



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, May 05, 2020

6:00 PM

City Hall (via Teleconference-Zoom)

Join Zoom Meeting <https://us02web.zoom.us/j/88549984461>

Zoom Meeting ID: 885 4998 4461

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#### I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
- 3.** Central Services Update

#### II. COMMITTEE INFORMATION

1. Finance
  - [a.](#) Monthly Finance Report
  - [b.](#) Utility Customer Deposit Investment / Cash Transfer
2. Airport
  - [a.](#) Monthly Airport Report
  - [b.](#) Engineering Design Services (T-Hangar Grading) Request
3. Public Works
  - [a.](#) Monthly Solid Waste Report
  - [b.](#) Monthly Streets & Transportation Report
  - [c.](#) Highland Avenue and Wayne Street Pavement Improvements
4. Utilities

- a. Monthly Electric & Telecom Report
- b. Approval - Software for Community WiFi
- c. Monthly Water, Sewer, Gas, & Stormwater Report

**5. Public Safety**

- a. Monthly Fire Report
- b. Monthly Police Report

**6. Planning & Code**

- a. Monthly Code Report

**7. Economic Development**

- a. Monthly Economic Development Report

**8. Parks**

- a. Monthly Parks Report
- b. Pilot Park Rehabilitation Project

**III. ITEMS OF DISCUSSION**

- 1. Application - Beer & Wine On-Premise Consumption - Bistro South
- 2. Call for Special Election – District 6
- 3. Community Center Lease Agreement

**IV. ITEMS REQUIRING ACTION**

- 1. Resolution - Roadside Enhancement and Beautification Council Grant Program

**V. ADJOURN**

# CENTRAL SERVICES

## MONTHLY REPORT

MAY 2020

	2020 January	2020 February	2020 March	2020 April	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	6	2	5	8	4	9	2	6	8	6	6	4	7	5.6	73
Vehicle Inspections	0	1	0	0	1	0	6	6	7	7	1	0	10	3.0	39
Equipment Inspections	0	2	0	1	0	2	4	4	5	6	0	0	5	2.2	29
Worksite Inspections	0	0	1	1	9	0	2	1	1	2	2	0	0	1.5	19
Employee Safety Classes	3	0	2	1	0	0	0	0	1	1	0	2	0	0.8	10
<b>PURCHASING</b>															
P-Card Transactions	537	404	435	312	462	588	539	533	534	519	534	361	382	472.3	6,140
Purchase Orders	153	97	97	72	86	66	79	84	72	68	106	73	42	84.2	1,095
Total Purchases	690	501	532	384	548	654	618	617	606	587	640	434	424	556.5	7,235
Sealed Bids/Proposals	0	2	1	2	2	1	1	2	2	1	3	2	0	1.5	19
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	132	86	91	74	142	162	135	151	161	118	187	144	129	131.7	1,712
Phishing Fail Percentage	4.0%	4.0%	2.8%	7.6%	4.4%	3.4%	6.3%	6.0%	4.3%	4.3%	7.1%	5.0%	8.0%	5.2%	
<b>MARKETING</b>															
Newsletters Distributed	0	1	0	0	3	2	1	0	2	1	0	1	1	0.9	12
Intern Hours	19.8	58.1	0.0	0.0	38.0	8.0	23.8	48.2	12.5					23.2	208.4
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	94.8	94.8	94.8	102.4	52.4	52.4	52.4	141.1	141.1	141.1	143.1	145.5	94.8	103.9	1,350.5
Trash Collection	3,000.0	3,030.0	3,540.0	2,085.0	1,820.0	1,360.0	1,240.0	1,900.0	820.0	2,360.0	1,660.0	1,420.0	2,380.0	2,047.3	26,615.0
Crew Acres Mowed	16.7	16.7	40.7	52.0	45.2	54.0	54.0	54.0	54.0	59.0	33.3	33.3	16.7	40.7	529.6

# PROJECTS & UPDATES

## **POLICE STATION / MUNICIPAL COURT BUILDING**

The police building renovation has continued during the changes to schedules without interruption. Currently almost all framing has been completed, along with generator purchase, switching gear, and other next step items. The project timeline is still very close to schedule and should see completion by the latter part of the year.



## **MARKETING**

The next scheduled newsletter will be published on June 1<sup>st</sup> to represent the activities during the summer months for the City of Monroe and surrounding areas. This newsletter will reflect the impacts of the current COVID-19 situation and how that may impact events, operations, etc. Additional newsletters are planned for park updates, and other projects around the City of Monroe for 2020.

## **FACILITIES & GROUNDS MAINTENANCE**

We are currently maintaining all right-of-ways and facilities with a combination of employee and contractor labor. During the month of April, employees from the grounds and parks crews picked up or collected 2,085 lbs of trash while also cut 52 acres of right-of-ways and grounds at facilities. Contractors cut an additional 102.4 acres.



**SCHEDULING CHANGES**

Currently, all Central Services and Public Works employees are working a full schedule. They were on different variations of modified schedules for approximately 4/5 weeks during the COVID-19 situation. All projects have either continued or will start in the early part of May.

**PROCUREMENT**

Procurement held a March 18<sup>th</sup> natural gas project bid opening outside to continue to honor our closed to the public situation. Procurement also opened and have completed initial evaluations of the Pilot Park Playground Equipment RFP on April 23<sup>rd</sup>. The results helped to determine a base price for complete replacement of all playground equipment, along with quotations for the demo of existing, replacement of sidewalks, irrigation and landscaping, replacement of the existing fence structure, and other features as desired in the park for ADA compliance and inclusion. This overall project scope will come before Committee and Council in the May meetings for approval and/or discussion.

**INTERNSHIP PROGRAM**

Currently, the City has indefinitely suspended the ongoing partnership with the University of Georgia internship program. This program will be revisited in the summer and fall months depending on conditions and school openings.



**FINANCIAL STATUS REPORT**  
as of March 2020

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 March 31, 2020

Cash balances for the City of Monroe as of March total **\$42,898,297**. The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	138,521.30
Stabilization Fund	750,000.00
Community Center Deposits	2,680.79
Group Health Insurance (Claims/Premiums)	38,039.57
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	128,465.50
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	1,917,132.01
SPLOST 2019	1,244,837.03
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	400.00
DEA Confiscated Assets Fund	53,224.88
Confiscated Assets Fund	50,509.36
<b>ENTERPRISE FUND</b>	
Solid Waste	415,445.10
Solid Waste Capital	1,290,575.34
Utility Revenue	2,861,770.80
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,862.63
Utility MGAG Payment Acct	8,382.14
Utility Gov't Loan Payment Acct	26,089.96
Utility MEAG Short-Term Investment	5,219,221.91
Utility MEAG Intermediate Extended Investment	7,427,962.22
Utility MEAG Intermediate Portfolio Investment	2,778,946.18
Utility Capital Improvement	9,487,712.99
Utility GEFA	1,000.00
Utility Bond Sinking Fund	724,116.88
Utility Tap Fees	2,858,658.13
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,557,989.52

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 March 31, 2020

The total Utility Capital funds available as of March are \$13,679,485 as broken down in the section below:

Utility Capital Improvement Cash Balance	9,487,713
Utility Revenue Reserve Cash Balance	1,333,114
Tap Fees Cash Balance	2,858,658
<b>Total Current Funds Available</b>	<b>\$ 13,679,485</b>

<u>Project Description</u>	<u>Estimated Budgeted Cost</u>	<u>2020 Budgeted Expense</u>	<u>2020 Actual Expense</u>	<u>Remaining Budget</u>	<u>2021 Budgeted Expense</u>	<u>2022 Budgeted Expense</u>	<u>2023 Budgeted Expense</u>
Totals	\$ 63,905,119	\$ 7,606,479	\$ 1,056,994	\$ 32,904,342	\$ 3,083,261	\$ 1,996,500	\$ 1,951,500
Estimated annual Tap Fees		1,000,000		1,000,000	1,200,000	1,200,000	1,200,000
Estimated annual CIP transfers-in		3,000,000		3,000,000	3,600,000	3,600,000	3,600,000
Estimated Utility Capital Cash Balance EOY		\$ 10,073,006	\$ 13,679,485	\$ (15,224,857)	\$ (13,508,118)	\$ (10,704,618)	\$ (7,856,118)
<i>Potential Bonded Projects</i>		17,819,015		17,819,015	17,819,015	17,819,015	17,819,015
Estimated Utility Capital Cash Balance EOY with Bond		\$ 27,892,021		\$ 2,594,158	\$ 4,310,897	\$ 7,114,397	\$ 9,962,897

The detail by year of each project is shown on the following page

Utility Capital Funding

Approved Projects/Assets

Dept	Project Description	Estimated Budgeted Cost	2020 Budgeted Expense	2020 Actual Expense	Remaining Budget	2021 Budgeted Expense	2022 Budgeted Expense	2023 Budgeted Expense
Admin	Drive Thru Rehab/City Hall	225,000		17,278	168,456			
Admin	Trucks	98,261	48,261		73,261	48,261		
Admin	server replacement	41,000			41,000			
Admin	Itron hand-held mobile unit	40,000			40,000			
Admin	Itron nighthawk electric meters	70,000			70,000			
Admin	Itron Equip Upgrades	40,000	40,000	4,200	35,800			
Admin	Barracuda Archiver	7,500			7,500			
Admin	Rack Server	6,650			0			
Admin	Town Green improvements				0			
Admin	Badgepass security office & warehouse	13,048	13,048		13,048			
Central Svcs	Vehicle	85,000	60,000		85,000			
Central Svcs	Exchange server	47,100	47,100		47,100			
Electric	3 Phase Feeder (Hwy138 - Hospital)	95,000			95,000			
Electric	Cover Gear	25,000			25,000			
Electric	Bucket Truck replacement	110,000			0			
Electric	mini excavator	75,000			75,000			
Electric	fault finder	22,000			22,000			
Electric	meter load tester	33,000			33,000			
Electric	van	27,000			27,000			
Electric	commercial demand meters	70,000	70,000		70,000	70,000		
Electric	electric line truck	210,000	210,000		210,000			
Electric	replace HDD drill	224,635	224,635	212,172	0			
Electric	2 F150 pickup trucks	224,635	64,000		64,000			
Electric	Reconductor Distribution System	800,000		12,605	480,217			
Electric	2018 LED Streetlights	125,000		8,600	101,283			
Electric	Pole Crane	80,000			80,000			
Electric	Warehouse Project	75,000		15,694	30,186			
Electric	Stone Creek phase 2			138,421	0			
Electric	Holdings (at the Mill)			10,647	3,245			
Electric	One Street (at the Mill)			14,941	1,891			
Electric	System Automation 2019-2020	321,516	47,670	17,265	214,251	150,000	15,000	
Electric	Underground for Town Green	187,000			187,000			
Electric	AMI meters/system	340,215	125,215		162,823	140,000		
Electric	Rebuild Highland & S Madison Ave	1,226,700	435,500		726,700	250,000	250,000	
Electric	GIS Program Development	41,667		13,582	19,543			
Electric	Crimping Tools	0	0	6,470	0			
Gas	Gas Main Renewal	1,425,000	450,000		450,000	300,000	275,000	225,000
Gas	Gas GIS		0		72,249			
Gas	Good Hope	140,000			0			
Gas	James Huff/Gratis	140,000			0			
Gas	Old Mill Replacement	150,000			0			
Gas	Unisia Dr Extension	45,000			0			
Gas	Lacy, Davis, Harris & Ash Streets	140,000			140,000			
Gas	Service Trencher	80,000			0			
Gas	Various Projects	100,000			100,000			
Gas	Main Extension	84,397	250,000		258,397	250,000	250,000	250,000
Gas	GIS Program Development	41,667		13,582	19,543			
Gas	Hwy 186 main extension	0	1,900,000		1,900,000			
Gas	natural gas master plan	0	150,000		150,000			
Gas	pickup truck	31,639		31,639	31,639			
Gas	badgepass security		17,711	17,693	0			
Sewer	Pump Station SCADA	0	0		50,000			
Sewer	Sewer Main Rehab		100,000		150,000	100,000	100,000	100,000
Sewer	Infrastructure Repair/Replacement		150,000		150,000	75,000	75,000	
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	0	9,482	2,585,341			
Sewer	Sewer CDBG 2018-Initial Application	50,000		1,550	3,430			
Sewer	CDBG 2018 Construction & Design	500,000		49,039	424,174			
Sewer	CDBG 2018 Revenue (DCA draws)				77,850			
Sewer	Lime Slurry System	145,200		151,350	-6,150			
Sewer	Aeration Fluidyne Jet Pump	41,348		21,784	0			
Sewer	GIS Program Development	41,667		7,879	0			
Sewer	excavator	0	90,755		90,755			
Sewer	motors, pumps, controls, etc	0	150,000		150,000	150,000	150,000	150,000
Sewer	Trenchbox	9,320	9,320		9,320			
Sewer	Trickling Filter Pump	80,000	40,000		0	40,000		
Sewer	Truck Replacement	81,640	31,640		31,640		50,000	
Sewer	Application/Design CDBG 2022 submittal	50,000			0		50,000	
Sewer	CDBG 2022 Construction	250,000			0			250,000
Sewer	Final Clarifier Clean Out	36,908			0	20,000		20,000
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000			7,522,776			
Stormwater	x3 dump truck conversions	65,000		49,329	0			
Stormwater	Lateral Repair	43,183			8,183			
Stormwater	Storm/Drain Retention Pond Rehab	375,000	100,000		175,000	100,000	100,000	100,000
Stormwater	GIS Program Development	41,667		7,879	0			
Stormwater	Improvements	100,000	50,000		100,000			
Stormwater	equipment trailer	8,890	8,890	8,890	0			
Stormwater	F450 Service Body Truck	63,955	63,955		63,955			
Stormwater	pickup truck	63,280	63,280		63,280			
Stormwater	Infrastructure / Pipes / Inlets / etc.	300,000	50,000		50,000	50,000	50,000	50,000
Stormwater	Skid Steer	75,000	0		0	75,000		
Stormwater	Public Works Retention Pond	0	0		0			
Stormwater	CDBG2020 Application & Design	50,000	75,000	2,000	77,500			
Stormwater	CDBG 2020 Construction	500,000	500,000		500,000	250,000		

Stormwater	FAE mulching head	23,500			0	23,500		
Telecom	IP Conversion		0		107,729			
Telecom	IPTV		0		100,585			
Telecom	2018 Network Redundancy	225,000			322,955			
Telecom	Fiber to the X	400,000			44,451			
Telecom	2018 Cable Replacement	240,000		5,291	123,943			
Telecom	Wireless Deployment	75,000		30,675	119,325			
Telecom	Fusion Splicer	20,079	20,079		38,079			
Telecom	Fiber Backbone Extension	101,500			111,500			
Telecom	Fiber Loop	150,000			52,918			
Telecom	Halon Fire Suppression	44,000			44,000			
Telecom	DOCSIS 3	175,000			113,356			
Telecom	Micro Trench Saw	91,000			0			
Telecom	FTTX Wellington	420,000	150,000	64,868	205,132	150,000		
Telecom	Cable Infrastructure Replacement	180,000	60,000		125,000	55,000		
Telecom	GIS Program Development	41,667		27,163	5,962			
Telecom	Carrier Grade NAT	53,377	53,377	53,615	0			
Telecom	Core switch replacement	105,000	105,000		105,000			
Telecom	Stone Creek phase 2			16,828	0			
Water	Fire Hydrant Replacement	165,000	55,000		55,000	55,000		
Water	Infrastructure Repair/Replacement	750,000	150,000		150,000	150,000	150,000	150,000
Water	Water Plant remodel	225,000			0			
Water	replace truck	40,000			0			
Water	Replacement of Controls	40,000			40,000			
Water	Membrane Filters	176,500	25,000		65,000	25,000	25,000	25,000
Water	Water Meters	282,247	56,500		56,500	56,500	56,500	56,500
Water	Badgepass for Water plant security	42,988	38,344	38,344	0			
Water	Fire Hydrant Security	75,000	25,000		25,000	25,000	25,000	
Water	Service Renewals	400,000	100,000		100,000	100,000	100,000	100,000
Water	Water Master Plan	85,000	85,000		85,000			
Water	Waterline extensions of system	525,000	175,000		175,000	150,000	125,000	100,000
Water	New Construction Water Meters	0	20,560		20,560	0	0	0
Water	Water Main Rehab	575,000	125,000		500,000	125,000	125,000	125,000
Water	Loganville Water Distribution Line	5,570,337	0		6,742,003			
Water	Warehouse Improvements	25,000			22,384			
Water	Water Valve Maintenance Trailer	61,720			0			
Water	GIS Program Development	41,667		7,879	0			
Water	Alcovy River Screen	350,000	350,000		350,000			
Water	High Service Pumps	100,000	100,000		100,000			
Water	8 Mstr Mtr Octave AWWA Mtr	5,062			0			
Water	CDBG 2018 Construction & Design	250,000			0			
Water	Application/Design CDBG 2022 submittal	25,000			0		25,000	
Water	CDBG 2022 Construction	250,000			0			250,000
Water	Control Vlv Replacement Reservoir & Alcovy River	100,000			0	100,000		
Water/Telecom	Loganville Water Line-Fiber	245,000	245,000		245,000			
<b>Totals</b>		<b>\$ 51,106,577</b>	<b>\$ 7,606,479</b>	<b>\$ 1,056,994</b>	<b>\$ 28,959,567</b>	<b>\$ 3,083,261</b>	<b>\$ 1,996,500</b>	<b>\$ 1,951,500</b>



Monroe, GA

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

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DEP...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	636,499.46	413,103.85	-223,395.61	-35.10 %	1,909,498.38	1,122,454.33	-787,044.05	-41.22 %	7,641,050.00
<b>Total R1: 31 - TAXES:</b>	<b>636,499.46</b>	<b>413,103.85</b>	<b>-223,395.61</b>	<b>-35.10 %</b>	<b>1,909,498.38</b>	<b>1,122,454.33</b>	<b>-787,044.05</b>	<b>-41.22 %</b>	<b>7,641,050.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - PLANNING & DEVELOPMENT	28,542.74	17,699.31	-10,843.43	-37.99 %	85,628.22	216,999.81	131,371.59	153.42 %	342,650.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>28,542.74</b>	<b>17,699.31</b>	<b>-10,843.43</b>	<b>-37.99 %</b>	<b>85,628.22</b>	<b>216,999.81</b>	<b>131,371.59</b>	<b>153.42 %</b>	<b>342,650.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1510 - FINANCE ADMIN	1,666.00	0.00	-1,666.00	-100.00 %	4,998.00	0.00	-4,998.00	-100.00 %	20,000.00
1519 - INTERGOVERNMENTAL	8,713.18	7,782.25	-930.93	-10.68 %	26,139.54	87,382.25	61,242.71	234.29 %	104,600.00
3200 - POLICE	416.50	3,168.12	2,751.62	660.65 %	1,249.50	5,235.62	3,986.12	319.02 %	5,000.00
3500 - FIRE OPERATIONS	8,330.00	0.00	-8,330.00	-100.00 %	24,990.00	0.00	-24,990.00	-100.00 %	100,000.00
4200 - STREETS & TRANSPORTATION	14,567.58	0.00	-14,567.58	-100.00 %	43,702.74	174,880.88	131,178.14	300.16 %	174,881.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>33,693.26</b>	<b>10,950.37</b>	<b>-22,742.89</b>	<b>-67.50 %</b>	<b>101,079.78</b>	<b>267,498.75</b>	<b>166,418.97</b>	<b>164.64 %</b>	<b>404,481.00</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	55,811.00	158,867.77	103,056.77	184.65 %	167,433.00	178,046.90	10,613.90	6.34 %	670,000.00
3200 - POLICE	1,666.00	1,055.46	-610.54	-36.65 %	4,998.00	3,846.96	-1,151.04	-23.03 %	20,000.00
7200 - PLANNING & DEVELOPMENT	41.65	35.44	-6.21	-14.91 %	124.95	3,139.44	3,014.49	2,412.56 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	4,840.00	3,174.00	190.52 %	4,998.00	4,920.00	-78.00	-1.56 %	20,000.00
7563 - AIRPORT	91.63	0.00	-91.63	-100.00 %	274.89	200.00	-74.89	-27.24 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>59,276.28</b>	<b>164,798.67</b>	<b>105,522.39</b>	<b>178.02 %</b>	<b>177,828.84</b>	<b>190,153.30</b>	<b>12,324.46</b>	<b>6.93 %</b>	<b>711,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	29,357.39	-10,210.11	-25.80 %	118,702.50	85,310.49	-33,392.01	-28.13 %	475,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>29,357.39</b>	<b>-10,210.11</b>	<b>-25.80 %</b>	<b>118,702.50</b>	<b>85,310.49</b>	<b>-33,392.01</b>	<b>-28.13 %</b>	<b>475,000.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	999.60	0.00	-999.60	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	999.60	0.00	-999.60	-100.00 %	4,000.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	8,820.00	8,820.00	0.00 %	0.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	8,746.50	0.00	-8,746.50	-100.00 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,581.90</b>	<b>0.00</b>	<b>-3,581.90</b>	<b>-100.00 %</b>	<b>10,745.70</b>	<b>8,820.00</b>	<b>-1,925.70</b>	<b>-17.92 %</b>	<b>43,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	416.50	544.23	127.73	30.67 %	1,249.50	5,940.01	4,690.51	375.39 %	5,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	826.65	826.89	0.24	0.03 %	3,308.00
4200 - STREETS & TRANSPORTATION	0.00	12,740.00	12,740.00	0.00 %	0.00	12,740.00	12,740.00	0.00 %	0.00

Monthly Budget Report

For Fiscal: 2020 Period Ending: 12 2020

DEP...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
5530 - COMMUNITY CENTER	1,249.50	1,100.00	-149.50	-11.96 %	3,748.50	3,625.00	-123.50	-3.29 %	15,000.00
7563 - AIRPORT	16,701.65	6,714.15	-9,987.50	-59.80 %	50,104.95	34,730.62	-15,374.33	-30.68 %	200,500.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>18,643.20</b>	<b>21,374.01</b>	<b>2,730.81</b>	<b>14.65 %</b>	<b>55,929.60</b>	<b>57,862.52</b>	<b>1,932.92</b>	<b>3.46 %</b>	<b>223,808.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	235,468.46	223,683.27	-11,785.19	-5.00 %	706,405.38	645,287.72	-61,117.66	-8.65 %	2,826,752.32
3200 - POLICE	0.00	0.00	0.00	0.00 %	0.00	323,500.00	323,500.00	0.00 %	0.00
4200 - STREETS & TRANSPORTATION	0.00	1,155.00	1,155.00	0.00 %	0.00	1,155.00	1,155.00	0.00 %	0.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>235,468.46</b>	<b>224,838.27</b>	<b>-10,630.19</b>	<b>-4.51 %</b>	<b>706,405.38</b>	<b>969,942.72</b>	<b>263,537.34</b>	<b>37.31 %</b>	<b>2,826,752.32</b>
<b>Total Revenue:</b>	<b>1,055,272.80</b>	<b>882,121.87</b>	<b>-173,150.93</b>	<b>-16.41 %</b>	<b>3,165,818.40</b>	<b>2,919,041.92</b>	<b>-246,776.48</b>	<b>-7.80 %</b>	<b>12,668,341.32</b>
<b>Expense</b>									
1100 - LEGISLATIVE	21,753.02	18,844.52	2,908.50	13.37 %	65,259.06	46,554.24	18,704.82	28.66 %	261,141.00
1300 - EXECUTIVE	26,575.01	26,380.81	194.20	0.73 %	79,725.03	72,913.92	6,811.11	8.54 %	319,028.00
1500 - GENERAL ADMIN	12,658.74	10,550.68	2,108.06	16.65 %	37,976.22	34,382.08	3,594.14	9.46 %	151,966.00
1510 - FINANCE ADMIN	24,798.64	28,938.15	-4,139.51	-16.69 %	74,395.92	63,634.94	10,760.98	14.46 %	297,703.32
1530 - LAW	16,909.90	34,944.54	-18,034.64	-106.65 %	50,729.70	34,944.54	15,785.16	31.12 %	203,000.00
1560 - AUDIT	3,290.35	24,000.00	-20,709.65	-629.41 %	9,871.05	24,000.00	-14,128.95	-143.14 %	39,500.00
1565 - WALTON PLAZA	9,605.65	28,987.50	-19,381.85	-201.78 %	28,816.95	51,127.50	-22,310.55	-77.42 %	115,314.00
2650 - MUNICIPAL COURT	9,682.16	6,740.80	2,941.36	30.38 %	29,046.48	19,666.98	9,379.50	32.29 %	116,233.00
3200 - POLICE	428,986.85	385,163.92	43,822.93	10.22 %	1,286,960.55	1,392,023.28	-105,062.73	-8.16 %	5,149,903.00
3500 - FIRE OPERATIONS	191,708.98	190,806.52	902.46	0.47 %	575,126.94	504,024.40	71,102.54	12.36 %	2,301,429.00
3510 - FIRE PREVENTION/CRR	9,578.54	6,812.66	2,765.88	28.88 %	28,735.62	19,305.30	9,430.32	32.82 %	114,989.00
4200 - STREETS & TRANSPORTATION	122,922.01	109,158.26	13,763.75	11.20 %	368,766.03	297,315.97	71,450.06	19.38 %	1,475,655.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	2,773.89	0.00	2,773.89	100.00 %	11,100.00
5530 - COMMUNITY CENTER	1,811.76	1,221.51	590.25	32.58 %	5,435.28	3,654.01	1,781.27	32.77 %	21,750.00
6200 - BLDGS & GROUNDS	38,183.24	32,245.43	5,937.81	15.55 %	114,549.72	73,063.66	41,486.06	36.22 %	458,383.00
6500 - LIBRARIES	10,295.88	29,400.00	-19,104.12	-185.55 %	30,887.64	30,900.00	-12.36	-0.04 %	123,600.00
7200 - PLANNING & DEVELOPMENT	75,738.23	74,499.79	1,238.44	1.64 %	227,214.69	175,884.57	51,330.12	22.59 %	909,223.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	1,210.50	0.00	1,210.50	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	22,656.07	19,302.35	3,353.72	14.80 %	67,968.21	47,239.42	20,728.79	30.50 %	271,982.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	6,250.00	-4,167.50	-200.12 %	6,247.50	6,250.00	-2.50	-0.04 %	25,000.00
7563 - AIRPORT	17,042.98	1,721.10	15,321.88	89.90 %	51,128.94	5,678.28	45,450.66	88.89 %	204,598.00
9001 - GEN - OTHER FINANCING USES	7,663.60	0.00	7,663.60	100.00 %	22,990.80	0.00	22,990.80	100.00 %	92,000.00
<b>Total Expense:</b>	<b>1,055,272.24</b>	<b>1,035,968.54</b>	<b>19,303.70</b>	<b>1.83 %</b>	<b>3,165,816.72</b>	<b>2,902,563.09</b>	<b>263,253.63</b>	<b>8.32 %</b>	<b>12,668,341.32</b>
<b>Report Total:</b>	<b>0.56</b>	<b>-153,846.67</b>	<b>-153,847.23</b>		<b>1.68</b>	<b>16,478.83</b>	<b>16,477.15</b>		<b>0.00</b>





Monroe, GA

# Income Statement 13

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	796,199.12	1,951,728.96	9,211,073.36
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	7,782.25	87,382.25	17,217.75
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	826.89	2,481.11
2650 - MUNICIPAL COURT	475,000.00	475,000.00	29,357.39	85,310.49	389,689.51
3200 - POLICE	29,000.00	29,000.00	4,223.58	332,582.58	-303,582.58
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	0.00	104,000.00
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	13,895.00	197,595.88	-22,714.88
5530 - COMMUNITY CENTER	15,000.00	15,000.00	1,100.00	3,625.00	11,375.00
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	17,734.75	220,139.25	123,010.75
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	4,840.00	4,920.00	15,080.00
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	35,000.00
7563 - AIRPORT	201,600.00	201,600.00	6,714.15	34,930.62	166,669.38
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>882,121.87</b>	<b>2,919,041.92</b>	<b>9,749,299.40</b>
<b>Expense</b>					
1100 - LEGISLATIVE	261,141.00	261,141.00	18,844.52	46,554.24	214,586.76
1300 - EXECUTIVE	319,028.00	319,028.00	26,380.81	72,913.92	246,114.08
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,550.68	34,382.08	117,583.92
1510 - FINANCE ADMIN	297,703.32	297,703.32	28,938.15	63,634.94	234,068.38
1530 - LAW	203,000.00	203,000.00	34,944.54	34,944.54	168,055.46
1560 - AUDIT	39,500.00	39,500.00	24,000.00	24,000.00	15,500.00
1565 - WALTON PLAZA	115,314.00	115,314.00	28,987.50	51,127.50	64,186.50
2650 - MUNICIPAL COURT	116,233.00	116,233.00	6,740.80	19,666.98	96,566.02
3200 - POLICE	5,149,903.00	5,149,903.00	385,163.92	1,392,023.28	3,757,879.72
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	190,806.52	504,024.40	1,797,404.60
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	6,812.66	19,305.30	95,683.70
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	109,158.26	297,315.97	1,178,339.03
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,221.51	3,654.01	18,095.99
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	32,245.43	73,063.66	385,319.34
6500 - LIBRARIES	123,600.00	123,600.00	29,400.00	30,900.00	92,700.00
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	74,499.79	175,884.57	733,338.43
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	19,302.35	47,239.42	224,742.58
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	6,250.00	18,750.00
7563 - AIRPORT	204,598.00	204,598.00	1,721.10	5,678.28	198,919.72
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,035,968.54</b>	<b>2,902,563.09</b>	<b>9,765,778.23</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-153,846.67</b>	<b>16,478.83</b>	

# Prior-Year Comparative Income Statement 14

## Group Summary

For the Period Ending 03/31/2020



Monroe, GA

DEP...	2019 March Activity	2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	442,732.72	796,199.12	353,466.40	79.84%	1,863,242.86	1,951,728.96	88,486.10	4.75%
1519 - INTERGOVERNMENTAL	5,631.00	7,782.25	2,151.25	38.20%	76,462.00	87,382.25	10,920.25	14.28%
1565 - WALTON PLAZA	854.45	275.63	-578.82	-67.74%	854.45	826.89	-27.56	-3.23%
2650 - MUNICIPAL COURT	36,798.12	29,357.39	-7,440.73	-20.22%	154,920.46	85,310.49	-69,609.97	-44.93%
3200 - POLICE	4,038.98	4,223.58	184.60	4.57%	11,623.00	332,582.58	320,959.58	2,761.42%
3500 - FIRE OPERATIONS	25.00	0.00	-25.00	-100.00%	35.00	0.00	-35.00	-100.00%
4200 - STREETS & TRANSPORTATION	0.00	13,895.00	13,895.00	0.00%	159,841.15	197,595.88	37,754.73	23.62%
5530 - COMMUNITY CENTER	1,625.00	1,100.00	-525.00	-32.31%	5,600.00	3,625.00	-1,975.00	-35.27%
7200 - PLANNING & DEVELOPMENT	9,963.00	17,734.75	7,771.75	78.01%	192,862.50	220,139.25	27,276.75	14.14%
7520 - ECONOMIC DEVELOPMENT	4,690.00	4,840.00	150.00	3.20%	5,195.00	4,920.00	-275.00	-5.29%
7563 - AIRPORT	17,782.43	6,714.15	-11,068.28	-62.24%	43,606.85	34,930.62	-8,676.23	-19.90%
<b>Revenue Total:</b>	<b>524,140.70</b>	<b>882,121.87</b>	<b>357,981.17</b>	<b>68.30%</b>	<b>2,514,243.27</b>	<b>2,919,041.92</b>	<b>404,798.65</b>	<b>16.10%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	22,449.15	18,844.52	3,604.63	16.06%	61,685.60	46,554.24	15,131.36	24.53%
1300 - EXECUTIVE	30,401.64	26,380.81	4,020.83	13.23%	113,258.93	72,913.92	40,345.01	35.62%
1500 - GENERAL ADMIN	10,159.17	10,550.68	-391.51	-3.85%	34,052.47	34,382.08	-329.61	-0.97%
1510 - FINANCE ADMIN	24,680.00	28,938.15	-4,258.15	-17.25%	61,075.96	63,634.94	-2,558.98	-4.19%
1530 - LAW	53,903.76	34,944.54	18,959.22	35.17%	53,903.76	34,944.54	18,959.22	35.17%
1560 - AUDIT	21,000.00	24,000.00	-3,000.00	-14.29%	24,000.00	24,000.00	0.00	0.00%
1565 - WALTON PLAZA	29,437.50	28,987.50	450.00	1.53%	29,437.50	51,127.50	-21,690.00	-73.68%
2650 - MUNICIPAL COURT	9,812.23	6,740.80	3,071.43	31.30%	24,743.30	19,666.98	5,076.32	20.52%
3200 - POLICE	398,988.53	385,163.92	13,824.61	3.46%	1,010,310.27	1,392,023.28	-381,713.01	-37.78%
3500 - FIRE OPERATIONS	208,799.88	190,806.52	17,993.36	8.62%	514,416.88	504,024.40	10,392.48	2.02%
3510 - FIRE PREVENTION/CRR	8,463.44	6,812.66	1,650.78	19.50%	19,156.02	19,305.30	-149.28	-0.78%
4200 - STREETS & TRANSPORTATION	122,829.97	109,158.26	13,671.71	11.13%	317,657.99	297,315.97	20,342.02	6.40%
5530 - COMMUNITY CENTER	2,672.79	1,221.51	1,451.28	54.30%	4,754.55	3,654.01	1,100.54	23.15%
6200 - BLDGS & GROUNDS	34,200.67	32,245.43	1,955.24	5.72%	64,160.90	73,063.66	-8,902.76	-13.88%
6500 - LIBRARIES	30,900.00	29,400.00	1,500.00	4.85%	30,900.00	30,900.00	0.00	0.00%
7200 - PLANNING & DEVELOPMENT	71,228.93	74,499.79	-3,270.86	-4.59%	178,752.65	175,884.57	2,868.08	1.60%
7520 - ECONOMIC DEVELOPMENT	33,399.58	19,302.35	14,097.23	42.21%	90,625.30	47,239.42	43,385.88	47.87%
7550 - DOWNTOWN DEVELOPMENT	0.00	6,250.00	-6,250.00	0.00%	0.00	6,250.00	-6,250.00	0.00%
7563 - AIRPORT	30,482.25	1,721.10	28,761.15	94.35%	32,853.93	5,678.28	27,175.65	82.72%
<b>Expense Total:</b>	<b>1,143,809.49</b>	<b>1,035,968.54</b>	<b>107,840.95</b>	<b>9.43%</b>	<b>2,665,746.01</b>	<b>2,902,563.09</b>	<b>-236,817.08</b>	<b>-8.88%</b>
<b>Total Surplus (Deficit):</b>	<b>-619,668.79</b>	<b>-153,846.67</b>	<b>465,822.12</b>	<b>75.17%</b>	<b>-151,502.74</b>	<b>16,478.83</b>	<b>167,981.57</b>	<b>110.88%</b>



Monroe, GA

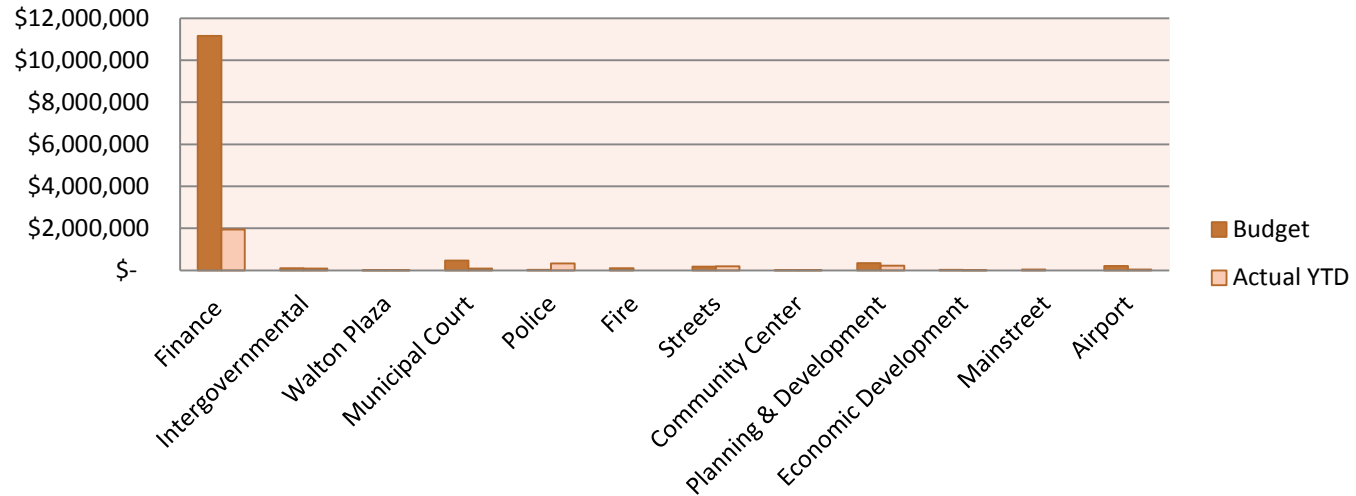
# Budget Report 15

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

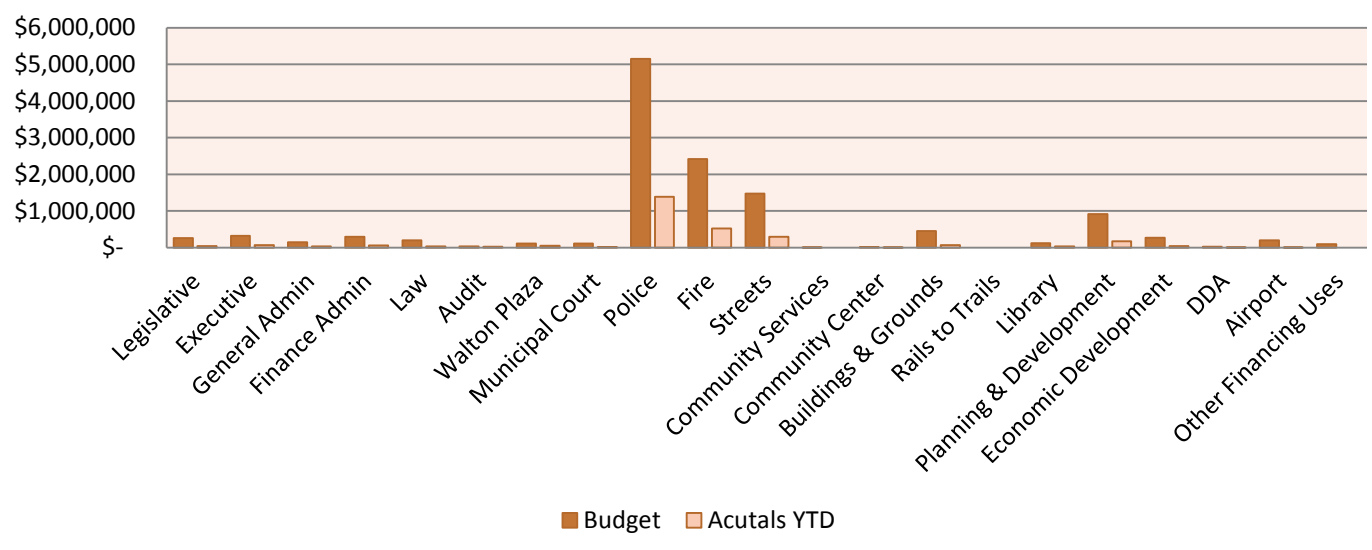
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	796,199.12	1,951,728.96	-9,211,073.36	82.52 %
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	7,782.25	87,382.25	-17,217.75	16.46 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	826.89	-2,481.11	75.00 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	29,357.39	85,310.49	-389,689.51	82.04 %
3200 - POLICE	29,000.00	29,000.00	4,223.58	332,582.58	303,582.58	1,046.84 %
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	0.00	-104,000.00	100.00 %
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	13,895.00	197,595.88	22,714.88	12.99 %
5530 - COMMUNITY CENTER	15,000.00	15,000.00	1,100.00	3,625.00	-11,375.00	75.83 %
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	17,734.75	220,139.25	-123,010.75	35.85 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	4,840.00	4,920.00	-15,080.00	75.40 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
7563 - AIRPORT	201,600.00	201,600.00	6,714.15	34,930.62	-166,669.38	82.67 %
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>882,121.87</b>	<b>2,919,041.92</b>	<b>-9,749,299.40</b>	<b>76.96 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	261,141.00	261,141.00	18,844.52	46,554.24	214,586.76	82.17 %
1300 - EXECUTIVE	319,028.00	319,028.00	26,380.81	72,913.92	246,114.08	77.14 %
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,550.68	34,382.08	117,583.92	77.38 %
1510 - FINANCE ADMIN	297,703.32	297,703.32	28,938.15	63,634.94	234,068.38	78.62 %
1530 - LAW	203,000.00	203,000.00	34,944.54	34,944.54	168,055.46	82.79 %
1560 - AUDIT	39,500.00	39,500.00	24,000.00	24,000.00	15,500.00	39.24 %
1565 - WALTON PLAZA	115,314.00	115,314.00	28,987.50	51,127.50	64,186.50	55.66 %
2650 - MUNICIPAL COURT	116,233.00	116,233.00	6,740.80	19,666.98	96,566.02	83.08 %
3200 - POLICE	5,149,903.00	5,149,903.00	385,163.92	1,392,023.28	3,757,879.72	72.97 %
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	190,806.52	504,024.40	1,797,404.60	78.10 %
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	6,812.66	19,305.30	95,683.70	83.21 %
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	109,158.26	297,315.97	1,178,339.03	79.85 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	0.00	11,100.00	100.00 %
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,221.51	3,654.01	18,095.99	83.20 %
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	32,245.43	73,063.66	385,319.34	84.06 %
6500 - LIBRARIES	123,600.00	123,600.00	29,400.00	30,900.00	92,700.00	75.00 %
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	74,499.79	175,884.57	733,338.43	80.66 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	19,302.35	47,239.42	224,742.58	82.63 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	6,250.00	18,750.00	75.00 %
7563 - AIRPORT	204,598.00	204,598.00	1,721.10	5,678.28	198,919.72	97.22 %
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00	100.00 %
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,035,968.54</b>	<b>2,902,563.09</b>	<b>9,765,778.23</b>	<b>77.09 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-153,846.67</b>	<b>16,478.83</b>	<b>16,478.83</b>	<b>0.00 %</b>

### General Fund Revenue March YTD Budget Comparison



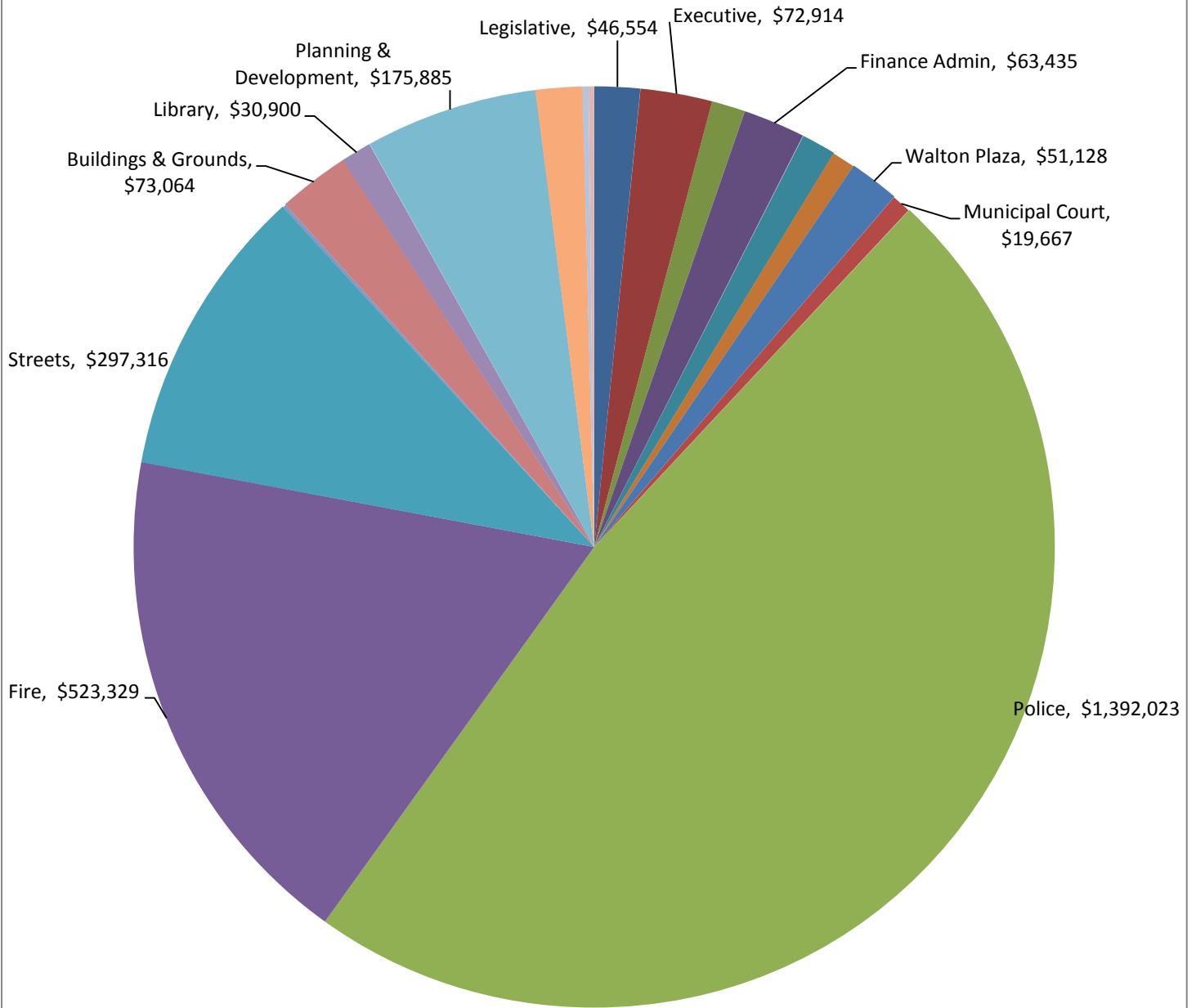
General Fund year-to-date revenues for the month totaled \$2,919,042 which is 23% of total budgeted revenues of \$12,668,341.

