



Council Meeting

AGENDA

Tuesday, August 12, 2025

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Consent Agenda**
 - [a.](#) May 20, 2025 Planning Commission Minutes
 - [b.](#) May 27, 2025 HPC Minutes
 - [c.](#) June 12, 2025 DDA Minutes
 - [d.](#) June 12, 2025 CVB Minutes
 - [e.](#) July 8, 2025 Council Minutes

II. PUBLIC FORUM

- 1. Public Presentation(s)**
 - [a.](#) Proclamation - Dorothy Peterson turns 100
- 2. Public Comment(s)**

III. BUSINESS ITEMS

- 1. City Administrator Update**
- 2. Assistant City Administrator Update**

3. Department Reports

- [a.](#) Central Services Report
- [b.](#) Monthly Code Report
- [c.](#) Finance Report
- [d.](#) Fire Report
- [e.](#) Police Report
- [f.](#) Solid Waste Report
- [g.](#) Streets Report
- [h.](#) Telecom Report
- [i.](#) Water, Sewer, Gas & Electric Monthly Report

4. Department Requests

- [a.](#) A request to purchase Four (4) Solid Tires - Public Works
- [b.](#) REBC Grant Award Approval Request - Public Works

IV. OLD BUSINESS

V. NEW BUSINESS

1. Public Hearing(s)

- [a.](#) Ordinance to add Chapter 56 - Impact Fees - Public Hearing

2. New Business

- [a.](#) Ordinance to add Chapter 56 - Impact Fees - 1st Reading
- [b.](#) Application- Micro-Distilleries- Grizzle Beer
- [c.](#) Application - Restaurant Beer & Wine on Premise Consumption and Restaurant Distilled Spirits - Porfirios
- [d.](#) Withdrawal of Electric MCT Funds
- [e.](#) Ordinance and Release Agreement concerning K9 Ciro
- [f.](#) Renaming portion of Green Street to AJ White Street
- [g.](#) Appointments (2) - Historic Preservation Commission
- [h.](#) Appointment - Planning Commission

VI. DISTRICT ITEMS

1. District Items

2. Mayoral Update**VII. EXECUTIVE SESSION**

1. Personnel Issue(s)
2. Real Estate Issue(s)
3. Legal Issue(s)

VIII. ADJOURN

MONROE PLANNING COMMISSION MEETING MINUTES – MAY 20, 2025

Present: Shauna Mathias, Kim Jolly, Randy Camp, Rosalind Parks, Chairman Mike Eckles

Absent: None

Staff: Brad Callender – City Planner
Kaitlyn Stubbs – Executive Assistant

Visitors: Moshe Webster, Eun Joy Kim, Bill Wolford

Call to Order:

Chairman Eckles called the Planning Commission meeting to order at 5:59 pm.

Approval of Agenda:

Chairman Eckles called for a motion to approve the agenda;

Motion Mathias,
Second Parks.
Motion carried unanimously

Minutes of Previous Meeting(s):

Chairman Eckles asked if everyone has reviewed the April 15, 2025, minutes and asked if there are any changes, corrections or additions. Commission members responded there were none. Chairman Eckles called for a motion to approve the April 15, 2025, minutes;

Motion Camp,
Second Parks.
Motion carried unanimously

Report from Code Officer:

None

Old Business:

None

New Business:

The First Item of Business: Environmental Variance – 311 Stokes St.

Brad Callender presented the environmental variance request. This is located in the Code of Ordinances in section 42.274A, where we have our environmental section. Applicant is asking for a reduction of the 25-foot impervious setback. This setback is attached to the 50 foot undisturbed stream buffer. There is an existing single family dwelling now with accessory structure they asking for the impervious setback to build a new residence. The blue (located on the map plan) is the state waters buffer. This water buffer encompasses a lot of the property. If you now take, our standards and you attach that with our other buffer standards (which is the 50-ft) and then apply our impervious setback of 25 feet to this it gets restrictive. It encroaches almost all buildable parameters of this property. This is why they are asking for a reduction of the 25-foot impervious set back. They are also proposing to extend a driveway to this area, but will have gravel in this spot. They have been granted administrative special exception variances that are currently permissible now in the ordinance to push the structures up. They have already had the benefit of getting these structures as far forward as they can. The recommendation is to approve the variance as submitted without conditions.

Chairman Eckles asked if anyone was present to speak or represent in favor of the application. Moshe Webster shared they bought the property back in 2019 and have been working toward this since. They are just trying to build their house there. The structure there is in bad shape, and it needs to be taken down.

Mr. Randy Camp asked about the stream. Mr. Callender shared that it is an unnamed stream that flows southeasterly out of downtown. Mr. Webster shared that from his understanding it is a spring that comes back from close to downtown.

Ms. Mathias asked if they were going to build first or take the structure down first. Mr. Webster stated they would remove the structure first and then build.

Chairman Eckles asked if anyone was present to speak against the application. There were none. Chairman Eckles asked if Commission members had any questions or discussion. Commission members responded there were none.

Chairman Eckles called for a motion to approve the agenda;

Motion Mathias,

Second Parks.

Motion carried unanimously

The Second Item of Business: Preliminary Plat– Tokyo Commercial

Brad Callender presented the preliminary plat request for Tokyo. They are asking for a commercial subdivision of three lots. The existing building that is on the property now, is developed with an entrance off HWY 138. There are two retail units on either side of the current restaurant now. They are asking to subdivide the property into three separate tracks and they are proposing to utilize the existing entrance that they have constructed for the restaurant to access those three properties. They have included, at the city's request, an easement that would extend through the property and potentially provide some interconnectivity to the property to the west. It is not mentioned that they would build a driveway at this time but there is an easement platted just in case there ever is some possible future interconnectivity. Mr. Callender shared that this is a requirement of their development regulations that there can be interconnectivity required in the future but were not mandating that it be done at this time.

Chairman Eckles asked if anyone was present to speak or represent in favor of the application. Bill Wolford with Terramark land surveying stated that they prepared the preliminary plat on behalf of the owner.

Chairman Eckles asked if there was any idea as to what the other two properties might be used for. The owner shared that nothing was planned at this time.

Ms. Jolly asked if there were any concerns about the traffic coming off HWY 138. Mr. Callender shared Georgia Department of Transportation controls that situation and not the City. We have raised our own concerns with them on this issue. In dealing with this intersection, it is too close to Michael Etchison to put a traffic signal in. The proximity to Michael Etchison prohibits from putting one in, even if Tokyo wants to pay for one and put it in, it would not be allowed. GDOT has allowed them to construct the entrance based on engineering standards.

Chairman Eckles asked if anyone was present to speak against the application. There was none. Chairman Eckles asked if Commission members had any questions or discussion. Commission members responded there was none.

Chairman Eckles called for a motion to approve the agenda;

Motion Mathias,

Second Camp.

Motion carried unanimously

Adjournment:

Chairman Eckles entertained a motion to adjourn;

Motion Camp,

Second Parks,

Meeting adjourned, 6:11 pm.

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
REGULAR MEETING—MAY 27, 2025

Present: Marc Hammes, Laura Powell, Chuck Bradley

Absent: Chairwoman Elizabeth Jones, Jane Camp

Staff: Brad Callender – City Planner

Visitors: Taylor Steele, Nelda Holley and Chanch Edwards

Meeting called to order at 6:00 p.m.

Marc Hammes calls for a motion to approve agenda as submitted,

Motion by Powell,
 Second by Bradley,
 Motion carried unanimously

Marc Hammes asked if there were any changes or corrections to the April 22, 2025 minutes. Marc Hammes calls for a motion to approve the minutes as submitted,

Motion by Bradley,
 Second by Powell,
 Motion carried unanimously

Old Business: None

New Business:

The First Item of New Business: Request for COA – 301 N. Broad St. #3773 – A request to get the pool re-approved. It came before HPC in April of 2022 and was approved; however, there is only an 18-month window to conduct the improvements. They are back before you to seek re-approval. The request is for a beach entry, in-ground pool.

Mr. Hammes: Asked if the applicant was present. The applicant was present.

Taylor Steele, the owner of 301 N. Broad St. introduced himself.

Mr. Hammes asked if there were any questions. Mr. Bradley asked if the pool would be hidden.

Mr. Steele shared that bushes on both Broad and Walton make it where the pool is not seen.

Motion to approve as presented,

Motion by Powell,
 Second by Bradley,
 Motion carried unanimously

The Second Item of New Business: Request for COA – 215 Walton St. #3789 - The proposal is for an addition to the rear, and a concrete grilling area. Mr. Edwards, with Nehemiah Construction, shared he was representing Mr. and Mrs. Holley. They want to add an addition to the back that would give them an ADA compliant bathroom that would allow Mr. Holley to move more freely through the back of the house. All the siding will be removed and reused down the side, hardly any of the additions

will be visible from the street, but will keep the same structure and look of the house. The only windows being added are little transom windows in the bathroom and beside the fireplace on the back side of the house. Shingles and paint will match the existing house. They are reusing the back door, and the other window will be repurposed on the side of the house. When you come off the steps there will be a small concrete landing area and then we will do a sidewalk to the existing driveway.

Mr. Hammes asked if there were any questions. Mr. Bradley asked

Mr. Edwards shared that the window on the side is not being moved. The only window being moved is the one in the back of the house and it will be repurposed and placed on the side of the house on the addition.

Motion to approve as presented,

Motion by Powell,
Second by Bradley,
Motion carried unanimously

Mr. Hammes calls for a motion to adjourn,

Motion by Powell,
Second by Bradley
Motion carried unanimously

Adjourned at 6:13 p.m.

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
JUNE 12, 2025 – 8:00 A.M.

The Downtown Development Authority met for their regular meeting.

- Those Present: Lisa Reynolds Anderson Chairwoman
 Meredith Malcom Vice-Chairwoman
 Chris Collin Board Member
 Whit Holder Board Member
 Lee Malcom City Council Representative
 Andrea Gray Secretary
- Those Absent: Brittany Palazzo
 Clayton Mathias
- Staff Present: Logan Propes, Chris Bailey, Kaitlyn Stubbs, Laura Beth Caudell, Sandy Daniels, Brian Wilson, Mark Harrison

Visitors:

I. CALL TO ORDER – 8:03am

1. Roll Call

Chairwoman Anderson noted that all Committee Members were present except for Brittany Palazzo and Clayton Mathias. There was a quorum.

2. Approval of Previous Meeting Minutes

- a. May 8, 2025 Minutes**
To approve the minutes as presented.

*Motion by Malcom, seconded by Holder.
Passed Unanimously*

3. Approval of Financial Statements

- a. April Financials**
To approve the April 2025 Financials.

*Motion by Malcom, seconded by Gray.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

Assistant City Administrator Chris Bailey shared that tap grant has been awarded and approved by council. Pre-construction meeting will happen in September. The city has begun to meet with the business owners that will be directly affected by this project. Splash pad sensor has finally failed. The city is monitoring. Friday concert had around 5,000 people with around 10,000 people in downtown that evening. GDA conference will be in Gainesville this year. We have submitted quite a few applications this year: downtown, our staff, Monument Park, Welcome Center, and the Statues.

City Administrator Logan Propes shared that we will be scaling back the Wayne St Parking lot plan. The engineering/plan for it came back very expensive. The City will be having a Kick-off meeting within the next few weeks with the group interested in doing the hotel. Retail package sale application up and going and we are finishing up on the RDF loan for the Ford Building.

IV. COUNTY UPDATE

There was no update from the County.

V. ECONOMIC DEVELOPMENT UPDATE

1. Mr. Wilson gave a brief overview of some of the business changes in Downtown.

VI. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Chairwoman Anderson shared that she and Brittany met with Laura Gross about the mural and they feel that the best location would be on the Tribune wall facing Court Street. Meredith shared she was having lunch with the owner of the old mull barn plaza area between Wayne and Broad. The hope is that they would be willing to form a partnership in order to redo/keep-up the open space between the barn and the businesses.

2. Redevelopment Projects

118 W. Spring St. continues to move forward. Owner wants to continue to unwind the title.

3. Entertainment Draws

Ms. Daniels shared that they have added the back to school splash pad bash. It will take place on August 2nd. Crepe Myrtle festival is this weekend. It is not an event that we will postpone, it will either happen or not. Lastly, Fourth of July fireworks are being worked on!

VII. PROGRAMS

1. Farmers Market

Farmers Market is going great! This past Saturday was unbelievable, people were shoulder to shoulder. CSA boxes are going well!

VIII. FUNDING

1. Sponsorship

On track to meet our goal this year. Ms. Daniels shared that she and Laura Beth are working on a last half of the year sponsorship campaign.

2. Community Event Grants

There were no community event grants.

IX. NEW BUSINESS

1. Conyers Visit

Ms. Daniels shared that we would like to host the Conyers DDA during our regularly scheduled DDA meeting on August 14th. They would come watch the meeting, and then we would give

them a tour of downtown. Conyers wants to know all the ins and outs of how our DDA works, and their plans for the present and future.

2. DDA Retreat

DDA retreat will be August 4th. Ms. Daniels asked that any retreat topics be sent to her so that she can prepare the agenda.

X. ANNOUNCEMENTS

1. Next Meeting – July 10, 2025 at 8:00 at City Hall

XI. ADJOURN- 8:54am

*Motion by Collin, seconded Gray.
Passed Unanimously*

**CITY OF MONROE
CONVENTION & VISITORS BUREAU AUTHORITY
JUNE 12, 2025 – 9:00 A.M.**

The Convention & Visitors Bureau Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Chris Collin Whit Holder Andrea Gray Lee Malcom	Chairman Vice-Chairman Board Member Board Member Secretary City Council Representative
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Those Absent:	Brittany Palazzo Clayton Mathias
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Staff Present:	Logan Propes, Chris Bailey, Sandra Daniels, Laura Beth Caudell, Brian Wilson, Kaitlyn Stubbs, Mark Harrison
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Visitors:

I. CALL TO ORDER- 9:01am

1. Roll Call

Chairman Anderson noted that all Committee Members were present except for Brittany Palazzo and Clayton Mathias There was a quorum.

2. Approval of Previous Meeting Minutes

a. May 8, 2025 Minutes

To approve the minutes as presented.

*Motion by Holder, seconded by Collin.
Passed Unanimously*

3. Approval of Financial Statements

a. April Financials

To approve the April 2025 Financials.

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

II. CHAIRMAN UPDATE

Chairwoman Anderson continued to brad of the City and all that is has done.

III.DIRECTOR UPDATE

Ms. Daniels shared she wants the DDA to be forward thinking on what they want to do when the statues leave. Consider having visiting art or historical tours with our new QR codes. Ms. Daniels also shared that Monroe is being featured in a magazine this fall.

IV. OLD BUSINESS

We are sitting idle with the experience Monroe.com due to budget. 1821 is doing well, and we are looking at different things to sale. We will commission ornaments. Advertising budget is tight. We have stopped Comcast, and have renewed with the Walton Tribune. We will continue advertising on social media.

V. NEW BUSINESS

None

VI. ANNOUNCEMENTS

1. Next Meeting - July 10, 2025 at 9:00 am at City Hall

VII. ADJOURN -9:15am

*Motion by Collin, seconded by Holder.
Passed Unanimously*

MAYOR AND COUNCIL MEETING July 8, 2025

6:00 P.M.

The Mayor and Council met for their Regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Julie Sams	Council Member
	Charles Boyce	Council Member
	Myoshia Crawford	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Staff Present: RV Watts, Andrew Dykes, Chris Bailey, Brad Callender, Beth Thompson, Rodney Middlebrooks, Brian Wilson, Mike McGuire, Kaitlyn Stubbs, Les Russell, Nick Silverburg, Laura Powell

Visitors: Nan Wilcox, Jonathan Freeland, Francisco Ramirez, Jason May, Mike Torino, Jeff Russell

I. CALL TO ORDER - JOHN HOWARD

1. Invocation

Randy Pugh, from Annie Mary Baptist Church, gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

3. Approval of Agenda

*Motion by Thompson, seconded by Boyce.
Passed Unanimously*

4. Approval of Consent Agenda

- a. May 8, 2025 Downtown Development Authority Minutes
- b. May 8, 2025 Conventions and Visitors Bureau Minutes
- c. June 10, 2025 City Council Minutes
- d. June 10, 2025 Executive Session Minutes

To approve the consent agenda as presented.

*Motion by Malcom, seconded by Brown.
Passed Unanimously*

II. PUBLIC FORUM

1. Public Presentation

No presentations.

2. Public Comment

Gareth Finley- shared her opinion regarding her opposition of approval for the application for a liquor license to Richard Miley of Catch 22.

III. BUSINESS ITEMS

1. City Administrator Update- Logan Propes

Mr. Propes stated that House Bill 746, regarding the floating homestead opt-in, will be a referendum in November for people to vote opt-in or opt-out. He is waiting on clarification from the Georgia Secretary of State regarding the resolution process, but believes we should have the information by August to get to the Walton County Elections Office. He also mentioned that he has the tax digest in hand from the Property Appraisals Office at the County, and will be reviewing it. Mr. Propes will get back to everyone so the millage rate can be determined and the adoption made, in August, so the Tax Commissioner can get the tax bills out.

2. Assistant City Administrator Update- Chris Bailey

Mr. Bailey is combining the Assistant City Administrator Update, Central Services report, Solid Waste report, and Streets and Transportation report as Mr. Croy, Mr. Smith, and Mr. Still are not present. Mr. Bailey noted that the Main Street offices have moved to the Welcome Center, so be sure to stop by and check it out. At the airport, runways 1, 2, and 3 are in need of clearing at the ends due to natural growth. There has been good progress on runway 3 and positive discussions have been had with property owners regarding doing some work for us. The Georgia Outdoor Stewardship Program's application is due on August 1, 2025. We applied the River Park for that grant, and we currently have Hall and Associates and Keck and Wood working with us to strengthen that application. Mrs. Thompson will have a contract request for the TAP Grants, specifically for the Highland-Broad-Lumpkin Street Agreement where we awarded Ohmshiv Construction with a low bid, but this will be the officials of the contracts. First Friday Concert on June 6, 2025 had 4,500 people in attendance and the Crepe Myrtle Festival saw 13,400 people in attendance.

3. Department Reports

- a. Monthly Central Services Report- Chris Bailey
- b. Monthly Code Report- Brad Callender
- c. Monthly Economic Development Report- Brian Wilson
- d. Monthly Finance Report- Beth Thompson
- e. Monthly Fire Report- Chief Dykes
- f. Monthly Police Report- RV Watts
- g. Monthly Solid Waste Report- Chris Bailey
- h. Monthly Streets & Transportation Report- Chris Bailey
- i. Monthly Telecom Report- Mike McGuire
- j. Monthly Water, Sewer, Gas & Electric Report- Rodney Middlebrooks

IV. NEW BUSINESS

1. Public Hearing

a. 1521 S. Broad Rezone-

Brad Callender presented information regarding the rezone and conditional use of the property (+/- 6.08 acres), together, but stated that Council will have to act on the two line items separately. The property is currently zoned M-1 and the owners would like it rezoned to B-3. The conditional use is for a convenience store with fuel pumps. Background regarding site: was originally approved, by City, in October 2021, and received the CDO-COA. The LDP was issued on March 6, 2024, and expired on September 6, 2024, having no work started. The developer and owner were unable to start work, due to a material issue, but are ready to move forward now. Since the expiration, the City's Zoning Ordinance Amendment was passed December 10, 2024. Planning Commission Recommendation is for approval of rezone and conditional use as submitted without conditions. Brad mentioned that the entrance way has been approved since they went through their engineering, so they have a substantial and entrance plan and permit approved by GDOT.

Public Comment

Nan Wilcox, with Carter Harkleroad Group, the civil engineering firm who has been assisting Jeff Russell the owner/developer of the property, stated the following. She confirmed they have gone through the COA process, and have obtained all of the permits from GDOT. She stated that they had simply run into some material issues, and it had become cost prohibited to do the project. However, they are now re-committed to the project. They have worked extensively on road studies required by GDOT. The project consists of a convenience store and two retail stores on either side with five pumps.

b. 1521 S. Broad Conditional Use

Mr. Callender presented both rezone and conditional use together.

Public Comment

Nan Wilcox spoke for Jeff Russell, owner and developer of the property.

2. New Business

a. 1521 S. Broad Rezone

*Motion to approve by Dickinson, Seconded by Sams
Passed unanimously*

b. 1521 S. Broad Conditional Use

*Motion to approve by Malcom, Seconded by Sams
Passed unanimously*

c. Application – Beer & Wine on Premise Consumption and Restaurant Distilled Spirits – Amici Monroe

*Motion to approve by Thompson, Seconded by Malcom
Passed unanimously*

d. Application – Beer & Wine, Distilled Spirits, and Sunday Sales – Consumption on Premise License – Catch 22

David Dickinson asked Paul Rosenthal if there was anything in the information, presented by Gareth Fenley, that should cause concern? Mr. Rosenthal stated the application was in order and in compliance with ordinances.

*Motion to approve by Dickinson, Seconded by Crawford
Motion failed (6-2)*

e. Application – Beer & Wine Package License – Broad 1312

*Motion to approve by Thompson, Seconded by Boyce
Passed unanimously*

f. Construction Agreement for TAP project

Mrs. Thompson stated this was recommendation for approval of the Construction Agreement between Ohmshiv Construction LLC and GDOT. This is for the construction phase for N. Broad Street, E. Highland Avenue and N. Lumpkin Street for the transportation, sidewalk, and enhancement. The agreement states \$3,879,115.25 to Ohmshiv Construction and \$10,000.00 to GDOT.

*Motion to approve by Sams, Seconded by Brown
Passed unanimously*

g. Resolution for Amicus Brief to Georgia Supreme Court

Paul Rosenthal explained that the City of Milton case is going to the Georgia Supreme Court for several raised questions. This resolution would show the City of Monroe's support of the City of Milton's legal efforts in the case Chang v. Milton and for questions to be answered, by the Georgia Supreme Court, regarding sovereign immunity and the like as it relates to local municipal road ways. The case is a jury verdict returned against the City of Milton for \$35,000,000.00 as the result of a planter tree in the right of way of one of the City of Milton's local streets which resulted in a young man's death. There are several issues of sovereign immunity and there is currently legislation pending. Counties have a better go of it, than cities, as far as sovereign immunity goes. Mayor Howard confirmed the tree had been there over twenty years, before the City's annexation, and the State and the County have a maximum amount and the City does not. State has a \$3,000,000.00 cap and the County has sovereign immunity up to the level of the insurance, usually \$1-2,000,000.00. Cities do not have that security. Mr. Dickinson commented that he has never understood why counties have more sovereign immunity than cities do.

*Motion to approve by Dickinson, Seconded by Thompson
Passed unanimously*

h. DR Horton Development Agreement

Brad Callender explained that the agreement was in relation to a storm water pond and that DR Horton had taken possession of a development, after a final plat was approved last October by City Council, and bought from McKinley Homes. DR Horton had done work without a permit and the City caught them. The pond was asked to be brought back to its original state, but the City worked with DR Horton who asked to keep the pond as it was to help with some sediment issues/runoffs while they built the homes. Therefore, the new Development Agreement was drafted to deal with the issue and allows DR Horton to keep the pond on the property until a certain period of time until they can remove and replace it with the previous storm water infrastructure. Mr. Rosenthal added that this is the

Brookland Commons Development that may have been rezoned back in 2004-2005. Homes are being built and this is to fix the issues on the storm water at the end of their development. DR Horton has been very accommodating.

*Motion to approve by Dickinson, Seconded by Gregory
Passed unanimously*

i. Capital Improvement Element & Impact Fee Study Adoption

Brad Callender recapped that the last time Impact Fee information was presented was last January. Brief summary, in 2022, within the Comprehensive Plan, we adopted some Work Programs and in those Programs tasked to explore the adoption of impact fees. In 2023, the City hired Hall Consulting (Marilyn Hall) to assist the City with the process for adopting impact fees. On April 11, 2023, the first Public Hearing was held and Hall Consulting presented information to Council regarding methodology for creating impact fees and outlined the adoption process. Per Cynthia Hall's direction, City Council appointed a 5-member, Development Impact Fee Advisory committee that met on June 28, 2023 and August 16, 2023. The committee reviewed the draft Capital Impact Element and Impact Fee Study that was prepared by Hall Consulting at both meetings. The committee, at the August meeting, voted to recommend that impact fees would benefit the City and further recommended to City Council to proceed with the adoption of the impact fees. On January 9, 2024, City Council approved Transmittal of the Capital Improvement Element and Impact Fee Study to the Department of Community Affairs and the Northeast Georgia Regional Center for review and approval. After rounds of reviews and revisions, the CIE and IFS were approved by the DCA and NEGRC on July 30, 2024 (City can now require impact fees). So, the next required step in the impact fee adoption process, and what is before you this evening, is for City Council to adopt the Capital Improvement Element and Impact Fee Study approved by DCA/NEGRC. Once the CIE and IFS are adopted by City Council, the final steps in the Impact Fee Adoption process will be to conduct two public hearings. So, not adopting impact fees this evening, that will happen at a later date.

*Motion to approve by Gregory, Seconded by Thompson
Passed unanimously*

j. Fixed Base Operator (FBO)- End Lease Agreement

Chris Bailey stated this is a request for a mutual termination of our current lease agreement with Fairweather Flights, who have served as our FBO since 2018. It was automatically situated to terminate on December 31, 2026.

*Motion to approve by Malcom, Seconded by Boyce
Passed unanimously*

k. Fixed Base Operator (FBO)- Lease Agreement

Chris Bailey stated that this is a request to enter into a lease agreement, subject to approval of final details with the proposed company to take over the FBO, Fellowship Aviation. They will assume the lease agreement through December 31, 2026 and the subsequent lease, for the next five years, beginning January 2027 through December 2031. Paul Rosenthal added that motion be moved to approve subject to Rosenthal Wright's final approval because they are finalizing a few minor details.

*Motion to approve by Sams, Seconded by Boyce
Passed unanimously*

l. River Pointe Phase 1 Final Plat

Brad Callender presented the project as +/-48.50 acres, zoned R-1, single-family residential subdivision off of Double Springs Road. The preliminary Plat was approved on February 14, 2023, for a total of 200 acres, 4 phases, and 297 total lots. However, what you are considering this evening is the final plat approval for recording for Phase 1, 48.5 acres, and 47 lots. The one access to the site will be off Cedar Ridge Road. The lift station has been constructed that will service the sewer for the project. There will be easements dedicated for that purpose and there will be easements throughout the project will be serviced until they dedicate roadways for the rest of the project.

*Motion to approve by Gregory, Seconded by Sams
Passed unanimously*

- m.** School Resource Officer new contract for Foothills, George Walton Academy, and Monroe Area High School

RV Watts stated that these are the new contracts for the 2025-2026 school year for Council's approval.

*Motion to approve by Dickinson, Seconded by Brown
Passed unanimously*

- n.** Discussion/ Approval: Intergovernmental Agreement with DDA for the 208 S. Broad Street CDBG RDF Loan Grant

Paul Rosenthal stated that this will allow the project to move forward. In summary, Council has already approved the application, the grant has been awarded, there have already been 2-3 public hearings that were required, and now we are ready, subject to DCA's final review and approval of documents to get this closed for the developer which we expect to happen later this month, subject to this IGA being entered into and agreed upon. The agreement is going before the DDA, for their review and approval, on Thursday as well.

*Motion to approve by Gregory, Seconded by Sams
Passed unanimously*

- o.** Discussion/ Approval: Resolution authorizing a City of Monroe RLF Loan to JEC Development for \$140,000 for 208 S. Broad Street

Paul Rosenthal stated this is related to the prior discussion/approval and has already been through the pipeline with DDA, who is your RLF Loan Approval Committee, and they have recommended this approval. Now, Council needs to adopt this resolution, similar to the one you adopted on the RDF Grant. This is a loan for \$140,000.00 under the terms of your RLF Loan underwriting policies that you approved back in 2016 (from the Livery Stable where this all started). The Livery Stable Grant has put money into this fund and you are able to re-loan it to other projects. This item and the next item are to approve/authorize the \$140,000.00 to go to this loan to JEC for 208 S. Broad and the next to be the IGA to control that loan agreement with the DDA.

*Motion to approve by Gregory, Seconded by Thompson
Passed unanimously*

- p.** Discussion/ Approval: Intergovernmental Agreement with DDA for a City of Monroe RLF Loan to JEC Development for \$140,000 for 208 S. Broad Street

*Motion to approve by Gregory, Seconded by Thompson
Passed unanimously*

V. DISTRICT ITEMS

1. District Updates

- a. Malcom- no comments
- b. Crawford- no comments
- c. Boyce- no comments
- d. Sams- The fireworks on July 4th were amazing, so thank you to those who made them happen.
- e. Brown- wants to remind everyone of two events going on this month, 1. Shepherds House will have their Back to School event on Saturday, July 19th, from 12-4; 2. Habitat for Humanity, partnered with Tuscan Community Services, will have theirs on July 26th, from 10-2, at the Boys and Girls Club, and it is called Invest in Health. There will be health fairs at both. Tuscan Community Services helps those who have food insecurities. Gave a shout out to Mike for helping her out with a server problem and to the MPD for slowing down on speeders.
- f. Gregory- congratulated C. Boyce for coaching position and thanked Mike and his team for going out and working with non-profit A Child's Voice. Appreciates everything that everyone does.
- g. Thompson- Echoes what Ms. Sams said regarding fireworks and thanked the City staff for all that they do.
- h. Dickinson- no comments

2. Mayoral Update

- a. Mayor Howard shared that the Town Green has been visited by 113,600 guests over the previous 12 months. Average use of 500 people per week, most packed around 5-7 PM. Encouraged everyone to read the books "Strong Towns," that Logan distributed last year, which discusses form based codes and we can move forward with that.

VI. ADJOURN- 7:08pm

*Motion by Malcom, Seconded by Crawford
Passed unanimously*

John Howard, Mayor

Laura Powell, City Clerk

PROCLAMATION

CITY OF MONROE, GEORGIA

Honoring Dorothy Eileen Grove Peterson on the Occasion of her 100th Birthday.

WHEREAS, it is a privilege to recognize and honor the remarkable milestone of longevity and the extraordinary life of Dorothy Peterson, who is celebrating her 100th birthday on August 29, 2025; and

WHEREAS, Mrs. Peterson was born in Kinross, Iowa, in the year 1925, and has witnessed a century of history, innovation, and progress, and has contributed to the fabric of her family, community, and nation with strength, wisdom, and grace; and

WHEREAS, throughout her life, she has been a source of inspiration to many—living a life marked by hard work, travel, hobbies, kindness, faith, service and making a lasting impact on those who have had the joy of knowing her; and

WHEREAS, Mrs. Peterson was married to the late Russell Peterson and the late Bob Firth, and has been blessed with four children, eleven grandchildren, and fourteen great-grandchildren, leaving a legacy of love, perseverance, and family; and

WHEREAS, we join with family, friends, and the entire community in expressing our admiration, gratitude, and heartfelt congratulations to Dorothy on this joyful celebration;

NOW, THEREFORE, I, John S. Howard, Mayor of the City of Monroe, do hereby proclaim August 29, 2025 as:

DOROTHY PETERSON 100th BIRTHDAY CELEBRATION

and urge all citizens to join in celebrating the life and legacy of this extraordinary centenarian.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Monroe to be affixed this 12th of August, 2025.

Mayor John S. Howard
City of Monroe



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
AUGUST
2025**

CENTRAL SERVICES

MONTHLY REPORT

AUGUST 2025

	2025 January	2025 February	2025 March	2025 April	2025 May	2025 June	2025 July	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	8	8	9	8	9	8	9	13	2	8	0	6	6.9	90
Worksite Inspections	4	1	16	16	18	15	34	4	1	4	17	8	4	10.9	142
Employee Safety Classes	8	8	14	8	6	6	14	7	8	8	8	8	6	8.4	109
Attendance	60	71	63	36	32	28	55	24	31	42	38	33	30	41.8	543
PURCHASING															
P-Card Transactions	577	573	693	634	578	594	605	494	553	625	539	447	458	566.9	7,370
Purchase Orders	82	85	106	69	79	60	50	101	109	52	131	94	70	83.7	1,088
Total Purchases	659	658	799	703	657	654	655	595	662	677	670	541	528	650.6	8,458
Sealed Bids/Proposals	2	3	3	4	1	1	0	2	4	4	1	4	2	2.4	31
INFORMATION TECHNOLOGY															
Workorder Tickets	58	55	80	69	95	69	76	64	70	48	59	49	24	62.8	816
Phishing Fail Percentage	2.5%	1.8%	0.4%	2.2%	1.2%	1.1%	1.1%	1.5%	2.6%	0.7%	N/A	0.7%	0.4%	1.4%	
MARKETING															
Job Vacancies	6	8	8	12	10	10	13	10	12	11	10	9	9	9.8	128
Social Media Updates	41	46	56	68	58	63	51	40	38	41	33	36	37	46.8	608
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	2,800	6,140	3,100	4,180	5,580	4,020	2,920	3,960	2,940	3,450	3,440	2,520	2,260	3,639.2	47,310.0
Crew Acres Mowed	98.6	98.6	98.6	98.6	98.6	98.6	102.6	102.6	102.6	102.6	102.6	98.6	98.6	100.1	1,301.8

AIRPORT

MONTHLY REPORT

AUGUST 2025

	2025 January	2025 February	2025 March	2025 April	2025 May	2025 June	2025 July	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.79	\$5.39	\$5.39	\$5.39	\$5.39	\$5.39	\$5.39	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.61	
Transactions	49	80	64	109	84	137	160	60	77	63	65	31	57	79.7	1036
Gallons Sold	992.6	1,718.6	1,472.4	2,855.8	2,243.8	2,763.5	3,417.9	1,486.1	1,887.0	1,249.8	1,561.2	749.8	1,322.5	1824.7	23,721.1
AvGas Revenue	\$5,747.42	\$9,263.25	\$7,936.38	\$15,392.91	\$12,094.25	\$14,895.21	\$18,422.67	\$8,598.92	\$10,928.89	\$7,236.47	\$9,039.08	\$4,341.31	\$7,657.17	\$10,119.53	\$131,553.93
AvGas Profit/Loss	\$995.64	\$1,565.21	\$1,338.92	\$2,610.92	\$2,351.57	\$2,899.69	\$3,589.96	\$980.54	\$1,258.69	\$1,257.45	\$1,574.43	\$748.39	\$1,331.43	\$1,730.99	\$22,502.84
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$65,000.00
Lease Agreements	\$4,527.57	\$4,527.57	\$4,527.57	\$4,527.57	\$4,623.37	\$4,623.37	\$4,623.37	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,526.60	\$58,845.81
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$3,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$765.77	\$9,955.00
Buildings Maintenance	\$608.22	\$608.22	\$608.22	\$608.22	\$608.22	\$608.22	\$608.22	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$572.12	\$7,437.54
Equipment Maintenance	\$1,705.62	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$248.34	\$3,228.42
Airport Profit/Loss	\$4,834.85	\$7,200.27	\$6,973.98	\$8,245.98	\$8,082.43	\$8,630.55	\$9,320.82	\$6,643.82	\$3,921.97	\$6,920.73	\$7,237.71	\$6,411.67	\$6,994.71	\$7,032.27	\$91,419.49

PROJECTS

Department:	Project Name:	Status:
Buildings	Visitor Center Exterior	Complete
Budlings	Visitor Center Interior	Complete
Parks	Monument Park	Complete
Airport	Hangar Site Development	Open
Central Services	Cell Tower Agreements	Open
Buildings	City Hall Chiller Replacement	Open (Chiller 3 Replaced)
Airport	Obstruction Removal	Open
Central Services	Easement	Open
Airport	AWOS Survey	Complete
Parks	Cameras	Open

PROCUREMENT

Open Bid/RFQ:

Closing Date:

[Information regarding our current bids and proposals can be found on the City of Monroe website.](#)

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.



CODE DEPARTMENT MONTHLY REPORT

AUGUST 2025

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time of July 1, 2025, through July 31, 2025.

Planning Commission – July 2025:

- No Meeting

Historic Preservation Commission – July 2025:

- COA Request for a Remodel and Exterior Renovation; 307 Davis St., to replace all windows, siding, doors, roofing
 - Decision: Approved
- COA Request for a Dwelling Renovation and conversion to Commercial space with construction of a parking lot; 315 S. Madison Ave.
 - Decision: Approved
- COA Request for a Dwelling Renovation and conversion to Commercial space with construction of a parking lot; 313 S. Madison Ave.
 - Decision: Approved

Department Statistics:

- Code Inspections: 86[↑31]
- Total Permits Written: 73[↓9]
- Amount collected for permits: \$19,636.89
- Check postings for General Ledger: 142

Licenses:

New Alcohol Licenses Applications: 2

- Porfirios Monroe LLC DBA Porfirios Mexican Restaurant – 127 N Lumpkin St
- Grizzle Beer LLC – 208 S Broad St

Business License Additions: 12

Number of Employees: 32 (DDA: 10)

- DTLR Inc DBA City Gear #4764 – 2120 W Spring St, Ste 400 **(Change of Ownership)**
- Savory Group Inc DBA Real Property Mgmt Excel – 320 S Madison Ave, Ste 303
- MaxValve Automotive LLC – 333 Alcovy St, 7-L
- Broad 1312 LLC – 1312 S Broad St
- Grizzle Beer LLC – 208 S Broad St **(DDA)**
- Red Crawfish Seafood and Wings of Monroe – 209 S Wayne St **(DDA)**
- Piedmont Medical Care Corp DBA Piedmont Physicians at Monroe Pavilion – 1042 Pavilion Pkwy
- Commercial Cabinetry Millworks – 136 2nd Street
- Matriarch Medical LLC – 155 Bankers Blvd, Ste E200
- 1821 Chicken LLC DBA Church's Texas Chicken – 503 N Broad St **(Change of Ownership)**
- Dreamscape Outdoors LLC – 210 S Broad St **(DDA)**
- Anthony R Gordon DPM PC – 1702 Highland Creek Dr **(Residential)**

Business License Deletions: 4

Number of Employees: 11 (DDA: 3)

- American Trilogy Formal – 118 N Broad St (**DDA**)
- Exploring New Adventures – 517 Hill St
- Trinity Brothers Auto Sale – 333 Alcovy St, 7-P
- Mar Food Service LLC DBA Church Texas Chicken – 503 N Broad St

Development Projects – July 2025:**Commercial****Review Phase:**

- 114 S. Broad St. and Wayne St.; Oak & Vine, outdoor space renovation and site improvements
- The Landing of Monroe; Double Springs Church Road, independent and assisted senior living facility
- Ayefour Development, Phase II; Northwest corner of Charlotte Rowell Blvd. and N. Broad St., commercial subdivision with 6 lots

Approved Plans (Construction/Site Development Not Started):

- 121 Victory Dr.; Cell Phone Tower

Tenant Build-Outs (Existing Commercial Buildings):

- Monroe Pavilion
 - PPG Monroe Primary Care Office

New Construction/Site Development:

- 130 Bankers Blvd.; car wash, under construction
- Reliant Homes Corporate Office: under construction
- 150 Vine St.; Nucor Warehouse, under construction
- Monroe Airport T-Hangers; under construction
- 800 W. Spring St.; Super Mercado El Mana-Monroe
- Lill Lofts at 200 Barrett St.; Mixed-Use Development (Renovation & Remodel)
- 511 N. Broad St.; Pleasant Paws Dog Kennel; under construction
- 920 Birch St.; Oglethorpe Power & Mechanical (Accessory) Building

Renovations & Remodels:

- 210 Cherry Hill Rd.; Lugo Construction (Remodel)
- 208 S. Broad St.; Ford Building (Remodel), Future Grizzle Bear Brewery
- 709 Breedlove Dr.; Ridgeview Institute
- 1312 S. Broad St.; Convenience Store (former pawn shop)
- 500 Great Oaks Drive, Suite 9; Loco Mexican Snack

Misc. Projects:

- Brown Oil Remediation; E. Spring Street

Residential**Review Phase:**

- Carson Pointe; 707 S. Madison Ave., Single-Family Residential, 4 lots

New Site Development/Project Construction:

- The Overlook of Monroe; Townhomes, 7 Total Townhomes, 3 remaining undeveloped

- The Vines of Monroe; Single-Family Residential Subdivision, 220 Lots, under construction with 1st phase near completion
- Hambrick Station; Single-Family Residential Subdivision, 56 Lots, site development in progress
- River Pointe; Single-Family Residential Subdivision, 292 Lots, 1st phase complete, remaining phases concurrently under development.

New Subdivision/Residential Development:

- Rivers Edge Phase 1; 105 Lots, no permits requested at this time
- River Pointe Phase 1; 47 Lots, permits issued for a few single-family homes
- Brookland Commons; 142 Units (98 Single-Family Detached Lots & 44 Townhome Lots)
 - Building permits have been issued for both detached houses and townhomes; construction has begun

Preliminary & Final Plats:

Preliminary Plats:

- The Jax – Multi-Family & Commercial – 2 Lots
 - Accepted for 30-day review on 7/14/25
 - Comments due to applicant on 8/14/25

Final Plats:

- Tokyo Commercial – 3 Commercial Lots; 250 Hwy 138
 - Accepted for 30-day review on 7/2/25
 - Comments sent to applicant on 7/23/25

Conferences, Training, & Certifications:

Kathleen Lewis:

- Became of Certified Permit Technician on July 9, 2025 after successfully passing the Permit Technician Exam

Pre-Application & Future Project Discussion Meetings:

- 133 E. Church Street – Project discussion about improvements to streetscape on E. Church Street to coincide with renovations to permits issued for remodeling existing buildings
- 615 E. Spring Street – Expansion of existing gas station for additional retail spaces and/or new buildings
- 140 Vine Street – Meeting and discussion with owner and attorneys regarding ongoing issues with site and possible future development options

City Marshal Duty Summary – July 2025:

- Patrolled city daily
- 30 Jun 25 assisted CID with translating victim interview
- Patrolled city daily
- Removed 13 signs from roadway
- 662 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily
- 1 Investigations for utility tampering and theft cases
- Citations issued 7

- Represented City Marshals office in Municipal Court
- Handled 15 Directed Complaints called in or e-mailed to Code Office
- Placed or retrieved Re-zoning / Historical Zoning Signs as needed
- Active Shooter Training July 1, 2025
- Mega Power Training July 8, 9, 2025
- Vacation July 3-6, 24-25, 2025
- Vacation July 7-9 24-25, 2025

CITY MARSHAL CASE SUMMARY

Goga					
8/1/2025	913 Creekside Way	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	1006 Meadowwalk Dr	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	802 East Marable St	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	907 Hickory Dr	vehicle parked on improper surface X3	RC	8/15/2025	Open
8/1/2025	443 Sweetgum Dr	neighborhood standards	RC	8/15/2025	Open
8/1/2025	443 Sweetgum Dr	vehicle parked on improper surface	RC	8/15/2025	Open
8/1/2025	432 Sweetgum Dr	vehicle parked on improper surface X2	RC	8/15/2025	Open
8/4/2025	129 5th St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	132 4th St	neighborhood standards	RC	8/18/2025	Open
8/4/2025	129 4th St	neighborhood standards	RC	8/18/2025	Open
8/4/2025	129 4th St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	109 4th St	vehicle parked on improper surface	RC	8/18/2025	Open
8/4/2025	135 3rd St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	335 Barrett St	neighborhood standards	RC	8/18/2025	Open
8/5/2025	122 6th St	tall grass and weeds	RC	8/19/2025	Open
8/5/2025	124 6th St	tall grass and weeds	RC	8/19/2025	Open
8/5/2025	110 6th St	neighborhood standards	RC	8/19/2025	Open
8/5/2025	104 6th st	neighborhood standards	RC	8/19/2025	Open
8/5/2025	114 5th St	neighborhood standards	RC	8/19/2025	Open
8/5/2025	114 5th St	tall grass and weeds	RC	8/19/2025	Open
8/5/2025	301 East Marable St	court ordered re-inspection	N/A	8/19/2025	Closed
8/5/2025	904 Castle Ct	neighborhood standards	Citation	8/19/2025	Closed
8/5/2025	904 Castle Ct	vehicle parked on improper surface	Citation	8/19/2025	Closed
8/5/2025	679 Gatewood Way	RV parked in the street	RC	8/19/2025	Open
8/1/2025	913 Creekside Way	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	1006 Meadowwalk Dr	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	802 East Marable St	tall grass and weeds	RC	8/15/2025	Open
8/1/2025	907 Hickory Dr	vehicle parked on improper surface X3	RC	8/15/2025	Open
8/1/2025	443 Sweetgum Dr	neighborhood standards	RC	8/15/2025	Open
8/1/2025	443 Sweetgum Dr	vehicle parked on improper surface	RC	8/15/2025	Open
8/1/2025	432 Sweetgum Dr	vehicle parked on improper surface X2	RC	8/15/2025	Open
8/4/2025	129 5th St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	132 4th St	neighborhood standards	RC	8/18/2025	Open
8/4/2025	129 4th St	neighborhood standards	RC	8/18/2025	Open
8/4/2025	129 4th St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	109 4th St	vehicle parked on improper surface	RC	8/18/2025	Open
8/4/2025	135 3rd St	tall grass and weeds	RC	8/18/2025	Open
8/4/2025	335 Barrett St	neighborhood standards	RC	8/18/2025	Open
8/5/2025	122 6th St	tall grass and weeds	RC	8/19/2025	Open
8/5/2025	124 6th St	tall grass and weeds	RC	8/19/2025	Open

8/5/2025	110 6th St	neighborhood standards	RC	8/19/2025	Open
Gibbs					
7/2/2025	333 Walker Dr	Exterior Surface and Treatment	CITATION	N/A	Closed
7/2/2025	315 Stokes St Lot 4	Neighbor Standards	RC	7/17/2025	Closed
7/2/2025	315 Stokes St Lot 1	Neighbor Standards	RC	7/17/2025	Closed
7/2/2025	315 Stokes St Lot 1	Shrubs blocking entrance	RC	7/17/2025	Closed
7/2/2025	559 Michael Cir	Neighbor Standards	RC	7/17/2025	Closed
7/2/2025	559 Michael Cir	Uncultivated Vegetation	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Porches and Railing	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Second Auxiliary Structure	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Tall Grass and Weeds	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Uncultivated Vegetation	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Windows	RC	7/17/2025	Closed
7/3/2025	306 Walker Dr	Outside Storage	RC	7/18/2025	Closed
7/3/2025	306 Walker Dr	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	317 Stokes St	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	317 Stokes St	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	317 Stokes St	Unsecure Door	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Roof Structurally Sound	RC	8/2/2025	Open
7/3/2025	321 Stokes St	Unsecure Window	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Uncultivated Vegetation	RC	7/18/2025	Open
7/3/2025	823 Thompson Ridge Dr	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	823 Thompson Ridge Dr	Uncultivated Vegetation	RC	7/18/2025	Closed
7/3/2025	705 W Creek Cir	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	1017 Wheel House Ln Apt A	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	1017 Wheel House Ln Apt A	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	255 Carwood Dr	Neighbor Standards	CITATION	N/A	Closed
7/3/2025	255 Carwood Dr	Exterior Walls	CITATION	N/A	Closed
7/3/2025	255 Carwood Dr	Vehicles Parked Unproper Surface	CITATION	N/A	Closed
7/7/2025	404 Knight St	Neighbor Standards	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Exterior Walls	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Exterior Surface Treatment	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Unhealthy Condition / Power	RC	7/22/2025	Closed
7/7/2025	404 Knight St	Meter Tampering	CITATION	N/A	Closed
7/7/2025	404 Knight St	Meter Tampering	CITATION	N/A	Closed
7/7/2025	829 Store House Ct Apt B	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt B	Uncultivated Vegetation	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt B	Exterior Surface	RC	8/7/2025	Open
7/7/2025	829 Store House Ct Apt C	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt C	Uncultivated Vegetation	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt D	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt D	Uncultivated Vegetation	RC	7/22/2025	Closed
7/8/2025	307 Harris St	Neighbor Standards	RC	7/23/2025	Closed
7/8/2025	307 Harris St	Junk vehicles	RC	7/23/2025	Closed
7/8/2025	308 Harris St	Tall Grass and Weeds	RC	7/23/2025	Closed
7/8/2025	308 Harris St	Uncultivated Vegetation	RC	7/23/2025	Closed
7/8/2025	560 Breedlove Dr	Neighbor Standards	RC	7/23/2025	Closed
7/2/2025	333 Walker Dr	Exterior Surface and Treatment	CITATION	N/A	Closed
7/2/2025	315 Stokes St Lot 4	Neighbor Standards	RC	7/17/2025	Closed
7/2/2025	315 Stokes St Lot 1	Neighbor Standards	RC	7/17/2025	Closed

7/2/2025	315 Stokes St Lot 1	Shrubs blocking entrance	RC	7/17/2025	Closed
7/2/2025	559 Michael Cir	Neighbor Standards	RC	7/17/2025	Closed
7/2/2025	559 Michael Cir	Uncultivated Vegetation	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Porches and Railing	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Second Auxiliary Structure	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Tall Grass and Weeds	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Uncultivated Vegetation	RC	7/17/2025	Closed
7/2/2025	224 Douglas St	Windows	RC	7/17/2025	Closed
7/3/2025	306 Walker Dr	Outside Storage	RC	7/18/2025	Closed
7/3/2025	306 Walker Dr	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	317 Stokes St	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	317 Stokes St	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	317 Stokes St	Unsecure Door	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Roof Structurally Sound	RC	8/2/2025	Open
7/3/2025	321 Stokes St	Unsecure Window	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	321 Stokes St	Uncultivated Vegetation	RC	7/18/2025	Open
7/3/2025	823 Thompson Ridge Dr	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	823 Thompson Ridge Dr	Uncultivated Vegetation	RC	7/18/2025	Closed
7/3/2025	705 W Creek Cir	Tall Grass and Weeds	RC	7/18/2025	Closed
7/3/2025	1017 Wheel House Ln Apt A	Tall Grass and Weeds	RC	7/18/2025	Open
7/3/2025	1017 Wheel House Ln Apt A	Neighbor Standards	RC	7/18/2025	Open
7/3/2025	255 Carwood Dr	Neighbor Standards	CITATION	N/A	Closed
7/3/2025	255 Carwood Dr	Exterior Walls	CITATION	N/A	Closed
7/3/2025	255 Carwood Dr	Vehicles Parked Unproper Surface	CITATION	N/A	Closed
7/7/2025	404 Knight St	Neighbor Standards	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Exterior Walls	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Exterior Surface Treatment	RC	8/7/2025	Closed
7/7/2025	404 Knight St	Unhealthy Condition / Power	RC	7/22/2025	Closed
7/7/2025	404 Knight St	Meter Tampering	CITATION	N/A	Closed
7/7/2025	404 Knight St	Meter Tampering	CITATION	N/A	Closed
7/7/2025	829 Store House Ct Apt B	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt B	Uncultivated Vegetation	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt B	Exterior Surface	RC	8/7/2025	Open
7/7/2025	829 Store House Ct Apt C	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt C	Uncultivated Vegetation	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt D	Tall Grass and Weeds	RC	7/22/2025	Closed
7/7/2025	829 Store House Ct Apt D	Uncultivated Vegetation	RC	7/22/2025	Closed
7/8/2025	307 Harris St	Neighbor Standards	RC	7/23/2025	Closed
7/8/2025	307 Harris St	Junk vehicles	RC	7/23/2025	Closed
7/8/2025	308 Harris St	Tall Grass and Weeds	RC	7/23/2025	Closed
7/8/2025	308 Harris St	Uncultivated Vegetation	RC	7/23/2025	Closed
7/8/2025	560 Breedlove Dr	Neighbor Standards	RC	7/23/2025	Closed
7/14/2025	435 Red Oak Ct	Uncultivated Vegetation	RC	7/29/2025	Closed
7/14/2025	547 Michael Cir	Vehicle Parked Unproper Surface	RC	7/29/2025	Closed
7/14/2025	547 Michael Cir	Section 540.2 Camper more than 14 Days	RC	7/29/2025	Closed
7/14/2025	709 Kendall Ct	Tree Debris	RC	7/29/2025	Closed
7/14/2025	709 Kendall Ct	Fence	RC	7/29/2025	Closed
7/14/2025	711 Kendall Ct	Neighbor Standards	RC	7/29/2025	Closed
7/14/2025	203 Felker St	Land Use Regulation	RC	7/29/2025	Closed
7/15/2025	800 Church St	Court order reinspection	N/A	7/15/2025	Closed

7/15/2025	910 Davis St	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	1450 South Broad St Lot 230	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	1209 Mathis St	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	735 W Creek Cir	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	124 South Broad St	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	425 Magnolia St	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	299 Tangle Wood Dr	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	144 Perry St	Court order reinspection	N/A	7/15/2025	Closed
7/15/2025	227 Atha St	Roof Structurally Sound	RC	8/15/2025	Open
7/15/2025	227 Atha St	Windows	RC	8/15/2025	Open
7/15/2025	404 Knight St	Unhealthy Condition / Condemn	N/A	7/15/2025	Closed
7/15/2025	310 Pine Park St Apt B	Unhealthy Condition / rodents	RC	8/15/2025	Open
7/15/2025	310 Pine Park St Apt B	Roof Structurally Sound	RC	8/15/2025	Open
7/15/2025	310 Pine Park St Apt A	Unhealthy Condition / Rodents	RC	8/15/2025	Open
7/16/2025	739 Wheel House Ln Apt, B	Exterior Walls	RC	8/16/2025	Open
7/16/2025	739 Wheel House Ln Apt B	Exterior Surface Treatment	RC	8/16/2025	Open
7/16/2025	736 Wheel House Ln Apt B	Exterior Walls	RC	8/16/2025	Open
7/16/2025	736 Wheel House Ln Apt B	Exterior Surface Treatment	RC	8/16/2025	Open
7/16/2025	736 Wheel House Ln Apt B	Tall Grass and Weeds	RC	7/29/2025	Closed
7/16/2025	736 Wheel House Ln Apt B	Uncultivated Vegetation	RC	7/29/2025	Closed
7/16/2025	610 E Spring St	Camper Parked Unproper Surface	RC	7/29/2025	Closed
7/16/2025	833 Store House Ct Apt A	Uncultivated Vegetation	RC	7/29/2025	Closed
7/16/2025	833 Store House Ct Apt A	Exterior Walls	RC	8/16/2025	Open
7/16/2025	833 Store House Ct Apt A	Exterior Surface Treatment	RC	8/16/2025	Open
7/16/2025	1115 S Madison Ave	Neighbor Standards	RC	7/29/2025	Closed
7/16/2025	1115 S Madison Ave	Tall Grass and Weeds	RC	7/29/2025	Closed
7/16/2025	1115 S Madison Ave	Exterior Walls / Shed	RC	8/16/2025	Open
7/16/2025	833 Store House Ct Apt B	Exterior Wall	RC	8/17/2025	Open
7/16/2025	833 Store House Ct Apt B	Exterior Surface Treatment	RC	8/17/2025	Open
7/16/2025	838 Wheel House Ln Apt C	Exterior Walls	RC	8/17/2025	Open
7/16/2025	838 Wheel House Ln Apt C	Exterior Surface Treatment	RC	8/17/2025	Open
7/16/2025	842 Store House Ct Apt A	Exterior Walls	RC	8/17/2025	Open
7/16/2025	842 Store House Ct Apt A	Exterior Surface Treatment	RC	8/17/2025	Open
7/16/2025	842 Store House Ct Apt B	Exterior Walls	RC	8/17/2025	Open
7/16/2025	842 Store House Ct Apt B	Exterior Treatment	RC	8/17/2025	Open
7/16/2025	845 Store House Ct Apt B	Exterior Walls	RC	8/17/2025	Open
7/16/2025	845 Store House Ct Apt B	Exterior Treatment	RC	8/17/2025	Open
7/17/2025	912 E Spring St	Exterior Walls	RC	8/17/2025	Open
7/17/2025	912 E Spring St	Exterior Surface Treatment	RC	8/17/2025	Open
7/17/2025	315 Stokes St Lot 4	Neighbor Standards	RC	8/1/2025	Open
7/17/2025	315 Stokes St	Neighbor Standards	RC	8/1/2025	Open
7/18/2025	103 Atha St	Neighbor Standards	RC	8/1/2025	Open
7/18/2025	1017 Wheel House Ln Apt E	Exterior Surface Treatment	RC	8/17/2025	Open
7/18/2025	1017 Wheel House Ln Apt F	Roof Structurally Sound	RC	8/17/2025	Open
7/18/2025	1017 Wheel House Ln Apt F	Exterior Surface Treatment	RC	8/17/2025	Open
7/18/2025	107 Atha St	Neighbor Standards	RC	8/1/2025	Open
7/21/2025	156 Martin Luther King BLVD	Tree Debris	RC	8/5/2015	Open
7/21/2025	923 Amber Trl	Junk Vehicles	RC	8/5/2025	Open
7/21/2025	923 Amber Trl	Vehicle Parked Unproper Surface	RC	8/5/2025	Open
7/21/2025	926 Amber Trl	Junk vehicles	RC	8/5/2025	Open
7/21/2025	107 Atha St	Dangerous Rotten Tree	RC	8/21/2025	Open
7/21/2025	1042 Wheel House Ln Apt B	Tall Grass and Weeds	RC	8/21/2025	Open

7/21/2025	1042 Wheel House Ln Apt B	Exterior Walls	RC	8/21/2025	Open
7/21/2025	1042 Wheel House Ln Apt B	Exterior Surface Treatment	RC	8/21/2025	Open
7/21/2025	1026 Wheel House Ln Apt A	Tall Grass and Weeds	RC	8/5/2025	Open
7/21/2025	739 Wheel House Ln Apt A	Exterior Walls	RC	8/21/2025	Open
7/22/2025	729 Wheel House Ln Apt B	Exterior Surface Treatment	RC	8/22/2025	Open
7/22/2025	729 Wheel House Ln Apt B	Exterior Surface Treatment	RC	8/22/2025	Open
7/22/2025	232 1/2 Douglas St	Porches and Railing	RC	8/22/2025	Open
7/22/2025	1444 Creek View Dr	Neighbor Standards	RC	8/6/2025	Open
7/22/2025	1444 Creek View Dr	Tall Grass and Weeds	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 14	Outside Storage	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 12	Tall Grass and Weeds	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 23	Junk vehicles	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 23	Tall Grass and Weeds	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 17	Tall Grass and Weeds	RC	8/6/2025	Open
7/22/2025	340 Towler St Lot 17	Outside Storage	RC	8/6/2025	Open
7/23/2025	1424 S Broad St	Junk & Abandoned	RC	8/7/2025	Open
7/23/2025	1426 S Broad St	Junk & Abandoned	RC	8/7/2025	Open
7/23/2025	1426 S Broad St	Tall Grass and Weeds	RC	8/7/2025	Open
7/23/2025	1426 S Broad St	Uncultivated Vegetation	RC	8/7/2025	Open
7/23/2025	111 4TH St	Tall Grass and Weeds	RC	8/7/2025	Open
7/23/2025	114 4TH St	Outside Storage	RC	8/7/2025	Open
7/23/2025	115 4TH St	Tall Grass and Weeds	RC	8/7/2025	Open
7/23/2025	733 Wheel House Ln Apt A, B	Exterior Surface Treatment	RC	8/23/2025	Open
7/28/2025	322 Walker Dr	Outside Storage	RC	8/11/2025	Open
7/28/2025	417 Knight St Apt A	Outside Storage	RC	8/11/2025	Open
7/28/2025	417 Knight St Apt B	Outside Storage	RC	8/11/2025	Open
7/28/2025	307 Mobley Cir	Tall Grass & Weeds	RC	8/11/2025	Open
7/28/2025	307 Mobley Cir	Tree Debris	RC	8/11/2025	Open
7/28/2025	312 Mobley Cir	Tall Grass & Weeds	RC	8/11/2025	Open
7/28/2025	312 Mobley Cir	Tree Debris	RC	8/11/2025	Open
7/28/2025	717 Heritage Ridge Dr	Neighbor Standards	RC	8/11/2025	Open
7/28/2025	717 Heritage Ridge Dr	Outside Storage	RC	8/11/2025	Open
7/29/2025	710 Overlook Crest	Uncultivated Vegetation	RC	8/12/2025	Open
7/29/2025	940 Church St	Tall Grass & Weeds	RC	8/12/2025	Open
7/29/2025	940 Church St	Uncultivated Vegetation	RC	8/12/2025	Open
7/29/2025	203 Felker St	Land Use Regulation	RC	8/12/2025	Open
7/29/2025	435 Red Oak Ct	Tall Grass & Weeds	RC	8/12/2025	Open
7/29/2025	435 Red Oak Ct	Uncultivated Vegetation	RC	8/12/2025	Open
7/29/2025	709 Kendall Ct	Tree Debris	RC	8/12/2025	Open
7/30/2025	909 Cherokee Ave	Junk Vehicle	RC	8/13/2025	Open
7/30/2025	1043 Wheel House Ln Apt A	Tall Grass & Weeds	RC	8/13/2025	Open
7/30/825	1043 Wheel House Ln Apt A	Outside Storage	RC	8/13/2025	Open
7/30/2025	1043 Wheel House Ln Apt A	Uncultivated Vegetation	RC	8/13/2025	Open
7/30/2025	1042 Wheel House Ln Apt A	Tall Grass & Weeds	RC	8/13/2025	Open
7/30/2025	1042 Wheel House Ln Apt A	Uncultivated Vegetation	RC	8/13/2025	Open
7/30/2025	1042 Wheel House Ln Apt A	Exterior Surface Treatment	RC	8/13/2025	Open
7/30/2025	934 Old Mill Point	Exterior Surface Treatment	RC	8/13/2025	Open
7/30/2025	845 Overlook Pl	Tall Grass & Weeds	RC	8/13/2025	Open
7/30/2025	845 Overlook Pl	Uncultivated Vegetation	RC	8/13/2025	Open
7/31/2025	130 Vine St	Odor	RC	8/1/2025	Open
7/31/2025	1121 Classic Trl	Junk & Abandoned	RC	8/14/2025	Open
7/31/2025	1121 Classic Trl	Vehicle Parked Unproper Surface	RC	8/14/2025	Open

7/31/2025	1121 Classic Trl	Outside Storage	RC	8/14/2025	Open
7/31/2025	1111 Classic Trl	Junk & Abandoned	RC	8/14/2025	Open
7/31/2025	1111 Classic Trl	Vehicle Parked Unproper Surface	RC	8/14/2025	Open
7/31/2025	1135 E Church St	Neighbor Standards	RC	8/14/2025	Open
7/31/2025	1135 E Church St	Junk & Abandoned	RC	8/14/2025	Open
7/31/2025	1135 E Church St	Tall Grass & Weeds	RC	8/14/2025	Open
7/31/2025	828 Overlook Trl	Uncultivated Vegetation	RC	8/14/2025	Open
7/31/2025	828 Overlook Trl	Tall Grass & Weeds	RC	8/14/2025	Open
7/31/2025	828 Overlook Trl	Outside Storage	RC	8/14/2025	Open
7/31/2025	714 Heritage Ridge Dr	Junk & Abandoned	RC	8/14/2025	Open
7/31/2025	714 Heritage Ridge Dr	Illegal Parked Trailer in the roadway	RC	8/14/2025	Open
7/31/2025	335 Barrett St	Outside Storage	RC	8/14/2025	Open



Summary Financials June 2025

General Fund

General Fund revenue collections are at 38% of budget, while expenses are at 51% of budget for the month.

YTD LOST collections are slightly less than budget for June

YTD 2025 SPLOST collections are less than budget

Collections for business license exceeded budget YTD by \$76k

YTD Collections for building permits are @ \$97k below budget as of May

Transfers in from the Utility Fund are at budget YTD

Utility Fund

Utility revenues are at 60% of budget, while expenses are at 63% of total budget. Monthly utility bill collections are at 96%, while \$23,402 were uncollected & turned over to the collection agency.

