



Council Meeting

AGENDA

Tuesday, December 12, 2023

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Consent Agenda**
 - [a.](#) November 14, 2023 Council Minutes
 - [b.](#) October 17, 2023 Planning Commission Minutes
 - [c.](#) September 26, 2023 Historic Preservation Commission Minutes
 - [d.](#) October 24, 2023 Historic Preservation Commission Minutes
 - [e.](#) October 12, 2023 Downtown Development Authority Minutes
 - [f.](#) October 12, 2023 Conventions and Visitors Bureau Minutes

II. PUBLIC FORUM

- 1. Public Comment(s)**

III. BUSINESS ITEMS

- 1. City Administrator Update**
- [2.](#) **Assistant City Administrator Update**
- 3. Department Requests**

- [a.](#) **Public Works:** Approval - 2024 LMIG Allocation
- [b.](#) **Utilities:** Approval - Safety Equipment for Material Handling Truck
- [c.](#) **Utilities:** Approval - Water Treatment Plant Pump Repair
- [d.](#) **Utilities:** Approval - GMC Engineering Services Contract
- [e.](#) **Utilities:** Approval - Purchase of Electric Materials for New Jail

IV. NEW BUSINESS

1. New Business

- [a.](#) Application - Beer & Wine Package Sales - Monroe Mini Mart
- [b.](#) Application - Beer & Wine Package Sales - Jack Peters Grocery
- [c.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Le Gabrielle Crepes and Waffles
- [d.](#) Appointments (2) - Downtown Development Authority & Convention & Visitors Bureau Authority & Urban Redevelopment Agency
- [e.](#) Approval - 2024 Budget Resolution
- [f.](#) RDF CDBG - Architectural Firm Selection
- [g.](#) 2024 CDBG - Grant Writing and Administration Services Selection
- [h.](#) 2024 CDBG - Engineering Firm Selection
- [i.](#) Discussion - Embrace Civility
- [j.](#) Adopt - 2024 Council Meeting Schedule
- [k.](#) Adopt - 2024 Planning Commission Schedule
- [l.](#) Adopt - 2024 Historic Preservation Commission Schedule

V. DISTRICT ITEMS

1. District Items

2. Mayoral Update

VI. EXECUTIVE SESSION

1. Legal Issue (s)

VII. ADJOURN

VIII. DEPARTMENT REPORTS & INFORMATION

[1.](#) Monthly Central Services Report

- 2. Monthly Code Report**
- 3. Monthly Economic Development Report**
- 4. Monthly Finance Report**
- 5. Monthly Fire Report**
- 6. Monthly Police Report**
- 7. Monthly Solid Waste Report**
- 8. Monthly Streets & Transportation Report**
- 9. Monthly Telecom Report**
- 10. Monthly Water, Sewer, Gas & Electric Report**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Norman Garrett	Council Member
	Tyler Gregory	Council Member (via phone)
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Beverly Harrison	Interim City Clerk
	Russell Preston	City Attorney
	Donnie Wright	City Attorney
Absent:	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
Staff Present:	Jeremiah Still, Matt McClung, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Mike McGuire, Chris Bailey, Brad Callender, Kaitlyn Stubbs, Chris Croy	
Visitors:	Emily Mapp-Hunter, Patricia Pope, Anna Ivey, Robbie Vaughn, Mitch Alligood, Tishia McRae, Rochelle Jackson, Delana Gregory, James Vaughn, Vince Kamin, Destin Avery, Lori Volk, Bruce Hendley, Garren Walker, Ned Butler, Michelle Mirolli, Kim Jolly, Julie Sams, Adriane Brown, Roger Hillman, Latasha Jones, Tishia Fenn	

I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Mr. Garren Walker, from Fort Valley State University, gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present, except for Council Member Lee Malcom, Council Member Myoshia Crawford, and Council Member Charles Boyce. Council Member Tyler Gregory was present via telephone. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by Little, seconded by Dickinson.
Passed Unanimously*

4. Approval of Consent Agenda

- a. October 10, 2023 Council Minutes
- b. September 19, 2023 Planning Commission Minutes
- c. September 14, 2023 Downtown Development Authority Minutes
- d. September 14, 2023 Conventions and Visitors Bureau Minutes

To approve the consent agenda as presented.

*Motion by Dickinson, seconded by Bradley.
Passed Unanimously*

II. PUBLIC FORUM**1. Public Presentations****a. Monroe Hurricanes Recognition**

Mayor Howard stated Council Member Charles Boyce is Coach of the Monroe Hurricanes Basketball Team, which went to the Nationals. Assistant Coach Jeremiah Still also went to Nationals with the 10 and under boys' team, who won the Championship.

No Action.

b. Walton Teen Advocacy Board Presentation

Ms. Tishia Fenn, with the Walton Youth Advocacy Board, discussed their recent projects, events, and initiatives.

Ms. Delana Gregory, with Leadership Walton, presented the idea of having a talent show as a fundraiser.

Ms. Destin Avery, with Leadership Walton, presented the idea of doing an Heirloom Alley Garden.

No Action.

2. Public Comments

Ms. Robbie Mapp-Vaughn, of 26 Michael Etchison Spur, requested for the word Lieutenant to be added at the beginning of the name Michael Etchison Road. She wants everyone to know that he died in the line of duty.

Ms. Latasha Jones discussed the intersection at Highway 138 and Spring Street. Her father died on October 19. He was driving a motorcycle down Spring Street and turned onto Highway 138; someone crossing the road pulling out of Chick-Fil-A ran over him. It is a very dangerous intersection that needs to be made safer. She understands it is a Department of Transportation issue, but the City of Monroe has some influence on it. She stated it should be against the law to turn left during high traffic times.

III. BUSINESS ITEMS**1. City Administrator Update**

City Administrator Logan Propes discussed the Highway 138 intersection at Starbucks and Chick-Fil-A. He had a meeting with the City engineers and GDOT officials last week. The City has requested for GDOT to take another look at the area; another accident happened there as well. GDOT is looking at a traffic improvement project that would go from Michael Etchison Road to the current East Bound On-Ramp. It is in the engineering process now, but it will take a lot of time. The City is pushing for a true green arrow for both sides on Michael Etchison Road and Highway 138. He feels confident there will at least be a time of use arrow installed. They are also pushing for signalization at Highway 11 and Highway 78. Additional improvements have been made to the East Bound On-Ramp, and it is now open. The West Bound On-Ramp is under heavy construction. The By-Pass Project is moving along and is getting ready for some utility relocations. New traffic signals have been installed on West Spring Street at Breedlove Drive; it will be restriped with turn signals over the next few weeks.

2. Assistant City Administrator Update

Assistant City Administrator Chris Bailey explained the guard rail requested for East Marable Street has now been installed. The leaf truck is following the Solid Waste routes and will continue through the end of February. Mathews Park will have trout added tomorrow. The Extra Special People (ESP) Fall Fest Event was held at the Airport on October 22; they raised \$89,000 for summer camps. The Bikes, Trikes, & Magical Lights Parade will be at Childers Park on November 16.

Council Member Tyler Gregory recused himself.

3. Department Requests**a. Utilities: Bid Award for 2022 CDBG**

Mr. Rodney Middlebrooks requested approval to award the 2022 CDBG Grant to James Warren & Associates for the amount of \$1,628,036.20, which was the lowest bid amount. The project includes replacement of 4,345 feet of sewer main along Glen Iris Drive, Stowers Street, portions of Bryant Road, and Edwards Street. Sewer service lines to 67 residential customers will be replaced and the existing brick manholes will be rehabbed. The bid amount also includes milling and paving of the listed streets.

To award the 2022 CDBG to James Warren & Associates.

*Motion by Little, seconded by Dickinson.
Abstaining: Gregory.
Passed.*

IV. NEW BUSINESS**1. New Business****a. Preliminary Plat – Rivers Edge, Phase I**

Mr. Brad Callender presented the request for approval of the Preliminary Plat for 302 Michael Etchison Road to allow for the development of 105 single-family residential lots in the first phase of the Rivers Edge Project. There are 325 total lots in the Rivers Edge Project. This Preliminary Plat represents a renewal of a previously approved Preliminary Plat for the

development that was originally approved by City Council on August 3, 2021. The Preliminary Plat is the same in all respects as previously approved. The Planning Commission recommended approval of the Preliminary Plat without corrections.

To approve the Preliminary Plat, without corrections.

*Motion by Dickinson, seconded by Bradley.
Passed Unanimously.*

b. Preliminary Plat – Carson Pointe

Mr. Brad Callender presented the request for approval of the Preliminary Plat for 707 South Madison Avenue to allow for the development of five single-family residential lots in a small-scale development. The site was rezoned to PRD (Planned Residential Development) by City Council on August 8, 2023. Access to the lots will be via a private access easement with a paved driveway. The Planning Commission recommended approval of the Preliminary Plat without corrections.

To approve the Preliminary Plat, without corrections.

*Motion by Dickinson, seconded by Little.
Passed Unanimously.*

c. Final Plat – The Overlook of Monroe

Mr. Brad Callender presented the request for approval of the Final Plat for 319 South Madison Avenue to allow for the subdivision of seven townhome lots with one common area lot. Vehicular access to the townhomes will be via private access drive off of South Madison Avenue to the rear of the townhomes. The townhomes will be oriented to have four townhomes facing South Madison Avenue and three townhomes facing Milledge Avenue. Staff recommends approval of the Final Plat without corrections.

To approve the Final Plat, without corrections.

*Motion by Dickinson, seconded by Bradley.
Passed Unanimously.*

d. Renewal – Health and Ancillary Insurance

City Administrator Logan Propes explained the renewal of the 2024 Health and Ancillary Insurance through MSI Benefits Group. The City is partially self-insured, with some reinsurances. There are some large increases, due to a few health claims. The plan is still performing with an aggregate loss ratio of only 71%. There will be some fixed cost increases of two percent for next year and a specific stop-loss reinsurance will be set at \$80,000. The cost will be \$16,670 per employee. He proposed an increase of two percent to be paid by the employees.

Vice-Mayor Larry Bradley stated he is glad it has been kept as low as it has for this long.

To approve the 2023 Health & Ancillary Insurance Policies as presented through Crum and Foster, MetLife Dental, Standard, and MetLife Vision.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

e. 2nd Reading – Development Regulations Text Amendment #7
Council waived the second reading of the Ordinance.

To adopt the Development Regulations Text Amendment Ordinance.

*Motion by Dickinson, seconded by Little.
Passed Unanimously.*

f. Discussion – Street Name Change – Michael Etchison Road to Lt. Michael Etchison Road

City Administrator Logan Propes explained that nobody disagrees with changing the name, but there are procedures that must be gone through. The other two-name changes that were done recently did not have any addresses on the streets. About 90% of the road is located in the territory of Walton County. Therefore, a reciprocal agreement will be needed with the County. He recommended that both the City and Walton County have public hearings, because there are at least 54 addresses that could be affected on the road. All of the addresses and systems would have to be updated.

Mayor Howard and Mr. Propes discussed the history of the road.

Mr. Propes stated he will discuss it with the County Manager.

No Action.

V. DISTRICT ITEMS

1. District Items

There were no district items.

2. Mayoral Update

Mayor John Howard thanked Council Member Tyler Gregory, Beth Thomspson, and Logan Propes for such a detailed Budget Meeting. The Bikes, Trikes, & Magical Lights Parade will be on November 16, and the Christmas Parade will be on December 7. There will be Candlelight Shopping every Thursday night. He thanked Public Works for their hard work. He discussed the City partnering with the Teen Advocacy Board to start holding a Teen Court.

VI. ADJOURN

*Motion by Little, seconded by Bradley.
Passed Unanimously.*

MAYOR

INTERIM CITY CLERK

**MONROE PLANNING COMMISSION
MEETING MINUTES—October 17, 2023**

Present: Shauna Mathias, Rosalind Parks, Mike Eckles, Nate Treadaway

Absent: Randy Camp

Staff: Brad Callender—City Planner
Laura Wilson—Code Assistant

Visitors: Garrett Ivesh, Lori Volk, Bruce Hendley, Ned Butler

Call to Order by Chairman Eckles at 5:30 pm.

Note by Chairman Eckles—Due to an error in the application for a rezone for Blasingame Properties (Rezone #2665), the application will have to be postponed until the November Planning Commission meeting.

Motion to table Rezone #2665 until November 16, 2023

Motion Parks. Second Mathias.
Motion carried

Motion to Approve the Agenda

Motion Parks. Second Treadaway.
Motion carried

Chairman Eckles asked for any changes, corrections or additions to the September 19, 2023 minutes.

Motion to approve

Motion Mathias. Second Treadaway
Motion carried

Chairman Eckles asked for the Code Officer's Report: None

Old Business: None

The First Item of Business is Certificate of Appropriateness Case #2662, a request to replace an existent nonconforming sign for a monument sign for Sky Collision at 1547 S. Broad St. Staff recommends approval with one condition. Garrett Ivesh spoke in favor of the project and agrees with the stated condition.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approved with condition

Motion Treadaway. Second Mathias.
Motion Carried

The Second Item of Business is Preliminary Plat approval request #2663 for Rivers Edge, Phase I at 302 Michael Etchison Rd. The previous preliminary plat for the project was approved by City Council in 2021. The previous preliminary plat and land disturbances permits have expired which is the basis for this request. The project consists of 105 single-family detached residential lots in the first phase. Staff recommends approval without conditions. Ned Butler from Reliant Homes spoke in favor of the request.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve

Motion Mathias. Second Treadaway.
Motion Carried

The Third Item of Business is Preliminary Plat approval request #2664 for Carson Pointe at 707 S. Madison Ave. The project consists of 5 small scale single-family detached residential lots. Access to the lots will be via private access easement with a paved driveway off of S. Madison Ave. Staff recommends approval without conditions. Lori Volk spoke in favor of the project.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve

Motion Treadaway. Second Mathias
Motion carried

The Fourth Item of Business is 2024 Planning Commission Schedule—the schedule will still be the third Tuesday of the month but the time will change to 6:00pm.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve

Motion Mathias. Second Parks
Motion carried

Chairman Eckles entertained a motion to adjourn.

Motion to adjourn

Motion Parks. Second Treadaway
Meeting adjourned; 5:42pm

Historic Preservation Commission
Meeting Minutes
Regular Meeting—September 26, 2023

Present: Fay Brassie, Laura Powell, Elizabeth Jones, Marc Hammes, Jane Camp

Absent: None

Staff: Brad Callender, City Planner
Laura Wilson, Code Admin

Visitors: Chuck & Lori Bradley, Larry Bradley, Giancarlo P.

Meeting called to order at 6:00 P.M.

Motion to approve agenda as submitted

Motion Brassie. Second Camp
Motion carried

Chairman Jones asked if there were any changes or corrections to the previous months' minutes.
To approve as submitted.

Motion by Powell, Second by Hammes
Motion carried.

Old Business: None

New Business:

The First Item of New Business: Request for COA #2654, a request for exterior signage at 132 N. Broad St. The applicant, Giancarlo Podeszwa, is proposing to add window signs and a hanging sign for a new restaurant—The Thirsty Moose. The hanging sign will be located between the windows on the second story. The windows on the ground level will have two decals (not three as pictured in the application).

Commissioner Brassie: Is this a chain restaurant?

Podeszwa: No, it is named after my father's first restaurant.

Podeszwa: For the paint on the outside, can I touch that up or would I have to come back?

Chairman Jones: You can paint the areas that have been painted, not the unpainted brick

Motion to approve with two window signs on the ground level

Motion by Hammes, Second by Camp
Motion carried

The Second Item of New Business Request for COA #2655, a request for a shed at 400 E. Church St. The applicant and owner, Chuck Bradley, spoke in favor of the project. The shed will be used for storage. The applicant tried to select a shed that would complement the house—black trim, cream shed with a gable

Motion to approve

Motion by Camp, Second by Brassie

Motion carried.

The Third Item of New Business: Phase Two Historic Survey Update by Laura Wilson

- Phase Two is the northeast section of the city
- 25% of the was turned into the state for review
- 173 Resources were surveyed—preliminary evaluation based on physical integrity
 - National Register Evaluation—56 (No), 51 (Need more information), & 66 (Yes)
- When broken down by building type—most of the resources surveyed were ranches

Motion to adjourn

Motion by Brassie, Second by Hammes

Motion carried

Adjourned at 6:20 pm

Historic Preservation Commission
Meeting Minutes
Regular Meeting—October 24, 2023

Present: Fay Brassie, Jane Camp

Absent: Laura Powell, Elizabeth Jones, Marc Hammes

Staff: Brad Callender, City Planner
Laura Wilson, Code Admin

Visitors: Roo Stegsli (?), Brittany Palazzo

Meeting called to order at 6:00 P.M.

Due to a lack of a quorum, all items on the agenda were approved. Agenda items included signage at 110 W Springs St and windows at 144 6th St.

Adjourned at 6:02 pm

**CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
OCTOBER 12, 2023 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Chris Collin Clayton Mathias Myoshia Crawford Lee Malcom	Chairman Vice-Chairman Board Member Board Member City Council Representative City Council Representative
Those Absent:	Andrea Gray Brittany Palazzo Whit Holder	Board Member Board Member Board Member
Staff Present:	Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Dwayne Day	
Visitors:	Lori Volk, Juli Treadwell	

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Andrea Gray, Brittany Palazzo, and Whit Holder. There was a quorum.

2. Approval of Previous Meeting Minutes

a. September 14, 2023 Minutes

To approve the minutes as presented.

*Motion by L. Malcom, seconded by Collin.
Passed Unanimously*

3. Approval of Financial Statements

a. August Financials

To approve the August 2023 Financials.

*Motion by M. Malcom, seconded by Mathias.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

Assistant City Administrator Chris Bailey stated everything is essentially done at the Town Green. Once the wreaths and garland come in the crews will start putting them up. Then they will start on the lights at Childers Park.

Ms. Leigh Ann Aldridge stated that she ordered the big light up Christmas ball for the Town Green, which will be good for photo opportunities. It is scheduled to arrive the week before Thanksgiving. Keck & Wood gave a \$2,500 sponsorship.

The Committee, Ms. Aldridge, and Mr. Bailey discussed having a ribbon cutting for the Town Green.

City Administrator Logan Propes stated he has had a couple of meetings with the person interested in building a hotel, but there are a lot of mechanics that will have to be worked out.

IV. COUNTY UPDATE

There was no update from the County.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Chairman Anderson stated the planters are done, and everything looks great. She discussed people using the planters as trash cans.

Ms. Leigh Ann Aldridge explained that she and Committee Member Brittany Palazzo are working on a plan for the murals to present to the Committee.

The Committee and Mr. Bailey discussed the slab at the Gwinnett Appliance location.

2. Redevelopment Projects

There were no redevelopment projects.

3. Entertainment Draws

Ms. Leigh Ann Aldridge stated Fall Fest will be Saturday, and there are approximately 225 vendors. She discussed parking areas and the shuttle service. Handicapped parking will be located at Synovus Bank.

The Committee, Mr. Propes, Mr. Bailey, and Ms. Aldridge discussed parking, the shuttle service, double parking, and other parking issues.

Committee Member Chris Collin questioned whether the Volunteer Committees that were formed at the Planning Retreat are supposed to be holding independent meetings.

Chairman Anderson answered yes there should be independent meetings.

The Committee, Ms. Aldridge, and Mr. Bailey discussed recruiting volunteers for the committees, and how they will be able to help in various areas.

Ms. Aldridge stated Light Up The Night will be on November 2.

VI. PROGRAMS

1. Farmers Market

Ms. Leigh Ann Aldridge stated the last regular market was the previous Saturday. She explained that Audry Fuller got a lot of interest from a survey she sent to the current vendors about possible date changes and coming back next year. They plan to take a look at the dates for next year after Fall Fest.

VII. FUNDING

1. Sponsorship

Ms. Leigh Ann Aldridge discussed the sponsorship renewals and the Brochure.

The Committee and Ms. Aldridge discussed changes for the Brochure.

The consensus from the Committee was to make the following changes to the Brochure: Remove the Façade Grant. Move the QR Code to the General Partnership area. Change the quantity of the Car Show Award Sponsor to four at \$1,500. Increase the quantity of the Flower Festival Presenting Sponsor to four at \$2,500. Remove the Flower Festival Partner Sponsor of \$500. Add four Sponsors at \$1,500 to the Farmers Market. Add six Sponsors for Shuttle Service at \$1,500 to the Car Show, Flower Festival, Fall Fest, and Christmas Parade.

2. Façade Grants

a. Discussion / Approval – Façade and Event Grant

The Committee discussed whether to continue supporting Façade Grants.

Committee Member Meredith Malcom stated most of the buildings have already been renovated; they do not need to encourage people to come and renovate buildings anymore. The money could be used to promote all of the businesses instead of to change their signs.

Chairman Anderson stated the grants are not needed like they were before.

Ms. Leigh Ann Aldridge stated she was under the impression from the discussion at the Retreat that the Committee wanted to expand the Façade Grants and increase their amounts.

Committee Member Chris Collin stated that he likes the idea of using the money for other things; it could possibly be used for a pocket park.

To discontinue the Façade Grants at the beginning of the year.

*Motion by M. Malcom, seconded by Mathias.
Passed Unanimously*

3. Community Event Grants

The Committee discussed whether to continue supporting Community Event Grants.

Committee Member Chris Collin stated they either need to tell more people about the grant or discontinue it, because not many people know about it.

Mr. Leigh Ann Aldridge suggested setting a limit or maximum amount for the year.

Mr. Collin stated it would be fine to set a limit and then promote the grant.

Chairman Anderson suggested having a maximum amount of \$2,000 for the year starting in January 2024.

To set a yearly maximum of \$2,000 for the Community Event Grant and to better promote the grant.

*Motion by L. Malcom, seconded by Collin.
Passed Unanimously*

VIII. NEW BUSINESS

1. Discussion – Social Media

Chairman Anderson discussed setting up a Social Media Committee. She recommended letting Committee Member Brittany Palazzo head up the committee.

Council Member Lee Malcom stated she would be glad to be on the Social Media Committee.

The Committee discussed various social media ideas.

IX. ANNOUNCEMENTS

1. Next Meeting – November 2, 2023 at 8:00 at City Hall

The Committee, Ms. Aldridge, Mr. Propes, Mr. Bailey, and Ms. Thompson discussed the possibility of changing the regular meeting date next month from November 9 to November 2. It will be decided after talking to the other Committee Members.

X. ADJOURN

*Motion by L. Malcom, seconded by Collin.
Passed Unanimously*

CITY OF MONROE

CONVENTION & VISITORS BUREAU AUTHORITY

SEPTEMBER 14, 2023 – 9:00 A.M.

The Convention & Visitors Bureau Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Chris Collin Clayton Mathias Myoshia Crawford Lee Malcom	Chairman Vice-Chairman Board Member Board Member City Council Representative City Council Representative
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Those Absent:	Andrea Gray Brittany Palazzo Whit Holder	Board Member Board Member Board Member
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Staff Present:	Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Dwayne Day
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Visitors:	Lori Volk, Juli Treadwell
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I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Andrea Gray, Brittany Palazzo, and Whit Holder. There was a quorum.

2. Approval of Previous Meeting Minutes

a. September 14, 2023 Minutes

To approve the minutes as presented.

*Motion by Collin, seconded by Mathias.
Passed Unanimously*

3. Approval of Financial Statements

a. August Financials

City Administrator Logan Propes stated they have a good plan for moving forward with changes to the financials next year.

To approve the August 2023 Financials.

*Motion by L. Malcom, seconded by Collin.
Passed Unanimously*

II. CHAIRMAN UPDATE

There was no update.

III. DIRECTOR UPDATE

There was no update.

IV. OLD BUSINESS Water

Ms. Leigh Ann Aldridge stated the commercial is being finalized.

Committee Member Meredith stated she will check with Bruce Verge for an update.

Chairman Anderson stated the QR Code plaques have been ordered.

V. NEW BUSINESS

There was no new business.

VI. ANNOUNCEMENTS**1. Next Meeting – November 2, 2023 at 9:00 am at City Hall**

The date will be decided after talking to the other Committee Members.

VII. ADJOURN

*Motion by M. Malcom, seconded by Collin.
Passed Unanimously*

ASSISTANT CITY ADMINISTRATOR UPDATE

December 12th, 2023

Facilities & Grounds Maintenance

- Trash Collection – 1,920lbs
- Grounds Maintenance – 287.3 acres

Airport

- Terminal Building – soft opening October 22, 2023
- Extra Special People (ESP) Fall Festival – October 22, 2023
- Disadvantaged Business Enterprise (DBE) program – development phase
- FY24 Taxiway Construction Tentative Allocation – \$372,501/\$20,695
- FY24 State 75/25 Funding (additional) – application process
- Maintenance – brush clearing on northeast side
- DOT Inspection Schedule – April 27, 2023, response complete
- LIDAR survey, obstruction removal – 2024/2025/2026
- Capital Improvement Projects – FY23 to FY27
- Deed Search / Property Map update project – FAA requirement 2022
- 12/24-unit t-hangar site plan discussion, grading package, terms – 2023 CIP
- Bipartisan Infrastructure Law (BIL) - \$17.3 million for 82 general aviation airports (\$110k-\$295k), double AIP funding for 5 years, \$159k in 2022 w/5% local match, \$145k in 2023 w/5% local match, \$144k in 2024 w/5% local match

Parks

- Childers Park Lights – complete
- Town Green construction – August 31, 2022 (CO – September 26, 2023)
- Playground mulch – complete 2023
- Community Garden – iron tree installation complete
- Pilot Park – pinwheel project (2022) A Child's Voice
- Pilot Park – new equipment installation
- Mathews Park phase II – complete
- Mathews Park – 2023 Arbor Day celebration (2/25/23)
- Rental/Lease Program – in process

Streets / Stormwater

- Traffic Calming – NTP September 12, 2022, complete January 27, 2023
- East Marable Guardrails – complete
- Library parking lot rehabilitation – complete
- Municipal Court parking lot rehabilitation – complete
- Gwinnett Appliances – demo complete
- Road & Signage Assessment Survey – 2023 CIP (Keck & Wood)
- Stormwater Masterplan – in process
- North Lumpkin Street Alleyway Phase II – easement process
- North Madison Avenue – 2024/2025
- 2022 LMIG – complete
- Walton Road Sidewalks – complete
- 2023 LMIG – fall 2023 (Walton Road)
- Sidewalk rehabilitation – (2021) 1,985' (2022) 2,105' (2023) 1,875'
- Stormwater Retention Pond Inspections & Plan Reviews – started
- Georgia Department of Transportation (GDOT) – downtown patching (3/8)
- Leaf Season – November 6th to February 28th

Solid Waste

- Monday Holiday Schedule – Tuesday, Wednesday, Thursday, Friday
- Monday/Tuesday Route Changes – March 6th, social media, door hangars
- Great American Cleanup Week – April 23-29, 2023
- Waste & Recycling Workers Week for June 17-23, 2023
- Automated Side Loader Garbage Truck delivery – ETA (11/23)
- Mini Rear Loader Garbage Truck delivery – delivered October 2023
- Solid Waste Transportation contract approval – complete
- Transfer Station Rehabilitation – 2023 CIP, March 9-10th closure

Procurement / Inventory

- 2024 CDBG Grant Writing Services RFQ/P – evaluation/recommendation
- 2024 CDBG Engineering Services RFQ/P – evaluation/recommendation
- 2024 CDBG Architectural Services RFQ/P – evaluation/recommendation
- TAP Grant RFQ/P – coordinating with GDOT

- FY24 Taxiway Bid – December 2023
- Milner-Aycock Building – sold
- Terminal Building – construction start 5/31/22, complete 7/28/23
- Town Green – construction start 8/31/22, complete 9/26/23
- By-Pass – ITB 9/4/23-10/5/23, material on hand
- Blaine Station Redevelopment RFP/Q – first quarter 2024
- West Spring Street – in progress
- Walton Road Sidewalk – complete
- Visitor Center / Old City Hall – exterior rehabilitation bidding process

Downtown Development Authority

- Parking Study – ongoing (signage, usage, lighting, safety, condition)
- Car Show – March 18th (18k)
- Georgia Downtown Association (GDA) – April 21st
- First Friday Concerts – May 5th, June 2nd, August 4th, September 1st
- Farmers Market – May 6th start
- Flower Festival – May 20th (8k)
- Fall Fest – October 14th (22k)
- Light up the Night – November 2nd
- Bikes, Trikes, & Magical Lights Parade – November 16th
- Christmas Parade – December 7th

CDBG 2022 Sewer Project

- Bryant, Glen Iris, Stowers (northern section)
- Public hearing – April 13, 2022
- Public notifications – social media, newspaper

Tree Board

- Arbor Day Celebration – Mathews Park February 25th
- Educational Opportunities – GUTA, Georgia Forestry Commission Training

To: City Council, Public Works Committee
From: Jeremiah B. Still, Streets and Transportation Director
Department: Streets and Transportation
Date: December 12, 2023
Subject: 2024 LMIG Program



Budget Account/Project Name: CIP-SPLOST LMIG MATCH

Funding Source: SPLOST

Budget Allocation:	\$60,269.59	
Budget Available:	\$61,000.00	
Requested Expense:	\$261,168.21	Company of Record: N/A

Description:

Sorrells Street, Cherry Hill Road, East Marable Street, McDaniel Street, Poplar Street and Pannell Road are in need of repairs and the street division proposes we use the 2024 LMIG allocation for such improvements. Staff recommends council approve for maintenance of 5.45 lane miles of the mentioned streets for various aspects of work from deep patching, milling, over lay, crack sealing and or striping.

Background:

The Local Maintenance and Improvements Grant (LMIG) has been developed in cooperation with ACCG, GMA, and others. Georgia DOT remains committed to helping local governments achieve much-needed improvements to the state and local roadway network. The LMIG program will allow local governments greater flexibility and quicker project delivery while allowing GA DOT to effectively administer the program with a reduced workforce and new funding match requirements.

The 2024 LMIG totals \$261,168.21. Of this, the required 30% local match totals \$60,269.59. The remainder of \$200,898.62 is reimbursable from GDOT. The funding source will be from SPLOST funds.

Attachment(s):

LMIG Letter from GA DOT
 2024 LMIG Application



Russell R. McMurry, P.E., Commissioner
 One Georgia Center
 600 West Peachtree Street, NW
 Atlanta, GA 30308
 (404) 631-1000 Main Office

June 28, 2023

The Honorable John Howard, Mayor
 City of Monroe
 P.O. Box 1249
 Monroe, Georgia 30655

RE: Fiscal Year 2024 Local Maintenance & Improvement Grant (LMIG) Program

Dear Mayor Howard:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2024 LMIG Program in July 2023. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2024 LMIG Application, please visit the Department's website at <https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx>. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Skip Arnhart**, at **770-533-8491** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2021 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2021, 2022, and 2023. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2024. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2024 Program is **\$200,898.62** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240 or email questions to LocalGrantsProgram@dot.ga.gov.

Sincerely,

Bill Wright
 Local Grants Administrator

cc: The Honorable Bill Cowser, Georgia State Senate
 The Honorable Bruce Williamson, Georgia House of Representatives
 The Honorable Jamie Boswell, State Transportation Board
 Kelvin Mullins, District Engineer
 Charles 'Skip' Arnhart, District State Aid Coordinator

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT
GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2024
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, John S. Howard (Name), the Mayor (Title), on behalf of the City of Monroe (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

134652

E-Verify Number

____ (Signature)

Sworn to and subscribed before me,

____ (Print)

This ____ day of _____, 20____.

Mayor / Commission Chairperson

In the presence of:

____ (Date)



NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY PUBLIC SEAL:



 215 N Broad Street
P. O. Box 1249
Monroe, GA 30655
 (770) 267-3429

December 12, 2023

Georgia Department of Transportation
Gainesville District Office
Attn: Skip Arnhart
1475 Jesse Jewell Pkwy, NE, Suite 100
Gainesville, GA 30501

FE: FY2023 Local Maintenance & Improvement Grant (LMIG) Program/FY 2024 LMIG Application

Dear Mr. Arnhart;

Please be advised that the City of Monroe has completed our 2023 LMIG project list. We spent a total of \$239,721.63 of which \$60,796.42 was from local expenditures.

Enclosed please find the City of Monroe's 2024 LMIG application along with our project report.

If you should have any questions, please contact our Streets and Transportation Director, Jeremiah B. Still at jstill@monroega.gov or 770-266-5144.

Sincerely,

John S. Howard
Mayor

JSH/dmd

Enclosures

[illegible]

FY 2023**LOCAL MAINTENANCE & IMPROVEMENT GRANT Program (LMIG)****STATEMENT OF FINAL PROJECT EXPENDITURES**DATE: December 12, 2023COUNTY: WaltonCITY: Monroe

(Leave Blank if this is a County Government)

SUBMITTED BY: John Howard
(Local Government Representative- Person's Printed Name)1. LMIG EXPENDITURES: \$ 178,925.21
(LMIG Funding Received from GDOT)2. REQUIRED 10% or 30% MATCH: \$ 53,677.56
(10% or 30% of LMIG Funding Received in #1)3. TOTAL PROJECT EXPENDITURES: \$ 239,721.63
(The Total Amount Spent on Project)4. TOTAL LOCAL GOVERNMENT EXPENDITURES: \$ 60,796.42
[Total Project Expenditures above minus LMIG Expenditures at the Top (#3 minus #1)]Has the approved project list been revised? ☐ Yes ☒ No

If yes, attach new project list to this form.

By signature below, I hereby certify that the above expenditures are for the work completed on the attached final Project List for the FY 2023 LMIG Program.

Authorized Local Government Official Signature: _____

[Include financial documents to verify expenditures, including but not limited to invoices, contracts, checks, etc.]**For GDOT use only**

PI Number: _____

Record Audit Performed: Yes No (Circle One)

Field Inspection Completion Date: _____

APPROVED: _____ Date: _____
(DISTRICT ENGINEER SIGNATURE)

Road Name	Beginning	Ending	Length (Miles)	Description of Work	Project Cost	Project Let Date
Sorrells Street	N. Broad St	E. Marable St	.39	Milling, deep patching, overlay, striping	\$40,000.00	June 2024
Cherry Hill Road	Hwy 78	Birch Street	1.1	Overlay, deep patch, striping	\$109,730.41	June 2024
E. Marable Street	N. Broad St	City limits	1.5	Deep patch	\$5,056.07	June 2024
McDaniel Street	S. Broad St	City limits	1.8	Milling, deep patch, overlay, striping	\$8,056.14	June 2024
Popular Street	City limits	CDS	.3	Deep patch, overlay, striping	\$15,028.00	June 2024
Pannell Road	City limits	S. Madison Ave	.36	Deep patch, crack seal, overlay, striping	\$23,028.00	June 2024
				Total LMIG Program (2024 Allocation) Costs	\$200,898.62	
			(Splost)	30% Required Local Match	\$60,269.59	
				TOTAL	\$261,168.21	

To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 12/12/2023
Subject: Approval of Safety/Emergency add-ons to Altec AA55E Material Truck



Budget Account/Project Name: CIP

Funding Source: CIP

Budget Allocation: 0.00

Budget Available: 0.00

Requested Expense: \$57,142.26 **Company of Record:** Altec

Description:

Staff recommends the approval to allow Altec install safety equipment to the new Altec AA55 material handling truck.

Background: Requesting to add the safety/emergency equipment listed in bid to the new Altec AA55 material handling truck we purchased 2 months ago. The quote adds a safety guard for the cab and back glass, replaces bumper with a 20,000 lb. winch with controls and heavy duty bumper with 5 ton hooks. Also adding a 1500 W 120V inverter and safety lights as well as a 4" rail on top of service bins.

Attachment(s):

Altec Service Estimate

Customer				Service Request	
Estimate #	906406			Service Request #	5867264
Customer	CITY OF MONROE (GA)			Unit Information	
Account #	121250	Payment Terms	NET 30	Customer Vehicle #	
Contact	TIM LUKER			Model	AA55E
Email	TIM.LUKER@ALTEC.COM			Chassis VIN #	1FVACXFC0RHVB7738
Phone		Fax		Mileage	
Mobile				Unit Serial #	0823FH14215
Altec Representative				Assy Serial #(FA)	097-1015367300
Contact	Enoch Maurice Abell			In-Service Date	23-Oct-2023
Email	Enoch.Abell@altec.com				
Phone		Fax			
This Estimate Expires: 08-JAN-24					
Notes:					

Item	Description	Hours	Labor	Material	Expenses	Total
1	INSTALL CAB GUARD	24.00	\$3,264.00	\$7,385.92	\$50.00	\$10,699.92
2	INSTALL (2) REMOTE CONTROL GO LIGHTS ON CAB GUARD	4.00	\$544.00	\$1,113.46	\$0.00	\$1,657.46
3	INSTALL BACK WINDOW PROTECTOR	4.00	\$544.00	\$666.30	\$25.00	\$1,235.30
4	INSTALL (2) CARGO WORK LIGHTS ON BACK WINDOW PROTECTOR	8.00	\$1,088.00	\$119.68	\$50.00	\$1,257.68
5	INSTALL 4" RAILING ON TOP OF STREET SIDE BODY	10.00	\$1,360.00	\$0.00	\$625.00	\$1,985.00
6	~INSTALL 1500 W 120V PURE SINE INVERTER IN FRONT STREET SIDE BODY COMPARTMENT	10.00	\$1,360.00	\$3,786.06	\$50.00	\$5,196.06
7	~INSTALL 20000 LBS FRONT WINCH WITH CONTROLS IN CAB AND ON FRONT BUMPER	32.00	\$4,352.00	\$20,606.71	\$100.00	\$25,058.71
8	PROGRAM CHASSIS FOR WINCH FUNCTIONS WHILE IN 1ST GEAR AND REVERSE	2.00	\$272.00	\$0.00	\$0.00	\$272.00
9	INSTALL WINCH CABLE, 5 TON HOOK, AND ALL FINISHING ITEMS ONTO FRONT BUMPER WINCH	3.00	\$408.00	\$1,475.38	\$0.00	\$1,883.38
10	OPERATIONAL TEST FRONT BUMPER ASSEMBLY, SET PRESSURE AND FLOW	1.00	\$136.00	\$0.00	\$0.00	\$136.00
11	SUPPLIES AND ENVIRONMENTAL DISPOSAL FEE	0.00	\$0.00	\$0.00	\$200.00	\$200.00
12	FREIGHT ESTIMATE	0.00	\$0.00	\$0.00	\$7,560.75	\$7,560.75
	Totals	98.00	\$13,328.00	\$35,153.51	\$8,660.75	\$57,142.26

*This estimate is provided with the understanding that items may be discovered during the repair process that may require additional labor and/or materials to repair. Examples would include, but are not limited to, hidden damages or items that were not clearly visible or known at the time of estimate, damaged internal components, fasteners and pins that may be rusted, seized or broken.

**This estimate does not include City, County, State or Federal taxes.

***Transportation or towing of the vehicle is not included in the estimate unless specified.

****Freight charges are estimated and may be adjusted to reflect the actual cost incurred on the invoice.

Please sign below to authorize this estimate				
Printed Name:	P.O.		Date:	32
Signature:			Would you like to keep salvageable parts removed from the unit? <div>Yes</div> <div>No</div>	

Altec Service Group Limited Warranty

Products rebuilt or repaired by Altec Service Group are warranted to be free from defects in material and workmanship at the time of rebuild/repair subject to the following provisions:

§ Labor Coverage: For a period of six (6) months following the date of repair, no charge for labor shall be made for a repair or replacement by the Altec Service Group.

§ Travel Coverage: For a period of thirty (30) days following the date of repair, no charge for travel shall be made for a repair or replacement at the customers location by the Altec Service Group.

§ Parts Coverage: For a period of one (1) year following the date of repair, Altec will at its option, repair or replace any part found to be defective in material or workmanship at the time of repair.

§ This warranty is limited to parts that are repaired or replaced by the Altec Service Group. Authorization and coverage of this warranty will be at the discretion of the Altec Service Group.

§ Accessory items are excluded from this warranty and will be warranted from the original manufacturer.

This limited warranty is expressly in lieu of any other warranties, express or implied, including, but not limited to, any warranty of merchantability or fitness for a particular purpose. Except as specified above, no associate, agent or representative of Altec is authorized to extend any warranty on Altec's behalf. Remedies under this limited warranty are expressly limited to the provision and installation of parts and labor, as specified above, and any claims for other loss or damages of any type (including, but not limited to, loss from failure of the product to operate for any period of time, other economic or moral loss, or direct, immediate, special, indirect, incidental or consequential damage) are expressly excluded.

Ser War 2-10 Altec Industries, Inc.

To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 12/12/2023
Subject: Approval for Goulds 3196 Pump Repair



Budget Account/Project Name: Water Treatment Plant Infrastructure Repair & Replacement

Funding Source: CIP

Budget Allocation: \$250,000.00

Budget Available: \$250,000.00

Requested Expense: \$29,757.00 **Company of Record:** Tencarva

Description:

Staff recommends the approval for Gould's pump repair from Tencarva.

Background: Estimate is to replace the casing, stuffing box, & impeller of the Gould's 3196 pump @ Water Treatment Plant.

Attachment(s):

Tencarva Pump Repair Quote



Order Confirmation

Order Number: T182379	Order Date: 12/01/2023	Sales Engineer: WILL YOUNGBLOOD
Customer Number: 105167	Confirmation Date: 12/06/2023	Phone: (C) 423 463-4839 (O) 770-627-7597
PO Number: GOULDS 3196 REPAIR	Order Contact: JESSICA DOCKERY	Email: wyoungblood@tencarva.com
		Branch: GA CUMMING

Customer Address:
MONROE, CITY OF UTILITIES DEPT
ATTN: ACCT PAYABALE
P. O. BOX 1249
MONROE GA 30655

Delivery Address:
CITY OF MONROE WW PLANT
2200 GA HWY 83
MONROE GA 30655

Terms of Payment: Net 30			Contact Name: Customer Phone: Customer Email:			
Terms of Delivery: FOB SHIPPING POINT PREPAID AND ADD						
Ship Via: SALESMAN DELIVERY						
Delivery Terms						
Location:						
Label Note:						
Pos	Part No / Description	Planned Del Date	QTY	UOM	Price	Net Amount

1	TMC SERVICE	12/29/2023	1	EA	29,757.00	29,757.00
	. GOULDS 3196 6X8-15 316SS REPAIR					

Sub Total: 29,757.00

Total Tax: 0.00

Gross Total: 29,757.00

MACON ADDRESS:
TENCARVA MACHINERY COMPANY
110 GATEWAY DR
MACON, GA 31210
PHONE (478)471-7867
FAX (478)471-9725
CREDIT@TENCARVA.COM

REMIT TO BY MAIL/ONLINE:
TENCARVA MACHINERY
PO BOX 409897
ATLANTA, GA 30384

WWW.TENCARVA.COM

REMIT BY ACH:
RECEIVING BANK: BANK OF AMERICA, N.A.
ABA/ROUTING #: 053000196
ACCOUNT #: 000021-208-186

EMAIL FOR REMITTANCE: PAYMENTS@TENCARVA.COM



Order Confirmation

Order Number: T182379	Order Date: 12/01/2023	Sales Engineer: WILL YOUNGBLOOD
Customer Number: 105167	Confirmation Date: 12/06/2023	Phone: (C) 423 463-4839 (O) 770-627-7597
PO Number: GOULDS 3196 REPAIR	Order Contact: JESSICA DOCKERY	Email: wyoungblood@tencarva.com
		Branch: GA CUMMING

Terms and Conditions

Tencarva Machinery Company ("Tencarva") agrees to contract with Buyer for the sale of the equipment described herein (the "Products") and services to be performed by Tencarva in connection with the Products (the "Services") only if Buyer's acceptance of Tencarva's offer to sell contains all of the terms set forth herein. Tencarva hereby objects to any additional terms. Any confirmatory action by the Buyer or acceptance of the Products or Services shall constitute assent to these terms and any additional terms set forth therein shall not be effective or binding.

1. The Services are warranted to be performed in a workmanlike manner. The determination of compliance with this warranty will be based on testing under controlled conditions with calibrated instruments in accordance with the standards of the Hydraulic Institute or other nationally recognized accreditation standards. If any nonconformity with this warranty appears within 45 days after the Services are performed, the exclusive obligation of Tencarva shall be to re-perform the nonconforming Services in a conforming manner. Such a correction of nonconformities shall be Buyer's exclusive remedy with respect to the Services delivered or performed by Tencarva. Tencarva's liability on any claim shall in no case exceed the purchase price allocable to the Services which gives rise to the claim.

2. To the extent assignable, Tencarva shall assign to Buyer, without recourse to Tencarva, all warranties of the manufacturer of the Products made with respect to the Products. Tencarva makes NO IMPLIED WARRANTIES OF ANY TYPE, WHETHER OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE with respect to the Products or Services, and no warranties or guaranties, express or implied, are made by Tencarva except as specifically provided herein.

3. IN NO EVENT SHALL TENCARVA BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS AND ATTORNEY'S FEES, WITH RESPECT TO THE PRODUCTS OR SERVICES OR OTHERWISE. Tencarva shall have no liability with respect to any installation adjustments, repairs or other work done upon or in connection with the Products by Buyer or others. Any cause of action against Tencarva arising out of or relating to the Products or the Services shall expire unless brought within one year of time of accrual thereof.

4. Once placed, orders for the Products or Services by Buyer may be canceled only with Tencarva's approval upon payment by Buyer for work performed and/or expenses incurred by Tencarva to the date of cancellation. Buyer shall pay Tencarva for interest on any amount not paid when due at a rate of one and one half percent (1 1/2%) per month, or the maximum rate permitted by law, whichever is less, together with all costs of collection. All prices for Products and Services are exclusive of all taxes. Wherever applicable, any tax or taxes will be added to the invoice as a separate charge to be paid by Buyer.

5. To the extent that Products or any portion thereof are supplied according to Buyer's design or instructions, are modified by Buyer, are combined by Buyer with equipment or things not furnished hereunder, or are used by Buyer to perform a process or produce a product, and by reason of said design, instructions, modification, combination, performance or production, a suit or proceeding is brought against Tencarva, Buyer shall defend, indemnify, release and hold harmless Tencarva, its directors, officers, employees, agents, representatives, successors and assigns against any and all liability, suits, actions, or proceedings, at law or in equity, and from any and all claims, demands, losses, judgments, penalties, damages, costs and expenses arising therefrom and in connection therewith, including, without limitation, patent infringement claims.

6. Buyer shall supply to Tencarva, in a timely fashion, all required technical information, including drawing approval and all required documentation. Tencarva shall not be liable for loss, damage, delay, and/or late delivery due to causes beyond its reasonable control, including, without limitation, late delivery by the manufacturer of the Products, fire, strike or concerted action of workmen, act or omission of any governmental authority, or delays in transportation. In the event of delay due to any such cause, the date of delivery will be postponed by such length of time as may be reasonably necessary to compensate for the delay.

To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric
Date: 12/12/2023
Subject: Approval of Contract for Engineering Services



Budget Account/Project Name: Walton County Jail Gas

Funding Source: CIP

Budget Allocation: 0.00

Budget Available: 0.00

Requested Expense: \$252,485.70 **Company of Record:** GMC

Description:

Staff recommends the approval to enter contract with GMC for engineering of 4" high pressure steel gas main to new jail site.

Background: As proposed in the study recently completed by GMC for this project, GMC recommends proceeding with a 4-inch steel, 400 PSIG MAOP pipeline to serve this new critical firm gas load while maintaining the current high-pressure pipeline MAOP in compliance with DOT 192 Code. This would serve the jail site and any future gas loads in the area.

Attachment(s):

GMC Cost Estimate

GMC Contract for Engineering Services



Goodwyn Mills Cawood

915 Lady Street
Suite C
Columbia, SC 29201

T (803) 766-1235

www.gmcnetwork.com

Delivered by email to: RMIDDLEBROOKS@MONROEGA.GOV

August 15, 2023

Mr. Rodney Middlebrooks
Utilities Director

Mr. Bryan Pittman
Gas Superintendent

City of Monroe
215 North Board Street
Monroe, Georgia 30655

Subject: Walton County Jail Complex Natural Gas Engineering

Dear Rodney and Bryan:

As follow up to our recent phone call we understand the Walton County Prison Site project has broken ground and the new gas service to the site needs to be completed in time to meet the project's schedule for firm gas deliveries to the site.

Given the timelines for survey, design, geotechnical, permitting, procurement and construction we recommend the gas portion of the project be started at your earliest convenience. We understand the City of Monroe has already, or will soon, enter into a development agreement with Walton County for this project and cost reimbursement.

As proposed in the study recently completed by GMC for this project, we recommend proceeding with a 4-inch steel, 400 PSIG MAOP pipeline to serve this new critical firm gas load while maintaining your current high-pressure pipeline MAOP in compliance with DOT 192 Code.

Should you wish to consider a 6-inch line we can allow flexibility in the design process to allow for an upgrade during the design review process. Due to our recent experience with similar sized projects, market pricing, materials lead times and market place constraints we recommend starting field surveys, geotechnical borings, and design immediately.

Our proposed engineering agreement is based upon the extensive pre-design study and findings from the *Walton County Jail Complex Engineers Report* dated December 2022 and the recent update submittal for final gas loads submitted by email August 3, 2023 including the City of Monroe selection of the preferred route, i.e. Route 3, copy attached, contingent on final design and GDOT permitting requirements.

Engineering Work Scope:

- a. Meet with Monroe gas staff for a project kick off meeting and site visits to review the route, the prison site location for the gas pipeline terminus and the high-pressure gas supply tap location.
- b. Provide engineering, permitting, and procurement services for:
 - i. Developing a design basis document outlining DOT 192 compliant design approaches for pipeline materials, components and proposed MAOP for design.



- ii. Designing a dedicated high pressure single line lateral including determining upstream tie in locations, MAOP and operating pressure requirements, and distribution system final line sizes and pressure regulation to serve the prison load in compliance with DOT 192 code.
- iii. Prepare project schedules, permits, engineering and procurement documents to construct the necessary pipeline(s) including horizontal directional drills and metering and regulating facilities to serve the prison.
- iv. Bid the work to qualified gas contractors.

- c. Provide construction administration services for the project.

Note: The City of Monroe will provide day to day construction inspection.

Fee:

GMC proposes to complete this work scope on a time and materials basis under the attached standard rates attached with a not to exceed amount based on the total installed cost from the *Walton County Jail Complex Engineers Report* for Technical Services for Engineering, Permitting, Procurement, Construction Administration and Geotechnical as excerpted from the report and included in detail in Task Order 01 attached.

Additional services beyond this scope and budgetary levels should they be required will be handled on a time and materials basis with the existing rate structure upon approval by the City of Monroe.

Schedule:

GMC will initiate the project immediately upon written approval to proceed.

Project Management:

GMC will assign Fred Hanna, P.E. as Project Manager to work directly with the City of Monroe staff.

Please do not hesitate to give me a call with any questions. We look forward to working with the City of Monroe on this project.

Attached is our General Engineering Services Contract including Task Order 01 for the Walton County Jail Natural Gas Engineering for this project.

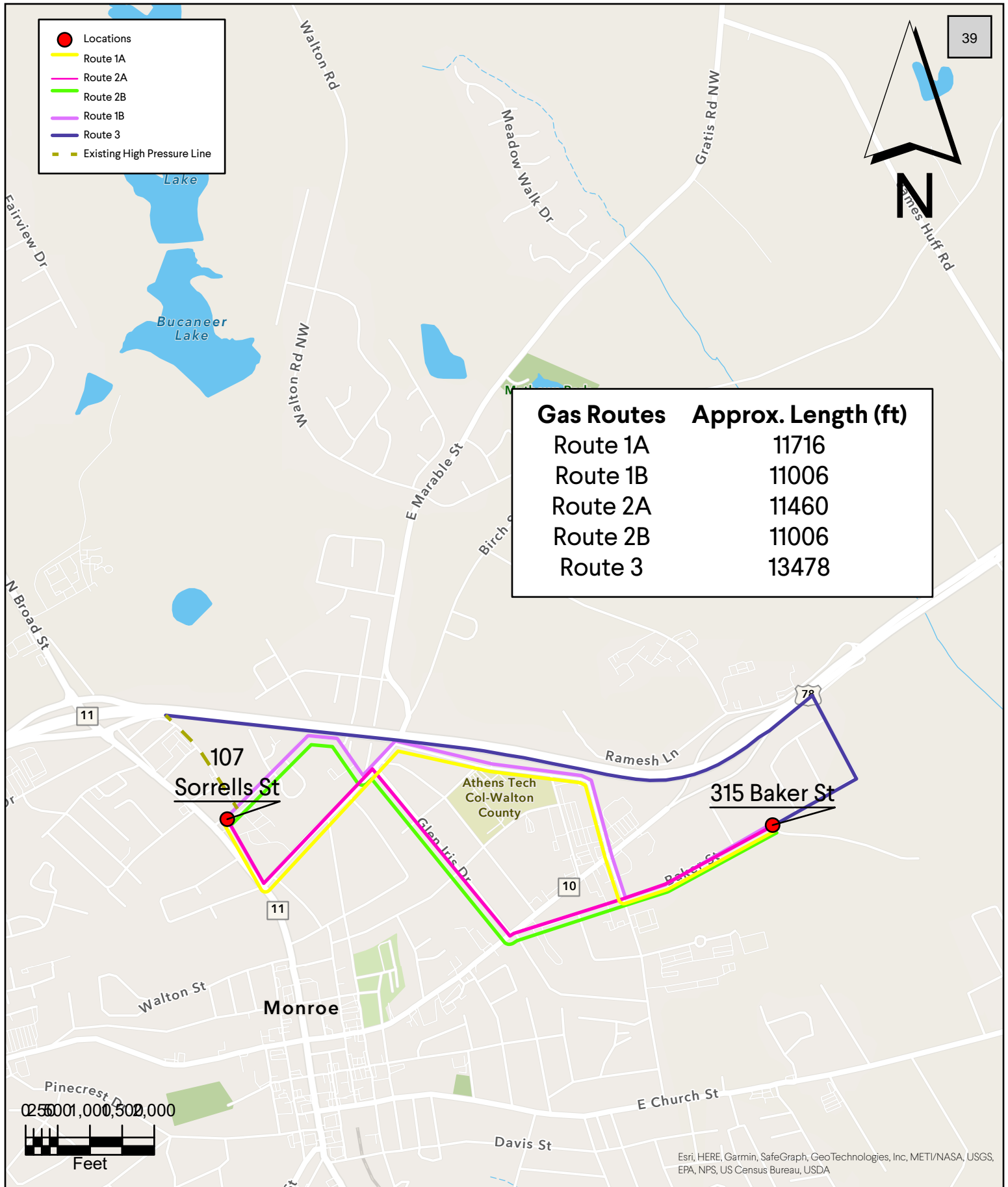
If this work scope meets your approval, please return an executed copy of both the Engineering Services Contract and Task Order 01 document by email to fred.hanna@gmcnetwork.com and we will schedule a project kick off meeting.

Sincerely,

GOODWYN MILLS CAWOOD, LLC.