### General Fund Expense March YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$2,902,363 which is 22.9% of total budgeted expenses of \$12,668,341.

# General Fund Expenses March YTD





Monroe, GA

# Monthly Budget Report

Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

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ACTIVIT...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	481,574.79	415,700.27	-65,874.52	-13.68 %	1,444,724.37	1,298,674.07	-146,050.30	-10.11 %	5,781,210.00
4003 - SEWER	421,914.50	386,443.93	-35,470.57	-8.41 %	1,265,743.50	1,678,044.89	412,301.39	32.57 %	5,065,000.00
4005 - GAS	329,129.04	504,952.54	175,823.50	53.42 %	987,387.12	1,485,474.31	498,087.19	50.44 %	3,951,129.00
4006 - GUTA	10,829.00	4,955.00	-5,874.00	-54.24 %	32,487.00	14,885.00	-17,602.00	-54.18 %	130,000.00
4008 - ELECTRIC	1,661,835.00	1,466,557.63	-195,277.37	-11.75 %	4,985,505.00	4,426,766.51	-558,738.49	-11.21 %	19,950,000.00
4009 - TELECOM & INTERNET	264,061.00	266,227.62	2,166.62	0.82 %	792,183.00	790,792.90	-1,390.10	-0.18 %	3,170,000.00
4010 - CABLE TV	296,964.50	274,448.95	-22,515.55	-7.58 %	890,893.50	845,870.51	-45,022.99	-5.05 %	3,565,000.00
4012 - UTIL FINANCE	0.00	2,350.00	2,350.00	0.00 %	0.00	25,500.00	25,500.00	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,466,307.83</b>	<b>3,321,635.94</b>	<b>-144,671.89</b>	<b>-4.17 %</b>	<b>10,398,923.49</b>	<b>10,566,008.19</b>	<b>167,084.70</b>	<b>1.61 %</b>	<b>41,612,339.00</b>
<b>Expense</b>									
4002 - WATER	416,152.97	614,116.22	-197,963.25	-47.57 %	1,248,458.91	1,102,237.72	146,221.19	11.71 %	4,995,835.56
4003 - SEWER	384,386.32	736,777.05	-352,390.73	-91.68 %	1,153,158.96	1,270,435.34	-117,276.38	-10.17 %	4,614,483.57
4004 - STORMWATER	46,468.43	58,563.67	-12,095.24	-26.03 %	139,405.29	151,529.13	-12,123.84	-8.70 %	557,845.00
4005 - GAS	340,686.55	417,149.77	-76,463.22	-22.44 %	1,022,059.65	1,075,744.73	-53,685.08	-5.25 %	4,089,875.60
4006 - GUTA	22,566.85	18,383.53	4,183.32	18.54 %	67,700.55	49,542.53	18,158.02	26.82 %	270,911.00
4007 - GEN ADMIN WSG	18,950.47	17,482.92	1,467.55	7.74 %	56,851.41	49,619.24	7,232.17	12.72 %	227,497.00
4008 - ELECTRIC	1,542,280.55	1,806,125.69	-263,845.14	-17.11 %	4,626,841.65	4,510,450.39	116,391.26	2.52 %	18,514,773.00
4009 - TELECOM & INTERNET	161,230.93	173,619.64	-12,388.71	-7.68 %	483,692.79	433,717.42	49,975.37	10.33 %	1,935,546.00
4010 - CABLE TV	428,167.43	342,213.81	85,953.62	20.07 %	1,284,502.29	1,020,634.57	263,867.72	20.54 %	5,140,066.00
4011 - GEN ADMIN ELEC/TELECOM	16,844.31	16,084.86	759.45	4.51 %	50,532.93	45,172.31	5,360.62	10.61 %	202,213.00
4012 - UTIL FINANCE	-135,105.91	-340,139.47	205,033.56	-151.76 %	-405,317.73	-720,752.20	315,434.47	-77.82 %	-1,621,919.00
4013 - UTIL CUST SVC	126,444.63	156,703.89	-30,259.26	-23.93 %	379,333.89	380,139.88	-805.99	-0.21 %	1,517,943.26
4014 - UTIL BILLING	37,066.48	77,878.39	-40,811.91	-110.10 %	111,199.44	132,703.29	-21,503.85	-19.34 %	444,976.00
4015 - CENTRAL SERVICES	60,166.97	105,557.19	-45,390.22	-75.44 %	180,500.91	207,909.03	-27,408.12	-15.18 %	722,293.00
<b>Total Expense:</b>	<b>3,466,306.98</b>	<b>4,200,517.16</b>	<b>-734,210.18</b>	<b>-21.18 %</b>	<b>10,398,920.94</b>	<b>9,709,083.38</b>	<b>689,837.56</b>	<b>6.63 %</b>	<b>41,612,338.99</b>
<b>Report Total:</b>	<b>0.85</b>	<b>-878,881.22</b>	<b>-878,882.07</b>		<b>2.55</b>	<b>856,924.81</b>	<b>856,922.26</b>		<b>0.01</b>



Monroe, GA

# Income Statement 19

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	5,781,210.00	5,781,210.00	415,700.27	1,298,674.07	4,482,535.93
4003 - SEWER	5,065,000.00	5,065,000.00	386,443.93	1,678,044.89	3,386,955.11
4005 - GAS	3,951,129.00	3,951,129.00	504,952.54	1,485,474.31	2,465,654.69
4006 - GUTA	130,000.00	130,000.00	4,955.00	14,885.00	115,115.00
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,466,557.63	4,426,766.51	15,523,233.49
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	266,227.62	790,792.90	2,379,207.10
4010 - CABLE TV	3,565,000.00	3,565,000.00	274,448.95	845,870.51	2,719,129.49
4012 - UTIL FINANCE	0.00	0.00	2,350.00	25,500.00	-25,500.00
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,321,635.94</b>	<b>10,566,008.19</b>	<b>31,046,330.81</b>
<b>Expense</b>					
4002 - WATER	4,995,835.56	4,995,835.56	614,116.22	1,102,237.72	3,893,597.84
4003 - SEWER	4,614,483.57	4,614,483.57	736,777.05	1,270,435.34	3,344,048.23
4004 - STORMWATER	557,845.00	557,845.00	58,563.67	151,529.13	406,315.87
4005 - GAS	4,089,875.60	4,089,875.60	417,149.77	1,075,744.73	3,014,130.87
4006 - GUTA	270,911.00	270,911.00	18,383.53	49,542.53	221,368.47
4007 - GEN ADMIN WSG	227,497.00	227,497.00	17,482.92	49,619.24	177,877.76
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,806,125.69	4,510,450.39	14,004,322.61
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	173,619.64	433,717.42	1,501,828.58
4010 - CABLE TV	5,140,066.00	5,140,066.00	342,213.81	1,020,634.57	4,119,431.43
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,084.86	45,172.31	157,040.69
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-340,139.47	-720,752.20	-901,166.80
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	156,703.89	380,139.88	1,137,803.38
4014 - UTIL BILLING	444,976.00	444,976.00	77,878.39	132,703.29	312,272.71
4015 - CENTRAL SERVICES	722,293.00	722,293.00	105,557.19	207,909.03	514,383.97
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,200,517.16</b>	<b>9,709,083.38</b>	<b>31,903,255.61</b>
<b>Total Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-878,881.22</b>	<b>856,924.81</b>	

# Prior-Year Comparative Income Statement 20

## Group Summary

For the Period Ending 03/31/2020



Monroe, GA

ACTIVIT...	2019 March Activity	2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	417,546.57	415,700.27	-1,846.30	-0.44%	1,383,559.40	1,298,674.07	-84,885.33	-6.14%
4003 - SEWER	422,455.39	386,443.93	-36,011.46	-8.52%	1,217,748.82	1,678,044.89	460,296.07	37.80%
4005 - GAS	556,724.94	504,952.54	-51,772.40	-9.30%	1,806,432.27	1,485,474.31	-320,957.96	-17.77%
4006 - GUTA	6,053.71	4,955.00	-1,098.71	-18.15%	11,626.64	14,885.00	3,258.36	28.02%
4008 - ELECTRIC	1,796,094.51	1,466,557.63	-329,536.88	-18.35%	5,634,830.39	4,426,766.51	-1,208,063.88	-21.44%
4009 - TELECOM & INTERNET	245,873.49	266,227.62	20,354.13	8.28%	735,003.84	790,792.90	55,789.06	7.59%
4010 - CABLE TV	312,687.95	274,448.95	-38,239.00	-12.23%	886,404.93	845,870.51	-40,534.42	-4.57%
4012 - UTIL FINANCE	0.00	2,350.00	2,350.00	0.00%	0.00	25,500.00	25,500.00	0.00%
<b>Revenue Total:</b>	<b>3,757,436.56</b>	<b>3,321,635.94</b>	<b>-435,800.62</b>	<b>-11.60%</b>	<b>11,675,606.29</b>	<b>10,566,008.19</b>	<b>-1,109,598.10</b>	<b>-9.50%</b>
<b>Expense</b>								
4002 - WATER	459,317.15	614,116.22	-154,799.07	-33.70%	943,927.11	1,102,237.72	-158,310.61	-16.77%
4003 - SEWER	435,263.16	736,777.05	-301,513.89	-69.27%	1,006,696.50	1,270,435.34	-263,738.84	-26.20%
4004 - STORMWATER	37,459.05	58,563.67	-21,104.62	-56.34%	87,343.29	151,529.13	-64,185.84	-73.49%
4005 - GAS	469,425.74	417,149.77	52,275.97	11.14%	1,373,793.85	1,075,744.73	298,049.12	21.70%
4006 - GUTA	24,385.08	18,383.53	6,001.55	24.61%	54,267.81	49,542.53	4,725.28	8.71%
4007 - GEN ADMIN WSG	16,066.68	17,482.92	-1,416.24	-8.81%	46,721.39	49,619.24	-2,897.85	-6.20%
4008 - ELECTRIC	1,668,094.14	1,806,125.69	-138,031.55	-8.27%	4,662,682.42	4,510,450.39	152,232.03	3.26%
4009 - TELECOM & INTERNET	115,733.70	173,619.64	-57,885.94	-50.02%	218,467.72	433,717.42	-215,249.70	-98.53%
4010 - CABLE TV	458,261.09	342,213.81	116,047.28	25.32%	1,003,447.41	1,020,634.57	-17,187.16	-1.71%
4011 - GEN ADMIN ELEC/TELECOM	14,892.27	16,084.86	-1,192.59	-8.01%	43,751.18	45,172.31	-1,421.13	-3.25%
4012 - UTIL FINANCE	-186,193.49	-340,139.47	153,945.98	82.68%	-549,648.35	-720,752.20	171,103.85	31.13%
4013 - UTIL CUST SVC	118,169.73	156,703.89	-38,534.16	-32.61%	337,638.94	380,139.88	-42,500.94	-12.59%
4014 - UTIL BILLING	29,993.74	77,878.39	-47,884.65	-159.65%	74,995.05	132,703.29	-57,708.24	-76.95%
4015 - CENTRAL SERVICES	58,838.17	105,557.19	-46,719.02	-79.40%	157,862.47	207,909.03	-50,046.56	-31.70%
<b>Expense Total:</b>	<b>3,719,706.21</b>	<b>4,200,517.16</b>	<b>-480,810.95</b>	<b>-12.93%</b>	<b>9,461,946.79</b>	<b>9,709,083.38</b>	<b>-247,136.59</b>	<b>-2.61%</b>
<b>Total Surplus (Deficit):</b>	<b>37,730.35</b>	<b>-878,881.22</b>	<b>-916,611.57</b>	<b>-2,429.37%</b>	<b>2,213,659.50</b>	<b>856,924.81</b>	<b>-1,356,734.69</b>	<b>-61.29%</b>





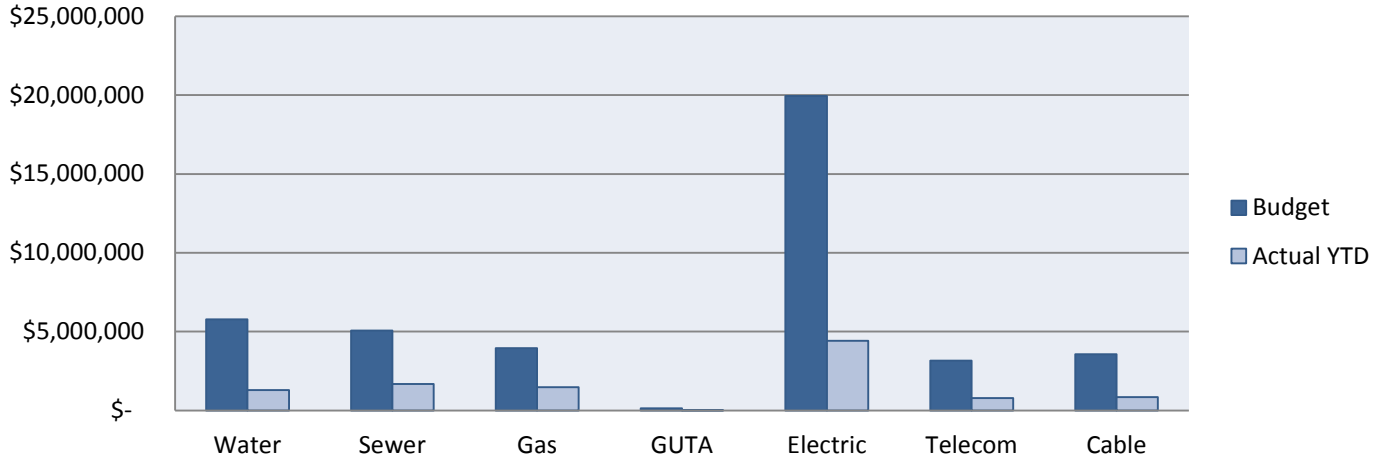
Monroe, GA

# Budget Report 21 Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

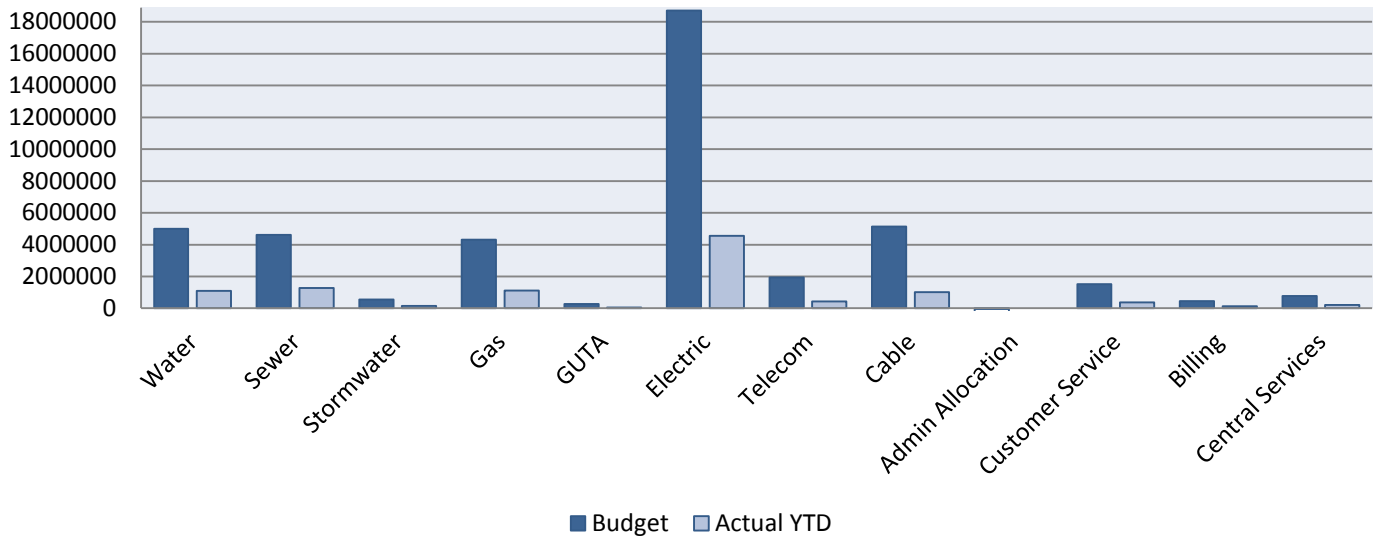
ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	5,781,210.00	5,781,210.00	415,700.27	1,298,674.07	-4,482,535.93	77.54 %
4003 - SEWER	5,065,000.00	5,065,000.00	386,443.93	1,678,044.89	-3,386,955.11	66.87 %
4005 - GAS	3,951,129.00	3,951,129.00	504,952.54	1,485,474.31	-2,465,654.69	62.40 %
4006 - GUTA	130,000.00	130,000.00	4,955.00	14,885.00	-115,115.00	88.55 %
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,466,557.63	4,426,766.51	-15,523,233.49	77.81 %
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	266,227.62	790,792.90	-2,379,207.10	75.05 %
4010 - CABLE TV	3,565,000.00	3,565,000.00	274,448.95	845,870.51	-2,719,129.49	76.27 %
4012 - UTIL FINANCE	0.00	0.00	2,350.00	25,500.00	25,500.00	0.00 %
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,321,635.94</b>	<b>10,566,008.19</b>	<b>-31,046,330.81</b>	<b>74.61 %</b>
<b>Expense</b>						
4002 - WATER	4,995,835.56	4,995,835.56	614,116.22	1,102,237.72	3,893,597.84	77.94 %
4003 - SEWER	4,614,483.57	4,614,483.57	736,777.05	1,270,435.34	3,344,048.23	72.47 %
4004 - STORMWATER	557,845.00	557,845.00	58,563.67	151,529.13	406,315.87	72.84 %
4005 - GAS	4,089,875.60	4,089,875.60	417,149.77	1,075,744.73	3,014,130.87	73.70 %
4006 - GUTA	270,911.00	270,911.00	18,383.53	49,542.53	221,368.47	81.71 %
4007 - GEN ADMIN WSG	227,497.00	227,497.00	17,482.92	49,619.24	177,877.76	78.19 %
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,806,125.69	4,510,450.39	14,004,322.61	75.64 %
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	173,619.64	433,717.42	1,501,828.58	77.59 %
4010 - CABLE TV	5,140,066.00	5,140,066.00	342,213.81	1,020,634.57	4,119,431.43	80.14 %
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,084.86	45,172.31	157,040.69	77.66 %
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-340,139.47	-720,752.20	-901,166.80	55.56 %
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	156,703.89	380,139.88	1,137,803.38	74.96 %
4014 - UTIL BILLING	444,976.00	444,976.00	77,878.39	132,703.29	312,272.71	70.18 %
4015 - CENTRAL SERVICES	722,293.00	722,293.00	105,557.19	207,909.03	514,383.97	71.22 %
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,200,517.16</b>	<b>9,709,083.38</b>	<b>31,903,255.61</b>	<b>76.67 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-878,881.22</b>	<b>856,924.81</b>	<b>856,924.80</b>	<b>48,000.00 %</b>

### Utilities Revenue March YTD Budget Comparison



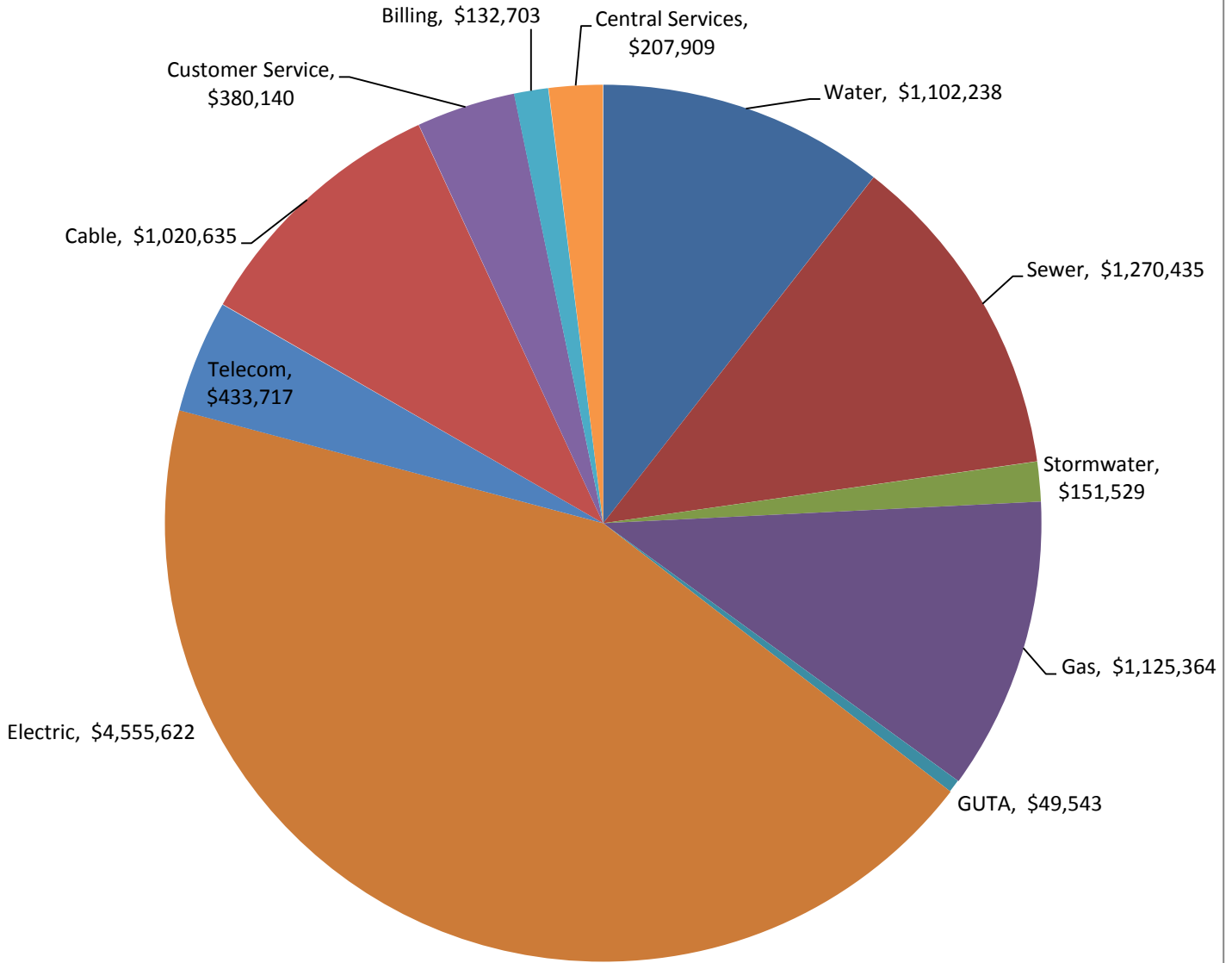
Utility Fund year-to-date revenues for the month totaled \$10,566,008 which is 25.3% of total budgeted revenues of \$41,612,339

### Utilities Expense March YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$9,709,083 which is 23.3% of total budgeted expenses of \$41,612,339

### Utilities Expenses March YTD





Monroe, GA

# Monthly Budget Report 24

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

DEP...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	174,930.00	187,878.42	12,948.42	7.40 %	524,790.00	531,747.66	6,957.66	1.33 %	2,100,000.00
4530 - SOLID WASTE DISPOSAL	268,186.26	282,738.58	14,552.32	5.43 %	804,558.78	883,794.86	79,236.08	9.85 %	3,219,523.00
4540 - RECYCLABLES COLLECTION	2,665.60	20,958.00	18,292.40	686.24 %	7,996.80	26,672.22	18,675.42	233.54 %	32,000.00
<b>Total Revenue:</b>	<b>445,781.86</b>	<b>491,575.00</b>	<b>45,793.14</b>	<b>10.27 %</b>	<b>1,337,345.58</b>	<b>1,442,214.74</b>	<b>104,869.16</b>	<b>7.84 %</b>	<b>5,351,523.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	31,416.87	25,528.66	5,888.21	18.74 %	94,250.61	67,873.17	26,377.44	27.99 %	377,154.00
4520 - SOLID WASTE COLLECTION	87,244.37	108,755.08	-21,510.71	-24.66 %	261,733.11	245,665.60	16,067.51	6.14 %	1,047,352.00
4530 - SOLID WASTE DISPOSAL	237,666.61	22,332.29	215,334.32	90.60 %	712,999.83	334,888.03	378,111.80	53.03 %	2,853,141.00
4540 - RECYCLABLES COLLECTION	13,610.59	4,828.66	8,781.93	64.52 %	40,831.77	17,188.28	23,643.49	57.90 %	163,393.00
4585 - YARD TRIMMINGS COLLECTION	25,807.53	23,216.75	2,590.78	10.04 %	77,422.59	62,410.28	15,012.31	19.39 %	309,815.00
9003 - SW - OTHER FINANCING USES	50,035.60	29,107.48	20,928.12	41.83 %	150,106.80	88,145.92	61,960.88	41.28 %	600,667.53
<b>Total Expense:</b>	<b>445,781.57</b>	<b>213,768.92</b>	<b>232,012.65</b>	<b>52.05 %</b>	<b>1,337,344.71</b>	<b>816,171.28</b>	<b>521,173.43</b>	<b>38.97 %</b>	<b>5,351,522.53</b>
<b>Report Total:</b>	<b>0.29</b>	<b>277,806.08</b>	<b>277,805.79</b>		<b>0.87</b>	<b>626,043.46</b>	<b>626,042.59</b>		<b>0.47</b>



Monroe, GA

# Income Statement 25

## Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	187,878.42	531,747.66	1,568,252.34
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	282,738.58	883,794.86	2,335,728.14
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	20,958.00	26,672.22	5,327.78
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>491,575.00</b>	<b>1,442,214.74</b>	<b>3,909,308.26</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	25,528.66	67,873.17	309,280.83
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	108,755.08	245,665.60	801,686.40
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	22,332.29	334,888.03	2,518,252.97
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,828.66	17,188.28	146,204.72
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	23,216.75	62,410.28	247,404.72
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	29,107.48	88,145.92	512,521.61
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>213,768.92</b>	<b>816,171.28</b>	<b>4,535,351.25</b>
<b>Total Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>277,806.08</b>	<b>626,043.46</b>	

# Prior-Year Comparative Income Statement 26

## Group Summary

For the Period Ending 03/31/2020



Monroe, GA

DEP...	2019 March Activity	2020 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	177,969.44	187,878.42	9,908.98	5.57%	521,474.35	531,747.66	10,273.31	1.97%
4530 - SOLID WASTE DISPOSAL	187,686.68	282,738.58	95,051.90	50.64%	696,386.68	883,794.86	187,408.18	26.91%
4540 - RECYCLABLES COLLECTION	23,169.54	20,958.00	-2,211.54	-9.55%	28,005.12	26,672.22	-1,332.90	-4.76%
<b>Revenue Total:</b>	<b>388,825.66</b>	<b>491,575.00</b>	<b>102,749.34</b>	<b>26.43%</b>	<b>1,245,866.15</b>	<b>1,442,214.74</b>	<b>196,348.59</b>	<b>15.76%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	54,231.93	25,528.66	28,703.27	52.93%	97,491.45	67,873.17	29,618.28	30.38%
4520 - SOLID WASTE COLLECTION	74,595.21	108,755.08	-34,159.87	-45.79%	199,377.78	245,665.60	-46,287.82	-23.22%
4530 - SOLID WASTE DISPOSAL	266,567.21	22,332.29	244,234.92	91.62%	292,217.01	334,888.03	-42,671.02	-14.60%
4540 - RECYCLABLES COLLECTION	6,447.92	4,828.66	1,619.26	25.11%	19,571.19	17,188.28	2,382.91	12.18%
4585 - YARD TRIMMINGS COLLECTION	22,432.54	23,216.75	-784.21	-3.50%	59,442.86	62,410.28	-2,967.42	-4.99%
9003 - SW - OTHER FINANCING USES	24,329.60	29,107.48	-4,777.88	-19.64%	77,752.09	88,145.92	-10,393.83	-13.37%
<b>Expense Total:</b>	<b>448,604.41</b>	<b>213,768.92</b>	<b>234,835.49</b>	<b>52.35%</b>	<b>745,852.38</b>	<b>816,171.28</b>	<b>-70,318.90</b>	<b>-9.43%</b>
<b>Total Surplus (Deficit):</b>	<b>-59,778.75</b>	<b>277,806.08</b>	<b>337,584.83</b>	<b>564.72%</b>	<b>500,013.77</b>	<b>626,043.46</b>	<b>126,029.69</b>	<b>25.21%</b>



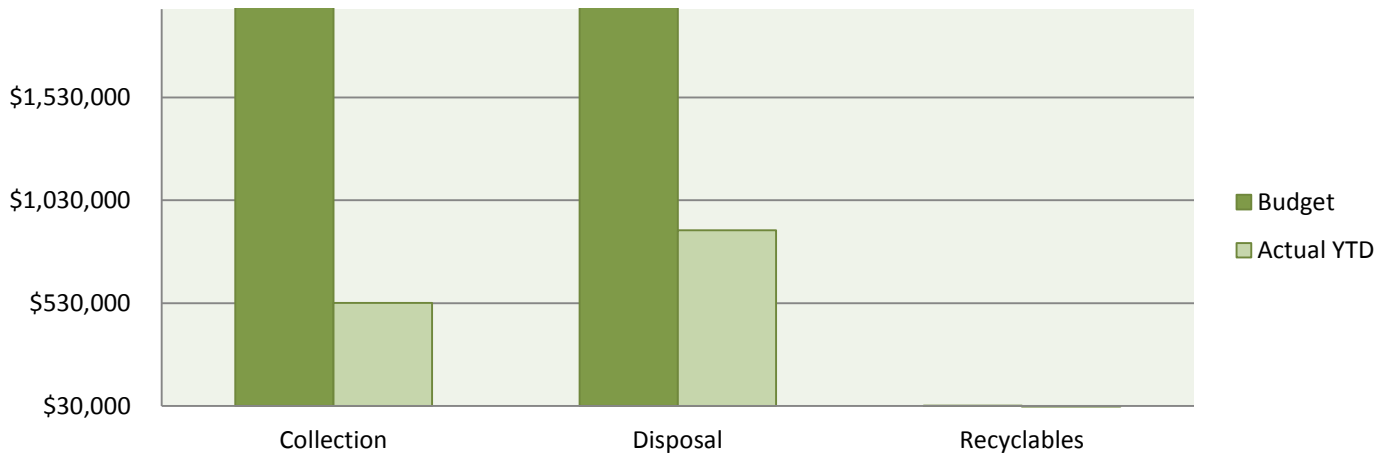
Monroe, GA

# Budget Report 27 Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

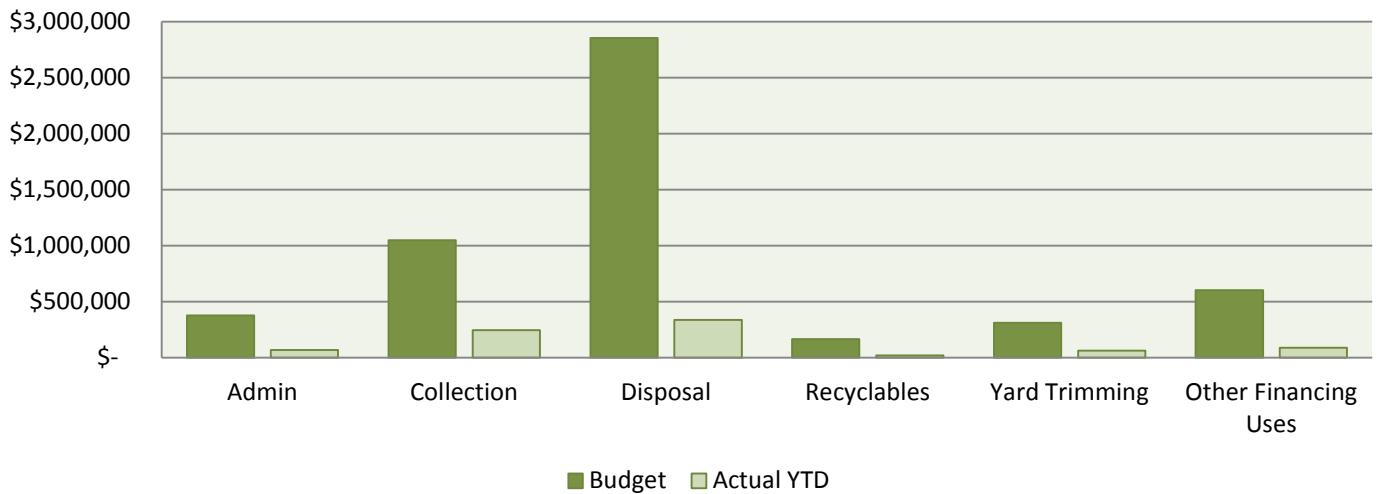
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	187,878.42	531,747.66	-1,568,252.34	74.68 %
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	282,738.58	883,794.86	-2,335,728.14	72.55 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	20,958.00	26,672.22	-5,327.78	16.65 %
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>491,575.00</b>	<b>1,442,214.74</b>	<b>-3,909,308.26</b>	<b>73.05 %</b>
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	25,528.66	67,873.17	309,280.83	82.00 %
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	108,755.08	245,665.60	801,686.40	76.54 %
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	22,332.29	334,888.03	2,518,252.97	88.26 %
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,828.66	17,188.28	146,204.72	89.48 %
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	23,216.75	62,410.28	247,404.72	79.86 %
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	29,107.48	88,145.92	512,521.61	85.33 %
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>213,768.92</b>	<b>816,171.28</b>	<b>4,535,351.25</b>	<b>84.75 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>277,806.08</b>	<b>626,043.46</b>	<b>626,042.99</b>	<b>00,636.17 %</b>

### Solid Waste Revenue March YTD Budget Comparison



Solid Waste year-to-date revenues for the month totaled \$1,442,215. This is 26.9% of total budgeted revenues of \$5,351,523.

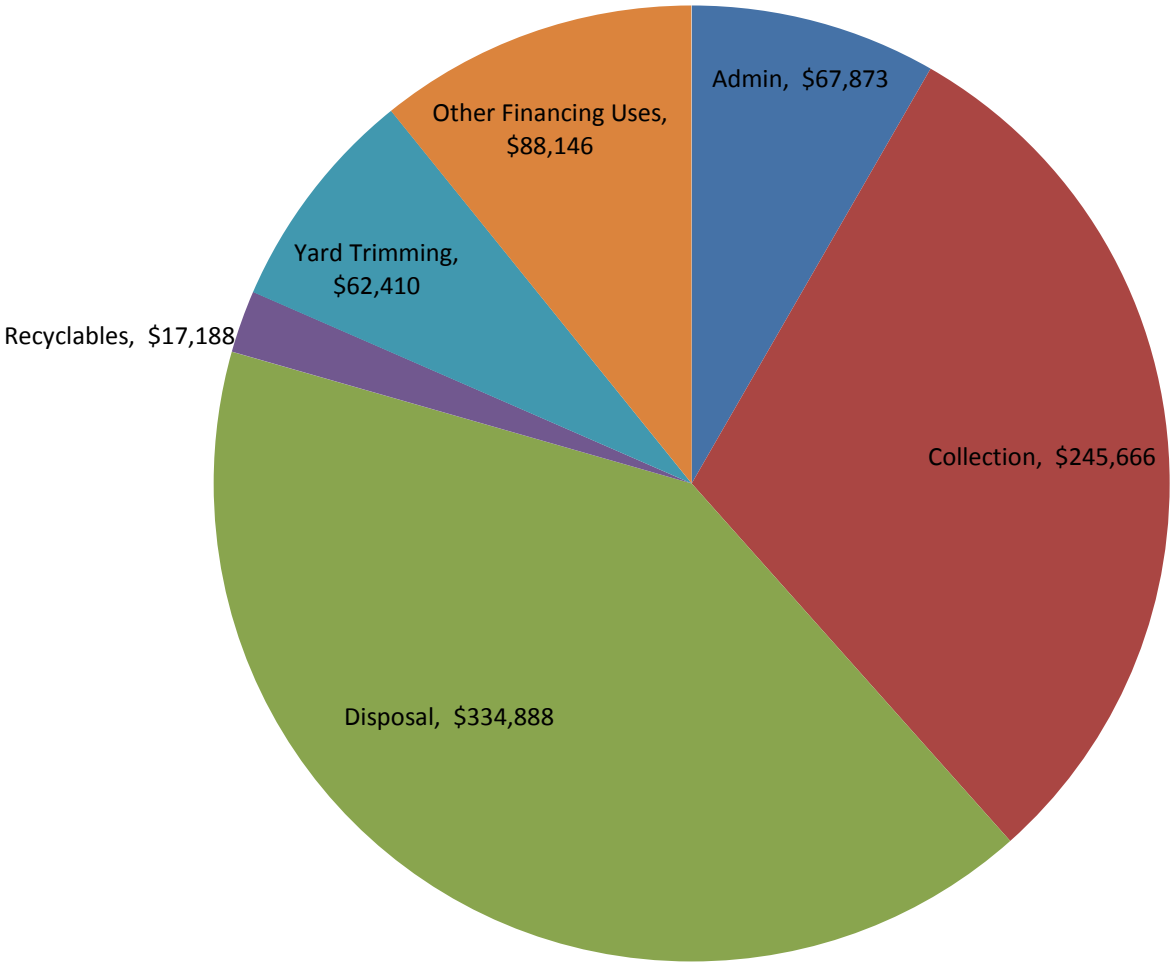
### Solid Waste Expense March YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$816,171. This is 15.2% of total budgeted expenses of \$5,351,523.



