



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, March 02, 2021

6:00 PM

City Hall

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#### I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
- [3.](#) Central Services Update

#### II. COMMITTEE INFORMATION

1. Finance
  - [a.](#) Monthly Finance Report
2. Airport
  - [a.](#) Monthly Airport Report
3. Public Works
  - [a.](#) Monthly Solid Waste Report
  - [b.](#) Great American Cleanup Week, April 19 - 23, 2021
  - [c.](#) Monthly Streets & Transportation Report
  - [d.](#) Approval - Highland Parking Lot Rehabilitation
  - [e.](#) Vehicle GPS Purchase / Conversion
4. Utilities
  - [a.](#) Monthly Electric & Telecom Report

[b.](#) Monthly Water, Sewer, & Gas Report

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

**6. Planning & Code**

[a.](#) Monthly Code Report

[b.](#) Intergovernmental Agreement with Walton County and City of Loganville for Aerial Photometrics

**7. Economic Development**

[a.](#) Monthly Economic Development Report

**8. Parks**

[a.](#) Monthly Parks Report

**III. ITEMS OF DISCUSSION**

[1.](#) Application - Beer & Wine Package Sales and Spirituous Liquors and Beer & Wine On-Premise Consumption - The Roe

[2.](#) 2nd Reading - Offenses and Miscellaneous Provisions - Possession of Marijuana Ordinance Amendment

[3.](#) Modified Development Agreement with MAB American et al.

**IV. ITEMS REQUIRING ACTION**

[1.](#) Resolution - Sanitary Sewer and Wastewater System Preservation

[2.](#) Lighting Repairs - US 78 and Highway 11

**V. MAYOR'S UPDATE**

**VI. ADJOURN TO EXECUTIVE SESSION**

1. Personnel Issue (s)

**VII. ADJOURN**

# CENTRAL SERVICES

## MONTHLY REPORT

MARCH 2021

	2021 January	2021 February	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	5	3	2	5	8	8	6	8	9	4	5	3	5	5.5	71
Vehicle Inspections	0	0	1	0	0	27	0	0	0	5	0	4	5	3.2	42
Equipment Inspections	3	0	2	0	1	10	0	0	0	0	0	0	2	1.4	18
Worksite Inspections	3	6	0	1	1	0	1	3	7	6	4	3	6	3.2	41
Employee Safety Classes	5	5	0	2	1	0	0	0	0	2	0	3	2	1.5	20
<b>PURCHASING</b>															
P-Card Transactions	377	272	404	435	385	303	478	446	416	430	448	344	367	392.7	5,105
Purchase Orders	120	60	97	97	89	66	101	83	92	77	80	47	75	83.4	1,084
Total Purchases	497	332	501	532	474	369	579	529	508	507	528	391	442	476.1	6,189
Sealed Bids/Proposals	1	2	2	1	2	1	0	0	1	0	1	3	2	1.2	16
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	75	125	86	91	74	86	136	106	89	96	99	103	97	97.2	1,263
Phishing Fail Percentage	2.0%	2.0%	4.0%	2.8%	7.6%	8.5%	8.5%	0.0%	1.4%	1.8%	1.8%	2.8%	2.4%	3.5%	
<b>MARKETING</b>															
Newsletters Distributed	0	0	1	0	1	2	0	0	1	0	0	0	1	0.5	6
Intern Hours			58.1	0.0	0.0									19.4	58
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	115.3	115.3	94.8	94.8	102.4	110.0	110.0	156.3	156.3	166.0	166.0	166.0	115.3	128.3	1,668.4
Trash Collection	3,360.0	3,060.0	3,030.0	3,540.0	2,085.0	1,900.0	2,140.0	2,520.0	2,980.0	3,480.0	2,810.0	2,880.0	3,340.0	2,855.8	37,125.0
Crew Acres Mowed	30.7	15.3	16.7	40.7	52.0	63.3	77.3	77.3	77.3	77.3	77.3	47.3	30.7	52.5	683.0

# PROJECTS & UPDATES

## FACILITIES & GROUNDS MAINTENANCE

We are currently maintaining all right-of-ways, facilities, and parks with a combination of employee and contractor labor. During the month of February, employees from the grounds and parks crews picked up or collected 3,060 lbs of trash while also cutting approximately 15.3 acres of right-of-ways and grounds at facilities. Contractors cut an additional 115.3 acres. Pinestraw will be added to facilities on March 15<sup>th</sup> (weather permitting) as a routine spring installation.

The leaf schedule for this season ended on January 29<sup>th</sup> but was extended to certain routes until February 26<sup>th</sup> to further collect in heavier areas. The street sweeper is remaining in operation for the entirety of the year.

## POLICE STATION / MUNICIPAL COURT BUILDING

The police building renovation is nearing completion! Staff has met with the general contractor on several preliminary final walks to finish up different areas. Final punchlist items should happen in the next few weeks with completion hopeful during the month of March. This gets us very close to a move in ready situation, and to the final components of being operation. The move, transition, and setup will be ongoing during the spring months with full transition and operation hopefully happening during the summer of 2021. Building appropriate signage is being designed along with monument sign ideas for Spring Street.



Also, the City is looking to repair and rehabilitate the exterior and roof of the empty buildings in the old Plaza Shopping Center for future plans. The process of bidding and scope will be planned during January, with those plans and bids coming before Council potentially in April.

## **MARKETING**

The newest quarterly newsletter was made available on March 1<sup>st</sup> and includes updated dates, projects, airport activities, holidays, and other city related items. The direction is to have this newsletter merged with a more definitive marketing scheme sometime in 2021 to include stormwater and solid waste areas.

## **TRAFFIC STUDY UPDATE**

The City of Monroe is currently doing several followup traffic studies to Church Street and Davis Street to assess the impact of the traffic calming initiative. The adjustment of the one way streets for Colley Street and Milledge Avenue will also help show the impact of changes to this area. Once compiled, this data will help show the impact of the different features and thus allow for future enhancements to other areas throughout the City affected by an increase in traffic and speeds.

## **EXCHANGE SERVER UPDATE**

Staff is currently working on the exchange server migration that was listed in the 2021 CIP project list. All print and DHCP services have been successfully migrated to new servers. The full exchange server migration is planned for the last weekend in February with additional functions being transitioned in the first week of March. This will allow for the retirement of multiple aged servers from the internal datacenter for the City.

## **SOLID WASTE CIP UPDATE**

The initiative to move to a more fully automated Scale House is in process with gate install ongoing, to then be planned and scheduled for the rest of the required systems during the spring/summer months. This will also work in tandem with Transfer Station upgrades and repairs during the same timeframe or later in the year. The hope is to include a better landscaped area/perimeter and signage to match!

## **CDBG PAVING PROJECT**

As noted on social media, the approximate start date of paving on South Madison Avenue and adjacent streets that were included in the 2018 CDBG project. This paving project will be in combination with the CDBG project and tie LMIG projects to it as well. This will provide for the completion of the South Madison CDBG grant project updates to water, sewer, and paving upgrades for the area.



**FINANCIAL STATUS REPORT**  
as of January 2021

*Unaudited & year end accruals still being booked. These are not finalized January numbers.*

City of Monroe  
Financial Performance Report  
For the Period Ended  
January 30, 2021

Cash balances for the City of Monroe at month end totaled **\$90,878,748**, including the utility bond funds.  
The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	3,940,311.93
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	65,670.89
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST 2007	1,380,834.46
SPLOST 2013	1,088,563.02
SPLOST 2019	2,548,310.58
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	4,415.62
DEA Confiscated Assets Fund	55,098.20
Confiscated Assets Fund	84,595.30
<b>ENTERPRISE FUND</b>	
Solid Waste	652,365.01
Solid Waste Capital	1,020,611.61
Utility Revenue	822,704.27
Utility Revenue Reserve	833,114.10
CDBG 2020	500.00
CDBG 2018	500.00
Utility MEAG Short-Term Investment	5,883,081.18
Utility MEAG Intermediate Extended Investment	8,013,314.16
Utility MEAG Intermediate Portfolio Investment	3,029,507.08
Utility Capital Improvement	8,280,939.60
Utility GEFA	1,000.00
Utility Bond Sinking Fund	444,868.88
Utility Tap Fees	3,963,797.61
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,579,242.41
2020 Util Bond Sinking Fund	297,167.56
2020 Bond Fund	44,955,604.04

*City of Monroe  
Financial Performance Report  
For the Period Ended  
January 30, 2021*

The total Utility Capital funds available at month end are \$13,077,851 as broken down in the section below:

Utility Capital Improvement Cash Balance	8,280,940
Utility Revenue Reserve Cash Balance	833,114
Tap Fees Cash Balance	3,963,798
<b>Total Current Funds Available</b>	<b>\$ 13,077,851</b>

	<u>2020 Budgeted</u>	<u>2020 Actual</u>	<u>Remaining</u>	<u>2021 Budgeted</u>	<u>2022 Budgeted</u>	<u>2023 Budgeted</u>
	<u>Expense</u>	<u>Expense</u>	<u>Budget</u>	<u>Expense</u>	<u>Expense</u>	<u>Expense</u>
Totals	\$ 5,944,479	\$ 5,046,393	\$ 6,256,763	\$ 3,628,261	\$ -	\$ 9,885,024
Remaining estimated annual Tap Fees			1,100,000	1,200,000	1,200,000	1,200,000
Remaining estimated annual CIP transfers-in			2,750,000	3,000,000	3,000,000	3,000,000
Estimated Utility Capital Cash Balance EOY		\$ 6,821,089	\$ 7,042,828	\$ 11,242,828	\$ 5,557,804	\$ 8,996,328

*The detail by year of each project is shown on the following page*



**Utility Capital Funding**

**Approved Projects/Assets**

Dept	Project Description	Remaining	2021 Budgeted	2021 Actual	Remaining	2022 Budgeted	2023 Budgeted
		Budget	Expense	Expense	Budget	Expense	Expense
Sewer	Sewer Main Rehab	451,474	100,000		551,474	100,000	100,000
Sewer	Infrastructure Repair/Replacement	133,367	75,000		208,367	75,000	
Sewer	Sewer CDBG 2018-Initial Application	3,430			3,430		
Sewer	CDBG 2018 Construction & Design	-553,676			-553,676		
Sewer	CDBG 2018 Revenue (DCA draws)	77,850			77,850		
Sewer	excavator	90,755			90,755		
Sewer	motors, pumps, controls, etc	94,413	150,000		244,413	150,000	150,000
Sewer	Trickling Filter Pump	40,000	40,000		80,000		
Sewer	Truck Replacement	1,592			1,592	50,000	
Sewer	Application/Design CDBG 2022 submittal				0	50,000	
Sewer	CDBG 2022 Construction				0		250,000
Sewer	Final Clarifier Clean Out		20,000		20,000		20,000
Water	Water Main Rehab	500,000	125,000		625,000	125,000	125,000
Water	Fire Hydrant Replacement	72,273	55,000		127,273		
Water	Infrastructure Repair/Replacement	511,179	150,000		661,179	150,000	150,000
Water/Telecom	Loganville Water Line-Fiber	245,000			245,000		
Water	Replacement of Controls	40,000			40,000		
Water	Warehouse Improvements	22,384			22,384		
Water	Membrane Filters	66,365	25,000		91,365	25,000	25,000
Water	Water Meters	56,500	56,500		113,000	56,500	56,500
Water	Alcovy River Screen	350,000			350,000		
Water	Fire Hydrant Security	25,000	25,000		50,000	25,000	
Water	High Service Pumps	62,972			62,972		
Water	Service Renewals	100,000	100,000		200,000	100,000	100,000
Water	Water Master Plan	81,805			81,805		
Water	Waterline extensions & pressure improvements	181,104	150,000		331,104	125,000	100,000
Water	New Construction Water Meters	20,560	0		20,560	0	0
Water	Application/Design CDBG 2022 submittal				0	25,000	
Water	CDBG 2022 Construction				0		250,000
Water	Control Vlv Replacement Reservoir & Alcovy River		100,000		100,000		
Central Svcs	Vehicle	28,141			28,141		
Central Svcs	Exchange server	47,100			47,100		
Admin	Drive Thru Rehab/City Hall	153,106			153,106		
Admin	Trucks	29,885	48,261		78,146		
Admin	server replacement	41,000			41,000		
Admin	Itron hand-held mobile unit	40,000			40,000		
Admin	Itron Equip Upgrades	35,800			35,800		
Admin	Barracuda Archiver	-9,761			-9,761		
Admin	Badgepass security office & warehouse	13,048			13,048		
Electric	Reconductor Distrubtion System	153,271			153,271		
Electric	3 Phase Feeder (Hwy138 - Hospital)	95,000			95,000		
Electric	Cover Gear	25,000			25,000		
Electric	mini excavator	75,000			75,000		
Electric	fault finder	22,000			22,000		
Electric	2018 LED Streetlights	36,454			36,454		
Electric	meter load tester	33,000			33,000		
Electric	Pole Crane	80,000			80,000		
Electric	Warehouse Project	30,186			30,186		
Electric	System Automation 2019-2020	103,978	150,000		253,978	15,000	
Electric	Underground for Town Green	151,489			151,489		
Electric	AMI meters/system	162,823	140,000		302,823		
Electric	Rebuild Highland & S Madison Ave	726,700	250,000		976,700	250,000	
Electric	GIS Program Development	11,386			11,386		
Electric	commercial demand meters	70,000	70,000		140,000		
Electric	Pole Relocation	8,444			8,444		
Telecom	IP Conversion	107,729			107,729		
Telecom	IPTV	100,585			100,585		
Telecom	Community WiFi / Wireless Deployment	50,459			50,459		
Telecom	Fusion Splicer	38,079			38,079		
Telecom	Halon Fire Suppression	44,000			44,000		
Telecom	Fiber to the X services	177,806			177,806		
Telecom	Core switch replacement	22,198			22,198		
Telecom	Weston Estates Fiber	40,426			40,426		
Telecom	18 cable replace	24,323			24,323		
Gas	Gas GIS	72,249			72,249		
Gas	Lacy, Davis, Harris & Ash Streets	140,000			140,000		
Gas	Various Projects	100,000			100,000		
Gas	Gas Main Renewal	16,494	300,000		316,494	275,000	225,000
Gas	Walton Co Gas Extension	-125,057	250,000		124,943	250,000	250,000
Gas	Morgan Co Gas Extension						
Gas	Stone Creek Gas Extension	-24,331	250,000		225,669	250,000	250,000
Gas	GIS Program Development	11,386			11,386		
Gas	natural gas master plan	150,000			150,000		
Gas	pickup truck	1,591			1,591		

Stormwater	Lateral Repair	8,183		8,183		
Stormwater	Storm/Drain Retention Pond Rehab	175,000	100,000	275,000	100,000	100,000
Stormwater	Improvements	100,000		100,000		
Stormwater	F450 Service Body Truck	4,616		4,616		
Stormwater	pickup truck	33,232		33,232		
Stormwater	Infrastructure / Pipes / Inlets / etc.	95,510	50,000	145,510	50,000	50,000
Stormwater	Skid Steer		75,000	75,000		
Stormwater	CDBG2020 Application & Design	52,998		52,998		
Stormwater	CDBG 2020 Construction		750,000	750,000		
Stormwater	FAE mulching head		23,500	23,500		

# General Fund

For Fiscal: 2021 Period Ending: 1/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD January	Assumed Feb-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
1510 - FINANCE ADMIN	11,981,521	11,981,521	694,825	694,825	10,859,162	11,553,987	12,475,661
1519 - INTERGOVERNMENTAL	109,600	109,600	9,103	9,103	110,279	119,382	189,879
1565 - WALTON PLAZA	3,308	3,308	276	276	3,035	3,311	3,308
2650 - MUNICIPAL COURT	475,000	475,000	11,270	11,270	241,638	252,908	269,919
3200 - POLICE	360,000	360,000	1,744	1,744	839,416	841,160	842,386
3500 - FIRE OPERATIONS	-	-	-	-	97,216	97,216	114,805
3510 - FIRE PREVENTION/CRR	-	-	-	-	500	500	500
4200 - STREETS & TRANSPORTATION	152,099	152,099	152,099	152,099	25,309	177,408	209,010
5530 - COMMUNITY CENTER	25,000	25,000	-	-	11,267	11,267	13,142
7200 - CODE & DEVELOPMENT	390,000	390,000	221,758	221,758	255,103	476,861	414,450
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	-	-	14,006	14,006	14,006
7521 - MAINSTREET	35,000	35,000	-	-	35,000	35,000	35,000
7563 - AIRPORT	205,350	205,350	16,988	16,988	191,719	208,707	237,164
<b>Revenue Total:</b>	<b>13,756,878</b>	<b>13,756,878</b>	<b>1,108,063</b>	<b>1,108,063</b>	<b>12,683,648</b>	<b>13,791,711</b>	<b>14,819,230</b>
<b>Expense</b>							
1100 - LEGISLATIVE	250,791	250,791	16,696	16,696	110,750	127,446	250,658
1300 - EXECUTIVE	403,555	403,555	25,159	25,159	277,939	303,098	299,910
1400 - ELECTIONS	15,300	15,300	-	-	-	-	-
1500 - GENERAL ADMIN	145,244	145,244	15,485	15,485	134,903	150,388	151,761
1510 - FINANCE ADMIN	355,918	355,918	19,440	19,440	364,249	383,689	399,895
1530 - LAW	105,000	105,000	-	-	185,780	185,780	185,781
1560 - AUDIT	40,000	40,000	-	-	39,500	39,500	39,500
1565 - WALTON PLAZA	596,372	596,372	120,833	120,833	280,434	401,267	302,574
2650 - MUNICIPAL COURT	105,625	105,625	7,665	7,665	92,152	99,817	115,994
3200 - POLICE	5,571,928	5,571,928	322,406	322,406	5,646,537	5,968,943	5,922,577
3500 - FIRE OPERATIONS	2,467,333	2,467,333	166,904	166,904	2,220,851	2,387,755	2,389,971
3510 - FIRE PREVENTION/CRR	97,948	97,948	5,556	5,556	76,444	82,000	114,952
4200 - STREETS & TRANSPORTATION	1,548,926	1,548,926	86,260	86,260	1,252,602	1,338,862	1,451,600
5500 - COMMUNITY SERVICES	12,600	12,600	4,331	4,331	11,375	15,706	11,375
5530 - COMMUNITY CENTER	5,000	5,000	358	358	10,788	11,146	11,829
6200 - BLDGS & GROUNDS	607,135	607,135	13,872	13,872	435,011	448,883	457,378
6500 - LIBRARIES	124,075	124,075	-	-	127,492	127,492	127,491
7200 - CODE & DEVELOPMENT	649,658	649,658	32,474	32,474	750,912	783,386	869,538
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,360	4,360	4,360
7520 - ECONOMIC DEVELOPMENT	463,476	463,476	21,554	21,554	219,921	241,475	232,920
7550 - DOWNTOWN DEVELOPMENT	25,000	25,000	-	-	25,000	25,000	25,000
7563 - AIRPORT	161,150	161,150	765	765	117,430	118,195	118,106
9001 - GEN - OTHER FINANCING USES	-	-	-	-	92,000	92,000	92,000
<b>Expense Total:</b>	<b>13,756,878</b>	<b>13,756,878</b>	<b>859,758</b>	<b>859,758</b>	<b>12,476,432</b>	<b>13,336,190</b>	<b>13,575,170</b>
<b>Report Surplus (Deficit):</b>				<b>248,305</b>		<b>455,521</b>	<b>1,244,060</b>

# Monthly Budget Report

## Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021



Monroe, GA

### General Fund

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	693,534.16	415,244.88	-278,289.28	-40.13 %	693,534.16	415,244.88	-278,289.28	-40.13 %	8,325,740.46
<b>Total R1: 31 - TAXES:</b>	<b>693,534.16</b>	<b>415,244.88</b>	<b>-278,289.28</b>	<b>-40.13 %</b>	<b>693,534.16</b>	<b>415,244.88</b>	<b>-278,289.28</b>	<b>-40.13 %</b>	<b>8,325,740.46</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - CODE & DEVELOPMENT	32,070.50	221,277.50	189,207.00	589.97 %	32,070.50	221,277.50	189,207.00	589.97 %	385,000.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>32,070.50</b>	<b>221,277.50</b>	<b>189,207.00</b>	<b>589.97 %</b>	<b>32,070.50</b>	<b>221,277.50</b>	<b>189,207.00</b>	<b>589.97 %</b>	<b>385,000.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1519 - INTERGOVERNMENTAL	9,129.68	9,103.18	-26.50	-0.29 %	9,129.68	9,103.18	-26.50	-0.29 %	109,600.00
3200 - POLICE	2,165.80	1,604.33	-561.47	-25.92 %	2,165.80	1,604.33	-561.47	-25.92 %	26,000.00
4200 - STREETS & TRANSPORTATION	12,669.81	152,098.59	139,428.78	1,100.48 %	12,669.81	152,098.59	139,428.78	1,100.48 %	152,098.59
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>23,965.29</b>	<b>162,806.10</b>	<b>138,840.81</b>	<b>579.34 %</b>	<b>23,965.29</b>	<b>162,806.10</b>	<b>138,840.81</b>	<b>579.34 %</b>	<b>287,698.59</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	59,101.35	67,442.44	8,341.09	14.11 %	59,101.35	67,442.44	8,341.09	14.11 %	709,500.00
3200 - POLICE	1,666.00	140.00	-1,526.00	-91.60 %	1,666.00	140.00	-1,526.00	-91.60 %	20,000.00
7200 - CODE & DEVELOPMENT	416.50	480.00	63.50	15.25 %	416.50	480.00	63.50	15.25 %	5,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	1,666.00	0.00	-1,666.00	-100.00 %	1,666.00	0.00	-1,666.00	-100.00 %	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24 %	91.63	85.00	-6.63	-7.24 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>62,941.48</b>	<b>68,147.44</b>	<b>5,205.96</b>	<b>8.27 %</b>	<b>62,941.48</b>	<b>68,147.44</b>	<b>5,205.96</b>	<b>8.27 %</b>	<b>755,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	11,270.13	-28,297.37	-71.52 %	39,567.50	11,270.13	-28,297.37	-71.52 %	475,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>11,270.13</b>	<b>-28,297.37</b>	<b>-71.52 %</b>	<b>39,567.50</b>	<b>11,270.13</b>	<b>-28,297.37</b>	<b>-71.52 %</b>	<b>475,000.00</b>
<b>R1: 36 - INVESTMENT INCOME</b>									
1510 - FINANCE ADMIN	0.00	89.89	89.89	0.00 %	0.00	89.89	89.89	0.00 %	0.00
<b>Total R1: 36 - INVESTMENT INCOME:</b>	<b>0.00</b>	<b>89.89</b>	<b>89.89</b>	<b>0.00 %</b>	<b>0.00</b>	<b>89.89</b>	<b>89.89</b>	<b>0.00 %</b>	<b>0.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	333.20	0.00	-333.20	-100.00 %	4,000.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	2,915.50	0.00	-2,915.50	-100.00 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,248.70</b>	<b>0.00</b>	<b>-3,248.70</b>	<b>-100.00 %</b>	<b>3,248.70</b>	<b>0.00</b>	<b>-3,248.70</b>	<b>-100.00 %</b>	<b>39,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	2,915.50	2,021.07	-894.43	-30.68 %	2,915.50	2,021.07	-894.43	-30.68 %	35,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	275.55	275.63	0.08	0.03 %	3,308.00
5530 - COMMUNITY CENTER	2,082.50	0.00	-2,082.50	-100.00 %	2,082.50	0.00	-2,082.50	-100.00 %	25,000.00
7563 - AIRPORT	17,014.02	16,903.19	-110.83	-0.65 %	17,014.02	16,903.19	-110.83	-0.65 %	204,250.00

Monthly Budget Report

For Fiscal: 2021 Period Ending: 01/31

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>22,287.57</b>	<b>19,199.89</b>	<b>-3,087.68</b>	<b>-13.85 %</b>	<b>22,287.57</b>	<b>19,199.89</b>	<b>-3,087.68</b>	<b>-13.85 %</b>	<b>267,558.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	242,509.62	210,026.59	-32,483.03	-13.39 %	242,509.62	210,026.59	-32,483.03	-13.39 %	2,911,280.08
3200 - POLICE	25,823.00	0.00	-25,823.00	-100.00 %	25,823.00	0.00	-25,823.00	-100.00 %	310,000.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>268,332.62</b>	<b>210,026.59</b>	<b>-58,306.03</b>	<b>-21.73 %</b>	<b>268,332.62</b>	<b>210,026.59</b>	<b>-58,306.03</b>	<b>-21.73 %</b>	<b>3,221,280.08</b>
<b>Total Revenue:</b>	<b>1,145,947.82</b>	<b>1,108,062.42</b>	<b>-37,885.40</b>	<b>-3.31 %</b>	<b>1,145,947.82</b>	<b>1,108,062.42</b>	<b>-37,885.40</b>	<b>-3.31 %</b>	<b>13,756,877.13</b>
<b>Expense</b>									
1100 - LEGISLATIVE	20,890.87	16,696.38	4,194.49	20.08 %	20,890.87	16,696.38	4,194.49	20.08 %	250,791.00
1300 - EXECUTIVE	33,616.08	25,159.37	8,456.71	25.16 %	33,616.08	25,159.37	8,456.71	25.16 %	403,555.00
1400 - ELECTIONS	1,274.49	0.00	1,274.49	100.00 %	1,274.49	0.00	1,274.49	100.00 %	15,300.00
1500 - GENERAL ADMIN	12,098.80	15,485.33	-3,386.53	-27.99 %	12,098.80	15,485.33	-3,386.53	-27.99 %	145,244.00
1510 - FINANCE ADMIN	29,647.92	19,440.32	10,207.60	34.43 %	29,647.92	19,440.32	10,207.60	34.43 %	355,918.00
1530 - LAW	8,746.50	0.00	8,746.50	100.00 %	8,746.50	0.00	8,746.50	100.00 %	105,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00 %	3,332.00	0.00	3,332.00	100.00 %	40,000.00
1565 - WALTON PLAZA	49,677.78	120,833.00	-71,155.22	-143.23 %	49,677.78	120,833.00	-71,155.22	-143.23 %	596,372.00
2650 - MUNICIPAL COURT	8,798.52	7,664.92	1,133.60	12.88 %	8,798.52	7,664.92	1,133.60	12.88 %	105,625.00
3200 - POLICE	464,141.52	322,406.26	141,735.26	30.54 %	464,141.52	322,406.26	141,735.26	30.54 %	5,571,927.56
3500 - FIRE OPERATIONS	205,528.81	166,904.08	38,624.73	18.79 %	205,528.81	166,904.08	38,624.73	18.79 %	2,467,333.00
3510 - FIRE PREVENTION/CRR	8,159.04	5,556.13	2,602.91	31.90 %	8,159.04	5,556.13	2,602.91	31.90 %	97,948.00
4200 - STREETS & TRANSPORTATION	129,025.50	86,260.16	42,765.34	33.14 %	129,025.50	86,260.16	42,765.34	33.14 %	1,548,926.00
5500 - COMMUNITY SERVICES	1,049.58	4,331.00	-3,281.42	-312.64 %	1,049.58	4,331.00	-3,281.42	-312.64 %	12,600.00
5530 - COMMUNITY CENTER	416.50	358.34	58.16	13.96 %	416.50	358.34	58.16	13.96 %	5,000.00
6200 - BLDGS & GROUNDS	50,574.27	13,872.13	36,702.14	72.57 %	50,574.27	13,872.13	36,702.14	72.57 %	607,134.57
6500 - LIBRARIES	10,335.44	0.00	10,335.44	100.00 %	10,335.44	0.00	10,335.44	100.00 %	124,075.00
7200 - CODE & DEVELOPMENT	54,116.48	32,474.05	21,642.43	39.99 %	54,116.48	32,474.05	21,642.43	39.99 %	649,658.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	403.50	0.00	403.50	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	38,607.51	21,554.38	17,053.13	44.17 %	38,607.51	21,554.38	17,053.13	44.17 %	463,476.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	0.00	2,082.50	100.00 %	2,082.50	0.00	2,082.50	100.00 %	25,000.00
7563 - AIRPORT	13,423.76	765.17	12,658.59	94.30 %	13,423.76	765.17	12,658.59	94.30 %	161,150.00
<b>Total Expense:</b>	<b>1,145,947.37</b>	<b>859,761.02</b>	<b>286,186.35</b>	<b>24.97 %</b>	<b>1,145,947.37</b>	<b>859,761.02</b>	<b>286,186.35</b>	<b>24.97 %</b>	<b>13,756,877.13</b>
<b>Report Total:</b>	<b>0.45</b>	<b>248,301.40</b>	<b>248,300.95</b>		<b>0.45</b>	<b>248,301.40</b>	<b>248,300.95</b>		<b>0.00</b>



Monroe, GA

## General Fund

## Income Statement

## Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	694,824.87	694,824.87	11,286,695.67
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	9,103.18	9,103.18	100,496.82
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	3,032.37
2650 - MUNICIPAL COURT	475,000.00	475,000.00	11,270.13	11,270.13	463,729.87
3200 - POLICE	360,000.00	360,000.00	1,744.33	1,744.33	358,255.67
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	152,098.59	152,098.59	0.00
5530 - COMMUNITY CENTER	25,000.00	25,000.00	0.00	0.00	25,000.00
7200 - CODE & DEVELOPMENT	390,000.00	390,000.00	221,757.50	221,757.50	168,242.50
7520 - ECONOMIC DEVELOPMENT & PLANNING	20,000.00	20,000.00	0.00	0.00	20,000.00
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	35,000.00
7563 - AIRPORT	205,350.00	205,350.00	16,988.19	16,988.19	188,361.81
<b>Revenue Total:</b>	<b>13,756,877.13</b>	<b>13,756,877.13</b>	<b>1,108,062.42</b>	<b>1,108,062.42</b>	<b>12,648,814.71</b>
<b>Expense</b>					
1100 - LEGISLATIVE	250,791.00	250,791.00	16,696.38	16,696.38	234,094.62
1300 - EXECUTIVE	403,555.00	403,555.00	25,159.37	25,159.37	378,395.63
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00
1500 - GENERAL ADMIN	145,244.00	145,244.00	15,485.33	15,485.33	129,758.67
1510 - FINANCE ADMIN	355,918.00	355,918.00	19,440.32	19,440.32	336,477.68
1530 - LAW	105,000.00	105,000.00	0.00	0.00	105,000.00
1560 - AUDIT	40,000.00	40,000.00	0.00	0.00	40,000.00
1565 - WALTON PLAZA	596,372.00	596,372.00	120,833.00	120,833.00	475,539.00
2650 - MUNICIPAL COURT	105,625.00	105,625.00	7,664.92	7,664.92	97,960.08
3200 - POLICE	5,571,927.56	5,571,927.56	322,406.26	322,406.26	5,249,521.30
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	166,904.08	166,904.08	2,300,428.92
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	5,556.13	5,556.13	92,391.87
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	86,260.16	86,260.16	1,462,665.84
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	4,331.00	4,331.00	8,269.00
5530 - COMMUNITY CENTER	5,000.00	5,000.00	358.34	358.34	4,641.66
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	13,872.13	13,872.13	593,262.44
6500 - LIBRARIES	124,075.00	124,075.00	0.00	0.00	124,075.00
7200 - CODE & DEVELOPMENT	649,658.00	649,658.00	32,474.05	32,474.05	617,183.95
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	463,476.00	463,476.00	21,554.38	21,554.38	441,921.62
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
7563 - AIRPORT	161,150.00	161,150.00	765.17	765.17	160,384.83
<b>Expense Total:</b>	<b>13,756,877.09</b>	<b>13,756,877.13</b>	<b>859,761.02</b>	<b>859,761.02</b>	<b>12,897,116.11</b>
<b>Total Surplus (Deficit):</b>	<b>0.04</b>	<b>0.00</b>	<b>248,301.40</b>	<b>248,301.40</b>	

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 01/31/2021



Monroe, GA

### General Fund

DEP...	2020 Jan. Activity	2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	573,081.29	694,824.87	121,743.58	21.24%	573,081.29	694,824.87	121,743.58	21.24%
1519 - INTERGOVERNMENTAL	79,600.00	9,103.18	-70,496.82	-88.56%	79,600.00	9,103.18	-70,496.82	-88.56%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	275.63	275.63	0.00	0.00%
2650 - MUNICIPAL COURT	23,698.81	11,270.13	-12,428.68	-52.44%	23,698.81	11,270.13	-12,428.68	-52.44%
3200 - POLICE	1,296.50	1,744.33	447.83	34.54%	1,296.50	1,744.33	447.83	34.54%
4200 - STREETS & TRANSPORTATION	183,700.88	152,098.59	-31,602.29	-17.20%	183,700.88	152,098.59	-31,602.29	-17.20%
5530 - COMMUNITY CENTER	1,875.00	0.00	-1,875.00	-100.00%	1,875.00	0.00	-1,875.00	-100.00%
7200 - CODE & DEVELOPMENT	161,148.00	221,757.50	60,609.50	37.61%	161,148.00	221,757.50	60,609.50	37.61%
7563 - AIRPORT	15,445.50	16,988.19	1,542.69	9.99%	15,445.50	16,988.19	1,542.69	9.99%
<b>Revenue Total:</b>	<b>1,040,121.61</b>	<b>1,108,062.42</b>	<b>67,940.81</b>	<b>6.53%</b>	<b>1,040,121.61</b>	<b>1,108,062.42</b>	<b>67,940.81</b>	<b>6.53%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	14,498.52	16,696.38	-2,197.86	-15.16%	14,498.52	16,696.38	-2,197.86	-15.16%
1300 - EXECUTIVE	21,811.08	25,159.37	-3,348.29	-15.35%	21,811.08	25,159.37	-3,348.29	-15.35%
1500 - GENERAL ADMIN	14,710.00	15,485.33	-775.33	-5.27%	14,710.00	15,485.33	-775.33	-5.27%
1510 - FINANCE ADMIN	17,865.60	19,440.32	-1,574.72	-8.81%	17,865.60	19,440.32	-1,574.72	-8.81%
1565 - WALTON PLAZA	22,140.00	120,833.00	-98,693.00	-445.77%	22,140.00	120,833.00	-98,693.00	-445.77%
2650 - MUNICIPAL COURT	6,608.29	7,664.92	-1,056.63	-15.99%	6,608.29	7,664.92	-1,056.63	-15.99%
3200 - POLICE	338,897.05	322,406.26	16,490.79	4.87%	338,897.05	322,406.26	16,490.79	4.87%
3500 - FIRE OPERATIONS	149,864.53	166,904.08	-17,039.55	-11.37%	149,864.53	166,904.08	-17,039.55	-11.37%
3510 - FIRE PREVENTION/CRR	5,871.86	5,556.13	315.73	5.38%	5,871.86	5,556.13	315.73	5.38%
4200 - STREETS & TRANSPORTATION	87,417.11	86,260.16	1,156.95	1.32%	87,417.11	86,260.16	1,156.95	1.32%
5500 - COMMUNITY SERVICES	0.00	4,331.00	-4,331.00	0.00%	0.00	4,331.00	-4,331.00	0.00%
5530 - COMMUNITY CENTER	1,041.50	358.34	683.16	65.59%	1,041.50	358.34	683.16	65.59%
6200 - BLDGS & GROUNDS	15,331.00	13,872.13	1,458.87	9.52%	15,331.00	13,872.13	1,458.87	9.52%
7200 - CODE & DEVELOPMENT	48,644.97	32,474.05	16,170.92	33.24%	48,644.97	32,474.05	16,170.92	33.24%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	8,466.95	21,554.38	-13,087.43	-154.57%	8,466.95	21,554.38	-13,087.43	-154.57%
7563 - AIRPORT	676.22	765.17	-88.95	-13.15%	676.22	765.17	-88.95	-13.15%
<b>Expense Total:</b>	<b>753,844.68</b>	<b>859,761.02</b>	<b>-105,916.34</b>	<b>-14.05%</b>	<b>753,844.68</b>	<b>859,761.02</b>	<b>-105,916.34</b>	<b>-14.05%</b>
<b>Total Surplus (Deficit):</b>	<b>286,276.93</b>	<b>248,301.40</b>	<b>-37,975.53</b>	<b>-13.27%</b>	<b>286,276.93</b>	<b>248,301.40</b>	<b>-37,975.53</b>	<b>-13.27%</b>

**General Fund**

**Budget Report  
Group Summary**



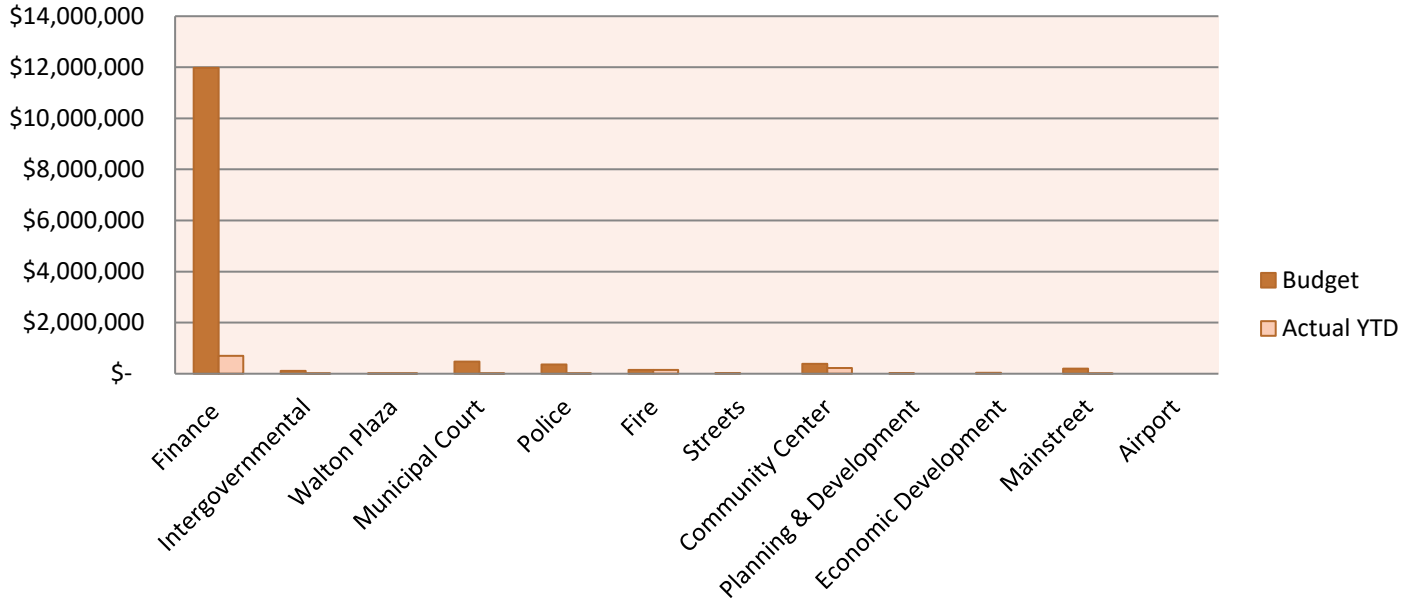
Monroe, GA

For Fiscal: 2021 Period Ending: 01/31/2021

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	694,824.87	694,824.87	-11,286,695.67	94.20 %
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	9,103.18	9,103.18	-100,496.82	91.69 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	-3,032.37	91.67 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	11,270.13	11,270.13	-463,729.87	97.63 %
3200 - POLICE	360,000.00	360,000.00	1,744.33	1,744.33	-358,255.67	99.52 %
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	152,098.59	152,098.59	0.00	0.00 %
5530 - COMMUNITY CENTER	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
7200 - CODE & DEVELOPMENT	390,000.00	390,000.00	221,757.50	221,757.50	-168,242.50	43.14 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
7563 - AIRPORT	205,350.00	205,350.00	16,988.19	16,988.19	-188,361.81	91.73 %
<b>Revenue Total:</b>	<b>13,756,877.13</b>	<b>13,756,877.13</b>	<b>1,108,062.42</b>	<b>1,108,062.42</b>	<b>-12,648,814.71</b>	<b>91.95 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	250,791.00	250,791.00	16,696.38	16,696.38	234,094.62	93.34 %
1300 - EXECUTIVE	403,555.00	403,555.00	25,159.37	25,159.37	378,395.63	93.77 %
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00	100.00 %
1500 - GENERAL ADMIN	145,244.00	145,244.00	15,485.33	15,485.33	129,758.67	89.34 %
1510 - FINANCE ADMIN	355,918.00	355,918.00	19,440.32	19,440.32	336,477.68	94.54 %
1530 - LAW	105,000.00	105,000.00	0.00	0.00	105,000.00	100.00 %
1560 - AUDIT	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
1565 - WALTON PLAZA	596,372.00	596,372.00	120,833.00	120,833.00	475,539.00	79.74 %
2650 - MUNICIPAL COURT	105,625.00	105,625.00	7,664.92	7,664.92	97,960.08	92.74 %
3200 - POLICE	5,571,927.56	5,571,927.56	322,406.26	322,406.26	5,249,521.30	94.21 %
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	166,904.08	166,904.08	2,300,428.92	93.24 %
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	5,556.13	5,556.13	92,391.87	94.33 %
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	86,260.16	86,260.16	1,462,665.84	94.43 %
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	4,331.00	4,331.00	8,269.00	65.63 %
5530 - COMMUNITY CENTER	5,000.00	5,000.00	358.34	358.34	4,641.66	92.83 %
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	13,872.13	13,872.13	593,262.44	97.72 %
6500 - LIBRARIES	124,075.00	124,075.00	0.00	0.00	124,075.00	100.00 %
7200 - CODE & DEVELOPMENT	649,658.00	649,658.00	32,474.05	32,474.05	617,183.95	95.00 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	463,476.00	463,476.00	21,554.38	21,554.38	441,921.62	95.35 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
7563 - AIRPORT	161,150.00	161,150.00	765.17	765.17	160,384.83	99.53 %
<b>Expense Total:</b>	<b>13,756,877.09</b>	<b>13,756,877.13</b>	<b>859,761.02</b>	<b>859,761.02</b>	<b>12,897,116.11</b>	<b>93.75 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.04</b>	<b>0.00</b>	<b>248,301.40</b>	<b>248,301.40</b>	<b>248,301.40</b>	<b>0.00 %</b>

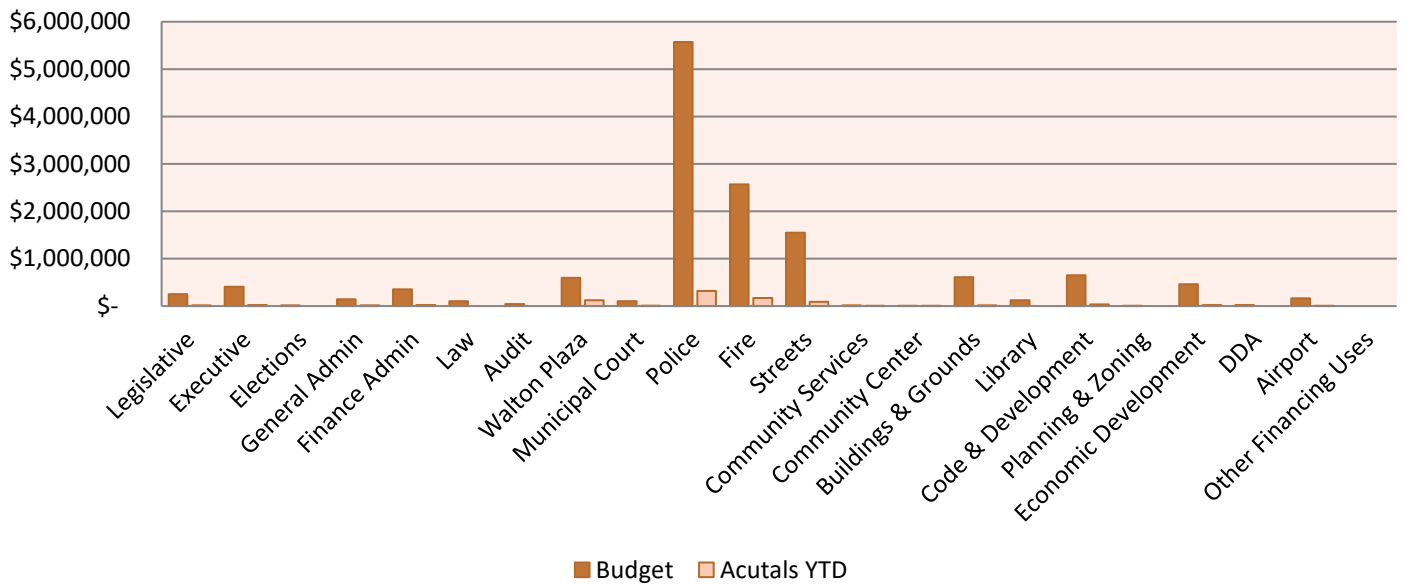


### General Fund Revenue January YTD Budget Comparison



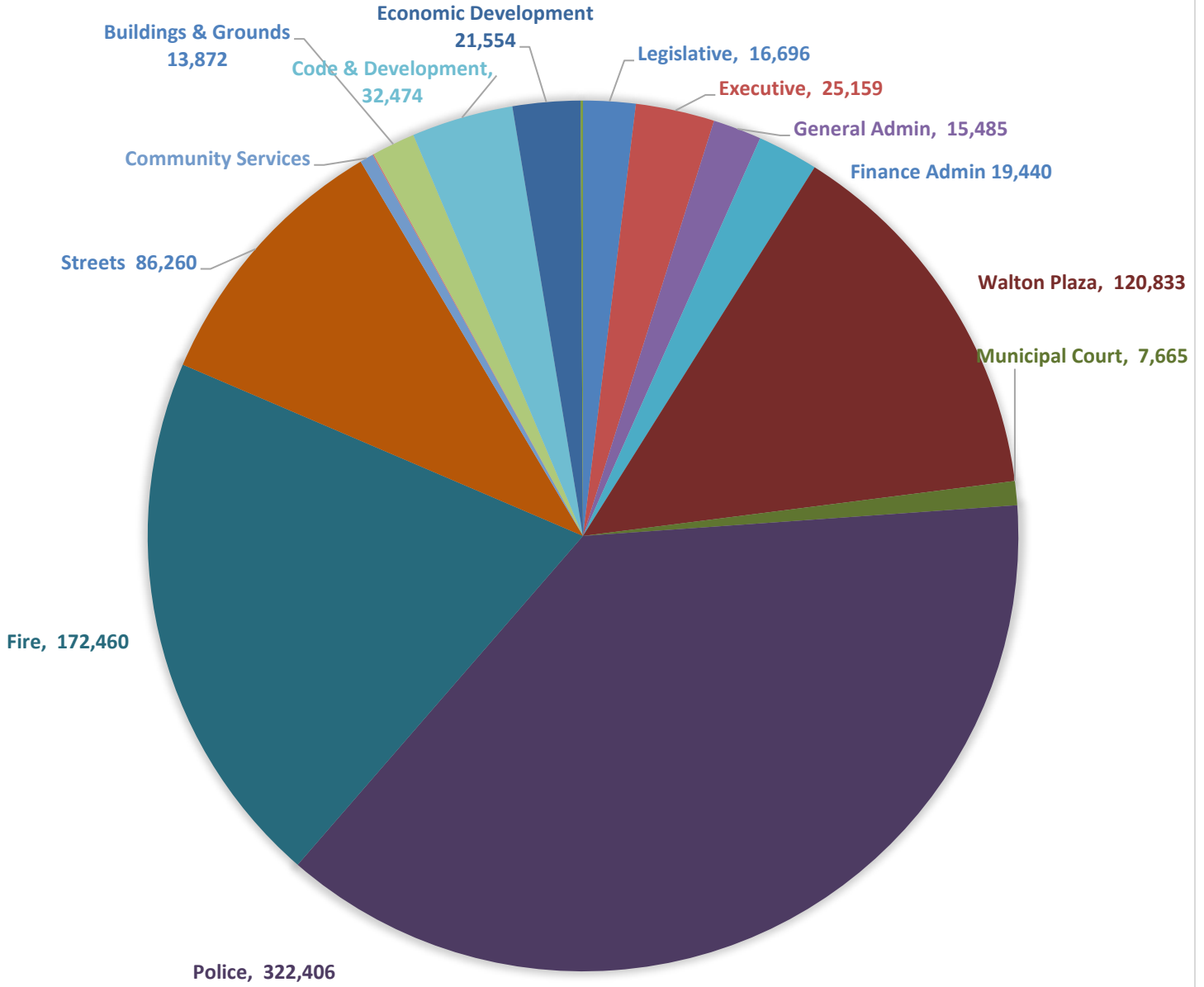
General Fund year-to-date revenues for the month totaled \$1,108,062 which is 8% of total budgeted revenues of \$13,756,877 for 2021.