Fred Hanna
Energy Practice Lead

Attachments:



Gas Routes	Approx. Length (ft)
Route 1A	11716
Route 1B	11006
Route 2A	11460
Route 2B	11006
Route 3	13478

Jail Gas Analysis

Monroe, Georgia

GMC#: CCOL220002
DATE: 11/1/2022
DRAWN BY: HCA



117 Welborn St
Greenville, SC 29601
T 864.527.0460
GMCNETWORK.COM

Total Installed Cost Estimate

Gas System Service Lateral and Distribution Expansion

High Pressure Pipelines	\$1,862,397.92
System Regulator Station	\$60,166.67
Building meter Sets	\$47,450.00
Site Gas Distribution Pipelines	\$86,145.00
Testing, Erosion and Traffic Controls, Paving	\$168,697.50

Subtotal	\$2,224,857.09
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Engineering, Permitting, Procurement (7%)	\$155,739.99
Construction Admin (3%)	\$66,745.71
Geotechnical	\$30,000

Subtotal	\$252,485.70
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Total	\$2,477,342.00
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CONTRACT FOR ENGINEERING SERVICES

THIS AGREEMENT made between GOODWYN MILLS CAWOOD, LLC., of Greenville, SC, hereinafter referred to as "ENGINEER" and the CITY OF MONROE, GEORGIA, hereinafter referred to as "OWNER", witnesseth that whereas OWNER wishes to engage ENGINEER to provide

GENERAL ENGINEERING SERVICES FOR THE CITY OF MONROE, GEORGIA

hereinafter referred to as "the Project", and not having engaged other ENGINEERS for the work, wishes to employ the services of ENGINEER for the planning, engineering and other professional services as defined herein. The parties hereto agree as follows:

- A. ENGINEER shall perform for or furnish to OWNER professional engineering and related services in all phases of the project to which this agreement applies as hereinafter provided. ENGINEER shall serve as OWNER'S engineering representative for the project providing professional engineering consultation and advice with respect thereto. ENGINEER may employ such engineer's consultants as engineer deems necessary to assist in the performance or furnishing of professional engineering and related services hereunder. ENGINEER shall not be required to employ any engineer's consultant unacceptable to engineer. The standard of care for all professional engineering and related services performed or furnished by engineer under this agreement will be the care and skill ordinarily used by members of engineer's profession practicing under similar conditions of the same time and the same locality.
- B. ENGINEER shall perform professional services as hereinafter stated which include customary civil and environmental engineering services.

1. GENERAL ENGINEERING SERVICES

When authorized by OWNER, ENGINEER shall furnish or obtain from others Services of the types listed below:

- 1.1 Preparation of applications and supporting documents for private or governmental grants, loans or advances; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the OWNER of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact on the OWNER.
- 1.2 Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER.
- 1.3 Services resulting from OWNER's request to perform preliminary calculations, schematic layouts, sketches, conceptual designs and exhibits for general infrastructure improvements projects.
- 1.4 Providing renderings or models for OWNER's use.

- 1.5 Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules, and appraisals; assistance in obtaining financing for capital projects; evaluating processes available for licensing, and assisting OWNER in obtaining process licensing; detailed surveys of materials, equipment, and labor.
- 1.6 Perform Plan Reviews and assist various agencies with review and implementation of ordinances.
- 1.7 Assist with master planning and modeling studies and services.
- 1.8 Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by the OWNER; and performing or furnishing services required to revise studies, reports, drawings, etc.
- 1.9 Providing general surveys and staking, and any type of property surveys or related engineering services needed for the transfer or interests in real property; and providing other special field surveys.
- 1.10 Providing assistance in resolving any Hazardous Environmental Conditions in compliance with current Laws and Regulations.
- 1.11 Preparation of operation and maintenance manuals.
- 1.12 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other dispute resolution proceeding.
- 1.13 Other services performed or furnished by ENGINEER not otherwise provided for in this Agreement.
- 1.14 For larger projects, or for projects which will be publicly bid, ENGINEER and Owner shall enter into a separate contract for engineering services.

2. **OWNER'S RESPONSIBILITIES**

OWNER agrees to provide ENGINEER with complete information concerning the requirements of the project and to perform the following services:

- 2.1 Hold promptly all required meetings, serve all required notices, fulfill all requirements necessary in the development of the project, and pay all costs incidental thereto.
- 2.2 Furnish ENGINEER with a copy of any design and construction standards he shall require ENGINEER to follow for the project.
- 2.3 Designate a single person to act as OWNER's Representative with respect to the work to be performed under this agreement. The person designated as Representative shall have complete authority to transmit instructions and to receive information with respect to the work covered by this agreement.
- 2.4 Furnish ENGINEER with copies of all deeds, plats, property maps and other

information necessary to the description and location of all easements and deeds needed for the project.

- 2.5 Pay all permit fees required to obtain necessary permits.

3. **TERMS AND CONDITIONS**

- 3.1 If, through any cause, ENGINEER shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if ENGINEER shall violate any of the covenants, agreements, or stipulations of this Contract, OWNER shall thereupon have the right to terminate this Contract by giving written notice to ENGINEER of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by ENGINEER under this Contract will, at the option of OWNER, become its property and ENGINEER shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.
- 3.2 Notwithstanding the above, ENGINEER shall not be relieved of liability to OWNER for damages sustained by OWNER by virtue of any breach of the Contract by ENGINEER, and OWNER may withhold any payments to ENGINEER for the purpose of set-off until such time as the exact amount of damages due OWNER from ENGINEER is determined.
- 3.3 OWNER may terminate this Contract at any time by giving at least ten days notice in writing to ENGINEER. If the Contract is terminated by OWNER as provided herein, ENGINEER will be paid for the time provided and expenses incurred up to the termination date.
- 3.4 OWNER may, from time to time, request changes in the scope of the services of ENGINEER to be performed hereunder. Such changes, including any increase or decrease in the amount of ENGINEER's compensation, which are mutually agreed upon by and between OWNER and ENGINEER, shall be incorporated in written amendments to this Contract.
- 3.5 ENGINEER represents that it has, or will secure at his own expense, all personnel required in performing the services under this Contract. All of the services required hereunder will be performed by ENGINEER, or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- 3.6 None of the work or services covered by this Contract shall be subcontracted without the prior written approval of OWNER. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.
- 3.7 ENGINEER will not assign any interest on this Contract, and will not transfer any interest in the same without the prior written consent of OWNER thereto, provided, however, that claims for money by ENGINEER from OWNER under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to OWNER.

- 3.8 ENGINEER, at such times and in such forms as OWNER may require, will furnish OWNER such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.
- 3.9 ENGINEER will maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by OWNER to assure proper accounting for all project funds, both Federal and non-Federal shares. These records will be made available for audit purposes to OWNER or any authorized Representative, and will be retained for three years after the expiration of this Contract unless permission to destroy them is granted by OWNER.
- 3.10 All of the reports, information, data, etc. prepared or assembled by ENGINEER under this Contract are confidential and ENGINEER agrees that they shall not be made available to any individual or organization without the prior written approval of OWNER.
- 3.11 No report, maps, or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of ENGINEER.
- 3.12 ENGINEER will in its preparation of the drawings and specifications, require the Contractor to comply with all applicable laws, ordinances and codes of the State and Local governments.
- 3.13 To the fullest extent permitted by law, OWNER shall defend, indemnify, and hold harmless ENGINEER, its agents, employees, consultants and independent contractors, from and against any and all claims, losses, damages, and expenses, including but not limited to attorney's fees, arising out of, or related to, or resulting from performance of this project, provided that such claim, loss, damages or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting therefrom, and is caused in whole or in part by acts or omissions of OWNER, or its agents, employees or representatives, and regardless of whether or not such claim, damage, risk, loss or expense is caused by the negligence or other fault of any party indemnified hereunder.
- 3.14 To the fullest extent permitted by law, ENGINEER shall defend, indemnify, and hold harmless OWNER, its agents, employees, consultants, council members and independent contractors, from and against any and all claims, losses, damages, and expenses, including but not limited to attorney's fees, arising out of, or related to, or resulting from performance of this project, provided that such claim, loss, damages or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting therefrom, and is caused in whole or in part by acts or omissions of ENGINEER, or its agents, employees or representatives, and regardless of whether or not such claim, damage, risk, loss or expense is caused by the negligence or other fault of any party indemnified hereunder.
- 3.15 ENGINEER shall procure and maintain insurance for protection from claims under Worker's Compensation Acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any

- person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom. ENGINEER shall list OWNER as an additional insured on ENGINEER'S general liability insurance policy; said policy should at a minimum provide coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 in the aggregate.
- 3.16 Unless otherwise provided in this Contract, the ENGINEER and its agents, employees, consultants and independent contractors shall have no responsibility for the discovery, presence, handling, or removal of or exposure of persons to hazardous materials or toxic substances in any form.
 - 3.17 At any time OWNER may request that ENGINEER, at OWNER'S sole expense, provide additional insurance coverage, different limits or revised deductibles.
 - 3.18 Any claim, dispute or other matter in question arising out of or related to this Contract, or the breach thereof, shall be submitted to binding arbitration (using the procedural rules in effect of the American Arbitration Association) with an arbitrator or arbitrators to be elected by mutual agreement of the OWNER and ENGINEER and any decision made by the arbitrator or arbitrators to be enforceable in any court having competent jurisdiction. No arbitration arising out of or relating to this Contract shall include, by consolidation or joinder or in any other manner, an additional person or entity not a party to this Contract, except by written consent containing a specific reference to this Contract and signed by the OWNER, ENGINEER, and any other person or entity sought to be joined.
 - 3.19 This agreement is to be governed by the laws of the State of South Carolina.
 - 3.20 Nothing contained in this agreement shall create a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER.
 - 3.21 The ENGINEER is not responsible for delays caused by factors beyond the ENGINEER's reasonable control, including but not limited to, delays because of strikes, lockouts, work slowdowns or stoppages, accidents of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the OWNER to furnish timely information or approve or disapprove of the ENGINEER's services or work product promptly, or delays caused by faulty performance by the OWNER or by contractors of any level. When such delays beyond the ENGINEER's reasonable control occur, the OWNER agrees the ENGINEER is not responsible for damages, nor shall the ENGINEER be deemed to be in default of this Contract.
 - 3.22 This agreement represents the entire and integrated agreement between OWNER and ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This agreement may be amended only by written instrument signed by both OWNER and ENGINEER.
 - 3.23 Any provision or part of this agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and ENGINEER, who agree that this agreement shall be reformed or replaced such stricken provision or parts thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

4. **FEES AND PAYMENTS**

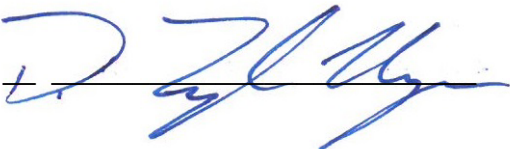
4.1 For General Engineering Services, OWNER will pay ENGINEER based on one of two methods on one of two methods: either 1) a set fee negotiated prior to commencement of the work as specified in a written Task Order, or 2) on a hourly structure as set forth in Exhibit "A", Goodwyn Mills Cawood, LLC. Rate and Fee Schedule, which is attached. Exhibit "A" shall be periodically amended, as mutually agreed, to reflect changes in Goodwyn Mills Cawood, LLC. Inc. Rate and Fee Schedule. Additional Services Requested by the OWNER will be paid on the hourly structure. Fees shall be paid in monthly installments.

IN TESTIMONY OF WHICH, ENGINEER has signed this agreement and OWNER, by an appropriate motion adopted at a legally authorized meeting of its governing body held on the _____ day of _____, 2023, has authorized this agreement to be executed.

CITY OF MONROE GEORGIA

GOODWYN MILLS CAWOOD, LLC.

By _____
Signature

By  _____

Tyler Morgan, P.E., Engineering Manager

Name & Title

City of Monroe
215 N. Broad St.
Monroe, Georgia 30655

Attest:

Attest:




Exhibit "A"
Goodwyn Mills Cawood, LLC.
Rate and Fee Schedule



2023
Standard Rate and Fee Schedule

Standard Hourly Rates

Executive Vice President	\$ 300.00
Senior Vice President	\$ 250.00
Vice President	\$ 225.00
Senior Professional (Architect, Engineer Regional Technical Leader, Interior Design, Scientist, Project Manager)	\$ 260.00
Professional III (Architect, Engineer Design Manager, Interior Design, Scientist, Project Manager)	\$ 225.00
Professional II (Architect, Engineer State Technical Leader, Interior Design, Scientist, Project Manager)	\$ 200.00
Professional I (Architect, Engineer Design Coordinator, Interior Design, Scientist, Project Manager)	\$ 185.00
Senior Professional Staff (Architect, Project Engineer, Interior Design, Scientist, Assistant Project Manager)	\$ 160.00
Professional Staff III (Architect, Engineer Project Professional, Interior Design, Scientist)	\$ 135.00
Professional Staff II (Architect, Engineer Staff Professional, Interior Design, Scientist)	\$ 120.00
Professional Staff I (Architect, Interior Design, Scientist)	\$ 100.00
Senior Technical (Technical Spec., Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 160.00
Technical III (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 140.00
Technical II (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 115.00
Technical I (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 95.00
Intern/Co-op II (Architecture, Engineering, Interior Design, Environmental Sciences)	\$ 90.00
Intern/Co-op I (Architecture, Engineering, Interior Design, Environmental Sciences)	\$ 70.00
Executive Administrative Assistant	\$ 115.00
Administrative Assistant II	\$ 95.00
Administrative Assistant I	\$ 75.00
Surveying:	
Professional Land Surveyor	\$ 180.00
Survey Crew (four-man survey crew)	\$ 310.00
Survey Crew (three-man survey crew)	\$ 250.00
Survey Crew (two-man survey crew)	\$ 185.00
Field Tech III	\$ 105.00
Field Tech II	\$ 80.00
Field Tech I	\$ 65.00

Reimbursable Expenses

Travel Expenses	
Vehicle Transport	\$0.655 per mile
Travel/ Meals/ Lodging	Cost
Other Out-of-Pocket Expenses	Cost plus twenty percent
Sub-Consultant/ Sub-Contractors	Cost plus twenty percent
Sub-Consultant/Sub-Contractors reimbursable expenses	Cost plus twenty percent
Printing & Shipping	
Out of house reprographic services	Cost
In-House B&W reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House Color reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House B&W reprographic services (large format)	\$0.15/ sf
In-House Color reprographic services (large format)	\$0.20/ sf
GPS equipment	\$250.00 per day

Task Order 01

DETAIL TASK DESCRIPTION AND FEE ESTIMATE FOR THE CITY OF MONROE GEORGIA

NAME: WALTON COUNTY JAIL GAS ENGINEERING SERVICES

DATE: AUGUST 15, 2023

Overview:

IN ACCORDANCE WITH THE CONTRACT FOR ENGINEERING SERVICES WITH THE CITY OF MONROE GEORGIA DATED _____, 2023 GOODWYN MILLS CAWOOD, LLC. SHALL PROVIDE THE FOLLOWING SERVICES:

DETAIL TASK LIST:

- a. Meet with Monroe gas staff for a project kick off meeting and site visits to review the route, the prison site location for the gas pipeline terminus and the high-pressure gas supply tap location.
- b. Provide engineering, permitting, and procurement services for:
 - i. Developing a design basis document outlining DOT 192 compliant design approaches for pipeline materials, components and proposed MAOP for design.
 - ii. Designing a dedicated high pressure single line lateral including determining upstream tie in locations, MAOP and operating pressure requirements, and distribution system, final line sizes and metering and pressure regulation to serve the prison load in compliance with DOT 192 code.
 - iii. Prepare project schedules, permits, engineering and procurement documents including drawings and specifications to bid for independent qualified contractors for constructing the necessary pipeline(s) including horizontal directional drills and metering and regulating facilities to serve the prison.
 - iv. Bid the work to qualified gas contractors.
- c. Provide construction administration services for the project.

Assumptions and Schedule:

- FRED HANNA TO COORDINATE PROJECT MEETINGS AND SERVICE PRIORITIES WITH RODNEY MIDDLEBROOKS UTILITIES DIRECTOR AND BRYAN PITTMAN GAS SUPERINTENDENT
- THE CITY OF MONROE WILL PROVIDE DAY TO DAY CONSTRUCTION INSPECTION DURING THE INDEPENDENT CONTRACTOR CONSTRUCTION PHASE
- MEETINGS, NECESSARY EXPENSES AND MANAGEMENT SUPPORT FOR THE PROJECT DESIGN AND PERMITTING PHASE AND SCHEDULE DURATION ANTICIPATED FOR 6 MONTHS
- CONSTRUCTION PHASE SCHEDULE TO BE DETERMINED PRIOR TO BIDDING

Anticipated Sub – Consultants for the Project:

SURVEY AND GEOTECH SUBCONSULTANTS TO BE DETERMINED. AN ALLOWANCE FOR THESE SERVICES IS INCLUDED IN THE DETAIL BUDGET BREAKDOWN. SHOULD THESE ALLOWANCES BE EXCEEDED THEY WILL BE HANDLED AS ADDITIONAL SERVICES

Additional Services: EXCLUSIONS AND OTHER WORK REQUESTED BY THE CITY OF MONROE WILL BE COMPLETED ON A TIME AND MATERIALS BASIS AND INVOICED AS ADDITIONAL SERVICES AS REQUESTED ON THE APPROVED TASK ORDER RATES ATTACHED

Schedule: WORK SHALL BE COMPLETED IN COORDINATION WITH THE SCHEDULE, SCOPE AND FEES AGREED TO BY THE CITY OF MONROE GEORGIA

Fee Type: HOURLY TIME AND MATERIALS BASED ON APPROVED TASK ORDER RATES ATTACHED

TASK ORDER O1 FEE ESTIMATE:

SUBCONSULTANT SURVEY ALLOWANCE	\$30,000
SUBCONSULTANT GEOTECH ALLOWANCE	\$30,000
ENGINEERING AND PERMITTING	\$110,000
PROCUREMENT, BIDDING AND CONSTRUCTION ADMINISTRATION	\$60,00
EXPENSES AND CONTINGENCY	\$20,00
TOTAL	\$250,000

Exclusions:

- ENVIRONMENTAL AND CULTURAL SURVEYS AND PERMITTING
- FULL TIME CONSTRUCTION CONTRACTOR INSPECTION
- NON – DESTRUCTIVE TESTING
- SUBSURFACE UTILITY ENGINEERING
- PUBLIC MEETINGS
- MITIGATION OF ANY TYPE OF IMPACTS
- ROW ACQUISTION AND PLATS
- THESE ITEMS CAN BE HANDLED UNDER ADDITIONAL SERVICES AS REQUIRED

CITY OF MONROE
MONROE, GEORGIA

GOODWYN MILLS CAWOOD, LLC.



Signature

Signature

Title: _____

Title: SC Engineering Manager

CITY OF MONROE

GOODWYN MILLS CAWOOD, LLC.

TASK ORDER 01 RATES



2023
Standard Rate and Fee Schedule

Standard Hourly Rates

Executive Vice President	\$ 300.00
Senior Vice President	\$ 250.00
Vice President	\$ 225.00
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Travel/ Meals/ Lodging	Cost
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In-House Color reprographic services (large format)	\$0.20/ sf
GPS equipment	\$250.00 per day

From: [Sean Wright](#)
To: [Rodney Middlebrooks](#)
Cc: [Logan Propes](#); [Eric Johnson](#); john.ward@co.walton.ga.us; [Rhonda Hawk](#)
Subject: WCPSC: Gas Service Provider & Electrical Service Provider
Date: Thursday, December 7, 2023 2:47:16 PM
Attachments: [image001.png](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.


Hi Rodney,

On behalf of Walton County, we are pleased to inform you that you were the highest-ranked Gas Service Provider and Electrical Service Provider at the conclusion of our solicitation process. Please send over the required contracts for review and execution.

You should’ve received updated electrical drawings earlier today. Please review and send me any questions you may have. On a site plan, please identify your underground pathways and pipe/conduit sizes for gas, streetlights, and electrical lines. Our general contractor plans to begin paving and installing underground sleeves below our parking lots and roads.

Congratulations, and we look forward to working with you on this momentous project!

Thank you,

 <p>CPS 25 YEARS CLIENT ADVOCATES PROGRAM MANAGERS SERVING CLIENTS</p>	<p>Sean R. Wright Comprehensive Program Services 3368 Hardee Avenue Atlanta, GA 30341 317.460.2474 https://cps-atlanta.com/</p>
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To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 12/12/2023
Subject: Approval to Purchase Electric Material for New Jail



Budget Account/Project Name: Electric Walton County Jail

Funding Source: CIP

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$500,000.00 **Company of Record:** Various

Description:

Staff recommends the approval to purchase electrical material needed to install power to new jail. Purchases not to exceed \$500,000.00

Background: ECG estimate attached is dated 9/28/2023 with estimated construction costs at approximately \$358,305.00 but the engineers have since made changes to the design including a much larger transformer. We didn't receive these plans till Wednesday, December 8th, so to avoid any delays we're asking for approval to proceed in purchasing material but to not exceed \$500,000.00

Attachment(s):

ECG Estimate 9/23/2023
Email of award

ELECTRIC CITIES OF GEORGIA

Monroe Walton County Jail

9/28/23 3:58
Estimate #
866

Job Type: CAPITAL IMPROVEMENTS
Project No:
Project:
Customer Name:

Estimate Cost:

Total Labor Cost	\$0.00
Total Material Cost	\$6,595,800.56
Total Equipment Cost	\$0.00
Total Contractor Cost	\$0.00
Other Cost	\$0.00
Sub Total:	\$176,264.88
Overhead % :	30 \$53,479.46
Less Customer Credit:	\$0.00
Final Cost:	\$231,744.34

Customer Signature

on Sheet 2

Seq. ID	Activity	Qty	Unit Code	Unit Desc	Labor \$	Material \$	Equip. \$	Contractor \$	Other \$
6525	INSTALL	1.00	UM2-5A	THREE PHASE OH TO UG TERMINATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MATERIAL									

Code		Description				Qty	Rate	Ext. Cost	
ARRESTER-RP		ARRESTER, SURGE, RISER POLE, 9 OR 10 kV, POLYMER-TYPE				3.00	33.11	99.33	
BOOT4		BOOT, U-GUARD - 4"				1.00	34	34	
BRKT-CA-T3		BRACKET, CUTOUT & ARRESTER, 3-PHASE ("T-3")				1.00	125	125	
CUTOUT100AMP-SC		CUTOUT, 100 AMP, 15 kV (110 Kv BIL), STANDARD CUTOUT, POLYMER-TYPE				3.00	82.5	247.5	
GRIPKLM-1/0		GRIP, UG PRIMARY CABLE, (KELLUM) SIZE - 1/0 AWG				3.00	12	36	
SCREW-RG		SCREW, SMALL FOR RISER GUARD				30.00	0,176	5.28	
STIRRUP		STIRRUP, SIZE AS REQ"D.				3.00	25	75	
TERM-1/0		TERMINATION KIT, UG PRIMARY JACKETED CABLE, 1/0 AWG AL, 15 kV				3.00	27.5	82.5	
U-GUARD4		U-GUARD POLYETHYLENE, 4" - 10' JOINT				5.00	34	170	
WIRE-RSR6		WIRE, RISER, 6 AWG SOL CU				45.00	1	45	
Seq. ID	Activity	Qty	Unit Code	Unit Desc	Labor \$	Material \$	Equip. \$	Contractor \$	Other \$
6526	INSTALL	1.00	MISC	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Code	Description	Qty	Rate	Ext. Cost
110-50030	JUNCTION, LOADBREAK, 4-POINT, 15 kV, 200 AMP	18.00	129.95	2339.1
415-20120	CONDUIT, SMOOTH WALL HDPE-SDR 13.5 INNERDUCT, 2" - W/TAPE	4000.00	0.91	3640.00
415-20140	CONDUIT, SMOOTH WALL HDPE-SDR 13.5 INNERDUCT, 4" - W/TAPE	12500.00	5.5	68750
ARRESTERLB-15	ARRESTER, ELBOW, 9 OR 10 kV	21.00	68.31	1434.51
BSH-INS	BUSHING, INSERT - 15 kV	18.00	27.5	495
C.T.200:5-15KV	TRANSFORMER, CURRENT, 15 kV, RATIO (200:5), RATING FACTOR (1.5)	3.00	995	2985
C.T.400:5-15KV	TRANSFORMER, CURRENT, 15 kV, RATIO (400:5), RATING FACTOR (1.5)	3.00	1095	3285
C.T.500:5-25KV	TRANSFORMER, CURRENT, 25 kV, RATIO (500:5), RATING FACTOR (2.0)	3.00	1450	4350
CABLELUBE	CABLE LUBRICANT - POLYWATER (BUCKET)	3.00	4.27	12.81
CAP-200	CAP, PROTECTIVE, LOADBREAK, INSULATING WITH GROUND, 15 kV, 200 AMP	30.00	22.05	661.5
CBNT-TERM3PH2	CABINET, TERMINATING, 3-PHASE, FIBERGLASS, 69-1/4"W x 43-1/4"D x 56"H (POWER DESIGN - CJP-30-56)	6.00	1050	6300
CLMP-GR	CLAMP, GROUND ROD, FOR 5/8" ROD	16.00	4.95	79.2

9/28/23 3:58

ELECTRIC CITIES OF GEORGIA Monroe Walton County Jail

Estimate #

866

CON-ALSTL-HD8	AL SPADE - TYPE TRANSFORMER LUGS - DUAL RATED - HEAVY DUTY, 8 PORTS, 600 kcmil-2 AWG	12.00	40	480
E-10025	Demand Meter, 9S	3.00	325	975
E-10026	METER SOCKET, 13-TERMINAL	3.00	245	735
ELBOW-1/0	ELBOW, LOADBREAK, 200 AMP, w/o Tst Pt, 15 kV, 175/220mil - 1/0 AWG AL	54.00	27.5	1485
FAULT-IND-6	FAULT INDICATOR, TYPE - MANUAL RESET	24.00	45	1080
MRIBBONRED	MARKING TAPE, DIRECT BURIAL, 1000' ROLL - (RED)	4.00	44	176
OHWCU2-7	OH WIRE, 2 AWG, 7-STRAND BARE COPPER, 25# REEL (122')	7.00	106.95	748.65
PAD-3PH	PAD, CONCRETE, FOR 3-PHASE TRANSFORMER 85"x85" (P-70)	1.00	275	275
PAD4	PAD, CONCRETE, FOR 3-PHASE TRANSFORMER, 76"x65"x8" (P-40)	2.00	325	650
PARKINGSTAND-15	PARKING STAND BUSHING, 15 kV	18.00	38.25	688.5
RODGRND5/8	ROD, GROUND, COPPER WELD 5/8" x 8'	16.00	13.75	220
• UGT150-277	TRANSFORMER, PADMOUNT, 3-PHASE, 150 kVA, 7200/12470Y - 277/480	1.00	6000	6000
• UGT1500-480	TRANSFORMER, PADMOUNT, 3-PHASE, 1500 kVA, 7200/12470Y - 277/480	1.00	20000	20000
• UGT500-277	TRANSFORMER, PADMOUNT, 3-PHASE, 500 kVA, 7200/12470Y - 277/480	1.00	11000	11000
• UGW15-1/0-2	UG PRIMARY CABLE-15 kV, 1/0 AWG AL CONDUCTOR, 220 MILS EPR INSULATION, FULL CONCENTRIC NEUTRAL	14000.00	2.75	38500
			3.93	55,020

150 KVA 277/480
500 KVA 277/480
1500 KVA 277/480

12,500.00
44,000.00
76,000.00

material - 286,644.00
overhead %25 = 71,661.
358,305.00



ELECTRIC CITIES OF GEORGIA

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9/28/23 3:58

Estimate Material List

Estimate #: 866

Part Code	Part Description	Qty	U.O.M.
110-50030	JUNCTION, LOADBREAK, 4-POINT, 15 kV, 200 AMP	18.00	EACH
415-20120	CONDUIT, SMOOTH WALL HDPE-SDR 13.5 INNERDUCT, 2" - W/TAPE	4000.00	FEET
415-20140	CONDUIT, SMOOTH WALL HDPE-SDR 13.5 INNERDUCT, 4" - W/TAPE	12500.00	FEET
ARRESTER-RP	ARRESTER, SURGE, RISER POLE, 9 OR 10 kV, POLYMER-TYPE	3.00	EACH
ARRESTERLB-15	ARRESTER, ELBOW, 9 OR 10 kV	21.00	EACH
BOOT4	BOOT, U-GUARD - 4"	1.00	EACH
BRKT-CA-T3	BRACKET, CUTOOT & ARRESTER, 3-PHASE ("T-3")	1.00	EACH
BSH-INS	BUSHING, INSERT - 15 kV	18.00	EACH
C.T.200:5-15KV	TRANSFORMER, CURRENT, 15 kV, RATIO (200:5), RATING FACTOR (1.5) <i>150 KVA</i>	3.00	EACH
C.T.400:5-15KV	TRANSFORMER, CURRENT, 15 kV, RATIO (400:5), RATING FACTOR (1.5) <i>500 KVA</i>	3.00	EACH
C.T.500:5-25KV	TRANSFORMER, CURRENT, 25 kV, RATIO (500:5) , RATING FACTOR (2.0) <i>1500 KVA 1200/5</i>	3.00	EACH
CABLELUBE	CABLE LUBRICANT - POLYWATER (BUCKET)	3.00	EACH
CAP-200	CAP, PROTECTIVE, LOADBREAK, INSULATING WITH GROUND, 15 kV, 200 AMP	30.00	EACH
CBNT-TERM3PH2	CABINET, TERMINATING, 3-PHASE, FIBERGLASS, 69-1/4"W x 43-1/4"D x 56"H (POWER DESIGN - CJP-30-56)	6.00	EACH
CLMP-GR	CLAMP, GROUND ROD, FOR 5/8" ROD	16.00	EACH
CON-ALSTL-HD8	AL SPADE - TYPE TRANSFORMER LUGS - DUAL RATED - HEAVY DUTY, 8 PORTS, 600 kcmil-2 AWG	12.00	EACH
CUTOOT100AMP-SC	CUTOOT, 100 AMP, 15 kV (110 Kv BIL), STANDARD CUTOOT, POLYMER-TYPE	3.00	EACH
E-10025	Demand Meter, 9S	3.00	EACH
E-10026	METER SOCKET, 13-TERMINAL	3.00	EACH
ELBOW-1/0	ELBOW, LOADBREAK, 200 AMP, w/o Tst Pt, 15 kV, 175/220mil - 1/0 AWG AL	54.00	EACH
FAULT-IND-6	FAULT INDICATOR, TYPE - MANUAL RESET	24.00	EACH
GRIPKLM-1/0	GRIP, UG PRIMARY CABLE, (KELLUM) SIZE - 1/0 AWG	3.00	EACH
MRIBBONRED	MARKING TAPE, DIRECT BURIAL, 1000' ROLL - (RED)	4.00	EACH
OHWCU2-7	OH WIRE, 2 AWG, 7-STRAND BARE COPPER, 25# REEL (122')	7.00	EACH
PAD-3PH	PAD, CONCRETE, FOR 3-PHASE TRANSFORMER 85"x85" (P-70)	1.00	EACH
PAD4	PAD, CONCRETE, FOR 3-PHASE TRANSFORMER, 76"x65"x8" (P-40)	2.00	EACH
PARKINGSTAND-15	PARKING STAND BUSHING, 15 kV	18.00	EACH
RODGRND5/8	ROD, GROUND, COPPER WELD 5/8" x 8'	16.00	EACH
SCREW-RG	SCREW, SMALL FOR RISER GUARD	30.00	EACH
STIRRUP	STIRRUP, SIZE AS REQ'D.	3.00	EACH
TERM-1/0	TERMINATION KIT, UG PRIMARY JACKETED CABLE, 1/0 AWG AL, 15 kV	3.00	EACH
U-GUARD4	U-GUARD POLYETHYLENE, 4" - 10' JOINT	5.00	EACH
UGT150-277	TRANSFORMER, PADMOUNT, 3-PHASE, 150 kVA, 7200/12470Y - 277/480	1.00	EACH
UGT1500-480	TRANSFORMER, PADMOUNT, 3-PHASE, 1500 kVA, 7200/12470Y - 277/480	1.00	EACH
UGT500-277	TRANSFORMER, PADMOUNT, 3-PHASE, 500 kVA, 7200/12470Y - 277/480	1.00	EACH
UGW15-1/0-2	UG PRIMARY CABLE-15 kV, 1/0 AWG AL CONDUCTOR, 220 MILS EPR INSULATION, FULL CONCENTRIC NEUTRAL	14000.00	FEET
WIRE-RSR6	WIRE, RISER, 6 AWG SOL CU	45.00	FEET

From: [Sean Wright](#)
To: [Rodney Middlebrooks](#)
Cc: [Logan Propes](#); [Eric Johnson](#); john.ward@co.walton.ga.us; [Rhonda Hawk](#)
Subject: WCPSC: Gas Service Provider & Electrical Service Provider
Date: Thursday, December 7, 2023 2:47:16 PM
Attachments: [image001.png](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

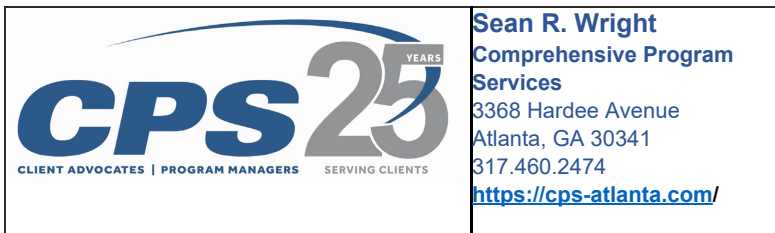
Hi Rodney,

On behalf of Walton County, we are pleased to inform you that you were the highest-ranked Gas Service Provider and Electrical Service Provider at the conclusion of our solicitation process. Please send over the required contracts for review and execution.

You should've received updated electrical drawings earlier today. Please review and send me any questions you may have. On a site plan, please identify your underground pathways and pipe/conduit sizes for gas, streetlights, and electrical lines. Our general contractor plans to begin paving and installing underground sleeves below our parking lots and roads.

Congratulations, and we look forward to working with you on this momentous project!

Thank you,





OCCUPATIONAL TAX APPLICATION

CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 - hbrookshire@monroega.gov

RECEIVED

NOV 09 2023

BY: _____

Business Contact Information

Business Name: MONROE MINI MART INC
DBA: MONROE MINIMART
Physical Location: 220 E SPRING ST, MONROE, GA 30655
Inside DDA (Downtown Development Authority) Boundary? Y or N
Mailing Address: 220 E SPRING ST, MONROE, GA 30655
Email: nitesh.daroch@gmail.com
Business Phone: (770) 207-0084

Ownership Type (select only one)

- ☒ Corporation
☐ LLC
☐ Sole Proprietor
☐ Partnership
☐ Non-profit

Business Owner Contact Information

Owner(s) Name: NITESH DAROCH
Owner's Email: nitesh.daroch@gmail.com Owner's Phone: 323-810-1339
Local / Emergency Contact: Abraham Augusthy Phone: 770-624-7793
Property Owner's Name: A&M Monroe Inc. Phone: 706-308-8956

Business Information

Current Business License Number: _____
Business Description: Convenience store/gas
Residential or Commercial? commercial
NAICS Code (<https://www.census.gov/naics>): 457100
Start Date (N/A if a renewal): 11/1/24
Federal Tax ID (EIN): 93-4158952
GA State & Use Tax: 2029205243 / 308-934020
GA Professional State License Number(s): _____
Exempt from E-Verify?: Exempt
If no, list E-Verify Number _____

Reason for Application (select one)

- ☒ New Business
☐ Change of Ownership
☐ DBA Change
☐ Change of Address
☐ Change of Business Activity
☐ Short Term Rental
☐ Renewal

Gross Receipts^: (Estimated from start of business to end of calendar year) 150,000

^If renewing, provide Gross Receipts for 2023 (If applying before January 1st, provide an estimate) _____

OR Number of Practitioners*: _____

*Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Works, and Professional Counselors.

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 2
2. Total Weekly Part-Time Hours**: 0

**On average how many hours do ALL the part-time employees work in one week?

Full-Time Equivalent

- A. Answer from #1 2
B. Answer from #2 divided by 40 0
C. Add lines A and B: 2

Questions

1. In the past five years have you been convicted of, or pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property? No
2. For Commercial Businesses, will a sign be installed on the building or property? (permit required) No

I, NITESH DAROCH, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Nitesh Daroch
Signature

NITESH DAROCH
Print Name

11/09/2023
Date

Subscribed and sworn before me this 9th day of November, 2023
Notary Public Signature and Seal: Alexis Bray

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. § 16-10-20





City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

- _____ Restaurant Beer & Wine: Fee \$1,000.00
- _____ Non-profit Private Club Beer & Wine: Fee \$1,000.00
- _____ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

- _____ Restaurant Distilled Spirits: Fee \$3,000.00
- _____ Non-profit Private Club Distilled Spirits: Fee \$3,000.00
- _____ Special Event Facility Distilled Spirits: Fee \$3,000.00

Package Licenses

- ☒ Beer / Wine: Fee \$2,000.00
- _____ Hotel / Motel In-Room Service: Fee \$250.00
- _____ Growlers: Fee \$2,000.00
- _____ Brew-Pub: Fee \$750.00
- _____ Wine Shop: Fee \$750.00

Manufacturer Licenses

- _____ Distilleries or Micro-Distilleries: Fee \$3,000.00
- _____ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

- _____ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00
- _____ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

WHOLESALE DEALERS:LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS - NOT IN CITY

\$100.00

TEMPORARY LICENSE:LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES
REGISTRATION

\$300.00

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00. ✓

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business MONROE MINI MART INC

Under what name is the Business to operate? MONROE MINI MART INC

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

CORPORATION

DOMESTIC

2. Address: a) Physical: 220 E. SPRING ST MONROE GA 30655

b) Mailing: 220 E SPRING ST, MONROE, GA 30655

3. Phone 706-308-8954 Beginning Date of Business in City of Monroe 01/01/2024

4. ☐ New Business ☒ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 93-4158952 Georgia Sales Tax Number 308-934020

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes ☒ No ☐

Liquor 100 Yards (Church) or 200 Yards (School) Yes ☐ No ☐

7. Full name of Applicant NITESH DAROCH

Full Name of Spouse, if Married NIRUPAM DAROCH

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Ludhiana, Punjab (India)

Current Address 2501 AVENHAM WAY City DULUTH St GA Zip 30096

Home Telephone 323-810-1339

Number of Years at present address 2 years

Previous address (if living at current address less than 2 yrs).

Number of years at previous address 0 years

8. If new business, date business will begin in Monroe _____

If transfer or change of ownership, effective date of this change 11/01/2023

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A SIMON ILLIKATTIL, MANDS FOOD MART INC.

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer NITESH DAROCH

2501 AVENHAM WAY, DULUTH, GA. 30096

323-810-1339

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

N.A.

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

MONROE MINI MART INC
230 E SPRING ST, MONROE, GA 30655
OWNER - NITESH DAROCH

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

SINGLE OWNER - NITESH DAROCH
2501 DAVENHAM, DULUTH, GA. 30096

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N.A.

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NA

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. EMMAUEL - JOSEPH

Name

512 CHESTERFIELD DR

Address

BOGART GA 30622 706-308-8956

City

State

Zip

Telephone

2.

Name

Address

City

State

Zip

Telephone

3.

Name

Address

City

State

Zip

Telephone

This the 6th day of November 2023.

x Niterh Daroch

(Signature Applicant)

owner

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

Niterh Daroch

(Print Name)

Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Jazmin L. Ayala

Notary Public: Jazmin L. Ayala

Executed: November 6, 2023





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 - dchambers@monroega.gov

Business Contact Information

Business Name: AAV GROCERY USA LLC
Ownership Type: ☐ Corporation ☒ LLC ☐ Sole Proprietor ☐ Partnership ☐ Non-profit
DBA: JACK PETERS GROCERY
Physical Location: 800 E CHURCH ST, MONROE, GA 30655
Mailing Address: 800 E CHURCH ST, MONROE, GA 30655
Business email: aavgroceryusallc@gmail.com Business Phone: 678-462-2894

Business Owner Contact Information

Owner(s) Name: ABHISHAK A DHROLIYA
Owner's Email: aavgroceryusallc@gmail.com Owner's Phone: 678-462-2894
Local / Emergency Contact: _____ Phone: _____
Property Owner's Name: _____ Phone: _____

Reason for Application

☐ New Business ☐ Change of Ownership ☐ DBA Change ☐ Change of Address
☐ Change of Business Activity ☐ Short Term Rental

Business Information

Business Description: CONVENIENCE STORE
Residential or Commercial? Is this a home based (office only) business? COMMERCIAL
NAICS Code (<https://www.census.gov/naics>): 445120
Start Date: 11/01/2023 Number of Employees: 2 FullTime _____ PartTime _____
Total weekly PartTime hours: _____ /40 = _____ (FullTime Equivalent) + _____ (FT) = _____ (Total FT)
Federal Tax ID (EIN): 92-0631024 GA State & Use Tax: 308-925561
GA Professional License Number(s): _____
E-Verify Number: _____ or Exempt? _____
Gross Receipts: (Estimated from start of business to end of calendar year) _____
OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner**

Questions

1. Have you ever been convicted of a felony or are you disqualified to receive a license by reason of any matter or thing contained in the laws of this state or city? NO
2. Will a sign be installed on the building or property (permit required)? _____

I, ABHISHAK A DHROLIYA, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Signature

ABHISHAK A DHROLIYA

Print Name

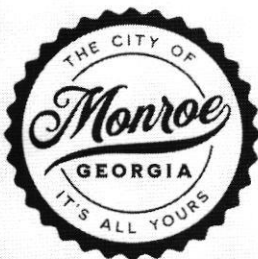
Date



Subscribed and sworn before me this 31 day of October, 2023

Notary Public Signature and Seal: Jasmine Terrell

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution



CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE

\$1000.00

NON PROFIT PRIVATE CLUB

\$600.00

PRIVATE CLUB WITH SUNDAY SALES

\$750.00

DISTILLED SPIRITS

\$3000.00

NON PROFIT PRIVATE CLUB-ONLY

\$600.00

NON PROFIT PRIVATE CLUB WITH SUNDAY SALES

\$750.00

PACKAGE:

LICENSE FEE:

BEER/WINE

\$2000.00

HOTEL/MOTEL IN ROOM SERVICE

\$250.00

GROWLERS

\$2000.00

ALCOHOL BEVERAGE CATERER:

LICENSE FEE:

ALCOHOL BEVERAGE CATERER BEER
AND WINE

\$1000.00

ALCOHOL BEVERAGE CATERER DISTILLED
SPIRITS

\$1000.00

✓

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS - NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business AAV GROCERY USA LLC

Under what name is the Business to operate? JACK PETERS GROCERY

Is the business a proprietorship, partnership or corporation? Domestic or foreign?
LLC

2. Address: a) Physical: 800 E CHURCH ST, MONROE, GA 30655

b) Mailing: 800 E CHURCH ST, MONROE, GA 30655

3. Phone 678-462-2894 Beginning Date of Business in City of Monroe 11/01/2023

4. ☐ New Business ☐ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 92-0631024 Georgia Sales Tax Number 308-925561

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant ABHISHAK A DHROLIYA

Full Name of Spouse, if Married _____

Are you a Citizen of the United States or Alien Lawful Permanent Resident? _____

Birthplace INDIA

Current Address 1736 BROOKSIDE ELM DRIVE City DULUTH St GA Zip 30097

Home Telephone 678-462-2894

Number of Years at present address _____

Previous address (If living at current address less than 2 yrs).

Number of years at previous address _____

8. If new business, date business will begin in Monroe 11/01/2023

If transfer or change of ownership, effective date of this change 11/01/2023

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A AAVD GROCERY LLC

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer ABHISHAK A DHROLIYA OWNER 678-462-2894

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? _____

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages ? [] yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

NO

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

NA

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. NA

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NA

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

NA

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

NA

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NA

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NA

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. ALVIN A. Dhroliya

Name

1736 Brookside Glen Dr

Address

Duluth

GA

30097

770-895-5217

City

State

Zip

Telephone

2. ASLAM DAMANZ

Name

1805 Brookside Elm Dr

Address

Duluth

GA

30097

678-906-5453

City

State

Zip

Telephone

3. Tanzeela Sami

Name

3203 Abercorn Ave

Address

Atlanta

GA

30346

404-966-0874

City

State

Zip

Telephone

This the _____ day of _____, 20____.

A Dhroliya

(Signature Applicant)

OWNER

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

ABHISHAK A DHROLIYA

(Print Name)

Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of:

Jasmine Terrell

Notary Public:

Jasmine Terrell

Executed:

10/31/2023





OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 - dchambers@monroega.gov

Business Contact Information

Business Name: Le Gabrielle of Monroe LLC
 Ownership Type: ☐ Corporation ☒ LLC ☐ Sole Proprietor ☒ Partnership ☐ Non-profit
 DBA: Le Gabrielle Crepes and Waffles
 Physical Location: 125 N Wayne Street, Monroe, GA 30655
 Mailing Address: 125 N Wayne Street, Monroe, GA 30655
 Business email: contact@legabrielle.us Business Phone: 706-424-9032

Business Owner Contact Information

Owner(s) Name: Carlos Jimenez Owner's Phone: 706-424-9032
 Owner's Email: Carlos@legabrielle.us Phone: 706-308-4620
 Emergency Contact: Angela Jimenez Phone: 678-863-0031
 Property Owner's Name: Andrew Williams

Reason for Application

☒ New Business ☐ Change of Ownership ☐ DBA Change ☐ Change of Address
☐ Change of Business Activity

Business Information

Business Description: Food/Beverage - Full Service Restaurant
 Residential or Commercial? Is this a home based (office only) business? Commercial
 NAICS Code (<https://www.census.gov/naics/>): 722511
 Start Date: 1/1/24 Number of Employees: 15 FullTime 20 PartTime
 Total weekly PartTime hours: 400 /40 = 10 (FullTime Equivalent) + 15 (FT) = 25 (Total FT)
 Federal Tax ID (EIN): 93-3898231 GA State & Use Tax: _____
 GA Professional License Number(s): _____
 E-Verify Number: _____ or Exempt? _____
 Gross Receipts: (Estimated from start of business to end of calendar year) 2,000,000
 OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner**

Questions

- Have you ever been convicted of a felony or are you disqualified to receive a license by reason of any matter or thing contained in the laws of this state or city? NO
- Will a sign be installed on the building or property (permit required)? Yes

I, Carlos Jimenez, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Carlos Jimenez
Signature

Carlos Jimenez
Print Name

10/24/23
Date

Subscribed and sworn before me this 25th day of Oct, 2023

Notary Public Signature and Seal: _____

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. 16-10-20





CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE

\$1000.00

☒

NON PROFIT PRIVATE CLUB

\$600.00

☐

PRIVATE CLUB WITH SUNDAY SALES

\$750.00

☐

☐

DISTILLED SPIRITS

\$3000.00

☒

NON PROFIT PRIVATE CLUB-ONLY

\$600.00

☐

NON PROFIT PRIVATE CLUB WITH SUNDAY SALES

\$750.00

☐

PACKAGE:

LICENSE FEE:

BEER/WINE

\$2000.00

☐

HOTEL/MOTEL IN ROOM SERVICE

\$250.00

☐

GROWLERS

\$2000.00

☐

ALCOHOL BEVERAGE CATERER:

LICENSE FEE:

ALCOHOL BEVERAGE CATERER BEER
AND WINE

\$1000.00

☐

ALCOHOL BEVERAGE CATERER DISTILLED
SPIRITS

\$1000.00

☐

WHOLESALE DEALERS:LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS - NOT IN CITY

\$100.00

TEMPORARY LICENSE:LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

- Le Gabrielle of Monroe LLC
1. Full Name of Business Le Gabrielle crepes and waffles (CS)
- Under what name is the Business to operate? Le Gabrielle crepes and waffles
- Is the business a proprietorship, partnership or corporation? Domestic or foreign?
Domestic Partnership - limited liability company
2. Address: a) Physical: 125 N Wayne street, Monroe, GA 30655
 b) Mailing: 125 N Wayne street, Monroe, GA 30655
3. Phone 706-424-9032 Beginning Date of Business in City of Monroe 1/1/24
4. ☒ New Business ☐ Existing business purchase
- If change of ownership, enclose a copy of the sales contract and closing statement.
5. Federal Tax ID Number 93-3898231 Georgia Sales Tax Number _____

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No ☒

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No ☒

7. Full name of Applicant Carlos Humberto Jimenez-Ottavaro

Full Name of Spouse, if Married Angela Maria Gallego Caicedo

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Yes

Birthplace Medellin, Antioquia, Colombia

Current Address 225 Martin Luther King Jr Drive City Winder St GA Zip 30680

Home Telephone N/A

Number of Years at present address 3.5 years

Previous address (If living at current address less than 2 yrs).

N/A

Number of years at previous address _____

8. If new business, date business will begin in Monroe 1/1/24

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer

Chris Gordon, 230 Bridgeport Ln, Monroe, GA 30655,

Director of operations, 706-372-6938,

Employer: Le Gabrielle of Monroe LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☒ yes or ☐ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

① Carlos Jimenez - 40% - 706-424-9032
225 Martin Luther King Jr Drive, Winder, GA 30680

② Angela Galego-Caicedo - 40% - 706-308-4620
225 Martin Luther King Jr Drive, Winder, GA 30680

③ Christopher Gordon - 10% - 706-372-6938
230 Bridgeport Lane, Monroe, GA 30655

④ Our Legacy Management LLC - 10% - 470-894-9655
347 Resource Parkway, Winder, GA 30680

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. None

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Alonso Haro.

Name

2439 Jefferson Rd

Address

Athens GA 30606 706.372.3820

City

State

Zip

Telephone

2. Rodolfo Rodriguez.

Name

182 Ben Burton Cir

Address

Bogart GA 30622 770.503-4122.

City

State

Zip

Telephone

3. Liliana Diaz.

Name

21 E. Athens St. # 301

Address

Winder GA 30680 678.939.5805.

City

State

Zip

Telephone

This the 25th day of October 2023.

Carlos Jimenez

(Signature Applicant)

Owner

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

CARLOS JIMENEZ (Print Name)

Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Carlos Jimenez

Notary Public: [Signature]

Executed: [Signature]



APPOINTMENTS

Updated

September 12, 2023

Appointed

Term Expires

DOWNTOWN DEVELOPMENT AUTHORITY and
CONVENTION & VISITORS BUREAU AUTHORITY and
URBAN REDEVELOPMENT AGENCY (Three-year term)

(As of 4/10/07 Changed from 6-year terms to 3-year terms) (URA created 12/11/2018)

Myoshia Crawford	Council member	December 31, 2023
Clayton Mathias	September 12, 2023	December 31, 2023
	(to fill unexpired term of Wesley Sisk)	
Andrea Gray	December 8, 2020	December 31, 2023
Meredith Malcom	December 14, 2021	December 31, 2024
Brittany Palazzo	July 17, 2023	December 31, 2024
	(to fill unexpired term of Ross Bradley)	
Chris Collin	December 14, 2021	December 31, 2024
Whit Holder	December 13, 2022	December 31, 2025
Lisa Reynolds Anderson	December 13, 2022	December 31, 2025



APPLICATION FOR NOMINATION
MONROE DOWNTOWN DEVELOPMENT AUTHORITY

81

Please Print

Name Clayton Mathias Email claytonmathias@gmail.com

Home Address 302 N. Madison Ave. Zip Code 30655

Business Address (Street & Mailing) 302 N. Madison Ave. Monroe, GA 30655

Profession/Business Real Estate Broker Position Broker

Phone Numbers: Home _____ Cell 404-358-0861
Business _____ Fax _____

Birthday: 04/30/1984 Birthplace: Melbourne, FL

Education: College/University - Georgia State University

I am: (Check all that apply)

- ☒ A resident of the ☒ City of Monroe or of ☐ Walton County
- ☒ Available for Board meetings the Second Thursday of each month
- ☐ A Elected Member of Government: Elected Position _____
- ☒ A Downtown Property Owner: Property Address 302 N. Madison Ave. Monroe, GA 30655
- ☒ A Downtown Business Owner: Business Address Saltbox Lane 120 N. Broad St. Monroe, GA 30655 (S)
- ☐ A Downtown Employee: Business & Position _____

My Downtown Involvement over the past two years includes: (Check all that apply and list)

- ☐ Serving on Committee (s) _____
- ☐ Assisting with Projects _____
- ☐ Participation in Events _____
- ☐ A Financial Contribution _____

Organizations to which I belong and volunteer service include: Walton Barrow Board of Realtors, North Atlanta M

Interest/Hobbies/Talents/Skills: Property developer, home renovator, Golfing, outgoing.

I am interested in serving on the Authority because I care deeply about the positive growth of the city of Monroe and have assisted two new businesses locate within the Broad St. district in my capacity as a real es

I will allow my name to be submitted for consideration in service to the Authority; and if appointed to serve as a member of the Board of Directors, I agree to:

- Attend all possible regular monthly Board meetings, committee meetings and any special meetings
- Attend eight hours of training within my first year of service as required by law
- Enter into full discussion and participation in policy decisions affecting the DDA and its purpose
- Accept responsibility for assignments and offer suggestions on programming or operations
- Maintain matters of confidence
- Serve the Authority, working for is overall well being and that of the historic business district
- Seek opportunities to learn more about downtown revitalization efforts and best practices.

Signature Clayton Mathias

Date 05/24/2023



Appointed Board Member Biography

Name: Andrea Gray

Profession / Business: Andrea P. Gray, LLC Position: Attorney/Owner

Business Address: 300 E Church Street, Monroe, GA 30655

Phone number: (770) 235-1083 Fax number: _____

Email address: andrea@andreapgray.com

Home Address: 570 Edmondson Road, Monroe, GA 30656

Home Phone number: _____ Mobile Phone number: (770) 235-1083

(Please indicate address where you prefer to receive your mail)

Birthday: 09/09/1980 Birthplace: DeKalb County

Education: George Walton Academy(1999); Emory University, BA Economics (2002); UGA Juris Doctorate (2005)

Hobbies: community service

Membership in Service Clubs: McDaniel Tichenor House - Chair, Girl Scout Co-leader, Boy Scout committee member

Social Clubs: _____

Membership / Offices Held / Other Agency Boards:

McDaniel Tichenor House Board of Directors - Chair

DDA - current secretary

Civic Appointments: DDA - September 2017

Political Offices: None

Reason for wanting to serve on the DDA Board

I would like to continue serving on the DDA to help facilitate the ongoing and future projects.

To: City Council, Finance
From: Beth Thompson
Department: Finance
Date: 12/9/2023
Subject: Proposed FY2024 Capital & Operating Budget



Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available: \$

Requested Expense: \$ **Company of Record:**

Description:

The fiscal year 2024 Capital & Operating Proposed Budget can be found in detail on the City of Monroe's website at www.monroega.com under Departments, Finance.

The city-wide proposed operating budget for FY2024 is \$77,438,206. This is a decrease of 5% over the current FY2023 budget. Of the major funds, the General Fund portion is \$17,544,716 the Combined Utilities Fund portion is \$46,057,938 & the Solid Waste Fund is \$7,877,308.

The city-wide proposed capital budget for FY2024 is \$19,836,691. General Fund capital projects total \$809,248 funded by General Fund revenue and \$3,514,178 funded by SPLOST, grants and ARPA Funds. Utility bond proceeds will fund \$7,330,000 of the total \$14,999,615 in the Utility Fund capital projects. Solid Waste Fund capital budget totals \$448,650. A total of ten additional full time positions city-wide are in the FY2024 budget; two additional police officers, two positions in the Telecom department, two positions in our Electric department, one position in our Parks department, one position in our Code department, one GIS Analyst position & one Collection position in our Solid Waste department.

Attachment(s):

*Budget Summary
Resolution*

Budget Resolution

A RESOLUTION ADOPTING THE 2024 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2024 and ending December 31, 2024, the Budget of the City's Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, any pay classification or job description changes contained and funded herein the budget are approved for the amounts and purposes indicated.

WHEREAS, any organizational chart changes or descriptions contained herein the budget are approved as indicated.

WHEREAS, the rates listed are so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the **Mayor and City Council** to purchase items not included in original budgeted figures.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 12th day of December 2023.

John Howard, Mayor
City of Monroe

Attest:

Beverly Harrison, City Clerk

To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Central Services
Date: 12/11/23
Subject: 2024 CDBG Architectural/Construction RFQ/P Recommendation



Budget Account/Project Name: 2024 Community Development Block Grant (CDBG)

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** E+E Architecture

Description:

Staff recommends the approval of the recommendation to award the 2024 Community Development Block Grant (CDBG) Preliminary Architectural Report, Design Services, and Construction Administration RFQ/P to E+E Architecture. This will be for the 2024 CDBG architectural design and construction administration portion of the potential project associated with the Redevelopment Fund (RDF) grants awarded to the City of Monroe. All procurement guidelines and policies were followed.

Background:

The City of Monroe is continually seeking the award of CDBG projects to provide for grant funding in coordination with local funding for the overall improvements of infrastructure associated with water, sewer, gas, stormwater, and streets in lower income areas, as well as historical redevelopment.