### Solid Waste Expenses March YTD





Performance Indicators	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19
Special Local Option Sales Tax - 2019		151,282	120,601	226,058	178,471	176,351	167,143	177,725	168,785	172,164	180,699	1,075	
<b>Personnel</b>													
<b>Payroll &amp; Benefits</b>													
Budgeted Positions	258	258	258	244	244	244	244	243	243	242	242	239	238
Filled Positions	240	238	236	236	236	236	236	232	229	232	236	232	228
Vacancies	18	20	22	8	8	8	8	11	14	10	6	7	10
Unfunded Positions	38	38	38	38	38	38	38	38	38	37	37	37	37
Clinic Appointment Capacity	219	208	216	190	205	285	210	242	236	224	229	215	156
Clinic Ancillary Visits	13	23	22	15	28	67	20	28	18	24	15	11	12
Clinic Utilization Percentage	52%	74%	69%	65%	69%	72%	62%	64%	57%	60%	55%	53%	65%
Clinic No Shows	13	13	13	14	9	21	16	9	7	14	8	8	7
Clinic Utilization2	88	117	113	95	104	118	95	117	110	96	103	95	82



To: Finance Committee, City Council  
From: Beth Thompson, Finance Director  
Department: Finance  
Date: 5/5/2020  
Subject: Utility Customer Deposit Investment / Cash Transfer

---

Budget Account/Project Name: 520-127110; 520-116108; 520-116301

Funding Source: Utility Fund

Budget Allocation: n/a

Budget Available: n/a

Requested Expense: n/a

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**Description:**

Recommending a transfer of \$500,000.00 from Utility Customer Deposit Cash account and \$500,000.00 from Utility Reserve account to assist with cash flow.

**Background:**

The current Utility Customer Deposit liability is \$1,978,829. The balance in a cash account reversed for Utility Customer Deposits is \$1,179,890 and \$1,557,990 in an investment (CD) account reserved for Utility Customer Deposits; for a total of \$2,737,880. The request is to transfer \$500,000 from the cash account to the Utility operating cash account, which would leave \$2,237,880, which is more than enough to cover the liability.

The balance in the Utility Reserve account is \$1,333,114 and has held that balance for several years. Asking to transfer \$500,000 to the Utility operating cash account.

Both transfers would increase the Utility operating cash account \$1,000,000 to help with the future cash flow in the Utility fund. Once stabilized again the intent is to replenish these funds back to current balances.

**Attachment(s):**

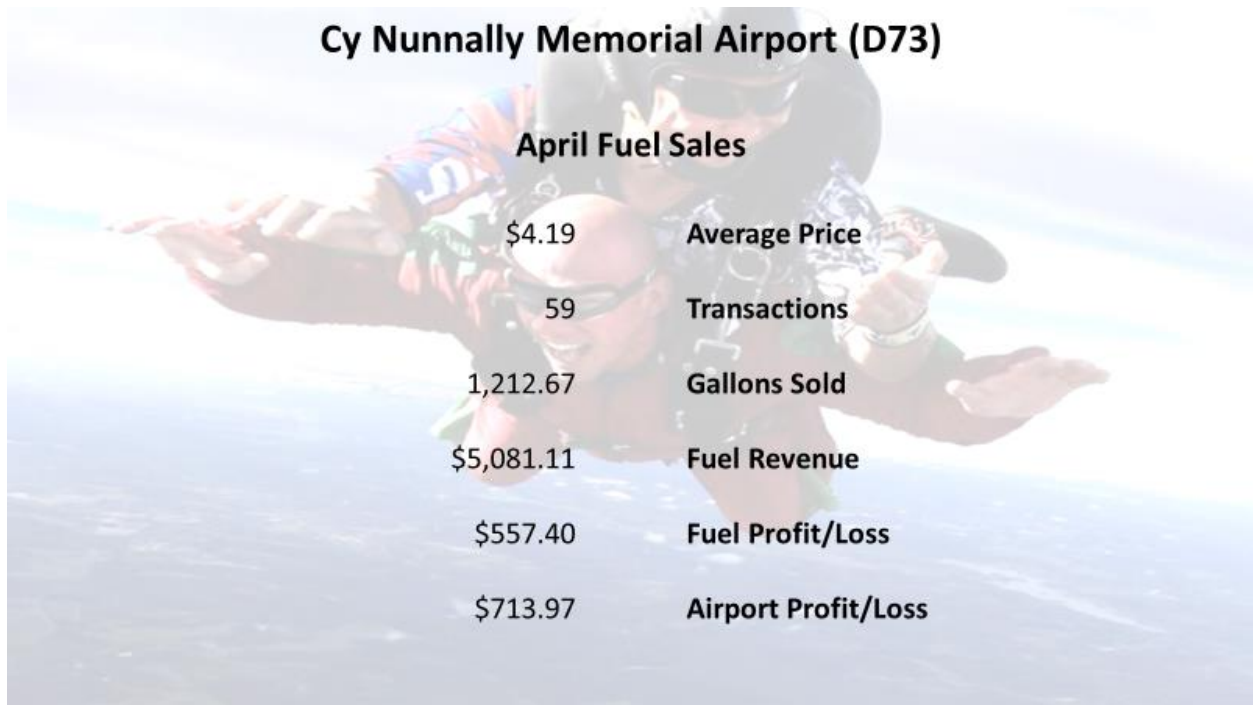
# AIRPORT

## MONTHLY REPORT

### MAY 2020

	2020 January	2020 February	2020 March	2020 April	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$4.19	\$4.19	\$4.19	\$4.19	\$4.39	\$4.29	\$4.29	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.22	
Transactions	76	39	68	59	117	109	91	102	100	127	93	112	85	90.6	1178
Gallons Sold	1,911.2	933.1	1,642.8	1,212.7	3,108.0	2,649.1	2,445.7	2,210.7	2,660.2	3,157.1	2,203.0	2,400.2	1,880.8	2,185.7	28,414.6
AvGas Revenue	\$8,007.92	\$3,909.73	\$6,883.16	\$5,081.11	\$13,636.68	\$11,364.77	\$10,492.01	\$9,263.00	\$11,146.15	\$13,228.30	\$9,230.74	\$10,056.92	\$7,880.41	\$9,244.68	\$120,180.90
AvGas Profit/Loss	\$887.11	\$425.46	\$760.38	\$557.40	\$1,136.91	\$726.49	\$669.55	\$989.37	\$1,193.55	\$1,419.28	\$1,127.31	\$1,229.55	\$960.20	\$929.43	\$12,082.56
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,115.07	\$4,115.07	\$4,115.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,622.76
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$2,580.00	\$535.00	\$535.00	\$535.00	\$625.00	\$8,125.00
Buildings Maintenance	\$380.00	\$545.00	\$1,545.77	\$0.00	\$18,240.00	\$480.00	\$300.00	\$1,463.49	\$1,150.00	\$580.00	\$764.29	\$533.17	\$749.17	\$2,056.22	\$26,730.89
Equipment Maintenance	\$676.22	\$1,871.70	\$510.33	\$4,914.00	\$6,319.48	\$116.98	\$116.98	\$1,136.98	\$116.98	\$116.98	\$471.16	\$166.98	\$1,191.36	\$1,363.55	\$17,726.13
Airport Profit/Loss	\$5,363.54	\$3,541.41	\$4,236.93	\$713.97	(\$17,764.92)	(\$11,360.84)	\$5,910.22	\$2,946.55	\$4,484.22	\$3,081.33	\$4,274.51	\$4,912.05	\$3,402.32	\$1,057.02	\$13,741.29

# PROJECTS & UPDATES



## **T-HANGAR PROJECT**

The City of Monroe is currently developing the drainage and design layout of the hangar building space for permitting as required. Forms and approvals have been submitted to the GDOT for review and approval. Sitework should hopefully begin in late May or early June pending approvals and permitting.



**To:** Airport Committee, City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Airport  
**Date:** 04/28/2020  
**Subject:** Engineering Design Services (T-Hangar Grading) Request

**Budget Account/Project Name:** Hangar Project – Capital Improvement

**Funding Source:** SPLOST 2013

**Budget Allocation:** \$0.00

**Budget Available:** \$20,000.00

**Requested Expense:** \$20,000.00

**Company of Record:** GMC Network

**Description:**

This item is to request approval of engineering services by GMC Network in the amount of \$20,000.00 for the design of all grading and drainage requirements for the proposed 16-unit t-hangar build at the Cy Nunnally Memorial Airport. This will also include all DOT and permit filings for compliance purposes to both excavate the area and build the structure in place.

**Background:**

The City of Monroe is currently in a five (5) year agreement with GMC Network for all airport engineering services. This proposed contract is in part to the already executed agreement with L&M aviation for the construction of a 16-unit t-hangar as approved by Council in December of 2019. Following the permitting approvals, land disturbance activities will commence.

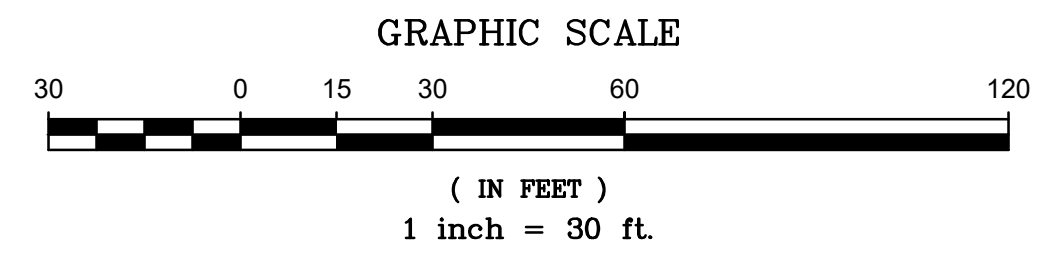
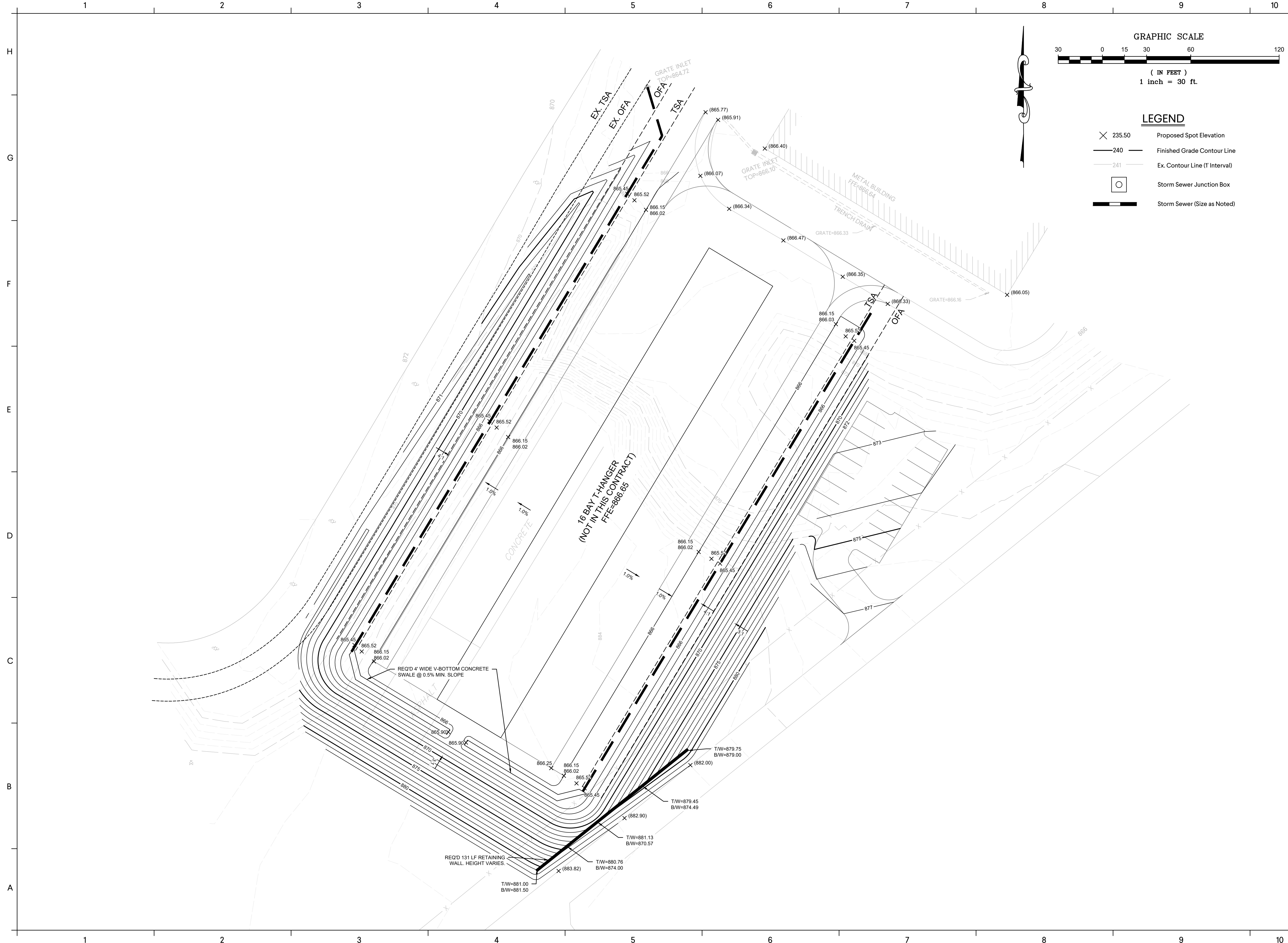
**Attachment(s):**

Site Plan & Drawing – 1 page

Scope of Services – 1 page

Task Order – 1 page

DRAWING FILE: T:\Aircraft Development\Airports\Monroe-Walton County GA\TATL200002\Monroe T-Hanger Site Development\3.4.1 CAD Drawings\3.4.1 CAD Drawings\3.4.1 DWG\3.4.1 Site Grading and Drainage\Plan.dwg  
 PLOTTED: Apr 06, 2020 - 3:18pm



**LEGEND**

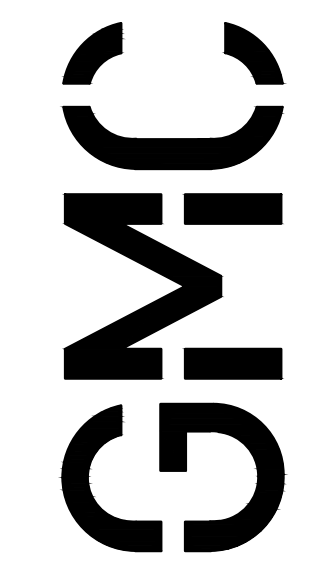
- X 235.50 Proposed Spot Elevation
- 240 — Finished Grade Contour Line
- 241 — Ex. Contour Line (1' Interval)
- Storm Sewer Junction Box
- ▬ Storm Sewer (Size as Noted)

**GRADING AND DRAINAGE PLAN**

T-HANGAR SITE GRADING & PAVING  
 MONROE-WALTON CO. AIRPORT  
 MONROE, GEORGIA

XXX  
 GMC# TATL200002

ISSUE	DATE



6120 Powers Ferry Road NW  
 Suite 350  
 Atlanta, GA 30339  
 T 770.952.2481  
 GMCNETWORK.COM

DRAWN BY:  
 CHECKED BY:



**EXHIBIT A**

**SCOPE OF SERVICES**

**ENGINEERING DESIGN SERVICES FOR  
T-HANGAR GRADING**

**GMC Project Number TATL200002**

The City of Monroe will provide engineering design services for the following construction project at the Cy Nunnally Memorial Airport:

1. T-Hangar Grading with Stormwater Coordination.

The Engineering Design Services will consist of the preparation of construction drawings and technical specifications necessary to complete the project. The design services will include the following elements of work:

- **Element 1 – Project Formulation** will include the preparation of work scope, fees, predesign/scoping meeting with Client, preliminary project evaluation, and submittal of 7460 and Construction Safety Phasing Plan to FAA for preliminary airspace review.
- **Element 2 – Topographic Survey Work** is not included. Survey shall be provided by Client.
- **Element 3 – Geotechnical Investigation** is not included.
- **Element 4 – Construction Plans** will consist of:
  1. Cover Sheet listing the name of the airport, description of the project, vicinity and location maps, project number, and index of drawings.
  2. Legend, Abbreviations and Quantities with item number, specification numbers, description of work item, unit and quantity.
  3. Construction Safety and Phasing Plan Layout and General Notes
  4. Construction Sequence Plan
  5. Existing Conditions
  6. Project Layout Plan and Staking Plan
  7. Demolition Plan, Demolition Notes
  8. Erosion and Sediment Control Details Plan, Notes and Details
  9. Marking Plan and Marking Details
  10. Grading and Paving Plan
  11. Pavement Typical Sections
- **Element 5 – Contract Document(s)** shall include technical specifications for items of work shown.
- **Element 6 - Coordination, Review and Comments** will submit plans and specifications to Client and address comments as follows:
  1. Provide one electronic set of plans and specifications to Client for initial review.
  2. Respond to Client comments and resubmit.
  3. Provide one (1) electronic copy of the final plan in AutoCAD format to Client
  4. Provide one (1) electronic copy of the final plan in PDF format to Client

Bidding and permitting services will be not be required for the project.

Task Order 2

**ENGINEERING DESIGN SERVICES FOR  
T-HANGAR GRADING PACKAGE**

GMC will provide professional services for the following project at the Cy Nunnally Memorial Airport (D73):

T-Hangar Grading. This project shall consist of the design for a T-Hangar Sit. It also includes the associated stormwater documents/permitting services for the hangar area.

The professional services will include the items in Exhibit A Scope of Services.

The total lump sum cost of this task is **\$20,000.00**.

IN WITNESS WHEREOF the parties hereto have made and executed this Task Order.

OWNER:

ENGINEER:

\_\_\_\_\_  
xx  
Title: xx

\_\_\_\_\_  
Ryan Pearce  
Title: Vice President, Aviation

\_\_\_\_\_  
Date

ATTEST:

ATTEST:

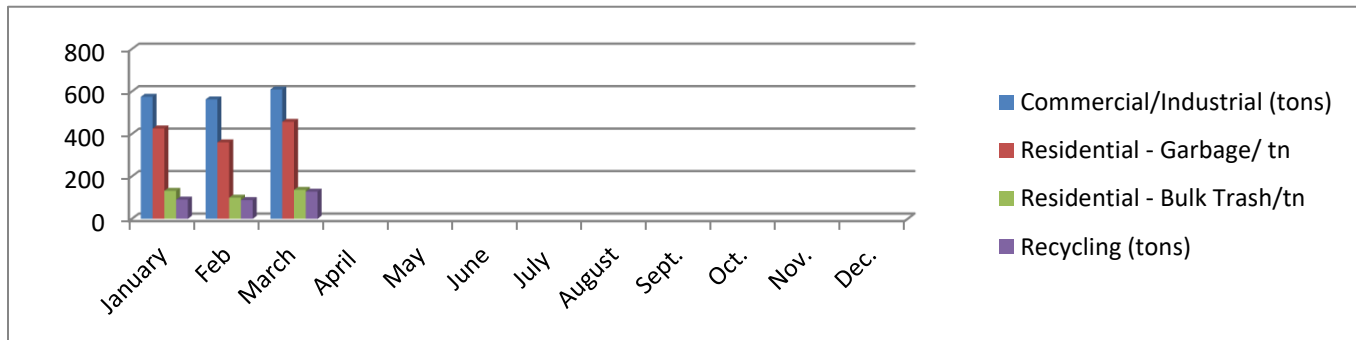
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\_\_\_\_\_



**SOLID WASTE  
DEPARTMENT  
MONTHLY REPORT  
MAY  
2020**

2020	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	574.6	562.36	608.95									
Residential - Garbage/ tn	425.13	359.8	456.71									
Residential - Bulk Trash/tn	131.86	99.52	136.05									
Recycling (tons)	90.43	87.87	127.84									
Transfer Station (tons)	7,839.84	7,037.56	8,537.69									
Customers (TS)	16	16	16									
Sweeper debris (tons)	11.43	9.46	11.8									
Storm drain debris (tons)	0.08	0.30	0.22									
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	47.99	44.03	81.65									
Recycling - Curbside (tons)	33.27	17.05	25.98									
Recycling - Cardboard (tons)	2.98	15.62	10.44									
Recycling - Scrap Metal (tons)	5.24	9.54	8.7									
Recycling - Scrap tires (tons)	46 (.95)	79 (1.63)	52 (1.07)									
Recycling - C & D (tons)												
Garbage carts (each)	64	69	59									
Recycling bins (each)	21	15	22									
Dumpsters (each)	4	3	3									
Lids (each)												
Cemetery Permits	5	5	4									



**Note:**

**1,201.71 tons of trash /garbage collected and disposed.**

**127.84 tons of recycled materials collected, including scrap tires.**

## ITEMS OF INTEREST

### I. Transfer Station Site Improvements – Project updates.

#### Project List:

- Repair/Resurface concrete tipping floor: **Complete!**
- Welding: Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor. **Pending!**
- Privacy Fence: Install 520' of 6' galvanized fencing with mesh screen, along the property line, to help control litter. **Pending!**

II. Transfer Station tonnage report: Deposited 8,537.69 tons in March. An increase of 2,048.43 tons compared to March 2019.

III. New John Deere Loader has arrived! Also, we've purchased Telematic software for the solid waste fleet from Samsara. The system is equipped with forward facing dash cameras and GPS mapping to enhance driver safety, improve customer service, and fleet maintenance with repair schedules and troubleshooting.

IV. Solid Waste Services: Currently, we're on schedule. To help keep our crews safe, we're asking citizens to please make sure all household garbage is placed in their 95 gallon cart. If there's regular overflow, they should contact our office to apply for an extra city cart or place the garbage in 13-gallon bags and tightly secured, for safe handling. **Remember, collection routes start at 6:30am!**

Dps



**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
MAY  
2020**









**To:** Public Works Committee, City Council  
**From:** Jeremiah Still, Streets Director  
**Department:** Streets  
**Date:** 04/29/2020  
**Subject:** Highland Avenue and Wayne Street Pavement Improvements

**Budget Account/Project Name:** SPLOST 2013

**Funding Source:** SPLOST 2013

**Budget Allocation:** N/A

**Budget Available:** \$16,016.28

**Requested Expense:** \$16,016.28

**Company of Record:** Blount Construction Company

**Description:**

This item is to request approval of Blount Construction Company to apply cleaning and topcoat material to sections of Highland Avenue and Wayne Street. The areas of impact will be East Highland from Broad Street to Madison Avenue, West Highland from Broad Street to Jackson Street, and Wayne Street from Spring Street to Highland Avenue. These areas will be cleaned, patches made, and coated with a high-density mineral bond, then restriped. This proposal also includes traffic control with the recommendation of performing the work on a Sunday to limit business and downtown disruption. Blount Construction Company is a sole source supplier of this bonding material.

**Background:**

The City of Monroe is always making efforts to improve street conditions and maintain safe transportation routes throughout the City.

**Attachment(s):**

Proposal Sheet – 1 page



Blount Construction Company Inc. • 1730 Sands Place • Marietta, Georgia 30067 • (770) 541 -7333 • Fax: (770) 541-7340

**Proposal and Contract**

<p><b><u>SUBMITTED TO:</u></b> <i>Jeremiah Still</i></p> <p><i>Monroe, Ga</i></p> <p>Contact: <i>Jeremiah Still</i> Phone: <i>770-267-6933</i> Work</p>	<p><b><u>PROJECT NAME</u></b> Highland Ave &amp; Wayne Street</p> <p><b><u>PROJECT LOCATION</u></b> Monroe, Ga</p> <p><b><u>PLANS PREPARED BY</u></b> N/A</p> <p><b><u>DATE OF PLANS</u></b> N/A</p>	<p><b><u>Date</u></b> 04/29/20</p> <p><b><u>Estimator</u></b> Keith Stephens</p>
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We are pleased to submit a proposal for the following work on the referenced project, according to the following unit prices, terms, and conditions.

Item No.	Description	Quantity	Unit	Unit Price	Amount
1	Clean and Apply High Density Mineral Bond	4,650.00	SY	\$2.76	\$12,834.00
2	Double Yellow Center line/ With Traffic Control	1.00	LS	\$3,182.28	\$3,182.28
	<i>East Highland (Madison to Broad) West Highland ( Broad to Jackson)</i>				
	<i>Wayne Street (West Highland to Spring)</i>				
<b>Grand Total</b>					\$16,016.28

Project Notes

- 1) Patching By Others
- 2) Requires Total road Closure (To be Done On Sunday)

**SPECIAL PROVISIONS:** Prices do not include the cost of removal or disposal of rock, unsuitable subgrade materials, or hazardous waste materials. We will not be responsible for shallow utilities not located by others. We will not be responsible for drainage when design grades or existing conditions provide for a slope of less than 1%.

**TERMS OF PAYMENT:** Final measurements will be made upon completion and an invoice prepared using the *UNIT PRICES* indicated above. Estimates in the amount of 90% of work completed will be invoiced periodically with payment due in 30 days. Payment in full will be made no later than 30 days after completion of work. Should the amount due under this contract or any part of it be collected by law or through an attorney-at-law, the contractor shall be entitled to collect attorney's fees in the amount equal to 15% of such amount, and all costs of collection, plus interest at the rate of 8% per annum. If OWNER desires that we do any work not called for in our contract, we will record cost of such work, plus 10% General Overhead and 10% Profit, and prepare "Extra Work" invoices in addition to our contract invoices.

Respectfully Submitted,

This proposal is subject to acceptance within 30 days, or may be made a contract thereafter if and when accepted by you and approved by Blount Construction Company, Inc.

<hr style="border: none; border-top: 1px solid black;"/> (Signature)	<hr style="border: none; border-top: 1px solid black;"/> (Signature)
<hr style="border: none; border-top: 1px solid black;"/> (Printed Name and Title)	<hr style="border: none; border-top: 1px solid black;"/> Keith Stephens/Vice President (Printed Name and Title)
<hr style="border: none; border-top: 1px solid black;"/> (Company or Firm)	<hr style="border: none; border-top: 1px solid black;"/> Blount Construction Company, Inc. (Company or Firm)
<hr style="border: none; border-top: 1px solid black;"/> (Date)	<hr style="border: none; border-top: 1px solid black;"/> April 29, 2020 (Date)



ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

MAY  
2020

## Items of interest

1. House Moves
2. Bandwidth Update
3. WiFi update

**ELECTRIC:  
MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 02/2020 | FY 2020



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DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.438M</b>	<b>\$ 1.422M</b>											<b>\$ 2.860M</b>	<b>\$ 3.292M</b>	<b>\$ 3.613M</b>
PERSONNEL COSTS	\$ 0.098M	\$ 0.094M											\$ 0.191M	\$ 0.218M	\$ 0.189M
CONTRACTED SVC	\$ 0.038M	\$ 0.062M											\$ 0.100M	\$ 0.101M	\$ 0.064M
SUPPLIES	\$ 0.998M	\$ 1.045M											\$ 2.043M	\$ 2.112M	\$ 2.267M
CAPITAL OUTLAY	\$ 0.006M	\$ 0.071M											\$ 0.077M	\$ -	\$ 0.024M
DEPRECIATION	\$ -	\$ -											\$ -	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 1.141M</b>	<b>\$ 1.271M</b>											<b>\$ 2.412M</b>	<b>\$ 2.431M</b>	<b>\$ 2.544M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.280M</b>	<b>\$ 0.288M</b>											<b>\$ 0.568M</b>	<b>\$ 0.655M</b>	<b>\$ 0.788M</b>
<b>MARGIN W/O TRANSFERS</b>	<b>\$ 0.297M</b>	<b>\$ 0.151M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.449M</b>		<b>\$ 1.857M</b>
<b>MARGIN W/ TRANSFER</b>	<b>\$ 0.017M</b>	<b>\$ (0.137M)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0.120M)</b>	<b>\$ 0.861M</b>	<b>\$ 1.069M</b>
MCT CREDIT/YES	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.100M	\$ 0.200M	\$ (0.225M)

\*Year End Settlement excluded due to fluctuations year to year.

12-MO PURCHASED KWH's



12-MO RETAIL KWH's

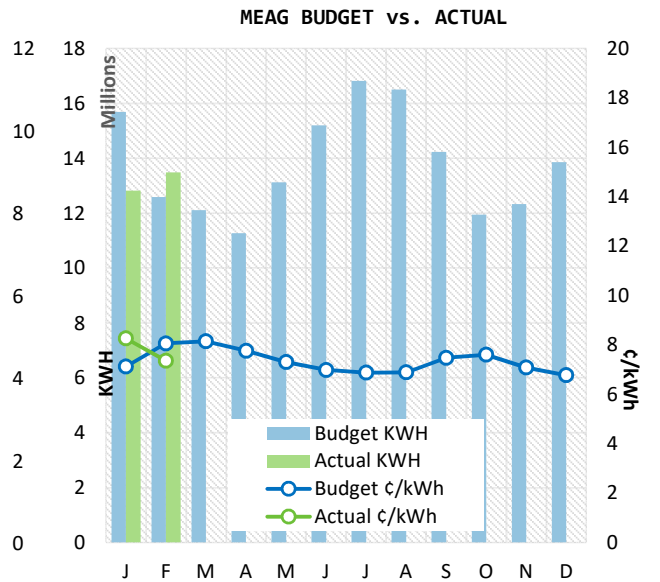
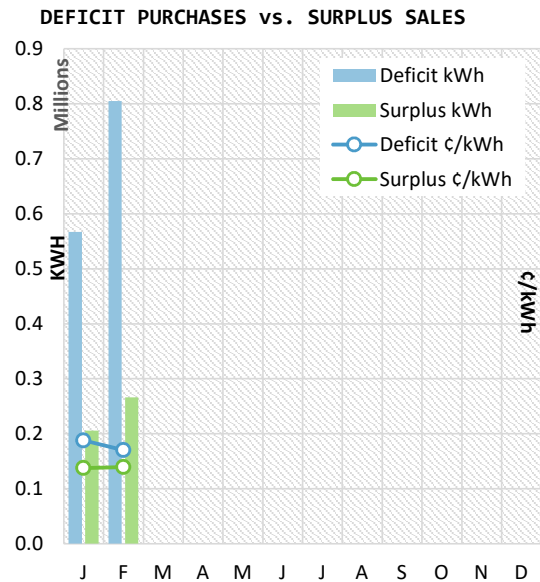
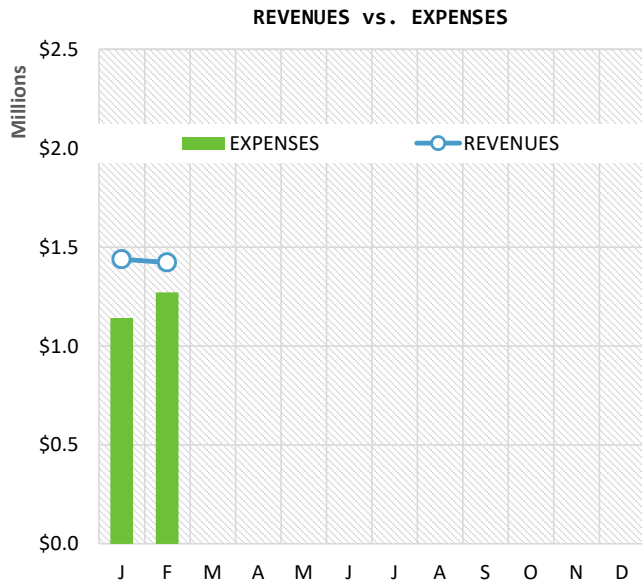


12-MO LINE LOSS

4.10%

12-MO WHOLESALE ¢/kwh

8.250



# RETAIL SALES REPORT

Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020

## CUSTOMER COUNT

Residential	5,540	5,556
Commercial	859	856
Industrial	1	1
City	50	52
<b>Total</b>	<b>6,450</b>	<b>6,465</b>

Year-Over-Year  $\Delta$  0.02% 1.56%

## KWH

Residential	6.247M	6.394M
Commercial	4.534M	4.798M
Industrial	0.424M	0.455M
City	0.370M	0.424M
<b>Total</b>	<b>11.575M</b>	<b>12.071M</b>

Year-Over-Year  $\Delta$  -14.04% -9.64%

## REVENUE

Residential	\$ 0.682M	\$ 0.696M
Commercial	\$ 0.613M	\$ 0.580M
Industrial	\$ 0.041M	\$ 0.043M
Other	\$ 0.000M	\$ 0.000M
City	\$ 0.035M	\$ 0.041M
<b>Total</b>	<b>\$ 1.372M</b>	<b>\$ 1.360M</b>

Year-Over-Year  $\Delta$  -24.45% -18.39%

# SALES STATISTICS

[Jan 2020](#) [Feb 2020](#) [Mar 2020](#) [Apr 2020](#) [May 2020](#) [Jun 2020](#) [Jul 2020](#) [Aug 2020](#) [Sep 2020](#) [Oct 2020](#) [Nov 2020](#) [Dec 2020](#) [YTD](#)

## AVERAGE KWH/CUSTOMER

Residential	1,128	1,151	1,139
Commercial	5,278	5,605	5,441
Industrial	424,278	455,410	439,844
City	7,404	8,154	7,779

## AVERAGE \$/CUSTOMER

Residential	\$123	\$125	\$124
Commercial	\$713	\$677	\$695
Industrial	\$41,442	\$43,429	\$42,435
City	\$709	\$781	\$745

## AVERAGE \$/KWH

Residential	\$0.1092	\$0.1089	\$0.1090
Commercial	\$0.1352	\$0.1208	\$0.1280
Industrial	\$0.0977	\$0.0954	\$0.0965
City	\$0.0957	\$0.0957	\$0.0957
<b>Average</b>	<b>\$0.1094</b>	<b>\$0.1052</b>	<b>\$0.1073</b>



	Feb 2020	Feb 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 763,458	\$ 889,548	\$ 1,613,694	\$ 1,789,393	\$ 10,337,393
Transmission	113,862	102,148	209,618	189,022	1,183,597
Supplemental	57,382	71,818	111,257	154,821	738,431
SEPA	56,110	70,706	113,608	124,646	699,831
Other Adjustments	898	898	1,796	1,759	10,777
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 991,710</b>	<b>\$ 1,135,119</b>	<b>\$ 2,049,974</b>	<b>\$ 2,259,641</b>	<b>\$ 12,970,028</b>
<b>AS BUDGET</b>	<b>1,013,031</b>	<b>1,042,416</b>	<b>2,128,024</b>	<b>2,124,090</b>	<b>12,140,097</b>
<b>% ACTUAL TO BUDGET</b>	<b>97.90%</b>	<b>108.89%</b>	<b>96.33%</b>	<b>106.38%</b>	<b>106.84%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	30,310	31,436	30,310	31,436	34,831
Non-Coincident Peak (NCP)	30,310	31,436	30,310	31,436	35,441
CP (BUDGET)	28,848	29,386	34,512	32,430	34,512
NCP (BUDGET)	29,697	29,673	34,905	32,818	35,241

## Energy (KWH)

MEAG Energy	11,179,757	11,302,576	22,177,775	22,167,274	133,448,189
Supplemental Purchases (or sales)	738,805	950,412	1,259,614	2,128,532	7,190,250
SEPA Energy	1,564,059	2,440,214	2,865,434	4,310,438	16,570,079
<b>Total Energy (KWH)</b>	<b>13,482,621</b>	<b>14,693,201</b>	<b>26,302,823</b>	<b>28,606,244</b>	<b>157,208,518</b>
<b>AS BUDGET</b>	<b>12,576,000</b>	<b>12,878,000</b>	<b>28,254,000</b>	<b>27,808,000</b>	<b>165,023,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>107.21%</b>	<b>114.10%</b>	<b>93.09%</b>	<b>102.87%</b>	<b>95.26%</b>

CP Load Factor	61.78%	64.92%	9.91%	10.39%	51.52%
NCP Load Factor	61.78%	64.92%	9.91%	10.39%	50.64%
% Supplemental	5.48%	6.47%	4.79%	7.44%	4.57%

**UNIT COSTS (¢/kWh)**

Bulk Power	7.6552	8.4854	8.0324	8.6103	8.5053
Supplemental	7.7669	7.5565	8.8326	7.2736	10.2699
SEPA Energy	3.5874	2.8975	3.9648	2.8917	4.2235
MEAG Total	7.3555	7.7255	7.7937	7.8991	8.2502

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Feb 2020 Feb 2019 FY2020 YTD FY2019 YTD

## SALES REVENUES

ELECTRIC SALES	\$ 1,359,973	\$ 1,627,620	\$ 2,731,521	\$ 3,407,925	\$ 18,742,624
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,359,973</b>	<b>\$ 1,627,620</b>	<b>\$ 2,731,521</b>	<b>\$ 3,407,925</b>	<b>\$ 18,742,624</b>
AS BUDGET	\$ 1,583,333	\$ 1,508,333	\$ 1,583,333	\$ 1,508,333	Not Applicable
% ACTUAL TO BUDGET	85.89%	107.91%	172.52%	225.94%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	33,946	35,865	67,878	70,959	414,435
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	1,725	-	4,150	-	121,988
CONTRIBUTED CAPITAL	-	-	-	-	207,084
SALE OF FIXED ASSETS	-	-	-	-	656
GAIN UTILITIES ASSETS	-	-	-	-	656
REIMB DAMAGED PROPERTY	-	-	-	-	10,299
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	26,418	48,069	56,660	109,853	570,396
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	-	-	159
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 62,090</b>	<b>\$ 83,934</b>	<b>\$ 128,688</b>	<b>\$ 180,811</b>	<b>\$ 1,325,672</b>
AS BUDGET	\$ 62,500	\$ 71,796	\$ 125,000	\$ 143,593	Not Applicable
% ACTUAL TO BUDGET	99.34%	116.91%	102.95%	125.92%	Not Applicable

## TRANSFER

Transfer From CIP	-	24,394	-	24,394	468,060
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,422,063</b>	<b>\$ 1,735,948</b>	<b>\$ 2,860,209</b>	<b>\$ 3,613,130</b>	<b>\$ 20,536,356</b>
AS BUDGET	\$ 1,645,833	\$ 1,580,130	\$ 3,291,667	\$ 3,160,259	Not Applicable
% ACTUAL TO BUDGET	86.40%	109.86%	86.89%	114.33%	Not Applicable

MEAG YES/PART CONTR/MCT CREDIT	\$ -	\$ 100,000	\$ 100,000	\$ 275,314	\$ 1,350,371
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

	Feb 2020	Feb 2019	FY2020 YTD	FY2019 YTD	12-MO
<b>PERSONNEL</b>					
Compensation	\$ 74,351	\$ 81,262	\$ 150,125	\$ 132,459	\$ 1,026,226
Benefits	19,271	30,614	41,234	56,531	304,674
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 93,621</b>	<b>\$ 111,876</b>	<b>\$ 191,358</b>	<b>\$ 188,990</b>	<b>\$ 1,330,900</b>
AS BUDGET	\$ 109,087	\$ 100,508	\$ 218,174	\$ 201,016	Not Applicable
% ACTUAL TO BUDGET	85.82%	111.31%	87.71%	94.02%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ 17,250	\$ -	\$ 17,250	\$ -	\$ 18,515
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	8,135
Maintenance Contracts	322	209	610	536	5,519
Rents/Leases	501	225	735	451	5,931
Repairs & Maintenance (Outside)	976	1,002	976	1,082	63,732
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,331	1,378	3,286	1,378	20,445
Postage	-	-	-	-	176
Public Relations	-	-	-	-	720
Mkt Expense	-	-	-	238	31,254
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	321	-	321	8,224
Vehicle Tag & Title Fee	-	-	-	-	24
Ga Dept Rev Fee	-	800	-	800	100
Fees	15	100	315	300	315
Training & Ed	-	1,500	-	1,500	1,539
Contract Labor	41,444	31,831	76,945	56,961	452,625
Shipping/Freight	290	-	290	-	1,094
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 62,129</b>	<b>\$ 37,366</b>	<b>\$ 100,407</b>	<b>\$ 63,566</b>	<b>\$ 618,437</b>
AS BUDGET	\$ 50,357	\$ 47,923	\$ 100,713	\$ 95,847	Not Applicable
% ACTUAL TO BUDGET	123.38%	77.97%	99.70%	66.32%	Not Applicable

**SUPPLIES**

Office Supplies	383	22	383	22	2,580
Postage	-	-	-	-	-
Auto Parts	48	39	48	404	2,319
Construction Materials	3,235	8	3,235	8	15,788
Damage Claims	-	-	-	-	-
Tires	-	3,352	-	3,352	8,155
Uniform Expense	1,451	240	1,451	380	15,872
Janitorial	297	81	394	284	3,148

