



Committee Work Session & Called Council Meeting

AGENDA

Tuesday, September 04, 2018

6:00 PM

City Hall

I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
3. Central Services Update

II. COMMITTEE INFORMATION

1. Finance
 - a. Monthly Finance Report
2. Airport
 - a. Monthly Airport Report
3. Public Works
 - a. Monthly Solid Waste Report
 - b. Monthly Streets & Transportation Report
4. Utilities
 - a. Monthly Electric & Telecom Report
 - b. Monthly Water, Sewer, Gas, & Stormwater Report
 - c. Purchase - Truck for Stormwater
 - d. New Cingular Wireless PCS, LLC Wireless Attachment Agreement

5. Public Safety

- [a.](#) Monthly Fire Report
- [b.](#) Monthly Police Report
- [c.](#) Fire Station Reroofing and Exterior Restoration

6. Planning & Code

- [a.](#) Monthly Code Report

7. Economic Development

- [a.](#) Monthly Economic Development Report

III. ITEMS OF DISCUSSION

- [1.](#) Public Hearing Rezone - 203 Bold Springs Avenue
- [2.](#) Public Hearing Variance - 416 South Broad Street
- [3.](#) Application - Beer & Wine Package Sales - The Market
- [4.](#) Application - Beer & Wine Package Sales - Monroe Food Mart
- [5.](#) Application - Beer & Wine On-Premise Consumption - Your Pie
- [6.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - South On Broad
- [7.](#) Appointment - Housing Authority
- [8.](#) 2nd Reading - Soil, Erosion, Sedimentation, & Pollution Control Ordinance Amendment
- [9.](#) Young Gamechangers Funding

IV. ITEMS REQUIRING ACTION

- [1.](#) Resolution - Transportation Alternatives Program

V. ADJOURN TO EXECUTIVE SESSION

- 1. Personnel Issue (s)
- 2. Legal Issue (s)

VI. ADJOURN

CENTRAL SERVICES

MONTHLY REPORT SEPTEMBER 2018

	2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2017 August	2017 September	2017 October	2017 November	2017 December	Monthly Average	Yearly Totals
COMMUNITY SERVICE															
Participants	1	0	0	0	0	0	1	0				0	1	0.3	3
Hours	4.0	0.0	0.0	0.0	0.0	0.0	10.0	0.0				0.0	8.0	2.2	22.0
SAFETY PROGRAMS															
Facility Inspections	8	5	6	9	5	5	7	4					3	5.8	52
Vehicle Inspections	12	0	0	0	0	0	22	10					0	4.9	44
Equipment Inspections	4	0	0	0	0	0	6	4					0	1.6	14
Worksite Inspections	5	4	1	2	3	1	7	4					2	3.2	29
Employee Safety Classes	0	1	3	3	6	1	0	0					0	1.6	14
PURCHASING															
P-Card Transactions	334	452	480	424	440	445	460	430	439	362	324	321	314	401.9	5,225
Purchase Orders	143	144	105	100	114	108	102	122	135	97	119	106	67	112.5	1,462
Sealed Bids/Proposals	0	0	0	2	1	1	0	1	3	3	2	0	2	1.2	15
INFORMATION TECHNOLOGY															
Workorder Tickets	91	83	109	103	107	99	99	101	70	55	60	56	67	84.6	1,100
Phishing Fail Percentage				4.2%			6.9%	3.0%						4.7%	
MARKETING															
Newsletters Distributed	0	0	6,005	0	6,005	0	0	8,000	0	6,208	0	0	6,241	2,496.8	32,459
Public Awareness Material	0	0	9,950	0	6,005	0	0	0	0	100	0	100	160	1,255.0	16,315
GROUNDS & FACILITIES															
Contractor Acres Mowed	46.6	46.6	46.6	92.4	92.4	123.5	139.1	139.1		46.6	46.6	46.6	46.6	76.0	912.4
Crew Acres Mowed	27.0	27.0	27.0	33.3	54.0	54.0	54.0	54.0		48.6	27.0	27.0	27.0	38.3	460.0
Straw Bales Installed	0	0	0	40	0	155	10	0		0	345	0	0	45.8	550.0

PROJECTS & UPDATES

FACILITIES MANAGEMENT

The recently approved landscaping renovation of City Hall is in process. The cost should at this point come in under the approved not to exceed budget as removal of plants and trees were easier than expected. The repair necessary to the irrigation system should also be minimal and is expected to be a small expense incurred for the project, though some repair and rework was necessary for proper pressure of areas. The exterior drainage of the City Hall building was also replaced as many areas were found to already be damaged or no longer workable upon the removal of plants and trees roots. The material for the drainage repair was already on-hand so no additional material expense was necessary. A closer to completed project should occur in the coming weeks as areas are finished and replaced.

The Fire Department roof and exterior will be presented as a request for approval for replacement and repair. The Police Department design and construction project will come before Council in October for the approval of funding to then include exterior repair, HVAC installation, and architectural design from Sizemore Group. Once complete, the interior design and proposal will be presented to Council later in 2018 for requested approval to include funding and construction activities. Both the Old City Hall building and Art Guild are having drainage problems that are currently being addressed and repaired based on observing those issues, and developing a cost-effective repair process.



PILOT PARK – COMMUNITY GARDEN

Plans for the Pilot Park Community Garden have been to create a governing and guidance committee to oversee and facilitate the garden. There are currently advertisements on our local television channel, website, and posted signs at the park and Childers Park. In a few short weeks, we have had great interest in this program and should certainly have everything in place for its opening in the Spring of 2019.

CHILDERS PARK – TINKERGARTEN

TinkerGarten held their first trial class on August 23rd with participation from 2 families with 7 total people. The next trial class will be held on August 30th with the full classes being held on 9/13, 9/20, 9/27, 10/04, 10/11, 10/18, 10/25, 11/01. All classes will be held from 10:00am – 11:15am. These classes will help to teach children about the natural habitats around them including grasses, trees, bushes, animals, etc. There will also be classes aimed at providing children with general outdoor skills.





**FINANCIAL
STATUS REPORT
AS OF JULY 2018**

City of Monroe
 Financial Performance Report
 For the Period Ended
 July 31, 2018

Cash balances for the City of Monroe as of July 31st total **\$37,864,867**
 The following table shows the individual account balances.

GOVERNMENTAL FUND	
General Fund Checking	582,492.63
Stabilization Fund	1,250,000.00
Community Center Deposits	5,404.30
Group Health Insurance (Claims/Premiums)	699,908.34
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	88,465.50
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	3,582,028.96
SPECIAL REVENUE FUND	
Hotel/Motel	15,352.05
DEA Confiscated Assets Fund	16,807.11
Confiscated Assets Fund	24,675.34
ENTERPRISE FUND	
Solid Waste	381,275.87
Solid Waste Capital	799,510.75
Utility Revenue	628,709.51
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,155.63
Utility MGAG Payment Acct	8,332.54
Utility Gov't Loan Payment Acct	26,048.40
Utility MEAG Short-Term Investment	4,745,072.10
Utility MEAG Intermediate Extended Investment	5,340,933.67
Utility MEAG Intermediate Portfolio Investment	1,949,089.59
Utility Capital Improvement	10,580,217.73
Utility GEFA	1,000.00
Utility Bond Sinking Fund	451,512.74
Utility Tap Fees	1,272,522.50
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,499,598.37

City of Monroe
Financial Performance Report
For the Period Ended
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REVENUE AND EXPENSE REPORT						
GENERAL FUND						
	Jul-17	Jul-18	Variance	2018 Budget	Budget Balance	% Budget to YTD 2018
REVENUE						
TAXES	3,934,522	4,129,218	194,696	6,773,323	2,644,105	60.96%
LICENSES & PERMITS	136,779	147,243	10,464	327,700	180,457	44.93%
INTERGOVERNMENTAL	60,075	381,568	321,493	460,374	78,806	82.88%
CHARGES FOR SERVICES	421,724	420,538	(1,186)	700,000	279,462	60.08%
FINES	142,317	212,615	70,298	400,000	187,385	53.15%
INVESTMENT INCOME	75	1	(74)	-	-	-
CONTRIBUTIONS & DONATIONS	22,056	31,608	9,552	41,000	9,392	77.09%
MISCELLANEOUS INCOME	151,566	164,062	12,496	266,000	101,938	61.68%
OTHER FINANCING SOURCES	1,363,245	1,341,452	(21,793)	2,518,758	1,177,306	53.26%
TOTAL REVENUE:	6,232,359	6,828,305	595,946	11,487,155	4,658,851	59.44%
EXPENSE						
GENERAL GOVERNMENT	928,642	872,847	(55,795)	1,315,499	442,652	66.35%
FINANCE	228,832	181,145	(47,687)	417,991	236,846	43.34%
PROTECTIVE/CODE INSPECTION	217,750	203,695	(14,055)	631,363	427,668	32.26%
FIRE	879,973	1,158,100	278,127	2,202,148	1,044,048	52.59%
HIGHWAYS & STREETS	864,658	815,647	(49,011)	1,569,486	753,839	51.97%
POLICE	2,178,092	2,251,022	72,930	4,203,295	1,952,273	53.55%
PARKS/BUILDINGS	140,497	96,117	(44,380)	285,129	189,012	33.71%
OTHER FINANCING USES	13,120	13,516	396	862,248	848,732	1.57%
TOTAL EXPENSES:	5,451,564	5,592,089	140,525	11,487,159	5,895,070	48.68%

Collections year-to-date are \$6,828,305 which is at 59% of the total amount budgeted for 2018.

Taxes:

- Actual Property Tax collections for the month were \$73 thousand. *Until the last quarter of the year when property tax collections start coming in, this figure includes an estimated amount.*
- Local Option Sales Tax collected for the month was \$158 thousand
- Selective Sales & Use Tax (*Alcohol Beverage, etc.*) collections for July were \$27 thousand
- Business Tax collections for the month were \$850. *Insurance Premium Tax will not be received from the State until October. If the Insurance Premium Tax were paid monthly, we would have an additional \$70,000 per month.*

Licenses & Permits

- Business Licenses (*include alcoholic beverage permits and insurance licenses*) collections for the month were \$5 hundred
- Building permits; \$11 thousand collected in July

Charges for Services

- Culture & Recreation (*Event Fees*) fees collected in July were \$2 thousand
- Self-Insurance fees & Cemetery lot fees collected during the month totaled \$53 thousand

Fines

- Municipal Court Collections were \$36 thousand. *This figure does not include any of the add-on fees collected that are paid to outside agencies and not included as part of the City's revenue.*

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Contributions & Donations

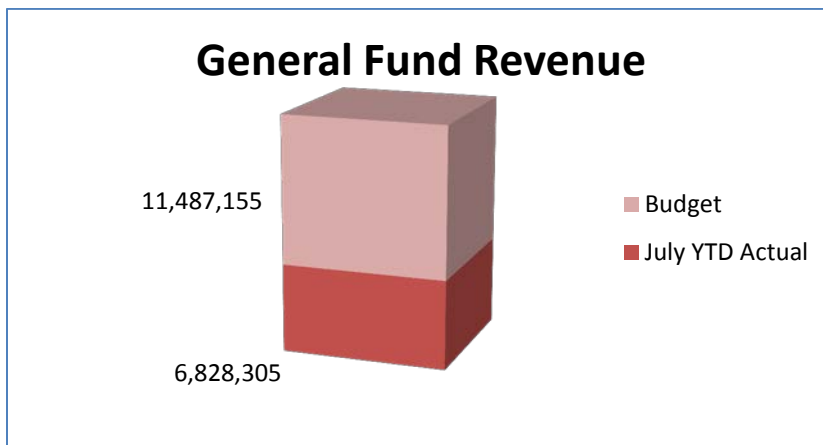
- \$9 thousand was collected in the month of July

Miscellaneous

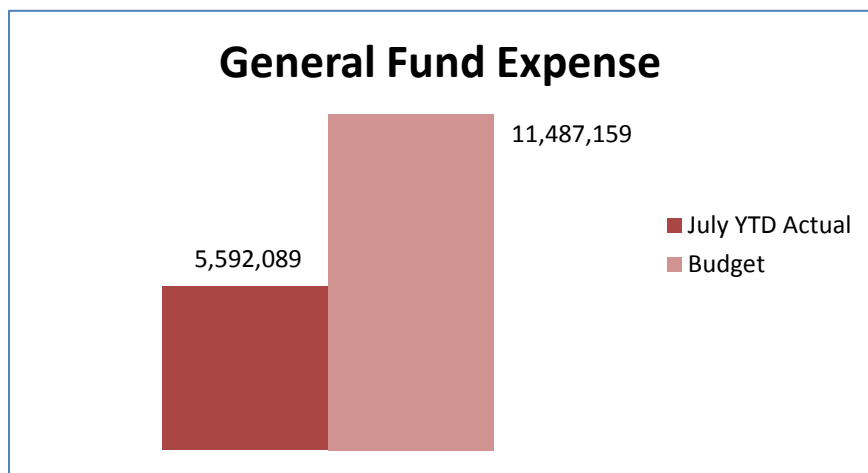
- Hanger rent, tie down fees, community center & Walton Plaza rental fees totaled \$22 thousand

Other Financing Sources

- Operating transfers in from Utilities for the month were \$165 thousand and operating transfers in from Solid Waste were \$23 thousand



General fund year-to-date total expenditures of \$5,592,089 are at 49% of the total budgeted for 2018.



City of Monroe
 Financial Performance Report
 For the Period Ended
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**REVENUE AND EXPENSE REPORT
 COMBINED UTILITIES FUND**

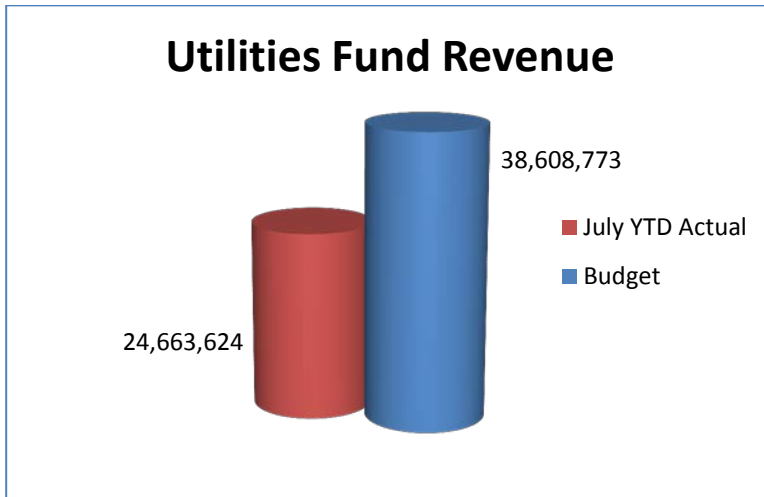
	<u>Jul-17</u>	<u>Jul-18</u>	<u>Variance</u>	<u>2018 Budget</u>	<u>Budget Balance</u>	<u>% Budget to YTD 2018</u>
REVENUE						
INTERGOVERNMENTAL	-	455,096	455,096	500,000	44,904	91.02%
CHARGES FOR SERVICES						
WATER	2,792,960	2,956,812	163,852	4,845,000	1,888,188	61.03%
SEWER	2,299,958	2,383,227	83,269	3,928,000	1,544,773	60.67%
ELECTRIC	10,978,737	10,978,996	259	19,004,530	8,025,534	57.77%
NATURAL GAS	2,239,611	2,794,486	554,875	3,566,181	771,695	78.36%
CATV/INTERNET	3,147,541	3,364,172	216,631	5,698,000	2,333,828	59.04%
UTILITY NON SPECIFIC	376,827	439,362	62,535	640,000	200,638	68.65%
GUTA	-	-	-	367,062	367,062	0.00%
INVESTMENT INCOME	1,198,554	1,277,843	79,289	60,000	(1,217,843)	2129.74%
CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
MISCELLANEOUS INCOME	-	12,709	12,709	-	-	-
OTHER FINANCING SOURCES	7,142	921	(6,221)	-	-	-
TOTAL REVENUE:	23,041,330	24,663,624	1,622,294	38,608,773	13,958,779	63.88%
EXPENSE						
FINANCIAL ADMINISTRATION	(1,066,852)	(1,344,770)	(277,918)	(2,350,535)	(1,005,765)	57.21%
UTILITY CUSTOMER SERVICE	656,658	597,155	(59,503)	1,087,100	489,945	54.93%
UTILITY BILLING	174,114	167,369	(6,745)	312,636	145,267	53.53%
CENTRAL SERVICES	359,120	580,247	221,127	950,800	370,553	61.03%
GENERAL ADMIN ELECTRIC/TELECOMM	126,893	173,179	46,286	358,627	185,448	48.29%
ELECTRIC	9,710,277	11,010,556	1,300,279	18,503,513	7,492,957	59.51%
TELECOMM	3,095,567	3,660,813	565,246	6,281,929	2,621,116	58.28%
GENERAL ADMIN GAS WATER & SEWER	79,529	102,301	22,772	217,159	114,858	47.11%
SEWER	1,804,020	2,264,736	460,716	4,594,859	2,330,123	49.29%
WATER	1,658,917	2,642,965	984,048	4,631,205	1,988,240	57.07%
GAS	1,701,094	2,237,002	535,908	3,653,918	1,416,916	61.22%
GUTA	-	143,577	143,577	367,562	223,985	39.06%
TOTAL EXPENSES:	18,299,337	22,235,130	3,935,793	38,608,773	16,373,643	57.59%

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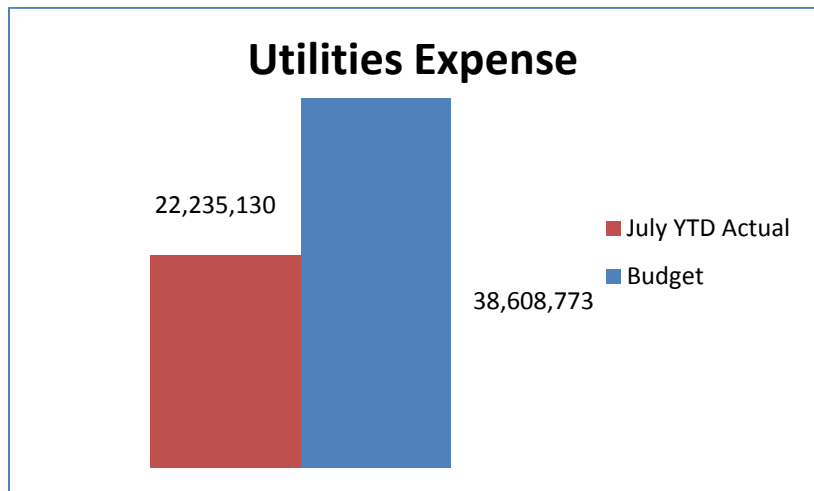
Operating revenues total \$24,663,624 which is 64% of the total amount budgeted for 2018

Charges for Sales and Services for each department during the month were:

- Water \$450 thousand
- Sewer \$335 thousand
- Electric \$1.7 million
- Natural Gas \$149 thousand
- Telecom \$487 thousand



Operating expenses were at 58% of the total budget, \$22,235,130



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The total Utility Capital funds available as of July 31st are \$13,185,855, as broken down in the section below:

Utility Capital Improvement Cash Balance	10,580,218	
Utility Revenue Reserve Cash Balance	1,333,114	
Tap Fees Cash Balance	1,272,523	<i>for Sewer rehab</i>
Total Current Funds Available	\$ 13,185,855	
Estimated monthly additional CIP transfers-in	150,000	
through December 2018	750,000	
Estimated Utility Capital Cash Balance as of Dec 31, 2018	\$ 5,295,001	
<i>*Assuming all projects are completed</i>		

Total unfinished approved Capital project balances as of July 31st is \$8,640,855. Assuming all of these expenditures were to be completed by December 2018, the Utility Capital fund balance would be \$5,295,001.

A breakdown of all Utility Capital items in progress for 2018 are shown in the chart on the following page.

City of Monroe
Financial Performance Report

Dept	Project Description	Estimated		
		Budgeted Cost	2018 Expense	Balance to Finish
Sewer	Sewer CDBG 2016 (cities portion)	461,788.00	331,589.75	130,198.25
Sewer	Sewer CDBG 2018-Initial Application	25,000.00	13,190.00	11,810.00
Sewer	Sewer Main Rehab	150,000.00		150,000.00
Sewer	Infrastructure Repair/Replacement	337,223.00		337,223.00
Sewer	Watershed Assessment	-	402.60	(402.60)
Sewer	Graco Pump	5,674.00	5,674.00	-
Sewer	Pedestal Chopper Pump	20,164.00	20,164.00	-
Sewer	Flygt Concertor Pump	9,572.70	9,572.70	-
Sewer	Wetwell Pump	24,466.00	24,466.00	-
Sewer	Wilo Submersible Pump		9,990.36	(9,990.36)
Sewer	Sewer Extension 138 to Reliant Development	2,700,000.00	56,401.27	2,643,598.73
Sewer	Pump Station SCADA	50,000.00		50,000.00
Water	Truck	40,000.00		40,000.00
Water	Deckover Trailer	5,645.00	5,645.00	-
Water	Loganville Water Distribution Line	1,648,125.07	67,470.00	1,580,655.07
Water	Fire Hydrant Replacement	55,000.00		55,000.00
Water	Infrastructre Repair/Replacement	150,000.00		150,000.00
Water	Remodel of Old Water Plant	225,000.00	200,407.00	24,593.00
Water	Replacement of Controls	15,000.00		15,000.00
Water	Warehouse Improvements	25,000.00		25,000.00
Water	Water CDBG 2016 (cities portion)	376,512.00	610,333.81	(233,821.81)
Water	Alley Waterline Repair	25,000.00	4,993.07	20,006.93
Water	Programmable Logic Controller	68,840.00	68,856.65	(16.65)
Water	Wate Main Rehab	150,000.00		150,000.00
SPECIAL PROJECT	Fertilizer Plant Purchase - Town Green	350,000.00	34,816.00	315,184.00
Admin	Vehicle-IT Dept	25,000.00		25,000.00
Admin	City Hall Sign	5,616.35	5,616.35	-
Admin	Utility Billing Software	300,617.00	139,098.35	161,518.65
Admin	Security Upgrade/City Hall	38,080.22	39,280.21	(1,199.99)
Admin	Drive Thru Rehab/City Hall	225,000.00		225,000.00
Admin	Landscape Rehab/City Hall	34,189.00		34,189.00
Electric	Bucket Truck Replacement	215,000.00	97,876.00	117,124.00
Electric	Fault Finder	22,000.00		22,000.00
Electric	Meter Load Tester	33,000.00		33,000.00
Electric	Pole Crane	80,000.00		80,000.00
Electric	Van	27,000.00		27,000.00
Electric	Rotary Lift	9,000.00	9,000.00	-
Electric	Automated Switching	150,000.00		150,000.00
Electric	LED Streetlights	125,000.00		125,000.00
Electric	Reconductor Distrubtion System	350,000.00		350,000.00
Electric	Warehouse Project	75,000.00		75,000.00
Electric	Pollack Rebuild	199,415.20	188,184.24	11,230.96
Telecom	Fiber Blower	44,000.00	36,784.01	7,215.99
Telecom	Halon Fire Suppression	44,000.00		44,000.00
Telecom	Network Monitor & Analyzer	8,845.00	8,845.00	-
Telecom	Fiber Loop	150,000.00		150,000.00
Telecom	Fiber to the X	100,000.00	2,248.80	97,751.20
Telecom	Wireless Deployment	75,000.00		75,000.00
Telecom	Cable Replacement	80,000.00	11,786.09	68,213.91
Telecom	Network Redundancy	195,000.00	125,365.18	69,634.82
Telecom	2017 Cable Replacement	80,000.00	16,067.70	63,932.30
Telecom	DOCSIS 3	175,000.00	27,061.29	147,938.71
Telecom	Alcoby Mountain Fiber	45,000.00	49,975.21	(4,975.21)
Gas	Service Trencher	80,000.00		80,000.00
Gas	System Expansion	50,000.00	16,021.60	33,978.40
Gas	HWY 78 Gas Line and Take Station	541,000.00	132,977.45	408,022.55
Gas	Lacy, Davis, Harris & Ash Street	140,000.00		140,000.00
Gas	Various Projects	100,000.00		100,000.00
Gas	Dean Hill Rd Gas Extension	26,901.00	17,218.42	9,682.58
Gas	Roosevelt Rd Replacement	162,725.00	69,323.51	93,401.49
Gas	Alcovy Mountain	-	8,242.40	(8,242.40)
Stormwater	Dump Truck	65,000.00		65,000.00
Stormwater	Mini Excavator	75,000.00	63,600.00	11,400.00
Stormwater	Infrastructure Replacement	100,000.00		100,000.00
	Totals	11,169,398.54	2,528,544.02	8,640,854.52

City of Monroe
Financial Performance Report
For the Period Ended
July 31, 2018

The table below shows the changes in net position for the Utility Fund

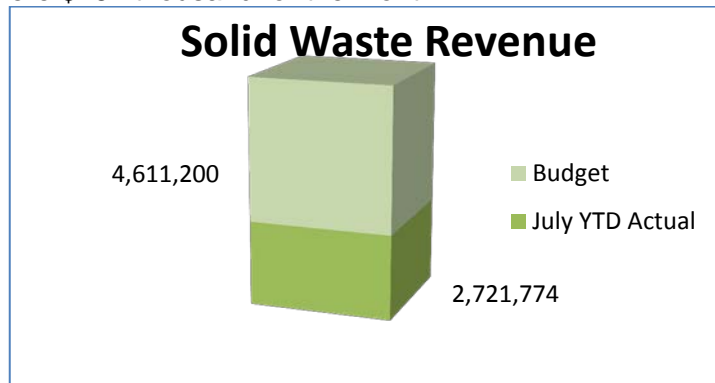
	ADMINISTRATIVE DIVISION	CATV/INTERNET DIVISION	ELECTRIC DIVISION	GAS DIVISION	WASTEWATER DIVISION	WATER DIVISION	GUTA DIVISION	TOTAL ALL DIVISIONS
OPERATING REVENUES								
Charges for sales and services	\$ -	\$ 2,803,002.26	\$ 9,278,526.51	\$ 2,645,090.89	\$ 2,028,109.06	\$ 2,506,862.48	\$ 74,580.00	\$ 19,336,171.20
Customer account fees	366,400.60	-	-	-	-	-	-	366,400.60
Other revenue - allocation	(501,053.02)	83,715.95	211,980.48	50,841.85	68,669.33	85,845.41	-	0.00
Other	-	-	-	-	-	-	-	-
Total operating revenues	(134,652.42)	2,886,718.21	9,490,506.99	2,695,932.74	2,096,778.39	2,592,707.89	74,580.00	19,702,571.80
OPERATING EXPENSES								
Cost of sales and services	-	1,864,870.70	7,002,364.62	1,006,952.09	-	-	-	9,874,187.41
General operating expenses	(182,323.88)	784,624.51	1,795,546.17	732,310.92	1,295,412.63	1,250,542.16	125,351.51	5,801,464.02
Depreciation	-	-	-	-	-	-	-	-
Amortization	-	-	-	2,159.87	6,708.32	6,692.76	-	15,560.95
Total operating expenses	(182,323.88)	2,649,495.21	8,797,910.79	1,741,422.88	1,302,120.95	1,257,234.92	125,351.51	15,691,212.38
Operating income (loss)	47,671.46	237,223.00	692,596.20	954,509.86	794,657.44	1,335,472.97	(50,771.51)	4,011,359.42
NON-OPERATING REVENUES (EXPENSES)								
Interest income	125,246.43	-	-	-	-	-	-	125,246.43
Other	9,405.99	-	1,004,602.06	-	395,102.16	-	-	1,409,110.21
Intergovernmental	-	-	-	-	-	-	-	-
Interest expense	(2,365.07)	-	-	(22,281.14)	(69,203.20)	(72,829.88)	-	(166,679.29)
Gain on disposal of capital assets	-	-	-	-	921.00	-	-	921.00
Total non-operating revenue (expense)	132,287.35	-	1,004,602.06	(22,281.14)	326,819.96	(72,829.88)	-	1,368,598.35
Income (loss) before capital contributions and transfers	179,958.81	237,223.00	1,697,198.26	932,228.72	1,121,477.40	1,262,643.09	(50,771.51)	5,379,957.77
Capital contributions	-	-	-	-	-	-	-	-
Capital assets	(173,958.81)	(266,397.33)	(295,060.24)	(127,281.83)	(468,054.22)	(726,618.58)	-	(2,057,371.01)
Transfers in	-	-	-	-	-	-	-	-
Transfers out	(6,000.00)	(149,687.08)	(485,496.54)	(154,059.47)	(109,387.40)	(128,031.57)	-	(1,032,662.06)
	(179,958.81)	(416,084.41)	(780,556.78)	(281,341.30)	(577,441.62)	(854,650.15)	-	(3,090,033.07)
Change in net position	\$ (0.00)	\$ (178,861.41)	\$ 916,641.48	\$ 650,887.42	\$ 544,035.78	\$ 407,992.94	\$ (50,771.51)	\$ 2,289,924.70
Net position, beginning of year								67,551,155.00
Net position, end of period	\$ (0.00)	\$ (178,861.41)	\$ 916,641.48	\$ 650,887.42	\$ 544,035.78	\$ 407,992.94	\$ (50,771.51)	\$ 69,841,079.70

City of Monroe
Financial Performance Report
For the Period Ended
July 31, 2018

REVENUE AND EXPENSE REPORT SOLID WASTE FUND						
	<u>Jul-17</u>	<u>Jul-18</u>	<u>Variance</u>	<u>2018 Budget</u>	<u>Budget Balance</u>	<u>% Budget to YTD 2018</u>
REVENUE						
CHARGES FOR SERVICES	2,696,336	2,721,774	25,438	4,611,200	1,889,426	59.03%
CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
TOTAL REVENUE:	2,696,336	2,721,774	25,438	4,611,200	1,889,426	59.03%
EXPENSE						
ADMINISTRATION	190,690	178,699	(11,991)	342,176	163,477	52.22%
SOLID WASTE COLLECTION	471,558	448,058	(23,500)	830,811	382,753	53.93%
SOLID WASTE DISPOSAL	1,538,233	1,463,745	(74,488)	2,520,805	1,057,060	58.07%
RECYCLABLE COLLECTION	41,525	60,129	18,604	160,909	100,780	37.37%
PUBLIC EDUCATION	-	-	-	-	-	-
YARD TRIMMINGS COLLECTION	119,404	138,331	18,927	220,339	82,008	62.78%
OTHER FINANCING USES	141,817	143,089	1,272	536,160	393,071	26.69%
TOTAL EXPENSES:	2,503,227	2,432,051	(71,176)	4,611,200	2,179,149	52.74%

Collections year-to-date as of July are \$2.7 million, 59% of the revenue budget appropriation.

- Sanitation fee collections for July were \$173 thousand
- Transfer Station revenues were \$262 thousand for the month



Solid Waste expenses year-to-date as of July are at 53% of the total budget, \$2.4 million



City of Monroe
 Financial Performance Report
 For the Period Ended
 July 31, 2018

Below is a chart showing disbursements from Walton County to date for SPLOST

Sales Tax Receipt Month	Walton County		15.3335760%	Actual		
	Special Local Option Sales	Receipt Total for Period of	Monroe's Portion	Receipt Total for	Other	Total Receipts
	Taxes Received	SPLOST	up to 60M	Month	Revenues	SPLOST
Aug-17	877,233.25	44,417,187.57	134,511.23	134,508.81	145,529.34	280,038.15
Sep-17	868,042.28	45,285,229.85	133,101.92	133,099.53		133,099.53
Oct-17	856,642.97	46,141,872.82	131,354.00	131,351.64		131,351.64
Nov-17	830,845.61	46,972,718.43	127,398.34	127,396.05		127,396.05
Dec-17	853,438.30	47,826,156.73	130,862.61	130,900.98		130,900.98
Jan-18	986,456.84	48,812,613.57	151,259.11	151,215.66		151,215.66
Feb-18	853,134.51	49,665,748.08	130,816.03	130,813.67		130,813.67
Mar-18	792,463.54	50,458,211.62	121,513.00	121,510.81	19,737.65	141,248.46
Apr-18	954,910.67	51,413,122.29	146,421.95	146,419.32	37,245.24	183,664.56
May-18	891,313.39	52,304,435.68	136,670.22	136,667.76		136,667.76
Jun-18	928,779.45	53,233,215.13	142,415.10	142,412.54		142,412.54
Jul-18	915,881.79	54,149,096.92	140,437.43	140,434.90		140,434.90

City of Monroe
Financial Performance Report
For the Period Ended
July 31, 2018

Performance Indicators	Jul-18	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17
Telephone Calls													
Admin Support													
Utilities - Incoming Calls	7,506	6,654	5,675	5,521	6,004	5,419	6,756	5,736	6,047	6,234	8,851	7,103	6,434
Utilities - Abandoned Calls	467	509	349	323	302	296	421	327	342	396	494	468	379
% of Abandoned Calls - Utility	6.22%	7.65%	6.15%	5.85%	5.03%	5.46%	6.23%	5.70%	5.66%	6.35%	5.58%	6.59%	5.89%
Utilities													
Electric Customers	6,297	6,340	6,311	6,314	6,297	6,310	6,347	6,230	6,217	6,287	6,261	6,305	6,279
Natural Gas Customers	3,765	3,765	3,763	3,762	3,736	3,742	3,772	3,726	3,731	3,749	3,760	3,751	3,728
Water Customers	9,212	9,277	9,201	9,194	9,179	9,157	9,236	9,111	9,076	9,114	9,095	9,160	9,133
Wastewater Customers	6,921	6,963	6,922	6,913	6,911	6,900	6,974	6,863	6,837	6,891	6,864	6,915	6,891
Cable TV Customers	3,594	3,643	3,591	3,629	3,624	3,622	3,682	3,599	3,626	3,681	3,649	3,714	3,705
Digital Cable Customers	204	201	197	199	194	198	197	196	194	192	189	186	182
Internet Customers	3,597	3,547	3,542	3,476	3,486	3,456	3,470	3,365	3,293	3,338	3,366	3,318	3,328
Residential Phone Customers	898	887	882	904	887	893	901	889	887	896	905	929	911
Commercial Phone Customers	454	456	430	453	436	441	443	441	435	443	440	451	446
Fiber Customers	62	62	62	62	62	62	58	49	49	49	49	49	52
Work Orders Generated													
Utilities													
Connects	570	636	607	626	688	733	672	616	706	755	650	782	663
Cutoff for Non-Payment	254	218	253	235	191	129	216	232	189	203	201	286	230
Electric Work Orders	40	28	29	53	34	45	32	33	59	98	91	90	68
Water Work Orders	61	109	61	60	82	94	113	133	98	111	94	98	92
Natural Gas Work Orders	48	41	25	50	111	111	47	56	26	26	11	19	13
Disconnects	575	549	588	602	625	632	633	509	556	771	672	769	647
Telecom Work Orders	146	248	264	247	294	380	410	302	325	483	427	512	489
Billing/Collections													
Utilities													
Utility Revenue: Billied	\$3,488,005	\$3,282,658	\$3,300,220	\$3,315,676	\$3,489,893	\$3,965,341	\$3,540,223	\$3,239,965	\$3,115,028	\$3,420,156	\$3,606,210	\$3,557,935	\$3,339,918
Utility Revenue: Collected	\$3,308,073	\$3,152,514	\$3,180,845	\$3,388,384	\$3,815,887	\$3,581,457	\$3,385,570	\$3,073,351	\$3,125,037	\$3,448,590	\$3,549,586	\$3,321,622	\$3,130,385
# of Inactive Accounts Written Off	63	66	44	65	82	55	80	77	52	49	54	56	50
Amount Written Off for Bad Debt	\$ 28,088	\$ 32,798	\$ 27,469	\$ 16,089	\$ 27,987	\$ 36,511	\$ 46,845	\$ 42,805	\$ 26,793	\$ 21,466	\$ 23,542	\$ 23,014	\$ 24,317
Utility Bad Debt Collected	\$ 3,927	\$ 2,623	\$ 5,899	\$ 4,657	\$ 6,151	\$ 6,920	\$ 12,828	\$ 5,398	\$ 4,726	\$ 3,984	\$ 5,723	\$ 5,649	\$ 3,378
Extensions													
Utilities													
Extensions Requested	711	648	635	682	535	627	761	583	662	717	722	711	680
Extensions Pending	304	242	204	219	197	201	259	103	286	293	311	270	302
Extensions Defaulted	38	28	21	25	31	25	48	30	31	33	45	46	41
Extensions Paid per Agreement	611	583	649	635	598	569	647	646	638	702	636	697	573
Taxes													
Admin Support													
Property Tax Transactions	1	2	31	1	-	-	-	5	1	-	6	480	6
Property Tax Collected	\$ 10	\$ 84	\$ 816	\$ 10	\$ -	\$ -	\$ -	\$ 2,342	\$ 113	\$ -	\$ 679	\$ 17,166	\$ 1,610
Accounting													
Payroll & Benefits													
Payroll Checks Issued	91	81	62	63	61	70	70	223	64	62	53	52	90
Direct Deposit Advances	447	657	436	427	431	415	409	614	414	395	397	387	398
General Ledger													
Accounts Payable Checks Issued	293	293	390	280	294	289	258	320	313	294	258	372	302
Accounts Payable Invoices Entered	378	341	367	447	428	420	232	366	449	275	590	389	512
Journal Entries Processed	132	152	145	170	158	163	166	180	160	207	183	165	165
Miscellaneous Receipts	280	250	262	266	280	264	239	261	279	553	215	227	186
Utility Deposit Refunds Processed	30	31	50	40	32	18	29	29	34	41	31	60	49
Local Option Sales Tax	\$ 158,473	\$ 160,093	\$ 154,337	\$ 165,606	\$ 137,428	\$ 147,572	\$ 170,725	\$ 143,745	\$ 143,745	\$ 148,203	\$ 150,257	\$ 151,509	\$ 146,601
Special Local Option Sales Tax - 2013	140,435	142,413	136,668	146,419	121,511	130,814	151,216	130,901	127,396	131,352	133,100	134,509	129,914
Personnel													
Payroll & Benefits													
Budgeted Positions	242	242	242	241	241	241	241	228	228	228	228	228	228
Filled Positions	227	233	233	231	228	227	226	217	216	225	222	209	207
Vacancies	15	9	9	10	14	14	15	11	12	13	16	19	21
Unfilled Positions	33	33	33	33	33	33	33	32	32	32	32	32	32
Clinic Appointment Capacity	160	160	292	250	340	232	171	120	160	140	140	180	141
Clinic Ancillary Visits	37	34	140	98	168	100	47	26	26	25	16	41	54
Clinic Utilization Percentage	89%	71%	94%	107%	110%	107%	95%	78%	83%	89%	80%	97%	93%
Clinic No Shows	17	22	23	14	14	10	14	5	9	16	17	22	21
Clinic Utilization2	105	79	135	155	206	134	115	83	106	100	96	134	77

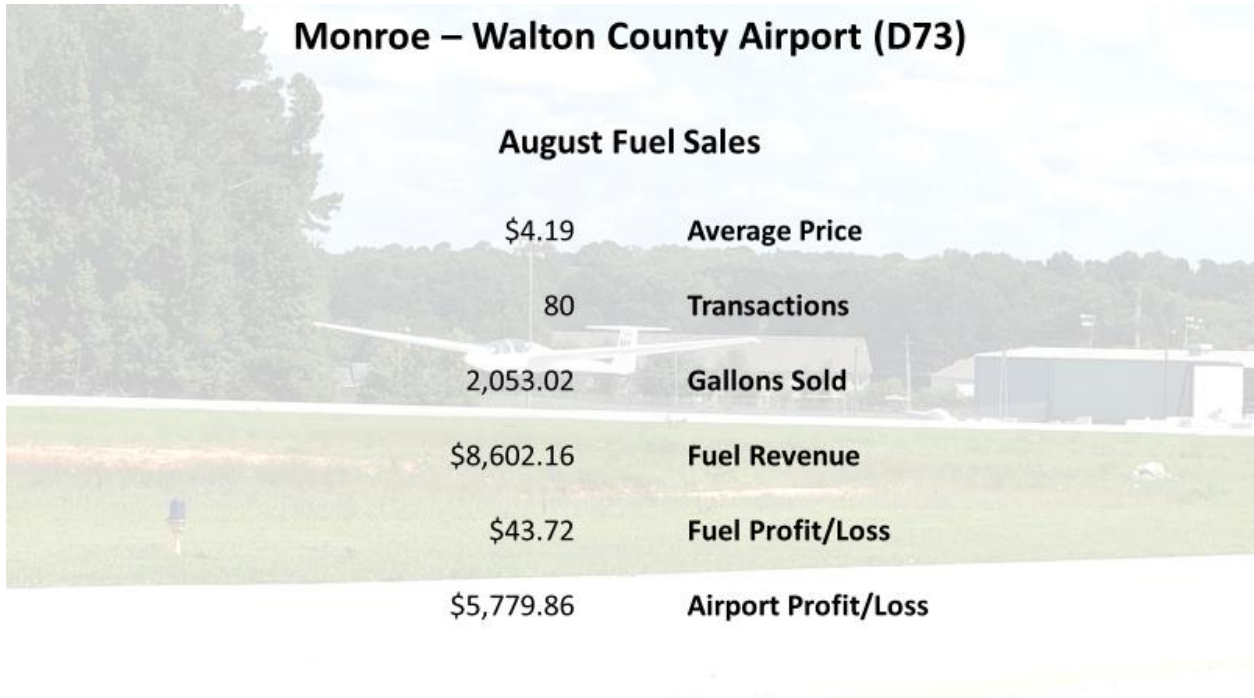
AIRPORT

MONTHLY REPORT

SEPTEMBER 2018

	2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2017 August	2017 September	2017 October	2017 November	2017 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$3.83	\$3.99	\$3.99	\$3.99	\$4.19	\$4.19	\$4.19	\$4.19	\$3.69	\$3.69	\$3.69	\$3.69	\$3.79	\$3.93	
Transactions	92	75	98	101	99	104	94	80	113	89	105	132	98	98	1280
Gallons Sold	3,073.1	2,328.6	2,380.2	2,646.3	2,442.7	2,783.4	2,563.8	2,053.0	3,291.0	2,616.6	2,778.0	4,446.2	3,305.7	2,823.7	36,708.5
Revenue	\$11,771.97	\$9,290.99	\$9,497.04	\$10,558.66	\$10,229.30	\$11,662.38	\$10,742.50	\$8,602.16	\$12,143.61	\$9,655.11	\$10,250.80	\$16,406.48	\$12,528.50	\$11,026.12	\$143,339.50
AvGas Profit/Loss	(\$180.12)	\$205.05	\$209.93	\$235.07	\$344.61	\$400.84	\$315.18	\$43.72	\$918.64	\$727.32	\$336.95	\$357.37	\$140.80	\$311.95	\$4,055.36
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00	\$4,200.00	\$4,200.00	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00	\$3,489.23	\$45,360.00
Lease Agreements	\$3,015.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,015.07	\$4,015.07	\$4,015.07	\$4,015.07	\$4,015.07	\$3,965.07	\$51,545.91
Grounds Maintenance	\$360.00	\$360.00	\$360.00	\$5,750.00	\$6,122.46	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$1,217.88	\$15,832.46
Buildings Maintenance	\$956.18	\$300.00	\$300.00	\$300.00	\$710.00	\$14,525.00	\$15,854.99	\$0.00	\$1,470.00	\$1,233.34	\$1,193.38	\$904.32	\$300.00	\$2,926.71	\$38,047.21
Equipment Maintenance	\$600.00	\$599.69	\$215.92	\$115.92	\$115.92	\$115.92	\$5,424.92	\$0.00	\$100.00	\$4,885.99	\$2,643.44	\$165.81	\$100.00	\$1,160.27	\$15,083.53
Airport Profit/Loss	(\$448.23)	\$3,643.48	\$5,007.08	(\$257.77)	(\$930.70)	(\$8,927.01)	(\$17,786.65)	\$5,779.86	\$4,239.31	(\$531.94)	\$847.51	\$4,890.31	\$4,143.87	(\$25.45)	(\$330.88)

PROJECTS & UPDATES



Monroe – Walton County Airport (D73)

August Fuel Sales

\$4.19	Average Price
80	Transactions
2,053.02	Gallons Sold
\$8,602.16	Fuel Revenue
\$43.72	Fuel Profit/Loss
\$5,779.86	Airport Profit/Loss

EAST & WEST APRON PROJECTS

The City of Monroe has completed all contract documents for the East & West Apron projects that should begin in the fall, with ER Snell performing the construction activities. This rehabilitation and expansion project will be funded with Federal and State grant funds at a 75/25 level. The City of Monroe will only be responsible for 25% of the costs for the East Apron construction work and 100% of the costs for the West Apron reroute activity. The total expense for the City will be approximately \$320,000 of a \$1,300,000 total project cost. As dates and construction components are determined, updates will be provided to both the City Council and those affected by the temporary disruption to some Airport activity areas.

COMMITTEE UPDATE

The newest version of the Airport Commission met on August 15th to gain an introduction and historical update to the activities of the Monroe-Walton County Airport. Past projects were discussed along with the process taken for project determination, submission, approval, and funding was explained in detail. The Commission will have input on Capital Improvement Projects (CIP) in type and priority for the overall growth of the Airport. This recommendation will then be

compared to budgetary availability and grant funding applicability for inclusion and timing into the CIP list submitted to GDOT for funding requests.

T-HANGAR ADVERTISEMENT & BID



The City of Monroe has enlisted Barge Design Solutions to design and publish bid documents for the cost proposals and construction of a new 8-unit T-Hangar at the Monroe-Walton County Airport. This unit will be placed in an adjacent location to the existing Hangars. These submitted

and approval proposals will be presented to Council in October, as bids will be received on September 25th for evaluation and acceptance. The estimated total cost of these proposals is approximately \$475,000, with cost possibly being higher based on-site work for the project.



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
SEPTEMBER
2018**

ITEMS OF INTEREST

I. Transfer Station Site Improvements - Update on the projects.

NOTE: Effective March 28, 2018, EPD “Rules for Solid Waste Management” has been amended to require all MSW permitted facilities in Georgia, to be reviewed every 5 years.

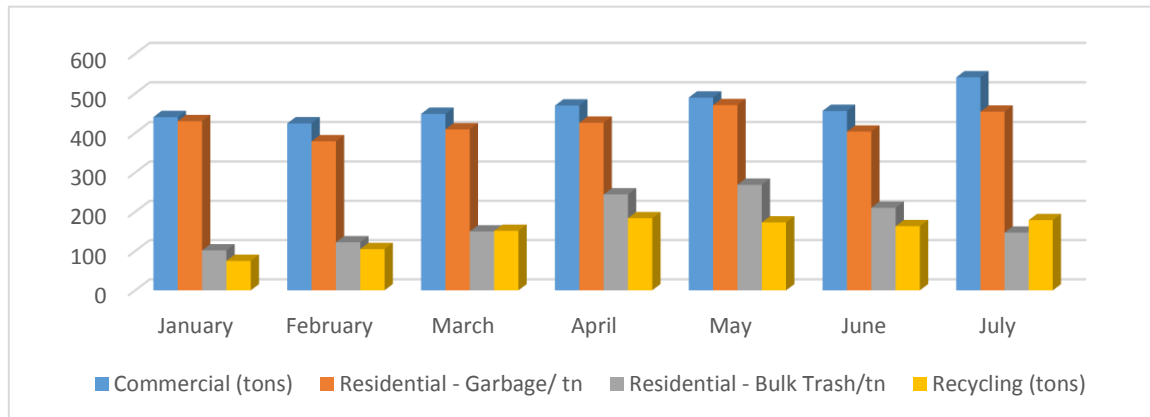
Project List:

- Drainage: Re-direct surface water into our water treatment system. ***Pending, per Streets & Transportation.***
- Repair cat-walk (tarping station) and rebuild set of stairs with platform & handrails for fall protection. ***Completed – as of July 17, 2018 See photos! (Before & After Pics)***
- Repair the metal push wall inside the building. ***Completed – as of August 18, 2018 with the exception of a small corner section that has to be anchored down.***
- Repair/Resurface concrete tipping floor. ***Pending! 2019 SW-CIP***
- Repair scales: Cups and pins under the scales has to be replaced, to record accurate weights. ***Completed effective August 10, 2018***

II. Scrap Tire Funding – We’ve been approved for up to \$5,000.00 from the Georgia EPD Local Government Scrap Tire Abatement Reimbursement Program! The agreement has to be executed within 90 days, to be reimbursed. Must show proof of tires collected from the ROW (photos), paid invoices, manifests from our permitted transporter and processor (Quality Tires in Jackson GA).
Update: Final report will be submitted for reimbursements for the 90 day period.

Dps

2018	January	February	March	April	May	June	July
Commercial (tons)	440.19	424.27	448.42	469.34	489.63	455.74	540.8
Residential - Garbage/ tn	429.92	378.95	409.25	425.9	470.54	403.52	453.81
Residential - Bulk Trash/tn	101.83	122.38	150.02	244.37	268.81	210.24	146.82
Recycling (tons)	75.00	104.98	151.43	183.75	172.92	163.39	178.72
Transfer Station (tons)	4,861.42	5,156.39	5,336.50	5,576.98	6,064.64	5,786.64	5,998.48
Customers (TS)	15	15	14	15	15	14	15
Sweeper (tons)	0.7	1.77	0.35	1.29	3.74	6.8	2.45
Storm drain debris (tons)	0.3	9.06	8.67		0.10		0.75
	January	February	March	April	May	June	July
Recycling - Yard Trim (tons)	43.62	70.4	96.7	123.96	126.2	131.24	141.86
Recycling - Curbside (tons)	17.76	18.87	20.13	18.87	21.42	13.4	16.33
Recycling - Cardboard (tons)	10.73	12.14	12.83	11.68	15.9	13.46	14.01
Recycling - Scrap Metal (tons)			18	21.24	2.94	1.6	6.52
Recycling - Scrap tires (tons)	140 (2.89)	173 (3.57)	183(3.77)	388 (8)	313 (6.46)	179 (3.69)	113 (2.33)
Garbage carts (each)	31	62	44	52	37	31	62
Recycling bins (each)	13	17	10	18	15	17	26
Dumpsters (each)	1	6	1	3		2	2
Lids (each)							
Cemetery Permits	1	8	9	4	9	1	4



Note:

1,144.70 tons of trash /garbage collected and disposed.

