



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, March 03, 2020

6:00 PM

City Hall

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#### I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
- 3. Central Services Update**

#### II. COMMITTEE INFORMATION

1. Finance
  - [a.](#) Monthly Finance Report
2. Airport
  - [a.](#) Monthly Airport Report
3. Public Works
  - [a.](#) Monthly Solid Waste Report
  - [b.](#) Great American Cleanup Week, April 20 - 24, 2020
  - [c.](#) Monthly Streets & Transportation Report
  - [d.](#) Church Street & Davis Street Traffic Calming
  - [e.](#) Midland - Washington Sidewalk & Shared Parking Arrangement
4. Utilities
  - [a.](#) Monthly Electric & Telecom Report

[b.](#) Monthly Water, Sewer, Gas, & Stormwater Report

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

**6. Planning & Code**

[a.](#) Monthly Code Report

b. Discussion - Major & Minor Subdivision Developments

**7. Economic Development**

[a.](#) Monthly Economic Development Report

[b.](#) 2020 Concert Series

**8. Parks**

[a.](#) Monthly Parks Report

**III. ITEMS OF DISCUSSION**

[1.](#) Approval - Major Subdivision - 945 Holly Hill Road

[2.](#) Stonecreek Subdivision Phase II Final Plat

[3.](#) Application - Beer & Wine On-Premise Consumption - The Southern Ox

[4.](#) Resolution - Georgia Cities Week, April 19 - 25, 2020

**IV. ADJOURN TO EXECUTIVE SESSION**

1. Real Estate Issue (s)

**V. ADJOURN**

# CENTRAL SERVICES

## MONTHLY REPORT

MARCH 2020

	2020 January	2020 February	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	6	2	5	1	4	9	2	6	8	6	6	4	7	5.1	66
Vehicle Inspections	0	1	6	12	1	0	6	6	7	7	1	0	10	4.4	57
Equipment Inspections	0	2	0	0	0	2	4	4	5	6	0	0	5	2.2	28
Worksite Inspections	0	0	1	0	9	0	2	1	1	2	2	0	0	1.4	18
Employee Safety Classes	3	0	0	0	0	0	0	0	1	1	0	2	0	0.5	7
<b>PURCHASING</b>															
P-Card Transactions	537	306	421	567	462	588	539	533	534	519	534	361	382	483.3	6,283
Purchase Orders	153	84	155	103	86	66	79	84	72	68	106	73	42	90.1	1,171
Total Purchases	690	390	576	670	548	654	618	617	606	587	640	434	424	573.4	7,454
Sealed Bids/Proposals	0	2	1	1	2	1	1	2	2	1	3	2	0	1.4	18
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	132	86	116	126	142	162	135	151	161	118	187	144	129	137.6	1,789
Phishing Fail Percentage	4.0%	4.0%	3.6%	3.9%	4.4%	3.4%	6.3%	6.0%	4.3%	4.3%	7.1%	5.0%	8.0%	4.9%	
<b>MARKETING</b>															
Newsletters Distributed	0	1	1	1	3	2	1	0	2	1	0	1	1	1.1	14
Intern Hours	19.8	58.1	22.5	32.0	38.0	8.0	23.8	48.2	12.5					29.2	262.9
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	94.8	94.8	46.6	46.6	52.4	52.4	52.4	141.1	141.1	141.1	143.1	145.5	94.8	95.9	1,246.5
Trash Collection	3,000.0	3,030.0	2,400.0	1,400.0	1,820.0	1,360.0	1,240.0	1,900.0	820.0	2,360.0	1,660.0	1,420.0	2,380.0	1,906.9	24,790.0
Crew Acres Mowed	16.7	16.7	16.7	27.0	45.2	54.0	54.0	54.0	54.0	59.0	33.3	33.3	16.7	37.0	480.5

# PROJECTS & UPDATES

## **POLICE STATION / MUNICIPAL COURT BUILDING**

The City has started construction on the renovation and build out of the new Police & Municipal Court complex. Place Services, Inc. is currently under contract as general contractor for the construction of this project. The approved project cost is for \$2,331,400. The anticipated completion schedule is September 2020, with all other components complete...

- 50% Completion Drawings – COMPLETE
- 95% Completion Drawings – COMPLETE
- 100% Completion Drawings – COMPLETE
- ITB/Specification Documents – COMPLETE
- Construction Bids – COMPLETE
- Council Bid Approval – COMPLETE
- Contract Execution – COMPLETE
- Notice to Proceed – COMPLETE
- Construction Start – COMPLETE
- Completion – September possible

There will be additional costs for Fire Safety, Security, and Cameras throughout the facility, that will be coming before Council in the coming months.



**MARKETING**

The spring newsletter was published on March 2<sup>nd</sup> with several different topics ranging from meeting and event dates, airport updates, customer service experiences, park updates, and other areas of interest.

The next scheduled newsletter will be published on June 1<sup>st</sup> to represent the activities during the summer months for the City of Monroe and surrounding areas. Additional newsletters are planned for park updates, and other projects around the City of Monroe for 2020.



**FACILITIES & GROUNDS MANAGEMENT**

As discussed, a comprehensive plan of grounds and right-of-way management has been put to schedule. The grounds crew has become a combination of 4 employees from Streets and Central Services. They will be assigned with maintaining parks, airport, grounds, and right-of-ways. The additional grounds and right-of-way upkeep will be provided by contract labor. The goal is to provide bi-weekly cuts to all facilities, parks, and certain areas of the City, with weekly cuts provided to cemeteries and parks as needed during the heavier growing and traffic seasons. This will be an evolving process until all areas can be maintained properly.

During the months of January and February, the grounds crew collected approximately 6,030 pounds of trash from cemeteries, parks, downtown, and right-of-ways.



**FINANCIAL STATUS REPORT**  
as of January 2020

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 January 31, 2020

Cash balances for the City of Monroe as of January 31<sup>st</sup> total **\$43,357,926**. The following table shows the individual account balances.

<b>1/31/2020</b>	
<b>GOVERNMENTAL FUND</b>	
General Fund Checking	359,762.12
Stabilization Fund	1,250,000.00
Community Center Deposits	2,680.79
Group Health Insurance (Claims/Premiums)	38,039.57
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	124,465.50
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	1,932,638.22
SPLOST 2019	1,198,901.35
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	3,996.05
DEA Confiscated Assets Fund	47,005.04
Confiscated Assets Fund	48,607.06
<b>ENTERPRISE FUND</b>	
Solid Waste	422,378.58
Solid Waste Capital	1,260,524.86
Utility Revenue	3,303,722.40
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,813.58
Utility MGAG Payment Acct	8,376.74
Utility Gov't Loan Payment Acct	26,086.06
Utility MEAG Short-Term Investment	5,206,182.38
Utility MEAG Intermediate Extended Investment	7,378,829.76
Utility MEAG Intermediate Portfolio Investment	2,764,607.30
Utility Capital Improvement	9,907,982.05
Utility GEFA	1,000.00
Utility Bond Sinking Fund	425,456.96
Utility Tap Fees	2,177,495.11
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,552,621.99

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 January 31, 2020

The total Utility Capital funds available as of January are \$13,418,557 as broken down in the section below:

Utility Capital Improvement Cash Balance	9,907,982
Utility Revenue Reserve Cash Balance	1,333,114
Tap Fees Cash Balance	2,177,461
<b>Total Current Funds Available</b>	<b>\$ 13,418,557</b>

Project Description	<u>2019 Estimated</u>					
	<u>Estimated Budgeted Cost</u>	<u>Remaining Expenses</u>	<u>2020 Estimated Expense</u>	<u>2021 Estimated Expense</u>	<u>2022 Estimated Expense</u>	<u>2023 Estimated Expense</u>
Totals	\$ 32,992,991	\$ 6,173,320	\$ 9,380,678	\$ 2,573,215	\$ 1,777,500	\$ 1,174,954
Estimated annual Tap Fees		0	1,200,000	1,200,000	1,200,000	1,200,000
Estimated annual CIP transfers-in		0	3,300,000	3,600,000	3,600,000	3,600,000
Estimated Utility Capital Cash Balance EOY		\$ 7,245,238	\$ 2,364,560	\$ 4,591,345	\$ 7,613,845	\$ 11,238,891
<i>Potential Bonded Projects</i>		3,221,087	6,005,337	385,000	100,000	-
Estimated Utility Capital Cash Balance EOY with Bond		\$ 10,466,325	\$ 8,369,897	\$ 4,976,345	\$ 7,713,845	\$ 11,238,891

The detail by year of each project is shown on the following page

**Utility Capital Funding**  
**Approved Projects/Assets**

Dept	Project Description	Estimated	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated	2023 Estimated
		Budgeted Cost	Remaining Expenses	Expense	Expense	Expense	Expense
Sewer	Sewer CDBG 2018-Initial Application	25,000	-				
Sewer	CDBG 2018 Construction & Design	250,000	145,465				
Sewer	CDBG 2018 Revenue (DCA draws)						
Sewer	Infrastructure Repair/Replacement	337,223	39,195	71,881	70,000	70,000	
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	2,594,823				
Sewer	Pump Station SCADA	50,000		15,000			
Sewer	Sewer Main Rehab	583,711	75,071	150,000	100,000	150,000	100,000
Sewer	Truck	81,640	-	31,640		50,000	
Sewer	Application/Design CDBG 2022 submittal	50,000	-			50,000	
Sewer	CDBG 2022 Construction	250,000	-				250,000
Sewer	Lime Slurry System	145,200	145,200				
Sewer	Aeration Fluidyne Jet Pump	41,348	20,674	20,674			
Sewer	Submersible Solids Handling Pump	0	-				
Sewer	Sewer Expansion 2019	0	-				
Sewer	Final Clarifier Clean Out	36,908	-		18,454		18,454
Sewer	Control Panel for Plant Drain	21,430	-			15,000	
Sewer	Trickling Filter Pump	108,759	0	40,000			40,000
Sewer	Ashphalt Top Coat	200,000	-	200,000			
Sewer	GIS Program Development	41,667	7,879				
Sewer	replacement motor, gear reducer & jackshaft assembly	0	(7,800)				
Sewer	drive assembly cross collector	0	(7,800)				
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000	-				
Water	Loganville Water Distribution Line	5,570,337	(134,163)	5,570,337			
Water/Telecom	Loganville Water Line-Fiber	245,000		245,000			
Water	Warehouse Improvements	25,000	22,384				
Water	Water Main Rehab	575,000	75,000	125,000	125,000	125,000	125,000
Water	8 Mstr Mtr Octave AWWA Mtr	5,062	5,062				
Water	Fire Hydrant Replacement	165,000	55,000	55,000	55,000		
Water	Infrastructure Repair/Replacement	750,000	94,622	150,000	150,000	150,000	150,000
Water	New Construction Water Meters	0	-	0	0	0	0
Water	Water Valve Maintenance Trailer	61,720	(5,492)				
Water	CDBG 2018 Construction & Design	250,000	250,000				
Water	Application/Design CDBG 2022 submittal	25,000	-			25,000	
Water	CDBG 2022 Construction	250,000	-				250,000
Water	High Service Pumps	100,000	-	100,000			
Water	Alcovy River Screen	350,000	-	350,000			
Water	Control Vlv Replacement Reservoir & Alcovy River	100,000	-		100,000		
Water	Membrane Filters	176,500	59,900	25,000	25,000	25,000	25,000
Water	Excavator	88,200	20,964				
Water	Water Meters	282,247	-	56,500	56,500	56,500	56,500
Water	GIS Program Development	41,667	7,879				
Water	Water Expansion 2019	0	-				
Central Svcs	Vehicle	85,000	25,000	60,000			
Admin	Financial/Utility Billing Software	300,617	(8,679)				
Admin	Drive Thru Rehab/City Hall	225,000	61,017				
Admin	Trucks	98,261	-	48,261	48,261		
Admin	Rack Server	6,650	-				
Admin	Town Green improvements						
Electric	Pole Crane	80,000	80,000				
Electric	Automated Switching	150,000	(428)				
Electric	2018 LED Streetlights	125,000	109,883				
Electric	Reconductor Distribution System	800,000	223,792		150,000	150,000	
Electric	Warehouse Project	75,000	45,880				
Electric	Stone Creek	153,000	107,191				
Electric	Stone Creek phase 2		43,918				
Electric	Holder (at the Mill)		13,892				
Electric	One Street (at the Mill)		16,832				
Electric	System Automation	321,516	108,846	47,670	150,000	15,000	
Electric	Underground for Town Green	187,000	187,000				
Electric	AMI meters/system	340,215	75,000	125,215	140,000		
Electric	Rebuild Highland & S Madison Ave	1,226,700	291,200	435,500	250,000	250,000	
Electric	GIS Program Development	41,667	33,125				
Telecom	Halon Fire Suppression	44,000	44,000				
Telecom	Fiber Loop	150,000	66,410				
Telecom	Fiber to the X	400,000	60,584	100,000	100,000	100,000	
Telecom	Wireless Deployment	75,000	75,000				
Telecom	2018 Cable Replacement	240,000	80,000	80,000	80,000		
Telecom	2018 Network Redundancy	225,000	127,955				
Telecom	DOCSIS 3	175,000	147,939				
Telecom	Fiber Backbone Extension	101,500	56,500	45,000			
Telecom	Micro Trench Saw	91,000	2,915				
Telecom	FTTX	420,000	120,000	150,000	150,000		
Telecom	Cable Infrastructure Replacement	180,000	65,000	60,000	55,000		
Telecom	GIS Program Development	41,667	33,125				

Gas	Good Hope	140,000	-	70,000	70,000		
Gas	James Huff/Gratis	140,000	-			140,000	
Gas	Old Mill Replacement	150,000	-	150,000			
Gas	Unisia Dr Extension	45,000	-	45,000			
Gas	Various Projects	300,000	-	100,000	100,000	100,000	
Gas	Service Trencher	80,000	22,500				
Gas	2018 System Rehab	200,000	25,836				
Gas	System Rehab	150,000	-	50,000	50,000	50,000	
Gas	Gas Main Renewal	681,147	90,475	196,000	70,000	131,000	85,000
Gas	Main Extension	84,397	8,397	36,000		40,000	
Gas	GIS Program Development	41,667	33,125				
Stormwater	2018 Infrastructure Repair/Replacement	100,000	55,665				
Stormwater	Infrastructure Repair/Replacement	300,000	-	100,000	100,000	10,000	
Stormwater	Lateral Repair	43,183	8,183		35,000		
Stormwater	F450 Service Body Truck	60,000	-	60,000			
Stormwater	Skid Steer	75,000	-	75,000			
Stormwater	Storm/Drain Retention Pond Rehab	375,000	75,000	75,000	75,000	75,000	75,000
Stormwater	Public Works Retention Pond	8,000	-	8,000			
Stormwater	Heritage Trace Retention Pond	18,000	-	18,000			
Stormwater	GIS Program Development	41,667	7,879				
Stormwater	Improvements	50,000	50,000				
Stormwater	CDBG2020 Application & Design	50,000	4,500	40,000			
Stormwater	CDBG 2020 Construction	500,000	-		250,000		
<b>Totals</b>		<b>\$ 32,992,991</b>	<b>\$ 6,173,320</b>	<b>\$ 9,380,678</b>	<b>\$ 2,573,215</b>	<b>\$ 1,777,500</b>	<b>\$ 1,174,954</b>



Monroe, GA

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

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DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	636,499.46	413,440.67	-223,058.79	-35.04 %	636,499.46	413,440.67	-223,058.79	-35.04 %	7,641,050.00
<b>Total R1: 31 - TAXES:</b>	<b>636,499.46</b>	<b>413,440.67</b>	<b>-223,058.79</b>	<b>-35.04 %</b>	<b>636,499.46</b>	<b>413,440.67</b>	<b>-223,058.79</b>	<b>-35.04 %</b>	<b>7,641,050.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - PLANNING & DEVELOPMENT	28,542.74	161,140.00	132,597.26	464.56 %	28,542.74	161,140.00	132,597.26	464.56 %	342,650.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>28,542.74</b>	<b>161,140.00</b>	<b>132,597.26</b>	<b>464.56 %</b>	<b>28,542.74</b>	<b>161,140.00</b>	<b>132,597.26</b>	<b>464.56 %</b>	<b>342,650.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1510 - FINANCE ADMIN	1,666.00	0.00	-1,666.00	-100.00 %	1,666.00	0.00	-1,666.00	-100.00 %	20,000.00
1519 - INTERGOVERNMENTAL	8,713.18	79,600.00	70,886.82	813.56 %	8,713.18	79,600.00	70,886.82	813.56 %	104,600.00
3200 - POLICE	416.50	0.00	-416.50	-100.00 %	416.50	0.00	-416.50	-100.00 %	5,000.00
3500 - FIRE OPERATIONS	8,330.00	0.00	-8,330.00	-100.00 %	8,330.00	0.00	-8,330.00	-100.00 %	100,000.00
4200 - STREETS & TRANSPORTATION	14,567.58	174,880.88	160,313.30	1,100.48 %	14,567.58	174,880.88	160,313.30	1,100.48 %	174,881.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>33,693.26</b>	<b>254,480.88</b>	<b>220,787.62</b>	<b>655.29 %</b>	<b>33,693.26</b>	<b>254,480.88</b>	<b>220,787.62</b>	<b>655.29 %</b>	<b>404,481.00</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	55,811.00	-42,387.29	-98,198.29	-175.95 %	55,811.00	-42,387.29	-98,198.29	-175.95 %	670,000.00
3200 - POLICE	1,666.00	1,296.50	-369.50	-22.18 %	1,666.00	1,296.50	-369.50	-22.18 %	20,000.00
7200 - PLANNING & DEVELOPMENT	41.65	8.00	-33.65	-80.79 %	41.65	8.00	-33.65	-80.79 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	0.00	-1,666.00	-100.00 %	1,666.00	0.00	-1,666.00	-100.00 %	20,000.00
7563 - AIRPORT	91.63	115.00	23.37	25.50 %	91.63	115.00	23.37	25.50 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>59,276.28</b>	<b>-40,967.79</b>	<b>-100,244.07</b>	<b>-169.11 %</b>	<b>59,276.28</b>	<b>-40,967.79</b>	<b>-100,244.07</b>	<b>-169.11 %</b>	<b>711,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	23,698.81	-15,868.69	-40.11 %	39,567.50	23,698.81	-15,868.69	-40.11 %	475,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>23,698.81</b>	<b>-15,868.69</b>	<b>-40.11 %</b>	<b>39,567.50</b>	<b>23,698.81</b>	<b>-15,868.69</b>	<b>-40.11 %</b>	<b>475,000.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	333.20	0.00	-333.20	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	333.20	0.00	-333.20	-100.00 %	4,000.00
4200 - STREETS & TRANSPORTATION	0.00	8,820.00	8,820.00	0.00 %	0.00	8,820.00	8,820.00	0.00 %	0.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	2,915.50	0.00	-2,915.50	-100.00 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,581.90</b>	<b>8,820.00</b>	<b>5,238.10</b>	<b>146.24 %</b>	<b>3,581.90</b>	<b>8,820.00</b>	<b>5,238.10</b>	<b>146.24 %</b>	<b>43,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	416.50	3,020.12	2,603.62	625.12 %	416.50	3,020.12	2,603.62	625.12 %	5,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	275.55	275.63	0.08	0.03 %	3,308.00
5530 - COMMUNITY CENTER	1,249.50	1,875.00	625.50	50.06 %	1,249.50	1,875.00	625.50	50.06 %	15,000.00

Monthly Budget Report

For Fiscal: 2020 Period Ending: 12 2020

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
7563 - AIRPORT	16,701.65	15,330.50	-1,371.15	-8.21 %	16,701.65	15,330.50	-1,371.15	-8.21 %	200,500.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>18,643.20</b>	<b>20,501.25</b>	<b>1,858.05</b>	<b>9.97 %</b>	<b>18,643.20</b>	<b>20,501.25</b>	<b>1,858.05</b>	<b>9.97 %</b>	<b>223,808.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	235,468.46	199,007.79	-36,460.67	-15.48 %	235,468.46	199,007.79	-36,460.67	-15.48 %	2,826,752.32
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>235,468.46</b>	<b>199,007.79</b>	<b>-36,460.67</b>	<b>-15.48 %</b>	<b>235,468.46</b>	<b>199,007.79</b>	<b>-36,460.67</b>	<b>-15.48 %</b>	<b>2,826,752.32</b>
<b>Total Revenue:</b>	<b>1,055,272.80</b>	<b>1,040,121.61</b>	<b>-15,151.19</b>	<b>-1.44 %</b>	<b>1,055,272.80</b>	<b>1,040,121.61</b>	<b>-15,151.19</b>	<b>-1.44 %</b>	<b>12,668,341.32</b>
<b>Expense</b>									
1100 - LEGISLATIVE	21,753.02	14,498.52	7,254.50	33.35 %	21,753.02	14,498.52	7,254.50	33.35 %	261,141.00
1300 - EXECUTIVE	26,575.01	21,811.08	4,763.93	17.93 %	26,575.01	21,811.08	4,763.93	17.93 %	319,028.00
1500 - GENERAL ADMIN	12,658.74	14,710.00	-2,051.26	-16.20 %	12,658.74	14,710.00	-2,051.26	-16.20 %	151,966.00
1510 - FINANCE ADMIN	24,798.64	17,865.60	6,933.04	27.96 %	24,798.64	17,865.60	6,933.04	27.96 %	297,703.32
1530 - LAW	16,909.90	0.00	16,909.90	100.00 %	16,909.90	0.00	16,909.90	100.00 %	203,000.00
1560 - AUDIT	3,290.35	0.00	3,290.35	100.00 %	3,290.35	0.00	3,290.35	100.00 %	39,500.00
1565 - WALTON PLAZA	9,605.65	22,140.00	-12,534.35	-130.49 %	9,605.65	22,140.00	-12,534.35	-130.49 %	115,314.00
2650 - MUNICIPAL COURT	9,682.16	6,608.29	3,073.87	31.75 %	9,682.16	6,608.29	3,073.87	31.75 %	116,233.00
3200 - POLICE	428,986.85	338,897.05	90,089.80	21.00 %	428,986.85	338,897.05	90,089.80	21.00 %	5,149,903.00
3500 - FIRE OPERATIONS	191,708.98	149,864.53	41,844.45	21.83 %	191,708.98	149,864.53	41,844.45	21.83 %	2,301,429.00
3510 - FIRE PREVENTION/CRR	9,578.54	5,871.86	3,706.68	38.70 %	9,578.54	5,871.86	3,706.68	38.70 %	114,989.00
4200 - STREETS & TRANSPORTATION	122,922.01	87,417.11	35,504.90	28.88 %	122,922.01	87,417.11	35,504.90	28.88 %	1,475,655.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	924.63	0.00	924.63	100.00 %	11,100.00
5530 - COMMUNITY CENTER	1,811.76	1,041.50	770.26	42.51 %	1,811.76	1,041.50	770.26	42.51 %	21,750.00
6200 - BLDGS & GROUNDS	38,183.24	15,331.00	22,852.24	59.85 %	38,183.24	15,331.00	22,852.24	59.85 %	458,383.00
6500 - LIBRARIES	10,295.88	0.00	10,295.88	100.00 %	10,295.88	0.00	10,295.88	100.00 %	123,600.00
7200 - PLANNING & DEVELOPMENT	75,738.23	48,644.97	27,093.26	35.77 %	75,738.23	48,644.97	27,093.26	35.77 %	909,223.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	403.50	0.00	403.50	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	22,656.07	8,466.95	14,189.12	62.63 %	22,656.07	8,466.95	14,189.12	62.63 %	271,982.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	0.00	2,082.50	100.00 %	2,082.50	0.00	2,082.50	100.00 %	25,000.00
7563 - AIRPORT	17,042.98	676.22	16,366.76	96.03 %	17,042.98	676.22	16,366.76	96.03 %	204,598.00
9001 - GEN - OTHER FINANCING USES	7,663.60	0.00	7,663.60	100.00 %	7,663.60	0.00	7,663.60	100.00 %	92,000.00
<b>Total Expense:</b>	<b>1,055,272.24</b>	<b>753,844.68</b>	<b>301,427.56</b>	<b>28.56 %</b>	<b>1,055,272.24</b>	<b>753,844.68</b>	<b>301,427.56</b>	<b>28.56 %</b>	<b>12,668,341.32</b>
<b>Report Total:</b>	<b>0.56</b>	<b>286,276.93</b>	<b>286,276.37</b>		<b>0.56</b>	<b>286,276.93</b>	<b>286,276.37</b>		<b>0.00</b>



Monroe, GA

# Income Statement

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## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	573,081.29	573,081.29	10,589,721.03
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	79,600.00	79,600.00	25,000.00
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	3,032.37
2650 - MUNICIPAL COURT	475,000.00	475,000.00	23,698.81	23,698.81	451,301.19
3200 - POLICE	29,000.00	29,000.00	1,296.50	1,296.50	27,703.50
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	0.00	104,000.00
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	183,700.88	183,700.88	-8,819.88
5530 - COMMUNITY CENTER	15,000.00	15,000.00	1,875.00	1,875.00	13,125.00
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	161,148.00	161,148.00	182,002.00
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	0.00	0.00	20,000.00
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	35,000.00
7563 - AIRPORT	201,600.00	201,600.00	15,445.50	15,445.50	186,154.50
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,040,121.61</b>	<b>1,040,121.61</b>	<b>11,628,219.71</b>
<b>Expense</b>					
1100 - LEGISLATIVE	261,141.00	261,141.00	14,498.52	14,498.52	246,642.48
1300 - EXECUTIVE	319,028.00	319,028.00	21,811.08	21,811.08	297,216.92
1500 - GENERAL ADMIN	151,966.00	151,966.00	14,710.00	14,710.00	137,256.00
1510 - FINANCE ADMIN	297,703.32	297,703.32	17,865.60	17,865.60	279,837.72
1530 - LAW	203,000.00	203,000.00	0.00	0.00	203,000.00
1560 - AUDIT	39,500.00	39,500.00	0.00	0.00	39,500.00
1565 - WALTON PLAZA	115,314.00	115,314.00	22,140.00	22,140.00	93,174.00
2650 - MUNICIPAL COURT	116,233.00	116,233.00	6,608.29	6,608.29	109,624.71
3200 - POLICE	5,149,903.00	5,149,903.00	338,897.05	338,897.05	4,811,005.95
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	149,864.53	149,864.53	2,151,564.47
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	5,871.86	5,871.86	109,117.14
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	87,417.11	87,417.11	1,388,237.89
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,041.50	1,041.50	20,708.50
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	15,331.00	15,331.00	443,052.00
6500 - LIBRARIES	123,600.00	123,600.00	0.00	0.00	123,600.00
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	48,644.97	48,644.97	860,578.03
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	8,466.95	8,466.95	263,515.05
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
7563 - AIRPORT	204,598.00	204,598.00	676.22	676.22	203,921.78
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>753,844.68</b>	<b>753,844.68</b>	<b>11,914,496.64</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>286,276.93</b>	<b>286,276.93</b>	

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 01/31/2020



Monroe, GA

DEP...	2019 Jan. Activity	2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	712,759.01	573,081.29	-139,677.72	-19.60%	712,759.01	573,081.29	-139,677.72	-19.60%
1519 - INTERGOVERNMENTAL	70,831.00	79,600.00	8,769.00	12.38%	70,831.00	79,600.00	8,769.00	12.38%
1565 - WALTON PLAZA	0.00	275.63	275.63	0.00%	0.00	275.63	275.63	0.00%
2650 - MUNICIPAL COURT	0.00	23,698.81	23,698.81	0.00%	0.00	23,698.81	23,698.81	0.00%
3200 - POLICE	2,292.06	1,296.50	-995.56	-43.44%	2,292.06	1,296.50	-995.56	-43.44%
4200 - STREETS & TRANSPORTATION	0.00	183,700.88	183,700.88	0.00%	0.00	183,700.88	183,700.88	0.00%
5530 - COMMUNITY CENTER	3,050.00	1,875.00	-1,175.00	-38.52%	3,050.00	1,875.00	-1,175.00	-38.52%
7200 - PLANNING & DEVELOPMENT	136,900.50	161,148.00	24,247.50	17.71%	136,900.50	161,148.00	24,247.50	17.71%
7563 - AIRPORT	13,955.66	15,445.50	1,489.84	10.68%	13,955.66	15,445.50	1,489.84	10.68%
<b>Revenue Total:</b>	<b>939,788.23</b>	<b>1,040,121.61</b>	<b>100,333.38</b>	<b>10.68%</b>	<b>939,788.23</b>	<b>1,040,121.61</b>	<b>100,333.38</b>	<b>10.68%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	18,372.99	14,498.52	3,874.47	21.09%	18,372.99	14,498.52	3,874.47	21.09%
1300 - EXECUTIVE	54,771.10	21,811.08	32,960.02	60.18%	54,771.10	21,811.08	32,960.02	60.18%
1500 - GENERAL ADMIN	13,250.61	14,710.00	-1,459.39	-11.01%	13,250.61	14,710.00	-1,459.39	-11.01%
1510 - FINANCE ADMIN	15,900.51	17,865.60	-1,965.09	-12.36%	15,900.51	17,865.60	-1,965.09	-12.36%
1560 - AUDIT	3,000.00	0.00	3,000.00	100.00%	3,000.00	0.00	3,000.00	100.00%
1565 - WALTON PLAZA	0.00	22,140.00	-22,140.00	0.00%	0.00	22,140.00	-22,140.00	0.00%
2650 - MUNICIPAL COURT	4,546.24	6,608.29	-2,062.05	-45.36%	4,546.24	6,608.29	-2,062.05	-45.36%
3200 - POLICE	256,359.07	338,897.05	-82,537.98	-32.20%	256,359.07	338,897.05	-82,537.98	-32.20%
3500 - FIRE OPERATIONS	129,771.49	149,864.53	-20,093.04	-15.48%	129,771.49	149,864.53	-20,093.04	-15.48%
3510 - FIRE PREVENTION/CRR	4,411.54	5,871.86	-1,460.32	-33.10%	4,411.54	5,871.86	-1,460.32	-33.10%
4200 - STREETS & TRANSPORTATION	82,704.71	87,417.11	-4,712.40	-5.70%	82,704.71	87,417.11	-4,712.40	-5.70%
5530 - COMMUNITY CENTER	1,610.44	1,041.50	568.94	35.33%	1,610.44	1,041.50	568.94	35.33%
6200 - BLDGS & GROUNDS	11,680.54	15,331.00	-3,650.46	-31.25%	11,680.54	15,331.00	-3,650.46	-31.25%
7200 - PLANNING & DEVELOPMENT	36,294.08	48,644.97	-12,350.89	-34.03%	36,294.08	48,644.97	-12,350.89	-34.03%
7520 - ECONOMIC DEVELOPMENT	22,221.18	8,466.95	13,754.23	61.90%	22,221.18	8,466.95	13,754.23	61.90%
7563 - AIRPORT	543.18	676.22	-133.04	-24.49%	543.18	676.22	-133.04	-24.49%
<b>Expense Total:</b>	<b>655,437.68</b>	<b>753,844.68</b>	<b>-98,407.00</b>	<b>-15.01%</b>	<b>655,437.68</b>	<b>753,844.68</b>	<b>-98,407.00</b>	<b>-15.01%</b>
<b>Total Surplus (Deficit):</b>	<b>284,350.55</b>	<b>286,276.93</b>	<b>1,926.38</b>	<b>0.68%</b>	<b>284,350.55</b>	<b>286,276.93</b>	<b>1,926.38</b>	<b>0.68%</b>



Monroe, GA

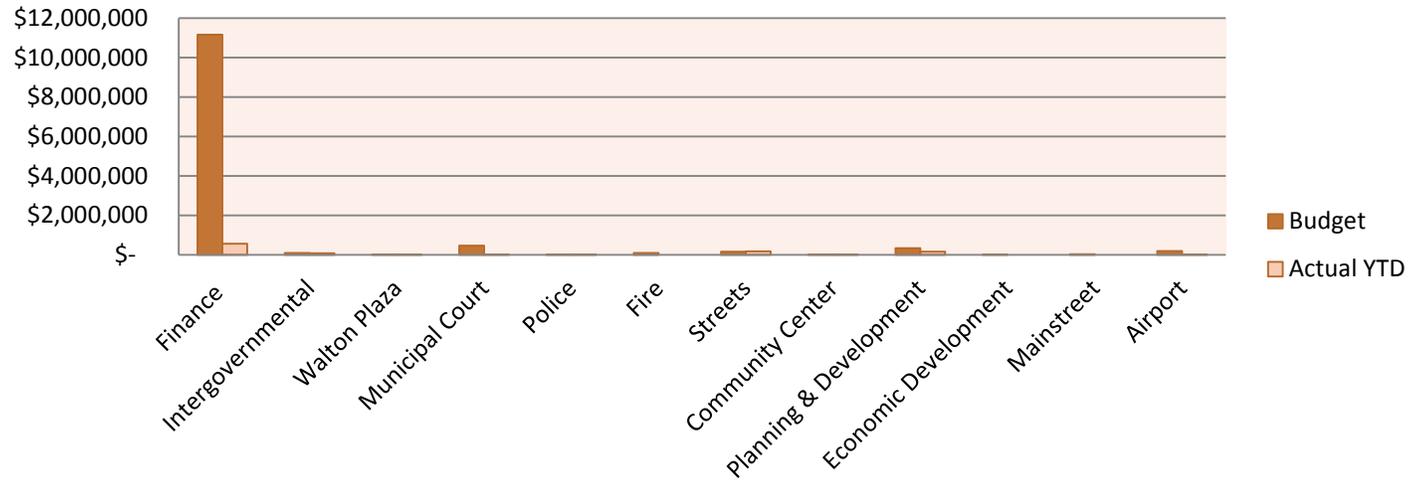
# Budget Report 15

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

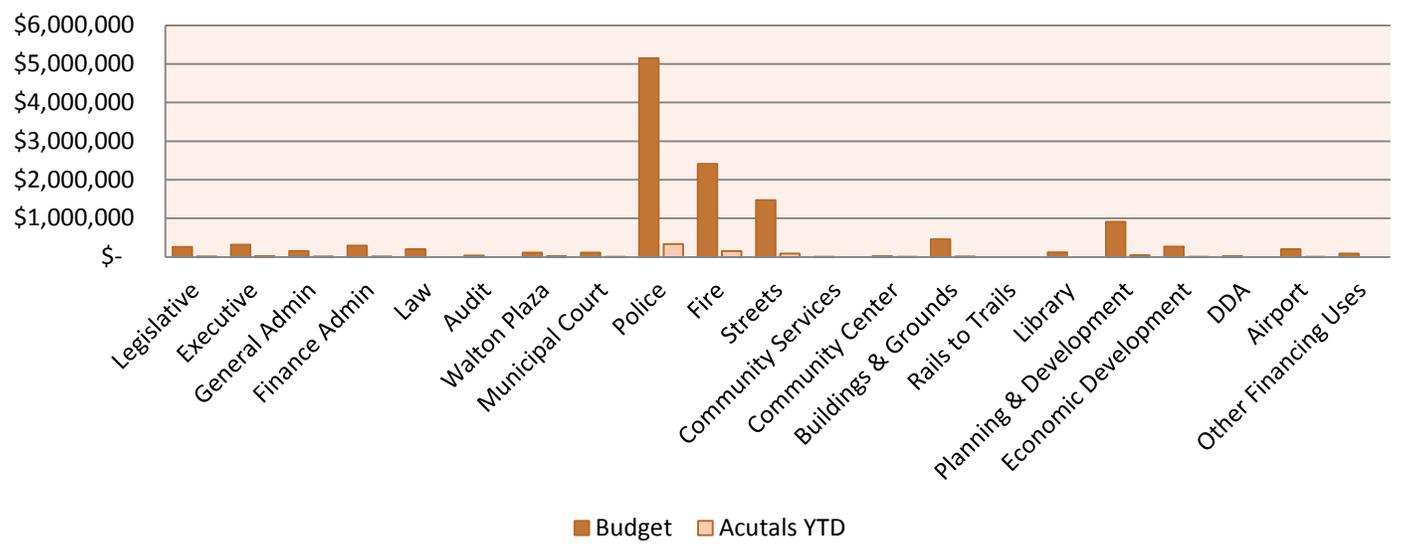
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	573,081.29	573,081.29	-10,589,721.03	94.87 %
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	79,600.00	79,600.00	-25,000.00	23.90 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	-3,032.37	91.67 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	23,698.81	23,698.81	-451,301.19	95.01 %
3200 - POLICE	29,000.00	29,000.00	1,296.50	1,296.50	-27,703.50	95.53 %
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	0.00	-104,000.00	100.00 %
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	183,700.88	183,700.88	8,819.88	5.04 %
5530 - COMMUNITY CENTER	15,000.00	15,000.00	1,875.00	1,875.00	-13,125.00	87.50 %
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	161,148.00	161,148.00	-182,002.00	53.04 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
7563 - AIRPORT	201,600.00	201,600.00	15,445.50	15,445.50	-186,154.50	92.34 %
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,040,121.61</b>	<b>1,040,121.61</b>	<b>-11,628,219.71</b>	<b>91.79 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	261,141.00	261,141.00	14,498.52	14,498.52	246,642.48	94.45 %
1300 - EXECUTIVE	319,028.00	319,028.00	21,811.08	21,811.08	297,216.92	93.16 %
1500 - GENERAL ADMIN	151,966.00	151,966.00	14,710.00	14,710.00	137,256.00	90.32 %
1510 - FINANCE ADMIN	297,703.32	297,703.32	17,865.60	17,865.60	279,837.72	94.00 %
1530 - LAW	203,000.00	203,000.00	0.00	0.00	203,000.00	100.00 %
1560 - AUDIT	39,500.00	39,500.00	0.00	0.00	39,500.00	100.00 %
1565 - WALTON PLAZA	115,314.00	115,314.00	22,140.00	22,140.00	93,174.00	80.80 %
2650 - MUNICIPAL COURT	116,233.00	116,233.00	6,608.29	6,608.29	109,624.71	94.31 %
3200 - POLICE	5,149,903.00	5,149,903.00	338,897.05	338,897.05	4,811,005.95	93.42 %
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	149,864.53	149,864.53	2,151,564.47	93.49 %
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	5,871.86	5,871.86	109,117.14	94.89 %
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	87,417.11	87,417.11	1,388,237.89	94.08 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00	100.00 %
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,041.50	1,041.50	20,708.50	95.21 %
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	15,331.00	15,331.00	443,052.00	96.66 %
6500 - LIBRARIES	123,600.00	123,600.00	0.00	0.00	123,600.00	100.00 %
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	48,644.97	48,644.97	860,578.03	94.65 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	8,466.95	8,466.95	263,515.05	96.89 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
7563 - AIRPORT	204,598.00	204,598.00	676.22	676.22	203,921.78	99.67 %
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00	100.00 %
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>753,844.68</b>	<b>753,844.68</b>	<b>11,914,496.64</b>	<b>94.05 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>286,276.93</b>	<b>286,276.93</b>	<b>286,276.93</b>	<b>0.00 %</b>

### General Fund Revenue January YTD Budget Comparison



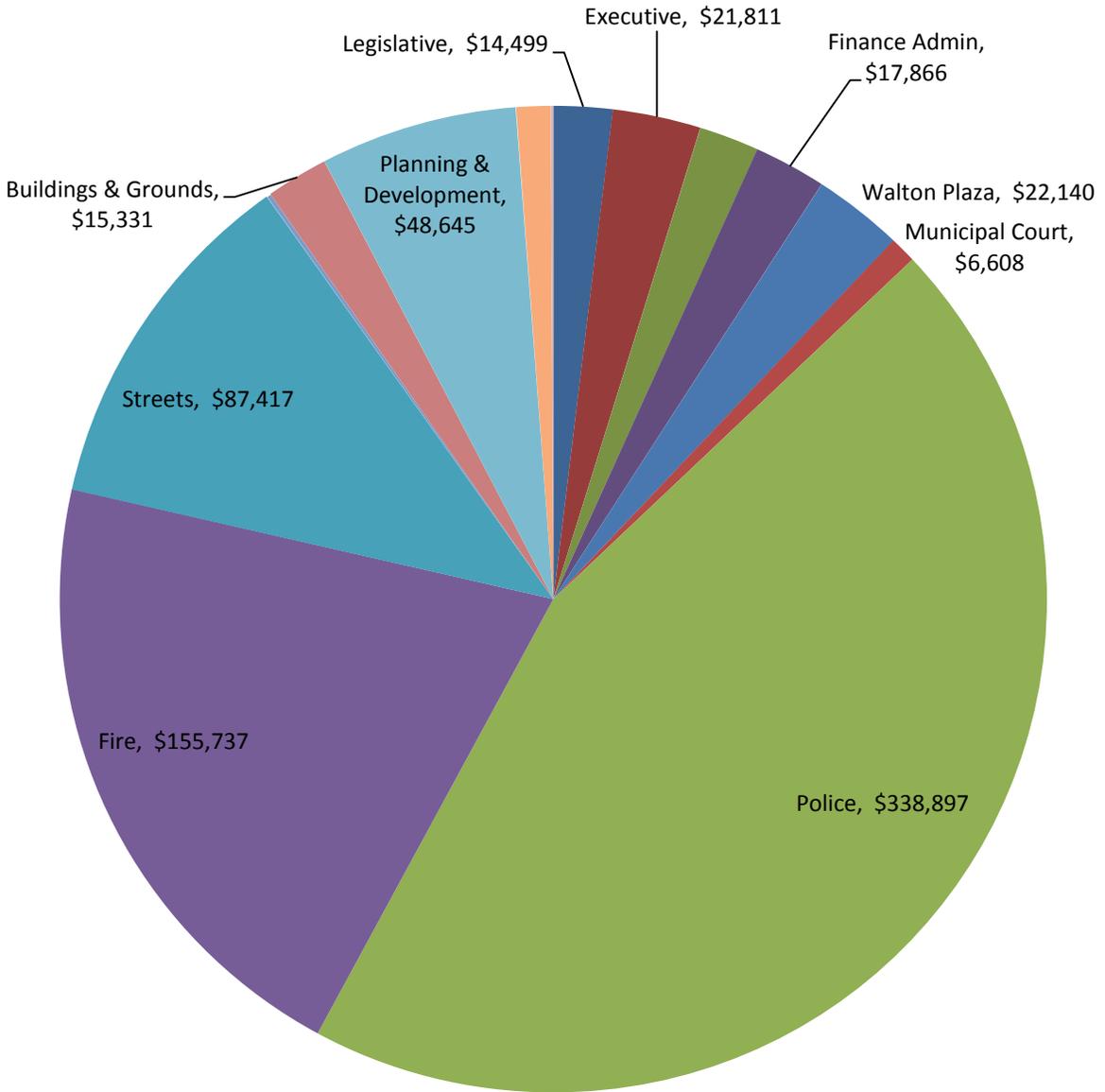
General Fund year-to-date revenues for the month totaled \$1,040,122 which is 8% of total budgeted revenues of \$12,668,341.

### General Fund Expense January YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$753,845 which is 6% of total budgeted expenses of \$12,668,341.