### General Fund Expense January YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$859,761 which is 6% of total budgeted expenses of \$13,756,877 for 2021.

### GENERAL FUND EXPENSES JANUARY YTD



# Utilities Fund

For Fiscal: 2021 Period Ending: 1/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD January	Assumed Feb-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
4002 - WATER	6,125,577	6,125,577	430,695	430,695	5,321,194	5,751,889	5,732,224
4003 - SEWER	5,524,167	5,524,167	403,875	403,875	4,526,401	4,930,276	5,399,910
4005 - GAS	4,072,608	4,072,608	496,370	496,370	3,185,527	3,681,897	3,672,382
4006 - GUTA	130,000	130,000	3,728	3,728	146,564	150,292	150,854
4008 - ELECTRIC	20,165,167	20,165,167	1,547,395	1,547,395	18,255,546	19,802,940	19,793,670
4009 - TELECOM & INTERNET	3,424,167	3,424,167	298,982	298,982	3,088,760	3,387,742	3,349,923
4010 - CABLE TV	3,934,167	3,934,167	365,590	365,590	2,912,754	3,278,344	3,202,263
4012 - UTIL FINANCE					737,796	737,796	747,844
<b>Revenue Total:</b>	<b>43,375,851</b>	<b>43,375,851</b>	<b>3,546,635</b>	<b>3,546,635</b>	<b>38,174,541</b>	<b>41,721,177</b>	<b>42,049,070</b>
<b>Expense</b>							
4002 - WATER	6,185,269	6,185,269	307,801	307,801	4,681,955	4,989,756	5,087,160
4003 - SEWER	5,354,230	5,354,230	226,252	226,252	4,197,142	4,423,394	4,621,536
4004 - STORMWATER	381,765	381,765	17,018	17,018	414,318	431,336	478,837
4005 - GAS	4,262,732	4,262,732	373,488	373,488	2,970,181	3,343,669	3,315,782
4006 - GUTA	250,914	250,914	12,581	12,581	233,927	246,508	254,954
4007 - GEN ADMIN WSG	234,745	234,745	17,541	17,541	235,886	253,427	262,683
4008 - ELECTRIC	17,165,182	17,165,182	1,391,390	1,391,390	16,315,623	17,707,013	17,434,007
4009 - TELECOM & INTERNET	3,092,616	3,092,616	176,059	176,059	1,410,542	1,586,601	1,463,544
4010 - CABLE TV	5,457,472	5,457,472	302,882	302,882	4,983,268	5,286,150	5,134,676
4011 - GEN ADMIN ELEC/TELECOM	208,412	208,412	16,011	16,011	206,763	222,774	234,656
4012 - UTIL FINANCE	(1,952,223)	(1,952,223)	(193,660)	(193,660)	(2,463,536)	(2,657,196)	(2,936,261)
4013 - UTIL CUST SVC	1,530,403	1,530,403	113,144	113,144	1,411,721	1,524,865	1,636,811
4014 - UTIL BILLING	477,506	477,506	28,273	28,273	433,560	461,833	480,739
4015 - CENTRAL SERVICES	726,830	726,830	52,244	52,244	918,883	971,127	1,024,534
<b>Expense Total:</b>	<b>43,375,851</b>	<b>43,375,851</b>	<b>2,841,023</b>	<b>2,841,023</b>	<b>35,950,233</b>	<b>38,791,256</b>	<b>38,493,658</b>
<b>t Surplus (Deficit):</b>				<b>705,613</b>		<b>2,929,921</b>	<b>3,555,412</b>



Monroe, GA

## Utilities Fund without Capital Expense

## Monthly Budget Report Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021

ACTIVIT...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	510,260.53	430,694.86	-79,565.67	-15.59 %	510,260.53	430,694.86	-79,565.67	-15.59 %	6,125,576.67
4003 - SEWER	460,163.08	403,875.00	-56,288.08	-12.23 %	460,163.08	403,875.00	-56,288.08	-12.23 %	5,524,166.67
4005 - GAS	339,248.21	496,370.30	157,122.09	46.31 %	339,248.21	496,370.30	157,122.09	46.31 %	4,072,607.67
4006 - GUTA	10,829.00	3,728.32	-7,100.68	-65.57 %	10,829.00	3,728.32	-7,100.68	-65.57 %	130,000.00
4008 - ELECTRIC	1,679,758.38	1,547,394.69	-132,363.69	-7.88 %	1,679,758.38	1,547,394.69	-132,363.69	-7.88 %	20,165,166.67
4009 - TELECOM & INTERNET	285,233.08	298,982.32	13,749.24	4.82 %	285,233.08	298,982.32	13,749.24	4.82 %	3,424,166.67
4010 - CABLE TV	327,716.08	365,589.86	37,873.78	11.56 %	327,716.08	365,589.86	37,873.78	11.56 %	3,934,166.67
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,613,208.36</b>	<b>3,546,635.35</b>	<b>-66,573.01</b>	<b>-1.84 %</b>	<b>3,613,208.36</b>	<b>3,546,635.35</b>	<b>-66,573.01</b>	<b>-1.84 %</b>	<b>43,375,851.02</b>
<b>Expense</b>									
4002 - WATER	515,232.76	307,800.65	207,432.11	40.26 %	515,232.76	307,800.65	207,432.11	40.26 %	6,185,268.51
4003 - SEWER	446,007.22	226,251.94	219,755.28	49.27 %	446,007.22	226,251.94	219,755.28	49.27 %	5,354,229.98
4004 - STORMWATER	31,800.97	17,018.28	14,782.69	46.49 %	31,800.97	17,018.28	14,782.69	46.49 %	381,765.00
4005 - GAS	355,085.52	373,488.03	-18,402.51	-5.18 %	355,085.52	373,488.03	-18,402.51	-5.18 %	4,262,732.21
4006 - GUTA	20,901.09	12,580.92	8,320.17	39.81 %	20,901.09	12,580.92	8,320.17	39.81 %	250,914.00
4007 - GEN ADMIN WSG	19,554.22	17,540.98	2,013.24	10.30 %	19,554.22	17,540.98	2,013.24	10.30 %	234,745.00
4008 - ELECTRIC	1,429,859.55	1,391,389.88	38,469.67	2.69 %	1,429,859.55	1,391,389.88	38,469.67	2.69 %	17,165,181.50
4009 - TELECOM & INTERNET	257,614.82	176,058.57	81,556.25	31.66 %	257,614.82	176,058.57	81,556.25	31.66 %	3,092,615.50
4010 - CABLE TV	454,607.31	302,881.90	151,725.41	33.38 %	454,607.31	302,881.90	151,725.41	33.38 %	5,457,471.50
4011 - GEN ADMIN ELEC/TELECOM	17,360.69	16,011.39	1,349.30	7.77 %	17,360.69	16,011.39	1,349.30	7.77 %	208,412.00
4012 - UTIL FINANCE	-162,620.23	-193,660.09	31,039.86	-19.09 %	-162,620.23	-193,660.09	31,039.86	-19.09 %	-1,952,223.00
4013 - UTIL CUST SVC	127,482.41	113,143.73	14,338.68	11.25 %	127,482.41	113,143.73	14,338.68	11.25 %	1,530,402.82
4014 - UTIL BILLING	39,776.23	28,272.52	11,503.71	28.92 %	39,776.23	28,272.52	11,503.71	28.92 %	477,506.00
4015 - CENTRAL SERVICES	60,544.89	52,243.84	8,301.05	13.71 %	60,544.89	52,243.84	8,301.05	13.71 %	726,830.00
<b>Total Expense:</b>	<b>3,613,207.45</b>	<b>2,841,022.54</b>	<b>772,184.91</b>	<b>21.37 %</b>	<b>3,613,207.45</b>	<b>2,841,022.54</b>	<b>772,184.91</b>	<b>21.37 %</b>	<b>43,375,851.02</b>
<b>Report Total:</b>	<b>0.91</b>	<b>705,612.81</b>	<b>705,611.90</b>		<b>0.91</b>	<b>705,612.81</b>	<b>705,611.90</b>		<b>0.00</b>



Monroe, GA

## Utilities Fund with Capital Expense

## Income Statement Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	6,125,576.67	6,125,576.67	531,726.19	531,726.19	5,593,850.48
4003 - SEWER	5,524,166.67	5,524,166.67	403,875.00	403,875.00	5,120,291.67
4005 - GAS	4,072,607.67	4,072,607.67	496,370.30	496,370.30	3,576,237.37
4006 - GUTA	130,000.00	130,000.00	3,728.32	3,728.32	126,271.68
4008 - ELECTRIC	20,165,166.67	20,165,166.67	1,547,394.69	1,547,394.69	18,617,771.98
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	298,982.32	298,982.32	3,125,184.35
4010 - CABLE TV	3,934,166.67	3,934,166.67	365,589.86	365,589.86	3,568,576.81
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>	<b>43,375,851.02</b>	<b>43,375,851.02</b>	<b>3,647,666.68</b>	<b>3,647,666.68</b>	<b>39,728,184.34</b>
<b>Expense</b>					
4002 - WATER	6,185,268.51	6,185,268.51	305,549.65	305,549.65	5,879,718.86
4003 - SEWER	5,354,229.98	5,354,229.98	317,453.69	317,453.69	5,036,776.29
4004 - STORMWATER	381,765.00	381,765.00	17,018.28	17,018.28	364,746.72
4005 - GAS	4,262,732.21	4,262,732.21	421,733.03	421,733.03	3,840,999.18
4006 - GUTA	250,914.00	250,914.00	12,580.92	12,580.92	238,333.08
4007 - GEN ADMIN WSG	234,745.00	234,745.00	17,540.98	17,540.98	217,204.02
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,402,832.88	1,402,832.88	15,762,348.62
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	190,358.57	190,358.57	2,902,256.93
4010 - CABLE TV	5,457,471.50	5,457,471.50	302,881.90	302,881.90	5,154,589.60
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,011.39	16,011.39	192,400.61
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-193,660.09	-193,660.09	-1,758,562.91
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	113,143.73	113,143.73	1,417,259.09
4014 - UTIL BILLING	477,506.00	477,506.00	28,272.52	28,272.52	449,233.48
4015 - CENTRAL SERVICES	726,830.00	726,830.00	52,243.84	52,243.84	674,586.16
<b>Expense Total:</b>	<b>43,375,851.13</b>	<b>43,375,851.02</b>	<b>3,003,961.29</b>	<b>3,003,961.29</b>	<b>40,371,889.73</b>
<b>Total Surplus (Deficit):</b>	<b>-0.11</b>	<b>0.00</b>	<b>643,705.39</b>	<b>643,705.39</b>	

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2021



Monroe, GA

**Utilities Fund  
with Capital Expense**

ACTIVIT...	2020		2021		Jan. Variance		YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	411,350.68	531,726.19	120,375.51	29.26%	411,350.68	531,726.19	120,375.51	29.26%
4003 - SEWER	873,828.35	403,875.00	-469,953.35	-53.78%	873,828.35	403,875.00	-469,953.35	-53.78%
4005 - GAS	487,177.15	496,370.30	9,193.15	1.89%	487,177.15	496,370.30	9,193.15	1.89%
4006 - GUTA	4,290.00	3,728.32	-561.68	-13.09%	4,290.00	3,728.32	-561.68	-13.09%
4008 - ELECTRIC	1,538,145.71	1,547,394.69	9,248.98	0.60%	1,538,145.71	1,547,394.69	9,248.98	0.60%
4009 - TELECOM & INTERNET	261,163.97	298,982.32	37,818.35	14.48%	261,163.97	298,982.32	37,818.35	14.48%
4010 - CABLE TV	289,831.04	365,589.86	75,758.82	26.14%	289,831.04	365,589.86	75,758.82	26.14%
4012 - UTIL FINANCE	23,791.26	0.00	-23,791.26	-100.00%	23,791.26	0.00	-23,791.26	-100.00%
<b>Revenue Total:</b>	<b>3,889,578.16</b>	<b>3,647,666.68</b>	<b>-241,911.48</b>	<b>-6.22%</b>	<b>3,889,578.16</b>	<b>3,647,666.68</b>	<b>-241,911.48</b>	<b>-6.22%</b>
<b>Expense</b>								
4002 - WATER	189,790.11	305,549.65	-115,759.54	-60.99%	189,790.11	305,549.65	-115,759.54	-60.99%
4003 - SEWER	261,162.68	317,453.69	-56,291.01	-21.55%	261,162.68	317,453.69	-56,291.01	-21.55%
4004 - STORMWATER	27,496.29	17,018.28	10,478.01	38.11%	27,496.29	17,018.28	10,478.01	38.11%
4005 - GAS	320,393.51	421,733.03	-101,339.52	-31.63%	320,393.51	421,733.03	-101,339.52	-31.63%
4006 - GUTA	11,613.46	12,580.92	-967.46	-8.33%	11,613.46	12,580.92	-967.46	-8.33%
4007 - GEN ADMIN WSG	16,251.17	17,540.98	-1,289.81	-7.94%	16,251.17	17,540.98	-1,289.81	-7.94%
4008 - ELECTRIC	1,283,171.34	1,402,832.88	-119,661.54	-9.33%	1,283,171.34	1,402,832.88	-119,661.54	-9.33%
4009 - TELECOM & INTERNET	109,142.48	190,358.57	-81,216.09	-74.41%	109,142.48	190,358.57	-81,216.09	-74.41%
4010 - CABLE TV	119,318.33	302,881.90	-183,563.57	-153.84%	119,318.33	302,881.90	-183,563.57	-153.84%
4011 - GEN ADMIN ELEC/TELECOM	14,726.32	16,011.39	-1,285.07	-8.73%	14,726.32	16,011.39	-1,285.07	-8.73%
4012 - UTIL FINANCE	-198,196.51	-193,660.09	-4,536.42	-2.29%	-198,196.51	-193,660.09	-4,536.42	-2.29%
4013 - UTIL CUST SVC	121,485.02	113,143.73	8,341.29	6.87%	121,485.02	113,143.73	8,341.29	6.87%
4014 - UTIL BILLING	27,957.11	28,272.52	-315.41	-1.13%	27,957.11	28,272.52	-315.41	-1.13%
4015 - CENTRAL SERVICES	48,754.38	52,243.84	-3,489.46	-7.16%	48,754.38	52,243.84	-3,489.46	-7.16%
<b>Expense Total:</b>	<b>2,353,065.69</b>	<b>3,003,961.29</b>	<b>-650,895.60</b>	<b>-27.66%</b>	<b>2,353,065.69</b>	<b>3,003,961.29</b>	<b>-650,895.60</b>	<b>-27.66%</b>
<b>Total Surplus (Deficit):</b>	<b>1,536,512.47</b>	<b>643,705.39</b>	<b>-892,807.08</b>	<b>-58.11%</b>	<b>1,536,512.47</b>	<b>643,705.39</b>	<b>-892,807.08</b>	<b>-58.11%</b>

# Utilities Fund without Capital Expense

# Budget Report Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021



Monroe, GA

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	6,125,576.67	6,125,576.67	430,694.86	430,694.86	-5,694,881.81	92.97 %
4003 - SEWER	5,524,166.67	5,524,166.67	403,875.00	403,875.00	-5,120,291.67	92.69 %
4005 - GAS	4,072,607.67	4,072,607.67	496,370.30	496,370.30	-3,576,237.37	87.81 %
4006 - GUTA	130,000.00	130,000.00	3,728.32	3,728.32	-126,271.68	97.13 %
4008 - ELECTRIC	20,165,166.67	20,165,166.67	1,547,394.69	1,547,394.69	-18,617,771.98	92.33 %
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	298,982.32	298,982.32	-3,125,184.35	91.27 %
4010 - CABLE TV	3,934,166.67	3,934,166.67	365,589.86	365,589.86	-3,568,576.81	90.71 %
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Revenue Total:</b>	<b>43,375,851.02</b>	<b>43,375,851.02</b>	<b>3,546,635.35</b>	<b>3,546,635.35</b>	<b>-39,829,215.67</b>	<b>91.82 %</b>
<b>Expense</b>						
4002 - WATER	6,185,268.51	6,185,268.51	307,800.65	307,800.65	5,877,467.86	95.02 %
4003 - SEWER	5,354,229.98	5,354,229.98	226,251.94	226,251.94	5,127,978.04	95.77 %
4004 - STORMWATER	381,765.00	381,765.00	17,018.28	17,018.28	364,746.72	95.54 %
4005 - GAS	4,262,732.21	4,262,732.21	373,488.03	373,488.03	3,889,244.18	91.24 %
4006 - GUTA	250,914.00	250,914.00	12,580.92	12,580.92	238,333.08	94.99 %
4007 - GEN ADMIN WSG	234,745.00	234,745.00	17,540.98	17,540.98	217,204.02	92.53 %
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,391,389.88	1,391,389.88	15,773,791.62	91.89 %
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	176,058.57	176,058.57	2,916,556.93	94.31 %
4010 - CABLE TV	5,457,471.50	5,457,471.50	302,881.90	302,881.90	5,154,589.60	94.45 %
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,011.39	16,011.39	192,400.61	92.32 %
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-193,660.09	-193,660.09	-1,758,562.91	90.08 %
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	113,143.73	113,143.73	1,417,259.09	92.61 %
4014 - UTIL BILLING	477,506.00	477,506.00	28,272.52	28,272.52	449,233.48	94.08 %
4015 - CENTRAL SERVICES	726,830.00	726,830.00	52,243.84	52,243.84	674,586.16	92.81 %
<b>Expense Total:</b>	<b>43,375,851.13</b>	<b>43,375,851.02</b>	<b>2,841,022.54</b>	<b>2,841,022.54</b>	<b>40,534,828.48</b>	<b>93.45 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.11</b>	<b>0.00</b>	<b>705,612.81</b>	<b>705,612.81</b>	<b>705,612.81</b>	<b>0.00 %</b>

# Utilities Fund Capital Expense

# Budget Report Group Summary



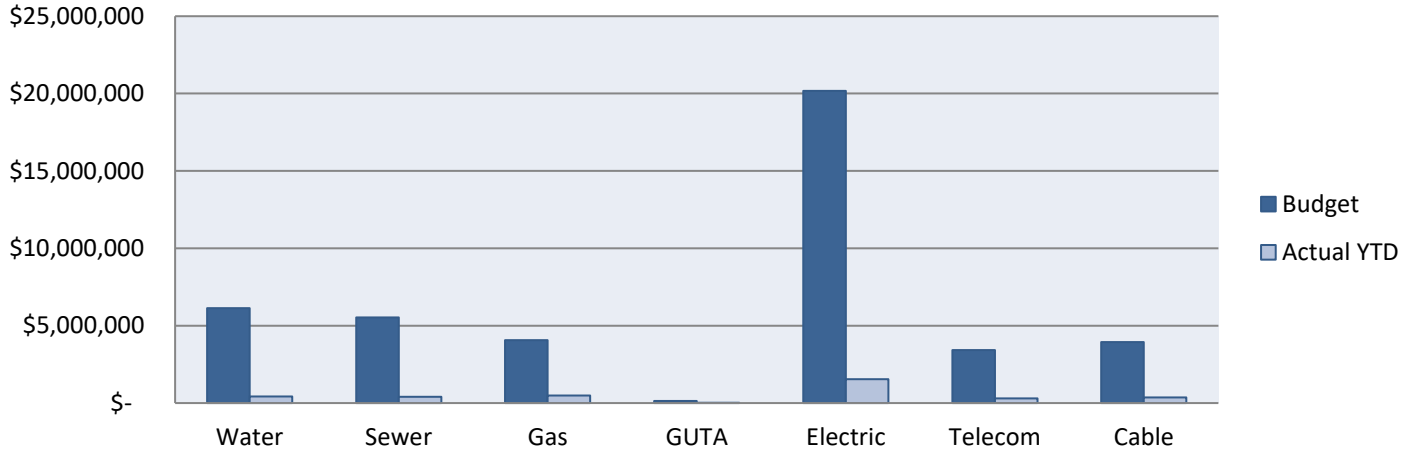
Monroe, GA

For Fiscal: 2021 Period Ending: 01/31/2021

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	0.00	0.00	101,031.33	101,031.33	101,031.33	0.00 %
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>101,031.33</b>	<b>101,031.33</b>	<b>101,031.33</b>	<b>0.00 %</b>
<b>Expense</b>						
4002 - WATER	0.00	0.00	-2,251.00	-2,251.00	2,251.00	0.00 %
4003 - SEWER	0.00	0.00	91,201.75	91,201.75	-91,201.75	0.00 %
4004 - STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00 %
4005 - GAS	0.00	0.00	48,245.00	48,245.00	-48,245.00	0.00 %
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	11,443.00	11,443.00	-11,443.00	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	14,300.00	14,300.00	-14,300.00	0.00 %
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00 %
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00 %
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>162,938.75</b>	<b>162,938.75</b>	<b>-162,938.75</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-61,907.42</b>	<b>-61,907.42</b>	<b>-61,907.42</b>	<b>0.00 %</b>

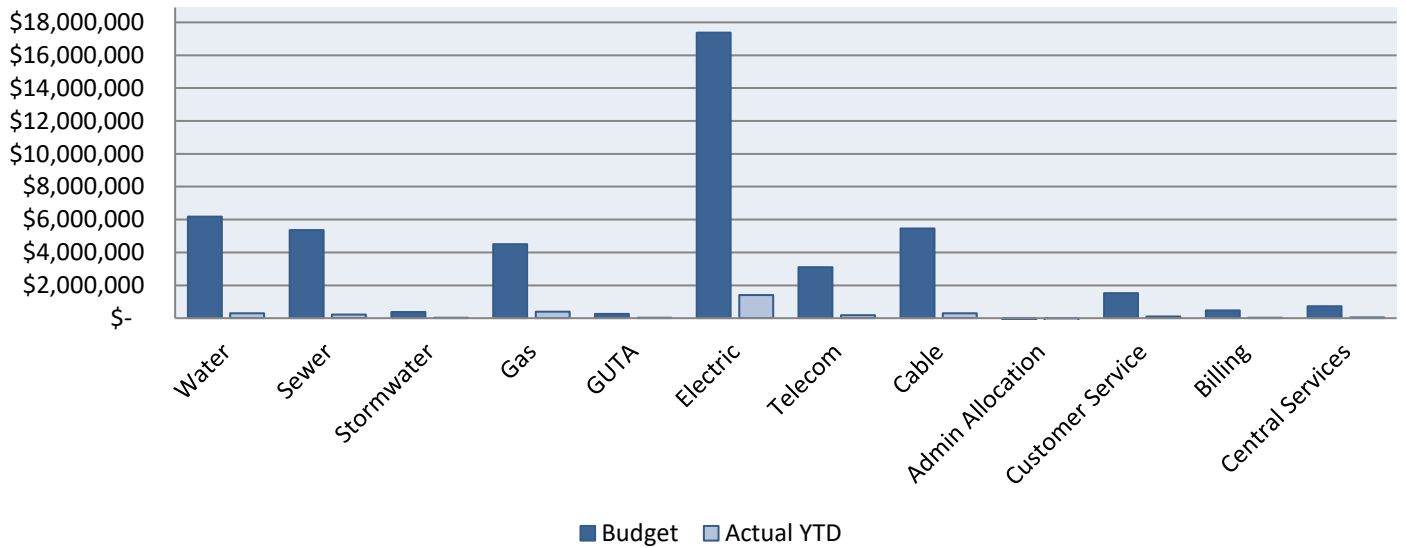


### Utilities Revenue January YTD Budget Comparison



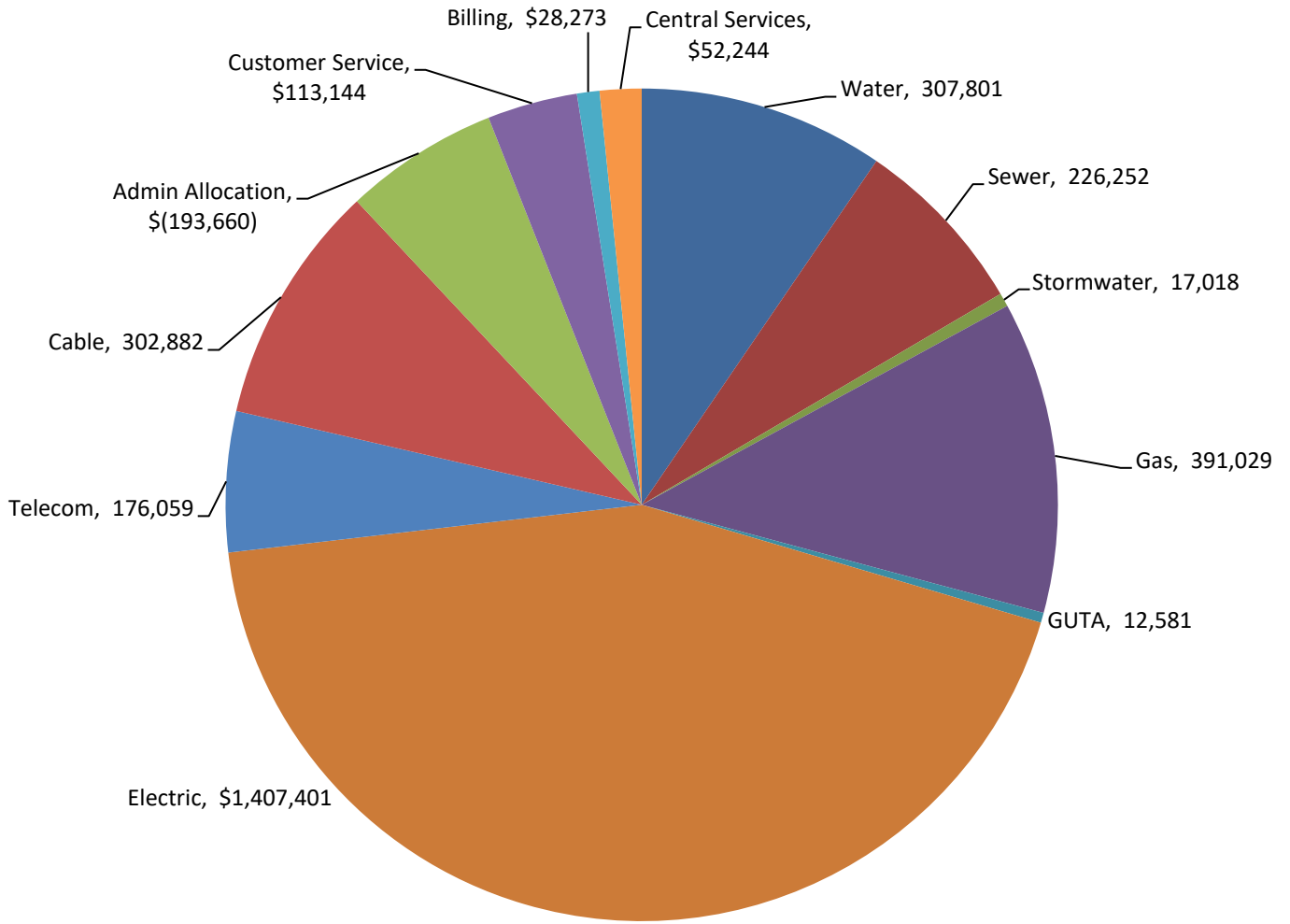
Utility Fund year-to-date revenues for the month totaled \$3,546,635 which is 8% of total budgeted revenues of \$43,375,851 for 2021.

### Utilities Expense January YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$2,841,023 (excluding capital expense) which is 6.5% of total budgeted expenses of \$43,375,851 for 2021. Year-to-date capital expense totaled \$162,939, with \$101,031 in contributed capital revenue.

# Utilities Expenses January YTD





## Solid Waste Fund

For Fiscal: 2021 Period Ending: 1/2021

	Original Total Budget	Current Total Budget	Period Activity	YTD January	Assumed Feb-Dec	Projected Year End 2021	Year End 2020
<b>Revenue</b>							
4520 - SOLID WASTE COLLECTION	2,163,000	2,163,000	190,310	190,310	2,228,964	2,419,274	2,725,136
4530 - SOLID WASTE DISPOSAL	3,316,318	3,316,318	330,004	330,004	3,165,696	3,495,700	3,783,831
4540 - RECYCLABLES COLLECTION	32,000	32,000	-	-	50,795	50,795	51,212
<b>Revenue Total:</b>	<b>5,511,318</b>	<b>5,511,318</b>	<b>520,314</b>	<b>520,314</b>	<b>5,445,454</b>	<b>5,965,768</b>	<b>6,560,179</b>
<b>Expense</b>							
4500 - SOLID WASTE & RECYCLING	-	-	-	-	-	-	-
4510 - SOLID WASTE ADMINISTRATION	390,397	390,397	20,021	20,021	318,990	339,011	339,504
4520 - SOLID WASTE COLLECTION	1,099,070	1,099,070	65,027	65,027	1,198,871	1,263,898	1,285,294
4530 - SOLID WASTE DISPOSAL	2,953,379	2,953,379	5,810	5,810	3,529,893	3,535,703	3,715,227
4540 - RECYCLABLES COLLECTION	167,414	167,414	7,104	7,104	114,623	121,728	125,091
4585 - YARD TRIMMINGS COLLECTION	294,813	294,813	18,633	18,633	264,407	283,040	298,127
9003 - SW - OTHER FINANCING USES	606,245	606,245	31,219	31,219	337,227	368,446	365,216
<b>Expense Total:</b>	<b>5,511,318</b>	<b>5,511,318</b>	<b>147,815</b>	<b>147,815</b>	<b>5,764,010</b>	<b>5,911,825</b>	<b>6,128,459</b>
<b>Report Surplus (Deficit):</b>				<b>372,499</b>		<b>53,943</b>	<b>431,720</b>



Monroe, GA

## Solid Waste without Capital Expense

# Monthly Budget Report

## Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	180,177.90	190,310.21	10,132.31	5.62 %	180,177.90	190,310.21	10,132.31	5.62 %	2,163,000.00
4530 - SOLID WASTE DISPOSAL	276,249.28	330,004.17	53,754.89	19.46 %	276,249.28	330,004.17	53,754.89	19.46 %	3,316,318.00
4540 - RECYCLABLES COLLECTION	2,665.60	0.00	-2,665.60	-100.00 %	2,665.60	0.00	-2,665.60	-100.00 %	32,000.00
<b>Total Revenue:</b>	<b>459,092.78</b>	<b>520,314.38</b>	<b>61,221.60</b>	<b>13.34 %</b>	<b>459,092.78</b>	<b>520,314.38</b>	<b>61,221.60</b>	<b>13.34 %</b>	<b>5,511,318.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	32,520.03	20,021.45	12,498.58	38.43 %	32,520.03	20,021.45	12,498.58	38.43 %	390,397.00
4520 - SOLID WASTE COLLECTION	91,552.36	65,027.19	26,525.17	28.97 %	91,552.36	65,027.19	26,525.17	28.97 %	1,099,070.02
4530 - SOLID WASTE DISPOSAL	246,016.43	5,810.31	240,206.12	97.64 %	246,016.43	5,810.31	240,206.12	97.64 %	2,953,379.00
4540 - RECYCLABLES COLLECTION	13,945.53	7,104.37	6,841.16	49.06 %	13,945.53	7,104.37	6,841.16	49.06 %	167,414.00
4585 - YARD TRIMMINGS COLLECTION	24,557.89	18,633.10	5,924.79	24.13 %	24,557.89	18,633.10	5,924.79	24.13 %	294,813.00
9003 - SW - OTHER FINANCING USES	50,500.19	31,218.92	19,281.27	38.18 %	50,500.19	31,218.92	19,281.27	38.18 %	606,244.98
<b>Total Expense:</b>	<b>459,092.43</b>	<b>147,815.34</b>	<b>311,277.09</b>	<b>67.80 %</b>	<b>459,092.43</b>	<b>147,815.34</b>	<b>311,277.09</b>	<b>67.80 %</b>	<b>5,511,318.00</b>
<b>Report Total:</b>	<b>0.35</b>	<b>372,499.04</b>	<b>372,498.69</b>		<b>0.35</b>	<b>372,499.04</b>	<b>372,498.69</b>		<b>0.00</b>



Monroe, GA

### Solid Waste with Capital Expense

### Income Statement Group Summary

For Fiscal: 2021 Period Ending: 01/31/2021

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	190,310.21	190,310.21	1,972,689.79
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	330,004.17	330,004.17	2,986,313.83
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	0.00	0.00	32,000.00
<b>Revenue Total:</b>	<b>5,511,318.00</b>	<b>5,511,318.00</b>	<b>520,314.38</b>	<b>520,314.38</b>	<b>4,991,003.62</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	20,021.45	20,021.45	370,375.55
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	65,027.19	65,027.19	1,034,042.83
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	5,810.31	5,810.31	2,947,568.69
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	7,104.37	7,104.37	160,309.63
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	18,633.10	18,633.10	276,179.90
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	31,218.92	31,218.92	575,026.06
<b>Expense Total:</b>	<b>5,511,318.16</b>	<b>5,511,318.00</b>	<b>147,815.34</b>	<b>147,815.34</b>	<b>5,363,502.66</b>
<b>Total Surplus (Deficit):</b>	<b>-0.16</b>	<b>0.00</b>	<b>372,499.04</b>	<b>372,499.04</b>	

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2021



Monroe, GA

**Solid Waste  
with Capital Expense**

DEP...	2020 Jan. Activity	2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	159,517.09	190,310.21	30,793.12	19.30%	159,517.09	190,310.21	30,793.12	19.30%
4530 - SOLID WASTE DISPOSAL	289,862.85	330,004.17	40,141.32	13.85%	289,862.85	330,004.17	40,141.32	13.85%
4540 - RECYCLABLES COLLECTION	418.40	0.00	-418.40	-100.00%	418.40	0.00	-418.40	-100.00%
<b>Revenue Total:</b>	<b>449,798.34</b>	<b>520,314.38</b>	<b>70,516.04</b>	<b>15.68%</b>	<b>449,798.34</b>	<b>520,314.38</b>	<b>70,516.04</b>	<b>15.68%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	20,482.07	20,021.45	460.62	2.25%	20,482.07	20,021.45	460.62	2.25%
4520 - SOLID WASTE COLLECTION	56,024.97	65,027.19	-9,002.22	-16.07%	56,024.97	65,027.19	-9,002.22	-16.07%
4530 - SOLID WASTE DISPOSAL	11,551.95	5,810.31	5,741.64	49.70%	11,551.95	5,810.31	5,741.64	49.70%
4540 - RECYCLABLES COLLECTION	4,569.84	7,104.37	-2,534.53	-55.46%	4,569.84	7,104.37	-2,534.53	-55.46%
4585 - YARD TRIMMINGS COLLECTION	18,135.29	18,633.10	-497.81	-2.74%	18,135.29	18,633.10	-497.81	-2.74%
9003 - SW - OTHER FINANCING USES	27,987.96	31,218.92	-3,230.96	-11.54%	27,987.96	31,218.92	-3,230.96	-11.54%
<b>Expense Total:</b>	<b>138,752.08</b>	<b>147,815.34</b>	<b>-9,063.26</b>	<b>-6.53%</b>	<b>138,752.08</b>	<b>147,815.34</b>	<b>-9,063.26</b>	<b>-6.53%</b>
<b>Total Surplus (Deficit):</b>	<b>311,046.26</b>	<b>372,499.04</b>	<b>61,452.78</b>	<b>19.76%</b>	<b>311,046.26</b>	<b>372,499.04</b>	<b>61,452.78</b>	<b>19.76%</b>

# Solid Waste without Capital Expense Budget Report

## Group Summary

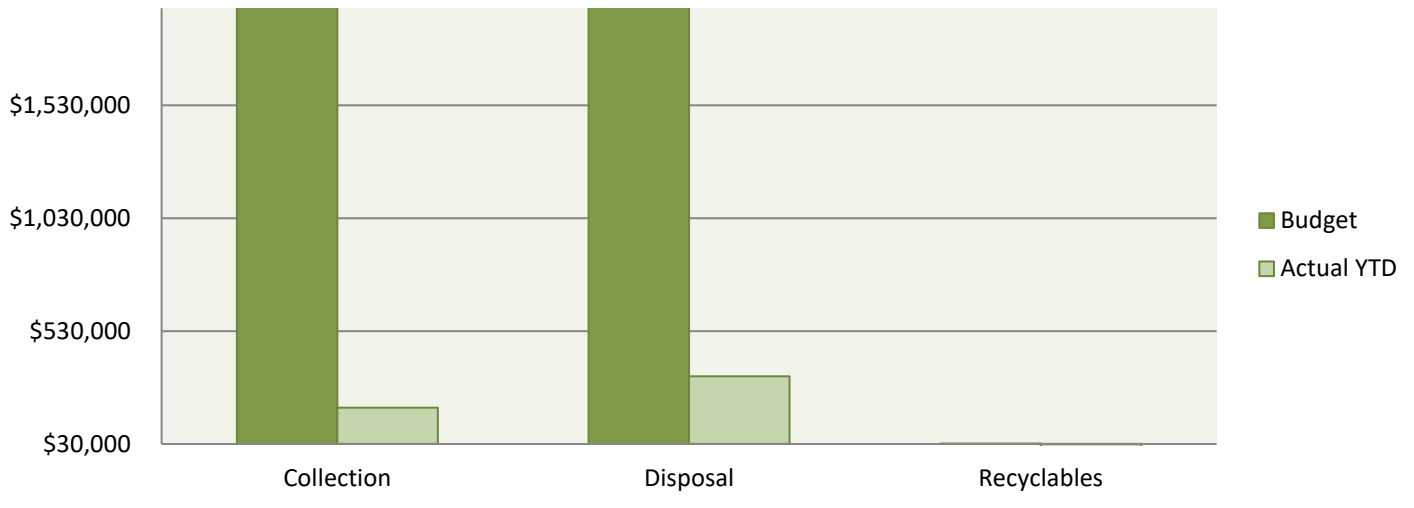
For Fiscal: 2021 Period Ending: 01/31/2021



Monroe, GA

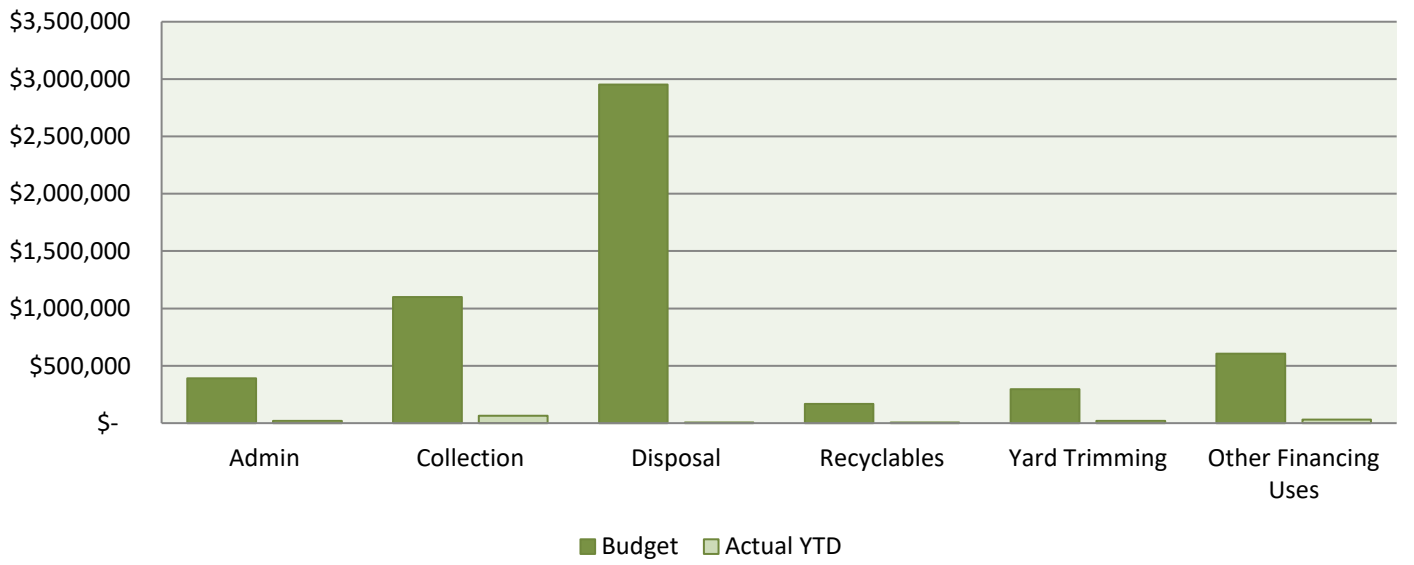
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	190,310.21	190,310.21	-1,972,689.79	91.20 %
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	330,004.17	330,004.17	-2,986,313.83	90.05 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	0.00	0.00	-32,000.00	100.00 %
<b>Revenue Total:</b>	<b>5,511,318.00</b>	<b>5,511,318.00</b>	<b>520,314.38</b>	<b>520,314.38</b>	<b>-4,991,003.62</b>	<b>90.56 %</b>
<b>Expense</b>						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	20,021.45	20,021.45	370,375.55	94.87 %
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	65,027.19	65,027.19	1,034,042.83	94.08 %
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	5,810.31	5,810.31	2,947,568.69	99.80 %
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	7,104.37	7,104.37	160,309.63	95.76 %
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	18,633.10	18,633.10	276,179.90	93.68 %
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	31,218.92	31,218.92	575,026.06	94.85 %
<b>Expense Total:</b>	<b>5,511,318.16</b>	<b>5,511,318.00</b>	<b>147,815.34</b>	<b>147,815.34</b>	<b>5,363,502.66</b>	<b>97.32 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.16</b>	<b>0.00</b>	<b>372,499.04</b>	<b>372,499.04</b>	<b>372,499.04</b>	<b>0.00 %</b>

### Solid Waste Revenue January YTD Budget Comparison



Solid Waste year-to-date revenues for the month totaled \$520,314. This is 9% of total budgeted revenues of \$5,511,318 for the year.