11,518 utility bills were mailed out

584 utility bill extensions granted

6,995,314 YTD Utility CIP & bond expenditures

96% of monthly extensions paid on time

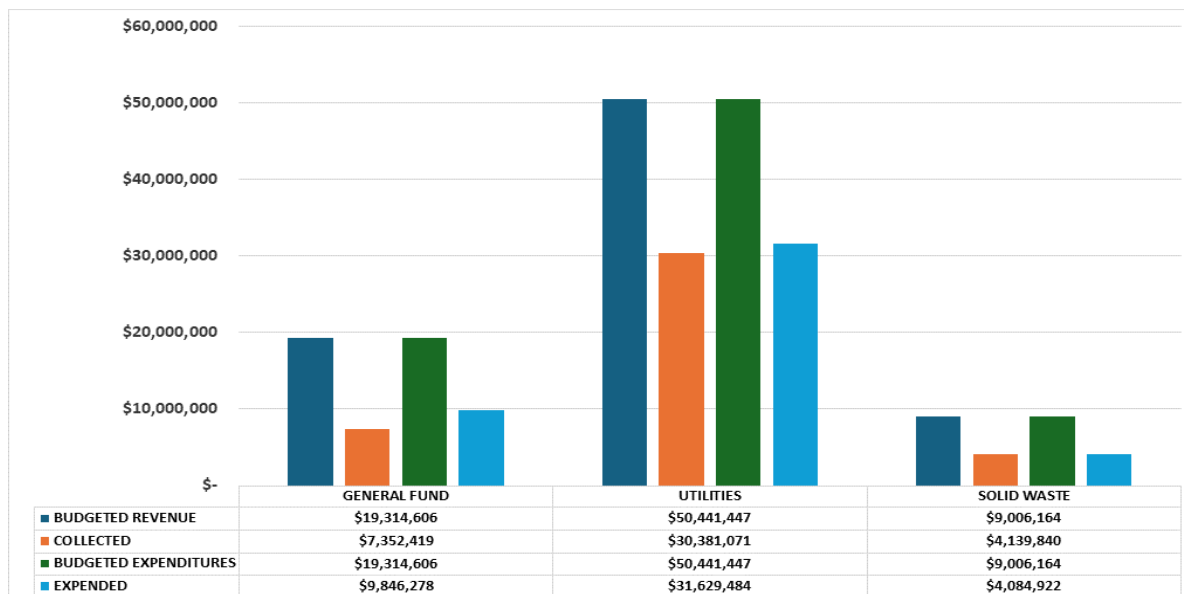
Solid Waste Fund

Solid Waste overall revenues are at 46% of total budget, while expenses are at 48% of budget for the month.

6,899 residential & commercial customers

Sanitation collections are @ \$183k below budget as of June

Transfer Station collections are @ \$180k below budget as of June





Financial Report

June 2025

All financial reports are available online at our website or here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES

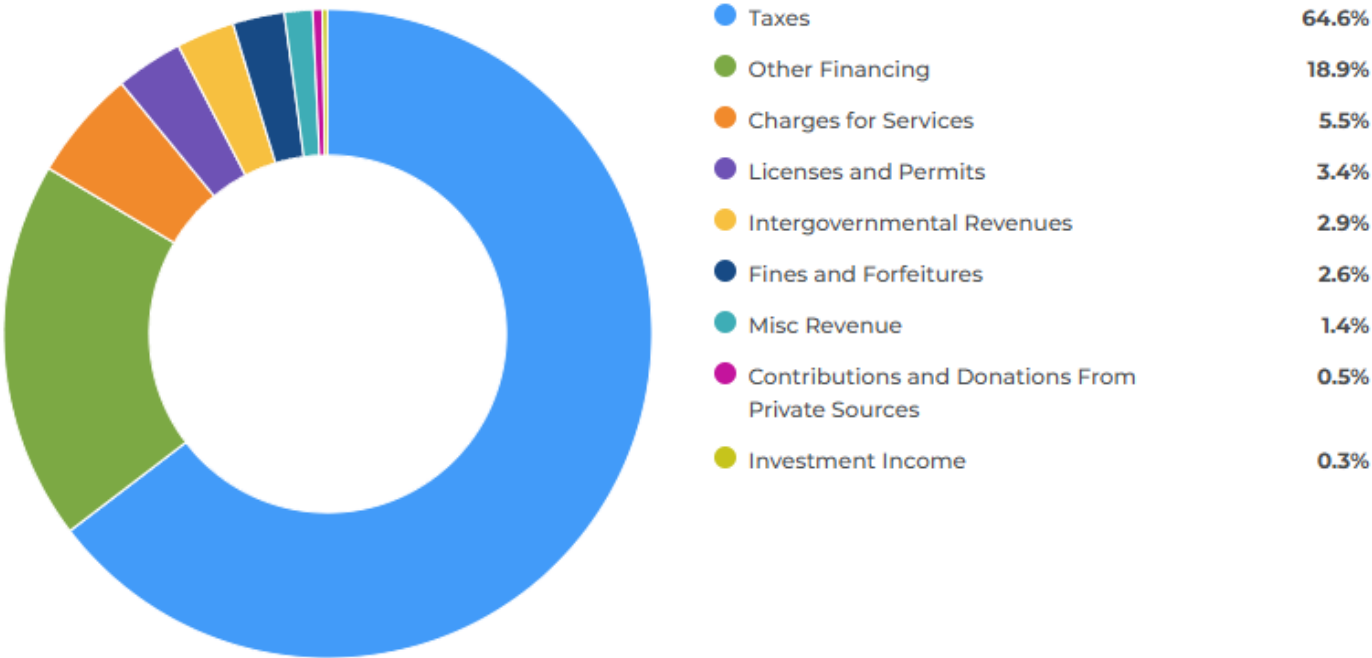


TOTAL BUDGETED
\$19,314,606

COLLECTED TO DATE
(38% of budgeted collected to date)

\$7,352,419

General Fund year-to-date revenues for the month totaled \$7,352,419 which is 38% of total budgeted revenues of \$19,314,606 for 2025. *Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.*



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

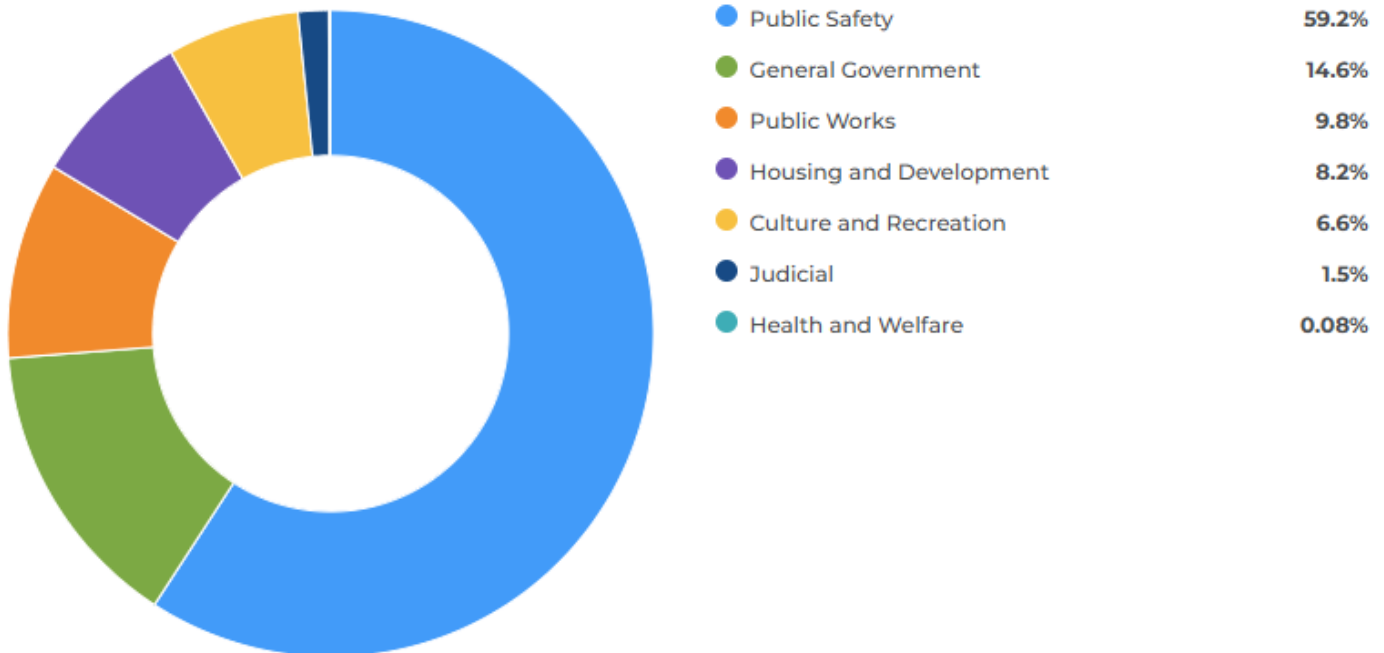
\$19,314,606

EXPENDED TO DATE

(51% of budgeted used to date)

\$9,846,279

General Fund year-to-date expenses for the month totaled \$9,846,279 which is @ 51% total budgeted expenses of \$19,314,606 for 2025.



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

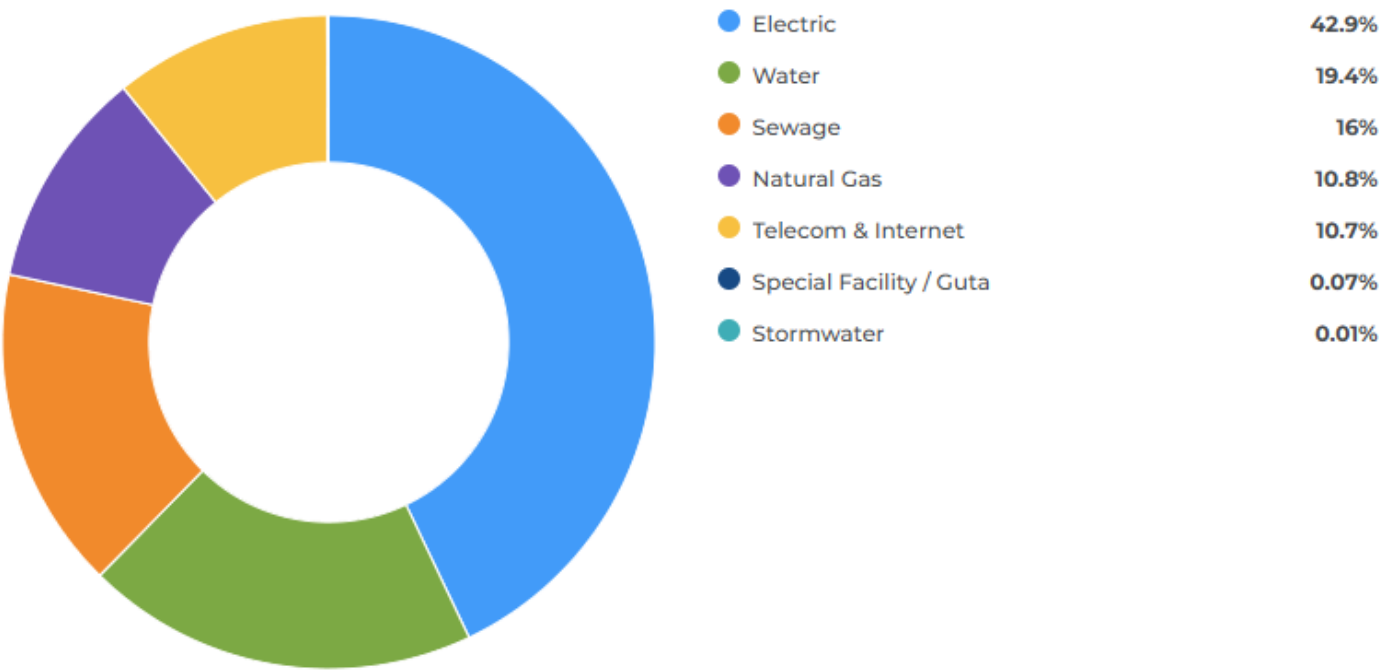
\$50,441,447

COLLECTED TO DATE

(60% of budgeted collected to date)

\$30,381,071

Utility Fund year-to-date operating revenues for the month totaled \$27,304,567 (*excluding capital revenue*). This is @ 54% of total budgeted revenues of \$50,441,447 for 2025. Capital revenues total \$3,074,162.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

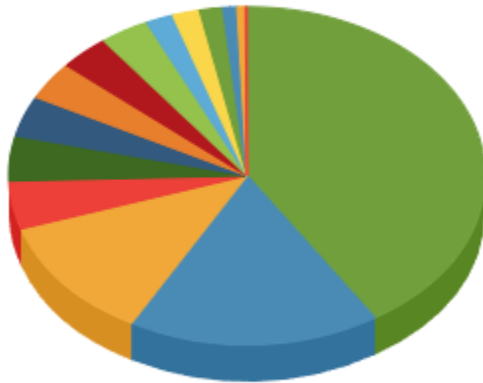
\$50,441,447

EXPENDED TO DATE

(63% of budgeted used to date)

\$31,629,484

Utility Fund year-to-date operating expenses for the month totaled \$24,634,170 *(excluding capital expense)* which is @ 49% of total budgeted expenses of \$50,441,447 for 2025. Year-to-date capital expenses totaled \$6,995,314 which includes Utility Bond expenditures.



Electric (Actual)	\$5,790,644
Natural Gas (Actual)	\$2,413,602
Telecom & Internet (Actual)	\$1,670,377
Water (Actual)	\$654,193
Water Treatment Plant (Actual)	\$607,455
Sewage (Actual)	\$550,125
Util Customer Service (Actual)	\$515,238
Sewage Treatment Plant (Actual)	\$480,637
Water Distribution System (Actual)	\$471,905
Sewage Collection System (Actual)	\$265,048
Central Services - Util (Actual)	\$261,788
Utility Billing (Actual)	\$223,010
Stormwater (Actual)	\$134,861
Util Gen Admin Wsg (Actual)	\$78,573
Cable Tv (Actual)	\$14,390
Util Finance (Actual)	\$-997,969

SOLID WASTE FUND SUMMARY

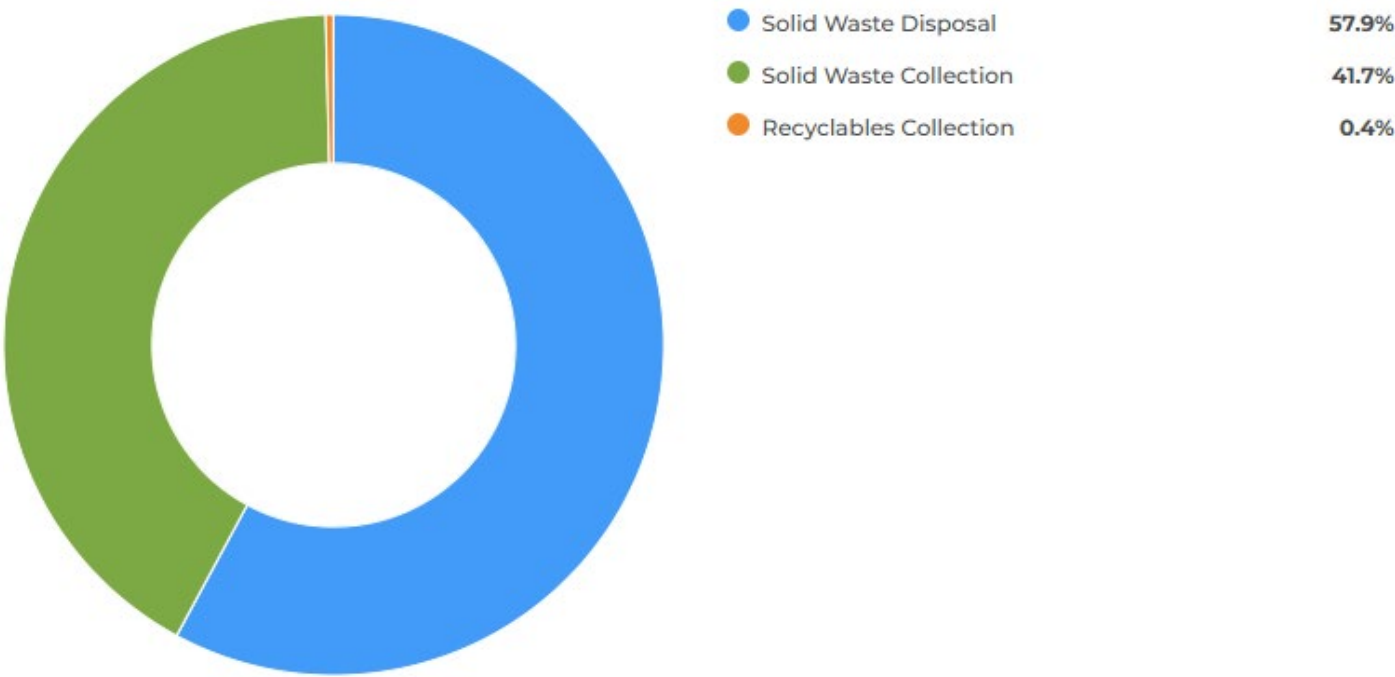
SOLID WASTE FUND REVENUES



TOTAL BUDGETED
\$9,006,164

COLLECTED TO DATE
(46% of budgeted collected to date)
\$4,139,840

Solid Waste year-to-date revenues for the month totaled \$4,139,840. This is @ 46% of total budgeted revenues \$9,006,164 for 2025.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

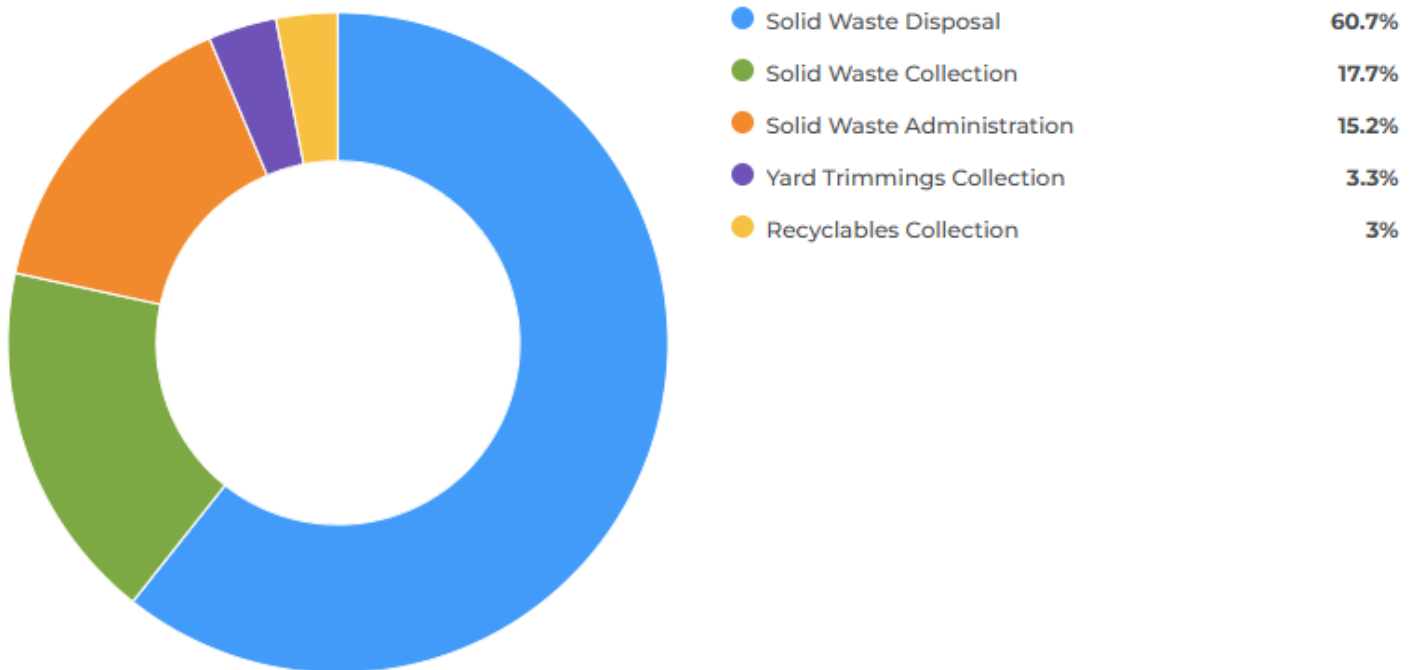
\$9,006,164

EXPENDED TO DATE

(48% of budgeted used to date)

\$4,345,134

Solid Waste year-to-date expenses for the month totaled \$4,084,922 (*excluding capital expense*) which is @ 45% total budgeted expenses of \$9,006,164. Year-to-date capital expenses totaled \$260,212.



Cash balances for the City of Monroe at month end totaled **\$52,364,885** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	377,870.04
Group Health Insurance Claims (Insurance Trust)	327,114.07
FSA	6,392.50
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST 2019	5,501,189.10
SPLOST 2025	1,094,177.60
SPECIAL REVENUE FUND	
Hotel/Motel	35,420.03
DEA Confiscated Assets Fund	121,373.27
Seized Fund Checking	78,542.68
Forfeiture Fund Checking	55,629.45
American Rescue Plan	696.55
ENTERPRISE FUND	
Solid Waste	1,097,157.32
Solid Waste Capital	575,819.30
Utility Revenue	1,275,177.93
Utility MEAG Short-Term Investment	9,281,741.20
Utility MEAG Intermediate Extended Investment	9,643,695.17
Utility MEAG Intermediate Portfolio Investment	5,019,966.70
Utility Tap Fees	2,134,259.27
2020 Util Bond Sinking Fund	212,054.53
2020 Bond Fund	13,255,074.63
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,588,903.74

The total Utility Capital funds available at month end, \$6,000,398, as broken down in the section below:

Utility Capital Improvement Cash Balance	2,866,139
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	2,134,259
Total Current Funds Available	6,000,398

Utility Transfers

	CIP Transfer In	CIP Expensed	General Fund Transfer In
January	\$ 473,875	\$ (611,314)	\$ 250,230
February	\$ 566,301	\$ (819,043)	\$ 300,360
March	\$ 570,795	\$ (605,744)	\$ 304,236
April	\$ 501,371	\$ (1,362,456)	\$ 265,399
May	\$ 463,827	\$ (2,077,014)	\$ 246,742
June	\$ 463,398	\$ (2,161,709)	\$ 246,742
July			
August			
September			
October			
November			
December			
YTD Total	\$ 3,039,568	\$ (7,637,280)	\$ 1,613,709

Utility 2020 Bond Funds

	Original Budget	Updated Budget	Expenditures	Balance
Alcovy Sewer Line Extension	\$4,000,000	\$4,000,000	\$2,270,272	\$1,729,728
Loganville Water Transmission Line Extension	5,580,000	5,580,000	5,580,000	-
Broadband Fiber Extension	12,700,000	12,700,000	12,846,621	(146,621)
Blaine Station Telecom Building	478,648	633,193	633,193	-
Wastewater Treatment Plant Upgrades	7,500,000	5,500,564	5,512,888	-
Raw Water Line Upgrades	3,520,000	11,203,242	5,664,299	5,538,943
Water Tank Cherry Hill & Line Extension	3,000,000	4,065,000	1,826,267	2,238,733
East Walton Gas Line Extension	1,000,000	1,000,000	323,895	676,105
Future Water Transmission Line Extensions	1,700,000	1,601,831	1,601,831	-
Future Expansion Projects	5,771,352	-	-	-
Water Plant System Upgrades	3,000,000	4,614,282	4,616,357	-
Water Tank Northside of System	1,750,000	-	-	-
Bond Closing Fees from Bond Proceeds	-	-	435,942	(435,942)
	\$50,000,000	\$50,898,112	\$41,311,564	\$8,688,436

SPLOST Budgets

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance	
Transportation	\$9,000,000	\$12,620,870	\$11,038,530	\$2,919,581	\$4,501,921	
Parks	8,000,000	5,408,944	6,525,509	2,127,336	1,010,771	
	\$17,000,000	\$18,029,815	\$17,564,040	\$5,046,917	\$5,512,692	
2025 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance	
Transportation	\$6,168,477	\$449,861	\$45,704	\$700	\$404,857	
Parks	2,004,755	146,205	0	4	146,209	
Public Safety	6,168,477	449,861	0	13	449,875	
Public Facilities	1,079,484	78,726	0	2	78,728	
	\$15,421,193	\$1,124,653	\$45,704	\$720	\$1,079,669	



General Fund

For Fiscal Period Ending:

June 2025

	Original Total Budget	Current Total Budget	June 2024	YTD	Assumed July- Dec	Projected Year End 2025	Year End 2024
Revenue							
1500 - GENERAL ADMIN	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 13,350
1510 - FINANCE ADMIN	17,126,801	17,126,801	770,021	5,973,883	10,220,562	16,194,445	15,799,211
1519 - INTERGOVERNMENTAL	273,857	273,857	14,431	92,153	172,750	264,903	264,964
1565 - WALTON PLAZA	3,473	3,473	289	1,736	1,736	3,473	3,473
2650 - MUNICIPAL COURT	425,000	425,000	33,306	146,122	221,446	367,568	423,230
3200 - POLICE	131,000	131,000	17,626	63,208	91,465	154,673	270,934
3500 - FIRE OPERATIONS	-	-	-	-	17,808	17,808	29,657
3510 - FIRE PREVENTION/CRR	40,000	40,000	350	30,110	2,310	32,420	45,587
4200 - STREETS & TRANSPORTATION	206,713	206,713	-	433,564	5,415	438,979	434,131
5530 - COMMUNITY CENTER	28,075	28,075	4,583	27,500	21,117	48,617	48,617
6100 - PARKS	-	-	-	-	42,580	42,580	42,580
6200 - BLDGS & GROUNDS	-	-	-	-	21,360	21,360	-
7200 - CODE & DEVELOPMENT	680,360	680,360	27,762	335,126	138,999	474,125	747,539
7520 - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	350
7521 - MAINSTREET	190,500	190,500	14,998	129,774	86,217	215,992	196,551
7563 - AIRPORT	208,827	208,827	24,286	119,243	107,128	226,371	200,461
Revenue Total:	\$ 19,314,606	\$ 19,314,606	\$ 907,654	\$ 7,352,419	\$ 11,150,894	\$ 18,503,314	\$ 18,520,635
Expense							
1100 - LEGISLATIVE	\$ 301,110	\$ 301,110	\$ 26,163	\$ 165,600	\$ 100,972	\$ 266,572	\$ 275,282
1300 - EXECUTIVE	1,017,877	1,017,877	48,859	337,662	291,587	629,250	603,124
1400 - ELECTIONS	24,300	24,300	-	-	877	877	877
1500 - GENERAL ADMIN	91,841	91,841	6,480	48,878	41,651	90,529	97,114
1510 - FINANCE ADMIN	571,296	571,296	19,434	187,000	486,402	673,402	562,137
1530 - LAW	167,500	167,500	26,960	78,168	73,295	151,463	146,330
1560 - AUDIT	60,000	60,000	6,253	67,253	2,370	69,623	54,870
1565 - WALTON PLAZA	587,314	587,314	26,002	293,874	294,570	588,444	589,588
2650 - MUNICIPAL COURT	295,606	295,606	26,121	149,751	115,930	265,681	256,484
3200 - POLICE	8,066,464	8,066,464	675,552	4,414,119	3,878,727	8,292,845	8,179,832
3290 - CITY MARSHAL	163,775	163,775	14,650	70,667	-	70,667	512
3500 - FIRE OPERATIONS	3,086,708	3,086,708	238,440	1,617,315	1,377,164	2,994,480	2,796,789
3510 - FIRE PREVENTION/CRR	114,128	114,128	8,708	52,158	51,649	103,807	105,592
4200 - STREETS & TRANSPORTATION	1,898,867	1,898,867	156,540	999,743	902,902	1,902,645	1,818,521
5500 - COMMUNITY SERVICES	7,100	7,100	-	7,350	-	7,350	7,100
5530 - COMMUNITY CENTER	9,130	9,130	3,245	13,407	9,317	22,724	21,077
6100 - PARKS	420,390	420,390	39,608	226,389	355,395	581,785	563,102
6200 - BLDGS & GROUNDS	699,019	699,019	48,560	336,330	443,832	780,162	762,906
6500 - LIBRARIES	156,943	156,943	38,500	86,420	81,798	168,218	158,866
7200 - CODE & DEVELOPMENT	755,505	755,505	51,144	345,647	336,480	682,128	717,594
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,844	4,844	4,844
7520 - ECONOMIC DEVELOPMENT	136,595	136,595	12,891	58,220	89,268	147,488	198,165
7521 - MAINSTREET	410,459	410,459	38,382	200,140	219,800	419,940	385,908
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	115	6,888	19,335	26,223	26,148
7563 - AIRPORT	241,427	241,427	4,095	83,301	104,692	187,993	181,317
Expense Total:	\$ 19,314,606	\$ 19,314,606	\$ 1,516,700	\$ 9,846,278	\$ 9,282,860	\$ 19,129,138	\$ 18,514,079
Report Surplus (Deficit):				\$ (2,493,859)	\$ 1,868,034	\$ (625,825)	\$ 6,556



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 06/30/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	770,021.33	5,973,882.79	11,152,918.21
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	14,430.66	92,153.30	181,703.70
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,736.46	1,736.54
2650 - MUNICIPAL COURT	425,000.00	425,000.00	33,306.02	146,121.99	278,878.01
3200 - POLICE	131,000.00	131,000.00	17,626.33	63,208.06	67,791.94
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	350.00	30,110.00	9,890.00
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	0.00	433,563.63	-226,850.63
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	27,499.98	575.02
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	27,761.88	335,126.10	345,233.90
7521 - MAINSTREET	190,500.00	190,500.00	14,998.30	129,774.43	60,725.57
7563 - AIRPORT	208,827.00	208,827.00	24,286.49	119,242.68	89,584.32
Revenue Total:	19,314,606.04	19,314,606.00	907,653.75	7,352,419.42	11,962,186.58
Expense					
1100 - LEGISLATIVE	301,110.00	301,110.00	26,162.91	165,600.03	135,509.97
1300 - EXECUTIVE	1,017,877.00	956,377.00	48,859.11	337,662.43	618,714.57
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00
1500 - GENERAL ADMIN	91,841.00	91,841.00	6,479.95	48,878.39	42,962.61
1510 - FINANCE ADMIN	571,296.00	571,296.00	19,434.25	186,999.57	384,296.43
1530 - LAW	167,500.00	167,500.00	26,960.40	78,168.36	89,331.64
1560 - AUDIT	60,000.00	60,000.00	6,252.50	67,252.50	-7,252.50
1565 - WALTON PLAZA	587,314.00	587,314.00	26,001.56	293,873.73	293,440.27
2650 - MUNICIPAL COURT	295,606.00	295,606.00	26,121.39	149,751.24	145,854.76
3200 - POLICE	8,066,464.00	8,127,964.00	675,552.00	4,414,118.55	3,713,845.45
3290 - CITY MARSHAL	163,775.00	163,775.00	14,649.56	70,666.62	93,108.38
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	238,440.43	1,617,315.22	1,469,392.78
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	8,708.27	52,158.07	61,969.93
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	156,539.93	999,742.57	899,124.43
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	0.00	7,350.00	-250.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	3,244.63	13,406.59	-4,276.59
6100 - PARKS	420,390.00	420,390.00	39,607.56	226,389.23	194,000.77
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	48,559.68	336,329.80	362,689.20
6500 - LIBRARIES	156,943.00	156,943.00	38,500.19	86,419.73	70,523.27
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	51,143.58	345,647.18	409,857.82
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	12,890.73	58,219.87	78,375.13
7521 - MAINSTREET	410,459.00	410,459.00	38,381.83	200,140.26	210,318.74
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	115.20	6,888.10	19,519.90
7563 - AIRPORT	241,427.00	241,427.00	4,094.76	83,300.77	158,126.23
Expense Total:	19,314,606.00	19,314,606.00	1,516,700.42	9,846,278.81	9,468,327.19
Total Surplus (Deficit):	0.04	0.00	-609,046.67	-2,493,859.39	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 06/30/2025

50

DEPT	2024 June Activity	2025 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	1,000.00	0.00	-1,000.00	-100.00%	13,350.00	0.00	-13,350.00	-100.00%
1510 - FINANCE ADMIN	690,461.86	770,021.33	79,559.47	11.52%	5,011,108.45	5,973,882.79	962,774.34	19.21%
1519 - INTERGOVERNMENTAL	26,706.59	14,430.66	-12,275.93	-45.97%	92,213.99	92,153.30	-60.69	-0.07%
1565 - WALTON PLAZA	289.41	289.41	0.00	0.00%	1,736.46	1,736.46	0.00	0.00%
2650 - MUNICIPAL COURT	41,817.26	33,306.02	-8,511.24	-20.35%	201,783.92	146,121.99	-55,661.93	-27.58%
3200 - POLICE	14,860.93	17,626.33	2,765.40	18.61%	68,234.42	63,208.06	-5,026.36	-7.37%
3500 - FIRE OPERATIONS	7,799.00	0.00	-7,799.00	-100.00%	7,799.00	0.00	-7,799.00	-100.00%
3510 - FIRE PREVENTION/CRR	1,150.00	350.00	-800.00	-69.57%	43,276.95	30,110.00	-13,166.95	-30.42%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	427,290.02	433,563.63	6,273.61	1.47%
5530 - COMMUNITY CENTER	4,583.33	4,583.33	0.00	0.00%	27,499.98	27,499.98	0.00	0.00%
7200 - CODE & DEVELOPMENT	20,461.20	27,761.88	7,300.68	35.68%	586,670.47	335,126.10	-251,544.37	-42.88%
7520 - ECONOMIC DEVELOPMENT & PLANNING	0.00	0.00	0.00	0.00%	350.00	0.00	-350.00	-100.00%
7521 - MAINSTREET	14,087.59	14,998.30	910.71	6.46%	110,333.12	129,774.43	19,441.31	17.62%
7563 - AIRPORT	16,384.77	24,286.49	7,901.72	48.23%	93,332.75	119,242.68	25,909.93	27.76%
Revenue Total:	839,601.94	907,653.75	68,051.81	8.11%	6,684,979.53	7,352,419.42	667,439.89	9.98%
Expense								
1100 - LEGISLATIVE	25,881.89	26,162.91	-281.02	-1.09%	164,484.02	165,600.03	-1,116.01	-0.68%
1300 - EXECUTIVE	46,805.60	48,859.11	-2,053.51	-4.39%	290,974.47	337,662.43	-46,687.96	-16.05%
1500 - GENERAL ADMIN	6,550.51	6,479.95	70.56	1.08%	50,981.89	48,878.39	2,103.50	4.13%
1510 - FINANCE ADMIN	-35,618.28	19,434.25	-55,052.53	-154.56%	68,739.38	186,999.57	-118,260.19	-172.04%
1530 - LAW	222.60	26,960.40	-26,737.80	-12,011.59%	73,034.94	78,168.36	-5,133.42	-7.03%
1560 - AUDIT	2,500.00	6,252.50	-3,752.50	-150.10%	52,500.00	67,252.50	-14,752.50	-28.10%
1565 - WALTON PLAZA	26,570.31	26,001.56	568.75	2.14%	295,017.77	293,873.73	1,144.04	0.39%
2650 - MUNICIPAL COURT	12,447.08	26,121.39	-13,674.31	-109.86%	131,090.56	149,751.24	-18,660.68	-14.23%
3200 - POLICE	633,244.53	675,552.00	-42,307.47	-6.68%	4,169,794.52	4,414,118.55	-244,324.03	-5.86%
3290 - CITY MARSHAL	0.00	14,649.56	-14,649.56	0.00%	0.00	70,666.62	-70,666.62	0.00%
3500 - FIRE OPERATIONS	242,938.72	238,440.43	4,498.29	1.85%	1,488,611.54	1,617,315.22	-128,703.68	-8.65%
3510 - FIRE PREVENTION/CRR	9,069.81	8,708.27	361.54	3.99%	49,808.60	52,158.07	-2,349.47	-4.72%
4200 - STREETS & TRANSPORTATION	149,180.30	156,539.93	-7,359.63	-4.93%	934,862.20	999,742.57	-64,880.37	-6.94%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	7,100.00	7,350.00	-250.00	-3.52%
5530 - COMMUNITY CENTER	1,693.59	3,244.63	-1,551.04	-91.58%	11,759.84	13,406.59	-1,646.75	-14.00%
6100 - PARKS	37,557.16	39,607.56	-2,050.40	-5.46%	225,748.66	226,389.23	-640.57	-0.28%
6200 - BLDGS & GROUNDS	49,280.08	48,559.68	720.40	1.46%	323,531.12	336,329.80	-12,798.68	-3.96%
6500 - LIBRARIES	136.94	38,500.19	-38,363.25	-28,014.64%	77,068.14	86,419.73	-9,351.59	-12.13%
7200 - CODE & DEVELOPMENT	60,654.98	51,143.58	9,511.40	15.68%	358,832.90	345,647.18	13,185.72	3.67%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 06/30/2025

DEPT	2024	2025	June Variance		2024	2025	YTD Variance	
	June Activity	June Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7520 - ECONOMIC DEVELOPMENT & PLANNING	51,430.54	12,890.73	38,539.81	74.94%	99,636.04	58,219.87	41,416.17	41.57%
7521 - MAINSTREET	33,413.06	38,381.83	-4,968.77	-14.87%	164,774.03	200,140.26	-35,366.23	-21.46%
7550 - DOWNTOWN DEVELOPMENT	97.50	115.20	-17.70	-18.15%	6,813.22	6,888.10	-74.88	-1.10%
7563 - AIRPORT	3,093.84	4,094.76	-1,000.92	-32.35%	76,625.22	83,300.77	-6,675.55	-8.71%
Expense Total:	1,357,150.76	1,516,700.42	-159,549.66	-11.76%	9,121,789.06	9,846,278.81	-724,489.75	-7.94%
Total Surplus (Deficit):	-517,548.82	-609,046.67	-91,497.85	-17.68%	-2,436,809.53	-2,493,859.39	-57,049.86	-2.34%



Monroe, GA

52

General Fund Budget Report
Group Summary

For Fiscal: 2025 Period Ending: 06/30/2025

DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	770,021.33	5,973,882.79	-11,152,918.21	65.12%
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	14,430.66	92,153.30	-181,703.70	66.35%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,736.46	-1,736.54	50.00%
2650 - MUNICIPAL COURT	425,000.00	425,000.00	33,306.02	146,121.99	-278,878.01	65.62%
3200 - POLICE	131,000.00	131,000.00	17,626.33	63,208.06	-67,791.94	51.75%
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	350.00	30,110.00	-9,890.00	24.73%
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	0.00	433,563.63	226,850.63	109.74%
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	27,499.98	-575.02	2.05%
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	27,761.88	335,126.10	-345,233.90	50.74%
7521 - MAINSTREET	190,500.00	190,500.00	14,998.30	129,774.43	-60,725.57	31.88%
7563 - AIRPORT	208,827.00	208,827.00	24,286.49	119,242.68	-89,584.32	42.90%
Revenue Total:	19,314,606.04	19,314,606.00	907,653.75	7,352,419.42	-11,962,186.58	61.93%
Expense						
1100 - LEGISLATIVE	301,110.00	301,110.00	26,162.91	165,600.03	135,509.97	45.00%
1300 - EXECUTIVE	1,017,877.00	956,377.00	48,859.11	337,662.43	618,714.57	64.69%
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00	100.00%
1500 - GENERAL ADMIN	91,841.00	91,841.00	6,479.95	48,878.39	42,962.61	46.78%
1510 - FINANCE ADMIN	571,296.00	571,296.00	19,434.25	186,999.57	384,296.43	67.27%
1530 - LAW	167,500.00	167,500.00	26,960.40	78,168.36	89,331.64	53.33%
1560 - AUDIT	60,000.00	60,000.00	6,252.50	67,252.50	-7,252.50	-12.09%
1565 - WALTON PLAZA	587,314.00	587,314.00	26,001.56	293,873.73	293,440.27	49.96%
2650 - MUNICIPAL COURT	295,606.00	295,606.00	26,121.39	149,751.24	145,854.76	49.34%
3200 - POLICE	8,066,464.00	8,127,964.00	675,552.00	4,414,118.55	3,713,845.45	45.69%
3290 - CITY MARSHAL	163,775.00	163,775.00	14,649.56	70,666.62	93,108.38	56.85%
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	238,440.43	1,617,315.22	1,469,392.78	47.60%
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	8,708.27	52,158.07	61,969.93	54.30%
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	156,539.93	999,742.57	899,124.43	47.35%
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	0.00	7,350.00	-250.00	-3.52%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	3,244.63	13,406.59	-4,276.59	-46.84%
6100 - PARKS	420,390.00	420,390.00	39,607.56	226,389.23	194,000.77	46.15%
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	48,559.68	336,329.80	362,689.20	51.89%
6500 - LIBRARIES	156,943.00	156,943.00	38,500.19	86,419.73	70,523.27	44.94%
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	51,143.58	345,647.18	409,857.82	54.25%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	12,890.73	58,219.87	78,375.13	57.38%
7521 - MAINSTREET	410,459.00	410,459.00	38,381.83	200,140.26	210,318.74	51.24%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	115.20	6,888.10	19,519.90	73.92%
7563 - AIRPORT	241,427.00	241,427.00	4,094.76	83,300.77	158,126.23	65.50%
Expense Total:	19,314,606.00	19,314,606.00	1,516,700.42	9,846,278.81	9,468,327.19	49.02%
Report Surplus (Deficit):	0.04	0.00	-609,046.67	-2,493,859.39	-2,493,859.39	0.00%



Utilities Fund

For Fiscal Period Ending: June 2025

	Original Total Budget	Current Total Budget	June 2025	YTD	Assumed July-Dec	Projected Year End 2025	Final Year End 2024
Revenue							
4002 - WATER	9,802,135	9,802,135	830,127	4,643,312	4,596,424	9,239,736	8,286,849
4003 - SEWER	8,053,180	8,053,180	619,347	3,409,685	3,579,030	6,988,715	6,367,591
4004 - STORMWATER	5,000	5,000	-	1,800	2,200	4,000	4,277
4005 - GAS	5,472,132	5,472,132	330,764	4,197,044	1,448,495	5,645,539	4,624,236
4006 - GUTA	35,000	35,000	5,835	47,790	20,615	68,405	61,764
4008 - ELECTRIC	21,660,000	21,660,000	1,892,313	12,184,347	12,485,301	24,669,648	22,787,076
4009 - TELECOM & INTERNET	5,414,000	5,414,000	434,667	2,757,850	2,652,023	5,409,873	4,958,920
4010 - CABLE TV	-	-	-	(0)	363,708	363,708	1,538,099
4012 - UTIL FINANCE	-	-	65,080	62,738	707,999	770,736	969,207
4015- CENTRAL SERVICES	-	-	-	-	12,120	12,120	12,120
Revenue Total:	50,441,447	50,441,447	4,178,132	27,304,567	25,867,915	53,172,481	49,610,139
Expense							
4002 - WATER	8,802,514	8,802,514	517,161	3,764,347	3,565,452	7,329,798	7,048,942
4003 - SEWER	6,636,791	6,636,791	359,259	2,929,063	2,727,807	5,656,869	5,357,336
4004 - STORMWATER	553,793	553,793	51,077	310,390	265,014	575,404	541,851
4005 - GAS	5,970,124	5,970,124	243,902	3,261,300	2,037,161	5,298,461	4,717,613
4006 - GUTA	51,750	51,750	3,013	26,962	24,022	50,985	45,376
4007 - GEN ADMIN WSG	296,434	296,434	22,350	148,787	125,014	273,800	229,710
4008 - ELECTRIC	21,263,226	21,263,226	1,590,822	10,646,592	10,038,074	20,684,666	19,469,377
4009 - TELECOM & INTERNET	5,680,933	5,680,933	374,336	2,778,811	2,297,399	5,076,210	4,376,283
4010 - CABLE TV	-	-	15,840	109,763	1,253,602	1,363,365	3,253,784
4011 - GEN ADMIN ELEC/TELECOM	-	-	-	2,526	(20,926)	(18,401)	81,184
4012 - UTIL FINANCE	(2,064,551)	(2,064,551)	241,511	(1,746,833)	(1,660,867)	(3,407,700)	(3,697,396)
4013 - UTIL CUST SVC	1,654,354	1,654,354	272,562	1,403,163	1,240,953	2,644,116	2,089,942
4014 - UTIL BILLING	581,974	581,974	38,037	346,398	337,921	684,320	670,505
4015 - CENTRAL SERVICES	1,014,106	1,014,106	103,520	652,902	694,684	1,347,586	1,296,707
CAPITAL	-	-	-	-	-	-	-
Expense Total:	50,441,447	50,441,447	3,833,392	24,634,170	22,925,308	47,559,479	45,481,213
Report Surplus (Deficit):				2,670,396		5,613,002	4,128,926



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 06/30/2025

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	9,802,135.33	9,802,135.33	843,142.59	5,597,383.92	4,204,751.41
4003 - SEWER	8,053,180.00	8,053,180.00	632,363.34	4,055,807.78	3,997,372.22
4004 - STORMWATER	5,000.00	5,000.00	0.00	1,800.00	3,200.00
4005 - GAS	5,472,131.67	5,472,131.67	343,779.62	5,710,060.09	-237,928.42
4006 - GUTA	35,000.00	35,000.00	5,835.00	47,790.00	-12,790.00
4008 - ELECTRIC	21,660,000.00	21,660,000.00	1,905,328.94	12,197,363.42	9,462,636.58
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	447,682.70	2,770,865.94	2,643,134.06
4012 - UTIL FINANCE	0.00	0.00	0.00	-2,342.37	2,342.37
4013 - UTIL CUST SVC	0.00	0.00	0.00	2,342.37	-2,342.37
Revenue Total:	50,441,447.00	50,441,447.00	4,178,132.19	30,381,071.15	20,060,375.85
Expense					
4002 - WATER	8,802,514.14	8,802,514.14	1,953,623.90	8,052,656.92	749,857.22
4003 - SEWER	6,636,790.66	6,636,790.66	967,183.42	3,707,104.58	2,929,686.08
4004 - STORMWATER	553,793.00	553,793.00	55,464.83	328,797.16	224,995.84
4005 - GAS	5,970,124.37	5,970,124.37	416,865.91	3,966,079.90	2,004,044.47
4006 - GUTA	51,750.00	51,750.00	3,013.47	26,962.25	24,787.75
4007 - GEN ADMIN WSG	296,434.00	296,434.00	22,349.90	148,786.50	147,647.50
4008 - ELECTRIC	21,263,225.60	21,263,225.23	1,835,031.66	11,518,303.85	9,744,921.38
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	574,029.38	3,610,738.52	2,070,194.08
4010 - CABLE TV	0.00	0.00	15,839.71	109,763.24	-109,763.24
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	0.00	2,525.51	-2,525.51
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-284,420.78	-2,266,698.03	202,147.03
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	272,562.47	1,403,162.84	251,191.16
4014 - UTIL BILLING	581,974.00	581,974.00	38,037.12	346,398.30	235,575.70
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	125,520.44	674,902.39	339,203.61
Expense Total:	50,441,447.37	50,441,447.00	5,995,101.43	31,629,483.93	18,811,963.07
Total Surplus (Deficit):	-0.37	0.00	-1,816,969.24	-1,248,412.78	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 06/30/2025

55

ACTIVITY	2024	2025	June Variance		2024	2025	YTD Variance	
	June Activity	June Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	672,931.05	843,142.59	170,211.54	25.29%	3,842,250.23	5,597,383.92	1,755,133.69	45.68%
4003 - SEWER	422,166.22	632,363.34	210,197.12	49.79%	2,869,982.93	4,055,807.78	1,185,824.85	41.32%
4004 - STORMWATER	0.00	0.00	0.00	0.00%	2,077.05	1,800.00	-277.05	-13.34%
4005 - GAS	232,337.54	343,779.62	111,442.08	47.97%	3,175,741.54	5,710,060.09	2,534,318.55	79.80%
4006 - GUTA	11,635.00	5,835.00	-5,800.00	-49.85%	41,149.48	47,790.00	6,640.52	16.14%
4008 - ELECTRIC	1,722,674.50	1,905,328.94	182,654.44	10.60%	10,302,002.89	12,197,363.42	1,895,360.53	18.40%
4009 - TELECOM & INTERNET	385,515.35	447,682.70	62,167.35	16.13%	2,306,896.48	2,770,865.94	463,969.46	20.11%
4010 - CABLE TV	186,342.99	0.00	-186,342.99	-100.00%	1,174,390.10	0.00	-1,174,390.10	-100.00%
4012 - UTIL FINANCE	157,140.36	0.00	-157,140.36	-100.00%	261,207.66	-2,342.37	-263,550.03	-100.90%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00%	0.00	2,342.37	2,342.37	0.00%
Revenue Total:	3,790,743.01	4,178,132.19	387,389.18	10.22%	23,975,698.36	30,381,071.15	6,405,372.79	26.72%
Expense								
4002 - WATER	751,889.31	1,953,623.90	-1,201,734.59	-159.83%	4,095,040.59	8,052,656.92	-3,957,616.33	-96.64%
4003 - SEWER	691,210.91	967,183.42	-275,972.51	-39.93%	3,133,605.00	3,707,104.58	-573,499.58	-18.30%
4004 - STORMWATER	86,051.34	55,464.83	30,586.51	35.54%	461,634.37	328,797.16	132,837.21	28.78%
4005 - GAS	336,497.76	416,865.91	-80,368.15	-23.88%	3,040,361.82	3,966,079.90	-925,718.08	-30.45%
4006 - GUTA	2,702.64	3,013.47	-310.83	-11.50%	21,353.88	26,962.25	-5,608.37	-26.26%
4007 - GEN ADMIN WSG	16,353.04	22,349.90	-5,996.86	-36.67%	104,696.35	148,786.50	-44,090.15	-42.11%
4008 - ELECTRIC	1,488,442.83	1,835,031.66	-346,588.83	-23.29%	9,851,070.42	11,518,303.85	-1,667,233.43	-16.92%
4009 - TELECOM & INTERNET	612,904.31	574,029.38	38,874.93	6.34%	4,087,171.97	3,610,738.52	476,433.45	11.66%
4010 - CABLE TV	342,056.53	15,839.71	326,216.82	95.37%	2,006,274.74	109,763.24	1,896,511.50	94.53%
4011 - GEN ADMIN ELEC/TELECOM	6,804.01	0.00	6,804.01	100.00%	102,110.41	2,525.51	99,584.90	97.53%
4012 - UTIL FINANCE	-315,898.56	-284,420.78	-31,477.78	-9.96%	-2,036,529.13	-2,266,698.03	230,168.90	11.30%
4013 - UTIL CUST SVC	153,886.21	272,562.47	-118,676.26	-77.12%	883,223.78	1,403,162.84	-519,939.06	-58.87%
4014 - UTIL BILLING	41,153.02	38,037.12	3,115.90	7.57%	332,523.40	346,398.30	-13,874.90	-4.17%
4015 - CENTRAL SERVICES	95,083.66	125,520.44	-30,436.78	-32.01%	617,524.56	674,902.39	-57,377.83	-9.29%
Expense Total:	4,309,137.01	5,995,101.43	-1,685,964.42	-39.13%	26,700,062.16	31,629,483.93	-4,929,421.77	-18.46%
Total Surplus (Deficit):	-518,394.00	-1,816,969.24	-1,298,575.24	-250.50%	-2,724,363.80	-1,248,412.78	1,475,951.02	54.18%



Monroe, GA

Utility Fund

Budget Report Group Summary

56

For Fiscal: 2025 Period Ending: 06/30/2025

Without Capital

ACTIVITY	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	9,802,135.33	9,802,135.33	843,142.59	4,656,327.97	-5,145,807.36	52.50%
4003 - SEWER	8,053,180.00	8,053,180.00	632,363.34	3,422,701.62	-4,630,478.38	57.50%
4004 - STORMWATER	5,000.00	5,000.00	0.00	1,800.00	-3,200.00	64.00%
4005 - GAS	5,472,131.67	5,472,131.67	343,779.62	4,210,060.09	-1,262,071.58	23.06%
4006 - GUTA	35,000.00	35,000.00	5,835.00	47,790.00	12,790.00	36.54%
4008 - ELECTRIC	21,660,000.00	21,660,000.00	1,905,328.94	12,197,363.42	-9,462,636.58	43.69%
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	447,682.70	2,770,865.94	-2,643,134.06	48.82%
4012 - UTIL FINANCE	0.00	0.00	0.00	-2,342.37	-2,342.37	0.00%
Revenue Total:	50,441,447.00	50,441,447.00	4,178,132.19	27,304,566.67	-23,136,880.33	45.87%
Expense						
4002 - WATER	8,802,514.14	8,802,514.14	622,347.22	3,869,533.10	4,932,981.04	56.04%
4003 - SEWER	6,636,790.66	6,636,790.66	464,445.66	3,034,249.10	3,602,541.56	54.28%
4004 - STORMWATER	553,793.00	553,793.00	51,077.33	310,389.66	243,403.34	43.95%
4005 - GAS	5,970,124.37	5,970,124.37	349,088.72	3,366,486.17	2,603,638.20	43.61%
4006 - GUTA	51,750.00	51,750.00	3,013.47	26,962.25	24,787.75	47.90%
4007 - GEN ADMIN WSG	296,434.00	296,434.00	22,349.90	148,786.50	147,647.50	49.81%
4008 - ELECTRIC	21,263,225.60	21,263,225.23	1,696,008.22	10,751,778.50	10,511,446.73	49.43%
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	479,522.54	2,883,997.09	2,796,935.51	49.23%
4010 - CABLE TV	0.00	0.00	15,839.71	109,763.24	-109,763.24	0.00%
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	0.00	2,525.51	-2,525.51	0.00%
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-284,420.78	-2,272,764.28	208,213.28	-10.09%
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	272,562.47	1,403,162.84	251,191.16	15.18%
4014 - UTIL BILLING	581,974.00	581,974.00	38,037.12	346,398.30	235,575.70	40.48%
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	103,520.44	652,902.39	361,203.61	35.62%
Expense Total:	50,441,447.37	50,441,447.00	3,833,392.02	24,634,170.37	25,807,276.63	51.16%
Report Surplus (Deficit):	-0.37	0.00	344,740.17	2,670,396.30	2,670,396.30	0.00%



Monroe, GA

Utility Fund

57

Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 06/30/2025

Capital

ACTIVITY	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	941,055.95	941,055.95	0.00%
4003 - SEWER	0.00	0.00	0.00	633,106.16	633,106.16	0.00%
4005 - GAS	0.00	0.00	0.00	1,500,000.00	1,500,000.00	0.00%
Revenue Total:	0.00	0.00	0.00	3,074,162.11	3,074,162.11	0.00%
Expense						
4002 - WATER	0.00	0.00	1,331,276.68	4,183,123.82	-4,183,123.82	0.00%
4003 - SEWER	0.00	0.00	502,737.76	672,855.48	-672,855.48	0.00%
4004 - STORMWATER	0.00	0.00	4,387.50	18,407.50	-18,407.50	0.00%
4005 - GAS	0.00	0.00	67,777.19	599,593.73	-599,593.73	0.00%
4008 - ELECTRIC	0.00	0.00	139,023.44	766,525.35	-766,525.35	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	94,506.84	726,741.43	-726,741.43	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	6,066.25	-6,066.25	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	22,000.00	22,000.00	-22,000.00	0.00%
Expense Total:	0.00	0.00	2,161,709.41	6,995,313.56	-6,995,313.56	0.00%
Report Surplus (Deficit):	0.00	0.00	-2,161,709.41	-3,921,151.45	-3,921,151.45	0.00%



Solid Waste Fund

For Fiscal Period Ending: June 2025

	Original Total Budget	Current Total Budget	June 2025	YTD	Assumed July-Dec	Projected Year End 2025	Year End 2024
Revenue							
4510 - SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	297,205	1,696,448	1,490,894	3,187,342	2,917,355
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	434,332	2,427,435	2,407,241	4,834,676	4,613,061
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,807	15,957	16,010	31,967	30,677
4585 - YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	734,344	4,139,840	3,914,145	8,053,984	7,561,094
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	33,198	221,900	242,471	464,372	463,805
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	146,319	899,191	811,948	1,711,139	1,609,027
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	480,200	2,426,440	3,068,688	5,495,128	5,320,941
4540 - RECYCLABLES COLLECTION	255,585	255,585	29,819	122,957	122,101	245,059	242,035
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	21,621	145,424	143,954	289,378	275,909
9003 - SW - OTHER FINANCING USES	862,984	862,984	47,732	269,010	190,307	459,317	372,655
Expense Total:	7,877,308	7,877,308	758,890	4,084,922	4,579,470	8,664,392	8,284,372
Report Surplus (Deficit):			(24,545)	54,918		(610,407)	(723,278)



Monroe, GA

Solid Waste Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 06/30/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	297,204.91	1,696,447.91	2,060,335.09
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	434,332.23	2,427,435.03	2,786,945.97
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,807.32	15,957.02	19,042.98
Revenue Total:	9,006,164.00	9,006,164.00	734,344.46	4,139,839.96	4,866,324.04
Expense					
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	33,198.03	221,900.06	980,106.94
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	388,530.92	1,141,402.45	255,953.55
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	480,200.08	2,444,440.70	2,340,029.30
4540 - RECYCLABLES COLLECTION	237,352.00	236,952.00	29,818.89	122,957.43	113,994.57
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	21,621.27	145,424.02	118,158.98
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	47,732.39	269,009.58	852,386.42
Expense Total:	9,006,163.50	9,005,764.00	1,001,101.58	4,345,134.24	4,660,629.76
Total Surplus (Deficit):	0.50	400.00	-266,757.12	-205,294.28	



Monroe, GA

60

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 06/30/2025

DEPT	2024 June Activity	2025 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	243,923.26	297,204.91	53,281.65	21.84%	1,426,461.35	1,696,447.91	269,986.56	18.93%
4530 - SOLID WASTE DISPOSAL	403,945.37	434,332.23	30,386.86	7.52%	2,205,820.70	2,427,435.03	221,614.33	10.05%
4540 - RECYCLABLES COLLECTION	2,444.49	2,807.32	362.83	14.84%	14,666.94	15,957.02	1,290.08	8.80%
Revenue Total:	650,313.12	734,344.46	84,031.34	12.92%	3,646,948.99	4,139,839.96	492,890.97	13.52%
Expense								
4510 - SOLID WASTE ADMINISTRATION	34,284.00	33,198.03	1,085.97	3.17%	232,013.43	221,900.06	10,113.37	4.36%
4520 - SOLID WASTE COLLECTION	138,472.64	388,530.92	-250,058.28	-180.58%	1,103,610.81	1,141,402.45	-37,791.64	-3.42%
4530 - SOLID WASTE DISPOSAL	429,517.30	480,200.08	-50,682.78	-11.80%	2,252,252.88	2,444,440.70	-192,187.82	-8.53%
4540 - RECYCLABLES COLLECTION	13,114.80	29,818.89	-16,704.09	-127.37%	119,934.05	122,957.43	-3,023.38	-2.52%
4585 - YARD TRIMMINGS COLLECTION	21,920.26	21,621.27	298.99	1.36%	131,955.44	145,424.02	-13,468.58	-10.21%
9003 - SW - OTHER FINANCING USES	32,515.66	47,732.39	-15,216.73	-46.80%	182,347.45	269,009.58	-86,662.13	-47.53%
Expense Total:	669,824.66	1,001,101.58	-331,276.92	-49.46%	4,022,114.06	4,345,134.24	-323,020.18	-8.03%
Total Surplus (Deficit):	-19,511.54	-266,757.12	-247,245.58	-1,267.18%	-375,165.07	-205,294.28	169,870.79	45.28%



Monroe, GA

Solid Waste Fund

Budget Report

61

For Fiscal: 2025 Period Ending: 06/30/2025

Without Capital

DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	297,204.91	1,696,447.91	-2,060,335.09	54.84%
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	434,332.23	2,427,435.03	-2,786,945.97	53.45%
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,807.32	15,957.02	-19,042.98	54.41%
Revenue Total:	9,006,164.00	9,006,164.00	734,344.46	4,139,839.96	-4,866,324.04	54.03%
Expense						
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	33,198.03	221,900.06	980,106.94	81.54%
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	146,318.92	899,190.45	498,165.55	35.65%
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	480,200.08	2,426,440.70	2,358,029.30	49.29%
4540 - RECYCLABLES COLLECTION	237,352.00	236,952.00	29,818.89	122,957.43	113,994.57	48.11%
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	21,621.27	145,424.02	118,158.98	44.83%
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	47,732.39	269,009.58	852,386.42	76.01%
Expense Total:	9,006,163.50	9,005,764.00	758,889.58	4,084,922.24	4,920,841.76	54.64%
Report Surplus (Deficit):	0.50	400.00	-24,545.12	54,917.72	54,517.72	13,629.43%



Monroe, GA

Solid Waste Fund

Budget Report

62

For Fiscal: 2025 Period Ending: 06/30/2025

Capital

DEPT	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4520 - SOLID WASTE COLLECTION	0.00	0.00	242,212.00	242,212.00	-242,212.00	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	18,000.00	-18,000.00	0.00%
Expense Total:	0.00	0.00	242,212.00	260,212.00	-260,212.00	0.00%
Report Total:	0.00	0.00	242,212.00	260,212.00	-260,212.00	0.00%

Performance Indicators	JUN -25	May - 25	APR - 25	Mar-25	FEB-25	Jan-25	Dec-24	Nov-24	Oct-24	Sep-24	Aug-24	Jul-24	Jun-24
Utilities													
Electric Customers	7,041	7,032	7,028	7,025	6,993	7,005	7,051	7,000	7,000	7,006	7,015	7,000	6,992
Natural Gas Customers	4,477	4,476	4,484	4,494	4,488	4,489	4,524	4,479	4,474	4,483	4,476	4,478	4,467
Water Customers	11,035	11,006	10,996	11,001	10,976	10,998	11,044	10,985	10,993	10,989	10,950	10,955	10,956
Wastewater Customers	7,954	7,935	7,932	7,929	7,900	7,919	7,955	7,897	7,899	7,914	7,922	7,907	7,910
Cable TV Customers								-	-	525	1,350	1,427	1,446
Digital Cable Customers								-	-	24	95	1,047	106
Internet Customers	3,070	3,129	3,171	3,217	3,227	3,309	3,415	3,484	3,511	3,484	3,419	3,366	2,274
Residential Phone Customers	579	578	589	599	603	609	641	629	627	636	642	642	646
Commercial Phone Customers	256	250	246	248	248	246	249	247	247	254	259	258	260
Fiber Customers	3,814	3,625	3,487	3,348	3,268	3,191	3,145	2,980	2,830	2,735	2,590	2,485	2,406
WIFI Router Customers													
Streaming Customers	486	485	493	504	501	508	553	511	456	368	167	66	18
Work Orders Generated													
Utilities													
Connects	297	347	292	308	201	220	242	227	232	196	190	248	182
Cutoff for Non-Payment	113	117	132	97	75	74	57	61	85	43	62	68	43
Electric Work Orders	95	80	188	301	88	91	34	104	114	55	119	145	86
Water Work Orders	123	163	145	152	147	130	82	70	155	100	103	81	86
Natural Gas Work Orders	21	18	48	56	37	40	23	13	42	17	22	8	32
Disconnects	175	203	164	189	138	163	174	177	161	152	160	201	142
Sewer Work Orders	8	7	15	15	25	6	8	9	20	5	3	4	-
Telecomm Work Orders	278	366	284	294	240	237	303	282	477	374	1,021	1,217	250
Stormwater Work Orders	1	-	-	1	-	-	1	-	-	-	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 4,164,793	\$ 4,107,917	\$ 4,429,006	\$ 4,907,349	\$ 4,952,706	\$ 4,256,578	\$ 3,454,398	\$ 3,653,135	\$ 3,930,410	\$ 5,230,278	\$ 4,234,331	\$ 3,882,849	\$ 3,549,808
Utility Revenue Collected	\$ 3,632,643	\$ 3,834,499	\$ 4,819,537	\$ 4,623,415	\$ 4,670,607	\$ 3,917,560	\$ 3,501,050	\$ 3,653,135	\$ 3,682,220	\$ 4,963,527	\$ 3,998,513	\$ 3,627,351	\$ 3,312,583
Amount Written Off for Bad Debt	\$ 23,402	\$ 26,052	\$ 13,151	\$ 16,600	\$ 22,624	\$ 28,748	\$ 30,557	\$ 16,615	\$ 19,105	\$ 16,707	\$ 25,776	\$ 24,590	\$ 16,675
Extensions													
Utilities													
Extensions Requested	584	594	645	576	563	585	581	506	621	585	552	545	469
Extensions Pending	5	33	40	83	48	54	53	61	45	82	46	37	27
Extensions Defaulted	24	43	32	30	24	29	18	18	32	22	29	25	18
Extensions Paid per Agreement	587	554	654	507	543	549	570	457	624	527	506	510	477
Percentage of Extensions Paid	96%	93%	95%	95%	96%	95%	97%	96%	95%	96%	95%	95%	96%
Taxes													
Admin Support													
Property Tax Collected	\$ 7,397	\$ 16,933	\$ 81,547	\$ 35,948	\$ 168,228	\$ 110,007	\$ 3,843,886	\$ 829,113	\$ 262,764	\$ 50,759	\$ 3,309	\$ 8,380	\$ 5,520
Accounting													
Payroll & Benefits													
Payroll Checks issued	-	-	9	-	-	7	-	-	1	-	-	-	-
Direct Deposit Advices	664	669	663	671	672	999	668	753	674	675	984	654	654
General Ledger													
Accounts Payable Checks Issued	264	219	305	248	219	259	218	213	333	247	296	327	290
Accounts Payable Invoices Entered	371	340	423	369	382	387	333	327	496	335	427	441	410
Journal Entries Processed	49	47	103	51	50	64	133	81	101	93	113	89	88
Miscellaneous Receipts	313	331	376	526	580	672	478	393	318	315	312	331	213
Utility Deposit Refunds Processed	23	14	26	19	14	27	32	22	33	29	203	36	33
Local Option Sales Tax	\$ 267,868	\$ 255,221	\$ 262,658	\$ 245,163	\$ 247,605	\$ 302,579	\$ 264,798	\$ 276,795	\$ 253,073	\$ 270,065	\$ 276,632	\$ 276,460	\$ 267,710
Special Local Option Sales Tax - 2025			224,974	233,145	211,774	214,894							
Payroll & Benefits													
Budgeted Positions	276	276	276	276	276	276	276	276	276	276	276	276	276
Filled Positions	250	251	251	249	251	249	252	254	254	252	254	258	257
Vacancies	26	25	25	27	25	21	24	22	22	24	22	18	19
Airport													
Airport													
Airport Fuel Sales - Gallons	2,872	2,469	2,388	1,585	1,711	1,016	1,270	920	1,614	1,166	1,570	1,578	1,436
Fuel Sales - Revenue	15,477	13,319	12,861	8,511	9,267	5,883	7,352	5,325	9,348	6,751	10,825	9,137	8,314



