



Council Meeting

AGENDA

Tuesday, July 09, 2024

6:00 PM

City Hall

I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. June 11, 2024 Council Minutes
 - b. May 21, 2024 Planning Commission Minutes
 - c. May 28, 2024 Historic Preservation Commission Minutes
 - d. May 9, 2024 Downtown Development Authority Minutes
 - e. May 9, 2024 Conventions and Visitors Bureau Minutes

II. PUBLIC FORUM

1. Public Comment(s)

III. BUSINESS ITEMS

1. City Administrator Update
2. Assistant City Administrator Update
3. Department Reports
 - a. Monthly Central Services Report

- [b.](#) Monthly Code Report
 - [c.](#) Monthly Economic Development Report
 - [d.](#) Monthly Finance Report
 - [e.](#) Monthly Fire Report
 - [f.](#) Monthly Police Report
 - [g.](#) Monthly Solid Waste Report
 - [h.](#) Monthly Streets & Transportation Report
 - [i.](#) Monthly Telecom Report
 - [j.](#) Monthly Water, Sewer, Gas & Electric Report
- 4. Department Requests**
- [a.](#) **Various:** Sale of Surplus Items
 - [b.](#) **Airport:** Consulting and Engineering Services
 - [c.](#) **Police:** Walton County School SRO Program Agreement
 - [d.](#) **Police:** Walton County School SRO Program Agreement for Foothills Regional High School
 - [e.](#) **Police:** George Walton Academy SRO Program Agreement
 - [f.](#) **Utilities:** Bid Award for Bypass Sewer Relocation

IV. NEW BUSINESS

- 1. Public Hearing(s)**
- [a.](#) Conditional Use - 700 Breedlove Drive
- 2. New Business**
- [a.](#) Conditional Use - 700 Breedlove Drive
 - [b.](#) Application - Beer & Wine Package Sales - Family Dollar #20209
 - [c.](#) 2025 CDBG - Grant Writing and Administration Services Selection
 - [d.](#) Resolution - ECG Voting Delegate
 - [e.](#) Resolution - MEAG Voting Delegate
 - [f.](#) Approval - Temporary Moratorium on All Rezone, Annexation, Conditional Use, Variance, and Certificate of Appropriate Applications in the City Limits
 - [g.](#) 1st Reading - Alcohol Ordinance Amendment

- V. DISTRICT ITEMS
1. District Items
 2. Mayoral Update
- VI. ADJOURN

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Beverly Harrison	Interim City Clerk
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent:	Greg Thompson	Council Member
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Staff Present:	Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Mike McGuire, Brad Callender, Chris Croy, Les Russell, Kaitlyn Stubbs, Sandy Daniels, Brian Wilson, Amylee Hammond
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Visitors:	Parker Lee Peters, Jayne Sinclair, Brody Bell, Lidia Garrett, Will Derzis, Brenda Garner, Jose Lemus, Sally Conislio, Jaylin Battle, Jim Wilson, Mal Locketa, Caffrey Russell
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I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Mr. Lee Peters, with Connection Church, gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present, except for Council Member Greg Thompson. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by Crawford, seconded by Malcom.
Passed Unanimously*

4. Approval of Consent Agenda

- a. May 14, 2024 Council Minutes
- b. March 19, 2024 Planning Commission Minutes
- c. April 23, 2024 Historic Preservation Commission Minutes
- d. April 11, 2024 Downtown Development Authority Minutes
- e. April 11, 2024 Conventions and Visitors Bureau Minutes

To approve the consent agenda as presented.

*Motion by Malcom, seconded by Crawford.
Passed Unanimously*

II. PUBLIC FORUM

1. Public Presentations

a. Walton Teen Advocacy Board Presentation

Ms. Savannah Cowart spoke on behalf of the Walton Youth Project. She discussed their recent upcoming newspaper, projects, events, and initiatives. She introduced Jaylin Battle and his Coach Sally Coniglio.

Council Member David Dickinson read a letter from Pastor Pinkerton commending Jaylin Battle.

No Action.

b. Waste and Recycling Workers Week Proclamation

Mayor John Howard presented the Proclamation for Waste and Recycling Workers Week, June 17 – 21, 2024.

Mr. Danny Smith recognized employee Caffrey Russell for being present.

No Action.

2. Public Comments

Ms. Lidia Garrett, of 1244 South Madison Avenue, discussed cancer awareness, supporting an organization that wants to use the Town Green for a Cancer Event, and the possibility of making it a City Event.

III. BUSINESS ITEMS

1. City Administrator Update

City Administrator Logan Propes stated substantial progress is being made on the 2020 Bond Projects. There are two to three more easements needed for the TAP Grant Streetscape Project. Refurbishments plans for Hammock Park, which include the new MONROE sign, are in progress. The application that was submitted for the Blaine Station Redevelopment Project is being reviewed now. A full asset inventory and Master Plan is being done for Stormwater Management.

2. Assistant City Administrator Update

Included with the City Administrator Update.

3. Department Reports

- a. Monthly Central Services Report**
- b. Monthly Code Report**
- c. Monthly Economic Development Report**
- d. Monthly Finance Report**
- e. Monthly Fire Report**
- f. Monthly Police Report**
- g. Monthly Solid Waste Report**
- h. Monthly Streets & Transportation Report**
- i. Monthly Telecom Report**
- j. Monthly Water, Sewer, Gas & Electric Report**

There was a general discussion on the above items. There was no action taken.

4. Department Requests

a. Airport: Land Lease / Hangar Construction Agreement (Site B)

Mr. Chris Croy recommended approval of the Land Lease Agreement with Mitchell Moon for the construction of a single 60 x 60 box hangar on Site B.

To approve the Ground Lease Agreement with Mitchell Moon for Site B.

*Motion by Gregory, seconded by Sams.
Passed Unanimously.*

b. Airport: Land Lease / Hangar Construction Agreement (Site C)

Mr. Chris Croy recommended approval of the Land Lease Agreement with JEG Holdings, LLC for the construction of a single 60 x 60 box hangar on Site C.

To approve the Ground Lease Agreement with JEG Holdings, LLC for Site C.

*Motion by Gregory, seconded by Sams.
Passed Unanimously.*

IV. NEW BUSINESS

1. Public Hearings

a. De-Annexation – 0 Highway 78

Mr. Brad Callender presented the application for de-annexation of this property from the City to Walton County. The undeveloped property contains 8.919 acres. He explained the history of the property. The Walton County Board of Commissioners approved a Resolution consenting to the de-annexation on April 2, 2024. The Planning Commission and Code Office recommend approval of the de-annexation request as submitted without conditions.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

No Action.

b. Variance – 802 North Broad Street

Mr. Brad Callender presented the variance request to allow the subdivision of an existing commercial property without the minimum required lot frontage on a public street. The property is Zoned B-3, which requires a minimum of 100-foot frontage on a public street. He explained the history of the property. They propose to subdivide the property into two lots, which will separate the existing hotel building from the commercial building. The property is currently accessed from North Broad Street via a private access drive on the adjacent property. The private access drive connects to the intersection at North Broad Street and Monroe Pavilion. The proposed lots will front upon the private access drive. The Planning Commission and Code Office recommend approval of the variance request as submitted without conditions.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

No Action.

2. New Business**a. De-Annexation – 0 Highway 78**

Council questioned whether sewer and water were available to the property. Mr. Callender clarified that there is not any water or sewer access to the property.

To grant the de-annexation.

*Motion by Malcom, seconded by Gregory.
Passed Unanimously.*

b. Variance – 802 North Broad Street

City Administrator Logan Propes discussed the condition of the private drive. While the private drive may not have to be brought up to public street standards, there are some concerns that the applicant would need to resolve via their easement. It will need to be at a level of operational standard for fire trucks, police vehicles, and sanitation trucks to service the addresses.

Mayor, Council, and staff further discussed the matter.

City Attorney Paul Rosenthal clarified the condition to alleviate concerns for City services; prior to plat approval the private drive needs to be inspected and brought up to sufficient standard to allow for City service vehicles to traverse the private drive.

To approve the variance, subject to the condition that prior to plat approval the applicant shall improve and repave the private drive, which will be inspected by staff to ensure that it is brought up to a sufficient condition so City law enforcement, fire, and sanitation vehicles can service the parcels.

*Motion by Dickinson, seconded by Gregory.
Passed Unanimously.*

c. FY2023 Audited Financial Statements (ACFR)

Finance Director Beth Thompson introduced Mr. Will Derzis with Mauldin & Jenkins to present the 2023 Annual Comprehensive Financial Report (ACFR), with the final audit numbers; and the request to approve the FY2023 Audited Financial Statements.

Mr. Will Derzis presented highlights from the FY2023 Audit. He discussed the Auditor's Discussion & Analysis, which is a summary of the audit results, stating the audit went smoothly. He explained that they rendered an unmodified audit report, meaning a clean opinion of the audit for the year ending December 31, 2023. He commended the City of Monroe for going above and beyond what is required by State Law in preparing and reporting the Annual Comprehensive Financial Report. The City should be proud for receiving an award each year from the Government Finance Officers Association for the ACFR. He stated that Ms. Thompson and the finance staff were very cooperative and transparent getting them everything they needed so the audit could be completed in an official, effective, and timely manner. There was one audit finding, which was related to a material adjustment.

To approve the FY2023 Audited Financial Statements.

*Motion by Malcom, seconded by Crawford.
Passed Unanimously.*

d. Appointments (2) – Library Board

To appoint Sally Short for a six (6) year term to expire June 30, 2030.

*Motion by Dickinson, seconded by Gregory.
Passed Unanimously.*

To appoint Marc Hammes for a six (6) year term to expire June 30, 2030.

*Motion by Gregory, seconded by Sams.
Passed Unanimously.*

e. Approval – Telecommunications & Right of Way Management Program Agreement and Resolution

City Administrator Logan Propes discussed the Telecommunications and Right of Way Management Agreement with the Georgia Municipal Association, which includes cell tower leases. He requested approval of the agreement and subsequent resolution. The cost will be \$5,119.87 for 2024 and \$8,776.88 for 2025.

To approve the Resolution and Agreement.

*Motion by Gregory, seconded by Malcom.
Passed Unanimously.*

V. DISTRICT ITEMS

1. District Items

Council Member Lee Malcom stated the concert at the Town Green went great. The DDA Board needs to discuss getting some more upscale restrooms.

Council Member Myoshia Crawford thanked Jeremiah Still for the work done on Marable.

Council Member Tyler Gregory seconded Ms. Malcom’s request for getting some more upscale bathrooms at the Town Green.

2. Mayoral Update

Mayor John Howard reminded Council that the Financial Disclosure Statements are due before July 1. He discussed citizens commending the City workers for doing such a great job with the Sewer Project on Glen Iris. There are over 200 vendors signed up for the Blooms Flower Festival.

VI. ADJOURN

*Motion by Crawford, seconded by Malcom.
Passed Unanimously.*

**MONROE PLANNING COMMISSION
MEETING MINUTES—May 21, 2024**

Present: Rosalind Parks, Randy Camp, Mike Eckles, Shauna Mathias,

Absent: Nate Treadaway

Staff: Brad Callender—City Planner
Laura Wilson—Code Assistant
Brian Wilson—Economic Development Manager

Visitors: D. Patel

Call to Order by Chairman Eckles at 6:00 pm.

Motion to Approve the Agenda

Motion Mathias. Second Camp.
Motion carried

Chairman Eckles asked for any changes, corrections or additions to the March 19, 2024 minutes.

Motion to approve

Motion Camp. Second Parks.
Motion carried

Code Report: None

Old Business: None

New Business:

The First Item of Business is De-annexation Case #3111, a request for de-annexation of ±8.919 acres of undeveloped land on the south side of US Hwy 78; Parcel #C0750160A00. The property was annexed into the city in 2006 as part of a Planned Commercial District but there was no proposed use for the property. The remainder of the land that was annexed in 2006 across Hwy 78, is in a permanent conservation easement and will not be developed. On April 2, 2024 the Walton County BOC consented to the annexation. Staff recommends approval.

Chairman Eckles: Anyone here to speak for or against the application? None

Chairman Camp: Does the property owner intend to leave it greenspace?

Callender: I believe he does intend to develop the property as part of undeveloped Walton County; no intentions to run utilities to the property

Motion to approve

Motion Mathias. Second Camp.
Motion approved

The Second Item of Business is Variance Case #3112, a request for a variance at 802 N. Broad St. to allow a subdivision with the resulting lots not meeting the minimum required lot frontage on a public street. The current buildings were constructed in 1988. In 1993 a plat was recorded without city approval that illegally subdivided the property without any dedication of public roads. The applicant is requesting the property be subdivided into two tracts. Each tract will have over 100 feet of road frontage to the private drive that has been established to access the lots. The lots have legal access to N. Broad St.; it is just not on a public road. If a public road were to be created in the future it would likely be where the currently private access drive is located. Staff recommends approval without conditions.

The property owner and applicant D. Patel spoke in favor of the project. The owner would like to develop the other lot into an event center or restaurant. If the lot was sold there would be a condition placed on the sale that the structure could not be a nightclub or bar. The building is currently just storage due to damage from a sprinkler flood last year.

Chairman Eckles: Anyone here to speak in opposition of the application? None

Motion to approve

Motion Mathias. Second Camp.
Motion approved

Chairman Eckles entertained a motion to adjourn.

Motion to adjourn

Motion Camp. Second Parks
Meeting adjourned; 6:12 pm

Historic Preservation Commission
Meeting Minutes
Regular Meeting—May 28, 2024

Present: Elizabeth Jones, Marc Hammes, Jane Camp, Laura Powell, Chuck Bradley

Absent: None

Staff: Brad Callender, Director of Planning & Development
Laura Wilson, Code Admin

Visitors: Chad Draper, Scott & Gail Cochran

Meeting called to order at 6:00 P.M.

