



## Council Meeting

### AGENDA

Tuesday, July 06, 2021

6:00 PM

City Hall

#### I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. June 1, 2021 Council Minutes
  - b. June 8, 2021 Council Minutes
  - c. June 8, 2021 Executive Session Minutes
  - d. June 15, 2021 Planning Commission Minutes

#### II. PUBLIC FORUM

1. Public Comments

#### III. DEPARTMENT REPORTS

1. City Administrator Update
- [2.](#) Central Services Update
- [3.](#) Monthly Finance Report
- [4.](#) Monthly Airport Report
- [5.](#) Monthly Solid Waste Report

- [6.](#) Monthly Streets & Transportation Report
- [7.](#) Monthly Electric & Telecom Report
- [8.](#) Monthly Water, Sewer, & Gas Report
- [9.](#) Monthly Fire Report
- [10.](#) Monthly Police Report
- [11.](#) Monthly Code Report
- [12.](#) Monthly Economic Development Report
- [13.](#) Monthly Parks Report

**IV. NEW BUSINESS**

- [1.](#) Preliminary Plat Review - Brookland Commons
- [2.](#) Preliminary Plat Review - Birchfields on Alcovy
- [3.](#) Tentative Allocation Request – Terminal Building
- [4.](#) Discussion / Approval - Police Department Parking Lot Rehab
- [5.](#) Phone System Upgrade / Repair
- [6.](#) Approval - Valve Insertion
- [7.](#) Appointment - Historic Preservation Commission
- [8.](#) 2nd Reading - Ordinance to Amend Official Zoning Map
- [9.](#) 2nd Reading - Zoning Ordinance Code Text Amendment #10
- [10.](#) Resolution - Naming of Mathews Park Disc Golf Course
- [11.](#) Resolution - Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act
- [12.](#) Resolution - American Rescue Plan Act Funds
- [13.](#) Approval - August Meeting Schedule

**V. MAYOR'S UPDATE**

**VI. ADJOURN TO EXECUTIVE SESSION**

- 1. Real Estate Issue (s)
- 2. Personnel Issue (s)

**VII. ADJOURN**

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford (via phone)	Council Member
	Ross Bradley	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney
	Donnie Wright	City Attorney

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Chris Bailey, Sadie Krawczyk, Patrick Kelley, Beverly Harrison, Les Russell, Brad Callender

Visitors: Eli Connell, William McDaniel, Jason Sams, Tara Polson, Mark Polson, Mike Mirolli, Michelle Mirolli, Shauna Mathias, Clayton Mathias, Julie Sams, Kim Jolly, Jim Wilson

**I. CALL TO ORDER – JOHN HOWARD**

**1. Roll Call**

Mayor Howard noted that all Council Members were present, Council Member Myoshia Crawford was present via telephone. There was a quorum.

**2. City Administrator Update**

City Administrator Logan Propes stated the City has funding on the way from the American Recovery Act. Projects in stormwater, water, sewer, and broadband will be eligible for the funding. He explained they will be evaluating projects to apply the funding to over the next few years. The City is preparing to be shovel ready for future Federal Funding Infrastructure Packages in case any become available. He stated they are continuing to work with the City Engineers to address all of the comments received concerning Traffic Calming Measures; functionality, placement, and aesthetics are all being discussed.

**3. Central Services Update**

Mr. Chris Bailey stated there were a little over 100 volunteers for the City Cleanup Day on May 8, and there was approximately 1,320 pounds of trash picked up in about four hours. He discussed making it twice a year by having another Cleanup Day this fall. Between the facilities and grounds crews and the event, there was over 5,800 pounds of trash picked up in May. The attorneys are working on the easements for the 2020 CDBG. The City Newsletter went out today, and there will be a Proclamation for the Waste and Recycling Workers next week.

**II. COMMITTEE INFORMATION****1. Finance****a. Monthly Finance Report**

Ms. Beth Thompson presented the monthly Finance Report. All of the expenses are trending below budget, while revenues continue to trend upwards. The Sales Tax Revenues are about 16% more than last year. She discussed the SPLOST Budget information that she included in her report. The City of Monroe will receive about \$5.1 million from the Department of Treasury for the American Rescue Plan Funding; the funds are allocated through the State of Georgia. She explained the City will receive 50% this year and 50% twelve months later. Adam Fraley, with Mauldin and Jenkins will be at the meeting next week to present the final audited Comprehensive Annual Financial Report for 2020.

**2. Airport****a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. The paving project at the Airport has been completed; the final striping was done on May 28, and everything looks great. He stated the area around the 12-unit T-hangar has been paved, and the other site has been graded, compacted, and is ready for paving. Atlanta Paving & Concrete Construction will be back 28 days from the opening date when everything is cured to add the final striping.

**3. Public Works****a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. The tipping floor at the Transfer Station was completed on May 15. The tonnage at the Transfer Station increased 738 tons from this time last year. He discussed the statistics from the Great American Cleanup; there were 6,900 pounds and 49 scrap tires collected from Monday to Friday. The third phase of the recycling cart upgrade will be starting with the carts being delivered on June 7. The glass collection services are now up to 292 customers. He explained they are tracking the recycling cart contamination. A three-strike system has been developed, but they will continue to educate the customers. Mr. Smith went over the holiday schedule.

**b. Monthly Streets & Transportation Report**

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. The crews are picking up trash and cutting the right-of-ways. They are doing a ton of asphalt work and catching up on utility cuts. The crews are preparing for the deep patching portion of the LMIG Project on Washington, Bryant Road, and Pine Crest. He will be coordinating with the County and the contractor to get the streets milled for the County to pave. He stated the paving will take place mid to late summer. The striping is being done on South Madison Avenue today. He will have quotes for the Police Department parking lot rehab next month. There are also a couple of sidewalk projects that will be done prior to paving.

**4. Utilities****a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. The electric usage is up 7.65% from last year. The first transformers were set for Publix last week, and the underground will be starting after the project on Etten Drive. They are working on four commercial buildings

on Etten Drive. He explained the Wellington Project has run into rock, so they are going to try using a switch bore instead of a bore. They are working on the installation for a subdivision off of Pannell Road. Three of the downtown lights have been installed at the back of the courthouse; they will start the downtown area next week. They will put the centennial banners up at the same time.

**b. Monthly Water, Sewer, & Gas Report**

Mr. Rodney Middlebrooks presented the monthly Water, Sewer, & Gas Report. The Highway 186 Project is at about the half way point; they are going to stop temporarily and move over to Southview Drive. The Alcovy River and Highway 138 Sewer Extension is moving along; the contractor is building their roads. Wiedeman and Singleton have completed the design for the 30-inch raw water line, and it has been sent to EPD for approval. MAB has installed the 18-inch line on Mayfield and are now working their way back towards the plant. He explained the Loganville Water Line Extension has been completed, and the line has been chlorinated. They are waiting on some control work that has to be done at the pump station.

**c. Engineering Services – Water Treatment Plant Clearwell**

Mr. Rodney Middlebrooks requested approval for Wiedeman and Singleton to begin engineering the design for the new clear well at the Water Treatment Plant. It will be a one-million-gallon clear well. He explained this was included in the future water plans for the City several years ago and is a Bond Project. The total amount is \$207,490.00 for the design, bid, and construction.

The committee recommends to Council approval of the engineering services by Wiedeman and Singleton, Inc. for the amount of \$207,490.00.

*Motion by L. Bradley, seconded by Gregory.  
Passed Unanimously.*

**d. Approval – Jacks Creek Wastewater Treatment Plant Rehabilitation**

Mr. Rodney Middlebrooks stated the bid opening was last Thursday, with five bidders. He stated the recommendation for the Jack’s Creek Wastewater Treatment Plant Rehabilitation is for Heavy Constructors for the amount of \$5,521,591.00, which is a Bond Project.

The committee recommends to award the bid to Heavy Constructors, Inc. for \$5,521,591.00 to Council.

*Motion by Gregory, seconded by L. Bradley.  
Passed Unanimously.*

**5. Public Safety**

**a. Monthly Fire Report**

Fire Chief Andrew Dykes presented the monthly Fire Report. The department responded to 174 incidents in April. He stated there were three motor vehicles versus pedestrian incidents over a five-day period, with a total of five patients. The most significant fire loss was estimated at \$7,500. He commended Chief Watts’ personnel for their help. A patrol officer was in the area and was able to use his fire extinguisher to keep the fire in check until the engine arrived. He stated EMA closed the vaccination pod, which gave approximately 1,600 COVID vaccines. The Fire Department was able to provide 137 and a half man hours assisting with the vaccinations.

**b. Monthly Police Report**

Police Chief R.V. Watts presented the monthly Police Report. The calls for service increased 733 from this time last year; the area checks continue to be around 8,000. He stated the court cases are up, Part 1 Crimes are up, and Part II Crimes are down a little bit. There were 67 adult arrests and 7 juvenile arrests. They had three major incidents, and the officers did a good job of working them. Chief Watts explained they have implemented a system of designating one officer specifically to traffic. He requested for everyone to keep Captain Michael Matthews in their prayers.

**c. Approval – Surplus and Sale of Seized Vehicles**

Police Chief R.V. Watts requested approval to surplus a list of seized vehicles and motorcycles on GovDeals. He explained there are approximately 15 seized vehicles and five vehicles that have been obtained by the excess property program.

The committee recommends to Council approval to surplus the vehicles on GovDeals.

*Motion by Dickinson, seconded by R. Bradley.  
Passed Unanimously.*

**6. Planning & Code****a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. The Code office had 206 inspections and 48 total permits. He stated 9 new businesses acquired licenses and 10 businesses closed. The ongoing major projects were The Roe and Grace Monroe Church at 203 Bold Springs Avenue. The City Marshal removed 74 signs from the roadway and issued 152 repair / cleanup notices. He explained the Planning and Zoning Commission had three COA requests; two were granted and one was withdrawn. There were also a variance and rezone request, which were both subsequently granted by Council.

**7. Economic Development****a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She included pictures of some COAs that have been granted by the Historic Preservation Commission and the Planning and Zoning Commission over the last few months, which are examples of renovations and exterior improvements happening downtown. The DDA still administers the Façade Grant Program; the matching reimbursable grant assists downtown businesses with exterior improvements. She stated the previous concert was the largest May Concert that the City has ever had, and the June Concert will be held on the Downtown Green this Friday. Audrey Fuller has been hired as the new Market Manager for the Farmers Market; she has a farm in Walton County and has been involved with Walton County Food Alliance. Ms. Krawczyk stated the Citizen Steering Committee for the City Branding Effort had their follow up meeting with public engagement, and the Carl Vincent Institute gave them some branding direction options. The new brand will be revealed in late fall around the bicentennial. The first meeting on the Blaine Station Master Plan and the Planned Commercial District Zoning will be held this week with Lord Aeck Sargent. The Monroe Blooms Flower Festival will be on June 19, from 8:30 to 4:00 all through town.

**8. Parks**

**a. Monthly Parks Report**

Mr. Chris Bailey presented the monthly Parks Report. Pilot Park remains busy. He and Ms. Crawford met onsite at Mathews Park to walk the area about two weeks ago. They discussed roadside landscaping and locations for the additional bathroom and pavilions. Keck & Wood is going to look at the dam, because the stand pipe is not draining. He and Mr. Still are meeting with contractors to get paving bids. Mr. Bailey stated the cost for the additional restroom will be between \$60,000 and \$70,000. He hopes to bring an actual project budget back to Council next month.

Council and staff discussed WiFi in the parks, paving, the nature walk, and placement for the restroom and pavilion. They also discussed the original concept for Mathews Park and the budget that was previously proposed.

**III. ITEMS OF DISCUSSION**

- 1. Public Hearing – Ordinance to Amend Official Zoning Map**
- 2. Public Hearing – Zoning Ordinance Code Text Amendment #10**
- 3. Preliminary Plat Review – 1301 Alcovy Street Subdivision**
- 4. Application – Spirituous Liquors and Beer & Wine On-Premise Consumption – The Brown Fig**
- 5. 1<sup>st</sup> Reading – Ordinance to Amend Official Zoning Map**
- 6. 1<sup>st</sup> Reading – Zoning Ordinance Code Text Amendment #10**

There was a general discussion on the above items. There was no action taken.

**IV. MAYOR’S UPDATE**

Mayor John Howard stated the GMA Annual Conference will be in person from August 6 to August 10, and registration will be next Tuesday. He, Logan, and David Thompson have been working on the Countywide Comprehensive Transportation Plan with DOT and other area officials. Over the next 30 years, Walton County is looking at a 43% increase in population and 10,000 additional jobs. Mayor Howard discussed how successful the mass vaccination sites have been in Monroe; the closer the population gets to the 80% level of vaccination the better.

**V. ADJOURN**

*Motion by R. Bradley, seconded by Little.  
Passed Unanimously.*

\_\_\_\_\_  
**MAYOR**

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**CITY CLERK**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Donnie Wright	City Attorney

Staff Present: Danny Smith, Chris Croy, R.V. Watts, Andrew Dykes, Beth Thompson, Brian Thompson, Rodney Middlebrooks, Patrick Kelley, Chris Bailey, Sadie Krawczyk, Beverly Harrison, Les Russell, Brad Callender

Visitors: Sharon Swanepoel, Julie Sams, Carolyn Ledford, Kim Jolly, Wayne Jolly, Shauna Mathias, Clayton Mathias, Tara Polson, Mark Polson, Mike Mirolli, Michelle Mirolli, Victoria Adams, Laurie Hester, Mark Hayes, Jason Sams, Tora Sanders Lucas, Eli Connell, Tommy Fountain, Sr., Adam Fraley, Jennifer Hines, Jasper Greer

**I. CALL TO ORDER – JOHN HOWARD**

**1. Invocation**

Vice-Mayor Larry Bradley gave the invocation.

Mayor Howard requested a moment of silence for Captain Mike Matthews.

**2. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**3. Approval of Agenda**

To approve the agenda as presented.

*Motion by Malcom, seconded by R. Bradley.  
Passed Unanimously*

**4. Approval of Consent Agenda**

- a. May 4, 2021 Council Minutes
- b. May 11, 2021 Council Minutes
- c. May 18, 2021 Planning Commission Minutes



- d. May 25, 2021 Historic Preservation Commission Minutes
- e. April 8, 2021 Downtown Development Authority Minutes
- f. May 13, 2021 Downtown Development Authority Minutes
- g. April 8, 2021 Conventions and Visitors Bureau Minutes
- h. May 13, 2021 Conventions and Visitors Bureau Minutes
- i. Engineering Services – Water Treatment Plant Clearwell – Approval of Wiedeman & Singleton for \$207,490.00. (Recommended for Council approval by Utilities Committee June 1, 2021)
- j. Approval – Jacks Creek Wastewater Treatment Plant Rehabilitation – To contract with Heavy Constructors, Inc. for \$5,521,591.00. (Recommended for Council approval by Utilities Committee June 1, 2021)
- k. Approval – Surplus and Sale of Seized Vehicles – To surplus on GovDeals. (Recommended for Council approval by Public Safety Committee June 1, 2021)

To approve the consent agenda as presented.

*Motion by Gregory, seconded by Little.  
Passed Unanimously*

**II. PUBLIC PRESENTATION**

**1. Proclamation – Captain Hubert Hawkins**

Mayor John Howard explained the family requested the proclamation to be moved to the August Council Meeting, due to them being unable to attend tonight.

*No Action.*

**2. 44<sup>th</sup> Annual Nursing Assistants’ Week Proclamation**

Mayor John Howard presented the Proclamation for the 44<sup>th</sup> Annual Nursing Assistants’ Week, June 17 – 24, 2021 and Career Nursing Assistants’ Day, June 17, 2021.

Ms. Jennifer Hines thanked the Mayor. She stated the Nursing Assistants of Georgia are trying to be recognized as long-term workers; the front-line workers are the front line to long-term care. They wrote to 61 Cities in the State of Georgia and have received 21 Proclamations so far. She invited everyone to Covington for their celebration, which will be held on June 17 in the Pavilion on Clark Street.

*No Action.*

**3. Waste and Recycling Workers Week Proclamation**

Mayor John Howard presented the Proclamation for Waste and Recycling Workers Week, June 14 – 18, 2021.

Mr. Danny Smith stated the crews worked throughout the entire year during the pandemic. There were only three employees, including himself, that were impacted by COVID.

*No Action.*

**III. PUBLIC FORUM****1. Public Comments**

Mr. Jason Sams, of 615 East Washington Street, stated his appreciation for the growth in Monroe and commended the City. There have been disturbances and issues in the community ranging from crime, loitering, and lack of code enforcement. They want to work with the City to create solutions to these problems. He challenged the City to do more, because there are definitely some issues. Intervention is needed from the City Government to curb these issues. He thinks the additional Marshal is great, but questioned the decrease in the Code Department Budget.

Mr. Mike Mirolli, of 208 Felker Street, stated his son, daughter-in-law, and grandson live on Church Street. He explained their house was struck by a car, after the second to last shooting that occurred in another district. There has been an increase in gun violence, cars being broken into, porch pirates, and burglary in their area. He questioned whether Monroe has a properly funded Police Department; he is a former Police Officer and Detective from Gwinnett County. The police are doing an excellent job, but they cannot proactively patrol the City if they are too busy mopping up behind messes. Mr. Mirolli questioned what immediate action is being taken to curb the rise in violent crimes, whether there needs to be an increase in police positions, whether salaries need to be increased, or whether a sign-on bonus needs to be implemented. He suggested implementing a 1% tax increase for civil servants or requesting assistance from Georgia State Patrol. He discussed speeders taking the path of least resistance by using other streets, due to traffic measures on Davis and Church Street. The City needs speed tables to slow the traffic on Felker, Washington, and North Madison. He questioned what measures are being taken to ensure that the reckless driving is being addressed; Felker Street does not even have sidewalks. He questioned whether Monroe has the highest amount of people on government subsidy and if so why. Mr. Mirolli stated some districts are not being held accountable and questioned why this behavior has been allowed to continue. They spend their time and money in town, but they are having second thoughts about their move to Monroe.

Ms. Shauna Mathias, of 302 North Madison Avenue, stated there is a huge problem with housing in the City Limits. It is obvious that 75% of the rentals in the downtown area are riddled with code violations, which can physically be seen from the road. She questioned the current process for prompting landlords to keep their properties up to Code and free from junk and debris. She questioned why the Code Department has not been to Lacy Street. According to City Code, all properties should have grass and none of the properties on Lacy Street have grass. They also have eight-foot chain link fences with barbed wire surrounding their properties, when she had to go through steps to get her front fence put up. She discussed the deplorable conditions of the low-income houses and the City allowing people to live in those conditions. The tenants need to know that they can report their living conditions, and they need better options for housing. She discussed the crime and drugs on Lacy Street and Davis Street. The lower income citizens should not have to live next to drug lords and gang bangers. She questioned what the City plans on doing to fix this situation.

Mayor, Council, Police Chief Watts, Mr. Propes, Mr. Sams, Mr. Mirolli, and Ms. Mathias discussed the concerns, statistics, traffic, Code Enforcement Budget, slum lords, Police Department staffing, available resources, and affordable housing. They also discussed the landlord and tenant situation during various circumstances and limitations for intervening.

**2. Public Hearing**

**a. Ordinance to Amend Official Zoning Map**

Mr. Patrick Kelley presented the proposed zoning map, which has been updated to reflect all of the current zoning.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**b. Zoning Ordinance Code Text Amendment #10**

Mr. Patrick Kelley explained the text amendment has been reflected in the Zoning Ordinance. The amendment changes the boundary of the CBD and includes the Infill Overlay District. The CBD is being removed as Zoning Category and made an Overlay.

The Mayor declared the meeting open for the purpose of public input.

There were no comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**IV. NEW BUSINESS**

**1. Preliminary Plat Review – 1301 Alcovy Subdivision**

Code Enforcement Officer Patrick Kelley presented the Preliminary Plat Review for 1301 Alcovy Street Subdivision for 56 lots. The recommendation is that corrections be made to the Plat, and the Code Office will make sure the corrections are accomplished prior to signing approval of the Plat. The Planning & Zoning Commission recommended approval based on the corrections being made. Mr. Kelley stated those corrections plus any anomalies that occur due to the corrections will be made so the Plat will be in compliance prior to it being signed.

To approve the Preliminary Plat, with the requirement that the corrections listed on the Preliminary Plat Review Summary be completed and the Plat be redesigned to incorporate all these changes as presented plus any other anomalies, prior to signing the Plat for approval.

*Motion by Dickinson, seconded by R. Bradley.  
Passed Unanimously.*

**2. Application – Spirituous Liquors and Beer & Wine On-Premise Consumption – The Brown Fig**

To approve the application.

*Motion by Malcom, seconded by R. Bradley.  
Passed Unanimously.*

**3. FY2020 Audited Financial Statements (CAFR)**

Ms. Beth Thompson introduced Mr. Adam Fraley, with Mauldin & Jenkins, to present the 2020 Comprehensive Annual Financial Report, with the final audit numbers.

Mr. Adam Fraley stated that he is the partner in charge of the external audit for the City of Monroe. He explained the City was required to have a Single Audit this year to audit Federal Expenditures, which included the Corona Virus Relief Fund and the Community Development Block Grant. He presented highlights from the FY2020 Audit. He discussed the Auditor’s Discussion & Analysis, which is a summary of the audit results, stating the audit went smoothly. Mr. Fraley explained that they rendered an unmodified audit report, meaning a clean opinion of the audit for the year ending December 31, 2020. He commended the City of Monroe for going above and beyond what is required by State Law in preparing and reporting the Comprehensive Annual Financial Report. The City should be proud for receiving an award from the Government Finance Officers Association for the CAFR each year. He stated that Ms. Thompson and the finance staff were very cooperative and transparent getting them everything they needed so the audit could be completed in an official, effective, and timely manner. He explained there were some audit adjustments, which have been discussed with management, and have been reflected in the Financial Statements. He explained there were no finding this year. Mr. Fraley discussed the Management Point Recommendations and the new Accounting Standards that will be coming out.

To approve the FY2020 Audited Financial Statements.

*Motion by Gregory, seconded by L. Bradley.  
Passed Unanimously.*

**4. 1<sup>st</sup> Reading – Ordinance to Amend Official Zoning Map**

City Attorney Donnie Wright presented the first reading of the ordinance.

**5. 1<sup>st</sup> Reading – Zoning Ordinance Code Text Amendment #10**

City Attorney Donnie Wright presented the first reading of the ordinance.

**V. MAYOR’S UPDATE**

Mayor John Howard had no update tonight.

**VI. ADJOURN TO EXECUTIVE SESSION**

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously.*

**RETURN TO REGULAR SESSION**

**VII. ADJOURN**

*Motion by R. Bradley, seconded by Gregory.  
Passed Unanimously.*

\_\_\_\_\_  
**MAYOR**

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**CITY CLERK**

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Norman Garrett	Council Member (via phone)
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Donnie Wright	City Attorney

Staff Present: Brad Callender, Sadie Krawczyk

**I. Call to Order – John Howard**

**1. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**II. Personnel Issue (s)**

**1. Personnel Matter**

Personnel matters were discussed, including attorney-client discussions.

**III. Real Estate Issue (s)**

**1. Real Estate Matter**

Real estate matters were discussed, including attorney-client discussions.

**IV. Adjourn to Regular Session**

*Motion by Gregory, seconded by L. Bradley.  
Passed Unanimously.*

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**MAYOR**

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**CITY CLERK**

**MONROE PLANNING COMMISSION  
MEETING MINUTES  
June 15, 2021**

**Present:** Mike Eckles, Randy Camp, Chase Sisk, Nate Treadaway (by phone)

**Absent:** Rosalind Parks

**Staff:** Pat Kelley – Director of Planning and Code  
Debbie Adkinson – Code Department Assistant  
Laura Wilson – Code Department Assistant  
Logan Propes – City Administrator  
Brad Callender – Planner

**Visitors:** Duane Wilson, Gerald Atha, Bob Smith, Bill Schmidt, Brad Johnson, Chris Bailey, and John Howard

**CALL TO ORDER by Chairman Eckles at 5:30 pm.**

Chairman Eckles asked for any changes, corrections or additions to the May 18, 2021 minutes. To Approve minutes.

Motion Camp. Second Sisk  
Motion carried unanimously

Chairman Eckles ask for a Code Officer Report.  
Kelley: none

PH open 5:31 pm

**The First Item of Business** is #PCOM-000110-2021, a Corridor Design Overlay (CDO) District request for a COA for approval to construct a metal building on City tax Parcel #M0130087. The property is also known as 1000 E. Spring St (a single parcel) which contains address point 113 S. Hammond Drive. The applicant is Gerald Atha, owner of the property.

Kelley provided the code report. He summarized the applicant’s request concluding with a recommendation of denial based on the site’s failure to comply with the CDO requirements and the specific prohibition of metal façade buildings.

The applicant, Gerald Atha spoke in favor of his request.

Chairman Eckles asked for any questions.  
Camp asked Atha if he could build something within reasonable cost that would comply with the CDO requirements. Kelley stated due to the site being a single parcel, any work done would require the entire site to be brought up to compliance.

Atha handed Camp a sheet of paper which he believed provided support for his request. Propes (City Administrator) asked Camp to read it out loud for the record.

Chairman Eckles asked for any opposition to the request

PH Closed at 5:40 pm

Chairman Eckles entertained a motion.  
Motion to deny

Motion Treadaway. Second Sisk.  
Motion Carried

Old Business—none

New Business:

**The First Item of Business:** Request for Preliminary Plat Review # PLAT-000111-2021, for Brookland Commons at 961 Good Hope Rd. The subdivision is for 142 lots. The application was made by Smith Planning Group on behalf of the owner, KFB Enterprises Inc.

Code Department recommends approval with changes (9) as detailed in the staff report. Callender provided a summary of the changes.

Chairman Eckles asked for any questions—none

Chairman Eckles entertained a motion.  
To approve with conditions as presented.

Motion Camp. Seconded Sisk.  
Motion carried.

**The Second Item of Business:** Request for Preliminary Plat Review # PLAT-000112-2021, for Birchfields on Alcovy at 605 Alcovy Street. The subdivision is for 13 lots. The application was made by Duane Wilson on behalf of the owner, Pinehurst Homes LLC.

Code Department recommends approval with changes as detailed in the staff report.

Chairman Eckles asked for any questions.  
Sisk inquired about the procedure for approving the plat; if it would come back before the Commission again. Kelley replied no.

Chairman Eckles entertained a motion.  
To approve with conditions as presented.

Motion Treadaway. Seconded Camp.  
Motion carried.

Chairman Eckles entertained a motion to adjourn.  
To adjourn

Motion Sisk. Second Camp  
Meeting adjourned at 5:46pm



# CENTRAL SERVICES

## MONTHLY REPORT

JULY 2021

	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2020 June	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	5	3	11	4	3	7	6	8	9	4	5	3	5	5.6	73
Vehicle Inspections	0	0	4	5	6	3	0	0	0	5	0	4	5	2.5	32
Equipment Inspections	3	0	4	3	2	0	0	0	0	0	0	0	2	1.1	14
Worksite Inspections	3	6	1	1	2	4	1	3	7	6	4	3	6	3.6	47
Employee Safety Classes	5	5	4	2	1	4	0	0	0	2	0	3	2	2.2	28
<b>PURCHASING</b>															
P-Card Transactions	377	397	495	431	446	483	478	446	416	430	448	344	367	427.5	5,558
Purchase Orders	120	86	110	84	113	83	101	83	92	77	80	47	75	88.5	1,151
Total Purchases	497	483	605	515	559	566	579	529	508	507	528	391	442	516.1	6,709
Sealed Bids/Proposals	1	2	5	4	1	1	0	0	1	0	1	3	2	1.6	21
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	75	125	157	94	89	119	136	106	89	96	99	103	97	106.5	1,385
Phishing Fail Percentage	2.0%	2.0%	2.0%	4.0%	2.8%	3.6%	8.5%	0.0%	1.4%	1.8%	1.8%	2.8%	2.4%	2.7%	
<b>MARKETING</b>															
Newsletters Distributed	0	0	1	0	0	1	0	0	1	0	0	0	1	0.3	4
Social Media Updates	12	8	11	22	19	14	22	12	7	11	14	7	10	13.0	169
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	115.3	115.3	115.3	122.9	130.5	130.5	110.0	156.3	156.3	166.0	166.0	166.0	115.3	135.8	1,765.6
Trash Collection	3,360.0	3,060.0	5,730.0	3,220.0	5,850.0	5,790.0	2,140.0	2,520.0	2,980.0	3,480.0	2,810.0	2,880.0	3,340.0	3,627.7	47,160.0
Crew Acres Mowed	30.7	15.3	15.3	62.1	73.4	87.4	77.3	77.3	77.3	77.3	77.3	47.3	30.7	57.6	748.5

## CENTRAL SERVICES PROJECTS & UPDATES – JULY 2021

### FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of June, the grounds and parks crews collected 5,790 pounds of trash and debris while also maintaining approximately 87.4 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 130.5 acres of rights-of-way and grounds at facilities and parks.

### CDBG 2020 STORMWATER TIMELINE

Currently, easements are being situated by the attorneys and engineers. The project is out for bid with a due date of July 27<sup>th</sup> with recommendation for award coming before Council in August. Construction should then be scheduled to start in late August or early September to push this project to completion by the end of 2021. Staff is also currently working on the 2022 CDBG application with consultants.

### CIP STORMWATER UPDATES



Staff is currently in the process of working through several Stormwater projects in the Capital Budget for 2021 that include several major repairs to the system. There is a minor issue on Breedlove Drive working on the maintenance of a retention pond belonging to the city. There will be approximately 300’ of pipe installed in Highland Creek Subdivision to complete an incomplete design, thus providing for a better operation of the system in that area that has routinely flooded since the completion of the west side of the area.

Barron Drive will also see the installation of a small footage of pipe and headwall to better capture stormwater runoff from a section of the street.

### NORTH MADISON AVENUE STORMWATER / SIDEWALK PROJECT

Currently, Keck & Wood are working on a rehabilitation plan for the North Madison Avenue section (1,200 feet) from East Spring Street to Edwards Street. This plan will be for the repair/upgrade of the stormwater system and the repair/replacement of the sidewalks adjacent to Rest Haven Cemetery. This area has continuously been an issue in the area with the runoff

causing issues in the cemetery and creating standing water on the roadway of a high traffic area. This project will hopefully be designed and can be budgeted for 2022 as a streets and stormwater joint project.

**PLAZA PHASE II PROJECT UPDATE**



Material for the repair of the roof and exterior of the remaining buildings at the Plaza Shopping Center should be on site during the last week of June or first week of July. A preconstruction meeting is scheduled for early July with construction activities set to begin shortly thereafter. This phase will match the exterior of the new Police Department and Municipal Court building in appearance. Once this portion of the project is complete, the interior of the structures will then be

examined further for repair, as will all utilities on site.

**PROJECT TIMELINE UPDATE**

Over the course of the past few months, efforts have taken place to build a timeline of projects currently ongoing by the City of Monroe. The attached timeline provides projects from Central Services, Fire, Police, Water, Sewer, Gas, Stormwater, Streets, Solid Waste, and Parks...all with updates for current activity. The timelines present planned and actual budgets, expenses, companies of performance, status updates, dates of material order, bidding, key milestones, and most importantly...start dates and estimated timelines for completion. This will be updated on a monthly basis to reflect changes and status updates for more continuity throughout the city, as well as track productivity and management of processes.

PROJECT NAME	CODE	PROJECT BUDGET	CURRENT BUDGET	EXPENSE TO DATE	PERFORMED BY	PROJECT STATUS	FEET	MATERIAL ORDER DATE	MATERIAL LEADTIME	SEAL BID (YES/NO)	ESTIMATED START DATE	ESTIMATED TIMELINE	KEY MILESTONES OF PROJECT
		\$ 36,520,898.96	\$ 34,469,738.87	\$ 14,681,522.77									
Airport Paving	19-002 21-007	\$ 1,453,975.00	\$ 965,842.06	\$ 877,820.69	Atlanta Paving & Concrete Construction	Complete	5,000'	N/A	N/A	Yes	04/05/21	60 days	Pre-Construction 3/15, Construction Start 4/5, Runway Closure 28 days, Sporadic Closure 28 days
Park Sunshades	21-002	\$ 25,000.00	\$ 25,000.00	\$ 17,607.00	PlaySouth Playground Creators	Complete		01/04/21	6 weeks	No	04/22/21	2 days	Material Order 1/4, Delivery 3/1, Installation 4/22
Fire Department Memorial Garden Repair	N/A	N/A	\$ 12,675.28	\$ 5,000.00	Garland / SignBros	Complete		03/03/21	4 weeks	No	03/22/21	3 weeks	Involves Traffic Damage, Insurance, Garden Repair (\$10,481), Letter Replacement (\$2194.28)
Hangar Site Projects	18-005	\$ 350,000.00	\$ 350,000.00	\$ 331,404.81	GMC / Conner / JRM / NRC / APCC	T-Hangar Site Complete, Single Hangar Site In Progress		N/A	N/A	N/A	04/01/20	52 weeks	Excavation, Clearing, Grading, Ditching, Piping, Design, Surveying, GAB, Paving, Striping
Fire Department BadgePass Installation	N/A	\$ 17,500.00	\$ 14,657.00	\$ 14,657.00	BadgePass / SAMS	Complete		03/29/21	N/A	No	N/A	2-3 weeks	Order, Installation, Testing, Live
CDBG 2020 - Stormwater	19-036	\$ 706,579.00	\$ 706,579.00	\$ 88,399.00	Allen Smith / Carter & Sloope	Bidding		N/A	N/A	Yes	N/A	N/A	Engineering Phase, Bidding, Construction planned for late summer/early fall
Sidewalk Repair Project	20-005	\$ 45,000.00	\$ 45,000.00	\$ 17,465.50	Black Oak / J&R	Phased Project	765'	N/A	N/A	No	06/07/21	N/A	East Washington COMPLETE,
Murray Lot Improvement	N/A	\$ 58,500.00	\$ 73,500.00	\$ 83,000.00	J&S Consolidated Holdings	Complete		N/A	N/A	No	03/17/21	3-4 weeks	Retaining Wall Replacement, Parking Area Repair/Replacement, Landscaping, REOPEN!
Utility / Broad Street Gate	N/A	\$ 10,000.00	\$ 9,980.40	\$ 9,480.40	Larry's Fence & Access Control	Complete		03/08/21	3-4 weeks	No	04/12/21	4-6 weeks	Gate Building, Installation, Software Training
Mathews Park	20-044	\$ 175,000.00	\$ 175,000.00	\$ 158,063.00	PlaySouth Playground Creators / CXT Concrete	Phase 2 Planning, Bidding		N/A	N/A	Yes			Playgournd Equipment, Building Placement, Paving (County), Pavilion
Pilot Park	20-014	\$ 250,000.00	\$ 250,000.00	\$ 286,042.00	PlaySouth Playground / Black Oak / TriScapes / Roberts Fence / City of Monroe	Complete		N/A	N/A	Yes	N/A	N/A	Demo of Existing, Stormwater Repair, Playground Equipment, Concrete, Fencing, Painting
Stormwater Retention Pond Rehabilitation	21-028	\$ 275,000.00	\$ 4,500.00	\$ -	Conner Grading / City of Monroe	In Progress		N/A	N/A	No	07/28/21	2 weeks	Breedlove/McDaniel
Stormwater Infrastructure	21-029	\$ 145,510.00	\$ 38,617.00	\$ -	Conner Grading / City of Monroe	Scheduling	320'	N/A	N/A	No	N/A	N/A	Highland Creek, Baron Drive
Sidewalk Additions	20-003	\$ 50,000.00	\$ 50,000.00			Planning							
South Madison Avenue Paving Project	N/A	\$ 356,372.49	\$ 356,372.49	\$ 349,869.74	Blount Construction Company	Complete		N/A	N/A	Yes	05/03/21	3 weeks	Milling, Patching, Paving, Striping
Terminal Building	N/A	\$ 550,000.00	\$ -	\$ -	TBD	Approval Discussion		N/A	N/A	Yes	11/01/21	7 months	Award, Acceptance/Rejection, Planning, Design, Bidding, Contracting, Construction
Gateway Entrance Signage	21-014	\$ 100,000.00	\$ 35,000.00	\$ 38,000.00	Black Oak, SignBros	Landscape Complete		N/A	N/A	Yes	N/A	N/A	REBC grant award (31k), Design, Landscaping, Signage
Cemetery Rehabilitation	N/A	\$ 200,000.00	\$ 50,000.00	\$ -	TBD	Planning		N/A	N/A				Paving Portions, Design and Fencing, Shrub/Tree Removal
Green Street Court	N/A	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	PlaySouth Playground Creators	Planning		N/A	N/A				
Stormwater Marketing	N/A	\$ 3,500.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Solid Waste Marketing & Recycling Education	N/A	\$ 30,000.00	\$ -	\$ -	TBD	Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Library Parking Lot Rehabilitation	N/A	\$ -	\$ -	\$ -		Planning		N/A	N/A				Planning, Project Bidding during the Spring
GPS Replacement	N/A	N/A	\$ 20,570.00	\$ 20,570.00	AT&T Fleet Complete	Complete		03/10/21	1 week	No	04/29/21	2 weeks	Material Delivery, Installation Dates/Scheduling
Solid Waste Transfer Station Improvements	19-011	\$ 350,000.00	\$ 350,000.00	\$ 304,524.79	Osborn / Garland / Peters / CupriDyne / ProCare	Scheduling		N/A	N/A	No	N/A	3 months	Signage, Transfer Station Floor/Wall Repair/Clean, Scale Replacement, Fencing, Landscaping, Generator
Scale House Improvements	N/A	\$ 100,000.00	\$ 100,000.00	\$ -	Fairbanks	Scheduling							
East Washington Street	LMIG	\$ 71,045.40	\$ -	\$ -		Awaiting Schedule	3,200'	N/A	N/A	Yes			Bidding, Milling, Paving
Pinecrest Drive	LMIG	\$ 46,550.00	\$ -	\$ -		Awaiting Schedule	2,700'	N/A	N/A	Yes			Bidding, Milling, Paving
Plaza Drive	LMIG	\$ 102,564.07	\$ -	\$ -		Awaiting Schedule	3,400'	N/A	N/A	Yes			Bidding, Milling, Paving
Bryant Road	LMIG	\$ 29,050.00	\$ -	\$ -		Awaiting Schedule	2,800'	N/A	N/A	Yes			Bidding, Milling, Paving
South Madison Avenue	LMIG	\$ 77,770.00	\$ -	\$ -		Awaiting Schedule	4,500'	N/A	N/A	Yes			Bidding, Milling, Paving
Maintenance Hangar Building	N/A	\$ -	\$ -	\$ -	Owner / Lessee	Planning		N/A	N/A	No	N/A	12 months	Planning, Council Approval, Engineering, 7460, DOT Approval, Lease Agreement
Police / Municipal Court Renovation Project		\$ 3,560,523.00	\$ 3,560,523.00	\$ 3,372,576.32	Garland / Place Services	Complete		N/A	N/A	Yes	06/01/19	24 months	Exterior, Bidding Architectural, Design, Bidding, Interior Renovation, Final
Plaza Renovation Phase II	21-021	\$ 971,288.00	\$ 971,288.00	\$ -	Garland Company	Material on Hand		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP
	21-022	\$ 478,678.00	\$ 478,678.00	\$ -	Garland Company	Material on Hand		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP
GIS Development		\$ 250,000.00	\$ 250,000.00	\$ 227,229.00	Carter & Sloope	Sewer Test Deployment, Awaiting Water, Gas, and Stormwater		N/A	N/A	Yes	01/01/20	24 months	Captured Data, Test Phases, Deployment, Edit/Corrections, Live Application
Park Restrooms		\$ 130,000.00	\$ 65,000.00	\$ -	CXT Concrete Buildings	Planning / Funding		N/A	12-16 weeks	No	TBD	5 months	
Parks Buildings Demo	21-030	\$ 20,000.00	\$ 20,000.00	\$ 37,474.62	City of Monroe	Complete		N/A	N/A	No	02/01/21	Sporadic	EC Kidd DONE, Towler Street DONE, Hammond DONE, Mathews DONE, Coker DONE, Athens Tech DONE
MyCivic Implemetation	N/A	\$ -	\$ -	\$ -	Tyler / MyCivic	In Progress		N/A	N/A	No	05/17/21	6 weeks	Development, Implementation
North Midland Traffic Calming		\$ -	\$ -	\$ -	Keck & Wood	Planning		N/A	N/A	No	N/A	4 weeks	Design, Planning, Pricing, Construction
Old WTP Exterior/Brick Rehabilitation		\$ 100,000.00	\$ 100,000.00	\$ -	Garland Company	In Progress		N/A	N/A	No	05/17/21	6 weeks	Emergency Restoration, Brick Removal, Shoring, Brick Replacement
Lumpkin Alleyway Phase II		\$ -	\$ -	\$ -	City of Monroe / TBD	Easement Acquisition		N/A	N/A	No	N/A	2 weeks	Demo of Existing, Utility Replacement, Drainage, Concrete
North Madison Sidewalk/Drainage	21-027	\$ -	\$ -	\$ 726.75	Keck & Wood	Planning	1,200'	N/A	N/A	Yes	N/A	N/A	Planning, Design, Drainage, Sidewalk, Piping, Easement, Permit, Construction
Highway 186 Gas Extension	21-001	\$ 1,000,000.00	\$ 1,000,000.00	\$ 173,160.00	City of Monroe	In Progress	36,000'	N/A	N/A	No	01/01/21	12 months	6" Plastic

Highway 83 Gas Extension					City of Monroe	Material Ordered	114,502'			No	06/01/21	6 months	4" Plastic, Hwy 83, Chandler, Old Monroe Madison, Simmons, Lipscomb, Whitney, Mt. Paran, Brown Hill Church, Hestertown, Adcock
Poplar Street Gas Renewal / Installation					City of Monroe	Planning	4,300'	N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 2" Steel
Southview Drive, Bolton Street, Reece Street, Pierce Street and Olympian Way Renewal	21-004	\$ 316,494.00	\$ 316,494.00	\$ 3,060.00	City of Monroe	Main installed except Olympian Way, services completed on Southview 7 Bolton Streets	3,000'			No	01/01/21	4 weeks	2" Plastic
Carwood Drive Gas Renewal				\$ 3,231.36	Southern Pipeline	Main & services installed, 95% complete	3,000'	N/A	N/A	No	05/01/21	6-8 weeks	2" Steel
Victory Drive Renewal				\$ 1,530.00	TBD	Planning	1,500'	N/A	N/A	No	01/01/21	5 months	2" Plastic
Harris / Lacy Renewal					TBD	Planning	2,000'	N/A	N/A	No	04/01/21	5 months	2" Plastic
MAB Gas Extension	21-005	\$ 250,000.00	\$ 231,576.50	\$ 18,423.50	City of Monroe	Completed		N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 4" Plastic
Unisia Drive Gas Extension					City of Monroe	Complete	3,100'	N/A	N/A		01/01/21	1 week	4" Plastic
Highway 11 South Renewal					Contractor	Complete	20,064'	N/A	N/A		01/01/21	6-8 weeks	4" Plastic
The Fields / Alcovy Mountain Gas Extension	21-005	\$ 250,000.00	\$ 227,886.14	\$ 3,690.36	City of Monroe	Complete	4,000'	N/A	N/A		03/01/21	1 week	2" Plastic
South Madison Sewer Replacment					City of Monroe	Complete	550'	N/A	N/A		02/01/21	4-6 weeks	6" Clay
Church Street Sewer Replacement					City of Monroe	Complete	400'	N/A	N/A		03/01/21	4-6 weeks	6" Clay
Gratis Road / Birch Street / Highway 78 Sewer Repairs					City of Monroe	Work has begun					03/01/21	4-6 weeks	12 Manholes Raised in Jacks Creek area
2018 CDBG					IPR / Dickerson Group / Blount	Paving Schedule		N/A	N/A	Yes	09/18/21	20 months	Water / Sewer Rehabilitation, Paving
Alcovy River / Highway 138 Sewer Extension	18-002	\$ 4,000,000.00	\$ 4,000,000.00	\$ 209,625.18	Contractor	Contractor has started installing sewer main, dealing with a lot of rock		N/A	N/A	Yes	01/01/21	12 months	Bid, Preconstruction, Construction
Water Model Development					Weideman & Singleton	Complete		N/A	N/A	Yes	11/01/20	6-8 weeks	
WWTP Rehabilitation	19-012	\$ 7,500,000.00	\$ 7,500,000.00	\$ 550,163.75	Hofstadter & Associates	Awarded Heavy Constructors, Inc		N/A	N/A	Yes	01/01/00	forever	Design, Planning, Design, Bid, Design, Planning, Bid, Construction
Raw Water Main Replacement	20-030	\$ 3,520,000.00	\$ 3,520,000.00	\$ 53,256.80	Weideman & Singleton	At EPD for approval	TBD	N/A	N/A	Yes	01/01/21	12 months	30" / 20" Water Main Replacement / Expansion
South Broad Street Water Extension					City of Monroe	Work has begun	1,500'	N/A	N/A		05/01/21	6-8 weeks	10" Water Main / Pressure Improvements
Highway 78 East Water Extension					City of Monroe	Planning	1,500'	N/A	N/A		03/01/21	4 months	8" Water Main
Cedar Ridge Road Water Extension					Contractor	Complete	3,500'	N/A	N/A	Yes	02/01/21	6-8 weeks	20" Water Main
Loganville Water Extension	18-028	\$ 5,580,000.00	\$ 5,580,000.00	\$ 7,377,162.04	Contractor	Water main installed, Waiting on control work at pump station		N/A	N/A	Yes	07/01/18	36 months	Easements, Construction
Piedmont Industrial Parkway Water Extension	20-040	\$ 1,000,000.00	\$ 1,000,000.00	\$ 26,020.41	City of Monroe	In Progress	13,000'	N/A	N/A	No	01/01/21		Unisia Drive, Jacks Creek, Southview Drive, Birch Street, East Marable
Piedmont Industrial Park Water Tank	20-039	\$ 2,000,000.00	\$ 2,000,000.00	\$ 15,788.75	TBD	Planning		N/A	N/A	Yes	TBD	TBD	
Jim Daws Road Water Extension					City of Monroe	Complete	1,000'	N/A	N/A	No	01/01/21	4 weeks	
Poplar Street Pressure Improvements					City of Monroe	Complete	2,800'	N/A	N/A	No	01/01/21	6-8 weeks	



**FINANCIAL STATUS REPORT**  
as of May 2021

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 May 31, 2021

Cash balances for the City of Monroe at month end totaled **\$89,804,650** including the utility bond funds.  
 The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	2,624,545
Stabilization Fund	1,250,000
Group Health Insurance Claims (Insurance Trust)	32,884
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,740
Old SPLOST 2007	1,380,834
SPLOST 2013	647,284
SPLOST 2019	2,262,180
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	12,940
DEA Confiscated Assets Fund	66,741
Confiscated Assets Fund	89,551
<b>ENTERPRISE FUND</b>	
Solid Waste	780,014
Solid Waste Capital	892,963
Utility Revenue	1,018,535
Utility Revenue Reserve	833,114
CDBG 2020	500
CDBG 2018	500
Utility MEAG Short-Term Investment	6,438,690
Utility MEAG Intermediate Extended Investment	8,197,757
Utility MEAG Intermediate Portfolio Investment	3,128,052
Utility Capital Improvement	7,878,500
Utility GEFA	1,000
Utility Bond Sinking Fund	149,019
Utility Tap Fees	4,887,546
2020 Util Bond Sinking Fund	891,516
2020 Bond Fund	44,074,409
Utility Customer Deposits (Restricted)	679,890
Utility Customer Deposits (Investment)	1,582,945

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 May 31, 2021

The total Utility Capital funds available at month end are \$13,599,160 as broken down in the section below:

Utility Capital Improvement Cash Balance	7,878,500
Utility Revenue Reserve Cash Balance	833,114
Tap Fees Cash Balance	4,887,546
<b>Total Current Funds Available</b>	<b>13,599,160</b>

	Remaining Budget	2021 Budgeted Expense	2021 Actual Expense	Remaining Budget	2022 Budgeted Expense	2023 Budgeted Expense
Totals	7,014,291	4,883,062	1,475,464	10,579,357	2,470,000	2,406,500
Remaining estimated annual Tap Fees		1,200,000	700,000	700,000	1,200,000	1,200,000
Remaining estimated annual CIP transfers-in		3,000,000	1,750,000	1,750,000	3,000,000	3,000,000
Estimated Utility Capital Cash Balance EOY	6,584,869	5,901,807	16,049,160	5,469,803	7,199,803	8,993,303

*The detail by year of each project is shown on the following page*



**Utility Capital Funding**

**Approved Projects/Assets**

<b>Dept</b>	<b>Project Description</b>	<b>2021 Budgeted Expense</b>	<b>2021 Actual Expense</b>	<b>Remaining Budget</b>	<b>2022 Budgeted Expense</b>	<b>2023 Budgeted Expense</b>
Sewer	Pump Station SCADA			50,874		
Sewer	Sewer Main Rehab	100,000		551,474	100,000	100,000
Sewer	Sewer CDBG 2018-Initial Application		5,000	(1,570)		
Sewer	CDBG 2018 Construction & Design		66,688	(66,688)		
Sewer	CDBG 2018 Revenue (DCA draws)			77,850		
Sewer	motors, pumps, controls, etc	150,000	189,070	17,180	150,000	150,000
Sewer	Trickling Filter Pump	40,000		41,161		
Sewer	Truck Replacement			-	50,000	
Sewer	Application/Design CDBG 2022 submittal			-	50,000	
Sewer	CDBG 2022 Construction			-		250,000
Sewer	Final Clarifier Clean Out	20,000		20,000		20,000
Sewer	equipment trailer	8,190		8,190		
Sewer	Sewer Extensions	100,000		100,000	100,000	100,000
Water	Water Main Rehab	125,000	29,852	595,148	125,000	125,000
Water	Fire Hydrant Replacement	55,000		127,273	55,000	55,000
Water	Infrastructure Repair/Replacement	250,000		761,179	150,000	150,000
Water/Telecom	Loganville Water Line-Fiber			245,000		
Water	Replacement of Controls			40,000		
Water	Warehouse Improvements			22,384		
Water	Membrane Filters	25,000		91,365	25,000	25,000
Water	Water Meters	56,500		113,000	56,500	56,500
Water	Alcovy River Screen			350,000		
Water	Fire Hydrant Security	50,000		75,000	50,000	50,000
Water	High Service Pumps			12,034		
Water	Service Renewals	200,000		300,000	200,000	200,000
Water	Water Master Plan		27,171	54,634		
Water	Waterline extensions & pressure improvements	150,000		234,238	125,000	100,000
Water	New Construction Water Meters			20,560		
Water	Application/Design CDBG 2022 submittal			-	25,000	
Water	CDBG 2022 Construction			-		250,000
Water	equipment trailer	8,190		8,190		
Water	truck	-	60,385	(60,385)		
Water	replace engine in F350 truck	-	14,780	(14,780)		
Central Svcs	Vehicle			-	33,500	
Central Svcs	Exchange server	64,000	62,062	49,038		
Central Svcs	Forklift at Warehouse	36,100		36,100		
Central Svcs	Plaza renovations phase #2 (bldgs B thru E)	971,288		971,288		
Admin	Trucks	48,000		48,000		
Admin	My Civic Citizen citywide app	-	6,500	(6,500)		
Admin	ltron Equip Upgrades		26,010	49,790		
Electric	Reconductor Distrubtion System		4,823	148,448		
Electric	3 Phase Feeder (Hwy138 - Hospital)			95,000		
Electric	Cover Gear			25,000		
Electric	2018 LED Streetlights		39,070	-		
Electric	Pole Crane			80,000		
Electric	Warehouse Project		5,266	-		
Electric	System Automation 2019-2020			103,978	75,000	75,000
Electric	Underground for Town Green		3,070	148,419		
Electric	AMI meters/system	140,000	750	479,465		
Electric	Rebuild Highland & S Madison Ave (poles, transformers, wire, etc)		64,300	662,400		
Electric	GIS Program Development		5,569	5,817		
Electric	commercial demand meters			70,000		
Electric	Monroe Pavilion Electric		163,776	-		
Electric	Pole Replacement	400,000		400,000	400,000	
Electric	Pole / Wire trailer	20,230		20,230		
Electric	Downtown Lighting Replacement	109,632	87,630	22,002		
Electric	Hwy11/78 Lighting	76,500	89,654	(13,154)		
Electric	Meadows Farm Subdivision		17,898	(17,898)		
Electric	Etten Drive Commercial Bldg		901	(901)		
Telecom	IP Conversion			107,729		
Telecom	IPTV			100,585		
Telecom	Community WiFi / Wireless Deployment			50,459		
Telecom	Fusion Splicer			38,079		
Telecom	Halon Fire Suppression			44,000		
Telecom	Fiber to the X services		132,949	44,857		
Telecom	Telecom Expansion to PD bldg		4,231			
Telecom	Core switch replacement			22,198		
Telecom	18 cable replace		4,677	19,646		
Gas	Gas GIS			72,249		
Gas	Lacy, Davis, Harris & Ash Streets			140,000		
Gas	Various Projects			100,000		
Gas	Walton Co Gas Extension		7,320			
Gas	GIS Program Development		5,569	5,817		
Gas	natural gas master plan			150,000		
Gas	Gas Main Renewal	316,494	51,305	265,189	300,000	300,000
Gas	equipment trailer	16,380		16,380		

Gas	Main Extension (Monroe Pavilion, etc)	250,000	88,010	161,990	250,000	250,000
Gas	Truck	62,979	62,979	-		
Stormwater	Lateral Repair			8,183		
Stormwater	Storm/Drain Retention Pond Rehab	100,000		275,000	100,000	100,000
Stormwater	Improvements			100,000		
Stormwater	pickup truck			33,232		
Stormwater	Infrastructure / Pipes / Inlets / etc.	50,000		145,510	50,000	50,000
Stormwater	Skid Steer	85,000		85,000		
Stormwater	CDBG2020 Application & Design		56,997	-		
Stormwater	CDBG 2020 Construction	706,579		1,206,579		
Stormwater	FAE mulching head	32,000		32,000		

## Utility 2020 Bond Projects

	Original Budget	Expenditures	Balance
Wastewater Treatment Plant Upgrades	7,500,000	72,940	7,427,060
Alcovy Sewer Line Extension	4,000,000	236,243	3,763,757
Loganville Water Transmission Line Extension	5,580,000	5,580,000	-
Future Water Transmission Line Extensions	1,700,000		1,700,000
Raw Water Line Upgrades	3,520,000	86,814	3,433,186
Water Tank Industrial Park & Line Extension	3,000,000	44,514	2,955,486
Water Tank Northside of System	1,750,000		1,750,000
Water Plant System Upgrades	3,000,000		3,000,000
East Walton Gas Line Extension	1,000,000	170,293	829,707
Broadband Fiber Extension	12,700,000	586,416	12,113,584
Future Expansion Projects	6,250,000		6,250,000
	\$50,000,000	\$6,777,219	\$43,222,781

**Solid Waste Capital Funding**

**Approved Projects/Assets**

<u>Project Description</u>	<u>2021 Budgeted Expense</u>	<u>2021 Actual Expense</u>	<u>Remaining Budget</u>	<u>2022 Budgeted Expense</u>	<u>2023 Budgeted Expense</u>
Recycling Carts (purchased via OPEX # 531108)	70,000	54,798	15,203		
Replace Scales @ Transfer Station	100,000		100,000		
Transfer Station Improvements	350,000	298,490	51,510	25,000	25,000
Downtown Dumpster Corrals	150,000		150,000		
Commercial Garbage Truck	270,000		270,000		
JD Loader boom	-	19,014			
Pickup Truck			-	35,000	
<b>Totals</b>	<b>940,000</b>	<b>372,302</b>	<b>586,713</b>	<b>25,000</b>	<b>25,000</b>
Remaining estimated annual CIP transfers-in	300,000	175,000	175,000	300,000	300,000
<b>Estimated Solid Waste Capital Cash Balance</b>			<b>481,251</b>	<b>756,251</b>	<b>1,031,251</b>

Solid Waste Capital Improvement Cash Balance      892,963 as of May 2021

## SPLOST Budgets

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2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	5,785,963.91	5,953,753.25	9,299,059.04	3,839,812.33	\$ 494,507
Public Safety	1,200,000.00	1,210,932.86	1,077,058.65	18,902.50	\$ 152,777
Solid Waste	2,513,543.61	2,119,132.51	2,119,132.25		\$ 0
	9,499,507.52	9,283,818.62	12,495,249.94	3,858,714.83	\$ 647,284

2019 SPLOST	Original Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	6,139,675.00	3,408,499.70	2,182,584.14	275,538.19	\$ 1,501,454
Parks	2,631,289.00	1,460,785.58	700,221.50	162.14	\$ 760,726
	8,770,964.00	4,869,285.28	2,882,805.64	275,700.33	\$ 2,262,180

# General Fund

For Fiscal: 2021 Period Ending: 5/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD May	Assumed May-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
1510 - FINANCE ADMIN	11,981,521	11,981,521	697,108	3,718,353	8,223,980	11,942,332	12,475,661
1519 - INTERGOVERNMENTAL	109,600	109,600	-	9,103	102,497	111,600	189,879
1565 - WALTON PLAZA	3,308	3,308	276	1,379	1,931	3,309	3,308
2650 - MUNICIPAL COURT	475,000	475,000	17,581	120,284	157,477	277,761	269,919
3200 - POLICE	360,000	360,000	13,602	25,703	415,144	440,847	842,386
3500 - FIRE OPERATIONS	-	-	140	140	65,958	66,098	114,805
3510 - FIRE PREVENTION/CRR	-	-	-	-	500	500	500
4200 - STREETS & TRANSPORTATION	152,099	152,099	-	152,099	8,606	160,705	209,010
5530 - COMMUNITY CENTER	25,000	25,000	1,667	1,667	11,667	13,333	13,142
7200 - CODE & DEVELOPMENT	390,000	390,000	19,708	331,312	174,976	506,287	414,450
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	300	8,884	8,614	17,497	14,006
7521 - MAINSTREET	35,000	35,000	-	8,750	26,250	35,000	35,000
7563 - AIRPORT	205,350	205,350	9,152	56,630	134,958	191,588	237,164
<b>Revenue Total:</b>	<b>13,756,878</b>	<b>13,756,878</b>	<b>759,534</b>	<b>4,434,301</b>	<b>9,332,556</b>	<b>13,766,857</b>	<b>14,819,230</b>
<b>Expense</b>							
1100 - LEGISLATIVE	250,791	250,791	18,648	87,254	55,319	142,573	250,658
1300 - EXECUTIVE	403,555	403,555	29,652	141,195	166,938	308,133	299,910
1400 - ELECTIONS	15,300	15,300	-	-	-	-	-
1500 - GENERAL ADMIN	145,244	145,244	10,759	61,747	89,631	151,378	151,761
1510 - FINANCE ADMIN	355,918	355,918	20,648	111,452	271,536	382,987	399,895
1530 - LAW	105,000	105,000	-	31,558	140,835	172,394	185,781
1560 - AUDIT	40,000	40,000	-	32,500	9,000	41,500	39,500
1565 - WALTON PLAZA	596,372	596,372	-	269,968	229,306	499,274	302,574
2650 - MUNICIPAL COURT	105,625	105,625	7,637	41,170	59,919	101,089	115,994
3200 - POLICE	5,571,928	5,571,928	561,034	2,291,000	3,986,498	6,277,498	5,922,577
3500 - FIRE OPERATIONS	2,467,333	2,467,333	186,415	924,284	1,379,711	2,303,995	2,389,971
3510 - FIRE PREVENTION/CRR	97,948	97,948	6,198	31,838	47,164	79,002	114,952
4200 - STREETS & TRANSPORTATION	1,548,926	1,548,926	121,735	573,414	809,887	1,383,301	1,451,600
5500 - COMMUNITY SERVICES	12,600	12,600	-	4,331	5,775	10,106	11,375
5530 - COMMUNITY CENTER	5,000	5,000	387	2,899	4,178	7,077	11,829
6200 - BLDGS & GROUNDS	607,135	607,135	64,731	203,898	313,248	517,146	457,378
6500 - LIBRARIES	124,075	124,075	1,340	41,537	94,587	136,124	127,491
7200 - CODE & DEVELOPMENT	649,658	649,658	39,111	277,835	456,614	734,449	869,538
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,360	4,360	4,360
7520 - ECONOMIC DEVELOPMENT	463,476	463,476	32,227	145,531	154,739	300,269	232,920
7550 - DOWNTOWN DEVELOPMENT	25,000	25,000	28	12,566	18,750	31,316	25,000
7563 - AIRPORT	161,150	161,150	1,361	47,732	87,876	135,609	118,106
9001 - GEN - OTHER FINANCING USES	-	-	-	-	-	-	92,000
<b>Expense Total:</b>	<b>13,756,878</b>	<b>13,756,878</b>	<b>1,101,911</b>	<b>5,333,707</b>	<b>8,385,873</b>	<b>13,719,580</b>	<b>13,575,170</b>
<b>Report Surplus (Deficit):</b>				<b>(899,406)</b>		<b>47,278</b>	<b>1,244,060</b>

# Monthly Budget Report

## Group Summary

For Fiscal: 2021 Period Ending: 05/31/2021

General Fund



Monroe, GA

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	693,534.16	401,495.63	-292,038.53	-42.11 %	3,467,670.80	2,159,557.48	-1,308,113.32	-37.72 %	8,325,740.46
<b>Total R1: 31 - TAXES:</b>	<b>693,534.16</b>	<b>401,495.63</b>	<b>-292,038.53</b>	<b>-42.11 %</b>	<b>3,467,670.80</b>	<b>2,159,557.48</b>	<b>-1,308,113.32</b>	<b>-37.72 %</b>	<b>8,325,740.46</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - CODE & DEVELOPMENT	35,253.83	19,693.00	-15,560.83	-44.14 %	176,269.15	330,655.25	154,386.10	87.59 %	423,200.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>35,253.83</b>	<b>19,693.00</b>	<b>-15,560.83</b>	<b>-44.14 %</b>	<b>176,269.15</b>	<b>330,655.25</b>	<b>154,386.10</b>	<b>87.59 %</b>	<b>423,200.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1519 - INTERGOVERNMENTAL	9,129.68	0.00	-9,129.68	-100.00 %	45,648.40	9,103.18	-36,545.22	-80.06 %	109,600.00
3200 - POLICE	2,165.80	1,502.23	-663.57	-30.64 %	10,829.00	12,700.91	1,871.91	17.29 %	26,000.00
3500 - FIRE OPERATIONS	0.00	140.00	140.00	0.00 %	0.00	140.00	140.00	0.00 %	0.00
4200 - STREETS & TRANSPORTATION	12,669.81	0.00	-12,669.81	-100.00 %	63,349.05	152,098.59	88,749.54	140.10 %	152,098.59
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>23,965.29</b>	<b>1,642.23</b>	<b>-22,323.06</b>	<b>-93.15 %</b>	<b>119,826.45</b>	<b>174,042.68</b>	<b>54,216.23</b>	<b>45.25 %</b>	<b>287,698.59</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	59,101.35	63,659.23	4,557.88	7.71 %	295,506.75	352,177.87	56,671.12	19.18 %	709,500.00
3200 - POLICE	1,666.00	425.00	-1,241.00	-74.49 %	8,330.00	1,327.01	-7,002.99	-84.07 %	20,000.00
7200 - CODE & DEVELOPMENT	416.50	14.95	-401.55	-96.41 %	2,082.50	655.95	-1,426.55	-68.50 %	5,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	1,666.00	300.00	-1,366.00	-81.99 %	8,330.00	8,883.65	553.65	6.65 %	20,000.00
7563 - AIRPORT	91.63	0.00	-91.63	-100.00 %	458.15	170.00	-288.15	-62.89 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>62,941.48</b>	<b>64,399.18</b>	<b>1,457.70</b>	<b>2.32 %</b>	<b>314,707.40</b>	<b>363,214.48</b>	<b>48,507.08</b>	<b>15.41 %</b>	<b>755,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	17,581.32	-21,986.18	-55.57 %	197,837.50	120,284.19	-77,553.31	-39.20 %	475,000.00
3200 - POLICE	0.00	11,674.96	11,674.96	0.00 %	0.00	11,674.96	11,674.96	0.00 %	0.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>29,256.28</b>	<b>-10,311.22</b>	<b>-26.06 %</b>	<b>197,837.50</b>	<b>131,959.15</b>	<b>-65,878.35</b>	<b>-33.30 %</b>	<b>475,000.00</b>
<b>R1: 36 - INVESTMENT INCOME</b>									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	138.99	138.99	0.00 %	0.00
<b>Total R1: 36 - INVESTMENT INCOME:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>138.99</b>	<b>138.99</b>	<b>0.00 %</b>	<b>0.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
1500 - GENERAL ADMIN	0.00	64.32	64.32	0.00 %	0.00	64.32	64.32	0.00 %	0.00
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	1,666.00	0.00	-1,666.00	-100.00 %	4,000.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	14,577.50	8,750.00	-5,827.50	-39.98 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,248.70</b>	<b>64.32</b>	<b>-3,184.38</b>	<b>-98.02 %</b>	<b>16,243.50</b>	<b>8,814.32</b>	<b>-7,429.18</b>	<b>-45.74 %</b>	<b>39,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	2,915.50	6,351.86	3,436.36	117.87 %	14,577.50	23,477.02	8,899.52	61.05 %	35,000.00