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

Aug. 2025

City of Monroe Fire Dept

Monroe, GA

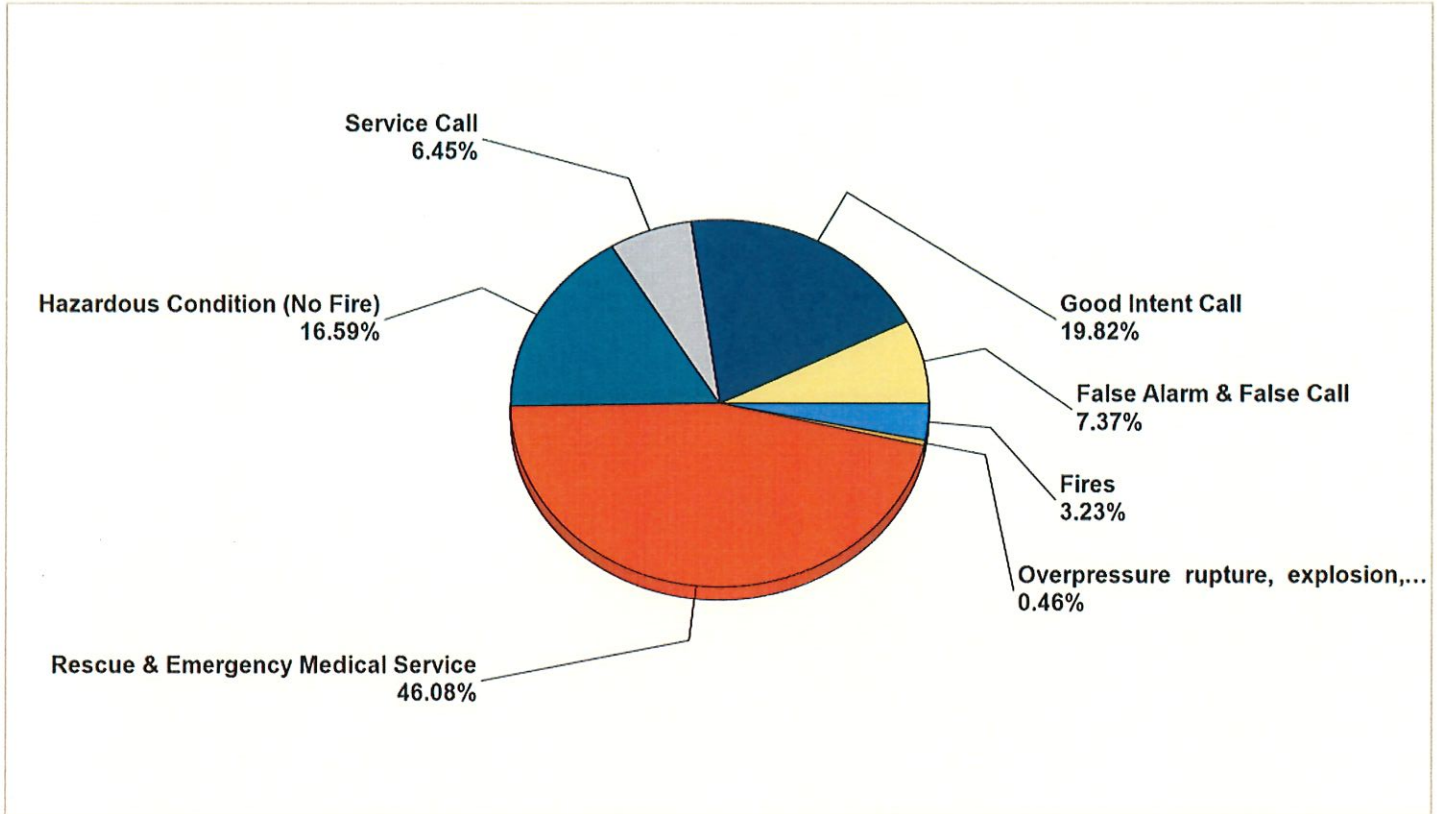
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65

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2025 | End Date: 06/30/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.23%
Overpressure rupture, explosion, overheating - no fire	1	0.46%
Rescue & Emergency Medical Service	100	46.08%
Hazardous Condition (No Fire)	36	16.59%
Service Call	14	6.45%
Good Intent Call	43	19.82%
False Alarm & False Call	16	7.37%
TOTAL	217	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 1 of 2

Detailed Breakdown by Incident Type

66

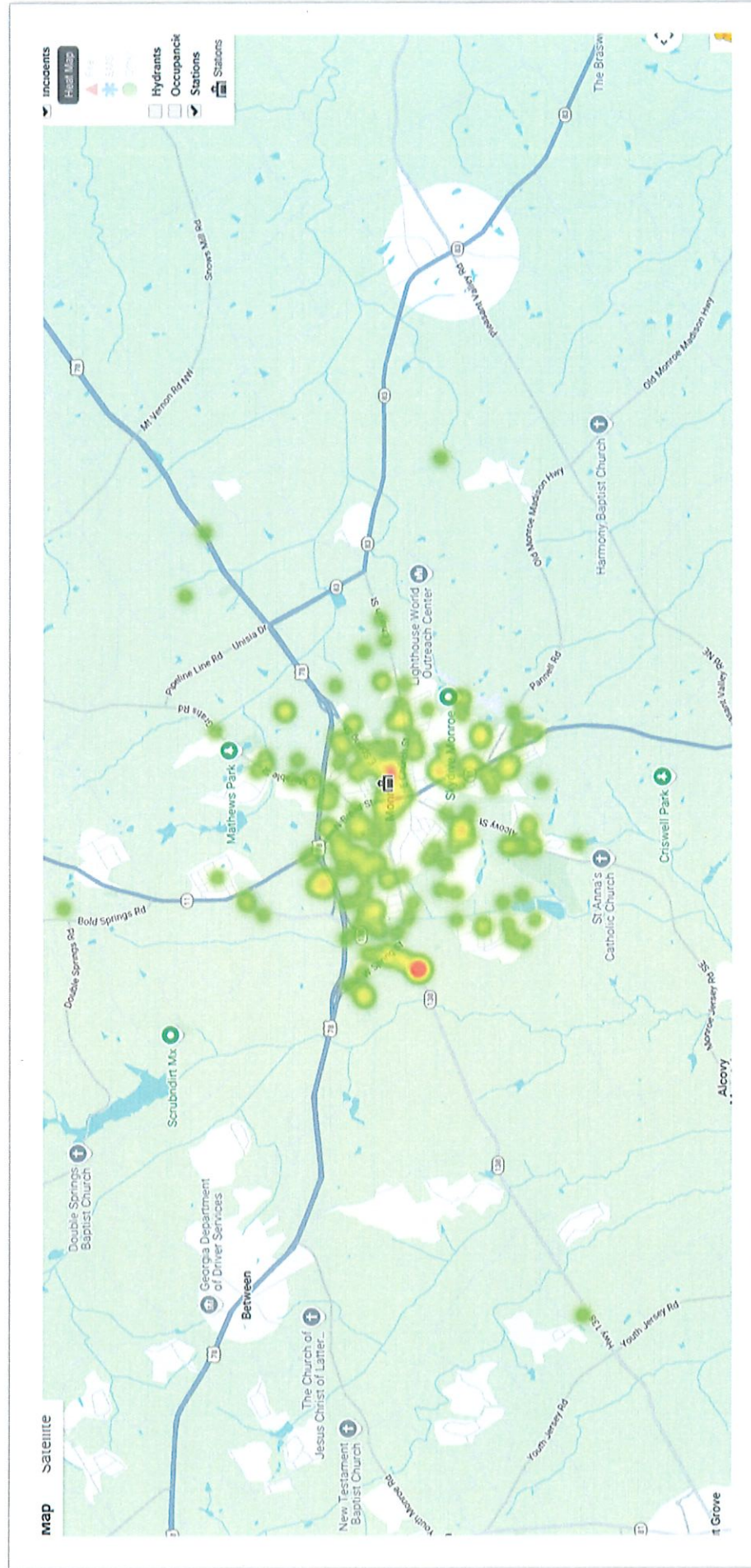
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.92%
118 - Trash or rubbish fire, contained	1	0.46%
131 - Passenger vehicle fire	2	0.92%
151 - Outside rubbish, trash or waste fire	1	0.46%
154 - Dumpster or other outside trash receptacle fire	1	0.46%
240 - Explosion (no fire), other	1	0.46%
311 - Medical assist, assist EMS crew	61	28.11%
321 - EMS call, excluding vehicle accident with injury	26	11.98%
322 - Motor vehicle accident with injuries	8	3.69%
324 - Motor vehicle accident with no injuries.	4	1.84%
352 - Extrication of victim(s) from vehicle	1	0.46%
400 - Hazardous condition, other	21	9.68%
412 - Gas leak (natural gas or LPG)	2	0.92%
441 - Heat from short circuit (wiring), defective/worn	2	0.92%
442 - Overheated motor	2	0.92%
444 - Power line down	7	3.23%
445 - Arcing, shorted electrical equipment	2	0.92%
500 - Service Call, other	1	0.46%
512 - Ring or jewelry removal	1	0.46%
522 - Water or steam leak	3	1.38%
550 - Public service assistance, other	1	0.46%
551 - Assist police or other governmental agency	1	0.46%
553 - Public service	2	0.92%
554 - Assist invalid	4	1.84%
561 - Unauthorized burning	1	0.46%
611 - Dispatched & cancelled en route	37	17.05%
622 - No incident found on arrival at dispatch address	3	1.38%
651 - Smoke scare, odor of smoke	2	0.92%
671 - HazMat release investigation w/no HazMat	1	0.46%
733 - Smoke detector activation due to malfunction	1	0.46%
735 - Alarm system sounded due to malfunction	6	2.76%
736 - CO detector activation due to malfunction	1	0.46%
741 - Sprinkler activation, no fire - unintentional	1	0.46%
743 - Smoke detector activation, no fire - unintentional	3	1.38%
745 - Alarm system activation, no fire - unintentional	4	1.84%
TOTAL INCIDENTS:	217	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Monroe Fire Dept

Monroe, GA



June 2025 Incident Distribution Map

City of Monroe Fire Dept

Monroe, GA



68

Incident Comparison 2021-2025

June	2021	2022	2023	2024	2025
100 - Fire	3	7	7	7	7
200 - Overpressure Rupture, Explosion, Overheat	0	0	0	0	1
300 - Rescue & EMS	130	121	134	119	100
400 - Hazardous Condition	4	8	8	6	36
500 - Service Call	15	10	12	20	14
600 - Good Intent & Canceled Call	63	55	34	25	43
700 - False Alarm & False Call	14	20	10	10	16
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0
	229	221	205	187	217

City of Monroe Fire Dept

Monroe, GA

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Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 06/01/2025 | End Date: 06/30/2025

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	194	0:05:19

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.

City of Monroe Fire Dept

Monroe, GA

This report was generated on 7/25/2025 2:08:50 PM



70

Count of Overlapping Incidents for Date Range

Start Date: 06/01/2025 | End Date: 06/30/2025

# OVERLAPPING	% OVERLAPPING	TOTAL
64	29.49	217

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
6/3/2025					
6/3/2025 12:25:24 AM	6/3/2025 12:42:24 AM	2025-1048	311	Monroe (City of) Headquarters	
6/3/2025 12:35:05 AM	6/3/2025 12:46:52 AM	2025-1049	611	Monroe (City of) Headquarters	
6/3/2025 1:18:36 PM	6/3/2025 1:30:49 PM	2025-1052	311	Monroe (City of) Headquarters	
6/3/2025 1:27:40 PM	6/3/2025 2:12:41 PM	2025-1053	352	Monroe (City of) Headquarters	
6/3/2025 1:42:55 PM	6/3/2025 2:09:20 PM	2025-1054	321	Monroe (City of) Headquarters	
6/3/2025 1:59:59 PM	6/3/2025 2:14:43 PM	2025-1055	311	Monroe (City of) Headquarters	
6/5/2025					
6/5/2025 8:17:41 PM	6/5/2025 8:48:50 PM	2025-1068	118	Monroe (City of) Headquarters	
6/5/2025 8:27:15 PM	6/5/2025 8:29:55 PM	2025-1069	611	Monroe (City of) Headquarters	
6/7/2025					
6/7/2025 6:14:40 PM	6/7/2025 7:01:08 PM	2025-1082	400	Monroe (City of) Headquarters	
6/7/2025 6:17:44 PM	6/7/2025 7:34:50 PM	2025-1084	444	Monroe (City of) Headquarters	
6/7/2025 6:18:04 PM	6/7/2025 6:34:34 PM	2025-1083	400	Monroe (City of) Headquarters	
6/7/2025 6:19:11 PM	6/7/2025 7:53:28 PM	2025-1085	735	Monroe (City of) Headquarters	
6/7/2025 6:20:45 PM	6/7/2025 7:59:23 PM	2025-1086	444	Monroe (City of) Headquarters	
6/7/2025 6:24:14 PM	6/7/2025 6:48:37 PM	2025-1087	444	Monroe (City of) Headquarters	
6/7/2025 6:26:24 PM	6/7/2025 8:16:32 PM	2025-1088	400	Monroe (City of) Headquarters	
6/7/2025 6:28:43 PM	6/7/2025 7:37:03 PM	2025-1089	400	Monroe (City of) Headquarters	
6/7/2025 6:29:11 PM	6/7/2025 7:17:55 PM	2025-1090	400	Monroe (City of) Headquarters	
6/7/2025 6:29:37 PM	6/7/2025 8:07:20 PM	2025-1092	444	Monroe (City of) Headquarters	
6/7/2025 6:40:00 PM	6/7/2025 8:08:50 PM	2025-1096	400	Monroe (City of) Headquarters	
6/7/2025 6:46:56 PM	6/7/2025 7:36:35 PM	2025-1091	400	Monroe (City of) Headquarters	
6/7/2025 6:55:00 PM	6/7/2025 7:06:13 PM	2025-1094	611	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



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Doc Id: 1120

Page # 1 of 3

OVERLAPPING INCIDENT DETAILS

71

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
6/7/2025 7:00:00 PM	6/7/2025 8:08:34 PM	2025-1095	111	Monroe (City of) Headquarters	
6/7/2025 7:00:25 PM	6/7/2025 7:47:47 PM	2025-1093	400	Monroe (City of) Headquarters	
6/7/2025 7:21:03 PM	6/7/2025 7:57:52 PM	2025-1097	736	Monroe (City of) Headquarters	
6/7/2025 7:32:57 PM	6/7/2025 7:44:38 PM	2025-1098	400	Monroe (City of) Headquarters	
6/7/2025 8:08:05 PM	6/7/2025 8:36:37 PM	2025-1099	444	Monroe (City of) Headquarters	
6/7/2025 10:16:32 PM	6/7/2025 11:36:27 PM	2025-1101	444	Monroe (City of) Headquarters	
6/7/2025 10:23:51 PM	6/7/2025 11:28:40 PM	2025-1102	400	Monroe (City of) Headquarters	
6/7/2025 10:45:14 PM	6/7/2025 11:20:08 PM	2025-1103	735	Monroe (City of) Headquarters	
6/7/2025 10:47:27 PM	6/7/2025 11:13:12 PM	2025-1104	321	Monroe (City of) Headquarters	
6/7/2025 11:28:58 PM	6/7/2025 11:33:44 PM	2025-1105	611	Monroe (City of) Headquarters	
6/7/2025 11:30:25 PM	6/7/2025 11:57:07 PM	2025-1106	400	Monroe (City of) Headquarters	
6/8/2025					
6/8/2025 5:17:12 PM	6/8/2025 7:38:43 PM	2025-1110	400	Monroe (City of) Headquarters	
6/8/2025 5:37:37 PM	6/8/2025 5:51:20 PM	2025-1111	311	Monroe (City of) Headquarters	
6/10/2025					
6/10/2025 8:06:15 AM	6/10/2025 9:21:09 AM	2025-1121	311	Monroe (City of) Headquarters	
6/10/2025 9:19:41 AM	6/10/2025 9:32:33 AM	2025-1122	321	Monroe (City of) Headquarters	
6/11/2025					
6/11/2025 5:07:42 PM	6/11/2025 5:19:56 PM	2025-1133	735	Monroe (City of) Headquarters	
6/11/2025 5:08:32 PM	6/11/2025 5:34:11 PM	2025-1134	322	Monroe (City of) Headquarters	
6/12/2025					
6/12/2025 10:50:57 AM	6/12/2025 11:02:58 AM	2025-1136	311	Monroe (City of) Headquarters	
6/12/2025 11:00:34 AM	6/12/2025 11:27:53 AM	2025-1137	321	Monroe (City of) Headquarters	
6/12/2025 9:27:11 PM	6/12/2025 9:46:08 PM	2025-1142	400	Monroe (City of) Headquarters	
6/12/2025 9:28:52 PM	6/12/2025 9:48:05 PM	2025-1143	311	Monroe (City of) Headquarters	
6/14/2025					
6/14/2025 3:50:34 AM	6/14/2025 4:52:23 AM	2025-1149	311	Monroe (City of) Headquarters	
6/14/2025 4:07:11 AM	6/14/2025 4:33:12 AM	2025-1150	311	Monroe (City of) Headquarters	
6/14/2025 4:54:48 PM	6/14/2025 5:02:40 PM	2025-1153	400	Monroe (City of) Headquarters	
6/14/2025 5:00:00 PM	6/14/2025 5:05:31 PM	2025-1154	611	Monroe (City of) Headquarters	
6/14/2025 5:16:35 PM	6/14/2025 5:33:55 PM	2025-1155	553	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



OVERLAPPING INCIDENT DETAILS

72

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
6/14/2025 5:19:44 PM	6/14/2025 6:01:11 PM	2025-1156	400	Monroe (City of) Headquarters	
6/16/2025					
6/16/2025 1:02:43 PM	6/16/2025 1:59:07 PM	2025-1168	412	Monroe (City of) Headquarters	
6/16/2025 1:52:46 PM	6/16/2025 1:59:47 PM	2025-1169	743	Monroe (City of) Headquarters	
6/18/2025					
6/18/2025 4:52:26 PM	6/18/2025 5:14:52 PM	2025-1178	321	Monroe (City of) Headquarters	
6/18/2025 4:58:18 PM	6/18/2025 5:20:08 PM	2025-1179	322	Monroe (City of) Headquarters	
6/20/2025					
6/20/2025 8:48:23 PM	6/20/2025 8:57:29 PM	2025-1191	311	Monroe (City of) Headquarters	
6/20/2025 8:57:27 PM	6/20/2025 9:08:05 PM	2025-1192	311	Monroe (City of) Headquarters	
6/24/2025					
6/24/2025 9:16:57 PM	6/24/2025 9:27:06 PM	2025-1211	311	Monroe (City of) Headquarters	
6/24/2025 9:24:52 PM	6/24/2025 9:49:45 PM	2025-1212	311	Monroe (City of) Headquarters	
6/25/2025					
6/25/2025 9:11:42 AM	6/25/2025 9:28:28 AM	2025-1217	321	Monroe (City of) Headquarters	
6/25/2025 9:24:59 AM	6/25/2025 9:42:46 AM	2025-1218	311	Monroe (City of) Headquarters	
6/25/2025 1:00:00 PM	6/25/2025 2:00:00 PM	2025-1220	553	Monroe (City of) Headquarters	
6/25/2025 1:06:35 PM	6/25/2025 1:33:57 PM	2025-1219	311	Monroe (City of) Headquarters	
6/27/2025					
6/27/2025 8:00:33 AM	6/27/2025 8:21:27 AM	2025-1227	321	Monroe (City of) Headquarters	
6/27/2025 8:11:49 AM	6/27/2025 8:39:38 AM	2025-1228	321	Monroe (City of) Headquarters	
6/30/2025					
6/30/2025 5:12:52 PM	6/30/2025 5:27:36 PM	2025-1243	400	Monroe (City of) Headquarters	
6/30/2025 5:14:53 PM	6/30/2025 5:40:53 PM	2025-1244	322	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



City of Monroe Fire Dept

Monroe, GA

This report was generated on 7/25/2025 2:17:19 PM



73

Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 06/01/2025 | EndDate: 06/30/2025

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
06/03/2025	2025-1049	3130 Amber Pointe	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
06/04/2025	2025-1059	1613 Spring Hill CT	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
06/04/2025	2025-1062	170 Parker Dr	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
06/07/2025	2025-1094	990 Laboon Rd	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
06/07/2025	2025-1095	689 Edmonson Rd	111 - Building fire	MFD - Monroe (City of) Headquarters
06/14/2025	2025-1154	514 Mountain Creek Church RD	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 2.76%

AID TYPE: Automatic aid received				
06/02/2025	2025-1044	515 Landers ST	131 - Passenger vehicle fire	MFD - Monroe (City of) Headquarters
06/05/2025	2025-1068	115 E Fambrough ST	118 - Trash or rubbish fire, contained	MFD - Monroe (City of) Headquarters
06/09/2025	2025-1113	2151 W Spring ST	445 - Arcing, shorted electrical equipment	MFD - Monroe (City of) Headquarters
06/09/2025	2025-1117	212 Bryant RD	442 - Overheated motor	MFD - Monroe (City of) Headquarters
06/12/2025	2025-1138	314 G W Carver DR	111 - Building fire	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 2.30%

AID TYPE: Mutual aid given				
06/09/2025	2025-1114	Highway 78	322 - Motor vehicle accident with injuries	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 0.46%

AID TYPE: Mutual aid received				
06/03/2025	2025-1054	1205 W Spring ST	321 - EMS call, excluding vehicle accident with injury	MFD - Monroe (City of) Headquarters
06/05/2025	2025-1069	712 Country Club DR	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
06/07/2025	2025-1086	426 Edwards ST	444 - Power line down	MFD - Monroe (City of) Headquarters
06/07/2025	2025-1089	231 W Fambrough ST	400 - Hazardous condition, other	MFD - Monroe (City of) Headquarters
06/07/2025	2025-1096	312 Parkway PL	400 - Hazardous condition, other	MFD - Monroe (City of) Headquarters

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



emergencyreporting.com
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Page # 1 of 2

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
06/07/2025	2025-1093	Plaza TRCE	400 - Hazardous condition, other	MFD - Monroe (C Headquarters

74

Percentage of Total Incidents:

2.76%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



City of Monroe Fire Dept

Monroe, GA

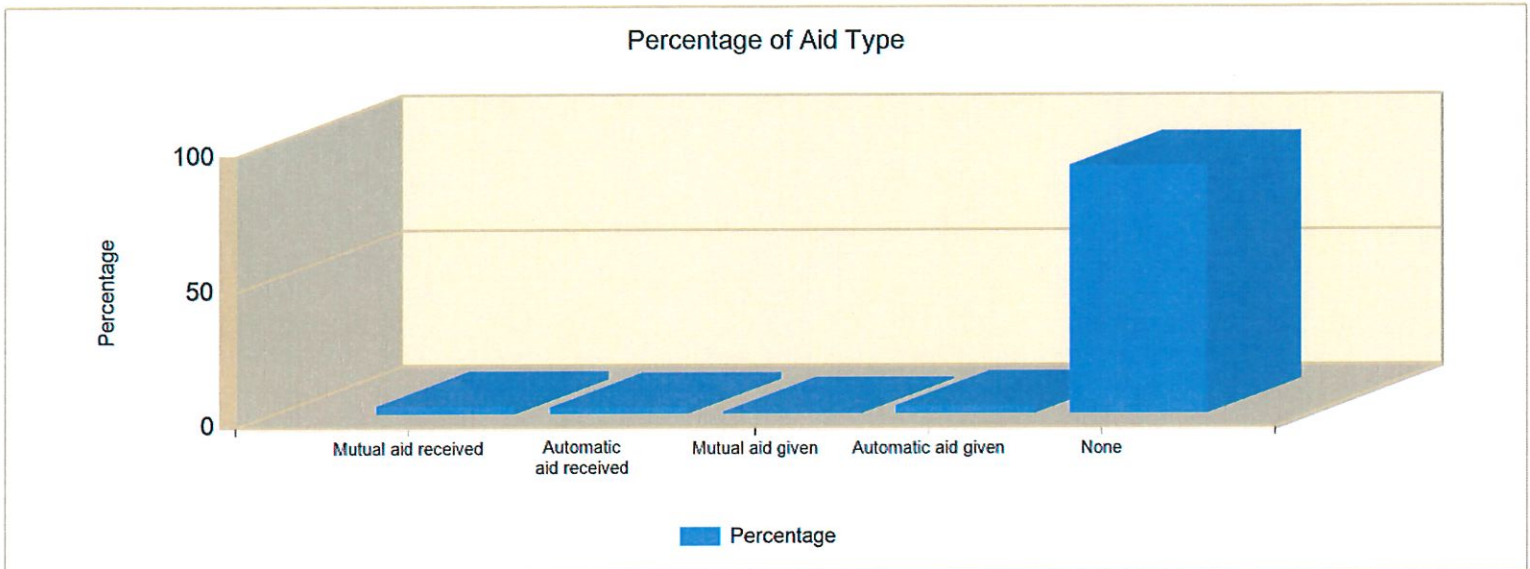
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75

Count of Aid Given and Received for Incidents for Date Range

Start Date: 06/01/2025 | End Date: 06/30/2025



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	6	2.8%
Automatic aid received	5	2.3%
Mutual aid given	1	0.5%
Automatic aid given	6	2.8%
None	199	91.7%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

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Detailed Losses For Date Range

Start Date: 06/01/2025 | End Date: 06/30/2025

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$205,635.00	\$100,902.00	\$306,537.00	\$102,179.00	\$11,831.00	\$2,000.00	\$13,831.00	\$4,610.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2025-1044	06/02/2025	131 - Passenger vehicle fire	515 Landers ST Monroe	\$1,831.00	\$500.00	\$2,331.00	\$1,831.00	\$500.00	\$2,331.00
2025-1138	06/12/2025	111 - Building fire	314 G W Carver DR Monroe	\$198,804.00	\$99,402.00	\$298,206.00	\$5,000.00	\$500.00	\$5,500.00
2025-1148	06/14/2025	131 - Passenger vehicle fire	1531 E Church ST Monroe	\$5,000.00	\$1,000.00	\$6,000.00	\$5,000.00	\$1,000.00	\$6,000.00

Only Reviewed Incidents included.



POLICE

DEPARTMENT

MONTHLY REPORT

August

2025

Compairison of June 2024 to June 2025 Activity Reports

	<u>2024</u>			<u>2025</u>	
Calls for Service	2,356			1,980	
Area Checks	10,490			9,389	
Training Hours	662			745	
Part A Crimes	97			63	
Part B Crimes	36			11	
Arrest-Adult	58			47	
Juvenile	3			3	

June 2025 Training Hours for Monroe Police Department

GPSTC online training: 37

Conference training: 103

In-service Training: 379

Off Site Training: 226

Total Training Hours: 745



Offense and Arrest Summary Report

Printed On: 08/04/2025

Beginning Date: 06/01/2025

Ending Date: 06/30/2025

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses 63 Clearance Rate 55.56%
 % change from last year -35.05% Last years rate 41.24%
 Total Arrests 52 Hate Crime Offenses 0
 % change from last year -14.75% Law Officers Assaulted 0
 Group A Crime Rate per 387.91 Summary based reporting 104.67
 100,000 Population : Crime Rate per 100,000
 Population : Arrest Rate per 100,000 320.18
 Population :

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	1	1	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	2	1	7
Burglary	1	0	2
Larceny	12	9	21
Motor Vehicle Theft	1	1	1
Arson	1	1	0
Simple Assault	8	4	15
Intimidation	5	3	10
Bribery	0	0	0
Counterfeiting/Forgery	2	1	7
Vandalism	13	3	12
Drug/Narcotic Violations	10	10	15
Drug Equipment Violations	0	0	0
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	4	0	2
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	1
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	2	0	2
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	1	1	1
Weapons Law Violations	0	0	1
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	63	35	97

Population: 16241

Note: Last years figures are provided for comparison purposes only.

Crime Against Person

18 - This year
 34 - Last year
 -47.06% - Percent Change

Crime Against Property

35 - This year
 46 - Last year
 -23.91% - Percent Change

Crime Against Society

10 - This year
 17 - Last year
 -41.18% - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	1	0	0	1	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	1	0	0	1	5
Burglary	0	0	0	0	0
Larceny	6	2	1	9	5
Motor Vehicle Theft	1	0	0	1	1
Arson	1	0	0	1	0
Simple Assault	4	0	0	4	3
Intimidation	2	1	0	3	2
Bribery	0	0	0	0	0
Counterfeiting/Forgery	1	0	0	1	1
Vandalism	3	0	0	3	5
Drug/Narcotic Violations	10	0	0	10	18
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	1	0	0	1	0
Weapons Law Violations	0	0	0	0	1
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	31	3	1	35	41
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	1
Disorderly Conduct	2	0	1	3	1
DUI	3	0	0	3	7
Drunkenness	0	0	0	0	1
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	1
All Other Offenses	11	0	0	11	9
Total Group B Arrests	16	0	1	17	20
Total Arrests	47	3	2	52	61

AGENCY	2025 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
LE CALLS													
WALTON SO	4,275	3,503	4,643	4,041	4,086	4,159							24,707
WCSO AREA CHECKS	12,436	11,207	12,300	12,075	12,462	10,959							71,439
MONROE PD	2,310	2,079	2,540	2,304	2,263	1,980							13,476
MPD AREA CHECKS	11,208	10,237	11,893	9,318	9,494	9,389							61,539
LOGANVILLE PD	859	791	972	1,069	1,087	967							5,745
LPD AREA CHECKS	2,720	3,687	3,676	3,059	2,846	1,957							17,945
SOCIAL CIRCLE PD	507	730	753	554	634	1,980							5158
SPD AREA CHECKS	1,021	767	634	495	630	1,233							4,780
TOTALS	35,336	33,001	37,411	32,915	33,502	32,624							204,789
WALTON EMS	1,939	1,530	1,677	1,574	1,544	1,492							9,756
WALTON FIRE	623	527	606	519	502	518							3,295
MONROE FIRE	252	206	208	205	201	232							1,304
LOGANVILLE FIRE	245	208	220	204	193	202							1,272
SOC CIRCLE FIRE	88	56	68	57	60	58							387
TOTALS	1,208	997	1,102	985	956	1,010							6,258
PHONE CALLS													
ABANDONED	197	272	237	234	276	219							1435
ADMIN IN	5,903	4,672	5,397	5,514	5,849	5,923							33,258
ADMIN OUT	3,518	3,066	3,313	3,485	3,797	3,497							20,676
911	4,403	3,731	4,132	4,009	4,358	4,331							24,964
TOTAL	14,021	11,741	13,079	13,242	14,280	13,970							80,333



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
314	LAW ENFORCEMENT UNIT	19
316	LAW ENFORCEMENT UNIT	1
321	LAW ENFORCEMENT UNIT	332
325	LAW ENFORCEMENT UNIT	573
333	LAW ENFORCEMENT UNIT	118
336	LAW ENFORCEMENT UNIT	386
337	LAW ENFORCEMENT UNIT	50
340	LAW ENFORCEMENT UNIT	248
341	LAW ENFORCEMENT UNIT	11
342	LAW ENFORCEMENT UNIT	137
344	LAW ENFORCEMENT UNIT	459
347	LAW ENFORCEMENT UNIT	329
348	LAW ENFORCEMENT UNIT	1
349	LAW ENFORCEMENT UNIT	570
351	LAW ENFORCEMENT UNIT	255
352	LAW ENFORCEMENT UNIT	5
354	LAW ENFORCEMENT UNIT	513
355	LAW ENFORCEMENT UNIT	1
356	LAW ENFORCEMENT UNIT	428
357	LAW ENFORCEMENT UNIT	29
358	LAW ENFORCEMENT UNIT	663
359	LAW ENFORCEMENT UNIT	834
360	LAW ENFORCEMENT UNIT	410
361	LAW ENFORCEMENT UNIT	231
364	LAW ENFORCEMENT UNIT	340
365	LAW ENFORCEMENT UNIT	255
366	LAW ENFORCEMENT UNIT	58
368	LAW ENFORCEMENT UNIT	537
369	LAW ENFORCEMENT UNIT	523
370	LAW ENFORCEMENT UNIT	88
371	LAW ENFORCEMENT UNIT	984
372	LAW ENFORCEMENT UNIT	1
Total Radio Logs:		9389

Report Includes:

All dates between `00:00:00 06/01/25` and `23:59:59 06/30/25`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
(Not Defined)	1
FIGHT VIOLENT	2
ANIMAL COMPLAINT	7
INJURED ANIMAL	2
PROWLER	4
ATTEMPTED BURGLARY	1
DOMESTIC NON-VIOLENT	16
WARRANT SERVICE	21
SUBJECT WITH WEAPON	2
SUSPICIOUS PERSON	59
SUSPICIOUS VEHICLE	103
TRAFFIC STOP	2
SUICIDE ATTEMPT	1
SUICIDE THREAT	7
KEYS LOCKED IN VEHICLE	69
SPEEDING AUTO	1
ACCIDENT NO INJURIES	68
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	1
ACCIDENT WITH INJURIES	3
OFFICER INVOLVED ACCIDENT	1
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	5
LIVESTOCK IN ROADWAY	2
DRUNK DRIVER	2
INTOXICATED PERSON	3
HIT AND RUN	3
HIT AND RUN WITH INJURIES	1
DIRECT TRAFFIC	5
TRANSPORT FOR BUSINESS	20
FUNERAL ESCORT	7
TRANSPORT	7
DISABLED VEHICLE	19
AREA/BLDG CHECK	40
SEXUAL ASSAULT	3
CHASE	1
BUSINESS ALARM	78
CHURCH ALARM	2
RESIDENTIAL ALARM	16
SCHOOL ALARM	1
SUBJECT IN CUSTODY	2
TRANSPORT TO HOSPITAL	1
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	10

<u>Nature of Incident</u>	<u>Total Incidents</u>
STOLEN VEHICLE	5
911 HANGUP	46
CONTROL SUBSTANCE PROBLEM	11
AGENCY ASSISTANCE	10
ARSON	1
ASSAULT	2
ASSAULT LAW ENFORCEMENT ONLY	8
CHILD CUSTODY DISPUTE	3
CIVIL ISSUE/DISPUTE	19
COUNTERFEIT MONEY	1
CRASH DETECTION DEVICE	2
DAMAGE TO PROPERTY	38
DISPUTE NON VIOLENT IN NATURE	34
DISTRUBING THE PEACE	5
Dead Body	1
EMERGENCY MESSAGE	1
LE ASSIST FOR EMS	5
ENTERING AN AUTO	2
EXPLOSIVES PROBLEM	1
EXTRA PATROL REQUEST	5
RESIDENTIAL FIRE ALARM	1
ASSIST FIRE DEPARTMENT	9
FIREARMS DISCHARGED	9
FIREWORKS	2
FOLLOW UP TO PREVIOUS CALL	3
FOUND PROPERTY	4
FRAUD	9
GENERAL WEKNESS PRIORITY 3	1
HARRASSING PHONE CALLS	3
HARRASSMENT	4
IDENTITY THEFT	2
ILLEGAL PARKING	7
JUVENILE RUNAWAY	2
JUVENILE COMPLAINT	9
JUVENILE PROBLEM -NO COMPLAINT	12
LOITERING	5
LOST ITEM REPOR	9
LOUD MUSIC COMPLAINT	13
MISSING PERSON	2
MISCELLANEOUS LAW INCIDENT	35
PRIVATE INVESTIGATOR	1
POWER LINES DOWN	10
ROAD RAGE	2
SAFETY SOBRIETY CHECK POINT	2
PHONE CALLS/MAIL SCAMS	5
SHOPLIFTING	10
SHOTS FIRED	1
STALKING	1
THEFT REPORT	13
THREATS	11

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRAFFIC LIGHT OUT	6
TRAFFIC VIOLATION	896
TRAILER INSPECTION	5
TREE DOWN	5
TRESPASSING	1
UNKNOWN PRIORTY 1	1
UNKNOWN LAW PROBLEM	7
UNSECURE PREMISES	3
VEHICLE INSPECTION	17
WANTED PERSON	6
WELFARE CHECK	29

Total reported: 1980

Report Includes:

All dates between `00:00:00 06/01/25` and `23:59:59 06/30/25`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
AUGUST
2025**

ITEMS OF INTEREST

- I. Mattress Update: **101 mattresses picked up at curbside in June 2025.**
Billed for 64 at \$1,248.00
- II. Tonnage Reports: **See attached!**
- III. Curbside Recycling Update: A 37% increase in customer participation, using the 65 gallon "Blue" cart, since the program started in **March of 2021.**
The "Oops" tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection.**
- IV. Curbside Glass Collection Update: Currently have 423 customers participating.
(0.80 tons collected in June 2025).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.

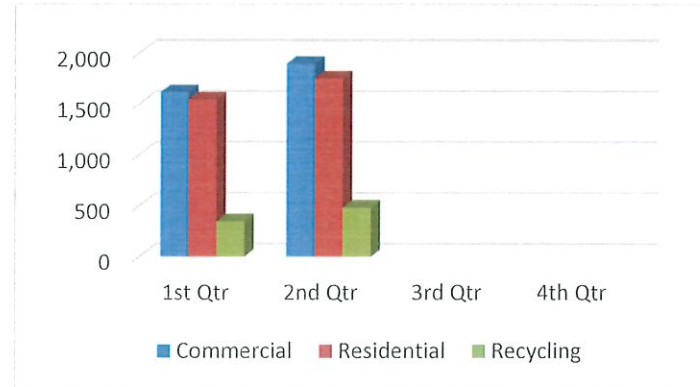
Dps

City of Monroe Tonnage Report
Garbage/Trash vs Recycling Collection

2025	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total:
Commercial	1,614	1895			3,509
Residential	1,545	1751			3,296
Recycling	347	482			729

2024	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total:
Commercial	1,904	1851	1223	1775	6,753
Residential	1,618	1789	1702	1611	6,720
Recycling	306	422	253	352	1,333

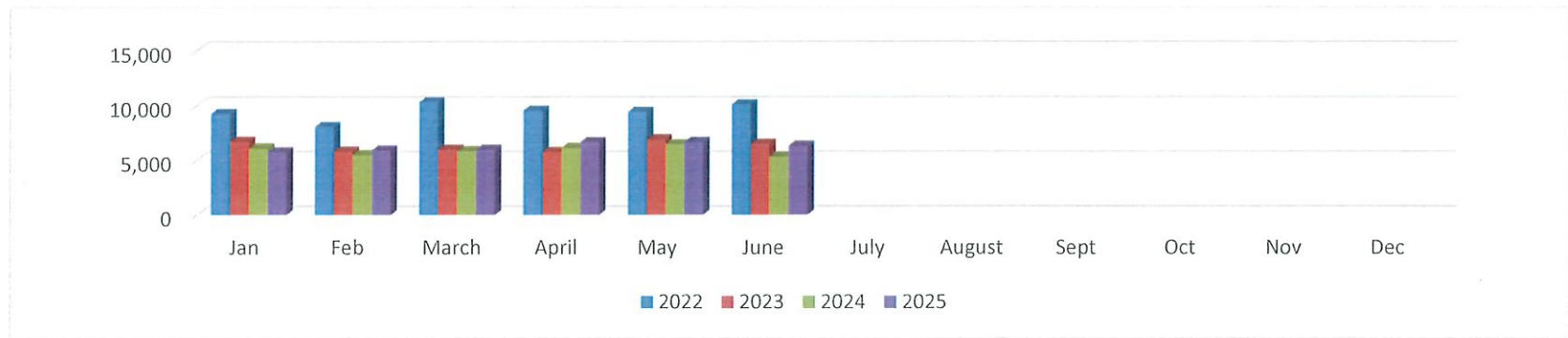
2023	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total:
Commercial	1,961	1861	1813	1646	7,281
Residential	1,569	1673	1602	1482	6,326
Recycling	386	442	416	289	1,533



Note: 2025 waste diversion rate at 13% -2nd Qtr

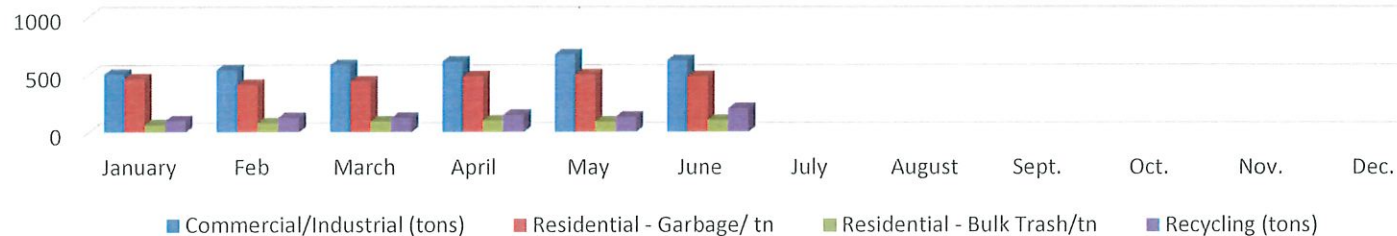
City of Monroe Transfer Station
Customer Inbound Garbage/Trash Tonnage

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total:
2022	9,230	8,037	10,290	9,526	9,395	10,082							
2023	6,724	5,801	5,966	5,745	6,894	6,491							
2024	6,080	5,486	5,847	6,129	6,455	5,302							
2025	5,727	5,903	5,971	6,668	6,674	6,305							



Note: A 38% decrease in tonnage since May 2022, due to rate increases in 2023, 2024, and 2025.

2025	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	499.08	535.49	578.9	609	669.11	617.47						
Residential - Garbage/ tn	461.17	410.06	439.06	482.62	496.58	480.04						
Residential - Bulk Trash/tn	63.58	77.92	92.98	100.1	89.23	101.87						
Recycling (tons)	98.53	124.60	123.49	148.3	131.68	202.73						
Transfer Station (tons)	5,727.12	5,903.09	5,970.73	6,667.56	6,673.99	6,304.73						
Customers (TS)	20	21	21	20	19	20						
Sweeper debris (tons)	45.93	52.39	36.21	32.95	29.94	31.86						
Storm drain debris (tons)	0.12	0.19	0.65	0.52	2.01							
2025	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Waste (tons)	42.68	69.26	61.85	78.79	71.43	150.66						
Recycling - Leaves (tons)					4.74	0.87						
Recycling - Curbside (tons)	38.14	31.39	36.13	41.03	35.84	32.02						
Recycling - Cardboard (tons)	7.25	7.85	11.62	15.26	4.39	14.43						
Recycling - Scrap Metal (tons)	4.72	8.83	6.88	3.57	9.35	1.33						
Recycling - Scrap tires (tons)	22 (0.45)	94 (1.94)	98 (2.02)	203 (4.19)	20 (0.41)	57 (1.17)						
Recycling - Glass (tons)	1.47	1.53	1.63	0.89	2.7	0.8						
Recycling - C & D (tons)												
Recycling - Mattresses	139 (3.82)	138 (3.80)	122 (3.36)	166 (4.57)	103 (2.83)	101 (2.78)						
95G Garbage carts (each)	25	29	84	60	31	58						
65G Recycling Carts (each)	13	5	17	38	9	23						
18G Recycling bins (each)	1	2	1		2	2						
Dumpsters (each)	1	4		6	3	2						
Cemetery Permits	4	2	4	3	5	4						



Note: 1,199.38 tons of trash /garbage collected and disposed.

202.73 tons of recycled materials collected, including scrap tires & mattresses.



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
AUGUST
2025**

Public Works Administration

July 2025

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	611	454	713	544	509	707							3538
Work orders received	157	160	187	180	142	164							990
Work orders completed	97	78	4	2	2								183
Permits received/approved -													
Road closure					1	6							7
Parade													0
Procession													0
Public demonstration													0
Assembly			1	4	5								10
Picket													0
Road race			1	1									2

Fleet Maintenance Division

*Repaired/Serviced vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
Code													0
Electric/Cable	3	1	1	6	7	6							24
Fire	6	5	2	5	2	5							25
Gas/Water/Sewer	3	8	7	8	11	6							43
Meter Readers	2		2	2	1	5							12
Police	37	25	21	20	20	21							144
Public Works	32	25	23	24	25	34							163
													0
TOTAL	83	64	56	65	66	77	0	0	0	0	0	0	411

Street Division

- Sweeper-city wide
- City wide patching
- Right of way mowing
- Mowing near the lights at the Airport
- Airport hanger paving
- Moved furniture at Public Works
- Storm cleanup
- Gas leak – Broad Street
- Crepe Myrtle Festival
- Working on LMIG projects – Breedlove Drive

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Pot holes/utility cuts	10	18	10	25	22	15							100
Total tons	10.5	36.67	10.62	18.3	55	25.31							156.3

Stormwater

- Ditch Maintenance
 - Walton road
 - Baker Street
- * Catch basin maintenance/structure repair
 - Hammond Drive
 - Marable Street
- Storm pipe install new/Catch basin new
 - None
- Pipe repair or replace
 - Shamrock Drive
- * Inspections
 - City wide
- Pond Maint.
 - None
- Helped out street department

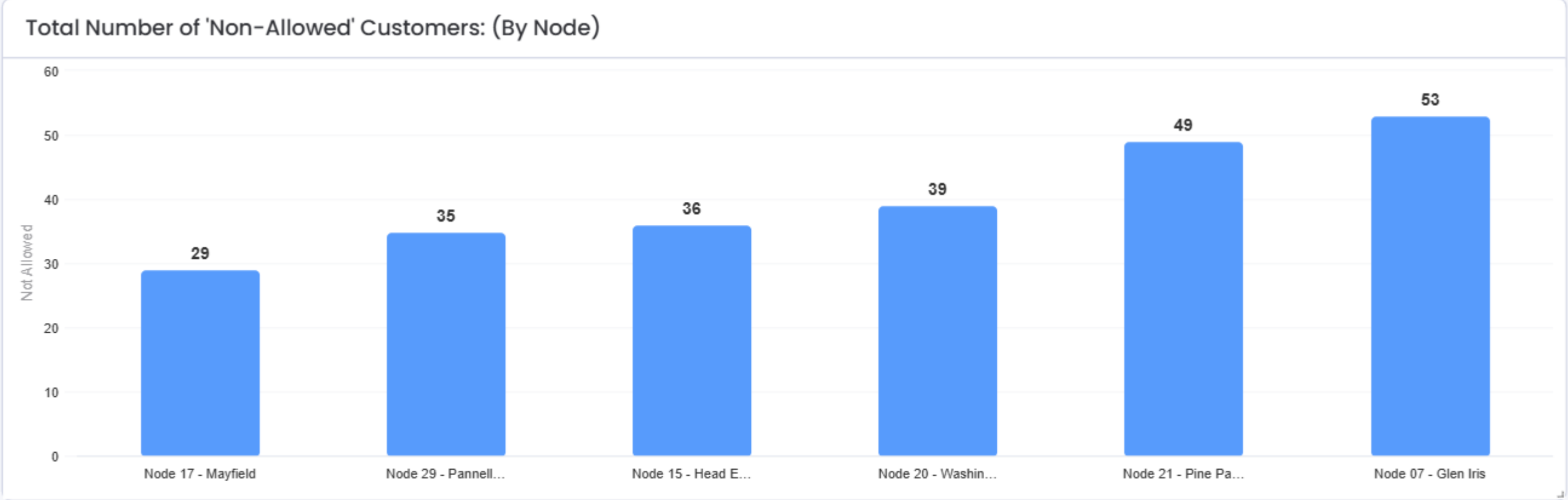
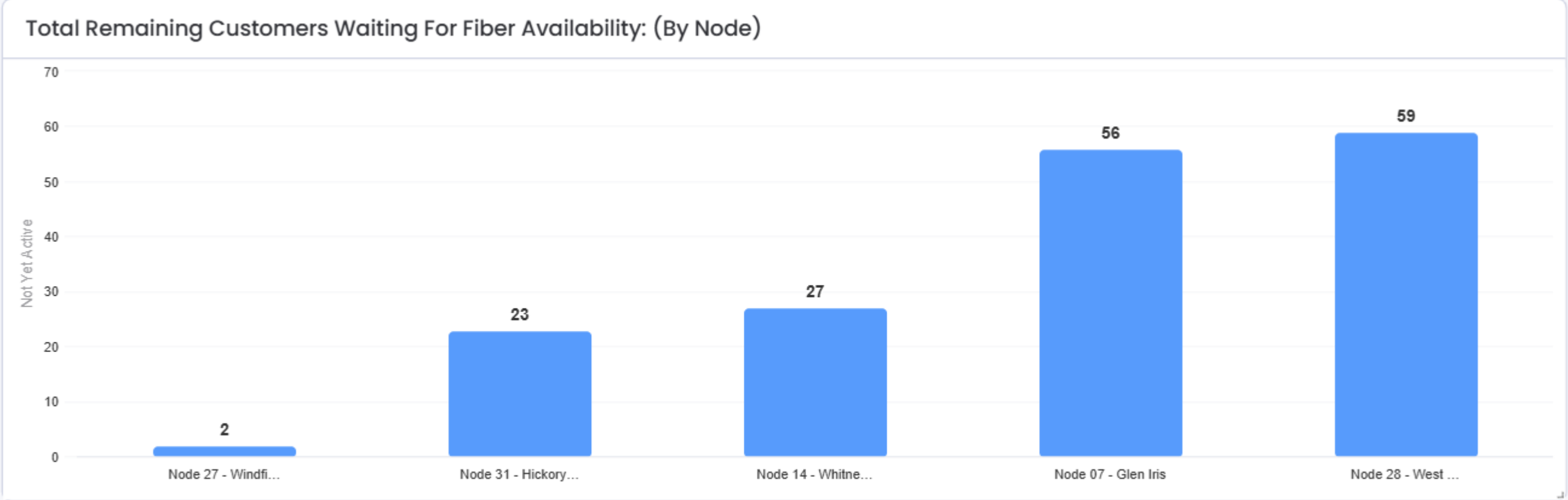
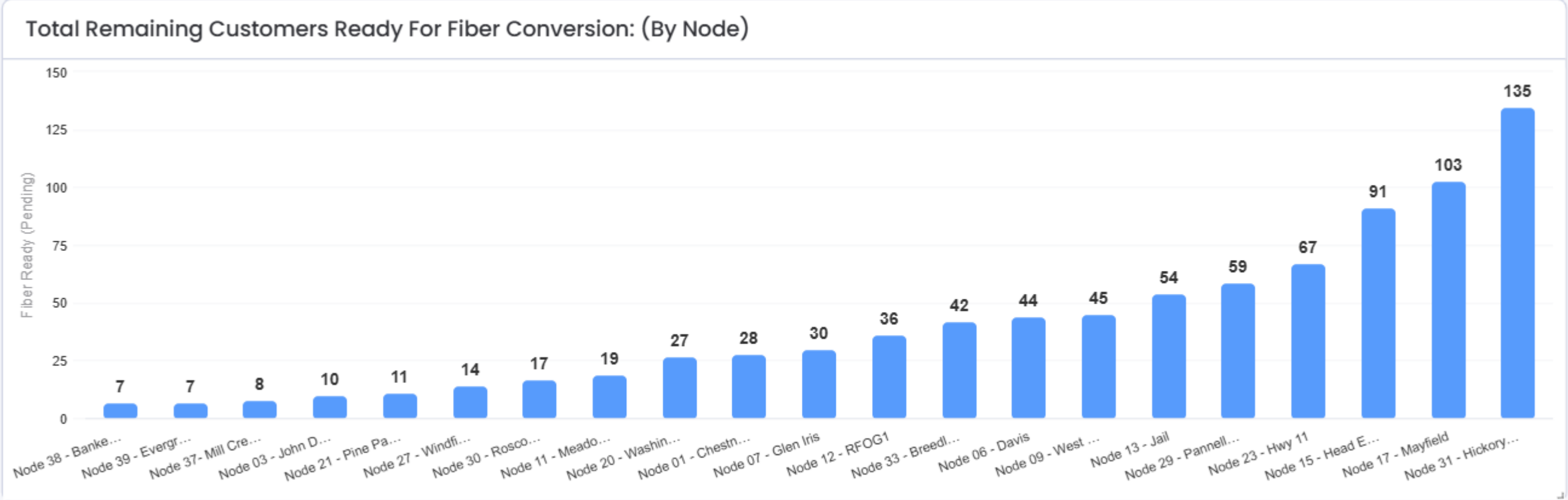
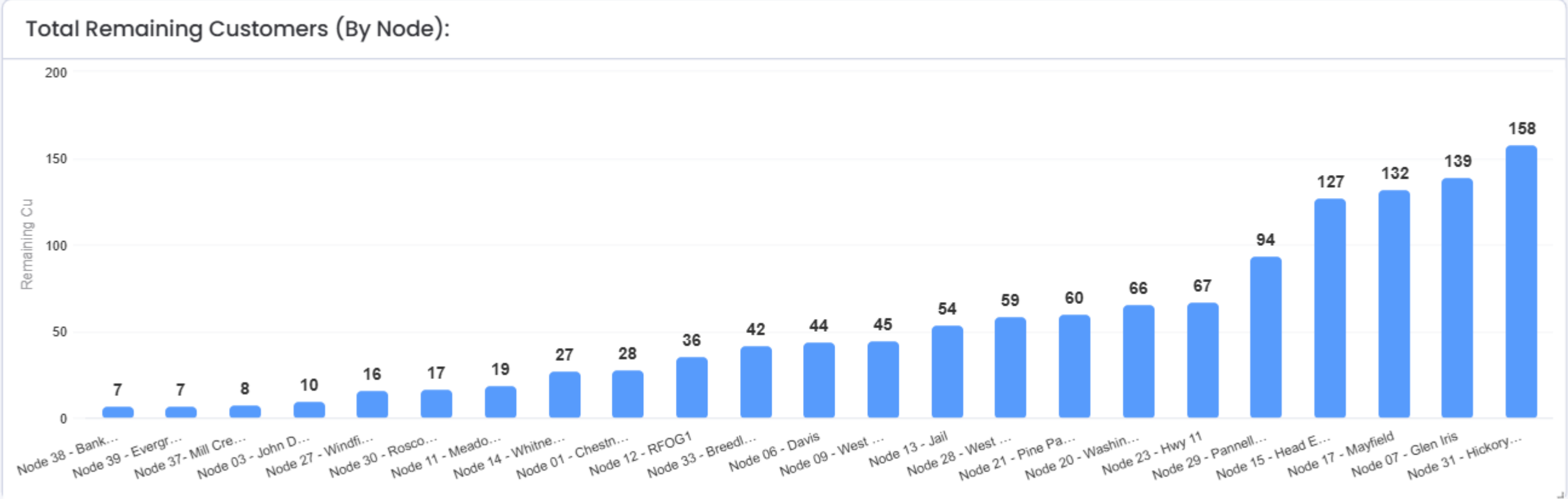
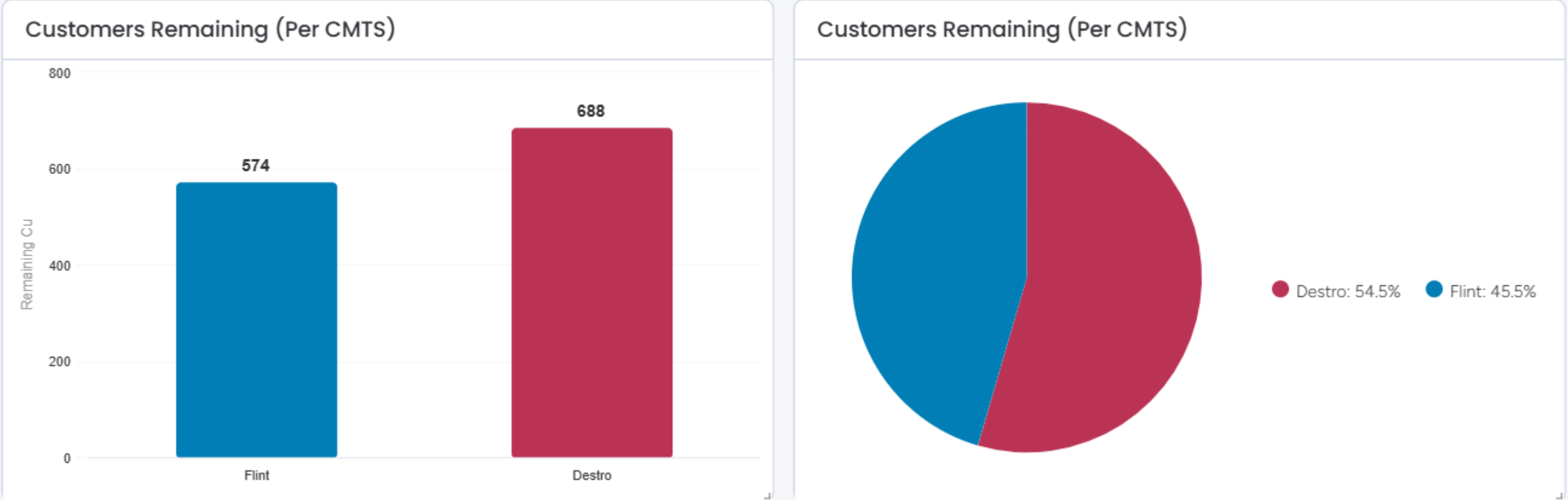
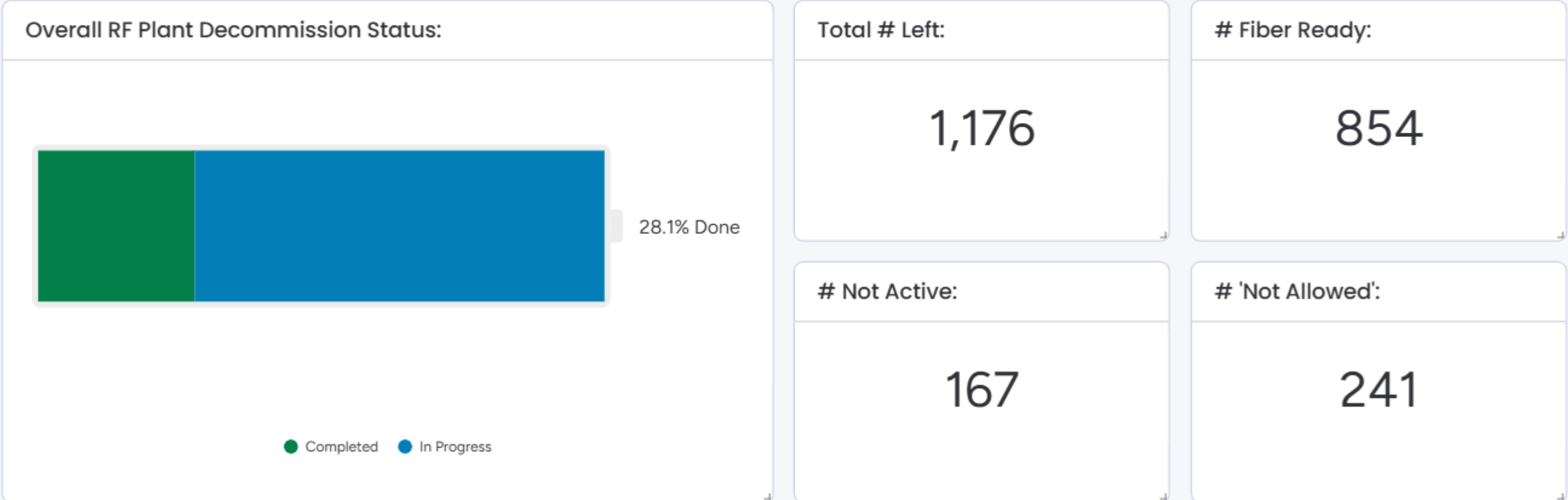
Storm grate cleaning (City wide)