Chairman Jones: Thank you to Fay Brassie for her years of dedicated service to the City of Monroe and the Historic Preservation Commission and a welcome to Chuck Bradley for joining the Commission

Motion to move and approve moving 116 S. Broad to the first time under new business because it is the same application as 208 S. Broad under old business

Motion Camp, Second Hammes
Motion carried

Chairman Jones asked if there were any changes or corrections to the April 23, 2024 minutes. To approve minutes as submitted.

Motion by Hammes, Second by Powell
Motion carried (Bradely abstained)

Old Business:

The First item of Old Business: an update on the request COA #2765, a request for façade improvements at 208 S. Broad St. The applicant Chad Draper spoke in favor of the project. The project is a 17,000 sq ft mixed use development and the applicant will be applying for historic preservation tax credits through Georgia DCA and National Park Service. All of the work will have to be approved by those organizations as well. The drawings presented are conceptual. The state made several interior and exterior changes including but not limited to:

- The front window will be alter to look more like a historic roll up door
- Awnings on north side of the building only
- Painted signage
- Replacement windows on the west elevation 6/6
- Other changes include paintings, hiding interior and exterior mechanical equipment, doors on the interior

Commissioner Bradley: What businesses will be going in?

Draper: a brewery on the top floor; the bottom is still speculative—hoping for a restaurant

New Business:

The First Item of New Business: Request for COA #3199, a request for exterior changes at 116 S. Broad St. for the former police station. The exterior changes include signage, basic maintenance such as rot repair, and

reopening window spaces that have been bricked up. An extra exterior door may also be added for egress purposes. The interior has been demolished.

Commissioner Powell: What businesses will go in here?
Draper: Not sure yet

Chairman Jones: Will this be a state project?
Draper: Not sure yet

Chairman Jones: Any questions from the public? No

Motion to approve as submitted

Motion by Hammes, Second by Camp
Motion carried

The Second Item of New Business: Request for COA #3197, a request for an accessory structure at 716 E. Church St. The house is on the corner of E. Church St. and Pine Park. The applicant would like to add an additional garage spaced attached to an existing pavilion. The structure will be built on an existing concrete pad. It will be similar in design and materials and be attached to the existing pavilion via a breezeway. The applicant Scott Cochran spoke in favor of the project.

Chairman Jones: Any questions from the public? No

Motion to approve as submitted

Motion by Powell, Second by Bradley
Motion carried

The Third Item of New Business: Request for COA #3198, a request for a monument sign at 314 S. Wayne St. The structure was recently renovated and now houses three commercial businesses. The sign will be located about halfway between the road and the front of the house; the current mailbox will be moved. The applicant and owner Brittany Holcombe spoke in favor of the project.

Chairmen Jones read a passage from the Preservation Primer (page 50) regarding the adaptive reuse of houses and proper location and size of signage. We are concerned about the size of the sign in relation of the house.

Commissioner Bradely: There are some examples along Madison and Milledge that are not so overwhelming; could be reduced to 4-5 feet tall like those along N. Broad St.

Commissioner Powell: The sign seems too large for the space given its proximity to the road. I like the design of the sign but it is too large.

Chairman Jones: Any questions from the public? No

Motion to approve sign no larger than 5 feet tall and 4 feet wide

Motion by Hammes, Second by Camp
Motion carried

The Fourth Item of New Business: Request for COA #3196, a request for a fence at 244 Boulevard. Due to an emergency the applicant was unable to be at the meeting.

Motion to table to the June 25th meeting

Motion by Powell, Second by Camp
Motion carried

Motion to adjourn

Motion by Camp, Second by Hammes
Motion carried

Adjourned at 6:28 pm

**CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
MAY 9, 2024 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Andrea Gray Whit Holder Brittany Palazzo Chris Collin Clayton Mathias Lee Malcom	Chairman Vice-Chairman Secretary Board Member Board Member Board Member Board Member City Council Representative
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Staff Present: Sandy Daniels, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Les Russell, Laura Beth Caudell, Brian Wilson, Dwayne Day, Matthew McClung

Visitors: John Ward

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present. There was a quorum.

2. Approval of Previous Meeting Minutes

a. April 11, 2024 Minutes

To approve the minutes as presented.

*Motion by Gray, seconded by Mathias.
Passed Unanimously*

3. Approval of Financial Statements

a. March Financials

To approve the March 2024 Financials.

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

Walton County Manager John Ward gave an update. He discussed the City and County working together.

III. CITY UPDATE

City Administrator Logan Propes stated there were about 3,000 people at the First Friday Concert at the Town Green, and the splash pad opened the next day. All of the tenants are out of the South Madison property, and the remediation is being finished up. He discussed SPLOST and explained not itemizing allows for flexibility.

IV. COUNTY UPDATE

The County Update was given during the Public Forum.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Committee Member Brittany Palazzo will get with Ms. Sandy Daniels on the murals.

2. Redevelopment Projects

The Committee and City Administrator Logan Propes discussed the possibility of Sherwin Williams being relocated.

3. Entertainment Draws

The Committee and Ms. Sandy Daniels discussed the opening of the Town Green, the First Friday Night Concerts, the splash pad opening, and the Blooms Flower Festival.

VI. PROGRAMS

1. Farmers Market

The Farmer’s Market was not held last Saturday, because there was supposed to be bad weather.

VII. FUNDING

1. Sponsorship

Ms. Sandy Daniels discussed Wal-Mart Health withdrawing their sponsorship; they are closing their health centers.

City Council Representative Lee Malcom requested a list of sponsors to be emailed to her, including who has paid.

2. Community Event Grants

a. SWAT Trot Road Race

To approve the Community Event Grant for the Monroe Police Department.

*Motion by Mathias, seconded by Gray.
Passed Unanimously*

VIII. NEW BUSINESS

1. Stuever Studios Lease Extension Until Mid-July

To extend the Stuever Studios lease until mid-July.

*Motion by Gray, seconded by Malcom.
Passed Unanimously*

2. Business Owners Banquet

City Administrator Logan Propes explained there will not be any awards; it will be a night of recognition.

The Committee, Ms. Daniels, Mr. Propes, and Mr. Bailey discussed the invitations going out and the presentation.

IX. ANNOUNCEMENTS

1. Next Meeting – June 13, 2024 at 8:00 at City Hall

X. ADJOURN

*Motion by Holder, seconded by Mathias.
Passed Unanimously*

**CITY OF MONROE
CONVENTION & VISITORS BUREAU AUTHORITY
MAY 9, 2024 – 9:00 A.M.**

The Convention & Visitors Bureau Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Andrea Gray Whit Holder Brittany Palazzo Chris Collin Clayton Mathias Lee Malcom	Chairman Vice-Chairman Secretary Board Member Board Member Board Member Board Member City Council Representative
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Staff Present: Sandy Daniels, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Les Russell, Laura Beth Caudell, Brian Wilson, Dwayne Day, Matthew McClung

Visitors: John Ward

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present. There was a quorum.

2. Approval of Previous Meeting Minutes

a. April 11, 2024 Minutes

To approve the minutes as presented.

*Motion by Gray, seconded by Mathias.
Passed Unanimously*

3. Approval of Financial Statements

a. March Financials

To approve the March 2024 Financials.

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

II. CHAIRMAN UPDATE

There was no update.

III. DIRECTOR UPDATE

Ms. Sandy Daniels discussed promotional advertising, the rack cards, and the ad in Walton Magazine. The Antiques and Restaurant commercials are being revamped and refilmed. She discussed Monroe being a wedding venue and needing a hotel.

City Administrator Logan Propes discussed possible hotel sites. He explained the Pavilion is under a Mandatory Injunction from a judge in Fulton County, which keeps them from building or selling any more lots.

IV. OLD BUSINESS
None.

V. NEW BUSINESS
None.

VI. ANNOUNCEMENTS
1. Next Meeting – June 13, 2024 at 9:00 am at City Hall

VII. ADJOURN

*Motion by Collin, seconded by Mathias.
Passed Unanimously*



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
JULY
2024**

CENTRAL SERVICES

MONTHLY REPORT

JULY 2024

	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2023 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	7	5	4	7	8	7	2	2	4	7	5	2	7	5.2	67
Vehicle Inspections	0	0	0	0	0	0	0	0	0	0	1	3	0	0.3	4
Equipment Inspections	0	0	0	0	0	0	2	0	0	0	0	3	0	0.4	5
Worksite Inspections	14	10	17	15	2	1	0	0	4	2	0	1	0	5.1	66
Employee Safety Classes	4	11	8	12	9	7	9	7	4	9	7	8	8	7.9	103
Attendance	17	37	53	49	55	35	22	31	22	35	27	40	42	35.8	465
PURCHASING															
P-Card Transactions	442	468	564	614	511	522	502	506	616	458	533	517	381	510.3	6,634
Purchase Orders	106	117	94	114	87	121	68	72	111	87	83	85	107	96.3	1,252
Total Purchases	548	585	658	728	598	643	570	578	727	545	616	602	488	606.6	7,886
Sealed Bids/Proposals	3	3	2	2	2	4	3	2	2	2	4	4	1	2.6	34
INFORMATION TECHNOLOGY															
Workorder Tickets	66	66	43	57	51	52	74	62	68	73	55	58	67	60.9	792
Phishing Fail Percentage	0.4%	2.6%	2.3%	1.9%	0.8%	1.5%	2.7%	0.1%	1.2%	2.2%	1.9%	0.7%	1.0%	1.5%	
MARKETING															
Job Vacancies	4	7	7	6	6	9	5	5	6	4	4	6	7	5.8	76
Social Media Updates	13	15	21	37	32	41	24	17	14	4	13	7	9	19.0	247
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	3,820	2,440	4,320	4,170	2,900	4,150	4,500	3,880	4,440	3,290	2,645	1,920	2,460	3,456.5	44,935.0
Street Sweeper Utilization	42.2%	40.4%	55.1%	59.8%	39.4%	19.1%	N/A	N/A	N/A	61.5%	32.8%	48.1%	15.6%	41.4%	413.8%
Crew Acres Mowed	98.6	98.6	98.6	98.6	98.6	102.6	98.6	98.6	105.3	105.3	98.6	98.6	98.6	99.9	1,299.2

PROJECTS & UPDATES

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of June, the grounds and parks crews collected 4,150 pounds of trash and debris while also maintaining approximately 102.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks. Central Services crews and contractor labor continue to focus weekly on maintaining a beautiful, safe, and inviting downtown, along with surrounding areas.

Visitor Center Project:

Exterior restoration is underway and making quick progress. Completion was estimated to be in July, but due to a delay in the exterior sealant, we are looking at an August completion date.

South Madison Property Abatement:

All utilities were disconnected from the buildings and the demolition started during the month of May. This project is still underway and expected to last through the month of July, maybe into August.

PROCUREMENT

Procurement has been working on several projects and solicitations, including the review of the Airport Consulting RFQ, Stormwater Master Plan, Blaine Station RFQ, and Airport Lease Agreements.

Engineering Design Services – RFQ – Davis Street, South Madison Ave, Mears Street Sidewalk Improvements:

The RFQ opened June 17th and will close July 18th.

Pavement and Sidewalk Data Collection Project:

StreetScan and City staff continue to work together building a GIS database of our streets and sidewalks. All pavement, sidewalk, and sidewalk ramp data has been scanned from all the targeted segments. StreetScan will begin processing all the data to provide the results to the City.

[Information regarding our current bids and proposals can be found on the City of Monroe website.](#)

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

PARKS

TOWN GREEN

The Town Green splash pad opened officially May 4th and has been a big hit with the community. Hours of operation are Monday – Sunday, 10am to 6pm.

Our next scheduled event is August 2nd, MUSCLE SHOALS are playing as part of our First Friday Concert Series.

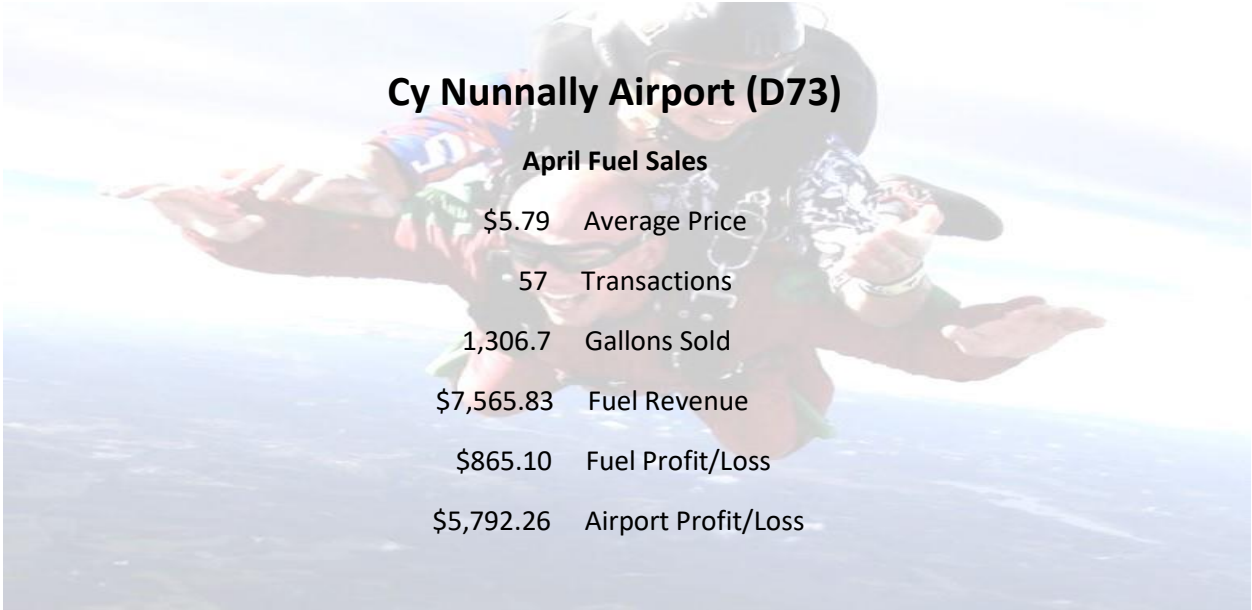


Childers Park

Areas of damaged sidewalk will be replaced throughout Childers Park in July.