178.72 tons of recycled materials collected, including 113 scrap tires.



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
SEPTEMBER
2018**

Public Works Administration

July 2018

* The Public Works Office received 681 calls during this period.

*The Public Works Office issued 122 work orders of which 94 were completed.

*Community Building rented out five times (small – twice, large – once, and auditorium –twice).

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport			1										1
City Hall													0
Code		1				1							2
Electric/Cable	7	3	6	3	1	5	8						33
Finance													0
Fire	3	3	7	6	3	6	5						33
Gas/Water/Sewer	6	6	3	6	6	4	5						36
GUTA													0
Meter Readers		4	2		5	1							12
Motor Pool													0
Police	9	23	18	24	23	19	18						134
Public Works	37	35	39	38	42	41	38						270
TOTAL	62	75	76	77	80	77	74	0	0	0	0	0	521

Grounds Division

*Landscaping work at City Facilities, Power Stations, and Water Pump Stations.

*Picked up .07 tons/140 pounds of litter on various city streets.

Street Division

*The right of way crew picked up .33 tons/660 pounds of litter on the ROW. Crews have also completed road repairs on various streets, and have started the 2018 LMIG project.



**ELECTRIC & TELECOM
DEPARTMENT
MONTHLY REPORT
SEPTEMBER
2018**

Items of Interest

Electric

1. Working with ECG for faster results on pole transfers with Windstream.
2. Line impacts that caused outages over the last month.
3. Meter testing in progress.
4. MEAG 46KV rebuild on W Spring update.

Telecom

1. Design started for fiber Ring from Ammon's Bridge to 420 N Broad St
2. Design complete and quotes being sought for complete CMTS redundancy and bandwidth increases to the customer.
3. Continue to convert Telecom customers in downtown to FTTX

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 07/2018 | FY 2018



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DETAIL EXPENSES	7-8

CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
REVENUES	\$ 1.487M	\$ 1.641M	\$ 1.543M	\$ 1.431M	\$ 1.501M	\$ 1.891M	\$ 1.732M						\$ 11.226M	\$ 11.244M	\$ 11.216M
PERSONNEL COSTS	\$ 0.112M	\$ 0.094M	\$ 0.124M	\$ 0.123M	\$ 0.112M	\$ 0.151M	\$ 0.124M						\$ 0.840M	\$ 0.696M	\$ 0.706M
CONTRACTED SVC	\$ 0.033M	\$ 0.047M	\$ 0.065M	\$ 0.062M	\$ 0.046M	\$ 0.055M	\$ 0.061M						\$ 0.369M	\$ 0.270M	\$ 0.228M
SUPPLIES	\$ 1.004M	\$ 1.617M	\$ 1.131M	\$ 1.183M	\$ 1.006M	\$ 1.188M	\$ 1.200M						\$ 8.330M	\$ 7.446M	\$ 6.572M
CAPITAL OUTLAY	\$ 0.029M	\$ 0.011M	\$ 0.074M	\$ 0.079M	\$ 0.101M	\$ -	\$ -						\$ 0.295M	\$ -	\$ 0.165M
FUND TRANSFERS	\$ 0.104M	\$ 0.211M	\$ 0.237M	\$ 0.219M	\$ 0.208M	\$ 0.286M	\$ 0.245M						\$ 1.510M	\$ 1.242M	\$ 1.241M
DEPRECIATION	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M						\$ 0.168M	\$ 0.098M	\$ 0.168M
EXPENSES	\$ 1.306M	\$ 2.004M	\$ 1.656M	\$ 1.691M	\$ 1.498M	\$ 1.704M	\$ 1.654M						\$ 11.513M	\$ 9.752M	\$ 9.080M
MARGIN	\$ 0.181M	\$ (0.364M)	\$ (0.112M)	\$ (0.260M)	\$ 0.004M	\$ 0.187M	\$ 0.078M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.287M)	\$ 1.492M	\$ 2.136M
MCT CREDIT/YES	\$ 0.075M	\$ 0.357M	\$ 0.180M	\$ 0.175M	\$ 0.175M	\$ 0.618M	\$ 0.175M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.756M	\$ (0.260M)	\$ (0.899M)

* MCT Credit is excluded from margin as it typically has restricted use.

* Year End Settlement excluded due to fluctuations year to year

12-MO
PURCHASED
KWH's



12-MO
RETAIL
KWH's



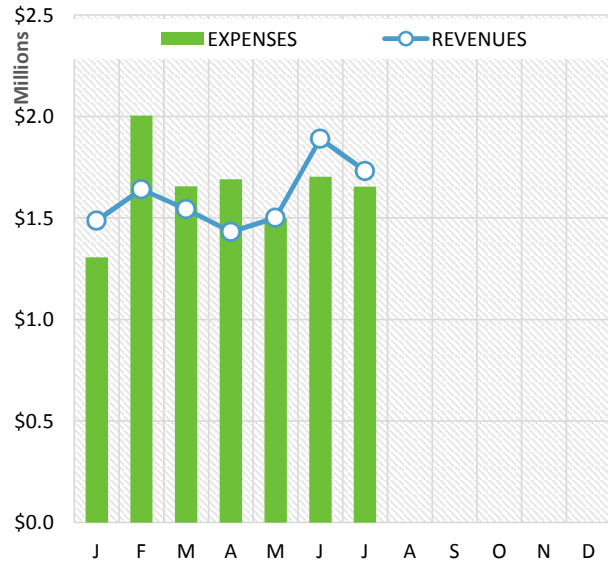
12-MO LINE
LOSS

3.45%

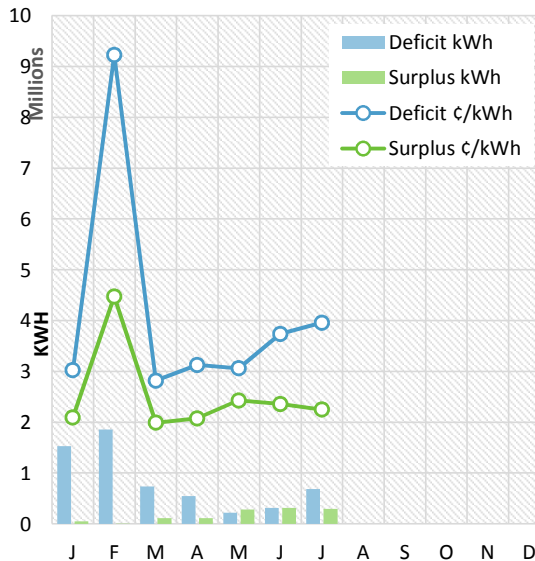
12-MO
WHOLESALE
¢/kWh

8.232

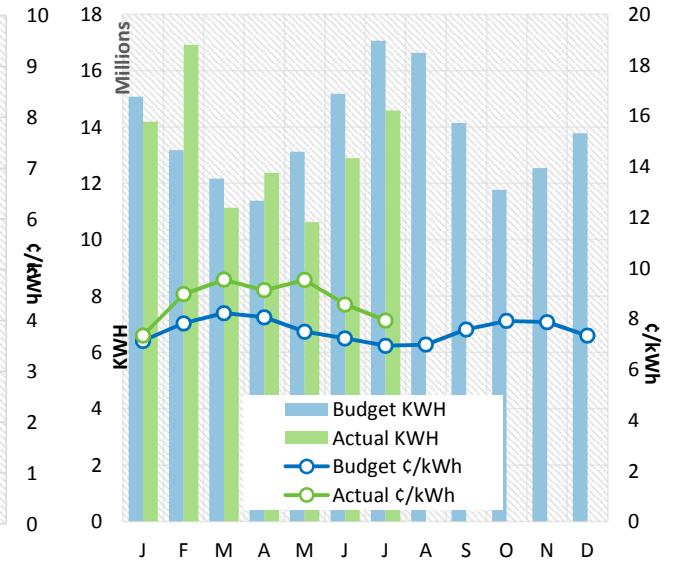
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

Jan 2018 Feb 2018 Mar 2018 Apr 2018 May 2018 Jun 2018 Jul 2018 Aug 2018 Sep 2018 Oct 2018 Nov 2018 Dec 2018

CUSTOMER COUNT

Residential	5,457	5,408	5,400	5,419	5,410	5,446	5,406
Commercial	856	863	856	852	857	853	849
Industrial	1	1	1	1	1	1	1
City	33	38	40	42	43	40	41
Total	6,347	6,310	6,297	6,314	6,311	6,340	6,297

Year-Over-Year Δ 1.68% 0.81% 0.62% -2.49% -0.30% 0.78% 0.29%

KWH

Residential	6.984M	8.503M	6.680M	5.334M	4.838M	4.958M	6.121M
Commercial	4.908M	5.443M	4.935M	4.710M	4.740M	5.209M	5.948M
Industrial	0.693M	0.816M	0.805M	0.734M	0.744M	0.739M	0.850M
City	0.391M	0.440M	0.438M	0.409M	0.432M	0.417M	0.489M
Total	12.977M	15.203M	12.859M	11.186M	10.754M	11.324M	13.408M

Year-Over-Year Δ 7.86% 25.75% 8.92% 0.81% -1.09% -0.84% 2.09%

REVENUE

Residential	\$ 0.704M	\$ 0.847M	\$ 0.715M	\$ 0.616M	\$ 0.649M	\$ 0.641M	\$ 0.800M
Commercial	\$ 0.630M	\$ 0.631M	\$ 0.629M	\$ 0.631M	\$ 0.640M	\$ 0.659M	\$ 0.739M
Industrial	\$ 0.061M	\$ 0.059M	\$ 0.067M	\$ 0.067M	\$ 0.067M	\$ 0.063M	\$ 0.071M
Other	\$ 0.000M	\$ 0.003M	\$ 0.000M	\$ 0.001M	\$ 0.001M	\$ 0.002M	\$ 0.000M
City	\$ 0.038M	\$ 0.037M	\$ 0.042M	\$ 0.041M	\$ 0.043M	\$ 0.040M	\$ 0.047M
Total	\$ 1.431M	\$ 1.577M	\$ 1.453M	\$ 1.355M	\$ 1.400M	\$ 1.405M	\$ 1.658M

Year-Over-Year Δ 2.36% 9.13% 6.02% 4.01% 2.73% -1.43% 3.05%

SALES STATISTICS

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)
YTD

AVERAGE KWH/CUSTOMER

Residential	1,280	1,572	1,237	984	894	910	1,132	1,144
Commercial	5,734	6,308	5,765	5,528	5,531	6,107	7,006	5,997
Industrial	692,960	816,000	805,280	733,920	743,680	739,360	850,080	768,754
City	11,861	11,587	10,958	9,731	10,045	10,437	11,930	10,936

AVERAGE \$/CUSTOMER

Residential	\$129	\$157	\$132	\$114	\$120	\$118	\$148	\$131
Commercial	\$735	\$731	\$735	\$740	\$747	\$772	\$871	\$762
Industrial	\$60,516	\$59,369	\$66,918	\$66,520	\$67,126	\$63,161	\$70,662	\$64,896
City	\$1,142	\$985	\$1,041	\$973	\$1,005	\$992	\$1,150	\$1,041

AVERAGE \$/KWH

Residential	\$0.1007	\$0.0996	\$0.1070	\$0.1155	\$0.1341	\$0.1293	\$0.1308	\$0.1167
Commercial	\$0.1283	\$0.1159	\$0.1275	\$0.1339	\$0.1350	\$0.1265	\$0.1243	\$0.1273
Industrial	\$0.0873	\$0.0728	\$0.0831	\$0.0906	\$0.0903	\$0.0854	\$0.0831	\$0.0847
City	\$0.0963	\$0.0850	\$0.0950	\$0.1000	\$0.1000	\$0.0950	\$0.0964	\$0.0954
Average	\$0.1032	\$0.0933	\$0.1032	\$0.1100	\$0.1149	\$0.1090	\$0.1086	\$0.1060

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MONTH
POWER SUPPLY COSTS					
MEAG Project Power	\$ 934,408	\$ 851,602	\$ 6,227,529	\$ 5,650,349	\$ 10,349,609
Transmission	94,112	94,747	616,077	618,289	1,065,712
Supplemental	76,853	75,281	773,488	522,853	1,126,153
SEPA	48,506	51,325	390,485	375,342	652,945
Other Adjustments	861	792	5,956	5,485	9,914
TOTAL POWER SUPPLY COSTS	\$ 1,154,739	\$ 1,073,746	\$ 8,013,534	\$ 7,172,317	\$ 13,204,334
AS BUDGET	1,181,780	1,194,698	7,273,828	7,317,536	12,429,704
% ACTUAL TO BUDGET	97.71%	89.88%	110.17%	98.02%	106.23%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	32,480	31,196	36,151	31,196	36,151
Non-Coincident Peak (NCP)	32,753	31,732	36,256	31,732	36,256
CP (BUDGET)	34,809	34,939	34,809	34,939	35,664
NCP (BUDGET)	35,451	35,809	35,451	35,809	36,419

Energy (KWH)

MEAG Energy	12,198,632	11,633,358	75,197,118	73,311,589	133,522,888
Supplemental Purchases (or sales)	991,398	1,209,153	10,115,410	8,238,613	14,967,106
SEPA Energy	1,388,851	913,429	7,377,580	6,070,306	11,910,747
Total Energy (KWH)	14,578,881	13,755,940	92,690,108	87,620,508	160,400,741
AS BUDGET	17,057,000	17,158,000	97,122,000	97,207,000	165,983,000
% ACTUAL TO BUDGET	85.47%	80.17%	95.44%	90.14%	96.64%

CP Load Factor	62.34%	61.24%	29.27%	32.06%	50.65%
NCP Load Factor	61.82%	60.21%	29.18%	31.52%	50.50%
% Supplemental	6.80%	8.79%	10.91%	9.40%	9.33%

UNIT COSTS (¢/kWh)

Bulk Power	8.2717	7.8402	8.7888	8.1713	8.3047
Supplemental	7.7520	6.2259	7.6466	6.3464	7.5242
SEPA Energy	3.4925	5.6189	5.2929	6.1832	5.4820
MEAG Total	7.9206	7.8057	8.6455	8.1857	8.2321

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Jul 2018

Jul 2017

FY2018 YTD

FY2017 YTD

SALES REVENUES

ELECTRIC SALES	\$ 1,666,101	\$ 1,573,747	\$ 10,270,154	\$ 9,629,372	\$ 18,034,603
SALES REVENUES (ACTUAL)	\$ 1,666,101	\$ 1,573,747	\$ 10,270,154	\$ 9,629,372	\$ 18,034,603
AS BUDGET	\$ 1,510,794	\$ 1,482,917	\$ 1,510,794	\$ 1,482,917	Not Applicable
% ACTUAL TO BUDGET	110.28%	106.13%	679.79%	649.35%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE	34,369	34,566	246,590	544,805	496,657
MISC REVENUE	-	-	19,137	98,702	44,772
SALE OF FIXED ASSETS	-	-	-	-	3,510
REIMB DAMAGED PROPERTY	-	-	3,303	-	3,303
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
MEAG REBATE	-	-	443,115	705,858	443,115
ADMIN ALLOC	31,417	57,903	243,397	236,882	380,884
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 65,786	\$ 92,468	\$ 955,542	\$ 1,586,247	\$ 1,372,240
AS BUDGET	\$ 95,512	\$ 101,297	\$ 668,587	\$ 709,077	Not Applicable
% ACTUAL TO BUDGET	68.88%	91.28%	142.92%	223.71%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,731,887	\$ 1,666,216	\$ 11,225,697	\$ 11,215,619	\$ 19,406,844
AS BUDGET	\$ 1,606,307	\$ 1,584,213	\$ 11,244,146	\$ 11,089,493	Not Applicable
% ACTUAL TO BUDGET	107.82%	105.18%	99.84%	101.14%	Not Applicable

MCT CREDIT	\$ 175,093	\$ 580,316	\$ 1,312,451	\$ 856,896	\$ 2,409,727
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Note on MEAG MCI: excluded from revenues as it is a restricted account.

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
PERSONNEL					
Compensation	\$ 99,643	\$ 75,051	\$ 666,816	\$ 510,494	\$ 1,147,728
Benefits	24,398	31,743	173,691	195,129	329,572
PERSONNEL (ACTUAL)	\$ 124,042	\$ 106,794	\$ 840,507	\$ 705,623	\$ 1,477,300
AS BUDGET	\$ 99,643	\$ 102,225	\$ 697,502	\$ 715,577	Not Applicable
% ACTUAL TO BUDGET	124.49%	104.47%	120.50%	98.61%	Not Applicable
CONTRACTED SERVICES					
Consulting	\$ 210	\$ -	\$ 1,398	\$ -	\$ 2,122
Custodial Service	-	-	-	-	198
Lawn & Maint	-	-	-	-	1,303
Holiday Event	-	-	-	-	394
Maintenance Contracts	578	259	3,836	2,883	5,805
Rents/Leases	289	432	7,245	5,116	22,914
Repairs & Maintenance (Outside)	2,269	17,580	46,443	36,222	125,743
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	28,800	-	169,008	176,538
Comm Svcs	6,338	709	10,135	3,610	13,084
Postage	-	-	-	-	459
Public Relations	-	-	441	-	641
Mkt Expense	1,441	-	30,480	4,328	30,630
Printing	-	-	-	-	65
Dues & Sub	-	-	-	-	-
Travel	363	-	2,278	-	3,439
Ga Dept Rev Fee	-	-	800	-	1,700
Fees	-	-	236	-	464
Training & Ed	2,155	2,501	7,123	6,682	8,309
Contract Labor	47,475	-	258,411	-	269,710
Shipping/Freight	184	-	208	-	208
CONTRACTED SERVICES (ACTUAL)	\$ 61,302	\$ 50,282	\$ 369,034	\$ 227,848	\$ 663,724
AS BUDGET	\$ 38,367	\$ 29,625	\$ 268,567	\$ 207,375	Not Applicable
% ACTUAL TO BUDGET	159.78%	169.73%	137.41%	109.87%	Not Applicable

SUPPLIES

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Office Supplies	437	802	2,168	5,122	5,773
Postage	-	-	-	318	-
Auto Parts	906	-	2,375	-	2,375
Damage Claims	-	-	1,127	-	1,127
Uniform Expense	278	-	11,490	-	11,490
Janitorial	122	-	1,102	-	1,494
Computer Equipment	28	-	72	-	72
Parks & Grounds R & M Inside	-	-	7,898	-	7,898
Util Costs - Util Fund	377	398	7,521	4,708	10,132
Auto & Truck Fuel	2,111	1,349	10,835	10,343	21,142
Food	149	-	624	-	773
Sm Tool & Min Equip	4,207	150	22,917	18,903	63,790
Lab Supplies	-	-	-	157	-
Sm Oper Supplies	1,772	3,937	21,438	18,350	40,164
Construction Material	-	-	-	-	1,197
Tires	-	-	-	-	3,497
Uniform Exp	-	-	-	1,915	8,492
Power Costs	1,179,832	1,615,714	8,182,197	6,420,128	14,170,272
Repairs & Maintenance (Inside)	10,265	30,172	58,191	79,793	212,211
Amr Proj Exp	-	-	-	3,265	-
Equip Pur (<\$5M)	-	-	-	1,000	3,840
Dam Claims	-	-	-	4,041	-
Misc	-	1,359	-	3,574	861
SUPPLIES (ACTUAL)	\$ 1,200,484	\$ 1,653,881	\$ 8,329,955	\$ 6,571,617	\$ 14,566,598
AS BUDGET	\$ 1,063,717	\$ 1,053,670	\$ 7,446,020	\$ 7,375,692	Not Applicable
% ACTUAL TO BUDGET	112.86%	156.96%	111.87%	89.10%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ 188,184	\$ 8,200	\$ 266,583
Capital Expenditures	\$ -	\$ -	\$ 106,876	\$ 157,242	\$ 48,831
Depr Exp	\$ 24,006	\$ 24,006	\$ 168,040	\$ 168,040	\$ 288,068
CAPITAL OUTLAY (ACTUAL)	\$ 24,006	\$ 24,006	\$ 463,100	\$ 333,481	\$ 603,482
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 162,333	\$ 132,770	\$ 942,632	\$ 847,016	\$ 1,601,501
Transfer To Gf	82,200	68,543	567,696	394,279	964,300
Transfer To Cip	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 244,532	\$ 201,314	\$ 1,510,328	\$ 1,241,295	\$ 2,565,802
AS BUDGET	\$ 177,434	\$ 155,375	\$ 1,242,038	\$ 1,087,625	Not Applicable
% ACTUAL TO BUDGET	137.82%	129.57%	121.60%	114.13%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,654,366	\$ 2,036,277	\$ 11,512,924	\$ 9,079,864	\$ 19,876,906
AS BUDGET	\$ 1,379,161	\$ 1,340,896	\$ 9,654,127	\$ 9,386,269	Not Applicable
% ACTUAL TO BUDGET	119.95%	151.86%	119.25%	96.74%	Not Applicable

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 07/2018 | FY 2018



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EXPENSES	6-9
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RETAIL SALES & REVENUE	11-13
CHART 3: RETAIL REVENUES	14-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -13.58%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

FINANCIALS

Revenues

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	
RETAIL SALES	\$ 443,870	\$ 419,571	\$ 3,054,550	\$ 2,919,498	\$ 5,157,916
OTHER REVENUES	21,531	49,017	217,591	242,429	383,441
ADJUSTMENTS	23,387	(254)	71,141	(15,647)	127,430
Total Revenues	\$ 488,788	\$ 468,334	\$ 3,343,282	\$ 3,146,280	\$ 5,668,787

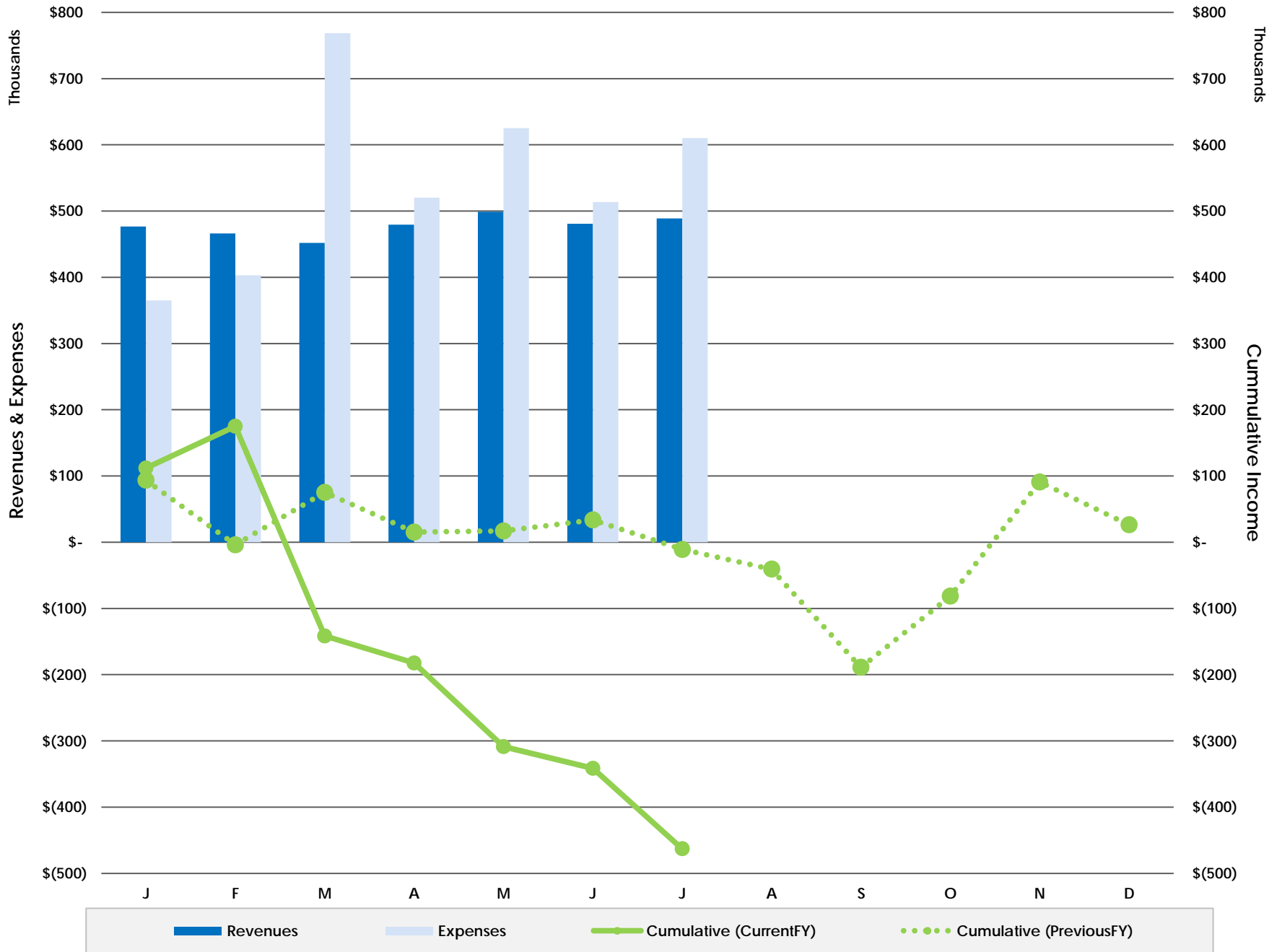
Expenses

PERSONNEL	\$ 45,939	\$ 46,870	\$ 363,481	\$ 314,416	\$ 620,414
PURCHASED & CONTRACTED SVC	9,470	2,682	30,727	17,025	41,610
PURCHASED PROPERTY SERVICES	14,097	22,177	46,513	153,118	180,709
SUPPLIES	28,628	14,355	173,604	57,615	238,600
COST OF GOODS SOLD	397,761	348,139	2,262,632	2,009,959	3,592,345
DEPR, DEBT SVC & OTHER COSTS	88,386	57,290	744,712	479,663	1,130,110
FUND TRANSFERS	26,057	21,409	175,745	125,464	281,911
Total Combined Expenses	\$ 610,338	\$ 512,922	\$ 3,797,412	\$ 3,157,261	\$ 6,085,700

Income

Before Transfer	\$ (95,493)	\$ (23,179)	\$ (278,385)	\$ 114,483	\$ (135,002)
After Transfer	\$ (121,550)	\$ (44,587)	\$ (454,130)	\$ (10,981)	\$ (416,913)
Margin					
Before Transfer	-19.54%	-4.95%	-8.33%	3.64%	-2.38%
After Transfer	-24.87%	-9.52%	-13.58%	-0.35%	-7.35%

CHART 1
 MONTHLY DIRECTOR'S REPORT
 REVENUE, EXPENSE & INCOME SUMMARY
 FISCAL YEAR 2018



MOST RECENT
12-MONTH

Jul 2018

Jul 2017

FY2018 YTD

FY2017 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	197,389	\$	202,424	\$	1,390,690	\$	1,428,841	\$	2,391,114
DVR SERVICE		16,212		14,517		111,763		102,939		188,625
FIBER OPTICS		48,352		40,044		322,066		277,759		524,312
INTERNET		159,304		140,576		1,075,390		953,147		1,789,756
TELEPHONE		19,413		18,930		131,841		135,711		225,634
SET TOP BOX		3,200		3,080		22,800		21,101		38,475
Total RETAIL SALES (ACTUAL)	\$	443,870	\$	419,571	\$	3,054,550	\$	2,919,498	\$	5,157,916

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	1,741	\$	2,396	\$	14,158	\$	18,411	\$	29,563
MARKETPLACE ADS		-		-		25		135		60
PHONE FEES		10,461		10,397		73,422		74,570		125,404
EQUIPMENT SALES		2,110		1,050		12,760		7,855		18,460
MODEM RENTAL		7,220		6,669		48,396		45,659		81,388
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		-		10,139		-		20,661		-
ADMIN ALLOCATION		-		18,367		68,831		75,139		128,567
CONTRIBUTED CAPITAL		-		-		-		-		-
Total OTHER REVENUES ACTUAL	\$	21,531	\$	49,017	\$	217,591	\$	242,429	\$	383,441

Adjustment \$ 23,387 \$ (254) \$ 71,141 \$ (15,647) \$ 127,430

Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	488,788	\$	468,334	\$	3,343,282	\$	3,146,280	\$	5,668,787
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MOST RECENT
12-MONTH

SUMMARY

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Personnel	\$ 45,939	\$ 46,870	\$ 363,481	\$ 314,416	\$ 620,414
Purchased & Contracted Svc	9,470	2,682	30,727	17,025	41,610
Purchased Property Services	14,097	22,177	46,513	153,118	180,709
Supplies	28,628	14,355	173,604	57,615	238,600
Cost of Goods Sold	397,761	348,139	2,262,632	2,009,959	3,592,345
Depr, Debt Svc & Other Costs	88,386	57,290	744,712	479,663	1,130,110
Fund Transfers	26,057	21,409	175,745	125,464	281,911
TOTAL SUMMARY (ACTUAL)	\$ 610,338	\$ 512,922	\$ 3,797,412	\$ 3,157,261	\$ 6,085,700

TELECOM

Personnel

Salaries	\$ 35,699	\$ 32,011	\$ 279,371	\$ 224,083	\$ 465,667
Benefits	10,239	14,859	84,110	90,333	154,748
Total Personnel (ACTUAL)	\$ 45,939	\$ 46,870	\$ 363,481	\$ 314,416	\$ 620,414

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	1,000	-	1,000
Web Design	93	-	177	-	177
Consulting - Technical	3,830	2,250	15,115	13,500	24,185
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	198
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	394
Security Systems	36	-	330	-	330
Equipment Rep & Maint	-	-	1,007	-	1,007
Vehicle Rep & Maint Outside	-	-	287	-	287
R&M System - Outside	3,707	-	6,069	-	6,069
R&M Buildings - Outside	-	-	35	-	35
Maintenance Contracts	527	-	3,585	-	3,585
Equipment Rents/Leases	1,257	432	2,724	3,525	3,946
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	20	-	398	-	398
Total Purchased & Contracted Svc (ACTUAL)	\$ 9,470	\$ 2,682	\$ 30,727	\$ 17,025	\$ 41,610

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	1,142	-	6,276	(711)
Equipment Rental	-	-	-	-	241
Repair & Maintenance (Outside)	-	5,090	36	33,260	32,030
Repair & Maintenance (Inside)	-	9,169	-	89,276	86,144
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	259	-	2,883	2,038
Other Contractual Services	-	-	-	-	450
Communication Services	5,602	2,141	14,707	9,895	27,773
Postage	-	-	51	-	51
Public Relations	-	-	32	-	32
Marketing Expense	51	-	132	-	332
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	3,196	3,262	3,458	7,411	3,458
Fees	120	-	136	-	288
Training & Education	1,167	1,113	2,934	4,117	3,309
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	24	-	24
GA Dept Revenue Fee	-	-	250	-	500
Uniform Rental	-	-	-	-	-
Contract Labor	3,960	-	24,675	-	24,675
Shipping/Freight	-	-	77	-	77
Total Purchased Property Services (ACTUAL)	\$ 14,097	\$ 22,177	\$ 46,513	\$ 153,118	\$ 180,709

MOST RECENT
12-MONTH

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	
TELECOM (Continued)					
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	144	1,858	2,623	3,188	4,208
Postage	-	-	-	325	-
Auto Parts	4,681	-	7,195	-	7,195
Damage Claims	-	-	1,016	-	1,016
Tires	-	-	2,763	-	2,763
Uniform Expense	-	-	1,833	-	1,833
Janitorial Supplies	122	-	1,102	-	1,494
Computer Equipment	12	-	32	-	32
Equipment Parts	(225)	-	11,238	-	11,238
R&M Building - Inside	-	-	17	-	17
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	1,643	-	35,339	-	35,339
Sys R&M - Inside/Shipping	-	-	-	-	-
Utility Costs	4,166	5,529	31,243	29,279	50,504
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	2,438	1,772	12,370	9,146	23,201
Food	117	-	593	-	742
Small Tools & Minor Equipment	9,899	1,080	37,815	4,294	48,490
Small Operating Supplies	5,632	-	28,423	4,161	37,052
Construction Material	-	-	-	-	1,197
Uniform Expense	-	2,081	-	4,838	774
AMR Project Exp.	-	1,099	-	1,449	-
Equipment Pur (Less than \$5M)	-	935	-	935	11,503
Total Supplies (ACTUAL)	\$ 28,628	\$ 14,355	\$ 173,604	\$ 57,615	\$ 238,600
Cost of Goods Sold					
Internet Costs	237	-	237	50,118	(3,083)
Cost of Sales Telephone	-	86,354	-	320,751	59,088
Cost of Sales Fiber	-	-	-	-	88,209
Cost of Sales Electricity	-	-	(4,604)	-	(4,604)
Cost of Sales Internet	36,292	13,563	232,551	40,617	380,067
Cost of Sales CATV	319,320	-	1,819,600	-	2,089,791
Cost of Sales Internet	31,252	-	140,044	-	174,051
Cost of Sales Fiber	10,662	-	74,804	-	99,873
Cost of Programming CATV	-	248,222	-	1,598,473	708,952
CATV Video Production	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 397,761	\$ 348,139	\$ 2,262,632	\$ 2,009,959	\$ 3,592,345

MOST RECENT
12-MONTH

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Depr, Debt Svc & Other Costs					
Damage Claims	\$ -	\$ -	\$ -	\$ 7,312	\$ -
Miscellaneous	-	72	-	591	(443)
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,103	15,103	105,719	105,719	181,232
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	64,109	42,115	372,267	268,673	581,260
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	9,174	-	229,942	97,368	331,277
Capital Exp - Equipment	-	-	36,784	-	36,784
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 88,386	\$ 57,290	\$ 744,712	\$ 479,663	\$ 1,130,110

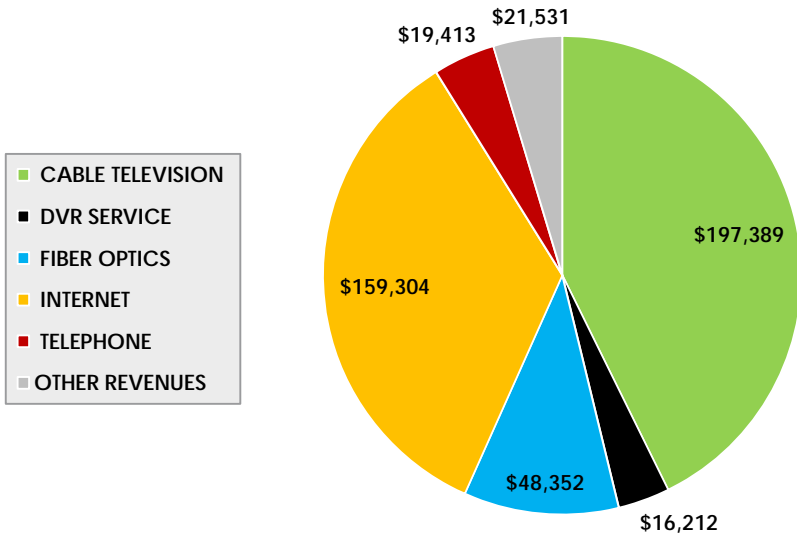
Fund Transfers

Transfer 5% to General Fund	26,057	21,409	175,745	125,464	281,911
Total Fund Transfers (ACTUAL)	\$ 26,057	\$ 21,409	\$ 175,745	\$ 125,464	\$ 281,911

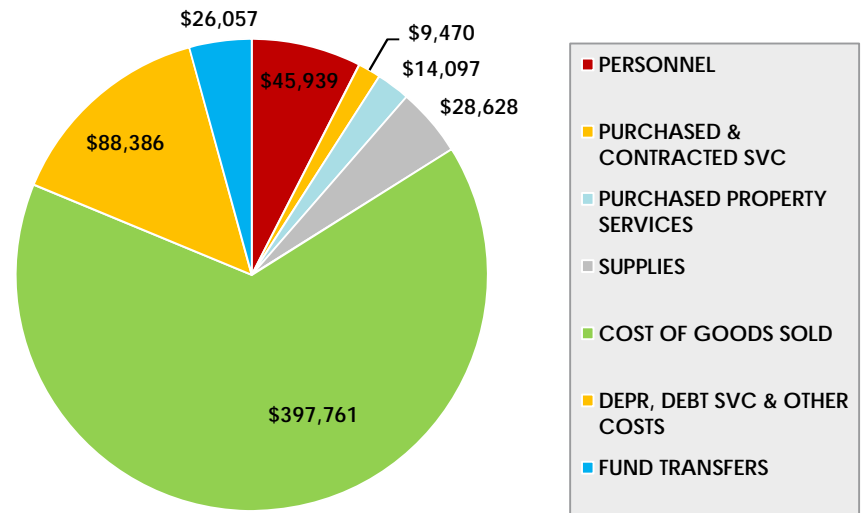
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 610,338	\$ 512,922	\$ 3,797,412	\$ 3,157,261	\$ 6,085,700
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CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

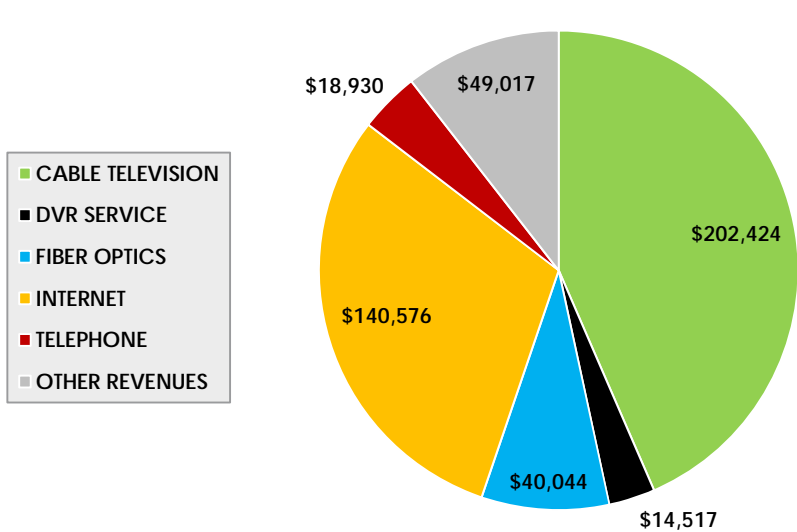
REVENUES [Jul 2018]



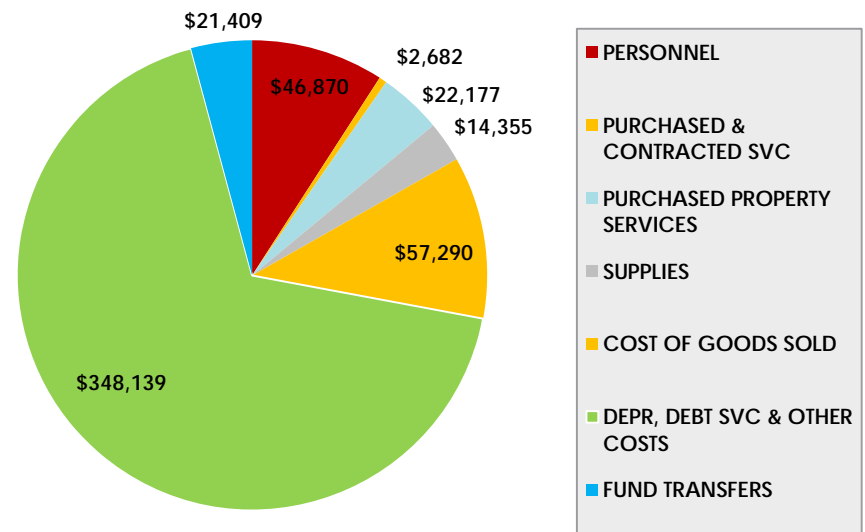
EXPENSES [Jul 2018]



REVENUES [Jul 2017]



EXPENSES [Jul 2017]



MOST RECENT
12-MONTH

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	3,398	3,497	24,017	24,634	41,294
Revenue (\$)	\$ 191,230	\$ 195,996	\$ 1,346,797	\$ 1,381,643	\$ 2,315,205
Revenue Per Bill (\$)	\$ 56	\$ 56	\$ 56	\$ 56	\$ 56
MINI BASIC					
Number of Bills	179	189	1,272	1,363	2,187
Revenue (\$)	\$ 3,272	\$ 3,418	\$ 23,132	\$ 24,813	\$ 39,842
Revenue Per Bill (\$)	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18
BOSTWICK					
Number of Bills	17	19	126	142	223
Revenue (\$)	\$ 959	\$ 1,072	\$ 7,078	\$ 7,986	\$ 12,549
Revenue Per Bill (\$)	\$ 56	\$ 56	\$ 56	\$ 56	\$ 56
BULK CATV/MOTEL					
Number of Bills	4	4	28	28	48
Revenue (\$)	\$ 990	\$ 990	\$ 6,930	\$ 6,930	\$ 11,880
Revenue Per Bill (\$)	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
SHOWTIME					
Number of Bills	7	8	57	40	94
Revenue (\$)	\$ 103	\$ 117	\$ 837	\$ 586	\$ 1,379
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
SHOW/HBO					
Number of Bills	6	6	47	55	79
Revenue (\$)	\$ 75	\$ 75	\$ 590	\$ 681	\$ 990
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 12	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	3	4	26	40	46
Revenue (\$)	\$ 44	\$ 59	\$ 381	\$ 574	\$ 674
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 15

MOST RECENT
12-MONTH

Jul 2018 Jul 2017 FY2018 YTD FY2017 YTD

MAX/HBO

Number of Bills	26	26	189	217	329
Revenue (\$)	\$ 373	\$ 381	\$ 2,719	\$ 3,122	\$ 4,726
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 14	\$ 14

HBO

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

MAX/HBO

Number of Bills	4	4	28	40	49
Revenue (\$)	\$ 50	\$ 50	\$ 351	\$ 485	\$ 602
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 12	\$ 12

PLAYBOY

Number of Bills	-	2	-	11	6
Revenue (\$)	\$ -	\$ 31	\$ -	\$ 161	\$ 94
Revenue Per Bill (\$)	\$ -	\$ 16	\$ -	\$ 15	\$ 16

STARZ

Number of Bills	20	16	132	127	228
Revenue (\$)	\$ 293	\$ 234	\$ 1,875	\$ 1,861	\$ 3,174
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 15	\$ 14

DVR

Number of Bills	150	123	993	870	1,657
Revenue (\$)	\$ 11,280	\$ 9,483	\$ 76,375	\$ 66,972	\$ 127,513
Revenue Per Bill (\$)	\$ 75	\$ 77	\$ 77	\$ 77	\$ 77

NON DVR

Number of Bills	54	59	397	422	690
Revenue (\$)	\$ 3,893	\$ 4,254	\$ 28,206	\$ 30,373	\$ 49,331
Revenue Per Bill (\$)	\$ 72	\$ 72	\$ 71	\$ 72	\$ 71

SET TOP BOX

Number of Bills	338	317	2,353	2,055	3,975
Revenue (\$)	\$ 3,200	\$ 3,080	\$ 22,800	\$ 21,101	\$ 38,475
Revenue Per Bill (\$)	\$ 9	\$ 10	\$ 10	\$ 10	\$ 10

MOST RECENT
12-MONTH

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	85	56	565	412	912
Revenue (\$)	\$ 824	\$ 557	\$ 5,584	\$ 4,086	\$ 9,037
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10
ADD'L NON DVR BOX					
Number of Bills	31	32	233	217	398
Revenue (\$)	\$ 215	\$ 222	\$ 1,598	\$ 1,508	\$ 2,745
Revenue Per Bill (\$)	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7
FIBER					
Number of Bills	62	52	430	366	639
Revenue (\$)	\$ 48,352	\$ 40,044	\$ 322,066	\$ 277,759	\$ 524,312
Revenue Per Bill (\$)	\$ 780	\$ 770	\$ 749	\$ 759	\$ 821
INTERNET					
Number of Bills	3,546	3,278	24,208	22,501	40,734
Revenue (\$)	\$ 156,047	\$ 137,804	\$ 1,052,598	\$ 932,858	\$ 1,751,937
Revenue Per Bill (\$)	\$ 44	\$ 42	\$ 43	\$ 41	\$ 43
WIRELESS INTERNET					
Number of Bills	51	50	366	360	619
Revenue (\$)	\$ 3,257	\$ 2,773	\$ 22,792	\$ 20,289	\$ 37,819
Revenue Per Bill (\$)	\$ 64	\$ 55	\$ 62	\$ 56	\$ 61
RESIDENTIAL PHONE					
Number of Bills	898	911	6,252	6,427	10,758
Revenue (\$)	\$ 3,356	\$ 3,225	\$ 21,846	\$ 22,971	\$ 37,645
Revenue Per Bill (\$)	\$ 4	\$ 4	\$ 3	\$ 4	\$ 3
COMMERCIAL PHONE					
Number of Bills	454	446	3,109	3,240	5,319
Revenue (\$)	\$ 16,056	\$ 15,704	\$ 109,995	\$ 112,740	\$ 187,988
Revenue Per Bill (\$)	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
TOTAL REVENUES	\$ 443,870	\$ 419,571	\$ 3,054,550	\$ 2,919,498	\$ 5,157,916