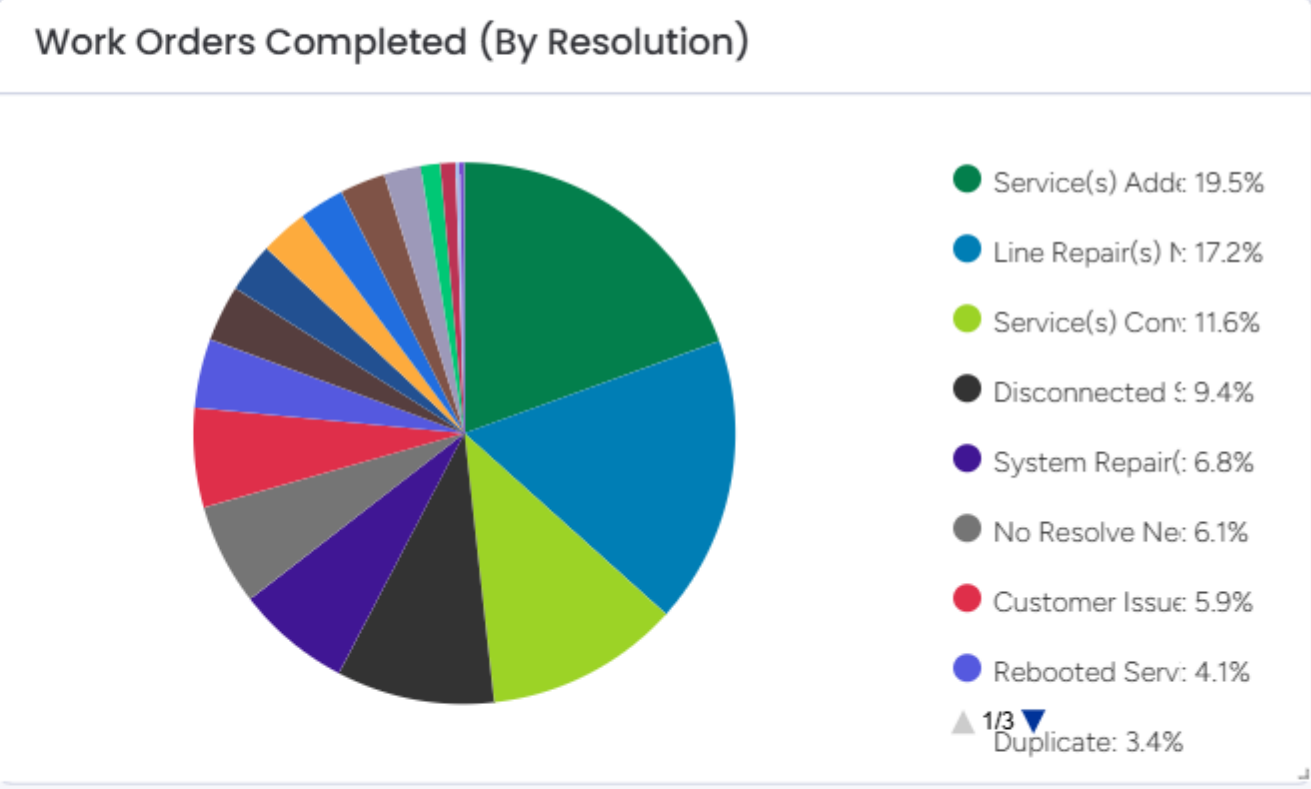
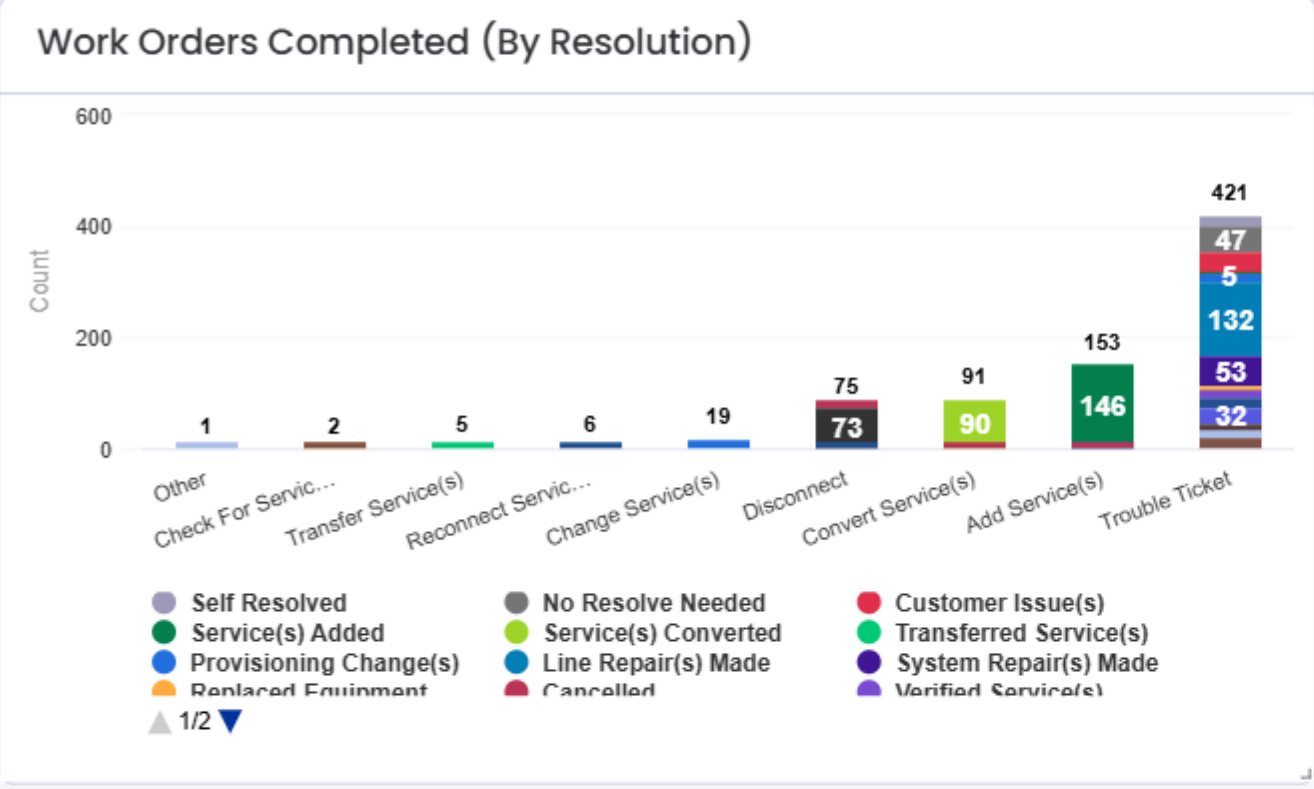
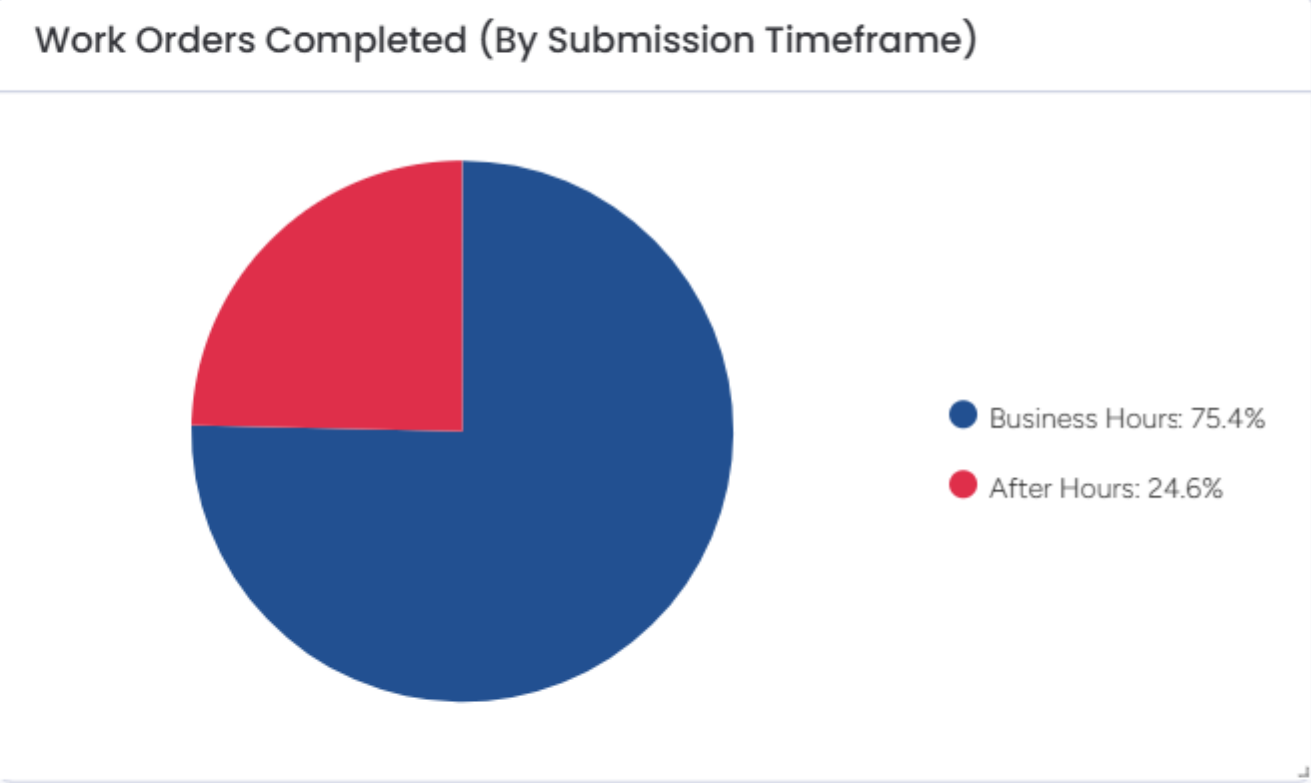
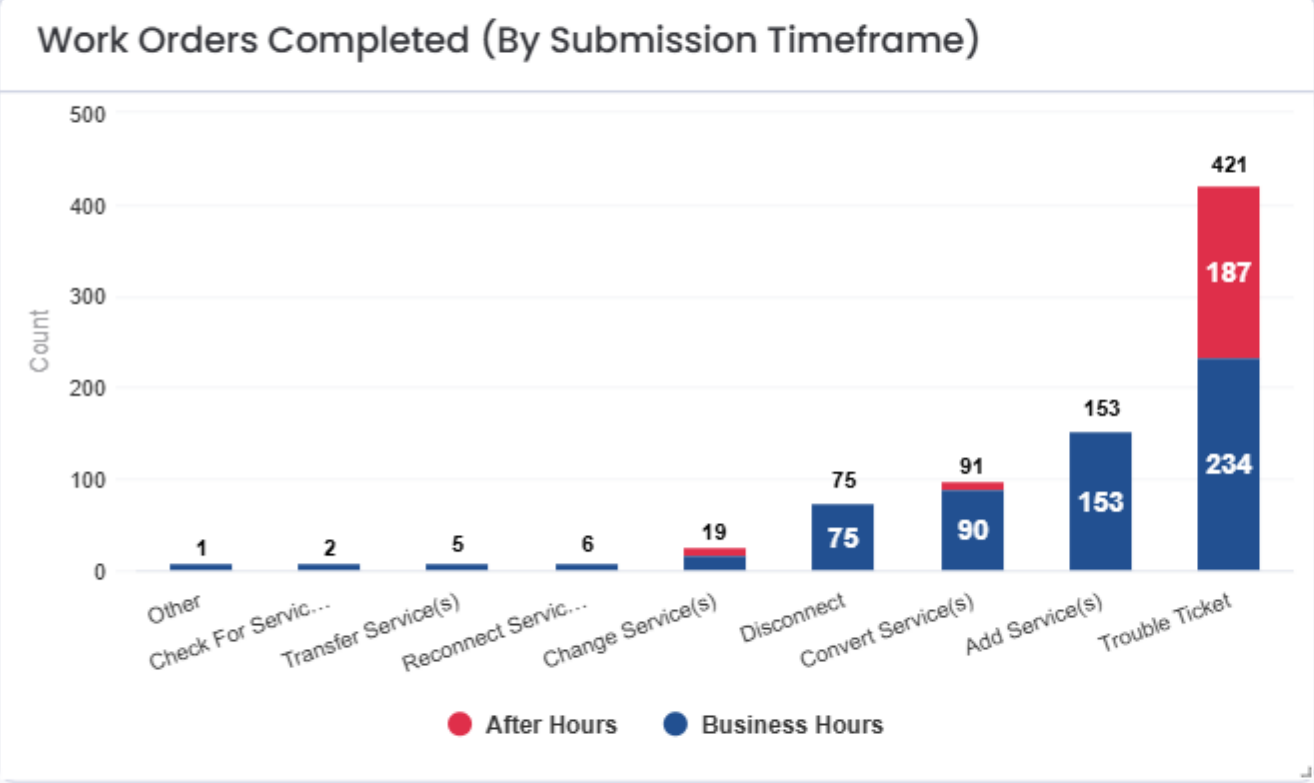
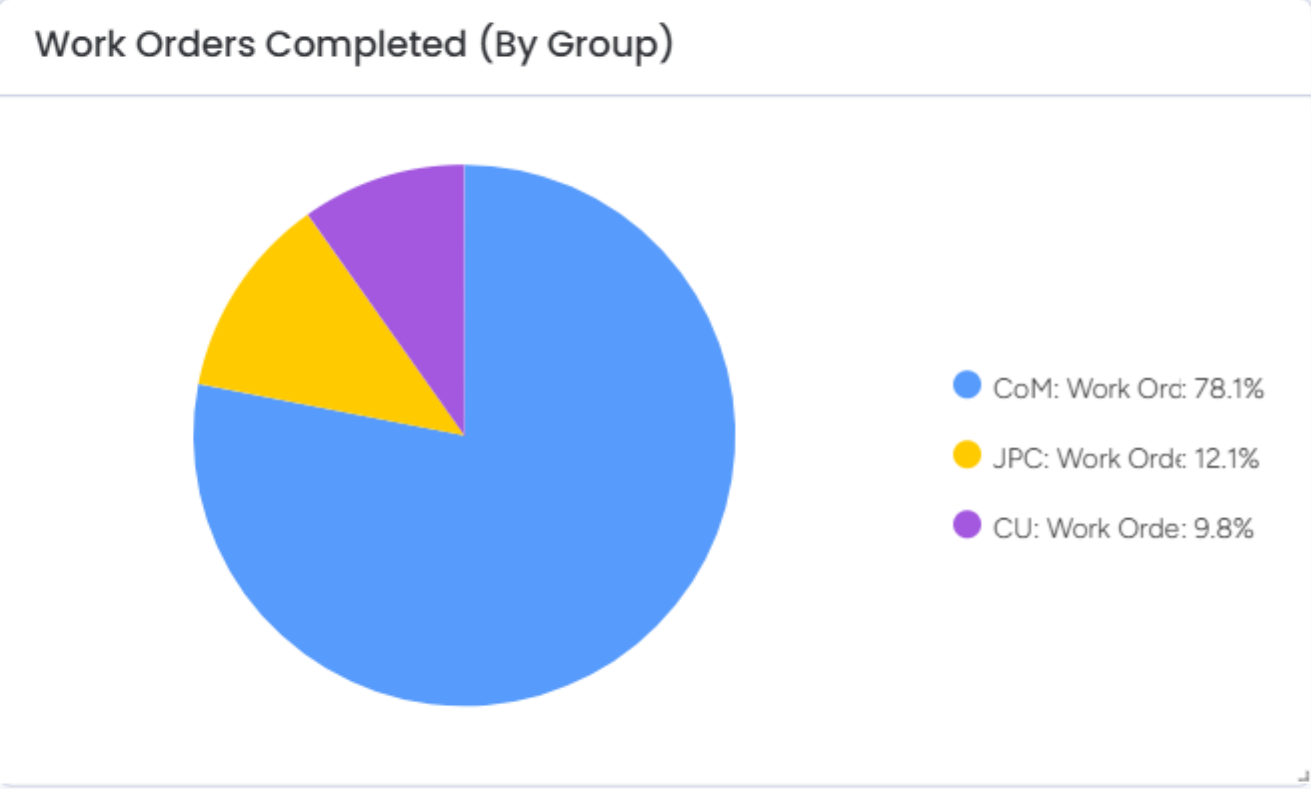
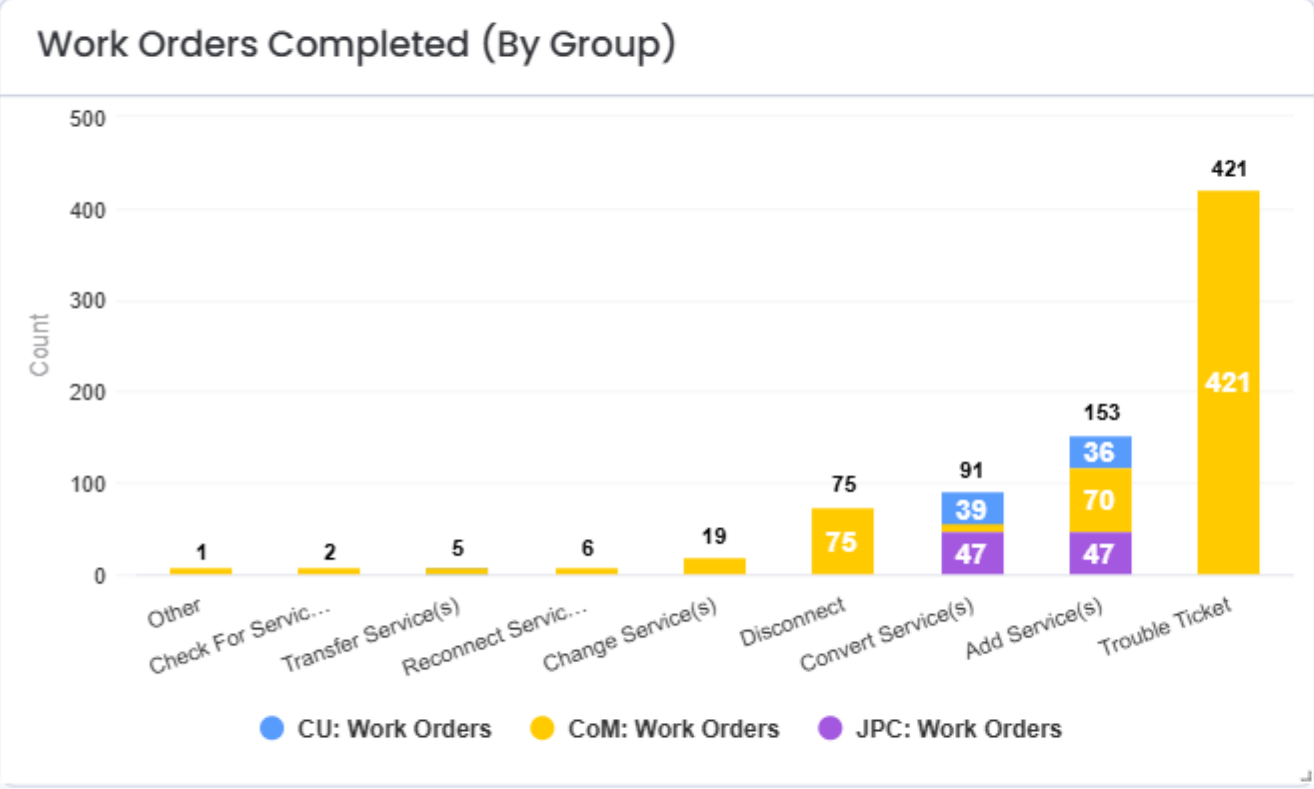
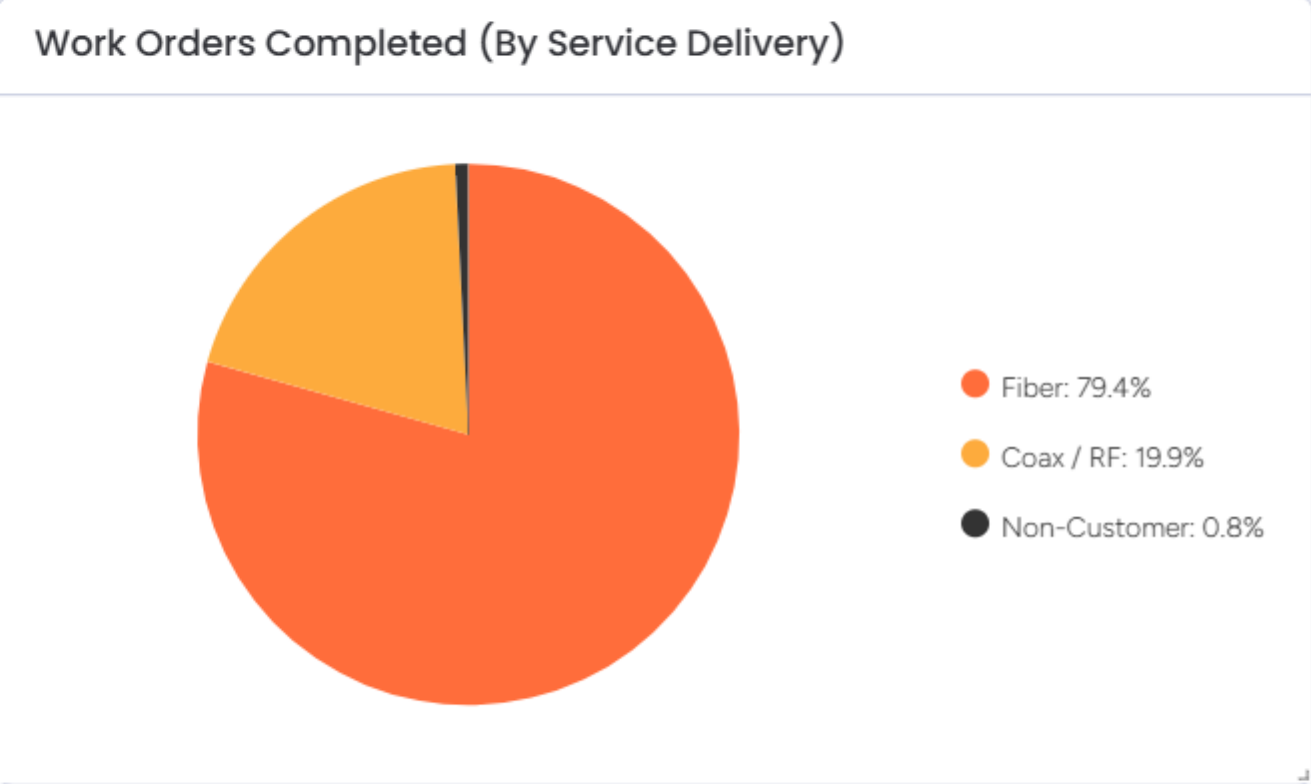
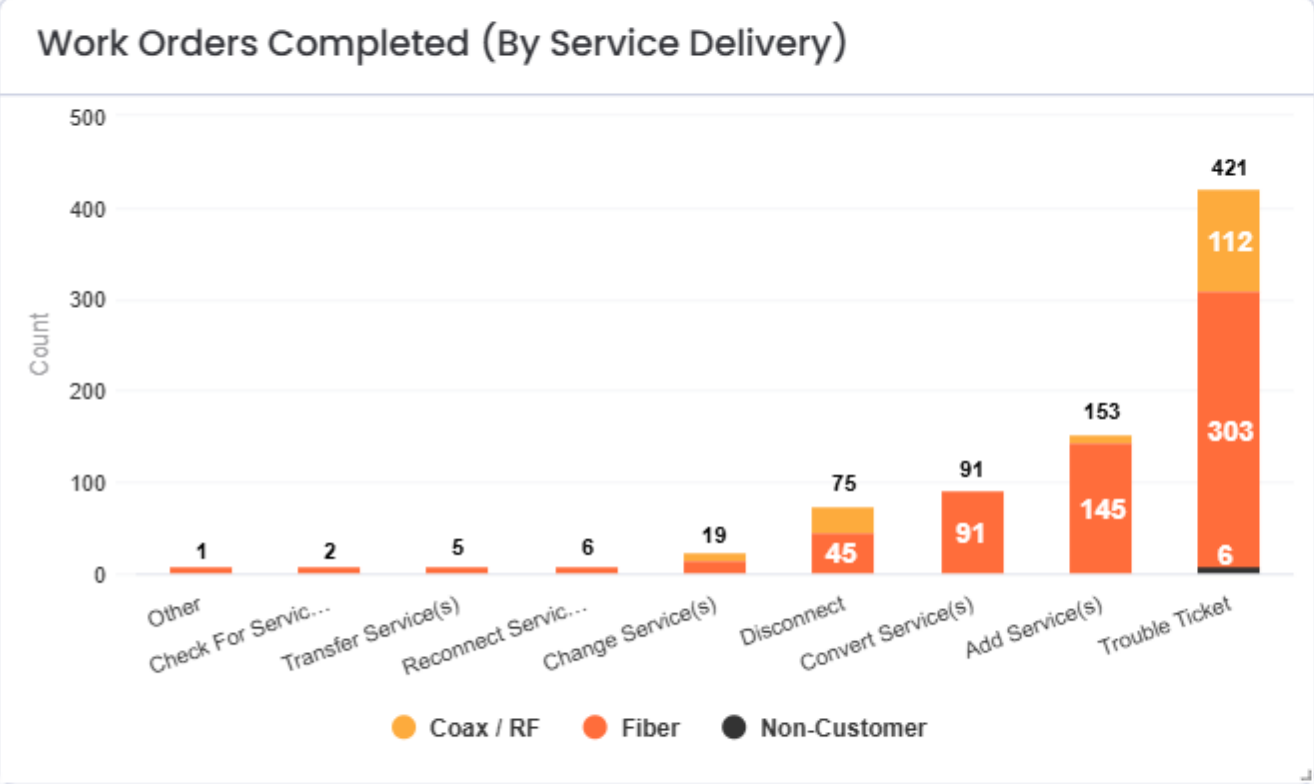
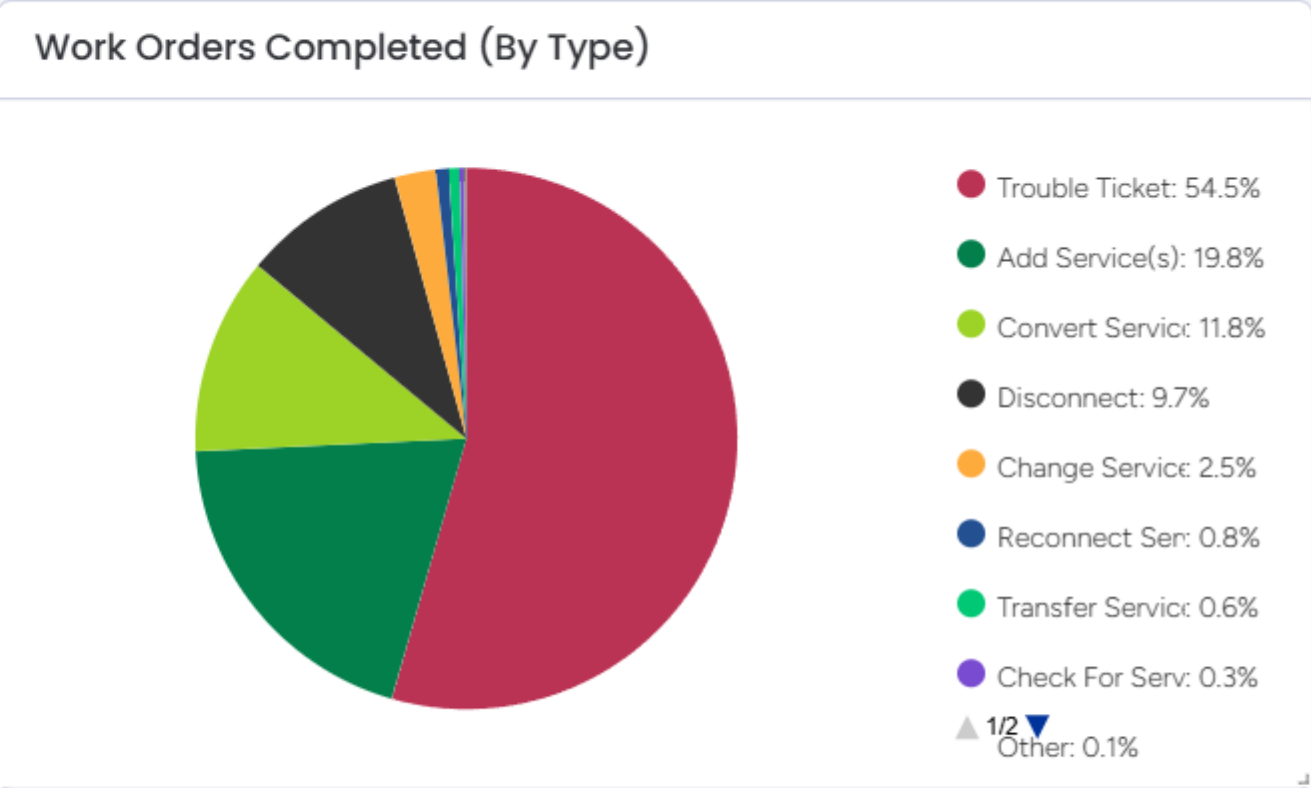
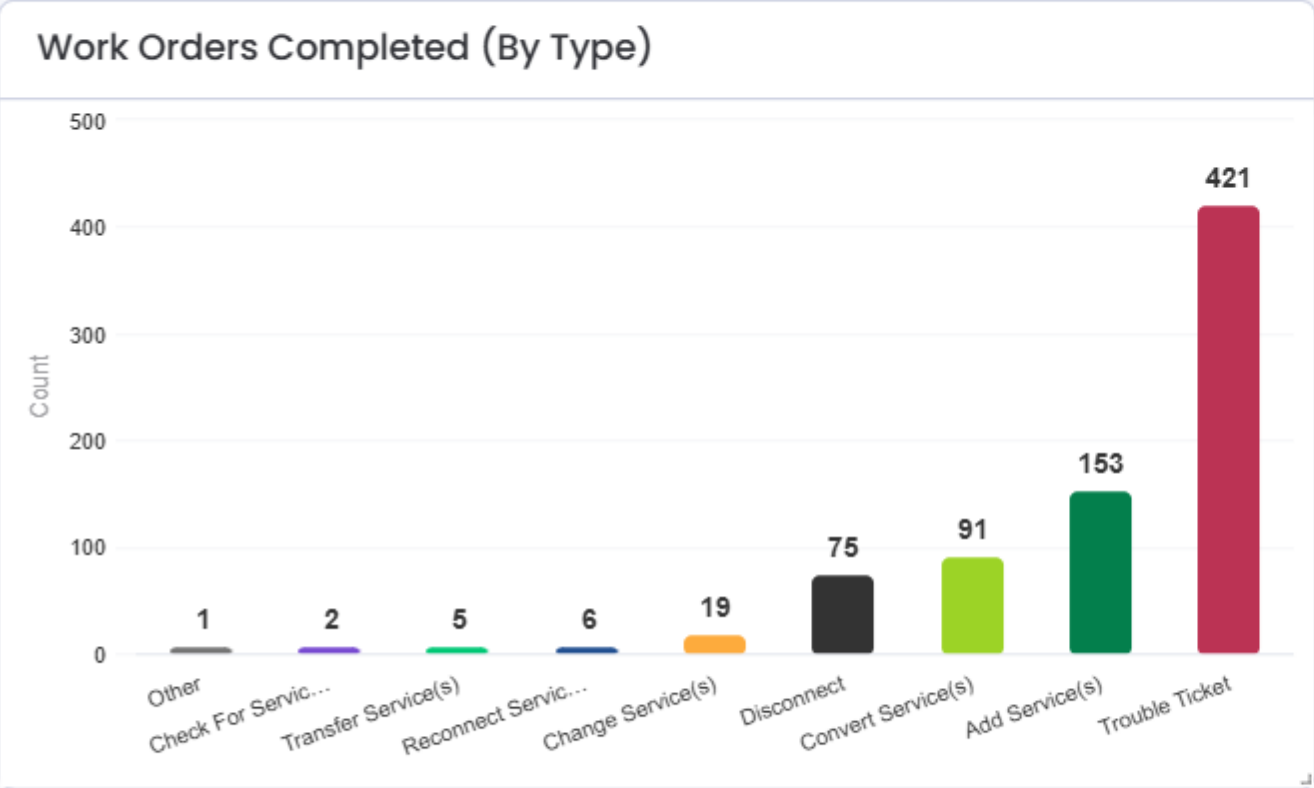
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Grates	7	10	30	31	56	21							155
Total Tons	0.2	0.19	1.5	0.31	3.4	0.27							5.87

Sign & Marking Division

• General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	9	5	4	10	4	3							35
Signs replaced	13	12	9	21	7	16							78
Sign post replaced/installed	13	13	14	27	7	11							85
New signs	19	17	27	24	25	12							124
Signs cleaned	11	5	4	6	7	6							39
Signs installed (new)	2		4	7		1							14
City emblems installed			2	2	2								6
In-lane pedestrian signs	1												1
Banners													0
Compaction Test													0
Traffic Studies	4				1								5
Parking Lot Striped					1	2							3
Speed hump installed/repair	1				1	3							5
Crosswalk installed			1										1
Stop bars installed													0
Airport Maint.	10	7	7	9	4	7							44
Handicap Marking													
Gate repairs	2	2	2	3		5							
Traffic Lights-flashing lights	2	2	3	1	1	2							11
Locates	10	3	12	8	1	2							36
Curb striped						1							
TOTAL	97	66	89	118	61	71	0	0	0	0	0	0	487





TELECOM:

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2025 | FY 2025



COVER	1
EXECUTIVE SUMMARY	2
OVERVIEW	3
CHART 1: REVENUES, EXPENSES & INCOME SUMMARY	4
REVENUES	5
EXPENSES	6-9
CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-14
CHART 3: RETAIL REVENUES	15-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -4.74%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	448,246	\$	535,362	\$	2,684,237	\$	3,228,113	\$	5,533,320
OTHER REVENUES		4,224		27,286		26,666		177,854		188,218
ADJUSTMENTS		(17,803)		9,210		46,947		75,319		49,943
Total Revenues	\$	434,667	\$	571,858	\$	2,757,850	\$	3,481,286	\$	5,771,480

Expenses

PERSONNEL	\$	106,348	\$	99,833	\$	682,370	\$	600,218	\$	1,228,176
PURCHASED & CONTRACTED SVC		25,329		32,434		249,139		180,335		537,114
PURCHASED PROPERTY SERVICES		-		12,836		-		22,865		26,735
SUPPLIES		62,168		80,071		249,774		268,157		612,809
COST OF GOODS SOLD		113,082		221,493		565,495		1,328,212		1,337,626
DEPR, DEBT SVC & OTHER COSTS		52,595		133,010		315,573		864,561		1,103,574
FUND TRANSFERS		30,654		114,132		826,223		814,669		1,411,563
Total Combined Expenses	\$	390,176	\$	693,810	\$	2,888,574	\$	4,079,017	\$	6,257,597

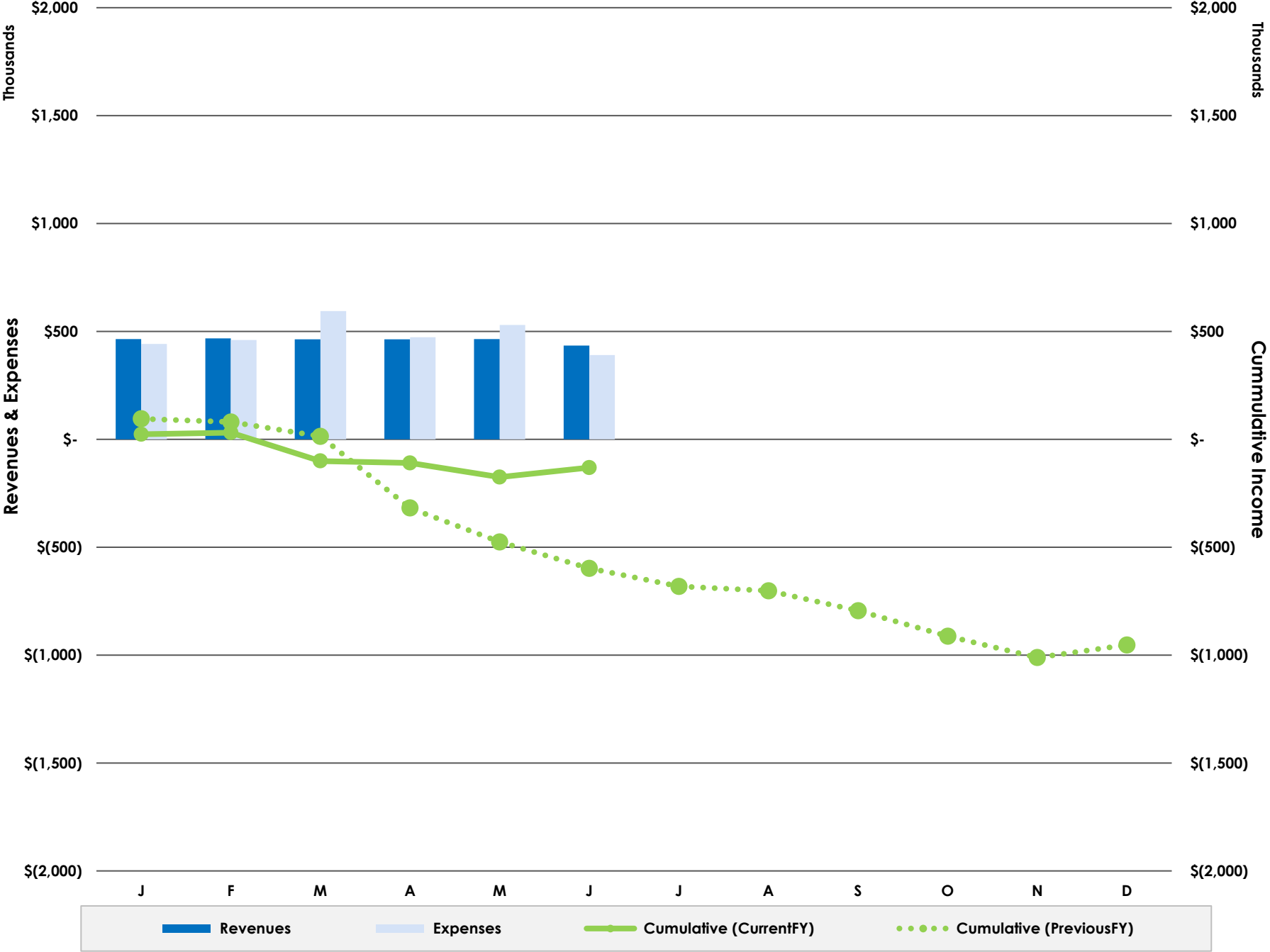
Income

Before Transfer	\$	75,145	\$	(7,820)	\$	695,500	\$	216,937	\$	925,446
After Transfer	\$	44,491	\$	(121,951)	\$	(130,723)	\$	(597,731)	\$	(486,116)

Margin

Before Transfer	17.29%	-1.37%	25.22%	6.23%	16.03%
After Transfer	10.24%	-21.33%	-4.74%	-17.17%	-8.42%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2025



MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

CABLE TELEVISION	\$	-	\$	150,453	\$	-	\$	932,290	\$	323,879
DVR SERVICE		-		13,179		-		85,837		26,572
FIBER OPTICS		240,363		168,676		1,346,367		950,646		2,476,694
STREAMING		50,598		551		312,067		551		479,885
INTERNET		121,131		167,630		800,228		1,045,898		1,752,702
TELEPHONE		36,155		34,053		225,575		207,772		471,909
SET TOP BOX		-		820		-		5,118		1,680
Total RETAIL SALES (ACTUAL)	\$	448,246	\$	535,362	\$	2,684,237	\$	3,228,113	\$	5,533,320

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	-	\$	-	\$	-	\$	(7)	\$	(70)
MARKETPLACE ADS		-		-		-		-		-
PHONE FEES		495		849		3,130		4,042		6,732
EQUIPMENT SALES		-		-		-		-		-
MODEM RENTAL		3,430		5,149		23,186		32,382		51,997
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		-		98		(0)		3,459		14,372
ADMIN ALLOCATION		-		21,190		-		137,978		114,838
OPERATING TRANSFERS IN		-		-		-		-		-
Transfer from CIP		-		-		-		-		-
MISCELLANEOUS		299		-		349		-		349
Total OTHER REVENUES ACTUAL	\$	4,224	\$	27,286	\$	26,666	\$	177,854	\$	188,218

Adjustment \$ (17,803) \$ 9,210 \$ 46,947 \$ 75,319 \$ 49,943

Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	434,667	\$	571,858	\$	2,757,850	\$	3,481,286	\$	5,771,480
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SUMMARY

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Personnel	\$ 106,348	\$ 99,833	\$ 682,370	\$ 600,218	\$ 1,228,176
Purchased & Contracted Svc	25,329	32,434	249,139	180,335	537,114
Purchased Property Services	-	12,836	-	22,865	26,735
Supplies	62,168	80,071	249,774	268,157	612,809
Cost of Goods Sold	113,082	221,493	565,495	1,328,212	1,337,626
Depr, Debt Svc & Other Costs	52,595	133,010	315,573	864,561	1,103,574
Fund Transfers	30,654	114,132	826,223	814,669	1,411,563
TOTAL SUMMARY (ACTUAL)	\$ 390,176	\$ 693,810	\$ 2,888,574	\$ 4,079,017	\$ 6,257,597

TELECOM

Personnel

Salaries	\$ 70,310	\$ 63,882	\$ 440,510	\$ 386,831	\$ 803,445
Benefits	36,038	35,952	241,860	213,387	424,732
Total Personnel (ACTUAL)	\$ 106,348	\$ 99,833	\$ 682,370	\$ 600,218	\$ 1,228,176

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	399
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	-	258	1,032
Pest Control	-	-	-	-	-
Maintenance	-	627	-	13,782	5,859
Equipment Rents/Leases	-	376	-	1,314	1,127
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	-	-	83	250
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
SECURITY SYSTEMS	-	-	258	-	1,530
Outside Maintenance	19,394	15,583	175,182	72,274	327,524
EQUIPMENT RENTS / LEASES	749	-	1,688	-	1,688
POLE EQUIPMENT RENTS / LEASES	-	-	6,419	12,736	6,419
MAINTENANCE CONTRACTS	293	1,492	35,876	28,651	45,954
EQUIPMENT RENTAL	-	-	74	138	481
COMMUNICATION SERVICES	2,497	2,254	16,465	12,645	34,642
INTERNET COSTS	-	-	30	-	30
POSTAGE	-	-	-	-	-
MARKETING EXPENSES	-	345	-	345	393
PRINTING	-	-	-	-	77
TRAVEL EXPENSE	-	255	432	255	2,111
DUES/FEES	30	1,090	4,330	3,301	22,297
VEHICLE TAG & TITLE FEE	-	-	-	54	-
FCC FEES	1,183	4,780	1,577	24,996	7,613
GA DEPT OF REV FEES	-	-	300	-	63,345
TRAINING & EDUCATION -EMPLOYEE	775	327	5,443	1,038	12,527
CONTRACT LABOR	408	5,306	1,066	8,464	1,819
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 25,329	\$ 32,434	\$ 249,139	\$ 180,335	\$ 537,114

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
R & M CATV Studio - Outside	-	-	-	-	-
Equipment Rep & Maint - Inside	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	-	321	-	2,162	2,123
Postage	-	-	-	58	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	-	-	1,750
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	-	434	-
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	-	12,516	-	20,211	20,862
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL) \$	- \$	12,836 \$	- \$	22,865 \$	26,735

TELECOM (Continued)

Supplies

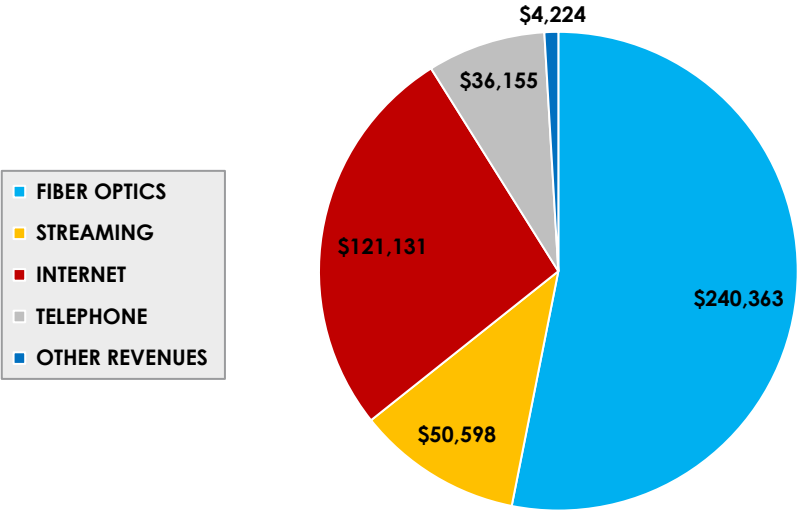
Chemicals & Pesticides	\$	- \$	- \$	- \$	- \$
Office Supplies & Expense	-	-	-	-	1,824
Postage	-	-	-	-	-
Auto Parts	(67)	-	0	270	610
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	-	22	-
Tires	-	-	-	-	412
Uniform Expense	-	-	-	-	-
Janitorial Supplies	-	182	-	1,098	892
Computer Equipment	-	-	-	-	-
Equipment Parts	-	-	-	379	391
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	-	3,981	-	10,316	121,062

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Sys R&M - Inside/Shipping	-	650	-	650	-
COVID-19 EXPENSES	-	-	-	-	-
Utility Cost for Other Funds	-	-	-	-	-
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	1,631	-	7,238	7,178
Food	-	45	-	896	662
Small Tools & Minor Equipment	-	257	-	1,201	841
Small Operating Supplies	-	12,695	-	13,977	2,063
EMPLOYEE RECOGNITION	-	-	-	-	-
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	255	68	3,651	3,990	10,071
AUTO PARTS	67	(18)	964	2,218	1,548
CONSTRUCTION MATERIALS	-	-	279	-	8,776
EXPENDABLE FLUIDS	-	-	267	-	267
SAFETY/MEDICAL SUPPLIES	-	-	-	-	-
UNIFORM EXPENSE	-	2,134	6,097	4,331	6,477
TIRES	1,865	-	6,793	3,731	7,903
JANITORIAL SUPPLIES	188	-	961	23	1,076
COMPUTER EQUIP NON-CAP	1,796	-	5,708	5,683	8,749
SYS R & M - INSIDE/SHIPPING	-	-	153	-	186
REPAIRS & MAINTENANCE	28,458	27,648	95,273	91,409	201,109
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	5,349	1,938	28,235	10,230	43,496
FOOD	30	-	405	87	676
SMALL TOOLS & MINOR EQUIPMENT	6,477	2,506	23,345	23,899	47,307
SMALL OPERATING SUPPLIES	3,263	14,546	17,678	19,554	24,683
DEPRECIATION EXPENSE	6,320	6,955	37,922	41,536	62,939
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 62,168	\$ 80,071	\$ 249,774	\$ 268,157	\$ 612,809
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	16,995	18,477	103,638	109,902	200,357
Cost of Sales CATV	-	154,897	-	924,676	260,387
Cost of Sales Internet	50,730	31,022	216,670	210,431	420,810
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	6,767	9,558	36,653	40,684	80,964
Cost of Sales Streaming	38,590	7,539	208,535	42,519	375,108
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 113,082	\$ 221,493	\$ 565,495	\$ 1,328,212	\$ 1,337,626

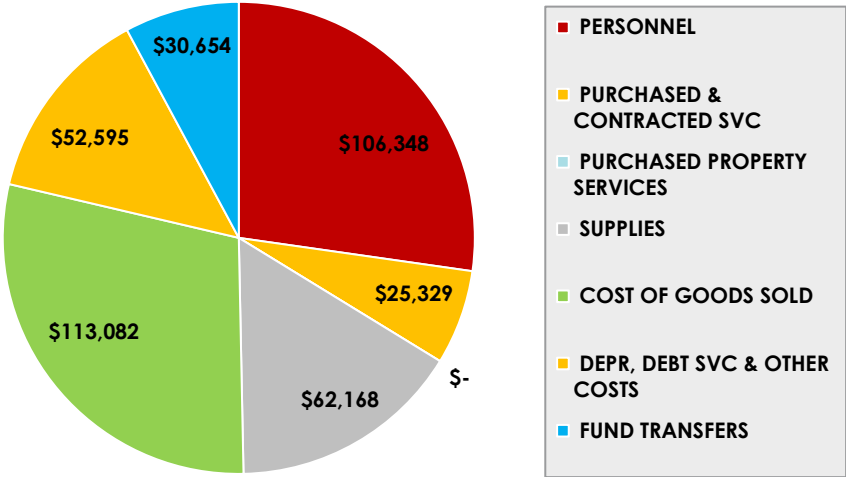
	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,907	15,572	95,440	93,227	173,299
INTEREST EXP - 2020 REV BONDS	43,089	43,089	258,535	258,535	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	-	82,552	-	562,815	484,658
Utility Bad Debt Expense	-	-	-	-	-
AMORT 2020 BOND PREMIUM	(8,723)	(8,723)	(52,340)	(52,340)	(104,681)
AMORT RIGHT TO USE ASSET	1,805	-	10,828	-	27,008
Debt Service Interest	-	-	-	-	-
Other Interest Expense	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	-
CAPITAL LEASE INTEREST	-	-	-	-	-
LEASE LIABILITY INTEREST	518	520	3,111	2,324	6,221
Capital Exp - Capital Lease	518	520	3,111	2,324	6,221
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 52,595	\$ 133,010	\$ 315,573	\$ 864,561	\$ 1,103,574
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	-	9,930	-	61,693	20,004
Trans Out 5% to Gen Fund - TELECOM	30,654	21,650	175,477	128,035	318,279
Intergovernmental-Walton County	-	-	-	62,125	(62,125)
ADMIN ALLOC - ADMIN EXPENSES	-	82,552	650,747	562,815	1,135,405
Total Fund Transfers (ACTUAL)	\$ 30,654	\$ 114,132	\$ 826,223	\$ 814,669	\$ 1,411,563
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 390,176	\$ 693,810	\$ 2,888,574	\$ 4,079,017	\$ 6,257,597

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

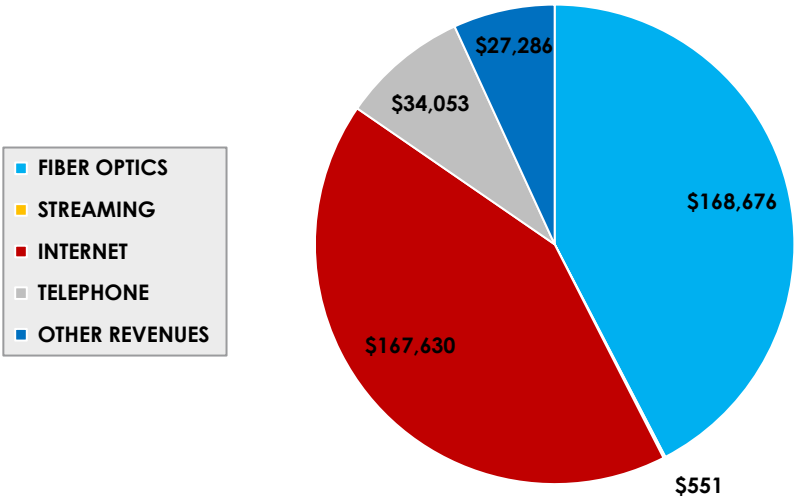
REVENUES [Jun 2025]



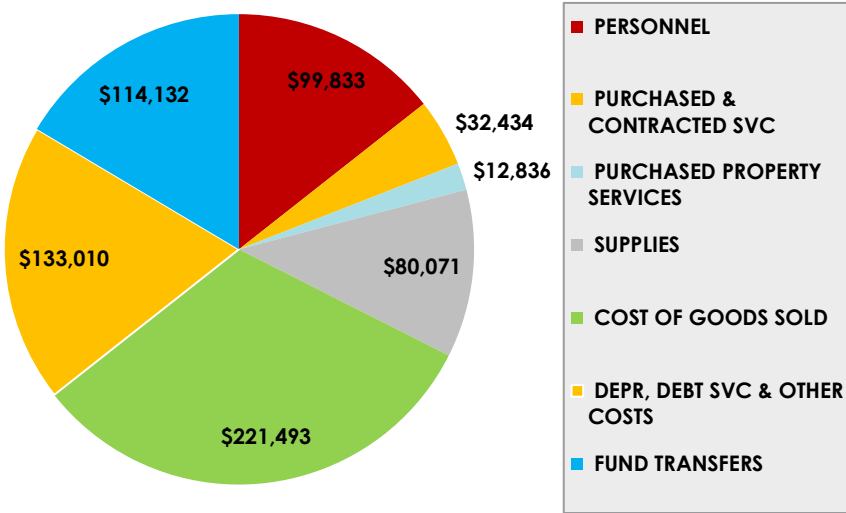
EXPENSES [Jun 2025]



REVENUES [Jun 2024]



EXPENSES [Jun 2024]



MOST RECENT
12-MONTH

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	
BASIC & EXPANDED BASIC					
Number of Bills	-	1,219	-	7,550	2,783
Revenue (\$)	\$ -	\$ 139,857	\$ -	\$ 866,009	\$ 301,612
Revenue Per Bill (\$)	\$ -	\$ 115	\$ -	\$ 115	\$ 108
MINI BASIC					
Number of Bills	-	223	-	1,390	511
Revenue (\$)	\$ -	\$ 8,514	\$ -	\$ 52,982	\$ 18,410
Revenue Per Bill (\$)	\$ -	\$ 38	\$ -	\$ 38	\$ 36
BOSTWICK					
Number of Bills	-	4	-	27	8
Revenue (\$)	\$ -	\$ 460	\$ -	\$ 3,113	\$ 920
Revenue Per Bill (\$)	\$ -	\$ 115	\$ -	\$ 115	\$ 115
BULK CATV/MOTEL					
Number of Bills	-	4	-	24	8
Revenue (\$)	\$ -	\$ 1,310	\$ -	\$ 7,860	\$ 2,284
Revenue Per Bill (\$)	\$ -	\$ 328	\$ -	\$ 328	\$ 286
SHOWTIME					
Number of Bills	-	1	-	9	2
Revenue (\$)	\$ -	\$ 15	\$ -	\$ 150	\$ 25
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 17	\$ 12
SHOW/HBO					
Number of Bills	-	-	-	5	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ 63	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ 13	\$ -
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	-	1	-	7	2
Revenue (\$)	\$ -	\$ 15	\$ -	\$ 100	\$ 29
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 14	\$ 14

MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

HBO

Number of Bills	-	11	-	72	26
Revenue (\$)	\$ -	\$ 161	\$ -	\$ 1,052	\$ 350
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 15	\$ 13

MAX/HBO

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

PLAYBOY

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

STARZ

Number of Bills	-	9	-	67	19
Revenue (\$)	\$ -	\$ 120	\$ -	\$ 961	\$ 249
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 14	\$ 13

DVR

Number of Bills	-	84	-	536	171
Revenue (\$)	\$ -	\$ 9,896	\$ -	\$ 63,864	\$ 19,686
Revenue Per Bill (\$)	\$ -	\$ 118	\$ -	\$ 119	\$ 115

NON DVR

Number of Bills	-	22	-	148	52
Revenue (\$)	\$ -	\$ 2,640	\$ -	\$ 17,712	\$ 5,608
Revenue Per Bill (\$)	\$ -	\$ 120	\$ -	\$ 120	\$ 108

SET TOP BOX

Number of Bills	-	67	-	414	144
Revenue (\$)	\$ -	\$ 820	\$ -	\$ 5,118	\$ 1,680
Revenue Per Bill (\$)	\$ -	\$ 12	\$ -	\$ 12	\$ 12

MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

ADD'L DVR BOX

Number of Bills	-	40	-	256	82
Revenue (\$)	\$ -	\$ 539	\$ -	\$ 3,584	\$ 1,053
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 14	\$ 13

ADD'L NON DVR BOX

Number of Bills	-	10	-	67	24
Revenue (\$)	\$ -	\$ 104	\$ -	\$ 676	\$ 225
Revenue Per Bill (\$)	\$ -	\$ 10	\$ -	\$ 10	\$ 9

FIBER

Number of Bills	3,814	2,406	20,733	13,315	37,498
Revenue (\$)	\$ 240,363	\$ 168,676	\$ 1,346,367	\$ 950,646	\$ 2,476,694
Revenue Per Bill (\$)	\$ 63	\$ 70	\$ 65	\$ 71	\$ 66

INTERNET

Number of Bills	1,891	2,735	12,649	17,135	28,340
Revenue (\$)	\$ 105,619	\$ 158,887	\$ 713,436	\$ 998,763	\$ 1,600,389
Revenue Per Bill (\$)	\$ 56	\$ 58	\$ 56	\$ 58	\$ 56

BASIC STREAM

Number of Bills	88	2	523	2	874
Revenue (\$)	\$ 5,915	\$ 30	\$ 34,827	\$ 30	\$ 51,470
Revenue Per Bill (\$)	\$ 67	\$ 15	\$ 67	\$ 15	\$ 59

EXPAND STREAM

Number of Bills	126	3	787	3	1,338
Revenue (\$)	\$ 13,166	\$ 185	\$ 82,417	\$ 185	\$ 125,181
Revenue Per Bill (\$)	\$ 104	\$ 62	\$ 105	\$ 62	\$ 94

Premium Stream

Number of Bills	240	10	1,469	10	2,584
Revenue (\$)	\$ 27,380	\$ 206	\$ 168,345	\$ 206	\$ 263,046
Revenue Per Bill (\$)	\$ 114	\$ 21	\$ 115	\$ 21	\$ 102

Everything Stream

Number of Bills	32	3	198	3	336
Revenue (\$)	\$ 4,137	\$ 130	\$ 26,478	\$ 130	\$ 40,189
Revenue Per Bill (\$)	\$ 129	\$ 43	\$ 134	\$ 43	\$ 120

WIRELESS INTERNET

Number of Bills	1,179	639	6,474	3,401	11,462
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	Jun 2025		Jun 2024		FY2025 YTD		FY2024 YTD		MOST RECENT 12-MONTH
Revenue (\$)	\$	15,512	\$	8,743	\$	86,792	\$	47,135	\$ 152,312
Revenue Per Bill (\$)	\$	13	\$	14	\$	13	\$	14	\$ 13
RESIDENTIAL PHONE									
Number of Bills		579		646		3,557		3,990	7,364
Revenue (\$)	\$	13,923	\$	9,680	\$	90,009	\$	58,146	\$ 191,859
Revenue Per Bill (\$)	\$	24	\$	15	\$	25	\$	15	\$ 26
COMMERCIAL PHONE									
Number of Bills		256		260		1,494		1,588	3,008
Revenue (\$)	\$	15,334	\$	16,615	\$	93,303	\$	101,905	\$ 193,272
Revenue Per Bill (\$)	\$	60	\$	64	\$	62	\$	64	\$ 64
TOTAL REVENUES									
	\$	441,349	\$	527,603	\$	2,641,974	\$	3,180,391	\$ 5,446,541

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

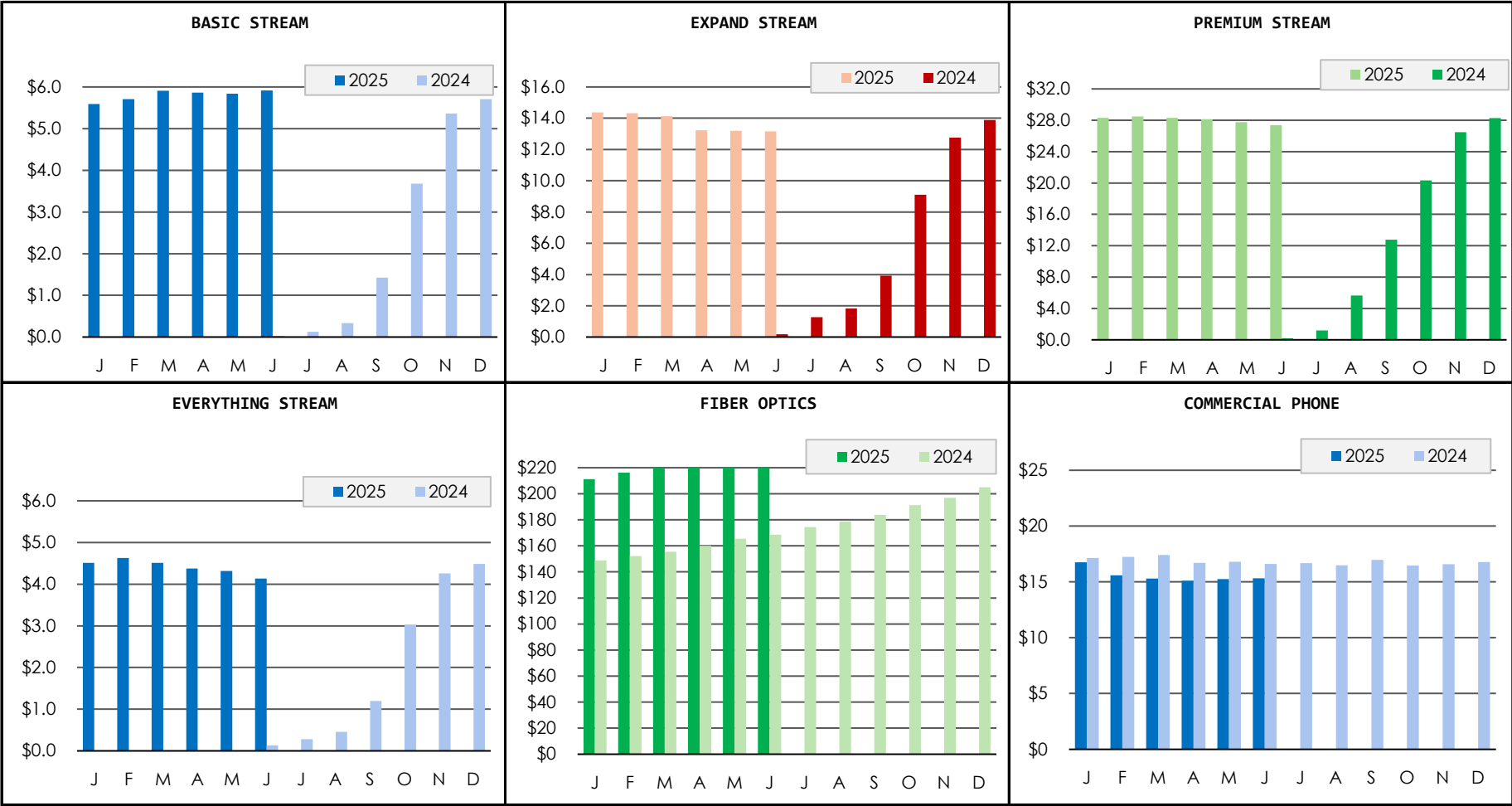
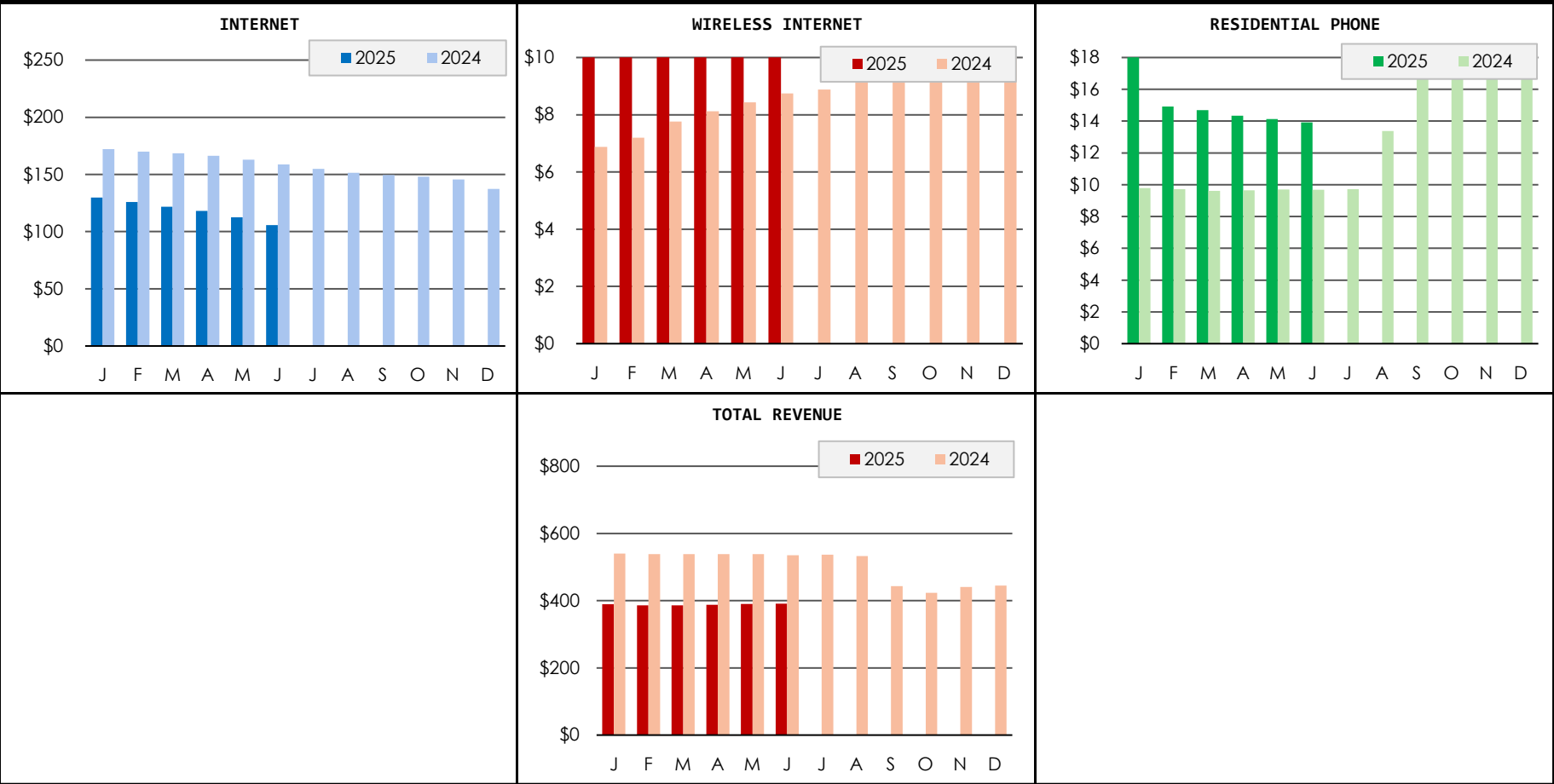


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





**TELECOMMUNICATIONS
DEPARTMENT
MONTHLY REPORT
July
2025**

Subscriber Report: (As of 08/05/2025)

Subscriber Type	Month of June	Month of July	Change
Registered Online Fiber ONTs:	4,146	4,267	+121
Registered Online Cable Modems:	1,528	1,384	-144
Registered WiFi Devices:	1,390	1,460	+70
Registered Streaming TV Accounts:	499	512	+13

- Registered fiber ONTs currently account for 76% (+3%) of all active online devices.
- Registered cable modems currently account for 24% (-3%) of all active online devices.
- At present, managed Wi-Fi (Calix) devices account for 26% (+2%) of Wi-Fi service(s) across all fiber ONT and cable modem customers.

