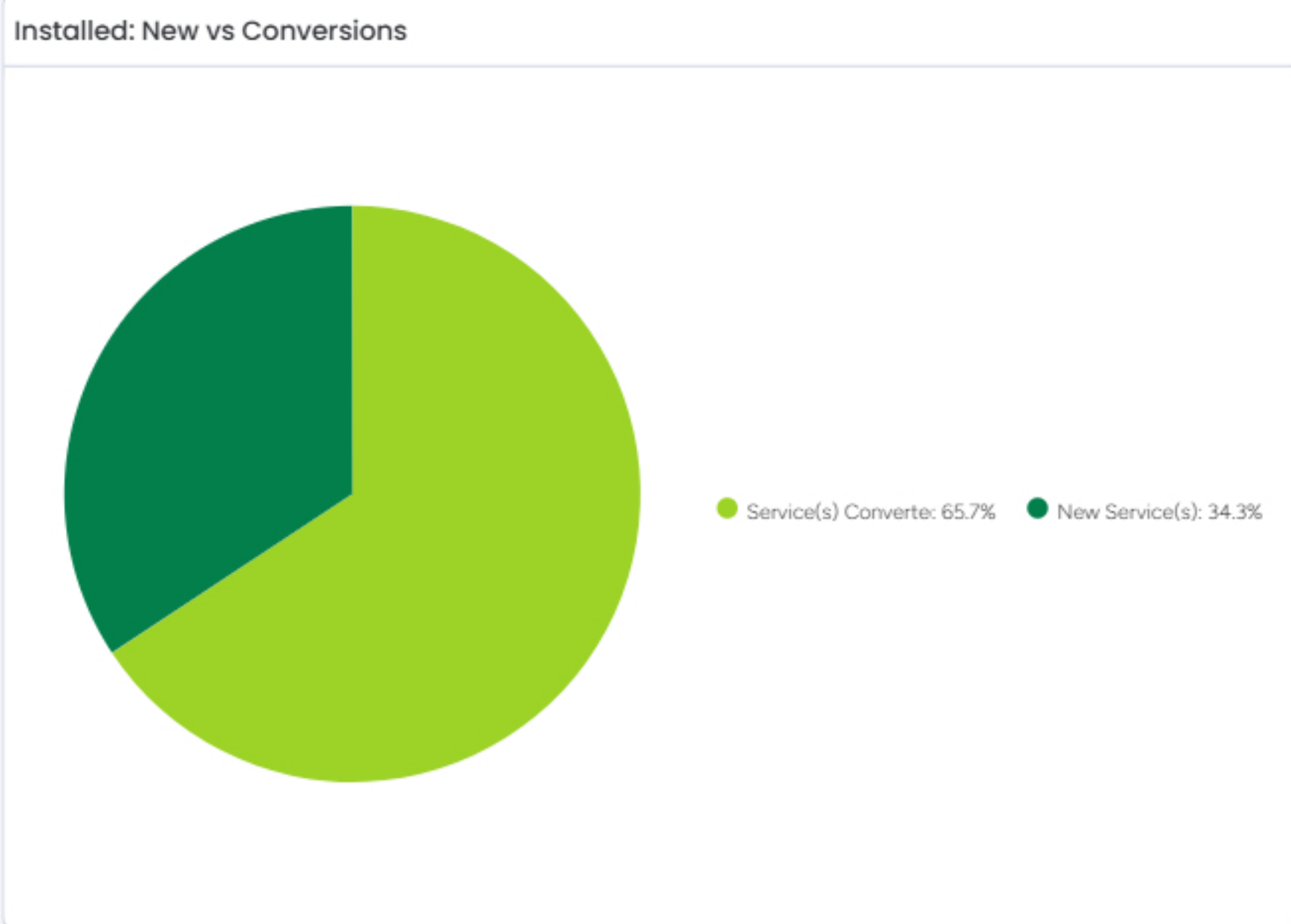
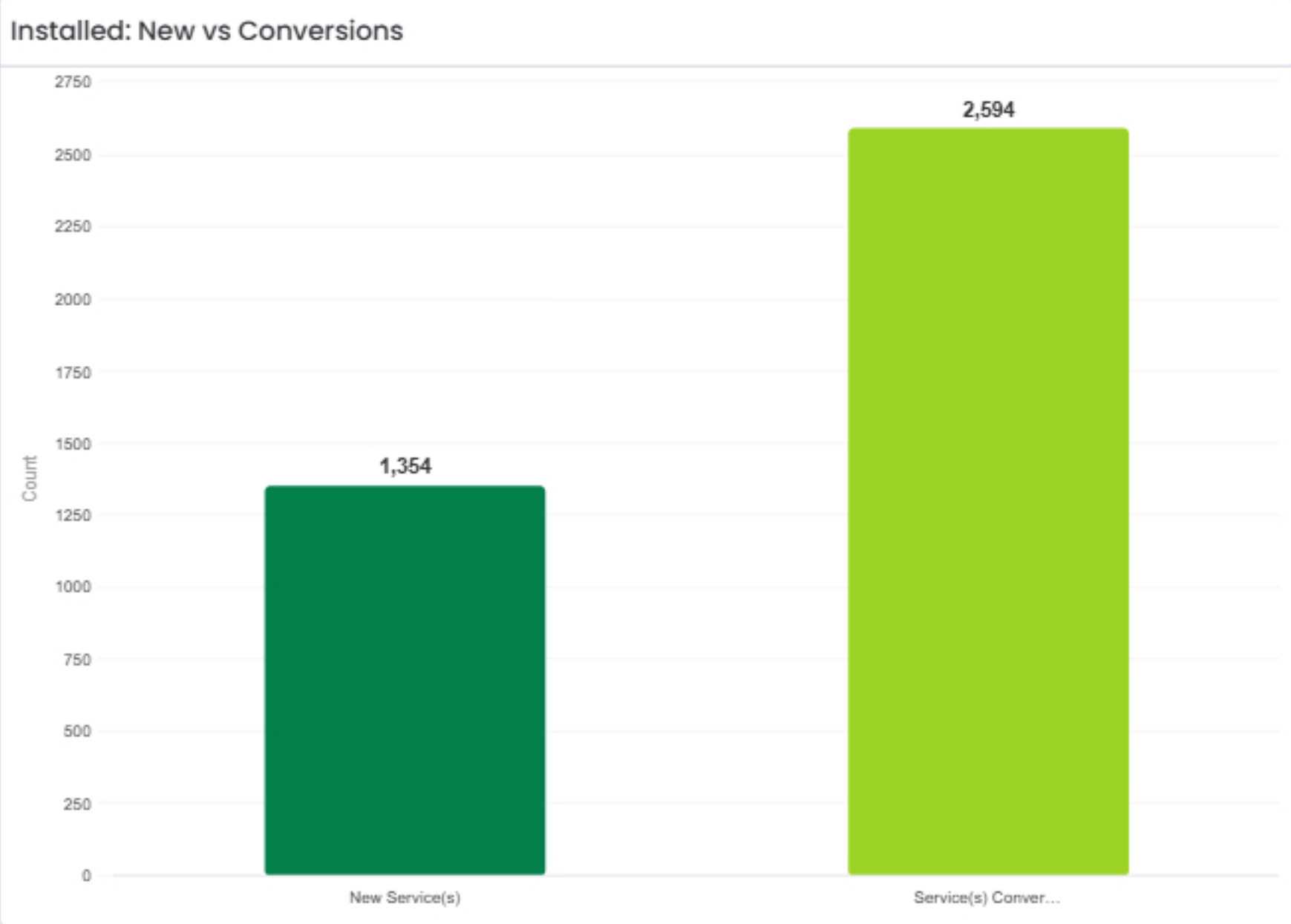


Waiting to be Converted



Not Yet Allowed







WATER, SEWER, GAS & ELECTRIC MONTHLY REPORT

JUNE
2025

2025 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Progress	Contractor or City
Natural Gas					
Gas/Fiber install for River Pointe Subdivision	Jan-25	Feb-25	Installing 2" plastic main to 297 lot subdivision @ Cedar Ridge & Double Springs Church	Completed	City
Gas/Fiber install for The Vines of Monroe	Feb-25	Apr-25	Installing 2" plastic main to 220 lot subdivision @ Vine Street	Material Ordered	City
Gas/Fiber install for new subdivision on Snows Mill Rd	Apr-25	May-25	Installing 2" plastic main to 54 lot subdivision @ Snows Mill Rd	Material Ordered	City
Design & build of 4" high pressure steel main to feed new jail	Jan-24	Jan-25	Gas main to feed jail and provide additional gas for Piedmont Industrial Park	Completed	Contractor
Gas Relocation/GDOT Bypass project	Jan-24	Jan-25	Relocation in various areas of our 2" & 4" gas mains to accommodate new bypass	Completed	City/Contractor
Steel main replacement along Rowe Rd	Feb-25	Mar-25	Replace 1.6 miles of 4" steel gas main due to leaks	Completed	Contractor
Sewer Collection					
Brentwood Subdivision Pump Station Replacement/Rehab	Feb-25	Jun-25	Replace pumps & controls / upgrade 2" force main to 4"	Planning Stage	City
Sewer main rehab along Vine St near creek	Mar-25	Apr-25	Crew pipebursting existing 6" main, upsizing to a 10"	Completed	City
2022 CDBG	Dec-21	Feb-25	Glen Iris & Edwards, have been re-milled & paved, crews are adjusting manholes rings & covers Rehab of sewer & water along Green St, King St, Perry St, Launius Ave, & Carver Place / Crew	In final stages	James Warren & Associates
2025 CDBG	Jan-24	Jan-26	surveying residents in area (will be a 2025 CDBG application)	In Progress	Carter & Sloope/Hofstadter
Sewer Treatment Plant					
Jacks Creek Plant future expansion	Sep-21	Jan-25	Received comments from EPD for Environmental Information Documents (EID), nearing completion of the Design review (DDR)	Engineering	Wiedeman & Singleton
Water Distribution					
Construction of 500,000 gallon elevated water tower	Sep-24	Mar-26	Site staked, drill expected 5/12 for pier drilling, tank construction slated for late 2025	In Progress	Carter & Sloope
16" water transmission main from water plant to tank site	Sep-24	Aug-25	Crews have completed several hundred feet along E. Marable	In Progress	Carter & Sloope
Implementation of EPA's new Lead & Copper Rule	Jul-22	Continuing	Inventory of all water services to determine presence of lead / both sides of meters	Submitted	City/120Water
Water Main relocation for Hwy 11 By-pass	Jan-24	Mar-25	Relocate approx. 4,000 of 8" main & 2,500 of 10" main in various areas along bypass	Completed	City
Water extension to serve YMCA	Mar-24	Mar-24	Installing 10" water main to serve YMCA site	Completed	City
Water Treatment Plant					
24" Raw Water Main / 20" Finished Water Main	Sep-24	Mar-26	All 3 bores installed, all grading & grubbing completed, pipe delivery has begun	In progress	Wiedeman &
Electric					
Install underground power to new County jail	Aug-24	Mar-25	Installing street lights in the area	Inprogress	City
Starting underground replacement in various areas of the City	Sep-24	Dec-25	Replacing old underground power in Camptown Gardens, Tanglewood & Southside Park	In Progress	City
Pole Change-Outs	Jan-25	Dec-25	Hwy 11, John Deere Rd, Tanglewood, Pierce St, Reese St, Bolton St, Southview Dr. 125 poles TD	Ongoing	City/Contractor
Automated Switching	Mar-23	Mar-25	21 switches installed to date, the remaining switches will be in DOE/GEFA grant award	Ongoing	City
DOE/GEFA GRIP Grant award	Nov-24	Dec-25	Submitted our 5 year plan, received intent to award notice for years 1-3,\$2.7 with a 49% match	In Progress	City/Contractor
Tantalus electric meter install	Jan-24	Ongoing	375 meters intalled to date, order for 1,200 meters placed in March	Ongoing	City
Jeff Cook Safety Award			Department received the Diamond Award - 2nd yr in a row		

ELECTRIC:
MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2025 | FY 2025

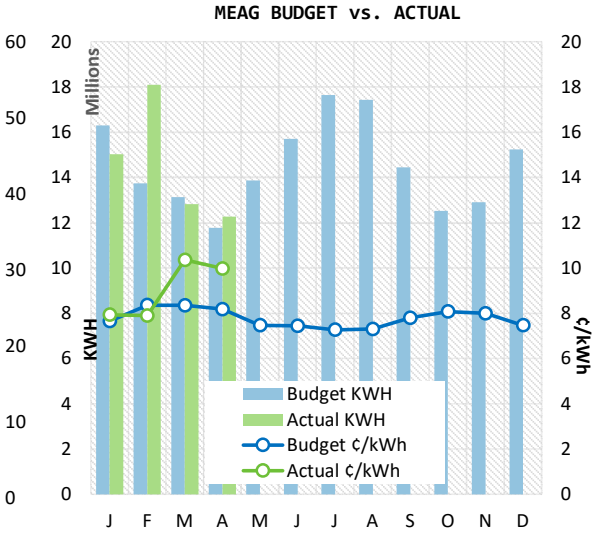
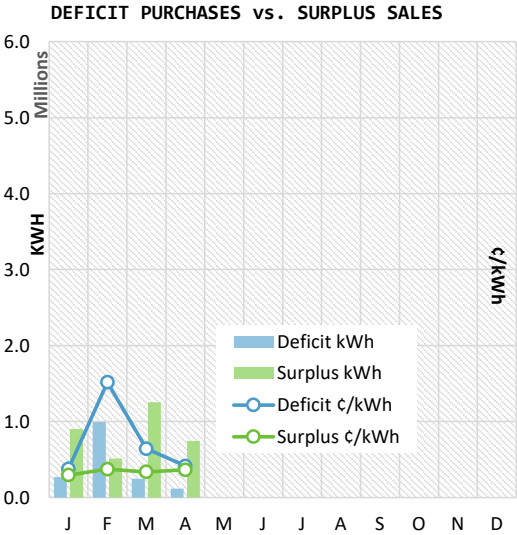
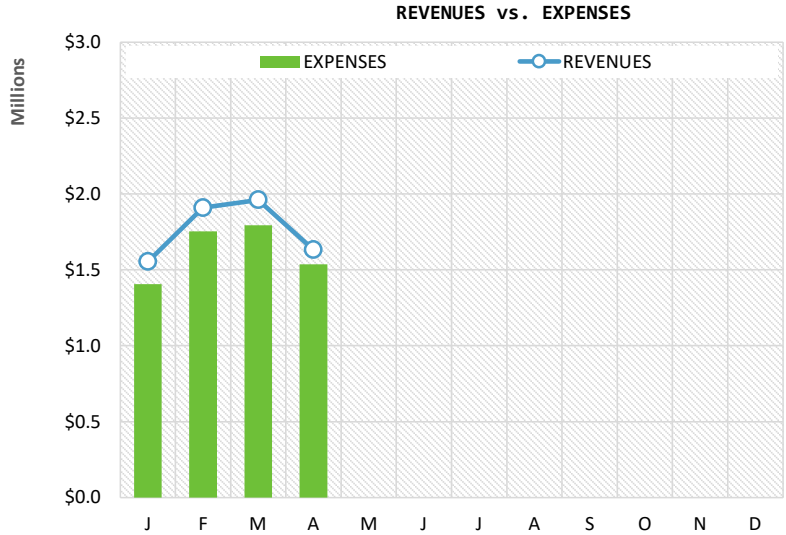


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CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 1.554M	\$ 1.910M	\$ 1.961M	\$ 1.632M									\$ 7.058M	\$ 6.887M	\$ 6.387M
PERSONNEL COSTS	\$ 0.169M	\$ 0.124M	\$ 0.132M	\$ 0.116M									\$ 0.540M	\$ 0.476M	\$ 0.457M
CONTRACTED SVC	\$ 0.067M	\$ 0.068M	\$ 0.078M	\$ 0.071M									\$ 0.284M	\$ 0.296M	\$ 0.226M
SUPPLIES	\$ 1.170M	\$ 1.561M	\$ 1.396M	\$ 1.304M									\$ 5.432M	\$ 4.751M	\$ 4.867M
CAPITAL OUTLAY	\$ 0.000M	\$ 0.000M	\$ 0.004M	\$ 0.001M									\$ 0.006M	\$ -	\$ 0.001M
DEPRECIATION	\$ -	\$ -	\$ 0.184M	\$ 0.045M									\$ 0.229M	\$ 0.076M	\$ 0.183M
EXPENSES	\$ 1.406M	\$ 1.754M	\$ 1.794M	\$ 1.537M									\$ 6.490M	\$ 5.599M	\$ 5.734M
FUND TRANSFERS	\$ 0.187M	\$ 0.207M	\$ 0.271M	\$ 0.374M									\$ 1.039M	\$ 1.562M	\$ 0.721M
MARGIN W/O TRANSFERS	\$ 0.148M	\$ 0.157M	\$ 0.167M	\$ 0.096M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.568M	\$ 1.287M	\$ 0.653M
MARGIN W/ TRANSFER	\$ (0.039M)	\$ (0.051M)	\$ (0.104M)	\$ (0.278M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.471M)	\$ (0.275M)	\$ (0.068M)
PART CONTR/YES/INTEREST	\$ 0.201M	\$ 0.177M	\$ 0.351M	\$ 0.799M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.529M	\$ 1.000M	\$ 0.516M

* Participant Contribution, Year End Settlement and Interest excluded from Revenues



RETAIL SALES REPORT

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Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT

Residential	5,991	5,977	6,006	6,011	5,996
Commercial	960	962	965	963	963
Industrial	1	1	1	1	1
City	53	53	53	53	53
Total	7,005	6,993	7,025	7,028	7,013

Year-Over-Year Δ 0.47% 0.30% 0.47% 0.36%

KWH

Residential	6.188M	8.374M	8.724M	6.181M	29.467M
Commercial	5.137M	5.730M	5.966M	5.151M	21.984M
Industrial	0.363M	0.355M	0.419M	0.358M	1.495M
Other	-	-	-	-	-
City	0.526M	0.624M	0.594M	0.540M	2.284M
Total	12.214M	15.083M	15.702M	12.230M	55.229M

Year-Over-Year Δ -1.06% 0.50% 9.47% 3.68%

REVENUE

Residential	\$ 0.725M	\$ 0.967M	\$ 0.999M	\$ 0.758M	\$ 3.450M
Commercial	\$ 0.683M	\$ 0.763M	\$ 0.785M	\$ 0.703M	\$ 2.933M
Industrial	\$ 0.036M	\$ 0.035M	\$ 0.039M	\$ 0.036M	\$ 0.146M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.050M	\$ 0.060M	\$ 0.057M	\$ 0.052M	\$ 0.219M
Total	\$ 1.495M	\$ 1.825M	\$ 1.880M	\$ 1.548M	\$ 6.748M

Year-Over-Year Δ 1.71% 5.55% 12.72% 9.07%

SALES STATISTICS

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

AVERAGE KWH/CUSTOMER

Residential	1,033	1,401	1,452	1,028	1,229
Commercial	5,351	5,956	6,182	5,349	5,710
Industrial	362,771	354,571	418,888	358,408	373,660
City	9,929	11,776	11,202	10,191	10,774

AVERAGE \$/CUSTOMER

Residential	\$121	\$162	\$166	\$126	\$144
Commercial	\$711	\$793	\$813	\$730	\$762
Industrial	\$35,769	\$35,270	\$39,295	\$35,505	\$36,460
City	\$951	\$1,128	\$1,073	\$976	\$1,032

AVERAGE \$/KWH

Residential	\$0.1172	\$0.1155	\$0.1145	\$0.1226	\$0.1175
Commercial	\$0.1330	\$0.1331	\$0.1316	\$0.1364	\$0.1335
Industrial	\$0.0986	\$0.0995	\$0.0938	\$0.0991	\$0.0977
City	\$0.0957	\$0.0958	\$0.0958	\$0.0957	\$0.0957
Average	\$0.1111	\$0.1110	\$0.1089	\$0.1134	\$0.1111

MOST RECENT
12-MONTH

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 1,013,198	\$ 854,144	\$ 4,292,039	\$ 3,844,664	\$ 12,160,632
Transmission	123,256	106,407	488,502	453,025	1,364,949
Supplemental	59,392	39,393	279,235	249,917	452,020
SEPA	52,932	58,954	221,803	233,654	664,739
Other Adjustments	(26,522)	(15,108)	(113,053)	(119,017)	(297,090)
TOTAL POWER SUPPLY COSTS	\$ 1,222,256	\$ 1,043,791	\$ 5,168,526	\$ 4,662,242	\$ 14,345,250
AS BUDGET	961,919	881,302	4,450,175	4,004,413	12,814,954
% ACTUAL TO BUDGET	127.06%	118.44%	116.14%	116.43%	111.94%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	26,178	25,622	32,177	35,712	36,509
Non-Coincident Peak (NCP)	26,894	25,622	36,667	40,654	37,310
CP (BUDGET)	24,794	22,335	33,799	31,785	33,799
NCP (BUDGET)	24,535	22,467	33,403	31,770	34,195

Energy (KWH)

MEAG Energy	10,511,296	9,760,353	53,723,681	49,023,301	163,205,371
Supplemental Purchases (or sales)	558,254	218,721	70,035	1,064,970	(5,962,324)
SEPA Energy	1,189,675	1,749,687	4,389,241	4,948,633	12,965,717
Total Energy (KWH)	12,259,225	11,728,761	58,182,957	55,036,904	170,208,764
AS BUDGET	11,767,000	10,727,000	54,915,000	50,683,000	165,672,000
% ACTUAL TO BUDGET	104.18%	109.34%	105.95%	108.59%	102.74%

CP Load Factor	65.04%	63.58%	20.64%	17.59%	53.22%
NCP Load Factor	63.31%	63.58%	18.11%	15.45%	52.08%
% Supplemental	4.55%	1.86%	0.12%	1.94%	3.38%

UNIT COSTS (¢/kWh)					
Bulk Power	10.6291	9.6462	9.1852	8.7903	8.6787
Supplemental	10.6388	18.0107	398.7072	23.4671	7.5813
SEPA Energy	4.4493	3.3694	5.0533	4.7216	5.1269
MEAG Total	9.9701	8.8994	8.8832	8.4711	8.4280

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Apr 2025

Apr 2024

FY2025 YTD

FY2024 YTD

12-MONTH

SALES REVENUES

ELECTRIC SALES	\$	1,547,916	\$	1,384,096	\$	6,742,212	\$	6,145,906	\$	19,946,454
SALES REVENUES (ACTUAL)	\$	1,547,916	\$	1,384,096	\$	6,742,212	\$	6,145,906	\$	19,946,454
AS BUDGET	\$	1,625,000	\$	1,541,667	\$	6,500,000	\$	6,166,667		Not Applicable
% ACTUAL TO BUDGET		95.26%		89.78%		103.73%		99.66%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		58,075		34,732		212,467		138,795		492,823
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		1,125		3,727		15,261		4,598		258,436
CONTRIBUTED CAPITAL		-		-		-		228		11,084
SALE OF FIXED ASSETS		-		-		-		-		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		24,640		22,947		82,080		94,642		240,254
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		679		-		6,004		2,743		14,654
OTHER REVENUES (ACTUAL)	\$	84,520	\$	61,405	\$	315,812	\$	241,007	\$	1,017,250
AS BUDGET	\$	96,667	\$	67,097	\$	386,667	\$	268,389		Not Applicable
% ACTUAL TO BUDGET		87.43%		91.52%		81.68%		89.80%		Not Applicable

TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,632,435	\$	1,445,501	\$	7,058,024	\$	6,386,913	\$	20,963,704
AS BUDGET	\$	1,721,667	\$	1,608,764	\$	6,886,667	\$	6,435,056		Not Applicable
% ACTUAL TO BUDGET		94.82%		89.85%		102.49%		99.25%		Not Applicable

TOTAL EXCLUDED	\$	799,228	\$	162,345	\$	1,528,686	\$	516,221	\$	3,500,404
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Note on Interest/YES/Participant Contribution: excluded from revenues

Apr 2025

Apr 2024

FY2025 YTD

FY2024 YTD

PERSONNEL

Compensation	\$	81,158	\$	75,520	\$	380,764	\$	316,972	\$	1,000,879
Benefits		34,836		34,982		159,718		140,063		415,217
PERSONNEL (ACTUAL)	\$	115,995	\$	110,503	\$	540,483	\$	457,035	\$	1,416,096
AS BUDGET	\$	118,987	\$	119,493	\$	475,948	\$	477,972		Not Applicable
% ACTUAL TO BUDGET		97.49%		92.48%		113.56%		95.62%		Not Applicable

CONTRACTED SERVICES

Consulting	\$	-	\$	-	\$	128	\$	-	\$	523
Landfill Fees		-		-		-		-		-
Holiday Event		-		-		-		-		8,168
Maintenance Contracts		1,028		310		24,159		19,859		29,163
Rents/Leases		1,121		529		2,419		1,170		5,097
Repairs & Maintenance (Outside)		5,469		97		12,849		10,449		104,176
Landfill Fees		-		-		-		-		-
Other Contract Svcs		-		-		-		-		-
Comm Svcs		1,499		1,593		6,987		5,923		22,971
Postage		-		-		-		-		-
Public Relations		-		-		-		-		-
Mkt Expense		-		-		-		-		-
Printing		-		-		-		-		-
Dues & Sub		-		-		-		-		-
Travel		182		214		492		625		4,320
Vehicle Tag & Title Fee		-		-		-		22		-
Ga Dept Rev Fee		-		-		900		-		900
Fees		-		-		-		-		-
Training & Ed		1,439		-		5,233		2,000		11,061
Contract Labor		60,149		39,150		230,520		185,944		687,824
Shipping/Freight		-		-		-		-		-
CONTRACTED SERVICES (ACTUAL)	\$	70,886	\$	41,894	\$	283,687	\$	225,992	\$	879,079
AS BUDGET	\$	74,029	\$	72,113	\$	296,117	\$	288,450		Not Applicable
% ACTUAL TO BUDGET		95.75%		58.10%		95.80%		78.35%		Not Applicable

SUPPLIES

Office Supplies	(526)	-	(320)	-	1,290
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	140	546	194	741	1,537
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	5,739
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	157	-	290	22	290
Safety/Medical Supplies	-	-	-	-	-
Tires	259	609	259	2,475	4,048

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Uniform Expense	600	15,174	24,974	16,890	25,895
Janitorial	166	241	604	833	1,907
Computer Equipment	-	-	-	49	123
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	1,614	1,619	11,111	9,621	18,491
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	2,952	2,735	9,696	8,058	34,402
Food	40	88	2,690	385	9,053
Sm Tool & Min Equip	3,431	3,266	7,112	7,571	43,593
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	1,227	889	2,977	6,186	27,860
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,222,256	1,043,791	5,110,657	4,610,040	14,422,173
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,304,145	\$ 1,102,399	\$ 5,431,866	\$ 4,866,688	\$ 15,003,138
AS BUDGET	\$ 1,187,667	\$ 1,070,142	\$ 4,750,667	\$ 4,280,570	Not Applicable
% ACTUAL TO BUDGET	109.81%	103.01%	114.34%	113.69%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 259	\$ 261	\$ 1,035	\$ 1,044	\$ 3,110
Amort Right To Use Asset	\$ 915	\$ -	\$ 4,632	\$ -	\$ 14,702
Depr Exp	\$ 44,522	\$ 45,875	\$ 228,693	\$ 183,423	\$ 537,080
CAPITAL OUTLAY (ACTUAL)	\$ 45,696	\$ 46,136	\$ 234,361	\$ 184,467	\$ 554,892
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 135,735	\$ 113,905	\$ 497,832	\$ 367,763	\$ 1,177,543
TRANSFER TO GF	238,364	95,456	541,074	353,097	1,317,895
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 374,099	\$ 209,361	\$ 1,038,906	\$ 720,860	\$ 2,495,438
AS BUDGET	\$ 390,503	\$ 268,993	\$ 1,562,011	\$ 1,075,972	Not Applicable
% ACTUAL TO BUDGET	95.80%	77.83%	66.51%	67.00%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,910,820	\$ 1,510,293	\$ 7,529,302	\$ 6,455,043	\$ 20,348,643
AS BUDGET	\$ 1,771,185	\$ 1,530,741	\$ 7,084,742	\$ 6,122,964	Not Applicable
% ACTUAL TO BUDGET	107.88%	98.66%	106.27%	105.42%	Not Applicable

**WATER / WASTEWATER:
MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 04/2025 | FY 2025



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CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 2.804M	\$ 1.414M	\$ 1.260M	\$ 1.377M									\$ 6.855M	\$ 17.855M	\$ 4.587M
PERSONNEL COSTS	\$ 0.350M	\$ 0.278M	\$ 0.311M	\$ 0.264M									\$ 1.203M	\$ 2.798M	\$ 1.123M
CONTRACTED SVC	\$ 0.049M	\$ 0.053M	\$ 0.070M	\$ 0.090M									\$ 0.261M	\$ 1.427M	\$ 0.211M
SUPPLIES	\$ 0.208M	\$ 0.202M	\$ 0.205M	\$ 0.205M									\$ 0.820M	\$ 2.721M	\$ 0.747M
CAPITAL OUTLAY	\$ 0.318M	\$ 0.298M	\$ 0.377M	\$ 0.365M									\$ 1.358M	\$ 3.374M	\$ 0.783M
FUND TRANSFERS	\$ 0.057M	\$ 0.073M	\$ 0.081M	\$ 0.162M									\$ 0.374M	\$ 3.068M	\$ 0.213M
DEPRECIATION	\$ -	\$ -	\$ 0.860M	\$ 0.214M									\$ 1.074M	\$ -	\$ 0.429M
EXPENSES	\$ 0.982M	\$ 0.904M	\$ 1.903M	\$ 1.301M									\$ 5.090M	\$ 13.387M	\$ 3.506M
MARGIN	\$ 1.822M	\$ 0.510M	\$ (0.643M)	\$ 0.077M									\$ 1.765M	\$ 4.468M	\$ 1.081M