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

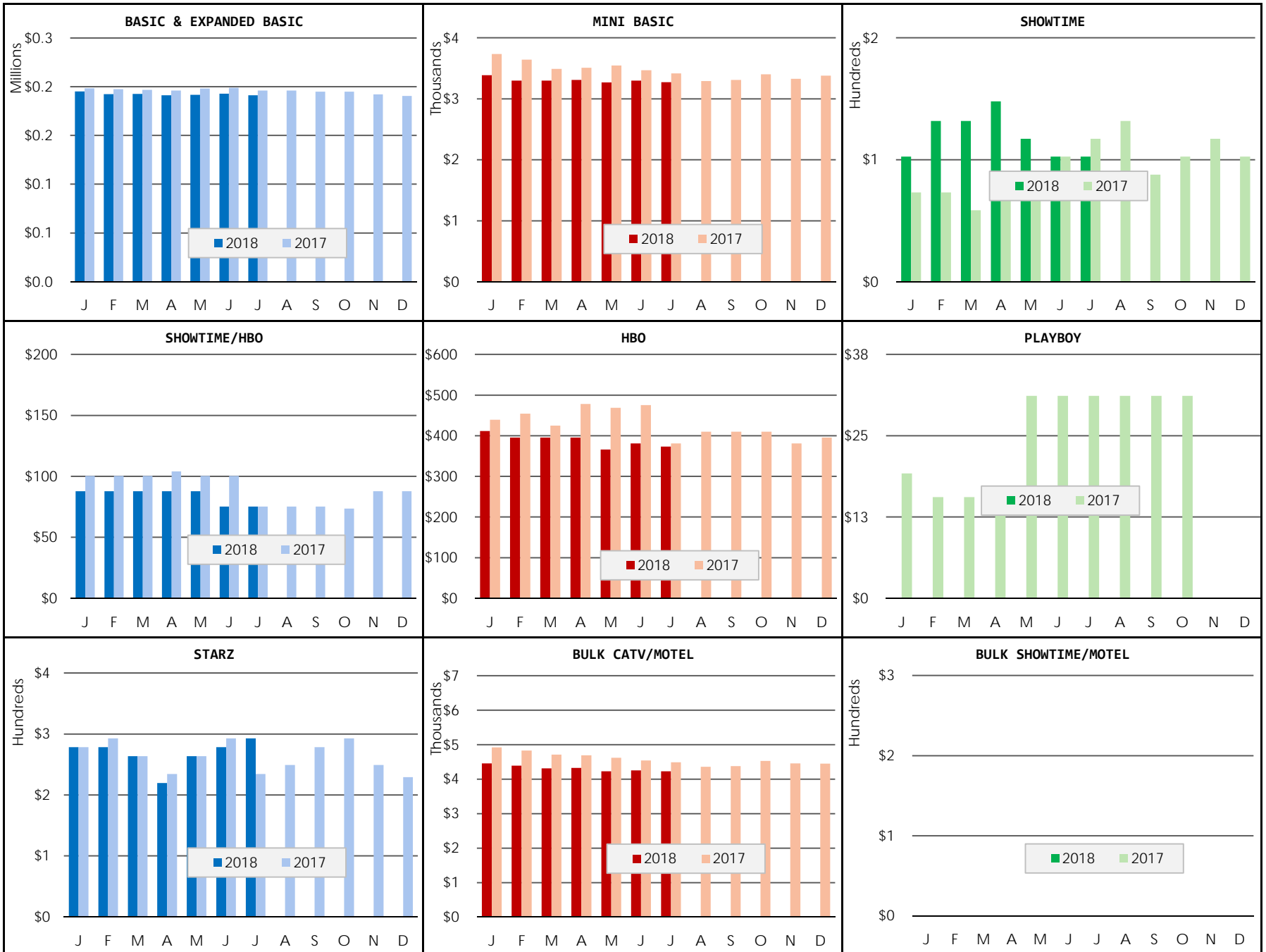


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

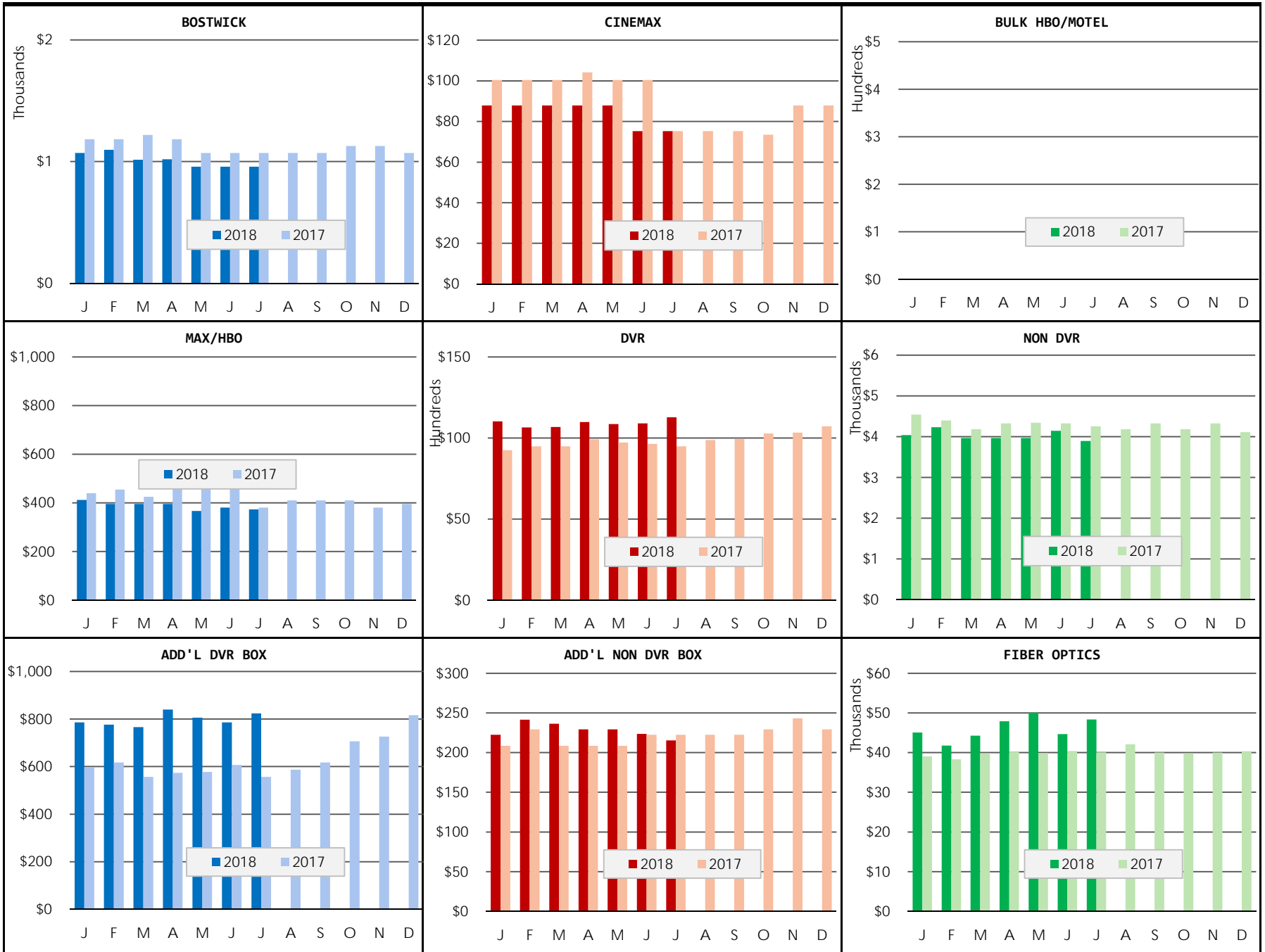
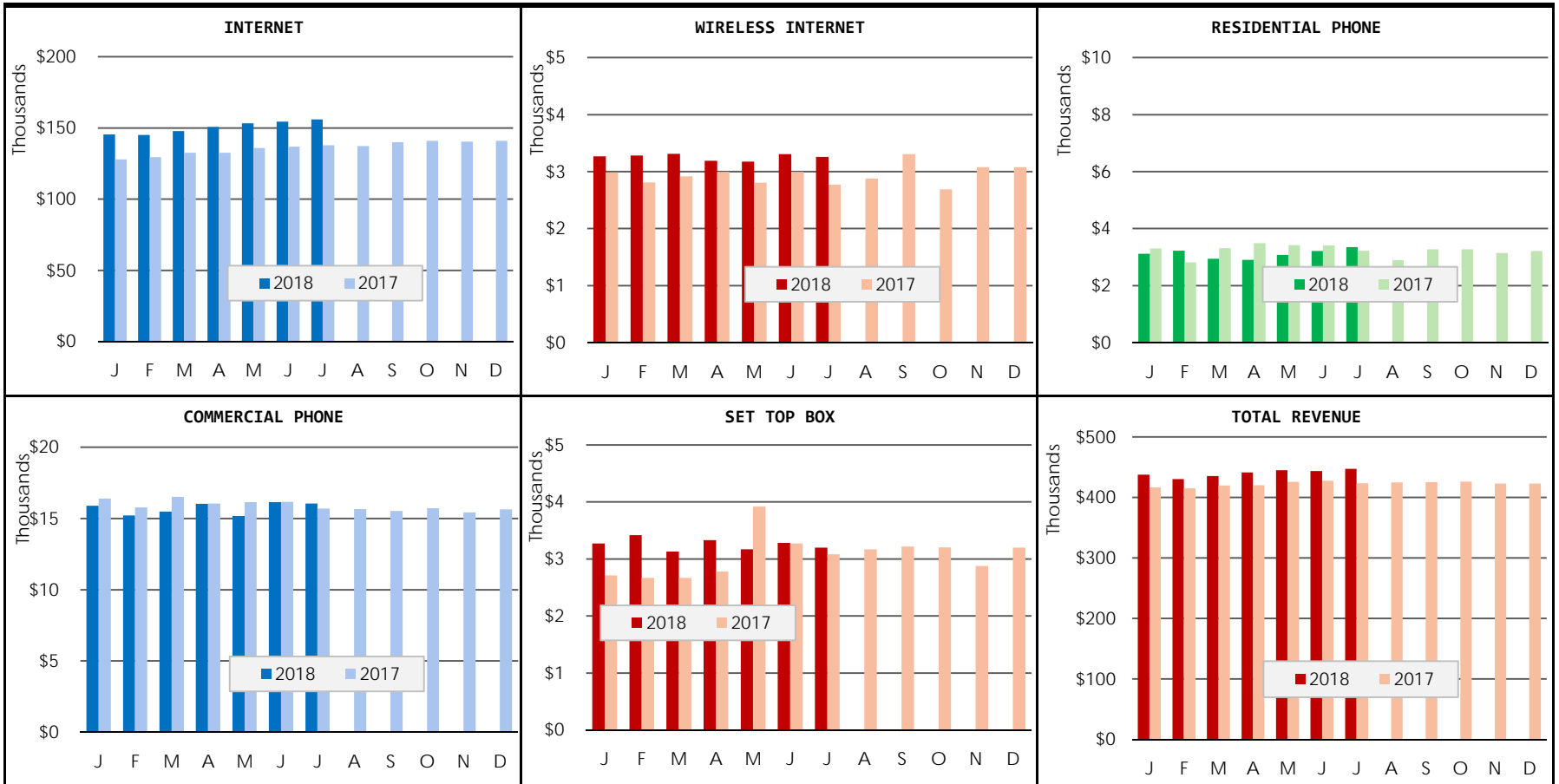


CHART 7
 REVENUES FROM SALES BY CLASS
 CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER, GAS,
& STORMWATER
MONTHLY REPORT
SEPTEMBER
2018**

2018 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Completed
Natural Gas				
Gas main replacement Roosevelt, Marable St area	Dec-18	Feb-18	Steel gas main replacement	Completed
Dean Hill Road	Nov-17	Mar-18	4" plastic main along Dean Hill Rd	Completed
Alcovy Mountain Subdivison	Apr-18		1.6 miles of 2" plastic gas main / material paid for by residents	Completed
Hwy 11/78 relocation	May-18	Sep-18	GMC/Lance Souther - main installed / currently installing new station	Completed
Lacy, Davis, Harris & Ash Streets	Jul-18	Aug-18	Replaced with Bryant Rd and Church Street due to extent of corrosion	Approved 6/5/18 Main installation completed
Mt. Vernon Rd Chicken house expansion	Jun-18	Aug-18	1 mile of 4" plastic main installed / currently building meter set	Completed
Alcovy Street Rehab	Oct-17	Apr-18	Completed/landscaping left to do once weather clears	Completed
Install gas lanterns (city wide)	Mar-18		Will install as the material is delivered	Ongoing
Retreat @ Mill Creek (middle street)	Feb-18	Feb-18	1500' 2" plastic gas main installed	Completed
Sewer Collection				
TV, Surveys for 2018 CDBG	Jan-18	Feb-18	2/15/2018 deadline for surveys/records	Completed
Rehab of main along N. Midland/Hwy 78 ramp	Sep-18	Oct-18	Material on hand / start once Olympian Way is completed	
Alcovy River sewer / Pump station	Jan-18	Jan-18	Carl currently surveying / design	Ongoing
2018 CDBG	Sep-18	Jul-20	Awarded \$750,000 CDBG grant	Ongoing
Rehab of main along Olympian Way	Jun-18	Aug-18	Material on hand will begin in month of June	Started
Sewer Plant				
Design/Review for plant rehab	Feb-18	Aug-18	Working with Carl equipment / Process	Ongoing
Rehab of Primaries 1 & 2	Feb-18	Mar-18	Material on hand/will begin once repair made on 3 & 4	Started
Install new digester pumps	Feb-18	Feb-18	Pumps delivered and installed	Completed
Water Distribution				
Install meters/meter boxes CDBG2016 Loganville Water Extension	Feb-18	Mar-18	Install 69 new water meters w/ erts & new meter boxes Design phase	Completed
Water Treatment Plant				
Plant roof	Dec-18	Mar-18	Completed	Completed
Plant rehab (water,sewer,gas department offices)	Apr-18	Dec-18	Paint removed, Dry-fall sprayed in ceiling, construction to start in August	Started
Stormwater				
Meadow Walk Subdivision Ponds 1 & 2	Aug-18	Oct-18	Awarded	Approved 6/5/18
Alley @ Livery Stable (concrete pads/pea gravel)	Mar-18	Mar-18	Install concrete drive with flower beds	Completed
Alley @Livery Stable out to Spring Street	Aug-18	Sep-18	Remove asphalt and repair/replace utilities - Pour concrete with flower beds	Started
Court Street Alley	Oct-18	Nov-18	Design process	

MONTHLY DIRECTOR'S REPORT

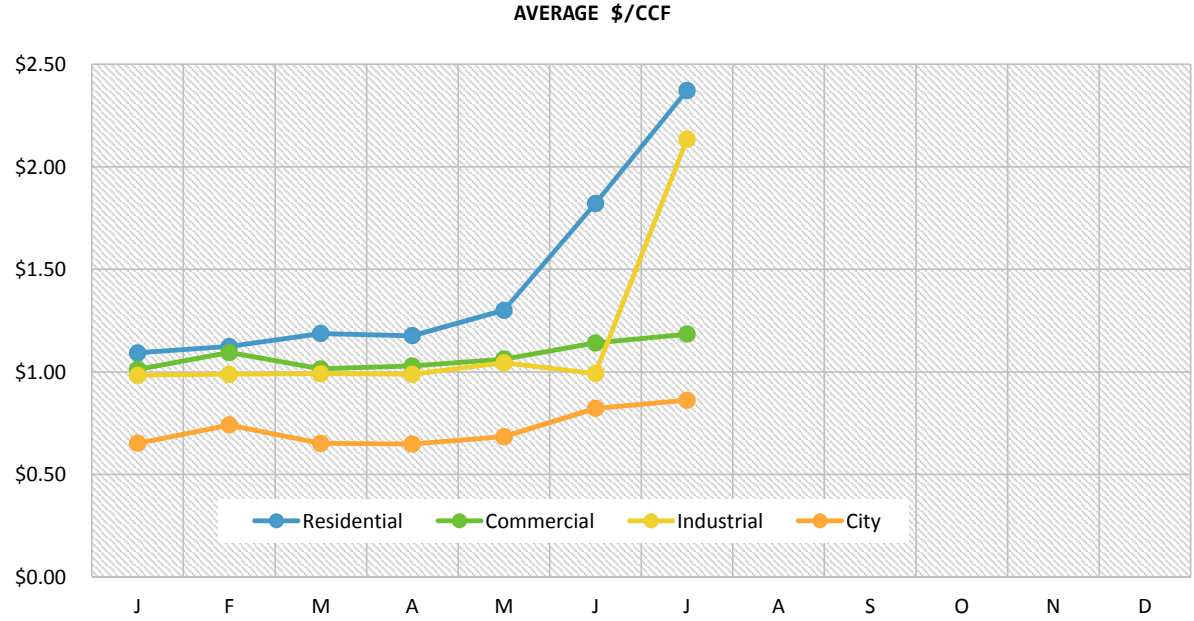
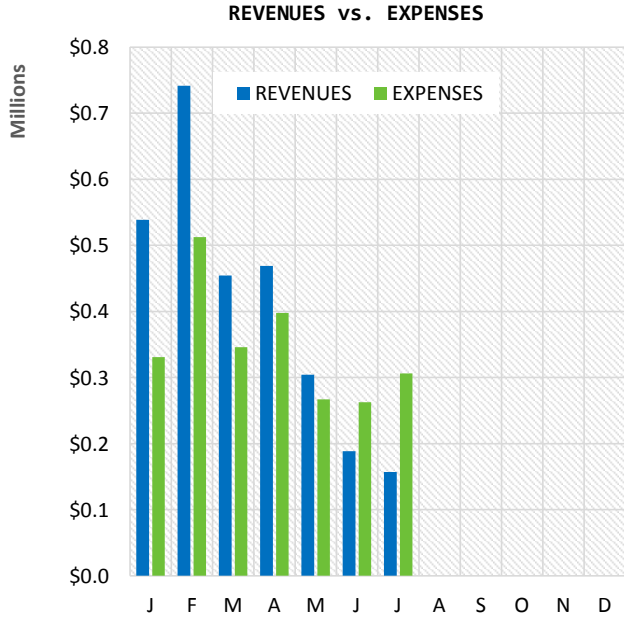
REPORTING PERIOD: 07/2018 | FY 2018



COVER	1
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SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
REVENUES	\$ 0.539M	\$ 0.741M	\$ 0.455M	\$ 0.469M	\$ 0.304M	\$ 0.188M	\$ 0.157M						\$ 2.853M	\$ 2.122M	\$ 2.290M
PERSONNEL COSTS	\$ 0.052M	\$ 0.039M	\$ 0.056M	\$ 0.131M	\$ 0.053M	\$ 0.064M	\$ 0.048M						\$ 0.442M	\$ 0.293M	\$ 0.274M
CONTRACTED SVC	\$ 0.007M	\$ 0.019M	\$ 0.010M	\$ 0.021M	\$ 0.020M	\$ 0.015M	\$ 0.004M						\$ 0.096M	\$ 0.128M	\$ 0.072M
SUPPLIES	\$ 0.230M	\$ 0.290M	\$ 0.175M	\$ 0.167M	\$ 0.118M	\$ 0.087M	\$ 0.072M						\$ 1.138M	\$ 0.969M	\$ 0.795M
CAPITAL OUTLAY	\$ -	\$ 0.088M	\$ 0.011M	\$ 0.005M	\$ 0.008M	\$ 0.016M	\$ 0.117M						\$ 0.244M	\$ -	\$ 0.010M
FUND TRANSFERS	\$ 0.042M	\$ 0.077M	\$ 0.094M	\$ 0.075M	\$ 0.068M	\$ 0.081M	\$ 0.066M						\$ 0.503M	\$ 0.487M	\$ 0.389M
EXPENSES	\$ 0.331M	\$ 0.512M	\$ 0.346M	\$ 0.398M	\$ 0.267M	\$ 0.262M	\$ 0.306M						\$ 2.422M	\$ 1.877M	\$ 1.540M
MARGIN	\$ 0.208M	\$ 0.229M	\$ 0.109M	\$ 0.071M	\$ 0.037M	\$ (0.074M)	\$ (0.149M)						\$ 0.430M	\$ 0.245M	\$ 0.750M



RETAIL SALES REPORT

Jan 2018 Feb 2018 Mar 2018 Apr 2018 May 2018 Jun 2018 Jul 2018 Aug 2018 Sep 2018 Oct 2018 Nov 2018 Dec 2018

CUSTOMER COUNT

Residential	3,188	3,160	3,156	3,176	3,181	3,184	3,187
Commercial	559	557	554	560	556	555	552
Industrial	3	3	3	3	3	3	3
City	20	20	20	20	20	20	20
Total	3,772	3,742	3,736	3,762	3,763	3,765	3,765

Year-Over-Year Δ 1.15% 0.00% -0.24% -2.94% -0.74% 0.67% 0.99%

CCF

Residential	0.285M	0.348M	0.205M	0.163M	0.109M	0.044M	0.027M
Commercial	0.184M	0.278M	0.155M	0.137M	0.109M	0.065M	0.055M
Industrial	0.016M	0.008M	0.005M	0.007M	0.001M	0.005M	0.000M
City	0.011M	0.017M	0.009M	0.010M	0.007M	0.002M	0.002M
Total	0.508M	0.667M	0.408M	0.348M	0.252M	0.136M	0.100M

Year-Over-Year Δ 19.11% 68.96% 20.11% 19.85% 45.60% 0.66% -10.35%

REVENUE

Residential	\$ 0.312M	\$ 0.391M	\$ 0.243M	\$ 0.191M	\$ 0.142M	\$ 0.081M	\$ 0.064M
Commercial	\$ 0.186M	\$ 0.304M	\$ 0.157M	\$ 0.141M	\$ 0.116M	\$ 0.075M	\$ 0.066M
Industrial	\$ 0.016M	\$ 0.008M	\$ 0.005M	\$ 0.007M	\$ 0.001M	\$ 0.005M	\$ 0.000M
Other	\$ 0.011M	\$ 0.016M	\$ 0.028M	\$ 0.026M	\$ 0.023M	\$ 0.017M	\$ 0.014M
City	\$ 0.007M	\$ 0.012M	\$ 0.006M	\$ 0.007M	\$ 0.005M	\$ 0.002M	\$ 0.002M
Total	\$ 0.531M	\$ 0.731M	\$ 0.440M	\$ 0.372M	\$ 0.286M	\$ 0.179M	\$ 0.146M

Year-Over-Year Δ 10.58% 65.54% 21.42% 21.52% 34.35% 1.37% -4.88%

SALES STATISTICS

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)
YTD

AVERAGE CCF/CUSTOMER

Residential	89	110	65	51	34	14	8	53
Commercial	329	500	280	245	196	118	100	252
Industrial	5,453	2,621	1,744	2,460	312	1,723	17	2,047
City	527	831	445	518	337	110	97	409

AVERAGE \$/CUSTOMER

Residential	\$98	\$124	\$77	\$60	\$45	\$25	\$20	\$64
Commercial	\$333	\$546	\$284	\$252	\$208	\$134	\$119	\$268
Industrial	\$5,364	\$2,589	\$1,729	\$2,431	\$326	\$1,708	\$37	\$2,026
City	\$344	\$616	\$289	\$335	\$231	\$90	\$83	\$284

AVERAGE \$/CCF

Residential	\$1.0925	\$1.1235	\$1.1867	\$1.1758	\$1.3001	\$1.8214	\$2.3723	\$1.4389
Commercial	\$1.0124	\$1.0940	\$1.0144	\$1.0285	\$1.0619	\$1.1408	\$1.1838	\$1.0766
Industrial	\$0.9837	\$0.9876	\$0.9915	\$0.9881	\$1.0441	\$0.9916	\$2.1338	\$1.1601
City	\$0.6520	\$0.7405	\$0.6506	\$0.6476	\$0.6839	\$0.8220	\$0.8612	\$0.7225
Average	\$0.9351	\$0.9864	\$0.9608	\$0.9600	\$1.0225	\$1.1940	\$1.6378	\$1.0995

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 30,609	\$ 30,652	\$ 309,603	\$ 310,035	\$ 494,053
Demand Storage/Peaking Services	\$ 1,529	\$ 1,529	\$ 10,805	\$ 10,807	\$ 18,603
Supply Charges	\$ 28,767	\$ 36,958	\$ 773,604	\$ 675,238	\$ 1,013,668
Gas Authority Supply Charges	\$ 1,589	\$ -	\$ 31,263	\$ -	\$ 31,263
Gas Authority Charges	\$ 350	\$ 1,751	\$ (55,476)	\$ (34,118)	\$ (66,133)
P.A.C.E	300	-	2,100	-	2,100
APGA Annual Dues	-	-	2,973	-	2,973
Other	881	1,025	16,649	19,091	32,133
TOTAL MGAG BILL	\$ 64,026	\$ 71,915	\$ 1,091,519	\$ 981,053	\$ 1,528,660

DELIVERED SUPPLY

Volume CCF	99,120	113,740	2,515,960	2,026,640	3,340,570
Volume Dth (MGAG)	96,800	110,150	2,456,950	1,968,870	3,259,260

*Dth (dekatherm) is the measured of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.6614	0.6529	0.4443	0.4983	0.4690
\$/CCF	0.6459	0.6323	0.4338	0.4841	0.4576

MOST RECENT
12-MONTH

Jul 2018 Jul 2017 FY2018 YTD FY2017 YTD

SALES REVENUES

NATURAL GAS SALES	\$	145,795	\$	153,261	\$	2,682,864	\$	2,132,506	\$	3,648,361
SALES REVENUES (ACTUAL)	\$	145,795	\$	153,261	\$	2,682,864	\$	2,132,506	\$	3,648,361
AS BUDGET	\$	286,932	\$	287,528	\$	2,008,522	\$	287,528		Not Applicable
% ACTUAL TO BUDGET		50.81%		53.30%		133.57%		741.67%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	-	-	98	800	1,296	-	-	-	-	-
CONTRIBUTED CAPITAL	-	-	-	-	6,970	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	3,600	2,000	20,000	10,800	31,000	-	-	-	-	-
OTHER REV	-	-	-	-	-	-	-	-	-	-
ADMIN ALLOC	7,535	12,388	58,377	50,680	98,668	-	-	-	-	-
INT/INVEST INCOME	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	-	-	-	-	-	-	-	-	-	-
MGAG REBATE	-	-	91,524	95,505	91,524	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$	11,135	\$	14,388	\$	169,999	\$	157,785	\$	229,458
AS BUDGET	\$	16,169	\$	9,480	\$	113,184	\$	66,358		Not Applicable
% ACTUAL TO BUDGET		68.87%		151.78%		150.20%		237.78%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	156,930	\$	167,649	\$	2,852,863	\$	2,290,292	\$	3,877,818
AS BUDGET	\$	303,101	\$	297,008	\$	2,121,706	\$	2,079,057		Not Applicable
% ACTUAL TO BUDGET		51.77%		56.45%		134.46%		110.16%		Not Applicable

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 35,748	\$ 30,708	\$ 261,292	\$ 143,904	\$ 418,604
Benefits	12,329	20,399	180,875	130,049	273,673
PERSONNEL (ACTUAL)	\$ 48,077	\$ 51,107	\$ 442,292	\$ 273,953	\$ 692,617
AS BUDGET	\$ 41,863	\$ 43,305	\$ 293,042	\$ 303,133	Not Applicable
% ACTUAL TO BUDGET	114.84%	118.02%	150.93%	90.37%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ 93	\$ -	\$ 16,178	\$ 15,410	\$ 10,508
Util Protect Ctr	-	-	-	-	-
Custodial Service	-	-	-	-	92
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	394
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	13,726	-	13,726
Vehicle Rep & Maint Outside	-	-	192	-	192
R&M System - Outside	-	-	7,093	-	7,093
Maintenance Contracts	469	-	2,830	-	2,830
Equip Rent/Lease	244	741	1,951	4,585	4,007
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	20	-	118	-	118
Repairs & Maintenance (Outside)	-	1,284	-	20,012	38,438
Landfill Fees	-	-	-	-	-
Maint Contracts	-	175	-	2,577	1,642
Other Contract Svcs	-	928	3,647	16,968	11,690
Comm Svcs	1,002	478	4,212	2,917	7,413
Public Relations	-	-	113	-	145
Mkt Expense	312	-	17,564	4,456	22,347
Printing	-	-	-	-	70
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	320	-	1,370	-
Travel	730	-	1,120	-	1,232
Fees	330	-	1,396	313	1,517
Ga Dept Rev Fee	-	-	50	-	100
Training & Ed	-	1,160	9,571	3,496	14,128
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	449
Contract Labor	870	-	15,975	-	15,975
Shipping/Freight	34	-	34	-	34
CONTRACTED SERVICES (ACTUAL)	\$ 4,104	\$ 5,085	\$ 95,771	\$ 72,104	\$ 154,141
AS BUDGET	\$ 18,323	\$ 15,973	\$ 128,260	\$ 111,810	Not Applicable
% ACTUAL TO BUDGET	22.40%	31.84%	74.67%	64.49%	Not Applicable

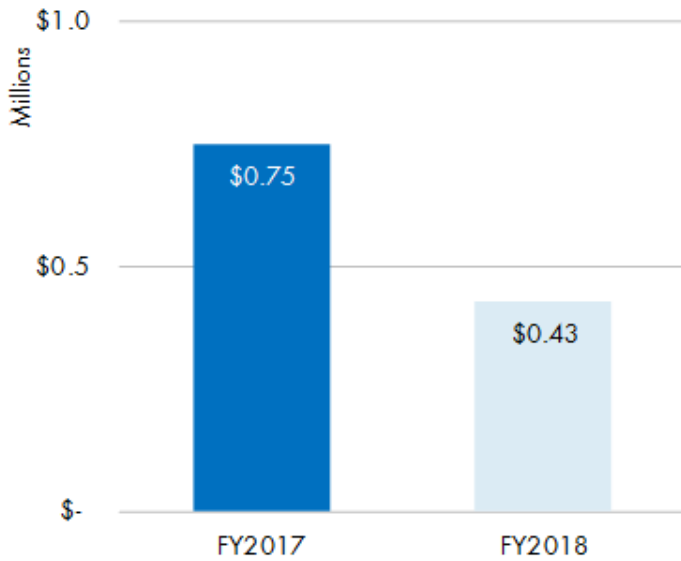
	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MONTH
SUPPLIES					
Gas Cost	62,845	70,890	1,069,797	750,423	1,497,998
Office Supplies	261	285	2,388	1,290	2,571
Postage	-	-	-	436	29
Auto Parts	71	-	1,075	-	1,075
Damage Claims	-	-	1,250	-	1,250
Uniform Expense	-	-	3,549	-	3,549
Janitorial	53	-	482	-	653
Computer Equipment	12	-	32	-	32
Equipment Parts	292	-	465	-	465
Repair & Maintenance	3,146	-	31,193	-	31,193
Util Costs - Util Fund	358	191	2,300	998	3,368
Util Cost - Other Fund	-	-	-	196	-
Mileage Reimb	-	-	-	834	-
Auto & Truck Fuel	1,514	969	8,735	5,934	14,509
Food	65	-	338	-	373
Sm Tool & Min Equip	2,372	54	10,232	1,118	17,485
Sm Oper Supplies	539	650	5,928	6,794	12,868
Construction Material	-	-	-	-	1,197
Tires	-	-	-	-	1,237
Uniform Exp	-	-	-	1,882	1,458
Repairs & Maintenance (Inside)	-	1,465	-	21,889	14,235
Equip Pur (<\$5M)	-	-	-	2,878	-
Dam Claims	-	-	-	-	202
Misc	-	54	-	451	(211)
SUPPLIES (ACTUAL)	\$ 71,530	\$ 74,558	\$ 1,137,763	\$ 795,124	\$ 1,605,535
AS BUDGET	\$ 138,375	\$ 11,046	\$ 968,625	\$ 77,321	Not Applicable
% ACTUAL TO BUDGET	51.69%	674.99%	117.46%	1028.34%	Not Applicable
CAPITAL OUTLAY					
Cip	\$ 116,502	\$ -	\$ 243,783	\$ 9,606	\$ 447,089
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization Def Chg 2016 Bond	\$ 1,080	\$ -	\$ 3,240	\$ -	\$ 3,240
Depr Exp	\$ 11,884	\$ 11,884	\$ 83,188	\$ 83,188	\$ 142,608
Int Exp 2016 Rev Bond	3,524	4,000	25,805	28,414	45,555
CAPITAL OUTLAY (ACTUAL)	\$ 132,989	\$ 15,884	\$ 356,016	\$ 121,208	\$ 638,492
AS BUDGET	\$ 3,600	\$ -	\$ 25,197	\$ -	Not Applicable
% ACTUAL TO BUDGET	3694.65%	0.00%	1412.96%	0.00%	Not Applicable

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MONTH
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 38,934	\$ 28,406	\$ 226,083	\$ 181,216	\$ 367,046
Transfer To Gf	10,506	8,726	164,565	96,512	203,442
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 49,440	\$ 37,132	\$ 390,648	\$ 277,728	\$ 570,488
AS BUDGET	\$ 65,930	\$ 60,506	\$ 461,512	\$ 423,544	Not Applicable
% ACTUAL TO BUDGET	74.99%	61.37%	84.65%	65.57%	Not Applicable
TOTAL EXPENSES (ACTUAL)					
TOTAL EXPENSES (ACTUAL)	\$ 306,140	\$ 183,766	\$ 2,422,491	\$ 1,540,116	\$ 3,661,273
AS BUDGET	\$ 268,091	\$ 130,830	\$ 1,876,637	\$ 915,808	Not Applicable
% ACTUAL TO BUDGET	114.19%	140.46%	129.09%	168.17%	Not Applicable

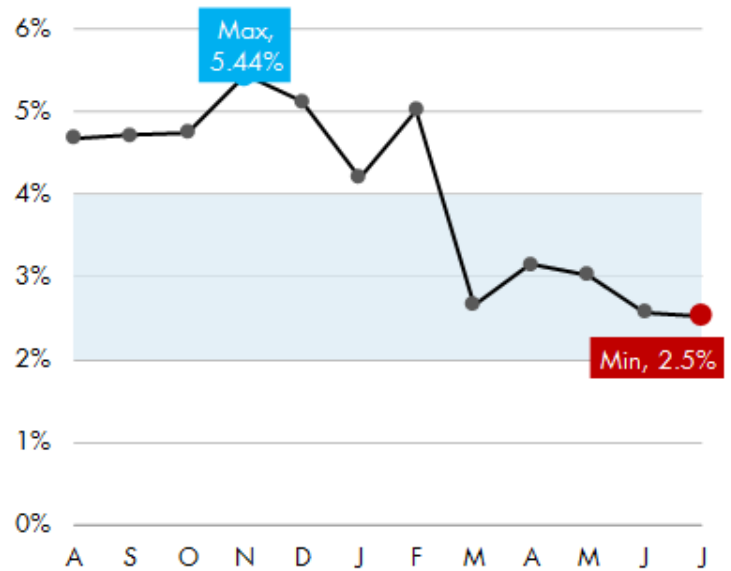
MONROE NATURAL GAS OVERVIEW

REPORTING PERIOD July 2018

YTD NET INCOME FY2018 VS. FY2017



ROLLING 12 MONTH PIPE LINE LOSSES



The net operating margin after transfers, FY to date was 15.09%. System lines losses for the rolling twelve months were 2.52%.

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 07/2018 | FY 2018



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DETAIL EXPENSES	7-10

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
REVENUES	\$ 0.720M	\$ 0.896M	\$ 0.748M	\$ 0.906M	\$ 0.924M	\$ 0.891M	\$ 0.888M						\$ 5.973M	\$ 8.989M	\$ 5.263M
PERSONNEL COSTS	\$ 0.159M	\$ 0.192M	\$ 0.160M	\$ 0.146M	\$ 0.144M	\$ 0.192M	\$ 0.147M						\$ 1.141M	\$ 1.901M	\$ 0.948M
CONTRACTED SVC	\$ 0.039M	\$ 0.034M	\$ 0.063M	\$ 0.029M	\$ 0.069M	\$ 0.049M	\$ 0.104M						\$ 0.386M	\$ 0.776M	\$ 0.320M
SUPPLIES	\$ 0.082M	\$ 0.136M	\$ 0.194M	\$ 0.132M	\$ 0.139M	\$ 0.099M	\$ 0.103M						\$ 0.884M	\$ 1.532M	\$ 0.799M
CAPITAL OUTLAY	\$ 0.255M	\$ 0.502M	\$ 0.518M	\$ 0.640M	\$ 0.412M	\$ 0.451M	\$ 0.519M						\$ 3.297M	\$ 1.344M	\$ 2.019M
FUND TRANSFERS	\$ 0.033M	\$ 0.040M	\$ 0.041M	\$ 0.041M	\$ 0.041M	\$ 0.042M	\$ 0.045M						\$ 0.282M	\$ 0.630M	\$ 0.202M
EXPENSES	\$ 0.568M	\$ 0.904M	\$ 0.976M	\$ 0.988M	\$ 0.804M	\$ 0.833M	\$ 0.917M						\$ 5.991M	\$ 6.183M	\$ 4.287M
MARGIN	\$ 0.152M	\$ (0.008M)	\$ (0.228M)	\$ (0.081M)	\$ 0.120M	\$ 0.058M	\$ (0.029M)						\$ (0.017M)	\$ 2.806M	\$ 0.976M

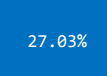
12-MO
PROCESSED
KGAL



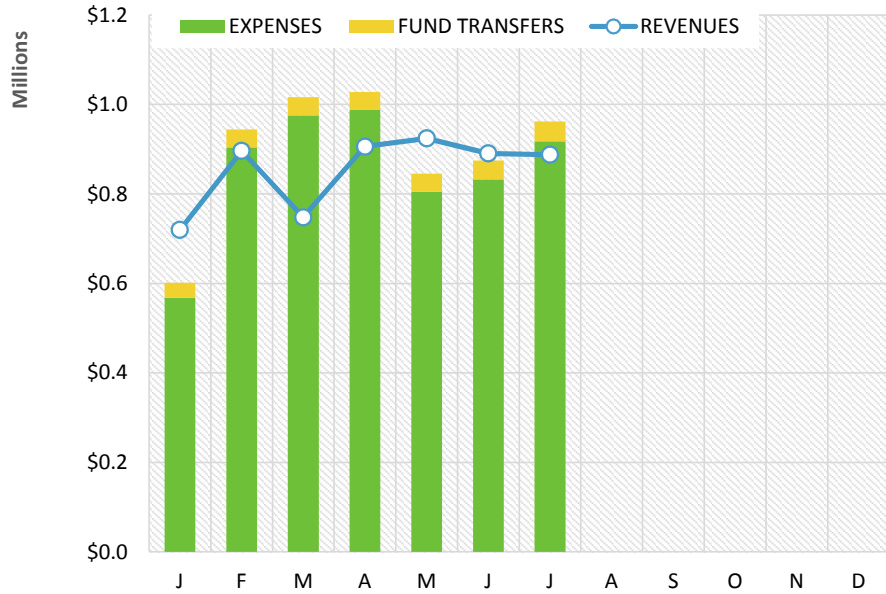
12-MO
RETAIL
KGAL



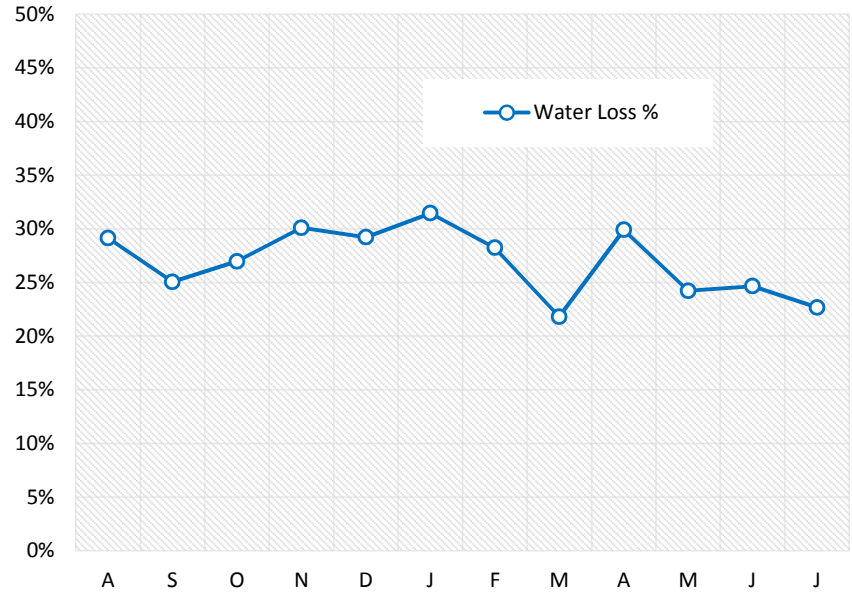
ROLLING
12-MO LINE
LOSS



REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
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CUSTOMER COUNT - WATER

Residential	8,035	7,955	7,985	7,995	7,993	8,059	8,005
Commercial	899	901	891	896	894	897	888
Industrial	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1
Residential Sprinkler	223	222	224	223	234	241	239
Commercial Sprinkler	77	77	77	77	77	77	77
Total	9,236	9,157	9,179	9,193	9,200	9,276	9,211

YOY Δ	1.95%	0.80%	0.93%	0.91%	-1.32%	1.23%	0.85%
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KGALLONS - WATER

Residential	33,268	33,961	32,761	32,032	33,907	35,410	36,031
Commercial	9,691	10,150	9,795	10,659	11,437	14,315	13,856
Industrial	2,203	2,175	2,004	1,422	1,744	1,264	1,864
Water Authority	3,413	5,519	4,125	4,061	4,283	4,835	4,810
Total	48,574	51,805	48,685	48,174	51,371	55,824	56,561

YOY Δ	-7.91%	3.81%	-2.36%	-0.84%	6.50%	-4.51%	2.69%
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REVENUE - WATER

Residential	\$ 0.278M	\$ 0.287M	\$ 0.276M	\$ 0.270M	\$ 0.285M	\$ 0.295M	\$ 0.299M
Commercial	\$ 0.075M	\$ 0.078M	\$ 0.077M	\$ 0.081M	\$ 0.085M	\$ 0.101M	\$ 0.099M
Industrial	\$ 0.009M	\$ 0.009M	\$ 0.008M	\$ 0.006M	\$ 0.007M	\$ 0.005M	\$ 0.008M
Water Authority	\$ 0.006M	\$ 0.009M	\$ 0.017M	\$ 0.017M	\$ 0.017M	\$ 0.020M	\$ 0.020M
Total	\$ 0.369M	\$ 0.383M	\$ 0.378M	\$ 0.373M	\$ 0.395M	\$ 0.421M	\$ 0.425M

YOY Δ	-4.41%	1.48%	3.72%	4.08%	10.96%	-0.41%	4.53%
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RETAIL SALES REPORT

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)

CUSTOMER COUNT - SEWER

Residential	6,155	6,098	6,115	6,110	6,120	6,164	6,127
Commercial	818	801	795	802	801	798	793
Water Authority	1	1	1	1	1	1	1
Total	6,974	6,900	6,911	6,913	6,922	6,963	6,921
YOY Δ	2.05%	0.79%	0.70%	0.64%	-2.47%	0.88%	0.44%

KGALLONS - SEWER

Residential	33,268	33,961	32,761	32,032	33,907	35,410	36,031
Commercial	9,691	10,150	9,795	10,659	11,437	14,315	13,856
Water Authority	3,413	5,519	4,125	4,061	4,283	4,835	4,810
Total	46,371	49,630	46,681	46,752	49,627	54,560	54,697
YOY Δ	-6.90%	6.64%	0.85%	2.93%	9.93%	-1.33%	4.41%

REVENUE - SEWER

Residential	\$ 0.196M	\$ 0.197M	\$ 0.194M	\$ 0.192M	\$ 0.195M	\$ 0.198M	\$ 0.200M
Commercial	\$ 0.116M	\$ 0.116M	\$ 0.120M	\$ 0.124M	\$ 0.129M	\$ 0.149M	\$ 0.137M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
Total	\$ 0.313M	\$ 0.314M	\$ 0.315M	\$ 0.317M	\$ 0.326M	\$ 0.348M	\$ 0.339M
YOY Δ	-1.35%	2.06%	1.97%	-0.05%	6.88%	2.37%	2.85%

SALES STATISTICS

Jan 2018 Feb 2018 Mar 2018 Apr 2018 May 2018 Jun 2018 Jul 2018 Aug 2018 Sep 2018 Oct 2018 Nov 2018 Dec 2018 YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	4	5	4
Commercial	11	11	11	12	13	16	16	13
Industrial	2,203	2,175	2,004	1,422	1,744	1,264	1,864	1,811
Water Authority	3,413	5,519	4,125	4,061	4,283	4,835	4,810	4,435

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$36	\$35	\$34	\$36	\$37	\$37	\$36
Commercial	\$84	\$86	\$86	\$90	\$95	\$113	\$111	\$95
Industrial	\$9,069	\$8,956	\$8,265	\$5,914	\$7,215	\$5,275	\$7,699	\$7,485
Water Authority	\$6,375	\$9,382	\$16,834	\$16,575	\$17,472	\$19,702	\$19,601	\$15,135

AVERAGE \$/KGALLON (WATER)

Residential	\$8.3658	\$8.4529	\$8.4155	\$8.4228	\$8.4193	\$8.3215	\$8.3035	\$8.3859
Commercial	\$7.7515	\$7.6652	\$7.8498	\$7.5709	\$7.4275	\$7.0800	\$7.1450	\$7.4986
Industrial	\$4.1166	\$4.1176	\$4.1242	\$4.1587	\$4.1368	\$4.1735	\$4.1305	\$4.1368
Water Authority	\$1.8679	\$1.7000	\$4.0809	\$4.0816	\$4.0794	\$4.0749	\$4.0751	\$3.4228
Average	\$5.5255	\$5.4839	\$6.1176	\$6.0585	\$6.0157	\$5.9125	\$5.9135	\$5.8610

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	6	5	5	6	6	6	6
Commercial	12	13	12	13	14	18	17	14
Water Authority	3,413	5,519	4,125	4,061	4,283	4,835	4,810	4,435

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$32	\$31	\$32	\$32	\$33	\$32
Commercial	\$142	\$145	\$151	\$154	\$161	\$186	\$173	\$159
Water Authority	\$1,279	\$1,119	\$1,173	\$1,013	\$1,199	\$1,359	\$1,279	\$1,203

AVERAGE \$/KGALLON (SEWER)

Residential	\$5.8970	\$5.7957	\$5.9190	\$6.0043	\$5.7632	\$5.6020	\$5.5513	\$5.7904
Commercial	\$11.9720	\$11.4736	\$12.2366	\$11.6118	\$11.3104	\$10.3909	\$9.9143	\$11.2728
Water Authority	\$0.3748	\$0.2028	\$0.2843	\$0.2494	\$0.2800	\$0.2811	\$0.2659	\$0.2769
Average	\$6.0813	\$5.8240	\$6.1466	\$5.9552	\$5.7846	\$5.4247	\$5.2439	\$5.7800

MOST RECENT
12-MONTH

Jul 2018 Jul 2017 FY2018 YTD FY2017 YTD

SALES REVENUES

WATER SALES	\$ 423,850	\$ 406,772	\$ 2,734,753	\$ 2,661,322	\$ 4,794,355
SEWER SALES	\$ 338,118	\$ 330,984	\$ 2,267,387	\$ 2,211,788	\$ 3,571,233
SALES REVENUES (ACTUAL)	\$ 761,968	\$ 737,756	\$ 5,002,140	\$ 4,873,110	\$ 8,365,588
AS BUDGET	\$ 705,083	\$ 692,478	\$ 4,935,583	\$ 4,847,348	Not Applicable
% ACTUAL TO BUDGET	108.07%	106.54%	101.35%	100.53%	Not Applicable

Note on Water & Sewer Sales: Detail break-down for individual rate class is shown in *WATER & SEWER: RETAIL SALES* section.