Projects List:

Fiber BOND Project

Status: *In Progress*

We will be finishing up the East Marable / Gratis road section very soon. All that is left is the main stretch down East Marable, along with the Roosevelt / Birch Street area. One that is completed, we will only have the West Walon and Hwy 11 (South) areas left to complete.



Areas in orange are all that is left for the East Marable Street / Gratis Road section.

Arista Core Replacement (CIP)

Status: *In Progress*

Migration of our existing network backhaul connections, as well as other fiber connections and termination points, has started. We are in the process of moving a lot of our connections off of our legacy Cisco 6513 onto our new Arista devices. This process requires a lot of carefully orchestrated movements, many which require after-hours / late night work. This process will span over the next several months (at minimum) as we work to bring all of our connections and endpoints over to our new Arista devices.



Migration of existing fiber connections and endpoints to our Arista devices has started.

Brookhaven Conversion

Status: *In Progress*

We have been able to convert the existing customers off our old legacy fiber system on to our standard GPON deployment infrastructure, offering the customer more bandwidth options and giving us better support and diagnostic capabilities. Work continues to reach the remaining legacy customers and convert them over.

Network Diversity Expansion

Status: *In Progress*

We reached out to GTC last month for a status update on getting our connection with them in place. They have assured us that they are working to get the connection up and going, with no action needed on our part. At this point, we are waiting for them to complete the step(s) necessary on their end to have the connection delivered.

RF Plant Decommission

Status: *In Progress*

Work continues with decommissioning part of the existing cable plant where service(s) are no longer being offered. At present, we currently have nearly 28% (+6%) of our existing legacy coax plant completely shutdown and terminated.

The following legacy coax nodes currently have LESS than 20 active cable modems customers waiting to be converted:

- Banker's Boulevard
- Evergreen
- Mill Creek
- John Deere
- Windfield
- Roscoe Davis
- Meadow Walk

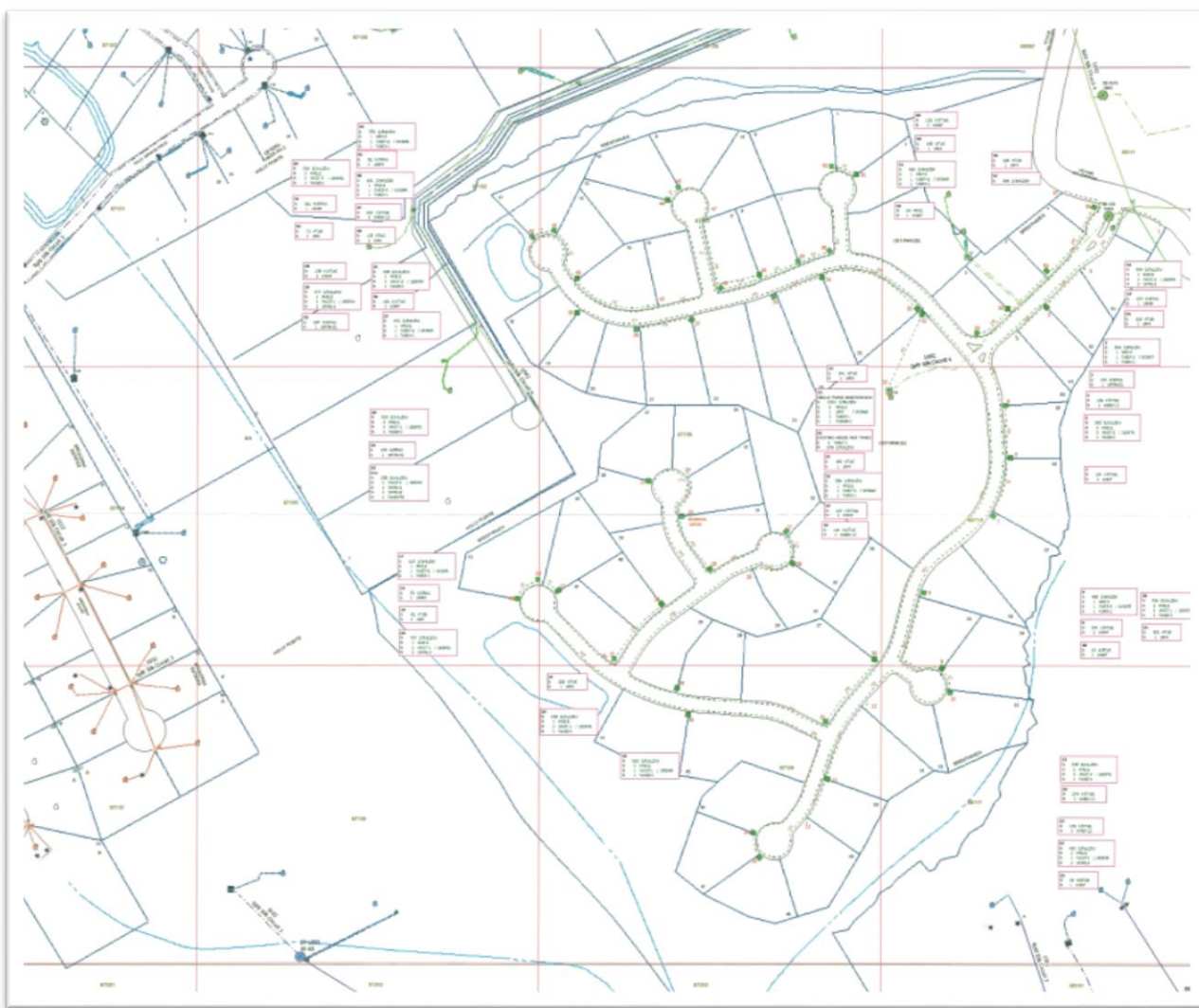
More in depth information on our decommission status can be found in the "Legacy Coax / RF Plant Decommission Progress" section of this report.

Upcoming Subdivisions / Areas of Deployments:

Brenthaven (Ho Hum Hollow Road)

Status: *Planning*

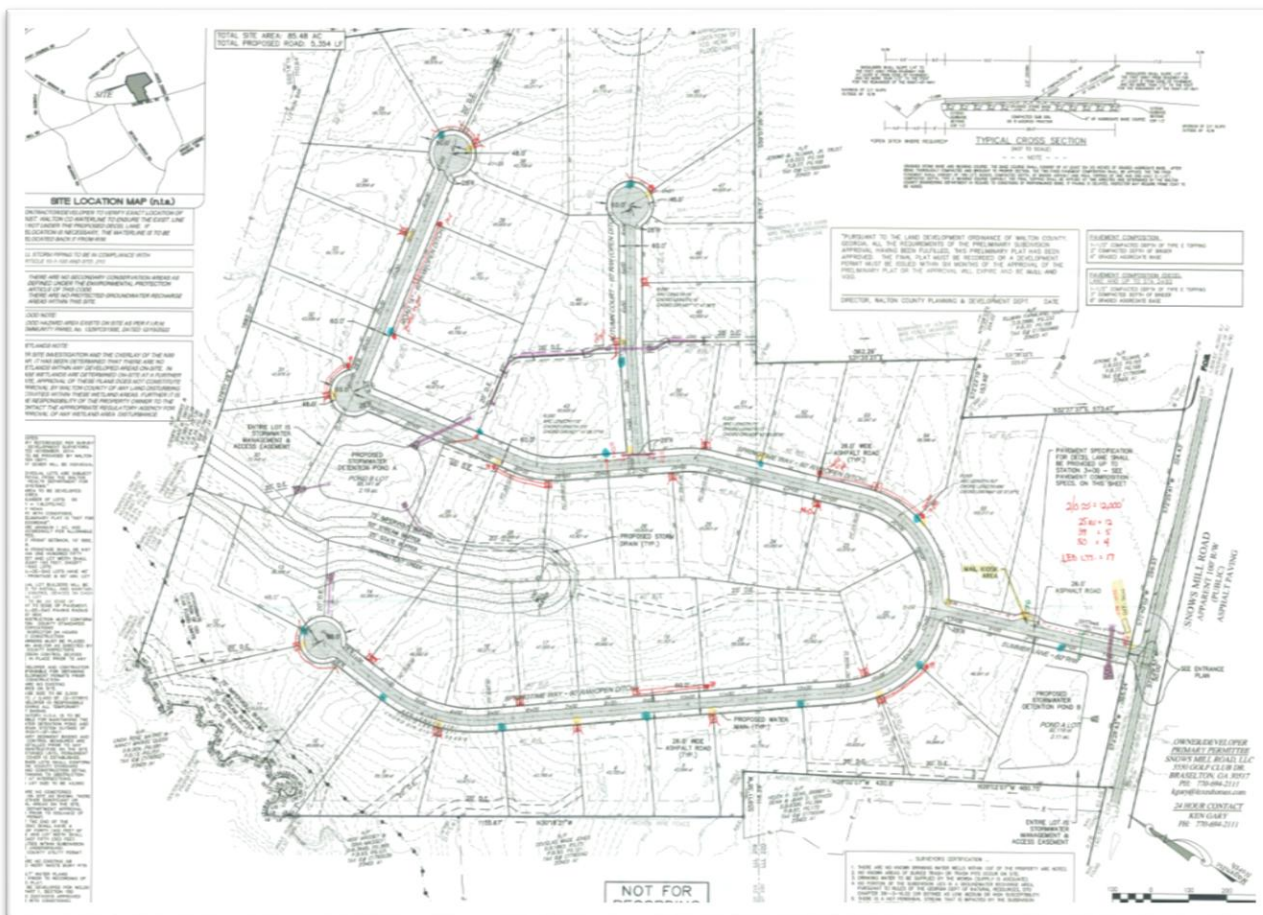
We are in the process of planning for deployment into this subdivision. Pre-construction meeting(s) have taken place and we will begin the process of installing our conduit and infrastructure once we are given the green light to move ahead.



Estates at Snows Mill (Snows Mill Road)

Status: *Planning*

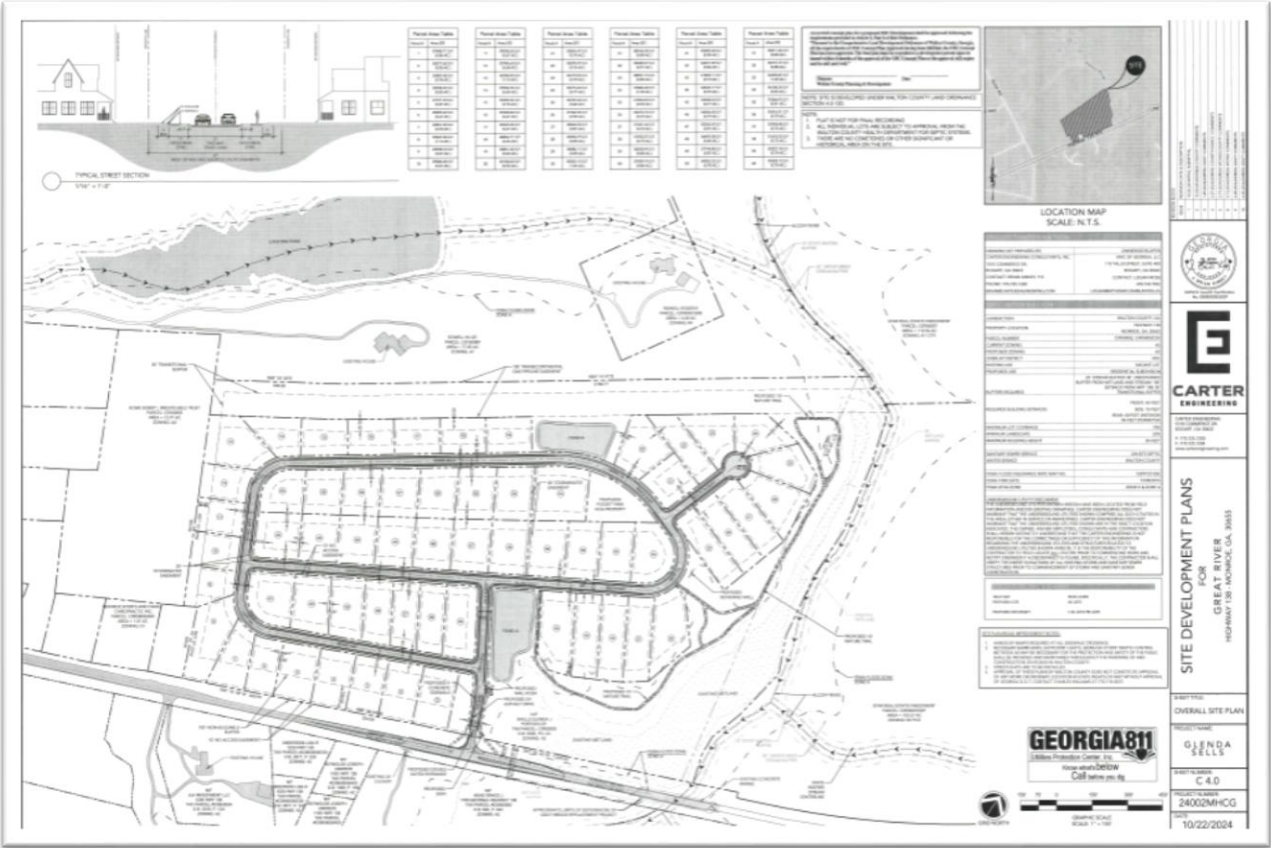
We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.



Great River (Hwy 138)

Status: *Planning*

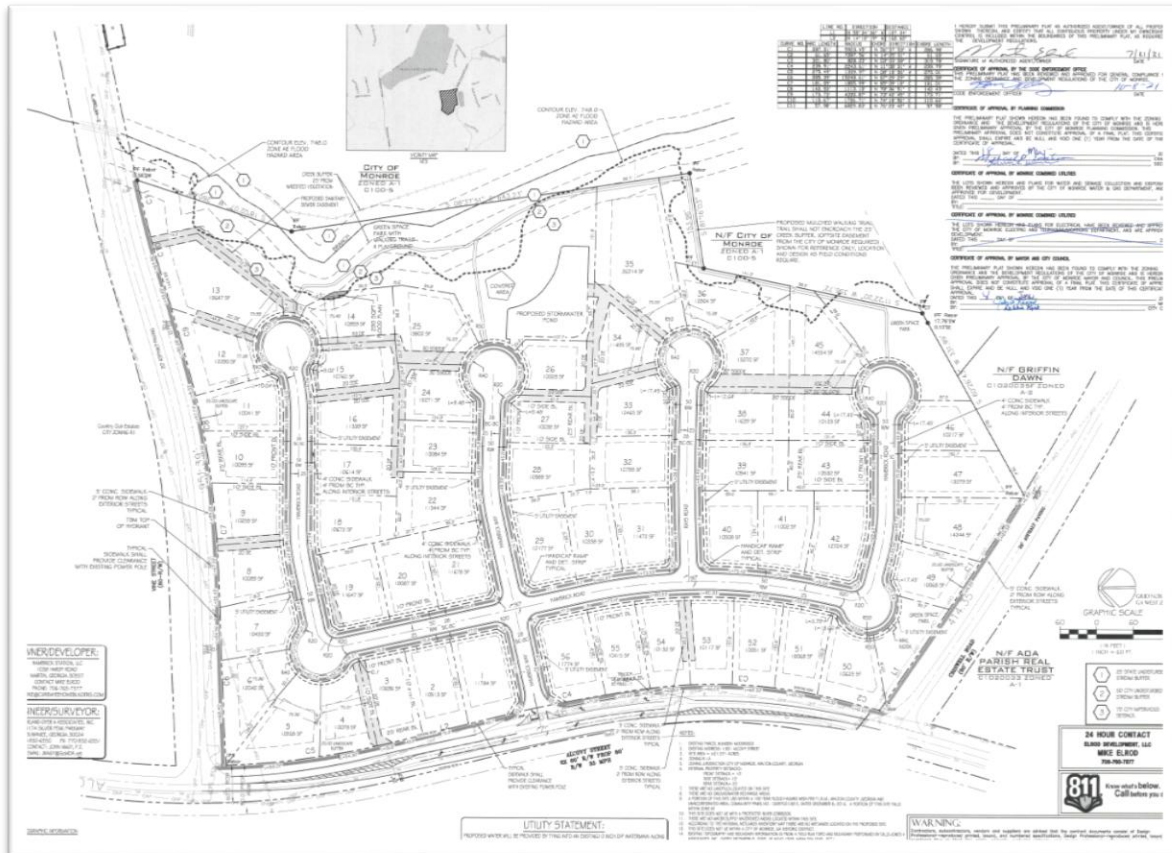
We are in the process of planning for deployment into this subdivision. Pre-construction meeting(s) have taken place and we will begin the process of installing our conduit and infrastructure once we are given the green light to move ahead.



Hambrick Station (Criswell Road)

Status: *Planning*

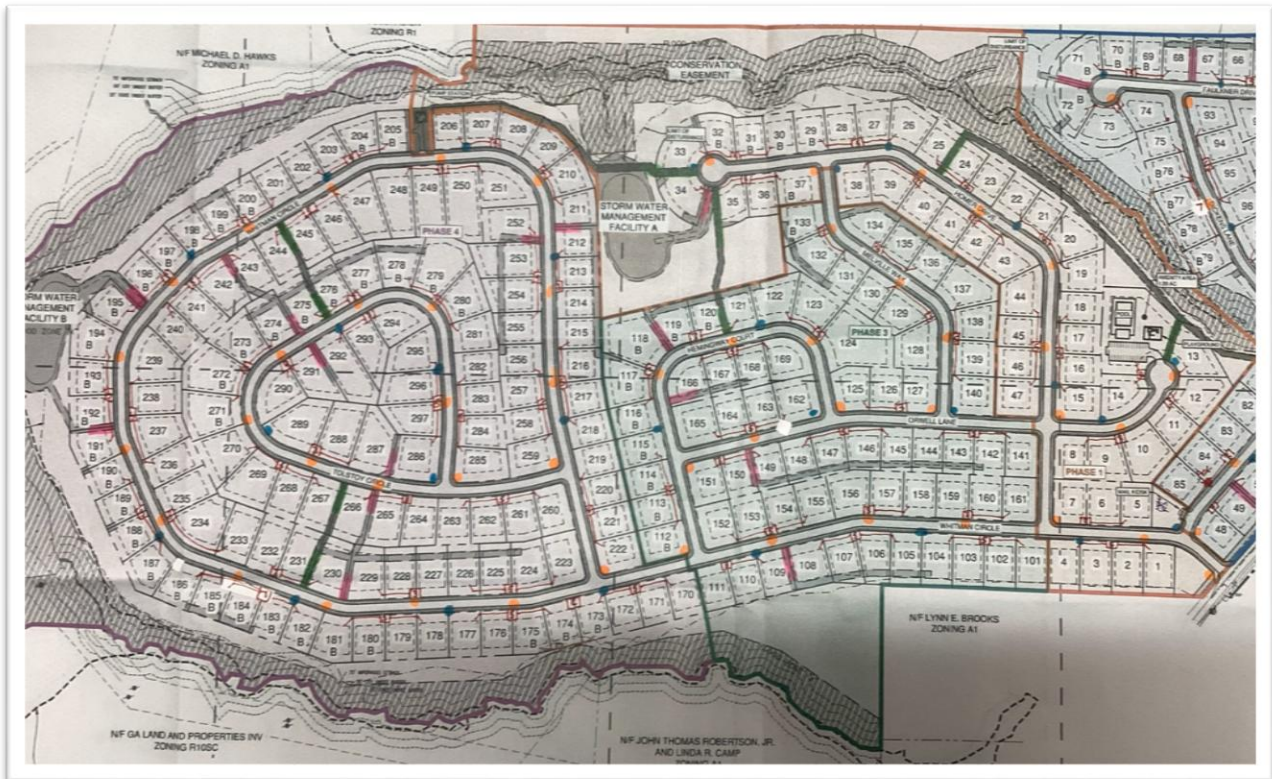
We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.



River Pointe (Cedar Ridge)

Status: *In Progress*

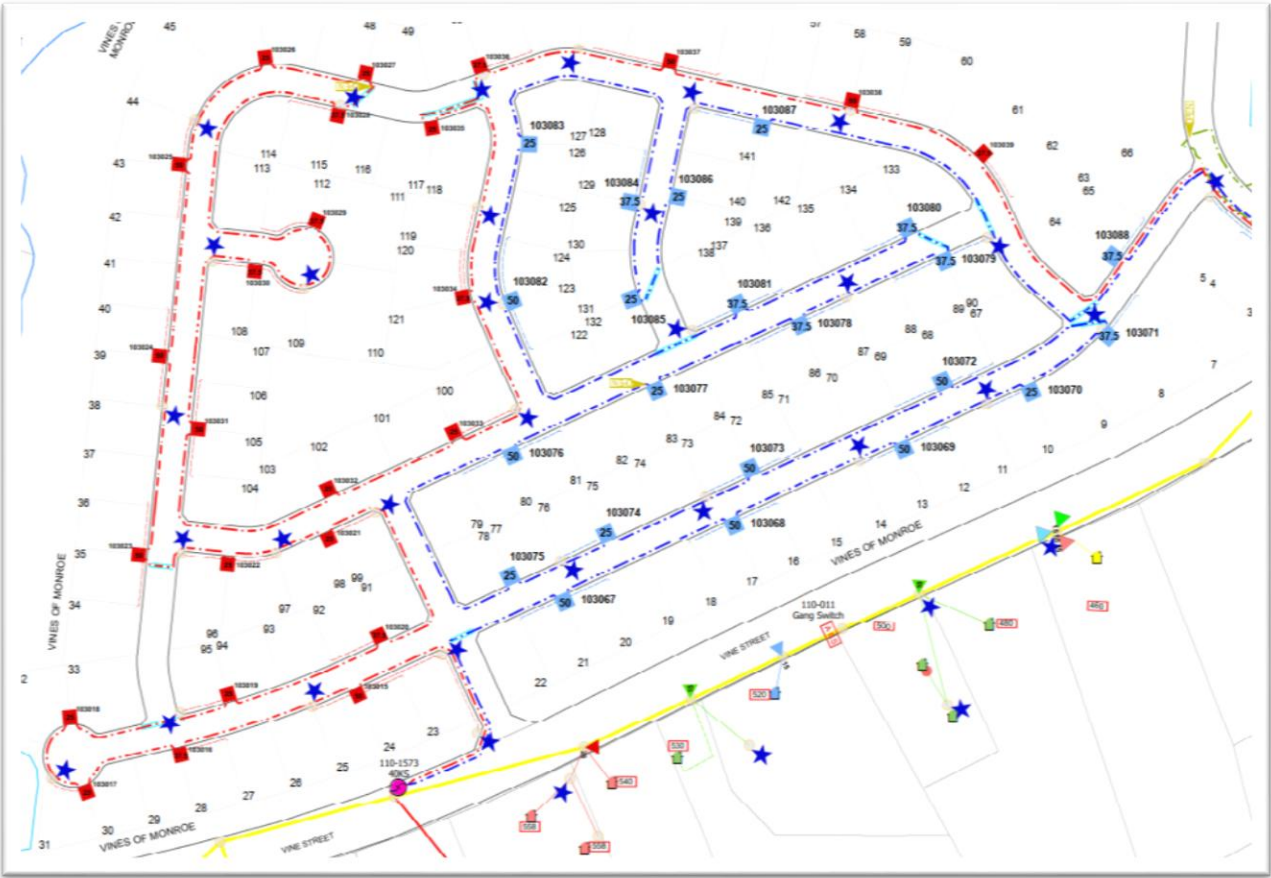
At present, we continue to work with the gas department to install conduit and infrastructure for this project.



Vines of Monroe (Vine Street)

Status: *Planning*

We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.





WATER, SEWER, GAS & ELECTRIC MONTHLY REPORT

AUGUST
2025

2025 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Progress	Contractor or City
Natural Gas					
Gas/Fiber install for River Pointe Subdivision	Jan-25	Feb-25	Installing 2" plastic main to 297 lot subdivision @ Cedar Ridge & Double Springs Church	Completed	City
Gas/Fiber install for The Vines of Monroe	Feb-25	Apr-25	Installing 2" plastic main to 220 lot subdivision @ Vine Street	Material Ordered	City
Gas/Fiber install for new subdivision on Snows Mill Rd	Apr-25	May-25	Installing 2" plastic main to 54 lot subdivision @ Snows Mill Rd	Material Ordered	City
Design & build of 4" high pressure steel main to feed new jail	Jan-24	Jan-25	Gas main to feed jail and provide additional gas for Piedmont Industrial Park	Completed	Contractor
Gas Relocation/GDOT Bypass project	Jan-24	Jan-25	Relocation in various areas of our 2" & 4" gas mains to accommodate new bypass	Completed	City/Contractor
Steel main replacement along Rowe Rd	Feb-25	Mar-25	Replace 1.6 miles of 4" steel gas main due to leaks	Completed	Contractor
Sewer Collection					
Brentwood Subdivision Pump Station Replacement/Rehab	Feb-25	Jun-25	Replace pumps & controls / upgrade 2" force main to 4"	Planning Stage	City
Sewer main rehab along Vine St near creek	Mar-25	Apr-25	Crew pipebursting existing 6" main, upsizing to a 10"	Completed	City
2022 CDBG	Dec-21	Feb-25	Glen Iris & Edwards, have been re-milled & paved, crews are adjusting manholes rings & covers	In final stages	James Warren & Associates
			Rehab of sewer & water along Green St, King St, Perry St, Launius Ave, & Carver Place / Crew		Carter &
2025 CDBG	Jan-24	Jan-26	surveying residents in area (will be a 2025 CDBG application)	In Progress	Sloope/Hofstadter
Sewer Treatment Plant					
Jacks Creek Plant future expansion	Sep-21	Jan-25	Received comments from EPD for Environmental Information Documents (EID), nearing completion of the Design review (DDR) - design started 6/2025	Engineering	Wiedeman & Singleton
Water Distribution					
Construction of 500,000 gallon elevated water tower	Sep-24	Mar-26	Site staked, drill expected 5/12 for pier drilling, tank construction slated for late 2025 - foundation installed in 5/2025, awaiting steel delivery for tank	In Progress	Carter & Sloope
16" water transmission main from water plant to tank site	Sep-24	Aug-25	Crews have completed several hundred feet along E. Marable - crews have installed main along both Marable & Union Streets	In Progress	Carter & Sloope
Implementation of EPA's new Lead & Copper Rule	Jul-22	Continuing	Inventory of all water services to determine presence of lead / both sides of meters	Submitted	City/120Water
Water Main relocation for Hwy 11 By-pass	Jan-24	Mar-25	Relocate approx. 4,000 of 8" main & 2,500 of 10" main in various areas along bypass	Completed	City
Water extension to serve YMCA	Mar-24	Mar-24	Installing 10" water main to serve YMCA site	Completed	City
Water Treatment Plant					
24" Raw Water Main / 20" Finished Water Main	Sep-24	Mar-26	All 3 bores installed, all grading & grubbing completed, pipe delivery has begun - crews have installed main along Cedar Ridge Rd, Sorrells & Cook Streets	In progress	Wiedeman & Singleton
Electric					
Install underground power to new County jail	Aug-24	Mar-25	Installing street lights in the area	Inprogress	City
Starting underground replacement in various areas of the City	Sep-24	Dec-25	Replacing old underground power in Camptown Gardens, Tanglewood & Southside Park	In Progress	City
Pole Change-Outs	Jan-25	Dec-25	Hwy 11, John Deere Rd, Tanglewood, Pierce St, Reese St, Bolton St, Southview Dr. 125 poles TD	Ongoing	City/Contractor
Automated Switching	Mar-23	Mar-25	21 switches installed to date, the remaining switches will be in DOE/GEFA grant award	Ongoing	City
DOE/GEFA GRIP Grant award	Nov-24	Dec-25	Submitted our 5 year plan, received intent to award notice for years 1-3,\$2.7 with a 49% match	In Progress	City/Contractor
Tantalus electric meter install	Jan-24	Ongoing	375 meters intalled to date, order for 1,400 meters placed in March	Ongoing	City
Jeff Cook Safety Award			Department received the Diamond Award - 2nd yr in a row		

WATER / WASTEWATER:
MONTHLY DIRECTOR'S REPORT

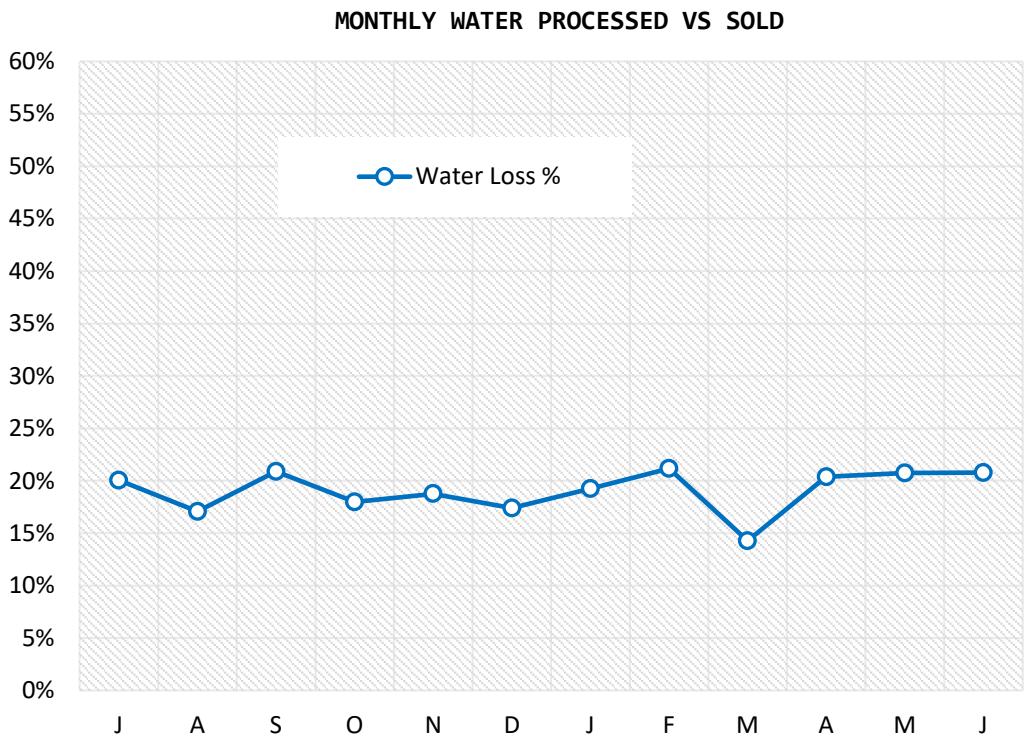
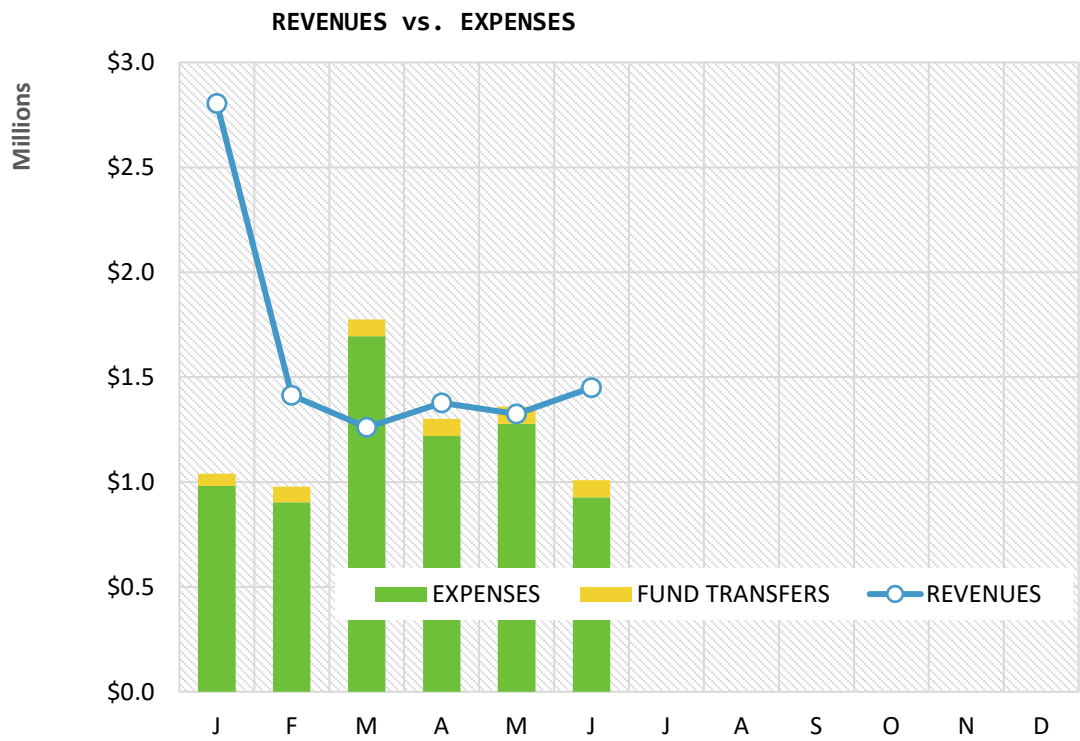
REPORTING PERIOD: 06/2025 | FY 2025



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY
REVENUES	\$ 2.804M	\$ 1.414M	\$ 1.260M	\$ 1.377M	\$ 1.324M	\$ 1.449M							\$ 9.629M	\$ 17.855M	\$ 6.686M
PERSONNEL COSTS	\$ 0.350M	\$ 0.278M	\$ 0.311M	\$ 0.264M	\$ 0.300M	\$ 0.273M							\$ 1.775M	\$ 2.798M	\$ 1.657M
CONTRACTED SVC	\$ 0.049M	\$ 0.053M	\$ 0.070M	\$ 0.090M	\$ 0.078M	\$ 0.070M							\$ 0.409M	\$ 1.427M	\$ 0.366M
SUPPLIES	\$ 0.208M	\$ 0.202M	\$ 0.205M	\$ 0.206M	\$ 0.207M	\$ 0.200M							\$ 1.228M	\$ 2.721M	\$ 1.205M
CAPITAL OUTLAY	\$ 0.318M	\$ 0.298M	\$ 0.377M	\$ 0.365M	\$ 0.393M	\$ 0.086M							\$ 1.837M	\$ 3.374M	\$ 1.188M
FUND TRANSFERS	\$ 0.057M	\$ 0.073M	\$ 0.081M	\$ 0.080M	\$ 0.082M	\$ 0.081M							\$ 0.455M	\$ 3.068M	\$ 0.319M
DEPRECIATION	\$ -	\$ -	\$ 0.650M	\$ 0.214M	\$ 0.217M	\$ 0.219M							\$ 1.300M	\$ -	\$ 0.647M
EXPENSES	\$ 0.982M	\$ 0.904M	\$ 1.694M	\$ 1.220M	\$ 1.276M	\$ 0.927M							\$ 7.004M	\$ 13.387M	\$ 5.382M
MARGIN	\$ 1.822M	\$ 0.510M	\$ (0.434M)	\$ 0.158M	\$ 0.048M	\$ 0.522M							\$ 2.625M	\$ 4.468M	\$ 1.304M



RETAIL SALES REPORT

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT - WATER

Residential	9,309	9,290	9,314	9,327	9,330	9,354	9,321
Commercial	926	1,024	1,027	1,026	1,027	1,031	1,010
Industrial	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1
Residential Sprinkler	568	563	561	544	548	547	555
Commercial Sprinkler	96	96	96	96	97	99	97
Loganville	1	1	1	1	1	1	1
Total	10,902	10,976	11,001	10,996	11,005	11,034	10,986

YOY Δ -5.67% -4.99% -4.92% -5.04% -5.48% -4.99%

KGALLONS - WATER

Residential	38,201	37,684	36,482	34,101	37,327	38,882	222,677
Commercial	13,745	13,644	16,496	16,511	14,072	15,958	90,425
Industrial	2,381	2,112	1,775	847	3,270	2,612	12,997
Water Authority	7	-	3	3	286	5	304
Loganville	39,512	37,851	29,951	32,973	33,436	32,782	206,504
Total	93,846	91,290	84,706	84,435	88,391	90,239	532,907

YOY Δ 12.11% 8.42% 0.40% -1.26% 5.85% -1.04%

REVENUE - WATER

Residential	\$ 0.402M	\$ 0.455M	\$ 0.441M	\$ 0.424M	\$ 0.447M	\$ 0.462M	\$ 2.632M
Commercial	\$ 0.103M	\$ 0.116M	\$ 0.131M	\$ 0.138M	\$ 0.121M	\$ 0.131M	\$ 0.741M
Industrial	\$ 0.010M	\$ 0.009M	\$ 0.007M	\$ 0.004M	\$ 0.013M	\$ 0.011M	\$ 0.054M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.000M	\$ 0.002M
Loganville	\$ 0.144M	\$ 0.138M	\$ 0.112M	\$ 0.122M	\$ 0.123M	\$ 0.121M	\$ 0.759M
Total	\$ 0.659M	\$ 0.718M	\$ 0.692M	\$ 0.688M	\$ 0.706M	\$ 0.725M	\$ 4.187M

YOY Δ 21.16% 32.16% 25.62% 25.74% 27.17% 22.54%

RETAIL SALES REPORT

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT - SEWER

Residential	7,064	7,044	7,071	7,076	7,080	7,093	7,071
Commercial	854	855	857	855	854	860	856
Water Authority	1	1	1	1	1	1	1
Total	7,919	7,900	7,929	7,932	7,935	7,954	7,928

YOY Δ 0.78% 0.77% 0.63% 0.51% 0.19% 0.56%

KGALLONS - SEWER

Residential	38,201	37,684	36,482	34,101	37,327	38,882	222,677
Commercial	13,745	13,644	16,496	16,511	14,072	15,958	90,425
Water Authority	7	-	3	3	286	5	304
Total	51,953	51,328	52,981	50,615	51,685	54,845	313,406

YOY Δ 6.23% 4.84% 4.58% 3.19% 7.25% -0.45%

REVENUE - SEWER

Residential	\$ 0.271M	\$ 0.307M	\$ 0.305M	\$ 0.298M	\$ 0.301M	\$ 0.305M	\$ 1.787M
Commercial	\$ 0.138M	\$ 0.156M	\$ 0.169M	\$ 0.188M	\$ 0.172M	\$ 0.184M	\$ 1.008M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.001M	\$ 0.002M	\$ 0.002M	\$ 0.010M
Total	\$ 0.410M	\$ 0.465M	\$ 0.475M	\$ 0.488M	\$ 0.475M	\$ 0.491M	\$ 2.804M

YOY Δ 17.51% 32.33% 31.39% 35.92% 34.84% 31.03%

SALES STATISTICS

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

AVERAGE KGALLONS/CUSTOMER (WATER)							
Residential	4	4	4	4	4	4	4
Commercial	15	13	16	16	14	15	15
Industrial	2,381	2,112	1,775	847	3,270	2,612	2,166
Water Authority	7	-	3	3	286	5	51
Loganville	39,512	37,851	29,951	32,973	33,436	32,782	34,417

AVERAGE \$/CUSTOMER (WATER)							
Residential	\$43	\$49	\$47	\$45	\$48	\$49	\$47
Commercial	\$111	\$113	\$128	\$135	\$118	\$127	\$122
Industrial	\$9,788	\$8,714	\$7,352	\$3,603	\$13,392	\$10,734	\$8,930
Water Authority	\$197	\$169	\$180	\$181	\$1,324	\$189	\$373
Loganville	\$143,657	\$138,057	\$111,600	\$121,619	\$123,178	\$120,975	\$126,514

AVERAGE \$/KGALLON (WATER)							
Residential	\$10.54	\$12.07	\$12.10	\$12.44	\$11.97	\$11.88	\$11.83
Commercial	\$7.49	\$8.51	\$7.96	\$8.38	\$8.60	\$8.20	\$8.19
Industrial	\$4.11	\$4.13	\$4.14	\$4.25	\$4.10	\$4.11	\$4.14
Water Authority	\$28.15	\$0.00	\$60.00	\$60.29	\$4.63	\$37.79	\$31.81
Loganville	\$3.64	\$3.65	\$3.73	\$3.69	\$3.68	\$3.69	\$3.68
Average	\$12.5713	\$6.1751	\$21.0498	\$21.3415	\$7.3240	\$15.4969	\$13.99

AVERAGE KGALLONS/CUSTOMER (SEWER)							
Residential	5	5	5	5	5	5	5
Commercial	16	16	19	19	16	19	18
Water Authority	7	-	3	3	286	5	51

AVERAGE \$/CUSTOMER (SEWER)							
Residential	\$38	\$44	\$43	\$42	\$43	\$43	\$42
Commercial	\$161	\$183	\$198	\$220	\$202	\$214	\$196
Water Authority	\$1,562	\$1,940	\$1,375	\$1,343	\$1,775	\$1,567	\$1,594

AVERAGE \$/KGALLON (SEWER)							
Residential	\$7.09	\$8.14	\$8.35	\$8.75	\$8.07	\$7.85	\$8.04
Commercial	\$10.02	\$11.45	\$10.27	\$11.39	\$12.26	\$11.52	\$11.15
Water Authority	\$223.10	\$0.00	\$458.38	\$447.72	\$6.21	\$313.40	\$241.47
Average	\$80.07	\$6.53	\$159.00	\$155.95	\$8.84	\$110.92	\$86.8866

**MOST RECENT
12-MONTH**

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

SALES REVENUES

WATER SALES	\$	723,838	\$	592,114	\$	4,172,213	\$	3,316,544	\$	8,181,997
STORMWATER PLAN REVIEW FEES	\$	-	\$	-	\$	1,800	\$	2,077	\$	4,000
SEWER SALES	\$	484,944	\$	370,546	\$	2,759,365	\$	2,131,561	\$	5,122,657
SALES REVENUES (ACTUAL)	\$	1,208,782	\$	962,660	\$	6,933,378	\$	5,450,182	\$	13,308,654
AS BUDGET	\$	1,208,333	\$	975,000	\$	7,250,000	\$	5,850,000		Not Applicable
% ACTUAL TO BUDGET		100.04%		98.73%		95.63%		93.17%		Not Applicable

OTHER REVENUES

WATER

GEFA PRINCIPAL FORGIVENESS	\$	49,298	\$	-	\$	49,298	\$	26,409	\$	-
OP REVENUE	\$	342	\$	324	\$	2,057	\$	2,045	\$	252
MISC REVENUE	\$	5,652	\$	7,478	\$	40,716	\$	40,249	\$	5,702
SALE OF FIXED ASSETS	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	50,997	\$	51,825	\$	276,254	\$	167,200	\$	8,500
REIMB DAMAGE PROP	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
TMOBILE-LEASE INTEREST	\$	-	\$	-	\$	-	\$	-	\$	-
TMOBILE-AMORT RENT REV	\$	-	\$	-	\$	-	\$	-	\$	-
CONTRIBUTED CAP - OTHER UTILIT	\$	-	\$	-	\$	941,056	\$	151,825	\$	-
ADMIN ALLOC WATER	\$	-	\$	21,190	\$	102,774	\$	137,978	\$	20,710
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REVENUES (WATER)	\$	106,289	\$	80,817	\$	1,412,155	\$	525,707	\$	35,164

SEWER

OP REVENUE	\$	36,615	\$	21,930	\$	209,645	\$	174,023	\$	21,925
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
MISC REVENUE	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	97,788	\$	8,500	\$	337,901	\$	345,000	\$	14,500
SALE OF ASSETS - SEWAGE	\$	-	\$	-	\$	-	\$	-	\$	-
CUST ACCT FEES	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT CDBG 2018	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEWAGE	\$	-	\$	21,190	\$	102,774	\$	137,978	\$	20,710
OTHER - UTILITY	\$	-	\$	-	\$	-	\$	-	\$	-
CONTRIBUTED CAPITAL - SEWAGE	\$	-	\$	-	\$	633,106	\$	81,421	\$	-
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
OPERATNG TRANSFERS IN	\$	-	\$	-	\$	-	\$	-	\$	-
OPERATING TRANSFERS IN	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REVENUES (SEWER)	\$	134,403	\$	51,620	\$	1,283,426	\$	738,422	\$	57,135

OTHER REVENUES (TOTAL)	\$	240,692	\$	132,437	\$	2,695,582	\$	1,264,128	\$	92,298
AS BUDGET	\$	279,610	\$	201,692	\$	1,677,658	\$	1,210,153		Not Applicable
% ACTUAL TO BUDGET		86.08%		65.66%		160.68%		104.46%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	1,449,474	\$	1,095,097	\$	9,628,960	\$	6,714,310	\$	13,400,953
AS BUDGET	\$	1,487,943	\$	1,176,692	\$	8,927,658	\$	7,060,153		Not Applicable
% ACTUAL TO BUDGET		97.41%		93.07%		107.86%		95.10%		Not Applicable

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
PERSONNEL	\$ 272,925	\$ 255,300	\$ 1,775,104	\$ 1,657,074	\$ 3,185,288
CONTRACTED SERVICES	\$ 69,912	\$ 70,408	\$ 408,697	\$ 378,806	\$ 964,409
SUPPLIES	\$ 199,539	\$ 263,218	\$ 1,227,866	\$ 1,205,980	\$ 2,422,934
CAPITAL OUTLAY	\$ 85,896	\$ 253,717	\$ 1,837,376	\$ 1,677,159	\$ 3,350,365
FUND TRANSFERS	\$ 80,665	\$ 53,022	\$ 454,616	\$ 318,755	\$ 828,887
DEPRECIATION	\$ 218,561	\$ 192,966	\$ 1,300,138	\$ 1,152,081	\$ 2,264,972
TOTAL	\$ 927,498	\$ 1,088,632	\$ 7,003,798	\$ 6,389,855	\$ 13,016,855

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 55,329	\$ 48,203	\$ 337,806	\$ 315,582	\$ 600,759
PERSONNEL (ACTUAL)	\$ 80,901	\$ 74,052	\$ 506,916	\$ 478,398	\$ 887,822
AS BUDGET	\$ 25,134	\$ 73,544	\$ 150,805	\$ 441,263	Not Applicable
% ACTUAL TO BUDGET	321.88%	100.69%	336.14%	108.42%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 24,636	\$ 21,773	\$ 79,953	\$ 101,703	\$ 271,016
AS BUDGET	\$ 32,588	\$ 31,588	\$ 195,525	\$ 189,525	Not Applicable
% ACTUAL TO BUDGET	75.60%	68.93%	40.89%	53.66%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 86,875	\$ 118,418	\$ 529,228	\$ 508,508	\$ 1,112,804
AS BUDGET	\$ 102,254	\$ 88,733	\$ 613,525	\$ 532,400	Not Applicable
% ACTUAL TO BUDGET	84.96%	133.45%	86.26%	95.51%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (12,754)	\$ (12,754)	\$ (69,833)	\$ (69,833)	\$ (139,665)
Admin Allocation - Water Treatment	\$ -	\$ 82,552	\$ 650,747	\$ 562,815	\$ 1,135,405
Interest Expense	\$ 104,508	\$ 105,888	\$ 630,770	\$ 638,470	\$ 1,265,351
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 91,754	\$ 175,686	\$ 1,211,685	\$ 1,131,453	\$ 2,261,090
AS BUDGET	\$ 114,535	\$ 93,352	\$ 687,208	\$ 560,109	Not Applicable
% ACTUAL TO BUDGET	80.11%	188.20%	176.32%	202.01%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 113,191	\$ 101,356	\$ 672,110	\$ 605,491	\$ 1,180,732
AS BUDGET	\$ 113,191	\$ 101,356	\$ 672,110	\$ 605,491	\$ 1,180,732
% ACTUAL TO BUDGET	100.00%	100.00%	100.00%	100.00%	100.00%
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 47,819	\$ 32,106	\$ 271,701	\$ 192,240	\$ 504,408
AS BUDGET	\$ 154,254	\$ 90,400	\$ 925,526	\$ 542,398	Not Applicable
% ACTUAL TO BUDGET	31.00%	35.52%	29.36%	35.44%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 64,281	\$ 63,695	\$ 426,538	\$ 414,911	\$ 809,769
AS BUDGET	\$ 76,080	\$ 71,164	\$ 456,477	\$ 426,981	Not Applicable
% ACTUAL TO BUDGET	84.49%	89.51%	93.44%	97.17%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 13,063	\$ 27,430	\$ 62,612	\$ 48,203	\$ 121,160
AS BUDGET	\$ 17,458	\$ 17,083	\$ 104,750	\$ 102,500	Not Applicable
% ACTUAL TO BUDGET	74.82%	160.57%	59.77%	47.03%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 33,718	\$ 41,099	\$ 238,069	\$ 237,047	\$ 357,627
AS BUDGET	\$ 34,463	\$ 34,129	\$ 206,775	\$ 204,775	Not Applicable
% ACTUAL TO BUDGET	97.84%	120.42%	115.13%	115.76%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)					
TOTAL WATER EXPENSES (ACTUAL)	\$ 556,238	\$ 655,614	\$ 3,998,811	\$ 3,717,955	\$ 7,506,428
AS BUDGET	\$ 556,765	\$ 499,992	\$ 3,340,590	\$ 2,999,951	Not Applicable
% ACTUAL TO BUDGET	99.91%	131.13%	119.70%	123.93%	Not Applicable

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	38,518	\$	29,008	\$	236,590	\$	187,616	\$	405,657
AS BUDGET	\$	34,587	\$	30,504	\$	207,522	\$	183,026	Not Applicable	
% ACTUAL TO BUDGET		111.37%		95.10%		114.01%		102.51%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	553	\$	(22,472)	\$	8,935	\$	12,463	\$	16,197
AS BUDGET	\$	5,288	\$	5,288	\$	31,725	\$	31,725	Not Applicable	
% ACTUAL TO BUDGET		10.45%		-425.00%		28.16%		39.29%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	4,582	\$	16,977	\$	20,319	\$	35,280	\$	43,182
AS BUDGET	\$	102,254	\$	88,733	\$	613,525	\$	532,400	Not Applicable	
% ACTUAL TO BUDGET		4.48%		19.13%		3.31%		6.63%	Not Applicable	

CAPITAL OUTLAY

Amortization	\$	(7,911)	\$	(7,911)	\$	(40,759)	\$	(40,759)	\$	(81,518)
Admin Alloc - Adm Exp	\$	-	\$	82,552	\$	650,747	\$	562,815	\$	1,135,405
Interest Expense	\$	2,053	\$	3,391	\$	15,704	\$	23,650	\$	35,388
Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	(5,858)	\$	78,032	\$	625,691	\$	545,706	\$	1,089,275
AS BUDGET	\$	166,624	\$	144,187	\$	999,743	\$	865,120	Not Applicable	
% ACTUAL TO BUDGET		-3.52%		54.12%		62.59%		63.08%	Not Applicable	

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	7,424	\$	7,424	\$	44,546	\$	41,476	\$	81,667
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	32,846	\$	20,916	\$	182,916	\$	126,515	\$	324,479
AS BUDGET	\$	101,374	\$	58,993	\$	608,245	\$	353,960	Not Applicable	
% ACTUAL TO BUDGET		32.40%		35.46%		30.07%		35.74%	Not Applicable	

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	97,945	\$	84,186	\$	583,482	\$	505,114	\$	1,002,573
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SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	47,604	\$	42,292	\$	307,293	\$	280,168	\$	535,328
AS BUDGET	\$	46,977	\$	45,694	\$	281,860	\$	274,166	Not Applicable	
% ACTUAL TO BUDGET		101.34%		92.55%		109.02%		102.19%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	12,717	\$	10,759	\$	55,630	\$	31,305	\$	94,174
AS BUDGET	\$	12,131	\$	11,965	\$	72,788	\$	71,788	Not Applicable	
% ACTUAL TO BUDGET		104.83%		89.92%		76.43%		43.61%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	8,516	\$	16,978	\$	47,403	\$	47,890	\$	135,200
AS BUDGET	\$	10,888	\$	10,679	\$	65,325	\$	64,075	Not Applicable	
% ACTUAL TO BUDGET		78.22%		158.98%		72.56%		74.74%	Not Applicable	

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	41,621	\$	46,253	\$	297,768	\$	295,981	\$	546,712
AS BUDGET	\$	50,302	\$	46,937	\$	301,810	\$	281,623	Not Applicable	
% ACTUAL TO BUDGET		82.74%		98.54%		98.66%		105.10%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	18,943	\$	32,918	\$	201,568	\$	185,131	\$	461,862
AS BUDGET	\$	51,454	\$	51,454	\$	308,725	\$	308,725	Not Applicable	
% ACTUAL TO BUDGET		36.81%		63.97%		65.29%		59.97%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	65,847	\$	69,747	\$	392,847	\$	377,255	\$	774,120
AS BUDGET	\$	73,146	\$	69,521	\$	438,875	\$	417,125	Not Applicable	
% ACTUAL TO BUDGET		90.02%		100.32%		89.51%		90.44%	Not Applicable	

TOTAL EXPENSES (ACTUAL)	\$	371,259	\$	433,017	\$	3,004,987	\$	2,671,901	\$	5,510,427
AS BUDGET	\$	655,024	\$	563,955	\$	3,930,142	\$	3,383,732	Not Applicable	
% ACTUAL TO BUDGET		56.68%		76.78%		76.46%		78.96%	Not Applicable	

NATURAL GAS MONTHLY DIRECTOR'S REPORT

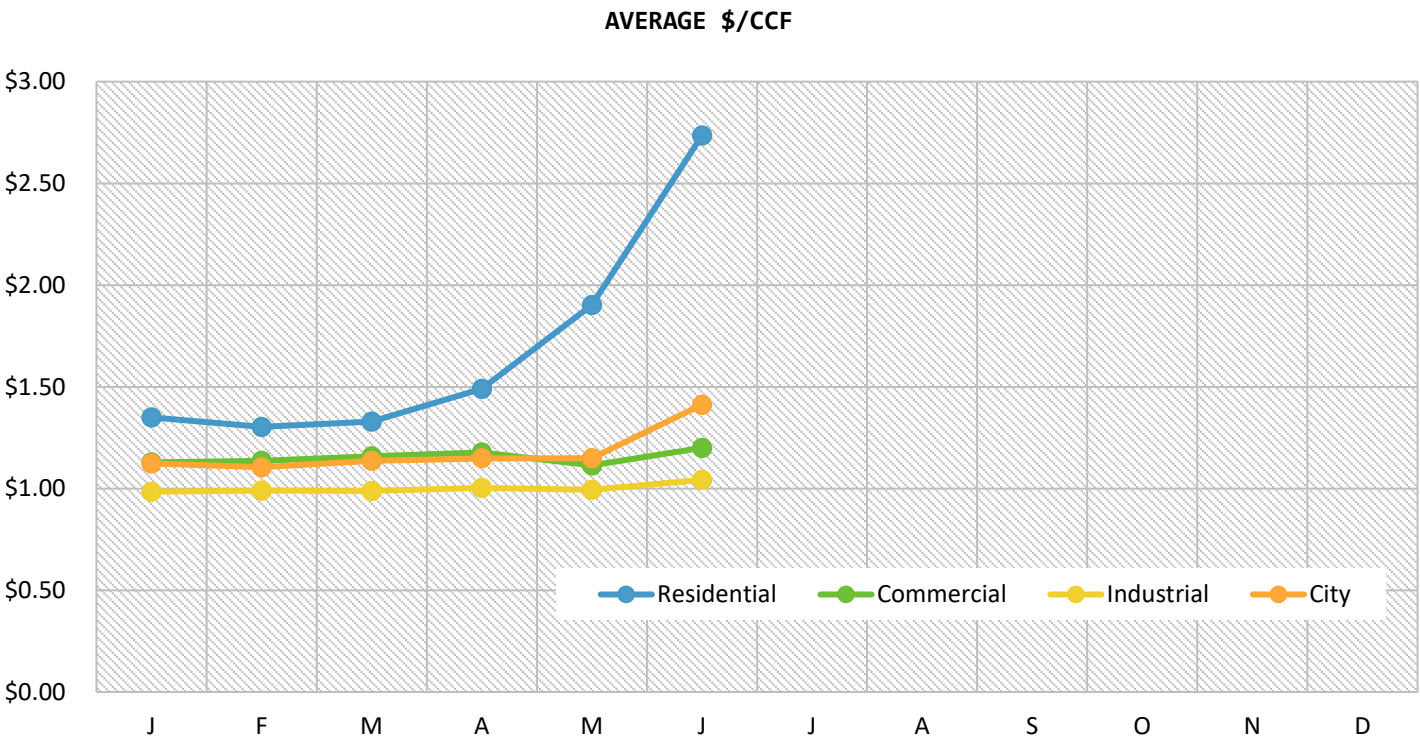
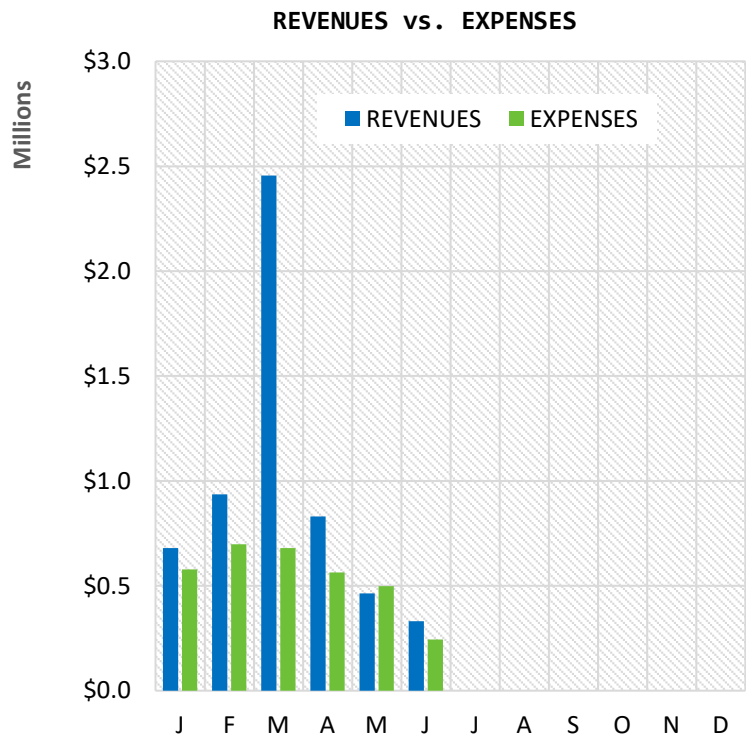
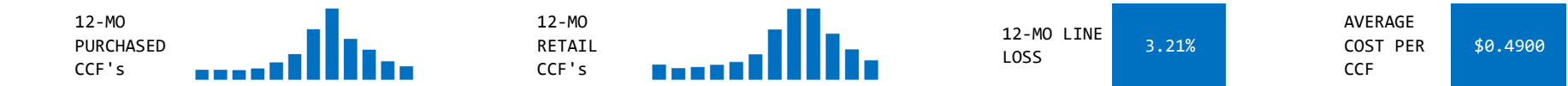
REPORTING PERIOD: 06/2025 | FY 2025



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 0.681M	\$ 0.936M	\$ 2.455M	\$ 0.831M	\$ 0.464M	\$ 0.331M							\$ 5.697M	\$ 2.736M	\$ 3.176M
PERSONNEL COSTS	\$ 0.094M	\$ 0.074M	\$ 0.083M	\$ 0.072M	\$ 0.079M	\$ 0.072M							\$ 0.473M	\$ 0.450M	\$ 0.429M
CONTRACTED SVC	\$ 0.008M	\$ 0.016M	\$ 0.022M	\$ 0.014M	\$ 0.013M	\$ 0.014M							\$ 0.087M	\$ 0.134M	\$ 0.097M
SUPPLIES	\$ 0.340M	\$ 0.455M	\$ 0.290M	\$ 0.249M	\$ 0.180M	\$ 0.100M							\$ 1.614M	\$ 1.088M	\$ 1.267M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.137M	\$ 0.154M	\$ 0.285M	\$ 0.229M	\$ 0.226M	\$ 0.058M							\$ 1.088M	\$ 1.192M	\$ 0.890M
EXPENSES	\$ 0.578M	\$ 0.699M	\$ 0.680M	\$ 0.563M	\$ 0.498M	\$ 0.244M							\$ 3.261M	\$ 2.864M	\$ 2.683M
MARGIN	\$ 0.103M	\$ 0.238M	\$ 1.774M	\$ 0.267M	\$ (0.034M)	\$ 0.087M							\$ 2.436M	\$ (0.127M)	\$ 0.493M



RETAIL SALES REPORT

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

135

CUSTOMER COUNT

Residential	3,867	3,861	3,867	3,857	3,848	3,848	3,858
Commercial	594	599	599	599	599	600	598
Industrial	7	7	7	7	7	7	7
City	19	19	19	19	20	20	19
Total	4,489	4,488	4,494	4,484	4,476	4,477	4,485
Year-Over-Year Δ	0.56%	0.47%	0.33%	0.25%	0.07%	0.22%	

CCF

Residential	0.260M	0.404M	0.383M	0.235M	0.110M	0.055M	1.446M
Commercial	0.216M	0.296M	0.311M	0.216M	0.173M	0.129M	1.341M
Industrial	0.029M	0.023M	0.026M	0.010M	0.017M	0.004M	0.109M
Other	0.015M	0.013M	0.020M	0.018M	0.018M	0.018M	0.103M
City	0.012M	0.018M	0.016M	0.010M	0.004M	0.002M	0.062M
Total	0.533M	0.754M	0.756M	0.490M	0.322M	0.207M	3.061M
Year-Over-Year Δ	2.56%	5.16%	23.09%	16.95%	19.03%	19.97%	

REVENUE

Residential	\$ 0.350M	\$ 0.527M	\$ 0.509M	\$ 0.350M	\$ 0.209M	\$ 0.150M	\$ 2.095M
Commercial	\$ 0.244M	\$ 0.336M	\$ 0.360M	\$ 0.255M	\$ 0.193M	\$ 0.154M	\$ 1.542M
Industrial	\$ 0.029M	\$ 0.023M	\$ 0.026M	\$ 0.010M	\$ 0.016M	\$ 0.004M	\$ 0.108M
Other	\$ 0.015M	\$ 0.013M	\$ 0.020M	\$ 0.018M	\$ 0.016M	\$ 0.017M	\$ 0.099M
City	\$ 0.014M	\$ 0.020M	\$ 0.018M	\$ 0.012M	\$ 0.005M	\$ 0.003M	\$ 0.071M
Total	\$ 0.652M	\$ 0.918M	\$ 0.933M	\$ 0.645M	\$ 0.440M	\$ 0.328M	\$ 3.915M
Year-Over-Year Δ	9.55%	18.06%	44.70%	61.39%	69.84%	59.16%	

SALES STATISTICS

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

YTD 136

AVERAGE CCF/CUSTOMER

Residential	67	105	99	61	29	14	62
Commercial	364	493	519	361	289	214	373
Industrial	4,168	3,298	3,764	1,412	2,371	518	2,589
City	637	959	824	538	219	92	545

AVERAGE \$/CUSTOMER

Residential	\$91	\$136	\$132	\$91	\$54	\$39	\$90
Commercial	\$411	\$561	\$601	\$425	\$322	\$257	\$430
Industrial	\$4,105	\$3,265	\$3,721	\$1,416	\$2,356	\$540	\$2,567
City	\$716	\$1,060	\$936	\$618	\$252	\$130	\$618

AVERAGE \$/CCF

Residential	\$1.3489	\$1.3034	\$1.3299	\$1.4906	\$1.9029	\$2.7348	\$1.6851
Commercial	\$1.1282	\$1.1369	\$1.1586	\$1.1779	\$1.1141	\$1.1999	\$1.1526
Industrial	\$0.9848	\$0.9899	\$0.9886	\$1.0030	\$0.9937	\$1.0427	\$1.0005
City	\$1.1238	\$1.1049	\$1.1359	\$1.1484	\$1.1494	\$1.4123	\$1.1791

Average	\$1.1465	\$1.1337	\$1.1533	\$1.2050	\$1.2900	\$1.5974	\$1.2543
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	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 51,761	\$ 35,693	\$ 351,586	\$ 293,936	\$ 576,990
Demand Storage/Peaking Services	\$ 3,522	\$ 2,317	\$ 17,251	\$ 13,679	\$ 31,055
Supply Charges	\$ 64,562	\$ 30,619	\$ 1,225,835	\$ 735,203	\$ 1,547,371
Gas Authority Supply Charges	\$ 2,172	\$ 2,132	\$ 38,928	\$ 38,136	\$ 53,850
Gas Authority Charges	\$ (35,199)	\$ (12,253)	\$ (128,714)	\$ (87,733)	\$ (206,437)
P.A.C.E	300	300	1,800	1,800	3,600
APGA Annual Dues	-	-	5,075	3,755	5,075
Other	3,387	1,495	30,557	26,683	45,618
TOTAL MGAG BILL	\$ 90,505	\$ 60,304	\$ 1,542,318	\$ 1,025,460	\$ 2,057,122

DELIVERED SUPPLY

Volume CCF	196,660	179,070	3,159,840	2,842,930	4,346,600
Volume Dth (MGAG)	184,800	174,320	3,081,280	2,761,600	4,232,500

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS

\$/Dth	0.4897	0.3459	0.5005	0.3713	0.4860
\$/CCF	0.4602	0.3368	0.4881	0.3607	0.4733

MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

SALES REVENUES

NATURAL GAS SALES	\$	328,094	\$	206,921	\$	3,917,285	\$	2,882,285	\$	5,229,987
SALES REVENUES (ACTUAL)	\$	328,094	\$	206,921	\$	3,917,285	\$	2,882,285	\$	5,229,987
AS BUDGET	\$	421,105	\$	346,464	\$	2,526,633	\$	346,464		Not Applicable
% ACTUAL TO BUDGET		77.91%		59.72%		155.04%		831.92%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS: RETAIL SALES section.