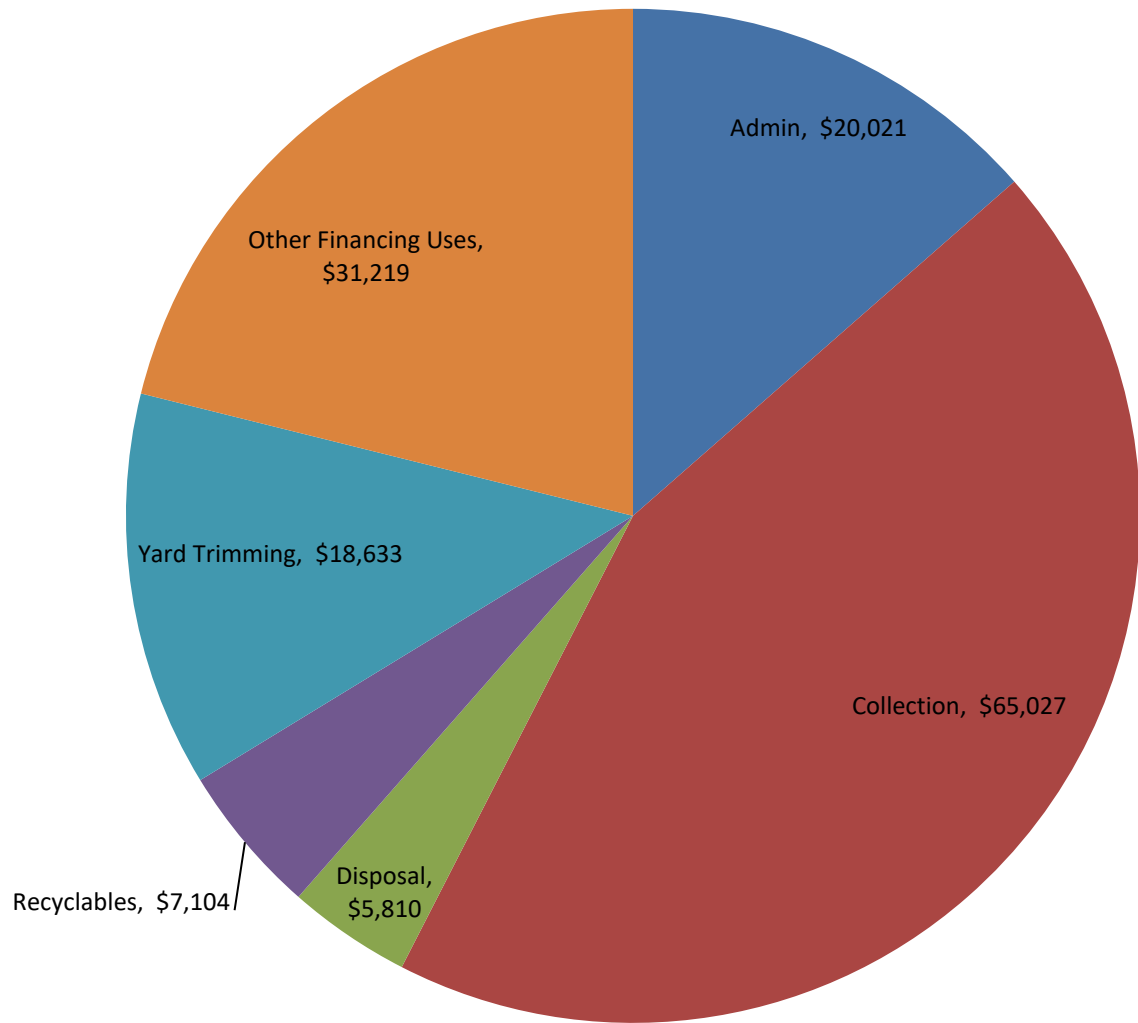
### Solid Waste Expense January YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$147,815 (excluding capital expense) which is 2.6% of total budgeted expenses \$5,511,318 for 2021. There are no capital expenses for January.



### Solid Waste Expenses January YTD



Performance Indicators	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20
<b>Telephone Calls</b>													
<b>Admin Support</b>													
Utilities - Incoming Calls	6,753	7,941	7,175	8,577	7,823	8,116	7,061	7,162	6,870	8,603	7,101	5,552	6,473
Utilities - Abandoned Calls	492	543	574	955	640	701	531	519	603	1,368	554	380	582
% of Abandoned Calls - Utility	7.29%	6.84%	8.00%	11.13%	8.18%	8.64%	7.52%	7.25%	8.78%	15.90%	7.80%	6.84%	8.99%
<b>Utilities</b>													
Electric Customers	6,645	6,647	6,663	6,600	6,556	6,527	6,523	6,529	6,506	6,516	6,489	6,465	6,450
Natural Gas Customers	4,021	3,997	3,983	3,973	3,954	3,942	3,935	3,925	3,911	3,926	3,924	3,900	3,889
Water Customers	10,138	10,128	10,132	10,049	9,984	9,947	9,985	9,895	9,845	9,830	9,786	9,722	9,691
Wastewater Customers	7,418	7,427	7,425	7,378	7,355	7,323	7,236	7,308	7,274	7,274	7,250	7,209	7,179
Cable TV Customers	2,758	2,820	2,885	2,904	2,937	2,956	2,976	2,988	2,993	3,015	3,038	3,060	3,091
Digital Cable Customers	186	186	188	193	192	194	192	192	191	194	198	198	196
Internet Customers	4,085	4,107	4,071	4,073	4,084	4,033	4,012	4,003	3,934	3,921	3,825	3,794	3,770
Residential Phone Customers	828	838	843	846	848	846	847	850	843	839	847	848	847
Commercial Phone Customers	281	283	285	286	290	279	282	284	284	285	281	282	276
Fiber Customers	132	124	120	116	118	113	114	111	111	111	111	107	101
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	248	232	270	354	371	279	340	312	161	174	300	332	384
Cutoff for Non-Payment	33	56	88	97	100	93	78	132	185	-	227	175	247
Electric Work Orders	76	108	95	163	188	132	163	134	131	116	162	134	190
Water Work Orders	177	166	133	173	170	153	271	84	106	192	127	152	263
Natural Gas Work Orders	55	66	34	41	41	32	79	22	26	34	44	43	52
Disconnects	183	153	161	213	179	188	183	185	150	147	200	206	208
Telecomm Work Orders	307	279	220	310	265	313	291	212	294	259	331	251	246
Stormwater Work Orders	-	-	-	2	-	1	2	-	-	-	-	-	-
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 3,398,911	\$ 3,374,126	\$ 3,057,618	\$ 3,590,360	\$ 3,960,880	\$ 3,780,877	\$ 3,568,674	\$ 3,095,390	\$ 2,839,576	\$ 3,215,108	\$ 3,473,821	\$ 3,467,364	\$ 3,888,696
Utility Revenue Collected	\$ 3,423,364	\$ 3,346,521	\$ 2,883,034	\$ 3,376,520	\$ 3,819,655	\$ 3,744,579	\$ 3,565,811	\$ 2,959,713	\$ 2,698,539	\$ 3,010,359	\$ 3,302,860	\$ 3,279,986	\$ 3,687,737
Amount Written Off for Bad Debt	\$ 24,813	\$ 35,896	\$ 21,509	\$ 5,751	\$ 45,860	\$ 82,126	-	-	-	\$ -	\$ -	\$ -	\$ 62,085
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	559	548	579	636	565	564	533	481	326	-	-	599	710
Extensions Pending	176	110	52	240	244	239	173	6	132	-	-	4	5
Extensions Defaulted	28	15	34	33	14	16	22	14	9	-	-	22	29
Extensions Paid per Agreement	530	389	837	663	546	482	338	461	185	-	-	573	710
Percentage of Extensions Paid	108%	79%	109%	104%	98%	97%	92%	76%	95%	-	-	96%	99%
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Collected	\$ 165,982	\$ 2,257,379	\$ 539,206	\$ 191,037	\$ 3,308	\$ 5,673	\$ 6,368	\$ 4,456	\$ 5,187	\$ 55,109	\$ 24,167	\$ 45,239	\$ -
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	-	1	1	-	5	2	1	1	3	3	33	22	27
Direct Deposit Advices	638	650	763	959	642	637	681	650	986	644	628	616	614
<b>General Ledger</b>													
Accounts Payable Checks Issued	288	269	264	253	292	267	315	249	328	294	338	239	361
Accounts Payable Invoices Entered	392	347	368	329	368	349	392	311	364	381	369	328	374
Journal Entries Processed	325	294	275	256	114	138	132	112	127	105	161	290	345
Miscellaneous Receipts	190	254	248	278	256	301	293	271	207	177	228	273	282
Utility Deposit Refunds Processed	24	40	33	38	40	33	44	36	33	36	37	30	22
Local Option Sales Tax	\$ 260,666	\$ 214,924	\$ 214,380	\$ 213,603	\$ 408,610	\$ 213,666	\$ 230,569	\$ 224,022	\$ 225,307	\$ 186,982	\$ 169,820	\$ 137,854	\$ 253,940
Special Local Option Sales Tax - 2019	-	232,247	191,506	191,008	190,315	364,081	194,642	205,442	199,602	200,718	165,941	151,282	120,601
<b>Payroll &amp; Benefits</b>													



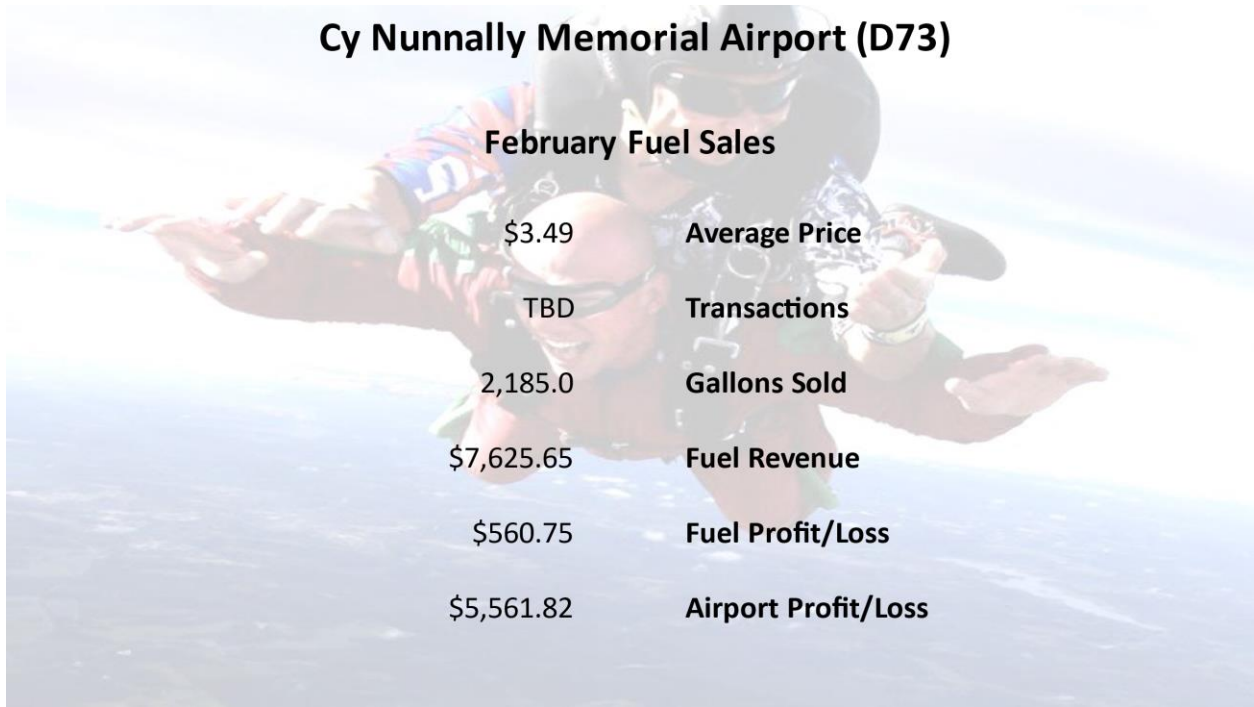
# AIRPORT

## MONTHLY REPORT

### MARCH 2021

	2021 January	2021 February	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$3.49	\$3.49	\$4.19	\$4.19	\$4.19	\$3.95	\$3.39	\$3.39	\$3.39	\$3.40	\$3.49	\$3.49	\$3.49	\$3.66	
Transactions	TBD	TBD	39	68	59	73	113	122	143	158	162	149	116	109.3	1202
Gallons Sold	3,255.0	2,185.0	933.1	1,642.8	1,212.7	1,556.1	2,401.8	2,658.2	3,212.6	3,990.4	4,040.7	3,659.9	2,804.6	2581.0	33,552.7
AvGas Revenue	\$11,359.95	\$7,625.65	\$3,909.73	\$6,883.16	\$5,081.11	\$6,140.35	\$8,141.97	\$9,011.20	\$10,890.66	\$13,550.09	\$14,101.99	\$12,773.16	\$9,788.02	\$9,173.62	\$119,257.04
AvGas Profit/Loss	\$842.69	\$560.75	\$472.12	\$842.52	\$618.03	\$444.29	\$1,894.43	\$2,098.30	\$1,889.53	\$1,126.87	\$1,333.34	\$989.65	\$754.86	\$1,066.72	\$13,867.38
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,215.07	\$4,215.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$3,015.07	\$4,084.30	\$53,095.91
Grounds Maintenance	\$2,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$535.00	\$535.00	\$535.00	\$842.69	\$10,955.00
Buildings Maintenance	\$380.00	\$380.00	\$545.00	\$1,545.77	\$380.00	\$380.00	\$1,067.72	\$380.00	\$380.00	\$380.00	\$1,109.89	\$1,580.71	\$2,930.90	\$880.00	\$11,439.99
Equipment Maintenance	\$765.17	\$119.50	\$1,871.70	\$510.33	\$4,914.00	\$106.46	\$1,586.83	\$106.46	\$4,717.91	\$106.46	\$836.35	\$118.47	\$1,629.98	\$1,337.66	\$17,389.62
Airport Profit/Loss	\$3,198.09	\$5,561.82	\$3,588.07	\$4,319.07	\$774.60	\$5,408.40	\$4,690.45	\$30,189.64	\$8,714.86	\$4,090.98	\$4,837.67	\$3,991.05	(\$155.45)	\$6,093.02	\$79,209.25

# PROJECTS & UPDATES



**Cy Nunnally Memorial Airport (D73)**

<b>February Fuel Sales</b>	
\$3.49	<b>Average Price</b>
TBD	<b>Transactions</b>
2,185.0	<b>Gallons Sold</b>
\$7,625.65	<b>Fuel Revenue</b>
\$560.75	<b>Fuel Profit/Loss</b>
\$5,561.82	<b>Airport Profit/Loss</b>

## **RUNWAY PAVING PROJECT**

The low bid of \$888,888 from Atlanta Paving and Concrete Construction to completely rehabilitate the runway at the Cy Nunnally Memorial Airport was approved in January. The current schedule has a proposed preconstruction meeting in mid-March, with construction anticipated for early April. Notice has been posted at the airport, on social media, and letters have been sent out to all interested parties who hold a lease, rental, or any other agreements with the City at the airport. As more specific details emerge for activities associated with this project at the airport, further communication will be provided. This project is anticipated to take approximately 6-8 weeks depending on weather with a complete runway closure for 3-4 weeks. This will encompass the paving of the entire runway along with restriping and renumbering. The current plan as communicated to airport tenants is a 3-month forgiveness of payments to the City for the interruption of operations at the airport.

## **HANGAR BUILD PROJECT**

The 12-unit T-Hangar is now complete, the City is now in the process of situating utilities to the building, installing the drainage system, and paving around the building.

February 10, 2021

To Whom It May Concern,

On Tuesday, February 9, 2021, the City of Monroe Mayor and City Council approved a complete rehabilitation of the runway for the Cy Nunnally Memorial Airport. This rehabilitation will entail the milling, patching, repaving, and restriping of the entire runway. This project will carry an \$888,888.00 low bid cost as provided by Atlanta Paving & Concrete, Inc.

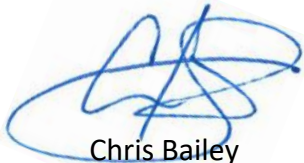
While great news, this brings with it the obvious interruption of day-to-day activities with the closure of the runway, thus the airport. The tentative start date is currently **April 1<sup>st</sup>** as this provides for the first chance at favorable weather for a project of this scope. *Keep in mind this date could change based on weather, COVID, etc.* The overall timeline calls for a 28-day full closure of the runway for construction, followed by a 28-day testing phase with what I foresee as a temporary/sporadic runway opening/closure to allow for curing, testing, and final striping of the runway. This will be communicated as reasonably accurate as possible to all patrons.

I will stress a City of Monroe and DOT directive that there will be **ZERO** use allowed of the runway and/or taxiway as a substitute runway during this process as that activity puts great liability and danger on the City, construction crews, and self. If this activity is discovered to take place, the situation will be investigated and dealt with as extensively as the law allows.

During this period of closure, anticipating an April 1<sup>st</sup> start date, the City will **NOT** be collecting payments for hangar rentals, tie-down rentals, ground leases, or hangar leases for the months of April, May, and June. From a revenue standpoint for businesses, this will not provide a reimbursement, but a forgiveness of those expenses to the City. The City will also suffer lost revenue during this period of approximately \$45,000.00 from lease agreements, rents, and fuel sales; while also providing for the funding of the project.

We appreciate your cooperation with this sizeable project and look forward to the longevity provided by the runway rehabilitation!

Thanks,



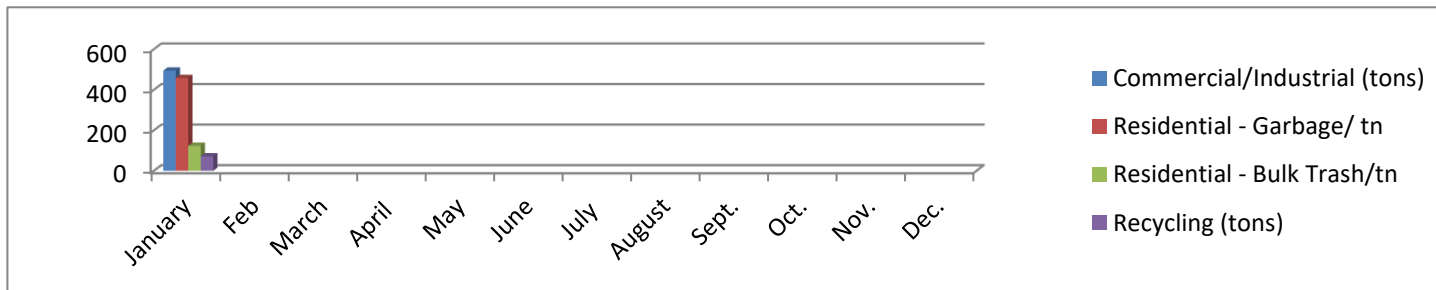
Chris Bailey  
City of Monroe  
Assistant City Administrator, Airport Manager  
(770) 266-5406



**SOLID WASTE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**MARCH**  
**2021**

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2021	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	494.37											
Residential - Garbage/ tn	457.76											
Residential - Bulk Trash/tn	123.33											
Recycling (tons)	71.30											
Transfer Station (tons)	7,831.74											
Customers (TS)	16											
Sweeper debris (tons)	25.55											
Storm drain debris (tons)	0.33											
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	34.42											
Recycling - Curbside (tons)	25.52											
Recycling - Cardboard (tons)	8.95											
Recycling - Scrap Metal (tons)												
Recycling - Scrap tires (tons)	44 (.91)											
Recycling - Glass (tons)	1.5											
Recycling - C & D (tons)												
Garbage carts (each)	51											
Recycling bins (each)	32											
Dumpsters (each)	5											
Lids (each)												
Cemetery Permits	13											



**Note:**

**1,075.46 tons of trash /garbage collected and disposed.**

**71.30 tons of recycled materials collected, including scrap tires.**



ITEMS OF INTEREST

I. Projects – Transfer Station Improvements:

- Installing an automated gate at the Transfer Station’s main entrance to support the proposed new scale system that will include a Driver Assist Terminal or Kiosk. Also, will enhance the personal safety of our scale house attendants. **90% Complete!**
- Resurface the other half of the Transfer Station’s tipping floor. Project tentatively scheduled for April 9, 10, 2021

II. Transfer Station tonnage report: Deposited 7,831.74 tons in January.

A decrease of only 8 tons compared to January 2020. Also, added a new customer: Bulldog Disposal Services!

Update: Transfer Station incident. A low level (Class 1) of Radon was detected in an outbound trailer at Oak Grove landfill on 2/19/2021. However, level was too low to cause any health concerns to our staff and/or suspend operations. We were not able to trace the source and was advised to install a detection monitor to our scale system. The load was isolated at the landfill, for further testing and evaluation.

III. Curbside Recycling – Transitioning to the 65 gallon carts!

Target date: The week of April 5, 2021 to allow delivery and customer notification.

**Curbside carts will only be distributed to participating customers, starting with Monday customers, the week prior to their service date!**

Update: Carts has been ordered with an expected delivery by the week of March 22, 2021. The cart will be Pepsi Blue in color, with the “City of Monroe” brand on both sides. A lid brand with the acceptable items, will be listed on top of the cart.

IV. Curbside Glass Collection Update: Currently have 263 customers signed up. (1.50 tons collected in January).

**Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.**

V. Great American Clean Up! - April 19-23, 2021



**To:** City Council, Public Works Committee  
**From:** Danielle M. Dills, Administrative Assistant  
**Department:** Solid Waste  
**Date:** 2/23/2021  
**Description:** Approval is being sought to participate in the "Great American Cleanup".

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** N/A

**Recommendation:**

Staff recommends the APPROVAL of participating in the Great American Cleanup effort, which will allow city residents to bring garbage, trash, scrap metal, etc. to the transfer station and dump for free this week.

**Background:**

The City of Monroe transfer station has been offering this event since 2002, it is a great way to aid citizens in spring cleaning and a way to help keep our city clean.

**Attachment(s):**

Request – 1 page

Flyer – 2 pages



# GREAT AMERICAN CLEANUP

— K A B . O R G —

The Great American Cleanup was created by Keep America Beautiful. This nonprofit organization formed in 1953 when companies like Anheuser-Busch, Coca-Cola, and PepsiCo partnered with government officials to address the problem of litter in the United States, especially along the country’s highways. In its early years, the organization focused on releasing public service announcements to discourage individuals from littering. Today, the organization focuses on beautification by encouraging communities to eliminate litter and reduce waste through recycling programs.

The Great American Cleanup began in 1999 to beautify American communities through litter removal. Since then, the Cleanup has expanded to include community greening which involves the planting of trees, flowers, and gardens. In addition, the Cleanup strives to educate local communities about the importance of protecting the environment and recycling. Great American Cleanup Week occurs between March 20<sup>th</sup> and June 20<sup>th</sup> every year, and over 30,000 communities and more than 3,000,000 volunteers participate annually. The Cleanup Week is dedicated to carrying out projects that will beautify communities. Most participant communities have a cleanup day in which individuals come together to clean up litter from their neighborhoods, parks, and streets. Many communities also use the week as an opportunity to clean up illegal dumpsites, plant trees, preserve hiking trails, and teach individuals about the importance of recycling and proper waste disposal.

Source: kab.org



The City of Monroe will be participating in The Great American Cleanup during the month of April. During the week of April 19-23, 2021 any resident living within the city limits of Monroe (no businesses please) wishing to bring trash, garbage, scrap metal, and/or tires (limit 10) to the City of Monroe Transfer Station at 213 Cherry Hill Drive will be able to do so without charge. For the hours of operation, contact the office at (770) 266-5148.



K E E P   A M E R I C A  
**B E A U T I F U L**  
— K A B . O R G —



**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
MARCH  
2021**

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### Public Works Administration

January 2021

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	452												452
Work orders received	91												91
Work orders completed	80												80
Permits received/approved -													
Parade													0
Procession													0
Public demonstration													0
Assembly	1												1
Picket													0
Road race													0

### Fleet Maintenance Division

\*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code	1												1
Electric/Cable	5												5
Finance													0
Fire													0
Gas/Water/Sewer													0
GUTA													0
Meter Readers													0
Motor Pool													0
Police	17												17
Public Works	11												11
TOTAL	34	0	0	0	0	0	0	0	0	0	0	0	34

### Street Division

- Demo of building at Mathews Park
- Removed litter from the right of way.
- Removed debris from storm drains.
- Utility patching.
- Leaf Pickup
- Removed holiday lights at Childers Park





**To:** City Council, Public Works Committee  
**From:** Jeremiah B. Still, Streets and Transportation Director  
**Department:** Streets and Transportation  
**Date:** 2-23-2021  
**Description:** Highland Parking Lot

**Budget Account/Project Name:** Parking Rehabilitation Project

**Funding Source:** SPLOST 2019

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** \$58,500.00 **Company of Purchase:** J&R Consolidated Holdings, Inc.

**Recommendation:**

Staff recommends council approval for total rehab of lot at Highland & Broad for additional parking for downtown businesses.

**Background:**

The redesign will provide two to three additional parking spaces, a total rehab of the existing asphalt, rebuild of the retaining wall with concrete, provide directional striping for ingress/egress of the lot, and the entire lot will be seal coated. ***This project is contingent on the acceptance and approval of an extended contract with owner to retain this property as parking only.***

**Attachment(s):**

- Request – 1 page
- Quotes – J & R Consolidated Holdings, Inc.
- Sparks-Grizzard Constructions, Inc.
- East Coast Grading, Inc.



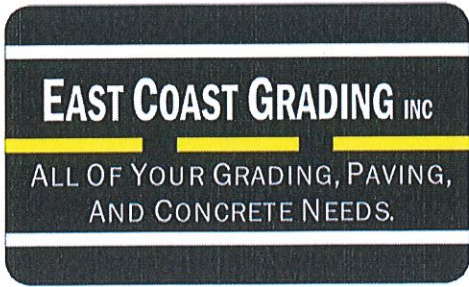
**J & R CONSOLIDATED HOLDINGS, INC.**  
**d/b/a J & R CONCRETE**  
**2020 WHITNEY RD., SE**  
**MONROE, GA 30655**  
**706-255-6017**

**DATE:** February 5, 2021  
**CUSTOMER:** City of Monroe  
**CONTACT #:** Jeremiah-678.873.1117  
**PROJECT NAME:** Parking Lot Repair  
**DELIVERY ADDRESS:** Highland & Broad  
Monroe, GA  
**SCOPE:** Demo/Dispose/Replace Asphalt; Demo/Dispose/Replace Wall; Backfill & Grade

<u>QTY</u>	<u>UOM</u>	<u>DESCRIPTION</u>	<u>EXT TOTAL</u>
170	~ LN. FT.	DEMO/DISPOSE WALL	\$5,000.00
170	~ LN. FT.	FOOTING & RETAINING WALL	\$17,000.00
1350	~ SQ. FT.	BACKFILL & GRADING	\$3,500.00
3500	~ SQ. FT.	ASPHALT DEMO/DISPOSE	\$12,000.00
3500	~ SQ. FT.	ASPHALT	\$13,500.00
11100	~ SQ. FT.	SEAL COAT	\$7,500.00
<b>TOTAL</b>			<b>\$58,500.00</b>

All quantities are estimated (~); actual lf/sf will be invoiced at corresponding unit price.  
Owner is responsible for safe entry/exit on jobsite.  
Owner is responsible for any lane closure.  
J & R will supply equipment, rebar, gravel, form materials, asphalt & concrete within scope.  
J & R will supply labor within scope.  
Any changes to scope shall result in "change order" and shall be paid with corresponding invoice.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_



P.O. Box 579  
Rutledge, GA 30663  
O: 770-266-0505  
F: 800-927-1791

# PROPOSAL

Date: 2/1/2021

<b>Customer Name / Address:</b>
CITY OF MONROE 215 N BROAD STREET MONROE, GA 30655

<b>Job Name / Location:</b>
133 N BROAD STREET 133 N BROAD STREET MONROE, GA 30655 OPTION 1

Item #	Description	Quantity	Unit	Unit Price	Total
1	Haul Off Excess Material	1	LS	\$ 2,500.00	\$ 2,500.00
2	Concrete Wall 12"x3' Max w/ Footer	170	LF	\$ 265.00	\$ 45,050.00
3	4" Asphalt Patching	291	SY	\$ 42.00	\$ 12,222.00
4	Asphalt Sealcoat	1094	SY	\$ 2.50	\$ 2,735.00
5	6" GAB, 2" 19MM, 1.5" 9.5MM	150	SY	\$ 36.24	\$ 5,436.00
6	Stripe Parking Lot	1	LS	\$ 1,200.00	\$ 1,200.00
7	Mobilization	1	EA	\$ 1,500.00	\$ 1,500.00
		<b>Total</b>		<b>\$</b>	<b>70,643.00</b>

Barricade rental, sawing, striping & coring costs (if necessary) to be billed at East Coast Grading's cost. All in place work to be accurately measured & invoiced accordingly. If required and at the Developer's approval, extra equipment & materials as follows:

Crushed Stone Base.....	\$35.00/ton	Motorgrader.....	\$250.00/hour	Portland Cement.....	\$450.00/ton
Surge Stone.....	\$40.00/ton	Loader.....	\$200.00/hour	Asphalt.....	\$125.00/ton
# 4 Stone.....	\$40.00/ton	Tandem.....	\$125.00/hour		

**Notes:**

- \*\* Grade to be +/-, 1/10' by others. Subgrade compaction to be 95% or more and staking by others. Elevation to be 1% or more for proper drainage.
- \*\* Proposal includes 1 mobilizations. Any additional mobilizations will be billed at a rate of \$1,500.00 each.
- \*\* If a base Prime Coat is required, add \$1.50 / Sq. Yd.
- \*\* Asphalt prices are not guaranteed. Asphalt pricing will be adjusted up or down at the time of installation according to the cost of material and hauling.
- \*\* Payment to be made Net 30 days from invoice date of all draws on materials installed. Net 30 days from paving invoice date.
- \*\* Price is valid for 30 days from date on proposal

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. This proposal may be withdrawn if not accepted within 30 days. Our workers are fully covered by Workmen's Compensation Insurance.

<b>ACCEPTED:</b>
The above prices, specifications, and conditions are satisfactory and are hereby accepted.
Customer: _____
Signature: _____
Date of Acceptance: _____

<b>CONFIRMED:</b>
East Coast Grading, Inc.
Signature: <i>Taylor Parkerson</i>
Date: 2/1/2021

CONSTRUCTION PROPOSAL

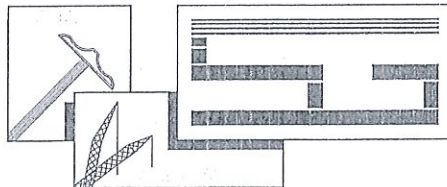
PREPARED FOR:

*City of Monroe  
Streets and Transportation  
213 Cherry Hill Rd.  
Monroe, GA. 30655*

PREPARED BY:

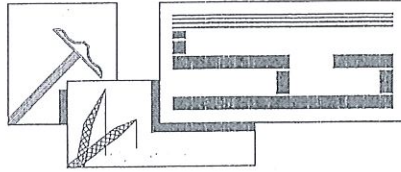
*David Sparks  
Sparks-Grizzard Construction, Inc.  
367 Athens Highway, Suite 650  
Loganville, GA. 30052*

SPARKS-GRIZZARD CONSTRUCTION, INC.



367 ATHENS HIGHWAY, SUITE 650 ■ LOGANVILLE, GEORGIA ■ 30052 ■ 770-979-5220

# SPARKS-GRIZZARD CONSTRUCTION, INC.



367 ATHENS HIGHWAY, SUITE 650 ■ LOGANVILLE, GEORGIA ■ 30052 ■ 770-979-5220

February 1<sup>st</sup>, 2021

Mr. Jeremiah Still  
Director of Streets and Transportation  
213 Cherry Hill Rd.  
Monroe, GA. 30655

Dear Sir:

Enclosed you will find a proposal for the construction of your parking lot renovation. Sparks-Grizzard Construction, Inc., will use non-union labor on all phases of this construction. If you have any questions, please feel free to call.

Sincerely,

\_\_\_\_\_  
David Sparks

Enclosure

CRITERIA SPECIFICATIONS

February 1<sup>st</sup>, 2021

**I. ENGINEERING, BUILDING, PLANNING, AND TESTING**

◦ENGINEERING:

None included.

◦SITE PLANS:

None included.

◦BUILDING PLANS:

We will provide a set of engineered drawings for concrete wall and footing design.

All drawings and a Letter of Certification to be sealed by an engineer registered in the State of Georgia.

◦TESTING:

By Owner.

**II. SITE PREPARATION AND STORM DRAINAGE**

◦CLEAR AND GRADE:

None Included

◦SILT CONTROL:

170' of type "C" silt fence without wire backing to be installed at the new wall location.

◦STORM DRAINAGE:

None Included.

◦CONCRETE WALLS:

163 l.f. of 9" thick wall x 3' average height as per attached sketch.

163 l.f. of wall footing 18" deep and 2'-0" wide.

Price includes wall and footing reinforcing as per the attached sketch.

Back filling of the wall includes 3 dump truck loads of crushed stone in lieu of dirt.

When actual site conditions warrant additional walls, the Owner will be notified of additional costs.

◦DEMOLITION:

We will demolish the existing crosstie wall and remove from the site. 3 dump truck loads included for crossties and dirt.

**III. SITE UTILITIES**

We have not included moving or changing any site utilities.

**IV. EXTERIOR CONCRETE AND PAVING**

To furnish and install the approx. 353+/- square yards of the following:

1. Prepare seven areas for asphalt repair, see attached picture.
2. Stabilize, install and compact areas using existing rock.
3. Tack and square off areas as needed.
4. Furnish, install and compact 4" of "F" type asphalt.
5. Clean up as required.

Additional parking area of 103 square yards includes:

1. Remove dirt and debris to a depth of 8"
2. Furnish/install 6" of GAB and fine grade.
3. Furnish/install 2" of type "F" asphalt.
4. Compact with a rubber tire roller.
5. Clean up as required.

Sealcoat approx. 890 square yards of existing asphalt as per the following:

Clean area as defined on the attached sketch, including cracks and accumulated dirt/ debris, giving special attention to oil and fuel spots & apply 2 coats of Polymer Modified Sealer.

Note: Sealcoating does not fill or eliminate cracks.

Striping:

To furnish material and labor to restripe the 24 parking spots.

We offer a asphalt alternate #1 at the bottom of this quote.

**XIII. GENERAL REQUIREMENTS**

•SUPERVISION:

We will provide a superintendent to oversee the project.

•TEMPORARY FACILITIES:

We will provide temporary toilet facilities.

•TEMPORARY UTILITIES:

Owner to provide temporary power and water.

•PERMITS:

We will assist Owner in acquiring permits; however, Owner will pay permit fees.

•CLARIFICATIONS:

Any changes made by governing authorities when plans are submitted will be charged as an extra to the contract.

◦INSURANCE:

The Contractor will provide standard Builder's Risk Insurance payable to both parties in an amount sufficient to cover the values involved.

The Contractor will provide a Certificate of Insurance evidencing General Liability Automobile Liability, and Worker's Compensation.

◦ALLOWANCE DEFINED:

Allowance is a sum, which if cost exceeds, the Owner is to reimburse the Contractor the difference between the cost and the allowance. If the cost is less than the allowance, the Contractor is to reimburse the Owner the difference between the cost and the allowance.

◦GUARANTEE:

When this structure is contracted for in accordance with the above specification (structural and foundations), Sparks-Grizzard Construction, Inc., will provide a one-year guarantee for said structure.

**Sparks-Grizzard Construction, Inc., will construct this building in accordance with the aforementioned specifications and general terms for the sum of \$70,700.00. Seventy Thousand Seven Hundred dollars.**

This proposal is valid for ten (10) days from the date first shown above.

Disclaimer:

\*\* Not responsible for Faulty subgrade. Contractor not responsible for puddling where grade is less than 1.25%. 3 mobilizations included. Price does not include night or weekend work, permit costs, traffic control, excessive cleaning, testing, bonds or cost of locates. Lot must be cleared of all vehicles and materials. Not responsible for gate loops or other underground devices, utilities or landscape.

Alternate #1

In lieu of patching the asphalt we offer a alternate to Mill and Overlay the asphalt.

1. Prepare area for new asphalt paving +/- 891 square yards
2. Mill& remove and broom clean area to a depth of 2" of asphalt
3. Haul off to approved recycle facility
4. Furnish/install and compact 2" of finishing type asphalt
5. Additional compaction provided.
6. Clean area as required.

Total add for Alternate #1 is \$8,104.00



**To:** Public Works Committee, City Council  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Public Works  
**Date:** 2/22/2021  
**Subject:** Vehicle GPS Purchase/Conversion

**Budget Account/Project Name: Various – Vehicle Repair/Maintenance**

**Funding Source: Various**

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** \$20,570.00

**Company of Record:** AT&T Fleet Complete

**Description:**

This item is to request the approval of the purchase and installation of 93 vehicle GPS units from AT&T Fleet Complete. This will replace the existing units already deployed throughout the City vehicle fleet with updated units for better connectivity, tracking, and diagnostic alerts. There will be approximately 80 older units purchased through a buy back program thus creating a \$6,000 credit on the first monthly invoice after installation is complete. Upfront fees for data plan and system access are \$7,550 with purchase and install being \$13,020 for the total expense of \$20,570. This expense will be split between departments and divisions based on the attached breakdown.

**Background:**

The City of Monroe has implemented a vehicle GPS system for approximately 4-5 years, and this will update and upgrade that system. This system has proven highly useful for disputes of service, location for accident reports, monitoring of vehicle usage, and other purposes.

**Attachment(s):**

- Quote – 5 pages
- Departmental Breakdown – 1 page



AT&T Fleet Complete  
 3455 Peachtree Road NE  
 Atlanta, GA  
 30326

**Effective Date: 2/9/2021**

**From:** Alicia Countryman  
 United States  
 Alicia.Countryman@fleetcomplete.com  
 770-235-1220

**Client:** City of Monroe  
 215 North Broad St  
 Monroe, US-GA 30655  
 USA

**Ship To:** City of Monroe  
 215 North Broad St  
 Monroe, US-GA 30655  
 USA

### PRODUCTS

Quantity	Product Code	Product Type	Product Description	Unit Price	Total	Total ETF
3	102634 FT2- FT Advanced- unbundled	Kit-1	Fire Department	\$80.00	\$240.00	\$0.00
9	102634 FT2- FT Advanced- unbundled	Kit-1	Central Services	\$80.00	\$720.00	\$0.00
13	102634 FT2- FT Advanced- unbundled	Kit-1	Electric Dept.	\$80.00	\$1,040.00	\$0.00
4	102634 FT2- FT Advanced- unbundled	Kit-1	Sewer Dept	\$80.00	\$320.00	\$0.00
5	102634 FT2- FT Advanced- unbundled	Kit-1	Gas Dept.	\$80.00	\$400.00	\$0.00
9	102634 FT2- FT Advanced- unbundled	Kit-1	Water Dept	\$80.00	\$720.00	\$0.00
4	102634 FT2- FT Advanced- unbundled	Kit-1	Storm Water Dept.	\$80.00	\$320.00	\$0.00
22	102634 FT2- FT Advanced- unbundled	Kit-1	Public Works Dept.	\$80.00	\$1,760.00	\$0.00
2	102634 FT2- FT Advanced- unbundled	Kit-1	Utilities Locate Dept	\$80.00	\$160.00	\$0.00
8	102634 FT2- FT Advanced- unbundled	Kit-1	CATV/Telecom Dept	\$80.00	\$640.00	\$0.00
4	102634 FT2- FT Advanced- unbundled	Kit-1	Meter Reading Dept	\$80.00	\$320.00	\$0.00
2	102634 FT2- FT Advanced- unbundled	Kit-1	Code Dept.	\$80.00	\$160.00	\$0.00
3	102634 FT2- FT Advanced- unbundled	Kit-1	Waste Water Treatment Dept.	\$80.00	\$240.00	\$0.00
3	102634 FT2- FT Advanced- unbundled	Kit-1	Water Treatment Dept.	\$80.00	\$240.00	\$0.00
2	102634 FT2- FT Advanced- unbundled	Kit-1	Georgia Utilities Training Academy	\$80.00	\$160.00	\$0.00
3	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
3	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
3	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
1	101027 Shipping- Ground Shipment 51-100	Shipping		\$110.00	\$110.00	

9	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
9	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
9	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
13	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
13	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
13	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
4	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
4	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
4	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
5	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
5	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
5	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
9	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
9	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
9	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
4	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
4	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
4	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
22	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
22	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
22	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
2	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
2	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
2	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
8	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
8	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
8	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
4	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	
4	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00	
4	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00	
2	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00	

2	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00
2	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00
3	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00
3	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00
3	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00
3	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00
3	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00
3	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00
2	103611 : AT&T FN : : : FT2FN	Hardware		\$0.00	\$0.00
2	102755 FT2 OBD cable	Accessory		\$0.00	\$0.00
2	103605 Tracker - Fleet Complete	Platform		\$0.00	\$0.00

**SUBSCRIPTIONS**

Quantity	Product Code	Frequency	Price	Total
9	100386 Fleet Complete Fleet Tracker 18	Monthly Central Services	\$15.00	\$135.00
9	100620 FirstNet 10MB data plan	Monthly Central Services	\$3.50	\$31.50
9	100630 FirstNet free texts	Monthly Central Services	\$0.00	\$0.00
13	100386 Fleet Complete Fleet Tracker 18	Monthly Electric Dept	\$15.00	\$195.00
13	100620 FirstNet 10MB data plan	Monthly Electric Dept	\$3.50	\$45.50
13	100630 FirstNet free texts	Monthly Electric Dept	\$0.00	\$0.00
9	100386 Fleet Complete Fleet Tracker 18	Monthly Water Dept	\$15.00	\$135.00
9	100620 FirstNet 10MB data plan	Monthly Water Dept	\$3.50	\$31.50
9	100630 FirstNet free texts	Monthly Water Dept	\$0.00	\$0.00
2	100386 Fleet Complete Fleet Tracker 18	Monthly Utilities Locate Dept	\$15.00	\$30.00
2	100620 FirstNet 10MB data plan	Monthly Utilities Locate Dept	\$3.50	\$7.00
2	100630 FirstNet free texts	Monthly Utilities Locate Dept	\$0.00	\$0.00
4	100386 Fleet Complete Fleet Tracker 18	Monthly Sewer Dept	\$15.00	\$60.00
4	100620 FirstNet 10MB data plan	Monthly Sewer Dept	\$3.50	\$14.00
4	100630 FirstNet free texts	Monthly Sewer Dept	\$0.00	\$0.00
2	100386 Fleet Complete Fleet Tracker 18	Monthly Code Dept.	\$15.00	\$30.00
2	100620 FirstNet 10MB data plan	Monthly Code Dept.	\$3.50	\$7.00
2	100630 FirstNet free texts	Monthly Code Dept.	\$0.00	\$0.00
3	100386 Fleet Complete Fleet Tracker 18	Monthly Fire Department	\$15.00	\$45.00
3	100620 FirstNet 10MB data plan	Monthly Fire Department	\$3.50	\$10.50
3	100630 FirstNet free texts	Monthly Fire Department	\$0.00	\$0.00

4	100386 Fleet Complete Fleet Tracker 18	Monthly Storm Water Dept.	\$15.00	\$60.00
4	100620 FirstNet 10MB data plan	Monthly Storm Water Dept.	\$3.50	\$14.00
4	100630 FirstNet free texts	Monthly Storm Water Dept.	\$0.00	\$0.00
5	100386 Fleet Complete Fleet Tracker 18	Monthly Gas Dept.	\$15.00	\$75.00
5	100620 FirstNet 10MB data plan	Monthly Gas Dept.	\$3.50	\$17.50
5	100630 FirstNet free texts	Monthly Gas Dept.	\$0.00	\$0.00
4	100386 Fleet Complete Fleet Tracker 18	Monthly Meter Reading Dept	\$15.00	\$60.00
4	100620 FirstNet 10MB data plan	Monthly Meter Reading Dept	\$3.50	\$14.00
4	100630 FirstNet free texts	Monthly Meter Reading Dept	\$0.00	\$0.00
22	100386 Fleet Complete Fleet Tracker 18	Monthly Public Works Dept.	\$15.00	\$330.00
22	100620 FirstNet 10MB data plan	Monthly Public Works Dept.	\$3.50	\$77.00
22	100630 FirstNet free texts	Monthly Public Works Dept.	\$0.00	\$0.00
8	100386 Fleet Complete Fleet Tracker 18	Monthly CATV/Telecom Dept	\$15.00	\$120.00
8	100620 FirstNet 10MB data plan	Monthly CATV/Telecom Dept	\$3.50	\$28.00
8	100630 FirstNet free texts	Monthly CATV/Telecom Dept	\$0.00	\$0.00
3	100386 Fleet Complete Fleet Tracker 18	Monthly Waste Water Treatment Dept.	\$15.00	\$45.00
3	100620 FirstNet 10MB data plan	Monthly Waste Water Treatment Dept.	\$3.50	\$10.50
3	100630 FirstNet free texts	Monthly Waste Water Treatment Dept.	\$0.00	\$0.00
2	100386 Fleet Complete Fleet Tracker 18	Monthly Georgia Utilities Training Academy	\$15.00	\$30.00
2	100620 FirstNet 10MB data plan	Monthly Georgia Utilities Training Academy	\$3.50	\$7.00
2	100630 FirstNet free texts	Monthly Georgia Utilities Training Academy	\$0.00	\$0.00
3	100386 Fleet Complete Fleet Tracker 18	Monthly Water Treatment Dept.	\$15.00	\$45.00
3	100620 FirstNet 10MB data plan	Monthly Water Treatment Dept.	\$3.50	\$10.50
3	100630 FirstNet free texts	Monthly Water Treatment Dept.	\$0.00	\$0.00

**ADDITIONAL TERMS AND CONDITIONS**

<b>Contract Length:</b>	1 Monthly Terms	<b>Telecommunications Service Provider (TSP):</b>	AT&T
<b>Above prices valid for :</b>	30 days after Effective Date	<b>Total Early Termination Fee (ETF):</b>	\$0.00
<b>Total Upfront Fees:</b>	\$7,550.00	<b>Fees (Monthly):</b>	\$1,720.50

**ORDER COMMENTS/SPECIAL INSTRUCTIONS/INSTALLATION INSTRUCTIONS**

93 vehicles x \$140 per vehicle = \$ 13,020 one time upfront costs for installation added to total upfront fee above

Total upfront cost with install= \$20,570 total with hardware and install

- 1) Sales taxes are not included. Any applicable sales tax will be included on the invoice to the Client.
- 2) A maximum of 8 product installations may be included in a single trip. Additional product installations will require supplementary trip fees.
- 3) Computers must meet the following minimum requirements to run the AT&T Fleet Complete or Courier Complete applications: Windows 7 Professional with latest Windows Updates, minimum 1GB of memory, 64MB or higher video card with a 1024 x 768 or greater screen resolution and the latest version of the Microsoft .NET framework. Courier Complete also requires at least one database server running Windows 2008 Server and SQL Server 2008. It is also recommended having a separate Courier Complete web server running Windows 2008 Server.
- 4) Additional installation/data fees may apply. Please speak to your AT&T Fleet Complete representative for more information.
- 5) To view the complete terms and conditions of the End User License Agreement go to: <https://att.fleetcomplete.com/eula>
- 6) To view the technical Support Terms and conditions go to: <https://att.fleetcomplete.com/supportandmaintenance>
- 7) To view the terms and conditions of the Limited Hardware Warranty go to: <https://att.fleetcomplete.com/limitedhardwarewarranty>
- 8) To view the terms and conditions of the Self Installation Limited Liability Agreement please go to: <https://att.fleetcomplete.com/attinstallerguidebook>
- 9) At such time when products are not available or updated products are introduced, AT&T Fleet Complete reserves the right to deliver an equivalent valued product with equivalent functionalities provided to its Clients.
- 10) Orders are shipped within 3-4 business days. Shipping and delivery dates are not guaranteed.
- 11) Upfront charges will be applied to the credit card by AT&T Fleet Complete in the event Bill-to-Mobile is not available.