Monthly Budget Report

For Fiscal: 2021 Period Ending: 05/31

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	1,377.75	1,378.15	0.40	0.03 %	3,308.00
5530 - COMMUNITY CENTER	2,082.50	1,666.67	-415.83	-19.97 %	10,412.50	1,666.67	-8,745.83	-83.99 %	25,000.00
7563 - AIRPORT	17,014.02	9,152.04	-7,861.98	-46.21 %	85,070.10	56,459.90	-28,610.20	-33.63 %	204,250.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>22,287.57</b>	<b>17,446.20</b>	<b>-4,841.37</b>	<b>-21.72 %</b>	<b>111,437.85</b>	<b>82,981.74</b>	<b>-28,456.11</b>	<b>-25.54 %</b>	<b>267,558.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	242,509.62	225,536.66	-16,972.96	-7.00 %	1,212,548.10	1,182,936.82	-29,611.28	-2.44 %	2,911,280.08
3200 - POLICE	25,823.00	0.00	-25,823.00	-100.00 %	129,115.00	0.00	-129,115.00	-100.00 %	310,000.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>268,332.62</b>	<b>225,536.66</b>	<b>-42,795.96</b>	<b>-15.95 %</b>	<b>1,341,663.10</b>	<b>1,182,936.82</b>	<b>-158,726.28</b>	<b>-11.83 %</b>	<b>3,221,280.08</b>
<b>Total Revenue:</b>	<b>1,149,131.15</b>	<b>759,533.50</b>	<b>-389,597.65</b>	<b>-33.90 %</b>	<b>5,745,655.75</b>	<b>4,434,300.91</b>	<b>-1,311,354.84</b>	<b>-22.82 %</b>	<b>13,795,077.13</b>
<b>Expense</b>									
1100 - LEGISLATIVE	20,890.87	18,648.07	2,242.80	10.74 %	104,454.35	87,254.50	17,199.85	16.47 %	250,791.00
1300 - EXECUTIVE	33,616.08	29,652.37	3,963.71	11.79 %	168,080.40	141,194.99	26,885.41	16.00 %	403,555.00
1400 - ELECTIONS	1,274.49	0.00	1,274.49	100.00 %	6,372.45	0.00	6,372.45	100.00 %	15,300.00
1500 - GENERAL ADMIN	12,098.80	10,758.69	1,340.11	11.08 %	60,494.00	61,747.23	-1,253.23	-2.07 %	145,244.00
1510 - FINANCE ADMIN	29,647.92	20,648.33	8,999.59	30.35 %	148,239.60	111,451.86	36,787.74	24.82 %	355,918.00
1530 - LAW	8,746.50	0.00	8,746.50	100.00 %	43,732.50	31,558.22	12,174.28	27.84 %	105,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00 %	16,660.00	32,500.00	-15,840.00	-95.08 %	40,000.00
1565 - WALTON PLAZA	49,677.78	0.00	49,677.78	100.00 %	248,388.90	269,967.80	-21,578.90	-8.69 %	596,372.00
2650 - MUNICIPAL COURT	8,878.27	7,636.74	1,241.53	13.98 %	44,043.35	41,169.63	2,873.72	6.52 %	105,625.00
3200 - POLICE	464,141.52	561,033.93	-96,892.41	-20.88 %	2,320,707.60	2,291,000.34	29,707.26	1.28 %	5,571,927.56
3500 - FIRE OPERATIONS	205,528.81	186,415.37	19,113.44	9.30 %	1,027,644.05	924,283.65	103,360.40	10.06 %	2,467,333.00
3510 - FIRE PREVENTION/CRR	8,159.04	6,197.61	1,961.43	24.04 %	40,795.20	31,838.04	8,957.16	21.96 %	97,948.00
4200 - STREETS & TRANSPORTATION	129,025.50	121,734.87	7,290.63	5.65 %	645,127.50	573,413.98	71,713.52	11.12 %	1,548,926.00
5500 - COMMUNITY SERVICES	1,049.58	0.00	1,049.58	100.00 %	5,247.90	4,331.00	916.90	17.47 %	12,600.00
5530 - COMMUNITY CENTER	416.50	387.07	29.43	7.07 %	2,082.50	2,898.96	-816.46	-39.21 %	5,000.00
6200 - BLDGS & GROUNDS	50,574.23	64,731.19	-14,156.96	-27.99 %	252,871.19	203,898.36	48,972.83	19.37 %	607,134.57
6500 - LIBRARIES	10,335.44	1,339.72	8,995.72	87.04 %	51,677.20	41,537.19	10,140.01	19.62 %	124,075.00
7200 - CODE & DEVELOPMENT	57,299.81	39,110.59	18,189.22	31.74 %	286,499.05	277,835.09	8,663.96	3.02 %	687,858.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	2,017.50	0.00	2,017.50	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	38,607.51	32,226.73	6,380.78	16.53 %	193,037.55	145,530.92	47,506.63	24.61 %	463,476.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	27.92	2,054.58	98.66 %	10,412.50	12,565.84	-2,153.34	-20.68 %	25,000.00
7563 - AIRPORT	13,423.76	1,361.41	12,062.35	89.86 %	67,118.80	47,732.45	19,386.35	28.88 %	161,150.00
<b>Total Expense:</b>	<b>1,149,210.41</b>	<b>1,101,910.61</b>	<b>47,299.80</b>	<b>4.12 %</b>	<b>5,745,704.09</b>	<b>5,333,710.05</b>	<b>411,994.04</b>	<b>7.17 %</b>	<b>13,795,077.13</b>
<b>Report Total:</b>	<b>-79.26</b>	<b>-342,377.11</b>	<b>-342,297.85</b>		<b>-48.34</b>	<b>-899,409.14</b>	<b>-899,360.80</b>		<b>0.00</b>



General Fund

Income Statement

Group Summary

For Fiscal: 2021 Period Ending: 05/31/2021



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1500 - GENERAL ADMIN	0.00	0.00	64.32	64.32	-64.32
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	697,043.38	3,718,288.18	8,263,232.36
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	9,103.18	100,496.82
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,378.15	1,929.85
2650 - MUNICIPAL COURT	475,000.00	475,000.00	17,581.32	120,284.19	354,715.81
3200 - POLICE	360,000.00	360,000.00	13,602.19	25,702.88	334,297.12
3500 - FIRE OPERATIONS	0.00	0.00	140.00	140.00	-140.00
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	0.00	152,098.59	0.00
5530 - COMMUNITY CENTER	25,000.00	25,000.00	1,666.67	1,666.67	23,333.33
7200 - CODE & DEVELOPMENT	390,000.00	428,200.00	19,707.95	331,311.20	96,888.80
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	300.00	8,883.65	11,116.35
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	26,250.00
7563 - AIRPORT	205,350.00	205,350.00	9,152.04	56,629.90	148,720.10
<b>Revenue Total:</b>	<b>13,756,877.13</b>	<b>13,795,077.13</b>	<b>759,533.50</b>	<b>4,434,300.91</b>	<b>9,360,776.22</b>
<b>Expense</b>					
1100 - LEGISLATIVE	250,791.00	250,791.00	18,648.07	87,254.50	163,536.50
1300 - EXECUTIVE	403,555.00	403,555.00	29,652.37	141,194.99	262,360.01
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00
1500 - GENERAL ADMIN	145,244.00	145,244.00	10,758.69	61,747.23	83,496.77
1510 - FINANCE ADMIN	355,918.00	355,918.00	20,648.33	111,451.86	244,466.14
1530 - LAW	105,000.00	105,000.00	0.00	31,558.22	73,441.78
1560 - AUDIT	40,000.00	40,000.00	0.00	32,500.00	7,500.00
1565 - WALTON PLAZA	596,372.00	596,372.00	0.00	269,967.80	326,404.20
2650 - MUNICIPAL COURT	105,625.00	105,625.00	7,636.74	41,169.63	64,455.37
3200 - POLICE	5,571,927.56	5,571,927.56	561,033.93	2,291,000.34	3,280,927.22
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	186,415.37	924,283.65	1,543,049.35
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	6,197.61	31,838.04	66,109.96
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	121,734.87	573,413.98	975,512.02
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	0.00	4,331.00	8,269.00
5530 - COMMUNITY CENTER	5,000.00	5,000.00	387.07	2,898.96	2,101.04
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	64,731.19	203,898.36	403,236.21
6500 - LIBRARIES	124,075.00	124,075.00	1,339.72	41,537.19	82,537.81
7200 - CODE & DEVELOPMENT	649,658.00	687,858.00	39,110.59	277,835.09	410,022.91
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	463,476.00	463,476.00	32,226.73	145,530.92	317,945.08
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	27.92	12,565.84	12,434.16
7563 - AIRPORT	161,150.00	161,150.00	1,361.41	47,732.45	113,417.55
<b>Expense Total:</b>	<b>13,756,877.09</b>	<b>13,795,077.13</b>	<b>1,101,910.61</b>	<b>5,333,710.05</b>	<b>8,461,367.08</b>
<b>Total Surplus (Deficit):</b>	<b>0.04</b>	<b>0.00</b>	<b>-342,377.11</b>	<b>-899,409.14</b>	

**Prior-Year Comparative Income Statement**  
**Group Summary**

For the Period Ending 05/31/2021



Monroe, GA

DEP...	2020 May Activity	2021 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1500 - GENERAL ADMIN	0.00	64.32	64.32	0.00%	0.00	64.32	64.32	0.00%
1510 - FINANCE ADMIN	626,493.97	697,043.38	70,549.41	11.26%	3,208,262.81	3,718,288.18	510,025.37	15.90%
1519 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	87,382.25	9,103.18	-78,279.07	-89.58%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	1,378.15	1,378.15	0.00	0.00%
2650 - MUNICIPAL COURT	7,911.99	17,581.32	9,669.33	122.21%	107,860.84	120,284.19	12,423.35	11.52%
3200 - POLICE	17,456.12	13,602.19	-3,853.93	-22.08%	425,637.42	25,702.88	-399,934.54	-93.96%
3500 - FIRE OPERATIONS	27,553.75	140.00	-27,413.75	-99.49%	31,257.25	140.00	-31,117.25	-99.55%
4200 - STREETS & TRANSPORTATION	2,808.00	0.00	-2,808.00	-100.00%	200,403.88	152,098.59	-48,305.29	-24.10%
5530 - COMMUNITY CENTER	-950.00	1,666.67	2,616.67	275.44%	1,475.00	1,666.67	191.67	12.99%
7200 - CODE & DEVELOPMENT	7,996.00	19,707.95	11,711.95	146.47%	241,574.25	331,311.20	89,736.95	37.15%
7520 - ECONOMIC DEVELOPMENT & PLANNING	68.00	300.00	232.00	341.18%	5,392.00	8,883.65	3,491.65	64.76%
7521 - MAINSTREET	8,750.00	0.00	-8,750.00	-100.00%	8,750.00	8,750.00	0.00	0.00%
7563 - AIRPORT	14,859.67	9,152.04	-5,707.63	-38.41%	72,206.67	56,629.90	-15,576.77	-21.57%
<b>Revenue Total:</b>	<b>713,223.13</b>	<b>759,533.50</b>	<b>46,310.37</b>	<b>6.49%</b>	<b>4,391,580.52</b>	<b>4,434,300.91</b>	<b>42,720.39</b>	<b>0.97%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	8,027.05	18,648.07	-10,621.02	-132.32%	69,929.19	87,254.50	-17,325.31	-24.78%
1300 - EXECUTIVE	27,973.22	29,652.37	-1,679.15	-6.00%	132,811.93	141,194.99	-8,383.06	-6.31%
1500 - GENERAL ADMIN	14,997.75	10,758.69	4,239.06	28.26%	59,981.53	61,747.23	-1,765.70	-2.94%
1510 - FINANCE ADMIN	26,279.49	20,648.33	5,631.16	21.43%	111,128.37	111,451.86	-323.49	-0.29%
1530 - LAW	0.00	0.00	0.00	0.00%	44,944.54	31,558.22	13,386.32	29.78%
1560 - AUDIT	0.00	0.00	0.00	0.00%	30,500.00	32,500.00	-2,000.00	-6.56%
1565 - WALTON PLAZA	0.00	0.00	0.00	0.00%	73,267.50	269,967.80	-196,700.30	-268.47%
2650 - MUNICIPAL COURT	11,632.19	7,636.74	3,995.45	34.35%	38,840.85	41,169.63	-2,328.78	-6.00%
3200 - POLICE	43,859.52	561,033.93	-517,174.41	-1,179.16%	1,998,936.14	2,291,000.34	-292,064.20	-14.61%
3500 - FIRE OPERATIONS	250,912.33	186,415.37	64,496.96	25.70%	991,003.77	924,283.65	66,720.12	6.73%
3510 - FIRE PREVENTION/CRR	9,259.63	6,197.61	3,062.02	33.07%	35,151.15	31,838.04	3,313.11	9.43%
4200 - STREETS & TRANSPORTATION	133,990.90	121,734.87	12,256.03	9.15%	530,132.14	573,413.98	-43,281.84	-8.16%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	5,600.00	4,331.00	1,269.00	22.66%
5530 - COMMUNITY CENTER	717.33	387.07	330.26	46.04%	7,651.22	2,898.96	4,752.26	62.11%
6200 - BLDGS & GROUNDS	34,811.05	64,731.19	-29,920.14	-85.95%	137,094.83	203,898.36	-66,803.53	-48.73%
6500 - LIBRARIES	212.97	1,339.72	-1,126.75	-529.07%	32,904.69	41,537.19	-8,632.50	-26.23%
7200 - CODE & DEVELOPMENT	71,259.70	39,110.59	32,149.11	45.12%	342,942.07	277,835.09	65,106.98	18.98%
7520 - ECONOMIC DEVELOPMENT & PLANNING	15,502.44	32,226.73	-16,724.29	-107.88%	73,649.43	145,530.92	-71,881.49	-97.60%
7550 - DOWNTOWN DEVELOPMENT	0.00	27.92	-27.92	0.00%	6,250.00	12,565.84	-6,315.84	-101.05%
7563 - AIRPORT	19,000.23	1,361.41	17,638.82	92.83%	30,230.56	47,732.45	-17,501.89	-57.89%

Prior-Year Comparative Income Statement

For the Period Ending 05/31/2

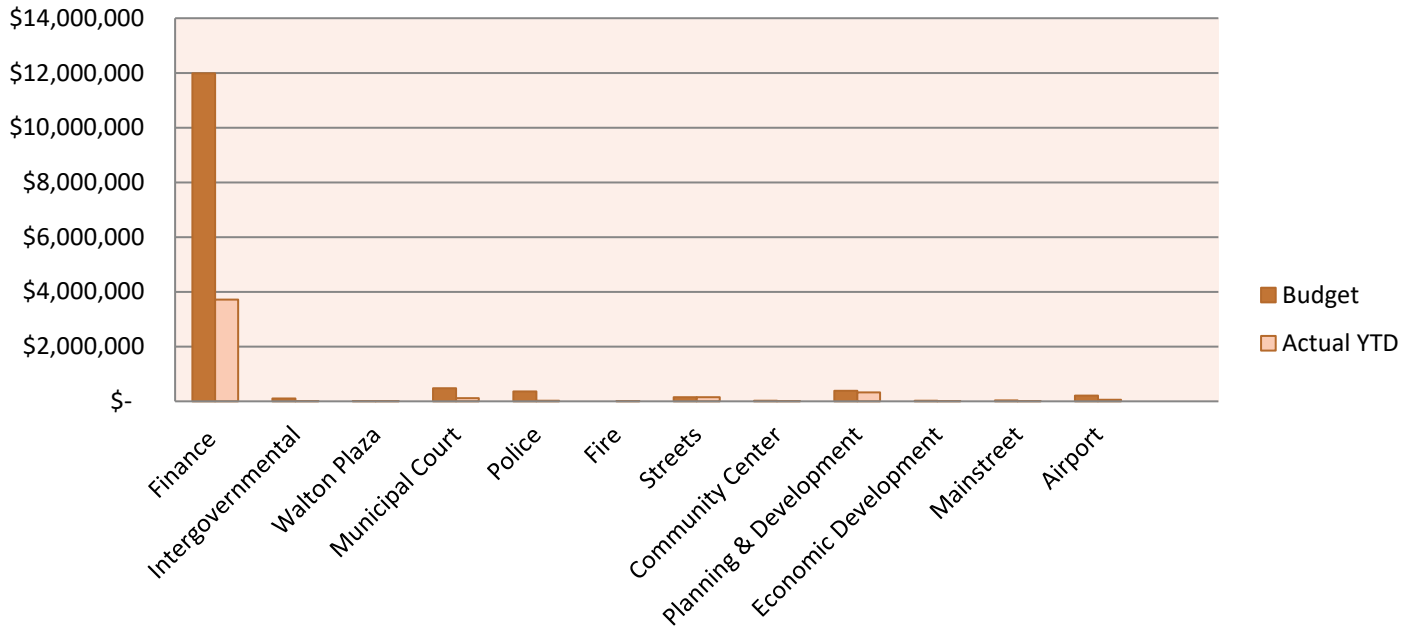
DEP...	2020	2021	May Variance		2020	2021	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Expense Total:	668,435.80	1,101,910.61	-433,474.81	-64.85%	4,752,949.91	5,333,710.05	-580,760.14	-12.22%
Total Surplus (Deficit):	44,787.33	-342,377.11	-387,164.44	-864.45%	-361,369.39	-899,409.14	-538,039.75	-148.89%



Monroe, GA

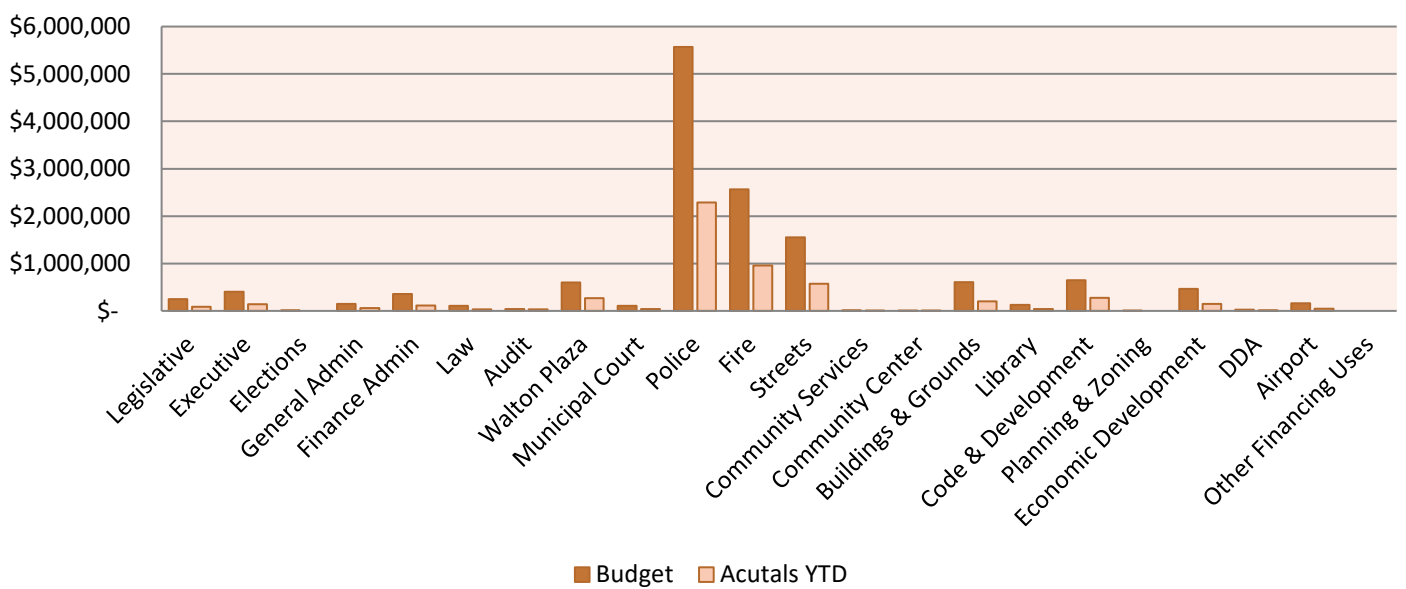
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1500 - GENERAL ADMIN	0.00	0.00	64.32	64.32	64.32	0.00 %
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	697,043.38	3,718,288.18	-8,263,232.36	68.97 %
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	9,103.18	-100,496.82	91.69 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,378.15	-1,929.85	58.34 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	17,581.32	120,284.19	-354,715.81	74.68 %
3200 - POLICE	360,000.00	360,000.00	13,602.19	25,702.88	-334,297.12	92.86 %
3500 - FIRE OPERATIONS	0.00	0.00	140.00	140.00	140.00	0.00 %
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	0.00	152,098.59	0.00	0.00 %
5530 - COMMUNITY CENTER	25,000.00	25,000.00	1,666.67	1,666.67	-23,333.33	93.33 %
7200 - CODE & DEVELOPMENT	390,000.00	428,200.00	19,707.95	331,311.20	-96,888.80	22.63 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	300.00	8,883.65	-11,116.35	55.58 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	-26,250.00	75.00 %
7563 - AIRPORT	205,350.00	205,350.00	9,152.04	56,629.90	-148,720.10	72.42 %
<b>Revenue Total:</b>	<b>13,756,877.13</b>	<b>13,795,077.13</b>	<b>759,533.50</b>	<b>4,434,300.91</b>	<b>-9,360,776.22</b>	<b>67.86 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	250,791.00	250,791.00	18,648.07	87,254.50	163,536.50	65.21 %
1300 - EXECUTIVE	403,555.00	403,555.00	29,652.37	141,194.99	262,360.01	65.01 %
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00	100.00 %
1500 - GENERAL ADMIN	145,244.00	145,244.00	10,758.69	61,747.23	83,496.77	57.49 %
1510 - FINANCE ADMIN	355,918.00	355,918.00	20,648.33	111,451.86	244,466.14	68.69 %
1530 - LAW	105,000.00	105,000.00	0.00	31,558.22	73,441.78	69.94 %
1560 - AUDIT	40,000.00	40,000.00	0.00	32,500.00	7,500.00	18.75 %
1565 - WALTON PLAZA	596,372.00	596,372.00	0.00	269,967.80	326,404.20	54.73 %
2650 - MUNICIPAL COURT	105,625.00	105,625.00	7,636.74	41,169.63	64,455.37	61.02 %
3200 - POLICE	5,571,927.56	5,571,927.56	561,033.93	2,291,000.34	3,280,927.22	58.88 %
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	186,415.37	924,283.65	1,543,049.35	62.54 %
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	6,197.61	31,838.04	66,109.96	67.49 %
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	121,734.87	573,413.98	975,512.02	62.98 %
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	0.00	4,331.00	8,269.00	65.63 %
5530 - COMMUNITY CENTER	5,000.00	5,000.00	387.07	2,898.96	2,101.04	42.02 %
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	64,731.19	203,898.36	403,236.21	66.42 %
6500 - LIBRARIES	124,075.00	124,075.00	1,339.72	41,537.19	82,537.81	66.52 %
7200 - CODE & DEVELOPMENT	649,658.00	687,858.00	39,110.59	277,835.09	410,022.91	59.61 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	463,476.00	463,476.00	32,226.73	145,530.92	317,945.08	68.60 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	27.92	12,565.84	12,434.16	49.74 %
7563 - AIRPORT	161,150.00	161,150.00	1,361.41	47,732.45	113,417.55	70.38 %
<b>Expense Total:</b>	<b>13,756,877.09</b>	<b>13,795,077.13</b>	<b>1,101,910.61</b>	<b>5,333,710.05</b>	<b>8,461,367.08</b>	<b>61.34 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.04</b>	<b>0.00</b>	<b>-342,377.11</b>	<b>-899,409.14</b>	<b>-899,409.14</b>	<b>0.00 %</b>

### General Fund Revenue May YTD Budget Comparison



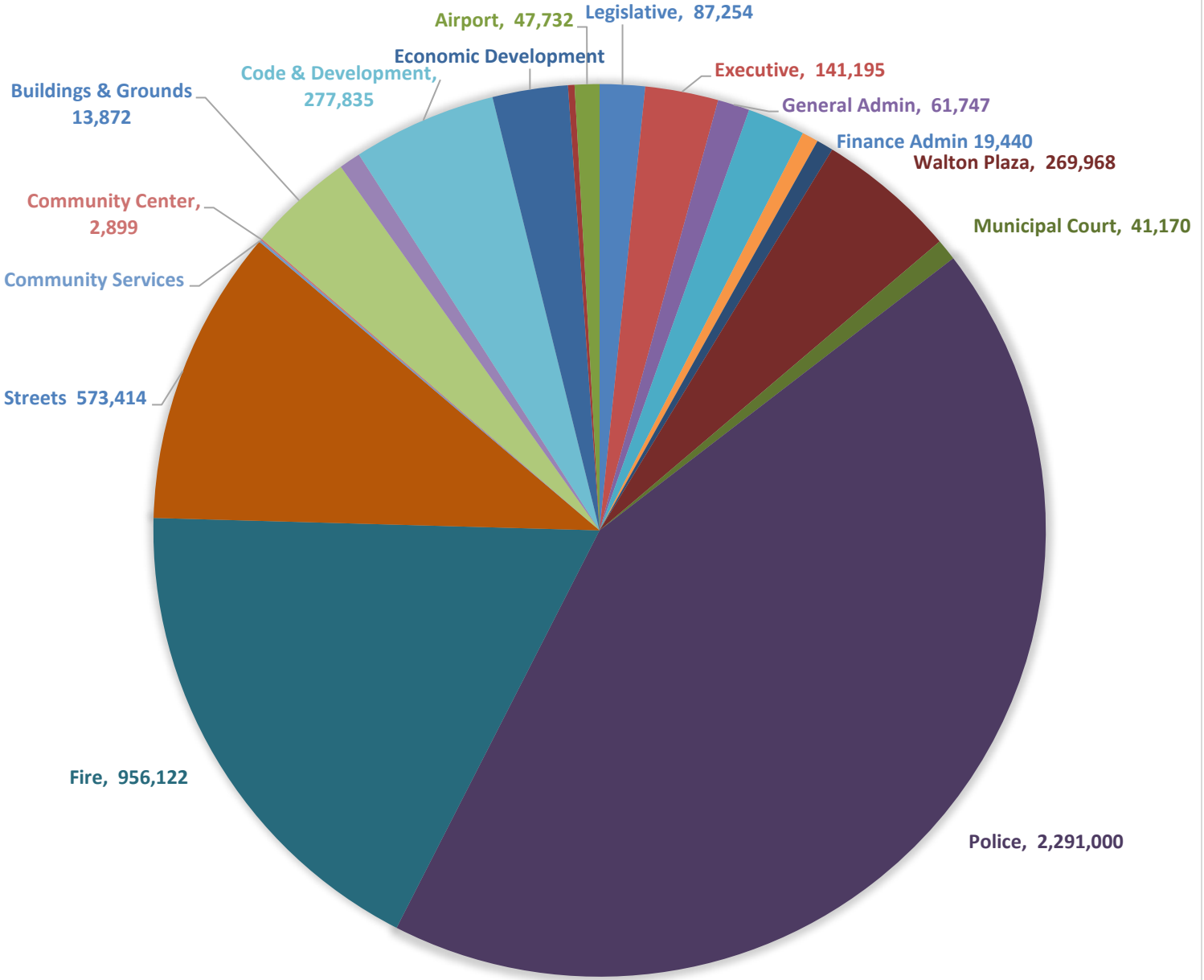
General Fund year-to-date revenues for the month totaled \$4,434,301 which is 32% of total budgeted revenues of \$13,756,877 for 2021. Property Tax & Insurance Premium Tax collections make up @ 37% of total General Fund Revenues, which is not collected until the fourth quarter of each year.

### General Fund Expense May YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$5,333,710 which is 38.6% of total budgeted expenses of \$13,756,877 for 2021.

### GENERAL FUND EXPENSES MAY YTD



# Utilities Fund

For Fiscal: 2021 Period Ending: 5/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD May	Assumed May-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
4002 - WATER	6,125,577	6,125,577	487,029	2,294,136	3,617,313	5,911,450	5,732,224
4003 - SEWER	5,524,167	5,524,167	443,007	2,551,778	2,985,597	5,537,375	5,399,910
4005 - GAS	4,072,608	4,072,608	301,601	2,730,516	1,501,592	4,232,108	3,672,382
4006 - GUTA	130,000	130,000	10,910	34,898	114,419	149,317	150,854
4008 - ELECTRIC	20,165,167	20,165,167	1,531,828	8,743,754	12,268,774	21,012,529	19,793,670
4009 - TELECOM & INTERNET	3,424,167	3,424,167	309,521	1,528,186	2,019,274	3,547,460	3,349,923
4010 - CABLE TV	3,934,167	3,934,167	293,672	1,613,042	1,838,111	3,451,153	3,202,263
4012 - UTIL FINANCE			-	0	387,265	387,266	747,844
<b>Revenue Total:</b>	<b>43,375,851</b>	<b>43,375,851</b>	<b>3,377,567</b>	<b>19,496,312</b>	<b>24,732,346</b>	<b>44,228,658</b>	<b>42,049,070</b>
<b>Expense</b>							
4002 - WATER	6,185,269	6,185,269	437,371	2,221,595	3,054,583	5,276,177	5,087,160
4003 - SEWER	5,354,230	5,354,230	354,802	1,782,044	2,603,297	4,385,341	4,621,536
4004 - STORMWATER	381,765	381,765	26,841	189,186	276,911	466,097	478,837
4005 - GAS	4,262,732	4,262,732	319,537	1,966,297	1,654,278	3,620,575	3,315,782
4006 - GUTA	250,914	250,914	20,007	95,395	157,813	253,207	254,954
4007 - GEN ADMIN WSG	234,745	234,745	18,165	96,362	157,295	253,657	262,683
4008 - ELECTRIC	17,165,182	17,165,182	1,375,030	7,276,556	10,786,309	18,062,865	17,434,007
4009 - TELECOM & INTERNET	3,092,616	3,092,616	213,733	1,133,759	962,630	2,096,389	1,463,544
4010 - CABLE TV	5,457,472	5,457,472	363,175	1,954,045	3,025,547	4,979,592	5,134,676
4011 - GEN ADMIN ELEC/TELECOM	208,412	208,412	16,432	87,097	136,176	223,274	234,656
4012 - UTIL FINANCE	(1,952,223)	(1,952,223)	(247,432)	(1,324,858)	(1,422,948)	(2,747,806)	(2,936,261)
4013 - UTIL CUST SVC	1,530,403	1,530,403	122,916	677,165	886,675	1,563,840	1,636,811
4014 - UTIL BILLING	477,506	477,506	32,491	209,134	267,566	476,700	480,739
4015 - CENTRAL SERVICES	726,830	726,830	92,024	438,560	590,500	1,029,060	1,024,534
<b>Expense Total:</b>	<b>43,375,851</b>	<b>43,375,851</b>	<b>3,145,093</b>	<b>16,802,335</b>	<b>23,136,633</b>	<b>39,938,968</b>	<b>38,493,658</b>
<b>t Surplus (Deficit):</b>				<b>2,693,977</b>		<b>4,289,690</b>	<b>3,555,412</b>



Monroe, GA

Utilities Fund  
without Capital Expense

40  
**Monthly Budget Report**  
Group Summary  
For Fiscal: 2021 Period Ending: 05/31/2021

ACTIVIT...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	510,260.53	487,028.76	-23,231.77	-4.55 %	2,551,302.65	2,294,199.46	-257,103.19	-10.08 %	6,125,576.67
4003 - SEWER	460,163.08	443,006.86	-17,156.22	-3.73 %	2,300,815.40	2,551,841.17	251,025.77	10.91 %	5,524,166.67
4005 - GAS	339,248.21	301,601.49	-37,646.72	-11.10 %	1,696,241.05	2,730,579.88	1,034,338.83	60.98 %	4,072,607.67
4006 - GUTA	10,829.00	10,910.00	81.00	0.75 %	54,145.00	34,898.32	-19,246.68	-35.55 %	130,000.00
4008 - ELECTRIC	1,679,758.38	1,531,827.84	-147,930.54	-8.81 %	8,398,791.90	8,743,754.58	344,962.68	4.11 %	20,165,166.67
4009 - TELECOM & INTERNET	285,233.08	309,520.77	24,287.69	8.52 %	1,426,165.40	1,528,248.66	102,083.26	7.16 %	3,424,166.67
4010 - CABLE TV	327,716.08	293,671.51	-34,044.57	-10.39 %	1,638,580.40	1,613,104.78	-25,475.62	-1.55 %	3,934,166.67
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,613,208.36</b>	<b>3,377,567.23</b>	<b>-235,641.13</b>	<b>-6.52 %</b>	<b>18,066,041.80</b>	<b>19,496,626.85</b>	<b>1,430,585.05</b>	<b>7.92 %</b>	<b>43,375,851.02</b>
<b>Expense</b>									
4002 - WATER	515,066.09	437,370.61	77,695.48	15.08 %	2,575,330.45	2,221,594.50	353,735.95	13.74 %	6,183,268.51
4003 - SEWER	445,840.55	354,802.37	91,038.18	20.42 %	2,229,202.75	1,782,043.56	447,159.19	20.06 %	5,352,229.98
4004 - STORMWATER	31,331.42	26,841.07	4,490.35	14.33 %	158,427.16	189,185.65	-30,758.49	-19.41 %	381,187.31
4005 - GAS	355,085.52	319,536.95	35,548.57	10.01 %	1,775,427.60	1,966,296.83	-190,869.23	-10.75 %	4,262,732.21
4006 - GUTA	20,901.09	20,007.35	893.74	4.28 %	104,505.45	95,394.34	9,111.11	8.72 %	250,914.00
4007 - GEN ADMIN WSG	19,554.22	18,164.72	1,389.50	7.11 %	97,771.10	96,361.20	1,409.90	1.44 %	234,745.00
4008 - ELECTRIC	1,429,859.55	1,375,029.71	54,829.84	3.83 %	7,149,297.75	7,276,556.21	-127,258.46	-1.78 %	17,165,181.50
4009 - TELECOM & INTERNET	257,614.82	213,732.91	43,881.91	17.03 %	1,288,074.10	1,133,758.73	154,315.37	11.98 %	3,092,615.50
4010 - CABLE TV	454,607.31	363,175.30	91,432.01	20.11 %	2,273,036.55	1,954,044.27	318,992.28	14.03 %	5,457,471.50
4011 - GEN ADMIN ELEC/TELECOM	17,360.69	16,432.11	928.58	5.35 %	86,803.45	87,097.76	-294.31	-0.34 %	208,412.00
4012 - UTIL FINANCE	-162,620.23	-247,431.68	84,811.45	-52.15 %	-813,101.15	-1,324,858.48	511,757.33	-62.94 %	-1,952,223.00
4013 - UTIL CUST SVC	127,482.52	122,916.19	4,566.33	3.58 %	637,412.49	677,164.96	-39,752.47	-6.24 %	1,530,402.82
4014 - UTIL BILLING	39,776.23	32,491.20	7,285.03	18.32 %	198,881.15	209,132.97	-10,251.82	-5.15 %	477,506.00
4015 - CENTRAL SERVICES	60,544.89	92,024.29	-31,479.40	-51.99 %	302,724.45	438,560.55	-135,836.10	-44.87 %	726,830.00
<b>Total Expense:</b>	<b>3,612,404.67</b>	<b>3,145,093.10</b>	<b>467,311.57</b>	<b>12.94 %</b>	<b>18,063,793.30</b>	<b>16,802,333.05</b>	<b>1,261,460.25</b>	<b>6.98 %</b>	<b>43,371,273.33</b>
<b>Report Total:</b>	<b>803.69</b>	<b>232,474.13</b>	<b>231,670.44</b>		<b>2,248.50</b>	<b>2,694,293.80</b>	<b>2,692,045.30</b>		<b>4,577.69</b>





Monroe, GA

Utilities Fund  
with Capital Expense

**Income Statement**  
**Group Summary**

For Fiscal: 2021 Period Ending: 05/31/2021

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	6,125,576.67	6,125,576.67	487,028.76	2,655,967.96	3,469,608.71
4003 - SEWER	5,524,166.67	5,524,166.67	443,006.86	2,551,841.17	2,972,325.50
4005 - GAS	4,072,607.67	4,072,607.67	301,601.49	2,730,579.88	1,342,027.79
4006 - GUTA	130,000.00	130,000.00	10,910.00	34,898.32	95,101.68
4008 - ELECTRIC	20,165,166.67	20,165,166.67	1,531,827.84	8,743,754.58	11,421,412.09
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	309,520.77	1,528,248.66	1,895,918.01
4010 - CABLE TV	3,934,166.67	3,934,166.67	293,671.51	1,613,104.78	2,321,061.89
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>	<b>43,375,851.02</b>	<b>43,375,851.02</b>	<b>3,377,567.23</b>	<b>19,858,395.35</b>	<b>23,517,455.67</b>
<b>Expense</b>					
4002 - WATER	6,185,268.51	6,185,268.51	629,396.83	3,179,081.23	3,006,187.28
4003 - SEWER	5,354,229.98	5,354,229.98	579,756.90	2,296,796.05	3,057,433.93
4004 - STORMWATER	381,765.00	381,765.00	78,655.60	244,901.69	136,863.31
4005 - GAS	4,262,732.21	4,262,732.21	329,985.27	2,347,672.79	1,915,059.42
4006 - GUTA	250,914.00	250,914.00	20,007.35	95,394.34	155,519.66
4007 - GEN ADMIN WSG	234,745.00	234,745.00	18,164.72	96,361.20	138,383.80
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,684,003.78	7,687,611.38	9,477,570.12
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	456,048.51	1,670,408.84	1,422,206.66
4010 - CABLE TV	5,457,471.50	5,457,471.50	365,095.80	1,958,721.02	3,498,750.48
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,432.11	87,097.76	121,314.24
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-247,431.68	-1,314,859.48	-637,363.52
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	122,916.19	677,164.96	853,237.86
4014 - UTIL BILLING	477,506.00	477,506.00	32,741.20	209,382.97	268,123.03
4015 - CENTRAL SERVICES	726,830.00	726,830.00	92,024.29	500,622.36	226,207.64
<b>Expense Total:</b>	<b>43,375,851.13</b>	<b>43,375,851.02</b>	<b>4,177,796.87</b>	<b>19,736,357.11</b>	<b>23,639,493.91</b>
<b>Total Surplus (Deficit):</b>	<b>-0.11</b>	<b>0.00</b>	<b>-800,229.64</b>	<b>122,038.24</b>	



Monroe, GA

Utilities Fund  
with Capital Expense

## Prior-Year Comparative Income Statement

### Group Summary

For the Period Ending 05/31/2021

ACTIVIT...	2020 May Activity	2021 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	652,646.05	487,028.76	-165,617.29	-25.38%	2,641,573.54	2,655,967.96	14,394.42	0.54%
4003 - SEWER	343,612.98	443,006.86	99,393.88	28.93%	2,414,633.64	2,551,841.17	137,207.53	5.68%
4005 - GAS	216,697.21	301,601.49	84,904.28	39.18%	2,171,111.81	2,730,579.88	559,468.07	25.77%
4006 - GUTA	21,190.00	10,910.00	-10,280.00	-48.51%	36,435.00	34,898.32	-1,536.68	-4.22%
4008 - ELECTRIC	1,743,543.54	1,531,827.84	-211,715.70	-12.14%	7,525,241.27	8,743,754.58	1,218,513.31	16.19%
4009 - TELECOM & INTERNET	272,173.56	309,520.77	37,347.21	13.72%	1,356,273.88	1,528,248.66	171,974.78	12.68%
4010 - CABLE TV	259,908.00	293,671.51	33,763.51	12.99%	1,364,473.83	1,613,104.78	248,630.95	18.22%
4012 - UTIL FINANCE	293,458.12	0.00	-293,458.12	-100.00%	374,322.55	0.00	-374,322.55	-100.00%
<b>Revenue Total:</b>	<b>3,803,229.46</b>	<b>3,377,567.23</b>	<b>-425,662.23</b>	<b>-11.19%</b>	<b>17,884,065.52</b>	<b>19,858,395.35</b>	<b>1,974,329.83</b>	<b>11.04%</b>
<b>Expense</b>								
4002 - WATER	947,117.61	629,396.83	317,720.78	33.55%	2,917,570.39	3,179,081.23	-261,510.84	-8.96%
4003 - SEWER	709,052.08	579,756.90	129,295.18	18.23%	2,529,416.79	2,296,796.05	232,620.74	9.20%
4004 - STORMWATER	38,227.24	78,655.60	-40,428.36	-105.76%	235,062.01	244,901.69	-9,839.68	-4.19%
4005 - GAS	294,845.75	329,985.27	-35,139.52	-11.92%	1,671,147.62	2,347,672.79	-676,525.17	-40.48%
4006 - GUTA	19,779.73	20,007.35	-227.62	-1.15%	87,726.16	95,394.34	-7,668.18	-8.74%
4007 - GEN ADMIN WSG	26,543.23	18,164.72	8,378.51	31.57%	94,842.30	96,361.20	-1,518.90	-1.60%
4008 - ELECTRIC	1,420,717.97	1,684,003.78	-263,285.81	-18.53%	7,392,193.06	7,687,611.38	-295,418.32	-4.00%
4009 - TELECOM & INTERNET	178,532.49	456,048.51	-277,516.02	-155.44%	845,740.13	1,670,408.84	-824,668.71	-97.51%
4010 - CABLE TV	459,012.59	365,095.80	93,916.79	20.46%	2,098,249.34	1,958,721.02	139,528.32	6.65%
4011 - GEN ADMIN ELEC/TELECOM	23,342.93	16,432.11	6,910.82	29.61%	85,311.91	87,097.76	-1,785.85	-2.09%
4012 - UTIL FINANCE	-267,397.88	-247,431.68	-19,966.20	-7.47%	-1,221,819.00	-1,314,859.48	93,040.48	7.61%
4013 - UTIL CUST SVC	140,829.66	122,916.19	17,913.47	12.72%	646,530.05	677,164.96	-30,634.91	-4.74%
4014 - UTIL BILLING	34,153.24	32,741.20	1,412.04	4.13%	198,151.56	209,382.97	-11,231.41	-5.67%
4015 - CENTRAL SERVICES	92,414.82	92,024.29	390.53	0.42%	377,137.39	500,622.36	-123,484.97	-32.74%
<b>Expense Total:</b>	<b>4,117,171.46</b>	<b>4,177,796.87</b>	<b>-60,625.41</b>	<b>-1.47%</b>	<b>17,957,259.71</b>	<b>19,736,357.11</b>	<b>-1,779,097.40</b>	<b>-9.91%</b>
<b>Total Surplus (Deficit):</b>	<b>-313,942.00</b>	<b>-800,229.64</b>	<b>-486,287.64</b>	<b>-154.90%</b>	<b>-73,194.19</b>	<b>122,038.24</b>	<b>195,232.43</b>	<b>266.73%</b>

Utilities Fund  
without Capital Expense

**Budget Report**  
**Group Summary**

For Fiscal: 2021 Period Ending: 05/31/2021



Monroe, GA

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	6,125,576.67	6,125,576.67	487,028.76	2,294,199.46	-3,831,377.21	62.55 %
4003 - SEWER	5,524,166.67	5,524,166.67	443,006.86	2,551,841.17	-2,972,325.50	53.81 %
4005 - GAS	4,072,607.67	4,072,607.67	301,601.49	2,730,579.88	-1,342,027.79	32.95 %
4006 - GUTA	130,000.00	130,000.00	10,910.00	34,898.32	-95,101.68	73.16 %
4008 - ELECTRIC	20,165,166.67	20,165,166.67	1,531,827.84	8,743,754.58	-11,421,412.09	56.64 %
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	309,520.77	1,528,248.66	-1,895,918.01	55.37 %
4010 - CABLE TV	3,934,166.67	3,934,166.67	293,671.51	1,613,104.78	-2,321,061.89	59.00 %
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Revenue Total:</b>	<b>43,375,851.02</b>	<b>43,375,851.02</b>	<b>3,377,567.23</b>	<b>19,496,626.85</b>	<b>-23,879,224.17</b>	<b>55.05 %</b>
<b>Expense</b>						
4002 - WATER	6,185,268.51	6,183,268.51	437,370.61	2,221,594.50	3,961,674.01	64.07 %
4003 - SEWER	5,354,229.98	5,352,229.98	354,802.37	1,782,043.56	3,570,186.42	66.70 %
4004 - STORMWATER	381,765.00	381,187.31	26,841.07	189,185.65	192,001.66	50.37 %
4005 - GAS	4,262,732.21	4,262,732.21	319,536.95	1,966,296.83	2,296,435.38	53.87 %
4006 - GUTA	250,914.00	250,914.00	20,007.35	95,394.34	155,519.66	61.98 %
4007 - GEN ADMIN WSG	234,745.00	234,745.00	18,164.72	96,361.20	138,383.80	58.95 %
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,375,029.71	7,276,556.21	9,888,625.29	57.61 %
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	213,732.91	1,133,758.73	1,958,856.77	63.34 %
4010 - CABLE TV	5,457,471.50	5,457,471.50	363,175.30	1,954,044.27	3,503,427.23	64.20 %
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,432.11	87,097.76	121,314.24	58.21 %
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-247,431.68	-1,324,858.48	-627,364.52	32.14 %
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	122,916.19	677,164.96	853,237.86	55.75 %
4014 - UTIL BILLING	477,506.00	477,506.00	32,491.20	209,132.97	268,373.03	56.20 %
4015 - CENTRAL SERVICES	726,830.00	726,830.00	92,024.29	438,560.55	288,269.45	39.66 %
<b>Expense Total:</b>	<b>43,375,851.13</b>	<b>43,371,273.33</b>	<b>3,145,093.10</b>	<b>16,802,333.05</b>	<b>26,568,940.28</b>	<b>61.26 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.11</b>	<b>4,577.69</b>	<b>232,474.13</b>	<b>2,694,293.80</b>	<b>2,689,716.11</b>	<b>58,757.06 %</b>



Monroe, GA

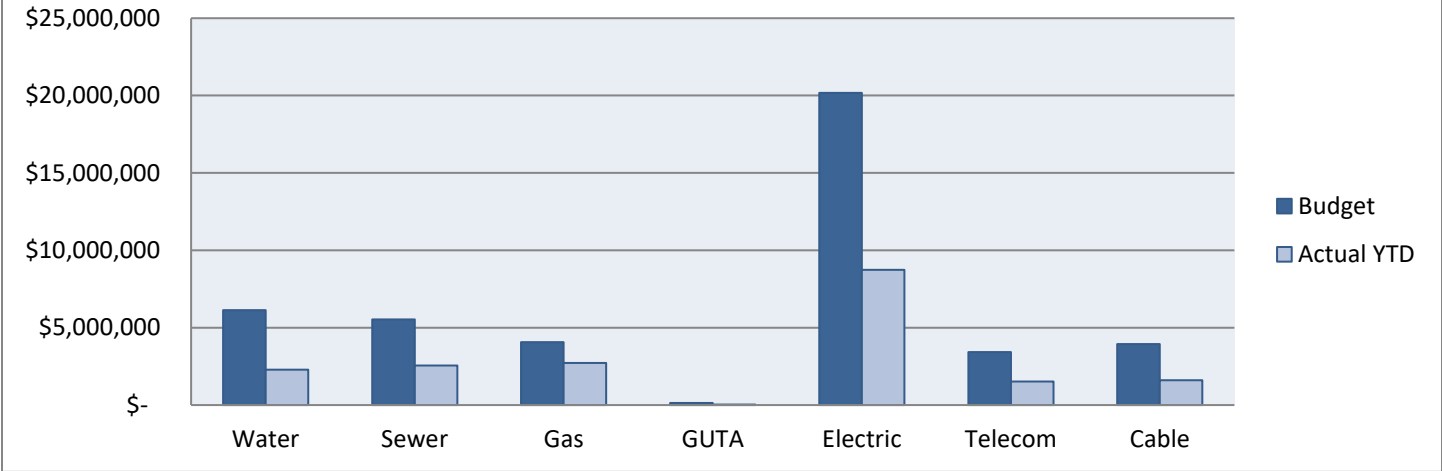
Utilities Fund  
Capital Expense

**Budget Report**  
**Group Summary**

For Fiscal: 2021 Period Ending: 05/31/2021

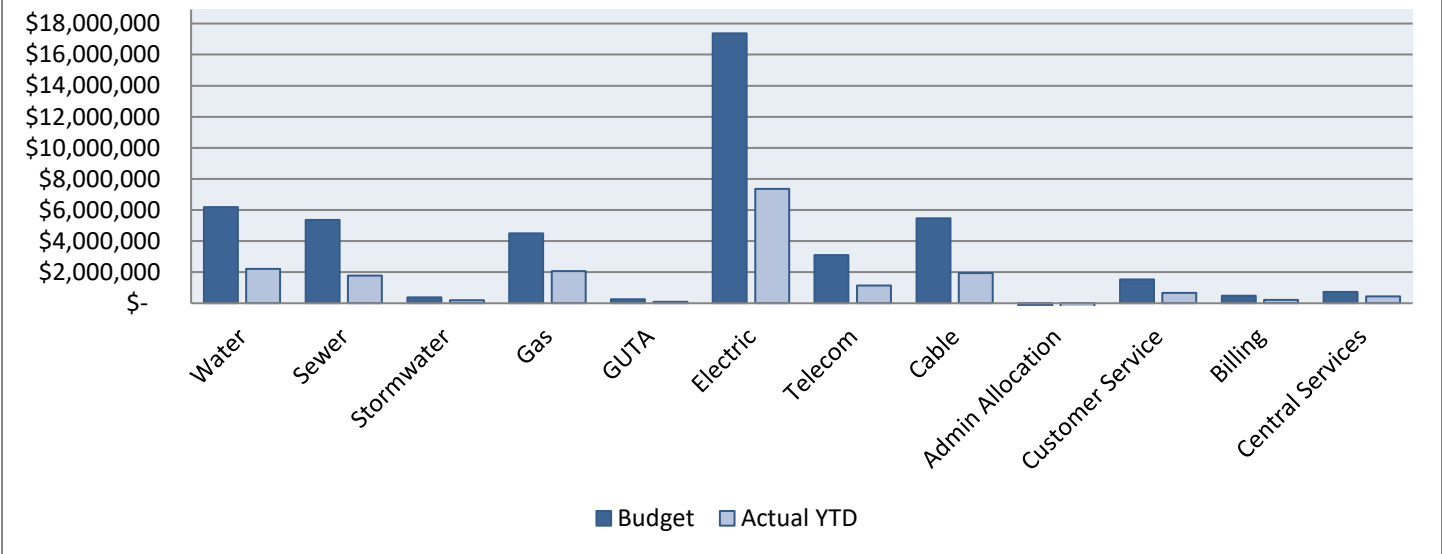
ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	0.00	0.00	0.00	361,768.50	361,768.50	0.00 %
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00 %
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00 %
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>361,768.50</b>	<b>361,768.50</b>	<b>0.00 %</b>
<b>Expense</b>						
4002 - WATER	0.00	0.00	191,978.35	956,857.89	-956,857.89	0.00 %
4003 - SEWER	0.00	0.00	224,906.66	514,132.14	-514,132.14	0.00 %
4004 - STORMWATER	0.00	0.00	51,747.20	55,807.20	-55,807.20	0.00 %
4005 - GAS	0.00	0.00	10,448.32	380,996.27	-380,996.27	0.00 %
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	308,974.07	411,055.17	-411,055.17	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	242,315.60	536,650.11	-536,650.11	0.00 %
4010 - CABLE TV	0.00	0.00	1,920.50	4,676.75	-4,676.75	0.00 %
4012 - UTIL FINANCE	0.00	0.00	0.00	9,999.00	-9,999.00	0.00 %
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00 %
4014 - UTIL BILLING	0.00	0.00	250.00	250.00	-250.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,032,540.70</b>	<b>2,870,424.53</b>	<b>-2,870,424.53</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,032,540.70</b>	<b>-2,508,656.03</b>	<b>-2,508,656.03</b>	<b>0.00 %</b>

### Utilities Revenue May YTD Budget Comparison



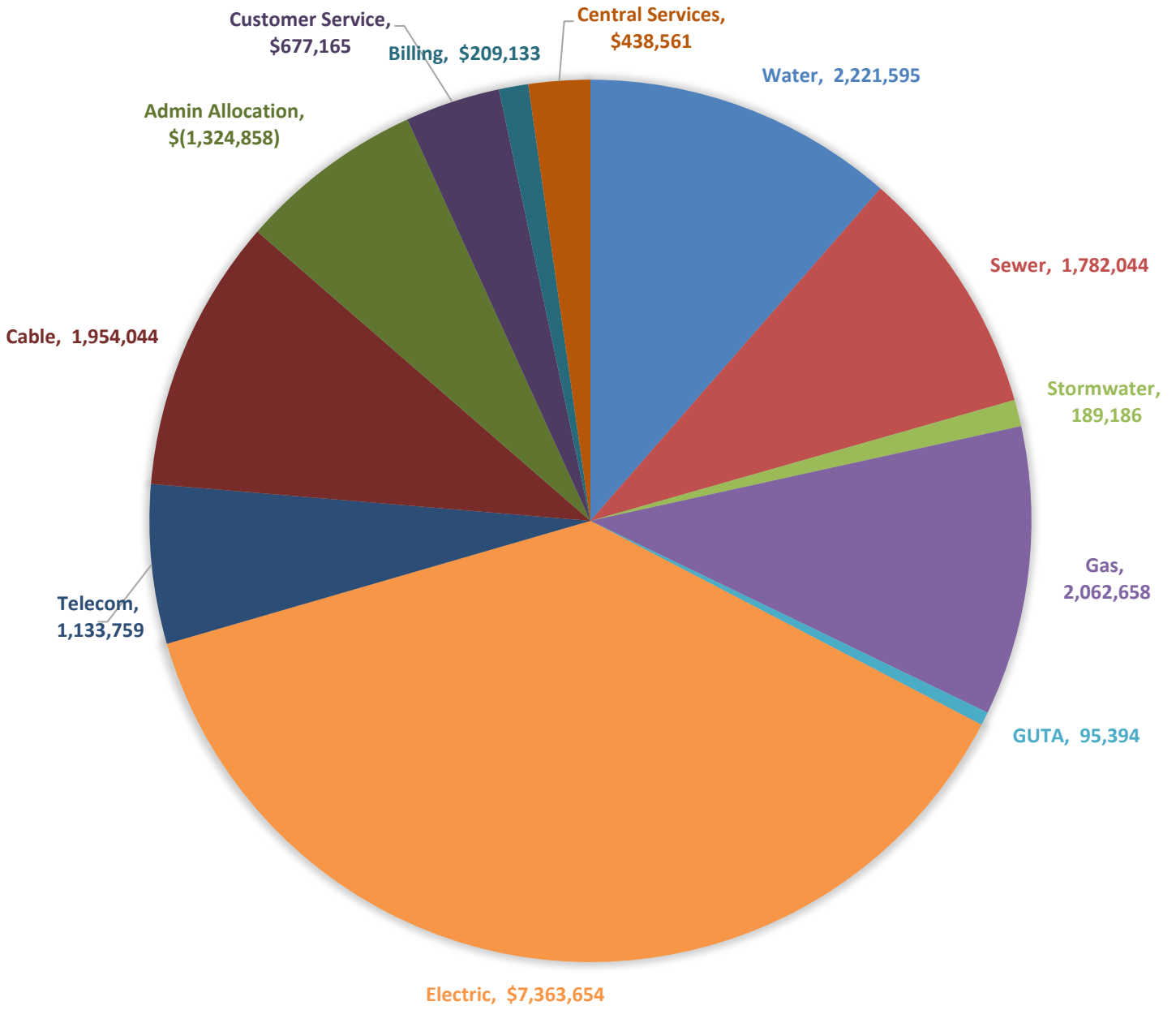
Utility Fund year-to-date revenues for the month totaled \$19,496,627 which is 45% of total budgeted revenues of \$43,375,851 for 2021.

### Utilities Expense May YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$16,802,333 (excluding capital expense) which is 38.7% of total budgeted expenses of \$43,375,851 for 2021. Year-to-date capital expense totaled \$2,870,425 with \$361,769 in contributed capital revenue received.

### UTILITIES EXPENSES MAY YTD





## Solid Waste Fund

For Fiscal: 2021 Period Ending: 5/2021

	Original Total Budget	Current Total Budget	Period Activity	YTD May	Assumed May-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
4520 - SOLID WASTE COLLECTION	2,163,000	2,163,000	466,722	1,243,896	1,481,584	2,725,480	2,725,136
4530 - SOLID WASTE DISPOSAL	3,316,318	3,316,318	311,189	1,690,758	1,954,542	3,645,300	3,783,831
4540 - RECYCLABLES COLLECTION	32,000	32,000	440	8,100	20,024	28,123	51,212
<b>Revenue Total:</b>	<b>5,511,318</b>	<b>5,511,318</b>	<b>778,352</b>	<b>2,942,754</b>	<b>3,456,149</b>	<b>6,398,903</b>	<b>6,560,179</b>
<b>Expense</b>							
4500 - SOLID WASTE & RECYCLING	-	-	-	-	-	-	-
4510 - SOLID WASTE ADMINISTRATION	390,397	390,397	25,721	131,453	205,471	336,923	339,504
4520 - SOLID WASTE COLLECTION	1,099,070	1,099,070	108,557	497,308	788,336	1,285,643	1,285,294
4530 - SOLID WASTE DISPOSAL	2,953,379	2,953,379	306,946	1,282,474	2,486,204	3,768,677	3,715,227
4540 - RECYCLABLES COLLECTION	167,414	167,414	6,064	79,172	84,688	163,860	125,091
4585 - YARD TRIMMINGS COLLECTION	294,813	294,813	19,447	103,673	173,934	277,607	298,127
9003 - SW - OTHER FINANCING USES	606,245	606,245	30,785	160,650	215,257	375,907	365,216
<b>Expense Total:</b>	<b>5,511,318</b>	<b>5,511,318</b>	<b>497,520</b>	<b>2,254,729</b>	<b>3,953,889</b>	<b>6,208,618</b>	<b>6,128,459</b>
<b>Report Surplus (Deficit):</b>				<b>688,025</b>		<b>190,286</b>	<b>431,720</b>



Monroe, GA

Solid Waste Fund  
without Capital Expense

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# Monthly Budget Report

## Group Summary

For Fiscal: 2021 Period Ending: 05/31/2021

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	180,177.90	466,722.20	286,544.30	159.03 %	900,889.50	1,243,896.33	343,006.83	38.07 %	2,163,000.00
4530 - SOLID WASTE DISPOSAL	276,249.28	311,189.40	34,940.12	12.65 %	1,381,246.40	1,690,758.34	309,511.94	22.41 %	3,316,318.00
4540 - RECYCLABLES COLLECTION	2,665.60	440.00	-2,225.60	-83.49 %	13,328.00	8,100.18	-5,227.82	-39.22 %	32,000.00
<b>Total Revenue:</b>	<b>459,092.78</b>	<b>778,351.60</b>	<b>319,258.82</b>	<b>69.54 %</b>	<b>2,295,463.90</b>	<b>2,942,754.85</b>	<b>647,290.95</b>	<b>28.20 %</b>	<b>5,511,318.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	32,520.03	25,720.97	6,799.06	20.91 %	162,600.15	131,452.38	31,147.77	19.16 %	390,397.00
4520 - SOLID WASTE COLLECTION	91,552.52	108,556.54	-17,004.02	-18.57 %	457,762.44	497,307.77	-39,545.33	-8.64 %	1,099,070.02
4530 - SOLID WASTE DISPOSAL	246,016.43	306,946.47	-60,930.04	-24.77 %	1,230,082.15	1,282,473.00	-52,390.85	-4.26 %	2,953,379.00
4540 - RECYCLABLES COLLECTION	13,945.53	6,063.58	7,881.95	56.52 %	69,727.65	79,171.89	-9,444.24	-13.54 %	167,414.00
4585 - YARD TRIMMINGS COLLECTION	24,557.89	19,446.81	5,111.08	20.81 %	122,789.45	103,672.85	19,116.60	15.57 %	294,813.00
9003 - SW - OTHER FINANCING USES	50,500.19	30,785.48	19,714.71	39.04 %	252,500.95	160,649.73	91,851.22	36.38 %	606,244.98
<b>Total Expense:</b>	<b>459,092.59</b>	<b>497,519.85</b>	<b>-38,427.26</b>	<b>-8.37 %</b>	<b>2,295,462.79</b>	<b>2,254,727.62</b>	<b>40,735.17</b>	<b>1.77 %</b>	<b>5,511,318.00</b>
<b>Report Total:</b>	<b>0.19</b>	<b>280,831.75</b>	<b>280,831.56</b>		<b>1.11</b>	<b>688,027.23</b>	<b>688,026.12</b>		<b>0.00</b>



Solid Waste Fund  
with Capital Expense

**Income Statement**  
**Group Summary**

For Fiscal: 2021 Period Ending: 05/31/2021



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	496,849.70	1,274,023.83	888,976.17
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	311,189.40	1,690,758.34	1,625,559.66
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	440.00	8,100.18	23,899.82
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	1,774.80	1,774.80	-1,774.80
<b>Revenue Total:</b>	<b>5,511,318.00</b>	<b>5,511,318.00</b>	<b>810,253.90</b>	<b>2,974,657.15</b>	<b>2,536,660.85</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	25,720.97	131,473.78	258,923.22
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	108,556.54	497,307.77	601,762.25
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	435,491.47	1,444,946.79	1,508,432.21
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	6,063.58	79,171.89	88,242.11
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	19,446.81	103,672.85	191,140.15
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	30,785.48	160,649.73	445,595.25
<b>Expense Total:</b>	<b>5,511,318.16</b>	<b>5,511,318.00</b>	<b>626,064.85</b>	<b>2,417,222.81</b>	<b>3,094,095.19</b>
<b>Total Surplus (Deficit):</b>	<b>-0.16</b>	<b>0.00</b>	<b>184,189.05</b>	<b>557,434.34</b>	



Monroe, GA

Solid Waste Fund  
with Capital Expense

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 05/31/2021

DEP...	2020 May Activity	2021 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	188,480.48	496,849.70	308,369.22	163.61%	906,896.84	1,274,023.83	367,126.99	40.48%
4530 - SOLID WASTE DISPOSAL	282,736.77	311,189.40	28,452.63	10.06%	1,501,017.09	1,690,758.34	189,741.25	12.64%
4540 - RECYCLABLES COLLECTION	2,263.51	440.00	-1,823.51	-80.56%	31,188.44	8,100.18	-23,088.26	-74.03%
4585 - YARD TRIMMINGS COLLECTION	0.00	1,774.80	1,774.80	0.00%	0.00	1,774.80	1,774.80	0.00%
<b>Revenue Total:</b>	<b>473,480.76</b>	<b>810,253.90</b>	<b>336,773.14</b>	<b>71.13%</b>	<b>2,439,102.37</b>	<b>2,974,657.15</b>	<b>535,554.78</b>	<b>21.96%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	37,240.26	25,720.97	11,519.29	30.93%	134,001.03	131,473.78	2,527.25	1.89%
4520 - SOLID WASTE COLLECTION	125,853.00	108,556.54	17,296.46	13.74%	466,559.26	497,307.77	-30,748.51	-6.59%
4530 - SOLID WASTE DISPOSAL	319,141.56	435,491.47	-116,349.91	-36.46%	1,055,240.84	1,444,946.79	-389,705.95	-36.93%
4540 - RECYCLABLES COLLECTION	7,400.06	6,063.58	1,336.48	18.06%	34,504.69	79,171.89	-44,667.20	-129.45%
4585 - YARD TRIMMINGS COLLECTION	28,007.33	19,446.81	8,560.52	30.57%	108,608.40	103,672.85	4,935.55	4.54%
9003 - SW - OTHER FINANCING USES	29,408.91	30,785.48	-1,376.57	-4.68%	149,959.24	160,649.73	-10,690.49	-7.13%
<b>Expense Total:</b>	<b>547,051.12</b>	<b>626,064.85</b>	<b>-79,013.73</b>	<b>-14.44%</b>	<b>1,948,873.46</b>	<b>2,417,222.81</b>	<b>-468,349.35</b>	<b>-24.03%</b>
<b>Total Surplus (Deficit):</b>	<b>-73,570.36</b>	<b>184,189.05</b>	<b>257,759.41</b>	<b>350.36%</b>	<b>490,228.91</b>	<b>557,434.34</b>	<b>67,205.43</b>	<b>13.71%</b>



Monroe, GA

Solid Waste Fund  
without Capital Expense

**Budget Report**  
**Group Summary**

For Fiscal: 2021 Period Ending: 05/31/2021

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	466,722.20	1,243,896.33	-919,103.67	42.49 %
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	311,189.40	1,690,758.34	-1,625,559.66	49.02 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	440.00	8,100.18	-23,899.82	74.69 %
<b>Revenue Total:</b>	<b>5,511,318.00</b>	<b>5,511,318.00</b>	<b>778,351.60</b>	<b>2,942,754.85</b>	<b>-2,568,563.15</b>	<b>46.61 %</b>
<b>Expense</b>						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	25,720.97	131,452.38	258,944.62	66.33 %
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	108,556.54	497,307.77	601,762.25	54.75 %
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	306,946.47	1,282,473.00	1,670,906.00	56.58 %
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	6,063.58	79,171.89	88,242.11	52.71 %
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	19,446.81	103,672.85	191,140.15	64.83 %
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	30,785.48	160,649.73	445,595.25	73.50 %
<b>Expense Total:</b>	<b>5,511,318.16</b>	<b>5,511,318.00</b>	<b>497,519.85</b>	<b>2,254,727.62</b>	<b>3,256,590.38</b>	<b>59.09 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.16</b>	<b>0.00</b>	<b>280,831.75</b>	<b>688,027.23</b>	<b>688,027.23</b>	<b>0.00 %</b>



Monroe, GA

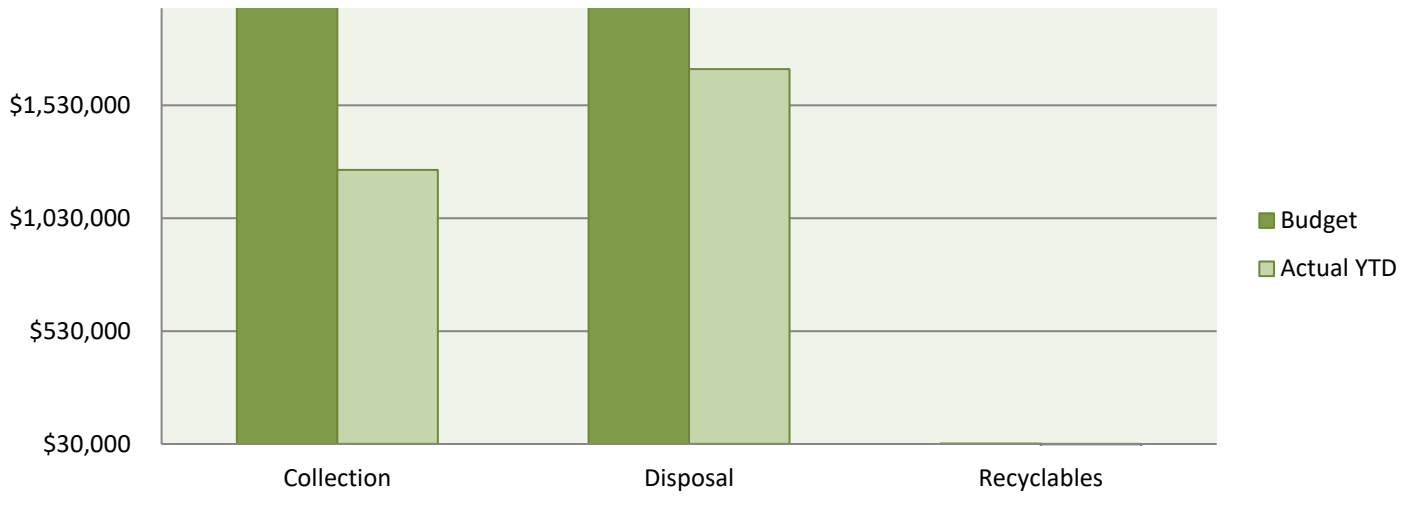
Solid Waste Fund  
Capital Expense

# Budget Report Group Summary

For Fiscal: 2021 Period Ending: 05/31/2021

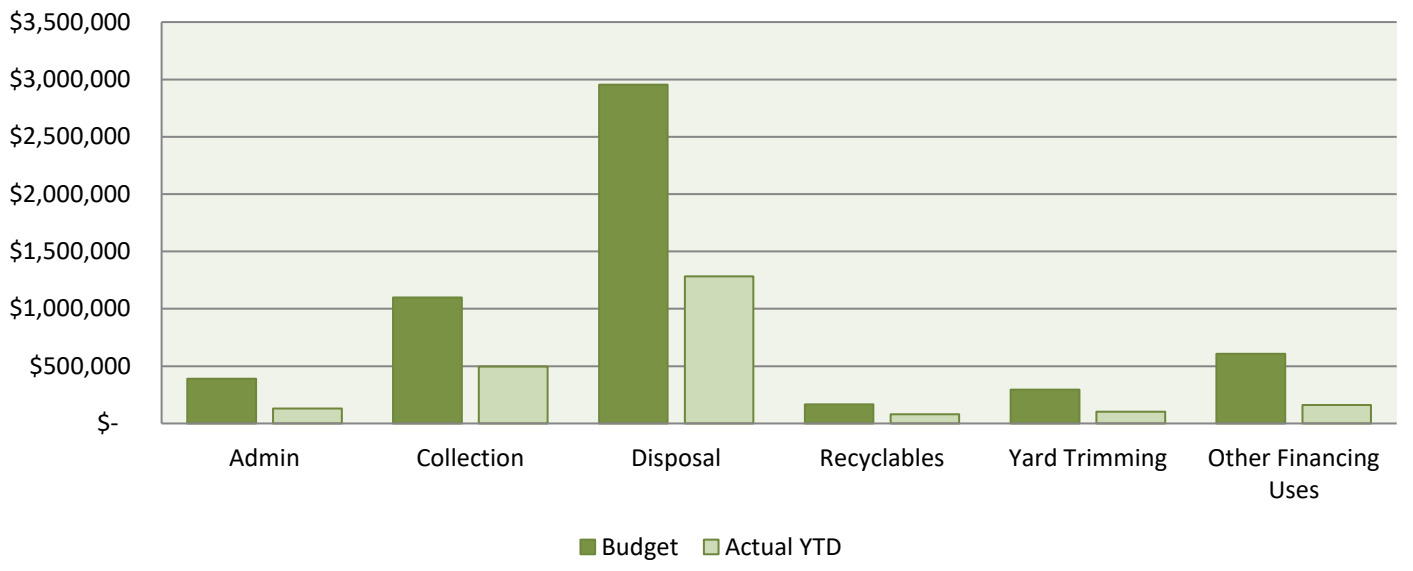
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>						
4530 - SOLID WASTE DISPOSAL	0.00	0.00	128,545.00	162,473.79	-162,473.79	0.00 %
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>128,545.00</b>	<b>162,473.79</b>	<b>-162,473.79</b>	<b>0.00 %</b>
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>128,545.00</b>	<b>162,473.79</b>	<b>-162,473.79</b>	<b>0.00 %</b>

### Solid Waste Revenue May YTD Budget Comparison



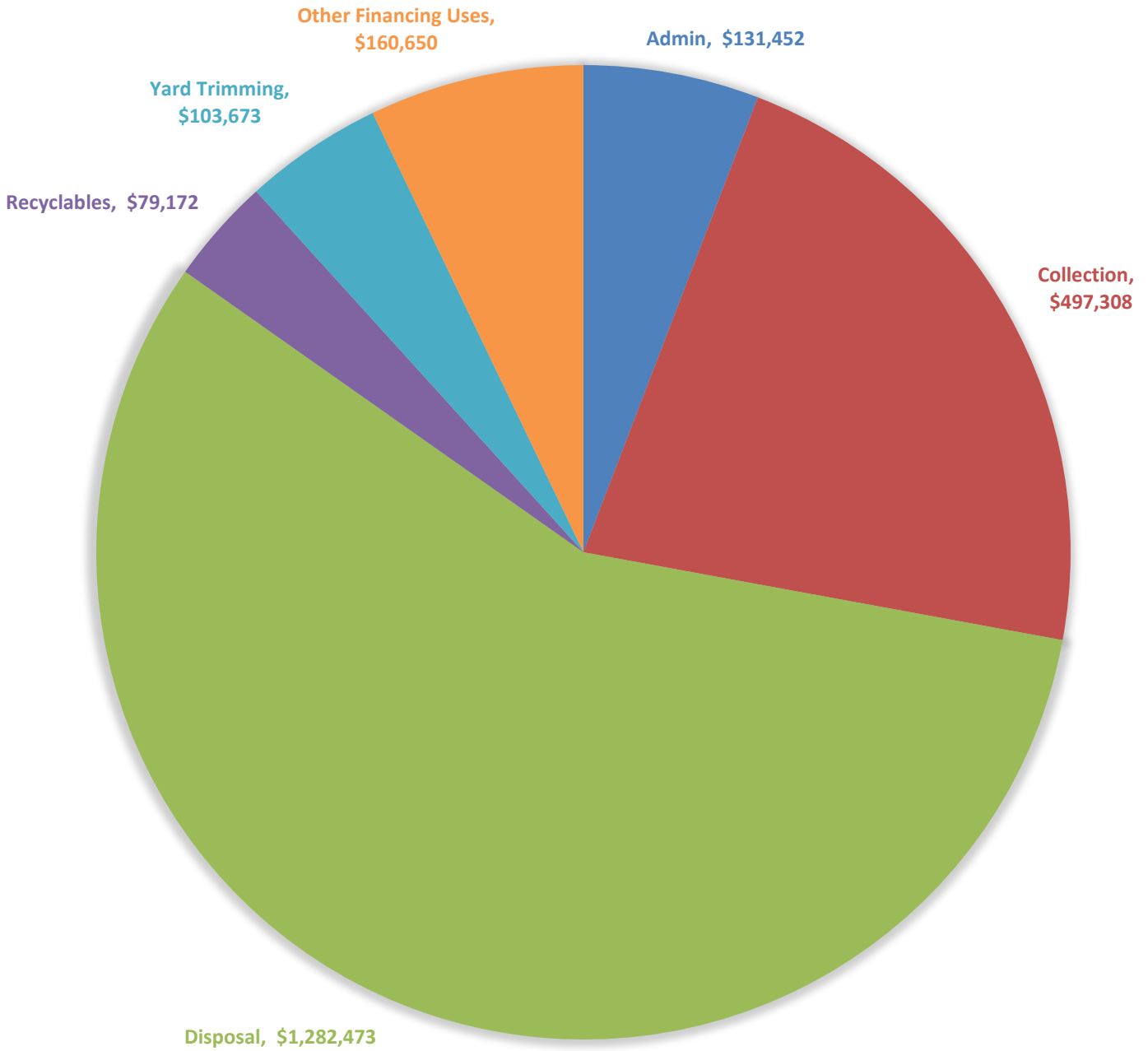
Solid Waste year-to-date revenues for the month totaled \$2,942,755. This is 53% of total budgeted revenues of \$5,511,318 for the year.