OTHER REVENUES

WATER

OP REVENUE	\$ 2,014	\$ 1,559	\$ 10,704	\$ 10,334	\$ 1,110
MISC REVENUE	\$ 7,935	\$ 5,290	\$ 84,180	\$ 37,580	\$ 5,290
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 16,150	\$ 12,700	\$ 127,175	\$ 83,725	\$ 4,375
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC	\$ 12,723	\$ 23,476	\$ 98,568	\$ 96,041	\$ 20,611
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ 59,994	\$ -	\$ 59,994	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 98,816	\$ 43,025	\$ 380,621	\$ 227,679	\$ 31,386

SEWER

OP REVENUE	\$ 8,000	\$ 3,480	\$ 29,840	\$ 18,670	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ 395,102	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ 4,000	\$ -	\$ -
TAP FEES	\$ 9,000	\$ 14,500	\$ 82,000	\$ 69,500	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ 921	\$ -	\$ -
ADMIN ALLOC	\$ 10,177	\$ 18,035	\$ 78,847	\$ 73,781	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 27,177	\$ 36,015	\$ 590,710	\$ 161,951	\$ -

OTHER REVENUES (TOTAL)	\$ 125,993	\$ 79,039	\$ 971,331	\$ 389,631	\$ 31,386
AS BUDGET	\$ 43,989	\$ 46,009	\$ 307,922	\$ 322,060	Not Applicable
% ACTUAL TO BUDGET	286.42%	171.79%	315.45%	120.98%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 887,961	\$ 816,796	\$ 5,973,471	\$ 5,262,740	\$ 8,396,974
AS BUDGET	\$ 749,072	\$ 738,487	\$ 5,243,505	\$ 5,169,408	Not Applicable
% ACTUAL TO BUDGET	118.54%	110.60%	113.92%	101.81%	Not Applicable

Jul 2018 Jul 2017 FY2018 YTD FY2017 YTD 12-MO

PERSONNEL	\$ 147,229	\$ 153,740	\$ 1,141,081	\$ 948,266	\$ 1,966,318
CONTRACTED SERVICES	\$ 103,687	\$ 66,559	\$ 386,237	\$ 319,881	\$ 692,956
SUPPLIES	\$ 102,675	\$ 154,880	\$ 884,220	\$ 798,526	\$ 1,568,075
CAPITAL OUTLAY	\$ 518,809	\$ 355,442	\$ 3,296,849	\$ 2,018,536	\$ 5,054,993
FUND TRANSFERS	\$ 45,013	\$ 37,296	\$ 282,432	\$ 201,553	\$ 466,409
TOTAL	\$ 917,413	\$ 767,917	\$ 5,990,818	\$ 4,286,762	\$ 9,748,751

WATER

PERSONNEL

Compensation	\$ 49,146	\$ 36,892	\$ 374,574	\$ 242,623	\$ 583,194
Benefits	\$ 17,730	\$ 25,717	\$ 134,974	\$ 156,975	\$ 256,040
PERSONNEL (ACTUAL)	\$ 66,876	\$ 62,609	\$ 509,548	\$ 399,598	\$ 839,234
AS BUDGET	\$ 80,502	\$ 80,569	\$ 563,515	\$ 563,981	Not Applicable
% ACTUAL TO BUDGET	83.07%	77.71%	90.42%	70.85%	Not Applicable

CONTRACTED SERVICES

Professional Fee	\$ -	\$ -	\$ 1,000	\$ -	\$ 13,480
Web Design	\$ 199	\$ -	\$ 376	\$ -	\$ 376
Consulting	\$ 9,649	\$ 250	\$ 12,826	\$ 1,250	\$ 25,306
Custodial Service	\$ -	\$ -	\$ -	\$ -	\$ 856
Lawn & Maint	\$ 180	\$ -	\$ 1,080	\$ -	\$ 1,890
Holiday Event	\$ -	\$ -	\$ -	\$ -	\$ 394
Equipment Rep & Maint	\$ 7,735	\$ -	\$ 51,210	\$ -	\$ 51,210
Vehicle Rep & Maint Outside	\$ -	\$ -	\$ 3,578	\$ -	\$ 3,578
R&M System - Outside	\$ 9,135	\$ -	\$ 36,190	\$ -	\$ 36,190
R&M Buildings - Outside	\$ -	\$ -	\$ 1,991	\$ -	\$ 1,991
R&M Water Tanks - Outside	\$ -	\$ -	\$ 25,625	\$ -	\$ 25,625
R&M Reservoir - Outside	\$ 950	\$ -	\$ 1,900	\$ -	\$ 1,900
Maintenance Contracts	\$ 2,295	\$ -	\$ 6,388	\$ -	\$ 6,388
Sidewalk R&M	\$ -	\$ -	\$ -	\$ -	\$ 6,800
Sidewalk R&M - Outside	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250
Security Sys	\$ -	\$ -	\$ -	\$ -	\$ -
Rents/Leases	\$ 2,614	\$ 2,973	\$ 18,259	\$ 18,480	\$ 31,978
Repair & Maintenance (Outside)	\$ -	\$ 2,600	\$ -	\$ 67,683	\$ 87,868
Landfill Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 11,795	\$ -	\$ 16,955	\$ 2,741
Comm Svcs	\$ 2,805	\$ 423	\$ 6,227	\$ 2,713	\$ 9,181
Postage	\$ 80	\$ -	\$ 1,538	\$ -	\$ 1,932
Public Relations	\$ -	\$ -	\$ 81	\$ -	\$ 97
Mkt Expense	\$ -	\$ -	\$ 741	\$ -	\$ 801
Util Bill Print Svcs	\$ -	\$ -	\$ -	\$ -	\$ -
Dues & Sub	\$ -	\$ 1,045	\$ -	\$ 1,769	\$ 90
Travel	\$ -	\$ -	\$ 335	\$ -	\$ 587
Fees	\$ 205	\$ -	\$ 2,109	\$ -	\$ 2,351
Vehicle Tag & Title Fee	\$ -	\$ -	\$ 21	\$ -	\$ 21
Training & Ed	\$ 911	\$ 898	\$ 5,184	\$ 5,521	\$ 7,479
Gen Liab Ins	\$ -	\$ -	\$ -	\$ 2,181	\$ -
Uniform Rent	\$ -	\$ 331	\$ -	\$ 2,326	\$ 1,469
Contract Labor	\$ -	\$ -	\$ 409	\$ -	\$ 409
Shipping/Freight	\$ 318	\$ -	\$ 318	\$ -	\$ 318
CONTRACTED SERVICES (ACTUAL)	\$ 36,876	\$ 20,316	\$ 177,261	\$ 118,876	\$ 310,699
AS BUDGET	\$ 32,204	\$ 30,017	\$ 225,429	\$ 210,117	Not Applicable
% ACTUAL TO BUDGET	114.51%	67.68%	78.63%	56.58%	Not Applicable

SUPPLIES

Chem & Pest	\$ -	\$ 28,492	\$ -	\$ 73,648	\$ 72,566
Office Supplies	\$ 272	\$ 948	\$ 4,947	\$ 22,764	\$ 7,642
Auto Parts	\$ 714	\$ -	\$ 3,553	\$ -	\$ 3,553
Chemicals & Pesticides	\$ 14,846	\$ -	\$ 87,926	\$ -	\$ 87,926
Damage Claims	\$ -	\$ -	\$ 825	\$ -	\$ 825
Janitorial	\$ 938	\$ -	\$ 7,667	\$ -	\$ 10,164
Equipment Parts	\$ 2,747	\$ -	\$ 20,997	\$ -	\$ 20,997
R&M Building - Inside	\$ 109	\$ -	\$ 1,124	\$ -	\$ 1,124
Equipment R&M - Inside	\$ -	\$ -	\$ (5,638)	\$ -	\$ (5,638)
System R&M Inside	\$ 3,063	\$ -	\$ 74,294	\$ -	\$ 74,294
Reservoir R&M - Inside	\$ -	\$ -	\$ 1,399	\$ -	\$ 1,399

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MO
Sidewalk R & M	\$ -	\$ -	\$ 530	\$ -	\$ -
Expendable Fluids	\$ 30	\$ -	\$ 756	\$ -	\$ 756
Postage	\$ (769)	\$ 378	\$ (769)	\$ 1,772	\$ (27)
Tires	\$ -	\$ -	\$ 655	\$ -	\$ 655
Uniform Expense	\$ 2,004	\$ -	\$ 2,301	\$ -	\$ 2,301
Computer Equipment	\$ 27	\$ -	\$ 68	\$ -	\$ 68
Utility Costs	\$ 15,054	\$ 37,410	\$ 184,490	\$ 181,388	\$ 295,265
Fuel & Mileage	\$ 1,558	\$ 949	\$ 8,531	\$ 5,671	\$ 14,342
Food	\$ 200	\$ -	\$ 746	\$ -	\$ 914
Books & Periodicals	\$ -	\$ -	\$ -	\$ -	\$ 120
Sm Tool & Min Equip	\$ 4,335	\$ 159	\$ 9,935	\$ 3,420	\$ 24,695
Lab Supplies	\$ 1,623	\$ 410	\$ 11,366	\$ 12,675	\$ 24,688
Training Material	\$ -	\$ -	\$ 9,591	\$ -	\$ 9,591
Sm Oper Supplies	\$ 1,325	\$ 2,021	\$ 6,941	\$ 26,291	\$ 10,554
Uniform Rental	\$ 189	\$ -	\$ 2,229	\$ -	\$ 3,168
Construction Material	\$ -	\$ -	\$ -	\$ -	\$ 1,197
Uniform Exp	\$ -	\$ 1,491	\$ -	\$ 2,759	\$ 614
Repairs & Maintenance (Inside)	\$ -	\$ 21,409	\$ -	\$ 80,497	\$ 87,795
Meters	\$ -	\$ -	\$ -	\$ -	\$ 56,247
Equip Pur (<\$5M)	\$ -	\$ -	\$ -	\$ 3,295	\$ -
Dam Claims	\$ -	\$ -	\$ -	\$ -	\$ 1,438
Lab Equip	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ 288	\$ -	\$ 3,034	\$ 234
Amr Proj Exp	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES (ACTUAL)	\$ 48,262	\$ 93,953	\$ 434,463	\$ 417,214	\$ 809,996
AS BUDGET	\$ 66,591	\$ 61,058	\$ 466,136	\$ 427,408	Not Applicable
% ACTUAL TO BUDGET	72.48%	153.87%	93.21%	97.61%	Not Applicable

CAPITAL OUTLAY

Util Cash (Over)/Shrt	\$ -	\$ -	\$ -	\$ -	\$ -
Util Int Admin Alloc	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 82,992	\$ 82,992	\$ 580,945	\$ 580,945	\$ 995,906
Amortization	\$ 3,346	\$ -	\$ 10,039	\$ -	\$ 10,039
Admin Alloc - Adm Exp	\$ 65,740	\$ 53,830	\$ 381,736	\$ 343,411	\$ 648,865
Util Bad Debt Exp	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ 11,537	\$ 13,057	\$ 84,367	\$ 92,761	\$ 148,826
Sites/Land	\$ -	\$ -	\$ -	\$ -	\$ -
Cip	\$ 201,094	\$ 48,600	\$ 853,211	\$ 64,200	\$ 940,741
Capital Expenditures	\$ -	\$ 21,500	\$ 74,503	\$ 21,500	\$ 174,503
CAPITAL OUTLAY (ACTUAL)	\$ 364,709	\$ 219,979	\$ 1,984,801	\$ 1,102,817	\$ 2,918,879
AS BUDGET	\$ 56,015	\$ -	\$ 392,104	\$ -	Not Applicable
% ACTUAL TO BUDGET	651.09%	0.00%	506.19%	0.00%	Not Applicable

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 24,518	\$ 20,367	\$ 152,550	\$ 107,835	\$ 254,210
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 541,241	\$ 417,224	\$ 3,258,622	\$ 2,146,340	\$ 5,133,019
AS BUDGET	\$ 235,312	\$ 171,644	\$ 1,647,184	\$ 1,201,506	Not Applicable
% ACTUAL TO BUDGET	230.01%	243.08%	197.83%	178.64%	Not Applicable

Jul 2018 Jul 2017 FY2018 YTD FY2017 YTD 12-MO

WASTEWATER

PERSONNEL

Compensation	\$	55,910	\$	59,078	\$	458,111	\$	355,926	\$	785,145
Benefits	\$	24,443	\$	32,053	\$	173,422	\$	192,742	\$	341,939
PERSONNEL (ACTUAL)	\$	80,353	\$	91,131	\$	631,533	\$	548,668	\$	1,127,084
AS BUDGET	\$	77,896	\$	82,948	\$	545,272	\$	580,638		Not Applicable
% ACTUAL TO BUDGET		103.15%		109.86%		115.82%		94.49%		Not Applicable

CONTRACTED SERVICES

Consulting	\$	15,250	\$	250	\$	28,700	\$	11,150	\$	64,700
Professional Fee	\$	-	\$	-	\$	1,000	\$	-	\$	1,000
Web Design	\$	222	\$	-	\$	420	\$	-	\$	420
Util Protect Ctr	\$	-	\$	-	\$	-	\$	-	\$	-
Landfill Fees	\$	18,292	\$	-	\$	54,639	\$	-	\$	54,639
Custodial Service	\$	-	\$	-	\$	-	\$	-	\$	427
Lawn & Maint	\$	770	\$	-	\$	3,080	\$	-	\$	3,870
Holiday Event	\$	-	\$	-	\$	-	\$	-	\$	394
Security Sys	\$	-	\$	-	\$	-	\$	-	\$	-
Equipment Repair & Maintenance	\$	3,274	\$	-	\$	20,849	\$	-	\$	20,849
Vehicle Rep & Maint Outside	\$	-	\$	-	\$	3,311	\$	-	\$	3,311
R&M System - Outside	\$	17,577	\$	-	\$	29,805	\$	-	\$	29,805
R&M Buildings - Outside	\$	1,115	\$	-	\$	4,897	\$	-	\$	4,897
Maintenance Contracts	\$	640	\$	-	\$	3,899	\$	-	\$	3,899
Rents/Leases	\$	6,908	\$	5,471	\$	43,783	\$	34,345	\$	69,962
Repairs & Maintenance (Outside)	\$	-	\$	28,236	\$	-	\$	100,397	\$	38,363
Landfill Fees	\$	-	\$	9,850	\$	-	\$	34,867	\$	59,139
Contracted Services	\$	-	\$	371	\$	-	\$	3,947	\$	2,599
Comm Svcs	\$	1,957	\$	480	\$	6,760	\$	3,411	\$	10,205
Public Relations	\$	-	\$	-	\$	121	\$	-	\$	753
Mkt Expense	\$	-	\$	-	\$	-	\$	-	\$	-
Util Bill Print Svcs	\$	-	\$	-	\$	-	\$	-	\$	-
Dues & Sub	\$	-	\$	610	\$	-	\$	1,073	\$	-
Mileage Reimbursement	\$	-	\$	-	\$	44	\$	-	\$	44
Travel	\$	-	\$	-	\$	1,164	\$	-	\$	1,164
Fees	\$	330	\$	-	\$	596	\$	-	\$	884
Vehicle Tag & Title Fee	\$	-	\$	-	\$	3	\$	-	\$	3
Ga Dept Rev Fee	\$	-	\$	-	\$	450	\$	-	\$	1,000
Training & Ed	\$	25	\$	390	\$	5,004	\$	5,152	\$	6,220
Gen Liab Ins	\$	-	\$	-	\$	-	\$	3,498	\$	-
Uniform Rent	\$	-	\$	586	\$	-	\$	3,165	\$	1,259
Fine/Late Fee	\$	-	\$	-	\$	-	\$	-	\$	2,000
Shipping/Freight	\$	451	\$	-	\$	451	\$	-	\$	451

CONTRACTED SERVICES (ACTUAL)	\$	66,811	\$	46,243	\$	208,976	\$	201,005	\$	382,257
AS BUDGET	\$	32,450	\$	33,529	\$	227,150	\$	234,704		Not Applicable
% ACTUAL TO BUDGET		205.89%		137.92%		92.00%		85.64%		Not Applicable

SUPPLIES

Chem & Pest	\$	-	\$	14,989	\$	-	\$	50,903	\$	55,195
Office Supplies	\$	558	\$	729	\$	3,492	\$	14,476	\$	4,457
Auto Parts	\$	1,137	\$	-	\$	10,197	\$	-	\$	10,197
Chemicals & Pesticides	\$	7,785	\$	-	\$	79,210	\$	-	\$	79,210
Expendable Fluids	\$	-	\$	-	\$	267	\$	-	\$	267
Tires	\$	-	\$	-	\$	3,739	\$	-	\$	3,739
Uniform Expense	\$	1,865	\$	-	\$	2,740	\$	-	\$	2,740
Janitorial	\$	766	\$	-	\$	3,725	\$	-	\$	5,232
Computer Equipment	\$	30	\$	-	\$	76	\$	-	\$	76
Postage	\$	-	\$	329	\$	-	\$	725	\$	108
Damage Claims	\$	30	\$	-	\$	10,289	\$	-	\$	10,289
Equipment Parts	\$	440	\$	-	\$	44,807	\$	-	\$	44,807
R&M Building - Inside	\$	-	\$	-	\$	4,377	\$	-	\$	4,377
Equipment R&M - Inside	\$	-	\$	-	\$	(0)	\$	-	\$	(0)
System R&M - Inside	\$	2,613	\$	-	\$	23,232	\$	-	\$	23,232
Utility Costs	\$	27,654	\$	28,301	\$	171,439	\$	191,666	\$	272,760
Transportation	\$	2,736	\$	1,978	\$	12,209	\$	12,150	\$	22,308
Food	\$	251	\$	-	\$	1,414	\$	-	\$	2,070
Books & Periodicals	\$	-	\$	-	\$	-	\$	-	\$	120
Sm Tool & Min Equip	\$	2,212	\$	2,075	\$	37,831	\$	20,442	\$	57,542
Lab Supplies	\$	2,940	\$	1,690	\$	14,794	\$	12,184	\$	26,359
Sm Oper Supplies	\$	2,490	\$	1,477	\$	21,176	\$	26,831	\$	41,387

	Jul 2018	Jul 2017	FY2018 YTD	FY2017 YTD	12-MO
Uniform	\$ 905	\$ 1,498	\$ 4,743	\$ 2,322	\$ 6,243
Construction Material	\$ -	\$ -	\$ -	\$ -	\$ 1,197
Repairs & Maintenance (Inside)	\$ -	\$ 6,461	\$ -	\$ 41,916	\$ 77,479
Meters	\$ -	\$ -	\$ -	\$ -	\$ -
Equip Pur (<\$5M)	\$ -	\$ -	\$ -	\$ 3,009	\$ 1,075
Dam Claims	\$ -	\$ -	\$ -	\$ (402)	\$ 1,812
Lab Equip	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ 1,400	\$ -	\$ 5,089	\$ 1,801
CONTRACTED SERVICES (ACTUAL)	\$ 54,413	\$ 60,927	\$ 449,757	\$ 381,312	\$ 758,079
AS BUDGET	\$ 66,591	\$ 61,058	\$ 466,136	\$ 427,408	Not Applicable
% ACTUAL TO BUDGET	81.71%	99.78%	96.49%	89.21%	Not Applicable

CAPITAL OUTLAY

Util Cash (Over)/Shrt	\$ -	\$ -	\$ -	\$ -	\$ -
Util Int Admin Alloc	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 60,202	\$ 60,202	\$ 421,413	\$ 421,413	\$ 722,422
Amortization	\$ 3,354	\$ -	\$ 10,062	\$ -	\$ 10,062
Admin Alloc - Adm Exp	\$ 52,586	\$ 41,354	\$ 305,358	\$ 263,818	\$ 510,574
Util Bad Debt Exp	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ 10,944	\$ 12,423	\$ 80,147	\$ 88,250	\$ 141,490
Sites/Land	\$ -	\$ -	\$ -	\$ -	\$ -
Cip	\$ 27,014	\$ 15,940	\$ 416,221	\$ 87,568	\$ 672,718
Capital Expenditures	\$ -	\$ 5,545	\$ 78,847	\$ 54,671	\$ 78,847
CAPITAL OUTLAY (ACTUAL)	\$ 154,100	\$ 135,463	\$ 1,312,048	\$ 915,719	\$ 2,136,114
AS BUDGET	\$ 55,987	\$ -	\$ 391,910	\$ -	Not Applicable
% ACTUAL TO BUDGET	275.24%	0.00%	334.78%	0.00%	Not Applicable

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 20,495	\$ 16,930	\$ 129,882	\$ 93,718	\$ 212,199
AS BUDGET	\$ 52,467	\$ -	\$ 367,267	\$ -	Not Applicable
% ACTUAL TO BUDGET	39.06%	0.00%	35.36%	0.00%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 376,172	\$ 350,694	\$ 2,732,196	\$ 2,140,422	\$ 4,615,733
AS BUDGET	\$ 285,391	\$ 177,536	\$ 1,997,735	\$ 1,242,751	Not Applicable
% ACTUAL TO BUDGET	131.81%	197.53%	136.76%	172.23%	Not Applicable

MONROE WATER & SEWER UTILITY OVERVIEW

REPORTING PERIOD July 2018

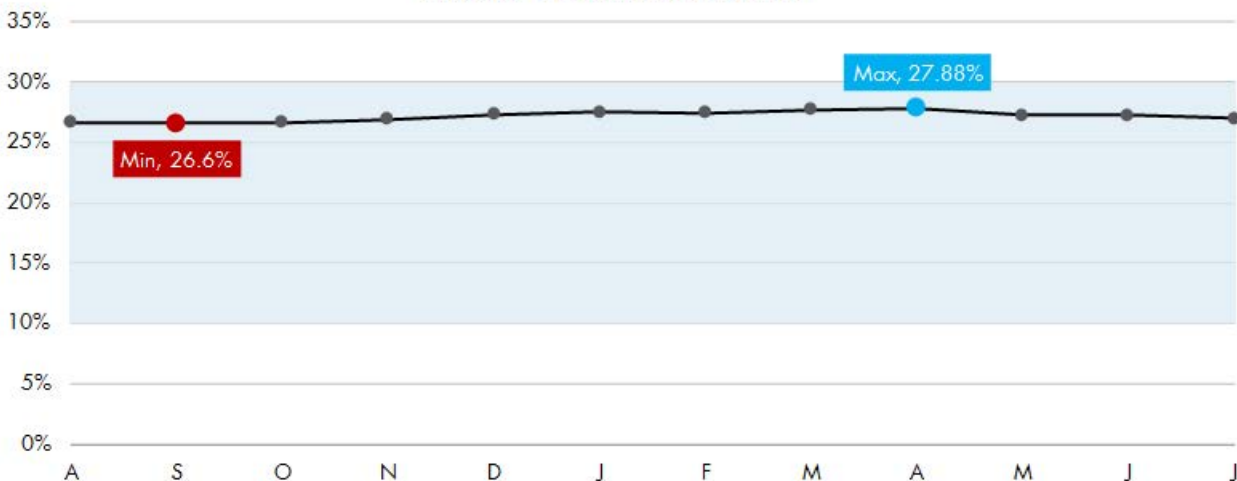
FY2018 VS. FY2017: YTD NET MARGIN



YEAR-OVER-YEAR SALES CHANGE

Residential (Water)	77
Commercial (Water)	2.51%
Industrial (Water)	-42.34%
Water Authority (Water)	3.29%
Residential (Wastewater)	1.93%
Commercial (Wastewater)	2.51%
Water Authority (Wastewater)	3.29%

ROLLING 12 MONTH LINE LOSSES





To: Utilities Committee, City Council
From: Chris Bailey, Central Services Manager
Department: Stormwater
Date: 08/27/2018
Subject: 2019 Ford F650 Diesel Regular Cab Truck Purchase

Budget Account/Project Name: Capital Improvement Program (CIP)

Funding Source: Capital Improvement Program (CIP)

Budget Allocation: \$65,000.00

Budget Available: \$65,000.00

Requested Expense: \$65,857.32

Company of Purchase: Courtesy Ford, Inc.

Description:

A request is being made for the purchase of a 2019 Ford F650 Diesel Regular Cab Truck from Courtesy Ford, Inc. for \$65,857.32. This vehicle will be for use with the Stormwater Division of the Water & Gas Department to perform the hauling of material and the pulling of equipment for operational duties. This will provide a truck for the division instead of currently borrowing when available the same style truck from other departments. Bids were sought and provided in concurrence with Procurement Policy guidelines.

Background:

It is the practice of the City of Monroe to continually add vehicles and equipment to the fleet that will help provide efficiency to operations.

Attachment(s):

Quotes – 17 pages



Courtesy Ford, Inc.
 1636 Dogwood Drive, Conyers, Georgia, 300135042
 Office: 770-922-2700
 Fax: 770-929-8188

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D)
 Price Level: 925

Pricing - Single Vehicle

	MSRP	INVOICE
<i>Vehicle Pricing</i>		
Base Vehicle Price	\$67,565.00	\$58,613.00
Options & Colors	\$3,765.00	\$3,399.32
Upfitting	\$0.00	\$0.00
Destination Charge	\$1,995.00	\$1,995.00
Total	\$73,325.00	\$64,007.32

+ 8450.00 yard
 - 6600.00 Bind
65857.32

Customer Signature _____

Acceptance Date _____

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Courtesy Ford, Inc.
 1636 Dogwood Drive, Conyers, Georgia, 300135042
 Office: 770-922-2700
 Fax: 770-929-8188

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D)
 Price Level: 925

Selected Options

Code	Description	MSRP	Invoice
Base Vehicle			
F6D	Base Vehicle Price (F6D)	\$67,565.00	\$58,613.00
Engines			
99C	6.7L Power Stroke V8 Turbo Diesel - 270 HP @ 2400 RPM Includes Engine Exhaust Brake and manual regen capability. Torque: 675 ft.lbs. @ 1600 rpm. <i>Governed RPM: 3200. Includes CARB clean idle label - may be removed if un-necessary.</i>	STD	STD
425	50-State Emissions	N/C	N/C
41H	Engine Block Heater, Phillips, 120 Volt/750 Watt	\$60.00	\$54.00
Transmissions			
44G	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, less PTO Provision - Park Pawl determined by Rear Axle Ratio and Tire Size	STD	STD
41A	Transmission Power Take-Off Provision w/LiveDrive Capability	\$895.00	\$799.00
Front Wheels & Tires			
643	Wheels, Front 22.5x8.25 White Powder Coated Steel, 10-Hole <i>(285 75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.</i>	STD	STD
TCG	Tires, Front Two 11R22.5G Goodyear Endurance RSA (496 rev/mile)	STD	STD
Rear Wheels & Tires			
663	Wheels, Rear 22.5x8.25 White Powder Coated Steel, 10-Hole <i>(285 75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.</i>	STD	STD
RCG	Tires, Rear Four 11R22.5G Goodyear Endurance RSA (496 rev/mile)	STD	STD

Brakes

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Courtesy Ford, Inc.
 1636 Dogwood Drive, Conyers, Georgia, 300135042
 Office: 770-922-2700
 Fax: 770-929-8188

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D)
 Price Level: 925

Selected Options (cont'd)

Code	Description	MSRP	Invoice
67C	Air Brakes - Straight Truck	\$1,770.00	\$1,580.00

Mentor Q-Plus with ABS, Bendix Anti-Lock Brake System, 4-channel. Includes 15" x 4" front brakes, 16.5" x 7" rear pads, dual direct reading air pressure gauges, brake lines color coded nylon, Bendix 13.2 CFM capacity air compressor, instrument panel mounted yellow knob parking brake control valve, automatic slack adjusters front and rear, two rear spring parking air brake chambers mounted on front of rear axle, three drain valves and two air tanks (Reference Body Builders Book for location)

Front Axle and Suspension

43A	8,500 lb. Cap. Non-Driving - Dana D-850F	STD	STD
61B	Taper-Leaf Springs, Parabolic - 8,500 lb. Cap	STD	STD
<i>2-leaf, 62" x 3 15". Also includes, standard duty, dual, double acting shock absorbers.</i>			
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	\$50.00	\$46.00

Rear Axle and Suspension

472	17,500 lb. Single-Speed - Dana S17-140	STD	STD
<i>Single reduction with Gentech Quiet Gears, synthetic lube and 190 wheel ends. NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</i>			
68M	Multi-Leaf Springs - 19,000 lb. Cap	STD	STD
<i>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</i>			
607	Lube, Rear Axle, EmGard 75W-90, Synthetic Oil	\$100.00	\$89.00
X6A	6.14 Axle Ratio	N/C	N/C

PRNDM/RNDM determined by Rear Axle Ratio and Tire Size.

Wheelbase

158WB	158" Wheelbase/84" CA/49" AF/246" OAL	STD	STD
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Frame

536	Single Channel - Straight 'C' 14.18 SM, 120,000 PSI	\$365.00	\$326.00
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1,701,500 RBM. Heat treated alloy steel, 10 125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm).

Exhaust

91G	Under Cab, Right Side Outlet, Switchback-Style	STD	STD
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Single, horizontal muffler, right side, under cab, outside of frame rail with rear discharge.

Fuel Tanks

65B	Fuel Tank - LH 50 Gallon Rectangular - Aluminum	STD	STD
-----	---	-----	-----

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Courtesy Ford, Inc.
 1636 Dogwood Drive, Conyers, Georgia, 300135042
 Office: 770-922-2700
 Fax: 770-929-8188

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D)
 Price Level: 925

Selected Options (cont'd)

Code	Description	MSRP	Invoice
Miscellaneous			
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD	STD
Interior Colors			
E_01	Gray	N/C	N/C
Primary Colors			
YZ_01	Oxford White	N/C	N/C
SUBTOTAL		\$71,330.00	\$62,012.32
Destination Charge		\$1,995.00	\$1,995.00
TOTAL		\$73,325.00	\$64,007.32

8450.00 + ~~6750.00~~
 - 6400.00

~~64157.32~~
 65857.32
 Sale price

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Quotation

Number Q-044924-2



Sold To:	Ship to:	Smyrna Truck & Cargo
COURTESY FORD	COURTESY FORD	2158 Atlanta Road
1636 DOGWOOD DRIVE	1636 DOGWOOD DRIVE	Smyrna, Georgia 30080
CONYERS, GA 30013	CONYERS, GA 30013	Telephone 770-433-0112
USA	USA	Fax 770-438-1504
Contact: CINDY MODRELL	Ship Via:	Quote By HEATH HOWARD
		Quotation Date 8/21/2018
		Expires 9/16/2018

Chassis Information

Make:	Model:	Model Year:
VIN:	CA:	Frame Width:

Item number	Description	Quantity	Amount
SHOP ORDER	INSTALL DURACCLASS YARDBIRD LIGHT DUTY DUMP BED	1.00	8,450.00
	-SDYB-316 3.5/4.5YD 11 X 7-P Body Length (ft): 11 Body Id (inch): 84 Body OD: 96 Hoist Model: * 1520 Side Style: Rigid - Double Wall, Boxed Top Rail - Standard Side Height (inches): 14 Tailgate Height (inches): 20 Front Material: 10 ga high tensile steel to be min. 6" higher than sides Side Material: 10 ga High tensile steel Tailgate Material: 10 gauge High tensile steel Floor Material: 3/16 High tensile steel, 2 inch side radius Hydraulics: * Electric D/A Install Electric Tarp System		

Currency	Sales subtotal amount	Total discount	Charges	Net amount	Sales tax	Round-off	Total
USD	8,450.00	0.00	0.00	8,450.00	0.00	0.00	8,450.00

From: Roz Icenhour <ricenhour@akinsonline.com>
Sent: Tuesday, August 14, 2018 5:46 PM
To: Chad Gravette
Subject: RE: StormWater F650 Dump.pdf
Attachments: F-650 MONROE.pdf

Chad,

Our price for the F650 according to the attached specs is \$67,356.00 (Sixty Seven Thousand Three Hundred Fifty Six Dollars). Order to delivery time is approximately 17-20 weeks, depending on the order date.

Please let me know of any questions or concerns.

Best Regards,

Roz Icenhour

Government Sales Manager
Akins Ford Dodge Chrysler Jeep
220 W. May Street
Winder Georgia 30680
770.868.5271 Direct
770.367.6102 Cell
ricenhour@akinsonline.com

"Imagine all the people living life in peace." - John Lennon

From: Chad Gravette <CGravette@MonroeGA.gov>
Sent: Tuesday, July 24, 2018 2:03 PM
To: Chad Gravette <CGravette@MonroeGA.gov>
Subject: StormWater F650 Dump.pdf

Good Afternoon,
Can I please get a quote for the F650 with dump bed attached? Please let me know if there are any questions.

Thank you,
Chad Gravette
Purchasing Agent
City of Monroe
Cgravette@MonroeGA.gov
770-266-5415



Akins Ford
 220 West May Street, Winder, Georgia, 306808300
 Office: 770-867-9136
 Fax: 770-307-1952

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F61
 Price Level: 925 Quote ID: f-650dunp

85

Selected Equipment & Specs

Dimensions

- * Exterior length: 246.0"
- * Exterior width: 96.7"
- * Wheelbase: 158.0"
- * Rear track: 72.7"
- * Front legroom: 41.4"
- * Front hiproom: 67.6"
- * Cab to axle: 84.0"
- * Exterior height: 92.9"
- * Front track: 80.5"
- * Rear tire outside width: 96.0"
- * Front headroom: 40.7"
- * Front shoulder room: 68.0"

Powertrain

- * 270hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection
- * federal
- * Rear-wheel drive
- * Fuel Economy Highway: N/A
- * Fuel/water separator
- * Standard rear differential
- * Right mounted horizontal tailpipe
- * Recommended fuel : diesel
- * 6 speed automatic transmission with overdrive
- * Fuel Economy Cty: N/A
- * 50.0 gal. rectangular Left front fuel tank
- * Transmission PTO provision
- * Right mounted horizontal muffler
- * Park Pawl: PRNDM

Suspension/Handling

- * Front non-independent leaf spring suspension with anti-roll bar
- * Hydraulic power-assist re-circulating ball Steering
- * 11.0R22.5 AS front and rear tires
- * Rubber auxiliary rear springs
- * Rear rigid axle leaf spring suspension
- * Front and rear 22.5 x 8.25 wheels
- * Dual rear wheels

Body Exterior

- * 2 doors
- * Black door mirrors
- * Side steps
- * Straight front bumper ends
- * Front and rear 22.5 x 8.25 white steel wheels with 10 wheel studs
- * Driver and passenger , manual folding door mirrors
- * Black bumpers
- * Clearcoat paint
- * Hood mounted grille
- * 2 front tow hook(s)

Convenience

- * Manual air conditioning
- * Manual front windows
- * Manual tilt steering wheel
- * Passenger visor mirror
- * Automatic gearshift steering column lever
- * Cruise control with steering wheel controls
- * Manual door locks
- * Front cupholders
- * Dual electric horn
- * Upfitter switches

Seats and Trim

- * Seating capacity of 3
- * Fixed passenger seat
- * 40-20-40 bench seat
- * Mid back seats
- * Manual fore/aft seats
- * Fixed driver seat
- * Centre front armrest with storage
- * Folding seat back
- * 4 way seat direction

Entertainment Features

- * AM/FM stereo radio
- * 2 speakers
- * Auxiliary audio input
- * Fixed antenna

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Akins Ford
 220 West May Street, Winder, Georgia, 306808300
 Office: 770-867-9136
 Fax: 770-307-1952

2019 F-650 Diesel, Regular Cab 86
 Regular Cab Base(F61
 Price Level: 925 Quote ID: f-650dump

Selected Equipment & Specs (cont'd)

Lighting, Visibility and Instrumentation

- * Halogen aero-composite headlights
- * Light tinted windows
- * Tachometer
- * Trip computer
- * PRNDM
- * Variable intermittent front windshield wipers
- * Front reading lights
- * Oil pressure gauge
- * Trip odometer

Safety and Security

- * 4-wheel ABS brakes
- * Manual door locks
- * Meritor air brakes

Dimensions

General Weights

Curb	9708 lbs.	Front GAWR	8500 lbs.
Rear GAWR	17500 lbs.	GVWR	26000 lbs.
GCWR	50000 lbs.		

Front Weights

Front curb weight	6238 lbs.	Front axle capacity	8500 lbs.
Front spring rating	8500 lbs.	Front tire/wheel capacity	12350 lbs.

Rear Weights

Rear curb weight	3471 lbs.	Rear axle capacity	17500 lbs.
Rear spring rating	19000 lbs.	Rear tire/wheel capacity	23360 lbs.

Fuel Tank type

Capacity	50.01 gal.
----------	------------

Front Frame

Height loaded	36 "	Height unloaded	37 "
---------------	------	-----------------	------

Rear Frame

Height loaded	36 "	Height unloaded	38 "
---------------	------	-----------------	------

Powertrain

Engine Type

Block material	Iron	Cylinders	V-8
Head material	Aluminum	Ignition	Compression
Injection	Diesel direct injection	Liters	6.7L
Orientation	Longitudinal	Recommended fuel	Diesel
Valves per cylinder	4	Valvetrain	OHV
Forced induction	Intercooled turbo		

Engine Spec

Bore	3.90"	Compression ratio	16.2:1
Displacement	406 cu.in.	Stroke	4.25"

Engine Power

Output	270 HP @ 2,400 RPM	Torque	675 ft.-lb @ 1,600 RPM
Governed RPM	3200		

Alternator

Type	HD	Amps	200
------	----	------	-----

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Item number	Description	Quantity	Amount
FLATBED	FLATBED	1.00	87

Option	Description	Option Qty
FLATBED	96 INCHES WIDE 12 FEET LONG STEEL FLATBED	1.00
BULKHEAD	STEEL 54IN TALL X 96 IN WIDE ***INSTALL ELECTRIC TRAP***	1.00
FLATBED WALL 12'X36"	FLATBED WALL 12'X36" ***SOLID STEEL SIDES ARE TO BE 24" TALL***	1.00
DOOR	36 IN TALL 96 INCH WIDE FLATBED BARN DOOR REAR DOOR ***MAKE REAR DOOR DUMP THROUGH***	1.00
OPTION	SR-4016, ELECTRIC, DOUBLE-ACTING KIT	1.00
FLATBED LIGHT KIT	FLATBED LIGHT KIT	1.00
B2588B	LATCH,SECURITY,STRAIGHT	2.00
B2426E	HINGE BUTT	4.00
B2429X	HINGE STRAP	4.00

CONNECTOR (7-WAY)	CONNECTOR (7-WAY)	1.00
HITCH	10K TUBE HITCH	1.00
HITCH	D RINGS	1.00
MUDFLAP	SMYRNA TRUCK MUDFLAP 24X30X14	2.00
REINFORCEMENT	2 INCH MUDFLAP REINFORCEMENT	2.00



Loganville Ford
3460 Highway 78, Loganville, Georgia, 30052
Office: 770-554-9994
Fax: 770-466-2050

Customer Proposal

Prepared for:

Chad Gravette
Purchasing Agent, City of Monroe
Office: 770-266-5415
Email: cgravette@MonroeGA.gov

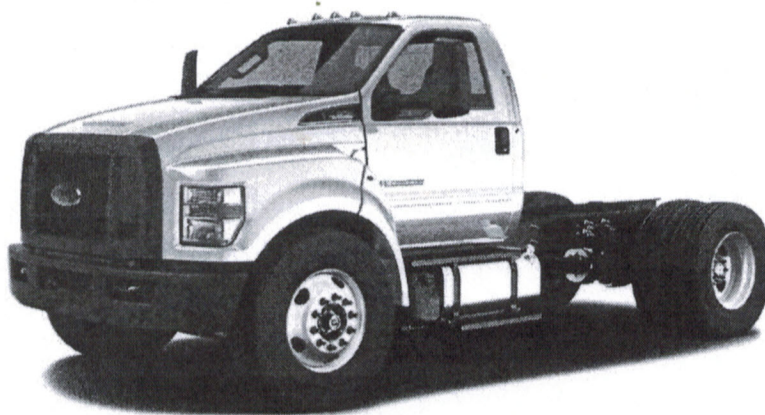
Prepared by:

Ken Yeager
Office: 770-554-9994
Email: kyeager@loganvilleford.com

Date: 07/25/2018

Vehicle: 2019 F-650 Diesel Base
Regular Cab

Quote ID: 072518



\$68,902.32



Chad Gravette
Purchasing Agent, City of Monroe
Office: 770-266-5415
Email: Cgravette@MonroeGA.gov

Re: Vehicle Proposal

Dear Chad,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Thanks

Ken Yeager
Commercial Sales Mgr
770-554-9994
kyeager@loganvilleford.com



Loganville Ford
 3460 Highway 78, Loganville, Georgia, 30052
 Office: 770-554-9994
 Fax: 770-466-2050

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D)
 Price Level: 925 Quote ID: 072518

90

Selected Options

Code	Description	MSRP
Base Vehicle		
F6D	Base Vehicle Price (F6D)	\$67,565.00
Engines		
99C	6.7L Power Stroke V8 Turbo Diesel - 270 HP @ 2400 RPM Includes Engine Exhaust Brake and manual regen capability. Torque: 675 ft.lbs. @ 1600 rpm. <i>Governed RPM: 3200. Includes CARB clean idle label - may be removed if un-necessary.</i>	STD
425	50-State Emissions	N/C
41H	Engine Block Heater, Phillips, 120 Volt/750 Watt	\$60.00
Transmissions		
44G	Ford TorqShift HD 6-Speed Automatic - Double Overdrive, less PTO Provision - Park Pawl determined by Rear Axle Ratio and Tire Size	STD
41A	Transmission Power Take-Off Provision w/LiveDrive Capability	\$895.00
Front Wheels & Tires		
643	Wheels, Front 22.5x8.25 White Powder Coated Steel, 10-Hole <i>(285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.</i>	STD
TCG	Tires, Front Two 11R22.5G Goodyear Endurance RSA (496 rev/mile)	STD
Rear Wheels & Tires		
663	Wheels, Rear 22.5x8.25 White Powder Coated Steel, 10-Hole <i>(285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs.</i>	STD
RCG	Tires, Rear Four 11R22.5G Goodyear Endurance RSA (496 rev/mile)	STD
Brakes		
67C	Air Brakes - Straight Truck	\$1,770.00

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Prepared for: Chad Gravette, Purchasing Agent, City of Monroe
 By: Ken Yeager Date: 07/25/2018



Loganville Ford
 3460 Highway 78, Loganville, Georgia, 30052
 Office: 770-554-9994
 Fax: 770-466-2050

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D
 Price Level: 925 Quote ID: 072518

91

Selected Options (cont'd)

Code	Description	MSRP
<p><i>Meritor Q-Plus with ABS, Bendix Anti-Lock Brake System, 4-channel. Includes 15" x 4" front brakes, 16.5" x 7" rear pads, dual direct reading air pressure gauges, brake lines color coded nylon, Bendix 13.2 CFM capacity air compressor, instrument panel mounted yellow knob parking brake control valve, automatic slack adjusters front and rear, two rear spring parking air brake chambers mounted on front of rear axle, three drain valves and two air tanks (Reference Body Builders Book for location).</i></p>		
Front Axle and Suspension		
43A	8,500 lb. Cap. Non-Driving - Dana D-850F	STD
61B	Taper-Leaf Springs, Parabolic - 8,500 lb. Cap	STD
<p><i>2-leaf, 62" x 3.15". Also includes, standard duty, dual, double acting shock absorbers.</i></p>		
15S	Front Stabilizer Bar	\$490.00
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	\$50.00
Rear Axle and Suspension		
472	17,500 lb. Single-Speed - Dana S17-140	STD
<p><i>Single reduction with Gentech Quiet Gears, synthetic lube and 190 wheel ends. NOTE: When specifying an axle ratio, check performance guidelines for startability and gradeability.</i></p>		
68M	Multi-Leaf Springs - 19,000 lb. Cap	STD
<p><i>11-leaf. Includes 2,000 lb auxiliary springs for load stabilization.</i></p>		
X6A	6.14 Axle Ratio	N/C
<p>PRNDM/RNDM determined by Rear Axle Ratio and Tire Size.</p>		
Wheelbase		
158WB	158" Wheelbase/84" CA/49" AF/246" OAL	STD
Frame		
536	Single Channel - Straight 'C' 14.18 SM, 120,000 PSI	\$365.00
<p><i>1,701,600 RBM. Heat treated alloy steel; 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm).</i></p>		
Exhaust		
91G	Under Cab, Right Side Outlet, Switchback-Style	STD
<p><i>Single, horizontal muffler, right side, under cab, outside of frame rail with rear discharge.</i></p>		
Fuel Tanks		
65B	Fuel Tank - LH 50 Gallon Rectangular - Aluminum	STD

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Prepared for: Chad Gravette, Purchasing Agent, City of Monroe
 By: Ken Yeager Date: 07/25/2018



Loganville Ford
 3460 Highway 78, Loganville, Georgia, 30052
 Office: 770-554-9994
 Fax: 770-466-2050

2019 F-650 Diesel, Regular Cab
 Regular Cab Base (F6D)
 Price Level: 925 Quote ID: 072518

92

Selected Options (cont'd)

Code	Description	MSRP
12	12 Gal. Single Tank Fuel Fill. Mandatory Charge Applied, Based On Tank Selection	\$0.00
Electrical / Alternator / Battery		
17A	200 Amp Denso SC5 Heavy Duty Alternator <i>Extra heavy duty 12 Volt.</i>	Included
63A	Battery - Two 750 CCA, 1500 Total, Includes Steel Battery Box <i>12Volt. Motorcraft.</i>	STD
962	Daytime Running Lamps	\$45.00
Seats		
88Y	40/20/40 Fixed Driver & Fixed Passenger w/Unique 20% Fold-Down Console - Vinyl	\$420.00
Cab Interior		
600A	Preferred Equipment Package 600A <i>Includes:</i> <ul style="list-style-type: none"> - Bumper, Front - Black, Full Width - Wheel Seals, Front - Oil lubricated, SKF ScotSeal PlusXL Seals - Wheel Seals, Rear - Oil lubricated, SKF ScotSeal PlusXL Seals - Manual Regen Initiation - Driver Interface in Message Center - Engine Exhaust Brake - 200 Amp Denso SC5 Heavy Duty Alternator - Extra heavy duty 12 Volt. - Painted Grille - Plastic - Lights - Roof Marker/Clearance - Amber Lenses, 5 Lights - Tow Hooks, Front (2) - Frame-Mounted, Painted Black - Four Body Builder Switches - Mounted in Center Instrument Panel - With connector access located in engine compartment. Amperages vary by switch: 10, 15, 25, 25. - Floor Covering - Black Vinyl - Intelligent Oil Life Monitor - Steering Column - Tilt - Steering Wheel - Black PVC w/Integral Cruise Control Switches - Body Builder Wiring - At Back of Cab, Combined <i>Includes sealed connectors for 2 ground circuits, with combined left/stop, combined right/stop, park lamps, back up lamps. Also includes 2 additional pass through wires to cab.</i>	N/C
588	Radio: AM/FM Stereo w/Aux Audio Input Jack & Clock <i>With two speakers.</i>	STD
Cab Exterior		
54H	Mirrors, Dual - Rectangular, XL2020 - 96" Width <i>Integral spot mirror, sail type, manual fold, solid black finish.</i>	STD
Miscellaneous		
PAINT	Paint Type - Environmentally Friendly, "3 - Wet System"	STD

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Prepared for: Chad Gravette, Purchasing Agent, City of Monroe
 By: Ken Yeager Date: 07/25/2018



Loganville Ford
 3460 Highway 78, Loganville, Georgia, 30052
 Office: 770-554-9994
 Fax: 770-466-2050

2019 F-650 Diesel, Regular Cab
 Regular Cab Base(F6D
 Price Level: 925 Quote ID: 072518

93

Selected Options (cont'd)

Code	Description	MSRP
Interior Colors		
E_01	Gray	N/C
Primary Colors		
YZ_01	Oxford White	N/C
Upfit Options		
Dump Truck	Monroe MTE-ZEE 11'Mild Steel 3-4 YD Capacity Rigid Side Dump Body <i>MTE-ZEE 11', MILD STEEL, 3-4 YD CAPACITY, RIGID SIDE, DUMP BODY</i> <i>- 10 GA. FLOOR, SIDES & ENDS, 16" H DOUBLE WALL SIDES, 22" H TAILGATE</i> <i>- 50,000 PSI YIELD STRENGTH STEEL CONSTRUCTION</i> <i>- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW</i> <i>- INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE</i> <i>- WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS</i> <i>- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE</i> <i>- LED FMVSS108 LIGHTS & REFLECTORS</i> <i>- RUBBER REAR FLAPS</i> <i>- UNDERCOATED & 100% DURABLE POWDER COATED</i> <i>DOUBLE ACTING ELECTRIC HOIST</i> <i>2.5" REC. TUBE IN 1/2" PLATE (INCLUDES 2" REDUCER SLEEVE)</i> <i>7-WAY RV STYLE TRAILER PLUG, FLAT PIN</i> \$8,688.00 <i>AERO 10'-13' EASY COVER ASPHALT TARP SYSTEM - MODEL 575</i> <i>- ELECTRIC MOTOR W/ IN-CAB SWITCH</i> <i>- ALUMINUM HOUSING MOUNTED BEHIND CAB SHIELD</i> <i>- ALUMINUM TARP ARMS</i>	\$11,800.00
SUBTOTAL		\$83,460.00
Destination Charge		\$1,995.00
TOTAL		\$85,455.00

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Prepared for: Chad Gravette, Purchasing Agent, City of Monroe
 By: Ken Yeager Date: 07/25/2018



Monroe Truck Equipment
 12001 Westport Rd
 Louisville, KY 40245
 Ph./Fax: 608-329-8378/608-329-8521
 www.MonroeTruck.com



Awarded Contract #080114-MTE



QUOTATION
 # 5TJS005467

94

Job Order #: _____
 Quote Date: 7/24/2018
 Quote valid until: 8/23/2018
 Terms: C.O.D.
 Salesperson: TAYLOR, DAVID
 Quoted by: Tyler Smith
 Email: tsmith@monroetruck.com

Customer: LOGANVILLE FORD Contact: _____ Dealer Code: _____
 3460 HIGHWAY 78 Phone: 770-554-9994 Fax: _____ Sourcewell Member #: _____
 LOGANVILLE, GA 30052 Email: _____ P.O. Number: _____

Re-Assign (Required for all pool units): Fleet Retail
 MSO/MCO (ONLY check if legally required): MSO MCO

Accepted by: _____ Date: _____
Customer must fill out all information above before the order can be processed.

Chassis Information

Year: 2019	Make: FORD	Model: F-450	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	CA: 84.0	CT: -1.0	Wheelbase: 169.0	Engine: DIESEL
			F.O. Number #:	Vin:

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:
 31ND9E (SHIP THRU) – LOUISVILLE, KY

Description	Amount
MTE-ZEE 11', MILD STEEL, 3-4 YD CAPACITY, RIGID SIDE, DUMP BODY - 10 GA. FLOOR, SIDES & ENDS, 16" H DOUBLE WALL SIDES, 22" H TAILGATE - 50,000 PSI YIELD STRENGTH STEEL CONSTRUCTION - HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW - INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE - WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS - SINGLE-LEVER RELEASE, QUICK DROP TAILGATE - LED FMVSS108 LIGHTS & REFLECTORS - RUBBER REAR FLAPS - UNDERCOATED & 100% DURABLE POWDER COATED	\$8,688.00
DOUBLE ACTING ELECTRIC HOIST	
2.5" REC. TUBE IN 1/2" PLATE (INCLUDES 2" REDUCER SLEEVE)	
7-WAY RV STYLE TRAILER PLUG, FLAT PIN	
AERO 10'-13' EASY COVER ASPHALT TARP SYSTEM - MODEL 575 - ELECTRIC MOTOR W/ IN-CAB SWITCH - ALUMINUM HOUSING MOUNTED BEHIND CAB SHIELD - ALUMINUM TARP ARMS	\$3,112.00
Quote Total:	\$11,800.00

Additional Options:

Description	Amount	Add to quote? Yes / No
-------------	--------	---------------------------

Notes:

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.



Loganville Ford
 3460 Highway 78, Loganville, Georgia, 30052
 Office: 770-554-9994
 Fax: 770-466-2050

2019 F-650 Diesel, Regular Cab
 Regular Cab Base (F650) MSRP
 Price Level: 925 Quote ID: 072518

95

Pricing - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$67,565.00
Options & Colors	\$4,095.00
Upfitting	\$11,800.00
Destination Charge	\$1,995.00
<hr/>	
Total	\$85,455.00

 Customer Signature

 Acceptance Date

\$ 75,502.32
 - 6,600.00 GPC INCENTIVE
 \$ 68,902.32

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Prepared for: Chad Gravette, Purchasing Agent, City of Monroe
 By: Ken Yeager Date: 07/25/2018



To: City Council, Committee, City Administrator
From: Brian Thompson
Department: Telecom
Date: 9/4/2018
Description: Approval is being sought for the Mayor to sign a pole attachment agreement with Cingular Wireless PCS, LLC

Budget Account: N/A

Funding Source: N/A

Budget Allocation:

N/A

Budget Available:

N/A

Requested Expense:

\$0

Company of Purchase: N/A

Recommendation:

Staff recommends the APPROVAL of this request based on the information provided.

Background: ECG has negotiated a statewide pole attachment agreement model that we wish to sign with Cingular Wireless PCS, LLC. They are the fiber/5G arm of AT&T and this agreement, as the last two are just for the engineering and safety requirements.

Attachment(s):

Request – 2 pages

Quotes- N/A



August 17, 2018

Mr. Brian Thompson
Director of Electric and Telecommunications
City of Monroe
PO Box 725
Monroe, Georgia 30655

RE: New Cingular Wireless PCS, LLC Wireless Attachment Agreement

Dear Brian:

As we have recently communicated, ECG has been negotiating with New Cingular Wireless PCS, LLC (Cingular) to sign a ECG Statewide Wireless Agreement. ECG has worked closely with Cingular to create a contract with applicable consistency with the Comcast, Mediacom and Charter statewide agreements created in 2011.

Cingular is the wireless company working with AT&T. Cingular plans to expand and/or upgrade their network by placing small cell antennas.

Cingular would like the agreements executed at your earliest convenience. Once approved, please complete the Notices section, sign and return both copies to the following:

Christine Carling
Electric Cities of Georgia
1470 Riveredge Parkway
Atlanta, GA 30328

ECG will have both copies executed by Cingular and will forward an original agreement to you.

If you have any questions, please contact Christine Carling at 770.919.6308 or Walter West at 678.642.1856.

Regards,

Walter C. West
Senior Vice President and
Chief Operating Officer
Electric Cities of Georgia

Enclosures



FIRE

DEPARTMENT

MONTHLY REPORT

SEPTEMBER

2018

	Canceled Call	49	45	52	34	39	45	44						308
	No Emergency Found	9	4	3	7	8	5	7						43
	Good Intent Other	3	1	6	2	1	1	1						15
	Total Good Intent Calls	61	50	61	43	48	51	52	0	0	0	0	0	366
	False Alarm													
	Malicious Alarm	0	2	1	0	0	1	1						5
	System/Detector Malfunction	9	8	2	4	3	7	10						43
	Unintentional Activation	5	0	1	6	0	2	12						26
	Alarm Other	0	0	1	0	2	4	0						7
	Total False Alarm	14	10	5	10	5	14	23	0	0	0	0	0	81
	SEVERE WEATHER													
	Sever Weather	0	0	0	0	0	3	0						3
	TOTAL	251	213	234	257	214	232	221	0	0	0	0	0	1622
	AID GIVEN TO WCFR	6	6	1	1	2	8	4						28
	AID RECEIVED FROM WCFR	4	1	11	6	5	2	8						37
	PUBLIC RELATIONS/EVENTS	2	2	1	4	4	1	3						17
	TRAINING HRS.	273.5	272	457.5	509.5	274	256.5	279						2322
	BUILDING INSPECTIONS	28	18	12	14	9	11	14						106
	SMOKE ALARMS ISSUED TO PUBLIC	0	0	50	38	4	5	8						105
	ARSON INVESTIGATIONS/CITY	1	1	1	1	0	0	1						5
	ARSON INVEST./INTER AGENCY	0	0	0	0	0	0	0						0

Local Number Inbound Summary

Sun, Jul 1, 2018 12:00 AM -
Tue, Jul 31, 2018 11:59 PM

Local Numbers	2	Total Calls	113
Total Answered Calls	91	Total Abandoned Calls	22
Total Distinct Callers	66	Total Call Duration	2:07:20
Total Talking Duration	1:33:59	Avg Call Duration Per Call	0:01:08
Avg Talking Duration Per Call	0:01:02	Max Call Duration	0:05:15
Avg Time to Answer Per Call	0:00:10	Max Time to Answer	0:00:51
Percent Answered	80.5%	Percent Abandoned	19.5%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702674445	2	2		2	0:00:46	0:00:35	0:00:23	0:00:18	0:00:32	0:00:05	0:00:06	100.0%	0.0%
7702674446	111	89	22	65	2:06:34	1:33:23	0:01:08	0:01:03	0:05:15	0:00:10	0:00:51	80.2%	19.8%

113



POLICE

DEPARTMENT

MONTHLY REPORT

SEPTEMBER

2018

Public Safety Dept. Activity Report-2018 SEPT.