Client Authorized Signature:

Date:

Print Name: <b>Jimi Martin</b>
-----------------------------------

Department	Install and Device Upfront Cost	Monthly Cost	Number of vehicles
Fire	\$660.00	\$55.50	3
Central Services	\$1,980.00	\$166.50	9
Electric	\$2,860.00	\$240.50	13
Sewer	\$880.00	\$74.00	4
Gas	\$1,100.00	\$92.50	5
Water	\$1,980.00	\$166.50	9
Storm Water	\$880.00	\$74.00	4
Public Works/Sanition	\$4,840.00	\$407.00	22
Utilities Locate	\$440.00	\$37.00	2
CATV/Telecom	\$1,760.00	\$148.00	8
Meter Reading	\$880.00	\$74.00	4
Code	\$440.00	\$37.00	2
Waste Water	\$660.00	\$55.50	3
Water Treatment	\$660.00	\$55.50	3
GUTA	\$440.00	\$37.00	2
Total Cost	\$20,460.00	\$1,720.50	93



ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

MARCH  
2021

# Items of Interest

Publix Project underway

Over Head portion of Etten Drive 3 phase project coming to an end.

Electric substations/distribution had an uptime of 99.7% in 2020. With only 7 lockout events.

Work on underground FTTX projects to start soon.

Increased downstream capacity for modem system.

Expanding conduit network in all directions to prepare for FTTX expansion.



# **ELECTRIC: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 01/2021 | FY 2021



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SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

## CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 1.447M</b>												<b>\$ 1.447M</b>	<b>\$ 1.664M</b>	<b>\$ 1.438M</b>
PERSONNEL COSTS	\$ 0.103M												\$ 0.103M	\$ 0.113M	\$ 0.098M
CONTRACTED SVC	\$ 0.047M												\$ 0.047M	\$ 0.053M	\$ 0.038M
SUPPLIES	\$ 1.104M												\$ 1.104M	\$ 0.986M	\$ 0.998M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
DEPRECIATION	\$ 0.029M												\$ 0.029M	\$ 0.002M	\$ -
<b>EXPENSES</b>	<b>\$ 1.283M</b>												<b>\$ 1.283M</b>	<b>\$ 1.155M</b>	<b>\$ 1.134M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.137M</b>												<b>\$ 0.137M</b>	<b>\$ 0.278M</b>	<b>\$ 0.142M</b>
<b>MARGIN W/O TRANSFERS</b>	<b>\$ 0.164M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.164M</b>	<b>\$ 0.509M</b>	<b>\$ 0.304M</b>
<b>MARGIN W/ TRANSFER</b>	<b>\$ 0.027M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.027M</b>	<b>\$ 0.231M</b>	<b>\$ 0.161M</b>
PART CONTR/MEAG YES	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.100M	\$ 0.200M	\$ 0.100M

\* Participant Contribution & Year End Settlement excluded

12-MO PURCHASED KWH's



12-MO RETAIL KWH's

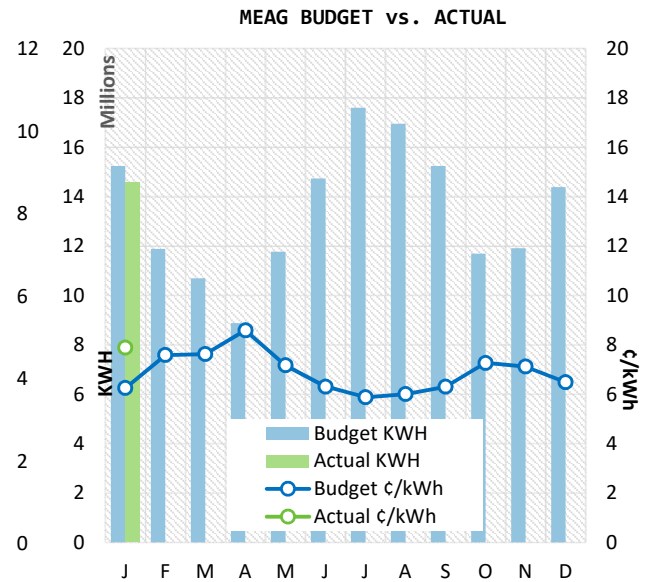
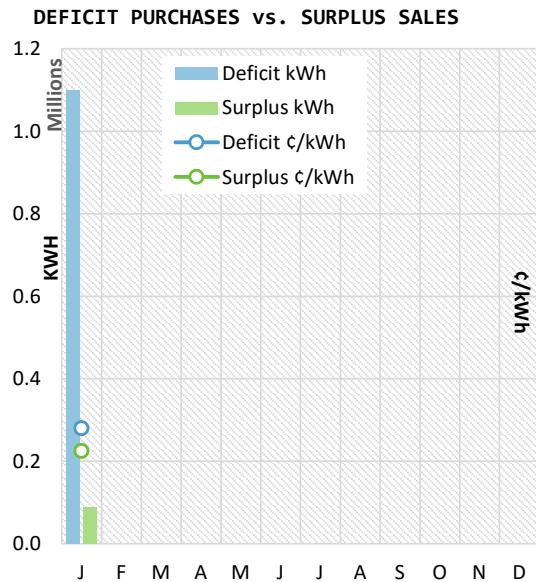
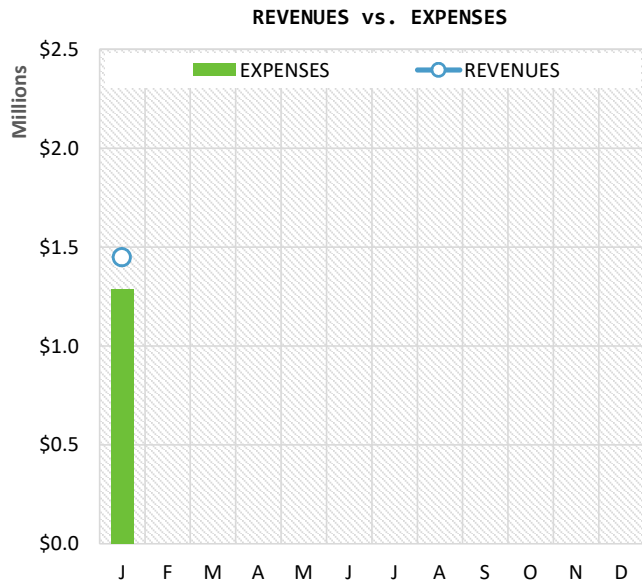


12-MO LINE LOSS

5.45%

12-MO WHOLESALE ¢/kwh

8.213



# RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

67

## CUSTOMER COUNT

Residential	5,741
Commercial	855
Industrial	1
City	48
<b>Total</b>	<b>6,645</b>

Year-Over-Year  $\Delta$  3.02%

## KWH

Residential	6.283M
Commercial	4.374M
Industrial	0.531M
Other	-
City	0.451M
<b>Total</b>	<b>11.639M</b>

Year-Over-Year  $\Delta$  -0.98%

## REVENUE

Residential	\$ 0.689M
Commercial	\$ 0.597M
Industrial	\$ 0.043M
Other	\$ 0.000M
City	\$ 0.043M
<b>Total</b>	<b>\$ 1.372M</b>

Year-Over-Year  $\Delta$  -2.45%

# SALES STATISTICS

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

YTD

68

## AVERAGE KWH/CUSTOMER

Residential	1,094	1,094
Commercial	5,116	5,116
Industrial	531,448	531,448
City	9,402	9,402

## AVERAGE \$/CUSTOMER

Residential	\$120	\$120
Commercial	\$698	\$698
Industrial	\$43,203	\$43,203
City	\$900	\$900

## AVERAGE \$/KWH

Residential	\$0.1097	\$0.1097
Commercial	\$0.1364	\$0.1364
Industrial	\$0.0813	\$0.0813
City	\$0.0957	\$0.0957
<b>Average</b>	<b>\$0.1058</b>	<b>\$0.1058</b>

**MOST RECENT**  
**12-MONTH**

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 918,347	\$ 850,236	\$ 918,347	\$ 850,236	\$ 9,855,178
Transmission	101,306	95,756	101,306	95,756	1,249,184
Supplemental	72,239	53,874	72,239	53,874	704,188
SEPA	54,579	57,499	54,579	57,499	663,095
Other Adjustments	988	898	988	898	11,652
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,147,458</b>	<b>\$ 1,058,264</b>	<b>\$ 1,147,458</b>	<b>\$ 1,058,264</b>	<b>\$ 12,483,297</b>
<b>AS BUDGET</b>	<b>951,408</b>	<b>1,114,993</b>	<b>951,408</b>	<b>1,114,993</b>	<b>11,495,162</b>
<b>% ACTUAL TO BUDGET</b>	<b>120.61%</b>	<b>94.91%</b>	<b>120.61%</b>	<b>94.91%</b>	<b>108.60%</b>

### PEAKS & ENERGY

#### Peaks (KW)

Coincident Peak (CP)	28,879	27,350	28,879	27,350	33,613
Non-Coincident Peak (NCP)	28,879	27,876	28,879	27,876	33,833
CP (BUDGET)	29,689	34,512	29,689	34,512	34,331
NCP (BUDGET)	30,012	34,905	30,012	34,905	35,076

#### Energy (KWH)

MEAG Energy	11,935,038	10,998,018	11,935,038	10,998,018	126,323,694
Supplemental Purchases (or sales)	1,176,805	520,809	1,176,805	520,809	8,171,253
SEPA Energy	1,451,823	1,301,375	1,451,823	1,301,375	17,505,586
<b>Total Energy (KWH)</b>	<b>14,563,666</b>	<b>12,820,202</b>	<b>14,563,666</b>	<b>12,820,202</b>	<b>152,000,533</b>
<b>AS BUDGET</b>	<b>15,239,000</b>	<b>15,678,000</b>	<b>15,239,000</b>	<b>15,678,000</b>	<b>165,157,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>95.57%</b>	<b>81.77%</b>	<b>95.57%</b>	<b>81.77%</b>	<b>92.03%</b>

CP Load Factor	70.04%	65.10%	5.76%	5.35%	51.62%
NCP Load Factor	70.04%	63.88%	5.76%	5.25%	51.29%
% Supplemental	8.08%	4.06%	8.08%	4.06%	5.38%

### UNIT COSTS (¢/kWh)

Bulk Power	7.9788	8.4228	7.9788	8.4228	8.5286
Supplemental	6.1385	10.3444	6.1385	10.3444	8.6179
SEPA Energy	3.7593	4.4183	3.7593	4.4183	3.7879
MEAG Total	7.8789	8.2547	7.8789	8.2547	8.2127

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

**MOST RECENT  
12-MONTH**

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	
<b>SALES REVENUES</b>					
ELECTRIC SALES	\$ 1,379,315	\$ 1,371,548	\$ 1,379,315	\$ 1,371,548	\$ 17,482,193
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,379,315</b>	<b>\$ 1,371,548</b>	<b>\$ 1,379,315</b>	<b>\$ 1,371,548</b>	<b>\$ 17,482,193</b>
AS BUDGET	\$ 1,583,333	\$ 1,583,333	\$ 1,583,333	\$ 1,583,333	Not Applicable
% ACTUAL TO BUDGET	87.11%	86.62%	87.11%	86.62%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

#### OTHER REVENUES

OP REVENUE	34,518	33,932	34,518	33,932	409,238
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	3,108	2,425	3,108	2,425	101,169
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-
GAIN UTILITIES ASSETS	-	-	-	-	-
REIMB DAMAGED PROPERTY	-	-	-	-	-
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	10,287	30,241	10,287	30,241	139,543
INTEREST REVENUES - UTILITY	20,166	-	20,166	-	315,512
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	-	-	22,837
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 68,079</b>	<b>\$ 66,598</b>	<b>\$ 68,079</b>	<b>\$ 66,598</b>	<b>\$ 988,299</b>
AS BUDGET	\$ 80,431	\$ 87,500	\$ 80,431	\$ 87,500	Not Applicable
% ACTUAL TO BUDGET	84.64%	76.11%	84.64%	76.11%	Not Applicable

#### TRANSFER

Transfer From CIP	-	-	-	-	-
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,447,395</b>	<b>\$ 1,438,146</b>	<b>\$ 1,447,395</b>	<b>\$ 1,438,146</b>	<b>\$ 18,470,492</b>
AS BUDGET	\$ 1,663,764	\$ 1,670,833	\$ 1,663,764	\$ 1,670,833	Not Applicable
% ACTUAL TO BUDGET	87.00%	86.07%	87.00%	86.07%	Not Applicable

MCT CREDIT	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 900,000
MEAG REBATE	-	-	-	-	432,748

MEAG YES/PART CONTR/MCT C	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,332,748
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 74,587	\$ 75,774	\$ 74,587	\$ 75,774	\$ 999,970
Benefits	28,737	21,963	28,737	21,963	413,657
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 103,324</b>	<b>\$ 97,737</b>	<b>\$ 103,324</b>	<b>\$ 97,737</b>	<b>\$ 1,413,628</b>
AS BUDGET	\$ 112,623	\$ 109,087	\$ 112,623	\$ 109,087	Not Applicable
% ACTUAL TO BUDGET	91.74%	89.60%	91.74%	89.60%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ -	\$ -	\$ -	\$ -	\$ 591
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	-
Maintenance Contracts	1,095	288	1,095	288	5,672
Rents/Leases	188	234	188	234	23,771
Repairs & Maintenance (Outside)	-	-	-	-	39,377
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,071	1,955	1,071	1,955	20,321
Postage	-	-	-	-	138
Public Relations	-	-	-	-	-
Mkt Expense	-	-	-	-	20,496
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	576
Vehicle Tag & Title Fee	-	-	-	-	74
Ga Dept Rev Fee	-	-	-	-	900
Fees	300	300	300	300	319
Training & Ed	-	-	-	-	1,050
Contract Labor	44,406	35,501	44,406	35,501	464,763
Shipping/Freight	-	-	-	-	368
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 47,059</b>	<b>\$ 38,278</b>	<b>\$ 47,059</b>	<b>\$ 38,278</b>	<b>\$ 578,622</b>
AS BUDGET	\$ 53,296	\$ 50,357	\$ 53,296	\$ 50,357	Not Applicable
% ACTUAL TO BUDGET	88.30%	76.01%	88.30%	76.01%	Not Applicable

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>SUPPLIES</b>					
Office Supplies	-	-	-	-	2,014
Furniture <5001	-	-	-	-	650
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	3,476
Construction Materials	945	-	945	-	32,076
Damage Claims	-	-	-	-	2,299
Expendable Fluids	-	-	-	-	96
Safety/Medical Supplies	-	-	-	-	5,780
Tires	-	-	-	-	8,292
Uniform Expense	-	-	-	-	17,593
Janitorial	104	97	104	97	3,478
Computer Equipment	-	-	-	-	700
R & M Buildings - Inside	-	-	-	-	2,640
Util Costs - Util Fund	2,360	1,353	2,360	1,353	11,299
Covid-19 Expenses	-	-	-	-	2,529
Streetlights	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	26,155
Food	94	81	94	81	2,384
Sm Tool & Min Equip	2,219	37	2,219	37	52,432
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	-	-	-	-	25,720
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,092,879	1,000,765	1,092,879	1,000,765	12,629,991
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,103,923</b>	<b>\$ 998,266</b>	<b>\$ 1,103,923</b>	<b>\$ 998,266</b>	<b>\$ 13,312,159</b>
AS BUDGET	\$ 986,383	\$ 1,055,868	\$ 986,383	\$ 1,055,868	Not Applicable
% ACTUAL TO BUDGET	111.92%	94.54%	111.92%	94.54%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 29,088	\$ -	\$ 29,088	\$ -	\$ 378,138
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 29,088</b>	<b>\$ -</b>	<b>\$ 29,088</b>	<b>\$ -</b>	<b>\$ 378,138</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 56,598	\$ 66,291	\$ 56,598	\$ 66,291	\$ 937,310
Transfer To Gf	80,484	76,152	80,484	76,152	1,116,243
Transfer To Cip	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 137,083</b>	<b>\$ 142,444</b>	<b>\$ 137,083</b>	<b>\$ 142,444</b>	<b>\$ 2,053,553</b>
AS BUDGET	\$ 277,505	\$ 270,566	\$ 277,505	\$ 270,566	Not Applicable
% ACTUAL TO BUDGET	49.40%	52.65%	49.40%	52.65%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,420,478</b>	<b>\$ 1,276,724</b>	<b>\$ 1,420,478</b>	<b>\$ 1,276,724</b>	<b>\$ 17,736,100</b>
AS BUDGET	\$ 1,429,807	\$ 1,485,877	\$ 1,429,807	\$ 1,485,877	Not Applicable
% ACTUAL TO BUDGET	99.35%	85.92%	99.35%	85.92%	Not Applicable



# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 12/2020 | FY 2020



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COMMENTARY & ANALYSIS

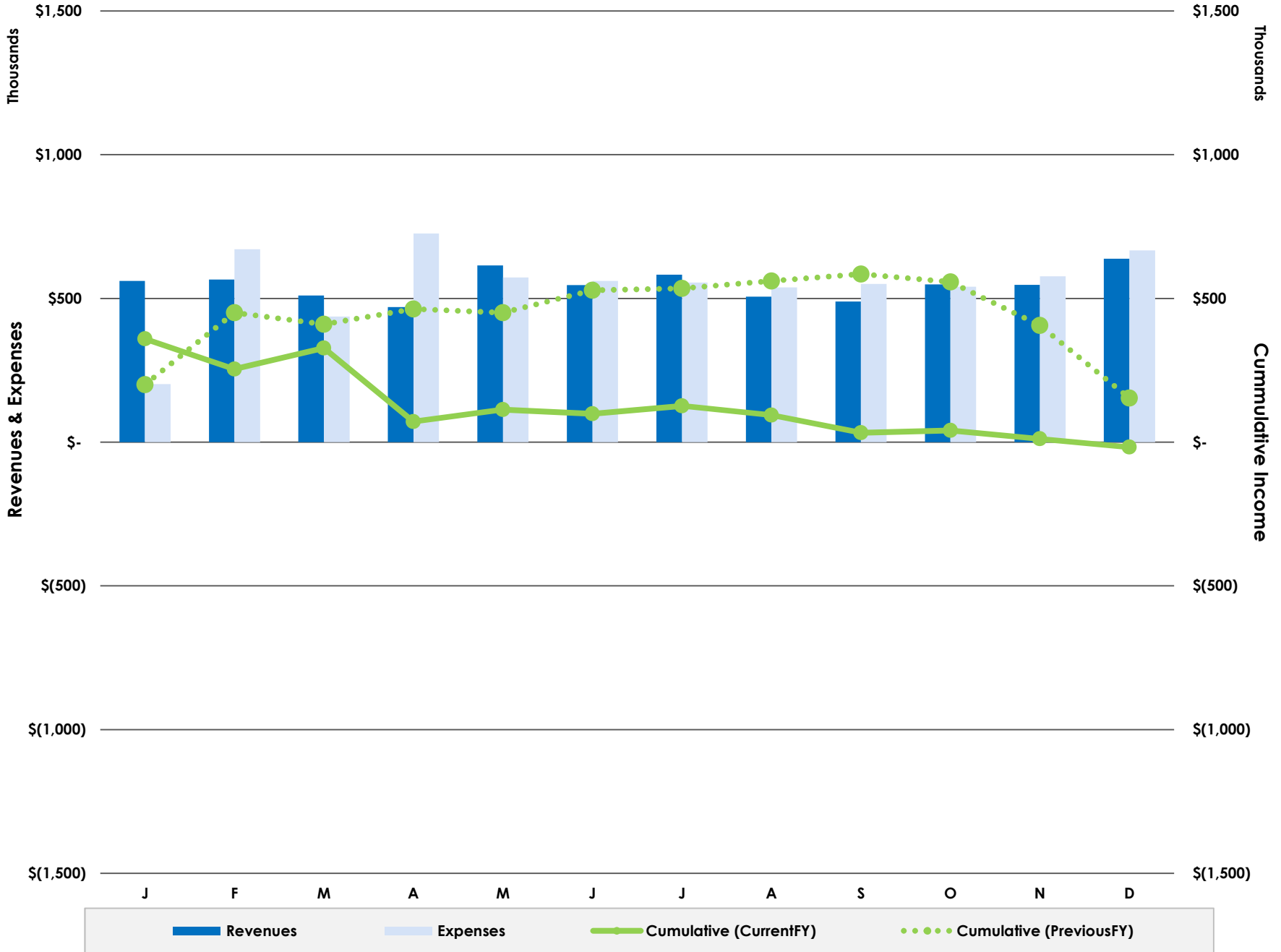
The net operating margin after transfers, FY to date was  $-.27\%$

RECOMMENDATIONS

- \*
- \*
- \*
- \*

	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>FINANCIALS</b>					
<b>Revenues</b>					
RETAIL SALES	\$ 513,899	\$ 501,558	\$ 6,159,943	\$ 6,043,826	\$ 6,159,943
OTHER REVENUES	66,719	60,842	499,474	608,039	499,474
ADJUSTMENTS	57,111	20,849	(81,285)	(26,055)	(81,285)
<b>Total Revenues</b>	<b>\$ 637,729</b>	<b>\$ 583,249</b>	<b>\$ 6,578,133</b>	<b>\$ 6,625,809</b>	<b>\$ 6,578,133</b>
<b>Expenses</b>					
PERSONNEL	\$ 75,749	\$ 44,168	\$ 866,281	\$ 779,310	\$ 866,281
PURCHASED & CONTRACTED SVC	25,750	19,634	190,431	201,499	190,431
PURCHASED PROPERTY SERVICES	9,004	14,603	60,333	119,430	60,333
SUPPLIES	52,678	132,123	315,964	391,906	315,964
COST OF GOODS SOLD	398,348	551,131	3,584,849	3,694,289	3,584,849
DEPR, DEBT SVC & OTHER COSTS	69,383	37,280	1,181,822	898,453	1,181,822
FUND TRANSFERS	35,834	37,416	395,956	387,284	395,956
<b>Total Combined Expenses</b>	<b>\$ 666,744</b>	<b>\$ 836,354</b>	<b>\$ 6,595,637</b>	<b>\$ 6,472,171</b>	<b>\$ 6,595,637</b>
<b>Income</b>					
Before Transfer	\$ 6,819	\$ (215,689)	\$ 378,453	\$ 540,922	\$ 378,453
After Transfer	\$ (29,015)	\$ (253,105)	\$ (17,504)	\$ 153,638	\$ (17,504)
<b>Margin</b>					
Before Transfer	1.07%	-36.98%	5.75%	8.16%	5.75%
After Transfer	-4.55%	-43.40%	-0.27%	2.32%	-0.27%

**CHART 1**  
**MONTHLY DIRECTOR'S REPORT**  
**REVENUE, EXPENSE & INCOME SUMMARY**  
**FISCAL YEAR 2020**



MOST RECENT  
12-MONTH

	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	
<b>RETAIL SALES</b>					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ 206,792	\$ 229,164	\$ 2,643,924	\$ 2,873,256	\$ 2,643,924
DVR SERVICE	18,182	19,391	228,338	241,464	228,338
FIBER OPTICS	47,581	45,571	558,117	535,971	558,117
INTERNET	208,952	174,215	2,334,497	2,059,631	2,334,497
TELEPHONE	30,293	30,344	366,505	295,233	366,505
SET TOP BOX	2,099	2,875	28,562	38,271	28,562
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$ 513,899</b>	<b>\$ 501,558</b>	<b>\$ 6,159,943</b>	<b>\$ 6,043,826</b>	<b>\$ 6,159,943</b>
<b>OTHER REVENUES</b>					
CATV INSTALL/UPGRADE	\$ 550	\$ 6,904	\$ 24,060	\$ 29,532	\$ 24,060
MARKETPLACE ADS	-	-	-	25	-
PHONE FEES	797	443	7,862	77,353	7,862
EQUIPMENT SALES	7,632	7,749	92,622	38,893	92,622
MODEM RENTAL	1,895	1,926	23,091	72,905	23,091
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	14,833	17,627	99,723	120,033	99,723
ADMIN ALLOCATION	33,070	18,801	159,497	241,601	159,497
CONTRIBUTED CAPITAL	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	7,942	7,391	92,619	27,698	92,619
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$ 66,719</b>	<b>\$ 60,842</b>	<b>\$ 499,474</b>	<b>\$ 608,039</b>	<b>\$ 499,474</b>
<b>Adjustment</b>	<b>\$ 57,111</b>	<b>\$ 20,849</b>	<b>\$ (81,285)</b>	<b>\$ (26,055)</b>	<b>\$ (81,285)</b>
<i>Note: Adjustment added to match Financials</i>					
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 637,729</b>	<b>\$ 583,249</b>	<b>\$ 6,578,133</b>	<b>\$ 6,625,809</b>	<b>\$ 6,578,133</b>

SUMMARY

	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
Personnel	\$ 75,749	\$ 44,168	\$ 866,281	\$ 779,310	\$ 866,281
Purchased & Contracted Svc	25,750	19,634	190,431	201,499	190,431
Purchased Property Services	9,004	14,603	60,333	119,430	60,333
Supplies	52,678	132,123	315,964	391,906	315,964
Cost of Goods Sold	398,348	551,131	3,584,849	3,694,289	3,584,849
Depr, Debt Svc & Other Costs	69,383	37,280	1,181,822	898,453	1,181,822
Fund Transfers	35,834	37,416	395,956	387,284	395,956
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 666,744</b>	<b>\$ 836,354</b>	<b>\$ 6,595,637</b>	<b>\$ 6,472,171</b>	<b>\$ 6,595,637</b>

TELECOM

Personnel

Salaries	\$ 50,265	\$ 33,317	\$ 600,536	\$ 547,989	\$ 600,536
Benefits	25,484	10,850	265,745	231,320	265,745
<b>Total Personnel (ACTUAL)</b>	<b>\$ 75,749</b>	<b>\$ 44,168</b>	<b>\$ 866,281</b>	<b>\$ 779,310</b>	<b>\$ 866,281</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	44	891	586	891
Web Design	-	251	41	307	41
Consulting - Technical	-	-	15,750	22,535	15,750
HOLIDAY EVENTS	-	-	650	-	650
Lawn Care & Maintenance	-	-	89	-	89
Security Systems	-	95	1,270	1,365	1,270
Pest Control	-	-	-	225	-
Maintenance	483	8,875	13,641	46,259	13,641
Equipment Rents/Leases	188	721	2,638	4,909	2,638
Pole Equip. Rents/Leases	-	-	2,000	19,715	2,000
Equipment Rental	14	16	159	357	159
CONSULTING - TECHNICAL	-	-	-	70	-
LAWN CARE & MAINTENANCE	-	-	59	-	59
Outside Maintenance	3,513	1,848	12,566	16,213	12,566
EQUIPMENT RENTS / LEASES	-	533	-	2,656	-
POLE EQUIPMENT RENTS / LEASES	-	-	2,726	-	2,726
MAINTENANCE CONTRACTS	3,133	69	9,821	9,822	9,821
EQUIPMENT RENTAL	10	10	106	330	106
COMMUNICATION SERVICES	1,365	1,576	19,126	12,670	19,126
INTERNET COSTS	1,060	-	5,532	-	5,532
POSTAGE	-	-	-	26	-
TRAVEL EXPENSE	-	77	-	445	-
DUES/FEES	-	2,571	2,475	2,571	2,475
VEHICLE TAG & TITLE FEE	-	-	-	3	-
FCC FEES	8,384	2,949	45,161	55,685	45,161
GA DEPT OF REV FEES	-	-	-	150	-
TRAINING & EDUCATION -EMPLOYEE	15	-	8,625	4,351	8,625
CONTRACT LABOR	7,586	-	47,049	-	47,049
SOFTWARE EXPENSE	-	-	-	250	-
SHIPPING / FREIGHT	-	-	56	-	56
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 25,750</b>	<b>\$ 19,634</b>	<b>\$ 190,431</b>	<b>\$ 201,499</b>	<b>\$ 190,431</b>

	<b>Dec 2020</b>	<b>Dec 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,418	1,265	15,428	23,426	15,428
Postage	-	-	-	-	-
INTERNET COSTS	-	-	2,000	2,000	2,000
Public Relations	-	-	260	120	260
Marketing Expense	-	-	-	36	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	363	78	11,517	78
FCC Fees	-	-	-	-	-
Training & Education	-	-	182	61	182
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	200	100	200
Uniform Rental	-	-	-	-	-
Contract Labor	7,586	12,925	41,591	80,829	41,591
Fines/Late Fee	-	-	-	100	-
Shipping/Freight	-	51	594	1,240	594
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 9,004</b>	<b>\$ 14,603</b>	<b>\$ 60,333</b>	<b>\$ 119,430</b>	<b>\$ 60,333</b>

	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	
TELECOM (Continued)					
<b>Supplies</b>					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	619	134	619
Postage	-	-	-	-	-
Auto Parts	(90)	234	4,298	1,182	4,298
CONSTRUCTION MATERIALS	2,967	4,622	42,730	6,873	42,730
Damage Claims	-	-	-	125	-
EXPENDABLE FLUIDS	-	-	22	-	22
Tires	804	-	2,581	1,562	2,581
Uniform Expense	-	-	-	701	-
Janitorial Supplies	363	338	2,673	2,663	2,673
Equipment Parts	384	240	4,427	7,945	4,427
R&M Building - Inside	-	-	-	1,325	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	15,111	8,251	51,651	66,661	51,651
Sys R&M - Inside/Shipping	-	-	-	508	-
COVID-19 EXPENSES	-	-	716	-	716
Utility Costs	4,765	8,217	33,676	54,463	33,676
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,391	1,773	11,884	4,359	11,884
Food	78	131	1,019	1,038	1,019
Small Tools & Minor Equipment	184	425	5,635	3,577	5,635
Small Operating Supplies	1,258	2,820	20,117	8,460	20,117
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	65	59	1,021	1,155	1,021
AUTO PARTS	-	-	-	684	-
CONSTRUCTION MATERIALS	9,870	479	19,009	1,104	19,009
UNIFORM EXPENSE	-	-	683	2,803	683
JANITORIAL SUPPLIES	63	-	213	82	213
COMPUTER EQUIP NON-CAP	494	4,163	3,653	15,352	3,653
EQUIPMENT PARTS	134	-	1,811	5,388	1,811
REPAIRS & MAINTENANCE	4,768	6,238	18,700	69,212	18,700
COVID-19 EXPENSES	-	-	273	-	273
UTILITY COSTS	3,595	-	21,881	-	21,881
AUTO & TRUCK FUEL	1,321	1,773	11,888	23,131	11,888
SMALL TOOLS & MINOR EQUIPMENT	1,841	1,998	11,275	13,624	11,275
SMALL OPERATING SUPPLIES	3,151	2,277	24,236	9,624	24,236
CONSTRUCTION IN PROGRESS	-	-	-	-	-
DEPRECIATION EXPENSE	-	-	18,983	-	18,983
EQUIPMENT	-	88,085	-	88,085	-
<b>Total Supplies (ACTUAL)</b>	<b>\$ 52,678</b>	<b>\$ 132,123</b>	<b>\$ 315,964</b>	<b>\$ 391,906</b>	<b>\$ 315,964</b>



	<b>Dec 2020</b>	<b>Dec 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>12-MONTH</b>
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	15,863	35,498	196,698	182,332	196,698
Cost of Sales CATV	342,259	485,355	3,034,042	3,172,097	3,034,042
Cost of Sales Internet	24,310	20,389	231,953	228,930	231,953
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	15,916	9,889	122,157	110,930	122,157
Cost of Programming CATV	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 398,348</b>	<b>\$ 551,131</b>	<b>\$ 3,584,849</b>	<b>\$ 3,694,289</b>	<b>\$ 3,584,849</b>

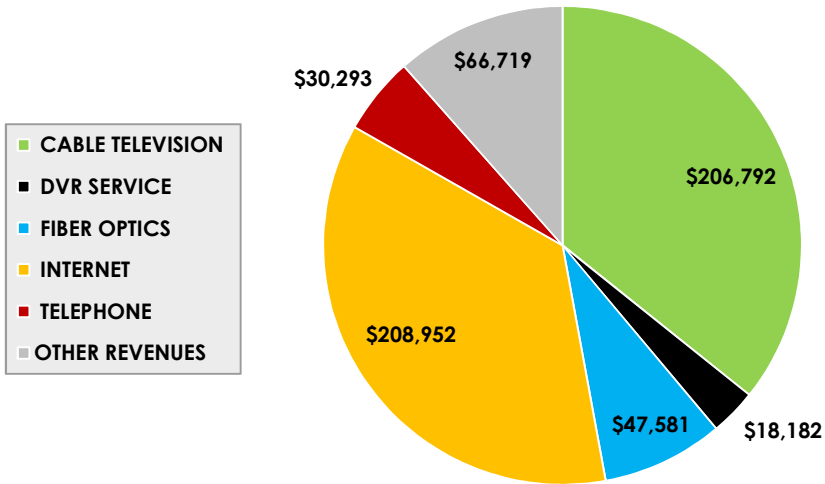
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	-	161,568	158,410	161,568
INTEREST EXP - 2020 REV BONDS	43,089	-	73,252	-	73,252
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	26,293	37,280	947,003	740,043	947,003
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 69,383</b>	<b>\$ 37,280</b>	<b>\$ 1,181,822</b>	<b>\$ 898,453</b>	<b>\$ 1,181,822</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	14,158	5,886	185,759	201,993	185,759
TRANS OUT UTIL 5% TO GEN FUND	21,676	31,530	210,198	185,291	210,198
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 35,834</b>	<b>\$ 37,416</b>	<b>\$ 395,956</b>	<b>\$ 387,284</b>	<b>\$ 395,956</b>

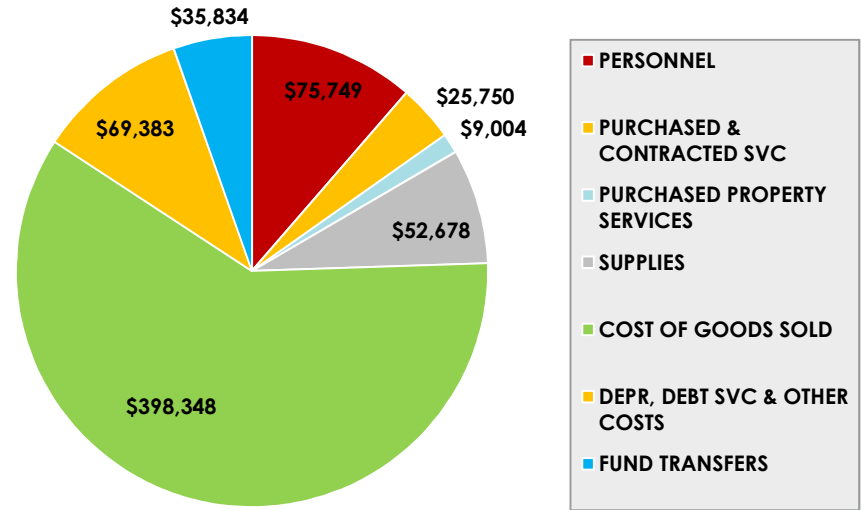
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 666,744</b>	<b>\$ 836,354</b>	<b>\$ 6,595,637</b>	<b>\$ 6,472,171</b>	<b>\$ 6,595,637</b>
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**CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES**

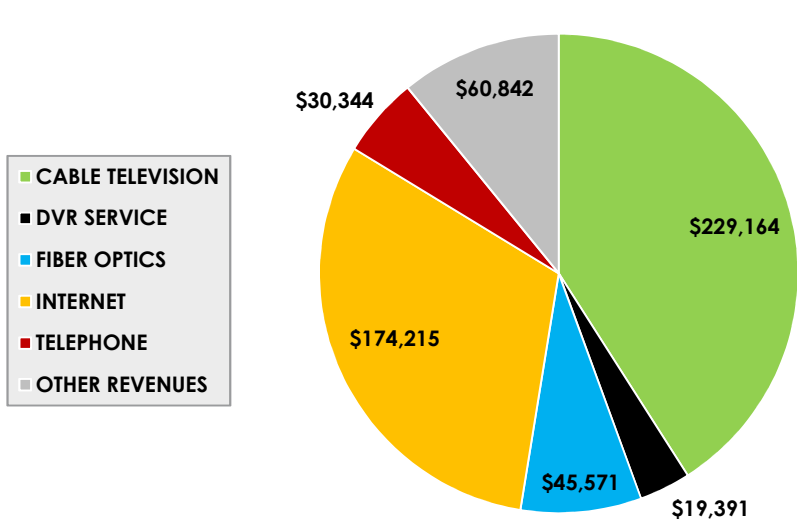
REVENUES [Dec 2020]



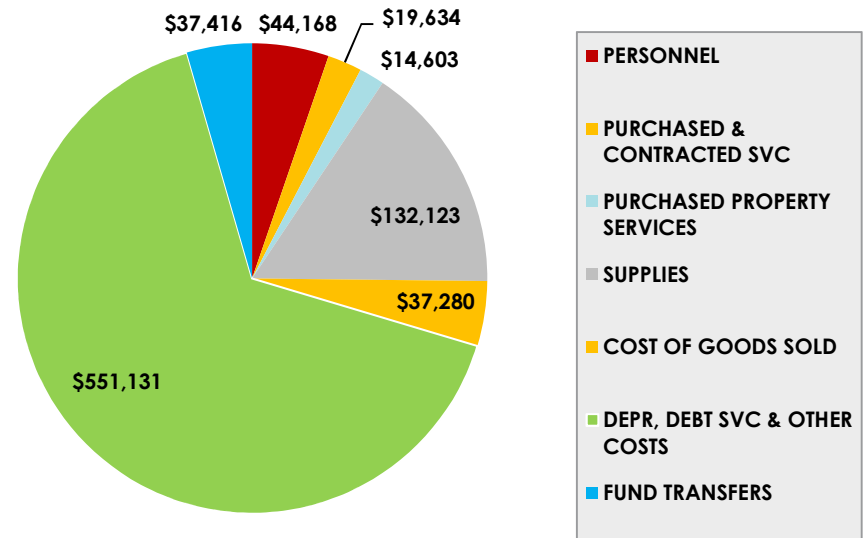
EXPENSES [Dec 2020]



REVENUES [Dec 2019]



EXPENSES [Dec 2019]



	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,629	2,918	33,497	37,589	33,497
Revenue (\$)	\$ 197,039	\$ 218,983	\$ 2,525,801	\$ 2,758,938	\$ 2,525,801
Revenue Per Bill (\$)	\$ 75	\$ 75	\$ 75	\$ 73	\$ 75
<b>MINI BASIC</b>					
Number of Bills	178	176	1,995	2,090	1,995
Revenue (\$)	\$ 6,323	\$ 6,588	\$ 74,589	\$ 74,996	\$ 74,589
Revenue Per Bill (\$)	\$ 36	\$ 37	\$ 37	\$ 36	\$ 37
<b>BOSTWICK</b>					
Number of Bills	13	16	171	202	171
Revenue (\$)	\$ 993	\$ 1,222	\$ 12,907	\$ 15,011	\$ 12,907
Revenue Per Bill (\$)	\$ 76	\$ 76	\$ 75	\$ 74	\$ 75
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	5	60	49	60
Revenue (\$)	\$ 1,550	\$ 1,315	\$ 18,600	\$ 12,205	\$ 18,600
Revenue Per Bill (\$)	\$ 310	\$ 263	\$ 310	\$ 249	\$ 310
<b>SHOWTIME</b>					
Number of Bills	4	8	86	89	86
Revenue (\$)	\$ 59	\$ 117	\$ 1,205	\$ 1,289	\$ 1,205
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 14	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	9	8	104	91	104
Revenue (\$)	\$ 91	\$ 91	\$ 1,270	\$ 1,110	\$ 1,270
Revenue Per Bill (\$)	\$ 10	\$ 11	\$ 12	\$ 12	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	2	3	28	29	28
Revenue (\$)	\$ 29	\$ 44	\$ 405	\$ 410	\$ 405
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 14	\$ 14

**MOST RECENT  
12-MONTH**

	<b>Dec 2020</b>	<b>Dec 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>HBO</b>					
Number of Bills	26	29	306	337	306
Revenue (\$)	\$ 352	\$ 404	\$ 4,361	\$ 4,748	\$ 4,361
Revenue Per Bill (\$)	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14
<b>MAX/HBO</b>					
Number of Bills	7	5	76	63	76
Revenue (\$)	\$ 66	\$ 63	\$ 906	\$ 776	\$ 906
Revenue Per Bill (\$)	\$ 9	\$ 13	\$ 12	\$ 12	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	22	23	263	260	263
Revenue (\$)	\$ 289	\$ 337	\$ 3,882	\$ 3,773	\$ 3,882
Revenue Per Bill (\$)	\$ 13	\$ 15	\$ 15	\$ 15	\$ 15
<b>DVR</b>					
Number of Bills	150	146	1,781	1,822	1,781
Revenue (\$)	\$ 13,882	\$ 13,838	\$ 167,951	\$ 171,322	\$ 167,951
Revenue Per Bill (\$)	\$ 93	\$ 95	\$ 94	\$ 94	\$ 94
<b>NON DVR</b>					
Number of Bills	36	51	503	646	503
Revenue (\$)	\$ 3,248	\$ 4,588	\$ 48,116	\$ 57,255	\$ 48,116
Revenue Per Bill (\$)	\$ 90	\$ 90	\$ 96	\$ 89	\$ 96
<b>SET TOP BOX</b>					
Number of Bills	175	229	2,309	3,578	2,309
Revenue (\$)	\$ 2,099	\$ 2,875	\$ 28,562	\$ 38,271	\$ 28,562
Revenue Per Bill (\$)	\$ 12	\$ 13	\$ 12	\$ 11	\$ 12