AIRPORT



Cy Nunnally Airport (D73)

April Fuel Sales

\$5.79	Average Price
57	Transactions
1,306.7	Gallons Sold
\$7,565.83	Fuel Revenue
\$865.10	Fuel Profit/Loss
\$5,792.26	Airport Profit/Loss

The terminal building is now OPEN! The terminal building is open 24 hours a day, seven days a week for the convenience of pilots using our airport. The new facility includes restrooms, a kitchen, lounge, and flight planning station.

Encroachment mulching along the runway was completed in June. Roughly 3 acres was cleared along the eastern runway, an area identified in the last airport inspection.

Construction for the FY24 grant awarded taxiway crack/seal project is estimated to begin summer of 2024.

Engineers have submitted final site plans for additional t-hangars and are working on identifying a second site for design. Identifying a second location for t-hangars will be important if state funding becomes available for building t-hangars.

Per DOT requirements, our airport consulting/engineering consultant firm of record for the upcoming 5 years is in the RFQ process. The RFQ closed May 24, two submissions were received. Staff interviewed both firms and will have our recommendation before you tonight.

AIRPORT

MONTHLY REPORT

JULY 2024

	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2023 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.99	\$5.80	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.81	
Transactions	20	58	46	67	83	57	57	77	79	103	95	66	67	67.3	875
Gallons Sold	502.7	1,427.9	1,085.0	1,438.5	1,887.8	1,306.7	1,293.1	1,856.9	1,950.0	2,469.3	2,343.3	1,630.8	1,481.0	1590.4	20,674.8
AvGas Revenue	\$2,910.70	\$8,267.54	\$6,282.01	\$8,328.63	\$10,930.35	\$7,565.83	\$7,745.60	\$10,773.79	\$11,290.50	\$14,297.06	\$13,567.71	\$9,442.23	\$8,586.38	\$9,229.87	\$119,988.33
AvGas Profit/Loss	\$430.41	\$1,250.12	\$946.27	\$2,765.30	\$1,256.47	\$865.10	\$1,097.74	\$1,652.43	\$1,714.26	\$2,174.74	\$2,063.04	\$1,429.88	\$1,298.90	\$1,457.28	\$18,944.66
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,450.65	\$57,858.41
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$4,035.00	\$535.00	\$535.00	\$535.00	\$804.23	\$10,455.00
Buildings Maintenance	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$4,792.40	\$530.00	\$3,112.21	\$1,499.91	\$530.00	\$530.00	\$530.00	\$1,131.12	\$14,704.52
Equipment Maintenance	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$6,768.90	\$126.90	\$867.59	\$7,057.16	\$126.90	\$126.90	\$126.90	\$1,227.90	\$15,962.65
Airport Profit/Loss	\$5,357.57	\$6,177.28	\$5,873.43	\$7,692.46	\$6,183.63	\$5,792.26	(\$4,929.50)	\$6,529.59	\$3,268.49	(\$4,348.27)	\$6,940.20	\$6,307.04	\$6,176.06	\$4,386.17	\$57,020.24



CODE

DEPARTMENT

MONTHLY REPORT

July

2024

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of May 1, 2024 thru May 31, 2024.

Statistics:

- Total Calls: 487
- Total Minutes: 14:16:03
- Total Minutes/Call: 1:45
- Code Inspections: 84
- Total Permits Written: 62
- Amount collected for permits: \$34,960.93
- Check postings for General Ledger: 79

New Alcohol Licenses: 0

New Businesses: 6

- Rosenthal Wright, LLC – 110 Court St (DDA)
- Your Tint Girl – 600 E Spring St
- Homeowner Data Services Inc – 155 Bankers Blvd F-300
- Boss Guitars LLC – 320 S Madison Ave (DDA)
- The People’s Barbershop LLC- 603 Alcovy St A
- Mel-C Cozy Cottage – 803 S Broad St (Short Term Rental)

Closed Businesses: 9

- Fairway Independent Mortgage – 301 S Broad St, Ste D (DDA)
- GTP Resto & Cosmo Services – 530 S Madison Ave (DDA)
- Bellamie Boutique – 128 S Madison Ave (DDA)
- Rose of Sharon – 533 S Madison Ave (DDA, Personal Care Home)
- Auto Adventure LLC – 333 Alcovy St 7G
- Preston & Malcom PC – 110 Court St (DDA)
- Shoe Show Inc DBA Shoe Dept – 780 W Spring St
- M. John Wilson, PC – 155 Bankers Blvd, E200
- Bath & Biscuit Pet Grooming – 1627 S Broad St, Ste C

City Marshal May 2024:

- Patrolled city daily.
- Removed 63 signs from road way
- 248 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 0 utility tampering and theft cases.
- 8 citations issued
- Represented City Marshals office in Municipal Court.
- Handled 6 Directed Complaints called in or e-mailed to Code Office
- Visited 23 businesses due to not filing business license renewals on time.

Historic Preservation Commission June 2024:

- COA—127 N. Lumpkin St—Signage—Approved
- COA—244 Boulevard—Fence—Approved
- COA—110 Court St—Signage—Approved
- COA—104 Norris St.—Signage—Approved with conditions

Planning Commission June 2024:

- Conditional Use—700 Breedlove Dr.—Music Studio—Recommended approval

Code Department Daily Activities:

- Receiving business license payments, affidavits and identification.
- Processing business license renewals
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to issuing business licenses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Mail RC notices & citations for the City Marshals
- Staff training

13-May-24	822 Lopez Ln	tall grass/weeds	RC	27-May-24	closed
13-May-24	816 Lopez Ln	tall grass/weeds	RC	27-May-24	closed
13-May-24	828 Lopez Ln	tall grass/weeds	RC	27-May-24	closed
13-May-24	508 Roosevelt St	tall grass/weeds	RC	27-May-24	closed
13-May-24	902 Herritage Ct	tall grass/weeds	RC	27-May-24	closed
13-May-24	138 North Midland Ave	court ordered re-inspection	N/A		closed
13-May-24	116 Norris St	court ordered re-inspection	N/A		closed
13-May-24	520 North Broad St	court ordered re-inspection	N/A		closed
13-May-24	Lot 6 Skyview Estates	court ordered re-inspection	N/A		closed
13-May-24	Lot 17 Skyview Estates	court ordered re-inspection	N/A		closed
14-May-24	407 Maple Ln Apts	commercial vehicle parked in residential	citation		closed
14-May-24	705 North Broad St	neighborhood standards	RC	28-May-24	closed
14-May-24	705 North Broad St	maintenance of aux buildings on property	RC	28-May-24	closed
14-May-24	1315 Meadowalk Dr	tall grass/weeds	RC	28-May-24	closed
14-May-24	216 Felker St	neighborhood standards	RC	28-May-24	closed
14-May-24	216 Felker St	unhealthy and unsanitary	RC	28-May-24	closed
14-May-24	216 Felker St	squatter living in shed	RC	28-May-24	closed
14-May-24	511 North Broad St	tall grass/weeds	RC	28-May-24	closed
15-May-24	522 Walton Rd	junk vehicles	citation		closed
15-May-24	522 Walton Rd	vehicles parked on improper surface	citation		closed
15-May-24	522 Walton Rd	neighborhood standards	RC	29-May-24	closed
15-May-24	514 Heritage Ridge Dr	neighborhood standards	RC	29-May-24	closed
15-May-24	514 Heritage Ridge Dr	tall grass/weeds	RC	29-May-24	closed
15-May-24	514 Heritage Ridge Dr	uncultivated veggitation	RC	29-May-24	closed
15-May-24	514 Heritage Ridge Dr	tree debris	RC	29-May-24	closed
15-May-24	308 West Highland Ave.	tall grass/weeds	RC	29-May-24	closed
15-May-24	522 Landers St	tall grass/weeds	RC	29-May-24	closed
15-May-24	506 Landers St	vehicles parked on improper surface	RC	29-May-24	closed
16-May-24	507 Landers St	soffet	citation		closed
16-May-24	507 Landers St	roofs	citation		closed
16-May-24	507 Landers St	tall grass/weeds	RC	30-May-24	closed
16-May-24	507 Landers St	windows	RC	30-May-24	closed
16-May-24	309 Carwood Dr	neighborhood standards	RC	30-May-24	closed
16-May-24	309 Carwood Dr	tall grass/weeds	RC	30-May-24	closed
16-May-24	309 Carwood Dr	tree debris	RC	30-May-24	closed
16-May-24	425 Glenwood Dr	neighborhood standards	RC	30-May-24	closed
16-May-24	425 Glenwood Dr	tall grass/weeds	RC	30-May-24	closed
16-May-24	381 Plaza Dr	tall grass/weeds	RC	30-May-24	closed
17-May-24	430 Bridgeport Pl	neighborhood standards	RC	31-May-24	closed
17-May-24	430 Bridgeport Pl	open outdoor storage	RC	31-May-24	closed
17-May-24	515 Bridgeport Pl	neighborhood standards	RC	31-May-24	closed
17-May-24	515 Bridgeport Pl	tall grass/weeds	RC	31-May-24	closed
17-May-24	533 Bridgeport Pl	tall grass/weeds	RC	31-May-24	closed
17-May-24	129 West 5th St	tall grass/weeds	RC	31-May-24	closed
17-May-24	Ashton Point Apts	neighborhood standards	RC	31-May-24	closed
17-May-24	417B Ashton Point Apts	soffet	RC	31-May-24	closed
17-May-24	1207 Mathis St	court ordered re-inspection	N/A		closed

17-May-24	105 West Fambrough	court ordered re-inspection	N/A		closed
17-May-24	112 West 5th St	court ordered re-inspection	N/A		closed
20-May-24	229B Tanglewood Dr	neighborhood standards	RC	3-Jun-24	open
20-May-24	229B Tanglewood Dr	tall grass/weeds	RC	3-Jun-24	open
20-May-24	133 Perry St	neighborhood standards	RC	3-Jun-24	open
20-May-24	133 Perry St	tall grass/weeds	RC	3-Jun-24	open
20-May-24	421 Reed Way	neighborhood standards	RC	3-Jun-24	open
20-May-24	421 Reed Way	tall grass/weeds	RC	3-Jun-24	open
20-May-24	526 Green St	junk vehicles	RC	3-Jun-24	open
20-May-24	526 Green St	vehicles parked on improper surface	RC	3-Jun-24	open
20-May-24	403 Reed Way	neighborhood standards	RC	3-Jun-24	open
20-May-24	132 Perry St	tall grass/weeds	RC	3-Jun-24	open
21-May-24	810 Windsor Dr	tall grass/weeds	citation		closed
21-May-24	511 Walton Rd	tall grass/weeds	RC	4-Jun-24	open
21-May-24	625 Windsor Dr	vehicles parked on improper surface	RC	4-Jun-24	open
21-May-24	625 Windsor Dr	tree debris	RC	4-Jun-24	open
21-May-24	408 Windsor Dr	tall grass/weeds	RC	4-Jun-24	open
21-May-24	110 Oak St	neighborhood standards	RC	4-Jun-24	open
21-May-24	511 North Broad St	tall grass/weeds	RC	4-Jun-24	open
21-May-24	208A Tanglewood Dr	neighborhood standards	RC	4-Jun-24	open
21-May-24	208A Tanglewood Dr	tall grass/weeds	RC	4-Jun-24	open
21-May-24	315 South Madison Ave	court ordered re-inspection	N/A		closed
22-May-24	227 Alcovy St	tall grass/weeds	RC	5-Jun-24	open
22-May-24	227 Alcovy St	uncultivated veggitation	RC	5-Jun-24	open
22-May-24	233A Tanglewood Dr	neighborhood standards	RC	5-Jun-24	open
22-May-24	233A Tanglewood Dr	tall grass/weeds	RC	5-Jun-24	open
22-May-24	233B Tanglewood Dr	neighborhood standards	RC	5-Jun-24	open
22-May-24	233B Tanglewood Dr	tall grass/weeds	RC	5-Jun-24	open
22-May-24	317 Turner St	neighborhood standards	RC	5-Jun-24	open
22-May-24	317 Turner St	uncultivated veggitation	RC	5-Jun-24	open
22-May-24	317 Turner St	tall grass/weeds	RC	5-Jun-24	open
22-May-24	319 Turner St	vehicles parked on improper surface	RC	5-Jun-24	open
22-May-24	325 Turner St	tall grass/weeds	RC	5-Jun-24	open
22-May-24	325 Turner St	tree debris	RC	5-Jun-24	open
22-May-24	530 Chestnut Ln	vehicles parked on improper surface	RC	5-Jun-24	open
22-May-24	530 Chestnut Ln	junk vehicles	RC	5-Jun-24	open
23-May-24	1126 Reed Ct	tall grass/weeds	RC	6-Jun-24	open
23-May-24	2120 W Spring sut1500	unpermitted banner sign	RC	6-Jun-24	open
23-May-24	1480 HW78, stadium lounge	unpermitted banner sign	RC	6-Jun-24	open
23-May-24	300A Tanglewood Dr	neighborhood standards	RC	6-Jun-24	open
23-May-24	300A Tanglewood Dr	tall grass/weeds	RC	6-Jun-24	open
23-May-24	300B Tanglewood Dr	neighborhood standards	RC	6-Jun-24	open
23-May-24	300B Tanglewood Dr	tall grass/weeds	RC	6-Jun-24	open
23-May-24	223A Tanglewood Dr	tall grass/weeds	RC	6-Jun-24	open
23-May-24	223B Tanglewood Dr	tall grass/weeds	RC	6-Jun-24	open
24-May-24	1702 Meadow Tr	tall grass/weeds	RC	7-Jun-24	open
24-May-24	1006 Meadowwalk Dr	tall grass/weeds	RC	7-Jun-24	open