12-MO
PROCESSED
KGAL



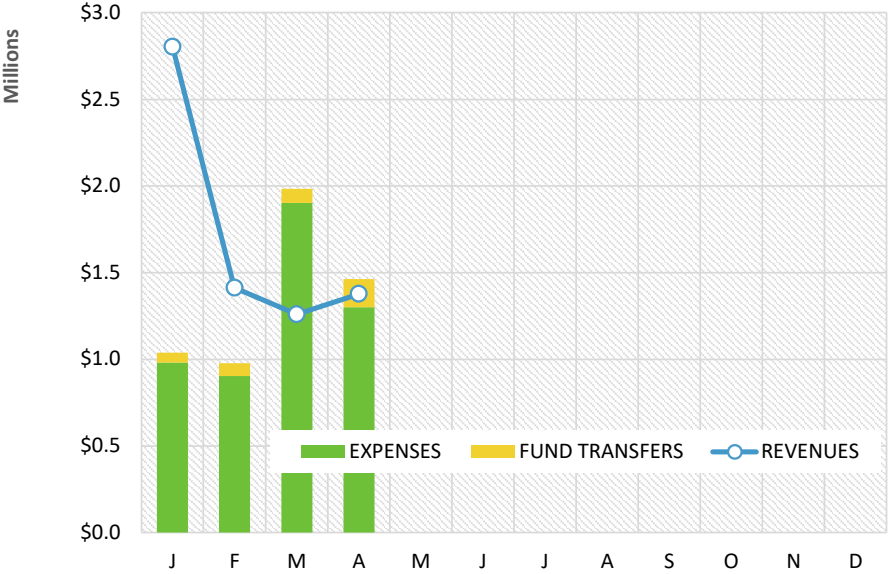
12-MO
RETAIL
KGAL



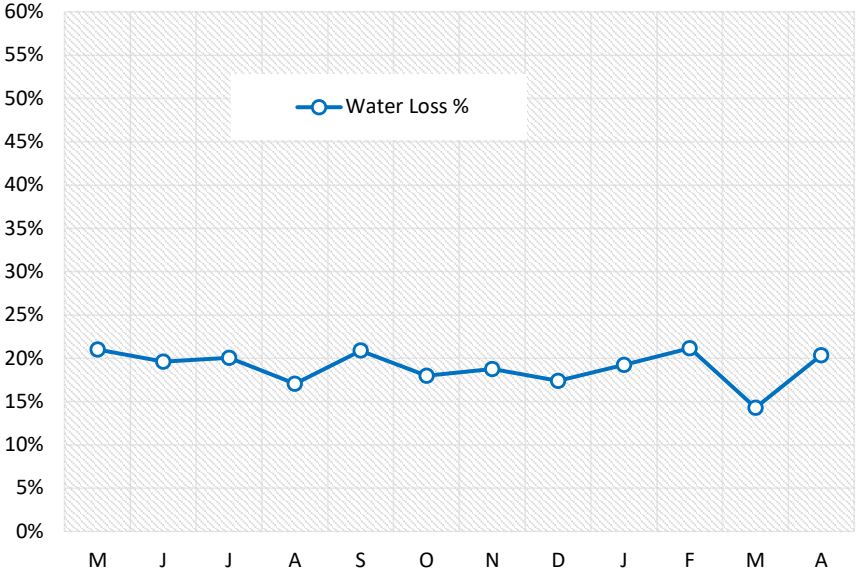
ROLLING
12-MO LINE
LOSS

19.03%

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

149

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT - WATER

Residential	9,309	9,290	9,314	9,327	9,310
Commercial	926	1,024	1,027	1,026	1,001
Industrial	1	1	1	1	1
Water Authority	1	1	1	1	1
Residential Sprinkler	568	563	561	544	559
Commercial Sprinkler	96	96	96	96	96
Loganville	1	1	1	1	1
Total	10,902	10,976	11,001	10,996	10,969
YOY Δ	-5.67%	-4.99%	-4.92%	-5.04%	

KGALLONS - WATER

Residential	38,201	37,684	36,482	34,101	146,468
Commercial	13,745	13,644	16,496	16,511	60,395
Industrial	2,381	2,112	1,775	847	7,115
Water Authority	7	-	3	3	13
Loganville	39,512	37,851	29,951	32,973	140,287
Total	93,846	91,290	84,706	84,435	354,278
YOY Δ	12.11%	8.42%	0.40%	-1.26%	

REVENUE - WATER

Residential	\$ 0.402M	\$ 0.455M	\$ 0.441M	\$ 0.424M	\$ 1.723M
Commercial	\$ 0.103M	\$ 0.116M	\$ 0.131M	\$ 0.138M	\$ 0.489M
Industrial	\$ 0.010M	\$ 0.009M	\$ 0.007M	\$ 0.004M	\$ 0.029M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M
Loganville	\$ 0.144M	\$ 0.138M	\$ 0.112M	\$ 0.122M	\$ 0.515M
Total	\$ 0.659M	\$ 0.718M	\$ 0.692M	\$ 0.688M	\$ 2.757M
YOY Δ	21.16%	32.16%	25.62%	25.74%	

RETAIL SALES REPORT

150

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT - SEWER

Residential	7,064	7,044	7,071	7,076	7,064
Commercial	854	855	857	855	855
Water Authority	1	1	1	1	1
Total	7,919	7,900	7,929	7,932	7,920

YOY Δ 0.78% 0.77% 0.63% 0.51%

KGALLONS - SEWER

Residential	38,201	37,684	36,482	34,101	146,468
Commercial	13,745	13,644	16,496	16,511	60,395
Water Authority	7	-	3	3	13
Total	51,953	51,328	52,981	50,615	206,876

YOY Δ 6.23% 4.84% 4.58% 3.19%

REVENUE - SEWER

Residential	\$ 0.271M	\$ 0.307M	\$ 0.305M	\$ 0.298M	\$ 1.181M
Commercial	\$ 0.138M	\$ 0.156M	\$ 0.169M	\$ 0.188M	\$ 0.651M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.001M	\$ 0.006M
Total	\$ 0.410M	\$ 0.465M	\$ 0.475M	\$ 0.488M	\$ 1.838M

YOY Δ 17.51% 32.33% 31.39% 35.92%

SALES STATISTICS

151

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4
Commercial	15	13	16	16	15
Industrial	2,381	2,112	1,775	847	1,779
Water Authority	7	-	3	3	3
Loganville	39,512	37,851	29,951	32,973	35,072

AVERAGE \$/CUSTOMER (WATER)

Residential	\$43	\$49	\$47	\$45	\$46
Commercial	\$111	\$113	\$128	\$135	\$122
Industrial	\$9,788	\$8,714	\$7,352	\$3,603	\$7,364
Water Authority	\$197	\$169	\$180	\$181	\$182
Loganville	\$143,657	\$138,057	\$111,600	\$121,619	\$128,733

AVERAGE \$/KGALLON (WATER)

Residential	\$10.54	\$12.07	\$12.10	\$12.44	\$11.79
Commercial	\$7.49	\$8.51	\$7.96	\$8.38	\$8.08
Industrial	\$4.11	\$4.13	\$4.14	\$4.25	\$4.16
Water Authority	\$28.15	\$0.00	\$60.00	\$60.29	\$37.11
Loganville	\$3.64	\$3.65	\$3.73	\$3.69	\$3.67
Average	\$12.5713	\$6.1751	\$21.0498	\$21.3415	\$15.28

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5
Commercial	16	16	19	19	18
Water Authority	7	-	3	3	3

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$38	\$44	\$43	\$42	\$42
Commercial	\$161	\$183	\$198	\$220	\$190
Water Authority	\$1,562	\$1,940	\$1,375	\$1,343	\$1,555

AVERAGE \$/KGALLON (SEWER)

Residential	\$7.09	\$8.14	\$8.35	\$8.75	\$8.08
Commercial	\$10.02	\$11.45	\$10.27	\$11.39	\$10.78
Water Authority	\$223.10	\$0.00	\$458.38	\$447.72	\$282.30
Average	\$80.07	\$6.53	\$159.00	\$155.95	\$100.3881

MOST RECENT

Apr 2025

Apr 2024

FY2025 YTD

FY2024 YTD

12-MONTH

SALES REVENUES

WATER SALES	\$ 685,319	\$ 545,252	\$ 2,739,457	\$ 2,170,959	\$ 7,894,825
STORMWATER PLAN REVIEW FEES	\$ -	\$ 1,300	\$ 1,800	\$ 1,300	\$ 4,777
SEWER SALES	\$ 461,032	\$ 359,356	\$ 1,793,791	\$ 1,410,866	\$ 4,877,778
SALES REVENUES (ACTUAL)	\$ 1,146,351	\$ 905,908	\$ 4,535,048	\$ 3,583,126	\$ 12,777,380
AS BUDGET	\$ 1,208,333	\$ 975,000	\$ 4,833,333	\$ 3,900,000	Not Applicable
% ACTUAL TO BUDGET	94.87%	92.91%	93.83%	91.88%	Not Applicable

OTHER REVENUES

WATER

GEFA PRINCIPAL FORGIVENESS	\$ -	\$ 26,409	\$ -	\$ 26,409	\$ -
OP REVENUE	\$ 262	\$ 252	\$ 1,389	\$ 1,208	\$ 514
MISC REVENUE	\$ 5,652	\$ 6,214	\$ 29,413	\$ 26,557	\$ 6,214
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 36,971	\$ 29,650	\$ 212,250	\$ 100,975	\$ 14,400
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
TMOBILE-LEASE INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -
TMOBILE-AMORT RENT REV	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAP - OTHER UTILIT	\$ -	\$ -	\$ 941,056	\$ 151,825	\$ -
ADMIN ALLOC WATER	\$ 24,640	\$ 22,947	\$ 82,080	\$ 94,642	\$ 22,145
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 67,525	\$ 85,473	\$ 1,266,188	\$ 401,616	\$ 43,274

SEWER

OP REVENUE	\$ 63,360	\$ 16,200	\$ 144,955	\$ 131,643	\$ 20,450
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 75,516	\$ -	\$ 193,685	\$ 322,500	\$ 14,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 24,640	\$ 22,947	\$ 82,080	\$ 94,642	\$ 22,145
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAPITAL - SEWAGE	\$ -	\$ -	\$ 633,106	\$ 81,421	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 163,516	\$ 39,147	\$ 1,053,826	\$ 630,206	\$ 56,595

OTHER REVENUES (TOTAL)	\$ 231,042	\$ 124,619	\$ 2,320,014	\$ 1,031,822	\$ 99,869
AS BUDGET	\$ 279,610	\$ 201,692	\$ 1,118,438	\$ 806,768	Not Applicable
% ACTUAL TO BUDGET	82.63%	61.79%	207.43%	127.90%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,377,393	\$ 1,030,527	\$ 6,855,062	\$ 4,614,948	\$ 12,877,249
AS BUDGET	\$ 1,487,943	\$ 1,176,692	\$ 5,951,772	\$ 4,706,768	Not Applicable
% ACTUAL TO BUDGET	92.57%	87.58%	115.18%	98.05%	Not Applicable

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	12-MONTH
PERSONNEL	\$ 264,054	\$ 255,881	\$ 1,202,530	\$ 1,123,327	\$ 3,146,461
CONTRACTED SERVICES	\$ 89,773	\$ 58,689	\$ 261,190	\$ 212,715	\$ 982,993
SUPPLIES	\$ 204,988	\$ 211,505	\$ 820,335	\$ 748,033	\$ 2,473,350
CAPITAL OUTLAY	\$ 365,426	\$ 324,405	\$ 1,358,101	\$ 1,108,526	\$ 3,439,723
FUND TRANSFERS	\$ 162,308	\$ 53,476	\$ 373,952	\$ 212,672	\$ 854,306
DEPRECIATION	\$ 214,150	\$ 191,857	\$ 1,073,916	\$ 766,251	\$ 2,424,579
TOTAL	\$ 1,300,700	\$ 1,095,813	\$ 5,090,024	\$ 4,171,525	\$ 13,321,411

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 49,484	\$ 47,529	\$ 227,482	\$ 220,366	\$ 585,651
PERSONNEL (ACTUAL)	\$ 73,731	\$ 74,501	\$ 338,267	\$ 327,515	\$ 870,056
AS BUDGET	\$ 25,134	\$ 73,544	\$ 100,536	\$ 294,175	Not Applicable
% ACTUAL TO BUDGET	293.35%	101.30%	336.46%	111.33%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 6,860	\$ 13,987	\$ 42,284	\$ 47,839	\$ 287,211
AS BUDGET	\$ 32,588	\$ 31,588	\$ 130,350	\$ 126,350	Not Applicable
% ACTUAL TO BUDGET	21.05%	44.28%	32.44%	37.86%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 109,639	\$ 80,882	\$ 365,390	\$ 314,819	\$ 1,142,655
AS BUDGET	\$ 102,254	\$ 88,733	\$ 409,017	\$ 354,933	Not Applicable
% ACTUAL TO BUDGET	107.22%	91.15%	89.33%	88.70%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (9,408)	\$ (9,408)	\$ (44,324)	\$ (44,324)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 135,735	\$ 113,905	\$ 497,832	\$ 367,763	\$ 1,177,542
Interest Expense	\$ 105,191	\$ 106,508	\$ 420,778	\$ 426,055	\$ 1,267,774
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 231,518	\$ 211,006	\$ 874,285	\$ 749,493	\$ 2,305,651
AS BUDGET	\$ 114,535	\$ 93,352	\$ 458,138	\$ 373,406	Not Applicable
% ACTUAL TO BUDGET	202.14%	226.03%	190.83%	200.72%	Not Applicable
DEPRECIATION	\$ 110,842	\$ 101,241	\$ 556,266	\$ 402,779	\$ 1,267,600
DEPRECIATION (ACTUAL)	\$ 110,842	\$ 101,241	\$ 556,266	\$ 402,779	\$ 1,267,600
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 95,224	\$ 31,988	\$ 223,882	\$ 128,407	\$ 520,423
AS BUDGET	\$ 154,254	\$ 90,400	\$ 617,017	\$ 361,599	Not Applicable
% ACTUAL TO BUDGET	61.73%	35.39%	36.28%	35.51%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 64,194	\$ 61,379	\$ 289,552	\$ 279,706	\$ 807,988
AS BUDGET	\$ 76,080	\$ 71,164	\$ 304,318	\$ 284,654	Not Applicable
% ACTUAL TO BUDGET	84.38%	86.25%	95.15%	98.26%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 23,460	\$ 2,763	\$ 36,990	\$ 18,289	\$ 125,452
AS BUDGET	\$ 17,458	\$ 17,083	\$ 69,833	\$ 68,333	Not Applicable
% ACTUAL TO BUDGET	134.38%	16.17%	52.97%	26.76%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 16,360	\$ 46,668	\$ 157,860	\$ 165,849	\$ 348,616
AS BUDGET	\$ 34,463	\$ 34,129	\$ 137,850	\$ 136,517	Not Applicable
% ACTUAL TO BUDGET	47.47%	136.74%	114.52%	121.49%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)	\$ 731,829	\$ 624,414	\$ 2,884,777	\$ 2,434,696	\$ 7,675,654
AS BUDGET	\$ 556,765	\$ 499,992	\$ 2,227,060	\$ 1,999,967	Not Applicable
% ACTUAL TO BUDGET	131.44%	124.88%	129.53%	121.74%	Not Applicable

Apr 2025

Apr 2024

FY2025 YTD

FY2024 YTD

12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	36,964	\$	29,455	\$	157,548	\$	126,097	\$	388,135
AS BUDGET	\$	34,587	\$	30,504	\$	138,348	\$	122,017		Not Applicable
% ACTUAL TO BUDGET		106.87%		96.56%		113.88%		103.34%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	697	\$	2,755	\$	2,607	\$	24,741	\$	(2,408)
AS BUDGET	\$	5,288	\$	5,288	\$	21,150	\$	21,150		Not Applicable
% ACTUAL TO BUDGET		13.17%		52.10%		12.33%		116.98%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	3,983	\$	4,670	\$	11,828	\$	10,898	\$	59,074
AS BUDGET	\$	102,254	\$	88,733	\$	409,017	\$	354,933		Not Applicable
% ACTUAL TO BUDGET		3.89%		5.26%		2.89%		3.07%		Not Applicable

CAPITAL OUTLAY

Amortization	\$	(4,557)	\$	(4,557)	\$	(24,937)	\$	(24,937)	\$	(81,518)
Admin Alloc - Adm Exp	\$	135,735	\$	113,905	\$	497,832	\$	367,763	\$	1,177,542
Interest Expense	\$	2,730	\$	4,052	\$	10,920	\$	16,207	\$	38,048
Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	133,908	\$	113,400	\$	483,816	\$	359,033	\$	1,134,072
AS BUDGET	\$	166,624	\$	144,187	\$	666,496	\$	576,746		Not Applicable
% ACTUAL TO BUDGET		80.37%		78.65%		72.59%		62.25%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	7,424	\$	6,657	\$	37,233	\$	26,628	\$	89,203
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	67,084	\$	21,488	\$	150,070	\$	84,265	\$	333,883
AS BUDGET	\$	101,374	\$	58,993	\$	405,497	\$	235,973		Not Applicable
% ACTUAL TO BUDGET		66.17%		36.42%		37.01%		35.71%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	95,883	\$	83,959	\$	480,416	\$	336,845	\$	1,067,776
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SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	47,311	\$	44,281	\$	207,410	\$	188,634	\$	526,979
AS BUDGET	\$	46,977	\$	45,694	\$	187,907	\$	182,777		Not Applicable
% ACTUAL TO BUDGET		100.71%		96.91%		110.38%		103.20%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	11,565	\$	3,469	\$	33,753	\$	12,834	\$	90,767
AS BUDGET	\$	12,131	\$	11,965	\$	48,525	\$	47,858		Not Applicable
% ACTUAL TO BUDGET		95.33%		29.00%		69.56%		26.82%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	7,617	\$	11,654	\$	29,538	\$	22,450	\$	142,776
AS BUDGET	\$	10,888	\$	10,679	\$	43,550	\$	42,717		Not Applicable
% ACTUAL TO BUDGET		69.96%		109.13%		67.83%		52.56%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	41,855	\$	46,265	\$	209,753	\$	201,375	\$	553,303
AS BUDGET	\$	50,302	\$	46,937	\$	201,207	\$	187,749		Not Applicable
% ACTUAL TO BUDGET		83.21%		98.57%		104.25%		107.26%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	47,191	\$	35,715	\$	145,557	\$	109,012	\$	481,970
AS BUDGET	\$	51,454	\$	51,454	\$	205,817	\$	205,817		Not Applicable
% ACTUAL TO BUDGET		91.71%		69.41%		70.72%		52.97%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	67,389	\$	67,631	\$	255,717	\$	234,017	\$	780,228
AS BUDGET	\$	73,146	\$	69,521	\$	292,583	\$	278,083		Not Applicable
% ACTUAL TO BUDGET		92.13%		97.28%		87.40%		84.15%		Not Applicable

TOTAL EXPENSES (ACTUAL)	\$	568,871	\$	471,398	\$	2,205,247	\$	1,736,830	\$	5,645,757
AS BUDGET	\$	655,024	\$	563,955	\$	2,620,095	\$	2,255,821		Not Applicable
% ACTUAL TO BUDGET		86.85%		83.59%		84.17%		76.99%		Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2025 | FY 2025



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DETAIL EXPENSES	7-9

CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 0.681M	\$ 0.936M	\$ 2.455M	\$ 0.831M									\$ 4.903M	\$ 1.824M	\$ 2.661M
PERSONNEL COSTS	\$ 0.094M	\$ 0.074M	\$ 0.083M	\$ 0.072M									\$ 0.323M	\$ 0.300M	\$ 0.285M
CONTRACTED SVC	\$ 0.008M	\$ 0.016M	\$ 0.022M	\$ 0.014M									\$ 0.060M	\$ 0.089M	\$ 0.067M
SUPPLIES	\$ 0.340M	\$ 0.455M	\$ 0.290M	\$ 0.249M									\$ 1.334M	\$ 0.725M	\$ 1.058M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -									\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.137M	\$ 0.154M	\$ 0.311M	\$ 0.273M									\$ 0.874M	\$ 0.795M	\$ 0.608M
EXPENSES	\$ 0.578M	\$ 0.699M	\$ 0.706M	\$ 0.608M									\$ 2.590M	\$ 1.909M	\$ 2.018M
MARGIN	\$ 0.103M	\$ 0.238M	\$ 1.749M	\$ 0.223M									\$ 2.313M	\$ (0.085M)	\$ 0.643M

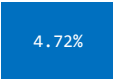
12-MO
PURCHASED
CCF 's



12-MO
RETAIL
CCF 's



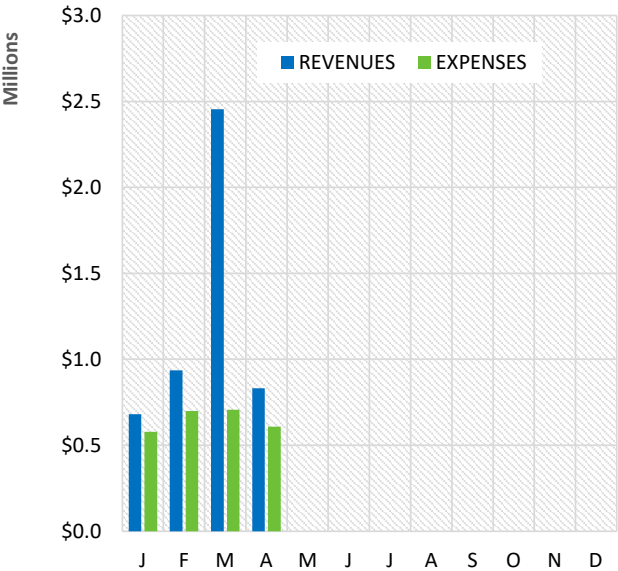
12-MO LINE
LOSS



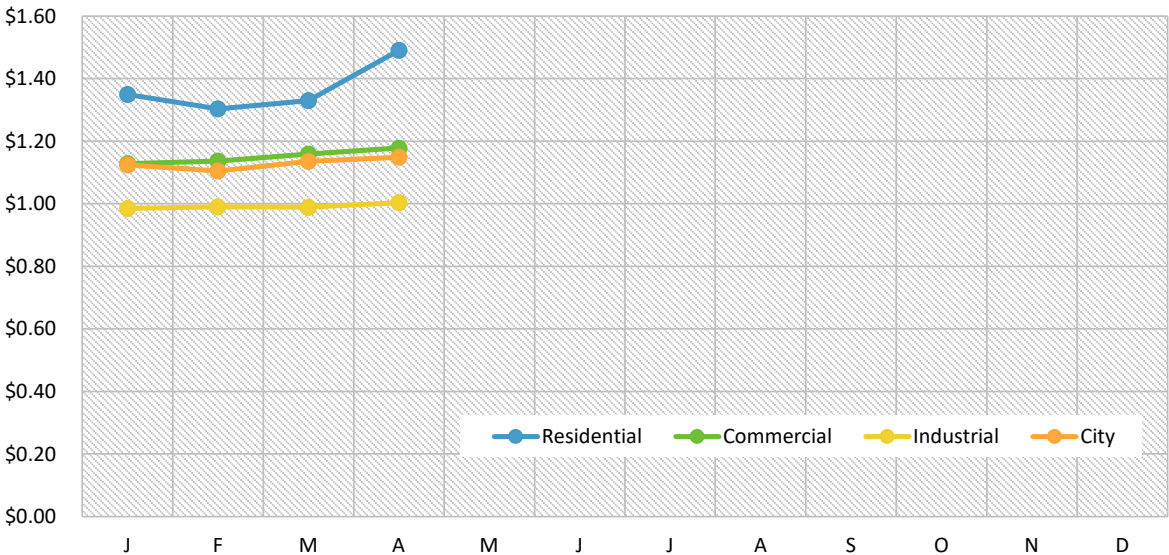
AVERAGE
COST PER
CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

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CUSTOMER COUNT

Residential	3,867	3,861	3,867	3,857	3,863
Commercial	594	599	599	599	598
Industrial	7	7	7	7	7
City	19	19	19	19	19
Total	4,489	4,488	4,494	4,484	4,489
Year-Over-Year Δ	0.56%	0.47%	0.33%	0.25%	

CCF

Residential	0.260M	0.404M	0.383M	0.235M	1.281M
Commercial	0.216M	0.296M	0.311M	0.216M	1.039M
Industrial	0.029M	0.023M	0.026M	0.010M	0.088M
Other	0.015M	0.013M	0.020M	0.018M	0.067M
City	0.012M	0.018M	0.016M	0.010M	0.056M
Total	0.533M	0.754M	0.756M	0.490M	2.532M
Year-Over-Year Δ	2.56%	5.16%	23.09%	16.95%	

REVENUE

Residential	\$ 0.350M	\$ 0.527M	\$ 0.509M	\$ 0.350M	\$ 1.736M
Commercial	\$ 0.244M	\$ 0.336M	\$ 0.360M	\$ 0.255M	\$ 1.195M
Industrial	\$ 0.029M	\$ 0.023M	\$ 0.026M	\$ 0.010M	\$ 0.088M
Other	\$ 0.015M	\$ 0.013M	\$ 0.020M	\$ 0.018M	\$ 0.066M
City	\$ 0.014M	\$ 0.020M	\$ 0.018M	\$ 0.012M	\$ 0.063M
Total	\$ 0.652M	\$ 0.918M	\$ 0.933M	\$ 0.645M	\$ 3.148M
Year-Over-Year Δ	9.55%	18.06%	44.70%	61.39%	

SALES STATISTICS

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

YTD 158

AVERAGE CCF/CUSTOMER

Residential	67	105	99	61	83
Commercial	364	493	519	361	434
Industrial	4,168	3,298	3,764	1,412	3,161
City	637	959	824	538	739

AVERAGE \$/CUSTOMER

Residential	\$91	\$136	\$132	\$91	\$112
Commercial	\$411	\$561	\$601	\$425	\$500
Industrial	\$4,105	\$3,265	\$3,721	\$1,416	\$3,127
City	\$716	\$1,060	\$936	\$618	\$832

AVERAGE \$/CCF

Residential	\$1.3489	\$1.3034	\$1.3299	\$1.4906	\$1.3682
Commercial	\$1.1282	\$1.1369	\$1.1586	\$1.1779	\$1.1504
Industrial	\$0.9848	\$0.9899	\$0.9886	\$1.0030	\$0.9916
City	\$1.1238	\$1.1049	\$1.1359	\$1.1484	\$1.1282
Average	\$1.1465	\$1.1337	\$1.1533	\$1.2050	\$1.1596

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 73,500	\$ 50,744	\$ 239,820	\$ 216,841	\$ 542,320
Demand Storage/Peaking Services	\$ 3,522	\$ 2,317	\$ 10,320	\$ 9,120	\$ 28,683
Supply Charges	\$ 170,734	\$ 64,552	\$ 1,054,025	\$ 663,731	\$ 1,447,033
Gas Authority Supply Charges	\$ 5,972	\$ 5,862	\$ 34,042	\$ 33,340	\$ 53,760
Gas Authority Charges	\$ (20,355)	\$ (23,403)	\$ (65,720)	\$ (72,654)	\$ (158,522)
P.A.C.E	300	300	1,200	1,200	3,600
APGA Annual Dues	-	-	5,075	3,755	5,075
Other	3,646	3,636	23,351	21,465	43,630
TOTAL MGAG BILL	\$ 237,319	\$ 104,009	\$ 1,302,112	\$ 876,796	\$ 1,965,580

DELIVERED SUPPLY

Volume CCF	400,740	374,720	2,701,720	2,416,970	4,314,440
Volume Dth (MGAG)	411,750	364,970	2,641,560	2,345,420	4,208,960

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS

\$/Dth	0.5764	0.2850	0.4929	0.3738	0.4670
\$/CCF	0.5922	0.2776	0.4820	0.3628	0.4556

	Apr 2025		Apr 2024		FY2025 YTD		FY2024 YTD		MOST RECENT 12-MONTH
SALES REVENUES									
NATURAL GAS SALES	\$	644,637	\$	399,414	\$	3,149,425	\$	2,416,456	\$ 4,927,956
SALES REVENUES (ACTUAL)	\$	644,637	\$	399,414	\$	3,149,425	\$	2,416,456	\$ 4,927,956
AS BUDGET	\$	421,105	\$	346,464	\$	1,684,422	\$	346,464	Not Applicable
% ACTUAL TO BUDGET		153.08%		115.28%		186.97%		697.46%	Not Applicable
<u>Note on Natural Gas Sales:</u> Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.									
OTHER REVENUES									
OP REVENUE		-		-		-		-	-
MISC REVENUE		-		250		400		650	5,475
CONTRIBUTED CAPITAL		-		-		1,500,000		-	1,500,000
SALE FIXED ASSETS		-		-		-		-	-
TAP FEES		3,082		800		12,310		14,970	34,217
REIMB DAMAGED PROP - GAS		-		-		-		-	-
ADMIN ALLOC		24,640		22,947		82,080		94,642	240,254
CAPITAL LEASES		-		-		-		-	-
INT/INVEST INCOME		-		-		-		-	-
STATE GRANTS		-		-		-		-	-
MGAG REBATE		158,480		133,831		158,480		133,831	158,480
OPERATING TRANSFERS IN		-		-		-		-	-
SALE OF ASSETS - GAS		-		-		-		-	-
OTHER REVENUES (ACTUAL)	\$	186,203	\$	157,828	\$	1,753,270	\$	244,094	\$ 1,938,425
AS BUDGET	\$	34,906	\$	38,297	\$	139,622	\$	153,189	Not Applicable
% ACTUAL TO BUDGET		533.45%		412.11%		1255.72%		159.34%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$	830,840	\$	557,242	\$	4,902,695	\$	2,660,550	\$ 6,866,381
AS BUDGET	\$	456,011	\$	384,761	\$	1,824,044	\$	1,539,044	Not Applicable
% ACTUAL TO BUDGET		182.20%		144.83%		268.78%		172.87%	Not Applicable