	Feb 2020	Feb 2019	FY2020 YTD	FY2019 YTD	12-MO
Computer Equipment	-	-	-	325	10,695
R & M Buildings - Inside	-	-	-	-	4,463
Parks & Grounds R & M Inside	-	-	-	-	-
Util Costs - Util Fund	1,386	1,472	2,739	3,527	10,464
Streetlights	-	-	-	-	-
Auto & Truck Fuel	2,422	2,014	2,422	2,014	26,993
Food	333	82	414	82	5,530
Sm Tool & Min Equip	2,050	3,838	2,087	4,768	41,069
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	1,803	2,785	1,803	3,523	35,657
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	991,710	1,135,119	1,992,475	2,231,016	11,874,132
Repairs & Maintenance (Inside)	39,523	7,694	35,456	17,314	260,777
Amr Proj Exp	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,044,641</b>	<b>\$ 1,156,745</b>	<b>\$ 2,042,907</b>	<b>\$ 2,267,017</b>	<b>\$ 12,317,641</b>
AS BUDGET	\$ 1,055,868	\$ 1,020,298	\$ 2,111,737	\$ 2,040,596	Not Applicable
% ACTUAL TO BUDGET	98.94%	113.37%	96.74%	111.10%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 64,249	\$ 24,394	\$ 70,556	\$ 24,394	\$ 444,845
Capital Expenditures	\$ 6,330	\$ -	\$ 6,470	\$ -	\$ 257,749
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 288,029
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 70,579</b>	<b>\$ 24,394</b>	<b>\$ 77,026</b>	<b>\$ 24,394</b>	<b>\$ 990,624</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 63,429	\$ 158,736	\$ 129,720	\$ 276,730	\$ 1,763,093
Transfer To Gf	86,509	112,536	162,661	201,783	1,218,028
Transfer To Cip	68,910	77,425	137,821	154,850	983,633
Transfer - E&R	68,910	77,425	137,821	154,850	983,633
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 287,758</b>	<b>\$ 426,122</b>	<b>\$ 568,022</b>	<b>\$ 788,212</b>	<b>\$ 4,948,388</b>
AS BUDGET	\$ 327,461	\$ 399,677	\$ 654,922	\$ 799,354	Not Applicable
% ACTUAL TO BUDGET	87.88%	106.62%	86.73%	98.61%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,558,729</b>	<b>\$ 1,756,502</b>	<b>\$ 2,979,721</b>	<b>\$ 3,332,180</b>	<b>\$ 20,205,990</b>
AS BUDGET	\$ 1,542,773	\$ 1,568,406	\$ 3,085,546	\$ 3,136,813	Not Applicable
% ACTUAL TO BUDGET	101.03%	111.99%	96.57%	106.23%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2020 | FY 2020

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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 59.28%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

FINANCIALS

Revenues

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
RETAIL SALES	\$ 503,056	\$ 442,495	\$ 503,056	\$ 442,495	\$ 6,104,387
OTHER REVENUES	51,042	58,369	51,042	58,369	932,590
ADJUSTMENTS	6,927	32,148	6,927	32,148	(51,276)
<b>Total Revenues</b>	<b>\$ 561,026</b>	<b>\$ 533,012</b>	<b>\$ 561,026</b>	<b>\$ 533,012</b>	<b>\$ 6,985,701</b>

Expenses

PERSONNEL	\$ 59,194	\$ 49,781	\$ 59,194	\$ 49,781	\$ 788,725
PURCHASED & CONTRACTED SVC	1,958	11,351	1,958	11,351	192,106
PURCHASED PROPERTY SERVICES	5,244	269	5,244	269	124,405
SUPPLIES	23,965	15,254	23,965	15,254	516,459
COST OF GOODS SOLD	41,454	184,121	41,454	184,121	3,551,623
DEPR, DEBT SVC & OTHER COSTS	66,291	46,545	66,291	46,545	1,048,390
FUND TRANSFERS	30,331	25,747	30,331	25,747	391,868
<b>Total Combined Expenses</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 6,613,576</b>

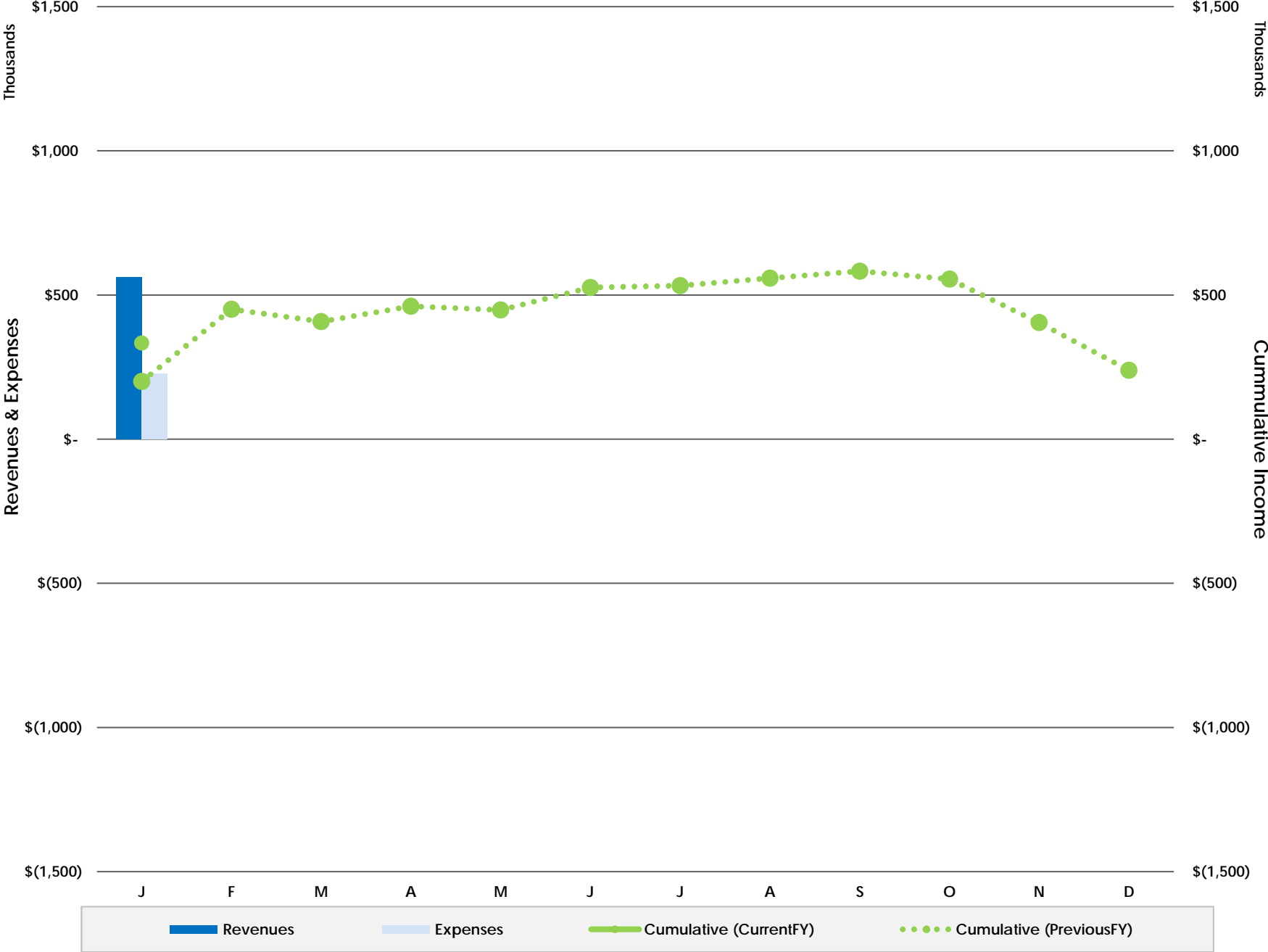
Income

Before Transfer	\$ 362,919	\$ 225,693	\$ 362,919	\$ 225,693	\$ 763,993
After Transfer	\$ 332,588	\$ 199,946	\$ 332,588	\$ 199,946	\$ 372,125

Margin

Before Transfer	64.69%	42.34%	64.69%	42.34%	10.94%
After Transfer	59.28%	37.51%	59.28%	37.51%	5.33%

CHART 1  
 MONTHLY DIRECTOR'S REPORT  
 REVENUE, EXPENSE & INCOME SUMMARY  
 FISCAL YEAR 2020





MOST RECENT  
12-MONTH

Jan 2020

Jan 2019

FY2020 YTD

FY2019 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	228,542	\$	195,305	\$	228,542	\$	195,305	\$	2,906,493
DVR SERVICE		19,597		17,487		19,597		17,487		243,575
FIBER OPTICS		45,356		43,002		45,356		43,002		538,324
INTERNET		176,565		165,097		176,565		165,097		2,071,099
TELEPHONE		30,295		18,083		30,295		18,083		307,444
SET TOP BOX		2,701		3,520		2,701		3,520		37,452
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>503,056</b>	<b>\$</b>	<b>442,495</b>	<b>\$</b>	<b>503,056</b>	<b>\$</b>	<b>442,495</b>	<b>\$</b>	<b>6,104,387</b>

## OTHER REVENUES

CATV INSTALL/UPGRADE	\$	4,970	\$	2,069	\$	4,970	\$	2,069	\$	32,433
MARKETPLACE ADS		-		-		-		-		25
PHONE FEES		250		10,676		250		10,676		66,927
EQUIPMENT SALES		7,727		3,400		7,727		3,400		43,219
MODEM RENTAL		1,919		7,464		1,919		7,464		67,359
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		9,996		9,994		9,996		9,994		120,035
ADMIN ALLOCATION		18,743		23,937		18,743		23,937		236,406
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		-		829		-		829		331,049
MISCELLANEOUS		7,438		-		7,438		-		35,136
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>51,042</b>	<b>\$</b>	<b>58,369</b>	<b>\$</b>	<b>51,042</b>	<b>\$</b>	<b>58,369</b>	<b>\$</b>	<b>932,590</b>

## Adjustment

Note: Adjustment added to match Financials

<b>Adjustment</b>	<b>\$</b>	<b>6,927</b>	<b>\$</b>	<b>32,148</b>	<b>\$</b>	<b>6,927</b>	<b>\$</b>	<b>32,148</b>	<b>\$</b>	<b>(51,276)</b>
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>561,026</b>	<b>\$</b>	<b>533,012</b>	<b>\$</b>	<b>6,985,701</b>

**SUMMARY**

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
Personnel	\$ 59,194	\$ 49,781	\$ 59,194	\$ 49,781	\$ 788,725
Purchased & Contracted Svc	1,958	11,351	1,958	11,351	192,106
Purchased Property Services	5,244	269	5,244	269	124,405
Supplies	23,965	15,254	23,965	15,254	516,459
Cost of Goods Sold	41,454	184,121	41,454	184,121	3,551,623
Depr, Debt Svc & Other Costs	66,291	46,545	66,291	46,545	1,048,390
Fund Transfers	30,331	25,747	30,331	25,747	391,868
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 6,613,576</b>

**TELECOM**

**Personnel**

Salaries	\$ 43,829	\$ 30,695	\$ 43,829	\$ 30,695	\$ 561,123
Benefits	15,365	19,086	15,365	19,086	227,602
<b>Total Personnel (ACTUAL)</b>	<b>\$ 59,194</b>	<b>\$ 49,781</b>	<b>\$ 59,194</b>	<b>\$ 49,781</b>	<b>\$ 788,725</b>

**Purchased & Contracted Svc**

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	44	-	44	-	630
Web Design	-	-	-	-	307
Consulting - Technical	-	-	-	-	22,535
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Systems	-	-	-	-	1,365
Pest Control	-	-	-	-	225
Maintenance	219	5,179	219	5,179	41,299
Equipment Rents/Leases	188	188	188	188	4,909
Pole Equip. Rents/Leases	-	-	-	-	19,715
Equipment Rental	14	15	14	15	357
CONSULTING - TECHNICAL	-	35	-	35	35
Outside Maintenance	-	2,889	-	2,889	13,324
EQUIPMENT RENTS / LEASES	-	-	-	-	2,656
MAINTENANCE CONTRACTS	69	-	69	-	9,890
EQUIPMENT RENTAL	10	10	10	10	329
COMMUNICATION SERVICES	1,414	112	1,414	112	13,972
POSTAGE	-	-	-	-	26
MARKETING EXPENSES	-	-	-	-	-
TRAVEL EXPENSE	-	-	-	-	445
DUES/FEES	-	-	-	-	2,571
VEHICLE TAG & TITLE FEE	-	-	-	-	3
FCC FEES	-	2,685	-	2,685	53,000
GA DEPT OF REV FEES	-	-	-	-	150
TRAINING & EDUCATION -EMPLOYEE	-	238	-	238	4,113
SOFTWARE EXPENSE	-	-	-	-	250
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 1,958</b>	<b>\$ 11,351</b>	<b>\$ 1,958</b>	<b>\$ 11,351</b>	<b>\$ 192,106</b>

**TELECOM: EXPENSES**

REPORTING PERIOD: 01/2020

MONTH OF  
MOST RECENT  
12-MONTH PERIOD  
**63**

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,691	-	1,691	-	25,117
Postage	-	-	-	-	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	120
Marketing Expense	-	-	-	-	36
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	269	-	269	11,248
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	61
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	100
Uniform Rental	-	-	-	-	-
Contract Labor	3,161	-	3,161	-	83,990
Fines/Late Fee	-	-	-	-	100
Shipping/Freight	392	-	392	-	1,632
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 5,244</b>	<b>\$ 269</b>	<b>\$ 5,244</b>	<b>\$ 269</b>	<b>\$ 124,405</b>

TELECOM (Continued)

Supplies

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	-	134
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	1,182
CONSTRUCTION MATERIALS	-	-	-	-	6,873
Damage Claims	-	-	-	-	125
Tires	-	479	-	479	1,083
Uniform Expense	-	-	-	-	701
Janitorial Supplies	97	203	97	203	2,557
Computer Equipment	-	-	-	-	-
Equipment Parts	-	-	-	-	7,945
R&M Building - Inside	-	-	-	-	1,325
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	(3,847)	486	(3,847)	486	62,328
Sys R&M - Inside/Shipping	-	-	-	-	508
Utility Costs	953	2,949	953	2,949	52,467
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	4,359
Food	89	-	89	-	1,126
Small Tools & Minor Equipment	37	-	37	-	3,615
Small Operating Supplies	-	509	-	509	7,951
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
AMR Project Exp.	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	716	-	716	439
AUTO PARTS	-	40	-	40	644
CONSTRUCTION MATERIALS	-	-	-	-	1,104
UNIFORM EXPENSE	-	876	-	876	1,927
JANITORIAL SUPPLIES	-	-	-	-	82
COMPUTER EQUIP NON-CAP	-	1,581	-	1,581	13,771
EQUIPMENT PARTS	-	2,323	-	2,323	3,065
REPAIRS & MAINTENANCE	-	4,244	-	4,244	64,968
AUTO & TRUCK FUEL	-	-	-	-	23,131
FOOD	-	-	-	-	84
SMALL TOOLS & MINOR EQUIPMENT	-	703	-	703	12,922
SMALL OPERATING SUPPLIES	-	146	-	146	9,479
CONSTRUCTION IN PROGRESS	26,637	-	26,637	-	142,479
SOFTWARE	-	-	-	-	-
EQUIPMENT	-	-	-	-	88,085
<b>Total Supplies (ACTUAL)</b>	<b>\$ 23,965</b>	<b>\$ 15,254</b>	<b>\$ 23,965</b>	<b>\$ 15,254</b>	<b>\$ 516,459</b>

**TELECOM: EXPENSES**

REPORTING PERIOD: 01/2020

MONTH OF  
MOST RECENT  
12-MONTH PERIOD  
**65**

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,679	329	17,679	329	199,682
Cost of Sales CATV	921	174,460	921	174,460	2,998,558
Cost of Sales Internet	12,974	12,549	12,974	12,549	229,355
Cost of Sales Internet	-	(4,588)	-	(4,588)	4,588
Cost of Sales Fiber	9,880	1,371	9,880	1,371	119,439
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 41,454</b>	<b>\$ 184,121</b>	<b>\$ 41,454</b>	<b>\$ 184,121</b>	<b>\$ 3,551,623</b>

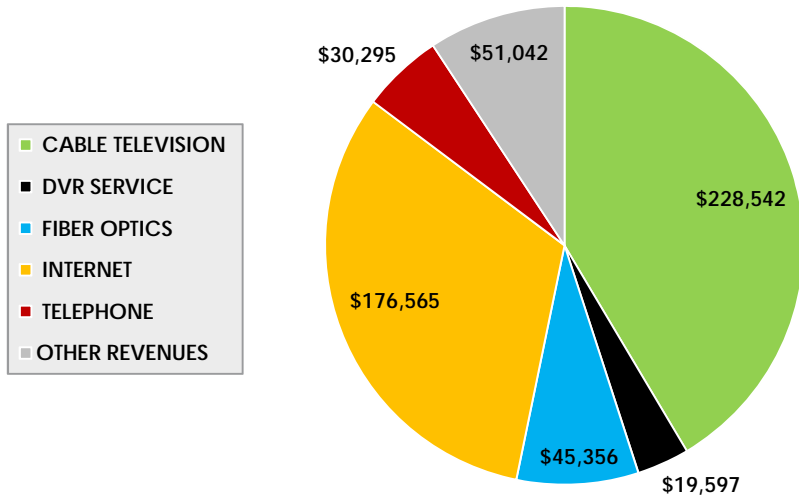
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	-	-	-	158,410
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	66,291	45,715	66,291	45,715	760,620
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	829	-	829	129,361
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 66,291</b>	<b>\$ 46,545</b>	<b>\$ 66,291</b>	<b>\$ 46,545</b>	<b>\$ 1,048,390</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	15,183	25,747	15,183	25,747	191,429
TRANS OUT UTIL 5% TO GEN FUND	15,148	-	15,148	-	200,439
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 30,331</b>	<b>\$ 25,747</b>	<b>\$ 30,331</b>	<b>\$ 25,747</b>	<b>\$ 391,868</b>

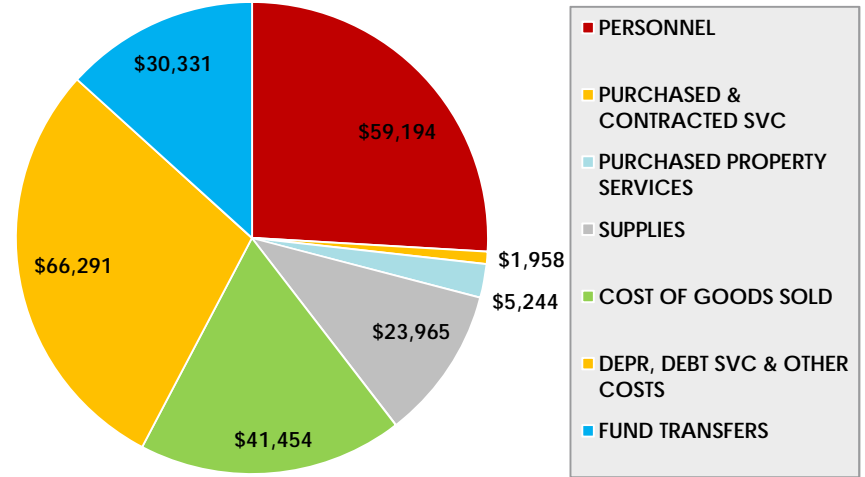
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 228,437</b>	<b>\$ 333,067</b>	<b>\$ 6,613,576</b>
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CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

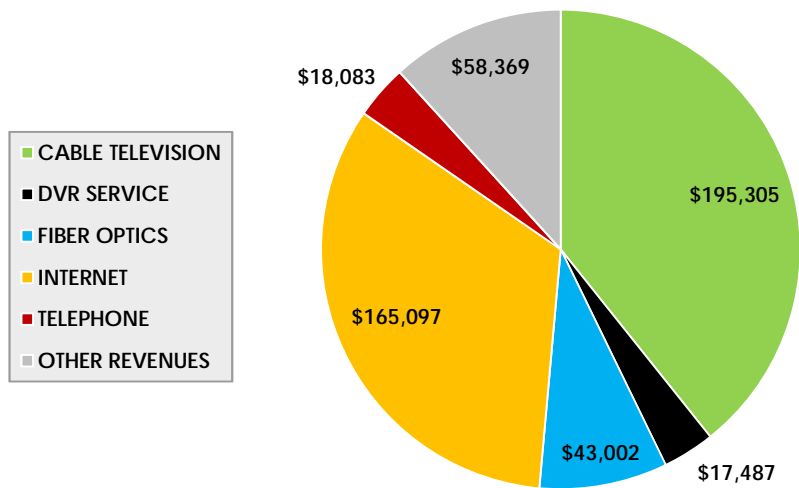
REVENUES [Jan 2020]



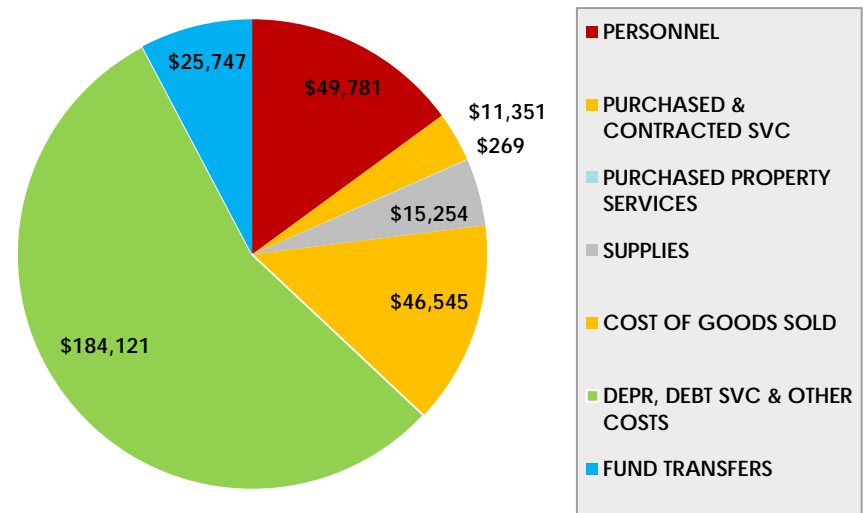
EXPENSES [Jan 2020]



REVENUES [Jan 2019]



EXPENSES [Jan 2019]



	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,904	3,366	2,904	3,366	37,127
Revenue (\$)	\$ 218,263	\$ 188,911	\$ 218,263	\$ 188,911	\$ 2,788,290
Revenue Per Bill (\$)	\$ 75	\$ 56	\$ 75	\$ 56	\$ 75
<b>MINI BASIC</b>					
Number of Bills	172	185	172	185	2,077
Revenue (\$)	\$ 6,485	\$ 3,409	\$ 6,485	\$ 3,409	\$ 78,072
Revenue Per Bill (\$)	\$ 38	\$ 18	\$ 38	\$ 18	\$ 38
<b>BOSTWICK</b>					
Number of Bills	15	17	15	17	200
Revenue (\$)	\$ 1,146	\$ 959	\$ 1,146	\$ 959	\$ 15,199
Revenue Per Bill (\$)	\$ 76	\$ 56	\$ 76	\$ 56	\$ 76
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	4	5	4	50
Revenue (\$)	\$ 1,550	\$ 990	\$ 1,550	\$ 990	\$ 12,765
Revenue Per Bill (\$)	\$ 310	\$ 248	\$ 310	\$ 248	\$ 255
<b>SHOWTIME</b>					
Number of Bills	8	7	8	7	90
Revenue (\$)	\$ 117	\$ 103	\$ 117	\$ 103	\$ 1,303
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	8	7	8	7	92
Revenue (\$)	\$ 100	\$ 88	\$ 100	\$ 88	\$ 1,122
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	3	2	3	2	30
Revenue (\$)	\$ 44	\$ 29	\$ 44	\$ 29	\$ 424
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14

MOST RECENT  
12-MONTH

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>HBO</b>					
Number of Bills	29	28	29	28	338
Revenue (\$)	\$ 425	\$ 410	\$ 425	\$ 410	\$ 4,763
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14
<b>MAX/HBO</b>					
Number of Bills	5	5	5	5	63
Revenue (\$)	\$ 63	\$ 63	\$ 63	\$ 63	\$ 776
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	23	24	23	24	259
Revenue (\$)	\$ 350	\$ 344	\$ 350	\$ 344	\$ 3,779
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 15	\$ 14	\$ 15
<b>DVR</b>					
Number of Bills	145	166	145	166	1,801
Revenue (\$)	\$ 14,018	\$ 12,530	\$ 14,018	\$ 12,530	\$ 172,810
Revenue Per Bill (\$)	\$ 97	\$ 75	\$ 97	\$ 75	\$ 96
<b>NON DVR</b>					
Number of Bills	51	53	51	53	644
Revenue (\$)	\$ 4,591	\$ 3,779	\$ 4,591	\$ 3,779	\$ 58,067
Revenue Per Bill (\$)	\$ 90	\$ 71	\$ 90	\$ 71	\$ 90
<b>SET TOP BOX</b>					
Number of Bills	214	359	214	359	3,433
Revenue (\$)	\$ 2,701	\$ 3,520	\$ 2,701	\$ 3,520	\$ 37,452
Revenue Per Bill (\$)	\$ 13	\$ 10	\$ 13	\$ 10	\$ 11



MOST RECENT  
12-MONTH

	Jan 2020	Jan 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	56	98	56	98	868
Revenue (\$)	\$ 793	\$ 969	\$ 793	\$ 969	\$ 10,240
Revenue Per Bill (\$)	\$ 14	\$ 10	\$ 14	\$ 10	\$ 12
<b>ADD'L NON DVR BOX</b>					
Number of Bills	21	30	21	30	300
Revenue (\$)	\$ 195	\$ 209	\$ 195	\$ 209	\$ 2,458
Revenue Per Bill (\$)	\$ 9	\$ 7	\$ 9	\$ 7	\$ 8
<b>FIBER</b>					
Number of Bills	101	62	101	62	1,090
Revenue (\$)	\$ 45,356	\$ 43,002	\$ 45,356	\$ 43,002	\$ 538,324
Revenue Per Bill (\$)	\$ 449	\$ 694	\$ 449	\$ 694	\$ 494
<b>INTERNET</b>					
Number of Bills	3,726	3,607	3,726	3,607	44,437
Revenue (\$)	\$ 173,618	\$ 161,862	\$ 173,618	\$ 161,862	\$ 2,036,705
Revenue Per Bill (\$)	\$ 47	\$ 45	\$ 47	\$ 45	\$ 46
<b>WIRELESS INTERNET</b>					
Number of Bills	44	51	44	51	531
Revenue (\$)	\$ 2,948	\$ 3,236	\$ 2,948	\$ 3,236	\$ 34,394
Revenue Per Bill (\$)	\$ 67	\$ 63	\$ 67	\$ 63	\$ 65
<b>RESIDENTIAL PHONE</b>					
Number of Bills	847	923	847	923	10,572
Revenue (\$)	\$ 9,966	\$ 2,855	\$ 9,966	\$ 2,855	\$ 78,141
Revenue Per Bill (\$)	\$ 12	\$ 3	\$ 12	\$ 3	\$ 7
<b>COMMERCIAL PHONE</b>					
Number of Bills	276	434	276	434	4,270
Revenue (\$)	\$ 20,328	\$ 15,228	\$ 20,328	\$ 15,228	\$ 219,122
Revenue Per Bill (\$)	\$ 74	\$ 35	\$ 74	\$ 35	\$ 51
<b>TOTAL REVENUES</b>	<b>\$ 503,056</b>	<b>\$ 442,495</b>	<b>\$ 503,056</b>	<b>\$ 442,495</b>	<b>\$ 6,094,207</b>

CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR

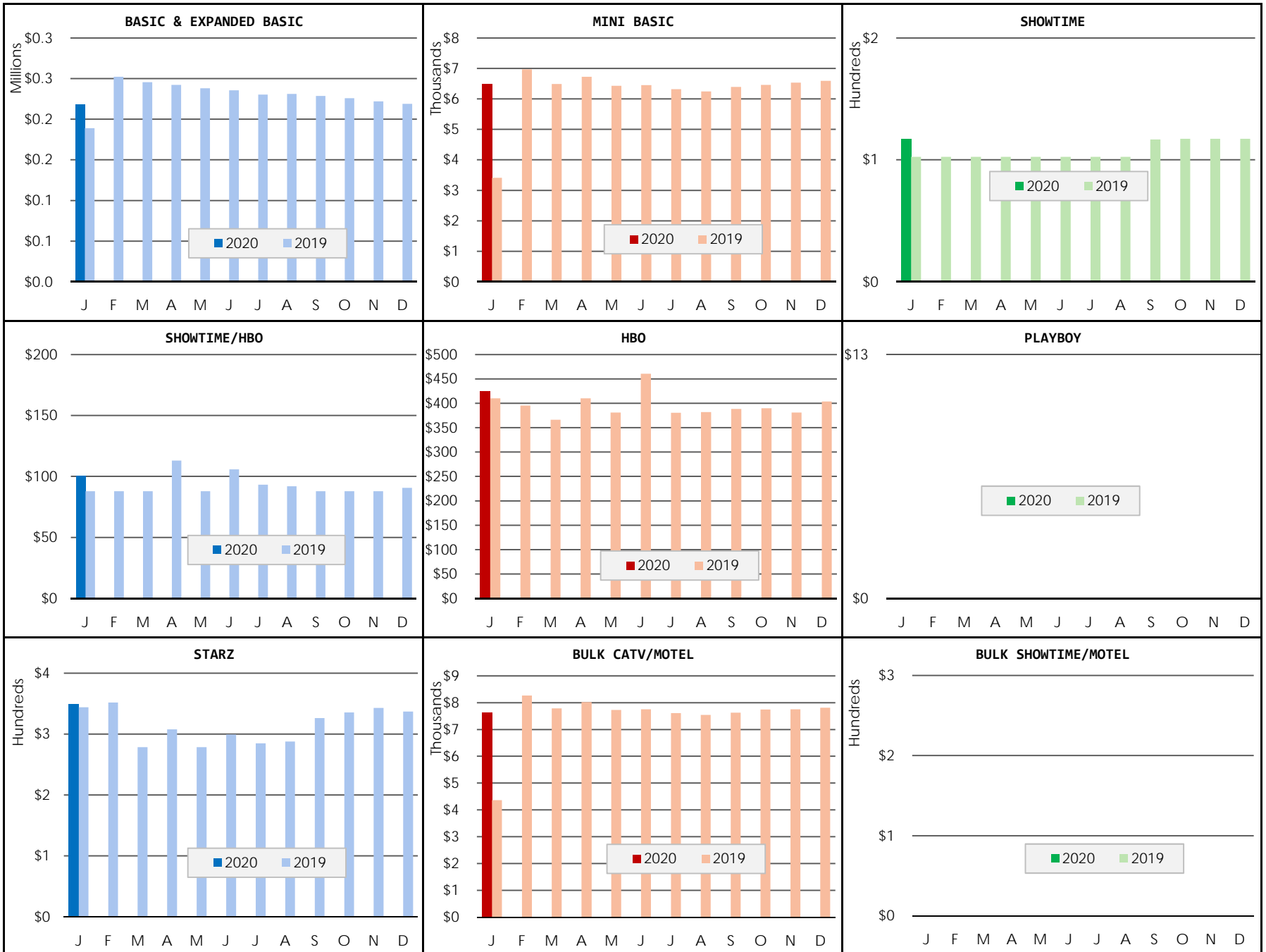


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

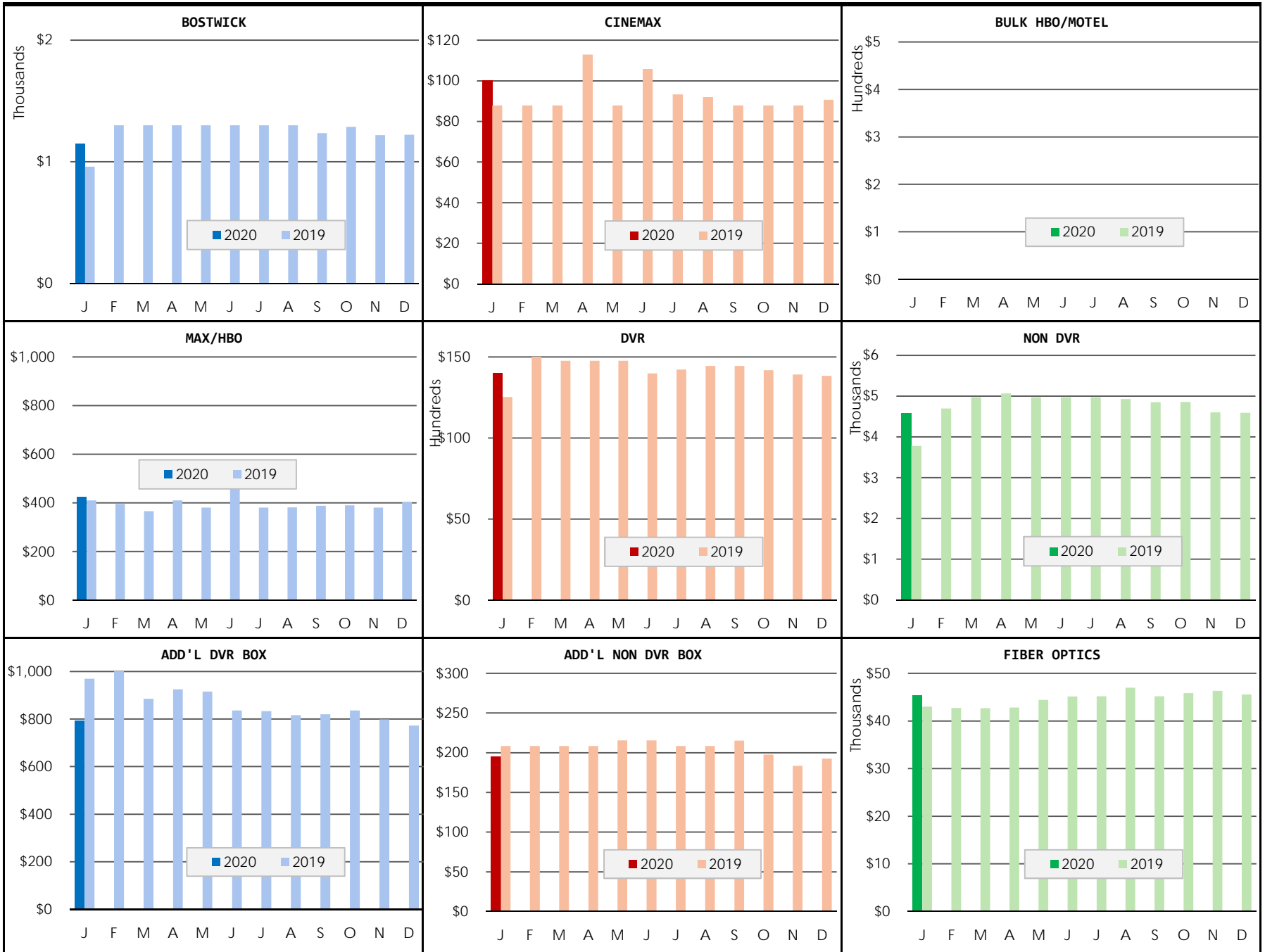
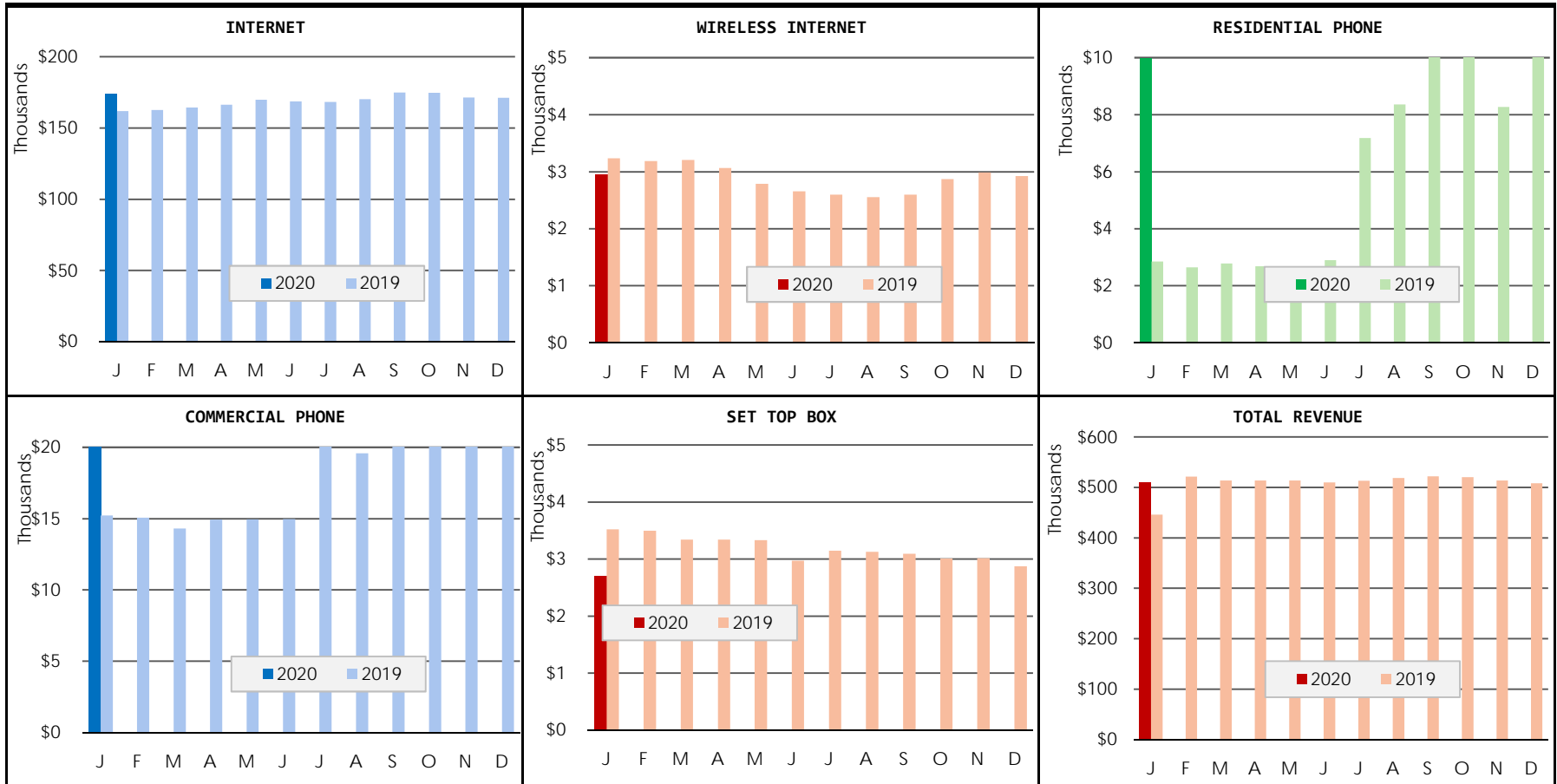


CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR





**To:** City Council  
**From:** Brian Thompson  
**Department:** Telecom  
**Date:** 05/5/2020  
**Subject:** WiFi

**Budget Account/Project Name: Community WiFi**

**Funding Source: CIP**

**Budget Allocation:** \$150,000.00

**Budget Available:** \$61,905.24

**Requested Expense:** \$11,250.00

**Company of Purchase:** Sonora

**Description:**

Software to control new community WiFi

**Background:**

We have quotes for three different solutions: rXg (Revenue Extraction Gateway), Fusion Gateway, and UniBox Hotspot Controller. The rXg solution is the only one who provides a virtual option. This allows us to have redundancy without having to purchase multiple appliances.

Of the three, Staff recommends the rXg virtual solution. It is an initial \$11,250 for the licensing, installation, and first year of support. After the first year, the only recurring cost is support at \$1,750 annually. This gives us 500 simultaneous users on the wifi, which should be more than necessary from the metrics the vendors have provided. If we do need to upgrade, going to 1000 simultaneous users is a one-time fee of \$1500.

**Attachment(s):**

Equipment Spreadsheet  
 Quotes (5)  
 Sonora (License), Sonora (Turnkey Gateway), Wifi-Soft,  
 Fusion (Hotel Internet Services),  
 Virtual Appliance Solutions (Community Wifi)

Bifrost Labs, Inc  
 21762 Regal Way  
 Lake Forest, CA 92630

DATE	INVOICE #
1/30/2020	1300

BILL TO	SHIP TO
City Of Monroe	City Of Monroe

DUE DATE	P.O. NUMBER
1/30/2020	

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
RGNets	rXg-VS-SL VS Series License	1	2,750.00	2,750.00T
RGNets	300 SUL	1	3,500.00	3,500.00T
RGNets	500 SUL	1	3,750.00	3,750.00T
RGNets	1000 SUL	1	5,250.00	5,250.00T
RGNets	rXg-VS-SL-OSA VS Series Silver OSA Support Yearly	1	1,750.00	1,750.00
RGNets	ICBT for 4 series	1	3,000.00	3,000.00
Bifrost Services	Ad Hoc Hourly Support from Bifrost- Non Contract		195.00	0.00
		Subtotal		20,000.00
		7.75% Tax		1,181.88
		<b>Total</b>		<b>21,181.88</b>

Bifrost Labs, Inc  
21762 Regal Way  
Lake Forest, CA 92630

DATE	INVOICE #
1/30/2020	1299

BILL TO	SHIP TO
City Of Monroe	

DUE DATE	P.O. NUMBER
1/30/2020	

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
RGNetS	S4 Turnkey Gateway	1	8,999.00	8,999.00T
RGNetS	300 SUL	1	3,250.00	3,250.00T
RGNetS	500 SUL	1	3,750.00	3,750.00T
RGNetS	1000 SUL	1	5,250.00	5,250.00T
RGNetS	S4 Silver OSA Support	1	2,250.00	2,250.00
RGNetS	ICBT for 4 Series	1	4,000.00	4,000.00
Bifrost Services	Ad Hoc Hourly Support from Bifrost- Non Contract		195.00	195.00
		Subtotal		27,694.00
		7.75% Tax		1,646.80
		<b>Total</b>		<b>29,340.80</b>

Proposal for  
**WiFi Hotspot Solution**

Prepared for  
**City of Monroe**

Submitted by





To,  
**Mr. David Garcia,**  
**City of Monroe, GA**  
**USA**

**Subject: Budgetary proposal for UniBox Hotspot Controller**

Dear Sir,

We are pleased to submit the budgetary quote for **Unibox Hotspot Controller**.