24-May-24	1315 Meadowalk Dr	tall grass/weeds	RC	7-Jun-24	open
24-May-24	340A Tanglewood Dr	neighborhood standards	RC	7-Jun-24	open
24-May-24	328B Tanglewood Dr	neighborhood standards	RC	7-Jun-24	open
24-May-24	328B Tanglewood Dr	vehicles parked on improper surface	RC	7-Jun-24	open
24-May-24	218A Tanglewood Dr	vehicles parked on improper surface	RC	7-Jun-24	open
24-May-24	218B Tanglewood Dr	tree debris	RC	7-Jun-24	open
25 May - 27 May off Memorial Day					
28-May-24	23 businesses visited for not renewing business licenses		business license renewal	N/A	closed
28-May-24	Will Henry's Tavern	sidewalk/right of way issue	N/A		closed
29-May-24	Parcel # M0250045	court ordered re-inspection	N/A		closed
29-May-24	407 Maple Ln Apts	court ordered re-inspection	N/A		closed
29-May-24	Lot 6 Skyview Estates	court ordered re-inspection	N/A		closed
29-May-24	522 Landers St	tall grass/weeds	RC	12-Jun-24	open
29-May-24	522 Landers St	neighborhood standards	RC	12-Jun-24	open
29-May-24	1801 Manor Pl	neighborhood standards	RC	12-Jun-24	open
29-May-24	1801 Manor Pl	tree debris	RC	12-Jun-24	open
29-May-24	1401 Meadowalk Dr	neighborhood standards	RC	12-Jun-24	open
29-May-24	1401 Meadowalk Dr	tall grass/weeds	RC	12-Jun-24	open
29-May-24	1010 Meadowalk Dr	neighborhood standards	RC	12-Jun-24	open
29-May-24	1010 Meadowalk Dr	vehicles parked on improper surface	RC	12-Jun-24	open
29-May-24	515 Landers St	neighborhood standards	RC	12-Jun-24	open
29-May-24	508 Roosevelt St	tall grass/weeds	citation		closed
29-May-24	1315 Meadowalk Dr	tall grass/weeds	citation		closed
30 May 24 Training					
31-May-24	430 Bridgeport Pl	neighborhood standards	RC	10-Jun-24	open
31-May-24	430 Bridgeport Pl	open outdoor storage	RC	10-Jun-24	open
31-May-24	241 Carwood Dr	junk vehicles	RC	14-Jun-24	open
31-May-24	241 Carwood Dr	tall grass/weeds	RC	14-Jun-24	open
31-May-24	241 Carwood Dr	vehicles parked on improper surface	RC	14-Jun-24	open
31-May-24	1002 South Broad St	tall grass/weeds	RC	14-Jun-24	open
31-May-24	133 West 5th St	tall grass/weeds	RC	14-Jun-24	open
31-May-24	1480 HW78	unpermitted banner signs X4	RC	14-Jun-24	open
31-May-24	601 East Marable St	tree debris	RC	14-Jun-24	open



**ECONOMIC
DEVELOPMENT
DEPARTMENT
MONTHLY REPORT
JUNE
2024**

ITEMS OF INTEREST

- I. ***T-Mobile Hometown Grant - Monroe Water Tower Sign Monument***
 - a. Submitted for consideration on 5/16/24 (See attached documentation)
 - b. Award announcements expected mid-August
 - c. Maximum award of \$50,000; would cover entirety of monument installation costs from IMMEC

- II. ***Downtown Hotel Feasibility Study***
 - a. Commissioned Highland Group Investment Advisors
 - i. Firm conducted last study in 2016
 - ii. Study expected to begin by mid-July; currently collecting names and contact information for potential community interviewees
 - iii. Study will take approximately 8-10 weeks to complete

- III. ***Economic Development Facebook Page***
 - a. Established page in early May
 - b. Provides a means of advertising available spaces in both Downtown Monroe and the greater Monroe area
 - c. Generally positive response; currently up to 326 followers based on posted content and minimal ad spending (roughly \$75/property “boosted”)
 - d. Established communication with area Realtors to encourage working with Monroe Economic Development prior to properties coming due for lease renewals – allows us to reconcile available properties against individuals/businesses who have already expressed an interest in opening or relocating a business in Monroe → Less time on market, less time unoccupied and provides property owners and agents with choice in tenant selection

- IV. ***Downtown Snapshot Collateral Redesign***
 - a. Currently updating the existing “Downtown Snapshot” used as a decision-making tool for entrepreneurs and business owners considering establishing a presence in Monroe
 - b. Compilation of community data and metrics which highlight strengths of the CBD in downtown Monroe; proved to be key in landing Le Gabrielle’s expansion to the CBD

2024	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	33	25			+58
Closed Businesses	37	24			-61

2024 DDA ONLY	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	6	9			+15
Closed Businesses	8	5			-13

MONROE Water Tower Sign Monument Proposal

Our MONROE Water Tower Sign Monument project was proposed by various members of our Downtown Development Authority (DDA) Board and our local Rotary Club, along with many members of our community who still affectionately recall the mark the sign left on the city. The sign that this nearly 35-foot replica would pay homage to was a longtime source of pride for our community before meeting its untimely fate during a historic tornadic downburst in 1993. The sign was first suggested by one of Monroe's Councilmen to then-Mayor Caldwell McGarity in the mid-1950's, intended to serve as a beacon to the sea of motorists passing through the city daily. The sign, featuring MONROE spelled out vertically in three-foot-tall neon letters facing Atlanta to the west and Athens to the east, provided an air of "big city" importance to our otherwise modest little town in north Georgia.

Though there have been calls over the years to rebuild the sign atop the water tower, the crown of the tower is currently (and ironically) occupied by T-Mobile wireless communications equipment. Thus, this location is no longer feasible, nor appropriate, for erecting a new sign. Instead, our DDA, Rotary Club, and other local business and civic leaders aim to revive the community spirit originally evoked by the MONROE sign by bringing it closer to ground level and the people who remember it so fondly. This sign project is proposed as an addition to an already-completed placemaking initiative, Hammock Park, which has served as a communal gathering space outside our City Museum since opening in 2018. The addition of the replica MONROE sign, nearly identical to the original in its details - down to the three-foot-tall measurement of each letter and updated with energy-efficient LED lighting - will enhance the historic storytelling component of the adjacent museum, while also increasing the nighttime usability of the existing park space.

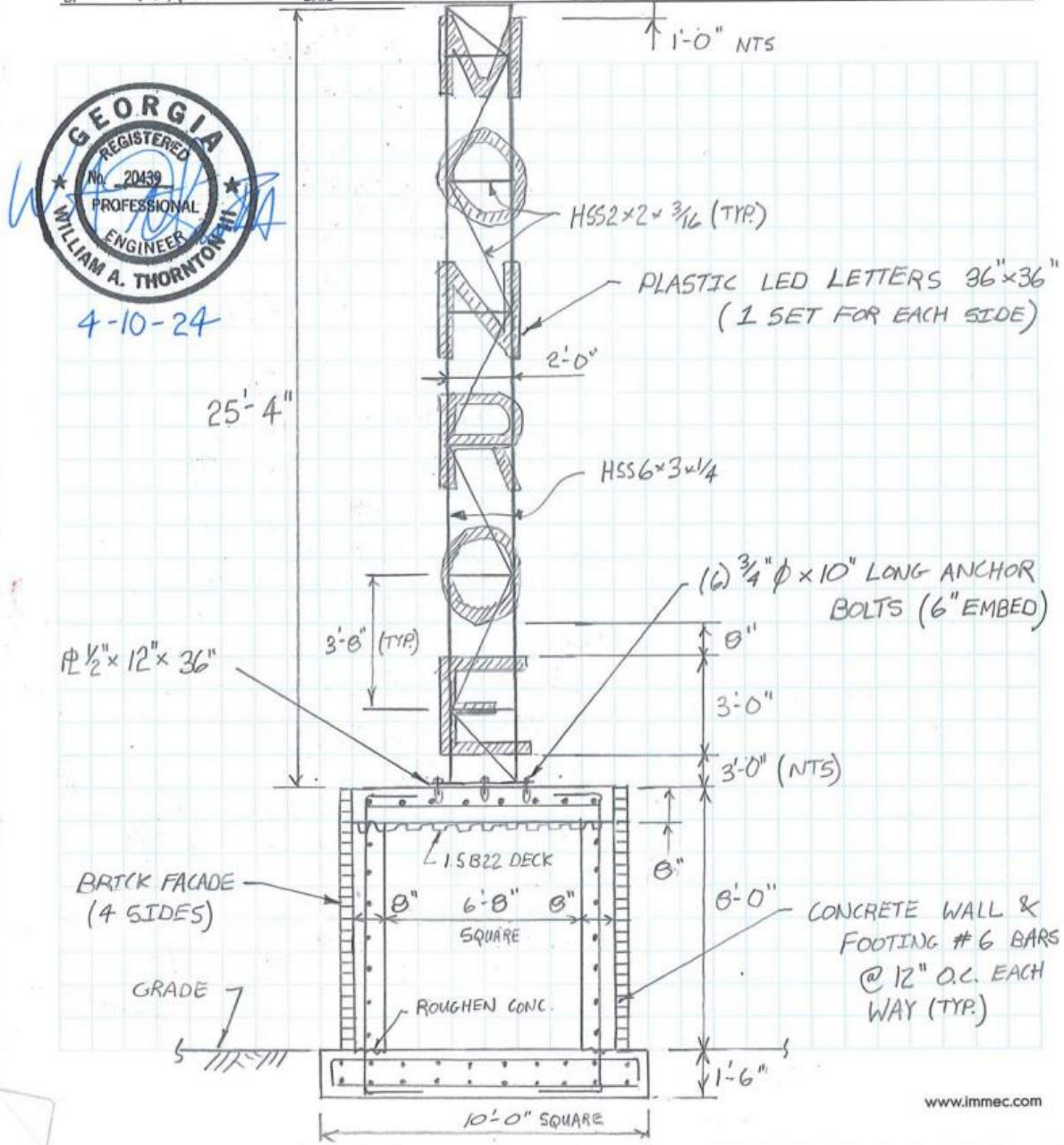
This project represents an innovative and creative means of connecting our vibrant, present-day community with an eccentric piece of our history which, in its time, represented an equally creative, innovative, and entrepreneurial effort as it sought to propel the city of Monroe to a social and economic status it had never officially envisioned itself in prior. Today, the Central Business District where the original water tower and the new monument would coexist once more is a bustling, progressive melting pot full of colorful and eclectic retail and dining options popular with visitors from across the state, and travelers the world over. The monument site is prepared; the labor, equipment, and supervision have all been committed to the project by local engineering firm IMMEC, Inc; and all that remains to see the project to fruition is to fund the lump sum amount of \$50,000.00 for the necessary construction materials.

Our city boasts a brighter outlook today than ever before, and there is no better way to light the path ahead than by the light of the sign that first put Monroe on the map and shone the way to our city's current economic prosperity.

IMMEC

INC.
P.O. Box 1066, Social Circle, GA 30025
Phone: 770-464-1001, Fax: 770-464-1004

SUBJECT Monroe Sign Design SHEET NO. 1 OF 1 JOB NO. 00-00300
BY WAT DATE 3-25-24 CHKD. BY _____ DATE _____



NEON SIGN ON WATER TANK?

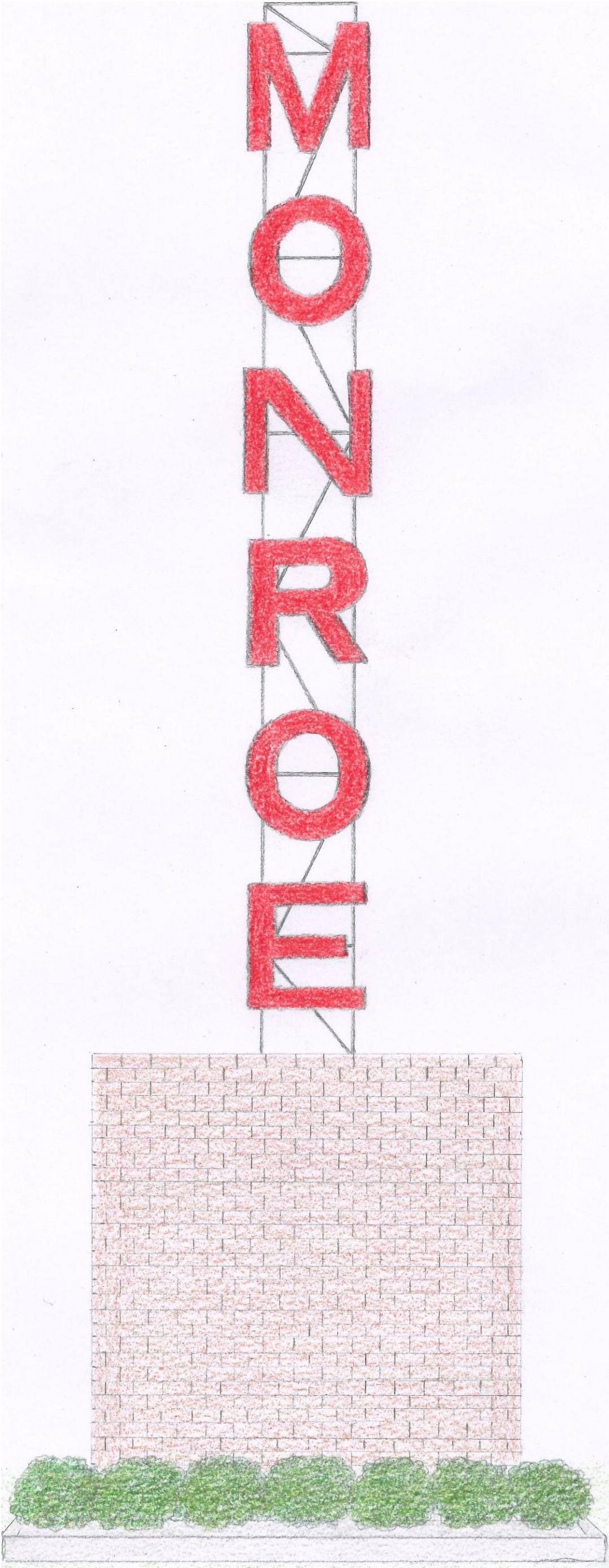
One of Monroe's Councilmen has proposed to Mayor Caldwell McGarity that a finishing touch be added to Monroe's almost-completed 276,000-gallon water tank.