### General Fund Expenses January YTD 2019





Monroe, GA

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

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ACTIVIT...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	481,574.79	411,350.68	-70,224.11	-14.58 %	481,574.79	411,350.68	-70,224.11	-14.58 %	5,781,210.00
4003 - SEWER	421,914.50	873,828.35	451,913.85	107.11 %	421,914.50	873,828.35	451,913.85	107.11 %	5,065,000.00
4005 - GAS	329,129.04	487,177.15	158,048.11	48.02 %	329,129.04	487,177.15	158,048.11	48.02 %	3,951,129.00
4006 - GUTA	10,829.00	4,290.00	-6,539.00	-60.38 %	10,829.00	4,290.00	-6,539.00	-60.38 %	130,000.00
4008 - ELECTRIC	1,661,835.00	1,538,145.71	-123,689.29	-7.44 %	1,661,835.00	1,538,145.71	-123,689.29	-7.44 %	19,950,000.00
4009 - TELECOM & INTERNET	264,061.00	261,163.97	-2,897.03	-1.10 %	264,061.00	261,163.97	-2,897.03	-1.10 %	3,170,000.00
4010 - CABLE TV	296,964.50	289,831.04	-7,133.46	-2.40 %	296,964.50	289,831.04	-7,133.46	-2.40 %	3,565,000.00
4012 - UTIL FINANCE	0.00	24,400.00	24,400.00	0.00 %	0.00	24,400.00	24,400.00	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,466,307.83</b>	<b>3,890,186.90</b>	<b>423,879.07</b>	<b>12.23 %</b>	<b>3,466,307.83</b>	<b>3,890,186.90</b>	<b>423,879.07</b>	<b>12.23 %</b>	<b>41,612,339.00</b>
<b>Expense</b>									
4002 - WATER	416,152.97	189,790.11	226,362.86	54.39 %	416,152.97	189,790.11	226,362.86	54.39 %	4,995,835.56
4003 - SEWER	384,386.33	261,162.68	123,223.65	32.06 %	384,386.33	261,162.68	123,223.65	32.06 %	4,614,483.57
4004 - STORMWATER	46,468.43	27,496.29	18,972.14	40.83 %	46,468.43	27,496.29	18,972.14	40.83 %	557,845.00
4005 - GAS	340,686.56	320,393.51	20,293.05	5.96 %	340,686.56	320,393.51	20,293.05	5.96 %	4,089,875.60
4006 - GUTA	22,566.85	11,613.46	10,953.39	48.54 %	22,566.85	11,613.46	10,953.39	48.54 %	270,911.00
4007 - GEN ADMIN WSG	18,950.47	16,251.17	2,699.30	14.24 %	18,950.47	16,251.17	2,699.30	14.24 %	227,497.00
4008 - ELECTRIC	1,542,280.55	1,283,171.34	259,109.21	16.80 %	1,542,280.55	1,283,171.34	259,109.21	16.80 %	18,514,773.00
4009 - TELECOM & INTERNET	161,230.93	109,142.48	52,088.45	32.31 %	161,230.93	109,142.48	52,088.45	32.31 %	1,935,546.00
4010 - CABLE TV	428,167.43	119,318.33	308,849.10	72.13 %	428,167.43	119,318.33	308,849.10	72.13 %	5,140,066.00
4011 - GEN ADMIN ELEC/TELECOM	16,844.31	14,726.32	2,117.99	12.57 %	16,844.31	14,726.32	2,117.99	12.57 %	202,213.00
4012 - UTIL FINANCE	-135,105.91	-198,196.51	63,090.60	-46.70 %	-135,105.91	-198,196.51	63,090.60	-46.70 %	-1,621,919.00
4013 - UTIL CUST SVC	126,444.63	121,485.02	4,959.61	3.92 %	126,444.63	121,485.02	4,959.61	3.92 %	1,517,943.26
4014 - UTIL BILLING	37,066.48	27,957.11	9,109.37	24.58 %	37,066.48	27,957.11	9,109.37	24.58 %	444,976.00
4015 - CENTRAL SERVICES	60,166.97	48,754.38	11,412.59	18.97 %	60,166.97	48,754.38	11,412.59	18.97 %	722,293.00
<b>Total Expense:</b>	<b>3,466,307.00</b>	<b>2,353,065.69</b>	<b>1,113,241.31</b>	<b>32.12 %</b>	<b>3,466,307.00</b>	<b>2,353,065.69</b>	<b>1,113,241.31</b>	<b>32.12 %</b>	<b>41,612,338.99</b>
<b>Report Total:</b>	<b>0.83</b>	<b>1,537,121.21</b>	<b>1,537,120.38</b>		<b>0.83</b>	<b>1,537,121.21</b>	<b>1,537,120.38</b>		<b>0.01</b>



Monroe, GA

# Income Statement 19

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	5,781,210.00	5,781,210.00	411,350.68	411,350.68	5,369,859.32
4003 - SEWER	5,065,000.00	5,065,000.00	873,828.35	873,828.35	4,191,171.65
4005 - GAS	3,951,129.00	3,951,129.00	487,177.15	487,177.15	3,463,951.85
4006 - GUTA	130,000.00	130,000.00	4,290.00	4,290.00	125,710.00
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,538,145.71	1,538,145.71	18,411,854.29
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	261,163.97	261,163.97	2,908,836.03
4010 - CABLE TV	3,565,000.00	3,565,000.00	289,831.04	289,831.04	3,275,168.96
4012 - UTIL FINANCE	0.00	0.00	24,400.00	24,400.00	-24,400.00
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,890,186.90</b>	<b>3,890,186.90</b>	<b>37,722,152.10</b>
<b>Expense</b>					
4002 - WATER	4,995,835.56	4,995,835.56	189,790.11	189,790.11	4,806,045.45
4003 - SEWER	4,614,483.57	4,614,483.57	261,162.68	261,162.68	4,353,320.89
4004 - STORMWATER	557,845.00	557,845.00	27,496.29	27,496.29	530,348.71
4005 - GAS	4,089,875.60	4,089,875.60	320,393.51	320,393.51	3,769,482.09
4006 - GUTA	270,911.00	270,911.00	11,613.46	11,613.46	259,297.54
4007 - GEN ADMIN WSG	227,497.00	227,497.00	16,251.17	16,251.17	211,245.83
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,283,171.34	1,283,171.34	17,231,601.66
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	109,142.48	109,142.48	1,826,403.52
4010 - CABLE TV	5,140,066.00	5,140,066.00	119,318.33	119,318.33	5,020,747.67
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	14,726.32	14,726.32	187,486.68
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-198,196.51	-198,196.51	-1,423,722.49
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	121,485.02	121,485.02	1,396,458.24
4014 - UTIL BILLING	444,976.00	444,976.00	27,957.11	27,957.11	417,018.89
4015 - CENTRAL SERVICES	722,293.00	722,293.00	48,754.38	48,754.38	673,538.62
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>2,353,065.69</b>	<b>2,353,065.69</b>	<b>39,259,273.30</b>
<b>Total Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>1,537,121.21</b>	<b>1,537,121.21</b>	



Monroe, GA

# Prior-Year Comparative Income Statement 20

## Group Summary

For the Period Ending 01/31/2020

ACTIVIT...	2019 Jan. Activity	2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	489,697.65	411,350.68	-78,346.97	-16.00%	489,697.65	411,350.68	-78,346.97	-16.00%
4003 - SEWER	399,451.24	873,828.35	474,377.11	118.76%	399,451.24	873,828.35	474,377.11	118.76%
4005 - GAS	639,243.86	487,177.15	-152,066.71	-23.79%	639,243.86	487,177.15	-152,066.71	-23.79%
4006 - GUTA	2,469.40	4,290.00	1,820.60	73.73%	2,469.40	4,290.00	1,820.60	73.73%
4008 - ELECTRIC	2,027,182.06	1,538,145.71	-489,036.35	-24.12%	2,027,182.06	1,538,145.71	-489,036.35	-24.12%
4009 - TELECOM & INTERNET	244,698.99	261,163.97	16,464.98	6.73%	244,698.99	261,163.97	16,464.98	6.73%
4010 - CABLE TV	253,552.71	289,831.04	36,278.33	14.31%	253,552.71	289,831.04	36,278.33	14.31%
4012 - UTIL FINANCE	0.00	24,400.00	24,400.00	0.00%	0.00	24,400.00	24,400.00	0.00%
<b>Revenue Total:</b>	<b>4,056,295.91</b>	<b>3,890,186.90</b>	<b>-166,109.01</b>	<b>-4.10%</b>	<b>4,056,295.91</b>	<b>3,890,186.90</b>	<b>-166,109.01</b>	<b>-4.10%</b>
<b>Expense</b>								
4002 - WATER	208,102.97	189,790.11	18,312.86	8.80%	208,102.97	189,790.11	18,312.86	8.80%
4003 - SEWER	249,180.32	261,162.68	-11,982.36	-4.81%	249,180.32	261,162.68	-11,982.36	-4.81%
4004 - STORMWATER	20,460.15	27,496.29	-7,036.14	-34.39%	20,460.15	27,496.29	-7,036.14	-34.39%
4005 - GAS	460,481.29	320,393.51	140,087.78	30.42%	460,481.29	320,393.51	140,087.78	30.42%
4006 - GUTA	12,925.35	11,613.46	1,311.89	10.15%	12,925.35	11,613.46	1,311.89	10.15%
4007 - GEN ADMIN WSG	13,505.34	16,251.17	-2,745.83	-20.33%	13,505.34	16,251.17	-2,745.83	-20.33%
4008 - ELECTRIC	1,392,935.88	1,283,171.34	109,764.54	7.88%	1,392,935.88	1,283,171.34	109,764.54	7.88%
4009 - TELECOM & INTERNET	36,666.82	109,142.48	-72,475.66	-197.66%	36,666.82	109,142.48	-72,475.66	-197.66%
4010 - CABLE TV	286,464.83	119,318.33	167,146.50	58.35%	286,464.83	119,318.33	167,146.50	58.35%
4011 - GEN ADMIN ELEC/TELECOM	12,784.96	14,726.32	-1,941.36	-15.18%	12,784.96	14,726.32	-1,941.36	-15.18%
4012 - UTIL FINANCE	-149,724.12	-198,196.51	48,472.39	32.37%	-149,724.12	-198,196.51	48,472.39	32.37%
4013 - UTIL CUST SVC	96,397.04	121,485.02	-25,087.98	-26.03%	96,397.04	121,485.02	-25,087.98	-26.03%
4014 - UTIL BILLING	15,093.27	27,957.11	-12,863.84	-85.23%	15,093.27	27,957.11	-12,863.84	-85.23%
4015 - CENTRAL SERVICES	38,233.81	48,754.38	-10,520.57	-27.52%	38,233.81	48,754.38	-10,520.57	-27.52%
<b>Expense Total:</b>	<b>2,693,507.91</b>	<b>2,353,065.69</b>	<b>340,442.22</b>	<b>12.64%</b>	<b>2,693,507.91</b>	<b>2,353,065.69</b>	<b>340,442.22</b>	<b>12.64%</b>
<b>Total Surplus (Deficit):</b>	<b>1,362,788.00</b>	<b>1,537,121.21</b>	<b>174,333.21</b>	<b>12.79%</b>	<b>1,362,788.00</b>	<b>1,537,121.21</b>	<b>174,333.21</b>	<b>12.79%</b>



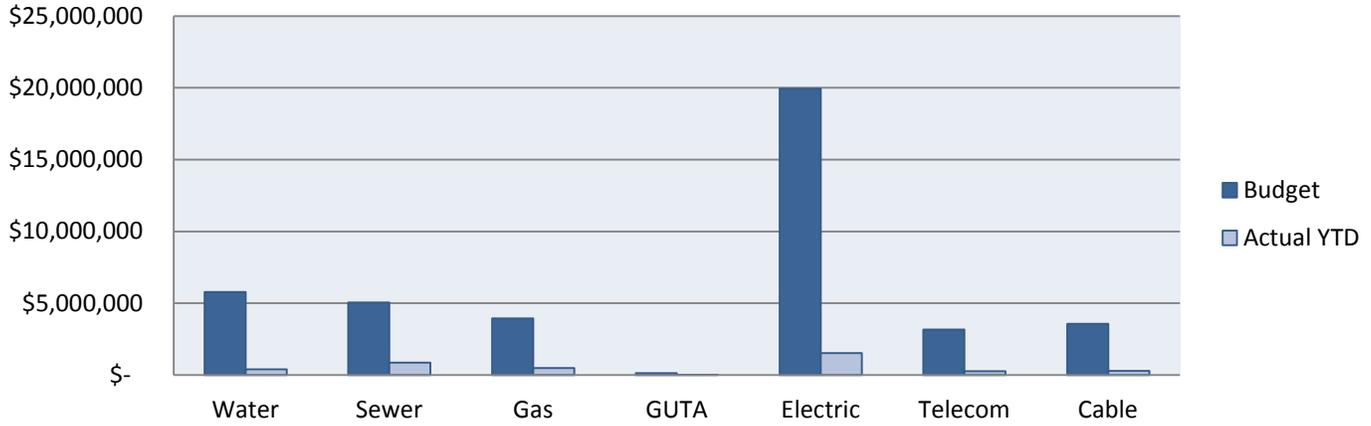
Monroe, GA

# Budget Report 21 Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

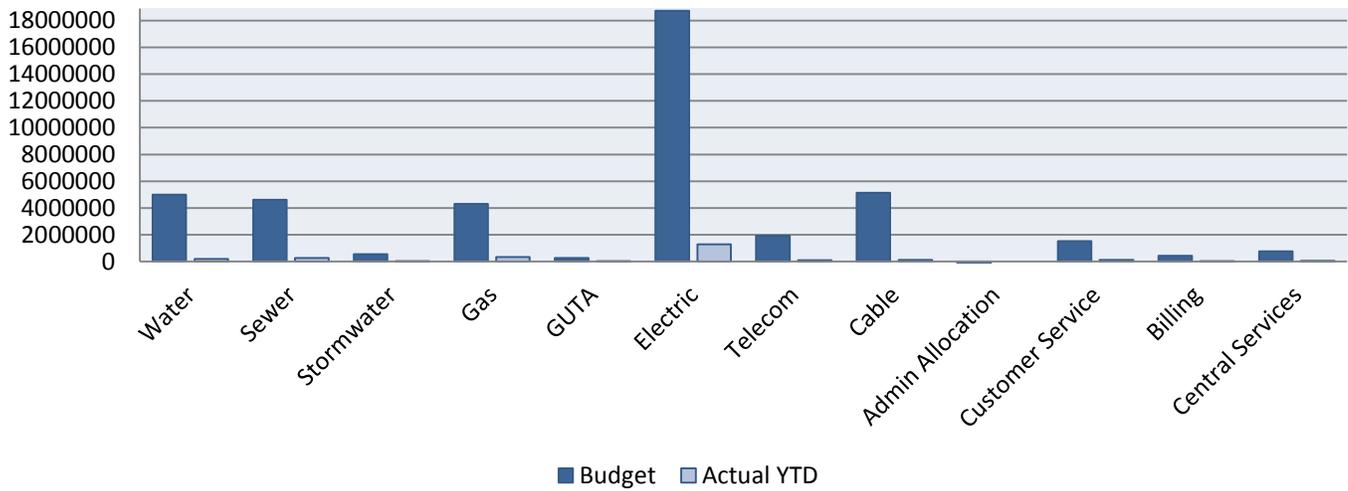
ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	5,781,210.00	5,781,210.00	411,350.68	411,350.68	-5,369,859.32	92.88 %
4003 - SEWER	5,065,000.00	5,065,000.00	873,828.35	873,828.35	-4,191,171.65	82.75 %
4005 - GAS	3,951,129.00	3,951,129.00	487,177.15	487,177.15	-3,463,951.85	87.67 %
4006 - GUTA	130,000.00	130,000.00	4,290.00	4,290.00	-125,710.00	96.70 %
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,538,145.71	1,538,145.71	-18,411,854.29	92.29 %
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	261,163.97	261,163.97	-2,908,836.03	91.76 %
4010 - CABLE TV	3,565,000.00	3,565,000.00	289,831.04	289,831.04	-3,275,168.96	91.87 %
4012 - UTIL FINANCE	0.00	0.00	24,400.00	24,400.00	24,400.00	0.00 %
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,890,186.90</b>	<b>3,890,186.90</b>	<b>-37,722,152.10</b>	<b>90.65 %</b>
<b>Expense</b>						
4002 - WATER	4,995,835.56	4,995,835.56	189,790.11	189,790.11	4,806,045.45	96.20 %
4003 - SEWER	4,614,483.57	4,614,483.57	261,162.68	261,162.68	4,353,320.89	94.34 %
4004 - STORMWATER	557,845.00	557,845.00	27,496.29	27,496.29	530,348.71	95.07 %
4005 - GAS	4,089,875.60	4,089,875.60	320,393.51	320,393.51	3,769,482.09	92.17 %
4006 - GUTA	270,911.00	270,911.00	11,613.46	11,613.46	259,297.54	95.71 %
4007 - GEN ADMIN WSG	227,497.00	227,497.00	16,251.17	16,251.17	211,245.83	92.86 %
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,283,171.34	1,283,171.34	17,231,601.66	93.07 %
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	109,142.48	109,142.48	1,826,403.52	94.36 %
4010 - CABLE TV	5,140,066.00	5,140,066.00	119,318.33	119,318.33	5,020,747.67	97.68 %
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	14,726.32	14,726.32	187,486.68	92.72 %
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-198,196.51	-198,196.51	-1,423,722.49	87.78 %
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	121,485.02	121,485.02	1,396,458.24	92.00 %
4014 - UTIL BILLING	444,976.00	444,976.00	27,957.11	27,957.11	417,018.89	93.72 %
4015 - CENTRAL SERVICES	722,293.00	722,293.00	48,754.38	48,754.38	673,538.62	93.25 %
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>2,353,065.69</b>	<b>2,353,065.69</b>	<b>39,259,273.30</b>	<b>94.35 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>1,537,121.21</b>	<b>1,537,121.21</b>	<b>1,537,121.20</b>	<b>12,000.00 %</b>

### Utilities Revenue January YTD Budget Comparison



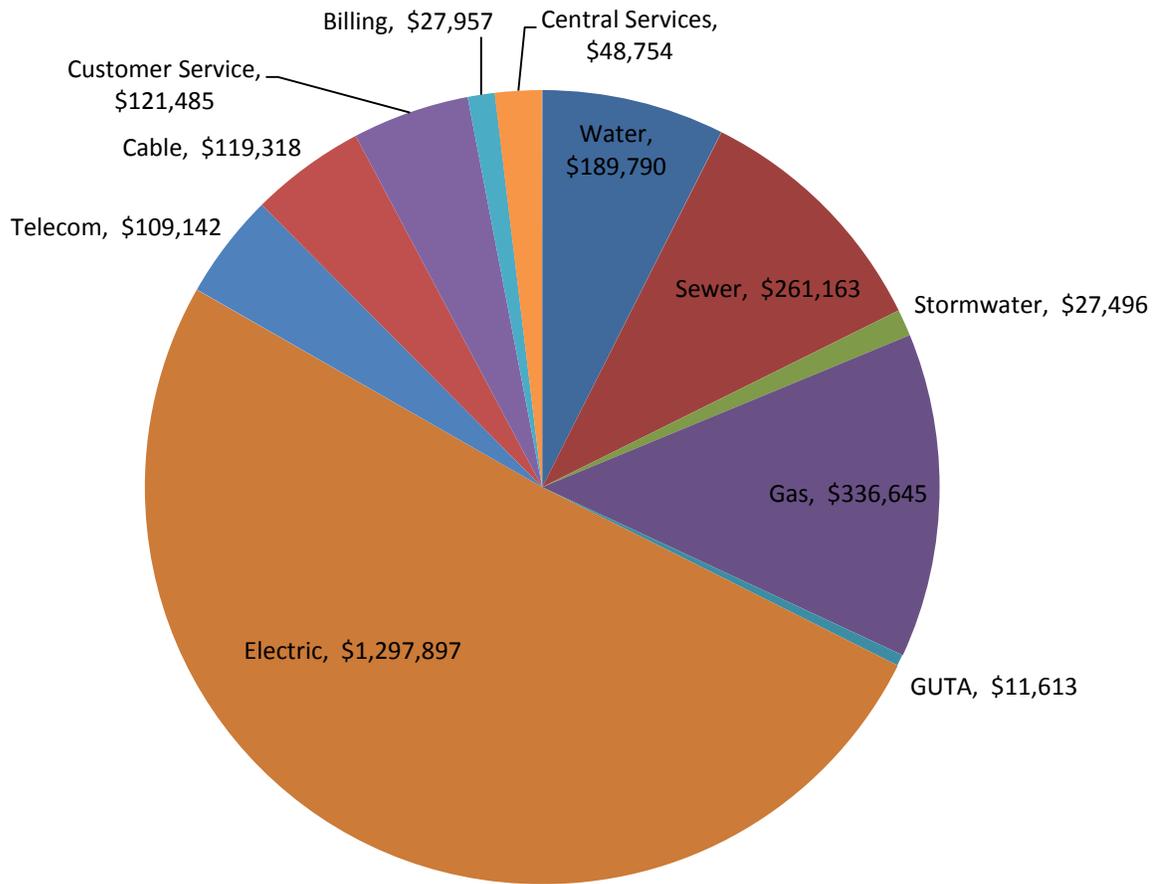
Utility Fund year-to-date revenues for the month totaled \$3,890,187 which is 9% of total budgeted revenues of \$41,612,339

### Utilities Expense January YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$2,353,066 which is 6% of total budgeted expenses of \$41,612,339

### Utilities Expenses January YTD 2019





Monroe, GA

# Monthly Budget Report 24

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	174,930.00	159,517.09	-15,412.91	-8.81 %	174,930.00	159,517.09	-15,412.91	-8.81 %	2,100,000.00
4530 - SOLID WASTE DISPOSAL	268,186.26	289,862.85	21,676.59	8.08 %	268,186.26	289,862.85	21,676.59	8.08 %	3,219,523.00
4540 - RECYCLABLES COLLECTION	2,665.60	418.40	-2,247.20	-84.30 %	2,665.60	418.40	-2,247.20	-84.30 %	32,000.00
<b>Total Revenue:</b>	<b>445,781.86</b>	<b>449,798.34</b>	<b>4,016.48</b>	<b>0.90 %</b>	<b>445,781.86</b>	<b>449,798.34</b>	<b>4,016.48</b>	<b>0.90 %</b>	<b>5,351,523.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	31,416.87	20,482.07	10,934.80	34.81 %	31,416.87	20,482.07	10,934.80	34.81 %	377,154.00
4520 - SOLID WASTE COLLECTION	87,244.37	56,024.97	31,219.40	35.78 %	87,244.37	56,024.97	31,219.40	35.78 %	1,047,352.00
4530 - SOLID WASTE DISPOSAL	237,666.61	11,551.95	226,114.66	95.14 %	237,666.61	11,551.95	226,114.66	95.14 %	2,853,141.00
4540 - RECYCLABLES COLLECTION	13,610.59	4,569.84	9,040.75	66.42 %	13,610.59	4,569.84	9,040.75	66.42 %	163,393.00
4585 - YARD TRIMMINGS COLLECTION	25,807.53	18,135.29	7,672.24	29.73 %	25,807.53	18,135.29	7,672.24	29.73 %	309,815.00
9003 - SW - OTHER FINANCING USES	50,035.60	27,987.96	22,047.64	44.06 %	50,035.60	27,987.96	22,047.64	44.06 %	600,667.53
<b>Total Expense:</b>	<b>445,781.57</b>	<b>138,752.08</b>	<b>307,029.49</b>	<b>68.87 %</b>	<b>445,781.57</b>	<b>138,752.08</b>	<b>307,029.49</b>	<b>68.87 %</b>	<b>5,351,522.53</b>
<b>Report Total:</b>	<b>0.29</b>	<b>311,046.26</b>	<b>311,045.97</b>		<b>0.29</b>	<b>311,046.26</b>	<b>311,045.97</b>		<b>0.47</b>



Monroe, GA

# Income Statement 25

## Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	159,517.09	159,517.09	1,940,482.91
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	289,862.85	289,862.85	2,929,660.15
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	418.40	418.40	31,581.60
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>449,798.34</b>	<b>449,798.34</b>	<b>4,901,724.66</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	20,482.07	20,482.07	356,671.93
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	56,024.97	56,024.97	991,327.03
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	11,551.95	11,551.95	2,841,589.05
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,569.84	4,569.84	158,823.16
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	18,135.29	18,135.29	291,679.71
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	27,987.96	27,987.96	572,679.57
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>138,752.08</b>	<b>138,752.08</b>	<b>5,212,770.45</b>
<b>Total Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>311,046.26</b>	<b>311,046.26</b>	

# Prior-Year Comparative Income Statement 26

## Group Summary

For the Period Ending 01/31/2020



Monroe, GA

DEP...	2019 Jan. Activity	2020 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	170,483.84	159,517.09	-10,966.75	-6.43%	170,483.84	159,517.09	-10,966.75	-6.43%
4530 - SOLID WASTE DISPOSAL	244,602.90	289,862.85	45,259.95	18.50%	244,602.90	289,862.85	45,259.95	18.50%
4540 - RECYCLABLES COLLECTION	2,005.79	418.40	-1,587.39	-79.14%	2,005.79	418.40	-1,587.39	-79.14%
<b>Revenue Total:</b>	<b>417,092.53</b>	<b>449,798.34</b>	<b>32,705.81</b>	<b>7.84%</b>	<b>417,092.53</b>	<b>449,798.34</b>	<b>32,705.81</b>	<b>7.84%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	18,352.45	20,482.07	-2,129.62	-11.60%	18,352.45	20,482.07	-2,129.62	-11.60%
4520 - SOLID WASTE COLLECTION	48,154.23	56,024.97	-7,870.74	-16.34%	48,154.23	56,024.97	-7,870.74	-16.34%
4530 - SOLID WASTE DISPOSAL	8,619.43	11,551.95	-2,932.52	-34.02%	8,619.43	11,551.95	-2,932.52	-34.02%
4540 - RECYCLABLES COLLECTION	5,094.18	4,569.84	524.34	10.29%	5,094.18	4,569.84	524.34	10.29%
4585 - YARD TRIMMINGS COLLECTION	14,085.46	18,135.29	-4,049.83	-28.75%	14,085.46	18,135.29	-4,049.83	-28.75%
9003 - SW - OTHER FINANCING USES	26,025.61	27,987.96	-1,962.35	-7.54%	26,025.61	27,987.96	-1,962.35	-7.54%
<b>Expense Total:</b>	<b>120,331.36</b>	<b>138,752.08</b>	<b>-18,420.72</b>	<b>-15.31%</b>	<b>120,331.36</b>	<b>138,752.08</b>	<b>-18,420.72</b>	<b>-15.31%</b>
<b>Total Surplus (Deficit):</b>	<b>296,761.17</b>	<b>311,046.26</b>	<b>14,285.09</b>	<b>4.81%</b>	<b>296,761.17</b>	<b>311,046.26</b>	<b>14,285.09</b>	<b>4.81%</b>



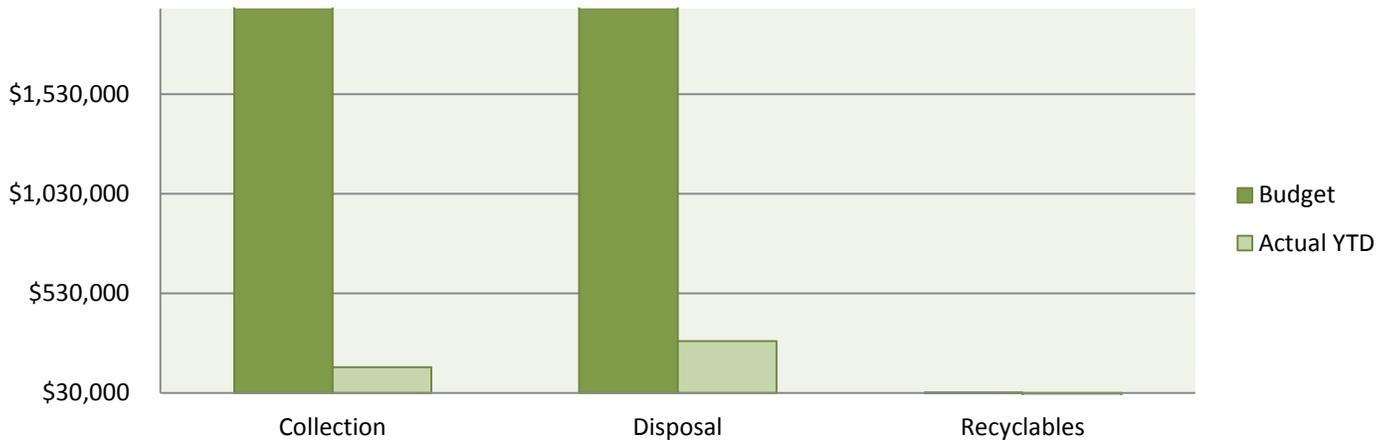
Monroe, GA

# Budget Report 27 Group Summary

For Fiscal: 2020 Period Ending: 01/31/2020

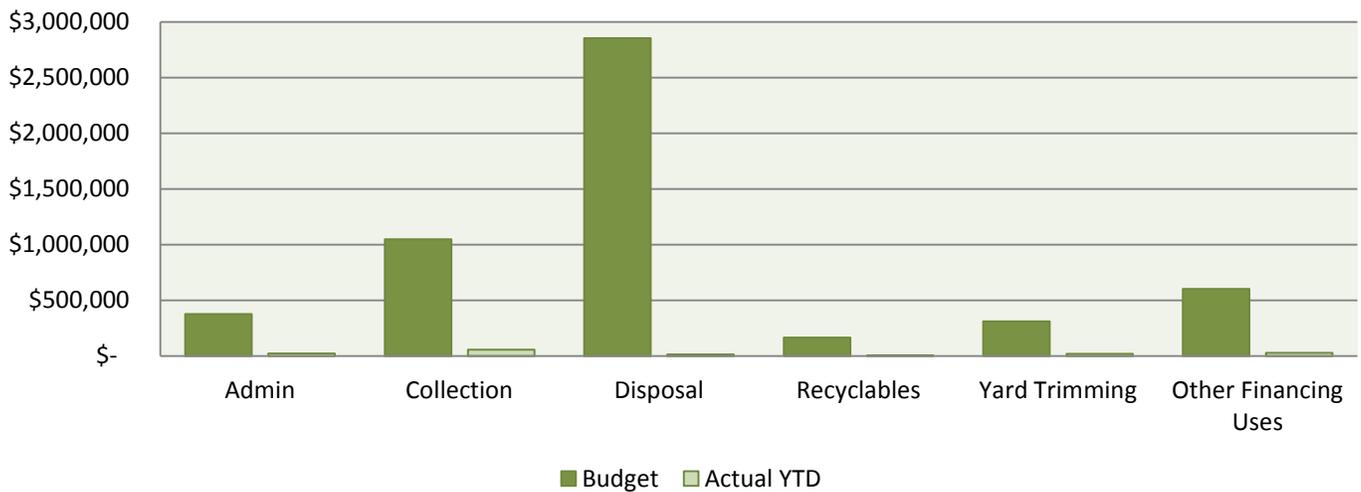
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	159,517.09	159,517.09	-1,940,482.91	92.40 %
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	289,862.85	289,862.85	-2,929,660.15	91.00 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	418.40	418.40	-31,581.60	98.69 %
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>449,798.34</b>	<b>449,798.34</b>	<b>-4,901,724.66</b>	<b>91.59 %</b>
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	20,482.07	20,482.07	356,671.93	94.57 %
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	56,024.97	56,024.97	991,327.03	94.65 %
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	11,551.95	11,551.95	2,841,589.05	99.60 %
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,569.84	4,569.84	158,823.16	97.20 %
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	18,135.29	18,135.29	291,679.71	94.15 %
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	27,987.96	27,987.96	572,679.57	95.34 %
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>138,752.08</b>	<b>138,752.08</b>	<b>5,212,770.45</b>	<b>97.41 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>311,046.26</b>	<b>311,046.26</b>	<b>311,045.79</b>	<b>79,955.32 %</b>

### Solid Waste Revenue January YTD Budget Comparison



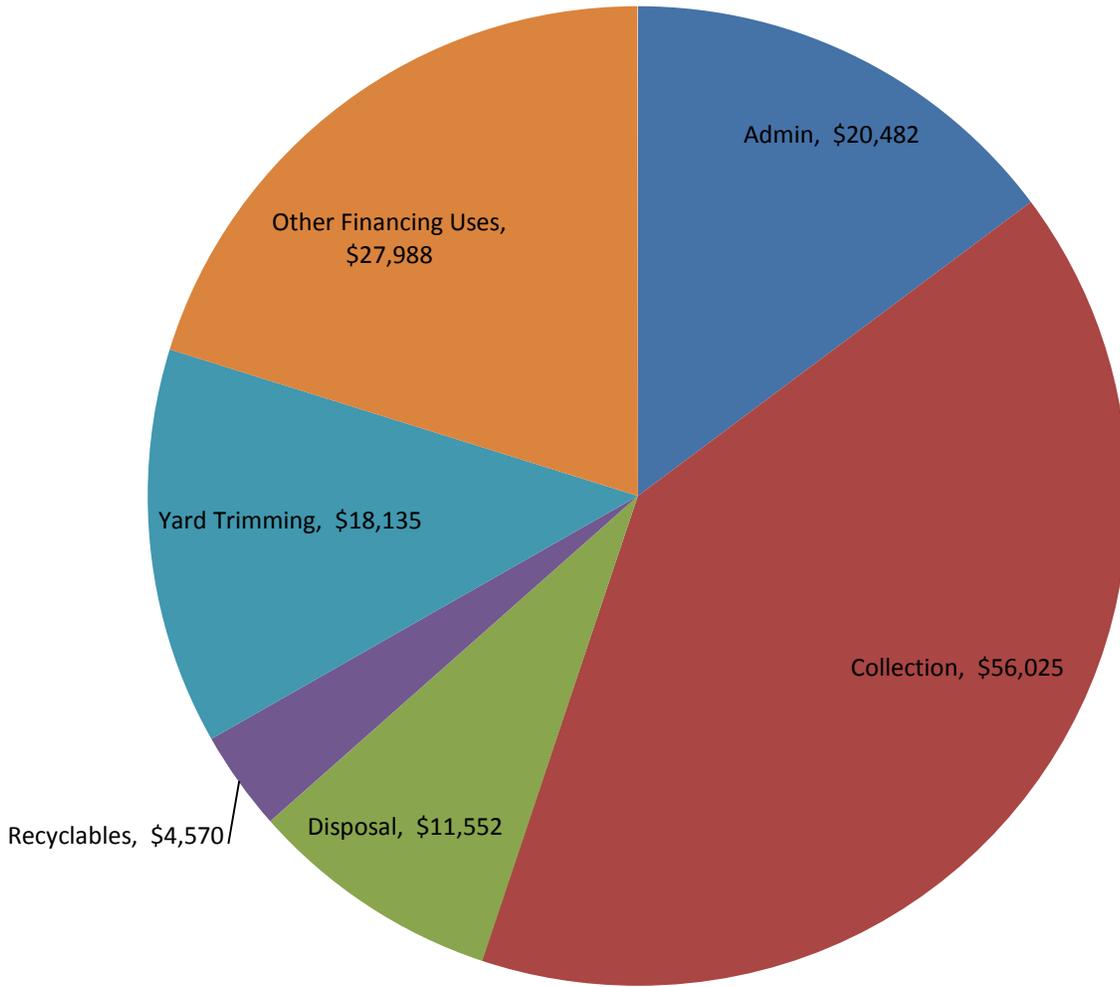
Solid Waste year-to-date revenues for the month totaled \$449,798. This is 8% of total budgeted revenues of \$5,351,523.

### Solid Waste Expense January YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$138,752. This is 2.5% of total budgeted expenses of \$5,351,523.

### Solid Waste Expenses January YTD 2019





Performance Indicators	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19
Special Local Option Sales Tax - 2019		226,058	178,471	176,351	167,143	177,725	168,785	172,164	180,699	1,075			
<b>Personnel</b>													
<b>Payroll &amp; Benefits</b>													
Budgeted Positions	258	244	244	244	244	243	243	242	242	239	238	237	237
Filled Positions	236	236	236	236	236	232	229	232	236	232	228	226	227
Vacancies	22	8	8	8	8	11	14	10	6	7	10	11	10
Unfunded Positions	38	38	38	38	38	38	38	37	37	37	37	37	37
Clinic Appointment Capacity	216	190	205	285	210	242	236	224	229	215	156	144	144
Clinic Ancillary Visits	22	15	28	67	20	28	18	24	15	11	12	12	14
Clinic Utilization Percentage	69%	65%	69%	72%	62%	64%	57%	60%	55%	53%	65%	63%	92%
Clinic No Shows	13	14	9	21	16	9	7	14	8	8	7		24
Clinic Utilization2	113	95	104	118	95	117	110	96	103	95	82	79	94

# AIRPORT

## MONTHLY REPORT

### MARCH 2020

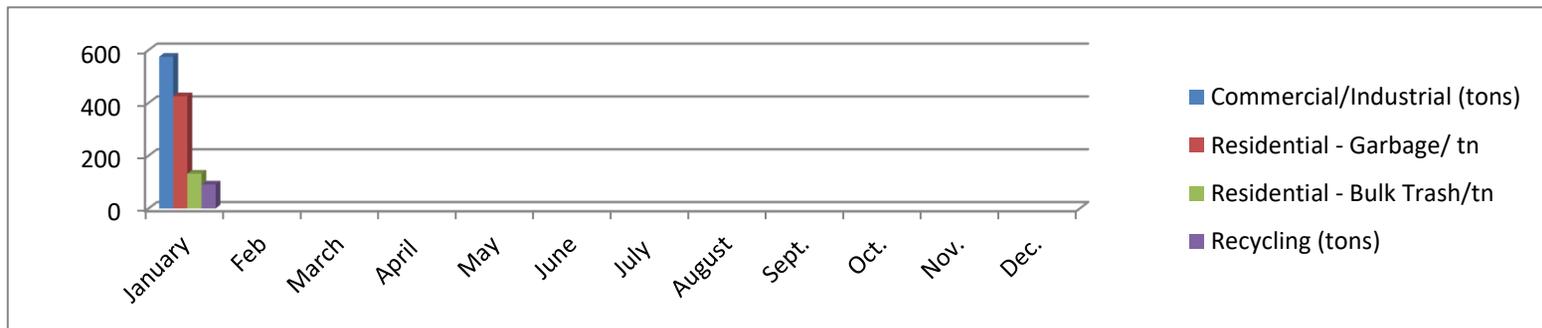
	2020 January	2020 February	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$4.19	\$4.19	\$4.39	\$4.39	\$4.39	\$4.29	\$4.29	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.25	
Transactions	76	39	36	84	117	109	91	102	100	127	93	112	85	90	1171
Gallons Sold	1,911.2	933.1	853.7	2,257.7	3,108.0	2,649.1	2,445.7	2,210.7	2,660.2	3,157.1	2,203.0	2,400.2	1,880.8	2,205.4	28,670.5
AvGas Revenue	\$8,007.92	\$3,909.73	\$3,568.32	\$9,911.06	\$13,636.68	\$11,364.77	\$10,492.01	\$9,263.00	\$11,146.15	\$13,228.30	\$9,230.74	\$10,056.92	\$7,880.41	\$9,361.23	\$121,696.01
AvGas Profit/Loss	\$887.11	\$425.46	\$130.22	\$416.11	\$1,136.91	\$726.49	\$669.55	\$989.37	\$1,193.55	\$1,419.28	\$1,127.31	\$1,229.55	\$960.20	\$870.09	\$11,311.11
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,165.07	\$4,165.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,615.07	\$46,995.91
Grounds Maintenance	\$535.00	\$535.00	\$360.00	\$3,530.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$2,580.00	\$535.00	\$535.00	\$535.00	\$841.92	\$10,945.00
Buildings Maintenance	\$380.00	\$380.00	\$550.00	\$2,820.00	\$18,240.00	\$480.00	\$300.00	\$1,463.49	\$1,150.00	\$580.00	\$764.29	\$533.17	\$749.17	\$2,183.86	\$28,390.12
Equipment Maintenance	\$676.22	\$117.10	\$616.98	\$116.98	\$6,319.48	\$116.98	\$116.98	\$1,136.98	\$116.98	\$116.98	\$471.16	\$166.98	\$1,191.36	\$867.78	\$11,281.16
Airport Profit/Loss	\$5,363.54	\$5,461.01	\$4,620.89	(\$33.23)	(\$17,764.92)	(\$11,360.84)	\$5,910.22	\$2,946.55	\$4,484.22	\$3,081.33	\$4,274.51	\$4,912.05	\$3,402.32	\$1,176.74	\$15,297.65



**SOLID WASTE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**MARCH**  
**2020**

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2020	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.
Commercial/Industrial (tons)	574.6										
Residential - Garbage/ tn	425.13										
Residential - Bulk Trash/tn	131.86										
Recycling (tons)	90.43										
Transfer Station (tons)	7,839.84										
Customers (TS)	16										
Sweeper debris (tons)	11.43										
Storm drain debris (tons)	0.08										
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.
Recycling - Yard Trim (tons)	47.99										
Recycling - Curbside (tons)	33.27										
Recycling - Cardboard (tons)	2.98										
Recycling - Scrap Metal (tons)	5.24										
Recycling - Scrap tires (tons)	46 (.95)										
Recycling - C & D (tons)											
Garbage carts (each)	64										
Recycling bins (each)	21										
Dumpsters (each)	4										
Lids (each)											
Cemetery Permits	5										



**Note:**

**1,131.59 tons of trash /garbage collected and disposed.**

**90.43 tons of recycled materials collected, including scrap tires.**

## ITEMS OF INTEREST

### I. Transfer Station Site Improvements – Project updates.

#### Project List:

- Repair/Resurface concrete tipping floor: *The project has been tentatively scheduled for the weekend of April 17, 2020 and completed by April 20, 2020. There will be no anticipated downtime for the transfer station.*
- Welding: Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor. *Work scheduled for March 2020*
- Privacy Fence: Install 520' of 6' galvanized fencing with mesh screen, along the property line, to help control litter.

### II. Transfer Station tonnage report: Deposited 7,839.84 tons for January. An increase of 1,083.27 tons compared to January 2019.

### III. Glass Collection: We're preparing to start curbside glass collection. Target date: April 6, 2020. We are partnering with SMI (Strategic Materials), to haul and process the recycled glass. Customers will receive notice of the date and the type of glass, acceptable for collection. **Note: Currently mixed colored bottles and Jars, Only!**



### IV. Great American Cleanup Week: Designate the week of April 20 through 24, 2020. Earth Day is April 22, 2020.

Dps



**To:** City Council, Committee, City Administrator  
**From:** Danny Smith, Solid Waste Director  
**Department:** Solid Waste  
**Date:** 2/25/2020  
**Description:** Great American Cleanup Week, April 20 – 24, 2020

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** N/A

**Recommendation:**

Approval is being sought to participate in the Great American Cleanup effort, which will allow city Residents to bring garbage, trash, scrap metal, etc. to the transfer station and dump for free for this week.

**Background:**

The City of Monroe transfer station has been offering this event since 2002, it is a great way to aid citizens in spring cleaning and a way to help keep our city clean

**Attachment(s):**

Request – 1 page  
 Flyer – 1 page

***FREE******FREE***

**Residents of the City of Monroe (city limit's only), the week of April 20 – 24, 2020 the City of Monroe will be participating in the “Great American Cleanup”. During this week, any resident (no business please) wishing to bring garbage trash, scrap metal, and tires (limit ten) to the City of Monroe Transfer Station will be able to do so without charge. For information and hours of operation, contact**

**the Monroe Transfer Station at**

**770-266-5148**





**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
MARCH  
2020**

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**To:** Public Works Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 3-03-2020  
**Subject:** Church Street & Davis Street Traffic Calming

**Budget Account/Project Name:** 19-040 TrafficCalm

**Funding Source:** SPLOST 2019

<b>Budget Allocation:</b>	\$250,000.00	
<b>Budget Available:</b>	\$229,911.37	
<b>Requested Expense:</b>	\$222,404.50	<b>Company of Purchase:</b> N/A

**Description:**

Approval of the bid award to TriScapes, Inc. in the amount of \$222,404.50 for construction of Traffic Calming Features on Church St. and Davis St.

**Background:**

As response to many long-standing requests to help alleviate speeding and tractor Trailer cut through traffic on Church and Davis Streets, the city engaged on-call engineering firm Keck & Wood to fully study, design, and engineer to construction median islands for Church St. and speed tables for Davis St.

Many traffic calming options were well-studied for many months by engineers and staff with the resultant features being recommended as best-suited for each street’s identity; Church Street’s historic yet relatively narrow corridor with deference paid to driveways, intersections, and sight lines, and Davis Street with it’s very wide and mostly straight boulevard layout where design consideration was careful to take into account intersections, and public safety vehicle routing.

The budget of \$250,000 is an estimated current year budget for this project. Additional construction projects for traffic calming may come later. Engineering costs have already been incurred for this and a few other projects under study.

**Attachment(s):**

Bids from 2-26-2020, Exhibit details, recommendation letter

# PROJECT MANUAL

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## CHURCH STREET AND DAVIS STREET TRAFFIC CALMING

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FOR THE

### City of Monroe, Georgia

215 North Broad Street  
Monroe, Georgia 30655

Ph. (770) 267-7536

Fax (770) 267-2319



### Keck+Wood

3090 Premiere Parkway  
Suite 200

Duluth, Georgia 30097

Ph. (678) 417-4000

Fax (678) 417-4055

**BID FORM**

**CHURCH STREET AND DAVIS STREET TRAFFIC CALMING  
CITY OF MONROE, GA  
190170**

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**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

City of Monroe  
215 North Broad Street  
Monroe, GA 30655

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the

means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder’s safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

**ARTICLE 4 – BIDDER’S CERTIFICATION**

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  - 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

GDOT Pay Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
150-1000	TRAFFIC CONTROL -	LS	1	\$ 9,600.00	\$ 9,600.00
271-0010	TEMPORARY SILT FENCE, TYPE A	LF	600	\$ 6.00	\$ 3,600.00
210-0100	GRADING COMPLETE -	LS	1	\$ 64,140.00	\$ 64,140.00
310-1101	GR AGGR BASE CRS, INCL MATL	TN	100	\$ 52.50	5,250.00
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	TN	120	\$ 180.00	\$ 21,600.00
413-0750	TACK COAT	GL	60	\$ 6.00	\$ 360.00
432-0206	MILL ASPH CONC PVMT, 1 1/2 IN DEPTH	SY	1250	\$ 9.60	\$ 12,000.00
441-0016	DRIVEWAY CONCRETE, 6 IN TK	SY	75	\$ 70.88	5,316.00
441-0104	CONC SIDEWALK, 4 IN	SY	75	\$ 45.57	\$ 3,417.75
441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	LF	1200	\$ 6.00	\$ 7,200.00
441-5008	CONCRETE HEADER CURB, 4 IN, TP 9	LF	355	\$ 9.20	\$ 3,266.00
446-1100	PVMT REINF FABRIC STRIPS, TP 2, 18 INCH WIDTH	LF	1200	\$ 12.00	\$ 14,400.00
500-9999	CLASS B CONC, BASE OR PVMT WIDENING	CY	35	\$ 506.25	\$ 17,718.75
636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	200	\$ 24.00	\$ 4,800.00
636-2070	GALV STEEL POSTS, TP 7	LF	380	\$ 9.60	\$ 3,648.00
653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	SY	165	\$ 6.00	\$ 990.00
654-1001	RAISED PVMT MARKERS TP 1	EA	306	\$ 6.00	\$ 1,836.00
900-0039	BRICK PAVERS	SF	525	\$ 18.48	\$ 9,702.00
-	SPEED TABLE	EA	8	\$ 4,200.00	\$ 33,600.00

GDOT Pay Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
<b>Total of All Unit Price Bid Items</b>					\$ 222,444.50

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids;
  - C. Contractor's License No. or GDOT Prequalification No.: ~~GCCC0003381~~ | 2TR550
  - D. Required Bidder Qualification Statement with supporting data; and
  - E. Affidavits of Non-Collusion and O.C.G.A. 13-10-91(b)(1) federal work authorization program.
  - F. SAVE Affidavit

#### ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Tri Scapes, Inc.

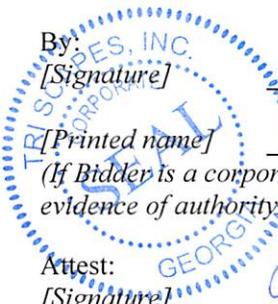
By: *[Signature]*

*Rebecca Martin*

*[Printed name]*

Rebecca Martin

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*



Attest:

*[Signature]*

*Mitzi Chambers*

*[Printed name]*

Mitzi Chambers

Title:

Assistant Secretary

Submittal Date:

02/26/2020

Address for giving notices:

Tri Scapes, Inc.

1595 Peachtree Parkway, Suite 204-396

Cumming, Georgia 30041

Telephone Number:

770-752-4698

Fax Number:

770-752-6792

Contact Name and e-mail address:

Rebecca Martin

[rmartin@triscapes.com](mailto:rmartin@triscapes.com)

Bidder's License No. or  
Prequalification No.:

GCCO003381 | 2TR550

*(where applicable)*

COPORATE RESOLUTION OF TRI SCAPES, INC.

We, the undersigned, being all the Directors and Shareholders of Tri Scapes, Inc., organized and existing under the laws of Georgia, and having its principal place of business at 220 Curie Drive, Alpharetta Georgia 30005 (the Corporation), hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Directors and Shareholders of the Corporation duly held and convened on May 30, 2019, at which all of the Board of Directors was present and voting throughout, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect:

Therefore, it is resolved:

The following person, Terry Teakell, is removed as VP as a result of his resignation.

The following additional people hold offices at Tri Scapes, Inc.: Assistant Secretary is Mitzi Chambers, Vice Presidents are Heidi Roper and Ryan Hogan. Senior VP/CEO/Secretary is Quinn Martin. President/CFO/Treasurer is Rebecca Martin.

Be it resolved, that Rebecca Martin and Quinn Martin, individually and separately are authorized to borrow and execute related document for the said corporation upon such terms and conditions as they deem advantageous to the said corporation, and to execute any security deeds, warranty affidavits, tax documents or other instruments as may be necessary or proper to consummate any transaction of the corporation.

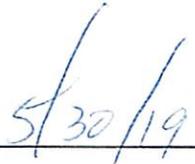
Heidi Roper, Ryan Hogan, and Mitzi Chambers are authorized to sign project contracts, warranty affidavits, and lien waivers for the corporation.

By affirmative votes noted as signatures below, all Member of Tri Scapes, Inc. with authority to bind the Company approves the form and content of this resolution, to be effective immediately.

DIRECTORS

  
\_\_\_\_\_

Rebecca Martin

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Quinn Martin

  
\_\_\_\_\_

Date

**COMPETITIVE BID AFFIDAVIT**

STATE OF GEORGIA

Rebecca Martin, being first duly sworn, deposes and says that:

1. He/She is the President|CFO of  
(Owner, Partner, Officer, Representative or Agent)

Tri Scapes, Inc. the Bidder  
that has submitted the attached Bid;

- 2. He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such bid;
- 3. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatever; nor prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor cause or induce another to withdraw a bid or proposal for the work.

By: *Rebecca Martin*

Its: President|CFO  
(Title)

Subscribed and sworn to before me this 26th day of February, 2020.