OTHER REVENUES

OP REVENUE		-		-		-		-		-
MISC REVENUE		-		-		400		900		5,225
CONTRIBUTED CAPITAL		-		-		1,500,000		-		1,500,000
SALE FIXED ASSETS		-		-		-		-		-
TAP FEES		2,670		4,226		18,104		20,747		34,234
REIMB DAMAGED PROP - GAS		-		-		-		-		-
ADMIN ALLOC		-		21,190		102,774		137,978		217,612
CAPITAL LEASES		-		-		-		-		-
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
MGAG REBATE		-		-		158,480		133,831		158,480
OPERATING TRANSFERS IN		-		-		-		-		-
SALE OF ASSETS - GAS		-		-		-		-		-
OTHER REVENUES (ACTUAL)	\$	2,670	\$	25,416	\$	1,779,759	\$	293,456	\$	1,915,552
AS BUDGET	\$	34,906	\$	38,297	\$	209,433	\$	229,784		Not Applicable
% ACTUAL TO BUDGET		7.65%		66.37%		849.80%		127.71%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	330,764	\$	232,338	\$	5,697,044	\$	3,175,742	\$	7,145,539
AS BUDGET	\$	456,011	\$	384,761	\$	2,736,066	\$	2,308,566		Not Applicable
% ACTUAL TO BUDGET		72.53%		60.38%		208.22%		137.56%		Not Applicable

MOST RECENT
12-MONTH

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	
PERSONNEL					
Compensation	\$ 44,700	\$ 43,409	\$ 293,502	\$ 264,273	\$ 555,438
Benefits	26,870	27,528	179,158	163,478	304,414
PERSONNEL (ACTUAL)	\$ 71,570	\$ 71,103	\$ 473,279	\$ 428,518	\$ 861,178
AS BUDGET	\$ 74,941	\$ 72,339	\$ 449,646	\$ 434,034	Not Applicable
% ACTUAL TO BUDGET	95.50%	98.29%	105.26%	98.73%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 295	\$ -	\$ 34,490
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	211
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	8,878	8,058
Vehicle Rep & Maint Outside	379	362	831	2,769	1,810
R&M System - Outside	4,485	4,988	22,927	14,513	41,281
R & M Buildings - Outside	-	-	1,885	-	4,303
Maintenance Contracts	246	804	4,655	3,094	10,503
Equip Rent/Lease	749	3,217	3,709	8,624	15,998
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	51	166	550
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,385	670	5,250	3,742	9,568
Postage	-	-	-	-	-
Adverstising	-	-	435	-	555
Mkt Expense	200	-	600	400	1,331
Printing	910	-	910	-	910
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	578	1,036	1,237
Fees	910	-	1,810	900	2,708
Vehicle Tag & Title Fee	-	-	-	-	-
Ga Dept Rev Fee	-	-	100	-	100
Training & Ed	924	1,220	5,097	3,038	7,505
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	3,930	6,990	37,776	49,428	55,115
Shipping/Freight	-	-	-	-	-

MOST RECENT

12-MONTH

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	
CONTRACTED SERVICES (ACTUAL)	\$ 14,117	\$ 18,251	\$ 86,909	\$ 96,589	\$ 196,233
AS BUDGET	\$ 22,292	\$ 22,292	\$ 133,750	\$ 133,750	Not Applicable
% ACTUAL TO BUDGET	63.33%	81.88%	64.98%	72.22%	Not Applicable
SUPPLIES					
Gas Cost	86,871	58,509	1,514,134	1,113,429	2,091,723
Office Supplies	30	126	914	153	1,403
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	686	789	1,042	1,225	2,154
Construction Materials	-	-	-	-	-
Damage Claims	475	-	475	-	475
Expendable Fluids	-	-	133	22	133
Tires	-	-	779	784	2,895
Uniform Expense	-	3,249	6,260	5,206	6,973
Janitorial	87	105	575	715	1,105
Computer Equipment	-	-	-	-	123
Equipment Parts	2,541	3,061	9,246	3,510	13,591
System R&M - Inside	4,027	9,248	47,723	90,252	149,721
Sys R & M - Inside/Shipping	65	-	65	40	69
Repair & Maintenance	4,027	9,248	47,723	92,023	149,721
Util Costs - Util Fund	383	348	2,258	2,127	4,392
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	2,142	3,070	11,409	12,294	27,564
Food	188	278	1,352	1,647	2,950
Sm Tool & Min Equip	288	1,486	1,611	8,940	9,172
Meters	-	-	8,593	8,058	18,296
Sm Oper Supplies	2,317	13,800	6,993	19,005	12,846
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 100,100	\$ 94,068	\$ 1,613,562	\$ 1,269,175	\$ 2,345,586
AS BUDGET	\$ 181,368	\$ 25,733	\$ 1,088,206	\$ 154,400	Not Applicable
% ACTUAL TO BUDGET	55.19%	365.55%	148.28%	822.00%	Not Applicable

CAPITAL OUTLAY

MOST RECENT
12-MONTH

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 2,160	\$ 2,160	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (4,151)	\$ (4,151)	\$ (8,302)
Amort Right To Use Asset	\$ 1,287	\$ -	\$ 7,720	\$ -	\$ 21,875
Depr Exp	\$ 22,901	\$ 19,353	\$ 138,376	\$ 116,030	\$ 224,904
Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ -
Int Exp 2016 Rev Bond	661	1,092	5,056	7,615	11,394
Interest Exp - 2020 Rev Bonds	3,417	3,417	20,504	20,504	41,009
Capital Lease Interest	-	-	-	-	-
Lease Liability Interest	352	352	2,109	2,109	4,219
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 27,926	\$ 23,522	\$ 171,775	\$ 144,267	\$ 299,419
AS BUDGET	\$ 4,547	\$ 4,976	\$ 27,285	\$ 29,853	Not Applicable
% ACTUAL TO BUDGET	614.10%	472.74%	629.56%	483.25%	Not Applicable

FUND TRANSFERS

Admin Alloc - Adm Exp	\$ -	\$ 82,552	\$ 650,747	\$ 562,815	\$ 1,135,405
Transfer To Gf	30,189	15,182	265,027	179,087	329,220
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 30,189	\$ 97,734	\$ 915,774	\$ 741,902	\$ 1,464,624
AS BUDGET	\$ 194,109	\$ 134,401	\$ 1,164,655	\$ 806,405	Not Applicable
% ACTUAL TO BUDGET	15.55%	72.72%	78.63%	92.00%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 243,902	\$ 304,677	\$ 3,261,300	\$ 2,680,452	\$ 5,167,040
AS BUDGET	\$ 477,257	\$ 259,740	\$ 2,863,541	\$ 1,558,442	Not Applicable
% ACTUAL TO BUDGET	51.11%	117.30%	113.89%	172.00%	Not Applicable

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2025 | FY 2025



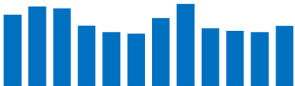
COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 1.554M	\$ 1.910M	\$ 1.961M	\$ 1.632M	\$ 1.617M	\$ 1.627M							\$ 10.301M	\$ 10.330M	\$ 9.308M
PERSONNEL COSTS	\$ 0.169M	\$ 0.124M	\$ 0.132M	\$ 0.116M	\$ 0.131M	\$ 0.131M							\$ 0.803M	\$ 0.715M	\$ 0.661M
CONTRACTED SVC	\$ 0.067M	\$ 0.068M	\$ 0.078M	\$ 0.071M	\$ 0.061M	\$ 0.080M							\$ 0.425M	\$ 0.444M	\$ 0.367M
SUPPLIES	\$ 1.170M	\$ 1.562M	\$ 1.396M	\$ 1.304M	\$ 1.183M	\$ 1.229M							\$ 7.845M	\$ 7.126M	\$ 7.050M
CAPITAL OUTLAY	\$ 0.000M	\$ 0.000M	\$ 0.003M	\$ 0.001M	\$ 0.001M	\$ 0.001M							\$ 0.007M	\$ -	\$ 0.002M
DEPRECIATION	\$ -	\$ -	\$ 0.136M	\$ 0.045M	\$ 0.045M	\$ 0.045M							\$ 0.270M	\$ 0.135M	\$ 0.274M
EXPENSES	\$ 1.406M	\$ 1.754M	\$ 1.745M	\$ 1.537M	\$ 1.422M	\$ 1.486M							\$ 9.350M	\$ 8.420M	\$ 8.354M
FUND TRANSFERS	\$ 0.187M	\$ 0.207M	\$ 0.271M	\$ 0.266M	\$ 0.261M	\$ 0.105M							\$ 1.297M	\$ 2.343M	\$ 1.077M
MARGIN W/O TRANSFERS	\$ 0.148M	\$ 0.156M	\$ 0.217M	\$ 0.096M	\$ 0.195M	\$ 0.141M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.952M	\$ 1.910M	\$ 0.954M
MARGIN W/ TRANSFER	\$ (0.039M)	\$ (0.052M)	\$ (0.054M)	\$ (0.170M)	\$ (0.066M)	\$ 0.036M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.345M)	\$ (0.433M)	\$ (0.124M)
PART CONTR/YES/INTEREST	\$ 0.201M	\$ 0.177M	\$ 0.351M	\$ 0.799M	\$ 0.089M	\$ 0.266M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.883M	\$ 1.000M	\$ 0.994M

* Participant Contribution, Year End Settlement and Interest excluded from Revenues

12-MO
PURCHASED
KWH'S



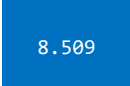
12-MO
RETAIL
KWH'S



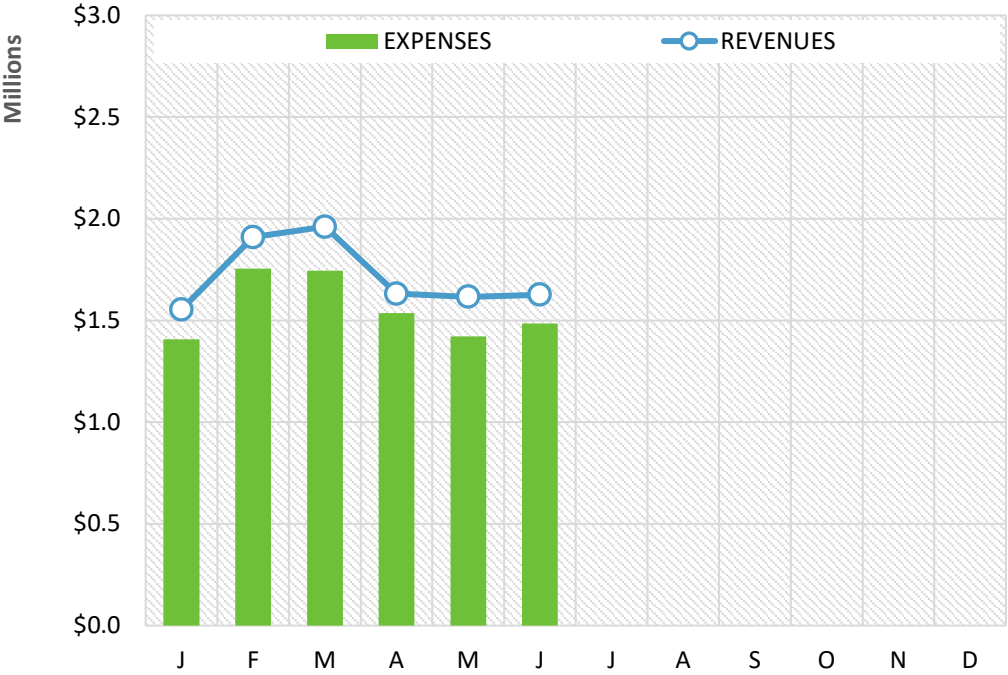
12-MO LINE
LOSS



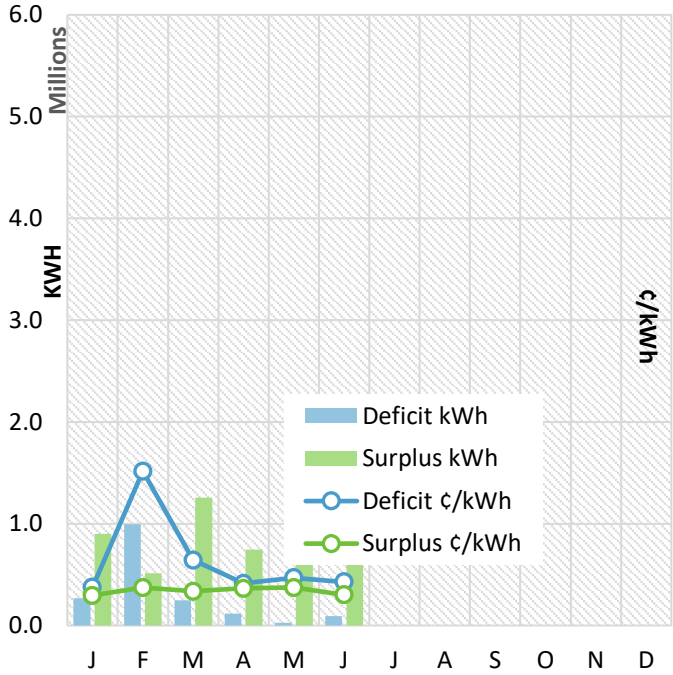
12-MO
WHOLESALE
¢/kWh



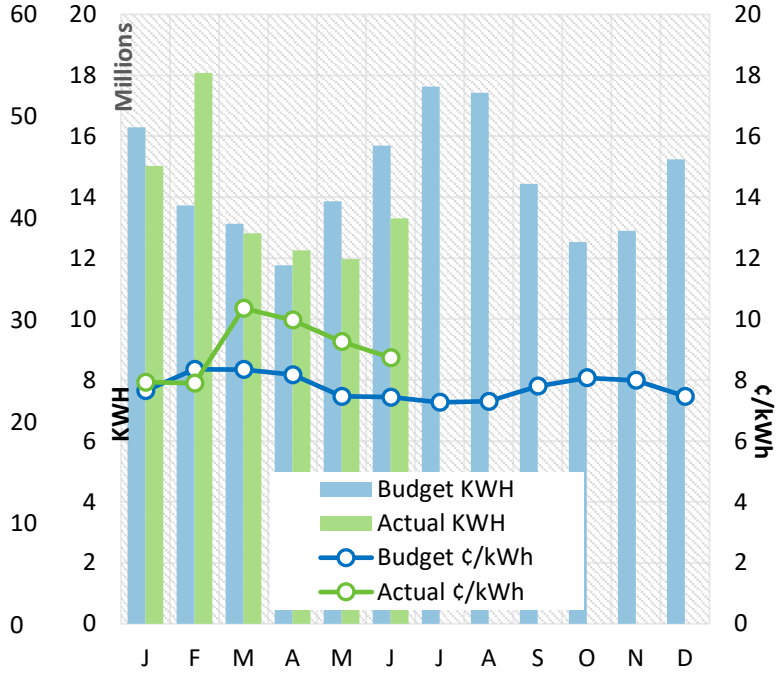
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

144

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT

Residential	5,991	5,977	6,006	6,011	6,017	6,023	6,004
Commercial	960	962	965	963	961	964	963
Industrial	1	1	1	1	1	1	1
City	53	53	53	53	53	53	53
Total	7,005	6,993	7,025	7,028	7,032	7,041	7,021

Year-Over-Year Δ 0.47% 0.30% 0.47% 0.36% 0.11% 0.70%

KWH

Residential	6.188M	8.374M	8.724M	6.181M	4.835M	4.791M	39.092M
Commercial	5.137M	5.730M	5.966M	5.151M	5.686M	6.036M	33.706M
Industrial	0.363M	0.355M	0.419M	0.358M	0.394M	0.429M	2.317M
Other	-	-	-	-	-	-	-
City	0.526M	0.624M	0.594M	0.540M	0.532M	0.498M	3.315M
Total	12.214M	15.083M	15.702M	12.230M	11.447M	11.754M	78.430M

Year-Over-Year Δ -1.06% 0.50% 9.47% 3.68% 5.66% 3.22%

REVENUE

Residential	\$ 0.725M	\$ 0.967M	\$ 0.999M	\$ 0.758M	\$ 0.702M	\$ 0.697M	\$ 4.849M
Commercial	\$ 0.683M	\$ 0.763M	\$ 0.785M	\$ 0.703M	\$ 0.747M	\$ 0.781M	\$ 4.462M
Industrial	\$ 0.036M	\$ 0.035M	\$ 0.039M	\$ 0.036M	\$ 0.038M	\$ 0.040M	\$ 0.224M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.000M	\$ 0.001M
City	\$ 0.050M	\$ 0.060M	\$ 0.057M	\$ 0.052M	\$ 0.051M	\$ 0.048M	\$ 0.317M
Total	\$ 1.495M	\$ 1.825M	\$ 1.880M	\$ 1.548M	\$ 1.538M	\$ 1.567M	\$ 9.852M

Year-Over-Year Δ 1.71% 5.55% 12.72% 9.07% 8.92% 7.13%

SALES STATISTICS

145

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

AVERAGE KWH/CUSTOMER							
Residential	1,033	1,401	1,452	1,028	803	795	1,086
Commercial	5,351	5,956	6,182	5,349	5,917	6,261	5,836
Industrial	362,771	354,571	418,888	358,408	393,853	428,723	386,202
City	9,929	11,776	11,202	10,191	10,040	9,404	10,424

AVERAGE \$/CUSTOMER							
Residential	\$121	\$162	\$166	\$126	\$117	\$116	\$135
Commercial	\$711	\$793	\$813	\$730	\$777	\$811	\$773
Industrial	\$35,769	\$35,270	\$39,295	\$35,505	\$37,778	\$40,271	\$37,315
City	\$951	\$1,128	\$1,073	\$976	\$961	\$900	\$998

AVERAGE \$/KWH							
Residential	\$0.1172	\$0.1155	\$0.1145	\$0.1226	\$0.1451	\$0.1455	\$0.1268
Commercial	\$0.1330	\$0.1331	\$0.1316	\$0.1364	\$0.1314	\$0.1295	\$0.1325
Industrial	\$0.0986	\$0.0995	\$0.0938	\$0.0991	\$0.0959	\$0.0939	\$0.0968
City	\$0.0957	\$0.0958	\$0.0958	\$0.0957	\$0.0957	\$0.0957	\$0.0957
Average	\$0.1111	\$0.1110	\$0.1089	\$0.1134	\$0.1170	\$0.1162	\$0.1129

MOST RECENT
12-MONTH

POWER SUPPLY COSTS

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	
MEAG Project Power	\$ 1,011,071	\$ 948,544	\$ 6,292,806	\$ 5,682,740	\$ 12,323,323
Transmission	124,923	110,243	729,829	664,857	1,394,444
Supplemental	(10,780)	(20,096)	237,835	205,601	454,936
SEPA	55,413	56,924	332,746	345,465	663,872
Other Adjustments	(18,876)	(29,937)	(154,710)	(164,508)	(293,255)
TOTAL POWER SUPPLY COSTS	\$ 1,161,751	\$ 1,065,678	\$ 7,438,507	\$ 6,734,154	\$ 14,543,320
AS BUDGET	1,167,643	1,069,589	6,653,115	6,027,463	12,994,844
% ACTUAL TO BUDGET	99.50%	99.63%	111.80%	111.72%	111.92%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	31,804	27,664	32,177	35,712	36,509
Non-Coincident Peak (NCP)	31,804	28,315	36,667	40,654	37,310
CP (BUDGET)	36,064	32,987	36,064	32,987	36,064
NCP (BUDGET)	35,004	32,419	35,004	32,419	35,004

Energy (KWH)

MEAG Energy	13,262,493	13,819,980	79,445,612	75,395,426	162,555,177
Supplemental Purchases (or sales)	(1,429,411)	(2,097,256)	(3,145,538)	(3,555,353)	(4,557,574)
SEPA Energy	1,475,140	1,473,932	7,159,950	7,763,890	12,921,169
Total Energy (KWH)	13,308,222	13,196,655	83,460,023	79,603,962	170,918,772
AS BUDGET	15,693,000	14,635,000	84,473,000	78,197,000	167,716,000
% ACTUAL TO BUDGET	84.80%	90.17%	98.80%	101.80%	101.91%

CP Load Factor	58.12%	66.25%	29.61%	25.45%	53.44%
NCP Load Factor	58.12%	64.73%	25.98%	22.35%	52.30%
% Supplemental	9.70%	13.71%	3.63%	4.28%	2.60%

UNIT COSTS (\$/kWh)

Bulk Power	9.2730	8.6195	9.3272	8.8567	8.7739
Supplemental	0.7542	0.9582	7.5610	5.7829	9.9820
SEPA Energy	3.7564	3.8620	4.6473	4.4496	5.1379
MEAG Total	8.7296	8.0754	8.9127	8.4596	8.5089

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

SALES REVENUES

ELECTRIC SALES	\$	1,566,717	\$	1,425,466	\$	9,846,312	\$	8,948,202	\$	20,248,259
SALES REVENUES (ACTUAL)	\$	1,566,717	\$	1,425,466	\$	9,846,312	\$	8,948,202	\$	20,248,259
AS BUDGET	\$	1,625,000	\$	1,541,667	\$	9,750,000	\$	9,250,000		Not Applicable
% ACTUAL TO BUDGET		96.41%		92.46%		100.99%		96.74%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		57,451		34,771		327,715		208,191		538,676
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		25		900		15,786		6,298		257,261
CONTRIBUTED CAPITAL		-		-		-		228		11,084
SALE OF FIXED ASSETS		-		-		-		-		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		-		21,190		102,774		137,978		217,612
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		2,331		791		8,563		6,630		13,326
OTHER REVENUES (ACTUAL)	\$	59,807	\$	57,653	\$	454,838	\$	359,325	\$	1,037,959
AS BUDGET	\$	96,667	\$	67,097	\$	580,000	\$	402,584		Not Applicable
% ACTUAL TO BUDGET		61.87%		85.92%		78.42%		89.25%		Not Applicable

TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,626,524	\$	1,483,119	\$	10,301,151	\$	9,307,527	\$	21,286,218
AS BUDGET	\$	1,721,667	\$	1,608,764	\$	10,330,000	\$	9,652,584		Not Applicable
% ACTUAL TO BUDGET		94.47%		92.19%		99.72%		96.43%		Not Applicable

TOTAL EXCLUDED	\$	265,789	\$	239,555	\$	1,883,197	\$	994,476	\$	3,376,659
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Note on Interest/YES/Participant Contribution: excluded from revenues

Jun 2025

Jun 2024

FY2025 YTD

FY2024 YTD

12-MONTH

PERSONNEL

Compensation	\$	94,265	\$	64,257	\$	559,927	\$	443,662	\$	1,053,352
Benefits		37,054		36,026		243,216		217,644		421,133
PERSONNEL (ACTUAL)	\$	131,320	\$	100,283	\$	803,143	\$	661,306	\$	1,474,485
AS BUDGET	\$	118,987	\$	119,493	\$	713,922	\$	716,958	Not Applicable	
% ACTUAL TO BUDGET		110.36%		83.92%		112.50%		92.24%	Not Applicable	

CONTRACTED SERVICES

Consulting	\$	-	\$	-	\$	128	\$	-	\$	523
Landfill Fees		-		-		-		-		-
Holiday Event		-		-		-		-		8,168
Maintenance Contracts		287		1,186		25,579		22,846		27,596
Rents/Leases		749		616		3,168		1,786		5,230
Repairs & Maintenance (Outside)		18,941		4,602		37,833		42,523		97,086
Landfill Fees		-		-		-		-		-
Other Contract Svcs		-		-		-		-		-
Comm Svcs		1,439		1,720		9,653		9,236		22,323
Postage		-		-		-		-		-
Public Relations		-		-		-		-		-
Mkt Expense		-		-		-		-		-
Printing		-		-		-		-		-
Dues & Sub		-		-		-		-		-
Travel		-		-		812		3,726		1,538
Vehicle Tag & Title Fee		-		-		-		22		-
Ga Dept Rev Fee		-		-		900		-		900
Fees		-		-		-		-		-
Training & Ed		-		-		8,582		2,991		13,419
Contract Labor		55,253		44,136		334,983		283,628		694,604
Shipping/Freight		-		-		-		-		-
CONTRACTED SERVICES (ACTUAL)	\$	79,896	\$	52,259	\$	424,865	\$	366,758	\$	879,492
AS BUDGET	\$	74,029	\$	72,113	\$	444,175	\$	432,675	Not Applicable	
% ACTUAL TO BUDGET		107.93%		72.47%		95.65%		84.77%	Not Applicable	

SUPPLIES

Office Supplies	-	164	(320)	164	1,126
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	848	338	1,661	1,347	2,398
Construction Materials	-	-	-	-	-
Damage Claims	-	2,108	-	2,108	3,631
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	170	-	460	22	460
Safety/Medical Supplies	-	-	-	-	-
Tires	655	-	2,057	2,717	5,604

	Jun 2025	Jun 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Uniform Expense	-	270	25,329	17,308	25,833
Janitorial	151	182	902	1,182	1,855
Computer Equipment	-	-	-	49	123
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	716	901	13,128	11,944	18,183
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	2,938	3,051	14,899	13,693	33,970
Food	30	529	2,976	1,230	8,493
Sm Tool & Min Equip	1,358	1,876	9,376	13,878	39,550
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	3,186	13,714	8,481	21,187	18,363
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,161,751	1,065,678	7,380,639	6,681,952	14,620,243
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,228,676	\$ 1,108,287	\$ 7,844,935	\$ 7,050,214	\$ 15,232,681
AS BUDGET	\$ 1,187,667	\$ 1,070,142	\$ 7,126,000	\$ 6,420,855	Not Applicable
% ACTUAL TO BUDGET	103.45%	103.56%	110.09%	109.80%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 259	\$ 261	\$ 1,553	\$ 1,565	\$ 3,106
Amort Right To Use Asset	\$ 915	\$ -	\$ 5,492	\$ -	\$ 15,562
Depr Exp	\$ 44,522	\$ 45,353	\$ 269,549	\$ 274,121	\$ 487,239
CAPITAL OUTLAY (ACTUAL)	\$ 45,696	\$ 45,614	\$ 276,595	\$ 275,686	\$ 505,907
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ -	\$ 82,552	\$ 650,747	\$ 562,815	\$ 1,135,405
TRANSFER TO GF	105,234	80,453	646,308	514,524	1,261,702
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 105,234	\$ 163,005	\$ 1,297,054	\$ 1,077,339	\$ 2,397,107
AS BUDGET	\$ 390,503	\$ 268,993	\$ 2,343,016	\$ 1,613,958	Not Applicable
% ACTUAL TO BUDGET	26.95%	60.60%	55.36%	66.75%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,590,822	\$ 1,469,448	\$ 10,646,592	\$ 9,431,303	\$ 20,489,672
AS BUDGET	\$ 1,771,185	\$ 1,530,741	\$ 10,627,113	\$ 9,184,446	Not Applicable
% ACTUAL TO BUDGET	89.82%	96.00%	100.18%	102.69%	Not Applicable

To: City Council, Finance
From: Danny P Smith, Director of Solid Waste
Department: Solid Waste -Disposal
Date: 8/4/2025
Subject: A request to purchase Four (4) Solid Tires.



Budget Account/Project Name: 540-4530-531118/Tires

Funding Source: Solid Waste Operating Budget

Budget Allocation: \$45,000.00

Budget Available: \$45,000.00

Requested Expense: \$29,039.79 **Company of Record:** Setco

Description:

Solid Waste staff recommends to approve the request of \$29,039.79 to purchase Four (4) Solid Tires for the John Deere 644K Loader at the Transfer Station. The purchase includes a service fee and freight. The vendor is a Sole Source provider.

Background:

The new tires are designed to deliver maximum performance and safety for the JD Loader, when lifting and loading waste trailers for transport and avoid spin outs.

It is the policy of the City of Monroe to continually provide for proper maintenance and upkeep of all assets and facilities and provide for a safe and well-kept workplace environment.

Attachment(s):

Documentation – 3 pages

1. Cover Sheet
2. Requisition
3. Quote

REQUEST BY: Danny P Smith PO# PROJECT#

DEPARTMENT: Solid Waste Disposal **VENDOR:** Setco

EXPENSE ACCOUNT: 540-4530-531118

REQUEST DATE: Monday, August 4, 2025 ORDER DATE:

TOTAL	\$29,039.790
-------	--------------

APPROVAL DATE: _____ APPROVED BY: _____



Sales Quote

Page: 1

Sales Quote Number: SQ-31720
Sales Quote Date: 7/29/2025

Sell
To: CITY OF MONROE
JT BLACK - JBLACK@MONROEGA.GOV
DO NOT MAIL PO BOX 1249
PO BOX 1249
MONROE, GA 30655

Ship
To: CITY OF MONROE
TRANSFER STATION
213 CHERRY HILL ROAD
MONROE, GA 30655

Tax Ident. Type Legal Entity Customer ID 1650-1
SalesPerson JIMMY VINES
Ship Via Pre Pay & Add
Terms Net 30 Days

Item No.	Description	Unit	Qty	Unit Price	Total Price	Total Incl. Tax
LX3F	JOHN DEERE 644					
	PRESS ON 23.5 X 63 AR/8SGL PFB	EACH	4	6,828.00	27,312.00	27,312.00
PRESSON	PRESS-ON FEE		4	150.00	600.00	600.00
FREIGHT	FREIGHT TO 30655 XPO		1	1,127.79	1,127.79	1,127.79

Amount Subject to Sales Tax	0.00	Subtotal:	29,039.79
Amount Exempt from Sales Tax	29,039.79	Invoice Discount:	0.00
		Total Sales Tax:	0.00
		Total:	29,039.79

Pricing valid for 10 days from date of quote. Thank you for considering SETCO for your Tire and Blade needs.
When you confirm your order, please be sure to reference one of the Option numbers above.
Press On assembly pricing assumes a wheel exchange for wheels of similar condition, unless otherwise noted.
If wheels are damaged, cracked, or not returned within 60 days, applicable charges for replacement may apply.
Reach out to your SETCO representative for more information.

To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Central Services
Date: 08/05/25
Subject: Fixed Base Operator (FBO) – End Lease Agreement



Budget Account/Project Name: REBC

Funding Source: N/A

Budget Allocation: \$50,000.00

Budget Available: \$50,000.00

Requested Expense: \$58,737.67 **Company of Record:** Great Estates Landscaping

Description:

Staff recommends the approval of Great Estates Landscaping to perform the proposed Roadside Enhancement and Beautification Council (REBC) Grant project, previously accepted in 2024. The REBC grant funding is for a total of \$50,000.00, with the lowest bid being \$58,737.67, leaving a responsible portion to the City of \$8,737.67 for the project. This will provide for improvements to the GA HWY 78 East exit ramp to GA HWY 11 N/S. The project will be performed in conjunction with GDOT approval and management.

Background:

The City of Monroe previously used REBC funding to incorporate a welcome/entrance sign and landscaping on the GA HWY 11 North entrance to Monroe. The goal is to continue to leverage grant funding to improve our entrance corridors throughout the City.

Attachment(s):

Bid Summary – 1 page
 Design Profile – 5 pages

REBC Grant

Company	Submission	Maintenance
Great Estates Landscaping	\$58,737.67	included
New Roots Landscaping	\$71,658.00	no bid
Black Oak, Inc	\$86,745.00	\$14,000.00

P.I. NO. N/A

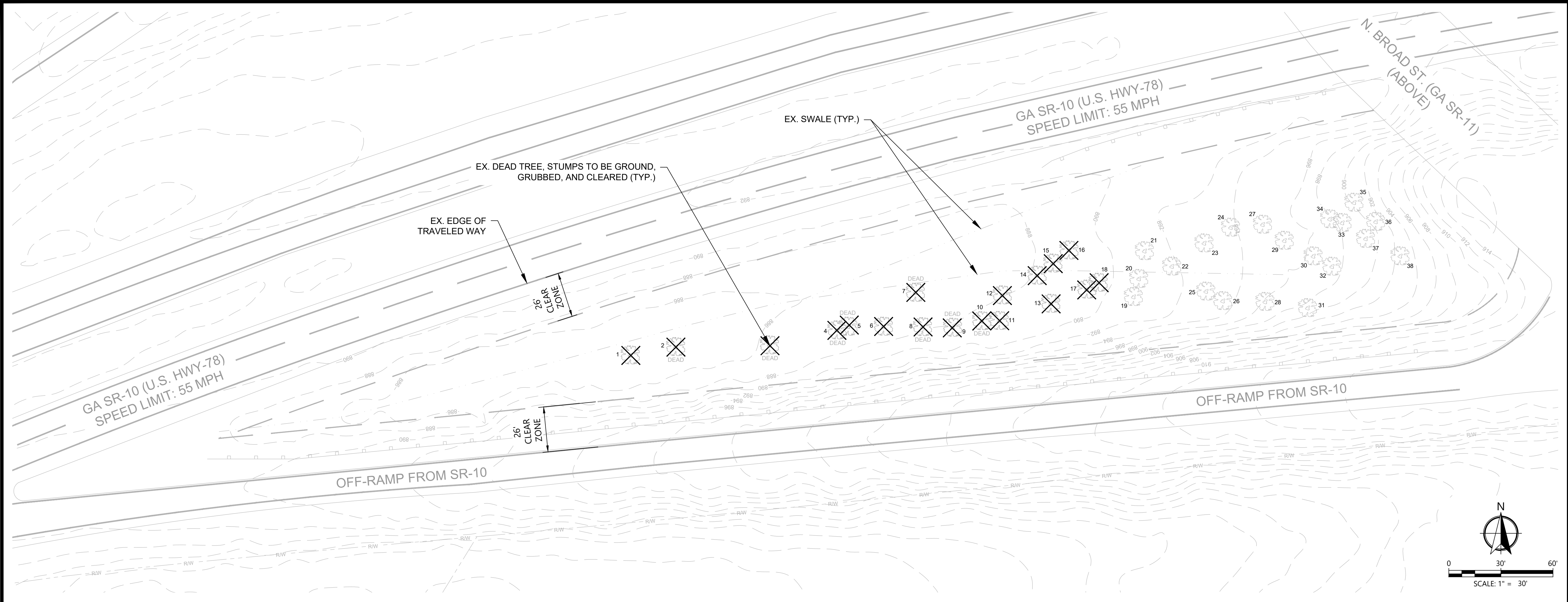
LANDSCAPE DETAILS



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Project No.: 231070
Drawing No.: G-1.0



TREE REMOVAL PLAN

#	Species	DBH (In.)	Removed?
1	Pine	23.5	Y
2	Pine	18	Y
3	Pine	DEAD	Y
4	Pine	DEAD	Y
5	Pine	DEAD	Y
6	Pine	21	Y
7	Pine	DEAD	Y
8	Pine	DEAD	Y
9	Pine	DEAD	Y
10	Pine	DEAD	Y
11	Pine	11.5	Y
12	Pine	24.5	Y
13	Pine	20.5	Y
14	Pine	15	Y
15	Pine	20.5	Y
16	Pine	19	Y
17	Pine	14.5	Y
18	Sweetgum	26	Y
19	Pine	19.5	N

20	Pine	21.5	N
21	Pine	18	N
22	Pine	22	N
23	Pine	20.5	N
24	Pine	18.5	N
25	Sweetgum	15	N
26	Sweetgum	16	N
27	Pine	18.5	N
28	Pine	17	N
29	Sweetgum	20	N
30	Sweetgum	14.5	N
31	Pine	21	N
32	Pine	21	N
33	Maple	15.5	N
34	Pine	20.5	N
35	Maple	7.5	N
36	Oak	13	N
37	Maple	9	N
38	Oak	19.5	N

TREE REPLACEMENT:

214 INCHES REMOVED x 0.5 INCHES PER REMOVED = 107 INCHES REQUIRED
25 TREES PROPOSED x 4-INCH PER TREE + 5 TREES PROPOSED x 2-INCH PER TREE = 110 INCHES PROPOSED

7,850 SF OF EXISTING TREES REMOVED x 0.25 SF PER REMOVED = 1962.5 SF REQUIRED
8,500 SF OF PLANTING PLANTING IS PROPOSED.

FORTY-FIVE PERCENT (45%) OF REPLACEMENT SHRUBS AND ONE HUNDRED PERCENT (100%) OF REPLACEMENT TREES ARE NATIVE SPECIES OR CULTIVARS OF NATIVE SPECIES.

ONE HUNDRED PRECENT (100%) OF ALL PROPOSED TREES ARE LARGE-CANOPY, HARDWOOD SHADE TREES

ALL DISTURBED GROUND AREAS NOT PLANTED IN TREES AND SHRUBS SHALL BE GRASS PER GDOT SPECIFICATIONS

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156

Keck+Wood

COLLABORATION BY DESIGN

3090 PREMIERE PARKWAY, SUITE 200
DULUTH, GA 30097
(678) 417-4000
keckwood.com

NO.

DATE

REVISION

PRELIMINARY

U.S. HWY-78, BROAD ST. EXIT RAMP
MONROE, GA

TREE REMOVAL PLAN

THIS BAR IS
1 INCH LONG
PLOTTED FULL SCALE

Project Manager:
TRB

Drawn By
TRB

Checked By
CEB

Date:
10-20-2023

Scale:
As Shown

Project No.:
231070

Drawing No.:
L-0.1



3. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF QUANTITIES IN THE PLANT LIST. ANY DISCREPANCIES BETWEEN QUANTITIES ON PLAN AND PLANT LIST SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT AND ANY FIELD ADJUSTMENTS OR QUANTITY ADJUSTMENTS MUST BE AUTHORIZED BY LANDSCAPE ARCHITECT PRIOR TO PLANTING.
2. ALL TREES, SHRUBS AND PLANTS SHALL CONFORM TO ACCEPTED STANDARDS ESTABLISHED BY THE AMERICAN ASSOCIATION OF NURSERYMEN AND THE PROJECT SPECIFICATIONS.
3. ALL PLANT MATERIAL SHALL BE SOAKED WITH WATER AND MULCHED IMMEDIATELY FOLLOWING PLANTING.
4. THE TOP OF ALL ROOT BALLS SHALL BE 2" ABOVE FINISHED GRADE IN WELL DRAINED SOILS. IN POORLY DRAINED SOILS, ROOT BALLS SHALL BE $\frac{1}{2}$ HEIGHT OF ROOT BALL ABOVE FINISHED GRADE.
5. ALL ROOT BALLS REMOVED FROM CANS SHALL BE SCARIFIED PRIOR TO BACKFILLING.
6. ALL PLANTS SHALL BE GUARANTEED TO BE IN HEALTHY CONDITION FOR ONE (1) YEAR AFTER ACCEPTANCE BY OWNER OF ALL PLANT MATERIAL. THE CONTRACTOR IS RESPONSIBLE FOR ALL MAINTENANCE/FERTILIZATION/WATERING DURING THE WARRANTY PERIOD.
7. MULCH A MIN. 4 FOOT AREA AROUND EACH TREE. MULCH A CONTINUOUS AREA AROUND ALL SHRUB BEDS, AS INDICATED ON THE PLAN, WITHIN 2 DAYS AFTER PLANTS ARE INSTALLED. MULCH SHALL BE 3-4" OF LONG-LEAF PINESTRAW MULCH UNLESS OTHERWISE NOTED.
8. LANDSCAPE CONTRACTOR SHALL REMOVE TOP 1/3 OF ALL WIRE BASKETS, TOP 1/3 OF BURLAP AND ASSOCIATED TWINE AND STRAPPING FROM TREE ROOT BALLS PRIOR TO FINAL ACCEPTANCE OF PLANTS.
9. TOPSOIL SHALL BE PROVIDED BY LANDSCAPE CONTRACTOR AND USED FOR BACKFILLING ALL PITTS AND BED ESTABLISHMENT FOR PLANTS. PROVIDE TOPSOIL WHICH IS FERTILE, FRIABLE, NATURAL LOAM, SURFACE SOIL, REASONABLY FREE OF SUB-SOIL, CLAY LUMPS, BRUSH, WEEDS AND OTHER LITTER AND FREE OF ROOTS, STUMPS, STONES LARGER THAN 1" IN ANY DIMENSION, AND OTHER EXTRANEEOUS OF TOXIC MATTER HARMFUL TO PLANT GROWTH. TOPSOIL SHALL HAVE 2-5% ORGANIC MATTER(MINIMUM), A 60% MAXIMUM CLAY CONTENT, AND Ph VALVE OF 6-6.5%.
10. SOIL AMENDMENT SHALL BE PROVIDED BY LANDSCAPE CONTRACTOR AND USED FOR BACKFILLING AND BED ESTABLISHMENT. SOIL AMENDMENT SHALL CONSIST OF THE BELOW PERCENTAGES AND HAVE A PH RANGE BETWEEN 5.5 AND 7%. SOIL AMENDMENT SHALL NOT BE USED IN FROZEN OR MUDDY CONDITIONS. CONTRACTOR TO SUBMIT VENDOR INFORMATION FOR ALL SOIL AMENDMENTS. ALL BEDS SHOULD BE TILLED PRIOR TO ADDING PLANTING SOIL. PLANTING SOIL SHALL CONSIST OF 2/3 TOPSOIL AND 1/3 SOIL AMENDMENT. SEE PLANTING BED ESTABLISHMENT DETAIL FOR MORE INFORMATION.
11. CONTRACTOR IS RESPONSIBLE FOR HAVING ALL UNDERGROUND UTILITIES LOCATED AND CLEARLY PAINTED WITHIN 10 DAYS OF ANY GROUND DISTURBING ACTIVITY. OWNER WILL NOT PAY FOR UTILITY REPAIRS DUE TO FAILURE TO MARK AND OBSERVE UTILITY LOCATIONS.
12. CONTRACTOR TO ENSURE POSITIVE DRAINAGE IN ALL PLANTING AREAS AND NO PONDING SHALL OCCUR. POORLY DRAINED SOILS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT. ALL POORLY DRAINED SOILS SHALL BE CORRECTED BEFORE PLANTING OCCURS BY IMPORTING SUITABLE SOILS OR ADDING A DRAINAGE SYSTEM.
13. ALL PLANTING BEDS SHALL HAVE 50Z. MINIMUM WEED CONTROL FABRIC.
14. ALL EXISTING TURF/LAWN/WEEDS SHALL BE ERADICATED FROM PLANTING AREAS BEFORE TILLAGE.
15. CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE OF LANDSCAPE THROUGH DURATION OF PROJECT AND WITHIN THE 1 YEAR WARRANTY PERIOD, INCLUDING BUT NOT LIMITED TO: WATERING, MULCHING, PRUNING, ETC. SEE SPECS FOR ADDITIONAL DETAILS.

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[illegible]

U.S. HWY-78, BROAD ST. EXIT RAMP
MONROE, GA

LANDSCAPE PLAN

THIS BAR IS
1 INCH LONG
PLOTTED FULL SCALE

Project Manager:	TRB
------------------	-----

Drawn By TRB	Checked By CEB
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Date: 10-20-2023

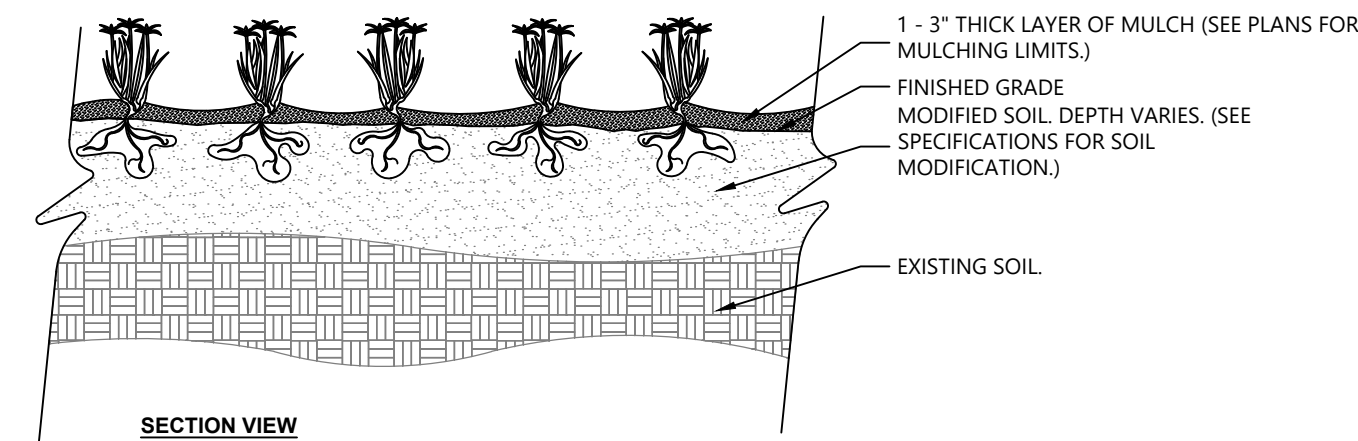
Scale: As Shown

Project No.:

231070

Drawing No.:

L-1.2



NOTES:

- 1- SEE PLANTING SCHEDULE FOR GROUNDCOVER SPECIES, SIZE, AND SPACING DIMENSION.
- 2- SMALL ROOTS ($\frac{1}{4}$ " OR LESS) THAT GROW AROUND, UP, OR DOWN THE ROOT BALL PERIPHERY ARE CONSIDERED A NORMAL CONDITION IN CONTAINER PRODUCTION AND ARE ACCEPTABLE HOWEVER THEY SHOULD BE ELIMINATED AT THE TIME OF PLANTING. ROOTS ON THE PERIPHERY CAN BE REMOVED AT THE TIME OF PLANTING. (SEE ROOT BALL SHAVING CONTAINER DETAIL).
- 3- SETTLE SOIL AROUND RELAT ROOT BALL OF EACH GROUNDCOVER PRIOR TO MULCHING.
- 4- OMIT WEED CONTROL FABRIC IN AREAS OF RHIZOME SPREADING GROUNDCOVERS.

1		MULCH DETAILS	N.T.S.		2	PLANT SPACING	N.T.S.		3	GROUNDCOVER PLANTING DETAILS	N.T.S.	
<div><div><div>NOTES: 1. REFER TO SPECIFICATIONS FOR MORE DETAIL. 2. CONTRACTOR TO REMOVE ALL CONSTRUCTION DEBRIS, ROCKS, OR ANY FOREIGN OBJECTS FROM THE NATIVE SOIL. 3. ALL PLANING BEDS SHALL HAVE POSITIVE DRAINAGE AND NO PONDING SHALL OCCUR. 4. ALL PLANTING BEDS SHALL HAVE WEED CONTROL FABRIC (5 OZ. MIN.) 5. ALL GRASSES/WEEDS SHALL BE ERADICATED BEFORE PLANTING. 6. IRRIGATION LINE SHALL BE COVERED WITH MULCH AND NOT VISIBLE. 7. PLANTING SOIL SHALL BE COMPOSED OF $\frac{3}{4}$ TOPSOIL AND $\frac{1}{4}$ SOIL AMENDMENT. SEE SPECIFICATIONS FOR ADDITIONAL INFORMATION.</div><div><p>MULCH TRENCH BEDLINE/CURB/HARDSCAPE (TYP.) LANDSCAPE FABRIC TURNDOWN</p></div></div><div><div><div>PLANTING ISLANDS</div><div><p>MULCH TRENCH BEDLINE/CURB/HARDSCAPE (TYP.) LANDSCAPE FABRIC TURNDOWN</p></div></div><div><div>PLANTING BEDS</div><div><p>SEE PLANS FOR BED WIDTH 3" - 4" - AS SPECIFIED ON PLANS 4" 6" NO PONDING SHALL OCCUR CONCRETE CURB (TYP.) ASPHALT AND BASE (TYP.) WEED CONTROL FABRIC (SEE SPECS.) PLANTING SOIL MIX AT 6" DEPTH (SEE SPECS.) NATIVE SOIL/BACKFILL TILLED/SCARIFIED AT 10" DEPTH MIN. COMPACTED SUBGRADE (TYP.)</p></div></div></div><div><div><div>TREE ON SLOPE (20:1) TO (2:1)</div><div><p>CENTRAL LEADER. (SEE CROWN OBSERVATIONS DETAIL). ORIGINAL SLOPE SHOULD PASS THROUGH THE POINT WHERE THE TRUNK BASE MEETS SUBSTRATE/SOIL. PRIOR TO MULCHING, LIGHTLY TAMP SOIL AROUND THE ROOT BALL IN 6" LIFTS TO BRACE TREE. DO NOT OVER COMPACT. WHEN THE PLANTING HOLE HAS BEEN BACKFILLED, POUR WATER AROUND THE ROOT BALL TO SETTLE THE SOIL. 4" LAYER OF MULCH. NO MORE THAN 1" OF MULCH ON TOP OF ROOTBALL. MULCH SHALL NOT TOUCH THE TRUNK OR ROOT FLARE (SEE SPECIFICATIONS FOR MULCH). ORIGINAL/BERM GRADE TRUNK CALIPER SHALL MEET ANSI Z60 CURRENT ADDITION FOR ROOT BALL SIZE. ROOT BALL MODIFIED AS REQUIRED. ROUND-TOPPED SOIL BERM 4" HIGH X 8" WIDE ABOVE ROOT BALL SURFACE SHALL BE CENTERED ON THE DOWNHILL SIDE OF THE ROOT BALL FOR 240°. BERM SHALL BEGIN AT ROOT BALL PERIPHERY. MODIFIED SOIL DEPTH VARIES (SEE SPECS FOR SOIL PREP) BOTTOM OF ROOT BALL TO REST ON EXISTING OR RECOMPACTED SOIL.</p></div></div><div><div>STANDARD TREE DETAIL</div><div><p>NEVER CUT A LEADER REMOVE ANY BROKEN, DEAD OR DISEASED LIMBS NYLON TREE GUYING ROPE 1:1 SLOPE MINIMUM FINISH GRADE REMOVE A MINIMUM OF TOP 12" OF WIRE BASKETS ON ALL B&B TREES TWO TIMES WIDTH OF BALL ROOT FLARE (TYP.) (1/4 HEIGHT OF ROOT BALL ABOVE FINISH GRADE IN POORLY DRAINED SOILS) (2" ABOVE FINISHED GRADE IN WELL DRAINED SOILS WITH IRRIGATION) 4" LAYER OF MULCH (NOT TOUCHING TRUNK) (NO MORE THAN 1" ON ROOTBALLS) 4" SAUCER BERM OUTSIDE OF BACKFILL (3) 2"x2"x30" STAKES AS APPROVED BY THE LANDSCAPE ARCHITECT PLANTING SOIL MIX REMOVE TOP 1/3 OF BURLAP FROM B&B TREES TAMP SOIL MIX UNDER BALL TO MINIMIZE SETTLEMENT 2"x2" STAKES SAUCER BERM PREPARED PLANTING MIX MINIMUM LIMIT OF MULCH 2" x WIDTH OF ROOTBALL MIN. 6" MIN.</p></div></div></div><div><div><div>4</div><div>TREE PLANTING DETAILS</div></div><div><div><div>TYPICAL SHRUB DETAIL</div><div><p>SPACING VARIES SEE SITE PLAN REMOVE ANY BROKEN OR DEAD AND DISEASED LIMBS NOTES: 1. OMIT COLLAR AROUND EACH SHRUB WHEN IRRIGATION SYSTEM IS PRESENT. 2. INSTALL TOP OF PLANT BALL 2-3" ABOVE ADJACENT GRADE. 3. TAMP PLANTING MIX FIRMLY AS PIT IS FILLED AROUND EACH PLANT BALL. 4. SOAK EACH PLANT BALL AND PLANT BED IMMEDIATELY AFTER INSTALLATION. 5. SHRUBS SHALL HAVE SAME RELATIONSHIP TO FINISH GRADE AS TO PREVIOUS EXISTING GRADE. 6. PLANT AZALEAS, RHODODENDRONS AND CAMELLIAS HIGH, 1/2 TO 1/3 OF BALL ABOVE THE GROUND. BRING SOIL UP TO AND COVER THE EXPOSED BALL. 7. ENSURE ALL PLANTING AREAS HAVE POSITIVE DRAINAGE. 8. NOTIFY LANDSCAPE ARCHITECT OF ANY POORLY DRAINED SOIL FOUND ON SITE. TYP. COLLAR MIN. 2" HT. MIN. 3" LAYER V" TRENCH AROUND ENTIRE PLANTING BED EDGE OF PLANTING BED TAMP SOIL MIX UNDER EACH PLANT BALL TO MINIMIZE SETTLEMENT DEEP TILL PLANTING MIX TO 8" DEPTH SCARIFY ROOT BALL AS NECESSARY IN CONTAINERIZED PLANTS THAT ARE ROOT BOUND</p></div></div><div><div>SHRUB ON SLOPE (20:1) TO (2:1)</div><div><p>ORIGINAL SLOPE SHOULD PASS THROUGH THE POINT WHERE THE TRUNK MEETS SUBSTRATE/SOIL 4" LAYER OF MULCH. NO MORE THAN 1" OF MULCH ON TOP OF ROOT BALL (SEE SPECIFICATIONS FOR MULCH). MODIFIED SOIL DEPTH VARIES. (SEE SPECIFICATIONS FOR SOIL MODIFICATION). SHRUB (TYP.) ROOT BALL 4" HIGH X 8" WIDE ROUND - TOPPED SOIL BERM ABOVE ROOT BALL SURFACE SHALL BE CENTERED ON THE DOWNHILL SIDE OF THE ROOT BALL FOR 240°. BERM SHALL BEGIN AT ROOT BALL PERIPHERY. PRIOR TO MULCHING, LIGHTLY TAMP SOIL AROUND THE ROOT BALL IN 6" LIFTS TO BRACE SHRUB. DO NOT OVER COMPACT. WHEN THE PLANTING HOLE HAS BEEN BACKFILLED, POUR WATER AROUND THE ROOT BALL TO SETTLE THE SOIL. EXISTING SOIL SECTION VIEW BOTTOM OF ROOT BALL RESTS ON EXISTING OR RECOMPACTED SOIL. NOTES: 1- SHRUBS SHALL BE OF QUALITY AS PRESCRIBED IN THE ROOT OBSERVATIONS DETAIL AND SPECIFICATION. 2- SEE SPECIFICATIONS FOR FURTHER REQUIREMENTS RELATED TO THIS DETAIL.</p></div></div></div><div><div><div>5</div><div>SHRUBS PLANTING DETAILS</div></div><div><div><div>N.T.S.</div><div><p>This drawing and the design shown are the property of Keck & Wood, Inc. 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To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 8/6/2025
Subject: Impact Fee Ordinance – 1st Reading & Public Hearing



Budget Account/Project Name:	N/A		
Funding Source:	N/A		
Budget Allocation:	N/A		
Budget Available:	N/A		
Requested Expense:	N/A	Company of Record:	N/A

Description:

The next step in the consideration of the adoption of Development Impact Fees requires the City Council to adopt an Impact Fee Ordinance. Two public hearings are required to adopt Development Impact Fees with the 1st public hearing scheduled for August 12th and the second public hearing for September 9th.

Background:

The Comprehensive Plan adopted in June 2022 includes a community work program goal to explore the adoption of Impact Fees. A Development Impact Fee Advisory Committee was established with members appointed by City Council, and the Committee met on June 28, 2023, and August 16, 2023. At the 2nd meeting of the Development Impact Fee Committee on August 16, 2023, the committee made a recommendation to City Council that Development Impact Fees would benefit the City and further recommended proceeding with adoption of Impact Fees. The Georgia Development Impact Fee Act and the Standards and Procedures for Local Comprehensive Planning requires the preparation of a Capital Improvement Element (CIE) and Impact Fee Study (IFS) to be reviewed and approved by the Northeast Georgia Regional Commission and the Georgia Department of Community Affairs. Hall Consulting prepared the CIE and IFS on behalf of the City in 2023. The CIE and IFS was completed in January of 2024. The City Council approved transmittal of the CIE and IFS to the NEGRC and DCA for official review on January 9, 2024. The NEGRC and DCA approved the CIE and IFS on July 30, 2024. City Council adopted the CIE and IFS at the July 8th, 2025, meeting. *The next step in the process of implementing impact fees is to adopt an impact fee ordinance to implement the ability to charge impact fees on development in the City of Monroe.*

Recommendation:

Adopt the Impact Fee Ordinance with the recommended fees included.

Attachment(s):

AN ORDINANCE TO ADD CHAPTER 56 – IMPACT FEES TO THE CODE OF ORDINANCES

AN ORDINANCE TO ADD CHAPTER 56 – IMPACT FEES TO THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

ARTICLE I.

The Code of Ordinances of the City of Monroe is hereby amended by adding Chapter 56 – Impact Fees to the Code of Ordinances of the City of Monroe, Georgia, as follows:

SEE “**EXHIBIT A**” ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT.

Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the Code of Ordinances.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

READ AND ADOPTED this ____ day of _____, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Laura Powell, City Clerk

EXHIBIT "A"

Chapter 56 – Impact Fees

Sec. 56-1. - Short title, authority and applicability.

(a) This Chapter shall be known and may be cited as the "City of Monroe Impact Fees Ordinance."

(b) The Georgia Legislature, through the enactment of the Georgia Development Impact Fee Act, O.C.G.A. §§ 36-71-1 through 36-71-13, has authorized the City of Monroe (the "City") to enact Development Impact Fees for the purpose of planning and financing Public Facilities of the City.

(c) This Chapter shall apply to all property and development located within the incorporated limits of the City of Monroe.

Sec. 56-2. Intents and purposes.

(a) This Chapter is intended to assist in the implementation of the City of Monroe Comprehensive Plan pursuant to the Georgia Planning Act of 1989.

(b) The purpose of this Chapter is to regulate the use and development of land so as to assure that new development bears a proportionate share of the cost of capital expenditures necessary to provide for City roads, parks, libraries, and public safety improvements in the City.

(c) This Chapter is intended to comply fully with each and every relevant provision of the Georgia Development Impact Fee Act, O.C.G.A. §§ 36-71-1 through 36-71-13, and shall be interpreted and implemented to so comply.

Sec. 57-3. Legislative findings.

The City Council has considered the feasibility of imposing Development Impact Fees and finds, determines, and declares that:

(a) The Georgia Legislature, through the enactment of the Georgia Development Impact Fee Act, Georgia Code Titles 36-71-1 through 36-71-13, has authorized the City to enact Development Impact Fees;

(b) The City established a Development Impact Fee advisory committee pursuant to the Georgia Development Impact Fee Act, O.C.G.A. § 36-71-5, and that committee has served in an advisory capacity and assisted and advised the City with regard to the development and adoption of this Chapter;

(c) The City comprehensive plan contains within it land use assumptions, a Capital Improvement element for police, roads, fire protection, library, and parks Impact Fees hereinafter referred to as "Development Impact Fees", and the establishment of a level of service standard for Public Facilities for the planning horizon to the year 2043; and the City comprehensive plan, including the amendment to include a Capital Improvement element for Public Facilities Impact Fees, has been submitted to the Northeast Georgia Regional Commission and determined by the Georgia Department of Community Affairs to be in compliance with the rules of the Georgia Department of Community Affairs, Chapter 110-12-2, Development Impact Fee compliance requirements;

(d) The City must expand its Public Facilities in order to maintain the current level of service established in the City comprehensive plan if new development is to be accommodated

without decreasing its adopted level of service standards. This must be done in order to promote and protect the health, safety, morals, convenience, order, prosperity, and the general welfare of the City;

(e) The imposition of Development Impact Fees is a preferred method of ensuring the availability of capital facilities necessary to accommodate new development located within the City;

(f) Each of the types of land development described in this Article will create a need for the construction, equipping, or expansion of the City's Public Facilities;

(g) The fees established by this Article are derived from, are based upon, and do not exceed a proportionate share of the costs of providing public parks, fire protection and rescue services, police services, roads, streets, and bridges, and public libraries necessitated by the new land developments for which the fees are levied;

(h) The report entitled "CAPITAL IMPROVEMENTS ELEMENT & IMPACT FEE STUDY CITY OF MONROE, GEORGIA, AN ELEMENT OF THE COMPREHENSIVE PLAN " dated July 24, 2024, and approved by the City Council on July 8, 2025, sets forth a reasonable methodology and analysis for the determination of the development impact of new development on the need for and costs for additional police, roads, fire protection, library, and parks improvements in the City.

Sec. 56-4. Rules of construction.

(a) The provisions of this Chapter shall be liberally construed so as to effectively carry out its purpose to promote and protect the

health, safety, morals, convenience, order, prosperity, and the general welfare of the City.

(b) For the purposes of administration and enforcement of this Chapter, unless otherwise stated in this Chapter, the following rules of construction shall apply to the text of this Chapter:

(1) In case of any difference of meaning or implication between the text of this Chapter and any caption, illustration, summary table, or illustrative table, the text shall control.

(2) The word "shall" is always mandatory and not discretionary; the word "may" is permissive.

(3) Words used in the present tense shall include the future; and words used in the singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary.

(4) The phrase "used for" includes "arranged for", "designed for", "maintained for", or "occupied for".

(5) The word "person" includes an individual, a corporation, a partnership, an incorporated association, a limited liability company, or any other similar entity.

(6) Unless the context clearly indicates the contrary, where a regulation involves two or more items, conditions, provisions, or events connected by the conjunction "and", "or" or "either ... or", the conjunction shall be interpreted as follows:

A. "And" indicates that all the connected terms, conditions, provisions or events shall apply.

B. "Or" indicates that the connected items, conditions, provisions or events may apply singly or in any combination.

C. "Either ... or" indicates that the connected items, conditions, provisions or events shall apply singly but not in combination.

(7) The word "includes" shall not limit a term to the specific example but is intended to extend its meaning to all other instances or circumstances of like kind or character

Sec. 56-5. Definitions.

Affordable Housing means a dwelling unit offered for sale or rent to low-income persons or very-low-income persons and which monthly rent or monthly mortgage payments, including taxes and insurance, do not exceed 30 percent of that amount which represents the percentage of the median adjusted gross income for low-income persons and very-low-income persons in the Atlanta-Sandy Springs-Roswell, Georgia metropolitan statistical area as reported by the U.S. Office of Management and Budget.

Administrator means the City Administrator of the City of Monroe, Georgia, or the Administrator's designee.

Applicant means a person applying for the issuance of a building permit.

Building Permit is the permit required for new construction, completion of construction, or an interior finish pursuant to the applicable building code. As used herein, the term shall not include permits required for remodeling, rehabilitation, or other improvements to an existing structure provided there is no increase in the demand placed on those Public Facilities as defined herein.

Capital Improvement means an improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility but excludes maintenance and operation.

Capital Improvements Element means that portion of the City of Monroe comprehensive plan that sets out projected needs for system improvements during the planning horizon established therein, which provides a schedule that will meet the anticipated need for system improvements, and which provides a description of anticipated funding sources for each required improvement, as most recently adopted or amended by the City Council.

City means the City of Monroe, Georgia, and all components and officials thereof.

Commencement of Construction, for private development, means initiation of physical construction activities as authorized by a development or building permit and leading to completion of a foundation inspection or other initial inspection and approval by a public official charged with such duties; and for public projects, means expenditure or encumbrance of any funds, whether they be Development Impact Fee funds or not, for a Public Facilities project, or advertising of bids to undertake a Public Facilities project.

Comprehensive plan means the duly adopted City of Monroe Comprehensive Plan.

Developer means any person or legal entity undertaking development.

Development means any construction or expansion of a building, structure, or use, any change in use of a building or structure, or any change in the use of land, any of which creates additional demand for Public Facilities.

Development Approval means written authorization, such as issuance of a building permit, land disturbance permit or other approval for grading or site development, or other forms of official action required by local law or regulation prior to commencement of construction.