The finishing touch: the word M-O-N-R-O-E spelled out in 3-ft. neon letters on both the eastern and western sides. By so doing, the name of this city would be indelibly engraved in the memory of thousands of motorists who pass through here weekly.

The Tribune thinks it a first-rate idea. The advertising potential of such an illuminated sign is enormous.









Financial Report as of May 2024

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

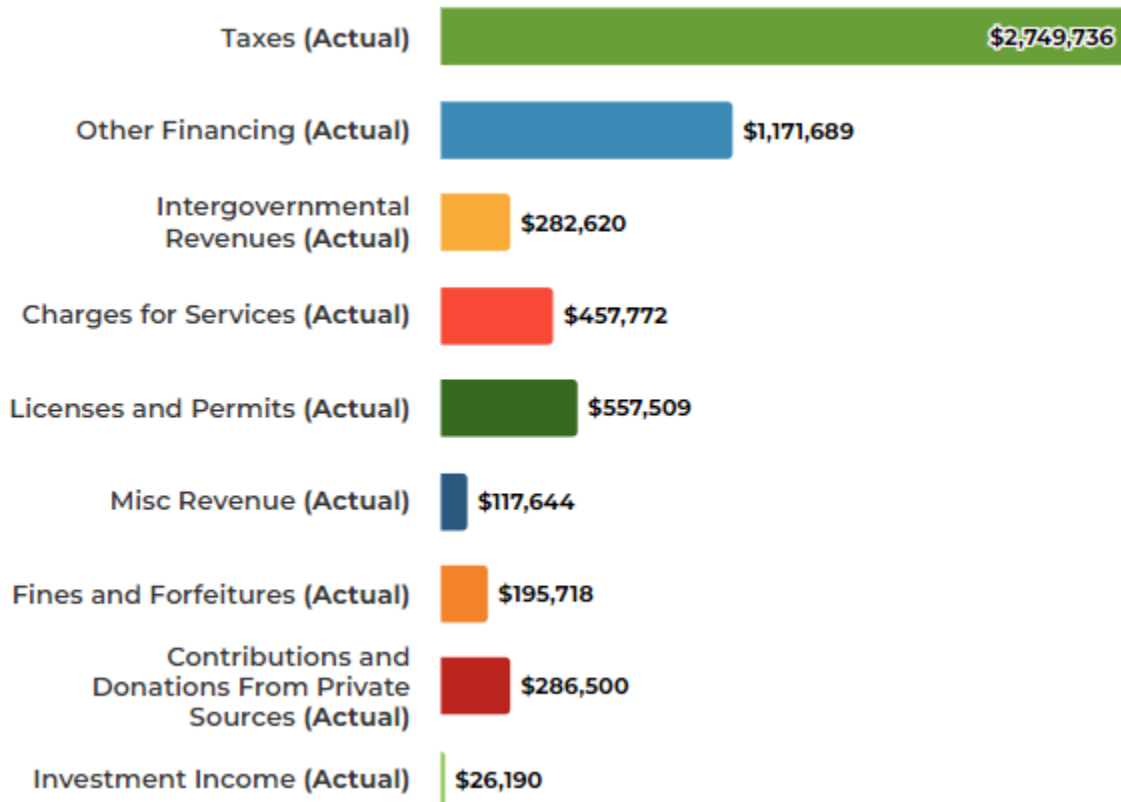
\$17,544,716

COLLECTED TO DATE

(33% of budgeted collected to date)

\$5,845,378

General Fund year-to-date revenues for the month totaled \$5,845,378 which is 33% of total budgeted revenues \$17,544,716 for 2024. Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

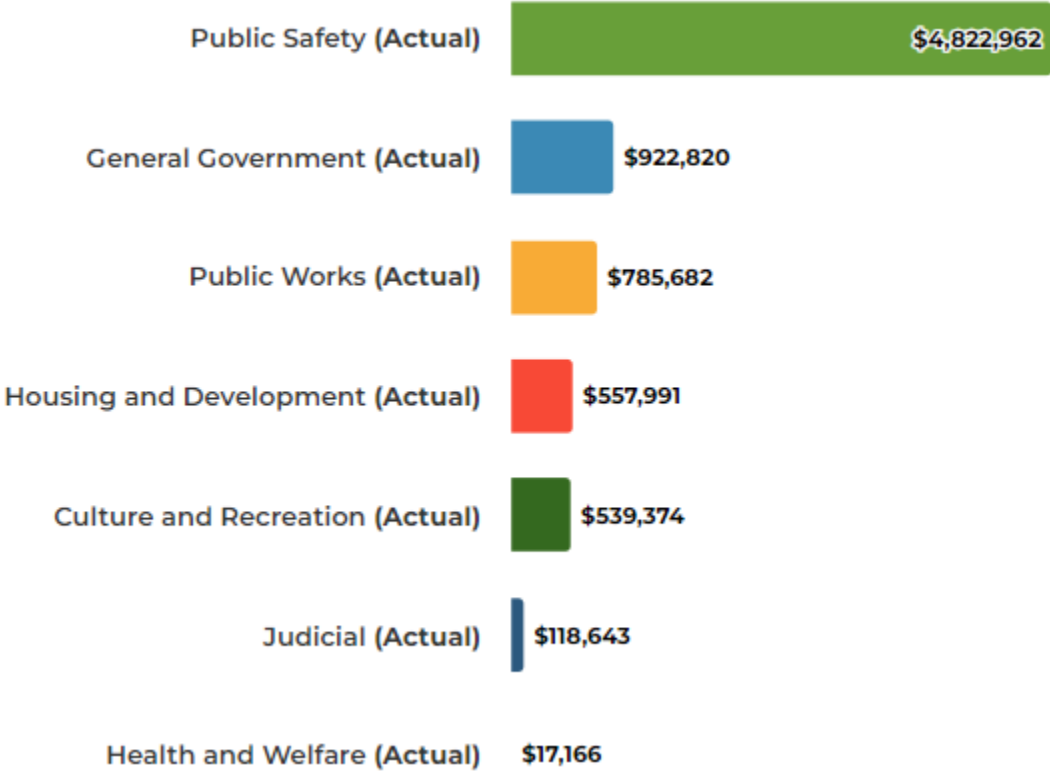
\$17,544,716

EXPENDED TO DATE

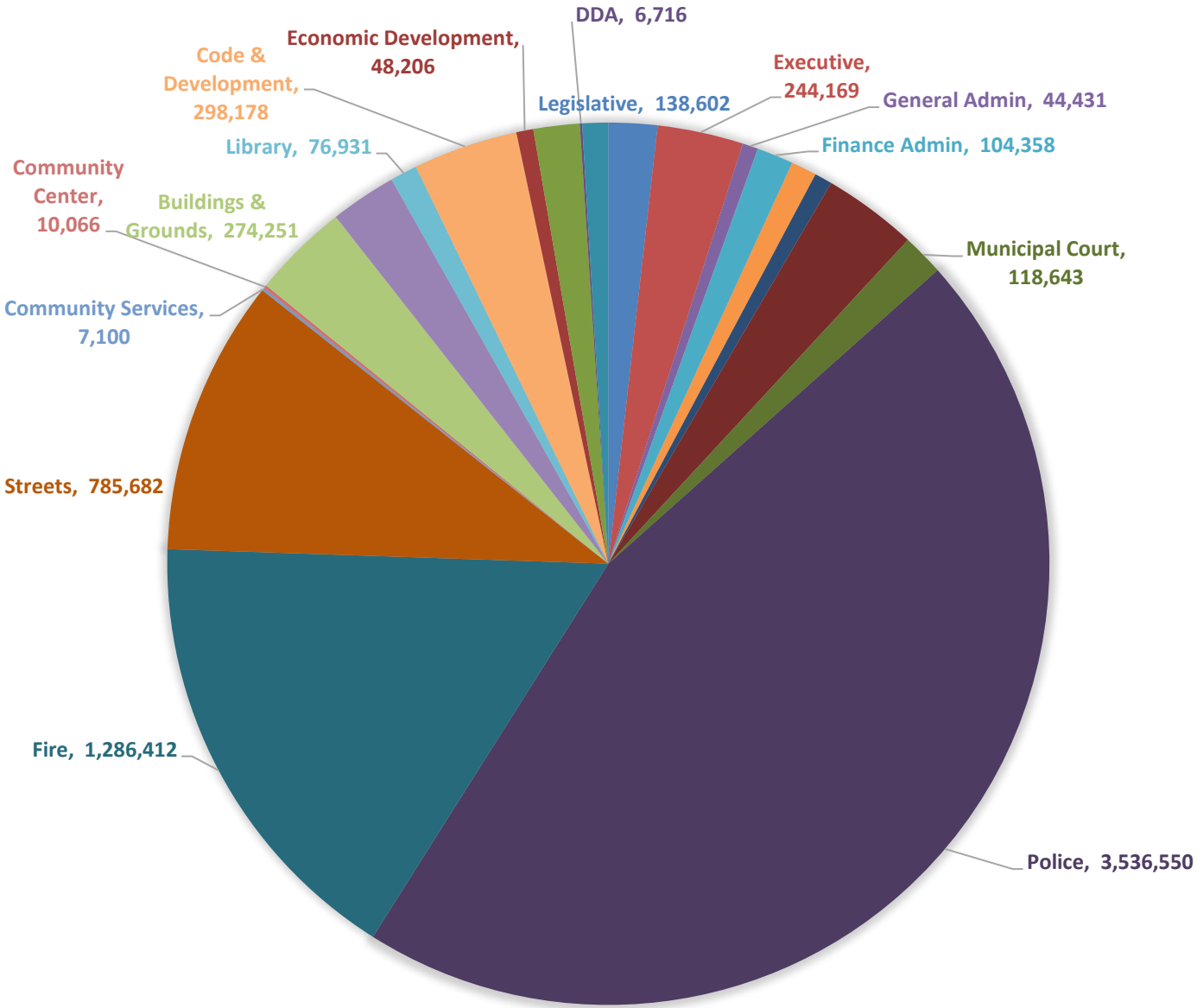
(44% of budgeted used to date)

\$7,764,638

General Fund year-to-date expenses for the month totaled \$7,764,638 which is 44% of total budgeted expenses of \$17,544,716 for 2024.



GENERAL FUND EXPENSE YTD



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

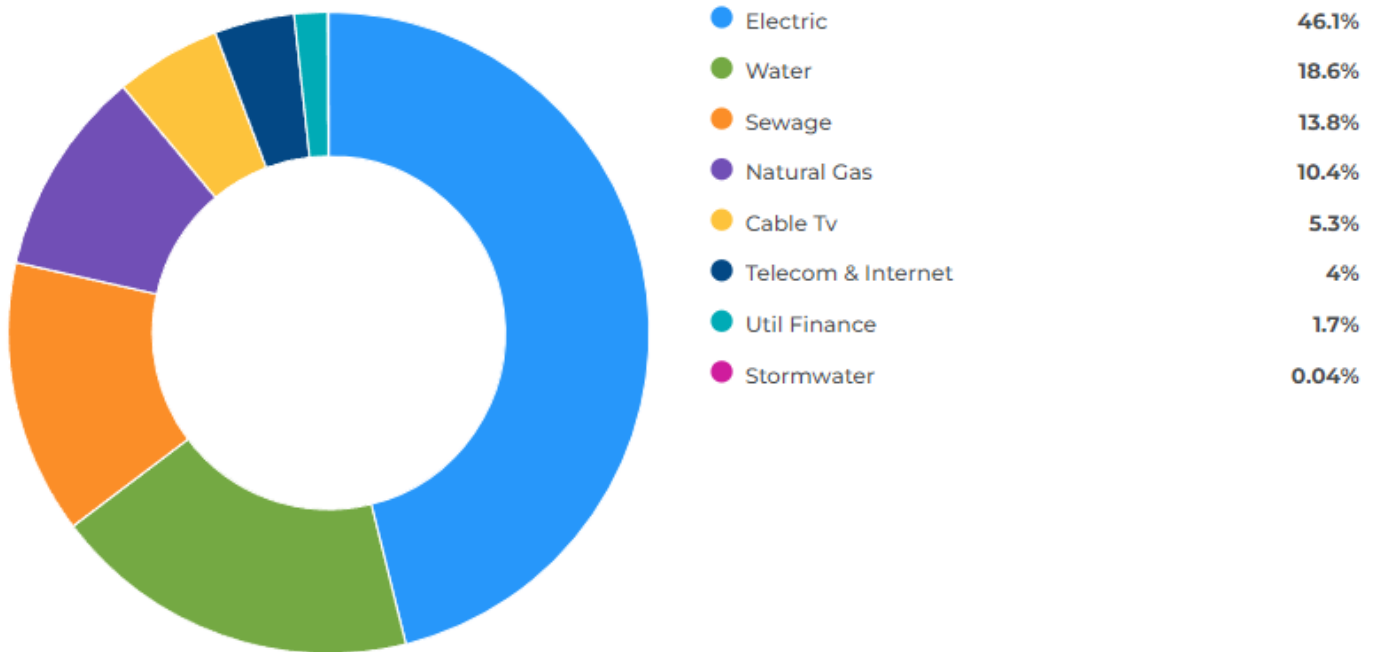
\$46,057,938

COLLECTED TO DATE

(44% of budgeted collected to date)