### Solid Waste Expense May YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$2,254,728 (excluding capital expense) which is 41% of total budgeted expenses \$5,511,318 for 2021. Year-to-date capital expenses total \$162,474.

### SOLID WASTE EXPENSES MAY YTD



Performance Indicators	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20
<b>Utilities</b>													
Electric Customers	6,718	6,693	6,712	6,703	6,645	6,647	6,663	6,600	6,556	6,527	6,523	6,529	6,506
Natural Gas Customers	4,082	4,067	4,056	4,037	4,021	3,997	3,983	3,973	3,954	3,942	3,935	3,925	3,911
Water Customers	10,315	10,270	10,250	10,192	10,138	10,128	10,132	10,049	9,984	9,947	9,985	9,895	9,845
Wastewater Customers	7,502	7,489	7,491	7,454	7,418	7,427	7,425	7,378	7,355	7,323	7,236	7,308	7,274
Cable TV Customers	2,404	2,491	2,595	2,695	2,758	2,820	2,885	2,904	2,937	2,956	2,976	2,988	2,993
Digital Cable Customers	179	179	182	168	186	186	188	193	192	194	192	192	191
Internet Customers	4,156	4,138	4,138	4,117	4,085	4,107	4,071	4,073	4,084	4,033	4,012	4,003	3,934
Residential Phone Customers	799	807	815	817	828	838	843	846	848	846	847	850	843
Commercial Phone Customers	285	285	290	283	281	283	285	286	290	279	282	284	284
Fiber Customers	178	163	157	148	132	124	120	116	118	113	114	111	111
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	194	204	273	229	248	232	270	354	371	279	340	312	161
Cutoff for Non-Payment	52	91	77	75	33	56	88	97	100	93	78	132	185
Electric Work Orders	92	106	97	67	76	108	95	163	188	132	163	134	131
Water Work Orders	125	144	170	136	177	166	133	173	170	153	271	84	106
Natural Gas Work Orders	24	51	48	57	55	66	34	41	41	32	79	22	26
Disconnects	175	179	226	190	183	153	161	213	179	188	183	185	150
Telecomm Work Orders	214	270	335	279	307	279	220	310	265	313	291	212	294
Stormwater Work Orders	3	2	-	-	-	-	-	2	-	1	2		
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 3,394,195	\$ 3,473,239	\$ 4,333,887	\$ 3,955,624	\$ 3,398,911	\$ 3,374,126	\$ 3,057,618	\$ 3,590,360	\$ 3,960,880	\$ 3,780,877	\$ 3,568,674	\$ 3,095,390	\$ 2,839,576
Utility Revenue Collected	\$ 3,242,432	\$ 3,915,994	\$ 4,422,789	\$ 3,981,237	\$ 3,423,364	\$ 3,346,521	\$ 2,883,034	\$ 3,376,520	\$ 3,819,655	\$ 3,744,579	\$ 3,565,811	\$ 2,959,713	\$ 2,698,539
Amount Written Off for Bad Debt	\$ 22,231	\$ 14,213	\$ 16,399	\$ 24,772	\$ 24,813	\$ 35,896	\$ 21,509	\$ 5,751	\$ 45,860	\$ 82,126			
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	416	445	495	574	559	548	579	636	565	564	533	481	326
Extensions Pending	74	174	143	262	176	110	52	240	244	239	173	6	132
Extensions Defaulted	28	28	28	21	28	15	34	33	14	16	22	14	9
Extensions Paid per Agreement	758	451	628	575	530	389	837	663	546	482	338	461	185
Percentage of Extensions Paid	93%	94%	94%	96%	95%	97%	94%	95%	98%	97%	96%	97%	97%
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Collected	\$ 3,947	\$ 6,957	\$ 17,571	\$ 146,807	\$ 165,982	\$ 2,257,379	\$ 539,206	\$ 191,037	\$ 3,308	\$ 5,673	\$ 6,368	\$ 4,456	\$ 5,187
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	-	-	-	-	-	1	1	-	5	2	1	1	3
Direct Deposit Advices	653	961	634	637	638	650	763	959	642	637	681	650	986
<b>General Ledger</b>													
Accounts Payable Checks Issued	308	268	312	247	288	269	264	253	292	267	315	249	328
Accounts Payable Invoices Entered	411	359	423	342	392	347	368	329	368	349	392	311	364
Journal Entries Processed	96	112	93	96	105	300	275	256	114	138	132	112	127
Miscellaneous Receipts	290	241	372	307	190	254	248	278	256	301	293	271	207
Utility Deposit Refunds Processed	34	40	38	30	24	40	33	38	40	33	44	36	33
Local Option Sales Tax	\$ 262,466	\$ 247,131	\$ 223,376	\$ 213,951	\$ 260,666	\$ 214,924	\$ 214,380	\$ 213,603	\$ 408,610	\$ 213,666	\$ 230,569	\$ 224,022	\$ 225,307
Special Local Option Sales Tax - 2019		\$ 233,864	\$ 220,200	\$ 199,034	\$ 190,635	\$ 232,247	\$ 191,506	\$ 191,008	\$ 190,315	\$ 364,081	\$ 194,642	\$ 205,442	\$ 199,602
<b>Payroll &amp; Benefits</b>													
Filled Positions	243	250	249	244	241	242	240	239	234	233	236	239	241
Vacancies	11	5	6	10	13	16	18	19	24	25	22	19	17
Unfunded Positions	38	38	38	38	38	38	38	38	38	38	38	38	38
<b>Airport</b>													
<b>Airport</b>													
Airport Fuel Sales - Gallons	2,175	593	3,035	2,772	2,661	2,875	3,751	4,291	3,996	3,242	2,829	2,568	1,897
Fuel Sales - Revenue	\$ 9,330	\$ 2,543	\$ 11,391	\$ 9,675	\$ 9,285	\$ 10,032	\$ 13,091	\$ 14,977	\$ 13,546	\$ 10,992	\$ 9,590	\$ 8,706	\$ 6,430

# 2020 Popular Annual

# Financial Report



Year End December 31, 2020

Monroe, Georgia





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*Monroe, Georgia*

## From the Finance Department

We, at the City of Monroe, want to welcome you to our city! We take great pride in our community and the services we offer.

We are pleased to present the City of Monroe's Popular Annual Financial Report (PAFR) for year end December 31, 2020. The PAFR is a brief analysis of where revenues come from to operate the City and where those same dollars are spent for the year. It is our goal to provide a means of communicating the financial operations of the City in an easy to understand financial report.

The PAFR is a summary of the financial activities for the City of Monroe and is drawn from the 2020 Comprehensive Annual Financial Report and contains information only from selected funds. The Comprehensive Annual Financial Report was prepared in conformance with Generally Accepted Accounting Principles (GAAP) and audited by the City's independent auditors, Mauldin & Jenkins and received an unmodified opinion with no findings.

The City's PAFR is unaudited and presented on a non-GAAP basis for simplicity. Non-GAAP means that the statements do not comply with generally accepted accounting principles. The financial information presented in this document is based on the same financial data presented in the Comprehensive Annual Financial Report. The statements include summarizations and combinations of accounting data



that would not be allowed by GAAP. Individuals who would prefer to review GAAP basis reports should refer to the City's Comprehensive Annual Financial Report for more detailed information. Copies of the City of Monroe's Annual Financial Report are available at City Hall, 215 North Broad Street, Monroe, Georgia 30655 or on the City's website at [www.monroega.com](http://www.monroega.com), under Departments and Finance. We hope this PAFR gives you a better understanding of how the City of Monroe operates.

*Beth Thompson*

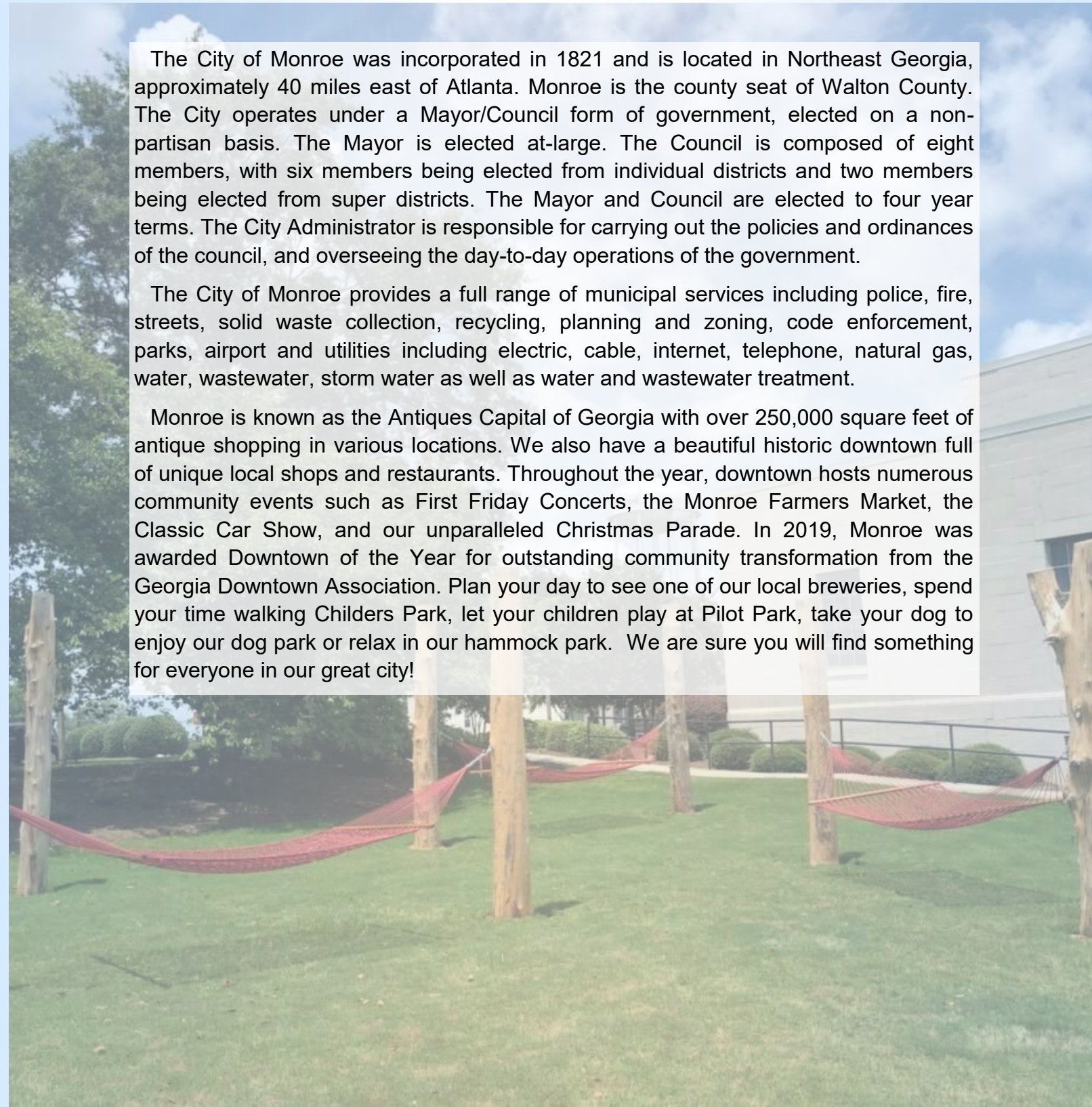
Finance Director

# General Information

The City of Monroe was incorporated in 1821 and is located in Northeast Georgia, approximately 40 miles east of Atlanta. Monroe is the county seat of Walton County. The City operates under a Mayor/Council form of government, elected on a non-partisan basis. The Mayor is elected at-large. The Council is composed of eight members, with six members being elected from individual districts and two members being elected from super districts. The Mayor and Council are elected to four year terms. The City Administrator is responsible for carrying out the policies and ordinances of the council, and overseeing the day-to-day operations of the government.

The City of Monroe provides a full range of municipal services including police, fire, streets, solid waste collection, recycling, planning and zoning, code enforcement, parks, airport and utilities including electric, cable, internet, telephone, natural gas, water, wastewater, storm water as well as water and wastewater treatment.

Monroe is known as the Antiques Capital of Georgia with over 250,000 square feet of antique shopping in various locations. We also have a beautiful historic downtown full of unique local shops and restaurants. Throughout the year, downtown hosts numerous community events such as First Friday Concerts, the Monroe Farmers Market, the Classic Car Show, and our unparalleled Christmas Parade. In 2019, Monroe was awarded Downtown of the Year for outstanding community transformation from the Georgia Downtown Association. Plan your day to see one of our local breweries, spend your time walking Childers Park, let your children play at Pilot Park, take your dog to enjoy our dog park or relax in our hammock park. We are sure you will find something for everyone in our great city!



# Elected Officials

Mayor	John Howard	<a href="mailto:jhoward@monroega.gov">jhoward@monroega.gov</a>
District 1	Lee Malcom	<a href="mailto:lmalcom@monroega.gov">lmalcom@monroega.gov</a>
District 2	Myoshia Crawford	<a href="mailto:mcrawford@monroega.gov">mcrawford@monroega.gov</a>
District 3	Ross Bradley	<a href="mailto:rbradley@monroega.gov">rbradley@monroega.gov</a>
District 4	Larry Bradley	<a href="mailto:lbradley@monroega.gov">lbradley@monroega.gov</a>
District 5	Norman Garrett	<a href="mailto:ngarrett@monroega.gov">ngarrett@monroega.gov</a>
District 6	Tyler Gregory	<a href="mailto:tgregory@monroega.gov">tgregory@monroega.gov</a>
District 7	Nathan Little	<a href="mailto:nlittle@monroega.gov">nlittle@monroega.gov</a>
District 8	David Dickinson	<a href="mailto:ddickinson@monroega.gov">ddickinson@monroega.gov</a>



Good day! As you will see in our Popular Annual Financial Report, the state of our City has never been stronger. You will see that the funds with which our taxpayers have entrusted us have been spent wisely and judiciously. It has taken years of planning, development, and love from many Councils, Mayors, Finance Directors, and City Administrators to put Monroe in such an enviable position.

We are so glad you have chosen to make Monroe your home! As the past year or more has been filled with doubt and fear, our pandemic reopening has proven the people in and around Monroe have been starved for events and socialization. From our car show to our concert to the garden tour, our participation numbers are larger than ever. While many were at home for quarantine, school, or work, our team at City Hall was working to serve you, to build a better, stronger, more economically viable Monroe.

While small towns around the country are suffering from a historic lack of infrastructure investment, we are making up the difference. We have added hangar space, paved runways, and are in the process of growing our airport as a vital economic engine for Walton County. We are rebuilding sewer systems, upgrading our water treatment facilities, paving roads, adding lighting, renovating parks, and enhancing peripheral infrastructure, like sidewalks and entrance-ways. We are rebranding Monroe to show the spirit of our community, our enhanced public school system, our exceptional healthcare offering, one of the best downtowns in the state of Georgia, and a population committed to keeping our southern hospitality and small-town charm. With your help, we are living up to our moniker of, "The Best Small Town in America".

There has never been a better time to be in Monroe, GA, and we are glad you are here.

*John S. Howard*

Mayor

# City Statistics

Date of Incorporation.....	1821
Form of Government.....	Mayor & Council
Number of Employees.....	230
Population.....	13,673
Area in Square Miles.....	15
Miles of Streets.....	81

Fiscal Year	Population	Per Capita Personal Income	Median Age	Unemployment Rate
2013	13,349	36,133	33	7.5%
2014	13,466	36,133	35	6.5%
2015	13,664	32,767	36	5.3%
2016	13,664	34,223	35	4.8%
2017	13,478	36,044	32	3.8%
2018	13,484	38,871	36	3.3%
2019	13,573	40,458	33	2.5%
2020	13,673	46,563	32	4.3%

**Public Safety**

Police Dispatches.....	20,453
Fire Dispatches.....	2,410

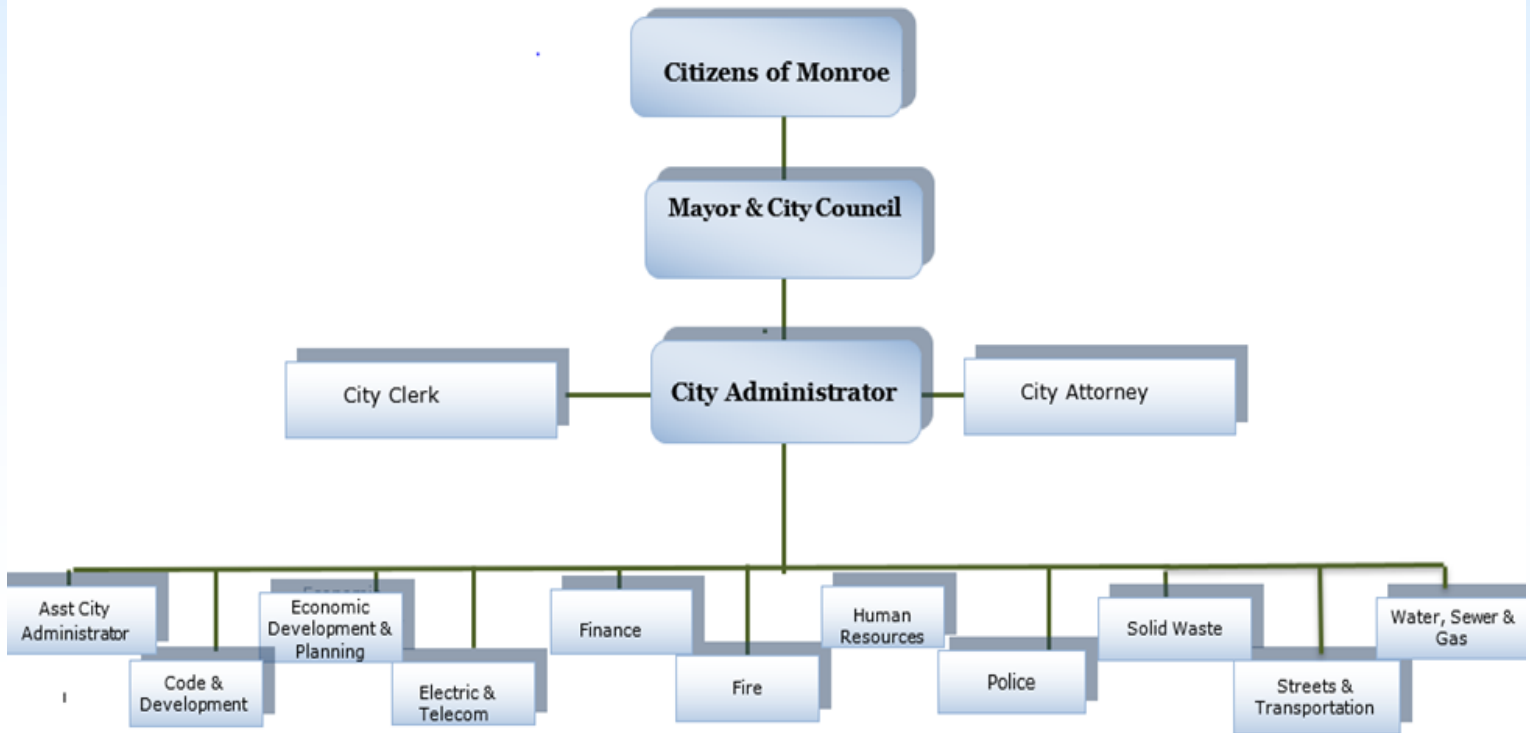
**Top Employers**

Wal-Mart Distribution Center.....	916
Hitachi Automotive Systems.....	620
Walton County Government.....	625
Piedmont Walton Hospital.....	262
City of Monroe.....	230
Elite Storage Solutions.....	198
Wal-Mart Super Center.....	180
Walton County Board of Education....	169
Ridgeview Institute.....	131
State of Georgia.....	127

**Customer Data**

Cable.....	3,006
Electric.....	6,647
Garbage.....	6,542
Internet.....	4,231
Natural Gas.....	3,997
Telephone.....	1,121
Water.....	10,128
Wastewater.....	7,427

# Government Organization



## Appointed Officials

City Administrator	Logan Propes	<a href="mailto:lpropes@monroega.gov">lpropes@monroega.gov</a>
Assistant City Administrator	Chris Bailey	<a href="mailto:cbailey@monroega.gov">cbailey@monroega.gov</a>
Code Director	Patrick Kelley	<a href="mailto:pkelley@monroega.gov">pkelley@monroega.gov</a>
Economic Development & Planning	Sadie Krawczyk	<a href="mailto:skrawczyk@monroega.gov">skrawczyk@monroega.gov</a>
Electric & Telecom Director	Brian Thompson	<a href="mailto:bkthompson@monroega.gov">bkthompson@monroega.gov</a>
Finance Director	Beth Thompson	<a href="mailto:bthompson@monroega.gov">bthompson@monroega.gov</a>
Fire Chief	Vacant	
Human Resources Director	Les Russell	<a href="mailto:lrussell@monroega.gov">lrussell@monroega.gov</a>
Police Chief	RV Watts	<a href="mailto:rwatts@monroega.gov">rwatts@monroega.gov</a>
Solid Waste Director	Danny Smith	<a href="mailto:dsmith@monroega.gov">dsmith@monroega.gov</a>
Street & Transportation Director	Jeremiah Still	<a href="mailto:jstill@monroega.gov">jstill@monroega.gov</a>
Water, Sewer & Natural Gas Director	Rodney Middlebrooks	<a href="mailto:rmiddlebrooks@monroega.gov">rmiddlebrooks@monroega.gov</a>

# Budget Process

Yearly, each department director submits to the City Administrator a proposed annual budget for their respective department. The City Administrator submits to the Mayor and Council a proposed operating and capital budget for the upcoming fiscal year. The operating budget includes proposed expenditures and the means of financing them.

The Council holds a public hearing, giving notice in advance in the local newspaper, The Walton Tribune, thus allowing public comments. The budget is then revised if necessary and adopted by the Council at a subsequent meeting.

The adopted budget may be revised during the year only by formal action of the City Council. Operating and capital budgets are legally adopted each fiscal year for the General Fund, Enterprise Funds, all Special Revenue Funds, and the Debt Service Fund. Below is the amended 2020 General Fund & Special Revenue Funds Budget.



REVENUES	GENERAL FUND	SPECIAL REVENUE FUNDS
TAXES	\$ 7,756,620	43,000
LICENSES & PERMITS	341,750	
FINES & FORFEITURES	475,000	40,000
CHARGES FOR SERVICES	712,500	
INTERGOVERNMENTAL	666,484	
OTHER REVENUES	286,807	
OTHER FINANCIAL SOURCES	3,518,184	
<b>TOTAL REVENUES</b>	<b>\$ 13,757,345</b>	<b>\$ 83,000</b>
EXPENDITURES	GENERAL FUND	SPECIAL REVENUE FUNDS
GENERAL GOVERNMENT	\$ 1,375,266	
JUDICIAL	116,233	
PUBLIC SAFETY	8,167,415	40,000
PUBLIC WORKS	1,475,655	
HEALTH & WELFARE	33,125	
CULTURE & RECREATION	585,874	
HOUSING & DEVELOPMENT	1,415,647	43,000
DEBT SERVICE	588,130	
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,757,345</b>	<b>\$ 83,000</b>



# Financial Highlights

Key financial highlights for the Fiscal Year 2020 are as follows:

- The City of Monroe's combined net position (total assets and deferred outflows of resources minus total liabilities) as of December 31, 2020 totaled \$128.3 million.
- Total revenues for all governmental funds were \$17.8 million.
- Total expenditures for all governmental funds were \$17.7 million.



## Types of Funds

The City of Monroe maintains four individual major governmental funds. Governmental funds are used to account for all tax supported activities of the City. Revenues and expenditures are recorded using the modified accrual basis of accounting which closely resembles how you would record your personal checkbook.

- **General Fund:** The City's primary operating fund and accounts for revenues and expenditures that are not required to be accounted for in other funds.
- **Special Revenue Funds:** Used to account for specific revenues that are legally restricted for particular purposes.
- **Capital Project Funds:** Used to account for the acquisition and construction of major capital facilities.
- **Debt Service Funds:** Used to account for the payment of principal and interest on General Obligation Bonds.

The City of Monroe maintains two types of proprietary funds. These funds are used to report operations showing a profit or loss, similar to that of private businesses.

- **Utility Fund:** An Enterprise Fund used to account for Utility operations.
- **Solid Waste Fund:** An Enterprise Fund used to account for Solid Waste operations.

This PAFR focuses on the three funds of most interest to citizens: General Fund, Utility Fund, and Solid Waste Fund.

# Fund Balance

Fund Balance is the difference between assets (what the City owns) and liabilities (what the City owes). Fund balances are classified as follows:

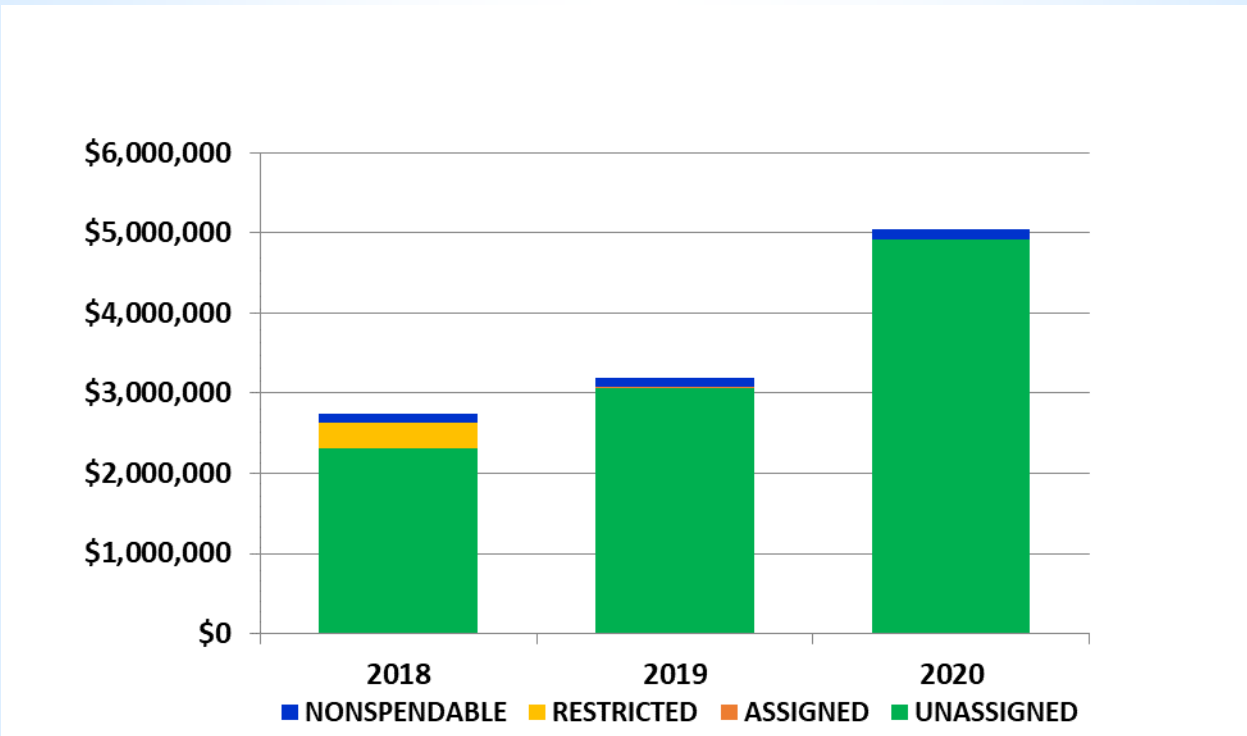
- **Nonspendable** which is an amount that cannot be spent because it either cannot be converted to cash or is legally or contractually required to be maintained intact.
- **Restricted** fund balance is the amount to be only used for specific purposes stipulated by legislation.
- **Assigned** fund balance is the amount intended to be used for a specific purpose.
- **Unassigned** fund balance is the spendable portion that is available for any purpose and is reported only in the General Fund.



At the end of FY2020, unassigned fund balance was \$4.9 million in the General Fund. Total fund balance of the General Fund increased by about \$1.8 million during 2020. This is well within a healthy range of recommended fund balance.

The City's unassigned fund balance represents approximately 37.5% of total General Fund expenditures, while total fund balance represents 38.5% of total General Fund expenditures.

## Fund Balance - General Fund

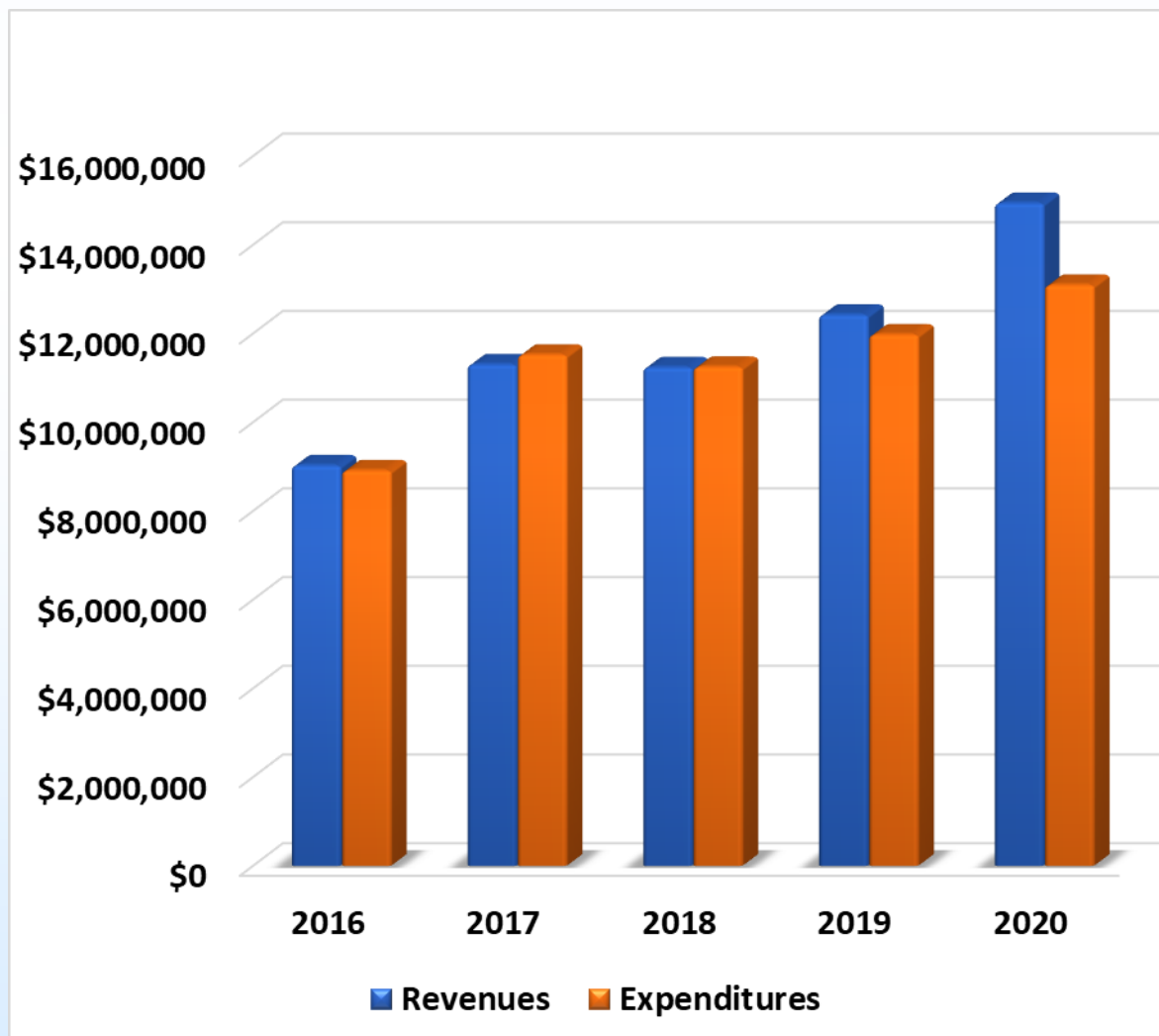


# General Fund Highlights

This chart shows trend data over the past five years for the total revenues and total expenditures for the City of Monroe’s General Fund. The General Fund is the chief operating fund of the City and is the only major governmental fund. More detail concerning General Fund revenues and expenditures is contained in the following pages of this Popular Annual Financial Report. Transfers are included in revenue totals in the graph below.

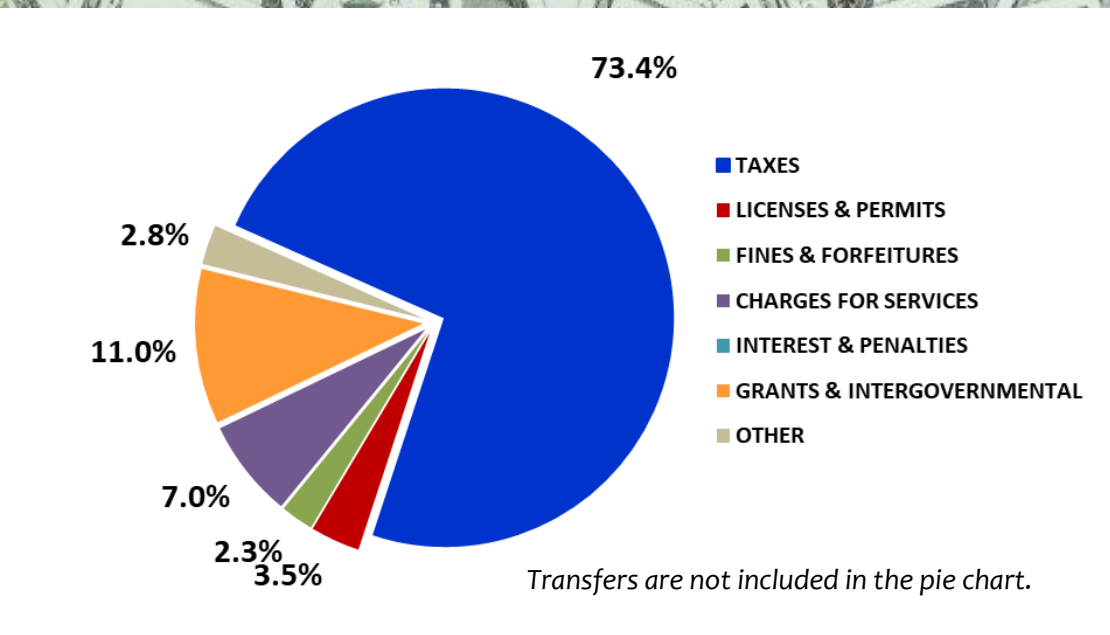
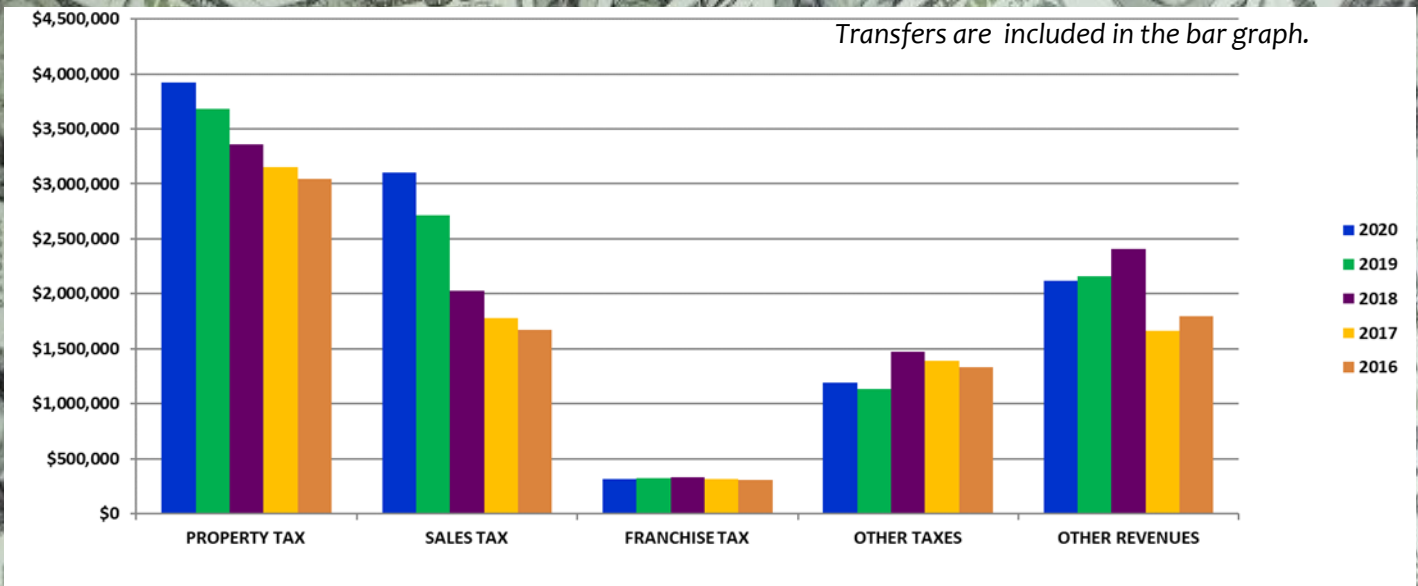
General Fund expenditures had an overall increase of approximately \$1.1 million, from 2019 to 2020. While General Fund revenues also had an increase from 2019 to 2020 of approximately \$2.5 million.

## Revenues & Expenditures



# Revenues-Where The Money Comes From

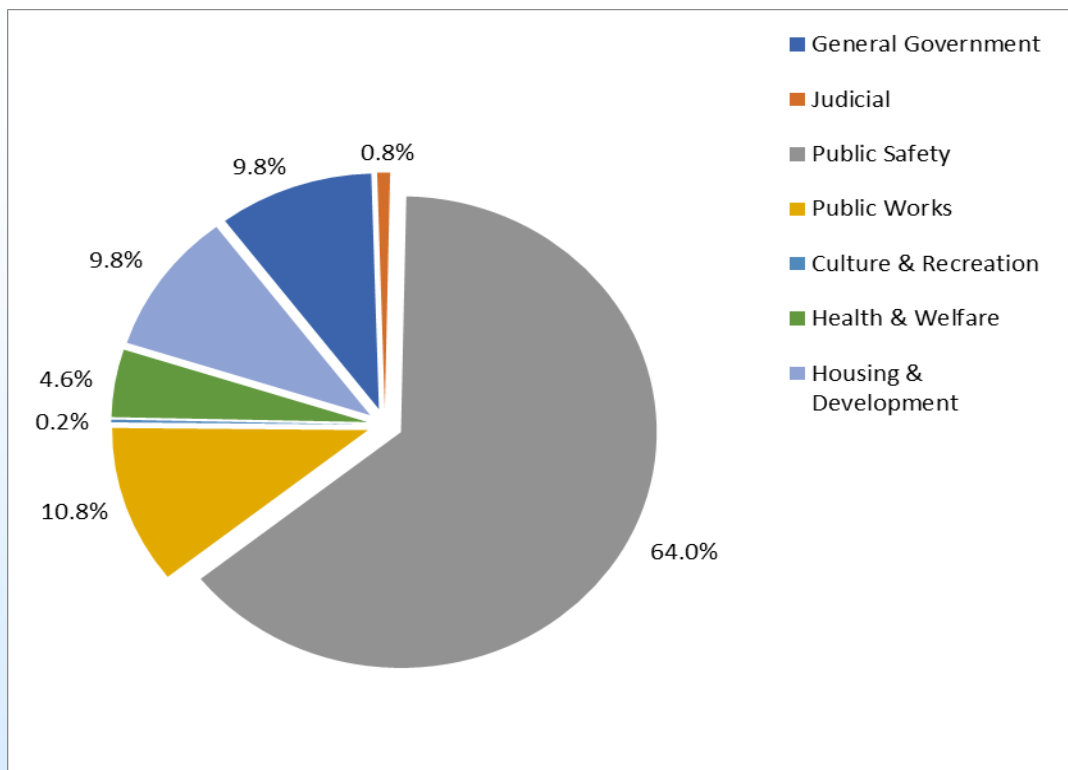
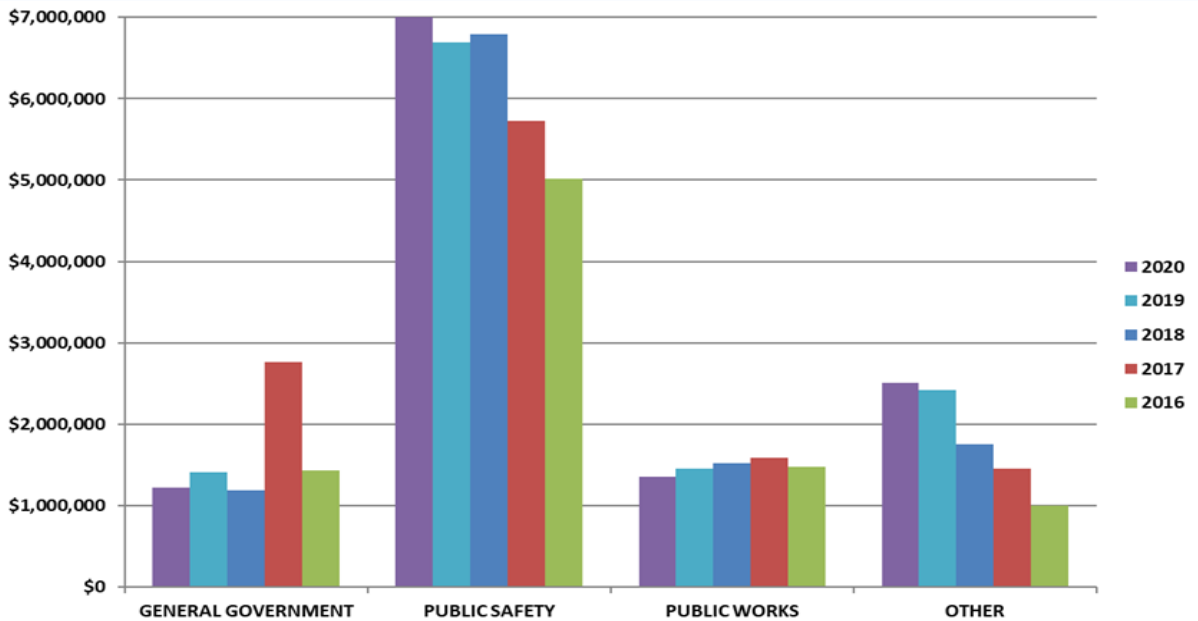
General Fund revenues increased by approximately \$2.5 million over the prior fiscal year. The reason for this significant increase is due to an increase in business licenses, building permits, as well as Local Option Sales Tax (LOST) revenues. The pie chart below shows a breakdown of revenue collections by source. The bar graph shows trend data for the last five years for revenues by source. These charts show where the money comes from to support services provided.



# Expenditures-Where The Money Goes

Primary expenditures of the General Fund are: General Government, Judicial, Public Safety (Police & Fire), Public Works, Culture & Recreation, Health & Welfare, and Housing & Development. Overall General Fund expenditures for 2020 increased by \$1.1 million. The pie chart below shows where the money is spent along with the percentage for each city function. The bar graph below shows trend data for the last five (5) years for expenditures by function.

The City continues to provide quality services for our citizens at the lowest cost possible.



# Enterprise Fund Highlights

## Utility Fund

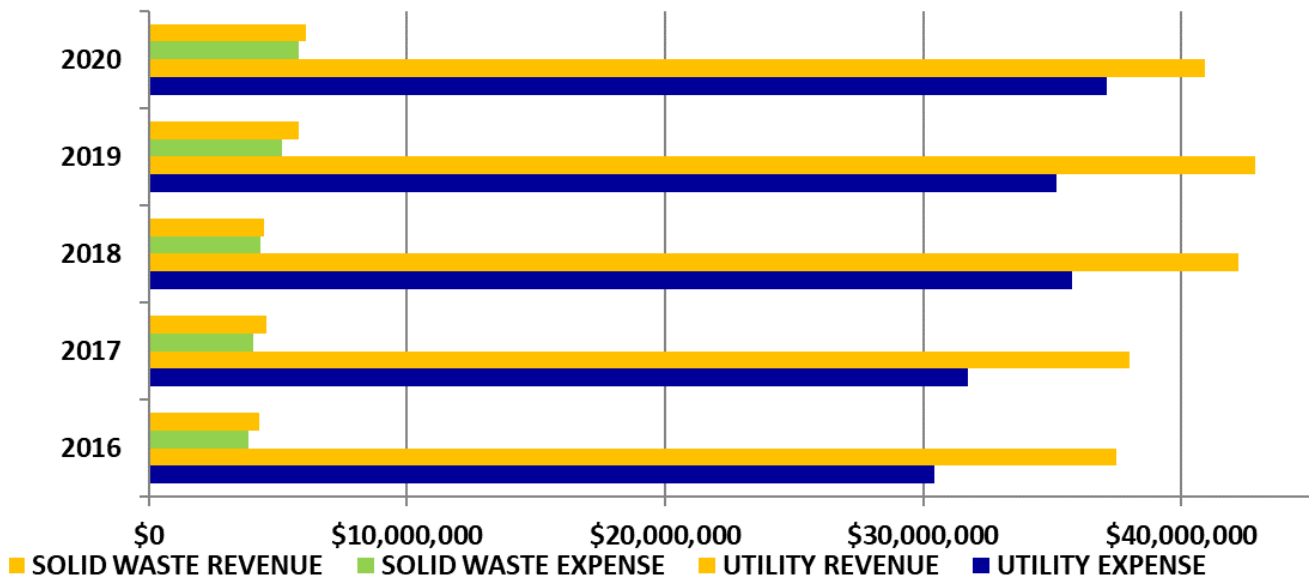
The City's Utility Fund revenues have steadily increased over the past five years. However, in FY2020, revenues decreased by about \$1.9 million; with expenses increasing by a similar margin of approximately \$1.9 million. The decrease in revenue was primarily due to lower sales in gas & electricity due to milder temperatures throughout the year. The major increase in expenditures was a result of issuance costs of the 2020 revenue bond.

The above factors equate to the \$6 million increase in 2020 net position compared with 2019 net position.

## Solid Waste Fund

Revenues and Expenses for the Solid Waste fund have remained steady for the previous five years. For 2020, revenues increased slightly by \$305 thousand and expenses increased by \$673 thousand. The Solid Waste Fund had an increase in net position of \$362 thousand. Transfer station revenues were the major cause of the increase.

The transfer station provides a way for the City to dispose of solid waste generated by contracting with a private contractor to haul the large quantities of waste out of the City, saving time and money.



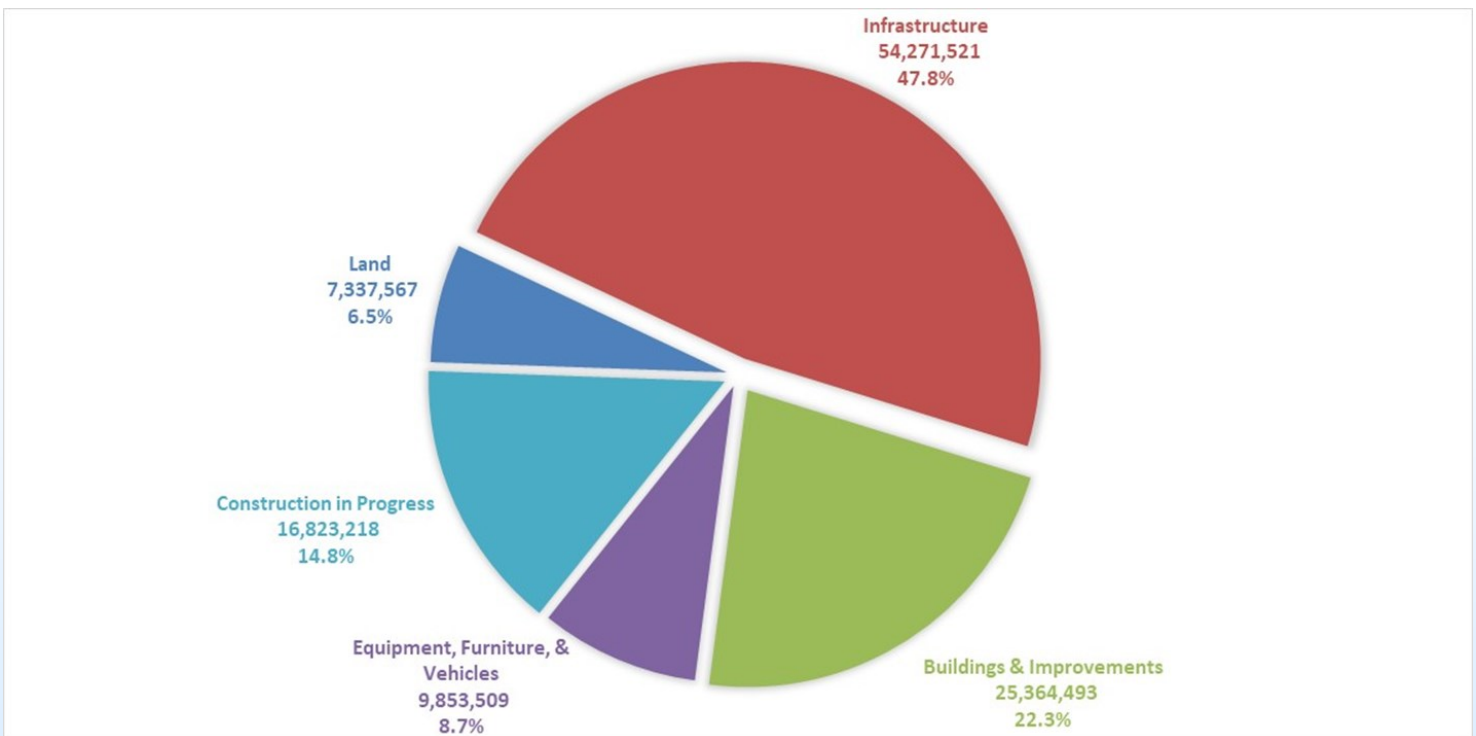
# Capital Assets



The City’s investment in capital assets for the governmental activities (financed through taxes, intergovernmental revenues, and other nonexchange revenues) and business-type activities (financed in whole or in part by fees charged to external parties for goods or services) as of December 31, 2020 amounted to \$113.6 million (net of accumulated depreciation). This investment includes land, infrastructure, buildings & improvements, equipment, furniture & vehicles, and construction in progress. Major additions this year were:

- Approximately \$4.2 million in infrastructure, buildings & improvements, equipment, vehicles, & depreciation of assets.
- Increase in construction projects totaling \$11.4 million in utility service and \$4 million for government activity construction projects.

Overall investments in capital assets increased significantly by \$16.4 million from FY2019 to FY2020. This is due to a mixture of increases in assets and accumulated depreciation of infrastructure, buildings & improvements, equipment, furniture & vehicles. The majority of the increase is in major projects within the City; water, sewer & gas extensions, as well as the new police & municipal court building construction.



# Long-Term Debt

At fiscal year end 2020, the City had \$69.6 million in outstanding long-term debt, of which \$2.3 million will be due during 2021. The City levies a property tax on assessed values within the City. General obligation (GO) bond tax can also be added, which are bonds issued to finance projects requiring prior voter approval with funds to repay them coming from taxes levied by the City. The City paid off the GO bond debt in 2019. The City of Monroe’s GO bond rating from Standard & Poor’s is an “A” with the Revenue Bonds rated “AA”. Bond credit ratings assess the credit worthiness of the City much like an individual’s credit rating. Our rating says we have an above average creditworthiness relative to other municipal issuers. The City’s rating is Upper Medium Grade with High Quality being the next level and Best Quality being the highest rating.

The below Summary of Debt Activity reflects the Net Pension Liability reporting requirements as outlined in the Governmental Accounting Standards Board (GASB) Statement 68. This revision became effective for any fiscal year beginning after June 15, 2014.

SUMMARY OF DEBT ACTIVITY					DUE WITHIN
	1/1/2020	INCREASES	DECREASES	12/31/2020	ONE YEAR
GENERAL OBLIGATION BONDS	-	-	-	-	-
REVENUE BONDS	3,600,000	-	(98,700)	3,501,300	401,000
FINANCED PURCHASES	468,202	783,432	(303,692)	947,942	298,542
NOTE PAYABLE	1,350,000	-	(75,000)	1,275,000	75,000
COMPENSATED ABSENCES	815,785	541,334	(459,694)	897,425	505,698
NET PENSION LIABILITY	3,881,621	3,376,908	(846,228)	6,412,301	-
GOVERNMENTAL ACTIVITY	10,115,608	4,701,674	(1,783,314)	13,033,968	1,280,240
REVENUE BONDS	11,505,000	43,700,000	(1,540,000)	53,665,000	1,570,000
BOND PREMIUM	-	7,296,632	(21,057)	7,275,575	-
NOTES PAYABLE	1,322,748	-	(107,996)	1,214,752	108,537
COMPENSATED ABSENCES	503,072	617,221	(529,354)	590,939	590,939
NET PENSION LIABILITY	3,978,581	3,616,195	(728,100)	6,866,676	-
BUSINESS TYPE ACTIVITY	17,309,401	55,230,048	(2,926,507)	69,612,942	2,269,476



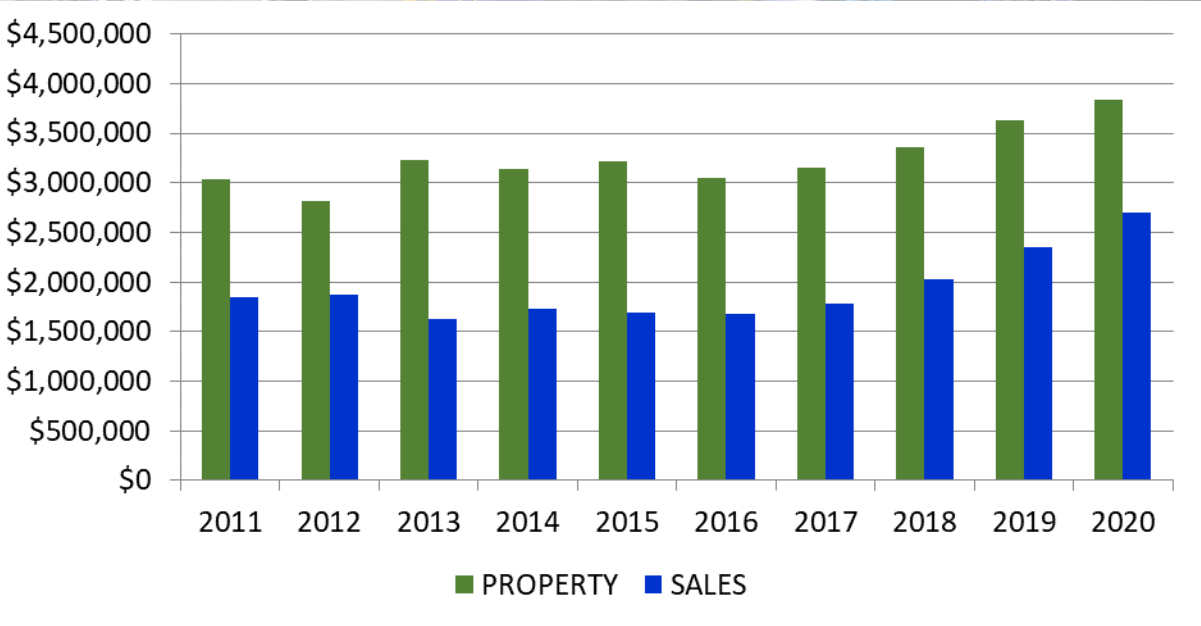
# Sales Tax

The City of Monroe receives a portion of Walton County’s 1¢ Local Option Sales Tax (LOST) along with a portion of their Special Local Option Sales Tax (SPLOST) to make sales tax the second largest source of revenue for the City’s General Fund. The City currently uses SPLOST funds for transportation enhancements and revitalization of the City’s parks.

The chart below shows sales tax revenues increasing in 2020. The increase of about \$344 thousand is primarily due to revitalizing our downtown area with more consumer friendly shopping, continued growth as well as the online sales tax implemented in 2020.



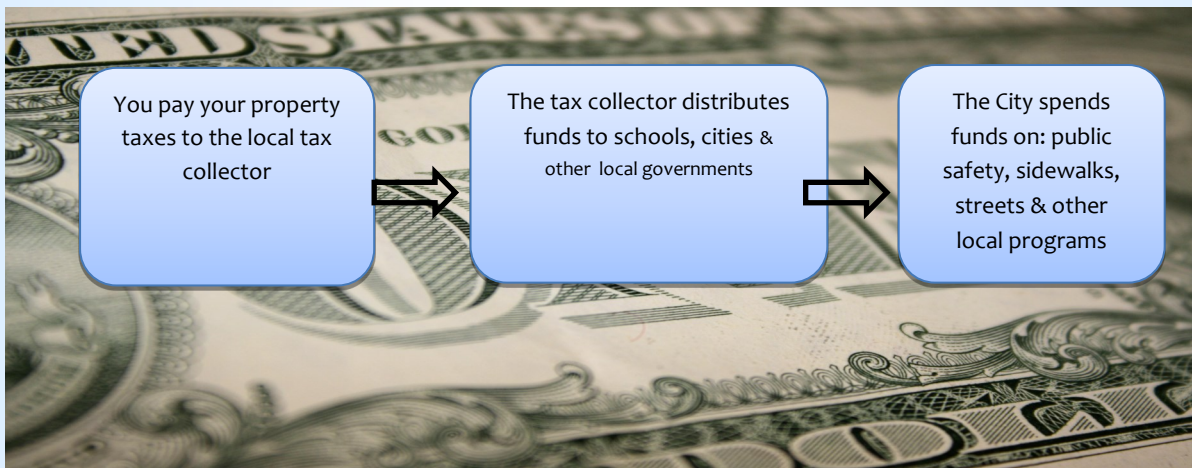
Sales & Property Tax Collections



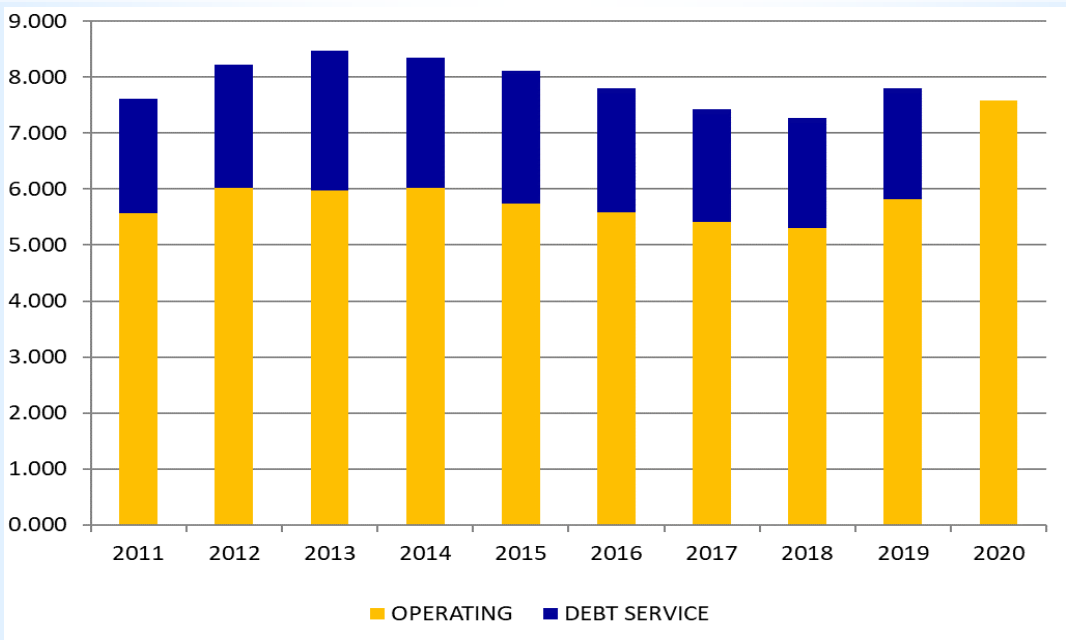
# Property Taxes

The Millage Rate for 2020 property taxes remains steady with a slight increase in revenues for 2020 due to increased property values. The Millage Rate for 2020 was 7.588. We have experienced some economic growth allowing us to roll back the Millage Rate for the past several years. We are very proud to be able to keep the Millage Rate low while maintaining the high level of services provided to our community.