Monroe Police Dept.		Monroe Fire Dept.			
Calls for Service	3469	FIRES		PHONE CALLS	113
		Building	1	TOTAL	113
Calls to MPD	1421	Cooking	0	SERVICE CALLS	
		Vehicle	2	Assist other Agency	2
Court Cases	631	Grass	1	Public Service	3
		Trash/Waste	2	Service other	10
Training Hours	494	Dumpster	0	TOTAL	15
		Fire Other	0	GOOD INTENT CALL	
Part 1 Crimes	55	TOTAL	6	Canceled call	44
		EMS		No Emergency Found	7
Part 2 Crimes	52	EMS Calls	53	Good Intent Other	1
		Medical Assist.	60	TOTAL	52
Arrest-Adult	91	Vehicle Accident w/injuries	1	FALSE ALARM	
Juvenile	2	Vehicle/Pedestrian Accident	0	Malicious Alarm	1
		MVA/No injuries	3	System/Detector Malfunction	10
C/S Trash Pick up	160	Extrication	0	Unintentional Activation	12
Tires	0	EMS other	1	Alarm Other	0
		TOTAL	118	TOTAL	23
		HAZARDOUS CONDITIONS		SEVER WEATHER	
		Flammable Liquid Spill	1	Sever Weather	0
		Gas Leak(LP/Natural Gas)	0	TOTAL	0
		Hazardous Other	6	GRAND TOTAL	221
		TOTAL	7		
Community Events					
7/4-Bicentennial Event					
7/5-Alive after 5:00					
7/6-First Friday Concert					
7/7-A Strong Hands Up class					
7/7-Farmers Market					
7/14-Farmers Market					
7/21-GICH Housing Expo-					
7/21-Farmers Market					
7/21-Benefit for School Children					
7/21-Back to School/Stop the violence					
7/27-Movies at the Mill/Food Truck					
7/28-Stop the Violence Community Day					
7/28-Farmers Market					

COMPARISON OF CITATIONS 2017/2018

	Jul-17	Jul-18
CITATIONS/WARNINGS ISSUED:	348	464
ADJUDICATED/CLOSED CASES	412	631
FINES COLLECTED PER MONTH	\$32,264.50	\$52,793.62
YEAR TO DATE COLLECTED:	\$235,266.73	\$353,812.93



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
314	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	1
317	LAW ENFORCEMENT UNIT	1
320	LAW ENFORCEMENT UNIT	5
326	LAW ENFORCEMENT UNIT	2
327	LAW ENFORCEMENT UNIT	31
335	LAW ENFORCEMENT UNIT	2
340	LAW ENFORCEMENT UNIT	26
341	LAW ENFORCEMENT UNIT	5
342	LAW ENFORCEMENT UNIT	32
343	LAW ENFORCEMENT UNIT	20
344	LAW ENFORCEMENT UNIT	2
351	LAW ENFORCEMENT UNIT	45
352	LAW ENFORCEMENT UNIT	31
353	LAW ENFORCEMENT UNIT	3
356	LAW ENFORCEMENT UNIT	48
358	LAW ENFORCEMENT UNIT	5
359	LAW ENFORCEMENT UNIT	2
360	LAW ENFORCEMENT UNIT	50
361	LAW ENFORCEMENT UNIT	1
364	LAW ENFORCEMENT UNIT	17
367	LAW ENFORCEMENT UNIT	7
Total Radio Logs:		337

Report Includes:

All dates between `00:00:00 07/01/18` and `23:59:59 07/31/18`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	9
ANIMAL COMPLAINT	16
INJURED ANIMAL	3
VICIOUS ANIMAL	1
PROWLER	11
ATTEMPTED BURGLARY	1
BURGLARY IN PROGRESS	2
BURGLARY REPORT	8
DOMESTIC NON-VIOLENT	88
DOMESTIC VIOLENT	2
ARMED ROBBERY	1
WARRANT SERVICE	53
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	125
SUSPICIOUS VEHICLE	128
SUICIDE ATTEMPT	1
SUICIDE THREAT	2
KEYS LOCKED IN VEHICLE	112
SPEEDING AUTO	3
ACCIDENT NO INJURIES	55
INJURY BY COMPLAINT	3
ACCIDENT WITH INJURIES	1
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	4
ROAD HAZARD	2
HIT AND RUN	5
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	4
FUNERAL ESCORT	11
TRANSPORT	6
DISABLED VEHICLE	33
AREA/BLDG CHECK	1515
CHILD ABUSE	1
SEXUAL ASSAULT	3
BANK ALARM	2
BUSINESS ALARM	61
CHURCH ALARM	2
RESIDENTIAL ALARM	34
SCHOOL ALARM	1
SUBJECT IN CUSTODY	10
TRANSPORT TO COURT	2
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	16

<u>Nature of Incident</u>	<u>Total Incidents</u>
STOLEN VEHICLE	7
911 HANGUP	35
CONTROL SUBSTANCE PROBLEM	11
AGENCY ASSISTANCE	19
ASSAULT LAW ENFORCEMENT ONLY	7
CHILD CUSTODY DISPUTE	4
CIVIL ISSUE/DISPUTE	10
COUNTERFEIT MONEY	1
DAMAGE TO PROPERTY	29
DISPUTE NON VIOLENT IN NATURE	62
DISPUTE VIOLENT IN NATURE	5
DISTRUBING THE PEACE	5
Dead Body	1
LE ASSIST FOR EMS	23
ENTERING AN AUTO	16
EXTRA PATROL REQUEST	7
FALL PRIORITY 3	1
ASSIST FIRE DEPARTMENT	6
VEHICLE FIRE	1
FIREARMS DISCHARGED	18
FIREWORKS	4
FOLLOW UP TO PREVIOUS CALL	2
FOUND PROPERTY	4
FRAUD	8
GUNSHOT WOUND PRIORITY 1	1
GUNSHOT WOUND PRIORITY 2	1
HARRASSING PHONE CALLS	5
HARRASSMENT	11
IDENTITY THEFT	1
ILLEGAL PARKING	3
JUVENILE RUNAWAY	6
JUVENILE COMPLAINT	24
JUVENILE PROBLEM -NO COMPLAINT	3
LOITERING	1
LOST ITEM REPOR	3
LOUD MUSIC COMPLAINT	23
MISSING PERSON	4
MISCELLANEOUS LAW INCIDENT	46
PORNOGRAPHY	2
POWER LINES DOWN	5
PHONE CALLS/MAIL SCAMS	2
SHOPLIFTING	10
THEFT REPORT	22
THREATS	6
TRAFFIC VIOLATION	594
TRAILER INSPECTION	4
TREE DOWN	3
TRESPASSING	2
UNCONSCIOUS PRIORTY 1	1
UNKNOWN PRIORTY 1	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN LAW PROBLEM	13
UNSECURE PREMISES	4
VEHICLE INSPECTION	13
WELFARE CHECK	27

Total reported: 3469

Report Includes:

All dates between `00:00:00 07/01/18` and `23:59:59 07/31/18`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



To: Public Safety Committee, City Council
From: Chris Bailey, Central Services Manager
Department: Public Safety
Date: 08/23/2018
Subject: Fire Station Reroofing and Exterior Restoration

Budget Account/Project Name: Capital Improvement Program (CIP)

Funding Source: Capital Improvement Program (CIP)

Budget Allocation: \$60,000.00

Budget Available: \$114,826.00

Requested Expense: \$114,826.00

Company of Purchase: Garland/DBS

Description:

A request is being made for the reroofing and exterior restoration of the Fire Station. The reroof will be for the install of a 30-year shingle, flashing, ridge vent, and repair any damaged areas. The award will be to Garland/DBS thru Veteran Builders for \$99,999. Upon completion of the reroof, the exterior restoration will include pressure washing all exterior areas, repaint of soffits and fascia boards, sealing of any failed joints, and repair of any damaged areas discovered. The award will be to Garland/DBS thru Pride Roofing for \$14,827. The total award to Garland/DBS is for \$114,826 by way of Contract Pricing within the Procurement Policy guidelines.

Background:

It is the practice of the City of Monroe to continually maintain and upgrade existing conditions at all facilities, and to provide for maintenance to all City owned facilities.

Attachment(s):

Quote & Specifications – 4 pages



Garland/DBS, Inc.
 3800 East 91st Street
 Cleveland, OH 44105
 Phone: (800) 762-8225
 Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

Fire Station Reroof and Exterior Repairs
 City of Monroe
 139 S. Madison Ave.
 Monroe, GA 30655

Date Submitted: 03/20/2018
Proposal #: 25-GA-180282
MICPA # 14-5903

Georgia General Contractor License # GCCO003281

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered a competitive bid process for the project with the hopes of providing a lower market adjusted price whenever possible.

New Architectural Shingle Roof Scope of Work

1. Remove the existing shingles and underlayment down to the wood decking.
2. Make any needed decking repairs to damaged, rotten, or missing areas at an additional cost. Provide a per sqft price on the bid form. Include 5 sheets of replacement in your bid price.
3. Install new AquaShield Ice and Water Shield underlayment throughout the roof area.
4. Install new 30 yr Architectural Shingles over the underlayment per specifications of the shingle manufacturer.
5. Fabricate and install new metal at all rake edges and eaves using 24 gauge kynar coated RMER SS Flat Stock.
6. Fabricate and install new metal coping caps on the front exposed brick areas using 24 gauge kynar coated RMER SS Flat Stock.
7. Install new step flashings and surface mounted counter flashings at all areas where EIFS meets the shingle surface.
8. Install new ridge vent at all ridges.
9. Wire brush all rusted/corroded metal penetrations as prep work.

10. Prime all metal penetrations with Rust Go metal primer and coat them black with an enamel metal paint.

Line Item Pricing

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
3.12	Removal & Replacement of Roof Deck: DECK TYPE Wood Deck	\$ 5.10	160	SF	\$ 816
16.12	INSTALLATION OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS: REPLACING ARCHITECTURAL SHINGLE ROOF SYSTEM - New Dimensional Shingle Roof System with Base Sheet as an Underlayment, Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	\$ 5.31	11600	SF	\$ 61,596
12.14.01	2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY & A CAP SHEET (TOP PLY) PLEASE NOTE: BASE PLY & CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER: ROOF CONFIGURATION 1 Ply of Self-Adhering Base Installed Using Self-Adhering Backing: BASE PLY OPTION: - SBS Modified Asphalt-Based, Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Base Sheet - Minimum of 50 lbf/in tensile	\$ 2.56	11600	SF	\$ 29,696
	Metal Stretch Out Detail - New Metal at all rake edges and eaves. - 24 ga Kynar coated steel, 3 Bends 12"	\$ 8.35	520		\$ 4,342
	Metal Stretch Out Detail - Fabricate and install new metal coping caps on the front exposed brick areas. - 24 ga kynar coated steel, 22" 5 bends.	\$ 12.19	20		\$ 244
	Metal Stretch Out Detail - Install new Step flashings and surface mounted counter flashings - 14", 24 ga kynar, 3 bends.	\$ 8.83	70		\$ 618
	Metal Stretch Out Detail - Fabricate and install new metal ridge vent. - 24 ga kynar coated steel, 22" 5 bends.	\$ 12.19	70		\$ 853
	Sub Total Prior to Multipliers				\$ 98,165

22.31	JOB SITE SPECIFIC MULTIPLIERS APPLIED TO EACH LINE ITEM ON ASSOCIATE JOB: MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 4/12 SLOPE Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 4/12 Slope, Very Steep.	35%	%	\$ 34,358
Sub-Totals After Multipliers				\$ 132,523

Base Bid Total Maximum Price of Line Items under the MICPA: \$ 132,523

Proposal Price Based Upon Market Experience: \$ 99,999

Garland/DBS Price Based Upon Local Market Competition:

1	Veteran Builders LLC	\$ 99,999
2	Pride Roofing, Inc	\$ 141,540
3	Eskola LLC	\$ 149,226

Wall Repairs and Re-sealing

1. Pressure wash the exterior gutters, downspouts, soffit, and fascia of the building to remove dirt and staining.
2. Apply two coats of Tuff Coat White to all wood soffit and fascia around the eave of the building.
3. Apply two coats of Tuff Coat Sandstone to all 4 small EIFS areas and both roof top EIFS curbs.
4. At ONLY FAILED joints found at column bases, concrete cap block joints, wall penetrations, joint at transition between pre-cast concrete and brick, doors and windows, and vertical brick joints provide the following scope of work:
 - a. As needed, remove failed wall joint sealant material and ensure a clean surface.
 - b. Use protection to protect adjoining surfaces that could be stained
 - c. As necessary, install backer rod as necessary to control depth
 - d. Replace all removed sealant using color matched Tuff Stuff(white, sandstone, black or dark bronze) so it completely fills recesses using concave joint profile.

Proposal Price Based Upon Market Experience: \$ 14,827

Garland/DBS Price Based Upon Local Market Competition:

1	Pride Roofing, Inc	\$ 14,827
2	Veteran Builders LLC	\$ 25,486
3	Eskola LLC	\$ 28,078

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid through 12/31/2018.

Clarifications/Exclusions:

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Temporary protection is excluded.
7. Prevailing Wages are excluded.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Joe Slovasky

Joe Slovasky
Garland/DBS, Inc.
(216) 430-3523



CODE

DEPARTMENT

MONTHLY REPORT

September

2018

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of July 1, 2018 thru July 31, 2018.

Statistics:

- Total Calls:390
- Total Minutes: 18:35:06
- Total Minutes/Call: 2:52
- Code Inspections: 55
- Total Permits Written: 63
- Amount collected for permits: \$10,133.00
- Check postings for Miscellaneous Revenue 117

Business/Alcohol Licenses new & renewals:

- **New Businesses:** 9
- Backyard Builders Inc – residential
- Daniels & Daniels Auction
- L & K Johnson Security – residential
- Lazarus Revival
- On Time Impressions LLC – new ownership
- Pinnacle Advertising Specialties Inc – residential
- Prepare and Respond LLC – residential
- Soul Food – residential
- Utopia TL LLC dba Utopia Body Wax
- **Closed Businesses:** 0

Major Projects

- Major Projects Permitted: None
- Major Projects Ongoing: None

Code Department:

- Preparing letters to mail out to businesses with alcohol licenses making them aware of ordinance changes and fee increases
- Receiving business license payments, affidavits and identification. Reviewing all documents and updating changes in system.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Receipting payments for 2018 business licenses –14 payments
- Reviewing new alcohol ordinance and new procedures
- Process paperwork (check requests) for overpayments on business license
- Permit Applications – Parade, Road Race ect

- Processing paperwork for alcohol licenses
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations
- Reviewing templates for new software
- Conversion calls for new software
- Training for new software
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Scheduling inspections for contractors.
- Entering district data into the property system for reports.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Blue Prince software
- Testing new Energov Software for Permitting and Business license
- Inspecting and processing nuisance housing projects – see attached.

City Marshal:

- Patrolled city daily.
- Removed 34 signs from road way.
- Wrote 92 repair / cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 4 utility tampering and theft cases. (7 citations issued)
- Represented city in Municipal Court.

Historic Preservation Commission:

Request for COA – 400 E Church Street- COA granted.

Request for COA – 505 E Church Street – COA granted.

Request for COA - 607 Lawrence Street – COA granted.

Request for COA – 137 S Broad Street – COA granted.

Planning Commission:

None

DEMOLITION AND CLEANUP			
ADDRESS	OWNER	DISPOSITION	NOTES
2016			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel.Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16
2017			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. No action taken to this point.04-13-17 Case to be forwarded to the City attorney. Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond Demolition permit purchased 04-10-17 Demolition complete
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to original owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City.
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete

410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. Demolition complete.
830 HWY 138	Liberty First Bank	Demo Memo sent. Demo permit pulled / possible training burn for the FD	House address is 319 Carwood Dr. This property is to be used in a training burn 04-28-17. Demolition complete.
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N. Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. The owner expressed the intent to demolish the structure. Demolition complete.
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.



**ECONOMIC
DEVELOPMENT
MONTHLY REPORT
SEPTEMBER
2018**

Economic Development September Report:

- Georgia Downtown Association Award for Design Excellence for the alleyway places to play project
- August concert was back on the lawn; Sept. concert next Friday on lawn
- DDA Community Work Plan (attached)
- GIC Conference in September August meeting involved planning to host the bus tour and reception for attendees on Wednesday, Sept. 25th
- Pimento Investments preparing plan submittal for 202 E. Spring Street restaurant

Ongoing ED projects:

- RDF - livery stable renovation - close to complete
- CHIP grant - homes completed; 2 being renovated
- DCA Main Street compliance
- Visitors Center
- The Local Crowd Monroe - crowdfunding tool, www.fundmonroe.com
- DDA/Pimento Investments restaurant project
- Childers Park hired company to assist in grant application prep for stream restoration
- GICH - Fall conference in September
- Walton Mill Main Street senior living development property should close in Oct.

Upcoming Events:

First Friday Concert September 1st

Fall GIC retreat September 25-27

Housing Expo October 1st

Fall Fest/Paws in the Park October 1st

Community Work Plan Review Form

2018-2019 Annual Work Plan

Vision Statement	Our vision is to be the #1 downtown in Georgia by showcasing our rich history, celebrating local entrepreneurship, and encouraging downtown living while preserving our small town charm.
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Mission Statement	To inspire economic development, encourage historic preservation, and collaborate with public and private organizations for the benefit of downtown and our entire community.
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Transformation (implementation) Strategies

Transformation (implementation) Strategy #1:

Make downtown an accessible and attractive district with plenty of parking and enjoyable pedestrian paths throughout the district
(design projects, Childers, planters, signage, etc.)

Transformation (implementation) Strategy #2:

Use public-private partnerships to drive economic growth that brings more dining and housing opportunities (property purchase, façade grant, vacancy map, RLF's)

Transformation (implementation) Strategy #3:

Establish a culture of playing downtown by creating recreational areas/activities and providing unique entertainment experiences for visitors
(events, projects, community event grant, business owner collaboration)

Top Priorities for Year 2018

Status:			Goal(priority) #1
Achieved	In Progress	Stalled	
	In progress		Implement parking enhancements
Goal(priority) #2			
	In progress		Encourage infill development & redevelopment off-Broad
Goal(priority) #3			
	In progress		Create new entertainment draws

Comments on Goal/Priority Status

We revise our goals mid-year (July annual retreat), so these are in progress at this time. We'll continue to tackle these in 2019.

Strategy #1

Committee Chair: Whit Holder

Transformation (implementation) Strategy: Make downtown an accessible and attractive district with plenty of parking and enjoyable pedestrian paths throughout the district

Goal:

Implement Parking Enhancements

Objective

activate available parking in downtown; enforce parking limits; find ways to make more public parking available; prepare information for metered/pay parking areas

Status	Task	Responsible Party	Cost	Funding Source	Time Line
in progress	Design and price new lot signage	Sadie, Whit, Mike	none	n/a	by 9/2018
	installation of new signs	City PW, Sign Company, Whit	\$1,000-\$5,000	City funding, DDA savings	by 1/2019
	City Council presentation to present enforcement tool/signage plan	Sadie, Ross, Lisa	none	n/a	Nov-18
	Support city in creating positions to enforce parking limits	DDA Board	none	n/a	Fall 2018
	Media campaign to show parking improvements	Leigh Ann, Sadie	\$500	DDA funds	Jan-19
complete	have meter details prepared for private lot owners & city	Sadie	none	n/a	Aug-18
	request city to mark more parking spaces in downtown	Lisa A., Ross	none	City Streets & Transportation	Spring 2019

Partner Involvement

Agency Name	Primary Contact	Level of Commitment
City of Monroe	Logan Propes	
Sign Company	Whit's contact	
IPS Group	Sherry Fountain	

Synopsis of Activity:

Strategy #2

Committee Chair:

Transformation (implementation) Strategy: Use public-private partnerships to drive economic growth that brings more dining and housing opportunities

Goal:

Encourage infill development & redevelopment off-Broad

Objective

To see at least 2 new developmnets that provide living units primarily; repositioning of less than ideal commercial uses to other sites in order to open up retail commercial spaces along Broad Street; the opening of 4 new restaurants in downtown. To encourage more walking throughout downtown, we need infill lots developed to fill in gaps as well as more destinations off of the main core.

Status	Task	Responsible Party	Cost	Funding Source	Time Line
ongoing	update vacancy map and use to locate new businesses/development	Sadie	none	---	Aug-18
in progress	close on DD RLF/GCF RLF for LR Burger	Sadie/Mike Gray/Meredith Malcom	loan payments in interim	DDA funds	Aug-19
	encourage repositioning of 3-4 existing businesses	Sadie/Leigh Ann/DDA Board	none	n/a	2019
	create development plan/design parameters for MPD building	Logan & DDA board	2500	ED funds	Spring 2019
	issue RFP for MPD redevelopment when city hands over property	DDA board	none	n/a	Summer 2019
	Recruit/incentivize development of Downtown boutique hotel (25 rooms)	Sadie/Lisa/Ross/Mike/Wesley/Andrea	\$25,000	CVB funds	5/1/2019
	research and prepare incenctive package/guide and present to city	Ross/Wesley/Andrea	none	n/a	Dec-18

Partner Involvement

Agency Name	Primary Contact	Level of Commitment
NextSite	Andy Camp	consultation for redevelopment
Electric Cities of Georgia	Michelle Holbrook	demographics, leakage reports
DCA Downtown Design Studio	Julien & Carmine	design services for new projects
GMA	website resources	RFPs, partnership models

Synopsis of Activity:

Strategy #3

Committee Chair:

Transformation (implementation) Strategy: Establish a culture of playing downtown by creating recreational areas/activities and providing unique entertainment experiences for visitors

Goal:

Create new entertainment draws

Objective

Last year we focused on physical installations of places to play around downtown. This year we'd like to shift that focus to enhancing our events and continuing to plan for Childers park development.

Status	Task	Responsible Party	Cost	Funding Source	Time Line
	request street closure for Fall Fest	Leigh Ann	none	---	9/2018
	Start planning towards a Fall 2019 beer/soapbox derby/UGA game type event	Wesley, Ross	\$8,000	ED event funds	10/2019
	Dog jump/PAWS road race event next spring	Sadie, Leigh Ann	\$5,000	ED event funds	4/2019
ngoing	continue to encourage murals/public art expressions	DDA Board	unknown	DDA funds	7/2019
	Tiny Tot Christmas parade in Childers (11/29/18)	Camille Garrison	\$1,500	Event ED funds	12/2019
	Christmas Light displays set up throughout Childers by Thanksgiving break	Ross, Meredith, Wesley, City staff	\$2,500	ED funds/CVB funds	Fall 2018
Partner Involvement					
Agency Name		Primary Contact		Level of Commitment	
City of Monroe Public Works		Chris Croy		installation of lights	
MWCA		Hope Reese		artists	

Synopsis of Activity:



To: City Council / Planning Commission
From: Patrick Kelley
Department: Code Department
Date: 07-24-2018
Subject: Rezone 203 Bold Springs Ave.

Budget Account/Project Name: NA

Funding Source: NA

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00

Company of Purchase: EnterCompanyHere

Description:

Rezone of property located at 203 Bold Springs Ave.

Background:

The subject property has been abandoned and falling into a state of disrepair over the years and now is owned by new owners who wish to improve the property to use as a Church campus with a sundry associated uses. The property is currently zoned as a planned residential district which severely limits the applicant as to uses. Therefore, a rezone is required in order to move forward with their vision.

Attachment(s):

See Below

July 18, 2018

Petition Number: 18-00306
Applicant: Grace Fellowship Church Inc
Location: 203 Bold Springs Avenue
Proposed Zoning: PCD
Existing Zoning: PRD
Acreage: Total acreage 8 AC
Proposed Use: Commercial

CODE ENFORCEMENT STAFF RECOMMENDATION

Approve
 Deny
 Approve with recommended conditions

- (a) The applicant, Grace Fellowship Church Inc request a rezone for property located at 203 Bold Springs Avenue. The project has 291.76 ft of road frontage on Bold Springs Avenue, 480.15 ft of road frontage on North Madison Avenue, 674.13 ft of road frontage on North Midland Avenue, and 317.54 ft of road frontage on East Marable Street. The property consists of 8 ac. The recommendation of the Code Department is for Approval.
- (b) The Property is presently zoned PRD
- (c) The requested zoning classification is PCD
- (d) The requested zoning will permit a use that is suitable in view of the use and development of adjacent and nearby property.
- (e) The change of zoning will not adversely affect the existing and adjacent property.
- (f) The subject property does have restricted economic use as currently zoned.
- (g) The change of zoning will not cause an excessive or burdensome use of existing street, transportation facilities, utilities or schools.
- (h) The Future Land Use Plan indicates the property should be Public/Institutional.

Recommended conditions:

ZONING VARIANCE REQUEST



215 North Broad Street 129
 Monroe, GA 30655
 CALL FOR INSPECTIONS
 770-207-4674 ... Phone
 dadkinson@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00310	07/19/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESS

LOCATION **416 S Broad St**
Monroe, GA 30655

CONTRACTOR
Greg Thompson

722 Clubside Dr
Monroe GA 30655

OWNER **Greg Thompson (770 317 1043)**

722 Clubside Dr
Monroe GA 30655

USEZONE **B2**

PIN **M0016-147-000** FLOODZONE **No**

SUBDIVISION **CORRIDOR DESIGN OVERLAY DISTRICT**

LOT
 BLOCK **0**

UTILITIES...
 Electric
 Sewer
 Gas

PROJECTID# **416SBroadSt-180719-1**

EXPIRATIONDATE: **10/31/2018**

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK

REQUEST FOR VARIANCE - P&Z MTG
9/6/18 @ 5:30 PM - COUNCIL MTG 9/11/18 @
6:00 PM - 215 N BROAD STREET

NATURE OF WORK

Other

CENSUS REPORT CODE

880 - * Zoning Variance Request

DIMENSIONS

	#STORIES	
SQUARE FOOTAGE		Sq. Ft.
	#UNITS	
SINGLE FAMILY ONLY		
	#BATHROOMS	
	#BEDROOMS	
	TOTAL ROOMS	

REVISED

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

Nikki Adkinson

Approved By

Date

8-17-18

Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

18-00310

PERMIT PIN

56574

RE-ZONING REQUEST ALL TYPES



215 North Broad Street
 Monroe, GA 30655
 CALLFORINSPECTIONS
 770-207-4674 ... Phone
 dadkinson@monroega.gov

130

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00306	07/18/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESS	LOCATION	USEZONE	FLOODZONE
	203 Bold Springs Ave Monroe, GA 30655	PRD	Yes
		PIN M0012-082-000	
	CONTRACTOR	SUBDIVISION	
	GRACE FELLOWSHIP CHURCH INC		
		LOT	
		BLOCK	0
	203 BOLD SPRINGS Ave Monroe GA 30655	UTILITIES...	
		Electric	
		Sewer	
OWNER	GRACE FELLOWSHIP CHURCH INC,		
		Gas	
203 BOLD SPRINGS Ave Monroe GA 30655	PROJECTID#	203Bold SpringsAve-180718-1	
	EXPIRATIONDATE:	12/31/2018	

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS	#STORIES	Sq. Ft.
REQUEST FOR REZONE FROM PRD TO PCD - P&Z MTG 8/21/18 @ 5:30 PM 215 N BROAD STREET	SQUAREFOOTAGE		
		#UNITS	
NATURE OF WORK	SINGLEFAMILY ONLY		
Other		#BATHROOMS	
CENSUS REPORT CODE		#BEDROOMS	
875 - * Re-Zoning Request		TOTAL ROOMS	

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

[Signature]

Signature of Contractor or Authorized Agent

7-18-18

Date

[Signature]

Approved By

7-18-18

Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS	PERMIT NUMBER	PERMIT PIN
http://BuildingDepartment.com/project	18-00306	56553

REZONE/ANNEXATION APPLICATION FORM

PERMIT NUMBER _____

- I. LOCATION 203 Bold Springs Ave
 COUNCIL DISTRICT 2
 MAPNUMBER _____
 PARCEL NUMBER M08120082
- II. PRESENT ZONING PRD REQUESTED ZONING PCD
- III. ACREAGE 8 PROPOSED USE Church
- IV. OWNER OF RECORD Grace Fellowship Church, Inc.
 ADDRESS 601 S. Madison
 PHONE NUMBER 678-710-2334

The following information must be supplied by the applicant. (attach additional pages if needed)

V. ANALYSIS:

1. A description of all existing uses and zoning of nearby property
Please refer to Exhibit 1
2. Description of the extent to which the property value of the subject property is diminished by the existing zoning district classification Currently not zoned for necessary use of new owner - church.
3. The existing value of the property contained in the petition for rezoning under the existing zoning classification \$ 425,000.00
4. The value of the property contained in the application for rezoning under the proposed zoning Classification \$425,000.00
5. A description of the suitability of the subject property under the existing zoning classification
PRD is not suitable zoning for church and commercial use.
6. A description of the suitability of the subject property under the proposed zoning classification of the property
PCD requested zoning allows for church and commercial use.

Rezoning/Annexation Application
Page Two (2)

7. A description of any existing use of property including a description of all structures presently occupying the property Refer to Exhibit #2
8. The length of time the property has been vacant or unused as currently zoned 7 years
9. A detailed description of all efforts taken by the property owner(s) to use the property or sell the property under the existing zoning classification none

Applications found to be incomplete or incorrect will be rejected. See the attached calendar for deadline dates. It is the responsibility of the applicant and not the staff to ensure that a complete and accurate application is submitted.

LEGAL DESCRIPTION OF PROPERTY

Refer to Exhibit #3

Rezoning Application
Page Three (3)

Wherefore, applicant prays that the procedures incident to the presentation of this petition be taken, and the property be rezoned accordingly.

Owner of property (signature) _____
Address _____
Phone Number _____

Attorney/Agent (signature) DGC
Address 3061 Deanna Way, Lawrenceville, GA 30044
Phone Number 704.663.7991

Personally appeared before me the above applicant named Doug Cox who on oath says that he/she is the Registered Agent for the foregoing, and that all the above statements are true to the best of his/her knowledge.

Dawn Marais (Notary Public) 7/23/18 (Date)

My Commission Expires June 17, 2022



Rezoning/Annexation Application
Page Four (4)

What method of sewage disposal is planned for the subject property?

X Sanitary Sewer _____ Septic Tank

The following information must be included in the application material requesting an annexation or zoning change from PRD to PCD located at 203 Bold Springs Ave, containing 8 acre(s), property owner being Grace Fellowship Church, Inc. filed on _____.

CHECK LIST - APPLICATION MATERIAL

- ___ Application Fee (\$100.00 Application Fee Single Family Rezoning)
(\$300.00 Application Fee Multi Family Rezoning)
(\$200.00 Application Fee Commercial Rezoning)
(Application fee For Annexation is the same as a Rezone)

- The completed application form (one original with original signatures)
- ___ Special Conditions made part of the rezoning/annexation request
- Legal Description Exhibit #3
- Survey plat of property showing bearings and distances and:
 - ___ abutting property owners
 - ___ the zoning of abutting property
 - ___ the current zoning of the subject property

} Exhibit #1

- Development Plan (two full size and one 11x17) Exhibit #4
- Site plan of the property at an appropriate scale Exhibit #5

- ___ the proposed use
- ___ internal circulation and parking (proposed number of parking spaces) not included (P.K.)
- ___ landscaping minimum square footage of landscaped area not needed at this time
- ___ grading
- ___ lighting
- ___ drainage (storm water retention structures)
- ___ amenities (location of amenities)
- ___ buildings (maximum gross square footage and height of structures)
- ___ buffers
- ___ Additional information that may be required by the Code Enforcement Officer:

Existing
PK

- Monroe Utilities Network Availability Letter Exhibit #6

Application Material-Section 1421.4 of the Zoning Ordinance outlines the specific items to be included on the site plan:

Rezoning/Annexation Application
Page five (5)

For any application for P, B-1, B-2, B-3 or M-1 districts the site plan shall identify: (circle the appropriate district applied for)

- the maximum gross square footage of building area
- the maximum lot coverage of building area
- the minimum square footage of landscaped area
- the maximum height of any structure
- the minimum square footage of parking and drive areas
- the proposed number of parking spaces

For any application for the R-1, R-1A, R-2 or MH districts the site plan shall additionally identify: (circle the appropriate district applied for)

- the maximum number of residential dwelling units
- the minimum square footage of heated floor area for any residential dwelling unit
- the maximum height of any structure
- the minimum square footage of landscaped area
- the maximum lot coverage of building area
- the proposed number of parking spaces
- on all rezoning applications a revised site plan to be approved at a later date by the Mayor and City Council may be required
- yes no Applicant site plan indicates a variance requested
- for any application for multi-family residential uses, the site plan shall also identify the maximum height of any structure, location of amenities, and buffer areas: and,
- any other information as may be reasonably required by the Code Enforcement Officer.

Any applicant requesting consideration of a variance to any provision of the zoning ordinance as shown on the required site plan shall identify the variance(s) and identify for each variance shown the following information which shall confirm that the following condition(s) exist:

1. Any information which identifies that there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
2. Any information whereby a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located.
3. Any information supporting that granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located.
4. Information clearly showing that the requested variance will be in harmony with the purpose and intent of this Ordinance and will not be injurious to the neighborhood or to the general welfare.
5. Information that the special circumstances are not the result of the actions of the applicant.
6. A description of how the variance requested is the minimum variance that will make possible the legal use of the land, building, or structure in the use district proposed.
7. Information indicating the variance is not a request to permit a use of land, buildings, or structures, which are not permitted by right in the district involved.

Exhibit #1
Description of All Existing Uses and Zoning of Nearby Property

<u>Orientation to Site</u>	<u>Use</u>	<u>Zone</u>
1. West (five lots)	Residential	P, Professional District
2. North (one tract)	Monroe Water ^{works} Parks	R-2, Multi-family Residential
3. Northeast (one lot)	Residential	P, Professional District
4. Northeast (one lot)	Residential	R1-A, Single Family Res.
5. East (three lots)	Residential	R1-A, Single Family Res.
6. East (one lot)	Residential	B-1, Neighborhood Commercial
7. Southeast, catty-corner (one lot)	Convenience Store	B-2, General Commercial
8. South (2 lots)	Residential	B-2, General Commercial
9. South, catty-corner (one lot)	Residential	P, Professional District

Exhibit #1

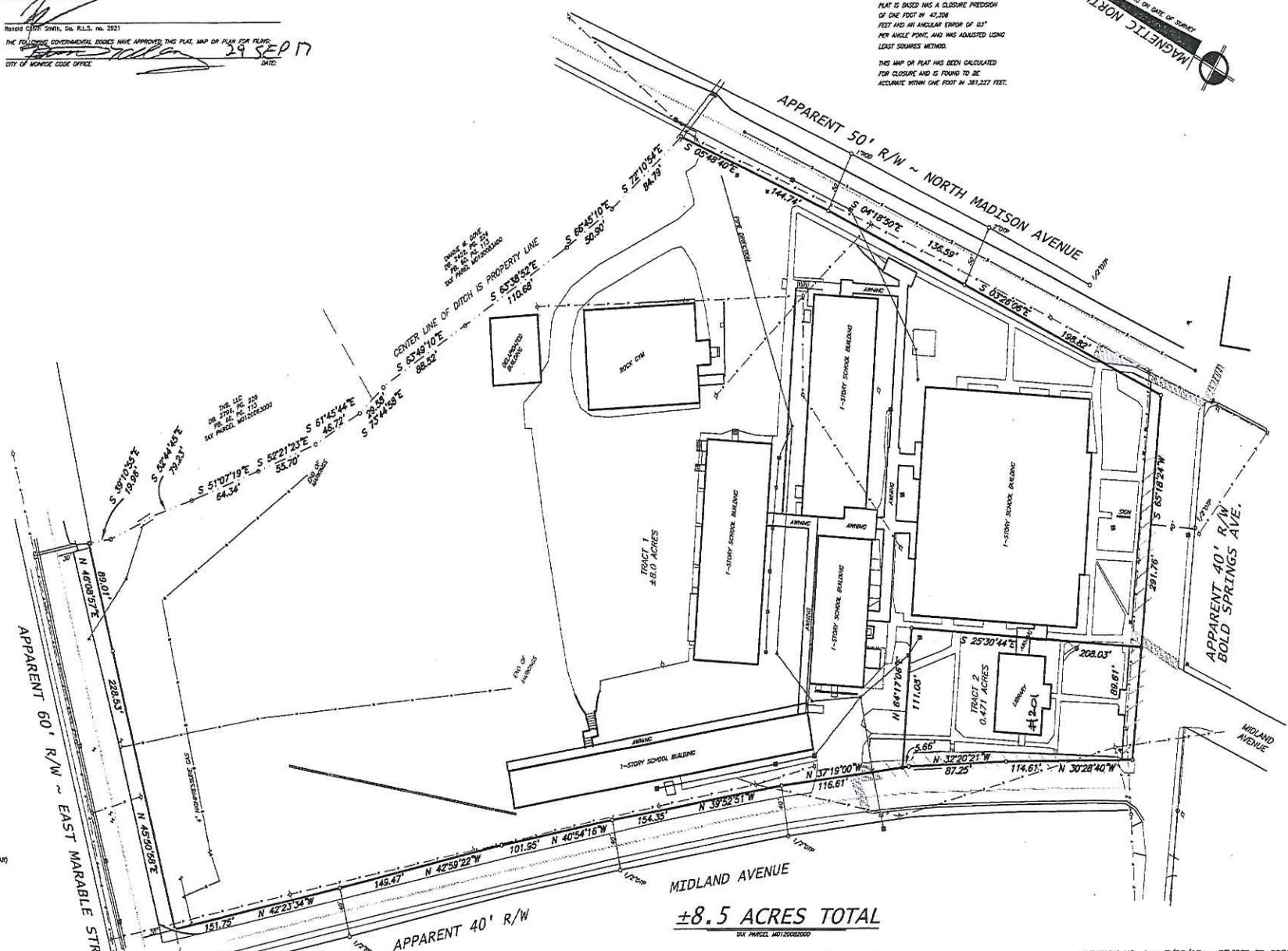
PLAT Doc: 150272617 03/23/14
 Recorded: 03/23/14
 KATHY K. TROST
 6840113 P.O. BOX
 Participate 0453066274
 WALTON County, Ga.

SURVEYOR CERTIFICATION
 This plat is a measurement of an existing parcel of land and does not subdivide or create a new parcel or make changes to any real property boundaries. The recording information of this document, maps, plans or other instruments which created the parcel or parcels are correct hereon. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LEGAL JURISDICTION, AVAILABILITY OF FUNDS, COMPLIANCE WITH LEGAL REGULATIONS OR REQUIREMENTS, OR SUSTAINABILITY FOR ANY USE OR PURPOSE OF THE LAND.
 Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 43-44-01.

 RANDY CLARK SMITH, Sr. R.L.S. No. 2021

THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS PLAT, MAP OR PLAN FOR PLANS:
 _____ DATE: 29 SEP 17
 CITY OF MONROE CODE OFFICE

A FOURTH ORDER TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS PLAT.
 THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 42,306 FEET AND AN ANGULAR ERROR OF 15" PER ANGLE POINT, AND WAS ADJUSTED USING LEAST SQUARES METHOD.
 THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 381,227 FEET.



- LEGEND**
- IRON PIN FOUND
 - IRON PIPE FOUND (1/2" RE-BAW)
 - RE-BAR FOUND
 - RE-BAR SET
 - CHAIN TOP
 - CHAIN TIP
 - CHAIN END
 - RIGHT OF WAY
 - BOUNDARY LINE
 - CENTER LINE
 - BOUNDARY LINE
 - LAND LOT
 - LAND LOT LINE
 - GEORGIA MEDIA DISTRICT
 - POWER POLE
 - POWER LINE
 - FENCE LINE
 - BRUSH
 - CHISEL
 - SANGHER
 - SIGN OR FORMERLY
 - COTTAGE
 - PAVE
 - DRAINAGE EASEMENT
 - SEWER EASEMENT
 - FENCE
 - MASONRY
 - CONCRETE
 - DIGITAL SPOT ELEVATION
 - FINISHED SPOT ELEVATION
 - PROPOSED SPOT ELEVATION
 - FINISHED SPOT ELEVATION
 - DIRECTION OF SURFACE DRAINAGE
 - STORM DRAIN

±8.5 ACRES TOTAL
684 PARCEL 04120020000



NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA, ACCORDING TO THE F.L.H.M. NO. 1207261270 DATED 5/16/2009



REVISION NO. 1 - 7/25/17 - REVISED TO CREATE TRACT 2 AROUND LIBRARY.
 BOUNDARY SURVEY FOR: **GRACE FELLOWSHIP CHURCH, INC.**
 IN THE CITY OF MONROE

FIELD WORK DATE: 10/19/09 DATE OF PLAT PREPARATION: 10/30/09
 LAND LOT(S) 64 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC. SCALE: 1" = 40'
 2285 HWY. 81 S., LOGANVILLE, GA. 30052
 Phone: 770-466-4602 - FAX: 770-466-2929 JOB NO. 09-096

Exhibit #2

GRACE MONROE // PROGRAM DIAGRAM



NOTE:
 ALL AREAS ARE NET SF.
 ALL AREAS ARE APPROXIMATE

KRONBERG WALL // GRACE MONROE // 9



4-4
KB

Exhibit #3

Recorded 10/11/2017 09:26AM

KATHY K. TROST

WALTON COUNTY CLERK OF COURT

Georgia Transfer Tax Paid : \$425.00

Bk04138

Pg 0318-0321

Deed
Doc: WD



After recording return to
DICKINSON & WILLIS, LLC
ATTORNEYS AT LAW
338 NORTH BROAD STREET
MONROE, GEORGIA 30655
FILE # 17-323

space above line for recording

LIMITED WARRANTY DEED

STATE OF GEORGIA
COUNTY OF WALTON

THIS INDENTURE, Made the 5th day of October in the year two thousand and seventeen, between **SCHOOLBELL ONE, LLC**, a Georgia Limited Liability Company, as party or parties of the first part, hereinafter called "Grantor," and **GRACE FELLOWSHIP CHURCH, INC.**, a Georgia Corporation, as party or parties of the second part, hereinafter called "Grantee" (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor for and in consideration of the sum of Ten (\$ 10.00) Dollars and other valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee:

All that tract or parcel of land lying and being in Land Lot 64 of the 3rd District of Walton County, Georgia, being shown as Tract 1 containing 8.0 acres, more or less, on that plat of survey filed at Plat Book 113, Page 108, Walton County, Georgia Superior Court Records, said plat of survey and the record thereof being incorporated herein by reference for a more complete metes and bounds description of the property conveyed.

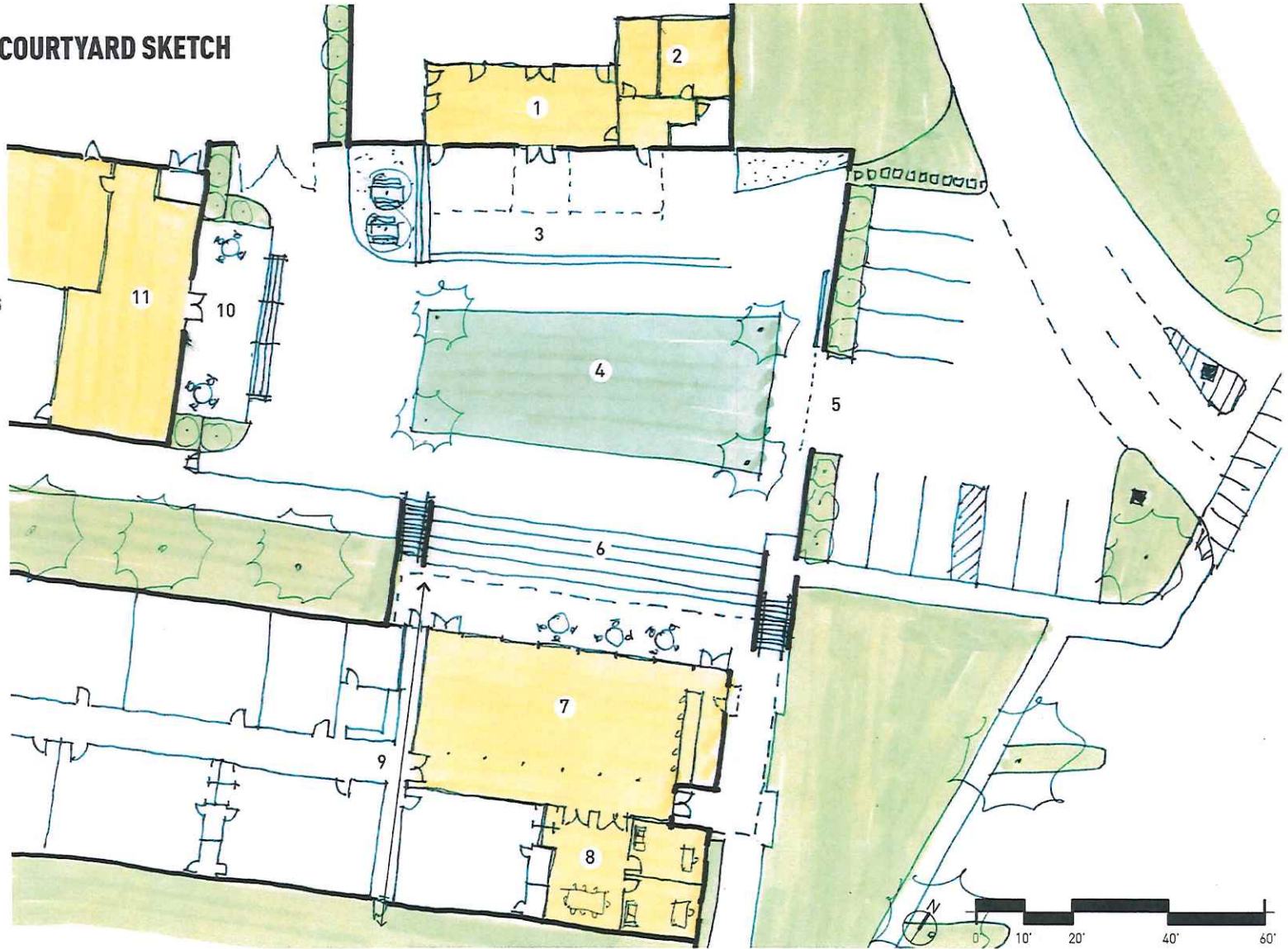
THIS WARRANTY DEED IS GIVEN SUBJECT TO THE RIGHT OF FIRST OF REFUSAL AS SHOWN ON EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

C

Exhibit 4

GRACE MONROE // COURTYARD SKETCH

- 1: SANCTUARY LOBBY
- 2: SANCTUARY RESTROOMS
- 3: SANCTUARY SUNKEN PORCH
- 4: TURF LAWN
- 5: ENTRY GATE
- 6: AMPHITHEATRE / CAFE PORCH
- 7: CAFE
- 8: MEETING ROOMS / OFFICES
- 9: SECURE KIDTOWN ENTRY
- 10: STUDENT CENTER PORCH
- 11: STUDENT CENTER LOBBY / CLASSROOM

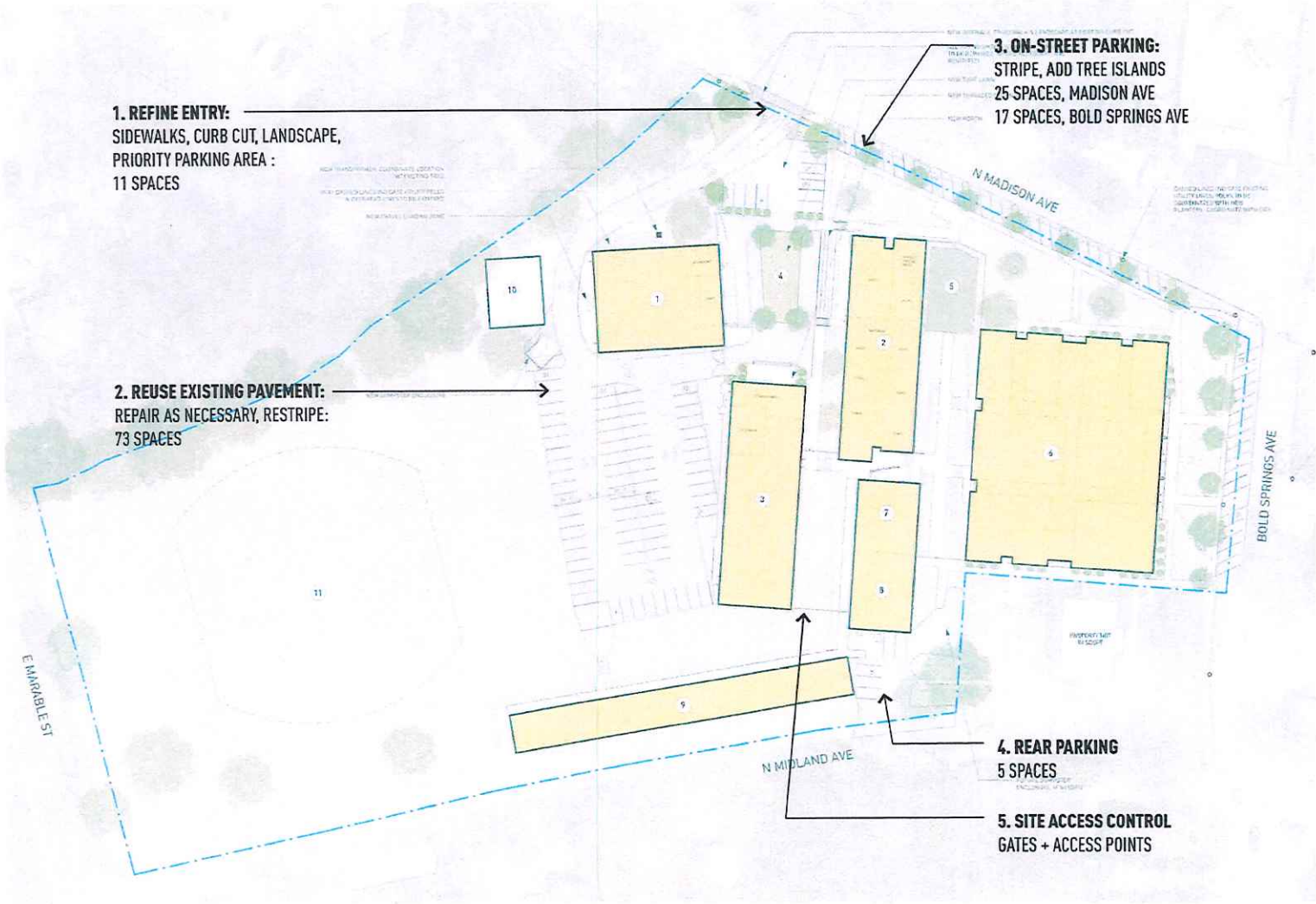


GRACE MONROE // PARKING

ON-SITE PARKING:
89 SPACES

ON-STREET PARKING:
42 SPACES

TOTAL PARKING:
131 SPACES



GRACE MONROE // SITE PLAN

1: DENTON HALL

- 8,035 SF
- LOBBY: 670 SF
- RESTROOMS: 615 SF

2: CAFE + GRACEKIDZ

- 10,070 SF
- CAFE: 1,995 SF
- OFFICE/MEETING: 775 SF
- CLASSROOMS: 4,730 SF

3: STUDENT CENTER

- 10,330 SF
- LOBBY: 1,160 SF
- CLASSROOM: 1,030 SF

4: COURTYARD

- TURF LAWN: 2,070 SF

5: PLAYGROUND

6: OFFICES + COWORKING + MINISTRY COLLECTIVE (FUTURE)

- 26,970 SF

7: GATHERING SPACE (FUTURE)

- 2,805 SF

8: COMMUNITY KITCHEN (FUTURE)

- 3,035 SF

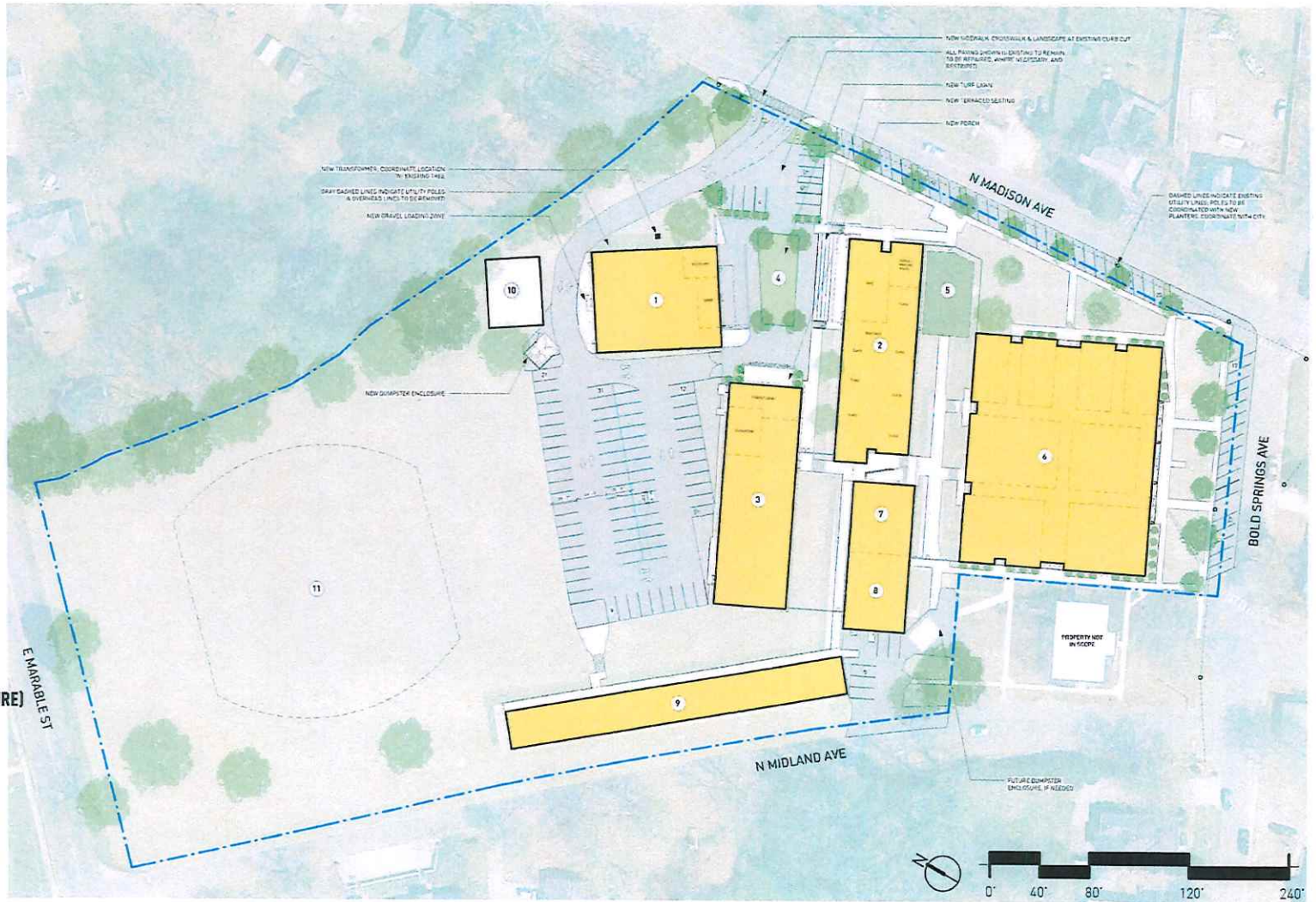
9: DORMS / INTERN HOUSING (FUTURE)

- 8,250 SF

10: NEW STORAGE (FUTURE)

- 2,360 SF

11: PARK SPACE / AMPHITHEATRE (FUTURE)





Date: June 28, 2018

In Re: Utilities

To Whom It May Concern:

The City of Monroe offers five different utilities in our service territory. The five utilities are: electricity, natural gas, water, wastewater and telecommunication.