\$20,184,955

Utility Fund year-to-date operating revenues for the month totaled \$19,951,481 (*excluding capital revenue*). This is 43% of total budgeted revenues \$46,057,938 for 2024. Capital revenues total \$233,474.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

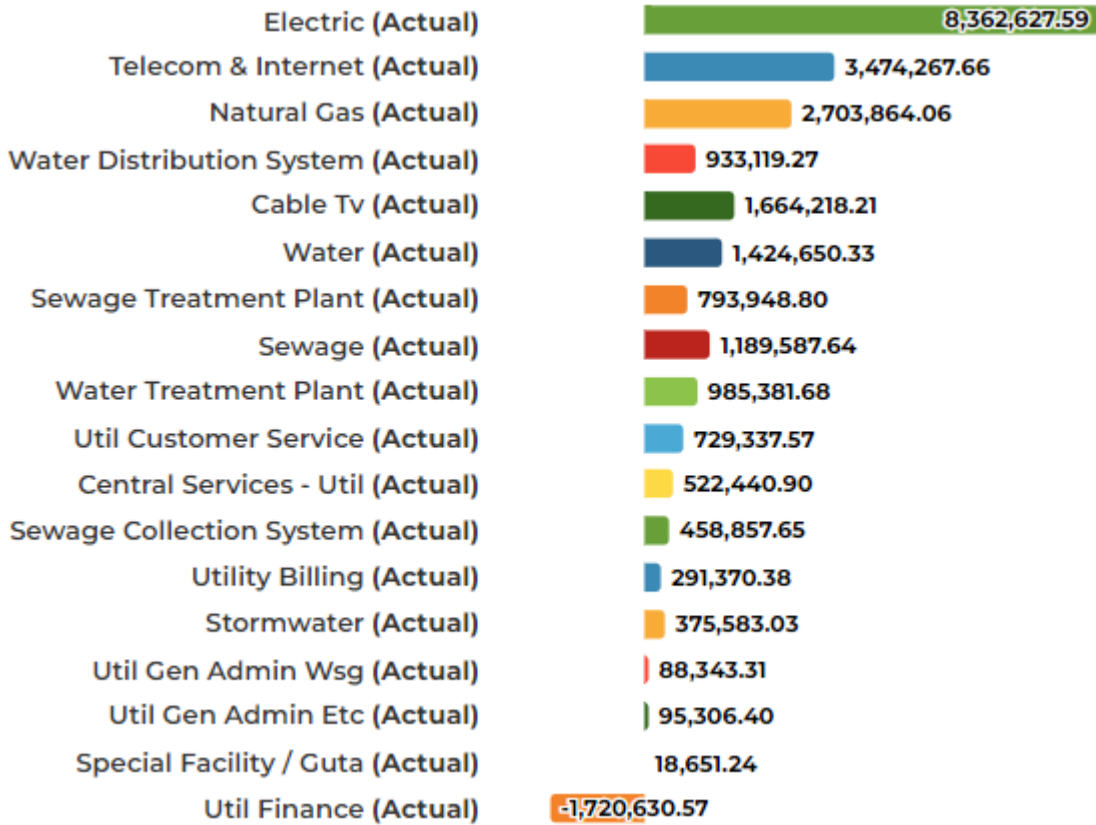
\$46,057,938

EXPENDED TO DATE

(49% of budgeted used to date)

\$22,390,925

Utility Fund year-to-date operating expenses for the month totaled \$18,988,442 (*excluding capital expense*) which is 41% of total budgeted expenses of \$46,057,938 for 2024. Year-to-date capital expenses totaled \$3,391,781 which include Utility Bond expenditures.



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

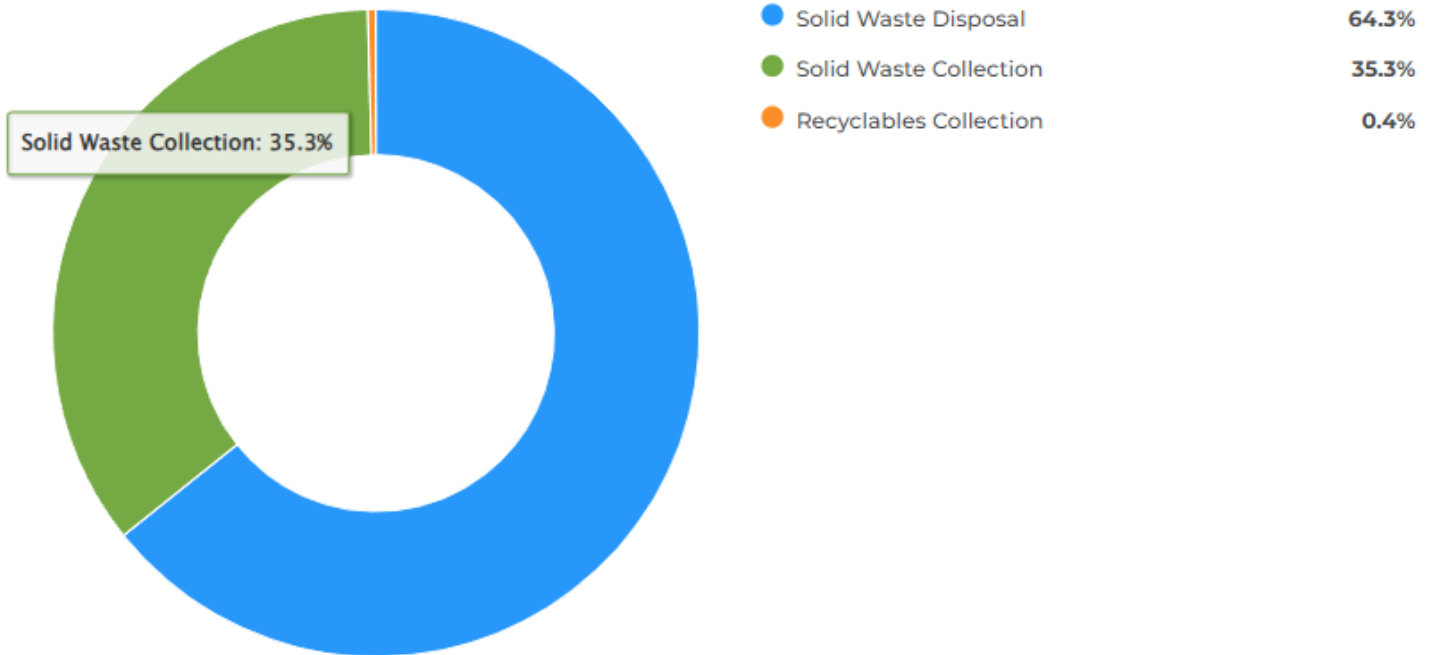
\$7,877,308

COLLECTED TO DATE

(38% of budgeted collected to date)

\$2,996,636

Solid Waste year-to-date revenues for the month totaled \$2,996,636. This is 38% of total budgeted revenues \$7,877,308 for 2024.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

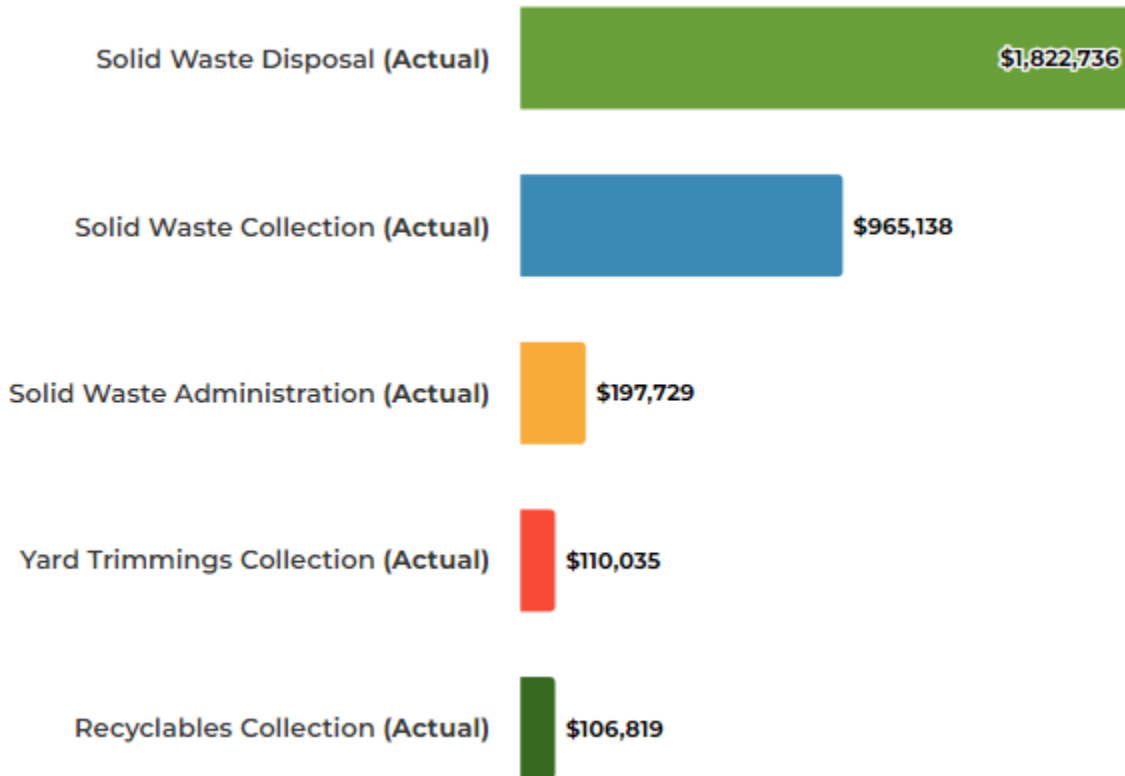
\$7,877,308

EXPENDED TO DATE

(43% of budgeted used to date)

\$3,352,289

Solid Waste year-to-date expenses for the month totaled \$3,044,527 (*excluding capital expense*) which is 30% of total budgeted expenses \$7,877,308. Year-to-date capital expenses totaled \$317,212.



Cash balances for the City of Monroe at month end totaled **\$58,396,409** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	1,222,982.00
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	204,074.66
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST 2013	104,520.67
SPLOST 2019	4,133,696.55
SPECIAL REVENUE FUND	
Hotel/Motel	16,316.89
DEA Confiscated Assets Fund	75,618.51
Seized Fund Checking	41,599.34
Forfeiture Fund Checking	31,193.20
American Rescue Plan	1,161,554.69
ENTERPRISE FUND	
Solid Waste	1,017,763.65
Solid Waste Capital	655,212.97
Utility Revenue	1,575,308.62
Utility MEAG Short-Term Investment	8,122,993.22
Utility MEAG Intermediate Extended Investment	8,354,909.79
Utility MEAG Intermediate Portfolio Investment	4,413,058.93
Utility Tap Fees	3,155,110.50
2020 Util Bond Sinking Fund	930,248.23
2020 Bond Fund	19,660,305.20
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,587,311.30

The total Utility Capital funds available at month end are \$8,008,219 as broken down in the section below:

Utility Capital Improvement Cash Balance	3,853,109
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	3,155,111
Total Current Funds Available	8,008,219

Utility Transfers Out

	Capital	
	Improvement	General Fund
January	\$ 288,503	\$ 203,225
February	\$ 322,165	\$ 228,798
March	\$ 307,048	\$ 218,107
April	\$ 267,500	\$ 189,112
May	\$ 252,762	\$ 180,237
June		
July		
August		
September		
October		
November		
December		
YTD Total	\$ 1,437,977	\$ 1,019,480

Utility 2020 Bond Projects

	Original Budget	Updated Budget	Expenditures	Balance	
Alcovy Sewer Line Extension	4,000,000	4,000,000	2,113,771	1,886,229	
Loganville Water Transmission Line Extension	5,580,000	5,580,000	5,580,000		-
Broadband Fiber Extension	12,700,000	12,700,000	10,527,587	2,172,413	
Blaine Station Telecom Building	478,648	633,193	633,193		-
Wastewater Treatment Plant Upgrades	7,500,000	5,484,232	5,484,232		-
Raw Water Line Upgrades	3,520,000	3,520,000	1,773,886	1,746,114	
Water Tank Industrial Park & Line Extension	3,000,000	3,000,000	256,199	2,743,801	
East Walton Gas Line Extension	1,000,000	1,000,000	323,895	676,105	
Future Water Transmission Line Extensions	1,700,000	1,700,000	1,601,832	98,168	
Future Expansion Projects	5,771,352	5,883,443		5,883,443	
Water Plant System Upgrades	3,000,000	4,749,132	4,749,132		-
Water Tank Northside of System	1,750,000	1,750,000		1,750,000	
Bond Closing Fees from Bond Proceeds			435,942	(435,942)	
	\$50,000,000	\$50,000,000	\$33,479,668	\$16,520,332	

SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,689,129	\$3,839,896	\$104,520
Public Safety	1,200,000	1,210,933	1,230,827	19,894	0
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$13,039,088	\$3,859,790	\$104,521

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$9,000,000	\$10,697,957	\$9,486,632	\$2,515,440	\$3,726,766
Parks	8,000,000	4,584,839	6,304,938	2,127,029	406,930
	\$17,000,000	\$15,282,796	\$15,791,570	\$4,642,470	\$4,133,696