At the outset we thank you for your interest in Wifi-Soft Solutions for your project need. Please find herewith budgetary proposal for our UniBox controller. The proposal is based on the interactions with you and designed for your requirements.

We hope that our offer is in line with your requirements, however if you need any further information or clarifications please do not hesitate to get back to us and we shall be extremely happy to extend our services and support to you.

Thanking you & assuring of our prompt attention and best services at all the times and now looking for an opportunity to serve you.

Best Regards,

**For WIFI-SOFT SOLUTIONS PVT LTD**

Rishikesh Ghare

Phone: +91-98909-95297 / +1-512-782-9901

Pune, India |



## Proposal for Hotspot System

### WIFI-SOFT SOLUTIONS PVT LTD

Office Address: C-410, Teerth Technospace IT Park, Baner, Pune – 411045, India  
815-A, Brazos St, #326, Austin, TX - 78701

### Budgetary Quote

<b>To</b>	
<b>City of Monroe, GA, USA</b>	Ref. No. WIFI/Q1/2020-2021/UNI- 108
	Date 10 - 3 -2020
	Validity 10 - 4 -2020
	Contact Mr. Rishi Ghare.
	Phone +1-512-782-9901 +91-9890995297
	Email <a href="mailto:rishi@wifi-soft.com">rishi@wifi-soft.com</a>

**Kind Attention: Mr. David Garcia**

**Products: UniBox Hotspot Controller**

Sr. No	Product Code	Description	Qty.	Total Price
1	U500	UniBox Hotspot Controller. 500 concurrent device licenses	1	\$ 3,995
		Shipping Cost	1	\$100
			<b>Total</b>	<b>\$4,095</b>
*	<b>Warranty: 12 months from the date of installation</b>			
*	<b>Shipping / Local Taxes will be in scope of the customer</b>			
*	<b>12% AMC will be applicable on the UniBox price after 1 year. It Includes Support and Hardware Warranty.</b>			
*	<b>Pricing: in USD</b>			

# FUSION

*Privileged and Confidential—Property of Hotel Internet Services*

Stephen Nichols

(727) 474-9899

stephen@hotelwifi.com



Proposal for

## Fusion Load Balancing Gateway

Fusion Gateway Options

for

**City of Monroe**

215 North Broad St

Monroe , GA 30655

770.266.5333

Justin Milligan — JMilligan@MonroeGA.gov

770.266.5333

1/27/2020

Stephen Nichols

(727) 474-9899

stephen@hotelwifi.com

## Hardware & Labor Quote

### Fusion Gateway Options

**SN-28432**

1/27/2020

City of Monroe  
215 North Broad St  
Monroe , GA 30655  
770.266.5333

Justin Milligan  
JMilligan@MonroeGA.gov

(Proposed pricing valid for 90 days from the proposal issue date. Following the initial proposal term, pricing and equipment are subject to technical and pricing review)

#### Hardware/Equipment:

Manu Part #	Item Description	Additional Notes	Price	Qty	Ext Price
FUSION-RS1000	Fusion RS-Series 1000 (1000 User License)	scaleable to 1500 SULs, Includes one year of Software Support	\$10,802.50	1	\$10,802.50
FUSION-V3000	Fusion V4-Series 3000 (3000 User License)	Includes one year of Software Support & 5 year Warranty	\$23,200.00	1	\$23,200.00

**Equipment Subtotal: \$34,002.50**

Stephen Nichols

(727) 474-9899

stephen@hotelwifi.com

**Installation & Travel:**

Item Description	Additional Notes	Price	Qty	Ext Price
Remote FUSION Custom Installation	includes remote configuration with training	\$800	1	\$800

**Labor/Installation Subtotal: \$800.00**

Stephen Nichols

(727) 474-9899

stephen@hotelwifi.com

**Monthly Support Services:**

<b>Item Description</b>	<b>Set-up Fees</b>	<b>Recurring Amount</b>	<b>Additional Notes</b>
Fusion Professional Support	\$0.00	\$100.00	Monthly technical support for Fusion gateway

**Total Equipment & Installation \$34,802.50**

**Total Support Set-up Fees: \$0.00**

**Total Client Price: \$34,802.50**

**Estimated Taxes (if applicable): \$2,380.18**

**Total Price Including any Estimated Taxes & Shipping: \$37,182.68**

**Total Monthly Recurring Amount: \$100.00 per month**

# FUSION

*Privileged and Confidential—Property of Hotel Internet Services*

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stephen@hotelwifi.com

I have read and understood all terms and pricing detailed in this agreement.

1. Prices given are discounted and are based on a cash sale. Should City of Monroe desire to pay with credit card, a 3% non-cash sale fee will be added.
2. 100% of installation and equipment costs must be paid prior to installation.
3. Software support for gateways, access points, controllers & other network devices will be billed 90 days prior to expiration. I understand that if I do not renew support within the required time frame, there will be additional reinstatement fees assessed.
4. Quote does not include applicable taxes and shipping.
5. Quote includes any required airfare, transportation and meals.
6. Pricing quoted is good for 90 days.
7. In some cases, equipment may be changed for equal or better quality equipment should those items be out of stock
8. If no site survey is conducted, required equipment list may change.
9. Any changes to the scope of work will require a change order which will be submitted for approval prior to the work being completed.
10. City of Monroe to provide lodging for installation team and for future repairs and maintenance.
11. Mutual Indemnity. Vendor agrees to indemnify, defend and hold harmless Operator and Owner and each of their respective officers, directors, Affiliates, owners, employees, agents, successors, and assigns, from and against any claims, costs, liability, damage or expenses (including reasonable legal defense costs) a claim arising from personal injury, property damage, or wrongful death proximately caused by Vendor. Operator agrees to indemnify, defend and hold harmless Vendor and its respective officers, directors, Affiliates, owners, employees, agents, successors, and assigns, from and against any claims, costs, liability, damage or expenses (including reasonable legal defense costs) relating to a claim arising from personal injury, property damage, or wrongful death proximately caused by Operator. The parties agree that neither Operator nor Owner shall be liable for the acts or omissions of Guests.
12. **Scope of Work for the Customer (if applicable): If the following items are not done by the customer, additional costs will be incurred.**
  - 1.
13. **Exclusions: (these items, if needed, are NOT covered by HIS) unless indicated by the Scope of Work:**
  1. Removal of existing Wi-Fi and Network equipment
  2. Drywall patching/repairing and painting
  3. Fire proofing
  4. Concrete coring
  5. Asbestos abatement/removal
  6. Any required City or County permits and inspections to be performed
  7. Conduit work
  8. Roof penetrations

# FUSION

*Privileged and Confidential—Property of Hotel Internet Services*

Stephen Nichols

(727) 474-9899

[stephen@hotelwifi.com](mailto:stephen@hotelwifi.com)



# FUSION

*Privileged and Confidential—Property of Hotel Internet Services*

Stephen Nichols

(727) 474-9899

stephen@hotelwifi.com

**City of Monroe:**

Proposal #:SN-28432

By: \_\_\_\_\_ (Signature)

Date: \_\_\_\_\_

Name: Justin Milligan

Title: Sr Network Engineer

Address: 215 North Broad St

City: Monroe State: GA Zip: 30655

Phone: 770.266.5333 Email: JMilligan@MonroeGA.gov

## Physical Appliance Solution

Part	Quantity	Cost	Total
S4 Turnkey Gateway	1	\$8,999.00	\$8,999.00
500 SUL	1	\$3,750.00	\$3,750.00
Silver OSA Support - Yearly Support	1	\$2,250.00	\$2,250.00
ICBT for 4 Series - Installation, configuration, and training	1	\$4,000.00	\$4,000.00
grand total:			\$18,999.00

## Virtual Appliance Solution

Part	Quantity	Cost	Total
rXg-VS-SL VS Series	1	\$2,750.00	\$2,750.00
500 SUL	1	\$3,750.00	\$3,750.00
Silver OSA Support - Yearly Support	1	\$1,750.00	\$1,750.00
ICBT for 4 series - Installation, configuration, and training	1	\$3,000.00	\$3,000.00
grand total:			\$11,250.00

## Physical Appliance Solution

Part	Quantity	Cost	Total
FUSION-RS1000	1	\$10,802.50	\$10,802.50
Remote FUSION Custom Installation	1	\$800.00	\$800.00
grand total:			\$11,602.50

## Physical Appliance Solution

Part	Quantity	Cost	Total
UniBox Hotspot Controller	1	\$3,995.00	\$3,995.00
Shipping	1	\$100.00	\$100.00
		grand total:	\$4,095.00



WATER, SEWER, GAS &  
STORMWATER  
MONTHLY REPORT

MAY  
2020

**2020 Project List**

	Estimated Start Date	Estimated Completion Date	Notes	Progress
<b>Natural Gas</b>				
Milledge Ave/Davis St gas main extension	Mar-20	May-20	Install 420' of 2" gas main along Milledge Ave from Davis Street	Ongoing
Southview, Bolton, Pierce, Reese and Olympian Way main replacement	Mar-20	May-20	Replace 4500' of 2" steel	Ongoing
Snows Mill Rd/Jones Woods Rd gas extension	May-20	Aug-20	Install 8.6 miles of 4" plastic gas main to serve area	Design Phase
Hwy 11 South gas renewal	May-20	Sep-20	Replace 3.8 miles of 4" high pressure steel with 4" plastic / Bid opening 3/18	Awarded
Victory Drive main replacement	May-20	Jun-20	Replace 1500' of 2" steel	Ongoing
Harris & Lacy Streets main replacement	Jul-20	Sep-20	Replace 200' of 2" steel	Ongoing
Main extension MAB Development	Jun-20	Oct-20	Install 4" plastic thru MAB development	Design Phase
Stone Creek Phase 2	Jan-20	Feb-20	Gas service for new development 162 lots	Started
<b>Sewer Collection</b>				
Sewer Right-of-way easement cutting	Seasonal	Seasonal	Cutting of sewer right-of-ways thru out system	Ongoing
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th	Started
Birch Street I&I Rehab	Feb-19	Jul-20	Rehab of main & manholes to reduce inflow & infiltration	Ongoing
Hwy 138/Alcovy River Sewer	Jan-18	Dec-20	Survey phase/Engineering	Ongoing
<b>Sewer Plant</b>				
Belt Press Rental	Jan-20	Mar-20	Sludge press working great	Ongoing
Design/Review for WWTP rehab	Feb-18	Jan-20	Engineering phase	Ongoing
<b>Water Distribution</b>				
Wall Rd water extension #2	Nov-19	Jan-20	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Completed
Dewey Hogan water extension	Feb-20	Mar-20	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Ongoing
Milledge Ave/Davis St water main extension	Aug-19	Mar-20	Install 420' of 6" water main along Milledge Ave from Davis Street	Completed
Loganville Water Extension	Jul-18	Dec-20	Bid opening Oct 17th / Job awarded to Mid-South & AllSouth Contractors	Started
<b>Water Treatment Plant</b>				
<b>Stormwater</b>				
2020 CDBG	Jan-20	Jan-20	Install storm drainage along Cherokee Ave, Wilkins Dr, Colquitt St, S Hubbard St, and Indian Creek Dr	Submitted
McDaniel Street drainage rehab	Feb-20	Mar-20	Replace section of curb & sidewalk and address drainage at 3 driveways	Completed
Alcovy Street @ Barrett St drainage rehab	May-20	May-20	Install drain and raise sidewalk	Started
Court Street Alley	Jul-20	Sep-20	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase
Livery Stable Alleyway #3	Jul-20	Sep-20	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase

**2020 CIP Completion**

Purchased 3 Ford F150 trucks for Sewer, Gas, & Stormwater departments

Awarded Hwy 11 S gas renewal project to replace 4 miles of 4" steel to 4" plastic to low bid of \$331,251.00 to Harrison & Harrison

# **WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 03/2020 | FY 2020



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SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.308M</b>	<b>\$ 0.911M</b>	<b>\$ 1.102M</b>										<b>\$ 3.322M</b>	<b>\$ 10.846M</b>	<b>\$ 3.121M</b>
PERSONNEL COSTS	\$ 0.164M	\$ 0.199M	\$ 0.360M										\$ 0.722M	\$ 2.730M	\$ 0.753M
CONTRACTED SVC	\$ 0.012M	\$ 0.041M	\$ 0.032M										\$ 0.085M	\$ 0.673M	\$ 0.066M
SUPPLIES	\$ 0.018M	\$ 0.110M	\$ 0.073M										\$ 0.200M	\$ 1.134M	\$ 0.212M
CAPITAL OUTLAY	\$ 0.218M	\$ 0.243M	\$ 0.419M										\$ 0.880M	\$ 3.523M	\$ 0.872M
FUND TRANSFERS	\$ 0.135M	\$ 0.112M	\$ 0.132M										\$ 0.380M	\$ 1.442M	\$ 0.363M
DEPRECIATION	\$ -	\$ -	\$ 0.462M										\$ 0.462M	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 0.547M</b>	<b>\$ 0.705M</b>	<b>\$ 1.478M</b>										<b>\$ 2.730M</b>	<b>\$ 9.501M</b>	<b>\$ 2.266M</b>
<b>MARGIN</b>	<b>\$ 0.761M</b>	<b>\$ 0.206M</b>	<b>\$ (0.376M)</b>										<b>\$ 0.592M</b>	<b>\$ 1.345M</b>	<b>\$ 0.856M</b>

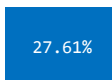
12-MO PROCESSED KGAL



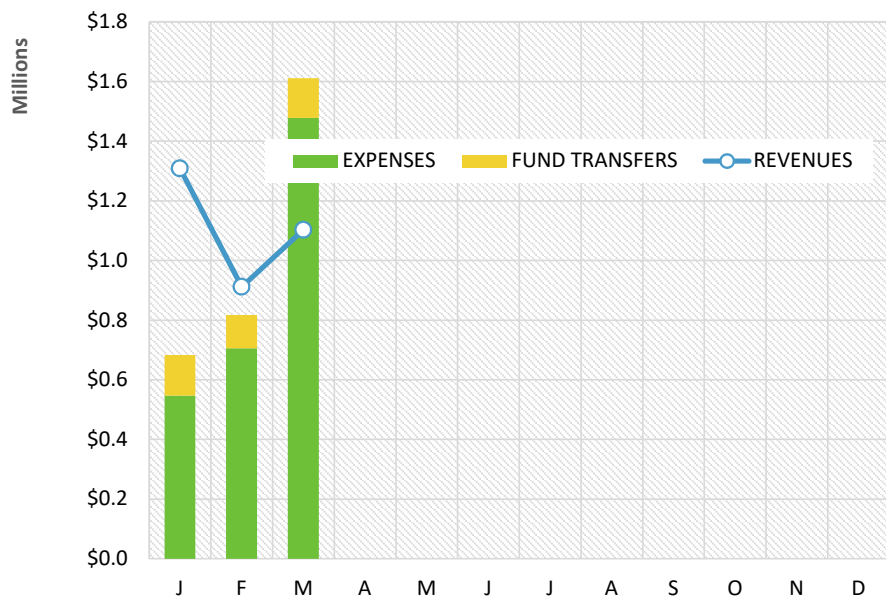
12-MO RETAIL KGAL



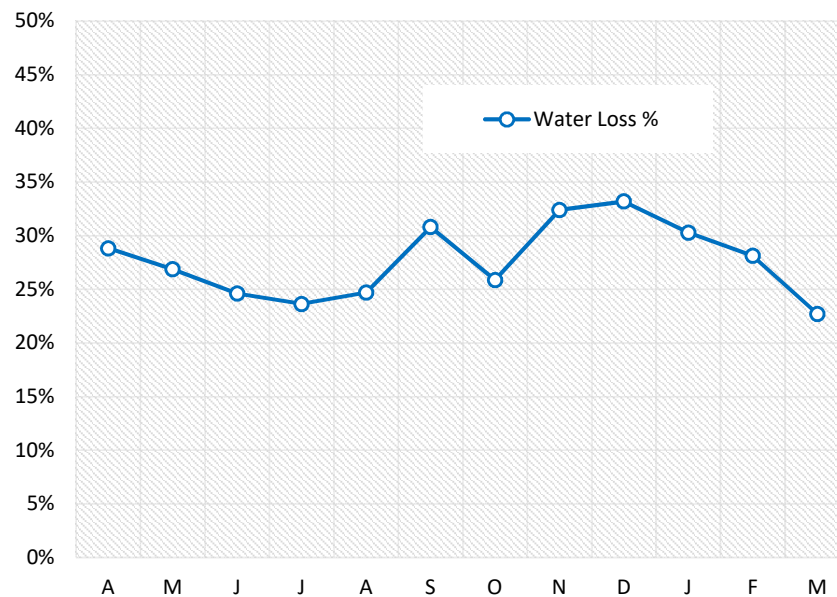
ROLLING 12-MO LINE LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**





## RETAIL SALES REPORT

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

### CUSTOMER COUNT - WATER

Residential	8,354	8,375	8,419
Commercial	928	931	934
Industrial	1	1	1
Water Authority	1	1	1
Residential Sprinkler	327	337	351
Commercial Sprinkler	80	80	80
<b>Total</b>	<b>9,691</b>	<b>9,725</b>	<b>9,786</b>

YOY Δ                      -0.38%            0.06%            -3.26%

### KGALLONS - WATER

Residential	33,533	32,784	31,819
Commercial	9,916	10,201	10,542
Industrial	1,593	1,692	1,932
Water Authority	27	4	-
<b>Total</b>	<b>45,069</b>	<b>44,682</b>	<b>44,294</b>

YOY Δ                      -14.91%            -9.61%            -8.55%

### REVENUE - WATER

Residential	\$ 0.289M	\$ 0.281M	\$ 0.274M
Commercial	\$ 0.076M	\$ 0.078M	\$ 0.080M
Industrial	\$ 0.007M	\$ 0.007M	\$ 0.008M
Water Authority	\$ 0.000M	\$ 0.000M	\$ -
<b>Total</b>	<b>\$ 0.372M</b>	<b>\$ 0.366M</b>	<b>\$ 0.362M</b>

YOY Δ                      -8.00%            -3.57%            -2.02%

## RETAIL SALES REPORT

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

### CUSTOMER COUNT - SEWER

Residential	6,402	6,427	6,465
Commercial	776	781	784
Water Authority	1	1	1
<b>Total</b>	<b>7,179</b>	<b>7,209</b>	<b>7,250</b>

YOY Δ                      1.26%              2.23%              -1.99%

### KGALLONS - SEWER

Residential	33,533	32,784	31,819
Commercial	9,916	10,201	10,542
Water Authority	27	4	-
<b>Total</b>	<b>43,476</b>	<b>42,990</b>	<b>42,362</b>

YOY Δ                      -14.69%              -9.81%              -10.10%

### REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.201M	\$ 0.197M
Commercial	\$ 0.123M	\$ 0.123M	\$ 0.130M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M
<b>Total</b>	<b>\$ 0.327M</b>	<b>\$ 0.326M</b>	<b>\$ 0.328M</b>

YOY Δ                      -6.04%              2.58%              1.68%

## SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)
[YTD](#)

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4
Commercial	11	11	11	11
Industrial	1,593	1,692	1,932	1,739
Water Authority	27	4	-	10

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$33	\$34
Commercial	\$82	\$84	\$86	\$84
Industrial	\$6,604	\$7,004	\$7,974	\$7,194
Water Authority	\$278	\$185	\$0	\$154

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.6214	\$8.5603	\$8.6037	\$8.5951
Commercial	\$7.6830	\$7.6382	\$7.6205	\$7.6472
Industrial	\$4.1459	\$4.1397	\$4.1273	\$4.1377
Water Authority	\$10.2900	\$46.2275		\$28.2588
<b>Average</b>	<b>\$7.6851</b>	<b>\$16.6414</b>	<b>\$6.7838</b>	<b>\$10.3701</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5
Commercial	13	13	13	13
Water Authority	27	4	-	10

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$31	\$31	\$31
Commercial	\$158	\$158	\$166	\$161
Water Authority	\$1,386	\$1,311	\$1,226	\$1,308

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0565	\$6.1288	\$6.2005	\$6.1286
Commercial	\$12.3743	\$12.0832	\$12.3213	\$12.2596
Water Authority	\$51.3259	\$327.7950		\$189.5605
<b>Average</b>	<b>\$23.2523</b>	<b>\$115.3357</b>	<b>\$9.2609</b>	<b>\$49.2829</b>

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
WATER SALES	\$ 360,386	\$ 368,825	\$ 1,085,137	\$ 1,132,503	\$ 5,049,986
SEWER SALES	\$ 326,186	\$ 321,932	\$ 970,228	\$ 962,681	\$ 3,990,941
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 686,573</b>	<b>\$ 690,756</b>	<b>\$ 2,055,364</b>	<b>\$ 2,095,183</b>	<b>\$ 9,040,927</b>
AS BUDGET	\$ 758,333	\$ 725,000	\$ 2,275,000	\$ 2,175,000	Not Applicable
% ACTUAL TO BUDGET	90.54%	95.28%	90.35%	96.33%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 445	\$ 1,565	\$ 721	\$ 7,948	\$ 1,927
MISC REVENUE	\$ 5,724	\$ 5,290	\$ 17,370	\$ 15,870	\$ 5,290
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 34,125	\$ 17,025	\$ 123,767	\$ 158,800	\$ 34,525
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER DIST	\$ -	\$ -	\$ -	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ 50,902	\$ 155,991	\$ 50,902	\$ 195,650	\$ 143,209
ADMIN ALLOC WATER	\$ 15,020	\$ 24,842	\$ 71,679	\$ 68,439	\$ 16,949
<b>OTHER REVENUES (WATER)</b>	<b>\$ 106,216</b>	<b>\$ 204,713</b>	<b>\$ 264,440</b>	<b>\$ 446,706</b>	<b>\$ 201,900</b>

**SEWER**

OP REVENUE	\$ 18,500	\$ 5,000	\$ 25,400	\$ 15,638	\$ 6,200
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ 5,518	\$ 290	\$ 5,518	\$ 290	\$ 5,034
TAP FEES	\$ 16,000	\$ 8,000	\$ 600,000	\$ 104,500	\$ 11,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ 67,600	\$ -	\$ 67,600	\$ (67,600)
ADMIN ALLOC SEW COLLECT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER - UTILITY	\$ 5,220	\$ -	\$ 5,220	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 249,303	\$ 162,538	\$ 294,237	\$ 337,433	\$ 68,139
ADMIN ALLOC SEWAGE	\$ 15,020	\$ 19,634	\$ 71,679	\$ 54,091	\$ 13,396
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 309,560</b>	<b>\$ 263,062</b>	<b>\$ 1,002,054</b>	<b>\$ 579,551</b>	<b>\$ 36,170</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 415,777</b>	<b>\$ 467,775</b>	<b>\$ 1,266,494</b>	<b>\$ 1,026,258</b>	<b>\$ 238,070</b>
AS BUDGET	\$ 145,518	\$ 33,082	\$ 436,553	\$ 99,245	Not Applicable
% ACTUAL TO BUDGET	285.72%	1414.00%	290.11%	1034.07%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,102,350</b>	<b>\$ 1,158,531</b>	<b>\$ 3,321,858</b>	<b>\$ 3,121,441</b>	<b>\$ 9,278,996</b>
AS BUDGET	\$ 903,851	\$ 758,082	\$ 2,711,553	\$ 2,274,245	Not Applicable
% ACTUAL TO BUDGET	121.96%	152.82%	122.51%	137.25%	Not Applicable

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	12-MONTH
PERSONNEL	\$ 187,826	\$ 184,096	\$ 514,337	\$ 505,832	\$ 2,237,606
CONTRACTED SERVICES	\$ 67,741	\$ 44,707	\$ 179,356	\$ 100,140	\$ 706,115
SUPPLIES	\$ 342,241	\$ 310,943	\$ 596,250	\$ 709,695	\$ 2,440,513
CAPITAL OUTLAY	\$ 305,054	\$ 291,994	\$ 641,772	\$ 587,309	\$ 2,846,001
FUND TRANSFERS	\$ 112,701	\$ 120,352	\$ 335,598	\$ 362,078	\$ 1,475,630
DEPRECIATION	\$ 462,396	\$ 200,428	\$ 462,396	\$ 200,428	\$ 1,387,504
<b>TOTAL</b>	<b>\$ 1,477,959</b>	<b>\$ 1,152,520</b>	<b>\$ 2,729,710</b>	<b>\$ 2,465,482</b>	<b>\$ 11,093,368</b>

**WATER**

**WATER TREATMENT PLANT**

PERSONNEL					
Compensation	\$ 20,931	\$ 22,994	\$ 66,103	\$ 63,079	\$ 330,198
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 39,114</b>	<b>\$ 34,918</b>	<b>\$ 107,105</b>	<b>\$ 102,696</b>	<b>\$ 488,725</b>
AS BUDGET	\$ 48,774	\$ 40,396	\$ 146,321	\$ 121,187	Not Applicable
% ACTUAL TO BUDGET	80.19%	86.44%	73.20%	84.74%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 18,593</b>	<b>\$ 16,075</b>	<b>\$ 53,050</b>	<b>\$ 34,319</b>	<b>\$ 138,825</b>
AS BUDGET	\$ 24,693	\$ 24,073	\$ 74,080	\$ 72,220	Not Applicable
% ACTUAL TO BUDGET	75.30%	66.77%	71.61%	47.52%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 41,828</b>	<b>\$ 40,938</b>	<b>\$ 114,269</b>	<b>\$ 120,761</b>	<b>\$ 592,829</b>
AS BUDGET	\$ 53,804	\$ 53,446	\$ 161,413	\$ 160,338	Not Applicable
% ACTUAL TO BUDGET	77.74%	76.60%	70.79%	75.32%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ -	\$ 31,949	\$ -	\$ 31,949	\$ 234,895
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 157,415</b>	<b>\$ 172,422</b>	<b>\$ 309,641</b>	<b>\$ 357,111</b>	<b>\$ 1,329,268</b>
AS BUDGET	\$ 78,614	\$ 77,779	\$ 235,841	\$ 233,337	Not Applicable
% ACTUAL TO BUDGET	200.24%	221.68%	131.29%	153.05%	Not Applicable
DEPRECIATION					
<b>DEPRECIATION (ACTUAL)</b>	<b>\$ 258,945</b>	<b>\$ -</b>	<b>\$ 258,945</b>	<b>\$ -</b>	<b>\$ 1,176,529</b>
FUND TRANSFERS	\$ 59,650	\$ 61,609	\$ 178,106	\$ 185,043	\$ 773,781
AS BUDGET	\$ 66,360	\$ 62,280	\$ 199,081	\$ 186,841	Not Applicable
% ACTUAL TO BUDGET	89.89%	98.92%	89.46%	99.04%	Not Applicable

**WATER DISTRIBUTION SYSTEM**

PERSONNEL					
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 49,185</b>	<b>\$ 42,200</b>	<b>\$ 127,108</b>	<b>\$ 124,696</b>	<b>\$ 578,752</b>
AS BUDGET	\$ 50,449	\$ 44,288	\$ 151,348	\$ 132,863	Not Applicable
% ACTUAL TO BUDGET	97.49%	95.29%	83.98%	93.85%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 2,163</b>	<b>\$ 10,763</b>	<b>\$ 3,159</b>	<b>\$ 15,184</b>	<b>\$ 97,748</b>
AS BUDGET	\$ 14,879	\$ 9,638	\$ 44,638	\$ 28,913	Not Applicable
% ACTUAL TO BUDGET	14.53%	111.68%	7.08%	52.52%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 15,792</b>	<b>\$ 30,244</b>	<b>\$ 52,317</b>	<b>\$ 57,971</b>	<b>\$ 319,492</b>
AS BUDGET	\$ 23,342	\$ 15,425	\$ 70,025	\$ 46,275	Not Applicable
% ACTUAL TO BUDGET	67.66%	196.07%	74.71%	125.27%	Not Applicable
CAPITAL OUTLAY					
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 7,879</b>	<b>\$ 58,584</b>	<b>\$ 7,879</b>	<b>\$ 58,584</b>	<b>\$ 570,796</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 650,564</b>	<b>\$ 467,753</b>	<b>\$ 1,211,580</b>	<b>\$ 1,056,364</b>	<b>\$ 6,066,745</b>
AS BUDGET	\$ 360,915	\$ 327,324	\$ 1,082,745	\$ 981,973	Not Applicable
% ACTUAL TO BUDGET	180.25%	142.90%	111.90%	107.58%	Not Applicable

**WASTEWATER**

**STORMWATER**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	25,942	\$	25,744	\$	75,534	\$	71,636	\$	337,184
AS BUDGET	\$	30,591	\$	29,444	\$	91,774	\$	88,332	Not	Applicable
% ACTUAL TO BUDGET		84.80%		87.43%		82.30%		81.10%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	869	\$	645	\$	7,877	\$	1,265	\$	42,598
AS BUDGET	\$	8,446	\$	5,384	\$	25,338	\$	16,152	Not	Applicable
% ACTUAL TO BUDGET		10.29%		11.98%		31.09%		7.83%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	2,836	\$	6,140	\$	5,887	\$	13,943	\$	68,211
AS BUDGET	\$	53,804	\$	53,446	\$	161,413	\$	160,338	Not	Applicable
% ACTUAL TO BUDGET		5.27%		11.49%		3.65%		8.70%	Not	Applicable

**CAPITAL OUTLAY**

Capital Expenditures	\$	17,055	\$	-	\$	49,329	\$	-	\$	49,329
CAPITAL OUTLAY (ACTUAL)	\$	139,760	\$	60,988	\$	324,251	\$	171,614	\$	945,937
AS BUDGET	\$	124,431	\$	110,346	\$	373,293	\$	331,039	Not	Applicable
% ACTUAL TO BUDGET		112.32%		55.27%		86.86%		51.84%	Not	Applicable

**DEPRECIATION**

DEPRECIATION (ACTUAL)	\$	3,023	\$	-	\$	3,023	\$	-	\$	10,547
DEPRECIATION (ACTUAL)	\$	3,023	\$	-	\$	3,023	\$	-	\$	10,547

**SEWAGE**

**FUND TRANSFERS**

FUND TRANSFERS (ACTUAL)	\$	53,051	\$	58,743	\$	157,492	\$	177,035	\$	701,849
AS BUDGET	\$	52,800	\$	50,600	\$	158,400	\$	151,800	Not	Applicable
% ACTUAL TO BUDGET		100.48%		116.09%		99.43%		116.62%	Not	Applicable

**DEPRECIATION**

DEPRECIATION (ACTUAL)	\$	200,428	\$	-	\$	200,428	\$	-	\$	940,776
DEPRECIATION (ACTUAL)	\$	200,428	\$	200,428	\$	200,428	\$	200,428	\$	200,428

**SEWAGE COLLECTION**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	36,380	\$	49,091	\$	99,096	\$	109,368	\$	396,823
AS BUDGET	\$	42,418	\$	31,374	\$	127,253	\$	94,121	Not	Applicable
% ACTUAL TO BUDGET		85.77%		156.47%		77.87%		116.20%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	10,304	\$	7,396	\$	20,994	\$	14,816	\$	113,342
AS BUDGET	\$	8,040	\$	6,937	\$	24,119	\$	20,811	Not	Applicable
% ACTUAL TO BUDGET		128.17%		106.61%		87.05%		71.19%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	72,999	\$	125,284	\$	111,241	\$	174,216	\$	278,587
AS BUDGET	\$	9,904	\$	10,119	\$	29,713	\$	30,358	Not	Applicable
% ACTUAL TO BUDGET		737.05%		1238.09%		374.39%		573.88%	Not	Applicable

**SEWAGE TREATMENT**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	37,206	\$	32,143	\$	105,494	\$	97,436	\$	436,122
AS BUDGET	\$	37,113	\$	33,793	\$	111,340	\$	101,378	Not	Applicable
% ACTUAL TO BUDGET		100.25%		95.12%		94.75%		96.11%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	35,812	\$	9,829	\$	94,276	\$	34,556	\$	313,601
AS BUDGET	\$	55,138	\$	53,200	\$	165,413	\$	159,600	Not	Applicable
% ACTUAL TO BUDGET		64.95%		18.47%		56.99%		21.65%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	208,786	\$	108,337	\$	312,537	\$	342,805	\$	1,181,394
AS BUDGET	\$	54,530	\$	54,463	\$	163,591	\$	163,390	Not	Applicable
% ACTUAL TO BUDGET		382.88%		198.92%		191.05%		209.81%	Not	Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>827,396</b>	<b>\$</b>	<b>684,767</b>	<b>\$</b>	<b>1,518,130</b>	<b>\$</b>	<b>1,409,117</b>	<b>\$</b>	<b>5,026,623</b>
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AS BUDGET	\$	477,215	\$	439,106	\$	1,431,645	\$	1,317,318	Not	Applicable
% ACTUAL TO BUDGET		173.38%		155.95%		106.04%		106.97%	Not	Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 03/2020 | FY 2020



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POWER SUPPLY	5
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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 0.487M</b>	<b>\$ 0.493M</b>	<b>\$ 0.536M</b>										<b>\$ 1.517M</b>	<b>\$ 0.988M</b>	<b>\$ 1.979M</b>
PERSONNEL COSTS	\$ 0.038M	\$ 0.036M	\$ 0.044M										\$ 0.119M	\$ 0.161M	\$ 0.119M
CONTRACTED SVC	\$ 0.021M	\$ 0.011M	\$ 0.006M										\$ 0.038M	\$ 0.058M	\$ 0.081M
SUPPLIES	\$ 0.170M	\$ 0.196M	\$ 0.156M										\$ 0.522M	\$ 0.415M	\$ 0.777M
CAPITAL OUTLAY	\$ -	\$ -	\$ 0.031M										\$ 0.031M	\$ -	\$ 0.173M
FUND TRANSFERS	\$ 0.136M	\$ 0.139M	\$ 0.224M										\$ 0.499M	\$ 0.334M	\$ 0.315M
<b>EXPENSES</b>	<b>\$ 0.365M</b>	<b>\$ 0.383M</b>	<b>\$ 0.462M</b>										<b>\$ 1.209M</b>	<b>\$ 0.968M</b>	<b>\$ 1.464M</b>
<b>MARGIN</b>	<b>\$ 0.122M</b>	<b>\$ 0.111M</b>	<b>\$ 0.075M</b>										<b>\$ 0.308M</b>	<b>\$ 0.020M</b>	<b>\$ 0.515M</b>

12-MO PURCHASED CCF's



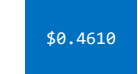
12-MO RETAIL CCF's



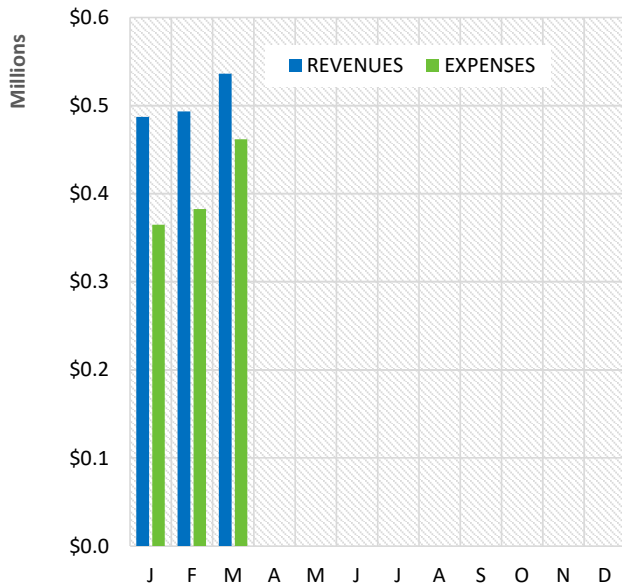
12-MO LINE LOSS



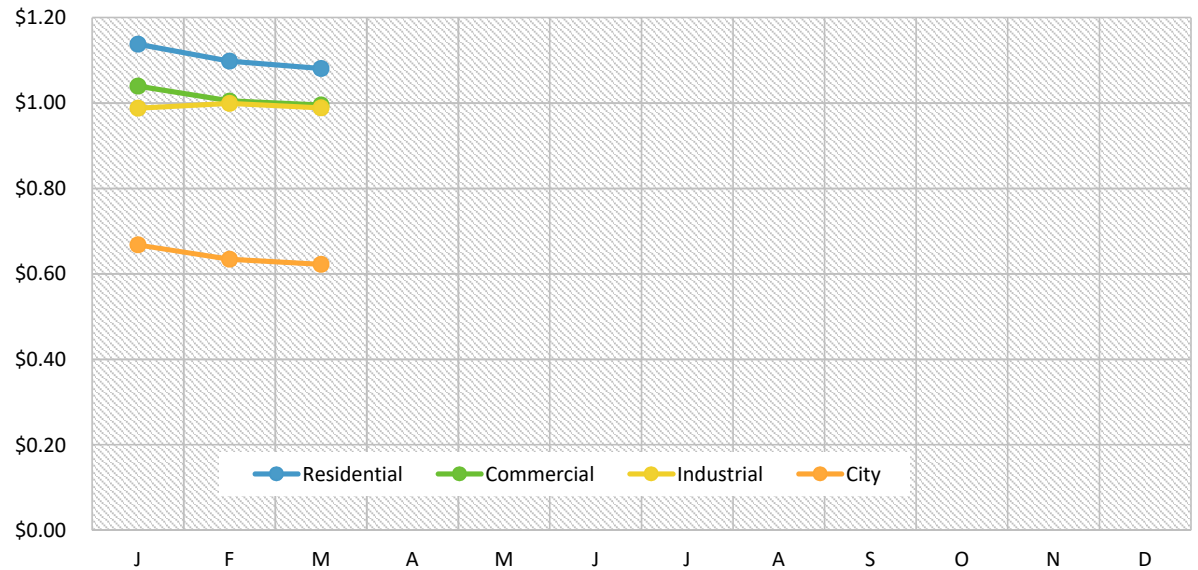
AVERAGE COST PER CCF



**REVENUES vs. EXPENSES**



**AVERAGE \$/CCF**





# RETAIL SALES REPORT

Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020

## CUSTOMER COUNT

Residential	3,300	3,310	3,334
Commercial	561	562	562
Industrial	4	4	4
City	22	22	22
<b>Total</b>	<b>3,889</b>	<b>3,900</b>	<b>3,924</b>

Year-Over-Year  $\Delta$  1.22% 2.47% -1.01%

## CCF

Residential	0.235M	0.252M	0.259M
Commercial	0.148M	0.161M	0.170M
Industrial	0.010M	0.004M	0.009M
City	0.011M	0.012M	0.014M
<b>Total</b>	<b>0.421M</b>	<b>0.445M</b>	<b>0.473M</b>

Year-Over-Year  $\Delta$  -22.38% -20.02% 1.07%

## REVENUE

Residential	\$ 0.268M	\$ 0.277M	\$ 0.280M
Commercial	\$ 0.154M	\$ 0.162M	\$ 0.169M
Industrial	\$ 0.010M	\$ 0.004M	\$ 0.009M
Other	\$ 0.015M	\$ 0.013M	\$ 0.017M
City	\$ 0.007M	\$ 0.007M	\$ 0.009M
<b>Total</b>	<b>\$ 0.454M</b>	<b>\$ 0.463M</b>	<b>\$ 0.484M</b>

Year-Over-Year  $\Delta$  -26.41% -20.99% -6.27%

# SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)
[YTD](#)

## AVERAGE CCF/CUSTOMER

Residential	71	76	78	75
Commercial	264	286	303	285
Industrial	2,587	1,063	2,285	1,978
City	479	530	641	550

## AVERAGE \$/CUSTOMER

Residential	\$81	\$84	\$84	\$83
Commercial	\$275	\$288	\$301	\$288
Industrial	\$2,556	\$1,061	\$2,259	\$1,959
City	\$320	\$336	\$399	\$352

## AVERAGE \$/CCF

Residential	\$1.1374	\$1.0981	\$1.0804	\$1.1053
Commercial	\$1.0392	\$1.0046	\$0.9951	\$1.0130
Industrial	\$0.9877	\$0.9988	\$0.9888	\$0.9918
City	\$0.6676	\$0.6345	\$0.6222	\$0.6414
<b>Average</b>	<b>\$0.9580</b>	<b>\$0.9340</b>	<b>\$0.9216</b>	<b>\$0.9379</b>