MOST RECENT

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 45,703	\$ 38,205	\$ 204,553	\$ 180,627	\$ 550,135
Benefits	25,806	25,755	117,615	104,104	302,244
PERSONNEL (ACTUAL)	\$ 71,687	\$ 64,035	\$ 322,696	\$ 285,243	\$ 853,870
AS BUDGET	\$ 74,941	\$ 72,339	\$ 299,764	\$ 289,356	Not Applicable
% ACTUAL TO BUDGET	95.66%	88.52%	107.65%	98.58%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ 295	\$ -	\$ 295	\$ -	\$ 34,490
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	211
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	4,319	-	8,878	8,058
Vehicle Rep & Maint Outside	20	151	409	1,954	2,202
R&M System - Outside	5,500	21	15,223	7,331	40,760
R & M Buildings - Outside	-	-	59	-	2,476
Maintenance Contracts	908	246	3,563	1,863	10,642
Equip Rent/Lease	1,121	997	2,960	2,804	21,069
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	110	51	166	550
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	810	662	3,786	2,060	9,786
Postage	-	-	-	-	-
Adverstising	-	-	15	-	135
Mkt Expense	400	-	400	400	1,131
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	388	831	578	1,036	1,237
Fees	-	-	900	900	1,798
Vehicle Tag & Title Fee	-	-	-	-	-
Ga Dept Rev Fee	-	-	100	-	100
Training & Ed	700	910	1,899	910	6,435
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	3,835	3,825	29,511	38,526	57,752
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 13,977	\$ 12,072	\$ 59,750	\$ 66,829	\$ 198,833

NATURAL GAS: EXPENSES

REPORTING PERIOD: 04/2025

MONROE 162

MOST RECENT

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	12-MONTH
AS BUDGET	\$ 22,292	\$ 22,292	\$ 89,167	\$ 89,167	Not Applicable
% ACTUAL TO BUDGET	62.70%	54.16%	67.01%	74.95%	Not Applicable
SUPPLIES					
Gas Cost	235,117	154,058	1,281,681	970,584	2,002,115
Office Supplies	(268)	-	616	-	1,258
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	-	-	406	1,930
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	-
Expendable Fluids	-	-	133	22	133
Tires	-	281	779	784	2,895
Uniform Expense	1,968	1,806	3,038	1,806	7,151
Janitorial	95	113	324	515	1,054
Computer Equipment	-	-	-	-	123
Equipment Parts	574	215	1,943	449	9,350
System R&M - Inside	4,209	14,822	26,035	62,988	155,297
Sys R & M - Inside/Shipping	-	-	-	-	44
Repair & Maintenance	4,209	14,822	26,035	62,988	157,068
Util Costs - Util Fund	366	356	1,476	1,422	4,315
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,768	1,904	7,267	6,069	29,647
Food	367	468	905	1,241	2,908
Sm Tool & Min Equip	262	(4,217)	1,055	1,238	16,318
Meters	3,787	-	5,968	5,952	17,776
Sm Oper Supplies	710	1,214	2,322	4,461	22,719
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 248,955	\$ 171,019	\$ 1,333,543	\$ 1,057,938	\$ 2,276,804
AS BUDGET	\$ 181,368	\$ 25,733	\$ 725,470	\$ 102,933	Not Applicable
% ACTUAL TO BUDGET	137.27%	664.58%	183.82%	1027.79%	Not Applicable
CAPITAL OUTLAY					
Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 2,160	\$ 2,160	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (2,767)	\$ (2,767)	\$ (8,302)

MOST RECENT

	Apr 2025	Apr 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Amort Right To Use Asset	\$ 1,287	\$ -	\$ 6,517	\$ -	\$ 20,672
Depr Exp	\$ 22,901	\$ 19,335	\$ 116,934	\$ 77,342	\$ 242,150
Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ -
Int Exp 2016 Rev Bond	879	1,305	3,516	5,218	12,250
Interest Exp - 2020 Rev Bonds	3,417	3,417	13,670	13,670	41,009
Capital Lease Interest	-	-	-	-	-
Lease Liability Interest	352	352	1,406	1,406	4,219
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 29,224	\$ 24,797	\$ 141,435	\$ 97,029	\$ 316,317
AS BUDGET	\$ 4,547	\$ 4,976	\$ 18,190	\$ 19,902	Not Applicable
% ACTUAL TO BUDGET	642.63%	498.38%	777.55%	487.53%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 135,735	\$ 113,905	\$ 497,832	\$ 367,763	\$ 1,177,542
Transfer To Gf	108,250	37,594	234,838	140,468	337,649
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 243,985	\$ 151,499	\$ 732,670	\$ 508,231	\$ 1,515,192
AS BUDGET	\$ 194,109	\$ 134,401	\$ 776,437	\$ 537,603	Not Applicable
% ACTUAL TO BUDGET	125.69%	112.72%	94.36%	94.54%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 607,827	\$ 423,423	\$ 2,590,094	\$ 2,015,270	\$ 5,161,016
AS BUDGET	\$ 477,257	\$ 259,740	\$ 1,909,027	\$ 1,038,961	Not Applicable
% ACTUAL TO BUDGET	127.36%	163.02%	135.68%	193.97%	Not Applicable

To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 06/10/2025
Subject: Approval for Jacks Creek Wastewater Treatment Engineering



Budget Account/Project Name: Jacks Creek Wastewater Treatment Expansion

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$1,619,665.00 **Company of Record:** Wiedeman and Singleton, Inc.

Description:

Staff recommends approval to proceed with engineering services encompassing design, permitting, and bidding for the proposed expansion of the Jacks Creek Wastewater Treatment Plant to a capacity of 6.8 MGD.

Background: The Jacks Creek Wastewater Treatment Plant is currently permitted for a Maximum Monthly Flow (MMF) of 3.4 million gallons per day (MGD). In 2022, the City was granted a Waste Load Allocation (WLA) by the Georgia Environmental Protection Division (EPD) for planning purposes, authorizing treated effluent discharge into Jacks Creek from the facility. The City has submitted its Environmental Information Document (EID) and its Design Development Report (DDR). As such, the next major step in securing additional treatment system capacity is to begin detailed design and permitting, which includes preparation of engineering drawings and technical specifications for the subsequent solicitation of bids from general contractors.

Attachment(s):

Wiedeman & Singleton Proposal

WIEDEMAN AND SINGLETON, INC.

CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN
PETER JOHNS3091 GOVERNORS LAKE DRIVE
SUITE 410
NORCROSS, GEORGIA 30071PETER SNYDER
HAROLD WIEDEMAN131 EAST MAIN STREET
SUITE 303
ROCK HILL, SOUTH CAROLINA 29730

WWW.WIEDEMAN.COM

May 30, 2025

Sent Via EmailMr. Rodney Middlebrooks
Water, Sewer, Gas & Electric Director
City of Monroe
215 N. Broad Street
Monroe, Georgia 30655Re: Proposal for Professional
Engineering Services –
Jacks Creek WPCP Expansion
to 6.8 MGD

Dear Mr. Middlebrooks:

We appreciate the opportunity to submit the attached proposal for professional engineering services to assist the City of Monroe (City) with the required design, permitting, and bid services associated with the proposed Jacks Creek Water Pollution Control Plant (WPCP) Expansion to 6.8 MGD. As the next major step in securing additional treatment system capacity, we are prepared to begin work on this project immediately and look forward to working on this important project for the City.

If you have any questions or need any additional information, please let me know.

Sincerely,

WIEDEMAN AND SINGLETON, INC.

Peter J. Johns, P.E.
Chairman

Enclosures

Cc: Logan Propes – Monroe City Administrator

I: SCOPE OF SERVICES

Project Understanding

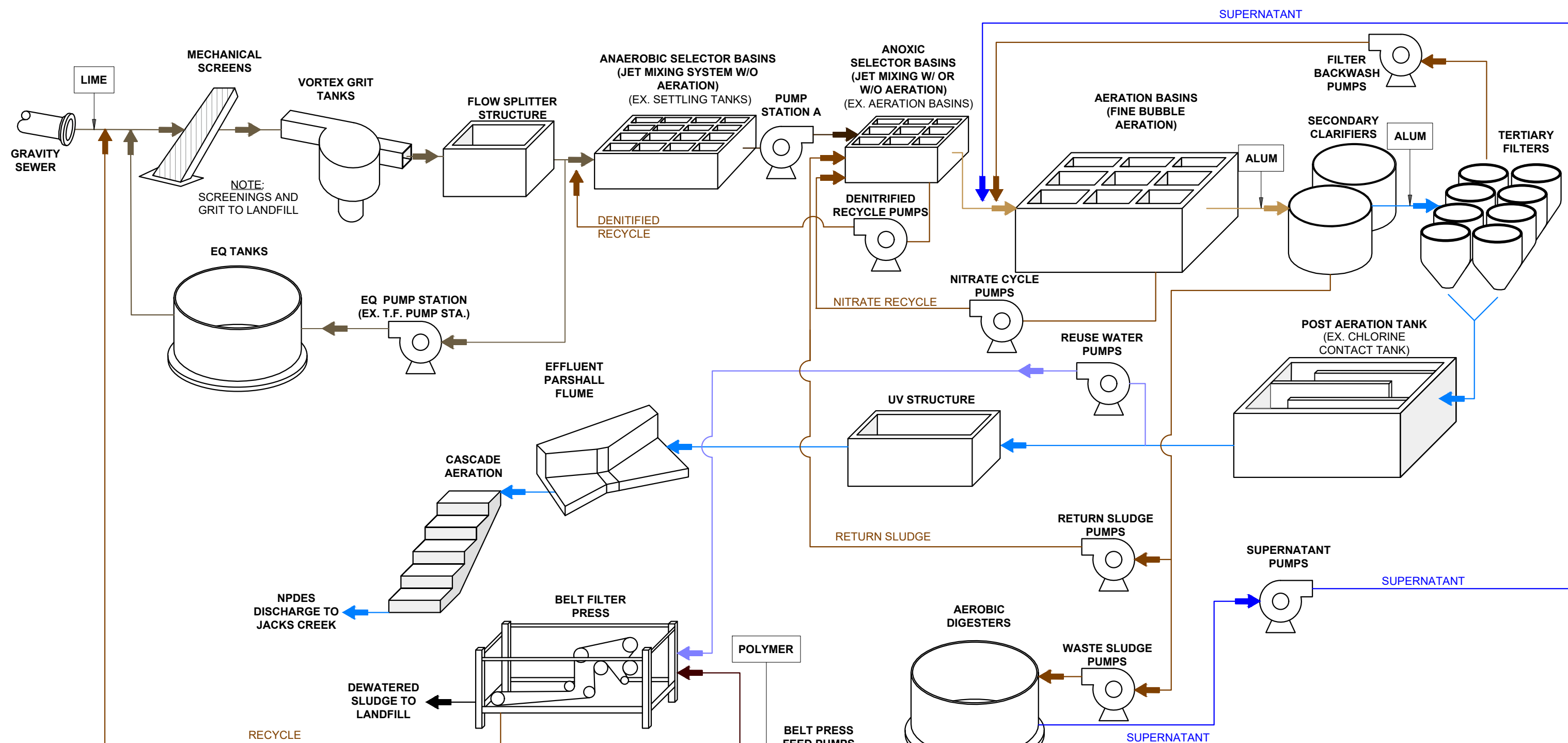
Municipal wastewater treatment in Monroe, Georgia is provided by the City of Monroe (City). The City owns and operates the Jacks Creek Water Pollution Control Plant (WPCP), which is located at 2200 Highway 83 South, Monroe, Georgia. The facility is currently permitted for a total maximum monthly flow (MMF) of 3.4 million gallons per day (MGD-MMF) of wastewater treatment. The City received a wasteload allocation (WLA) for planning purposes from the Georgia Environmental Protection Division (EPD) in 2022 for a stream discharge into Jacks Creeks from the Jacks Creek WPCP. Subsequently, the City developed and submitted the following engineering reports associated with upgrades and expansion at the Jacks Creek WPCP to Georgia EPD:

- ***Environmental Information Document (EID) for Jacks Creek Water Pollution Control Plant Upgrade and Expansion to 6.8 MGD***, (Wiedeman and Singleton, Inc., Dated April 17, 2025)
- ***Design Development Report (DDR) for Jacks Creek WPCP Expansion to 6.8 MGD***, (Wiedeman and Singleton, Inc., Dated November 14, 2024)

The required EID public meeting was conducted on April 15, 2025, and EPD formally approved the EID on May 22, 2025. EPD's approval of the DDR was received on May 29, 2025. As such, the next major step in securing additional treatment system capacity is to begin detailed design and permitting, which includes preparation of engineering drawings and technical specifications for the subsequent solicitation of bids from general contractors.

The EID and DDR were based on upgrade and expansion of the Jacks Creek WPCP in two phases over the next 20 years or more as shown on the attached Process Flow Diagram and Preliminary Site Plan graphics. It is our understanding, however, that the City would like to proceed with combining both phases into one. As such, our proposal presented herein is for providing the engineering services needed during the detailed design and bid phases of the project to expand the Jacks Creek WPCP in one construction contract to 6.8 MGD as follows:

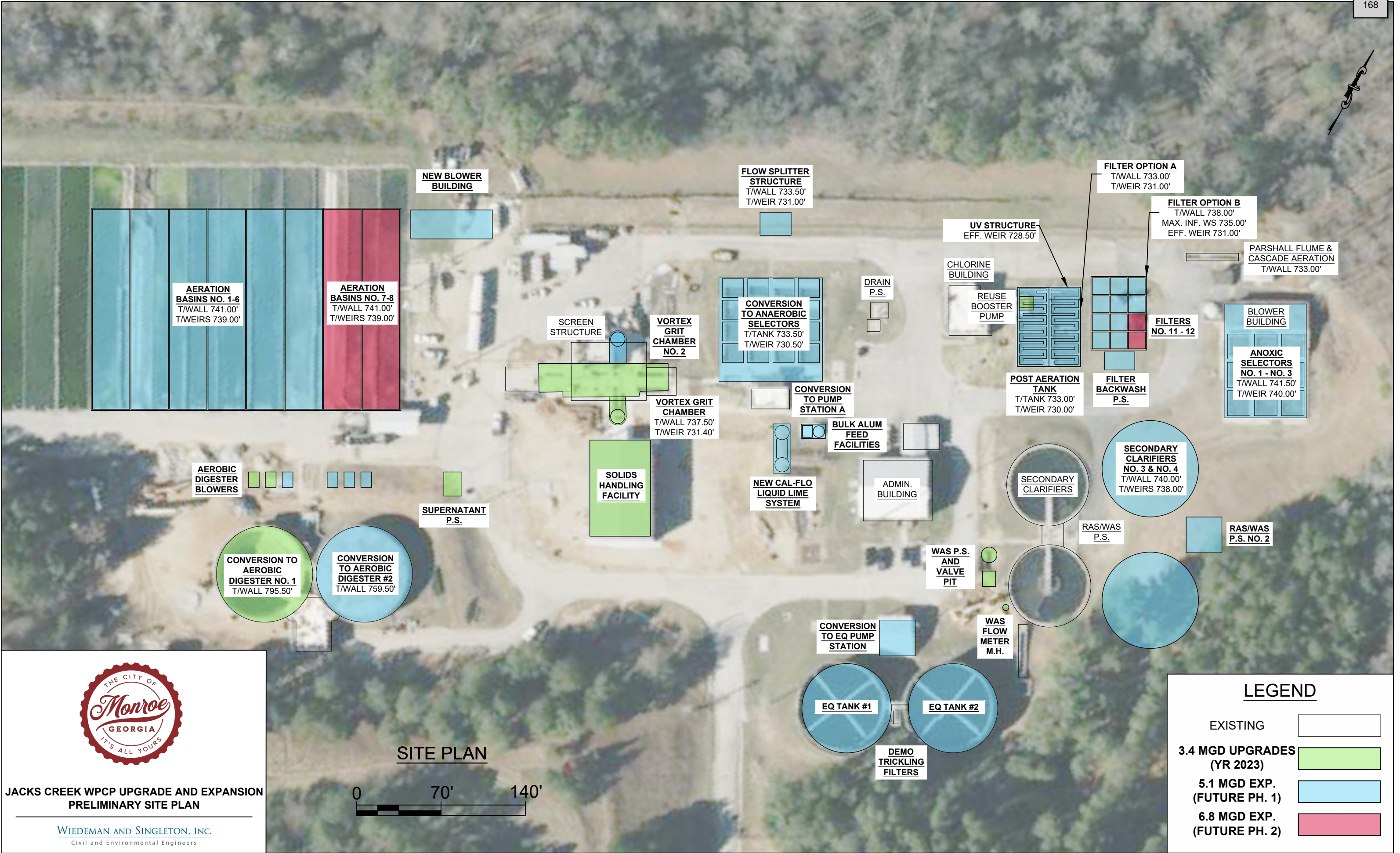
- Installation of Second Vortex Grit Chamber: One (1) additional vortex grit tank will be installed to remove grit at peak flows of at least 18 MGD.
- New Flow Equalization Tanks: Two new Flow Equalization (EQ) Tanks will be constructed at the site of the existing Trickling Filters; the existing Trickling Filters will be taken out of service to better control the required organic loading of the proposed activated sludge process for nutrient removal. These EQ Tanks will provide the required storage capacity to "buffer" peak flows and to prevent having to oversize downstream treatment components.
- Conversion of Existing Trickling Filter Pump Station to EQ Pump Station: While the existing Trickling Filters are taken out of service, the Trickling Filter Pump Station will be converted



**JACKS CREEK WPCP UPGRADE AND EXPANSION
PROPOSED PROCESS FLOW DIAGRAM**

WIEDEMAN AND SINGLETON, INC.
Civil and Environmental Engineers

NPDES CONSTITUENT/PARAMETER	EFFLUENT LIMITS (MAX. MONTHLY AVG.)	
EFFLUENT FLOW RATE (MGD)	5.1	6.8
5-DAY BIOCHEM. OXYGEN DEMAND (mg/L)	10.0	8.0
TOTAL SUSPENDED SOLIDS (mg/L)	13.3	10
AMMONIA, AS N (mg/L)	1.3	0.95
TOTAL PHOSPHORUS, AS P (MG/L)	0.3	0.25
DISSOLVED OXYGEN, MIN. (mg/L)	6.0	6.0
E. coli (counts/100 mL)	126	126
pH, MIN. -MAX. (STD. UNITS)	6.0 -8.5	6.0 -8.5



into the EQ Pump Station to allow for excess flows to be pumped to the new EQ Basins at a rate of 10 MGD.

- Conversion of Existing Primary Settling Tanks to Anaerobic Selectors: The existing Primary Settling Tanks will be converted into Anaerobic Selectors to enhance biological nutrient removal, particularly phosphorus removal.
- Conversion of Existing Sludge Pump House to Pump Station A: The existing Sludge Pump House at the Primary Settling Tanks will be modified to house the pumps for the new Pump Station A, which will pump flow from the Anaerobic Selectors to the Anoxic Selectors.
- Conversion of Existing Aeration Basins to Anoxic Selectors: The existing Aeration Basins will be converted into Anoxic Selector Basins, which will enhance biological nutrient removal and enhance the settling of biological solids. Denitrified recycle MLSS from the Anoxic Selectors will be returned to the Anaerobic Selectors at a rate approximately equal to the influent plant flow rate.
- New Aeration Basins: Eight (8) new Aeration Basins will be constructed to provide adequate activated sludge treatment using fine bubble aeration. These basins will provide volume for year-round nitrification. Air will be supplied by centrifugal blowers, using fine bubble diffusers installed on the bottom floors of the Aeration Basins.
- New Blower Building: A New Blower Building will be constructed to house the blowers for the new Aeration Basins.
- Additional Secondary Clarifiers #3 and #4: Two (2) new Secondary Clarifiers will be constructed to bring the total number of Secondary Clarifiers to four (4). The new clarifiers will be sized larger than the existing clarifiers to lower the hydraulic surface overflow rate for all the Clarifiers to acceptable levels.
- New Tertiary Filters: To comply with the new NPDES limits for total suspended solids and total phosphorus, effluent from the Secondary Clarifiers must be filtered. The new Tertiary Filters will either be Disc Filters or Deep Bed Granular Media Continuous Backwash Filters. Both types are commonly used for municipal wastewater treatment, and the final type of Filters to be installed will be determined during detailed design. Filter backwash pumps will be installed to pump the backwash water from the filters to the new aeration basins.
- Conversion of Existing Chlorine Contact Tank to Post Aeration Tank: One (1) existing Chlorine Contact Tank will be converted for use as a Post Aeration Tank to ensure NPDES compliance with dissolved oxygen requirements.
- UV Disinfection: A new UV System will be installed immediately downstream of the Tertiary Filters to disinfect the effluent wastewater prior to discharge to Jacks Creek. This will replace the existing disinfection process using chlorine and the need for sulfur dioxide gas for dechlorination.
- New RAS/WAS Pump Station #2: One (1) new RAS/WAS pump station will be installed to provide sufficient RAS and WAS pumping capacities at the expanded flows. The new



RAW/WAS Pump Station #2 will operate in parallel with the existing RAW/WAS Pump Stations.

- Capacity Upgrades to Existing Aerobic Digester #1 and Conversion of Existing Anaerobic Digester to Aerobic Digester #2: The existing Anaerobic Digester currently in service will be converted into an Aerobic Digester, to give the WPCP additional solids stabilization and handling capability. Due to the increased solids loading to the digesters, (i.e., as a result of more advanced treatment), upgrades will also be made to existing equipment for Aerobic Digester #1.
- New Bulk Liquid Lime System: A new, larger capacity Liquid Lime System will be installed for pH and alkalinity adjustment, which will help optimize the proposed biological nutrient removal process. The larger system will allow for dilution of the lime slurry at delivery and will provide at least 30 days of chemical storage.
- New Bulk Alum Feed System: A new, larger Bulk Alum Feed System will be installed to enhance the WPCP's capability to remove phosphorus, allowing them to meet their effluent Total Phosphorus limit. The bulk liquid storage tank will provide at least 30 days of chemical storage.

Scope of Services

We have divided our proposed scope of services for the referenced project into the following work tasks:

- Design Phase Services (Work Task 001); and,
- Bid Phase Services (Work Task 002).

A detailed breakdown of our proposed services for each of these work tasks is presented herein. It is our understanding that professional engineering services required during construction, if any, will be negotiated after bid and award of the project to a general contractor.

DESIGN PHASE SERVICES (WORK TASK 001)

SUBTASK 1.01 – CONDUCT PROJECT KICK-OFF MEETING

After being issued a Notice to Proceed, Wiedeman and Singleton (W&S) will conduct

a project kick-off meeting with the City's project team/staff at the Jacks Creek WPCP to review the proposed project objectives, schedule, and special conditions. The meeting agenda will be prepared by W&S.

SUBTASK 1.02 – PERFORM REQUIRED FIELD SURVEYING SERVICES

A field survey of the existing Jacks Creek WPCP will be conducted by Robbie Henderson Surveying & Planning. The survey will include adequate detail to produce the civil site and erosion and sedimentation control plans with maximum 2-foot contour intervals. Also, all existing above ground features such as structures, driveways, roads, curbing, catch basins, etc. at the site will be surveyed and shown on the proposed construction drawings. See Robbie Henderson's proposal provided herein for additional information regarding the proposed field surveying scope of services.

Additionally, W&S will hire a specialty sub-consultant to complete a 3D laser scan of the existing as-built conditions of some of the WPCP structures and appurtenances (e.g., Existing Trickling Filter Pump Station, Existing Sludge Pump House, etc.). W&S will use these scans to produce the required engineering drawings needed during construction.

SUBTASK 1.03 – PERFORM GEOTECHNICAL INVESTIGATION

A geotechnical investigation will be conducted by Southern Geotechnical Consultants (SGC), LLC at the Jacks Creek WPCP. The purpose of the geotechnical investigation will be to establish engineering criteria for foundation design; recommended methods of excavation during construction; and, to identify groundwater levels. SGC will present their recommendations in a written report following their field and office investigations. See SGC's proposal provided herein for additional information regarding the proposed geotechnical (a.k.a., subsurface) investigative scope of services.

Geotechnical services (e.g. soil testing, sub-grade inspection, etc.) which may be required during construction are outside of these proposed scopes of service. These services will be specified in the contract documents to be furnished and paid for by the general contractor(s) constructing the work.

SUBTASK 1.04 – PREPARE WASTEWATER TREATMENT EQUIPMENT RFPs

Early in the design effort, W&S will prepare Equipment Request for Proposals (Equipment RFPs) for the major items of wastewater treatment equipment that the City would like to pre-select prior to solicitation of bids from general contractors (i.e., in a “base bid”

arrangement during the solicitation of bids). These Equipment RFPs will typically include submittal instructions, general equipment specifications and design criteria, a required scope of supply and services, and existing and preliminary layout drawings associated with the proposed equipment.

Our services during the Equipment RFP process will include the following:

1. Draft request for proposals (RFP);
2. Evaluate potential vendors prior to issuance of RFPs;
3. Review draft RFPs and proposed list of invited vendors with City staff;
4. Issue RFPs to vendors and answer questions; and
5. Evaluate RFPs, participate in site visits with City to observe proposed equipment, and prepare recommendation letter to City.

For purposes of preparing our proposal, we have assumed a maximum of approximately 4-6 Equipment RFPs will be required.

SUBTASK 1.05 – PREPARE DETAILED DESIGN DRAWINGS AND SPECIFICATIONS

The project design drawings will progress with preparation of a 45% Preliminary Review set; a 95% Final Review set with a cost estimate; and finally, a 100% Bid Ready set. Formal reviews will be conducted with the City staff using the 45% and 95% drawing sets (see Subtask 1.06).

W&S will prepare the proposed construction drawings using Autodesk's AutoCAD and Revit 3D software. These drawings, and the project specifications, will be prepared in accordance with standards developed by the City of Monroe, requirements of Georgia

EPD, Ten State Standards, and accepted engineering practice.

Construction plans will include sedimentation and erosion control drawings suitable for acquiring a Land Disturbance Permit (LDP).

Specifications will be prepared in accordance with the Construction Standards Institute (CSI) format.

SUBTASK 1.06 – CONDUCT FORMAL DESIGN REVIEW MEETINGS WITH CITY STAFF AT THE 45 AND 95 PERCENT COMPLETION LEVELS

W&S will present design drawings to the City staff at the 45 and 95 percent completion levels of detailed design and meet to discuss concerns and to receive any review comments. Project deliverables will be forwarded to City staff at least one week prior to these meetings for their internal review.

SUBTASK 1.07 – ASSIST CITY WITH PERMITTING AND AGENCY REVIEWS

W&S will assist the City with all required permitting and regulatory approvals, including local review(s) and approval by Georgia EPD. This will also include such activities as, preparing permit applications and drawings; attending meetings; and revising contract documents following agency reviews.

SUBTASK 1.08 – QA/QC REVIEW

All deliverables will be reviewed and approved internally by senior level staff of W&S prior to their submittal to the City.

Work Task 001 Deliverables

W&S will furnish the City with the following deliverables on this phase of the project:

- ❑ Meeting Agendas
- ❑ Equipment RFPs
- ❑ Subsurface Investigation Report

- ❑ Contract Plans and Specifications (45%, 95%, and 100% – Bid Ready)
- ❑ Permit Applications and Submittals, including Georgia EPD and local jurisdictions
- ❑ Updated Construction Cost Estimate at 95% design completion

BID PHASE SERVICES (WORK TASK 002)

SUBTASK 2.01 – ASSIST WITH PRE-QUALIFICATION OF CONTRACTORS AND SOLICITATION OF BIDS

W&S will assist the City with the pre-qualification of bidders, solicitation of bids, and distribution of construction documents (PDF format) to pre-qualified bidders.

SUBTASK 2.02 – RESPOND TO QUESTIONS FROM CONTRACTORS AND SUPPLIERS DURING THE BID PHASE OF THE PROJECT

W&S will receive, log, and respond to questions from prospective bidders and suppliers during the bidding period. If a clarification of the plans and specifications is needed, all plan holders will be notified by addendum.

SUBTASK 2.03 – ISSUE ADDENDA AS REQUIRED

W&S will prepare and issue any necessary addenda. Addenda will be submitted to the City staff for approval prior to general distribution to plan holders.

SUBTASK 2.04 – ATTEND AND PARTICIPATE IN A PRE-BID CONFERENCE

W&S staff will attend and participate in the pre-bid conference to be conducted at the Jacks Creek WPCP prior to the bid opening.

SUBTASK 2.05 – ASSIST WITH THE BID OPENING MEETING AND PROVIDE A TABULATION OF BIDS AND RECOMMENDATION OF AWARD

W&S will assist the City with the bid opening. All bids will be checked for accuracy and tabulated. The low bidder will be identified and a written recommendation for contract award will be provided to the City. Prior to recommending award of the contract, W&S will check the contractor's bonding company financial rating and capacity and make sure they are properly registered in Georgia.

- ❑ Construction Ready Plans and Specifications
-

SUBTASK 2.06 – PREPARE CONSTRUCTION READY DOCUMENTS

After authorization from the City, W&S will prepare "Construction Ready" documents (plans and specifications) for execution by the general contractor selected for award. These updated documents will include changes issued by addenda and information submitted by the general contractor at bid time. Once executed by the general contractor, validity of bonds will be checked by W&S and the documents will be forwarded to the City for final execution.

Work Task 002 Deliverables

W&S will furnish the City with the following deliverables for this phase of the project:

- ❑ Contractor Pre-qualification Documents
- ❑ Recommendation Letter for Pre-qualification of Contractors
- ❑ Prepare and issue Addenda (if necessary)
- ❑ Pre-Bid Meeting Materials
- ❑ Bid Tabulation
- ❑ Recommendation Letter to the City to award or reject bids



May 29, 2025

Peter Johns, P.E.
 Wiedeman and Singleton, Inc.
 3091 Governors Lake Drive
 Suite 430
 Norcross, GA 30071

RE: Monroe Jacks Creek WPCP Expansion to 6.8 MGD - Site Surveying

Mr. Johns,

We are pleased to present a proposal for surveying services for the above referenced project. Our fees will be as follows:

1. Perform a detailed field survey to include all above ground and underground utility lines that can be properly identified and marked in the field by others, structures, driveways, roads, curbing, water mains, sewers (location and invert), catch basins (location and invert), walls, and landscaping.
2. The survey database to be provided in GA State Plane Coordinates.
3. Set a minimum of four (4) permanent GPS monuments around site that can be used during construction.
4. Drone aerial images tied to GA State Plane Coordinates for drawing backgrounds.
5. Deliverable to be a Civil 3D drawing to include 3D surface.
6. Two (2) return trips for 8 hours each trip for supplemental surveying requests.