Development Impact Fee means the payment of money imposed upon and paid by new development as a condition of development approval as its proportionate share of the cost of system improvements needed to serve it.

Encumber means to legally obligate by contract or otherwise commit to use by appropriation or other official act of the City.

Engineer means professional engineer (P.E.) as defined by the State of Georgia or firm that employs a P.E.

Feepayer means that person or entity who pays a Development Impact Fee, or his or her legal successor in interest when the right or entitlement to any refund of previously paid Development Impact Fees which is required by this Chapter has been expressly transferred or assigned to the successor in interest.

Impact Fee Administrator means the official designated by the mayor and City Council to carry out the administration of this Chapter.

Impact Fee Study means the Impact Fee Study for the City of Monroe, Georgia, prepared by Hall Consulting in 2023, and approved by the City Council on January 9, 2024, or a subsequent similar study that calculates the maximum Impact Fees that may be imposed by the City, consistent with the Georgia Development Impact Fee Act.

Low-Income or Very-Low-Income persons means one or more natural persons, the total

adjusted gross household income of which does not exceed 50 percent of the median adjusted gross income for households within the Atlanta-Sandy Springs-Roswell, Georgia metropolitan statistical area as reported by the U.S. Office of Management and Budget.

Planner means a professional consultant that maintains the American Institute of Certified Planner (AICP) credentials or firm that employs an AICP.

Present Value means the current value of past, present, or future payments, contributions or dedications of goods, services, materials, construction, or money.

Project means a single improvement or set of interrelated improvements undertaken together within a finite time period at a specific location. With regard to land development, a project may be identified as those construction activities authorized collectively by a building permit or other development approval, or for an interrelated collection of buildings and common Public Facilities such as a residential subdivision or an office park.

Project Improvements means site improvements and facilities that are planned and designed to provide service for a particular development project and that are necessary for the use and convenience of the occupants or users of the project and are not system improvements. The character of the improvement shall control a determination of whether an improvement is a project improvement or system improvement and the physical location of the improvement on site or off site shall not be considered determinative of whether an improvement is a project improvement or a system improvement. If an improvement or facility provides or will provide more than incidental

service or facilities capacity to persons other than users or occupants of a particular project, the improvement or facility is a system improvement and shall not be considered a project improvement. No improvement or facility included in a plan for Public Facilities approved by the governing body of the City shall be considered a project improvement.

Proportionate Share means that portion of the cost of system improvements which is reasonably related to the service demands and needs of the project.

Property Owner means that person or entity that holds legal title to property.

Public Facilities means: Roads, streets, and bridges, including rights of way, traffic signals, landscaping, and any local components of state or federal highways; Parks, open space, and recreation areas and related facilities; Public safety facilities, including police, fire, emergency medical, and rescue facilities; and libraries and related facilities.

Service Area means a geographic area defined by the City in which a defined set of Public Facilities provide service to development within the area.

System Improvement Costs means Capital Improvement costs incurred to provide additional Public Facilities capacity needed to serve growth and development for planning, design and construction, land acquisition, land improvement, design and engineering related thereto, including the cost of constructing or reconstructing system improvements or facility expansions, including, but not limited to, the construction contract price, surveying and engineering fees, related land acquisition costs (including land purchases, court awards and costs, attorneys' fees, and expert witness

fees), and expenses incurred for qualified staff or any qualified engineer, planner, architect, landscape architect, or financial consultant for preparing or updating the Capital Improvement element, and administrative costs, provided that such administrative costs shall not exceed three percent of the total amount of Development Impact Fee receipts. Projected interest charges and other finance costs may be included if the Development Impact Fees are to be used for the payment of principal and interest on bonds, notes, or other financial obligations issued by or on behalf of the municipality to finance the Capital Improvements Element but such costs do not include routine and periodic maintenance expenditures, personnel training, and other operating costs.

System Improvements means Capital Improvements that are Public Facilities and are designed to provide service to the community at large, in contrast to "project improvements."

Unit of Development means the standard incremental measure of land development activity for a specific type of land use upon which the rate of demand for public service and facilities is based, such as a dwelling unit, square foot of floor area, motel room, etc.

Sec. 56-6. Imposition of Development Impact Fees.

Any person who after the effective date of this Chapter engages in development shall pay a Development Impact Fee in the manner and amount set forth in this Chapter. The currently existing development Impact Fee schedule can be found in Sec. 56-18 of this Chapter.

(a) Construction not subject to Impact Fees. The following projects and construction activities do not constitute "development" as

defined in this Chapter, and are therefore not subject to the imposition of Impact Fees:

(1) Rebuilding no more than the same number of units of development as defined in this Chapter that were removed by demolition, or destroyed by fire or other catastrophe, on the same lot or property.

(2) Remodeling or repairing a structure that does not result in an increase in the number of units of development.

(3) Replacing a residential housing unit with another housing unit on the same lot or property.

(4) Placing or replacing a manufactured home in a manufactured home park on a prepared manufactured home pad in existence and operation prior to the effective date of this Chapter.

(5) Placing a temporary construction or sales office on a lot during the period of construction or build-out of a development project.

(6) Constructing an addition to or expansion of a residential housing unit that does not increase the number of housing units.

(7) Adding uses that are typically accessory to residential uses and intended for the personal use of the residents, such as a deck or patio, satellite antenna, pet enclosure, or private recreational facilities such as a swimming pool.

(b) Grandfathered projects.

(1) Notwithstanding any other provision of this Chapter, that portion of a project for which a valid building permit has been issued prior to the effective date of this Chapter shall not be subject to Development Impact Fees so

long as the permit remains valid and construction is commenced and is pursued according to the terms of the permit.

(2) Any building for which a valid and complete application for a building permit has been received prior to the effective date of this Chapter may proceed without payment of fees otherwise imposed by this Chapter, provided that:

(A) all fees and development exactions in effect prior to the effective date of this Chapter shall be or have been paid in full; and,

(B) said construction shall be commenced, pursued and completed within the time established by the building permit, or within 180 days, whichever is later.

(c) Method of calculation.

(1) Any Development Impact Fee imposed pursuant to this Chapter shall not exceed a project's proportionate share of the cost of system improvements,

(2) Notwithstanding anything to the contrary in this Chapter, the calculation of Impact Fees shall be net of credits for the present value of ad valorem taxes or other revenues as established in the Capital Improvements Element of the comprehensive plan, and which:

A. are reasonably expected to be generated by new growth and development; and

B. are reasonably expected on the basis of historical funding patterns to be made available to pay for system improvements of the same category and in the same service area for which an Impact Fee is imposed.

(3) The method of calculating Impact Fees for Public Facilities under this Chapter shall be maintained for public inspection as a part of the official records of the City, and may be amended from time to time by official act.

(4) In addition to the cost of new or expanded system improvements needed to be built to serve new development, the cost basis of a Development Impact Fee may also include the proportionate cost of existing system improvements to the extent that such Public Facilities have excess service capacity and new development will be served by such facilities, as established in the Capital Improvements Element of the comprehensive plan.

(5) Development Impact Fees shall be based on actual system improvement costs or reasonable estimates of such costs, as set forth in the Capital Improvements Element of the comprehensive plan.

Sec. 56-7. Fee assessment and payment.

(a) Fee schedule.

(1) Payment of a Development Impact Fee pursuant to the fee schedule maintained in the files of the office of the City clerk for a property within the incorporated City limits, shall constitute full and complete payment of the project's proportionate share of system improvements as individually levied by the City, and shall be deemed to be in compliance with the requirements of this Chapter. Said fee schedule shall remain available for public inspection.

(2) When a land development activity for which an application for a building permit has been made includes two or more buildings, structures or other land uses in any combination, including two or more uses

within a building or structure, the total Development Impact Fee shall be the sum of the fees for each and every building, structure, or use, including each and every use within a building or structure.

(3) In the event that an Applicant contends that the land use category of the proposed development is not shown on the fee schedule or fits within a different category, then:

A. The Administrator, shall make a determination as to the appropriate land use designation and the appropriate Development Impact Fee.

B. In making such determination, the Administrator may require such additional information from the Applicant as necessary to form a logical fee determination relative to the Impact Fees shown on the adopted fee schedule.

C. If a land use designation is not in a category contained in this Chapter, then an appropriate new category may be added by the Administrator and they may establish an appropriate fee under the City's current Impact Fee methodology.

D. In the case of change of use, redevelopment, or expansion or modification of an existing use which requires the issuance of a building permit, the Development Impact Fee shall be based upon the net positive increase of the Development Impact Fee for the new use as compared to the previous use.

E. Appeals from the decision of the Administrator shall be made to the City Council by submitting a written appeal to the City clerk and shall be heard by the City Council pursuant to the appeals section of this Chapter.

(b) Timing of assessment and payment.

(1) Development Impact Fees shall be assessed at the time of application for a building permit.

(2) All Development Impact Fees shall be collected at time of issuance of a building permit authorizing construction of a building or structure; provided, however, that Development Impact Fees for Public Facilities may be collected at the time of a development approval that authorizes site construction or improvement which requires Public Facilities.

(3) The developer shall have the right to elect to pay a project's proportionate share of system improvement costs by payment of Development Impact Fees according to the fee schedule as full and complete payment of the development project's proportionate share of system improvement costs.

(4) For projects not involving issuance of a building permit, all Development Impact Fees shall be collected at the time of approval of the land disturbance permit or such other authorization to commence construction or to commence use of a property.

(5) If the final use of a building cannot be determined at the time of the initial building permit, the Administrator shall determine a Development Impact Fee to be assessed which is based on the most likely use of the building. The City Administrator may adjust the fee in accordance with the actual use prior to issuance of an interior finishes permit or approval of a certificate of occupancy. An adjustment may result in a refund to the feepayer or payment of the marginal increase of the adjusted fee over the amount already paid.

(6) Notwithstanding any other provision of this Chapter, any future change in demand for Public Facilities in excess of the average demand anticipated at the time of issuance of the building permit shall be assessed such additional fee as would otherwise have been due. Future changes in demand may result from a change in the land use category of the occupant of the building or property, the expansion of a building or use on a property that results in an increase in the units of development (as defined herein), or the subsequent discovery of facts unknown or misrepresented at the time of issuance of the building permit.

(c) Individual assessment determinations. Pursuant to O.C.G.A. § 36-71-4, individual assessments of Development Impact Fees may be established as follows:

(1) At their option, an Applicant for development approval may petition the Administrator for an individual assessment determination of Development Impact Fees due for their project in lieu of the fee established on the fee schedule described in section 56-18 of this Chapter.

(2) In the event that an Applicant elects an individual assessment, the Applicant shall submit an individual assessment study. Each individual assessment study shall:

A. Be based on relevant and credible information from an accepted standard source of engineering or planning data; or,

B. Be based on actual, relevant, and credible studies or surveys of facility demand conducted in the City or its region, carried out by qualified engineers or planners pursuant to accepted methodology; and,

C. Provide any other written specifications as may be reasonably required by the Administrator to substantiate the individual assessment determination.

(3) The Administrator shall report to the City Council the Administrator's findings regarding the Applicant's assessment study. Upon reviewing the assessment study and the Administrator's report, the City Council shall determine whether the content of an individual assessment study satisfies the requirements of this Chapter. The City Council shall thereafter consider the application within 30 days of receipt of the Administrator's report, provided that at least two weeks written notice thereof can be given to the Applicant. The City Council shall decide the issue within a reasonable time following the hearing, but in no case more than 15 days following the hearing, unless the Applicant agrees to an extension to a later date.

(4) Any fee approved as an individual assessment determination shall have standing for 180 days following the date of approval. Payment of such an approved individual assessment determination shall constitute full and complete payment of the project's proportionate share of system improvements as individually levied by the City, and shall be deemed to be in compliance with the requirements of this Chapter.

(d) Fee certification. Upon application to the Administrator, a developer may receive a certification of the Development Impact Fee schedule described in section 56-18 of this Chapter, or a certified fee for a particular project, as applicable. Such certified schedule or fee shall establish the Development Impact Fee due for a period of 180 days from the date of certification, even if new or revised rate schedules are adopted in the interim.

Sec. 56-8. Exemptions.

Exemption policy. Pursuant to the public policy goals of the Georgia Department of Community Affairs and O.C.G.A. § 36-71-4(l), the City may exempt all or part of particular development projects from Development Impact Fees if such projects are determined to create extraordinary economic development and employment growth or affordable housing; and the public policy which supports the exemptions contained in the City's comprehensive plan.

(a) The City recognizes that certain office, retail trade and industrial development projects may provide extraordinary benefit in support of the economic advancement of the City's citizens over and above the access to jobs, goods and services that such uses offer in general.

(1) To encourage such development projects, the City Council may consider granting a reduction in the Impact Fee for such a development project upon the determination and relative to the extent that the business or project represents extraordinary economic development and employment growth of public benefit to the City, in accordance with adopted exemption criteria.

(2) The cost of system improvements otherwise foregone through exemption of any Development Impact Fee pursuant to this Section must be funded through revenue sources other than Impact Fees.

(b) The City's Comprehensive Plan contains goals and policies to provide opportunities for affordable housing. Certain housing types provide extraordinary benefit in support of the affordable housing goals of the Comprehensive Plan.

(1) To encourage such development projects, the City Council may consider granting a reduction in the Development Impact Fee for such a development project upon the determination and relative to the extent that the project represents extraordinary benefit in support of the affordable housing goals of the Comprehensive Plan and of public benefit to the City, in accordance with adopted exemption criteria.

(2) The cost of system improvements otherwise foregone through exemption of any Development Impact Fee must be funded through revenue sources other than Impact Fees.

(c) Process for exemption approval. An application for exemption shall be considered under the following procedures:

(1) Application for exemption approval must be made by the building permit Applicant to the Administrator. A building permit may be issued upon approval of an exemption, or may be issued without payment of applicable Impact Fees following receipt of a complete exemption application and pending its approval, but a certificate of occupancy shall not be issued until a decision regarding the exemption has been made, or until such time that the application for exemption is otherwise withdrawn by the Applicant and payment of Impact Fees have been paid.

Documentation must be provided to the Administrator that demonstrates the Applicant's eligibility for an exemption. This documentation shall address, but need not be limited to, all applicable exemption criteria adopted by the City. This documentation constitutes the application for exemption.

(2) The Administrator shall determine whether an application for exemption

addresses the exemption criteria adopted by the City and is complete. A negative determination by the Administrator may be appealed to the City Council in accordance with the appeals section of this Charter.

(3) Following a finding by the Administrator that an exemption criteria is met, the City Council shall determine the eligibility for and extent of exemption, in accordance with the standards and procedures contained in the exemption criteria adopted by the City Council. The application for exemption shall be considered within 60 days of the Administrator.

(4) The Administrator shall provide the exemption approval application and documentation to the City Council for review. The City Council is empowered to assess the facts presented and either deny the requested exemption, grant a partial exemption, or grant a full exemption.

Sec. 56-9. Deposit and expenditure of fees.

(a) Maintenance of funds.

(1) All Development Impact Fee funds collected for future expenditure on construction or expansion of facilities pursuant to this Chapter shall be maintained in one or more interest-bearing accounts until encumbered or expended. Restrictions on the investment of Development Impact Fee funds shall be the same that apply to investment of all such funds generally.

(2) Separate accounting records shall be maintained for each category of system improvements within each service area wherein fees are collected.

(3) Interest earned on Development Impact Fees shall be considered funds of the

account on which it is earned and shall be subject to all restrictions placed on the use of Development Impact Fees under this Chapter.

(b) Expenditures; restrictions.

(1) Expenditures from the Impact Fee accounts shall be made only for the category of system improvements within the service area for which the Development Impact Fee was assessed and collected.

(2) Except as provided below, Development Impact Fees shall not be expended for any purpose that does not involve building or expanding system improvements that create additional capacity available to serve new growth and development.

(3) Notwithstanding anything to the contrary in this Chapter, the following shall be considered general revenue of the City and may be expended accordingly:

A. Impact fees collected to recover the present value of excess capacity in existing system improvements;

B. Any portion of an Impact Fee collected as a repayment for expenditures made by the City for system improvements intended to be funded by such Impact Fee; and,

C. Any portion of the Impact Fee (but not to exceed three percent of the total) collected and allocated by the City for administration of the Impact Fee ordinance, and such additional amount assessed for repayment of the cost of preparing the Capital Improvements Element of the comprehensive plan.

(c) Annual report.

(1) The Administrator shall prepare an annual report to the City Council as part of the annual audit describing the amount of any Development Impact Fees collected, encumbered, and used during the preceding fiscal year by category of public facility and service area.

(2) Such annual report shall be prepared following guidelines of the Georgia Department of Community Affairs ("DCA"), and submitted to DCA in conjunction with the annual update of the Capital Improvements Element of the comprehensive plan.

Sec. 56-10. Credits.

When eligible, feepayers shall be entitled to a credit against Impact Fees otherwise due and owing under the circumstances and in the manner set forth in this section.

(a) Credits; restrictions.

(1) Except as provided in paragraph 2 below, no credit shall be given for construction, contribution, or dedication of any system improvement or funds for system improvements made before the effective date of this Chapter.

(2) In no event shall credit be given for project improvements, or for system improvements not included for Impact Fee funding in the Capital Improvements Element of the comprehensive plan.

(b) Granting of credits.

(1) Credit shall be given for the present value of any construction of improvements, contribution or dedication of land, or payment of money by a developer or his or her predecessor in title or interest for system

improvements of the same Public Facilities category and in the same service area for which a Development Impact Fee is imposed, provided that:

A. The system improvement is included for Impact Fee funding in the Capital Improvements Element of the comprehensive land use plan;

B. The amount of the credit does not exceed the portion of the system improvement's cost that is eligible for Impact Fee funding, as shown in the Capital Improvements Element; and,

C. The City Council shall have explicitly approved said improvement, contribution, dedication, or payment and the value thereof prior to its construction, dedication, or transfer.

(2) The credit allowed pursuant to this section shall not exceed the Impact Fee due for such system improvement unless a greater credit is authorized under a private agreement executed under the provisions of section 56-12 of this Chapter.

(c) Guidelines for credit valuation. Credits under this section shall be valued in accordance with O.C.G.A. § 36-71-9, using the following guidelines:

(1) For the construction of any system improvements by a developer or his or her predecessor in title or interest and accepted by the City, the developer must present evidence satisfactory to the City Administrator of the original cost of the improvement, from which present value may be calculated.

(2) For any contribution or dedication of land for system improvements by a developer or his or her predecessor in title or interest and

accepted by the City, the original value of the land shall be the same as that attributed to the property by the validated tax appraisal at the time of dedication, from which present value may be calculated.

(3) For any contribution of capital equipment that qualifies as a system improvement by a developer or his or her predecessor in title or interest and accepted by the City, the value shall be the original cost to the developer of the capital equipment or the cost that the City would normally pay for such equipment, whichever is less.

(4) For any contribution of money for system improvements from a developer or his or her predecessor in title or interest accepted by the City, the original value of the money shall be the same as that at the time of contribution, from which present value may be calculated.

(5) In calculating present value, the applicable discount rate shall be determined by subtracting the average annual inflation rate—based on the Consumer Price Index (CPI) as published by the U.S. Bureau of Labor Statistics—from the interest rate of a municipal bond issued by the State of Georgia with a credit rating of AA or higher. Alternatively, the Administrator may, in its sole discretion, apply a different discount rate if it deems such rate to be more appropriate under the circumstances.

(d) Credits; application.

(1) Credits shall be given only upon written request of the developer to the Administrator. A developer must present written evidence satisfactory to the Administrator at or before the time of Development Impact Fee assessment.

(2) The Administrator shall review all claims for credits and make determinations regarding the allowance of any claimed credit, and the value of any allowed credit.

(3) Any credit approved by the Administrator shall be acknowledged in writing by the Administrator and calculated at the time of Impact Fee assessment.

(e) Credits; abandoned building permits. In the event that an Impact Fee is paid but the building permit is abandoned, credit shall be given for the present value of the Impact Fee against future Impact Fees for the same parcel of land, upon submission of adequate evidence to the Administrator that an Impact Fee was received by the City, the amount paid, and that the building permit was abandoned.

Sec. 56-11. Refunds.

(a) Eligibility for a refund.

(1) Pursuant to O.C.G.A. § 37-71-9, upon the request of a feepayer regarding a property on which a Development Impact Fee has been paid, the Development Impact Fee shall be refunded if:

A. Capacity is available in the Public Facilities for which the fee was collected but service is permanently denied; or,

B. The Development Impact Fee has not been encumbered or construction has not been commenced within six years after the date the fee was collected.

C. In determining whether Development Impact Fees have been encumbered, Development Impact Fees shall be considered encumbered on a first-in, first-out (FIFO) basis.

(b) Notice of entitlement to a refund. When the right to a refund exists due to a failure to encumber the Development Impact Fees, the Administrator shall provide written notice of entitlement to a refund to the feepayer who paid the Development Impact Fee at the address shown on the application for development approval or to a successor in interest who has given adequate notice to the City of a legal transfer or assignment of the right to entitlement to a refund and who has provided a mailing address. Such notice shall also be published in a newspaper of general circulation in the City of Monroe within 30 days after the expiration of the six-year period after the date that the Development Impact Fee was collected and shall contain a heading "Notice of Entitlement to Development Impact Fee Refund." No refund shall be made for a period of 30 days from the date of said publication.

(c) Filing a request for a refund. All requests for refunds shall be made in writing to the Administrator within one year of the time the refund becomes payable or within one year of publication of the notice of entitlement to a refund, whichever is later. Failure to make a claim for a refund within said time period shall result in a waiver of all claims to said funds.

(d) Payment of refunds.

(1) All refunds shall be made to the feepayer within 60 days after it is determined by the Administrator that a sufficient proof of claim for refund has been made, but no sooner than 30 days after publication of the notice of entitlement to the refund.

(2) A refund shall include a refund of a pro rata share of interest actually earned on the unused or excess Impact Fee collected.

(3) In no event shall a feepayer be entitled to a refund for Impact Fees assessed and paid to recover the cost of excess capacity in existing system improvements, for any portion of an Impact Fee collected as a repayment for expenditures made by the City for system improvements intended to be funded by such Impact Fee, or for that portion of the fee payment that was assessed for administration of the Impact Fee ordinance or for recovery of the cost of preparation of the Capital Improvements Element of the comprehensive plan.

Sec. 56-12. Private contractual agreements.

(a) Private agreements; authorized. Nothing in this Chapter shall prohibit the voluntary mutual approval of a private contractual agreement between the City and any developer or property owner or group of developers or property owners in regard to the construction or installation of system improvements and providing for credits or reimbursement for system improvement costs incurred by a developer, including interproject transfers of credits or providing for reimbursement for project improvement costs which are used or shared by more than one development project, provided that:

(1) The system improvements are included for Impact Fee funding in the Capital Improvements Element of the comprehensive plan; and,

(2) The amount of any credit or reimbursement granted shall not exceed the portion of the system improvement's cost that is eligible for Impact Fee funding.

(b) Private agreements; provisions. A private contractual agreement for system improvements may include, but shall not be limited to, provisions which:

(1) Modify the estimates of impact on Public Facilities according to the methods and provisions concerning the calculation of Impact Fees, provided that any such agreement shall allow the City to assess additional Development Impact Fees after the completion of construction according to schedules set forth in this Chapter.

(2) Permit construction of, dedication of property for, or other in-kind contribution for specific Public Facilities of the type for which Development Impact Fees would be imposed in the same service area in lieu of or with a credit against applicable Development Impact Fees.

(3) Permit a schedule and method of payment appropriate to particular and unique circumstances of a proposed project in lieu of the requirements for payment under this Chapter, provided that acceptable security is posted ensuring payment of the Development Impact Fees. Forms of security that may be acceptable include a cash bond, irrevocable letter of credit from a bank authorized to do business within the State of Georgia, a surety bond, or lien or mortgage on lands to be covered by the building permit.

(c) Private agreements; procedure.

(1) Any private agreement proposed by an Applicant pursuant to this section shall be submitted to the Administrator for review, negotiation, and submission to the City Council.

(2) Any such agreement must be presented to and approved by the City Council of the City of Monroe, Georgia prior to the issuance of a building permit.

(3) Any such agreement shall provide for execution by mortgagees, lien holders or

contract purchasers in addition to the landowner, and shall require the Applicant to submit such agreement to the clerk of superior court for recording.

Sec. 56-13. Periodic review and amendments.

(a) Chapter amendments.

(1) This Chapter may be amended from time to time as deemed appropriate or desirable by the City Council.

(2) Interim amendments to the Impact Fee schedule regarding the establishment of new land use categories under Section 53-7(a)(3)(c) are expressly authorized, and may be recommended by the Administrator, but shall be confirmed by the City Council when this Chapter is subsequently amended.

(b) Capital Improvements element periodic review.

(1) Update. At least once each year, the City Council shall review and may update the Capital Improvements Element so as to maintain, at a minimum, a schedule of system improvements for each of the subsequent five years. The Capital Improvements Element update may include changes in funding sources or project costs, or changes in the list or scheduling of projects. The Capital Improvements Element update shall be submitted to the regional development center for their review, in accordance with the Development Impact Fee compliance requirements as adopted by the Department of Community Affairs of the State of Georgia.

(2) Amendment. In conducting a periodic review of the Capital Improvements Element and calculation of Development Impact Fees, the City Council may determine to amend the

Capital Improvements Element. Amendments to the Capital Improvements Element shall comply with the procedural requirements of the Development Impact Fee compliance requirements as adopted by the Department of Community Affairs of the State of Georgia, and shall be required for any change to the Capital Improvements Element that would:

A. Redefine growth projections, land development assumptions, or goals or objectives that would affect system improvements proposed in the Capital Improvements Element;

B. Add new public facility categories for Impact Fee funding, modify Impact Fee service areas or make changes to system improvement projects;

C. Change service levels established for an existing Impact Fee service area; or make any other revisions needed to keep the Capital Improvements Element up to date.

(c) Continuation of validity. Failure of the City Council to undertake a periodic review of the Capital Improvements Element shall result in the continued use and application of the latest adopted Development Impact Fee schedule and other data. The failure to periodically review such data shall not invalidate the enforcement of this Chapter or the right of the City to collect Development Impact Fees pursuant to this Chapter.

Sec. 56-14. Appeals.

(a) Eligibility to file an appeal. Only Applicants or fee payers meeting the following criteria shall be entitled to file an appeal:

(1) Those Applicants who have already been assessed a Development Impact Fee by the City; or

(2) Those Applicants who have already received a written determination of individual assessment, refund or credit amount

(b) Appeals process.

(1) The aggrieved Applicant or feepayer (hereinafter, the "appellant") must file a written appeal with the Administrator within 15 days of the decision or receipt of written determination from which the appeal is taken.

(2) Such written appeal shall constitute an application for relief, shall be of sufficient content to set forth the basis for the appeal and the relief sought, and shall include:

A. The name and address of the appellant;

B. The location of the affected property;

C. A copy of any applicable written decision or determination made by the Administrator (from which the appeal is taken);

(3) Within 15 days after receipt of the appeal, the Administrator shall issue a recommendation which shall be forwarded to the City Council for their review and consideration.

(4) The City Council shall thereafter hold a hearing on the appeal within 30 days provided that at least two weeks written notice thereof can be given to the appellant. The City Council shall decide the issue within a reasonable time following the hearing, but in no case more than 60 days following the hearing, unless the appellant agrees to an extension to a later date. Any party making an appeal shall have the right to appear at the hearing to present evidence and may be represented by counsel.

(c) Payment of Impact Fee during appeal.

(1) The filing of an appeal shall not stay the collection of a Development Impact Fee as a condition to the issuance of development approval.

(2) A developer may pay a Development Impact Fee under protest to obtain a development approval, and by making such payment shall not be estopped from exercising this right of appeal or receiving a refund of any amount deemed to have been collected in excess.

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Sec. 56-15. Enforcement and penalties.

(a) Enforcement authority.

(1) The enforcement of this Chapter shall be the responsibility of the City Council and such personnel as the City Council may designate from time to time, including, but not limited to the Administrator.

(2) The Administrator shall have the right to inspect the lands affected by this Chapter and shall have the right to issue a written notice, a stop work order or citation for violations. Refusal of written notice of violation, stop work order or citation under this Chapter shall constitute legal notice of service. The citation shall be in the form of a written official notice issued in person or by certified mail to the owner of the property, or to his or her agent, or to the person performing the work. The receipt of a citation shall require that corrective action be taken within 30 days unless otherwise extended at the discretion of the Administrator.

(3) The Administrator may suspend or revoke any building permit or withhold the issuance of other development approvals if the

provisions of this Chapter have been violated by the developer or the owner or their assigns.

(b) Violations.

(1) Knowingly furnishing false information on any matter relating to the administration of this Chapter shall constitute an actionable violation.

(2) Proceeding with construction of a project that is not consistent with the project's Impact Fee assessment, such as the use category claimed or units of development indicated, shall constitute an actionable violation.

(3) Failure to take corrective action following the receipt of a citation shall constitute an actionable violation.

A violation of this Chapter shall be a petty offense ordinance violation punishable in accordance with Section 1-11 of the City's Code of Ordinances. In addition to or in lieu of criminal prosecution, the City Council shall have the power to sue in law or equity for relief in civil court to enforce this Chapter, including recourse to such civil and criminal remedies in law and equity as may be necessary to ensure compliance with the provisions of this Chapter, including, but not limited to injunctive relief to enjoin and restrain any person from violating the provisions of this Chapter and to recover such damages as may be incurred by the implementation of specific corrective actions.

Sec. 56-16. Service Area established.

There is hereby established one service area which shall be the entirety of the incorporated City limits of the City of Monroe.

Sec. 56-17. Repealer, severability, and effective date.

(a) Repeal of conflicting laws. Any and all ordinances, resolutions, or regulations, or parts thereof, in conflict with this Chapter are hereby repealed to the extent of such conflict.

(b) Severability. If any sentence, clause, part, paragraph, section, or provision of this Chapter is declared by a court of competent jurisdiction to be invalid, the validity of the Chapter as a whole or any other part hereof shall not be affected.

(c) Incorporation by reference of Georgia Law. It is the intent of the City Council that the Development Impact Fee ordinance of the City complies with the terms and provisions of the Georgia Development Impact Fee Act (O.C.G.A. § 36-71-1 et seq., as amended). Therefore, said O.C.G.A. § 36-71-1 et seq. is hereby incorporated by reference into this ordinance. To the extent that any provision of this ordinance is inconsistent with the provisions of said O.C.G.A. § 36-71-1 et seq., the latter shall control. Furthermore, to the extent that this ordinance is silent as to any provision of said O.C.G.A. § 36-71-1 et seq. that is otherwise deemed mandatory by law, such provision shall control and shall be binding upon the City.

(d) Effective date.

(1) This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

(2) Any building for which a valid and complete application for a building permit has been received prior to the effective date of this ordinance may proceed without payment of fees otherwise imposed by this ordinance, provided that:

A. All fees and development exactions in effect prior to the effective date of this ordinance shall be or have been paid in full; and

B. Said construction shall be commenced, pursued and completed within the time established by the building permit, or within 180 days, whichever is later.

Sec. 56-18. Fee schedule.

Payment of a Development Impact Fee pursuant to this Chapter shall be in accordance with the fees outlined on the attached Table 56-18 attached hereto and incorporated herein by reference, specifically for all property located within the corporate limits of the City of Monroe. Said payment shall constitute full and complete payment of the project's proportionate share of system improvements as required herein and shall be deemed to be in compliance with the requirements of this Chapter.

TABLE 56-18 - CITY OF MONROE CODE OF ORDINANCES

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
Port and Terminal	(000 - 099)				
30	Truck Terminal	acres	\$41,492	50%	\$20,142
Industrial/Agricultural	(100-199)				
110	General Light Industrial	1000 sq ft	\$8,176	20%	\$1,588
120	General Heavy Industrial	1000 sq ft	\$6,477	20%	\$1,258
140	Manufacturing	1000 sq ft	\$6,441	20%	\$1,251
150	Warehousing	1000 sq ft	\$4,530	20%	\$880
151	Mini-Warehouse	1000 sq ft	\$140	100%	\$136
152	High-Cube Warehouse	1000 sq ft	\$636	100%	\$618
Residential	(200-299)				
210	Single-Family Detached Housing	dwelling	\$11,176	22%	\$2,387
220	Apartment	dwelling	\$9,406	40%	\$3,653
230	Residential Condos/Townhomes	dwelling	\$9,406	35%	\$3,197
Lodging	(300-399)				
310	Hotel	room	\$2,193	5%	\$107
311	All suites hotel	room	\$2,511	25%	\$610
312	Business hotel	room	\$352	25%	\$86
320	Motel	room	\$2,511	25%	\$610
Recreational	(400-499)				
416	Campground	camp sites	\$246	20%	\$48
430	Golf Course	acres	\$882	75%	\$643
435	Multipurpose Rec Facility	acres	\$1,768	50%	\$859
443	Movie Theater	1000 sq ft	\$5,309	20%	\$1,031
460	Arena	acres	\$11,788	25%	\$2,861
480	Amusement Park	acres	\$32,181	50%	\$15,622
491	Tennis Courts	acres	\$848	0%	\$0
492	Racquet Club	1000 sq ft	\$1,274	0%	\$0
494	Bowling Alley	1000 sq ft	\$3,539	0%	\$0
495	Recreational Community Center	1000 sq ft	\$2,971	0%	\$0
Institutional	(500-599)				
521	Private School (K-12)	1000 sq ft	\$28,640	25%	\$6,952
560	Church/Synagogue	1000 sq ft	\$1,839	25%	\$447
565	Day Care Center	1000 sq ft	\$8,991	25%	\$2,183

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
	566 Cemetery	acres	\$282	100%	\$274
	591 Lodge/Fraternal	employee	\$3,539	20%	\$687
Medical	(600-699)				
	610 Hospital	1000 sq ft	\$11,505	20%	\$2,234
	620 Nursing Home	bed	\$2,298	60%	\$1,339
	630 Clinic	employee	\$3,539	20%	\$687
Office	(700-799)				
	710 General Multi-Tenant Office Building	1000 sq ft	\$11,752	20%	\$2,282
	714 Corporate Headquarters Building	1000 sq ft	\$12,036	20%	\$2,337
	715 Single-Tenant Office Building	1000 sq ft	\$11,327	20%	\$2,200
	720 Medical-Dental Office Building	1000 sq ft	\$14,337	20%	\$2,784
	760 Research and Development Center	1000 sq ft	\$10,372	20%	\$2,014
Retail	(800-899)				
	812 Building Materials and Lumber Store	1000 sq ft	\$5,203	20%	\$1,010
	813 Free-Standing Discount Superstore	1000 sq ft	\$3,396	20%	\$660
	814 Specialty Retail Center	1000 sq ft	\$6,441	20%	\$1,251
	815 Free-Standing Discount Store	1000 sq ft	\$6,938	30%	\$2,021
	816 Hardware/Paint Store	1000 sq ft	\$3,396	20%	\$660
	817 Nursery (Garden Center)	1000 sq ft	\$5,769	20%	\$1,120
	818 Nursery (Wholesale)	1000 sq ft	\$5,911	20%	\$1,148
	820 Shopping Center	1000 sq ft	\$5,911	20%	\$1,148
	823 Factory Outlet Center	1000 sq ft	\$5,911	20%	\$1,148
	831 Quality Restaurant	1000 sq ft	\$26,410	20%	\$5,128
	832 High-Turnover (Sit-Down) Restaurant	1000 sq ft	\$26,410	20%	\$5,128
	834 Fast-Food Restaurant	1000 sq ft	\$38,588	20%	\$7,493
	837 Quick Lubrication Vehicle Shop	Service Bay	\$7,433	20%	\$1,443
	840 Auto-Care Center	1000 sq ft	\$5,060	20%	\$983
	841 New Car Sales	1000 sq ft	\$6,265	20%	\$1,217
	843 Auto Parts Store	1000 sq ft	\$3,396	20%	\$660
	847 Self-Service Car Wash	Stall	\$706	20%	\$137
	848 Tire Store	1000 sq ft	\$4,530	50%	\$2,200
	849 Wholesale Tire Store	1000 sq ft	\$4,530	50%	\$2,200
	850 Supermarket	1000 sq ft	\$4,494	50%	\$2,182
	851 Convenience Market (Open 24 hours)	1000 sq ft	\$6,371	100%	\$6,186

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
852	Convenience Market (Open 15-16 hours)	1000 sq ft	\$6,194	100%	\$6,014
853	Convenience Market with Gasoline Pumps	1000 sq ft	\$6,371	100%	\$6,186
860	Wholesale Market	1000 sq ft	\$2,902	30%	\$845
861	Discount Club	1000 sq ft	\$4,599	30%	\$1,340
862	Home Improvement Superstore	1000 sq ft	\$3,396	30%	\$989
863	Electronics Superstore	1000 sq ft	\$3,396	30%	\$989
870	Apparel Store	1000 sq ft	\$5,911	20%	\$1,148
881	Pharmacy/Drugstore	1000 sq ft	\$5,911	20%	\$1,148
890	Furniture Store	1000 sq ft	\$1,485	20%	\$288
Services	(900-999)				
912	Drive-in Bank	1000 sq ft	\$12,885	20%	\$2,502

To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 8/6/2025
Subject: Impact Fee Ordinance – 1st Reading & Public Hearing



Budget Account/Project Name:	N/A		
Funding Source:	N/A		
Budget Allocation:	N/A		
Budget Available:	N/A		
Requested Expense:	N/A	Company of Record:	N/A

Description:

The next step in the consideration of the adoption of Development Impact Fees requires the City Council to adopt an Impact Fee Ordinance. Two public hearings are required to adopt Development Impact Fees with the 1st public hearing scheduled for August 12th and the second public hearing for September 9th.

Background:

The Comprehensive Plan adopted in June 2022 includes a community work program goal to explore the adoption of Impact Fees. A Development Impact Fee Advisory Committee was established with members appointed by City Council, and the Committee met on June 28, 2023, and August 16, 2023. At the 2nd meeting of the Development Impact Fee Committee on August 16, 2023, the committee made a recommendation to City Council that Development Impact Fees would benefit the City and further recommended proceeding with adoption of Impact Fees. The Georgia Development Impact Fee Act and the Standards and Procedures for Local Comprehensive Planning requires the preparation of a Capital Improvement Element (CIE) and Impact Fee Study (IFS) to be reviewed and approved by the Northeast Georgia Regional Commission and the Georgia Department of Community Affairs. Hall Consulting prepared the CIE and IFS on behalf of the City in 2023. The CIE and IFS was completed in January of 2024. The City Council approved transmittal of the CIE and IFS to the NEGRC and DCA for official review on January 9, 2024. The NEGRC and DCA approved the CIE and IFS on July 30, 2024. City Council adopted the CIE and IFS at the July 8th, 2025, meeting. *The next step in the process of implementing impact fees is to adopt an impact fee ordinance to implement the ability to charge impact fees on development in the City of Monroe.*

Recommendation:

Adopt the Impact Fee Ordinance with the recommended fees included.

Attachment(s):

AN ORDINANCE TO ADD CHAPTER 56 – IMPACT FEES TO THE CODE OF ORDINANCES

AN ORDINANCE TO ADD CHAPTER 56 – IMPACT FEES TO THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

ARTICLE I.

The Code of Ordinances of the City of Monroe is hereby amended by adding Chapter 56 – Impact Fees to the Code of Ordinances of the City of Monroe, Georgia, as follows:

SEE “**EXHIBIT A**” ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT.

Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the Code of Ordinances.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

READ AND ADOPTED this ____ day of _____, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Laura Powell, City Clerk

EXHIBIT "A"

Chapter 56 – Impact Fees

Sec. 56-1. - Short title, authority and applicability.

(a) This Chapter shall be known and may be cited as the "City of Monroe Impact Fees Ordinance."

(b) The Georgia Legislature, through the enactment of the Georgia Development Impact Fee Act, O.C.G.A. §§ 36-71-1 through 36-71-13, has authorized the City of Monroe (the "City") to enact Development Impact Fees for the purpose of planning and financing Public Facilities of the City.

(c) This Chapter shall apply to all property and development located within the incorporated limits of the City of Monroe.

Sec. 56-2. Intents and purposes.

(a) This Chapter is intended to assist in the implementation of the City of Monroe Comprehensive Plan pursuant to the Georgia Planning Act of 1989.

(b) The purpose of this Chapter is to regulate the use and development of land so as to assure that new development bears a proportionate share of the cost of capital expenditures necessary to provide for City roads, parks, libraries, and public safety improvements in the City.

(c) This Chapter is intended to comply fully with each and every relevant provision of the Georgia Development Impact Fee Act, O.C.G.A. §§ 36-71-1 through 36-71-13, and shall be interpreted and implemented to so comply.

Sec. 57-3. Legislative findings.

The City Council has considered the feasibility of imposing Development Impact Fees and finds, determines, and declares that:

(a) The Georgia Legislature, through the enactment of the Georgia Development Impact Fee Act, Georgia Code Titles 36-71-1 through 36-71-13, has authorized the City to enact Development Impact Fees;

(b) The City established a Development Impact Fee advisory committee pursuant to the Georgia Development Impact Fee Act, O.C.G.A. § 36-71-5, and that committee has served in an advisory capacity and assisted and advised the City with regard to the development and adoption of this Chapter;

(c) The City comprehensive plan contains within it land use assumptions, a Capital Improvement element for police, roads, fire protection, library, and parks Impact Fees hereinafter referred to as "Development Impact Fees", and the establishment of a level of service standard for Public Facilities for the planning horizon to the year 2043; and the City comprehensive plan, including the amendment to include a Capital Improvement element for Public Facilities Impact Fees, has been submitted to the Northeast Georgia Regional Commission and determined by the Georgia Department of Community Affairs to be in compliance with the rules of the Georgia Department of Community Affairs, Chapter 110-12-2, Development Impact Fee compliance requirements;

(d) The City must expand its Public Facilities in order to maintain the current level of service established in the City comprehensive plan if new development is to be accommodated

without decreasing its adopted level of service standards. This must be done in order to promote and protect the health, safety, morals, convenience, order, prosperity, and the general welfare of the City;

(e) The imposition of Development Impact Fees is a preferred method of ensuring the availability of capital facilities necessary to accommodate new development located within the City;

(f) Each of the types of land development described in this Article will create a need for the construction, equipping, or expansion of the City's Public Facilities;

(g) The fees established by this Article are derived from, are based upon, and do not exceed a proportionate share of the costs of providing public parks, fire protection and rescue services, police services, roads, streets, and bridges, and public libraries necessitated by the new land developments for which the fees are levied;

(h) The report entitled "CAPITAL IMPROVEMENTS ELEMENT & IMPACT FEE STUDY CITY OF MONROE, GEORGIA, AN ELEMENT OF THE COMPREHENSIVE PLAN " dated July 24, 2024, and approved by the City Council on July 8, 2025, sets forth a reasonable methodology and analysis for the determination of the development impact of new development on the need for and costs for additional police, roads, fire protection, library, and parks improvements in the City.

Sec. 56-4. Rules of construction.

(a) The provisions of this Chapter shall be liberally construed so as to effectively carry out its purpose to promote and protect the

health, safety, morals, convenience, order, prosperity, and the general welfare of the City.

(b) For the purposes of administration and enforcement of this Chapter, unless otherwise stated in this Chapter, the following rules of construction shall apply to the text of this Chapter:

(1) In case of any difference of meaning or implication between the text of this Chapter and any caption, illustration, summary table, or illustrative table, the text shall control.

(2) The word "shall" is always mandatory and not discretionary; the word "may" is permissive.

(3) Words used in the present tense shall include the future; and words used in the singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary.

(4) The phrase "used for" includes "arranged for", "designed for", "maintained for", or "occupied for".

(5) The word "person" includes an individual, a corporation, a partnership, an incorporated association, a limited liability company, or any other similar entity.

(6) Unless the context clearly indicates the contrary, where a regulation involves two or more items, conditions, provisions, or events connected by the conjunction "and", "or" or "either ... or", the conjunction shall be interpreted as follows:

A. "And" indicates that all the connected terms, conditions, provisions or events shall apply.

B. "Or" indicates that the connected items, conditions, provisions or events may apply singly or in any combination.

C. "Either ... or" indicates that the connected items, conditions, provisions or events shall apply singly but not in combination.

(7) The word "includes" shall not limit a term to the specific example but is intended to extend its meaning to all other instances or circumstances of like kind or character

Sec. 56-5. Definitions.

Affordable Housing means a dwelling unit offered for sale or rent to low-income persons or very-low-income persons and which monthly rent or monthly mortgage payments, including taxes and insurance, do not exceed 30 percent of that amount which represents the percentage of the median adjusted gross income for low-income persons and very-low-income persons in the Atlanta-Sandy Springs-Roswell, Georgia metropolitan statistical area as reported by the U.S. Office of Management and Budget.

Administrator means the City Administrator of the City of Monroe, Georgia, or the Administrator's designee.

Applicant means a person applying for the issuance of a building permit.

Building Permit is the permit required for new construction, completion of construction, or an interior finish pursuant to the applicable building code. As used herein, the term shall not include permits required for remodeling, rehabilitation, or other improvements to an existing structure provided there is no increase in the demand placed on those Public Facilities as defined herein.

Capital Improvement means an improvement with a useful life of ten years or more, by new construction or other action, which increases the service capacity of a public facility but excludes maintenance and operation.

Capital Improvements Element means that portion of the City of Monroe comprehensive plan that sets out projected needs for system improvements during the planning horizon established therein, which provides a schedule that will meet the anticipated need for system improvements, and which provides a description of anticipated funding sources for each required improvement, as most recently adopted or amended by the City Council.

City means the City of Monroe, Georgia, and all components and officials thereof.

Commencement of Construction, for private development, means initiation of physical construction activities as authorized by a development or building permit and leading to completion of a foundation inspection or other initial inspection and approval by a public official charged with such duties; and for public projects, means expenditure or encumbrance of any funds, whether they be Development Impact Fee funds or not, for a Public Facilities project, or advertising of bids to undertake a Public Facilities project.

Comprehensive plan means the duly adopted City of Monroe Comprehensive Plan.

Developer means any person or legal entity undertaking development.

Development means any construction or expansion of a building, structure, or use, any change in use of a building or structure, or any change in the use of land, any of which creates additional demand for Public Facilities.

Development Approval means written authorization, such as issuance of a building permit, land disturbance permit or other approval for grading or site development, or other forms of official action required by local law or regulation prior to commencement of construction.

Development Impact Fee means the payment of money imposed upon and paid by new development as a condition of development approval as its proportionate share of the cost of system improvements needed to serve it.

Encumber means to legally obligate by contract or otherwise commit to use by appropriation or other official act of the City.

Engineer means professional engineer (P.E.) as defined by the State of Georgia or firm that employs a P.E.

Feepayer means that person or entity who pays a Development Impact Fee, or his or her legal successor in interest when the right or entitlement to any refund of previously paid Development Impact Fees which is required by this Chapter has been expressly transferred or assigned to the successor in interest.

Impact Fee Administrator means the official designated by the mayor and City Council to carry out the administration of this Chapter.

Impact Fee Study means the Impact Fee Study for the City of Monroe, Georgia, prepared by Hall Consulting in 2023, and approved by the City Council on January 9, 2024, or a subsequent similar study that calculates the maximum Impact Fees that may be imposed by the City, consistent with the Georgia Development Impact Fee Act.

Low-Income or Very-Low-Income persons means one or more natural persons, the total

adjusted gross household income of which does not exceed 50 percent of the median adjusted gross income for households within the Atlanta-Sandy Springs-Roswell, Georgia metropolitan statistical area as reported by the U.S. Office of Management and Budget.

Planner means a professional consultant that maintains the American Institute of Certified Planner (AICP) credentials or firm that employs an AICP.

Present Value means the current value of past, present, or future payments, contributions or dedications of goods, services, materials, construction, or money.

Project means a single improvement or set of interrelated improvements undertaken together within a finite time period at a specific location. With regard to land development, a project may be identified as those construction activities authorized collectively by a building permit or other development approval, or for an interrelated collection of buildings and common Public Facilities such as a residential subdivision or an office park.

Project Improvements means site improvements and facilities that are planned and designed to provide service for a particular development project and that are necessary for the use and convenience of the occupants or users of the project and are not system improvements. The character of the improvement shall control a determination of whether an improvement is a project improvement or system improvement and the physical location of the improvement on site or off site shall not be considered determinative of whether an improvement is a project improvement or a system improvement. If an improvement or facility provides or will provide more than incidental

service or facilities capacity to persons other than users or occupants of a particular project, the improvement or facility is a system improvement and shall not be considered a project improvement. No improvement or facility included in a plan for Public Facilities approved by the governing body of the City shall be considered a project improvement.

Proportionate Share means that portion of the cost of system improvements which is reasonably related to the service demands and needs of the project.

Property Owner means that person or entity that holds legal title to property.

Public Facilities means: Roads, streets, and bridges, including rights of way, traffic signals, landscaping, and any local components of state or federal highways; Parks, open space, and recreation areas and related facilities; Public safety facilities, including police, fire, emergency medical, and rescue facilities; and libraries and related facilities.

Service Area means a geographic area defined by the City in which a defined set of Public Facilities provide service to development within the area.

System Improvement Costs means Capital Improvement costs incurred to provide additional Public Facilities capacity needed to serve growth and development for planning, design and construction, land acquisition, land improvement, design and engineering related thereto, including the cost of constructing or reconstructing system improvements or facility expansions, including, but not limited to, the construction contract price, surveying and engineering fees, related land acquisition costs (including land purchases, court awards and costs, attorneys' fees, and expert witness

fees), and expenses incurred for qualified staff or any qualified engineer, planner, architect, landscape architect, or financial consultant for preparing or updating the Capital Improvement element, and administrative costs, provided that such administrative costs shall not exceed three percent of the total amount of Development Impact Fee receipts. Projected interest charges and other finance costs may be included if the Development Impact Fees are to be used for the payment of principal and interest on bonds, notes, or other financial obligations issued by or on behalf of the municipality to finance the Capital Improvements Element but such costs do not include routine and periodic maintenance expenditures, personnel training, and other operating costs.

System Improvements means Capital Improvements that are Public Facilities and are designed to provide service to the community at large, in contrast to "project improvements."

Unit of Development means the standard incremental measure of land development activity for a specific type of land use upon which the rate of demand for public service and facilities is based, such as a dwelling unit, square foot of floor area, motel room, etc.

Sec. 56-6. Imposition of Development Impact Fees.

Any person who after the effective date of this Chapter engages in development shall pay a Development Impact Fee in the manner and amount set forth in this Chapter. The currently existing development Impact Fee schedule can be found in Sec. 56-18 of this Chapter.

(a) Construction not subject to Impact Fees. The following projects and construction activities do not constitute "development" as

defined in this Chapter, and are therefore not subject to the imposition of Impact Fees:

(1) Rebuilding no more than the same number of units of development as defined in this Chapter that were removed by demolition, or destroyed by fire or other catastrophe, on the same lot or property.

(2) Remodeling or repairing a structure that does not result in an increase in the number of units of development.

(3) Replacing a residential housing unit with another housing unit on the same lot or property.

(4) Placing or replacing a manufactured home in a manufactured home park on a prepared manufactured home pad in existence and operation prior to the effective date of this Chapter.

(5) Placing a temporary construction or sales office on a lot during the period of construction or build-out of a development project.

(6) Constructing an addition to or expansion of a residential housing unit that does not increase the number of housing units.

(7) Adding uses that are typically accessory to residential uses and intended for the personal use of the residents, such as a deck or patio, satellite antenna, pet enclosure, or private recreational facilities such as a swimming pool.

(b) Grandfathered projects.

(1) Notwithstanding any other provision of this Chapter, that portion of a project for which a valid building permit has been issued prior to the effective date of this Chapter shall not be subject to Development Impact Fees so

long as the permit remains valid and construction is commenced and is pursued according to the terms of the permit.

(2) Any building for which a valid and complete application for a building permit has been received prior to the effective date of this Chapter may proceed without payment of fees otherwise imposed by this Chapter, provided that:

(A) all fees and development exactions in effect prior to the effective date of this Chapter shall be or have been paid in full; and,

(B) said construction shall be commenced, pursued and completed within the time established by the building permit, or within 180 days, whichever is later.

(c) Method of calculation.

(1) Any Development Impact Fee imposed pursuant to this Chapter shall not exceed a project's proportionate share of the cost of system improvements,

(2) Notwithstanding anything to the contrary in this Chapter, the calculation of Impact Fees shall be net of credits for the present value of ad valorem taxes or other revenues as established in the Capital Improvements Element of the comprehensive plan, and which:

A. are reasonably expected to be generated by new growth and development; and

B. are reasonably expected on the basis of historical funding patterns to be made available to pay for system improvements of the same category and in the same service area for which an Impact Fee is imposed.

(3) The method of calculating Impact Fees for Public Facilities under this Chapter shall be maintained for public inspection as a part of the official records of the City, and may be amended from time to time by official act.

(4) In addition to the cost of new or expanded system improvements needed to be built to serve new development, the cost basis of a Development Impact Fee may also include the proportionate cost of existing system improvements to the extent that such Public Facilities have excess service capacity and new development will be served by such facilities, as established in the Capital Improvements Element of the comprehensive plan.

(5) Development Impact Fees shall be based on actual system improvement costs or reasonable estimates of such costs, as set forth in the Capital Improvements Element of the comprehensive plan.

Sec. 56-7. Fee assessment and payment.

(a) Fee schedule.

(1) Payment of a Development Impact Fee pursuant to the fee schedule maintained in the files of the office of the City clerk for a property within the incorporated City limits, shall constitute full and complete payment of the project's proportionate share of system improvements as individually levied by the City, and shall be deemed to be in compliance with the requirements of this Chapter. Said fee schedule shall remain available for public inspection.

(2) When a land development activity for which an application for a building permit has been made includes two or more buildings, structures or other land uses in any combination, including two or more uses

within a building or structure, the total Development Impact Fee shall be the sum of the fees for each and every building, structure, or use, including each and every use within a building or structure.

(3) In the event that an Applicant contends that the land use category of the proposed development is not shown on the fee schedule or fits within a different category, then:

A. The Administrator, shall make a determination as to the appropriate land use designation and the appropriate Development Impact Fee.

B. In making such determination, the Administrator may require such additional information from the Applicant as necessary to form a logical fee determination relative to the Impact Fees shown on the adopted fee schedule.

C. If a land use designation is not in a category contained in this Chapter, then an appropriate new category may be added by the Administrator and they may establish an appropriate fee under the City's current Impact Fee methodology.

D. In the case of change of use, redevelopment, or expansion or modification of an existing use which requires the issuance of a building permit, the Development Impact Fee shall be based upon the net positive increase of the Development Impact Fee for the new use as compared to the previous use.

E. Appeals from the decision of the Administrator shall be made to the City Council by submitting a written appeal to the City clerk and shall be heard by the City Council pursuant to the appeals section of this Chapter.

(b) Timing of assessment and payment.

(1) Development Impact Fees shall be assessed at the time of application for a building permit.

(2) All Development Impact Fees shall be collected at time of issuance of a building permit authorizing construction of a building or structure; provided, however, that Development Impact Fees for Public Facilities may be collected at the time of a development approval that authorizes site construction or improvement which requires Public Facilities.

(3) The developer shall have the right to elect to pay a project's proportionate share of system improvement costs by payment of Development Impact Fees according to the fee schedule as full and complete payment of the development project's proportionate share of system improvement costs.

(4) For projects not involving issuance of a building permit, all Development Impact Fees shall be collected at the time of approval of the land disturbance permit or such other authorization to commence construction or to commence use of a property.

(5) If the final use of a building cannot be determined at the time of the initial building permit, the Administrator shall determine a Development Impact Fee to be assessed which is based on the most likely use of the building. The City Administrator may adjust the fee in accordance with the actual use prior to issuance of an interior finishes permit or approval of a certificate of occupancy. An adjustment may result in a refund to the feepayer or payment of the marginal increase of the adjusted fee over the amount already paid.

(6) Notwithstanding any other provision of this Chapter, any future change in demand for Public Facilities in excess of the average demand anticipated at the time of issuance of the building permit shall be assessed such additional fee as would otherwise have been due. Future changes in demand may result from a change in the land use category of the occupant of the building or property, the expansion of a building or use on a property that results in an increase in the units of development (as defined herein), or the subsequent discovery of facts unknown or misrepresented at the time of issuance of the building permit.

(c) Individual assessment determinations. Pursuant to O.C.G.A. § 36-71-4, individual assessments of Development Impact Fees may be established as follows:

(1) At their option, an Applicant for development approval may petition the Administrator for an individual assessment determination of Development Impact Fees due for their project in lieu of the fee established on the fee schedule described in section 56-18 of this Chapter.

(2) In the event that an Applicant elects an individual assessment, the Applicant shall submit an individual assessment study. Each individual assessment study shall:

A. Be based on relevant and credible information from an accepted standard source of engineering or planning data; or,

B. Be based on actual, relevant, and credible studies or surveys of facility demand conducted in the City or its region, carried out by qualified engineers or planners pursuant to accepted methodology; and,

C. Provide any other written specifications as may be reasonably required by the Administrator to substantiate the individual assessment determination.

(3) The Administrator shall report to the City Council the Administrator's findings regarding the Applicant's assessment study. Upon reviewing the assessment study and the Administrator's report, the City Council shall determine whether the content of an individual assessment study satisfies the requirements of this Chapter. The City Council shall thereafter consider the application within 30 days of receipt of the Administrator's report, provided that at least two weeks written notice thereof can be given to the Applicant. The City Council shall decide the issue within a reasonable time following the hearing, but in no case more than 15 days following the hearing, unless the Applicant agrees to an extension to a later date.

(4) Any fee approved as an individual assessment determination shall have standing for 180 days following the date of approval. Payment of such an approved individual assessment determination shall constitute full and complete payment of the project's proportionate share of system improvements as individually levied by the City, and shall be deemed to be in compliance with the requirements of this Chapter.

(d) Fee certification. Upon application to the Administrator, a developer may receive a certification of the Development Impact Fee schedule described in section 56-18 of this Chapter, or a certified fee for a particular project, as applicable. Such certified schedule or fee shall establish the Development Impact Fee due for a period of 180 days from the date of certification, even if new or revised rate schedules are adopted in the interim.

Sec. 56-8. Exemptions.

Exemption policy. Pursuant to the public policy goals of the Georgia Department of Community Affairs and O.C.G.A. § 36-71-4(l), the City may exempt all or part of particular development projects from Development Impact Fees if such projects are determined to create extraordinary economic development and employment growth or affordable housing; and the public policy which supports the exemptions contained in the City's comprehensive plan.

(a) The City recognizes that certain office, retail trade and industrial development projects may provide extraordinary benefit in support of the economic advancement of the City's citizens over and above the access to jobs, goods and services that such uses offer in general.

(1) To encourage such development projects, the City Council may consider granting a reduction in the Impact Fee for such a development project upon the determination and relative to the extent that the business or project represents extraordinary economic development and employment growth of public benefit to the City, in accordance with adopted exemption criteria.

(2) The cost of system improvements otherwise foregone through exemption of any Development Impact Fee pursuant to this Section must be funded through revenue sources other than Impact Fees.

(b) The City's Comprehensive Plan contains goals and policies to provide opportunities for affordable housing. Certain housing types provide extraordinary benefit in support of the affordable housing goals of the Comprehensive Plan.

(1) To encourage such development projects, the City Council may consider granting a reduction in the Development Impact Fee for such a development project upon the determination and relative to the extent that the project represents extraordinary benefit in support of the affordable housing goals of the Comprehensive Plan and of public benefit to the City, in accordance with adopted exemption criteria.

(2) The cost of system improvements otherwise foregone through exemption of any Development Impact Fee must be funded through revenue sources other than Impact Fees.

(c) Process for exemption approval. An application for exemption shall be considered under the following procedures:

(1) Application for exemption approval must be made by the building permit Applicant to the Administrator. A building permit may be issued upon approval of an exemption, or may be issued without payment of applicable Impact Fees following receipt of a complete exemption application and pending its approval, but a certificate of occupancy shall not be issued until a decision regarding the exemption has been made, or until such time that the application for exemption is otherwise withdrawn by the Applicant and payment of Impact Fees have been paid.

Documentation must be provided to the Administrator that demonstrates the Applicant's eligibility for an exemption. This documentation shall address, but need not be limited to, all applicable exemption criteria adopted by the City. This documentation constitutes the application for exemption.

(2) The Administrator shall determine whether an application for exemption

addresses the exemption criteria adopted by the City and is complete. A negative determination by the Administrator may be appealed to the City Council in accordance with the appeals section of this Charter.

(3) Following a finding by the Administrator that an exemption criteria is met, the City Council shall determine the eligibility for and extent of exemption, in accordance with the standards and procedures contained in the exemption criteria adopted by the City Council. The application for exemption shall be considered within 60 days of the Administrator.

(4) The Administrator shall provide the exemption approval application and documentation to the City Council for review. The City Council is empowered to assess the facts presented and either deny the requested exemption, grant a partial exemption, or grant a full exemption.

Sec. 56-9. Deposit and expenditure of fees.

(a) Maintenance of funds.

(1) All Development Impact Fee funds collected for future expenditure on construction or expansion of facilities pursuant to this Chapter shall be maintained in one or more interest-bearing accounts until encumbered or expended. Restrictions on the investment of Development Impact Fee funds shall be the same that apply to investment of all such funds generally.

(2) Separate accounting records shall be maintained for each category of system improvements within each service area wherein fees are collected.

(3) Interest earned on Development Impact Fees shall be considered funds of the

account on which it is earned and shall be subject to all restrictions placed on the use of Development Impact Fees under this Chapter.

(b) Expenditures; restrictions.

(1) Expenditures from the Impact Fee accounts shall be made only for the category of system improvements within the service area for which the Development Impact Fee was assessed and collected.

(2) Except as provided below, Development Impact Fees shall not be expended for any purpose that does not involve building or expanding system improvements that create additional capacity available to serve new growth and development.

(3) Notwithstanding anything to the contrary in this Chapter, the following shall be considered general revenue of the City and may be expended accordingly:

A. Impact fees collected to recover the present value of excess capacity in existing system improvements;

B. Any portion of an Impact Fee collected as a repayment for expenditures made by the City for system improvements intended to be funded by such Impact Fee; and,

C. Any portion of the Impact Fee (but not to exceed three percent of the total) collected and allocated by the City for administration of the Impact Fee ordinance, and such additional amount assessed for repayment of the cost of preparing the Capital Improvements Element of the comprehensive plan.

(c) Annual report.

(1) The Administrator shall prepare an annual report to the City Council as part of the annual audit describing the amount of any Development Impact Fees collected, encumbered, and used during the preceding fiscal year by category of public facility and service area.

(2) Such annual report shall be prepared following guidelines of the Georgia Department of Community Affairs ("DCA"), and submitted to DCA in conjunction with the annual update of the Capital Improvements Element of the comprehensive plan.

Sec. 56-10. Credits.

When eligible, feepayers shall be entitled to a credit against Impact Fees otherwise due and owing under the circumstances and in the manner set forth in this section.

(a) Credits; restrictions.

(1) Except as provided in paragraph 2 below, no credit shall be given for construction, contribution, or dedication of any system improvement or funds for system improvements made before the effective date of this Chapter.

(2) In no event shall credit be given for project improvements, or for system improvements not included for Impact Fee funding in the Capital Improvements Element of the comprehensive plan.

(b) Granting of credits.

(1) Credit shall be given for the present value of any construction of improvements, contribution or dedication of land, or payment of money by a developer or his or her predecessor in title or interest for system

improvements of the same Public Facilities category and in the same service area for which a Development Impact Fee is imposed, provided that:

A. The system improvement is included for Impact Fee funding in the Capital Improvements Element of the comprehensive land use plan;

B. The amount of the credit does not exceed the portion of the system improvement's cost that is eligible for Impact Fee funding, as shown in the Capital Improvements Element; and,

C. The City Council shall have explicitly approved said improvement, contribution, dedication, or payment and the value thereof prior to its construction, dedication, or transfer.

(2) The credit allowed pursuant to this section shall not exceed the Impact Fee due for such system improvement unless a greater credit is authorized under a private agreement executed under the provisions of section 56-12 of this Chapter.

(c) Guidelines for credit valuation. Credits under this section shall be valued in accordance with O.C.G.A. § 36-71-9, using the following guidelines:

(1) For the construction of any system improvements by a developer or his or her predecessor in title or interest and accepted by the City, the developer must present evidence satisfactory to the City Administrator of the original cost of the improvement, from which present value may be calculated.