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 64,731	\$ 48,625	\$ 203,991	\$ 156,293	\$ 676,039
Demand Storage/Peaking Services	\$ 1,518	\$ 1,427	\$ 4,456	\$ 4,586	\$ 18,589
Supply Charges	\$ 48,059	\$ 117,839	\$ 257,448	\$ 626,639	\$ 752,975
Gas Authority Supply Charges	\$ 5,802	\$ 8,238	\$ 25,203	\$ 27,460	\$ 55,751
Gas Authority Charges	\$ (29,320)	\$ (19,215)	\$ (75,378)	\$ (64,556)	\$ (153,978)
P.A.C.E	300	300	900	900	3,600
APGA Annual Dues	-	-	3,297	3,118	3,297
Other	2,675	3,476	10,462	10,632	24,017
<b>TOTAL MGAG BILL</b>	<b>\$ 93,764</b>	<b>\$ 160,690</b>	<b>\$ 430,379</b>	<b>\$ 765,072</b>	<b>\$ 1,380,291</b>

**DELIVERED SUPPLY**

Volume CCF	481,660	397,590	1,483,180	1,602,620	3,042,880
Volume Dth (MGAG)	495,710	389,260	1,469,470	1,569,030	2,994,260

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel cont

<b>UNIT COSTS</b>					
\$/Dth	0.1892	0.4128	0.2929	0.4876	0.4610
\$/CCF	0.1947	0.4042	0.2902	0.4774	0.4536

MOST RECENT  
12-MONTH

Mar 2020      Mar 2019      FY2020 YTD      FY2019 YTD

**SALES REVENUES**

NATURAL GAS SALES	\$	483,878	\$	516,012	\$	1,400,296	\$	1,719,137	\$	3,177,453
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>483,878</b>	<b>\$</b>	<b>516,012</b>	<b>\$</b>	<b>1,400,296</b>	<b>\$</b>	<b>1,719,137</b>	<b>\$</b>	<b>3,177,453</b>
AS BUDGET	\$	296,941	\$	292,619	\$	890,822	\$	292,619		Not Applicable
% ACTUAL TO BUDGET		162.95%		176.34%		157.19%		587.50%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

**OTHER REVENUES**

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	40	21,277	40	24,811	540					
CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	4,000	3,600	11,444	18,858	48,313					
OTHER REV	2,015	-	2,015	-	2,015					
ADMIN ALLOC	15,020	15,836	71,679	43,627	185,811					
INT/INVEST INCOME	-	-	-	-	-					
STATE GRANTS	-	-	-	-	-					
MGAG REBATE	-	-	-	-	92,299					
TRANSFER FROM CIP	31,274	159,456	31,274	172,716	74,447					
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>52,349</b>	<b>\$</b>	<b>200,169</b>	<b>\$</b>	<b>116,452</b>	<b>\$</b>	<b>260,011</b>	<b>\$</b>	<b>403,425</b>
AS BUDGET	\$	32,320	\$	17,431	\$	96,960	\$	52,294		Not Applicable
% ACTUAL TO BUDGET		161.97%		1148.33%		120.10%		497.21%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>536,227</b>	<b>\$</b>	<b>716,181</b>	<b>\$</b>	<b>1,516,748</b>	<b>\$</b>	<b>1,979,148</b>	<b>\$</b>	<b>3,580,878</b>
AS BUDGET	\$	329,261	\$	310,051	\$	987,782	\$	930,152		Not Applicable
% ACTUAL TO BUDGET		162.86%		230.99%		153.55%		212.78%		Not Applicable

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 24,221	\$ 28,330	\$ 74,049	\$ 72,933	\$ 348,071
Benefits	20,233	13,410	45,167	45,583	175,056
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 44,463</b>	<b>\$ 41,741</b>	<b>\$ 119,305</b>	<b>\$ 118,568</b>	<b>\$ 523,435</b>
AS BUDGET	\$ 53,644	\$ 42,400	\$ 160,933	\$ 127,199	Not Applicable
% ACTUAL TO BUDGET	82.89%	98.45%	74.13%	93.21%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ 69	\$ 195	\$ 69	\$ 290	\$ 15,551
Util Protect Ctr	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	8	429	8	429	8,240
Vehicle Rep & Maint Outside	-	-	-	243	1,764
R&M System - Outside	-	6,225	5,750	56,377	69,368
R & M Buildings - Outside	-	-	-	-	2,835
Maintenance Contracts	526	221	10,541	782	13,705
Equip Rent/Lease	454	175	1,096	550	5,696
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	24	195	72	235	289
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	558	664	1,736	1,532	8,259
Postage	-	-	-	-	882
Adverstising	-	-	912	-	912
Mkt Expense	-	396	1,050	5,396	6,245
Printing	857	-	857	-	906
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	1,925
Fees	200	-	203	100	993
Ga Dept Rev Fee	-	-	-	50	-
Training & Ed	35	28	975	28	10,585
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	3,168	3,465	14,527	15,016	23,356
Shipping/Freight	-	178	-	178	742
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 5,899</b>	<b>\$ 12,170</b>	<b>\$ 37,796</b>	<b>\$ 81,205</b>	<b>\$ 172,254</b>
AS BUDGET	\$ 19,338	\$ 18,171	\$ 58,013	\$ 54,513	Not Applicable
% ACTUAL TO BUDGET	30.50%	66.97%	65.15%	148.97%	Not Applicable

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>SUPPLIES</b>					
Gas Cost	148,271	156,913	499,751	750,422	1,046,598
Office Supplies	442	230	614	792	1,267
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	6,300
Auto Parts	460	810	649	1,022	3,593
Construction Materials	855	-	855	-	5,733
Damage Claims	-	1,457	-	1,929	445
Tires	1,519	-	1,519	25	3,053
Uniform Expense	-	749	-	1,202	2,005
Janitorial	129	-	277	157	1,366
Computer Equipment	-	-	-	2,057	1,450
Equipment Parts	46	86	86	125	2,382
Repair & Maintenance	802	3,371	4,989	7,871	70,569
Util Costs - Util Fund	358	410	1,095	1,074	4,576
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,199	1,393	2,755	2,590	18,888
Food	110	37	199	163	1,352
Sm Tool & Min Equip	989	1,457	6,864	2,078	37,293
Meters	-	-	-	-	-
Sm Oper Supplies	1,117	1,976	2,107	5,017	11,707
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 156,298</b>	<b>\$ 168,891</b>	<b>\$ 521,760</b>	<b>\$ 776,525</b>	<b>\$ 1,218,579</b>
AS BUDGET	\$ 138,175	\$ 12,015	\$ 414,525	\$ 36,045	Not Applicable
% ACTUAL TO BUDGET	113.12%	1405.67%	125.87%	2154.32%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Cip	\$ 31,274	\$ 101,956	\$ 31,274	\$ 115,216	\$ 55,569
Capital Expenditures	\$ -	\$ 57,500	\$ -	\$ 57,500	\$ 5,618
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 1,080	\$ 1,080	\$ 4,320
Depr Exp	\$ 41,869	\$ -	\$ 41,869	\$ -	\$ 195,280
Int Exp 2016 Rev Bond	2,914	3,296	8,743	9,887	36,874
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 76,058</b>	<b>\$ 162,752</b>	<b>\$ 82,966</b>	<b>\$ 183,683</b>	<b>\$ 297,662</b>
AS BUDGET	\$ 3,177	\$ 3,560	\$ 9,530	\$ 10,680	Not Applicable
% ACTUAL TO BUDGET	2394.18%	4571.78%	870.55%	1719.91%	Not Applicable

**NATURAL GAS: EXPENSES**

REPORTING PERIOD: 03/2020

MONROE  
MOST RECENT  
12-MONTH

107

	Mar 2020	Mar 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 104,814	\$ 40,934	\$ 234,534	\$ 110,943	\$ 606,819
Transfer To Gf	29,618	37,130	79,383	102,871	205,771
Transfer To Cip	22,234	15,028	66,703	45,084	201,954
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	22,234	15,028	66,703	45,084	201,954
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 178,901</b>	<b>\$ 108,120</b>	<b>\$ 447,323</b>	<b>\$ 303,981</b>	<b>\$ 1,216,498</b>
AS BUDGET	\$ 108,198	\$ 86,066	\$ 324,593	\$ 258,198	Not Applicable
% ACTUAL TO BUDGET	165.35%	125.62%	137.81%	117.73%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 461,618</b>	<b>\$ 493,673</b>	<b>\$ 1,209,151</b>	<b>\$ 1,463,961</b>	<b>\$ 3,428,427</b>
AS BUDGET	\$ 322,531	\$ 162,211	\$ 967,593	\$ 486,634	Not Applicable
% ACTUAL TO BUDGET	143.12%	304.34%	124.96%	300.83%	Not Applicable



**March 2020**

**Monthly Report**

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CITY OF MONROE FIRE DEPT		2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD	
<b>INCIDENT REPORTS</b>															
	FIRES	4	4	2										10	
	EMS/RESCUE	114	100	105										319	
	HAZARDOUS COND.	5	8	4										17	
	SERVICE CALL	10	5	10										25	
	GOOD INTENT	47	55	57										159	
	FALSE ALARMS	15	6	6										27	
	SEVER WEATHER	0	0	0										0	
	<b>Total Service Calls</b>	<b>195</b>	<b>178</b>	<b>184</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>557</b>	

Fire Loss/Save Report		
	Loss	Saved
January	\$ -	\$ -
February	\$ 750.00	\$ 173,450.00
March	\$ -	\$ -
April		
May		
June		
July		
August		
September		
October		
November		
December		
<b>TOTAL</b>		

- Fire Notes:
- COVID-19 Report
    - 4 incidents COVID-19 was suspected
    - 1 incident where COVID-19 was confirmed
    - 82 incidents where COVID-19 was not a factor
    - 38 incident where COVID-19 was an unknown factor



**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**May**

**2020**





# Local Number Inbound Summary

Sun, Mar 1, 2020 12:00 AM -  
Tue, Mar 31, 2020 11:59 PM

Local Numbers	1	Total Calls	1,495
Total Answered Calls	957	Total Abandoned Calls	556
Total Distinct Callers	622	Total Call Duration	45:36:58
Total Talking Duration	26:02:38	Avg Call Duration Per Call	0:01:50
Avg Talking Duration Per Call	0:01:38	Max Call Duration	0:23:49
Avg Time to Answer Per Call	0:00:10	Max Time to Answer	0:01:22
Percent Answered	64.0%	Percent Abandoned	37.2%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,495	957	556	622	45:36:58	26:02:38	0:01:50	0:01:38	0:23:49	0:00:10	0:01:22	64.0%	37.2%

### COMPARISON OF CITATIONS 2019/2020

	Mar-19	Mar-20
CITATIONS/WARNINGS ISSUED:	694	137
ADJUDICATED/CLOSED CASES	752	138
FINES COLLECTED PER MONTH	\$58,017.59	\$47,961.00
YEAR TO DATE COLLECTED:	\$191,532.20	\$131,499.12

**March 2020 Training Hours for Monroe Police Department**

GPSTC online training: 53

Conference training: 64

In-service Training: 23

Off Site Training: 30

Total Training Hours: 170



Crime Statistics Report  
Reporting Month: MARCH

Part I Type	2019 MARCH	2020 MARCH	%Change	2019 Year to Date	2020 Year to Date	
Homicide	0	0	0.00%	0	0	0.00%
Rape	0	2	200.00%	0	2	200.00%
Robbery	2	0	-100.00%	3	3	0.00%
Aggravated Assault	4	4	0.00%	12	9	-25.00%
Burglary	4	14	250.00%	14	27	92.86%
Larceny	45	28	-37.78%	37	118	218.92%
Vehicle Theft	2	2	0.00%	116	11	-90.52%
Arson	0	0	0.00%	3	0	-100.00%
<b>TOTAL</b>	<b>57</b>	<b>50</b>	<b>-12.28%</b>	<b>185</b>	<b>170</b>	<b>-8.11%</b>
<b>PART II</b>						
Type	2019 MARCH	2020 MARCH		2019 Year to Date	2020 Year to Date	
Other Assaults	21	21	0.00%	55	57	3.64%
Forgery/Counterfeit	1	3	200.00%	13	5	-61.54%
Fraud	6	1	-83.33%	15	8	-46.67%
Embezzlement	0	0	0.00%	0	0	0.00%
Stolen Property		0	0.00%	0	0	0.00%
Vandalism	9	0	-100.00%	29	0	-100.00%
Weapons	0	3	300.00%	1	23	2200.00%
Prostitution	0	0	0.00%	0	0	0.00%
Other Sex Offnses	0	0	0.00%	0	6	600.00%
Narcotics	1	1	0.00%	1	32	3100.00%
Gambling	0	0	0.00%	0	0	0.00%
Family viol/children	1	26	2500.00%	2	110	5400.00%
DUI	1	1	0.00%	8	4	-50.00%
Liquor Laws	0	0	0.00%	0	0	0.00%
Disorderly Conduct	19	1	35.00%	35	9	-74.29%
<b>TOTAL</b>	<b>59</b>	<b>57</b>	<b>-3.39%</b>	<b>159</b>	<b>254</b>	<b>59.75%</b>
<b>Arrests</b>						
H	2019 MARCH	2020 MARCH		2019 Year to Date	2020 Year to Date	
Adults	98	40	-59.18%	304	208	-31.58%
Juveniles	5	1	-80.00%	14	5	-64.29%
<b>TOTAL</b>	<b>103</b>	<b>41</b>	<b>-60.19%</b>	<b>318</b>	<b>213</b>	<b>-33.02%</b>





# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	14
ANIMAL BITE	1
ANIMAL COMPLAINT	11
INJURED ANIMAL	3
VICIOUS ANIMAL	1
PROWLER	2
ATTEMPTED BURGLARY	2
BURGLARY IN PROGRESS	9
BURGLARY REPORT	6
DOMESTIC NON-VIOLENT	72
DOMESTIC VIOLENT	4
WARRANT SERVICE	5
SUSPICIOUS PERSON	101
SUSPICIOUS VEHICLE	126
TRAFFIC STOP	2
SUICIDE ATTEMPT	3
SUICIDE THREAT	4
KEYS LOCKED IN VEHICLE	127
SPEEDING AUTO	4
ACCIDENT NO INJURIES	67
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	2
ACCIDENT WITH INJURIES	2
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	3
ROAD HAZARD	6
INTOXICATED PERSON	2
HIT AND RUN	6
DIRECT TRAFFIC	2
TRANSPORT FOR BUSINESS	16
FUNERAL ESCORT	10
TRANSPORT	7
DISABLED VEHICLE	36
AREA/BLDG CHECK	64
LITTERING/ILLEGAL DUMPING	2
RAPE	1
SEXUAL ASSAULT	3
CHASE	1
BANK ALARM	5
BUSINESS ALARM	36
RESIDENTIAL ALARM	32
SCHOOL ALARM	2
DRAG RACING	1
SUBJECT IN CUSTODY	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	22
DEMENTED PERSON VIOLENT	1
STOLEN VEHICLE	5
911 HANGUP	28
CONTROL SUBSTANCE PROBLEM	14
AGENCY ASSISTANCE	4
ASSAULT	4
ASSAULT LAW ENFORCEMENT ONLY	7
CHILD CUSTODY DISPUTE	3
CIVIL ISSUE/DISPUTE	22
COUNTERFEIT MONEY	3
DAMAGE TO PROPERTY	31
DISPUTE NON VIOLENT IN NATURE	69
DISTRUBING THE PEACE	14
DISORDERLY CONDUCT	4
LE ASSIST FOR EMS	21
ENTERING AN AUTO	6
EXTRA PATROL REQUEST	2
ASSIST FIRE DEPARTMENT	6
FIREARMS DISCHARGED	11
FOLLOW UP TO PREVIOUS CALL	1
FOUND PROPERTY	7
FRAUD	3
GUNSHOT WOUND PRIORITY 1	2
HARRASSING PHONE CALLS	4
HARRASSMENT	10
IDENTITY THEFT	2
ILLEGAL PARKING	9
JUVENILE RUNAWAY	2
JUVENILE COMPLAINT	19
JUVENILE PROBLEM -NO COMPLAINT	5
LOITERING	6
LOST ITEM REPOR	3
LOUD MUSIC COMPLAINT	26
MENTAL PSYCHOLOGICAL EMOTIONAL	1
MISCELLANEOUS CAD REPORT	1
MISSING PERSON	6
MISCELLANEOUS LAW INCIDENT	35
POWER LINES DOWN	1
SHOPLIFTING	14
SHOTS FIRED	4
SIMPLE ASSAULT	4
SMOKE IN THE BUILDING	1
THEFT IN PROGRESS	1
THEFT REPORT	22
THREATS	12
TRAFFIC VIOLATION	262
TRAILER INSPECTION	4
TRESPASSING	2

Law Total Incident Report, by Nature of Incident

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<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN PRIORITY 1	2
UNKNOWN LAW PROBLEM	8
VEHICLE INSPECTION	8
WANTED PERSON	1
WELFARE CHECK	38

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Total reported: 1608

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**Report Includes:**  
All dates between `00:00:00 03/01/20` and `23:59:59 03/31/20`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
301	LAW ENFORCEMENT UNIT	1
308	LAW ENFORCEMENT UNIT	12
316	LAW ENFORCEMENT UNIT	71
320	LAW ENFORCEMENT UNIT	21
321	LAW ENFORCEMENT UNIT	1
322	LAW ENFORCEMENT UNIT	107
323	LAW ENFORCEMENT UNIT	1022
324	LAW ENFORCEMENT UNIT	69
325	LAW ENFORCEMENT UNIT	224
329	LAW ENFORCEMENT UNIT	1
341	LAW ENFORCEMENT UNIT	99
342	LAW ENFORCEMENT UNIT	485
343	LAW ENFORCEMENT UNIT	84
344	LAW ENFORCEMENT UNIT	303
345	LAW ENFORCEMENT UNIT	157
346	LAW ENFORCEMENT UNIT	713
347	LAW ENFORCEMENT UNIT	464
348	LAW ENFORCEMENT UNIT	134
349	LAW ENFORCEMENT UNIT	1846
350	LAW ENFORCEMENT UNIT	1
355	LAW ENFORCEMENT UNIT	372
356	LAW ENFORCEMENT UNIT	1072
357	LAW ENFORCEMENT UNIT	193
359	LAW ENFORCEMENT UNIT	568
360	LAW ENFORCEMENT UNIT	483
361	LAW ENFORCEMENT UNIT	1
363	LAW ENFORCEMENT UNIT	390
364	LAW ENFORCEMENT UNIT	446
365	LAW ENFORCEMENT UNIT	10
369	LAW ENFORCEMENT UNIT	1
395	LAW ENFORCEMENT UNIT	1
<b>Total Radio Logs:</b>		<b>9352</b>

### Report Includes:

All dates between `00:00:00 03/01/20` and `23:59:59 03/31/20`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**May**

**2020**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of March 1, 2020 thru March 31, 2020.

### **Statistics:**

- Total Calls: 530
- Total Minutes: 25:08:56
- Total Minutes/Call: 2:51
- Code Inspections:105
- Total Permits Written: 66
- Amount collected for permits: \$15,602.47
- Check postings for General Ledger: 114

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:** 11
  - Ashton Pointe Georgia LLC – 429 Plaza Dr. – change of ownership
  - Britt Insurance Agency - 332 N. Broad St.
  - Carter – Young Inc. – 120 Second St. Ste 201
  - Diverse Autos LLC – 333 Alcovy St Ste7-l
  - F.A. Roofing – 735 Overlook Crest - residential
  - Gecon Construction – 100 N. Lumpkin St.
  - Genie Purcell Interiors – 764 Fleeting Way – residential
  - JKB Auto Sales – 333 Alcovy St. Ste 8-A
  - Music Investments LLC – 123 N. Midland Ave.
  - OFHC – Focus dba Focus Medical – 1016 E. Spring St.
  - Signs and Wonders Sign Painting – 407 S. Madison Ave. - residential
- **Closed Businesses:** 13
  - An Angel’s Hands – 517 Hill St.
  - Ashton Pointe – 429 Plaza Dr. – change of ownership
  - Beaudry Family LLC – 333 Alcovy St. Ste 7
  - Bright and Beautiful Cleaning Service – 701 Kendall Court – residential
  - Building Quality Control – 416 S. Hammond Dr. – residential
  - Comtrak Logistics dba Hub Group Trucking – 230 N. Hammond Dr. Ste B & C
  - Dilley Brand – 407 S. Madison Ave. - residential
  - Home, Appliance, Utility Education – 115 Pinecrest Dr. – residential
  - Land Whisperer LLC – 120 Second St. Ste 107
  - Misty Sue’s Adult Day Health Center – 517 Hill St.
  - On Time Impressions – 533 Plaza Dr.
  - Salon Aurora by Devonna – 226 Alcovy St. Ste A-4
  - SL Roadster LLC – 332 N. Broad St.

## **Major Projects**

- Major Projects Permitted: 215 Breedlove Dr – Monroe Self Storage
- Major Projects Ongoing: Main Street Apartments 698 S broad Street, 416 S Broad Street  
John's Supermarket, 215 Breedlove Dr – Monroe Self Storage, and Monroe Pavillion

## **Code Department:**

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Returning payments that are incorrect amounts
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects – see attached.

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**City Marshal:**

- Patrolled city daily.
- Removed 67 signs from road way.
- 272 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 3 utility tampering and theft cases. 4 citations
- Represented city in Municipal Court.

**Historic Preservation Commission:**

NONE

**Planning Commission:**

NONE

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3/2/2020	132 PERRY ST.	JUNK IN BACK YARD/OPEN OUTDOOR STORAGE	R/C OPEN	3/17/2020	WORKING WITH OWNER
3/2/2020	602 MAPLE ST.	TRASH BAG IN YARD	R/C OPEN	3/17/2020	CLEANED
3/2/2020	607 MAPLE ST.	JUNK VEHICLE IN YARD	R/C OPEN	3/17/2020	MOVED
3/3/2020	520 MAPLE ST.	OLD WOOD FROM FOUNDATION	R/C OPEN	4/4/2020	WORKIN WITH OWNER
3/3/2020	523 MAPLE ST.	JUNK VEHICLE PARTS IN YARD	R/C OPEN	3/18/2020	MOVED
3/3/2020	513 MAPLE ST.	JUNK IN YARD	R/C OPEN	3/18/2020	MOVED
3/4/2020	510 MAPLE ST.	JUNK IN YARD, WOOD,TRASH,BUCKETS	R/C OPEN	3/19/2020	MOVED
3/4/2020	516 MAPLE ST.	TRASH IN YARD	R/C OPEN	3/19/2020	CLEANED
3/4/2020	809 N. BROAD ST.	JUNK VEHICLE,OLD TIRES,VEHICLE PARTS	R/C OPEN	3/19/2020	ALL CLEANED UP
3/5/2020	809 N. BROAD ST.	RECREATIONAL VEHICLE OCCUPIED	R/C OPEN	3/20/2020	NO OCCUPIED
3/5/2020	142 PERRY ST.	TRASH,JUNK,JUNK VEHICLE	R/C OPEN	3/20/2020	WORKING WITH OWNER
3/5/2020	146 PERRY ST.	TRASH IN YARD	R/C OPEN	3/20/2020	CLEANED
3/5/2020	539 GREEN ST.	JUNK VEHICLE IN YARD	R/C OPEN	3/20/2020	MOVED
3/6/2020	536 GREEN ST.	TRASH IN YARD	R/C OPEN	3/21/2020	CLEANED
3/6/2020	550 GREEN ST.	TRASH, JUNK INYARD	R/C OPEN	3/21/2020	CLEANED
3/6/2020	551 GREEN ST.	JUNK VEHICLE IN YARD	R/C OPEN	3/21/2020	MOVED
3/9/2020	326 GLEN IRIS DR.	VEHICLE PARKED IN YARD	R/C OPEN	3/24/2020	MOVED
3/9/2020	228 GLEN IRIS DR.	OLD WOOD IN YARD	R/C OPEN	3/24/2020	MOVED
3/9/2020	306 GLEN IRIS DR.	TRASH BAG IN YARD	R/C OPEN	3/24/2020	CLEANED
3/9/2020	304 GLEN IRIS DR.	VEHICLE PARKED IN YARD	R/C OPEN	3/24/2020	MOVED
3/10/2020	506 BOOTH DR	OLD TIRES ON PROPERTY	R/C OPEN	3/25/2020	CLEANED
3/10/2020	517 S. MADISON AVE.	JUNK VEHICLES, VEHICLE PARTES	R/C OPEN		3 CITATIONS
3/10/2020	205-B SORRELL ST.	TRASH, JUNK IN YARD	R/C OPEN	3/25/2020	CLEANED
3/10/2020	205-A SORRELLS ST.	JUNK,TRASH IN YARD	R/C OPEN	3/25/2020	CLEANED
3/11/2020	845 HICKORY DR.	JUNK VEHICLE NO TAG	R/C OPEN	3/26/2020	MOVED
3/11/2020	832 FAWNFIELD DR.	VEHICLE ON LOCATION WITH FLAT TIRE, NO TAG	R/C OPEN	3/26/2020	MOVED
3/11/2020	813 FAWNFIELD DR.	JUNK/TRASH IN YARD	R/C OPEN	3/26/2020	CLEANED UP
3/12/2020	1331 ARMISTEAD CIR.	JUNK VEHICLE IN ROADWAY	R/C OPEN	3/27/2020	MOVED
3/12/2020	1050 N. BROAD ST.	RESIDENCE UNSECURE	R/C OPEN	3/27/2020	WORKING WITH OWNER
3/12/2020	205-A SORRELLS ST.	JUNK/TRASH IN YARD	R/C OPEN	3/27/2020	CLEANED UP
3/13/2020	132 SORRELLS ST.	TRASH/JUNK IN YARD	R/C OPEN	3/28/2020	CLEANED UP
3/13/2020	619 BROOKWOOD LN.	3 JUNK VEHICLE IN YARD	R/C OPEN	3/28/2020	CLEANED UP
3/13/2020	512 GATEWOOD DR.	TRASH/JUNK IN YARD	R/C OPEN	3/28/2020	CLEANED UP
3/13/2020	624 MARABLE ST.	TIRES, MISC JUNK IN YARD	R/C OPEN	3/28/2020	WORKING WITH OWNER
3/16/2020	626 MARABLE ST.	OLD WOOD IN YARD	R/C OPEN	3/31/2020	CLEANED UP
3/16/2020	411 MARABLE ST.	WOOD, PALLETTS IN YARD	R/C OPEN	3/31/2020	CLEANED UP
3/16/2020	449 N. BROAD ST.	TRASH IN STORE PARKING LOT	R/C OPEN	3/31/2020	CLEANED UP
3/17/2020	442 N. BROAD ST.	TRASH IN PARKING LOT	R/C OPEN	4/1/2020	CLEANED UP
3/17/2020	220 CARWOOD DR.	TREE LIMB DEBRIS IN YARD	R/C OPEN	4/1/2020	CLEANED UP
3/18/2020	432 MAPLE WAY	JUNK IN YARD,FURNITURE	R/C OPEN	4/2/2002	CLEANED UP
3/18/2020	436 MAPLE WAY	OLD TIRES ON PROPERTY	R/C OPEN	4/2/2020	MOVED
3/19/2020	411 MARABLE ST.	JUNK IN BACK YARD/OPEN OUTDOOR STORAGE	R/C OPEN	4/3/2020	CLEANED
3/20/2020	907 HICKORY DR	JUNK VEHICLE IN YARD	R/C OPEN	4/4/2020	MOVED
3/20/2020	824 HICKORY DR.	OLD TIRESIN YARD	R/C OPEN	4/4/2020	CLEANED
3/20/2020	122 PERRY ST	JUNK ITEMS IN YARD	R/C OPEN	4/4/2020	WORKING WITH OWNER
3/23/2020	540 GREEN ST.	JUNK VEHICLE, VEHICLE PARKED IN GRASS	R/C OPEN	4/7/2020	WORKIN WITH OWNER

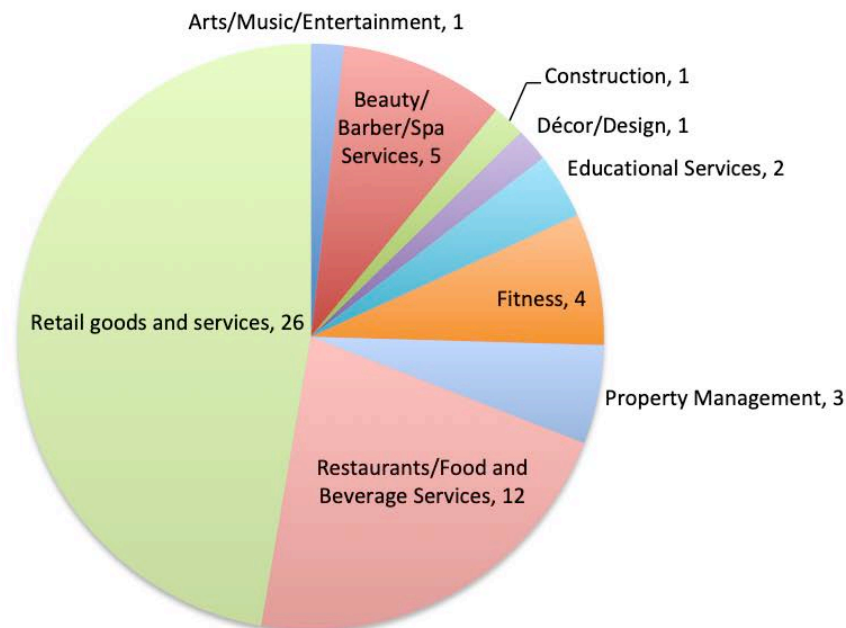
3/23/2020	541 GREN ST.	JUNK VEHICLE, VEHICLE PARKED IN GRASS	R/C OPEN	4/7/2020	MOVED
3/24/2020	514 GREEN ST.	TRASH/JUNK IN YARD	R/C OPEN	4/8/2020	CLEANED
3/24/2020	537 GREEN ST.	JUNK IN YARD	R/C OPEN	4/8/2020	CLEANED
3/25/2020	509 LAUNIUS AVE.	JUNK VEHICLE/PARTS	R/C OPEN	4/9/2020	MOVED
3/25/2020	332 TURNER ST.	JUNK VEHICLE	R/C OPEN	4/9/2020	MOVED
3/26/2020	130 SORRELLS ST.	TALL GRASS/WEEDS	R/C OPEN	4/10/2020	CUT
3/26/2020	115 OAK ST.	SILVER VEHICLE PARKED IN GRASS	R/C OPEN	4/10/2020	MOVED
3/27/2020	IRVING STREET APT.	AREA NEED CLEANING, TRASH ON GROUND	R/C OPEN	4/11/2020	CLEANED
3/27/2020	409 MAYFIELD DR.	JUNK IN FRONT OF BUSINESS	R/C OPEN	4/11/2020	WORKING WITH OWNER
3/30/2020	1139 REED CT.	WOOD, PALLETTS IN YARD	R/C OPEN	4/14/2020	MOVED
3/30/2020	1051 N. BROAD ST.	TALL GRASS/WEEDS	R/C OPEN	4/14/2020	CUT
3/30/2020	550 N. BROAD ST.	LOT NEED CUTTING	R/C OPEN	4/14/2020	CUT
3/31/2020	132 SORRELLS ST.	TALL GRASS/WEEDS	R/C OPEN	4/15/2020	CUT
3/31/2020	608 HILL ST.	TALL GRASS/WEEDS	R/C OPEN	4/15/2020	CUT
3/31/2020	303 BRYANT RD.	TALL GRASS/WEEDS	R/C OPEN	4/15/2020	CUT
3/31/2020	514 GATEWOOD DR.	YARD NEED CLEANING, TRASH	R/C OPEN	4/15/2020	CLEANED

3/2/2020	1238 S. MADISON AVE.	62-9 CALLED 678-791-6825	EXTENSION	REQUESTED EXTENSION REGARDING TO TRASH, CLEAN UP HEATHER GLASS	F/U 03/11/2020
3/2/2020	528 MICHAEL CIRCLE	540.2, 82-43 MAIL OUT	R/C	(14) DAYS, R.V. PARKED FRONT SIDE, TRASH BEING EMPTIED VACANT HOUSE	NOTICE POSTED FRONT DOOR, F/U 03/16/2020T EXT TILL 03/30/2020 COMPLIED
3/2/2020	421 ALCOVY STREET	62-9, 18-259	R/C	AUTO REPAIRS AND EXCESS JUNK AROUND HOUSE, VEHICLE IN BACK YARD	F/U 03/16/2020 POSTED FRONT DOOR, (14) DAYS CLOSED 03/16/ COMPLIED
3/2/2020	109 SYCAMORE COURT	540-2	R/C	R/V AND TRAILER IN FRONT OF RESIDENCE, CONTACT MADE WITH OWNER	F/U (30) DAYS LARRY BRAMON
3/3/2020	626 OAKWOOD LANE	62-9	R/C	2ND NOTICE, POSTED (7) DAYS, MAIL BOXES DUE TO DOGS,	F/U 03/10/2020 CITATION TO BE ISSUED ON FRIDAY 03/13/2020 NON COMPLIANT
3/3/2020	618 OAKWOOD LANE	18-258, 18-259	R/C	POSTED FRONT DOOR (7) DAYS, VEHICLE PARKED ON FRONT SIDE YARD	F/U 03/10/2020 COMPLIED 03/10/2020 CLOSED
3/3/2020	918 ALCOVY ST	1000.4	R/C	SWIMMING POOL FENCE FRONT SIDE YARD (7) DAYS POSTED FRONT DOOR	F/U 03/10/2020 NOTICE SENT TO PROPERTY OWNER SHELTON INV. LLC REMOVED
3/5/2020	225 W. FAMBROUGH	LETTER REPLY RECEIVED	R/C	F/U AT PROPERTY, CLEANED UP TRASH AND DUMPSTER REMOVED	CLOSED 03/05/2020
3/6/2020	440 MAGNOLIA STREET	18-258, 18-259	R/C	PARKING VEHICLE ON GRASS FRONT LAWN POSTED FRONT DOOR	F/U 03/13/2020 CLOSED COMPLIED
3/6/2020	425 MAGNOLIA STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLES ON PROPERTY, PARKING ON FRONT AND BACK YARD	F/U 03/13/2020 POSTED FRONT DOOR NON COMPLIANT SENT LETTER H.A. PROPERTY
3/6/2020	1002 NEW LACY STREET	62-9, 18-259	R/C	UNREGISTEERED VEHICLE ON GRASS NEAR DRIVEWAY POSTED FRONT DOOR	F/U 03/13/2020 CLOSED COMPLIED
3/6/2020	407 WALL STREET	62-9,	R/C	EXCESSIVE YARD JUNK, APPLIANCES, FRONT PORCH TRASH POSTED FRONT DR	F/U 03/13/2020 NON-COMPLIANT SENDING LETTER HA PROPERTIES CLOSED 3/27
3/9/2020	218 W. WASHINGTON	62-9	EXTENSION	MADE CONTACT TODAY, REQUESTED TILL FRIDAY 03/13/2020	F/U 03/13/2020 CLOSED COMPLIED 03/13
3/9/2020	316 WALKER DRIVE	62-9	R/C	14 DAYS, POSTED EXCESS OUTSIDE STORAGE	F/U 03/23/2020 POSTED FRONT DOOR, (14) DAYS COMPLIED 03/23/2020
3/9/2020	309 WALKER DRIVE	62-9	R/C	7DAYS SERVED RESIDENT EXCESS FRONT PORCH JUNK FURNITURE	F/U 03/16/2020 LETTER SENT TO OWNER, COMPLIED 03/30/2020
3/9/2020	313 WALKER DRIVE	62-9	R/C	14 DAYS, POSTED ON FRONT DOOR UNDER REPAIR, EXCESS TRASH IN FRONT	F/U 03/23/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	212 WALKER DRIVE	62-9	R/C	EXTERIOR STORAGE FRONT PORCH, POSTED FRONT DOOR (7) DAYS	F/U 03/16/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	912 ALCOVY STREET	540-2	R/C	TRAILER ON LOCATION, SIDE OF PROPERTY, (14) DAYS CONTACT MADE	F/U 03/23/2020 Ms. Hester CALLED EXT-TIME TILL 04/10/2020 DUE TO WET COND
3/9/2020	722 OVERLOOK CREST	540-2	R/C	R.V. IN DRIVEWAY, (14) DAYS, SERVED Mr. Jones.	F/U 03/23/2020 ADVISED HAS HAD R/V THERE SINCE 2005 COMPLIED 03/23/2020
3/9/2020	735 OVERLOOK CREST	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT SIDEWALK AND GRASS POSTED FRONT DOOR (7)	F/U 03/16/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	734 OVERLOOK CREST	18-258, 18-259	R/C	SECOND VIOLATION, SAME PARKING ON FRONT GRASS (7) DAYS	F/U 03/16/2020 CITAITON TO BE ISSUED IF NOTICED AGAIN CLOSED 03/16/ COMPLIED
3/9/2020	919 AMBER TRAIL	18-258, 18-259	R/C	VEHICLE PARKED ON SIDE FRONT GRASS, IMPROPER SURFACE	F/U 03/16/2020 POSTED FRONT DOOR, (7) DAYS CLOSED 03/16/ COMPLIED
3/12/2020	910 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS, CALLED 3/13, EXTENDED 14 DAYS	F/U 03/26/2020 COMPLIED MOVED TO STREET, CLOSED 03/26/2020
3/12/2020	911 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS POSTED F/D (7) DAYS	F/U 03/20/2020 CLOSED COMPLIED
3/12/2020	922 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS, MOVED IMMEDIATELY CONTACT WITH RESIDENT	F/U 03/19/2020 CLOSED COMPLIED
3/13/2020	626 OAKWOOD LANE	62-9 NON-COMPLIANT	LETTER	PHOTOS AND R/C INCLUDED FILE	F/U 3/20/2020
3/13/2020	407 WALL STREET	62-9 NON-COMPLIANT	LETTER	H.A. PROPERTIES TO BE NOTIFIED OF VIOLATION	F/U 03/20/2020
3/13/2020	425 MAGNOLIA STREET	62-9 NON-COMPLIANT	LETTER	H.A. PROPERTIES TO BE NOTIFIED OF VIOLATION	F/U 03/20/2020
3/16/2020	706 OVERLOOK CREST	18-258, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CLOSED COMPLIED 03/23/2020
3/16/2020	839 OVERLOOK TRAIL	540-2	R/C	CAMPER PARKED IN DRIVEWAY BY MAIL (14) DAYS	F/U 03/30/2020
3/16/2020	816 OVERLOOK TRAIL	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CLOSED 03/23/2020 COMPLIED
3/16/2020	813 OVERLOOK TRAIL	18-258, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 COMPLIED CLOSED 03/23/2020
3/16/2020	644 MICHEAL CIRCLE	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CALLED ON 03/20 SAID VEHICLE WAS MOVED CLOSED 03/23/2020
3/16/2020	712 DAVIS STREET	18-259, 62-9	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICLES ON GRASS	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/16/2020	717 DAVIS STREET	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICLES ON GRASS 2ND NOTICE	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/16/2020	808 DAVIS STREET	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICILE ON GRASS 2ND NOTICE	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/17/2020	537 CHESTNUT LANE	62-9	R/C	BY MAIL DUE TO VIRUS (14) DAYS OWNER AND RESIDENT	F/U 03/31/2020 CLOSED COMPLIED 03/31/2020
3/17/2020	529 CHESTNUT LANE	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS, 2-VEHICLES PARKED ON GRASS	F/U 3/24/2020 EXTEND CALLED TILL APRIL 17, 2020
3/17/2020	1206 CLAYWILL CIRCLE	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS VEHICLE PARKED ON GRASS	F/U 03/24/2020 CALLED 3/24, EXT-2WKS.
3/17/2020	1205 CLAYWILL CIRCLE	18-259	R/C	BY MAIL (4) VEHICLES PARKED ON GRASS	F/U 03/24/2020 EXT 7 DAYS SEND LETTER AFTER CONCRETE PAD INSTALL COMPLIED
3/17/2020	1209 CLAYWILL CIRCLE	18-258, 18-259	R/C	BY MAIL TO OWNER AND RESIDENT (7) DAYS VEHICLE ON FRONT LAWN	F/U 03/24/2020 CLOSED 03/24/2020 COMPLIED
3/17/2020	512 CHESTNUE LANE	18-259, 18-259	R/C	BY MAIL, TO OWNER AND ARESIDENT, (7) DAYS, VEHICLES ON LAWN	F/U 03/24/2020 CLOSED 03/24/2020 COMPLIED
3/18/2020	643 OAKLAND RIDGE	18-259	R/C	BY MAIL TO OWNER AND RESIDENT (7) DAYS VEHICLE ON FRONT LAWN	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/18/2020	1154 GOLFVIEW TER	18-259	R/C	BY MAIL OWNER PROPERTY OWNER (7) DAYS VEHICLE ON GRASS	F/U 03/25/2020
3/18/2020	1151 GOLFVIEW TER	540.2	R/C	R/V PARKED IN DRIVEWAY, MAILED TO OWNER (14) DAYS BY MAIL	F/U 04/01/2020 CLOSED COMPLIED
3/18/2020	1150 GOLFVIEW TER	62-9	R/C	BY MAIL JUNK VEHICLE ON LOCATION FRONT OF RESIDENCE (7) DAYS	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/18/2020	1112 HARDWOOD ROAD	62-9	R/C	BY MAIL JUNK VEHICLE ON LOCATION FRONT OF RESIDENCE (7) DAYS	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/19/2020	228 COLQUIT STREET	18-259	R/C	BY MAIL VEIHCLE ON LAWN FOR SALE (7) DAYS	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/19/2020	222 COLQUIT STREET	42-97	R/C	HEIGHT PERMITTED LAWN TOO HIGH MAILED OUT	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/19/2020	218 COLQUIT STREET	42-97	R/C	HIEGHT PERMITTED (7) DAYS MAILED OUT	F/U 03/26/2020 EXTENDED 1-WEEK
3/19/2020	214 COLQUIT STREET	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS MAILED OUT	F/U 03/26/2020 NON COMPLIANT, SEND LETTER F/U 7 DAYS 04/2
3/19/2020	206 COLQUIT STREET	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS AND FRONT LAWN, (7) DAYS MAILED OUT	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/20/2020	310 S. HAMMOND DR	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS X-2 MAILED OUT	F/U 03/27/2020 CALLED WITH QUESTIONS, PROVIDED REMEDIES, 03/26 CLOSED 3/27
3/20/2020	315 S. MADISON AVE	42-97	R/C	HEIGHT PERMITTED OVER GROWN MAILED OUT	F/U 03/27/2020 03/30 EXT TILL FRI-04/03 SEND OUT LETTER
3/20/2020	445 GLENWOOD DRIVE	62-9	R/C	DAMAGED CARPORT (30) DAYS NEEDS TO BE REMOVED	F/U 04/20/2020
3/20/2020	457 GLENWOOD DRIVE	62-9, 18-259	R/C	JUNK VEHICLE ON GRASS MAILED OUT (14) DAYS	F/U 04/05/2020 COMPLIED CLOSED 03/30/2020
3/20/2020	509 ALCOVY STREET	62-9, 18-259	R/C	JUNK VEHICLE ON GRASS MAILED OUT (14) DAYS	F/U 04/05/2020 03/26 CALLED AND ADVISED VEHICLE WAS MOVED. F/U 4/5
3/23/2020	901 E. CHURCH STREET	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS MAILED OUT	F/U 03/30/2020 CLOSED COMPLIED 03/30/2020
3/23/2020	319 S. BROAD STREET	42-97-WALGREENS VACANT	R/C	WEST SPRING STREET LOCATION, CLOSED BUSINESS (7) DAYS	F/U 03/30/2020 sent letter final notice f/u 04/07/
3/16/2020	640 MICHAEL CIRCLE	18-259	R/C	MAILED TO ADDRESS COMPLIED 03/23/2020 WAS NOT LISTED ABOVE	F/U 03/23/2020 CLOSED
3/24/2020	635 OAKWOOD LANE	18-258, 18-259	R/C	MAILED TO RESIDENCE, (7) DAYS 2ND NOTICE W/I 6 MONTHS	F/U 03/31/2020 CLOSED COMPLIED 03/31/2020
3/24/2020	606 OAKWOOD LANE	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT COMPLIED 03/31/2020 CLOSED