Attachment(s):

Bid Document – 1 page

Bid Summary/Evaluation – 1 page

CITY OF MONROE
REQUEST FOR QUALIFICATIONS AND PROPOSALS
PRELIMINARY ARCHITECTURAL REPORT, DESIGN SERVICES AND
CONSTRUCTION ADMINISTRATION

Date: **November 8, 2023**

Statements of qualifications and proposals are being requested from Architectural Firms with a strong record in successfully preparing preliminary reports, final design, and construction administration documents for Public/Private Projects. Responding firms should be qualified to provide a Preliminary Architectural Report (PAR), design and construction administration services for projects utilizing federal funds.

Plans are to select a reputable Architectural Firm for Preliminary Report, Design and Construction Administration services for Federally Funded Projects related to community and economic development. This procurement would include Redevelopment Fund (RDF) Grant projects, a CDBG Set-Aside funding source, in compliance with 24 CFR 570.489(g). This procurement action may also lead to additional project contracts and/or contract addendums for Preliminary Architectural Report (PER), design and construction administration services, for State and Federally funded projects. Immediate plans call for services to assist with architectural services for a public/private redevelopment project, specifically a building, in downtown Monroe.

Information which should be submitted for our evaluation is as follows:

- 1) History of firm and resources**
- 2) Federal Funds Architectural Experience / Historic and Redevelopment Experience**
- 3) Key personnel/qualifications**
- 4) Current workload**
- 5) Scope and level of service proposed**
- 6) Experience with similar projects and list of references**
- 7) Fee and/or Percentages associated with the Architectural Report (PER), and Design and Construction Administration Services**
- 8) Errors and Omissions Insurance, please provide a copy.**
- 9) Statement of Qualifications Form**
- 10) Section 3 Certification Form (*Only Submit with your Proposal if you are claiming Section 3 Status.*)**

The immediate project is subject to Federal and State contract provisions prescribed by the Georgia Department of Community Affairs/and or other federal agencies listed above. The immediate project is covered under the requirements of Section 3 of the HUD Act of 1968, as amended and Section 3 Business Concerns are encouraged to apply. Future federal projects may not require Section 3 compliance.

The City of Monroe also abides by the following laws as they pertain to HUD Assisted Projects: Title VI of the Civil Rights Act of 1964; Section 109 of the HCD Act of 1974, Title 1; Title VII of the Civil Rights Act of 1968 (Fair Housing Act); Section 104(b)(2) of the Housing and Community Development Act of 1974; Section 504 of the Rehabilitation Act of 1973 as amended; Title II of the Americans with Disabilities Act of 1990 (ADA); and the Architectural Barriers Act of 1968.

Interested parties should request copies of the Statement of Qualifications Form and Section 3 Certification Form prior to preparing and submitting their proposal. Two copies of proposals from interested firms should be received no later than **5:00 PM on December 8, 2023**. Proposals received after the above date and time may not be considered. We reserve the right to accept or reject any and all proposals and to waive informalities in the proposal process. Questions and proposal packages should be submitted to the name and address listed below:

Chris Croy, Central Services Director
City of Monroe
P.O. Box 1249
Monroe, GA 30655
Phone: 706-266-5172
Email: ccroy@monroega.gov



2024 CDBG RFQ/P Evaluation
Preliminary Architectural Report, Design Services, and
Construction Administration

Criteria	Penate Consulting		
Ability to Perform Disciplines Necessary for Project	2.0	2.0	2.0
Firm's Experience with Type of Project	2.0	2.0	2.0
Firm Experience with CDBG	0.0	0.0	0.0
Total Points	4.0	4.0	4.0
Average Rating	4.0		
Rank	1		

To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Central Services
Date: 12/05/23
Subject: 2024 CDBG Grant/Administrative Services RFQ/P Recommendation



Budget Account/Project Name: 2024 Community Development Block Grant (CDBG)

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** Allen-Smith Consulting

Description:

Staff recommends the approval of the recommendation to award the 2024 Community Development Block Grant (CDBG) Grant Writing/Administrative and Related Grant Services RFQ/P to Allen-Smith Consulting. This will be for the 2024 CDBG application and grant writing portion of the grant application process and administration of potential project award to the City of Monroe. All procurement guidelines and policies were followed.

Background:

The City of Monroe is continually seeking the award of CDBG projects to provide for grant funding in coordination with local funding for the overall improvements of infrastructure associated with water, sewer, gas, stormwater, and streets in lower income areas.

Attachment(s):

Bid Document – 1 page

Bid Summary/Evaluation – 1 page

CITY OF MONROE
REQUEST FOR QUALIFICATIONS AND PROPOSALS
GRANT WRITING/ADMINISTRATIVE & RELATED GRANT SERVICES

89

Date: **October 25, 2023**

Statements of qualifications and proposals are being requested from consultants with a strong record in successfully assisting local governments with the implementation of Federally Assisted Projects. Responding firms should be qualified to provide grant writing, grant administration, and related services for projects utilizing federal funds.

Plans are to contract, within a year from the date of this notice, with a reputable consulting firm for grant writing and administration services for Federally Funded Projects related to community and economic development. This procurement could include Community Development Block Grants (CDBG), Redevelopment Fund Projects (RDF), Community Housing Improvement Program (CHIP), Home Investment Partnerships Program (HOME), Employment Incentive Program (EIP) Projects, Economic Development Administration (EDA) Projects, and any other federally funded project in compliance with 24 CFR 570.489(g).

Responding firms should be qualified to provide grant administration and related services including, but not limited to: Preparation of the grant application; Preparation of the Environmental Review Record; Preparation of draw/disbursement requests; Assistance with financial administration of grant funds and record keeping; Assistance with holding public hearings; Assistance with funding agency monitoring visits; Assistance with any required acquisition following the Uniform Relocation Assistance and Real Property Acquisition Act (URA); Assisting the engineer with preparation of bid documents, advertising and conducting the bid opening; Assisting the city with Davis-Bacon and related labor requirements including weekly payroll review and employee interviews; Assisting the city with meeting Affirmatively Furthering Fair Housing (AFFH) requirements; and Preparation of close-out documents. This procurement action may also lead to additional project contracts and/or contract addendums for planning, administrative and other related services, for State and Federally funded projects. This is **not** a request for retainer services. Immediate plans call for services to assist with the preparation and administration of a CDBG project related to water, sewer, sidewalk, and/or storm drainage improvements. All firms submitting will be re-considered, on a project-by-project basis, should future federally funded opportunities arise in the next 24-month period from date of this notice.

Information which should be submitted for our evaluation is as follows:

- 1) History of firm and resources**
- 2) Federal Funds Grant Writing & Administration Experience, including HUD, EDA, etc.**
- 3) Key personnel/qualifications**
- 4) Current workload**
- 5) Scope and level of service proposed**
- 6) Experience with similar projects and list of references**
- 7) Fees associated with Grant Writing and Administration – percentage for administration is acceptable.**
- 8) Statement of Qualifications Form**
- 9) Section 3 Certification Form for HUD assisted projects, if claiming Section 3 Status**

The immediate project is subject to Federal and State contract provisions prescribed by the Georgia Department of Community Affairs/and or other federal agencies listed above. The immediate project is covered under the requirements of Section 3 of the HUD Act of 1968, as amended and Section 3 Business Concerns are encouraged to apply. Future federal projects may not require Section 3 compliance.

The City of Monroe also abides by the following laws as they pertain to HUD Assisted Projects: Title VI of the Civil Rights Act of 1964; Section 109 of the HCD Act of 1974, Title 1; Title VII of the Civil Rights Act of 1968 (Fair Housing Act); Section 104(b)(2) of the Housing and Community Development Act of 1974; Section 504 of the Rehabilitation Act of 1973 as amended; Title II of the Americans with Disabilities Act of 1990 (ADA); and the Architectural Barriers Act of 1968.

Interested parties should request copies of the Statement of Qualifications Form and Section 3 Certification Form prior to preparing and submitting their proposal. Two copies of Proposals from interested firms should be received no later than **5:00 PM on November 30, 2023**. Proposals received after the above date and time may not be considered. We reserve the right to accept or reject any and all proposals and to waive informalities in the proposal process. Questions and proposal packages should be submitted to the name and address listed below:

Chris Croy, Central Services Manager
City of Monroe
P.O. Box 1249
Monroe, GA 30655
Phone: 706-266-5172
Email: purchase@monreoga.gov



2024 CDBG RFQ/P Evaluation
Grant Writing/Administrative & Related Grant Services

Criteria	Penate Consulting			Allen-Smith Consulting			Think & Ink Grant Consulting		
Knowledge of CDBG Guidelines/Regulations	0.0	0.0	0.0	2.0	2.0	2.0	0.0	0.0	0.0
Ability to Perform Administration Services	1.0	1.0	1.0	2.0	2.0	2.0	0.0	1.0	1.0
Consultant Experience in Administration of Type of Project	0.0	0.0	0.5	2.0	2.0	2.0	0.0	0.0	0.0
Total Points	1.0	1.0	1.5	6.0	6.0	6.0	0.0	1.0	1.0
Average Rating	1.2			6.0			0.7		
Rank	2			1			3		

To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Central Services
Date: 12/05/23
Subject: 2024 CDBG Engineering, Design, Construction RFQ/P Recommendation



Budget Account/Project Name: 2024 Community Development Block Grant (CDBG)

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** Hofstadter & Associates

Description:

Staff recommends the approval of the recommendation to award the 2024 Community Development Block Grant (CDBG) Preliminary Engineering Report, Design Services, and Construction Administration Services RFQ/P to Hofstadter & Associates. This will be for the 2024 CDBG preliminary engineering and design portion of the construction process of potential project award to the City of Monroe. All procurement guidelines and policies were followed.

Background:

The City of Monroe is continually seeking the award of CDBG projects to provide for grant funding in coordination with local funding for the overall improvements of infrastructure associated with water, sewer, gas, stormwater, and streets in lower income areas.

Attachment(s):

Bid Document – 1 page

Bid Summary/Evaluation – 1 page

CITY OF MONROE
REQUEST FOR QUALIFICATIONS AND PROPOSALS
PRELIMINARY ENGINEERING REPORT, DESIGN SERVICES AND
CONSTRUCTION ADMINISTRATION

92

Date: **October 25, 2023**

Statements of qualifications and proposals are being requested from Engineering Firms with a strong record in successfully assisting local governments with the preliminary report, final design, and construction administration of Federally Assisted Projects. Responding firms should be qualified to provide a Preliminary Engineering Report (PER), design and construction administration services for projects utilizing federal funds.

Plans are to contract, within a year from the date of this notice, a reputable Engineering Firm for Preliminary Report, Design and Construction Administration services for Federally Funded Projects related to community and economic development. This procurement could include Community Development Block Grants (CDBG), Employment Incentive Program (EIP) Projects, Georgia Environmental Facilities Authority (GEFA) Projects, Economic Development Administration (EDA) Projects, and any other federally funded project in compliance with 24 CFR 570.489(g). This procurement action may also lead to additional project contracts and/or contract addendums for Preliminary Engineering Report (PER), design and construction administration services, for State and Federally funded projects. This is **not** a request for retainer services. Immediate plans call for services to assist the City with the Preliminary Engineering Report, Design Services and Construction Administration Services for a CDBG Project related to water, sewer, sidewalk, and/or storm drainage improvements. Submitting firms will be re-considered, on a project-by-project basis, should future federally funded opportunities arise in the next 24-month period from date of this notice.

Information which should be submitted for our evaluation is as follows:

- 1) History of firm and resources**
- 2) Federal Funds Engineering Experience, including HUD, EDA, etc.**
- 3) Key personnel/qualifications**
- 4) Current workload**
- 5) Scope and level of service proposed**
- 6) Experience with similar projects and list of references**
- 7) Fee Percentages (if any) associated with the Engineering Report (PER), for the application, and Design and Construction Administration Services. If the City pursues a 2024 CDBG, the draft PER would be needed no later than February 2024.**
- 8) Errors and Omissions Insurance, please provide a copy.**
- 9) Statement of Qualifications Form**
- 10) Section 3 Certification Form (Only Submit with your Proposal if you are claiming Section 3 Status.)**

The immediate project is subject to Federal and State contract provisions prescribed by the Georgia Department of Community Affairs/and or other federal agencies listed above. The immediate project is covered under the requirements of Section 3 of the HUD Act of 1968, as amended and Section 3 Business Concerns are encouraged to apply. Future federal projects may not require Section 3 compliance.

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Chris Croy, Central Services Manager
City of Monroe
P.O. Box 1249
Monroe, GA 30655
Phone: 706-266-5172
Email: purchase@monreoga.gov



2024 CDBG RFQ/P Evaluation

Preliminary Engineering Report, Design Services, and Construction Administration

Criteria	Civil Engineering Consultants			Paragon Consulting Group			Carter & Sloope		
Ability to Provide Disciplines Necessary	2.0	1.0	1.0	2.0	2.0	2.0	2.0	1.0	1.0
Firm Experience with Type of Construction	1.0	2.0	0.0	2.0	1.0	2.0	2.0	2.0	2.0
Key Personnel Experience with Type of Construction	1.0	1.0	2.0	2.0	1.0	2.0	2.0	2.0	2.0
Quality of Reference Information	2.0	2.0	2.0	0.0	1.0	0.0	2.0	2.0	2.0
Firm Experience with CDBG	1.0	1.0	0.0	2.0	2.0	2.0	2.0	2.0	2.0
Price Competitive	2.0	2.0	2.0	2.0	2.0	2.0	1.0	1.0	1.0
Total Points	9.0	9.0	7.0	10.0	9.0	10.0	11.0	10.0	10.0
Average Rating	8.3			9.7			10.3		
Rank	5			4			2		

Criteria	Precision Planning			Hofstadter & Associates			W&A Engineering		
Ability to Provide Disciplines Necessary	2.0	2.0	2.0	2.0	1.0	2.0	1.0	1.0	1.0
Firm Experience with Type of Construction	2.0	2.0	2.0	2.0	2.0	2.0	0.0	1.0	2.0
Key Personnel Experience with Type of Construction	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	1.0
Quality of Reference Information	2.0	2.0	2.0	2.0	2.0	2.0	1.0	0.0	1.0
Firm Experience with CDBG	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0	1.0
Price Competitive	0.0	0.0	0.5	1.0	1.0	1.5	0.0	0.0	0.0
Total Points	10.0	10.0	10.5	11.0	10.0	11.5	4.0	3.0	6.0
Average Rating	10.2			10.8			4.3		
Rank	3			1			6		

Criteria	Keck & Wood		
Ability to Provide Disciplines Necessary	2.0	1.0	2.0
Firm Experience with Type of Construction	2.0	2.0	2.0
Key Personnel Experience with Type of Construction	2.0	2.0	2.0
Quality of Reference Information	2.0	2.0	2.0
Firm Experience with CDBG	2.0	2.0	2.0
Price Competitive	0.0	0.0	0.0
Total Points	10.0	9.0	10.0
Average Rating	9.7		
Rank	4		

**CITY OF MONROE
COUNCIL MEETING
SCHEDULE FOR 2024**

- January 9**
- February 13**
- March 12**
- April 9**
- May 14**
- June 11**
- July 9**
- August 13**
- September 10**
- October 8**
- November 12**
- December 10**

2024

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2024 Planning Commission Schedule

January 16, 2024

February 20, 2024

March 19, 2024

April 16, 2024

May 21, 2024

June 18, 2024

July 16, 2024

August 20, 2024

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

Meetings will be held in the Council Chambers starting at 6:00pm

2024 Historic Preservation Commission Schedule

January 23, 2024

February 27, 2024

March 26, 2024

April 23, 2024

May 28, 2024

June 25, 2024

July 23, 2024

August 27, 2024

September 24, 2024

October 22, 2024

November 21, 2024

December 19, 2024

Meetings will be held in the Council Chambers starting at 6:00pm



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
DECEMBER
2023**

CENTRAL SERVICES

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of November, the grounds and parks crews collected 1,920 pounds of trash and debris while also maintaining approximately 98.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks. Central Services crews and contractor labor continue to focus weekly on maintaining a beautiful, safe, and inviting downtown, along with surrounding areas.

Construction of the much-needed improvements of the library rear parking lot are complete. New curb, gutter, stormwater infrastructure, asphalt patching, seal coating, and striping were all incorporated to extend the life and enhance the



parking area. City staff and contract labor were used to



complete this project and this was also a jointly funded project with the Azalea Regional Library System.

In addition to the work performed to improve the rear parking lot of the library, and following the discovery of stormwater infrastructure issues in the area, 400 feet of sidewalk along West Washington Street leading into Childers Park was repaired and

replaced.

The Walton Road sidewalk replacement project is complete. New curb, gutter, sidewalk, and driveway aprons have been installed. City staff has made improvements to stormwater infrastructure to help with standing water issues. This was performed in conjunction with paving improvements to the city owned portion of Walton Road through our 2023 LMIG program.



PROCUREMENT

Procurement has been working on several projects and bids during the month of October and November including the review of the 138/78 Waterline easements, 2022 CDBG construction awards, and multiple 2024 CDBG RFQ/Ps for grant writing services, engineering and design, and architectural services (all of which will be presented for recommendation in the December meeting). Staff is working with contractors for bids and proposals on facility repairs to the Visitor Center/Museum and the water pump station.

INFORMATION TECHNOLOGY

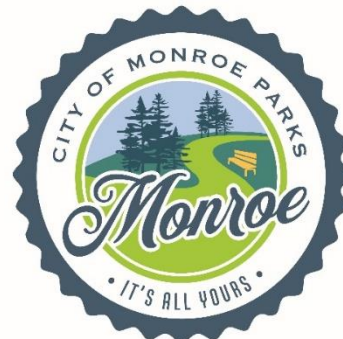
There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

PARKS

MATHEWS PARK

To improve safety associated with ingress/egress safety, entrance and exit signage has been installed at Mathews Park to help communicate the safest route in, through and out of the park.

500 Rainbow Trout was stocked in November as part of our yearly maintenance plan and to allow for easy fishing during the winter.



TOWN GREEN



Punch list items were completed during November and City staff is already working to maintain this new facility. Security cameras, internet, and time-controlled door locks are some of the elements that have been installed during October and November. A final walk-through for closeout with DCA will be held on December 19th. Policies for events and usage will be in effect for 2024, with all events being city sponsored and coordinated events to further coordinate best practices going forward for future events.

CHILDERS PARK

On November 16th, the city held its 5th annual Bikes, Trikes, and Magical Lights Parade at the park celebrating the Twelve Days of Christmas. Each of the twelve days were rehabbed over the summer providing for full animation and complete color selections within each scene. There were an estimated 1,500 participants that joined us on opening night to walk the park and enjoy the beautiful Christmas lights. The lights will be on display nightly from 6pm to 9pm through the end of December.

AIRPORT

FUEL SALES – NOVEMBER

Average Price	\$5.79
Transactions	66
Gallons Sold	1,630.8
AvGas Revenue	\$9,442.23
AvGas Profit/Loss	\$1,429.88

2023 AIRPORT INSPECTION

In April the Georgia Department of Transportation inspected the airport as required in Official Code of Georgia for compliance and licensing. Inspections are also required by the Federal Aviation Administration’s (FAA) Airport Safety Data Program. Inspectors look at State and FAA standards including approaches, markings, lighting, runway safety areas, etc. Staff received the results from the inspection in June and are working on a plan to address the findings.

CENTRAL SERVICES

MONTHLY REPORT

DECEMBER 2023

	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2022 November	2022 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	5	4	0	3	8	2	2	4	7	5	2	2	3	3.6	47
Vehicle Inspections	0	1	0	0	7	0	0	0	0	1	3	0	8	1.5	20
Equipment Inspections	0	0	0	0	3	2	0	0	0	0	3	0	0	0.6	8
Worksite Inspections	2	0	0	1	0	0	0	4	2	0	1	0	0	0.8	10
Employee Safety Classes	8	7	8	6	6	8	7	4	9	7	8	10	5	7.2	93
Attendance	39	32	45	42	38	21	31	22	35	27	40			33.8	372
PURCHASING															
P-Card Transactions	534	475	584	523	569	502	506	616	458	533	517	460	451	517.5	6,728
Purchase Orders	100	84	120	112	85	68	72	111	87	83	85	84	74	89.6	1,165
Total Purchases	634	559	704	635	654	570	578	727	545	616	602	544	525	607.2	7,893
Sealed Bids/Proposals	0	0	1	0	3	3	2	2	2	4	4	1	0	1.7	22
INFORMATION TECHNOLOGY															
Workorder Tickets	116	64	92	96	59	74	62	68	73	55	58	84	88	76.1	989
Phishing Fail Percentage	2.4%	2.8%	0.9%	0.8%	1.6%	2.7%	0.1%	1.2%	2.2%	1.9%	0.7%	1.6%	1.3%	1.5%	
MARKETING															
Job Vacancies	11	13	12	9	11	5	5	6	4	4	6	9	9	8.0	104
Social Media Updates	14	24	31	12	21	24	17	14	4	13	7	9	14	15.7	204
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	8,780	7,540	9,140	6,200	3,040	4,500	3,880	4,440	3,290	2,645	1,920	5,480	8,220	5,313.5	69,075.0
Street Sweeper Utilization	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	61.5%	32.8%	54.8%	N/A	N/A	49.7%	149.0%
Crew Acres Mowed	62.1	62.1	62.1	62.1	73.4	98.6	98.6	105.3	105.3	98.6	98.6	62.1	62.1	80.8	1,050.9

AIRPORT

MONTHLY REPORT

DECEMBER 2023

	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2022 November	2022 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.99	\$5.99	\$5.99	\$5.99	\$5.99	\$5.99	\$5.80	\$5.79	\$5.79	\$5.79	\$5.79	\$6.11	\$5.99	\$5.92	
Transactions	57	32	61	42	46	57	77	79	103	95	66	66	35	62.8	816
Gallons Sold	1,163.4	700.8	1,487.3	993.7	1,082.3	1,293.1	1,856.9	1,950.0	2,469.3	2,343.3	1,630.8	1,664.5	915.5	1503.9	19,550.8
AvGas Revenue	\$6,969.04	\$4,197.62	\$8,908.67	\$5,952.50	\$6,483.23	\$7,745.60	\$10,773.79	\$11,290.50	\$14,297.06	\$13,567.71	\$9,442.23	\$10,163.49	\$5,483.68	\$8,867.32	\$115,275.12
AvGas Profit/Loss	\$986.17	\$588.02	\$1,264.77	\$840.11	\$916.37	\$1,097.74	\$1,652.43	\$1,714.26	\$2,174.74	\$2,063.04	\$1,429.88	\$1,136.22	\$772.78	\$1,279.73	\$16,636.53
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,377.57	\$4,377.57	\$4,419.88	\$57,458.41
Grounds Maintenance	\$535.00	\$535.00	\$2,045.71	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$4,035.00	\$535.00	\$535.00	\$535.00	\$535.00	\$920.44	\$11,965.71
Buildings Maintenance	\$530.00	\$709.00	\$983.85	\$530.00	\$530.00	\$4,792.40	\$530.00	\$3,112.21	\$1,499.91	\$530.00	\$530.00	\$1,829.76	\$480.00	\$1,275.93	\$16,587.13
Equipment Maintenance	\$113.41	\$2,208.69	\$3,084.80	\$113.41	\$113.41	\$6,768.90	\$126.90	\$867.59	\$7,057.16	\$126.90	\$126.90	\$143.34	\$111.06	\$1,612.50	\$20,962.47
Airport Profit/Loss	\$5,809.33	\$3,136.90	\$1,152.28	\$5,730.76	\$5,807.02	(\$4,929.50)	\$6,529.59	\$3,268.49	(\$4,348.27)	\$6,940.20	\$6,307.04	\$4,579.69	\$5,598.29	\$3,506.29	\$45,581.82



CODE

DEPARTMENT

MONTHLY REPORT

December

2023

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of October 1, 2023 thru October 31, 2023.

Statistics:

- Total Calls: 565
- Total Minutes: 19:51:11
- Total Minutes/Call: 2:06
- Code Inspections: 68
- Total Permits Written: 52
- Amount collected for permits: \$20,955.96
- Check postings for General Ledger: 62

New Alcohol Licenses: 2

- The Factory—On Premise Distilled Spirits, Beer/Wine
- The Loft—Package Sales: Wine Shop

New Businesses: 8

- Boldsprings 786 LLC – 1700 Bold Springs Rd (Change of Ownership)
- Dickinson Contracting & Design – 506 Breedlove Dr (Residential)
- Conyers Auto Center LLC – 333 Alcovy St 8-H
- Peaches Body Contouring – 924 W Spring St
- Community Veterinary Clinics – 156 MLK Jr Blvd
- Walton Security Storage – 1114 E Spring St
- ProShield Roofing LLC – 426 W Highland Ave Ste C
- Westwood Sheds – 142 MLK Jr Blvd

Closed Businesses: 2

- Allens Retail Cars – 600 E Spring St (Moved out of Monroe)
- Bishop CPM LLC – 618 E Marable

City Marshal October 2023:

- Patrolled city daily.
- Removed 54 signs from road way
- 814 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 1 utility tampering and theft cases.
- 30 citations issued
- Represented City Marshals' office in Municipal Court
- Handled 26 Directed Complaints called in or e-mailed to Code Office
- Placed Planning Commission and Historic Preservation Commission Signs as needed

Historic Preservation Commission November 2023:

- Request for COA for Signage & New Door—116 S. Wayne St.—Approved as submitted
- Request for COA for Façade Changes—208 S. Broad St—Approved as submitted

- Request for COA for Shed—108 Williams St.—Approved as submitted
- Request for COA Windows—200 Barrett St.—Approved as submitted
- Request for COA for Signage—105 N. Broad St.—Approved as submitted
- Request for COA for Exterior Changes—807 S. Broad St.—Approved with conditions
- 2024 Meeting Schedule—Recommended Approval

Planning Commission November 2023:

- Request for COA—802 N. Broad St.—Signage—Approved without conditions
- Request for COA—772 W. Spring St.—Sign Modifications—Approved without conditions

Code Department Daily Activities:

- Receiving business license payments, affidavits and identification.
- Processing business license renewals
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to issuing business licenses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Mail RC notices & citations for the City Marshals

10/2/2023	340 Turner Street	42-97 Height Permitted - Tall Grass and Weeds	RC	10/9/2023	Closed
10/2/2023	338 Turner Street	42-97 Height Permitted - Tall Grass and Weeds	RC	10/9/2023	Closed
10/2/2023	133 Bryant Road	42-97 Height Permitted - Tall Grass and Weeds	RC	10/9/2023	Closed
10/2/2023	808 Davis Street	18-253 Fences - Broken Damaged	RC	10/31/2023	Closed
10/2/2023	808 Davis Street	18-262 Roof - Damaged - Wood Fascia	RC	10/31/2023	Closed
10/2/2023	808 Davis Street	62-9 Neighborhood Standards - Junk / Debris	RC	10/31/2023	Closed
10/2/2023	615 East Spring Street	643A.6 Illumination	RC	11/2/2023	Closed
10/2/2023	615 East Spring Street	1240 Sign Permit Required	RC	11/2/2023	Closed
10/3/2023	300 East Marable Street	42-97 Height Permitted - Tall Grass and Weeds	RC	10/10/2023	Closed
10/3/2023	800 East Church Street	18-255 Open Outdoor Storage - Barrels	RC	10/18/2023	Closed
10/3/2023	126 Bryant Road	62-9 Junk Vehicle -Gray Car	RC	10/18/2023	Closed
10/3/2023	126 Bryant Road	62-9 Junk Vehicle - US Mail Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/3/2023	508 Northview Drive	62-9 Junk Vehicle / Inoperative Vehicle	RC	10/18/2023	Closed
10/5/2023	515 Walton Road	42-97 Height Permitted - Tall Grass and Weeds	RC	10/12/2023	Closed
10/5/2023	2019 Bay Willow Court	18-263 Decks and Porches - Missing Railings	RC	10/18/2023	Closed
10/5/2023	104 Southview Drive	86-2 Housee Humbers Required	RC	10/19/2023	Closed
10/5/2023	845 Store House Court # B	18-41 (IPMC 305.3) Interior Walls - Mold	RC	10/19/2023	Closed
10/5/2023	845 Store House Court # B	18-41 (IPMC 305.4) Interior Floors - Damaged Bathroom	RC	10/19/2023	Closed
10/5/2023	845 Store House Court # B	18-41 (IPMC 304.1) Plumbing Fixture - toilet not working	RC	10/19/2023	Closed
10/5/2023	102 Southview Drive	86-2 Housee Humbers Required	RC	10/19/2023	Closed
10/5/2023	102 Southview Drive	62-9 Junk Vehicle - Blue Truck	RC	10/19/2023	Closed
10/5/2023	2019 Bay Willow Court	18-262 Roof - Rotting Wood Soffit	RC	11/4/2023	Open
10/6/2023	340 Towler Street # 15	42-97 Height Permitted - Tall Grass and Weeds	RC	10/13/2023	Closed
10/6/2023	504 Ash Lane	62-9 Junk Vehicle 1-car	RC	10/13/2023	Closed
10/6/2023	504 Ash Lane	62-9 Junk Vehicle 1 - truck	RC	10/13/2023	Closed
10/6/2023	350 Towler Street	62-9 Junk / Debris in yard - Visible from street	RC	10/13/2023	Closed
10/6/2023	1308 South Madison Avenue	18-25 Parking Vehicle in Front Yard - Residential	RC	10/20/2023	Closed
10/6/2023	1308 South Madison Avenue	18-259 Parking on Proper Surfaces	RC	10/20/2023	Closed
10/6/2023	317 Turner Street	62-9 Junk Abandoned Vehile - Boad - Front Yard	RC	11/6/2023	Open

10/6/2023	317 Turner Street	62-9 Junk Abandoned Vehile - Boad - Front Yard	RC	11/6/2023	Open
10/6/2023	317 Turner Street	18-262 Roof - Rotting Wood - Hole In Roof	RC	11/6/2023	Open
10/6/2023	317 Turner Street	62-9 Heighborhood Standards - Junk / Debris	RC	11/6/2023	Open
10/6/2023	317 Turner Street	18-263 Porches - Front Steps - Damaged / Missing	RC	11/6/2023	Open
10/6/2023	317 Turner Street	18-254 Uncultivated Vegetation	RC	11/6/2023	Open
10/6/2023	317 Turner Street	18-260 Exterior Surface Treatments	RC	11/6/2023	Open
10/6/2023	315 South Broad Street	54-89 Failure to Obtain Certificate of Appropriateness	RC	11/6/2023	Open
10/9/2023	224 Noth Midland Avenue	82-7 Trash / Garbage Containers	RC	10/12/2023	Closed
10/9/2023	222 Noth Midland Avenue	82-7 Trash / Garbage Containers	RC	10/12/2023	Closed
10/9/2023	226 Noth Midland Avenue	82-7 Trash / Garbage Containers	RC	10/12/2023	Closed
10/9/2023	1105 Meadow Walk Drive	42-97 Height Permitted - Tall Grass and Weeds	RC	10/16/2023	Closed
10/9/2023	207 North Midland Avenue	22-383 Violation of Short-term Rental Ordinance	RC	10/19/2023	Closed
10/9/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	10/23/2023	Closed
10/9/2023	802 East Marable Street	18-255 Open Outdoor Storage - Near out building	RC	10/23/2023	Closed
10/10/2023	134 East 5th Street	42-97 Height Permitted - Tall Grass and Weeds	RC	10/17/2023	Closed
10/10/2023	430 Edward Street	62-9 Junk Inoperative Vehicle - Ford Truck	RC	10/25/2023	Closed
10/10/2023	112 East Fambrough Street	62-9 Junk Inoperative Vehicle -Boat	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-260 Exterior Surface Treatments	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-261 Exterior Walls	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-262 Roof	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-264 Windows	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-265 Exerior Doors	RC	11/10/2023	Open
10/10/2023	112 East Fambrough Street	18-255 Open Outdoor Storage - Construction Debris	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	62-9 Junk / Abandoned Vehicle - Car - Back Yard	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	62-9 Junk / Abandoned Vehicle - Car - Back Yard	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	62-9 Junk / Abandoned Vehicle - Truck - Back Yard	RC	11/10/2023	Open

10/10/2023	909 Cherokee Avenue	62-9 Inoperative - Truck - Front Driveway	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	18-255 Open Outdoor Storage - Car Parts	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	18-259 Parking on Proper Surfaces - Vehicles in Back Yard	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	18-259 Parking on Proper Surfaces - Vehicles in Back Yard	RC	11/10/2023	Open
10/10/2023	909 Cherokee Avenue	18-259 Parking on Proper Surfaces - Vehicles in Back Yard	RC	11/10/2023	Open
10/11/2023	2007 Meadow Walk Drive	540.2 Utility Trailer	RC	10/13/2023	Closed
10/11/2023	328 Glen Iris Drive	42-97 Height Permitted - Tall Grass and Weeds	RC	10/18/2023	Closed
10/11/2023	1303 Meadow Walk Drive	42-97 Height Permitted - Tall Grass and Weeds	RC	10/18/2023	Closed
10/11/2023	1706 Meadow Trce	62-9 Inoperative Vehicle	RC	10/25/2023	Closed
10/11/2023	1610 Manor Place	18-259 Parking on Proper Surfaces - Vehicles - Front Yard	RC	10/25/2023	Closed
10/11/2023	1610 Manor Place	18-259 Parking on Proper Surfaces - Vehicles - Front Yard	RC	10/25/2023	Closed
10/11/2023	1610 Manor Place	18-259 Parking on Proper Surfaces - Vehicles - Front Yard	RC	10/25/2023	Closed
10/11/2023	1610 Manor Place	18-259 Parking on Proper Surfaces - Vehicles - Front Yard	RC	10/25/2023	Closed
10/12/2023	1114 E Spring Street	90-106 (a) Business License	RC	10/16/2023	Closed
10/12/2023	112 Ford Street	62-9 Junk Vehicle - Boat	RC	10/20/2023	Closed
10/12/2023	112 Ford Street	62-97 Trash Debris	RC	10/20/2023	Closed
10/12/2023	326 Glen Iris Drive	62-9 Neighborhood Standards	RC	10/26/2023	Closed
10/12/2023	326 Glen Iris Drive	62-9 Inoperative Vehicle - Driveway - Car	RC	10/26/2023	Closed
10/12/2023	326 Glen Iris Drive	62-9 Inoperative Vehicle - Driveway - Truck	RC	10/26/2023	Closed
10/12/2023	326 Glen Iris Drive	18-25 Parking - Front Yard - Residential District	RC	10/26/2023	Closed
10/12/2023	1315 Meadow Walk Drive	62-9 Inoperative Vehicle - Side of house - Jeep	RC	10/26/2023	Closed
10/12/2023	1315 Meadow Walk Drive	18-259 Parking on Proper Surfaces - Jeep	RC	10/26/2023	Closed
10/12/2023	1315 Meadow Walk Drive	18-254 Uncultivated Vegetation	RC	10/26/2023	Closed
10/12/2023	312 South Lumpkin Street	54-89 Failure to Obtain Certificate of Appropriateness	RC	11/12/2023	Open
10/13/2023	825 Fawnfield Drive	18-25 Parking - Front Yard - Residential District	RC	10/16/2023	Closed
10/13/2023	1409 Meadow Court	18-25 Parking - Front Yard - Residential District	RC	10/16/2023	Closed
10/13/2023	830 Fawnfield Drive	18-263 Exterior Decks and Porches - Rotting wood railings	RC	11/13/2023	Open
10/13/2023	830 Fawnfield Drive	86-2 Housee Humbers Required	RC	11/13/2023	Open
10/13/2023	Magnolia Street - M0250045	62-9 Trash Debris - Empty Lot	RC	11/13/2023	Open
10/13/2023	2003 Meadow Walk Drive	18-263 Exterior Porches - Roof Support Damaged	RC	11/13/2023	Open
10/16/2023	811 Rosewood Lane	18-258 Parking - Front Yard - Residential District	RC	10/19/2023	Closed
10/16/2023	910 Creekside Way	18-253 Fence - Must be Maintained	RC	11/16/2023	Open
10/16/2023	902 East Church Street	18-253 Fences - Broken Damaged	RC	11/16/2023	Open
10/16/2023	1807 Meadow Walk Drive	18-253 Fences - Broken Damaged	RC	11/16/2023	Open

10/16/2023	407 South Madison Avenue	18-260 Exterior Surface Treatments Peeling Paint	RC	11/16/2023	Open
10/16/2023	407 South Madison Avenue	18-261 Exterior Walls - Dormer Right	RC	11/16/2023	Open
10/16/2023	407 South Madison Avenue	18-262 Roof - Dormer Right	RC	11/16/2023	Open
10/16/2023	407 South Madison Avenue	18-264 Windows - Broken - Dormer Right	RC	11/16/2023	Open
10/17/2023	1251 South Madison Avenue	42-97 Height Permitted Tall Grass and Weeds	RC	10/22/2023	Closed
10/17/2023	1115 South Madison Avenue	610.3 Land Use Regulations (Chickens)	RC	11/3/2023	Open
10/17/2023	207 North Midland Avenue	22-383 Violation of Short-term Rental Ordinance	RC	11/10/2023	Open
10/17/2023	107 Atha Street	18-256 Hazardous Tree - Dead Standing Front Yard	RC	11/20/2023	Open
10/17/2023	710 Lawrence Street	62-9 Junk Debris	Citation	N/A	Closed
10/17/2023	710 Lawrence Street	62-9 Junk Abandoned Vehicle	Citation	N/A	Closed
10/17/2023	710 Lawrence Street	18-259 Parking on Proper Surfaces	Citation	N/A	Closed
10/19/2023	740 West Spring Street	70-56 Peddling Without Registration	RC	10/19/2023	Closed
10/19/2023	1010 Meadow Walk Drive	18-253 Fence - Must be Maintained	RC	11/19/2023	Open
10/19/2023	421 Ash Street	62-9 Junk Debris	RC	11/19/2023	Open
10/19/2023	421 Ash Street	18-260 Exterior Surface Treatments	RC	11/19/2023	Open
10/19/2023	421 Ash Street	18-261 Exterior Walls	RC	11/19/2023	Open
10/19/2023	421 Ash Street	18-262 Rood - Damaged	RC	11/19/2023	Open
10/19/2023	421 Ash Street	18-264 Exterior Windows	RC	11/19/2023	Open
10/19/2023	421 Ash Street	18-265 Exterior Doors	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	92-9 Neighborhood Standards - Trash	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-262 Roof - Rotting Wood - Soffits and Fascia	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-260 Exterior Surface Treatments - Paint	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-261 Exterior Walls - Rotting Wood Trim	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-263 Exterior Door - Water Leaking Under Door	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-264 Window - Broken / Damaged	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	62-10 Unhealthy Conditions - Wet Carpet	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-68 Exposed Wireing - Fixtures in Kitchen	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-41 IPMC 305.3 Interior Walls Maintained	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-41 IPMC 704.2 Smoke Alarms Working Properly	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-41 IPMC 504.1 Plumbing Fixtures Working Properly	RC	11/19/2023	Open
10/19/2023	933 Old Mill Point # A	18-41 IPMC 503.1 Interior Doors Can be Secured	RC	11/19/2023	Open
10/20/2023	452 North Broad Street	70-56 Peddling Without Registration	RC	10/20/2023	Closed
10/20/2023	803 Rosewood Lane	62-9 Inoperative Vehicle - Back Yard - White Vehicle	RC	11/3/2023	Open
10/20/2023	803 Rosewood Lane	18-259 Parking on Proper Surfaces - White Vehicle	RC	11/3/2023	Open

10/20/2023	900 Rosewood Lane	62-9 Inoperative Vehicle - RLS2344	RC	11/3/2023	Open
10/20/2023	900 Rosewood Lane	62-9 Inoperative Vehicle - RVW9897	RC	11/3/2023	Open
10/20/2023	900 Rosewood Lane	62-9 Inoperative Vehicle - TEL2025	RC	11/3/2023	Open
10/20/2023	1206 Meadow View Drive	62-9 Inoperative Vehicle / Junk Vehicle - RGU8425	RC	11/3/2023	Open
10/20/2023	1002 New Lacy Street	62-9 Junk Debris / Tires	RC	11/3/2023	Open
10/20/2023	861 Fawnvield Drive	610.3 Land Use Regulations (Chickens)	RC	11/3/2023	Open
10/20/2023	861 Fawnvield Drive	18-259 Parking on Proper Surfaces - White Vehicle	RC	11/3/2023	Open
10/20/2023	834 Fawnfield Drive	18-258 Parking - Front Yard - Residential District	RC	11/3/2023	Open
10/23/2023	1114 East Church Street	70-56 Peddling Without Registration	RC	10/23/2023	Closed
10/23/2023	504 Ash Lane	62-9 Junk Vehicle 1-car	RC	10/27/2023	Closed
10/23/2023	504 Ash Lane	62-9 Junk Vehicle 1 - truck	RC	10/27/2023	Closed
10/23/2023	516 Gatwood Drive	42-97 Height Permitted - Tall Grass and Weeds	RC	11/3/2023	Open
10/23/2023	1158 Golfview Terrace	1265 Prohibited Signs and Advertising Devices	RC	11/3/2023	Open
10/23/2023	933 Tigers Way	18-255 Open Outdoor Storage - Tires	RC	11/6/2023	Closed
10/23/2023	933 Tigers Way	62-9 Junk Debris - Eviction	RC	11/6/2023	Closed
10/23/2023	1505 Meadow Walk Drive	62-9 Junk Debris -Items in back yard - General Clean-up	RC	11/6/2023	Open
10/23/2023	1505 Meadow Walk Drive	18-255 Open Outdoor Storage - Tires	RC	11/6/2023	Open
10/24/2023	615 Brookwood Lane	86-2 Housee Humbers Required	RC	11/4/2023	Closed
10/24/2023	220 East Marable Street	1405.2 Building Permit Required - Expired	RC	11/4/2023	Open
10/24/2023	218 East Marable Street	1405.2 Building Permit Required - Expired	RC	11/4/2023	Open
10/24/2023	647 Gatewood Way	86-2 Housee Humbers Required	RC	11/4/2023	Open
10/24/2023	616 Brookwood Lane	62-9 Junk / Inoperative Vehicle - Driveway	RC	11/4/2023	Open
10/24/2023	616 Brookwood Lane	62-9 Junk / Inoperative Vehicle - Driveway	RC	11/4/2023	Open
10/24/2023	616 Brookwood Lane	62-9 Junk / Inoperative Vehicle - Driveway	RC	11/4/2023	Open
10/24/2023	679 Gatewood Way	610.3 Land Use Regulations (Chickens)	RC	11/4/2023	Open
10/24/2023	663 Gatewood Way	18-255 Open Outdoor Storage - Tires / Rims	RC	11/4/2023	Open
10/24/2023	218 East Marable Street	18-260 Exterior Surface Treatments - Chipping Paint	RC	11/24/2023	Open
10/24/2023	218 East Marable Street	18-261 Exterior Walls - Damaged	RC	11/24/2023	Open
10/24/2023	218 East Marable Street	18-264 Windows Broken Damaged	RC	11/24/2023	Open
10/24/2023	218 East Marable Street	86-2 Housee Humbers Required	RC	11/24/2023	Open
10/25/2023	314 Pine Park Street # B	62-10 Unhealthy and Unsanitary Conditions	RC	11/25/2023	Open
10/25/2023	314 Pine Park Street # B	18-68 Open Exposed Wiring	RC	11/25/2023	Open
10/25/2023	314 Pine Park Street # B	18-41 Smoke Detector Required	RC	11/25/2023	Open
10/25/2023	314 Pine Park Street # B	18-41 Attic Insulation	RC	11/25/2023	Open

10/25/2023	314 Pine Park Street # B	18-41 Attic Pull Down Stairs	RC	11/25/2023	Open
10/25/2023	314 Pine Park Street # B	18-41 Tamper Resistant Receptacles	RC	11/25/2023	Open
10/25/2023	314 Pine Park Street # B	18-41 Interior Walls - Ceiling - Bedrooms - Hall Missing	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	62-9 Junk / Inoperative Vehicle -Truck - Back Yard	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	62-9 Junk / Inoperative Vehicle - Van - Back Yard	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	62-9 Junk / Inoperative Vehicle - Fork Lift - Side Yard	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-259 Parking on Proper Surfaces - Truck	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-259 Parking on Proper Surfaces - Van	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-259 Parking on Proper Surfaces -Fork Lift	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	610.3 Land Use Regulations (Chickens)	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	62-10 Unhealthy and Unsanitary Conditions	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	62-9 Junk / Debris in yard	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-255 Open Outdoor Storage - Pallets / Multiple Items	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-260 Exterior Surface Treatments - Paint	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-264 Windows - Damaged Broken	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-261 Exterior Walls - Damaged	RC	11/25/2023	Open
10/25/2023	425 Magnolia Street	18-262 Roof - Soffits / Fascia - Rotting Wood	RC	11/25/2023	Open
10/25/2023	408 East Marable Street	18-262 Roof - Soffits / Fascia - Rotting Wood	RC	11/25/2023	Open
10/25/2023	408 East Marable Street	18-261 Exterior Walls - Damaged	RC	11/25/2023	Open
10/25/2023	408 East Marable Street	18-260 Exterior Surface Treatments - Paint	RC	11/25/2023	Open
10/25/2023	408 East Marable Street	18-265 Exterior Door - Crawlspace Door missing	RC	11/25/2023	Open
10/26/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	62-9 Junk / Inoperative Vehicle	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	11/1/2023	Closed
10/26/2023	802 East Marable Street	18-259 Parking on Proper Surfaces	RC	11/1/2023	Closed
10/26/2023	520 Gatewood Drive	18-258 Parking vehicle in front yard -Residential District	RC	11/6/2023	Open
10/26/2023	148 6th Street	610.3 Land Use Regulations (Chickens)	RC	11/9/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open

10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Street	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Driveway	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Driveway	RC	11/16/2023	Open
10/26/2023	675 Gatewood Way	62-9 Junk Inoperative Vehicle - No Tag - Driveway	RC	11/16/2023	Open
10/26/2023	300 East Marable Street	18-262 Roof - Holes in roof	RC	11/26/2023	Open
10/26/2023	300 East Marable Street	18-261 Exterior Walls - Damaged - Outbuilding	RC	11/26/2023	Open
10/26/2023	300 East Marable Street	18-260 Exterior Surface Treatments - Paint	RC	11/26/2023	Open
10/26/2023	300 East Marable Street	18-265 Exterior Door - Shed / Damaged	RC	11/26/2023	Open
10/27/2023	430 Garden Court	18-256C Tree Debris - More than 30 days	RC	11/10/2023	Open
10/27/2023	519 Gatewood Drive	62-9 Junk / Inoperative Vehicle	RC	11/10/2023	Open
10/27/2023	519 Gatewood Drive	18-259 Parking on Proper Surfaces	RC	11/10/2023	Open
10/27/2023	641 Applewood Drive	62-9 Junk Debris in Yard - Complaint	RC	11/10/2023	Open
10/27/2023	641 Applewood Drive	18-255 Open Outdoor Storage - Wood / Tires	RC	11/10/2023	Open
10/27/2023	660 Gatewood Way	540.2 Utility Trailers - Prohibited in Front or Side Yard	RC	11/6/2026	Open
10/27/2023	671 Gatewood Way	540.2 Recreational Vehicles - Prohibited - Driveway	RC	11/6/2026	Open
10/30/2023	615 East Spring Street	643A.6 Illumination	RC	11/20/2023	Open
10/30/2023	615 East Spring Street	1240 Sign Permit Required	RC	11/20/2023	Open
10/30/2023	237 Tanglewood Lane # B	18-255 Open Outdoor Storage	RC	11/15/2023	Open
10/30/2023	237 Tanglewood Lane # B	62-9 Refrigerator Side of House	RC	11/15/2023	Open
10/30/2023	237 Tanglewood Lane # A	62-9 Neighborhood Standards - Trash in Yard	RC	11/15/2023	Open
10/30/2023	618 East Marable Street	18-260 Exterior Surface Treatments	RC	11/30/2023	Open
10/30/2023	618 East Marable Street	18-261 Exterior Walls - Front - Carport Area	RC	11/30/2023	Open
10/30/2023	618 East Marable Street	18-258 Parking vehicle in front yard -Residential District	RC	11/30/2023	Open
10/30/2023	824 Hickory Way	62-9 Junk / Inoperative Vehicle / Gray Car	RC	11/15/2023	Open
10/30/2023	824 Hickory Way	62-9 Junk / Inoperative Vehicle / White Truck	RC	11/15/2023	Open
10/30/2023	824 Hickory Way	62-9 Junk / Inoperative Vehicle / Burg. Car	RC	11/15/2023	Open
10/30/2023	824 Hickory Way	62-9 Junk / Inoperative Vehicle / White Car	RC	11/15/2023	Open
10/31/2023	126 Felker Street	86-2 Housee Humbers Required	RC	11/16/2023	Open
10/31/2023	655 Barron Drive # A	62-9Abandoned Vehicle - Gray Truck	RC	11/16/2023	Open
10/31/2023	655 Barron Drive # A	18-259 Parking on Proper Surfaces	RC	11/16/2023	Open
10/31/2023	800 East Church Street	18-255 Open Outdoor Storage	RC	11/7/2023	Open

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2-Oct-23	545 Bridgeport Pl	neighborhood standards	RC	16-Oct-23	closed
2-Oct-23	545 Bridgeport Pl	tall grass/weeds	RC	16-Oct-23	closed
2-Oct-23	1205 Inharitage Park	neighborhood standards	RC	16-Oct-23	closed
2-Oct-23	1205 Inharitage Park	tall grass/weeds	RC	16-Oct-23	closed
2-Oct-23	1203 Inharitage Park	neighborhood standards	RC	16-Oct-23	closed
2-Oct-23	1203 Inharitage Park	house numbers required	RC	16-Oct-23	closed
2-Oct-23	325 Bridgeport Ln	tall grass/weeds	RC	16-Oct-23	closed
2-Oct-23	331 Bridgeport Ln	tall grass/weeds	RC	16-Oct-23	closed
3-Oct-23	125 6th St	tall grass/weeds	RC	17-Oct-23	closed
3-Oct-23	126 4th St	tall grass/weeds	RC	17-Oct-23	closed
3-Oct-23	119 3rd St	neighborhood standards	RC	17-Oct-23	closed
3-Oct-23	119 3rd St	tall grass/weeds	RC	17-Oct-23	closed
3-Oct-23	340 Bridgeport Pl	neighborhood standards	RC	17-Oct-23	closed
3-Oct-23	340 Bridgeport Pl	tall grass/weeds	RC	17-Oct-23	closed
3-Oct-23	340 Bridgeport Pl	open outdoor storage	RC	17-Oct-23	closed
3-Oct-23	610 Plaza Dr	neighborhood standards	RC	17-Oct-23	closed
4-Oct-23	1050 North Broad St	windows	citation		closed
4-Oct-23	1050 North Broad St	doors	citation		closed
4-Oct-23	1050 North Broad St	exterior surface treatment	citation		closed
4-Oct-23	1450 South Broad St	neighborhood standards	RC	18-Oct-23	closed
4-Oct-23	1450 South Broad St Lot 128	neighborhood standards	RC	18-Oct-23	closed
4-Oct-23	1450 South Broad St Lot 128	tall grass/weeds	RC	18-Oct-23	closed
4-Oct-23	1450 South Broad St Lot 128	skirting	RC	18-Oct-23	closed
4-Oct-23	441 North Broad St	tall grass/weeds	RC	18-Oct-23	closed
4-Oct-23	511 North Broad St	tall grass/weeds	RC	18-Oct-23	closed
5-Oct-23	142 Perry St	neighborhood standards	RC	19-Oct-23	closed
5-Oct-23	142 Perry St	junk vehicles X3	RC	19-Oct-23	closed
5-Oct-23	142 Perry St	tall grass/weeds	RC	19-Oct-23	closed
5-Oct-23	142 Perry St	uncultivated veg	RC	19-Oct-23	closed
5-Oct-23	144A Perry St	neighborhood standards	RC	19-Oct-23	closed
5-Oct-23	144A Perry St	open outdoor storage	RC	19-Oct-23	closed
5-Oct-23	144C Perry St	neighborhood standards	RC	19-Oct-23	closed
5-Oct-23	144D Perry St	IPMC 304.5&6/18-41 adopted codes crawl space vents	RC	19-Oct-23	closed
5-Oct-23	142A Perry St	neighborhood standards	RC	19-Oct-23	closed

5-Oct-23	142A Perry St	open outdoor storage	RC	19-Oct-23	closed
6-Oct-23	521 North Broad St	neighborhood standards	RC	20-Oct-23	closed
6-Oct-23	204 GW Carver Dr	neighborhood standards	RC	20-Oct-23	closed
6-Oct-23	204 GW Carver Dr	tree debris	RC	20-Oct-23	closed
6-Oct-23	517A Green St	neighborhood standards	RC	20-Oct-23	closed
6-Oct-23	314 GW Carver Dr	neighborhood standards	RC	20-Oct-23	closed
6-Oct-23	314 GW Carver Dr	tall grass/weeds	RC	20-Oct-23	closed
6-Oct-23	314 GW Carver Dr	exposed soil	RC	20-Oct-23	closed
6-Oct-23	314 GW Carver Dr	windows	RC	20-Oct-23	closed
6-Oct-23	Parcel# M0040003	tall grass/weeds	RC	20-Oct-23	closed
6-Oct-23	202 GW Carver Dr	roof	RC	30-Oct-23	closed
6-Oct-23	202 GW Carver Dr	uncultivated veg	RC	20-Oct-23	closed
	9 Oct to 11 Oct 23 GPSTC				
12-Oct-23	426 A Irving St	Junk vehicle	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Junk in yard	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Decks & Porches	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Roofs	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Veh on improper Surface	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Hazardous Tree in Yard	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Tree Debris in yard	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Exposed Soil	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Open Outdoor Storage	RC	12-Nov-23	open
12-Oct-23	426 A Irving St	Unhealthy & Unsanitary	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Junk vehicle	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Junk in yard	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Decks & Porches	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Roofs	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Veh on improper Surface	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Hazardous Tree in Yard	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Tree Debris in yard	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Exposed Soil	RC	12-Nov-23	open
12-Oct-23	426 B Irving St	Open Outdoor Storage	RC	12-Nov-23	open

12-Oct-23	Lot 207 SMHP	Unhealthy & Unsanitary	RC	26-Oct-23	closed
12-Oct-23	Lot 207 SMHP	bathroom ventlation	RC	26-Oct-23	closed
12-Oct-23	Lot 207 SMHP	HVAC electrical	RC	26-Oct-23	closed
12-Oct-23	Lot 207 SMHP	HVAC water leak	RC	26-Oct-23	closed
12-Oct-23	1207 Mathis St	neighborhood standards	citation		closed
12-Oct-23	1207 Mathis St	Junk vehicles	citation		closed
12-Oct-23	1207 Mathis St	tall grass/weeds	citation		closed
12-Oct-23	1207 Mathis St	veh on improper Surfaces	citation		closed
13-Oct-23	914 Amber Tr	neighborhood standards	RC	27-Oct-23	closed
13-Oct-23	914 Amber Tr	tall grass/weeds	RC	27-Oct-23	closed
13-Oct-23	914 Amber Tr	Exposed Soil	RC	27-Oct-23	closed
13-Oct-23	912 Amber Tr	neighborhood standards	RC	27-Oct-23	closed
13-Oct-23	912 Amber Tr	tall grass/weeds	RC	27-Oct-23	closed
13-Oct-23	912 Amber Tr	window screens	RC	27-Oct-23	closed
13-Oct-23	910 Amber Tr	commercial vehicle parked in residenal	RC	27-Oct-23	closed
13-Oct-23	904 Amber Tr	vehicle parked on improper surface	RC	27-Oct-23	closed
13-Oct-23	823 Overlook Tr	tall grass/weeds	RC	27-Oct-23	closed
16-Oct-23	380 Walker Dr	junk vehicle	RC	30-Oct-23	closed
16-Oct-23	380 Walker Dr	vehicle parked on improper surface	RC	30-Oct-23	closed
16-Oct-23	380 Walker Dr	Exposed Soil	RC	30-Oct-23	closed
16-Oct-23	618 Oakwood Ln	neighborhood standards	RC	30-Oct-23	closed
16-Oct-23	618 Oakwood Ln	Tree Debris in yard	RC	30-Oct-23	closed
16-Oct-23	618 Oakwood Ln	Exposed Soil	RC	30-Oct-23	closed
16-Oct-23	730 White Oak Dr	window screens	RC	30-Oct-23	closed
16-Oct-23	526 White Oak Dr	neighborhood standards	RC	30-Oct-23	closed
16-Oct-23	530 White Oak Dr	neighborhood standards	RC	30-Oct-23	closed
16-Oct-23	530 White Oak Dr	tall grass/weeds	RC	30-Oct-23	closed
17-Oct-23	249 Carwood Dr	neighborhood standards	RC	31-Oct-23	closed
17-Oct-23	249 Carwood Dr	tall grass/weeds	RC	31-Oct-23	closed
17-Oct-23	240 Carwood Dr	neighborhood standards	RC	31-Oct-23	closed
17-Oct-23	236 Carwood Dr	tall grass/weeds	RC	31-Oct-23	closed
17-Oct-23	236 Carwood Dr	Tree Debris in yard	RC	31-Oct-23	closed
17-Oct-23	241 Carwood Dr	neighborhood standards	RC	31-Oct-23	closed
17-Oct-23	241 Carwood Dr	tall grass/weeds	RC	31-Oct-23	closed