Fees & Schedule

Our fee for the Scope of Work for Item A will be \$8,300.00. Robbie Henderson Surveying will complete the Scope of Work in item A within 15 business days of notice to proceed.

Sincerely,

A handwritten signature in black ink that reads "Robbie Henderson".

Robbie Henderson, RLS

Accepted by: _____ Date _____



May 21, 2025

City of Monroe
c/o Wiedeman & Singleton, Inc.
3091 Governors Lake Drive
Suite 430
Norcross, Georgia 30071

Attention: Mr. Peter Johns, P.E.

Subject: Geotechnical Subsurface Exploration
Proposed Monroe Jack Creek WPCP Expansion Project
2200 Highway 83
Monroe, Georgia
SGC Proposal No. GP-2936

Gentlemen:

Southern Geotechnical Consultants (SGC), LLC appreciates the opportunity to provide this proposal for performing a Geotechnical Subsurface Exploration of the planned expansion to the Monroe Jack Creek WPCP Facility. Included herein is a summary of our understanding of the information needed about our proposed work scope and our fee.

PROJECT INFORMATION

We understand that plans are underway to begin the development process to upgrade processing capacity at the Monroe Jack Creek WPCP in Monroe. At this time, the site layout provided shows the layout of the campus with highlighted items that are to be added and/or reconfigured as part of the improvements.

While final structural loading has not been provided, we estimate that maximum column loadings will be 150 kips or less, and tank/building wall loading will be 2 to 4 kips per linear foot. Furthermore, we estimate contact pressures for the tanks may exceed 750 psf but some of the load from the structures will be partially offset due to below grade excavation requirements in the design. Presently, the site is largely clear and we do not expect that clearing will be needed in the area of the planned exploration.

GEOTECHNICAL EXPLORATION SCOPE

To explore the near surface soils across the site we propose that we drill fourteen borings. Plate 1 provides our proposed boring locations. Using the guidelines provided in your email and our past experience, we have budgeted for the borings to extend to depths ranging from 15 to 50 feet or shallower refusal to help provide qualitative data about the on site soils and excavation difficulty. As requested, we will core a shallow refusal of a boring if refusal is encountered within the planned structure exaction depth. Also, due to the likely closeness of the groundwater to the surface in the plant area, we have budgeted for the placement of one to two temporary piezometers as part of the work scope so that stabilized groundwater readings can be made. In addition, we have included as part of an option a site-specific settlement analysis if it appears that the soils beneath individual planned building/structures are settlement sensitive and need further assessment to allow for support on shallow foundations.

The International Building Code (IBC), 2021 addition requires that the seismic site classification be based upon standard penetration resistance profiles of the soil veneer of the building site. Using the site classification derived from the standard penetration resistance values, we will derive the code mandated values requested. If it is determined that significant savings in construction costs would result from a reduction of the soil site classification, we have included a contingency for a site-specific analysis. Also, in conjunction with the site-specific seismic analysis, we can perform a probabilistic seismic hazard assessment (PSHA). The PSHA allows for a reduction on the building design coefficients required by the International Building Code.

All exploratory borings will be made with an auger rig mounted on a high mobility rubber-tired vehicle. Depths to groundwater or power auger refusal will be observed in the boreholes if encountered. The field-testing will be performed in accordance with ASTM procedures. Upon completion of the subsurface drilling and stabilized groundwater measurements, the borings will be backfilled with native soils in accordance with State of Georgia regulations. As noted, we do not expect that clearing will be needed for our drill rig for several of the planned borings. We request that the client provide for right-of-entry for our equipment and personnel in order for the exploration to be performed. Last, we note that that in the normal course of clearing access and performing the exploration, pushing over of small trees and underbrush and some ground disturbance will occur. Presently, we have not budgeted for the correction or stabilization/mulching of any areas disturbed. If additional measures are needed, then an amendment to the work scope will be required.

Our subsurface report will address the items listed below:

- Site conditions and area geology (including the possible existence of rock and its impact on construction).
- Recommendations for foundation types, allowable bearing capacities or foundation capacities for the planned structures.
- Earthwork recommendations including suitability of soils for reuse as fill, and fill compaction criteria.
- Groundwater control, as applicable for the planned structures and parking areas.
- Floor/tank slab recommendations.
- Recommendations for general soil parameters based upon empirical relationships and past experience.
- Recommendations for other soil-related construction conditions, such as site preparation and excavation slopes; and
- Assessment of Seismic Site Class.

COMPENSATION

Our fee for the proposed subsurface exploration is provided below.

Subsurface Exploration.....\$19,850.00



Subsurface Exploration Contingency Options

Rock Coring 5 feet, per setup	\$ 875.00
Site Specific Settlement Analysis	\$ 3,950.00
Site Specific Seismic Analysis	\$ 3,500.00

Our field crew will remain in close contact with the project engineer during the exploration so that the subsurface and/or environmental data can be evaluated as they are obtained. If any erratic or unfavorable conditions are encountered during exploration drilling, or if environmental conditions are identified that potentially impact the project, we will notify you so that any modifications to the work scope program can be mutually agreed upon prior to our proceeding with any work outside that discussed above. Furthermore, no work as part of "Subsurface Exploration Contingency" will be initiated without prior approval.

SCHEDULE

We expect to mobilize a drill rig within five to seven working days after notice to proceed. The field work for the subsurface exploration should take about four to five working days to complete. We expect that our final reports will then be available approximately seven to ten working days from the completion of all of the field and laboratory work. However, preliminary findings and recommendations can be provided as needed.

AUTHORIZATION

We will schedule the work based upon your authorization. To confirm your authorization, provide invoicing instructions, and receive your reports, please execute the attached Proposal Acceptance Sheet, and return it to us.

We will contact the Utility Protection Center so that utilities can be located and marked prior to our mobilization to the site. Southern Geotechnical Consultants cannot be responsible for damage or loss of service to any utilities which are not located for us, or which have been mislocated by others. Also, we request that the client provides for right-of-entry for our equipment and personnel in order for the exploration to be performed, and that in the normal course of work some damage to the property may occur, the correction of which is not part of this contract.

Our field drilling foreman or field engineer will contact the project manager periodically during the field exploration so that data can be evaluated as they are obtained. If extremely erratic or unfavorable conditions are encountered in the course of the field exploration, we will contact you so that modifications to the subsurface exploration scope can be mutually agreed upon prior to our proceeding with any work which could cause our quoted fee to be exceeded.



ACKNOWLEDGMENT

Thank you again for the opportunity to submit this proposal. Please call us with any questions.

Respectfully submitted,

Southern Geotechnical Consultants, LLC

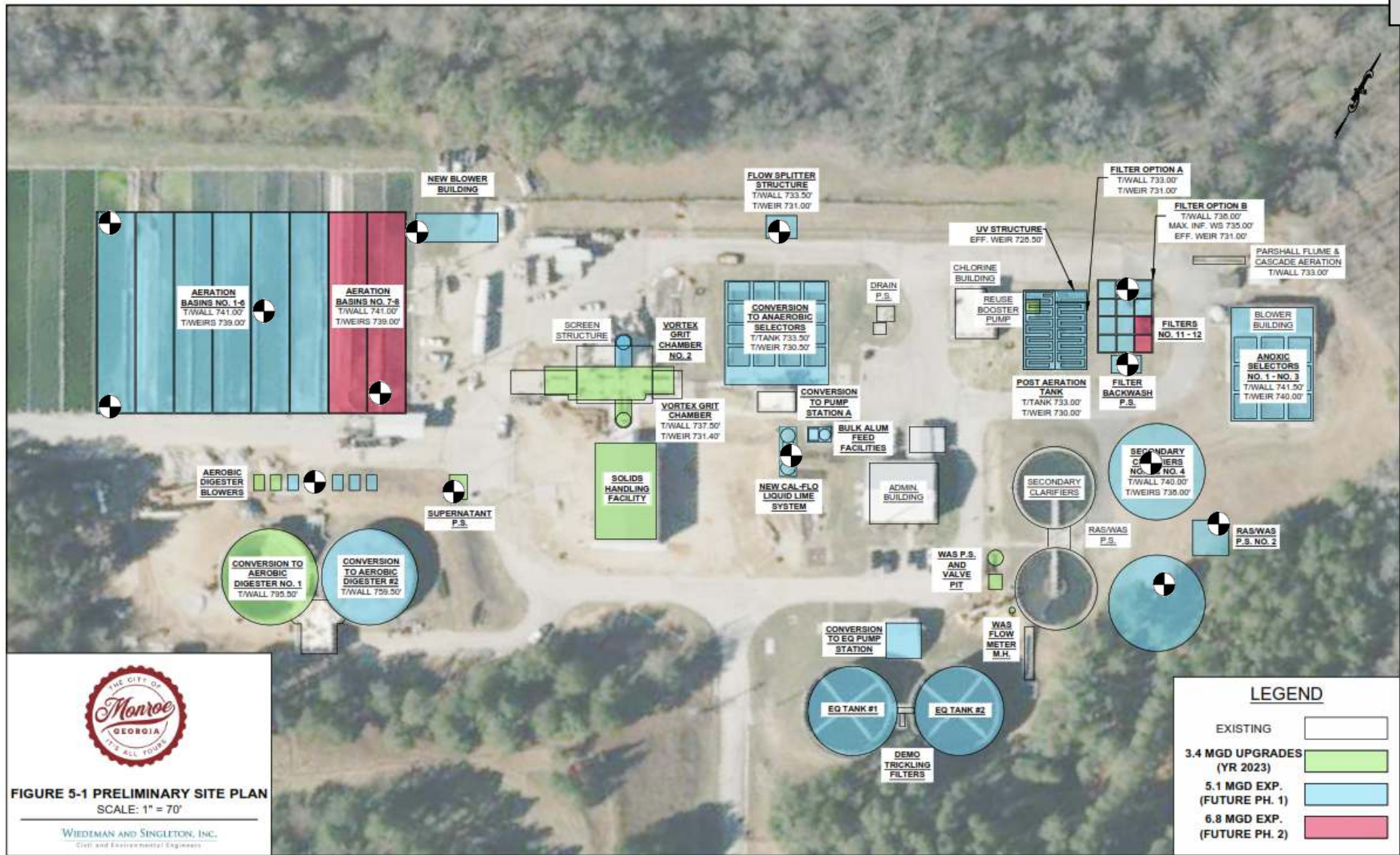
A handwritten signature in blue ink, appearing to read "A. Glenn Motes III".

A. Glenn Motes III, P.G./P.E.
Senior Project Manager

AGM/ads

Enclosures





PROPOSED BORING LOCATION



<p>SITE LOCATION PLAN MONROE JACK CREEK WPCP EXPANSION PROJECT SITE 2200 HIGHWAY 83 MONROE, GEORGIA</p>	DATE: 5/21/2025	PROPOSAL NO. GP-2936
	DRAWN BY: AGM	
	HORIZ. SCALE: NTS	PLATE NO. 1



EXHIBIT A

PROPOSAL ACCEPTANCE

Description of Services Geotechnical Subsurface Exploration
 Project Name Proposed Monroe Jack Creek WPCP Expansion Project
 Project Location 2200 Highway 83 Monroe, Georgia
 Proposal Date May 21, 2025 / GP-2936 Consultant SGC, LLC

FOR PAYMENT OF CHARGES:

Charge Invoice to the Account of:

Firm _____
 Address _____ City _____
 State _____ Zip Code _____ Phone Number _____
 Attention: _____ Title _____
 Email: _____

FOR APPROVAL OF CHARGES:

If the invoice is to be mailed for approval to someone other than the account charges, please indicate where to mail the invoice in the space below.

Firm _____
 Address _____ City _____
 State _____ Zip Code _____ Phone Number _____
 Attention: _____ Title _____
 Email: _____

PROPERTY OWNER IDENTIFICATION (If Other Than Above):

Firm _____
 Address _____ City _____
 State _____ Zip Code _____ Phone Number _____
 Attention: _____ Title _____
 Email: _____

PROPOSAL ACCEPTANCE:

The Terms and Conditions of this Proposal, including the Terms on this page and the proposal contents are:

Accepted this _____ day of _____, 20_____

 Print or type individual, firm or corporate name

 Signature of authorized representative



EXHIBIT B

STANDARD TERMS AND CONDITIONS OF CONTRACT FOR PROFESSIONAL SERVICES:

The Client and Southern Geotechnical Consultants, LLC (hereinafter referred to as Southern Geotechnical Consultants) (collectively, the Client and Southern Geotechnical Consultants shall be referred to as the "parties") agree that services covered by this Agreement shall be performed in accordance with the following Standard Terms and Conditions:

1. **Standard of Care.** Southern Geotechnical Consultants will perform the services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality. Southern Geotechnical Consultants makes no warranty, express or implied, as to its professional services rendered under this Agreement and specifically excludes any implied warranty that the services contracted for in this Agreement are suitable for the Client's project. Client shall promptly notify Southern Geotechnical Consultants with reasonable specificity of any deficiencies or suspected deficiencies in the services of which Client becomes aware, so that Southern Geotechnical Consultants may take measures to minimize the consequences of such a deficiency. Failure to notify Southern Geotechnical Consultants shall relieve Southern Geotechnical Consultants of the cost of remedying the deficiencies above the sum such remedy would have cost had prompt notification been given. Client acknowledges that the services entail risk of personal injury and property damage (including cross-contamination) that cannot be avoided, even with the exercise of due care. Client also acknowledges that environmental and geotechnical conditions can vary from those encountered at the times and locations of explorations and data collection, and that the limitation on available data may result in some level of uncertainty with respect to the interpretation of these conditions, despite due professional care. Southern Geotechnical Consultants therefore cannot guaranty specific results such as the identification of all contamination or other geotechnical or environmental conditions or problems nor their resolution.

2. **Payment.** The Client agrees to pay Southern Geotechnical Consultants for work completed. Southern Geotechnical Consultants will invoice the Client periodically. Payments to Southern Geotechnical Consultants are due upon receipt of the invoice. Interest will accrue at the rate of 1.5 % per month from the date of the invoice on all payments not made within 30 days of the date of the invoice. If you dispute any portion of an invoice, you will notify Southern Geotechnical Consultants in writing with specificity within 10 days and pay the undisputed portion of the Invoice. Non payment of any invoice within 10 days of the date of the invoice authorizes Southern Geotechnical Consultants to immediately stop work on the Client's project and to withhold all documentation on the project from the Client, without incurring any liability for damages to Client or others. If any unpaid amounts have to be collected by or through litigation or the services of an attorney, the Client shall be liable for the reasonable attorney's fees and expenses of litigation incurred by Southern Geotechnical Consultants. If Client disputes any part of an invoice, Client will notify Southern Geotechnical Consultants in writing within 10 days of receipt of the invoice and shall pay the undisputed portion at the same time. Payments to Southern Geotechnical Consultants can be in the form of cash, check or credit/debit card. Credit card payments are \$2.95 per transaction under \$107 – all other transactions are 2.75% of the total transaction (Visa, MasterCard, American Express, Discover and JCB). Debit card payments are a flat fee of \$3.95 (Visa Debit and MasterCard Debit).

3. **Additional Charges.** Only those services specifically listed within this proposal are included. Any future phases or additional services will require additional fees.

Southern Geotechnical Consultants services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the project through completion. Delays caused by acts or conditions outside the control of Southern

Geotechnical Consultants may cause an increase in the project cost. An unanticipated number of meetings between Client and Southern Geotechnical Consultants may cause an increase in Southern Geotechnical Consultants' costs and will be billed to the Client at the hourly rate charged by Southern Geotechnical Consultants.

Unforeseen, adverse field conditions may require an increase in the project schedule and fees charged to Client. Adverse field conditions include, but are not limited to, items such as limited access, extremely dense vegetation, subsurface conditions, storm damaged property, swampy conditions, existing utilities, irate property owners, restricted hours of operation or other field conditions beyond Southern Geotechnical Consultants' control. Southern Geotechnical Consultants will immediately inform the Client in writing when such conditions are encountered. Client and Southern Geotechnical Consultants will agree in writing to any changes in scope and fee before proceeding with the project.

The Client shall be responsible for all governmental fees associated with the work performed under this contract and any other fees not specifically covered by the terms of this contract. The Client shall reimburse Southern Geotechnical Consultants for responding to any subpoena or governmental inquiry or audit related to this Agreement at Southern Geotechnical Consultants' standard rates then in effect.

4. **Confidentiality.** Client agrees that the technical methods, design details, techniques and pricing data contained in any material submitted by Southern Geotechnical Consultants pertaining to Client's project or this Agreement shall be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of Southern Geotechnical Consultants.

5. **Independent Contractor.** Southern Geotechnical Consultants is an independent contractor and not an agent for or employee of Client and Southern Geotechnical Consultants is not empowered under the Agreement to make any binding commitments or contracts on Client's behalf nor to supervise any part of Client's project or other contractor's work for any purpose whatsoever.

6. **Disputes.** Any legal action between Client and Southern Geotechnical Consultants arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in Hall County, Georgia, regardless of who initiates the legal action. The parties agree that any legal action filed by either party shall be sent to mediation. If Southern Geotechnical Consultants is the prevailing party in any lawsuit decided by a judge or jury, Southern Geotechnical Consultants shall also be entitled to judgment for its reasonable expenses of litigation, including attorney's fees. Client agrees to indemnify, hold harmless and defend Southern Geotechnical Consultants from any third party action arising out of or related to this Agreement and to services provided by Southern Geotechnical Consultants.

7. **Limitation of Liability.** In recognition of the relative risks and benefits of the project to both the Client and Southern Geotechnical Consultants, the Client agrees that the liability of Southern Geotechnical Consultants under this Agreement shall be limited to fifty thousand dollars or the total fee for services rendered on this project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law. Southern Geotechnical Consultants shall not be liable for errors or omissions which are not disclosed to Southern Geotechnical Consultants, in writing, within one (1) year of the date of this Agreement. Southern Geotechnical Consultants assumes no liability for damage to others who are not a party to this Agreement and Client agrees to indemnify, hold harmless and defend Southern Geotechnical Consultants from any third party action related to this Agreement and services provided by Southern Geotechnical Consultants.



Southern Geotechnical Consultants shall not be liable for damages resulting from the actions or inactions of governmental agencies. Southern Geotechnical Consultants shall act as an advisor only in all governmental relations.

The Client shall be responsible for disclosing any information and providing any necessary documents related to the property or project necessary to Southern Geotechnical Consultants' performance under this Agreement. Any delays, errors or damages caused by Client's failure to timely provide documents and accurate information is the sole responsibility of Client.

Notwithstanding any other provision of this Agreement, Southern Geotechnical Consultants, its officers, directors, partners, employees, contractors or consultants shall not be liable for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that Client may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Client shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

8. Client's Responsibilities. Client will designate to Southern Geotechnical Consultants in writing a person to act as Client's representative who is authorized to receive notices, transmit information and make decisions regarding the project. Except as otherwise agreed, Client will secure the approvals, permits, licenses and consents necessary for performance of the services. Client will provide Southern Geotechnical Consultants with all documents and other information that are pertinent to the services and are reasonably available to Client, including information related to hazardous materials or other environmental or geotechnical conditions at the site. Before Southern Geotechnical Consultants performs any subsurface activities, Client will provide it with all plans and other information available to Client concerning underground services, conduits, pipes, tanks and other facilities and obstructions at the site. Unless otherwise indicated in writing, Southern Geotechnical Consultants will be entitled to rely upon the accuracy and completeness of the documents and information provided by the Client.

9. Termination. Either party may terminate this Agreement at any time by giving written notice to the other. Termination shall be effective when received by the party being terminated. Southern Geotechnical Consultants may terminate this Agreement at anytime without prior notice due to nonpayment by Client. If this Agreement is terminated, Southern Geotechnical Consultants shall be compensated for work actually performed and expenses incurred up to the date of termination. Southern Geotechnical Consultants shall not be liable for any consequential damages, including but not limited to, loss of use and loss of profit, incurred by the Client because of the termination of this Agreement or any subsequent resumption of the project.

10. Reuse of Documents. All documents (including electronic and computer formats) prepared by or furnished by Southern Geotechnical Consultants pursuant to this Agreement are the copyrighted property of Southern Geotechnical Consultants. Designs, reports, data and other work product delivered to Client are for Client's use only, for the limited purposes disclosed to Southern Geotechnical Consultants. They are not intended or represented to be suitable for reuse by Client or others for any purpose other than that specifically agreed to in this Agreement. Any reuse of documents prepared by Southern Geotechnical Consultants without the specific written consent of Southern Geotechnical Consultants is prohibited. If consent to reuse the documents is granted by Southern Geotechnical Consultants, such reuse shall be at user's sole risk and without liability or legal exposure to Southern Geotechnical Consultants and Client agrees to indemnify and defend Southern Geotechnical Consultants against any liabilities resulting therefrom. Any improper use shall entitle Southern Geotechnical Consultants to further compensation at rates then charged by Southern

Geotechnical Consultants. The parties agree that any breach of this paragraph by the Client or others may result in irreparable harm to Southern Geotechnical Consultants and that it is impossible to measure in money the damages that will accrue to Southern Geotechnical Consultants as the result of such a breach. Therefore, the terms and provisions of this paragraph may be specifically enforced by Southern Geotechnical Consultants in equity, and the Client hereby waives the claim or defense that a remedy at law is adequate for a breach of any of the terms and provisions of this paragraph. Any technology, methodology or technical information learned or developed by Southern Geotechnical Consultants shall remain its property.

11. Record Retention. Southern Geotechnical Consultants will retain records for a maximum of three (3) years from completion of project or termination of Southern Geotechnical Consultants duties.

12. Waiver. If one party waives enforcement of any term or provision of this agreement at any time, that waiver will be effective only for the specific instance and specific purpose for which the waiver was given. If either party fails to exercise or delays exercising any of its rights or remedies under this Agreement, that party retains the right to enforce that term or provision at a later time, without further notice to the other party.

13. Assignments. The provisions of this Agreement are binding upon and will inure to the benefit of the heirs, personal representatives, successors, and assigns of the parties. Neither Southern Geotechnical Consultants nor the Client shall assign or transfer its interest in this Agreement without written consent of the other.

14. Modification to Agreement. This Agreement represents the entire agreement between the Client and Southern Geotechnical Consultants and supersedes all prior negotiations, representations or agreements, either written or oral, for this project. No supplement, modification, or amendment of this Agreement will be binding unless executed in writing by all parties. These Standard Terms and Conditions shall govern over any inconsistent terms in the Agreement. Unless specifically excluded, all terms and conditions of the original contract shall apply to any modification or addendum. All additional work shall be charged to the Client at the standard hourly rates charged by Southern Geotechnical Consultants, unless priced differently in the modification.

15. Severability. If any provision of this Agreement shall be determined to be invalid or unenforceable in whole or part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform and modify this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision. These terms and conditions of this Agreement shall survive the completion of the services under this Agreement or and the termination of this Agreement for any cause.

16. Governing Law. This Agreement shall be governed in all respects by the laws of the State of Georgia.

17. Notices. All notices must be in writing. A notice may be delivered to a party at the address that follows a party's signature or to a new address that a party designates in writing. A notice may be delivered: (A) In person, (B) By certified mail, (C) By overnight courier, (D) By fax.

18. Counterparts. The parties may sign several identical counterparts of this Agreement. Any fully signed counterpart shall be treated as an original.

19. All limitations of liability, indemnifications, warranties and representations contained in this Agreement shall survive the completion or termination of this Agreement.



II: FEE PROPOSAL

To complete the proposed scope of services outlined herein, our estimate of total man-hours and costs are summarized in the table below.

Summary of Proposed Man-hours and Fees

Phase	Total Man-hours	Labor Costs	Direct Expenses¹	Total Costs
Design Phase Services (Work Task 001)	10,030	\$1,327,570.00	\$244,275.00	\$1,571,845.00
Bid Phase Services (Work Task 002)	308	\$44,060.00	\$3,760.00	\$47,820.00
Totals	10,338	\$1,371,630.00	\$248,035.00	\$1,619,665.00

Notes: ¹ Includes costs of subconsultants.

A more detailed task-discipline matrix for each of these phases of service (referred to herein as work tasks) is attached. Please note that administrative and clerical services are not billed separately on our projects and are included in our overhead rate. As such, man-hours for these tasks are not included in our total estimate of man-hours for the project.

Mileage for trips required from our home office in Atlanta will be billed at current IRS mileage rates. Other expenses, including subconsultants, will be billed at our direct cost without a markup. The 2025 hourly rates listed in the man-hour planning sheets will be held constant without adjustment for the proposed design and bid services.

For purposes of preparing our fees, we have assumed that engineering services required by our firm during construction, if any, will be negotiated with the City after the solicitation of bids from general contractors and prior to the start of construction.

Our total proposed fee, including subconsultants and reimbursable expenses, for design and bid phase engineering services equates to 3.95% of the most recent estimated construction costs included in the design development report (DDR) of \$41.0M.

Man-hour Planning Sheet

Client/Facility: CITY OF MONROE, GEORGIA
Project Title: CITY OF MONROE JACKS CREEK WPCP EXPANSION TO 6.8 MGD
Prepared by: WIEDEMAN AND SINGLETON, INC.



WIEDEMAN AND SINGLETON, INC.
Civil and Environmental Engineers

Work Task Name Work Task Number		DESIGN PHASE SERVICES 001		Name of Team or Classification					
Notes:	Sub-tasks	PRIN/PM	SR PE	PE	EIT			Total	
1. SEE DESIGN DEVELOPMENT REPORT (DDR) FOR BASIS OF DESIGN. 2. SCOPE AND FEES BASED ON PHASE I & II PLANT EXPANSION FROM 3.4 MGD TO 6.8 MGD. 3. ESTIMATED CONSTRUCTION COSTS = \$41M.	1.01 CONDUCT PROJECT KICK-OFF MEETING	4	8		4			16	
	1.02 PERFORM REQUIRED FIELD SURVEYING SERVICES (W&S COORD. TIME)	2	8					10	
	1.03 PERFORM GEOTECHNICAL INVESTIGATION (W&S COORD. TIME)	4	12					16	
	1.04 PREPARE WASTEWATER TREATMENT EQUIPMENT RFPS	40	80	120				240	
	1.05 PREPARE DETAILED DESIGN DRAWINGS AND SPECIFICATIONS	620	1900	2400	4700			9620	
	1.06 CONDUCT FORMAL DESIGN REVIEWS AT 45% AND 95% COMPLETION	12	12	16				40	
	1.09 ASSIST CITY WITH PERMITTING AND AGENCY REVIEWS	8		40				48	
	1.08 QA/QC REVIEWS	40						40	
Deliverables									
1. MEETING AGENDAS & NOTES 2. SUBSURFACE INVESTIGATION REPORT 3. CONSTRUCTION PLANS AND SPECS 4. PERMIT APPLICATIONS 5. UPDATED CONSTRUCTION COST ESTIMATES									
	Total Hours Per Team Member	726	2012	2576	4700				
		10030							
	Total Hourly Rate Per Team Member	\$225.00	\$185.00	\$125.00	\$100.00				
	Total Cost Per Team Member	\$163,350.00	\$372,220.00	\$322,000.00	\$470,000.00				
	Direct Expenses	\$244,275.00	Total Package Cost					\$1,571,845	
	Mileage, Copying, etc.	\$1,000.00							
	Field Surveying (Subconsultant)	\$8,300.00	Robbie Henderson Surveying & Planning						
	3D Laser Scanning of Existing Structures (Subconsultant)	\$10,000.00	TBD						
	Electrical & Instrumentation Design (Subconsultant)	\$196,800.00	ESAD						
	Geotechnical Subsurface Investigation (Subconsultant)	\$28,175.00	Southern Geotechnical Consultants (SGC)						

Man-hour Planning Sheet

Client/Facility: CITY OF MONROE, GEORGIA
Project Title: CITY OF MONROE JACKS CREEK WPCP EXPANSION TO 6.8 MGD
Prepared by: WIEDEMAN AND SINGLETON, INC.



Work Task Name		Name of Team or Classification						
Work Task Number								
BID PHASE SERVICES								
002								
Notes:		Sub-tasks	PRIN/PM	SR PE	PE	EIT	Total	
		2.01 ASSIST W/ PRE-QUALIFICATION OF CONTRACTORS & SOLICITATION OF BIDS	8		16			24
		2.20 RESPOND TO QUESTIONS FROM CONTRACTORS & SUPPLIERS	12	40	60			112
		2.03 ISSUE ADDENDA AS REQUIRED	4	8	24	24		60
		2.04 ATTEND AND PARTICIPATE IN A PRE-BID CONFERENCE	6		6			12
		2.05 ASSIST WITH THE BID OPENING MEETING AND PROVIDE A TABULATION OF BIDS AND RECOMMENDATION OF AWARD	8		8	16		32
		2.06 PREPARE CONSTRUCTION DOCUMENTS	4	8	16	40		68
Deliverables								
1. CONTRACTOR PRE-QUALIFICATION DOCS								
2. RECOMMENDATION LETTER FOR PRE-QUALIFICATION OF CONTRACTORS								
3. ADDENDA (IF NECESSARY)								
4. BID TABULATION								
5. BID RECOMMENDATION LETTER								
6. CONSTRUCTION CONTRACT & CONSTRUCTION READY DOCUMENTS (PLANS & SPECS)								
		Total Hours Per Team Member	42	56	130	80		308
		Total Hourly Rate Per Team Member	\$225.00	\$185.00	\$125.00	\$100.00		
		Total Cost Per Team Member	\$9,450.00	\$10,360.00	\$16,250.00	\$8,000.00		
		Direct Expenses	\$3,760.00					
		Mileage, Construction Ready Documents, etc.	\$1,000.00					
		Electrical, Instrumentation and HVAC Engineering Services	\$2,760.00	(Subconsultant - ESAD)				
		Total Package Cost						\$47,820

III: SCHEDULE

It is our understanding that the City would like to start detailed design as soon as possible. As such, we envision the Jacks Creek WPCP upgrades and expansion being designed and permitted and bids solicited and received in general accordance with the overall schedule shown below. This schedule is based on our experience with other similar municipal projects utilizing a traditional design-bid-build approach.