The utilities checked below are available at 203 Bold Springs Av, in the City of Monroe, Georgia.

- ELECTRICITY,
- NATURAL GAS
- WATER
- WASTEWATER
- TELECOMMUNICATION

Please contact our office for any additional information needed. We look forward to serving your utility needs.

Vashon C. Hill
City of Monroe

**NOTICE TO THE PUBLIC
CITY OF MONROE**

**A petition has been filed with the
City of Monroe requesting the
property at 203 Bold Springs Avenue,
to be rezoned from PRD to PCD
A public hearing will be held before
the Monroe Planning and Zoning
Commission at City Hall Auditorium at
215 N. Broad Street on
September 6, 2018 at 5:30 P.M.
All those having an interest should
be present to voice their interest.**

**A petition has been filed with the
City of Monroe requesting the
property at 203 Bold Springs Avenue
to be rezoned from PRD to PCD
A public hearing will be held before
The Mayor and City Council
at the City Hall Auditorium at
215 N. Broad Street on
September 11, 2018 at 6:00 P.M.
All those having an interest should
be present to voice their interest.**

**PLEASE RUN ON THE
FOLLOWING DATE:**

August 19, 2018



To: City Council / Planning Commission
From: Patrick Kelley
Department: Code Department
Date: 07-24-2018
Subject: 416 South Broad St.

Budget Account/Project Name: NA

Funding Source: NA

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00

Company of Purchase: EnterCompanyHere

Description:

The applicant seeks variances which would allow the expansion and redevelopment of the grocery store located on the subject properties. Variances required are:

1. 0' Front setback rather than 25' in order to expand and bring the front of the building to the street r/w allowing for side lot parking
2. 0' sideyard setback rather than 10' to accommodate storage and loft patios above.

This will reflect the desired development pattern expressed in the CDO.

Background:

This property has existed in its current configuration for many years and the owners would like to expand and update the property to allow for a mix of uses pursuant to the City's goals of walkability, in-fill development and expansion of the historic characteristics of the downtown development pattern within our Gateway corridors.

Attachment(s):

See Below

July 19, 2018

Petition Number: 18-00310
Applicant: Greg Thompson
Location: 416 South Broad Street
Existing Zoning: B2
Acreage: 1.509 ac
Proposed Use: Commercial

CODE ENFORCEMENT STAFF RECOMMENDATION

Approve
 Deny
 Approve with recommended conditions

1. The applicant, Greg Thompson, request a variance of Section 700.2 Table 12 for setbacks and building height. The request is for 416 South Broad Street. The property consists of a total of 1.509 acres. The property has a total of approximately 285 ft of road frontage on South Broad Street. Code Department recommends approval.
2. Extra ordinary and exceptional conditions pertaining to the subject property because of size, shape, or topography if any: None
3. The literal application of this ordinance does create an unnecessary hardship.
4. The variance would not cause substantial detriment to public good or impair the purposes or intent of this Ordinance.
5. The variance does not confer upon the property of the applicant a special privilege denied to other properties in the district.
6. The special circumstances surrounding the request for the variances are the result of acts by the applicant.
7. The variance is not a request to permit a use of land, buildings, or structures which is not permitted by right or by conditional use in the district.
8. The zoning proposal is consistent with the construction and design standards and design criteria adopted by the City of Monroe.
9. The variance is not the minimum variance that will make possible an economically viable use of the land, building, or structure.

Please Note:

ZONING VARIANCE REQUEST



215 North Broad Street
 Monroe, GA 30655
 CALL FOR INSPECTIONS
 770-207-4674 ... Phone
 dadkinson@monroega.gov

148

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00310	07/19/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESS	LOCATION	416 S Broad St Monroe, GA 30655	USEZONE	B2	FLOODZONE	No
			PIN	M0016-147-000		
	CONTRACTOR	Greg Thompson	SUBDIVISION	CORRIDOR DESIGN OVERLAY DISTRICT		
			LOT			
			BLOCK	0		
			UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	Greg Thompson (770 317 1043)	PROJECTID#	416SBroadSt-180719-1		
		EXPIRATIONDATE:	10/31/2018			

CHARACTERISTICS OF WORK

DESCRIPTION OF WORK

REQUEST FOR VARIANCE - P&Z MTG
 9/6/18 @ 5:30 PM - COUNCIL MTG 9/11/18 @
 6:00 PM - 215 N BROAD STREET

NATURE OF WORK

Other

CENSUS REPORT CODE

880 - * Zoning Variance Request

REVISED

DIMENSIONS

	#STORIES	
SQUARE FOOTAGE		Sq. Ft.
	#UNITS	
SINGLE FAMILY ONLY		
	#BATHROOMS	
	#BEDROOMS	
	TOTAL ROOMS	

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

Debbie Adkinson

Date

8-17-18

Approved By

Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

18-00310

PERMIT PIN

56574

ZONING VARIANCE REQUEST



215 North Broad Street
 Monroe, GA 30655
 CALLFORINSPECTIONS
 770-207-4674 ... Phone
 dadkinson@monroega.gov

149

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00310	07/19/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESSES	LOCATION	416 S Broad St Monroe, GA 30655	USEZONE	B2	FLOODZONE	No
			PIN	M0016-147-000		
	CONTRACTOR	Greg Thompson	SUBDIVISION	CORRIDOR DESIGN OVERLAY DISTRICT		
			LOT			
		722 Clubside Dr Monroe GA 30655	BLOCK	0		
	OWNER	Greg Thompson (770 317 1043)	UTILITIES...			
			Electric			
			Sewer			
		Gas				
	722 Clubside Dr Monroe GA 30655	PROJECTID#	416SBroadSt-180719-1			
		EXPIRATIONDATE:	10/31/2018			

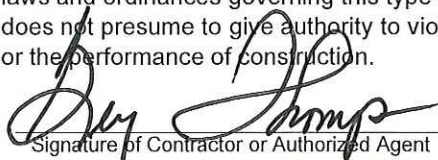
CHARACTERISTICS OF WORK

DESCRIPTION OF WORK	DIMENSIONS	#STORIES
REQUEST FOR VARIANCE - P&Z MTG 8/21/18 @ 5:30 PM - 215 N BROAD STREET	SQUAREFOOTAGE	Sq. Ft.
NATURE OF WORK		#UNITS
Other	SINGLE FAMILY ONLY	
CENSUS REPORT CODE		#BATHROOMS
880 - * Zoning Variance Request		#BEDROOMS
		TOTAL ROOMS


NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.


 Signature of Contractor or Authorized Agent

7-19-18
 Date


 Approved By

7-19-18
 Date

MANAGE YOUR PERMIT ONLINE

WEB ADDRESS	PERMIT NUMBER	PERMIT PIN
http://BuildingDepartment.com/project	18-00310	56574



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: Aug 21 / Sept 11, 2018

Your representative must be present at the meeting

Street address 412/416 South Broad St. Council District / Map and Parcel # M16/147-148
Zoning B-2 Acreage 1.509 Proposed Use Commercial / Residential Road Frontage 285 ft. / on South Broad St. (street or streets)

Applicant
Name Greg Thompson
Address 416 South Broad St., Monroe
Phone # 770-267-5632

Owner
Name John's Supermarket, Inc + Green Thumb Development LLC
Address 412 & 416 S. Broad St., Monroe
Phone # 770-267-5632

Request Type: (check one) Variance Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:

Expand existing grocery store to app. 20,000 square feet and add 6 residential loft apartments. Also improve parking and flow of property

State relationship of structure and/or use to existing structures and uses on adjacent lots;

Existing store to be expanded to zero setback on front of lot. Old store to be removed for parking

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):

This in-fill project promotes many city goals of in-fill redevelopment, zero lot line building downtown, live, work, & play, better pedestrian access to the store and removal of front loaded parking.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:

See attached conceptals for details

State the particular hardship that would result from strict application of this Ordinance:

Store would be unable to properly expand. We would be unable to grow our business

Check all that apply: Public Water: Well: Public Sewer: Septic: Electrical: Gas:

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature *Duy Thompson* Date: 7-20-18

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

***Property owners signature if not the applicant**

Signature _____ Date: _____

Date: _____

Notary Public

Commission Expires: _____

I hereby withdraw the above application: Signature _____ Date _____

Specific Variances Requested

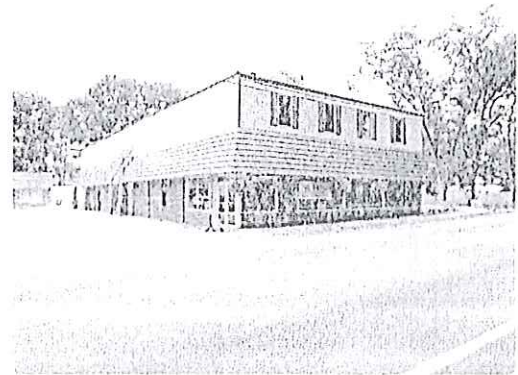
- ① Reduce front yard setback from 25 feet to 0 feet
- ② Reduce side yard setback from 15 feet to 0 feet
- ③ Increase maximum building height to allow new building to mimic height of original store building.
- ④ Allow existing changeable copy sign to be relocated and attached to new brick ground monument sign located in the parking lot area. This will mimic the current Walgreens sign.

#3 and #4
are not necessary
#3 sign is existing non-
conforming and
non-conformity is being
reduced
#4 max allowable height
exceeds proposed height

qPublic.net Walton County, GA

Summary

Parcel Number M0160148
 Location Address 412 S BROAD STREET
 Legal Description COMM/82AC(412 S BROAD)
 (Note: Not to be used on legal documents)
 Class C3-Commercial
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Zoning B2
 Tax District Monroe (District 01)
 Millage Rate 41.909
 Acres 0.82
 Neighborhood MONROE NBIHD/SPOT-09141 (09141)
 Homestead Exemption No (S0)
 Landlot/District 65 / 3
 Water Public
 Sewer Public Sewer
 Electric Electricity
 Gas Pipe Gas
 Topography Level
 Drainage N/A
 Road Class City Paved
 Parcel Road Access Paved



[View Map](#)

Owner

JOHNS SUPER MARKET INC
 % JOHN THOMPSON
 408 SPRINGDALE ROAD
 MONROE, GA 30655

Land

Type	Description	Calculation Method	Square Footage	Frontage	Depth	Acres	Lots
COM	09141-MONROE NBIHD/SPOT	Square Feet	35,719	0	0	0.82	1

Commercial Improvement Information

Description Store with Warehouse above
 Value \$112,100
 Actual Year Built 1949
 Effective Year Built 1989
 Square Feet 5925
 Wall Height 11
 Wall Frames Wood
 Exterior Wall Masonary / Frame
 Roof Cover Asphalt Shingle
 Interior Walls Sheetrock
 Floor Construction 50% Concrete on Ground
 50% Wood Joists & Subfloor
 Floor Finish 30% Concrete
 70% Vinyl Tile
 Ceiling Finish Sheetrock
 Lighting Standard
 Heating Central A/C & Susp. Heat

Description Store Retail
 Value \$62,700
 Actual Year Built 1982
 Effective Year Built 1992
 Square Feet 1680
 Wall Height 12
 Wall Frames Wood
 Exterior Wall Brick Veneer
 Roof Cover Asphalt Shingle
 Interior Walls Sheetrock/Panel
 Floor Construction Concrete on Ground
 Floor Finish Concrete
 Ceiling Finish Sheetrock
 Lighting Standard
 Heating CH A/C

Accessory Information

Description	Year Built	Dimensions/Units	Identical Units	Value
Paving-Conc(M) 4" 1001-3000	2013	0x0 / 1260	1	\$2,500
Paving-Asph(J) 3" >10000	1995	0x0 / 15000	1	\$6,400
Paving-Conc(M) 4" 1001-3000	1980	0x0 / 1848	1	\$990

Permits

Permit Date	Permit Number	Type	Description
03/27/2013	13-00094	RENOVATIONS	----FOR 2014 ADDED CONCRETE, CAFE+PLMB FIXTS, DEMOLISHED OLD STORAGE BLDG. 100%--08/13/13--GN
03/27/2013	13-00093	DEMOLITION	2014 Demo
03/27/2013	13-00093	DEMOLITION	----FOR 2014 ADDED CONCRETE, CAFE+PLMB FIXTS, DEMOLISHED OLD STORAGE BLDG. 100%--08/13/13--GN

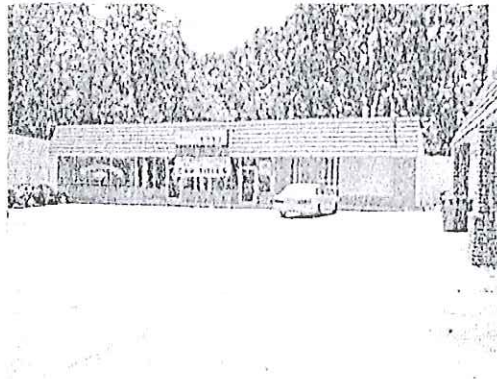
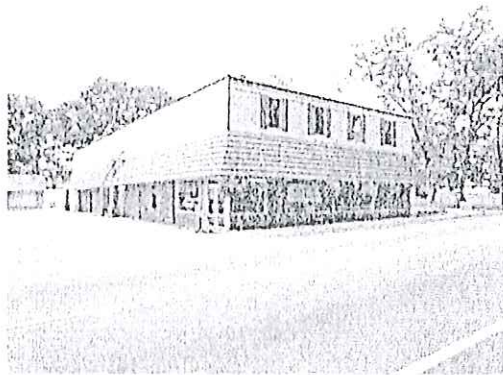
Sales

Sale Date	Deed Book / Page	Plat Book / Page	Sale Price	Reason	Grantor	Grantee
	112 196		50	Unqualified Sale		JOHNS SUPER MARKET INC

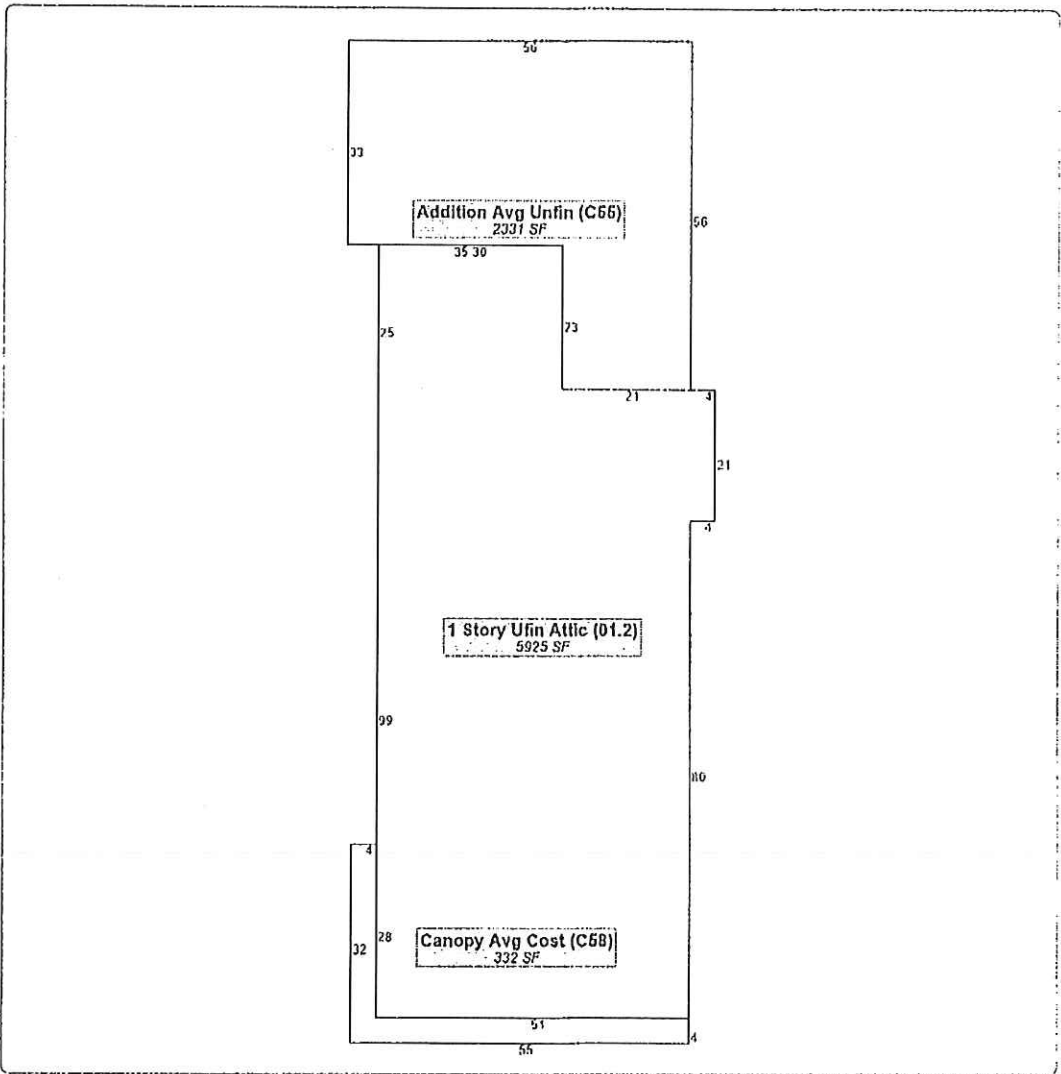
Valuation

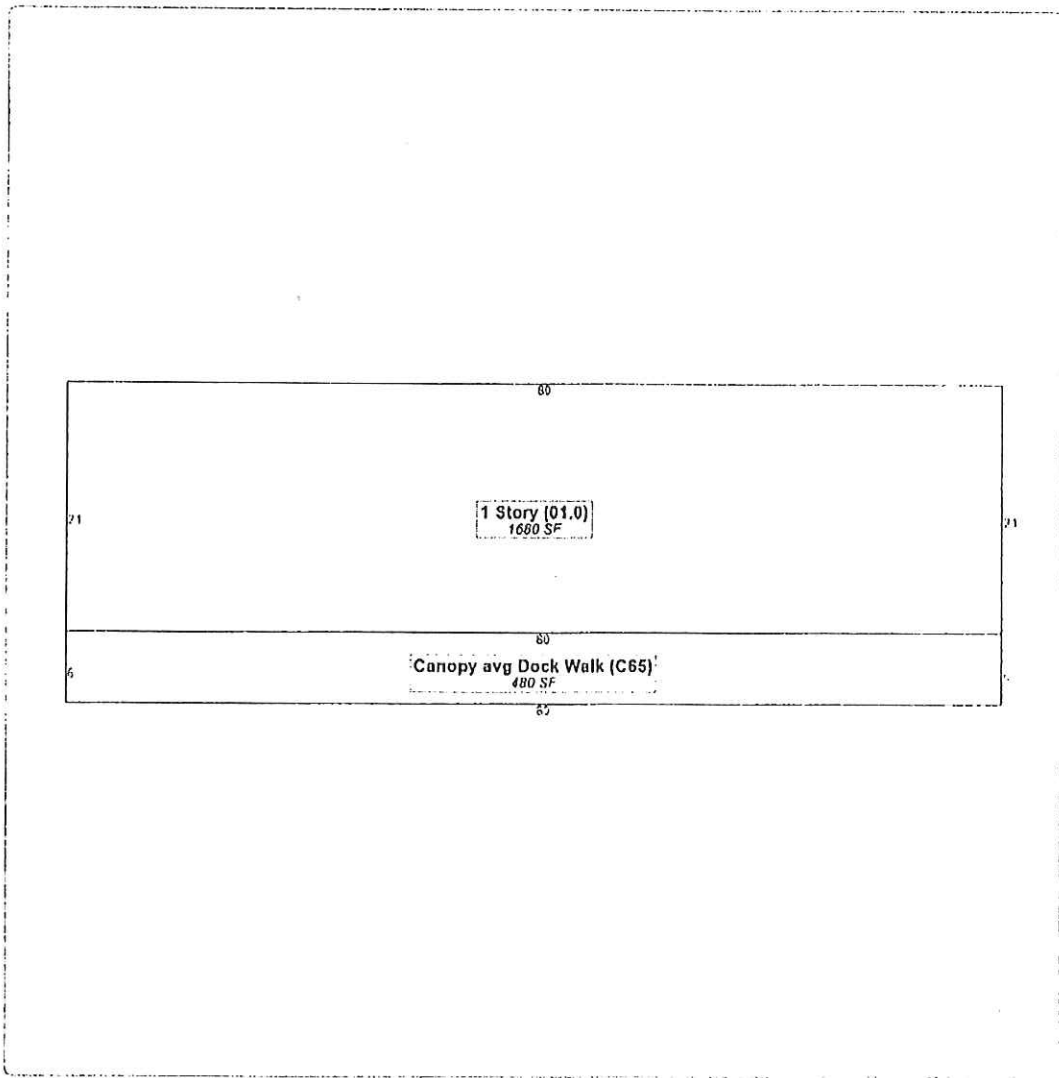
	2017	2016	2015
Previous Value	\$224,690	\$224,690	\$226,300
Land Value	\$39,200	\$39,200	\$39,200
+ Improvement Value	\$174,800	\$174,800	\$174,800
+ Accessory Value	\$9,890	\$10,690	\$10,690
= Current Value	\$223,890	\$224,690	\$224,690

Photos



Sketches





No data available for the following modules: Rural Land, Residential Improvement Information, Mobile Homes, Prebill Mobile Homes.

The Walton County Assessor makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change.

Last Data Upload Data: 1/18/2018, 8:10:16 AM



Developed by
The Schneider
Corporation

LAW OFFICES
WILLIAM LEE PRESTON
110-112 COURT SQUARE
MONROE, GEORGIA 30655

WALTON COUNTY, GEORGIA
REAL ESTATE TRANSFER TAX

PAID \$ 18.80

WARRANTY DEED

DATE 7-26-74

Thomas S. Batchelor
CLERK OF SUPERIOR COURT

STATE OF GEORGIA COUNTY OF WALTON

THIS INDENTURE, Made the 25th day of July, in the year one thousand nine hundred Seventy-four, between

John T. Thompson

of the County of Walton, and State of Georgia, as party or parties of the first part, hereinafter called Grantor, and John's Super Market, Inc., a corporation of the County of Walton, State of Georgia

as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Assumption of Loan, Other Valuable Consideration and Ten ----- (\$10.00) DOLLARS in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land situate, lying and being in the State of Georgia, County of Walton and in the City of Monroe, located on the Westerly side of South Broad Street as shown by survey and plat made by J. M. Williams, County Surveyor, Registered No. 374, dated October 26, 1951, recorded in Plat Book 3, page 276, Clerk's Office, Walton Superior Court, reference being hereby made to said plat and the record thereof for a more complete description. Said land is more particularly described as follows:

To find the true point of beginning, begin at a point where the Southerly edge of the right of way of Boulevard intersects with the Westerly edge of the right of way of South Broad Street, and running thence South 32 degrees East 309 feet to a point where the Northerly edge of subject property corners with the Southerly edge of property of Mrs. Florence Henson, which is the true point of beginning; from said beginning point, running South 32 degrees East 140 feet along the right of way of South Broad Street to a point; running thence South 60 degrees West 210 feet to a point; running thence North 11½ degrees West 148 feet to a point; running thence North 60 degrees East 161 feet to the beginning point on the right of way of South Broad Street.

Said property is bounded now or formerly as follows: Northerly by lands of Mrs. Florence Henson; Easterly by right of way of South Broad Street; Southerly by lands of W. H. Goodwin Estate; and Westerly by lands of Mrs. Florence Henson.

Said tract of land is known and designated as No. 410-412 South Broad Street, according to the present system of numbering in the City of Monroe, Georgia, and on said land is a commercial building known as John's Thriftown.

(CONTINUED)

Said property was conveyed to John T. Thompson by Tommie E. Still by warranty deed dated June 12, 1974, recorded in Deed Book 110, page 725-726, Clerk's Office, Walton Superior Court.

This conveyance is subject to a debt with an unpaid principal balance as of the date of this conveyance of \$56,250.00, which debt is secured by a Deed to Secure Debt from John T. Thompson to Tommie E. Still, dated June 12, 1974, recorded in Deed Book 121, page 370-371, Records of Walton County, Georgia. By the acceptance of this deed, Grantee hereby assumes and promises to pay said unpaid principal balance, together with future interest thereon, as the same shall become due and payable. Grantor warrants the accuracy of said unpaid principal balance, that there has been no default under the terms of said Deed to Secure Debt or the note secured thereby, and that Grantor has not and will not incur any other indebtedness which would be secured by said Deed.

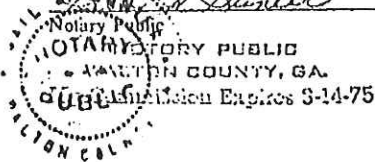
TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Signed, sealed and delivered in presence of:

Wm. L. Preston (Seal) John T. Thompson (Seal)
Unofficial Witness John T. Thompson
W. L. Hunter (Seal)
Notary Public

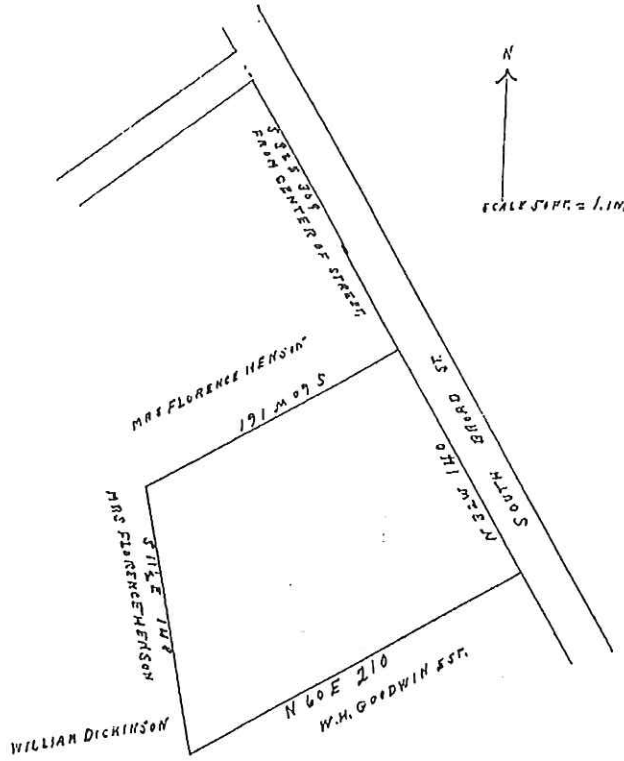


FILED IN OFFICE
CLERK SUPERIOR COURT
WALTON COUNTY GA.
74 JUL 26 AM 9:05
PAGE NO. 196-197
BOOK NO. 118 DATE 7-2-1974
THOMAS S. BATCHELOR, CLERK

276

W. S. Still, Surveyor, W. Va.

3-176



THE PLAT ABOVE CORRECTLY REPRESENTS A LOT SURVEYED FOR T. E. STILL, LOCATED ON SOUTH BROAD ST, MONROE, WALTER COUNTY, GA.

OCT. 26 - 1951

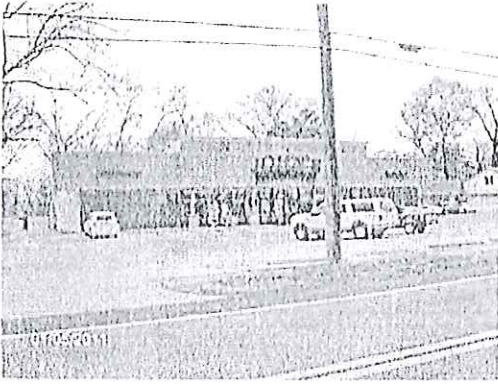
REG. NO. 374 J. M. WILLIAMS C.S.

*Recorded October 30th. 1951
John S. Williams, Clerk*

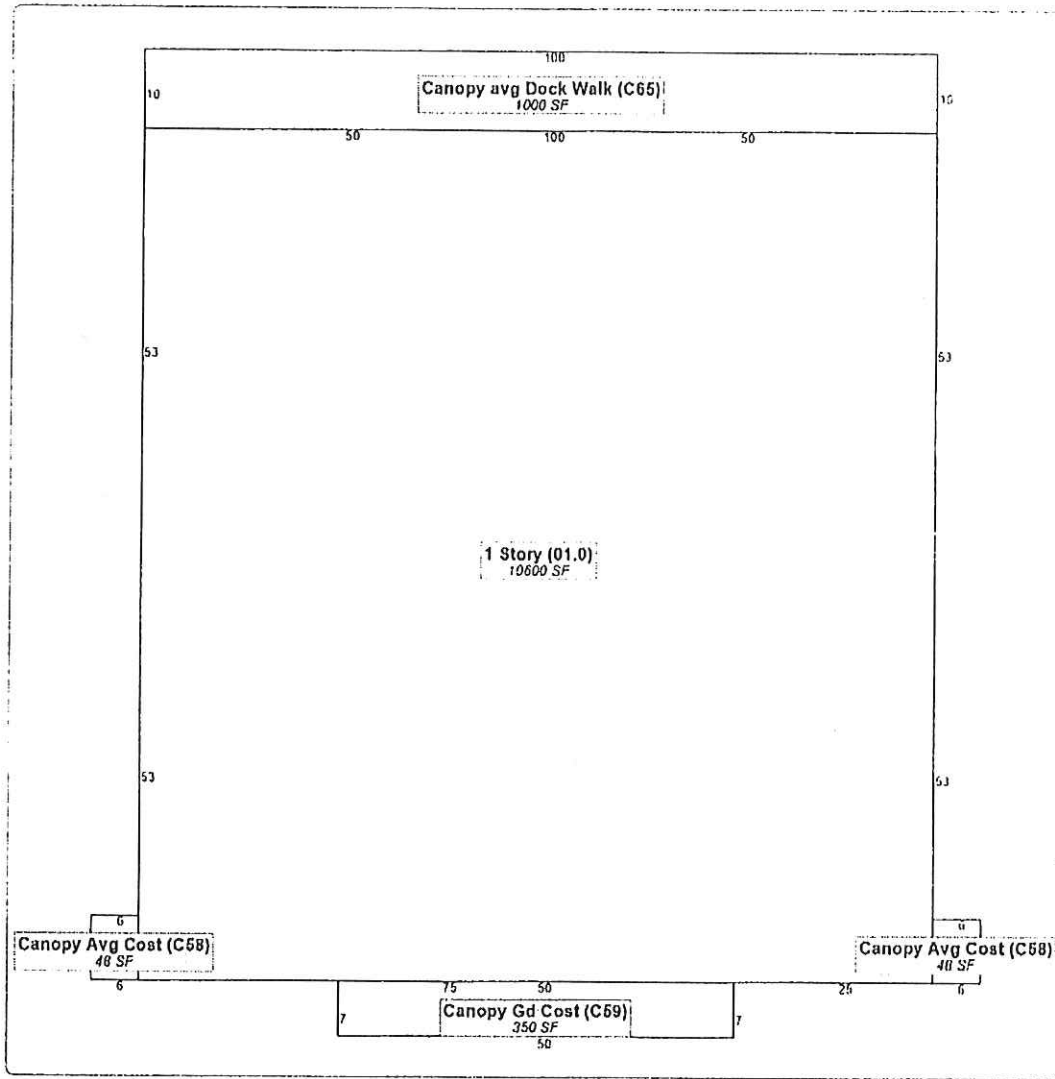
Valuation

	2017	2016	2015
Previous Value	\$457,300	\$457,300	\$458,500
Land Value	\$29,200	\$29,200	\$29,200
+ Improvement Value	\$405,600	\$405,600	\$405,600
+ Accessory Value	\$21,200	\$22,500	\$22,500
= Current Value	\$456,000	\$457,300	\$457,300

Photos



Sketches



No data available for the following modules: Rural Land, Residential Improvement Information, Mobile Homes, Prebill Mobile Homes, Permits.

The Walton County Assessor makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change.

Last Data Upload Data: 1/18/2018, 8:10:16 AM



58



Deed Doc: WD Rec#: 166987
Recorded 05/01/2009 04:30PM
Georgia Transfer Tax Paid : \$165.00

Return To:
* Preston & Malcom, P.C.
110-112 Court Square
Post Office Box 984
Monroe, Georgia 30655
File No : 09-22129

KATHY K. TROST
CLERK SUPERIOR COURT, WALTON COUNTY
Bk 03033 Pg 0487

[Space above this line for recording data]

WARRANTY DEED

STATE OF GEORGIA
COUNTY OF WALTON

THIS INDENTURE, made the 1st day of May, in the year Two Thousand Nine, between JERE DAVID FIELD of the County of Putnam, and State of Indiana, as party or parties of the first part, hereinafter called Grantor, and GREGORY P. THOMPSON of the County of Walton, and State of Georgia, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Ten Dollars and No/100--(\$10.00) DOLLAR in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land, together with all improvements thereon, situate, lying and being in the County of Walton, State of Georgia, and in the City of Monroe and being more particularly described as follows: BEGINNING at a corner point on the Westerly edge of South Broad Street right-of-way, said corner being marked with a cross cut in the sidewalk; thence South 31 degrees 37 minutes East one hundred sixteen and five-tenths (116.5) feet contiguous to the Westerly edge of the right-of-way of South Broad Street to a corner point marked with a cross cut in the sidewalk; thence South 60 degrees 13 minutes West two hundred forty-seven (247) feet to an iron pin corner; thence North 14 degrees 30 minutes West one hundred twenty one (121) feet to an iron pin corner; thence North 60 degrees 00 minutes East two hundred twelve (212) feet to the beginning corner. Bounded, now or formerly, as follows: Northerly by Still property, Easterly by South Broad Street, Southerly by Walton Mill, Inc. property and Westerly by Williamson and Dickinson properties. This is improved property known as No. 416 South Broad Street according to the present system of numbering buildings in the City of Monroe, Georgia. Together with and subject to all incidents, rights and obligation described in a joint easement for driveway between Walton Mill, Inc. and Jere Field, recorded February 24, 1972, in Deed Book 87, page 543, in the Office of the Clerk of the Superior Court of Walton County, Georgia. This description is from a survey and plat of Jere Field made by William J. Gregg, Sr., on July 16, 1965, said being recorded in Plat Book 12, page 176, in said Clerk's Office and is incorporated herein by reference thereto.

Being the same property conveyed to Grantor herein by Executor's Deed of Assent dated November 13, 2006, recorded in Deed Book 2603, Pages 495-496, Walton County, Georgia Records.


This Deed is given subject to all easements and restrictions of record.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.


IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

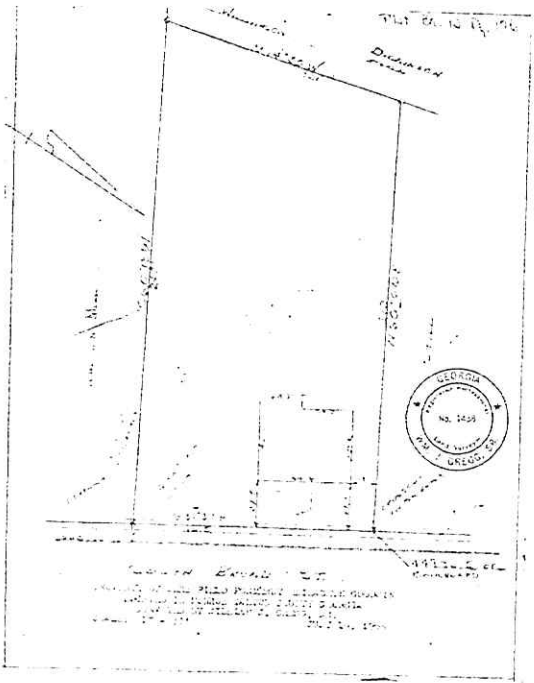
Signed, sealed and delivered in the presence of:


Unofficial Witness


Notary Public

 (SEAL)
JERE DAVID FIELD

 STACIE E. JOHNSON (SEAL)
Resident of Putnam County, IN
Commission Expires: July 4, 2013
SEAL AFFIXED



Recorded: July 16, 1965
 Barbara Allen, Reg. Clerk

17
18



Deed Doc: QCD Rec #: 166987

Recorded 05/01/2009 04:30PM
Georgia Transfer Tax Paid : \$0.00

KATHY E. TROST
CLERK SUPERIOR COURT, WALTON COUNTY
Bk 03033 Pg 0488

Return to:
Preston & Maloon, P. C.
110-112 Court Square
Post Office Box 064
Monroe, Georgia 30655
File No.: 00-22129

QUITCLAIM DEED

STATE OF GEORGIA
COUNTY OF WALTON

THIS INDENTURE, Made the 1st day of May, in the year Two Thousand Nine, between JERE DAVID FIELD, of the County of Putnam, and the State of Indiana, as party or parties of the first part, hereinafter called Grantor, and GREGORY P. THOMPSON of the County of Walton, and the State of Georgia, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of one dollar (\$1.00) and other valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, by these presents does hereby remise, convey and forever **QUITCLAIM** unto the said Grantee,

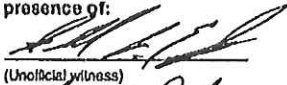
All that tract or parcel of land, together with all improvements thereon, situate, lying and being in the State of Georgia, County of Walton, and in the City of Monroe, located in Land Lot 55, 3rd District, containing 0.606 acres, as shown by a plat of survey entitled "Boundary Survey for: Greg Thompson", prepared by Alcovy Surveying and Engineering, Inc., certified by Ronald Calvin Smith, Georgia Registered Land Surveyor No. 2921, dated April 15, 2009, recorded in Plat Book 105, Page 64, Clerk's Office, Walton Superior Court. Reference to said plat of survey and the record thereof being hereby made for a more complete description.

Said property being further identified as 416 South Broad Street according to the present system of numbering in the City of Monroe, Georgia.

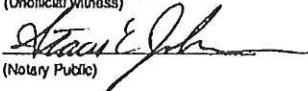
TO HAVE AND TO HOLD the said described premises to grantee, so that neither grantor nor any person or persons claiming under grantor shall at any time, by any means or ways, have, claim or demand any right to title to said premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered in the presence of:



(Unofficial witness)


(Notary Public)

 (Seal)
JERE DAVID FIELD

_____ (Seal)

_____ (Seal)



STACIE E. JOHNSON
Resident of Putnam County, IN
Commission Expires: July 4, 2013

SEAL AFFIXED



215 N Broad Street • P.O. Box 1249 • Monroe, GA 30655 • (770) 266-5331 •

August 9, 2018

Mayor John S. Howard
City Council Members
City of Monroe
215 N. Broad Street
Monroe, GA 30655

Dear Mayor Howard and City Council Members,

The Downtown Development Authority Board of Directors strongly encourage the City of Monroe to approve the expansion project proposed for John's Supermarket in Downtown Monroe.

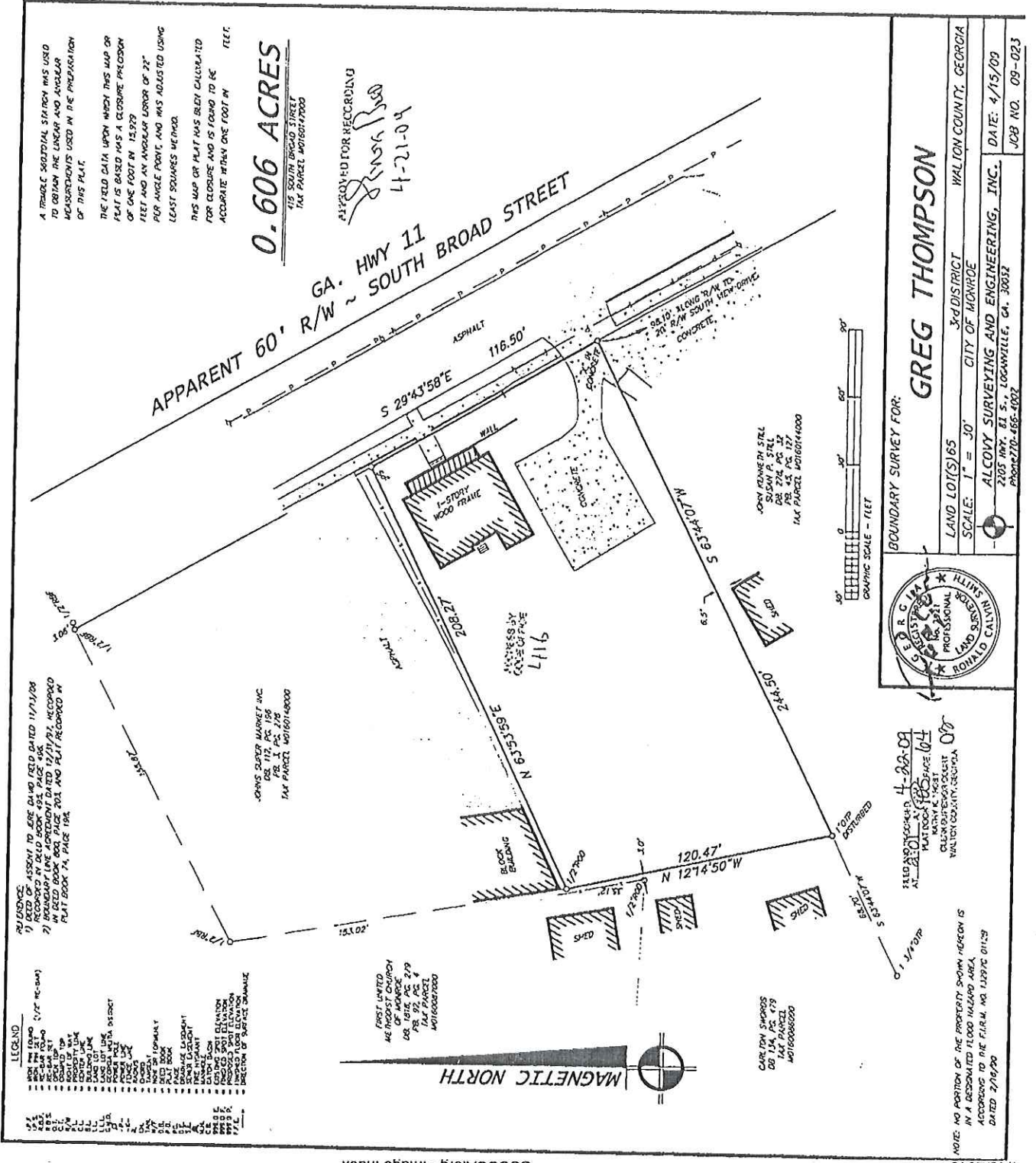
The DDA has assisted in the site plan developed for this project by connecting the Downtown Design Studio through the Department of Community Affairs to provide a design that reflects the historic character of the existing downtown corridor and meets the market demands of our community. The DDA Board voted to formally recommend to the Mayor and Council that the City of Monroe support this development.

Since the John's Supermarket project expands current grocery and prepared food options and adds lofts to our downtown core, the concept is in keeping with the city's LCI goal to "encourage mixed-use development and housing on currently vacant or underutilized lots" and "use historic building types to influence new construction design." This project is also in keeping with the Community Work Plan adopted by the Monroe DDA which states the board will "use public-private partnerships to drive economic growth that bring more dining and housing opportunities" to downtown.

The Downtown Development Authority Board of Directors offers our full support of the John's Supermarket proposal and is eager to see the development change the landscape of S. Broad Street.

Sincerely,

Lisa R. Anderson
Chairman



John Spence

#14448

FILES IN OFFICE
CLERK, SUPERIOR COURT
WALTON COUNTY, GEORGIA

98 JAN -9 PM 4:28

RECORDED JAN 12 1998

STATE OF GEORGIA
COUNTY OF WALTON

BOUNDARY LINE AGREEMENT

BOOK 800 PAGE

The first undersigned party is the owner of the following property, to wit:

All that tract or parcel of land, together with all improvements thereon, lying and being in the State of Georgia, County of Walton, City of Monroe, located in Land Lot 65, 3rd District, being Tract 1, containing 1.246 acres, more or less, as shown on a plat of survey entitled "Survey for FIRST METHODIST CHURCH OF MONROE," prepared by Von Itter & Associates, Inc., certified by Robert W. Von Itter, Registered Professional Land Surveyor No. 2251, dated April 21, 1997, recorded in Plat Book 74, Page 198, Walton County Clerk of Superior Court. Reference is hereby made to said plat of survey and the same is incorporated herein for a more complete description.