General Fund

For Fiscal Period Ending: May 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed June-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
1500 - GENERAL ADMIN	-	-	1,000	12,350	6,275	18,625	6,275
1510 - FINANCE ADMIN	15,635,893	15,635,893	717,129	4,320,646	11,021,942	15,342,589	15,566,801
1519 - INTERGOVERNMENTAL	246,000	246,000	-	65,507	158,188	223,696	522,217
1565 - WALTON PLAZA	3,473	3,473	289	1,447	1,957	3,404	3,335
2650 - MUNICIPAL COURT	300,000	300,000	31,613	159,967	165,367	325,334	280,912
3200 - POLICE	85,262	85,262	13,397	53,373	335,293	388,667	1,748,189
3500 - FIRE OPERATIONS	28,644	28,644	-	-	14,793	14,793	59,270
3510 - FIRE PREVENTION/CRR	25,000	25,000	1,800	42,127	4,530	46,657	28,230
4200 - STREETS & TRANSPORTATION	200,898	200,898	1,391	427,290	40,752	468,042	225,145
5530 - COMMUNITY CENTER	55,000	55,000	4,583	22,917	30,455	53,371	49,205
6100 - PARKS	-	-	-	-	21,018	-	23,755
6200 - BLDGS & GROUNDS	-	-	-	-	17,835	17,835	17,835
7200 - CODE & DEVELOPMENT	590,000	590,000	36,583	566,209	289,140	855,349	717,827
7520 - ECONOMIC DEVELOPMENT	-	-	-	350	8,150	8,500	9,379
7521 - MAINSTREET	164,500	164,500	18,245	96,246	17,500	113,746	35,000
7563 - AIRPORT	210,100	210,100	18,097	76,948	135,363	212,311	228,347
Revenue Total:	17,544,770	17,544,770	844,128	5,845,377	12,268,560	18,092,919	19,521,722
Expense							
1100 - LEGISLATIVE	284,530	284,530	31,969	138,602	130,603	269,205	260,814
1300 - EXECUTIVE	634,474	634,474	53,398	244,168	279,927	524,095	477,081
1400 - ELECTIONS	-	-	-	-	-	-	23,342
1500 - GENERAL ADMIN	78,984	78,984	6,741	44,431	47,584	92,015	87,904
1510 - FINANCE ADMIN	546,900	546,900	22,225	104,358	328,057	432,415	520,594
1530 - LAW	160,000	160,000	25,007	72,812	74,071	146,883	153,840
1560 - AUDIT	50,000	50,000	5,000	50,000	3,030	53,030	40,000
1565 - WALTON PLAZA	589,598	589,598	120,889	268,447	322,920	591,367	591,839
2650 - MUNICIPAL COURT	275,324	275,324	24,371	118,644	140,108	258,752	259,436
3200 - POLICE	7,476,039	7,476,039	646,911	3,536,550	4,642,677	8,179,227	9,433,870
3500 - FIRE OPERATIONS	2,796,871	2,796,871	241,044	1,246,173	1,591,004	2,837,177	2,855,763
3510 - FIRE PREVENTION/CRR	105,933	105,933	8,506	40,239	54,175	94,414	123,846
4200 - STREETS & TRANSPORTATION	1,818,531	1,818,531	171,851	785,682	985,591	1,771,273	1,683,954
5500 - COMMUNITY SERVICES	5,800	5,800	-	7,100	5,600	12,700	11,431
5530 - COMMUNITY CENTER	9,130	9,130	4,356	10,066	2,147	12,214	12,728
6100 - PARKS	433,234	433,234	51,082	188,192	204,731	392,922	322,167
6200 - BLDGS & GROUNDS	624,374	624,374	56,821	274,251	426,012	700,263	715,899
6500 - LIBRARIES	156,943	156,943	38,445	76,931	115,973	192,905	159,322
7200 - CODE & DEVELOPMENT	723,678	723,678	55,528	298,178	572,147	870,325	888,132
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,844	4,844	4,844
7520 - ECONOMIC DEVELOPMENT	211,809	211,809	10,921	48,205	325,298	373,503	548,323
7521 - MAINSTREET	265,935	265,935	45,626	131,361	-	-	-
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	98	6,715	21,961	28,676	25,926
7563 - AIRPORT	265,377	265,377	15,843	73,531	200,590	274,121	240,147
Expense Total:	17,544,716	17,544,716	1,636,631	7,764,638	10,479,050	18,112,327	19,441,203
Report Surplus (Deficit):				(1,919,261)		(19,408)	80,520



Monroe, GA

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Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	989,035.14	435,677.45	-553,357.69	-55.95%	4,945,175.70	2,749,735.53	-2,195,440.17	-44.40%	11,873,171.00
Total R1: 31 - TAXES:	989,035.14	435,677.45	-553,357.69	-55.95%	4,945,175.70	2,749,735.53	-2,195,440.17	-44.40%	11,873,171.00
R1: 32 - LICENSES & PERMITS									
7200 - CODE & DEVELOPMENT	47,231.10	34,291.93	-12,939.17	-27.40%	236,155.50	557,509.07	321,353.57	136.08%	567,000.00
Total R1: 32 - LICENSES & PERMITS:	47,231.10	34,291.93	-12,939.17	-27.40%	236,155.50	557,509.07	321,353.57	136.08%	567,000.00
R1: 33 - INTERGOVERNMENTAL									
1519 - INTERGOVERNMENTAL	20,491.80	0.00	-20,491.80	-100.00%	102,459.00	65,507.40	-36,951.60	-36.06%	246,000.00
3200 - POLICE	4,103.52	3,361.60	-741.92	-18.08%	20,517.60	13,672.30	-6,845.30	-33.36%	49,262.00
3500 - FIRE OPERATIONS	2,386.04	0.00	-2,386.04	-100.00%	11,930.20	0.00	-11,930.20	-100.00%	28,644.00
4200 - STREETS & TRANSPORTATION	16,734.80	0.00	-16,734.80	-100.00%	83,674.00	200,898.62	117,224.62	140.10%	200,898.00
7200 - CODE & DEVELOPMENT	1,249.50	2,191.20	941.70	75.37%	6,247.50	2,191.20	-4,056.30	-64.93%	15,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	0.00%	0.00	350.00	350.00	0.00%	0.00
Total R1: 33 - INTERGOVERNMENTAL:	44,965.66	5,552.80	-39,412.86	-87.65%	224,828.30	282,619.52	57,791.22	25.70%	539,804.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	71,554.70	67,680.89	-3,873.81	-5.41%	357,773.50	371,511.51	13,738.01	3.84%	859,000.00
3200 - POLICE	333.20	430.00	96.80	29.05%	1,666.00	2,454.30	788.30	47.32%	4,000.00
3510 - FIRE PREVENTION/CRR	2,082.50	1,800.00	-282.50	-13.57%	10,412.50	42,126.95	31,714.45	304.58%	25,000.00
7200 - CODE & DEVELOPMENT	666.40	100.00	-566.40	-84.99%	3,332.00	6,509.00	3,177.00	95.35%	8,000.00
7521 - MAINSTREET	7,038.85	11,744.98	4,706.13	66.86%	35,194.25	34,745.53	-448.72	-1.27%	84,500.00
7563 - AIRPORT	83.30	85.00	1.70	2.04%	416.50	425.00	8.50	2.04%	1,000.00
Total R1: 34 - CHARGES FOR SERVICES:	81,758.95	81,840.87	81.92	0.10%	408,794.75	457,772.29	48,977.54	11.98%	981,500.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	24,990.00	31,612.75	6,622.75	26.50%	124,950.00	159,966.66	35,016.66	28.02%	300,000.00
3200 - POLICE	2,665.60	9,605.26	6,939.66	260.34%	13,328.00	35,751.55	22,423.55	168.24%	32,000.00
Total R1: 35 - FINES & FORFEITURES:	27,655.60	41,218.01	13,562.41	49.04%	138,278.00	195,718.21	57,440.21	41.54%	332,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	1,666.00	4,499.96	2,833.96	170.11%	8,330.00	26,189.65	17,859.65	214.40%	20,000.00
Total R1: 36 - INVESTMENT INCOME:	1,666.00	4,499.96	2,833.96	170.11%	8,330.00	26,189.65	17,859.65	214.40%	20,000.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	225,000.00	225,000.00	0.00%	0.00
7521 - MAINSTREET	6,664.00	6,500.00	-164.00	-2.46%	33,320.00	61,500.00	28,180.00	84.57%	80,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	6,664.00	6,500.00	-164.00	-2.46%	33,320.00	286,500.00	253,180.00	759.84%	80,000.00

Monthly Budget Report

For Fiscal: 2024 Period Ending: 05/31/24

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
R1: 38 - MISCELLANEOUS REVENUE									
1500 - GENERAL ADMIN	0.00	1,000.00	1,000.00	0.00%	0.00	12,350.00	12,350.00	0.00%	0.00
1510 - FINANCE ADMIN	4,165.00	493.62	-3,671.38	-88.15%	20,825.00	1,520.61	-19,304.39	-92.70%	50,000.00
1565 - WALTON PLAZA	289.30	289.41	0.11	0.04%	1,446.50	1,447.05	0.55	0.04%	3,473.00
3200 - POLICE	0.00	0.00	0.00	0.00%	0.00	1,495.34	1,495.34	0.00%	0.00
4200 - STREETS & TRANSPORTATION	0.00	1,391.40	1,391.40	0.00%	0.00	1,391.40	1,391.40	0.00%	0.00
5530 - COMMUNITY CENTER	4,581.50	4,583.33	1.83	0.04%	22,907.50	22,916.65	9.15	0.04%	55,000.00
7563 - AIRPORT	17,418.03	18,012.43	594.40	3.41%	87,090.15	76,522.98	-10,567.17	-12.13%	209,100.00
Total R1: 38 - MISCELLANEOUS REVENUE:	26,453.83	25,770.19	-683.64	-2.58%	132,269.15	117,644.03	-14,625.12	-11.06%	317,573.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	236,044.53	208,776.73	-27,267.80	-11.55%	1,180,222.65	1,171,689.29	-8,533.36	-0.72%	2,833,668.00
Total R1: 39 - OTHER FINANCING SOURCES:	236,044.53	208,776.73	-27,267.80	-11.55%	1,180,222.65	1,171,689.29	-8,533.36	-0.72%	2,833,668.00
Total Revenue:	1,461,474.81	844,127.94	-617,346.87	-42.24%	7,307,374.05	5,845,377.59	-1,461,996.46	-20.01%	17,544,716.00
Expense									
1100 - LEGISLATIVE	23,701.32	31,968.89	-8,267.57	-34.88%	118,506.60	138,602.13	-20,095.53	-16.96%	284,530.00
1300 - EXECUTIVE	52,851.62	53,398.09	-546.47	-1.03%	264,258.10	244,168.87	20,089.23	7.60%	634,474.00
1500 - GENERAL ADMIN	6,579.33	6,740.73	-161.40	-2.45%	32,896.65	44,431.38	-11,534.73	-35.06%	78,984.00
1510 - FINANCE ADMIN	45,556.73	22,225.05	23,331.68	51.21%	227,783.65	104,357.66	123,425.99	54.19%	546,900.00
1530 - LAW	13,328.00	25,006.94	-11,678.94	-87.63%	66,640.00	72,812.34	-6,172.34	-9.26%	160,000.00
1560 - AUDIT	4,165.00	5,000.00	-835.00	-20.05%	20,825.00	50,000.00	-29,175.00	-140.10%	50,000.00
1565 - WALTON PLAZA	49,113.51	120,888.76	-71,775.25	-146.14%	245,567.55	268,447.46	-22,879.91	-9.32%	589,598.00
2650 - MUNICIPAL COURT	22,934.45	24,371.47	-1,437.02	-6.27%	114,672.25	118,643.48	-3,971.23	-3.46%	275,324.00
3200 - POLICE	622,754.00	646,911.01	-24,157.01	-3.88%	3,113,770.00	3,536,549.99	-422,779.99	-13.58%	7,476,039.00
3500 - FIRE OPERATIONS	232,979.31	241,044.25	-8,064.94	-3.46%	1,164,896.55	1,245,672.82	-80,776.27	-6.93%	2,796,871.00
3510 - FIRE PREVENTION/CRR	8,824.19	8,505.92	318.27	3.61%	44,120.95	40,738.79	3,382.16	7.67%	105,933.00
4200 - STREETS & TRANSPORTATION	151,483.61	171,850.56	-20,366.95	-13.44%	757,418.05	785,681.90	-28,263.85	-3.73%	1,818,531.00
5500 - COMMUNITY SERVICES	483.14	0.00	483.14	100.00%	2,415.70	7,100.00	-4,684.30	-193.91%	5,800.00
5530 - COMMUNITY CENTER	760.52	4,355.57	-3,595.05	-472.71%	3,802.60	10,066.25	-6,263.65	-164.72%	9,130.00
6100 - RECREATION	36,088.35	51,081.73	-14,993.38	-41.55%	180,441.75	188,191.50	-7,749.75	-4.29%	433,234.00
6200 - BLDGS & GROUNDS	52,010.30	56,821.41	-4,811.11	-9.25%	260,051.50	274,251.04	-14,199.54	-5.46%	624,374.00
6500 - LIBRARIES	13,073.35	38,444.63	-25,371.28	-194.07%	65,366.75	76,931.20	-11,564.45	-17.69%	156,943.00
7200 - CODE & DEVELOPMENT	60,282.31	55,528.13	4,754.18	7.89%	301,411.55	298,177.92	3,233.63	1.07%	723,678.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00%	2,017.50	0.00	2,017.50	100.00%	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	17,643.65	10,921.42	6,722.23	38.10%	88,218.25	48,205.50	40,012.75	45.36%	211,809.00
7521 - MAINSTREET	22,152.34	45,626.20	-23,473.86	-105.97%	110,761.70	131,360.97	-20,599.27	-18.60%	265,935.00
7550 - DOWNTOWN DEVELOPMENT	2,199.78	97.50	2,102.28	95.57%	10,998.90	6,715.72	4,283.18	38.94%	26,408.00
7563 - AIRPORT	22,105.84	15,842.89	6,262.95	28.33%	110,529.20	73,531.38	36,997.82	33.47%	265,377.00
Total Expense:	1,461,474.15	1,636,631.15	-175,157.00	-11.98%	7,307,370.75	7,764,638.30	-457,267.55	-6.26%	17,544,716.00
Report Total:	0.66	-792,503.21	-792,503.87		3.30	-1,919,260.71	-1,919,264.01		0.00