3/24/2020	710 WHITE OAK DRIVE	42-97	R/C	GRASS AND WEEDS (7( DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT
3/24/2020	530 WHITE OAK DRIVE	42-97	R/C	GRASS AND WEEDS (7( DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT COMPLIED 03/31/2020 CLOSED
3/25/2020	423 RED OAK COURT	42-97	R/C	GRASS AND WEEDS (7( DAYS SENT BY MAIL	F/U 04/01/2020 MAILED OUT EXT. TILL FRI-04/03/2020 CALLED IN
3/25/2020	1239 CLAYWILL CIRCLE	18-258, 18-259, 62-9	R/C	TRACTOR TRAILER PARKED ON FRONT LAWN, VEHICLE ON LAWN, JUNK	F/U 04/01/2020 MAILED OUT
3/25/2020	522 CHESTNUT LANE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, ON GRASS	F/U 04/01/2020 MAILED OUT CLOSED COMPLIED 04/01/2020
3/25/2020	918 E. CHURCH STREET	62-9, 18-259	R/C	SEVERAL JUNK VEHICLES PARKED ON GRASS BEHIND RESIDENCE SEEN ROAD	F/U 04/05/2020 MAILED OUT
3/25/2020	405 KNIGHT STREET	42-97	R/C	SENT BY MAIL TO OWNER, (7) DAYS	F/U 04/04/2020 CLOSED COMPLIED 04/01/2020
3/25/2020	MONROE ESTATES	42-97		COMPLIANT FOLLOW UP CONTACT MADE WITH T.J. PROPERTY MGR.	WILL BE CUT THIS WEEK
3/30/2020	WAL-GREENS W SPRING	42-97	LETTER	SENT LETTER WAL-GREENS EXTEDNED TILL APRIL 7, 2020	F/U 04/07/2020
3/30/2020	322 WALKER DRIVE	540-2	R/C	SENT BY MAIL (7) DAYS F/U BOAT WITH TRAILER FRONT YARD	F/U 04/06/2020
3/30/2020	110 RUSSELL DRIVE	62-9	R/C	JUNK VEHICLE ON LOCATION, VISIBLE BY PUBLIC (14) DAYS MAILED OUT	F/U 04/13/2020
3/30/2020	1118 S. BROAD ST	18-259, 18-258	R/C	VEHICLE PARKED ON FRONT LAWN, (7) DAYS MAILED OUT	F/U 04/07/2020
3/30/2020	1211 S. BROAD ST	540-2	R/C	TRAILER FRONT SIDE OF RESIDENCE R.V. MAILED OUT (14) DAYS	F/U 04/13/2020

## Economic Development May Report:

- DDA Stabilization Grants
  - 33 businesses awarded grants
  - \$77,200.00 funded
  - 222 jobs impacted
  - 17 more applications to be considered in May
- Monroe Farmers Market moving to an online platform for May
  - <https://monroefm.locallygrown.net/>
- John's Supermarket expansion complete
- Downtown businesses gradually re-opening



### Ongoing ED projects:

- DCA Main Street compliance
- Visitors Center - currently closed to the public
- NextSite retail recruitment
- Farmers Market

### Upcoming Events:

DDA/CVB Board Meetings - Thursday, May 14th, 8:00 am via Zoom meeting  
 Flower Festival - Saturday, June 20th  
 Summer Concerts - Fridays - July 24th, August 7th, September 4th  
 Farm to Table - TBD in fall

# CITY PARKS UPDATE

## **PILOT PARK**

There are plans for this park to be completely rehabilitated during the summer months of 2020. A Request for Proposal (RFP) was opened on February 24<sup>th</sup> and closed on April 23<sup>rd</sup>. Following an evaluation by staff, the request and recommendation for a complete park rehabilitation project will be presented to Committee and Council. The rehabilitation will include demolition, equipment, landscaping, irrigation, fencing, and other features that will completely transform the park.

## **CHILDERS PARK**

The planned project for Childers Park started on April 27<sup>th</sup> which is a 2/3 week delay from initial plans. The delay kept larger portions of the park open for those patrons who wanted to be outside for periods of the day as the COVID-19 situation progressed. The current closure areas of the park shouldn't limit the overall use of the park but has closed those lower portions until completion.



**To:** Parks Committee, City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Parks  
**Date:** 04/28/2020  
**Subject:** Pilot Park Rehabilitation Project

**Budget Account/Project Name:** Parks – Capital Improvement

**Funding Source:** SPLOST 2019

<b>Budget Allocation:</b>	\$350,000.00	
<b>Budget Available:</b>	\$350,000.00	
<b>Requested Expense:</b>	\$250,000.00	<b>Company of Record:</b> TBD

**Description:**

This item is to request approval of a complete project scope for the rehabilitation of Pilot Park. Proposals were submitted and have been reviewed by staff, with a then short list of companies invited for a final bid submission of the selected designs should approval be given by Committee/Council. This requested approval will include demolition, grading, fencing, landscaping, irrigation, sidewalks, equipment and installation, benches, trash receptacles, picnic tables, signage, and soccer goal. The quantities of certain features may change as budgeting and final costing becomes identified.

**Background:**

The City of Monroe is currently in a rehabilitation phase of all City owned parks. Childers Park was approved with an overall project budget of \$90,000 for different components of the lake feature installation, drainage, and bridge repair. The Pilot Park project will follow the same guidelines and be complete in scope to be completed by different contractors for the different areas of need.

**Attachment(s):**

Evaluation Sheet – 1 page  
 Estimated Project Breakdown – 1 page



## PILOT PARK PLAYGROUND EQUIPMENT EVALUATION

CRITERIA	WEIGHT	SCORE	TOTAL
<b>Creativity of Design</b>	40%	[Yellow Box]	
How creative is the design of equipment for the space and area available? How many features and options are included? Does the design stand out and fit the scope of the park? Does the design factor in anything related to the Pilot Club namesake?			
<b>Pricing</b>	30%	[Yellow Box]	
How effective is the cost of the product submitted? Is the equipment and design provided cost effective?			
<b>Lead-Time</b>	10%	[Yellow Box]	
Is the lead-time provided for equipment delivery and installation reasonable?			
<b>Warranty Information</b>	5%	[Yellow Box]	
Is the warranty and serviceability provided beneficial to the City?			
<b>Qualifications &amp; Certifications</b>	5%	[Yellow Box]	
Do the qualifications and certifications provided meet or exceed those requested in the RFP?			
<ol style="list-style-type: none"> <li>1. Equipment must meet or exceed all American Standards for Testing and Materials (ASTM) guidelines and standards.</li> <li>2. Equipment must meet or exceed all Consumer Product Safety Commission (CPSC) standards and safety codes.</li> <li>3. Installation of systems must be supervised by National Recreation and Park Association (NRPA) Certified Playground Safety Inspectors (CPSI).</li> </ol>			
<b>Eco-Friendly Material</b>	10%	[Yellow Box]	
Is the equipment and systems proposed eco-friendly in the way of refurbished, recycled, or some other environmentally friendly material? Does the material fit in with the historic district setting?			
<b>TOTAL SCORE</b>			

### REQUESTED SUBMISSION FORMAT

1. Brief history of the company, location of offices, number of years the company has been in commercial playground design and installation business, and manufacturers the company distributes for.
2. Photos of at least five (5) other recent and similar playgrounds designed and installed by the company, project costs, locations, and references from those clients.
3. Provide a top view and multiple side view site plan for the entire proposed playground area including ground protective area dimensions, square footage of playable deck space, number of play features, and 3-D color renderings of the proposed playground.
4. Provide line item pricing and expected lead-times for the equipment as components of the entire designed layout, ground protective layer options, borders, and installation.
5. Provide specific warranty information on equipment, ground protective layer options, borders, and installation.
6. Provide a copy of any ISO 9001 certifications, ISO 14001 certifications, ASTM certifications, IPEMA equipment and product certifications, proof of minimum CPSC standards, CPSI certifications, and product liability insurance.
7. Explanation of any deviations to the specifications as outlined in this RFP.
8. Other factors or special considerations in your background you feel would influence the selection.





	<b>Element</b>	<b>Quantity</b>	<b>Lead-Time (wks)</b>	<b>Cost Estimate</b>
1	Demolition of Existing	1	1	\$10,000.00
2	Grading	1	1	\$8,000.00
3	Fencing	1,000'	1	\$12,000.00
4	Landscaping	45,000 sqft	1	\$25,000.00
5	Irrigation	12	1	\$9,000.00
6	Sidewalks	1,000'	1	\$25,000.00
7	Equipment/Installation	1	10	\$145,000.00
9	Bench	8	6	\$5,000.00
10	Trash Receptacle	5	6	\$3,000.00
11	Picnic Table	2	6	\$2,000.00
13	Signage	3	4	\$3,000.00
14	Soccer Goal Structure	1	4	\$3,000.00

\$250,000.00



P.O. Box 1249 • Monroe, Georgia 30655

Attn: Business License

(770) 207-4674

[DChambers@MonroeGA.Gov](mailto:DChambers@MonroeGA.Gov)

## OCCUPATION TAX APPLICATION

BUSINESS NAME Bistro South TELEPHONE (770) 267-5632

ADDRESS 416 S. Broad Street, Monroe, GA 30655 TYPE OF BUSINESS

MAILING ADDRESS 416 S. Broad Street, Monroe, GA 30655 Restaurant/Grocery

EMAIL ADDRESS thompsongreg723@yahoo.com

OWNER'S NAME Greg Thompson TELEPHONE (770) 317-1045

EMERGENCY CONTACT PERSON: Greg Thompson

TELEPHONE (770) 317-1045

PROPERTY OWNER'S NAME: Green Thumb Development, LLC

TELEPHONE (770) 317-1045

\*\*NUMBER OF EMPLOYEES: FULL TIME 18

PART TIME 7

\*\*(Including Owners & Family Members)

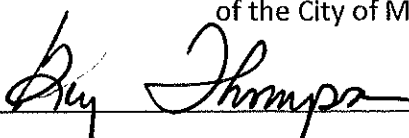
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CIYT? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

### A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature:  Date 04 / 13 / 2020

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

**CITY OF MONROE**

**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

**INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.**

**Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A**

**Please check the licenses that you are applying for.**

**CITY OF MONROE**

**ALCOHOLIC BEVERAGE LICENSE FEES**

<u>CONSUMPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	X
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____
<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	_____
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____
<u>MANUFACTURER</u>	<u>LICENSE FEE: 1 FEE ONLY</u>	
DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWERIES	\$1000.00	_____
BREW PUB	\$750.00	_____

<u>WHOLESALE DEALERS:</u>	<u>LICENSE FEE:</u>	
PRINCIPAL PLACE OF BUSINESS - CITY		
BEER/WINE	\$1500.00	_____
DISTILLED SPIRITS	\$2000.00	_____
PRINCIPAL PLACE OF BUSINESS -- NOT IN CITY	\$100.00	_____
<u>TEMPORARY LICENSE:</u>	<u>LICENSE FEE:</u>	
NON PROFIT ORGANIZATIONS :	\$25.00 PER DAY	_____
FOR PROFIT ORGANIZATIONS	\$150.00 PER DAY	_____
SPECIAL EVENT VENUES	\$300.00	_____
REGISTRATION		

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**

**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only does not apply to renewals.**

1. Full Name of Business Greg and Rene, Inc.

Under what name is the Business to operate? Bistro South

Is the business a proprietorship, partnership or corporation? Domestic or foreign?  
Domestic Corporation

2. Address: a) Physical: 416 S. Broad Street, Monroe, GA 30655

b) Mailing: 416 S. Broad Street, Monroe, GA 30655

3. Phone 770-267-5632 Beginning Date of Business in City of Monroe June 1, 2020

4.  New Business  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine	100 Yards	Yes _____	No <u>X</u> _____
Liquor	100 Yards (Church) or 200 Yards (School)	Yes _____	No <u>X</u> _____

7. Full name of Applicant Gregory P. Thompson

Full Name of Spouse, if Married Rene C. Thompson

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Citizen

Birthplace Monroe, GA

Current Address 722 Clubside Drive City Monroe St GA Zip 30655

Home Telephone 770-317-1045

Number of Years at present address 10 years

Previous address (if living at current address less than 2 yrs).  
\_\_\_\_\_

Number of years at previous address \_\_\_\_\_

8. If new business, date business will begin in Monroe June 1, 2020

If transfer or change of ownership, effective date of this change \_\_\_\_\_

**If transfer or change of ownership, enclose a copy of the sales contract and closing statement.**

Previous applicant & D/B/A \_\_\_\_\_

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Greg Thompson, Owner, 722 Clubside Drive, Monroe, GA 30655 770-317-1045

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? No

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or  no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Greg and Rene, Inc., GA Corporation, 416 S. Broad Street, Monroe, GA 30655, Incorporated December 14, 1992

Greg Thompson, CEO Rene Thompson, CFO & Secretary

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Greg Thompson 416 S. Broad Street, Monroe, GA 30655

770-317-1045

Owns 100% of stock

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

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17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. \_\_\_\_\_

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18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

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19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

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20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) No

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21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

No

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22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. John Thompson

Name			
408 Springdale Road			
Address			
Monroe	GA	30655	770-267-2460
City	State	Zip	Telephone

2. Jeff Walker

Name			
677 Phillips Drive			
Address			
Monroe	GA	30656	770-318-6478
City	State	Zip	Telephone

3. Bobby Garrison

Name			
71 Dial Road			
Address			
Monroe	GA	30655	770-267-7181
City	State	Zip	Telephone

This the 14<sup>th</sup> day of April 2020.

Greg Thompson (Signature Applicant)

\_\_\_\_\_(Title i.e. Partner, General Partner, Manager, Owner, etc.)

Greg Thompson, Owner (Print Name)

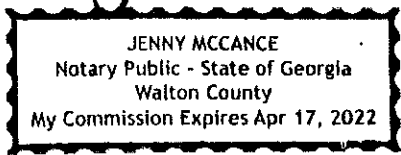
Or: \_\_\_\_\_ (Signature of Corporate Officer)

\_\_\_\_\_(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Jenny L McCance

Notary Public: Jenny L McCance

Executed: 4-14-2020







**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 05/05/2020  
**Subject:** Call for Special Election – District 6

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A      **Company of Purchase:** N/A

**Description:**

This request is for the approval to call for a special election to be held on November 3, 2020, concurrent with the general election, to fill the unexpired term of Wayne Adcock for District 6.

**Background:**

Per Article II, Sec. 2.08, of the City Charter, in the event a vacancy should occur in the office of the mayor or council, a special election shall be called and held in the manner prescribed in the Georgia Municipal Election Code.

A special election is required due to District 6 Council Member Wayne Adcock passing away on April 12, 2020, leaving the seat vacant. Such term expires December 31, 2021.

To allow the Walton County Board of Elections time to prepare for this special election, and to avoid the costs for having a special election on an eligible date in June, we are advising the special election run concurrently with the General Election in November 2020.

**Attachment(s):**



**To:** Public Works Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 5-5--2020  
**Subject:** Community Center Lease Agreement

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

<b>Budget Allocation:</b>	\$0.00	
<b>Budget Available:</b>	\$0.00	
<b>Requested Expense:</b>	\$0.00	<b>Company of Purchase:</b> N/A

**Description:**

Approval of the commercial lease agreement with the Monroe Country Day School as presented.

**Background:**

The City of Monroe was approached by the Monroe Country Day School about the possibility of leasing the entire Community Center Building to enable an expansion of its school. As such, staff and the Monroe Country Day School have agreed with terms of the agreement presented before the Council.

The general terms of the agreement call for a (5) five-year lease with initial base rent of \$25,000.00 annually for year one and increasing to \$55,000.00 for years four (4) and five (5).

Staff believes this will provide two benefits, 1) a positive return on investment as the Community Building has been heavily subsidized by the general fund over the years, and 2) this positions the school to a higher and better use for the building and the neighborhood by returning to the building's original use.

Utilities will be paid for by the tenant and other insurances will be provided by the tenant as outlined in the lease.

**Attachment(s):**

Lease Agreement, Letter of Certification for school Use from Century Fire Protection.

**COMMERCIAL LEASE AGREEMENT**

This Commercial Lease Agreement (“Lease”) is made and effective as of this \_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Monroe, Georgia, a municipal corporation chartered under the laws of the State of Georgia (“Landlord”), and Johnston Institute, Inc. d/b/a The Monroe Country Day School (“Tenant”).

Landlord is the owner of land and improvements located at 602 E. Church Street, Monroe, Georgia 30655, consisting of approximately 2.26 acres of real property, and a two-story, brick commercial structure constructed in 1914, consisting of approximately 10,000 square feet, more fully described in the attached Exhibit A (collectively, the “Leased Premises”).

Landlord desires to lease the Leased Premises to Tenant, and Tenant desires to lease the Leased Premises from Landlord for the term, at the base rental and upon the covenants, conditions, and provisions herein set forth.

THEREFORE, in consideration of the mutual promises herein contained and other good and valuable consideration, it is agreed:

**ARTICLE ONE – GENERAL TERMS**

1. **Definitions.** “Landlord” as used in this Lease shall include Landlord and its heirs, representatives, assigns and (subject to the terms and conditions stated herein) successors in title to Leased Premises. “Tenant” shall include Tenant and its heirs, representatives and successors, and, if this Lease shall be validly assigned or sublet shall include Tenant’s assignees or sublessees, as to Leased Premises covered by such assignment or sublease. “Landlord” and “Tenant” shall include male and female, singular and plural, corporation, partnership, or individual, as may be appropriate for the particular parties.
2. **Leased Premises.** The Leased Premises consists of the property and improvements located at 602 E. Church Street, Monroe, Georgia 30655, more fully described in the attached Exhibit A.
3. **Commencement Date.** \_\_\_\_\_, 2020.
4. **Lease Term.** Five (5) years, commencing \_\_\_\_\_, 2020 and terminating \_\_\_\_\_, 2025.
5. **Permitted Uses.** Leased Premises shall be used as a school building to house the Monroe Country Day School. No other uses for the Leased Premises shall be permitted.
6. **Security Deposit.** Zero Dollars (\$0.00).

7. **Base Rent Schedule.**

<u>Period</u>	<u>Monthly</u>	<u>Annual</u>
Year 1	\$2,083.33	\$25,000.00
Year 2	\$2,916.67	\$35,000.00
Year 3	\$3,750.00	\$45,000.00
Year 4	\$4,583.33	\$55,000.00
Year 5	\$4,583.33	\$55,000.00

8. **Address of Landlord for Notices and Rent Payments**

City of Monroe, Georgia  
215 N. Broad Street  
Monroe, Georgia 30655

9. **Address of Tenant for Notices**

Johnston Institute, Inc. d/b/a The Monroe Country Day School  
603 S. Broad St.  
Monroe, Georgia 30655

The parties retain the right to change Rent Payment Address with written notice to one another.

**ARTICLE TWO – LEASE TERM**

1. **Lease Term.** Landlord hereby leases the Leased Premises to Tenant, and Tenant hereby leases the same from Landlord, for a term of five (5) years, commencing \_\_\_\_\_, 2020, and terminating \_\_\_\_\_, 2020.
2. **Automatic Renewals.** This Lease shall automatically renew at the end of the initial term for a period of one (1) year (the “Initial Renewal Term”), unless Tenant has provided Landlord written notice of its intention to terminate the Lease no less than ninety (90) days prior to the termination date. Base Rent for the Initial Renewal Term shall be the same as Year 5 listed above.

Subsequent to the Initial Renewal Term, the Lease shall automatically renew for additional one (1) year periods (“Renewal Terms”), unless Notice of Termination is delivered to Landlord of Tenants intention to terminate the Lease no less than ninety (90) days prior to the expiration of the then-existing term. For any Renewal Terms, the Base Rent shall be adjusted upwards on an annual basis for any increases in the Consumer Price Index as compared to the previous year.

3. **Abandonment of Leased Premises.** Tenant agrees not to abandon or vacate the Leased Premises during the period of this Lease, and agrees to use said Leased Premises for the purpose herein leased until the expiration hereof. For the purposes hereof, abandonment or vacation of the Leased Premises shall be deemed to have occurred if, without the prior consent of Landlord, Tenant ceases operation of its business on the Leased Premises for a period in

excess of fourteen (14) days (excepting customary scheduled time periods for school to be recessed for holidays and summer break); or Tenant does not exercise personal supervision over any of the Leased Premises and is unavailable by telephone or otherwise for personal consultation with its employees and/or Landlord or Landlord’s representatives.

- 4. **Holding Over.** In the event that Tenant does not vacate the Leased Premises upon the expiration or termination of this Lease, Tenant shall be a tenant at will for the holdover period and all of the terms and provisions of this Lease shall be applicable during that period, except that Tenant shall pay Landlord as base rental for the period of such holdover an amount equal to One Hundred Fifty Percent (150%) of the rental rate in effect at the end of the Lease, and there shall be no renewal of this Lease by operation of law. Tenant agrees to vacate and deliver the Leased Premises to Landlord upon notice from Landlord to vacate. The rental payable during the holdover period shall be payable to Landlord on demand. No holding over by Tenant, whether with or without consent of Landlord, shall operate to extend the term of this Lease.

**ARTICLE THREE – RENT**

1. **Base Rent.**

- A. Tenant shall pay monthly base rental as fully set forth in Article One, Section 7, to Landlord at Landlord’s address, or to such other address as Landlord may from time to time designate by written notice to Tenant, promptly on the first (1<sup>st</sup>) day of each calendar month, in advance, during the term on this Lease, in the form of Cashier’s or Official Bank Check, without offset or deduction of any kind whatsoever.

**B. Base Rent Schedule.**

<u>Period</u>	<u>Monthly</u>	<u>Annual</u>
Year 1	\$2,083.33	\$25,000.00
Year 2	\$2,916.67	\$35,000.00
Year 3	\$3,750.00	\$45,000.00
Year 4	\$4,583.33	\$55,000.00
Year 5	\$4,583.33	\$55,000.00

- 2. **Late Payments.** Tenant hereby acknowledges that late payment by Tenant to Landlord of Rent and other amounts due hereunder will cause Landlord to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges, and late charges which may be imposed on Landlord by the terms of any loan secured by the Leased Premises. Accordingly, in the event of late payment of rental hereunder, any rent received by Landlord after the sixth (6<sup>th</sup>) day of the month, shall require Tenant to remit a late charge to Landlord equal to Fifteen Percent (15%) of the installment due as additional rent. The parties hereby agree that such late charge represents a fair and reasonable estimate of the costs Landlord will incur by reason of late payment by Tenant. Acceptance of such late charge by Landlord shall in no event constitute a waiver of Tenant’s default with respect to such overdue amount, nor prevent Landlord from exercising any of the other rights and remedies granted hereunder.

3. **Interest.** Any Rent or other amount due to Landlord, if not paid when due, shall bear interest from the date due until paid at the lower rate of: (i) eighteen percent (18%) per annum; or (ii) the highest rate legally permitted, provided that interest shall not be payable on late charges incurred by Tenant nor on any amounts upon which late charges are paid by Tenant to the extent such interest would cause the total interest to be in excess of that legally permitted. Payment of interest shall not excuse or cure any default hereunder by Tenant.
4. **INTENTIONALLY OMITTED.**
5. **Landlord Lien.** To secure the payment of all rent and other sums of money due and to become due hereunder and the faithful performance of this Lease by Tenant, Tenant hereby gives to Landlord, an express first and prior contract lien and security interest on all property, including fixtures, equipment, chattels, inventory, automobiles and merchandise which may be placed in and/or on the Leased Premises by Tenant, and also upon all proceeds of any insurance which may accrue to Tenant by reason of destruction of or damage to any such property. Such property shall not be removed therefrom without the written consent of Landlord until all arrears in rent and other sums of money then due Landlord hereunder shall first have been paid. All exemption laws are hereby waived in favor of said lien and security interest. Tenant agrees that Landlord may file a UCC statement covering the above in favor of Landlord, incidental to execution of this Lease.

#### **ARTICLE FOUR – PROPERTY TAXES**

1. **Real Property Taxes.** Landlord shall timely pay any Real Property Taxes, if any, on the Leased Premises payable during the Lease Term.
2. **Personal Property Taxes.** Tenant shall pay directly all taxes charged against trade fixtures, furnishings, equipment, inventory or any other personal property belonging to Tenant. Tenant shall use its best efforts to have personal property taxed separately from the Leased Premises. If any of Tenant's personal property shall be taxed with the Leased Premises, Tenant shall pay Landlord the taxes for such personal property within fifteen (15) days after Tenant receives a written statement from Landlord for such personal property taxes.
3. **Other Assessments and Taxes.** Landlord shall be responsible for all other taxes, including any federal, state, local, governmental, special district and special service area taxes, charges, assessments and any other government charges arising out of the use, occupancy, Lessorship, leasing, management, repair or replacement of the Leased Premises, any appurtenance thereto or any property, fixtures or equipment thereon.

#### **ARTICLE FIVE - UTILITIES**

1. **Utilities.** Tenant shall pay all charges for the cost of all natural gas, heat, cooling, energy, light, power, sewer service, telephone, internet, water, refuse disposal and other utilities and services supplied to the Leased Premises, which utilities are to be contracted for and placed in Tenant's name, during the term hereof and thereafter as long as Tenant shall remain in the

Leased Premises (collectively, the “Occupancy Period”), together with any related installation or connection charges or deposits (collectively “Utility Costs”). Tenant agrees to pay all charges for repairs to individual water and other utility meters on the Leased Premises whether necessitated by ordinary wear and tear, temperature extreme, accident or any other cause. Such payment shall be made immediately on becoming due. Landlord shall not be liable for damages, consequential or otherwise, nor shall there be any rent abatement arising out of any curtailment or interruption whatsoever in utility services.

## ARTICLE SIX – INSURANCE

1. **Liability Insurance.** During the Lease Term, Tenant shall maintain in effect Commercial General Liability insurance insuring Tenant against liability for bodily injury, property damage and personal injury at the Leased Premises, including contractual liability insuring the indemnifications provisions contained in this Lease. Such insurance shall name Landlord, as an additional insured. Such insurance shall be for a limit of not less than One Million (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) annual aggregate. Coverage shall also be included for fire damage replacement costs. The liability insurance obtained by Tenant under this Article Six, Paragraphs 1 and 9, shall (i) be primary and (ii) insure Tenant’s obligations to Landlord under Article Six, Paragraph 9. The amount and coverage of such insurance shall neither limit Tenant’s liability nor relieve Tenant of any other obligation under this Lease. Landlord may also obtain reasonable commercial general liability insurance in an amount and with coverage determined by Landlord insuring Landlord against liability with respect to the Leased Premises. The policy obtained by Landlord shall not provide primary insurance, shall not be contributory and shall be excess over any insurance maintained by Tenant.
2. **Personal Property Insurance.** During the Lease Term, Tenant shall maintain in effect Personal Property Insurance covering leasehold improvements paid for by Tenant and Tenant’s personal property and fixtures from time to time in, on, or at the Leased Premises, in an amount not less than One Hundred Percent (100%) of the full replacement cost, without deduction for depreciation, providing protection against events protected under “Special Risk Coverage,” as well as against sprinkler damage, vandalism, and malicious mischief. Any proceeds from the Personal Property Insurance shall be used for the repair or replacement of the property damaged or destroyed, unless this Lease is terminated under an applicable provision herein. If the personal property is not repaired or restored following damage or destruction in accordance with other provisions herein, Landlord shall receive any proceeds from the Personal Property Insurance allocable to Tenant’s leasehold improvements.
3. **General Insurance Provisions.**
  - A. Prior to the Lease Commencement Date and prior to the expiration of any policy, Tenant shall furnish Landlord certificates evidencing that all required insurance is in force and providing that such insurance may not be cancelled or changed without at least thirty (30) days prior written notice to Landlord and Tenant (unless such cancellation is due to nonpayment of premiums, in which event ten (10) days’ prior notice shall be provided). If Tenant shall fail to deliver any certificate or renewal certificate to Landlord required under this Lease within the prescribed time period or if

any such policy shall be canceled or modified during the Lease Term without Landlord's consent, Landlord may obtain such insurance, in which case Tenant shall reimburse Landlord, as Additional Rent, for One Hundred Ten Percent (110%) of the cost of such insurance within ten (10) days after receipt of a statement of the cost of such insurance.

- B. Tenant shall maintain all insurance required under this Lease with insurers having a Best's Insurance Reports rating of A - VIII or better.
  - C. Tenant shall comply with all applicable laws and ordinances, all orders and decrees of court and all requirements of other governmental authority and shall not directly or indirectly make any use of the Leased Premises which may thereby be prohibited or be dangerous to person or property or which may jeopardize any insurance coverage, or may increase the cost of insurance or require additional insurance coverage.
4. **Indemnity.** To the fullest extent permitted by law, Tenant hereby waives all claims against Landlord, its agents, advisors, employees, members, officers, directors, partners, trustees, beneficiaries and shareholders (each a "Landlord Party") and the agents, advisors, employees, members, officers, directors, partners, trustees, beneficiaries and shareholders of each Landlord Party (collectively "the Indemnitees") for damage to any property or injury to or death of any person in, upon or about the Leased Premises arising at any time and from any cause, and Tenant shall hold Indemnitees harmless from and defend Indemnitees from and against all claims, liabilities, judgments, demands, causes of action, losses, damages, costs and expenses including reasonable attorney's fees for damage to any property or injury to or death of any person arising in or from (i) the use or occupancy of the Leased Premises by Tenant or persons claiming under Tenant, except such as is caused by the gross negligence or willful misconduct of Landlord, its agents, employees or contractors, or (ii) arising from the negligence or willful misconduct of Tenant, its employees, agents, contractors, or invitees in, upon or about the Leased Premises, or (iii) arising out of any breach or default by Tenant under this Lease. The foregoing shall include investigation costs and expenses incurred by Landlord in connection with any claim or demand made under this Section. The provisions of this Section shall survive the expiration or termination of this Lease with respect to any damage, injury, or death occurring prior to such time.

Tenant agrees to indemnify, defend and hold Landlord harmless from and against all such taxes, assessments, or charges, together with all penalties and interest which may have been added thereto because of Tenant's delinquency or default, and Landlord may likewise redeem the Store or any part thereof from any tax sale or sales, or lease defaults.

#### **ARTICLE SEVEN – USE OF LEASED PREMISES**

1. **Permitted Uses.** The Leased Premises shall be used for, and only for a school building to house the Monroe Country Day School. Tenant accepts the Leased Premises in its present condition and as fit for said purpose. The Leased Premises shall not be used for any illegal purpose nor in any manner to create any nuisance or trespass, nor in any way which would violate any law, ordinance, or subdivision restrictions affecting the Leased Premises nor in any manner as would cause cancellation of, prevent the use of the standard form of fire and



extended coverage insurance policy to be carried by Tenant. Tenant shall use the Leased Premises only in full compliance with all ordinances, statutes, rules and regulations of any applicable school or governmental authorities, Board of Fire Underwriters, or any other entity having jurisdiction over the Leased Premises. To the extent that any repairs, alterations, changes, or additions to the Leased Premises are required by the application of such ordinances, statutes, rules, or government regulations after the Lease term begins, all such repairs, alterations, changes, or additions shall be made, subject to the terms hereof, at the sole expense of Landlord.

2. **Alterations.** Tenant shall make no structural alterations or modifications to the exterior walls of the Leased Premises without the prior written consent of Landlord which consent shall not be unreasonably withheld, conditioned, or delayed. Such consent shall be deemed given if Landlord fails to respond to such request within thirty (30) days after receipt thereof. Notwithstanding the foregoing, Tenant shall have the right to make non-structural alterations or modifications to the Leased Premises upon thirty (30) days prior written notice to Landlord accompanied by plans and specifications therefor. Tenant shall fully comply with all applicable governmental laws, ordinances, codes, regulations, and other requirements with respect to any such alterations. All such alterations shall be accomplished in a first-class workmanlike manner using first-quality materials in connection therewith. All such alterations erected by Tenant shall become the property of Landlord during and after the term of this Lease, Tenant shall permit no liens to attach or exist against the Leased Premises.
3. **Manner of Use.** Tenant shall not cause or permit the Leased Premises to be used in any way which shall constitute a violation of any law, ordinance, restrictive covenants, or governmental regulation or order, which shall constitute a nuisance or waste. Tenant shall obtain and pay for all permits, including a certificate of occupancy and shall promptly take all actions necessary to comply with all applicable statutes, ordinances, notes, regulations, orders, covenants, and requirements regulating the use by Tenant of the Leased Premises, including the Occupational Safety and Health Act.
4. **Vehicle Parking.** Tenant shall be entitled to use all parking on the Leased Premises at no additional cost to Tenant in conjunction with its use of the Leased Premises. All motor vehicles (including all contents thereof) shall be parked on the Leased Premises at the sole risk of Tenant, its employees, agents, invitees and licensees, it being expressly agreed and understood that Landlord has no duty to insure any of said motor vehicles (including contents thereof) and that the Landlord is not responsible for the protection and security of such vehicles, or the contents thereof. Landlord shall not be responsible for policing the parking areas. Vehicles shall be parked only in striped parking spaces and not in driveways or other locations not specifically designated for parking. Handicapped spaces shall only be used by those legally permitted to use them.
5. **Exterior Signs.** Tenant may erect and maintain such signs on the Leased Premises as it in its sole discretion may deem appropriate after obtaining the written consent of the landlord, said consent to not be unreasonably withheld. Any sign erected by Tenant shall conform to all laws, ordinances, and regulations pertaining thereto. Tenant shall be solely responsible for the installation and, prior to the termination or expiration of the Lease, the removal of the sign including any damages to the Leased Premises occasioned by the installation and/or removal

of such sign. If any damage is done to Tenants sign, Tenant shall repair same within ten (10) days.

6. **Landlord Access.** Landlord or its agents may enter the Leased Premises at all reasonable times to show the Leased Premises to potential buyers, investors, or tenants or other parties; to do any other act or to inspect and conduct tests in order to monitor Tenant's compliance with all applicable environmental laws and all laws governing the presence and use of Hazardous Material; or for any other purpose Landlord deems necessary. Landlord shall give Tenant no less than twenty-four (24) hours prior written notice of such entry, except in the case of an emergency, in which event Landlord shall make reasonable efforts to notify Tenant. Landlord, or its agents, shall comply with any and all safety or security protocols of Tenant then in existence while on the Leased Premises. Landlord may place customary "For Sale" signs on the Leased Premises and during the last six (6) months of the Lease Term, may place "For Lease" signs on the Leased Premises.

#### **ARTICLE EIGHT – CONDITION AND MAINTENANCE OF LEASED PREMISES**

1. **Existing Conditions.** Tenant shall accept the Leased Premises in its present condition as of the execution of this Lease, subject to all recorded matters, laws, ordinances, and governmental regulations and orders. Except as provided herein, Tenant acknowledges that neither Landlord nor any agent of Landlord has made any representation as to the condition of the Leased Premises or the suitability of the Leased Premises for Tenant's intended use. Tenant represents and warrants that Tenant has made its own inspection of and inquiry regarding the condition of the Leased Premises and is not relying on any representations of Landlord with respect thereto.
2. **Exemption of Landlord from Liability.** Tenant shall insure its personal property under an all risk full replacement cost property insurance policy as provided in Article Six. Landlord shall not be liable for any damage or injury to the person, business (or any loss of income therefrom), goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers, or any other person or about the Leased Premises, whether such damage or injury is caused by or results from: (a) fire, steam, electricity, water, gas, or rain; (b) the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures or any other cause; (c) conditions arising in or about the Leased Premises, or from other sources or places; or (d) any act or omission of any other tenant of the Leased Premises. Tenant shall give Landlord prompt notice upon the occurrence of any accident, fire or other casualty ("Casualty") at the Leased Premises. Landlord shall not be liable for any such damage or injury even though the cause of or the means of repairing such damage or injury are not accessible to Tenant. The provisions of this Section shall not, however, exempt Landlord from liability for Landlord's gross negligence or willful misconduct.
3. **Repairs.** Tenant shall be responsible for all repairs and maintenance of any type and nature including, but not limited to, the roof and any necessary repairs to the parking lot or HVAC systems. Tenant shall also keep all portions of the Leased Premises, including, without limitation, plumbing, restrooms, lighting, man doors, dock doors, levelers, shelters, seals and bumpers (if any), windows, floors, fire/life safety systems, air rotation equipment and electrical

items, in a clean and orderly condition and good repair, subject to reasonable wear and tear. Tenant shall arrange and pay for its own janitorial service, trash removal, security system, telecommunication systems, and any and all other services that Tenant desires. Landlord shall, at Tenant's expense, repair any damage to the portions of the Leased Premises Landlord shall be required to maintain caused by Tenant's acts or omissions.

In regard to all other items, Landlord gives to Tenant exclusive control of Leased Premises to the extent related to the Leased Premises, and shall be under no obligation to inspect said Property. Tenant has inspected and accepts the Leased Premises and Property "AS IS" in its present condition and as suited for the intended use by Tenant.

#### 4. **Tenant's Obligations.**

- A. **Condition of Leased Premises.** Tenant shall (1) keep the Leased Premises, buildings, equipment, fixtures, rest rooms, sidewalks, approaches, and driveways in good condition, properly lighted, clean, safe, sanitary, and free of trash, rubbish, and other debris; (2) keep the approaches, driveways, and service areas uncluttered and free of parked vehicles, trailers, and other obstructions, including ice and snow, at all times; (3) not engage in or permit any improper act or conduct on the Leased Premises detrimental to Tenant, or Landlord, or any member of the public; (4) comply with all laws, ordinances, rules, or regulations of constituted public authority applicable to the use and occupancy of the Leased Premises, use of the equipment and the conduct of the business.

In the event, Tenant fails to comply with its obligations under this Paragraph, it will be considered a default under this Lease. Landlord may elect to terminate the Lease immediately and take over the possession of the Leased Premises and/or Landlord may, in addition to any other rights and remedies available, take such action and/or expend such monies as may be necessary to bring the location into compliance with the terms of this Lease. In the event Landlord expends money or resources in this regard, Tenant shall pay to Landlord such money expended and or the fair market value of the resources expended with the rent payment next due.

- B. **Condition Upon Termination.** Upon the expiration or termination of this Lease, Tenant shall surrender the Leased Premises to Landlord broom clean and in the condition which the property was presented to Tenant, subject to reasonable wear and tear. Landlord may require Tenant to remove any alterations, additions or improvements made without Landlord's consent prior to the expiration of the Lease and to restore the Leased Premises to their prior condition, all at Tenant's expense. Tenant shall not remove any fixtures or equipment which has or will be placed onto the Leased Premises by Landlord.