The second undersigned party is the owner of the property adjoining the southeastern line of said property, and the parties hereto desire to enter into an agreement definitively locating the dividing line between their respective properties.

THEREFORE, in consideration of the sum of ONE DOLLAR (\$1.00) in hand paid by the second undersigned party to the first party, it is agreed that the southeastern line of the property hereinabove described, beginning at the southern point of Tract I, and then proceeding North 09°13'42" West a distance of 95.24 feet to an iron pin, proceeding thence North 62°31'24" East 155.90 feet to an iron pin shall constitute the dividing line between the properties of the parties, and each party quitclaims to the other such areas respectfully adjoining said lines as are required to establish the same as a boundary.

(CONTINUED)

204

WITNESS our hands and seals, this 31st day of

December, 1997.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

FIRST UNITED METHODIST CHURCH
OF MONROE, INC.

Annabelle B. Spence
NOTARY
A. Randolph Jolley
UNOFFICIAL WITNESS

By: Carlynn Herndon (SEAL)
Attest: Mace Nelson (SEAL)

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

JOHN'S SUPER MARKET, INC.

Annabelle B. Spence
NOTARY
A. Randolph Jolley
UNOFFICIAL WITNESS

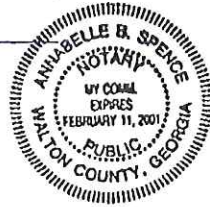
By: John T. Thompson (SEAL)
Attest: Allie J. Thompson (SEAL)

For value received, the undersigned, as holder of an outstanding security deed upon part or all of the property affected by the within and foregoing boundary-line agreement, hereby joins in the execution of the same as evidence of consent thereto.

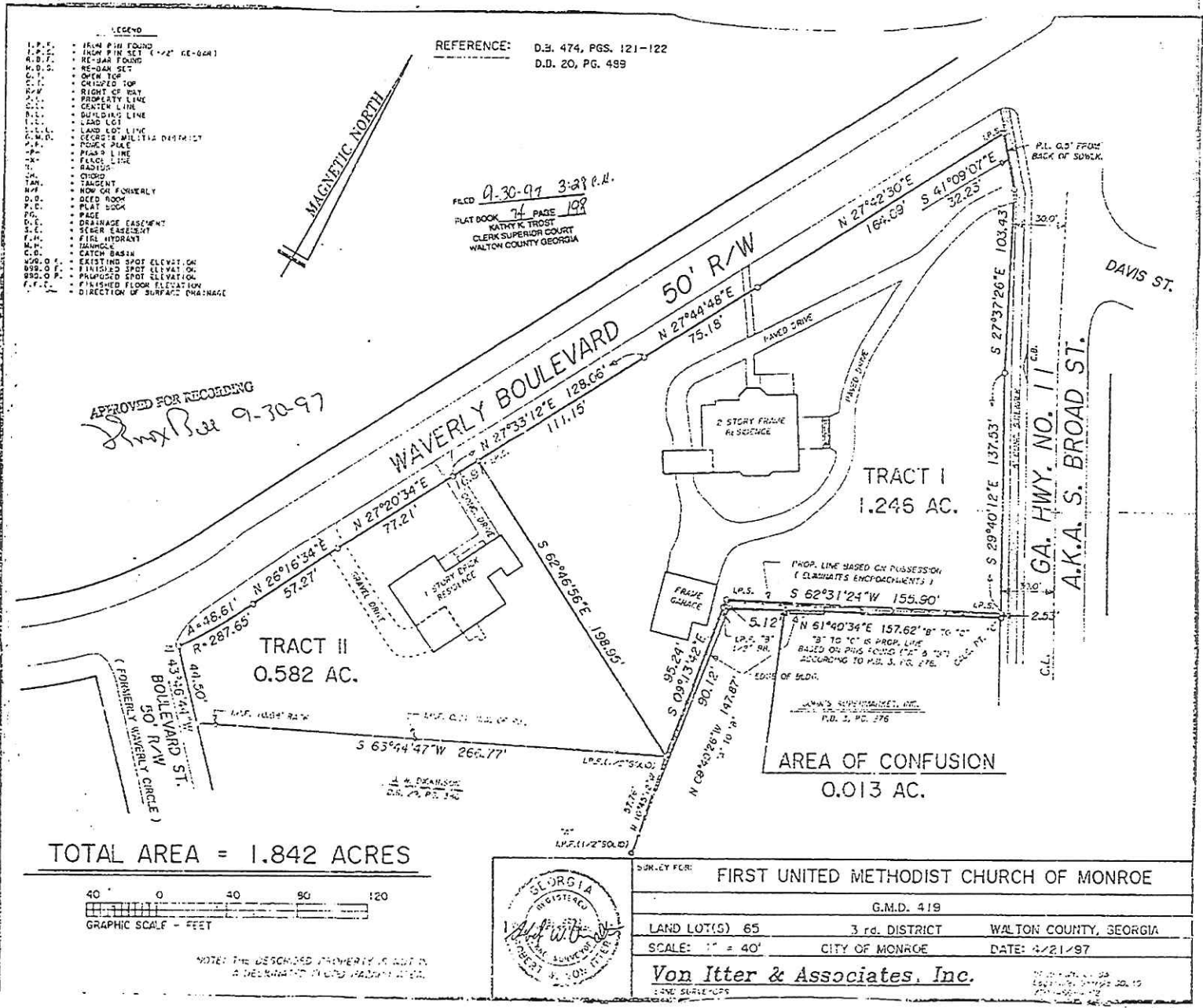
Witness the hand and seal of the undersigned, this 8th day of January, 1998.

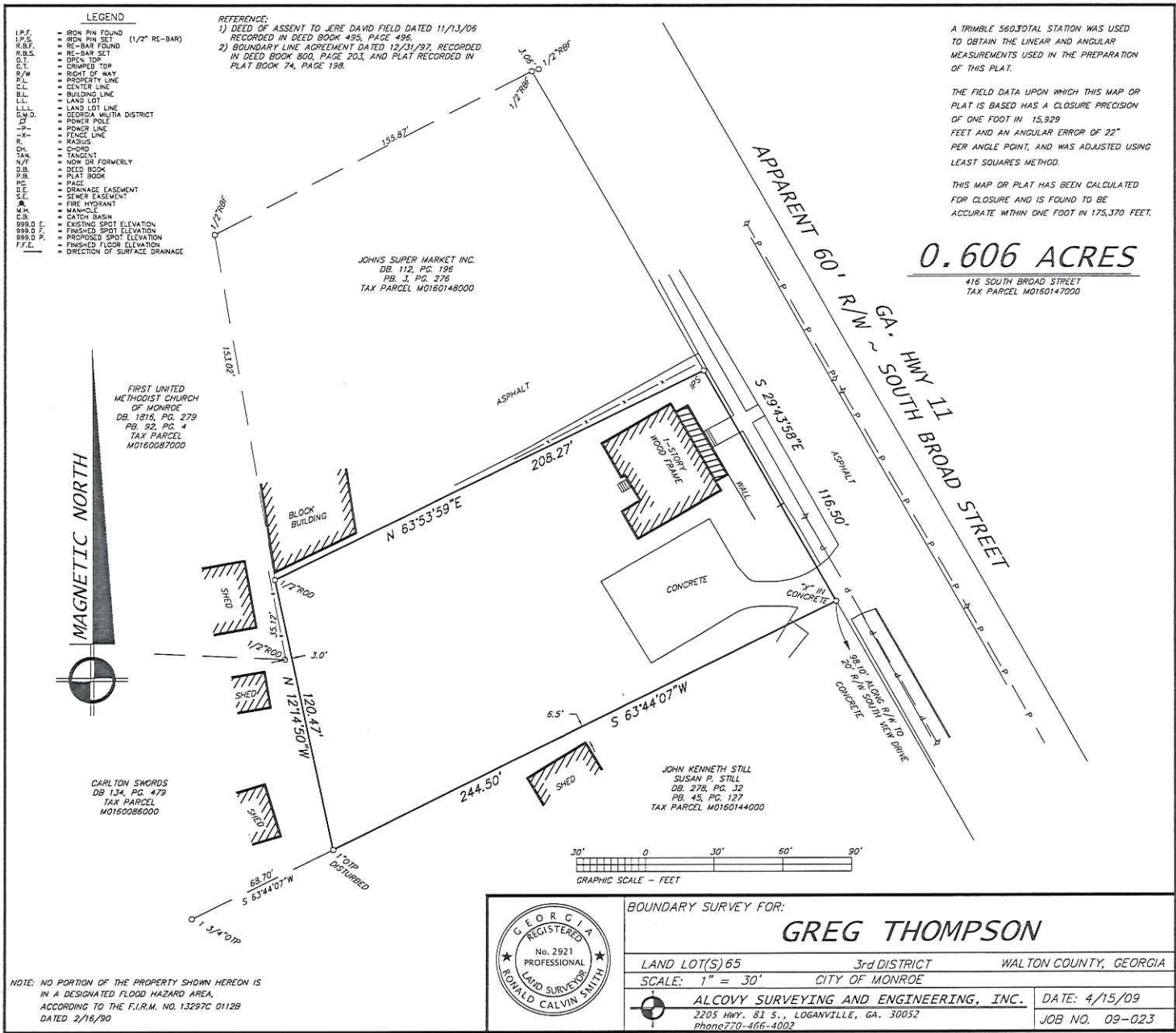
Annabelle B. Spence
NOTARY
A. Randolph Jolley
UNOFFICIAL WITNESS

THE NATIONAL BANK OF WALTON COUNTY
By: Spencer B. Quinn (SEAL)



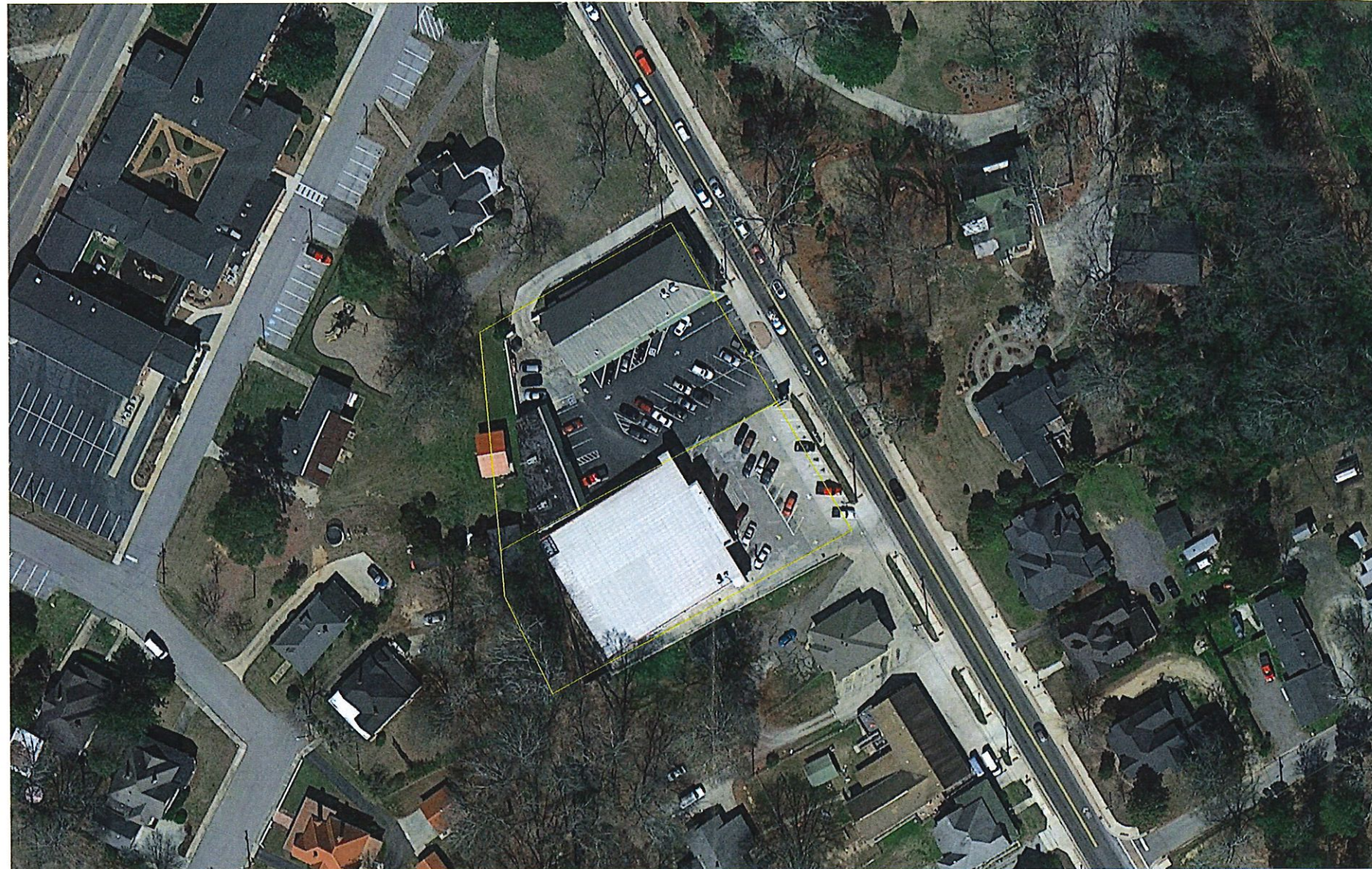
http://search.gsccca.org/Imaging/HTML5Viewer.aspx?key1=748&key2=198&county=147&countyname=WALTON&userd=280931&appid=28





John's Supermarket Property

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



Preliminary Site and Parking Area Plan

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



24 Spaces

12 Spaces

24 Spaces

60 TOTAL SPACES ON ENTIRE SITE

Sidewalk connection to church services

Delivery and Truck Loading Zone (Before 8am) shown in pink color.

Business Sign

Corner Entrance at grade

New Construction

1st floor: Expanded Supermarket
2nd floor: Six (6) loft units

Two (2) Open Patios for 2nd Floor Lofts

Proposed Circulation and Utility Corridor

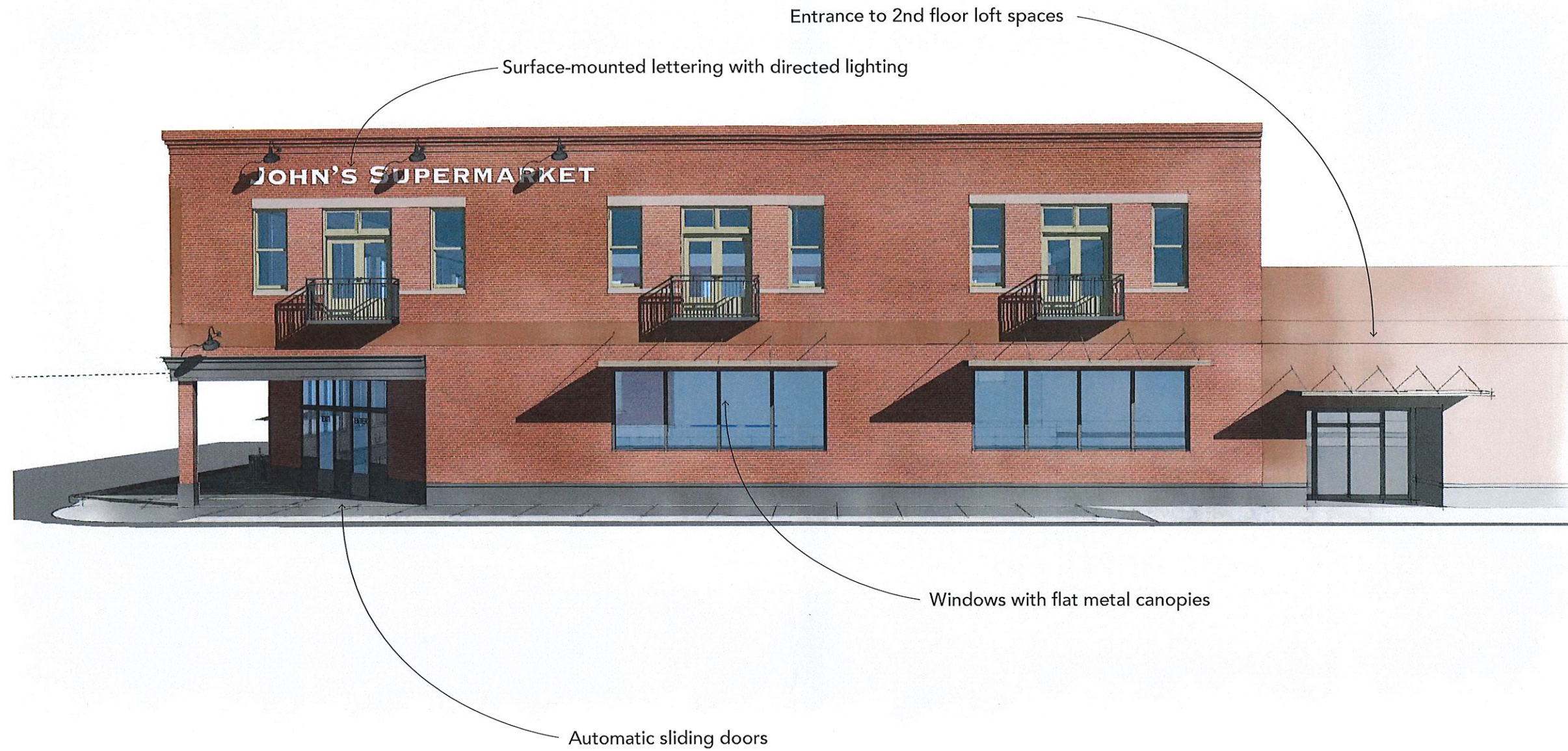
Existing Supermarket



SCALE IN FEET
0 10 20 40 60 80

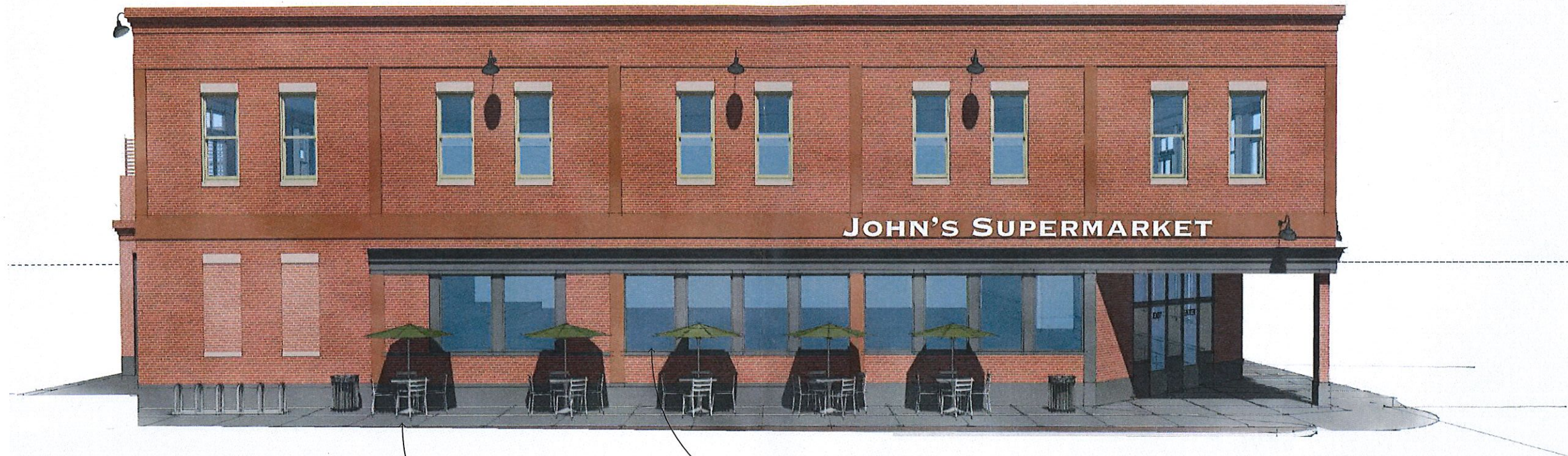
West Elevation

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



North Elevation

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



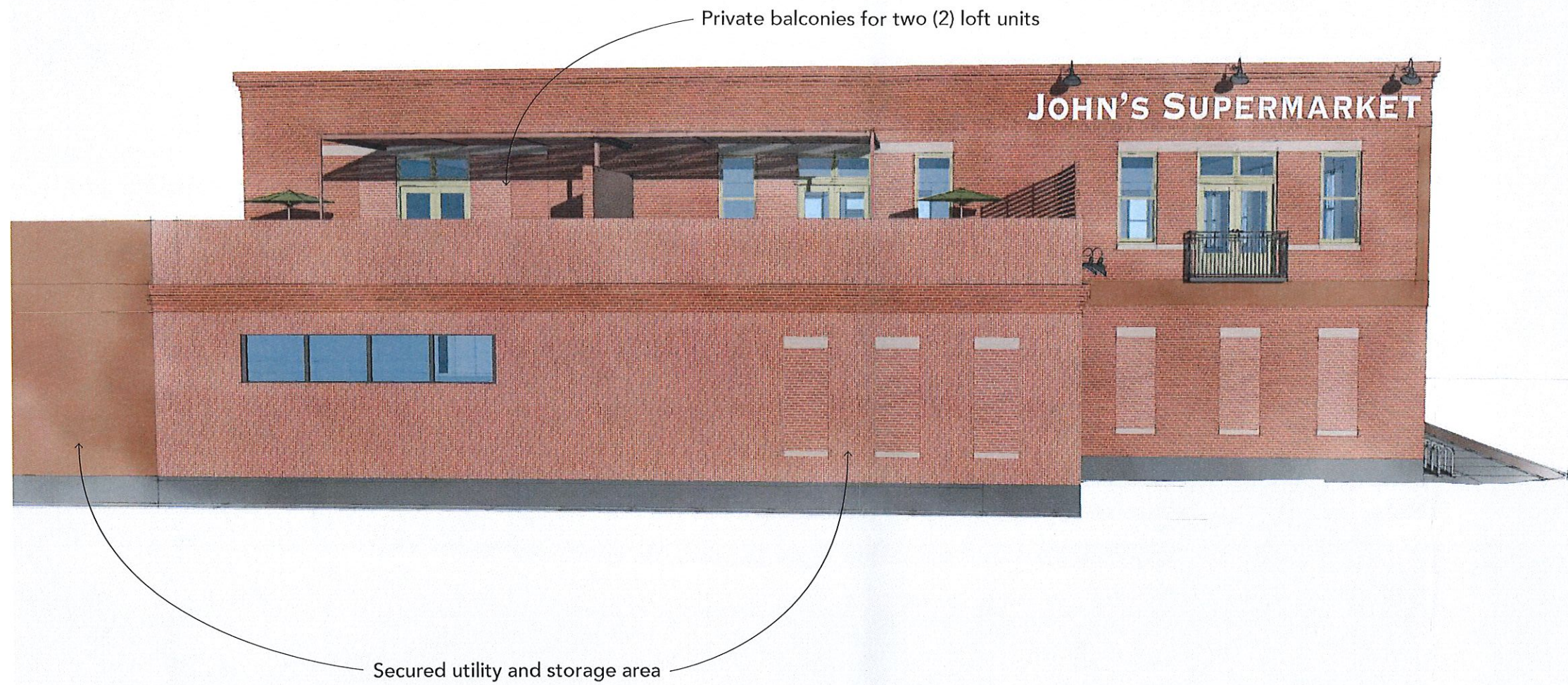
Interior cafe seating with view to exterior

Seating area is shaded by building in the afternoons

COMMENTS:

East Elevation

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



View Looking East

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



View Looking West

Prepared by The Office of Downtown Development, Georgia DCA Main Street Program



**NOTICE TO THE PUBLIC
CITY OF MONROE**

The City of Monroe has received a request for a variance of section 700.2 Table 12 of the Zoning Ordinance for 416 S Broad Street. A public hearing will be held on September 6, 2018 before the Planning & Zoning Commission, at 5:30 P. M.

The City of Monroe has received a request for a variance of section 700.2 Table 12 of the Zoning Ordinance for 416 S Broad Street. A public hearing will be held on September 11, 2018 before the Mayor and Council, at 6:00 pm.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

**Please run on the
following date:**

August 19, 2018



P.O. Box 1249 • Monroe, Georgia 30655
(770) 207-4674
Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME THE MARKET SWAD LLC TELEPHONE 770 267-8722
 ADDRESS 238 N. MADISON AVENUE MONROE GA 30655 TYPE OF BUSINESS Grocery Store
 MAILING ADDRESS Same above
 EMAIL ADDRESS Steve_soby@yahoo.com
 OWNER'S NAME Mohammed A. Rahman TELEPHONE 404-610-8350
 EMERGENCY CONTACT PERSON: Steve Rahman
 TELEPHONE 404-610-8350
 PROPERTY OWNER'S NAME: Diamond Jubilee Partners LLC
 TELEPHONE 404 786-2278

**NUMBER OF EMPLOYEES: FULL TIME 2
PART TIME 0 *(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: [Signature] Date 07 10 18

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	_____ ✓
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BWERIES	\$1000.00	_____
BREW PUB	\$750.00	_____

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers.

1. Full Name of Business SWAD LLC

Under what name is the Business to operate? THE MARKET

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

2. Address: a) Physical: 238 NORTH MADISON AVENUE, MONROE GA 30655
b) Mailing: _____

3. Phone _____ Beginning Date of Business in City of Monroe _____

4. _____ New Business _____ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant Mohammed A. Rahman

[Redacted]

Full Name of Spouse, if Married LAILA BANU.

Are you a Citizen of the United States or Alien Lawful Permanent Resident? US Citizen

Birthplace BOGRA BANGLADESH.

Current Address 4694 Lawrenceville Hwy City TUCKER St GA Zip 30084

Home Telephone _____

Number of Years at present address 10 YRS

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

Driver's License Number & State [Redacted] GA.

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Steve Rahman Manager

2260 Primrose pkce Lane
Lawrenceville GA 30044. tele 404-610-8350.

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No.

12. Do you own the land and building on which this business is to be operated? NO.

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

SWAD LLC 4694 Lawrenceville Hwy, Tucker GA 30084
 Mohammed A. Rahman 100% Sole owner.

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

SWAD LLC
 Mohammed A. Rahman 100% owner.
 4694 Lawrenceville Hwy
 Tucker GA 30084

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. _____

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

NO.

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

NO.

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? _____

No

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Mohammed T. Rahman
Name
2260 Primrose Place LN
Address
City Lawrenceville State GA Zip 30044 Telephone 404 518 6175

2. RANA HOSSIN
Name
1249 Renee Drive
Address
City Lilburn State GA Zip 30047 Telephone 404-578-7855

3. Soby TANVIR
Name
2260 Primrose Place LN
Address
City Lawrenceville State GA Zip 30044 Telephone 404-518-6175

This the 07 day of 06 - 2018.

[Signature] (Signature Applicant)

Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Mohammed Rahman (Print Name)

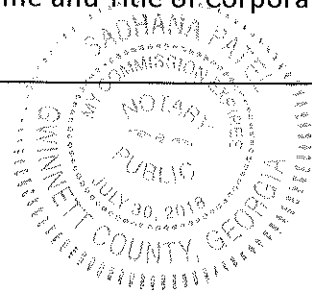
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: _____

Notary Public:

Executed: [Signature]





P.O. Box 1249 • Monroe, Georgia 30655
 (770) 207-4674
 Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME RMCO Monroe LLC DBA Monroe Food Mart TELEPHONE (214) 208-1361

ADDRESS 615 E Spring Street, Monroe Ga 30655 TYPE OF BUSINESS

3 ADDRESS 3270 Morgan Rd Buford Ga 30519 Gas station

ADDRESS Rushmartholdings@gmail.com

OWNER'S NAME Hina Noorani TELEPHONE (214) 208-1361

EMERGENCY CONTACT PERSON: Hina Noorani

TELEPHONE (214) 208-1361 - 214-762-8830

PROPERTY OWNER'S NAME: K17-615 E Spring Street LLC and Michael F Mansfield SR

TELEPHONE (678) 897-0746

**NUMBER OF EMPLOYEES: FULL TIME 4

PART TIME _____

**(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: H. Noorani Date 8 / 17 / 18

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

<u>DESCRIPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____
<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	_____ ✓
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____
<u>MANUFACTURER</u>	<u>LICENSE FEE: 1 FEE ONLY</u>	
DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWERIES	\$1000.00	_____
BREW PUB	\$750.00	_____

WHOLESALE DEALERS:LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS - NOT IN CITY

\$100.00

TEMPORARY LICENSE:LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers.

1. Full Name of Business Rmco Monroe LLC

Under what name is the Business to operate? Monroe Food Mart

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Domestic - LLC.

2. Address: a) Physical: 615 E Spring Street Monroe Ga 30655

b) Mailing: 3270 Morgan Rd Buford Ga 30519

3. Phone 214-208-1361 Beginning Date of Business in City of Monroe 11/1/18

4. New Business _____ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No 7. Full name of Applicant Hina NodraniSocial Security Number [REDACTED]Full Name of Spouse, if Married Muhammad A. NodraniAre you a Citizen of the United States or Alien Lawful Permanent Resident? CitizenBirthplace Karachi, PakistanCurrent Address 3270 Morgan Rd City Buford St Ga Zip 30519Home Telephone 214-208-1361Number of Years at present address 4 months

Previous address (If living at current address less than 2 yrs).

482 Sunanee Oaks Dr Sunanee Ga 30024Number of years at previous address 3Driver's License Number & State [REDACTED] Georgia8. If new business, date business will begin in Monroe NOV 1 2018

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer _____

Hina Nodrani - 3270 Morgan Rd Buford Ga 30519 - owner

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

~~None~~ Hina Noorani - 100%

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation.

Hina Noorani - 100%

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain.

NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details)

NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Hassan Delanalla
Name
5600 Grove Place xing
Address
Wilburn GA 30047 404-861-8463
City State Zip Telephone

2. Kashmira Khimani
Name
3463 Desoto Ridge Trl
Address
Buford GA 30519 404-729-3075
City State Zip Telephone

3. Subhash Vemareddy
Name
2625 Sentinel court
Address
Cumming GA 30046 615-521-4460
City State Zip Telephone

This the 17th day of August 2018.

Sl. Noorani (Signature Applicant)

Member (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Hina Noorani (Print Name)

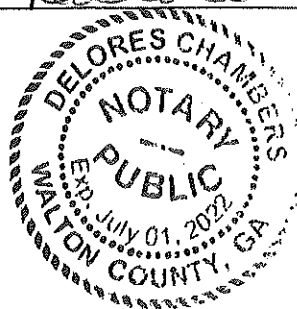
Or: Sl. Noorani (Signature of Corporate Officer)

Hina Noorani (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public:

Executed: 8-17-18





P.O. Box 1249 • Monroe, Georgia 30655
 (770) 207-4674
 Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME YP Monroe, LLC. TELEPHONE (770) 652-0724

ADDRESS 110 S. Broad St. TYPE OF BUSINESS
 MAILING ADDRESS 205 W. Highland Ave, Monroe, GA 30655 Restaurant

EMAIL ADDRESS tbradley@yourpie.com

OWNER'S NAME Ross Bradley TELEPHONE (770) 652-0724

EMERGENCY CONTACT PERSON: Andrew Williams

TELEPHONE (678) 863-0031

PROPERTY OWNER'S NAME: Brown Oil Properties LLC.

TELEPHONE (770) 267-5011

**NUMBER OF EMPLOYEES: FULL TIME 6
 PART TIME 22 **(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature:  Date 6 / 28 / 18

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	<u> </u> X
NON PROFIT PRIVATE CLUB	\$600.00	<u> </u>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<u> </u>
BEER/WINE AMENITIES LICENSE	\$100.00	<u> </u>
DISTILLED SPIRITS	\$3000.00	<u> </u>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<u> </u>
SUNDAY SALES	\$150.00	<u> </u> X

VB

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	<u> </u>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<u> </u>
GROWLERS	\$2000.00	<u> </u>

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<u> </u>
BREWERY OR MICRO-BWERIES	\$1000.00	<u> </u>
BREW PUB	\$750.00	<u> </u>

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY
BEER/WINE
DISTILLED SPIRITS

\$1500.00
\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS
FOR PROFIT ORGANIZATIONS

\$25.00 PER DAY
\$150.00 PER DAY

SPECIAL EVENT VENUES
REGISTRATION

\$300.00

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers.

1. Full Name of Business YP Monroe, LLC.

Under what name is the Business to operate? DB.A. Your Pie

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Limited Liability Corporation - Domestic

2. Address: a) Physical: 110 S. Broad St., Monroe, GA 30655

b) Mailing: 205 W. Highland Ave., Monroe, GA 30655

3. Phone 770-652-0724 Beginning Date of Business in City of Monroe 11/1/2018

4. New Business _____ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No X

7. Full name of Applicant Thomas Ross Bradley

Social Security Number [REDACTED]

Full Name of Spouse, if Married Hollis Kimmel Bradley

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace DeKalb, Georgia

Current Address 205 W. Highland Ave. City Monroe St GA Zip 30655

Home Telephone N/A

Number of Years at present address 5

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

Driver's License Number & State [REDACTED] - Georgia

8. If new business, date business will begin in Monroe 11/1/18

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Jonathan Wood - Managing Partner - (706) 424-6430

2340 Matthew Ct., Monroe, GA 30655

Employer - Your Pie

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No.

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No.

12. Do you own the land and building on which this business is to be operated? No.

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

VP Monroe, LLC. 110 S. Broad St., Monroe, GA, 30655, USA
Ross Bradley (manager) 205 W. Highland Ave, Monroe, GA 30655
Melvin Music (member) 1835 Covenant Trail, Monroe, GA 30655
Andrew Williams (member) 200 Walton St., Monroe, GA 30655

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Ross Bradley - 205 W. Highland Ave, Monroe, GA 30655
(770) 652-0724 - 65% ownership
Melvin Music - 1835 Covenant Trail, Monroe, GA 30655
(404) 319-6316 - 25% ownership

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. _____

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

NO.

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

NO.

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

~~Yes. Andrew Williams is primary holder in Snellville, GA and Ross Bradley is secondary. Andrew Williams is primary holder in Cowington, GA.~~

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? _____

NO.

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Brian Krawczyk
Name
411 S. Madison Ave
Address
Monroe GA 30655 404-944-7992
City State Zip Telephone

2. Betty Hearn
Name
209 W. Highland Ave
Address
Monroe GA 30655 404-788-3724
City State Zip Telephone

3. Matt Jordan
Name
221 Boulevard
Address
Monroe GA 30655 404-556-4323
City State Zip Telephone

This the 28 day of June 2018.

[Signature] (Signature Applicant)

owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Ross Bradley (Print Name)

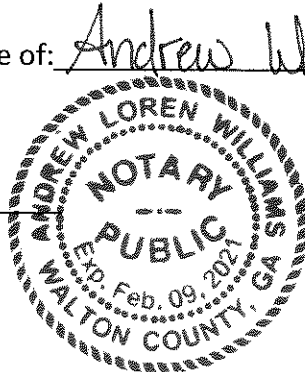
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Andrew Williams

Notary Public: [Signature]

Executed: Feb. 09 2021





P.O. Box 1249 • Monroe, Georgia 30655
(770) 207-4674
Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME SOUTH ON BROAD, LLC TELEPHONE (770) 601-9809

ADDRESS 1375 BROAD ST TYPE OF BUSINESS

MAILING ADDRESS 338 N. BROAD ST Restaurant

EMAIL ADDRESS David4monroe@gmail.com

OWNER'S NAME DAVID F. DICKINSON TELEPHONE (770) 601-9809

EMERGENCY CONTACT PERSON: DAVID F. DICKINSON

TELEPHONE (770) 601-9809

PROPERTY OWNER'S NAME: ANT SAVINGS INC - Adicham Garapati

TELEPHONE (512) 912-6129

**NUMBER OF EMPLOYEES: FULL TIME 15
PART TIME 10

**(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: [Handwritten Signature] Date 08/02/2018

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB	\$600.00	<input type="checkbox"/>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<input type="checkbox"/>
BEER/WINE AMENITIES LICENSE	\$100.00	<input type="checkbox"/>
DISTILLED SPIRITS	\$3000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<input type="checkbox"/>
SUNDAY SALES	\$150.00	<input type="checkbox"/>

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	<input type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<input type="checkbox"/>
GROWLERS	\$2000.00	<input type="checkbox"/>

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<input type="checkbox"/>
BREWERY OR MICRO-BREWERIES	\$1000.00	<input type="checkbox"/>
BREW PUB	\$750.00	<input type="checkbox"/>

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers.

1. Full Name of Business SOUTH ON BROAD, LLC

Under what name is the Business to operate? SOUTH ON BROAD

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Domestic limited liability company

2. Address: a) Physical: 137 S. BROAD ST

b) Mailing: 338 N. BROAD ST.

3. Phone 770-601-9809 Beginning Date of Business in City of Monroe _____

4. New Business _____ Existing business purchase _____

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No

7. Full name of Applicant DAVID FRANKLIN DICKINSON

Social Security Number [REDACTED]

Full Name of Spouse, if Married RITA ELLINGTON DICKINSON

Are you a Citizen of the United States or Alien Lawful Permanent Resident? YES

Birthplace SPARTA, N.C.

Current Address 512 E. CHURCH ST City MONROE St GA Zip 30655

Home Telephone 770-601-9809

Number of Years at present address 33

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

Driver's License Number & State GA [REDACTED]

8. If new business, date business will begin in Monroe OCT 2018

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer ALAN BAILEY, RESTAURANT MGR, 706-372-2435,

110 Mill St., Monroe, GA 30655, SOUTH ON BROAD, LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Limited Liability Company - SOUTH ON BROAD, LLC,
338 N. BROAD ST., MONROE, LA 70655
Shareholders - David Dickinson and Rita Dickinson,
512 E. CHURCH ST., MONROE, LA 70655

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

DAVID DICKINSON, above address, R-770-601-9809, B-770-267-8256
65%
RITA DICKINSON, above address, R-770-634-4381, B-770-267-8955
35%

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. _____

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

22. **If a retail grocery business in existence for more than six (6) months:**
A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:
A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. SCOTT P. WILLIS
Name
338 N. BROADST.
Address
MONROE GA 30655 770-267-8256
City State Zip Telephone

2. JEFF FOXER
Name
302 N. BROADST.
Address
MONROE GA 30655 770-267-8988
City State Zip Telephone

3. GENE BENTON
Name
303 S. HAMMOND DR., STE 271
Address
MONROE GA 30655 770-267-1337
City State Zip Telephone

This the 2nd day of August 2018.

(Signature Applicant)

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

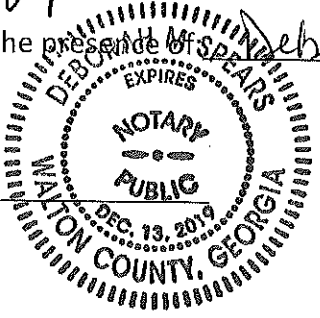
(Print Name)

Or: [Signature] (Signature of Corporate Officer)
DAVID F. DICKINSON, Manager/Member (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of Deborah M. Spears

Notary Public:

Executed: Aug 2, 2018



APPOINTMENTS
Updated

June 12, 2018

Appointed

Term Expires

HOUSING AUTHORITY (Five year term)

Mary Kate Watson Echols	October 8, 2013	October 6, 2018
Meketa Swords	October 14, 2014	October 6, 2019
Ruby Cooper	October 13, 2015	October 6, 2020
Stacey Favors	October 11, 2016	October 6, 2021
Lynn Hill	November 14, 2017	October 6, 2022



Housing Authority of the City of Monroe

808 E. Marable Street
Post Office Box 550
Monroe, Georgia 30655

KEVIN A. STUART
EXECUTIVE DIRECTOR

August 8, 2018

Honorable John Howard
Mayor, City of Monroe
PO Box 1249
Monroe, Georgia 30655

Dear Mayor Howard:

The current term of Ms. Mary Watson on the Board of Commissioners of the Housing Authority of the City of Monroe, GA will expire on October 6, 2018. Ms. Watson has asked me to inform you that she would like to continue to serve as the resident Commissioner.

Please reappoint Ms. Watson to serve on the Board of Commissioners of the Housing Authority of the City of Monroe, GA at your earliest convenience. Ms. Watson's contact information is as follows:

Mary Watson
36 Magnolia Terrace
Monroe, GA 30655
(770) 267-9352

Sincerely,

A handwritten signature in blue ink that reads "Kevin A. Stuart".

Executive Director

August 8, 2018

Honorable John Howard
Mayor, City of Monroe
P.O. Box 1249
Monroe, GA 30655

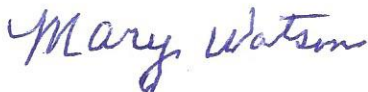
Dear Mayor Howard,

My name is Mary Watson and I currently serve as the Resident Commissioner for the Monroe Housing Authority. I have enjoyed serving as Resident Commissioner and wish to continue to serve as the Resident Commissioner.

I have been informed that my current term expires October 6, 2018 and would request that you reappointment me for another term. I have attached an updated Biography for your review.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Mary Watson". The signature is written in a cursive style with a large initial "M".

Mary Watson



Appointed Board Member Biography

Name: Mary Watson

Profession / Business: Retired Position: _____

Business Address: _____

Phone number: _____ Fax number: _____

Email address: Maryw6934@gmail.com

Home Address: Apt. 36 Magnolia Terrace, Monroe, GA 30655

Home Phone number: (770) 267-9352 Mobile Phone number: (770) 851-9352

(Please indicate address where you prefer to receive your mail)

Birthday: 10/11/1936 Birthplace: Walton County

Education: 12th grade

Hobbies: Reading, Traveling

Membership in Service Clubs: _____

Social Clubs: _____

Membership / Offices Held / Other Agency Boards:

Pastor at Triumph Church

Civic Appointments: _____

Political Offices: _____

Reason for wanting to serve on MHA Board

I enjoy being the resident commissioner for the Housing Authority.



To: City Council / Planning Commission
From: Patrick Kelley
Department: Code Department
Date: 07-24-18
Subject: Erosion Control ordinance update to Chapter 42 of the City of Monroe, Code of Ordinances.

Budget Account/Project Name: NA

Funding Source: NA

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00

Company of Purchase:

Description:

To amend Chapter 42, Environment, Article IV, Soil Erosion and Sedimentation Control, Sec. 42-136 – 42-143 as required by the EPD to maintain Local Issuing Authority regarding Land disturbance and development permitting.

Background:

As modifications are made to State law regarding erosion control the City is required to amend its ordinance to reflect these changes. This proposed amendment accomplishes that goal pursuant to maintaining LIA status with the EPD.

Attachment(s):

See Below

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF MONROE, GEORGIA,
WITH RESPECT TO THE ENVIRONMENT; AND FOR OTHER PURPOSES.**

The Mayor and Council of the City of Monroe, Georgia, hereby ordains as follows:

ARTICLE I

To amend Chapter 42, Environment, Article IV, Soil Erosion and Sedimentation Control, Sec. 42-136 – 42-143 by deleting said section in its entirety and substituting the following in lieu thereof:

ARTICLE IV. SOIL EROSION, SEDIMENTATION AND POLLUTION CONTROL

Sec. 42-136. - Definitions.

The following definitions shall apply in the interpretation and enforcement of this article, unless otherwise specifically stated:

Best management practices (BMPs) means a collection of structural practices and vegetative measures which, when properly designed, installed and maintained, will provide effective erosion and sedimentation control. The term "properly designed" means designed in accordance with the hydraulic design specifications contained in the Manual for Erosion and Sediment Control in Georgia specified in O.C.G.A. § 12-7-6(b).

Board means the board of natural resources.

Buffer means the area of land immediately adjacent to the banks of state waters in its natural state of vegetation, which facilitates the protection of water quality and aquatic habitat.

Certified personnel means a person who has successfully completed the appropriate certification course approved by the Georgia Soil and Water Conservation Commission.

Commission means the state soil and water conservation commission.

CPESC means certified professional in erosion and sediment control with current certification by EnviroCert, Inc, which is also referred to as CPESC or CPESC, Inc.

Cut means a portion of land surface or area from which earth has been removed or will be removed by excavation; the depth below original ground surface to excavated surface. Also known as "excavation."

Department means the department of natural resources.

Design professional means a professional licensed by the State of Georgia in the field of: engineering, architecture, landscape architecture, forestry, geology, or land surveying; or a person that is a certified professional in erosion and sediment control (CPESC) with a current certification by EnviroCert Inc Design Professionals shall practice in a manner that complies with applicable Georgia law governing professional licensure.

Director means the director of the environmental protection division of the department of natural resources.

District means the Walton County Soil and Water Conservation District.

Division means the environmental protection division of the department of natural resources.

Drainage structure means a device composed of a virtually nonerodible material such as concrete, steel, plastic or other such material that conveys water from one place to another by intercepting the flow and carrying it to a release point for stormwater management, drainage control, or flood control purposes.

Erosion means the process by which land surface is worn away by the action of wind, water, ice or gravity.

Erosion, sedimentation and pollution control plan means a plan required by the Erosion and Sedimentation Act, O.C.G.A. chapter 12-7, that includes, as a minimum protections at least as stringent as the State General Permit, best management practices, and requirements in section 42-138(c). Also known as the "plan."

Fill means a portion of land surface to which soil or other solid material has been added; the depth above the original ground.

Final stabilization means that all soil disturbing activities at the site have been completed, and that for unpaved areas and areas not covered by permanent structures and areas located outside the waste disposal limits of a landfill cell that has been certified by EPD for waste disposal, 100 percent of the soil surface is uniformly covered in permanent vegetation with a density of 70 percent or greater, or landscaped according to the Plan (uniformly covered with landscaping materials in planned landscape areas), or equivalent permanent stabilization measures as defined in the Manual (excluding a crop of annual vegetation and seeding of target crop perennials appropriate of the region). Final stabilization applies to each phase of construction.

Finished grade means the final elevation and contour of the ground after cutting or filling and conforming to the proposed design.

Grading means altering the shape of ground surfaces to a predetermined condition; this includes stripping, cutting, filling, stockpiling and shaping or any combination thereof and shall include the land in its cut or filled condition.

Ground elevation means the original elevation of the ground surface prior to cutting or filling.

Land-disturbing activity means any activity which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands within the state, including, but not limited to, clearing, dredging, grading, excavating, transporting, and filling of land but not including agricultural practices as described in section 42-137(5).

Larger common plan of development or sale means a contiguous area where multiple separate and distinct construction activities are occurring under one plan of development or sale. For the purposes of this definition, the term "plan" means an announcement; piece of documentation such as a sign, public notice or hearing, sales pitch, advertisement, drawing, permit application, zoning request, or computer design; or physical demarcation such as boundary signs, lot stakes, or surveyor markings, indicating that construction activities may occur on a specific plot.

Local issuing authority means the governing authority of any county or municipality which is certified pursuant to O.C.G.A. § 12-7-8(a).

Metropolitan River Protection Act (MRPA) means a state law referenced as O.C.G.A. § 12-5-440 et seq., which addresses environmental and developmental matters in certain metropolitan river corridors and their drainage basins.

Natural ground surface means the ground surface in its original state before any grading, excavation or filling.

Nephelometric turbidity units (NTU) means numerical units of measure based upon photometric analytical techniques for measuring the light scattered by finely divided particles of a substance in suspension. This technique is used to estimate the extent of turbidity in water in which colloidally dispersed particles are present.

NOI means a notice of intent form provided by EPD for coverage under the state general permit.

NOT means a notice of termination form provided by EPD to terminate coverage under the state general permit.

Operator means the party or parties that have: (a) operational control of construction project plans and specifications, including the ability to make modifications to those plans and specifications; or (b) day-to-day operational control of those activities that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit conditions, such as a person authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or to comply with other permit conditions.

Outfall means the location where storm water in a discernible, confined and discrete conveyance, leaves a facility or site or, if there is receiving water on site, becomes a point source discharging into that receiving water.

Permit means the authorization necessary to conduct a land-disturbing activity under the provisions of this article.

Person means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, state agency, municipality or other political subdivision of this state, any interstate body or any other legal entity.

Phase or phased means sub-parts or segments of construction projects where the sub-part or segment is constructed and stabilized prior to completing construction activities on the entire construction site.

Project means the entire proposed development project regardless of the size of the area of land to be disturbed.

Properly designed means designed in accordance with the design requirements and specifications contained in the Manual for Erosion and Sediment Control in Georgia (manual) published by the Georgia Soil and Water Conservation Commission as of January 1 of the year in which the land-disturbing activity was permitted and amendments to the manual as approved by the commission up until the date of NOI submittal.

Roadway drainage structure means a device such as a bridge, culvert, or ditch, composed of a virtually nonerodible material such as concrete, steel, plastic, or other such material that conveys water under a roadway by intercepting the flow on one side of a traveled way consisting

of one or more defined lanes, with or without shoulder areas, and carrying water to a release point on the other side.

Sediment means solid material, both organic and inorganic, that is in suspension, is being transported, or has been moved from its site of origin by air, water, ice, or gravity as a product of erosion.

Sedimentation means the process by which eroded material is transported and deposited by the action of water, wind, ice or gravity.

Soil and water conservation district approved plan means an erosion and sedimentation control plan approved in writing by the Walton County Soil and Water Conservation District.

Stabilization means the process of establishing an enduring soil cover of vegetation by the installation of temporary or permanent structures for the purpose of reducing to a minimum the erosion process and the resultant transport of sediment by wind, water, ice or gravity.

State general permit means the national pollution discharge elimination system general permit or permits for stormwater runoff from construction activities as is now in effect or as may be amended or reissued in the future pursuant to the state's authority to implement the same through federal delegation under the Federal Water Pollution Control Act, as amended, 33 USC 1251 et seq., and O.C.G.A. § 12-5-30(f).

State waters means any and all rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage systems, springs, wells, and other bodies of surface or subsurface water, natural or artificial, lying within or forming a part of the boundaries of the state which are not entirely confined and retained completely upon the property of a single individual, partnership, or corporation.