	Dec 2020	Dec 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	61	55	682	910	682
Revenue (\$)	\$ 885	\$ 772	\$ 9,812	\$ 10,416	\$ 9,812
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 14	\$ 11	\$ 14
<b>ADD'L NON DVR BOX</b>					
Number of Bills	14	21	228	309	228
Revenue (\$)	\$ 167	\$ 192	\$ 2,459	\$ 2,471	\$ 2,459
Revenue Per Bill (\$)	\$ 12	\$ 9	\$ 11	\$ 8	\$ 11
<b>FIBER</b>					
Number of Bills	124	102	1,357	1,051	1,357
Revenue (\$)	\$ 47,581	\$ 45,571	\$ 558,117	\$ 535,971	\$ 558,117
Revenue Per Bill (\$)	\$ 384	\$ 447	\$ 411	\$ 510	\$ 411
<b>INTERNET</b>					
Number of Bills	4,068	3,724	47,127	44,318	47,127
Revenue (\$)	\$ 206,222	\$ 171,288	\$ 2,300,891	\$ 2,024,949	\$ 2,300,891
Revenue Per Bill (\$)	\$ 51	\$ 46	\$ 49	\$ 46	\$ 49
<b>WIRELESS INTERNET</b>					
Number of Bills	39	44	500	538	500
Revenue (\$)	\$ 2,730	\$ 2,926	\$ 33,606	\$ 34,682	\$ 33,606
Revenue Per Bill (\$)	\$ 70	\$ 67	\$ 67	\$ 64	\$ 67
<b>RESIDENTIAL PHONE</b>					
Number of Bills	838	852	10,142	10,648	10,142
Revenue (\$)	\$ 10,437	\$ 10,039	\$ 131,386	\$ 71,030	\$ 131,386
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 13	\$ 7	\$ 13
<b>COMMERCIAL PHONE</b>					
Number of Bills	283	276	3,397	4,428	3,397
Revenue (\$)	\$ 19,856	\$ 20,305	\$ 235,119	\$ 214,022	\$ 235,119
Revenue Per Bill (\$)	\$ 70	\$ 74	\$ 69	\$ 48	\$ 69
<b>TOTAL REVENUES</b>	<b>\$ 513,899</b>	<b>\$ 501,558</b>	<b>\$ 6,159,943</b>	<b>\$ 6,033,645</b>	<b>\$ 6,159,943</b>

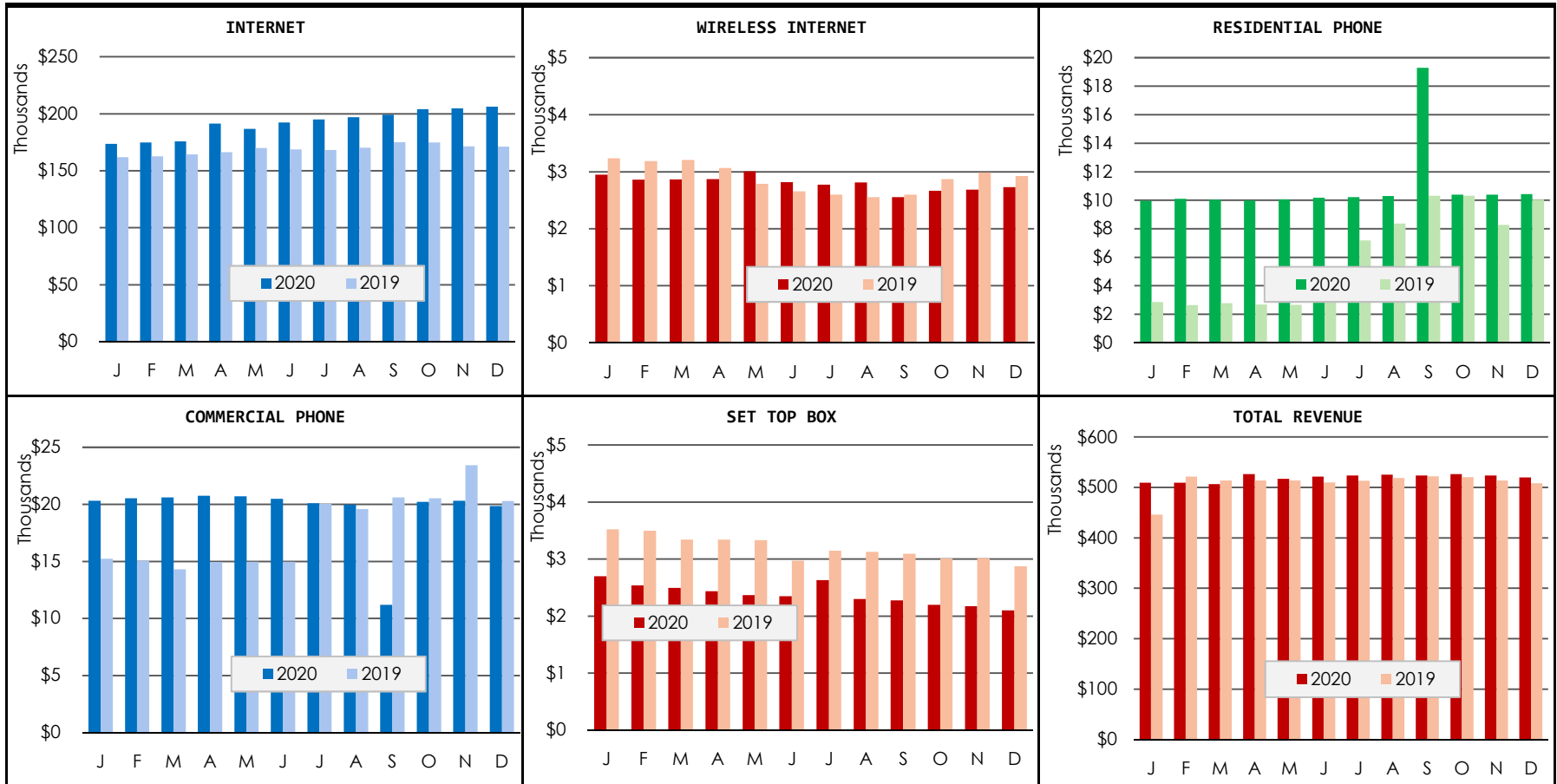
**CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR**



**CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR**



**CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR**







**WATER, SEWER & GAS  
MONTHLY REPORT**

**MARCH  
2021**

## 2021 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Progress
<b>Natural Gas</b>				
Hwy 186 Gas Main Extension	Jan-21	May-21	Install 26,000' of 6" gas main from Good Hope to Jones Woods Rd along Hwy 186	Started
The Fields at Alcovy Mountain	Feb-21	Mar-21	Install 4000' of 2" gas main for 61 lots	Started
Old Monroe-Madison/Chandler Road	Feb-21	Aug-21	Install 7 miles of 4" plastic gas main / will serve 9 additional chicken houses	Ongoing
Southview Drive main renewal	Jan-21	Feb-21	Replace 3000' of 2" steel with 2" plastic	Pipe ordered
Victory Drive Gas Renewal	Jan-21	Jun-21	Replace 1500' of 2" steel	Ongoing
Harris & Lacy Streets Gas Renewal	Apr-21	Aug-21	Replace 200' of 2" steel	Ongoing
Main extension MAB Development	Feb-21	Apr-21	Install 4" plastic thru MAB development	Material Ordered
<b>Sewer Collection</b>				
2018 CDBG	Sep-18	Jul-20	Patching complete / Paving to begin in April 2021	Near Completion
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Bid opening Jan 26th, Mid-South Builders low bidder \$1,515,500.00/Awaiting pre-constr meeting	Awarded
<b>Sewer Plant</b>				
Design/Review for WWTP rehab	Jan-21	Jan-22	EPD approval 10/26 Equipment RFP March 25th	Bid dates set
<b>Water Distribution</b>				
30" raw water design	Jan-21	Jan-22	Wiedeman & Singleton nearing completion / will bid in coming months	Design Near Completion
Piedmont Industrial water main extension	Jan-21	Mar-21	1,500' extension of 10" water main in rear of Industrial Park / 800' installed	Started
Hwy 78 East 1500' main extension Jim Daws Rd	Mar-21	Jun-21	Install 8" main extension beginning @ Jim Daws Rd along Hwy 78 East	Planning Stage
Cedar Ridge 20" Water Main	Feb-21	Mar-21	Install 3500' 20" water main to feed Loganville main / 2000' installed	Started
Loganville Water Extension	Jul-18	Apr-21	River crossing has been completed / Waiting on easements @ Trident Trail to complete.	Ongoing
<b>Water Treatment Plant</b>				

### 2021 CIP Completion

- 3100' extension of 4" plastic gas main along Unisia Drive
- Hwy 11 South gas main renewal 3.8 miles of 4" steel replaced with 4" plastic
- Water model of the water distribution system - Weideman & Singleton

# WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2021 | FY 2021



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 0.835M</b>												<b>\$ 0.835M</b>	<b>\$ 11.650M</b>	<b>\$ 1.285M</b>
PERSONNEL COSTS	\$ 0.196M												\$ 0.196M	\$ 2.531M	\$ 0.166M
CONTRACTED SVC	\$ 0.011M												\$ 0.011M	\$ 1.395M	\$ 0.040M
SUPPLIES	\$ 0.079M												\$ 0.079M	\$ 1.916M	\$ 0.049M
CAPITAL OUTLAY	\$ 0.217M												\$ 0.217M	\$ 2.607M	\$ 0.158M
FUND TRANSFERS	\$ 0.048M												\$ 0.048M	\$ 1.559M	\$ 0.042M
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 0.551M</b>												<b>\$ 0.551M</b>	<b>\$ 10.009M</b>	<b>\$ 0.455M</b>

<b>MARGIN</b>	<b>\$ 0.283M</b>												<b>\$ 0.283M</b>	<b>\$ 1.641M</b>	<b>\$ 0.830M</b>
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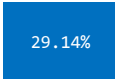
12-MO PROCESSED KGAL



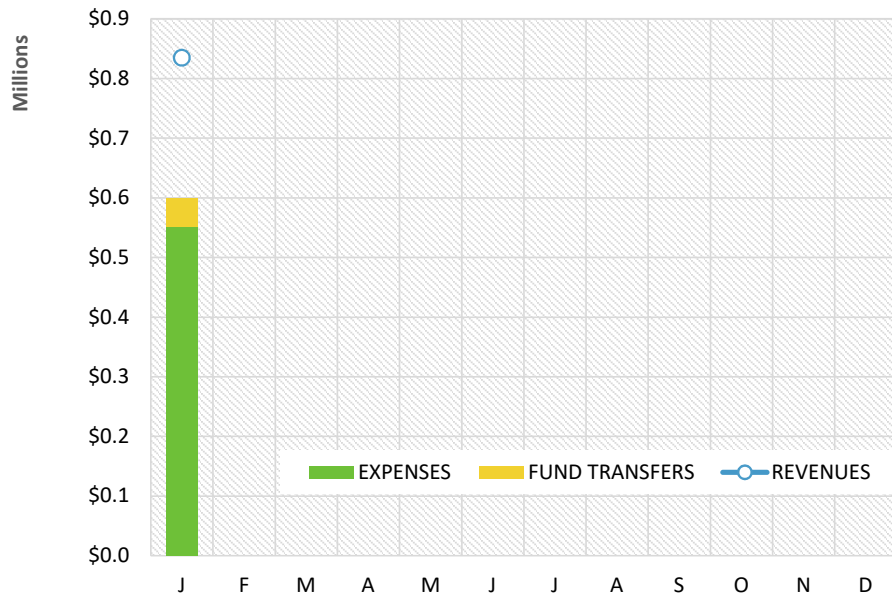
12-MO RETAIL KGAL



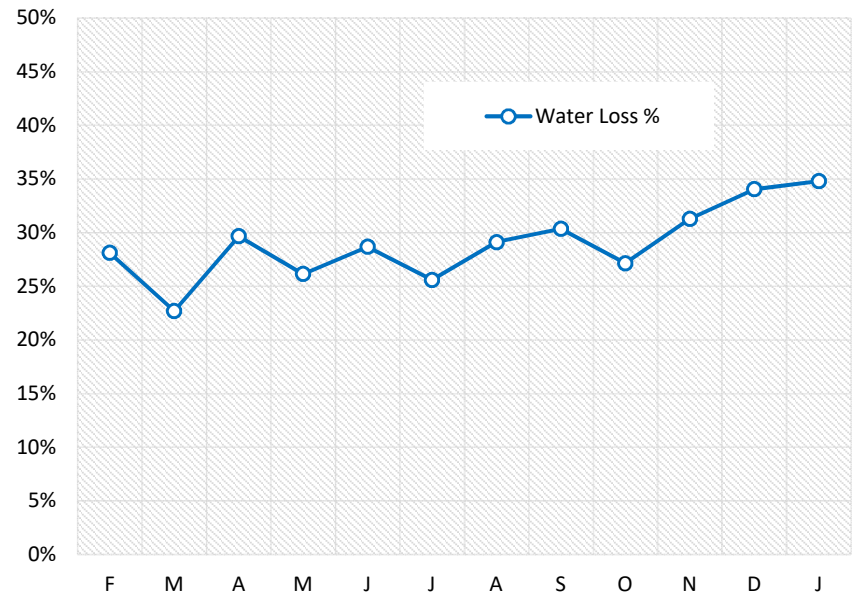
ROLLING 12-MO LINE LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



# RETAIL SALES REPORT

[Jan 2021](#) [Feb 2021](#) [Mar 2021](#) [Apr 2021](#) [May 2021](#) [Jun 2021](#) [Jul 2021](#) [Aug 2021](#) [Sep 2021](#) [Oct 2021](#) [Nov 2021](#) [Dec 2021](#)

## CUSTOMER COUNT - WATER

Residential	8,653
Commercial	939
Industrial	1
Water Authority	1
Residential Sprinkler	461
Commercial Sprinkler	83
<b>Total</b>	<b>10,138</b>

YOY Δ 0.40%

## KGALLONS - WATER

Residential	34,525
Commercial	9,962
Industrial	1,295
Water Authority	-
<b>Total</b>	<b>45,782</b>

YOY Δ 1.58%

## REVENUE - WATER

Residential	\$ 0.297M
Commercial	\$ 0.078M
Industrial	\$ 0.005M
Water Authority	\$ 0.000M
<b>Total</b>	<b>\$ 0.380M</b>

YOY Δ 2.13%

# RETAIL SALES REPORT

[Jan 2021](#) [Feb 2021](#) [Mar 2021](#) [Apr 2021](#) [May 2021](#) [Jun 2021](#) [Jul 2021](#) [Aug 2021](#) [Sep 2021](#) [Oct 2021](#) [Nov 2021](#) [Dec 2021](#)

## CUSTOMER COUNT - SEWER

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Residential	6,635
Commercial	782
Water Authority	1
<b>Total</b>	<b>7,418</b>

---

YOY Δ 3.33%

## KGALLONS - SEWER

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Residential	34,525
Commercial	9,962
Water Authority	-
<b>Total</b>	<b>44,487</b>

---

YOY Δ 2.32%

## REVENUE - SEWER

---

Residential	\$ 0.211M
Commercial	\$ 0.117M
Water Authority	\$ 0.001M
<b>Total</b>	<b>\$ 0.328M</b>

---

YOY Δ 0.37%

## SALES STATISTICS

Jan 2021
Feb 2021
Mar 2021
Apr 2021
May 2021
Jun 2021
Jul 2021
Aug 2021
Sep 2021
Oct 2021
Nov 2021
Dec 2021
YTD

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4		4
Commercial	11		11
Industrial	1,295		1,295
Water Authority	-		-

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$34		\$34
Commercial	\$83		\$83
Industrial	\$5,401		\$5,401
Water Authority	\$169		\$169

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.5939		\$8.5939
Commercial	\$7.8103		\$7.8103
Industrial	\$4.1703		\$4.1703
Water Authority	#DIV/0!		#DIV/0!

<b>Average</b>			<b>#DIV/0!</b>
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### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5		5
Commercial	13		13
Water Authority	-		-

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32		\$32
Commercial	\$149		\$149
Water Authority	\$1,247		\$1,247

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0971		\$6.0971
Commercial	\$11.7091		\$11.7091
Water Authority	#DIV/0!		#DIV/0!

<b>Average</b>			<b>#DIV/0!</b>
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**MOST RECENT  
12-MONTH**

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	
<b>SALES REVENUES</b>					
WATER SALES	\$ 369,096	\$ 360,908	\$ 369,096	\$ 360,908	\$ 4,874,705
SEWER SALES	\$ 322,713	\$ 321,387	\$ 322,713	\$ 321,387	\$ 3,976,455
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 691,808</b>	<b>\$ 682,295</b>	<b>\$ 691,808</b>	<b>\$ 682,295</b>	<b>\$ 8,851,159</b>
AS BUDGET	\$ 811,667	\$ 758,333	\$ 811,667	\$ 758,333	Not Applicable
% ACTUAL TO BUDGET	85.23%	89.97%	85.23%	89.97%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 309	\$ 96	\$ 309	\$ 96	\$ 180
MISC REVENUE	\$ 6,353	\$ 5,018	\$ 6,353	\$ 5,018	\$ 6,628
SALE OF FIXED ASSETS	\$ -	\$ 888	\$ -	\$ 888	\$ (888)
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 44,650	\$ 14,200	\$ 44,650	\$ 14,200	\$ 75,442
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER	\$ 10,287	\$ 30,241	\$ 10,287	\$ 30,241	\$ 26,418
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER REVENUES (WATER)</b>	<b>\$ 61,599</b>	<b>\$ 50,443</b>	<b>\$ 61,599</b>	<b>\$ 50,443</b>	<b>\$ 107,781</b>

**SEWER**

OP REVENUE	\$ 36,875	\$ 5,200	\$ 36,875	\$ 5,200	\$ 1,700
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 34,000	\$ 517,000	\$ 34,000	\$ 517,000	\$ 67,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 10,287	\$ 30,241	\$ 10,287	\$ 30,241	\$ 26,418
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 81,162</b>	<b>\$ 552,441</b>	<b>\$ 81,162</b>	<b>\$ 552,441</b>	<b>\$ 95,118</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 142,761</b>	<b>\$ 602,884</b>	<b>\$ 142,761</b>	<b>\$ 602,884</b>	<b>\$ 202,899</b>
AS BUDGET	\$ 148,798	\$ 126,768	\$ 148,798	\$ 126,768	Not Applicable
% ACTUAL TO BUDGET	95.94%	475.58%	95.94%	475.58%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 834,570</b>	<b>\$ 1,285,179</b>	<b>\$ 834,570</b>	<b>\$ 1,285,179</b>	<b>\$ 9,054,058</b>
AS BUDGET	\$ 960,465	\$ 885,101	\$ 960,465	\$ 885,101	Not Applicable
% ACTUAL TO BUDGET	86.89%	145.20%	86.89%	145.20%	Not Applicable



	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	12-MONTH
PERSONNEL	\$ 196,399	\$ 165,960	\$ 196,399	\$ 165,960	\$ 2,324,522
CONTRACTED SERVICES	\$ 10,659	\$ 39,889	\$ 10,659	\$ 39,889	\$ 815,910
SUPPLIES	\$ 78,987	\$ 49,328	\$ 78,987	\$ 49,328	\$ 1,749,787
CAPITAL OUTLAY	\$ 217,477	\$ 157,917	\$ 217,477	\$ 157,917	\$ 3,045,827
FUND TRANSFERS	\$ 47,549	\$ 42,206	\$ 47,549	\$ 42,206	\$ 572,186
DEPRECIATION	\$ -	\$ -	\$ -	\$ -	\$ 1,714,423
<b>TOTAL</b>	<b>\$ 551,071</b>	<b>\$ 455,299</b>	<b>\$ 551,071</b>	<b>\$ 455,299</b>	<b>\$ 10,222,654</b>

**WATER**

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 28,311	\$ 22,627	\$ 28,311	\$ 22,627	\$ 323,458
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 44,402</b>	<b>\$ 35,033</b>	<b>\$ 44,402</b>	<b>\$ 35,033</b>	<b>\$ 513,560</b>
AS BUDGET	\$ 53,887	\$ 48,774	\$ 53,887	\$ 48,774	Not Applicable
% ACTUAL TO BUDGET	82.40%	71.83%	82.40%	71.83%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 3,769</b>	<b>\$ 8,196</b>	<b>\$ 3,769</b>	<b>\$ 8,196</b>	<b>\$ 187,719</b>
AS BUDGET	\$ 23,763	\$ 24,693	\$ 23,763	\$ 24,693	Not Applicable
% ACTUAL TO BUDGET	15.86%	33.19%	15.86%	33.19%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 23,249</b>	<b>\$ 25,248</b>	<b>\$ 23,249</b>	<b>\$ 25,248</b>	<b>\$ 600,336</b>
AS BUDGET	\$ 57,921	\$ 52,138	\$ 57,921	\$ 52,138	Not Applicable
% ACTUAL TO BUDGET	40.14%	48.43%	40.14%	48.43%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 157,595</b>	<b>\$ 79,219</b>	<b>\$ 157,595</b>	<b>\$ 79,219</b>	<b>\$ 2,000,450</b>
AS BUDGET	\$ 85,194	\$ 78,614	\$ 85,194	\$ 78,614	Not Applicable
% ACTUAL TO BUDGET	184.98%	100.77%	184.98%	100.77%	Not Applicable
DEPRECIATION					
<b>DEPRECIATION (ACTUAL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 954,776</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	954,776
% ACTUAL TO BUDGET	-	-	-	-	100.00%
FUND TRANSFERS					
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 25,359</b>	<b>\$ 22,448</b>	<b>\$ 25,359</b>	<b>\$ 22,448</b>	<b>\$ 312,276</b>
AS BUDGET	\$ 70,832	\$ 66,360	\$ 70,832	\$ 66,360	Not Applicable
% ACTUAL TO BUDGET	35.80%	33.83%	35.80%	33.83%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 61,373</b>	<b>\$ 40,177</b>	<b>\$ 61,373</b>	<b>\$ 40,177</b>	<b>\$ 553,202</b>
AS BUDGET	\$ 63,678	\$ 50,449	\$ 63,678	\$ 50,449	Not Applicable
% ACTUAL TO BUDGET	96.38%	79.64%	96.38%	79.64%	Not Applicable
CONTRACTED SERVICES					
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 3,089</b>	<b>\$ (2,015)</b>	<b>\$ 3,089</b>	<b>\$ (2,015)</b>	<b>\$ 82,383</b>
AS BUDGET	\$ 15,629	\$ 14,879	\$ 15,629	\$ 14,879	Not Applicable
% ACTUAL TO BUDGET	19.76%	-13.55%	19.76%	-13.55%	Not Applicable
SUPPLIES					
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 28,043</b>	<b>\$ (18,517)</b>	<b>\$ 28,043</b>	<b>\$ (18,517)</b>	<b>\$ 383,641</b>
AS BUDGET	\$ 24,604	\$ 23,342	\$ 24,604	\$ 23,342	Not Applicable
% ACTUAL TO BUDGET	113.98%	-79.33%	113.98%	-79.33%	Not Applicable
CAPITAL OUTLAY					
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 346,878</b>	<b>\$ 189,790</b>	<b>\$ 346,878</b>	<b>\$ 189,790</b>	<b>\$ 5,588,343</b>
AS BUDGET	\$ 395,508	\$ 359,248	\$ 395,508	\$ 359,248	Not Applicable
% ACTUAL TO BUDGET	87.70%	52.83%	87.70%	52.83%	Not Applicable

Jan 2021 Jan 2020 FY2021 YTD FY2020 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	16,033	\$	24,605	\$	16,033	\$	24,605	\$	328,904
AS BUDGET	\$	15,550	\$	30,591	\$	15,550	\$	30,591		Not Applicable
% ACTUAL TO BUDGET		103.10%		80.43%		103.10%		80.43%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	762	\$	2,876	\$	762	\$	2,876	\$	44,177
AS BUDGET	\$	8,001	\$	8,446	\$	8,001	\$	8,446		Not Applicable
% ACTUAL TO BUDGET		9.52%		34.05%		9.52%		34.05%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	224	\$	16	\$	224	\$	16	\$	41,263
AS BUDGET	\$	57,921	\$	52,138	\$	57,921	\$	52,138		Not Applicable
% ACTUAL TO BUDGET		0.39%		0.03%		0.39%		0.03%		Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	59,881	\$	78,697	\$	59,881	\$	78,697	\$	1,045,377
AS BUDGET	\$	132,086	\$	124,431	\$	132,086	\$	124,431		Not Applicable
% ACTUAL TO BUDGET		45.34%		63.25%		45.34%		63.25%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	16,943
DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	16,943

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	22,191	\$	19,758	\$	22,191	\$	19,758	\$	259,909
AS BUDGET	\$	59,125	\$	52,800	\$	59,125	\$	52,800		Not Applicable
% ACTUAL TO BUDGET		37.53%		37.42%		37.53%		37.42%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	742,704
DEPRECIATION (ACTUAL)	\$	-	\$	-	\$	-	\$	-	\$	742,704

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	33,847	\$	32,028	\$	33,847	\$	32,028	\$	438,755
AS BUDGET	\$	39,237	\$	42,418	\$	39,237	\$	42,418		Not Applicable
% ACTUAL TO BUDGET		86.26%		75.51%		86.26%		75.51%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	2,380	\$	3,017	\$	2,380	\$	3,017	\$	77,032
AS BUDGET	\$	8,313	\$	8,040	\$	8,313	\$	8,040		Not Applicable
% ACTUAL TO BUDGET		28.63%		37.52%		28.63%		37.52%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	318	\$	10,800	\$	318	\$	10,800	\$	95,176
AS BUDGET	\$	10,179	\$	9,904	\$	10,179	\$	9,904		Not Applicable
% ACTUAL TO BUDGET		3.13%		109.04%		3.13%		109.04%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	40,745	\$	34,117	\$	40,745	\$	34,117	\$	490,102
AS BUDGET	\$	38,559	\$	37,113	\$	38,559	\$	37,113		Not Applicable
% ACTUAL TO BUDGET		105.67%		91.93%		105.67%		91.93%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	659	\$	27,815	\$	659	\$	27,815	\$	424,599
AS BUDGET	\$	60,517	\$	55,138	\$	60,517	\$	55,138		Not Applicable
% ACTUAL TO BUDGET		1.09%		50.45%		1.09%		50.45%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	27,153	\$	31,781	\$	27,153	\$	31,781	\$	629,371
AS BUDGET	\$	58,604	\$	54,530	\$	58,604	\$	54,530		Not Applicable
% ACTUAL TO BUDGET		46.33%		58.28%		46.33%		58.28%		Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>204,193</b>	<b>\$</b>	<b>265,509</b>	<b>\$</b>	<b>204,193</b>	<b>\$</b>	<b>265,509</b>	<b>\$</b>	<b>4,634,311</b>
AS BUDGET	\$	488,092	\$	475,548	\$	488,092	\$	475,548		Not Applicable
% ACTUAL TO BUDGET		41.83%		55.83%		41.83%		55.83%		Not Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2021 | FY 2021

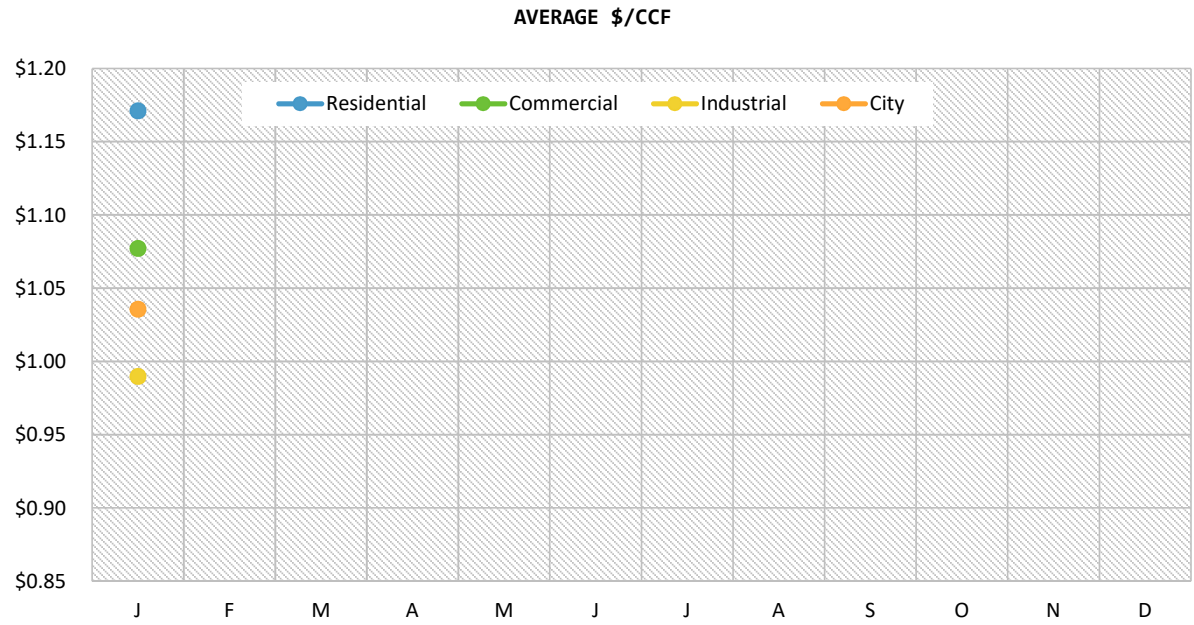
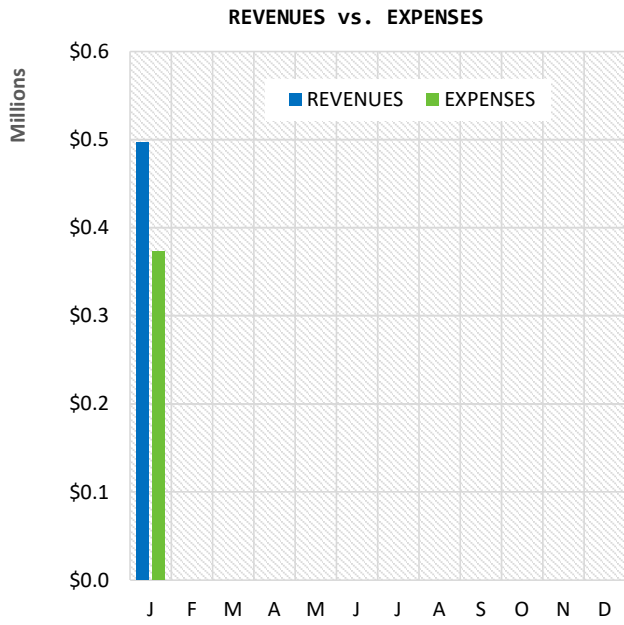


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POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
<b>REVENUES</b>	<b>\$ 0.496M</b>												<b>\$ 0.496M</b>	<b>\$ 0.339M</b>	<b>\$ 0.487M</b>
PERSONNEL COSTS	\$ 0.048M												\$ 0.048M	\$ 0.055M	\$ 0.038M
CONTRACTED SVC	\$ 0.007M												\$ 0.007M	\$ 0.020M	\$ 0.021M
SUPPLIES	\$ 0.238M												\$ 0.238M	\$ 0.136M	\$ 0.170M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.081M												\$ 0.081M	\$ 0.122M	\$ 0.092M
<b>EXPENSES</b>	<b>\$ 0.373M</b>												<b>\$ 0.373M</b>	<b>\$ 0.333M</b>	<b>\$ 0.320M</b>

<b>MARGIN</b>	<b>\$ 0.123M</b>												<b>\$ 0.123M</b>	<b>\$ 0.006M</b>	<b>\$ 0.167M</b>
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# RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

101

## CUSTOMER COUNT

Residential	3,437
Commercial	555
Industrial	6
City	21
<b>Total</b>	<b>4,021</b>

Year-Over-Year  $\Delta$  3.39%

## CCF

Residential	0.248M
Commercial	0.140M
Industrial	0.012M
City	0.012M
<b>Total</b>	<b>0.430M</b>

Year-Over-Year  $\Delta$  1.98%

## REVENUE

Residential	\$ 0.291M
Commercial	\$ 0.151M
Industrial	\$ 0.012M
Other	\$ 0.016M
City	\$ 0.012M
<b>Total</b>	<b>\$ 0.482M</b>

Year-Over-Year  $\Delta$  6.11%

# SALES STATISTICS

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

YTD 102

## AVERAGE CCF/CUSTOMER

Residential	72	72
Commercial	253	253
Industrial	1,948	1,948
City	557	557

## AVERAGE \$/CUSTOMER

Residential	\$85	\$85
Commercial	\$272	\$272
Industrial	\$1,928	\$1,928
City	\$576	\$576

## AVERAGE \$/CCF

Residential	\$1.1711	\$1.1711
Commercial	\$1.0772	\$1.0772
Industrial	\$0.9898	\$0.9898
City	\$1.0356	\$1.0356
<b>Average</b>	<b>\$1.0684</b>	<b>\$1.0684</b>

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 56,525	\$ 71,950	\$ 56,525	\$ 71,950	\$ 586,334
Demand Storage/Peaking Services	\$ 2,215	\$ 1,518	\$ 2,215	\$ 1,518	\$ 22,731
Supply Charges	\$ 183,287	\$ 118,714	\$ 183,287	\$ 118,714	\$ 692,187
Gas Authority Supply Charges	\$ 9,061	\$ 8,434	\$ 9,061	\$ 8,434	\$ 54,477
Gas Authority Charges	\$ (19,943)	\$ (25,795)	\$ (19,943)	\$ (25,795)	\$ (110,528)
P.A.C.E	300	300	300	300	3,600
APGA Annual Dues	-	-	-	-	3,297
Other	3,755	3,476	3,755	3,476	30,103
<b>TOTAL MGAG BILL</b>	<b>\$ 235,200</b>	<b>\$ 178,597</b>	<b>\$ 235,200</b>	<b>\$ 178,597</b>	<b>\$ 1,282,201</b>

**DELIVERED SUPPLY**

Volume CCF	629,270	476,100	629,270	476,100	3,070,820
Volume Dth (MGAG)	610,490	463,310	610,490	463,310	2,983,560

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.3853	0.3855	0.3853	0.3855	0.4298
\$/CCF	0.3738	0.3751	0.3738	0.3751	0.4175

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
NATURAL GAS SALES	\$ 481,633	\$ 453,744	\$ 481,633	\$ 453,744	\$ 3,172,942
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 481,633</b>	<b>\$ 453,744</b>	<b>\$ 481,633</b>	<b>\$ 453,744</b>	<b>\$ 3,172,942</b>
AS BUDGET	\$ 315,287	\$ 296,941	\$ 315,287	\$ 296,941	Not Applicable
% ACTUAL TO BUDGET	152.76%	152.81%	152.76%	152.81%	Not Applicable
<i>Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.</i>					
<b>OTHER REVENUES</b>					
OP REVENUE	-	-	-	-	-
MISC REVENUE	450	-	450	-	4,441
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	4,000	3,192	4,000	3,192	70,664
OTHER REV	-	-	-	-	2,015
ADMIN ALLOC	10,287	30,241	10,287	30,241	139,543
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	-	-	292,293
TRANSFER FROM CIP	-	-	-	-	-
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 14,737</b>	<b>\$ 33,433</b>	<b>\$ 14,737</b>	<b>\$ 33,433</b>	<b>\$ 508,955</b>
AS BUDGET	\$ 24,097	\$ 32,320	\$ 24,097	\$ 32,320	Not Applicable
% ACTUAL TO BUDGET	61.16%	103.44%	61.16%	103.44%	Not Applicable
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 496,370</b>	<b>\$ 487,177</b>	<b>\$ 496,370</b>	<b>\$ 487,177</b>	<b>\$ 3,681,897</b>
AS BUDGET	\$ 339,384	\$ 329,261	\$ 339,384	\$ 329,261	Not Applicable
% ACTUAL TO BUDGET	146.26%	147.96%	146.26%	147.96%	Not Applicable



**MOST RECENT  
12-MONTH**

	<b>Jan 2021</b>	<b>Jan 2020</b>	<b>FY2021 YTD</b>	<b>FY2020 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>PERSONNEL</b>					
Compensation	\$ 29,695	\$ 24,884	\$ 29,695	\$ 24,884	\$ 102,741
Benefits	17,873	13,399	17,873	13,399	211,116
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 47,578</b>	<b>\$ 38,353</b>	<b>\$ 47,578</b>	<b>\$ 38,353</b>	<b>\$ 314,116</b>
AS BUDGET	\$ 55,273	\$ 53,644	\$ 55,273	\$ 53,644	Not Applicable
% ACTUAL TO BUDGET	86.08%	71.49%	86.08%	71.49%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 13,608
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	148
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	8,023
Vehicle Rep & Maint Outside	-	-	-	-	688
R&M System - Outside	1,150	5,750	1,150	5,750	23,947
R & M Buildings - Outside	-	-	-	-	479
Maintenance Contracts	801	9,750	801	9,750	4,030
Equip Rent/Lease	654	188	654	188	11,691
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	24	-	24	241
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	82	620	82	620	6,486
Postage	-	-	-	-	841
Adverstising	-	-	-	-	1,737
Mkt Expense	650	1,050	650	1,050	1,297
Printing	-	-	-	-	1,715
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	778
Fees	-	-	-	-	1,003
Vehicle Tag & Title Fee	-	-	-	-	32
Ga Dept Rev Fee	-	-	-	-	50
Training & Ed	160	-	160	-	8,712
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	3,738	3,465	3,738	3,465	50,366
Shipping/Freight	-	-	-	-	1,575
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 7,236</b>	<b>\$ 20,847</b>	<b>\$ 7,236</b>	<b>\$ 20,847</b>	<b>\$ 137,445</b>
AS BUDGET	\$ 19,571	\$ 19,338	\$ 19,571	\$ 19,338	Not Applicable
% ACTUAL TO BUDGET	36.97%	107.80%	36.97%	107.80%	Not Applicable

**MOST RECENT  
12-MONTH**

	Jan 2021	Jan 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
<b>SUPPLIES</b>					
Gas Cost	231,151	174,820	231,151	174,820	1,301,537
Office Supplies	-	-	-	-	1,929
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	189	-	189	1,625
Construction Materials	-	-	-	-	8,884
Damage Claims	-	-	-	-	-
Expendable Fluids	-	-	-	-	14
Tires	-	-	-	-	3,300
Uniform Expense	-	-	-	-	3,612
Janitorial	57	42	57	42	1,207
Computer Equipment	-	-	-	-	2,685
Equipment Parts	-	-	-	-	6,809
Repair & Maintenance	5,400	(11,259)	5,400	(11,259)	132,519
Util Costs - Util Fund	370	396	370	396	4,264
Covid-19 Expenses	-	-	-	-	11,438
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	18,868
Food	68	31	68	31	5,050
Sm Tool & Min Equip	795	5,358	795	5,358	25,155
Meters	-	-	-	-	-
Sm Oper Supplies	-	-	-	-	18,074
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 237,842</b>	<b>\$ 169,578</b>	<b>\$ 237,842</b>	<b>\$ 169,578</b>	<b>\$ 1,546,971</b>
AS BUDGET	\$ 136,497	\$ 12,800	\$ 136,497	\$ 12,800	Not Applicable
% ACTUAL TO BUDGET	174.25%	1324.82%	174.25%	1324.82%	Not Applicable

**CAPITAL OUTLAY**

Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,080	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ -	\$ (692)	\$ -	\$ (692)
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 155,814
Int Exp 2016 Rev Bond	2,524	2,914	2,524	2,914	33,022
Interest Exp - 2020 Rev Bonds	3,417	-	3,417	-	9,227
Issuance Costs	-	-	-	-	22,707
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 6,330</b>	<b>\$ 3,994</b>	<b>\$ 6,330</b>	<b>\$ 3,994</b>	<b>\$ 224,397</b>
AS BUDGET	\$ 2,785	\$ 3,177	\$ 2,785	\$ 3,177	Not Applicable
% ACTUAL TO BUDGET	227.30%	125.73%	227.30%	125.73%	Not Applicable

	<b>Jan 2021</b>	<b>Jan 2020</b>	<b>FY2021 YTD</b>	<b>FY2020 YTD</b>	<b>12-MONTH</b>
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 56,598	\$ 66,291	\$ 56,598	\$ 66,291	\$ 937,310
Transfer To Gf	17,904	21,331	17,904	21,331	196,093
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 74,503</b>	<b>\$ 87,622</b>	<b>\$ 74,503</b>	<b>\$ 87,622</b>	<b>\$ 1,133,403</b>
AS BUDGET	\$ 119,012	\$ 108,198	\$ 119,012	\$ 108,198	Not Applicable
% ACTUAL TO BUDGET	62.60%	80.98%	62.60%	80.98%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 373,488</b>	<b>\$ 320,394</b>	<b>\$ 373,488</b>	<b>\$ 320,394</b>	<b>\$ 3,356,332</b>
AS BUDGET	\$ 333,137	\$ 197,156	\$ 333,137	\$ 197,156	Not Applicable
% ACTUAL TO BUDGET	112.11%	162.51%	112.11%	162.51%	Not Applicable



**FIRE**  
**DEPARTMENT**  
**CITY COUNCIL**  
**MONTHLY MEETING**

**MARCH 2021**

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# City of Monroe Fire Dept

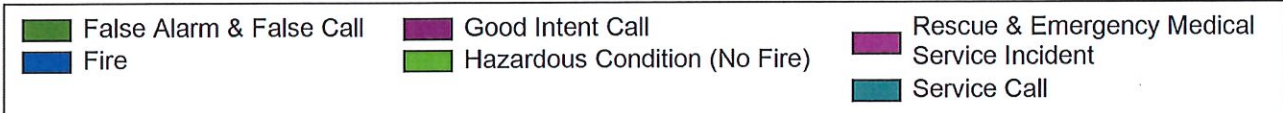
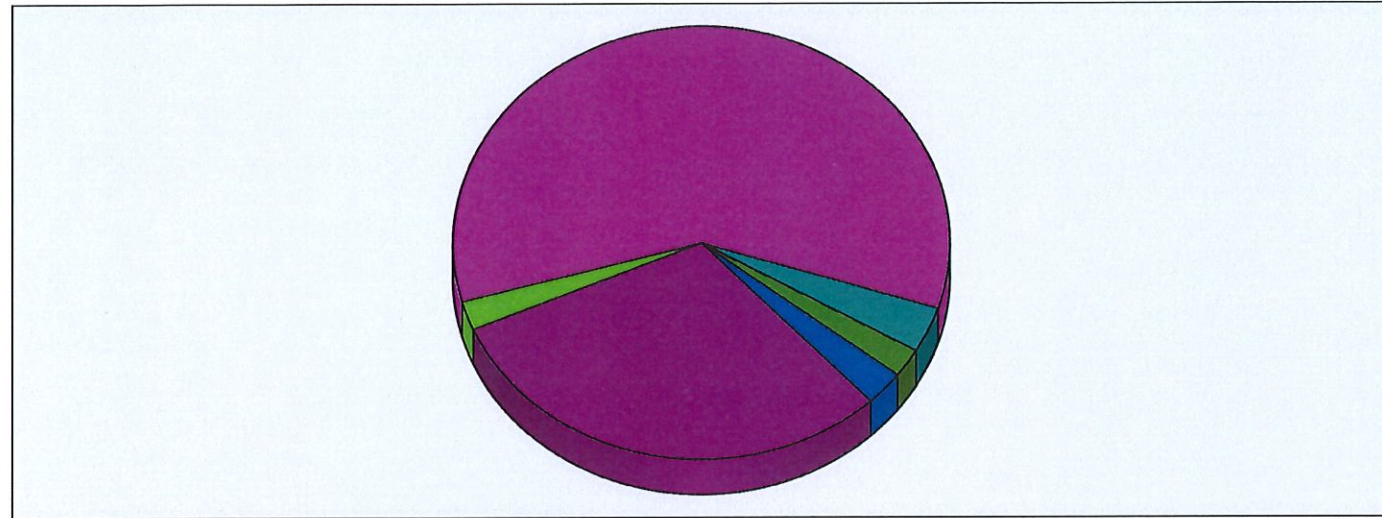
Monroe, GA

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## Major Incident Types by Month for Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021



INCIDENT TYPE	JAN	TOTAL
False Alarm & False Call	5	5
Fire	6	6
Good Intent Call	71	71
Hazardous Condition (No Fire)	5	5
Rescue & Emergency Medical Service Incident	138	138
Service Call	8	8
<b>Total</b>	<b>233</b>	<b>233</b>

Only REVIEWED incidents included

# City of Monroe Fire Dept

Monroe, GA

This report was generated on 2/13/2021 8:38:30 PM



## Detailed Losses For Date Range

Start Date: 01/01/2021 | End Date: 01/31/2021

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$253,690.00	\$126,650.00	\$380,340.00	\$190,170.00	\$30,000.00	\$10,500.00	\$40,500.00	\$20,250.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2021-0033	01/05/2021	111 - Building fire	501 Pine Park ST Monroe	\$41,300.00	\$20,650.00	\$61,950.00	\$0.00	\$500.00	\$500.00
2021-0122	01/16/2021	111 - Building fire	416 Spring PL Monroe	\$212,390.00	\$106,000.00	\$318,390.00	\$30,000.00	\$10,000.00	\$40,000.00

Only Reviewed Incidents included.