(2) For any contribution or dedication of land for system improvements by a developer or his or her predecessor in title or interest and

accepted by the City, the original value of the land shall be the same as that attributed to the property by the validated tax appraisal at the time of dedication, from which present value may be calculated.

(3) For any contribution of capital equipment that qualifies as a system improvement by a developer or his or her predecessor in title or interest and accepted by the City, the value shall be the original cost to the developer of the capital equipment or the cost that the City would normally pay for such equipment, whichever is less.

(4) For any contribution of money for system improvements from a developer or his or her predecessor in title or interest accepted by the City, the original value of the money shall be the same as that at the time of contribution, from which present value may be calculated.

(5) In calculating present value, the applicable discount rate shall be determined by subtracting the average annual inflation rate—based on the Consumer Price Index (CPI) as published by the U.S. Bureau of Labor Statistics—from the interest rate of a municipal bond issued by the State of Georgia with a credit rating of AA or higher. Alternatively, the Administrator may, in its sole discretion, apply a different discount rate if it deems such rate to be more appropriate under the circumstances.

(d) Credits; application.

(1) Credits shall be given only upon written request of the developer to the Administrator. A developer must present written evidence satisfactory to the Administrator at or before the time of Development Impact Fee assessment.

(2) The Administrator shall review all claims for credits and make determinations regarding the allowance of any claimed credit, and the value of any allowed credit.

(3) Any credit approved by the Administrator shall be acknowledged in writing by the Administrator and calculated at the time of Impact Fee assessment.

(e) Credits; abandoned building permits. In the event that an Impact Fee is paid but the building permit is abandoned, credit shall be given for the present value of the Impact Fee against future Impact Fees for the same parcel of land, upon submission of adequate evidence to the Administrator that an Impact Fee was received by the City, the amount paid, and that the building permit was abandoned.

Sec. 56-11. Refunds.

(a) Eligibility for a refund.

(1) Pursuant to O.C.G.A. § 37-71-9, upon the request of a feepayer regarding a property on which a Development Impact Fee has been paid, the Development Impact Fee shall be refunded if:

A. Capacity is available in the Public Facilities for which the fee was collected but service is permanently denied; or,

B. The Development Impact Fee has not been encumbered or construction has not been commenced within six years after the date the fee was collected.

C. In determining whether Development Impact Fees have been encumbered, Development Impact Fees shall be considered encumbered on a first-in, first-out (FIFO) basis.

(b) Notice of entitlement to a refund. When the right to a refund exists due to a failure to encumber the Development Impact Fees, the Administrator shall provide written notice of entitlement to a refund to the feepayer who paid the Development Impact Fee at the address shown on the application for development approval or to a successor in interest who has given adequate notice to the City of a legal transfer or assignment of the right to entitlement to a refund and who has provided a mailing address. Such notice shall also be published in a newspaper of general circulation in the City of Monroe within 30 days after the expiration of the six-year period after the date that the Development Impact Fee was collected and shall contain a heading "Notice of Entitlement to Development Impact Fee Refund." No refund shall be made for a period of 30 days from the date of said publication.

(c) Filing a request for a refund. All requests for refunds shall be made in writing to the Administrator within one year of the time the refund becomes payable or within one year of publication of the notice of entitlement to a refund, whichever is later. Failure to make a claim for a refund within said time period shall result in a waiver of all claims to said funds.

(d) Payment of refunds.

(1) All refunds shall be made to the feepayer within 60 days after it is determined by the Administrator that a sufficient proof of claim for refund has been made, but no sooner than 30 days after publication of the notice of entitlement to the refund.

(2) A refund shall include a refund of a pro rata share of interest actually earned on the unused or excess Impact Fee collected.

(3) In no event shall a feepayer be entitled to a refund for Impact Fees assessed and paid to recover the cost of excess capacity in existing system improvements, for any portion of an Impact Fee collected as a repayment for expenditures made by the City for system improvements intended to be funded by such Impact Fee, or for that portion of the fee payment that was assessed for administration of the Impact Fee ordinance or for recovery of the cost of preparation of the Capital Improvements Element of the comprehensive plan.

Sec. 56-12. Private contractual agreements.

(a) Private agreements; authorized. Nothing in this Chapter shall prohibit the voluntary mutual approval of a private contractual agreement between the City and any developer or property owner or group of developers or property owners in regard to the construction or installation of system improvements and providing for credits or reimbursement for system improvement costs incurred by a developer, including interproject transfers of credits or providing for reimbursement for project improvement costs which are used or shared by more than one development project, provided that:

(1) The system improvements are included for Impact Fee funding in the Capital Improvements Element of the comprehensive plan; and,

(2) The amount of any credit or reimbursement granted shall not exceed the portion of the system improvement's cost that is eligible for Impact Fee funding.

(b) Private agreements; provisions. A private contractual agreement for system improvements may include, but shall not be limited to, provisions which:

(1) Modify the estimates of impact on Public Facilities according to the methods and provisions concerning the calculation of Impact Fees, provided that any such agreement shall allow the City to assess additional Development Impact Fees after the completion of construction according to schedules set forth in this Chapter.

(2) Permit construction of, dedication of property for, or other in-kind contribution for specific Public Facilities of the type for which Development Impact Fees would be imposed in the same service area in lieu of or with a credit against applicable Development Impact Fees.

(3) Permit a schedule and method of payment appropriate to particular and unique circumstances of a proposed project in lieu of the requirements for payment under this Chapter, provided that acceptable security is posted ensuring payment of the Development Impact Fees. Forms of security that may be acceptable include a cash bond, irrevocable letter of credit from a bank authorized to do business within the State of Georgia, a surety bond, or lien or mortgage on lands to be covered by the building permit.

(c) Private agreements; procedure.

(1) Any private agreement proposed by an Applicant pursuant to this section shall be submitted to the Administrator for review, negotiation, and submission to the City Council.

(2) Any such agreement must be presented to and approved by the City Council of the City of Monroe, Georgia prior to the issuance of a building permit.

(3) Any such agreement shall provide for execution by mortgagees, lien holders or

contract purchasers in addition to the landowner, and shall require the Applicant to submit such agreement to the clerk of superior court for recording.

Sec. 56-13. Periodic review and amendments.

(a) Chapter amendments.

(1) This Chapter may be amended from time to time as deemed appropriate or desirable by the City Council.

(2) Interim amendments to the Impact Fee schedule regarding the establishment of new land use categories under Section 53-7(a)(3)(c) are expressly authorized, and may be recommended by the Administrator, but shall be confirmed by the City Council when this Chapter is subsequently amended.

(b) Capital Improvements element periodic review.

(1) Update. At least once each year, the City Council shall review and may update the Capital Improvements Element so as to maintain, at a minimum, a schedule of system improvements for each of the subsequent five years. The Capital Improvements Element update may include changes in funding sources or project costs, or changes in the list or scheduling of projects. The Capital Improvements Element update shall be submitted to the regional development center for their review, in accordance with the Development Impact Fee compliance requirements as adopted by the Department of Community Affairs of the State of Georgia.

(2) Amendment. In conducting a periodic review of the Capital Improvements Element and calculation of Development Impact Fees, the City Council may determine to amend the

Capital Improvements Element. Amendments to the Capital Improvements Element shall comply with the procedural requirements of the Development Impact Fee compliance requirements as adopted by the Department of Community Affairs of the State of Georgia, and shall be required for any change to the Capital Improvements Element that would:

A. Redefine growth projections, land development assumptions, or goals or objectives that would affect system improvements proposed in the Capital Improvements Element;

B. Add new public facility categories for Impact Fee funding, modify Impact Fee service areas or make changes to system improvement projects;

C. Change service levels established for an existing Impact Fee service area; or make any other revisions needed to keep the Capital Improvements Element up to date.

(c) Continuation of validity. Failure of the City Council to undertake a periodic review of the Capital Improvements Element shall result in the continued use and application of the latest adopted Development Impact Fee schedule and other data. The failure to periodically review such data shall not invalidate the enforcement of this Chapter or the right of the City to collect Development Impact Fees pursuant to this Chapter.

Sec. 56-14. Appeals.

(a) Eligibility to file an appeal. Only Applicants or fee payers meeting the following criteria shall be entitled to file an appeal:

(1) Those Applicants who have already been assessed a Development Impact Fee by the City; or

(2) Those Applicants who have already received a written determination of individual assessment, refund or credit amount

(b) Appeals process.

(1) The aggrieved Applicant or feepayer (hereinafter, the "appellant") must file a written appeal with the Administrator within 15 days of the decision or receipt of written determination from which the appeal is taken.

(2) Such written appeal shall constitute an application for relief, shall be of sufficient content to set forth the basis for the appeal and the relief sought, and shall include:

A. The name and address of the appellant;

B. The location of the affected property;

C. A copy of any applicable written decision or determination made by the Administrator (from which the appeal is taken);

(3) Within 15 days after receipt of the appeal, the Administrator shall issue a recommendation which shall be forwarded to the City Council for their review and consideration.

(4) The City Council shall thereafter hold a hearing on the appeal within 30 days provided that at least two weeks written notice thereof can be given to the appellant. The City Council shall decide the issue within a reasonable time following the hearing, but in no case more than 60 days following the hearing, unless the appellant agrees to an extension to a later date. Any party making an appeal shall have the right to appear at the hearing to present evidence and may be represented by counsel.

(c) Payment of Impact Fee during appeal.

(1) The filing of an appeal shall not stay the collection of a Development Impact Fee as a condition to the issuance of development approval.

(2) A developer may pay a Development Impact Fee under protest to obtain a development approval, and by making such payment shall not be estopped from exercising this right of appeal or receiving a refund of any amount deemed to have been collected in excess.

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Sec. 56-15. Enforcement and penalties.

(a) Enforcement authority.

(1) The enforcement of this Chapter shall be the responsibility of the City Council and such personnel as the City Council may designate from time to time, including, but not limited to the Administrator.

(2) The Administrator shall have the right to inspect the lands affected by this Chapter and shall have the right to issue a written notice, a stop work order or citation for violations. Refusal of written notice of violation, stop work order or citation under this Chapter shall constitute legal notice of service. The citation shall be in the form of a written official notice issued in person or by certified mail to the owner of the property, or to his or her agent, or to the person performing the work. The receipt of a citation shall require that corrective action be taken within 30 days unless otherwise extended at the discretion of the Administrator.

(3) The Administrator may suspend or revoke any building permit or withhold the issuance of other development approvals if the

provisions of this Chapter have been violated by the developer or the owner or their assigns.

(b) Violations.

(1) Knowingly furnishing false information on any matter relating to the administration of this Chapter shall constitute an actionable violation.

(2) Proceeding with construction of a project that is not consistent with the project's Impact Fee assessment, such as the use category claimed or units of development indicated, shall constitute an actionable violation.

(3) Failure to take corrective action following the receipt of a citation shall constitute an actionable violation.

A violation of this Chapter shall be a petty offense ordinance violation punishable in accordance with Section 1-11 of the City's Code of Ordinances. In addition to or in lieu of criminal prosecution, the City Council shall have the power to sue in law or equity for relief in civil court to enforce this Chapter, including recourse to such civil and criminal remedies in law and equity as may be necessary to ensure compliance with the provisions of this Chapter, including, but not limited to injunctive relief to enjoin and restrain any person from violating the provisions of this Chapter and to recover such damages as may be incurred by the implementation of specific corrective actions.

Sec. 56-16. Service Area established.

There is hereby established one service area which shall be the entirety of the incorporated City limits of the City of Monroe.

Sec. 56-17. Repealer, severability, and effective date.

(a) Repeal of conflicting laws. Any and all ordinances, resolutions, or regulations, or parts thereof, in conflict with this Chapter are hereby repealed to the extent of such conflict.

(b) Severability. If any sentence, clause, part, paragraph, section, or provision of this Chapter is declared by a court of competent jurisdiction to be invalid, the validity of the Chapter as a whole or any other part hereof shall not be affected.

(c) Incorporation by reference of Georgia Law. It is the intent of the City Council that the Development Impact Fee ordinance of the City complies with the terms and provisions of the Georgia Development Impact Fee Act (O.C.G.A. § 36-71-1 et seq., as amended). Therefore, said O.C.G.A. § 36-71-1 et seq. is hereby incorporated by reference into this ordinance. To the extent that any provision of this ordinance is inconsistent with the provisions of said O.C.G.A. § 36-71-1 et seq., the latter shall control. Furthermore, to the extent that this ordinance is silent as to any provision of said O.C.G.A. § 36-71-1 et seq. that is otherwise deemed mandatory by law, such provision shall control and shall be binding upon the City.

(d) Effective date.

(1) This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

(2) Any building for which a valid and complete application for a building permit has been received prior to the effective date of this ordinance may proceed without payment of fees otherwise imposed by this ordinance, provided that:

A. All fees and development exactions in effect prior to the effective date of this ordinance shall be or have been paid in full; and

B. Said construction shall be commenced, pursued and completed within the time established by the building permit, or within 180 days, whichever is later.

Sec. 56-18. Fee schedule.

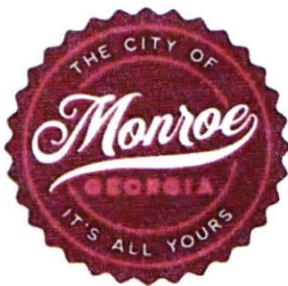
Payment of a Development Impact Fee pursuant to this Chapter shall be in accordance with the fees outlined on the attached Table 56-18 attached hereto and incorporated herein by reference, specifically for all property located within the corporate limits of the City of Monroe. Said payment shall constitute full and complete payment of the project's proportionate share of system improvements as required herein and shall be deemed to be in compliance with the requirements of this Chapter.

TABLE 56-18 - CITY OF MONROE CODE OF ORDINANCES

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
Port and Terminal	(000 - 099)				
30	Truck Terminal	acres	\$41,492	50%	\$20,142
Industrial/Agricultural	(100-199)				
110	General Light Industrial	1000 sq ft	\$8,176	20%	\$1,588
120	General Heavy Industrial	1000 sq ft	\$6,477	20%	\$1,258
140	Manufacturing	1000 sq ft	\$6,441	20%	\$1,251
150	Warehousing	1000 sq ft	\$4,530	20%	\$880
151	Mini-Warehouse	1000 sq ft	\$140	100%	\$136
152	High-Cube Warehouse	1000 sq ft	\$636	100%	\$618
Residential	(200-299)				
210	Single-Family Detached Housing	dwelling	\$11,176	22%	\$2,387
220	Apartment	dwelling	\$9,406	40%	\$3,653
230	Residential Condos/Townhomes	dwelling	\$9,406	35%	\$3,197
Lodging	(300-399)				
310	Hotel	room	\$2,193	5%	\$107
311	All suites hotel	room	\$2,511	25%	\$610
312	Business hotel	room	\$352	25%	\$86
320	Motel	room	\$2,511	25%	\$610
Recreational	(400-499)				
416	Campground	camp sites	\$246	20%	\$48
430	Golf Course	acres	\$882	75%	\$643
435	Multipurpose Rec Facility	acres	\$1,768	50%	\$859
443	Movie Theater	1000 sq ft	\$5,309	20%	\$1,031
460	Arena	acres	\$11,788	25%	\$2,861
480	Amusement Park	acres	\$32,181	50%	\$15,622
491	Tennis Courts	acres	\$848	0%	\$0
492	Racquet Club	1000 sq ft	\$1,274	0%	\$0
494	Bowling Alley	1000 sq ft	\$3,539	0%	\$0
495	Recreational Community Center	1000 sq ft	\$2,971	0%	\$0
Institutional	(500-599)				
521	Private School (K-12)	1000 sq ft	\$28,640	25%	\$6,952
560	Church/Synagogue	1000 sq ft	\$1,839	25%	\$447
565	Day Care Center	1000 sq ft	\$8,991	25%	\$2,183

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
	566 Cemetery	acres	\$282	100%	\$274
	591 Lodge/Fraternal	employee	\$3,539	20%	\$687
Medical	(600-699)				
	610 Hospital	1000 sq ft	\$11,505	20%	\$2,234
	620 Nursing Home	bed	\$2,298	60%	\$1,339
	630 Clinic	employee	\$3,539	20%	\$687
Office	(700-799)				
	710 General Multi-Tenant Office Building	1000 sq ft	\$11,752	20%	\$2,282
	714 Corporate Headquarters Building	1000 sq ft	\$12,036	20%	\$2,337
	715 Single-Tenant Office Building	1000 sq ft	\$11,327	20%	\$2,200
	720 Medical-Dental Office Building	1000 sq ft	\$14,337	20%	\$2,784
	760 Research and Development Center	1000 sq ft	\$10,372	20%	\$2,014
Retail	(800-899)				
	812 Building Materials and Lumber Store	1000 sq ft	\$5,203	20%	\$1,010
	813 Free-Standing Discount Superstore	1000 sq ft	\$3,396	20%	\$660
	814 Specialty Retail Center	1000 sq ft	\$6,441	20%	\$1,251
	815 Free-Standing Discount Store	1000 sq ft	\$6,938	30%	\$2,021
	816 Hardware/Paint Store	1000 sq ft	\$3,396	20%	\$660
	817 Nursery (Garden Center)	1000 sq ft	\$5,769	20%	\$1,120
	818 Nursery (Wholesale)	1000 sq ft	\$5,911	20%	\$1,148
	820 Shopping Center	1000 sq ft	\$5,911	20%	\$1,148
	823 Factory Outlet Center	1000 sq ft	\$5,911	20%	\$1,148
	831 Quality Restaurant	1000 sq ft	\$26,410	20%	\$5,128
	832 High-Turnover (Sit-Down) Restaurant	1000 sq ft	\$26,410	20%	\$5,128
	834 Fast-Food Restaurant	1000 sq ft	\$38,588	20%	\$7,493
	837 Quick Lubrication Vehicle Shop	Service Bay	\$7,433	20%	\$1,443
	840 Auto-Care Center	1000 sq ft	\$5,060	20%	\$983
	841 New Car Sales	1000 sq ft	\$6,265	20%	\$1,217
	843 Auto Parts Store	1000 sq ft	\$3,396	20%	\$660
	847 Self-Service Car Wash	Stall	\$706	20%	\$137
	848 Tire Store	1000 sq ft	\$4,530	50%	\$2,200
	849 Wholesale Tire Store	1000 sq ft	\$4,530	50%	\$2,200
	850 Supermarket	1000 sq ft	\$4,494	50%	\$2,182
	851 Convenience Market (Open 24 hours)	1000 sq ft	\$6,371	100%	\$6,186

Land Use Types		Unit of measure	Total Allowable Impact Fee Per Unit of Measure	Adopted % of Max	Adopted Impact Fee Amount
852	Convenience Market (Open 15-16 hours)	1000 sq ft	\$6,194	100%	\$6,014
853	Convenience Market with Gasoline Pumps	1000 sq ft	\$6,371	100%	\$6,186
860	Wholesale Market	1000 sq ft	\$2,902	30%	\$845
861	Discount Club	1000 sq ft	\$4,599	30%	\$1,340
862	Home Improvement Superstore	1000 sq ft	\$3,396	30%	\$989
863	Electronics Superstore	1000 sq ft	\$3,396	30%	\$989
870	Apparel Store	1000 sq ft	\$5,911	20%	\$1,148
881	Pharmacy/Drugstore	1000 sq ft	\$5,911	20%	\$1,148
890	Furniture Store	1000 sq ft	\$1,485	20%	\$288
Services	(900-999)				
912	Drive-in Bank	1000 sq ft	\$12,885	20%	\$2,502



New Alcohol License Application Checklist

DATE: 7-11-2025

BUSINESS NAME: Grizzle Beer LLC

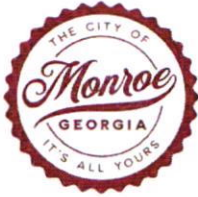
Please note that all applicants must provide the following:

1. Completed Occupation Tax Application
2. Certification of Incorporation, LLC
3. Completed Alcoholic Beverage Application
4. Completed Registered Agent Form
5. Copy of Lease Agreement or Proof of Ownership for Building
6. Live Fingerprint Scan & Completed Criminal History Background Check – Must be done at City of Monroe Police Department, using form included.
7. Affidavit Verifying Status within the United States
8. Private Employer E-Verify Affidavit
9. Copy of Driver's License, Passport, or Permanent Resident Card
10. Bonded Insurance Policy – if applying for Liquor License
11. All Fees Paid in Full. This includes a \$250 Administrative Fee (Non-Refundable).
Payments must be in the form of a Certified Check.

A Representative must attend the Council Meeting (6PM) at Monroe City Hall, 215 N. Broad St.



Signature of Applicant



OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

RECEIVED

MAY 14 2025

Business Contact Information

Business Name: GRIZZLE BEER LLC
 DBA: _____
 Physical Location: 208 S. Broad St. Monroe GA 30655
 Inside DDA (Downtown Development Authority) Boundary? Y or N _____
 Mailing Address: 250 Featherwood Hollow Athens 30601
 Email: Joe@Grizzlebeer.com
 Business Phone: 310-745-7178

Ownership Type (select only one)

- ☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: Joe Grizzle
 Owner's Email: je@Grizzlebeer.com Owner's Phone: 310-745-7178
 Local / Emergency Contact: Sarah Grizzle Phone: 310-699-1054
 Property Owner's Name: CHAD DRAPER Phone: 503-927-6321

Business Information

Business Description: Brewery
 Residential or Commercial? Commercial
 NAICS Code (<https://www.census.gov/naics>): 203241 312120
 Start Date: 10-1-2025
 Federal Tax ID (EIN): 92-2768595
 GA State & Use Tax: _____
 GA Professional State License Number(s): _____
 Exempt from E-Verify?: Yes
 If no, list E-Verify Number _____

Reason for Application (select one)

- ☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental

Gross Receipts: (Estimated from start of business to end of calendar year): \$ 700,000
 OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Works, and Professional Counselors.**

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 2
2. Number of Part-Time Employees: 6
3. On average, how many hours do ALL the part-time employees work in one week? 4

Full-Time Equivalent

- A. Answer from #1 _____
 B. Answer from #3 divided by 40 _____
 C. Add lines A and B: _____

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) yes

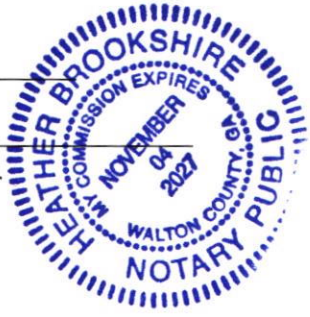
I, Joe Grizzle, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Signature [Signature] Print Name Joseph Grizzle Date 5-14-2015

Subscribed and sworn before me this 14 day of May, 2025

Notary Public Signature and Seal: Heather Brobsen

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.
O.C.G.A. § 16-10-20



STATE OF GEORGIA

Secretary of State
Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Grizzle Beer, LLC
a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **02/06/2023** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **02/08/2023**.



Brad Raffensperger

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed

Secretary of State

Filing Date: 2/6/2023 3:56:44 PM

BUSINESS INFORMATION

CONTROL NUMBER	23029228
BUSINESS NAME	Grizzle Beer, LLC
BUSINESS TYPE	Domestic Limited Liability Company
EFFECTIVE DATE	02/06/2023

PRINCIPAL OFFICE ADDRESS

ADDRESS	250 Featherwood Hollow, Athens, GA, 30601, USA
----------------	--

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Joseph Edward Grizzle	250 Featherwood Hollow, Athens, GA, 30601, USA	Clarke

ORGANIZER(S)

NAME	TITLE	ADDRESS
Charles David Lumsden	ORGANIZER	3400 Peachtree Road NE, Suite 1515, Atlanta, GA, 30326, USA

OPTIONAL PROVISIONS

Management of the Company is vested in one or more managers elected from time to time. The authority and powers of such manager(s) shall be subject to the terms, conditions and limitations set forth in the Limited Liability Company Operating Agreement of the Company, as amended from time to time, including, without limitation, the requisite approval(s) required to authorize any action which might be taken by any manager in order to make such action binding upon the Company and enforceable by any applicable designated person or entity. No member of the Company, acting in the capacity as a member, is an agent of the Company or has any authority or right to act for or bind the Company. The foregoing controls over the Georgia Limited Liability Company Act. Except for approval or disapproval of certain matters which require approval of the members as specified in said Operating Agreement, no member, acting in the capacity as a member, may take part in or interfere in any manner with the Company's control, conduct or operation or will have any voting, consent or approval rights as a member.

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Charles David Lumsden
AUTHORIZER TITLE	Organizer



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:
 - _____ Restaurant Beer & Wine: Fee \$1,000.00
 - _____ Non-profit Private Club Beer & Wine: Fee \$1,000.00
 - _____ Special Event Facility Beer & Wine: Fee \$1,000.00
- Distilled Spirits:
 - _____ Restaurant Distilled Spirits: Fee \$3,000.00
 - _____ Non-profit Private Club Distilled Spirits: Fee \$3,000.00
 - _____ Special Event Facility Distilled Spirits: Fee \$3,000.00
- _____ Sunday Sales: NO FEE

Package Licenses

- _____ Beer / Wine: Fee \$2,000.00
- _____ Hotel / Motel In-Room Service: Fee \$250.00
- _____ Growlers: Fee \$2,000.00
- _____ Brew-Pub: Fee \$750.00
- _____ Wine Shop: Fee \$750.00

Manufacturer Licenses

- ☒ Distilleries or **Micro-Distilleries**: Fee \$3,000.00
- _____ Brewery or Micro-Breweries: Fee \$1,000.00

Wholesale Dealers

_____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

_____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

_____ Annual registration for Special Event Facility: Fee \$300.00

_____ First-time Application Administrative: Fee \$250.00

Total Fees Submitted: 1,500

NOTE: **FOR NEW APPLICATIONS ONLY** THERE IS A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE FOR ALL LICENSES EXCEPT A BEER/WINE AMENITIES LICENSE FOR WHICH THE FEE IS \$200.00; ADMINISTRATIVE FEES NOT APPLY TO RENEWALS

Application Information:

1. Full Name of Business: Grizzle Beer, LLC

DBA: _____

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? _____

Domestic Limited Liability Company

2. Address: A) Physical: 208 S. Broad St. Monroe, GA 30655

B) Mailing: 250 Featherwood Hollow Athens, GA 30601

3. Phone: 310.745.7178 Beginning Date of Business in City of Monroe _____

4. ☒ New Business _____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 92-2768595 GA Sales Tax Number _____

6. Is business within the designated distance of any of the following:

N/A Located in Monroe Historic Downtown Entertainment District

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine	100 Yards	Yes <u>N/A</u>	No <u>N/A</u>
Liquor	100 Yards (Church) or 200 Yards (School)	Yes <u>N/A</u>	No <u>N/A</u>

7. Full name of Applicant Joseph Grizzle

Full Name of Spouse, If Married Sarah Grizzle

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Clayton, GA

Current Address 250 Featherwood Hollow City Athens St GA Zip 30601

Home Telephone 310.745.7178

Number of Years at present address 8

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Joseph Grizzle

250 Featherwood Hollow Athens, GA 30601

Managing Member, 310.745.7178, Grizzle Beer, LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

None

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? None

12. Do you own the land and building on which this business is to be operated? No

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☒ yes or ☐ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Grizzle Beer, LLC 208 S. Broad St. Monroe, GA 30655

Organized in Georgia 2/6/2023

Joseph Grizzle, Managing member

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Joseph Grizzle - 250 Featherwood Hollow Athens, GA 30601, (310) 745-7178, 51%

Rufe Ed Grizzle - 588 Worley Creek Rd. Lakemont, GA 30552 - 706.490.2283 - 30%

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. None

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

The applicant is a manufacturer, applicant has no interest in another manufacturer or wholesaler.

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) None

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?
None

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Joe Simmons

Name

3880 Gallant Fox Dr.

Address

Duluth

GA

30096

+1 (478) 456-6317

City

State

Zip

Telephone

2. David Patterson

Name

221 Yahoola Shoals Dr.

Address

Dahlonega

GA

30533

+1 (404) 323-8370

City

State

Zip

Telephone

3. Hank Forehand

Name

1100 Old Plantation Rd.

Address

North Augusta

SC

29841

+1 (770) 880-3697

City

State

Zip

Telephone

This the 19 day of July 2024.

(Signature Applicant)

Managing Member/Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Joseph Grizzle (Print Name)

Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Mitchell Funk

Notary Public: (Signature)

Executed: 7/19/2024





**Affidavit Verifying Status for
City of Monroe
Public Benefit Application
Pursuant to O.C.G.A. §50-36-1(e)(2)**

By executing this affidavit under oath, as an applicant for a(n).

Alcohol License (type of public benefit), as referenced in
O.C.G.A. § 50-36-1, the undersigned applicant verifies one of the following with respect to my
application for a public benefit:

- 1) ☒ I am a United States citizen.
- 2) ☐ I am a legal permanent resident of the United States
- 3) ☐ I am a qualified alien or non-immigrant under the Federal Immigration and
Nationality Act with an alien number issued by the Department of Homeland Security or other
federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal
Immigration agency is: _____

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and
has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-
1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit
can best be classified as:

Driver's License

In making the above representation under oath, I understand that any person who knowingly
and willfully makes a false, fictitious, or fraudulent statement or representation in an
affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as
allowed by such criminal statute.

Executed in Monroe (city), Georgia (state).

Joseph Grizzle

Signature of Applicant

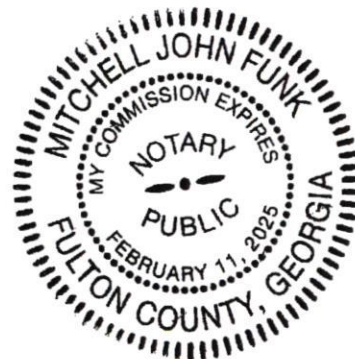
Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

19th DAY OF July, 2024

NOTARY PUBLIC

My Commission Expires: 02-11-2025



(IMPORTANT: Front and back copy of ID used must be enclosed!)



Private Employer E-Verify Affidavit for City of Monroe
Pursuant to O.C.G.A § 36-60-6(d)
 (For new applications beginning July 1, 2013)

Alcohol License

By executing this affidavit under oath, as an applicant for a(n) _____
 [business license, occupational tax certificate, or other document required to operate a business] as referenced in
 O.C.G.A § 36- 60-6(d), the undersigned applicant representing the private employer known as

Grizzle Beer, LLC

_____ [printed name of private employer] verifies one of the
 following with respect to my application for the above-mentioned document:

- (a) _____ The individual, firm, or corporation employs more than (10) employees and has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A § 13-10-90. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as listed below:

_____ Federal Work Authorization User Identification Number (Company ID Number)

_____ Date of Authorization

OR

- (b) ☒ _____ The individual, firm, or corporation employs ten (10) or less employees and therefore, is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A § 19-10-90.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A § 16-10-20, and face criminal penalties allowed by such statute.

Executed on the 19 day of July, 20 24 in Monroe (city) Georgia (state)

 Signature of Authorized Officer or Agent

Joseph Grizzle, Managing Member

 Printed Name and Title of Authorized Officer or Agent

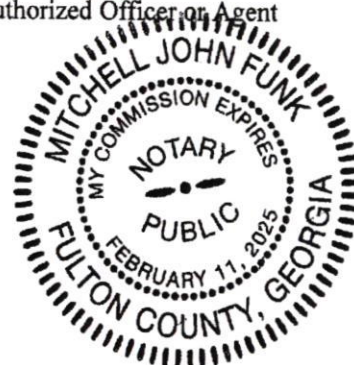
SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 19 DAY OF July, 20 24.

 NOTARY PUBLIC

My Commission Expires: 02-11-2025

(IMPORTANT: Front and back copy of ID used must be enclosed!)





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

Business Contact Information

Business Name: PORFIROS MONROE LLC
 DBA: PORFIROS MEXICAN RESTAURANT
 Physical Location: 127 N LUMPKIN ST. MONROE, GA 30655
 Inside DDA (Downtown Development Authority) Boundary? Y or N
 Mailing Address: 127 N LUMPKIN ST. MONROE, GA 30655
 Email: AVILLEGAS@GLLVCPA.COM
 Business Phone: 678-654-0933

Ownership Type (select only one)

- ☐ Corporation
☒ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: CINDY VILLA
 Owner's Email: AVILLEGAS@GLLVCPA.COM Owner's Phone: 678-654-0933
 Local / Emergency Contact: JUAN HERNANDEZ MERCADO Phone: 678-315-7715
 Property Owner's Name: 127 NORTH LUMPKIN LLC Phone: 678-939-4702

Business Information

Business Description: FULL SERVICE RESTAURANT
 Residential or Commercial? COMMERCIAL
 NAICS Code (<https://www.census.gov/naics>): 722511
 Start Date (if New Business): 08/01/2025
 Federal Tax ID (EIN): 39-2239786
 GA State & Use Tax: 309-073332
 GA Professional State License Number(s): N/A
 Exempt from E-Verify?: YES
 If no, list E-Verify Number N/A

Reason for Application (select one)

- ☐ Renewal
☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Short Term Rental

Gross Receipts: (from previous year for renewal or start of business to end of year for new): \$1,000,000.00

OR Number of Practitioners*: 0

*Under O.C.G.A. 48-13-9(c)1-18 Practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Works, and Professional Counselors.

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 6
2. Number of Part-Time Employees: 3
3. On average, how many hours do ALL the part-time employees work in one week? 15 - 19 HOURS

Full-Time Equivalent

- A. Answer from #1
 B. Answer from #3 divided by 40
 C. Add lines A and B:

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? NO
2. For new Commercial Businesses, will a sign be installed on the building or property? (permit required) YES

I, CINDY VILLA, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Cindy Villa

Signature

CINDY VILLA
Print Name

07/21/2025
Date

Subscribed and sworn before me this 21st day of July, 2025

Notary Public Signature and Seal:

Antonio Villegas

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20

ANTONIO VILLEGAS
NOTARY PUBLIC
DEKALB COUNTY, GEORGIA
My Commission Expires
01/28/2029



S.A.V.E. Affidavit
Affidavit Verifying Status for
City of Monroe
Public Benefit Application
Pursuant to O.C.G.A. §50-361(e)(2)

By executing this affidavit under oath, as an applicant for a(n) BUSINESS LICENSE [business license, occupational tax certificate], as referenced in O.C.G.A. § 50-36-1, the undersigned applicant verifies one of the following with respect to my application:

- 1) X I am a United States citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal Immigration agency is: _____

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as:

DRIVER'S LICENSE

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in ATLANTA (city), GEORGIA (state).

ANTONIO VILLEGAS
NOTARY PUBLIC
DEKALB COUNTY, GEORGIA
My Commission Expires
01/28/2029

Cindy Villa

Signature of Applicant

CINDY VILLA

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

21st DAY OF July 2025

NOTARY PUBLIC *Antonio A. Villegas*
My Commission Expires: 01-28-2029

ANTONIO VILLEGAS
NOTARY PUBLIC
DEKALB COUNTY, GEORGIA
My Commission Expires
01/28/2029



Private Employer E-Verify Affidavit for City of Monroe
Pursuant to O.C.G.A § 36-60-6(d)
(For new applications beginning July 1, 2013)

By executing this affidavit under oath, as an applicant for a(n) BUSINESS LICENSE
[business license, occupational tax certificate] as referenced in O.C.G.A § 36-60-6(d), the undersigned applicant
representing the private employer known as PORFIROS MONROE LLC [printed
name of private employer] verifies one of the following with respect to my application for the above-mentioned
document:

- (a) _____ The individual, firm, or corporation employs more than (10) employees and has registered with and utilizes
the federal work authorization program commonly known as E-Verify, or any subsequent replacement
program, in accordance with the applicable provisions and deadlines established in O.C.G.A § 13-10-90.
The undersigned private employer also attests that its federal work authorization user identification number
and date of authorization are as listed below:

Federal Work Authorization User Identification Number (Company ID Number)

Date of Authorization

OR

- (b) X _____ The individual, firm, or corporation employs ten (10) or less employees and therefore, is not required to
register with and/or utilize the federal work authorization program commonly known as E-Verify, or any
subsequent replacement program, in accordance with the applicable provisions and deadlines established
in O.C.G.A § 19-10-90.

In making the above representation under oath, I understand that any person who knowingly and
willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty
of a violation of O.C.G.A § 16-10-20, and face criminal penalties allowed by such statute.

Executed on the 21st day of July, 20 25 in ATLANTA (city), GEORGIA (state)

ANTONIO VILLEGAS
NOTARY PUBLIC
DEKALB COUNTY, GEORGIA
My Commission Expires
01/28/2029

Cindy Villa

Signature of Authorized Officer or Agent

CINDY VILLA - MANAGER

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 21st DAY OF July, 20 25.

NOTARY PUBLIC

My Commission Expires: 01-28-2029

(IMPORTANT: Front and back copy of ID used must be enclosed!)

Control Number : 25099579

STATE OF GEORGIA**Secretary of State**

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brad Raffensperger**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

PORFIRIOS MONROE LLC

a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **05/16/2025** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **05/20/2025**.

*Brad Raffensperger*

Brad Raffensperger
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed

Secretary of State

Filing Date: 5/16/2025 1:00:13 PM

BUSINESS INFORMATION

CONTROL NUMBER	25099579
BUSINESS NAME	PORFIRIOS MONROE LLC
BUSINESS TYPE	Domestic Limited Liability Company
EFFECTIVE DATE	05/16/2025

PRINCIPAL OFFICE ADDRESS

ADDRESS	210 INTERSTATE NORTH PARKWAY SE, ATLANTA, GA, 30339, USA
---------	--

REGISTERED AGENT

NAME	ADDRESS	COUNTY
JUAN HERNANDEZ	210 INTERSTATE NORTH PARKWAY SE, ATLANTA, GA, 30339, USA	Cobb

ORGANIZER(S)


NAME	TITLE	ADDRESS
CINDY QUINTERO	ORGANIZER	210 INTERSTATE NORTH PARKWAY SE, ATLANTA, GA, 30339, USA
JUAN HENANDEZ	ORGANIZER	210 INTERSTATE NORTH PARKWAY SE, ATLANTA, GA, 30339, USA
RENE GOMEZ	ORGANIZER	210 INTERSTATE NORTH PARKWAY SE, ATLANTA, GA, 30339, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	JUAN HERNANDEZ
AUTHORIZER TITLE	Organizer

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 05-20-2025

Employer Identification Number:
39-2239786

Form: SS-4

Number of this notice: CP 575 A

PORFIRIOS MONROE LLC
JUAN HERNANDEZ MBR
210 INTERSTATE NORTH PKWY SE
ATLANTA, GA 30339

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 39-2239786. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 941	10/31/2025
Form 940	01/31/2026
Form 1065	03/15/2026
Form 720	07/31/2025

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

(IRS USE ONLY)

575A

05-20-2025 PORF B 9999999999 SS-4

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S, U.S. Income Tax Return for an S Corporation, must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents or other payroll service providers, are available to assist you. Visit www.irs.gov/mefbusproviders for a list of companies that offer IRS e-file for business products and services.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is PORF. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, *Safeguarding Taxpayer Data: A Guide for Your Business*.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

☒ Restaurant Beer & Wine: Fee ~~\$1,000.00~~ \$500

☐ Non-profit Private Club Beer & Wine: Fee \$1,000.00

☐ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

☒ Restaurant Distilled Spirits: Fee ~~\$3,000.00~~ \$1500

☐ Non-profit Private Club Distilled Spirits: Fee \$3,000.00

☐ Special Event Facility Distilled Spirits: Fee \$3,000.00

- ☒ Sunday Sales: NO FEE

Package Licenses

☐ Beer / Wine: Fee \$2,000.00

☐ Hotel / Motel In-Room Service: Fee \$250.00

☐ Growlers: Fee \$2,000.00

☐ Brew-Pub: Fee \$750.00

☐ Wine Shop: Fee \$750.00

Manufacturer Licenses

☐ Distilleries or Micro-Distilleries: Fee \$3,000.00

☐ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

_____ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00

_____ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

_____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

_____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

_____ Annual registration for Special Event Facility: Fee \$300.00

X First-time Application Administrative: Fee \$250.00 *NON-REFUNDABLE*

Total Fees Submitted: ~~\$4,250.00~~ **\$2,250 (prorated after July 1)**

Application Information:

1. Full Name of Business: PORFIRIOS MONROE LLC

DBA: PORFIRIOS MEXICAN RESTAURANT

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? DOMESTIC LLC

2. Address: A) Physical: 127 N LUMPKIN ST, MONROE, GA 30655

B) Mailing: 127 N LUMPKIN ST, MONROE, GA 30655

3. Phone: _____ Beginning Date of Business in City of Monroe 08/01/2025

4. X New Business _____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 39-2239786 GA Sales Tax Number 309-073332

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant CINDY VILLA

Full Name of Spouse, If Married OSCAR DAVID VILLA GOMEZ

Are you a Citizen of the United States or Alien Lawful Permanent Resident? CITIZEN

Birthplace COLOMBIA

Current Address 110 BRINSON CIR City CANTON St GA Zip 30114

Home Telephone 678-654-0933

Number of Years at present address 5 YEARS

Previous address (If living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe 08/01/2025

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer _____

CINDY VILLA, 110 BRINSON CIR CANTON GA 30114, MANAGER, 678-654-0933, PORFIROS MONROE LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

LLC

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

NO

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. NO

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NO

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.
NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members. NO

24. Character References: (For the applicant)

1. ALEXANDRA TRIVINO

Name

638 WYNNEWOOD CT

Address

POWDER SPRINGS

GA

30127

770-529-1295

City

State

Zip

Telephone

2. JUAN HERNANDEZ

Name

638 WYNNEWOOD CT

Address

POWDER SPRINGS

GA

30127

678-315-7715

City

State

Zip

Telephone

3. RENE GOMEZ

Name

532 GARDENVIEW RD

Address

CANTON

GA

30114

770-718-6061

City

State

Zip

Telephone

This the _____ day of _____ 20____.

Cindy Villa

(Signature Applicant)

MANAGER - OWNER

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

CINDY VILLA

(Print Name)

Or:

N/A

(Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of:

Antonio Villegas

Notary Public:

Executed:

Antonio A. Villegas
7-21-2025

ANTONIO VILLEGAS
NOTARY PUBLIC
DEKALB COUNTY, GEORGIA
My Commission Expires
01/28/2029

To: City Council
From: Beth Thompson
Department: Finance & Utility
Date: 8/12/2025
Subject: Electric MCT Funds



Budget Account/Project Name:

Funding Source: Municipal Electric Authority of Georgia MCT

Budget Allocation: \$0.00

Budget Available: \$23,945,403

Requested Expense: \$907,000 **Company of Record:**

Description:

Staff recommends withdrawing a total of \$907,000 from the City of Monroe's MCT investment funds. The full amount will be transferred into the City's Utility CIP bank account for reimbursement of YTD 2025 Electric capital expenses.

Project Summary

Project Number	Project Name	Total Revenue	Total Expense
21-017	AMI INTERACTIVE METERING	0.00	49,850.00
23-013	ELEC SYSTEM AUTOMATION	0.00	2,056.00
24-010	ELECTRIC NEW JAIL	0.00	56,996.06
24-028	POLE REPLACEMENT ELEC	0.00	719,746.97
25-013	ELEC TAP HWY 11 RELOC	0.00	78,965.05
Project Totals:		0.00	907,614.08

Background:

The City of Monroe invests \$100,000 each month into the MCT fund for future projects & expenses of the Electric department. The current balance in the combined MCT funds as of June 2025 is \$23,945,403.

Attachment(s):

AN ORDINANCE DECLARING PERSONAL PROPERTY (MONROE POLICE DEPARTMENT K9 CIRO) OWNED BY THE CITY OF MONROE AS SURPLUS PROPERTY; TO REPEAL OTHER CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and City Council hereby recognize that the City of Monroe currently owns a ten (10) year old Belgian Malinois Monroe Police Department Canine named Ciro; and

WHEREAS, the Mayor and City Council hereby declare that Canine Ciro, due to his age and physical condition, currently has no law enforcement or commercial value; and

WHEREAS, Sergeant Ryan Gee (“Sgt. Gee”) has been Ciro’s K9 handler for the last eight (8) years; and

WHEREAS, Ciro has lived with Sgt. Gee and his family during the last eight (8) years while they have worked together at the City of Monroe’s Police Department; and

WHEREAS, Ciro was recently retired from the City of Monroe’s Police Department due to age and health concerns; and

WHEREAS, the Mayor and City Council desire to give Canine Ciro to Sgt. Gee, who has been caring for Canine Ciro, who is familiar with Canine Ciro’s specialized training, and who is trained to handle Canine Ciro properly; and

WHEREAS, in exchange for the receipt of Canine Ciro, Sgt. Gee shall assume sole financial responsibility for the care of Ciro, and any and all liabilities associated with Canine Ciro; and

WHEREAS, the Mayor and City Council have the authority pursuant to O.C.G.A. §36-30-2, to exercise their discretion in the management and disposition of the City’s property; and

WHEREAS, the Mayor and City Council are presently exercising their discretion in the management and disposition of the City’s property in good faith; and

WHEREAS, the Mayor and City Council find it necessary and expedient and in the best interest of the City and its citizens to declare Canine Ciro as surplus personal property;

NOW, THEREFORE, BE IT ORDAINED that the Mayor and City Council of Monroe do hereby declare and ordain the following:

- 1. The City-owned Monroe Police Department Canine Ciro, a ten (10) year old Belgian Malinois, is declared surplus property.
- 2. The Mayor is fully authorized to execute the City of Monroe Contract and Release Agreement attached hereto on behalf of the City of Monroe. The Contract and Release Agreement will, among other things, transfer ownership of Canine Ciro from the City of Monroe to Sgt. Gee.
- 3. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

READ AND ADOPTED this ____ day of _____, 2025.

CITY OF MONROE, GEORGIA

By: _____ **(SEAL)**

John S. Howard, Mayor

Attest: _____ **(SEAL)**

Laura Powell, City Clerk

CITY OF MONROE
CONTRACT AND RELEASE AGREEMENT

WHEREAS, the City of Monroe (the “City”) currently owns a ten (10) year old Belgian Malinois Canine named Ciro; and

WHEREAS, the Mayor and City Council have determined that Canine Ciro, due to his age and physical condition, has no law enforcement or commercial value; and

WHEREAS, the Mayor and City Council have declared Canine Ciro to be surplus personal property of the City; and

WHEREAS, in accordance with the O.C.G.A. §36-30-2, the City has discretion in the management and disposal of its property;

WHEREAS, the Mayor and City Council desire to give Canine Ciro to Sergeant Ryan Gee (Sgt. Gee”), who has been caring for Canine Ciro, who is familiar with Canine Ciro’s specialized training, and who is trained to properly handle Canine Ciro; and

WHEREAS, Sgt. Gee acknowledges that Canine Ciro has been trained for the last eight (8) years to perform police K9 work, including aggression training; and

WHEREAS, Sgt. Gee acknowledges that the City strongly recommends that Canine Ciro’s aggression training should never be used by him or anyone else for any reason.

NOW THEREFORE, for and in consideration of the promises and conditions contained herein, and for other good and valuable consideration, the City and Sgt. Gee (herein collectively known as the “Parties”), intending to be legally bound, do hereby agree as follows:

1. By the execution of this Contract and Release Agreement (hereinafter “Agreement”), the City hereby transfers ownership of Canine Ciro to Sgt. Gee.
2. Canine Ciro has no commercial value, and Sgt. Gee shall not be required to pay any money towards any purchase price of Canine Ciro.
3. Sgt. Gee understands that, upon his receipt of Canine Ciro, Canine Ciro shall no longer be the property of the City. Thereafter, the City shall not be responsible for any actions Canine Ciro may take upon Sgt. Gee or any other person, property, or object.
4. Sgt. Gee understands that he shall assume sole financial responsibility for the care of Ciro and any and all liabilities associated with Canine Ciro.

5. Sgt. Gee agrees to defend, indemnify and hold the City harmless from and against all such claims, demands, obligations, actions, causes of action, damages, costs and expenses which anyone may ever assert against the City arising out of any incident involving Canine Ciro from the date of this Agreement forward.

6. Sgt. Gee agrees that he has had sufficient time to seek legal representation in this matter if he desired such representation. Further, Sgt. Gee stipulates and agrees that he is entering into this Agreement freely and voluntarily.

7. Each person signing this Agreement warrants that he or she has authority from the party for whom he or she signs to execute this Agreement on behalf of that party.

8. This Agreement may be executed in any number of counterparts. In that event: (i) the executions shall have the same effect as if all Parties had signed the same physical document; (ii) all counterparts shall be construed together and shall constitute one and the same document; and (iii) each document bearing the original execution of any Party shall be an original document.

9. This Agreement shall be governed by the substantive laws of Georgia.

10. Should any provision of this Agreement be declared unenforceable, void, unconstitutional, or of no force and effect, by any Court of competent jurisdiction, said declaration shall in no way affect the remaining terms and provisions of this Agreement, and said remaining terms and provisions shall remain in full force and effect.

11. This Agreement constitutes the entire understanding of the Parties, and each Party admits and agrees that there are no representations, warranties, or other agreements by and/or between the Parties other than those expressly stated herein.

[SIGNATURE PAGE FOLLOWS]

THE UNDERSIGNED HAS FULLY READ THE FOREGOING CONTRACT AND
RELEASE AGREEMENT AND ACKNOWLEDGES AND AGREES TO ALL THE TERMS
STATED THEREIN.

The Parties have executed this Agreement on the ____ day of _____, 2025.

CITY OF MONROE, GEORGIA

_____(SEAL)
John S. Howard, Mayor

Sworn to and subscribed before me
this the ____ day of _____, 2025.

NOTARY PUBLIC

_____(SEAL)
Sergeant Ryan Gee, Individually

Sworn to and subscribed before me
this the ____ day of _____, 2025.

NOTARY PUBLIC

To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 08/12/2025
Subject: Renaming portion of Green Street to AJ White Street



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

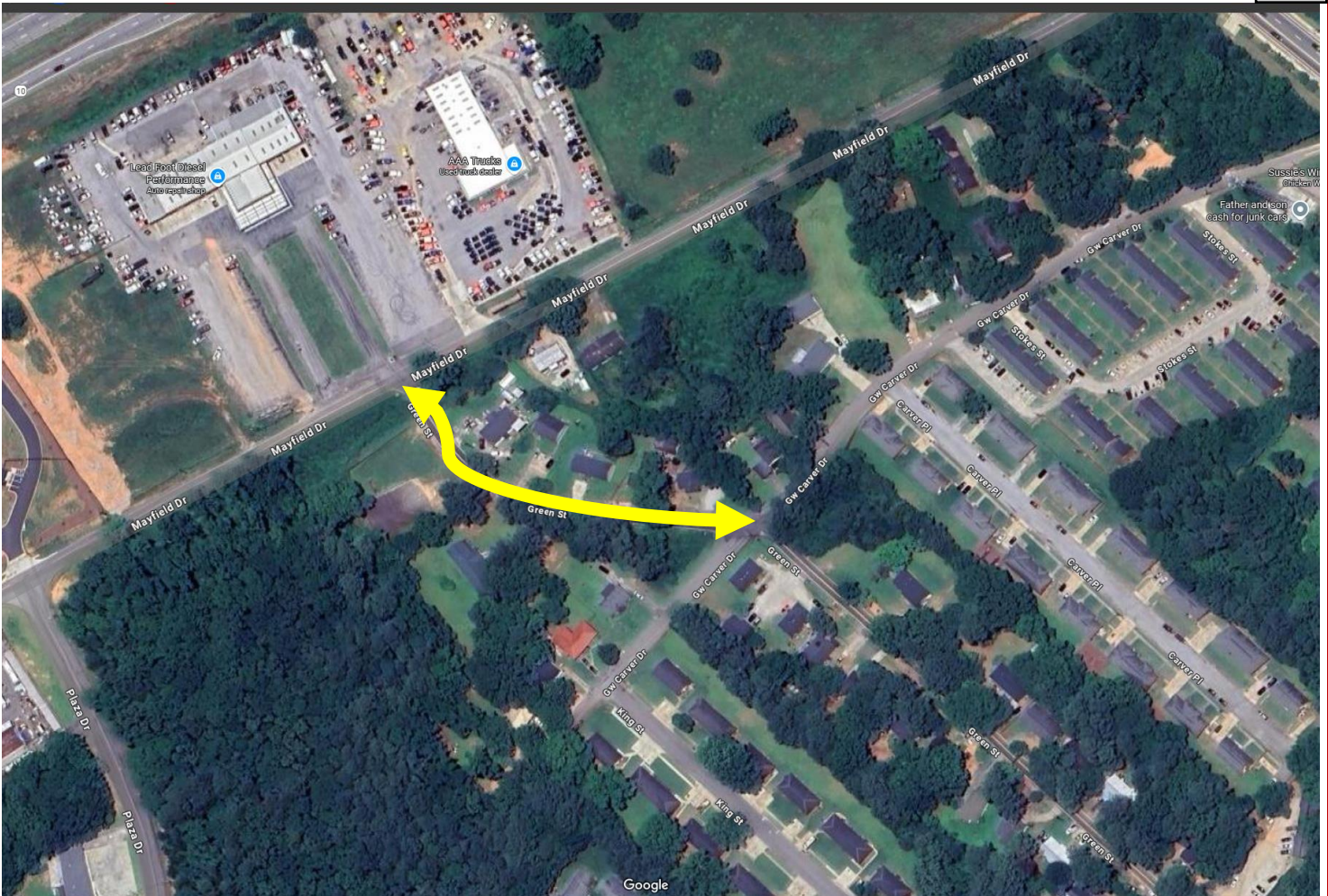
Staff is presenting the petition for the renaming of a portion of Green St.

Background:

Mr. Johnny Brint has requested that the City Council rename a portion of Green St to AJ White St in honor of his father-in-law. The portion contains 8 parcels of property that includes 6 homes. It is the portion of street between Mayfield Drive and GW Carver Drive.

Attachment(s):

Petition





CITY OF MONROE PETITION TO RENAME A PUBLIC STREET

To the Honorable Mayor and City Council of Monroe, Georgia:

Subject: Petition to Change the Name of a Public Street

Dear Honorable Mayor and City Council,

We the undersigned Petitioners as the residents and property owners currently living on

GREEN STREET, respectively request the renaming of our street.
(Provide Street Name)

The purpose of the requested street name change is as follows:

Rev. A. J. White was a respected and beloved resident of Monroe, Georgia, whose family home at 557 Green Street, built in 1964 became a place of stability, love, and community for over four decades. Rev. White and his wife Mrs Irene White, raised five children there, contributing to the fabric of the community, not only as a family man, but as a spiritual and civic leader.

Existing Street Name: GREEN STREET

Proposed Street Name: A J WHITE STREET

We the Petitioners understand changing the street name requires physical addresses on the street to be amended by the City of Monroe that will be reported to the US Post Office, as well as other public and emergency services like E-911, Walton County Property Appraisal, etc. These changes will impact current references and contact information to the residences located on the street who have financial or lending institutions involved with the property, utilities not provided by the City, have military service and benefit contact to their current address, and could be the cause for interruption of parcels, packages, deliveries, including the routine delivery of medical supplies (if applicable) until all county, state, and federal institutions, national databases, credit companies, lending institutions, internet companies, delivery companies etc. have updated their databases accordingly. The Petitioners for this street name change acknowledge the City of Monroe bears no responsibility for any delays or disruptions to existing services or alterations to personal contact information resulting from the street name change.

Respectfully submitted for your consideration,

Petitioners on the following page(s):

215 N Broad Street • PO Box 725 • Monroe GA 30655

The following property owners have read the petition above and are in favor of the proposed street name change as described in this petition:

Flossie White Bastwick
(1) PROPERTY OWNER(S) PRINTED NAME

Flossie White Bastwick
PROPERTY OWNER(S) SIGNATURE(S)

557 Green Street
STREET ADDRESS

Monroe, Ga. 30655
CITY, STATE, ZIP CODE

770-267-6112
PHONE #

July 9, 2025
DATE

Edward Echols
(2) PROPERTY OWNER(S) PRINTED NAME

Edward Echols
PROPERTY OWNER(S) SIGNATURE(S)

558 Green St
STREET ADDRESS

Monroe Ga 30655
CITY, STATE, ZIP CODE

678-442-5793
PHONE #

07-12-2025
DATE

Karen Crutchfield
(3) PROPERTY OWNER(S) PRINTED NAME

Karen Crutchfield
PROPERTY OWNER(S) SIGNATURE(S)

550 Green St
STREET ADDRESS

Monroe Ga, 30655
CITY, STATE, ZIP CODE

PHONE #

770 889 9807
DATE
7-14-2025

(4) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(5) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(6) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(7) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(8) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(9) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

(10) PROPERTY OWNER(S) PRINTED NAME

PROPERTY OWNER(S) SIGNATURE(S)

STREET ADDRESS

CITY, STATE, ZIP CODE

PHONE #

DATE

215 N Broad Street • PO Box 725 • Monroe GA 30655

6/30/2025



POSITION: Commission Member

DEPARTMENT: Historic Preservation

POSTED: 06/03/2025

CLOSING DATE/TIME: Until Filled

The City of Monroe is now accepting applications for two(2) Historical Preservation Commission Member positions. Each position's first meeting will begin the month appointed by the Mayor and City Council.

The Historic Preservation Commission shall consist of five members appointed by the Mayor and ratified by the City Council who have demonstrated special interests, experience or education in history, architecture or the preservation of historic resources.

HPC Member will:

- Serve a three-year term without compensation; Member shall continue to serve until their successor is duly appointed
- Reside within the City
- Act in an advisory capacity to the city council

A fillable application can be found with this posting or visit us at City Hall, 215 N. Broad Street, Monroe, GA 30655. A resume will not be accepted in lieu of a completed application, but may be attached. Please return applications to City Hall or to Sarah Johnson at Sjohnson@MonroeGA.gov



THE CITY OF MONROE

APPOINTED BOARD MEMBER BIOGRAPHY

PLEASE TYPE OR PRINT CLEARLY IN INK	
NAME	Jane Camp
HOME ADDRESS	624 Fleeting Court, Monroe GA 30655
HOME/CELL NUMBER	(770) 601-0200
PROFESSION/BUSINESS	
BUSINESS ADDRESS	
BUSINESS NUMBER	
EMAIL ADDRESS	janecamp601@gmail.com
ADDRESS WHERE YOU PREFER TO RECEIVE MAIL	Home <input type="checkbox"/> Work <input type="checkbox"/>

BIRTHDATE	06/25/1950
BIRTHPLACE	Bainbridge, GA
EDUCATION	BSED
HOBBIES	Pickleball, tennis, Mahjong
MEMBERSHIP IN SERVICE CLUBS	Every club in Monroe for the last 50 years
SOCIAL CLUBS	Same
MEMBERSHIP/OFFICES HELD/OTHER AGENCY BOARDS	Director, Founding member, President, Treasurer
CIVIC APPOINTMENTS	Library Board, Historic Preservation Board, Art Council
POLITICAL OFFICES	
REASON FOR INTEREST IN SERVING ON HPC	I was a founding member of the Historic Preservation



ADDITIONAL SPACE FOR ANSWERS

I love to preserve what was. Taking buildings, streets, etc. back to the original origin, is of great interest. I have always loved the past, and think Historic Districts should adhere to the guidelines given to present owners to keep the integrity of the districts. I presently serve on the Committee and would like to submit my reappointment.

Thank you,

Jane Camp

*requested to use
previous application
-sy



POSITION: Commission Member

DEPARTMENT: Historic Preservation

POSTED: 02/09/2024 6/4/25

CLOSING DATE/TIME: Until Filled

The City of Monroe is now accepting applications for the position of Historical Preservation Commission Member. This position's first meeting will be ~~May 28, 2024~~ and the seat will expire ~~May 1, 2027~~.

The Historic Preservation Commission shall consist of five members appointed by the Mayor and ratified by the City Council who have demonstrated special interests, experience or education in history, architecture or the preservation of historic resources.

HPC Member will:

- Serve a three-year term without compensation; Member shall continue to serve until their successor is duly appointed
- Reside within the City
- Act in an advisory capacity to the city council

A fillable application can be found with this posting or visit us at City Hall, 215 N. Broad Street, Monroe, GA 30655. A resume will not be accepted in lieu of a completed application, but may be attached. Please return applications to City Hall or to Sarah Johnson at Sjohnson@MonroeGA.gov



THE CITY OF MONROE

APPOINTED BOARD MEMBER BIOGRAPHY

PLEASE TYPE OR PRINT CLEARLY IN INK	
NAME	Joy E. Pequignot
HOME ADDRESS	223 E Marable St
HOME/CELL NUMBER	770-656-2587
PROFESSION/BUSINESS	Retired
BUSINESS ADDRESS	n/a
BUSINESS NUMBER	n/a
EMAIL ADDRESS	pequignotc@bellsouth.net
ADDRESS WHERE YOU PREFER TO RECEIVE MAIL	Home <input checked="" type="checkbox"/> Work <input type="checkbox"/>

BIRTHDATE	8/21/1956
BIRTHPLACE	Rockdale County
EDUCATION	Associate Degree in Computer Programming
HOBBIES	sewing, gardening, reading, thrifting
MEMBERSHIP IN SERVICE CLUBS	n/a
SOCIAL CLUBS	n/a
MEMBERSHIP/OFFICES HELD/OTHER AGENCY BOARDS	n/a
CIVIC APPOINTMENTS	I work the polls for local, state and Federal Elections.
POLITICAL OFFICES	n/a
REASON FOR INTEREST IN SERVING ON PLANNING BOARD HPC	To Become a more active member of the Monroe Community

7/29/2025

I moved from Loganville to Monroe four years ago and love living here in Monroe. Monroe provides that hometown feel where friends are close, neighbors are friendly and are always willing to help. I love driving through the neighborhoods to see what great jobs people are doing to renovate their homes. It's fun to imagine what I would do if the property were mine.

In 2022 my daughter Clairissa Pequignot purchased the property 217 E Marable St next door to my home. The home built in 1930 needed to be completely renovated. From the beginning of the renovation, we wanted to preserve the historical aspects of the house as much as possible. It was gutted and brought up to code. Any wood replaced was repurposed into mantels and shelving. The bedroom fireplaces were rebricked with brick from the Old Virginia Company. One of the fireplaces actually has some brick found on the property. We left three sections of walls with the original beadboard exposed. The original mantle was left in the living room. We suspect the mantle came from Europe. The original chandelier was refurbished and is being used in the dining room of the home.

After the renovations were done at 217 E Marable, my daughter and I purchased the properties at 313 and 315 S Madison. As before we are consciously trying to preserve the historical values of the houses inside and out. We plan for the houses to become valued by the community as office and retail space. These properties are located across from The Town Greene. I am sure the properties will reflect out love for the Historical values Monroe represents.

I am thrilled to have this opportunity to possibly serve on the Historical Preservation Commission. I pledge to become a valued member of the commission.

Thank You,

Joy Pequignot



POSITION:	Commission Member
DEPARTMENT:	Planning & Zoning
POSTED:	07/25/2025
CLOSING DATE/TIME:	Until Filled

The City of Monroe is now accepting applications for two (2) Planning & Zoning Commission Members.

The Planning Commission shall consist of five members, who shall be residents of the City, appointed by the Mayor and City Council. The terms of the members shall be for five years. All members shall serve with compensation as set by Council.

Planning Member will:

- Serve the expired term beginning September 16, 2025 and expiring September 1, 2030
- Reside within the City
- Attend monthly Planning & Zoning Meetings on the third Tuesday of every month starting at 6:00 pm in the City Hall Council Chambers
- Act in an advisory capacity to the city council

A fillable application can be found with this posting or at City Hall, 215 N. Broad Street, Monroe, GA 30655. A resume will not be accepted in lieu of a completed application, but may be attached. Please return applications to City Hall or to Sarah Johnson at Sjohnson@MonroeGA.gov



THE CITY OF MONROE

APPOINTED BOARD MEMBER BIOGRAPHY

PLEASE TYPE OR PRINT CLEARLY IN INK	
NAME	
HOME ADDRESS	
HOME/CELL NUMBER	
PROFESSION/BUSINESS	
BUSINESS ADDRESS	
BUSINESS NUMBER	
EMAIL ADDRESS	
ADDRESS WHERE YOU PREFER TO RECEIVE MAIL	Home <u>X</u> Work _____

BIRTHDATE	
BIRTHPLACE	
EDUCATION	
HOBBIES	
MEMBERSHIP IN SERVICE CLUBS	
SOCIAL CLUBS	
MEMBERSHIP/OFFICES HELD/OTHER AGENCY BOARDS	
CIVIC APPOINTMENTS	
POLITICAL OFFICES	
REASON FOR INTEREST IN SERVING ON PLANNING BOARD	

ADDITIONAL SPACE FOR ANSWERS