## Path of a Property Tax Dollar



## Property Millage Rates



## Major Initiatives

The City of Monroe continues to work closely with the Georgia Department of Transportation (GDOT) and Walton County to implement the area's transportation initiatives. Construction on a much needed truck by-pass around the historic downtown area is expected to begin in 2022, with anticipated full completion in 2024.

Additional intergovernmental partnership initiatives include an East bound on ramp from West Spring St to Hwy 78, a West bound on ramp from Charlotte Rowell Boulevard to Hwy 78 and a possible interchange improvement at Hwy 78 & Hwy 11 to align with the forthcoming truck connector.

Additionally, the City will use SPLOST funds to address the public's need for quality passive parks. The City has taken over the responsibility of City parks from Walton County along with the purchase of property for a new Downtown Green. The almost two-acre site will be redeveloped into an all-year park and entertainment space with plans to feature a splash pad, outdoor amphitheater, walking space, open green space, & tree plantings.

## Local Economy

The City of Monroe continues to be in a new period of substantial commercial and residential growth. This has given stability to the overall economy in Monroe as well as stabilized the City's revenues and positioned the City for additional growth. Economic development is one of the City's main priorities. LOST and SPLOST revenues have steadily increased over the last few years, which is a result of revitalizing our downtown area with more consumer friendly shopping.

Continued growth for the City's commercial development primarily lies along the Highway US 78/GA 138 corridor, with a new commercial expansion planned to open the end of 2021-beginning of 2022.

The City of Monroe's population is estimated at 13,673 residents. Among the top ten employers in the City, four are governments accounting for 18.6% of all jobs in the city.

## Long-Term Financial Planning

In 2019, the City was awarded a Transportation Alternatives Project (TAP) Grant that will link the North Broad sidewalk project with the rest of the downtown's streetscaping to create approximately two continuous miles of downtown streetscaping along the Broad Street corridor.

The City continues to receive funding from the Department of Community Affairs (DCA) for the rehab of sewer lines and improvements to storm water drainage through out the City to serve lower income areas with funds from a Community Development Block Grant (CDBG). The City was awarded CDBG funds in FY07, FY09, FY11, FY13, FY16, FY18 & in FY20 to continue with our sewer rehab and storm water drainage projects.

The City began redevelopment on a new Police Department and Municipal Court complex that will take over the vacant Food Lion shopping center. We anticipate this project will breathe new life into the future redevelopment of the east side of the City. The City, through it's conduit of the Urban Redevelopment Agency, borrowed \$3.6 million to renovate the facility. Construction will be completed in 2021.

In 2020, the City issued \$43.7 million in Utility Revenue Bonds to fund several large utility expansion projects in water, sewer, gas, & fiber telecommunications. The Cy Nunnally Memorial Airport, owned and operated by the City of Monroe, continues to receive funding through grant proceeds for improvements to the airport. The Downtown Development Authority (DDA) has been awarded grants as well as additional funding to continue efforts to make the downtown areas of Monroe more attractive to families and businesses.

## GFOA Awards



The Government Finance Officers Association (GFOA) awarded the City of Monroe the Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year ended December 31, 2019. This was the sixteenth year the City has received this prestigious award. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports. In order to receive an Award for Outstanding Achievement in Popular

Financial Reporting, a government must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability, and reader appeal. An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA to determine its eligibility for another certificate.



The City of Monroe Comprehensive Annual Financial Report for the year ended December 31, 2020 has been submitted to the Government Finance Officers Association (GFOA) for the Certificate of Achievement for Excellence in Financial Reporting. The award of the Certificate of Achievement for Excellence in Financial Reporting presented by the GFOA has been received for the past seventeen years. An award is valid for a period of one year only. We believe our current Comprehensive Annual Financial Report continues to meet the program's requirements.



The Government Finance Officers Association (GFOA) awarded the City of Monroe the Distinguished Budget Presentation Award for its 2020 budget document. This was the eighth year the City has received this prestigious award. We believe our current 2021 Budget document continues to meet the program's requirements and it has been submitted to the GFOA.

## Frequent Terms

**Ad Valorem Taxes** -Property taxes.

**Assessed Valuation** -A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Budget** -A plan of financial operation embodying an estimate of proposed expenditures for a given period or purpose and the proposed means of financing them.

**Bond** -A written promise to pay a specified sum of money at a fixed time in the future, and carrying interest at a fixed rate.

**Capital Assets** -Assets including land, improvement to land, building, vehicles and infrastructure that has an initial useful lives that extend beyond a single reporting period.

**Comprehensive Annual Financial Report** -Financial report that provides information on each individual fund in detail.

**Debt Service** -The amount of interest and principal the City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

**Deferred Outflow of Resources** -A consumption of net assets by the government that is applicable to a future reporting period.

**Deferred Inflow of Resources** -An acquisition of net assets by the government that is applicable to a future reporting period.

**Fiscal Year** -A 12-month period designated as the operating year for accounting and budgeting purposes in an organization; the City has a fiscal year from January 1 through December 31.

**Fund Balance** -The excess of the assets of a fund over its liabilities, reserves and carryover.

**Governmental Accounting Standards Board (GASB)** -The independent organization that establishes and improves standards of accounting and financial reporting for state and local government.

**Generally Accepted Accounting Principles (GAAP)** -Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**General Fund** -A fund established to account for resources and costs of operations associated with the City which are not required to be accounts for in other funds.

**General Obligation Bond** -Bonds that finance a variety of public projects such as streets, buildings & improvements. the repayment of these bonds is usually made from the debt portion of property taxes and these bonds are backed by the full faith & credit of the issuing government.

**Governmental Funds** -Funds generally used to account for tax supported activities.

**Intergovernmental Resources** -Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**Operating transfers In/Out** -Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

**Popular Annual Financial Report (PAFR)** -Financial report that provides summarized financial information related to the CAFR.

**Proprietary Fund** -A fund used to account for operations that are financed and operated in a manner similar to private businesses.

**Resources** -Total amounts available for appropriation including projected revenues, fund transfers, bond proceeds and beginning fund balances.

**Restricted** -The amount of assets or resources limited for a specific purpose.

**Special Revenue Funds** -Governmental funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

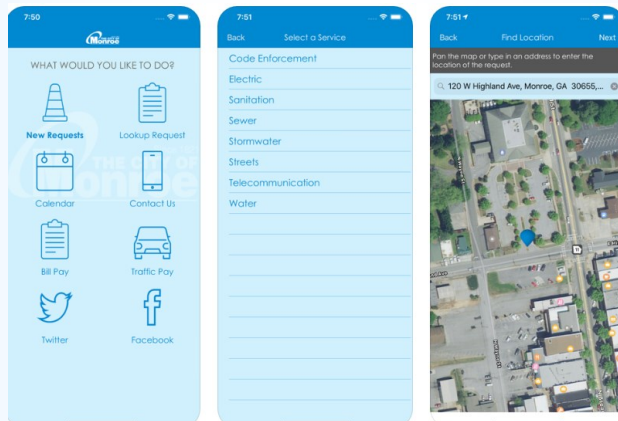
**Unrestricted** -The difference between assets and liabilities that are not already limited for a specific purpose; i.e. restricted.

# Stay Connected

(770) 266-3429

[www.monroega.com](http://www.monroega.com)

Download our 311 app. This app allows citizens to engage with community leaders by reporting quality of life issues right on your phone. Available for Android and Iphone users.



Stay up to date by following us on social media:

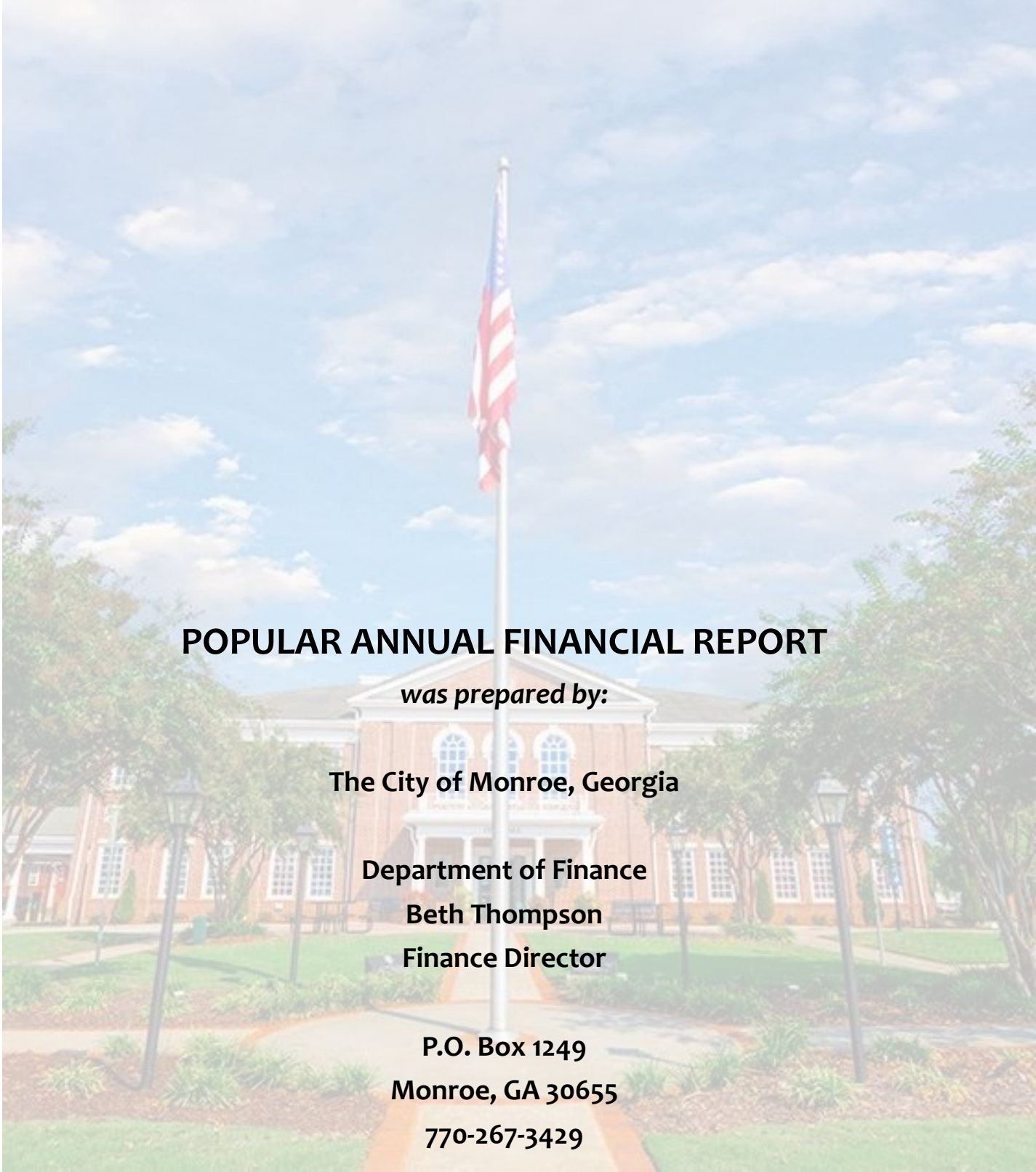


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@MonroeDowntown on twitter

City of Monroe on youtube



**POPULAR ANNUAL FINANCIAL REPORT**

*was prepared by:*

**The City of Monroe, Georgia**

**Department of Finance**

**Beth Thompson**

**Finance Director**

**P.O. Box 1249**

**Monroe, GA 30655**

**770-267-3429**

# AIRPORT

## MONTHLY REPORT

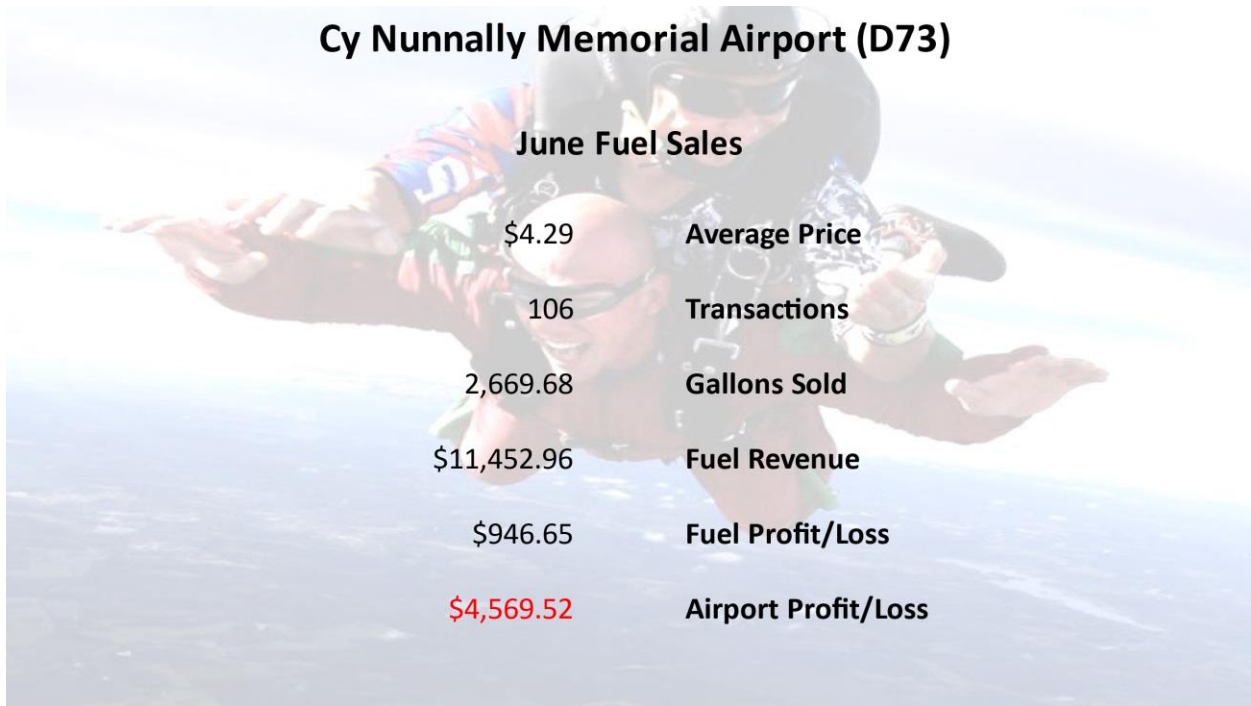
### JULY 2021

	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2020 June	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$3.49	\$3.49	\$3.78	\$4.29	\$4.29	\$4.29	\$3.39	\$3.39	\$3.39	\$3.40	\$3.49	\$3.49	\$3.49	\$3.67	
Transactions	91	113	117	34	138	106	113	122	143	158	162	149	116	120.2	1562
Gallons Sold	2,531.9	2,865.2	2,744.7	635.9	2,735.1	2,669.7	2,401.8	2,658.2	3,212.6	3,990.4	4,040.7	3,659.9	2,804.6	2842.4	36,950.7
AvGas Revenue	\$8,836.44	\$9,999.62	\$10,387.94	\$2,728.22	\$11,733.58	\$11,452.96	\$8,141.97	\$9,011.20	\$10,890.66	\$13,550.09	\$14,101.99	\$12,773.16	\$9,788.02	\$10,261.22	\$133,395.85
AvGas Profit/Loss	\$652.16	\$739.99	\$1,070.32	\$214.10	\$970.26	\$946.65	\$1,894.43	\$2,098.30	\$1,889.53	\$1,126.87	\$1,333.34	\$989.65	\$754.86	\$1,129.27	\$14,680.46
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$3,230.77	\$42,000.00
Lease Agreements	\$4,215.07	\$4,215.07	\$4,215.07	\$0.00	\$0.00	\$0.00	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$3,015.07	\$3,126.98	\$40,650.70
Grounds Maintenance	\$2,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$535.00	\$535.00	\$535.00	\$996.54	\$12,955.00
Buildings Maintenance	\$380.00	\$1,783.00	\$488.95	\$380.00	\$430.00	\$430.00	\$1,067.72	\$380.00	\$380.00	\$380.00	\$1,109.89	\$1,580.71	\$2,930.90	\$901.63	\$11,721.17
Equipment Maintenance	\$765.17	\$119.50	\$733.52	\$6,986.13	\$109.17	\$109.17	\$1,586.83	\$106.46	\$4,717.91	\$106.46	\$836.35	\$118.47	\$1,629.98	\$1,378.86	\$17,925.12
Airport Profit/Loss	\$3,007.57	\$4,338.06	\$5,348.42	(\$10,129.03)	(\$2,545.91)	(\$4,569.52)	\$4,690.45	\$30,189.64	\$8,714.86	\$4,090.98	\$4,837.67	\$3,991.05	(\$155.45)	\$3,985.29	\$51,808.79



## AIRPORT PROJECTS & UPDATES – JULY 2021

### Cy Nunnally Memorial Airport (D73)



June Fuel Sales	
\$4.29	Average Price
106	Transactions
2,669.68	Gallons Sold
\$11,452.96	Fuel Revenue
\$946.65	Fuel Profit/Loss
<b>\$4,569.52</b>	<b>Airport Profit/Loss</b>

### AIRPORT INSPECTION

The bi-annual airport inspection was performed by the Georgia Department of Transportation (GDOT) on Thursday, June 10<sup>th</sup> with expected results. All lighting, drainage, and other baseline areas were deemed acceptable and functional. There were a few possible issues on runway 3 with the 20:1 approach and obstruction heights that will be surveyed possibly in 2022 by the GDOT. Should those obstructions fall outside of the acceptable height based on range, they will need to be removed at the expense of the city. All other areas of concern have been addressed and will leave the city with normal maintenance of the airport per inspection results.

### CRRSA RESOLUTION

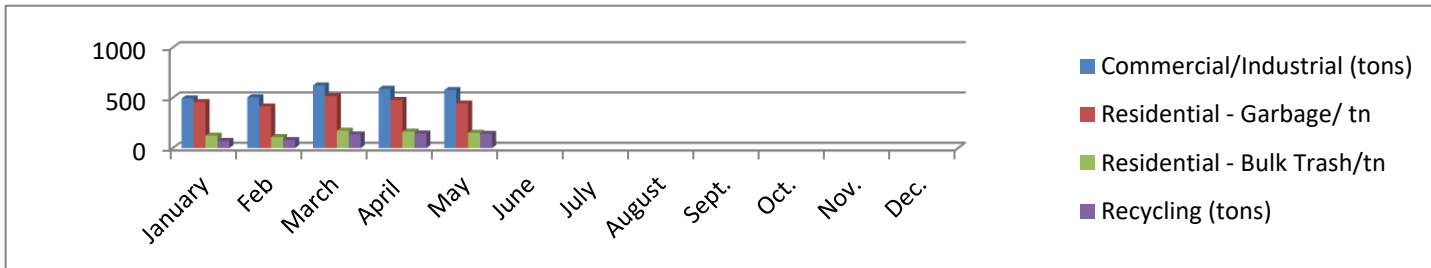
A resolution for the reimbursement of \$13,000 is before Council to accept funding from the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act. This was signed into law on December 27, 2020 as an additional to the \$30,000 in relief funds during 2020 in response to COVID conditions and impacts to operations.



**SOLID WASTE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**JULY**  
**2021**

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2021	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	494.37	504.62	623.1	590.52	577.74							
Residential - Garbage/ tn	457.76	414.33	516.5	478.61	443.53							
Residential - Bulk Trash/tn	123.33	109.11	172.87	164.02	151.81							
Recycling (tons)	71.30	79.42	135.83	144.55	141.75							
Transfer Station (tons)	7,831.74	8,113.39	9,373.15	7,832.17	7,720.88							
Customers (TS)	16	17	18	17	18							
Sweeper debris (tons)	25.55	21.16	33.26	30.65	20.41							
Storm drain debris (tons)	0.33	0.13	0.21	0.31	1.52							
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	34.42	42.17	88.52	108.73	99.47							
Recycling - Curbside (tons)	25.52	19.23	27.07	24.3	25.33							
Recycling - Cardboard (tons)	8.95	11.15	10.71	5.29	14.27							
Recycling - Scrap Metal (tons)		3.28	5.31									
Recycling - Scrap tires (tons)	44 (.91)	102(2.10)	133 (2.74)	204 (4.21)	62 (1.28)							
Recycling - Glass (tons)	1.5	1.49	1.48	2.02	1.4							
Recycling - C & D (tons)												
95G Garbage carts (each)	51	47	68	44	51							
<b>65G Recycling Carts (each)</b>			<b>296</b>	<b>344</b>	<b>213</b>							
Recycling bins (each)	32	19	36	28	26							
Dumpsters (each)	5	3	3		4							
Lids & Rods (each)				3								
Cemetery Permits	13	7	6	9	11							



**Note:**  
**1,173.08 tons of trash /garbage collected and disposed.**  
**141.75 tons of recycled materials collected, including scrap tires.**

ITEMS OF INTEREST

- I. Transfer Station tonnage report: Deposited 7,720.88 tons in May.  
An increase of 220.18 tons compared to May 2020.
  
- II. Curbside Recycling – Transitioning to the 65-gallon carts!  
Update: Carts has been distributed to Wednesday’s participating customers, in the Northeast area of the city. Carts will be delivered to the Southeast area (Thursday Customers), starting the week of July 12, 2021. **Service date: Thursday, July 22, 2021.**
  - **Customers who did not receive their cart or would like to participate, should call our office to make their request. Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled and set out next to the cart, for separate**
  
- III. Curbside Glass Collection Update: Currently have 304 customers signed up.  
(1.40 tons collected in May)  
**Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.**
  
- IV. Holiday Collection Schedule - 4<sup>th</sup> of July week:  
Monday: July 5, 2021 - No Collection!  
Tuesday: July 6, 2021 – Monday route.  
Wednesday: July 7, 2021 – Tuesday and Wednesday routes.  
Thursday: July 8, 2021 – Thursday, regular scheduled route.

Dps



**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
JULY  
2021**

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## Public Works Administration

May 2021

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	452	N/A	519	810	683								2464
Work orders received	91	84	130	187	161								653
Work orders completed	80	82	126	186	153								627
Permits received/approved -													
Parade													0
Procession													0
Public demonstration													0
Assembly	1	1	2	4	3								11
Picket													0
Road race			1	1									2

## Fleet Maintenance Division

\*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code	1		2	1	1								5
Electric/Cable	5	4		7	4								20
Finance													0
Fire			2	2	1								5
Gas/Water/Sewer		5	8	5	5								23
GUTA		1											1
Meter Readers		2	2	4	1								9
Motor Pool													0
Police	17	16	21	15	17								86
Public Works	11	19	13	24	16								83
TOTAL	34	47	48	58	45	0	0	0	0	0	0	0	232

## Street Division

- Removed litter from the right of way.
- Removed debris from storm drains.
- Utility patching.
- Right of way mowing
- Airport hangar project





ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

JULY  
2021



# Items of Interest

Pavilion progress.

Downtown lighting project.

Fiber update.

Park WiFi.

PROJECT NAME	CODE	PROJECT BUDGET	CURRENT BUDGET	EXPENSE TO DATE	PERFORMED BY	PROJECT STATUS	MATERIAL ORDER DATE	MATERIAL LEADTIME	SEAL BID (YES/NO)	ESTIMATED START DATE	ESTIMATED TIMELINE	KEY MILESTONES OF PROJECT
BOND		\$ 12,200,000.00	\$ 11,867,392.00	\$ 332,308.00	Multiplue					05/01/21		
Pollock Sub					CEI and Staff	Designed	Early Febuary	12-14 weeks	no	05/01/21	3 weeks	Fiber installed. Cabinet installed splicing started
Wellington					SFS/Staff	Designed	Early Febuary	12-14 weeks	no	05/17/21		Conduit installed starting to pull fiber
Pine Crest/Holly Hill/Mcdaniel					Staff/ TBD	In Design	Mid May	6-8 weeks	no	June/July	5 weeks	Prelim design complete
Davis/Lacy					Staff/TBD	In Design	Mid May	6-8 weeks	no	June/July	5 weeks	Next on list to design
Mill/Holder					Staff	Complete	N/A					Complete
Brentwood FTTX					Staff/SFS	Project designed and let	on hand		no	06/02/21		Conduit installed starting to pull fiber
CIP												
Street Lights		\$ 125,000.00	\$ 36,455.00	\$ 88,545.00	Staff	90% complete	Multiple	?	no		Late 2021	There are less than 200 (out of over 3000) Non-LED street lights in the
Madison Ave		\$ 726,700.00			TBD	In bid process	EarlyMay	4-8 weeks	yes	August	60 days	Project let to U-Tec. Material ordered
Publix		\$900,000	\$ 722,377.76	\$ 177,622.24	Staff	Under Construction	Multiple	less than 2 weeks	no	08/10/20	Developer Dependant	Temp power delivered to pulix building on 3/29. OH loop complete 5/20. front UG conduit installed 6/29.
Town Green		\$ 187,000.00	\$ 35,510.80	\$ 35,510.00	Staff	On hold for grant	Multiple		no		Design and Grant Dependant	Conduits in place under Madison and Church waiting on grant.
System Automation		\$ 156,516.00	\$ 127,110.00	\$ 127,110.00	Staff	10% installed	Material on hand		no		Late 2021	Protection in place for 215
78/11 lights		\$ 76,115.16			SFS/Staff	Material ordered	03/02/21	6 weeks	no	06/07/21	4 weeks	All but 8 fixtures changed. Parts for the rest delivered complete by
Downtown Lights												
AMI		\$ 375,000.00			Staff/Tantulus	in Design	Waiting on design		no			Scope of work complete and meters designed. Material delivered scheduling install of first devices.
Carrier Grade NAT		\$ 53,615.00	\$ -	\$ 53,727.00	Staff	Complete	N/A		no			Complete
Fiber expansion to PD					CEI/Staff	Complete	N/A		no			Complete
Core Switch Replacement		\$ 150,000.00	\$ -	\$ 164,160.00	Staff	70% complete	Material on hand		no			One switch purchased in Bond. Switches install with services migrating over from old 6500s. Mi
Stone Creek Phase 2(telecom)					Staff		N/A		no			Installing as Homes are built.
Docsis(CMTS)					Staff	Complete	N/A		no			Complete
WiFi		\$ 150,000.00	\$ 50,458.88	\$ 99,541.12	Staff	Engineering	Material on hand		no	04/20/21	6/1/2021	complete
Electric Operations												
Etten Dr 3 phase OH					Staff	Comp[lete						OH 3 phase expansion on Etten Dr.. Conduit in place 6/10. Developer having drainage issues delaying completion.
Etten Dr 3 phase UG					Staff	Designed	Multiple/early May	2-4weeks	no	Mid June		Designed waiting on material 5/20. Conduit in place 6/10. Developer having drainage issues delaying completion.
Belle Meade primary					Staff	Project let- Utec		On hand	no	06/14/21		Preconstuction meeting helad 5/20. Construction underway.
LGI Church Street					TBD	Waiting on payment						Designed and waiting on payment from Developer. Payment received bid process underway.
Vine St Joe Dixon					TBD	Determining Provider						working with WEMC to determine the elec provider
WCBC Vine St primary					Staff	Waiting on payment						Designed and waiting on payment from WBOC
Hanger					Staff	Complete						Complete
One Street					Staff	Complete						
Boulevard Primary/Service					Staff	Complete						
Amici 3 phase					Staff	Complete						
WC EMS primary					UTEC	Complete						

# **ELECTRIC: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 05/2021 | FY 2021



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SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

### CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 1.447M</b>	<b>\$ 1.621M</b>	<b>\$ 1.802M</b>	<b>\$ 1.485M</b>	<b>\$ 1.432M</b>								<b>\$ 7.787M</b>	<b>\$ 8.319M</b>	<b>\$ 6.892M</b>
PERSONNEL COSTS	\$ 0.103M	\$ 0.106M	\$ 0.103M	\$ 0.159M	\$ 0.106M								\$ 0.577M	\$ 0.564M	\$ 0.574M
CONTRACTED SVC	\$ 0.047M	\$ 0.048M	\$ 0.045M	\$ 0.054M	\$ 0.078M								\$ 0.273M	\$ 0.266M	\$ 0.250M
SUPPLIES	\$ 1.104M	\$ 1.104M	\$ 1.211M	\$ 1.023M	\$ 1.005M								\$ 5.447M	\$ 4.932M	\$ 4.986M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	\$ -	\$ -
DEPRECIATION	\$ 0.029M	\$ 0.038M	\$ 0.033M	\$ 0.033M	\$ 0.033M								\$ 0.166M	\$ 0.069M	\$ 0.152M
<b>EXPENSES</b>	<b>\$ 1.283M</b>	<b>\$ 1.295M</b>	<b>\$ 1.393M</b>	<b>\$ 1.269M</b>	<b>\$ 1.224M</b>								<b>\$ 6.464M</b>	<b>\$ 5.831M</b>	<b>\$ 5.962M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.137M</b>	<b>\$ 0.148M</b>	<b>\$ 0.196M</b>	<b>\$ 0.181M</b>	<b>\$ 0.151M</b>								<b>\$ 0.813M</b>	<b>\$ 1.388M</b>	<b>\$ 0.841M</b>
<b>MARGIN W/O TRANSFERS</b>	<b>\$ 0.164M</b>	<b>\$ 0.326M</b>	<b>\$ 0.409M</b>	<b>\$ 0.216M</b>	<b>\$ 0.208M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1.324M</b>	<b>\$ 2.487M</b>	<b>\$ 0.930M</b>
<b>MARGIN W/ TRANSFER</b>	<b>\$ 0.027M</b>	<b>\$ 0.178M</b>	<b>\$ 0.214M</b>	<b>\$ 0.036M</b>	<b>\$ 0.057M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.511M</b>	<b>\$ 1.100M</b>	<b>\$ 0.088M</b>
PART CONTR/MEAG YES	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.556M	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.956M	\$ 0.200M	\$ 0.633M

\* Participant Contribution & Year End Settlement excluded

12-MO PURCHASED KWH's



12-MO RETAIL KWH's



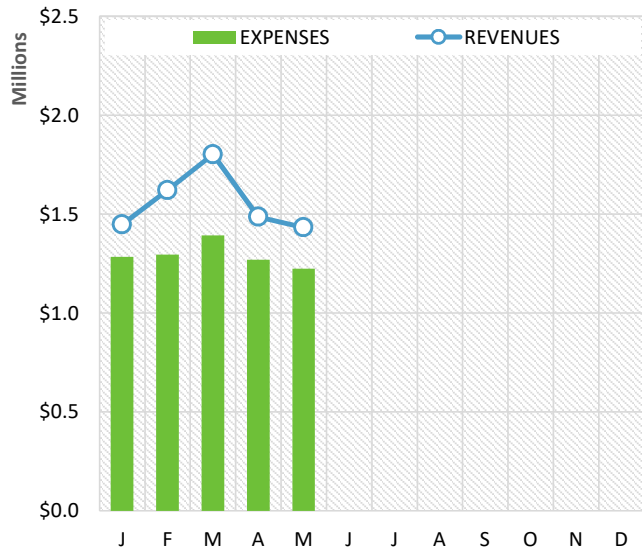
12-MO LINE LOSS

4.43%

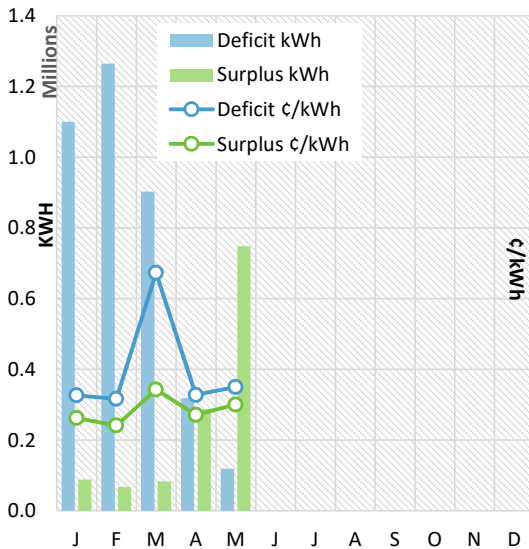
12-MO WHOLESALE \$/kwh

8.224

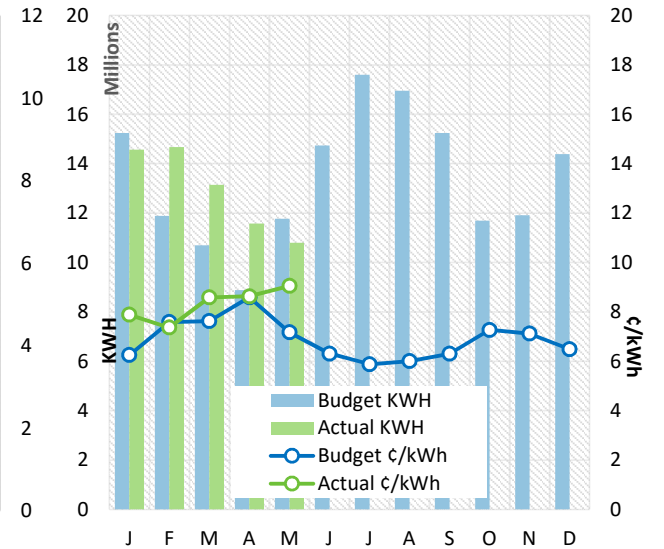
**REVENUES vs. EXPENSES**



**DEFICIT PURCHASES vs. SURPLUS SALES**



**MEAG BUDGET vs. ACTUAL**



# RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

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## CUSTOMER COUNT

Residential	5,741	5,781	5,801	5,782	5,799
Commercial	855	873	861	863	870
Industrial	1	1	1	1	1
City	48	48	49	47	48
<b>Total</b>	<b>6,645</b>	<b>6,703</b>	<b>6,712</b>	<b>6,693</b>	<b>6,718</b>
Year-Over-Year Δ	3.02%	3.68%	3.44%	2.72%	3.27%

## KWH

Residential	6.283M	7.942M	7.451M	5.948M	4.654M
Commercial	4.374M	5.039M	4.847M	4.424M	4.764M
Industrial	0.531M	0.666M	0.630M	0.620M	0.664M
Other	-	-	-	-	-
City	0.451M	0.530M	0.472M	0.454M	0.411M
<b>Total</b>	<b>11.639M</b>	<b>14.178M</b>	<b>13.399M</b>	<b>11.446M</b>	<b>10.493M</b>
Year-Over-Year Δ	-0.98%	15.73%	7.63%	-1.04%	15.68%

## REVENUE

Residential	\$ 0.689M	\$ 0.846M	\$ 0.800M	\$ 0.657M	\$ 0.604M
Commercial	\$ 0.597M	\$ 0.653M	\$ 0.624M	\$ 0.590M	\$ 0.624M
Industrial	\$ 0.043M	\$ 0.058M	\$ 0.056M	\$ 0.055M	\$ 0.058M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.043M	\$ 0.051M	\$ 0.045M	\$ 0.043M	\$ 0.039M
<b>Total</b>	<b>\$ 1.372M</b>	<b>\$ 1.609M</b>	<b>\$ 1.525M</b>	<b>\$ 1.346M</b>	<b>\$ 1.325M</b>
Year-Over-Year Δ	-2.45%	15.42%	4.84%	-0.04%	10.59%

# SALES STATISTICS

[Jan 2021](#)
[Feb 2021](#)
[Mar 2021](#)
[Apr 2021](#)
[May 2021](#)
[Jun 2021](#)
[Jul 2021](#)
[Aug 2021](#)
[Sep 2021](#)
[Oct 2021](#)
[Nov 2021](#)
[Dec 2021](#)

YTD

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## AVERAGE KWH/CUSTOMER

Residential	1,094	1,374	1,284	1,029	803		1,117
Commercial	5,116	5,772	5,630	5,126	5,475		5,424
Industrial	531,448	665,501	629,574	620,075	663,822		622,084
City	9,402	11,051	9,632	9,656	8,562		9,661

## AVERAGE \$/CUSTOMER

Residential	\$120	\$146	\$138	\$114	\$104		\$124
Commercial	\$698	\$748	\$725	\$684	\$717		\$714
Industrial	\$43,203	\$58,232	\$56,021	\$55,474	\$58,007		\$54,188
City	\$900	\$1,058	\$922	\$924	\$819		\$925

## AVERAGE \$/KWH

Residential	\$0.1097	\$0.1066	\$0.1073	\$0.1105	\$0.1297		\$0.1127
Commercial	\$0.1364	\$0.1297	\$0.1288	\$0.1333	\$0.1309		\$0.1318
Industrial	\$0.0813	\$0.0875	\$0.0890	\$0.0895	\$0.0874		\$0.0869
City	\$0.0957	\$0.0958	\$0.0957	\$0.0957	\$0.0957		\$0.0957
<b>Average</b>	<b>\$0.1058</b>	<b>\$0.1049</b>	<b>\$0.1052</b>	<b>\$0.1073</b>	<b>\$0.1109</b>		<b>\$0.1068</b>

MOST RECENT  
12-MONTH

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 776,565	\$ 764,785	\$ 4,116,778	\$ 3,857,642	\$ 10,046,204
Transmission	119,911	98,119	601,892	515,417	1,330,109
Supplemental	23,152	25,441	333,187	255,690	763,322
SEPA	55,147	57,291	270,492	290,156	646,350
Other Adjustments	954	988	4,805	4,644	11,723
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 975,729</b>	<b>\$ 946,624</b>	<b>\$ 5,327,154</b>	<b>\$ 4,923,549</b>	<b>\$ 12,797,707</b>
<b>AS BUDGET</b>	<b>842,731</b>	<b>882,287</b>	<b>4,271,378</b>	<b>4,875,526</b>	<b>11,054,599</b>
<b>% ACTUAL TO BUDGET</b>	<b>115.78%</b>	<b>107.29%</b>	<b>124.72%</b>	<b>100.98%</b>	<b>115.77%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	22,720	17,111	30,911	30,310	33,613
Non-Coincident Peak (NCP)	22,720	17,688	30,937	30,310	33,833
CP (BUDGET)	26,657	28,682	29,689	34,512	34,331
NCP (BUDGET)	27,294	29,526	30,012	34,905	35,076

## Energy (KWH)

MEAG Energy	9,856,221	8,117,313	53,799,126	48,643,504	130,542,297
Supplemental Purchases (or sales)	(575,481)	(410,814)	3,865,528	2,534,436	8,846,349
SEPA Energy	1,508,969	1,680,763	7,060,848	8,184,421	16,231,565
<b>Total Energy (KWH)</b>	<b>10,789,709</b>	<b>9,387,263</b>	<b>64,725,502</b>	<b>59,362,361</b>	<b>155,620,210</b>
<b>AS BUDGET</b>	<b>11,766,000</b>	<b>13,120,000</b>	<b>58,459,000</b>	<b>64,743,000</b>	<b>159,312,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>91.70%</b>	<b>71.55%</b>	<b>110.72%</b>	<b>91.69%</b>	<b>97.68%</b>

CP Load Factor	65.96%	76.20%	23.90%	22.36%	52.85%
NCP Load Factor	65.96%	73.71%	23.88%	22.36%	52.51%
% Supplemental	5.06%	4.19%	5.97%	4.27%	5.68%

**UNIT COSTS (¢/kWh)**

Bulk Power	10.1224	11.5739	8.4101	8.8068	8.4204
Supplemental	4.0230	6.1928	8.6194	10.0886	8.6287
SEPA Energy	3.6546	3.4086	3.8309	3.5452	3.9821
MEAG Total	9.0431	10.0841	8.2304	8.2941	8.2237

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT  
12-MONTH

May 2021 May 2020 FY2021 YTD FY2020 YTD

## SALES REVENUES

ELECTRIC SALES	\$	1,324,683	\$	1,263,205	\$	7,182,588	\$	6,624,679	\$	18,032,334
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>1,324,683</b>	<b>\$</b>	<b>1,263,205</b>	<b>\$</b>	<b>7,182,588</b>	<b>\$</b>	<b>6,624,679</b>	<b>\$</b>	<b>18,032,334</b>
AS BUDGET	\$	1,583,333	\$	1,583,333	\$	1,583,333	\$	1,583,333		Not Applicable
% ACTUAL TO BUDGET		83.66%		79.78%		453.64%		418.40%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE		34,474		34,909		171,790		169,708		410,734
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		35,572		325		370,905		7,325		464,066
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE OF FIXED ASSETS		-		-		-		-		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		3,000		-		3,000
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		9,501		12,056		56,708		90,456		125,749
INTEREST REVENUES - UTILITY		27,660		-		2,424		-		297,770
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		-		-		-		-		22,837
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>107,208</b>	<b>\$</b>	<b>47,290</b>	<b>\$</b>	<b>604,828</b>	<b>\$</b>	<b>267,489</b>	<b>\$</b>	<b>1,324,156</b>
AS BUDGET	\$	80,431	\$	87,500	\$	402,153	\$	437,500		Not Applicable
% ACTUAL TO BUDGET		133.29%		54.05%		150.40%		61.14%		Not Applicable

## TRANSFER

Transfer From CIP		-		-		-		-		-
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>1,431,891</b>	<b>\$</b>	<b>1,310,496</b>	<b>\$</b>	<b>7,787,416</b>	<b>\$</b>	<b>6,892,168</b>	<b>\$</b>	<b>19,356,490</b>
AS BUDGET	\$	1,663,764	\$	1,670,833	\$	8,318,819	\$	8,354,167		Not Applicable
% ACTUAL TO BUDGET		86.06%		78.43%		93.61%		82.50%		Not Applicable

MCT CREDIT	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	100,000	\$	100,000	\$	500,000	\$	200,000	\$	1,200,000
MEAG REBATE		-		432,748		456,339		432,748		456,339

MEAG YES/PART CONTR/MCT CF	\$	100,000	\$	532,748	\$	956,339	\$	632,748	\$	1,656,339
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues



	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 74,120	\$ 125,326	\$ 421,481	\$ 428,574	\$ 994,064
Benefits	32,362	40,278	155,751	144,967	417,667
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 106,482</b>	<b>\$ 165,604</b>	<b>\$ 577,232</b>	<b>\$ 573,541</b>	<b>\$ 1,411,731</b>
AS BUDGET	\$ 112,623	\$ 109,087	\$ 563,117	\$ 545,434	Not Applicable
% ACTUAL TO BUDGET	94.55%	151.81%	102.51%	105.15%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ -	\$ -	\$ -	\$ 17,346	\$ (16,755)
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	-
Maintenance Contracts	1,003	279	6,647	2,501	9,012
Rents/Leases	235	454	2,732	2,191	24,358
Repairs & Maintenance (Outside)	10,430	6,010	18,858	12,230	46,005
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	917	1,568	6,439	7,876	19,767
Postage	17	-	27	-	164
Public Relations	-	-	800	-	800
Mkt Expense	-	1,646	-	1,646	18,850
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	1,214	368	1,422
Vehicle Tag & Title Fee	-	-	-	-	74
Ga Dept Rev Fee	-	-	900	-	1,800
Fees	-	-	300	319	300
Training & Ed	-	-	-	-	1,050
Contract Labor	65,855	41,444	235,051	205,223	485,686
Shipping/Freight	-	-	-	368	-
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 78,458</b>	<b>\$ 51,401</b>	<b>\$ 272,968</b>	<b>\$ 250,068</b>	<b>\$ 592,741</b>
AS BUDGET	\$ 53,296	\$ 50,357	\$ 266,479	\$ 251,783	Not Applicable
% ACTUAL TO BUDGET	147.21%	102.07%	102.43%	99.32%	Not Applicable

**SUPPLIES**

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	12-MONTH
Office Supplies	-	-	262	1,109	1,168
Furniture <5001	-	-	-	650	-
Postage	-	-	-	-	-
Auto Parts	427	467	839	860	3,455
Construction Materials	-	1,336	6,528	7,476	30,183
Damage Claims	-	-	1,439	-	3,738
Expendable Fluids	-	-	-	36	60
Safety/Medical Supplies	-	-	-	-	5,780
Tires	-	112	301	1,114	7,478
Uniform Expense	46	-	9,962	4,832	22,723
Janitorial	186	145	1,386	1,056	3,800
Computer Equipment	1,598	-	5,766	-	6,466
R & M Buildings - Inside	-	-	-	-	2,640
Util Costs - Util Fund	967	449	9,908	5,779	14,421
Covid-19 Expenses	-	1,625	957	1,625	1,862
Streetlights	-	-	6,536	-	6,536
Auto & Truck Fuel	3,557	1,776	10,789	7,971	28,974
Food	254	67	657	665	2,364
Sm Tool & Min Equip	791	2,613	9,673	6,423	53,499
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	7,397	948	11,923	7,810	29,832
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	975,729	946,624	5,272,575	4,866,050	12,944,401
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-

<b>SUPPLIES (ACTUAL)</b>	\$ 1,005,436	\$ 966,346	\$ 5,447,012	\$ 4,988,809	\$ 13,664,705
AS BUDGET	\$ 986,383	\$ 1,055,868	\$ 4,931,915	\$ 5,279,342	Not Applicable
% ACTUAL TO BUDGET	101.93%	91.52%	110.44%	94.50%	Not Applicable

**CAPITAL OUTLAY**

Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 33,243	\$ 30,351	\$ 166,464	\$ 152,343	\$ 363,171

<b>CAPITAL OUTLAY (ACTUAL)</b>	\$ 33,243	\$ 30,351	\$ 166,464	\$ 152,343	\$ 363,171
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

**FUND TRANSFERS**

Admin Alloc - Adm Exp	\$ 65,769	\$ 82,838	\$ 360,100	\$ 416,144	\$ 890,959
Transfer To Gf	85,641	84,199	452,781	425,133	1,139,558
Transfer To Cip	-	-	-	-	-
Transfer - E&R	-	-	-	-	-

<b>FUND TRANSFERS (ACTUAL)</b>	\$ 151,411	\$ 167,037	\$ 812,880	\$ 841,276	\$ 2,030,517
AS BUDGET	\$ 277,595	\$ 270,566	\$ 1,387,523	\$ 1,352,828	Not Applicable
% ACTUAL TO BUDGET	54.56%	61.74%	58.58%	62.19%	Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	\$ 1,375,030	\$ 1,380,739	\$ 7,276,556	\$ 6,806,038	\$ 18,062,865
AS BUDGET	\$ 1,429,807	\$ 1,485,877	\$ 7,149,034	\$ 7,429,387	Not Applicable
% ACTUAL TO BUDGET	96.17%	92.92%	101.78%	91.61%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2021 | FY 2021



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 1.70%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

MOST RECENT  
12-MONTH

May 2021

May 2020

FY2021 YTD

FY2020 YTD

## FINANCIALS

## Revenues

RETAIL SALES	\$	580,454	\$	510,724	\$	2,960,284	\$	2,537,587	\$	6,582,641
OTHER REVENUES		28,331		35,623		185,144		238,007		446,611
ADJUSTMENTS		(5,466)		68,234		(4,075)		(54,846)		(30,514)
<b>Total Revenues</b>	<b>\$</b>	<b>603,318</b>	<b>\$</b>	<b>614,581</b>	<b>\$</b>	<b>3,141,353</b>	<b>\$</b>	<b>2,720,748</b>	<b>\$</b>	<b>6,998,738</b>

## Expenses

PERSONNEL	\$	68,475	\$	92,841	\$	394,070	\$	339,736	\$	920,614
PURCHASED & CONTRACTED SVC		8,054		7,056		72,648		59,415		203,664
PURCHASED PROPERTY SERVICES		894		8,573		18,888		38,511		40,710
SUPPLIES		23,121		30,577		128,642		107,221		337,385
COST OF GOODS SOLD		258,623		302,254		1,323,428		1,411,454		3,496,823
DEPR, DEBT SVC & OTHER COSTS		114,743		97,446		604,968		490,064		1,296,726
FUND TRANSFERS		102,998		33,725		545,159		161,056		780,059
<b>Total Combined Expenses</b>	<b>\$</b>	<b>576,908</b>	<b>\$</b>	<b>572,470</b>	<b>\$</b>	<b>3,087,803</b>	<b>\$</b>	<b>2,607,457</b>	<b>\$</b>	<b>7,075,983</b>

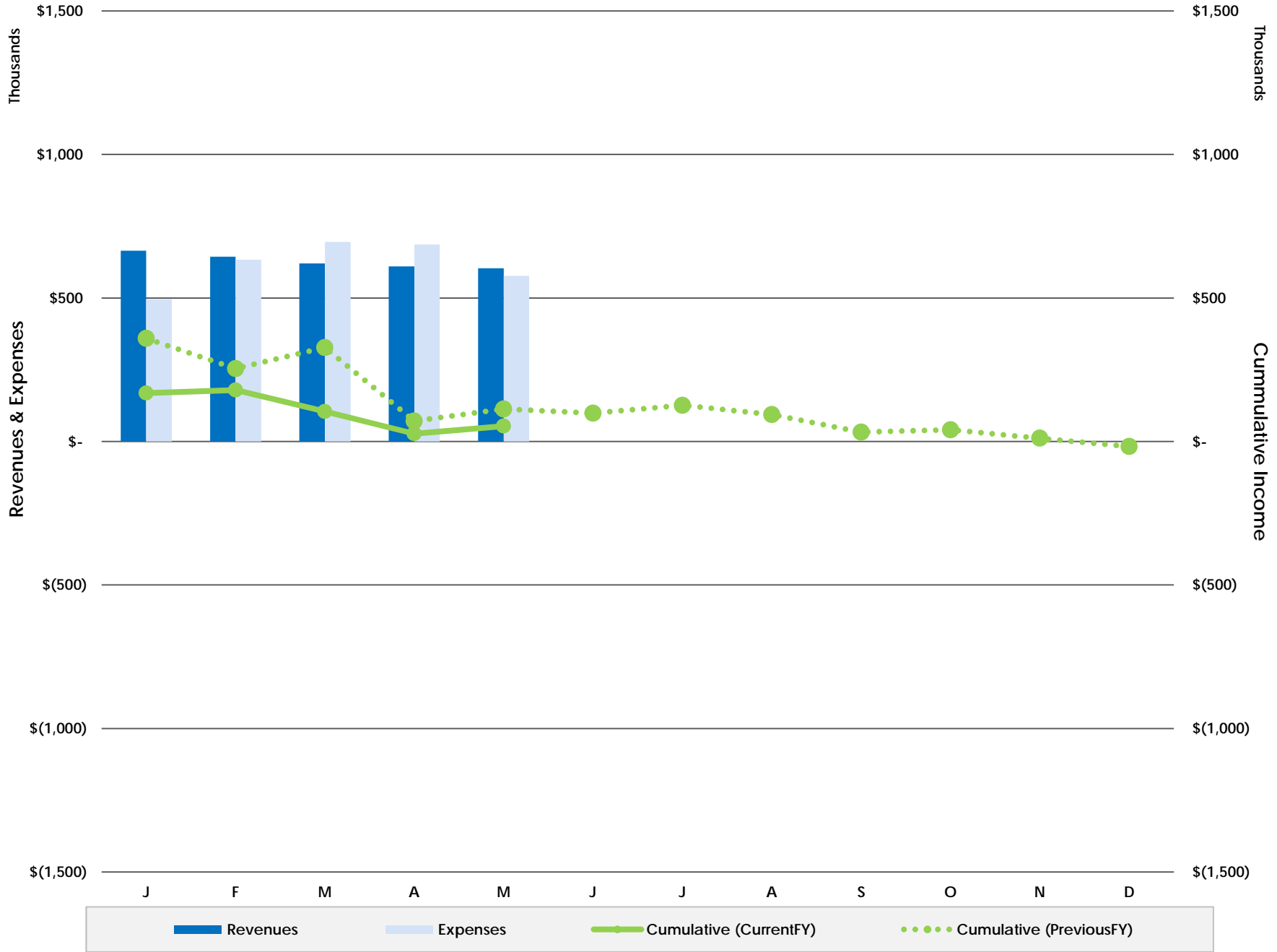
## Income

Before Transfer	\$	129,408	\$	75,836	\$	598,708	\$	274,346	\$	702,815
After Transfer	\$	26,410	\$	42,111	\$	53,549	\$	113,290	\$	(77,245)

## Margin

Before Transfer		21.45%		12.34%		19.06%		10.08%		10.04%
After Transfer		4.38%		6.85%		1.70%		4.16%		-1.10%

CHART 1  
MONTHLY DIRECTOR'S REPORT  
REVENUE, EXPENSE & INCOME SUMMARY  
FISCAL YEAR 2021



MOST RECENT  
12-MONTH

May 2021

May 2020

FY2021 YTD

FY2020 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	253,351	\$	222,516	\$	1,370,659	\$	1,128,744	\$	2,885,840
DVR SERVICE		21,900		19,191		110,482		96,850		241,970
FIBER OPTICS		50,666		46,179		245,005		229,493		573,629
INTERNET		218,960		189,706		1,075,566		916,860		2,493,203
TELEPHONE		33,735		30,765		148,938		153,103		362,340
SET TOP BOX		1,843		2,367		9,635		12,537		25,659
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>580,454</b>	<b>\$</b>	<b>510,724</b>	<b>\$</b>	<b>2,960,284</b>	<b>\$</b>	<b>2,537,587</b>	<b>\$</b>	<b>6,582,641</b>

## OTHER REVENUES

CATV INSTALL/UPGRADE	\$	185	\$	725	\$	2,250	\$	18,175	\$	8,135
MARKETPLACE ADS		-		-		-		-		-
PHONE FEES		615		834		3,469		3,078		8,253
EQUIPMENT SALES		-		7,790		-		38,854		53,768
MODEM RENTAL		8,025		1,928		39,958		9,621		53,428
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		9,163		4,630		71,712		40,216		131,219
ADMIN ALLOCATION		10,343		12,056		67,755		90,456		136,796
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		-		-		-		-		-
MISCELLANEOUS		-		7,661		-		37,608		55,011
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>28,331</b>	<b>\$</b>	<b>35,623</b>	<b>\$</b>	<b>185,144</b>	<b>\$</b>	<b>238,007</b>	<b>\$</b>	<b>446,611</b>

## Adjustment

Note: Adjustment added to match Financials

Adjustment	\$	(5,466)	\$	68,234	\$	(4,075)	\$	(54,846)	\$	(30,514)
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>603,318</b>	<b>\$</b>	<b>614,581</b>	<b>\$</b>	<b>3,141,353</b>	<b>\$</b>	<b>2,720,748</b>	<b>\$</b>	<b>6,998,738</b>

**SUMMARY**

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
Personnel	\$ 68,475	\$ 92,841	\$ 394,070	\$ 339,736	\$ 920,614
Purchased & Contracted Svc	8,054	7,056	72,648	59,415	203,664
Purchased Property Services	894	8,573	18,888	38,511	40,710
Supplies	23,121	30,577	128,642	107,221	337,385
Cost of Goods Sold	258,623	302,254	1,323,428	1,411,454	3,496,823
Depr, Debt Svc & Other Costs	114,743	97,446	604,968	490,064	1,296,726
Fund Transfers	102,998	33,725	545,159	161,056	780,059
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 576,908</b>	<b>\$ 572,470</b>	<b>\$ 3,087,803</b>	<b>\$ 2,607,457</b>	<b>\$ 7,075,983</b>

**TELECOM**

**Personnel**

Salaries	\$ 43,590	\$ 67,680	\$ 247,632	\$ 243,646	\$ 604,523
Benefits	24,886	25,161	146,437	96,091	316,092
<b>Total Personnel (ACTUAL)</b>	<b>\$ 68,475</b>	<b>\$ 92,841</b>	<b>\$ 394,070</b>	<b>\$ 339,736</b>	<b>\$ 920,614</b>

**Purchased & Contracted Svc**

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	47	-	179	713
Web Design	-	-	-	41	-
Consulting - Technical	-	-	171	6,750	9,171
HOLIDAY EVENTS	-	-	-	650	-
Lawn Care & Maintenance	-	-	-	-	89
Security Systems	349	129	478	258	1,490
Pest Control	-	-	-	-	-
Maintenance	992	250	5,060	2,645	16,056
Equipment Rents/Leases	188	454	939	2,005	1,572
Pole Equip. Rents/Leases	-	2,000	2,000	2,000	2,000
Equipment Rental	15	-	44	58	145
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	-	59
Outside Maintenance	-	-	12,795	6,565	18,797
EQUIPMENT RENTS / LEASES	-	267	-	1,066	(1,066)
POLE EQUIPMENT RENTS / LEASES	-	2,726	2,679	2,726	2,679
MAINTENANCE CONTRACTS	266	69	7,160	4,205	12,776
EQUIPMENT RENTAL	10	-	29	39	96
COMMUNICATION SERVICES	997	1,115	5,832	7,209	17,749
INTERNET COSTS	530	-	2,120	1,292	6,360
POSTAGE	-	-	105	-	105
TRAVEL EXPENSE	-	-	-	-	-
DUES/FEES	-	-	2,353	-	4,828
VEHICLE TAG & TITLE FEE	-	-	-	-	-
FCC FEES	4,660	-	18,795	13,313	50,643
GA DEPT OF REV FEES	-	-	-	-	-
TRAINING & EDUCATION -EMPLOYEE	-	-	-	8,360	265
CONTRACT LABOR	48	-	12,089	-	59,138
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	56	-
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 8,054</b>	<b>\$ 7,056</b>	<b>\$ 72,648</b>	<b>\$ 59,415</b>	<b>\$ 203,664</b>



**TELECOM: EXPENSES**

REPORTING PERIOD: 05/2021

MONR 105  
 MOST RECENT  
 12-MONTH

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	846	1,336	5,423	6,614	14,237
Postage	-	-	10	-	10
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	260
Marketing Expense	-	-	-	-	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	1,166	78	1,166
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	182	-
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	200	-	400
Uniform Rental	-	-	-	-	-
Contract Labor	48	7,237	12,089	31,043	22,637
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	594	-
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 894</b>	<b>\$ 8,573</b>	<b>\$ 18,888</b>	<b>\$ 38,511</b>	<b>\$ 40,710</b>

TELECOM (Continued)

Supplies

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	497	123
Postage	-	-	-	-	-
Auto Parts	76	671	1,921	2,468	3,750
CONSTRUCTION MATERIALS	-	5,414	3,745	9,824	36,651
Damage Claims	-	-	-	-	-
EXPENDABLE FLUIDS	22	-	38	-	60
Tires	167	1,777	167	1,777	971
Uniform Expense	44	-	3,632	-	3,632
Janitorial Supplies	209	145	1,409	1,000	3,082
Equipment Parts	240	(333)	487	2,894	2,020
R&M Building - Inside	-	-	202	-	202
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	2,006	7,869	11,582	20,361	42,872
Sys R&M - Inside/Shipping	-	-	-	-	-
COVID-19 EXPENSES	-	-	957	-	1,673
Utility Costs	3,036	4,495	13,286	19,163	27,799
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,420	1,155	4,099	4,314	11,669
Food	70	67	355	392	982
Small Tools & Minor Equipment	95	244	435	2,379	3,691
Small Operating Supplies	920	1,446	3,431	5,895	17,653
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	1,017	771	1,266
AUTO PARTS	-	-	-	-	-
CONSTRUCTION MATERIALS	-	553	11,992	785	30,215
UNIFORM EXPENSE	-	-	-	683	-
JANITORIAL SUPPLIES	-	-	256	66	403
COMPUTER EQUIP NON-CAP	199	-	4,501	2,574	5,580
EQUIPMENT PARTS	-	-	599	1,442	968
REPAIRS & MAINTENANCE	4,119	-	32,643	3,833	47,511
COVID-19 EXPENSES	-	18	957	18	1,212
UTILITY COSTS	1,821	-	7,260	-	29,141
AUTO & TRUCK FUEL	1,420	1,121	4,099	4,280	11,708
SMALL TOOLS & MINOR EQUIPMENT	222	74	1,840	3,330	9,785
SMALL OPERATING SUPPLIES	4,886	4,135	6,984	9,847	21,373
CONSTRUCTION IN PROGRESS	-	-	-	-	-
DEPRECIATION EXPENSE	2,150	1,726	10,748	8,629	21,103
EQUIPMENT	-	-	-	-	-
<b>Total Supplies (ACTUAL)</b>	<b>\$ 23,121</b>	<b>\$ 30,577</b>	<b>\$ 128,642</b>	<b>\$ 107,221</b>	<b>\$ 337,385</b>

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	16,521	15,548	80,487	82,666	194,518
Cost of Sales CATV	214,304	257,471	1,115,506	1,190,030	2,959,518
Cost of Sales Internet	19,273	19,171	91,757	89,260	234,450
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	8,525	10,064	35,678	49,498	108,337
Cost of Programming CATV	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 258,623</b>	<b>\$ 302,254</b>	<b>\$ 1,323,428</b>	<b>\$ 1,411,454</b>	<b>\$ 3,496,823</b>

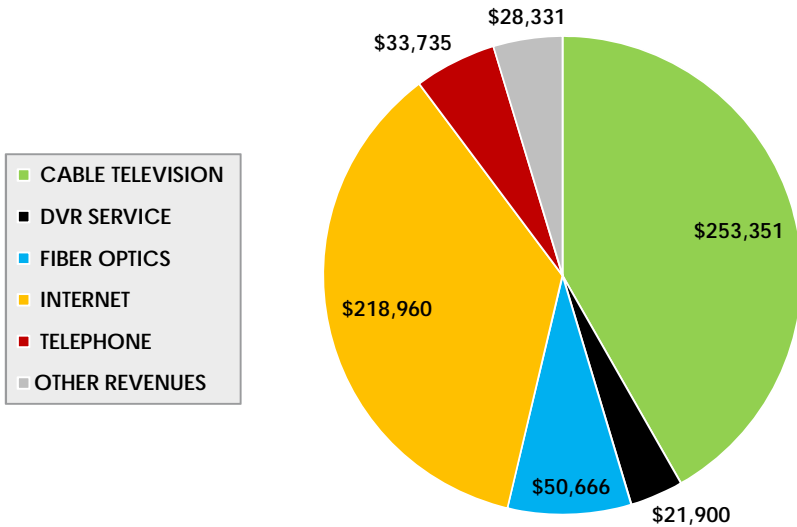
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	14,608	14,608	73,040	73,920	160,687
INTEREST EXP - 2020 REV BONDS	43,089	-	215,446	-	288,697
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	65,769	82,838	360,099	416,144	890,959
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 114,743</b>	<b>\$ 97,446</b>	<b>\$ 604,968</b>	<b>\$ 490,064</b>	<b>\$ 1,296,726</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	17,687	16,098	90,583	79,189	197,153
TRANS OUT UTIL 5% TO GEN FUND	19,542	17,627	94,477	81,867	222,807
ADMIN ALLOC - ADMIN EXPENSES	65,769	-	360,099	-	360,099
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 102,998</b>	<b>\$ 33,725</b>	<b>\$ 545,159</b>	<b>\$ 161,056</b>	<b>\$ 780,059</b>

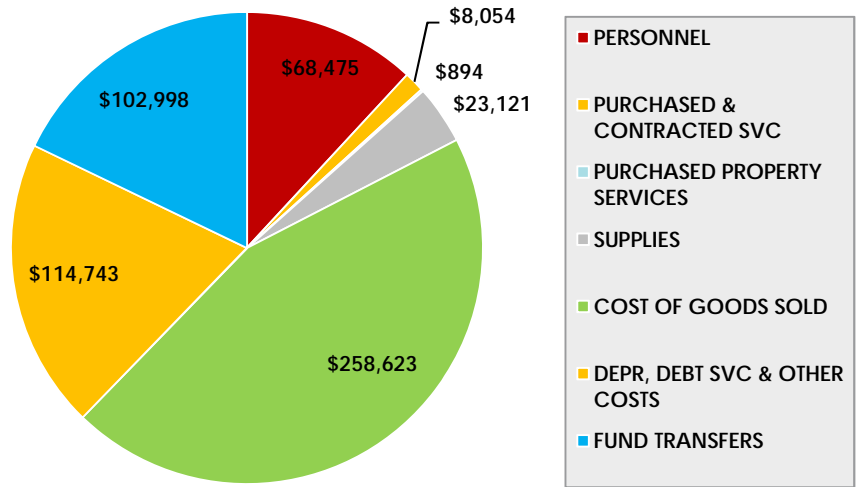
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 576,908</b>	<b>\$ 572,470</b>	<b>\$ 3,087,803</b>	<b>\$ 2,607,457</b>	<b>\$ 7,075,983</b>
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CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

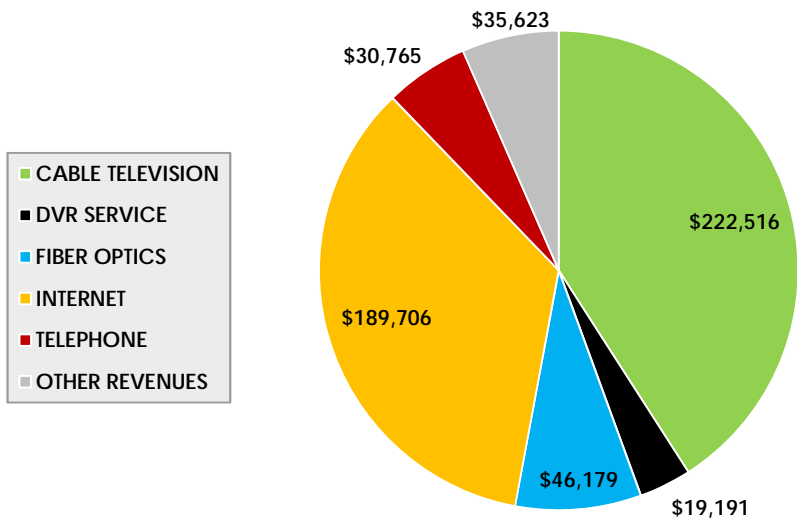
REVENUES [May 2021]