Proposed Project Implementation Schedule

Activity	Target Start	Late Completion
Detailed Engineering Design & Permitting	ASAP	June 30, 2026
Bid Period	July 1, 2026	August 31, 2026

For planning purposes, following receipt of bids from general contractors, the construction period is estimated to be 18-24 months.

To: City Council
From: Beth Thompson
Department: Finance
Date: 6/10/2025
Subject: Post Award RDF Public Hearing



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A

Description:

This is a public hearing for post award of the redevelopment loan from the Georgia Department of Community Affairs to the City of Monroe.

Background:

A redevelopment loan will be passed through the City of Monroe from DCA then to the DDA. The loan will then be between DDA & JEC for the purpose of redevelopment of the old Ford building in downtown Monroe.

Attachment(s):

PUBLIC HEARING NOTICE COMMUNITY DEVELOPMENT BLOCK GRANTPROGRAM

(Post Award Hearing)

The City of Monroe will hold a PUBLIC HEARING on June 10, 2025 at 6:00 pm for the purpose of discussing the approved activities of the City's Community Development Block Grant (CDBG) Redevelopment Fund (RDF). On April 1, 2025 the City was awarded a grant in the amount of \$1,000,000 to provide a loan for redevelopment of the building located at 208 South Broad Street (the Old Ford Building).

The items to be discussed at the hearing include:

- The amount of funds received and a description of the activities
- The amount of funds available each activity and the amount of funds that will benefit low-and- moderate-income persons
- The plan, if applicable, to minimize or prevent displacement of persons and the plan to assist persons whom may be displaced
- Fair Housing laws and the City's/County's plan to further Fair Housing

The Public is invited to this Hearing at the Monroe City Hall, Council Meeting Room, located at 215 North Broad Street, Monroe, Georgia 30655 to become informed of the project activities.

The City of Monroe is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age. For a reasonable accommodation please contact Beth Thompson at bthompson@monroega.gov.

If you need an alternative format or language, please contact Beth Thompson at bthompson@monroega.gov. Persons with hearing disabilities can contact the Georgia Relay Service, at 1-800-255-0056 (TDD) or 1-800-255-0135 (Voice) if they require assistance.



To: City Council

From: Brad Callender, Planning & Zoning Director

Department: Planning & Zoning

Date: 6/4/2025

Subject: ENVIRONMENTAL VARIANCE #3757 – 311 Stokes St.



Budget Account/Project Name:	N/A		
Funding Source:	N/A		
Budget Allocation:	N/A		
Budget Available:	N/A		
Requested Expense:	N/A	Company of Record:	N/A

Description:

The property owner of 311 Stokes Street is petitioning for an environmental variance to reduce the 25-foot impervious setback from the 50-foot stream buffer. The property owner proposes to raze an existing single-family residence currently located in the impervious setback and replace it with a new single-family dwelling. The environmental buffer is necessary to allow the construction of the dwelling.

Background:

An Administrative Special Exception Variance has been granted to the property owner to reduce the principal front building setback and accessory building setback by 20%. Please refer to the attached staff report for complete details regarding this variance request.

Recommendation:

The Planning Commission voted unanimously to recommend approval of granting variance as submitted without conditions.

Attachment(s):

Staff Report
Application Documents



CITY OF MONROE

PLANNING & ZONING

STREAM BUFFER VARIANCE STAFF REPORT

APPLICATION SUMMARY

VARIANCE CASE: 3757

DATE: May 14, 2025

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

APPLICANT NAME: Moshe & Kristen Webster

PROPERTY OWNER: Moshe & Kristen Webster

LOCATION: North side of Stokes Street – 311 Stokes Street

ACREAGE: ±0.783

EXISTING ZONING/CHARACTER DISTRICT: CD-3 (Neighborhood Character District)

EXISTING LAND USE: Single-family residence and accessory building

ACTION REQUESTED: The owner is requesting a stream buffer variance for this property to allow construction of a single-family residence within the required minimum impervious setback from a 50-foot undisturbed stream buffer.

STAFF RECOMMENDATION: Staff recommends approval of this variance as submitted without conditions.

DATES OF SCHEDULED MEETINGS

PLANNING COMMISSION: May 20, 2025

CITY COUNCIL: June 10, 2025

REQUEST SUMMARY

VARIANCE REQUEST SUMMARY:

The applicant is requesting approval of a stream buffer variance to reduce the required minimum 25-foot impervious setback from a 50-foot undisturbed stream buffer. Under Code of Ordinances Section 42-274(a), streams in the City are required to have a 50-foot undisturbed natural vegetative buffer from the top of a stream bank. In addition to the 50-foot undisturbed buffer, a 25-foot setback is required prohibiting any impervious surfaces. The applicant is requesting to reduce the 25-foot impervious setback to allow for construction of a new-single-family residence. The single-family residence will encroach the impervious setback by approximately 24 feet at its greatest point with only a total impervious area of approximately 526 square feet. A porch is also proposed to be constructed at the rear of the single-family dwelling. At the time of this report, the applicant has applied for and been granted an administrative special exception variance to reduce the front principal building setback for the proposed single-family dwelling impacting the impervious setback. The administrative special exception variance allows for some reduction of the encroachment by the dwelling into the required setback.

STAFF ANALYSIS

THE ANALYSIS OF THE APPLICATION IS MADE BASED UPON THE FOLLOWING FACTORS IN DETERMINING WHETHER OR NOT TO ISSUE A VARIANCE FOR THE STREAM BUFFER AND SETBACK REQUIREMENTS AS SET FORTH IN SECTION 42.474(b)(4) OF THE *CITY OF MONROE CODE OF ORDINANCES*.

- (1) Shape, size, topography, slope, soils, vegetation, and other physical characteristics of the property:** One key physical characteristic of this property is the location of an existing stream on the property. Most of the overall property is heavily impacted by the stream and its required buffers and setbacks, limiting the amount of developable area to a small portion of the property along its frontage on Stokes Street.
- (2) The locations of all streams on the property, including along property boundaries:** One stream is located on the property. The stream enters the property at its northwesterly boundary, then flows southeasterly through the center of the property towards the eastern boundary. The stream and its required buffers and setbacks occupy most of the subject property.
- (3) The location and extent of the proposed buffer or setback intrusion:** An existing single-family residence on the property will be demolished and replaced with a new single-family residence. The applicant proposes to construct the new single-family residence as far forward to the front of the lot as possible. The applicant has already applied for and been granted an administrative special exception variance to reduce the front principal building setback of the proposed single-family residence which is the structure encroaching the impervious setback. By granting that variance, the impact to the stream buffer is now limited to only the required additional 25-foot impervious setback instead of impacting both the 50-foot undisturbed stream buffer and the additional 25-foot impervious setback.
- (4) Whether alternative designs are possible which require less intrusion or no intrusion:** As previously stated, the applicant has already applied for and been granted an administrative special exception variance to reduce the front principal building setback of the proposed single-family residence that will encroach the impervious setback. In doing so, the proposed single-family residence is not going to impact both the undisturbed buffer and the impervious setback.
- (5) The long-term and construction water-quality impacts of the proposed variance:** Granting this variance with a small encroachment into the impervious setback of the environmental buffer will have a negligible impact to the long-term and construction water quality of the stream located on the subject property.
- (6) Whether issuance of the variance is at least as protective of natural resources and the environment:** Granting this stream buffer variance does not negatively impact the adjacent stream in a manner that would cause a destruction of any natural resources or the environment.

STAFF RECOMMENDATION

Based upon the City Council's policies, decision making criteria and standards outlined in the Code of Ordinances of the City of Monroe, staff recommends approval of the requested stream buffer variance to allow for a reduction of the impervious building setback from the undisturbed natural vegetative buffer as shown on the submitted plans with this application.

#3757

193



CITY OF MONROE

ENVIRONMENTAL VARIANCE APPLICATION

ENVIRONMENTAL VARIANCE TYPE: ☐ FLOODPLAIN (42-214) ☒ STREAM BUFFER (42-274)

ENVIRONMENTAL VARIANCE REQUEST LOCATION & DESCRIPTION

Address: 311 Stokes Street

Parcel #: M0170209 Council Districts: (1 — 6) 6 & (7 or 8) 8

Zoning: CD-3 Parcel Acreage/Square Feet: 0.9 acres

State the Requested Variance Type and Purpose of Request: See section (1) attached

PROPERTY OWNER & APPLICANT INFORMATION

Property Owner: Moshe & Kristen Webster Phone #: 678.510.8386

Address: 311 Stokes Street City: Monroe State: GA Zip: 30655

Applicant (if not the owner): _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

VARIANCE INFORMATION

Describe the characteristics of the property relating to its size, shape, or topography other physical condition preventing land development in compliance with the Environmental Regulations of the Code of Ordinances: See section (2) attached

Describe any unusual circumstances that strict adherence to the minimal buffer requirements in the Environmental Regulations result in an extreme hardship on the property: See section (3) attached

Describe the proposed use affected by the existing site conditions and explain how development of that use is impacted by the Environmental Regulations: See section (4) attached

VARIANCE INFORMATION CONT.

Floodplain Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result (Code Of Ordinances 42-214(e)).

Stream Buffer Variances shall not be considered when actions of any property owner of a give property have created conditions of a hardship on that property (Code of Ordinances 42-274(b)(2)).

REQUIRED SUBMITTAL ITEM CHECKLIST

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Completed Application <input checked="" type="checkbox"/> Fee (see Fee Schedule) <input checked="" type="checkbox"/> Deed <input checked="" type="checkbox"/> Proof of all property taxes paid in full <input checked="" type="checkbox"/> Survey Plat/Site Map; showing location of all streams, wetlands, floodplain boundaries and other natural features, as determined by field survey, drawn to scale <input checked="" type="checkbox"/> Documentation of unusual hardship should the buffer be maintained (Stream Buffer)
An Alternate Plan, does not include buffer or setback intrusion or an explanation why such plan is not possible (Stream Buffer) | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Detailed Site Plan; showing location of all existing and proposed structures and other impervious cover, the limits of all existing and proposed land disturbance, inside and outside the buffer and setback, and the exact area of the buffer affected shall be accurately and clearly indicated (Stream Buffer) <input checked="" type="checkbox"/> Calculation of the total area and length of the proposed intrusion (Stream Buffer) <input type="checkbox"/> Stormwater management site plan (if applicable Proposed mitigation, if any, for the intrusion or an explanation why none is proposed (Stream Buffer) <input type="checkbox"/> Other information as required by the Code Enforcement Officer |
|--|--|

APPLICANT SIGNATURE & AFFADAVIT

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. APPLICANT HERBY AUTHORIZES THE CODE DEPARTMENT PERSONNEL TO ENTER UPON AND INSPECT THE PROPERTY FOR ALL PURPOSES ALLOWED AND REQUIRED BY THE CODE OF ORDINANCES AND THE DEVELOPMENT REGULATIONS.

SIGNATURE:  DATE: 03.18.2025

PROPERTY OWNER'S AUTHORIZATION SIGNATURE, IF NOT THE APPLICANT ABOVE

OWNER'S SIGNATURE: _____ DATE: _____

NOTARY PUBLIC: _____ SWORN TO AND SUBSCRIBED BEFORE THIS
_____ DAY OF _____, 20_____

NOTARY SIGNATURE: _____ DATE: _____

SEAL:

IT IS THE RESPONSIBILITY OF THE APPLICANT AND NOT THE STAFF TO ENSURE THAT A COMPLETE APPLICATION WITH ALL REQUIRED MATERIALS ARE SUBMITTED. APPLICATIONS AND SUBMITTALS FOUND TO BE INCOMPLETE AND INCORRECT WILL BE REJECTED.

Environmental Variance Application

(1) - A stream buffer variance is requested to allow for the development of a single family home on the property that will replace the existing house on the property.

(2) - Due to the location of a stream and its associated setbacks on the property, in conjunction with required front setbacks, insufficient buildable area remains for development of a single family home that otherwise fits within the current zoning ordinance.

(3) - Because of the unavoidable natural location the a stream on the property, strict adherence to the current zoning ordinance would result in the property not being able to be developed for the proposed single family home despite the fact that it has served as a single family home location for over 100 years.

(4) - A stream buffer variance is requested in order to build a new single family home on the property. The new house would need to be built partially encroaching (approx 536sf) into the 75' impermeable setback of the stream that cuts through the property. This is encroachment is unavoidable due to the location of the stream on the property and required front setbacks. See included home location plan for details.

To: City Council

From: Brad Callender, Planning & Zoning Director

Department: Planning & Zoning

Date: 6/4/2025

Subject: ENVIRONMENTAL VARIANCE #3757 – 311 Stokes St.



Budget Account/Project Name:	N/A		
Funding Source:	N/A		
Budget Allocation:	N/A		
Budget Available:	N/A		
Requested Expense:	N/A	Company of Record:	N/A

Description:

The property owner of 311 Stokes Street is petitioning for an environmental variance to reduce the 25-foot impervious setback from the 50-foot stream buffer. The property owner proposes to raze an existing single-family residence currently located in the impervious setback and replace it with a new single-family dwelling. The environmental buffer is necessary to allow the construction of the dwelling.

Background:

An Administrative Special Exception Variance has been granted to the property owner to reduce the principal front building setback and accessory building setback by 20%. Please refer to the attached staff report for complete details regarding this variance request.

Recommendation:

The Planning Commission voted unanimously to recommend approval of granting variance as submitted without conditions.

Attachment(s):

Staff Report
Application Documents



CITY OF MONROE

PLANNING & ZONING

STREAM BUFFER VARIANCE STAFF REPORT

APPLICATION SUMMARY

VARIANCE CASE: 3757

DATE: May 14, 2025

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

APPLICANT NAME: Moshe & Kristen Webster

PROPERTY OWNER: Moshe & Kristen Webster

LOCATION: North side of Stokes Street – 311 Stokes Street

ACREAGE: ±0.783

EXISTING ZONING/CHARACTER DISTRICT: CD-3 (Neighborhood Character District)

EXISTING LAND USE: Single-family residence and accessory building

ACTION REQUESTED: The owner is requesting a stream buffer variance for this property to allow construction of a single-family residence within the required minimum impervious setback from a 50-foot undisturbed stream buffer.

STAFF RECOMMENDATION: Staff recommends approval of this variance as submitted without conditions.

DATES OF SCHEDULED MEETINGS

PLANNING COMMISSION: May 20, 2025

CITY COUNCIL: June 10, 2025

REQUEST SUMMARY

VARIANCE REQUEST SUMMARY:

The applicant is requesting approval of a stream buffer variance to reduce the required minimum 25-foot impervious setback from a 50-foot undisturbed stream buffer. Under Code of Ordinances Section 42-274(a), streams in the City are required to have a 50-foot undisturbed natural vegetative buffer from the top of a stream bank. In addition to the 50-foot undisturbed buffer, a 25-foot setback is required prohibiting any impervious surfaces. The applicant is requesting to reduce the 25-foot impervious setback to allow for construction of a new-single-family residence. The single-family residence will encroach the impervious setback by approximately 24 feet at its greatest point with only a total impervious area of approximately 526 square feet. A porch is also proposed to be constructed at the rear of the single-family dwelling. At the time of this report, the applicant has applied for and been granted an administrative special exception variance to reduce the front principal building setback for the proposed single-family dwelling impacting the impervious setback. The administrative special exception variance allows for some reduction of the encroachment by the dwelling into the required setback.

STAFF ANALYSIS

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STAFF RECOMMENDATION

Based upon the City Council's policies, decision making criteria and standards outlined in the Code of Ordinances of the City of Monroe, staff recommends approval of the requested stream buffer variance to allow for a reduction of the impervious building setback from the undisturbed natural vegetative buffer as shown on the submitted plans with this application.

#3757



CITY OF MONROE

ENVIRONMENTAL VARIANCE APPLICATION

ENVIRONMENTAL VARIANCE TYPE: ☐ FLOODPLAIN (42-214) ☒ STREAM BUFFER (42-274)

ENVIRONMENTAL VARIANCE REQUEST LOCATION & DESCRIPTION

Address: 311 Stokes Street

Parcel #: M0170209 Council Districts: (1 — 6) 6 & (7 or 8) 8

Zoning: CD-3 Parcel Acreage/Square Feet: 0.9 acres

State the Requested Variance Type and Purpose of Request: See section (1) attached

PROPERTY OWNER & APPLICANT INFORMATION

Property Owner: Moshe & Kristen Webster Phone #: 678.510.8386

Address: 311 Stokes Street City: Monroe State: GA Zip: 30655

Applicant (if not the owner): Phone #:

Address: City: State: Zip:

VARIANCE INFORMATION

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- | | |
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Proposed mitigation, if any, for the intrusion or an explanation why none is proposed (Stream Buffer) <input type="checkbox"/> Other information as required by the Code Enforcement Officer |
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SIGNATURE:  DATE: 03.18.2025

PROPERTY OWNER'S AUTHORIZATION SIGNATURE, IF NOT THE APPLICANT ABOVE

OWNER'S SIGNATURE: _____ DATE: _____

NOTARY PUBLIC: _____ SWORN TO AND SUBSCRIBED BEFORE THIS
_____ DAY OF _____, 20____

NOTARY SIGNATURE: _____ DATE: _____

SEAL:

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Environmental Variance Application

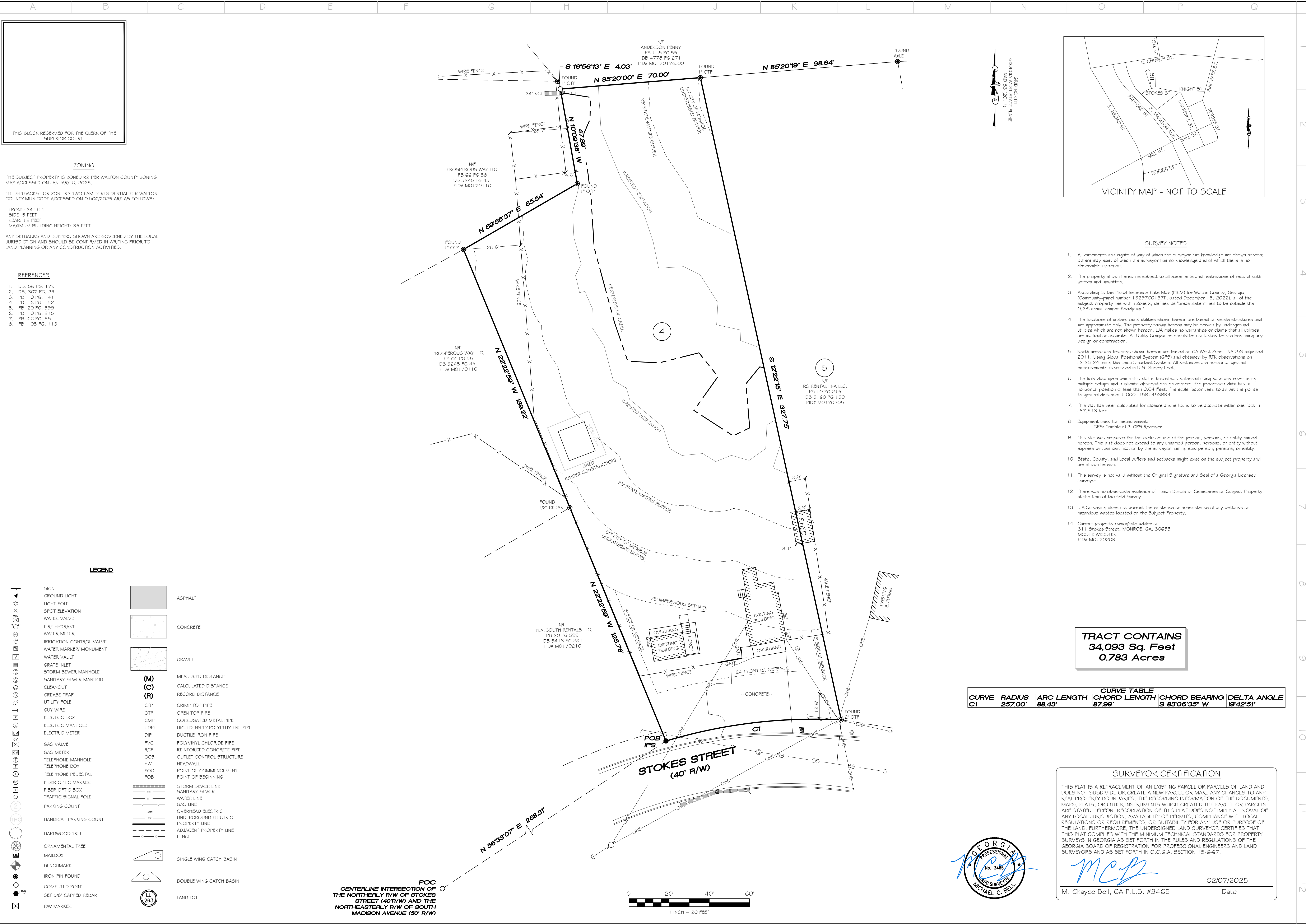
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File Location: \\electricty\survey\project\jlf\246 (moshe webster)\2401 (311 stokes street)\05 survey cad\311 stokes street



LJA SURVEYING INC.
4525 SOUTH LEE STREET
BUTLORD, GA 30516
Phone 770.955.5200
LST No. 1350

LOCATED IN:
G.M.D 419
CITY OF MONROE
WALTON COUNTY, GEORGIA

BOUNDARY SURVEY
311 STOKES STREET
LOT 4 - MONROE COTTON MILLS S/D
FOR
MOSHE WEBSTER

ISSUE	DATE	DESCRIPTION
INITIAL	02/07/2025	
REV. 1		
REV. 2		
REV. 3		
REV. 4		
REV. 5		
REV. 6		
REV. 7		

DRAFTED BY: AC
CHECKED BY: MCB

PROJECT #:
LIA56246-2401

811
Know what's below.
Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO PROPERLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

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SHEET NO:
1 OF 1

To: City Council
From: Beth Thompson
Department: Finance
Date: 6/10/2025
Subject: FY2024 Annual Comprehensive Financial Report



Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Will Derzis with Mauldin & Jenkins, the City's external auditors, will present the audited Fiscal Year 2024 Annual Comprehensive Financial Report (ACFR).

Background:

Annually, the City of Monroe engages with an external audit firm, Mauldin & Jenkins to conduct an audit of the City of Monroe's financials, internal controls, operating efficiency, etc.

Attachment(s):

FY2024 ACFR

City of Monroe, Georgia

Auditor's Discussion & Analysis

Financial & Compliance Audit Summary

December 31, 2024



CPAs & ADVISORS

Going Further.



City of Monroe, Georgia

Auditor's Discussion & Analysis

Financial & Compliance Audit Summary

December 31, 2024



City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

PURPOSE OF ANNUAL AUDITOR'S DISCUSSION & ANALYSIS

- ◆ Engagement Team and Firm Information:
 - The Governmental Practice
 - Additional Information Regarding Other Industries and Services

- ◆ Overview of:
 - Independent Auditor's Report
 - Overview of the Financial Statements, Footnotes, and Supplementary Information
 - Compliance Reports (Internal Controls and Laws and Regulations)

- ◆ Required Communications under Government Auditing Standards

- ◆ Accounting Recommendations and Related Matters:

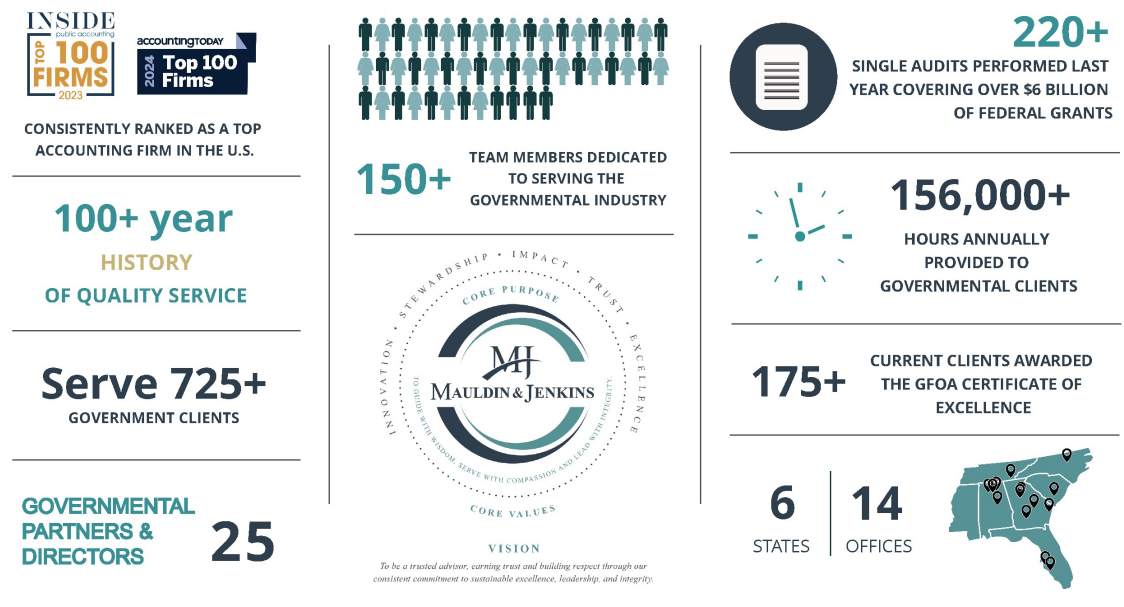
- ◆ Free Continuing Education and Newsletters

- ◆ Closing Thoughts

- ◆ Answering Your Questions

City of Monroe, Georgia
Auditor’s Discussion & Analysis (AD&A)
December 31, 2024

MAULDIN & JENKINS BY THE NUMBERS



Engagement Team Leaders Include:

- Adam Fraley - Engagement Lead Partner – Over 25 years of experience
- Josh Carroll – Engagement Quality Control Reviewer – 18 years of experience
- Will Derzis – Engagement Director – 9 years of experience

City of Monroe, Georgia

Auditor's Discussion & Analysis (AD&A)

December 31, 2024

MAULDIN & JENKINS – ADDITIONAL INFORMATION

Other Industries and Services by Mauldin & Jenkins:

Each of Mauldin & Jenkins' offices provides a wide variety of services to a broad range of clientele. We have partners and managers who are responsible for specialized practice areas of auditing and accounting, taxes, and management advisory services. Their purpose, as leaders in the particular practice area, is to establish policies with respect to technical matters in these specific areas and ensure that the quality of the Firm's practice is maintained.

Industries Served: Over the years, our partners have developed expertise in certain industries representative of a cross section of the Georgia economy, including:

- Governmental Entities (state entities, cities, counties, school systems, business-type operations, libraries, and other special purpose entities)
- SEC Registrants
- Wholesale Distribution
- Agri-Businesses
- Manufacturing
- Professional Services
- Employee Benefit Plans
- Financial Institutions (community banks, savings and loans, thrifts, credit unions, mortgage companies, and finance companies)
- Non-Profit Organizations
- Retail Businesses
- Long-Term Healthcare
- Construction and Development
- Individuals, Estates, and Trusts
- Real Estate Management

Services Provided: This diversity of practice enables our personnel to experience a wide variety of business, accounting, and tax situations. We provide the traditional and not-so-traditional services such as:

- Financial Audit/Review/Compilation
- Compliance Audits and Single Audits
- Agreed-Upon Procedures
- Forensic Audits
- Bond Issuance Services
- Performance Audits
- State Sales Tax Matters
- International Tax Matters
- Business and Strategic Planning
- Profitability Consulting
- Budgeting
- Buy-Sell Agreements and Business Valuation Issues
- Income Tax Planning and Preparation
- Multi-State Income Tax Issues
- Information Systems Consulting
- Cost Accounting Analysis
- Healthcare Cost Reimbursement
- Outsourced Billing Services
- Fixed Asset Inventories
- Succession and Exit Strategy Consulting
- Estate Planning
- Management Information Systems
- Employee Benefit Plan Administration
- Merger/Acquisition and Expansion Financing

City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

INDEPENDENT AUDITOR'S REPORT

The independent auditor's report has specific significance to readers of the financial report.

Management's Responsibility for the Financial Statements

The financial statements are the responsibility of management.

Auditor's Responsibility

Our responsibility, as external auditors, is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We planned and performed our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Opinion

We have issued an unmodified audit report (i.e., "clean opinion"). The respective financial statements are considered to present fairly the financial position and results of operations as of, and for the year ended.

Other Matters

Certain required supplementary information and other information is included in the financial report, and as directed by relevant auditing standards, we have not expressed an opinion or provided any assurance on the respective information.

Other Reporting

Government Auditing Standards require auditors to issue a report on our consideration of internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. We have issued such a report and reference to this report is included in the independent auditor's report.

City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

REVIEW OF ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

General Information About the ACFR

The Annual Comprehensive Financial Report ("ACFR") goes beyond the normal financial reporting required by accounting principles generally accepted in the United States. The ACFR includes, at a minimum, the following elements/sections:

- **Introductory Section:** general information on the City's structure and the services it provides.
 - Letter of Transmittal
 - Organizational Chart
 - Directory of Officials
 - Certificate of Achievement for Excellence in Financial Reporting
- **Financial Section:** basic financial statements, footnotes, and required supplementary information along with the auditor's report.
 - Independent Auditor's Report
 - Management Discussion & Analysis (MD&A)
 - Financial Statements and Footnotes
- **Statistical Section:** broad range of financial and demographic information useful in assessing the City's economic condition and this information covers multiple years.
 - Financial Trends Information
 - Revenue Capacity Information
 - Debt Capacity Information
 - Operating Information

The ACFR goes far beyond the basic requirements of annual financial reporting, and the City should be commended for going beyond the minimum and providing such a report.

City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

Recognition and Award

Once completed, the fiscal year 2023 ACFR was submitted to the Government Finance Officers Association ("GFOA") for determination if the report would merit the GFOA's Certificate of Achievement for Excellence in Financial Reporting. We are happy to inform everyone that the GFOA did indeed review the ACFR and awarded the City with the sought after Certificate.

The GFOA Certificate has been made a part of the City's 2024 fiscal year ACFR and is included in the Introductory Section.



City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

OVERVIEW OF FINANCIAL STATEMENTS

The City's basic financial statements include three components:

- 1) Government-wide financial statements;
- 2) Fund financial statements; and
- 3) Notes to the financial statements.