*Mitzi J Chambers*  
Notary Public  
My Commission expires: 7-19-20



**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of City of Monroe (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

123689  
Federal Work Authorization User Identification Number

06/02/08  
Date of Authorization

Tri Scapes, Inc.  
Name of Contractor

Church Street and Davis Street Traffic Calming  
Name of Project

City of Monroe  
Name of Public Employer

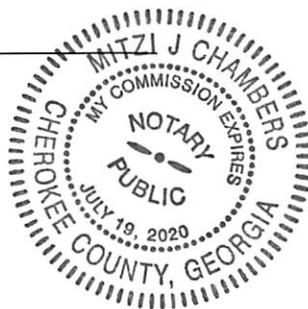
I hereby declare under penalty of perjury that the foregoing is true and correct and that this affidavit was executed in Duluth, Georgia this 26th day of February, 2020

[Signature]  
Signature of Authorized Officer or Agent

Rebecca Martin, President/CFO  
Printed Name / Title of Authorized Officer or Agent

SWORN TO AND SUBSCRIBED before me  
this 26th day of February, 2020.

[Signature]  
Notary Public  
My Commission Expires: 7-19-20



**Systematic Alien Verification for Entitlements (SAVE) Program  
O.C.G.A. § 50-36-1(e)(2) Affidavit**

By executing this affidavit under oath, as an applicant for a supplier of goods/services, as referenced in O.C.G.A. § 50-36-1, from Monroe, Georgia (name of government entity), the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1.   x   I am a United States citizen.
- 2.        I am a legal permanent resident of the United States.
- 3.        I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act and lawfully present in the United States with an alien number issued by the Department of Homeland Security of other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:  
Georgia Drivers License

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

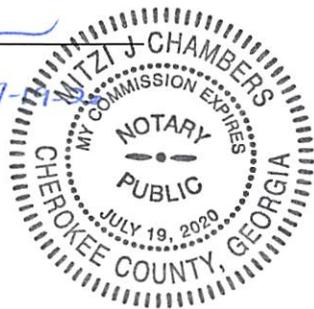
Executed in Alpharetta (city), Georgia (state).

*Rebecca Martin*  
Signature of Applicant

Rebecca Martin, President|CFO  
Printed Name/Title of Applicant

SWORN TO AND SUBSCRIBED before me  
this 26th day of February, 2020.

*Mitzi J Chambers*  
Notary Public  
My Commission Expires: 7-19-2020



**BID BOND**

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

**Tri Scapes, Inc. 1595 Peachtree Pkwy #204-396, Cumming GA 30041**

SURETY (Name and Address of Principal Place of Business):

**Hartford Fire Insurance Company One Hartford PLaza, Hartford, Connecticut 06155**

OWNER (Name and Address):

**City of Monroe  
215 N Broad Street  
Monroe, Georgia 30655**

BID

Bid Due Date: **2/26/2020**

Description (Name and Location): **Church Street and Davis Street Traffic Calming  
City of Monroe, Georgia, Project No. 190170**

BOND

Bond Number: **N/A**

Date (Not earlier than Bid due date): **2/26/2020**

Penal sum	<u><b>Five Percent of Bid amount</b></u>	\$	<u><b>5%</b></u>
	(Words)		(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

**Tri Scapes, Inc.**

Bidder's Name and Corporate Seal



By:

Signature

Rebecca Martin

Print Name

President / CFO

Title

Attest:

Meggy Chamb

Signature

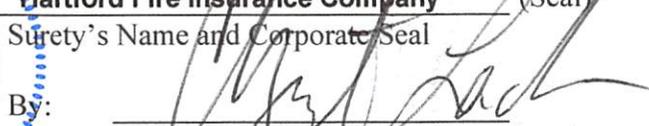
Assistant Secretary

Title

**SURETY**

**Hartford Fire Insurance Company**

Surety's Name and Corporate Seal



By:

Signature (Attach Power of Attorney)

Christy Lackey

Print Name

Attorney In Fact

Title

Attest:

Hain Maynard

Signature

Account Manager

Title

Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

# POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06183

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

55

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: POINTENORTH INSURANCE GROUP LLC  
Agency Code: 20-262197

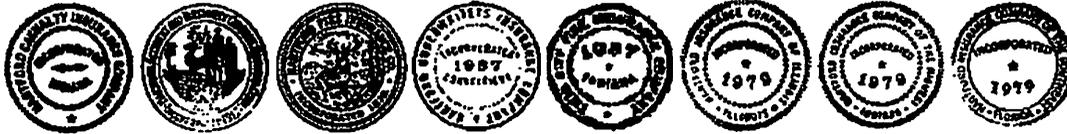
- Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited** :

Marilyn Brown, Keith H. Dillon, Christy Lackey, John Langsfeld, Fred R. Mitchell, William H. Skeeles, Rita L. Smith, Carolyn F. Smith of ATLANTA, Georgia

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*John Gray*

John Gray, Assistant Secretary

*M. Ross Fisher*

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

COUNTY OF HARTFORD

} ss. Hartford

On this 5th day of January, 2018, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

*Kathleen T. Maynard*

Kathleen T. Maynard  
Notary Public

My Commission Expires July 31, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of Signed and sealed at the City of Hartford.

2-26-2020



*Kevin Heckman*

Kevin Heckman, Assistant Vice President

	<b>STATE OF GEORGIA</b> <b>Brian P. Kemp, Secretary of State</b> <b>Board for Residential and General Contractors</b> <b>General Contractor Company</b>	
	License No. GCCO003381	Status: Active
<b>Tri Scapes Inc</b> <b>380 Mullinax Road</b> <b>Alpharetta GA 30004</b>		
Issued: 11/23/2011 Expires: 6/30/2020	Rebecca Martin	
	Real-time license verification is available at <a href="http://sos.georgia.gov/PLB">sos.georgia.gov/PLB</a>	

Above is your license issued by the Georgia State Board of Residential and General Contractors. A pocket-sized license card is below. Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. License renewals may be completed prior to the expiration date via the Board's website or by obtaining a paper renewal from the Board office.

Reminder: It is your responsibility to keep your insurance current. Please provide the Board with a copy of your Certificate of Insurance each time your insurance is renewed. The Board does receive copies of cancellation notices which will affect the status of your license.

It is the licensee's responsibility to notify the board office immediately of any change of name or address. You may update your address online at the board's website at [www.sos.ga.gov/plb/contractors/](http://www.sos.ga.gov/plb/contractors/).

You may contact the Board at:

**GEORGIA STATE BOARD FOR RESIDENTIAL & GENERAL CONTRACTORS**  
 237 COLISEUM DRIVE, MACON, GEORGIA 31217-3858  
 478-207-2440 (phone) website: [www.sos.ga.gov/plb/contractors/](http://www.sos.ga.gov/plb/contractors/)

	<b>STATE OF GEORGIA</b> <b>Brian P. Kemp, Secretary of State</b> <b>Board for Residential and General Contractors</b> <b>General Contractor Company</b>	
	License No. GCCO003381 - Active	
<b>Tri Scapes Inc</b> <b>380 Mullinax Road</b> <b>Alpharetta GA 30004</b>		
Issued: 11/23/2011 Expires 6/30/2020	Rebecca Martin	
Real-time license verification is available at <a href="http://sos.georgia.gov/PLB">sos.georgia.gov/PLB</a>		



Russell R. McMurry, P.E., Commissioner  
 One Georgia Center  
 600 West Peachtree Street, NW  
 Atlanta, GA 30308  
 (404) 631-1000 Main Office

August 5, 2019

**CERTIFICATE OF QUALIFICATION**  
**Vendor ID: 2TR550**

Tri Scapes, Inc.  
 1595 Peachtree Parkway  
 Cumming, GA 30041

In accordance with The Rules and Regulations governing the Prequalification of Prospective Bidders, the Georgia Department of Transportation has assigned the following Rating. This Certificate of Qualification is effective on the date of issue and cancels and supersedes any Certificates previously issued:

**MAXIMUM CAPACITY RATING:** \$39,200,000  
**CERTIFICATE EXPIRES:** July 31, 2021  
**PRIMARY WORK CLASS/CODE:** 702  
**SECONDARY WORK CLASS(ES)/CODE(S):** 163, 201, 441, 700

The total amount of incomplete work, regardless of its location and with whom it is contracted, whether in progress or awarded but not yet begun, shall not exceed the Maximum Capacity Rating. If dissatisfied with the Rating, we direct you to the Appeals Procedures in §672-5-.08 (1) & (2) and §672-1-.05, Rules of the State Department of Transportation.

In order to be continuously eligible to bid with this Department, your next application for prequalification must be submitted before the expiration date. If you desire to submit an application some intermediate period before the expiration date, your Rating will be reviewed on the basis of the new application.

This Prequalification Certificate is issued for contractors to be eligible for work with the Georgia Department of Transportation (GDOT) only. GDOT does not certify contractors as eligible to do business with entities other than GDOT.

Sincerely,

Marc Mastronardi, P.E.  
 Chairman, Prequalification Committee/Contractors

MM:ASB

# *FORSYTH COUNTY*

# 20

## *BUSINESS LICENSE*

# 20



TRI SCAPES, INC  
BUSINESS NAME

April 13, 2018  
ORIGINAL ISSUE DATE

220 CURIE DR  
STREET ADDRESS

December 31, 2020  
EXPIRATION DATE

L201800326  
BUSINESS LICENSE NUMBER

561110 561730  
NAICS CODE

MARTIN, REBECCA & QUINN  
BUSINESS OWNER

*Amy Konrath*  
LICENSE OFFICIAL

# Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading. This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**Submitted To:**

**Name** City of Monroe

**Address:** 215 North Broad Street  
Monroe, Georgia 30655

**Submitted By:**

**Name:** Tri Scapes, Inc.  
Rebecca Martin, President|CFO

**Address:** 1595 Peachtree Parkway, Suite 204-396 Cumming GA, 30041

**Principle Office:** 220 Curie Drive, Alpharetta, Georgia 30005

- Corporation**
- Partnership**
- Individual**
- Joint Venture**
- Other**

**Name of Project:** Church Street and Davis Street Traffic Calming

**Type of Work** (Separate form is required for each Type of Work):

- General Construction**
- HVAC**
- Electrical**
- Plumbing**
- Other – specifically**

**# 1 Organization**

**#1.1 How many years has your organization been in business as a contractor?**

26 years

**#1.2 How many years has your organization been in business under its present business name?** 26 years.

**#1.3 If your organization is a corporation:**

**#1.3.1 Date of Incorporation:** 10/26/1993

**#1.3.2 State of Incorporation:** Georgia

**#1.3.3 President's name:** Rebecca Martin

**#1.3.4 Vice-president's name(s):** Quinn Martin, CEO | Secretary

Heidi Roper, Vice President | Accounting

Ryan Hogan, Vice President | Construction Division

**#1.3.5 Secretary's name:** Quinn Martin

Assistant Secretary: Mitzi J. Chambers

**#1.3.6 Treasurer's name:** Rebecca Martin

**#1.4 If your organization is a partnership:**

**#1.4.1 Date of organization:**

**#1.4.2 Type of partnership:** N/A

**#1.4.3 Name(s) of general partner(s):**

**#1.5 If your organization is individually owned:**

**#1.5.1 Date of organization:**

**#1.5.2 Name of owner:** N/A

**# 1.6 If your organization is other than those listed above describe it with the date of organization and list the principals involved. N/A**

## **#2 Licensing**

**#2.1 List the jurisdictions and trade categories in which your organization is legally qualified to do business and indicate any registration and license numbers.**

National Women's Business Enterprise Certification #2005120401

Forsyth County Business License #L201800326

General Contractor License #GCCO003381

Pesticide Contractor License #16360

Live Plant License E809

GDOT Certified Contractor 2TR550

City of Atlanta FBE/SBE

**#2.2 List all jurisdictions in which your organization's name is filed. Georgia**

## **#3 Experience**

**#3.1 List the categories of work that your organization normally performs with its own forces. NAICS Code: 561730**

CIS Codes: 02200 Site Preparation

02230 Site Clearing

02300 Earthwork

02370 Erosion Control

02800 Site Improvements & Amenities

02380 Irrigation

02900 Planting

02920 Lawns & Grasses

02930 Exterior Planting  
02935 Plant Maintenance

**#3.2 Claims and Suits.** (Any positive response requires a detailed explanation attached).  
None

**#3.2.1 Has your organization ever failed to complete any work awarded to it?** No

**#3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?** No

**#3.2.3 Has your organization filed any lawsuits or requested arbitration, with regard to construction contracts within the last five years?** No

**#3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? If so, please attach details.** No

**#3.4 Attach a separate piece of paper listing major construction projects your organization has in progress, including the project name, owner, architect, contract amount, percent complete and estimated completion date.**  
See attached Work in Progress

**#3.4.1 Total worth of work in progress and under contract:** \$22,600,933.00

**#3.5 Attach a separate piece of paper listing major construction projects your organization has completed in the last five years, including the project name, owner, architect, contract amount, date of completion and percentage of the cost of the work performed by your forces.** See Major Projects

**#3.5.1 Average annual amount of construction work performed during the past five years.** \$14,075,459.00

**#3.6 Attach a separate piece of paper that lists the construction experience and present commitments for the key individuals in your organization.**

**#4 References:** See attached Major Projects

**#4.1 Trade References:** Clean Water Consultants  
20 Business Center Drive, Winder, GA 30680  
Shannon Cox: 770-868-1371; Fax: 770-867-0976

B. L. Mullinax Nursery  
1886 Peachtree Parkway, Cumming, Georgia 30041  
Justin Fulkerson: 770-781-9823; Fax: 770-781-5702

Alan Densmore, Inc.  
 4483 Brogdon Park Court, Suwanee, Georgia 30024  
 Alan Densmore: 770-945-0800; Fax: 770-945-1114

Kennemore Nursery  
 1175 Mullinax Road, Alpharetta, Georgia 30004  
 Larry Kennemore: 770-475-5780; Fax: 770-475-9916

**#4.2 Bank References:** First Citizens Bank  
 8479 Holcomb Bridge Road  
 Alpharetta, Georgia 30022  
 Farrukh Sayani, Assistant Vice President  
 770-645-5479 | Fax: 770-645-0743  
 Farrukh.Sayani@firstcitizens.com

Citizens Bank of Forsyth County  
 PO Box 2820, Cumming, Georgia 30028  
 Keith Carlisle, Vice President  
 770-886-9500 | Fax: 770-886-6596 keithc@citizbank.com

**#4.3 Surety:** The Hartford Fire Insurance Company

**#4.3.1 Name of bonding company:** PointeNorth Insurance Group

**#4.3.2 Name and address of agent:** PointeNorth Insurance Group  
 Fred Mitchell  
 P. O. Box 724728  
 Atlanta, Georgia 31139

## **#5 Financing**

**#5.1 Please attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:**

**Current Assets**  
**Net Fixed Assets:**  
**Other Assets:**  
**Current Liabilities:**  
**Other Liabilities:**

See attached Financial Statement

**#5.1.2 Name and address of firm preparing attached financial statement and date thereof:** Westbrook McGrath Bridges Orth & Bray  
 2810 Premiere Parkway, Suite 200  
 Duluth, Georgia 30097  
 Prepared May 2, 2019

#5.1.3 Is the attached financial statement for the identical organization named on page one? Yes

#5.1.4 If not explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-sub subsidiary). N/A

#5.2 Will the organization, whose financial statement is attached, act as guarantor of the contract for construction? Yes

#6 Signature

#6.1 Dated this 24th day of February 2020

Name of Organization: Tri Scapes, Inc.

By: Rebecca Martin

*Rebecca Martin*

Title: President/CFO

#6.2 Notary

being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this 24th day of February 2020

Notary Public:

*Mitzi J Chambers*

State of: Georgia  
County of: Cherokee  
My Commission Expires: 07/19/20



## WORK IN PROGRESS REPORT

Principal : Tri Scapes, Inc.

Job Number and Name for All Open Contracts (Bonded and Unbonded)	Owner/GC	Contract Date	B O N D E D ?		1	2
			Y	N	Est. Compl. Date (Mo/Yr)	Revised Contract Price (Incl. Approved Change Orders)
McDonough Middle School	Bowen & Watson, Inc.	10/17/2017	X		Jul-19	\$ 205,426
McDonough HS	MEJA Construction	6/12/2017	x		Jul-19	\$ 1,079,336
Main Street Park-Phase 1	T.W. Phillips Grading, Inc.	7/3/2018		x	Jul-19	\$ 443,340
North Broad Street/SR 11	City of Monroe	4/23/2018	x		Sep-19	\$ 2,084,268
Osborne High School	Carroll Daniel Const. Co.	5/29/2018		x	Dec-19	\$ 377,593
Graves Park Amenities	Gwinnett County	8/9/2018	x		Oct-19	\$ 2,176,385
Urban Forestry 2016 FC-8832	City of Atlanta	4/4/2017	x		Aug-19	\$ 833,950
Aria Village	Streetlights Residential	4/3/2019		X	Feb-20	\$ 2,982,748
Costco Onsite-Mooresville NC	T.D. Farrell Construction	11/14/2018		X	Aug-19	\$ 427,000
DOT Call #01 I-285WB @ SR6	CMES, Inc.	8/28/2018	X		Dec-19	\$ 471,627
Harrison HS PAC & Gym Add.	Carroll Daniel Const. Co.	10/6/2018		X	Oct-19	\$ 75,186
Cedartown HS Fine Arts Additions	R.K. Redding Construction	11/9/2018		X	Nov-19	\$ 11,571
Pace Street LCI	City of Covington	2/12/2019	X		Mar-20	\$ 2,476,186
Freemanville-Providence RAB	CMES, Inc.	8/28/2018	X		Oct-19	\$ 60,365
Pleasant Hill Rd/Shackleford Rd	CMES, Inc.	8/28/2018	X		Jul-19	\$ 81,838
T3 West Midtown	New South Construction	10/23/2018		X	Oct-19	\$ 590,925
North Winds Substation LS	GP Construction Services	11/30/2018		X	May-19	\$ 343,610
Protovision	G P Construction Services	12/19/2018		X	Jan-20	\$ 512,654
Shallowford Rd. Sidewalk Imp.	City of Gainesville	1/30/2019	X		Oct-19	\$ 351,090
Walton High School Replacmnt	Evergreen Construction	9/10/2018	X	X	Oct-19	\$ 502,634
Costco Onsite-Peachtree City	T.D. Farrell Construction	2/11/2019		X	Jun-19	\$ 608,037
NE Crabapple Connector	City of Milton Public Works	2/20/2019	X		Nov-19	\$ 105,507
Kennestone Oaks	Shoppman Company, Inc.	3/5/2019		X	Oct-19	\$ 47,400
North Whitfield MS	Womack, Lewis, & Smith, Inc.	4/8/2019		X	Aug-21	\$ 315,630
Bells Ferry Rd. Sidewalk Improvements	Cobb Cty. DOT	8/20/2019	X		Oct-19	\$ 308,902
Demorest Streetscape Phase 2	City of Demorest	9/2/2019	X		Jan-20	\$ 257,598
Johnson Ferry Rd. Sidewalk Project	City of Sandy Springs	7/16/2019	X		Dec-19	\$ 203,109
Mill Creek Middle School	Womack, Lewis, & Smith	4/24/2018		X		\$ 12,177
Riverwood HS	Gilbane Company	5/13/2019		X	Jun-19	\$ 85,594
Gainesville Skate Park	City of Gainesville	7/11/2019	X		Jan-20	\$ 1,766,357
Hammond Creek Middle School	Carroll Daniel Const. Co.	7/16/2019		X	Apr-20	\$ 284,933
On Call Tree Installation	City of Sandy Springs	7/28/2019		X	Aug-20	\$ 25,750
East Forsyth High School	Carroll Daniel Const. Co.	7/29/2019		X	Mar-21	\$ 640,251
Whitefield Academy Lower School	Evergreen Construction	7/18/2019	Y		May-20	\$ 428,317
Henry County Grinding	Henry County	9/1/2019		X		
Auto Metal Direct	Carroll Daniel Const. Co.	8/29/2019		X	Oct-19	\$ 39,016
Sub Basin 3 SSOF	IPR SE, LLC	9/4/2019		X	Nov-19	\$ 862,858
Kimball Bridge Rd. Corridor Imp.	CMES, Inc.	3/18/2019	X		Mar-20	\$ 395,990
Main Street Park Landscape Phase 1	City of Dawsonville	10/1/2019	X			\$ 125,776
Chattahoochee Hill Greenway	Cowetta County			X	Jun-20	\$ 851,288
Buford Multi-use Trail	City of Buford	11/13/2019	X		Mar-20	\$ 500,882
Bell @ McGinnis Ferry road	CMES, Inc.	10/15/2019		X		\$ 12,690
Atlanta Public Schools	Design Build Svcs-School				TBD	TBD
Taylor Rd & Batesville Rd. Stormwater Imp.	City of Milton Public Works	11/18/2019	X			\$ 49,902
Mt. Vernon to Hildebrand Multipurpose Path	City of Sandy Springs	11/25/2019	X		Apr-20	\$ 268,749
Youth Center Park	City of Commerce	12/1/2019	X		May-20	\$ 250,422
New Macland Rd. & Gaydon Rd. Imp.	CMES, Inc.	11/1/2019		X	Apr-20	\$ 35,362
Kennesaw Mt. Chattahoochee River Trail	City of Marietta	12/1/2019	X		Jun-20	\$ 586,652
<b>TOTALS</b>					<b>TOTALS</b>	<b>\$22,600,933</b>

**Project Name:** **Clarkesville Downtown Streetscapes**

**Location:** Downtown Square area in Clarkesville, Georgia

**Owner Contact:** City of Clarkesville | Barbara Kesler, City Manager  
PO Box 21, 210 East Water Street, Clarkesville, Georgia 30523  
Phone: 706-754-4216 | Email: [bkesler@clarkesvillega.com](mailto:bkesler@clarkesvillega.com)

**Contract Amount:** \$321,782.00

**Completion Date:** July 2017

**Description of Work:** Demo and removal of approximately 13,700 sf of existing sidewalk and approximately 1,320 LF of curb and gutter. Install new concrete sidewalks with brick beauty strips along the edges and brick cross strips at a minimum of every 20 ft that are 2' wide. Install new curbs and gutter, construct new retaining walls and steps. All construction in the downtown square area.

**Project Name:** **CS 862/Pace Street from Floyd Street to SR 12/US278  
PI #0010331 | Newton County**

**Location:** CS 862/Pace Street from Floyd Street to SR12/US278 Covington, Georgia

**Owner Contact:** Tres Thomas, Public Works Director | City of Covington  
2194 Emory Street NW PO Box 1527, Covington, GA 30015  
Phone: 770-385-6831 | [tthomas@cityofcovington.org](mailto:tthomas@cityofcovington.org)

**Engineer Contact:** Taylor Bone, Staff Engineer | Keck & Wood, Inc.  
3090 Premier Parkway, Suite 200, Duluth, GA 30097  
Phone: 678-417-4039 | Email: [tbone@keckwood.com](mailto:tbone@keckwood.com)

**Contract Amount:** \$2,476,185.85

**Contract Period:** April 2019 – Projected completion January 2020

**Description of Work:** Construction of new concrete sidewalks, 5' wide dedicated bicycle lane, roadway milling, resurfacing, and restriped, raised curbs, landscaped center medians, pedestrian crossings and refuges, pedestrian scale lighting and other street furnishings, ADA accessible curb ramps, street trees & shrubs.  
Tri Scapes installed 1,265 LF 18" RCP

**Project Name:** **Demorest Streetscape Phase II, PI #0010692 Habersham County**

**Location:** SR 385 from CS 621/Alabama St. to CS 628/Georgia St., Demorest, GA

**Owner Contact:** Kim Simonds, City Clerk | City of Demorest  
PO Box 128, 546 Georgia Street, Demorest, Georgia 30535  
Phone: 706-778-4202 | Email: [ksimonds@cityofdemorest.org](mailto:ksimonds@cityofdemorest.org)

**Contract Amount:** \$257,598.00

**Completion Date:** January 2020

**Description of Work:** Demolition of asphalt, removal of concrete sidewalks and concrete curbs, clearing, grading, and construction of concrete sidewalks, installation of velocity dissipator, concrete headwalls, signage, striping, and landscape.

**Project Name:** **Desota Park Renovations – Tennis/Basketball Court Reconstruction**

**Location:** 1142 Desota Street SE, Gainesville, Georgia 30501

**Owner Contact:** Michael T. Graham, Deputy Director  
Gainesville Parks and Recreation Agency  
830 Green Street NE, Gainesville, Georgia 30501  
Phone: 678-776-3586 | Email: [MGraham@gainesville.org](mailto:MGraham@gainesville.org)

**Contract Amount:** \$343,155.10

**Completion Date:** June 2018

**Description of Work:** Removal of existing play courts, fencing, etc., grading and construction of new courts, construction of new concrete walkways, and installation of fencing and landscaping.

**Project Name:** **Dogwood Drive Pedestrian Improvements PI #0010329**

**Location:** Along Dogwood Drive in Hapeville, Georgia

**Owner Contact:** Lee Sudduth, Director of Community Services | City of Hapeville  
3474 North Fulton Avenue, Hapeville, GA 30354  
Phone: 404-669-2124 | [lsudduth@hapeville.org](mailto:lsudduth@hapeville.org)

**Engineer Contact:** Adam Shelton, Project Engineer | Keck & Wood, Inc.  
3090 Premier Parkway, Suite 200, Duluth, GA 30097  
Phone: 678-417-4025 | Email: [ashelton@keckwood.com](mailto:ashelton@keckwood.com)

**Contract Amount:** \$2,110,462.00

**Contract Period:** May 2017 - September 2018

**Description of Work:** Project improvements provide a positive impact to the right of ways of businesses and homes. Site work includes grading and demo of existing, traffic control, erosion control, new concrete sidewalks, curb & gutters, brick paver walks, planters, drainage improvements, street lighting, asphalt paving, striping & signage, traffic lights, and landscaping. Tri Scapes installed 1,988 LF 18" RCP and 90 LF 24" RCP.

**Project Name:** **Eagles Beak Park**

**Location:** 8420 Old Federal Road, Ball Ground, Georgia 30107

**Owner Contact:** Tommy Bruce, Deputy Director  
Forsyth County Department of Public Facilities  
110 E. Main Street, Suite 210, Cumming, Georgia 30028  
Phone: 770-781-2215 | Email: [trbruce@forsythco.com](mailto:trbruce@forsythco.com)

**Contract Amount:** \$1,507,099.00

**Completion Date:** June 2017

**Description of Work:** The park consists of 3.5 miles of pedestrian trail along the Etowah River in West Forsyth County. The trail was constructed with native and on site products and includes switchbacks, (3) stream crossings, and benching was prevalent throughout the site. Also, construction of a concrete canoe/kayak/boat launch with pulleys, surrounded by concrete steps and handrails. The project also has (2) entrances with asphalt parking lots that include striping and signage, concrete walkways, a restroom building, chain link fencing, landscaping, bollards, water utility line, septic system, storm drainage, and bio-swale.

**Project Name:** **FY17 Sidewalk Replacement Project**

**Location:** Various locations throughout the City of Milton

**Owner Contact:** Matt Fallstrom, Capital Projects Manager  
City of Milton, 2006 Heritage Walk, Milton, Georgia 30004  
Phone: 404-867-6191 | Email: [matthew.fallstrom@cityofmiltonga.us](mailto:matthew.fallstrom@cityofmiltonga.us)

**Contract Amount:** \$120,356.00

**Completion Date:** June 2018

**Description of Work:** Demolition and replacement of broken, cracked and damaged sidewalks throughout the City of Milton. Demo of old handicap ramps and replaced with ADA compliant ramps. Removal/demo and replace old curb & gutter

**Project Name:** **Graves Park Amenities**

**Location:** 1540 Graves Road, Norcross, Georgia 30093

**Owner Contact:** Amy Musser, Planner III Parks & Recreation Project Administration  
Gwinnett County Government Department of Community Services  
352 Hosea Road, Lawrenceville, Georgia 30046  
Phone: 678-277-0254 | Email: [Amy.Musser@gwinnettcountry.com](mailto:Amy.Musser@gwinnettcountry.com)

**Contract Amount:** \$2,082,360.72

**Completion Date:** January 2020

**Description of Work:** Renovation of existing park to include a new Splash Pad, new 573 SF Splash Pad Equipment Building, realignment of approximately 453 LF of 12' wide asphalt trail, construction of new earth surface soccer field, installation of approximately 3,510 LF of 6' wide natural surface trail with small bridges and boardwalks, installation of trees, shrubs, sod and bioretention system. Project also included addition of sanitary sewer service to the existing park restrooms and renovation of the landscape irrigation system.

**Project Name:** **Hammond Drive Sidewalk Project**

**Location:** Hammond Drive beginning at Mitchell Drive NW over to Mt. Vernon Rd. to Long Island Drive NW, Sandy Springs, Georgia

**Owner Contact & Project Engineer:** City of Sandy Springs  
1 Galambos Way, Sandy Springs, Georgia 30350  
Wesley Waters, PE | Capital Program Manager  
Phone: 770-206-2554 | Email: [wwaters@sandyspringsga.gov](mailto:wwaters@sandyspringsga.gov)

**Contract Amount:** \$166,099.00

**Completion Date:** January 2016

**Description of Work:** Grading, traffic control, installation of 4,310 sf concrete sidewalk, curb & gutter, brick pavers, lighting, sod, landscaping, tree grates, mulch and silt fence.

**Project Name:** **Hardman Farms Visitor Center Parking Lot & Pedestrian Trail**

**Location:** 143 Highway 17, Sautee Nacoochee, Georgia 30571

**Owner Contact:** Brent Vendola, Northern Region Supervisor  
DNR Engineering & Construction Northern Region Office  
PO Box 1029, Helen, Georgia 30545  
Phone: 404-323-6214 | Email: [brent.vendola@dnr.ga.gov](mailto:brent.vendola@dnr.ga.gov)

**Contract Amount:** \$1,370,055.00

**Completion Date:** December 2016

**Description of Work:** Work on this project included demolition of site, grading/clearing, erosion control, slate path, storm drainage, concrete curb & gutter, granite wall, concrete sidewalk, concrete steps, handrails, parking lot asphalt paving and striping, site accessories.

**Project Name:** **Johnson Ferry Road Sidewalk Project**

**Location:** South side of Johnson Ferry Road, from existing sidewalk on Kayron Drive to existing sidewalk west of Glenridge Drive, Sandy Springs, Georgia

**Owner Contact:** Brian Ream, Superintendent | City of Sandy Springs  
1 Galambos Way, Sandy Springs, Georgia 30328  
Phone: 770-315-6710 | Email: [Bream@sandyspringsga.gov](mailto:Bream@sandyspringsga.gov)

**Contract Amount:** \$203,109.32

**Completion Date:** December 2019

**Description of Work:** Installation of approximately 1,300 LF of concrete sidewalk, brick pavers, concrete driveways, and sod.

**Project Name:** **Lanier Parkway Sidewalk**

**Location:** Along Lanier Parkway from Bald Ridge Marina Rd. to Pilgrim Mill Rd. Cumming, Georgia 30040

**Owner Contact:** Jason McCook, Program Manager | City of Cumming  
327 Dahlonga St., Tanyard Oaks Park, Ste. 1401, Cumming, Georgia 30040  
Phone: 770-781-5507 | Email: [jmccook@maai.net](mailto:jmccook@maai.net)

**Contract Amount:** \$214,991.00

**Completion Date:** June 2016

**Description of Work:** This project provided connectivity along Lanier Parkway from Bald Ridge Marina Road to Pilgrim Mill Road with over 1 mile of concrete sidewalks, including the addition of handicap access ramps. Minor grading was necessary, along with signage relocation and temporary erosion control. Permanent grassing was placed after activities were completed.

**Project Name:** **Lawrenceville Female Seminary and Isaac Adair House Site Development**

**Location:** 15 South Clayton Street, Lawrenceville, Georgia 30046

**Owner Contact:** Dennis Billew | City of Lawrenceville  
70 South Clayton St., Lawrenceville, GA 30046  
Phone: 404-427-3017 | Email: [Dennis.billew@lawrencevillegaweb.org](mailto:Dennis.billew@lawrencevillegaweb.org)

**Contract Amount:** \$1,055,286.00

**Completion Date:** March 2017

**Description of Work:** Overall project involved site work for development of a park facility expansion. Components include a restroom building, storage building, parking lot, water fountain feature, deck, signage, kiosks, seat walls and concrete sidewalks, along with extensive landscape and irrigation improvements. Elements of the project items included granite veneer walls, ADA accessibility ramp improvements, brick paver accents, and site lighting upgrades.

**Project Name:** **Marsh Creek Watershed Improvements**

**Location:** 90 Johnson Ferry Road, Sandy Springs, GA 30068

**Owner Contact:** Mike Perry, Construction Manager | City of Sandy Springs  
1 Galambos Way, Sandy Springs, Georgia 30350  
Phone: 770-235-3557 | Email: [MPerry@SandySpringsga.gov](mailto:MPerry@SandySpringsga.gov)

**Contract Amount:** \$2,021,127.00

**Completion Date:** September 2016

**Description of Work:** The Marsh Creek Rain Garden Park (Watershed) is an innovative program designed to improve water quality by treating and filtering storm-water runoff before it flows into Marsh Creek, the tributary leading into the Chattahoochee River. The project is anticipated to reduce flooding and stream bank erosion in the neighborhoods surrounding the immediate headwater area by reducing and controlling storm-water flow. Acting as the general contractor, Tri Scapes' role was to oversee and implement the hardscape and softscape features, creating an area that is an attractive greenspace. Other features include a permanent wet pond with a fountain, walking loop, observation deck, extensive landscaping, benches, educational interpretive signage to explain the storm-water treatment process, as well as a bio-retention area with specially selected plant species to remove pollutants from storm-water runoff. Work included site clearing, grading & rock excavation, installation of storm drainage piping, construction of a reinforced structural concrete wall, installation of a modular gravity wall around the perimeter of the project for the construction of a bio-retention area and detention/retention facility. Site improvements also include small permeable paver parking lot, sidewalks, fences, wood observation deck, benches, picnic tables, limited plumbing/irrigation and installation of landscaping that included trees, shrubs and grasses.

**Project Name:** **Morgan Falls Road Improvements**  
**Location:** From Morgan Falls Apartments to Overlook Park, Sandy Springs, Georgia  
**Owner Contact:** Ashley Folmar, Project Engineer | City of Sandy Springs  
 1 Galambos Way, Sandy Springs, Georgia 30350  
 Phone: 770-206-2026 | Email: [afolmar@sandyspringsga.gov](mailto:afolmar@sandyspringsga.gov)  
**Contract Amount:** \$738,114.00  
**Completion Date:** February 2019  
**Description of Work:** Project includes grading, traffic control, erosion control, installation of modular block retaining wall, monument wall, storm drainage pipe improvements, concrete ditch paving, concrete pavers, ornamental fence, bio-retention rain garden, signage, site furnishings, mulch, sod, trees and shrubs.

**Project Name:** **Mercedes Benz USA Headquarters**  
**Location:** 1 Mercedes-Benz Drive, Sandy Springs, Georgia 30328  
**GC Contact:** Kaitlin Avra, Assistant Project Manager | Skanska USA Building, Inc.  
 55 Ivan Allen Jr. Blvd., Suite 600, Atlanta, Georgia 30308  
 Phone: 404-357-5595 | Email: [Kaitlin.Avra@skanska.com](mailto:Kaitlin.Avra@skanska.com)  
**Contract Amount:** \$2,114,614.00  
**Start Date:** January 27, 2017  
**Completion Date:** May 2018  
**Description of Work:** Installation of landscape, irrigation, site improvements, playfield equipment, concrete sidewalks/curbs/planters, pavers, bonded fiber nature trail, retaining walls, grass pavers, trench drainage, landscape drainage, rooftop garden, pond plantings, and landscape metal edging.

**Project Name:** **Murphey Candler Park Open Space Field**  
**Location:** 1551 W. Nancy Creek Drive NE, Brookhaven, Georgia 30319  
**Owner Contact:** Steve Chapman, Assistant City Manager|CFO | City of Brookhaven  
 4362 Peachtree Road, Brookhaven, Georgia 30319  
 Phone: 404-637-0620 | [steve.chapman@brookhavenga.gov](mailto:steve.chapman@brookhavenga.gov)  
**Contract Amount:** \$601,328.52  
**Completion Date:** March 2018  
**Description of Work:** Replace existing ball field with open space field, construct concrete trail and seating areas. Site erosion control, grading, utilities, site hardscapes including handrails, granite pavers, granite walls, and fieldstone seat wall, landscaping, and irrigation.

**Project Name:** **North Broad Street/SR11 Streetscapes PI #0011641 Walton County**  
**Location:** North Broad Street from Marable Street to US 78, Monroe, Georgia  
**Owner Contact:** Logan Propes, City Administrator | City of Monroe  
 215 North Broad Street, PO Box 1249, Monroe, GA 30655  
 Phone: 770-266-5114 | [LPropes@monroega.gov](mailto:LPropes@monroega.gov)  
**Engineer Contact:** Adam Shelton, P. E. | Project Manager | Keck & Wood, Inc.  
 3090 Premier Parkway, Suite 200, Duluth, GA 30097  
 Phone: 678-417-4025 | Email: [ashelton@keckwood.com](mailto:ashelton@keckwood.com)  
**Contract Amount:** \$2,083,352.00  
**Contract Period:** August 2018 – February 2020  
**Description of Work:** Construction of new/expanded sidewalks and new bicycle facilities for 0.58 miles along both sides of North Broad Street (SR11) from Marable Street to US 78. Project includes asphalt paving, pavement restriping to allow for bicycle lanes and wider sidewalks, raised curbs, guardrail, defined pedestrian crossings at intersections, a mid-block pedestrian crossing, shared lane and dedicated bicycle lane markings, signage, street trees, sod, pedestrian scale lighting, street furnishings, decorative fence, ADA-accessible curb ramps and storm sewer upgrades. Tri Scapes installed 2,435 LF of 18" RCP.

**Project Name:** **Palm Street Sidewalk Improvement Project**

**Location:** West side of Palm Street from Hickory Road to Amanda Lane in Holly Springs, Georgia

**Owner Contact:** Jacob Hughes, PE | Consultant City Engineer  
BM&K Construction Engineering  
11335 Lewis Braselton Blvd., Bldg A, Suite 110, Braselton, GA 30517  
Phone: 678-522-5601 | Email: [jacob@bmandkinc.com](mailto:jacob@bmandkinc.com)

**Contract Amount:** \$939,540.00

**Completion Date:** May 2017

**Description of Work:** Sidewalk connectivity project providing the residents of Holly Springs Community a safe place to walk. Elements included clearing, grading, utility relocation, storm water pipe installation, concrete retaining walls, curb & gutter, and 4,500 ft. of concrete sidewalks.

**Project Name:** **Shady Grove Campground Maintenance Renovations**

**Location:** 7800 Shadburn Ferry Road, Cumming, Georgia 30041

**Owner Contact:** Tommy Bruce, Asst. Parks Director  
Forsyth County Department of Public Facilities  
110 E. Main Street, Suite 210, Cumming, Georgia 30028  
Phone: 770-781-2215 | Email: [trbruce@forsythco.com](mailto:trbruce@forsythco.com)

**Contract Amount:** \$697,887.00

**Completion Date:** March 2016

**Description of Work:** Campsite renovations that include demo of existing, grading, erosion control, installation of new pavilions, new camper pads, picnic tables, grills, fire rings, campsite markers, timber walls, fencing, handrails, asphalt paving, concrete sidewalks, water/sewer/electrical improvements, asphalt paving, and shoreline protection/stabilization.

**Project Name:** **Shallowford Road Sidewalk Improvements**

**Location:** From Dawsonville Hwy (Hwy 53) to Pearl Nix Parkway  
Gainesville, Georgia

**Owner Contact:** Jason Simms, Engineering Project & Asset Manager  
City of Gainesville Public Works Department  
PO Box 2496, Gainesville, Georgia 30503-2496  
Phone: 770-519-4575 | Email: [jsimms@gainesville.org](mailto:jsimms@gainesville.org)

**Contract Amount:** \$351,090.00

**Completion Date:** August 2019

**Description of Work:** Grading, erosion control, new concrete sidewalks, ADA compliant ramps, traffic control, traffic signalization upgrade, HDPE pipe, curb & gutter, grassing & sod.

**Project Name:** **Waterman Street Streetscape Improvements**

**Location:** 256 Waterman Street, SE, Marietta, Georgia 30061

**Owner Contact:** Rich Deckman, Project Manager  
City of Marietta Department of Parks and Recreation  
205 Lawrence Street, Marietta, Georgia 30061  
Phone: 770-94-5607 | Email: [rdeckman@mariettaga.gov](mailto:rdeckman@mariettaga.gov)

**Contract Amount:** \$108,943.00

**Start Date:** September 2017

**Completion Date:** October 2017

**Description of Work:** Construction of pocket park that included demo, installation of curb & gutter, site work, concrete sidewalks, granite seat walls, pavers, ornamental fencing, trees, shrubs and sod.



### **Project Staffing and Key Personnel**

Tri Scapes, Inc. crews have extensive experience in landscape installation, streetscape construction and renovation, drainage improvements, sports field installation, and multi-use trail and park installation. Our attention to detail creates a safe and inviting environment for the community to promote diverse functions such as recreational walking and socializing. We help to beautify and restore towns and feel that these highly visible improvements contribute to the success of a downtown area which in turn attracts residents and visitors to the community. These practices have given us a long list of satisfied streetscape construction clients in cities and counties throughout the Southeast.

#### **Quinn Martin, CEO | Project Executive**

Quinn has over 35 years of executive experience in the landscape industry. In 1984 he successfully started his own commercial and residential landscape company. Then in 1993 he Co-founded Tri Scapes Inc. He also has extensive experience managing his own plant nursey, both privately, and for Tri Scapes. With his leadership TSI has grown from a small business to one of the largest commercial landscape companies in Georgia. With his hands-on approach to leadership, his daily tasks include marketing for future business, providing detailed estimates for clients and managing daily operations. He assumes many positions to help his ability to successfully achieve customer satisfaction.

#### **Ryan Hogan, Vice President | Construction Division**

Ryan has extensive experience in both the horticulture and construction fields. He graduated from the University of Auburn in 1996 with a B.S. in Landscape Horticulture. Over his career he has garnered experience working as a foreman, project superintendent, estimator, and project manager. Ryan joined the Tri Scapes team in 2008 and has provided management of maintenance, landscape, and hardscape construction. To date, he has managed over \$21 million in landscape, streetscape, sports field, roof-top garden, and various construction projects. He currently serves as Vice President of the Construction Division and oversees estimating new projects, directing and scheduling work with field staff, managing field employee payroll, project materials ordering, and logistics of equipment with staff drivers. Ryan possess the management tools necessary to be proficient in every aspect of the project and is well respected for his professionalism with the owners, architect, and engineers. Ryan holds a Georgia General Contractors License and is a Certified Irrigation Contractor. He is also a Licensed Landscape Contractor in the state of North Carolina and is a Licensed Irrigation Contractor there as well. He is OSHA 30 Hour certified, Georgia Soil and Water Conservation Level 1A and 1B Certified, Worksite Erosion Control Supervisor and Certified Pervious Concrete Technician.

**Tyler Mathis, Project Manager**

Tyler began his career with Tri Scapes in 2009, while in college. During that time, he worked alongside seasoned TSI workers where he gained a tremendous respect for their work ethic and garnered valuable knowledge of the landscape industry. In 2015, Tyler joined Tri Scapes full-time, as a construction division project manager. During his tenure he has managed over \$14.5 million in construction projects, varying in scope from landscape and irrigation, to streetscape and athletic field construction. Tyler possesses the cool temperament to handle stressful situations in the field as well as the determination to see all challenges through to the finish. He is well respected by our employees, project owners, architects, and engineers for his careful attention to the details.

**Johnny Brister, Superintendent**

Johnny joined the Tri Scapes team in May of 2015. He has over twenty years of experience in the construction industry. He specializes in streetscape enhancements, park construction, and sports field construction. He has successfully managed over \$100,000,000 in projects for various municipalities valued upwards to \$8,000,000. Johnny has the experience and capability to handle all aspects of any project including on-site supervision, scheduling, managing subcontractors, quality control and communication between owner, engineer, and architect. From time of award through the warranty period, Johnny is dedicated to providing a safe environment for our crews and completing the project on time and to the highest standards our clients expect.

Johnny's educational background and certifications include a Master of Business Administration from the University of West Georgia, Georgia Soil & Water Conservation Level IA (Blue Card Certification), GA NPDES, Georgia DOT Worksite Erosion Control Supervisor (Green Card), and Competent Person-Excavation and Confined Spaces certified.

**Luis Lopez, Superintendent**

Luis has thirty-eight years of experience in landscape project management. He has been with Tri Scapes, Inc. for 22 years and successfully manages crews of five to ten men. Luis is our lead landscape installer and does what it takes to make the customer happy and complete projects in a timely manner.

**Roberto Munoz, Foreman**

Roberto Munoz has been employed by Tri Scapes Inc. for the past 15 years. He has a total of 25 years of construction and landscape experience. In that time, Roberto has completed over 50 sports field projects, and managed over \$15 million in landscape projects. He understands the intricate aspects of field building and has a well-respected reputation with our previous Sports Field clients. Roberto is a skilled laser tech operator and can run many types of construction equipment.

**TRI-SCAPES, INC.**  
**Financial Statements and**  
**Supplementary Schedules**  
**for the years ended**  
**December 31, 2018 and 2017**

**TRI-SCAPES, INC.****TABLE OF CONTENTS**

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# WMBO CPA Group

*Certified Public Accountants*

2810 Premiere Parkway Suite 200 Duluth, GA 30097

## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Stockholders  
Tri-Scapes, Inc.

We have reviewed the accompanying balance sheets of Tri-Scapes, Inc. (a S Corporation), which comprise the balance sheets as of December 31, 2018 and 2017, and the related statement of income and retained earnings and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Company management. A Review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provides a reasonable basis for our conclusion.

### Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

### Supplementary Information

The supplementary information included in the accompanying Schedules 1, 2 and 3 are presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and accordingly, do not express an opinion on such information.