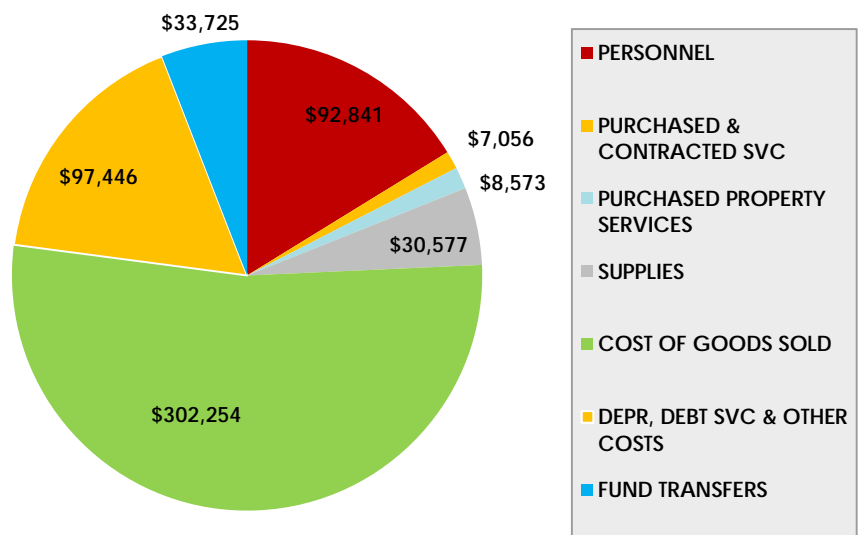
EXPENSES [May 2021]



REVENUES [May 2020]



EXPENSES [May 2020]



MOST RECENT  
12-MONTH

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,127	2,815	11,663	14,285	30,875
Revenue (\$)	\$ 240,044	\$ 212,613	\$ 1,310,295	\$ 1,078,694	\$ 2,757,402
Revenue Per Bill (\$)	\$ 113	\$ 76	\$ 112	\$ 76	\$ 89
<b>MINI BASIC</b>					
Number of Bills	266	163	1,213	837	2,371
Revenue (\$)	\$ 9,694	\$ 6,147	\$ 41,692	\$ 31,550	\$ 84,731
Revenue Per Bill (\$)	\$ 36	\$ 38	\$ 34	\$ 38	\$ 36
<b>BOSTWICK</b>					
Number of Bills	11	15	57	75	153
Revenue (\$)	\$ 1,265	\$ 1,146	\$ 6,570	\$ 5,730	\$ 13,747
Revenue Per Bill (\$)	\$ 115	\$ 76	\$ 115	\$ 76	\$ 90
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	5	25	25	60
Revenue (\$)	\$ 1,550	\$ 1,550	\$ 7,750	\$ 7,750	\$ 18,600
Revenue Per Bill (\$)	\$ 310	\$ 310	\$ 310	\$ 310	\$ 310
<b>SHOWTIME</b>					
Number of Bills	3	9	19	45	60
Revenue (\$)	\$ 44	\$ 137	\$ 255	\$ 651	\$ 808
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 13	\$ 14	\$ 13
<b>SHOW/HBO</b>					
Number of Bills	6	8	36	40	100
Revenue (\$)	\$ 75	\$ 100	\$ 445	\$ 493	\$ 1,222
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	2	2	10	13	25
Revenue (\$)	\$ 29	\$ 29	\$ 147	\$ 190	\$ 362
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14

MOST RECENT  
12-MONTH

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>HBO</b>					
Number of Bills	22	27	118	119	305
Revenue (\$)	\$ 322	\$ 396	\$ 1,712	\$ 1,703	\$ 4,370
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 14
<b>MAX/HBO</b>					
Number of Bills	5	6	29	27	78
Revenue (\$)	\$ 63	\$ 75	\$ 361	\$ 328	\$ 939
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	18	21	98	109	252
Revenue (\$)	\$ 264	\$ 322	\$ 1,432	\$ 1,655	\$ 3,659
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
<b>DVR</b>					
Number of Bills	142	147	720	737	1,764
Revenue (\$)	\$ 16,437	\$ 14,092	\$ 83,119	\$ 70,157	\$ 180,914
Revenue Per Bill (\$)	\$ 116	\$ 96	\$ 115	\$ 95	\$ 103
<b>NON DVR</b>					
Number of Bills	37	44	174	210	467
Revenue (\$)	\$ 4,440	\$ 4,085	\$ 22,161	\$ 21,697	\$ 48,580
Revenue Per Bill (\$)	\$ 120	\$ 93	\$ 127	\$ 103	\$ 104
<b>SET TOP BOX</b>					
Number of Bills	150	191	784	1,016	2,077
Revenue (\$)	\$ 1,843	\$ 2,367	\$ 9,635	\$ 12,537	\$ 25,659
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	55	53	284	275	691
Revenue (\$)	\$ 863	\$ 796	\$ 4,375	\$ 3,940	\$ 10,246
Revenue Per Bill (\$)	\$ 16	\$ 15	\$ 15	\$ 14	\$ 15
<b>ADD'L NON DVR BOX</b>					
Number of Bills	13	20	69	105	192
Revenue (\$)	\$ 160	\$ 218	\$ 827	\$ 1,056	\$ 2,229
Revenue Per Bill (\$)	\$ 12	\$ 11	\$ 12	\$ 10	\$ 12
<b>FIBER</b>					
Number of Bills	178	111	778	541	1,594
Revenue (\$)	\$ 50,666	\$ 46,179	\$ 245,005	\$ 229,493	\$ 573,629
Revenue Per Bill (\$)	\$ 285	\$ 416	\$ 315	\$ 424	\$ 360
<b>INTERNET</b>					
Number of Bills	4,117	3,890	20,439	19,026	48,540
Revenue (\$)	\$ 216,222	\$ 186,698	\$ 1,061,836	\$ 902,303	\$ 2,460,423
Revenue Per Bill (\$)	\$ 53	\$ 48	\$ 52	\$ 47	\$ 51
<b>WIRELESS INTERNET</b>					
Number of Bills	39	44	195	218	477
Revenue (\$)	\$ 2,738	\$ 3,008	\$ 13,730	\$ 14,556	\$ 32,779
Revenue Per Bill (\$)	\$ 70	\$ 68	\$ 70	\$ 67	\$ 69
<b>RESIDENTIAL PHONE</b>					
Number of Bills	799	843	4,066	4,224	9,984
Revenue (\$)	\$ 5,606	\$ 10,060	\$ 25,842	\$ 50,165	\$ 107,064
Revenue Per Bill (\$)	\$ 7	\$ 12	\$ 6	\$ 12	\$ 11
<b>COMMERCIAL PHONE</b>					
Number of Bills	285	284	1,424	1,408	3,413
Revenue (\$)	\$ 18,784	\$ 20,705	\$ 94,841	\$ 102,938	\$ 227,022
Revenue Per Bill (\$)	\$ 66	\$ 73	\$ 67	\$ 73	\$ 67
<b>TOTAL REVENUES</b>	<b>\$ 571,108</b>	<b>\$ 510,724</b>	<b>\$ 2,932,030</b>	<b>\$ 2,537,587</b>	<b>\$ 6,554,387</b>

CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR





CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

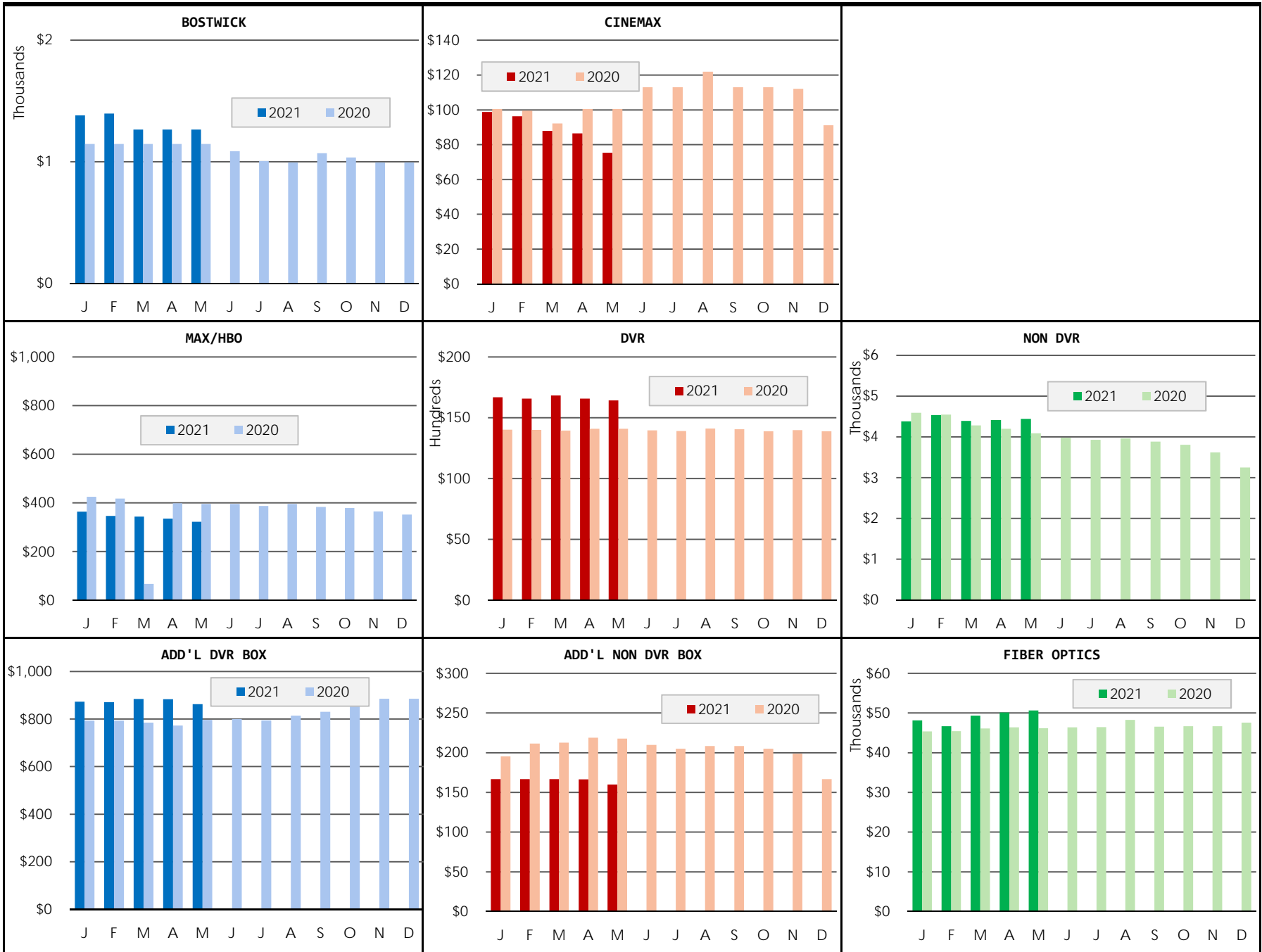
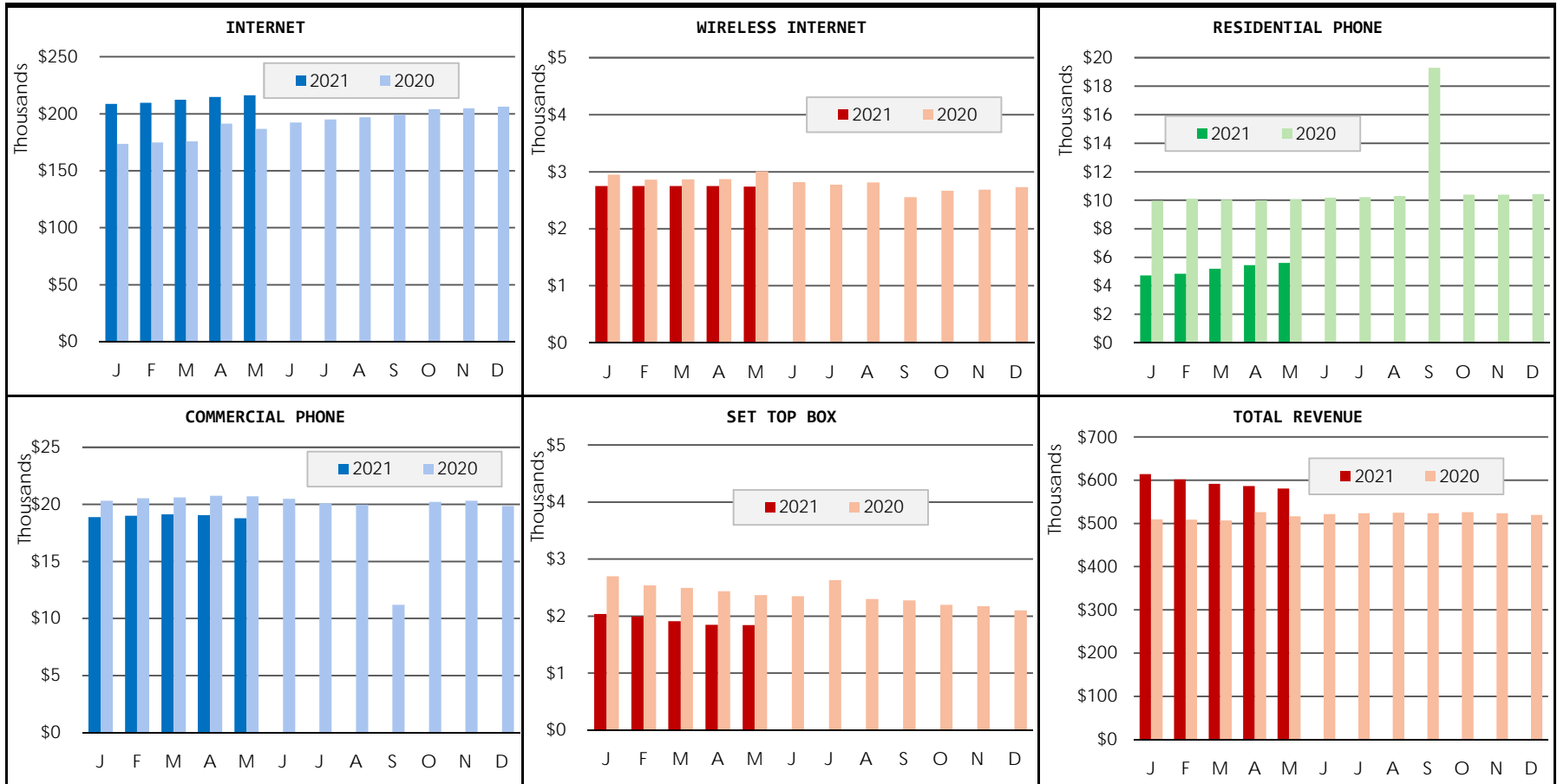


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER & GAS  
MONTHLY REPORT**

**JULY  
2021**

## 2021 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or City</i>
<b>Natural Gas</b>					
Hwy 186 Gas main extension	Jan-21	Dec-21	13,200' of 26,000' installed to date. Line pressure tested & gassed	Started	City
Hwy 83 Good Hope to Chandler Road main extension	Oct-21	Nov-21	Install 10,500' of 4" plastic gas main	Material delivered	City
Chandler Road to Old Monroe-Madison Rd main extension	Aug-21	Oct-21	Install 15,000' of 4" plastic gas main/will serve 5 chicken houses	Material delivered	City
Old Monroe-Madison Rd to Morgan County line	Jun-21	Aug-21	Install 23,000' of 4" plastic gas main/will serve 4 chicken houses	Start June 7th	City
Poplar Street main install/renewal	Mar-21	Apr-21	Install 2800' of new 2" plastic main and 1500' of 2" steel main renewal (under runway)	Planning Stage	City
Southview Drive, Bolton Street, Preece Street, Reese Street and Olympian Way main renewal	Jan-21	Feb-21	Replace 3000' of 2" steel with 2" plastic	Near Completion	City
Victory Drive Gas Renewal	Jan-21	Jun-21	Replace 1500' of 2" steel with 2" plastic	Planning Stage	Planning
Harris & Lacy Streets Gas Renewal	Apr-21	Aug-21	Replace 2000' of 2" steel with 2" plastic	Planning Stage	Planning
Main extension MAB Development	Mar-21	Apr-21	Install 2"/4" plastic thru MAB development/services installed	Completed	City
<b>Sewer Collection</b>					
Gratis Rd/Birch St/Hwy 78 I & I repairs	Mar-21	Apr-21	Raise 12 manholes along Jacks Creek located in flood area	Material Ordered	City
2018 CDBG	Sep-18	Jul-20	Patching complete / Paving to begin in April 2021	Completed	Contractor
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Contractor stated laying pipe, has encountered lots of rock	Awarded	Contractor
<b>Sewer Treatment Plant</b>					
Design/Review for WWTP rehab	Jan-21	Jan-22	Awarded to Heavy Constructors Inc. Notice to proceed given	Awarded	Contractor
<b>Water Distribution</b>					
30" Raw Water Main / 20" Finished Water Main	Jan-21	Jan-22	Submitted to EPD for approval	Design Near Completion	Contractor
18" water main from plant to MAB Development	Apr-21	Jul-21	Contractor has installed pipe from Mayfield Drive to Nowell Street	Started	Contractor
S. Broad St main extension Mears St to John's Supermarket	May-21	Jun-21	Install 1500' of 10" water main for pressure improvements	Crew has started	City
Hwy 78 East 1500' main extension Jim Daws Rd	Mar-21	Jun-21	Install 8" main extension beginning @ Jim Daws Rd along Hwy 78 East	On hold	City
Monroe-Loganville 20" Water Transmission Main/Pump Station	Jul-18	Apr-21	Chlorination complete, still waiting on pump station contractor to finish control work	Ongoing	Contractor
<b>Water Treatment Plant</b>					

### 2021 CIP Completion

3100' extension of 4" plastic gas main along Unisia Drive (City crews)  
 Hwy 11 South gas main renewal 3.8 miles of 4" steel replaced with 4" plastic (Contractor)  
 Water model of the water distribution system - Weideman & Singleton  
 Installed 4000' of 2" gas main in The Fields @ Alcovy Mountain to serve 61 lots (City crews)  
 Installed 1500' of 10" water main along Piedmont Industrial Parkway (City crews)  
 Installed 1000' of water main along Jim Daws Spur (City crews)  
 Installed 2800' of water main along Poplar Street to serve 4 homes and looped to provide pressure improvements (City crews)  
 Pipeburst 550' of 6" clay sewer main along S. Madison Ave. (City crews)  
 Pipeburst 400' of 6" clay sewer main along Church Street (City crews)  
 Installed 3500' of 20" water main along Cedar Ridge Rd (Contractor)  
 Purchased 2021 Ford F450 service body (Gas Department)  
 Installed 1750' of 2" plastic gas main on Holly Jones Rd (City crews)  
 Replace 3000' of bare steel 2" gas main along Carwood Drive (Contractor)

# WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2021 | FY 2021



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OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 0.835M</b>	<b>\$ 0.981M</b>	<b>\$ 1.286M</b>	<b>\$ 0.815M</b>	<b>\$ 0.930M</b>								<b>\$ 4.846M</b>	<b>\$ 11.650M</b>	<b>\$ 4.526M</b>
PERSONNEL COSTS	\$ 0.196M	\$ 0.195M	\$ 0.190M	\$ 0.334M	\$ 0.208M								\$ 1.124M	\$ 2.531M	\$ 0.932M
CONTRACTED SVC	\$ 0.011M	\$ 0.032M	\$ 0.025M	\$ 0.060M	\$ 0.037M								\$ 0.165M	\$ 1.395M	\$ 0.345M
SUPPLIES	\$ 0.079M	\$ 0.138M	\$ 0.158M	\$ 0.123M	\$ 0.135M								\$ 0.632M	\$ 1.916M	\$ 0.609M
CAPITAL OUTLAY	\$ 0.214M	\$ 0.220M	\$ 0.286M	\$ 0.271M	\$ 0.229M								\$ 1.221M	\$ 2.607M	\$ 0.939M
FUND TRANSFERS	\$ 0.048M	\$ 0.045M	\$ 0.045M	\$ 0.044M	\$ 0.044M								\$ 0.226M	\$ 1.559M	\$ 0.218M
DEPRECIATION	\$ 0.166M	\$ 0.166M	\$ 0.165M	\$ 0.162M	\$ 0.166M								\$ 0.824M	\$ -	\$ 0.771M
<b>EXPENSES</b>	<b>\$ 0.713M</b>	<b>\$ 0.796M</b>	<b>\$ 0.870M</b>	<b>\$ 0.994M</b>	<b>\$ 0.819M</b>								<b>\$ 4.193M</b>	<b>\$ 10.009M</b>	<b>\$ 3.813M</b>
<b>MARGIN</b>	<b>\$ 0.121M</b>	<b>\$ 0.185M</b>	<b>\$ 0.416M</b>	<b>\$ (0.180M)</b>	<b>\$ 0.111M</b>								<b>\$ 0.653M</b>	<b>\$ 1.641M</b>	<b>\$ 0.713M</b>

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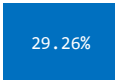
12-MO PROCESSED KGAL



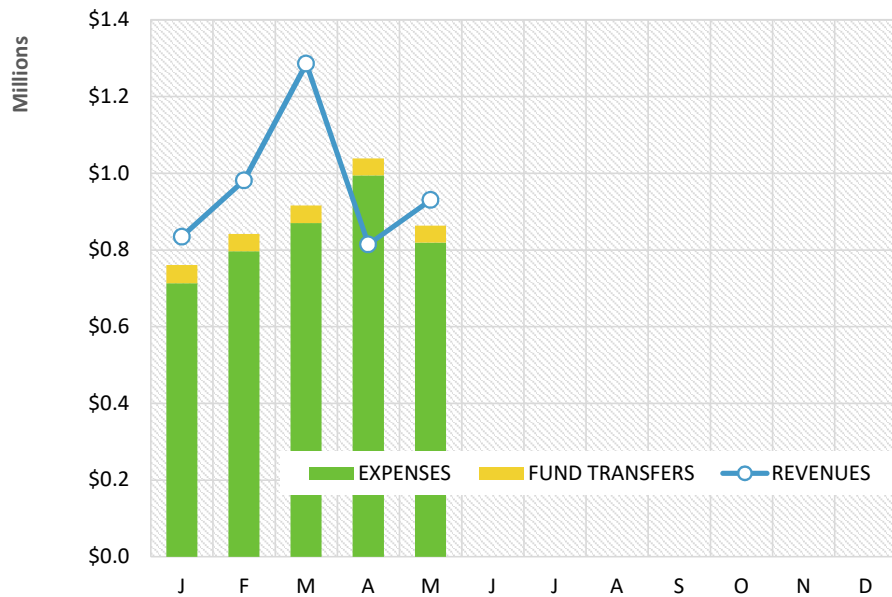
12-MO RETAIL KGAL



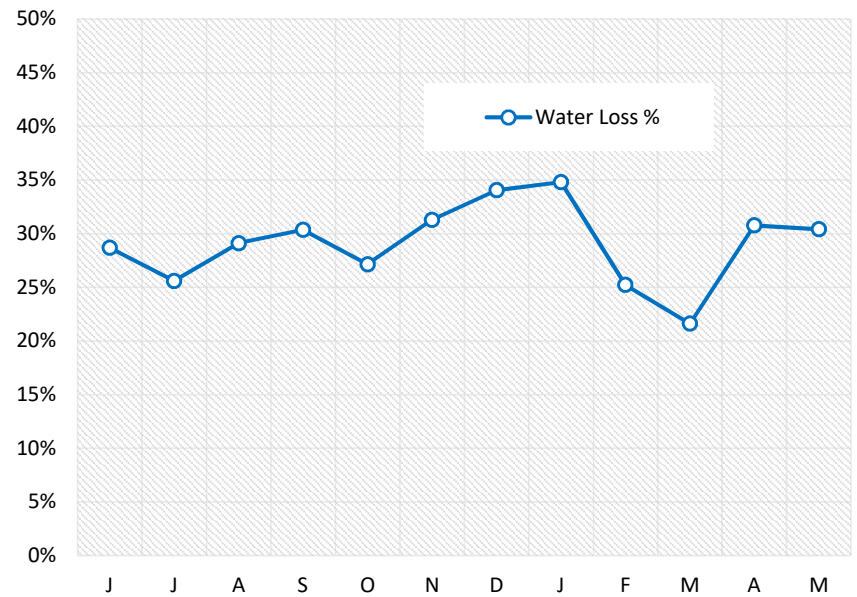
ROLLING 12-MO LINE LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



## RETAIL SALES REPORT

[Jan 2021](#)
[Feb 2021](#)
[Mar 2021](#)
[Apr 2021](#)
[May 2021](#)
[Jun 2021](#)
[Jul 2021](#)
[Aug 2021](#)
[Sep 2021](#)
[Oct 2021](#)
[Nov 2021](#)
[Dec 2021](#)

### CUSTOMER COUNT - WATER

Residential	8,653	8,684	8,740	8,745	8,763
Commercial	939	947	939	943	948
Industrial	1	1	1	1	1
Water Authority	1	1	1	1	1
Residential Sprinkler	461	474	482	496	516
Commercial Sprinkler	83	85	87	84	85
<b>Total</b>	<b>10,138</b>	<b>10,192</b>	<b>10,250</b>	<b>10,270</b>	<b>10,314</b>

YOY Δ	0.40%	0.49%	0.32%	0.05%	0.18%
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### KGALLONS - WATER

Residential	34,525	35,039	32,670	32,123	34,850
Commercial	9,962	10,087	9,595	10,119	12,524
Industrial	1,295	2,502	1,584	1,395	1,094
Water Authority	-	22	-	15	92
<b>Total</b>	<b>45,782</b>	<b>47,650</b>	<b>43,849</b>	<b>43,652</b>	<b>48,560</b>

YOY Δ	1.58%	6.64%	-1.00%	0.69%	6.40%
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### REVENUE - WATER

Residential	\$ 0.297M	\$ 0.303M	\$ 0.285M	\$ 0.281M	\$ 0.300M
Commercial	\$ 0.078M	\$ 0.075M	\$ 0.077M	\$ 0.080M	\$ 0.094M
Industrial	\$ 0.005M	\$ 0.010M	\$ 0.007M	\$ 0.006M	\$ 0.005M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M
<b>Total</b>	<b>\$ 0.380M</b>	<b>\$ 0.388M</b>	<b>\$ 0.369M</b>	<b>\$ 0.367M</b>	<b>\$ 0.399M</b>

YOY Δ	2.13%	6.08%	1.94%	2.60%	6.29%
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# RETAIL SALES REPORT

[Jan 2021](#)
[Feb 2021](#)
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[Dec 2021](#)

### CUSTOMER COUNT - SEWER

Residential	6,635	6,660	6,707	6,702	6,710
Commercial	782	793	783	786	791
Water Authority	1	1	1	1	1
<b>Total</b>	<b>7,418</b>	<b>7,454</b>	<b>7,491</b>	<b>7,489</b>	<b>7,502</b>

YOY Δ                      3.33%            3.40%            3.32%            2.96%            3.13%

### KGALLONS - SEWER

Residential	34,525	35,039	32,670	32,123	34,850
Commercial	9,962	10,087	9,595	10,119	12,524
Water Authority	-	22	-	15	92
<b>Total</b>	<b>44,487</b>	<b>45,148</b>	<b>42,265</b>	<b>42,257</b>	<b>47,466</b>

YOY Δ                      2.32%            5.02%            -0.23%            1.04%            7.67%

### REVENUE - SEWER

Residential	\$ 0.211M	\$ 0.210M	\$ 0.205M	\$ 0.204M	\$ 0.210M
Commercial	\$ 0.117M	\$ 0.120M	\$ 0.118M	\$ 0.122M	\$ 0.142M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
<b>Total</b>	<b>\$ 0.328M</b>	<b>\$ 0.331M</b>	<b>\$ 0.324M</b>	<b>\$ 0.327M</b>	<b>\$ 0.353M</b>

YOY Δ                      0.37%            1.68%            -1.21%            1.91%            14.47%



# SALES STATISTICS

[Jan 2021](#)  
 [Feb 2021](#)  
 [Mar 2021](#)  
 [Apr 2021](#)  
 [May 2021](#)  
 [Jun 2021](#)  
 [Jul 2021](#)  
 [Aug 2021](#)  
 [Sep 2021](#)  
 [Oct 2021](#)  
 [Nov 2021](#)  
 [Dec 2021](#)  
 [YTD](#)

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	4
Commercial	11	11	10	11	13	11
Industrial	1,295	2,502	1,584	1,395	1,094	1,574
Water Authority	-	22	-	15	92	26

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$34	\$35	\$33	\$32	\$34	\$34
Commercial	\$83	\$79	\$82	\$84	\$99	\$85
Industrial	\$5,401	\$10,277	\$6,568	\$5,805	\$4,589	\$6,528
Water Authority	\$169	\$258	\$169	\$229	\$540	\$273

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.5939	\$8.6461	\$8.7351	\$8.7626	\$8.6174	\$8.6710
Commercial	\$7.8103	\$7.3874	\$8.0235	\$7.8586	\$7.4857	\$7.7131
Industrial	\$4.1703	\$4.1074	\$4.1465	\$4.1610	\$4.1943	\$4.1559
Water Authority		\$11.7105		\$15.2900	\$5.8742	\$10.9582
<b>Average</b>	<b>\$6.8582</b>	<b>\$7.9628</b>	<b>\$6.9684</b>	<b>\$9.0180</b>	<b>\$6.5429</b>	<b>\$7.4701</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	5
Commercial	13	13	12	13	16	13
Water Authority	-	22	-	15	92	26

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$31	\$30	\$31	\$31
Commercial	\$149	\$151	\$150	\$155	\$180	\$157
Water Authority	\$1,247	\$1,380	\$1,333	\$1,237	\$1,210	\$1,281

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0971	\$5.9879	\$6.2885	\$6.3392	\$6.0164	\$6.1458
Commercial	\$11.7091	\$11.8748	\$12.2610	\$12.0612	\$11.3684	\$11.8549
Water Authority		\$62.7486		\$82.4373		\$72.5930
<b>Average</b>	<b>\$8.9031</b>	<b>\$26.8705</b>	<b>\$9.2747</b>	<b>\$33.6126</b>	<b>\$8.6924</b>	<b>\$17.4706</b>

MOST RECENT  
12-MONTH

May 2021      May 2020      FY2021 YTD      FY2020 YTD

**SALES REVENUES**

WATER SALES	\$	397,400	\$	420,267	\$	1,881,538	\$	1,816,009	\$	4,932,046
SEWER SALES	\$	349,327	\$	346,961	\$	1,646,165	\$	1,595,273	\$	4,026,021
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>746,727</b>	<b>\$</b>	<b>767,228</b>	<b>\$</b>	<b>3,527,704</b>	<b>\$</b>	<b>3,411,282</b>	<b>\$</b>	<b>8,958,067</b>
AS BUDGET	\$	811,667	\$	758,333	\$	4,058,333	\$	3,791,667		Not Applicable
% ACTUAL TO BUDGET		92.00%		101.17%		86.92%		89.97%		Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$	182	\$	124	\$	969	\$	873	\$	152
MISC REVENUE	\$	5,934	\$	5,448	\$	30,751	\$	28,428	\$	5,485
SALE OF FIXED ASSETS	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	74,075	\$	10,200	\$	322,700	\$	179,317	\$	48,475
REIMB DAMAGE PROP	\$	-	\$	-	\$	1,533	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC WATER	\$	9,501	\$	12,056	\$	56,708	\$	90,456	\$	20,100
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
TRANSFER FROM CIP_WATER	\$	-	\$	-	\$	-	\$	-	\$	-
<b>OTHER REVENUES (WATER)</b>	<b>\$</b>	<b>89,691</b>	<b>\$</b>	<b>27,828</b>	<b>\$</b>	<b>412,661</b>	<b>\$</b>	<b>299,073</b>	<b>\$</b>	<b>74,212</b>

**SEWER**

OP REVENUE	\$	29,243	\$	19,650	\$	151,968	\$	64,750	\$	28,730
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
MISC REVENUE	\$	-	\$	-	\$	-	\$	13,443	\$	2,561
TAP FEES	\$	55,000	\$	3,205	\$	697,000	\$	642,205	\$	40,536
SALE OF ASSETS - SEWAGE	\$	-	\$	-	\$	-	\$	-	\$	-
CUST ACCT FEES	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT CDBG 2018	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEW COLLECT	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER - UTILITY	\$	-	\$	-	\$	-	\$	5,220	\$	-
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
TRANSFER FROM CIP_SEWER	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEWAGE	\$	9,501	\$	12,056	\$	56,708	\$	90,456	\$	20,100
<b>OTHER REVENUES (SEWER)</b>	<b>\$</b>	<b>93,743</b>	<b>\$</b>	<b>34,912</b>	<b>\$</b>	<b>905,676</b>	<b>\$</b>	<b>816,074</b>	<b>\$</b>	<b>91,926</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$</b>	<b>183,435</b>	<b>\$</b>	<b>62,740</b>	<b>\$</b>	<b>1,318,337</b>	<b>\$</b>	<b>1,115,147</b>	<b>\$</b>	<b>166,138</b>
AS BUDGET	\$	148,798	\$	126,768	\$	743,990	\$	633,838		Not Applicable
% ACTUAL TO BUDGET		123.28%		49.49%		177.20%		175.94%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>930,162</b>	<b>\$</b>	<b>829,967</b>	<b>\$</b>	<b>4,846,040</b>	<b>\$</b>	<b>4,526,429</b>	<b>\$</b>	<b>9,124,205</b>
AS BUDGET	\$	960,465	\$	885,101	\$	4,802,324	\$	4,425,504		Not Applicable
% ACTUAL TO BUDGET		96.84%		93.77%		100.91%		102.28%		Not Applicable

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	12-MONTH
PERSONNEL	\$ 208,392	\$ 239,619	\$ 1,124,372	\$ 932,419	\$ 2,486,036
CONTRACTED SERVICES	\$ 37,038	\$ 58,533	\$ 165,152	\$ 344,609	\$ 665,622
SUPPLIES	\$ 134,723	\$ 113,553	\$ 631,589	\$ 609,539	\$ 1,742,178
CAPITAL OUTLAY	\$ 229,103	\$ 184,295	\$ 1,221,459	\$ 938,822	\$ 3,268,904
FUND TRANSFERS	\$ 44,036	\$ 43,509	\$ 226,445	\$ 217,732	\$ 575,555
DEPRECIATION	\$ 165,722	\$ 154,032	\$ 823,806	\$ 770,740	\$ 1,767,489
<b>TOTAL</b>	<b>\$ 819,014</b>	<b>\$ 793,541</b>	<b>\$ 4,192,823</b>	<b>\$ 3,813,861</b>	<b>\$ 10,505,783</b>

**WATER**

**WATER TREATMENT PLANT**

PERSONNEL					
Compensation	\$ 32,953	\$ 32,007	\$ 176,365	\$ 119,140	\$ 374,999
PERSONNEL (ACTUAL)	\$ 51,745	\$ 48,902	\$ 264,530	\$ 191,102	\$ 577,620
AS BUDGET	\$ 53,887	\$ 48,774	\$ 269,437	\$ 243,868	Not Applicable
% ACTUAL TO BUDGET	96.02%	100.26%	98.18%	78.36%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 10,210	\$ 5,525	\$ 44,317	\$ 61,941	\$ 174,461
AS BUDGET	\$ 23,763	\$ 24,693	\$ 118,813	\$ 123,467	Not Applicable
% ACTUAL TO BUDGET	42.97%	22.37%	37.30%	50.17%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 49,248	\$ 34,480	\$ 220,042	\$ 204,651	\$ 617,727
AS BUDGET	\$ 57,921	\$ 52,138	\$ 289,604	\$ 260,688	Not Applicable
% ACTUAL TO BUDGET	85.03%	66.13%	75.98%	78.50%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 163,405	\$ 92,405	\$ 855,007	\$ 470,712	\$ 2,306,370
AS BUDGET	\$ 85,194	\$ 78,614	\$ 425,970	\$ 393,069	Not Applicable
% ACTUAL TO BUDGET	191.80%	117.54%	200.72%	119.75%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 89,850	\$ 86,369	\$ 447,450	\$ 431,684	\$ 970,541
FUND TRANSFERS	\$ 23,170	\$ 22,746	\$ 120,182	\$ 114,387	\$ 315,160
AS BUDGET	\$ 70,832	\$ 66,360	\$ 354,159	\$ 331,802	Not Applicable
% ACTUAL TO BUDGET	32.71%	34.28%	33.93%	34.47%	Not Applicable

**WATER DISTRIBUTION SYSTEM**

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 56,184	\$ 63,695	\$ 293,685	\$ 235,599	\$ 590,092
AS BUDGET	\$ 63,678	\$ 50,449	\$ 318,389	\$ 252,246	Not Applicable
% ACTUAL TO BUDGET	88.23%	126.26%	92.24%	93.40%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 3,998	\$ 7,033	\$ 24,748	\$ 13,683	\$ 88,344
AS BUDGET	\$ 15,629	\$ 14,879	\$ 78,146	\$ 74,396	Not Applicable
% ACTUAL TO BUDGET	25.58%	47.27%	31.67%	18.39%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 28,639	\$ 19,408	\$ 147,021	\$ 93,341	\$ 390,761
AS BUDGET	\$ 24,604	\$ 23,342	\$ 123,021	\$ 116,708	Not Applicable
% ACTUAL TO BUDGET	116.40%	83.15%	119.51%	79.98%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 476,448</b>	<b>\$ 380,563</b>	<b>\$ 2,416,982</b>	<b>\$ 1,817,099</b>	<b>\$ 6,031,076</b>
AS BUDGET	\$ 395,508	\$ 359,248	\$ 1,977,539	\$ 1,796,242	Not Applicable
% ACTUAL TO BUDGET	120.46%	105.93%	122.22%	101.16%	Not Applicable

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	12-MONTH
<b>WASTEWATER</b>					
<b>STORMWATER</b>					
<b>PERSONNEL</b>					
PERSONNEL (ACTUAL)	\$ 22,728	\$ 31,523	\$ 164,278	\$ 129,842	\$ 371,911
AS BUDGET	\$ 15,550	\$ 30,591	\$ 77,752	\$ 152,956	Not Applicable
% ACTUAL TO BUDGET	146.16%	103.05%	211.28%	84.89%	Not Applicable
<b>CONTRACTED SERVICES</b>					
CONTRACTED SERVICES (ACTUAL)	\$ 124	\$ 1,793	\$ 6,439	\$ 17,619	\$ 35,111
AS BUDGET	\$ 8,001	\$ 8,446	\$ 40,004	\$ 42,229	Not Applicable
% ACTUAL TO BUDGET	1.55%	21.23%	16.09%	41.72%	Not Applicable
<b>SUPPLIES</b>					
SUPPLIES (ACTUAL)	\$ 2,164	\$ 2,780	\$ 11,488	\$ 11,759	\$ 40,785
AS BUDGET	\$ 57,921	\$ 52,138	\$ 289,604	\$ 260,688	Not Applicable
% ACTUAL TO BUDGET	3.74%	5.33%	3.97%	4.51%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 65,698	\$ 91,890	\$ 366,451	\$ 468,110	\$ 962,534
AS BUDGET	\$ 132,086	\$ 124,431	\$ 660,431	\$ 622,154	Not Applicable
% ACTUAL TO BUDGET	49.74%	73.85%	55.49%	75.24%	Not Applicable
DEPRECIATION	\$ 1,826	\$ 1,331	\$ 6,981	\$ 5,685	\$ 18,239
DEPRECIATION (ACTUAL)	\$ 1,826	\$ 1,331	\$ 6,981	\$ 5,685	\$ 18,239
<b>SEWAGE</b>					
<b>FUND TRANSFERS</b>					
FUND TRANSFERS (ACTUAL)	\$ 20,866	\$ 20,763	\$ 106,263	\$ 103,345	\$ 260,395
AS BUDGET	\$ 59,125	\$ 52,800	\$ 295,625	\$ 264,000	Not Applicable
% ACTUAL TO BUDGET	35.29%	39.32%	35.95%	39.15%	Not Applicable
DEPRECIATION	\$ 74,047	\$ 66,331	\$ 369,375	\$ 333,371	\$ 778,708
DEPRECIATION (ACTUAL)	\$ 74,047	\$ 66,331	\$ 369,375	\$ 333,371	\$ 778,708
<b>SEWAGE COLLECTION</b>					
<b>PERSONNEL</b>					
PERSONNEL (ACTUAL)	\$ 36,840	\$ 45,487	\$ 184,752	\$ 177,840	\$ 443,847
AS BUDGET	\$ 39,237	\$ 42,418	\$ 196,187	\$ 212,089	Not Applicable
% ACTUAL TO BUDGET	93.89%	107.24%	94.17%	83.85%	Not Applicable
<b>CONTRACTED SERVICES</b>					
CONTRACTED SERVICES (ACTUAL)	\$ 4,644	\$ 10,258	\$ 22,926	\$ 35,879	\$ 64,716
AS BUDGET	\$ 8,313	\$ 8,040	\$ 41,563	\$ 40,198	Not Applicable
% ACTUAL TO BUDGET	55.87%	127.59%	55.16%	89.25%	Not Applicable
<b>SUPPLIES</b>					
SUPPLIES (ACTUAL)	\$ 8,221	\$ 11,123	\$ 34,178	\$ 52,982	\$ 86,853
AS BUDGET	\$ 10,179	\$ 9,904	\$ 50,896	\$ 49,521	Not Applicable
% ACTUAL TO BUDGET	80.77%	112.31%	67.15%	106.99%	Not Applicable
<b>SEWAGE TREATMENT</b>					
<b>PERSONNEL</b>					
PERSONNEL (ACTUAL)	\$ 40,895	\$ 50,012	\$ 217,128	\$ 198,036	\$ 502,566
AS BUDGET	\$ 38,559	\$ 37,113	\$ 192,793	\$ 185,567	Not Applicable
% ACTUAL TO BUDGET	106.06%	134.75%	112.62%	106.72%	Not Applicable
<b>CONTRACTED SERVICES</b>					
CONTRACTED SERVICES (ACTUAL)	\$ 18,062	\$ 33,925	\$ 66,722	\$ 215,488	\$ 302,990
AS BUDGET	\$ 60,517	\$ 55,138	\$ 302,583	\$ 275,688	Not Applicable
% ACTUAL TO BUDGET	29.85%	61.53%	22.05%	78.16%	Not Applicable
<b>SUPPLIES</b>					
SUPPLIES (ACTUAL)	\$ 46,451	\$ 45,762	\$ 218,860	\$ 246,806	\$ 606,053
AS BUDGET	\$ 58,604	\$ 54,530	\$ 293,021	\$ 272,652	Not Applicable
% ACTUAL TO BUDGET	79.26%	83.92%	74.69%	90.52%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 342,566</b>	<b>\$ 412,978</b>	<b>\$ 1,775,842</b>	<b>\$ 1,996,762</b>	<b>\$ 4,474,707</b>
AS BUDGET	\$ 488,092	\$ 475,548	\$ 2,440,459	\$ 2,377,741	Not Applicable
% ACTUAL TO BUDGET	70.18%	86.84%	72.77%	83.98%	Not Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

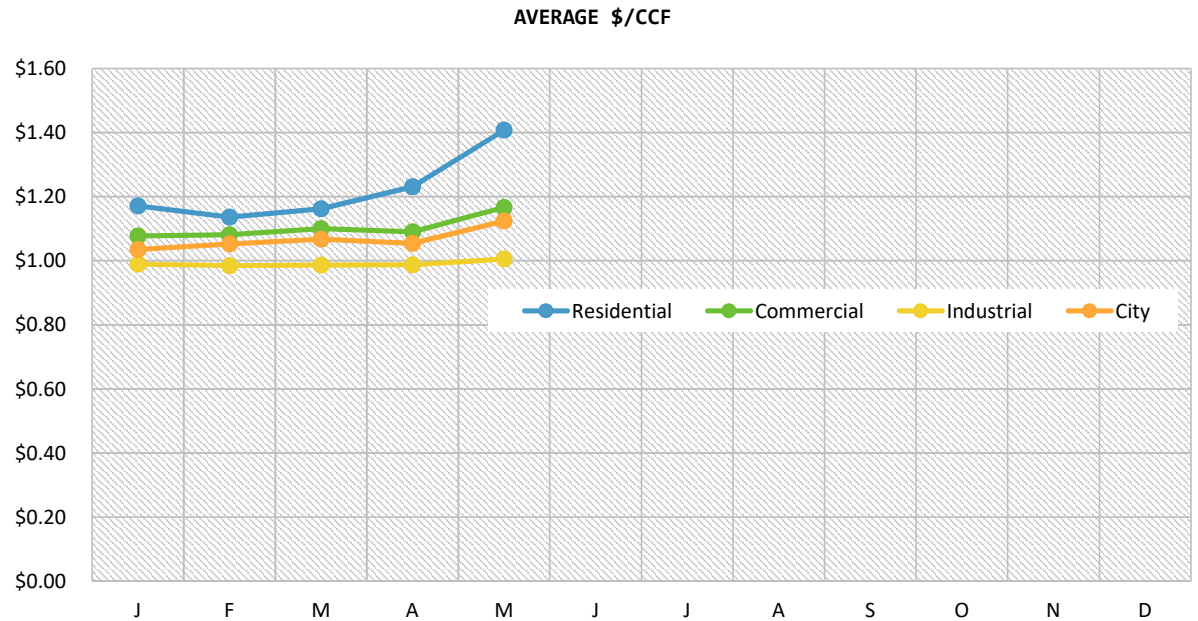
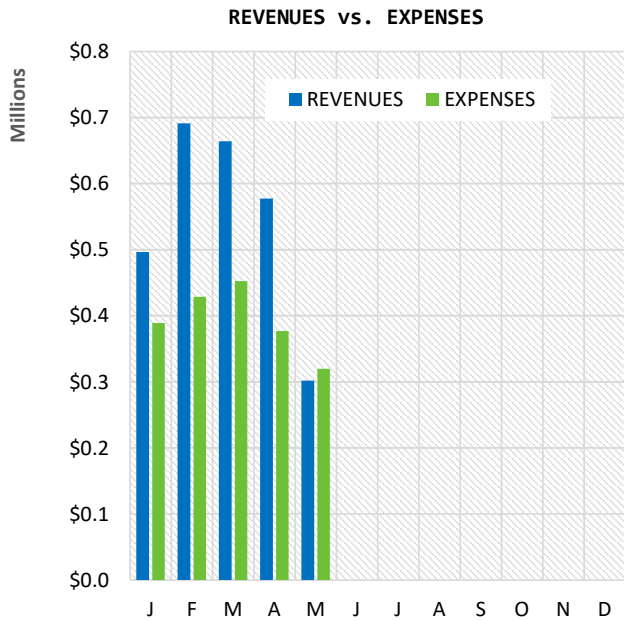
REPORTING PERIOD: 05/2021 | FY 2021



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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 0.496M</b>	<b>\$ 0.691M</b>	<b>\$ 0.664M</b>	<b>\$ 0.578M</b>	<b>\$ 0.302M</b>								<b>\$ 2.731M</b>	<b>\$ 1.697M</b>	<b>\$ 2.170M</b>
PERSONNEL COSTS	\$ 0.048M	\$ 0.046M	\$ 0.047M	\$ 0.066M	\$ 0.057M								\$ 0.264M	\$ 0.276M	\$ 0.215M
CONTRACTED SVC	\$ 0.007M	\$ 0.015M	\$ 0.025M	\$ 0.012M	\$ 0.020M								\$ 0.079M	\$ 0.098M	\$ 0.058M
SUPPLIES	\$ 0.238M	\$ 0.257M	\$ 0.224M	\$ 0.150M	\$ 0.128M								\$ 0.996M	\$ 0.682M	\$ 0.719M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.096M	\$ 0.111M	\$ 0.157M	\$ 0.149M	\$ 0.115M								\$ 0.628M	\$ 0.609M	\$ 0.635M
<b>EXPENSES</b>	<b>\$ 0.389M</b>	<b>\$ 0.429M</b>	<b>\$ 0.452M</b>	<b>\$ 0.377M</b>	<b>\$ 0.320M</b>								<b>\$ 1.966M</b>	<b>\$ 1.666M</b>	<b>\$ 1.626M</b>
<b>MARGIN</b>	<b>\$ 0.108M</b>	<b>\$ 0.262M</b>	<b>\$ 0.212M</b>	<b>\$ 0.201M</b>	<b>\$ (0.018M)</b>								<b>\$ 0.764M</b>	<b>\$ 0.031M</b>	<b>\$ 0.544M</b>



# RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

## CUSTOMER COUNT

Residential	3,437	3,451	3,472	3,478	3,489
Commercial	555	556	554	559	563
Industrial	6	7	7	7	7
City	21	21	21	21	21
<b>Total</b>	<b>4,021</b>	<b>4,037</b>	<b>4,056</b>	<b>4,067</b>	<b>4,082</b>
Year-Over-Year Δ	3.39%	3.51%	3.36%	3.59%	4.37%

## CCF

Residential	0.248M	0.337M	0.321M	0.199M	0.108M
Commercial	0.140M	0.215M	0.189M	0.139M	0.093M
Industrial	0.012M	0.024M	0.022M	0.017M	0.005M
City	0.012M	0.018M	0.016M	0.009M	0.005M
<b>Total</b>	<b>0.430M</b>	<b>0.606M</b>	<b>0.565M</b>	<b>0.383M</b>	<b>0.229M</b>
Year-Over-Year Δ	1.98%	36.37%	19.41%	18.81%	39.43%

## REVENUE

Residential	\$ 0.291M	\$ 0.383M	\$ 0.373M	\$ 0.245M	\$ 0.152M
Commercial	\$ 0.151M	\$ 0.233M	\$ 0.208M	\$ 0.152M	\$ 0.109M
Industrial	\$ 0.012M	\$ 0.023M	\$ 0.021M	\$ 0.017M	\$ 0.005M
Other	\$ 0.016M	\$ 0.012M	\$ 0.016M	\$ 0.016M	\$ 0.016M
City	\$ 0.012M	\$ 0.019M	\$ 0.017M	\$ 0.010M	\$ 0.006M
<b>Total</b>	<b>\$ 0.482M</b>	<b>\$ 0.670M</b>	<b>\$ 0.635M</b>	<b>\$ 0.441M</b>	<b>\$ 0.289M</b>
Year-Over-Year Δ	6.11%	44.53%	31.29%	29.07%	42.69%

# SALES STATISTICS

[Jan 2021](#)
[Feb 2021](#)
[Mar 2021](#)
[Apr 2021](#)
[May 2021](#)
[Jun 2021](#)
[Jul 2021](#)
[Aug 2021](#)
[Sep 2021](#)
[Oct 2021](#)
[Nov 2021](#)
[Dec 2021](#)

YTD

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## AVERAGE CCF/CUSTOMER

Residential	72	98	92	57	31		70
Commercial	253	387	341	249	166		279
Industrial	1,948	3,362	3,094	2,499	766		2,334
City	557	843	755	448	256		572

## AVERAGE \$/CUSTOMER

Residential	\$85	\$111	\$107	\$71	\$44		\$83
Commercial	\$272	\$419	\$375	\$272	\$194		\$306
Industrial	\$1,928	\$3,311	\$3,052	\$2,468	\$770		\$2,306
City	\$576	\$887	\$806	\$473	\$288		\$606

## AVERAGE \$/CCF

Residential	\$1.1711	\$1.1364	\$1.1619	\$1.2314	\$1.4075		\$1.2217
Commercial	\$1.0772	\$1.0810	\$1.0999	\$1.0906	\$1.1663		\$1.1030
Industrial	\$0.9898	\$0.9849	\$0.9862	\$0.9877	\$1.0052		\$0.9908
City	\$1.0356	\$1.0524	\$1.0672	\$1.0546	\$1.1243		\$1.0668
<b>Average</b>	<b>\$1.0684</b>	<b>\$1.0637</b>	<b>\$1.0788</b>	<b>\$1.0911</b>	<b>\$1.1758</b>		<b>\$1.0956</b>



	May 2021	May 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 41,323	\$ 52,998	\$ 256,131	\$ 328,938	\$ 528,952
Demand Storage/Peaking Services	\$ 2,143	\$ 1,469	\$ 10,788	\$ 7,442	\$ 25,380
Supply Charges	\$ 58,650	\$ 28,937	\$ 661,793	\$ 405,099	\$ 884,307
Gas Authority Supply Charges	\$ 2,930	\$ 2,783	\$ 38,328	\$ 36,420	\$ 55,759
Gas Authority Charges	\$ 2,746	\$ 2,236	\$ (74,819)	\$ (98,937)	\$ (92,263)
P.A.C.E	300	300	1,500	1,500	3,600
APGA Annual Dues	-	-	3,368	3,297	3,368
Other	3,374	1,386	18,083	15,324	32,583
<b>TOTAL MGAG BILL</b>	<b>\$ 111,467</b>	<b>\$ 90,108</b>	<b>\$ 915,171</b>	<b>\$ 699,084</b>	<b>\$ 1,441,685</b>

**DELIVERED SUPPLY**

Volume CCF	215,970	177,020	2,394,400	1,935,790	3,376,260
Volume Dth (MGAG)	210,590	172,070	2,324,440	1,881,800	3,279,020

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.5293	0.5237	0.3937	0.3715	0.4397
\$/CCF	0.5161	0.5090	0.3822	0.3611	0.4270

MOST RECENT  
12-MONTH

May 2021      May 2020      FY2021 YTD      FY2020 YTD

SALES REVENUES

NATURAL GAS SALES	\$	288,564	\$	237,866	\$	2,515,841	\$	1,943,927	\$	3,716,967
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>288,564</b>	<b>\$</b>	<b>237,866</b>	<b>\$</b>	<b>2,515,841</b>	<b>\$</b>	<b>1,943,927</b>	<b>\$</b>	<b>3,716,967</b>
AS BUDGET	\$	315,287	\$	296,941	\$	1,576,434	\$	296,941		Not Applicable
% ACTUAL TO BUDGET		91.52%		80.11%		159.59%		654.65%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	-	-	1,150	40	5,101	-	-	-	-	-
CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	3,600	1,638	36,460	19,016	87,300	-	-	-	-	-
OTHER REV	-	-	-	2,015	-	-	-	-	-	-
ADMIN ALLOC	9,501	12,056	56,708	90,456	125,749	-	-	-	-	-
INT/INVEST INCOME	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	-	-	-	-	-	-	-	-	-	-
MGAG REBATE	-	-	120,420	114,493	298,220	-	-	-	-	-
TRANSFER FROM CIP	-	-	-	-	-	-	-	-	-	-
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>13,101</b>	<b>\$</b>	<b>13,694</b>	<b>\$</b>	<b>214,739</b>	<b>\$</b>	<b>226,020</b>	<b>\$</b>	<b>516,370</b>
AS BUDGET	\$	24,097	\$	32,320	\$	120,486	\$	161,600		Not Applicable
% ACTUAL TO BUDGET		54.37%		42.37%		178.23%		139.86%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>301,664</b>	<b>\$</b>	<b>251,559</b>	<b>\$</b>	<b>2,730,580</b>	<b>\$</b>	<b>2,169,947</b>	<b>\$</b>	<b>4,233,337</b>
AS BUDGET	\$	339,384	\$	329,261	\$	1,696,920	\$	1,646,304		Not Applicable
% ACTUAL TO BUDGET		88.89%		76.40%		160.91%		131.81%		Not Applicable

MOST RECENT  
12-MONTH

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 35,946	\$ 36,723	\$ 167,161	\$ 134,691	\$ 130,400
Benefits	20,960	18,957	96,095	79,765	222,972
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 56,910</b>	<b>\$ 55,689</b>	<b>\$ 263,405</b>	<b>\$ 214,624</b>	<b>\$ 353,670</b>
AS BUDGET	\$ 55,273	\$ 53,644	\$ 276,365	\$ 268,222	Not Applicable
% ACTUAL TO BUDGET	102.96%	103.81%	95.31%	80.02%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ 35	\$ -	\$ 725	\$ 69	\$ 14,264
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	148
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	1,656	8	9,672
Vehicle Rep & Maint Outside	1,840	-	3,290	-	3,977
R&M System - Outside	-	4,350	11,572	10,660	29,460
R & M Buildings - Outside	-	66	44	66	456
Maintenance Contracts	745	222	6,936	11,238	8,677
Equip Rent/Lease	810	454	3,737	2,005	12,957
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	25	-	73	97	241
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	78	605	2,230	2,912	6,342
Postage	40	-	81	-	921
Adverstising	-	-	-	912	825
Mkt Expense	3,750	-	5,650	1,050	6,296
Printing	-	-	825	1,715	825
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	778
Fees	-	350	450	553	900
Vehicle Tag & Title Fee	-	-	(39)	-	(8)
Ga Dept Rev Fee	-	-	50	-	100
Training & Ed	90	-	1,655	7,975	2,232
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	12,451	1,374	40,648	18,564	72,177
Shipping/Freight	-	-	-	-	1,575
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 19,863</b>	<b>\$ 7,422</b>	<b>\$ 79,582</b>	<b>\$ 57,823</b>	<b>\$ 172,816</b>
AS BUDGET	\$ 19,571	\$ 19,338	\$ 97,854	\$ 96,688	Not Applicable
% ACTUAL TO BUDGET	101.49%	38.38%	81.33%	59.80%	Not Applicable

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>SUPPLIES</b>					
Gas Cost	107,792	88,423	892,226	678,962	1,458,471
Office Supplies	-	115	211	1,124	1,016
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	-	103	649	1,268
Construction Materials	-	-	13,093	1,183	20,794
Damage Claims	-	-	-	-	-
Expendable Fluids	-	-	44	-	58
Tires	-	-	1,603	1,519	3,384
Uniform Expense	-	838	884	838	3,657
Janitorial	118	63	1,076	446	1,823
Computer Equipment	250	-	250	-	2,935
Equipment Parts	325	29	6,576	115	13,270
Repair & Maintenance	7,135	3,859	45,862	12,047	149,674
Util Costs - Util Fund	360	368	1,815	1,800	4,304
Covid-19 Expenses	-	10,326	957	10,326	2,070
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,920	1,009	6,640	5,132	20,375
Food	161	487	600	802	4,811
Sm Tool & Min Equip	259	826	9,484	10,140	29,062
Meters	2,179	-	2,179	-	2,179
Sm Oper Supplies	7,383	310	12,083	4,065	26,092
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 127,882</b>	<b>\$ 106,653</b>	<b>\$ 995,687</b>	<b>\$ 729,148</b>	<b>\$ 1,745,245</b>
AS BUDGET	\$ 136,497	\$ 12,800	\$ 682,485	\$ 64,000	Not Applicable
% ACTUAL TO BUDGET	93.69%	833.23%	145.89%	1139.29%	Not Applicable

**CAPITAL OUTLAY**

Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 2,160	\$ 2,160	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ -	\$ (3,459)	\$ -	\$ (3,459)
Depr Exp	\$ 16,018	\$ 13,956	\$ 81,113	\$ 69,782	\$ 167,145
Int Exp 2016 Rev Bond	2,524	2,914	12,621	14,572	31,461
Interest Exp - 2020 Rev Bonds	3,417	-	17,087	-	22,897
Issuance Costs	-	-	-	-	22,707
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 21,268</b>	<b>\$ 16,871</b>	<b>\$ 109,522</b>	<b>\$ 86,514</b>	<b>\$ 245,070</b>
AS BUDGET	\$ 2,785	\$ 3,177	\$ 13,924	\$ 15,884	Not Applicable
% ACTUAL TO BUDGET	763.72%	531.07%	786.57%	544.66%	Not Applicable

	May 2021	May 2020	FY2021 YTD	FY2020 YTD	
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 65,769	\$ 82,838	\$ 360,099	\$ 416,144	\$ 890,959
Transfer To Gf	27,845	21,796	158,002	132,044	225,478
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 93,614</b>	<b>\$ 104,634</b>	<b>\$ 518,101</b>	<b>\$ 548,187</b>	<b>\$ 1,116,436</b>
AS BUDGET	\$ 119,012	\$ 108,198	\$ 595,058	\$ 540,988	Not Applicable
% ACTUAL TO BUDGET	78.66%	96.71%	87.07%	101.33%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 319,537</b>	<b>\$ 291,269</b>	<b>\$ 1,966,297</b>	<b>\$ 1,636,297</b>	<b>\$ 3,633,238</b>
AS BUDGET	\$ 333,137	\$ 197,156	\$ 1,665,686	\$ 985,782	Not Applicable
% ACTUAL TO BUDGET	95.92%	147.73%	118.05%	165.99%	Not Applicable



**FIRE  
DEPARTMENT  
CITY COUNCIL  
MONTHLY MEETING**

**JULY 2021**

# City of Monroe Fire Dept

Monroe, GA

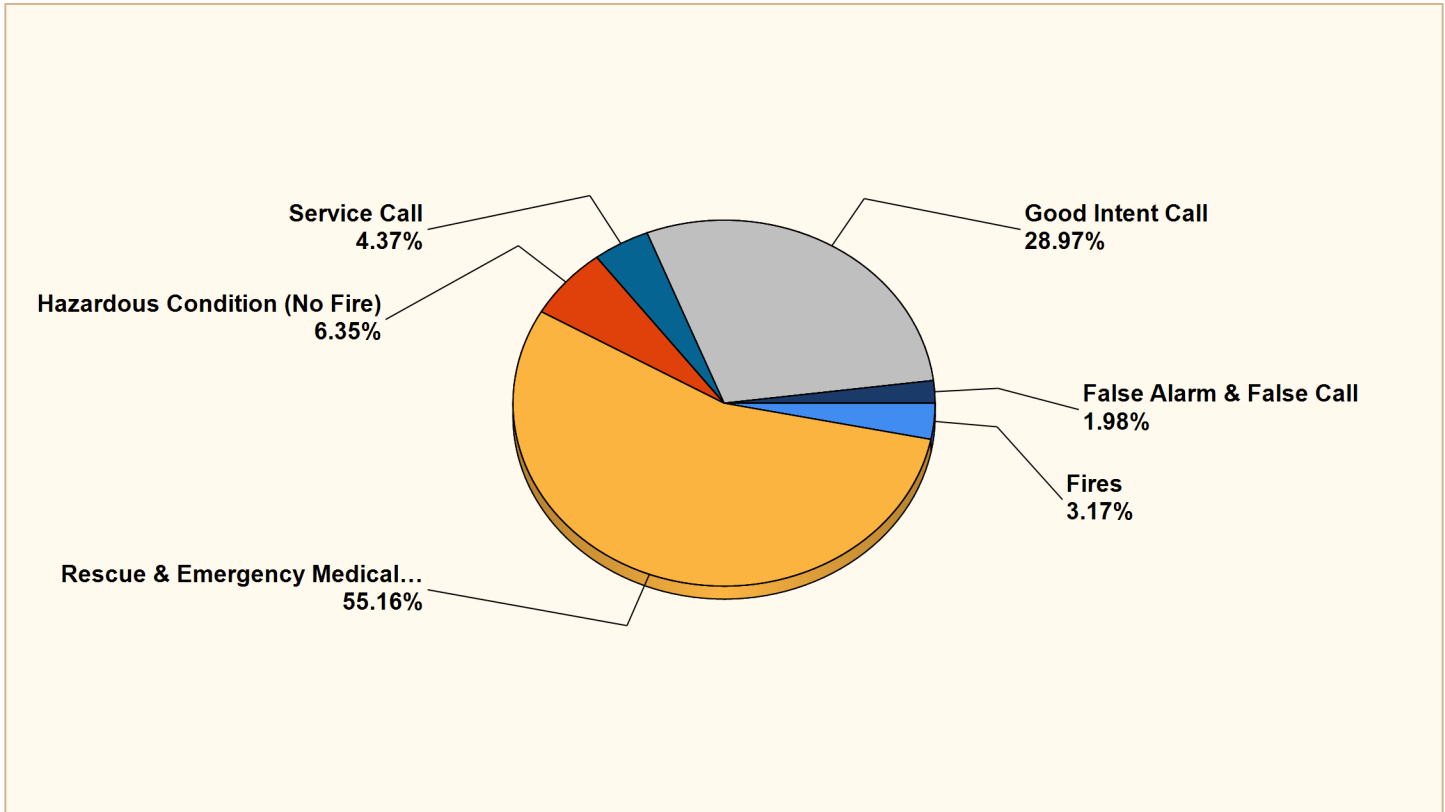
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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	3.17%
Rescue & Emergency Medical Service	139	55.16%
Hazardous Condition (No Fire)	16	6.35%
Service Call	11	4.37%
Good Intent Call	73	28.97%
False Alarm & False Call	5	1.98%
<b>TOTAL</b>	<b>252</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.79%
113 - Cooking fire, confined to container	1	0.4%
114 - Chimney or flue fire, confined to chimney or flue	1	0.4%
131 - Passenger vehicle fire	2	0.79%
132 - Road freight or transport vehicle fire	1	0.4%
151 - Outside rubbish, trash or waste fire	1	0.4%
311 - Medical assist, assist EMS crew	71	28.17%
321 - EMS call, excluding vehicle accident with injury	55	21.83%
322 - Motor vehicle accident with injuries	11	4.37%
324 - Motor vehicle accident with no injuries.	2	0.79%
400 - Hazardous condition, other	8	3.17%
412 - Gas leak (natural gas or LPG)	3	1.19%
444 - Power line down	2	0.79%
445 - Arcing, shorted electrical equipment	2	0.79%
461 - Building or structure weakened or collapsed	1	0.4%
522 - Water or steam leak	6	2.38%
551 - Assist police or other governmental agency	3	1.19%
553 - Public service	1	0.4%
554 - Assist invalid	1	0.4%
611 - Dispatched & cancelled en route	71	28.17%
622 - No incident found on arrival at dispatch address	1	0.4%
651 - Smoke scare, odor of smoke	1	0.4%
733 - Smoke detector activation due to malfunction	1	0.4%
735 - Alarm system sounded due to malfunction	1	0.4%
743 - Smoke detector activation, no fire - unintentional	2	0.79%
745 - Alarm system activation, no fire - unintentional	1	0.4%
<b>TOTAL INCIDENTS:</b>	<b>252</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Monroe Fire Dept

Monroe, GA

This report was generated on 6/17/2021 9:53:01 AM



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## Detailed Losses For Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$316,386.00	\$116,193.00	\$432,579.00	\$144,193.00	\$10,236.00	\$4,864.00	\$15,100.00	\$5,033.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2021-0881	05/11/2021	132 - Road freight or transport vehicle fire	Highway 78 Monroe	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00
2021-0883	05/11/2021	111 - Building fire	937 Old Mill PT Monroe	\$310,886.00	\$115,443.00	\$426,329.00	\$5,236.00	\$4,364.00	\$9,600.00
2021-0940	05/19/2021	131 - Passenger vehicle fire	203 E Spring ST Monroe	\$2,500.00	\$750.00	\$3,250.00	\$2,000.00	\$500.00	\$2,500.00

Only Reviewed Incidents included.