The **government-wide financial statements** provide a broad overview of all of the City's funds, as well as its discretely presented component units – the Downtown Development Authority and the Monroe Convention and Visitors Bureau. The *Statement of Net Position* presents information on all assets (and deferred outflows) and liabilities (and deferred inflows) of the City, with the resulting difference reported as net position. The *Statement of Activities* presents information showing how the City's net position changed during the most recent fiscal year. Revenues are categorized as program revenues or general revenues. Expenses are categorized by function.

The **fund financial statements** more closely resemble the financial statements as presented prior to the adoption of GASB Statement No. 34. All of the funds of the City can be divided into two (2) categories: governmental funds (includes the General Fund) and business-type funds (Utilities Fund and Solid Waste Fund).

The City also includes, as part of the ACFR, the Special Purpose Local Option Sales Tax (SPLOST) Schedules and Report.

Government-Wide (Full-Accrual) Financial Statements

As noted above, the financial report of the Government includes two (2) entity-wide financial statements: a *Statement of Net Position* and a *Statement of Activities*.

Highlights of the government-wide statements notes total assets (and deferred outflows of resources) of approximately \$246,020,000 offset by liabilities (and deferred inflows of resources) of approximately \$81,390,000. This results in the Government reported net position (or equity) of approximately \$164,630,000. Also, a substantial element of the net position is composed of a net investment in capital assets in the approximate amount of \$134,750,000. Restricted net position amounts to approximately \$9,062,000 leaving an unrestricted net position of approximately \$20,818,000.

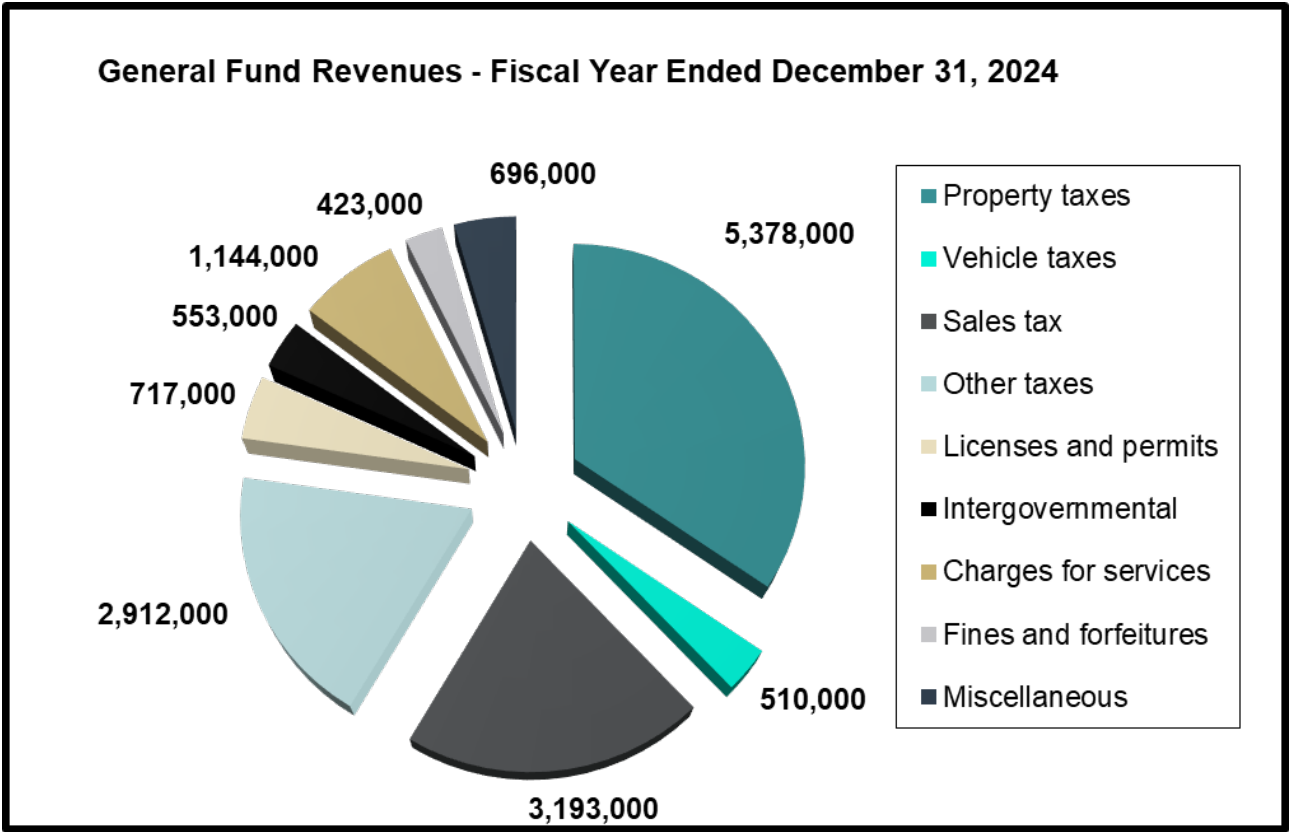
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The *Statement of Activities* attempts to report expenses in the first column with direct offsetting program revenues to the adjacent columns to arrive a net cost of the functional areas of operation. General revenues (primarily property taxes and sales taxes) come to the rescue of the net cost functional areas resulting in the City reporting a change in net position of approximately \$8,916,000 for the year ended December 31, 2024.

General Fund

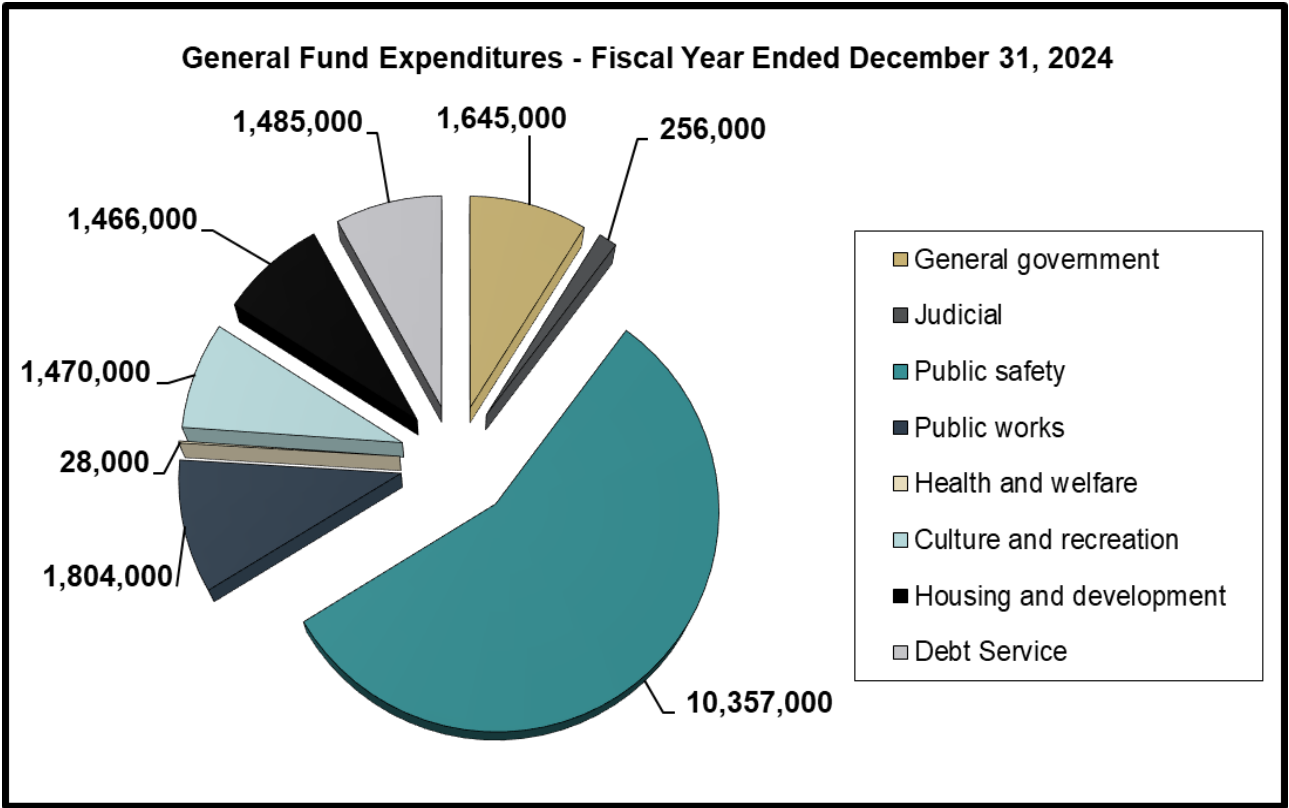
Of primary interest to the City is the **General Fund**, which accounts for the majority of revenues received and funds expended in the operations of the City, including general government activities, the municipal court and law enforcement, public safety, highways and streets administration, health and welfare, culture and recreation, protective inspections, and economic development.

General Fund Revenues: The following chart depicts the primary revenue sources of the General Fund for 2024. Property taxes represent a key component of revenue:



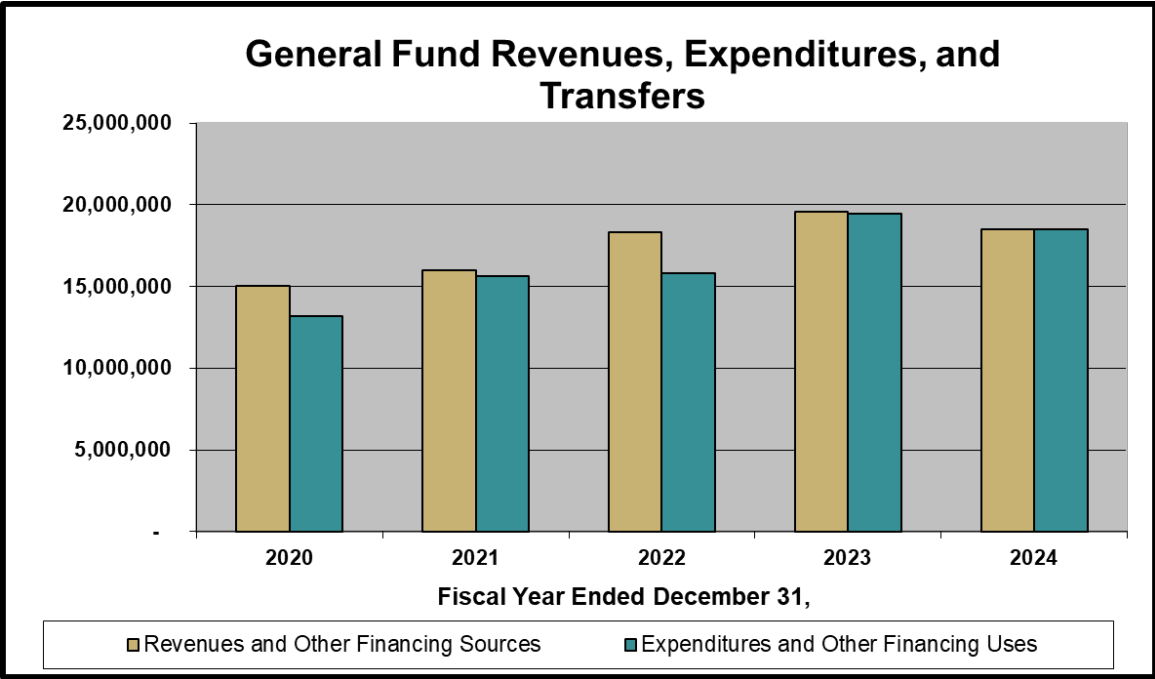
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General Fund Expenditures: The following chart presents the General Fund’s expenditures by major function for the fiscal year ended December 31, 2024:

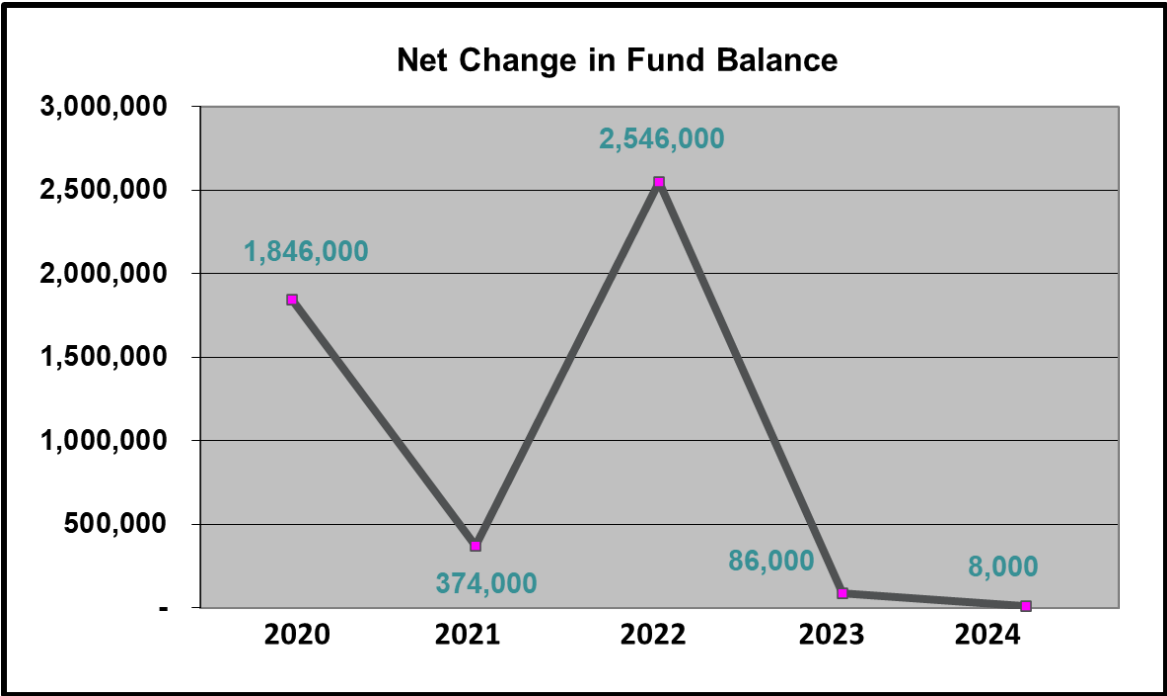


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The following chart demonstrates General Fund revenues versus expenditures for a five (5) year period:

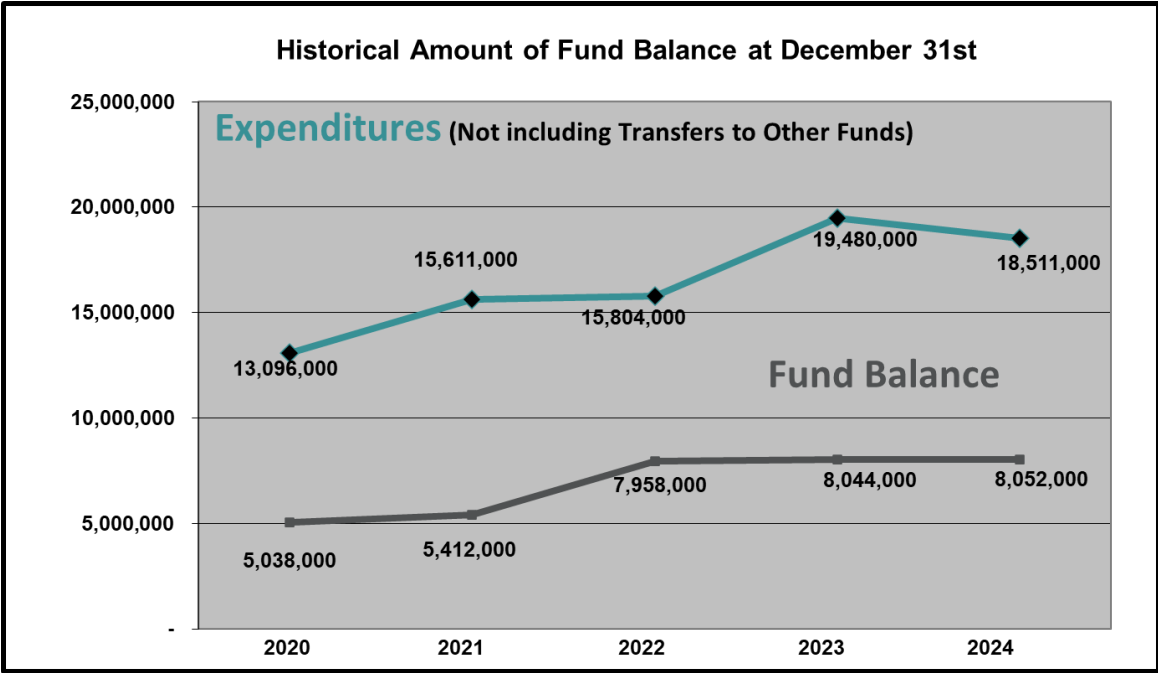


The following chart present the annual net change in fund balance of the General Fund for the past five (5) fiscal years:



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The following graph reflects the overall financial strength of the City’s General Fund as of each fiscal year ended December 31st for a five (5) year period. The wider the gap between expenditures and the fund balance, the less leverage the City has each year as it enters a new fiscal year.



As of December 31, 2024, the City’s General Fund reflected a fund balance that is available to cover approximately 159 days. Standard industry benchmarking indicates that 75-90 days is considered a healthy fund balance position.

In observation of the above chart, the relationship of year-end fund balance as compared to each year’s expenditures should be further considered. The following is the relative percentage of fund balance as compared to annual expenditures for each of the past five (5) fiscal years:

- 2020 = 38.5%
- 2021 = 34.7%
- 2022 = 50.4%
- 2023 = 41.3%
- 2024 = 43.5%

The percentages noted above are indicative of the City’s ability to be proactive with its initiatives and general operations, and also its ability to proceed into the new fiscal year with or without certain seasonal revenue streams. Of course, it is of great importance to further reflect that fund balance does not always equate to cash and investments. Fund balance is simply the difference in all assets (and deferred outflows) and all liabilities (and deferred inflows). Cash and investments are simply a component of this equation.

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Other Governmental Funds

The City also maintains four (4) *special revenue funds*. These funds account for revenues derived from specific sources which are legally restricted to finance particular functions or activities. *Capital projects funds* are used to account for revenues and expenditures related to the renovation and/or construction of major capital assets. Three (3) capital projects funds are maintained by the City.

Business-Type Funds

The City maintains two (2) *enterprise funds*, which are used to account for operations in a manner like private business enterprises. The enterprise funds maintained are the Utilities Fund and the Solid Waste Fund.

Business-Type Statement of Net Position

Assets: The City's assets and deferred outflows of resources recognized a slight increase during the year ended December 31, 2024. Assets and deferred outflows of resources increased approximately \$824,000 or 0.5% from \$176,345,000 to \$177,169,000. This increase can be attributed to the increase in the depreciable capital assets.

Liabilities: The City's liabilities and deferred inflows of resources decreased during the year ended December 31, 2024. Total liabilities and deferred inflows of resources decreased approximately \$1,855,000 or 2.7% from approximately \$68,835,000 to \$66,980,000. The decrease is primarily attributed to a decrease in bonds payable.

Net Position: The City's equity position increased from approximately \$106,873,000 (adjusted opening net position) to \$110,189,000. This increase is reconciled on the City's "Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds." It should be noted that a very large portion of the City's net position is capital assets net of related debt. While the City is reflecting approximately \$110,189,000 in net position (or equity), only an approximate \$17,812,000 is unrestricted and considered available for operations. In the end, the statement of net position reflects the fact that the City has invested heavily in its business-type operations over the history of the organization.

Business-Type Statement of Revenues, Expenses, and Changes in Net Position

Total operating revenues of the City decreased from approximately \$51,050,000 to \$54,104,000. This represents an increase of 6% vs. prior year's decrease of 5%. Total operating expenses of the City increased from approximately \$48,054,000 to \$49,449,000. This represents an increase of approximately 3% vs. prior year's decrease of 0.2%. The effect of the increased revenues and expenses resulted in an increase in operating income from approximately \$2,996,000 in the prior year to \$4,655,000 in the current year.

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Business-Type Statement of Cash Flows

The statement of cash flows is a very important statement for any enterprise, and the City is no different.

The “cash flows from operating activities” is the most important element in the statement of cash flows, because it should be the operations of an entity that provides a substantial portion of the capital needed in a growth environment. This section of the statement begins with operating income (not net income as you see in the commercial sector) as reported in the statement of operations.

The City has very good cash flows from operations. This has been true for the past several years. Such **operating cash flows amounted to approximately \$10,604,000** for the year ended December 31, 2024. The City had approximately \$5,314,000 in operating cash flows for the year ended December 31, 2023. Additionally, this section of the statement recognizes the fact that depreciation and amortization expense of approximately \$3,698,000 is a noncash flow item.

Further, the operating cash flows were used to fund certain significant capital and related financing activities:

- The City purchased capital assets in the amount of approximately \$10,526,000.
- The City paid principal on notes, revenue bonds, and leases in the amount of approximately \$1,889,000.

In conclusion, the City reflects a decrease in cash and cash equivalents in the approximate amount of \$5,862,000 to a balance of approximately \$21,881,000 as of December 31, 2024.

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Footnotes

Note 1 – Accounting Policies: This footnote discusses the overall organization of the City, the nature of its operations, and the fact that it was created by the state of Georgia in 1821. This note also discloses pertinent information regarding the governing body of the City as well as its two component units (the Downtown Development Authority and the Monroe Area Convention and Visitors Bureau).

This footnote continues by sharing with a reader of the financial statements the significant accounting policies and principles utilized in the preparation of the financial statements.

Note 2 – Reconciliation of Government-Wide Financial Statements and Fund Financial Statements: This footnote provides additional detailed information that is not already shown within the financial statements themselves, on the differences between the City's fund level financial statements and its government-wide financial statements.

Note 3 – Legal Compliance – Budgets: This footnote discloses the City's procedures in establishing its annual budget and discloses excesses of actual expenditures over appropriations for the year, if any.

Note 4 – Deposits and Investments: The Governmental Accounting Standards Board (GASB) issued Statement No. 40, *Deposit and Investment Risk Disclosure*, an amendment of GASB Statement No. 3, which significantly changed the disclosure in the financial statements of the City related to deposits and investments. The disclosure addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

Notes 5 and 6 – Receivables and Lease Receivables: These footnotes disclose the City's property tax calendar and detailed information on various receivable (and allowances for doubtful receivables) balances, including long-term leasing arrangements as lessor.

Notes 7 – Capital Assets and Lease Assets: These footnotes disclose the City's capital assets and leased assets activity and their related accumulated depreciation/amortization for the year.

Note 8 – Long-Term Debt: This footnote discloses the City's long-term debt activity for the year, and other information and maturities for the revenue bonds, financed purchases, notes, and leases.

Note 9 – Interfund Receivables, Payables, and Transfers: This footnote discloses detailed information on the City's interfund balances and transfers and the purpose of these balances and transactions.

Note 10 – Pension-Benefit Plans: This footnote discloses the details of the City's Pension Plan.

Notes 11 and 12 – Joint Venture and Related Organizations: These footnotes disclose the City's relationship with the Northeast Georgia Regional Commission and the Monroe Housing Authority.

Note 13 – Risk Management: This footnote discloses the City's various risks of loss.

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Note 14 – Commitments and Contingencies: This footnote discloses the outstanding commitments and contingencies of the City, including its agreements with the Municipal Electric Authority of Georgia (MEAG) and the Municipal Gas Authority of Georgia (MGAG). Certain other matters disclosed in this footnote include grant contingencies and outstanding contractual commitments.

Note 15 – Hotel/Motel Lodging Tax: This footnote discloses the City's tax rate for hotel/motel taxes, along with the amounts and nature of these revenues and expenditures.

Note 16 – Tax Abatements: This footnote discloses the agreements (entered into by the City or by another government that impacts the City's revenues) and the specific revenues abated during the fiscal year in accordance with GASB Statement No. 77.

Note 17 – Accounting Changes: This footnote discloses the City's accounting changes resulting from its implementation of GASB Statement No. 100 and Statement No. 101.

COMPLIANCE REPORTS

The financial report package contains two (2) compliance reports.

Yellow Book Report: The compliance report is a report on our tests of the City's internal controls and compliance with laws, regulations, etc. The tests of internal controls were those we determined to be required as a basis for designing our financial statement auditing procedures. Such tests also considered the City's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. In accordance with the respective standards, the report is not intended to provide an opinion, but to provide a form of negative assurance as to the City's internal controls and compliance with applicable rules and regulations.

Single Audit Report: The second compliance report is a report on our tests of the City's internal controls and compliance with laws, regulations, etc. relative to certain federal grant programs and the respective expenditures. Our tests were performed on the City's major programs (as defined by the relevant federal guidelines) and were not applied to each and every federal grant expended by the City. In accordance with the respective standards, we did provide an unmodified (or positive) opinion on the City's compliance based on our audit. However, we were not required to provide an opinion on the relevant internal controls, but to provide a form of negative assurance on such controls.

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REQUIRED COMMUNICATIONS

**The Auditor's Responsibility Under *Government Auditing Standards*
and Auditing Standards Generally Accepted in the United States of America**

Our audit of the financial statements of the City of Monroe, Georgia (the "City") for the year ended December 31, 2024 was conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether caused by error, fraudulent financial reporting, or misappropriation of assets. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Accordingly, the audit was designed to obtain reasonable, rather than absolute, assurance about the financial statements. We believe our audit accomplishes that objective.

In accordance with *Government Auditing Standards*, we have also performed tests of controls and compliance with laws and regulations that contribute to the evidence supporting our opinion on the financial statements. However, they do not provide a basis for opining on the City's internal control or compliance with laws and regulations.

Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the City. There are several new accounting standards which will be required to be implemented in the coming years. These are discussed later in this document.

In considering the qualitative aspects of the City's accounting policies, we did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus. The City's policies relative to the timing of recording of transactions are consistent with GAAP and typical government organizations.

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Management's Judgments and Accounting Estimates

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. Management has informed us they used all the relevant facts available to them at the time to make the best judgments about accounting estimates and we considered this information in the scope of our audit. We considered this information and the qualitative aspects of management's calculations in evaluating the City's significant accounting policies. Estimates significant to the financial statements include such items as: the estimated incurred-but-not-reported liabilities; estimates regarding leasing activities; capital assets donations and useful lives; and the estimated allowance for uncollectible accounts.

Financial Statement Disclosures

The footnote disclosures to the financial statements are also an integral part of the financial statements. The process used by management to accumulate the information included in the disclosures was the same process used in accumulating the financial statements, and the accounting policies described above are included in those disclosures. The overall neutrality, consistency, and clarity of the disclosures was considered as part of our audit and in forming our opinion on the financial statements.

Significant Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management relating to the performance of the audit.

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on significant matters, the scope of the audit or significant disclosures to be included in the financial statements.

Representation from Management

We requested written representations from management relating to the accuracy of information included in the financial statements and the completeness and accuracy of various information requested by us, during the audit. Management provided those written representations without a problem.

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Emphasis of Matter

The financial statements reflect the implementation of certain new pronouncements, GASB Statement No. 100 and GASB Statement No. 101, and our opinion(s) is/are not modified with respect to them.

Management's Consultations with Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Significant Issues Discussed with Management

There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements. We are not aware of any consultations management had with us or other accountants about accounting or auditing matters. No major issues were discussed with management prior to our retention to perform the aforementioned audit.

Audit Adjustments

During our audit of the City's basic financial statements as of and for the year ended December 31, 2024, there were some adjustments proposed to the funds of the City. We have provided a detail of all such adjustments in the back of this Auditor's Discussion & Analysis. All adjustments have been discussed with management.

Uncorrected Misstatements

We had (1) passed adjustment pertaining to management's election to propose and pass on recording a subscription-based information technology arrangement under GASB Statement No. 96.

Independence

We are independent of the City, and all related organizations, in accordance with auditing standards promulgated by the American Institute of Public Accountants and *Government Auditing Standards*, issued by the Comptroller General of the United States.

Other Information in Documents Containing Audited Financial Statements

We are not aware of any other documents that contain the audited basic financial statements. If such documents were to be published, we would have a responsibility to determine that such financial information was not materially inconsistent with the audited statements of the City.

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ACCOUNTING RECOMMENDATIONS AND RELATED MATTERS

During our audit of the financial statements as of and for the year ended December 31, 2024, we noted other matters which we wish to communicate to you in an effort to keep the City abreast of accounting matters that could present challenges in financial reporting in future periods. Our recommendations and proactive thoughts and communications are presented in the following paragraphs.

Other Matters for Communication to the Board and Management

1) New Governmental Accounting Standards Board (GASB) Standards



As has been the case for the past 10 years, GASB has issued several other new pronouncements which will be effective in future years. The following is a brief summary of the new standards:

- a) *Statement No. 102, Certain Risk Disclosures*** was issued in December 2023 and is effective for fiscal years beginning after June 15, 2024 and all reporting periods thereafter.

This statement defines a concentration as a lack of diversity related to an aspect of a significant inflow of resources or outflow of resources. A constraint is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority. Concentrations and constraints may limit a government's ability to acquire resources or control spending.

This statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact. The disclosure should include descriptions of the following:

- The concentration or constraint.
- Each event associated with the concentration or constraint that could cause a substantial impact if the event had occurred or had begun to occur prior to the issuance of the financial statements.

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- Actions taken by the government prior to the issuance of the financial statements to mitigate the risk.

b) Statement No. 103, *Financial Reporting Model Improvements* was issued in April 2024 and is effective for fiscal years beginning after June 15, 2025 and all reporting periods thereafter.

The objective of this statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This statement also addresses certain application issues.

Management's Discussion and Analysis

This statement continues the requirement that the basic financial statements be preceded by management's discussion and analysis (MD&A), which is presented as required supplementary information (RSI). MD&A provides an objective and easily readable analysis of the government's financial activities based on currently known facts, decisions, or conditions and presents comparisons between the current year and the prior year. This statement requires that the information presented in MD&A be limited to the related topics discussed in five sections: (1) Overview of the Financial Statements, (2) Financial Summary, (3) Detailed Analyses, (4) Significant Capital Asset and Long-Term Financing Activity, and (5) Currently Known Facts, Decisions, or Conditions. Furthermore, this statement stresses that the detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed. This statement emphasizes that the analysis provided in MD&A should avoid unnecessary duplication by not repeating explanations that may be relevant to multiple sections and that "boilerplate" discussions should be avoided by presenting only the most relevant information, focused on the primary government. In addition, this statement continues the requirement that information included in MD&A distinguish between that of the primary government and its discretely presented component units.