*WMBO CPA Group*

WMBO CPA Group  
May 2, 2019

**TRI-SCAPES, INC.**  
 (Reviewed)  
**BALANCE SHEETS**  
 December 31, 2018 and 2017

<b>ASSETS</b>		
	<b>2018</b>	<b>2017</b>
<b>CURRENT ASSETS:</b>		
Cash	\$ 348,092	\$ 258,255
Accounts receivable including retainage of \$275,524 and \$329,916	3,017,602	3,379,419
Costs and estimated earnings in excess of billings on uncompleted contracts	601,655	574,248
Other current assets	7,417	9,224
	<u>3,974,766</u>	<u>4,221,146</u>
 <b>PROPERTY AND EQUIPMENT:</b>		
Machinery and equipment	3,249,156	2,849,400
Leasehold Improvements	63,756	63,756
Vehicles	1,560,472	1,274,609
	<u>4,873,384</u>	<u>4,187,765</u>
Less accumulated depreciation	3,269,057	2,420,231
	<u>1,604,327</u>	<u>1,767,534</u>
	<u>\$ 5,579,093</u>	<u>\$ 5,988,680</u>
 <b>LIABILITIES AND STOCKHOLDERS' EQUITY</b>		
<b>CURRENT LIABILITIES:</b>		
Current maturities of long-term notes payable	\$ 525,876	\$ 401,926
Accounts payable and accrued expenses	1,005,537	1,095,379
Billing in excess of costs and estimated earnings on uncompleted contracts	311,729	551,908
	<u>1,843,142</u>	<u>2,049,213</u>
<b>LONG-TERM NOTES PAYABLE - less current portion</b>	<u>966,775</u>	<u>1,070,445</u>
<b>STOCKHOLDERS' EQUITY:</b>		
Common stock, \$1 par value, 200,000 shares authorized, 1,021 shares issued and outstanding	1,021	1,021
Retained earnings	2,768,155	2,868,001
	<u>2,769,176</u>	<u>2,869,022</u>
	<u>\$ 5,579,093</u>	<u>\$ 5,988,680</u>

The accompanying notes and independent accountants' report are an integral part of these financial statements

**TRI-SCAPES, INC.**

(Reviewed)

**STATEMENTS OF INCOME AND RETAINED EARNINGS**

for the years ended December 31, 2018 and 2017

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	2018	2017
<b>SALES</b>	\$ 15,444,073	\$ 12,786,937
<b>COST OF SALES</b>	13,165,902	9,680,237
	2,278,171	3,106,700
<b>OPERATING EXPENSES:</b>		
Advertising	24,310	38,560
Auto expenses	28,869	24,966
Bad debts	-	9,495
Charitable contributions	32,672	25,326
Depreciation expense	848,826	619,415
Dues and subscriptions	40,055	27,344
Insurance	197,411	267,482
Legal and professional fees	9,250	12,739
Office expenses	154,121	88,439
Pension expense	27,867	17,476
Postage and delivery	3,998	3,075
Rent	167,400	125,600
Repairs and maintenance	105,250	33,981
Salaries and wages	529,391	782,736
Taxes, other than on income	18,110	73,292
Telephone	37,294	41,069
Travel and entertainment	43,471	55,618
Uniforms	15,696	6,224
Utilities	24,198	12,187
	2,308,189	2,265,024
Income from operations	(30,018)	841,676
<b>OTHER INCOME (EXPENSE):</b>		
Gain on sale of assets	-	15,627
Interest expense, net of interest income	(39,828)	(13,622)
	(39,828)	2,005
Net income	(69,846)	843,681
<b>RETAINED EARNINGS, beginning of year</b>	2,868,001	2,354,320
<b>Shareholder distributions</b>	(30,000)	(330,000)
<b>RETAINED EARNINGS, end of year</b>	\$ 2,768,155	\$ 2,868,001

The accompanying notes and independent accountants' report are an integral part of these financial statements

**TRI-SCAPES, INC.**  
 (Reviewed)  
**STATEMENTS OF CASH FLOWS**  
 For the years ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Net income	\$ (69,846)	\$ 843,681
Non cash items included in net income:		
Depreciation	848,826	619,415
Changes in:		
Accounts receivable	361,817	(46,399)
Note receivable - shareholder	-	-
Costs and estimated earnings on uncompleted contracts in excess of related billings	(27,407)	(320,296)
Other current assets	1,807	(8,562)
Accounts payable and accrued expenses	(89,842)	(535,797)
Billing in excess of costs and estimated earnings on uncompleted contracts	<u>(240,179)</u>	<u>174,495</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>785,176</u>	<u>726,537</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Proceeds from sale of property and equipment	-	17,300
Purchase of property and equipment	<u>(685,619)</u>	<u>(1,419,674)</u>
	(685,619)	(1,402,374)
<b>NET CASH USED BY INVESTING ACTIVITIES</b>	<u>(685,619)</u>	<u>(1,402,374)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Proceeds of bank notes payable	491,757	1,182,781
Repayments of long-term debt	(471,477)	(315,221)
Distributions to shareholders	<u>(30,000)</u>	<u>(330,000)</u>
<b>NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES</b>	<u>(9,720)</u>	<u>537,560</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	89,837	(138,277)
<b>CASH, beginning of year</b>	<u>258,255</u>	<u>396,532</u>
<b>CASH, end of year</b>	<u>\$ 348,092</u>	<u>\$ 258,255</u>

The accompanying notes and independent accountants' report are an integral part of these financial statements

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

This summary of significant accounting policies of Tri-Scapes, Inc. (the Company) is presented to assist in understanding the Company's financial statements. These financial statements and notes are representations of the Company's management who is responsible for the integrity and objectivity of the financial statements. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

Organization and nature of business

The Company was incorporated on October 26, 1993. The Company provides landscape contracting services for commercial and industrial facilities mainly in the Southeastern United States.

Cash and cash equivalents

For purposes of the statement of cash flows, the Company considers all cash investments with a maturity of three months or less to be cash equivalents.

Use of estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and disclosures of contingent assets and liabilities as of December 31, 2018 and 2017 and the reported amounts of income and expenses during the years then ended. Management believes that the estimates used in preparation of the Company's financial statements are reasonable. Actual results could differ from those estimates.

Accounts receivable

Accounts receivable are recorded when services are performed and the related invoice is issued. Receivables are presented in the balance sheet net of the allowance for doubtful accounts. The Company annually determines the collectability of its accounts receivable by individually analyzing each customer's balance and credit history. Accounts receivable are charged off when, in management's judgment, the likelihood of collection is remote. Accounts receivable are considered delinquent when payment is not received within 90 days. At December 31, 2018, management estimated that all accounts receivable are collectible.

Advertising

The Company follows the policy of charging the costs of advertising to expense as incurred. Advertising expense was \$24,310 and \$38,560 for 2018 and 2017, respectively.

Revenue and cost recognition

The Company recognizes revenues from fixed-price and modified fixed-price construction contracts on the percentage-of-completion method, measured by the percentage of cost incurred to date to estimated total cost for each contract. That method is used because management considers total cost to be the best available measure of progress on the contracts. Because of inherent uncertainties in estimating costs, it is at least reasonably possible that the estimates used will change within the near term.

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued**

Contract costs include all direct material and labor costs and those indirect cost related to contract performance, such as indirect labor, supplies, tools, repairs and depreciation. Selling, general and administrative costs are charged to expense as incurred. Provisions for estimated losses on uncompleted contracts are made in the period in which such losses are determined. Changes in job performance, job conditions, and estimated profitability may result in revisions to costs and income, which are recognized in the period in which the revisions are determined. Changes in estimated job profitability resulting from job performance, job conditions, contract penalty provisions, claims, change orders and settlements are accounted for as changes in estimates in the current period.

The asset, "Costs and estimated earnings in excess of billings on uncompleted contracts" represents revenues recognized in excess of amounts billed. The liability, "Billings in excess of costs and estimated earnings on uncompleted contracts" represents billings in excess of revenues recognized.

Property and equipment

Fixed assets are recorded at cost. Major additions or betterments, which extend the useful lives of assets, are charged to the property accounts, while the costs of current repairs and minor replacements are expensed currently. When fixed assets are retired or otherwise disposed of, the cost and accumulated depreciation related to assets disposed of are relieved from the accounts and the resulting gain or loss, if any, on disposition is reflected in income.

Depreciation is computed utilizing straight-line and accelerated methods of depreciation over the estimated useful lives of the respective assets as follows:

Machinery and equipment	5-7 years
Vehicles	5 years
Leasehold improvements	39 years

Income taxes

The Company, with the consent of its stockholders, has elected to have its income taxed under Subchapter S of the Internal Revenue Code, which provides that in lieu of corporate federal income taxes, the stockholders will be taxed on their proportionate share of the Company's taxable income. Therefore, no provision for deferred asset or liability is recorded.

The Financial Accounting Standards Board has released FASB ASC topic 740, *Income Taxes*, which provides guidance for how certain tax positions should be recognized, measured, presented and disclosed in financial statements. Adoption of FASB ASC topic 740, *Income Taxes*, is required for all fiscal years beginning after December 15, 2008. The Company evaluates its uncertain tax positions using the provisions of FASB ASC topic 450, *Contingencies*. Management believes there are no material estimates that should be accrued as of December 31, 2018. The Company is no longer subject to examination for years prior to 2014.

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued**

**Fair value measurements**

The Company determines the fair value of financial instruments in accordance with FASB ASC topic 820, *Fair Value Measurements and Disclosures*, which defines fair value, establishes a framework for measuring fair value in generally accepted accounting principles, and expands disclosures about fair value measurements.

FASB ASC topic 820, *Fair Value Measurements and Disclosures*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, the Company uses various methods including market, income, and cost approaches. The Company utilizes valuation techniques that maximize the use of observable inputs and minimizes the use of unobservable inputs.

As a basis for categorizing these inputs, FASB ASC topic 820, *Fair Value Measurements and Disclosures*, establishes the following hierarchy, which prioritizes the inputs used to measure fair value from market based assumptions to entity specific assumptions:

- Level 1: Inputs based on quoted market prices for identical assets or liabilities in active markets at the measurement date.
  
- Level 2: Observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.
  
- Level 3: Inputs reflect management's best estimate of what market participants would use in pricing the asset or liability at the measurement date. The inputs are unobservable in the market and significant to the instrument's valuation.

The requirements of FASB ASC topic 820, *Fair Value Measurements and Disclosures*, do not have a material impact on the Company's financial statements. All financial instruments are measured using Level 1. The carrying amounts reported in the balance sheets for accounts receivable, accounts payable and accrued liabilities approximate fair value because of the immediate or short-term maturity of these financial instruments.

**Subsequent events**

The Company follows the guidance of FASB ASC topic 855, *Subsequent Events*. The Company has evaluated subsequent events through the date and time the financial statements were issued on May 2, 2019.

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 2 - COMMITMENTS AND RELATED PARTY TRANSACTIONS:**

Lease

The Company has a lease on the premises with the two principal owners of the Company. The lease provides for annual rentals of \$180,000. Annual future rentals under this lease are as follows:

Year Ended December 31,		
2019	\$	180,000
2020	\$	180,000
2021	\$	180,000
2022	\$	180,000
2023	\$	180,000

Rent expense was \$167,400 and \$131,500 for the years ended December 31, 2018 and 2017, respectively.

**NOTE 3 - UNCOMPLETED CONTRACTS:**

Costs, estimated earnings and billings on uncompleted contracts are summarized as follows:

	2018	2017
Costs incurred on uncompleted contracts	\$ 5,641,502	\$ 3,207,229
Estimated earnings	2,191,735	1,653,218
	7,833,237	4,860,447
Less billings to date	7,543,311	4,838,107
	<u>\$ 289,926</u>	<u>\$ 22,340</u>

The following amounts are included in the accompanying balance sheet under the following captions:

	2018	2017
Costs and estimated earnings in excess of billings on uncompleted contracts	\$ 601,655	\$ 574,248
Billings in excess of costs and estimated earnings on uncompleted contracts	311,729	551,908
	<u>\$ 289,926</u>	<u>\$ 22,340</u>

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 4 - NOTES PAYABLE:**

The following notes payable were outstanding at December 31, 2018 and 2016:

	<u>2018</u>	<u>2017</u>
Installment note payable in monthly installments of approximately \$1,378 including interest at an annual rate of 4.57% to April 2019. The note is secured by equipment and shareholder personal guarantees.	\$5,461	\$21,354
Installment note payable in monthly installments of approximately \$979 including interest at an annual rate of 0.99% to May 2021. The note is secured by equipment and shareholder personal guarantees.	28,051	39,462
Installment note payable in monthly installments of approximately \$855 including interest at an annual rate of 4.99% to June 2022. The note is secured by transportation equipment and shareholder personal guarantees.	32,848	0
Installment note payable in monthly installments of approximately \$770 including interest at an annual rate of 4.84% to July 2022. The note is secured by transportation equipment and shareholder personal guarantees.	30,327	0
Installment note payable in monthly installments of approximately \$1,202 including interest at an annual rate of 3.49% to March 2012. The note is secured by equipment and shareholder personal guarantees.	44,255	56,896
Installment note payable in monthly installments of approximately \$685 including interest at an annual rate of 4.65% to October 2022. The note is secured by equipment.	28,795	35,501
Installment note payable in monthly installments of approximately \$1,155 including interest at an annual rate of 4.81% to January 2022. The note is secured by equipment and shareholder personal guarantees.	39,643	0
Installment note payable in monthly installments of approximately \$634 including interest at an annual rate of 3.44% to April 2018. The note is secured by equipment and shareholder personal guarantees.	0	2,518
Installment note payable in monthly installments of approximately \$,951 including interest at an annual rate of 4.77% to September 2023. The note is secured by equipment and shareholder personal guarantees.	48,417	0

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 4 - LONG-TERM DEBT, continued**

	<u>2018</u>	<u>2017</u>
Installment note payable in monthly installments of approximately \$1,514 including interest at an annual rate of 2.66% to November 2019. The note is secured by equipment and shareholder personal guarantees.	16,430	33,902
Installment note payable in monthly installments of approximately \$2,283 to July 2022. The note non-interest bearing and is secured by equipment and shareholder personal guarantees.	98,157	0
Installment note payable in monthly installments of approximately \$1,295 including interest at an annual rate of 3.9% to September 2018. The note is secured by equipment and shareholder personal guarantees.	0	11,466
Installment note payable in monthly installments of approximately \$400 to September 2022. The note is non-interest bearing and is secured by equipment and shareholder personal guarantees.	17,980	0
Installment note payable in monthly installments of approximately \$420 including interest at an annual rate of 2.44% to August 2018. The note is secured by transportation equipment and shareholder personal guarantees.	0	2,919
Installment note payable in monthly installments of approximately \$906 to April 2022. The note is non-interest bearing and is secured by equipment and shareholder personal guarantees.	36,241	0
Installment note payable in monthly installments of approximately \$566 to January 2020. The note is non-interest bearing and is secured by equipment.	7,357	14,148
Installment note payable in monthly installments of approximately \$1,111 including interest at an annual rate of .99% to January 2022. The note is secured by equipment and shareholder personal guarantees.	40,458	0
Installment note payable in monthly installments of approximately \$844 including interest at an annual rate of 3.99% to May 2022. The note is secured by transportation equipment and shareholder personal guarantees.	32,280	0

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 4 - LONG-TERM DEBT, continued**

	<u>2018</u>	<u>2017</u>
Installment note payable in monthly installments of approximately \$658 including interest at an annual rate of 3.99% to February 2022. The note is secured by transportation equipment and shareholder personal guarantees.	23,447	0
Installment note payable in monthly installments of approximately \$665 including interest at an annual rate of 3.99% to February 2022. The note is secured by transportation equipment and shareholder personal guarantees.	23,694	0
Installment note payable in monthly installments of approximately \$669 including interest at an annual rate of 3.95% to November 2019. The note is secured by transportation equipment and shareholder personal guarantees.	7,214	14,792
Installment note payable in monthly installments of approximately \$1,069 including interest at an annual rate of 1.003% to August 2019. The note is secured by equipment and shareholder personal guarantees.	8,519	21,192
Installment note payable in monthly installments of approximately \$728 including interest at an annual rate of 3.951% to December 2019. The note is secured by transportation equipment and shareholder personal guarantees.	8,548	16,765
Installment note payable in monthly installments of approximately \$670 including interest at an annual rate of 3.95% to December 2019. The note is secured by transportation equipment and shareholder personal guarantees.	7,870	15,436
Installment note payable in monthly installments of approximately \$1,093 including interest at an annual rate of 0.00% to November 2020. The note is secured by equipment and shareholder personal guarantees.	26,226	39,338
Installment note payable in monthly installments of approximately \$817 including interest at an annual rate of 3.95% to November 2020. The note is secured by equipment and shareholder personal guarantees.	18,067	26,965
Installment note payable in monthly installments of approximately \$783 including interest at an annual rate of 4.57% to July 2019. The note is secured by equipment and shareholder personal guarantees.	5,399	14,326
Installment note payable in monthly installments of approximately \$1,287 including interest at an annual rate of 0.00% to May 2019. The note is secured by equipment and shareholder personal guarantees.	5,148	21,878

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 4 - LONG-TERM DEBT, Continued**

	<u>2018</u>	<u>2017</u>
Installment note payable in monthly installments of approximately \$223 including interest at an annual rate of 0.00% to August 2021. The note is secured by equipment and shareholder personal guarantees.	7,120	9,790
Installment note payable in monthly installments of approximately \$1,199 including interest at an annual rate of 0.00% to December 2019. The note is secured by equipment and shareholder personal guarantees.	14,387	28,774
Installment note payable in monthly installments of approximately \$893 including interest at an annual rate of 0.00% to November 2020. The note is secured by equipment and shareholder personal guarantees.	20,547	31,268
Installment note payable in monthly installments of approximately \$862 including interest at an annual rate of 0.0% to June 2021. The note is secured by equipment.	38,032	53,244
Installment note payable in monthly installments of approximately \$1,147 including interest at an annual rate of 1.9% to March 2022. The note is secured by transportation equipment.	43,274	56,078
Installment note payable in monthly installments of approximately \$2,800 including interest at an annual rate of 1.88% to January 2021. The note is secured by equipment and shareholder personal guarantees.	68,589	100,568
Installment note payable in monthly installments of approximately \$3,337 including interest at an annual rate of 0.00% to June 2020. The note is secured by equipment and shareholder personal guarantees.	63,410	103,459
Installment note payable in monthly installments of approximately \$334 including interest at an annual rate of 0.00% to March 2021. The note is secured by equipment and shareholder personal guarantees.	9,005	13,007
Installment note payable in monthly installments of approximately \$576 including interest at an annual rate of 0.00% to November 2021. The note is secured by equipment and shareholder personal guarantees.	20,175	27,093
Installment note payable in monthly installments of approximately \$511 including interest at an annual rate of 0.0% to November 2021. The note is secured by equipment.	17,870	24,003

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

**NOTE 4 - LONG-TERM DEBT, Continued**

	<b>2018</b>	<b>2017</b>
Installment note payable in monthly installments of approximately \$13,340 including interest at an annual rate of 4.7% to September 2022. The note is secured by equipment.	549,406	636,229
Note payable to a financial institution at an annual rate of prime plus 1% payable monthly. Pursuant to a line of credit the Company has available up to \$600,000 expiring November 2019. The Company had available borrowings pursuant to the line amounting to \$600,000 and \$600,000 at December 31, 2018 and 2017, respectively. The line of credit is secured by real estate.	0	0
<b>Total notes payable</b>	<b>1,492,651</b>	<b>1,472,375</b>
<b>Less current maturities</b>	<b>525,876</b>	<b>401,926</b>
<b>Total long-term notes payable</b>	<b>\$966,775</b>	<b>\$1,070,449</b>

Future maturities of long-term notes payable at December 31, 2018 are as follows:

<u>December 31,</u>	<u>Amount</u>
2019	\$ 525,876
2020	433,990
2021	339,655
2022	184,739
2023	8,391
	<b>\$ 1,492,651</b>

**NOTE 5 - PENSION PLAN:**

The Company maintains a SIMPLE IRA plan. The plan covers substantially all employees of the Company. Contributions to the plan equal 3% of the eligible employee's compensation. The Company contribution was \$27,867 and \$17,476 for 2018 and 2017, respectively.

**TRI-SCAPES, INC**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended December 31, 2018 and 2017

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**NOTE 6 - CONCENTRATIONS OF CREDIT RISK:**

Customer Accounts Receivable

Concentrations of credit risk with respect to trade receivables are limited due to the wide variety of customers to which the Company's services are rendered. As a result, at December 31, 2018, the Company does not consider itself to have any significant concentrations of credit risk for accounts receivable.

Cash

The Company maintains cash balances in one financial institution. Accounts at the institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. The balances, at times, may exceed federally insured limits. The Company did not exceed the insured limit in 2018 or 2017.

**TRI-SCAPES, INC**  
**CONTRACTS IN PROCESS**  
**12/31/2018**

**Schedule 1**

JOB NAME	CONTRACT AMOUNT	BILLINGS TO DATE	TOTAL COST TO DATE	ESTIMATED COST TO COMPLETE	TOTAL ESTIMATED COST	ESTIMATED GROSS PROFIT	% COMPLETE	ESTIMATED PROFIT TO DATE	COST & EARNINGS IN EXCESS OF BILLINGS	BILLINGS IN EXCESS OF COST AND EARNINGS
Pleasant Hill Rd/Shackleford Rd	81,838.30	0.00	1,162.00	55,574.00	56,736.00	25,102.30	2.05%	514.12	1,676.12	0.00
T3 West Midtown	570,112.00	0.00	1,454.00	365,000.00	366,454.00	203,658.00	0.40%	808.07	2,262.07	0.00
Freemanville-Providence RAB	60,365.00	1,841.00	3,599.00	41,611.00	45,210.00	15,155.00	7.96%	1,206.43	2,964.43	0.00
DOT Call #01 I-285WB @ SR6	471,626.84	0.00	6,697.00	285,963.00	292,660.00	178,966.84	2.29%	4,095.34	10,792.34	0.00
Walton High School Replacmnt	503,144.00	0.00	7,128.00	270,000.00	277,128.00	226,016.00	2.57%	5,813.35	12,941.35	0.00
Protovision	512,654.00	0.00	9,627.00	255,000.00	264,627.00	248,027.00	3.64%	9,023.10	18,650.10	0.00
Blackshear Place Worship Ctr	149,763.97	66,673.00	43,408.00	63,061.00	106,469.00	43,294.97	40.77%	17,651.60	0.00	5,613.40
W.R. Coile MS Addition/Reno	135,580.00	128,552.00	55,842.00	22,913.00	78,755.00	56,825.00	70.91%	40,292.32	0.00	32,417.68
Main Street Park-Phase 1	443,340.00	233,320.00	77,395.00	282,605.00	360,000.00	83,340.00	21.50%	17,916.94	0.00	138,008.06
Morgan Falls Road Improvements	688,239.00	274,156.00	104,923.00	230,000.00	334,923.00	353,316.00	31.33%	110,685.07	0.00	58,547.93
Burney Harris Lyns MS Add/Reno	189,468.00	175,814.00	128,178.00	27,900.00	156,078.00	33,390.00	82.12%	27,421.31	0.00	20,214.69
Graves Park Amenities	2,082,361.00	258,348.00	201,473.00	1,330,000.00	1,531,473.00	550,888.00	13.16%	72,472.10	15,597.10	0.00
Trammel Rd Sidewalk Project	794,930.00	244,557.00	255,256.00	204,687.00	459,943.00	334,987.00	55.50%	185,908.78	196,607.78	0.00
Adairsville Elementary School	339,056.41	333,456.00	300,335.00	200.00	300,535.00	38,521.41	99.93%	38,495.77	5,374.77	0.00
North Broad Street/SR 11	2,083,840.00	360,745.00	345,670.00	1,129,809.00	1,475,479.00	608,361.00	23.43%	142,524.66	127,449.66	0.00
McDonough HS	1,079,336.00	388,603.00	355,285.00	395,654.00	750,939.00	328,397.00	47.31%	155,371.51	122,053.51	0.00
Urban Forestry 2016 FC-8832	833,950.00	667,160.00	359,610.00	97,844.00	457,454.00	376,496.00	78.61%	295,967.96	0.00	11,582.04
Audrey's Way SW	538,000.00	530,780.73	438,655.00	1,200.00	439,855.00	98,145.00	99.73%	97,877.24	5,751.51	0.00
Alpharetta City Ctr. 3B/ Par. 4,5,6	992,795.00	947,272.00	728,664.00	73,412.00	802,076.00	190,719.00	90.85%	173,262.97	0.00	45,345.03
Denmark HS	1,018,462.00	981,401.70	826,506.00	2,844.00	829,350.00	189,112.00	99.66%	188,463.50	33,567.80	0.00
Mercedes Benz USA Headquarters	2,058,587.00	1,950,632.00	1,390,636.00	43,175.00	1,433,811.00	624,776.00	96.99%	605,962.71	45,966.71	0.00
<b>TOTALS</b>	<b>15,627,448.52</b>	<b>7,543,311.43</b>	<b>5,641,503.00</b>	<b>5,178,452.00</b>	<b>10,819,955.00</b>	<b>4,807,493.52</b>		<b>2,191,734.84</b>	<b>601,655.25</b>	<b>311,728.83</b>

See accompanying accountants' report

**TRI-SCAPES, INC**  
**SCHEDULE OF COMPLETED CONTRACTS**  
**12/31/2018**

**Schedule 2**

<b>Job Name</b>	<b>Contract Amount</b>	<b>Total Cost</b>	<b>Gross Profit</b>
Riverside Dr. Roundabout	124,171	71,452	52,719
SR 140 Hembree Rd. @ Houze Rd	99,958	59,834	40,124
SR 372@Crabapple	49,826	26,575	23,251
J.E. Richards Middle School	177,131	117,654	59,477
Riverdale HS Competition Gym	93,725	57,813	35,912
Meadowcreek Cluster ES	18,255	7,827	10,428
Automation Direct FIT Building	94,422	28,809	65,613
J.E. Richards Middle School	177,131	117,654	59,477
Bridgestone Bandag, LLC	361,482	212,671	148,805
Alliance Academy for Innovation	209,282	177,973	31,309
Reinhardt Black Box Theater	28,930	13,442	15,488
Gordy Dining Hall	18,356	8,131	10,225
Jefferson HS	22,984	19,449	3,535
Pine Street Elem	276,530	152,249	124,281
Reinhardt Eagle's View Res. Hall	29,342	15,120	14,222
Murphy Candler Park	558,002	496,382	61,620
Civic Center Phase 1 Front	17,525	11,136	6,389
Desota Park Renovations	343,155	186,527	156,628
Dogwood Drive Pedestrian Improvements	2,099,339	1,765,179	334,160
Hwy. 316 @ SR120 Landscape	461,051	387,928	73,123
2425 Birmingham Rd. Drainage	25,363	15,396	9,967
Heritage Walk Median Tree Install	10,000	2,330	7,670
Cemetery Trail	562,611	385,118	177,493
Peachtree Corners Pedestrian Plaza	243,124	95,757	147,367
Eva Cohn Galambos Memorial Exchange	459,792	259,406	200,386
Oakbrook Pointe	121,251	81,088	40,163
Ecco Restaurant	174,042	166,889	7,153
Riverwoid HS Softball Concession LS	17,691	8,451	9,240
UNG Loop Road-Oakwood	84,876	61,163	23,713
Morgan Fall	19,532	4,930	14,602
Skyland Park	173,215	138,110	35,105
Birmingham Subtation	45,735	16,442	29,293
Hammonds Crossing Substaton	30,456	7,526	22,930
City of Sanford Grinding	70,006	33,058	36,948
Clermont Grinding	48,201	42,292	5,909
Sumterville Grinding	89,206	72,190	17,016
Costco Jacksonville	850,184	535,444	314,740
Costco Mt. Pleasant	789,389	520,185	269,204
Costco Woodstock	644,448	549,122	95,326
	9,719,719	6,928,702	2,791,011

See accompanying notes and accountants' report

**TRI-SCAPES, INC.**  
**ACCOUNTS RECEIVABLE AGING**  
**12/31/2018**

**Schedule 3**

	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alpharetta, City Of	20,530.83	750.00	0.00	0.00	21,280.83
Automation Direct	1,500.00	0.00	0.00	0.00	1,500.00
Baldwin Paving Co., Inc.	0.00	18,178.80	0.00	29,154.02	47,332.82
Barton Malow Construction Services	45,147.58	0.00	75,950.00	-0.01	121,097.57
Bowen & Watson, Inc.	72,584.64	111,149.65	88,894.52	0.00	272,628.81
Carroll Daniel Construction Company	0.00	16,124.88	28,116.91	645.40	44,887.19
City of Brookhaven	0.00	60,132.85	0.00	191,944.10	252,076.95
City of Chamblee	12,034.34	0.00	0.00	0.00	12,034.34
City of Flowery Branch	0.00	0.00	0.00	14,800.00	14,800.00
City of Gainesville	4,066.66	0.00	0.00	0.00	4,066.66
City of Hapeville	0.00	0.00	0.00	123,566.56	123,566.56
City of Milton	60,379.36	0.00	0.00	2,900.00	63,279.36
City of Monroe, Georgia	81,376.13	64,033.03	0.00	0.00	145,409.16
City of Sandy Springs	144,384.15	33,861.08	56,911.14	0.00	235,156.37
Costco - Alpharetta	4,111.97	0.00	0.00	0.00	4,111.97
Derucki Construction Company	66,196.79	226,880.46	(935.10)	935.10	293,077.25
First Baptist - Duluth	2,658.00	0.00	0.00	0.00	2,658.00
Forsyth County Procurement Department	59,197.12	70,823.47	45,690.90	108,180.89	283,892.38
Ga. Power   Customer	179,870.66	11,571.00	2,520.00	-334.00	193,627.66
Garrard Construction Group, Inc.	20,779.17	0.00	59,887.88	36,735.42	117,402.47
Georgia Transmission Corporation	12,452.00	30,494.77	0.00	0.00	42,946.77
Grizzle Grading & Excavating, Inc.	0.00	0.00	0.00	12,731.00	12,731.00
Gwinnett County Board of Commissioners	59,166.00	173,347.64	0.00	0.00	232,513.64
Mc Ginnis Woods Day School	1,300.00	650.00	0.00	0.00	1,950.00
Morris & Fellows	10,500.00	0.00	0.00	0.00	10,500.00
Multiplex, LLC	0.00	0.00	17,321.50	11,013.07	28,334.57
Nix-Fowler Constructors, Inc.	0.00	0.00	0.00	3,182.08	3,182.08
North Metro Baptist Church	4,048.00	0.00	0.00	0.00	4,048.00
Ogeechee Meat Market, LLC	150.00	0.00	0.00	0.00	150.00
Sawnee Electric Membership Corporation	2,029.25	561.40	325.50	0.00	2,916.15
Skanska USA Building, Inc.	0.00	20,555.00	0.00	0.00	20,555.00
Stone Mountain Park	15,551.80	0.00	0.00	0.00	15,551.80
T. W. Phillips Grading, Inc.	0.00	103,938.41	16,000.00	0.00	119,938.41
T.D. Farrell Construction, Inc.	0.00	0.00	0.00	0.00	0.00
VEREIT, Inc.	540.00	0.00	0.00	0.00	540.00
Womack, Lewis & Smith Inc.	0.00	-0.01	0.00	27,619.94	27,619.93
Worknan & Company	627.00	0.00	0.00	0.00	627.00
Womack, Lewis & Smith Inc.	0.00	0.00	0.00	0.00	0.00
	881,181.45	943,052.43	390,683.25	563,073.57	2,777,990.70

See accompanying notes and accountants' report

**TRI-SCAPES, INC.**  
**RETAINAGE RECEIVABLE**  
**12/31/2018**

**Schedule 3**

	<u>TOTAL</u>
Bowen & Watson, Inc.	39,741.28
Brd of Regents of the Univ. System of GA	675.48
City of Marietta Dept. of Parks & Rec	23,762.11
City of Watkinsville	-42,180.03
CMES, Inc.	184.14
Cooper & Company General Contractors, Inc	-615.60
Derucki Construction Company	94,727.22
Forsyth County Procurement Department	38,766.89
Georgia Department of Natural Resources	27.13
Gregory Greenfield & Associates	2,620.82
Gwinnett County Board of Commissioners	25,834.85
MEJA Construction, Inc.	38,860.33
T. W. Phillips Grading, Inc.	23,331.96
T.D. Farrell Construction, Inc.	-3,557.87
Womack, Lewis & Smith Inc.	33,345.65
	<u>275,524.36</u>
<b>Total Accounts Receivable</b>	<b><u>\$ 3,053,515.06</u></b>

See accompanying notes and accountants' report

**BID FORM**

CHURCH STREET AND DAVIS STREET TRAFFIC CALMING  
CITY OF MONROE, GA  
190170

**ORIGINAL**

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**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

City of Monroe  
215 North Broad Street  
Monroe, GA 30655

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the

- means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
  - G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
  - H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
  - I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
  - J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### **ARTICLE 4 – BIDDER'S CERTIFICATION**

##### **4.01 Bidder certifies that:**

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### **ARTICLE 5 – BASIS OF BID**

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

GDOT Pay Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
150-1000	TRAFFIC CONTROL -	LS	1	\$ 40000	\$ 40000
271-0010	TEMPORARY SILT FENCE, TYPE A	LF	600	\$ 2.50	\$ 1500
210-0100	GRADING COMPLETE -	LS	1	\$ 80000	\$ 80000
310-1101	GR AGGR BASE CRS, INCL MATL	TN	100	\$ 35	\$ 3500
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	TN	120	\$ 300	\$ 36000
413-0750	TACK COAT	GL	60	\$ 30	\$ 1800
432-0206	MILL ASPH CONC PVMT, 1 1/2 IN DEPTH	SY	1250	\$ 18.50	\$ 23125
441-0016	DRIVEWAY CONCRETE, 6 IN TK	SY	75	\$ 45	\$ 3375
441-0104	CONC SIDEWALK, 4 IN	SY	75	\$ 35	\$ 2625
441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	LF	1200	\$ 15	\$ 18000
441-5008	CONCRETE HEADER CURB, 4 IN, TP 9	LF	355	\$ 18	\$ 6390
446-1100	PVMT REINF FABRIC STRIPS, TP 2, 18 INCH WIDTH	LF	1200	\$ 15	\$ 18000
500-9999	CLASS B CONC, BASE OR PVMT WIDENING	CY	35	\$ 250	\$ 8750
636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	200	\$ 35.10	\$ 7020
636-2070	GALV STEEL POSTS, TP 7	LF	380	\$ 25	\$ 9500
653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	SY	165	\$ 20	\$ 3300
654-1001	RAISED PVMT MARKERS TP 1	EA	306	\$ 15	\$ 4590
900-0039	BRICK PAVERS	SF	525	\$ 15	\$ 7875
-	SPEED TABLE	EA	8	\$ 9000	\$ 72000

GDOT Pay Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
<b>Total of All Unit Price Bid Items</b>					<b>\$347,350.00</b>

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
- Required Bid security; *SEE ATTACHED*
  - Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids; *SEE ATTACHED*
  - Contractor's License No. or GDOT Prequalification No.: *UC300253*
  - Required Bidder Qualification Statement with supporting data; and
  - Affidavits of Non-Collusion and O.C.G.A. 13-10-91(b)(1) federal work authorization program.
  - SAVE Affidavit

#### ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

CONSTRUCTION 57 INCORPORATED

By: *[Signature]*

*[Printed name]* OLUSEGUN OSHO

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: *[Signature]*

*[Printed name]* FUNMILAYO OSHO

Title: SECRETARY

Submittal Date: 02/26/2020

Address for giving notices:

809 PARK NORTH BOULEVARD  
CLARKSTON GA. 30021

Telephone Number: 404 514 8901; 404 600 4359

Fax Number: 770 277 1425; 404 600 4608

Contact Name and e-mail address: OLUSEGUN OSHO  
wale.osho@gmail.com

Bidder's License No. or  
Prequalification No.: UC 302253  
*(where applicable)*

COMPETITIVE BID AFFIDAVIT

STATE OF GEORGIA

OLUSEGUN OSHO, being first duly sworn, deposes and says that:

1. He/She is the PRESIDENT of  
(Owner, Partner, Officer, Representative or Agent)

CONSTRUCTION 57 INCORPORATED the Bidder  
that has submitted the attached Bid;

- 2. He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such bid;
- 3. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatever; nor prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor cause or induce another to withdraw a bid or proposal for the work.

By: [Signature]

Its: PRESIDENT  
(Title)

Subscribed and sworn to before me this 26<sup>th</sup> day of FEBRUARY, 2020

Fymfoluwa Olufemi  
Notary Public

My Commission expires: 12/28/2021



**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of CITY OF MONROE (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

372698  
Federal Work Authorization User Identification Number

11-16-10  
Date of Authorization

CONSTRUCTION 57 INCORPORATED  
Name of Contractor

CHURCH STREET AND DAVIS STREET TRAFFIC CALMING  
Name of Project

CITY OF MONROE GA.  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct and that this affidavit was executed in Duluth, Georgia this 26<sup>th</sup> day of FEBRUARY, 2020

[Signature]  
Signature of Authorized Officer or Agent

OLUSEGUN OSHO PRESIDENT  
Printed Name / Title of Authorized Officer or Agent

SWORN TO AND SUBSCRIBED before me this 26<sup>th</sup> day of FEBRUARY, 2020

[Signature]  
Notary Public  
My Commission Expires: 12/28/2021



**Systematic Alien Verification for Entitlements (SAVE) Program  
O.C.G.A. § 50-36-1(e)(2) Affidavit**

By executing this affidavit under oath, as an applicant for a supplier of goods/services, as referenced in O.C.G.A. § 50-36-1, from CITY OF MONROE GA (name of government entity), the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1.  I am a United States citizen.
- 2.  I am a legal permanent resident of the United States.
- 3.  I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act and lawfully present in the United States with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: NA.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

COPY OF DRIVERS LICENSE

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in DECATUR (city), GA (state).

  
Signature of Applicant

OLUSEGUN OSHO PRESIDENT  
Printed Name/Title of Applicant

SWORN TO AND SUBSCRIBED before me  
this 26th day of FEBRUARY, 2020

Fymfelmoo Olufemi  
Notary Public  
My Commission Expires: 12/28/2021



**BID BOND**

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

**BIDDER** (Name and Address):

Construction 57 Incorporated  
3975 Embassy Way  
Lilburn, GA 30047

**SURETY** (Name and Address of Principal Place of Business):

FCCI Insurance Company  
6300 University Pkwy  
Sarasota, FL 34240

**OWNER** (Name and Address):

**City of Monroe**  
**215 N Broad Street**  
**Monroe, Georgia 30655**

**BID**

Bid Due Date: 2/26/2020

Description (Name and Location): **Church Street and Davis Street Traffic Calming**  
**City of Monroe, Georgia, Project No. 190170**

**BOND**

Bond Number: FCCIC57-153

Date (Not earlier than Bid due date): 2/26/2020

Penal sum Five Percent of Amount Bid

\$ 5% of Amount Bid

(Words)

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

Construction 57 Incorporated

(Seal)

Bidder's Name and Corporate Seal

By:

Signature

OLUSEGUN OSHO

Print Name

PRESIDENT

Title

Attest:

Signature

SECRETARY

Title

**SURETY**

FCCI Insurance Company

(Seal)

Surety's Name and Corporate Seal

By:

Signature (Attach Power of Attorney)

Robert M. Hrehor

Print Name

Attorney-in-Fact

Title

Attest:

Signature

Hannah Kaufman, Witness

Title

Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



More than a policy. A promise.

GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Robert M. Hrehor

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$10,000,000.00): \$10,000,000.00

Surety Bond No.: Bid Bond
Principal: Construction 57 Incorporated
Obligee: City of Monroe

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate seal to be hereunto affixed, this 31st day of January, 2019.

Attest: Craig Johnson, President
FCCI Insurance Company

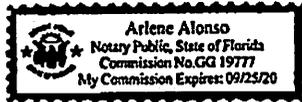


Cina Welch, EVP, General Counsel, Chief Audit & Compliance Officer, Secretary FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020

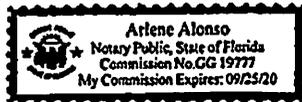


Arlene Alonso, Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Cina Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso, Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 26th day of February, 2020.

Cina Welch, EVP, General Counsel, Chief Audit & Compliance Officer, Secretary

Control No. 10011491

# STATE OF GEORGIA

**Secretary of State**

**Corporations Division**

**315 West Tower**

**#2 Martin Luther King, Jr. Dr.**

**Atlanta, Georgia 30334-1530**

## CERTIFICATE OF INCORPORATION

I, **Brian P. Kemp**, the Secretary of State and the Corporations Commissioner of the State of Georgia, hereby certify under the seal of my office that

### **CONSTRUCTION 57 INCORPORATED** a Domestic Profit Corporation

has been duly incorporated under the laws of the State of Georgia on **02/14/2010** by the filing of articles of incorporation in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta  
and the State of Georgia on February 14, 2010



A handwritten signature in black ink, appearing to read "B: P. Kemp".

Brian P. Kemp  
Secretary of State



Brian P. Kemp  
Secretary of State

OFFICE OF SECRETARY OF STATE  
CORPORATIONS DIVISION

315 West Tower, #2 Martin Luther King, Jr. Drive  
Atlanta, Georgia 30334-1630  
(404) 656-2817

Registered agent, officer, entity status information via the Internet  
<http://www.georgiacorporations.org>

TRANSMITTAL INFORMATION  
GEORGIA PROFIT OR NONPROFIT CORPORATIONS

**IMPORTANT**

Remember to include your e-mail address when completing this transmittal form.

Providing your e-mail address allows us to notify you via e-mail when we receive your filing and when we take action on your filing. Please enter your e-mail address on the line below. Thank you.

E-Mail: Wale Osho@gmail.com

2010 MAR -2 PM 15  
SECRETARY OF STATE  
CORPORATIONS DIVISION

NOTICE TO APPLICANT: PRINT PLAINLY OR TYPE REMAINDER OF THIS FORM

1.

Corporate Name Reservation Number (if one has been obtained; if articles are being filed without prior reservation, leave this line blank)

CONSTRUCTION 57 INCORPORATED

Corporate Name (List exactly as it appears in articles)

2.

OSHO, OLUSEGUN ADEWALE

Name of person filing articles (certificate will be mailed to this person, at address below)

404 514 8901

Telephone Number

424 SPRINGHEAD COURT

Address

LAWRENCEVILLE

City

GEORGIA

State

30046

Zip Code

3.

Mail or deliver the following items to the Secretary of State, at the above address:

- 1) This transmittal form
- 2) Original and one copy of the Articles of Incorporation
- 3) Filing fee of \$100.00 payable to Secretary of State. Filing fees are NON-refundable.

I certify that a Notice of Incorporation or Notice of Intent to Incorporate with a publication fee of \$40.00 has been or will be mailed or delivered to the official organ of the county where the initial registered office of the corporation is to be located. (List of legal organs is posted at web site; or, the Clerk of Superior Court can advise you of the official organ in a particular county.)

[Signature]

Authorized signature of person filing documents

01-03-2010

Date

Request certificates and obli

[corporations.org](http://corporations.org)

**ARTICLES OF INCORPORATION**  
**Of**  
**Construction 57 Incorporated**

Article 1

The name of the corporation is Construction 57 Incorporated.

Article 2

This corporation may engage in or transact any and all lawful activities or business permitted under the laws of the United States, the State of Georgia, or any other state, county, territory or nation.

Article 3

The corporation is authorized to issue 1000 shares.

Article 4

The street address of the initial registered office of the corporation shall be 424 Spring Head Court Lawrenceville Georgia 30046 and the name of the initial Registered Agent for the corporation at that address is Olusegun Osho. The county of the registered office is Gwinnett.

Article 5

The name and address of each incorporator is:

Olusegun Osho

424 Spring Head Court

Lawrenceville Ga. 30046

State of Georgia  
Creation - Domestic Entity 4 Page(s)



T1010618025

Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW  
Atlanta, Georgia 30308  
Telephone: (404) 631-1000

May 9, 2018

**CERTIFICATE OF QUALIFICATION**  
**Vendor ID: 13349**

Construction 57 Incorporated  
3975 Embassy Way  
Lilburn, GA 30047

In accordance with The Rules and Regulations governing the Prequalification of Prospective Bidders, the Georgia Department of Transportation has assigned the following Rating. This Certificate of Qualification is effective on the date of issue and cancels and supersedes any Certificates previously issued:

**MAXIMUM CAPACITY RATING:** \$6,900,000

**CERTIFICATE EXPIRES:** April 30, 2020

**PRIMARY WORK CLASS/CODE:** 441

**SECONDARY WORK CLASS(ES)/CODE(S):** 201, 209, 500A, 513, 550, 643, 660, 668, 670, 700

The total amount of incomplete work, regardless of its location and with whom it is contracted, whether in progress or awarded but not yet begun, shall not exceed the Maximum Capacity Rating. If dissatisfied with the Rating, we direct you to the Appeals Procedures in §672-5-.08 (1) & (2) and §672-1-.05, Rules of the State Department of Transportation.

In order to be continuously eligible to bid with this Department, your next application for prequalification must be submitted before the expiration date. If you desire to submit an application some intermediate period before the expiration date, your Rating will be reviewed on the basis of the new application.

This Prequalification Certificate is issued for contractors to be eligible for work with the Georgia Department of Transportation (GDOT) only. GDOT does not certify contractors as eligible to do business with entities other than GDOT.

Sincerely,

Marc Mastronardi, P.E.  
Chairman, Prequalification Committee/Contractors

MM:ASB

# PROPOSER'S QUESTIONS

**Project:** Church Street and Davis Street Traffic Calming  
**Project No.:** 190170    **Received By:** DFB

**Date:** 2/20/20  
**Response By:** DFB

**Caller:** Jordan Gray

**Phone No.:** 770-752-4698

**Company:** Tri Scapes, Inc.

**Fax No.:** N/A

**Address:** 1595 Peachtree Parkway, Suite 204-396

**City:** Cumming

**State:** GA

**Zip:** 30041

1

**Inquiry No.**

## Questions

No.	Question
1	Median island length is shown as 15'. Speed table top is shown as 10'. Are those consistent? If so that means the medial island on each end is elevated & higher than pavement. Please clarify.

## Responses

No.	Response
1	The speed tables and median islands will not be installed at the same locations. Speed tables will be installed along Davis Street while median islands will be installed along Church Street.

*Information hereon or attached is furnished only for proposers' convenience and does not represent an addendum nor modification of the Contract Documents.*

February 28, 2020

Mayor and Council Members  
215 N Broad Street  
Monroe, Georgia 30655

Re: Church Street and Davis Street  
Traffic Calming  
Our Reference No. 191070.00

Dear Honorable Mayor and Council:

We have reviewed the bids received at City Hall, at 2:00 p.m., local time on February 26, 2020 for construction of the referenced project. Two (2) bids were received. The following is a summary of the two (2) low bids.

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Tri Scapes, Inc. 1595 Peachtree Parkway, Suite 204-396 Cumming, GA 30041	\$222,444.50
2.	Construction 57, Inc. 809 Park North Boulevard Clarkston, GA 30021	\$347,350.00

A certified tabulation of all bids received is attached. A copy of the tabulation has been mailed to each bidder for their information.

Each bidder submitted a 5% bid bond from a surety company listed on U. S. Treasury Circular 570 (07/01/19). The low bid of \$222,444.50 is within the funds allocated for the project.

The low bidder, Tri-Scapes, Inc., appears to have met all of the required qualifications. Keck & Wood, Inc. has worked with Tri-Scapes, Inc. on projects containing similar work and considers Tri-Scapes, Inc. to be capable of performing the activities required to complete construction of this project.

Keck & Wood, Inc., therefore, recommends contract award to Tri-Scapes, Inc. in the amount of \$222,444.50 for construction of the Church Street and Davis Street Traffic Calming project.

Honorable Mayor and Council

February 28, 2020  
Page Two

Hartford Fire Insurance Company is the surety company for the recommended bidder's bid bond and will likely be the surety company used for the payment and performance bonds on the project. In addition to being listed on the U.S. Treasury Department Circular 570, the surety is shown as being licensed in Georgia, having an Active/Compliance status, and with an underwriting limitation that is greater than the bond amount. Please note that in accordance with Georgia Law (OCGA 36-91-40 (a)(2)), the City must have an "officer of the government entity" to "approve as to form and as to the solvency of the surety" for the proposed surety company named above. We recommend that your legal counsel be contacted to handle or suggest the procedures necessary to comply with this Georgia law. We can provide additional information on this issue if needed.

If there are any questions, please contact our office.

Very truly yours,

KECK & WOOD, INC.