# City of Monroe Fire Dept

Monroe, GA

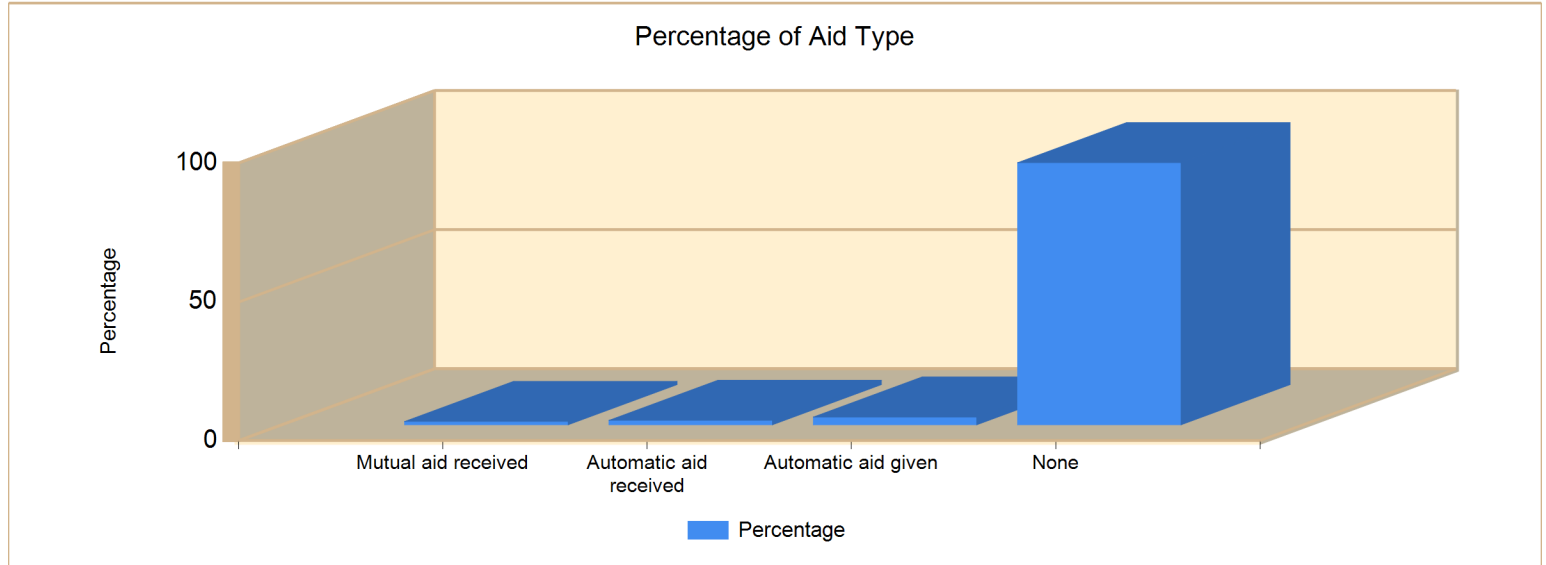
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## Count of Aid Given and Received for Incidents for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	3	1.2%
Automatic aid received	4	1.6%
Automatic aid given	7	2.8%
None	238	94.4%

Only REVIEWED incidents included





**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**JULY**

**2021**

Comparison of May 2020 to May 2021 Activity Reports

	<b>2021</b>			<b>2020</b>		
<b>Calls for Service</b>	2,098			1,963		
<b>Area Checks</b>	8,087			9,903		
<b>Calls to MPD</b>	NA			1,534		
<b>Court Cases</b>	218			0		
<b>Training Hours</b>	0			179		
<b>Part A Crimes</b>	90			78		
<b>Part B Crimes</b>	186			172		
<b>Arrest-Adult</b>	80			84		
<b>Juvenile</b>	11			0		
<b>C/S Trash Pick Up</b>	0			0		
<b>Tires</b>	0			0		



# May stats

Joseph Bryant

Fri 6/4/2021 8:29 AM

To: Mary Knotts <MKnotts@MonroeGA.gov>;

	May 2020	May 2021
Citations/Warnings issued:	283	319
Adjudicated/Closed cases:	201	218
Fines collected per month:	\$30,811.00	\$32,517.00
Year to date collected:	\$149,738.12	\$160,908.70

*Joseph Bryant*

Court Administrator

City of Monroe

O: 770-266-5158

D: 770-266-5341

F: 678-638-8311

**May 2021 Training Hours for Monroe Police Department**

GPSTC online training: 14

Conference training: 0

In-service Training: 290

Off Site Training: 90

Total Training Hours: 394



# Offense and Arrest Summary Report

Beginning Date: 05/01/2021

Ending Date: 05/31/2021

**Agency: MONROE POLICE DEPARTMENT**

Total Offenses	186	Clearance Rate	36.02%
% change from last year	26.53%	Last years rate	32.65%
Total Arrests	91	Hate Crime Offenses	0
% change from last year	16.67%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	1361.44	Summary based reporting Crime Rate per 100,000 Population :	483.09
Arrest Rate per 100,000 Population :	666.08		

**Arrest Reporting**

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	2	1	0	3	2
Burglary	1	0	0	1	1
Larceny	5	0	0	5	11
Motor Vehicle Theft	4	2	0	6	3
Arson	0	0	0	0	0
Simple Assault	9	1	0	10	8
Intimidation	1	0	0	1	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	2	0	0	2	0
Drug/Narcotic Violations	29	5	0	34	24
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	1	0	0	1	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>54</b>	<b>9</b>	<b>0</b>	<b>63</b>	<b>49</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	4	1	0	5	6
DUI	5	0	0	5	9
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	2
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	17	1	0	18	12
<b>Total Group B Arrests</b>	<b>26</b>	<b>2</b>	<b>0</b>	<b>28</b>	<b>29</b>
<b>Total Arrests</b>	<b>80</b>	<b>11</b>	<b>0</b>	<b>91</b>	<b>78</b>

**Offense Reporting**

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	1	0	0
Robbery	0	0	1
Aggravated Assault	14	3	6
Burglary	3	1	8
Larceny	44	4	57
Motor Vehicle Theft	4	2	10
Arson	0	0	0
Simple Assault	20	11	18
Intimidation	16	2	1
Bribery	0	0	0
Counterfeiting/Forgery	2	0	1
Vandalism	15	5	11
Drug/Narcotic Violations	41	26	18
Drug Equipment Violations	5	5	0
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	8	0	9
Gambling	0	0	0
Kidnapping	1	0	1
Pornography	0	0	1
Prostitution	0	0	0
Sodomy	0	0	1
Sexual Assault w/Object	0	0	0
Fondling	1	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	0	0	1
Weapons Law Violations	11	8	2
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
<b>Total Group "A"</b>	<b>186</b>	<b>67</b>	<b>147</b>

Crime Against Person

53 - This year  
28 - Last year  
89.29% - Percent Change

Crime Against Property

76 - This year  
98 - Last year  
-22.45% - Percent Change

Crime Against Society

57 - This year  
21 - Last year  
171.43% - Percent Change

Population : 13662

Note: Last years figures are provided for comparison purposes only.





# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
311	LAW ENFORCEMENT UNIT	3
316	LAW ENFORCEMENT UNIT	17
321	LAW ENFORCEMENT UNIT	3
323	LAW ENFORCEMENT UNIT	126
325	LAW ENFORCEMENT UNIT	237
326	LAW ENFORCEMENT UNIT	213
327	LAW ENFORCEMENT UNIT	111
328	LAW ENFORCEMENT UNIT	1
330	LAW ENFORCEMENT UNIT	1
332	INVESTIGATOR	3
333	LAW ENFORCEMENT UNIT	230
335	LAW ENFORCEMENT UNIT	86
337	LAW ENFORCEMENT UNIT	380
338	LAW ENFORCEMENT UNIT	341
340	LAW ENFORCEMENT UNIT	696
342	LAW ENFORCEMENT UNIT	381
343	LAW ENFORCEMENT UNIT	329
344	LAW ENFORCEMENT UNIT	338
345	LAW ENFORCEMENT UNIT	544
346	LAW ENFORCEMENT UNIT	35
347	LAW ENFORCEMENT UNIT	526
348	LAW ENFORCEMENT UNIT	270
349	LAW ENFORCEMENT UNIT	413
355	LAW ENFORCEMENT UNIT	419
356	LAW ENFORCEMENT UNIT	447
357	LAW ENFORCEMENT UNIT	140
359	LAW ENFORCEMENT UNIT	281
362	LAW ENFORCEMENT UNIT	491
365	LAW ENFORCEMENT UNIT	1
366	LAW ENFORCEMENT UNIT	424
367	LAW ENFORCEMENT UNIT	600
<b>Total Radio Logs:</b>		<b>8087</b>

**Report Includes:**

All dates between `00:00:00 05/01/21` and `23:59:59 05/31/21`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	9
ANIMAL BITE	1
ANIMAL COMPLAINT	12
INJURED ANIMAL	3
PROWLER	6
ATTEMPTED BURGLARY	1
BURGLARY IN PROGRESS	3
BURGLARY REPORT	3
DOMESTIC NON-VIOLENT	39
DOMESTIC VIOLENT	3
ARMED ROBBERY	1
WARRANT SERVICE	11
SUBJECT WITH WEAPON	3
SUSPICIOUS PERSON	93
SUSPICIOUS VEHICLE	126
SUICIDE ATTEMPT	1
SUICIDE THREAT	2
KEYS LOCKED IN VEHICLE	117
SPEEDING AUTO	2
ACCIDENT NO INJURIES	65
MVA WITH AN ANIMAL	1
INJURY BY COMPLAINT	3
ACCIDENT WITH A DEER	1
FATALITY TRAFFIC ACCIDENT	1
ACCIDENT WITH INJURIES	7
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	6
DRUNK DRIVER	4
HIT AND RUN	4
DIRECT TRAFFIC	5
TRANSPORT FOR BUSINESS	21
FUNERAL ESCORT	15
TRANSPORT	6
DISABLED VEHICLE	26
AREA/BLDG CHECK	53
LITTERING/ILLEGAL DUMPING	1
CHILD ABUSE	1
RAPE	1
SEXUAL ASSAULT	3
CHASE	4
BANK ALARM	1
BUSINESS ALARM	67

<u>Nature of Incident</u>	<u>Total Incidents</u>
CHURCH ALARM	1
RESIDENTIAL ALARM	31
DRAG RACING	1
SUBJECT IN CUSTODY	3
TRANSPORT TO COURT	1
TRANSPORT TO HOSPITAL	1
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	9
STOLEN VEHICLE	5
911 HANGUP	75
CONTROL SUBSTANCE PROBLEM	21
AGENCY ASSISTANCE	8
AGGRAVATED ASSAULT	1
ASSAULT	4
ASSAULT LAW ENFORCEMENT ONLY	4
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	20
DAMAGE TO PROPERTY	47
DISPUTE NON VIOLENT IN NATURE	85
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	13
Dead Body	3
ABUSE OF THE ELDERLY	1
EMERGENCY MESSAGE	1
LE ASSIST FOR EMS	31
ENTERING AN AUTO	14
EXTRA PATROL REQUEST	11
ASSIST FIRE DEPARTMENT	8
VEHICLE FIRE	1
FIREARMS DISCHARGED	23
FISH & GAME COMPLAINT	1
FOLLOW UP TO PREVIOUS CALL	1
FOUND PROPERTY	9
FRAUD	7
HARRASSING PHONE CALLS	3
HARRASSMENT	8
IDENTITY THEFT	2
ILLEGAL PARKING	9
INFORMATION REPORT	1
JUVENILE RUNAWAY	4
JUVENILE COMPLAINT	24
JUVENILE PROBLEM -NO COMPLAINT	3
KIDNAPPING	1
LOITERING	2
LOST ITEM REPOR	2
LOUD MUSIC COMPLAINT	12
MISSING PERSON	2
MISCELLANEOUS LAW INCIDENT	34
PARKING PAROBLEM	1
PORNOGRAPHY	1

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<u>Nature of Incident</u>	<u>Total Incidents</u>
ROAD RAGE	3
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	6
SHOPLIFTING	6
SHOTS FIRED	3
THEFT IN PROGRESS	1
THEFT REPORT	34
THREATS	9
TRAFFIC LIGHT OUT	4
TRAFFIC VIOLATION	673
TRAILER INSPECTION	5
TREE DOWN	2
TRESPASSING	2
UNKNOWN PRIORITY I	1
UNKNOWN LAW PROBLEM	11
UNSECURE PREMISES	1
VEHICLE INSPECTION	13
VIOLATION TPO	1
WANTED PERSON	4
WELFARE CHECK	25

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Total reported: 2098

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**Report Includes:**

All dates between `00:00:00 05/01/21` and `23:59:59 05/31/21`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**July**

**2021**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of May 1, 2021 thru May 31, 2021.

### **Statistics:**

- Total Calls: 665
- Total Minutes: 33:45:18
- Total Minutes/Call: 3:03
- Code Inspections: 164
- Total Permits Written: 64
- Amount collected for permits: \$18171.00
- Check postings for General Ledger: 81

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:** 16
  - Meme's Clothing Creations – 1235 Claywill Circle – residential office only
  - Push Motion LLC – 626 Oakwood Lane – residential office only
  - The Armory Bookstore – 127 ½ N. Broad St.
  - Peach State Restaurant Group Inc dba Your Pie – 110 S. Broad St. – change of ownership
  - Monroe Vape & Smoke – 2120 W. Spring St. Ste. 1500
  - Happy Jack 4 U – 116 Oak Ridge – residential office only
  - T-Mobile South LLC – 1958 W. Spring St.
  - T-Mobile Leasing LLC – 1958 W. Spring St.
  - T-Mobile Financial LLC – 1958 W. Spring St.
  - Brown Instyle Graphic Designs & More – 554 Tall Oaks E – residential office only
  - Peachtree Immediate Care – 500 Great Oaks Dr Ste –
  - WIT – Auto Brokers LLC – 124 Sorrells St. Ste. F- broker office only
  - Lawson Appliance & Parts – 105D Vine St.
  - CKM & Associates – 221 W. Highland Ave. – residential office only
  - Mal's Krazy Krab – 500 Great Oaks Dr Ste. 8
  - Panera Bread – 1223 W. Spring St – change of ownership
- **Closed Businesses:** 2

Hooked on Dough LLC dba Panera – 1223 W. Spring St – change of ownership  
 YP Monroe dba Your Pie – 110 S. Broad St. – change of ownership

### **Major Projects**

- Major Projects Permitted: None
- Major Projects Ongoing: Monroe Pavilion, - The Roe 100 S Broad St. – Grace Monroe Church  
 203 Bold Springs Avenue – Reddy Clinic Complex 2130 W Spring St.

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## **Code Department:**

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Software Conversion
- Communicating with Tyler for Incode problems and conversion to new software
- Training for conversion
- Verifying status for non-citizens thru the SAVE program
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Processing Open Records Request
- Training Code Dept Assistant replacement.

## **City Marshal:**

- Patrolled city daily.
  - Removed 46 signs from road way.
  - 250 repair/cleanup orders and Re-inspections
  - Transported city funds for deposit to banks daily.
  - Investigated 2 utility tampering and theft cases. 4 citations
  - Represented city in Municipal Court.
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### **Historic Preservation Commission:**

Request for COA for Exterior Changes – 315 S Madison Ave – Approved  
Request for COA – 127 N Lumpkin St – Approved  
Request for COA – 706 S Broad St – Approved  
Request for COA – 808 S Broad St – Approved W/conditions  
Request for COA to change walkway – 219 Walton St – Approved.

### **Planning Commission:**

Zoning Code Text Amendment #10 – Recommend approval  
Zoning Map Amendment – Recommend approval  
Revisit Request for COA – 100 Saratoga Dr – Withdrawn  
Preliminary Plat Review – 1301 Alcovy St – Recommend Approval

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5/10/2021	400 CHURCH ST.	LIMB DEBRIS ON CRUBSIDE, NO ACCOUNT W/CITY	R/C	5/25/2021	CLEANED
5/10/2021	711 DAVIS ST.	TRASH/CANS IN YARD	R/C	5/25/2021	CLEANED
5/10/2021	707 DAVIS ST.	TRASH IN YARD	R/C	5/25/2021	CLEANED
5/10/2021	406 PINEPARK ST.	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/10/2021	409 PINEPARK ST.	TRASH IN YARD	R/C	5/26/2021	CLEANED
5/11/2021	2ND STREET LOTS	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/11/2021	907 S. BROAD ST.	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/11/2021	1205 S. BROAD ST.	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/11/2021	1435 S. BROAD ST.	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/11/2021	123 NORRIS ST.	TALL GRASS/WEEDS	R/C	5/26/2021	CUT
5/11/2021	1355 ARMISTEAD CIR. (VICTORIA BRADLEY)	18.254 GRASS,WEEDS	CITATION		COURT DATE 6-10-21
5/12/2021	132 4TH ST.	TRASH IN YARD	R/C	5/27/2021	CLEANED
5/12/2021	113 3RD ST.	TALL GRASS/WEEDS	R/C	5/27/2021	CUT
5/12/2021	106 2ND ST.	OPEN OUTDOOR STORAGE	R/C	5/27/2021	CLEANED
5/12/2021	126 5TH ST.	TALL GRASS/WEEDS	R/C	5/27/2021	CUT
5/12/2021	511 LANDERS ST.	TALL GRASS/WEEDS	R/C	5/27/2021	CUT
5/14/2021	517 LANDERS ST.	TALL GRASS/WEEDS	R/C	5/29/2021	CUT
5/14/2021	521 LANDERS ST.	TRASH/JUNK IN YARD	R/C	5/29/2021	CLEANED
5/14/2021	526 LANDERS ST.	TALL GRASS/WEEDS	R/C	5/29/2021	CUT
5/14/2021	528 LANDERS ST.	TALL GRASS/WEEDS	R/C	5/29/2021	CUT
5/17/2021	116 S. WAYNE ST.	TALL GRASS/WEEDS	R/C	6/1/2021	CUT
5/17/2021	124 S. BROAD ST.	BRICKS/DEBRIS BEHIND BUSINESS	R/C	OPEN	
5/17/2021	909 CHURCH ST.	TALL GRASS/WEEDS	R/C	6/1/2021	CUT
5/17/2021	308 DAVIS ST.	TALL GRASS/WEEDS	R/C	6/1/2021	CUT
5/17/2021	511 S. BROAD ST.	TALL GRASS/WEEDS	R/C	6/1/2021	CUT
5/17/2021	122 N. BROAD ST. (LAUREN LARRISON)	62.10 UNHEALTHY CONDITION	CITATION		COURT DATE 6-17-21
5/17/2021	122 N. BROAD ST. (LISA DITTMAN)	62.10 UNHEALTHY CONDITION	CITATION		COURT DATE 6-17-21
5/17/2021	120 N. BROAD ST. (MAGHAN SISK)	62.10 UNHEALTHY CONDITION	CITATION		COURT DATE 6-17-21
5/18/2021	501A PINEPARK ST.	PARKING ON GRASS	R/C		WORKING WITH OWNER FOR FIX
5/18/2021	803 DAVIS ST.	TALL GRASS/WEEDS	R/C	6/2/2021	CUT
5/18/2021	501B PINEPARK ST.	PARKING ON GRASS	R/C		WORKING WITH OWNER FOR FIX
5/20/2021	716 RADFORD ST.	TALL GRASS/WEEDS	R/C	6/4/2021	CUT
5/20/2021	511 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/4/2021	CUT
5/20/2021	511 DAVIS ST.	TALL GRASS/WEEDS	R/C	6/4/2021	CUT

5/20/2021	122 NORRIS ST.	TALL GRASS/WEEDS	R/C	6/4/2021	CUT
5/20/2021	120 NORRIS ST.	TALL GRASS/WEEDS	R/C	6/4/2021	CUT
5/24/2021	747 COUNTRY CLUB DR.	TALL GRASS/WEEDS	R/C	6/6/2021	CUT
5/24/2021	307 MOBLEY CIR.	TALL GRASS/WEEDS	R/C	6/6/2021	CUT
5/24/2021	113 FELKER DR.	TALL GRASS/WEEDS	R/C	6/6/2021	CUT
5/24/2021	710 HERITAGE RIDGE DR.	TALL GRASS/WEEDS	R/C	6/6/2021	CUT
5/26/2021	606 E. SPRING ST.	FENCES SHELL BE MAINTAINED	R/C	6/8/2021	WORKING WITH OWNER FOR FIX
5/26/2021	406 PINEPARK ST.	TRASH IN YARD	R/C	6/8/2021	CLEANED

3-May-21	408 Reed Way	junk in yard, side of house, tall grass	RC	17-May-21	closed
3-May-21	321 Reed way	Tall grass and weeds	RC	17-May-21	closed
3-May-21	1003 east spring st	Tall grass and weeds	RC	17-May-21	closed
3-May-21	311 Alcovy St	Tall grass and weeds	RC	17-May-21	closed
4-May-21	429 North Broad St	Tall grass and weeds	RC	18-May-21	closed
4-May-21	427 North Broad St	Tall grass and weeds	RC	18-May-21	closed
4-May-21	425 North Broad St	Tall grass and weeds	Rc	18-May-21	Open
4-May-21	423 North Broad St	Tall grass and weeds	RC	18-May-21	closed
4-May-21	197 Mayfield Dr.	Tall grass and weeds/kudzu taking over property	RC	18-May-21	Open
6-May-21	431 North Broad St	tall grass and weeds	RC	21-May-21	closed
6-May-21	511 North Broad St.	tall grass and weeds	RC	4-Jun-21	closed
6-May-21	550 North Broad St.	tall grass and weeds	RC	21-May-21	closed
6-May-21	300A Tanglewood Dr	Tall grass and weeds/open outdoor storage	RC	17-Jun-21	closed
6-May-21	300B Tanglewood Dr.	Tall grass and weeds/open outdoor storage	RC	17-Jun-21	closed
7-May-21	706 South Broad St	Tall grass and weeds	RC	22-May-21	closed
7-May-21	615 East Spring St.	Tall grass and weeds	RC	22-May-21	closed
7-May-21	707 East Spring St.	Tall grass and weeds	RC	22-May-21	closed
7-May-21	122 Glen Irus Dr.	Tall grass and weeds	RC	22-May-21	closed
7-May-21	108 Glen Irus Dr	Tall grass and weeds	RC	22-May-21	closed
10-May-21	325 Turner St	unsightly, busted concrete	RC	25-May-21	Open
10-May-21	329 Turner St.	unsightly, busted concrete	RC	17-Jun-21	Open
10-May-21	327 Bold Springs Ave	tree- large fallen tree on property	RC	25-May-21	Open
10-May-21	331 Bold Springs Ave	tree- large fallen tree on property	RC	25-May-21	Open
10-May-21	317 Turner St.	tall grass and weeds	RC	25-May-21	closed
11-May-21	836 E Spring St	Tall grass and weeds	RC	26-May-21	closed
11-May-21	222 North Hammond Dr	roof, open outdoor storage	RC	26-May-21	Open
11-May-21	224 North Hammon Dr.	roof, open outdoor storage	RC	26-May-21	Open
12-May-21	148B West Marable St.	open outdoor storage	RC	27-May-21	closed
12-May-21	148A West Marable St.	open outdoor storage	RC	27-May-21	closed
12-May-21	121B Nowell St.	tall grass and weeds	RC	27-May-21	closed
12-May-21	105 Sorrells St.	tree- large fallen tree on property	RC	27-May-21	closed
13-May-21	135 Nowell St.	trash in yard, tall grass and weeds	RC	28-May-21	Open
13-May-21	139 West Marabel St.	open outdoor storage	RC	28-May-21	Open
14-May-21	603 Walton Rd.	Tall grass and weeds	RC	29-May-21	closed

14-May-21	802 Walton Rd.	Tall grass and weeds	RC	29-May-21	closed
14-May-21	519 Walton Rd.	Tall grass and weeds	RC	15-Jun-21	closed
14-May-21	515 Walton Rd.	Tall grass and weeds	RC	29-May-21	closed
14-May-21	752 Walton Rd.	Tall grass and weeds	RC	15-Jun-21	closed
17-May-21	707 Buckingham ct	2 vehicels imporper surface	RC	31-May-21	closed
17-May-21	1029 Windson Dr	tall grass and weeds	RC	31-May-21	closed
17-May-21	511 Royal Ct	tall grass and weeds	RC	31-May-21	closed
17-May-21	894 Hickory Dr	tall grass and weeds	RC	6-Jun-21	closed
17-May-21	908 Hickory Dr	tall grass and weeds	RC	31-May-21	closed
18-May-21	120.5 North Broad St	remove door from behind busness	RC	1-Jun-21	closed
18-May-21	516 Gatewood Dr.	tall grass and weeds	RC	1-Jun-21	closed
18-May-21	512 Gatewood Dr	tall grass and weeds	RC	1-Jun-21	closed
18-May-21	908 East Marabel St.	tall grass and weeds	RC	1-Jun-21	closed
18-May-21	434 Sweetgum Dr.	tall grass and weeds	RC	1-Jun-21	closed
19-May-21	647 Brookwood Ln	tall grass and weeds	RC	2-Jun-21	closed
19-May-21	602 Roosevelt St.	tall grass and weeds	RC	2-Jun-21	closed
19-May-21	611 Roosevelt St.	Tall grass and weeds	RC	2-Jun-21	closed
19-May-21	609 Hill St.	tall grass/ vehicle	RC	2-Jun-21	closed
19-May-21	504 Maple Ln	tall grass/vehicle/tires in yard	RC	2-Jun-21	closed
20-May-21	403 Etten Dr	Tall grass and weeds	RC	3-Jun-21	closed
20-May-21	209 Etten Dr	Tall grass and weeds	RC	3-Jun-21	closed
20-May-21	106 Forrest Ln	tall grass and weeds	RC	3-Jun-21	closed
20-May-21	1347 Armested Cir	tall grass and weeds	Rc	3-Jun-21	closed
20-May-21	105 Forrest Ln.	Tall grass and weeds	RC	3-Jun-21	closed
21-May-21	711 Cloverdale Dr	open outdoor storage	RC	4-Jun-21	closed
21-May-21	243 Elm Pl	tall grass and weeds	RC	4-Jun-21	closed
21-May-21	726 Reed St	Tall grass and weeds	RC	4-Jun-21	closed
21-May-21	419 Etten Dr	Tall grass and weeds	RC	4-Jun-21	closed
24-May-21	234 Elm Pl	tall grass and weeds	RC	5-Jun-21	closed
24-May-21	235 Elm Pl.	tall grass and weeds	RC	5-Jun-21	closed
24-May-21	129A Tanglwood Dr	trash in front yard	RC	5-Jun-21	closed
24-May-21	210 Highland trace	tall grass and weeds	RC	5-Jun-21	closed
24-May-21	1050 North Broad St.	tall grass and weeds	RC	5-Jun-21	closed
25-May-21	544 Booth Dr	open outdoor storage	RC	6-Jun-21	closed

25-May-21 121 Morrow St	open outdoor storage	RC	21-Jun-21 open
25-May-21 1004 West Spring St	tall grass and weeds/lot behind bussness	RC	6-Jun-21 open
25-May-21 105 Sorrells St.	Tall grass and weeds/tree	RC	6-Jun-21 closed
26-May-21 550 North Broad St	tall grass and weeds	RC	7-Jun-21 closed
26-May-21 101 Dean St	tall grass and weeds	RC	7-Jun-21 closed
26-May-21 112B Dean St	open outdoor storage	RC	21-Jun-21 Open
27-May-21 705 North Broad St	Tall grass and weeds	RC	8-Jun-21 closed
27-May-21 441 North Broad St	tall grass and weeds	RC	8-Jun-21 open
27-May-21 204B Tanglewood Dr	open outdoor storage	RC	8-Jun-21 closed
27-May-21 328 North Madison Ave	tall grass and weeds	RC	8-Jun-21 closed
27-May-21 329 North Madison Ave	tall grass and weeds	RC	8-Jun-21 closed
28-May-21 lot#2 perry st	tall grass and weeds	RC	9-Jun-21 Open
28-May-21 139 perry st	tall grass and weeds	RC	9-Jun-21 open
28-May-21 300 east marabel st	tall grass and weeds	rc	9-Jun-21 closed
28-May-21 343 North madison ave	tall grass and weeds	RC	9-Jun-21 closed

## Economic Development June Report:

- First Friday & Flower Festival Concert Recap
- 2021 Historic Preservation Fund Grant for Certified Local Governments-  
Historic Survey Grant - \$15,000
- Upcoming Training - Downtown Design Bootcamp (HPC + P&Z participation)
- DDA Annual Planning Retreat - Wednesday, July 28th
- Bicentennial Planning Committee update



### Upcoming Events:

- First Friday Concert - Friday, August 6th
- Farmers Market Saturdays - July 3, 10, 17, 24, & 31
- DDA/CVB Board Meetings - Thursday, July 8, 8:00 am

### Ongoing Tasks:

- DCA Main Street compliance
- LAS Master Plan for Blaine Station
- City Branding Effort
- Retail Recruitment + Retention
- Visitors Center - open to the public

## PARKS PROJECTS & UPDATES – JULY 2021

### PILOT PARK



Pilot Park continues to thrive and as warmer weather approaches this will only increase. The next major addition to the park will be the installation of a restroom later in 2021 as funding reaches the needed level. The total cost of the improvements made to Pilot Park are approximately \$303,649. There have been two speed bumps/humps put in place on High School Avenue to slow traffic at the entrance to Pilot Park. This will be monitored over time for

effectiveness and safety. Monthly cleaning is also continuing to keep the equipment sanitized and clean for all patrons.

### MATHEWS PARK

The first phase of renovations is complete at Mathews Park, with phase II currently in discussion and bidding. The new restroom facility is installed and operational, and will be the facility that will be placed at other parks later in the year and years to come. There are numerous design variations to fit with each specific location. The idea is to blend while being functional and effective. The total cost of the improvements made to Mathews Park are approximately

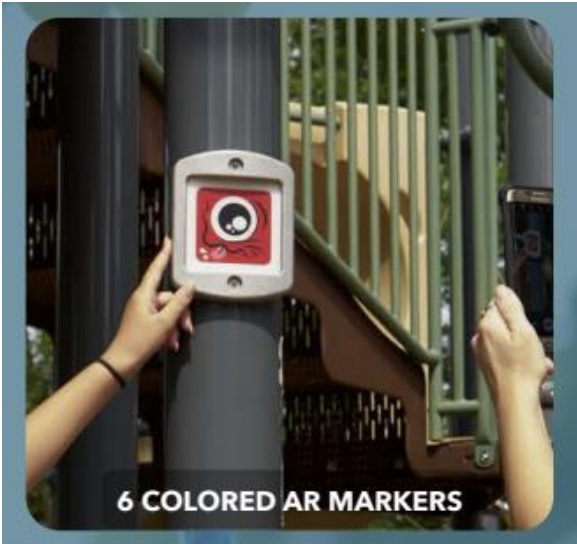


\$158,063. The additional components once approved in July will then be scheduled, ordered, and bid as required by Policy for hopeful installation and completion by 2021 yearend.

The July meeting will also see the resolution for the renaming of the disc golf course at Mathews Park to the John Reid Memorial Disc Golf Course at Mathews Park.

### PLAYSOUTH / BIBA APPLICATION

This new application offered by Play South Playground Creators is currently in a full development phase but has been offered to Monroe as a potential test site, and fully implemented system. The system through an online gaming application helps to anonymously track activity at different play equipment and



stations throughout parks. It simply stores how much activity occurs at particular augmented reality (AR) markers throughout playgrounds.





**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 06-07-2021  
**Description:** Preliminary plat approval 961 Good Hope Road

**Budget Account/Project Name:** NA

**Funding Source:** 2021 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

**Recommendation:** *Approval subject to listed corrections in the preliminary plat review summary, before signing.*

**Background:** This is a long-standing dormant project that has recently received a rezone to a PRD. This plat is pursuant to the zoning conditions approved in that rezoning action.

**Attachment(s):** Plat, report, application and supporting documents.



**Planning  
City of Monroe, Georgia  
PRELIMINARY PLAT REVIEW**

**APPLICATION SUMMARY**

**PRELIMINARY PLAT CASE #:** PLAT-000111-2021

**DATE:** May 26, 2021

**STAFF REPORT BY:** Brad Callender, City Planner

**DEVELOPER:** McKinley Homes

**PROPERTY OWNER:** KFB Enterprises Inc

**DESIGN CONSULTANT:** Smith Planning Group

**LOCATION:** South side of Good Hope Road – 961 Good Hope Road

**ACREAGE:** ±43.318

**EXISTING ZONING:** PRD (Planned Residential Development)

**EXISTING LAND USE:** Partially developed with roadway infrastructure, utilities, and stormwater facilities

**ACTION REQUESTED:** The owner is requesting Preliminary Plat approval for a planned residential development with townhomes and single-family detached residences.

**STAFF RECOMMENDATION:** Staff recommends approval of this Preliminary Plat subject to the corrections listed below.

**DATE OF SCHEDULED PUBLIC HEARINGS**

**PLANNING COMMISSION:** June 15, 2021

**CITY COUNCIL:** July 6, 2021

**PRELIMINARY PLAT REVIEW SUMMARY**

The submitted Preliminary Plat requires the following corrections prior to signing the plat for approval:

1. Provide a Location Sketch (vicinity map) showing major surrounding features. (7.2.4(e))
2. Portions of the street curbing on Tate Street and Marlow Street are shown incompletely or include curb cuts into lots. Revise accordingly. (7.2.4(i))
3. Revise the right-of-way dimension of Cantor Court to the correct dimension. (7.2.4(i))

4. The proposed street name Earlywood Way spans 4 separate street segments, including crossing one entire street segment (Cantor Court). Revise the street to include 3 new street names for each segment. Note, the previously approved preliminary plat had 4 separate street names, and Cantor Court was incorporated into one of the 4 street segments in lieu of being a stand-alone street. (7.2.4(i))
5. Provide the total number of lots proposed in tabular form. This chart should include the lot size for each lot and lot dimensions. Recommend adding a separate page to show the chart. (7.2.4(k))
6. In the Development Standards data, the smallest lot is identified as 5,700 Sf for the SF detached homes. Check Lot 142, the lot is shown as 5,552 Sf. (7.2.4(l))
7. All lots located adjacent to intersections must have a 10-foot mitre boundary at the intersection. Revise the following lots to include the required 10-foot mitre: 17, 18, 29, 30, 58, 64, 79, 88, 92, 93, 97, 107, 111, 120, 128, 131, 142, Open Space Lots #1, #2, #3, and #4. (7.2.4(l) & 9.2.4)
8. Provide elevation labels on the topographic contours. (7.2.4(q))
9. In the Authorization Statement (owner's certification), revise "Sketch Plat" to read "Preliminary Plat." (7.2.4(x))



City of Monroe  
215 N. Broad Street  
Monroe, GA 30655  
(770)207-4674

# Plan Report

Plan NO.: PLAT-000111-2021  
Plan Type: Subdivision Plat  
Work Classification: Preliminary Plat  
Plan Status: In Review

Apply Date: 05/20/2021

Expiration:

**Location Address**

**Parcel Number**

961 GOOD HOPE RD, MONROE, GA 30655

M0240154

**Contacts**

KFB ENTERPRISES INC  
PO BOX 122, CONYERS, GA 30012  
(770)922-0403

**Owner**

SGILES@BARKSDALEFLYNT.COM

**SMITH PLANNING GROUP**

1022 Twelve Oaks Pl #201, Watkinsville, GA 30677  
(706)769-9515

**Applicant**

bob@smithplanninggroup.com

Description: PRELIMINARY PLAT REVIEW FOR 142 LOTS - BROOKLAND COMMONS - P&Z  
MTG 6/15/2021 @ 5:30 - COUNCIL MTG 7/6/2021 @ 6:00 PM 215 N BROAD ST

Valuation:           \$0.00          

Total Sq Feet:           0.00          

Fees	Amount
Preliminary Subdivision Plat Fee	\$2,840.00
<b>Total:</b>	<b>\$2,840.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$2,840.00</b>
Check # 3136	\$2,840.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name

Description

Comments

Issued By:

May 20, 2021

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date

# CITY OF MONROE

## DEVELOPMENT PERMIT AND PRELIMINARY SUBDIVISION PLAT APPLICATION

Application fees: Preliminary Subdivision Plats - \$20 per lot Non-residential Projects - 50% of BP  
NPDES fees: \$40/disturbed acre to EPD and \$40/disturbed acre to City of Monroe  
Shall be paid prior to issuance of permit.

Three copies of the site development plans including erosion, sediment & pollution control plan and two copies of the stormwater management study or two copies of the preliminary subdivision plat. Also required on all developments...  
Two copies of the hydraulic calculations with water line design must accompany all applications.

**THIS FORM MUST BE COMPLETELY FILLED OUT.**

Project Name BROOKLAND COMMONS

Project Location 961 GOOD HOPE RD

Proposed Use RESIDENTIAL Map/Parcel M0240154

Acreage 43.24 #S/D Lots 142 # Multifamily Units \_\_\_\_\_ # Bldgs 10 (towns)

Water(provider) CITY OF MONROE Sewer(provider) CITY OF MONROE

Property Owner KFB ENTERPRISES INC Phone# \_\_\_\_\_

Address P.O. BOX 122 City CONYERS State GA Zip 30012

Developer \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Designer SMITH PLANNING GROUP Phone# (706) 769-9515

Address 1022 TWELVE OAKS PL #201 City WATKINSVILLE State GA Zip 30677

Site Contractor \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The applicant shall be responsible from the date of the permit, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property. The applicant shall exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or anyway connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the City, the defense of any and all claims, litigation, and actions, suffered through any act or omission of the applicant or any subcontractor or anyone directly or indirectly employed under the supervision of any of them.

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF APPLICANT: James R Smith DATE: 5/14/2021



215 North Broad Street  
Monroe, GA 30655  
Tel (770) 267-3429  
Fax (770) 267-3698

Receipt Number: R00233125

166

Cashier Name: Debbie Adkinson

Terminal Number: 33

Receipt Date: 5/20/2021 11:29:13 AM

Transaction Code: EG - EnerGov

Name: Smith, Charles (SMITH PLANN \$2,840.00

Total Balance Due: \$2,840.00

Payment Method: Check Payn Reference: 3136

Amount: \$2,840.00

Total Payment Received: \$2,840.00

Change: \$0.00



LAND PLANNING  
CIVIL ENGINEERING  
LANDSCAPE ARCHITECTURE  
LAND SURVEYING

1022 TWELVE OAKS PLACE, STE 201  
WATKINSVILLE, GA 30677  
706.769.9515  
706.769.9595 FAX  
www.smithplanninggroup.com

# BROOKLAND COMMONS

CITY OF MONROE

- PROJECT DATA**
- PROJECT PARCEL DATA:  
861 GOOD HOPE ROAD  
MONROE, GA  
TAX PARCEL #0240154  
LAND LOT: 102  
DISTRICT: 3
  - OWNER:  
KFB ENTERPRISES INC  
P.O. BOX 122  
CONOVERS, GA 30012
  - TOTAL PROJECT ACREAGE: 43.318 AC
  - EXISTING ZONING: PLANNED COMMERCIAL DEVELOPMENT (PCD)  
PROPOSED ZONING: PLANNED RESIDENTIAL DEVELOPMENT (PRD)  
PROPOSED USE: RESIDENTIAL
  - WATER SUPPLY: CITY OF MONROE  
SEWERAGE: CITY OF MONROE  
SOLID WASTE COLLECTION: CITY OF MONROE
  - PROPOSED UTILITIES: ALL UTILITIES ARE TO BE INSTALLED UNDERGROUND.
  - THIS PROJECT SHALL MEET ALL CITY OF MONROE ORDINANCES PERTAINING TO SIGNS, SIDEWALKS, STREET LIGHTING, STREET TREES AND SOLID WASTE COLLECTION. ALL LIGHTING FIXTURES MUST BE FULLY SHIELDED IN ACCORDANCE WITH CITY OF MONROE STANDARDS TO ENSURE DOWNWARD ILLUMINATION ONLY.
  - STORMWATER MANAGEMENT SHALL BE IN ACCORDANCE WITH CITY OF MONROE ORDINANCES AND REGULATIONS.
  - BOUNDARY AND TOPOGRAPHIC INFORMATION OBTAINED FROM A SURVEY BY BREWER AND DUDLEY, LLC DATED 2003.
  - SIGNS WILL BE APPLIED FOR UNDER SEPARATE PERMITS.
  - PROVISIONS FOR A RECYCLING PLAN AND SEPARATION OF SOLID WASTE AND RECYCLABLE MATERIALS SHALL BE MADE CITY OF MONROE REQUIREMENTS.

### DEVELOPMENT SUMMARY PRD

**RESIDENTIAL**

SINGLE-FAMILY DETACHED: 58 UNITS  
SINGLE-FAMILY ATTACHED: 44 UNITS  
TOTAL RESIDENTIAL UNITS: 142 UNITS

**RESIDENTIAL DENSITY**

PROPOSED: 3.35 LOTS / ACRE

**COMMON OPEN SPACE / PUBLIC USE**

OPEN SPACE: +4.702 ACRES (22.4%)  
ROAD RIGHT-OF-WAY: +7.8 ACRES (17.8%)

**PARKING**

EACH SINGLE FAMILY RESIDENCE WILL HAVE A MINIMUM OF 2 OFF-STREET PARKING SPACES. IN ADDITION, RESIDENTIAL STREETS WILL PROVIDE UNMARKED PARALLEL PARKING ON ONE SIDE.

STRIPED PARKING PROVIDED AROUND THE CENTRAL COMMON SPACE IS APPROXIMATELY 70 SPACES

### DEVELOPMENT STANDARDS

**DETACHED SINGLE FAMILY:**

MAXIMUM LOT COVERAGE: 40%  
FRONTAGE (EXCLUDING INSIDE CURVE LOTS): 50 FT  
SETBACKS: FRONT: 10 FT  
SIDE: 6 FT  
REAR: 12 FT

\*THE REAR SETBACK ON LOTS THAT BACK UP TO THE PERIMETER WILL BE 24FT.  
MAXIMUM BUILDING HEIGHT: 30 FT  
MINIMUM LOT SIZE: 5,700 SF

**ATTACHED SINGLE FAMILY (TOWNHOUSE):**

MAXIMUM LOT COVERAGE: 70%  
FRONTAGE (EXCLUDING INSIDE CURVE LOTS): 24 FT  
SETBACKS: FRONT: 0 FT  
SIDE: 0 FT  
REAR: 10 FT

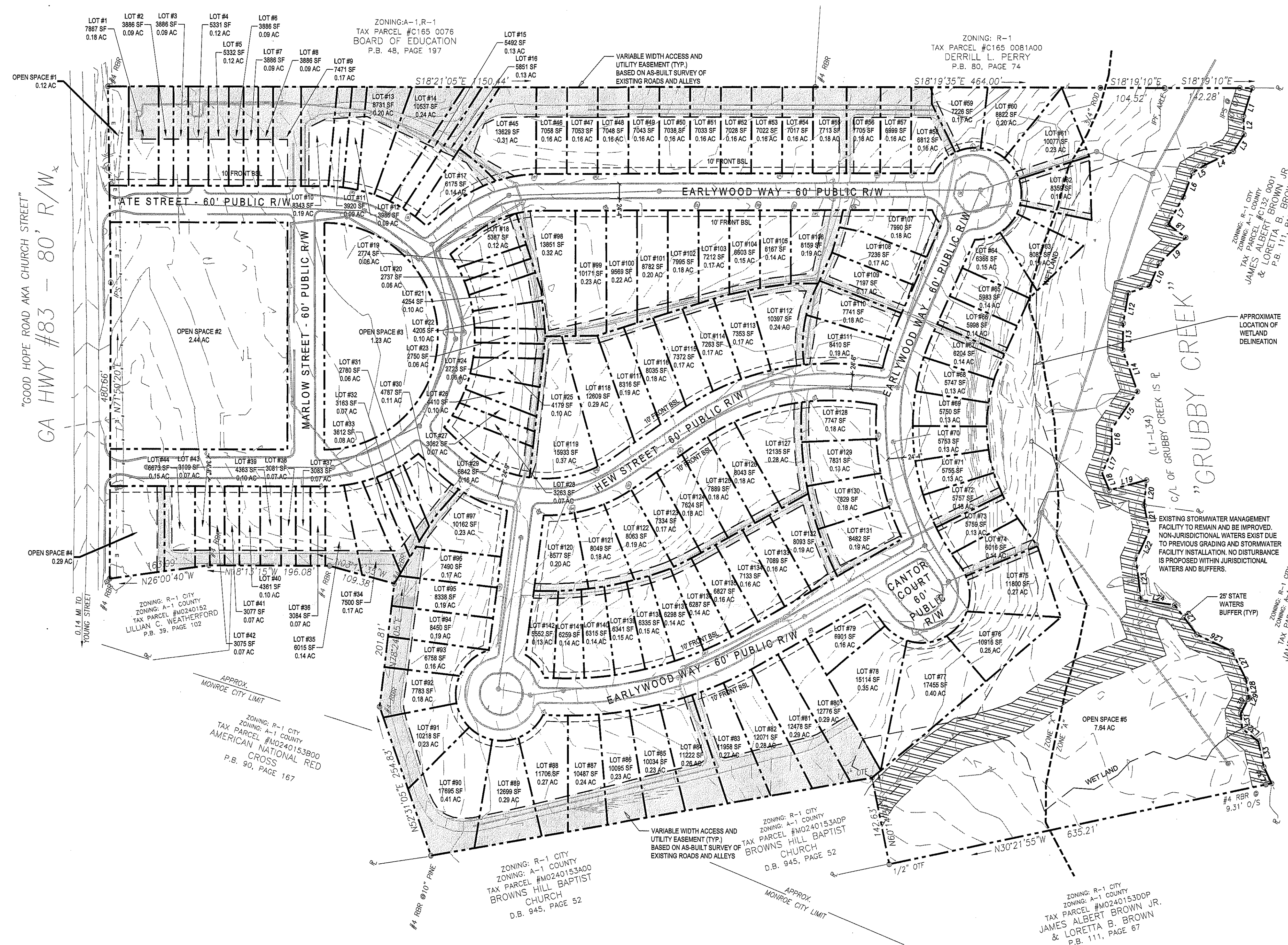
\*THE REAR SETBACK ON LOTS THAT BACK UP TO THE PERIMETER WILL BE 24FT.  
MAXIMUM BUILDING HEIGHT: 30 FT  
MINIMUM LOT SIZE: 2,700 SF

### BEARINGS AND DISTANCES ALONG CENTERLINE OF GRUBBY CREEK FROM POINT A TO POINT B

DIRECTION	DISTANCE
S 89° 22' 48" W	8.82
N 86° 03' 21" W	106.77
N 53° 19' 17" W	27.62
N 51° 22' 34" W	44.35
N 81° 57' 41" W	36.29
S 86° 49' 53" W	71.84
N 17° 23' 34" W	32.26
N 72° 54' 07" W	40.08
N 67° 40' 45" W	36.22
N 78° 40' 39" W	41.63
S 84° 52' 35" W	44.19
S 82° 16' 38" W	101.28
N 81° 08' 02" W	67.84
S 82° 21' 19" W	50.58
S 33° 22' 57" W	100.05
S 87° 28' 12" W	86.83
N 26° 02' 11" W	153.07
S 72° 28' 34" W	14.42
S 79° 33' 33" W	40.26
S 47° 30' 46" W	26.89
S 65° 11' 42" W	42.22
S 04° 28' 48" W	16.37
S 31° 49' 07" W	26.82
N 15° 23' 53" W	26.58
S 02° 20' 48" W	67.69
S 83° 00' 06" W	27.01
S 28° 53' 38" W	26.88
S 83° 19' 52" W	44.19
N 73° 32' 18" W	26.66
S 45° 35' 48" W	18.10
S 51° 52' 38" W	46.04
S 88° 10' 58" W	22.19
S 42° 08' 47" W	41.48

**LINE TABLE**

NUMBER	DIRECTION	DISTANCE
L1	N 72° 50' 37" E	51.65
L2	N 71° 52' 28" E	207.41
L3	N 71° 04' 38" E	210.84
L4	N 70° 48' 05" E	107.69
L5	N 70° 20' 23" E	224.07



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**AUTHORIZATION STATEMENT:**

I HEREBY SUBMIT THIS SKETCH PLAT AS AUTHORIZED AGENT/OWNER OF ALL PROPERTY SHOWN THEREON, AND CERTIFY THAT ALL CONTIGUOUS PROPERTY UNDER MY OWNERSHIP OR CONTROL, IS INCLUDED WITHIN THE BOUNDARIES OF THIS PRELIMINARY PLAT, AS REQUIRED BY THE DEVELOPMENT REGULATIONS.

SIGNATURE OF AUTHORIZED AGENT/OWNER \_\_\_\_\_ DATE \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE CITY OF MONROE COMBINED UTILITIES:**

THE LOTS SHOWN HEREON AND PLANS FOR WATER AND SEWAGE COLLECTION AND DISPOSAL HAVE BEEN REVIEWED AND APPROVED BY THE CITY OF MONROE WATER & GAS DEPARTMENT, AND ARE APPROVED FOR DEVELOPMENT.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION:**

THE PRELIMINARY PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE ZONING ORDINANCE AND THE DEVELOPMENT REGULATIONS OF THE CITY OF MONROE AND IS HEREBY GIVEN PRELIMINARY APPROVAL BY THE CITY OF MONROE PLANNING COMMISSION. THIS PRELIMINARY APPROVAL DOES NOT CONSTITUTE APPROVAL OF A FINAL PLAT. THIS CERTIFICATE OF APPROVAL SHALL EXPIRE AND WILL BE NULL AND VOID ONE (1) YEAR FROM THE DATE OF THIS CERTIFICATE OF APPROVAL.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_ CHAIRMAN

BY: \_\_\_\_\_ SECRETARY

**CERTIFICATE OF APPROVAL BY THE CODE ENFORCEMENT OFFICE:**

THIS PRELIMINARY PLAT HAS BEEN REVIEWED AND APPROVED FOR GENERAL COMPLIANCE WITH THE ZONING ORDINANCE AND DEVELOPMENT REGULATIONS OF THE CITY OF MONROE.

CODE ENFORCEMENT OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE CITY OF MONROE COMBINED UTILITIES:**

THE LOTS SHOWN HEREON AND PLANS FOR WATER AND SEWAGE COLLECTION AND DISPOSAL HAVE BEEN REVIEWED AND APPROVED BY THE CITY OF MONROE ELECTRIC & TELECOMMUNICATIONS DEPARTMENT, AND ARE APPROVED FOR DEVELOPMENT.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

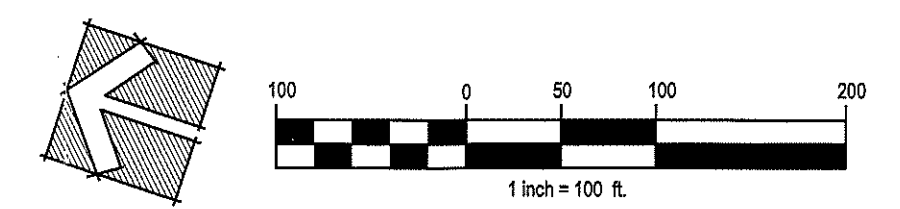
**CERTIFICATE OF APPROVAL BY THE MAYOR AND COUNCIL:**

THE PRELIMINARY PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE ZONING ORDINANCE AND THE DEVELOPMENT REGULATIONS OF THE CITY OF MONROE AND IS HEREBY GIVEN PRELIMINARY APPROVAL BY THE CITY OF MONROE MAYOR AND COUNCIL. THIS PRELIMINARY APPROVAL DOES NOT CONSTITUTE APPROVAL OF A FINAL PLAT. THIS CERTIFICATE OF APPROVAL SHALL EXPIRE AND WILL BE NULL AND VOID ONE (1) YEAR FROM THE DATE OF THIS CERTIFICATE OF APPROVAL.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_ MAYOR

BY: \_\_\_\_\_ CITY CLERK



SHEET TITLE:  
**PRELIMINARY PLAT**

SHEET ISSUE: 08/14/2021 PROJECT NO. 21-3042



SHEET NO.  
**PP-10**



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 06-03-2021  
**Description:** Preliminary plat review for 605 Alcovy Street for Birchfields on Alcovy

**Budget Account/Project Name:** NA

**Funding Source:** 2021 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA

**Company of Purchase:** NA

**Recommendation:** Approval contingent upon

1. recording of the combination plat previously approved.
2. In the Authorization Statement (owner's certification), revise "sketch Plat to read "Preliminary Plat" (7.2.4(x))

Before signing the preliminary plat.

**Background:**

**Attachment(s):** Application, Staff report, Plat and supporting documents.





Planning  
City of Monroe, Georgia  
**PRELIMINARY PLAT REVIEW**

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**APPLICATION SUMMARY**

**PRELIMINARY PLAT CASE #:** PLAT-000112-2021

**DATE:** May 26, 2021

**STAFF REPORT BY:** Brad Callender, City Planner

**DEVELOPER:** Pinehurst Homes LLC

**PROPERTY OWNER:** Pinehurst Homes LLC

**DESIGN CONSULTANT:** Alcovy Surveying & Engineering Inc

**LOCATION:** East side of Alcovy Street – 605 Alcovy Street

**ACREAGE:** ±3.97

**EXISTING ZONING:** R1A (Medium Lot Residential District)

**EXISTING LAND USE:** Single-family dwelling (to be removed)

**ACTION REQUESTED:** The owner is requesting Preliminary Plat approval for a development with single-family detached residences.

**STAFF RECOMMENDATION:** Staff recommends approval of this Preliminary Plat subject to the corrections listed below.

**DATE OF SCHEDULED PUBLIC HEARINGS**

**PLANNING COMMISSION:** June 15, 2021

**CITY COUNCIL:** July 6, 2021

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**PRELIMINARY PLAT REVIEW SUMMARY**

The submitted Preliminary Plat requires the following corrections prior to signing the plat for approval:

1. In the Authorization Statement (owner’s certification), revise “Sketch Plat” to read “Preliminary Plat.” (7.2.4(x))



City of Monroe  
215 N. Broad Street  
Monroe, GA 30655  
(770)207-4674

# Plan Report

Plan NO.: PLAT-000112-2021

Plan Type: Subdivision Plat

Work Classification: Preliminary Plat

Plan Status: In Review

Apply Date: 05/25/2021

Expiration:

Location Address

605 ALCOVY ST, MONROE, GA 30655

Contacts

PINEHURST HOMES, LLC 992 Holly Hill RD, Monroe, GA 30655 (404)427-7920	Applicant duane.wilson@mcf.com
--	-----------------------------------

Description: PRELIMINARY PLAT REVIEW FOR BIRCHFIELDS ON ALCOVY - 605 ALCOVY ST  
P&Z MTG 6/15/2021 @ 5:30 PM - COUNCIL MTG 7/6/2021 @ 6:00 PM 215 N BROAD ST

Valuation:	\$0.00
Total Sq Feet:	0.00

Fees	Amount
Total:	

Payments	Amt Paid
Total Fees	
Amount Due:	

Condition Name	Description	Comments

*Walter Adkins*

Issued By:

May 25, 2021

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date

# CITY OF MONROE

## DEVELOPMENT PERMIT AND PRELIMINARY SUBDIVISION PLAT APPLICATION

Application fees: Preliminary Subdivision Plats - \$20 per lot      Non-residential Projects - 50% of BP  
NPDES fees: \$40/disturbed acre to EPD and \$40/disturbed acre to City of Monroe  
Shall be paid prior to issuance of permit.

Three copies of the site development plans including erosion, sediment & pollution control plan and two copies of the stormwater management study or two copies of the preliminary subdivision plat. Also required on all developments...  
Two copies of the hydraulic calculations with water line design must accompany all applications.

**THIS FORM MUST BE COMPLETELY FILLED OUT.**

Project Name Berch fields on Alcovy

Project Location 605 Alcovy St. Monroe

Proposed Use 13 Lots Residential S/A Map/Parcel MO200027 & MO200028

Acreage 3.97 #S/D Lots 13 # Multifamily Units \_\_\_\_\_ # Bldgs \_\_\_\_\_

Water(provider) Monroe Sewer(provider) Monroe

Property Owner Pinehurst Homes LLC. Phone# 404-427-7920

Address 992 Holly Hill Rd. City Monroe State GA Zip 30655

Developer Same as owner Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Designer Alcovy Surveying & Engineering, Inc. Phone# 770 466 4002

Address 2205 Hwy 81 south City Loganville State GA Zip 30052

Site Contractor \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The applicant shall be responsible from the date of the permit, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property. The applicant shall exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or anyway connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the City, the defense of any and all claims, litigation, and actions, suffered through any act or omission of the applicant or any subcontractor or anyone directly or indirectly employed under the supervision of any of them.

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

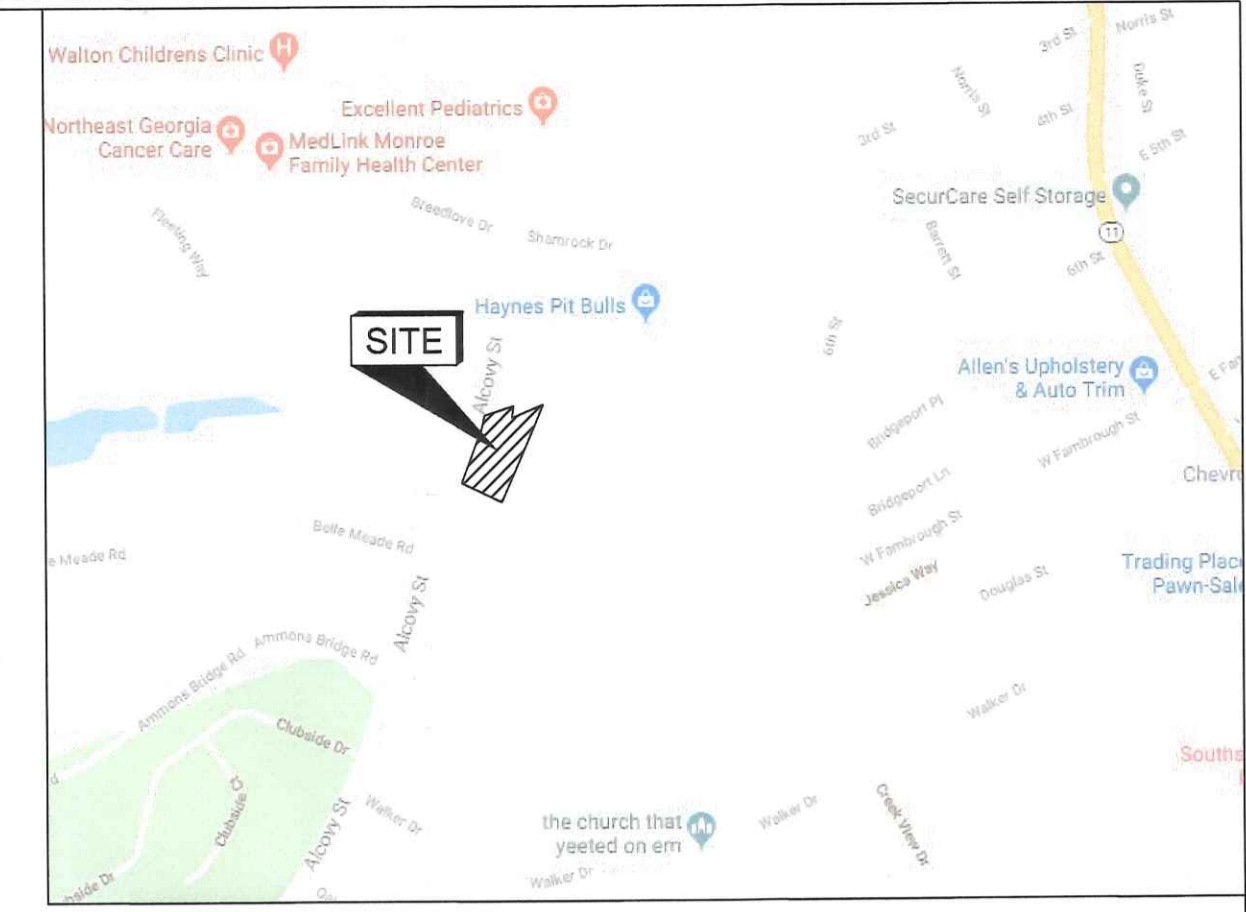
SIGNATURE OF APPLICANT: Dan Wil DATE: 5/13/21



- SITE PLAN NOTES:**
1. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL CITY OF MONROE REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
  2. CONTRACTOR SHALL REFER TO THE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF SIDEWALKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS. FRONT FACADE SHALL BE MINIMUM 60% BRICK OR STONE WITH 3 SIDES MINIMUM CEMENTITIOUS SIDING, NO VINYL ON CORNICE OR SOFFITS, ARCHITECTURAL SHINGLES REQUIRED, MINIMUM 8/12 ROOF PITCH.
  3. ALL DISTURBED AREAS ARE TO RECEIVE SEED, MULCH AND WATER UNTIL A HEALTHY STAND OF GRASS IS ESTABLISHED.
  4. ALL ISLANDS WITH CURB & GUTTER SHALL BE LANDSCAPED, THOSE ISLANDS ARE TO HAVE 18" CURB & GUTTER.
  5. ALL CURBED RADII ARE TO BE 5' UNLESS OTHERWISE NOTED. STRIPED RADII ARE TO BE 5'.
  6. ALL DIMENSIONS AND RADII ARE TO THE FACE OF CURB UNLESS OTHERWISE NOTED.
  7. THERE ARE EXISTING STRUCTURES TO BE REMOVED AS SHOWN, CONTACT ENGINEER IF ANY ADDITIONAL STRUCTURES ARE FOUND.
  8. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.
  9. BOUNDARY AND TOPOGRAPHIC INFORMATION TAKEN FROM A SURVEY BY ALCOVY SURVEYING AND ENGINEERING, INC., DATED 9-2-07.
  10. TOTAL SITE AREA IS 3.97 ± ACRES.
  11. SITE HAS NO EXISTING OR PREVIOUSLY EXISTING LANDFILLS AND NO PROPOSED ON-SITE BURNAL PITS.
  12. THERE ARE NO CEMETERIES OR OTHER SIGNIFICANT OR HISTORICAL AREAS ON THE SITE.
  13. SITE SHALL COMPLY WITH CITY OF MONROE R1A ZONING AND THE CONDITIONS APPROVED BY CITY COUNCIL.
  14. WATER AND SEWER SERVICE BY CITY OF MONROE.
  15. HANDICAP RAMPS REQUIRED AT ALL SIDEWALK CROSSINGS.
  16. THE PROPERTY OWNER ASSOCIATION SHALL BE RESPONSIBLE FOR MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM OUTSIDE OF THE RIGHT-OF-WAY INCLUDING DETENTION AND WATER QUALITY FACILITIES, LAKES, STORM DRAINS, AND/OR WATER COURSES.
  17. NECESSARY BARRICADES, SUFFICIENT LIGHTS, SIGNS AND OTHER TRAFFIC CONTROL METHODS AS MAY BE NECESSARY FOR THE PROTECTION AND SAFETY OF THE PUBLIC SHALL BE PROVIDED AND MAINTAINED THROUGHOUT THE WIDENING OF AND CONSTRUCTION ON ROADS IN CITY OF MONROE.
  18. PROPERTY DEVELOPMENT STANDARDS:
    - PROPOSED 13 LOTS
    - MINIMUM HEATED FLOOR SPACE IS 1,700 SQ. FT.
    - MAXIMUM BUILDING HEIGHT IS 36 FEET
    - MINIMUM BUILDING WIDTH IS 24 FEET
    - MAXIMUM DENSITY IS 4 UNITS PER ACRE
    - PROPOSED DENSITY IS 2.3 UNITS PER ACRE
    - MAXIMUM LOT COVERAGE IS 40%
    - PROPOSED LOT COVERAGE IS 38.57%
    - MINIMUM OF 20% LANDSCAPED AREA
    - FRONT SETBACK = 10'
    - SIDE SETBACK = 10'
    - REAR SETBACK = 25'
    - MAXIMUM FRONTAGE = 100' (N/A TO S-LOTS 10-13)
    - SIDEWALKS SHALL BE INSTALLED ON BOTH SIDES OF STREET.
    - FRONT FACADE SHALL BE MINIMUM 60% BRICK OR STONE WITH 3 SIDES MINIMUM CEMENTITIOUS SIDING
    - NO VINYL ON CORNICE OR SOFFITS
    - ARCHITECTURAL SHINGLES REQUIRED
    - LANDSCAPED BUFFER ALONG ALL OF ALCOVY AND ENTRANCE
    - MINIMUM 8/12 ROOF PITCH
    - SODDED YARDS REQUIRED IN FRONT AND SIDE YARDS TO REAR CORNERS
  19. STREET LIGHTS ARE TO BE DESIGNED AND INSTALLED BY POWER PROVIDER.
  20. THERE ARE NO NWI WETLAND ON THE SITE.
  21. THERE ARE NO STATE WATER ON SITE.
  22. HOA REQUIRED.

**TRIP GENERATION CALCULATION:**  
 AS PER THE ITE, A SINGLE FAMILY DETACHED HOUSE GENERATES 9.57 TRIPS PER WEEKDAY USING THE FORMULA:  
 $LN(T) = 0.92LN(X) + 2.71$   
 $X = \# \text{ OF PROPOSED LOTS}$   
 $LN(T) = 0.92LN(14) + 2.71$   
 $T = 170$   
 ASSUMING EQUAL ENTERING & EXITING DISTRIBUTION AND EQUAL NORTH AND SOUTH DISTRIBUTION RESULTS IN 43 TRIPS EXITING PER DIRECTION PER DAY. THIS IS LESS THAN WHAT IS REQUIRED TO NECESSITATE DECELERATION AND LEFT TURN LANES.

NOTE: NO PORTION OF THIS PROPERTY IS IN A DESIGNATED FLOOD HAZARD AREA PER F.I.R.M. PANEL 13297C0139E DATED 12/08/2016.



VICINITY MAP N.T.S.

LOT CHART		
LOT #	AREA	
1	0.23 ACRES	10,038 SQ. FT.
2	0.23 ACRES	10,057 SQ. FT.
3	0.25 ACRES	10,764 SQ. FT.
4	0.23 ACRES	10,074 SQ. FT.
5	0.23 ACRES	10,057 SQ. FT.
6	0.23 ACRES	10,012 SQ. FT.
7	0.24 ACRES	10,580 SQ. FT.
8	0.42 ACRES	18,150 SQ. FT.
9	0.23 ACRES	10,044 SQ. FT.
10	0.24 ACRES	10,601 SQ. FT.
11	0.24 ACRES	10,498 SQ. FT.
12	0.24 ACRES	10,366 SQ. FT.
13	0.23 ACRES	10,047 SQ. FT.

TOTAL SITE AREA = 3.97 ACRES
TOTAL DISTURBED AREA = 3.36 ACRES
THERE ARE NO STATE WATERS ON OR WITHIN 200' OF THIS SITE.
THERE ARE NO NWI WETLAND ON SITE. UPON A SITE VISIT, THERE WERE NO VEGETATION WHICH INDICATES WETLANDS ON SITE.