17-Oct-23	239 Carwood Dr	junk vehicle	RC	31-Oct-23	closed
17-Oct-23	239 Carwood Dr	vehicle parked on improper surface	RC	31-Oct-23	closed
18-Oct-23	511 North Broad St	tall grass/weeds	citation		closed
18-Oct-23	251 Jessica Way	neighborhood standards	RC	1-Nov-23	closed
18-Oct-23	249 Jessica Way	neighborhood standards	RC	1-Nov-23	closed
18-Oct-23	241 Jessica Way	neighborhood standards	RC	1-Nov-23	closed
18-Oct-23	241 Jessica Way	tall grass/weeds	RC	1-Nov-23	closed
18-Oct-23	235 Jessica Way	neighborhood standards	RC	1-Nov-23	closed
18-Oct-23	235 Jessica Way	Open Outdoor Storage	RC	1-Nov-23	closed
	19 Oct 23 OFF				
20-Oct-23	142 Perry St	neighborhood standards	citation		closed
20-Oct-23	142 Perry St	junk vehicles X3	citation		closed
20-Oct-23	142 Perry St	tall grass/weeds	citation		closed
20-Oct-23	142 Perry St	uncultivated veg	citation		closed
20-Oct-23	144D Perry St	neighborhood standards	citation		closed
20-Oct-23	144D Perry St	Open Outdoor Storage	citation		closed
20-Oct-23	144A Perry St	IPMC 304.5&6/18-41 adopted codes crawl space vents	citation		closed
20-Oct-23	142A Perry St	neighborhood standards	citation		closed
23-Oct-23	226.5 Mathis St	uncultivated veg	RC	6-Nov-23	open
23-Oct-23	212 Walker Dr	tall grass/weeds	RC	6-Nov-23	open
23-Oct-23	1415 Creekview Dr	neighborhood standards	RC	6-Nov-23	open
23-Oct-23	404 Walker Dr	neighborhood standards	RC	6-Nov-23	open
23-Oct-23	404 Walker Dr	junk vehicles	RC	6-Nov-23	open
23-Oct-23	1333 Creekview Dr	neighborhood standards	RC	6-Nov-23	open
23-Oct-23	1333 Creekview Dr	junk vehicle	RC	6-Nov-23	open
23-Oct-23	1333 Creekview Dr	vehicle parked on improper surface	RC	6-Nov-23	open
24-Oct-23	603 East Marable St	neighborhood standards	citation		closed
24-Oct-23	603 East Marable St	porches and railings	citation		closed
24-Oct-23	603 East Marable St	sidding	citation		closed
24-Oct-23	603 East Marable St	roof	citation		closed
24-Oct-23	603 East Marable St	windows	citation		closed
24-Oct-23	603 East Marable St	exterior surface treatment	citation		closed
24-Oct-23	603 East Marable St	uncultivated vegg	citation		closed
24-Oct-23	1450 South Broad St Lot 207	water leak under trailer	RC	7-Nov-23	open

24-Oct-23	1450 South Broad St Lot 207	water leak at toilet	RC	7-Nov-23	open
	25 Oct 2023 OFF				
26-Oct-23	1207 Mathis St	roof	citation		closed
26-Oct-23	1207 Mathis St	windows	citation		closed
26-Oct-23	1207 Mathis St	exterior walls and siding	citation		closed
26-Oct-23	309 Reed Way	neighborhood standards	RC	9-Nov-23	open
26-Oct-23	309 Reed Way	tall grass/weeds	RC	9-Nov-23	open
26-Oct-23	412 Reed Way	neighborhood standards	RC	9-Nov-23	open
26-Oct-23	314 Parkway Pl	neighborhood standards	RC	9-Nov-23	open
26-Oct-23	1337 Creekview Dr	neighborhood standards	RC	9-Nov-23	open
27-Oct-23	224.5 Douglas St	Decks & Porches	RC	10-Nov-23	open
27-Oct-23	224.5 Douglas St	skirting	RC	10-Nov-23	open
27-Oct-23	224.5 Douglas St	leak in sewer line	RC	10-Nov-23	open
27-Oct-23	205 West Fambrough St	neighborhood standards	RC	10-Nov-23	open
27-Oct-23	239 West Fambrough St	neighborhood standards	RC	10-Nov-23	open
27-Oct-23	223 Douglas St	neighborhood standards	RC	10-Nov-23	open
27-Oct-23	226 Douglas St	neighborhood standards	RC	10-Nov-23	open
27-Oct-23	226 Douglas St	tall grass/weeds	RC	10-Nov-23	open
27-Oct-23	226 Douglas St	uncultivated veg	RC	10-Nov-23	open
30-Oct-23	202 GW Carver Dr	roof	citation		closed
30-Oct-23	600 Ridge Rd	neighborhood standards	RC	13-Nov-23	open
30-Oct-23	558 Green St	neighborhood standards	RC	13-Nov-23	open
30-Oct-23	558 Green St	junk vehicles	RC	13-Nov-23	open
30-Oct-23	558 Green St	vehicle parked on improper surface	RC	13-Nov-23	open
30-Oct-23	429 Plaza Dr	neighborhood standards	RC	13-Nov-23	open
30-Oct-23	745 Ridge Rd	neighborhood standards	RC	13-Nov-23	open
30-Oct-23	745 Ridge Rd	Tree Debris in yard	RC	13-Nov-23	open
31-Oct-23	309 Carwood Dr	neighborhood standards	RC	14-Nov-23	open
31-Oct-23	309 Carwood Dr	junk vehicles	RC	14-Nov-23	open
31-Oct-23	309 Carwood Dr	tall grass/weeds	RC	14-Nov-23	open
31-Oct-23	309 Carwood Dr	vehicle parked on improper surface	RC	14-Nov-23	open
31-Oct-23	261 Carwood Dr	neighborhood standards	RC	14-Nov-23	open
31-Oct-23	261 Carwood Dr	Tree Debris in yard	RC	14-Nov-23	open
31-Oct-23	261 Carwood Dr	vehicle parked on improper surface	RC	14-Nov-23	open

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DOWNTOWN DEVELOPMENT/MAIN STREET DECEMBER REPORT

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- Candlelight Shopping Nov. 9th,(3500 in attendance) Nov 16th, Nov 30th (4200 in attendance)
- Magical Lights Parade Childers (4500 in attendance)
- Christmas Parade—counts not available at time of report
- New Business-Monroe Pizzeria
- Small Business Saturday-7100 in attendance shop small passports encouraged shop local the month of November.
- Photos with Santa 11/25, 12/2, 12/9
- Hurricane Holiday Market 12/9



UPCOMING EVENTS:

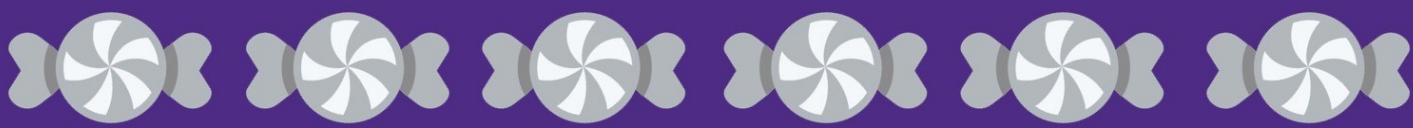
- Carriage Rides & Photos with the Grinch December 14th
- Photos with Santa at the Court House 12/16 10:00 am– 2:00 pm
- Photos with Santa in the Pocket Park December 21st 5-8 pm
- Live Nativity December 20-24th 6-8 pm



ONGOING TASKS:

- DCA Main Street Compliance
- Visitors Center open to the public Tues-Saturday 10-5

HURRICANE HOLIDAY MARKET



SATURDAY DEC 9
9 AM - 1 PM
DOWNTOWN MONROE
ON COURT STREET

Holiday Market supporting MAHS





Financial Report

as of October 2023

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

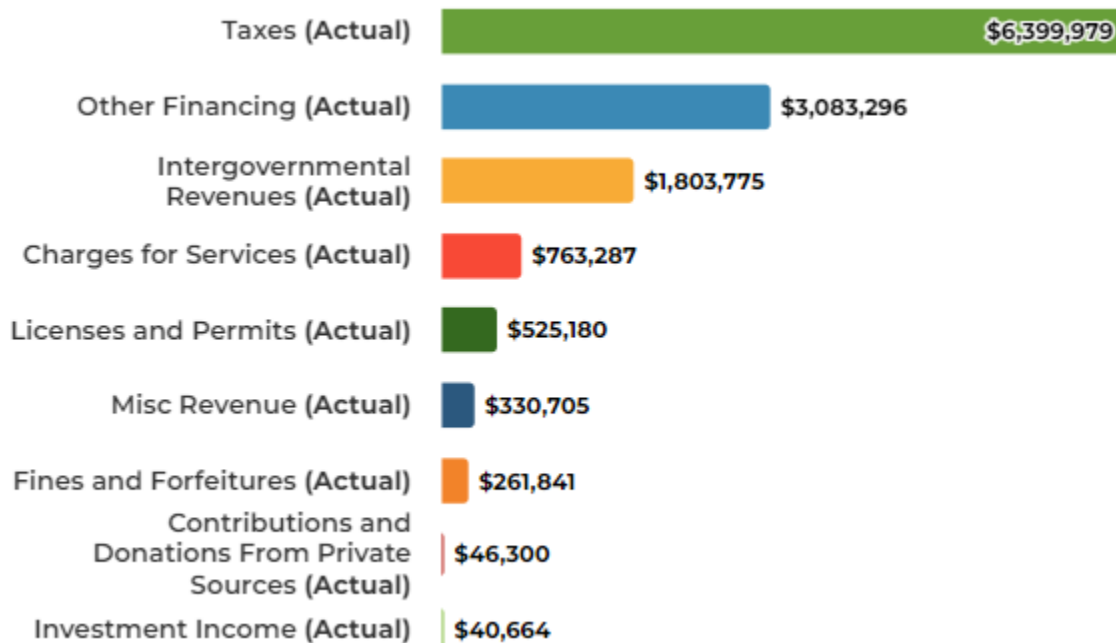
\$19,474,219

COLLECTED TO DATE

(68% of budgeted collected to date)

\$13,255,027

General Fund year-to-date revenues for the month totaled \$13,255,027 which is 68% of total budgeted revenues \$19,474,219 for 2023. Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

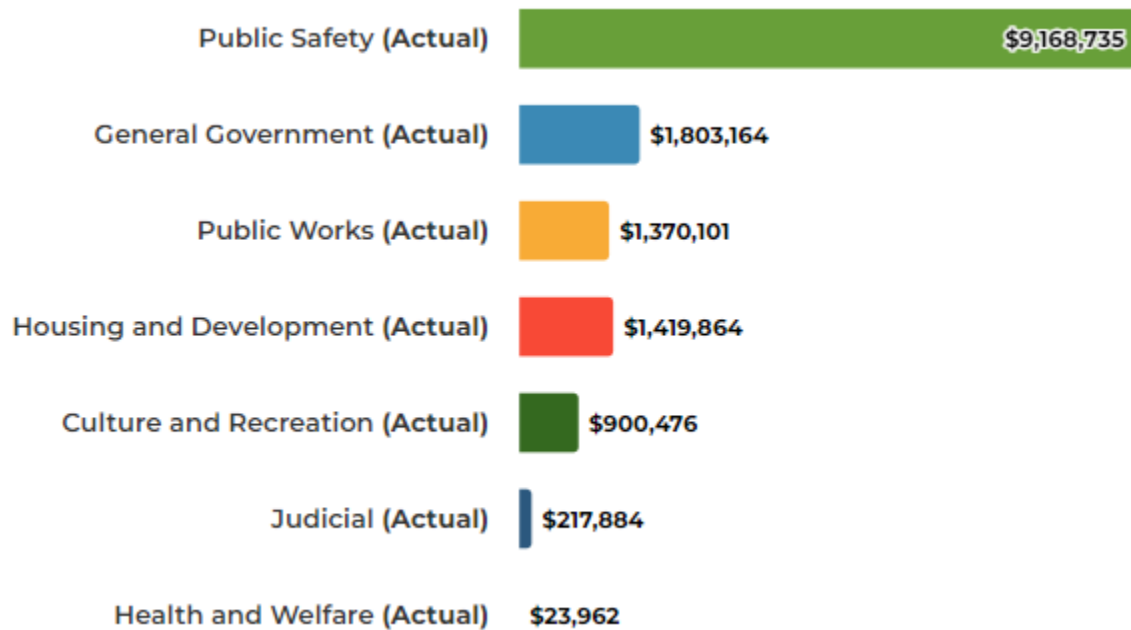
\$19,474,219

EXPENDED TO DATE

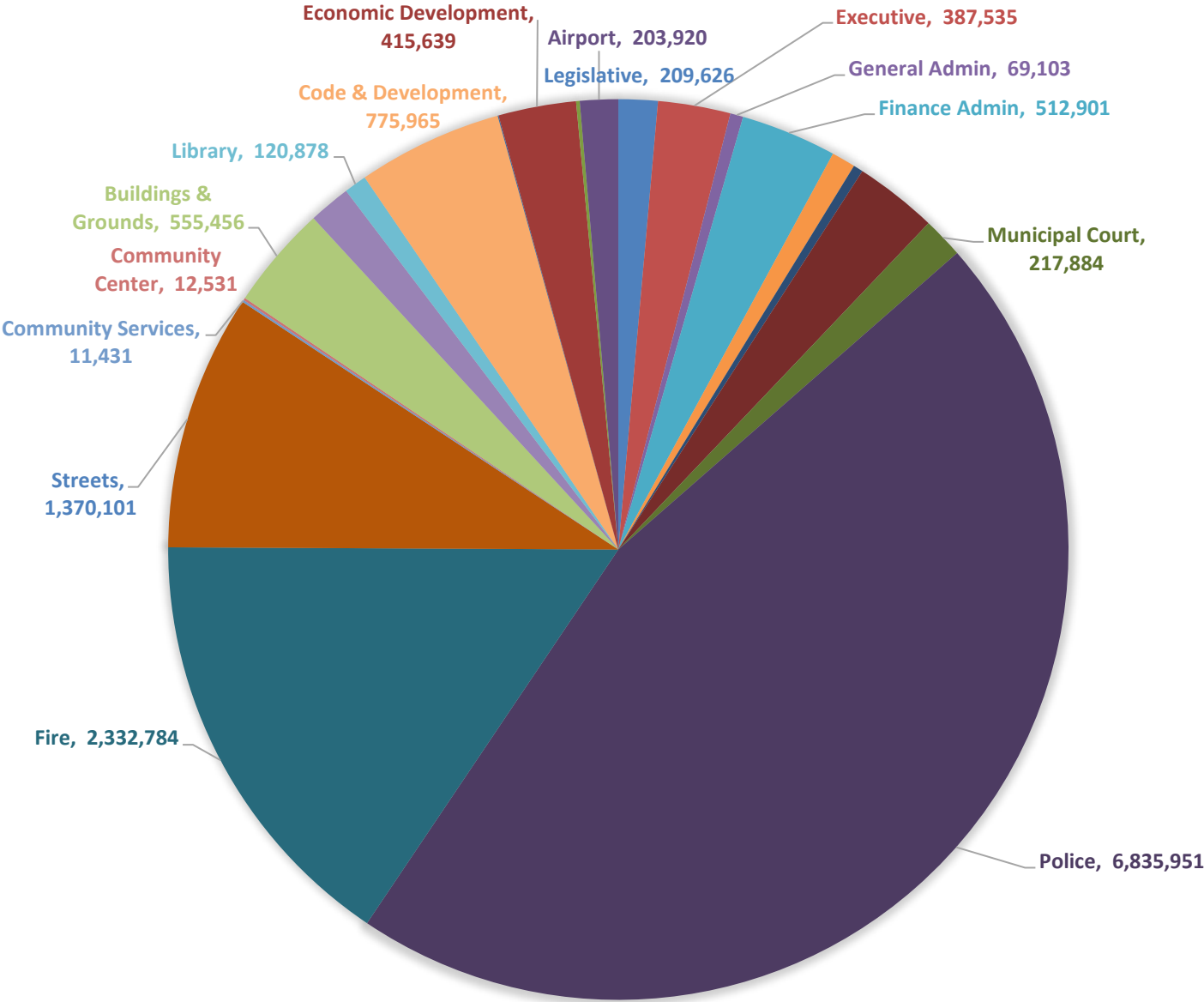
(77% of budgeted used to date)

\$14,904,185

General Fund year-to-date expenses for the month totaled \$14,904,185 which is 76.5% of total budgeted expenses of \$19,474,219 for 2023.



GENERAL FUND EXPENSE YTD



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

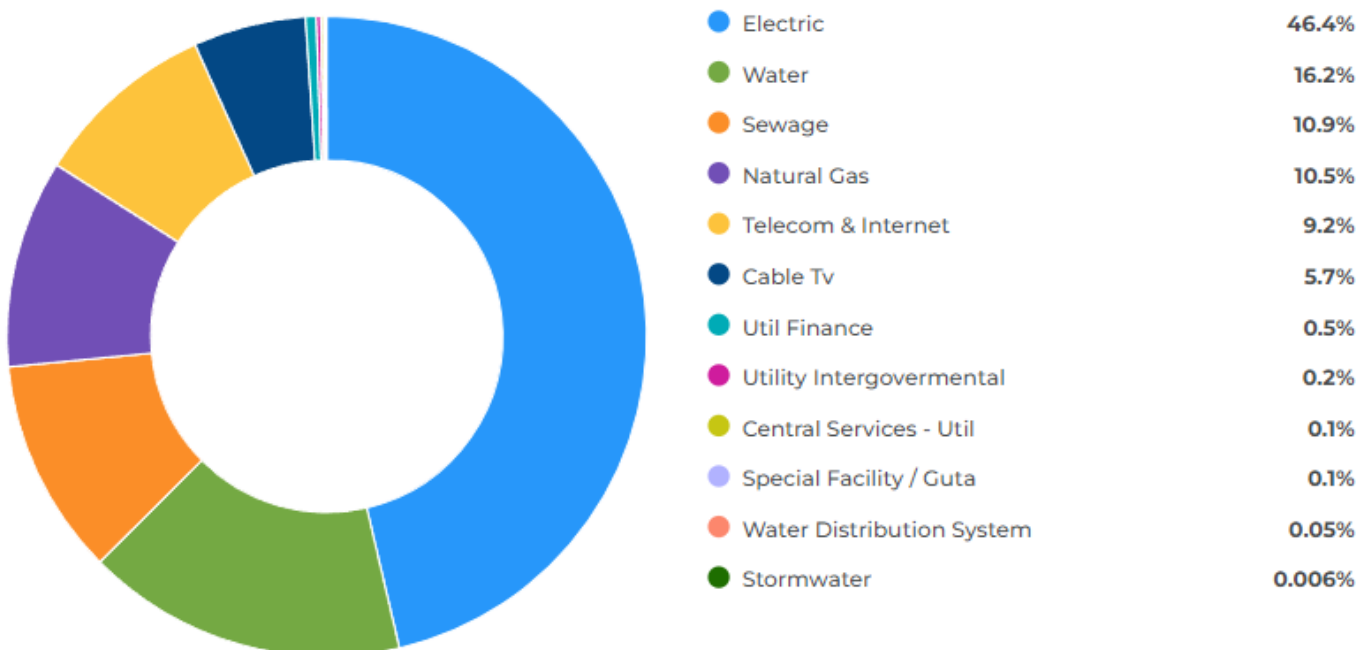
\$46,800,566

COLLECTED TO DATE

(85% of budgeted collected to date)

\$39,821,527

Utility Fund year-to-date operating revenues for the month totaled \$39,695,636 (*excluding capital revenue*). This is 84.8% of total budgeted revenues \$46,800,566 for 2023. Year-to-date capital revenue totaled \$125,891.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

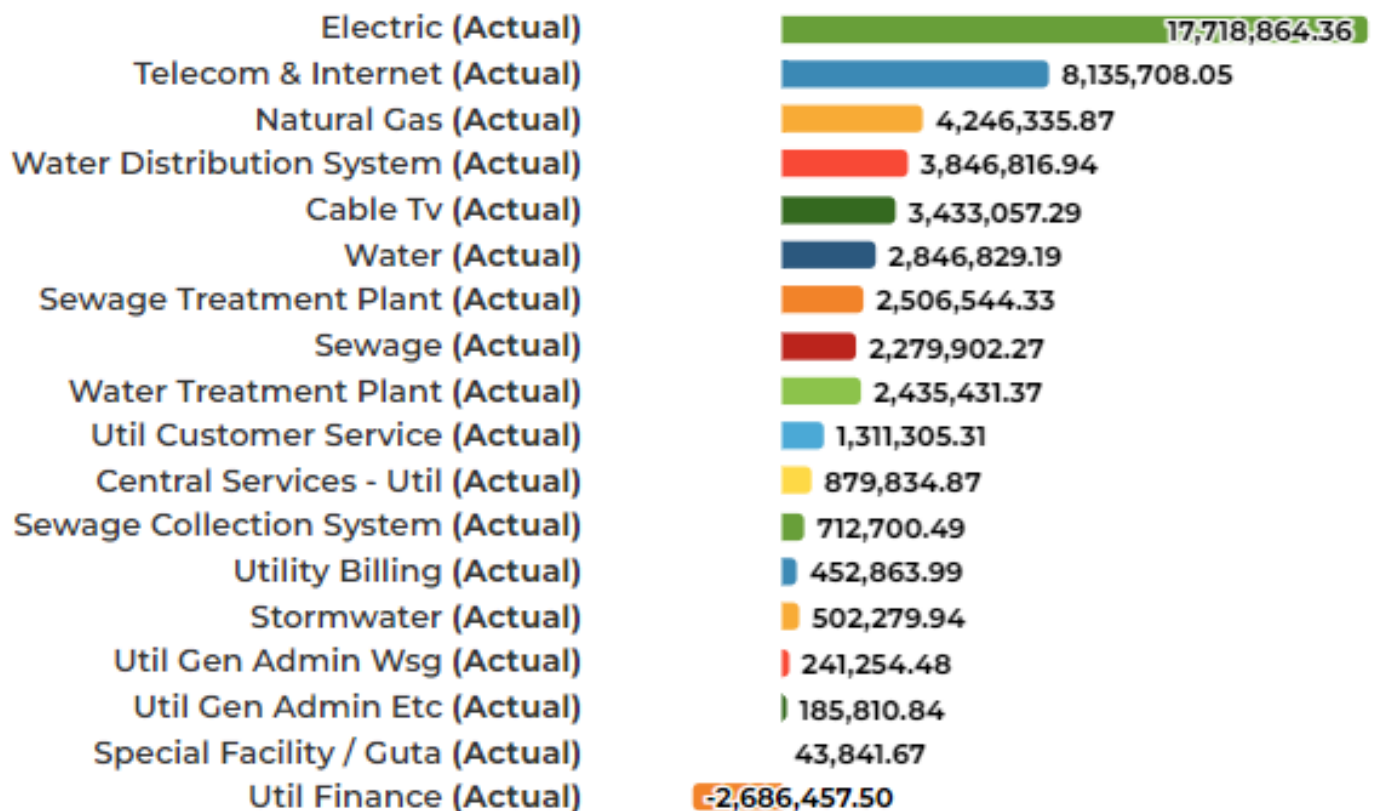
\$46,800,566

EXPENDED TO DATE

(105% of budgeted used to date)

\$49,092,924

Utility Fund year-to-date operating expenses for the month totaled \$37,863,808 *(excluding capital expense)* which is 80.9% of total budgeted expenses of \$46,800,566 for 2023. Year-to-date capital expenses totaled \$11,229,116 which include Utility Bond expenditures.



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

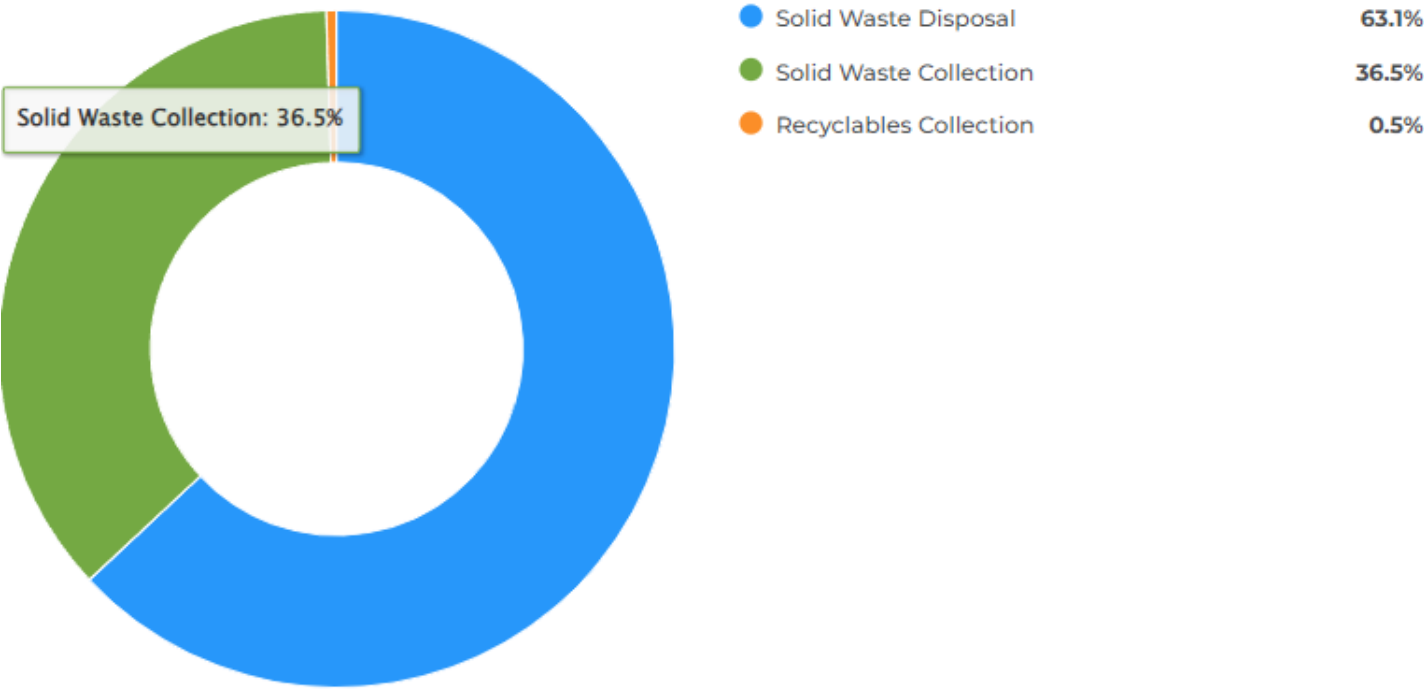
\$8,181,487

COLLECTED TO DATE

(75% of budgeted collected to date)

\$6,106,433

Solid Waste year-to-date revenues for the month totaled \$6,106,433. This is 74.6% of total budgeted revenues \$8,181,487 for 2023.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

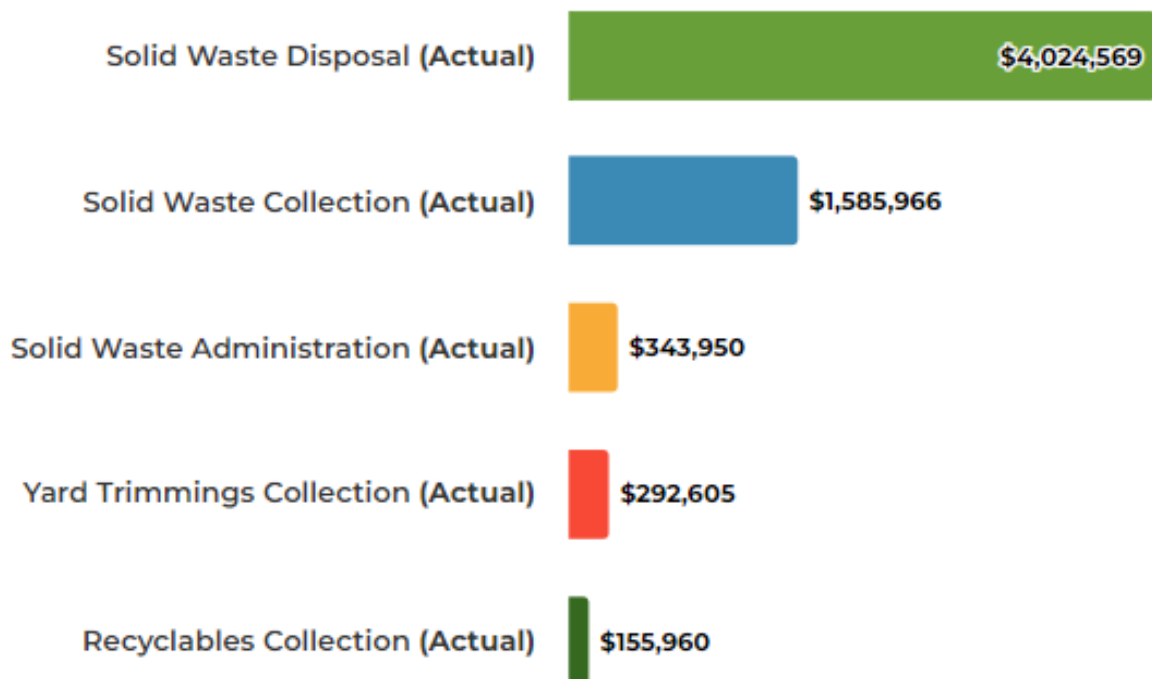
\$8,181,487

EXPENDED TO DATE

(82% of budgeted used to date)

\$6,706,443

Solid Waste year-to-date expenses for the month totaled \$6,293,325 (*excluding capital expense*) which is 76.9% of total budgeted expenses \$8,181,487. Year-to-date capital expenses totaled \$413,119.



Cash balances for the City of Monroe at month end totaled **\$63,524,532** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	1,185,837
Stabilization Fund	1,250,000
Group Health Insurance Claims (Insurance Trust)	103,224
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,740
SPLOST 2013	153,429
SPLOST 2019	2,534,537
SPECIAL REVENUE FUND	
Hotel/Motel	7,162
DEA Confiscated Assets Fund	69,060
Confiscated Assets Fund	69,751
American Rescue Plan Fund	2,089,796
ENTERPRISE FUND	
Solid Waste	960,526
Solid Waste Capital	712,450
Utility Revenue	400,096
Utility Capital Improvement	4,013,572
Utility Tap Fees	3,650,192
Utility MEAG Short-Term Investment	7,715,023
Utility MEAG Intermediate Extended Investment	9,624,064
Utility MEAG Intermediate Portfolio Investment	4,098,634
2020 Bond Fund	21,919,248
Utility Customer Deposits (Restricted)	679,890
Utility Customer Deposits (Investment)	1,586,511

The total Utility Capital funds available at month end are \$8,663,764 as broken down in the section below:

Utility Capital Improvement Cash Balance	4,013,572
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	3,650,192
Total Current Funds Available	8,663,764

The detail by year of each project is shown on the following page

Utility Transfers Out

	Capital Improvement		General Fund	
January	\$	318,366	\$	221,647
February	\$	327,553	\$	229,652
March	\$	294,708	\$	207,746
April	\$	255,807	\$	180,374
May	\$	255,003	\$	182,074
June	\$	251,703	\$	179,758
July	\$	262,410	\$	190,155
August	\$	278,441	\$	205,687
September	\$	294,148	\$	220,006
October	\$	278,000	\$	204,760
November				
December				
YTD Total	\$	2,816,138	\$	2,021,859

Utility 2020 Bond Projects

	Original Budget	Expenditures	Balance
Alcovy Sewer Line Extension	4,000,000	2,113,771	1,886,229
Loganville Water Transmission Line Extension	5,580,000	5,580,000	-
Broadband Fiber Extension	12,700,000	8,448,750	4,251,250
Blaine Station Telecom Building	478,648	633,193	(154,545)
Wastewater Treatment Plant Upgrades	7,500,000	5,428,393	2,071,607
Raw Water Line Upgrades	3,520,000	1,549,418	1,970,582
Water Tank Industrial Park & Line Extension	3,000,000	173,728	2,826,272
East Walton Gas Line Extension	1,000,000	323,895	676,105
Future Water Transmission Line Extensions	1,700,000	1,601,832	98,168
Future Expansion Projects	5,771,352		4,555,441
Water Plant System Upgrades	3,000,000	4,215,911	(1,215,911)
Water Tank Northside of System	1,750,000		1,750,000
Bond Closing Fees from Bond Proceeds		435,942	(435,942)
	\$50,000,000	\$30,504,832	\$18,279,256

Solid Waste Capital Funding

Approved Projects/Assets

<u>Dept</u>	<u>Project Description</u>	<u>Remaining Budget</u>	<u>2023 Budgeted Expense</u>	<u>2023 Actual Expense</u>	<u>Remaining Budget</u>
Solid Waste	Transfer Station Improvements	28,973	50,000	73,179	5,794
Solid Waste	Guardrails for New Scales	14,000			14,000
Solid Waste	Downtown Dumpster Corrals	150,000			150,000
Solid Waste	Residential Garbage Truck	150,752		150,752	-
Solid Waste	Commercial Garbage Truck	251,165			251,165
Solid Waste	Repairs to Garbage Truck Sideloaders			16,780	(16,780)
Solid Waste	Pickup Truck	35,000		38,306	(3,306)
Solid Waste	Dodge Ram 1500 Truck		5,700		5,700
Solid Waste	Transfer Station Trailer		75,000		75,000
Solid Waste	Container Delivery Unit		147,000	160,535	(13,535)
Totals		629,890	277,700	439,552	468,038
Remaining estimated annual CIP transfers-in		-	432,000	72,000	
Estimated Solid Waste Capital Cash Balance		82,560		506,750	

Solid Waste Capital Improvement Cash Balance	712,450	as of October
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SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,640,152	\$3,839,827	\$153,428
Public Safety	1,200,000	1,210,933	1,230,827	19,894	0
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$12,990,111	\$3,859,721	\$153,428

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$6,139,675	\$9,140,480	\$7,702,582	\$2,015,611	\$3,453,508
Parks	7,194,378	3,917,348	6,973,240	2,126,931	(928,961)
	\$13,334,053	\$13,057,828	\$14,675,822	\$4,142,542	\$2,524,547



General Fund

For Fiscal Period Ending: October 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2023	Year End 2022
Revenue							
1510 - FINANCE ADMIN	15,022,894	15,022,894	2,275,307	9,586,298	5,465,582	15,051,880	15,380,182
1519 - INTERGOVERNMENTAL	2,303,237	2,303,237	-	1,605,149	1,030,777	2,635,926	1,182,586
1565 - WALTON PLAZA	3,308	3,308	276	2,756	551	3,308	3,308
2650 - MUNICIPAL COURT	300,000	300,000	19,522	233,546	43,033	276,579	247,393
3200 - POLICE	434,258	434,258	7,132	525,691	21,762	547,453	217,947
3500 - FIRE OPERATIONS	65,622	65,622	-	55,401	-	55,401	11,799
3510 - FIRE PREVENTION/CRR	20,000	20,000	150	27,780	3,040	30,820	11,495
4200 - STREETS & TRANSPORTATION	225,025	225,025	-	219,678	25,642	245,320	222,160
5530 - COMMUNITY CENTER	48,333	48,333	4,583	40,000	7,500	47,500	42,083
6200 - BLDGS & GROUNDS	-	-	-	17,835	-	17,835	-
7200 - CODE & DEVELOPMENT	647,100	647,100	31,865	707,414	60,401	767,815	664,830
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	-	9,379	1,815	11,194	19,303
7521 - MAINSTREET	35,000	35,000	8,750	35,000	8,750	43,750	35,000
7563 - AIRPORT	349,442	349,442	24,125	189,101	30,750	219,851	273,571
Revenue Total:	19,474,219	19,474,219	2,371,711	13,255,028	6,699,604	19,954,632	18,311,656
Expense							
1100 - LEGISLATIVE	251,706	251,706	15,538	209,626	50,713	260,339	268,270
1300 - EXECUTIVE	472,190	472,190	36,238	387,535	90,793	478,327	417,653
1400 - ELECTIONS	20,300	20,300	-	-	-	-	-
1500 - GENERAL ADMIN	79,544	79,544	5,798	69,103	26,303	95,406	148,166
1510 - FINANCE ADMIN	506,034	506,034	42,031	512,901	26,462	539,363	464,842
1530 - LAW	160,000	160,000	24,565	127,975	51,606	179,581	161,531
1560 - AUDIT	40,000	40,000	-	52,030	-	52,030	40,000
1565 - WALTON PLAZA	591,850	591,850	-	443,995	148,329	592,324	594,127
2650 - MUNICIPAL COURT	254,944	254,944	33,845	217,884	55,609	273,492	234,500
3200 - POLICE	7,408,105	7,408,105	607,153	6,835,951	1,215,165	8,051,116	6,621,127
3500 - FIRE OPERATIONS	2,692,801	2,692,801	195,684	2,251,445	599,146	2,850,591	2,652,600
3510 - FIRE PREVENTION/CRR	104,371	104,371	6,289	81,339	17,306	98,645	98,465
4200 - STREETS & TRANSPORTATION	1,834,029	1,834,029	135,734	1,370,101	282,821	1,652,923	1,503,730
5500 - COMMUNITY SERVICES	12,900	12,900	-	11,431	2,105	13,536	12,036
5530 - COMMUNITY CENTER	6,180	6,180	1,120	12,531	(12,416)	115	6,665
6100 - PARKS	2,460,321	2,460,321	22,716	224,142	-	224,142	-
6200 - BLDGS & GROUNDS	651,665	651,665	63,582	555,456	273,481	828,937	949,039
6500 - LIBRARIES	154,443	154,443	312	120,878	30,984	151,861	133,898
7200 - CODE & DEVELOPMENT	898,451	898,451	64,768	775,965	122,425	898,390	711,626
7400 - PLANNING AND ZONING	4,844	4,844	-	4,844	-	4,844	4,683
7520 - ECONOMIC DEVELOPMENT	579,026	579,026	32,932	415,639	108,198	523,837	480,217
7550 - DOWNTOWN DEVELOPMENT	25,450	25,450	6,340	19,496	6,288	25,783	25,387
7563 - AIRPORT	265,065	265,065	44,240	203,920	60,627	264,547	252,896
Expense Total:	19,474,219	19,474,219	1,338,885	14,904,185	3,155,944	18,060,129	15,781,458
Report Surplus (Deficit):				(1,649,157)		1,894,502	2,530,198



Monroe, GA

General Fund Monthly Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

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DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	930,179.02	1,915,583.46	985,404.44	105.94%	9,301,790.20	6,399,979.00	-2,901,811.20	-31.20%	11,166,615.00
Total R1: 31 - TAXES:	930,179.02	1,915,583.46	985,404.44	105.94%	9,301,790.20	6,399,979.00	-2,901,811.20	-31.20%	11,166,615.00
R1: 32 - LICENSES & PERMITS									
7200 - CODE & DEVELOPMENT	44,448.88	31,969.67	-12,479.21	-28.08%	444,488.80	525,180.34	80,691.54	18.15%	533,600.00
Total R1: 32 - LICENSES & PERMITS:	44,448.88	31,969.67	-12,479.21	-28.08%	444,488.80	525,180.34	80,691.54	18.15%	533,600.00
R1: 33 - INTERGOVERNMENTAL									
1519 - INTERGOVERNMENTAL	191,859.64	0.00	-191,859.64	-100.00%	1,918,596.40	1,605,148.80	-313,447.60	-16.34%	2,303,237.00
3200 - POLICE	166.60	3,264.15	3,097.55	1,859.27%	1,666.00	3,264.15	1,598.15	95.93%	2,000.00
3500 - FIRE OPERATIONS	1,316.93	0.00	-1,316.93	-100.00%	13,169.30	0.00	-13,169.30	-100.00%	15,809.52
4200 - STREETS & TRANSPORTATION	14,904.45	0.00	-14,904.45	-100.00%	149,044.50	178,925.21	29,880.71	20.05%	178,925.00
7200 - CODE & DEVELOPMENT	1,249.50	0.00	-1,249.50	-100.00%	12,495.00	8,286.78	-4,208.22	-33.68%	15,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	0.00%	0.00	8,150.00	8,150.00	0.00%	0.00
Total R1: 33 - INTERGOVERNMENTAL:	209,497.12	3,264.15	-206,232.97	-98.44%	2,094,971.20	1,803,774.94	-291,196.26	-13.90%	2,514,971.52
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	67,473.00	65,585.14	-1,887.86	-2.80%	674,730.00	718,028.14	43,298.14	6.42%	810,000.00
3200 - POLICE	333.20	707.66	374.46	112.38%	3,332.00	3,486.08	154.08	4.62%	4,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	0.00	3,057.00	3,057.00	0.00%	0.00
3510 - FIRE PREVENTION/CRR	1,666.00	150.00	-1,516.00	-91.00%	16,660.00	27,780.47	11,120.47	66.75%	20,000.00
7200 - CODE & DEVELOPMENT	583.10	100.00	-483.10	-82.85%	5,831.00	9,760.08	3,929.08	67.38%	7,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	1,666.00	0.00	-1,666.00	-100.00%	16,660.00	325.00	-16,335.00	-98.05%	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24%	916.30	850.00	-66.30	-7.24%	1,100.00
Total R1: 34 - CHARGES FOR SERVICES:	71,812.93	66,627.80	-5,185.13	-7.22%	718,129.30	763,286.77	45,157.47	6.29%	862,100.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	24,990.00	19,522.06	-5,467.94	-21.88%	249,900.00	233,546.26	-16,353.74	-6.54%	300,000.00
3200 - POLICE	2,915.50	3,160.53	245.03	8.40%	29,155.00	28,295.00	-860.00	-2.95%	35,000.00
Total R1: 35 - FINES & FORFEITURES:	27,905.50	22,682.59	-5,222.91	-18.72%	279,055.00	261,841.26	-17,213.74	-6.17%	335,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	41.65	3,013.03	2,971.38	7,134.17%	416.50	40,663.92	40,247.42	9,663.25%	500.00
Total R1: 36 - INVESTMENT INCOME:	41.65	3,013.03	2,971.38	7,134.17%	416.50	40,663.92	40,247.42	9,663.25%	500.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	0.00	0.00	0.00	0.00%	0.00	10,300.00	10,300.00	0.00%	0.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	0.00	1,000.00	1,000.00	0.00%	0.00

Monthly Budget Report

For Fiscal: 2023 Period Ending: 10/31/23

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DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
7521 - MAINSTREET	2,915.50	8,750.00	5,834.50	200.12%	29,155.00	35,000.00	5,845.00	20.05%	35,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	2,915.50	8,750.00	5,834.50	200.12%	29,155.00	46,300.00	17,145.00	58.81%	35,000.00
R1: 38 - MISCELLANEOUS REVENUE									
1510 - FINANCE ADMIN	3,956.75	43,134.28	39,177.53	990.14%	39,567.50	52,800.27	13,232.77	33.44%	47,500.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03%	2,755.50	2,756.30	0.80	0.03%	3,308.00
3200 - POLICE	0.00	0.00	0.00	0.00%	0.00	52,069.00	52,069.00	0.00%	0.00
5530 - COMMUNITY CENTER	4,026.13	4,583.33	557.20	13.84%	40,261.30	39,999.99	-261.31	-0.65%	48,333.00
7200 - CODE & DEVELOPMENT	0.00	-204.63	-204.63	0.00%	0.00	13,705.64	13,705.64	0.00%	0.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	0.00%	0.00	904.00	904.00	0.00%	0.00
7563 - AIRPORT	27,066.66	24,040.27	-3,026.39	-11.18%	270,666.60	168,469.37	-102,197.23	-37.76%	324,930.00
Total R1: 38 - MISCELLANEOUS REVENUE:	35,325.09	71,828.88	36,503.79	103.34%	353,250.90	330,704.57	-22,546.33	-6.38%	424,071.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	249,756.63	247,991.35	-1,765.28	-0.71%	2,497,566.30	2,374,825.23	-122,741.07	-4.91%	2,998,279.01
3200 - POLICE	32,758.39	0.00	-32,758.39	-100.00%	327,583.90	428,276.41	100,692.51	30.74%	393,258.00
3500 - FIRE OPERATIONS	4,149.33	0.00	-4,149.33	-100.00%	41,493.30	51,344.47	9,851.17	23.74%	49,812.00
4200 - STREETS & TRANSPORTATION	3,840.13	0.00	-3,840.13	-100.00%	38,401.30	40,752.41	2,351.11	6.12%	46,100.00
6200 - BLDGS & GROUNDS	0.00	0.00	0.00	0.00%	0.00	17,834.60	17,834.60	0.00%	0.00
7200 - CODE & DEVELOPMENT	7,621.95	0.00	-7,621.95	-100.00%	76,219.50	150,481.64	74,262.14	97.43%	91,500.00
7563 - AIRPORT	1,950.21	0.00	-1,950.21	-100.00%	19,502.10	19,781.39	279.29	1.43%	23,412.00
Total R1: 39 - OTHER FINANCING SOURCES:	300,076.64	247,991.35	-52,085.29	-17.36%	3,000,766.40	3,083,296.15	82,529.75	2.75%	3,602,361.01
Total Revenue:	1,622,202.33	2,371,710.93	749,508.60	46.20%	16,222,023.30	13,255,026.95	-2,966,996.35	-18.29%	19,474,218.53
Expense									
1100 - LEGISLATIVE	20,967.09	15,538.18	5,428.91	25.89%	209,670.90	209,625.64	45.26	0.02%	251,706.00
1300 - EXECUTIVE	39,333.38	36,237.83	3,095.55	7.87%	393,333.80	387,534.62	5,799.18	1.47%	472,190.00
1400 - ELECTIONS	1,690.99	0.00	1,690.99	100.00%	16,909.90	0.00	16,909.90	100.00%	20,300.00
1500 - GENERAL ADMIN	6,625.97	5,797.55	828.42	12.50%	66,259.70	69,102.54	-2,842.84	-4.29%	79,544.00
1510 - FINANCE ADMIN	42,152.57	42,030.58	121.99	0.29%	421,525.70	512,900.96	-91,375.26	-21.68%	506,034.00
1530 - LAW	13,328.00	24,565.37	-11,237.37	-84.31%	133,280.00	127,974.78	5,305.22	3.98%	160,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00%	33,320.00	52,030.00	-18,710.00	-56.15%	40,000.00
1565 - WALTON PLAZA	49,301.08	0.00	49,301.08	100.00%	493,010.80	443,995.14	49,015.66	9.94%	591,849.81
2650 - MUNICIPAL COURT	21,236.78	33,844.61	-12,607.83	-59.37%	212,367.80	217,883.53	-5,515.73	-2.60%	254,944.00
3200 - POLICE	617,095.10	607,152.82	9,942.28	1.61%	6,170,951.00	6,835,951.16	-665,000.16	-10.78%	7,408,105.00
3500 - FIRE OPERATIONS	224,310.27	195,684.05	28,626.22	12.76%	2,243,102.70	2,251,444.80	-8,342.10	-0.37%	2,692,801.00
3510 - FIRE PREVENTION/CRR	8,694.07	6,288.50	2,405.57	27.67%	86,940.70	81,339.41	5,601.29	6.44%	104,371.00
4200 - STREETS & TRANSPORTATION	152,774.56	135,734.27	17,040.29	11.15%	1,527,745.60	1,370,101.21	157,644.39	10.32%	1,834,029.00
5500 - COMMUNITY SERVICES	1,074.57	0.00	1,074.57	100.00%	10,745.70	11,431.00	-685.30	-6.38%	12,900.00
5530 - COMMUNITY CENTER	514.78	1,120.42	-605.64	-117.65%	5,147.80	12,531.17	-7,383.37	-143.43%	6,180.00
6100 - RECREATION	204,944.72	22,715.79	182,228.93	88.92%	2,049,447.20	224,141.67	1,825,305.53	89.06%	2,460,321.13
6200 - BLDGS & GROUNDS	54,283.65	63,582.26	-9,298.61	-17.13%	542,836.50	555,456.32	-12,619.82	-2.32%	651,665.00
6500 - LIBRARIES	12,865.06	312.27	12,552.79	97.57%	128,650.60	120,877.53	7,773.07	6.04%	154,442.61
7200 - CODE & DEVELOPMENT	74,840.92	64,768.11	10,072.81	13.46%	748,409.20	775,965.14	-27,555.94	-3.68%	898,451.00

Monthly Budget Report

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
DEP...									
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00%	4,035.00	4,844.25	-809.25	-20.06%	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNG	48,232.83	32,932.29	15,300.54	31.72%	482,328.30	415,638.99	66,689.31	13.83%	579,026.00
7550 - DOWNTOWN DEVELOPMENT	2,119.98	6,340.24	-4,220.26	-199.07%	21,199.80	19,495.53	1,704.27	8.04%	25,450.00
7563 - AIRPORT	22,079.85	44,239.72	-22,159.87	-100.36%	220,798.50	203,919.86	16,878.64	7.64%	265,065.00
Total Expense:	1,622,201.72	1,338,884.86	283,316.86	17.46%	16,222,017.20	14,904,185.25	1,317,831.95	8.12%	19,474,218.55
Report Total:	0.61	1,032,826.07	1,032,825.46		6.10	-1,649,158.30	-1,649,164.40		-0.02



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	15,022,894.01	15,022,894.01	2,275,307.26	9,586,296.56	5,436,597.45
1519 - INTERGOVERNMENTAL	2,303,237.00	2,303,237.00	0.00	1,605,148.80	698,088.20
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,756.30	551.70
2650 - MUNICIPAL COURT	300,000.00	300,000.00	19,522.06	233,546.26	66,453.74
3200 - POLICE	434,258.00	434,258.00	7,132.34	525,690.64	-91,432.64
3500 - FIRE OPERATIONS	65,621.52	65,621.52	0.00	55,401.47	10,220.05
3510 - FIRE PREVENTION/CRR	20,000.00	20,000.00	150.00	27,780.47	-7,780.47
4200 - STREETS & TRANSPORTATION	225,025.00	225,025.00	0.00	219,677.62	5,347.38
5530 - COMMUNITY CENTER	48,333.00	48,333.00	4,583.33	39,999.99	8,333.01
6200 - BLDGS & GROUNDS	0.00	0.00	0.00	17,834.60	-17,834.60
7200 - CODE & DEVELOPMENT	647,100.00	647,100.00	31,865.04	707,414.48	-60,314.48
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	0.00	9,379.00	10,621.00
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	35,000.00	0.00
7563 - AIRPORT	349,442.00	349,442.00	24,125.27	189,100.76	160,341.24
Revenue Total:	19,474,218.53	19,474,218.53	2,371,710.93	13,255,026.95	6,219,191.58
Expense					
1100 - LEGISLATIVE	251,706.00	251,706.00	15,538.18	209,625.64	42,080.36
1300 - EXECUTIVE	472,190.00	472,190.00	36,237.83	387,534.62	84,655.38
1400 - ELECTIONS	20,300.00	20,300.00	0.00	0.00	20,300.00
1500 - GENERAL ADMIN	79,544.00	79,544.00	5,797.55	69,102.54	10,441.46
1510 - FINANCE ADMIN	506,034.00	506,034.00	42,030.58	512,900.96	-6,866.96
1530 - LAW	160,000.00	160,000.00	24,565.37	127,974.78	32,025.22
1560 - AUDIT	40,000.00	40,000.00	0.00	52,030.00	-12,030.00
1565 - WALTON PLAZA	591,849.81	591,849.81	0.00	443,995.14	147,854.67
2650 - MUNICIPAL COURT	254,944.00	254,944.00	33,844.61	217,883.53	37,060.47
3200 - POLICE	7,408,105.00	7,408,105.00	607,152.82	6,835,951.16	572,153.84
3500 - FIRE OPERATIONS	2,692,801.00	2,692,801.00	195,684.05	2,251,444.80	441,356.20
3510 - FIRE PREVENTION/CRR	104,371.00	104,371.00	6,288.50	81,339.41	23,031.59
4200 - STREETS & TRANSPORTATION	1,834,029.00	1,834,029.00	135,734.27	1,370,101.21	463,927.79
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	0.00	11,431.00	1,469.00
5530 - COMMUNITY CENTER	6,180.00	6,180.00	1,120.42	12,531.17	-6,351.17
6100 - RECREATION	2,460,321.13	2,460,321.13	22,715.79	224,141.67	2,236,179.46
6200 - BLDGS & GROUNDS	651,665.00	651,665.00	63,582.26	555,456.32	96,208.68
6500 - LIBRARIES	154,442.61	154,442.61	312.27	120,877.53	33,565.08
7200 - CODE & DEVELOPMENT	898,451.00	898,451.00	64,768.11	775,965.14	122,485.86
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	4,844.25	-0.25
7520 - ECONOMIC DEVELOPMENT & PLANNNG	579,026.00	579,026.00	32,932.29	415,638.99	163,387.01
7550 - DOWNTOWN DEVELOPMENT	25,450.00	25,450.00	6,340.24	19,495.53	5,954.47
7563 - AIRPORT	265,065.00	265,065.00	44,239.72	203,919.86	61,145.14
Expense Total:	19,474,218.55	19,474,218.55	1,338,884.86	14,904,185.25	4,570,033.30
Total Surplus (Deficit):	-0.02	-0.02	1,032,826.07	-1,649,158.30	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 10/31/2023