Structural erosion, sedimentation and pollution control practices means practices for the stabilization of erodible or sediment-producing areas by utilizing the mechanical properties of matter for the purpose of either changing the surface of the land or storing, regulating or disposing of runoff to prevent excessive sediment loss. Examples of structural erosion and sediment control practices are riprap, sediment basins, dikes, level spreaders, waterways or outlets, diversions, grade stabilization structures, sediment traps and land grading, etc. Such practices can be found in the publication Manual for Erosion and Sediment Control in Georgia.

Trout streams means all streams or portions of streams within the watershed as designated by the Wildlife Resources Division of the Georgia department of natural resources under the provisions of the Georgia Water Quality Control Act, O.C.G.A. § 12-5-20 et seq. Streams designated as primary trout waters are defined as water supporting a self-sustaining population of rainbow, brown or brook trout. Streams designated as secondary trout waters are those in which there is no evidence of natural trout reproduction, but are capable of supporting trout throughout the year. First order trout waters are streams into which no other streams flow except springs.

Vegetative erosion and sedimentation control measures means measures for the stabilization of erodible or sediment-producing areas by covering the soil with:

- (1) Permanent seeding, sprigging or planting, producing long-term vegetative cover;
- (2) Temporary seeding, producing short-term vegetative cover; or

- (3) Sodding, covering areas with a turf of perennial sod-forming grass. Such measures can be found in the publication Manual for Erosion and Sediment Control in Georgia.

Watercourse means any natural or artificial watercourse, stream, river, creek, channel, ditch, canal, conduit, culvert, drain, waterway, gully, ravine, or wash in which water flows either continuously or intermittently and which has a definite channel, bed and banks, and including any area adjacent thereto subject to inundation by reason of overflow or floodwater.

Wetlands means those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.

(Ord. No. 2004-06, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-137. - Exemptions.

This article shall apply to any land-disturbing activity undertaken by any person on any land except for the following:

- (1) Surface mining, as the same is defined in O.C.G.A. § 12-4-72, the "Georgia Surface Mining Act of 1968";
- (2) Granite quarrying and land clearing for such quarrying;
- (3) Such minor land-disturbing activities as home gardens and individual home landscaping, repairs, maintenance work, fences, and other related activities which result in minor soil erosion;
- (4) The construction of single-family residences, when such construction disturbs less than one acre and is not a part of a larger common plan of development or sale with a planned disturbance of equal to or greater than one acre and not otherwise exempted under this subsection; provided, however, that construction of any such residence shall conform to the minimum requirements as set forth in section 42-138 and this subsection. For single-family residence construction covered by the provisions of this subsection, there shall be a buffer zone between the residence and any state waters classified as trout streams pursuant to Article 2 of Chapter 5 of the Georgia Water Quality Control Act. In any such buffer zone, no land-disturbing activity shall be constructed between the residence and the point where vegetation has been wrested by normal stream flow or wave action from the banks of the trout waters. For primary trout waters, the buffer zone shall be at least 50 horizontal feet, and no variance to a smaller buffer shall be granted. For secondary trout waters, the buffer zone shall be at least 50 horizontal feet, but the director may grant variances to no less than 25 feet. Regardless of whether a trout stream is primary or secondary, for first order trout waters, which are streams into which no other streams flow except for springs, the buffer shall be at least 25 horizontal feet, and no variance to a smaller buffer shall be granted. The minimum requirements of section 42-138 and the buffer zones provided by this section shall be enforced by the issuing authority;
- (5) Agricultural operations as defined in O.C.G.A. § 1-3-3, definitions, to include raising, harvesting or storing of products of the field or orchard; feeding, breeding or managing

livestock or poultry; producing or storing feed for use in the production of livestock, including but not limited to cattle, calves, swine, hogs, goats, sheep, and rabbits or for use in the production of poultry, including but not limited to chickens, hens and turkeys; producing plants, trees, fowl, or animals; the production of aqua culture, horticultural, dairy, livestock, poultry, eggs and apiarian products; farm buildings and farm ponds;

- (6) Forestry land management practices including harvesting; provided, however, that when such exempt forestry practices cause or result in land-disturbing or other activities otherwise prohibited in a buffer, as established in section 42-138(c)(15) and (16), no other land-disturbing activities, except for normal forest management practices, shall be allowed on the entire property upon which the forestry practices were conducted for a period of three years after completion of such forestry practices;
- (7) Any project carried out under the technical supervision of the Natural Resources Conservation Service of the United States Department of Agriculture;
- (8) Any project involving less than one acre of disturbed area; provided, however, that this exemption shall not apply to any land-disturbing activity within a larger common plan of development or sale with a planned disturbance of equal to or greater than one acre or within 200 feet of the bank of any state waters, and for purposes of this subsection, the term "state waters" excludes channels and drainageways which have water in them only during and immediately after rainfall events and intermittent streams which do not have water in them year-round; provided, however, that any person responsible for a project which involves less than one acre, which involves land-disturbing activity, and which is within 200 feet of any such excluded channel or drainageway, must prevent sediment from moving beyond the boundaries of the property on which such project is located and provided, further, that nothing contained herein shall prevent the local issuing authority from regulating any such project which is not specifically exempted by subsection (1), (2), (3), (4), (5), (6), (7), (9) or (10) of this section;
- (9) Construction or maintenance projects, or both, undertaken or financed in whole or in part, or both, by the department of transportation, the Georgia Highway Authority, or the state tollway authority; or any road construction or maintenance project, or both, undertaken by any county or municipality; provided, however, that construction or maintenance projects of department of transportation or state tollway authority which disturb one or more contiguous acres of land shall be subject to provisions of O.C.G.A. § 12-7-7.1; except where the department of transportation, the Georgia Highway Authority, or the state road and tollway authority is a secondary permittee for a project located within a larger common plan of development or sale under the state general permit, in which case a copy of a notice of intent under the state general permit shall be submitted to the local issuing authority, the local issuing authority shall enforce compliance with the minimum requirements set forth in O.C.G.A. § 12-7-6 as if a permit had been issued, and violations shall be subject to the same penalties as violations by permit holders;
- (10) Any land-disturbing activities conducted by any electric membership corporation or municipal electrical system or any public utility under the regulatory jurisdiction of the public service commission any utility under the regulatory jurisdiction of the Federal Energy Regulatory Commission, any cable television system as defined in O.C.G.A. §

36-18-1, or any agency or instrumentality of the United States engaged in the generation, transmission, or distribution of power; except where an electric membership corporation or municipal electrical system or any public utility under the regulatory jurisdiction of the public service commission, any utility under the regulatory jurisdiction of the Federal Energy Regulatory Commission, any cable television system as defined in O.C.G.A. § 36-18-1, or any agency or instrumentality of the United States engaged in the generation, transmission, or distribution of power is a secondary permittee for a project located within a larger common plan of development or sale under the state general permit, in which case the local issuing authority shall enforce compliance with the minimum requirements set forth in O.C.G.A. § 12-7-6 as if a permit had been issued, and violations shall be subject to the same penalties as violations by permit holders; and

(11) Any public water system reservoir.

(Ord. No. 2004-06, § III, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-138. - Minimum requirements for erosion and sedimentation control using best management practices.

(a) *General provisions.* Excessive soil erosion and resulting sedimentation can take place during land-disturbing activities if requirements of the ordinance and the NPDES general permit are not met. Therefore, plans for those land-disturbing activities which are not exempted by this article shall contain provisions for application of soil erosion, sedimentation and pollution control measures and practices. The provisions shall be incorporated into the erosion, sedimentation and pollution control plans. Soil erosion, sedimentation and pollution control measures and practices shall conform to the minimum requirements of subsections (b) and (c) of this section. The application of measures and practices shall apply to all features of the site, including street and utility installations, drainage facilities and other temporary and permanent improvements. Measures shall be installed to prevent or control erosion and sedimentation pollution during all stages of any land-disturbing activity in accordance with requirements of this article and the NPDES general permit.

(b) *Minimum requirements/BMPs.*

(1) Best management practices as set forth in subsections (b) and (c) of this section shall be required for all land-disturbing activities. Proper design, installation, and maintenance of best management practices shall constitute a complete defense to any action by the director or to any other allegation of noncompliance with subsection (2) of this section or any substantially similar terms contained in a permit for the discharge of stormwater issued pursuant to O.C.G.A. § 12-5-30(f), the Georgia Water Quality Control Act. As used in this subsection, the terms "proper design" and "properly designed" mean designed in accordance with the hydraulic design specifications contained in the Manual for Erosion and Sediment Control in Georgia specified in O.C.G.A. § 12-7-6(b).

(2) A discharge of stormwater runoff from disturbed areas where best management practices have not been properly designed, installed, and maintained shall constitute a separate violation of any land-disturbing permit issued by a local issuing authority or of

any state general permit issued by the division pursuant to O.C.G.A. § 12-5-30(f), the Georgia Water Quality Control Act, for each day on which such discharge results in the turbidity of receiving waters being increased by more than 25 nephelometric turbidity units for waters supporting warm water fisheries or by more than ten nephelometric turbidity units for waters classified as trout waters. The turbidity of the receiving waters shall be measured in accordance with guidelines to be issued by the director. This subsection shall not apply to any land disturbance associated with the construction of single-family homes which are not part of a larger common plan of development or sale unless the planned disturbance for such construction is equal to or greater than five acres.

- (3) Failure to properly design, install, or maintain best management practices shall constitute a violation of any land-disturbing permit issued by a local issuing authority or of any state general permit issued by the division pursuant to O.C.G.A. § 12-5-30(f), the Georgia Water Quality Control Act, for each day on which such failure occurs.
 - (4) The director may require, in accordance with regulations adopted by the board, reasonable and prudent monitoring of the turbidity level of receiving waters into which discharges from land disturbing activities occur.
- (c) *[Additional requirements.]* The rules and regulations, ordinances, or resolutions adopted pursuant to this chapter for the purpose of governing land-disturbing activities shall require, as a minimum, protections at least as stringent as the state general permit; and best management practices, including sound conservation and engineering practices to prevent and minimize erosion and resultant sedimentation, which are consistent with, and no less stringent than, those practices contained in the Manual for Erosion and Sediment Control in Georgia published by the Georgia Soil and Water Conservation Commission as of January 1 of the year in which the land-disturbing activity was permitted, as well as the following:
- (1) Stripping of vegetation, regarding and other development activities shall be conducted in a manner so as to minimize erosion;
 - (2) Cut-fill operations must be kept to a minimum;
 - (3) Development plans must conform to topography and soil type so as to create the lowest practical erosion potential;
 - (4) Whenever feasible, natural vegetation shall be retained, protected and supplemented;
 - (5) The disturbed area and the duration of exposure to erosive elements shall be kept to a practicable minimum;
 - (6) Disturbed soil shall be stabilized as quickly as practicable;
 - (7) Temporary vegetation or mulching shall be employed to protect exposed critical areas during development;
 - (8) Permanent vegetation and structural erosion control practices shall be installed as soon as practicable;
 - (9) To the extent necessary, sediment in run-off water must be trapped by the use of debris basins, sediment basins, silt traps, or similar measures until the disturbed area is stabilized. As used in this subsection, a disturbed area is stabilized when it is brought to

a condition of continuous compliance with the requirements of O.C.G.A. § 12-7-1 et seq.;

- (10) Adequate provisions must be provided to minimize damage from surface water to the cut face of excavations or the sloping of fills;
- (11) Cuts and fills may not endanger adjoining property;
- (12) Fills may not encroach upon natural watercourses or constructed channels in a manner so as to adversely affect other property owners;
- (13) Grading equipment must cross flowing streams by means of bridges or culverts except when such methods are not feasible, provided, in any case, that such crossings are kept to a minimum;
- (14) Land-disturbing activity plans for erosion and sedimentation control shall include provisions for treatment or control of any source of sediments and adequate sedimentation control facilities to retain sediments on-site or preclude sedimentation of adjacent waters beyond the levels specified in subsection (b)(2) of this section;
- (15) Except as provided in subsection (c)(16) and (17) of this section, there is established a 25-foot buffer along the banks of all state waters, as measured horizontally from the point where vegetation has been wrested by normal stream flow or wave action, except where the director determines to allow a variance that is at least as protective of natural resources and the environment, where otherwise allowed by the director pursuant to O.C.G.A. § 12-2-8, or where a drainage structure or a roadway drainage structure must be constructed, provided that adequate erosion control measures are incorporated in the project plans and specifications, and are implemented; or along any ephemeral stream. As used in this provision, the term "ephemeral stream" means a stream: that under normal circumstances has water flowing only during and for a short duration after precipitation events; that has the channel located above the ground-water table year round; for which ground water is not a source of water; and for which runoff from precipitation is the primary source of water flow, unless exempted as along an ephemeral stream, the buffers of at least 25 feet established pursuant to part 6 of Article 5, Chapter 5 of Title 12, the "Georgia Water Quality Control Act," shall remain in force unless a variance is granted by the director as provided in this subsection. The following requirements shall apply to any such buffer:
 - a. No land-disturbing activities shall be conducted within a buffer and a buffer shall remain in its natural, undisturbed state of vegetation until all land-disturbing activities on the construction site are completed. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as a protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; provided, however, that any person constructing a single-family residence, when such residence is constructed by or under contract with the owner for his or her own occupancy, may thin or trim vegetation in a buffer at any time as long as protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; and

- b. The buffer shall not apply to the following land-disturbing activities, provided that they occur at an angle, as measured from the point of crossing, within 25 degrees of perpendicular to the stream; cause a width of disturbance of not more than 50 feet within the buffer; and adequate erosion control measures are incorporated into the project plans and specifications and are implemented:
 - (i) Stream crossings for water lines; or
 - (ii) Stream crossings for sewer lines; and
- (16) There is established a 50-foot buffer as measured horizontally from the point where vegetation has been wrested by normal stream flow or wave action, along the banks of any state waters classified as "trout streams" pursuant to Article 2 of Chapter 5 of Title 12, the Georgia Water Quality Control Act, except where a roadway drainage structure must be constructed; provided, however, that small springs and streams classified as trout streams which discharge an average annual flow of 25 gallons per minute or less shall have a 25-foot buffer or they may be piped, at the discretion of the landowner, pursuant to the terms of a rule providing for a general variance promulgated by the board, so long as any such pipe stops short of the downstream landowner's property and the landowner complies with the buffer requirement for any adjacent trout streams. The director may grant a variance from such buffer to allow land-disturbing activity, provided that adequate erosion control measures are incorporated in the project plans and specifications and are implemented. The following requirements shall apply to such buffer:
- a. No land-disturbing activities shall be conducted within a buffer and a buffer shall remain in its natural, undisturbed, state of vegetation until all land-disturbing activities on the construction site are completed. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as a protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; provided, however, that any person constructing a single-family residence, when such residence is constructed by or under contract with the owner for his or her own occupancy, may thin or trim vegetation in a buffer at any time as long as protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; and
 - b. The buffer shall not apply to the following land-disturbing activities, provided that they occur at an angle, as measured from the point of crossing, within 25 degrees of perpendicular to the stream; cause a width of disturbance of not more than 50 feet within the buffer; and adequate erosion control measures are incorporated into the project plans and specifications and are implemented:
 - (i) Stream crossings for water lines; or
 - (ii) Stream crossings for sewer lines.
- (17) There is established a 25 foot buffer along coastal marshlands, as measured horizontally from the coastal marshland-upland interface, as determined in accordance with Chapter

5 of Title 12 of this title, the “Coastal Marshlands Protection Act of 1970.” And the rules and regulations promulgated thereunder, except where the director determines to allow a variance that is at least as protective of natural resources and the environment, where otherwise allowed by the director pursuant to Code Section 12-2-8, where an alteration within the buffer area has been authorized pursuant to Code Section 12-5-286, for maintenance of any currently serviceable structure, landscaping, or hardscaping, including bridges, roads, parking lots, golf courses, golf cart paths, retaining walls, bulkheads, and patios; provided, however, that if such maintenance requires any land-disturbing activity, adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented, where a drainage structure or roadway drainage structure is constructed or maintained; provided, however, that if such maintenance requires any land-disturbing activity, adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented, on the landward side of any currently serviceable shoreline stabilization structure, or for the maintenance of any manmade storm-water detention basin, golf course pond, or impoundment that is located entirely within the property of a single individual, partnership, or corporation; provided, however, that adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented. For the purposes of this paragraph maintenance shall be defined as actions necessary or appropriate for retaining or restoring a currently serviceable improvement to the specified operable condition to achieve its maximum useful life. Maintenance includes emergency reconstruction of recently damaged parts of a currently serviceable structure so long as it occurs within a reasonable period of time after damage occurs. Maintenance does not include any modification that changes the character, scope or size of the original design and serviceable shall be defined as usable in its current state or with minor maintenance but not so degraded as to essentially require reconstruction.

- a. No land-disturbing activities shall be conducted within a buffer and a buffer shall remain in its natural, undisturbed, state of vegetation until all land-disturbing activities on the construction site are completed. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as a protective vegetative cover remains to protect water quality and aquatic habitat; provided, however, that any person constructing a single-family residence, when such residence is constructed by or under contract with the owner for his or her own occupancy, may thin or trim vegetation in a buffer at any time as long as protective vegetative cover remains to protect water quality and aquatic habitat; and
- b. The buffer shall not apply to crossings for utility lines that cause a width of disturbance of not more than 50 feet within the buffer, provided, however, that adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented.
- c. The buffer shall not apply to any land-disturbing activity conducted pursuant to and in compliance with a valid and effective land-disturbing permit issued subsequent to

April 22, 2014, and prior to December 31, 2015; provided, however, that adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented or any lot for which the preliminary plat has been approved prior to December 31, 2015 if roadways, bridges, or water and sewer lines have been extended to such lot prior to the effective date of this Act and if the requirement to maintain a 25 foot buffer would consume at least 18 percent of the high ground of the platted lot otherwise available for development; provided, however, that adequate erosion control measures are incorporated into the project plans and specifications and such measures are fully implemented.

- d. Activities where the area within the buffer is not more than 500 square feet or that have a “Minor Buffer Impact” as defined in 391-3-7-.01(r), provided that the total area of buffer impacts is less than 5,000 square feet are deemed to have an approved buffer variance by rule. Bank stabilization structures are not eligible for coverage under the variance by rule and notification shall be made to the Division at least 14 days prior to the commencement of land disturbing activities.
- (d) *[Authority.]* Nothing contained in this chapter shall prevent any local issuing authority from adopting rules and regulations, ordinances, or resolutions which contain stream buffer requirements that exceed the minimum requirements in subsections (b) and (c) of this section.
- (e) *[Indemnification.]* The fact that land-disturbing activity for which a permit has been issued results in injury to the property of another shall neither constitute proof of nor create a presumption of a violation of the standards provided for in this article or the terms of the permit.

(Ord. No. 2004-06, § IV, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-139. - Application/permit process.

- (a) *General.* The property owner, developer and designated planners and engineers shall review the general development plans and detailed plans of the local issuing authority that affect the tract to be developed and the area surrounding it. They shall review the zoning ordinance, storm water management ordinance, subdivision ordinance, flood damage prevention ordinance, this article, and other ordinances which regulate the development of land within the jurisdictional boundaries of the local issuing authority. However, the owner and/or operator is the only party who may obtain a permit.
- (b) *Application requirements.*
- (1) No person shall conduct any land-disturbing activity within the jurisdictional boundaries of the city without first obtaining a permit from the code enforcement officer to perform such activity and providing a copy of notice of intent submitted to EPD if applicable.
 - (2) The application for a permit shall be submitted to the code enforcement officer and must include the applicant's erosion and sedimentation control plan with supporting

data, as necessary. Said plans shall include, as a minimum, the date specified in subsection (c) of this section. Soil erosion, sedimentation and pollution control plans shall conform to the provisions of section 42-138(b) and (c). Applications for a permit will not be accepted unless accompanied by two copies of the applicant's soil erosion and sedimentation control plans. All applications shall contain a certification stating that the plan preparer or the designee thereof visited the site prior to creation of the plan in accordance with EPD Rule 391-3-7-.10.

- (3) A fee shall be charged according to a fee schedule adopted from time to time by the city.
- (4) In addition to the local permitting fees, fees will also be assessed pursuant to O.C.G.A. § 12-5-23(a)(5), provided that such fees shall not exceed \$80.00 per acre of land-disturbing activity, and these fees shall be calculated and paid by the primary permittee as defined in the state general permit for each acre of land-disturbing activity included in the planned development or each phase of development. All applicable fees shall be paid prior to issuance of the land disturbance permit. In a jurisdiction that is certified pursuant to O.C.G.A. § 12-7-8(a) half of such fees levied shall be submitted to the division; except that any and all fees due from an entity which is required to give notice pursuant to O.C.G.A. § 12-7-17(9) or (10) shall be submitted in full to the division, regardless of the existence of a local issuing authority in the jurisdiction.
- (5) Immediately upon receipt of an application and plan for a permit, the local issuing authority shall refer the application and plan to the district for its review and approval or disapproval concerning the adequacy of the erosion and sedimentation control plan. A district shall approve or disapprove a plan within 35 days of receipt. Failure of a district to act within 35 days shall be considered an approval of the pending plan. The results of the district review shall be forwarded to the issuing authority. No permit will be issued unless the plan has been approved by the district, and any variances required by section 42-138(c)(15) and (16) and bonding, if required as per subsection (b)(7) of this section, have been obtained. Such review will not be required if the issuing authority and the district have entered into an agreement which allows the issuing authority to conduct such review and approval of the plan without referring the application and plan to the district.
- (6) If a permit applicant has had two or more violations of previous permits, this article section, or the Erosion and Sedimentation Act, as amended, within three years prior to the date of filing of the application under consideration, the local issuing authority may deny the permit application.
- (7) The local issuing authority may require the permit applicant to post a bond in the form of government security, cash, irrevocable letter of credit, or any combination thereof up to, but not exceeding, \$3,000.00 per acre or fraction thereof of the proposed land-disturbing activity, prior to issuing the permit. If the applicant does not comply with this article or with the conditions of the permit after issuance, the local issuing authority may call the bond or any part thereof to be forfeited and may use the proceeds to hire a contractor to stabilize the site of the land-disturbing activity and bring it into compliance. These provisions shall not apply unless there is in effect an ordinance or

statute specifically providing for hearing and judicial review of any determination or order of the local issuing authority with respect to alleged permit violations.

(c) *Plan requirements.*

- (1) Plans must be prepared to meet the minimum requirements as contained in section 42-138(b) and (c). Conformance with the minimum requirements may be attained through the use of design criteria in the current issue of the Manual for Erosion and Sediment Control in Georgia, published by the state soil and water conservation commission as a guide; or through the use of more stringent, alternate design criteria which conform to sound conservation and engineering practices. The Manual for Erosion and Sediment Control in Georgia is hereby incorporated by reference into this article. The plan for the land-disturbing activity shall consider the interrelationship of the soil types, geological and hydrological characteristics, topography, watershed, vegetation, proposed permanent structures including roadways, constructed waterways, sediment control and storm water management facilities, local ordinances and state laws. Maps, drawings and supportive computations shall bear the signature and seal of the certified design professional. Persons involved in land development design, review, permitting, construction, monitoring, or inspections or any land disturbing activity shall meet the education and training certification requirements, dependent on his or her level of involvement with the process, as developed by the commission and in consultation with the division and the stakeholder advisory board created pursuant to O.C.G.A § 12-7-20.
- (2) Data required for a site plan shall include all the information required from the appropriate erosion, sedimentation and pollution control plan review checklist established by the commission as of January 1 of the year in which the land-disturbing activity was permitted.
- (3) Maintenance of all soil erosion and sedimentation control practices, whether temporary or permanent, shall be at all times the responsibility of the property owner.

(d) *Permits.*

- (1) Permits shall be issued or denied as soon as practicable but in any event not later than 45 days after receipt by the local issuing authority of a completed application, providing variances and bonding are obtained, where necessary.
- (2) No permit shall be issued by the local issuing authority unless the erosion and sedimentation control plan has been approved by the district and the local issuing authority has affirmatively determined that the plan is in compliance with this article, any variances required by section 42-138(c)(15) and (16) are obtained, bonding requirements, if necessary, as per subsection (b)(7) of this section are met and all ordinances and rules and regulations in effect within the jurisdictional boundaries of the local issuing authority are met. If the permit is denied, the reason for denial shall be furnished to the applicant.
- (3) Any land-disturbing activities by a local issuing authority shall be subject to the same requirements of this ordinance, and any other ordinances relating to land development, as are applied to private persons and the division shall enforce such requirements upon the local issuing authority.

- (4) If the tract is to be developed in phases, then a separate permit shall be required for each phase.
- (5) The permit may be suspended, revoked, or modified by the local issuing authority, as to all or any portion of the land affected by the plan, upon finding that the holder or his successor in the title is not in compliance with the approved erosion and sedimentation control plan or that the holder or his successor in title is in violation of this article. A holder of a permit shall notify any successor in title to him as to all or any portion of the land affected by the approved plan of the conditions contained in the permit.
- (6) The LIA may reject a permit application if the applicant has had two or more violations of previous permits or the Erosion and Sedimentation Act permit requirements within three years prior to the date of the application, in light of O.C.G.A § 12-7-7(f)(1).

(Ord. No. 2004-06, § V, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-140. - Inspection and enforcement.

- (a) The code enforcement officer will periodically inspect the sites of land-disturbing activities for which permits have been issued to determine if the activities are being conducted in accordance with the plan and if the measures required in the plan are effective in controlling erosion and sedimentation. Also, the local issuing authority shall regulate both primary, secondary and tertiary permittees as such terms are defined in the state general permit. Primary permittees shall be responsible for installation and maintenance of best management practices where the primary permittee is conducting land-disturbing activities. Secondary permittees shall be responsible for installation and maintenance of best management practices where the secondary permittee is conducting land-disturbing activities. Tertiary permittees shall be responsible for installation and maintenance where the tertiary permittee is conducting land-disturbing activities. If, through inspection, it is deemed that a person engaged in land-disturbing activities as defined herein has failed to comply with the approved plan, with permit conditions, or with the provisions of this article, a written notice to comply shall be served upon that person. The notice shall set forth the measures necessary to achieve compliance and shall state the time within which such measures must be completed. If the person engaged in the land-disturbing activity fails to comply within the time specified, he shall be deemed in violation of this article.
- (b) The local issuing authority must amend its ordinances to the extent appropriate within 12 months of any amendments to the Erosion and Sedimentation Act.
- (c) The code enforcement officer shall have the power to conduct such investigations as it may reasonably deem necessary to carry out duties as prescribed in this article, and for this purpose to enter at reasonable times upon any property, public or private, for the purpose of investigation and inspecting the sites of land-disturbing activities.
- (d) No person shall refuse entry or access to any authorized representative or agent of the issuing authority, the commission, the district, or division who requests entry for the purposes of inspection, and who presents appropriate credentials, nor shall any person obstruct, hamper or interfere with any such representative while in the process of carrying out his official duties.

- (e) The districts or the commission or both shall periodically review the actions of counties and municipalities which have been certified as local issuing authorities pursuant to O.C.G.A. § 12-7-8(a). The districts or the commission or both may provide technical assistance to any county or municipality for the purpose of improving the effectiveness of the county's or municipality's erosion and sedimentation control program. The districts or the commission shall notify the division and request investigation by the division if any deficient or ineffective local program is found.
- (f) The board, on or before December 31, 2003, shall promulgate rules and regulations setting forth the requirements and standards for certification and the procedures for decertification of a local issuing authority. The division may periodically review the actions of counties and municipalities which have been certified as local issuing authorities pursuant to O.C.G.A. § 12-7-8(a). Such review may include, but shall not be limited to, review of the administration and enforcement of a governing authority's ordinance and review of conformance with an agreement, if any, between the district and the governing authority. If such review indicates that the governing authority of any county or municipality certified pursuant to O.C.G.A. § 12-7-8(a) has not administered or enforced its ordinances or has not conducted the program in accordance with any agreement entered into pursuant to O.C.G.A. § 12-7-7(e), the division shall notify the governing authority of the county or municipality in writing. The governing authority of any county or municipality so notified shall have 30 days within which to take the necessary corrective action to retain certification as a local issuing authority. If the county or municipality does not take necessary corrective action within 30 days after notification by the division, the division may revoke the certification of the county or municipality as a local issuing authority.

(Ord. No. 2004-06, § VI, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-141. - Penalties and incentives.

- (a) *Failure to obtain a permit for land-disturbing activity.* If any person commences any land-disturbing activity requiring a land-disturbing permit as prescribed in this article without first obtaining said permit, the person shall be subject to revocation of his business license, work permit or other authorization for the conduct of a business and associated work activities within the jurisdictional boundaries of the issuing authority.
- (b) *Stop-work orders.*
 - (1) For the first and second violations of the provisions of this article, the director or the local issuing authority shall issue a written warning to the violator. The violator shall have five days to correct the violation. If the violation is not corrected within five days, the director or the local issuing authority shall issue a stop-work order requiring that land-disturbing activities be stopped until necessary corrective action or mitigation has occurred; provided, however, that, if the violation presents an imminent threat to public health or waters of the state or if the land-disturbing activities are conducted without obtaining the necessary permit, the director or the local issuing authority shall issue an immediate stop-work order in lieu of a warning.
 - (2) For a third and each subsequent violation, the director or the local issuing authority shall issue an immediate stop-work order.

- (3) All stop-work orders shall be effective immediately upon issuance and shall be in effect until the necessary corrective action or mitigation has occurred.
 - (4) When a violation in the form of taking action without a permit, failure to maintain a stream buffer, or significant amounts of sediment, as determined by the local issuing authority or by the director or his or her designee, have been or are being discharged into state waters and where best management practices have not been properly designed, installed, and maintained, a stop-work order shall be issued by the local issuing authority or by the director or his or her designee. All such stop-work orders shall be effective immediately upon issuance and shall be in effect until the necessary corrective action or mitigation has occurred. Such stop-work orders shall apply to all land-disturbing activity on the site with the exception of the installation and maintenance of temporary or permanent erosion and sediment controls.
- (c) *Bond forfeiture.* If, through inspection, it is determined that a person engaged in land-disturbing activities has failed to comply with the approved plan, a written notice to comply shall be served upon that person. The notice shall set forth the measures necessary to achieve compliance with the plan and shall state the time within which such measures must be completed. If the person engaged in the land-disturbing activity fails to comply within the time specified, he shall be deemed in violation of this article and, in addition to other penalties, shall be deemed to have forfeited his performance bond, if required to post one under the provisions of section 42-139(b)(7). The issuing authority may call the bond or any part thereof to be forfeited and may use the proceeds to hire a contractor to stabilize the site of the land-disturbing activity and bring it into compliance.
- (d) *Monetary penalties.*
- (1) Any person who violates any provisions of this article, or any permit condition or limitation established pursuant to this article, or who negligently or intentionally fails or refuses to comply with any final or emergency order of the director issued as provided in this article shall be liable for a civil penalty not to exceed \$2,500.00 per day. For the purpose of enforcing the provisions of this article, notwithstanding any provisions in any city charter to the contrary, municipal courts shall be authorized to impose penalty not to exceed \$2,500.00 for each violation. Notwithstanding any limitation of law as to penalties which can be assessed for violations of county ordinances, any magistrate court or any other court of competent jurisdiction trying cases brought as violations of this article under county ordinances approved under this article shall be authorized to impose penalties for such violations not to exceed \$2,500.00 for each violation. Each day during which violation or failure or refusal to comply continues shall be a separate violation.

(Ord. No. 2004-06, § VII, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-142. - Education and certification.

- (a) Persons involved in land development design, review, permitting, construction, monitoring, or inspection or any land-disturbing activity shall meet the education and training certification requirements, dependent on their level of involvement with the process, as

developed by the commission in consultation with the division and the stakeholder advisory board created pursuant to O.C.G.A. § 12-7-20.

- (b) For each site on which land-disturbing activity occurs, each entity or person acting as either a primary, secondary, or tertiary permittee, as defined in the state general permit, shall have as a minimum one person who is in responsible charge of erosion and sedimentation control activities on behalf of said entity or person and meets the applicable education or training certification requirements developed by the commission present on site whenever land-disturbing activities are conducted on that site. A project site shall herein be defined as any land-disturbance site or multiple sites within a larger common plan of development or sale permitted by an owner or operator for compliance with the state general permit.
- (c) Persons or entities involved in projects not requiring a state general permit but otherwise requiring certified personnel on site may contract with certified persons to meet the requirements of this article.
- (d) If a state general permittee who has operational control of land-disturbing activities for a site has met the certification requirements of O.C.G.A. 12-7-19(b)(1), then any person or entity involved in land-disturbing activity at that site and operating in a subcontractor capacity for such permittee shall meet those educational requirements specified in O.C.G.A. 1207-19(b)(4) and shall not be required to meet any educational requirements that exceed those specified in said paragraph.

(Ord. No. 2004-06, § VIII, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Sec. 42-143. - Administrative appeal; judicial review.

- (a) *Administrative remedies.* The suspension, revocation, modification or grant with condition of a permit by the issuing authority upon finding that the holder is not in compliance with the approved erosion, sediment and pollution control plan; or that the holder is in violation of permit conditions; or that the holder is in violation of any ordinance; shall entitle the person submitting the plan or holding the permit to a hearing before the mayor and council within 30 days after receipt by the issuing authority of written notice of appeal.
- (b) *Judicial review.* Any person, aggrieved by a decision or order of the issuing authority, after exhausting his administrative remedies, shall have the right to appeal de novo to the Superior Court of Walton County.

(Ord. No. 2004-06, § IX, 3-2-2004; Ord. No. 2010-02, art. I, 12-14-2010)

Section 42-144 – 42-175 reserved

ARTICLE II. SEVERABILITY

In any section, clause, sentence or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall no way effect the validity of the remaining portions of this Ordinance.

ARTICLE III

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE IV

This Ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING this 14th day of August, 2018.

SECOND READING AND ADOPTED on this 11th day of September, 2018.

CITY OF MONROE, GEORGIA

By: _____

John Howard, Mayor

Attest: _____

Logan Propes, City Administrator



To: Monroe City Council
From: Sadie Krawczyk
Department: Administration (ED)
Date: 08/20/2018
Subject: Young Gamechangers funding

Budget Account/Project Name: Economic Development/Events/Young Gamechangers

Funding Source: budgeted funds

Budget Allocation: \$25,000.00

Budget Available: \$47,333.95

Requested Expense: \$25,000.00

Company of Purchase: Georgia Forward

Description:

GeorgiaForward is a statewide nonprofit organization that works to strengthen communities, unite our state and create a talent pipeline within Georgia. Our leading program, Young Gamechangers, is a leadership action program that focuses on community and economic development. Georgia Forward is bringing Young Gamechangers to Monroe/Walton County in 2019. Fifty young professionals under the age of 40 will work from January through August next year to develop creative solutions to challenges in Monroe and Walton County. This will be the 8th Young Gamechangers program in the state. Every community that they have worked in to date has implemented at least one of the ideas from the Young Gamechanger teams.

Background:

Monroe was selected as the 2019 Young Gamechanger community after a competitive application process. As part of the program, we will host the 50 young professionals multiple times in 2019 as they come up with creative solutions to 4 Challenge Questions for our community. At the end of the program, an official presentation of their ideas will be given during a closing reception.

Attachment(s):

Young Gamechangers sponsorship packet



Georgia *Forward*





Founded in 2010, *GeorgiaForward* works to engage young professionals and civic, business, government and academic leaders from across the state to:

- Find a common vision for Georgia;
- Create an environment in which vision and pragmatism trumps political deadlock;
- Discuss innovative solutions to our community's and state's challenges; and
- Foster communication and goodwill among Georgia's stakeholders.

GeorgiaForward does not directly implement projects. Rather, we facilitate cross-sector and cross-region conversations and partnerships that, in turn, create and pursue solutions on their own. *GeorgiaForward* has a unique track record of **bringing people together who typically do not interact and acting as a catalyst for big ideas and new collaborations.**

We believe that Georgia's challenges cannot be met by government, industry, academia or civil society alone. Improving Georgia requires all of our state's stakeholders to communicate and collaborate in order to proactively address challenges and seize opportunities.

We believe that political rhetoric masks an important reality: Each corner of Georgia, however different from one another it may be, is interdependent and rises and falls together.

We believe that visionary ideas and strategic solutions for our state can only be found through **constant interaction between stakeholders and the most knowledgeable, innovative people.**

Since 2010, *GeorgiaForward* has hosted:

- Five Forums that brought Georgia's thought leaders together to communicate and collaborate around a unified vision for Georgia;
- A Legislative Breakfast;
- An Educational Summit;
- Six Young Gamechanger programs across the state; and
- Coauthored Georgia's first Civic Health Index.

Future plans include an eight month Young Gamechanger program each year with an annual Forum in the Fall.

Young Gamechangers

a GeorgiaForward  program

GeorgiaForward's leading program Young Gamechangers was started in 2012 to put the organization's mission into action. GeorgiaForward brings together some of Georgia's best and brightest young professionals to focus on ONE Georgia community in order to provide big idea recommendations to some of that community's most persistent challenges.

Young Gamechangers' inaugural class focused on **Americus/Sumter County in 2012** bringing twenty-five Young Professionals together to focus on attracting and retaining entrepreneurs and retirees, missed economic opportunities and Americus/Sumter County's unique story to the world. The Final Recommendations were well received and have since served as the foundation for Downtown Americus' RSVP Master Plan in partnership with the Georgia Municipal Association and the University of Georgia's Carl Vinson Institute of Government.

The program's focus in **2013/2014 was on Dublin/Laurens County** bringing thirty-five of Georgia's emerging state leaders to East/Central Georgia. Here participants grappled with extending downtown's vitality throughout surrounding neighborhoods, improving community gateways and signage, and strengthening its international appeal with industries while attracting more entrepreneurs and retirees. Since the Final Recommendations to the Community, the Dublin City Council has completed a master plan for a Riverwalk/Streetscape project that incorporates a state bike route. They have also restored an anchor property in downtown Dublin - The Skyscraper - which now houses a satellite campus for Georgia Military College.



*"From start to finish, the Young Gamechangers brought a fresh prospective to Dublin by engaging the entire community. From our leaders and business owners to organizations and residents, the process was inclusive and enlightening. A little more than a year later, Dublin has begun to implement each of the Big Ideas presented by the Young Gamechangers. We recently completed a comprehensive plan for a bike trail and river walk, have activated a Young Professionals group, are actively researching retail recruitment, and have continued discussions sparked by the Gamechangers' willingness to look at old issues with new eyes and open minds. They challenged us, refreshed us, and encouraged us to tackle issues and, in the end, further united a community known for its unity." **Phil Best, Mayor of Dublin.***

Spring 2016 Young Gamechangers is focused on **Douglasville/Douglas County** in Metro Atlanta with young professionals from across the state. Here the Young Gamechangers worked on challenges such as positioning downtown for success in light of the relocation of the highway that leads into downtown, what the community can do outside of the school system to prepare students for jobs of the next century, how the community can better align its arts and cultural offerings to attract and retain Generation Y and Millennials, and defining Douglas County's role in the Metro Atlanta eco-system.



*"It was such a pleasure to work with the Young Gamechangers and especially to have a front row seat to their research and idea development process," said **Kali Boatright, President of the Douglas County Chamber**. "Since they presented their final recommendations to our community, our local participants have created a task force to implement those ideas. In fact, our county tourism director has adopted the "Naturally Douglas" recommendation and it is already being used to promote the community. This program really does go beyond issue awareness and develops real community solutions for Georgia."*

The **Fall 2016 Young Gamechangers worked in Augusta**, the largest community to date. These fifty young professionals grappled with issues surrounding downtown/University connectivity, riverfront activation, county-wide housing strategies, and millennial engagement. With one third of the class from the Augusta community, one third from Metro Atlanta and one third from Greater Georgia, the diversity of backgrounds and experiences set the stage for game-changing ideas.

Augusta Mayor Hardie Davis says "Engaging the Young Gamechangers to explore solutions to the challenges we face as a city allows Augustans to get the benefit of seeing what can happen when people from different walks of life come together for transformational collaborations that move beyond the traditional narratives that often stifle community growth and development."



In the **Spring of 2017 Young Gamechangers** headed west to **LaGrange/Troup County** to focus on topics such as millennial tourism, graduate retention, innovation development, and environmental sustainability.



*"We are excited about having the Young Gamechangers leadership program focus on LaGrange and Troup County next Spring. I believe that putting fresh eyes and young minds to work on community issues will result in new and innovative solutions. To be able to tap into the creative thought processes of emerging leaders from throughout the state is a wonderful opportunity for our area. We look forward to their ideas," said **Kathy Tilley, Executive Director of the Troup County Center for Strategic Planning**.*

Since 2012 Young Gamechangers has been empowering a group of young professionals from across Georgia who understand the importance of statewide unity, have real life experience in solving our community's challenges and are eager to make a difference in our state. As of January 2018, GeorgiaForward has **over 250 Young Gamechanger Alumni** in Georgia.

"There's nothing else like the experience of Young Gamechangers. From the hands-on interaction with local leaders and policy makers, to the geographic and professional diversity of participants, to the breadth of challenges and opportunities that we get to address, this program is one of the most rewarding leadership experiences Georgia can offer young professionals." **Howard Franklin, 2012 Young Gamechanger**



"By focusing on a single community, GeorgiaForward's Young Gamechangers program offers a unique opportunity to make a strategic impact in Georgia. When I participated, the program was a lot of fun, a lot of hard work, and a real learning experience. Since then, I've seen our recommendations turned from ideas into reality in Dublin and Laurens County. Watching all that hard work turn into real change for one Georgia community reaffirms the impact of Young Gamechangers for me over and over again. In my opinion, it's the best program for young leaders looking to make a lasting impact in the state we all call home." **Jonathan Harwell-Dye, 2014 Young Gamechanger**

"The model that GeorgiaForward has with the Young Gamechangers is really a paragon when it comes to leadership development programs. The experience is unlike anything I've encountered. Young Gamechangers afforded me a comprehensive experience that marries all the best elements of leadership development. The words impact and longevity are words that constantly pop in my head when I think about everything we did. We were placed in a real life community, that had real life problems, with citizens looking for us to bring real life, sustainable solutions. What you gain from that type of exposure, both quantitatively and qualitatively, it's unparalleled. The experience far exceeded my expectations." **Kenita Williams, Spring 2016 Young Gamechanger**



"To me, what separates Young Gamechangers from similar programs is its specific focus on application. The structure of the program and the requirement of the participants to do things like identify specific funding sources and create a detailed implementation plan refine all ideas and proposals into something practical and realistic. The result is a set of action items that are designed to have an instant impact on the community."

John Cates, Fall 2016 Young Gamechanger

Board of Directors:

AJ Robinson, Chairman - President, Central Atlanta Progress/Atlanta Downtown Improvement District
 Ben Andrews - Community Engagement Coordinator, Advanced Technology Development Center
 Carrie Barnes - Community Development Consultant, Georgia EMC
 Bill Bolling - Founder and Former CEO, Atlanta Community Food Bank
 Amanda Brown-Olmstead - President, Amanda Brown-Olmstead and Associates
 Tippi Burch - Attorney, Chalmers, Burch & Adams, LLC
 Deke Copenhaver - Principal, Copenhaver Consulting, LLC
 Ann Cramer - Senior Consultant, Coxe Curry & Associates
 Hardie Davis - Mayor, Augusta
 Meghan Duke - Economic Development Director, City of West Point
 Amir Farokhi - Founding Director of GeorgiaForward and Director of Strategy, Brighthouse
 Mike Ford - Former President & CEO, NewTown Macon
 Justice Britt Grant - Justice, Supreme Court of Georgia
 Hill Hardman - Director of Corporate Strategy and Development, RouteMatch Software
 Cole Posey - Director of Marketing, Communication and Public Relations, Southern Regional Technical College
 Mike Starr - President & CEI, Georgia Cities Foundation
 Kenita Williams - Director of Leadership Development, Southern Education Foundation
 Ben Young - Editor in Chief and Publisher, GeorgiaTrend Magazine

**Contact:**

Kris Vaughn
 Executive Director
kris@georgiaforward.org
 478-550-2185

Mailing Address:
 GeorgiaForward
 84 Walton Street NW
 Suite 500
 Atlanta, Georgia 30303

GeorgiaForward.org
 #gafwd

2019 Young Gamechangers Sponsorship Opportunities Monroe/Walton County

Platinum Sponsor: \$25,000 and above

- Opportunity for representative to welcome participants in Opening Ceremony, Mid-Point Meeting and Final Recommendations to the Community
- On stage brand mention during Opening Session and Final Recommendations to the Community
- Opportunity for representative to be involved in a working section of the Opening Session
- Onstage for award presentation during at Final Recommendations to the Community Dinner
- Logo placement on signage, printed collateral and advertisements, website, and press materials
- Featured in on screen sponsor loop at Final Recommendations to the Community
- Logo recognition on GeorgiaForward.org and on all GF social media outlets
- 4 Tickets to the Opening Session Dinner
- 4 Tickets to the Closing Dinner

Gold Sponsor: \$15,000 and above

- Opportunity for representative to welcome participants in Opening Ceremony
- On stage brand mention during Opening Session and Final Recommendations to the Community
- Opportunity for representative to be involved in a working section of the Opening Session
- Logo placement on signage, printed collateral, website, and press materials
- Featured in on screen sponsor loop with other Gold Sponsors at Final Recommendations to the Community
- Logo recognition on GeorgiaForward.org and on all GF social media outlets
- 2 Tickets to the Opening Session Dinner
- 2 Tickets to the Closing Dinner

Silver Sponsor: \$10,000 and above

- On stage brand mention during Opening Session and Final Recommendations to the Community
- Opportunity for representative to be involved in a working section of the Opening Session
- Logo placement on signage, printed collateral, website, and press materials
- Featured in on screen sponsor loop with other Silver Sponsors at Final Recommendations to the Community
- Logo recognition on GeorgiaForward.org and on all GF social media outlets
- 1 Ticket to the Opening Session Dinner
- 1 Ticket to the Closing Dinner

Bronze Sponsor: \$5,000 and above

- On stage brand mention during Opening Session
- Group listing on signage, printed collateral, website, and press materials
- Featured in on screen sponsor loop with other Bronze Sponsors at Final Recommendations to the Community
- Logo recognition on GeorgiaForward.org and on all GF social media outlets
- 1 Ticket to the Closing Dinner

Emerald Sponsor: \$2,500 and above

- On stage brand mention during Opening Session
- Group listing on signage, printed collateral, website, and press materials
- Featured in onscreen sponsor loop with other Emerald Sponsors at Final Recommendations to the Community
- Logo recognition on GeorgiaForward.org and on all GF social media outlets

Friend Sponsor: \$500 and above

- On stage brand mention during Opening Session
- Featured in onscreen sponsor loop with other Friend Sponsors at Final Recommendations to the Community

Young Gamechangers

a GeorgiaForward  program

2019 Sponsorship Registration Form

I would like to participate at the following level:

Platinum Gold Silver Bronze Emerald Friend

Amount: _____

Please fill out completely

Name: _____

Title: _____

Company: _____

(As it should appear on printed materials)

Address: _____

City: _____ State: _____ Zip: _____

URL: _____

Phone: _____ Facebook Address: _____

Twitter Handle: _____ Instagram Handle: _____

Authorized Signature: _____

To take advantage of this sponsorship opportunity, please contact Kris Vaughn by email or phone.

Upon receipt of written intent to accept a sponsorship package, an invoice will be issued.

Please mail or email this contract to:

GeorgiaForward
84 Walton Street NW, Suite 500
Atlanta, Georgia 30303
kris@georgiaforward.org
478-550-2185



To: Public Works Committee

From: Logan Propes, City Administrator

Department: STREETS & TRANSPORTATION

Date: 09/04/2018

Description: TRANSPORTATION ALTERNATIVES PROGRAM GRANT RESOLUTION

Budget Account/Project Name: TAP

Funding Source: SPLOST

Budget Allocation:	TBD	Allocated in each dept.	n/a
Budget Available:	TBD	Allocated in each dept.	n/a
Requested Expense:	BD	Company of Purchase:	TBD
Est.:			

Recommendation:

Staff recommends that the Council authorize the Mayor to execute the resolution for the GDOT Transportation Alternatives Program grant match.

Background:

The City has an opportunity to seek a grant from the Georgia Department of Transportation for a Transportation Alternatives Program award. This is for a project of a minimum of \$1,000,000 and part must be on the GDOT right-of-way. Eligible projects include Pedestrian and Streetscape improvements. The City's grant application encompasses both. The grant is a 20% local match. In this instance the total project is estimated at \$2,861,575.74 and the City would be responsible for an estimated \$572,315.15.

The scope of the project would be to connect the streetscaping and sidewalk improvements from N. Broad @ Marable Streets into downtown, turning onto E. Highland and South onto N. Lumpkin. Annual maintenance would fall on the city for the portion of GDOT sidewalk and is estimated at \$7,500 per year for the full streetscape.

The resolution will be added to the grant application to show full support for the City's 20% matching contribution.

Attachment(s): Grant Application Resolution

City of Monroe, Georgia

RESOLUTION

Whereas, the City of Monroe seeks to develop a long-term vision for creating a vibrant and sustainable downtown by promoting economic growth, providing pedestrian friendly mix-use development, enhancing connectivity, ensuring multiple transportation options; and

Whereas, the City seeks to foster pedestrian use of the town center and connectivity of travel modes, thereby integrating walking, transit, bicycle, and vehicle travel;

Whereas, the construction of the Monroe Downtown Streetscapes Project is a vital element in encouraging healthier and safer transportation options for residents and visitors to the City of Monroe,

Now, therefore, be it Resolved by the Mayor and Council of the City of Monroe, Georgia, that the Mayor and Council supports the City of Monroe application to the Georgia Department of Transportation for a grant through the Transportation Alternatives Program to implement the Monroe Downtown Streetscapes Project.

Now, therefore, be it Resolved by the City Council of the City of Monroe, Georgia that the City of Monroe will provide the required 20% match for this project should grant funds be awarded.

In Witness Whereof, I have set my hand and caused the Seal of the *City of Monroe, Georgia* to be affixed this Fourth day of September, 2018.

John Howard, Mayor

Attest: Logan Propes, City Administrator