Sam Serio, P.E.  
Vice President

Enclosure

**BID TABULATION**  
**CHURCH STREET AND DAVIS STREET TRAFFIC CALMING**  
**CITY OF MONROE, GEORGIA**

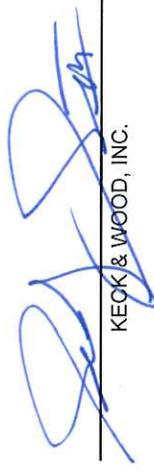
RECEIVED BY: CITY OF MONROE, GEORGIA  
 AT MONROE CITY HALL  
 2:00 P.M., LOCAL TIME, FEBRUARY 26, 2020

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	BIDDER NO. 1		BIDDER NO. 2	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
150-1000	TRAFFIC CONTROL -	1	LS	\$9,600.00	\$9,600.00	\$40,000.00	\$40,000.00
271-0010	TEMPORARY SILT FENCE, TYPE A	600	LF	\$6.00	\$3,600.00	\$2.50	\$1,500.00
210-0100	GRADING COMPLETE -	1	LS	\$64,140.00	\$64,140.00	\$80,000.00	\$80,000.00
310-1101	GR AGGR BASE CRS, INCL MATL	100	TN	\$52.50	\$5,250.00	\$35.00	\$3,500.00
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	120	TN	\$180.00	\$21,600.00	\$300.00	\$36,000.00
413-0750	TACK COAT	60	GL	\$6.00	\$360.00	\$30.00	\$1,800.00
432-0206	MILL ASPH CONC PVTM, 1 1/2 IN DEPTH	1,250	SY	\$9.60	\$12,000.00	\$18.50	\$23,125.00
441-0016	DRIVEWAY CONCRETE, 6 IN TK	75	SY	\$70.88	\$5,316.00	\$45.00	\$3,375.00
441-0104	CONC SIDEWALK, 4 IN	75	SY	\$45.57	\$3,417.75	\$35.00	\$2,625.00
441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	1,200	LF	\$6.00	\$7,200.00	\$15.00	\$18,000.00
441-5008	CONCRETE HEADER CURB, 4 IN, TP 9	355	LF	\$9.20	\$3,266.00	\$18.00	\$6,390.00
446-1100	PVTM REINF FABRIC STRIPS, TP 2, 18 INCH WIDTH	1,200	LF	\$12.00	\$14,400.00	\$15.00	\$18,000.00
500-9999	CLASS B CONC, BASE OR PVTM WIDENING	35	CY	\$506.25	\$17,718.75	\$250.00	\$8,750.00
636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	200	SF	\$24.00	\$4,800.00	\$35.10	\$7,020.00
636-2070	GALV STEEL POSTS, TP 7	380	LF	\$9.60	\$3,648.00	\$25.00	\$9,500.00
653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	165	SY	\$6.00	\$990.00	\$20.00	\$3,300.00
654-1001	RAISED PVTM MARKERS TP 1	306	EA	\$6.00	\$1,836.00	\$15.00	\$4,590.00
900-0039	BRICK PAVERS	525	SF	\$18.48	\$9,702.00	\$15.00	\$7,875.00
-	SPEED TABLE	8	EA	\$4,200.00	\$33,600.00	\$9,000.00	\$72,000.00
<b>TOTAL BID AMOUNT</b>					<b>\$222,444.50</b>		<b>\$347,350.00</b>
					5%		5%
					(1)		(1)
					GCCO003381		UC302253

**NOTES:**

(1) SURETY COMPANY LISTED ON U. S. TREASURY CIRCULAR 570 (7/1/19).

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS RECEIVED AT THE TIME AND PLACE STATED ABOVE. BIDS WERE SEALED WHEN RECEIVED AND OPENED AND READ ALOUD IN THE PRESENCE OF THE OWNER'S REPRESENTATIVE.

  
 KECK & WOOD, INC. DATE 2/28/2020  
118



**To:** Public Works Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 3-03-2020  
**Subject:** Midland-Washington Sidewalk & Shared Parking Arrangement

**Budget Account/Project Name:** MidlandParking

**Funding Source:** SPLOST 2013

**Budget Allocation:** \$965,381.19

**Budget Available:** \$842,980.88

**Requested Expense:** TBD **Company of Purchase:** N/A

**Description:**

Discussion of the Midland Sidewalk and Parking Project with development agreement

**Background:**

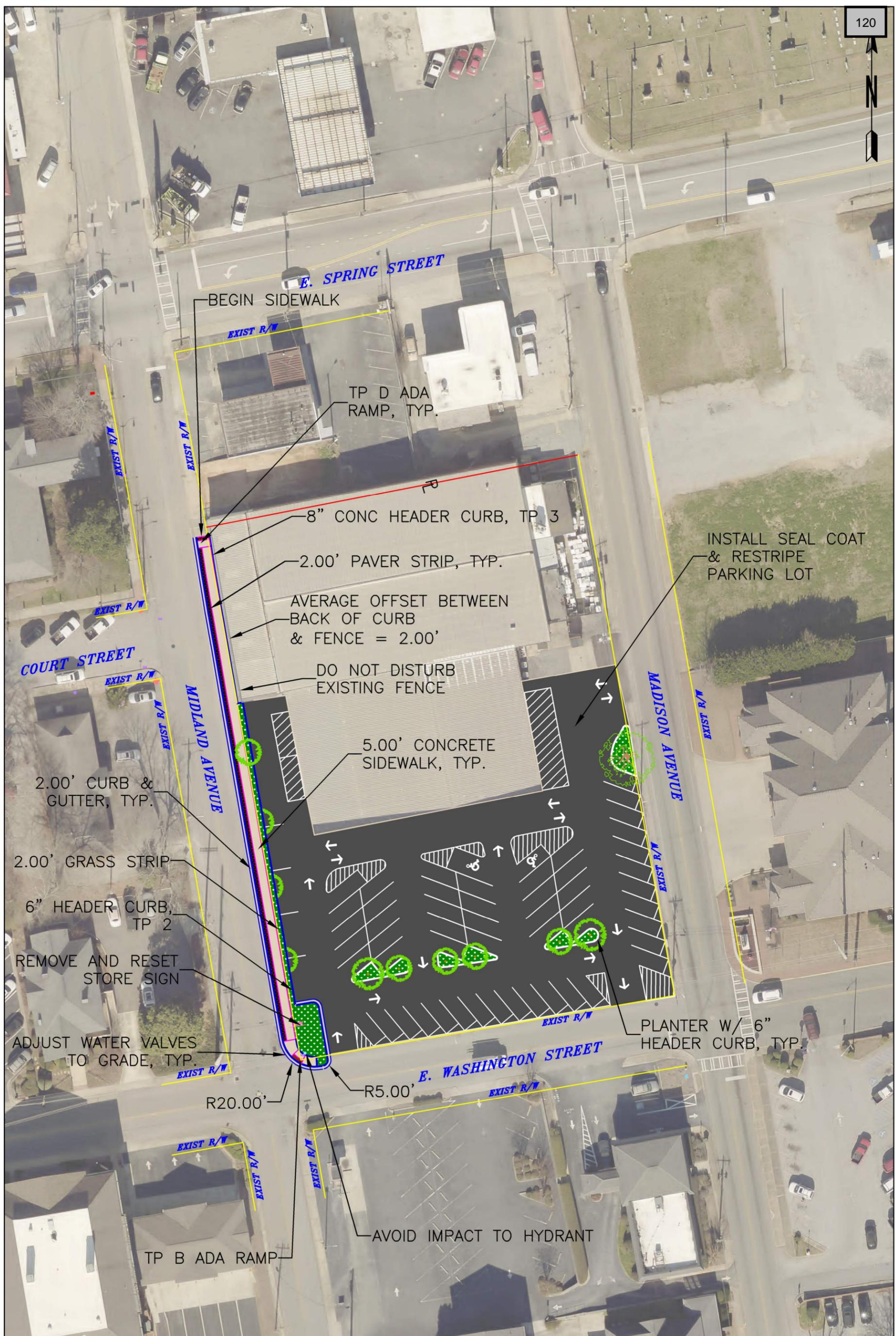
In an effort to further enhance downtown walkability and add to the inventory of available public parking spaces, the City has come to an initial agreement with Peters & Fosters furniture store to gain an easement for additional sidewalks on Midland Ave and also gain approximately 58 parking spaces for public parking. The parking lot will be redesigned and landscaped. There will also be new sidewalk placed on Washington Street to link up with those across from the Fire Dept.

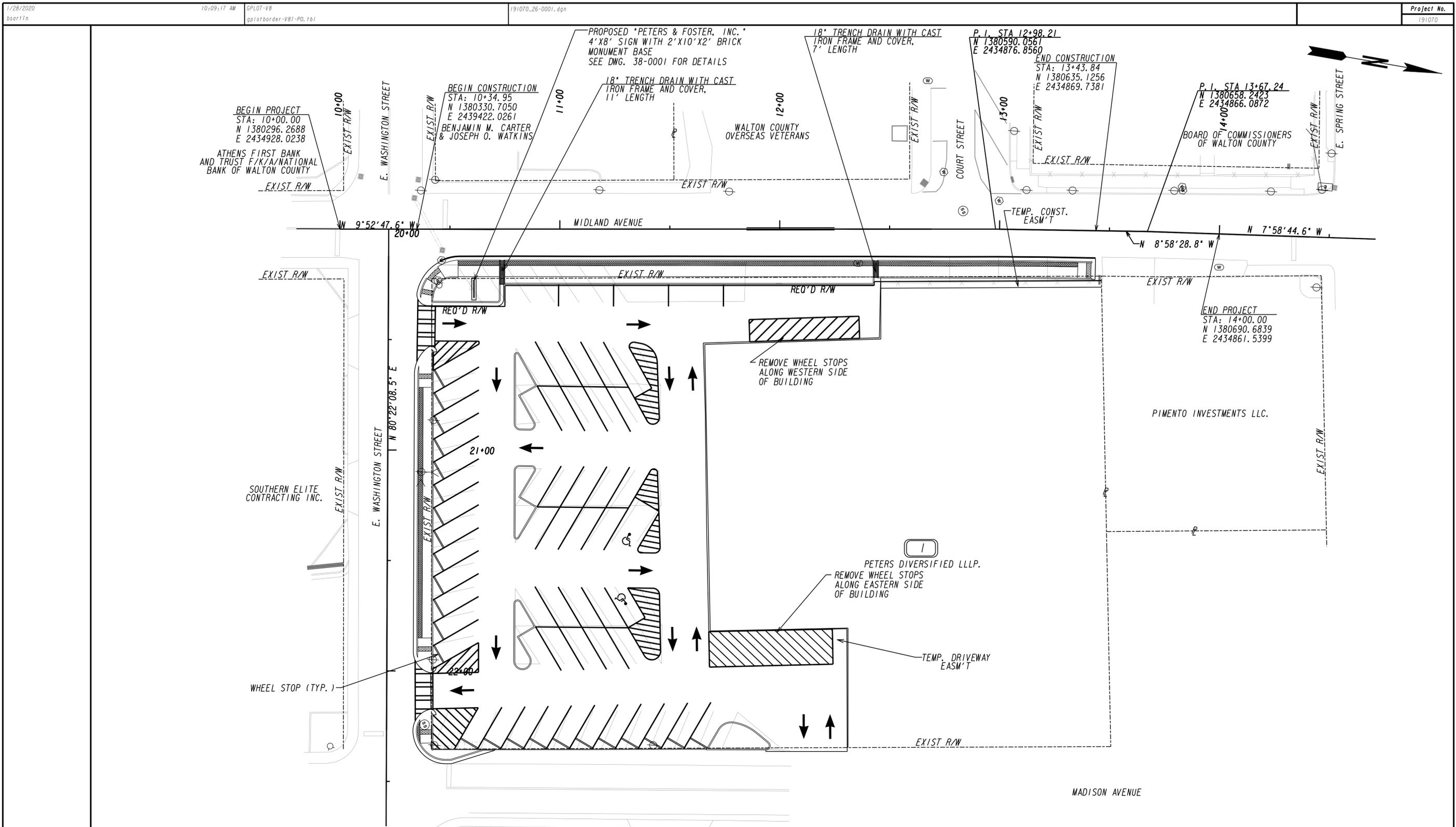
For this week's meeting the project is for general discussion as the bids will be returned on Wednesday, March 4<sup>th</sup> and ready for the Council meeting on March 10<sup>th</sup>. There will be a development agreement in place as well.

The public-private parking arrangement saves a great deal money on cost per parking space when compared to a parking deck (\$25,000+ per space), or land acquisition and development, (\$15,000+ per space). This arrangement is expected to cost about \$4,500 per space including sidewalks.

**Attachment(s):**

Exhibit details

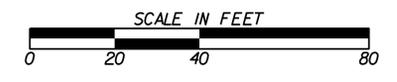




PROPERTY AND EXISTING R/W LINE  
 REQUIRED R/W LINE  
 CONSTRUCTION LIMITS  
 EASEMENT FOR CONSTR  
 & MAINTENANCE OF SLOPES  
 EASEMENT FOR CONSTR OF SLOPES  
 EASEMENT FOR CONSTR OF DRIVES

BEGIN LIMIT OF ACCESS.....BLA  
 END LIMIT OF ACCESS.....ELA  
 LIMIT OF ACCESS  
 REQ'D R/W & LIMIT OF ACCESS  
 ORANGE BARRIER FENCE  
 ESA - ENV. SENSITIVE AREA  
 (SEE ERIT TABLE)

**Keck+Wood**  
 COLLABORATION BY DESIGN  
 3090 Premiere Parkway, Suite 200  
 Duluth, GA 30097  
 (678) 417-4000 keckwood.com



REVISION DATES	

**CITY OF MONROE, GEORGIA**  
**SIGNING & MARKING PLANS**  
 MIDLAND AVENUE SIDEWALK IMPROVEMENTS-  
 FROM E. WASHINGTON STREET TO  
 50 FEET NORTH OF COURT STREET

CHECKED:	DATE:	DRAWING No.
BACKCHECKED:	DATE:	26-0001
CORRECTED:	DATE:	
VERIFIED:	DATE:	



ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

MARCH  
2020

## Items of interest

HDD Drill delivered  
Micro Trenching Saw delivered  
AMI Project discussions started  
MAB Project update

**ELECTRIC:  
MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 01/2020 | FY 2020



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.438M</b>												<b>\$ 1.438M</b>	<b>\$ 1.646M</b>	<b>\$ 1.877M</b>
PERSONNEL COSTS	\$ 0.098M												\$ 0.098M	\$ 0.109M	\$ 0.077M
CONTRACTED SVC	\$ 0.038M												\$ 0.038M	\$ 0.050M	\$ 0.026M
SUPPLIES	\$ 0.998M												\$ 0.998M	\$ 1.056M	\$ 1.110M
CAPITAL OUTLAY	\$ 0.006M												\$ 0.006M	\$ -	\$ -
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 1.141M</b>												<b>\$ 1.141M</b>	<b>\$ 1.215M</b>	<b>\$ 1.214M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.280M</b>												<b>\$ 0.280M</b>	<b>\$ 0.327M</b>	<b>\$ 0.362M</b>
<b>MARGIN W/O TRANSFERS</b>	\$ 0.297M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.297M		\$ 1.026M
<b>MARGIN W/ TRANSFER</b>	\$ 0.017M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.017M	\$ 0.430M	\$ 0.664M
MCT CREDIT/YES	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.100M	\$ 0.200M	\$ (0.125M)

\*Year End Settlement excluded due to fluctuations year to year.

12-MO PURCHASED KWH's



12-MO RETAIL KWH's



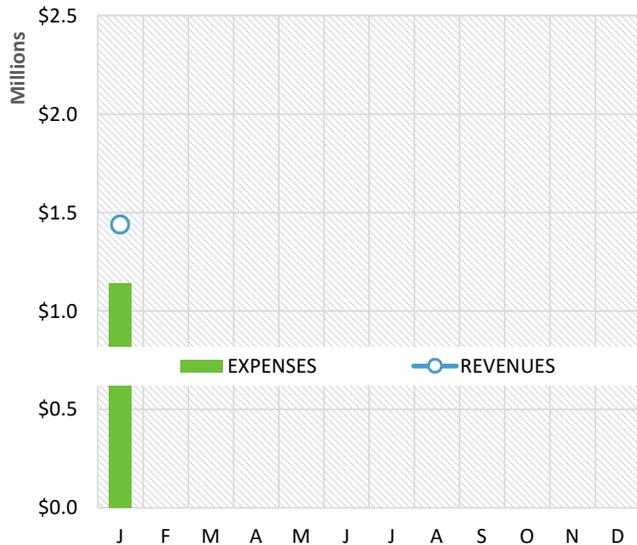
12-MO LINE LOSS

4.14%

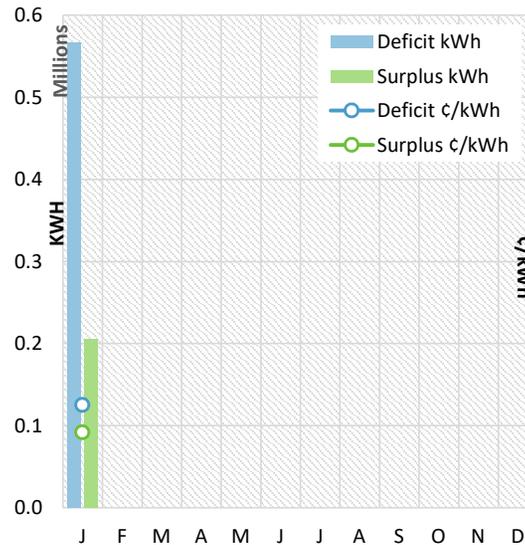
12-MO WHOLESALE ¢/kwh

8.278

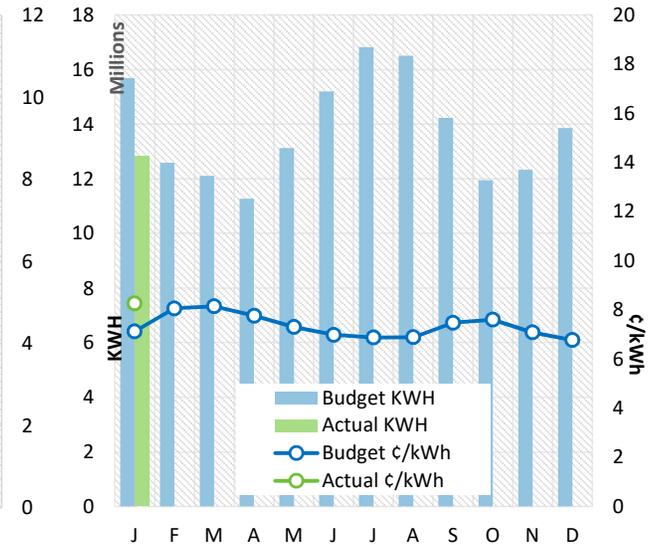
**REVENUES vs. EXPENSES**



**DEFICIT PURCHASES vs. SURPLUS SALES**



**MEAG BUDGET vs. ACTUAL**



# RETAIL SALES REPORT

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#)

## CUSTOMER COUNT

Residential	5,540
Commercial	859
Industrial	1
City	50
<b>Total</b>	<b>6,450</b>

Year-Over-Year  $\Delta$  0.02%

## KWH

Residential	6.247M
Commercial	4.534M
Industrial	0.424M
City	0.370M
<b>Total</b>	<b>11.575M</b>

Year-Over-Year  $\Delta$  -14.04%

## REVENUE

Residential	\$ 0.682M
Commercial	\$ 0.613M
Industrial	\$ 0.041M
Other	\$ 0.000M
City	\$ 0.035M
<b>Total</b>	<b>\$ 1.372M</b>

Year-Over-Year  $\Delta$  -24.45%

# SALES STATISTICS

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#) [YTD](#)

## AVERAGE KWH/CUSTOMER

Residential	1,128	1,128
Commercial	5,278	5,278
Industrial	424,278	424,278
City	7,404	7,404

## AVERAGE \$/CUSTOMER

Residential	\$123	\$123
Commercial	\$713	\$713
Industrial	\$41,442	\$41,442
City	\$709	\$709

## AVERAGE \$/KWH

Residential	\$0.1092	\$0.1092
Commercial	\$0.1352	\$0.1352
Industrial	\$0.0977	\$0.0977
City	\$0.0957	\$0.0957
<b>Average</b>	<b>\$0.1094</b>	<b>\$0.1094</b>

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 850,236	\$ 899,845	\$ 850,236	\$ 899,845	\$ 10,463,483
Transmission	95,756	86,874	95,756	86,874	1,171,883
Supplemental	53,874	83,003	53,874	83,003	752,866
SEPA	57,499	53,940	57,499	53,940	714,428
Other Adjustments	898	861	898	861	10,777
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,058,264</b>	<b>\$ 1,124,522</b>	<b>\$ 1,058,264</b>	<b>\$ 1,124,522</b>	<b>\$ 13,113,437</b>
<b>AS BUDGET</b>	<b>1,114,993</b>	<b>1,081,674</b>	<b>1,114,993</b>	<b>1,081,674</b>	<b>12,169,482</b>
<b>% ACTUAL TO BUDGET</b>	<b>94.91%</b>	<b>103.96%</b>	<b>94.91%</b>	<b>103.96%</b>	<b>107.76%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	27,350	28,274	27,350	28,274	34,831
Non-Coincident Peak (NCP)	27,876	29,818	27,876	29,818	35,441
CP (BUDGET)	34,512	32,430	34,512	32,430	34,512
NCP (BUDGET)	34,905	32,818	34,905	32,818	35,241

## Energy (KWH)

MEAG Energy	10,998,018	10,864,699	10,998,018	10,864,699	133,571,008
Supplemental Purchases (or sales)	520,809	1,178,120	520,809	1,178,120	7,401,857
SEPA Energy	1,301,375	1,870,225	1,301,375	1,870,225	17,446,234
<b>Total Energy (KWH)</b>	<b>12,820,202</b>	<b>13,913,043</b>	<b>12,820,202</b>	<b>13,913,043</b>	<b>158,419,099</b>
<b>AS BUDGET</b>	<b>15,678,000</b>	<b>14,930,000</b>	<b>15,678,000</b>	<b>14,930,000</b>	<b>165,325,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>81.77%</b>	<b>93.19%</b>	<b>81.77%</b>	<b>93.19%</b>	<b>95.82%</b>

CP Load Factor	65.10%	68.34%	5.35%	5.62%	51.92%
NCP Load Factor	63.88%	64.81%	5.25%	5.33%	51.03%
% Supplemental	4.06%	8.47%	4.06%	8.47%	4.67%

**UNIT COSTS (¢/kWh)**

Bulk Power	8.4228	8.7374	8.4228	8.7374	8.5754
Supplemental	10.3444	7.0454	10.3444	7.0454	10.1713
SEPA Energy	4.4183	2.8841	4.4183	2.8841	4.0950
MEAG Total	8.2547	8.0825	8.2547	8.0825	8.2777

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Jan 2020

Jan 2019

FY2020 YTD

FY2019 YTD

12-MONTH

## SALES REVENUES

ELECTRIC SALES	\$ 1,371,548	\$ 1,780,304	\$ 1,371,548	\$ 1,780,304	\$ 19,010,271
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,371,548</b>	<b>\$ 1,780,304</b>	<b>\$ 1,371,548</b>	<b>\$ 1,780,304</b>	<b>\$ 19,010,271</b>
AS BUDGET	\$ 1,583,333	\$ 1,508,333	\$ 1,583,333	\$ 1,508,333	Not Applicable
% ACTUAL TO BUDGET	86.62%	118.03%	86.62%	118.03%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	33,932	35,094	33,932	35,094	416,353
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	2,425	-	2,425	-	120,263
CONTRIBUTED CAPITAL	-	-	-	-	207,084
SALE OF FIXED ASSETS	-	-	-	-	656
REIMB DAMAGED PROPERTY	-	-	-	-	10,299
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	30,241	61,784	30,241	61,784	592,046
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	-	-	159
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 66,598</b>	<b>\$ 96,878</b>	<b>\$ 66,598</b>	<b>\$ 96,878</b>	<b>\$ 1,346,860</b>
AS BUDGET	\$ 62,500	\$ 71,796	\$ 62,500	\$ 71,796	Not Applicable
% ACTUAL TO BUDGET	106.56%	134.93%	106.56%	134.93%	Not Applicable

## TRANSFER

Transfer From CIP	-	-	-	-	492,454
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,438,146</b>	<b>\$ 1,877,182</b>	<b>\$ 1,438,146</b>	<b>\$ 1,877,182</b>	<b>\$ 20,849,585</b>
AS BUDGET	\$ 1,645,833	\$ 1,580,130	\$ 1,645,833	\$ 1,580,130	Not Applicable
% ACTUAL TO BUDGET	87.38%	118.80%	87.38%	118.80%	Not Applicable

<b>MCT CREDIT/YES</b>	<b>\$ 100,000</b>	<b>\$ 175,314</b>	<b>\$ 100,000</b>	<b>\$ 175,314</b>	<b>\$ 1,450,371</b>
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Note on MEAG MCI: excluded from revenues as it is a restricted account.

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 75,774	\$ 51,196	\$ 75,774	\$ 51,196	\$ 1,033,137
Benefits	21,963	25,917	21,963	25,917	316,017
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 97,737</b>	<b>\$ 77,114</b>	<b>\$ 97,737</b>	<b>\$ 77,114</b>	<b>\$ 1,349,154</b>
AS BUDGET	\$ 109,087	\$ 100,508	\$ 109,087	\$ 100,508	Not Applicable
% ACTUAL TO BUDGET	89.60%	76.72%	89.60%	76.72%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 1,265
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	8,135
Maintenance Contracts	288	327	288	327	5,406
Rents/Leases	234	225	234	225	5,655
Repairs & Maintenance (Outside)	-	80	-	80	63,758
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,955	-	1,955	-	20,492
Postage	-	-	-	-	176
Public Relations	-	-	-	-	720
Mkt Expense	-	238	-	238	31,254
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	8,545
Vehicle Tag & Title Fee	-	-	-	-	24
Ga Dept Rev Fee	-	-	-	-	900
Fees	300	200	300	200	400
Training & Ed	-	-	-	-	3,039
Contract Labor	35,501	25,130	35,501	25,130	443,012
Shipping/Freight	-	-	-	-	805
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 38,278</b>	<b>\$ 26,200</b>	<b>\$ 38,278</b>	<b>\$ 26,200</b>	<b>\$ 593,674</b>
AS BUDGET	\$ 50,357	\$ 47,923	\$ 50,357	\$ 47,923	Not Applicable
% ACTUAL TO BUDGET	76.01%	54.67%	76.01%	54.67%	Not Applicable

**SUPPLIES**

Office Supplies	-	-	-	-	2,219
Postage	-	-	-	-	-
Auto Parts	-	365	-	365	2,310
Construction Materials	-	-	-	-	12,561
Damage Claims	-	-	-	-	-
Tires	-	-	-	-	11,507
Uniform Expense	-	140	-	140	14,662
Janitorial	97	203	97	203	2,931

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-M
Computer Equipment	-	325	-	325	10,695
R & M Buildings - Inside	-	-	-	-	4,463
Parks & Grounds R & M Inside	-	-	-	-	-
Util Costs - Util Fund	1,353	2,055	1,353	2,055	10,549
Streetlights	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	26,585
Food	81	-	81	-	5,279
Sm Tool & Min Equip	37	930	37	930	42,857
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	-	738	-	738	36,639
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,000,765	1,095,897	1,000,765	1,095,897	12,017,540
Repairs & Maintenance (Inside)	(4,067)	9,620	(4,067)	9,620	228,948
Amr Proj Exp	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 998,266</b>	<b>\$ 1,110,273</b>	<b>\$ 998,266</b>	<b>\$ 1,110,273</b>	<b>\$ 12,429,745</b>
AS BUDGET	\$ 1,055,868	\$ 1,020,298	\$ 1,055,868	\$ 1,020,298	Not Applicable
% ACTUAL TO BUDGET	94.54%	108.82%	94.54%	108.82%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 6,307	\$ -	\$ 6,307	\$ -	\$ 404,990
Capital Expenditures	\$ 140	\$ -	\$ 140	\$ -	\$ 251,419
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 288,029
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 6,447</b>	<b>\$ -</b>	<b>\$ 6,447</b>	<b>\$ -</b>	<b>\$ 944,438</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 66,291	\$ 117,994	\$ 66,291	\$ 117,994	\$ 1,858,400
Transfer To Gf	76,152	89,247	76,152	89,247	1,244,055
Transfer To Cip	68,910	77,425	68,910	77,425	843,160
Transfer - E&R	68,910	77,425	68,910	77,425	843,160
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 280,264</b>	<b>\$ 362,091</b>	<b>\$ 280,264</b>	<b>\$ 362,091</b>	<b>\$ 4,788,776</b>
AS BUDGET	\$ 327,461	\$ 399,677	\$ 327,461	\$ 399,677	Not Applicable
% ACTUAL TO BUDGET	85.59%	90.60%	85.59%	90.60%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,420,992</b>	<b>\$ 1,575,678</b>	<b>\$ 1,420,992</b>	<b>\$ 1,575,678</b>	<b>\$ 20,105,788</b>
AS BUDGET	\$ 1,542,773	\$ 1,568,406	\$ 1,542,773	\$ 1,568,406	Not Applicable
% ACTUAL TO BUDGET	92.11%	100.46%	92.11%	100.46%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2020 | FY 2020



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 59.28%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

Jan 2020      Jan 2019      FY2020 YTD      FY2019 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	503,056	\$	442,495	\$	503,056	\$	442,495	\$	6,104,387
OTHER REVENUES		51,042		58,369		51,042		58,369		932,590
ADJUSTMENTS		6,927		32,148		6,927		32,148		(51,276)
<b>Total Revenues</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>6,985,701</b>

Expenses

PERSONNEL	\$	59,194	\$	49,781	\$	59,194	\$	49,781	\$	788,725
PURCHASED & CONTRACTED SVC		1,958		11,351		1,958		11,351		192,106
PURCHASED PROPERTY SERVICES		5,244		269		5,244		269		124,405
SUPPLIES		23,965		15,254		23,965		15,254		516,459
COST OF GOODS SOLD		41,454		184,121		41,454		184,121		3,551,623
DEPR, DEBT SVC & OTHER COSTS		66,291		46,545		66,291		46,545		1,048,390
FUND TRANSFERS		30,331		25,747		30,331		25,747		391,868
<b>Total Combined Expenses</b>	<b>\$</b>	<b>228,437</b>	<b>\$</b>	<b>333,067</b>	<b>\$</b>	<b>228,437</b>	<b>\$</b>	<b>333,067</b>	<b>\$</b>	<b>6,613,576</b>

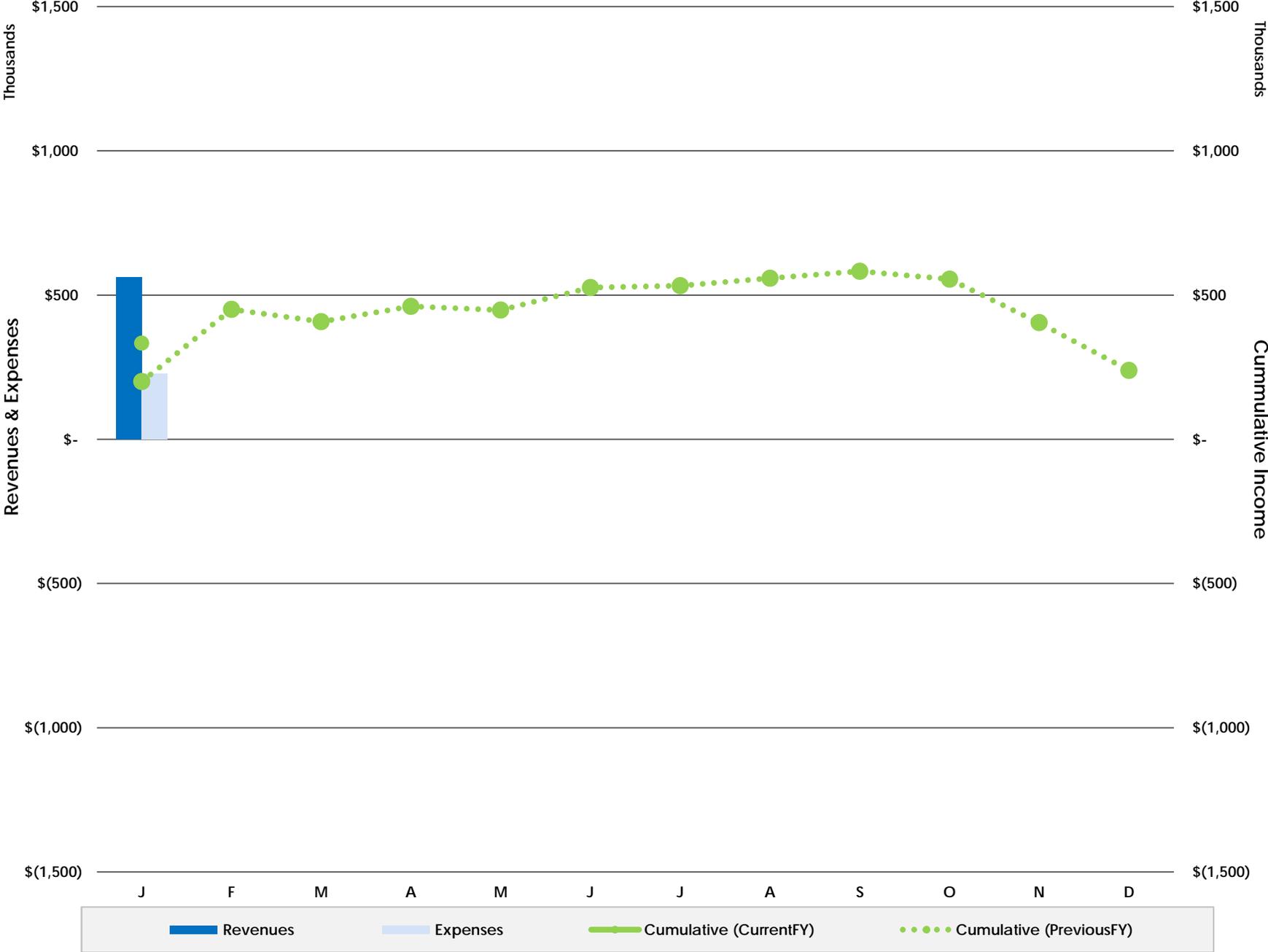
Income

Before Transfer	\$	362,919	\$	225,693	\$	362,919	\$	225,693	\$	763,993
After Transfer	\$	332,588	\$	199,946	\$	332,588	\$	199,946	\$	372,125

Margin

Before Transfer		64.69%		42.34%		64.69%		42.34%		10.94%
After Transfer		59.28%		37.51%		59.28%		37.51%		5.33%

CHART 1  
 MONTHLY DIRECTOR'S REPORT  
 REVENUE, EXPENSE & INCOME SUMMARY  
 FISCAL YEAR 2020



MOST RECENT  
12-MONTH

Jan 2020

Jan 2019

FY2020 YTD

FY2019 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	228,542	\$	195,305	\$	228,542	\$	195,305	\$	2,906,493
DVR SERVICE		19,597		17,487		19,597		17,487		243,575
FIBER OPTICS		45,356		43,002		45,356		43,002		538,324
INTERNET		176,565		165,097		176,565		165,097		2,071,099
TELEPHONE		30,295		18,083		30,295		18,083		307,444
SET TOP BOX		2,701		3,520		2,701		3,520		37,452
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>503,056</b>	<b>\$</b>	<b>442,495</b>	<b>\$</b>	<b>503,056</b>	<b>\$</b>	<b>442,495</b>	<b>\$</b>	<b>6,104,387</b>
<b>OTHER REVENUES</b>										
CATV INSTALL/UPGRADE	\$	4,970	\$	2,069	\$	4,970	\$	2,069	\$	32,433
MARKETPLACE ADS		-		-		-		-		25
PHONE FEES		250		10,676		250		10,676		66,927
EQUIPMENT SALES		7,727		3,400		7,727		3,400		43,219
MODEM RENTAL		1,919		7,464		1,919		7,464		67,359
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		9,996		9,994		9,996		9,994		120,035
ADMIN ALLOCATION		18,743		23,937		18,743		23,937		236,406
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		-		829		-		829		331,049
MISCELLANEOUS		7,438		-		7,438		-		35,136
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>51,042</b>	<b>\$</b>	<b>58,369</b>	<b>\$</b>	<b>51,042</b>	<b>\$</b>	<b>58,369</b>	<b>\$</b>	<b>932,590</b>
<b>Adjustment</b>	<b>\$</b>	<b>6,927</b>	<b>\$</b>	<b>32,148</b>	<b>\$</b>	<b>6,927</b>	<b>\$</b>	<b>32,148</b>	<b>\$</b>	<b>(51,276)</b>
<i>Note: Adjustment added to match Financials</i>										
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>6,985,701</b>

**SUMMARY**

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT MONTH
Personnel	\$ 59,194	\$ 49,781	\$ 59,194	\$ 49,781	\$ 788,725
Purchased & Contracted Svc	1,958	11,351	1,958	11,351	192,106
Purchased Property Services	5,244	269	5,244	269	124,405
Supplies	23,965	15,254	23,965	15,254	516,459
Cost of Goods Sold	41,454	184,121	41,454	184,121	3,551,623
Depr, Debt Svc & Other Costs	66,291	46,545	66,291	46,545	1,048,390
Fund Transfers	30,331	25,747	30,331	25,747	391,868
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 6,613,576</b>

**TELECOM**

**Personnel**

Salaries	\$ 43,829	\$ 30,695	\$ 43,829	\$ 30,695	\$ 561,123
Benefits	15,365	19,086	15,365	19,086	227,602
<b>Total Personnel (ACTUAL)</b>	<b>\$ 59,194</b>	<b>\$ 49,781</b>	<b>\$ 59,194</b>	<b>\$ 49,781</b>	<b>\$ 788,725</b>

**Purchased & Contracted Svc**

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	44	-	44	-	630
Web Design	-	-	-	-	307
Consulting - Technical	-	-	-	-	22,535
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Systems	-	-	-	-	1,365
Pest Control	-	-	-	-	225
Maintenance	219	5,179	219	5,179	41,299
Equipment Rents/Leases	188	188	188	188	4,909
Pole Equip. Rents/Leases	-	-	-	-	19,715
Equipment Rental	14	15	14	15	357
CONSULTING - TECHNICAL	-	35	-	35	35
Outside Maintenance	-	2,889	-	2,889	13,324
EQUIPMENT RENTS / LEASES	-	-	-	-	2,656
MAINTENANCE CONTRACTS	69	-	69	-	9,890
EQUIPMENT RENTAL	10	10	10	10	329
COMMUNICATION SERVICES	1,414	112	1,414	112	13,972
POSTAGE	-	-	-	-	26
MARKETING EXPENSES	-	-	-	-	-
TRAVEL EXPENSE	-	-	-	-	445
DUES/FEES	-	-	-	-	2,571
VEHICLE TAG & TITLE FEE	-	-	-	-	3
FCC FEES	-	2,685	-	2,685	53,000
GA DEPT OF REV FEES	-	-	-	-	150
TRAINING & EDUCATION -EMPLOYEE	-	238	-	238	4,113
SOFTWARE EXPENSE	-	-	-	-	250
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 1,958</b>	<b>\$ 11,351</b>	<b>\$ 1,958</b>	<b>\$ 11,351</b>	<b>\$ 192,106</b>

**TELECOM: EXPENSES**

REPORTING PERIOD: 01/2020

MONTGOMERY  
 MOST R  
 12-MONTH  
**138**

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,691	-	1,691	-	25,117
Postage	-	-	-	-	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	120
Marketing Expense	-	-	-	-	36
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	269	-	269	11,248
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	61
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	100
Uniform Rental	-	-	-	-	-
Contract Labor	3,161	-	3,161	-	83,990
Fines/Late Fee	-	-	-	-	100
Shipping/Freight	392	-	392	-	1,632
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 5,244</b>	<b>\$ 269</b>	<b>\$ 5,244</b>	<b>\$ 269</b>	<b>\$ 124,405</b>

TELECOM (Continued)

Supplies

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	-	134
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	1,182
CONSTRUCTION MATERIALS	-	-	-	-	6,873
Damage Claims	-	-	-	-	125
Tires	-	479	-	479	1,083
Uniform Expense	-	-	-	-	701
Janitorial Supplies	97	203	97	203	2,557
Computer Equipment	-	-	-	-	-
Equipment Parts	-	-	-	-	7,945
R&M Building - Inside	-	-	-	-	1,325
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	(3,847)	486	(3,847)	486	62,328
Sys R&M - Inside/Shipping	-	-	-	-	508
Utility Costs	953	2,949	953	2,949	52,467
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	4,359
Food	89	-	89	-	1,126
Small Tools & Minor Equipment	37	-	37	-	3,615
Small Operating Supplies	-	509	-	509	7,951
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
AMR Project Exp.	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	716	-	716	439
AUTO PARTS	-	40	-	40	644
CONSTRUCTION MATERIALS	-	-	-	-	1,104
UNIFORM EXPENSE	-	876	-	876	1,927
JANITORIAL SUPPLIES	-	-	-	-	82
COMPUTER EQUIP NON-CAP	-	1,581	-	1,581	13,771
EQUIPMENT PARTS	-	2,323	-	2,323	3,065
REPAIRS & MAINTENANCE	-	4,244	-	4,244	64,968
AUTO & TRUCK FUEL	-	-	-	-	23,131
FOOD	-	-	-	-	84
SMALL TOOLS & MINOR EQUIPMENT	-	703	-	703	12,922
SMALL OPERATING SUPPLIES	-	146	-	146	9,479
CONSTRUCTION IN PROGRESS	26,637	-	26,637	-	142,479
SOFTWARE	-	-	-	-	-
EQUIPMENT	-	-	-	-	88,085
<b>Total Supplies (ACTUAL)</b>	<b>\$ 23,965</b>	<b>\$ 15,254</b>	<b>\$ 23,965</b>	<b>\$ 15,254</b>	<b>\$ 516,459</b>

**TELECOM: EXPENSES**

REPORTING PERIOD: 01/2020

MOST RECENT MONTH  
140  
12-MONTH

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT MONTH 12-MONTH
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,679	329	17,679	329	199,682
Cost of Sales CATV	921	174,460	921	174,460	2,998,558
Cost of Sales Internet	12,974	12,549	12,974	12,549	229,355
Cost of Sales Internet	-	(4,588)	-	(4,588)	4,588
Cost of Sales Fiber	9,880	1,371	9,880	1,371	119,439
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 41,454</b>	<b>\$ 184,121</b>	<b>\$ 41,454</b>	<b>\$ 184,121</b>	<b>\$ 3,551,623</b>

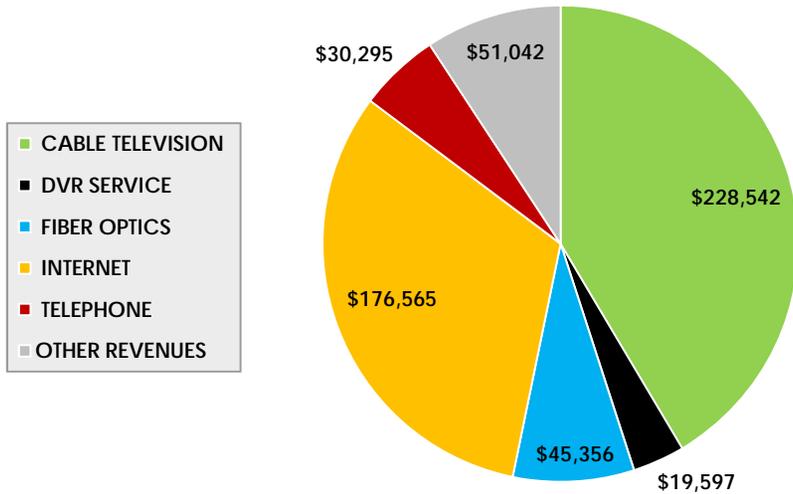
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	-	-	-	158,410
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	66,291	45,715	66,291	45,715	760,620
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	829	-	829	129,361
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 66,291</b>	<b>\$ 46,545</b>	<b>\$ 66,291</b>	<b>\$ 46,545</b>	<b>\$ 1,048,390</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	15,183	25,747	15,183	25,747	191,429
TRANS OUT UTIL 5% TO GEN FUND	15,148	-	15,148	-	200,439
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 30,331</b>	<b>\$ 25,747</b>	<b>\$ 30,331</b>	<b>\$ 25,747</b>	<b>\$ 391,868</b>

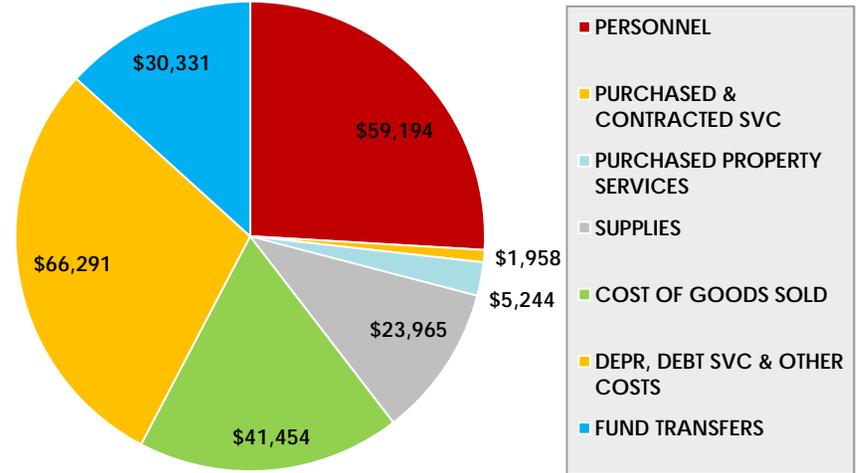
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 6,613,576</b>
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CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

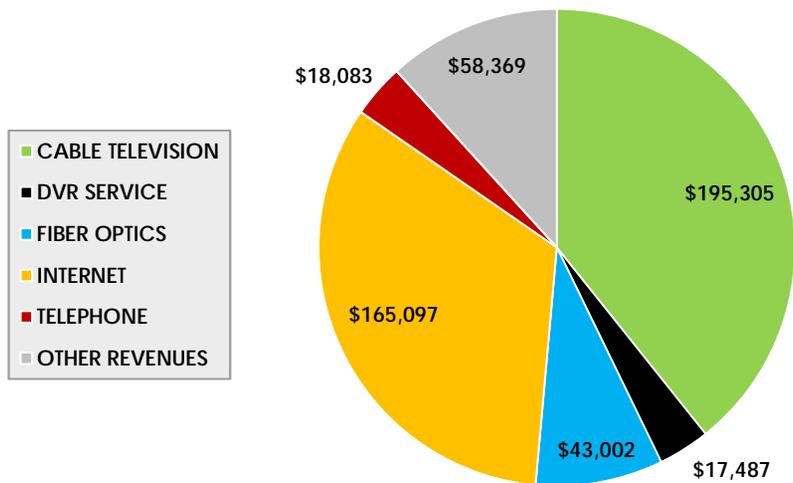
REVENUES [Jan 2020]



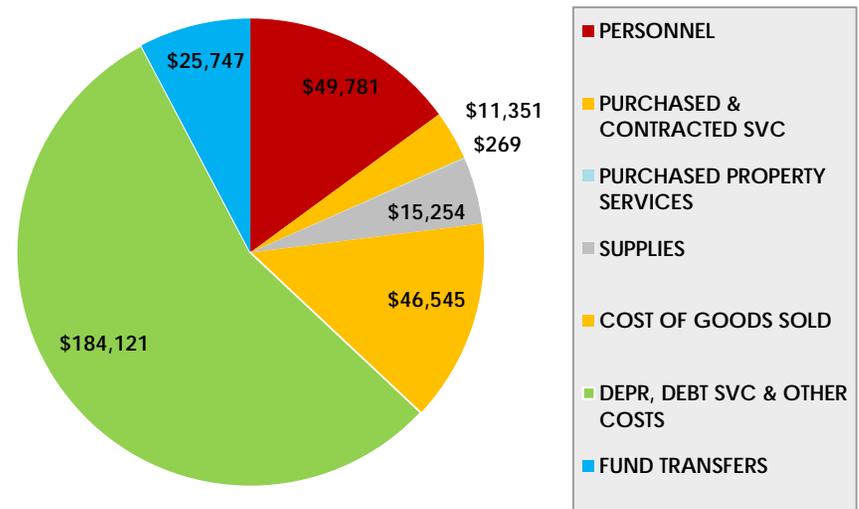
EXPENSES [Jan 2020]