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DEP...	2022 Oct. Activity	2023 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1510 - FINANCE ADMIN	2,348,447.27	2,275,307.26	-73,140.01	-3.11%	9,914,717.78	9,586,296.56	-328,421.22	-3.31%
1519 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	151,808.50	1,605,148.80	1,453,340.30	957.35%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	2,756.30	2,756.30	0.00	0.00%
2650 - MUNICIPAL COURT	18,714.35	19,522.06	807.71	4.32%	204,359.98	233,546.26	29,186.28	14.28%
3200 - POLICE	11,901.30	7,132.34	-4,768.96	-40.07%	196,184.79	525,690.64	329,505.85	167.96%
3500 - FIRE OPERATIONS	1,267.00	0.00	-1,267.00	-100.00%	11,799.00	55,401.47	43,602.47	369.54%
3510 - FIRE PREVENTION/CRR	1,000.00	150.00	-850.00	-85.00%	8,455.00	27,780.47	19,325.47	228.57%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	196,517.71	219,677.62	23,159.91	11.79%
5530 - COMMUNITY CENTER	3,750.00	4,583.33	833.33	22.22%	34,583.36	39,999.99	5,416.63	15.66%
6200 - BLDGS & GROUNDS	0.00	0.00	0.00	0.00%	0.00	17,834.60	17,834.60	0.00%
7200 - CODE & DEVELOPMENT	75,908.78	31,865.04	-44,043.74	-58.02%	604,429.07	707,414.48	102,985.41	17.04%
7520 - ECONOMIC DEVELOPMENT & PLANNING	9,424.00	0.00	-9,424.00	-100.00%	17,488.00	9,379.00	-8,109.00	-46.37%
7521 - MAINSTREET	0.00	8,750.00	8,750.00	0.00%	26,250.00	35,000.00	8,750.00	33.33%
7563 - AIRPORT	18,313.88	24,125.27	5,811.39	31.73%	242,820.71	189,100.76	-53,719.95	-22.12%
Revenue Total:	2,489,002.21	2,371,710.93	-117,291.28	-4.71%	11,612,170.20	13,255,026.95	1,642,856.75	14.15%
Expense								
1100 - LEGISLATIVE	15,941.02	15,538.18	402.84	2.53%	217,557.20	209,625.64	7,931.56	3.65%
1300 - EXECUTIVE	48,428.98	36,237.83	12,191.15	25.17%	326,859.94	387,534.62	-60,674.68	-18.56%
1500 - GENERAL ADMIN	10,354.48	5,797.55	4,556.93	44.01%	121,863.02	69,102.54	52,760.48	43.29%
1510 - FINANCE ADMIN	127,398.16	42,030.58	85,367.58	67.01%	438,380.15	512,900.96	-74,520.81	-17.00%
1530 - LAW	0.00	24,565.37	-24,565.37	0.00%	87,737.39	127,974.78	-40,237.39	-45.86%
1560 - AUDIT	0.00	0.00	0.00	0.00%	40,000.00	52,030.00	-12,030.00	-30.08%
1565 - WALTON PLAZA	0.00	0.00	0.00	0.00%	445,798.14	443,995.14	1,803.00	0.40%
2650 - MUNICIPAL COURT	15,583.22	33,844.61	-18,261.39	-117.19%	170,391.08	217,883.53	-47,492.45	-27.87%
3200 - POLICE	496,138.39	607,152.82	-111,014.43	-22.38%	5,405,962.58	6,835,951.16	-1,429,988.58	-26.45%
3500 - FIRE OPERATIONS	173,365.57	195,684.05	-22,318.48	-12.87%	2,053,453.96	2,251,444.80	-197,990.84	-9.64%
3510 - FIRE PREVENTION/CRR	5,904.83	6,288.50	-383.67	-6.50%	81,158.82	81,339.41	-180.59	-0.22%
4200 - STREETS & TRANSPORTATION	115,122.43	135,734.27	-20,611.84	-17.90%	1,220,908.70	1,370,101.21	-149,192.51	-12.22%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	9,931.00	11,431.00	-1,500.00	-15.10%
5530 - COMMUNITY CENTER	2,218.14	1,120.42	1,097.72	49.49%	19,080.72	12,531.17	6,549.55	34.33%
6100 - RECREATION	0.00	22,715.79	-22,715.79	0.00%	0.00	224,141.67	-224,141.67	0.00%
6200 - BLDGS & GROUNDS	58,422.94	63,582.26	-5,159.32	-8.83%	675,558.75	555,456.32	120,102.43	17.78%
6500 - LIBRARIES	519.69	312.27	207.42	39.91%	102,914.29	120,877.53	-17,963.24	-17.45%
7200 - CODE & DEVELOPMENT	67,667.27	64,768.11	2,899.16	4.28%	589,201.61	775,965.14	-186,763.53	-31.70%
7400 - PLANNING AND ZONING	0.00	0.00	0.00	0.00%	4,682.78	4,844.25	-161.47	-3.45%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 10/31/

DEP...	2022	2023	Oct. Variance		2022	2023	YTD Variance	
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7520 - ECONOMIC DEVELOPMENT & PLANNING	52,747.13	32,932.29	19,814.84	37.57%	372,018.67	415,638.99	-43,620.32	-11.73%
7550 - DOWNTOWN DEVELOPMENT	37.95	6,340.24	-6,302.29	-16,606.82%	19,099.41	19,495.53	-396.12	-2.07%
7563 - AIRPORT	2,212.24	44,239.72	-42,027.48	-1,899.77%	192,268.58	203,919.86	-11,651.28	-6.06%
Expense Total:	1,192,062.44	1,338,884.86	-146,822.42	-12.32%	12,594,826.79	14,904,185.25	-2,309,358.46	-18.34%
Total Surplus (Deficit):	1,296,939.77	1,032,826.07	-264,113.70	-20.36%	-982,656.59	-1,649,158.30	-666,501.71	-67.83%



Monroe, GA

General Fund Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

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DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	15,022,894.01	15,022,894.01	2,275,307.26	9,586,296.56	-5,436,597.45	36.19%
1519 - INTERGOVERNMENTAL	2,303,237.00	2,303,237.00	0.00	1,605,148.80	-698,088.20	30.31%
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,756.30	-551.70	16.68%
2650 - MUNICIPAL COURT	300,000.00	300,000.00	19,522.06	233,546.26	-66,453.74	22.15%
3200 - POLICE	434,258.00	434,258.00	7,132.34	525,690.64	91,432.64	21.05%
3500 - FIRE OPERATIONS	65,621.52	65,621.52	0.00	55,401.47	-10,220.05	15.57%
3510 - FIRE PREVENTION/CRR	20,000.00	20,000.00	150.00	27,780.47	7,780.47	38.90%
4200 - STREETS & TRANSPORTATION	225,025.00	225,025.00	0.00	219,677.62	-5,347.38	2.38%
5530 - COMMUNITY CENTER	48,333.00	48,333.00	4,583.33	39,999.99	-8,333.01	17.24%
6200 - BLDGS & GROUNDS	0.00	0.00	0.00	17,834.60	17,834.60	0.00%
7200 - CODE & DEVELOPMENT	647,100.00	647,100.00	31,865.04	707,414.48	60,314.48	9.32%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	0.00	9,379.00	-10,621.00	53.11%
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	35,000.00	0.00	0.00%
7563 - AIRPORT	349,442.00	349,442.00	24,125.27	189,100.76	-160,341.24	45.88%
Revenue Total:	19,474,218.53	19,474,218.53	2,371,710.93	13,255,026.95	-6,219,191.58	31.94%
Expense						
1100 - LEGISLATIVE	251,706.00	251,706.00	15,538.18	209,625.64	42,080.36	16.72%
1300 - EXECUTIVE	472,190.00	472,190.00	36,237.83	387,534.62	84,655.38	17.93%
1400 - ELECTIONS	20,300.00	20,300.00	0.00	0.00	20,300.00	100.00%
1500 - GENERAL ADMIN	79,544.00	79,544.00	5,797.55	69,102.54	10,441.46	13.13%
1510 - FINANCE ADMIN	506,034.00	506,034.00	42,030.58	512,900.96	-6,866.96	-1.36%
1530 - LAW	160,000.00	160,000.00	24,565.37	127,974.78	32,025.22	20.02%
1560 - AUDIT	40,000.00	40,000.00	0.00	52,030.00	-12,030.00	-30.08%
1565 - WALTON PLAZA	591,849.81	591,849.81	0.00	443,995.14	147,854.67	24.98%
2650 - MUNICIPAL COURT	254,944.00	254,944.00	33,844.61	217,883.53	37,060.47	14.54%
3200 - POLICE	7,408,105.00	7,408,105.00	607,152.82	6,835,951.16	572,153.84	7.72%
3500 - FIRE OPERATIONS	2,692,801.00	2,692,801.00	195,684.05	2,251,444.80	441,356.20	16.39%
3510 - FIRE PREVENTION/CRR	104,371.00	104,371.00	6,288.50	81,339.41	23,031.59	22.07%
4200 - STREETS & TRANSPORTATION	1,834,029.00	1,834,029.00	135,734.27	1,370,101.21	463,927.79	25.30%
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	0.00	11,431.00	1,469.00	11.39%
5530 - COMMUNITY CENTER	6,180.00	6,180.00	1,120.42	12,531.17	-6,351.17	-102.77%
6100 - RECREATION	2,460,321.13	2,460,321.13	22,715.79	224,141.67	2,236,179.46	90.89%
6200 - BLDGS & GROUNDS	651,665.00	651,665.00	63,582.26	555,456.32	96,208.68	14.76%
6500 - LIBRARIES	154,442.61	154,442.61	312.27	120,877.53	33,565.08	21.73%
7200 - CODE & DEVELOPMENT	898,451.00	898,451.00	64,768.11	775,965.14	122,485.86	13.63%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	4,844.25	-0.25	-0.01%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	579,026.00	579,026.00	32,932.29	415,638.99	163,387.01	28.22%
7550 - DOWNTOWN DEVELOPMENT	25,450.00	25,450.00	6,340.24	19,495.53	5,954.47	23.40%
7563 - AIRPORT	265,065.00	265,065.00	44,239.72	203,919.86	61,145.14	23.07%
Expense Total:	19,474,218.55	19,474,218.55	1,338,884.86	14,904,185.25	4,570,033.30	23.47%
Report Surplus (Deficit):	-0.02	-0.02	1,032,826.07	-1,649,158.30	-1,649,158.28	91,400.00%



Utilities Fund

For Fiscal Period Ending: October 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2023	Year End 2022
Revenue							
4002 - WATER	8,103,733	8,103,733	696,797	6,450,696	2,766,078	9,216,774	9,713,582
4003 - SEWER	5,213,333	5,213,333	444,850	4,351,473	861,564	5,213,037	5,343,417
4004 - STORMWATER	8,000	8,000	-	2,300	-	2,300	6,608
4005 - GAS	5,741,619	5,741,619	269,497	4,190,626	964,251	5,154,877	5,836,544
4006 - GUTA	63,880	63,880	4,545	38,140	3,293	41,433	157,163
4008 - ELECTRIC	20,753,333	20,753,333	1,980,405	18,353,408	3,300,247	21,653,654	20,677,315
4009 - TELECOM & INTERNET	4,143,333	4,143,333	397,061	3,677,084	719,496	4,396,580	4,069,720
4010 - CABLE TV	2,773,333	2,773,333	229,434	2,272,355	465,409	2,737,764	2,985,527
4012 - UTIL FINANCE	-	-	(50,334)	304,719	26,522	331,241	742,590
4015- CENTRAL SERVICES	-	-	54,836	54,836	6,500	61,336	6,500
Revenue Total:	46,800,566	46,800,566	4,027,091	39,695,636	9,113,360	48,808,996	49,538,966
Expense							
4002 - WATER	7,223,733	7,223,733	568,648	5,577,711	1,136,634	6,714,345	6,740,221
4003 - SEWER	5,716,536	5,716,536	406,928	4,261,719	769,367	5,031,086	5,113,182
4004 - STORMWATER	483,003	483,003	56,670	462,406	58,695	521,101	366,429
4005 - GAS	6,691,442	6,691,442	258,449	4,147,772	1,147,207	5,294,979	5,614,801
4006 - GUTA	63,930	63,930	5,120	43,842	53,074	96,915	265,091
4007 - GEN ADMIN WSG	257,416	257,416	22,807	241,254	48,114	289,368	253,009
4008 - ELECTRIC	18,114,008	18,114,008	1,704,010	16,836,614	4,004,561	20,841,175	20,327,470
4009 - TELECOM & INTERNET	3,410,627	3,410,627	297,154	2,965,833	554,666	3,520,499	3,021,142
4010 - CABLE TV	4,542,960	4,542,960	320,700	3,429,961	633,871	4,063,833	4,171,000
4011 - GEN ADMIN ELEC/TELECOM	217,399	217,399	16,828	185,811	34,326	220,136	219,793
4012 - UTIL FINANCE	(2,634,804)	(2,634,804)	(255,684)	(2,871,712)	(334,241)	(3,205,953)	(2,852,933)
4013 - UTIL CUST SVC	1,452,640	1,452,640	150,131	1,311,305	345,932	1,657,238	1,689,047
4014 - UTIL BILLING	507,661	507,661	40,881	452,864	97,005	549,869	511,268
4015 - CENTRAL SERVICES	754,016	754,016	80,959	818,803	199,169	1,017,972	1,228,466
CAPITAL	-	-	-	-	-	-	-
Expense Total:	46,800,566	46,800,566	3,673,600	37,864,183	8,748,379	46,612,562	46,667,986
Report Surplus (Deficit):				1,831,452		2,196,433	2,870,980



Monroe, GA

Utility Fund Monthly Budget Report
Group Summary
For Fiscal: 2023 Period Ending: 10/31/2023
without Capital

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ACTIVIT...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	675,040.98	696,796.68	21,755.70	3.22%	6,750,409.80	6,450,695.65	-299,714.15	-4.44%	8,103,733.33
4003 - SEWER	434,270.66	444,849.60	10,578.94	2.44%	4,342,706.60	4,351,472.59	8,765.99	0.20%	5,213,333.33
4004 - STORMWATER	666.40	0.00	-666.40	-100.00%	6,664.00	2,300.00	-4,364.00	-65.49%	8,000.00
4005 - GAS	478,276.88	269,496.91	-208,779.97	-43.65%	4,782,768.80	4,190,625.55	-592,143.25	-12.38%	5,741,619.33
4006 - GUTA	5,321.20	4,545.00	-776.20	-14.59%	53,212.00	38,140.00	-15,072.00	-28.32%	63,880.00
4008 - ELECTRIC	1,728,752.66	1,980,405.21	251,652.55	14.56%	17,287,526.60	18,353,407.60	1,065,881.00	6.17%	20,753,333.33
4009 - TELECOM & INTERNET	345,139.66	397,060.96	51,921.30	15.04%	3,451,396.60	3,677,084.05	225,687.45	6.54%	4,143,333.33
4010 - CABLE TV	231,018.66	229,433.60	-1,585.06	-0.69%	2,310,186.60	2,272,354.88	-37,831.72	-1.64%	2,773,333.33
4012 - UTIL FINANCE	0.00	-50,333.66	-50,333.66	0.00%	0.00	304,719.03	304,719.03	0.00%	0.00
4015 - CENTRAL SERVICES	0.00	54,836.34	54,836.34	0.00%	0.00	54,836.34	54,836.34	0.00%	0.00
Total Revenue:	3,898,487.10	4,027,090.64	128,603.54	3.30%	38,984,871.00	39,695,635.69	710,764.69	1.82%	46,800,565.98
Expense									
4002 - WATER	601,736.83	568,647.89	33,088.94	5.50%	6,017,368.30	5,577,710.51	439,657.79	7.31%	7,223,732.95
4003 - SEWER	476,187.27	406,927.60	69,259.67	14.54%	4,761,872.70	4,261,718.93	500,153.77	10.50%	5,716,535.60
4004 - STORMWATER	40,234.11	56,670.20	-16,436.09	-40.85%	402,341.10	462,405.74	-60,064.64	-14.93%	483,003.00
4005 - GAS	557,397.03	258,448.77	298,948.26	53.63%	5,573,970.30	4,147,396.16	1,426,574.14	25.59%	6,691,441.89
4006 - GUTA	5,325.35	5,119.59	205.76	3.86%	53,253.50	43,841.67	9,411.83	17.67%	63,930.00
4007 - GEN ADMIN WSG	21,442.70	22,807.18	-1,364.48	-6.36%	214,427.00	241,254.48	-26,827.48	-12.51%	257,416.00
4008 - ELECTRIC	1,508,896.82	1,704,009.77	-195,112.95	-12.93%	15,088,968.20	16,836,614.22	-1,747,646.02	-11.58%	18,114,008.00
4009 - TELECOM & INTERNET	284,105.16	297,153.84	-13,048.68	-4.59%	2,841,051.60	2,965,833.30	-124,781.70	-4.39%	3,410,627.00
4010 - CABLE TV	378,428.50	320,699.74	57,728.76	15.25%	3,784,285.00	3,429,961.29	354,323.71	9.36%	4,542,960.00
4011 - GEN ADMIN ELEC/TELECOM	18,109.28	16,828.26	1,281.02	7.07%	181,092.80	185,810.84	-4,718.04	-2.61%	217,399.00
4012 - UTIL FINANCE	-219,479.21	-255,684.11	36,204.90	-16.50%	-2,194,792.10	-2,871,711.75	676,919.65	-30.84%	-2,634,804.00
4013 - UTIL CUST SVC	121,004.88	150,131.21	-29,126.33	-24.07%	1,210,048.80	1,311,305.31	-101,256.51	-8.37%	1,452,640.00
4014 - UTIL BILLING	42,288.13	40,880.56	1,407.57	3.33%	422,881.30	452,863.99	-29,982.69	-7.09%	507,661.00
4015 - CENTRAL SERVICES	62,809.47	80,959.42	-18,149.95	-28.90%	628,094.70	818,803.32	-190,708.62	-30.36%	754,016.00
Total Expense:	3,898,486.32	3,673,599.92	224,886.40	5.77%	38,984,863.20	37,863,808.01	1,121,055.19	2.88%	46,800,566.44
Report Total:	0.78	353,490.72	353,489.94		7.80	1,831,827.68	1,831,819.88		-0.46



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

with Capital

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	8,103,733.33	8,103,733.33	696,796.68	6,470,386.65	1,633,346.68
4003 - SEWER	5,213,333.33	5,213,333.33	444,849.60	4,351,472.59	861,860.74
4004 - STORMWATER	8,000.00	8,000.00	0.00	2,300.00	5,700.00
4005 - GAS	5,741,619.33	5,741,619.33	269,496.91	4,190,625.55	1,550,993.78
4006 - GUTA	63,880.00	63,880.00	4,545.00	38,140.00	25,740.00
4008 - ELECTRIC	20,753,333.33	20,753,333.33	2,043,784.37	18,459,607.93	2,293,725.40
4009 - TELECOM & INTERNET	4,143,333.33	4,143,333.33	397,060.96	3,677,084.05	466,249.28
4010 - CABLE TV	2,773,333.33	2,773,333.33	229,433.60	2,272,354.88	500,978.45
4012 - UTIL FINANCE	0.00	0.00	-50,333.66	304,719.03	-304,719.03
4015 - CENTRAL SERVICES	0.00	0.00	54,836.34	54,836.34	-54,836.34
Revenue Total:	46,800,565.98	46,800,565.98	4,090,469.80	39,821,527.02	6,979,038.96
Expense					
4002 - WATER	7,223,732.95	7,223,732.95	792,528.58	9,129,077.50	-1,905,344.55
4003 - SEWER	5,716,535.60	5,716,535.60	778,198.34	5,499,147.09	217,388.51
4004 - STORMWATER	483,003.00	483,003.00	64,470.20	502,279.94	-19,276.94
4005 - GAS	6,691,441.89	6,691,441.89	329,460.48	4,246,335.87	2,445,106.02
4006 - GUTA	63,930.00	63,930.00	5,119.59	43,841.67	20,088.33
4007 - GEN ADMIN WSG	257,416.00	257,416.00	22,807.18	241,254.48	16,161.52
4008 - ELECTRIC	18,114,008.00	18,114,008.00	1,857,272.07	17,718,864.36	395,143.64
4009 - TELECOM & INTERNET	3,410,627.00	3,410,627.00	788,952.75	8,135,708.05	-4,725,081.05
4010 - CABLE TV	4,542,960.00	4,542,960.00	320,699.74	3,433,057.29	1,109,902.71
4011 - GEN ADMIN ELEC/TELECOM	217,399.00	217,399.00	16,828.26	185,810.84	31,588.16
4012 - UTIL FINANCE	-2,634,804.00	-2,634,804.00	-242,434.11	-2,686,457.50	51,653.50
4013 - UTIL CUST SVC	1,452,640.00	1,452,640.00	150,131.21	1,311,305.31	141,334.69
4014 - UTIL BILLING	507,661.00	507,661.00	40,880.56	452,863.99	54,797.01
4015 - CENTRAL SERVICES	754,016.00	754,016.00	137,940.54	879,834.87	-125,818.87
Expense Total:	46,800,566.44	46,800,566.44	5,062,855.39	49,092,923.76	-2,292,357.32
Total Surplus (Deficit):	-0.46	-0.46	-972,385.59	-9,271,396.74	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 10/31/2023

with Capital

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ACTIVIT...	2022 Oct. Activity	2023 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	723,911.04	696,796.68	-27,114.36	-3.75%	6,945,702.77	6,470,386.65	-475,316.12	-6.84%
4003 - SEWER	433,807.57	444,849.60	11,042.03	2.55%	4,481,852.94	4,351,472.59	-130,380.35	-2.91%
4004 - STORMWATER	0.00	0.00	0.00	0.00%	4,180.00	2,300.00	-1,880.00	-44.98%
4005 - GAS	247,840.72	269,496.91	21,656.19	8.74%	4,872,293.11	4,190,625.55	-681,667.56	-13.99%
4006 - GUTA	11,390.00	4,545.00	-6,845.00	-60.10%	153,870.08	38,140.00	-115,730.08	-75.21%
4008 - ELECTRIC	1,817,355.72	2,043,784.37	226,428.65	12.46%	17,350,818.24	18,459,607.93	1,108,789.69	6.39%
4009 - TELECOM & INTERNET	351,190.65	397,060.96	45,870.31	13.06%	3,350,223.50	3,677,084.05	326,860.55	9.76%
4010 - CABLE TV	248,226.43	229,433.60	-18,792.83	-7.57%	2,520,117.91	2,272,354.88	-247,763.03	-9.83%
4012 - UTIL FINANCE	4,892.27	-50,333.66	-55,225.93	-1,128.84%	716,068.35	304,719.03	-411,349.32	-57.45%
4015 - CENTRAL SERVICES	0.00	54,836.34	54,836.34	0.00%	0.00	54,836.34	54,836.34	0.00%
Revenue Total:	3,838,614.40	4,090,469.80	251,855.40	6.56%	40,395,126.90	39,821,527.02	-573,599.88	-1.42%
Expense								
4002 - WATER	1,090,139.77	792,528.58	297,611.19	27.30%	7,616,085.74	9,129,077.50	-1,512,991.76	-19.87%
4003 - SEWER	1,127,810.76	778,198.34	349,612.42	31.00%	8,113,286.74	5,499,147.09	2,614,139.65	32.22%
4004 - STORMWATER	207,479.64	64,470.20	143,009.44	68.93%	2,191,292.55	502,279.94	1,689,012.61	77.08%
4005 - GAS	463,729.70	329,460.48	134,269.22	28.95%	4,984,007.57	4,246,335.87	737,671.70	14.80%
4006 - GUTA	15,776.70	5,119.59	10,657.11	67.55%	210,511.44	43,841.67	166,669.77	79.17%
4007 - GEN ADMIN WSG	19,831.81	22,807.18	-2,975.37	-15.00%	204,895.06	241,254.48	-36,359.42	-17.75%
4008 - ELECTRIC	1,666,978.53	1,857,272.07	-190,293.54	-11.42%	16,806,405.83	17,718,864.36	-912,458.53	-5.43%
4009 - TELECOM & INTERNET	1,060,424.97	788,952.75	271,472.22	25.60%	6,138,027.57	8,135,708.05	-1,997,680.48	-32.55%
4010 - CABLE TV	347,654.14	320,699.74	26,954.40	7.75%	3,518,415.71	3,433,057.29	85,358.42	2.43%
4011 - GEN ADMIN ELEC/TELECOM	17,559.14	16,828.26	730.88	4.16%	185,467.24	185,810.84	-343.60	-0.19%
4012 - UTIL FINANCE	-250,154.41	-242,434.11	-7,720.30	-3.09%	-2,541,641.17	-2,686,457.50	144,816.33	5.70%
4013 - UTIL CUST SVC	137,770.06	150,131.21	-12,361.15	-8.97%	1,343,114.57	1,311,305.31	31,809.26	2.37%
4014 - UTIL BILLING	34,305.08	40,880.56	-6,575.48	-19.17%	412,904.77	452,863.99	-39,959.22	-9.68%
4015 - CENTRAL SERVICES	100,982.43	137,940.54	-36,958.11	-36.60%	1,100,490.49	879,834.87	220,655.62	20.05%
Expense Total:	6,040,288.32	5,062,855.39	977,432.93	16.18%	50,283,264.11	49,092,923.76	1,190,340.35	2.37%
Total Surplus (Deficit):	-2,201,673.92	-972,385.59	1,229,288.33	55.83%	-9,888,137.21	-9,271,396.74	616,740.47	6.24%



Monroe, GA

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Utility Fund Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

without Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	8,103,733.33	8,103,733.33	696,796.68	6,450,695.65	-1,653,037.68	20.40%
4003 - SEWER	5,213,333.33	5,213,333.33	444,849.60	4,351,472.59	-861,860.74	16.53%
4004 - STORMWATER	8,000.00	8,000.00	0.00	2,300.00	-5,700.00	71.25%
4005 - GAS	5,741,619.33	5,741,619.33	269,496.91	4,190,625.55	-1,550,993.78	27.01%
4006 - GUTA	63,880.00	63,880.00	4,545.00	38,140.00	-25,740.00	40.29%
4008 - ELECTRIC	20,753,333.33	20,753,333.33	1,980,405.21	18,353,407.60	-2,399,925.73	11.56%
4009 - TELECOM & INTERNET	4,143,333.33	4,143,333.33	397,060.96	3,677,084.05	-466,249.28	11.25%
4010 - CABLE TV	2,773,333.33	2,773,333.33	229,433.60	2,272,354.88	-500,978.45	18.06%
4012 - UTIL FINANCE	0.00	0.00	-50,333.66	304,719.03	304,719.03	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	54,836.34	54,836.34	54,836.34	0.00%
Revenue Total:	46,800,565.98	46,800,565.98	4,027,090.64	39,695,635.69	-7,104,930.29	15.18%
Expense						
4002 - WATER	7,223,732.95	7,223,732.95	568,647.89	5,577,710.51	1,646,022.44	22.79%
4003 - SEWER	5,716,535.60	5,716,535.60	406,927.60	4,261,718.93	1,454,816.67	25.45%
4004 - STORMWATER	483,003.00	483,003.00	56,670.20	462,405.74	20,597.26	4.26%
4005 - GAS	6,691,441.89	6,691,441.89	258,448.77	4,147,396.16	2,544,045.73	38.02%
4006 - GUTA	63,930.00	63,930.00	5,119.59	43,841.67	20,088.33	31.42%
4007 - GEN ADMIN WSG	257,416.00	257,416.00	22,807.18	241,254.48	16,161.52	6.28%
4008 - ELECTRIC	18,114,008.00	18,114,008.00	1,704,009.77	16,836,614.22	1,277,393.78	7.05%
4009 - TELECOM & INTERNET	3,410,627.00	3,410,627.00	297,153.84	2,965,833.30	444,793.70	13.04%
4010 - CABLE TV	4,542,960.00	4,542,960.00	320,699.74	3,429,961.29	1,112,998.71	24.50%
4011 - GEN ADMIN ELEC/TELECOM	217,399.00	217,399.00	16,828.26	185,810.84	31,588.16	14.53%
4012 - UTIL FINANCE	-2,634,804.00	-2,634,804.00	-255,684.11	-2,871,711.75	236,907.75	-8.99%
4013 - UTIL CUST SVC	1,452,640.00	1,452,640.00	150,131.21	1,311,305.31	141,334.69	9.73%
4014 - UTIL BILLING	507,661.00	507,661.00	40,880.56	452,863.99	54,797.01	10.79%
4015 - CENTRAL SERVICES	754,016.00	754,016.00	80,959.42	818,803.32	-64,787.32	-8.59%
Expense Total:	46,800,566.44	46,800,566.44	3,673,599.92	37,863,808.01	8,936,758.43	19.10%
Report Surplus (Deficit):	-0.46	-0.46	353,490.72	1,831,827.68	1,831,828.14	23,508.70%



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Utility Fund Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

Capital Revenue & Expense

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	19,691.00	19,691.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	63,379.16	106,200.33	106,200.33	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	0.00	0.00	63,379.16	125,891.33	125,891.33	0.00%
Expense						
4002 - WATER	0.00	0.00	223,880.69	3,551,366.99	-3,551,366.99	0.00%
4003 - SEWER	0.00	0.00	371,270.74	1,237,428.16	-1,237,428.16	0.00%
4004 - STORMWATER	0.00	0.00	7,800.00	39,874.20	-39,874.20	0.00%
4005 - GAS	0.00	0.00	71,011.71	98,939.71	-98,939.71	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	153,262.30	882,250.14	-882,250.14	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	491,798.91	5,169,874.75	-5,169,874.75	0.00%
4010 - CABLE TV	0.00	0.00	0.00	3,096.00	-3,096.00	0.00%
4012 - UTIL FINANCE	0.00	0.00	13,250.00	185,254.25	-185,254.25	0.00%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	56,981.12	61,031.55	-61,031.55	0.00%
Expense Total:	0.00	0.00	1,389,255.47	11,229,115.75	-11,229,115.75	0.00%
Report Surplus (Deficit):	0.00	0.00	-1,325,876.31	-11,103,224.42	-11,103,224.42	0.00%



Solid Waste Fund

For Fiscal Period Ending: October 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2023	Year End 2022
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	2,943
4520 - SOLID WASTE COLLECTION	2,500,000	2,500,000	258,786	2,226,147	666,586	2,892,733	2,726,699
4530 - SOLID WASTE DISPOSAL	5,649,487	5,649,487	335,469	3,850,964	744,335	4,595,299	4,455,632
4540 - RECYCLABLES COLLECTION	32,000	32,000	3,758	29,321	5,236	34,557	37,405
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	3,619
Revenue Total:	8,181,487	8,181,487	598,014	6,106,433	1,416,157	7,522,589	7,226,296
Expense							
4510 - SOLID WASTE ADMINISTRATION	416,904	416,904	49,816	332,733	88,518	421,251	424,344
4520 - SOLID WASTE COLLECTION	1,313,435	1,313,435	137,904	1,217,705	412,647	1,630,352	1,546,493
4530 - SOLID WASTE DISPOSAL	5,106,887	5,106,887	413,106	3,990,929	1,065,123	5,056,052	4,577,790
4540 - RECYCLABLES COLLECTION	237,741	237,741	19,423	155,960	22,202	178,161	135,875
4585 - YARD TRIMMINGS COLLECTION	301,676	301,676	27,985	292,605	59,324	351,929	316,791
9003 - SW - OTHER FINANCING USES	804,844	804,844	27,985	303,393	70,571	373,964	418,187
Expense Total:	8,181,487	8,181,487	676,220	6,293,325	1,718,385	8,011,710	7,419,479
Report Surplus (Deficit):				(186,892)		(489,121)	(193,183)



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Solid Waste Fund Monthly Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

without Capital

DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	208,250.00	258,786.43	50,536.43	24.27%	2,082,500.00	2,226,147.03	143,647.03	6.90%	2,500,000.00
4530 - SOLID WASTE DISPOSAL	470,602.26	335,469.01	-135,133.25	-28.71%	4,706,022.60	3,850,964.45	-855,058.15	-18.17%	5,649,487.00
4540 - RECYCLABLES COLLECTION	2,665.60	3,758.09	1,092.49	40.98%	26,656.00	29,321.15	2,665.15	10.00%	32,000.00
Total Revenue:	681,517.86	598,013.53	-83,504.33	-12.25%	6,815,178.60	6,106,432.63	-708,745.97	-10.40%	8,181,487.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	34,728.06	49,816.27	-15,088.21	-43.45%	347,280.60	332,733.10	14,547.50	4.19%	416,904.00
4520 - SOLID WASTE COLLECTION	109,409.09	137,903.70	-28,494.61	-26.04%	1,094,090.90	1,217,704.76	-123,613.86	-11.30%	1,313,435.00
4530 - SOLID WASTE DISPOSAL	425,403.64	413,106.22	12,297.42	2.89%	4,254,036.40	3,990,928.91	263,107.49	6.18%	5,106,887.00
4540 - RECYCLABLES COLLECTION	19,803.76	19,423.10	380.66	1.92%	198,037.60	155,959.72	42,077.88	21.25%	237,741.00
4585 - YARD TRIMMINGS COLLECTION	25,129.58	27,985.06	-2,855.48	-11.36%	251,295.80	292,604.95	-41,309.15	-16.44%	301,676.00
9003 - SW - OTHER FINANCING USES	67,043.50	27,985.37	39,058.13	58.26%	670,435.00	303,393.25	367,041.75	54.75%	804,844.11
Total Expense:	681,517.63	676,219.72	5,297.91	0.78%	6,815,176.30	6,293,324.69	521,851.61	7.66%	8,181,487.11
Report Total:	0.23	-78,206.19	-78,206.42		2.30	-186,892.06	-186,894.36		-0.11



Monroe, GA

Solid Waste Fund Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023
with Capital

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	2,500,000.00	2,500,000.00	258,786.43	2,226,147.03	273,852.97
4530 - SOLID WASTE DISPOSAL	5,649,487.00	5,649,487.00	335,469.01	3,850,964.45	1,798,522.55
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,758.09	29,321.15	2,678.85
Revenue Total:	8,181,487.00	8,181,487.00	598,013.53	6,106,432.63	2,075,054.37
Expense					
4510 - SOLID WASTE ADMINISTRATION	416,904.00	416,904.00	49,816.27	343,949.87	72,954.13
4520 - SOLID WASTE COLLECTION	1,313,435.00	1,313,435.00	178,098.00	1,585,966.06	-272,531.06
4530 - SOLID WASTE DISPOSAL	5,106,887.00	5,106,887.00	413,106.22	4,024,569.36	1,082,317.64
4540 - RECYCLABLES COLLECTION	237,741.00	237,741.00	19,423.10	155,959.72	81,781.28
4585 - YARD TRIMMINGS COLLECTION	301,676.00	301,676.00	27,985.06	292,604.95	9,071.05
9003 - SW - OTHER FINANCING USES	804,844.11	804,844.11	27,985.37	303,393.25	501,450.86
Expense Total:	8,181,487.11	8,181,487.11	716,414.02	6,706,443.21	1,475,043.90
Total Surplus (Deficit):	-0.11	-0.11	-118,400.49	-600,010.58	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 10/31/2023
with Capital

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DEP...	2022 Oct. Activity	2023 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00%	2,942.56	0.00	-2,942.56	-100.00%
4520 - SOLID WASTE COLLECTION	207,749.33	258,786.43	51,037.10	24.57%	2,060,113.08	2,226,147.03	166,033.95	8.06%
4530 - SOLID WASTE DISPOSAL	337,195.47	335,469.01	-1,726.46	-0.51%	3,711,296.56	3,850,964.45	139,667.89	3.76%
4540 - RECYCLABLES COLLECTION	5,966.14	3,758.09	-2,208.05	-37.01%	32,168.88	29,321.15	-2,847.73	-8.85%
4585 - YARD TRIMMINGS COLLECTION	801.19	0.00	-801.19	-100.00%	3,618.63	0.00	-3,618.63	-100.00%
Revenue Total:	551,712.13	598,013.53	46,301.40	8.39%	5,810,139.71	6,106,432.63	296,292.92	5.10%
Expense								
4510 - SOLID WASTE ADMINISTRATION	36,039.41	49,816.27	-13,776.86	-38.23%	334,787.64	343,949.87	-9,162.23	-2.74%
4520 - SOLID WASTE COLLECTION	94,120.40	178,098.00	-83,977.60	-89.22%	1,434,791.13	1,585,966.06	-151,174.93	-10.54%
4530 - SOLID WASTE DISPOSAL	358,947.48	413,106.22	-54,158.74	-15.09%	3,546,708.03	4,024,569.36	-477,861.33	-13.47%
4540 - RECYCLABLES COLLECTION	6,234.34	19,423.10	-13,188.76	-211.55%	113,673.47	155,959.72	-42,286.25	-37.20%
4585 - YARD TRIMMINGS COLLECTION	22,342.88	27,985.06	-5,642.18	-25.25%	256,055.09	292,604.95	-36,549.86	-14.27%
9003 - SW - OTHER FINANCING USES	33,054.66	27,985.37	5,069.29	15.34%	347,615.40	303,393.25	44,222.15	12.72%
Expense Total:	550,739.17	716,414.02	-165,674.85	-30.08%	6,033,630.76	6,706,443.21	-672,812.45	-11.15%
Total Surplus (Deficit):	972.96	-118,400.49	-119,373.45	-12,269.10%	-223,491.05	-600,010.58	-376,519.53	-168.47%



Monroe, GA

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Solid Waste Fund Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

without Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	2,500,000.00	2,500,000.00	258,786.43	2,226,147.03	-273,852.97	10.95%
4530 - SOLID WASTE DISPOSAL	5,649,487.00	5,649,487.00	335,469.01	3,850,964.45	-1,798,522.55	31.84%
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,758.09	29,321.15	-2,678.85	8.37%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	8,181,487.00	8,181,487.00	598,013.53	6,106,432.63	-2,075,054.37	25.36%
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	416,904.00	416,904.00	49,816.27	332,733.10	84,170.90	20.19%
4520 - SOLID WASTE COLLECTION	1,313,435.00	1,313,435.00	137,903.70	1,217,704.76	95,730.24	7.29%
4530 - SOLID WASTE DISPOSAL	5,106,887.00	5,106,887.00	413,106.22	3,990,928.91	1,115,958.09	21.85%
4540 - RECYCLABLES COLLECTION	237,741.00	237,741.00	19,423.10	155,959.72	81,781.28	34.40%
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	301,676.00	301,676.00	27,985.06	292,604.95	9,071.05	3.01%
9003 - SW - OTHER FINANCING USES	804,844.11	804,844.11	27,985.37	303,393.25	501,450.86	62.30%
Expense Total:	8,181,487.11	8,181,487.11	676,219.72	6,293,324.69	1,888,162.42	23.08%
Report Surplus (Deficit):	-0.11	-0.11	-78,206.19	-186,892.06	-186,891.95	01,772.73%



Monroe, GA

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Solid Waste Fund Budget Report

Group Summary

For Fiscal: 2023 Period Ending: 10/31/2023

Capital Expense

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	11,216.77	-11,216.77	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	40,194.30	368,261.30	-368,261.30	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	33,640.45	-33,640.45	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	40,194.30	413,118.52	-413,118.52	0.00%
Report Total:	0.00	0.00	40,194.30	413,118.52	-413,118.52	0.00%

Performance Indicators	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22
Utilities													
Electric Customers	6,950	6,955	6,946	6,931	6,935	6,951	6,916	6,906	6,891	6,870	6,856	6,864	6,834
Natural Gas Customers	4,405	4,407	4,384	4,384	4,386	4,364	4,360	4,371	4,361	4,336	4,319	4,311	4,292
Water Customers	10,888	10,897	10,884	10,855	10,846	10,836	10,798	10,787	10,775	10,762	10,764	10,750	10,734
Wastewater Customers	7,846	7,847	7,843	7,831	7,840	7,844	7,809	7,803	7,801	7,781	7,785	7,796	7,766
Cable TV Customers	1,616	1,656	1,693	1,720	1,756	1,794	1,818	1,855	1,879	1,897	1,924	1,948	1,967
Digital Cable Customers	127	133	134	137	140	145	151	155	155	158	162	161	164
Internet Customers	3,144	3,221	3,590	3,679	3,854	3,961	3,902	4,161	4,212	4,204	4,081	4,172	4,201
Residential Phone Customers	692	696	703	704	711	712	718	717	722	720	723	727	735
Commercial Phone Customers	272	272	271	271	270	267	269	277	278	282	279	280	282
Fiber Customers	1,868	1,748	1,609	1,485	1,290	1,072	852	699	506	431	425	407	367
WIFI Router Customers													
Work Orders Generated													
Utilities													
Connects	277	236	264	204	273	244	224	271	246	218	200	224	263
Cutoff for Non-Payment	72	42	37	26	72	51	64	55	80	34	43	41	54
Electric Work Orders	110	138	128	111	94	92	116	109	123	95	84	67	75
Water Work Orders	169	60	135	104	142	92	123	129	104	174	140	110	127
Natural Gas Work Orders	33	35	34	35	39	23	41	42	34	82	33	33	59
Disconnects	185	186	183	167	186	170	153	188	155	168	144	171	181
Sewer Work Orders	3	6	9	3	4	22	12	17	12	22	11	12	16
Telecomm Work Orders	259	325	371	307	398	488	380	349	309	215	151	187	247
Stormwater Work Orders	-	-	-	-	-	-	-	-	-	-	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,851,586	\$ 4,214,066	\$ 3,886,967	\$ 3,600,639	\$ 3,480,362	\$ 3,488,266	\$ 3,545,702	\$ 3,990,438	\$ 4,331,581	\$ 4,151,912	\$ 3,593,995	\$ 3,568,577	\$ 3,906,987
Utility Revenue Collected	\$ 3,603,815	\$ 3,973,501	\$ 3,667,299	\$ 3,375,264	\$ 3,281,825	\$ 3,259,853	\$ 3,442,600	\$ 3,757,994	\$ 4,154,607	\$ 3,941,822	\$ 769,288	\$ 3,360,930	\$ 3,700,133
Amount Written Off for Bad Debt	\$ 18,061	\$ 15,197	\$ 16,916	\$ 21,107	\$ 30,819	\$ 32,202	\$ 14,392	\$ 21,439	\$ 19,085	\$ 24,256	\$ 33,840	\$ 19,918	\$ 22,001
Extensions													
Utilities													
Extensions Requested	587	581	381	483	533	523	458	605	549	347	481	575	582
Extensions Pending	148	45	157	-	-	-	1	3	3	-	2	119	179
Extensions Defaulted	22	17	7	30	22	28	23	29	28	13	29	28	24
Extensions Paid per Agreement	461	519	217	481	509	496	434	577	518	334	569	605	417
Percentage of Extensions Paid	96%	97%	98%	94%	96%	95%	95%	95%	95%	96%	94%	95%	96%
Taxes													
Admin Support													
Property Tax Collected	\$ 216,602	\$ 63,522	\$ 31,698	\$ 41,121	\$ 5,420	\$ 7,287	\$ 18,530	\$ 48,956	\$ 82,529	\$ 115,393	\$ 3,343,182	\$ 420,999	\$ 269,552
Accounting													
Payroll & Benefits													
Payroll Checks issued	-	-	-	5	-	-	1	3	-	-	-	1	-
Direct Deposit Advices	682	1,005	668	672	666	675	718	974	645	350	713	738	655
General Ledger													
Accounts Payable Checks Issued	266	242	327	271	292	324	281	382	246	273	292	308	296
Accounts Payable Invoices Entered	512	324	434	342	374	444	405	511	309	342	363	402	400
Journal Entries Processed	94	88	94	85	110	110	108	116	105	115	138	88	87
Miscellaneous Receipts	321	288	330	370	375	514	554	615	693	586	441	328	406
Utility Deposit Refunds Processed	47	51	55	54	48	27	39	55	34	35	49	40	31
Local Option Sales Tax	\$ 245,199	\$ 247,614	\$ 282,230	\$ 268,812	\$ 260,312	\$ 247,289	\$ 268,717	\$ 228,351	\$ 262,653	\$ 322,547	\$ 286,290	\$ 303,917	\$ 312,157
Special Local Option Sales Tax - 2019		308,109	311,067	350,757	315,910	329,019	309,967	337,897	287,912	289,814	345,837	308,134	328,634
Payroll & Benefits													

Performance Indicators	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22
Filled Positions	263	259	258	257	259	258	258	252	252	254	254	251	252
Vacancies	11	15	16	17	15	16	16	22	22	20	9	12	11
Unfunded Positions	5	5	5	5	5	5	5	5	5	5	38	38	38
Airport													
Airport													
Airport Fuel Sales - Gallons	2,814	2,252	1,122	1,969	1,114	1,187	1,061	1,449	654	1,240	911	1,590	1,778
Fuel Sales - Revenue	16,296	13,042	6,499	11,401	6,674	7,107	6,356	8,677	3,915	7,427	5,459	9,719	11,004



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

December 2023

City of Monroe Fire Dept

Monroe, GA

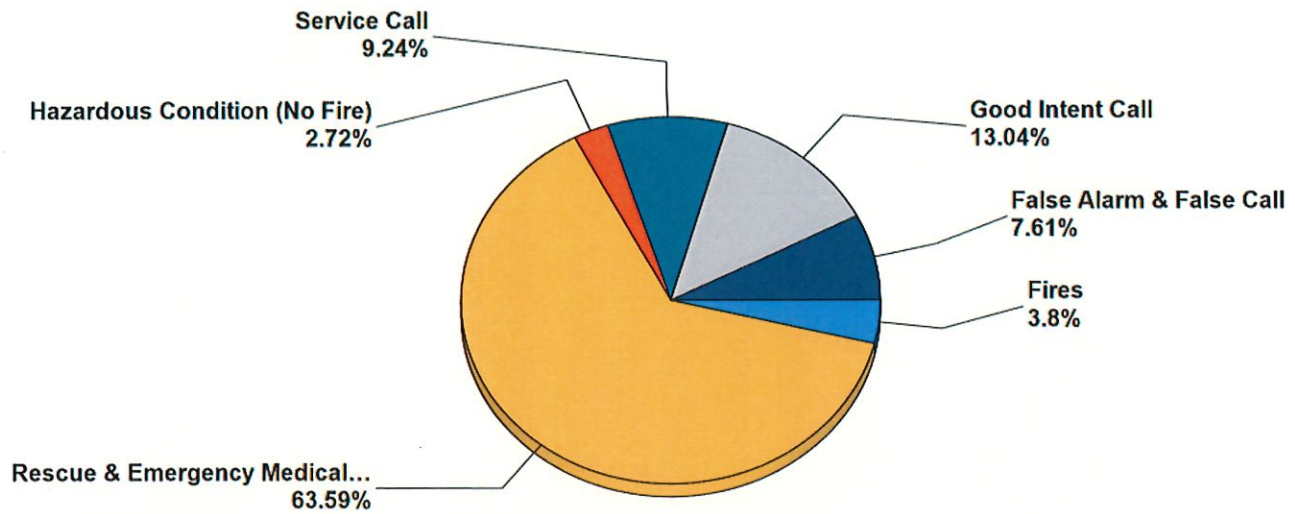
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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.8%
Rescue & Emergency Medical Service	117	63.59%
Hazardous Condition (No Fire)	5	2.72%
Service Call	17	9.24%
Good Intent Call	24	13.04%
False Alarm & False Call	14	7.61%
TOTAL	184	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

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INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.09%
141 - Forest, woods or wildland fire	2	1.09%
142 - Brush or brush-and-grass mixture fire	3	1.63%
311 - Medical assist, assist EMS crew	63	34.24%
321 - EMS call, excluding vehicle accident with injury	41	22.28%
322 - Motor vehicle accident with injuries	8	4.35%
324 - Motor vehicle accident with no injuries.	5	2.72%
400 - Hazardous condition, other	1	0.54%
412 - Gas leak (natural gas or LPG)	1	0.54%
440 - Electrical wiring/equipment problem, other	2	1.09%
444 - Power line down	1	0.54%
531 - Smoke or odor removal	1	0.54%
551 - Assist police or other governmental agency	1	0.54%
553 - Public service	8	4.35%
554 - Assist invalid	4	2.17%
561 - Unauthorized burning	3	1.63%
611 - Dispatched & cancelled en route	19	10.33%
622 - No incident found on arrival at dispatch address	1	0.54%
631 - Authorized controlled burning	2	1.09%
651 - Smoke scare, odor of smoke	1	0.54%
671 - HazMat release investigation w/no HazMat	1	0.54%
714 - Central station, malicious false alarm	1	0.54%
721 - Bomb scare - no bomb	1	0.54%
733 - Smoke detector activation due to malfunction	3	1.63%
735 - Alarm system sounded due to malfunction	5	2.72%
736 - CO detector activation due to malfunction	1	0.54%
743 - Smoke detector activation, no fire - unintentional	1	0.54%
745 - Alarm system activation, no fire - unintentional	2	1.09%
TOTAL INCIDENTS:	184	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

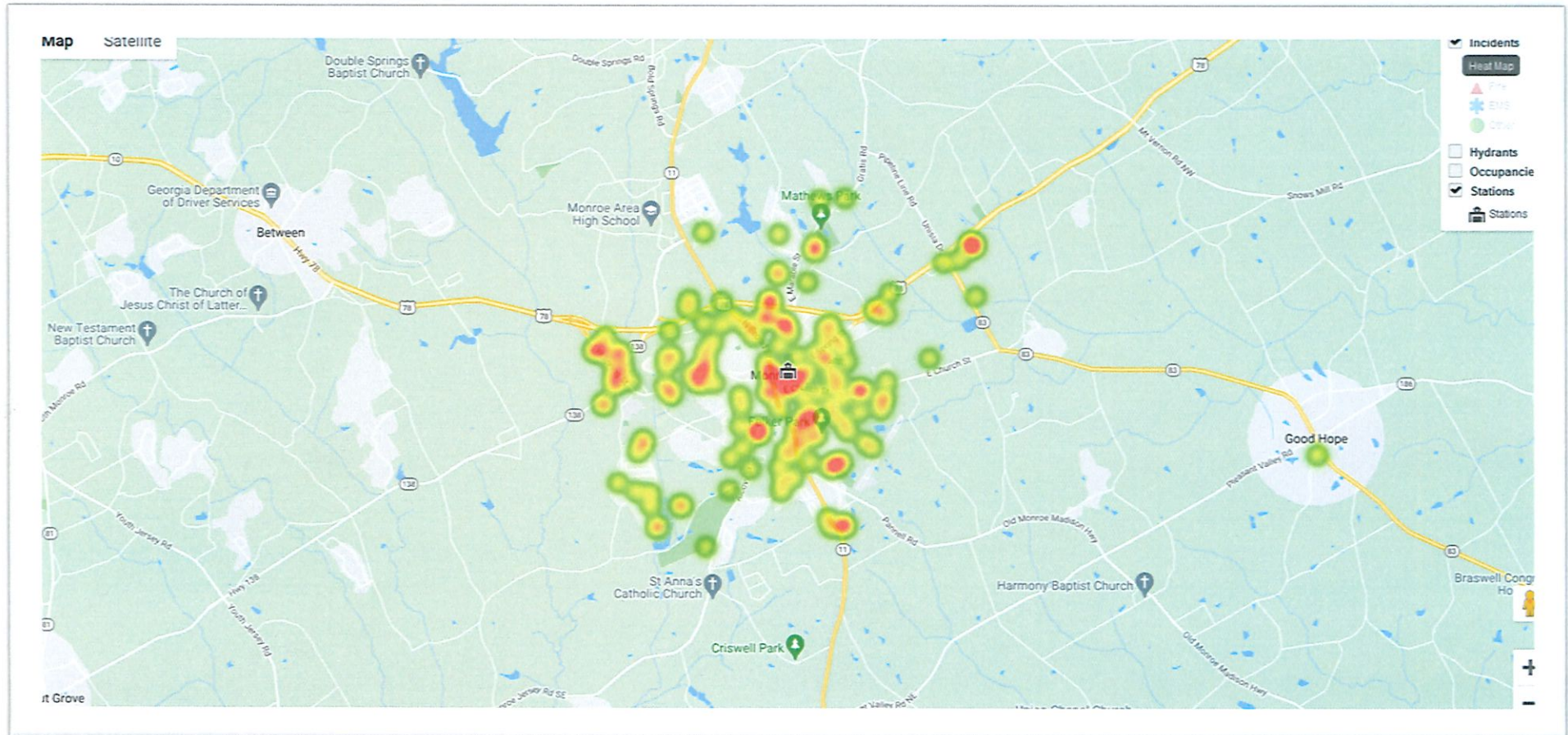


City of Monroe Fire Dept

Monroe, GA



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October 2023 Incident Distribution Map



Incident Comparison 2018-2023

October	2018	2019	2020	2021	2022	2023
100 - Fire	6	3	6	5	3	7
200 - Overpressure Rupture, Explosion, Overheat	0	0	0	0	0	0
300 - Rescue & EMS	134	122	126	116	123	117
400 - Hazardous Condition	5	11	6	9	5	5
500 - Service Call	22	17	14	11	15	17
600 - Good Intent & Canceled Call	48	67	41	65	30	24
700 - False Alarm & False Call	6	10	17	11	12	14
800 - Severe Weather & Natural Disaster	0	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0	0
	221	230	210	217	188	184

City of Monroe Fire Dept

Monroe, GA

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Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 10/01/2023 | End Date: 10/31/2023

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	176	0:05:40

City of Monroe Fire Dept

Monroe, GA

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Count of Overlapping Incidents for Date Range

Start Date: 10/01/2023 | End Date: 10/31/2023

# OVERLAPPING	% OVERLAPPING	TOTAL
50	27.17	184

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/3/2023					
10/3/2023 7:11:02 AM	10/3/2023 7:25:04 AM	2023-1839	311	Monroe (City of) Headquarters	
10/3/2023 7:22:02 AM	10/3/2023 7:24:17 AM	2023-1840	611	Monroe (City of) Headquarters	
10/4/2023					
10/4/2023 9:30:00 AM	10/4/2023 10:30:00 AM	2023-1845	553	Monroe (City of) Headquarters	
10/4/2023 9:55:00 AM	10/4/2023 11:00:00 AM	2023-1844	553	Monroe (City of) Headquarters	
10/4/2023 10:54:08 AM	10/4/2023 11:12:46 AM	2023-1846	322	Monroe (City of) Headquarters	
10/5/2023					
10/5/2023 9:49:53 AM	10/5/2023 10:30:04 AM	2023-1849	553	Monroe (City of) Headquarters	
10/5/2023 10:22:44 AM	10/5/2023 10:27:53 AM	2023-1850	745	Monroe (City of) Headquarters	
10/6/2023					
10/6/2023 3:05:34 PM	10/6/2023 3:21:11 PM	2023-1858	321	Monroe (City of) Headquarters	
10/6/2023 3:09:42 PM	10/6/2023 3:28:50 PM	2023-1859	531	Monroe (City of) Headquarters	
10/7/2023					
10/7/2023 9:35:17 AM	10/7/2023 12:34:12 PM	2023-1865	553	Monroe (City of) Headquarters	
10/7/2023 11:49:53 AM	10/7/2023 11:52:27 AM	2023-1866	611	Monroe (City of) Headquarters	
10/8/2023					
10/8/2023 5:21:27 PM	10/8/2023 5:34:59 PM	2023-1873	321	Monroe (City of) Headquarters	
10/8/2023 5:22:13 PM	10/8/2023 5:39:52 PM	2023-1874	311	Monroe (City of) Headquarters	
10/8/2023 9:57:46 PM	10/8/2023 10:15:23 PM	2023-1875	321	Monroe (City of) Headquarters	
10/8/2023 10:01:38 PM	10/8/2023 10:17:01 PM	2023-1876	311	Monroe (City of) Headquarters	
10/10/2023					
10/10/2023 3:02:24 AM	10/10/2023 3:24:44 AM	2023-1882	321	Monroe (City of) Headquarters	
10/10/2023 3:16:40 AM	10/10/2023 3:34:18 AM	2023-1883	321	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



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OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/11/2023					
10/11/2023 10:21:20 AM	10/11/2023 10:45:42 AM	2023-1889	322	Monroe (City of) Headquarters	
10/11/2023 10:40:08 AM	10/11/2023 10:52:44 AM	2023-1890	311	Monroe (City of) Headquarters	
10/11/2023 10:49:40 AM	10/11/2023 11:45:57 AM	2023-1891	311	Monroe (City of) Headquarters	
10/12/2023					
10/12/2023 3:33:29 PM	10/12/2023 4:02:19 PM	2023-1899	324	Monroe (City of) Headquarters	
10/12/2023 3:42:11 PM	10/12/2023 3:53:03 PM	2023-1900	311	Monroe (City of) Headquarters	
10/12/2023 5:24:45 PM	10/12/2023 5:35:23 PM	2023-1901	311	Monroe (City of) Headquarters	
10/12/2023 5:32:58 PM	10/12/2023 6:06:28 PM	2023-1902	311	Monroe (City of) Headquarters	
10/13/2023					
10/13/2023 8:13:41 AM	10/13/2023 8:37:30 AM	2023-1906	321	Monroe (City of) Headquarters	
10/13/2023 8:19:56 AM	10/13/2023 8:38:30 AM	2023-1907	311	Monroe (City of) Headquarters	
10/13/2023 7:57:44 PM	10/13/2023 8:19:27 PM	2023-1914	733	Monroe (City of) Headquarters	
10/13/2023 8:06:13 PM	10/13/2023 8:33:04 PM	2023-1915	736	Monroe (City of) Headquarters	
10/14/2023					
10/14/2023 9:18:47 AM	10/14/2023 9:42:31 AM	2023-1918	311	Monroe (City of) Headquarters	
10/14/2023 9:22:33 AM	10/14/2023 9:42:54 AM	2023-1919	321	Monroe (City of) Headquarters	
10/15/2023					
10/15/2023 10:45:00 AM	10/15/2023 4:00:00 PM	2023-1923	553	Monroe (City of) Headquarters	
10/15/2023 11:37:56 AM	10/15/2023 11:49:36 AM	2023-1921	311	Monroe (City of) Headquarters	
10/16/2023					
10/16/2023 12:51:43 PM	10/16/2023 1:21:20 PM	2023-1926	311	Monroe (City of) Headquarters	
10/16/2023 1:04:36 PM	10/16/2023 1:20:10 PM	2023-1927	311	Monroe (City of) Headquarters	
10/18/2023					
10/18/2023 3:00:11 PM	10/18/2023 7:46:27 PM	2023-1940	412	Monroe (City of) Headquarters	
10/18/2023 5:39:24 PM	10/18/2023 5:39:24 PM	2023-1941	321	Monroe (City of) Headquarters	
10/18/2023 7:31:10 PM	10/18/2023 7:46:27 PM	2023-1942	631	Monroe (City of) Headquarters	
10/22/2023					
10/22/2023 2:00:00 PM	10/22/2023 4:00:00 PM	2023-1961	553	Monroe (City of) Headquarters	
10/22/2023 3:09:52 PM	10/22/2023 3:13:06 PM	2023-1962	611	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

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ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/24/2023					
10/24/2023 1:39:54 AM	10/24/2023 2:15:20 AM	2023-1968	321	Monroe (City of) Headquarters	
10/24/2023 2:10:43 AM	10/24/2023 2:24:57 AM	2023-1969	311	Monroe (City of) Headquarters	
10/25/2023					
10/25/2023 7:30:00 AM	10/25/2023 12:00:00 PM	2023-1977	553	Monroe (City of) Headquarters	
10/25/2023 7:55:37 AM	10/25/2023 8:17:55 AM	2023-1974	554	Monroe (City of) Headquarters	
10/25/2023 8:36:51 AM	10/25/2023 9:25:53 AM	2023-1975	321	Monroe (City of) Headquarters	
10/27/2023					
10/27/2023 12:15:38 PM	10/27/2023 1:03:07 PM	2023-1986	141	Monroe (City of) Headquarters	
10/27/2023 12:42:59 PM	10/27/2023 12:53:21 PM	2023-1987	311	Monroe (City of) Headquarters	
10/28/2023					
10/28/2023 7:06:08 PM	10/28/2023 7:25:31 PM	2023-1993	311	Monroe (City of) Headquarters	
10/28/2023 7:15:05 PM	10/28/2023 7:35:49 PM	2023-1994	321	Monroe (City of) Headquarters	
10/30/2023					
10/30/2023 12:00:21 PM	10/30/2023 1:02:40 PM	2023-1998	444	Monroe (City of) Headquarters	
10/30/2023 12:52:50 PM	10/30/2023 1:16:37 PM	2023-1999	321	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



City of Monroe Fire Dept

Monroe, GA

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Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 10/01/2023 | EndDate: 10/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
10/15/2023	2023-1924	2840 FANNIE THOMPSON RD	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
10/19/2023	2023-1950	2330 John Stowe Rd	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
10/22/2023	2023-1960	116 Queens Cemetery RD	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 1.63%

AID TYPE: Automatic aid received				
10/02/2023	2023-1833	1219 W Spring ST	440 - Electrical wiring/equipment problem, other	MFD - Monroe (City of) Headquarters
10/16/2023	2023-1929	315 N Madison AVE	111 - Building fire	MFD - Monroe (City of) Headquarters
10/27/2023	2023-1985	750 Nicholas CT	111 - Building fire	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 1.63%

AID TYPE: Mutual aid given				
10/19/2023	2023-1945	52 Micheal Etchison Cir	142 - Brush or brush-and-grass mixture fire	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 0.54%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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City of Monroe Fire Dept

Monroe, GA

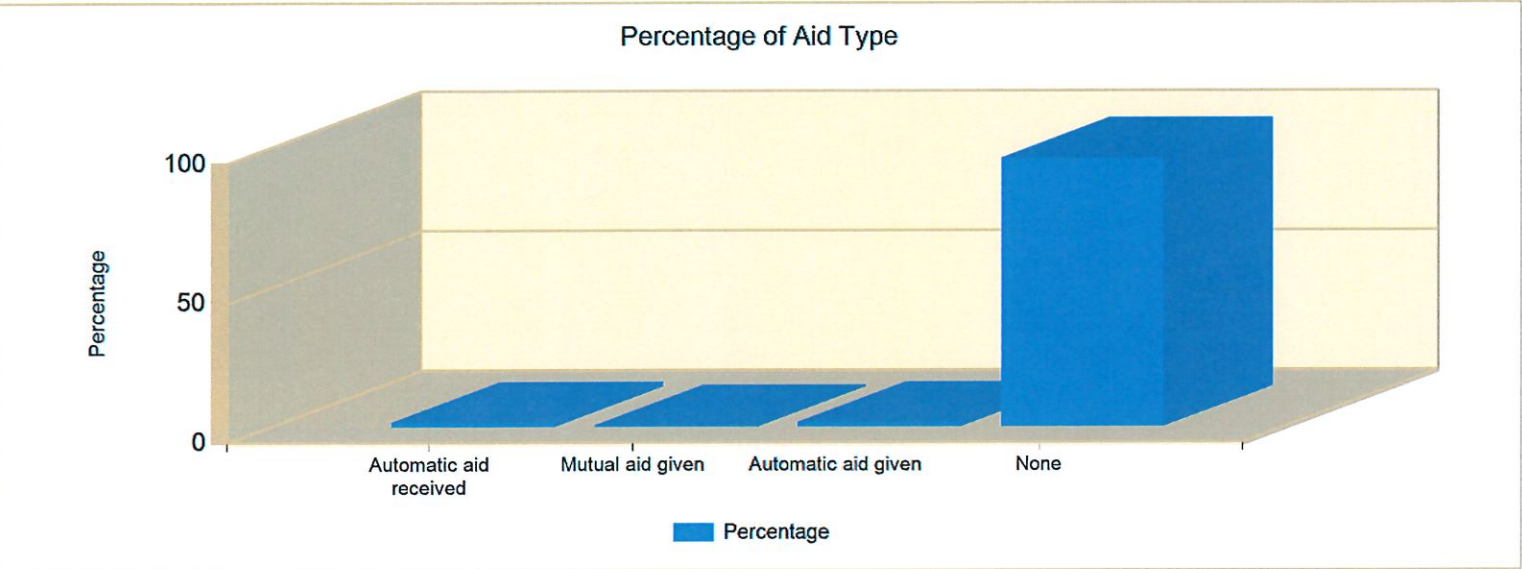
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Count of Aid Given and Received for Incidents for Date Range

Start Date: 10/01/2023 | End Date: 10/31/2023



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	3	1.6%
Mutual aid given	1	0.5%
Automatic aid given	3	1.6%
None	177	96.2%

Only REVIEWED incidents included

Detailed Losses For Date Range
Start Date: 10/01/2023 | End Date: 10/31/2023

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$4,950,510.00	\$95,865.00	\$5,046,375.00	\$2,523,187.00	\$13,586.00	\$4,793.00	\$18,379.00	\$9,189.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2023-1929	10/16/2023	111 - Building fire	315 N Madison AVE Monroe	\$4,758,780.00	\$0.00	\$4,758,780.00	\$4,000.00	\$0.00	\$4,000.00
2023-1985	10/27/2023	111 - Building fire	750 Nicholas CT Monroe	\$191,730.00	\$95,865.00	\$287,595.00	\$9,586.00	\$4,793.00	\$14,379.00

Only Reviewed Incidents included.