- NOTE:**
1. ALL TREE PROTECTION AREAS TO BE PROTECTED FROM SEDIMENTATION.
  2. ALL TREE PROTECTION FENCING TO BE INSPECTED DAILY AND REPLACED OR REPAIRED AS NEEDED.
  3. ALL TREE PROTECTION DEVICES ARE TO BE INSTALLED PRIOR TO THE START OF LAND DISTURBANCE AND MAINTAINED UNTIL FINAL LANDSCAPING IS INSTALLED.
  4. NO PARKING, STORAGE, OR OTHER CONSTRUCTION SITE ACTIVITIES ARE TO OCCUR WITHIN TREE PROTECTION AREAS.
  5. ALL REQUIRED VEGETATION MUST BE MAINTAINED FOR ONE YEAR AFTER THE DATE OF ISSUANCE OF THE CERTIFICATE OF OCCUPANCY.
  6. THERE ARE NO SPECIMEN TREES ON SITE.
  7. SUPPLEMENTARY PLANTING ALONG TRANSITIONAL BUFFER MAY BE REQUIRED WHERE SPARSE.
  8. SODDED YARDS REQUIRED IN FRONT AND SIDE YARDS TO REAR CORNERS.

- LEGEND**
- R.B.F. = REBAR FOUND
  - I.P.S. = IRON PIN SET WITH CAP STAMPED "ALCOVY"
  - C.M.F. = CONCRETE MONUMENT FOUND
  - O.T.P. = OPEN TOP PIPE
  - C.T.P. = CRIMPED TOP PIPE
  - R/W = RIGHT OF WAY
  - P.L. = PROPERTY LINE
  - C.L. = CENTER LINE
  - B.S.L. = BUILDING SETBACK LINE
  - L.L. = LAND LOT LINE
  - G.M.D. = GEORGIA MILITIA DISTRICT
  - T.B.M. = TEMPORARY BENCH MARK
  - R. = RADIIUS
  - CH. = CHORD
  - TAN. = TANGENT
  - N/F. = NOW OR FORMERLY
  - D.B. = DEED BOOK
  - P.B. = PLAT BOOK
  - P.G. = PAGE
  - D.E. = DRAINAGE EASEMENT
  - S.S.E. = SANITARY SEWER EASEMENT
  - F.F.E. = FINISHED FLOOR ELEVATION
  - (MH) = MANHOLE
  - (DI) = DRAIN INLET
  - (FH) = FIRE HYDRANT
  - (LP) = LIGHT POLE
  - (PP) = POWER POLE
  - (PL) = POWER LINE
  - (FL) = FENCE LINE
  - (WL) = WATER LINE
  - (GL) = GAS LINE
  - (V) = VALVE
  - (W) = WELL
- (DISTANCE) = DEED OR PLAT CALL  
 P.O.C. = POINT OF COMMENCEMENT  
 P.O.B. = POINT OF BEGINNING

Curve	Radius	Length	Chord	Chord Bear.
C1	1514.20'	187.88'	187.76'	N 17°07'21" E
C2	125.00'	207.16'	184.25'	N 61°36'29" E



**AUTHORIZATION STATEMENT**  
 I hereby submit this Sketch Plat as authorized agent/owner of all property shown thereon, and certify that all contiguous property under my ownership or control is included within the boundaries of this Preliminary Plat, as required by the Development Regulations.

Signature of Authorized Agent/Owner \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE CODE ENFORCEMENT OFFICE**  
 This Preliminary Plat has been reviewed and approved for general compliance with the Zoning Ordinance and Development Regulations of the City of Monroe.

Code Enforcement Officer \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY PLANNING COMMISSION**  
 The Preliminary Plat shown hereon has been found to comply with the Zoning Ordinance and the Development Regulations of the City of Monroe and is hereby given Preliminary Approval by the City of Monroe Planning Commission. This Preliminary Approval does not constitute approval of a Final Plat. This Certificate of Approval shall expire and be null and void one (1) year from the date of this Certificate of Approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By: \_\_\_\_\_, Chairman  
 By: \_\_\_\_\_, Secretary

**CERTIFICATE OF APPROVAL BY THE CITY OF MONROE COMBINED UTILITIES**  
 The lots shown hereon and plans for water and sewage collection and disposal have been reviewed and approved by the City of Monroe Water & Gas Department, and are approved for development.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By: \_\_\_\_\_  
 Title: \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE CITY OF MONROE COMBINED UTILITIES**  
 The lots shown hereon and plans for electrical has been reviewed and approved by the City Of Monroe Electric & Telecommunications Department, and are approved for development.

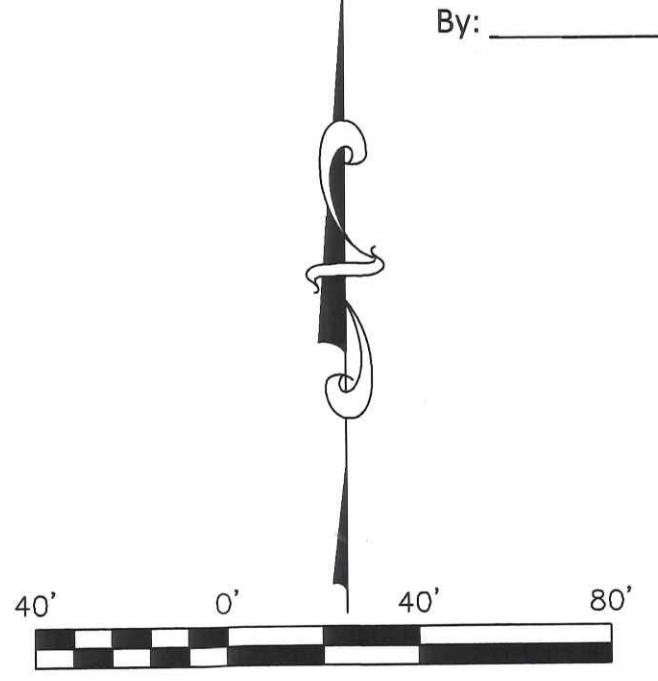
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By: \_\_\_\_\_  
 Title: \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY MAYOR AND COUNCIL**  
 The Preliminary Plat shown hereon has been found to comply with the Zoning Ordinance and the Development Regulations of the City of Monroe and is hereby given Preliminary Approval by the City of Monroe Mayor and Council. This Preliminary Approval does not constitute approval of a Final Plat. This Certificate of Approval shall expire and be null and void one (1) year from the date of this Certificate of Approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

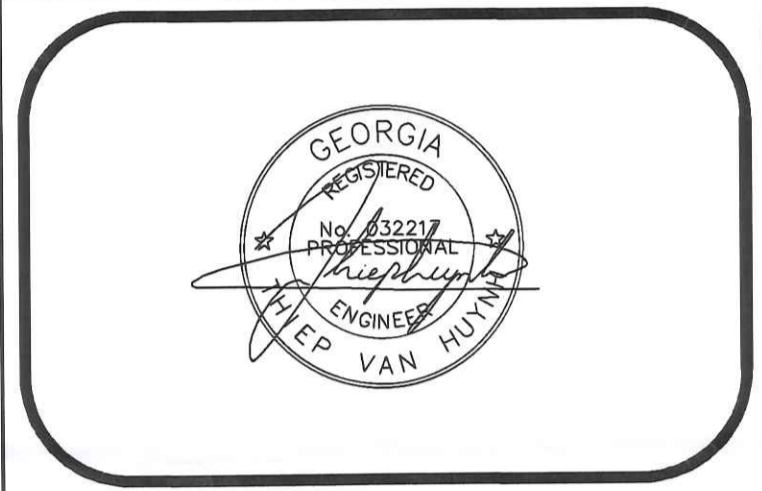
By: \_\_\_\_\_, Mayor  
 By: \_\_\_\_\_, City Clerk



**GEORGIA811**  
 www.Georgia811.com

**ALCOVY**  
 SURVEYING & ENGINEERING, INC.  
 P.O.C. TIP HUYNH, P.E.  
 2205 Highway 81 South  
 Loganville, Georgia 30052  
 Phone: 770-466-4002  
 Fax: 770-466-4296  
 tip@alcovyse.com  
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**PRELIMINARY PLAT**

**PROPOSED BIRCHFIELDS ON ALCOVY**

PARCEL: M0200027 & M0200028  
 LAND LOT: 37  
 DISTRICT: 3RD  
 605 ALCOVY STREET  
 CITY OF MONROE, GA

DATE: 08/06/2020  
 SCALE: 1"=40'

**OWNER / DEVELOPER**

PINEHURST HOMES, LLC.  
 992 HOLLY HILL ROAD  
 MONROE, GA. 30655

DUANE WILSON  
 404-427-7920  
 duane.wilson@mcfca.com

24 HOUR - EMERGENCY CONTACT  
 DUANE WILSON  
 404-427-7920  
 duane.wilson@mcfca.com

**REVISIONS**

NO.	DATE	DESCRIPTION
1	9/2/20	CITY & GSWCC COMMENTS
2	3/10/21	REMOVE 1 LOT FROM S/D
3	5/13/21	CHANGE S/D NAME AND UTILITY COMMENTS

JOB No. 17-178  
 C-1.2



**To:** City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Airport  
**Date:** 06/24/21  
**Subject:** Tentative Allocation Request – Terminal Building

**Budget Account/Project Name:** 2022 Airport Capital Improvement Project (CIP)

**Funding Source:** SPLOST 2019

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** \$137,500.00      **Company of Record:** N/A – GDOT Funding

**Description:**

This item is to request the approval of the tentative allocation and acceptance of funds for the design, bid, and construction of a terminal building at the Cy Nunnally Memorial Airport (D73) for the state fiscal year 2022. This will allow staff to accept the tentative allocation from the state and thus start the process as required to engage GMC for the design and bidding process. The contract proposal date is planned for November 2021 after bids are received, evaluated, and approved by Council.

**Background:**

The City of Monroe has completed a variety of airport projects over the past 6-7 years with state and federal grant money. The total cost of projects completed has been approximately \$2,929,166 (City approximately \$521,412, grant funds approximately \$2,407,753).

**Attachment(s):**

Tentative Allocation (TA) Letter – 1 page



**Russell R. McMurry, P.E., Commissioner**  
One Georgia Center  
600 West Peachtree NW  
Atlanta, GA 30308  
(404) 631-1990 Main Office

June 10, 2021

The Honorable John Howard, Mayor  
City of Monroe  
P. O. Box 1249  
Monroe, GA 30655

Dear Mayor Howard:

The Department is pleased to announce a tentative allocation of state funding assistance in the amount of \$412,500 for the following project at the Cy Nunnally Memorial Airport:

**Construct Terminal Building**

Please confirm, by letter, no later than **July 12, 2021**, your intent to proceed with and fund this project in the state's Fiscal Year 2022, which ends June 30, 2022. State funding for this project if unconfirmed by this date may be reassigned.

State funding assistance must be formally requested by letter to the Department's Commissioner. See attached sample letter. State funding participation is 75% of the project. **This project will require matching funds from City of Monroe estimated in the amount of \$137,500.00.** This is a tentative allocation of funds, the actual contract amount will be based on preapproved design, planning and engineering costs and/or competitive bids received to accomplish the project.

The Department has scheduled this project to be ready for contract in **November 2021**. Please note if the project does not meet the agreed upon scheduled contract date the Department will consider moving the project in order to accommodate other projects or consider deferring the project to the next fiscal year. Please review the project schedule within the TA confirmation for milestone dates. Lew Walker has been assigned from our Aviation Programs office as project manager to assist in this tentative allocation award including but not limited to, overall project coordination, federal and state guidance, and project review and scheduling. Please communicate with your project manager by the 5th of each month regarding your project's status and schedule.

As acknowledgement to this tentative allocation award, please provide a letter with the following: (See attachment)

- Confirmation of intent to proceed with and fund this project in the state's FY22 according to the agreed upon schedule
- Formal request for state funding assistance

Please contact Lew Walker, Aviation Project Manager at (678) 315-6514 if you have any questions. We look forward to the successful completion of this project.

Sincerely,

Leigh Ann Trainer  
Division of Intermodal

Digitally signed by Leigh Ann Trainer  
DN: cn=US, email=leighann@dot.ga.gov,  
ou=GDOT, ou=Division of Intermodal, cn=Leigh Ann Trainer  
Date: 2021.06.14 08:35:57-0400

cc: Jamie Boswell, State Transportation Board  
Chris Bailey, Assistant City Administrator

Attachment



**To:** City Council, Public Works Committee  
**From:** Jeremiah B. Still, Streets and Transportation Director  
**Department:** Streets and Transportation  
**Date:** 6-29-2021  
**Description:** Monroe Police Department Parking Lot – 140 Blaine Street

**Budget Account/Project Name:** SPLOST – 320-4200-541303

**Funding Source:** SPLOST -

**Budget Allocation:**

**Budget Available:**

**Requested Expense:** \$34,487.55      **Company of Purchase:** Blount Construction Company, Inc.

**Recommendation:** Staff recommends council approve the total rehab of the parking lot at 140 Blaine Street around the new Police Department building.

**Background:** Current condition of primary parking lot is in need of repair to accommodate the use of the facility. Rehab will include debris removal, crack seal, seal coat, and striping.

**Attachment(s):**

Request – 1 page  
 Quotes – Blount Construction Company, Inc.  
     Blount – Blaine Street map  
     Garrett Paving Company  
     Garrett - map



Blount Construction Company Inc. • 1730 Sands Place • Marietta, Georgia 30067 • (770) 541 -7333 • Fax: (770) 541-7340

Proposal and Contract

<p><u>SUBMITTED TO:</u> <i>Jeremiah Still</i></p> <p><i>Monroe, Ga</i></p> <p>Contact: <i>Jeremiah Still</i> Phone: <i>770-267-6933</i> Work</p>	<p><u>PROJECT NAME</u> 140 Blain Street</p> <p><u>PROJECT LOCATION</u> Monroe, Ga</p> <p><u>PLANS PREPARED BY</u> N/A</p> <p><u>DATE OF PLANS</u> N/A</p>	<p><u>Date</u> 06/22/21</p> <p><u>Estimator</u> Keith Stephens</p>
--	---	--

*We are pleased to submit a proposal for the following work on the referenced project, according to the following unit prices, terms, and conditions.*

Item No.	Description	Quantity	Unit	Unit Price	Amount
1	Sealcoat	13,280.00	SY	\$1.05	\$13,944.00
2	Crack fill	1.00	LS	\$16,200.00	\$16,200.00
3	Striping	1.00	LS	\$4,343.55	\$4,343.55
<b>Grand Total</b>					<b>\$34,487.55</b>

Project Notes

See attached Map for areas of crackfill, Sealcoat and striping.

**SPECIAL PROVISIONS:** Prices do not include the cost of removal or disposal of rock, unsuitable subgrade materials, or hazardous waste materials. We will not be responsible for shallow utilities not located by others. We will not be responsible for drainage when design grades or existing conditions provide for a slope of less than 1%.

**TERMS OF PAYMENT:** Final measurements will be made upon completion and an invoice prepared using the *UNIT PRICES* indicated above. Estimates in the amount of 90% of work completed will be invoiced periodically with payment due in 30 days. Payment in full will be made no later than 30 days after completion of work. Should the amount due under this contract or any part of it be collected by law or through an attorney-at-law, the contractor shall be entitled to collect attorney's fees in the amount equal to 15% of such amount, and all costs of collection, plus interest at the rate of 8% per annum. If OWNER desires that we do any work not called for in our contract, we will record cost of such work, plus 10% General Overhead and 10% Profit, and prepare "Extra Work" invoices in addition to our contract invoices.

Respectfully Submitted,

This proposal is subject to acceptance within 30 days, or may be made a contract thereafter if and when accepted by you and approved by Blount Construction Company, Inc.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name and Title)

\_\_\_\_\_  
(Company or Firm)

\_\_\_\_\_  
(Date)

*Keith Stephens*  
\_\_\_\_\_  
(Signature)

Keith Stephens/Vice President

\_\_\_\_\_  
(Printed Name and Title)

Blount Construction Company, Inc.

\_\_\_\_\_  
(Company or Firm)

June 22, 2021

\_\_\_\_\_  
(Date)



# 140 Blain Street

Yellow area sealcoat, Stripe and Crackfill

Leg 177  
Blain



Ramesh

U.S. Hwy 78

N Hammond Dr

Edwards St

140 Blaine St

Blaine St

E Spring St

Google Earth

© 2021 Google



600 ft

**PROPOSAL AGREEMENT**



1195 Winterville Road • Athens, Georgia 30605 • 706/546-7643 • Fax: 706/546-7902

**Proposal Submitted To: The City of Monroe**  
**Date: 6-4-2021**  
**Job: New Police Dept. Complex ( re-vised )**

Below you will find a detailed outline of work to be performed by Garrett Paving Company, Inc. All equipment, materials, and labor to successfully complete our work have been included in the cost. All work shall be completed expeditiously and professionally. GPC will not be held responsible for any utilities, irrigation, etc. that are not identified or located. Quotes are valid for 30 days.

- 1.) Crack seal, Sealcoat and Re-stripe ( Red area on attached map )  
Spray with herbicide, clean cracks, seal with GDOT sealant, sealcoat with premium sealer, Then, re-stripe with traffic paint.  
Lump sum \$ 35,215.00
- 2.) Reclaim old pavement and pave ( Blue area )  
Grind old pavement, blade and compact. Then, pave with 2 inches of asphalt topping.  
Lump sum \$ 66,650.00
- 3.) Perma-flex and topping ( Rear of center , Green area )  
Clean, apply a tack coat, Then pave with 1 inch of perma- flex type hot mix asphalt and 1 ½” of asphalt topping.  
Lump sum \$ 70,200.00
- 4.) Re-surfacing ( Yellow area )  
Clean the existing pavement, apply a tack coat. Then pave with 1 ½”  
Of asphalt topping  
Lump sum \$ 41,202.00

Prices are good thru 12-31-2021

**Authorized Signature:** *Rick Garrett*

**Acceptance of Proposal:**

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

**Payment will be due upon completion of job.**

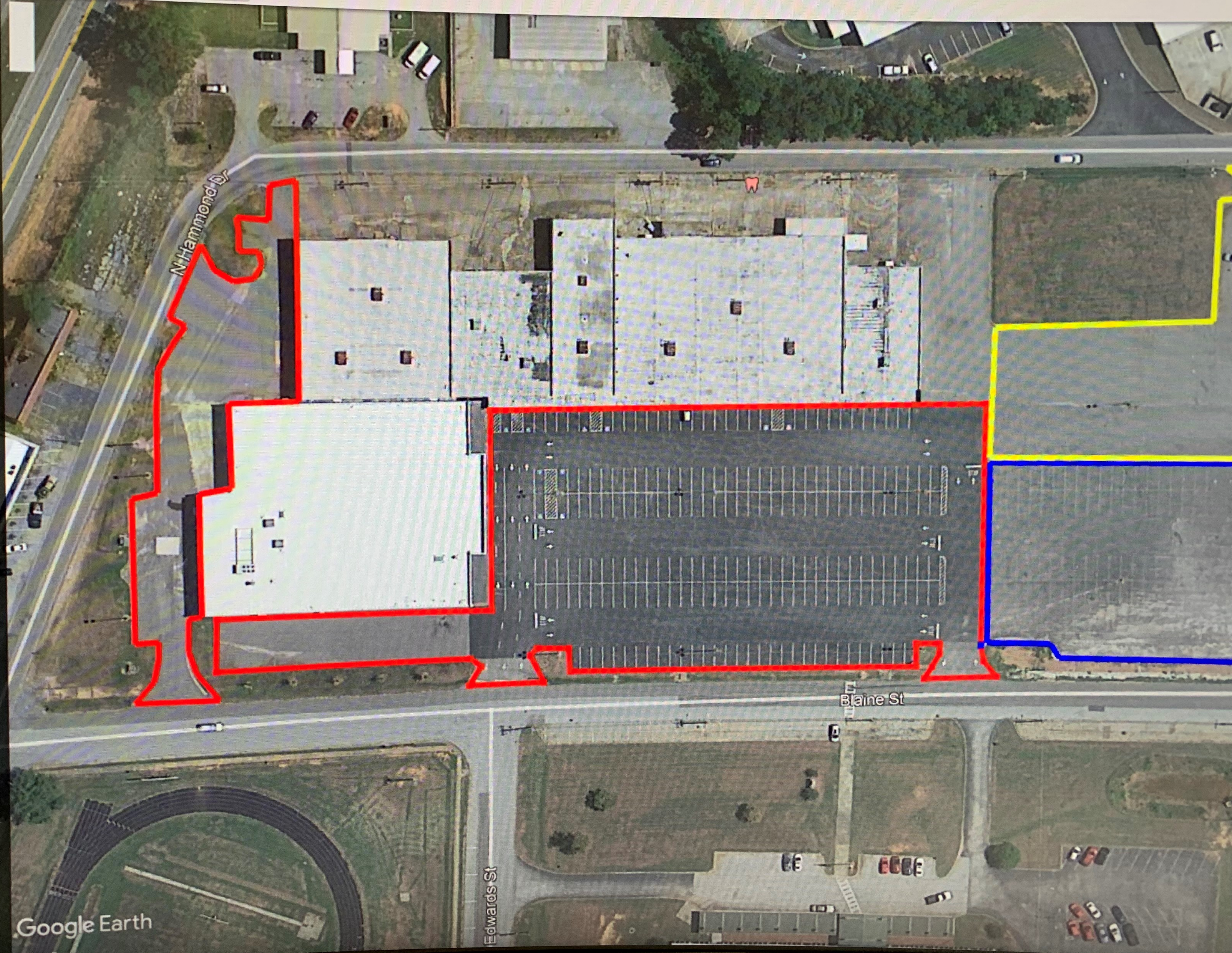
**Signature** \_\_\_\_\_

**Date of Acceptance** \_\_\_\_\_

Map Options Resolution: 1920x1080 (1080 HD) Save Image... X

Search

History



U.S. Hwy 78

N Hammond Dr

Blaine St

Edwards St



**To:** City Council  
**From:** Brian Thompson  
**Department:** Utilities  
**Date:** 07/06/2021  
**Subject:** Phone Upgrade/Repair

**Budget Account/Project Name:** N/A

**Funding Source:**

**Budget Allocation:** \$0.00

**Budget Available:** \$0.00

**Requested Expense:** \$14,961.58

**Company of Purchase:** Digitel

**Description:**  
Replace software and server for City facilities phone system.

**Background:**  
Over the past several months, our existing phone server and software package has been having operation errors. When this occurs, we are without phone service for approximately 5-15 minutes. After investigating, we have determined that our server is unrepairable. The best and cheapest solution is to replace the server and software and to continue with our current vendor. The cost is \$14,961.58 and would be in service for the next 3-5 years.

**Attachment(s): 2**  
Digitel Quote – Voicemail Server  
Digitel Quote – Avaya IP Office Upgrade and IPOSS



# We have prepared a quote for you

**Voicemail Server**  
Quote # ATL007682  
Version 1

## Prepared for:

**CITY OF MONROE, GEORGIA**  
Mike McGuire  
mmcguire@monroega.gov



## Executive Summary

This quote is to provide a Dell R240 server to run Voicemail Pro for City of Monroe, GA. This quote is dependent on the separate IP Office upgrade quote that has been provided.

This server will meet requirements for VM Pro if it cannot be hosted in the existing VM environment, which is preferred if possible.

Quote assumes reusing existing monitor, keyboard, and mouse.

Rack rails may be required at additional costs depending on rack type and would need to be verified prior to installation.

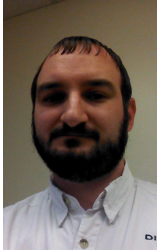
## Products And Installation

Description	Price	Qty	Ext. Price
Professional <b>Digitel Project Professional Services</b>	\$480.00	1	\$480.00
TRAVEL_CHARGE <b>TRAVEL ONE WAY TO CUSTOMER SITE</b>	\$75.00	1	\$75.00
PE_R240_TM <b>PowerEdge R240 Server</b>	\$3,562.93	1	\$3,562.93

**Subtotal: \$4,117.93**



## Voicemail Server



**Prepared by:**  
**ThreatAdvice - Atlanta**  
Joel Kay  
205-981-4475  
jkay@digitel.net

**Prepared for:**  
**CITY OF MONROE, GEORGIA**  
215 NORTH BROAD STREET  
MONROE, GA 30655  
Mike McGuire  
7702665349  
mmcguire@monroega.gov

**Quote Information:**  
**Quote #: ATL007682**  
Version: 1  
Delivery Date: 05/27/2021  
Expiration Date: 06/26/2021

## Quote Summary

Description	Amount
Products And Installation	\$4,117.93
<b>Total: \$4,117.93</b>	

Any products or services discussed with any ThreatAdvice employee written or verbally that are not specifically included within the proposal bill of materials, executive summary or SOW are not included in this agreement and may result in additional charges. ThreatAdvice reserves the right to cancel orders due to issues from pricing or other errors.

By Signing Below, customer is acknowledging and accepting ThreatAdvice's terms and conditions for this proposal.

**ThreatAdvice - Atlanta**

**CITY OF MONROE, GEORGIA**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: 05/27/2021

Signature: \_\_\_\_\_  
Name: Mike McGuire  
Date: \_\_\_\_\_



We have prepared a quote for you

**Avaya IP Office Upgrade and IPOSS**

Quote # ATL007632  
Version 1

Prepared for:

**CITY OF MONROE, GEORGIA**

Mike McGuire  
mmcguire@monroega.gov





## Executive Summary

This quote includes 3 years of IPOSS (IP Office Support Services), upgrade, and migration to new server.

IP Office and Voicemail Pro will be upgraded from R9.1 to R11.

VM Pro will reside on new virtual server to be hosted in clients VM environment.

### IP Office Support Services Summary -

- a. IPOSS includes remote support from Avaya during the hours of 8am to 5pm.
- b. IPOSS includes parts replacement of system hardware (with the exception of telephones) to be delivered on the next business day.
- c. IPOSS includes access to Major and minor software upgrade licenses for new IP Office releases, software updates, and corrective content. Labor to perform these upgrades and patching is not included as part of Avaya IPOSS.
- d. IPOSS includes web access to the Avaya Support website.

There is a 3 year and 5 year options for IPOSS. 3 year is included in this quote.



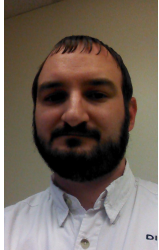
Services

Item	Description	Price	Qty	Ext. Price
185446	<b>AVAYA COMMUNICATIONS SOLUTION</b>	\$0.00	1	\$0.00
370570	<b>IP OFFICE SMB MODEL</b>	\$0.00	1	\$0.00
383632	<b>IP OFFICE R10+ VOICEMAIL PRO 2 ADI MIGRATION LIC:CU</b>	\$408.88	10	\$4,088.80
383633	<b>IP OFFICE R10+ 3RD PARTY IP ENDPOINT 1 ADI MIGRATION LIC:CU</b>	\$38.42	4	\$153.68
383640	<b>IP OFFICE R10+ SIP TRUNK 1 ADI MIGRATION LIC:CU</b>	\$17.01	50	\$850.50
383643	<b>IP OFFICE R10+ IP500 T1 ADDITIONAL 2CHANNELS ADI MIGRATION LIC:CU</b>	\$43.48	8	\$347.84
383651	<b>IP OFFICE R10+ AVAYA IP ENDPOINT 1 ADI MIGRATION LIC:CU</b>	\$17.01	169	\$2,874.69
396474	<b>IP OFFICE R11 ESSENTIAL EDITION MIGRATION UPGRADE LIC:DS</b>	\$219.88	1	\$219.88
396476	<b>IP OFFICE R11 PREFERRED VOICEMAIL PRO MIGRATION UPGRADE LIC:DS</b>	\$144.90	1	\$144.90
185579	<b>MAINTENANCE COMPREHENSIVE SUPPORT MODEL</b>	\$0.00	1	\$0.00
271686	<b>IPO CO - DEL REM TECH SUPT 8X5 APR NBD - IP500 V2 3YPP</b>	\$26.76	36	\$963.36
Prof Svcs Avaya	<b>Professional Services for Avaya Product</b> Professional Services for Avaya Product	\$1,200.00	1	\$1,200.00

**Subtotal: \$10,843.65**



## Avaya IP Office Upgrade and IPOSS



**Prepared by:**

**NXTsoft - ThreatAdvice**

Joel Kay  
205-981-4475  
Fax 770-452-5514  
jkay@digitel.net

**Prepared for:**

**CITY OF MONROE, GEORGIA**

215 NORTH BROAD STREET  
MONROE, GA 30655  
Mike McGuire  
mmcguire@monroega.gov  
7702665349

**Quote Information:**

**Quote #: ATL007632**

Version: 1  
Delivery Date: 05/07/2021  
Expiration Date: 06/06/2021

### Non-Recurring Summary

Description	Amount
Services	\$10,843.65
<b>Total: \$10,843.65</b>	

#### Payment Terms

#### Non-Recurring Charges:

- \$0.01 to \$3,499.99 – 100% of total and sales tax due upon project/ticket completion.
- \$3,500.00 to \$19,999.99 - 50% Non-Recurring Due with signed agreement. Remaining balance and sales tax due at system.
- \$20,000 and Up – 50% of Products Total due with signed agreement. Remaining of product total due upon product delivery to site. Professional Services total and sales tax due upon system in service date.

#### Recurring Charges:

- First month total recurring charges due with signed agreement.
- All Recurring agreements are 36-Months unless expressly noted otherwise.

#### Contract Execution

Upon receipt of signed agreement, Digitel's project team will develop a detailed Scope of Work. This "SOW" will be developed from the Executive Summary and may require clarification of requirements from the customer. The signed agreement shall not represent an executed contract until the customer has agreed to the detailed SOW in writing.

Any products or services discussed with any Digitel employee written or verbally that are not specifically included within the proposal bill of materials, executive summary or SOW are not included in this agreement and may result in additional charges. Digitel reserves the right to cancel orders due to issues from pricing or other errors.

By Signing Below, customer is acknowledging and accepting Digitel's terms and conditions for this proposal.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# CUSTOMER ORDER TERMS AND CONDITIONS

**1. INSTALLATION:** Digitel Corporation shall furnish all required materials, tools, equipment and labor necessary to install the "Equipment" in the premises designated by the Customer on the reverse side of this Agreement. Customer shall inspect all Equipment and any installation performed by Digitel and shall notify Digitel within seventy-two (72) hours of delivery of installation of the acceptance of, or any defect in the Equipment and installation. If no such notification is given, it shall be conclusively presumed that the Equipment is in good condition and repair, that any installation has been properly performed and is complete and that the Equipment has been accepted. Digitel agrees to make every effort to complete installation of the Equipment on or before the requested date of installation of the Equipment set forth in this Agreement, provided, however, that Digitel shall not be liable for any damages or losses whatsoever for completion beyond such date. Customer agrees to provide reasonable notice to Digitel of any changes in the requested date of installation. Digitel shall in no event be responsible for any delay or failure of performance hereunder due to causes beyond its control or unforeseen circumstances, including, without limitation, fire, flood, lightning or other acts of God, riot, strike or other labor dispute, explosion or war. Digitel shall not be responsible for any delay of the public telephone company in providing any assistance or service necessary to the installation and proper functioning of the Equipment.

**2. CUSTOMER PREMISES:** The Customer shall provide at its expense on the date of delivery of the Equipment to the Customer's premises and at all times thereafter during the period of installation of the Equipment the following: (a) free access to the premises and facilities where the Equipment is to be installed to Digitel employees or agents at hours consistent with the requirements of the installation; (b) premises that meet all temperature, humidity, air conditioning and other environmental requirements set forth in the applicable Equipment specifications and that are dry, free from dust, and in such condition as not to be injurious to employees and agents of Digitel; (c) necessary openings and ducts for cable and conductors in walls and floors; (d) electric current necessary for installation of Equipment; (e) dedicated electrical circuit for Equipment and suitable bonded earth ground; and (f) telecommunications connections for Equipment as specified by Digitel. The Customer further agrees to obtain required consent of any third party having an interest in the premises in which the Equipment is to be installed and Customer covenants to assist Digitel in obtaining any required licenses, approvals, authorizations, or permits for such installation.

**3. PURCHASE OPTIONS:** If the Customer chooses the purchase option then the following shall apply. Upon execution of this Agreement, the Customer shall pay Digitel an initial payment equal to fifty (50%) of the Total Installed Price as set forth on the reverse side of this Agreement. At cut-over of the Equipment, the Customer shall pay Digitel the balance of the Total Installed Price together with all applicable taxes.

**4. LEASE OPTION:** If the Customer chooses the lease option, then the following shall apply. Upon execution of this Agreement, the Customer shall pay Digitel a deposit equal to ten percent (10%) of the Total Installed Price. Digitel has estimated the Customer's monthly lease payment based on current lease rates. The Customer's actual lease payment may differ from said rate based on Customer's financial strength and credit worthiness. Digitel agrees to assist Customer in finding a lease for the Equipment. Customer agrees to execute a lease application and to provide Digitel or third-party Lessor with a current financial statement and/or such other credit information as may be requested by Digitel or third-party Lessor. Upon approval of lease by Digitel or third-party Lessor, Customer agrees to execute agreement and all necessary lease documents

**5. WARRANTY:** All hardware will retain warranties stated by the product manufacturer. Digitel will be responsible for facilitating repair or replacement without charge any Equipment which fails to operate as warranted until the date equipment is placed "in-use" by the customer. Any replacement of equipment after the "in-use" date will be the responsibility of the manufacturer. Digitel labor to perform or facilitate warranty replacement of hardware after the "in-use" date will be billable to the customer. If Digitel and/or the manufacturer determines the Equipment cannot be repaired or replaced. Digitel will refund the Total Installed Price of the Equipment deemed unrepairable or replaceable.

DIGITEL'S OBLIGATION TO REPAIR, REPLACE OR REFUND AS SET FORTH ABOVE SHALL BE THE CUSTOMER'S EXCLUSIVE REMEDY UNDER THIS WARRANTY. THIS WARRANTY IS EXPRESSLY IN LIEU OF ANY OTHER WARRANTY WRITTEN OR ORAL, STATUTORY, EXPRESS OR IMPLIED. INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND SHALL BE DIGITEL'S SOLE LIABILITY FOR BREACH OF ITS PERFORMANCE HEREUNDER OR ANY OTHER CLAIM UNDER ANY THEORY OR LIABILITY, WHETHER THE EQUIPMENT IS PURCHASED OR LEASED. IN NO EVENT SHALL DIGITEL OR ANY AFFILIATE THEREOF HAVE ANY LIABILITY TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY CLAIM, LOSS, DAMAGE OR EXPENSE CAUSED OR ALLEGED TO BE CAUSED DIRECTLY, INDIRECTLY, INCIDENTALLY OR CONSEQUENTIALLY BY THE EQUIPMENT. BY AN INACCURACY THEREOF OR DEFICIENCY OR DEFECT THEREIN BY ANY INABILITY OF CUSTOMER TO USE THE EQUIPMENT EITHER SEPARATELY OR IN COMBINATION WITH ANY OTHER EQUIPMENT, BY ANY INCIDENT WHATSOEVER IN CONNECTION THEREWITH. BY ANY FORCE MAJEURE CONDITION OR OTHER CAUSE BEYOND THE CONTROL OF DIGITEL, ARISING IN STRICT LIABILITY, NEGLIGENCE OR OTHERWISE, IN ANY WAY RELATED TO OR ARISING OUT OF THIS AGREEMENT.

The limited warranties provided above do not cover damages, defects, malfunctions or equipment failures caused by: (a) failure to follow Digitel's installation, operation or maintenance instructions; (b) unauthorized movement, modification or alteration of the Equipment; (c) abuse, misuse or the negligent acts of persons not under the control of

Digitel; (d) fire, flood, lightning or other acts of God, riot, strike or other labor dispute, explosion or war or of any other cause beyond the control of Digitel.

**6. POST WARRANTY MAINTENANCE:** Digitel shall provide such service and repairs as is reasonably necessary to keep the Equipment operating and in good order during the post warranty maintenance period if provisioned and agreed upon within this Agreement. The Customer shall provide notice to Digitel of any defect or failure in the operation of the Equipment and Digitel shall respond to such notice within twenty-four (24) hours of notification. Digitel shall respond to total failure in the operation of the Equipment within four (4) hours of notification. Digitel's obligation to provide maintenance under this paragraph shall include labor and parts required to repair or replace the Equipment which has become defective, through normal wear and usage, but does not include additions to, relocation or removal of the Equipment, or replacement or repairs of parts lost, stolen or damaged other than by causes arising out of normal wear and usage of the Equipment. Digitel shall in no event be responsible for any delay or failure of performance hereunder due to causes beyond its control or unforeseen circumstances, including, without limitation, fire, flood, lightning or other acts of God, riot, strike, or other labor dispute, explosion or war.

**7. AUTOMATIC RENEWAL:** Post Warranty Maintenance Agreements (AssureNet) renew automatically annually. Should a customer wish to opt out of a post warranty maintenance agreement, the customer must provide in writing no less than 30 days of notice prior to agreement expiration. Fee for cancellation without notice will be equal to (3) times the previously agreed upon monthly service charge.

**8. CANCELLATION CHARGE:** If all or a portion of this order is canceled prior to the commencement of installation (or prior to the date of delivery for Customer installed equipment or software) a cancellation charge equal to twenty five percent (25%) of the canceled order price shall be imposed for processing the order.

**9. SECURITY INTEREST:** Digitel hereby retains title to the Equipment and reserves a security interest herein to secure the performance of Customers' obligation hereunder, including without limitation, the payment in full by the Customer of the Total Installed Price plus applicable taxes. Customer represents that no other security interests will attach to the Equipment (except that of the lessor) and hereby agrees not to mortgage, encumber, sell, or otherwise dispose of the Equipment prior to payment in full of the Total Installed Price plus applicable taxes. Equipment shall remain personal property notwithstanding that the Equipment or any part thereof may become affixed or attached to real property or any building thereon.

**10. SUBCONTRACTING:** Digitel may subcontract any and all of the work to be performed under this Agreement but shall retain responsibility for the work so subcontracted.

**11. ASSIGNMENT:** The Customer may not assign its rights or obligations under this Agreement without the prior written consent of Digitel. Digitel may assign its rights or obligations under this Agreement in whole or in part.

**12. NOTICE:** Any notice or payment to a party hereunder shall be hand delivered or mailed by first-class mail, postage prepaid, to the address for such parties set forth herein or such other address as either party may designate for such purpose by such notice to the other party and shall be deemed to have been received when delivered for three (3) days after being deposited in the mail, as the case may be.

**13. WAIVER:** No failure by either party to insist upon the strict performance of any agreement or condition of this Agreement or to exercise any right or remedy upon a breach hereof shall constitute a waiver of any such breach or of any other agreement or condition of this Agreement.

**14. DEFAULT REMEDIES:** Upon the occurrence of a default in the payment or performance of any other obligations or covenants by the Customer, Digitel shall have all the remedies of a secured party and vendor under the Uniform Commercial Code. These remedies shall include, but not be limited to, the right to take possession of the Equipment and for such purposes, Digitel may enter upon any premises on which said Equipment or any part thereof may be situated or installed and remove same therefrom. Customer shall pay all costs, expenses, and attorneys' fees incurred by Digitel in pursuing its remedies and all obligations and liabilities of the Customer shall bear interest at a rate of eighteen percent (18%) per annum from the date of default. The above rights of Digitel are in addition to any other legal or equitable remedies to which it shall be entitled.

**15. TAXES:** Prices and charges shown on the front of this Agreement may not include applicable taxes. Customer agrees to pay all such taxes when upon receipt of the invoice.

**16. RISK OF LOSS:** The risk of loss, damage or destruction to or of the Equipment shall be borne by the customer to the extent such Equipment is either situated or installed in or upon the Customer's premises.

**17. TRAINING SERVICES:** Digitel shall provide group training of Customer's employees at cut-over to insure proper Equipment and feature operation.

**18. GENERAL:** Time is of the essence in this Agreement. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Georgia. No provision hereunder which may be construed as unenforceable shall in any way invalidate any other provision hereof, all of which shall remain in full force and effect. This is the entire Agreement between the parties with respect to the Equipment and the services to be provided hereunder and supersedes all prior agreements, proposals or understandings whether written or oral.

By (Initials) \_\_\_\_\_

## MAINTENANCE TERMS AND CONDITIONS

### SERVICE AND MAINTENANCE (If Option Selected)

DIGITEL will maintain the described equipment listed within equipment schedule, in good working condition and repair, and will furnish all parts and labor at no cost to the Customer except as set forth under SERVICE FEES AND ADDITIONAL CHARGES above.

#### 1. SERVICE AND MAINTENANCE PROVISIONS

- A. DIGITEL shall provide such service and repairs as is reasonably necessary to keep the Equipment operating in good order.
- B. DIGITEL shall respond to normal malfunction in the Equipment within twenty-four (24) hours after notification.
- C. DIGITEL shall respond to emergency service calls (defined as total failure of the system) within four (4) hours after notification.

DIGITEL's maintenance obligations under this paragraph include labor and parts required to repair or replace Equipment, excluding software, which has become defective through normal wear and usage, and does not include additions to, relocation or removal of equipment, replacement or repairs of parts lost, stolen or damaged other than by causes arising out of ordinary use of the Equipment.

AUTOMATIC RENEWAL: Post Warranty Maintenance Agreements (AssureNet) renew automatically annually. Should a customer wish to option out of a post warranty maintenance agreement, the customer must provide in writing, no less than 30 days of notice prior to agreement expiration. Fee for cancellation without notice will be equal to (3) times the previously agreed upon monthly service charge.

#### 2. ACCESS TO PREMISES

Customer grants DIGITEL, and agrees to aid DIGITEL in obtaining full access to the premises of the Customer, in connection with DIGITEL's performance of its obligations under this Agreement.

#### 3. CUSTOMER'S REMEDIES; LIMITATION OF LIABILITY

IN THE EVENT OF DIGITEL'S MATERIAL BREACH OF THIS AGREEMENT, CUSTOMER MAY CANCEL THIS AGREEMENT. THIS SHALL BE THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO CUSTOMER, AND DIGITEL SHALL IN NO EVENT BE LIABLE FOR ANY GENERAL, SPECIAL OR CONSEQUENTIAL DAMAGES FOR LOSS, DAMAGE OR EXPENSE DIRECTLY OR INDIRECTLY ARISING FROM CUSTOMER'S INABILITY TO USE THE EQUIPMENT EITHER SEPARATELY OR IN COMBINATION WITH ANY OTHER EQUIPMENT OR FROM ANY OTHER CAUSE. CUSTOMER AGREES THAT DIGITEL SHALL NOT BE LIABLE TO CUSTOMER FOR ANY CONSEQUENTIAL DAMAGES.

#### 4. EXCLUSIONS FROM SERVICE

Parts and items of, and additions to the Equipment which have been abused, willfully or accidentally, or have been neglected, or have been damaged by Act of God or by fire, tampering or negligence or by any other cause other than a DIGITEL service person, are excluded from this Agreement, and DIGITEL shall not be responsible therefor. Repairs required as a result of any of the foregoing shall be made by DIGITEL upon request from Customer, at DIGITEL's then current rates.

#### 5. UNAUTHORIZED SERVICE

Unauthorized personnel making changes to the Equipment or attempting service on said Equipment shall void this contract.

#### 6. DEFAULT

DIGITEL shall no longer be required to perform any maintenance hereunder if the Customer is delinquent in payments provided herein for a period of more than ten (10) days. In the event of a material breach of this Agreement, either party may cancel the Agreement, this being the exclusive remedy available hereunder. Should the Customer seek relief under the Bankruptcy Laws of the United States, or should a receiver be appointed for the Customer, the Customer's interest in this contract or any part thereof shall not be assignable or transferable by operation of law.

#### 7. UNCONTROLLABLE CIRCUMSTANCES

If the performance by DIGITEL of any part of this Agreement is prevented, hindered, delayed or otherwise made impracticable by reason of any flood, riot, fire, strike, explosion, war or any other cause beyond the control of DIGITEL, DIGITEL shall be excused from such performance to the extent that it is prevented, hindered, or delayed by such causes. Upon the occurrence of any such events, DIGITEL shall use its reasonable efforts to notify Customer of the nature and extent of any such condition.

#### 8. GENERAL

This Agreement shall be governed by the laws of the State of Georgia. Customer may not assign its rights or delegate its obligation under this Agreement without prior written consent by DIGITEL. This Agreement represents the entire Agreement between DIGITEL and Customer with respect to the maintenance of the Equipment and supersedes any prior Agreement and negotiation between the parties.

### REMOTE MONITORING (If Option Selected)

If Proactive Monitoring Option is selected, Digitel shall provide a device on customer premise for the purpose of initiating alarm conditions. Such device will be for the sole purpose of these alarms and owned by Digitel. If not selected in conjunction with Assurenet Maintenance, remedy and resolution of alarms would be billable under current Digitel prevailing rates for both material(s) and labor.

By (Initials) \_\_\_\_\_



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Wastewater Treatment Plant  
**Date:** 7/6/2021  
**Subject:** Approval for installation of a 16" Valve Insertion

**Budget Account/Project Name: 20-043**

**Funding Source: CIP**

**Budget Allocation:** \$300,000.00

**Budget Available:** \$109,200.69

**Requested Expense:** \$27,700.00

**Company of Purchase:** Consolidated Pipe & Supply, Inc.

**Description:**

Approval to have a 16" valve inserted on the force main for Ammons Bridge pump station.

**Background:**

New pumps are being installed at Ammons Bridge and a valve is needed on the discharge side of the pumps on the force main. This will allow for work to be done on the discharge side of the pumps without the fear of the force main draining back into the pump station and causing a safety issue as well as a sewer spill. With all the new additional sewage that this pump station will soon start to receive because of the development happening, this is an important feature to have for a large pump station.

**Attachment(s):**

Documents – Consolidated Pipe & Supply, Inc. Quote

**Consolidated Pipe & Supply, Inc.**  
**10887 Old Atlanta Hwy**  
**Covington, Ga 30014**  
**Phone (678)342-7666**

**Customer:** City of Monroe  
**Job Name:** Ammons Bridge Pump Station  
**Location:** Monroe, Ga  
**Bid Date:** 6/3/2021

<u>Item#</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extension</u>
	1	16" Insertion Valve ( Includes Material & Labor )	\$ 27,700.00	\$ 27,700.00
<b>Total</b>				<b>\$ 27,700.00</b>

**\*\*\* Insertion Valve & Tapping Terms & Conditions \*\*\***

- 1) Customer is responsible for excavation of bore pit.  
Work space must comply with all OSHA requirements.
  
- 2) Customer is responsible for installing & testing tapping sleeve prior to tap being made.

**\*\*\* Bid Terms & Conditions \*\*\***

This quotation is our interpretation of the plans & specs provided. However, this list of material is in no way guaranteed & unit prices will govern throughout. Material warranties are those offered by the material manufacturers only, no other warranties are offered or implied. All sales are subject to credit approval & to the terms & conditions of Consolidated Pipe & Supply, Inc. Material returns are subject to prior approval, restocking fees & freight as applicable.

- 1) Prices are firm for 30 days from the bid date.
  
- 2) FOB: Job site.
  
- 3) Payment Terms: Net 30 days.

**APPOINTMENTS**

Updated

April 13, 2021

**Appointed**

**Term Expires**

**HISTORIC PRESERVATION COMMISSION (Three-year term)**

*(As of 2/12/19 Changed from 5-year terms to 3-year terms)*

<b>Crista Carrell</b>	<b>December 12, 2017</b>	<b>May 1, 2022</b>
	(to fill unexpired term of Eric Edkin)	
Susan Brown	April 10, 2018	May 1, 2023
Mitch Alligood	April 9, 2019	May 1, 2022
Elizabeth Jones	August 11, 2020	May 1, 2023
	(to fill unexpired term of Marc Hammes)	
Fay Brassie	April 13, 2021	May 1, 2024





Appointed Board Member Biography

Name: Jane Camp

\*\*\*\*\*

Profession / Business: \_\_\_\_\_ Position: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone number: 770-601-0200 Fax number: \_\_\_\_\_

Email address: janecamp601@gmail.com

Home Address: 624 Fleeting Court, Monroe, GA 30655

Home Phone number: \_\_\_\_\_ Mobile Phone number: 770-601-0200

(Please indicate address where you prefer to receive your mail)

Birthday: 06/25/1950 Birthplace: Bainbridge, GA

Education: BSED, GEORGIA SOUTHERN UNIVERSITY

Hobbies: Tennis, Pickle Ball, Croquet, Biking

Membership in Service Clubs: Historic Preservation starter member, Jr. Service League, Arts Council,

Social Clubs: Historical Society, President, Delphians Club, DAR, Boys and Girls Club Board membe

Membership / Offices Held / Other Agency Boards:

President, Jr. Service League; President, Historical Society, President, Phi Mu Soriety Alumnae Presi

Library Board President

Civic Appointments: Library Board, Historic Preservation Board,

Political Offices: \_\_\_\_\_

Reason for wanting to serve on Historic Preservati Board

I am very interested in preserving the integrity what the board's mission is. Monroe is changing so quickly, an

AN ORDINANCE TO ADOPT THE OFFICIAL ZONING MAP OF THE CITY OF MONROE,  
GEORGIA

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS  
FOLLOWS:

**ARTICLE I.**

The “Official Zoning Map, City of Monroe, GA” as shown in the attached Exhibit A, attached hereto and incorporated fully herein by reference, and currently displayed at this public meeting, and having been made available for public review at City Hall at all times since May 3, 2021, leading up to its adoption pursuant to Georgia law, is hereby made the Official Zoning Map of the City of Monroe, Georgia. This map is a public record and shall be kept on file at City Hall, 215 N. Broad Street, Monroe, Georgia 30655 in the records of the City Clerk.

**ARTICLE II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ARTICLE III.**

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 8th day of June, 2021.

**SECOND READING AND ADOPTED** on this 6th day of July, 2021.

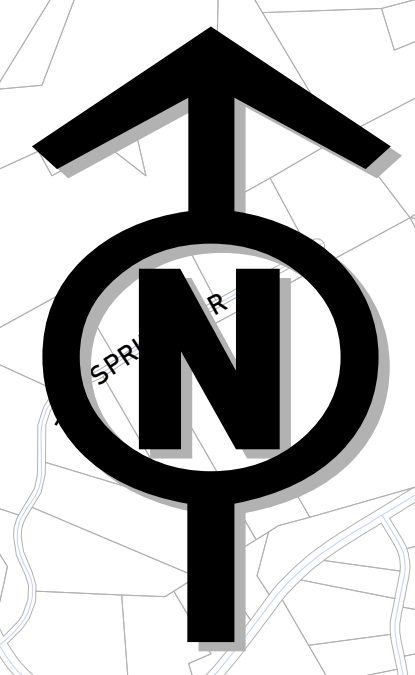
**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_ **(SEAL)**

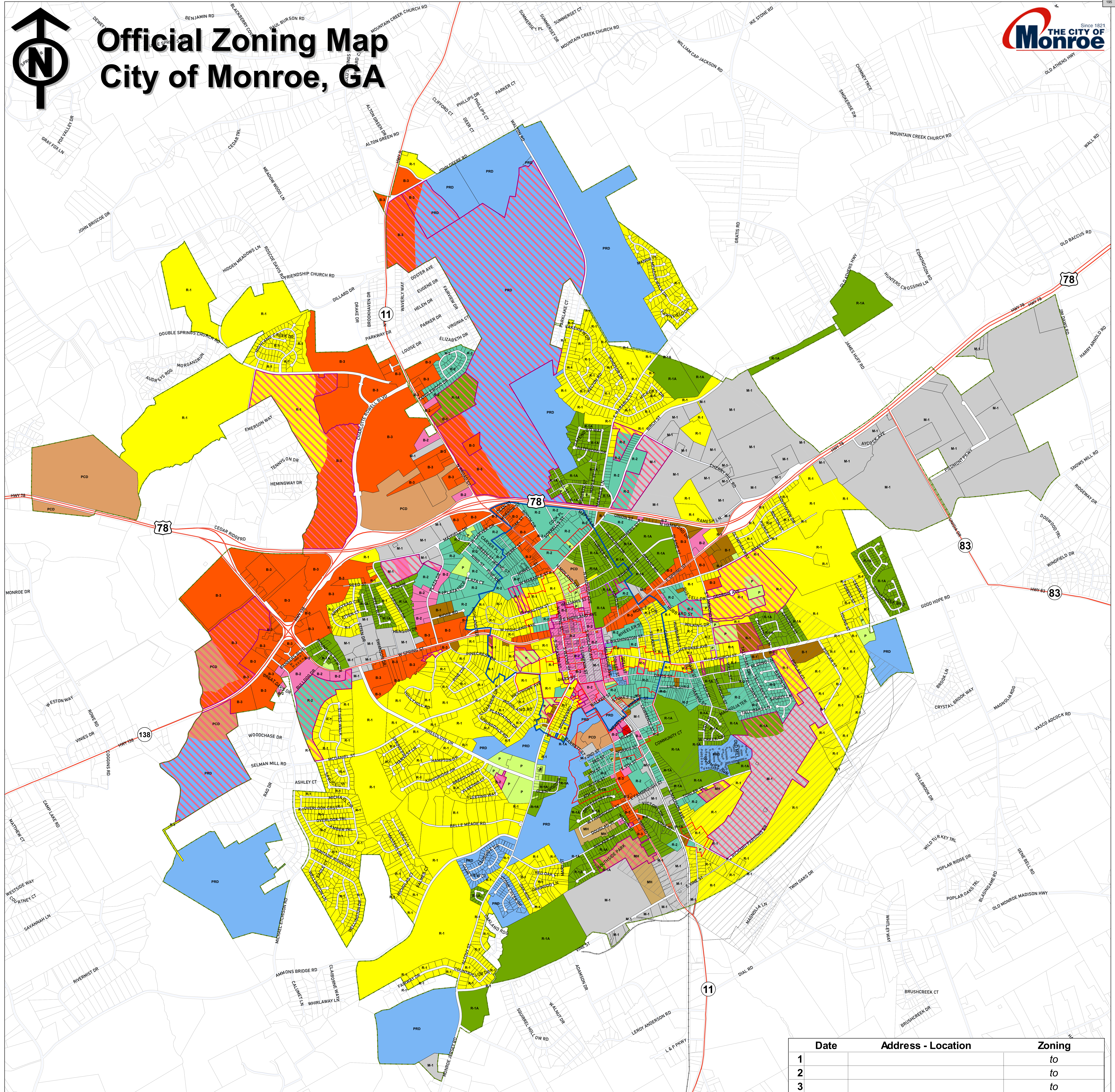
**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_ **(SEAL)**

**Debbie Kirk, City Clerk**

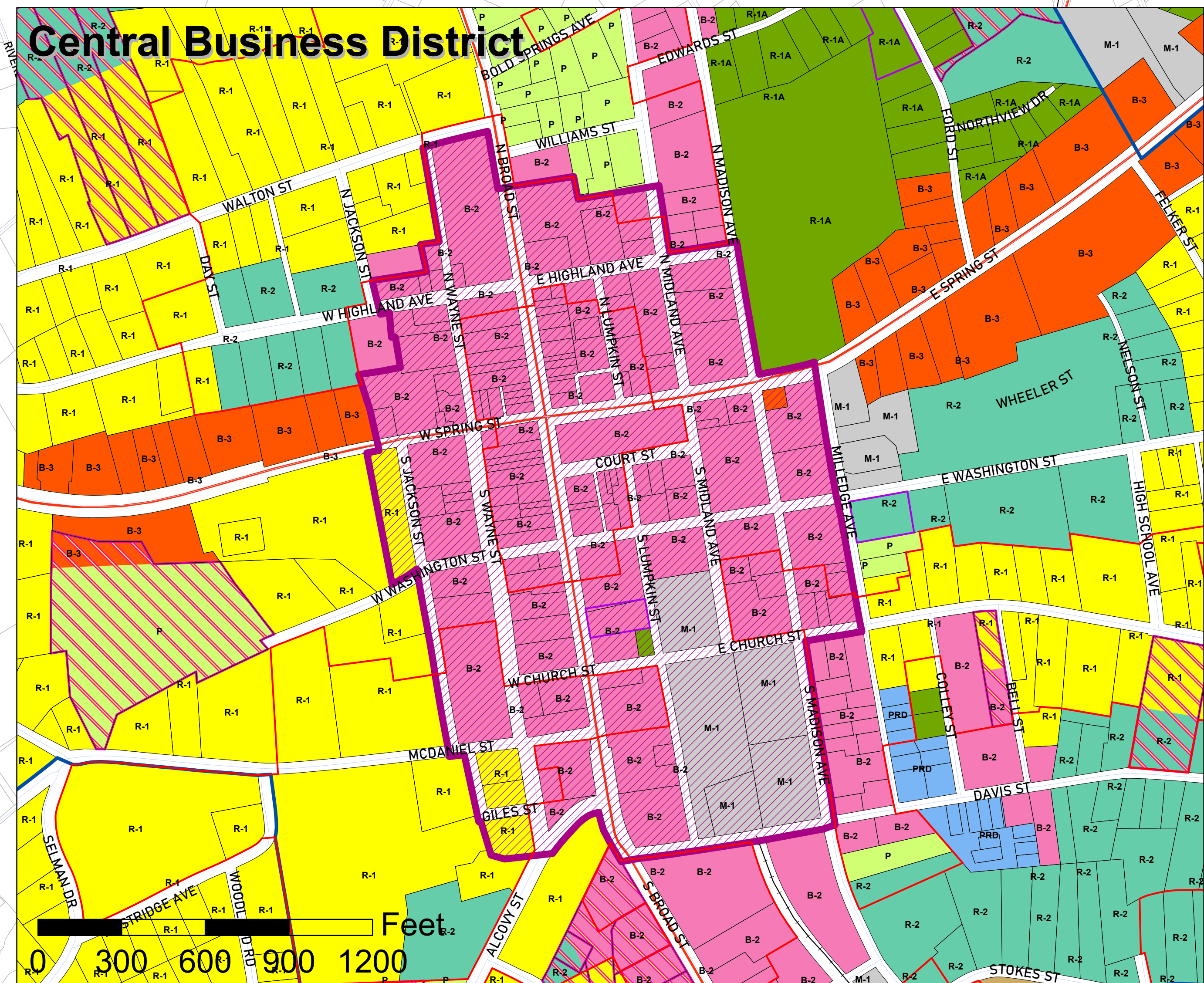


# Official Zoning Map City of Monroe, GA



### Legend

Monroe City Limits	Zoning Districts B-1
Monroe Historic Districts	Zoning Districts B-2
Historic Individual Landmarks	Zoning Districts B-3
Airport Hazard Zone	Zoning Districts M-1
Central Business District	Zoning Districts MH
Infill Overlay District	Zoning Districts MHDO
2021 City Tax Parcels	Zoning Districts P
2021 County Tax Parcels	Zoning Districts PCD
Streets	Zoning Districts PPD
Railroad	Zoning Districts PRD
Highways	Zoning Districts R-1
	Zoning Districts R-1A
	Zoning Districts R-2
	Zoning Districts SPLIT

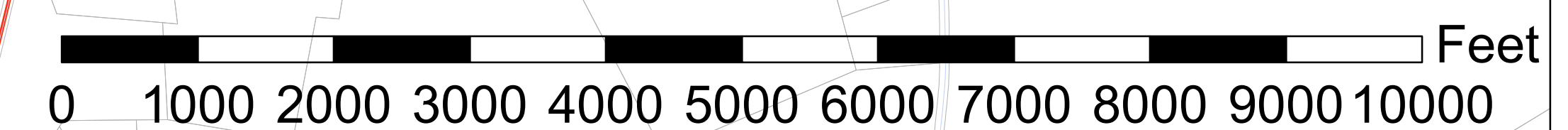


Date	Address - Location	Zoning
1		to
2		to
3		to
4		to
5		to
6		to
7		to
8		to
9		to
10		to
11		to
12		to
13		to
14		to
15		to
16		to
17		to
18		to
19		to
20		to

This is to certify that this is the official zoning map of the City of Monroe, Georgia, as adopted on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

John Howard, Mayor

Date



AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MONROE,  
 GEORGIA

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS  
 FOLLOWS:

**ARTICLE I.**

The Zoning Ordinance of the City of Monroe, officially adopted June 10, 2014, and effective July 1, 2014, as thereafter amended, is hereby amended by implementing the below text amendment as follows:

**10<sup>th</sup> AMENDMENT - JULY 6, 2021**

Table of Contents, Article VI: Use Provision By District is hereby amended and supplanted with the following sections as follows:

**Section 620 Commercial District: P, B-1, B-2, B-3**

**Section 640 Overlay District: HPO, A-H, CDO, MHDO, CBD**

**Section 645 Infill Overlay District (IOD)**

**Section 646 Central Business District Overlay (CBD)**

Article III, Section 310, Table 1 - Districts, is hereby amended by deleting said Table 1 - Districts in its entirety and replacing it with the following in lieu thereof:

LAND USE CATEGORY	SHORT TITLE	DISTRICT NAME
<b>RESIDENTIAL:</b>		
	R1	Large Lot Residential District
	R1A	Medium Lot Residential District
	R2	Multi-Family, High Density Residential District
	MH	Manufactured Housing District
<b>COMMERCIAL:</b>		
	P	Professional / Office / Institutional District
	B-1	Neighborhood Commercial District
	B-2	General Commercial District
	B-3	Highway Commercial District
<b>INDUSTRIAL:</b>		
	M-1	Light Industrial / Manufacturing District
<b>OVERLAY:</b>		
	HPO	Historic Preservation Overlay District

	CDO	Corridor Design Overlay District
	A-H	Airport Hazard Overlay District
	MHDO	Monroe and Walton Mills Historic Overlay District
	IOD	Infield Overlay District
	CBD	Central Business District Overlay
<b>PLANNED DEVELOPMENT:</b>		
	PRD	Planned Residential District
	PPD	Planned Professional District
	PCD	Planned Commercial District
	PID	Planned Industrial District

Article III, Section 310.1, is hereby amended by deleting said Section 310.1 in its entirety and replacing it with the following in lieu thereof:

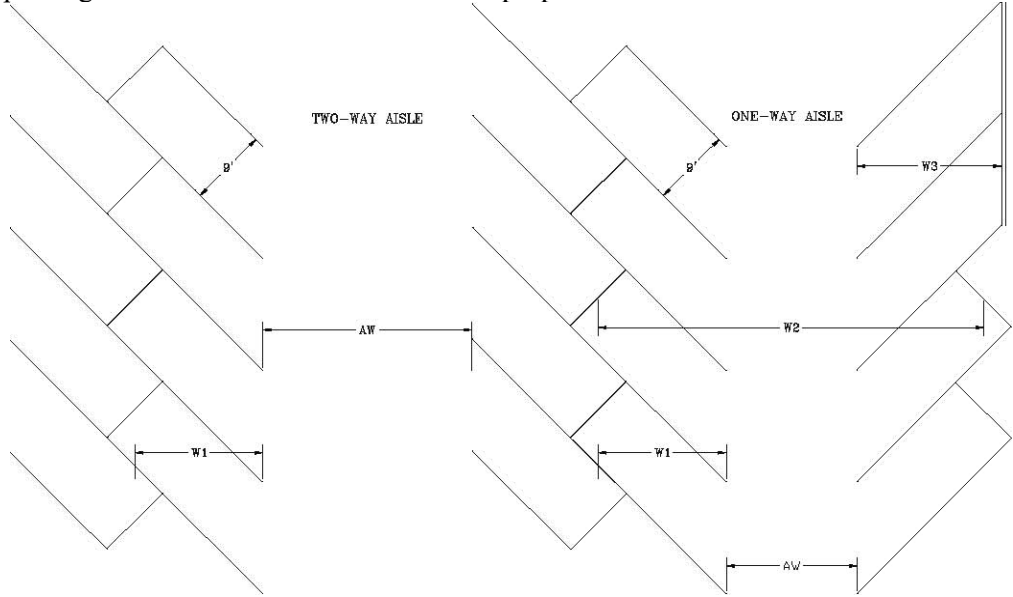
**310.1 Incorporation of the Zoning Map.** The boundaries of the above-described districts are hereby established as shown on the map, entitled “Official Zoning Map, City of Monroe, GA” adopted on July 6, 2021, by the Mayor and City Council of Monroe, Georgia, and certified by the City Clerk, as amended from time to time as called for herein in Section 310.2. This map shall be the Official Zoning Map of the City of Monroe and is hereby made a part of this Ordinance as if fully set forth herein. Said map is a public record and shall be kept on file at City Hall, 215 N. Broad Street, Monroe, Georgia 30655, in the records of the City Clerk.

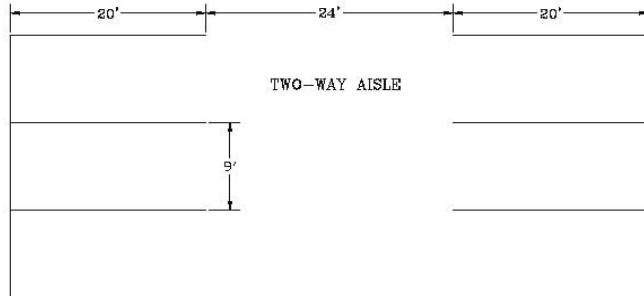
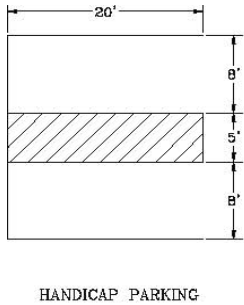
Article V, Section 520.2, is hereby amended by deleting said Section 520.2 in its entirety and replacing it with the following in lieu thereof:

**520.2 General Requirements.**

- (1) Minimum Size of Off-Street Parking Space. A space at least nine (9) feet wide and twenty (20) feet long with a minimum net area of one hundred and eighty (180) square feet, excluding area for egress and ingress and maneuvering of vehicles.
- (2) Off-Street Parking Space on Different Lot. If an off-street parking space cannot be reasonably provided on the same lot on which the principal use is conducted, the Code Enforcement Officer may permit such space to be provided on other off-street property, if such space lies within four hundred (400) feet of the property line of such principal use, and is under the exclusive control of the person responsible for the principal use. For the purpose of this subsection, “exclusive control” means ownership of such remote space or a lease of such space for no less than two (2) years. Such vehicle parking space shall not thereafter be reduced or encroached upon in any manner.
- (3) Provision of Parking Spaces for Separate Uses. The required number of parking spaces for any number of separate uses may be combined in one (1) lot, but the required space assigned to a use may not be assigned to another use at the same time. However, the portion of the lot required for a use whose peak attendance will be at night or on a particular day of the week may be assigned to a use which will be closed during said peak attendance times. The Code Enforcement Officer shall have the authority to modify the minimum parking space requirements under this Article when such uses propose appropriate alternative Shared Parking arrangements.