REVENUES [Jan 2019]



EXPENSES [Jan 2019]



	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,904	3,366	2,904	3,366	37,127
Revenue (\$)	\$ 218,263	\$ 188,911	\$ 218,263	\$ 188,911	\$ 2,788,290
Revenue Per Bill (\$)	\$ 75	\$ 56	\$ 75	\$ 56	\$ 75
<b>MINI BASIC</b>					
Number of Bills	172	185	172	185	2,077
Revenue (\$)	\$ 6,485	\$ 3,409	\$ 6,485	\$ 3,409	\$ 78,072
Revenue Per Bill (\$)	\$ 38	\$ 18	\$ 38	\$ 18	\$ 38
<b>BOSTWICK</b>					
Number of Bills	15	17	15	17	200
Revenue (\$)	\$ 1,146	\$ 959	\$ 1,146	\$ 959	\$ 15,199
Revenue Per Bill (\$)	\$ 76	\$ 56	\$ 76	\$ 56	\$ 76
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	4	5	4	50
Revenue (\$)	\$ 1,550	\$ 990	\$ 1,550	\$ 990	\$ 12,765
Revenue Per Bill (\$)	\$ 310	\$ 248	\$ 310	\$ 248	\$ 255
<b>SHOWTIME</b>					
Number of Bills	8	7	8	7	90
Revenue (\$)	\$ 117	\$ 103	\$ 117	\$ 103	\$ 1,303
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	8	7	8	7	92
Revenue (\$)	\$ 100	\$ 88	\$ 100	\$ 88	\$ 1,122
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	3	2	3	2	30
Revenue (\$)	\$ 44	\$ 29	\$ 44	\$ 29	\$ 424
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>HBO</b>					
Number of Bills	29	28	29	28	338
Revenue (\$)	\$ 425	\$ 410	\$ 425	\$ 410	\$ 4,763
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14
<b>MAX/HBO</b>					
Number of Bills	5	5	5	5	63
Revenue (\$)	\$ 63	\$ 63	\$ 63	\$ 63	\$ 776
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	23	24	23	24	259
Revenue (\$)	\$ 350	\$ 344	\$ 350	\$ 344	\$ 3,779
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 15	\$ 14	\$ 15
<b>DVR</b>					
Number of Bills	145	166	145	166	1,801
Revenue (\$)	\$ 14,018	\$ 12,530	\$ 14,018	\$ 12,530	\$ 172,810
Revenue Per Bill (\$)	\$ 97	\$ 75	\$ 97	\$ 75	\$ 96
<b>NON DVR</b>					
Number of Bills	51	53	51	53	644
Revenue (\$)	\$ 4,591	\$ 3,779	\$ 4,591	\$ 3,779	\$ 58,067
Revenue Per Bill (\$)	\$ 90	\$ 71	\$ 90	\$ 71	\$ 90
<b>SET TOP BOX</b>					
Number of Bills	214	359	214	359	3,433
Revenue (\$)	\$ 2,701	\$ 3,520	\$ 2,701	\$ 3,520	\$ 37,452
Revenue Per Bill (\$)	\$ 13	\$ 10	\$ 13	\$ 10	\$ 11

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	56	98	56	98	868
Revenue (\$)	\$ 793	\$ 969	\$ 793	\$ 969	\$ 10,240
Revenue Per Bill (\$)	\$ 14	\$ 10	\$ 14	\$ 10	\$ 12
<b>ADD'L NON DVR BOX</b>					
Number of Bills	21	30	21	30	300
Revenue (\$)	\$ 195	\$ 209	\$ 195	\$ 209	\$ 2,458
Revenue Per Bill (\$)	\$ 9	\$ 7	\$ 9	\$ 7	\$ 8
<b>FIBER</b>					
Number of Bills	101	62	101	62	1,090
Revenue (\$)	\$ 45,356	\$ 43,002	\$ 45,356	\$ 43,002	\$ 538,324
Revenue Per Bill (\$)	\$ 449	\$ 694	\$ 449	\$ 694	\$ 494
<b>INTERNET</b>					
Number of Bills	3,726	3,607	3,726	3,607	44,437
Revenue (\$)	\$ 173,618	\$ 161,862	\$ 173,618	\$ 161,862	\$ 2,036,705
Revenue Per Bill (\$)	\$ 47	\$ 45	\$ 47	\$ 45	\$ 46
<b>WIRELESS INTERNET</b>					
Number of Bills	44	51	44	51	531
Revenue (\$)	\$ 2,948	\$ 3,236	\$ 2,948	\$ 3,236	\$ 34,394
Revenue Per Bill (\$)	\$ 67	\$ 63	\$ 67	\$ 63	\$ 65
<b>RESIDENTIAL PHONE</b>					
Number of Bills	847	923	847	923	10,572
Revenue (\$)	\$ 9,966	\$ 2,855	\$ 9,966	\$ 2,855	\$ 78,141
Revenue Per Bill (\$)	\$ 12	\$ 3	\$ 12	\$ 3	\$ 7
<b>COMMERCIAL PHONE</b>					
Number of Bills	276	434	276	434	4,270
Revenue (\$)	\$ 20,328	\$ 15,228	\$ 20,328	\$ 15,228	\$ 219,122
Revenue Per Bill (\$)	\$ 74	\$ 35	\$ 74	\$ 35	\$ 51
<b>TOTAL REVENUES</b>	<b>\$ 503,056</b>	<b>\$ 442,495</b>	<b>\$ 503,056</b>	<b>\$ 442,495</b>	<b>\$ 6,094,207</b>

CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR

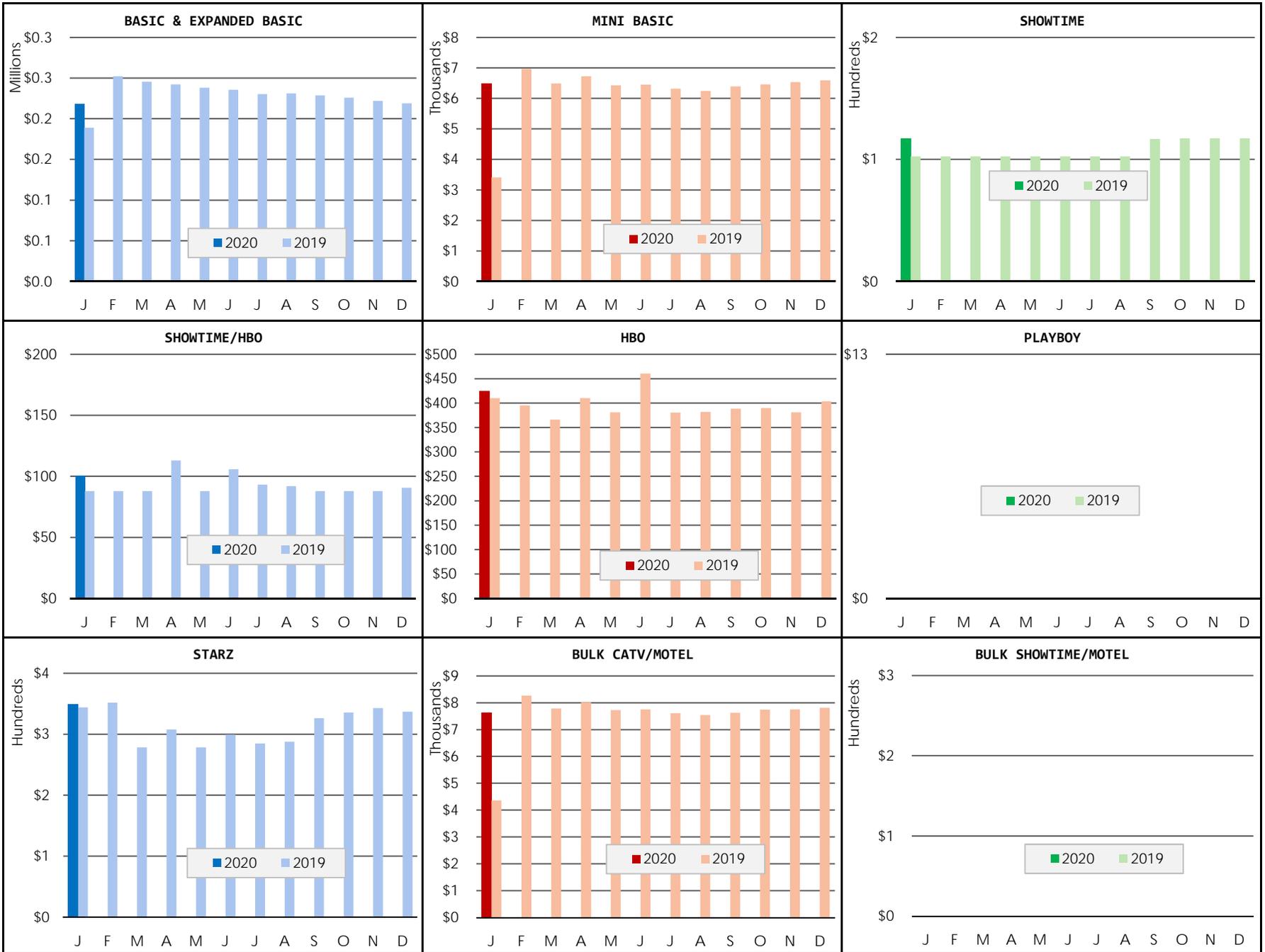


CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR

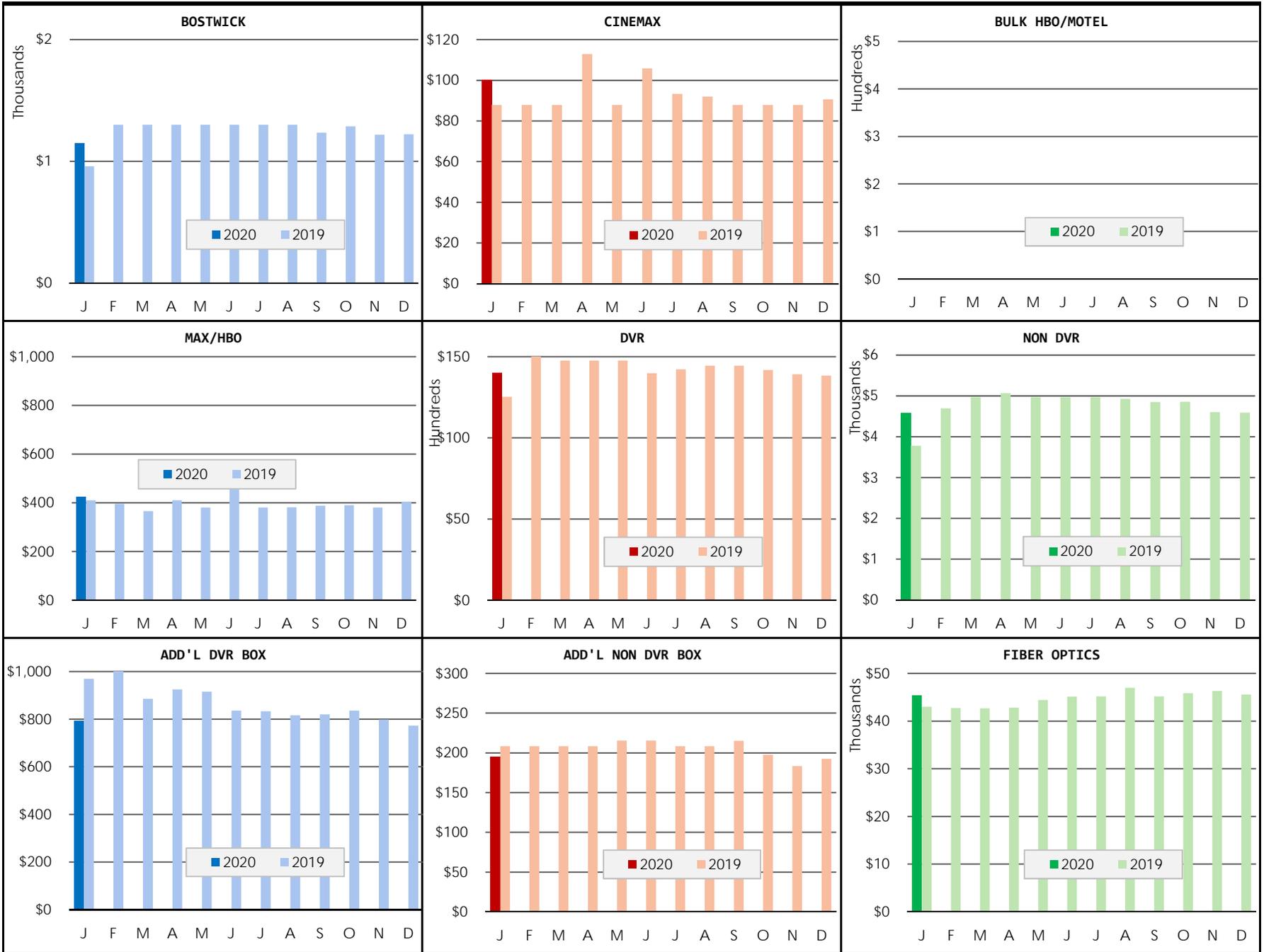
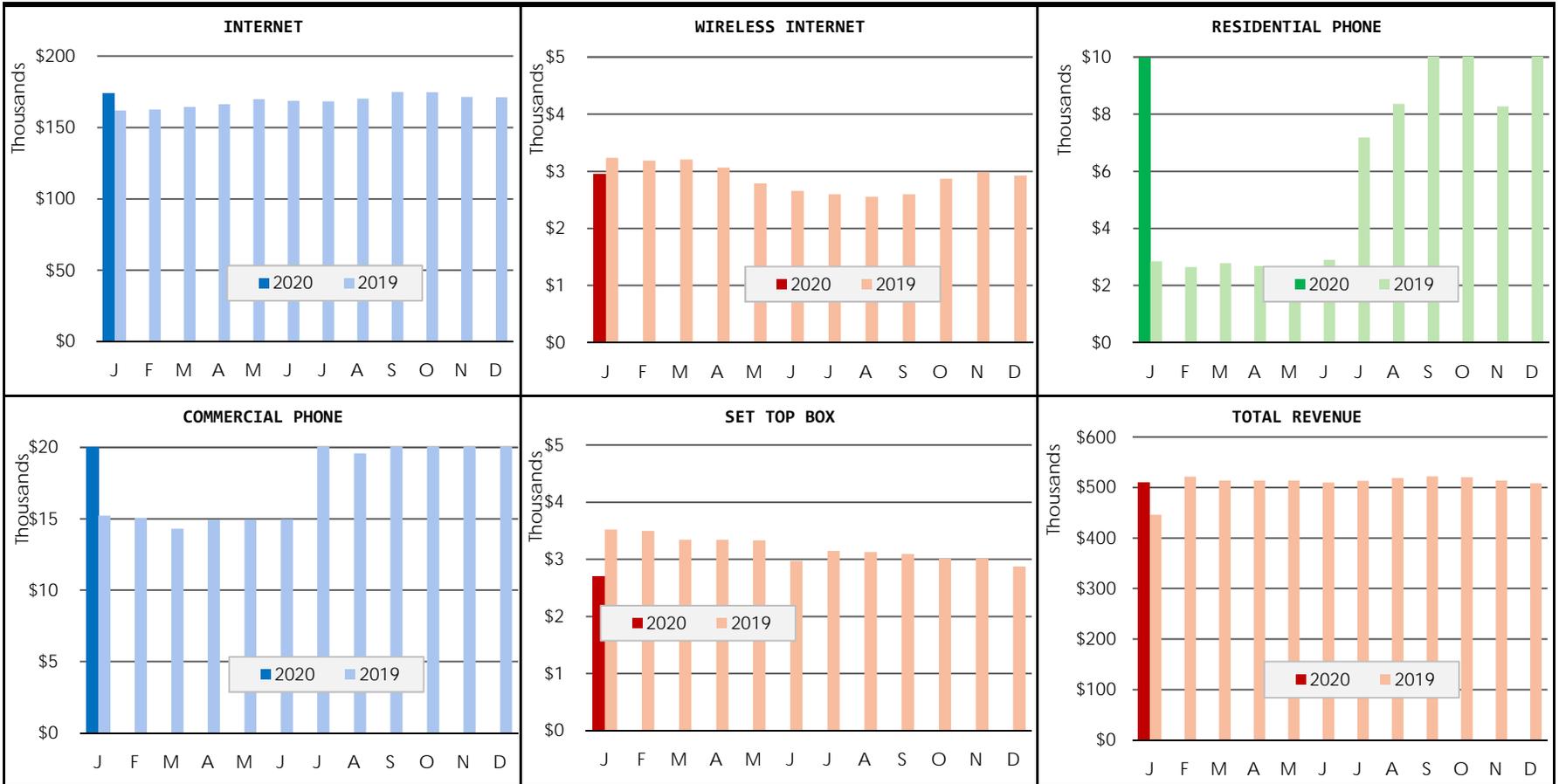


CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR





WATER, SEWER, GAS &  
STORMWATER  
MONTHLY REPORT

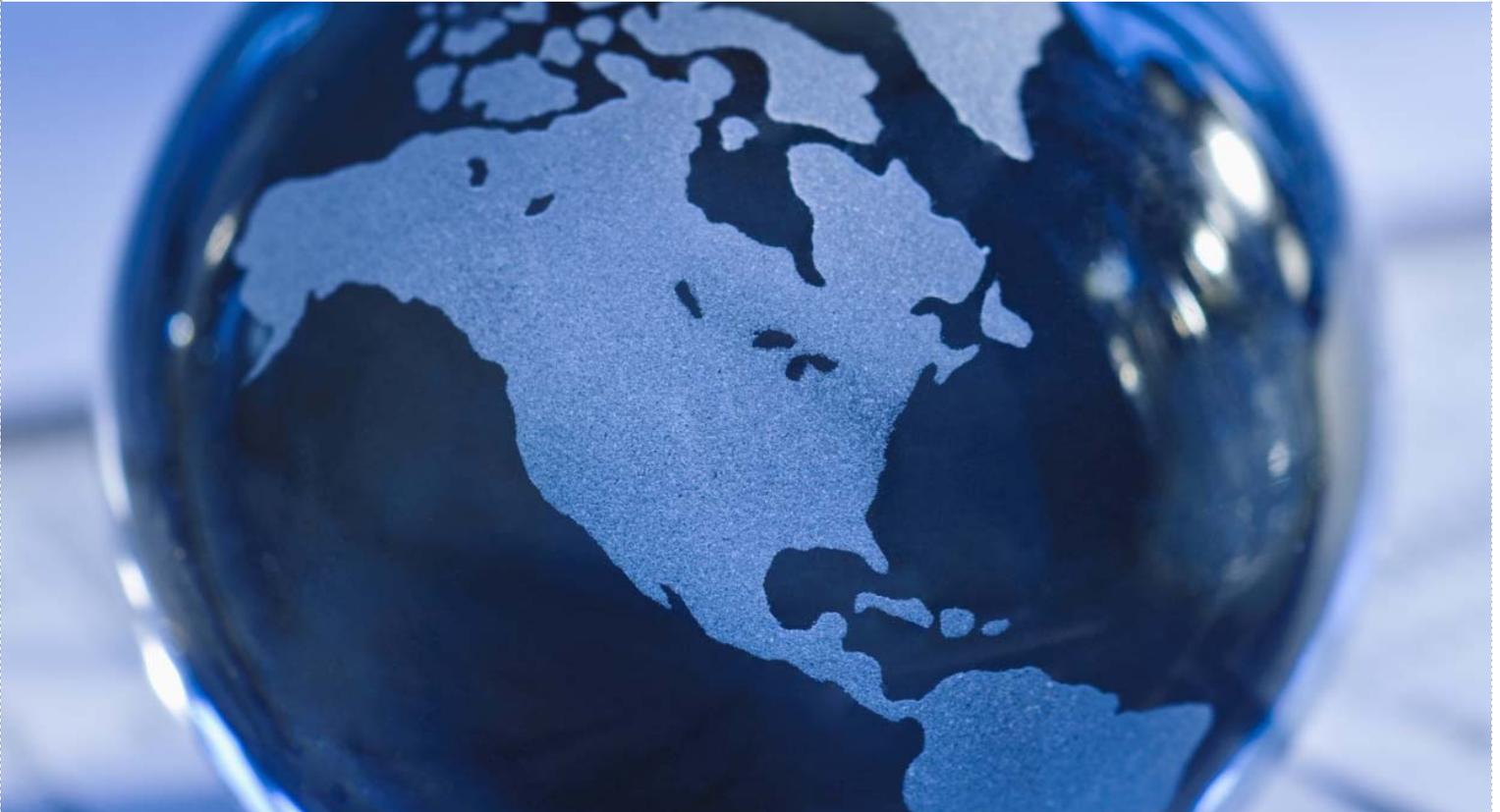
MARCH  
2020

## 2020 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Completed
<b>Natural Gas</b>				
Milledge Ave/Davis St gas main extension	Mar-20	Mar-20	Install 420' of 2" gas main along Milledge Ave from Davis Street	Ongoing
Southview, Bolton, Pierce, Reese and Olympian Way main replacement	Mar-20	May-20	Replace 4500' of 2" steel	Ongoing
Hwy 11 South gas renewal	Late 2019	Early 2020	Replace 3.8 miles of 4" high pressure steel with 4" plastic	2020 CIP
Victory Drive main replacement	May-20	Jun-20	Replace 1500' of 2" steel	Ongoing
Harris & Lacy Streets main replacement	Jul-20	Sep-20	Replace 200' of 2" steel	Ongoing
Main extension MAB Development	Jun-20	Oct-20	Install 4" plastic thru MAB development	Design Phase
Stone Creek Phase 2	Jan-20	Feb-20	Gas service for new development 162 lots	Ongoing
<b>Sewer Collection</b>				
Sewer Right-of-way easement cutting	Seasonal	Seasonal	Cutting of sewer right-of-ways thru out system	Ongoing
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th	Started Dec
Birch Street I&I Rehab	May-19	Jul-20	Rehab of main & manholes to reduce inflow & infiltration	Ongoing
Alcovy River Sewer / Pump station	Jan-18	Dec-20	Survey phase/Engineering	Ongoing
<b>Sewer Plant</b>				
Belt Press Rental	Jan-20	Mar-20	Sludge press working great	Ongoing
Design/Review for WWTP rehab	Feb-18	Jan-20	Engineering phase	Ongoing
<b>Water Distribution</b>				
Wall Rd water extension #2	Nov-19	Jan-20	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Start Nov 11th
Dewey Hogan water extension	Feb-20	Mar-20	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Ongoing
Milledge Ave/Davis St water main extension	Aug-19	Mar-20	Install 420' of 6" water main along Milledge Ave from Davis Street	Ongoing
Loganville Water Extension	Jul-18	Dec-20	Bid opening Oct 17th	Awarded
<b>Water Treatment Plant</b>				
<b>Stormwater</b>				
2020 CDBG	Jan-20	Jan-20	Install storm drainage along Cherokee Ave, Wilkins Dr, Colquitt St, S Hubbard St, and Indian Creek Dr	Ongoing
McDaniel Street drainage rehab	Feb-20	Mar-20	Replace section of curb & sidewalk and address drainage at 3 driveways	Ongoing
Court Street Alley	Jul-20	Sep-20	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase
Livery Stable Alleyway #3	Jul-20	Sep-20	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase
<b>2020 CIP Completion</b>				

# WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2020 | FY 2020



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.308M</b>												<b>\$ 1.308M</b>	<b>\$ 10.846M</b>	<b>\$ 0.987M</b>
PERSONNEL COSTS	\$ 0.164M												\$ 0.164M	\$ 2.730M	\$ 0.247M
CONTRACTED SVC	\$ 0.012M												\$ 0.012M	\$ 0.673M	\$ 0.016M
SUPPLIES	\$ 0.018M												\$ 0.018M	\$ 1.134M	\$ 0.043M
CAPITAL OUTLAY	\$ 0.218M												\$ 0.218M	\$ 3.523M	\$ 0.165M
FUND TRANSFERS	\$ 0.135M												\$ 0.135M	\$ 1.442M	\$ 0.118M
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 0.547M</b>												<b>\$ 0.547M</b>	<b>\$ 9.501M</b>	<b>\$ 0.589M</b>
<b>MARGIN</b>	<b>\$ 0.761M</b>												<b>\$ 0.761M</b>	<b>\$ 1.345M</b>	<b>\$ 0.398M</b>

12-MO PROCESSED KGAL



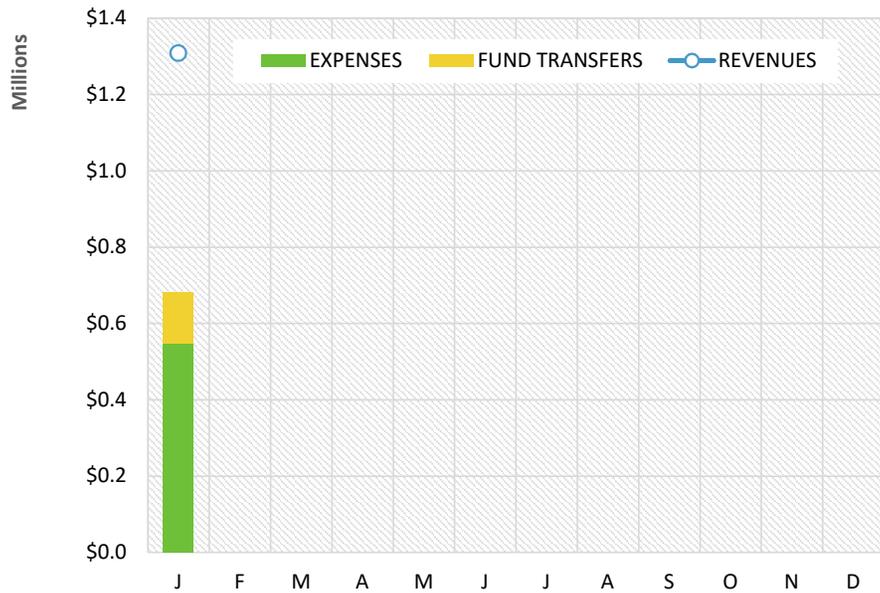
12-MO RETAIL KGAL



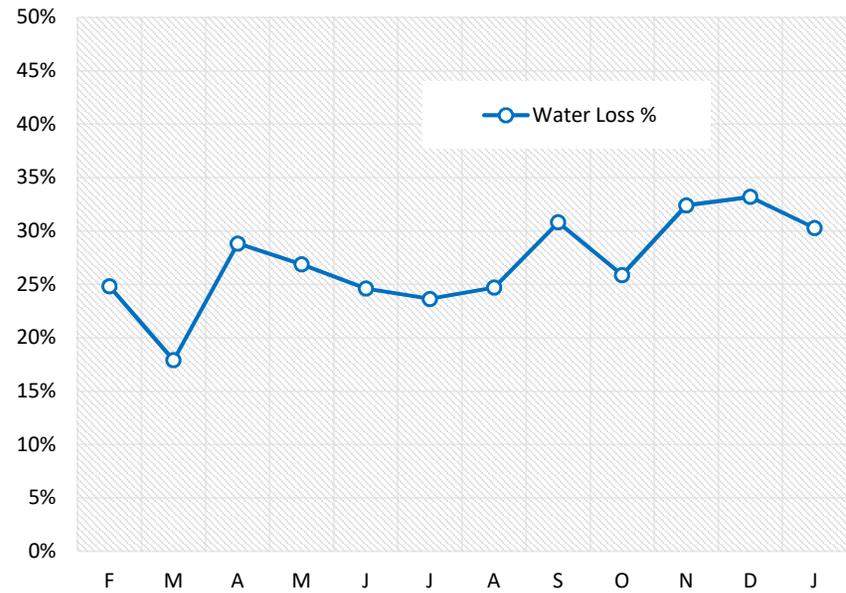
ROLLING 12-MO LINE LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



# RETAIL SALES REPORT

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#)

## CUSTOMER COUNT - WATER

Residential	8,354
Commercial	928
Industrial	1
Water Authority	1
Residential Sprinkler	327
Commercial Sprinkler	80
<b>Total</b>	<b>9,691</b>

YOY Δ -0.38%

## KGALLONS - WATER

Residential	33,533
Commercial	9,916
Industrial	1,593
Water Authority	27
<b>Total</b>	<b>45,069</b>

YOY Δ -14.91%

## REVENUE - WATER

Residential	\$ 0.289M
Commercial	\$ 0.076M
Industrial	\$ 0.007M
Water Authority	\$ 0.000M
<b>Total</b>	<b>\$ 0.372M</b>

YOY Δ -8.00%

# RETAIL SALES REPORT

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#)

## CUSTOMER COUNT - SEWER

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Residential	6,402
Commercial	776
Water Authority	1
<b>Total</b>	<b>7,179</b>

---

YOY Δ 1.26%

## KGALLONS - SEWER

---

Residential	33,533
Commercial	9,916
Water Authority	27
<b>Total</b>	<b>43,476</b>

---

YOY Δ -14.69%

## REVENUE - SEWER

---

Residential	\$ 0.203M
Commercial	\$ 0.123M
Water Authority	\$ 0.001M
<b>Total</b>	<b>\$ 0.327M</b>

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YOY Δ -6.04%

## SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)
[YTD](#)

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4		4
Commercial	11		11
Industrial	1,593		1,593
Water Authority	27		27

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35		\$35
Commercial	\$82		\$82
Industrial	\$6,604		\$6,604
Water Authority	\$278		\$278

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.6214		\$8.6214
Commercial	\$7.6830		\$7.6830
Industrial	\$4.1459		\$4.1459
Water Authority	\$10.2900		\$10.2900
<b>Average</b>	<b>\$7.6851</b>		<b>\$7.6851</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5		5
Commercial	13		13
Water Authority	27		27

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32		\$32
Commercial	\$158		\$158
Water Authority	\$1,386		\$1,386

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0565		\$6.0565
Commercial	\$12.3743		\$12.3743
Water Authority	\$51.3259		\$51.3259
<b>Average</b>	<b>\$23.2523</b>		<b>\$23.2523</b>

Jan 2020      Jan 2019      FY2020 YTD      FY2019 YTD      12-MONTH

**SALES REVENUES**

WATER SALES	\$ 360,908	\$ 398,587	\$ 360,908	\$ 398,587	\$ 5,059,673
SEWER SALES	\$ 321,387	\$ 345,572	\$ 321,387	\$ 345,572	\$ 3,959,209
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 682,295</b>	<b>\$ 744,158</b>	<b>\$ 682,295</b>	<b>\$ 744,158</b>	<b>\$ 9,018,882</b>
AS BUDGET	\$ 758,333	\$ 725,000	\$ 758,333	\$ 725,000	Not Applicable
% ACTUAL TO BUDGET	89.97%	102.64%	89.97%	102.64%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 96	\$ 5,476	\$ 96	\$ 5,476	\$ 907
MISC REVENUE	\$ 5,018	\$ 5,290	\$ 5,018	\$ 5,290	\$ 5,290
SALE OF FIXED ASSETS	\$ 888	\$ -	\$ 888	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 14,200	\$ 55,825	\$ 14,200	\$ 55,825	\$ 85,950
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER DIST	\$ -	\$ (174,707)	\$ -	\$ (174,707)	\$ 174,707
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ -	\$ 9,950	\$ -	\$ 9,950	\$ 29,709
ADMIN ALLOC WATER	\$ 30,241	\$ 199,227	\$ 30,241	\$ 199,227	\$ (155,630)
<b>OTHER REVENUES (WATER)</b>	<b>\$ 50,443</b>	<b>\$ 101,061</b>	<b>\$ 50,443</b>	<b>\$ 101,061</b>	<b>\$ 140,933</b>

**SEWER**

OP REVENUE	\$ 5,200	\$ 5,000	\$ 5,200	\$ 5,000	\$ 5,638
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 517,000	\$ 29,500	\$ 517,000	\$ 29,500	\$ 67,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ (139,751)	\$ -	\$ (139,751)	\$ 139,751
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 23,150	\$ 88,290	\$ 23,150	\$ 88,290	\$ 86,605
ADMIN ALLOC SEWAGE	\$ 30,241	\$ 159,131	\$ 30,241	\$ 159,131	\$ (124,674)
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 575,591</b>	<b>\$ 142,169</b>	<b>\$ 575,591</b>	<b>\$ 142,169</b>	<b>\$ 174,320</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 626,034</b>	<b>\$ 243,230</b>	<b>\$ 626,034</b>	<b>\$ 243,230</b>	<b>\$ 315,253</b>
AS BUDGET	\$ 145,518	\$ 33,082	\$ 145,518	\$ 33,082	Not Applicable
% ACTUAL TO BUDGET	430.21%	735.24%	430.21%	735.24%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,308,329</b>	<b>\$ 987,389</b>	<b>\$ 1,308,329</b>	<b>\$ 987,389</b>	<b>\$ 9,334,135</b>
AS BUDGET	\$ 903,851	\$ 758,082	\$ 903,851	\$ 758,082	Not Applicable
% ACTUAL TO BUDGET	144.75%	130.25%	144.75%	130.25%	Not Applicable

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
PERSONNEL	\$ 165,945	\$ 143,318	\$ 165,945	\$ 143,318	\$ 2,251,728
CONTRACTED SERVICES	\$ 39,889	\$ 21,521	\$ 39,889	\$ 21,521	\$ 646,066
SUPPLIES	\$ 72,478	\$ 175,826	\$ 72,478	\$ 175,826	\$ 2,450,609
CAPITAL OUTLAY	\$ 157,917	\$ 130,466	\$ 157,917	\$ 130,466	\$ 2,818,988
FUND TRANSFERS	\$ 110,723	\$ 117,888	\$ 110,723	\$ 117,888	\$ 1,494,946
DEPRECIATION	\$ -	\$ -	\$ -	\$ -	\$ 925,108
<b>TOTAL</b>	<b>\$ 546,952</b>	<b>\$ 589,018</b>	<b>\$ 546,952</b>	<b>\$ 589,018</b>	<b>\$ 10,587,445</b>

**WATER**

**WATER TREATMENT PLANT**

PERSONNEL					
Compensation	\$ 22,627	\$ 17,355	\$ 22,627	\$ 17,355	\$ 332,446
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 35,018</b>	<b>\$ 30,193</b>	<b>\$ 35,018</b>	<b>\$ 30,193</b>	<b>\$ 489,141</b>
AS BUDGET	\$ 48,774	\$ 40,396	\$ 48,774	\$ 40,396	Not Applicable
% ACTUAL TO BUDGET	71.80%	74.74%	71.80%	74.74%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 8,196</b>	<b>\$ 9,494</b>	<b>\$ 8,196</b>	<b>\$ 9,494</b>	<b>\$ 119,596</b>
AS BUDGET	\$ 24,693	\$ 24,073	\$ 24,693	\$ 24,073	Not Applicable
% ACTUAL TO BUDGET	33.19%	39.44%	33.19%	39.44%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 25,248</b>	<b>\$ 32,520</b>	<b>\$ 25,248</b>	<b>\$ 32,520</b>	<b>\$ 592,049</b>
AS BUDGET	\$ 53,804	\$ 53,446	\$ 53,804	\$ 53,446	Not Applicable
% ACTUAL TO BUDGET	46.93%	60.85%	46.93%	60.85%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 266,844
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 79,219</b>	<b>\$ 79,866</b>	<b>\$ 79,219</b>	<b>\$ 79,866</b>	<b>\$ 1,376,092</b>
AS BUDGET	\$ 78,614	\$ 77,779	\$ 78,614	\$ 77,779	Not Applicable
% ACTUAL TO BUDGET	100.77%	102.68%	100.77%	102.68%	Not Applicable
DEPRECIATION					
<b>DEPRECIATION (ACTUAL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 917,583</b>
FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ 917,583
FUND TRANSFERS					
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 58,911</b>	<b>\$ 60,301</b>	<b>\$ 58,911</b>	<b>\$ 60,301</b>	<b>\$ 779,327</b>
AS BUDGET	\$ 66,360	\$ 62,280	\$ 66,360	\$ 62,280	Not Applicable
% ACTUAL TO BUDGET	88.77%	96.82%	88.77%	96.82%	Not Applicable

**WATER DISTRIBUTION SYSTEM**

PERSONNEL					
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 40,177</b>	<b>\$ 37,622</b>	<b>\$ 40,177</b>	<b>\$ 37,622</b>	<b>\$ 578,895</b>
AS BUDGET	\$ 50,449	\$ 44,288	\$ 50,449	\$ 44,288	Not Applicable
% ACTUAL TO BUDGET	79.64%	84.95%	79.64%	84.95%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ (2,015)</b>	<b>\$ 2,702</b>	<b>\$ (2,015)</b>	<b>\$ 2,702</b>	<b>\$ 105,056</b>
AS BUDGET	\$ 14,879	\$ 9,638	\$ 14,879	\$ 9,638	Not Applicable
% ACTUAL TO BUDGET	-13.55%	28.04%	-13.55%	28.04%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ (18,517)</b>	<b>\$ 2,376</b>	<b>\$ (18,517)</b>	<b>\$ 2,376</b>	<b>\$ 304,253</b>
AS BUDGET	\$ 23,342	\$ 15,425	\$ 23,342	\$ 15,425	Not Applicable
% ACTUAL TO BUDGET	-79.33%	15.40%	-79.33%	15.40%	Not Applicable
CAPITAL OUTLAY					
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 621,500</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)					
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 226,238</b>	<b>\$ 255,075</b>	<b>\$ 226,238</b>	<b>\$ 255,075</b>	<b>\$ 5,883,492</b>
AS BUDGET	\$ 360,915	\$ 327,324	\$ 360,915	\$ 327,324	Not Applicable
% ACTUAL TO BUDGET	62.68%	77.93%	62.68%	77.93%	Not Applicable

**WASTEWATER**

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	24,605	\$	20,268	\$	24,605	\$	20,268	\$	337,623
AS BUDGET	\$	30,591	\$	29,444	\$	30,591	\$	29,444		Not Applicable
% ACTUAL TO BUDGET		80.43%		68.84%		80.43%		68.84%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	2,876	\$	323	\$	2,876	\$	323	\$	38,539
AS BUDGET	\$	8,446	\$	5,384	\$	8,446	\$	5,384		Not Applicable
% ACTUAL TO BUDGET		34.05%		6.00%		34.05%		6.00%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	16	\$	4,299	\$	16	\$	4,299	\$	71,983
AS BUDGET	\$	53,804	\$	53,446	\$	53,804	\$	53,446		Not Applicable
% ACTUAL TO BUDGET		0.03%		8.04%		0.03%		8.04%		Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	78,697	\$	50,600	\$	78,697	\$	50,600	\$	821,397
AS BUDGET	\$	124,431	\$	110,346	\$	124,431	\$	110,346		Not Applicable
% ACTUAL TO BUDGET		63.25%		45.86%		63.25%		45.86%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	7,525
DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	7,525

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	51,813	\$	57,587	\$	51,813	\$	57,587	\$	715,619
AS BUDGET	\$	52,800	\$	50,600	\$	52,800	\$	50,600		Not Applicable
% ACTUAL TO BUDGET		98.13%		113.81%		98.13%		113.81%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	740,348
DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	-

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	32,028	\$	26,456	\$	32,028	\$	26,456	\$	412,666
AS BUDGET	\$	42,418	\$	31,374	\$	42,418	\$	31,374		Not Applicable
% ACTUAL TO BUDGET		75.51%		84.33%		75.51%		84.33%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	3,017	\$	3,013	\$	3,017	\$	3,013	\$	107,168
AS BUDGET	\$	8,040	\$	6,937	\$	8,040	\$	6,937		Not Applicable
% ACTUAL TO BUDGET		37.52%		43.43%		37.52%		43.43%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	33,950	\$	4,234	\$	33,950	\$	4,234	\$	371,278
AS BUDGET	\$	9,904	\$	10,119	\$	9,904	\$	10,119		Not Applicable
% ACTUAL TO BUDGET		342.78%		41.84%		342.78%		41.84%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	34,117	\$	28,778	\$	34,117	\$	28,778	\$	433,403
AS BUDGET	\$	37,113	\$	33,793	\$	37,113	\$	33,793		Not Applicable
% ACTUAL TO BUDGET		91.93%		85.16%		91.93%		85.16%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	27,815	\$	5,989	\$	27,815	\$	5,989	\$	275,707
AS BUDGET	\$	55,138	\$	53,200	\$	55,138	\$	53,200		Not Applicable
% ACTUAL TO BUDGET		50.45%		11.26%		50.45%		11.26%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	31,781	\$	132,397	\$	31,781	\$	132,397	\$	1,111,046
AS BUDGET	\$	54,530	\$	54,463	\$	54,530	\$	54,463		Not Applicable
% ACTUAL TO BUDGET		58.28%		243.09%		58.28%		243.09%		Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>320,714</b>	<b>\$</b>	<b>333,944</b>	<b>\$</b>	<b>320,714</b>	<b>\$</b>	<b>333,944</b>	<b>\$</b>	<b>4,703,953</b>
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AS BUDGET	\$	477,215	\$	439,106	\$	477,215	\$	439,106		Not Applicable
% ACTUAL TO BUDGET		67.21%		76.05%		67.21%		76.05%		Not Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2020 | FY 2020



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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 0.487M</b>												<b>\$ 0.487M</b>	<b>\$ 0.329M</b>	<b>\$ 0.639M</b>
PERSONNEL COSTS	\$ 0.038M												\$ 0.038M	\$ 0.054M	\$ 0.035M
CONTRACTED SVC	\$ 0.021M												\$ 0.021M	\$ 0.019M	\$ 0.053M
SUPPLIES	\$ 0.170M												\$ 0.170M	\$ 0.138M	\$ 0.315M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.136M												\$ 0.136M	\$ 0.111M	\$ 0.091M
<b>EXPENSES</b>	<b>\$ 0.365M</b>												<b>\$ 0.365M</b>	<b>\$ 0.323M</b>	<b>\$ 0.494M</b>
<b>MARGIN</b>	<b>\$ 0.122M</b>												<b>\$ 0.122M</b>	<b>\$ 0.007M</b>	<b>\$ 0.146M</b>

12-MO  
PURCHASED  
CCF 's



12-MO  
RETAIL  
CCF 's



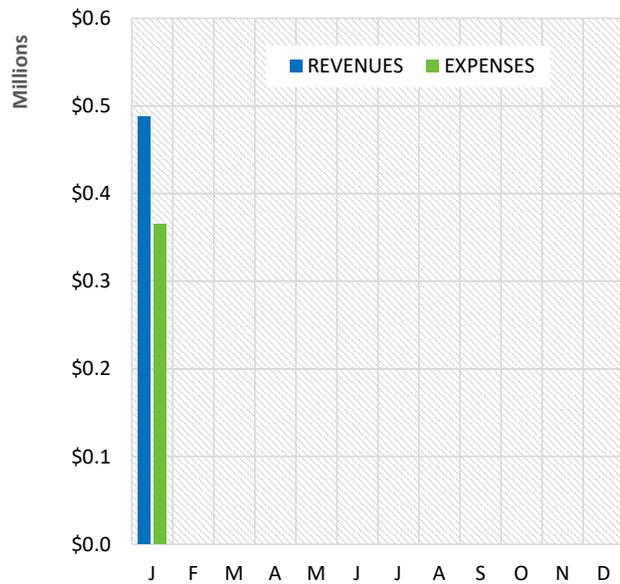
12-MO LINE  
LOSS



AVERAGE  
COST PER  
CCF



**REVENUES vs. EXPENSES**



**AVERAGE \$/CCF**



# RETAIL SALES REPORT

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#)

## CUSTOMER COUNT

Residential	3,300
Commercial	561
Industrial	4
City	22
<b>Total</b>	<b>3,889</b>

Year-Over-Year  $\Delta$  1.22%

## CCF

Residential	0.235M
Commercial	0.148M
Industrial	0.010M
City	0.011M
<b>Total</b>	<b>0.421M</b>

Year-Over-Year  $\Delta$  -22.38%

## REVENUE

Residential	\$ 0.268M
Commercial	\$ 0.154M
Industrial	\$ 0.010M
Other	\$ 0.015M
City	\$ 0.007M
<b>Total</b>	<b>\$ 0.454M</b>

Year-Over-Year  $\Delta$  -26.41%

# SALES STATISTICS

Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020 YTD

## AVERAGE CCF/CUSTOMER

Residential	71	71
Commercial	264	264
Industrial	2,587	2,587
City	479	479

## AVERAGE \$/CUSTOMER

Residential	\$81	\$81
Commercial	\$275	\$275
Industrial	\$2,556	\$2,556
City	\$320	\$320

## AVERAGE \$/CCF

Residential	\$1.1374	\$1.1374
Commercial	\$1.0392	\$1.0392
Industrial	\$0.9877	\$0.9877
City	\$0.6676	\$0.6676

<b>Average</b>	<b>\$0.9580</b>	<b>\$0.9580</b>
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	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 71,953	\$ 53,834	\$ 71,953	\$ 53,834	\$ 646,459
Demand Storage/Peaking Services	\$ 1,518	\$ 1,580	\$ 1,518	\$ 1,580	\$ 18,658
Supply Charges	\$ 115,013	\$ 269,506	\$ 115,013	\$ 269,506	\$ 967,674
Gas Authority Supply Charges	\$ 10,674	\$ 8,551	\$ 10,674	\$ 8,551	\$ 60,131
Gas Authority Charges	\$ (22,498)	\$ (23,673)	\$ (22,498)	\$ (23,673)	\$ (141,981)
P.A.C.E	300	300	300	300	3,600
APGA Annual Dues	3,297	-	3,297	-	6,416
Other	4,608	2,862	4,608	2,862	25,932
<b>TOTAL MGAG BILL</b>	<b>\$ 184,866</b>	<b>\$ 312,960</b>	<b>\$ 184,866</b>	<b>\$ 312,960</b>	<b>\$ 1,586,889</b>

**DELIVERED SUPPLY**

Volume CCF	525,420	558,820	525,420	558,820	3,465,660
Volume Dth (MGAG)	510,450	547,760	510,450	547,760	3,383,560

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel cont

<b>UNIT COSTS</b>					
\$/Dth	0.3622	0.5713	0.3622	0.5713	0.4690
\$/CCF	0.3518	0.5600	0.3518	0.5600	0.4579

MOST RECENT  
12-MONTH

Jan 2020      Jan 2019      FY2020 YTD      FY2019 YTD

**SALES REVENUES**

NATURAL GAS SALES	\$	453,744	\$	616,756	\$	453,744	\$	616,756	\$	3,333,282
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>453,744</b>	<b>\$</b>	<b>616,756</b>	<b>\$</b>	<b>453,744</b>	<b>\$</b>	<b>616,756</b>	<b>\$</b>	<b>3,333,282</b>
AS BUDGET	\$	296,941	\$	292,619	\$	296,941	\$	292,619		Not Applicable
% ACTUAL TO BUDGET		152.81%		210.77%		152.81%		210.77%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

**OTHER REVENUES**

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	-	800	-	800	-	800	-	800	-	24,511
CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	3,192	6,058	3,192	6,058	3,192	6,058	3,192	6,058		52,861
OTHER REV	-	-	-	-	-	-	-	-	-	-
ADMIN ALLOC	30,241	15,630	30,241	15,630	30,241	15,630	30,241	15,630		172,370
INT/INVEST INCOME	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	-	-	-	-	-	-	-	-	-	-
MGAG REBATE	-	-	-	-	-	-	-	-		92,299
TRANSFER FROM CIP	-	-	-	-	-	-	-	-		215,889
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>33,433</b>	<b>\$</b>	<b>22,488</b>	<b>\$</b>	<b>33,433</b>	<b>\$</b>	<b>22,488</b>	<b>\$</b>	<b>557,929</b>
AS BUDGET	\$	32,320	\$	17,431	\$	32,320	\$	17,431		Not Applicable
% ACTUAL TO BUDGET		103.44%		129.01%		103.44%		129.01%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>487,177</b>	<b>\$</b>	<b>639,244</b>	<b>\$</b>	<b>487,177</b>	<b>\$</b>	<b>639,244</b>	<b>\$</b>	<b>3,891,211</b>
AS BUDGET	\$	329,261	\$	310,051	\$	329,261	\$	310,051		Not Applicable
% ACTUAL TO BUDGET		147.96%		206.17%		147.96%		206.17%		Not Applicable

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 24,884	\$ 19,503	\$ 24,884	\$ 19,503	\$ 352,336
Benefits	13,399	15,066	13,399	15,066	173,805
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 38,353</b>	<b>\$ 34,568</b>	<b>\$ 38,353</b>	<b>\$ 34,568</b>	<b>\$ 526,482</b>
AS BUDGET	\$ 53,644	\$ 42,400	\$ 53,644	\$ 42,400	Not Applicable
% ACTUAL TO BUDGET	71.49%	81.53%	71.49%	81.53%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ -	\$ -	\$ -	\$ -	\$ 15,773
Util Protect Ctr	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	8,661
Vehicle Rep & Maint Outside	-	243	-	243	1,764
R&M System - Outside	5,750	46,944	5,750	46,944	78,800
R & M Buildings - Outside	-	-	-	-	2,835
Maintenance Contracts	9,750	159	9,750	159	13,537
Equip Rent/Lease	188	188	188	188	5,150
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	24	20	24	20	456
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	620	162	620	162	8,512
Postage	-	-	-	-	882
Adverstising	-	-	-	-	-
Mkt Expense	1,050	2,800	1,050	2,800	8,841
Printing	-	-	-	-	49
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	1,925
Fees	-	-	-	-	890
Ga Dept Rev Fee	-	-	-	-	50
Training & Ed	-	-	-	-	9,638
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	3,465	2,851	3,465	2,851	24,459
Shipping/Freight	-	-	-	-	920
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 20,847</b>	<b>\$ 53,367</b>	<b>\$ 20,847</b>	<b>\$ 53,367</b>	<b>\$ 183,143</b>
AS BUDGET	\$ 19,338	\$ 18,171	\$ 19,338	\$ 18,171	Not Applicable
% ACTUAL TO BUDGET	107.80%	293.70%	107.80%	293.70%	Not Applicable

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>SUPPLIES</b>					
Gas Cost	174,820	309,798	174,820	309,798	1,162,292
Office Supplies	-	253	-	253	1,193
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	6,300
Auto Parts	189	-	189	-	4,156
Construction Materials	-	-	-	-	4,878
Damage Claims	-	471	-	471	1,902
Tires	-	25	-	25	1,534
Uniform Expense	-	453	-	453	2,755
Janitorial	42	89	42	89	1,199
Computer Equipment	-	2,057	-	2,057	1,450
Equipment Parts	-	-	-	-	2,421
Repair & Maintenance	(11,259)	1,185	(11,259)	1,185	61,007
Util Costs - Util Fund	396	349	396	349	4,602
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	18,723
Food	31	-	31	-	1,347
Sm Tool & Min Equip	5,358	69	5,358	69	37,796
Meters	-	-	-	-	-
Sm Oper Supplies	-	(110)	-	(110)	14,727
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 169,578</b>	<b>\$ 314,639</b>	<b>\$ 169,578</b>	<b>\$ 314,639</b>	<b>\$ 1,328,282</b>
AS BUDGET	\$ 138,175	\$ 12,015	\$ 138,175	\$ 12,015	Not Applicable
% ACTUAL TO BUDGET	122.73%	2618.72%	122.73%	2618.72%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Cip	\$ -	\$ -	\$ -	\$ -	\$ 139,511
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 63,118
Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,080	\$ 4,320
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 153,411
Int Exp 2016 Rev Bond	2,914	3,296	2,914	3,296	37,637
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 3,994</b>	<b>\$ 4,376</b>	<b>\$ 3,994</b>	<b>\$ 4,376</b>	<b>\$ 397,996</b>
AS BUDGET	\$ 3,177	\$ 3,560	\$ 3,177	\$ 3,560	Not Applicable
% ACTUAL TO BUDGET	125.73%	122.91%	125.73%	122.91%	Not Applicable

**NATURAL GAS: EXPENSES**

REPORTING PERIOD: 01/2020

MONROE  
MOST RECENT  
12-MONTH

166

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 66,291	\$ 29,851	\$ 66,291	\$ 29,851	\$ 519,669
Transfer To Gf	21,331	26,779	21,331	26,779	223,810
Transfer To Cip	22,234	15,028	22,234	15,028	187,541
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	22,234	15,028	22,234	15,028	187,541
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 132,091</b>	<b>\$ 86,686</b>	<b>\$ 132,091</b>	<b>\$ 86,686</b>	<b>\$ 1,118,561</b>
AS BUDGET	\$ 108,198	\$ 86,066	\$ 108,198	\$ 86,066	Not Applicable
% ACTUAL TO BUDGET	122.08%	100.72%	122.08%	100.72%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 364,862</b>	<b>\$ 493,636</b>	<b>\$ 364,862</b>	<b>\$ 493,636</b>	<b>\$ 3,554,464</b>
AS BUDGET	\$ 322,531	\$ 162,211	\$ 322,531	\$ 162,211	Not Applicable
% ACTUAL TO BUDGET	113.12%	304.32%	113.12%	304.32%	Not Applicable



**January 2020**

**Monthly Report**

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CITY OF MONROE FIRE DEPT		2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD	
<b>INCIDENT REPORTS</b>															
	FIRES	4												4	
	EMS/RESCUE	114												114	
	HAZARDOUS COND.	5												5	
	SERVICE CALL	10												10	
	GOOD INTENT	47												47	
	FALSE ALARMS	15												15	
	SEVER WEATHER	0												0	
	<b>Total Service Calls</b>	<b>195</b>	<b>0</b>	<b>195</b>											

Fire Loss/Save Report

	Loss	Saved
January	\$ -	\$ -
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
<b>TOTAL</b>		

Fire Notes:

- Driver/Operator Certification started on Feb 24<sup>th</sup>.
- Recruit class underway. Completion date of 8/8/2020.