POLICE
DEPARTMENT
MONTHLY REPORT
December
2023

Comparison of October 2022 to October 2023 Activity Reports

	2023			2022		
Calls for Service	2,546			1,938		
Area Checks	12,671			9,133		
Calls to MPD						
Court Cases	211			259		
Training Hours	772			580		
Part A Crimes	42			63		
Part B Crimes	43			32		
Arrest-Adult	49			52		
Juvenile	7			9		
C/S Trash Pick Up						
Tires						

2023 AGENCY	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
													173
LE CALLS													34,899
WALTON SO	3,958	3,456	3,588	3,038	3,508	2,931	3,275	3,444	3,537	4,164			84,226
WCSO AREA CHECKS	8,835	7,423	8,747	7,488	7,602	6,760	6,484	7,685	11,363	11,839			22,439
MONROE PD	2,179	2,124	2,192	1,935	2,284	2,183	2,396	2,398	2,202	2,546			106,407
MPD AREA CHECKS	11,053	10,541	12,123	9,621	10,159	10,589	9,489	9,471	10,690	12,671			9,368
LOGANVILLE PD	971	789	884	1,014	935	875	1,011	1,006	948	935			5,207
LPD AREA CHECKS	15	13	24	1,061	768	500	892	572	753	609			2,982
SOCIAL CIRCLE PD	300	249	229	353	384	345	288	244	316	274			18,995
SPD AREA CHECKS	2,446	2,588	2,204	1,459	1,805	2,021	1,982	1,316	1,869	1,305			
LAW TOTALS	29,757	27,183	29,991	25,969	27,445	26,204	25,817	26,136	31,678	34,343			284,523
WALTON EMS	1,843	1,539	1,594	1,507	1,663	1,563	1,560	1,886	1,663	1,594			16,412
FIRE DEPTS													4,456
WALTON FIRE	492	426	461	399	424	423	496	514	395	426			2,070
MONROE FIRE	246	186	189	196	193	209	210	247	201	193			2,263
LOGANVILLE FIRE	213	214	206	223	226	201	228	274	269	209			634
SOC CIRCLE FIRE	65	61	64	44	66	66	66	71	62	69			
FIRE TOTALS	1,016	887	920	862	909	899	1,000	1,106	927	897			9,423
PHONE CALLS													3,503
ABANDONED	321	245	466	321	338	434	320	483	296	279			49,634
ADMIN IN	4,768	4,350	4,947	4,823	5,051	5,082	5,076	6,169	4,741	4,627			29,769
ADMIN OUT	3,051	2,620	3,178	2,849	3,167	2,962	3,074	3,027	2,912	2,929			48,981
911	5,012	4,632	5,337	4,898	5,334	5,178	5,120	4,519	4,408	4,543			
TOTAL	13,152	11,847	13,928	12,891	13,890	13,656	13,590	14,198	12,357	12,378			131,887

	OCTOBER 2022	OCTOBER 2023
Citations issued:	263	313
Adjudicated/ Closed cases:	259	211
Fines collected per month:	\$38,509.00	\$32,000.00
Year to date collected:	\$412,981.29	\$395,307.00

October 2023 Training Hours for Monroe Police Department

GPSTC online training: 68

Conference training: 0

In-service Training: 264

Off Site Training: 440

Total Training Hours: 772



Offense and Arrest Summary Report

Beginning Date: 10/01/2023

Ending Date: 10/31/2023

Printed On:
12/04/2023

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses 85 **Clearance Rate** 42.35%
% change from last year -10.53% **Last years rate** 29.47%
Total Arrests 56 **Hate Crime Offenses** 0
% change from last year -8.2% **Law Officers Assaulted** 0
Group A Crime Rate per 100,000 Population : 545.96 **Summary based reporting Crime Rate per 100,000 Population :** 199.11
Arrest Rate per 100,000 Population : 359.69

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	3	3	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	1	1	1
Aggravated Assault	3	2	3
Burglary	2	0	6
Larceny	18	6	28
Motor Vehicle Theft	4	1	1
Arson	0	0	0
Simple Assault	11	5	24
Intimidation	3	1	6
Bribery	0	0	0
Counterfeiting/Forgery	0	0	0
Vandalism	13	2	8
Drug/Narcotic Violations	10	9	8
Drug Equipment Violations	4	4	1
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	10	0	5
Gambling	0	0	0
Kidnapping	0	0	1
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	1
Sexual Assault w/Object	0	0	0
Fondling	1	0	0
Incest	0	0	0
Statutory Rape	0	0	1
Stolen Property	0	0	0
Weapons Law Violations	2	2	1
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	85	36	95

Population : 15569

Note: Last years figures are provided for comparison purposes only.

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	2	3	0	5	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	1	0	0	1	4
Burglary	0	0	0	0	1
Larceny	6	1	0	7	4
Motor Vehicle Theft	1	0	0	1	0
Arson	0	0	0	0	0
Simple Assault	2	3	0	5	9
Intimidation	1	0	0	1	1
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	1	0	0	1	2
Drug/Narcotic Violations	12	0	0	12	7
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	1
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	26	7	0	33	29
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	1	0	0	1	0
Disorderly Conduct	4	0	0	4	7
DUI	4	0	0	4	7
Drunkenness	0	0	0	0	2
Family Offenses-nonviolent	0	0	0	0	1
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	3	0	0	3	1
All Other Offenses	11	0	0	11	14
Total Group B Arrests	23	0	0	23	32
Total Arrests	49	7	0	56	61



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	1
ANIMAL COMPLAINT	10
INJURED ANIMAL	3
VICIOUS ANIMAL	3
PROWLER	3
BURGLARY IN PROGRESS	2
BURGLARY REPORT	1
DOMESTIC NON-VIOLENT	29
DOMESTIC VIOLENT	1
WARRANT SERVICE	11
SUSPICIOUS PERSON	92
SUSPICIOUS VEHICLE	97
TRAFFIC STOP	2
MURDER	2
SUICIDE	1
SUICIDE ATTEMPT	1
SUICIDE THREAT	3
KEYS LOCKED IN VEHICLE	102
SPEEDING AUTO	3
ACCIDENT NO INJURIES	64
ACCIDENT WITH A DEER	6
FATALITY TRAFFIC ACCIDENT	1
ACCIDENT WITH INJURIES	3
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	5
DRUNK DRIVER	4
HIT AND RUN	4
HIT AND RUN W/ PEDISTRIAN	1
FUNERAL ESCORT	19
DISABLED VEHICLE	33
AREA/BLDG CHECK	51
LITTERING/ILLEGAL DUMPING	2
CHILD ABUSE	1
SEXUAL ASSAULT	1
CHASE	1
BANK ALARM	1
BUSINESS ALARM	42
CHURCH ALARM	1
RESIDENTIAL ALARM	30
SUBJECT IN CUSTODY	8
TRANSPORT TO COURT	2
TRANSPORT TO JAIL	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRANSPORT TO MENTAL	1
DEMENTED PERSON NON-VIOLENT	15
STOLEN VEHICLE	9
911 HANGUP	21
CONTROL SUBSTANCE PROBLEM	12
AGENCY ASSISTANCE	8
ASSAULT	1
ASSAULT LAW ENFORCEMENT ONLY	1
CHILD CUSTODY DISPUTE	3
CIVIL ISSUE/DISPUTE	22
COUNTERFEIT MONEY	2
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	32
DISPUTE NON VIOLENT IN NATURE	45
DISPUTE VIOLENT IN NATURE	3
DISTRUBING THE PEACE	2
DISORDERLY CONDUCT	1
EMERGENCY MESSAGE	4
LE ASSIST FOR EMS	16
ENTERING AN AUTO	3
EXTRA PATROL REQUEST	4
ASSIST FIRE DEPARTMENT	5
FIREARMS DISCHARGED	14
FOLLOW UP TO PREVIOUS CALL	4
FOUND PROPERTY	8
FRAUD	10
HARRASSING PHONE CALLS	1
HARRASSMENT	4
CHILD TRAFFICING	1
ILLEGAL PARKING	19
JUVENILE COMPLAINT	12
JUVENILE PROBLEM -NO COMPLAINT	4
LOITERING	1
LOST ITEM REPOR	6
LOUD MUSIC COMPLAINT	13
MENTAL PSYCHOLOGICAL EMOTIONAL	1
MISSING PERSON	5
MISCELLANEOUS LAW INCIDENT	32
ROAD RAGE	5
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	3
SHOPLIFTING	11
THEFT IN PROGRESS	1
THEFT REPORT	8
THREATS	9
TRAFFIC LIGHT OUT	3
TRAFFIC VIOLATION	1443
TRAILER INSPECTION	6
TRESPASSING	3
UNKNOWN PRIORTY 1	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN LAW PROBLEM	6
UNSECURE PREMISES	3
VEHICLE INSPECTION	8
VIOLATION TPO	1
WANTED PERSON	9
WELFARE CHECK	23

Total reported: 2546

Report Includes:

All dates between `00:00:00 10/01/23` and `23:59:59 10/31/23`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
310	LAW ENFORCEMENT UNIT	4
314	LAW ENFORCEMENT UNIT	20
316	LAW ENFORCEMENT UNIT	13
321	LAW ENFORCEMENT UNIT	245
325	LAW ENFORCEMENT UNIT	519
327	LAW ENFORCEMENT UNIT	91
329	LAW ENFORCEMENT UNIT	2
330	LAW ENFORCEMENT UNIT	309
333	LAW ENFORCEMENT UNIT	164
336	LAW ENFORCEMENT UNIT	407
337	LAW ENFORCEMENT UNIT	108
341	LAW ENFORCEMENT UNIT	438
342	LAW ENFORCEMENT UNIT	29
343	LAW ENFORCEMENT UNIT	329
344	LAW ENFORCEMENT UNIT	549
346	LAW ENFORCEMENT UNIT	482
348	LAW ENFORCEMENT UNIT	4
349	LAW ENFORCEMENT UNIT	674
351	LAW ENFORCEMENT UNIT	335
352	LAW ENFORCEMENT UNIT	19
353	LAW ENFORCEMENT UNIT	493
354	LAW ENFORCEMENT UNIT	626
355	LAW ENFORCEMENT UNIT	503
356	LAW ENFORCEMENT UNIT	57
357	LAW ENFORCEMENT UNIT	100
358	LAW ENFORCEMENT UNIT	576
359	LAW ENFORCEMENT UNIT	782
360	LAW ENFORCEMENT UNIT	384
363	LAW ENFORCEMENT UNIT	408
364	LAW ENFORCEMENT UNIT	381
365	LAW ENFORCEMENT UNIT	734
366	LAW ENFORCEMENT UNIT	2
368	LAW ENFORCEMENT UNIT	669
369	LAW ENFORCEMENT UNIT	403
371	LAW ENFORCEMENT UNIT	873
372	LAW ENFORCEMENT UNIT	939
Total Radio Logs:		12671

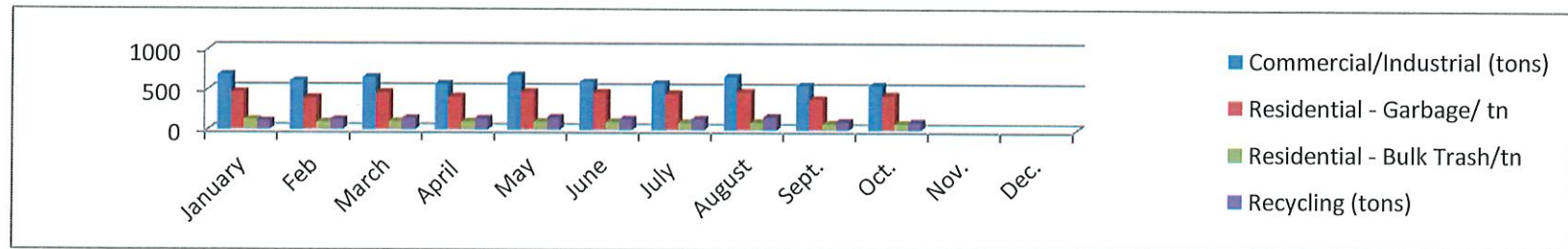
Report Includes:

All dates between `00:00:00 10/01/23` and `23:59:59 10/31/23`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
DECEMBER
2023**

2023	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	687.88	615.16	657.73	574.65	680.6	605.96	585.71	669.15	558.32	559.31		
Residential - Garbage/ tn	476.78	402	462.85	415.88	480.01	474.65	454.78	481.75	391.48	435.89		
Residential - Bulk Trash/tn	128.88	96.67	101.63	100.56	102.21	100.15	92.01	97.69	83.98	81.81		
Recycling (tons)	114.89	133.00	145.19	143.67	158.46	140.03	142.56	166.19	107.14	101.38		
Transfer Station (tons)	6,723.63	5,801.08	5,965.72	5,744.80	6,892.55	6,490.95	6,131.12	6,675.61	5,485.18	5,975.18		
Customers (TS)	19	18	18	19	19	19	20	19	18	17		
Sweeper debris (tons)	47.84	23.06	3.95					13.9	41.84	9.41		
Storm drain debris (tons)	0.4	0.52		6.86	0.42		0.13	4.91	0.18	0.15		
2023	January	Feb	March	April	May	June	July	August	Sept.	Oct.		
Recycling - Yard Waste (tons)	65.81	72.04	78.62	88.69	89.27	78.02	80.31	93.06	57.27	53.94		
Recycling - Leaves (tons)			2.43									
Recycling - Curbside (tons)	42.48	27.44	34.19	31.59	34.51	40.91	28.99	44.04	26.9	29.62		
Recycling - Cardboard (tons)	3.82	9.4	19.16	14.55	19.05	14.16	14.29	22.4	13.28	16.79		
Recycling - Scrap Metal (tons)	0.98	20.53	0.93	2.29	9.39	1.79	8.66		2.82	8.67		
Recycling - Scrap tires (tons)		71 (1.46)	158 (3.26)	80 (1.65)	53 (1.09)			66(1.36)	131(2.70)	57 (1.17)		
Recycling - Glass (tons)	1.8	2.13	1.43	1.41	1.77	3	2.24	1.64	0.88	1.29		
Recycling - C & D (tons)												
Recycling - Mattresses			240 (6.6)	127 (3.49)	123 (3.38)	78 (2.15)	190 (8.07)	82 (3.69)	94 (3.29)	185 (6.69)		
95G Garbage carts (each)	38	62	57	102	115	35	125	98	46	43		
65G Recycling Carts (each)	24	25	21	29	32	24	39	36	26	22		
18G Recycling bins (each)	8	3	1	3	1	3	5	2	1	4		
Dumpsters (each)	2			9	11	5	2	11	1	7		
Cemetery Permits	2	2	5	3	4	2	3	2	4	4		



Note: 1,077.01 tons of trash /garbage collected and disposed.

101.38 tons of recycled materials collected, including scrap tires & mattresses.

ITEMS OF INTEREST

- I. Project Update- Transfer Station Improvements:
 - Repair French drains in front of the building. **Complete! (June 17, 2023)**
 - Repair concrete tipping floor, outside the building. **Complete!**
- II. Transfer Station tonnage report: Deposited 5,975 tons in October 2023.
A decrease of 2,233.00 tons from October 2022. **8,208 tons at (27%)**
YTD total: 61,886 tons in 2023, down 30,217 tons in 2022 at 33%
- III. Curbside Recycling Update: YTD-26% increase in customer participation, using the 65 gallon “Blue” cart!
The “Oops” tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who did not receive a cart or would like to participate, should call our office at: 770-267-6933 to make their request. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection!**
- IV. Curbside Glass Collection Update: Currently have 402 customers participating.
(1.29 tons collected in October 2023).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.
- V. Solid Waste Website: The information is being updated, to improve our customer service and to help educate citizens on service guidelines. **We encourage all our citizens to please visit!**
- VI. **Mattress Update:** Effective January 3, 2023 we are no longer accepting mattresses and box springs in the curbside collection program, due to MSW landfill restrictions!
Note: Due to unsightly pile up, we are currently cleaning up mattresses set out at the curb. As of March 2023, 1,162 mattresses have been collected at curbside, at a cost of \$34,170.00
 - **Walton Co. Recycling Center at 2051 Leroy Anderson Rd. is currently accepting mattresses for a \$10.00 fee. LIMIT 2!**
- VII. The new 9cy Rear Loader truck arrived on Friday, July 28, 2023 and in full operation.

Dps



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
DECEMBER
2023**

Public Works Administration

October 2023

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	738	680	668	457	747	810	678	887	570	548			6783
Work orders received	86	76	101	94	149	102	149	169	114	98			1138
Work orders completed	85	74	101	93	147	67	145	162	112	95			1081
Permits received/approved -													
Road closure			1		5		5	5	7	2			25
Parade										1			1
Procession													0
Public demonstration													0
Assembly			2	1		8	3	1		6			21
Picket													0
Road race				1					1	1			3

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport									1				1
City Hall													0
Code							1	4	1				6
Electric/Cable	3	5	2		2	4	2	4	6	6			34
Finance													0
Fire		6	5	5	7	4	3	8	6	1			45
Gas/Water/Sewer	11	4	8	6	7	9	10	5	10	8			78
GUTA					1			1					2
Meter Readers	2	1		2	2	1	3		1	2			14
Motor Pool													0
Police	22	13	24	16	17	21	22	26	26	21			208
Public Works	29	33	32	27	43	39	29	27	27	33			319
TOTAL	67	62	71	56	79	78	70	75	78	71	0	0	707

Street Division

- Clean at Public Works
- City wide patching
- Paved Walton Rd
- Paved Lakeview Dr
- Christmas lights at Childers Park
- Paved Milledge Ave
- Sidewalk on Highland Ave
- Candle light shopping
- Farmer's Market
- Down tree on Alcovy St
- Fall Festival

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Utility Cuts	0	0	10	8	12	9	17	0	4	6			66
Pot Holes	7	3	4	10	5	4	2	0	20	5			60

Stormwater

- Childers Park 12 days of Christmas lights
- Ditch Maintenance
 - Ammons Bridge Rd
- * Catch basin maintenance/structure repair
 - Alcovy St
 - Library
 - Church St
 - Classic Tr
 - Kendall Court
 - Marable St
 - Mathis St
 - North Madison Ave
- Storm pipe install new
 - Utility Dept.
- Pipe repair
 - Carwood Dr
- * Inspections
 - Mayfield Dr

Storm grate cleaning (City wide)

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Grates	60	43	68	72	49	57	16	76	22	34			497
Total Tons	1.4	0.22	1.19	0.45	0.42	0.26	0.1	1.01	0.18	0.15			5.38

Sign & Marking Division

- General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	6	12	6	2	6	6	6	15	17	7			83
Signs replaced	4	15	49	13	15	30	20	19	13	23			201
Sign post replaced/installed	4	7	37	12	16	10	8	21	16	25			156
New signs	33	34	56	47	44	53	47	54	55	40			463
Signs cleaned	5	7	4	6	4	7		6	8	5			52
Signs installed (new)		4	1	8	15	9	7	5		4			53
City emblems installed			2	6				10	29	5			52
In-lane pedestrian signs		1	3		2		1			1			8
Banners		3	4	3	9		6	2	5	4			36
Compaction Test													0
Traffic Studies	6	16	1		6	1	1	1	7	5			44
Parking Lot Striped									2				2
Speed hump installed				1	2		1	1		2			7
Crosswalk installed									2				2
Stop bars installed		5	10	7	14	9	9	10	11	7			82
Airport Maint.	7								1				8
Handicap Marking													0
Curb Striped													0
TOTAL	65	104	173	105	133	125	106	144	166	128	0	0	1249



TELECOM DEPARTMENT MONTHLY REPORT

DECEMBER 2023

TELECOM:
MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2023 | FY 2023



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RETAIL SALES & REVENUE	11-13
CHART 3: RETAIL REVENUES	14-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -7.50%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Oct 2023

Oct 2022

FY2023 YTD

FY2022 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	541,389	\$	553,946	\$	5,490,173	\$	5,572,364	\$	6,624,934
OTHER REVENUES		52,157		33,101		332,160		254,272		404,328
ADJUSTMENTS		32,949		12,370		127,105		43,705		166,580
Total Revenues	\$	626,495	\$	599,417	\$	5,949,438	\$	5,870,341	\$	7,195,841

Expenses

PERSONNEL	\$	69,422	\$	63,425	\$	749,030	\$	711,315	\$	840,918
PURCHASED & CONTRACTED SVC		27,891		31,931		360,315		193,640		449,378
PURCHASED PROPERTY SERVICES		5,130		7,701		134,259		31,908		151,191
SUPPLIES		34,886		34,673		387,825		327,753		507,657
COST OF GOODS SOLD		241,200		223,581		2,252,788		2,312,518		2,776,943
DEPR, DEBT SVC & OTHER COSTS		130,367		117,884		1,370,492		1,230,231		1,562,770
FUND TRANSFERS		108,958		111,488		1,141,086		1,157,049		1,342,903
Total Combined Expenses	\$	617,854	\$	590,682	\$	6,395,795	\$	5,964,415	\$	7,631,760

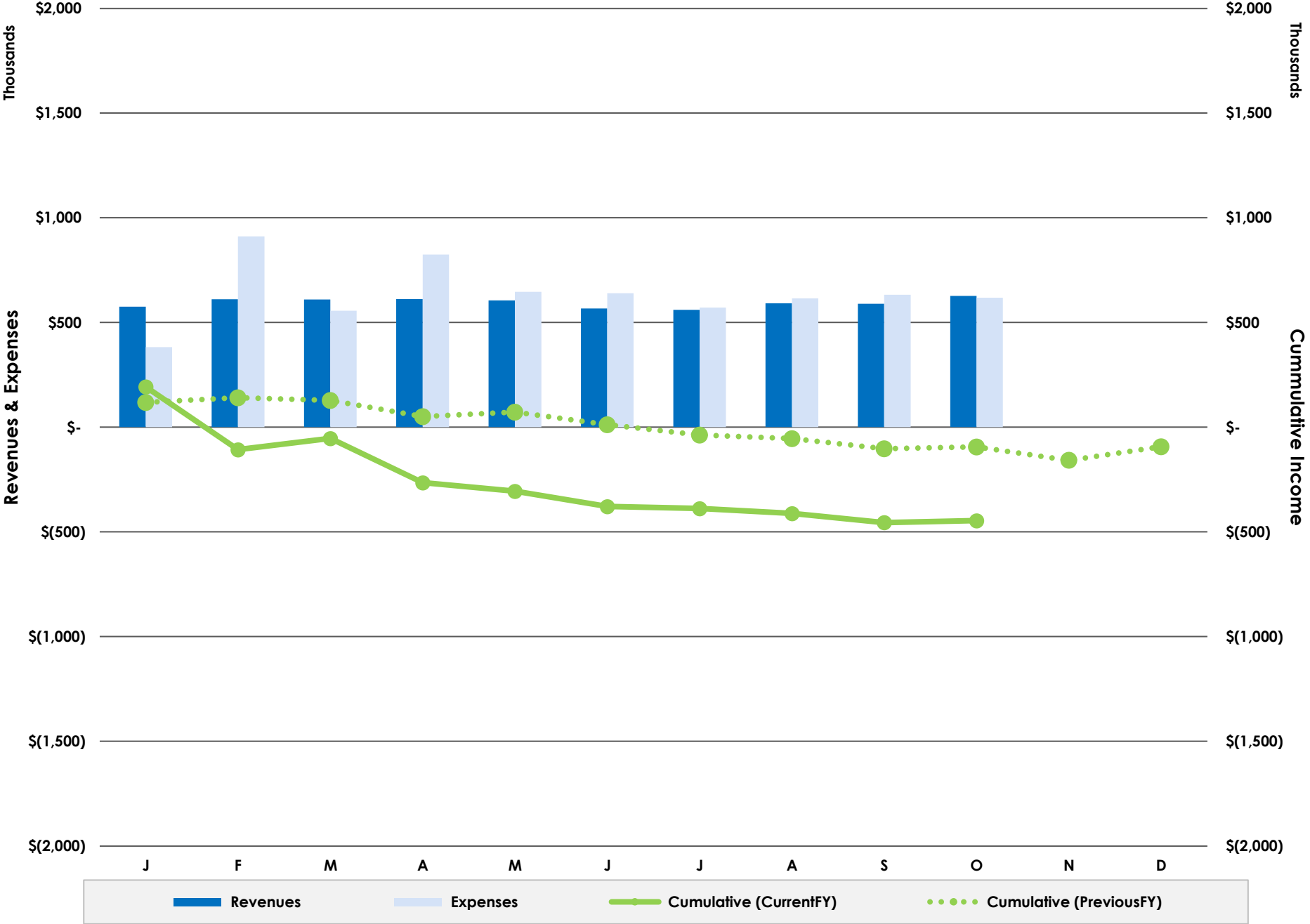
Income

Before Transfer	\$	117,599	\$	120,223	\$	694,729	\$	1,062,975	\$	906,984
After Transfer	\$	8,641	\$	8,735	\$	(446,356)	\$	(94,074)	\$	(435,919)

Margin

Before Transfer		18.77%		20.06%		11.68%		18.11%		12.60%
After Transfer		1.38%		1.46%		-7.50%		-1.60%		-6.06%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2023



MOST RECENT
12-MONTH

Oct 2023**Oct 2022****FY2023 YTD****FY2022 YTD****RETAIL SALES**

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	167,353	\$	202,242	\$	1,829,136	\$	2,134,219	\$	2,228,174
DVR SERVICE		16,019		20,330		179,984		210,521		220,285
FIBER OPTICS		135,354		61,703		982,986		581,060		1,113,230
INTERNET		186,723		235,365		2,147,314		2,297,865		2,643,625
TELEPHONE		35,046		32,970		340,146		334,672		406,379
SET TOP BOX		894		1,336		10,608		14,028		13,241
Total RETAIL SALES (ACTUAL)	\$	541,389	\$	553,946	\$	5,490,173	\$	5,572,364	\$	6,624,934

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	75	\$	294	\$	516	\$	4,615	\$	1,046
MARKETPLACE ADS		-		-		-		-		-
PHONE FEES		772		845		8,904		8,178		10,500
EQUIPMENT SALES		-		-		-		-		-
MODEM RENTAL		5,886		8,011		69,473		80,011		85,482
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		182		711		14,408		28,019		17,166
ADMIN ALLOCATION		45,243		23,259		238,909		133,483		285,973
OPERATING TRANSFERS IN		-		-		-		-		4,662
Transfer from CIP		-		-		-		-		-
MISCELLANEOUS		-		(19)		(50)		(34)		(500)
Total OTHER REVENUES ACTUAL	\$	52,157	\$	33,101	\$	332,160	\$	254,272	\$	404,328

Adjustment

	\$	32,949	\$	12,370	\$	127,105	\$	43,705	\$	166,580
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Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	626,495	\$	599,417	\$	5,949,438	\$	5,870,341	\$	7,195,841
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SUMMARY

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	
Personnel	\$ 69,422	\$ 63,425	\$ 749,030	\$ 711,315	\$ 840,918
Purchased & Contracted Svc	27,891	31,931	360,315	193,640	449,378
Purchased Property Services	5,130	7,701	134,259	31,908	151,191
Supplies	34,886	34,673	387,825	327,753	507,657
Cost of Goods Sold	241,200	223,581	2,252,788	2,312,518	2,776,943
Depr, Debt Svc & Other Costs	130,367	117,884	1,370,492	1,230,231	1,562,770
Fund Transfers	108,958	111,488	1,141,086	1,157,049	1,342,903
TOTAL SUMMARY (ACTUAL)	\$ 617,854	\$ 590,682	\$ 6,395,795	\$ 5,964,415	\$ 7,631,760

TELECOM

Personnel

Salaries	\$ 51,115	\$ 45,480	\$ 537,966	\$ 493,003	\$ 594,439
Benefits	18,307	17,945	211,064	218,312	246,480
Total Personnel (ACTUAL)	\$ 69,422	\$ 63,425	\$ 749,030	\$ 711,315	\$ 840,918

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	815	-	870	754	870
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	387	962	1,294
Pest Control	-	-	-	-	-
Maintenance	2,154	355	14,995	8,601	24,160
Equipment Rents/Leases	376	188	2,066	2,066	2,441
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	84	16	215	134	264
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	224	192	256
HOLIDAY EVENTS	-	-	-	-	135
SECURITY SYSTEMS	-	-	570	-	570
Outside Maintenance	10,355	274	81,899	11,659	89,780
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	4,772	-	4,772	-
MAINTENANCE CONTRACTS	-	2,945	32,638	37,766	43,001
EQUIPMENT RENTAL	79	11	189	90	221
COMMUNICATION SERVICES	2,389	1,834	23,127	23,456	28,231
INTERNET COSTS	-	99	-	2,219	-
POSTAGE	-	-	-	45	-
TRAVEL EXPENSE	237	-	2,013	1,718	2,176
DUES/FEES	530	989	26,515	15,535	29,609
VEHICLE TAG & TITLE FEE	-	-	162	-	162
FCC FEES	7,144	5,447	41,617	29,618	48,358
GA DEPT OF REV FEES	715	-	715	-	715
TRAINING & EDUCATION -EMPLOYEE	2,186	863	6,006	9,837	7,888
CONTRACT LABOR	826	14,137	126,109	44,217	169,245
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 27,891	\$ 31,931	\$ 360,315	\$ 193,640	\$ 449,378

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	639	319	3,649	2,905	4,288
Postage	-	-	-	-	1,300
INTERNET COSTS	2,000	-	2,000	-	4,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
	-	-	-	-	878
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	761	792	761
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	2,491	7,382	127,848	28,211	139,964
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL) \$	5,130	\$ 7,701	\$ 134,259	\$ 31,908	\$ 151,191

TELECOM (Continued)

Supplies

Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	1,346	-	1,346	258	1,346
Postage	-	-	-	-	-
Auto Parts	148	2,313	900	8,645	1,210
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	350	-	350	-	350
EXPENDABLE FLUIDS	-	-	195	244	377
Tires	-	608	1,865	873	3,559
Uniform Expense	-	-	-	2,557	200
Janitorial Supplies	258	493	2,594	2,682	3,439
Computer Equipment	19	-	19	-	19
Equipment Parts	-	58	2,339	618	2,731
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	1,295	1,508	15,473	27,391	57,528
Sys R&M - Inside/Shipping	-	-	-	-	-
COVID-19 EXPENSES	-	-	-	-	-

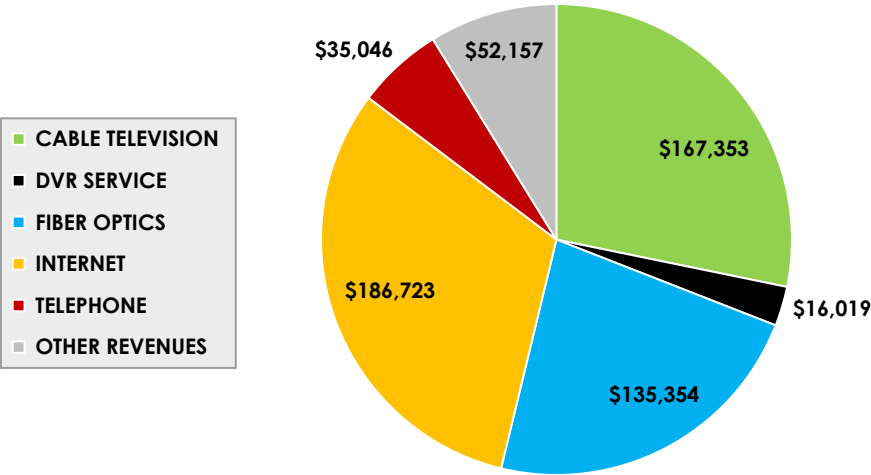
	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
Utility Costs	3,097	2,976	29,913	34,421	37,612
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,733	1,359	11,696	12,985	15,636
Food	115	124	824	921	1,033
Small Tools & Minor Equipment	390	64	2,392	842	2,891
Small Operating Supplies	133	373	2,407	3,430	3,170
EMPLOYEE RECOGNITION	-	-	619	-	619
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	3,051	71	4,242	395	4,565
AUTO PARTS	-	-	1,025	192	1,055
CONSTRUCTION MATERIALS	-	-	479	-	479
EXPENDABLE FLUIDS	-	-	-	-	15
SAFETY/MEDICAL SUPPLIES	-	-	178	-	178
UNIFORM EXPENSE	-	-	4,668	5,346	4,668
JANITORIAL SUPPLIES	-	-	-	315	-
COMPUTER EQUIP NON-CAP	2,623	1,511	9,655	5,803	10,828
EQUIPMENT PARTS	528	23	12,612	2,422	16,982
REPAIRS & MAINTENANCE	8,672	12,290	159,022	105,090	189,856
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	1,967	1,916	17,563	16,682	23,288
AUTO & TRUCK FUEL	1,733	1,359	11,696	13,350	15,636
SMALL TOOLS & MINOR EQUIPMENT	1,683	3,413	29,962	31,210	38,827
SMALL OPERATING SUPPLIES	150	737	11,254	16,070	13,514
DEPRECIATION EXPENSE	5,598	3,478	52,539	34,783	56,017
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 34,886	\$ 34,673	\$ 387,825	\$ 327,753	\$ 507,657
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	18,788	17,535	185,856	167,184	221,210
Cost of Sales CATV	163,685	190,302	1,726,226	1,894,902	2,138,459
Cost of Sales Internet	50,592	7,386	256,439	167,967	316,948
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	8,135	8,357	73,163	82,466	89,222
Cost of Sales Streaming	-	-	11,104	-	11,104
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 241,200	\$ 223,581	\$ 2,252,788	\$ 2,312,518	\$ 2,776,943
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ 3,400	\$ -	\$ 63,704	\$ -	\$ 63,704

MOST RECENT

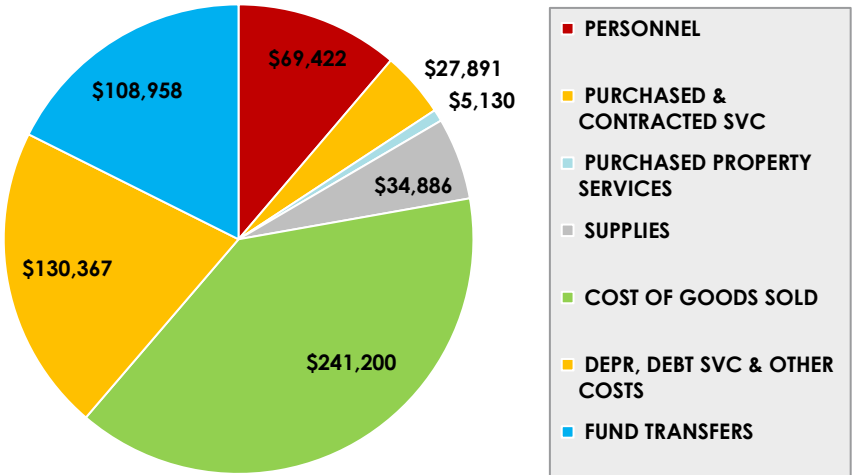
	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,470	15,619	154,850	156,449	170,469
INTEREST EXP - 2020 REV BONDS	43,089	43,089	430,892	430,892	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	77,131	67,899	808,281	730,124	916,209
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL \$	130,367	\$ 117,884	\$ 1,370,492	\$ 1,230,231	\$ 1,562,770
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	11,181	17,218	124,827	178,588	159,750
Trans Out 5% to Gen Fund - TELECOM	20,646	26,371	207,978	248,337	266,945
ADMIN ALLOC - ADMIN EXPENSES	77,131	67,899	808,281	730,124	916,209
Total Fund Transfers (ACTUAL)	\$ 108,958	\$ 111,488	\$ 1,141,086	\$ 1,157,049	\$ 1,342,903
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 617,854	\$ 590,682	\$ 6,395,795	\$ 5,964,415	\$ 7,631,760

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

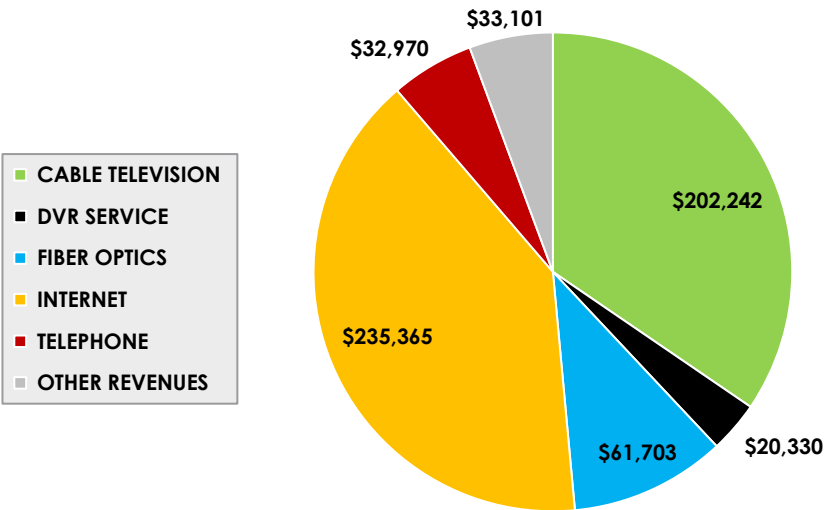
REVENUES [Oct 2023]



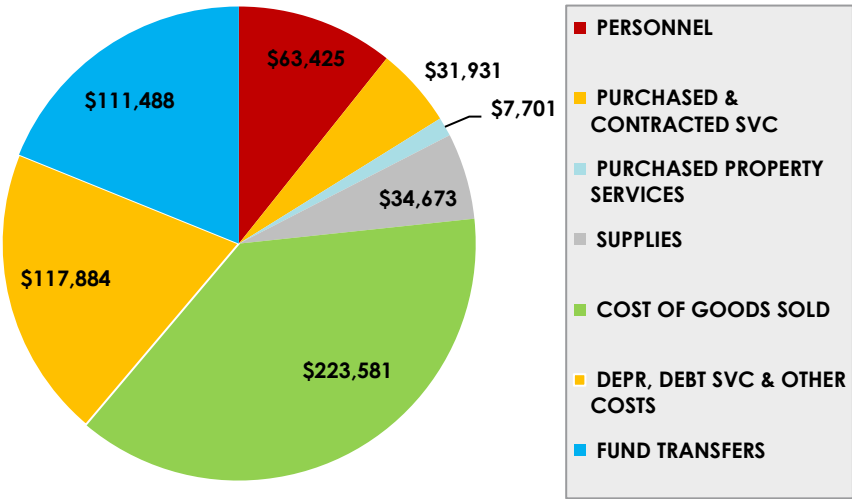
EXPENSES [Oct 2023]



REVENUES [Oct 2022]



EXPENSES [Oct 2022]



	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	1,349	1,653	14,810	17,465	18,068
Revenue (\$)	\$ 154,791	\$ 187,930	\$ 1,694,818	\$ 1,989,132	\$ 2,065,349
Revenue Per Bill (\$)	\$ 115	\$ 114	\$ 114	\$ 114	\$ 114
MINI BASIC					
Number of Bills	260	304	2,786	3,021	3,380
Revenue (\$)	\$ 9,900	\$ 11,193	\$ 105,725	\$ 112,127	\$ 128,007
Revenue Per Bill (\$)	\$ 38	\$ 37	\$ 38	\$ 37	\$ 38
BOSTWICK					
Number of Bills	7	10	88	108	108
Revenue (\$)	\$ 870	\$ 1,150	\$ 10,147	\$ 12,374	\$ 12,447
Revenue Per Bill (\$)	\$ 124	\$ 115	\$ 115	\$ 115	\$ 115
BULK CATV/MOTEL					
Number of Bills	4	4	40	40	48
Revenue (\$)	\$ 1,310	\$ 1,310	\$ 13,100	\$ 13,100	\$ 15,720
Revenue Per Bill (\$)	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328
SHOWTIME					
Number of Bills	3	3	30	36	36
Revenue (\$)	\$ 44	\$ 44	\$ 440	\$ 466	\$ 527
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 13	\$ 15
SHOW/HBO					
Number of Bills	1	4	17	46	25
Revenue (\$)	\$ 13	\$ 50	\$ 210	\$ 575	\$ 301
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	2	2	20	20	24
Revenue (\$)	\$ 29	\$ 29	\$ 293	\$ 293	\$ 352
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15

MOST RECENT
12-MONTH

Oct 2023**Oct 2022****FY2023 YTD****FY2022 YTD****HBO**

Number of Bills	13	16	145	197	178
Revenue (\$)	\$ 190	\$ 234	\$ 2,103	\$ 2,841	\$ 2,586
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 15

MAX/HBO

Number of Bills	-	3	7	47	13
Revenue (\$)	\$ -	\$ 38	\$ 84	\$ 561	\$ 150
Revenue Per Bill (\$)	\$ -	\$ 13	\$ 12	\$ 12	\$ 12

PLAYBOY

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

STARZ

Number of Bills	14	18	154	191	190
Revenue (\$)	\$ 205	\$ 264	\$ 2,217	\$ 2,750	\$ 2,734
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 14	\$ 14

DVR

Number of Bills	96	124	1,091	1,269	1,334
Revenue (\$)	\$ 11,520	\$ 14,525	\$ 130,081	\$ 150,122	\$ 158,847
Revenue Per Bill (\$)	\$ 120	\$ 117	\$ 119	\$ 118	\$ 119

NON DVR

Number of Bills	31	40	344	430	424
Revenue (\$)	\$ 3,720	\$ 4,800	\$ 41,055	\$ 50,359	\$ 50,609
Revenue Per Bill (\$)	\$ 120	\$ 120	\$ 119	\$ 117	\$ 119

SET TOP BOX

Number of Bills	73	108	877	1,152	1,094
Revenue (\$)	\$ 894	\$ 1,336	\$ 10,608	\$ 14,028	\$ 13,241
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	44	57	491	555	601
Revenue (\$)	\$ 647	\$ 831	\$ 7,375	\$ 7,919	\$ 9,017
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 15
ADD'L NON DVR BOX					
Number of Bills	13	17	140	202	174
Revenue (\$)	\$ 132	\$ 174	\$ 1,472	\$ 2,122	\$ 1,812
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 11	\$ 11	\$ 10
FIBER					
Number of Bills	1,868	367	11,560	3,007	12,392
Revenue (\$)	\$ 135,354	\$ 61,703	\$ 982,986	\$ 581,060	\$ 1,113,230
Revenue Per Bill (\$)	\$ 72	\$ 168	\$ 85	\$ 193	\$ 90
INTERNET					
Number of Bills	3,144	4,170	36,730	41,269	44,955
Revenue (\$)	\$ 181,395	\$ 233,481	\$ 2,111,823	\$ 2,278,021	\$ 2,604,246
Revenue Per Bill (\$)	\$ 58	\$ 56	\$ 57	\$ 55	\$ 58
WIRELESS INTERNET					
Number of Bills	372	32	2,058	294	2,131
Revenue (\$)	\$ 5,328	\$ 1,883	\$ 35,490	\$ 19,843	\$ 39,379
Revenue Per Bill (\$)	\$ 14	\$ 59	\$ 17	\$ 67	\$ 18
RESIDENTIAL PHONE					
Number of Bills	692	735	7,095	7,389	8,545
Revenue (\$)	\$ 9,478	\$ 6,653	\$ 77,661	\$ 64,250	\$ 90,758
Revenue Per Bill (\$)	\$ 14	\$ 9	\$ 11	\$ 9	\$ 11
COMMERCIAL PHONE					
Number of Bills	272	282	2,729	2,849	3,288
Revenue (\$)	\$ 17,500	\$ 17,732	\$ 178,245	\$ 182,559	\$ 214,098
Revenue Per Bill (\$)	\$ 64	\$ 63	\$ 65	\$ 64	\$ 65
TOTAL REVENUES	\$ 533,321	\$ 545,361	\$ 5,405,932	\$ 5,484,502	\$ 6,523,410

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

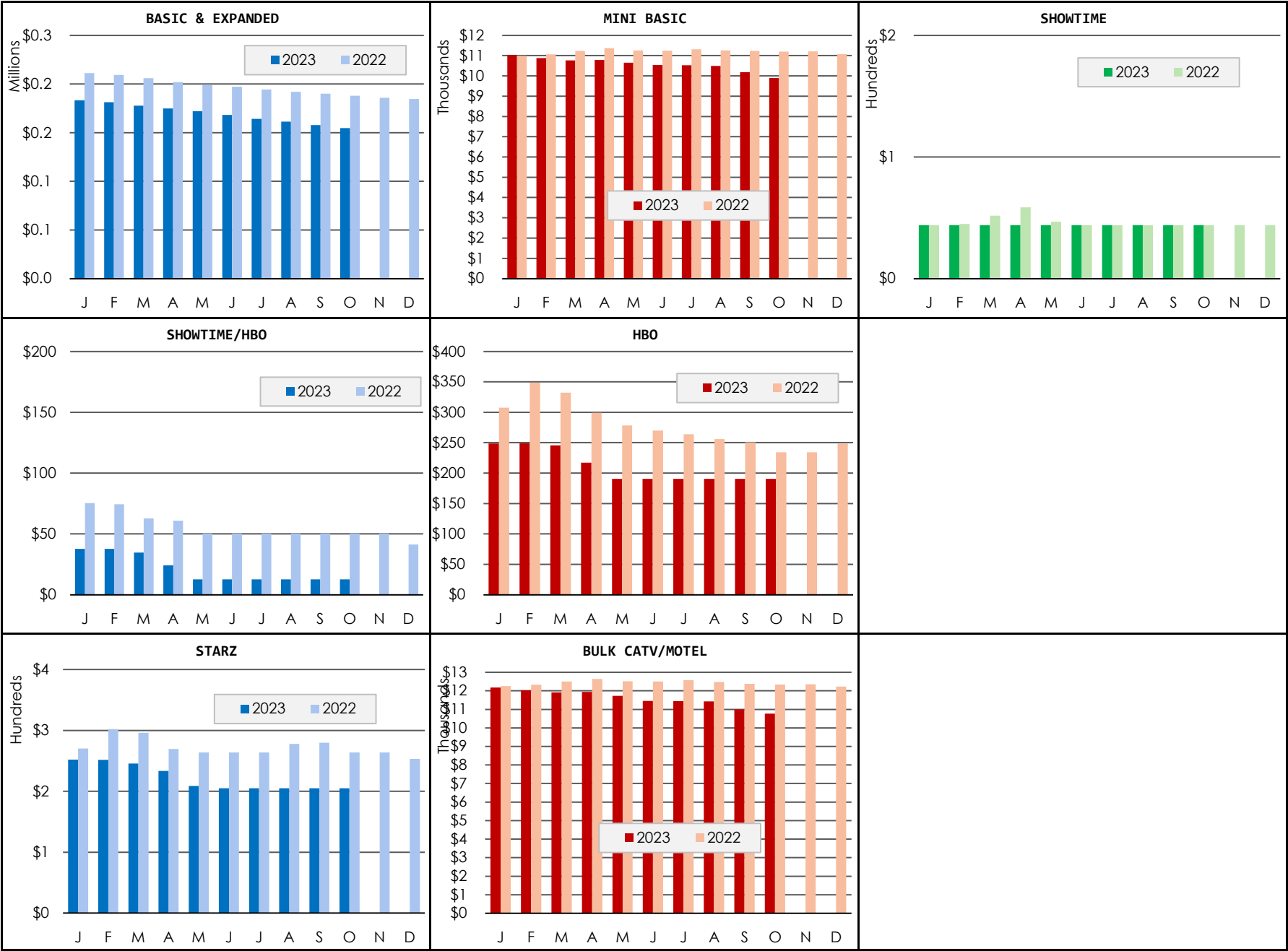
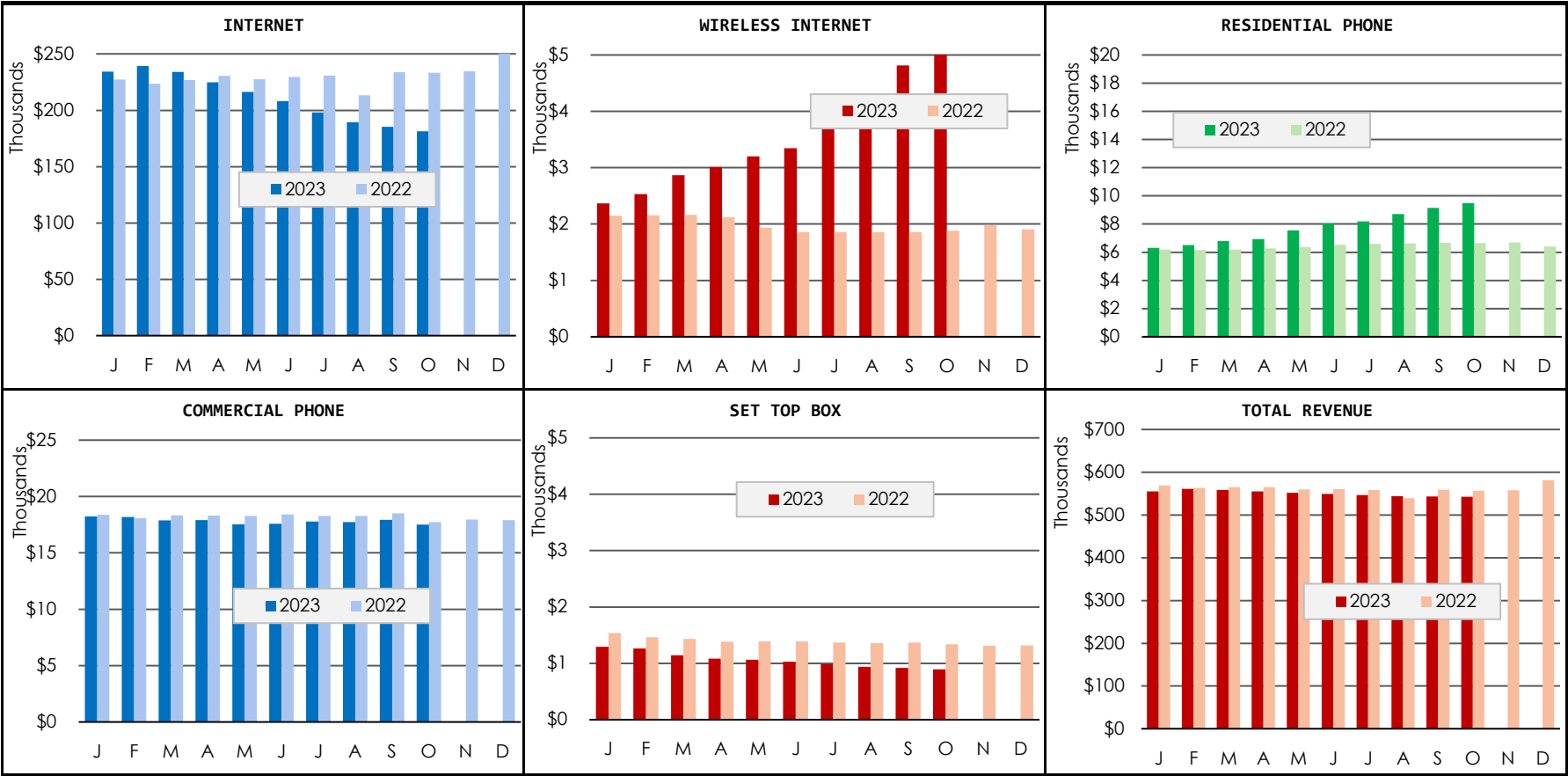