**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**MARCH**

**2021**

Monroe Police Department  
Activity Report  
January  
2021

<b>Calls for Service</b>	1,518							
<b>Area Checks</b>	8,877							
<b>Calls to MPD</b>	1,338							
<b>Court Cases</b>	47							
<b>Training Hours</b>	281							
<b>Part 1 Crimes</b>	45							
<b>Part 2 Crimes</b>	44							
<b>Arrest-Adult</b>	49							
<b>Juvenile</b>	2							
<b>C/S Trash Pick Up</b>	0							
<b>Tires</b>	0							





## Local Number Inbound Summary

Fri, Jan 1, 2021 12:00 AM -  
Sun, Jan 31, 2021 11:59 PM

Local Numbers	1	Total Calls	1,338
Total Answered Calls	706	Total Abandoned Calls	335
Total Distinct Callers	548	Total Call Duration	59:58:54
Total Talking Duration	24:40:57	Avg Call Duration Per Call	0:02:41
Avg Talking Duration Per Call	0:02:06	Max Call Duration	4:10:19
Avg Time to Answer Per Call	0:00:33	Max Time to Answer	0:02:56
Percent Answered	52.8%	Percent Abandoned	25.0%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,338	706	335	548	59:58:54	24:40:57	0:02:41	0:02:06	4:10:19	0:00:33	0:02:56	52.8%	25.0%

	January 2020	January 2021
Citations/Warnings issued:	322	248
Adjudicated/Closed cases:	222	47
Fines collected per month:	\$39,246.00	\$7,743.00
Year to date collected:	\$39,246.00	\$7,743.00

**January 2021 Training Hours for Monroe Police Department**

GPSTC online training: 37

Conference training: 14

In-service Training: 98

Off Site Training: 132

Total Training Hours: 281



# Offense and Arrest Summary Report

Printed On:  
02/19/2021

Beginning Date: 01/01/2021

Ending Date: 01/31/2021

Page 1 of 1

**Agency: MONROE POLICE DEPARTMENT**

Total Offenses	89	Clearance Rate	39.33%
% change from last year	18.67%	Last years rate	26.67%
Total Arrests	51	Hate Crime Offenses	0
% change from last year	-13.56%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	651.44	Summary based reporting Crime Rate per 100,000 Population :	248.87
Arrest Rate per 100,000 Population :	373.30		

**Arrest Reporting**

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	2	0	0	2	2
Burglary	0	0	0	0	0
Larceny	3	0	0	3	4
Motor Vehicle Theft	1	0	0	1	0
Arson	0	0	0	0	0
Simple Assault	1	0	0	1	6
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	3
Drug/Narcotic Violations	28	1	0	27	10
Drug Equipment Violations	0	0	0	0	1
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	1
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	1	0	0	1	1
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>34</b>	<b>1</b>	<b>0</b>	<b>35</b>	<b>28</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	3
Disorderly Conduct	3	0	0	3	8
DUI	6	0	0	6	2
Drunkness	0	0	0	0	0
Family Offenses-nonviolent	1	0	0	1	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	3
All Other Offenses	5	1	0	6	15
<b>Total Group B Arrests</b>	<b>15</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>31</b>
<b>Total Arrests</b>	<b>49</b>	<b>2</b>	<b>0</b>	<b>51</b>	<b>59</b>

**Offense Reporting**

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	1	0	0
Robbery	0	0	1
Aggravated Assault	3	2	4
Burglary	7	0	2
Larceny	22	3	25
Motor Vehicle Theft	1	1	4
Arson	0	0	0
Simple Assault	10	2	9
Intimidation	2	0	6
Bribery	0	0	0
Counterfeiting/Forgery	0	0	2
Vandalism	8	2	8
Drug/Narcotic Violations	22	21	7
Drug Equipment Violations	1	1	1
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	7	1	3
Gambling	1	0	0
Kidnapping	1	1	0
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	2
Sexual Assault w/Object	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	1	0	0
Stolen Property	0	0	0
Weapons Law Violations	1	1	1
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	1	0	0
<b>Total Group "A"</b>	<b>89</b>	<b>35</b>	<b>75</b>

**Crime Against Person**  
 18 - This year  
 21 - Last year  
 -14.29% - Percent Change

**Crime Against Property**  
 45 - This year  
 45 - Last year  
 0% - Percent Change

**Crime Against Society**  
 26 - This year  
 9 - Last year  
 188.89% - Percent Change

Population : 13662

Note: Last years figures are provided for comparison purposes only.



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
316	LAW ENFORCEMENT UNIT	38
321	LAW ENFORCEMENT UNIT	27
323	LAW ENFORCEMENT UNIT	873
324	LAW ENFORCEMENT UNIT	1
325	LAW ENFORCEMENT UNIT	758
326	LAW ENFORCEMENT UNIT	213
327	LAW ENFORCEMENT UNIT	173
330	LAW ENFORCEMENT UNIT	1
335	LAW ENFORCEMENT UNIT	10
337	LAW ENFORCEMENT UNIT	39
342	LAW ENFORCEMENT UNIT	240
343	LAW ENFORCEMENT UNIT	412
344	LAW ENFORCEMENT UNIT	208
345	LAW ENFORCEMENT UNIT	641
346	LAW ENFORCEMENT UNIT	443
347	LAW ENFORCEMENT UNIT	429
349	LAW ENFORCEMENT UNIT	293
355	LAW ENFORCEMENT UNIT	391
356	LAW ENFORCEMENT UNIT	300
357	LAW ENFORCEMENT UNIT	204
359	LAW ENFORCEMENT UNIT	437
360	LAW ENFORCEMENT UNIT	1
362	LAW ENFORCEMENT UNIT	683
365	LAW ENFORCEMENT UNIT	745
366	LAW ENFORCEMENT UNIT	557
367	LAW ENFORCEMENT UNIT	760
<b>Total Radio Logs:</b>		<b>8877</b>

**Report Includes:**

All dates between `00:00:00 01/01/21` and `23:59:59 01/31/21`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	3
ANIMAL COMPLAINT	5
INJURED ANIMAL	1
VICIOUS ANIMAL	1
PROWLER	3
BURGLARY IN PROGRESS	5
BURGLARY REPORT	4
DOMESTIC NON-VIOLENT	45
DOMESTIC VIOLENT	2
WARRANT SERVICE	5
SUSPICIOUS PERSON	66
SUSPICIOUS VEHICLE	98
TRAFFIC STOP	1
SUICIDE THREAT	11
KEYS LOCKED IN VEHICLE	100
SPEEDING AUTO	3
ACCIDENT NO INJURIES	49
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	3
FATALITY TRAFFIC ACCIDENT	1
ACCIDENT WITH INJURIES	3
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	3
DRUNK DRIVER	2
INTOXICATED PERSON	1
HIT AND RUN	15
HIT AND RUN W/ PEDISTRIAN	1
DIRECT TRAFFIC	2
TRANSPORT FOR BUSINESS	29
FUNERAL ESCORT	25
TRANSPORT	9
DISABLED VEHICLE	30
AREA/BLDG CHECK	34
LITTERING/ILLEGAL DUMPING	1
CHILD ABUSE	2
RAPE	3
SEXUAL ASSAULT	1
BANK ALARM	4
BUSINESS ALARM	66
CHURCH ALARM	2
RESIDENTIAL ALARM	27
SUBJECT IN CUSTODY	3

<u>Nature of Incident</u>	<u>Total Incidents</u>
DEMENTED PERSON NON-VIOLENT	12
STOLEN VEHICLE	3
911 HANGUP	18
CONTROL SUBSTANCE PROBLEM	16
AGENCY ASSISTANCE	7
ASSAULT LAW ENFORCEMENT ONLY	1
BREATHING PROBLEMS PRIORITY 1	1
CARJACKING	1
CHILD CUSTODY DISPUTE	8
CIVIL ISSUE/DISPUTE	26
COUNTERFEIT MONEY	1
DAMAGE TO PROPERTY	24
DEATH INVESTIGATION	1
DISPUTE NON VIOLENT IN NATURE	68
DISPUTE VIOLENT IN NATURE	4
DISTRUBING THE PEACE	8
Dead Body	2
EMERGENCY MESSAGE	1
LE ASSIST FOR EMS	24
ENTERING AN AUTO	7
EXTRA PATROL REQUEST	5
ASSIST FIRE DEPARTMENT	10
FIREARMS DISCHARGED	9
FIREWORKS	1
FOUND PROPERTY	2
FRAUD	4
HARRASSING PHONE CALLS	2
HARRASSMENT	2
ILLEGAL PARKING	2
JUVENILE COMPLAINT	14
JUVENILE PROBLEM -NO COMPLAINT	3
LOST ITEM REPOR	2
LOUD MUSIC COMPLAINT	4
MISSING PERSON	2
MOBILE HOME INSPECTION	1
MISCELLANEOUS LAW INCIDENT	33
POWER LINES DOWN	1
ROAD RAGE	1
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	1
SHOPLIFTING	8
SHOTS FIRED	1
SMOKE IN THE BUILDING	1
THEFT IN PROGRESS	1
THEFT REPORT	21
THREATS	5
TRAFFIC LIGHT OUT	1
TRAFFIC VIOLATION	397
TRAILER INSPECTION	7
TRESPASSING	4



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<u>Nature of Incident</u>	<u>Total Incidents</u>
UNCONSCIOUS PRIORITY 1	1
UNKNOWN PRIORITY 1	1
UNKNOWN LAW PROBLEM	6
UNSECURE PREMISES	4
VEHICLE INSPECTION	8
VIOLATION TPO	1
WELFARE CHECK	39

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Total reported: 1518

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**Report Includes:**

All dates between `00:00:00 01/01/21` and `23:59:59 01/31/21`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

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**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**March**

**2021**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of January 1, 2021 thru January 31, 2021.

### **Statistics:**

- Total Calls: 545
- Total Minutes: 26:20:33
- Total Minutes/Call: 2:54
- Code Inspections: 114
- Total Permits Written: 39
- Amount collected for permits: \$102,492.50
- Check postings for General Ledger: 291

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:** 5
  - Bryan Heating and Air Conditioning LLC – 642 Kingsridge Dr. – residential office only
  - Prime Communications Retail LLC dba AT & T Retailer #4031 – 152A MLK Jr. Blvd.
  - SMP1 INC dba Sam Food Mart – 533 N. Broad St – change of ownership
  - SAS 2021 LLC dba Quick Food Mart – 238 N. Madison Ave – change of ownership
  - Home Group Management LLC – 917 E. Church St. – residential office only
  - Movement Construction LLC – 668 Gatewood Way – residential office only
- **Closed Businesses:** 3
  - 706 Auto Dealer LLC – 333 Alcovy St. Ste 8-H – Broker Office
  - Aria Motors LLC – 333 Alcovy St. Ste 7L – Broker Office
  - Macaljon Engineering LLC – 128 S. Broad St.

### **Major Projects**

- Major Projects Permitted:
- Major Projects Ongoing: Main Street Apartments 698 S broad Street, Monroe Pavilion, and The Roe 100 S Broad St. – Grace Monroe Church 203 Bold Springs Avenue – Reddy Clinic Complex 2130 W Spring St.

### **Code Department:**

- Balancing monthly reports
- Balancing Year End Reports
- Contacting Government Offices to document number of employees inside City of Monroe
- Receiving business license payments ,affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork

- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.

### **City Marshal:**

- Patrolled city daily.
- Removed 117 signs from road way.
- 204 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 2 utility tampering and theft cases. 6 citations
- Represented city in Municipal Court

### **Historic Preservation Commission:**

Request for COA – 213 W Highland Avenue – COA Granted with Conditions

### **Planning Commission:**

Request for Variance – 1360 Armistead Circle – Recommend approval

Request for COA – 1110 N Broad St & 0 N Broad St – COA approved.

1/4/2021	409 MAYFIELD DRIVE	62-9	R/C	JUNK VEHICLES, SCRAPE METAL TRAILERS, WATER TANKS OUTSIDE FENCE	F/U 02/05/2021 30 DAYS NOTICE CLOSED 02/04/2021	ALLEN M. CONNERLY
1/4/2021	335 N. MADISON AVE	540.2	R/C	COMPLIANT OF SUBJECT RESIDING IN R.V. BACK YARD, F/U COMPLIANT	F/U 01/19/2021 14 DAYS NOTICE CLOSED COMPLIED 01/19/2021	KARI HILLIARD
1/5/2021	542 N. MIDLAND AVE	62-9, 18-259	R/C	LETTER NON-COMPLIANT VEHICLE TO BE REMOVED	F/U 01/12/2020 RENTAL RESIDENT REBECCA SIMS VEHICLE REMOVED CLOSED 1/14	H.A. PROPERTIES
1/5/2021	520 N. BROAD STREET	62-9, 18-259	R/C	LETTER TO RESIDENT, PRIVATE PROPERTY	F/U 01/15/2021 ALL VEHICLES REMOVED COMPLIED TO LETTER CLOSED 01/14/2021	BETTY WATTS
1/5/2021	605 WALTON ROAD	540.1	R/C	COMMERICAL VEHICLE ON LOCATION, NOTICE SENT 11/09 EXT GIVEN	F/U 01/15/2021 LETTER SENT TO OWNER	MOHAN CHOWTIE
1/6/2021	641-B BIRCH STREET	62-9	R/C	JUNK OLD TRAMPOLINE IN FRONT YARD	F/U 01/13/2021 (RENTAL) REMOVED FROM FRONT OF PROPERTY COMPLIED CLOSED	TIMOTHY J. ARMISTEAD
1/6/2021	335 BOLD SPRINGS AVE	62-9, 18-259	R/C	JUNK, POOL, AUTO AND PARKING ON IMPROPER SURFACE	F/U 01/20/2021 (RENTAL) COMPLIED AND POOL REMOVED 01/20/2021	H.A. PROPERTIES
1/6/2021	620 BROOKWOOD LANE	18-259	R/C	VEHICLE PARKED ON IMPROPER SURFACE GRASS	F/U 01/13/2021 REMOVED FROM GRASS COMPLIED AND CLOSED	SARAH DENTON
1/6/2021	624 BROOKWOOD LANE	18-259, 504.1	R/C	COMMERICAL VEHICLE PARKED ON STREET, VEHICLE PARKED ON GRASS	F/U 01/13/2021 (RENTAL) VEHICLE REMOVED FROM STREET COMPLIED CLOSED	RICARDO SANDOVAL
1/6/2021	520 MARABLE LANE	62-9, 18-259	R/C	LETTER BEING SENT, CONTACT MADE W/RESIDENT, SAID HE DIDN'T GET	F/U 01/20/2021 COMPLIED CLOSED 01/21/2021	FANNIE MAE GILES
1/6/2021	508 GATEWOOD DRIVE	62-9, 18-259	R/C	LETTER SENT OUT REGARDING NON-COMPLAINCE	F/U 01/14/2021 CLOSED 01/21/2021 VEHICLE REMOVED	BURKETT YOUNG
1/6/2021	512 MARABLE LANE	62-9	R/C	LETTER SENT TO PROPERTY OWNER REGARDING JUNK VEHICLE	F/U 01/14/2021 CLOSED 01/19/2021	THREE TREE PROPERTIES
1/7/2021	1606 MANOR PLACE	540		CONTACT MADE WITH RESIDENT, DUE TO CAR TRAILER IN ROADWAY	F/U 01/07/2021 CLOSED REMOVED FROM ROADWAY	MS. SLATON
1/7/2021	853 FAWNFILED DRIVE	62-9, 540	R/C	UTILITY TRAILER IN STREET, WASHER, DRYER IN DRIVEWAY	F/U 01/14/2021(RENTAL) 01/13 MR. EDGE RESIDENT CALLED IN, WILL COMPLY CLOSE	GLORIA/MICHAEL REESE
1/8/2021	325 TURNER STREET	DEMO		PROGRESS, DEMO OF RESIDENCE. CLEAN-UP STARTED	F/U DAILY TO BE COMPLETED BY 01/15/2021 DEMO LOT TO BE CLEARED MONITOR	DWAYNE WILSON
1/8/2021	516 ARCADIA COURT	62-9	F/U	CONTACT MADE WITH NEW TENANT, DID NOT GET NOTICE EXT GIVEN	F/U 01/21/21 RESIDENT/TENANT MARK OSBORNE CLEANED COMPLIED CLOSED 01/21	EMMA PRISOCK
1/12/2021	216-A TANGLEWOOD DR	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT GRASS, IMPROPER SURFACE	F/U 01/20/2021 (RENTAL) NOTICE SENT TO BOTH COMPLIED CLOSED	H.A. PROPERTIES
1/12/2021	224-B TANGLEWOOD DR	62-9	R/C	EXCESSIVE OUTSIDE STORAGE, FRONT, SIDE AND BACK OF APARTMENT	F/U 01/28/2021 (RENTAL) NOTICE SENT TO BOTH	H.A. PROPERTIES
1/12/2021	615 LAKEVIEW DRIVE	62-9, 18-259	R/C	SEVERAL JUNK VEHICLES ON LOCATION, IMPROPER SURFACE TRAILER FRONT	F/U 01/27/2021 2ND NOTICE CALLED ON 01/19 WORKING ON IT.	ELIZABETH RICHARDSON
1/13/2021	636 E. MARABLE STREET	18-258, 18-259	R/C	VEHICLE ON FRONT LAWN FOR SALE,	F/U 01/21/2021 VEHICLE MOVED CALLED AND COMPLIED	DAVID SIMS
1/13/2021	527 ROBERTS STREET	18-258, 18-259	R/C	VEHICLE PARKING ON FRONT LAWN CREATING TRACK MARKS MUD	F/U 01/21/2021 VEHICLE MOVED COMPLIED AND CLOSED	FLETCHER LOCKLIN
1/14/2021	1505 MEADOWWALK DR	62-9	R/C	EXCESS JUNK IN DRIVEWAY ON TRAILER, PAINT BUCKETS AND TIRES ON SIDE	F/U 01/22/2021 CLEARED AND CLEANED UP COMPLIED CLOSED 01/22/2021	VERONICA GONZALES
1/14/2021	1804 MEADOWWALK DR	62-9, 18-259	R/C	JUNK PALLETS FILE CABINET IN DRIVEWAY, VEHICLE PARKED IN GRASS	F/U 01/22/2021 CLEANED AND CLEARED COMPLIED CLOSED 01/22/2021	HOPE FORREST
1/19/2021	306 E. MARABLE STREET	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN/DIRT, IMPROPER SURFACE	F/U 01/26/2021 (RENTAL) COMPLIED CLOSED 01/27/2021	DRABKUSH REALTY LLC
1/19/2021	328-B TANGLEWOOD DR	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN/DIRT, IMPROPER SURFACE	F/U 01/26/2021 (RENTAL) COMPLIED CLOSED 01/27/2021	H.A. PROPERTIES
1/19/2021	228-B TANGLEWOOD DR	62-9	R/C	APPLIANCES ON FRONT PORCH/YARD	F/U 01/26/2021 (RENTAL) CLOSED REMOVED 02/04/2021	FORTUNE EQUITY PROP LLC
1/20/2021	510 MAPLE STREET	18-147, 62-10	R/C	DILAPIDATED STRUCTURE, UNSAFE (30) DAYS MAILED TO OWNER	F/U 02/26/2021 UNOCCUPIED	BOOKER SMITH
1/20/2021	516 MAPLE STREET	18-147, 62-10	R/C	DILAPIDATED STRUCTURE, UNSAFE (30) DAYS MAILED TO OWNER	F/U 02/26/2021 UNOCCUPIED	YOLAND WHALEY
1/21/2021	1606 MANOR PLACE	18-259, 62-9	R/C	JUNK UNREGISTERED VEHICLE PARKED ON GRASS	F/U 01/29/2021 CALLED ASKED TO EXT. TILL 02/08/2021 CLOSED 02/02	CURSANDRA L. SLATON
1/21/2021	217 REED WAY	18-258, 18-259, 62-9	R/C	JUNK VEHICLE AND VEHICLES PARKED ON FRONT AND SIDE GRASS	F/U 01/29/2021 EXT TILL MONDAY 02/1/2021 REMOVED FROM FRONT YARD	HAROLD POTTER
1/21/2021	1415 MEADOW COURT	540.2	R/C	JET SKI TRAILER AND UTILITY TRAILER PARKED ON FRONT SIDE GRASS	F/U 01/29/2021 (RENTAL) EXT TILL MONDAY 02/01/2021	TAH BORROWER, LLC
1/27/2021	605 WALTON ROAD	540.1,18-259	R/C	LETTER AND FOLLOW UP, TRACTOR TRAILER REMOVED, ALL COMPLIED TO	F/U 01/27/2021	MOHAN CHOWTIE
1/27/2021	509 LAUNIUS AVE	62-9, 18-259	R/C	JUNK AND JUNK VEHICLE ON LOCATION, IMPROPER SURFACE MOTOR	F/U 02/12/2021 CALLED WITH REMEDIES, 02/02/	DERRICK BELL
1/27/2021	122 PERRY STREET	62-9, 18-259	R/C	JUNK VEHICLES ON LOCATION, PARKED ON GRASS IMPROPER SURFACE	F/U 02/12/2021	RALPH BROOKS
1/29/2021	224-B TANGLEWOOD DR	62-9	F/U	MET W/H.A.P. MANAGEMENT, NEG-CONTACT WITH RESIDENT	F/U 02/02/2021 RESIDENT RALPH ELDER LONG TIME RESIDENT LETTER 02/08	H.A. PROPERTIES

1/5/2021	810 DAVIS ST.	JUNK ITEMS IN YARD/NEEDS CLEANING	R/C	1/20/2021	CLEANED
1/5/2021	1213 S. BROAD ST.	JUNK VEHICLE IN YARD, JUNK IN YARD	R/C	1/20/2021	CLEANED
1/5/2021	716 W. CREEK CIR.	JUNK VEHICLES IN YARD, VEHICLE PARTS	R/C	1/20/2021	MOVED
1/5/2021	612 W. CREEK CIR.	JUNK/TRASH IN YARD	R/C	1/20/2021	CLEANED
1/6/2021	802 DAVIS ST.	JUNK VEHICLE IN YARD	R/C	1/21/2021	MOVED
1/6/2021	711 DAVIS ST.	JUNK/TRASH IN YARD, JUNK VEHICLE	R/C	1/21/2021	CLEANED
1/6/2021	707 DAVIS ST.	JUNK/TRASH IN YARD	R/C	1/21/2021	CLEANED
1/7/2021	724 DAVIS ST.	JUNK/TRASH IN YARD	R/C	1/21/2021	CLEANED
1/7/2021	129 6TH ST.	2 JUNK VEHICLES IN YARD	R/C	1/22/2021	MOVED
1/7/2021	316 WALKER DR.	JUNK/TRASH IN YARD	R/C	1/22/2021	CLEANED
1/7/2021	306 WALKER DR.	JUNK IN YARD, OPEN OUTDOOR STORAGE	R/C	1/22/2021	CLEANED
1/8/2021	602 DAVIS ST.	TRASH/JUNK IN YARD	R/C	1/23/2021	CLEANED
1/8/2021	625 MAGNOLIA ST.	TRASH/JUNK IN YARD	R/C	1/23/2021	CLEANED
1/8/2021	314 PINEPARK ST.	TRASH/JUNK IN YARD, 16 UNITS	R/C	1/23/2021	WORKING WITH OWNER
1/11/2021	506 PINEPARK ST.	TRASH IN YARD	R/C	1/26/2021	CLEANED
1/11/2021	610 HARRIS ST.	JUNK/TRASH IN YARD	R/C	1/26/2021	CLEANED
1/11/2021	1010 ALCOVY ST.	JUNK/VEHICLE PARTS IN YARD	R/C	1/26/2021	WORKING WITH OWNER
1/12/2021	900 ALCOVY ST.	TALL GRASS/WEEDS/BUSHES	R/C	1/27/2021	WORKING WITH OWNER
1/12/2021	711 KENDALL ST.	JUNK/TRASH IN YARD	R/C	1/27/2021	CLEANED
1/13/2021	1450 S. BROAD ST.	JUNK/TRASH IN YARD	R/C	1/28/2021	CLEANED
1/13/2021	1450 S. BROAD ST. LOT 211	JUNK IN YARD, OPEN OUTDOOR STORAGE	R/C	1/28/2021	CLEANED
1/13/2021	1450 S. BROAD ST. LOT 201	JUNK VEHICLE, EX TAG	R/C	1/28/2021	MOVED
1/13/2021	1450 S. BROAD ST. LOT 154	TRASH, WOOD, JUNK IN YARD	R/C	1/28/2021	CLEANED
1/13/2021	1450 S. BROAD ST. LOT 238	TRASH/BROKED WINDOW DOOR OPEN	R/C	1/28/2021	CLEANED
1/14/2021	609 W. CREEK CIR.	JUNK VEHICLE/TRASH IN YARD	R/C	1/29/2021	CLEANED
1/14/2021	1450 S. BROAD ST. LOT 186	WOOD,TRASH IN YARD	R/C	1/29/2021	CLEANED
1/15/2021	521 MICHAEL CIR.	JUNK IN YARD, OPEN OUTDOOR STORAGE	R/C	1/30/2021	CLEANED
1/15/2021	405 SHAMROCK DR.	OPEN OUTDOOR STORAGE	R/C	1/30/2021	CLEANED
1/18/2021	1450 S. BROAD ST. LOT 169	TRASH IN YARD	R/C	2/2/2021	CLEANED
1/18/2021	936 HOLLY HILL RD.	JUNK VEHICLES IN YARD	R/C	2/2/2021	WORKIN WITH OWNER DUE TO DEATH
1/19/2021	124 S. BROAD ST.	BRICKS, TRASH, TALL GRASS	R/C	2/3/2021	WORKING WITH OWNER
1/19/2021	116 S. WAYNE ST.	TRASH, BRICKS, TALL GRASS	R/C	2/3/2021	WORKING WITH OWNER
1/20/2021	539 BRIDGEPORT	TRASH IN YARD	R/C	2/4/2021	CLEANED
1/20/2021	533 BRIDGEPORT	JUNK VEHICLE IN YARD	R/C	2/4/2021	MOVED
1/20/2021	201 W. FAMBROUGH ST.	TRASH IN YARD	R/C	2/4/2021	CLEANED
1/21/2021	141 5 TH ST.	JUNK TIRES IN YARD	R/C	2/5/2021	CLEANED
1/21/2021	130 6 TH ST.	TRASH, OLD WOOD IN YARD	R/C	2/5/2021	CLEANED
1/22/2021	1026 WHEEL HOUSE LN, APT F	TRASH IN YARD	R/C	2/6/2021	CLEANED
1/22/2021	1026 WHEEL HOUSE LN, APT G	TRASH IN YARD	R/C	2/6/2021	CLEANED
1/26/2021	1020 OLD MILL RUN APT. C	TRASH, WOOD, JUNK IN YARD	R/C	2/10/2021	WORKIN WITH OWNER
1/26/2021	1020 OLD MILL RUN APT. D	TRASH, CAN IN YARD	R/C	2/10/2021	CLEANED
1/26/2021	303 WALKER DR.	OLD WOOD, TRASH	R/C	2/10/2021	CLEANED
1/27/2021	321 WALKER DR.	TRASH IN YARD	R/C	2/10/2021	CLEANED

1/28/2021	203 DOUGLAS ST.	TRASH,TIRES	R/C	2/11/2021	CLEANED
1/28/2021	1218 S. MADISON AVE	OPEN OUTDOOR STORAGE, MISC EQUIPMENT	R/C	2/11/2021	MOVED
1/29/2021	704 WILLINGTON	JUNK VEHICLE IN ROAD	R/C	2/12/2021	TOWED
1/29/2021	753 WILLINGTON	JUNK VEHICLE IN YARD	R/C	2/12/2021	REMOVED
1/29/2021	849 OVERLOOK TRL	CAMPER PARKED IN ROADWAY	R/C	2/12/2021	MOVED



**To:** Planning & Code Committee  
**From:** Logan Propes  
**Department:** Administration  
**Date:** 03/02/2021  
**Subject:** Intergovernmental Agreement with Walton County and City of Loganville for Aerial Photometrics

**Budget Account/Project Name:** N/A

**Funding Source:** FY 2022-FY 2024 General Fund – Code & Planning Budgets

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** \$20,166.05

Since 1821  
 THE CITY OF  
**Company of Purchase:** Eagleview via Walton County

**Description:**

Staff recommends that the Committee approve to full Council the Intergovernmental Agreement with Walton County and the City of Loganville for enhanced aerial photometrics.

**Background:**

Over the past several years we have worked with the County Property Appraisal Department and the City of Loganville to share in the cost of an ultra-high definition, aerial orthorectified photometric study that benefit the parties with better ground level visualizations for assessments and better clarity for parcel boundaries, layering, and other GIS and planning work.

We agreed on a split cost of 20% per city and the remaining 60% to the county. This would be paid over a 3-year period as follows:

TOTAL COST: \$100,830.25  
 COUNTY 60% = \$60,498.15 / 3 = \$20,166.05 per year  
 Monroe 20% = \$20,166.05 / 3 = \$ 6,722.02 per year  
 Loganville 20% = \$20,166.05 / 3 = \$ 6,722.02 per year (this would also include the Gwinnett portion of the city)



First payment would be due upon delivery of imagery. The current three-year contract is included in the budget for FY 2021, the last year of the IGA. However, we would need to appropriate these amounts moving forward for FY 2022- FY 2024.

This will be our second, three-year contract for this service.

**Attachment(s):**

IGA with Walton County and Loganville



**2021 INTERGOVERNMENTAL AGREEMENT BETWEEN  
WALTON COUNTY, GEORGIA AND THE CITY OF MONROE AND THE CITY OF  
LOGANVILLE REGARDING AERIAL MEASUREMENT PROJECTS**

This Intergovernmental Agreement ("Agreement") is made this \_\_\_\_ day of March, 2021, by and between **WALTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, by and through the duly authorized governing authority of Walton County, Georgia (hereinafter referred to as "Walton County"), the **CITY OF MONROE**, a duly incorporated Georgia municipality situated in Walton County, by and through the duly authorized governing authority of the City of Monroe (hereinafter referred to as "Monroe"), and the **CITY OF LOGANVILLE**, a duly incorporated Georgia municipality situated in Walton and Gwinnett Counties, by and through the duly authorized governing authority of the City of Loganville (hereinafter referred to as "Loganville").

**WHEREAS**, Walton County has engaged Pictometry International Corp ("Pictometry") to provide certain aerial measurement services of Walton County, Georgia;

**WHEREAS**, Monroe and Loganville desire for Walton County to obtain from Pictometry certain enhanced aerial measurement services for the incorporated areas of the City of Monroe and the City of Loganville;

**NOW, THEREFORE**, Walton County, Monroe and Loganville, in exchange of good and adequate consideration, the receipt of which is hereby acknowledged by the parties, which includes the mutual benefits to be received by the citizens of each local government, do hereby agree that Walton County shall obtain from Pictometry certain enhanced aerial measurement services for the incorporated areas of the City of Monroe and the City of Loganville as follows:

1. **Aerial Measurement Services.** Walton County shall provide Monroe and Loganville with access to the aerial measurement services that it obtains from Pictometry. For the incorporated areas of the City of Monroe and the City of Loganville, Walton County shall obtain from Pictometry the enhanced aerial measurement services.

2. **Compensation.** In exchange for Walton County obtaining the enhanced aerial measurement services, each of Monroe and Loganville agrees to pay Walton County according to the following schedule:

- (i) March 1, 2022 - \$6,777.02;
- (ii) March 1, 2023 - \$6,777.02; and
- (iii) March 1, 2024 - \$6,777.02.

3. **Use of Aerial Measurement Services.** Each of Monroe and Loganville agree that they shall only use the aerial measurement services for lawful purposes in accordance with the direction, instruction, and supervision of Walton County.

4. **Authority.** Monroe and Loganville certifies that each has reviewed its charter prior to entering into this Agreement with Walton County and affirms by the execution of this

Agreement that there is no prohibition, expressed or implied, in their charter that prevents Monroe or Loganville from entering into this Agreement and performing in accordance with the terms set forth herein.

5. **Term and Termination.** This Agreement shall commence upon full execution by the Parties and will continue in full force and effect until all payments to Walton County referenced in Paragraph 2 have been made, unless terminated earlier pursuant to this Agreement. Walton County may terminate this Agreement upon sixty (60) days prior written notice to Monroe and Loganville. In the event of such termination by Walton County, Monroe and Loganville shall have no further obligation hereunder.

6. **Entire Agreement.** This Agreement incorporates all prior negotiations, interpretations and understandings between the parties and is the full and complete expression of their agreement. This Agreement supersedes all prior or contemporaneous negotiations, commitments, agreements (written or oral) and writings between the parties with respect to the subject matter hereof. All such other negotiations, commitments, agreements and writings shall have no further force or effect, and the parties to any such other negotiation, commitment, agreement or writing will have no further rights or obligations thereunder.

7. **Modifications.** Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in the form of a written modification signed by both parties.

8. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

9. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first hereinabove written.

**WALTON COUNTY:**

WALTON COUNTY, GEORGIA

By: \_\_\_\_\_  
David Thompson, Chairman

Attest: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

[SEAL]

**MONROE:**

CITY OF MONROE

By: \_\_\_\_\_  
John Howard, Mayor

Attest: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

[SEAL]

**LOGANVILLE:**

CITY OF LOGANVILLE

By: \_\_\_\_\_  
Rey Martinez, Mayor

Attest: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

[SEAL]

## Economic Development February Report:

- 2021 Event Calendar
- City of Monroe Branding initiative with Carl Vinson Institute
  - <http://www.brandmonroe.com/>

Downtown Monroe Vibrancy Report <i>FISCAL YEAR 2020</i> 	
NEW BUSINESSES	18
# JOBS CREATED	80
CLOSED BUSINESSES	8
#JOBS LOST	21
PRIVATE PROJECTS COMPLETED	5
PRIVATE INVESTMENT	\$3,712,169
PUBLIC PROJECTS COMPLETED	7
PUBLIC INVESTMENT	\$19,688
# PROPERTIES SOLD	12
INVESTMENT	\$5,956,500
ATTENDANCE AT DOWNTOWN EVENTS	32,325
VOLUNTEER HOURS	440
<b>MISSION</b>	
To drive economic development, support the principles of historic preservation, and collaborate with public and private organizations to engage our entire community.	

### Upcoming Events:

Annual Downtown Reception - Monday, March 1st, 6:00 pm at the Factory at Walton Mill  
 GEMS Presentation with Georgia Main Street - Wednesday, March 10th  
 DDA/CVB Board Meetings - Thursday, March 11th, 8:00 am  
 Monroe Classic Car Show - Saturday, March 13th

### Ongoing Tasks:

- DCA Main Street compliance
- Retail Recruitment + Retention
- Visitors Center - open to the public

## 2021 Downtown Events:

March 13 (Saturday) – Car Show with full street closure, 10-4

April 17-18 (Saturday-Sunday) – Dock Dogs Event, 10-4 & 12-4

May 7 (Friday) – First Friday Concert on Downtown Green – Infinity Show Band

May 8 (Saturday) – Opening Day of the Farmers Market 8:30-12:30

June 4 (Friday) – First Friday Concert on Downtown Green – Monsters of Yacht

June 19 (Saturday) – Monroe Flower Festival, 8:30 to 4 pm

July 4 (Saturday) – City Fireworks

August 6 (Friday) – First Friday Concert on Downtown Green – Get Sideways

September 3 (Friday) – First Friday Concert on Downtown Green – The Tams

October 9 (Saturday) – Fall Fest with full street closure

October \_\_ (Sunday) – Farm to Table Dinner 5:00 to 9:00 pm

October 30<sup>th</sup> (Saturday) Closing Day of Farmers Market

November 4 (Thursday) – Light Up the Night, 5 to 8 pm

November 11 (Thursday) – Candlelight Shopping, 5 to 8 pm

November 18 (Thursday) – Candlelight Shopping, 5 to 8 pm

November 18 (Thursday) – Magical Light Parade in Childers, 6 pm

November 30 (Tuesday) – Bicentennial???

December 2 (Thursday) – Christmas Parade, 6:30 pm

December 9 (Thursday) – Candlelight Shopping & Carriage Rides, 5 to 8 pm

December 16 (Thursday) – Candlelight Shopping & Carriage Rides, 5 to 8 pm

December 22-24– Live Nativity from LWOC

# CITY PARKS UPDATE

## PILOT PARK



The park continues to be a success with sizeable activity even during the winter months on nicer days. The fence has been painted thus completing the entire project as was proposed and designed. Shade structures have been ordered for the lower section to be installed in the spring as weather permits thus adding an element that was identified after completion of the structures. This project was approved in the CIP for 2021.

## MATHEWS PARK

The new restroom facility should be in place during the month of March for Mathews Park, giving the City a look at the direction of facilities at our parks around the City over the coming years. The old restroom building was taken down at the end of January. This will complete the entirety of the first phase of the rehabilitation to the park with a final cost of approximately \$158,063. The scope of this first phase project



included the complete replacement of the restroom facility to an ADA compliant facility with a new location closer to the park entrance, new park entrance signage, swings, additional play structures, benches around the lake, picnic tables and grills for the pavilions, and several other small repairs to existing structures. Future expansions and phases may be planned in 2021. There may also be paving of the parking areas and entrance of the park during the year. The project has been funded with SPLOST 2019 dollars as voted on in Walton County. We hope to coordinate an event with Pilot Park in the spring of 2021 for a grander reopening of both parks.

**BUILDING DEMO**

The City is currently utilizing the winter months to remove unsafe structures at various parks. These structures include the restroom at Mathews, structures at the airport field and EC Kidd, the older restroom at Hammond, then the agreed upon removal of structures at Athens Tech. These removals will take place over the course of February and March, as weather and time permits for City staff.

**CHILDERS PARK**

There will be new swing structures put in place at Childers Park sometime during the spring months to mimic the hammocks in Hammock Park. They will be fabric and utilize cedar tree style posts in a similar fashion. Later in the spring or summer there may also be a shade structure placed over the slides on the hillside of the park.





P.O. Box 1249 • Monroe, Georgia 30655  
Attn: Business License  
(770) 207-4674  
DChambers@MonroeGA.Gov

# OCCUPATION TAX APPLICATION

BUSINESS NAME Beezus Enterprises LLC d/b/a The Roe TELEPHONE (678) 300-1717

ADDRESS 100 S Broad Street, Monroe, Georgia 30655 TYPE OF BUSINESS

MAILING ADDRESS 100 S Broad Street, Monroe, Georgia 30655 Bar, Market & Restaurant

EMAIL ADDRESS Daniel South <daniel@blkstocks.com>

OWNER'S NAME Daniel South TELEPHONE (678) 300-1717

EMERGENCY CONTACT PERSON: Daniel South

TELEPHONE (678) 300-1717

PROPERTY OWNER'S NAME: Daniel South

TELEPHONE (678) 300-1717

\*\*NUMBER OF EMPLOYEES: FULL TIME 4  
PART TIME \_\_\_\_\_ **\*\*(Including Owners & Family Members)**

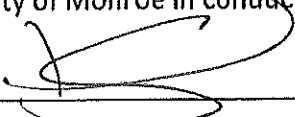
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CIYT? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

**A PERMIT IS REQUIRED FOR ALL SIGNS!!**

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature:  Date 12 / 16 / 2020

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE FEES

<u>CONSUMPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	<u>1000<sup>00</sup></u>
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	<u>3000<sup>00</sup></u>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	<del>150.00</del>
<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	<u>2000.00</u>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____
<u>MANUFACTURER</u>	<u>LICENSE FEE: 1 FEE ONLY</u>	
DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWERY	\$1000.00	_____
BREWPUB	\$750.00	_____

<u>WHOLESALE DEALERS:</u>	<u>LICENSE FEE:</u>	
PRINCIPAL PLACE OF BUSINESS - CITY		
BEER/WINE	\$1500.00	_____
DISTILLED SPIRITS	\$2000.00	_____
PRINCIPAL PLACE OF BUSINESS - NOT IN CITY	\$100.00	_____
<u>TEMPORARY LICENSE:</u>	<u>LICENSE FEE:</u>	
NON PROFIT ORGANIZATIONS	\$25.00 PER DAY	_____
FOR PROFIT ORGANIZATIONS	\$150.00 PER DAY	_____
SPECIAL EVENT VENUES REGISTRATION	\$300.00	_____

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**  
**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.**

1. Full Name of Business Beezus Enterprises, LLC  
 Under what name is the Business to operate? The Roe  
 Is the business a proprietorship, partnership or corporation? Domestic or foreign?

2. Address: a) Physical: 100 S. Broad St. Monroe Ga 30655  
 b) Mailing: (same)

3. Phone 678-300-1717 Beginning Date of Business in City of Monroe April 1, 2021

4.  New Business  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 85-4263893 Georgia Sales Tax Number 309-687673

6. Is business within the designated distance of any of the following:

CHURCH; SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No

7. Full name of Applicant Daniel Godfrey South

Full Name of Spouse, If Married Lindsey Renee South

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Citizen

Birthplace Charlotte, North Carolina

Current Address 109 Williams St. city Monroe st GA zip 30655

Home Telephone 678-300-1717

Number of Years at present address 3+

Previous address (if living at current address less than 2 yrs).

n/a

Number of years at previous address n/a

8. If new business, date business will begin in Monroe April, 2021

If transfer or change of ownership, effective date of this change \_\_\_\_\_

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A n/a

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Lindsey South 109 Williams St. Monroe Ga 30655

Manager, 770-855-2122, self employed

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? \_\_\_\_\_

NO

12. Do you own the land and building on which this business is to be operated? yes

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Beezus Enterprises LLC 100 S. Broad St. Monroe Ga 30655  
State of GA incorporated 7/20/20, member - Daniel G. South;  
member - Lindsey South; member - Jefferson T. South

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Daniel South 108 Williams St. Monroe Ga 30655 678-300-1717 - 33 1/3  
Lindsey South 108 Williams St. Monroe Ga 30655 770-855-2122 - 33 1/3  
Tyler South 1241 White Columns Dr. Monroe Ga 30655 404-392-1602 - 33 1/3

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. n/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation.

n/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain.

n/A

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

n/A

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details)

n/A

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

n/A

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

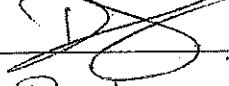
24. Character References: (For the applicant)

1. Brian Krawczyk  
 Name  
411 S. Madison  
 Address  
Monroe Ga 30655 404-944-7992  
 City State Zip Telephone

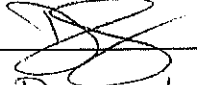
2. Barry Patrick  
 Name  
1816 Highridge Drive  
 Address  
Conyers GA 30094 404-392-2342  
 City State Zip Telephone

3. David Butler  
 Name  
212 Walton Street  
 Address  
Monroe Ga 30655 678-687-6089  
 City State Zip Telephone

This the 25<sup>th</sup> day of January 2021.

 (Signature Applicant)  
Partner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Daniel South (Print Name)

Or:  (Signature of Corporate Officer)  
Daniel South (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Jy Milne

Notary Public: Joyce Marie Parker

Executed: Jan. 25. 2021



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 02/02/2021  
**Subject:** 1<sup>st</sup> Reading – Offenses and Miscellaneous Provisions Sec. 62-3 Possession of Marijuana Ordinance Amendment

**Budget Account/Project Name:**

**Funding Source:**

**Budget Allocation:**

**Budget Available:**

**Requested Expense:**

**Company of Purchase:**

**Description:**

Staff recommends that the Council approve the Ordinance Amendment update by adding and amending Sec. 62-3. Possession of Marijuana in its entirety.

**Background:**

The current Sec. 62-3. - Possession of marijuana Ordinance reads as follows:

- (a) Pursuant to the provisions of O.C.G.A. § 36-32-6, the municipal court is hereby clothed with jurisdiction to try cases involving the violation of state law in the possession of one ounce or less of marijuana.
- (b) Upon the request of the defendant or upon motion, ex mero motu, of the court, such charges shall be transferred to the court having general misdemeanor jurisdiction in the county.
- (c) Upon conviction of such charges the defendant shall be punished as provided in section 1-11 or otherwise as may be provided by law.

(Code 1988, § 11-1-8)

**Attachment:**

Updated Ordinance Amendment

For reference: Section 1-11



AN ORDINANCE TO AMEND CHAPTER 62 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE CITY’S OFFENSES AND MISCELLANEOUS PROVISIONS AND FOR OTHER PURPOSES.

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

**Article I.**

Chapter 62, Article I, Section 62-3 of the Code of Ordinances is hereby amended by adding the following section in its entirety:

**Sec. 62-3. Possession of marijuana.**

It shall be unlawful for any person to possess one ounce or less of marijuana within the corporate limits of the City of Monroe. Any person found guilty of violating this section shall be subject to the penalty as provided in Section 1-11; provided, that any defendant charged with possession of one ounce or less of marijuana shall be entitled on request to have the case against such defendant transferred to the court having general misdemeanor jurisdiction in the county wherein the alleged offense occurred.

**Article II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Article III.**

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This \_\_\_ day of \_\_\_\_\_, 2021.

**SECOND READING AND ADOPTED** on this \_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_ **(SEAL)**  
**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_ **(SEAL)**  
**Debbie Kirk, City Clerk**



**To:** Planning & Code Committee  
**From:** Logan Propes  
**Department:** Administration  
**Date:** 03/02/2021  
**Subject:** Modified Development Agreement with MAB American et al.

**Budget Account/Project Name:** N/A

**Funding Sources:** SPLOST 2007, Utility CIP & Bond Proceeds, SPLOST 2019

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

Staff recommends that the City Council approve the newly modified Development Agreement as presented.

**Background:**

For the past several years the City of Monroe has been diligently working with the developer of the forthcoming Monroe Pavilion retail development located between Hwy 11 and Charlotte Rowell Boulevard.

As one of the largest retail developments under construction in the State of Georgia, there exists a great deal of new infrastructure needs to serve not only the development but also the surrounding area to ensure that the city is well-positioned for quality future growth in a controlled and deliberate manner. This development agreement contains a number of joint infrastructure improvements including new westbound on-ramp at CRB and Hwy 78, water and sewer mains, traffic signals, and future utility easements.

The major changes as noted in the development agreement modification are how the parties will perform and pay for the Southern Route Water Line while also eliminating an approximate \$500,000 city reimbursement for a water line upsizing installed within the project. The city's portion of the Southern Route Water Line will be capped at \$1.6 million and will be designed, engineered, constructed and managed by MAB American's project managers in consultation with the City.