**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**March**

**2020**

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# Local Number Inbound Summary

Wed, Jan 1, 2020 12:00 AM -  
 Fri, Jan 31, 2020 11:59 PM

Local Numbers	1	Total Calls	1,401
Total Answered Calls	909	Total Abandoned Calls	512
Total Distinct Callers	560	Total Call Duration	44:11:24
Total Talking Duration	25:32:11	Avg Call Duration Per Call	0:01:54
Avg Talking Duration Per Call	0:01:41	Max Call Duration	0:30:49
Avg Time to Answer Per Call	0:00:10	Max Time to Answer	0:01:19
Percent Answered	64.9%	Percent Abandoned	36.5%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,401	909	512	560	44:11:24	25:32:11	0:01:54	0:01:41	0:30:49	0:00:10	0:01:19	64.9%	36.5%

### COMPARISON OF CITATIONS 2018/2019

	Jan-19	Jan-20
CITATIONS/WARNINGS ISSUED:	389	205
ADJUDICATED/CLOSED CASES	497	271
FINES COLLECTED PER MONTH	\$87,034.20	\$47,246.00
YEAR TO DATE COLLECTED:	\$87,034.20	\$47,246.00

**January 2020 Training Hours for Monroe Police Department**

GPSTC online training: **87**

Conference training: **0**

In-service Training: **45**

Off Site Training: **108**

Total Training Hours: **240**

Crime Statistics Report  
Reporting Month: JANUARY

Part I Type	2019	2020	%Change	2019	2020	
	JAN	JAN		Year to Date	Year to Date	
Homicide	0		0.00%	0	0	0.00%
Rape	0	0	0.00%	0	0	0.00%
Robbery	0	2	0.00%	0	2	200.00%
Aggravated Assault	4	1	0.00%	4	1	-75.00%
Burglary	7	10	42.86%	7	10	42.86%
Larceny	56	47	-16.07%	56	47	-16.07%
Vehicle Theft	0	8	800.00%	0	8	800.00%
Arson	0	0	0.00%	0	0	0.00%
<b>TOTAL</b>	<b>67</b>	<b>68</b>	<b>1.49%</b>	<b>67</b>	<b>68</b>	<b>1.49%</b>
<b>PART II</b>						
Type	2019	2020	%Change	2019	2020	
	JAN	JAN		Year to Date	Year to Date	
Other Assaults	21	19	-9.52%	21	19	-9.52%
Forgery/Counterfeit	6	1	-83.33%	6	1	-83.33%
Fraud	3	2	-33.33%	3	2	-33.33%
Embezzlement	0	0	0.00%	0	0	0.00%
Stolen Property	0	0	0.00%	0	0	0.00%
Vandalism	9	0	-100.00%	9	0	-100.00%
Weapons	1	14	1300.00%	1	14	1300.00%
Prostitution	0	0	0.00%	0	0	0.00%
Other Sex Offnses	1	6	500.00%	1	6	500.00%
Narcotics	0	17	1700.00%	0	17	1700.00%
Gambling	0	0	0.00%	0	0	0.00%
Family/Children	1	55	5400.00%	1	55	5400.00%
DUI	3	2	-33.33%	3	2	-33.33%
Liquor Laws	0	0	0.00%	0	0	0.00%
Disorderly Conduct	6	4	-33.33%	6	4	-33.33%
<b>TOTAL</b>	<b>51</b>	<b>120</b>	<b>135.29%</b>	<b>51</b>	<b>120</b>	<b>135.29%</b>
<b>Arrests</b>						
Demographics	2019	2020	%Change	2019	2020	
	JAN	JAN		Year to Date	Year to Date	
Adults	91	69	-23.08%	91	69	-0.241758242
Juveniles	2	4	100.00%	2	4	1
<b>TOTAL</b>	<b>93</b>	<b>73</b>	<b>76.92%</b>	<b>93</b>	<b>73</b>	<b>-0.215053763</b>
			213.71%			
			70			

January 2020

176

Angie Phillips

Mon 2/3/2020 1:28 PM

To: Mary Knotts <MKnotts@MonroeGA.gov>;

Good Afternoon,  
The Monroe PD did not dump any trash or tires in January so no report was generated.  
Angie  
City of Monroe Transfer Station



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
304	LAW ENFORCEMENT UNIT	2
311	LAW ENFORCEMENT UNIT	4
312	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	4
320	LAW ENFORCEMENT UNIT	23
322	LAW ENFORCEMENT UNIT	90
323	LAW ENFORCEMENT UNIT	402
324	LAW ENFORCEMENT UNIT	1
325	LAW ENFORCEMENT UNIT	297
327	LAW ENFORCEMENT UNIT	31
329	LAW ENFORCEMENT UNIT	2
341	LAW ENFORCEMENT UNIT	101
342	LAW ENFORCEMENT UNIT	105
343	LAW ENFORCEMENT UNIT	88
344	LAW ENFORCEMENT UNIT	267
345	LAW ENFORCEMENT UNIT	169
346	LAW ENFORCEMENT UNIT	536
347	LAW ENFORCEMENT UNIT	520
348	LAW ENFORCEMENT UNIT	109
349	LAW ENFORCEMENT UNIT	188
351	LAW ENFORCEMENT UNIT	619
352	LAW ENFORCEMENT UNIT	14
353	LAW ENFORCEMENT UNIT	14
355	LAW ENFORCEMENT UNIT	87
356	LAW ENFORCEMENT UNIT	703
358	LAW ENFORCEMENT UNIT	258
359	LAW ENFORCEMENT UNIT	634
363	LAW ENFORCEMENT UNIT	7
364	LAW ENFORCEMENT UNIT	222
369	LAW ENFORCEMENT UNIT	23
<b>Total Radio Logs:</b>		<b>5521</b>

### Report Includes:

All dates between `00:00:00 01/01/20` and `23:59:59 01/31/20`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	9
ANIMAL COMPLAINT	7
VICIOUS ANIMAL	2
PROWLER	7
ATTEMPTED BURGLARY	5
BURGLARY IN PROGRESS	3
BURGLARY REPORT	7
DOMESTIC NON-VIOLENT	49
ARMED ROBBERY	1
WARRANT SERVICE	34
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	99
SUSPICIOUS VEHICLE	109
SUICIDE ATTEMPT	3
SUICIDE THREAT	6
KEYS LOCKED IN VEHICLE	115
SPEEDING AUTO	1
ACCIDENT NO INJURIES	52
ACCIDENT WITH A DEER	3
ACCIDENT WITH INJURIES	4
PERSON STRUCK WITH AUTO	2
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	4
LIVESTOCK IN ROADWAY	2
DRUNK DRIVER	3
HIT AND RUN	8
DIRECT TRAFFIC	3
TRANSPORT FOR BUSINESS	4
FUNERAL ESCORT	16
TRANSPORT	5
DISABLED VEHICLE	22
AREA/BLDG CHECK	94
SEXUAL ASSAULT	2
BANK ALARM	1
BUSINESS ALARM	29
CHURCH ALARM	1
RESIDENTIAL ALARM	31
SUBJECT IN CUSTODY	3
TRANSPORT TO JAIL	3
DEMENTED PERSON NON-VIOLENT	12
STOLEN VEHICLE	8
911 HANGUP	37
CONTROL SUBSTANCE PROBLEM	10
AGENCY ASSISTANCE	17

<u>Nature of Incident</u>	<u>Total Incidents</u>
ASSAULT	5
ASSAULT LAW ENFORCEMENT ONLY	2
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	15
DAMAGE TO PROPERTY	26
DISPUTE NON VIOLENT IN NATURE	46
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	7
Dead Body	1
DISORDERLY CONDUCT	2
EMERGENCY MESSAGE	3
LE ASSIST FOR EMS	16
ENTERING AN AUTO	13
EXTRA PATROL REQUEST	8
ASSIST FIRE DEPARTMENT	5
VEHICLE FIRE	1
FIREARMS DISCHARGED	9
FOLLOW UP TO PREVIOUS CALL	4
FOUND PROPERTY	3
FRAUD	13
HARRASSING PHONE CALLS	3
HARRASSMENT	7
IDENTITY THEFT	2
ILLEGAL BURNING	1
ILLEGAL PARKING	11
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	16
JUVENILE PROBLEM -NO COMPLAINT	4
LOST ITEM REPOR	3
LOUD MUSIC COMPLAINT	11
MENTAL PSYCHOLOGICAL EMOTIONAL	1
MISSING PERSON	3
MISCELLANEOUS LAW INCIDENT	53
PORNOGRAPHY	1
ROAD RAGE	3
ROBBERY	1
PHONE CALLS/MAIL SCAMS	3
SHOPLIFTING	8
STALKING	1
THEFT IN PROGRESS	2
THEFT REPORT	23
THREATS	7
TRAFFIC VIOLATION	376
TRAILER INSPECTION	3
TRAUMA PRIORITY 1	1
TRESPASSING	4
UNKNOWN PRIORITY 1	2
UNKNOWN LAW PROBLEM	5
UNSECURE PREMISES	5
VEHICLE INSPECTION	4

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<u>Nature of Incident</u>	<u>Total Incidents</u>
VIOLATION TPO	1
WELFARE CHECK	34

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Total reported: 1624

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**Report Includes:**

All dates between `00:00:00 01/01/20` and `23:59:59 01/31/20`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**March**

**2020**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of January 1, 2020 thru January 31, 2020.

### **Statistics:**

- Total Calls: 453
- Total Minutes: 20:03:09
- Total Minutes/Call: 2:39
- Code Inspections: 93
- Total Permits Written: 52
- Amount collected for permits: \$39,800.00
- Check postings for General Ledger: 297

### **Business/Alcohol Licenses new & renewals: 15**

- **New Businesses:**
  - Watchman Supply – 107 Williams St
  - The Hillman Group – 2050 W Spring St
  - Zahara Haque dba Quic Pic – 1100 S Madison Ave – change of ownership
  - U.S. Electrical Services dba Lade-Danlar – 116 W Spring St
  - Hodges Family Dentistry – 1190 W Spring St
  - Green Go Landscapes – 641 Applewood Dr – residential office only
  - Perez Contracting – 315 Bryant Rd – residential office only
  - KDA Exterior Washing – 515 Wellington Dr – residential office only
  - Soco Roofing – 1557 S Broad St
  - Georgia Pallet Rack – 141 Milledge Ave
  - 706 Auto Dealer – 333 Alcovy St-Ste 8-H – auto broker office only
  - Nehemiah Remodeling – 139 N Midland Ave
  - Major Vision Boutique – 230C N Hammond Dr
  - Kendra's Beauty Bar – 702 Hill St – residential office only
  - Davis Street Antiques – change of ownership
- **Closed Businesses: 21**
  - A-1 Trailer Sales – 808 McDaniel St – office only
  - Athana Transportation – 200 Cherry Hill Rd
  - C. Thomas Allgood – 643 Kings Ridge – office only
  - Cotner Mechanical – 139 N Midland Ave
  - High Ridge Home Solutions – 702 E Spring St
  - Horizon Roofing – 1557 S Broad St
  - L & J Cleaners – 405 E Spring St
  - Love Letters Designs – 842 Masters Dr – residential on-line business
  - Penferd Trucking – 428B Plaza Dr – office only

- Prime Retails dba Sears Hometown Stores – 500 Great Oaks Dr Ste 7
- R.O.I. Painting – Remodeling – 922 Heritage Ridge Dr
- Pruitt – Dekle Industries – 320 W Spring St
- Rick’s Thrift Store – 530 S Madison Ave
- Rollin’ Roys Flea Market – 530 S Madison Ave
- Southern Backflow – 508 Sherwood Dr – residential office only
- Spring Street Studios – 408 E Spring St
- Steamhouse Vapors – 500 Great Oaks Dr Ste 5
- The Cotton WareHouse – 132 E Church St Ste A
- JB Auto Sales – 105b Vine St – did not operate in 2019
- ADS Enterprises – 716 Heritage Ridge Dr - did not operate in 2019
- Reyna’s Auto Service – 407 N Broad St – did not operate in 2019

### **Major Projects**

- Major Projects Permitted: 215 Breedlove Dr – Monroe Self Storage
- Major Projects Ongoing: Silver Queen 125 N Wayne and Main Street Apartments 698 S broad Street, 416 S Broad Street John’s Supermarket.

### **Code Department:**

- Receiving business license payments, affidavits and identification.
- Processing early business license payments – keeping spreadsheets
- Working with Tyler regarding processing of business license renewal applications
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Working on end of year reports and reconciliation reports for auditors
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA’s, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.

- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects – see attached.

### **City Marshal:**

- Patrolled city daily.
- Removed 74 signs from road way.
- 192 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 6 utility tampering and theft cases. (8 citations issued)
- Represented city in Municipal Court.

### **Historic Preservation Commission:**

Request for COA for Exterior Changes – 711 Lawrence Street – COA Granted

### **Planning Commission:**

Request for Rezone from PRD to R1A – 329 Barrett St – To Approve

Request for Conditional Use for Personal Care Home – 1110 S Madison – to Deny

Request for Rezone from P/R1 to R1 – 341 N Broad St – To Approve

Request for Variance – 341 N Broad St – To Approve

Plat Review for Major SD – 945 Holly Hill Rd – To Approve

Plat Review for Major SD – 321 Milledge Ave. – To Approve

1/1/2020	219 BRYANT RD.	PARKING VEHICLE ON PROPER SURFACE	R/C OPEN	1/15/2020	MOVED
1/1/2020	303 BRYANT RD.	OLD WOOD, JUNK IN YARD	R/C OPEN	1/15/2020	CLEANED UP
1/1/2020	307 BRYANT RD.	JUNK VEHICLES, PARKING VEHICLES IN YARD	R/C OPEN	1/15/2020	MOVED
1/2/2020	320 KNIGHT ST.	UNLAWFUL USE (E)		1/16/2020	CITATION ISSUED
1/2/2020	707 S. MADISON AVE.	JUNK/TRASH IN YARD	R/C OPEN	1/16/2020	CLEANED UP
1/2/2020	710 LAWENCE ST.	JUNK/OLD VEHICLE IN YARD	R/C OPEN	1/16/2020	WORKING WITH OWNER
1/3/2020	670 MICHAEL CIR.	VEHICLE PARTS/JUNK IN YARD	R/C OPEN	1/17/2020	CLEANED UP
1/6/2020	618 MARABLE ST.	REFRIGERATOR, JUNK IN YARD	R/C OPEN	1/20/2020	MOVED
1/6/2020	820 HICKORY DR.	JUNK IN YARD	R/C OPEN	1/20/2020	CLEANED UP
1/6/2020	845 HICKORY DR.	JUNK VEHICLE NO TAG	R/C OPEN	1/20/2020	MOVED
1/7/2020	832 FAWNFIELD DR.	VEHICLE ON LOCATION WITH FLAT TIRE, NO TAG	R/C OPEN	1/21/2020	MOVED
1/7/2020	813 FAWNFIELD DR.	JUNK/TRASH IN YARD	R/C OPEN	1/21/2020	CLEANED UP
1/8/2020	1331 ARMISTEAD CIR.	JUNK VEHICLE IN ROADWAY	R/C OPEN	1/22/2020	MOVED
1/8/2020	1050 N. BROAD ST.	RESIDENCE UNSECURE	R/C OPEN	1/22/2020	WORKING WITH OWNER
1/9/2020	205-A SORRELLS ST.	JUNK/TRASH IN YARD	R/C OPEN	1/23/2020	CLEANED UP
1/9/2020	132 SORRELLS ST.	TRASH/JUNK IN YARD	R/C OPEN	1/23/2020	CLEANED UP
1/10/2020	619 BROOKWOOD LN.	3 JUNK VEHICLE IN YARD	R/C OPEN	1/24/2020	CLEANED UP
1/10/2020	512 GATEWOOD DR.	TRASH/JUNK IN YARD	R/C OPEN	1/24/2020	CLEANED UP
1/13/2020	624 MARABLE ST.	TIRES, MISC JUNK IN YARD	R/C OPEN	1/25/2020	WORKING WITH OWNER
1/13/2020	626 MARABLE ST.	OLD WOOD IN YARD	R/C OPEN	1/25/2020	CLEANED UP
1/14/2020	411 MARABLE ST.	WOOD, PALLETTS IN YARD	R/C OPEN	1/26/2020	CLEANED UP
1/14/2020	449 N. BROAD ST.	TRASH IN STORE PARKING LOT	R/C OPEN	1/26/2020	CLEANED UP
15-Jan	442 N. BROAD ST.	TRASH IN PARKING LOT	R/C OPEN	1/27/2020	CLEANED UP
1/15/2020	220 CARWOOD DR.	TREE LIMB DEBRIS IN YARD	R/C OPEN	1/28/2020	CLEANED UP
1/16/2020	224 CARWOOD DR.	OLD VEHICLE IN YARD	R/C OPEN	1/29/2020	MOVED
1/16/2020	227 CARWOOD DR.	JUNK VEHICLE IN YARD. OLD WOOD	R/C OPEN	1/29/2020	MOVED
1/17/2020	118 G.W. CARVER DR.	CAR PARTS, OLD APPLIANCES, JUNK	R/C OPEN	1/30/2020	WORKING WITH OWNER
1/17/2020	130 W. MARABLE ST.	LARGE AMOUNT OF TRASH/ PARK LOT	R/C OPEN	2/1/2020	CLEANED UP
1/17/2020	126 W. MARABLE ST.	MISC, TRASH. JUNK IN YARD	R/C OPEN	2/1/2020	CLEANED UP
1/20/2020	135 NOWELL ST.	LOT NEED CLEANING, WEEDS, BRICKS	R/C OPEN	2/4/2020	WORKING WITH OWNER
1/20/2020	117 W. MARABLE ST.	JUNK IN YARD, OPEN OUTDOOR STORAGE	R/C OPEN	2/4/2020	WORKING WITH OWNER
1/21/2020	110 GLEN IRIS DR.	OPEN-OUTDOOR STORAGE	R/C OPEN	2/5/2020	CLEANED UP
1/21/2020	127 GLEN IRIS DR.	PARKING VEHICLE ON PROPER SURFACE	R/C OPEN	2/5/2020	MOVED
1/22/2020	122 BRYANT RD.	PARKING VEHICLE ON PROPER SURFACE	R/C OPEN	2/6/2020	MOVED
1/23/2020	130 BRYANT RD.	PARKING VEHICLE ON PROPER SURFACE	R/C OPEN	2/7/2020	MOVED
1/23/2020	210 BRYANT RD.	OLD SINK IN FRONT YARD	R/C OPEN	2/7/2020	MOVED
1/24/2020	108 W. FAMBROUGH ST	LARGE AMOUNT OF JUNK ON LOT	R/C OPEN	2/8/2020	WORKING WITH OWNER
1/24/2020	337 BOLD SPRINGS AVE.	TRASH IN YARD	R/C OPEN	2/8/2020	CLEANED UP
1/27/2020	313 BOLD SPRINGS AVE.	JUNK ITEMS ON TRAILOR/TRUCK	R/C OPEN	2/11/2020	CLEANED UP
1/27/2020	341 N. MADISON AVE.	VEHICLE SITTING ON BLOCKS	R/C OPEN	2/11/2020	MOVED
1/28/2020	786 HICKORY DR.	LARGE AMOUNT OF JUNK IN YARD	R/C OPEN	2/12/2020	CLEANED UP
1/28/2020	310 REEDWAY	VEHICLE PARKED IN YARD	R/C OPEN	2/12/2020	MOVED
1/29/2020	317 REEDWAY	WEEDS	R/C OPEN	2/14/2020	CUT
1/29/2020	425 REEDWAY	JUNK VEHICLE	R/C OPEN	2/14/2020	MOVED
1/30/2020	1341 ARMISTEAD CIRCLE	JUNK/TRASH IN YARD	R/C OPEN	2/15/2020	CLEANED UP
1/30/2020	417 REEDWAY	JUNK VEHICLE	R/C OPEN	2/15/2020	MOVED
1/30/2020	418 WOODLAND RD	CAR PARKED IN FRONT YARD	R/C OPEN	2/15/2020	MOVED

1/6/2020	112 W. 5TH STREET	62-9	VERBAL	CONTACT MADE WITH RESIDENT (7) DAYS GIVEN BEFORE CITATIONS	F/U 01/13/2020
1/7/2020	510 MICHAEL CIRCLE	62-9, 18-259	R/C	VEHICLES X-2 PARKED ON GRASS POSTED NOTICE REAR DOOR, (7) DA	F/U 01/14/2020 CLOSED COMPLIED
1/7/2020	511 MICHAEL CIRCLE	18-259	R/C	VEHICLE PARKED ON GRASS NEAR DRIVEWAY (7) DAYS FRONT DOOR	F/U 01/14/2020 CLOSED VEHICLES MOVED TO DRIVE WAY COMPLIED
1/7/2020	522 MICHAEL CIRCLE	62-9, 18-259	R/C	SIDING ON FRONT OF HOUSE NEEDS REPAIR, JUNK VEIHCLE IN DRIVE	F/U 01/21/2020 (15) DAYS POSTED ON FRONT DOOR CLOSED 02/18/2020
1/7/2020	728 OVERLOOK CREST	18-259	R/C	VEHICLE PARKED ON GRASS, POSTED FRONT DOOR, (7) DAYS	F/U 01/14/2020 CLOSED 01/14/2020 COMPLIED PHONE CONTACT ALSO MADE
1/7/2020	734 OVERLOOK CREST	18-259	R/C	VEHICLE PARKED ON GRASS SIGNED BY HOME OWNER (7) DAYS	F/U 01/14/2020 VEHICLES WILL BE MOVED AND OR TOWED MR. RUSS CLOSED 01/14
1/10/2020	132 SOUTHVIEW DRIVE	18-258, 18-259, 62-9	R.C	VEHICLES PARKED IN FRONT AND ON GRASS NEAR DRIVEWAY (7) POS	F/U 01/17/2020 EXTENDED (7) DAYS F/U 01/24 COMPLIED CLOSED 01/24/2020
1/10/2020	521 FOREST STREET	18-259	R/C	VEHICLE PARKED ON GRASS FRONT LAWN (7) DAYS SERVED NOTICE	F/U 01/17/2020 CLOSED COMPLIED TO ALL
1/10/2020	516 FOREST STREET	62-9	R/C	APPLIANCES AND JUNK IN YARD (7) DAYS SERVED NOTICE	F/U 01/17/2020 CLOSED COMPLIED TO ALL
1/10/2020	504 FOREST STREET	62-9	R/C	EXCESSIVE JUNK OUT DOOR STORAGE	F/U 01/17/2020 COMPLIED 01/24/2020 CLOSED
1/10/2020	502 FOREST STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLES ON GRASS, TRAILERS ON LAWN, (15) DAYS POSTED FR	F/U 01/25/2020 01/30/2020 COMPLIED CLOSED
1/13/2020	669 MICHAEL CIRCLE	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/21/2020 CLOSED COMPLIED
1/14/2020	516 LANDERS STREET	62-9	R/C	RE-OPENED MET WITH MR. HESTER (15) DAYS TO BOARD UP WINDOW	F/U 02/03/2020
1/14/2020	LOT 211 SSMHP	RE-POSTED NOTICE		UNDER REPAIR INHABITABLE NOTICE RE-POSTED	
1/14/2020	LOT 212 SSMHP	TAMPER ELECTRIC		UTLITIES REMOVED ELECTRIC METER DUE TO TAMPERING, NO POWE	NO FOLLOW UP NEEDED
1/15/2020	1201 S. MADISON AVE	18-259, 18-258	R/C	VEHICLE PARKED ON FRONT LAWN POSTED ON DOOR (7) DAYS	F/U 01/23/2020 COMPLIED CLOSED 01/24/2020
1/16/2020	1315 S. MADISON AVE	62-9, 18-258, 18-259	R/C	VEHICLES, TRAILER, CAMPER, (30) DAYS SERVED NOTICED	F/U 02/14/2020 TRAILER AND CAMPER MOVED COMPLIED CLOSED 02/14/2020
1/15/2020	404 PANNELL ROAD	62-9, 18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, PARKED ON GRASS JUNK IN YARD	F/U (15) DAYS, 02/03/2020 POSTED NOTICE BACK DOOR CLOSED 02/03/2020
1/17/2020	515 CEDAR LANE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN POSTED FRONT DOOR (7) DAYS	F/U 01/24/2020 CLOSED 01/24/2020 COMPLIED
1/17/2020	513 CEDAR LANE	62-9, 18-259	R/C	JUNK VEHICLE PARKED ON GRASS NEAR DRIVEWAY, (7) DAYS POSTED	F/U 01/24/2020 CLOSED 01/24/2020 COMPLIED
1/17/2020	501 CEDAR LANE	62-9-18-258, 18-259	R/C	VEHICLES PARKED ON FRONT LAWN, (X-2) (7) DAYS POSTED FRONT D	F/U 01/24/2020 MR. PARKS RE-INSPECT 01/27/2020 NON COMPLIANT LETTER SENT
1/21/2020	1010 ALCOVY STREET	62-9, 540-2	LETTER	LETTER SENT TO PINE HURST HOMES LLC. FINAL NOTICE	F/U 02/03/2020 BOAT REMOVED 01/23/2020 CLOSED
1/21/2020	515 LANDERS STREET	62-9, 18-259, 18-258	R/C	VEHICLES PARKED ON GRASS AND NOT OPERATING, ADVISED MOVING	F/U 02/11/2020 CLOSED COMPLIED
1/21/2020	507 LANDERS STREET	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS, VERY RUDE RESIDENT, ADVISED OF REN	F/U 02/11/2020 CLOSED COMPLIED
1/21/2020	307 STOKES STREET	62-9, 18-258, 18-259	R/C	VEHICLES ON GRASS AND EXCESSIVE JUNK IN YARD	F/U 01/28/2020 CLOSED COMPLIED 01/28/2020
1/21/2020	1447 CREEKVIEW DRIVE	18-258, 18-259	R/C	VEHICLE ON FRONT LAWN, TRAILER IN ROAD, POSTED FRONT DOOR	F/U 01/28/2020 CLOSED COMPLIED 01/28/2020
1/22/2020	307 BRIDGEPORT LANE	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/29/2020 COMPLIED 01/29/2020 CLOSED
1/23/2020	1441 CREEKVIEW DR	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	1337 CREEKVIEW DR	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR JUNK	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	419 WALKER DR	18-258, 18-259, 62-9	R/C	VEHICLES PARKED ON FRONT LAWN, (X-1) (15) DAYS POSTED FRONT	F/U 02/14/2020 JUNK VEHICLE PARKED IN DRIVEWAY 2016 TAG CLOSED COMPLIED
1/23/2020	423 WALKER DR.	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	205 W. FAMBROUGH	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	COURT CASE	LOT 211 S.S.M.H.P		RE-SCHEDULED TILL 02/27/2020	
1/24/2020	DFACS CASE	LOT 211 S.S.M.H.P		ATTENDED COURT HEARING WITNESS FOR DFACS AGAINST KRystal GLASS	
1/24/2020	AWARENESS CLASS	G.W.A.		GRADES 10-12 STUDENTS AWARENESS, & POLICE CONTACT SITUATIONS	
1/28/2020	501 CEDAR LANE	LETTER DRAFTED AND SENT	R/C	FINAL NOTICE TO COMPLY TO R/C VEHICLES PARKED IN FRONT YARD	F/U 02/03/2020
1/28/2020	505 S. HAMMOND DR	18-259	R/C	VEHICLE PARKED ON GRASS BESIDE DRIVEWAY.	F/U 02/04/2020
1/29/2020	204 DOUGLAS STREET	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS LEFT NOTICE WITH DAUG	F/U 02/05/2020 CLOSED VEHICLES MOVED COMPLIED
1/29/2020	1005 S. MADISON AVE	18-259, 540.2	R/C	VEHICLE, TRAILER AND BOAT ON GRASS SIDE OF RESIDENCE SERVED	F/U 02/05/2020 CLOSED VEHICLES MOVED IN BACK YARD, COMPLIED
1/29/2020	1007 S. MADISON AVE	62-9, 18-259	R/C	EXTERIOR STORAGE APPLIANCE FRONT PORCH, VEHICLE PARKED ON	F/U 02/05/2020 POSTED FRONT DOOR, (7) DAYS COMPLIED CLOSED 02/05/2020
1/29/2020	1223 S. MAIDSON AVE	62-9, 540.3	R/C	DISMANTLED VEHICLE FRONT LAWN, ON JACK STANDS OVER A MO	F/U 02/11/2020 POSTED ON FRONT DOOR (15) DAYS COMPLIED COVERED CLOSED
1/30/2020	337 WALKER DRIVE	18-258, 18-259	R/C	2ND VIOLATION, LETTER SENT TO OWNER, (EUGENE LAMAR HARWEL	F/U (7) DAYS 02/13/2020 CLOSED 02/13/2020 COMPLIED
1/31/2020	730 S. MADISON AVE	18-258, 18-259	R/C	VEHICLE PARKING ON FRONT LAWN	F/U (7) DAYS 02/16/2020 CLOSED 02/18/2020-COMPLIED
1/31/2020	311 HARRIS STREET	62-9,	R/C	DISABLED VEHICLES, ALSO BEING USED FOR OUTDOOR MECHANICAL	SENT OUT TO ARNOLD PROPERTIES. (15) DAYS F/U 02/16/2020
1/31/2020	715 DAVIS STREET	62-9, 540.3	R/C	DISABLED VEHICLES, TRAILERS, USED AS OUTDOOR MECHANICAL WO	SENT OUT TO ALAN LATIMER (15) DAYS F/U 02/16/2020 CLOEED 02/18/2020
1/31/2020	1012 S. MADISON AVE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN , POSTED FRONT DOOR (7) DAYS F	SENT OUT TO OWNER SHERRY D. PATTON CLOSED 02/07/2020
1/31/2020	225 E. FAMBROUGH ST	62-9, 1265.5	R/C	EXCESS BUILDING MATERIAL ON PROPERTY, FEATHER FLAG IN FRONT	SENT OUT TO OWNER, CARE OF SSMHP GA MHP LLC (15) DAYS 02/16/2020
1/31/2020	307 DAVIS STREET	TAMPER, UNLAWFUL USE		CONTACTED BY METER READER SANDRA WILSON RESPONDED	F/U MONDAY 02/03/2020

## Economic Development March Report:

- Downtown Concert Contracts for review
- New Trashcans downtown
- Arbor Day Event - tree plantings
- Farmers Market applications open - [www.monroedowntownfarmersmarket.com](http://www.monroedowntownfarmersmarket.com)
- Openings - Ebb & Flow Yoga, Silver Queen, Southern Ox, Elevate Outdoors



### Ongoing ED projects:

- DCA Main Street compliance
- Visitors Center
- NextSite retail recruitment
- Young Gamechangers follow-up



### Upcoming Events:

- Monroe Downtown Annual Assessment Presentation to Georgia Main Street - Thursday, February 6th
- DDA/CVB Board Meetings - Thursday, March 12th, 8:00 am
- Car Show - March 14th, 9 am to 4 pm
- Spring on the Green - March 21st, 10 am to 12 pm
- Walton Teen Advocacy Board Look Up Event - Saturday, March 21st, 4-7 pm



# 2020

## First Friday Concert Series

DATE	BAND		BAND COST	TOTAL
May 1, 2020	Members Only		\$2,500	\$2,500.00
June 5, 2020	The Tams		\$5,000	\$5,000.00
August 7, 2020	Chris, Jon and Scott & Purple Madness		\$5,000.00 + \$400	\$5,400.00
September 4, 2020	The Swingin' Medallions		\$6,500.00	\$6,500.00
Concert Series Total				\$19,400.00

## PERFORMANCE AGREEMENT

THIS AGREEMENT for the personal services of performing artists on the engagement described below between the undersigned The City of Monroe , as purchaser of performance services ("Purchaser") and the undersigned artist or ensemble and/or its agent ("Artist") is made this day of

### A. Event Title:

1. Name of Purchaser: The City of Monroe
2. Contact Name: Leigh Ann Walker
3. Email: [lwalker@monroega.com](mailto:lwalker@monroega.com)
4. Phone Number: 770-266-5334 office 770-601-2410 cell
5. Address: 215 N Broad Street, Monroe GA 30655

### B. Basic Terms:

2. Place of engagement: 111 S Broad street Monroe, GA 30655 (historic court house, or) 306 S Madison Avenue, Monroe GA 30655
3. Date of services: May 1st 2020
4. Number of sets and duration: (2) 75 min sets (1) 15 min break in between.
5. Time for load-in: 4pm
6. Time for sound check: 4:45pm

### B. PAYMENT OF ARTISTIC FEES:

1. PAYMENT AND COMPENSATION. Purchaser will make payment by cash or check to Artist immediately after completion of the performance(s), unless otherwise perviously agreed in writing by the Artist and Purchaser. Purchaser acknowledges that any deposit payments (if any) made to Artist are non-refundable.

### 2. FEE SCHEDULE

DEPOSIT FEE: \$250.00

DUE DATE: 02/12/2020

REMAINING BALANCE DUE: \$2250.00

DUE DATE: 05/01/2020

3. Overtime rate: \$150 per player and crew. This only applies if the Purchaser asks the artist to play more music or is needing more services. This applies to all team members totaling 7 people.

### C. TERMS AND CONDITIONS

1. ARTIST'S RIGHT TO TERMINATE. If the deposit fee has not be paid within the tim specified, Artist shall have the right to terminate this Agreement without any further obligation upon seven (7) days notice.
2. CANCELLATION. Artist reserves the right to cancel this Agreement without obligation upon notice to Purchaser thirty (30) days in advance of the Performance date. In the event of Artist's cancellation, the reservation fee shall be returned promptly. If Purchaser cancels the performance less than fourteen (14) days before the performance, Purchaser will pay Artist 50% of the guaranteed fee for the performance. If Purchaser cancels the performance less than seven (7) days before the performance, Purchaser will pay Artist 100% of the guaranteed fee for the performance. The parties agree that such payments are reasonable in light of anticipated or actual harm caused by the cancellation and the difficulties of proving the actual damages to the Artist.
3. FORCE MAJEURE. Neither Artist nor Purchaser shall be liable for failure to appear or perform its obligations under this Agreement in the event that such failure is caused by or due to the acts or regulations of public authorities, labor difficulties, civil tumult, inclement weather, strike, epidemic, interruption or delay of transportation service, or any other legitimate cause beyond the control of Artist and Purchaser.
4. TECHNICAL RIDER. Purchaser has been provided a copy of Artist's technical and hospitality rider (Exhibit A) and Purchaser agrees to the conditions set forth therein.
5. SECURITY. Purchaser shall provide adequate security so as to guarantee the safety of the audience, The Artist and crew. **Purchaser will ensure that no unauthorized persons will have access to the stage** or backstage area, and the Artist(s) will provide names of persons or guests authorized to be backstage.
6. DRESSING ROOM. Purchaser shall provide one safe, clean dressing room with lock(s).
7. HOSPITALITY. Unless otherwise indicated, Purchaser will provide an allowance of hot and cold beverages in the dressing room for the sole use of band and crew members. Details enclosed in technical rider. (EXHIBIT A)
8. INDEPENDENT CONTRACTORS. Artist acknowledges that it is an independent contractor and not an employee of the Purchaser and shall be responsible for all taxes. Purchaser shall control the times and division of the performance and Artist shall control the manner, means, and details of such performance.
9. INSURANCE. Purchaser shall obtain and maintain, at its own expense, adequate personal injury and property damage liability insurance coverage and such coverage shall extend to all activities related to Artist's engagement and performance, including time of set up and take down.
10. NO PERSONAL LIABILITY OF PURCHASER'S REPRESENTATIVES OR AGENTS. Any representative of Purchaser executing this contract as Purchaser or an

agent thereof shall not be held personally liable for the payment of any costs or fees related to this contract.

**11. ASSIGNMENT, ENTIRETY OF AGREEMENT, GOVERNING, AND JURISDICTION.**

This Agreement cannot be assigned or transferred by either party without consent of the other party. This Agreement constitutes the entire agreement between the parties. No modification shall be enforceable except in writing and signed by the parties hereto. This Agreement shall be governed by the laws of the state of Georgia. In the event any dispute arising under this Agreement results in litigation, arbitration, or mediation, such action or proceeding shall be brought within the state or federal courts of the State of Georgia.

**12. SEVERABILITY.** If any provision of this Agreement or the application thereof is held invalid, the invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provisions or application, and to this end the provisions of this Agreement are declared to be severable.

**13. REPRESENTATIVE’S AUTHORITY TO CONTRACT.** By signing this document, the representative and/or agent of the Artist hereby represent that such person is duly authorized and that the Artist agrees to be bound by the provisions of this Agreement. It is expressly understood and agreed that in acting hereunder solely in the capacity of representative or agent of Artist, said person is not a party to this contract and shall not be liable or responsible in any way for the omissions of Artist, nor for any failure by Artist to adequately perform or comply with any term or condition hereof.

SERVICE	PURCHASER	ARTIST
Sound Reinforcement	Provided by Client	
Backline		Provided by Artist
Lighting	Provided by Client	
Accommodations (see rider)	NA	NA
Meals (see rider)	Provided by Client	
Dressing Room (see rider)	Provided by Client	
Hospitality (see rider)	Provided by Client	
DJ	NA	NA

**14. FOOD AND BEVERAGE ALLOWANCE.** Artist will be provided BAR credit of 3 drinks and a KITCHEN credit of 15 dollars per person with 2 gluten free options for team members if a buffet isn’t provided.

15. MUSICIAN SUBSTITUTIONS. Artist reserves the right to substitute musicians as needed to accommodate the performance schedule. Substituted musicians will be of equal or better talent and will not alter the overall quality of the performance.

IN WITNESS WHEREOF, the parties here agree to the terms set forth above:

\_\_\_\_\_  
Purchaser's Full Name

Ben Ivey

Artist Representative

\_\_\_\_\_  
Signature of Purchaser or Representative

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Street Address

4075 Summit Wood Drive

Street Address

\_\_\_\_\_  
City/State/Zip

Kennesaw GA 30152

City/State/Zip

\_\_\_\_\_  
Date Signed

## **EXHIBIT A**

### **MEMBERS ONLY**

#### **TECHNICAL AND HOSPITALITY RIDER**

#### **INTRODUCTION**

Thank you for your interest in hiring Members Only – Atlanta's HOTTEST 80's Tribute!

Your satisfaction is very important to us and since we deal with clientele from various musical/entertainment backgrounds we have provided this document to help you plan a fun, entertaining experience for your guests.

**Please read this document carefully since the information covered is critical to the success of the performance.**

## BACKGROUND

Members Only is a 5 piece band consisting of drums, bass guitar, electric guitar, and three vocalists. Additionally electronic drums and programmed keys are used to compliment the performance.

## PERFORMANCE LOCATION

In order to provide a quality experience for your guests, and to safely accommodate the band, a flat smooth surface with minimum dimensions of **30ft x 20ft** will be required, preferably raised at least two feet off the ground. The band will not perform directly on dirt or grass for safety reasons.

## WEATHER

We reserve the right to refuse to perform outdoors if there is a high percentage of inclement weather or below 55 degrees Fahrenheit. Inclement weather or the imminent threat thereof rendering outdoor performances impossible, infeasible or unsafe shall be deemed a force majeure event. Rain or shine, the Artist performance area must be protected from all outdoor elements, covered, level, clean and dry.

Outdoor events, in particular those without alternate indoor facilities are risky due to inclement weather conditions and that the Purchaser is prepared to assume responsibility for the risks involved.

For safety purposes, the performers will not be obligated to perform on wet or damp surfaces or under conditions where precipitation poses a safety threat to the musicians, road crew, or their equipment. For health reasons, the Artists will not be obligated to perform in an outdoor environment where the temperature is less than 55 degrees Fahrenheit.

Upon arrival of the Artists, road crew, or equipment, the purchaser will determine where the performers should set up their equipment. Should conditions change or become unacceptable, as defined above, after the Artist have begun to set up, the purchaser is obligated to pay the Artists. The Artists will not begin to set up more than once as they are not obligated to set up a second time.

Should the Purchaser decide to utilize an alternative indoor location in anticipation of inclement weather and the inclement weather conditions fail to materialize, the Artists are not obligated to set up the equipment a second time.

Also, please make note of the following considerations:

- The band will need access to the performance location up to three hours before the start of the event and up to two hours after the event for setup/sound check/teardown.
- Disruptions will occur during setup and sound check while equipment is unloaded, setup and tested. Please include time to accommodate the band in your event preparations.
- The performance area should be cleared of all items before the band or sound company arrives for load in.
- If the event is to be held outside the band would appreciate the performance area to be covered.
- Evening events should provide appropriate lighting to ensure a quality, safe performance. If lighting is not being provided please let us know immediately.
- Easy access to safe electrical power is required. **Please consider the electrical load that a live band, supporting sound system and lighting will place on your electrical system. If insufficient electrical power is supplied the performance will be subject to drop outs and possible damage to equipment. The band will not perform if the power supply is considered inadequate or unsafe.**
- The band will require up to 6 parking spaces close to the performance area. Please contact the band ahead of time for exact number of vehicles.