### **ARTICLE NINE – DAMAGE OR DESTRUCTION**

1. **Destruction of or Damage to Leased Premises.** If the Leased Premises shall be destroyed or rendered untenable, either wholly or in part, by fire or other Casualty, Tenant shall immediately notify Landlord in writing upon the occurrence of such Casualty. In the event of any Casualty, Landlord may elect either to (i) repair the damage caused by such casualty as

soon as reasonably possible, in which case this Lease shall remain in full force and effect, or (ii) terminate this Lease as of the date the casualty occurred. Landlord shall notify Tenant within thirty (30) days after receipt of notice of the occurrence of the casualty whether Landlord elects to repair the damage or terminate this Lease. If Landlord shall elect to repair the damage, Tenant shall pay Landlord the portion of the “deductible amount” (if any, up to an amount equal to Twenty-Five Thousand Dollars (\$25,000.00)) under Landlord’s insurance allocable to the damage to the Leased Premises, and, if the damage shall have been due to an act or omission of Tenant, or Tenant’s employees, agents, contractors or invitees, the difference between the actual cost of repair and any insurance proceeds received by Landlord.

If the Leased Premises are partially destroyed by any of the casualties described hereinabove, Landlord shall have the right within thirty (30) days to terminate this Lease upon notice to Tenant. If Landlord elects not to terminate Landlord shall so notify Tenant and Tenant will be required to repair and restore the Leased Premises to its original condition. If Landlord shall so terminate the Lease, then rental shall be paid up to the date of such termination. Tenant shall complete the restoration on a timely basis at his own expense.

2. **Waiver.** Tenant waives the protection of any statute, code, or judicial decision which shall grant a tenant the right to terminate a lease in the event of the damage or destruction of the leased property and the provisions of this Article Nine shall govern the rights and obligations of Landlord and Tenant in the event of any damage or destruction of or to the Leased Premises.

#### **ARTICLE TEN – CONDEMNATION**

1. **Condemnation.** If the whole or any portion of the Leased Premises shall be condemned or proposed to be condemned by any legally constituted authority for any public use or purpose Landlord may elect either to (i) restore the Leased Premises to its original condition, in which case this Lease shall remain in full force and effect, or (ii) terminate this Lease as of the date of condemnation.
2. **Waiver.** Tenant waives the protection of any statute, code or judicial decision which shall grant a tenant the right to terminate a lease in the event the all or part of the Leased Premises is condemned and this Article Ten shall govern the rights and obligations of Landlord and Tenant in the event of any condemnation of whole or part of the Leased Premises.

#### **ARTICLE ELEVEN – ASSIGNMENT AND SUBLETTING**

1. **Landlord’s Consent Required.** Tenant shall not, without the prior written consent of Landlord endorsed hereon, assign this Lease or any interest hereunder, or sublet Leased Premises or any part thereof, or permit the use of Leased Premises by any party other than Tenant. Landlord shall have sole and absolute discretion as to whether to permit such assignment of this Lease or sublet the Leased Premises, and may elect to assess an assignment or sublet fee for any such assignment of sublease consent. Consent to the assignment or sublease shall not destroy this provision, and all later assignments or subleases shall be made likewise only on the prior written consent of Landlord. Assignee of Tenant, at option of Landlord, shall become directly liable to Landlord for all obligations of Tenant hereunder, but

no sublease or assignment by Tenant shall relieve Tenant of any liability hereunder. Notwithstanding the foregoing, Tenant shall have the right, without prior written consent of Landlord, to assign this Lease, in its entirety, to any corporation organized and in good standing under the laws of the State of Georgia and wholly owned by Tenant; however, any such assignment shall not relieve Tenant of joint and several liability for all of Tenant's obligations hereunder, the performance of which shall be personally guaranteed by Tenant. Tenant shall provide Landlord with immediate written notice of any assignment to a wholly owned corporation as aforesaid setting forth the name and principal mailing address of the corporation, the names and addresses of the officers of the corporation, and the date of such assignment.

2. **No Release of Tenant.** No assignment or sublease shall release Tenant or change Tenant's primary liability to pay the Rent and to perform all other obligations of Tenant under this Lease. Landlord's acceptance of Rent from any other person shall not be a waiver of any provision of this Article Eleven. Consent to one transfer shall not be deemed consent to any subsequent transfer or a waiver of the obligation to obtain consent on subsequent occasions. If Tenant's assignee or transferee shall default under this Lease, Landlord may proceed directly against Tenant without pursuing remedies against the assignee or transferee. Landlord may consent to subsequent assignments or modifications of this Lease by Tenant's transferee without notifying Tenant or obtaining its consent, and such action shall not release Tenant from any of its obligations or liabilities under this Lease as so assigned or modified.
3. **Landlord's Consent.** Tenant's request for consent under Article Eleven, Paragraph 1, shall set forth the details of the proposed sublease, assignment or transfer, including the name, business and financial condition of the prospective transferee, financial details of the proposed transaction (e.g., the term of and the rent and security deposit payable under any proposed assignment or sublease), and any other information Landlord deems relevant. Landlord shall have the sole and absolute right to withhold consent or to grant consent. If Landlord does not provide its consent or denial of the Tenant's proposed assignment or sublease within thirty (30) days from Tenant's request setting forth the details required above, then Landlord will be deemed to have disapproved Tenant's requested sublease or assignment. Tenant shall promptly reimburse Landlord for all legal costs and expenses incurred by Landlord in connection with a request for a sublease or assignment of this Lease.
4. **Assignment in Bankruptcy.** If this Lease is assigned to any person or entity pursuant to the provisions of the United States Bankruptcy Code, 11 U.S.C. § 101 et. seq. (the "Bankruptcy Code"), any and all monies or other consideration payable or otherwise to be delivered in connection with such assignment shall be paid or delivered to Landlord, shall be and remain the exclusive property of Landlord and shall not constitute property of Tenant or of the estate of Tenant within the meaning of the Bankruptcy Code. Any and all monies or other considerations constituting Landlord's property under the preceding sentence not paid or delivered to Landlord shall be held in trust for the benefit of Landlord and be promptly paid or delivered to Landlord. Any person or entity to which this Lease is assigned pursuant to the provisions of the Bankruptcy Code, shall be deemed, without further act or deed, to have assumed all of the obligations arising under this Lease on and after the date of such assignment. Any such assignee shall upon demand execute and deliver to Landlord an instrument confirming such assumption.

5. **Assignee Assumption.** Any assignee of Tenant's interest in this Lease, by accepting any such assignment, shall be deemed to have assumed Tenant's obligations hereunder arising from and after the effective date of the assignment. No assignment, subletting, or other transfer, whether consented to by Landlord or not or permitted hereunder, shall relieve Tenant of its liability hereunder. If an Event of Default occurs while the Leased Premises or any part thereof are sublet, then Landlord, in addition to any other remedies herein provided, or provided by law, may collect directly from the sublessee all rents payable by the sublessee to Tenant under the sublease and apply such rent against any sums due Landlord hereunder. No such collection shall be construed to constitute a novation or a release of Tenant from the further performance of Tenant's obligations hereunder.

## **ARTICLE TWELVE - DEFAULTS AND REMEDIES**

1. **Tenant's Covenants and Conditions.** Tenant's performance of each of Tenant's obligations under this Lease is a condition as well as a covenant. Tenant's right to continue in possession of the Leased Premises is conditioned upon such performance. Time is of the essence in the performance by Tenant of all covenants and conditions.
2. **Tenant Defaults.** Each of the following shall be an event of default under this Lease:
  - A. Tenant shall abandon the Leased Premises;
  - B. Tenant shall fail to pay Rent or any other sum payable under this Lease within five (5) days after it is due;
  - C. Tenant shall fail to cease all conduct prohibited hereby immediately upon receipt of written notice from Landlord;
  - D. Tenant fails to take actions in accordance with the provisions of written notice from Landlord to remedy Tenant's failure to perform any of the non-monetary terms, covenants and conditions of this Lease;
  - E. Tenant fails to conduct business in the Leased Premises as herein required;
  - F. Tenant commits an act in violation of this Lease which Landlord has previously notified Tenant to cease more than once in any calendar year;
  - G. Tenant becomes bankrupt, insolvent, or files any debtor proceeding, takes or has taken against Tenant any petition of bankruptcy; takes action or has action taken against Tenant for the appointment of a receiver for all or a portion of Tenant's assets, files a petition for a corporate reorganization; makes an assignment for the benefit of creditors, or if in any other manner Tenant's interest hereunder shall pass to another by operation of law (any or all of the occurrences in this subsection being deemed a default on account of bankruptcy for the purposes hereof and such default on account of bankruptcy shall apply to and include any guarantor of this Lease);
  - H. Tenant commits waste to the Leased Premises;

- I. Tenant causes a lien or other involuntary encumbrance to be filed against Tenant's leasehold interest or the Leased Premises as a result of Tenant's actions or inactions, and is not bonded against or discharged within thirty (30) days thereafter; or,
  - J. Tenant is otherwise in breach of Tenant's non-monetary obligations hereunder and shall not have cured such default within ten (10) days following written notice from Landlord.
3. **Landlord's Remedies.** On the occurrence of an event of default by Tenant, Landlord may, at any time thereafter, without limiting Landlord in the exercise of any right or remedy which Landlord may have:
- A. To re-enter and remove all persons and property from the Leased Premises; such property shall become the property of the Landlord or Landlord may elect to store in a public warehouse, sidewalk, or elsewhere at the cost of and for the account and sole risk of Tenant without service of notice or resort to legal process; Tenant hereby indemnifies and holds Landlord harmless from any and all loss or damage which Tenant may incur by reason thereof;
  - B. Without terminating this Lease, to make such alterations and repairs as may be necessary to relet the Leased Premises, and relet the Leased Premises or any part thereof, as the agent of Tenant, under such terms and conditions as Landlord may deem advisable and Tenant shall pay all costs of such reletting including, but not limited to, the reasonable cost of any such alterations, repairs and physical improvements made to the Leased Premises, reasonable attorneys' fees, and reasonable brokerage commissions and any other costs reasonably associated with reletting the Leased Premises. Upon such reletting all rentals received by Landlord shall be applied, first, to the payment of any indebtedness other than Rent due hereunder from Tenant to Landlord; second, to the payment of any loss and expenses of such reletting, including brokerage fees and attorney's fees and costs of alterations and repairs; third, to the payment of Rent due and unpaid hereunder; and the residue, if any, shall be held by Landlord and applied in payment of future Rent as the same may become due and payable hereunder. Tenant agrees to pay to Landlord monthly during the remainder of the Lease Term, and deficiency that may arise by reason of reletting. Notwithstanding any such reletting without termination, Landlord may at any time thereafter elect to terminate this Lease for such previous breach;
  - C. Terminate this Lease upon written notice to Tenant and this Lease shall be deemed to have been terminated as of the date set forth in such notice. In addition to any other available remedies, Landlord may recover from Tenant all damages it may incur by reason of such breach and termination, including all arrearages in Rent, costs, charges, Additional Rent, assessments, reimbursements for any free rent or construction allowance paid to Tenant hereunder, the cost of recovering possession of the Leased Premises, reasonable attorney's fees and court costs, plus liquidated damages for failure of Tenant to observe and perform the covenants of this Lease equal to all the Rent and Additional Rent which shall become due for the remainder of the term of this Lease, discounted to present value using a percentage rate equal to five (5) percentage points in excess of the prime rate as published, or if Landlord has re-leased the Leased

- Premises, the deficiency, if any, between Tenant's Rental (and all other charges that otherwise would have become due hereunder) and the rental (less Landlord's costs and expenses including broker's commissions related thereto) obtained by Landlord for the balance of the term remaining under this Lease from any reletting of the Leased Premises, all of which amounts shall be immediately due and payable from Tenant to Landlord. In determining the Rent payable by Tenant subsequent to default, the Rent for the unexpired Term shall be the scheduled charges for Minimum Rent plus average annual Operating Expenses and Commencement Date to the date of default. Upon the acceleration of such amounts, Tenant agrees to pay the same at once, in addition to all Minimum Rent, Percentage Rent, if applicable, costs, charges, Additional Rent assessments, and reimbursements theretofore due; provided however, that such payment shall not constitute a penalty or forfeiture, but shall constitute liquidated damages for Tenant's failure to comply with the terms and provisions of this Lease (Landlord and Tenant agreeing that Landlord's actual damages in such event are impossible to ascertain and that the amount set forth above is a reasonable estimate thereof).
- D. **Bankruptcy.** If Landlord cannot terminate this Lease or Tenant's right of possession because of the application of bankruptcy or similar laws, then Tenant, as a debtor in possession or on behalf of any trustee for Tenant, shall: (i) within the statutory time, assume or reject this Lease and (ii) not seek or request any extension or adjournment of any application to assume or reject this Lease by Landlord. In such event, Tenant or any trustee for Tenant may only assume this Lease if (A) it cures or provides adequate assurance that it will promptly cure any default hereunder, (B) it compensates or provides adequate assurance that Tenant will promptly compensate Landlord for any actual pecuniary loss to Landlord resulting from Tenant's defaults, including without limitation accrued interest as set forth in Article Three, Paragraph 3, and attorneys' fees as a result of such default, and (C) it provides adequate assurance of performance during the Lease Term of all of the terms, covenants and provisions of this Lease to be performed by Tenant. In no event after the assumption of this Lease shall any then-existing default remain uncured for a period in excess of the earlier of ten (10) days or the time period set forth herein. Adequate assurance of performance shall include, without limitation, adequate assurance (1) of the source of payment of Rent reserved hereunder, (2) that any Percentage Rent, if applicable, due hereunder will not decline from the levels anticipated, and (3) that the assumption of this Lease will not breach any provision hereunder.
- E. **Cumulative Remedies.** The various rights and remedies herein granted to Landlord shall be cumulative and in addition to any other rights or remedies which Landlord may be entitled to at law or in equity. The exercise of one or more rights or remedies of Landlord shall not impair Landlord's right to exercise any other right or remedy. In all events, Landlord shall have the right, upon notice to Tenant, to cure any breach by Tenant, at Tenant's sole cost and expense, and Tenant shall reimburse Landlord for such costs and expenses plus fifteen percent (15%) as overhead, immediately upon demand. In the event Landlord institutes dispossessory proceedings or dispossesses or evicts Tenant by summary proceedings or otherwise, Landlord shall have either option to do and perform any one or more of the foregoing; in addition to, and not in limitation



of, any remedy or right permitted it by law or in equity or by this Lease. Specifically, without limiting the foregoing, in the event Landlord institutes dispossessory proceedings or dispossesses or evicts Tenant by summary proceedings or otherwise and/or re-enters and takes possession of the Leased Premises, Tenant shall remain liable for all rent (including Minimum Rent, and Additional Rent) and all other charges under the Lease for the remainder of the Lease Term.

### **ARTICLE THIRTEEN – LEGAL COSTS**

1. **Legal Proceedings.** If any rent owing under this Lease is collected by or through an attorney at law, Tenant agrees to pay an additional fifteen percent (15%) thereof as attorney's fees. Tenant shall also indemnify Landlord against and hold Landlord harmless from all costs, expenses, demands and liability, including without limitation, legal fees and costs, Landlord shall incur if Landlord shall become or be made a party to any claim or action (a) instituted by Tenant against any third party, or by any third party against Tenant, or by or against any person holding any interest under or using the Leased Premises by license of or agreement with Tenant; (b) for foreclosure of any lien for labor or material furnished to or for Tenant or such other person; (c) otherwise arising out of or resulting from any act or transaction of Tenant or such other person; or (d) necessary to protect Landlord's interest under this Lease in a bankruptcy or similar proceeding. Tenant shall defend Landlord against any such claim or action at Tenant's expense with counsel reasonably acceptable to Landlord or, at Landlord's election, Tenant shall reimburse Landlord for any legal fees or costs Landlord shall incur in any such claim or action.
2. **Landlord's Consent.** Tenant shall pay Landlord's reasonable fees and expenses, including, without limitation, legal, engineering and other consultants' fees and expenses, incurred in connection with Tenant's request for Landlord's consent under Article Eleven, Assignment and Subletting, or in connection with any other act by Tenant which requires Landlord's consent or approval under this Lease.

### **ARTICLE FOURTEEN – MISCELLANEOUS PROVISIONS**

1. **Waiver and Subrogation.** Tenant hereby waives any claim which may arise in its favor against Landlord hereto arising out of this Lease for any loss or damage to any of its property located within upon or constituting a part of the Leased Premises.
2. **Mechanic's Lien.** Tenant shall have no authority, express or implied, to create or place any mechanic's or other lien or encumbrance of any kind or nature whatsoever upon, or in any manner to bind, the interest of Landlord in the Leased Premises or to charge the rentals payable hereunder for any claim in favor of any person. Any such claim shall affect, and each such lien shall attach, if at all, only to the leasehold interest granted to Tenant by this instrument. Tenant shall payor cause to be paid all sums legally due and payable for any labor performed or materials furnished in connection with any work performed at Tenant's request on the Leased Premises on which any lien is or can be validly and legally asserted against its leasehold interest in the Leased Premises or the improvements thereon. Tenant will save and hold

Landlord harmless from and against any and all loss, cost or expense, including court costs and reasonable attorney's fees, based on or arising out of claims or liens asserted against the leasehold estate or the right, title and interest of Landlord in the Leased Premises or under the terms of this Lease.

3. **Bind and Inure; Limitation of Landlord's Liability.** The obligations of this Lease shall run with the land, and this Lease shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. No owner of the Leased Premises shall be liable under this Lease except for breaches of Landlord's obligations occurring while owner of the Leased Premises. The obligations of Landlord shall be binding upon the assets of Landlord which comprise the Leased Premises but not upon other assets of Landlord. No individual partner, trustee, stockholder, officer, member, director, employee, advisor, or beneficiary of either party or any partner, trustee, stockholder, officer, member, director, employee, advisor, or beneficiary of any of the foregoing, shall be personally liable under this Lease and Tenant shall look solely to Landlord's interest in the Leased Premises in pursuit of its remedies upon an event of default hereunder, and the general assets of Landlord, its partners, trustees, stockholders, members, officers, employees, advisors, or beneficiaries, and the partners, trustees, stockholders, members, officers, employees, advisors, or beneficiaries of any of the foregoing, shall not be subject to levy, execution or other enforcement procedure for the satisfaction of the remedies of Tenant.
4. **Severability.** A determination by a court of competent jurisdiction that any provision of this Lease or any part thereof is illegal or unenforceable shall not cancel or invalidate the remainder of such provision of this Lease, which shall remain in full force and effect
5. **Interpretation.** The captions contained herein are for Landlord's and Tenant's convenience only and are not a part of the terms or provisions of this Lease. Whenever required by the context of this Lease, the singular shall include the plural and the plural shall include the singular. The masculine, feminine, and neuter genders shall each include the other, in any provision relating to the conduct, acts or omissions of Tenant, the term "Tenant" shall include Tenant's agents, employees, contractors, invitees, successors, or others using the Leased Premises with Tenant's expressed or implied permission. This Lease shall not, and nothing contained herein, shall create a partnership or other joint venture between Landlord and Tenant.
6. **Binding Effect; Choice of Law.** This Lease shall bind any party who shall legally acquire any rights or interest in this Lease from Landlord or Tenant, provided that Landlord shall have no obligation to Tenant's successor unless the rights or interests of Tenant's successor are acquired in accordance with the terms of this Lease. The laws of the State of Georgia shall govern and control the construction and application of this Lease.
7. **Incorporation of Prior Agreements; Modifications.** This Lease is the only agreement between the parties pertaining to the lease of the Leased Premises and no other agreements shall be effective. All amendments to this Lease shall be in writing and signed by all parties.
8. **Waivers.** All waivers shall be in writing and signed by the waiving party. Landlord's failure to enforce any provision of this Lease or its acceptance of Rent shall not be a waiver and shall not prevent Landlord from enforcing that provision or any other provision of this Lease in the future. No statement on a payment check from Tenant or in a letter accompanying a payment

check shall be binding on Landlord. Landlord may, with or without notice to Tenant, negotiate such check without being bound by the conditions of such statement.

9. **No Recordation.** Tenant shall not record this Lease. Either Landlord or Tenant may require that a notice, short form or memorandum of this Lease executed by both parties be recorded. The party requiring such recording shall pay all transfer taxes and recording fees.
10. **Tenant Representations and Warranties.** As a material inducement to Landlord to enter into this Lease, Tenant (and, individually each party executing this Lease on behalf of Tenant), intending that Landlord rely thereon, represents and warrants to Landlord that:
  - A. Tenant and the party executing on behalf of Tenant are fully and properly authorized to execute and enter into this Lease on behalf of Tenant and to deliver this Lease to Landlord;
  - B. This Lease constitutes a valid and binding obligation of Tenant, enforceable against Tenant in accordance with the terms of this Lease;
11. **Landlord Representations and Warranties.** As a material inducement to Tenant to enter into this Lease, Landlord, intending that Tenant rely thereon, represents and warrants to Tenant that:
  - A. Landlord and the party executing on behalf of Landlord are fully and properly authorized to execute and enter into this Lease on behalf of Landlord and to deliver this Lease to Tenant;
  - B. This Lease constitutes a valid and binding obligation of Landlord, enforceable against Landlord in accordance with the terms of this Lease;
  - C. Landlord is duly organized municipality chartered under the laws of the State of Georgia and has full power and authority to enter into this Lease, to perform Landlord's obligations under this Lease in accordance with the terms of this Lease, and to transact business in the state in which the Leased Premises are located; and,
  - D. The execution of this Lease by the individual or individuals executing this Lease on behalf of Landlord, and the performance by Landlord of Landlord's obligation under this Lease, have been duly authorized and approved by all necessary corporate or partnership action, as the case may be, and the execution, delivery and performance of this Lease by Landlord is not in conflict with any third party's rights with respect to the Leased Premises or Landlord's limited liability company agreement, and other charters, agreements, rules or regulations governing Landlord's business as any of the foregoing may have been supplemented or amended in any manner.
12. **Force Majeure.** If Landlord cannot perform any of its obligations due to events beyond Landlord's reasonable control, the time provided for performing such obligations shall be extended by a period of time equal to the duration of such events. Events beyond Landlord's reasonable control include, but are not limited to, acts of God, war, civil commotion, labor disputes, strikes, fire, flood, pandemics or other casualty, shortages of labor or material, government regulation or restriction and weather conditions.

13. **Survival.** All representations and warranties of Landlord and Tenant, and all obligations of Tenant shall survive the termination of this Lease.
14. **Examination of Lease.** Submission of this Lease to Tenant shall not constitute an option to lease, and this Lease shall not be effective until execution and delivery by both Landlord and Tenant.
15. **Limitation of Warranties.** Landlord and Tenant expressly agree that there are and shall be no implied warranties of merchantability, habitability, suitability, fitness for a particular purpose or of any other kind arising out of this Lease, and there are no warranties which extend beyond those expressly set forth in this Lease. Without limiting the generality of the foregoing, Tenant expressly acknowledges that Landlord has made no warranties or representations concerning any hazardous materials or other environmental matters affecting any part of the Leased Premises and Landlord hereby expressly disclaims and Tenant waives any express or implied warranties with respect to any such matters.
16. **No Broker.** Landlord and Tenant hereby represent each to the other that they have not disclosed this Lease or subject matter hereof to any real estate broker, agent or salesman so as to create any legal right or claim for a real estate commission or compensation with respect to the negotiation of this Lease. In the event that a Broker makes a claim for commission against either one of the parties, that party shall indemnify and hold harmless the other party from any costs involved in defending against said claim.
17. **Homestead.** Tenant waives all homestead rights and exemptions which he may have under any law as against any obligation owing under this Lease. Tenant hereby assigns to Landlord his homestead and exemption. All assignments and waivers hereunder shall be as to Tenant's homestead rights and exemptions in regards to the Leased Premises or property only, and shall not extend to any other interests or property of the Tenant. In the event either party initiates or institutes litigation in order to enforce any of the terms or provisions of this Lease, then in such event the prevailing party, as may be determined by a court of appropriate jurisdiction, shall be entitled to recover from the other party all of the prevailing party's reasonable attorney's fees and court costs incurred in the prosecution or defense of that action.
18. **No Estate in Land.** This contract shall create the relationship of Landlord and Tenant between Landlord and Tenant, no estate shall pass out of Landlord, Tenant has only a usufruct, not subject to levy and sale, and not assignable by Tenant except as indicated hereinabove.
19. **Rights Cumulative.** All rights, powers, and privileges conferred hereunder upon the parties hereto shall be cumulative, but not restrictive to those given by law. No right or remedy granted to Landlord or Tenant herein is intended to be exclusive of any other right or remedy, and each and every right and remedy herein provided shall be cumulative and in addition to any other right or remedy hereunder, or now or hereafter existing at law or in equity or by statute.
20. **Americans With Disabilities Act.** Landlord warrants that the Leased Premises, if required by applicable law to do so, will comply with all requirements of the Americans with Disability Act of 1990) 42 U. S . C. Section 12101 et seq. as of the Commencement Date. Tenant agrees, at its sole cost and expense) to promptly comply with all requirements of the Americans with

Disabilities Act of 1990, 42 U.S.C. Section 12101 et seq., as amended from time to time (the "Act"), required by changes to the Act or interpretations thereof after the Commencement Date, change in Tenant's specific use of the Leased Premises or changes to the Leased Premises made or requested by Tenant, and to promptly furnish to Landlord copies of all notices received by Tenant from time to time regarding compliance with the Act from any person whatsoever, including, without limitation, disabled persons, governmental agencies or federal or state courts; provided, however, that with regard to the initial construction of the Leased Premises, Landlord shall be responsible for complying with all aspects of Title III of the Act Sections 300-310 (and all rules and regulations promulgated hereunder) applicable to "commercial facilities" (as defined in the ADA)(I) pertaining to the removal of (a) architectural barriers; (b) communication barriers that are structural in nature, or (c) requiring that alterations to the exterior of the Leased Premises be readily accessible to and usable by individuals with disabilities.

21. **Effect of Termination of Lease.** No termination of this Lease prior to the normal ending thereto, by lapse of time or otherwise, shall affect Landlord's right to collect any amounts owing by Tenant to Landlord in accordance with the terms hereof.
22. **Quiet Possession.** Landlord warrants that Tenant, on paying the monthly rental installments and other payments provided for hereby and on keeping, observing and performing all other terms, conditions, and provisions herein contained on the part of the Tenant to be kept, observed and performed, shall during the full Lease term, peaceably and quietly have, hold and enjoy the Leased Premises for the full term of years in this Lease, subject to the terms, conditions and provisions hereof.
23. **Surrender of Leased Premises.** At termination of this Lease, Tenant shall surrender the Leased Premises and keys thereof to Landlord in the same condition as at commencement of term, damage as a result of insured casualties excepted, normal wear and tear excepted, and neglect or fault on the part of Landlord excepted.
24. **Subordination.**
  - A. This Lease and all of the rights of Tenant hereunder shall be subject and subordinate to the rights of any Deed to Secure Debt which may now or hereafter affect the Leased Premises. This clause shall be self-operative and no further instrument of subordination shall be required by such successor or such holder of a Deed to Secure Debt. Tenant shall execute promptly any certificate that Landlord may reasonably request to confirm such subordination.
  - B. If Landlord elects to have this Lease superior to any applicable Deed to Secure Debt and its election is signified in some recorded instrument, then this Lease shall be superior to such Deed to Secure Debt, notwithstanding any other provisions hereof.
  - C. Within fifteen (15) days after request therefor by Landlord, Tenant agrees to execute and deliver in recordable form, an estoppel certificate to any holder of a Deed to Secure Debt or proposed Deed to Secure Debt or proposed purchaser or to Landlord or to such other party as Landlord may request certifying (if such be the case) that this Lease is unmodified and in full force and effect (and if there has been modification, that the

- same is in full force and effect as modified and stating the modifications), that there are no defenses or offsets against the enforcement thereof known to Tenant or stating those claimed by Tenant, and stating the date to which rentals and other sums due hereunder are paid. Such certificate shall also include such other information as may be reasonably required or requested by Landlord's Lender. The failure by Tenant to respond to Landlord's request to deliver any such certificate within fifteen (15) days after request therefor shall be deemed to constitute the certification by Tenant that this Lease is in full force and effect and has not been modified except as may be represented by Landlord, that there are no defenses or offsets against the enforcement, and that Landlord is in full and timely compliance with all of its obligations thereunder. If Tenant fails to respond to Landlord's request to deliver such estoppel certificate within said fifteen (15) days, Tenant shall and does hereby irrevocably appoint Landlord as Tenant's attorney in fact to execute and deliver such certificate.
- D. Tenant shall, in the event of a sale of the Leased Premises by Landlord or in the event any proceedings are brought for the foreclosure of or in the event of the exercise of power of sale under any Deed to Secure Debt made by Landlord covering the Leased Premises, attorn to the purchaser at any such sale and recognize the purchaser as Landlord hereunder, provided that Tenant's possession and use of the Leased Premises shall not be disturbed.
25. **Notice.** Any and all notices, elections, demands, requests, and responses thereto permitted or required to be given under this Lease shall be in writing, signed by or on behalf of the party giving the same or by their attorney, and shall be deemed to have been properly given or served and shall be effective upon being personally delivered or upon being deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, to the other party at the address of such other party set forth in Article One of this Lease, or at such other address as such other party may designate by notice specifically designated as a notice of change of address and given in accordance herewith. Tenant hereby appoints as his agent to receive service of all dispossessory or distraint proceedings and notices hereunder, and all notices required under this Lease, the person in charge of the Leased Premises at the time, or occupying said Leased Premises. If no person is in charge of occupying said Leased Premises, then such service or notice may be made by attaching the same on the main entrance to the Leased Premises. A copy of all notices under this Lease shall also be sent to Tenant's last known address, if different from the Leased Premises.
26. **Time of Essence.** Time is of the essence of this Lease.

*[Remainder of page left intentionally blank. Signature page to follow.]*

IN WITNESS WHEREOF the parties have executed this Lease as of the day and year first above written.

**TENANT:**  
JOHNSTON INSTITUTE, INC. d/b/a/ THE  
MONROE COUNTRY DAY SCHOOL

\_\_\_\_\_(SEAL)

By: \_\_\_\_\_

Title: \_\_\_\_\_

**LANDLORD:**  
THE CITY OF MONROE, GEORGIA

\_\_\_\_\_(SEAL)

By: John S. Howard  
Mayor

\_\_\_\_\_(SEAL)

Attest: Logan Propes  
City Administrator

RETURN TO:  
BENTON AND PRESTON, P.C.  
110-112 COURT SQUARE  
POST OFFICE BOX 984  
MONROE, GEORGIA 30655  
FILE NO. N/A



FILED AND RECORDED  
CLERK SUPERIOR COURT  
WALTON COUNTY, GEORGIA

00 SEP - 7 PH 4: 03  
BOOK 1125 PAGE  
KATHY K. TROST, CLERK

[SPACE ABOVE THIS LINE FOR RECORDING DATA]

BENTON AND PRESTON, P.C.  
110-112 COURT SQUARE  
(770) 267 2503

MAILING ADDRESS  
POST OFFICE BOX 984  
MONROE, GEORGIA 30655

ACCORDING TO INFORMATION ON  
TAX DECLARATION NO TAX DUE ON THIS DEED.

### WARRANTY DEED

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, Made the 7th day of September, in the year Two Thousand, between

**MONROE NURSING HOME, INC.**

of the County of Walton, and State of Georgia, as party or parties of the first part, hereinafter called Grantor, and

**CITY OF MONROE, A Municipal Corporation**

as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Exchange of Lands and Other Good and Valuable Consideration and Ten and 00/100— (10.00) DOLLARS in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land, together with all improvements thereon, situate, lying and being in the State of Georgia, County of Walton and in the City of Monroe and shown by a plat of survey entitled "Property of General Chiritable (sic) Foundation of Monroe, Ga., Inc.", surveyed May 22, 1959 by H.L. Dunahoo, certified by Horace L. Dunahoo, Georgia Registered Land Surveyor No. 277, recorded in Plat Book 7, page 189, Clerk's Office, Walton Superior Court. Reference to said plat of survey and the record thereof being hereby made for a more complete description. Said land is more particularly described as follows: BEGINNING at the Northeast corner of said land at an iron pin corner at corner of land now or formally known as W. B. Matthews on the South side of E. Church Street and running thence South 8 degrees 40 minutes West 459 feet to iron pin corner at Davis Street, running thence along Davis Street North 85 degrees 30 minutes West 234 feet to iron pin corner, running thence North 10 degrees 10 minutes East 478 feet to iron pin corner at E. Church Street, running thence along E. Church Street South 80 degrees 45 minutes East 223 feet to the beginning point.

Said land is bounded now or formerly as follows: on the North by E. Church Street, on the South by Davis Street, on the East by Witcher and McIntyre and on the West by Peters and Mixson.

Said property is further identified as M17 125 according to the present system of numbering tax parcels in the Walton County Tax Assessors Office.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Signed, sealed and delivered in the

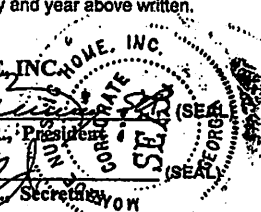
presence of  
*[Handwritten signatures]*  
Official Witness  
*[Handwritten signature]*  
Notary Public, Walton County, Georgia  
My Commission Expires Jan. 1, 2001

BENTON AND PRESTON, P.C.  
MONROE, GEORGIA 30655

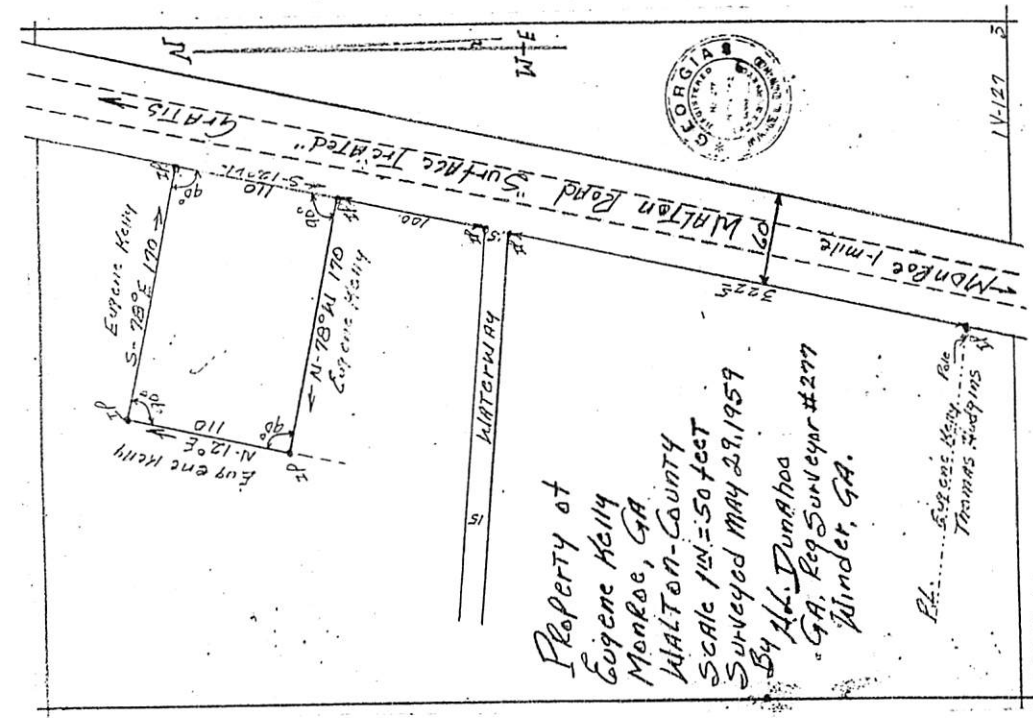
MONROE NURSING HOME, INC.

By: *[Signature]*  
E. KENNETH MURRAY, SR., President

By: *[Signature]*  
E. KENNETH MURRAY, JR., Secretary

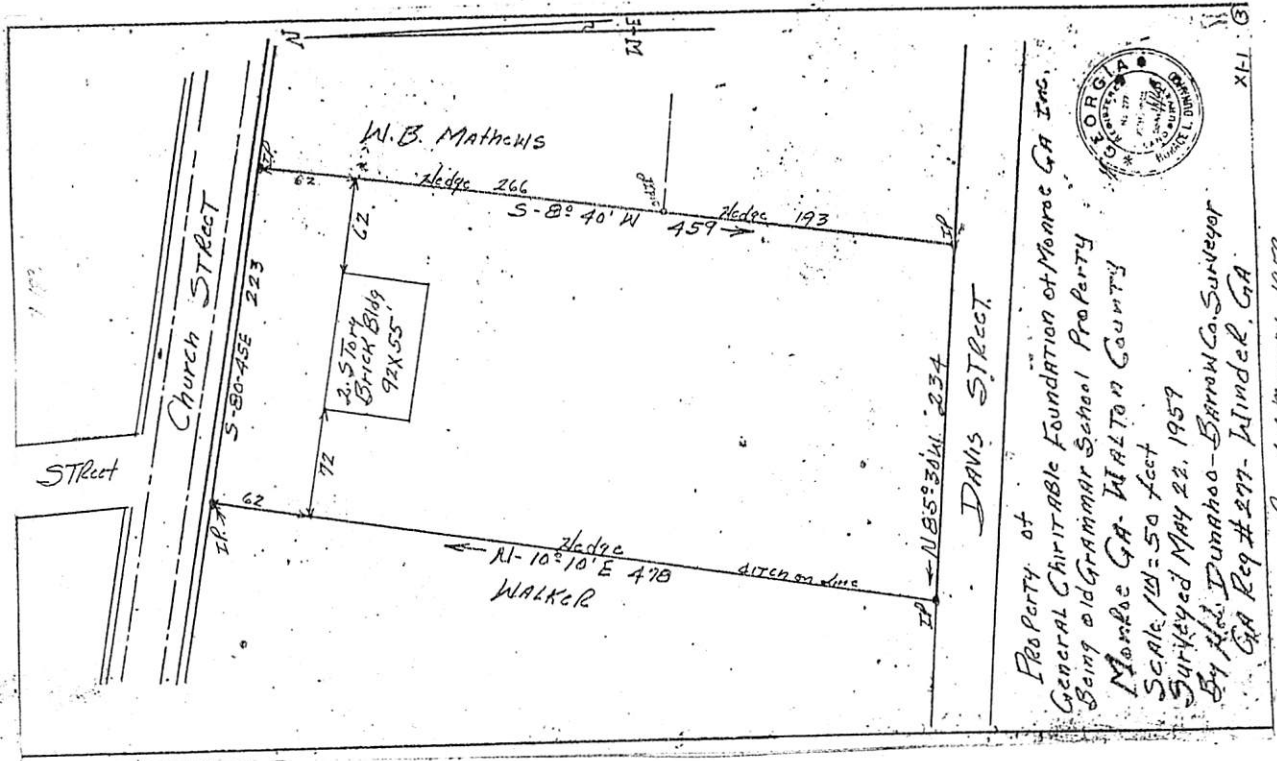






Property of  
Eugene Kelly  
Monroe, GA.  
WALTON-COUNTY  
SCALE 1/4" = 50 feet  
Surveyed MAY 22, 1959  
By H.L. Dunahoo  
GA. Reg. Surveyor #297  
Wilkes, GA.

Recorded June 1st 1959  
Emma Lou Sauter, Clerk



Property of  
General Charitable Foundation of Monroe GA Inc.  
Being old Grammar School Property  
Monroe GA. WALTON County  
SCALE 1/4" = 50 feet  
Surveyed May 22, 1959  
By H.L. Dunahoo - Barrow Co. Surveyor  
GA Reg #297 - Wilkes, GA.

Recorded May 26, 1959  
Emma Lou Sauter, Clerk



Century Fire Protection, LLC  
2450 Satellite Blvd  
Duluth, GA 30096  
Phone: (770) 945-2330  
Fax: (770) 945-2651

April 22, 2020

Jobsite:  
Monroe Community Center Schoolhouse  
602 East Church Street  
Monroe, GA 30655

To Whom It May Concern:

Century Fire Protection performed annual fire inspections on April 7, 2020. Monroe Community Center Schoolhouse passes the NFPA guidelines to operate as a school.

Please feel free to reach out to me with any questions or concerns.

Sincerely,  
Madeline Murray

Madeline Murray  
Account Manager



**A RESOLUTION\* OF THE CITY COUNCIL OF THE CITY OF MONROE**

WHEREAS, many roadside areas within Department of Transportation rights of way must be maintained and attractively landscaped; and

WHEREAS, the City Council of the City of Monroe desire(s) to beautify and improve various rights of way by landscaping within the City of Monroe; and

WHEREAS, the City Council of the City of Monroe desire(s) to authorize the City Administrator to apply for an REBC Grant from the Georgia Department of Transportation, and if awarded, to enter into a Mowing and Maintenance Agreement between City of Monroe and the Georgia Department of Transportation.

NOW THEREFORE,  
BE IT RESOLVED by the City Council of the City of Monroe

Section 1. The City Council of the City of Monroe hereby authorize(s) the City Administrator to apply for an REBC Grant. Upon award of the grant, the City of Monroe shall enter into a Mowing and Maintenance Agreement between the City of Monroe and the Georgia Department of Transportation.

Section 2. The City/~~County~~ Clerk of City of Monroe is hereby directed to send copies of this Resolution to the Department of Transportation and all other persons as directed by the City Council.

APPROVED AND ADOPTED by the City Council of the City of Monroe at the regular meeting assembled this 5th day of May, 2020.

ATTEST:

CITY/~~COUNTY~~ CLERK

EXECUTIVE OFFICER, MAYOR

(City Seal)

APPROVED AS TO FORM:

CITY/~~COUNTY~~ ATTORNEY

SPONSORED BY: City Council of the City of Monroe

\* This Resolution is an anticipatory document to allow the local government entity to be aware they will eventually be required to sign a Mowing and Maintenance Agreement for the roadside enhancement site.