**Attachment(s):**

Modified Development Agreement with MAB American et al. CLEAN and redlined version

**DEVELOPMENT AGREEMENT**

**THIS DEVELOPMENT AGREEMENT** (this "**Agreement**") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and among **THE CITY OF MONROE, GEORGIA** (the "**City**"), **MAB MONROE, LLC**, a Delaware limited liability company ("**MAB**"), **ROWELL FAMILY LIMITED PARTNERSHIP, LLLP**, a Georgia limited liability limited partnership, and **STILL FAMILY REALTY, LLC** (collectively, "**Rowell**"). The City, MAB, and Rowell are each referred to in this Agreement as a "**Party**" and collectively as the "**Parties**".

**RECITALS:**

A. Rowell owns certain real property in the City of Monroe, Walton County, Georgia more particularly described on Exhibit "A" attached hereto ("**Rowell Affected Property**").

B. MAB acquired from Rowell approximately 83.888 acres of land adjacent to the Rowell Affected Property in the City of Monroe, Walton County, Georgia and more particularly described on Exhibit "B" (the "**MAB Property**"). The MAB Property and Rowell Affected Property are referred to herein collectively, or as appropriate, as the "**Development Property**".

C. MAB has the right to acquire approximately 11 acres more particularly described on Exhibit "C" as the "MAB Option Property" (the "**MAB Option Property**").

D. MAB intends to develop and construct a commercial shopping center on the MAB Property, which commercial shopping center may also include the MAB Option Property ("**MAB Project**").

E. Rowell intends to develop and construct or sell and/or facilitate hotel, restaurant, and/or other retail and business uses compatible with the MAB Project on the Rowell Affected Property ("**Rowell Project**"). The MAB Project, the Rowell Project, and the MAB Option Property are referred to herein collectively, or as appropriate, as the "**Project**".

F. The City deems this proposed Project to be consistent with the City's comprehensive plan, if constructed, and beneficial to the City by reason of improving an underutilized tract of property within the City.

G. The City believes the Project, if constructed, will increase economic vitality to the City along with creating new employment opportunities for its residents, providing a major grocery chain supermarket and other major brand retailers new to Walton County, and generating new sales tax dollars, property tax dollars, and other taxes, licenses, fees, and charges to support municipal services.

H. The City believes this Project, if constructed, would enlarge its utility infrastructure and roadway infrastructure, and furthermore believes it is wise and prudent to assist MAB and Rowell with the Project.

I. Due to the substantial extraordinary costs associated with the development and construction of the Project, which is projected to create approximately 1,000 jobs, and the anticipated revenue generation derived from sales taxes, property taxes, and other taxes and fees, among other economic benefits to the City from the Project, the City believes it to be in the best interests of the City to assist MAB in the provision of infrastructure necessary for the Project.

J. The Parties desire to enter into this Agreement to address the design of Project, land use planning of the overall Development Property, tenancy, and development scheduling.

NOW THEREFORE, in consideration of the foregoing, the mutual promises of the Parties, and for other good and valuable consideration, the receipt of which hereby is acknowledged, the Parties hereby agree as follows.

1. **Development Plan.** The Parties have cooperatively developed a development plan and pattern book that governs the construction of the Project attached collectively hereto as Exhibit "D". Additionally, MAB has submitted to the City the Construction Plans for Monroe Pavilion dated March 31, 2020, as revised from time to time. Collectively the development plan and the pattern book attached as Exhibit D along with the submitted plans on file with the City concerning the Project as identified above shall be referred to herein as the Development Plan. The Development Plan has been approved by the City Council of Monroe with certain conditions on July 2, 2019. MAB and the Owner understand and agree that the Project will be designed and built in accordance with Development Plan. The parties further agree that any matters not specifically addressed in the Development Plan shall be controlled and governed by the City of Monroe's Zoning Ordinance and Development Rights.

2. **Party Obligations.**

A. **Due Diligence Cooperation.** The City agrees to assist in the due diligence process of the Development Project, including providing MAB and Rowell available copies of its environmental, geotechnical, surveys, plans, licenses, easements, leases, maps, drawings, and other relevant documents associated with the Development Property (if any such are either in its possession or readily accessible to the City or its staff).

B. **Charlotte Rowell Water Main Extension.** The City agrees to coordinate with MAB and Rowell on the extension by MAB of a minimum 10" water main (the "**Charlotte Rowell Water Main Extension**") along Charlotte Rowell Boulevard to and through the Project from its current terminus at the intersection of Drake Road and Charlotte Rowell Boulevard to the westerly property line of the MAB Property and extending through the MAB Property following the Retail Boulevard (as defined in Section 2.L. below) to the vicinity of GA 11, then extending southerly from the Retail Boulevard, crossing under US Highway 78 to Mayfield Drive as shown on Project's utility plan attached as Exhibit "F".

i. The Charlotte Rowell Water Main Extension is to be completed no later than December 31, 2021 ("**Due Date**") with adequate supply, capacity, flow, and pressure, including fire flow, to properly and adequately serve the MAB Project. MAB will construct the Charlotte Rowell Water Main Extension in accordance with City

standards. The parties understand and agree that MAB will be solely responsible for all elements of installation and completion of the Charlotte Rowell Water Main Extension. MAB will dedicate to the City and the City will accept the completed Charlotte Rowell Water Main Extension upon such dedication.

ii. The City responsibility for the combined costs (including without limitation surveying, engineering, design, construction, financing, carry, acquisition, supervision, supplies, insurance, and equipment) of the Charlotte Rowell Water Main Extension installation and of the Sewer Extensions (as defined in Section 2.E.ii below) shall be One Million Three Hundred Eighty-One Thousand and No/100 Dollars (\$1,381,000.00) (the "**City Water Main and Sewer Contribution**"); provided, however, the City will also be responsible for the Mayfield Drive Waterline Segment Oversizing Costs (as defined in Section 2.B.iv below). MAB and Rowell shall be responsible for all the remaining costs and overages associated with the Charlotte Rowell Water Main Extension installation and of the Sewer Extensions, the total costs of which are currently projected to be in excess of Three Million and No/100 Dollars (\$3,000,000.00). The City will remit to MAB the City Water Main and Sewer Contribution upon MAB's completion of the Charlotte Rowell Water Main Extension and the Sewer Extensions and within fifteen (15) days of the City's acceptance of the dedication of the Charlotte Rowell Water Main Extension. The parties acknowledge and agree that MAB is to complete construction in accordance with the City's approved plans and that the City will be inspecting construction on a regular basis, such that the City will accept dedication within fifteen (15) days of MAB's provision to the City of notice of completion. If during its inspections the City identifies a defect in construction, the City will promptly notify MAB of same, and MAB shall have reasonable time and opportunity to cure such defect.

iii. The Charlotte Rowell Water Main Extension includes a segment extending from Charlotte Rowell Boulevard following along the Retail Boulevard, then extending south under US Highway 78 to Mayfield Drive (the "**Mayfield Drive Oversized Water Line Segment**") in the location shown on the Development Plan.

iv. MAB has agreed to "oversize" the Mayfield Drive Oversized Water Line Segment as a 20" line, rather than a 10" line, at the City's request. MAB will be responsible for the cost of "oversizing" the line, which cost is currently estimated to be \$499,608.06. Any cost above this \$499,608.06 estimate will be the responsibility of MAB. MAB, in conjunction with its site contractor, has prepared an estimate of the costs of installing the Mayfield Drive Oversized Water Line Segment as a 10" line and an estimate of the costs of installing the Mayfield Drive Oversized Water Line Segment as a 20" line, which estimates are set forth on Exhibit "G" (the "**Mayfield Drive Water Line Segment Oversizing Costs**").

v. To provide for installation of the Mayfield Drive Oversized Water Line Segment, (i) MAB will grant an easement to the City running from the southerly right-of-way of the Retail Boulevard to the northerly right-of-way US Highway 78, and (ii) the City will permit MAB to utilize the City's existing utility easement running from the southerly right-of-way of US Highway 78 to Mayfield Drive.

**C. Donation of Rowell Lots.**

i. Rowell will provide the City with fee simple ownership of surveyed, or platted, lots for (i) a gas regulator station; (ii) electric substation; and (iii) fire station (approximately 1 acre) (the "**Fire Station Lot**") consistent with the prior separate agreement between City and Rowell, all as shown on the Development Plan, as such location(s) may be revised from time to time by mutual agreement of the Parties.

ii. Within seven (7) years after donation of the Fire Station Lot, the City will construct, equip, and man a fire station on the deeded site sufficient to maintain the City's current ISO rating, failing which the site shall revert to MAB or Rowell, as the case may be, free and clear of all liens and encumbrances, and the conveyance deed shall so provide. The City in its sole discretion shall not be obligated to construct, equip and man this fire station if funds are not available to do so.

**D. Sewer Extensions.**

i. The City agrees to coordinate with MAB on the extension by MAB of a minimum 8" sanitary sewer gravity trunk line shown on the Mass Grading Plans For Monroe Pavilion prepared by Columbia Engineering dated November 18, 2019, as revised from time to time prior to approval and approved by the City (the "**8-inch Sewer Extension**"). The entire 8-inch Sewer Extension lies within the MAB Property. MAB will dedicate to the City the 8-inch Sewer Extension and the City will accept the completed 8-inch Sewer Extension upon such dedication.

ii. Rowell has previously incurred approximately \$85,000.00 in expenses for surveying, engineering, blasting rock, and installation of the minimum 12" sanitary sewer gravity trunk line in the form of installation of a dry section of the sanitary sewer gravity trunk line pipe underneath the right-of-way of Charlotte Rowell Boulevard shown on the Gravity Sewer Outfalls Charlotte Rowell Boulevard Tracts for Lee Rowell prepared by Precision Planning Inc. dated November 12, 2019 and approved by the City and placement of sanitary sewer manholes at either end of this section of trunk line (the "**12-inch Sewer Extension**"). The entirety of the 12-inch Sewer Extension is not located on the MAB Property. The 8-inch Sewer Extension and 12-inch Sewer Extension are collectively referred to as the "**Sewer Extensions**".

iii. Rowell and MAB jointly agree to donate to the City a public easement for the route of the extension of the 12-inch Sewer Extension across property Rowell owns west of Charlotte Rowell Boulevard. The 12-inch Sewer Extension is to be completed no later than the Due Date. MAB will construct the 12-inch Sewer Extension in accordance with City standards. The City Water Main and Sewer Contribution will be the City's sole monetary contribution to the 12-inch Sewer Extension.

iv. The Sewer Extensions will have adequate capacity to properly and adequately serve the MAB Project and will be consistent with the foregoing engineering plans approved by the City.

E. **US Highway 78 On-Ramp.** Pursuant to the Signed WB On Ramp letter of support dated January 7, 2020 among the City, MAB, Georgia Department of Transportation (“GDOT”), and Walton County, the City will cooperate to facilitate surveying, engineering, design, and construction of an on-ramp for southbound traffic on Charlotte Rowell Boulevard to access the westbound lanes of US Highway 78. This Development Agreement is not intended to create conflict with respect to the letter of support referenced in this Section 2.F. The City’s contribution to this on-ramp project shall be limited to its providing \$350,000.00 in a cost sharing contribution pursuant to the letter of support representing the same. The parties acknowledge this on-ramp is progressing with a hopeful completion of January 2022. The parties further acknowledge there will be no change in the City’s participation on this on-ramp project as provided in this subparagraph E.

F. **Raw Water Line Easement.** The City will coordinate with MAB regarding the possible re-routing of the existing 20-foot raw water line easement on the MAB Property so as to minimize impact on MAB's outparcels. The City agrees that if it elects to install an additional raw water line, such additional line will be located within such existing easement in coordination with MAB of the MAB Project.

G. **Fee Waivers.** The City agrees to waive up to twenty-five percent (25%) of its development permit fees relating to the Code Department plan review and building and site permits as required in connection with the Project and up to twenty-five percent (25%) of fees related to water, sewer, electrical, telecom/fiber or other utility related impact fees, tap fees, permit fees, design fees or the like; provided, however, that the total waiver of all the foregoing fees shall not exceed Fifty Thousand and No/100 Dollars (\$50,000.00).

H. **Traffic Light Installation.**

i. Subject to MAB obtaining all necessary governmental approvals, MAB will cause a traffic light to be installed at the entrance to the Project off Charlotte Rowell Boulevard (the "**Charlotte Rowell Traffic Light**"). The City agrees to reimburse MAB for the actual hard and soft costs incurred by MAB in obtaining and installing the Charlotte Rowell Traffic Light, up to a cap of Two Hundred Thirty Thousand and No/100 Dollars (\$230,000.00), which reimbursement will be paid within thirty (30) days after MAB provides invoices for the same.

ii. Subject to MAB obtaining all necessary governmental approvals, MAB, at MAB's sole cost, will cause a traffic light to be installed at the entrance to the Project off Georgia Highway 11 (the "**Highway 11 Traffic Light**"). The City and MAB acknowledge that the Highway 11 Traffic Light has been approved by GDOT and that applications for curb cuts have been submitted to GDOT with the expectation permits will be issued in the near future. The City’s Code Office will assist MAB in completion of this work upon MAB’s physical receipt of these governmental approvals.



I. **Cooperation and Easements.** To the extent completion of MAB's or Rowell's obligations under this Agreement require easements from third parties not subject to this Agreement, the City agrees to cooperate to secure easements from such parties, including, without limitation, using its condemnation powers on an expedited basis given the overall benefits to the public of the additional public infrastructure and improvements. The City will be solely responsible for all costs associated with the same.

J. **Construction of Commercial Buildings.** MAB agrees to construct at least 125,000 square feet of commercial buildings on the MAB Property once it has secured fully executed leases with retail tenants within the shopping center for this threshold amount of space. Rowell agrees to facilitate construction of incremental square footage of commercial buildings upon the sale or lease of property therefor on the Rowell Affected Property.

K. **Retail Boulevard.** MAB agrees to construct an access boulevard and related fully signalized intersections between Charlotte Rowell Boulevard and GA Hwy 11 as shown on Construction Plans For Monroe Pavilion Plan Sheet C1.1 Overall Site Plan prepared by Columbia Engineering and dated March 31, 2020 attached as Exhibit "I" hereto ("**Retail Boulevard**"), and to dedicate same, including approximately 7.3 acres of right-of-way, to the City upon substantial completion, for City's maintenance and policing as a public street, which the City will accept upon such dedication. MAB or its contractor will provide requisite and customary performance bonding, or other acceptable surety, for the Retail Boulevard infrastructure to ensure its completion and maintenance for a period of two (2) years from completion of construction. Notwithstanding the foregoing, upon dedication of the Retail Boulevard to the City, MAB or its successors and assigns shall remain responsible for five (5) years for all costs of irrigation and professional landscaping of the landscaping features installed along the Retail Boulevard that are for the mutual benefit of the City and the tenants of the Project. Additionally, MAB agrees that it shall coordinate the installation of all street plantings, buffers and irrigation of the same on the Project in order to maintain a balanced maturity of the vegetation thereon. The City's staff will continue to assist MAB with street lighting selection and obtaining the requisite lights and poles from preferred vendors. The City's Electric Department will continue to work with MAB's engineers and architects on street lighting for the Project. All installation of the same will be the responsibility of MAB in accordance with the following: MAB will construct the electrical lighting (conduit, bases, etc.) on the Retail Boulevard along with construction of the whole Retail Boulevard. The City will set the actual poles once completed and ready for installation.

L. **Rowell Utility Realignments and Improvements.** By separate agreement with the City, Rowell shall cause all utility and road realignments and improvements to be made on or near the property of Rowell located in the northwestern corner of the intersection of Charlotte Rowell Boulevard and Georgia Highway 11 by December 31, 2021.

M. **Funding of Obligations.** The parties acknowledge that certain requirements of MAB and Rowell under this Agreement and the Development Plan may not be completed prior to MAB or its future tenants desiring to commence construction efforts on buildings located on the Project which will require the pulling of various permits and approvals from the City. Should the same occur, the parties agree to cooperate together and enter into

appropriately secured arrangements to secure the obligations hereunder of MAB or Rowell as the case may be for the completion of said requirements within an agreed upon timeframe. Such arrangements may be in the form of letters of credit, insurance, and/or bonds provided by MAB and/or Rowell as appropriate to fund completion. This will allow tenants of the Project to continue to proceed towards final completion in a timely manner yet provide the City with the necessary assurances that the Project will be fully completed in accordance with Development Plan and this Agreement.

N. **Southern Water Line Connection.** The City agrees to reimburse MAB for MAB’s construction of a 20” water line extending from the City of Monroe Water Treatment Plant to Mayfield Drive following the routing shown on Exhibit E (the “Southern Water Line Connection”). MAB has selected Brent Scarbrough & Company, Inc. (“Scarbrough”) as its contractor to perform such work and signed a contract with Scarbrough to include construction of the Southern Water Line Connection. Scarbrough has priced MAB’s scope of work for this project, as defined by the surveying and construction plans previously prepared for the Southern Water Line Connection by MAB’s consulting engineer, Columbia Engineering, and approved by the City to be at a cost of \$1,597,223.79 as shown on Exhibit H. The City recognizes that MAB’s responsibility to perform its construction of the Southern Water Line Connection is contingent upon the availability and willingness of Scarbrough to perform such work at this cost, there being no other site contractor available to MAB at this time to perform such work at such cost. Subject to such contingency, MAB will cause the Southern Water Line Connection to be constructed in accordance with City standards for public utility lines and the plans for the project previously approved by the City. The City’s reimbursement to MAB for its scope of work to construct the Southern Water Line Connection shall not exceed \$1,600,000.00, subject to change orders that may be agreed upon by the parties and conducted in accordance with the reimbursement procedure as set forth hereinbelow. The parties recognize that MAB has already spent in excess of \$100,000 for surveying, utility locates, engineering, design, and permitting for the project, that MAB will absorb those costs, and that such amount is not a reimbursable item from City to MAB. MAB agrees to expend another \$8,000 with a structural design firm to finalize the design of the aerial piers that will carry the Southern Water Line Connection over a creek crossing as shown in the approved plans for the project and that upon completion those aerial pier plans shall become a part of the MAB scope of work for the project (for clarity, costs of preparing the plans are not reimbursable by the City; construction of the aerial piers and related components shown on the plans by MAB are reimbursable by the City and are included within the \$1,600,000.00). MAB will be responsible for its change orders arising within its scope of work. A change order requested of MAB by the City within MAB’s scope of work and consented to by MAB will be paid for by the City pursuant to the reimbursement procedure set forth hereinbelow. MAB will first certify and then pay monthly construction draws submitted by Scarbrough on a progress basis for the project. Upon paying a monthly draw to Scarbrough, MAB shall in turn submit a monthly invoice to the City seeking reimbursement from the City together with documentation from MAB verifying the work for which reimbursement is requested has been performed and demonstrating payment has been made by MAB to Scarbrough for such work less retainage. The City shall promptly reimburse MAB for the invoiced amount(s) less retainage, with reimbursement to occur no later than ten (10) business days following the City’s receipt of the monthly invoice from MAB. The City will withhold the same amount of retainage on the project as does MAB with Scarbrough to ensure completion to City standards for public utilities. MAB intends to hold

retainage and not release such to Scarbrough until after successful pressure testing and chlorination of the Southern Water Line Connection at which time MAB would request the City to release its retainage to MAB. Upon completion of the Southern Water Line Connection by MAB, the City will take ownership of the Southern Water Line Connection as a public utility line without need of platting. The City and MAB desire to have MAB also oversee construction of the Southern Water Line Connection in order to ensure MAB meets its own deliverable date, currently targeted for completion by mid-to-late April 2021, and MAB has retained Bradley Consulting to undertake such construction management of the project at MAB's cost. The City's separate scope of work in connection with Southern Water Line Connection is defined by a list of its responsibilities set out at the bottom of page 2 of Exhibit H and the City is responsible for any change orders within its scope of work. The parties recognize that performance of both the MAB scope of work and the City scope of work are necessary to fully, finally, and jointly complete the project. The City will absorb the cost of its responsibilities and conduct them in a timely manner coordinated with MAB's project schedule so as to facilitate and not delay MAB's deliverable date of mid-to-late April 2021 for the project. The City's responsibilities include any easement acquisitions needed for the Southern Water Line Connection and its construction. (The City and MAB are presently aware of one known needed easement, it being in the vicinity north of the creek crossing, and such easement is currently in process with the City Attorney.) Additional easements, if any, needed by the City from Rowell will be provided and obtained outside the scope of this Agreement in a manner acceptable to those two parties.

3. **Commitments of the City Utilities.** Pursuant to "will serve" letters previously provided by the City, the City has represented to MAB and Rowell that it has sufficient water and sanitary sewer capacities to serve the Project assuming the infrastructure improvements called for herein are installed and will maintain such capacities for the benefit of the Project, provided MAB or Rowell, as applicable, have constructed and completed and ready for occupancy for a minimum of 125,000 square feet of commercial space on their respective portions of the Project on or before the Due Date.

4. **Cooperation of City and MAB and Rowell.** The City shall promptly take all actions and enact all resolutions and ordinances as are necessary to fully implement all of the obligations set forth in this Agreement, and all Parties agree to cooperate with a requesting Party to obtain necessary permits and approvals from all governmental authorities and agencies, and shall submit such applications and perform such acts as may be necessary, appropriate, or convenient to implement the intentions of this Agreement to be entered into by the Parties. The City agrees that the City will not take any actions or enact any resolutions, ordinances, or executive orders which are contrary to this Agreement.

5. **Events of Default.** Subject to Section 17 below, whenever performance is required of any Party, such Party shall use all due diligence and take all necessary measures in good faith to perform. Notwithstanding anything in this Section 5 to the contrary, if a Party defaults under this Agreement, the rights and obligations of the non-defaulting Parties to each other under this Agreement will remain unaffected and neither of the non-defaulting Parties will be required to cure such default or incur additional obligations as a result of such default. In no event shall any Party have a claim against or be responsible to another Party for consequential or punitive damages. All payments required of a Party under this Agreement which are past due shall, after

five (5) business days' written notice and failure to cure, bear interest from the date due until paid at the lesser of fifteen percent (15%) or the maximum lawful rate of interest. The Parties agree that such late charge and interest represent a fair and reasonable estimate of the costs that the non-defaulting Party will incur by reason of such late payment. The provision for such late charge shall be in addition to all other rights and remedies under this Agreement or at law or in equity and shall not be construed as a penalty.

6. **Invalidity.** Should any provision of this Agreement be held invalid in whole or in part, it shall not affect or invalidate the balance of such provision or any other provisions.

7. **Amendments.** This Agreement may not be modified or changed except by an instrument in writing and signed and executed by all Parties.

8. **Entire Agreement.** This Agreement supersedes all prior discussions between the Parties with respect to the Project. This Agreement contains the sole and entire understanding between the Parties and all other promises, inducements, agreements, representations, and warranties heretofore made between the Parties, if any.

9. **Notices.** All notices, requests, demands, or other communications required to be given hereunder shall be in writing and addressed and delivered by hand or by certified mail or by deposit with an overnight delivery service with document tracking to each Party as set forth below:

City of Monroe  
c/o John Howard, Mayor  
215 N. Broad Street  
Monroe, Georgia 30655

with a copy to:  
Paul L. Rosenthal, Esq.  
Preston & Malcom, P.C.  
110 Court Street  
P.O. Box 984  
Monroe, Georgia 30655

MAB Monroe, LLC  
Attention: John C. Argo  
525 N. Tryon Street, Suite 1600  
Charlotte, North Carolina 28202  
Telephone: 704-331-6587  
Email: [john@mabamerican.com](mailto:john@mabamerican.com)

Rowell Family Partnership, LLLP  
Attention: Lee Rowell  
P. O. Box 1936  
779 Rowe Road  
Monroe, Georgia 30655  
Telephone: 770-318-6153  
Email: rowell.m@gmail.com

10. **Execution.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, and such counterparts together shall constitute the entire Agreement.

11. **Successors and Assigns and Termination.** This Agreement shall be binding on the Parties and their successors and assigns in accordance with the obligations as stated in Section 2 herein. This Agreement can only be terminated with the consent of all Parties.

12. **Choice of Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

13. **Relationship of the Parties.** The Parties agree and acknowledge that this Agreement does not establish a specific relationship among the Parties except as specifically provided herein. It is the intent of the Parties to specifically describe the exact nature and extent of the business relationship, including all rights and responsibilities of each Party, in this Agreement and such other necessary or required operative documents, resolutions, or ordinances as a result of further negotiations contemplated upon the execution of this Agreement.

14. **Recordation of Agreement.** At the request of any Party, the Parties hereby agree to execute and deliver the original of this Agreement or a Memorandum thereof in proper form for recording in the appropriate property or governmental records. The Party requesting recordation shall pay for all costs of preparing the instrument to be recorded, and the recordation costs associated with such instrument.

15. **Tax Treatment.** The Parties agree to structure any payments or contributions by the City under this Agreement in a mutually agreed upon manner, guided by MAB’s tax counsel, so as to avoid the need for MAB to recognize any such payments or contributions as gross income under Section 61 of the Internal Revenue Code.

16. **Non-Transferability.** MAB agrees that it shall not transfer or assign its rights and interests in this Agreement, other than to an affiliate of MAB or as pledged to a lender, for a period of five (5) years from the Effective Date of this Agreement, without the consent of the City, unless the Project has been completed earlier; provided, however, that such limitation does not apply to the sale or lease of parcels or buildings within the MAB Property pursuant to the Project plan as approved for development by the City.

17. **Force Majeure.** If any Party is delayed, hindered or prevented from the performance of any act required under this Agreement by reason of strikes, lock-outs, labor

troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, terrorist acts, public health concerns not in the control of such Party (including, without limitation, epidemic or pandemic), insurrection, the act, failure to act or default of the other party, war or any reason beyond their control, then performance of the act will be excused for the period of the delay and the period for the performance of any such act will be extended for a period equivalent to the period of such delay. If (i) there should arise any permitted delay for which a Party is entitled to delay its performance under this Agreement and (ii) such Party anticipates that such permitted delay will cause a delay in its performance under this Agreement, then such Party agrees to provide written notice to the other Parties of this Agreement of the nature and the anticipated length of such delay. Notwithstanding the foregoing, obligations to make a payment of money will not be subject to this Section 17.

In WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as of the date as first written above.

**CITY OF MONROE**

\_\_\_\_\_

By: John Howard, Mayor

**ATTEST:**

\_\_\_\_\_

By: Debbie Kirk, City Clerk

**MAB MONROE, LLC,**  
a Delaware limited liability company

By: \_\_\_\_\_

Name: Cary Uretz

Title: Authorized Representative

**ROWELL FAMILY PARTNERSHIP, LLLP,**  
a Georgia limited liability limited partnership

By: Rowell Holdings, Inc., a Georgia  
corporation, its General Partner

By: \_\_\_\_\_

Name: Michael Lee Rowell

Title: President

[Signatures continued on following page]

**STILL FAMILY REALTY, LLC,**  
a Georgia limited liability company

By: The Jane J. Still Living Trust,  
its Sole Member and Manager

By: \_\_\_\_\_  
Name: Jane M. Still, as Trustee, by Michael Lee Rowell, as attorney in fact pursuant to that certain Limited Power of Attorney dated February 10, 2020 and recorded simultaneously herewith

By: \_\_\_\_\_  
Name: Robert H. Still, Jr., as Trustee, by Michael Lee Rowell, as attorney in fact pursuant to that certain Limited Power of Attorney dated February 10, 2020 and recorded simultaneously herewith



**EXHIBIT "A"**

**DESCRIPTION OF ROWELL AFFECTED PROPERTY**

Tax Parcel ID Nos. M0050045, M004003, and M0050045D00

**EXHIBIT "B"**

**DESCRIPTION OF MAB PROPERTY**

Lots 1 of Monroe Pavilion, a subdivision of Walton County, Georgia, according to the Minor Subdivision Plat prepared by Columbia Engineering and recorded at Plat Book 117, Page 26 of the Walton County, Georgia real estate records.

**EXHIBIT "C"**

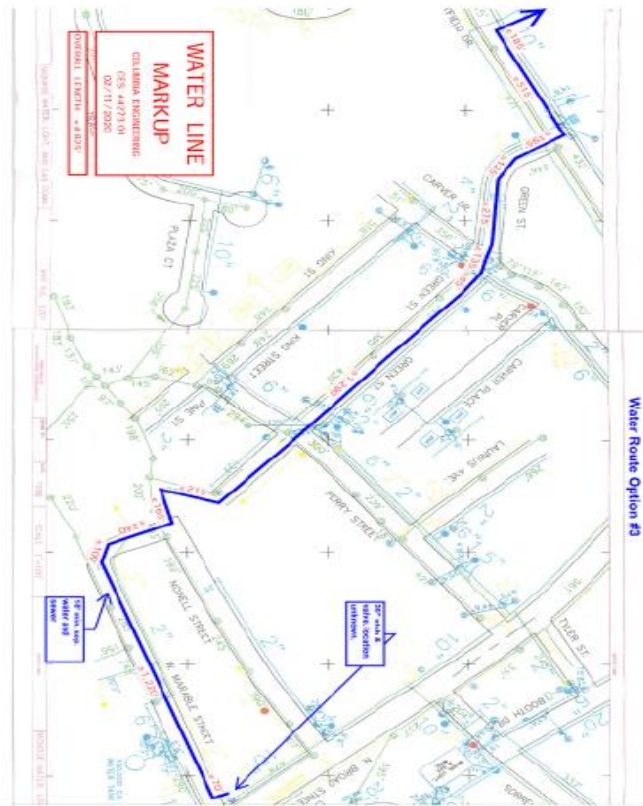
**DESCRIPTION OF MAB OPTION PROPERTY**

Lots 2 of Monroe Pavilion, a subdivision of Walton County, Georgia, according to the Minor Subdivision Plat prepared by Columbia Engineering and recorded at Plat Book 117, Page 26 of the Walton County, Georgia real estate records.



**EXHIBIT "E"**

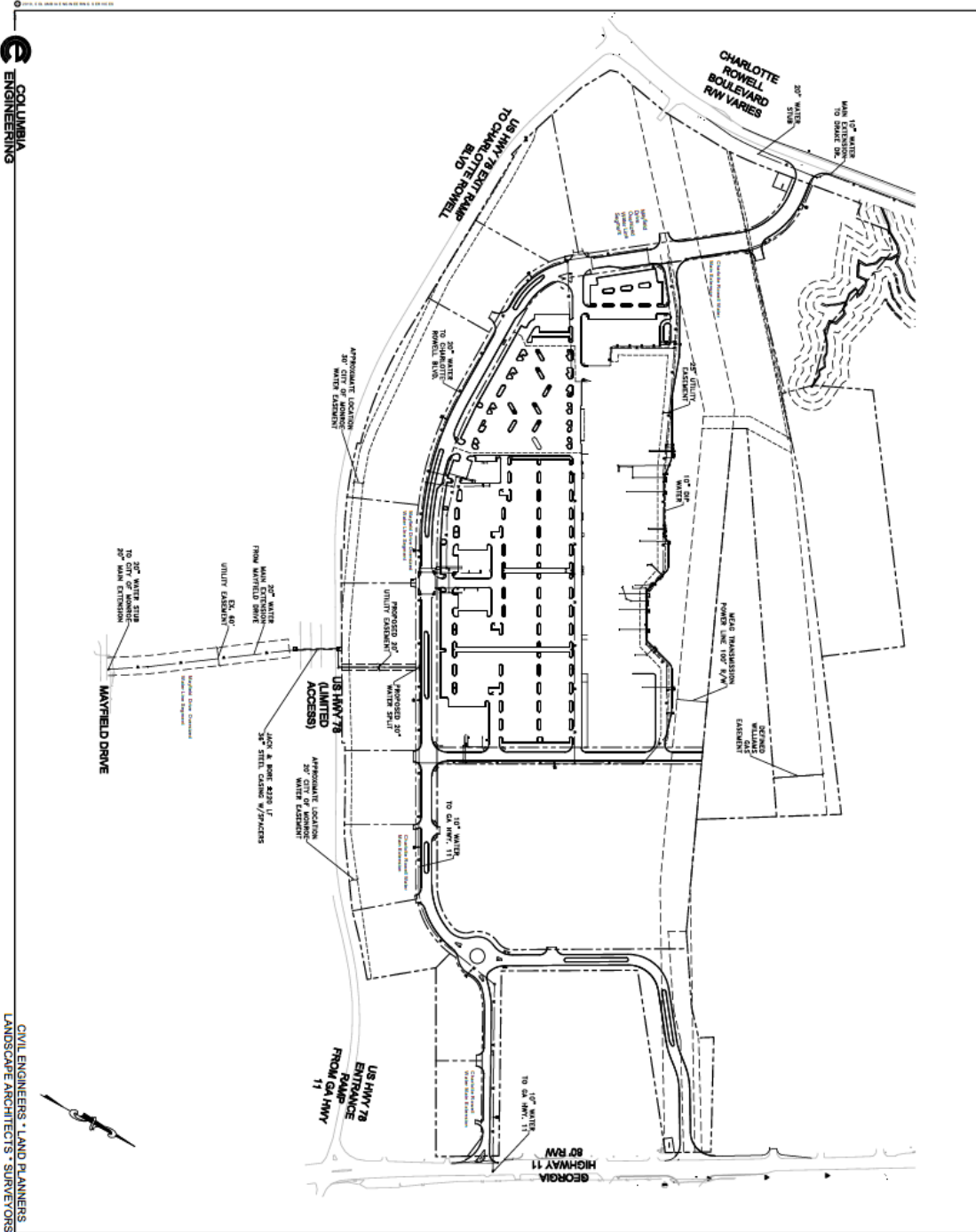
**EXHIBIT "E"**  
**SOUTHERN WATER LINE CONNECTION**



41711435

# EXHIBIT "F"

## MAB UTILITY PLAN



COLUMBIA ENGINEERING

CIVIL ENGINEERS - LAND PLANNERS  
LANDSCAPE ARCHITECTS - SURVEYORS

DATE	BY	REVISION

DRAWING TITLE  
**OVERALL WATER UTILITY PLAN**  
EX-F1

ENGINEER	DATE

**PROJECT**  
MONROE PAVILION  
US HIGHWAY 78 AT CHARLOTTE ROWELL BLVD  
MONROE, GEORGIA

**DEVELOPER**  
MAB AMERICAN MANAGEMENT, LLC  
525 N. TYRON STREET, SUITE 1600  
CHARLOTTE, NC 28202

COLUMBIA ENGINEERING  
2100 BURNING-HIGHWAY  
DUBLIN, GEORGIA 30098  
(770) 252-0257



**EXHIBIT "G"**

**MAYFIELD DRIVE WATER LINE SEGMENT OVSIZING COSTS**

**20" vs 10" Waterline**



<b>8/24/2020</b>			Sheet 1 of 1
Submitted To:	Phone:	Fax:	
	Job Name:		
	Location:		

As per preliminary plans dated 3/31/2020  
 We hereby submit specifications and estimates for:

**20" C905 Water**

<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Price</u>	<u>Subtotal</u>
20" CL250 DIP (For Bore)	lf	220	119.65	26323.00
20" C905 DR18 Water Main	lf	3,785	83.18	314831.95
20" Fittings	ea	18	2317.26	41710.68
20" Plug	ea	1	1347.00	1347.00
20"x10" Reducer	ea	2	1429.83	2859.66
20"x20"x6" Tee	ea	10	2396.23	23962.30
20"x20"x10" Tee	ea	1	2453.44	2453.44
20"x20"x20" Tee	ea	2	2928.14	5856.28
20" Gate Valve	ea	4	27820.00	111280.00
36" Jack and Bore under GA Hwy 78	lf	220	598.00	131560.00
36"x20" Casing Spacers	ea	27	519.00	14013.00
36"x20" End Seal	ea	2	984.53	1969.06
20" Locking Gasket	ea	10	908.66	9086.57
Thrust Blocking for 20"	ea	31	1050.00	32550.00
Dead Man Blocking for 20"	ea	1	1500.00	1500.00
Testing	lf	3,965	2.25	8921.25
<b>Total</b>				<b>\$ 730,224.19</b>

*Note: Back taps of existing water main excluded. Rock excluded from J&B.  
 Note: Bedding stone for water line excluded.  
 Note: Trench assumed to be backfilled with native soils. Stone backfill excluded.*

**If 20" C905 Water was 10" C900**

<u>Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Price</u>	<u>Subtotal</u>
10" DIP (For Bore)	lf	220	40.16	8835.20
10" C900 DR14 Water Main	lf	3,785	31.89	120703.65
10" Fittings	ea	18	712.13	12818.34
10" Plug	ea	1	381.05	381.05
10"x10"x6" Tee	ea	10	838.70	8387.00
10"x10"x10" Tee	ea	3	987.43	2962.29
10" Gate Valve	ea	4	2596.53	10386.12
20" Jack and Bore under GA Hwy 78	lf	220	404.00	88880.00
20"x10" Casing Spacers	ea	27	295.83	7987.41
20"x10" End Seal	ea	2	585.42	1170.84
10" Locking Gasket	ea	10	475.42	4754.23
Thrust Blocking for 10"	ea	31	285.00	8835.00
Dead Man Blocking for 10"	ea	1	550.00	550.00
Testing	lf	3,965	1.00	3965.00
<b>Total</b>				<b>\$ 280,616.13</b>

*Note: Back taps of existing water main excluded. Rock excluded from J&B. If encountered, charge of \$435/LF for 36" casing vs. \$287/LF for 20" casing for conventional rock head. Robbins head if required is \$585/LF with 40 LF minimum charged.  
 Note: Bedding stone for water line excluded.  
 Note: Trench assumed to be backfilled with native soils. Stone backfill excluded.*

**Difference \$ 449,608.06**



**EXHIBIT "H"**



1/7/2021

Submitted To:	Phone:	Fax:
	Job Name:	Monroe Pavilion
	Location:	Monroe, GA

We hereby submit specifications and estimates for:  
As per plans dated 3/31/2020 emailed on 6/22/2020

**COP 09 - 20" Water Main Extension**

Item	Unit	Quantity	Price	Subtotal
Layout / As Builts	ls	1	15,000.00	15,000.00
Tie into Existing 24" Main	ea	1	10,000.00	10,000.00
20" C900 in Pavement	lf	3820	146.01	557,763.55
20" C900 in Shoulder	lf	800	146.01	116,809.12
20" MJ Bend	ea	30	2,317.26	69,517.80
24"x20" Reducer	ea	1	2,495.80	2,495.80
20" Gate Valve	ea	5	27,820.00	139,100.00
20" Air Release Valve	ea	2	3,647.04	7,294.08
Miscellaneous Material for Repairing Existing Water Lines	ls	1	15,000.00	15,000.00
Saw Cuts	lf	7640	3.00	22,920.00
Asphalt Demo	sy	2971	8.00	23,768.00
Haul Off Dirt Spoils to Publix Site	cy	4309	25.00	107,725.00
GAB Backfill	tn	7869	32.00	251,808.00
Permanent Grassing	ls	1	6,500.00	6,500.00
Silt Fence at Aerial Crossing	lf	500	6.00	3,000.00
Trench Box Shoring	ls	1	25,000.00	25,000.00
20" Thrust Block	ea	30	1,050.00	31,500.00
Chlorination Tap	ea	1	550.00	550.00
Testing	lf	4700	1.00	4,700.00
Hydroexcavation	hr	100	450.00	45,000.00
4" Diameter Junction Box	ea	1	2,605.00	2,605.00
24" RCP	lf	16	55.22	883.52
24" Headwall	ea	1	1,659.12	1,659.12
			<b>Subtotal</b>	<b>1,460,598.99</b>

*Allowance for Aerial Crossing: Based on the drawings provided, BSC proposes to span the aerial crossing with 36" steel casing placed on the two concrete piers. We then would place the 20" DIP water line within the casing using locking gaskets and casing spacers. Additional designs will have to be performed to confirm this approach. Concrete piers are assumed to be on 8'x6'x18" spread footers.*

20" DIP Aerial	lf	80	300.00	24,000.00
20" Locking Gasket	ea	5	870.60	4,353.00
Aerial Concrete Pier	ea	2	15,000.00	30,000.00
36" Steel Casing	lf	60	376.55	22,593.00
Clearing for Aerial Line	ls	1	15,000.00	15,000.00
20" Solid Sleeve	ea	6	1,944.48	11,666.88
			<b>Subtotal</b>	<b>107,612.88</b>

P&P Bond ls 1 29,011.92

**20" Total \$ 1,597,223.79**

**Notes:**

~ Backfill of water main to be GAB in paved sections only. Native material assumed to be suitable for backfill

- in non paved areas.*
- ~GAB backfill to top of existing pavement.*
- ~ All aerial is an allowance until we receive final pier configuration.*
- ~Bedding Stone for water line excluded.*
- ~Alternate Add for purchasing and installing #57 Stone bedding stone from 6" below pipe to centerline of pipe: \$54,825.00*
- ~Proposal includes 4' of cover over pipe.*
- ~Alternate Add for 6' of cover over pipe: \$125,950*

*~Items listed below are City of Monroe responsibility and are excluded from the above scope:*

- ~Permits*
- ~Consents*
- ~Easements, including temporary construction easements*
- ~Inspections*
- ~Traffic Control*
- ~Utility Relocations (ie: Gas Mains, Fibers, etc.)*
- ~Paving*
- ~Patching*
- ~Clipping out and disposal of excess GB for paving prep*
- ~Striping*
- ~Curb/Sidewalk Replacement*
- ~Driveway Replacement*

*~Pricing is good until 4/7/2021*

1. The City has determined that it will not take the Alternate Add set forth on p. 2 of Exhibit H referring to use of #57 Stone for bedding pipe.
2. The City has determined that it will not take the Alternate Add set forth on p. 2 of Exhibit H referring to 6 feet of cover over the pipe (use 4 feet of cover instead).
3. The City's scope of work set out on Exhibit H includes gas relocates and it will perform those. The City advises that there is only a single contractor approved to do moves of steel gas lines, that it will take that party several days to mobilize to conduct such a gas relocation for the City, and that MAB's contractor Scarbrough should take that into account when scheduling its work to install the water line and coordinate with the City accordingly.
4. The City advises that Utility Relocations which are part of its scope of work set out in Exhibit H are fine as to gas, fiber, etc. that are owned by the City. The City advises that it will not undertake relocation of sanitary sewer mains. Where conflicts may arise between installation of the 20 inch water line and a sanitary sewer main line that must be crossed by this water line, MAB's contractor should plan on crossing the sanitary line by placing the pipe for the water line beneath the pipe for the sanitary sewer line.

# EXHIBIT "I" RETAIL BOULEVARD



**DEVELOPMENT AGREEMENT [~~October 20~~February 25~~10~~, 2020~~2021~~ Draft]**

**THIS DEVELOPMENT AGREEMENT** (this "**Agreement**") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, ~~2020~~2021, by and among **THE CITY OF MONROE, GEORGIA** (the "**City**"), **MAB MONROE, LLC**, a Delaware limited liability company ("**MAB**"), **ROWELL FAMILY LIMITED PARTNERSHIP, LLLP**, a Georgia limited liability limited partnership, and ~~STILL FAMILY REALTY, LLC~~, **STILL FAMILY REALTY, LLC** (collectively, "**Rowell**"). The City, MAB, and Rowell are each referred to in this Agreement as a "**Party**" and collectively as the "**Parties**".

**RECITALS:**

A. Rowell owns certain real property in the City of Monroe, Walton County, Georgia more particularly described on Exhibit "A" attached hereto ("**Rowell Affected Property**").

B. MAB acquired from Rowell approximately 83.888 acres of land adjacent to the Rowell Affected Property in the City of Monroe, Walton County, Georgia and more particularly described on Exhibit "B" (the "**MAB Property**"). The MAB Property and Rowell Affected Property are referred to herein collectively, or as appropriate, as the "**Development Property**".

C. MAB has the right to acquire approximately 11 acres more particularly described on Exhibit "C" as the "MAB Option Property" (the "**MAB Option Property**").

D. MAB intends to develop and construct a commercial shopping center on the MAB Property, which commercial shopping center may also include the MAB Option Property ("**MAB Project**").

E. Rowell intends to develop and construct or sell and/or facilitate hotel, restaurant, and/or other retail and business uses compatible with the MAB Project on the Rowell Affected Property ("**Rowell Project**"). The MAB Project, the Rowell Project, and the MAB Option Property are referred to herein collectively, or as appropriate, as the "**Project**".

F. The City deems this proposed Project to be consistent with the City's comprehensive plan, if constructed, and beneficial to the City by reason of improving an underutilized tract of property within the City.

G. The City believes the Project, if constructed, will increase economic vitality to the City along with creating new employment opportunities for its residents, providing a major grocery chain supermarket and other major brand retailers new to Walton County, and generating new sales tax dollars, property tax dollars, and other taxes, licenses, fees, and charges to support municipal services.

H. The City believes this Project, if constructed, would enlarge its utility infrastructure and roadway infrastructure, and furthermore believes it is wise and prudent to assist MAB and Rowell with the Project.

I. Due to the substantial extraordinary costs associated with the development and construction of the Project, which is projected to create approximately 1,000 jobs, and the anticipated revenue generation derived from sales taxes, property taxes, and other taxes and fees, among other economic benefits to the City from the Project, the City believes it to be in the best interests of the City to assist MAB in the provision of infrastructure necessary for the Project.

J. The Parties desire to enter into this Agreement to address the design of Project, land use planning of the overall Development Property, tenancy, and development scheduling.

NOW THEREFORE, in consideration of the foregoing, the mutual promises of the Parties, and for other good and valuable consideration, the receipt of which hereby is acknowledged, the Parties hereby agree as follows.