### **DRESSING ROOM**

Please provide a secure, lockable, private room near the performance location for the band's use before/after the performance and during breaks. Keys or security codes should be supplied to the band upon arrival and will be left in room upon departure.

The band would appreciate the dressing room to be climate controlled if at all possible.

### **MEALS AND HOSPITALITY (IF BUFFET PROVIDED)**

If event is in the evening band requests 6 hot meals for the performers. 2 of those to include gluten free options for our team. Band also requests the following items which can be negotiated: .

The following items should be provided in the dressing room two hours prior to performance:

- Two (2) cases bottled water. one chilled and one not
- Four (4) Red Bull-2 regular 2 sugar free

### **SPECIAL REQUESTS**

If there are special song requests that you'd like us to accommodate please discuss with us as soon as possible. Due to the technical complexities of certain material, **special requests cannot be guaranteed**. We will however let you know prior to the performance whether we were able to accommodate the request. We will be happy to provide simple announcements during the show. Please discuss with us before the performance.

### **FINALLY...**

We'd like to thank you for choosing Members Only for your event's entertainment. We look forward to a great show and if there is anything we can do please let us know.

Thank you!  
Members Only

NO.

# Tams Entertainment

Dianne Pope 9391 Whaley's Lake Lane • Jonesboro, GA 30238 • (770) 472-7717

## CONTRACT

### CONTRACT DUE WITHIN TEN (10) DAYS

DEPOSIT	196
Rec'd	_____
Amt.	_____
By:	_____

THIS CONTRACT for the personal services of musicians on the engagement described below, made this 3rd day of February 2020, between the undersigned Purchaser of Music (herein called "Employer") and TAMS musicians, (including leader)

The musicians are engaged severally on the terms and conditions on the face hereof. The leader represents that the musicians already designated have agreed to be bound by said terms and conditions. Each musician yet to be chosen, upon acceptance, shall be bound by said terms and conditions. Each musician may enforce this agreement.

- 1. ARTIST: Tams + 14-K Gold Band
- 2. PLACE OF ENGAGEMENT: City of Monroe - Main Street
- 3. ADDRESS OF ENGAGEMENT: 215 North Broad Street  
Monroe, Georgia 30655
- 4. DATE(S) OF ENGAGEMENT: June 5th, 2020

5. TIME OF ENGAGEMENT: ~~6:30 to 10:30~~ 7:00 - 10:30

6. TYPE OF ENGAGEMENT: outside event

7. WAGE AGREED UPON: \$ 5000

8. CONSIDERATIONS: Hot Food, Water, Soda, Powerade or Gatorade for 13 people. (Cash for Pizza or Chicken Fingers + Fries)  
(TERMS AND AMOUNT)

The "wage agreed upon" includes all expenses such as travel, lodging, Social Security, etc.; unless otherwise stated. The Artist executes this agreement as an independent contractor, not as an employer of the Purchaser. Responsibility for appropriate payments of payroll taxes and charges under applicable federal and local law will be assumed by the Artist. The "wage agreed upon" also must be made in full without any considerations whatsoever.

9. Employer will make payments as follows:  
DEPOSIT OF \$ 500.00 to be forwarded to and in the name of Artist's Agent, Tams #4500 upon signing of this contract  
IN CASH CERTIFIED CHECK OR MONEY ORDER The Tams BALANCE due and payable  
only before the show

10. The Employer shall at all times have complete supervision, direction and control over the services of musicians on this engagement and expressly reserves the right to control the manner, means and details of the performance of services by the musicians including the leader as well as the ends to be accomplished. If any musicians have not been chosen upon the signing of this contract, the leader shall, as agent for the Employer and under his instructions, hire such persons and any replacements as are required.

### SPECIAL PROVISIONS

EMPLOYER AGREES TO FURNISH A STAGE APPROXIMATELY 20'X18' OR SIZE SPECIFIED ON ATTACHED BAND RIDER.

EMPLOYER SHALL FURNISH PRIVATE DRESSING ROOMS TO ACCOMMODATE BAND MEMBERS AND ROAD CREW.

BAND RESERVES THE RIGHT TO REFUSE TO PERFORM OUTDOOR ENGAGEMENTS WHEN, IN BAND'S JUDGEMENT, WEATHER CONDITIONS WOULD BE DETRIMENTAL TO INSTRUMENTS OR MUSICIANS. A SUITABLE INDOOR LOCATION SHOULD BE RESERVED AS AN ALTERNATIVE TO POOR WEATHER CONDITIONS. ALSO, EMPLOYER COVENANTS AND AGREES THAT FULL CONTRACT PRICE SHALL BE PAID TO BAND IF NO ALTERNATIVE SITE IS RESERVED AS THIS IS COMPLETELY THE EMPLOYER'S RESPONSIBILITY.

EMPLOYER AGREES TO BE RESPONSIBLE FOR ANY DAMAGE TO ARTIST'S EQUIPMENT IF DAMAGE IS CAUSED BY EMPLOYER OR GUESTS.

TERMS AND CONDITIONS ON BACK PAGE ARE HEREBY MADE A PART OF THIS CONTRACT  
(ATTACHED RIDERS, IF ANY, ARE ALSO HEREBY MADE A PART OF THIS CONTRACT)

Employer Signature: \_\_\_\_\_  
 Employer Name: Leigh Ann Walker  
 Address: Main Street Coordinator  
 Address: 215 N Broad Street  
 City/State: Monroe, Ga.  
 Telephone: 770-266-5334

Leader Signature: Dianne Pope  
 Leader Name: DIANNE POPE  
 Address: 9391 Whaley's Lake Lane  
 City/State: Jonesboro, Georgia 30238  
 Booking Agent: DIANNE POPE  
 Control #: Tel# 770-472-7717



## The Purple Madness Purple Tribute Band

### BAND PERFORMANCE CONTRACT

This contract ("Agreement") is made on this day of February 3<sup>rd</sup> 2020 between **King Of POP Entertainment and The City Of Monroe**) for the hiring of The Purple Madness Tribute Band as independent contractors to perform (A Prince Tribute "Show") Featuring Front Guy Bobby Miller As Prince.

It is agreed as follows:

1. Date: August 7, 2020,

2. Description of Show.

The Show will be a Tribute Performance with musical content decided by Band. Show will last of a minimum of 90 minutes.

3. Payment Compensation for the Show will be \$5000.00, payable on August 7, 2020.

4. A 25% deposit Fee will be due by February 15, 2020 payable by cashier's check, check, debit, or credit card,

**In The Amount Of \$1500.00** This is a required condition for the contract to proceed; The remaining of **\$3750.00** Fee is due immediately prior to Band's Show, but may be made earlier.

5. Cancellation. **Rain or Shine (Band will receive payment)**

6. **If Purchaser shall cancel show it must be done within 60 days to receive 15% of Deposit Return. If Artist May Cancel In The Case Of An Emergency Full Deposit Shall Be Returned**

5. Force Majeure. In the event Show cannot reasonably be put on because of unpredictable occurrences such as an act of Force Majeure. The parties may negotiate a substitute Show on the same terms as this Agreement save for the time of Show, with no further deposit of Fee due, in which case a new Agreement reflecting this will be signed by the parties. No further damages may be sought for failure to perform because of force majeure.

6. Band Guest Tickets. Operator shall make available to Band (10) complimentary tickets to Show for Band to use at Band's sole discretion.

7. Food and Drink. Operator will provide Band with meals or cash buyout (At \$25.00 A Person (6) Total

8. Parking. Operator will secure sufficient parking for Band's large 32 Ft Rv & cargo van within a reasonably convenient distance to Venue for a minimum period of 5 hours prior to the show and lasting until 2 hour after the show.

9. Sound Systems Check. A sound check conducted by Band of Venue's sound system is required, at a time to be mutually arranged between Band and Operator (Production/Sound May Email [purplemadnesstribute@gmail.com](mailto:purplemadnesstribute@gmail.com) For Sound Logistics.

10.. Indemnification. Operator indemnifies and holds Band harmless for any claims of property damage or bodily injury caused by Show attendees.

11. Severability. If any portion of Agreement is in conflict with any applicable law, such portion will become inoperative, but all other portions of Agreement will remain in force.

12. Riders. Nothing in Agreement shall prevent any rider from being added to Agreement.

13. The below-signed Band Representative warrants s/he has authority to enforceably sign this agreement for Band in its entirety. The below signed Operator's Representative warrants s/he has authority to bind Operator and Venue (above).

Signature of Band Representative: *Kenya Owens* 2/4/2020

Band's Representative typed name and title:

**Kenya Owens (Manager/Co Producer)**

Band's typed name: **The Purple Madness**

---

Operator's Representative Signature: \_\_\_\_\_

Operator's Representative typed name and title:

---



# Performance Agreement

This Contract and Agreement is made on this date, January 23, 2020 between (Artist) THE SWINGIN' MEDALLIONS and (Purchaser) Leigh Ann Walker--Main Street Coordinator, City of Monroe GA. **Contract and Deposit should be returned within ten days of date of issue. If contracts and deposits are not returned within this period of time, the date will be considered open and available and will not be held.** Artist and Purchaser agree to the following Terms and Conditions:

- **PURCHASER NAME, ADDRESS, AND CONTACT INFORMATION:**  
Leigh Ann Walker--Main Street Coordinator, City of Monroe GA  
Office-770-266-5334, Cell- 770-601-2410  
[lwalker@monroega.gov](mailto:lwalker@monroega.gov)
- **VENUE NAME, ADDRESS, AND CONTACT INFORMATION:**  
Downtown Monroe, TBD
- **DATE (S) AND TIME (S) OF PERFORMANCE:**  
Friday, September 4, 2020. Artist to perform three 50-minute sets.
- **LOAD-IN AND SET-UP TIME (MINIMUM OF FOUR HOURS PRIOR TO PERFORMANCE):**  
TBD
- **PRICE AND TERMS OF PERFORMANCE: 6500.00**  
Artist to provide audio/lighting. Purchaser to provide covered staging as per rider Purchaser provides, at no cost to Artist, 6 hotel rooms, plus rider.
- **PAYMENT TERMS: \$1,500 non-refundable deposit** due with signed contract.  
Balance of \$5,000 due the day of event.  
Settlement between Purchaser and John (Shawn) McElrath, prior to event

**PLEASE MAKE CHECKS PAYABLE TO Swingin' Medallions** (Tax ID# 04-3815318)  
ANY ATTACHED RIDERS AND SPECIAL CONDITIONS SHALL BE DEEMED INTEGRAL PARTS OF THESE TERMS AND CONDITIONS. APPLICABLE RIDERS MUST BE SIGNED AND RETURNED WITH DEPOSIT.

Artist's obligations are subject to normal and customary "force majeure" conditions, including, but not limited to, Acts of God, riots, strikes, labor difficulties, illness, accidents, means of transportation, any act of Public Authority intervention, or any other condition or circumstance beyond Artist's control. Under such circumstance, there shall be no claims for damages by either party to this Contract and Agreement. Any and all costs and expenses (including Attorney fees) incurred by Artist in connection with the enforcement of this Contract and Agreement or collection of wages and fees, due to a default or breach by the Purchaser will be paid by the Purchaser. **Cancellation by Purchaser of event, after Agreement is signed by both parties will require full payment unless otherwise agreed to by The Swingin' Medallions.** Purchaser shall be liable for any and all damages to Artist's equipment caused by Purchaser, his employees, guests, or any other person not associated with or connected to Artist. Purchaser agrees to hold harmless The Swingin' Medallions or any of its agents, members, guests, employees or independent contractors for any damages or claims arising from this performance, preparation, set-up and breakdown.

**In the event of inclement weather that renders any performance impossible, hazardous or unsafe, Purchaser shall remain liable for payment of the full agreed upon compensation, even if such performance is prevented by such weather conditions.**

\_\_\_\_\_  
John G. McElrath  
Authorized Representative of  
Medallion Productions

\_\_\_\_\_  
Leigh Ann Walker  
Authorized Representative of the  
City of Monroe GA

\_\_\_\_\_ Date

\_\_\_\_\_ Date

PLEASE REMIT CONTRACT/DEPOSIT TO:

**John G. McElrath, 211 North Hill Road., Greenwood, SC 29649**

**2020 SWINGIN' MEDALLIONS--OUTDOOR CONTRACT RIDER**

We have enclosed this rider to assure that we have what we need to produce a problem free event for you. If you have any questions, call ROBBY COX @ 864-223-8772.

## 1) STAGE/RISERS/OUTDOOR SHOWS

- a. Minimum of 32 feet wide by 24 feet deep, must be COVERED.
- b. OUTDOOR RIDER ADDENDUM WILL ACCOMPANY THIS RIDER
- c. Stage roofs or tops should be load-bearing, at least 32ft by 24ft.

## 2) POWER

- a. One (1), 120/240 Volt, single-phase, 100 amp service disconnect with lugs, within 25 feet of stage **OR** 5 SEPARATE 20-AMP CIRCUITS.
- b. If generator is used, it should be a 50KW supplied with earth ground within 100 feet of the stage. Purchaser must provide a licensed electrician to tie in and un-tie power if not providing cam-loks

## 3) STAGE ACCESS

- a. Road Crew must have unobstructed access to stage and loading dock from load in to load out
- b. EQUIPMENT CAN'T BE LOADED IN OR OUT OVER GRASS OR UP STAIRS.
- ~~c. A minimum of two (2) stage hands to help with unloading gear at setup and with loading gear onto equipment truck after performance.~~

## 4) ROAD CREW

- a. Load in and set up time: 2.0 hours
- b. Load out time: 1.0 hours
- c.** Adequate work lighting should be provided for equipment load in and out.
- d. Parking for 40 ft equipment truck, two passenger vans.

## 5) OVERNIGHT ACCOMMODATIONS

- a. Six (6) double rooms should be provided.
- b. Rooms should be PREPAID under the name of Chris Crowe.
- c. Hampton Inn is our preferred choice.

## 6) DRESSING ROOM

- a. Should be private and HAVE RESTROOM FACILITIES.
- b. Dressing Room Refreshments-various water, soft drinks, Gatorade, ice and cups to be replenished throughout the

event.

c. Hot Meal for twelve (12) persons at least two hours prior to performance time.

d. Ten (10) clean hand towels for stage

7) SECURITY

b. ON ALL PUBLIC, FESTIVAL TYPE PERFORMANCES, ADEQUATE SECURITY SHOULD BE PROVIDED TO KEEP STAGE, BACKSTAGE AREA, AND DRESSING ROOMS SECURE.

9) OTHER

a. Swingin' Medallion merchandise will be sold at public events. Merchandise is available for sale at private events, but only upon request.

b. We must approve video or audio recording of any performance.

d. Access must be allowed to public events for Artists family/guests

THANKS!

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Sign and return this document with your contract

**\*\*See Outdoor Rider addendum on following page...**

**OUTDOOR RIDER ADDENDUM**

Document must be signed and returned with contract only if event is to be held outdoors.

Purchaser, by signing this rider, understands that outdoor events have an inherent weather risk that may result in show delays and/or possible cancellation. Inclement weather can be defined as rain, cold, and/or high winds.

PURCHASER agrees that provision will be made to ensure that stage, sound wings, monitor mix position, and front of house position are **TOTALLY COVERED** so as not to constitute a danger to the Artists, crew, equipment, and instruments. Purchaser understands that in the event of severely cold weather Artists may not be able to perform. (Cold is defined normally as **less than 50 degrees F**) Purchaser further understands that a stage cover is also necessary for daytime shows even in good weather as intense sunlight can damage electronic equipment.

In any of those cases mentioned above, Artists retain absolute right to final decision to perform based upon the safety and well being of the Artists and the threat of potential damage to equipment and instruments.

PURCHASER AGREES TO THE FOLLOWING:

- e. Should unsafe conditions or inclement weather, as defined above, prevent Artist from performing, Purchaser remains obligated for the full contract amount.**
- f. Upon arrival of setup crew, Artist will make the decision if it is safe to set up equipment. Equipment will be setup only one time.
- g. Purchaser retains the right to utilize an alternate indoor location in anticipation of inclement weather. Details of such venue should be discussed with Artist in advance to ensure it meets necessary requirements.
- h. Artist will make every possible effort to start and complete show and will cancel **ONLY** when conditions make it unsafe for audience, musicians and their equipment.

**Agreed to and accepted**

**by:** \_\_\_\_\_

# CITY PARKS UPDATE

## **MATHEWS PARK**

Over the past month or more, the City has been focused on maintenance of Mathews. There have been patches and improvements to the potholes at the entrance and parking areas, more trashcans have been added throughout the property, a substantial amount of brush has been cleared with improved weather, and all t-posts have been removed. Multiple meetings with the frisbee golf organization have been held to discuss partnerships and group activities for the cleanup of the park. Further development of this park is planned for a later date in the year and will be based on funding. The block building closest to the road will be removed in the upcoming weeks. Maintenance of the park will be performed by City staff for 2020, with constant supervision of activities at the park.

## **PILOT PARK**

There are plans for this park to be completely rehabilitated during the spring months of 2020. A Request for Proposal (RFP) was made open on February 24<sup>th</sup>, with the closing date set for March 26<sup>th</sup>. Following an evaluation by staff and committee members, the request and recommendation will be brought before Council on the April agenda. The final proposal will be based on the concept design presented to Council in 2019 and will be presented as a turnkey project cost for the construction of this project.

The Community Garden element of this park has taken a better shape with the installation of raised planting beds, and the addition of sapplings and plantings from the February 22<sup>nd</sup> Arbor Day event.



## **CHILDERS PARK**

In the next few weeks, construction should begin on grading, dam construction, piping, and the creation of an approximate 5,750 sqft lake habitat area at Childers Park. This will create a much more appealing visual look to the park, while providing a usable area for visitors and will eliminate the already stated hazard of the drainage ditch in the park. In addition, removal of overgrown trees/bushes on the Spring Street side along with removal of the vehicle entrance will allow for better visual presence from the roadway. This project cost will be approximately \$90,000. There will be a rework of the sodded dog park area, and a shade structure provided for the slide area sometime during the spring months as well.

## **HAMMOND PARK**

The current focus is to maintain and rehabilitate the existing facilities at Hammond Park as funding is available. Grounds maintenance will be performed by City staff in 2020 and beyond.



## **GREEN STREET PARK**

All swing seats and chains have been replaced at the park, and basketball rims are scheduled for installation within a few days. Fencing and trashcans will be addressed in the coming weeks to improve the park to a better condition.



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 11-19-19  
**Description:** Major subdivision over 5 lots. No accompanying development of streets or infrastructure.

**Budget Account/Project Name:** NA

**Funding Source:** 2019 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA

**Company of Purchase:** NA

**Recommendation:** Approve

**Background:** Subsequent division of property from a recently (minor) subdivided lot of record requiring review and approval by the P&Z and the City Council per the development regulations. These lots are along McDaniel Street as were the recent minor subdivision lots. This will make a total of ten new lots fronting on McDaniel Street.

**Attachment(s):** Permit information and application to the extent necessary.



**City of Monroe**  
 215 N. Broad Street  
 Monroe, GA 30655  
 (770)207-4674

# Plan Report

Plan NO.: PLAT-00003 **207**

Plan Type: Subdivision Plat

Work Classification: Major Subdivision

Plan Status: In Review

Apply Date: 11/15/2019

**Expiration:**

**Location Address**

945 HOLLY HILL ROAD, MONROE, GA 30655

**Contacts**

Arcovia Properties, Inc **Applicant**  
 P.O. BOX 1805, Loganville, GA 30052

**Description:** REQUEST FOR APPROVAL OF MAJOR SUBDIVISION P&Z MTG 1/27/20 @5:30  
 PM-COUNCIL MTG 2/11/20 @6:00 PM 215 N BROAD STREET

**Valuation:** \$0.00  
**Total Sq Feet:** 0.00

Fees	Amount
Major Subdivision Plat Review	\$50.00
<b>Total:</b>	<b>\$50.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$50.00</b>
Check # 12800	\$50.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name                      Description                                      Comments

*Debbie Cadden*

Issued By:

November 15, 2019

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date

**CITY OF MONROE**  
**DEVELOPMENT PERMIT AND PRELIMINARY SUBDIVISION PLAT APPLICATION**

Application fees: Preliminary Subdivision Plats - \$20 per lot      Non-residential Projects - 50% of BP  
 NPDES fees: \$40/disturbed acre to EPD and \$40/disturbed acre to City of Monroe  
 Shall be paid prior to issuance of permit.

Three copies of the site development plans including erosion, sediment & pollution control plan and two copies of the stormwater management study or two copies of the preliminary subdivision plat. Also required on all developments...  
 Two copies of the hydraulic calculations with water line design must accompany all applications.

**THIS FORM MUST BE COMPLETELY FILLED OUT.**

Project Name McDaniel st

Project Location McDaniel st

Proposed Use Residential Map/Parcel 7/59

Acreage 1.3 #S/D Lots 6 # Multifamily Units \_\_\_\_\_ # Bldgs \_\_\_\_\_

Water(provider) city of monroe Sewer(provider) city of monroe

Property Owner Cross pointe investments LLC Phone# 770-262-6352

Address P.O Box 1805 City Loganville State GA Zip 30052

Developer Mark Willett Phone# 770-262-6352

Address P.O Box 1805 City Loganville State GA Zip 30052

Designer Alcovy Surveying & Engineering inc. Phone# 770-466-4002

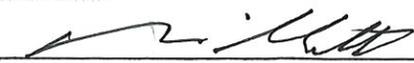
Address 2205 Highway 815 City Loganville State GA Zip 30052

Site Contractor \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The applicant shall be responsible from the date of the permit, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property. The applicant shall exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or anyway connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the City, the defense of any and all claims, litigation, and actions, suffered through any act or omission of the applicant or any subcontractor or anyone directly or indirectly employed under the supervision of any of them.

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF APPLICANT:  DATE: 11-15-19

McMichael & Gray, PC  
ATTORNEYS AT LAW

574 Conyers Road, Suite 100  
Loganville, GA 30052  
470-210-1255  
skylar@mcmichaelandgray.com

Date: June 21, 2019

Cross Pointe Investments LLC  
P. O. Box 1805  
Loganville, GA 30052

RE: 170 acres +/- Etchison Spur Tract  
Monroe, GA

Enclosed is the original Deed which conveys ownership of your property to you. This Deed has been recorded in the records of the Superior Court of the county where the property is located and is proof that you are the legal owner of the property. It is a good idea to protect the original by placing it in a safe place with your other important papers.

Please remember that if you are occupying this property as your principal residence, you must file for your homestead exemption to obtain a reduction in the amount of property taxes. The deadline to file for homestead exemption varies by county. Please contact your county's Tax Commissioner's Office for your deadline, location(s) where you can make your filing and what information they will require in order for you to file for your Homestead Exemption.

We wish you the best of health and happiness in your home. If we can be of assistance to you in any other matter, please do not hesitate to call.

Sincerely,

McMichael and Gray, PC  
Skylar Murphy  
Post-Closing Department

4-4  
C  
SB

After Recording Return To:  
McMichael & Gray, P.C.  
574 Conyers Road, Suite 100  
Loganville, GA 30052

BK: 4396 PG: 357-360  
Filed and Recorded  
Jun-12-2019 12:59:52PM  
DOC#: D2019-004468  
Real Estate Transfer Tax Paid \$405.60  
1472019002025

Order No.: LOG-190349-PUR

Property Appraiser's Parcel I.D. Number:  
C0600-034

Karen F. David  
CLERK OF SUPERIOR COURT Walton County GA.

**Executor's Deed**

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, made this 6th day of June, 2019, between  
Ellen Henson Rogers and Dr. Susan Henson Frost, Individually AND as Co-Executors of the Estate  
of Charles Walton Henson, Jr. AKA Charles W. Henson, Jr., deceased and Mary Woodson Felker,  
as Administrator of the Estate of Florence Henson Blackwood AKA Florence Bibb Henson,  
deceased,

of the County of Walton, and the State of Georgia, as party or parties of the first part, hereinafter  
called Grantor, and

Cross Pointe Investments LLC, a Georgia Limited Liability Company  
as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and  
"Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH: That Grantor (acting under and by virtue of the power and authority contained in  
said will, the same having been duly probated and recorded May 3, 2019, in the Court of Probate of Walton  
County, Georgia, for and in consideration of \$10.00 DOLLARS in hand paid, at and before the sealing and delivery  
of these presents (the receipt of which is hereby acknowledged), has granted, bargained, sold, aliened, conveyed,  
and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, the  
following described property:

SEE ATTACHED "EXHIBIT A" FOR LEGAL DESCRIPTION

This conveyance is made subject to easements, encumbrances (but not liens), covenants, conditions and  
restrictions of record and to all matters that would be disclosed by a current survey and inspection of the Property  
(collectively, the "Permitted Exceptions").

TO HAVE AND TO HOLD the Property subject to the Permitted Exceptions, together with any and all  
of the rights, members and appurtenances thereof, to the same being, belonging or in anywise appertaining to, the  
only proper use, benefit and behoof of the Grantee and the heirs, legal representatives, successors and assigns of  
Grantee forever IN FEE SIMPLE: in as full and ample a manner as the same was held, possessed and enjoyed, or  
might have been held, possessed and enjoyed, by the said deceased.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above  
written.

Signed, sealed and delivered in the presence of:

Karl Jackson  
Unofficial Witness

[Signature]  
Notary Public

My Commission Expires 4/16/23



Ellen Henson Rogers and Susan Henson Frost, as  
Co-Executors of the Estate of Charles Walton Henson,  
Jr. AKA Charles W. Henson, Jr., deceased

BY: [Signature]  
Ellen Henson Rogers  
Co-Executor

BY: [Signature] *see attached Exhibit "B"*  
Susan Henson Frost  
Co-Executor

[Signature] *see attached Exhibit "B"*  
Ellen Henson Rogers, individually  
[Signature]  
Susan Henson Frost, individually

After Recording Return To:  
McMichael & Gray, P.C.  
574 Conyers Road, Suite 100  
Loganville, GA 30052

Order No.: LOG-190349-PUR

Property Appraiser's Parcel I.D. Number:  
C0600-034

Exhibit "B"

Executor's Deed

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, made this 6th day of June, 2019, between  
Ellen Henson Rogers and Dr. Susan Henson Frost, Individually AND as Co-Executors of the Estate  
of Charles Walton Henson, Jr. AKA Charles W. Henson, Jr., deceased and Mary Woodson Felker,  
as Administrator of the Estate of Florence Henson Blackwood AKA Florence Bibb Henson,  
deceased,

of the County of Walton, and the State of Georgia, as party or parties of the first part, hereinafter  
called Grantor, and

Cross Pointe Investments LLC, a Georgia Limited Liability Company  
as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and  
"Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH: That Grantor (acting under and by virtue of the power and authority contained in  
said will, the same having been duly probated and recorded May 3, 2019, in the Court of Probate of Walton  
County, Georgia, for and in consideration of \$10.00 DOLLARS in hand paid, at and before the sealing and delivery  
of these presents (the receipt of which is hereby acknowledged), has granted, bargained, sold, aliened, conveyed,  
and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, the  
following described property:

SEE ATTACHED "EXHIBIT A" FOR LEGAL DESCRIPTION

This conveyance is made subject to easements, encumbrances (but not liens), covenants, conditions and  
restrictions of record and to all matters that would be disclosed by a current survey and inspection of the Property  
(collectively, the "Permitted Exceptions").

TO HAVE AND TO HOLD the Property subject to the Permitted Exceptions, together with any and all  
of the rights, members and appurtenances thereof, to the same being, belonging or in anywise appertaining to, the  
only proper use, benefit and behoof of the Grantee and the heirs, legal representatives, successors and assigns of  
Grantee forever IN FEE SIMPLE: In as full and ample a manner as the same was held, possessed and enjoyed, or  
might have been held, possessed and enjoyed, by the said deceased.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above  
written.

Signed, sealed and delivered in the presence of:

*Brenda K. Jones*  
Unofficial Witness  
*Elise E. Evers*  
Notary Public

My Commission Expires \_\_\_\_\_



Ellen Henson Rogers and Susan Henson Frost, as  
Co-Executors of the Estate of Charles Walton Henson,  
Jr. AKA Charles W. Henson, Jr., deceased

BY: *See attached*  
Ellen Henson Rogers  
Co-Executor

BY: *Susan Henson Frost*  
Susan Henson Frost  
Co-Executor

*See attached*  
Ellen Henson Rogers, individually  
*Susan Henson Frost*  
Susan Henson Frost, individually

Signed, sealed and delivered in the presence of:

*John Smith*

Unofficial Witness

*Robert Hune-Kalter*

Notary Public

My Commission Expires: 3-26-2022

ROBERT HUNE-KALTER  
Notary Public - State of Colorado  
Notary ID 20184013629  
My Commission Expires Mar 26, 2022

Mary Woodson Felker, as Administrator of  
the Estate of Florence Henson Blackwood  
AKA Florence Bibb Henson, deceased.

BY:

*Mary Woodson Felker*  
Mary Woodson Felker  
Administrator

Legal description 170 acres

All that tract or parcel of land lying and being in Walton County, containing 157 acres more or less, lying in the Vinegar Hill District, known as part of the Nicy Smith Dower Tract, located on the Nicy Smith Bridge Road, and bounded as follows:

On the West by lands formerly owned by J.A. Pirkle and later by New York Life Insurance Company, and now owned by Arle Etchison; on the North by land of Arle Etchison and land of W.E. Moore; on the East by the present River Run Dredge Ditch of Alcova River; on the South by land of R.C. Martin, A.M. Kelly, Eugene Kelly, and L.C. McGarity and land formerly known as the Jack Etchison land now owned by W.O. Phillips.

This is part of the tract conveyed to Sudie W. Miller by Robin S. Nowell on December 27, 1945 and recorded in the Office of the Clerk of Walton Superior Court in Deed Book 29, page 187, on December 27, 1945, and also being the same property conveyed by Sudie W. Miller to C.W. Henson on June 13, 1951, and recorded in Deed Book 39, Page 594, Office of the Clerk, Walton County Superior Court, said deeds conveying that portion of said land which lies on the West side of the present River Run Dredge Ditch of Alcova River, said Sudie W. Miller retaining and not conveying that portion of said land which lies on the East side of said present River Run Dredge Ditch of Alcova River.

TOGETHER WITH:

All that tract or parcel of land lying and being in Land Lots 30 and 31, 3<sup>rd</sup> District, City of Monroe, Walton County, Georgia, containing 13.020 acres and shown as Tract 2 on a survey for H.A. Spruce, LLC, dated January 29, 2018, prepared by Ronald Calvin Smith, Georgia Registered Land Surveyor #2921, recorded in Plat book 114, Page 32, Walton County, Georgia records, to which plat reference is made for a more detailed description.

**SURVEYOR CERTIFICATION**  
 As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approved certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Colvin Smith, Ge. R.L.S. no. 2921  
 THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS PLAT, MAP OR PLAN FOR FILING:

CITY OF LAWRENCE CODE ENFORCEMENT \_\_\_\_\_ DATE: \_\_\_\_\_

THIS BLOCK RESERVED FOR THE CLERK SUPERIOR COURT

**NOTE:**  
 THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR ENTITIES OTHER THAN THOSE SHOWN HEREON.  
 THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION REPORT. EASEMENTS OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT ARE NOT SHOWN HEREON.

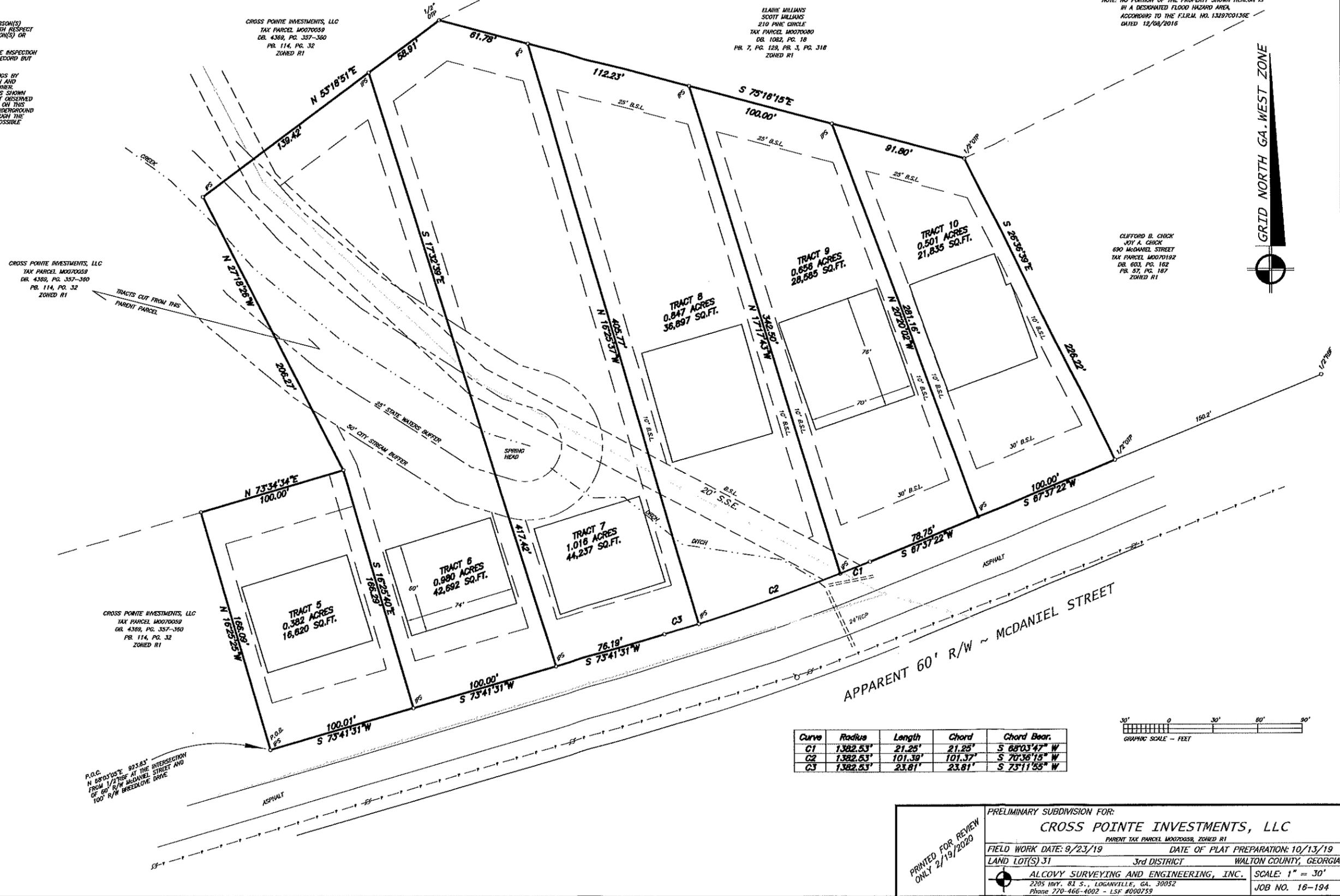
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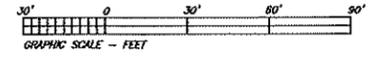


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**NOTE:**  
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**NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA, ACCORDING TO THE F.I.E.M. NO. 1329700135E DATED 12/04/2016**

CLIFFORD B. CHUCK  
 JOY A. CHUCK  
 690 MCDANIEL STREET  
 TAX PARCEL M0070192  
 DB. 603, PG. 162  
 PB. 57, PG. 187  
 ZONED R1



Curve	Radius	Length	Chord	Chord Bear.
C1	1382.53'	21.25'	21.25'	S 68°03'47" W
C2	1382.53'	101.39'	101.39'	S 70°36'15" W
C3	1382.53'	23.81'	23.81'	S 73°11'55" W



PRELIMINARY SUBDIVISION FOR:  
**CROSS POINTE INVESTMENTS, LLC**  
 PARENT TAX PARCEL M0070059, ZONED R1

FIELD WORK DATE: 9/23/19 DATE OF PLAT PREPARATION: 10/13/19  
 LAND LOT(S) 31 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC. SCALE: 1" = 30'  
 2205 HWY. 81 S., LOGANVILLE, GA. 30052  
 Phone 770-466-4002 - LSF #000759

JOB NO. 16-194

PRINTED FOR REVIEW  
 ONLY 2/19/2020

**SURVEYOR CERTIFICATION**

As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Calvin Smith, Ge. R.L.S. no. 2921

THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS PLAT, MAP OR PLAN FOR FILING:

CITY OF MONROE CODE ENFORCEMENT DATE:

THIS BLOCK RESERVED FOR THE CLERK SUPERIOR COURT

NOTE: THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR ENTITIES OTHER THAN THOSE SHOWN HEREON.

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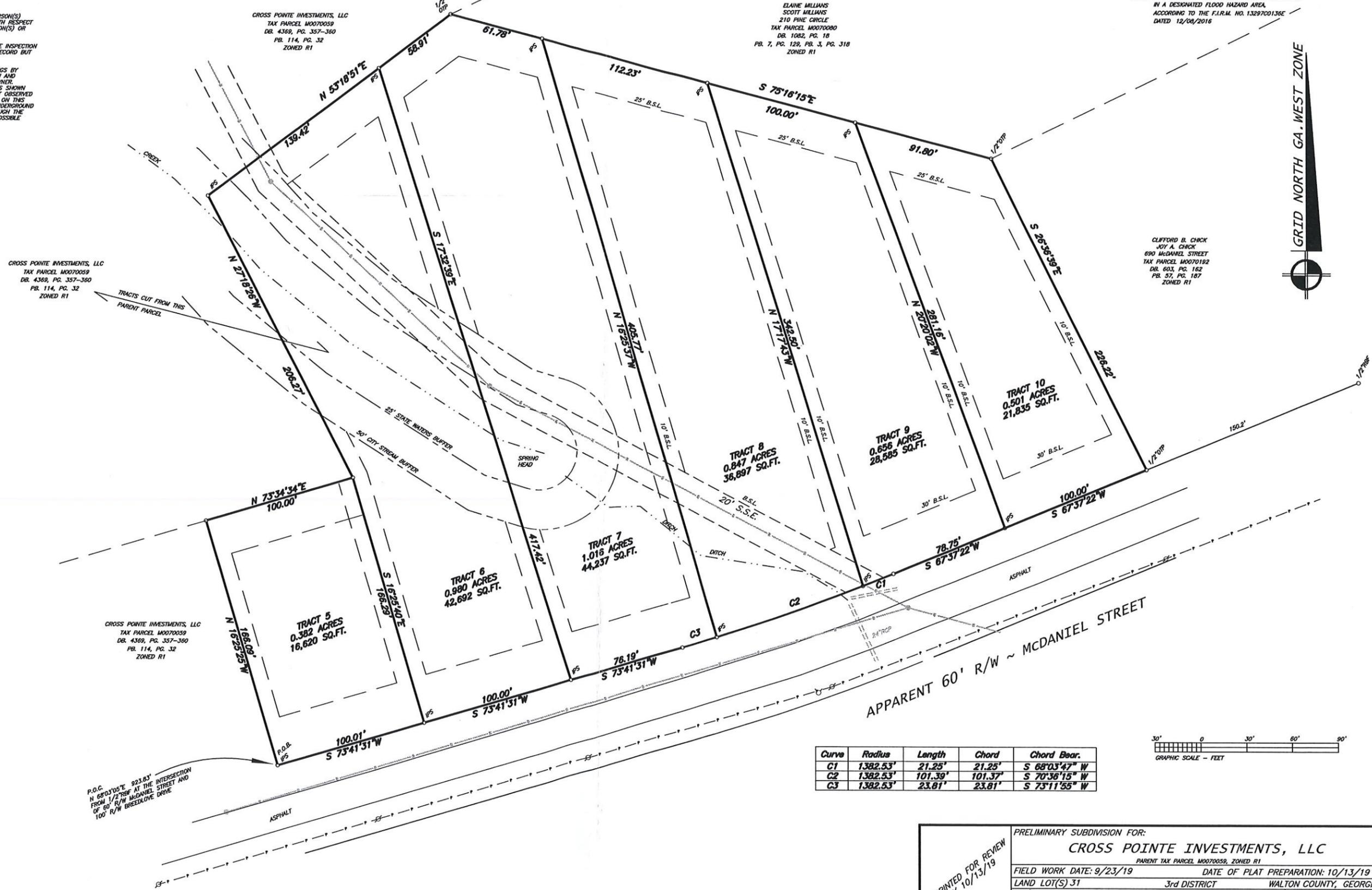
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JOY A. CHICK  
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  - P.O.B. = POINT OF BEGINNING

P.O.C. N 68°03'47" E 923.83' FROM 1/2" IRON PIN AT THE INTERSECTION OF 60' R/W MCDANIEL STREET AND 100' R/W BEECHLOVE DRIVE

Curve	Radius	Length	Chord	Chord Bear.
C1	1382.53'	21.25'	21.25'	S 68°03'47" W
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PRINTED FOR REVIEW ONLY 10/13/19

PRELIMINARY SUBDIVISION FOR:  
**CROSS POINTE INVESTMENTS, LLC**  
PARENT TAX PARCEL M0070059, ZONED R1

FIELD WORK DATE: 9/23/19 DATE OF PLAT PREPARATION: 10/13/19  
LAND LOT(S) 31 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC. SCALE: 1" = 30'  
2205 HWY. 81 S., LOGANVILLE, GA. 30052  
Phone 770-466-4002 - LSF #000759

JOB NO. 16-194



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 02-03-2020  
**Description:** Final plat / Dedication of phase II of Stonecreek S/D

**Budget Account/Project Name:** NA

**Funding Source:** 2020 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

**Recommendation:** *Accept dedication based on the development agreement on file.*

**Background:** This is the second and final phase of the Stonecreek S/D. In order to record the lots and issue building permits allowing completion of the neighborhood, the Phase II final plat must be approved for recording. There is a development agreement in place to cover bonding of incomplete infrastructure, such as sidewalks, signage, street lights and the like, and for maintenance of roads and erosion control facilities as required.

**Attachment(s):** Plat pdf. and Development agreement







P.O. Box 1249 • Monroe, Georgia 30655  
(770) 207-4674  
Attn: Business License Division

OCCUPATION TAX  
APPLICATION

BOWER ENTERTAINMENT LLC

BUSINESS NAME THE SOUTHERN OX

TELEPHONE (678) 818-5484

ADDRESS 320 S. MADISON AVE. SUITE 300

TYPE OF BUSINESS

MAILING ADDRESS SAME AS ABOVE

ENTERTAINMENT/RECREATION

EMAIL ADDRESS THE SOUTHERNOX @ GMAIL.COM

OWNER'S NAME JEREMY BOWER

TELEPHONE 678 818-5484

EMERGENCY CONTACT PERSON: JEREMY BOWER

TELEPHONE (678) 818-5484

PROPERTY OWNER'S NAME: JT ANDERSON

TELEPHONE (404) 242-3504

\*\*NUMBER OF EMPLOYEES: FULL TIME 1  
PART TIME 8

\*\*(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES  NO

**A PERMIT IS REQUIRED FOR ALL SIGNS!!**

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature:  Date 2/12/20

\$12.50

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE

\$1000.00

NON PROFIT PRIVATE CLUB

\$600.00

SUNDAY SALES-PRIVATE CLUBS ONLY

\$150.00

BEER/WINE AMENITIES LICENSE

\$100.00

DISTILLED SPIRITS

\$3000.00

NON PROFIT PRIVATE CLUB-ONLY

\$600.00

SUNDAY SALES

\$150.00

PACKAGE:

LICENSE FEE:

BEER/WINE

\$2000.00

HOTEL/MOTEL IN ROOM SERVICE

\$250.00

GROWLERS

\$2000.00

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES

\$1500.00

BREWERY OR MICRO-BREWERIES

\$1000.00

BREWPUB

\$750.00

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

\_\_\_\_\_

DISTILLED SPIRITS

\$2000.00

\_\_\_\_\_

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

\_\_\_\_\_

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

\_\_\_\_\_

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

\_\_\_\_\_

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

\_\_\_\_\_

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**

**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.**

1. Full Name of Business BOWER ENTERTAINMENT LLC

Under what name is the Business to operate? THE SOUTHERN OX

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

LLC DOMESTIC

2. Address: a) Physical: 320 S. MADISON AVE. SUITE 300 MONROE, GA 30655

b) Mailing: 320 S. MADISON AVE. SUITE 300 MONROE, GA. 30655

3. Phone 678-818-5484 Beginning Date of Business in City of Monroe \_\_\_\_\_

4.  New Business  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 83-3432833 Georgia Sales Tax Number 308657419

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No

7. Full name of Applicant WILLIAM JEREMY BOWER

Full Name of Spouse, if Married KATIE HUGHES BOWER

Are you a Citizen of the United States or Alien Lawful Permanent Resident? YES

Birthplace CHATTANOOGA, TN

Current Address 550 FAWN VALLEY DR City LOGANVILLE St GA Zip 30052

Home Telephone 678-818-5484

Number of Years at present address 9 YRS

Previous address (If living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe 2/22/2020

If transfer or change of ownership, effective date of this change \_\_\_\_\_

**If transfer or change of ownership, enclose a copy of the sales contract and closing statement.**

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer WILLIAM JEREMY BOWER - OWNER

320 S. MADISON AVE. SUITE 300 MONROE, GA. 30655

THE SOUTHERN OX BOWER ENTERTAINMENT LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [ ] yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

BOWER ENTERTAINMENT LLC DBA THE SOUTHERN OX  
S050 FAWN VALLEY DR. LOGANVILLE, GA. 30052  
JEREMY BOWER - S050 FAWN VALLEY DR. LOGANVILLE, GA. 30052

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

**22. If a retail grocery business in existence for more than six (6) months:**

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

**If a retail grocery business in existence for less than six (6) months:**

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members. N/A

24. Character References: (For the applicant)

1. BRIAN KRAWCZYK

Name 411 S. MADISON AVE.

Address MONROE GA 30655 404-944-7992

City State Zip Telephone

2. ROSS BRADLEY

Name 205 W. HIGHLAND AVE.

Address MONROE GA 30655 770-652-0724

City State Zip Telephone

3. CHRIS SCHOENTHAL

Name 3160 ETCHISON RD.

Address LOGANVILLE GA 30052 770-715-5380

City State Zip Telephone

This the 19 day of FEBRUARY 2020.

\_\_\_\_\_  
(Signature Applicant)

OWNER (Title i.e. Partner, General Partner, Manager, Owner, etc.)

WILLIAM JEREMY BOWER (Print Name)

Or: William Jeremy Bower (Signature of Corporate Officer)

\_\_\_\_\_  
(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public:

Executed: 2-19-2020



**GEORGIA CITIES WEEK**  
April 19-25, 2020

**A RESOLUTION OF THE CITY OF MONROE RECOGNIZING GEORGIA CITIES WEEK, APRIL 19-25, 2020 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

WHEREAS, city government is the closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF MONROE DECLARES APRIL 19-25, 2020 AS GEORGIA CITIES WEEK.

BE IT FURTHER RESOLVED THAT THE CITY OF MONROE ENCOURAGES ALL CITIZENS, CITY GOVERNMENT OFFICIALS, AND EMPLOYEES TO DO EVERYTHING POSSIBLE TO ENSURE THAT THIS WEEK IS RECOGNIZED AND CELEBRATED ACCORDINGLY.

PASSED AND ADOPTED by the City of Monroe, March 10, 2020.

CITY OF MONROE, GEORGIA

By: \_\_\_\_\_  
John S. Howard, Mayor

Attest: \_\_\_\_\_  
Debbie Kirk, City Clerk