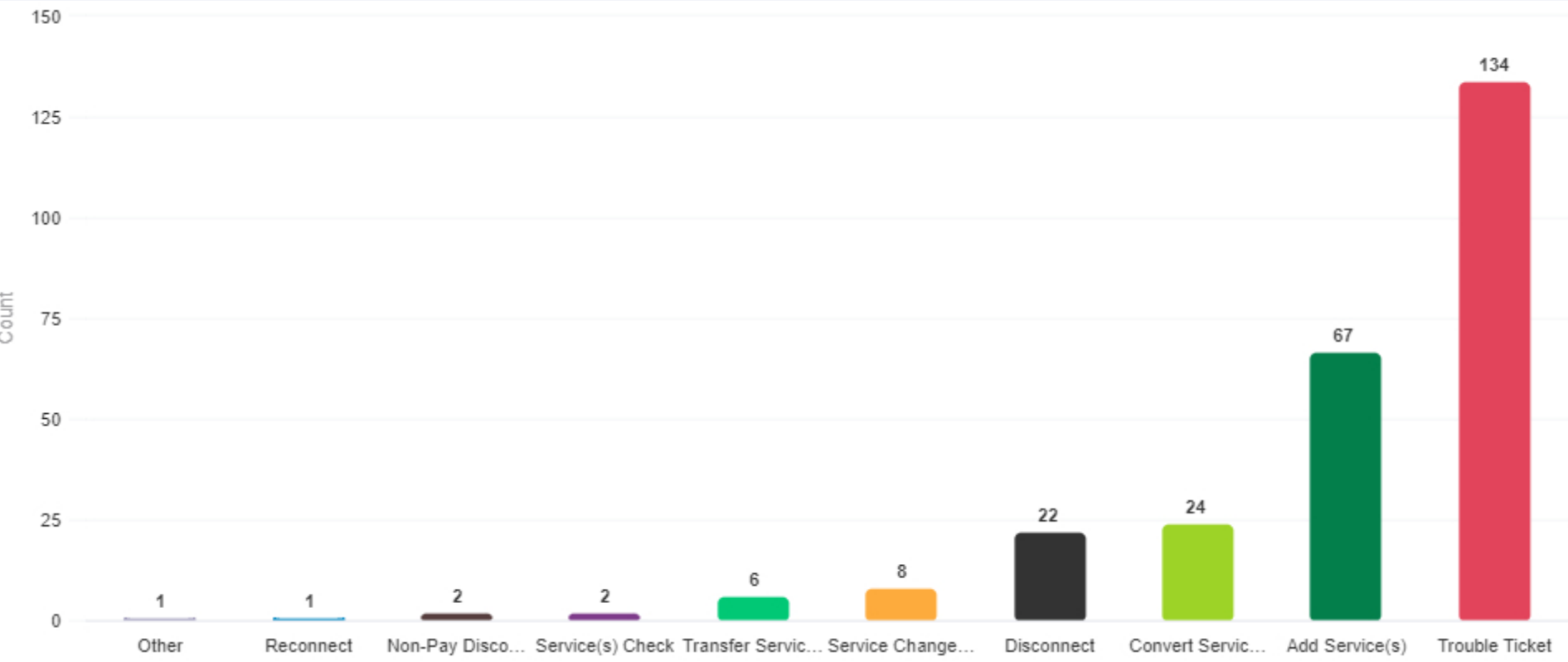
CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



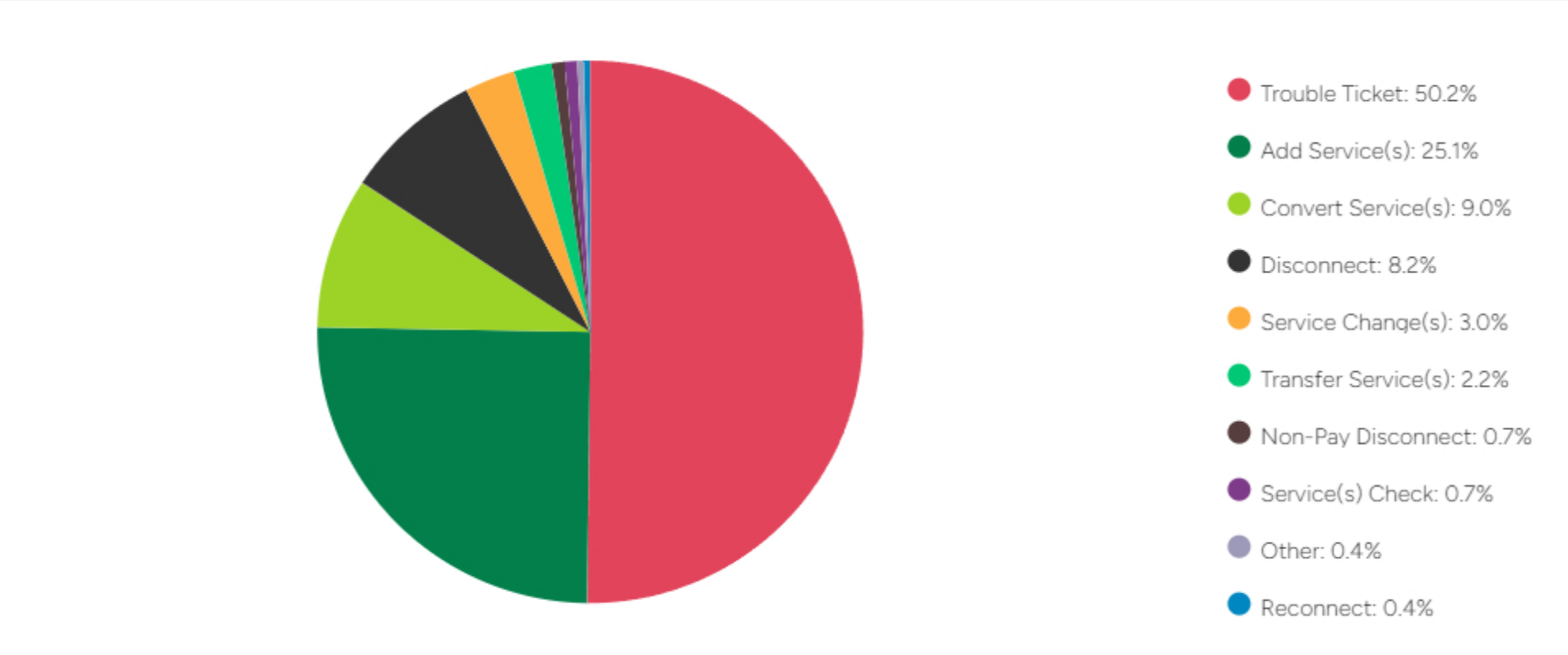
CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



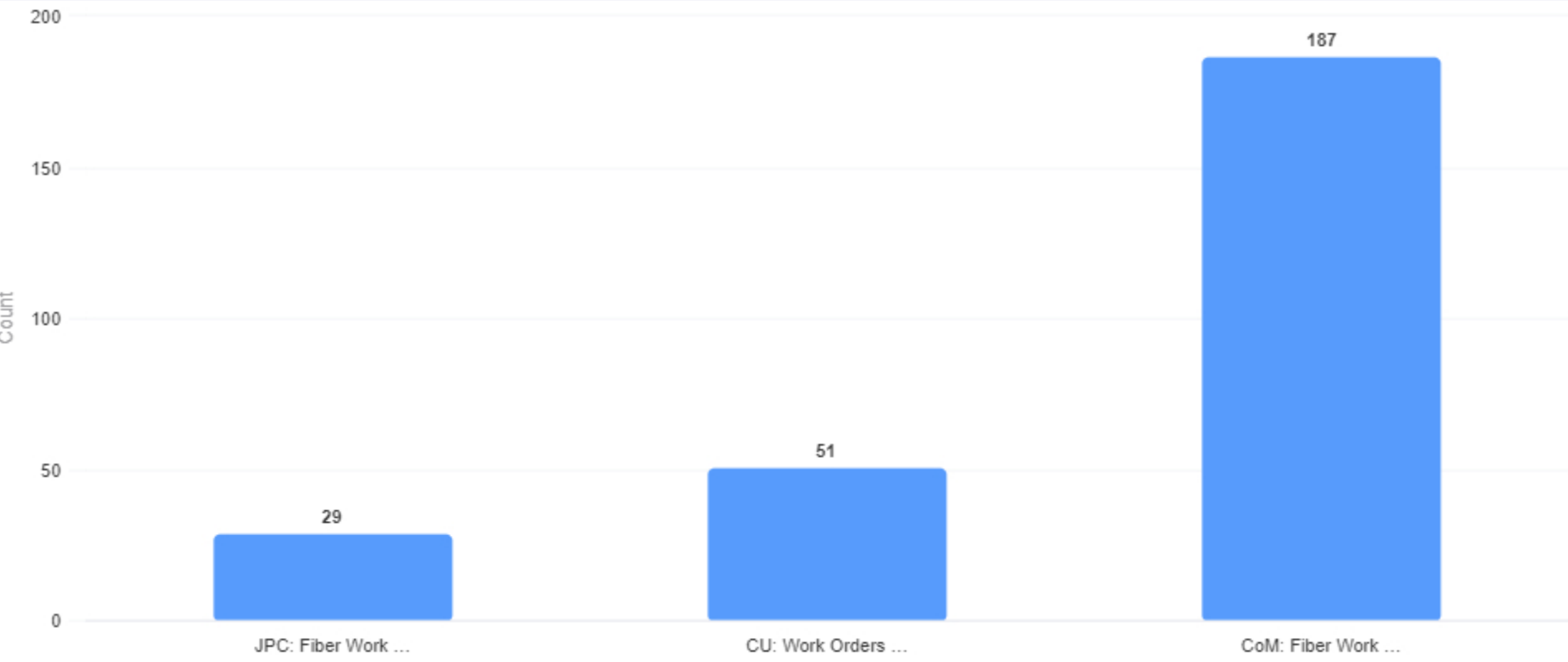
Completed Work Orders:



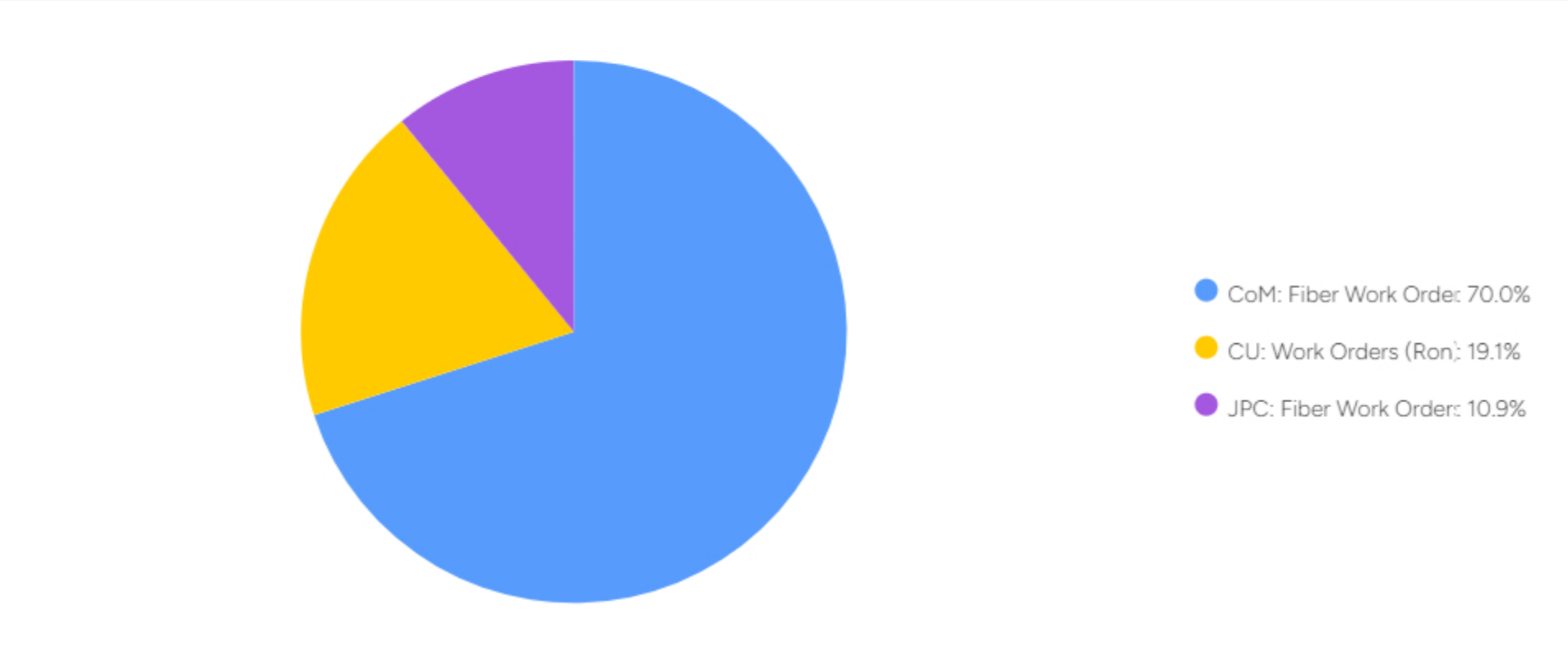
Completed Work Orders:



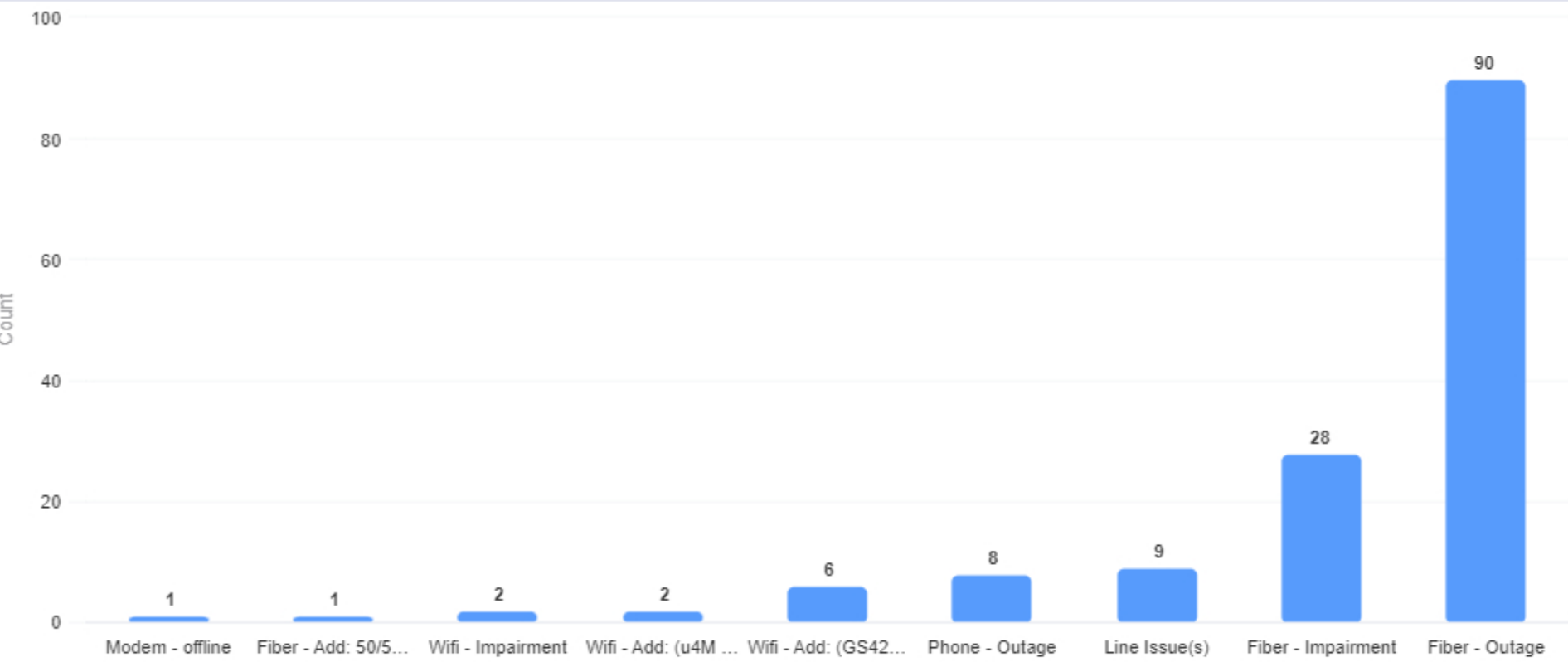
Completed Work Orders (By Company):



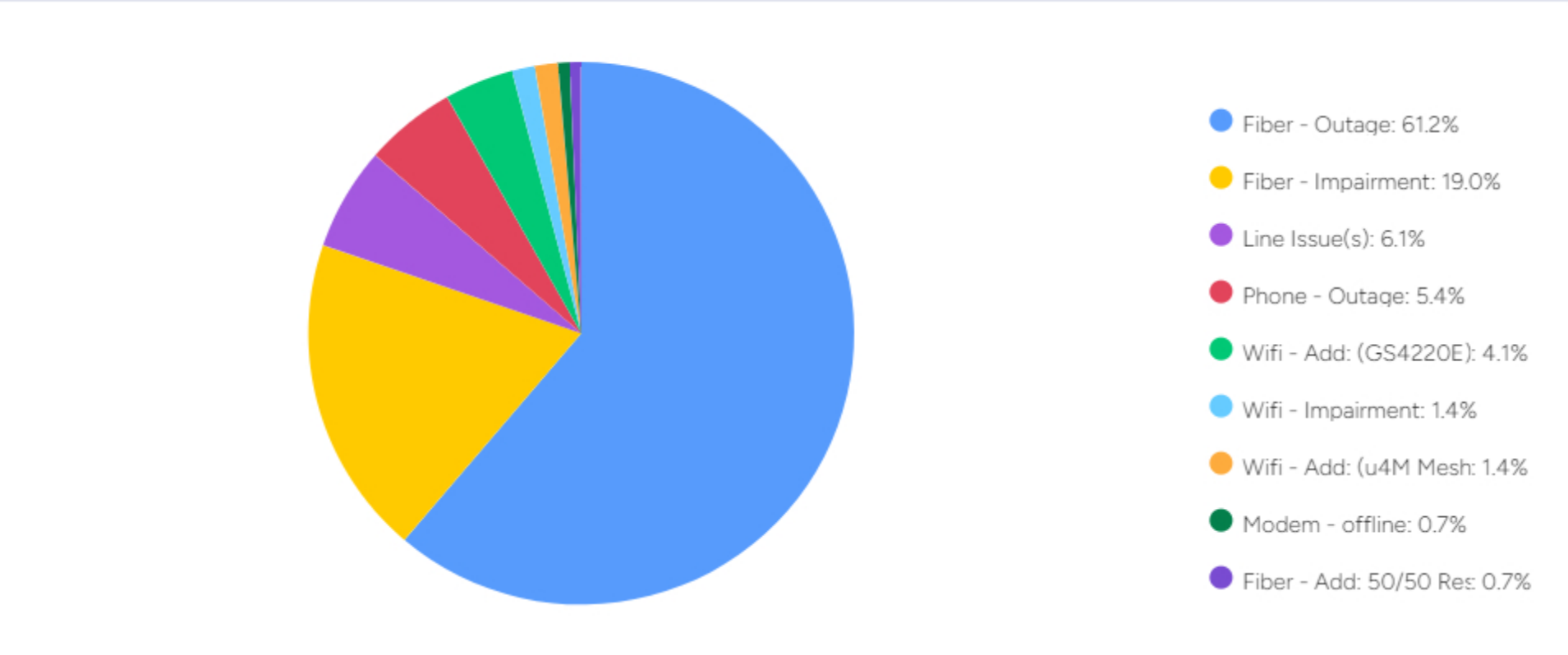
Completed Work Orders (By Company):



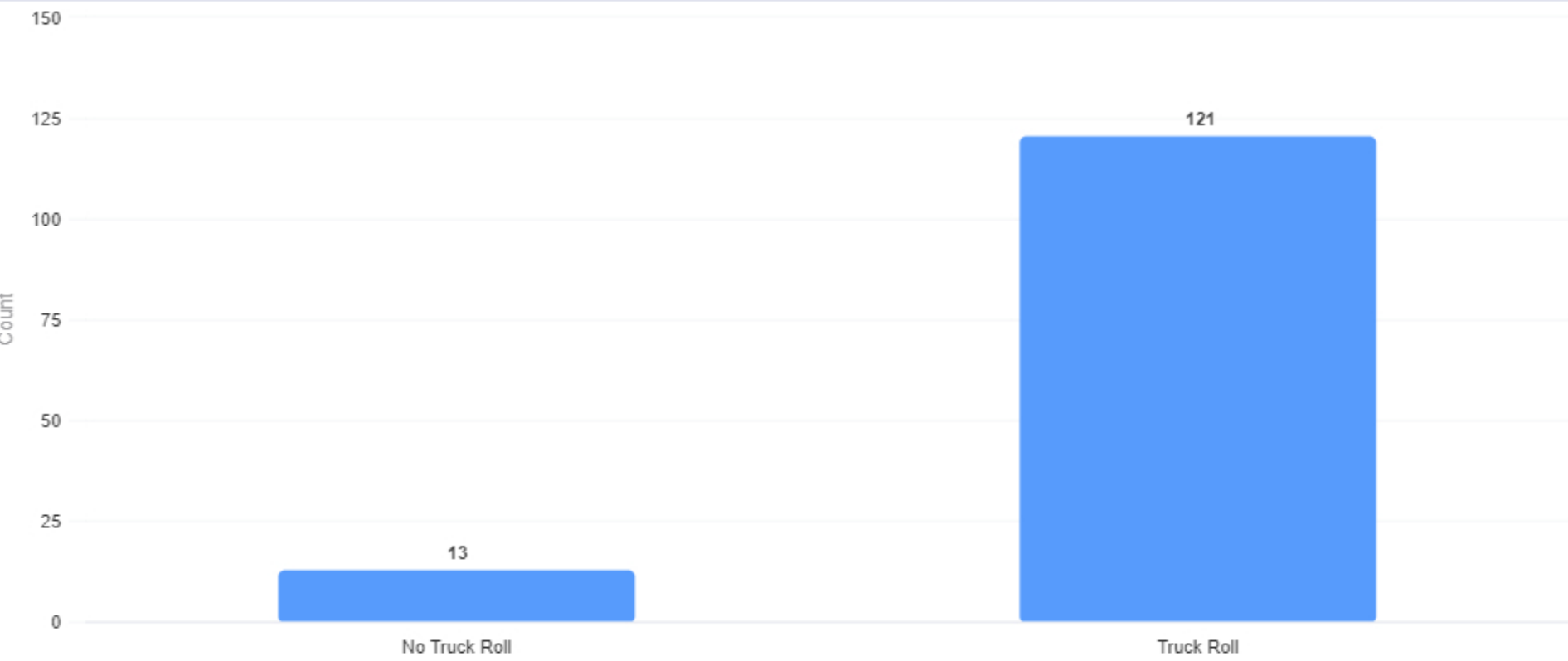
Trouble Tickets: (By Service Action)



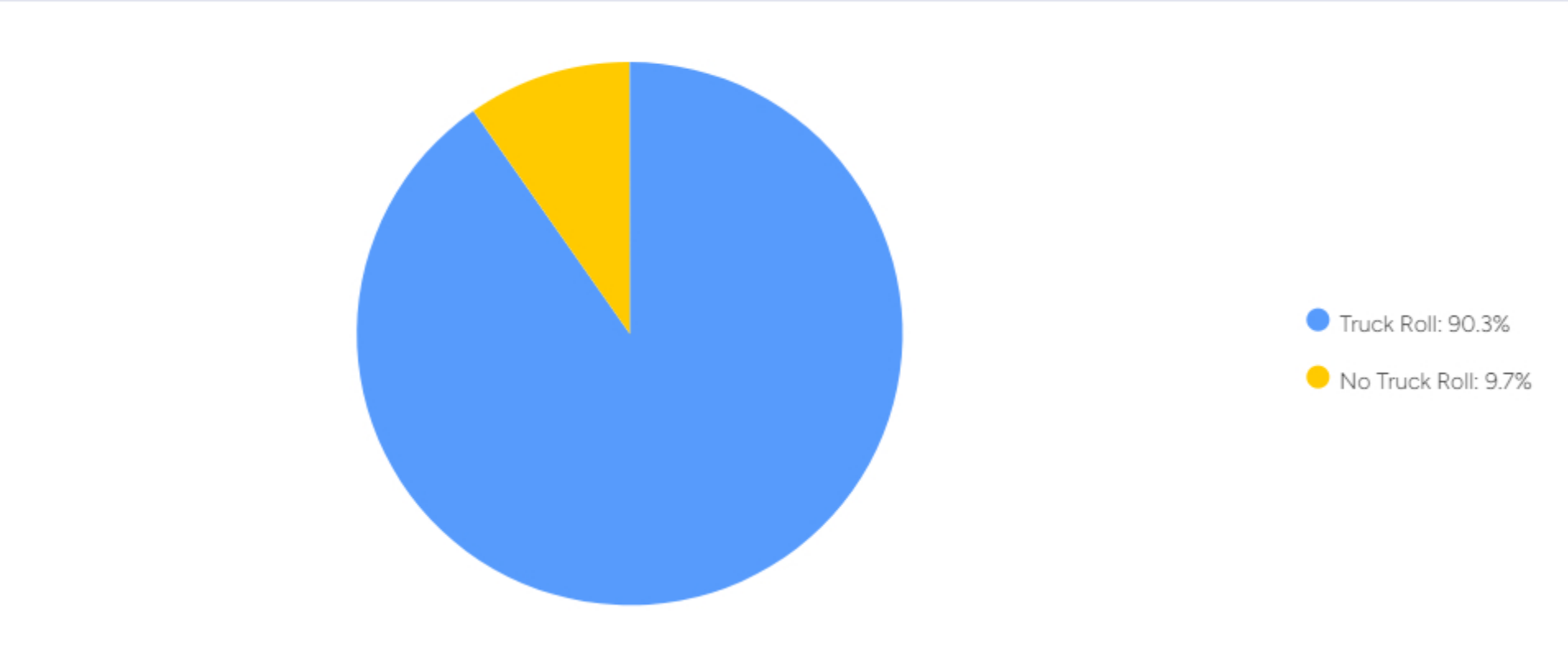
Trouble Tickets: (By Service Action)



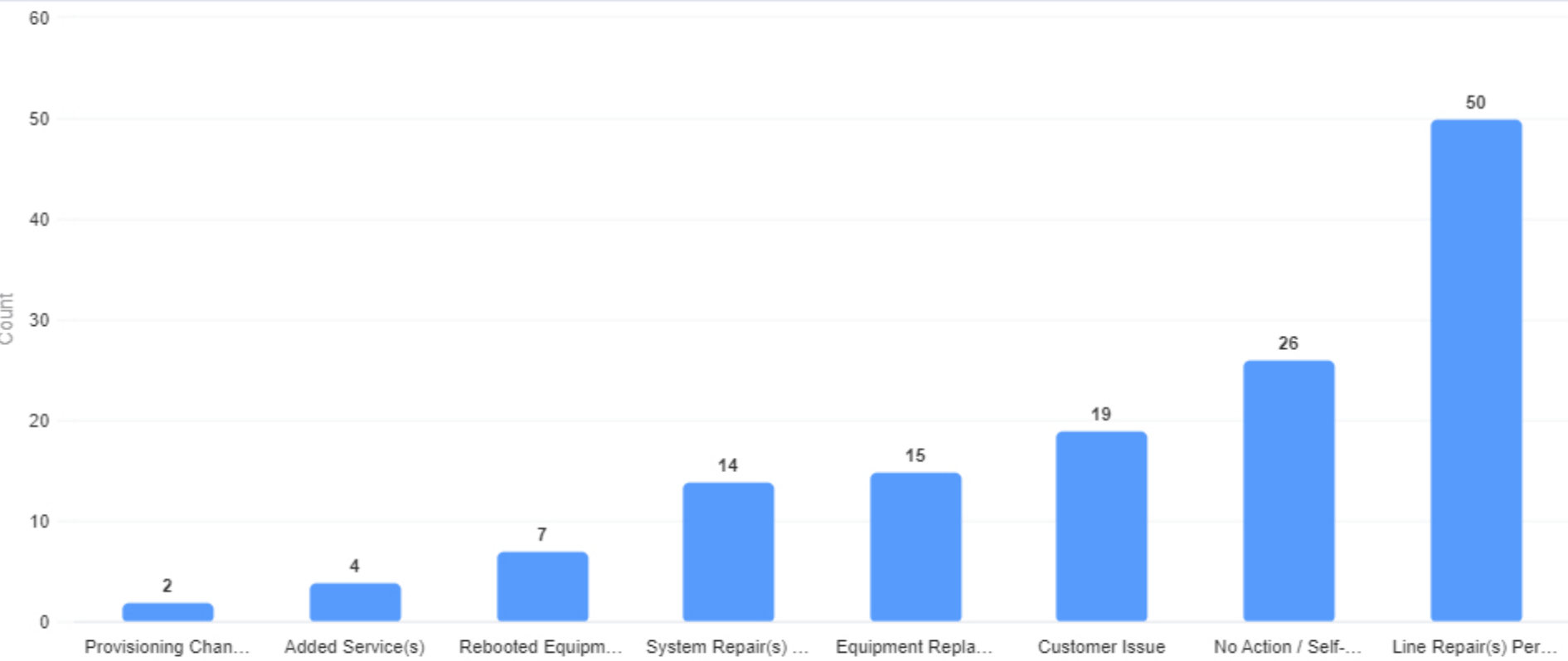
Trouble Tickets: (Truck Roll vs Non-Truck Roll)



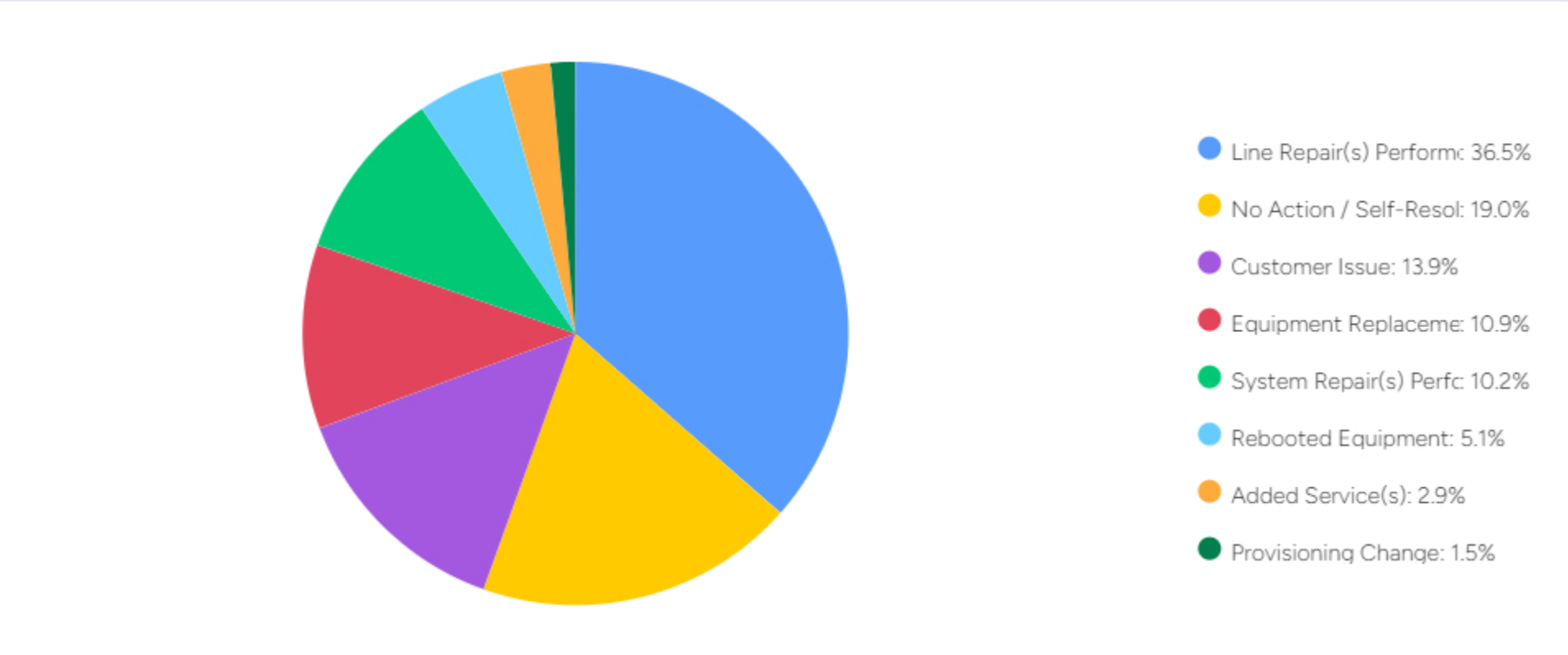
Trouble Tickets: (Truck Roll vs Non-Truck Roll)



Fiber Trouble Tickets: (Resolutions)



Fiber Trouble Tickets: (Resolutions)



Month of November (2023)

Areas of interest:

Completed turn up and activation of fiber for the following areas: **Southside Mobile Home Park, Mountain Creek Church Road** (partial), **Hwy 138** (partial).

Upcoming area(s) in progress are: **Pannell Road** (partial), **Twin Oaks Subdivisoin**, **Dial Road**, **Old Monroe Madison** (partial), **Bold Springs** (partial), **Roscoe Davis Road** (parital), **Brentwood Subdivision**.

Our latest Adtran 5000 series Chasis has arrived and is currently in the progress of being configured for deployment. The aim of this chassis to help serve fiber to areas on the North side of Hwy 11.

As of 12/06/2023, the total number of new installed fiber customers / conversions is: **2045. (+63)**, which now puts us over 2,000 new fiber installs / conversions.

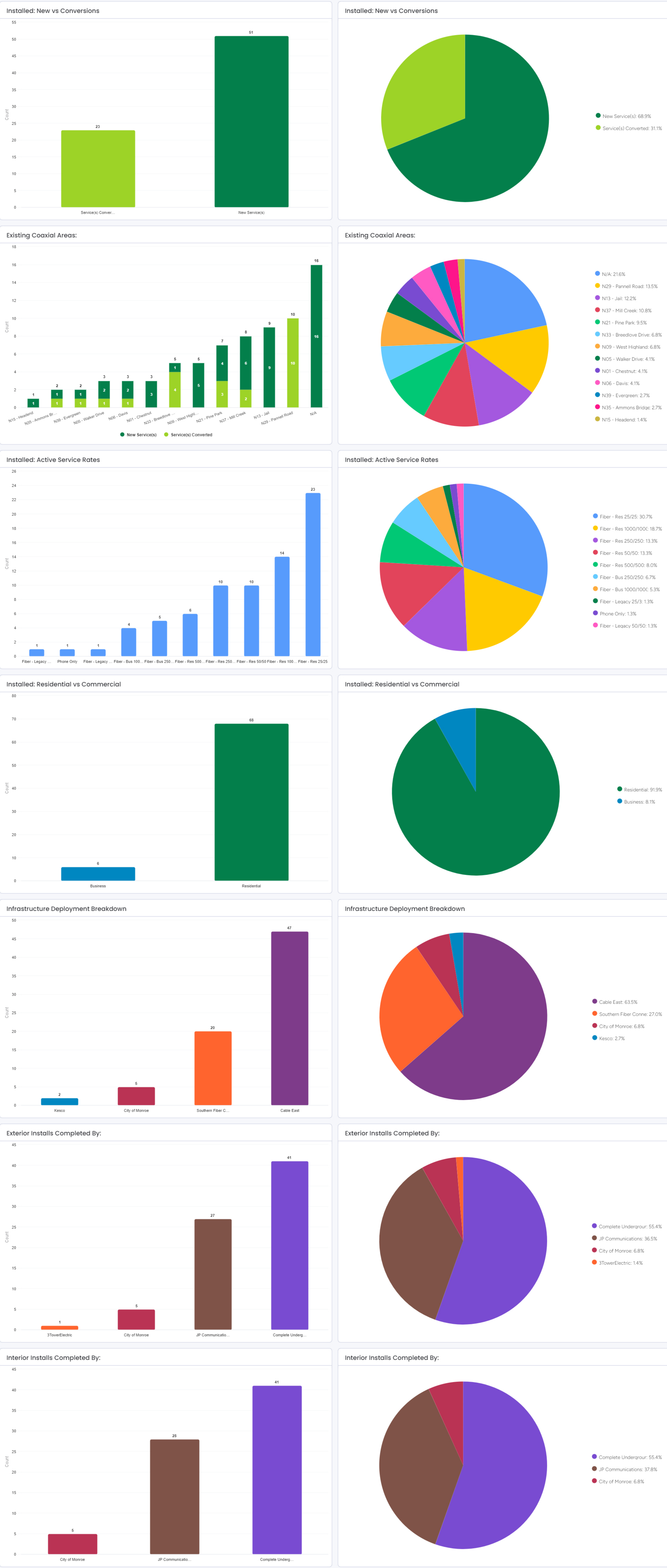
As of 12/06/2023, the total number of active / installed cable modem customers is: **2,861. (-37)**

As of 12/06/2023, the total number of active / installed Calix managed Wifi customers is: **486 (+36)**

Congratulations to Scott Emerick who recently completed and passed his **Adtran Technical Solutions Professional (ATSP)** certification!

BETA testing for our Streaming TV product has started this month. We will continue to test and resolve any pending issues, with the full intention to begin signing up customers at the start of 2024 for service.

We are currently in discussions with our backhaul providers about expanding our core network bandwidth. We are hoping to add an additional 20 Gbps of bandwidth to our core network to make room for expansion and future growth.





WATER, SEWER, GAS & ELECTRIC MONTHLY REPORT

DECEMBER 2023

2023 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Progress	Contractor or City
Natural Gas					
Rivers Edge @ Michael Etchinson Rd Phase 1 -105 lots	Sep-23	Oct-23	Install 18,000 of 2" plastic gas main/joint trench fiber with gas	Awaiting EMC	City
River Station @ Cedar Ridge Rd - 29 lots	Aug-23	Aug-23	Installed 2,900' of 2" plastic gas main to serve 29 lots	Completed	City
2" & 4" steel main replacement @ W Spring St	Jul-23	Sep-23	Replacing approx 7,000 of steel gas main along W Spring St from Carwood Dr to Mountain View	In Progress	Contractor
Hwy 83 Good Hope to Chandler Road main extension	Jun-22	Dec-22	Install 10,500' of 4" plastic gas main	Planning Stage	City
Victory Drive Gas Renewal	Jan-22	Dec-22	Replace 1500' of 2" steel with 2" plastic	Planning Stage	City
Brookland Commons gas install	Feb-23	Mar-23	Install 6,500' of 2" plastic gas main	Completed	City
Charlotte Rowell Blvd/Drake Drive gas extension	Feb-23	Mar-23	Install 4,000 of 4" plastic main	Completed	City
Harris & Lacy Streets Gas Renewal	Jan-22	Dec-22	Replace 2000' of 2" steel with 2" plastic	Planning Stage	Contractor
Sewer Collection					
Replacement of sewer around clearwell @ WTP	Sep-23	Sep-23	Replace approx 100' of 8" sewer main around clearwell project	Completed	City
Brentwood Subdivision Pump Station Replacement/Rehab	Dec-23	Mar-23	Replace pumps & controls / upgrade 2" forcemain to 4"	Planning Stage	City
Relocation of sewer mains / Vine St Development	Aug-23	Sep-23	Reroute 1,000 ' of existing sewer main	Completed	City
2022 CDBG	Dec-21	Jul-24	Rehab of 6" sewer mains in Glen Iris, Edwards, Stowers area, out to bid Oct 2023	Awarded	Carter & Sloope
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer installed and completed/waiting on pump station contractor to complete station	Completed	Contractor
Sewer Treatment Plant					
Jacks Creek Plant Rehab	Sep-21	Sep-22	Near completion, Heavy Contractors working on punchlist	Complete	Heavy/Hofstadter
Water Distribution					
Implementation of EPA's new Lead & Copper Rule	Jul-22	Dec-22	Inventory of all water services to determine presence of lead	Data Collection	City/120Water
24" Raw Water Main / 20" Finished Water Main	Jan-21	Jan-22	EPD approval 7/26/21 / GDOT, Georgia Power, Transco permits submitted	Obtaining easements	Wiedeman & Singleton
S. Broad St main extension Mears St to John's Supermarket	May-21	Jun-21	Main installed from Mears Street to Walker Street	Completed	City
Water Treatment Plant					
Install 24" raw water main & 20" finished water main	Nov-23	Jan-23	Installed before GDOT starts the Hwy 138/CR Blbd on-ramp slated for Dec 2022	Completed	Contractor
500,000 gal elevated water tank @ Piedmont Industrial Park	Jul-21	Jan-25	Engineering completed, out to bid inOct 2023	Design Phase	Carter & Sloope
1,000,000 gallon clearwell @ WTP location	Jun-21	Oct-23	90% completed, backfill has begun, completion projected end of Sept	95% complete	Wiedeman & Singleton
Electric					
Pole Change-Outs	Jan-23	Dec-23	Yearly replacements from pole survey	Ongoing	City
Automated Switching	Mar-23	Dec-23	South Madison Ave & North Broad switching in operation. Programming other locations	Ongoing	City
Tree Trimming	Jan-23	Dec-23	Wood Acres, Landers, Church Street area	Monthly	Contractor
Vine Street Construction for Down to Earth	Aug-23	Sep-23	Build 3 phase line to serve Down to Earth & Brown Oil	Completed	City
Walton County Jail	Aug-23	Sep-23	Crews building pole line to serve temp power to construction trailers	Completed	City
S. Madison Ave. Electric install for new Townhomes	Aug-23	Aug-23	Transformer set for townhome development	Completed	City
Southside underground replacement	Aug-23	Sep-23	Rehab of underground electric lines	Completed	City
Power to WWTP Rehab	May-23	Jun-23	Joint use poles set for power to WWTP to EMC, overhead ran and transfer switching tested	Completed	City
Cherry Hill Rd/Old Oxford building	Jun-23	Jul-23	Pole Change-Outs @ Cherry Hill Rd and bank rebuild for old Oxford building	Completed	City
Town Green light install	Jul-23	Jul-23	Installed lights on Town Green site	Completed	City
Belle Meade Replacement	Jul-23	Jul-23	Electric crew finished cutover of new electric service to Belle Meade	Completed	City
Hwy 11 N Storage Buildings	Jul-23	Jul-23	Electric service installed to development	Completed	City
3 phase rebuild Towler Street area	Oct-23	Dec-23	Materials have arrived for rebuild, City crews started week of Sept 25th	In Progress	City

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2023 | FY 2023



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DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
REVENUES	\$ 1.016M	\$ 1.088M	\$ 1.034M	\$ 1.088M	\$ 1.011M	\$ 1.039M	\$ 1.034M	\$ 1.136M	\$ 1.237M	\$ 1.142M			\$ 10.824M	\$ 13.317M	\$ 11.146M
PERSONNEL COSTS	\$ 0.230M	\$ 0.272M	\$ 0.331M	\$ 0.232M	\$ 0.259M	\$ 0.238M	\$ 0.215M	\$ 0.204M	\$ 0.296M	\$ 0.223M			\$ 2.499M	\$ 3.059M	\$ 2.486M
CONTRACTED SVC	\$ 0.039M	\$ 0.099M	\$ 0.093M	\$ 0.066M	\$ 0.113M	\$ 0.101M	\$ 0.058M	\$ 0.068M	\$ 0.047M	\$ 0.078M			\$ 0.763M	\$ 1.492M	\$ 0.616M
SUPPLIES	\$ 0.098M	\$ 0.198M	\$ 0.194M	\$ 0.196M	\$ 0.195M	\$ 0.189M	\$ 0.154M	\$ 0.222M	\$ 0.189M	\$ 0.212M			\$ 1.847M	\$ 2.391M	\$ 1.826M
CAPITAL OUTLAY	\$ 0.115M	\$ 0.503M	\$ 0.116M	\$ 0.442M	\$ 0.244M	\$ 0.218M	\$ 0.210M	\$ 0.226M	\$ 0.235M	\$ 0.252M			\$ 2.562M	\$ 2.707M	\$ 1.545M
FUND TRANSFERS	\$ 0.074M	\$ 0.056M	\$ 0.056M	\$ 0.052M	\$ 0.052M	\$ 0.053M	\$ 0.056M	\$ 0.058M	\$ 0.059M	\$ 0.061M			\$ 0.577M	\$ 1.837M	\$ 0.727M
DEPRECIATION	\$ 0.205M	\$ 0.205M	\$ 0.205M	\$ 0.205M	\$ 0.205M	\$ 0.206M	\$ 0.205M	\$ 0.205M	\$ 0.205M	\$ 0.206M			\$ 2.054M	\$ -	\$ 0.943M
EXPENSES	\$ 0.760M	\$ 1.333M	\$ 0.996M	\$ 1.193M	\$ 1.069M	\$ 1.006M	\$ 0.898M	\$ 0.983M	\$ 1.031M	\$ 1.032M			\$ 10.302M	\$ 11.485M	\$ 8.143M
MARGIN	\$ 0.256M	\$ (0.245M)	\$ 0.038M	\$ (0.105M)	\$ (0.057M)	\$ 0.033M	\$ 0.136M	\$ 0.153M	\$ 0.206M	\$ 0.109M			\$ 0.522M	\$ 1.832M	\$ 3.003M

12-MO
PROCESSED
KGAL



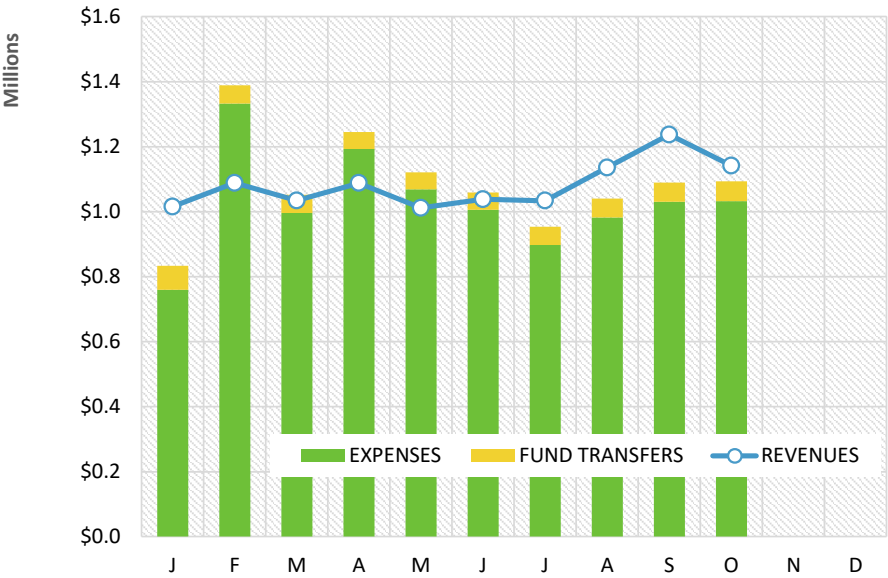
12-MO
RETAIL
KGAL



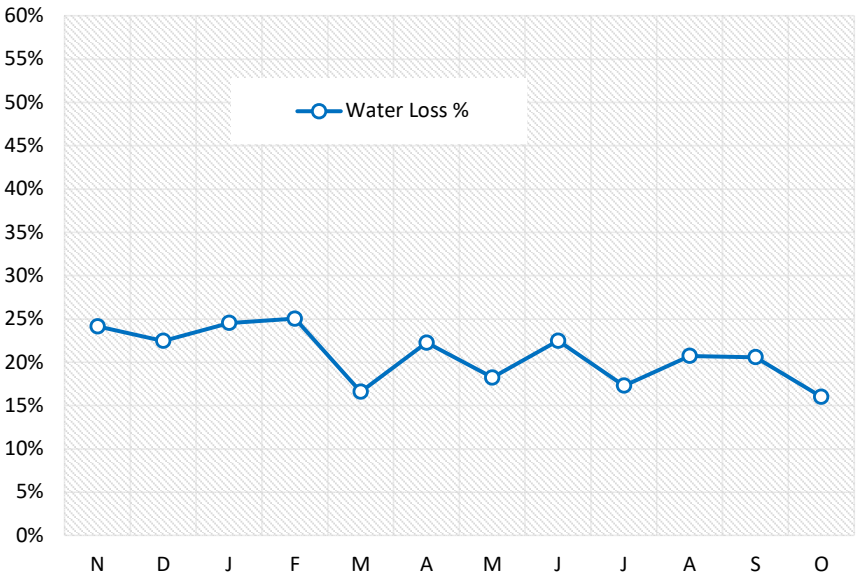
ROLLING
12-MO LINE
LOSS

21.02%

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

Jan 2023

Feb 2023

Mar 2023

Apr 2023

May 2023

Jun 2023

Jul 2023

Aug 2023

Sep 2023

Oct 2023

Nov 2023

Dec 2023

CUSTOMER COUNT - WATER

Residential	9,123	9,127	9,139	9,152	9,189	9,194	9,197	9,228	9,239	9,231
Commercial	985	993	998	995	996	997	998	997	996	1,001
Industrial	1	1	1	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1	1	1	1
Residential Sprinkler	559	560	555	556	556	559	565	564	567	561
Commercial Sprinkler	92	92	92	92	92	93	92	92	92	92
Loganville	1	1	1	1	1	1	1	1	1	1
Total	10,762	10,775	10,787	10,798	10,836	10,846	10,855	10,884	10,897	10,888
YOY Δ	-3.50%	-3.62%	-3.54%	-3.56%	-3.68%	-3.97%	-4.33%	-4.27%	-4.34%	-4.47%

KGALLONS - WATER

Residential	36,704	38,478	34,500	33,876	35,897	39,327	42,316	43,041	44,703	44,275
Commercial	12,520	14,162	12,809	11,917	14,136	15,172	15,654	18,725	18,670	18,605
Industrial	2,404	2,560	2,486	2,354	2,343	2,886	2,746	1,860	1,990	1,803
Water Authority	55	16	9	2	11	34	8	9	34	-
Loganville	42,010	34,795	33,077	36,811	33,256	31,644	32,555	33,836	32,061	32,527
Total	93,693	90,011	82,881	84,960	85,644	89,063	93,279	97,471	97,458	97,211
YOY Δ	20.67%	4.19%	0.43%	2.49%	-3.45%	-12.43%	-19.30%	-15.04%	-10.68%	-9.91%

REVENUE - WATER

Residential	\$ 0.320M	\$ 0.334M	\$ 0.304M	\$ 0.299M	\$ 0.313M	\$ 0.341M	\$ 0.366M	\$ 0.370M	\$ 0.384M	\$ 0.383M
Commercial	\$ 0.104M	\$ 0.105M	\$ 0.096M	\$ 0.091M	\$ 0.104M	\$ 0.111M	\$ 0.115M	\$ 0.133M	\$ 0.132M	\$ 0.132M
Industrial	\$ 0.010M	\$ 0.011M	\$ 0.010M	\$ 0.010M	\$ 0.010M	\$ 0.012M	\$ 0.011M	\$ 0.008M	\$ 0.008M	\$ 0.007M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
Loganville	\$ 0.152M	\$ 0.128M	\$ 0.122M	\$ 0.135M	\$ 0.123M	\$ 0.117M	\$ 0.120M	\$ 0.125M	\$ 0.119M	\$ 0.120M
Total	\$ 0.587M	\$ 0.577M	\$ 0.532M	\$ 0.534M	\$ 0.549M	\$ 0.581M	\$ 0.612M	\$ 0.636M	\$ 0.643M	\$ 0.643M
YOY Δ	15.07%	8.37%	1.05%	1.06%	-0.68%	-8.50%	-14.99%	-10.98%	-4.37%	-2.60%

RETAIL SALES REPORT

Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

Residential	6,959	6,968	6,968	6,978	7,012	7,008	7,002	7,015	7,021	7,014
Commercial	821	832	834	830	831	831	828	827	825	831
Water Authority	1	1	1	1	1	1	1	1	1	1
Total	7,781	7,801	7,803	7,809	7,844	7,840	7,831	7,843	7,847	7,846

YOY Δ -2.58% 1.55% 1.35% 1.49% 1.76% 1.48% 1.35% 1.03% 0.86% 1.03%

KGALLONS - SEWER

Residential	36,704	38,478	34,500	33,876	35,897	39,327	42,316	43,041	44,703	44,275
Commercial	12,520	14,162	12,809	11,917	14,136	15,172	15,654	18,725	18,670	18,605
Water Authority	55	16	9	2	11	34	8	9	34	-
Total	49,279	52,656	47,318	45,795	50,044	54,533	57,978	61,775	63,407	62,880