- (4) No Reduction of Off-Street Parking Areas. Areas reserved for off-street parking shall not be reduced in area or changed to any other use unless the permitted use that it serves is discontinued or modified, and all requirements hereof continue to be met.
- (5) Pre-Existing Parking. Off-street parking existing on the effective date of this Ordinance serving an existing building or use shall not be reduced to an amount less than required herein for a similar new building or use.
- (6) Alteration of Existing Commercial Buildings. Any commercial building existing on the effective date of this Ordinance may be enlarged up to ten percent (10%) of gross commercial floor area without increasing existing off-street parking spaces.
- (7) Change of Use. In the case of an existing structure changing use, off-street parking requirements applicable to the new use must be provided, unless a variance is obtained in accordance with Section 1430.
- (8) Emergency Vehicles. Parking shall not obstruct Emergency Vehicles from access to buildings.
- (9) Handicap Parking Access. Handicap Parking Access shall be provided as required by the Americans with Disabilities Act. The parking requirements for disabled individuals are defined in the *Federal Register, 28 CFR part 36, Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities; Final Rule dated July 26, 1991.*
- (10) Parking Space and Aisle Dimensions. The following diagrams specify the required space and aisle dimensions for the situation depicted. Alternate configurations in conformity with the spirit of these regulations may be authorized by the Code Enforcement Officer.
- (11) Shared parking arrangements are encouraged and may be approved administratively by the Code Enforcement Officer to satisfy up to 35% of the required parking facilities under Section 520.3.
- (12) On-street parking is encouraged in all areas of the City and may be permitted upon approval by the Code Enforcement Officer and the Director of the Street Department in unique circumstances when off-street parking is not feasible or beneficial to the proposed use.





Article V, Section 570, is hereby amended by deleting said Section 570 in its entirety and replacing it with the following in lieu thereof:

**Section 570 Lot Coverage.**

In an effort to maintain the rural character of the City of Monroe and to help protect the environment against the effects of erosion and sedimentation, and to maintain the benefits derived from watershed areas and groundwater recharge areas and from unique characteristics such as an established tree canopy, civic greenspaces, and landscaping enhancements, it is hereby determined that the maximum impervious lot coverage shall be 60% of the total site area in all zoning districts except the geographically small area of the City designated as CBD Overlay as permitted with a Certificate of Appropriateness pursuant to Section 646.5. Recognizing that redevelopment of existing properties offers unique challenges to site planning, particularly for smaller sites, alternative methods to address lot coverage are permissible for existing sites as outlined below with no more that 60% under any circumstance.

Article V, Section 570.1, is hereby amended by deleting said Section 570.1 in its entirety and replacing it with the following in lieu thereof:

**570.1 New Development Projects:** Lot coverage by impervious surfaces shall not exceed sixty percent (60%) in all zoning districts.

Article VI, Section 620, is hereby amended by deleting said Section 620 in its entirety and replacing it with the following in lieu thereof:

**Section 620 Commercial Districts: P, B-1, B-2, B-3.**

The commercial zoning districts include: Professional / Office / Institutional District (P), Neighborhood Commercial District (B-1), General Commercial District (B-2), and Highway Business District (B-3).

Article VI, Section 620.2, is hereby amended by deleting said Section 620.2 in its entirety and replacing it with the following in lieu thereof:

**620.2 Specific Intent and Purpose.**

- (1) In addition to the general purposes listed in Section 110, the specific purposes of these zoning districts are to:
  - (a) provide appropriately located areas for a full range of professional, office, institutional, service, and retail business needed by residents of, and visitors to, the City and region;
  - (b) strengthen the city's economic base, protect small businesses that serve city residents, and

- promote the sustained stability of commercial areas;
- (c) create suitable environments for various types of business and compatible residential uses, and protect them from the adverse effects of inharmonious uses;
  - (d) minimize the impact of commercial development on adjacent residential districts;
  - (e) minimize the impact of industrial development on adjacent commercial districts;
  - (f) ensure that the appearance and effects of commercial buildings and uses are harmonious with the character of the area in which they are located;
  - (g) ensure the provision of adequate off-street parking, loading, and storage facilities, the minimization of lot coverage and impervious surfaces, the provision of adequate screening, buffering, and landscaping, and the provision of adequate illumination for commercial buildings and uses; and,
  - (i) provide sites for compatible public uses which complement commercial development; and,
  - (j) prohibit uses that are noxious or offensive by reason of the emission or creation of odor, dust, fumes, smoke, gas, noise, vibration, or similar substances or conditions which in the opinion of the City would be detrimental to the community interest.
- (2) The unique specific purposes of each commercial zoning district are as follows:
- (a) *Professional / Office/Institutional District (P).*  
To provide for areas where certain professional, office, and service commercial uses can coexist with compatible residential uses without the threat of encroachment of more intense retail or general commercial uses; to encourage such uses to remain in proximity to the business and activity center of the City thus reinforcing the highly pedestrian character of the historic downtown areas of the city; to encourage development (and redevelopment of non-conforming buildings and sites) which contributes to the small town architecture; to encourage non-linear development with shared parking, amenities, and access; and, to establish a transitional area to buffer surrounding residential neighborhoods from the highly active downtown center.
  - (b) *Neighborhood Commercial District (B-1).*  
To provide for limited commercial uses in proximity to surrounding neighborhoods; to foster the retailing of goods and furnishing of selected services while protecting nearby residential properties from possible adverse effects; to encourage development and redevelopment of these areas as neighborhood convenience centers, thus not encompassing a full range of business activities but rather those which serve the needs of the immediate neighborhood; and establish a transitional area as a buffer between residential, pedestrian areas and areas of higher vehicle traffic and more intense commercial development.
  - (c) *General Commercial District (B-2).*  
To provide for a range of commercial uses that supply commodities or services for both the community and regional market; to collect and consolidate such uses primarily on arterial streets and at major intersections; to minimize strip development along streets and roadways; and to provide adequate locations buffered by lighter commercial areas for those commercial activities which are frequently incompatible in close proximity to residential areas due to services, operations, or processes that are objectionable by reason of odor, dust, bright lights, smoke, noise, vibration, traffic volume and/or congestion, and exterior activities, storage, or displays.
  - (d) *Highway Business District (B-3).*  
To provide an area for commercial establishments that normally depend on the traveling or commuting public for business and that generally offer extended hours of service; to allow the development of uses that usually involve larger vehicles transporting goods and servicing both commercial and industrial areas, the sales of motor vehicles and heavy equipment, and warehouse and commercial storage uses; to collect and consolidate such uses primarily on state and federal highway intersections; and to minimize strip development along streets and roadways; and to provide adequate areas for those commercial activities that generally offer



extended business hours beyond the typical 8 a.m. -6 p.m. work schedule and that frequently experience periods of higher traffic volume.

Article VI, Section 620.3, is hereby amended by deleting said Section 620.3 in its entirety and replacing it with the following in lieu thereof:

**620.3 Commercial Land Use Regulations (P, B-1, B-2, B-3).** The commercial zoning districts referenced below correspond to the districts listed in Section 620 and intent statements in Section 620.2. In *Table 5 - Commercial Zoning District Land Use Regulations*, the letter “P” designates use classifications permitted in commercial zoning districts. The letter “C” designates use classifications allowed by approval of a conditional use permit, see Section 1425. The letter “X” designates use classifications prohibited. References listed under “see section” reference additional regulations located elsewhere in this Ordinance or the Code of Ordinances. For further definition of the listed uses, see Article II. For the chart of dimensional requirements and exceptions, see Article VII.

Article VI, Section 620.3, Table 5, is hereby amended by deleting said Section 620.3, Table 5, in its entirety and replacing it with the following in lieu thereof:

LAND USE CATEGORY	DISTRICT					REFERENCE
	P		B1	B2	B3	
Principal Use* (unless noted as an accessory use)	P		B1	B2	B3	See Section or Note
<b>Accessory building and uses</b>						
accessory apartments	P		P	P	P	See <b>RESIDENTIAL</b>
accessory dwelling units	C		C	X	X	See <b>RESIDENTIAL</b>
bed and breakfasts	C		P	P	P	Code § 22: 146-225
fuel dispensary, pump, island and/or canopy	X		C	P	P	Note (1)
home occupations	P		P	P	P	See § 1000.3
home office	P		P	X	X	
residential business	P		P	X	P	See § 1000.3
outdoor storage	X		X	X	P	
outdoor display	X		X	X	X	
sidewalk amenities	X		X	X	X	See § 1000.6
structures – general	P		P	P	P	See § 1000.1
temporary structures	P		P	P	P	See § 1000.9
uses – general	P		P	P	P	See § 1000.2
<b>Administrative and information service facilities</b>						
administrative offices/processing center	P		P	P	P	
call/telecommunications center	P		P	P	P	
data processing/programming facilities	P		P	P	P	
<b>Agricultural uses</b>						
timber harvesting	X		X	X	P	
<b>Alcohol and beverage stores, retail</b>						
beer and wine	X		C	P	P	

<b>Amusements and Entertainment</b>						
adult entertainment establishment	X		X	X	X	Note (19)
archery range or firing range	X		X	X	P	See §1031
game center	X		P	P	P	
miniature golf, outdoor	X		X	X	C	
play centers, skating rink, bowling alley	X		X	X	P	
theaters	X		X	X	P	
theaters, outdoor	X		C	C	C	
<b>Animal facilities and services</b>						
clinics and specialty services	X		X	P	P	Note(4)
hospitals, lodging, and shelters	X		X	X	P	Note(4)
animal/pet supply stores, retail (excluding pet sales)	X		P	P	P	
animal/pet supply stores (including pets sales)	X		X	P	P	
<b>Antique, curio, and/or collectible shops</b>	P		P	P	P	
<b>Apparel stores-clothing and accessories, retail</b>						
bridal, vintage, consignment, and rental	X		P	P	P	
new	X		P	P	P	
secondhand and/or thrift	X		P	P	P	
shoe repair, service	X		P	P	P	
tailoring and/or dressmaking, service	X		P	P	P	
<b>Arts, Crafts, and Hobbies</b>						
Art, craft and/or hobby supply stores, retail	X		P	P	P	
Art gallery or shop, retail	X		P	P	P	
Art studios	P		P	P	P	
Craftsman studios	P		P	P	P	
<b>Audio/video/computer equipment</b>						
supply stores, rental and/or repairs	X		P	P	P	
supply stores, retail	X		P	P	P	
<b>Beauty shops, services</b>						
barber, hairdresser, and/or stylist shops	P		P	P	P	
beauty supply, retail	P		P	P	P	
beauty/health spas	X		P	P	P	
manicure establishment	X		P	P	P	
tanning centers	X		P	P	P	
<b>Book, news, magazine stores, retail</b>	X		P	P	P	
<b>Building, construction and special trade facilities</b>						
contractor and developer offices	X		P	P	P	Note(5)
contractor/developer offices with facilities	X		X	X	P	
contractor/developer office center	X		X	X	P	Note(6)
landscape/irrigation service	X		X	X	P	
timber harvesting service	X		X	X	P	
tree surgery service	X		X	X	P	
building supply store, wholesale	X		X	X	P	Note(10)
<b>Catering establishments, retail and rental</b>	P		P	P	P	
<b>Child-care facilities</b>						
child-care, center	C		X	P	P	
child-care, home	C		X	P	P	
Principal Use* (unless noted as an accessory use)	P		B1	B2	B3	See Section or Note

<b>Churches</b>						
community	P		P	P	P	
megachurch	P		P	P	P	
neighborhood	P		P	P	P	
<b>Collection Agency</b>	P		P	P	P	
<b>Community associations/clubs-civic and private</b>	P		P	P	P	
<b>Confectionery and dessert shops, retail</b>	X		P	P	P	
<b>Copy and blueprint shops</b>	P		P	P	P	
<b>Department/discount department stores, retail</b>	X		P	P	P	
<b>Detective agency</b>	P		P	P	P	
<b>Distribution and storage facilities</b>						
warehouse, self-service (mini)	X		X	X	P	
warehouse	X		X	X	P	
<b>Drug stores, retail</b>	P		P	P	P	
<b>Educational facilities</b>						
schools-private, public, parochial	C		C	C	C	
school programs-day-, pre-, post-	C		C	C	C	
small scale instruction	C		P	P	P	
studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	C		P	P	P	
<b>Fabric and notion shops, retail</b>	X		P	P	P	
<b>Financial institutions-banks, savings/loans</b>						
With/without drive-thru window	P		P	P	P	
Automatic teller machine only	P		P	P	P	
<b>Florist and plant shops, retail</b>	X		P	P	P	
<b>Funeral and interment establishments</b>						
cemeteries and memorial cemeteries	X		X	X	C	See §1020 Note (10)
gravestone and burial vault, sales and storage undertaking, mortuary, and/or funeral home	X		X	X	P	
	X		X	C	P	
<b>Gift, card, and stationary shops, retail</b>	X		P	P	P	
<b>Grocers, retail</b>						
convenience food stores	X		P	P	P	Note(12)
delicatessens, bakery, specialty	X		P	P	P	Note(12)
grocers farmers market	X		X	X	X	Note(7)
grocery markets	X		P	P	P	Note(12)
health food stores	X		P	P	P	Note(12)
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b>						
clinics (day services only)	P		P	P	P	Note(20)
convalescent care, nursing, rest homes	P		P	P	P	
hospitals and laboratories	P		X	P	P	
personal care homes, family	X		P	P	P	
personal care homes, group	C		P	P	P	
personal care homes, congregate private offices	C		C	P	P	
sanitariums and mental institutions	P		P	P	P	
	X		X	X	P	

<b>Interior design and decorating establishments</b>						
china, clock, frame, and/or rug shops,	X		P	P	P	
retail floor covering, retail and service	X		P	P	P	
furniture and furnishings stores,	X		P	P	P	
retail hardware and paint stores,	X		P	P	P	
retail kitchen supply stores, retail	X		P	P	P	
kitchen supply stores, rental	X		P	P	P	
linen and drapery, retail and service	X		P	P	P	
wallpaper, retail and service	X		P	P	P	
<b>Jewelry stores, retail</b>	X		P	P	P	
<b>Laundry and/or dry cleaning establishments</b>						
drop and pick up	X		P	P	P	
stations full-service	X		P	P	P	
self-service, public	X		C	P	P	
<b>Lawn and garden establishments</b>						
supply and equipment, retail and rental	X		C	P	P	Note(10) See § 1000.5
greenhouse and plant nursery,	X		C	C	P	
<b>Lodging</b>						
bed and breakfast inns	C		C	P	P	
hotels	X		C	P	P	
inns	X		C	P	P	
inns	X		X	C	P	
<b>Mercantile and dry good stores, retail</b>	X		P	P	P	
<b>Media facilities, print and electronic</b>						
film and internet production offices	P		P	P	P	
newspapers offices	X		P	P	P	
publishing and printing establishments	X		P	P	P	
<b>Motor vehicles and equipment</b>						
<b>&gt;passenger vehicles and small engine equipment</b>						Note(14)
body repair and painting	X		X	X	P	Note (8)
car wash, service or self-service	X		P	P	P	
fuel sales	X		P	P	P	
general service/installation of parts/access.	X		P	P	P	
new or used, sales and rental	X		X	C	P	Note(8)
light duty trailer sales, new-accessory use	X		X	C	P	Note(10)
parts/accessories,	X		P	P	P	Note (13)
sales tires, sales	X		C	C	P	
vehicle storage yard welding	X		X	X	P	Note (10)
and fabrication wrecker	X		X	X	P	Note(8)
and/or towing service	X		X	X	P	Note (8)
<b>&gt;heavy trucks, RVs and other heavy equipment</b>						Note(15)
body repair and painting	X		X	X	P	Note(8)
fueling station	X		X	X	P	Note(8)
general service/installation of parts/access.	X		X	X	P	Note(8)
new or used, sales and	X		X	X	P	Note(13)
rental	X		X	X	P	
parts/accessories/tires,	X		X	X	X	
sales	X		X	X	X	

LAND USE CATEGORY	DISTRICT					REFERENCE
			B1	B2	B3	
Principal Use* (unless noted as an accessory use)	P		B1	B2	B3	See Section or Note
<b>Musical instrument shop, retail</b>	X		P	P	P	
<b>Office Parks</b>						
medical office parks	X		P	X	P	
professional office parks	P		P	X	P	
<b>Office supply stores, retail</b>	P		P	P	P	
<b>Optical supply stores, retail</b>	P		P	P	P	
<b>Parking, commercial-primary use</b>						
garages	P		P	P	P	Note(10)
lots	X		X	X	P	See §
<b>Parks and Recreation</b>						
campgrounds	X		X	X	X	Note(17), Note(18) Note(17)
health/fitness center	X		P	P	P	
gymnasium	X		C	C	P	
neighborhood activity center-accessory use	P		P	P	P	
parks, active	X		P	P	P	
parks, passive	P		P	P	P	
<b>Photography</b>						
supply and processing stores, sales/service	X		P	P	P	
portrait studio	P		P	P	P	
<b>Professional offices</b>	P		P	P	P	Note(9)
<b>Public buildings</b>						
government offices, libraries, museums	P		P	P	P	
convention hall, community center	P		P	P	P	
<b>Recreational equipment stores, repair and Rental</b>	X		X	P	P	Note(10)
<b>Recreational equipment/supply stores, retail</b>	X		X	P	P	Notes(10) & (13)
<b>RESIDENTIAL:</b>						
accessory apartments	P		P	C	C	See:§1000.8 See: §1000.8
accessory dwellings	P		P	C	C	
apartment buildings	C		C	C	C	
apartment houses	C		X	X	X	
lofts	P		P	P	P	
single-family dwellings	P		P	P	P	
two-family dwelling/duplex	X		X	X	X	
townhouses	C		C	C	C	
<b>Restaurant</b>						
restaurant/café, grill, lunch counter	X		P	P	P	Note(11)
with drive-in or drive-through service	X		X	X	P	Note(17)
with walk-up or walk-away service	X		X	X	P	

<b>Sales and Service Facilities</b>						
appliance stores (small and large), retail, rental, rental, and/or repairs	X		P	P	P	Note(2),(3)&(6)
building supply, retail	X		X	X	P	
equipment(small and large), service and rental	X		P	P	P	Note(2)
equipment(office), service and rental	X		X	P	P	
fuel sales-liquid, wholesale and sale	X		X	X	X	Note(16
funeral and interment establishments, wholesale and storage janitorial	X		X	X	P	)
cleaning services janitorial/cleaning supply	X		X	P	P	
store, wholesale lawn and garden supply,	X		X	P	P	
wholesale locksmith shop, service	X		X	X	P	
	X		X	P	P	

LAND USE CATEGORY			DISTRICT			REFERENCE
Principal Use* (unless noted as an accessory use)	P		B1	B2	B3	See Section or Note
<b>Sales and Service Facilities (continued)</b>						
manufactured home sale lots	X		X	X	X	
pawn shop and pawnbrokers	X		X	X	P	
pest control services	X		X	X	P	
print and publication shops	X		X	X	P	
scrap hauling service	X		X	X	X	
sewer and septic tank service	X		X	X	X	
vending supply and service	X		X	X	X	
<b>Shipping, packaging, and delivery establishments</b>						
non-freight business	X		X	X	P	
<b>Shopping Centers</b>	X		X	X	P	
<b>Telecommunications facilities</b>						
mobile telephones/paging, retail and service	X		P	P	P	
satellite dishes, retail	X		P	P	P	
<b>Temporary buildings</b>	P		P	P	P	See §1000.9
<b>Toy, variety, novelty, and dime stores, retail</b>	X		P	P	P	
<b>Transportation facilities</b>						
airport	X		X	X	C	
administrative offices/dispatches	X		X	X	P	
commuter lot	X		X	X	P	
stations or terminals	X		X	X	P	
<b>Travel agencies</b>	P		P	P	P	
<b>Utility and area service provider facilities</b>						
emergency management services-fire, police, ambulance	P		P	P	P	
garbage and recycling collection services	X		X	X	X	
landfills, incinerators, and dumps	X		X	X	X	
recycling center	X		X	X	X	
telecommunications facility, radio and television stations	X		C	C	P	
telecommunications facility, tower/antenna	X		X	X	C	See Article XI
utility administrative office	X		X	X	P	
utility transformers, substations, and towers	P		P	P	P	

<b>Vending</b>						
food and beverage, temporary sales	X		X	X	X	
general merchandise, temporary sales	X		X	X	X	
parking, temporary event	X		P	P	P	
outdoor sales, temporary sales	X		X	X	X	

**Notes for Table 5, Section 620.3:**

(\*) Unless otherwise specifically noted (for example, **RESIDENTIAL:**), all of the following uses are considered to be nonresidential, which for the purposes of this section encompasses commercial, professional, office and/or institutional uses. For commercial retail uses, incidental manufacturing of products sold by the retail establishment on the premises is included provided that the manufacturing area does not occupy more than twenty (20) percent of the total floor area and does not employ more than ten (10) persons.

- (1) Provided that fuel dispensary, pump and/or canopy is not located in the front yard except in B-3.
- (2) Small appliances means radio, television, computer, kitchen counter appliances, stereo, fax, computer printer, VCR/DVD players, and other appliances of similar size.
- (3) Large appliances means refrigerator, washer, dryer, dishwasher, stove, freezer, office copier, sewing machine, vending machine and other appliances of similar size.
- (4) Outdoor kennels, runs, or open areas are permitted as accessory uses in B-3 zoning districts only provided that such are located in the rear yard, enclosed by a fence not less than seven (7) foot high, and screened from the public right-of-way and from adjoining properties in accordance with Section 550.
- (5) Special trades means goods and services integral to building and construction, specifically roofing, sheet metal, electrical, plumbing, heating/air conditioning systems, cabinetry, carpentry, flooring, drapery, upholstery, lumber and building materials, hardware and paint, rug and carpet care, sign making, glass and mirror cutting, and antique repair and restoration.
- (6) Provided that such is not located within one hundred (100) feet of any residential district; provided that all operations are conducted in a building which shall not have any openings (other than a stationary window and pedestrian doors) facing the street frontage; and provided that no parts or waste materials shall be stored in the principal building.
- (7) Provided that temporary produce stands are located within the designated area within the CBD Overlay District and operated only during the established times set by Council or its designee.
- (8) Motor vehicle storage which is secondary and clearly incidental is permitted provided that such is located in the rear yard, enclosed by a fence not less than seven (7) foot high, and screened from the public right-of-way and from adjoining properties in accordance with Section 550.
- (9) Professional offices means the following recognized professional services/professionals: accountant, actuary, appraisal, architect, billing/bookkeeping, brokerage, computer science, decorator, designer, editor, engineer, insurance, investment, landscape architect, lawyer, real estate, researcher, surveyor, translator, and web design. See Section 210.
- (10) Provided that such is screened in accordance with Section 550.
- (11) For licensing requirements regarding pouring of alcoholic beverages, see Code of Ordinances, Chapter 6. (12) The selling of produce from vehicles or from temporary stands outside of the building is prohibited.
- (13) Outdoor display and storage of manufactured home (retail) and motor vehicle and heavy equipment (retail and rental) is permitted in accordance with Section 1000, but any repair of such must be conducted entirely within a building which shall not have any openings (other than a stationary window and pedestrian doors) facing the street frontage, shall have no parts or waste materials stored outside, and all motor vehicles placed on the display lot shall be in operating condition at all times.
- (14) Small equipment means lawn mowers (pushing), hand tillers, and other equipment of similar size whether engine operated or not.
- (15) Heavy equipment means farm machinery and implements, construction equipment, lawn mowers (riding and trailing), motorcycles, all-terrain vehicles (ATV), off-road vehicles (ORV), recreational vehicles (RV), boats, travel trailers and other equipment of similar size whether engine operated or not.
- (16) Excludes retails sales of fuels intended for car and light truck vehicle use.
- (17) As an accessory use only, snack counters and/or sales of food and non-alcoholic beverages are also included provided that said accessory use shall be operated in compliance with all applicable health regulations of the Walton

County Health Department.

(18) As an accessory use only, non-commercial nursery or child-care areas are also included provided that said accessory use shall be available only for patrons while the patrons are on the premise.

(19) In compliance with the City of Monroe Code of Ordinances, Chapter 22, Article II, Adult Entertainment.

(20) Not allowed in B2 located within the CBD Overlay.

Article VI, Section 640, is hereby amended by deleting said Section 640 in its entirety and replacing it with the following in lieu thereof:

**Section 640 Overlay Districts: HPO, A-H, CDO, MHDO, IOD, CBD.**

The overlay zoning districts of the City of Monroe include: Historic Preservation Overlay District (HPO), Airport Hazard Overlay District (A-H), Corridor Design Overlay District (CDO), the Monroe & Walton Mills Historic District Overlay (MHDO), the Infill Overlay District (IOD), and the Central Business District Overlay (CBD). Overlay districts are superimposed over existing zoning districts. The special requirements of the overlay districts shall apply in addition to the requirements of the zoning district within which a specific property is located. Uses permitted within the overlay districts are those permitted in the underlying zoning district. If there is any conflict between this Section and another part of this Ordinance, the more stringent requirement shall govern.

Article VI, Section 645, is hereby amended by deleting said Section 645 in its entirety and replacing it with the following in lieu thereof:

**Section 645 Infill Overlay District.**

645.1 Intent and Purpose.

The Infill Overlay District (hereinafter referred to as the “IOD District”), is designed to infill parcels within close proximity to the Central Business District Overlay for high density single family detached dwellings to encourage in-town living with a specific focus on walkable communities close to the Central Business District Overlay. Additionally, the IOD is a tool to incentivize infill on existing R1, R1A, R2, and MH zoned parcels. The IOD District design standards contained in this Section are intended to create a small community of dwelling units oriented around pedestrian access, with parking and vehicular access that is located to the rear of the dwelling unit.

645.2 Applicability.

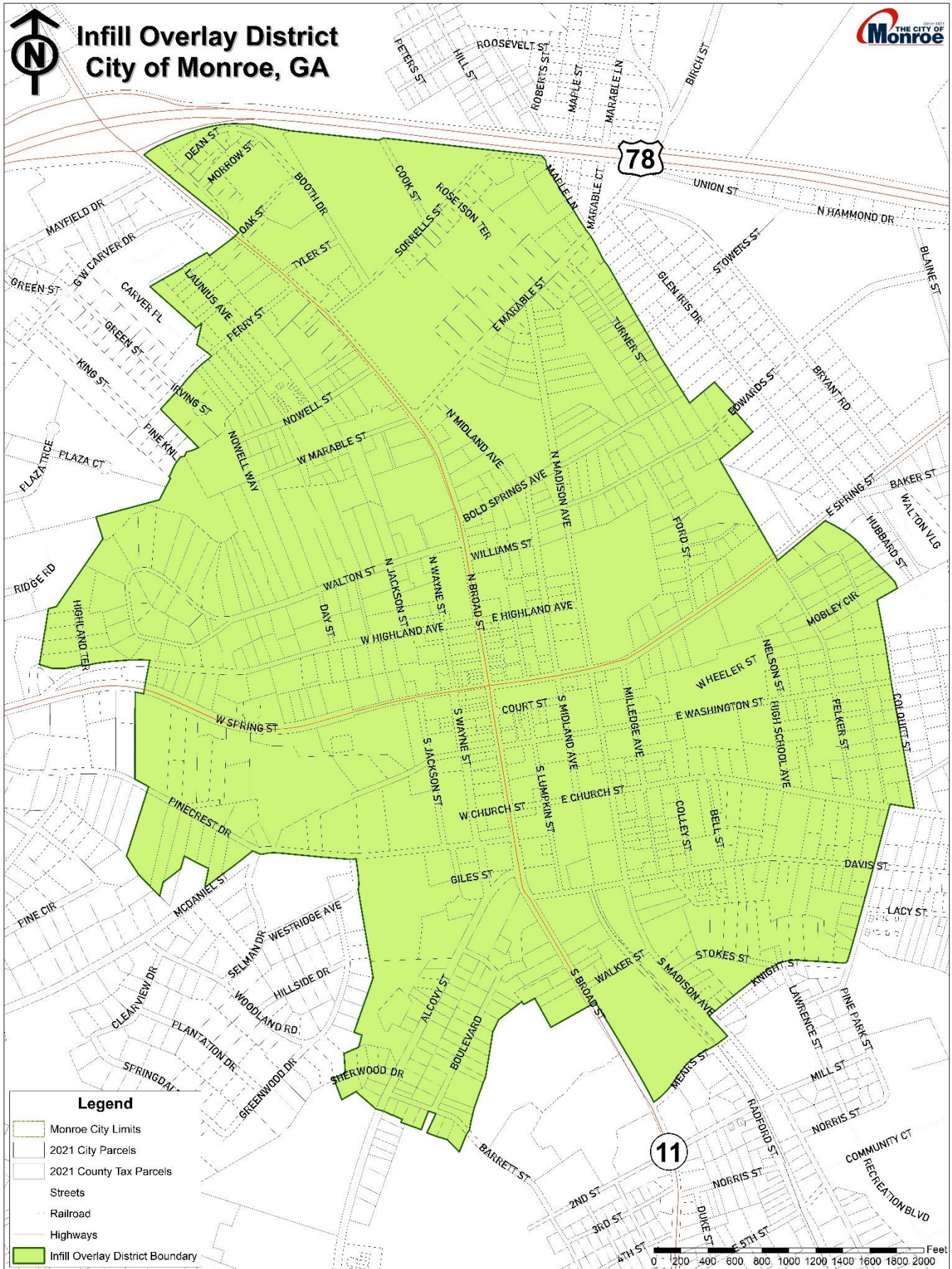
The IOD District shall be allowed in all areas zoned R1, R1A, R2, and MH contained within the overlay district identified in Section 645.2A. A maximum of ten (10) single family detached dwelling units per gross acre shall be allowed. The maximum units for an IOD project shall not exceed 100 units per development. All existing infill will require a total structure removal unless specific structures are approved to remain by the Code Enforcement Officer. All proposed developments that exceed 30 units shall be required to have open space elements included for recreation such as a pool, playground, pavilion, clubhouse/fitness center. Play courts such as but not limited to tennis, volleyball, or basketball are required.

645.2A Map.

The IOD District shall be allowed on parcels zoned R1, R1A, R2, and MH located within the IOD boundary as shown in Figure 1.



Figure 1:



**645.5 Dwelling Unit Size; Dwelling Unit Design; Site Design Elements.**

- (1) All dwelling units shall have a minimum of 1,300 square feet heated.
- (2) Areas of the dwelling unit that do not count toward the total floor calculation shall include unheated storage space, unheated porches or patio areas, architectural projections (such as bay windows), attached roof porches, detached garages or utility buildings and so forth.
- (3) All dwelling units shall have pitched roofs with a minimum 5/12 pitch. All dwelling units shall have roofing of an architectural type asphalt shingle, metal or other similar material type roofing approved by the Code Enforcement Officer. Standard non-dimensional three-tab asphalt shingles are prohibited.
- (4) All dwelling units shall have a covered entry porch with a floor area measuring at least 60 square feet in size and the floor having minimum dimensions of not less than six feet in length or width.
- (5) All dwelling units in an IOD development with less than thirty (30) units shall be constructed on crawl space or basements and all foundation walls shall be brick or stone veneered.
- (6) No front garage approach is permitted. Rear or side approach garage entry only.
- (7) All IOD developments shall have double loaded five (5) foot sidewalks on all streets.
- (8) Two (2) Overstorey Trees (2.5" caliper) shall be planted per lot. Existing overstorey trees on a lot may be counted towards this requirement.
- (9) No adjacent home shall have the same exterior elevations, design and floor plan.
- (10) Implementation of Energy Efficient Construction Methods, then existing, as recommended and approved by the Code Enforcement Officer that exceed all then existing building code standards and requirements shall be required on all homes in the IOD development.
- (11) All dwelling units shall have brick, stone, cement (Hardiplank) or other similar type siding approved by the Code Enforcement Officer. Vinyl or metal products shall not be permitted on any IOD development.
- (12) All exterior window and door trim shall be at least 3.5 inches wide on its face. All corner boards shall also be a minimum of 3.5 inches wide on its face and shall be utilized on both sides of all dwelling unit corners.
- (13) Frieze boards with a width of at least 5.5 inches and rake mouldings shall be used on all dwelling units.
- (14) No unpainted treated wood is allowed on any dwelling unit except for porch floors.
- (15) All dwelling units shall conform to a cluster landscaping design as specifically approved by the Code Enforcement Officer. All yard areas shall be sodded.
- (16) All windows shall be architectural in nature and all window styles shall be consistent throughout the IOD development.
- (17) All exposed plumbing vent or other pipes shall be painted so as to minimize their visibility.

- (18) All dwelling units shall have gutters unless otherwise approved by the Code Enforcement Officer.
- (19) All roof overhangs shall be a minimum of 12 inches.
- (20) All utilities serving the IOD development and its dwelling units shall be underground.
- (21) Dwelling units constructed on slab on grade are prohibited for IOD developments under 30 units.

**645.6 Roads and Streets Connectivity.**

Roads and streets shall comply with all existing development regulations. IOD developments over 30 units shall have multiple existing street connectivity. At a minimum two ingress and egress streets shall provide access through the development. All IOD developments shall provide for 16 foot wide rear loaded paved alleys where possible. Shared driveways with side facing or rear loaded garages may be utilized when rear loaded alleys are not possible due to the unique characteristics of topography or parcel shaping or size. Garages must always be located in the third layer, which is defined as that area no less than 20 feet behind the front leading edge of the front facade of the dwelling, of all parcels in the IOD development, unless prohibited by the unique characteristics of topography or parcel shaping or size.

**645.7 Homeowner Association.**

A homeowner’s association shall be established for IOD developments that exceed thirty (30) dwelling units. Membership shall be automatic and mandatory for all lot owners in the subdivision and their successors. The homeowner’s association shall have the power to file liens to collect dues and assessments. The homeowner association shall be formed under the provisions of O.C.G.A § 44-3-220 et seq. (the "Georgia Property Owners' Association Act"). Documentation organizing the homeowner's association shall be provided to the City Attorney’s Office for review in conjunction with the submittal of the draft open space management plan. Approval of the organizing documentation must be received prior to final plat approval.

Article VI, Section 646, is hereby added to said Article VI as follows:

**Section 646 Central Business District Overlay (CBD).**

**646.1 Intent and Purpose.**

The Central Business District Overlay is intended to recognize and protect the historic and current vital core of the city; to foster its continued existence as a commercial center for business, government, and service enterprises for the whole community; to encourage development of this district as a shopping, dining, living and activity center for residents, tourists, and the surrounding region; and to reinforce its small town architecture, character, and feel, and its pedestrian atmosphere, scale and movement by grouping specialized uses which benefit from close proximity to each other and by fostering full utilization of existing structures and infrastructure by allowing mixed land uses, contiguous construction, and shared parking facilities.

**646.2 Overlay District.** The Central Business Overlay District is superimposed over existing zoning districts. The special requirements of this district shall apply in addition to the requirements of the zoning district within which a specific property is located. Uses permitted within the Central Business Overlay District are those permitted in the underlying zoning districts unless otherwise modified herein below in Table 8.

**646.3 Permitted Uses.** Uses permitted in the CBD Overlay are outlined below. In *Table 8 - Central Business District Overlay (CBD)*, the letter “P” designates use classifications permitted in CBD only. The letter “C” designates use classifications allowed by approval of a conditional use permit, see Section 1425. The letter “X” designates use classifications prohibited in the CBD Overlay.

***Section 646.3 Table 8 – Central Business District Overlay (CBD)***  
***[P] = permitted; [X] = prohibited; [C] = conditional use permit required***

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Accessory building and uses</b>	
accessory apartments	P
accessory dwelling units	P
bed and breakfasts	C
fuel dispensary, pump, island and/or canopy	C
home occupations	P
home office	P
residential business	P
outdoor storage	X
outdoor display	P
sidewalk amenities	P
structures – general	P
temporary structures	P
uses – general	P
<b>Administrative and information service facilities</b>	
administrative offices/processing center	P
call/telecommunications center	P
data processing/programming facilities	P
<b>Agricultural uses</b>	
timber harvesting	X
<b>Alcohol and beverage stores, retail</b>	
beer and wine	C
<b>Amusements and Entertainment</b>	
adult entertainment establishment	X
archery range or firing range	X
game center	P
miniature golf, outdoor	X
play centers, skating rink, bowling alley	X
theaters	P
theaters, outdoor	C
<b>Animal facilities and services</b>	
clinics and specialty services	X
hospitals, lodging, and shelters	X
animal/pet supply stores, retail (excluding pet sales)	P
animal/pet supply stores (including pets sales)	X
<b>Antique, curio, and/or collectible shops</b>	
	P

<b>Apparel stores-clothing and accessories, retail</b>	
bridal, vintage, consignment, and rental	P
new	P
secondhand and/or thrift	P
shoe repair, service	P
tailoring and/or dressmaking, service	P
<b>Arts, Crafts, and Hobbies</b>	
Art, craft and/or hobby supply stores, retail	P
Art gallery or shop, retail	P
Art studios	P
Craftsman studios	P
<b>Audio/video/computer equipment</b>	
supply stores, rental and/or repairs	P
supply stores, retail	P
<b>Beauty shops, services</b>	
barber, hairdresser, and/or stylist shops	P
beauty supply, retail	P
beauty/health spas	P
manicure establishment	P
tanning centers	P
<b>Book, news, magazine stores, retail</b>	P
<b>Building, construction and special trade facilities</b>	
contractor and developer offices	P
contractor/developer offices with facilities	X
contractor/developer office center	X
landscape/irrigation service	X
timber harvesting service	X
tree surgery service	X
building supply store, wholesale	X
<b>Catering establishments, retail and rental</b>	P
<b>Child-care facilities</b>	
child-care, center	C
child-care, home	C
Principal Use* (unless noted as an accessory use)	CBD
<b>Churches</b>	
community	P
megachurch	P
neighborhood	P
<b>Collection Agency</b>	P
<b>Community associations/clubs-civic and private</b>	P
<b>Confectionery and dessert shops, retail</b>	P
<b>Copy and blueprint shops</b>	P
<b>Department/discount department stores, retail</b>	P
<b>Detective agency</b>	P
<b>Distribution and storage facilities</b>	
warehouse, self-service (mini)	X
warehouse	X
<b>Drug stores, retail</b>	

<b>Educational facilities</b> schools-private, public, parochial school programs-day-, pre-, post- small scale instruction studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	C C P  P
<b>Fabric and notion shops, retail</b>	P
<b>Financial institutions-banks, savings/loans</b> With/without drive-thru window Automatic teller machine only	P P
<b>Florist and plant shops, retail</b>	P
<b>Funeral and interment establishments</b> cemeteries and memorial cemeteries gravestone and burial vault, sales and storage undertaking, mortuary, and/or funeral home	X X X
<b>Gift, card, and stationary shops, retail</b>	P
<b>Grocers, retail</b> convenience food stores delicatessens, bakery, specialty grocers farmers market grocery markets health food stores	P P P P P P
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b> clinics (day services only) convalescent care, nursing, rest homes hospitals and laboratories person care homes, family personal care homes, group personal care homes, congregate private offices sanitariums and mental institutions	P X X X C C P X
<b>Interior design and decorating establishments</b> china, clock, frame, and/or rug shops, retail floor covering, retail and service furniture and furnishings stores, retail hardware and paint stores, retail kitchen supply stores, retail kitchen supply stores, rental linen and drapery, retail and service wallpaper, retail and service	P P P P P P P P
<b>Jewelry stores, retail</b>	P
<b>Laundry and/or dry cleaning establishments</b> drop and pick up stations full-service self-service, public	P X X

<b>Lawn and garden establishments</b>	
supply and equipment, retail and rental	X
greenhouse and plant nursery, retail	X
<b>Lodging</b>	
bed and breakfast inns	P
hotels	P
inns	P
motels	X
<b>Mercantile and dry good stores, retail</b>	P
<b>Media facilities, print and electronic</b>	
film and internet production offices	P
newspapers offices	P
publishing and printing establishments	P
<b>Motor vehicles and equipment</b>	
<b>&gt;passenger vehicles and small engine equipment</b>	
body repair and painting	X
car wash, service or self-service	X
fuel sales	C
general service/installation of parts/access.	C
new or used, sales and rental	X
light duty trailer sales, new-accessory use	X
parts/accessories, sales	P
tires, sales	X
vehicle storage yard welding	X
and fabrication wrecker and/or	X
towing service	X
<b>&gt;heavy trucks, RVs and other heavy equipment</b>	
body repair and painting	X
fueling station	X
general service/installation of parts/access.	X
new or used, sales and rental	X
parts/accessories/tires, sales	X
truck wash, service or self-service	X
terminal, motor freight	X
truck stop/travel plaza	X

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Musical instrument shop, retail</b>	P
<b>Office Parks</b>	
medical office parks	X
professional office parks	X
<b>Office supply stores, retail</b>	P
<b>Optical supply stores, retail</b>	P
<b>Parking, commercial-primary use</b>	
garages	P
lots	X

<b>Parks and Recreation</b>	
campgrounds	X
health/fitness center	X
gymnasium	X
neighborhood activity center-accessory use	P
parks, active	C
parks, passive	P
<b>Photography</b>	
supply and processing stores, sales/service	P
portrait studio	P
<b>Professional offices</b>	P
<b>Public buildings</b>	
government offices, libraries, museums	P
convention hall, community center	P
<b>Recreational equipment stores, repair and Rental</b>	X
<b>Recreational equipment/supply stores, retail</b>	P
<b>RESIDENTIAL:</b>	
accessory apartments	P
accessory dwellings	P
apartment buildings	C
apartment houses	P
lofts	P
single-family dwellings	P
two-family dwelling/duplex	X
townhouses	C
<b>Restaurant</b>	
restaurant/café, grill, lunch counter	P
with drive-in or drive-through service	C
with walk-up or walk-away service	C
<b>Sales and Service Facilities</b>	
appliance stores (small and large), retail, rental, rental, and/or repairs	X
building supply, retail	X
equipment(small and large), service and rental	X
equipment(office), service and rental	P
fuel sales-liquid, wholesale and sale	X
funeral and interment establishments,	X
wholesale and storage janitorial cleaning	X
services janitorial/cleaning supply store,	X
wholesale lawn and garden supply,	X
wholesale locksmith shop, service	P

**LAND USE CATEGORY**

Principal Use* (unless noted as an accessory use)	CBD Overlay
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<b>Sales and Service Facilities (continued)</b>	
manufactured home sale lots	X
pawn shop and pawnbrokers	X
pest control services	X
print and publication shops	X
scrap hauling service	X
sewer and septic tank service	X
vending supply and service	X
<b>Shipping, packaging, and delivery establishments</b>	
non-freight business	X
<b>Shopping Centers</b>	X
<b>Telecommunications facilities</b>	
mobile telephones/paging, retail and service	P
satellite dishes, retail	X
<b>Temporary buildings</b>	P
<b>Toy, variety, novelty, and dime stores, retail</b>	P
<b>Transportation facilities</b>	
airport	X
administrative offices/dispatches	X
commuter lot	X
stations or terminals	X
<b>Travel agencies</b>	P
<b>Utility and area service provider facilities</b>	
emergency management services-fire, police, ambulance	P
garbage and recycling collection services	X
landfills, incinerators, and dumps	X
recycling center	X
telecommunications facility, radio and television stations	P
telecommunications facility, tower/antenna	X
utility administrative office	P
utility transformers, substations, and towers	P
<b>Vending</b>	
food and beverage, temporary sales	C
general merchandise, temporary sales	C
parking, temporary event	P
outdoor sales, temporary sales	C

**646.4 Original Central Business District.** All those properties located in the former Central Business District boundary which is defined as an area being bounded on the North by West Highland Avenue, on the West by South Wayne Street, on the South by East Washington Street, and on the East by North and South Midland Avenue shall be considered non-conforming to the extent they exist as of the adoption of this Section and shall be afforded the rights and provisions contained in Section 500 herein.

**646.5 Application to Planning Commission for Certificate of Appropriateness.**

(1) Approval of Alterations or New Construction.

If a property is within the CBD, no building permit shall be issued and no material change in the appearance of such property, or of a structure, site, or work of art within the CBD, shall be made or be permitted to be made by the owner or occupant thereof, unless or until application for a Certificate of Appropriateness (“COA”) has been submitted to and approved by the Planning Commission. Any approved changes shall conform to all the requirements specified in the COA

and this Section. Building Permits related to interior changes to existing buildings in the CBD as of the date of this Ordinance are exempt from the requirement of obtaining a COA from the Planning Commission.

(2) Approval of New Construction within the CBD Overlay.

The Planning Commission may issue a COA for new projects and structures constructed within the CBD. These

structures shall conform in design, scale and setback, to the requirements specified in Section 646.6 as allowed by the issued COA.

(3) Application Process.

(a) An application for a COA shall be accompanied by such relevant drawings, photographs, or plans reasonably required by the Planning Commission per this section and shall be submitted to the Code Enforcement Officer at least forty-five (45) days prior to the Planning Commission’s regularly scheduled meeting.

(b) For Minor Changes to existing development and/or buildings, no COA shall be required. Minor Changes are defined solely as: changes in type of roofing material, removal of non-conforming signs or structures and installation of irrigation, and alterations involving less than Five Thousand Dollars (\$5,000.00) expense to existing elevations or site plans.

(4) Acceptable Planning Commission Reaction to Applications for COA.

(a) The Planning Commission shall, after the public hearing described below, approve the application and issue a COA, as presented, or as modified by the Planning Commission with conditions, if it finds that the proposed change(s) in the appearance would not have a substantial adverse effect on the CBD. In making this determination, the Planning Commission shall consider impervious surface, parking, parking islands, green space, signage, trees, landscaping, buffers, lighting, the architectural value and significance, the historical value and significance, architectural style, general design arrangement, texture, and material of the architectural features involved, and the relationship thereof to the exterior architectural style, and appurtenant features of other development and structures in the CBD, all of these considered in the context of the standards set forth below.

(b) The Planning Commission shall deny a COA, if it finds based on the CBD Guidelines in Section 646.6 that the proposed change(s) would have substantial adverse effects on the CBD or any structure therein.

(5) Public Hearings on Applications for Certificates of Appropriateness, Notices.

Fifteen (15) to Forty-Five (45) days prior to review of a COA by the Planning Commission, the Planning Commission shall inform the owners of any property likely to be affected by reason of the application, and shall give applicant and such owners an opportunity to be heard. Said notice shall be via newspaper advertisement and signage in the same manner as for zoning hearings as outlined in Section 1440. Planning Commission notice, hearings and actions shall be conducted in the same manner as the Planning Commission and Mayor and Council hearings and actions.

(6) Interior Alterations.

In its review of all applications for a COA, the Planning Commission shall not consider interior arrangement or use having no effect on exterior features, safety or utility.

(7) Deadline for Approval or Rejection of Application for COA.

The Planning Commission shall act on an application for a COA within not more than Sixty (60) days after the filing thereof by the applicant, unless such a decision is deferred to a future meeting of the Planning Commission.

(8) Appeal to Mayor and Council; Building Permits.

(a) Any Applicant aggrieved by a decision of the Planning Commission may appeal said decision to the Council. Said appeal shall be filed in writing with the Code Enforcement Officer within 30 days of the decision of the Planning Commission.

(b) On appeal, the Council may uphold the decision of the Planning Commission or reject the decision made by the Planning Commission and enter a different decision on the COA if the Council finds that the Planning Commission abused its discretion by acting arbitrarily and/or

- in violation of constitutional rights in reaching its decision.
- (c) In cases where the application covers matters that would require the issuance of a building permit, the rejection of the application for a COA by the Planning Commission shall be binding upon the Code Enforcement Officer charged with issuing building permits and, in such case, no building permit shall be issued.
  - (9) Requirement of Conformance with COA.  
Work not in accordance with an issued COA is expressly prohibited.
  - (10) COA Void if Construction not Commenced.  
A COA shall become void unless construction is commenced within six (6) months of date of issuance. Certificates of Appropriateness shall be issued for Eighteen (18) months, at which time they shall expire. A new application must be made and a new COA obtained for any construction or other modification after Eighteen (18) months from the original COA.
  - (11) Recording of Applications for COA.  
The Planning Commission shall keep a public record of all applications for COA, and of minutes of the Planning Commission's proceedings in connection with said applications.

**646.6 Special Design Standards and Exceptions for the CBD Overlay.**

To promote the infill of the CBD Overlay, the following standards and exceptions shall apply to all properties in the CBD for which a COA has been issued pursuant to Section 646.5 hereinabove for the relevant project. When granting a COA, the Planning Commission may specifically waive completely or modify the various requirements outlined herein. If the requirements are not specifically waived or modified, then the requirements under the property’s exiting zoning classification shall apply.

1. Because of the pedestrian nature of the CBD Overlay, the presence of ample on-street and public lot parking, and the allowance of commercial parking garages within the CBD, new buildings and uses within the CBD shall not be subject to the off-street parking requirements as required in Section 520 of this Ordinance upon the granting of a COA by the Planning Commission allowing such reduced or eliminated off-street parking requirements.
2. To continue the existing historical building pattern of the CBD Overlay and to encourage traditional zero lot line construction throughout the CBD Overlay, the lot coverage restrictions of Section 570 of this Ordinance shall not apply to property located within the CBD Overlay upon the granting of a COA by the Planning Commission allowing such lot coverage proposed.
3. To continue the existing historical building pattern of the CBD Overlay and to encourage traditional zero lot line construction throughout the CBD Overlay, the dimensional requirements of the underlying zoning district contained in Section 700.2-Table 11 of this Ordinance shall not apply to property located within the CBD Overlay upon the granting of a COA by the Commission allowing different dimensional requirements. Said dimensional requirements shall be consistent with the minimums contained herein in Table 9.

**Table 9:**

	CBD
<b>LOT</b>	
Lot area, min	none
Lot coverage, max	100%
Lot width, min	30 ft.
Lot frontage, min	30 ft.
<b>YARD</b>	
Setback, front yard	0 ft.
Setback, side yard, min	0 ft.
Setback, rear yard, min	0 ft.
<b>BUILDING</b>	

Building height, max	35 ft.
Building ground floor area, min sq footage required	750 sq.ft.

Article VII, Section 700.2, is hereby amended by deleting said Section 700.2 in its entirety and replacing it with the following in lieu thereof:

**700.2 P, B-1, B-2 and B-3 Dimensional Requirements:** The following table delineates dimensional requirements for the specified commercial zoning districts. For the matrix of use provisions by district, see Article VI. For supplementary standards for specific uses, see Article X. For allowed residential uses in commercial zoning districts, the dimensional requirements of the corresponding residential district shall apply.

**Section 700.2: Table 11 – Commercial Zoning District Dimensional Requirements**

	P	B1	B2	B3
<b>LOT</b>				
Lot area, min (1)	7,500 sq.ft.	7,500 sq.ft.	None(7)	None(7)
Lot coverage, max	50%	50%	60%	60 %
Lot width, min	60 ft.	60 ft.	60 ft.	100 ft.
Lot frontage, min	60 ft.	60 ft.	60 ft.	100 ft.
<b>YARD</b>				
Setback, front yard (2)	25 ft.	25 ft.	25 ft.	35 ft.
Setback, side yard, min (3)	10 ft.	15 ft.	15 ft. (4)	15 ft. (5)
Setback, rear yard, min	20 ft.	20 ft.	20 ft. (4)	20 ft. (5)
<b>BUILDING</b>				
Building height, max (6)	35 ft.	35 ft.	35 ft.	35 ft.
Building ground floor area, min sq footage required	1,000 sq.ft.	1,000 sq.ft.	1,000 sq.ft.	2,000 sq.ft.

- (1) Encompasses area for accessory buildings and uses, including parking, loading and unloading space, storage and parking, screening, lighting, and stormwater management measures. The minimum lot area cited in this Article shall be increased in all situations where public sanitary sewer service is not utilized and the Walton County Health Department requires a larger lot for proper septic tank operation.
- (2) For properties within the HPO or CDO overlay districts, the setback is established by the designated design review board to maintain the established building line along a historic block or design corridor.
- (3) On corner lots that abut a residential district or use, there shall be a side yard equal in depth to the required front yard of the residential district.
- (4) A ten (10) foot landscaped and fenced opaque buffer strip or berm is required if lot abuts residential district or use.
- (5) A twenty-five (25) foot landscaped and fenced opaque buffer strip or berm is required if lot abuts residential district or use.
- (6) Church spires, belfries, cupolas, monuments, water towers, chimneys, flues, flagpoles, television antennae, and radio aerials are exempt.
- (7) Minimum lot size for single family homes shall comply with the requirements for R1A districts.

**ARTICLE II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ARTICLE III.**

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 8th day of June, 2021.

**SECOND READING AND ADOPTED** on this 6th day of July, 2021.

**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_ (SEAL)

**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_ (SEAL)

**Debbie Kirk, City Clerk**



**To:** City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Parks  
**Date:** 06/28/21  
**Subject:** Mathews Park Disc Golf Course Name Change Resolution

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Record:** N/A

**Description:**

This is a resolution for the official name change of the Mathews Park Disc Golf Course to the John Reid Memorial Disc Golf Course at Mathews Park. This was a request of family and friends of Mr. Reid of the city and one graciously accepted, as Mr. Reid was instrumental in the creation and maintenance of the course, and a dedicated individual for the rejuvenation of Mathews Park as a whole. The name change would also come with minimal cost to the city in the replacement of signage around the course, and the placement of the newly named course at the first hole and/or roadside.

**Background:**

The City of Monroe has continued the push to rehabilitate all of the city owned parks, while carefully implementing new activities and refurbishing the historical natural of all the parks.

**Attachment(s):**

- Resolution – 1 page
- Letter Request – 1 page
- Disc Golf Course Layout – 1 page

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE, GEORGIA  
AUTHORIZING THE NAMING OF  
THE MATHEWS PARK DISC GOLF COURSE.**

**WHEREAS,** the City of Monroe owns and operates Mathews Park for the benefit of its citizens and visitors; and,

**WHEREAS,** the City of Monroe desires to name the Mathews Park Disc Golf Course to honor the late John Reid, a former member of the Walton County Disc Golf Club, which helped maintain the park and rejuvenate the course; and,

**WHEREAS,** the City of Monroe wishes to recognize the servant leadership displayed by John Reid in his many acts of selfless giving to others and community betterment through efforts at Mathews Park; and,

**WHEREAS,** the Mayor and City Administrator, after formal request by the Walton County Disc Golf Club, have determined that the naming of the Mathews Park Disc Golf Course will allow for a proper appreciation of the accomplishments, achievements, and steadfast advancement of Mathews Park by John Reid;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Monroe, Georgia, that the City of Monroe hereby approves the naming of the Mathews Park Disc Golf Course to the John Reid Memorial Disc Golf Course at Mathews Park.

**BE IT FURTHER RESOLVED** that the City Administrator is authorized to execute any and all documents necessary to carry out the terms of this Resolution.

**SO RESOLVED** this 6<sup>th</sup> day of July, 2021.

**CITY OF MONROE, GEORGIA**

\_\_\_\_\_  
John Howard, Mayor

\_\_\_\_\_  
Larry Bradley, Vice Mayor

\_\_\_\_\_  
Tyler Gregory, Councilmember

\_\_\_\_\_  
Myoshia Crawford, Councilmember

\_\_\_\_\_  
Norman Garret, Councilmember

\_\_\_\_\_  
Nathan Little, Councilmember

\_\_\_\_\_  
Lee Malcom, Councilmember

\_\_\_\_\_  
David Dickinson, Councilmember

\_\_\_\_\_  
Ross Bradley, Councilmember

**ATTEST:**

\_\_\_\_\_  
Logan Propes, City Administrator

March 9, 2021

City Of Monroe  
215 North Broad Street  
Monroe, GA 30655

To The City Of Monroe,

Monroe is a city with a long history of family, friends and community. John Reid one of Walton County's own had a long history here. He was a family man, a man of faith and great character. John tragically suffered a heart attack leaving behind a loving wife and his five children. Walton County Disc Golf Club was one of his many passions. He spent many summer nights that turned into fall nights at Mathews Park playing alongside many of his friends. Friends that have come together today to ask for the help in honoring a man of the community.

Walton County Disc Golf, on behalf of the Reid family and local community, is formally requesting the City Of Monroe to help with honoring John Reid. We are asking that the city would join us in naming the disc golf course at Mathews park, "John Reid Memorial Disc Golf Course" At Mathews Park. Our hope as Walton County Disc Golf Club is that his children will one day walk the course their father spent many days renovating, keeping clean and working with the county to rejuvenate and playing with friends and his them. That this will serve as a memory for years to come through the community that has helped them.

In honor of John Reid we are asking the City Of Monroe to help us reserve Mathews Park on 5/22/2021 for the dedication of the course and the First Annual John Reid Memorial tournament. Walton County Disc Golf Course would like to have a plaque made and installed on hole #1.

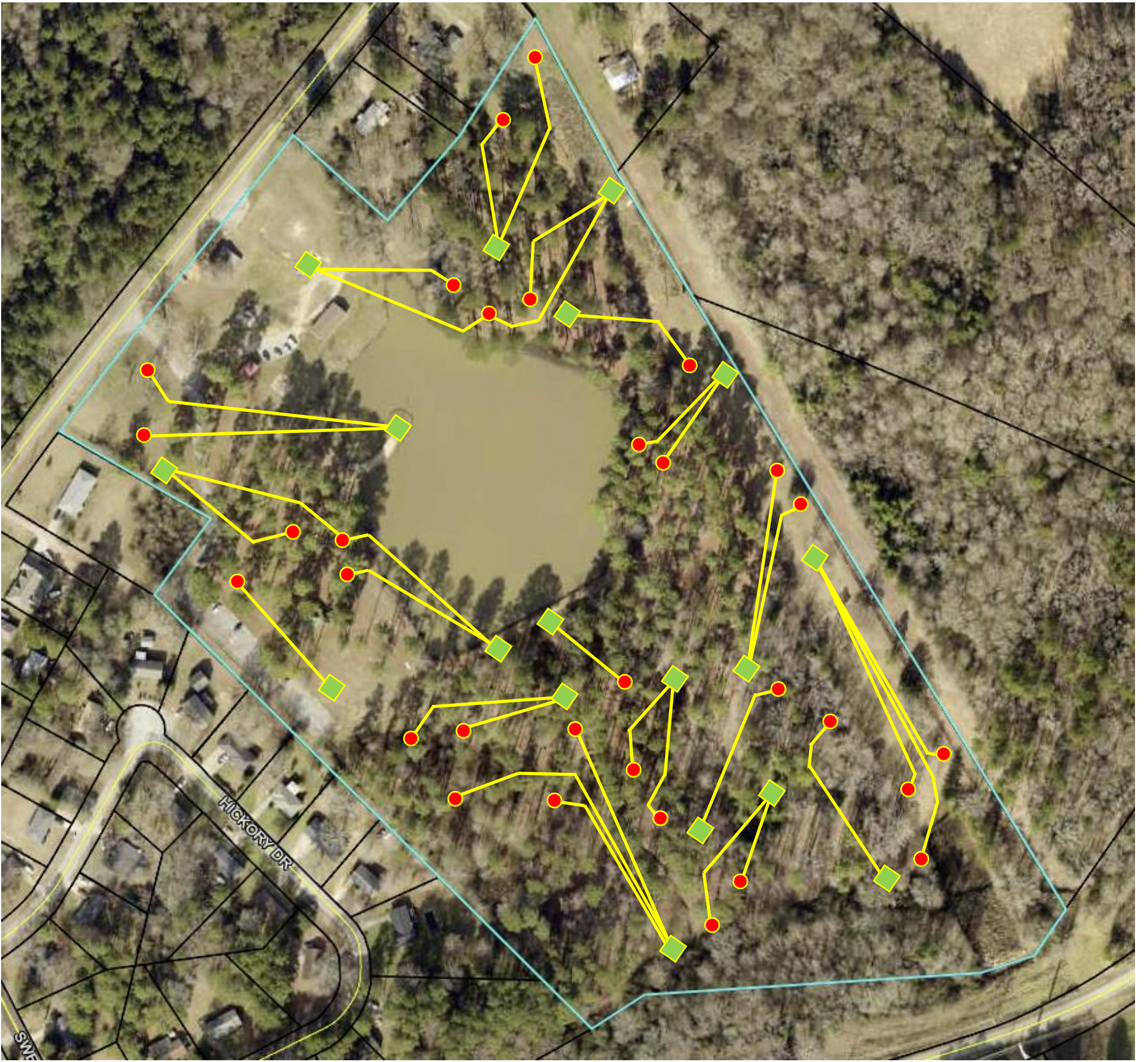
Our community is hoping that you will take this into consideration with John Reid and family in mind. That you will remember him as a father, a friend and an active part of Walton County.

Thank you for taking the time to hear about our dear friend.

Thank you,

Signed Walton County Disc Golf Club







**To:** City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Airport  
**Date:** 06/28/21  
**Subject:** CRRSA Resolution

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Record:** GDOT / FAA

**Description:**

This is a resolution required by the Georgia Department of Transportation (GDOT) as an acceptance of funding associated with the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act. This \$13,000 allocation for the Cy Nunnally Memorial Airport was signed into law on December 27, 2020 as a supplemental reimbursement to the original \$30,000 reimbursement as part of an additional relief package by the federal government.

**Background:**

The City of Monroe has continually positioned itself to be aid ready for grants and relief packages by properly allocating and expensing funds appropriately at the Cy Nunnally Memorial Airport during the pandemic situation, and all other times.

**Attachment(s):**

Resolution – 1 page

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE, GEORGIA  
AUTHORIZING THE ACCEPTANCE OF THE  
GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) CONTRACT FOR  
CRRSA ACT FUNDING ASSOCIATED WITH THE  
CY NUNNALLY MEMORIAL AIRPORT - MONROE, GEORGIA**

**WHEREAS**, the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act (Public Law 116-260) (PDF), signed into law on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic:

**WHEREAS**, the CITY OF MONROE has applied through the GDOT to receive its CRRSA Act formula allocation of funding through the submission of a CRRSA Act Application;

**WHEREAS**, through the submission of this application, the CITY OF MONROE has accepted the terms of the FAA’s allocation offer to utilize its funding in a manner that fully complies with the CRRSA Act, other federal laws and regulations, and applicable FAA program requirements;

**WHEREAS**, the CITY OF MONROE desires to request reimbursement for costs and operating expenses at the CY NUNNALLY MEMORIAL AIRPORT by submitting reasonable and customary documentation for payroll, operational, and debt service costs, and;

**WHEREAS**, the CITY OF MONROE will receive a contract from the Georgia Department of Transportation, contract AP022-90CR-32(297) Walton County, to provide reimbursement for the above noted costs and expenses up to a maximum amount of \$13,000.00 of which \$13,000.00 will be Federal Funds, \$0.00 will be State Funds, requiring a local match of \$0.00, and;

**NOW, THEREFORE, BE IT RESOLVED THAT** the CITY OF MONROE authorizes the Mayor, Attorney, and Staff to execute such documents that may be necessary to fulfill this request for federal assistance and accept a contract from the GDOT to include Federal funds.

**SO RESOLVED** this 6<sup>th</sup> day of July, 2021

\_\_\_\_\_  
John Howard, Mayor

\_\_\_\_\_  
Larry Bradley, Vice Mayor

\_\_\_\_\_  
Tyler Gregory, Councilmember

\_\_\_\_\_  
Myoshia Crawford, Councilmember

\_\_\_\_\_  
Norman Garret, Councilmember

\_\_\_\_\_  
Nathan Little, Councilmember

\_\_\_\_\_  
Lee Malcom, Councilmember

\_\_\_\_\_  
David Dickinson, Councilmember

\_\_\_\_\_  
Ross Bradley, Councilmember

**ATTEST:**

\_\_\_\_\_  
Logan Propes, City Administrator

**A RESOLUTION OF THE CITY OF MONROE TO AUTHORIZE THE EXECUTION OF THE AMERICAN RESCUE PLAN ACT TERMS AND CONDITIONS AGREEMENT; TO AUTHORIZE THE ACCEPTANCE OF GRANT PAYMENTS, INCLUDING ALL UNDERSTANDINGS AND ASSURANCES CONTAINED WITHIN SUCH AGREEMENT; TO DIRECT AND AUTHORIZE THE PERSON IDENTIFIED AS THE OFFICIAL REPRESENTATIVES OF THE CITY, OR THE DESIGNEE OF THE CITY TO ACT IN CONNECTION WITH THE GRANT APPLICATION; AND TO PROVIDE SUCH ADDITIONAL INFORMATION AS MAY BE REQUIRED.**

**WHEREAS**, Congress authorized the disbursement of Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act (“ARPA”) to aid local government in responding to and recovering from the coronavirus pandemic; and,

**WHEREAS**, said funds will be distributed to the City of Monroe (the “City”) by the Georgia Office of Planning & Budget following the completion of an application for funding as well as registration with certain federal programs, including the System for Award Management (“SAM”) program, and compliance with the guidelines, terms and conditions specified by the United States Department of Treasury; and,

**WHEREAS**, the City desires to authorize the Finance Director and City Administrator to complete and execute all documents required online for the disbursement of funds, to establish an account for the receipt of said funds, to authorize the Mayor to execute originals of all documents required to participate in the ARPA program and to ratify actions taken by the Mayor, Finance Director and City Administrator; and,

**WHEREAS**, the City desires to develop a program specifying the use of funds disbursed to the City under the ARPA program and requests the City Administrator to prepare a list of recommended eligible uses for submittal to the Mayor and Council for its approval; and,

**BE IT THEREFORE RESOLVED** by the Council for the City of Monroe that it authorizes the Mayor, Finance Director and City Administrator to execute all documents necessary to apply for, accept, deposit, and report on local recovery assistance dollars under the ARPA program, ratifies said documents and directs the Finance Director and City Administrator to provide the Mayor and Council quarterly reports on the ARPA program and the City’s participation in said program following approval by the City of eligible projects. This resolution shall be effective immediately upon adoption.

**ADOPTED this 6<sup>th</sup> day of July 2021.**

\_\_\_\_\_  
**Mayor, City of Monroe**

\_\_\_\_\_  
**City Official**

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**City Official**

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**City Official**

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**City Official**

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**City Official**

**Attest:** \_\_\_\_\_  
**City Clerk**



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 06/30/2021  
**Subject:** Approval – August Meeting Schedule

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

Due to the Georgia Municipal Association (GMA) Annual Convention being held from August 6-10, 2021, staff is requesting to cancel the August 10, 2021 scheduled Council Meeting, and to have a combined meeting of both the August 3<sup>rd</sup> Committee Work Session & Called Meeting and the August 10<sup>th</sup> Council Meeting on August 3, 2021.

**Background:**

This year, the GMA Annual Convention has been postponed from June to August 6-10 to ensure GMA can provide a safe and comfortable environment for all members. GMA did not make a definitive decision until June 1, 2021 on hosting an in-person event, therefore, the reason for requesting to amend the August Council Meeting Schedule.

**Attachment(s):**

N/A