Unusual or Infrequent Items

This statement describes unusual or infrequent items as transactions and other events that are either unusual in nature or infrequent in occurrence. Furthermore, governments are required to display the inflows and outflows related to each unusual or infrequent item separately as the last presented flow(s) of resources prior to the net change in resource flows in the government-wide, governmental fund, and proprietary fund statements of resource flows.

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Presentation of the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position

This statement requires that the proprietary fund statement of revenues, expenses, and changes in fund net position continue to distinguish between operating and nonoperating revenues and expenses. Operating revenues and expenses are defined as revenues and expenses other than nonoperating revenues and expenses. Nonoperating revenues and expenses are defined as: (1) subsidies received and provided, (2) contributions to permanent and term endowments, (3) revenues and expenses related to financing, (4) resources from the disposal of capital assets and inventory, and (5) investment income and expenses.

In addition to the subtotals currently required in a proprietary fund statement of revenues, expenses, and changes in fund net position, this statement requires that a subtotal for *operating income (loss) and noncapital subsidies* be presented before reporting other nonoperating revenues and expenses. Subsidies are defined as: (1) resources received from another party or fund (a) for which the proprietary fund does not provide goods and services to the other party or fund and (b) that directly or indirectly keep the proprietary fund's current or future fees and charges lower than they would be otherwise, (2) resources provided to another party or fund (a) for which the other party or fund does not provide goods and services to the proprietary fund and (b) that are recoverable through the proprietary fund's current or future pricing policies, and (3) all other transfers.

Major Component Unit Information

This statement requires governments to present each major component unit separately in the reporting entity's statement of net position and statement of activities if it does not reduce the readability of the statements. If the readability of those statements would be reduced, combining statements of major component units should be presented after the fund financial statements.

Budgetary Comparison Information

This statement requires governments to present budgetary comparison information using a single method of communication—RSI. Governments also are required to present: (1) variances between original and final budget amounts and (2) variances between final budget and actual amounts. An explanation of significant variances is required to be presented in notes to RSI.

- c) **Statement No. 104, *Disclosure of Certain Capital Assets***, was issued in September 2024 and is effective for fiscal years beginning after June 15, 2025 and all reporting periods thereafter. The objective of this statement is to clarify which types of capital assets must be disclosed separately in the notes to the financial statements as well as to establish disclosure requirements for capital assets that are held for sale.

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The following types of capital assets should be disclosed separately in the capital asset rollforward in the notes to the financial statements:

- Lease assets reported in accordance with Statement No. 87 by major class of underlying asset;
- Intangible right-to-use assets recognized by an operator in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, by major class of underlying public-public partnership asset;
- Subscription assets reported in accordance with Statement No. 96; and
- Intangible assets other than those three (3) items noted above; specifically, intangible assets that represent the right to use a type of underlying asset should not be disclosed in the same major class as any owned assets of that type.

In addition, the statement requires that a capital asset held for sale should continue to be reported in the capital asset rollforward within the appropriate major class of asset. However, a government should disclose the historical cost and accumulated depreciation, as of the financial statement date, of capital assets held for sale, by major class of asset. In order to be considered held for sale, the statement specifies that:

- A government has decided to pursue the sale of the asset; and
- It is probable (likely to occur) that the sale will be finalized within one year of the financial statement date.

d) Other Pending or Current GASB Projects. As noted by the numerous pronouncements issued by GASB over the past decade, the GASB continues to research various projects of interest to governmental units. Subjects of note include:

- **Going Concern Uncertainties and Severe Financial Stress** is a major project where the goal is to address issues related to disclosures regarding going concern uncertainties and severe financial stress. The project will consider: (1) improvements to existing guidance for going concern considerations to address diversity in practice and clarify the circumstances under which disclosure is appropriate, (2) developing a definition of severe financial stress and criteria for identifying when governments should disclose their exposure to severe financial stress, and (3) what information about a government's exposure to severe financial stress is necessary to disclose. This technical topic is being examined by the GASB due to a wide diversity in practice regarding required presentation on the face of the financial statements, disclosures, etc. A preliminary views document on this topic is expected by late 2024 with an exposure draft to follow in 2025.

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- **Infrastructure Assets** is a project that will address issues related to accounting and financial reporting for infrastructure assets. The project will evaluate standard-setting options related to reporting infrastructure assets to make information: (1) more comparable across governments and more consistent over time, (2) more useful for making decisions and assessing government accountability, (3) more relevant to assessments of a government's economic condition, and (4) better reflect the capacity of those assets to provide service and how that capacity may change over time. Preliminary views on this topic are expected by late 2024.
- **Subsequent Events—Reexamination of Statement No. 56** is a project that will improve the accounting and financial reporting for subsequent events. The project will reexamine existing requirements related to subsequent events in Statement No. 56, *Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards*, to address issues related to: (1) confusion about and challenges associated with applying the existing standards, (2) inconsistency in practice in the information provided about subsequent events, and (3) the usefulness of the information provided about subsequent events. Exposure draft on this topic is expected by late 2024.
- **Revenue and Expense Recognition** is a major project where the overall objective is to develop a comprehensive, principles-based model that would establish categorization, recognition, and measurement guidance applicable to a wide range of revenue and expense transactions. Achieving that objective will include: (1) development of guidance applicable to topics for which existing guidance is limited, (2) improvement of existing guidance that has been identified as challenging to apply, (3) consideration of a performance obligation approach to the GASB's authoritative literature, and (4) assessment of existing and proposed guidance based on the conceptual framework. The expected outcome of the project is enhanced quality of information that users rely upon in making decisions and assessing accountability. The GASB is currently reviewing comments and other input received from the stakeholder community during the preliminary views stage that was completed in 2021. An exposure draft is expected in early 2025.

Summations of Thoughts Noted Above

We believe the implementation of these suggestions will enhance both the control environment and the financial reporting process, making both more effective. We also believe these recommendations can be easily implemented, and all problems resolved quite timely should management elect to employ the corrective measures.

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FREE QUARTERLY CONTINUING EDUCATION AND NEWSLETTERS FOR GOVERNMENTAL CLIENTS

Free Continuing Education. We provide free quarterly continuing education for all our governmental clients. Each quarter, we pick a couple of significant topics tailored to be of interest to governmental entities and offer the sessions several times per quarter at a variety of client provided locations resulting in greater networking among our governmental clients. We normally see approximately 100 people per quarter. We obtain the input and services of experienced outside speakers along with our in-house professionals.

"I've been a CPA for 32 years. Today's CPE class by Mauldin & Jenkins has been the best of my career". Terry Nall, CPA, City of Dunwoody (GA) Council Member

"They are always on top of new accounting pronouncements and provide training well before implementation deadlines. This is a very valuable resource for our organization". Laurie Puckett, CPA, CPFO, Gwinnett County (GA), Accounting Director

Examples of subjects addressed in past quarters include:

- Accounting for Debt Issuances
- Achieving Excellence in Financial Reporting
- Best Budgeting Practices, Policies and Processes
- Best Practices in Banking
- Budget Preparation
- ACFR Preparation (several times including a two (2) day hands-on course)
- Capital Asset Accounting Processes and Controls
- Closing Out and Audit Preparation
- Collateralization of Deposits and Investments
- Component Units
- Cybersecurity Risk Management
- Evaluating Financial and Non-Financial Health of a Local Government
- Financial Report Card – Where Does Your Government Stand?
- Financial Reporting Model Improvements
- GASB Nos. 74 & 75, New OPEB Standards
- GASB No. 77, Tax Abatement Disclosures
- GASB No. 84, Fiduciary Activities
- GASB No. 87, Leases
- GASB Projects & Updates (ongoing and several sessions)
- Grants (Accounting and Auditing)



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- Human Capital Management
- Information Technology (IT) Risk Management
- Internal Controls Over Accounts Payable, Payroll and Cash Disbursements
- Internal Controls Over Receivables & the Revenue Cycle
- Internal Revenue Service (IRS) Compliance Issues, Primarily Payroll Matters
- Legal Considerations for Debt Issuances & Disclosure Requirements
- Policies and Procedures Manuals
- Presenting Financial Information to Non-Financial People
- Procurement Card Red Flags
- Risk, Efficiency, & Effectiveness in Governments
- Segregation of Duties
- Single Audits for Auditees
- SPLOST Accounting, Reporting & Compliance
- Uniform Grant Guidance

Governmental Newsletters. We periodically produce newsletters tailored to meet the needs of governments. The newsletters have addressed a variety of subjects and are intended to be timely in their subject matter. The newsletters are authored by Mauldin & Jenkins partners and managers and are not purchased from an outside agency. The newsletters are intended to keep you informed of current developments in the government finance environment.

In the past several years, the following topics have been addressed in our monthly newsletters:

- Are Your City's Funds Secure?
- COVID-19 Updates (several)
- Cybersecurity Awareness
- Deposit Collateralization
- Employee vs Independent Contractor
- Escheat Laws on Unclaimed Property
- Federal Funding and Accountability Transparency Act
- Forensic Audit or Financial Audit?
- Form PT 440
- GASB Invitation to Comment – the New Financial Reporting Model
- GASB No. 72, Fair Value, It is Not Totally About Disclosure
- GASB Nos. 74 & 75, Other Post-Employment Benefits (OPEB)
- GASB No. 77, Abatements – Go Viral with GASB 77
- GASB No. 84 Fiduciary Activities (Series)
- GASB No. 87, Leases

You are the best auditors I have ever worked with over my career. It is a big difference having a group that is dedicated to governmental accounting.

Wesley Ropp,
Charleston Water System,
Chief Financial Officer

City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

- GASB No. 89, Accounting for Interest Cost Incurred Before the End of Construction
- GASB No. 91, Conduit Debt Obligations
- GASB No. 93, Replacement of Interbank Offered Rates
- General Data Protection Regulation (GDPR)
- Grants Management
- OMB Compliance Supplements
- OPEB, What You Need to Know
- Public Funds and Secure Deposit Program
- Rotating or Not Rotating Auditors
- Property Tax Assessments
- Remote Auditing Best Practices
- Refunding Debt
- Sales & Use Taxes on Retail Sales of Jet Fuel
- Sales Tax Collections and Remittances by the State
- SAS Clarity Standards and Group Audits
- Single Audit, including Uniform Guidance (several)
- Social Security Administration (SSA) Incentive Payments
- Special Purpose Local Option Sales Taxes (SPLOST) Expenditures
- Subrecipient Risk Assessment Tool
- Supplemental Social Security for Inmates
- The New Tax Cuts and Jobs Act – Impact on Bond Refunding
- The Return of the Component Unit – GASB 61
- Uniform Guidance & New Procurement Requirements
- What's Happening with Property Tax Assessments



Communication. In an effort to better communicate our free continuing education plans and newsletters, please email Meredith Black at mblack@mjcpa.com (send corresponding copy to afrale@mjcpa.com), and provide individual names, mailing addresses, email addresses, and phone numbers of anyone you wish to participate and be included in our database.

City of Monroe, Georgia
Auditor’s Discussion & Analysis (AD&A)
December 31, 2024

Governmental Advisory Services

Beyond traditional audit and accounting services and IT services, we provide advisory services that are wide-ranging in nature. Our experienced government advisory team helps governments, governmental agencies, and special purpose governmental organizations balance fiscal responsibility with the latest business strategies to achieve targeted and overarching objectives. Our advisory services can be summarized via the following bubbles.



David Roberts
Partner, Governmental Advisory Services

David Roberts has more than 22 years of experience as a consultant and trusted advisor providing operational and/or organizational assessments and similar transformational projects for federal, state, and local governments across the country. David’s experience includes leading numerous enterprise-wide/departmental/functional assessments and transformations over his career measuring the efficiency and effectiveness of organizational structures and culture, performance management, technology systems and strategies, staffing models, service delivery models, and customer satisfaction.



David helps his clients turn visions and goals into reality. He has helped multiple clients win national government industry awards for innovation, transformation, and cost savings.

David leads our Government Advisory practice, where he focuses on helping governments and individual agencies fulfill and exceed their financial, operational, and regulatory obligations to the public.

City of Monroe, Georgia
Auditor's Discussion & Analysis (AD&A)
December 31, 2024

David has completed hundreds of projects over his career. Below are representative sample management consulting projects demonstrating David's depth and breadth completed within the past 12 months:

Operational and Performance Assessment – Walton County, Georgia

David led a multidepartment Operational and Performance Assessment for Walton County. The scope included assessing organizational structure, operational efficiency, staffing levels and resource utilization, comparison to leading practices, and observations and recommendations to assist the County in achieving the desired future state. The final report included numerous observations with associated recommendations and a detailed Roadmap/Implementation Plan.

Outsourcing Feasibility Study – City of Rocky Mount, North Carolina

David led a feasibility study for the City of Rocky Mount to assess its current service delivery model for providing parks maintenance and landscaping services. City operations used a hybrid model of both internal resources and third-party contractors to provide parks maintenance and landscaping. The project evaluated the pros and cons (both financial and nonfinancial) of: 1) maintaining the hybrid model, 2) performing all services in-house, and 3) performing all services externally.

Finance Functional Assessment – Richland County Library, South Carolina

David led a functional assessment of the Library's finance department. The project consisted of understanding the current state – current service provision, performance, workflow, business processes, internal controls, organizational structure, reporting, and communications. The current state was compared to leading practices and gaps were identified. An implementation roadmap was created that aligned recommendations to leaderships' vision to help the organization achieve its desired future state.

Technology Utilization Assessment – Mt. Pleasant Waterworks, South Carolina

David led an objective evaluation of the organization's system usage and governance related to the existing financial system (Microsoft Dynamics) and the existing workorder management system (Maximo). The organization wanted to maximize the efficiency and effectiveness of both systems while maintaining internal controls and system of record. The project consisted of numerous interviews, data review, system mapping, and a collaborative workshop among stakeholders to define a future state.

Grant Compliance Audit – Decide DeKalb, Georgia

David led a Grant Compliance Assessment of various development projects for Decide DeKalb. The project reviewed the established grant and contractual criteria to be maintained by developers and compared with tenant information related to low income occupants. The project identified areas of compliance, noncompliance, and recommendations for remediation.

City of Monroe, Georgia
Auditor’s Discussion & Analysis (AD&A)
December 31, 2024

Forensic Audit – Confidential City

David led a forensic investigation into questionable cash management activity for a City Parks and Recreation department. The project reviewed bank account activity, cancelled checks, cash withdrawals, and purchased item documentation as well as conducted interviews with account cardholders to determine the collection, handling, and use of several hundred thousand dollars collected in fees, sponsorships, and contributions made to the City. Numerous observations and corresponding recommendations were developed to enhance internal controls, written policies, and procedures to correct conflicts of interest, mishandling of funds, and misappropriation of funds.

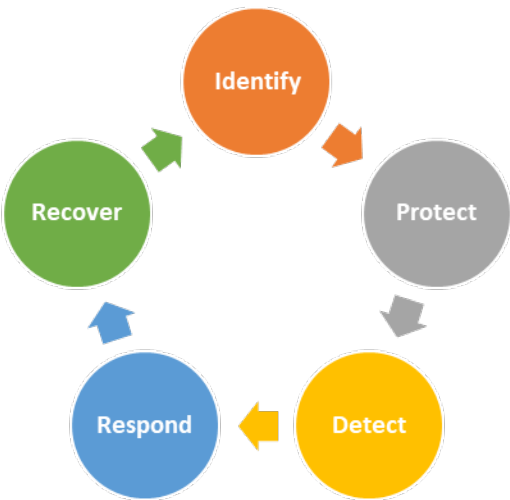
Governmental IT Solutions

Beyond traditional audit and accounting services, Mauldin & Jenkins performs various IT attestation and nonattestation services. The following are three such services.

Cybersecurity Framework Engagements

With governments dealing with IT ransoms, cybersecurity is one of the top issues on the minds of nearly every government (large and small). Managing this business issue is especially challenging. A government with a highly mature cybersecurity risk management program still has a residual risk that a material cybersecurity breach could occur and not be detected in a timely manner.

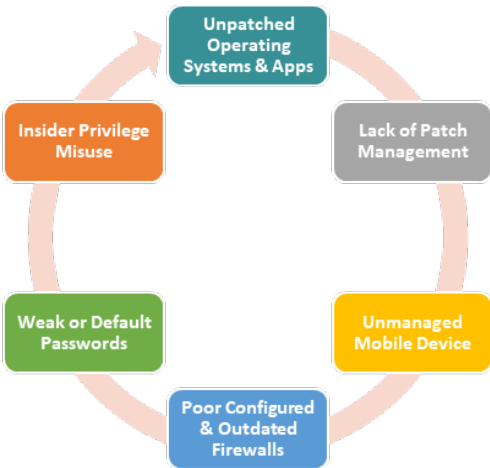
Services can be provided via: 1) attestation engagements or 2) consulting engagements. The AICPA has established standards for performing attestation engagements in this arena with the issuance of the SOC for Cybersecurity as part of its suite of System and Organization Controls (SOC) reporting. Consulting services can be provided while not compromising auditor independence.



City of Monroe, Georgia
Auditor’s Discussion & Analysis (AD&A)
December 31, 2024

System Vulnerability Assessments Engagements

This is the process of defining, identifying, classifying and prioritizing vulnerabilities in computer systems, applications, and network infrastructures, and providing an assessment with necessary knowledge, awareness, and risks to understand the threats to determine appropriate reactions. Using specialized tools and applications, we can access networks to scan with automated tools and interrogate every device connected to a network with the objective of searching for misconfigurations, unsupported software, missing software updates and patches, etc.



Penetration Testing Engagements

This is the practice of testing a computer system to find security vulnerabilities that a hacker/attacker could exploit using automation or manual applications. The process involves gathering information about the target before the test, identifying possible entry points, attempting to break in – actually or virtually – and reporting back the findings. Tests come from external or internal angles of entry. Our main objective is to identify security weaknesses. Penetration testing can also be used to: test an organization's security policy; its adherence to compliance requirements; its employees’ security awareness; and the City’s ability to identify and respond to security incidents.



CLOSING

We believe the implementation of these suggestions will enhance both the control environment and the financial reporting process, making both more effective. We also believe these recommendations can be easily implemented, and all problems resolved quite timely should management elect to employ the corrective measures. If you have any questions regarding any comments, suggestions, or recommendations set forth in this memorandum, we will be pleased to discuss it with you at your convenience.

This information is intended solely for the use of the City’s management, and others within the City’s organization and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the opportunity to serve The City of Monroe, Georgia and look forward to serving the City in the future. Thank you.

Client: 03001650.000 - City of Monroe, Georgia
Engagement: 03001650 - City of Monroe, Georgia
Period Ending: 12/31/2024
Trial Balance: 0200.100 - General Fund Database
Workpaper: 0204.100 - General Fund AJE Report

Account	Description	W/P Ref	Debit	Credit
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Adjusting Journal Entries

Adjusting Journal Entries JE # 1

AJE 3 - 60 Day Property Tax Accrual paid in February for 2024 collections

100-1127MJ	Due from Other Governments - property taxes		165,835.84	
100-1127MJ	Due from Other Governments - property taxes		2,392.49	
100-1127MJ	Due from Other Governments - property taxes		562.58	
100-1127MJ	Due from Other Governments - property taxes		21.41	
100-1127MJ	Due from Other Governments - property taxes		18.50	
100-1127MJ	Due from Other Governments - property taxes		4,863.74	
100-1127MJ	Due from Other Governments - property taxes		83.82	
100-1127MJ	Due from Other Governments - property taxes		110,322.32	
100-122525	RESERVE FOR TAXES - 2023		2,392.49	
100-122526	RESERVE FOR TAXES - 2024		165,835.84	
100-111619	AD VALOREM TAX - 2023			2,392.49
100-111620	AD VALOREM TAX - 2024			165,835.84
100-112701	DUE FROM OTHER GOVERNMENTS			110,322.32
100-1510-311100	AD VALOREM TAX - CURRENT YEAR			165,835.84
100-1510-311110	PUBLIC UTILITY TAX			4,863.74
100-1510-311200	AD VALOREM TAX - PRIOR YEAR			2,392.49
100-1510-311310	MOTOR VEHICLE TAX			18.50
100-1510-311320	MOBILE HOME TAX			83.82
100-1510-318001	ABATEMENT REVENUE			21.41
100-1510-319000	PEN & INT ON DELINQUENT TAXES			562.58
Total			452,329.03	452,329.03

PBC

Adjusting Journal Entries JE # 2

AJE 4 - Property Tax Collection in 2024

100-122518	RESERVE FOR TAXES - 2016		15.10	
100-122519	RESERVE FOR TAXES - 2017		13.76	
100-122520	RESERVE FOR TAXES - 2018		12.85	
100-122521	RESERVE FOR TAXES - 2019		13.02	
100-122522	RESERVE FOR TAXES - 2020		235.32	
100-122523	RESERVE FOR TAXES - 2021		265.43	
100-122524	RESERVE FOR TAXES - 2022		4,673.06	
100-122525	RESERVE FOR TAXES - 2023		95,171.05	
100-122526	RESERVE FOR TAXES - 2024		4,975,566.34	
100-111612	AD VALOREM TAX - 2016			15.10
100-111613	AD VALOREM TAX - 2017			13.76
100-111614	AD VALOREM TAX - 2018			12.85
100-111615	AD VALOREM TAX - 2019			13.02
100-111616	AD VALOREM TAX - 2020			235.32
100-111617	AD VALOREM TAX - 2021			265.43
100-111618	AD VALOREM TAX - 2022			4,673.06
100-111619	AD VALOREM TAX - 2023			95,171.05
100-111620	AD VALOREM TAX - 2024			4,975,566.34
Total			5,075,965.93	5,075,965.93

PBC

Adjusting Journal Entries JE # 3

AJE 7 - Correcting entry to Court fees.

100-123303	PENDING COURT FINES		2,663.12	
100-3200-351101	PEACE OFFICERS A&B COLLECTIONS		38,010.73	
100-123300	POLICE ADD-ONS			40,673.85
Total			40,673.85	40,673.85

PBC

Adjusting Journal Entries JE # 4

AJE 8 - Set up Digest for 2024 Property Taxes.

100-111620	AD VALOREM TAX - 2024		5,328,067.17	
100-122526	RESERVE FOR TAXES - 2024			5,328,067.17
Total			5,328,067.17	5,328,067.17

PBC

Adjusting Journal Entries JE # 5

PBC

AJE 9 - Correction to prior year accrual reversal should be prior year, not current year.

100-1510-311200	AD VALOREM TAX - PRIOR YEAR	49,995.37	
100-1510-311200	AD VALOREM TAX - PRIOR YEAR	65,688.64	
100-1510-311100	AD VALOREM TAX - CURRENT YEAR		49,995.37
100-1510-311100	AD VALOREM TAX - CURRENT YEAR		65,688.64
Total		115,684.01	115,684.01

Adjusting Journal Entries JE # 6

To properly roll fund balance.

100-1300-523301	MISC EVENTS	122.00	
100-135500	FUND BALANCE-UNASSIGNED		122.00
Total		122.00	122.00

Adjusting Journal Entries JE # 7

To reclass negative cash in the business-type funds for FS presentation.

100-113103	DUE FROM SOLID WASTE FUND	424,945.54	
100-113104	DUE FROM UTILITIES FUND	1,140,705.95	
100-111199	CLAIM ON CASH		1,565,651.49
Total		1,565,651.49	1,565,651.49

Adjusting Journal Entries JE # 8

2024 Tax Digest, Tax Commissioner gave the wrong levy amount

100-111620	AD VALOREM TAX - 2024	135,805.41	
100-122526	RESERVE FOR TAXES - 2024		135,805.41
Total		135,805.41	135,805.41

Adjusting Journal Entries JE # 9

Correcting entry to property tax.

100-111612	AD VALOREM TAX - 2016	5.74	
100-111613	AD VALOREM TAX - 2017	4.86	
100-111614	AD VALOREM TAX - 2018	4.12	
100-111615	AD VALOREM TAX - 2019	3.65	
100-111616	AD VALOREM TAX - 2020	2.82	
100-111617	AD VALOREM TAX - 2021	4.96	
100-111618	AD VALOREM TAX - 2022	23.54	
100-111619	AD VALOREM TAX - 2023	1,590.79	
100-111620	AD VALOREM TAX - 2024	286.61	
100-111620	AD VALOREM TAX - 2024	3,628.20	
100-122524	RESERVE FOR TAXES - 2022	26.27	
100-122525	RESERVE FOR TAXES - 2023	260.34	
100-1510-311100	AD VALOREM TAX - CURRENT YEAR	286.61	
100-1510-311100	AD VALOREM TAX - CURRENT YEAR	3,628.20	
100-1510-311200	AD VALOREM TAX - PRIOR YEAR	1,640.48	
100-111618	AD VALOREM TAX - 2022		26.27
100-111619	AD VALOREM TAX - 2023		260.34
100-122518	RESERVE FOR TAXES - 2016		5.74
100-122519	RESERVE FOR TAXES - 2017		4.86
100-122520	RESERVE FOR TAXES - 2018		4.12
100-122521	RESERVE FOR TAXES - 2019		3.65
100-122522	RESERVE FOR TAXES - 2020		2.82
100-122523	RESERVE FOR TAXES - 2021		4.96
100-122524	RESERVE FOR TAXES - 2022		23.54
100-122525	RESERVE FOR TAXES - 2023		1,590.79
100-122526	RESERVE FOR TAXES - 2024		286.61
100-122526	RESERVE FOR TAXES - 2024		3,628.20
100-1510-311200	AD VALOREM TAX - PRIOR YEAR		286.61
100-1510-319000	PEN & INT ON DELINQUENT TAXES		3,628.20
100-1510-319000	PEN & INT ON DELINQUENT TAXES		1,640.48
Total		11,397.19	11,397.19

Adjusting Journal Entries JE # 10

Correcting entry to reclass health insurance claims to proper fund.