YOY Δ 7.11% 16.22% 1.80% -2.36% 2.83% -8.71% -16.36% -10.47% 1.00% 4.44%

REVENUE - SEWER

Residential	\$ 0.224M	\$ 0.228M	\$ 0.216M	\$ 0.216M	\$ 0.218M	\$ 0.223M	\$ 0.229M	\$ 0.227M	\$ 0.233M	\$ 0.233M
Commercial	\$ 0.142M	\$ 0.154M	\$ 0.141M	\$ 0.134M	\$ 0.144M	\$ 0.150M	\$ 0.141M	\$ 0.142M	\$ 0.157M	\$ 0.151M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.002M	\$ 0.002M	\$ 0.002M
Total	\$ 0.368M	\$ 0.383M	\$ 0.359M	\$ 0.351M	\$ 0.363M	\$ 0.375M	\$ 0.372M	\$ 0.371M	\$ 0.392M	\$ 0.386M

YOY Δ 6.99% 12.15% 2.49% -1.59% 0.39% -0.71% -2.98% -3.75% 4.42% -0.16%

SALES STATISTICS

Jan 2023

Feb 2023

Mar 2023

Apr 2023

May 2023

Jun 2023

Jul 2023

Aug 2023

Sep 2023

Oct 2023

Nov 2023

Dec 2023

YTD

AVERAGE KGALLONS/CUSTOMER (WATER)											
Residential	4	4	4	4	4	4	5	5	5	5	4
Commercial	13	14	13	12	14	15	16	19	19	19	15
Industrial	2,404	2,560	2,486	2,354	2,343	2,886	2,746	1,860	1,990	1,803	2,343
Water Authority	55	16	9	2	11	34	8	9	34	-	18
Loganville	42,010	34,795	33,077	36,811	33,256	31,644	32,555	33,836	32,061	32,527	34,257

AVERAGE \$/CUSTOMER (WATER)											
Residential	\$35	\$37	\$33	\$33	\$34	\$37	\$40	\$40	\$42	\$41	\$37
Commercial	\$106	\$106	\$96	\$91	\$104	\$111	\$115	\$133	\$132	\$132	\$113
Industrial	\$9,881	\$10,511	\$10,212	\$9,679	\$9,634	\$11,828	\$11,263	\$7,683	\$8,208	\$7,453	\$9,635
Water Authority	\$391	\$233	\$205	\$177	\$213	\$306	\$201	\$205	\$306	\$169	\$241
Loganville	\$152,072	\$127,761	\$121,971	\$134,554	\$122,574	\$117,141	\$120,210	\$124,527	\$118,546	\$120,116	\$125,947

AVERAGE \$/KGALLON (WATER)											
Residential	\$8.73	\$8.68	\$8.81	\$8.82	\$8.72	\$8.67	\$8.64	\$8.61	\$8.59	\$8.65	\$8.69
Commercial	\$8.31	\$7.40	\$7.49	\$7.63	\$7.33	\$7.31	\$7.32	\$7.10	\$7.06	\$7.11	\$7.41
Industrial	\$4.11	\$4.11	\$4.11	\$4.11	\$4.11	\$4.10	\$4.10	\$4.13	\$4.12	\$4.13	\$4.11
Water Authority	\$7.11	\$14.59	\$22.79	\$88.42	\$19.38	\$9.00	\$25.13	\$22.79	\$9.00	-	\$24.25
Loganville	\$3.62	\$3.67	\$3.69	\$3.66	\$3.69	\$3.70	\$3.69	\$3.68	\$3.70	\$3.69	
Average	\$7.0643	\$8.6940	\$10.8010	\$27.2448	\$9.8839	\$7.2683	\$11.2992	\$10.6576	\$7.1950	\$6.6286	\$10.67

AVERAGE KGALLONS/CUSTOMER (SEWER)											
Residential	5	6	5	5	5	6	6	6	6	6	6
Commercial	15	17	15	14	17	18	19	23	23	22	18
Water Authority	55	16	9	2	11	34	8	9	34	-	18

AVERAGE \$/CUSTOMER (SEWER)											
Residential	\$32	\$33	\$31	\$31	\$31	\$32	\$33	\$32	\$33	\$33	\$32
Commercial	\$173	\$185	\$169	\$161	\$173	\$181	\$170	\$172	\$190	\$182	\$176
Water Authority	\$2,281	\$1,599	\$1,407	\$1,546	\$1,578	\$1,850	\$1,476	\$1,636	\$1,807	\$1,578	\$1,676

AVERAGE \$/KGALLON (SEWER)											
Residential	\$6.10	\$5.92	\$6.27	\$6.36	\$6.06	\$5.67	\$5.42	\$5.28	\$5.22	\$5.26	\$5.75
Commercial	\$11.36	\$10.89	\$11.00	\$11.24	\$10.16	\$9.89	\$9.00	\$7.60	\$8.40	\$8.13	\$9.77
Water Authority	\$41.48	\$99.94	\$156.35	\$772.85	\$143.43	\$54.40	\$184.55	\$181.81	\$53.14	\$0.00	\$187.55
Average	\$19.65	\$38.91	\$57.87	\$263.48	\$53.22	\$23.32	\$66.32	\$64.90	\$22.25	\$6.70	\$61.6620

MOST RECENT

12-MONTH

Oct 2023

Oct 2022

FY2023 YTD

FY2022 YTD

SALES REVENUES

WATER SALES	\$	629,924	\$	652,378	\$	5,840,712	\$	6,012,096	\$	7,094,335
STORMWATER PLAN REVIEW FEES	\$	-	\$	-	\$	2,300	\$	-	\$	2,300
SEWER SALES	\$	375,902	\$	380,852	\$	3,655,232	\$	3,580,686	\$	4,398,889
SALES REVENUES (ACTUAL)	\$	1,005,826	\$	1,033,231	\$	9,498,244	\$	9,592,782	\$	11,495,524
AS BUDGET	\$	991,667	\$	916,667	\$	9,916,667	\$	9,166,667	Not Applicable	
% ACTUAL TO BUDGET		101.43%		112.72%		95.78%		104.65%	Not Applicable	

OTHER REVENUES

WATER

GEFA PRINCIPAL FORGIVENESS	\$	-	\$	-	\$	-	\$	-	\$	17,606
OP REVENUE	\$	316	\$	244	\$	3,247	\$	2,552	\$	244
MISC REVENUE	\$	5,589	\$	6,555	\$	53,800	\$	63,372	\$	5,951
SALE OF FIXED ASSETS	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	15,725	\$	41,475	\$	314,027	\$	507,557	\$	38,725
REIMB DAMAGE PROP	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
CONTRIBUTED CAP - OTHER UTILIT	\$	-	\$	-	\$	19,691	\$	-	\$	-
ADMIN ALLOC WATER	\$	45,243	\$	23,259	\$	238,909	\$	133,483	\$	23,100
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REVENUES (WATER)	\$	66,873	\$	71,533	\$	629,674	\$	706,964	\$	85,626

SEWER

OP REVENUE	\$	11,205	\$	4,580	\$	222,720	\$	183,835	\$	14,025
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
MISC REVENUE	\$	-	\$	116	\$	-	\$	116	\$	-
TAP FEES	\$	12,500	\$	25,000	\$	203,111	\$	529,150	\$	58,068
SALE OF ASSETS - SEWAGE	\$	-	\$	-	\$	31,500	\$	-	\$	-
CUST ACCT FEES	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT CDBG 2018	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEWAGE	\$	45,243	\$	23,259	\$	238,909	\$	133,483	\$	23,100
OTHER - UTILITY	\$	-	\$	-	\$	-	\$	86	\$	-
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
OPERATING TRANSFERS IN	\$	-	\$	-	\$	-	\$	218,368	\$	-
OPERATING TRANSFERS IN	\$	-	\$	-	\$	-	\$	54,497	\$	-
OTHER REVENUES (SEWER)	\$	68,948	\$	52,955	\$	696,240	\$	1,119,535	\$	95,193

OTHER REVENUES (TOTAL)	\$	135,820	\$	124,488	\$	1,325,915	\$	1,826,500	\$	180,819
AS BUDGET	\$	118,089	\$	162,847	\$	1,180,889	\$	1,628,472	Not Applicable	
% ACTUAL TO BUDGET		115.02%		76.44%		112.28%		112.16%	Not Applicable	

TOTAL REVENUES (ACTUAL)	\$	1,141,646	\$	1,157,719	\$	10,824,159	\$	11,419,281	\$	11,676,343
AS BUDGET	\$	1,109,756	\$	1,079,514	\$	11,097,556	\$	10,795,138	Not Applicable	
% ACTUAL TO BUDGET		102.87%		107.24%		97.54%		105.78%	Not Applicable	

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
PERSONNEL	\$ 222,856	\$ 213,998	\$ 2,498,925	\$ 2,487,189	\$ 2,884,186
CONTRACTED SERVICES	\$ 78,093	\$ 79,346	\$ 763,175	\$ 614,116	\$ 976,616
SUPPLIES	\$ 211,946	\$ 209,927	\$ 1,847,139	\$ 1,829,765	\$ 2,293,364
CAPITAL OUTLAY	\$ 252,168	\$ 236,274	\$ 2,562,039	\$ 2,366,955	\$ 2,993,517
FUND TRANSFERS	\$ 61,003	\$ 82,332	\$ 576,960	\$ 727,263	\$ 760,406
DEPRECIATION	\$ 206,180	\$ 175,844	\$ 2,053,599	\$ 1,667,941	\$ 2,229,957
TOTAL	\$ 1,032,246	\$ 997,721	\$ 10,301,836	\$ 9,693,230	\$ 12,138,046

WATER**WATER TREATMENT PLANT
PERSONNEL**

Compensation	\$ 46,624	\$ 37,305	\$ 533,809	\$ 475,714	\$ 616,849
PERSONNEL (ACTUAL)	\$ 63,784	\$ 55,312	\$ 735,251	\$ 693,169	\$ 858,523
AS BUDGET	\$ 69,264	\$ 64,455	\$ 692,635	\$ 644,549	Not Applicable
% ACTUAL TO BUDGET	92.09%	85.81%	106.15%	107.54%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 31,103	\$ 38,494	\$ 254,883	\$ 181,607	\$ 353,842
AS BUDGET	\$ 27,788	\$ 26,263	\$ 277,875	\$ 262,625	Not Applicable
% ACTUAL TO BUDGET	111.93%	146.57%	91.73%	69.15%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 75,375	\$ 105,583	\$ 828,675	\$ 816,709	\$ 1,018,362
AS BUDGET	\$ 79,108	\$ 63,192	\$ 791,083	\$ 631,917	Not Applicable
% ACTUAL TO BUDGET	95.28%	167.08%	104.75%	129.24%	Not Applicable

CAPITAL OUTLAY

Amortization	\$ (9,408)	\$ (9,408)	\$ (114,157)	\$ (114,157)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 77,131	\$ 67,899	\$ 808,281	\$ 730,124	\$ 916,208
Interest Expense	\$ 107,174	\$ 108,465	\$ 1,075,134	\$ 1,087,962	\$ 1,320,771
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 174,897	\$ 166,956	\$ 1,769,258	\$ 1,703,929	\$ 2,097,315
AS BUDGET	\$ 88,075	\$ 88,847	\$ 880,752	\$ 888,471	Not Applicable
% ACTUAL TO BUDGET	198.58%	187.91%	200.88%	191.78%	Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ 111,927	\$ 91,733	\$ 1,117,434	\$ 912,179	\$ 1,209,075
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FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 37,705	\$ 52,558	\$ 350,911	\$ 445,598	\$ 468,467
AS BUDGET	\$ 93,605	\$ 92,662	\$ 936,053	\$ 926,624	Not Applicable
% ACTUAL TO BUDGET	40.28%	56.72%	37.49%	48.09%	Not Applicable

WATER DISTRIBUTION SYSTEM**PERSONNEL**

PERSONNEL (ACTUAL)	\$ 56,251	\$ 61,987	\$ 614,991	\$ 690,777	\$ 719,314
AS BUDGET	\$ 68,493	\$ 67,198	\$ 684,932	\$ 671,977	Not Applicable
% ACTUAL TO BUDGET	82.13%	92.25%	89.79%	102.80%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 4,999	\$ (6,170)	\$ 48,646	\$ 65,716	\$ 64,793
AS BUDGET	\$ 18,817	\$ 15,963	\$ 188,167	\$ 159,625	Not Applicable
% ACTUAL TO BUDGET	26.57%	-38.66%	25.85%	41.17%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 51,684	\$ 19,829	\$ 248,435	\$ 255,149	\$ 317,296
AS BUDGET	\$ 34,521	\$ 32,229	\$ 345,208	\$ 322,292	Not Applicable
% ACTUAL TO BUDGET	149.72%	61.53%	71.97%	79.17%	Not Applicable

CAPITAL OUTLAY

CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 607,725	\$ 586,282	\$ 5,968,485	\$ 5,764,834	\$ 7,106,986
AS BUDGET	\$ 479,671	\$ 450,808	\$ 4,796,706	\$ 4,508,079	Not Applicable
% ACTUAL TO BUDGET	126.70%	130.05%	124.43%	127.88%	Not Applicable

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
WASTEWATER					
STORMWATER					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 27,222	\$ 17,897	\$ 280,425	\$ 212,360	\$ 306,541
AS BUDGET	\$ 29,531	\$ 23,246	\$ 295,308	\$ 232,458	Not Applicable
% ACTUAL TO BUDGET	92.18%	76.99%	94.96%	91.35%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 13,264	\$ 542	\$ 76,700	\$ 15,561	\$ 79,220
AS BUDGET	\$ 3,928	\$ 2,679	\$ 39,278	\$ 26,792	Not Applicable
% ACTUAL TO BUDGET	337.70%	20.22%	195.27%	58.08%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 9,597	\$ 2,179	\$ 39,416	\$ 36,662	\$ 48,023
AS BUDGET	\$ 79,108	\$ 63,192	\$ 791,083	\$ 631,917	Not Applicable
% ACTUAL TO BUDGET	12.13%	3.45%	4.98%	5.80%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (4,557)	\$ (4,557)	\$ (65,696)	\$ (57,784)	\$ (81,518)
Admin Alloc - Adm Exp	\$ 77,131	\$ 67,899	\$ 808,281	\$ 657,909	\$ 916,208
Interest Expense	\$ 4,697	\$ 5,975	\$ 50,195	\$ 62,901	\$ 61,513
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 77,271	\$ 69,317	\$ 792,781	\$ 663,026	\$ 896,203
AS BUDGET	\$ 137,476	\$ 136,994	\$ 1,374,762	\$ 1,369,937	Not Applicable
% ACTUAL TO BUDGET	56.21%	50.60%	57.67%	48.40%	Not Applicable
DEPRECIATION	\$ 6,587	\$ 3,061	\$ 65,867	\$ 30,358	\$ 68,927
DEPRECIATION (ACTUAL)	\$ 6,587	\$ 3,061	\$ 65,867	\$ 30,358	\$ 68,927
SEWAGE					
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 23,298	\$ 29,774	\$ 226,049	\$ 281,665	\$ 291,939
AS BUDGET	\$ 59,438	\$ 67,875	\$ 594,384	\$ 678,749	Not Applicable
% ACTUAL TO BUDGET	39.20%	43.87%	38.03%	41.50%	Not Applicable
DEPRECIATION	\$ 87,666	\$ 81,051	\$ 870,299	\$ 725,404	\$ 951,955
DEPRECIATION (ACTUAL)	\$ 87,666	\$ 81,051	\$ 870,299	\$ 725,404	\$ 951,955
SEWAGE COLLECTION					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 37,058	\$ 39,564	\$ 426,064	\$ 453,518	\$ 496,413
AS BUDGET	\$ 43,591	\$ 42,920	\$ 435,913	\$ 429,203	Not Applicable
% ACTUAL TO BUDGET	85.01%	92.18%	97.74%	105.67%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 6,377	\$ 14,851	\$ 63,868	\$ 67,874	\$ 86,926
AS BUDGET	\$ 8,298	\$ 8,396	\$ 82,979	\$ 83,958	Not Applicable
% ACTUAL TO BUDGET	76.85%	176.89%	76.97%	80.84%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 8,608	\$ 7,938	\$ 97,641	\$ 81,588	\$ 133,581
AS BUDGET	\$ 11,421	\$ 10,804	\$ 114,208	\$ 108,042	Not Applicable
% ACTUAL TO BUDGET	75.37%	73.47%	85.49%	75.52%	Not Applicable
SEWAGE TREATMENT					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 38,541	\$ 39,239	\$ 442,193	\$ 437,365	\$ 503,394
AS BUDGET	\$ 43,916	\$ 42,740	\$ 439,158	\$ 427,399	Not Applicable
% ACTUAL TO BUDGET	87.76%	91.81%	100.69%	102.33%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 22,350	\$ 31,629	\$ 319,077	\$ 283,358	\$ 391,835
AS BUDGET	\$ 65,504	\$ 61,038	\$ 655,042	\$ 610,375	Not Applicable
% ACTUAL TO BUDGET	34.12%	51.82%	48.71%	46.42%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 66,682	\$ 74,397	\$ 632,973	\$ 639,657	\$ 776,103
AS BUDGET	\$ 67,717	\$ 63,104	\$ 677,167	\$ 631,042	Not Applicable
% ACTUAL TO BUDGET	98.47%	117.90%	93.47%	101.37%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 424,520	\$ 411,439	\$ 4,333,351	\$ 3,928,396	\$ 5,031,061
AS BUDGET	\$ 549,928	\$ 522,987	\$ 5,499,283	\$ 5,229,871	Not Applicable
% ACTUAL TO BUDGET	77.20%	78.67%	78.80%	75.11%	Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

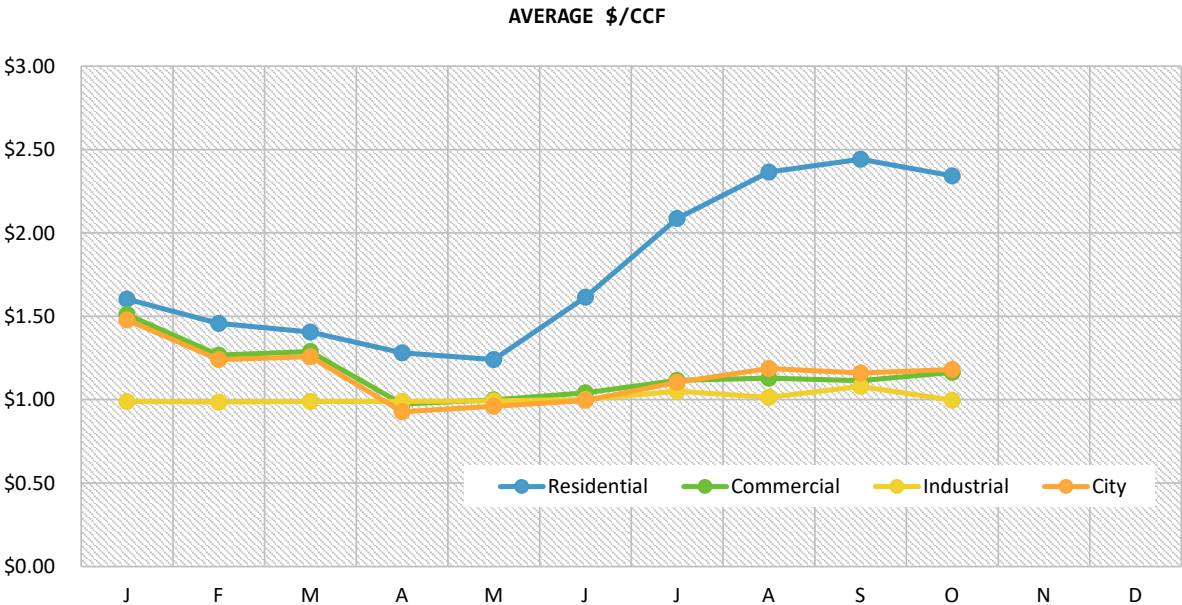
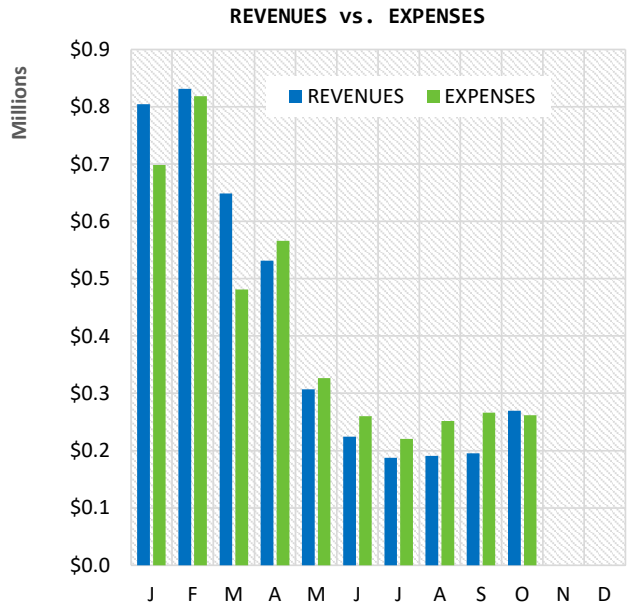
REPORTING PERIOD: 10/2023 | FY 2023



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
REVENUES	\$ 0.805M	\$ 0.831M	\$ 0.649M	\$ 0.532M	\$ 0.307M	\$ 0.224M	\$ 0.187M	\$ 0.191M	\$ 0.195M	\$ 0.269M			\$ 4.191M	\$ 4.785M	\$ 4.872M
PERSONNEL COSTS	\$ 0.063M	\$ 0.074M	\$ 0.085M	\$ 0.055M	\$ 0.068M	\$ 0.062M	\$ 0.054M	\$ 0.055M	\$ 0.079M	\$ 0.062M			\$ 0.657M	\$ 0.694M	\$ 0.639M
CONTRACTED SVC	\$ 0.006M	\$ 0.020M	\$ 0.012M	\$ 0.015M	\$ 0.019M	\$ 0.006M	\$ 0.005M	\$ 0.023M	\$ 0.008M	\$ 0.009M			\$ 0.121M	\$ 0.220M	\$ 0.119M
SUPPLIES	\$ 0.560M	\$ 0.451M	\$ 0.303M	\$ 0.266M	\$ 0.121M	\$ 0.091M	\$ 0.070M	\$ 0.074M	\$ 0.076M	\$ 0.077M			\$ 2.090M	\$ 2.963M	\$ 2.371M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.069M	\$ 0.274M	\$ 0.081M	\$ 0.230M	\$ 0.119M	\$ 0.102M	\$ 0.091M	\$ 0.100M	\$ 0.103M	\$ 0.114M			\$ 1.283M	\$ 1.506M	\$ 1.306M
EXPENSES	\$ 0.698M	\$ 0.819M	\$ 0.481M	\$ 0.566M	\$ 0.326M	\$ 0.260M	\$ 0.221M	\$ 0.252M	\$ 0.266M	\$ 0.262M			\$ 4.151M	\$ 5.383M	\$ 4.436M
MARGIN	\$ 0.106M	\$ 0.012M	\$ 0.168M	\$ (0.034M)	\$ (0.019M)	\$ (0.036M)	\$ (0.033M)	\$ (0.061M)	\$ (0.071M)	\$ 0.008M			\$ 0.040M	\$ (0.598M)	\$ 0.436M



RETAIL SALES REPORT

Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023 219

CUSTOMER COUNT

Residential	3,727	3,747	3,754	3,748	3,753	3,776	3,772	3,773	3,797	3,794
Commercial	580	586	589	584	583	582	583	582	582	583
Industrial	7	6	6	6	6	6	7	7	7	7
City	20	20	20	20	20	20	20	20	19	19
Total	4,336	4,361	4,371	4,360	4,364	4,386	4,384	4,384	4,407	4,405
Year-Over-Year Δ	3.98%	4.08%	4.15%	3.74%	3.27%	3.37%	2.89%	2.67%	2.99%	2.63%

CCF

Residential	0.284M	0.326M	0.235M	0.165M	0.121M	0.061M	0.038M	0.031M	0.030M	0.032M
Commercial	0.187M	0.217M	0.182M	0.113M	0.098M	0.081M	0.070M	0.061M	0.070M	0.058M
Industrial	0.015M	0.019M	0.012M	0.013M	0.009M	0.006M	0.002M	0.004M	0.001M	0.008M
City	0.013M	0.015M	0.012M	0.007M	0.005M	0.004M	0.003M	0.002M	0.002M	0.002M
Total	0.512M	0.589M	0.457M	0.311M	0.248M	0.165M	0.127M	0.111M	0.120M	0.112M
Year-Over-Year Δ	22.46%	16.20%	-26.54%	-15.74%	-8.89%	10.29%	16.56%	11.20%	7.41%	-2.70%

REVENUE

Residential	\$ 0.455M	\$ 0.475M	\$ 0.331M	\$ 0.211M	\$ 0.150M	\$ 0.099M	\$ 0.080M	\$ 0.074M	\$ 0.073M	\$ 0.076M
Commercial	\$ 0.283M	\$ 0.275M	\$ 0.235M	\$ 0.110M	\$ 0.098M	\$ 0.084M	\$ 0.078M	\$ 0.069M	\$ 0.077M	\$ 0.068M
Industrial	\$ 0.015M	\$ 0.019M	\$ 0.012M	\$ 0.012M	\$ 0.009M	\$ 0.006M	\$ 0.002M	\$ 0.004M	\$ 0.001M	\$ 0.008M
Other	\$ 0.016M	\$ 0.013M	\$ 0.017M	\$ 0.010M	\$ 0.011M	\$ 0.010M	\$ 0.012M	\$ 0.011M	\$ 0.015M	\$ 0.010M
City	\$ 0.020M	\$ 0.018M	\$ 0.015M	\$ 0.007M	\$ 0.005M	\$ 0.004M	\$ 0.003M	\$ 0.002M	\$ 0.002M	\$ 0.002M
Total	\$ 0.789M	\$ 0.800M	\$ 0.610M	\$ 0.351M	\$ 0.273M	\$ 0.203M	\$ 0.175M	\$ 0.160M	\$ 0.169M	\$ 0.164M
Year-Over-Year Δ	44.53%	8.94%	-26.02%	-32.02%	-37.88%	-30.92%	-19.80%	-39.30%	-34.49%	-24.86%

SALES STATISTICS

Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

YTD

220

AVERAGE CCF/CUSTOMER

Residential	76	87	63	44	32	16	10	8	8	9	35
Commercial	323	371	309	194	168	139	121	104	119	100	195
Industrial	2,174	3,178	2,045	2,087	1,480	942	256	578	193	1,181	1,411
City	673	735	614	359	253	202	133	82	97	95	324

AVERAGE \$/CUSTOMER

Residential	\$122	\$127	\$88	\$56	\$40	\$26	\$21	\$20	\$19	\$20	\$54
Commercial	\$488	\$470	\$398	\$189	\$168	\$145	\$135	\$118	\$133	\$116	\$236
Industrial	\$2,150	\$3,134	\$2,023	\$2,065	\$1,469	\$942	\$269	\$585	\$208	\$1,177	\$1,402
City	\$995	\$912	\$771	\$333	\$243	\$202	\$147	\$98	\$112	\$112	\$393

AVERAGE \$/CCF

Residential	\$1.6031	\$1.4567	\$1.4058	\$1.2804	\$1.2401	\$1.6144	\$2.0861	\$2.3647	\$2.4417	\$2.3412	\$1.7834
Commercial	\$1.5113	\$1.2671	\$1.2892	\$0.9745	\$0.9995	\$1.0406	\$1.1152	\$1.1299	\$1.1135	\$1.1638	\$1.1604
Industrial	\$0.9889	\$0.9860	\$0.9894	\$0.9892	\$0.9930	\$1.0003	\$1.0507	\$1.0134	\$1.0801	\$0.9963	\$1.0087
City	\$1.4787	\$1.2403	\$1.2573	\$0.9269	\$0.9603	\$0.9960	\$1.1049	\$1.1870	\$1.1604	\$1.1809	\$1.1493
Average	\$1.3955	\$1.2376	\$1.2354	\$1.0427	\$1.0482	\$1.1628	\$1.3392	\$1.4237	\$1.4489	\$1.4206	\$1.2755

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 34,555	\$ 34,537	\$ 423,630	\$ 423,102	\$ 515,483
Demand Storage/Peaking Services	\$ 2,243	\$ 2,306	\$ 22,794	\$ 22,712	\$ 27,483
Supply Charges	\$ 37,262	\$ 136,505	\$ 1,248,220	\$ 1,729,673	\$ 1,616,918
Gas Authority Supply Charges	\$ 1,555	\$ 1,502	\$ 42,737	\$ 41,198	\$ 53,201
Gas Authority Charges	\$ (17,301)	\$ (2,289)	\$ (122,363)	\$ (70,120)	\$ (135,127)
P.A.C.E	300	300	3,000	3,000	3,600
APGA Annual Dues	-	-	3,652	3,528	3,652
Other	3,167	2,285	32,510	22,732	39,201
TOTAL MGAG BILL	\$ 61,780	\$ 175,148	\$ 1,654,179	\$ 2,175,826	\$ 2,124,411

DELIVERED SUPPLY

Volume CCF	131,370	126,200	2,852,520	2,818,810	3,462,770
Volume Dth (MGAG)	128,130	122,460	2,774,170	2,766,990	3,368,170

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.4822	1.4302	0.5963	0.7864	0.6307
\$/CCF	0.4703	1.3879	0.5799	0.7719	0.6135

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
NATURAL GAS SALES	\$ 163,847	\$ 218,070	\$ 3,697,860	\$ 4,314,559	\$ 4,610,117
SALES REVENUES (ACTUAL)	\$ 163,847	\$ 218,070	\$ 3,697,860	\$ 4,314,559	\$ 4,610,117
AS BUDGET	\$ 455,024	\$ 334,348	\$ 4,550,238	\$ 334,348	Not Applicable
% ACTUAL TO BUDGET	36.01%	65.22%	81.27%	1290.44%	Not Applicable
<i>Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS: RETAIL SALES section.</i>					
OTHER REVENUES					
OP REVENUE	-	-	-	-	-
MISC REVENUE	-	846	2,700	3,099	2,940
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	5,453	5,409	50,904	71,676	55,595
REIMB DAMAGED PROP - GAS	-	-	-	-	-
ADMIN ALLOC	45,243	23,259	238,909	133,483	285,973
CAPITAL LEASES	54,955	-	54,955	-	54,955
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	145,297	99,495	145,297
OPERATING TRANSFERS IN	-	-	-	249,725	-
SALE OF ASSETS - GAS	-	257	-	257	-
OTHER REVENUES (ACTUAL)	\$ 105,650	\$ 29,770	\$ 492,765	\$ 557,734	\$ 544,760
AS BUDGET	\$ 23,444	\$ 23,694	\$ 234,444	\$ 236,944	Not Applicable
% ACTUAL TO BUDGET	450.64%	125.64%	210.18%	235.39%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 269,497	\$ 247,841	\$ 4,190,626	\$ 4,872,293	\$ 5,154,877
AS BUDGET	\$ 478,468	\$ 358,042	\$ 4,784,683	\$ 3,580,422	Not Applicable
% ACTUAL TO BUDGET	56.32%	69.22%	87.58%	136.08%	Not Applicable

MOST RECENT

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 43,973	\$ 43,084	\$ 452,317	\$ 423,772	\$ 526,063
Benefits	17,598	17,624	203,209	214,073	241,542
PERSONNEL (ACTUAL)	\$ 61,661	\$ 60,861	\$ 656,655	\$ 639,014	\$ 768,823
AS BUDGET	\$ 69,357	\$ 62,156	\$ 693,571	\$ 621,558	Not Applicable
% ACTUAL TO BUDGET	88.90%	97.92%	94.68%	102.81%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 11,584	\$ -	\$ 27,371
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	224	192	256
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	99	-	1,649	10,622	2,389
Vehicle Rep & Maint Outside	1,940	302	10,035	1,924	10,542
R&M System - Outside	242	-	18,782	28,286	20,682
R & M Buildings - Outside	200	-	3,012	432	3,354
Maintenance Contracts	263	406	5,304	4,411	9,995
Equip Rent/Lease	997	810	10,847	13,584	14,168
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	154	27	395	224	475
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,117	592	5,702	5,499	6,889
Postage	-	-	-	-	-
Adverstising	-	4	1,067	449	1,602
Mkt Expense	-	200	250	1,850	343
Printing	-	-	-	450	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	453	663	3,148	663
Fees	-	-	2,232	370	2,232
Vehicle Tag & Title Fee	22	-	22	42	22
Ga Dept Rev Fee	-	-	-	-	-
Training & Ed	800	1,300	7,858	5,617	11,142
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	922	-	922
Contract Labor	3,428	2,601	40,686	41,938	48,350
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 9,262	\$ 6,695	\$ 121,234	\$ 119,038	\$ 161,397

MOST RECENT

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
AS BUDGET	\$ 21,996	\$ 20,079	\$ 219,958	\$ 200,792	Not Applicable
% ACTUAL TO BUDGET	42.11%	33.34%	55.12%	59.28%	Not Applicable

SUPPLIES

Gas Cost	58,313	172,618	1,880,518	2,146,673	2,618,083
Office Supplies	532	230	2,152	781	2,711
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	93	1,940	3,215	2,143
Construction Materials	-	-	-	82	-
Damage Claims	782	-	1,004	-	1,104
Expendable Fluids	-	-	302	78	317
Tires	642	-	1,178	534	1,599
Uniform Expense	-	-	7,252	7,883	7,274
Janitorial	174	332	1,668	2,286	2,237
Computer Equipment	-	-	1,507	3,819	1,507
Equipment Parts	2,701	626	7,730	17,025	9,900
Repair & Maintenance	9,387	13,397	105,366	121,988	144,408
Util Costs - Util Fund	383	314	3,724	3,543	4,430
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	3,116	4,242	24,369	32,880	31,709
Food	344	161	2,710	1,740	3,416
Sm Tool & Min Equip	248	64	3,482	7,636	9,097
Meters	-	-	41,968	11,757	48,545
Sm Oper Supplies	228	725	3,112	9,607	3,906
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 76,850	\$ 192,802	\$ 2,089,982	\$ 2,371,529	\$ 2,892,388
AS BUDGET	\$ 296,343	\$ 16,500	\$ 2,963,431	\$ 165,000	Not Applicable
% ACTUAL TO BUDGET	25.93%	1168.49%	70.53%	1437.29%	Not Applicable

CAPITAL OUTLAY

Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 4,320	\$ 4,320	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (6,919)	\$ (6,919)	\$ (8,302)
Depr Exp	\$ 18,268	\$ 17,129	\$ 179,544	\$ 172,054	\$ 196,672
Capital Lease	\$ 2,754	\$ -	\$ 2,754	\$ -	\$ 2,754

MOST RECENT

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
Int Exp 2016 Rev Bond	1,512	1,924	16,161	20,252	19,805
Interest Exp - 2020 Rev Bonds	3,417	3,417	34,174	34,174	41,009
Capital Lease Interest	702	-	702	-	702
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 27,043	\$ 22,858	\$ 230,737	\$ 223,882	\$ 256,960
AS BUDGET	\$ 5,394	\$ 5,803	\$ 53,935	\$ 58,027	Not Applicable
% ACTUAL TO BUDGET	501.40%	393.92%	427.80%	385.83%	Not Applicable

FUND TRANSFERS

Admin Alloc - Adm Exp	\$ 77,131	\$ 67,899	\$ 808,281	\$ 730,124	\$ 916,208
Transfer To Gf	9,958	20,294	243,964	345,503	293,342
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 87,089	\$ 88,193	\$ 1,052,245	\$ 1,075,627	\$ 1,209,551
AS BUDGET	\$ 145,199	\$ 132,048	\$ 1,451,988	\$ 1,320,483	Not Applicable
% ACTUAL TO BUDGET	59.98%	66.79%	72.47%	81.46%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 261,905	\$ 371,409	\$ 4,150,853	\$ 4,429,089	\$ 5,289,119
AS BUDGET	\$ 538,288	\$ 236,586	\$ 5,382,883	\$ 2,365,860	Not Applicable
% ACTUAL TO BUDGET	48.66%	156.99%	77.11%	187.21%	Not Applicable

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2023 | FY 2023



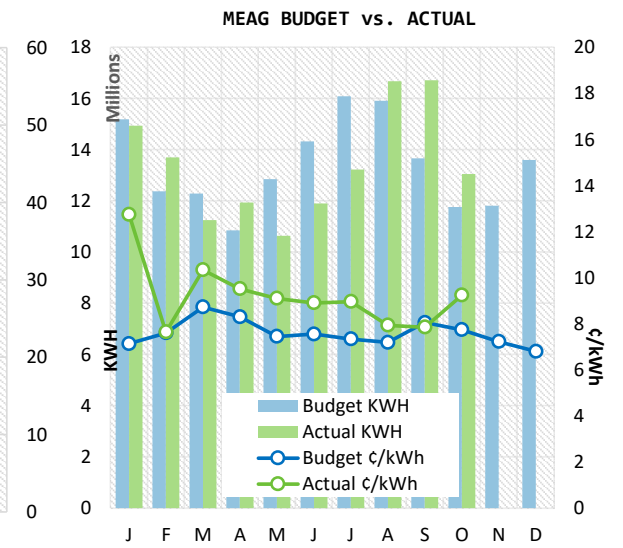
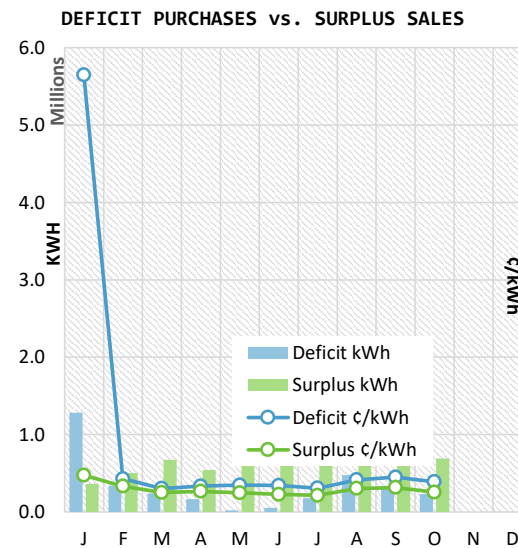
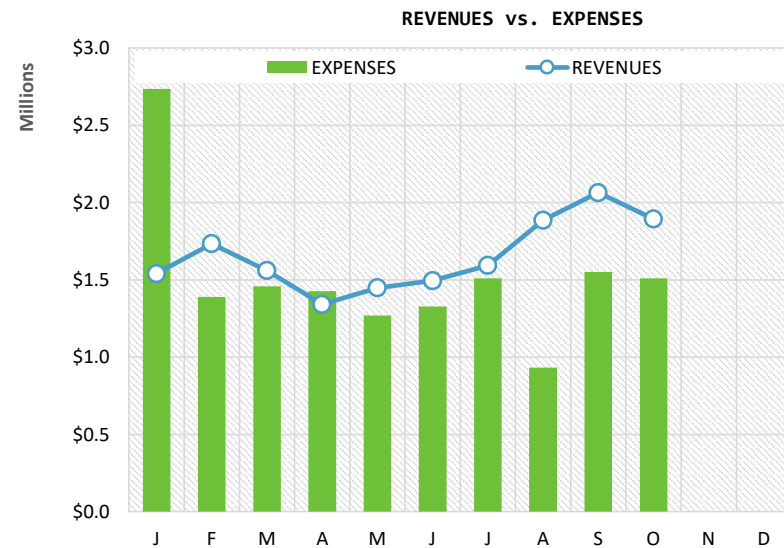
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CITY OF MONROE: ELECTRIC FUND OVERVIEW

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	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
REVENUES	\$ 1.540M	\$ 1.735M	\$ 1.560M	\$ 1.341M	\$ 1.448M	\$ 1.495M	\$ 1.593M	\$ 1.886M	\$ 2.064M	\$ 1.894M			\$ 16.556M	\$ 16.961M	\$ 16.591M
PERSONNEL COSTS	\$ 0.114M	\$ 0.148M	\$ 0.152M	\$ 0.108M	\$ 0.122M	\$ 0.117M	\$ 0.129M	\$ 0.105M	\$ 0.144M	\$ 0.100M			\$ 1.240M	\$ 1.253M	\$ 1.203M
CONTRACTED SVC	\$ 0.038M	\$ 0.076M	\$ 0.065M	\$ 0.050M	\$ 0.080M	\$ 0.053M	\$ 0.063M	\$ 0.042M	\$ 0.031M	\$ 0.096M			\$ 0.595M	\$ 0.700M	\$ 0.678M
SUPPLIES	\$ 2.583M	\$ 1.090M	\$ 1.201M	\$ 1.230M	\$ 1.027M	\$ 1.119M	\$ 1.279M	\$ 0.745M	\$ 1.336M	\$ 1.272M			\$ 12.883M	\$ 10.391M	\$ 12.077M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
DEPRECIATION	\$ -	\$ 0.076M	\$ 0.039M	\$ 0.039M	\$ 0.040M	\$ 0.040M	\$ 0.040M	\$ 0.040M	\$ 0.039M	\$ 0.041M			\$ 0.393M	\$ 0.328M	\$ 0.354M
EXPENSES	\$ 2.736M	\$ 1.390M	\$ 1.458M	\$ 1.426M	\$ 1.269M	\$ 1.329M	\$ 1.510M	\$ 0.932M	\$ 1.551M	\$ 1.510M			\$ 15.111M	\$ 12.672M	\$ 14.313M
FUND TRANSFERS	\$ 0.108M	\$ 0.293M	\$ 0.106M	\$ 0.259M	\$ 0.151M	\$ 0.144M	\$ 0.136M	\$ 0.158M	\$ 0.177M	\$ 0.194M			\$ 1.726M	\$ 2.745M	\$ 1.930M
MARGIN W/O TRANSFERS	\$ (1.196M)	\$ 0.345M	\$ 0.103M	\$ (0.086M)	\$ 0.179M	\$ 0.166M	\$ 0.083M	\$ 0.954M	\$ 0.513M	\$ 0.385M	\$ -	\$ -	\$ 1.445M	\$ 4.289M	\$ 2.278M
MARGIN W/ TRANSFER	\$ (1.303M)	\$ 0.052M	\$ (0.003M)	\$ (0.345M)	\$ 0.028M	\$ 0.021M	\$ (0.053M)	\$ 0.797M	\$ 0.335M	\$ 0.190M	\$ -	\$ -	\$ (0.281M)	\$ 1.544M	\$ 0.348M
PART CONTR/YES/INTEREST	\$ 0.289M	\$ 0.013M	\$ 0.480M	\$ 0.395M	\$ 0.086M	\$ 0.064M	\$ 0.167M	\$ 0.170M	\$ 0.091M	\$ 0.149M	\$ -	\$ -	\$ 1.904M	\$ 0.400M	\$ 0.709M

* Participant Contribution, Year End Settlement and Interest excluded from Revenues



RETAIL SALES REPORT

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Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

CUSTOMER COUNT

Residential	5,896	5,908	5,922	5,938	5,969	5,952	5,946	5,966	5,975	5,964
Commercial	922	931	932	926	929	929	930	924	925	931
Industrial	1	1	1	1	1	1	1	1	1	1
City	51	51	51	51	52	53	54	55	54	54
Total	6,870	6,891	6,906	6,916	6,951	6,935	6,931	6,946	6,955	6,950
Year-Over-Year Δ	1.85%	1.80%	2.01%	1.86%	2.25%	1.97%	1.90%	1.70%	1.67%	1.70%

KWH

Residential	6.702M	7.569M	6.513M	5.204M	4.912M	4.674M	5.481M	6.790M	7.608M	6.330M
Commercial	5.343M	5.471M	5.441M	4.707M	5.152M	5.367M	5.958M	6.642M	7.572M	6.813M
Industrial	0.223M	0.234M	0.291M	0.242M	0.253M	0.258M	0.256M	0.284M	0.359M	0.329M
Other	-	-	-	-	-	-	-	-	-	-
City	0.545M	0.567M	0.527M	0.449M	0.481M	0.490M	0.534M	0.546M	0.578M	0.539M
Total	12.813M	13.840M	12.772M	10.602M	10.799M	10.790M	12.229M	14.262M	16.117M	14.011M
Year-Over-Year Δ	8.03%	6.98%	-11.25%	-10.70%	0.55%	-5.07%	-13.82%	-11.86%	4.36%	1.09%

REVENUE

Residential	\$ 0.731M	\$ 0.814M	\$ 0.713M	\$ 0.589M	\$ 0.639M	\$ 0.607M	\$ 0.718M	\$ 0.897M	\$ 1.011M	\$ 0.832M
Commercial	\$ 0.685M	\$ 0.707M	\$ 0.701M	\$ 0.624M	\$ 0.673M	\$ 0.694M	\$ 0.748M	\$ 0.818M	\$ 0.894M	\$ 0.834M
Industrial	\$ 0.026M	\$ 0.027M	\$ 0.030M	\$ 0.027M	\$ 0.028M	\$ 0.028M	\$ 0.028M	\$ 0.030M	\$ 0.034M	\$ 0.032M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.052M	\$ 0.054M	\$ 0.050M	\$ 0.043M	\$ 0.046M	\$ 0.047M	\$ 0.051M	\$ 0.052M	\$ 0.055M	\$ 0.052M
Total	\$ 1.495M	\$ 1.602M	\$ 1.495M	\$ 1.283M	\$ 1.386M	\$ 1.376M	\$ 1.545M	\$ 1.797M	\$ 1.995M	\$ 1.750M
Year-Over-Year Δ	5.88%	5.71%	-9.92%	-9.33%	-1.03%	-5.53%	-13.79%	-11.95%	2.90%	0.86%

SALES STATISTICS

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Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

YTD

AVERAGE KWH/CUSTOMER

Residential	1,137	1,281	1,100	876	823	785	922	1,138	1,273	1,061	1,040
Commercial	5,795	5,876	5,838	5,083	5,546	5,777	6,406	7,189	8,186	7,318	6,302
Industrial	223,258	233,859	291,101	242,214	253,446	258,002	255,934	283,797	359,106	328,597	272,931
City	10,692	11,115	10,326	8,801	9,254	9,253	9,894	9,929	10,698	9,987	9,995

AVERAGE \$/CUSTOMER

Residential	\$124	\$138	\$120	\$99	\$107	\$102	\$121	\$150	\$169	\$140	\$127
Commercial	\$743	\$760	\$752	\$674	\$724	\$747	\$805	\$885	\$967	\$896	\$795
Industrial	\$25,891	\$26,567	\$30,232	\$27,099	\$27,826	\$28,113	\$27,980	\$29,751	\$34,396	\$32,440	\$29,029
City	\$1,024	\$1,065	\$989	\$842	\$886	\$886	\$947	\$951	\$1,024	\$956	\$957

AVERAGE \$/KWH

Residential	\$0.1091	\$0.1075	\$0.1095	\$0.1132	\$0.1301	\$0.1298	\$0.1309	\$0.1321	\$0.1329	\$0.1314	\$0.1227
Commercial	\$0.1283	\$0.1293	\$0.1288	\$0.1327	\$0.1306	\$0.1293	\$0.1256	\$0.1231	\$0.1181	\$0.1224	\$0.1268
Industrial	\$0.1160	\$0.1136	\$0.1039	\$0.1119	\$0.1098	\$0.1090	\$0.1093	\$0.1048	\$0.0958	\$0.0987	\$0.1073
City	\$0.0958	\$0.0958	\$0.0958	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0958	\$0.0957	\$0.0957

Average	\$0.1123	\$0.1115	\$0.1095	\$0.1134	\$0.1165	\$0.1159	\$0.1154	\$0.1140	\$0.1106	\$0.1121	\$0.1131
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MOST RECENT
12-MONTH

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 989,065	\$ 921,156	\$ 9,379,238	\$ 9,198,680	\$ 11,087,925
Transmission	128,308	105,463	1,238,752	1,051,321	1,431,984
Supplemental	35,283	70,493	1,143,187	733,690	1,172,296
SEPA	52,432	63,463	535,290	567,795	666,828
Other Adjustments	890	983	8,993	9,805	10,960
TOTAL POWER SUPPLY COSTS	\$ 1,205,978	\$ 1,161,559	\$ 12,305,460	\$ 11,561,292	\$ 14,369,993
AS BUDGET	911,077	733,822	10,376,539	8,614,265	11,997,781
% ACTUAL TO BUDGET	132.37%	158.29%	118.59%	134.21%	119.77%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	32,724	31,249	40,520	36,409	40,520
Non-Coincident Peak (NCP)	32,804	31,442	40,520	36,827	40,520
CP (BUDGET)	26,580	26,443	33,307	33,343	33,307
NCP (BUDGET)	27,586	27,444	34,047	33,705	34,047

Energy (KWH)

MEAG Energy	12,463,921	11,967,074	122,918,912	122,949,299	145,267,410
Supplemental Purchases (or sales)	(237,642)	(54,872)	(1,073,663)	1,718,390	(2,251,211)
SEPA Energy	829,389	864,932	12,171,898	11,471,860	13,819,028
Total Energy (KWH)	13,055,668	12,777,134	134,017,148	136,139,549	156,835,228
AS BUDGET	11,769,000	9,387,000	135,338,000	123,503,000	158,232,000
% ACTUAL TO BUDGET	110.93%	136.12%	99.02%	110.23%	99.12%

CP Load Factor	55.41%	56.79%	37.76%	42.68%	44.18%
NCP Load Factor	55.28%	56.44%	37.76%	42.20%	44.18%
% Supplemental	1.79%	0.43%	0.79%	1.26%	1.42%

UNIT COSTS (¢/kWh)

Bulk Power	9.1876	8.9152	9.2933	8.5644	9.1976
Supplemental	14.8472	128.4687	106.4754	42.6964	52.0740
SEPA Energy	6.3217	7.3373	4.3978	4.9495	4.8254
MEAG Total	9.2372	9.0909	9.1820	8.4922	9.1625

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Oct 2023

Oct 2022

FY2023 YTD

FY2022 YTD

SALES REVENUES

ELECTRIC SALES	\$	1,750,662	\$	1,700,750	\$	15,720,294	\$	16,021,111	\$	18,409,256
SALES REVENUES (ACTUAL)	\$	1,750,662	\$	1,700,750	\$	15,720,294	\$	16,021,111	\$	18,409,256
AS BUDGET	\$	1,641,667	\$	1,625,000	\$	16,416,667	\$	16,250,000	Not Applicable	
% ACTUAL TO BUDGET		106.64%		104.66%		95.76%		98.59%	Not Applicable	

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		34,605		34,455		348,194		344,227		417,558
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		484		425		132,436		57,342		228,242
CONTRIBUTED CAPITAL		63,379		-		106,200		-		106,200
SALE OF FIXED ASSETS		-		-		10,000		-		10,000
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		45,243		23,259		238,909		133,483		285,973
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		-		-		-		16,950		-
OTHER REVENUES (ACTUAL)	\$	143,710	\$	58,139	\$	835,740	\$	552,002	\$	1,047,973
AS BUDGET	\$	54,444	\$	53,195	\$	544,444	\$	531,946	Not Applicable	
% ACTUAL TO BUDGET		263.96%		109.30%		153.50%		103.77%	Not Applicable	

TRANSFER

OPERATING TRANSFERS IN		-		-		-		17,963		-
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TOTAL REVENUES (ACTUAL)	\$	1,894,373	\$	1,758,889	\$	16,556,033	\$	16,591,076	\$	19,457,229
AS BUDGET	\$	1,696,111	\$	1,678,195	\$	16,961,111	\$	16,781,946	Not Applicable	
% ACTUAL TO BUDGET		111.69%		104.81%		97.61%		98.86%	Not Applicable	

MEAG YES/PART CONTR/INTEREST

PARTICIPANT CONT	\$	100,000	\$	100,000	\$	1,000,000	\$	1,000,000	\$	1,200,000
MEAG REBATE	\$	-	\$	-		213,892		711,447		213,892
INTEREST REVENUES - UTILITY	\$	49,412	\$	(40,033)		689,682		(1,002,455)		914,983
TOTAL EXCLUDED	\$	149,412	\$	59,967	\$	1,903,575	\$	708,992	\$	2,328,875

Note on Interest/YES/Participant Contribution: excluded from revenues

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 76,479	\$ 77,229	\$ 955,449	\$ 855,703	\$ 1,076,215
Benefits	23,709	28,887	284,360	347,745	344,495
PERSONNEL (ACTUAL)	\$ 100,187	\$ 106,117	\$ 1,239,809	\$ 1,203,448	\$ 1,420,710
AS BUDGET	\$ 125,077	\$ 125,707	\$ 1,250,769	\$ 1,257,074	Not Applicable
% ACTUAL TO BUDGET	80.10%	84.42%	99.12%	95.73%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 683	\$ 6,060	\$ 24,683
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	8,122
Maintenance Contracts	327	528	9,991	8,622	10,796
Rents/Leases	624	242	4,080	23,958	4,617
Repairs & Maintenance (Outside)	10,470	1,469	74,248	32,068	116,026
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	2,282	1,603	18,517	17,426	21,978
Postage	-	-	26	-	26
Public Relations	-	4	-	4	-
Mkt Expense	-	3,972	-	4,362	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	(30)	-	8,737	2,744	8,737
Vehicle Tag & Title Fee	-	-	142	-	142
Ga Dept Rev Fee	-	-	-	-	-
Fees	-	-	-	-	-
Training & Ed	500	250	4,949	9,562	4,949
Contract Labor	82,055	43,906	472,421	572,562	590,374
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 96,229	\$ 51,973	\$ 594,579	\$ 678,265	\$ 791,266
AS BUDGET	\$ 69,952	\$ 52,838	\$ 699,521	\$ 528,375	Not Applicable
% ACTUAL TO BUDGET	137.56%	98.36%	85.00%	128.37%	Not Applicable

SUPPLIES

Office Supplies	807	71	2,384	1,698	2,856
Furniture <5001	-	-	-	1,674	-
Postage	-	-	-	-	-
Auto Parts	202	79	1,504	1,808	1,912
Construction Materials	-	-	-	-	33
Damage Claims	80	-	739	-	739
Sponsorships/Donations	-	-	-	750	-
Expendable Fluids	-	-	302	73	317
Safety/Medical Supplies	-	-	-	4,485	-
Tires	1,602	-	4,477	11,251	4,477

	Oct 2023	Oct 2022	FY2023 YTD	FY2022 YTD	12-MONTH
Uniform Expense	-	-	17,535	15,213	18,744
Janitorial	258	537	2,594	3,123	3,439
Computer Equipment	500	-	8,198	-	8,258
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	707	735	15,367	13,981	17,236
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	4,419	4,038	33,080	34,453	40,611
Food	115	178	2,010	1,459	8,633
Sm Tool & Min Equip	3,278	256	57,450	18,753	60,161
Meters	-	-	-	-	6,789
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	286	343	7,965	14,246	9,143
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,205,978	1,161,559	12,252,914	11,509,289	13,346,758
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,272,039	\$ 1,222,701	\$ 12,882,974	\$ 12,083,479	\$ 14,175,792
AS BUDGET	\$ 1,039,146	\$ 1,028,188	\$ 10,391,458	\$ 10,281,875	Not Applicable
% ACTUAL TO BUDGET	122.41%	118.92%	123.98%	117.52%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 41,205	\$ 35,691	\$ 393,267	\$ 354,146	\$ 428,958
CAPITAL OUTLAY (ACTUAL)	\$ 41,205	\$ 35,691	\$ 393,267	\$ 354,146	\$ 428,958
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 77,131	\$ 67,899	\$ 808,281	\$ 730,124	\$ 916,209
TRANSFER TO GF	117,218	148,991	917,703	1,199,470	1,170,905
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 194,349	\$ 216,890	\$ 1,725,985	\$ 1,929,595	\$ 2,087,113
AS BUDGET	\$ 274,472	\$ 313,677	\$ 2,744,717	\$ 3,136,769	Not Applicable
% ACTUAL TO BUDGET	70.81%	69.14%	62.88%	61.52%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,704,010	\$ 1,633,372	\$ 16,836,614	\$ 16,248,933	\$ 18,903,841
AS BUDGET	\$ 1,508,647	\$ 1,520,409	\$ 15,086,465	\$ 15,204,093	Not Applicable
% ACTUAL TO BUDGET	112.95%	107.43%	111.60%	106.87%	Not Applicable