1. **Development Plan.** The Parties have cooperatively developed a development plan and pattern book that governs the construction of the Project attached collectively hereto as Exhibit "D". Additionally, MAB has submitted to the City the Construction Plans for Monroe Pavilion dated March 31, 2020, as revised from time to time. Collectively the development plan and the pattern book attached as Exhibit D along with the submitted plans on file with the City concerning the Project as identified above shall be referred to herein as the Development Plan. The Development Plan has been approved by the City Council of Monroe with certain conditions on July 2, 2019. MAB and the Owner understand and agree that the Project will be designed and built in accordance with Development Plan. The parties further agree that any matters not specifically addressed in the Development Plan shall be controlled and governed by the City of Monroe's Zoning Ordinance and Development Rights.

2. **Party Obligations.**

A. **Due Diligence Cooperation.** The City agrees to assist in the due diligence process of the Development Project, including providing MAB and Rowell available copies of its environmental, geotechnical, surveys, plans, licenses, easements, leases, maps, drawings, and other relevant documents associated with the Development Property (if any such are either in its possession or readily accessible to the City or its staff).

B. **Charlotte Rowell Water Main Extension.** The City agrees to coordinate with MAB and Rowell on the extension by MAB of a minimum 10" water main (the "**Charlotte Rowell Water Main Extension**") along Charlotte Rowell Boulevard to and through the Project from its current terminus at the intersection of Drake Road and Charlotte Rowell Boulevard to the westerly property line of the MAB Property and extending through the MAB Property following the Retail Boulevard (as defined in Section 2.L. below) to the vicinity of GA 11, then extending southerly from the Retail Boulevard, crossing under US Highway 78 to Mayfield Drive as shown on Project's utility plan attached as Exhibit "F".

i. The Charlotte Rowell Water Main Extension is to be completed no later than December 31, 2021 ("**Due Date**") with adequate supply, capacity, flow, and pressure, including fire flow, to properly and adequately serve the MAB Project. MAB will construct the Charlotte Rowell Water Main Extension in accordance with City

standards. The parties understand and agree that MAB will be solely responsible for all elements of installation and completion of the Charlotte Rowell Water Main Extension. MAB will dedicate to the City and the City will accept the completed Charlotte Rowell Water Main Extension upon such dedication.

ii. The City responsibility for the combined costs (including without limitation surveying, engineering, design, construction, financing, carry, acquisition, supervision, supplies, insurance, and equipment) of the Charlotte Rowell Water Main Extension installation and of the Sewer Extensions (as defined in Section 2.E.ii below) shall be One Million Three Hundred Eighty-One Thousand and No/100 Dollars (\$1,381,000.00) (the "**City Water Main and Sewer Contribution**"); provided, however, the City will also be responsible for the Mayfield Drive Waterline Segment Oversizing Costs (as defined in Section 2.B.iv below). MAB and Rowell shall be responsible for all the remaining costs and overages associated with the Charlotte Rowell Water Main Extension installation and of the Sewer Extensions, the total costs of which are currently projected to be in excess of Three Million and No/100 Dollars (\$3,000,000.00). The City will remit to MAB the City Water Main and Sewer Contribution upon MAB's completion of the Charlotte Rowell Water Main Extension and the Sewer Extensions and within fifteen (15) days of the City's acceptance of the dedication of the Charlotte Rowell Water Main Extension. The parties acknowledge and agree that MAB is to complete construction in accordance with the City's approved plans and that the City will be inspecting construction on a regular basis, such that the City will accept dedication within fifteen (15) days of MAB's provision to the City of notice of completion. If during its inspections the City identifies a defect in construction, the City will promptly notify MAB of same, and MAB shall have reasonable time and opportunity to cure such defect.

iii. The Charlotte Rowell Water Main Extension includes a segment extending from Charlotte Rowell Boulevard following along the Retail Boulevard, then extending south under US Highway 78 to Mayfield Drive (the "**Mayfield Drive Oversized Water Line Segment**") in the location shown on the Development Plan.

iv. MAB has agreed to "oversize" the Mayfield Drive Oversized Water Line Segment as a 20" line, rather than a 10" line, at the City's request. ~~Accordingly, the City has agreed to reimburse MAB will be responsible for the costs associated with the City's requested "cost of "oversizing" of" the line, which cost is currently estimated to be \$499,608.06. Any cost above this \$499,608.06 estimate will be the responsibility of MAB.~~ MAB, in conjunction with its site contractor, has prepared an estimate of the costs of installing the Mayfield Drive Oversized Water Line Segment as a 10" line and an estimate of the costs of installing the Mayfield Drive Oversized Water Line Segment as a 20" line, which estimates are set forth on Exhibit "G" (the "**Mayfield Drive Water Line Segment Oversizing Costs**"). ~~The City will remit reimbursement for the Mayfield Drive Water Line Segment Oversizing Costs to MAB upon MAB's completion of the Mayfield Drive Oversized Water Line Segment within thirty (30) days of MAB's provision to the City of notice of completion.~~

v. To provide for installation of the Mayfield Drive Oversized Water Line Segment, (i) MAB will grant an easement to the City running from the southerly right-of-way of the Retail Boulevard to the northerly right-of-way US Highway 78, and (ii) the City will permit MAB to utilize the City's existing utility easement running from the southerly right-of-way of US Highway 78 to Mayfield Drive.

**C. Donation of Rowell Lots.**

i. Rowell will provide the City with fee simple ownership of surveyed, or platted, lots for (i) a gas regulator station; (ii) electric substation; and (iii) fire station (approximately 1 acre) (the "**Fire Station Lot**") consistent with the prior separate agreement between City and Rowell, all as shown on the Development Plan, as such location(s) may be revised from time to time by mutual agreement of the Parties.

ii. Within seven (7) years after donation of the Fire Station Lot, the City will construct, equip, and man a fire station on the deeded site sufficient to maintain the City's current ISO rating, failing which the site shall revert to MAB or Rowell, as the case may be, free and clear of all liens and encumbrances, and the conveyance deed shall so provide. The City in its sole discretion shall not be obligated to construct, equip and man this fire station if funds are not available to do so.

**D. Sewer Extensions.**

i. The City agrees to coordinate with MAB on the extension by MAB of a minimum 8" sanitary sewer gravity trunk line shown on the Mass Grading Plans For Monroe Pavilion prepared by Columbia Engineering dated November 18, 2019, as revised from time to time prior to approval and approved by the City (the "**8-inch Sewer Extension**"). The entire 8-inch Sewer Extension lies within the MAB Property. MAB will dedicate to the City the 8-inch Sewer Extension and the City will accept the completed 8-inch Sewer Extension upon such dedication.

ii. Rowell has previously incurred approximately \$85,000.00 in expenses for surveying, engineering, blasting rock, and installation of the minimum 12" sanitary sewer gravity trunk line in the form of installation of a dry section of the sanitary sewer gravity trunk line pipe underneath the right-of-way of Charlotte Rowell Boulevard shown on the Gravity Sewer Outfalls Charlotte Rowell Boulevard Tracts for Lee Rowell prepared by Precision Planning Inc. dated November 12, 2019 and approved by the City and placement of sanitary sewer manholes at either end of this section of trunk line (the "**12-inch Sewer Extension**"). The entirety of the 12-inch Sewer Extension is not located on the MAB Property. The 8-inch Sewer Extension and 12-inch Sewer Extension are collectively referred to as the "**Sewer Extensions**".

iii. Rowell and MAB jointly agree to donate to the City a public easement for the route of the extension of the 12-inch Sewer Extension across property Rowell owns west of Charlotte Rowell Boulevard. The 12-inch Sewer Extension is to be



completed no later than the Due Date. MAB will construct the 12-inch Sewer Extension in accordance with City standards. The City Water Main and Sewer Contribution will be the City's sole monetary contribution to the 12-inch Sewer Extension.

iv. The Sewer Extensions will have adequate capacity to properly and adequately serve the MAB Project and will be consistent with the foregoing engineering plans approved by the City.

E. **US Highway 78 On-Ramp.** Pursuant to the Signed WB On Ramp letter of support dated January 7, 2020 among the City, MAB, Georgia Department of Transportation (“GDOT”), and Walton County, the City will cooperate to facilitate surveying, engineering, design, and construction of an on-ramp for southbound traffic on Charlotte Rowell Boulevard to access the westbound lanes of US Highway 78. This Development Agreement is not intended to create conflict with respect to the letter of support referenced in this Section 2.F. The City’s contribution to this on-ramp project shall be limited to its providing \$350,000.00 in a cost sharing contribution pursuant to the letter of support representing the same. The parties acknowledge this on-ramp is progressing with a hopeful completion of January 2022. The parties further acknowledge there will be no change in the City’s participation on this on-ramp project as provided in this subparagraph E.

F. **Raw Water Line Easement.** The City will coordinate with MAB regarding the possible re-routing of the existing 20-foot raw water line easement on the MAB Property so as to minimize impact on MAB's outparcels. The City agrees that if it elects to install an additional raw water line, such additional line will be located within such existing easement in coordination with MAB of the MAB Project.

G. **Fee Waivers.** The City agrees to waive up to twenty-five percent (25%) of its development permit fees relating to the Code Department plan review and building and site permits as required in connection with the Project and up to twenty-five percent (25%) of fees related to water, sewer, electrical, telecom/fiber or other utility related impact fees, tap fees, permit fees, design fees or the like; provided, however, that the total waiver of all the foregoing fees shall not exceed Fifty Thousand and No/100 Dollars (\$50,000.00).

H. **Traffic Light Installation.**

i. Subject to MAB obtaining all necessary governmental approvals, MAB will cause a traffic light to be installed at the entrance to the Project off Charlotte Rowell Boulevard (the "**Charlotte Rowell Traffic Light**"). The City agrees to reimburse MAB for the actual hard and soft costs incurred by MAB in obtaining and installing the Charlotte Rowell Traffic Light, up to a cap of Two Hundred Thirty Thousand and No/100 Dollars (\$230,000.00), which reimbursement will be paid within thirty (30) days after MAB provides invoices for the same.

ii. Subject to MAB obtaining all necessary governmental approvals, MAB, at MAB's sole cost, will cause a traffic light to be installed at the entrance to the Project off Georgia Highway 11 (the "**Highway 11 Traffic Light**"). The City and MAB

acknowledge that the Highway 11 Traffic Light has been approved by GDOT and that applications for curb cuts have been submitted to GDOT with the expectation permits will be issued in the near future. The City's Code Office will assist MAB in completion of this work upon MAB's physical receipt of these governmental approvals.

I. **Cooperation and Easements.** To the extent completion of MAB's or Rowell's obligations under this Agreement require easements from third parties not subject to this Agreement, the City agrees to cooperate to secure easements from such parties, including, without limitation, using its condemnation powers on an expedited basis given the overall benefits to the public of the additional public infrastructure and improvements. The City will be solely responsible for all costs associated with the same.

J. **Construction of Commercial Buildings.** MAB agrees to construct at least 125,000 square feet of commercial buildings on the MAB Property once it has secured fully executed leases with retail tenants within the shopping center for this threshold amount of space. Rowell agrees to facilitate construction of incremental square footage of commercial buildings upon the sale or lease of property therefor on the Rowell Affected Property.

K. **Retail Boulevard.** MAB agrees to construct an access boulevard and related fully signalized intersections between Charlotte Rowell Boulevard and GA Hwy 11 as shown on Construction Plans For Monroe Pavilion Plan Sheet C1.1 Overall Site Plan prepared by Columbia Engineering and dated March 31, 2020 attached as Exhibit "I" hereto ("**Retail Boulevard**"), and to dedicate same, including approximately 7.3 acres of right-of-way, to the City upon substantial completion, for City's maintenance and policing as a public street, which the City will accept upon such dedication. MAB or its contractor will provide requisite and customary performance bonding, or other acceptable surety, for the Retail Boulevard infrastructure to ensure its completion and maintenance for a period of two (2) years from completion of construction. Notwithstanding the foregoing, upon dedication of the Retail Boulevard to the City, MAB or its successors and assigns shall remain responsible for five (5) years for all costs of irrigation and professional landscaping of the landscaping features installed along the Retail Boulevard that are for the mutual benefit of the City and the tenants of the Project. Additionally, MAB agrees that it shall coordinate the installation of all street plantings, buffers and irrigation of the same on the Project in order to maintain a balanced maturity of the vegetation thereon. The City's staff will continue to assist MAB with street lighting selection and obtaining the requisite lights and poles from preferred vendors. The City's Electric Department will continue to work with MAB's engineers and architects on street lighting for the Project. All installation of the same will be the responsibility of MAB in accordance with the following: MAB will construct the electrical lighting (conduit, bases, etc.) on the Retail Boulevard along with construction of the whole Retail Boulevard. The City will set the actual poles once completed and ready for installation.

L. **Rowell Utility Realignments and Improvements.** By separate agreement with the City, Rowell shall cause all utility and road realignments and improvements to be made on or near the property of Rowell located in the northwestern corner of the intersection of Charlotte Rowell Boulevard and Georgia Highway 11 by December 31, 2021<sup>10</sup>.

M. **Funding of Obligations.** The parties acknowledge that certain requirements of MAB and Rowell under this Agreement and the Development Plan may not be completed prior to MAB or its future tenants desiring to commence construction efforts on buildings located on the Project which will require the pulling of various permits and approvals from the City. Should the same occur, the parties agree to cooperate together and enter into appropriately secured arrangements to secure the obligations hereunder of MAB or Rowell as the case may be for the completion of said requirements within an agreed upon timeframe. Such arrangements may be in the form of letters of credit, insurance, and/or bonds provided by MAB and/or Rowell as appropriate to fund completion. This will allow tenants of the Project to continue to proceed towards final completion in a timely manner yet provide the City with the necessary assurances that the Project will be fully completed in accordance with Development Plan and this Agreement.

N. **Southern Water Line Connection.** The City agrees to reimburse MAB for MAB’s construction of a 20” water line extending from the City of Monroe Water Treatment Plant to Mayfield Drive following the routing shown on Exhibit E (the “Southern Water Line Connection”). MAB has selected Brent Scarbrough & Company, Inc. (“Scarbrough”) as its contractor to perform such work and signed a contract with Scarbrough to include construction of the Southern Water Line Connection. Scarbrough has priced MAB’s scope of work for this project, as defined by the surveying and construction plans previously prepared for the Southern Water Line Connection by MAB’s consulting engineer, Columbia Engineering, and approved by the City to be at a cost of \$1,597,223.79 as shown on Exhibit H. The City recognizes that MAB’s responsibility to perform its construction of the Southern Water Line Connection is contingent upon the availability and willingness of Scarbrough to perform such work at this cost, there being no other site contractor available to MAB at this time to perform such work at such cost. Subject to such contingency, MAB will cause the Southern Water Line Connection to be constructed in accordance with City standards for public utility lines and the plans for the project previously approved by the City. The City’s reimbursement to MAB for its scope of work to construct the Southern Water Line Connection shall not exceed \$1,600,000.00, subject to change orders that may be agreed upon by the parties and conducted in accordance with the reimbursement procedure as set forth hereinbelow. The parties recognize that MAB has already spent in excess of \$100,000 for surveying, utility locates, engineering, design, and permitting for the project, that MAB will absorb those costs, and that such amount is not a reimbursable item from City to MAB. MAB agrees to expend another \$8,000 with a structural design firm to finalize the design of the aerial piers that will carry the Southern Water Line Connection over a creek crossing as shown in the approved plans for the project and that upon completion those aerial pier plans shall become a part of the MAB scope of work for the project (for clarity, costs of preparing the plans are not reimbursable by the City; construction of the aerial piers and related components shown on the plans by MAB are reimbursable by the City and are included within the \$1,600,000.00). MAB will be responsible for its change orders arising within its scope of work. A change order requested of MAB by the City within MAB’s scope of work and consented to by MAB will be paid for by the City pursuant to the reimbursement procedure set forth hereinbelow. MAB will first certify and then pay monthly construction draws submitted by Scarbrough on a progress basis for the project. Upon paying a monthly draw to Scarbrough, MAB shall in turn submit a monthly invoice to the City seeking reimbursement from the City together with documentation from MAB verifying the work for which reimbursement is requested has been performed and demonstrating payment has been made by MAB to Scarbrough for such work less retainage. The City shall promptly reimburse MAB for the invoiced amount(s) less retainage, with reimbursement to occur no later than ten (10) business days following the City’s receipt of the monthly invoice from MAB. The City will withhold the same amount of retainage on the project as does MAB with Scarbrough to ensure completion to City standards for public utilities. MAB intends to hold retainage and not release such to Scarbrough until after successful pressure testing and chlorination of the Southern

Water Line Connection at which time MAB would request the City to release its retainage to MAB. Upon completion of the Southern Water Line Connection by MAB, the City will take ownership of the Southern Water Line Connection as a public utility line without need of platting. The City and MAB desire to have MAB also oversee construction of the Southern Water Line Connection in order to ensure MAB meets its own deliverable date, currently targeted for completion by mid-to-late April 2021, and MAB has retained Bradley Consulting to undertake such construction management of the project at MAB's cost. The City's separate scope of work in connection with Southern Water Line Connection is defined by a list of its responsibilities set out at the bottom of page 2 of Exhibit H and the City is responsible for any change orders within its scope of work. The parties recognize that performance of both the MAB scope of work and the City scope of work are necessary to fully, finally, and jointly complete the project. The City will absorb the cost of its responsibilities and conduct them in a timely manner coordinated with MAB's project schedule so as to facilitate and not delay MAB's deliverable date of mid-to-late April 2021 for the project. The City's responsibilities include any easement acquisitions needed for the Southern Water Line Connection and its construction. (The City and MAB are presently aware of one known needed easement, it being in the vicinity north of the creek crossing, and such easement is currently in process with the City Attorney.) Additional easements, if any, needed by the City from Rowell will be provided and obtained outside the scope of this Agreement in a manner acceptable to those two parties.

3. **Commitments of the City Utilities.** Pursuant to "will serve" letters<sup>+</sup> previously provided by the City, the City has represented to MAB and Rowell that it has sufficient water and sanitary sewer capacities to serve the Project assuming the infrastructure improvements called for herein are installed and will maintain such capacities for the benefit of the Project, provided MAB or Rowell, as applicable, have constructed and completed and ready for occupancy for a minimum of 125,000 square feet of commercial space on their respective portions of the Project on or before the Due Date.

4. **Cooperation of City and MAB and Rowell.** The City shall promptly take all actions and enact all resolutions and ordinances as are necessary to fully implement all of the obligations set forth in this Agreement, and all Parties agree to cooperate with a requesting Party to obtain necessary permits and approvals from all governmental authorities and agencies, and shall submit such applications and perform such acts as may be necessary, appropriate, or convenient to implement the intentions of this Agreement to be entered into by the Parties. The City agrees that the City will not take any actions or enact any resolutions, ordinances, or executive orders which are contrary to this Agreement.

5. **Events of Default.** Subject to Section 17 below, whenever performance is required of any Party, such Party shall use all due diligence and take all necessary measures in good faith to perform. Notwithstanding anything in this Section 5 to the contrary, if a Party defaults under this Agreement, the rights and obligations of the non-defaulting Parties to each other under this Agreement will remain unaffected and neither of the non-defaulting Parties will be required to cure such default or incur additional obligations as a result of such default. In no event shall any Party have a claim against or be responsible to another Party for consequential or punitive damages. All payments required of a Party under this Agreement which are past due shall, after five (5) business days' written notice and failure to cure, bear interest from the date due until paid at the lesser of fifteen percent (15%) or the maximum lawful rate of interest. The Parties agree

that such late charge and interest represent a fair and reasonable estimate of the costs that the non-defaulting Party will incur by reason of such late payment. The provision for such late charge shall be in addition to all other rights and remedies under this Agreement or at law or in equity and shall not be construed as a penalty.

6. **Invalidity.** Should any provision of this Agreement be held invalid in whole or in part, it shall not affect or invalidate the balance of such provision or any other provisions.

7. **Amendments.** This Agreement may not be modified or changed except by an instrument in writing and signed and executed by all Parties.

8. **Entire Agreement.** This Agreement supersedes all prior discussions between the Parties with respect to the Project. This Agreement contains the sole and entire understanding between the Parties and all other promises, inducements, agreements, representations, and warranties heretofore made between the Parties, if any.

9. **Notices.** All notices, requests, demands, or other communications required to be given hereunder shall be in writing and addressed and delivered by hand or by certified mail or by deposit with an overnight delivery service with document tracking to each Party as set forth below:

City of Monroe  
c/o John Howard, Mayor  
215 N. Broad Street  
Monroe, Georgia 30655

with a copy to:  
Paul L. Rosenthal, Esq.  
Preston & Malcom, P.C.  
110 Court Street  
P.O. Box 984  
Monroe, Georgia 30655

MAB Monroe, LLC  
Attention: John C. Argo  
525 N. Tryon Street, Suite 1600  
Charlotte, North Carolina 28202  
Telephone: 704-331-6587  
Email: [john@mabamerican.com](mailto:john@mabamerican.com)

Rowell Family Partnership, LLLP  
Attention: Lee Rowell  
P. O. Box 1936  
779 Rowe Road  
Monroe, Georgia 30655  
Telephone: 770-318-6153  
Email: [rowell.m@gmail.com](mailto:rowell.m@gmail.com)

10. **Execution.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, and such counterparts together shall constitute the entire Agreement.

11. **Successors and Assigns and Termination.** This Agreement shall be binding on the Parties and their successors and assigns in accordance with the obligations as stated in Section 2 herein. This Agreement can only be terminated with the consent of all Parties.

12. **Choice of Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

13. **Relationship of the Parties.** The Parties agree and acknowledge that this Agreement does not establish a specific relationship among the Parties except as specifically provided herein. It is the intent of the Parties to specifically describe the exact nature and extent of the business relationship, including all rights and responsibilities of each Party, in this Agreement and such other necessary or required operative documents, resolutions, or ordinances as a result of further negotiations contemplated upon the execution of this Agreement.

14. **Recordation of Agreement.** At the request of any Party, the Parties hereby agree to execute and deliver the original of this Agreement or a Memorandum thereof in proper form for recording in the appropriate property or governmental records. The Party requesting recordation shall pay for all costs of preparing the instrument to be recorded, and the recordation costs associated with such instrument.

15. **Tax Treatment.** The Parties agree to structure any payments or contributions by the City under this Agreement in a mutually agreed upon manner, guided by MAB's tax counsel, so as to avoid the need for MAB to recognize any such payments or contributions as gross income under Section 61 of the Internal Revenue Code.

16. **Non-Transferability.** MAB agrees that it shall not transfer or assign its rights and interests in this Agreement, other than to an affiliate of MAB or as pledged to a lender, for a period of five (5) years from the Effective Date of this Agreement, without the consent of the City, unless the Project has been completed earlier; provided, however, that such limitation does not apply to the sale or lease of parcels or buildings within the MAB Property pursuant to the Project plan as approved for development by the City.

17. **Force Majeure.** If any Party is delayed, hindered or prevented from the performance of any act required under this Agreement by reason of strikes, lock-outs, labor troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, terrorist acts, public health concerns not in the control of such Party (including, without limitation, epidemic or pandemic), insurrection, the act, failure to act or default of the other party, war or any reason beyond their control, then performance of the act will be excused for the period of the delay and the period for the performance of any such act will be extended for a period equivalent to the period of such delay. If (i) there should arise any permitted delay for which a Party is entitled to delay its performance under this Agreement and (ii) such Party

anticipates that such permitted delay will cause a delay in its performance under this Agreement, then such Party agrees to provide written notice to the other Parties of this Agreement of the nature and the anticipated length of such delay. Notwithstanding the foregoing, obligations to make a payment of money will not be subject to this Section 17.

In WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as of the date as first written above.

**CITY OF MONROE**

\_\_\_\_\_

By: John Howard, Mayor

**ATTEST:**

\_\_\_\_\_

By: Debbie Kirk, City Clerk

**MAB MONROE, LLC,**  
a Delaware limited liability company

By: \_\_\_\_\_

Name: Cary Uretz

Title: Authorized Representative

**ROWELL FAMILY PARTNERSHIP, LLLP,**  
a Georgia limited liability limited partnership

By: Rowell Holdings, Inc., a Georgia  
corporation, its General Partner

By: \_\_\_\_\_

Name: Michael Lee Rowell

Title: President

[Signatures continued on following page]



**STILL FAMILY REALTY, LLC,**  
a Georgia limited liability company

By: The Jane J. Still Living Trust,  
its Sole Member and Manager

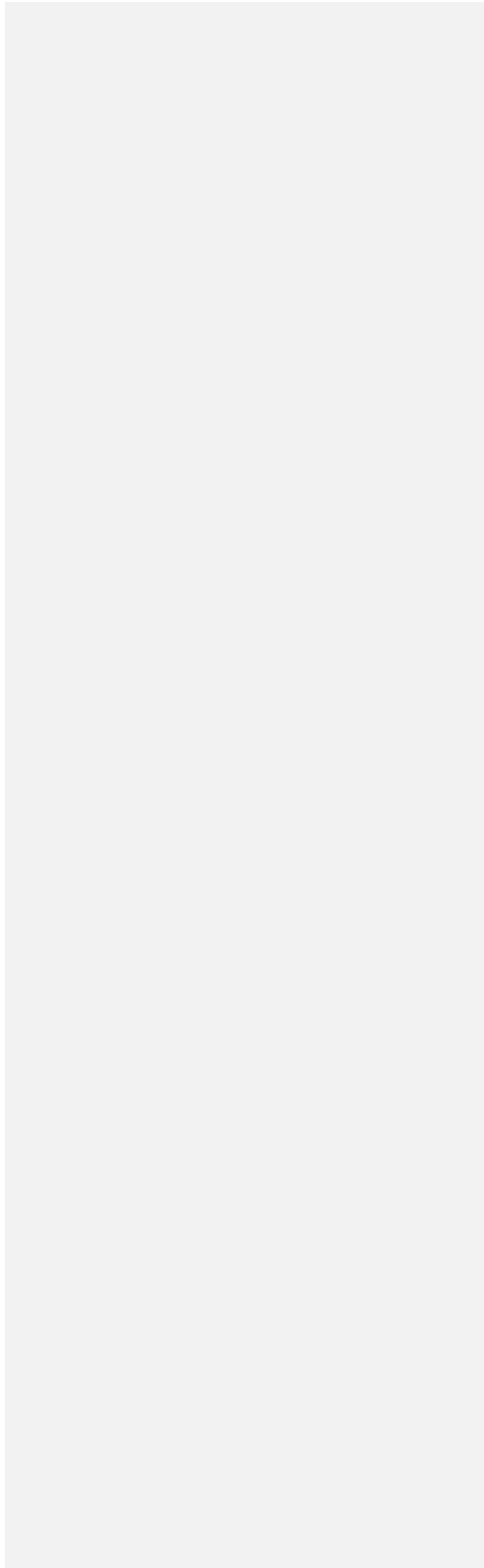
By: \_\_\_\_\_  
Name: Jane M. Still, as Trustee, by Michael Lee Rowell, as attorney in fact pursuant to that certain Limited Power of Attorney dated February 10, 2020 and recorded simultaneously herewith

By: \_\_\_\_\_  
Name: Robert H. Still, Jr., as Trustee, by Michael Lee Rowell, as attorney in fact pursuant to that certain Limited Power of Attorney dated February 10, 2020 and recorded simultaneously herewith

**EXHIBIT "A"**

**DESCRIPTION OF ROWELL AFFECTED PROPERTY**

Tax Parcel ID Nos. M0050045, M004003, and M0050045D00



**EXHIBIT "B"**

**DESCRIPTION OF MAB PROPERTY**

Lots 1 of Monroe Pavilion, a subdivision of Walton County, Georgia, according to the Minor Subdivision Plat prepared by Columbia Engineering and recorded at Plat Book 117, Page 26 of the Walton County, Georgia real estate records.

**EXHIBIT "C"**

**DESCRIPTION OF MAB OPTION PROPERTY**

Lots 2 of Monroe Pavilion, a subdivision of Walton County, Georgia, according to the Minor Subdivision Plat prepared by Columbia Engineering and recorded at Plat Book 117, Page 26 of the Walton County, Georgia real estate records.

**EXHIBIT "D"**  
**DEVELOPMENT PLAN**











**EXHIBIT "G"**

**MAYFIELD DRIVE WATER LINE SEGMENT OVERSIZING COSTS**

**20" vs 10" Waterline**



8/24/2020	Sheet 1 of 1		
Submitted To:	Phone:	Fax:	
	Job Name:		
	Location:		

As per preliminary plans dated 3/31/2020  
 We hereby submit specifications and estimates for:

**20" C905 Water**

Item	Unit	Quantity	Price	Subtotal
20" CL250 DIP (For Bore)	lf	220	119.65	26323.00
20" C905 DR18 Water Main	lf	3,785	83.18	314831.95
20" Fittings	ea	18	2317.26	41710.68
20" Plug	ea	1	1347.00	1347.00
20"x10" Reducer	ea	2	1429.83	2859.66
20"x20"x6" Tee	ea	10	2396.23	23962.30
20"x20"x10" Tee	ea	1	2453.44	2453.44
20"x20"x20" Tee	ea	2	2928.14	5856.28
20" Gate Valve	ea	4	27820.00	111280.00
36" Jack and Bore under GA Hwy 78	lf	220	598.00	131560.00
36"x20" Casing Spacers	ea	27	519.00	14013.00
36"x20" End Seal	ea	2	984.53	1969.06
20" Locking Gasket	ea	10	908.66	9086.57
Thrust Blocking for 20"	ea	31	1050.00	32550.00
Dead Man Blocking for 20"	ea	1	1500.00	1500.00
Testing	lf	3,965	2.25	8921.25
<b>Total</b>			<b>\$ 730,224.19</b>	

*Note: Back taps of existing water main excluded. Rock excluded from J&B.  
 Note: Bedding stone for water line excluded.  
 Note: Trench assumed to be backfilled with native soils. Stone backfill excluded.*

**If 20" C905 Water was 10" C900**

Item	Unit	Quantity	Price	Subtotal
10" DIP (For Bore)	lf	220	40.16	8835.20
10" C900 DR14 Water Main	lf	3,785	31.89	120703.65
10" Fittings	ea	18	712.13	12818.34
10" Plug	ea	1	381.05	381.05
10"x10"x6" Tee	ea	10	838.70	8387.00
10"x10"x10" Tee	ea	3	987.43	2962.29
10" Gate Valve	ea	4	2596.53	10386.12
20" Jack and Bore under GA Hwy 78	lf	220	404.00	88880.00
20"x10" Casing Spacers	ea	27	295.83	7987.41
20"x10" End Seal	ea	2	585.42	1170.84
10" Locking Gasket	ea	10	475.42	4754.23
Thrust Blocking for 10"	ea	31	285.00	8835.00
Dead Man Blocking for 10"	ea	1	550.00	550.00
Testing	lf	3,965	1.00	3965.00
<b>Total</b>			<b>\$ 280,616.13</b>	

*Note: Back taps of existing water main excluded. Rock excluded from J&B. If encountered, charge of \$435/LF for 36" casing vs. \$287/LF for 20" casing for conventional rock head. Robbins head if required is \$585/LF with 40 LF minimum charged.  
 Note: Bedding stone for water line excluded.  
 Note: Trench assumed to be backfilled with native soils. Stone backfill excluded.*

**Difference \$ 449,608.06**

**EXHIBIT "H"**



1/7/2021		Phone:		Fax:	
Submitted To:		Job Name:	Monroe Pavilion		
		Location:	Monroe, GA		

We hereby submit specifications and estimates for:  
As per plans dated 3/31/2020 emailed on 6/22/2020

**COP 09 - 20" Water Main Extension**

Item	Unit	Quantity	Price	Subtotal
Layout / As Builts	ls	1	15,000.00	15,000.00
Tie into Existing 24" Main	ea	1	10,000.00	10,000.00
20" C900 in Pavement	lf	3820	146.01	557,763.55
20" C900 in Shoulder	lf	800	146.01	116,809.12
20" MJ Bend	ea	30	2,317.26	69,517.80
24"x20" Reducer	ea	1	2,495.80	2,495.80
20" Gate Valve	ea	5	27,820.00	139,100.00
20" Air Release Valve	ea	2	3,647.04	7,294.08
Miscellaneous Material for Repairing Existing Water Lines	ls	1	15,000.00	15,000.00
Saw Cuts	lf	7640	3.00	22,920.00
Asphalt Demo	sy	2971	8.00	23,768.00
Haul Off Dirt Spoils to Publix Site	cy	4309	25.00	107,725.00
GAB Backfill	tn	7869	32.00	251,808.00
Permanent Grassing	ls	1	6,500.00	6,500.00
Silt Fence at Aerial Crossing	lf	500	6.00	3,000.00
Trench Box Shoring	ls	1	25,000.00	25,000.00
20" Thrust Block	ea	30	1,050.00	31,500.00
Chlorination Tap	ea	1	550.00	550.00
Testing	lf	4700	1.00	4,700.00
Hydroexcavation	hr	100	450.00	45,000.00
4" Diameter Junction Box	ea	1	2,605.00	2,605.00
24" RCP	lf	16	55.22	883.52
24" Headwall	ea	1	1,659.12	1,659.12
<b>Subtotal</b>				<b>1,460,598.99</b>

Allowance for Aerial Crossing: Based on the drawings provided, BSC proposes to span the aerial crossing with 36" steel casing placed on the two concrete piers. We then would place the 20" DIP water line within the casing using locking gaskets and casing spacers. Additional designs will have to be performed to confirm this approach. Concrete piers are assumed to be on 8'x6'x18" spread footers.

20" DIP Aerial	lf	80	300.00	24,000.00
20" Locking Gasket	ea	5	870.60	4,353.00
Aerial Concrete Pier	ea	2	15,000.00	30,000.00
36" Steel Casing	lf	60	376.55	22,593.00
Clearing for Aerial Line	ls	1	15,000.00	15,000.00
20" Solid Sleeve	ea	6	1,944.48	11,666.88
<b>Subtotal</b>				<b>107,612.88</b>

P&P Bond ls 1 29,011.92

**20" Total \$ 1,597,223.79**

Notes:  
~ Backfill of water main to be GAB in paved sections only. Native material assumed to be suitable for backfill

Field Code Changed

- in non paved areas.*
- ~GAB backfill to top of existing pavement.*
- ~ All aerial is an allowance until we receive final pier configuration.*
- ~Bedding Stone for water line excluded.*
- ~Alternate Add for purchasing and installing #57 Stone bedding stone from 6" below pipe to centerline of pipe: \$54,825.00*
- ~Proposal includes 4' of cover over pipe.*
- ~Alternate Add for 6' of cover over pipe: \$125,950*
  
- Items listed below are City of Monroe responsibility and are excluded from the above scope:*
  - Permits*
  - Consents*
  - Easements, including temporary construction easements*
  - Inspections*
  - Traffic Control*
  - Utility Relocations (ie: Gas Mains, Fibers, etc.)*
  - Paving*
  - Patching*
  - Clipping out and disposal of excess GB for paving prep*
  - Striping*
  - Curb/Sidewalk Replacement*
  - Driveway Replacement*
  
- ~Pricing is good until 4/7/2021*

Field Code Changed

[Intentionally Omitted]

1. The City has determined that it will not take the Alternate Add set forth on p. 2 of Exhibit H referring to use of #57 Stone for bedding pipe.
2. The City has determined that it will not take the Alternate Add set forth on p. 2 of Exhibit H referring to 6 feet of cover over the pipe (use 4 feet of cover instead).
3. The City's scope of work set out on Exhibit H includes gas relocates and it will perform those. The City advises that there is only a single contractor approved to do moves of steel gas lines, that it will take that party several days to mobilize to conduct such a gas relocation for the City, and that MAB's contractor Scarbrough should take that into account when scheduling its work to install the water line and coordinate with the City accordingly.
4. The City advises that Utility Relocations which are part of its scope of work set out in Exhibit H are fine as to gas, fiber, etc. that are owned by the City. The City advises that it will not undertake relocation of sanitary sewer mains. Where conflicts may arise between installation of the 20 inch water line and a sanitary sewer main line that must be crossed by this water line, MAB's contractor should plan on crossing the sanitary line by placing the pipe for the water line beneath the pipe for the sanitary sewer line.

Field Code Changed

**EXHIBIT "I"**  
**RETAIL BOULEVARD**





**To:** City Council

**From:** Logan Propes, Rodney Middlebrooks

**Department:** Administration, Water Sewer Gas

**Date:** 03/02/2021

**Subject:** Resolution for Monroe to Preserve its Sewer Capacity and Limit the Use of the City’s Sanitary Sewer and Wastewater System to Within Monroe City Limits.

**Budget Account/Project Name:** N/A

**Funding Sources:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** N/A

**Description:**

Staff recommends that the City Council approve the Resolution as presented in order to preserve Monroe’s Sanitary Sewer Capacity and Wastewater System to within City limits.

**Background:**

The City of Monroe is about to embark on its first major Wastewater Treatment Plant rehabilitation since the plant came online in 1988. This, along with the fact that the City’s capacity is diminishing, staff strongly recommends reserving remaining capacities to be allocated only within the city limits and to those customers already connected to the system. Should Council so desire, additional wastewater capacity may be increased in the future as part of a multi-phase wastewater treatment plant expansion that may be implemented once the wastewater treatment plant rehabilitation project is completed.

**Attachment(s):**

Resolution

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE, GEORGIA, TO PRESERVE ITS SEWER CAPACITY AND TO LIMIT THE USE OF THE CITY’S SANITARY SEWER WASTEWATER SYSTEM TO WITHIN THE CITY LIMITS OF THE CITY OF MONROE**

WHEREAS, the City of Monroe, Georgia (the “City”) has been vested with substantial power to regulate the use of public utilities and property within the City for the purposes of maintaining the health, morals, safety, security, peace and general welfare of the City; and,

WHEREAS, the City has the legislative power to adopt reasonable resolutions or regulations relating to public utilities and property within the City for which no provision has been made by general law and which are not inconsistent with the Constitution of the State of Georgia or any charter provision applicable thereto; and,

WHEREAS, the Mayor and City Council, pursuant to Article VI, Section 6.01 of the City Charter, have authority and power to acquire, hold, build, extend, equip, maintain, and operate a system of sewerage both within and without corporate limits; and to contract to furnish sanitary sewer utilities to consumers outside the corporate limits of the City; and,

WHEREAS, the City has provided sanitary sewer wastewater service to residential and commercial properties inside and outside the City limits for numerous years; and,

WHEREAS, after review and in light of the 2020 Municipal Water Systems Annual Report (the “Sanitary Sewer System Report”) for the City, the Mayor and City Council has determined it should consider appropriate policies, regulations and standards governing the City’s development to encourage balanced and sustainable growth of its utility infrastructure in light of rapid population growth and commercial growth within the City’s limits; and,

WHEREAS, the Sanitary Sewer System Report states that the City’s sanitary sewer wastewater system (the “Sewer System”) currently exceeds the permissive capacity of the City’s Sewer System; and,

WHEREAS, the current capacity of the City’s Sewer System cannot be increased without significant and substantial capital outlays for which no provisions have been made; and,

WHEREAS, on May 10, 2005, the City through the former Water, Light, and Gas Commission, previously considered the need to limit and did limit the availability of the City’s Sewer System only to areas located within the City’s corporate limits and the City’s electric service territory; and,

WHEREAS, the Mayor and City Council have the responsibility and duty to manage and allocate its limited resources, including wastewater sewer capacity; and,

WHEREAS, the City’s Sewer System requires significant capital outlays, state review and permitting, and a significant amount of time and manpower to procure, facilitate, and maintain; and,

WHEREAS, the Mayor and City Council are taking into account the experiences of other counties and municipalities that are experiencing the challenges of rapid growth; and,

WHEREAS, the growth of residential and commercial development within the City’s limits has and will continue to impact the City’s utility infrastructure and its economic wellbeing and public health, as well as the health, safety and welfare of its citizens; and,

WHEREAS, the Mayor, City Council and City Staff as a part of studying the City’s residential and commercial growth trends, have determined that the City’s Sewer System capacity needs to be conserved immediately to protect the City’s utility infrastructure and to encourage the safety, security, and general wellbeing of the City’s citizens and businesses; and,

WHEREAS, the Mayor and City Council have determined that it is in the best interests of the City, the City’s utility infrastructure, the public welfare, and the health and safety of the City’s residents and businesses to limit the availability of the City’s Sewer System to only those properties located within the corporate limits of the City.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of Monroe do hereby adopt the following resolutions:

1. The preamble of this Resolution shall be considered to be, and is hereby incorporated by reference as if fully set out herein; and,
2. The City of Monroe, Georgia shall no longer provide any sanitary sewer wastewater utility services of any kind whatsoever to any property not located within the corporate limits of the City of Monroe, Georgia; and,
3. Notwithstanding the foregoing, as of the date of this resolution, any property that is not located within the corporate limits of the City but that is currently connected to the City’s Sewer System may continue to remain connected to and served by the Sewer System without interruption. Additionally, as of the date of this Resolution, any property that is not located within the corporate limits of the City and for which the appropriate Sewer System Capacity Recovery Fee has already been paid to the City or provisions have already been made relating thereto via an executed Development Agreement as part of the normal ordinary permitting and connection process shall be allowed to connect to and be served by the Sewer System if so connected within 24 months of the date of this Resolution. Other than these two exceptions provided for herein, no other property located outside of the corporate limits of the City shall be allowed to access, use or be connected to the City’s Sewer System for any reason.



**SO RESOLVED** this 2<sup>nd</sup> day of March, 2021.

**CITY OF MONROE, GEORGIA**

**Approved:** \_\_\_\_\_  
**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_  
**Debbie Kirk, City Clerk**



**To:** City Council  
**From:** Brian Thompson  
**Department:** Electric  
**Date:** 03/02/2021  
**Subject:** Repairs to US 78 & Hwy 11 lighting

**Budget Account/Project Name:** EnterAccountHere N/A

**Funding Source:** EnterFundingSource N/A

**Budget Allocation:** \$0.00

**Budget Available:** \$0.00

**Requested Expense:** \$76,115.25

**Company of Purchase:** Irby & Southern Fiber Conn

**Description:**  
replace the conduit, wire, and replace structures on ramps at US 78 and Hwy 11

**Background:**  
The lighting on ramps at this intersection have been broken for years. These structures belong to GDOT but they will not repair them. It is a safety and aesthetics issue. This was discussed at the budget meeting where we delivered an estimate of \$100,000.00 to repair.

**Attachment(s):**  
Quote – Irby  
Estimate – Southern Fiber Connect

**From:** [Brian Thompson](#)  
**To:** [Vashon Tuggle-Hill](#)  
**Subject:** FW: City of Monroe  
**Date:** Friday, February 26, 2021 10:41:06 AM

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**From:** Jimi Martin <JMartin@MonroeGA.gov>  
**Date:** Thursday, February 25, 2021 at 6:37 AM  
**To:** Brian Thompson <bkthompson@monroega.gov>  
**Subject:** FW: City of Monroe

I'm not sure if these match what is currently out there! Place the order?

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**From:** HORTON Todd <thorton@irby.com>  
**Sent:** Wednesday, February 24, 2021 1:03 PM  
**To:** Jimi Martin <JMartin@MonroeGA.gov>  
**Cc:** FERNIE Jordan <fernie@irby.com>  
**Subject:** FW: City of Monroe

Jimi,

Please see your pricing below on the aluminum poles and arms.

Qty-10

290160808T4A/1TA1032C60/08R1315B17  
29'1" Satin Finish Aluminum Pole  
10' Satin Aluminum Truss Arm  
Breakaway T-Base Satin Finish

\$2125.00/E

Lead Time = 10-12Weeks

Thanks,

Todd Horton  
Inside Account Manager

Irby



1025-A Cobb International Place

Kennesaw, Ga. 30152  
VOIP:678-819-1442  
Direct Line: 678-819-1442  
Phone : 770-422-1005  
Fax : 770-427-8455  
[thorton@irby.com](mailto:thorton@irby.com)

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**From:** FERNIE Jordan <[fernie@irby.com](mailto:fernie@irby.com)>  
**Sent:** Thursday, February 11, 2021 8:34 AM  
**To:** HORTON Todd <[thorton@irby.com](mailto:thorton@irby.com)>  
**Subject:** City of Monroe

Todd,

I just sent you a text with some photos of some break away street light bases and poles. Jimi needs a quote for (10) of the bases, poles, arms, and fixtures. We sold them these like 8-10 years back, but I couldn't get the photos to send through email. Let me know if you have any questions.

Thanks,

Jordan Fernie  
Account Manager  
1025 A Cobb International Place  
Kennesaw, GA 30152  
Direct: 678-819-1436  
Cell: 470-367-8389  
[www.irby.com](http://www.irby.com)

SOUTHERN FIBER CONNECT

Estimate 1015

205



(770) 655-7864

BRANDON.SNYDER@SOUTHER

NFIBERCONNECT.COM

<b>ADDRESS</b> City of Monroe 215 N Broad Street Monroe, GA 30655	<b>DATE</b> 02/24/2021	<b>TOTAL</b> \$54,865.25	
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DATE	DESCRIPTION	QTY	RATE	AMOUNT
	18X24X24 HH Install	12	250.00	3,000.00
	Conduit install	5,795	8.25	47,808.75
	Street light wire placement	5,795	0.70	4,056.50

**TOTAL** **\$54,865.25**

THANK YOU.

Accepted By

Accepted Date