100-113104	DUE FROM UTILITIES FUND	700,000.00	
100-3200-512100	GROUP INS		323,780.00
100-3500-512100	GROUP INS		236,100.00
100-4200-512100	GROUP INS		83,120.00
100-6100-512100	GROUP INS		29,000.00
100-6200-512100	GROUP INS		20,000.00

100-7521-512100	GROUP INS			8,000.00
Total			700,000.00	700,000.00
Adjusting Journal Entries JE # 11		5001.100		
Minor re-classification for financial reporting				
100-3200-393001	LEASE LIABILITY PROCEEDS		462.00	
100-3200-581291	LEASE LIABILITY PRINCIPAL			462.00
Total			462.00	462.00
Total Adjusting Journal Entries			13,426,158.08	13,426,158.08
Total All Journal Entries			13,426,158.08	13,426,158.08

Client: 03001650.000 - City of Monroe, Georgia
Engagement: 03001650 - City of Monroe, Georgia
Period Ending: 12/31/2024
Workpaper: 0204.540 - Solid Waste Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		6202.002		
To adjust pension related balances according to client provided actuarial report				
540-125265	NET PENSION LIABILITY		111,725.00	
540-4510-512400	GMEBS-RETIREMENT CONTRIBUTION		54,855.00	
540-119200	DEF OUTFLOWS OF RES-PENSION			75,665.00
540-129300	DEF INFLOWS OF RES-PENSION			90,915.00
Total			166,580.00	166,580.00
Adjusting Journal Entries JE # 2		PBC		
AJE 10 - Reclass leased vehicles to correct asset control account.				
540-117550	RIGHT TO USE ASSET		38,487.91	
540-117500	MACHINERY & EQUIPMENT			38,487.91
Total			38,487.91	38,487.91
Adjusting Journal Entries JE # 3		1001.000		
To reclass negative cash for FS presentation.				
540-111199	CLAIM ON CASH		424,945.54	
540-121900	DUE TO OTHER FUNDS			424,945.54
Total			424,945.54	424,945.54
Adjusting Journal Entries JE # 4		5005.000		
To adjust compensated absences after GASB 101 implementation.				
540-134220	FUND BAL UNRESERVED, UNDESIGNA		54,256.49	
540-4510-511100	REGULAR SALARIES		4,716.08	
540-121202	VACATION ACCRUAL			4,716.08
540-121202	VACATION ACCRUAL			54,256.49
Total			58,972.57	58,972.57

Client:
Engagement:
Period Ending:
Trial Balance:
Worksheet:

03001650.000 - City of Monroe, Georgia
03001650 - City of Monroe, Georgia
12/31/2024
0200.520 - Utility Fund Database
0204.520 - Utility Fund Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		PBC		
AJE 1 - Correcting entry to electric invoice.				
520-4600-522203	R & M SYSTEM - OUTSIDE		4,084.50	
520-4600-531530	COS - ELECTRICITY			4,084.50
Total			4,084.50	4,084.50
Adjusting Journal Entries JE # 2		PBC		
AJE 2 - Manual AP accrual CPF Invoice 0694				
520-4115-521200	PROFESSIONAL SERVICES		2,500.00	
520-121105	YR-END A/P MANUAL ACCRUALS			2,500.00
Total			2,500.00	2,500.00
Adjusting Journal Entries JE # 3		PBC		
AJE 5 - Manual Accrual of 2024 invoices				
520-4330-522204	R & M BUILDINGS - OUTSIDE		1,182.76	
520-4440-522204	R & M BUILDINGS - OUTSIDE		1,858.62	
520-4700-522204	R & M BUILDINGS - OUTSIDE		1,858.62	
520-4750-522203	R & M SYSTEM - OUTSIDE		675.00	
520-4750-541303	CONSTRUCTION IN PROGRESS		19,270.56	
520-121105	YR-END A/P MANUAL ACCRUALS			675.00
520-121105	YR-END A/P MANUAL ACCRUALS			4,900.00
520-121105	YR-END A/P MANUAL ACCRUALS			19,270.56
Total			24,845.56	24,845.56
Adjusting Journal Entries JE # 4		PBC		
AJE 6 - Correcting entry to AR.				
520-111901	ACCOUNTS RECEIVABLE - MISC		37,000.00	
520-4440-371016	CONTRIBUTED CAPITAL - WATER			37,000.00
Total			37,000.00	37,000.00
Adjusting Journal Entries JE # 5		6202.002		
To adjust pension related balances according to client provided actuarial report				
520-125265	NET PENSION LIABILITY		685,315.00	
520-4110-512400	GMEBS-RETIREMENT CONTRIBUTION		194,314.00	
520-119200	DEF OUTFLOWS OF RES-PENSION			428,840.00
520-129300	DEF INFLOWS OF RES-PENSION			450,789.00
Total			879,629.00	879,629.00
Adjusting Journal Entries JE # 6		PBC		
AJE 10 - Reclass leased vehicles to correct asset control account.				
520-117550	RIGHT TO USE ASSET		32,434.77	
520-117550	RIGHT TO USE ASSET		44,048.40	
520-117545	CATV / INTERNET AUTOS & TRUCKS			44,048.40
520-117546	GEN / ADMIN AUTOS & TRUCKS			32,434.77
Total			76,483.17	76,483.17
Adjusting Journal Entries JE # 7		7501.000		
To properly roll fund balance.				
520-4115-531100	OFFICE SUPPLIES & EXPENSES		440.00	
520-133410	UTIL UNRESTRICTED NET ASSETS			440.00
Total			440.00	440.00
Adjusting Journal Entries JE # 8		1001.000		
To reclass negative cash for FS presentation.				
520-111199	CLAIM ON CASH		1,140,705.95	
520-121912	DUE TO GENERAL FUND			1,140,705.95
Total			1,140,705.95	1,140,705.95
Adjusting Journal Entries JE # 9		PBC		
Correcting entry to reclass health insurance claims to proper fund				
520-4115-512100	GROUP INS		65,000.00	
520-4120-512100	GROUP INS		60,000.00	
520-4125-512100	GROUP INS		60,000.00	
520-4330-512100	GROUP INS		60,000.00	

Client:
Engagement:
Period Ending:
Trial Balance:
Workpaper:

03001650.000 - City of Monroe, Georgia
03001650 - City of Monroe, Georgia
12/31/2024
0200.520 - Utility Fund Database
0204.520 - Utility Fund Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
520-4335-512100	GROUP INS		60,000.00	
520-4430-512100	GROUP INS		80,000.00	
520-4440-512100	GROUP INS		60,000.00	
520-4600-512100	GROUP INS		70,000.00	
520-4700-512100	GROUP INS		60,000.00	
520-4750-512100	GROUP INS		60,000.00	
520-4975-512100	GROUP INS		65,000.00	
520-121912	DUE TO GENERAL FUND			700,000.00
Total			700,000.00	700,000.00
Adjusting Journal Entries JE # 10				
To adjust compensated absences after GASB 101 implementation.				
520-133410	UTIL UNRESTRICTED NET ASSETS	5005.000	582,264.82	
520-4110-511100	REGULAR SALARIES		43,253.68	
520-121201	UTIL VACATION ACCRUAL			43,253.68
520-121201	UTIL VACATION ACCRUAL			582,264.82
Total			625,518.50	625,518.50

PO BOX 1249 - MONROE, GA 30655

RECEIVED

MAY 09 2025

Business Name: Wells Pie 81, LLC
 DBA: Your Pie Pizza
 Physical Location: 110 S. Broad St. Monroe, GA 30085
 Inside DDA (Downtown Development Authority) Boundary? Y or N
 Mailing Address: 2280 Grand Oaks Dr. Social Circle, GA
 Email: Wells@yourpie.com 30025
 Business Phone: _____

☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Owner(s) Name: Andria Wells
 Owner's Email: Wells@youpie.com Owner's Phone: 706 816 1588
 Local / Emergency Contact: John Tamas Phone: 1178 8982714
 Property Owner's Name: Andria & Noah Wells Phone: 706 816 1588
706 474 5466

Business Description: Fast casual Pizza Restaurant
Residential or Commercial? Commercial
NAICS Code (<https://www.census.gov/naics>): _____
Start Date: June 9, 2025
Federal Tax ID (EIN): 33-4041767
GA State & Use Tax: _____
GA Professional State License Number(s): _____
Exempt from E-Verify?: _____
If no, list E-Verify Number _____

☐ New Business
☒ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental

Gross Receipts: (Estimated from start of business to end of calendar year): \$ 450,000
OR Number of Practitioners*:

*Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Workers, and Professional Counselors.

If applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

1. Number of Full-Time Employees: 3
2. Number of Part-Time Employees: 18
3. On average, how many hours do ALL the part-time employees work in one week?

A. Answer from #1 _____
B. Answer from #3 divided by 40 _____
C. Add lines A and B:

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) Yes

I, Andrea T. Wells, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Andrea T. Wells
Signature

Andrea T. Wells
Print Name

5/8/25
Date

Subscribed and sworn before me this 8th day of May, 2025

Notary Public Signature and Seal: [Signature]

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20



Control Number : 25044039

STATE OF GEORGIA**Secretary of State****Corporations Division****313 West Tower****2 Martin Luther King, Jr. Dr.****Atlanta, Georgia 30334-1530****CERTIFICATE OF AMENDMENT****NAME CHANGE**

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Your Pie 81, LLC
a Domestic Limited Liability Company

has filed articles/certificate of amendment in the Office of the Secretary of State on 03/06/2025 changing its name to

Wells Pie 81, LLC
a Domestic Limited Liability Company

and has paid the required fees as provided by Title 14 of the Official Code of Georgia Annotated. Attached hereto is a true and correct copy of said articles/ certificate of amendment.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on 03/10/2025.

*Brad Raffensperger*

Brad Raffensperger
Secretary of State

ARTICLES OF AMENDMENT

Electronically Filed
Secretary of State
Filing Date: 3/6/2025 9:15:22 AM

Article 1

Business Name : Your Pie 81, LLC
Control Number : 25044039

Article 2

The date the original articles of organization were filed was: 02/26/2025

Article 3

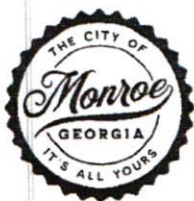
The entity hereby adopts an amendment to change its name to the following new business name:

New Business Name : Wells Pie 81, LLC
Effective Date : 03/06/2025

Authorizer Information

Authorizer Signature : Paige P. Baker

Authorizer Title : Organizer



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

☒ Restaurant Beer & Wine: Fee \$1,000.00

☐ Non-profit Private Club Beer & Wine: Fee \$1,000.00

☐ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

☐ Restaurant Distilled Spirits: Fee \$3,000.00

☐ Non-profit Private Club Distilled Spirits: Fee \$3,000.00

☐ Special Event Facility Distilled Spirits: Fee \$3,000.00

- ☐ Sunday Sales: NO FEE

Package Licenses

☐ Beer / Wine: Fee \$2,000.00

☐ Hotel / Motel In-Room Service: Fee \$250.00

☐ Growlers: Fee \$2,000.00

☐ Brew-Pub: Fee \$750.00

☐ Wine Shop: Fee \$750.00

Manufacturer Licenses

☐ Distilleries or Micro-Distilleries: Fee \$3,000.00

☐ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

_____ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00

_____ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

_____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

_____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

_____ Annual registration for Special Event Facility: Fee \$300.00

☒ First-time Application Administrative: Fee \$250.00 *NON-REFUNDABLE* ☒

Total Fees Submitted: \$ 1250.00

Application Information:

1. Full Name of Business: Wells Pie 81, LLC

DBA: Your Pie Pizza

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? _____

Partnership

2. Address: A) Physical: 110 S. Broad St. Monroe, GA 30055

B) Mailing: 2280 Grand Oaks Dr. Social Circle, GA 30025

3. Phone: _____ Beginning Date of Business in City of Monroe 6/9/2025

4. _____ New Business ☒ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 33-4041767 GA Sales Tax Number _____

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant Andrea Tamas Wells

Full Name of Spouse, if Married Noah James Wells Sr.

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Conyers, GA

Current Address 2280 Grand Oaks Dr. City Social Circle St GA Zip 30025

Home Telephone 706 816 1588

Number of Years at present address 6

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change 6/9/2025

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A Peach State Restaurant Group

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer _____

Noah Wells, Restaurant Owner, 706 474 5464
Your Pie

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

NO

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? Yes

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

50% Andrea Tamas Wells - 2280 Grand Oaks Dr. Suwanee, GA 30025 706 816 1588
50% Noah Wells - 2280 Grand Oaks Dr. Suwanee, GA 30025 706 474 5466

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. Andrea Wells, Noan Wells

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) Yes, alcohol licenses in Ewinet Co., Newton Co., Walton Co. Barrow Co.

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Cathy Henderson
 Name 3057 Klondike Rd. SW
 Address Cumbers, GA 30094 (770) 354-7817
 City State Zip Telephone

2. Megan Caldwell
 Name 2143 Anderson Ave NE
 Address Covington GA 30014 (478) 747-2685
 City State Zip Telephone

3. Ashtley Williams
 Name 172 Brockett Dr.
 Address Amiens GA 30607 (770) 846-5834
 City State Zip Telephone

This the _____ day of _____ 20____.

Andrea T. Wells (Signature Applicant)
Manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)
Andrea T. Wells (Print Name)

Or: _____ (Signature of Corporate Officer)
 _____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Michael Roberson

Notary Public: Lia

Executed: Monroe GA





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

255

RECEIVED

APR 08 2025

Business Contact Information

Business Name: Red Crawfish Seafood and Wings of Monroe, LLC
DBA: Red Crawfish Seafood and Wings
Physical Location: 208 S Broad St
Inside DDA (Downtown Development Authority) Boundary? (Y) or N
Mailing Address: 1743 Sweet Berley Way Dawson, GA 30127
Email: Redcrawfishmonroe@gmail.com
Business Phone: _____

Ownership Type (select only one)

- ☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: Vincent Nguyen
Owner's Email: nguyen4775@gmail.com Owner's Phone: 678-296-9704
Local / Emergency Contact: _____ Phone: _____
Property Owner's Name: Chad Drapper Phone: _____

Business Information

Current Business License Number: _____
Business Description: Restaurant
Residential or Commercial? Commercial
NAICS Code (<https://www.census.gov/naics>): 722511
Start Date (N/A if a renewal): 11/1/2025
Federal Tax ID (EIN): 99-3777853
GA State & Use Tax: 309-009828
GA Professional State License Number(s): _____
Exempt from E-Verify?: _____
If no, list E-Verify Number 251050

Reason for Application (select one)

- ☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental
☐ Renewal

Gross Receipts[^]: (Estimated from start of business to end of calendar year) _____

[^]If renewing, provide Gross Receipts for 2023 (If applying before January 1st, provide an estimate) _____

OR Number of Practitioners*: _____

*Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Workers, and Professional Counselors.

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 6
2. Total Weekly Part-Time Hours**: 18-20
**On average how many hours do ALL the part-time employees work in one week?

Full-Time Equivalent

A. Answer from #1 6
B. Answer from #2 divided by 40 .5
C. Add lines A and B: 6.5

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) NO?, paint only

I, Vincent Nguyen, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Signature *V. Nguyen* Print Name Vincent Nguyen Date 8/20/24

Subscribed and sworn before me this 4 day of October, 2024

Notary Public Signature and Seal: *[Signature]*

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20



STATE OF GEORGIA

Secretary of State

Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Red Crawfish Seafood and Wings of Monroe, LLC
a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **06/20/2024** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **06/27/2024**.



Brad Raffensperger

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed
Secretary of State
Filing Date: 6/20/2024 5:58:07 PM

BUSINESS INFORMATION

CONTROL NUMBER 24124708
BUSINESS NAME Red Crawfish Seafood and Wings of Monroe, LLC
BUSINESS TYPE Domestic Limited Liability Company
EFFECTIVE DATE 06/20/2024

PRINCIPAL OFFICE ADDRESS

ADDRESS 1743 Sweet Barley Way, Grayson, GA, 30017, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Vincent Nguyen	1743 Sweet Barley Way, grayson, GA, 30017, USA	Gwinnett

ORGANIZER(S)

NAME	TITLE	ADDRESS
Vincent Nguyen	ORGANIZER	1811, Fosco, GA, 30097, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE Vincent Nguyen
AUTHORIZER TITLE Organizer

APPLICATION TO REGISTER A BUSINESS TO BE CONDUCTED UNDER TRADE NAME, PARTNERSHIP OR OTHERS

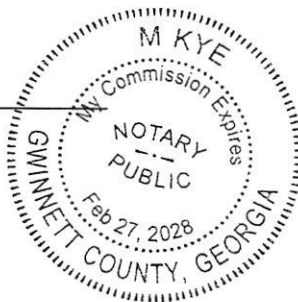
STATE OF GEORGIA
COUNTY OF WALTON

The undersigned does hereby certify that Red Crawfish Seafood and Wings
of Monroe, LLC conducting a business as Red Crawfish
Seafood and Wings in the City of Monroe County of
Walton in the State of Georgia, under the name of Red Crawfish Seafood and
Wings and that the nature of the business is Full service
Restaurant and that the names and addresses of the persons, firms
or partnership owning and carrying on said trade or business are Vincent Nguyen
208 S Broad St
Monroe, GA 30655

Vincent Nguyen - owner
Signature - Title

Subscribed and sworn to before me
this 4 day of October, 2024.

[Signature]
Notary Public



BK: TMS Pg: 115
Filed and Recorded
Oct-18-2024 01:56:48PM
DOC#: M2024-000533
Karen P. David
CLERK OF SUPERIOR COURT Walton County GA.

Note: The Act requires that this notice be published once a week for two weeks in the paper in which the Sheriff's advertisements are printed. This paper is The Walton Tribune. Also, upon change of ownership, a new and amended registration be filed. (Ga Laws 1981, p 872)



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

- ☒ Restaurant Beer & Wine: Fee \$1,000.00
☐ Non-profit Private Club Beer & Wine: Fee \$1,000.00
☐ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

- ☒ Restaurant Distilled Spirits: Fee \$3,000.00
☐ Non-profit Private Club Distilled Spirits: Fee \$3,000.00
☐ Special Event Facility Distilled Spirits: Fee \$3,000.00

Package Licenses

- ☐ Beer / Wine: Fee \$2,000.00
☐ Hotel / Motel In-Room Service: Fee \$250.00
☐ Growlers: Fee \$2,000.00
☐ Brew-Pub: Fee \$750.00
☐ Wine Shop: Fee \$750.00

Manufacturer Licenses

- ☐ Distilleries or Micro-Distilleries: Fee \$3,000.00
☐ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

- ☐ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00
☐ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

____ Annual registration for Special Event Facility: Fee \$300.00

____ First-time Application Administrative: Fee \$250.00

Total Fees Submitted: \$4,000 + \$250

NOTE: FOR NEW APPLICATIONS ONLY THERE IS A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE FOR ALL LICENSES EXCEPT A BEER/WINE AMENITIES LICENSE FOR WHICH THE FEE IS \$200.00; ADMINISTRATIVE FEES NOT APPLY TO RENEWALS

Application Information:1. Full Name of Business: Red Crawfish Seafood and Wings of Monroe, LLC

DBA: _____

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? Proprietorship
Domestic2. Address: A) Physical: 208 S Broad St Monroe, GA 30655B) Mailing: 208 S Broad St Monroe, GA 306553. Phone: 678-296-9764 Beginning Date of Business in City of Monroe TBA4. ☒ New Business _____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 99-3777853 GA Sales Tax Number 309-009828

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No X

7. Full name of Applicant VINCENT NGUYEN

Full Name of Spouse, if Married _____

Are you a Citizen of the United States or Alien Lawful Permanent Resident? yes

Birthplace Snellville, Georgia

Current Address 1743 Sweet Barley Way City Grayson St GA Zip 30017

Home Telephone 678-296-9764

Number of Years at present address approx 3 months

Previous address (If living at current address less than 2 yrs).

1811 Fosco Drive, Duluth Georgia 30097

Number of years at previous address + 15 years

8. If new business, date business will begin in Monroe TBA

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Vincent Nguyen, Owner, 678-296-9764

1743 Sweet Barley Way, Grayson Georgia 30017

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates. N/A

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? N/A

12. Do you own the land and building on which this business is to be operated? N/A

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☒ yes or ☐ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each. N/A

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder. N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NO

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. MATT YI
 Name 534 Athens Hwy
 Address Logansville Georgia 30052 470-219-5828
 City State Zip Telephone
2. Amanda Nguyen
 Name 865 N Main St 105
 Address Alpharetta Georgia 30009 770-667-8007
 City State Zip Telephone
3. CF4 Stat Camille Padilla
 Name 3211 Aspen Cir
 Address Snellville GA 30078 604-645-4188
 City State Zip Telephone

This the 20 day of August 2024.

Vincent Nguyen (Signature Applicant)

Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Vincent Nguyen (Print Name)

Or: _____ (Signature of Corporate Officer)

 (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: M. Kye

Notary Public: M. Kye

Executed: 10/4/2024





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

RECEIVED

APR 29 2025

Business Contact Information

Business Name: 914 Broad LLC
 DBA: Valero Food Mart
 Physical Location: 914 N Broad Street Monroe
 Inside DDA (Downtown Development Authority) Boundary? Y or N
 Mailing Address: _____
 Email: 914 Broad@gmail.com
 Business Phone: 678-770-9042

Ownership Type (select only one)

- ☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: Samir Panik
 Owner's Email: 914 Broad@gmail.com Owner's Phone: 334-873-8197
 Local / Emergency Contact: Sahil 1414 Phone: 678-770-9042
 Property Owner's Name: Jones Petroleum Phone: _____

Business Information

Business Description: Cash Station
 Residential or Commercial? Commercial
 NAICS Code (<https://www.census.gov/naics>): _____
 Start Date: 04/28/2025
 Federal Tax ID (EIN): 33-4434203
 GA State & Use Tax: 309-065394
 GA Professional State License Number(s): _____
 Exempt from E-Verify?: _____
 If no, list E-Verify Number 2663745

Reason for Application (select one)

- ☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental

Gross Receipts: (Estimated from start of business to end of calendar year): _____

OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Works, and Professional Counselors.**

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 2
2. Number of Part-Time Employees: _____
3. On average, how many hours do ALL the part-time employees work in one week? _____

Full-Time Equivalent

- A. Answer from #1 _____
 B. Answer from #3 divided by 40 _____
 C. Add lines A and B: _____

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO.
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) YES.

I, Samir Parikh, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Samir
Signature

Samir Parikh
Print Name

²⁴
^{SP}
04/23/2025
Date

Subscribed and sworn before me this 24th day of APRIL, 20 25

MULINDA FINDLEY
NOTARY PUBLIC
Gwinnett County, Georgia
My Commission Expires 10/12/2025

Notary Public Signature and Seal: Mulinda Findley

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20

STATE OF GEORGIA**Secretary of State****Corporations Division****313 West Tower****2 Martin Luther King, Jr. Dr.****Atlanta, Georgia 30334-1530****CERTIFICATE OF ORGANIZATION**

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

914 BROAD LLC**a Domestic Limited Liability Company**

has been duly organized under the laws of the State of Georgia on **04/03/2025** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **04/07/2025**.

*Brad Raffensperger*

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed
Secretary of State
Filing Date: 4/3/2025 5:27:23 PM

BUSINESS INFORMATION

CONTROL NUMBER 25068206
BUSINESS NAME 914 BROAD LLC
BUSINESS TYPE Domestic Limited Liability Company
EFFECTIVE DATE 04/03/2025

PRINCIPAL OFFICE ADDRESS

ADDRESS 914 N BROAD ST, MONROE, GA, 30656, USA

REGISTERED AGENT

NAME	ADDRESS	COUNTY
SAMIR PARIKH	914 N BROAD ST, MONROE, GA, 30656, USA	Walton

ORGANIZER(S)

NAME	TITLE	ADDRESS
SAMIR PARIKH	ORGANIZER	3261 INDIAN CREEK WAY APT H, CLARKSTON, GA, 30021, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE SAMIR PARIKH
AUTHORIZER TITLE Organizer



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

_____ Restaurant Beer & Wine: Fee \$1,000.00

_____ Non-profit Private Club Beer & Wine: Fee \$1,000.00

_____ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

_____ Restaurant Distilled Spirits: Fee \$3,000.00

_____ Non-profit Private Club Distilled Spirits: Fee \$3,000.00

_____ Special Event Facility Distilled Spirits: Fee \$3,000.00

- _____ Sunday Sales: NO FEE

Package Licenses

☒ Beer / Wine: Fee \$2,000.00

_____ Hotel / Motel In-Room Service: Fee \$250.00

_____ Growlers: Fee \$2,000.00

_____ Brew-Pub: Fee \$750.00

_____ Wine Shop: Fee \$750.00

Manufacturer Licenses

_____ Distilleries or Micro-Distilleries: Fee \$3,000.00

_____ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

_____ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00

_____ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

_____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

_____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

_____ Annual registration for Special Event Facility: Fee \$300.00

_____ First-time Application Administrative: Fee \$250.00 *NON-REFUNDABLE*

Total Fees Submitted: 250

Application Information:

1. Full Name of Business: 914 Broad LLC.

DBA: Vulexo Food Markt

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? LLC.

2. Address: A) Physical: 914 N Broad St Monroe

B) Mailing: _____

3. Phone: 334-873-8197 Beginning Date of Business in City of Monroe _____

4. ☒ New Business ☐ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 33-4434203 GA Sales Tax Number 20305928011

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No ☒

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant Samir Parikh

Full Name of Spouse, if Married _____

Are you a Citizen of the United States or Alien Lawful Permanent Resident? yes

Birthplace India

Current Address 3621 Indian Creekway City Clarkston St ga Zip 30021

Home Telephone 334-873-8197

Number of Years at present address _____

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer yes. Samir Parikh

3621 Indian Creekway Clarkston ga 30021
Business owner, 334-873-8197, himself.

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

At the location 914 N Broad St Monroe ga 30656

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Sammir Puri (100%)
3621 Indian Creekway Clarkston ga 30021
334-873-8197.

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

no

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

no

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

no

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

no

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? _____

no

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Harold K. Perik
 Name
1208 Puyes Creek Way
 Address
Lubbockville Ga 30045 404-408-6213
 City State Zip Telephone

2. Suhil Lal
 Name
375 Tommyson Knoll
 Address
Grayson Ga 30012 678-770-9042
 City State Zip Telephone

3. _____
 Name

 Address

 City State Zip Telephone

This the 24 day of April 2025.

Sam (Signature Applicant)

Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Samir Panik (Print Name)

Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: _____

Notary Public:

Executed:

Heather Brookshire
4-24-25





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

RECEIVED

MAY 14 2025

Business Contact Information

Business Name: GRIZZLE BEER LLC
 DBA: _____
 Physical Location: 208 S. Broad St. Monroe GA 30655
 Inside DDA (Downtown Development Authority) Boundary? Y or N
 Mailing Address: 250 Featherwood Hollow Athens 30601
 Email: Joe@Grizzlebeer.com
 Business Phone: 310-745-7178

Ownership Type (select only one)

- ☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: Joe Grizzle
 Owner's Email: je@Grizzlebeer.com Owner's Phone: 310-745-7178
 Local / Emergency Contact: Sarah Grizzle Phone: 310-699-2054
 Property Owner's Name: CHAD DRAPER Phone: 503-927-6321

Business Information

Business Description: Brewery
 Residential or Commercial? Commercial
 NAICS Code (<https://www.census.gov/naics>): 203241 312120
 Start Date: 10-1-2025
 Federal Tax ID (EIN): 92-2768595
 GA State & Use Tax: _____
 GA Professional State License Number(s): _____
 Exempt from E-Verify?: Yes
 If no, list E-Verify Number _____

Reason for Application (select one)

- ☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental

Gross Receipts: (Estimated from start of business to end of calendar year): \$ 700,000
 OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Workers, and Professional Counselors.**

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 2
2. Number of Part-Time Employees: 6
3. On average, how many hours do ALL the part-time employees work in one week? 4

Full-Time Equivalent

- A. Answer from #1 _____
 B. Answer from #3 divided by 40 _____
 C. Add lines A and B: _____

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) yes

I, Joe Grizzle, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Signature [Handwritten Signature]

Joseph Grizzle
Print Name

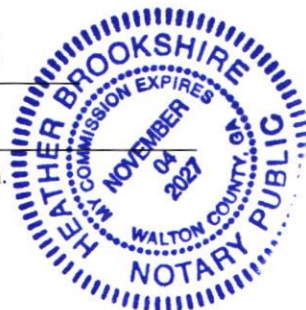
5-14-2015
Date

Subscribed and sworn before me this 14 day of May, 20 25

Notary Public Signature and Seal: Heather Brobsen

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20



STATE OF GEORGIA**Secretary of State****Corporations Division****313 West Tower****2 Martin Luther King, Jr. Dr.****Atlanta, Georgia 30334-1530****CERTIFICATE OF ORGANIZATION**

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Grizzle Beer, LLC**a Domestic Limited Liability Company**

has been duly organized under the laws of the State of Georgia on **02/06/2023** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **02/08/2023**.

*Brad Raffensperger*

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed

Secretary of State

Filing Date: 2/6/2023 3:56:44 PM

BUSINESS INFORMATION

CONTROL NUMBER	23029228
BUSINESS NAME	Grizzle Beer, LLC
BUSINESS TYPE	Domestic Limited Liability Company
EFFECTIVE DATE	02/06/2023

PRINCIPAL OFFICE ADDRESS

ADDRESS	250 Featherwood Hollow, Athens, GA, 30601, USA
----------------	--

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Joseph Edward Grizzle	250 Featherwood Hollow, Athens, GA, 30601, USA	Clarke

ORGANIZER(S)

NAME	TITLE	ADDRESS
Charles David Lumsden	ORGANIZER	3400 Peachtree Road NE, Suite 1515, Atlanta, GA, 30326, USA

OPTIONAL PROVISIONS

Management of the Company is vested in one or more managers elected from time to time. The authority and powers of such manager(s) shall be subject to the terms, conditions and limitations set forth in the Limited Liability Company Operating Agreement of the Company, as amended from time to time, including, without limitation, the requisite approval(s) required to authorize any action which might be taken by any manager in order to make such action binding upon the Company and enforceable by any applicable designated person or entity. No member of the Company, acting in the capacity as a member, is an agent of the Company or has any authority or right to act for or bind the Company. The foregoing controls over the Georgia Limited Liability Company Act. Except for approval or disapproval of certain matters which require approval of the members as specified in said Operating Agreement, no member, acting in the capacity as a member, may take part in or interfere in any manner with the Company's control, conduct or operation or will have any voting, consent or approval rights as a member.

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Charles David Lumsden
AUTHORIZER TITLE	Organizer



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

_____ Restaurant Beer & Wine: Fee \$1,000.00

_____ Non-profit Private Club Beer & Wine: Fee \$1,000.00

_____ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

_____ Restaurant Distilled Spirits: Fee \$3,000.00

_____ Non-profit Private Club Distilled Spirits: Fee \$3,000.00

_____ Special Event Facility Distilled Spirits: Fee \$3,000.00

Package Licenses

_____ Beer / Wine: Fee \$2,000.00

_____ Hotel / Motel In-Room Service: Fee \$250.00

_____ Growlers: Fee \$2,000.00

_____ Brew-Pub: Fee \$750.00

_____ Wine Shop: Fee \$750.00

Manufacturer Licenses

_____ Distilleries or Micro-Distilleries: Fee \$3,000.00

X _____ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

_____ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00

_____ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

_____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

_____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

_____ Annual registration for Special Event Facility: Fee \$300.00

X _____ First-time Application Administrative: Fee \$250.00

Total Fees Submitted: _____

NOTE: **FOR NEW APPLICATIONS ONLY** THERE IS A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE FOR ALL LICENSES EXCEPT A BEER/WINE AMENITIES LICENSE FOR WHICH THE FEE IS \$200.00;
ADMINISTRATIVE FEES NOT APPLY TO RENEWALS

Application Information:

1. Full Name of Business: Grizzle Beer, LLC

DBA: _____

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? _____

Domestic Limited Liability Company

2. Address: A) Physical: 208 S. Broad St. Monroe, GA 30655

B) Mailing: 250 Featherwood Hollow Athens, GA 30601

3. Phone: 310.745.7178 Beginning Date of Business in City of Monroe _____

4. X _____ New Business _____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 92-2768595 GA Sales Tax Number _____

6. Is business within the designated distance of any of the following:

N/A Located in Monroe Historic Downtown Entertainment District

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine	100 Yards	Yes <u>N/A</u>	No <u>N/A</u>
Liquor	100 Yards (Church) or 200 Yards (School)	Yes <u>N/A</u>	No <u>N/A</u>

7. Full name of Applicant Joseph Grizzle

Full Name of Spouse, If Married Sarah Grizzle

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Clayton, GA

Current Address 250 Featherwood Hollow City Athens St GA Zip 30601

Home Telephone 310.745.7178

Number of Years at present address 8

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Joseph Grizzle

250 Featherwood Hollow Athens, GA 30601

Managing Member, 310.745.7178, Grizzle Beer, LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

None

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? None

12. Do you own the land and building on which this business is to be operated? No

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☒ yes or ☐ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Grizzle Beer, LLC 208 S. Broad St. Monroe, GA 30655

Organized in Georgia 2/6/2023

Joseph Grizzle, Managing member

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Joseph Grizzle - 250 Featherwood Hollow Athens, GA 30601, (310) 745-7178, 51%

Rufe Ed Grizzle - 588 Worley Creek Rd. Lakemont, GA 30552 - 706.490.2283 - 30%

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. None

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

The applicant is a manufacturer, applicant has no interest in another manufacturer or wholesaler.

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) None

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?
None

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Joe Simmons

Name

3880 Gallant Fox Dr.

Address

Duluth

GA

30096

+1 (478) 456-6317

City

State

Zip

Telephone

2. David Patterson

Name

221 Yahoola Shoals Dr.

Address

Dahlonega

GA

30533

+1 (404) 323-8370

City

State

Zip

Telephone

3. Hank Forehand

Name

1100 Old Plantation Rd.

Address

North Augusta

SC

29841

+1 (770) 880-3697

City

State

Zip

Telephone

This the 19 day of July 2024.

(Signature Applicant)

Managing Member/Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Joseph Grizzle (Print Name)

Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Mitchell Funk

Notary Public: (Signature)

Executed: 7/19/2024