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1500 - GENERAL ADMIN	0.00	0.00	1,000.00	12,350.00	-12,350.00
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	717,128.65	4,320,646.59	11,315,192.41
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	0.00	65,507.40	180,492.60
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,447.05	2,025.95
2650 - MUNICIPAL COURT	300,000.00	300,000.00	31,612.75	159,966.66	140,033.34
3200 - POLICE	85,262.00	85,262.00	13,396.86	53,373.49	31,888.51
3500 - FIRE OPERATIONS	28,644.00	28,644.00	0.00	0.00	28,644.00
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	1,800.00	42,126.95	-17,126.95
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	1,391.40	427,290.02	-226,392.02
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	22,916.65	32,083.35
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	36,583.13	566,209.27	23,790.73
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	350.00	-350.00
7521 - MAINSTREET	164,500.00	164,500.00	18,244.98	96,245.53	68,254.47
7563 - AIRPORT	210,100.00	210,100.00	18,097.43	76,947.98	133,152.02
Revenue Total:	17,544,716.00	17,544,716.00	844,127.94	5,845,377.59	11,699,338.41
Expense					
1100 - LEGISLATIVE	284,530.00	284,530.00	31,968.89	138,602.13	145,927.87
1300 - EXECUTIVE	634,474.00	634,474.00	53,398.09	244,168.87	390,305.13
1500 - GENERAL ADMIN	78,984.00	78,984.00	6,740.73	44,431.38	34,552.62
1510 - FINANCE ADMIN	546,900.00	546,900.00	22,225.05	104,357.66	442,542.34
1530 - LAW	160,000.00	160,000.00	25,006.94	72,812.34	87,187.66
1560 - AUDIT	50,000.00	50,000.00	5,000.00	50,000.00	0.00
1565 - WALTON PLAZA	589,598.00	589,598.00	120,888.76	268,447.46	321,150.54
2650 - MUNICIPAL COURT	275,324.00	275,324.00	24,371.47	118,643.48	156,680.52
3200 - POLICE	7,476,039.00	7,476,039.00	646,911.01	3,536,549.99	3,939,489.01
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	241,044.25	1,245,672.82	1,551,198.18
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	8,505.92	40,738.79	65,194.21
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	171,850.56	785,681.90	1,032,849.10
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	7,100.00	-1,300.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	4,355.57	10,066.25	-936.25
6100 - RECREATION	433,234.00	433,234.00	51,081.73	188,191.50	245,042.50
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	56,821.41	274,251.04	350,122.96
6500 - LIBRARIES	156,943.00	156,943.00	38,444.63	76,931.20	80,011.80
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	55,528.13	298,177.92	425,500.08
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	10,921.42	48,205.50	163,603.50
7521 - MAINSTREET	265,935.00	265,935.00	45,626.20	131,360.97	134,574.03
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	97.50	6,715.72	19,692.28
7563 - AIRPORT	265,377.00	265,377.00	15,842.89	73,531.38	191,845.62
Expense Total:	17,544,716.00	17,544,716.00	1,636,631.15	7,764,638.30	9,780,077.70
Total Surplus (Deficit):	0.00	0.00	-792,503.21	-1,919,260.71	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 05/31/2024

DEP...	2023 May Activity	2024 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	0.00	1,000.00	1,000.00	0.00%	0.00	12,350.00	12,350.00	0.00%
1510 - FINANCE ADMIN	806,570.04	717,128.65	-89,441.39	-11.09%	4,426,018.63	4,320,646.59	-105,372.04	-2.38%
1519 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	364,028.50	65,507.40	-298,521.10	-82.00%
1565 - WALTON PLAZA	275.63	289.41	13.78	5.00%	1,378.15	1,447.05	68.90	5.00%
2650 - MUNICIPAL COURT	27,336.38	31,612.75	4,276.37	15.64%	115,544.54	159,966.66	44,422.12	38.45%
3200 - POLICE	3,160.59	13,396.86	10,236.27	323.87%	259,733.75	53,373.49	-206,360.26	-79.45%
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	40,608.48	0.00	-40,608.48	-100.00%
3510 - FIRE PREVENTION/CRR	4,250.00	1,800.00	-2,450.00	-57.65%	23,700.00	42,126.95	18,426.95	77.75%
4200 - STREETS & TRANSPORTATION	0.00	1,391.40	1,391.40	0.00%	178,925.21	427,290.02	248,364.81	138.81%
5530 - COMMUNITY CENTER	3,750.00	4,583.33	833.33	22.22%	18,750.00	22,916.65	4,166.65	22.22%
7200 - CODE & DEVELOPMENT	36,786.31	36,583.13	-203.18	-0.55%	412,043.12	566,209.27	154,166.15	37.42%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	904.00	0.00	-904.00	-100.00%	1,229.00	350.00	-879.00	-71.52%
7521 - MAINSTREET	0.00	18,244.98	18,244.98	0.00%	17,500.00	96,245.53	78,745.53	449.97%
7563 - AIRPORT	15,405.07	18,097.43	2,692.36	17.48%	90,604.71	76,947.98	-13,656.73	-15.07%
Revenue Total:	898,438.02	844,127.94	-54,310.08	-6.04%	5,950,064.09	5,845,377.59	-104,686.50	-1.76%
Expense								
1100 - LEGISLATIVE	23,481.12	31,968.89	-8,487.77	-36.15%	113,112.58	138,602.13	-25,489.55	-22.53%
1300 - EXECUTIVE	35,949.28	53,398.09	-17,448.81	-48.54%	193,222.56	244,168.87	-50,946.31	-26.37%
1500 - GENERAL ADMIN	6,067.62	6,740.73	-673.11	-11.09%	38,159.37	44,431.38	-6,272.01	-16.44%
1510 - FINANCE ADMIN	87,780.54	22,225.05	65,555.49	74.68%	188,227.49	104,357.66	83,869.83	44.56%
1530 - LAW	24,999.66	25,006.94	-7.28	-0.03%	78,681.25	72,812.34	5,868.91	7.46%
1560 - AUDIT	9,000.00	5,000.00	4,000.00	44.44%	49,000.00	50,000.00	-1,000.00	-2.04%
1565 - WALTON PLAZA	120,895.13	120,888.76	6.37	0.01%	268,919.21	268,447.46	471.75	0.18%
2650 - MUNICIPAL COURT	24,788.11	24,371.47	416.64	1.68%	114,935.73	118,643.48	-3,707.75	-3.23%
3200 - POLICE	676,186.95	646,911.01	29,275.94	4.33%	3,508,724.02	3,536,549.99	-27,825.97	-0.79%
3500 - FIRE OPERATIONS	248,509.50	241,044.25	7,465.25	3.00%	1,206,217.07	1,245,672.82	-39,455.75	-3.27%
3510 - FIRE PREVENTION/CRR	6,951.04	8,505.92	-1,554.88	-22.37%	35,475.54	40,738.79	-5,263.25	-14.84%
4200 - STREETS & TRANSPORTATION	136,117.52	171,850.56	-35,733.04	-26.25%	647,029.96	785,681.90	-138,651.94	-21.43%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	5,831.00	7,100.00	-1,269.00	-21.76%
5530 - COMMUNITY CENTER	293.04	4,355.57	-4,062.53	-1,386.34%	10,580.67	10,066.25	514.42	4.86%
6100 - RECREATION	25,455.46	51,081.73	-25,626.27	-100.67%	106,676.91	188,191.50	-81,514.59	-76.41%
6200 - BLDGS & GROUNDS	106,263.37	56,821.41	49,441.96	46.53%	281,170.84	274,251.04	6,919.80	2.46%
6500 - LIBRARIES	4,620.94	38,444.63	-33,823.69	-731.97%	43,348.67	76,931.20	-33,582.53	-77.47%
7200 - CODE & DEVELOPMENT	62,358.92	55,528.13	6,830.79	10.95%	302,860.44	298,177.92	4,682.52	1.55%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	48,219.02	10,921.42	37,297.60	77.35%	195,909.13	48,205.50	147,703.63	75.39%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 05/31/2

DEP...	2023		2024		May Variance		YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7521 - MAINSTREET	0.00	45,626.20	-45,626.20	0.00%	0.00	131,360.97	-131,360.97	0.00%
7550 - DOWNTOWN DEVELOPMENT	90.24	97.50	-7.26	-8.05%	6,544.33	6,715.72	-171.39	-2.62%
7563 - AIRPORT	4,407.62	15,842.89	-11,435.27	-259.44%	37,059.49	73,531.38	-36,471.89	-98.41%
Expense Total:	1,652,435.08	1,636,631.15	15,803.93	0.96%	7,431,686.26	7,764,638.30	-332,952.04	-4.48%
Total Surplus (Deficit):	-753,997.06	-792,503.21	-38,506.15	-5.11%	-1,481,622.17	-1,919,260.71	-437,638.54	-29.54%



Monroe, GA

General Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1500 - GENERAL ADMIN	0.00	0.00	1,000.00	12,350.00	12,350.00	0.00%
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	717,128.65	4,320,646.59	-11,315,192.41	72.37%
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	0.00	65,507.40	-180,492.60	73.37%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	1,447.05	-2,025.95	58.33%
2650 - MUNICIPAL COURT	300,000.00	300,000.00	31,612.75	159,966.66	-140,033.34	46.68%
3200 - POLICE	85,262.00	85,262.00	13,396.86	53,373.49	-31,888.51	37.40%
3500 - FIRE OPERATIONS	28,644.00	28,644.00	0.00	0.00	-28,644.00	100.00%
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	1,800.00	42,126.95	17,126.95	68.51%
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	1,391.40	427,290.02	226,392.02	112.69%
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	22,916.65	-32,083.35	58.33%
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	36,583.13	566,209.27	-23,790.73	4.03%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	350.00	350.00	0.00%
7521 - MAINSTREET	164,500.00	164,500.00	18,244.98	96,245.53	-68,254.47	41.49%
7563 - AIRPORT	210,100.00	210,100.00	18,097.43	76,947.98	-133,152.02	63.38%
Revenue Total:	17,544,716.00	17,544,716.00	844,127.94	5,845,377.59	-11,699,338.41	66.68%
Expense						
1100 - LEGISLATIVE	284,530.00	284,530.00	31,968.89	138,602.13	145,927.87	51.29%
1300 - EXECUTIVE	634,474.00	634,474.00	53,398.09	244,168.87	390,305.13	61.52%
1500 - GENERAL ADMIN	78,984.00	78,984.00	6,740.73	44,431.38	34,552.62	43.75%
1510 - FINANCE ADMIN	546,900.00	546,900.00	22,225.05	104,357.66	442,542.34	80.92%
1530 - LAW	160,000.00	160,000.00	25,006.94	72,812.34	87,187.66	54.49%
1560 - AUDIT	50,000.00	50,000.00	5,000.00	50,000.00	0.00	0.00%
1565 - WALTON PLAZA	589,598.00	589,598.00	120,888.76	268,447.46	321,150.54	54.47%
2650 - MUNICIPAL COURT	275,324.00	275,324.00	24,371.47	118,643.48	156,680.52	56.91%
3200 - POLICE	7,476,039.00	7,476,039.00	646,911.01	3,536,549.99	3,939,489.01	52.69%
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	241,044.25	1,245,672.82	1,551,198.18	55.46%
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	8,505.92	40,738.79	65,194.21	61.54%
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	171,850.56	785,681.90	1,032,849.10	56.80%
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	7,100.00	-1,300.00	-22.41%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	4,355.57	10,066.25	-936.25	-10.25%
6100 - RECREATION	433,234.00	433,234.00	51,081.73	188,191.50	245,042.50	56.56%
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	56,821.41	274,251.04	350,122.96	56.08%
6500 - LIBRARIES	156,943.00	156,943.00	38,444.63	76,931.20	80,011.80	50.98%
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	55,528.13	298,177.92	425,500.08	58.80%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	10,921.42	48,205.50	163,603.50	77.24%
7521 - MAINSTREET	265,935.00	265,935.00	45,626.20	131,360.97	134,574.03	50.60%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	97.50	6,715.72	19,692.28	74.57%
7563 - AIRPORT	265,377.00	265,377.00	15,842.89	73,531.38	191,845.62	72.29%
Expense Total:	17,544,716.00	17,544,716.00	1,636,631.15	7,764,638.30	9,780,077.70	55.74%
Report Surplus (Deficit):	0.00	0.00	-792,503.21	-1,919,260.71	-1,919,260.71	0.00%



Utilities Fund

For Fiscal Period Ending: May 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed June-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
4002 - WATER	8,085,138	8,085,138	596,744	3,017,494	4,563,548	7,581,043	7,647,796
4003 - SEWER	6,035,167	6,035,167	406,744	2,366,396	3,013,157	5,379,552	5,145,173
4004 - STORMWATER	15,000	15,000	777	2,077	1,100	3,177	2,950
4005 - GAS	4,617,132	4,617,132	282,854	2,943,404	1,528,553	4,471,957	4,651,559
4006 - GUTA	35,000	35,000	5,855	29,514	30,550	60,064	46,354
4008 - ELECTRIC	20,305,167	20,305,167	1,676,195	8,579,100	12,867,568	21,446,668	21,754,115
4009 - TELECOM & INTERNET	4,460,167	4,460,167	387,372	1,921,381	2,617,102	4,538,483	4,438,272
4010 - CABLE TV	2,505,167	2,505,167	189,369	988,047	1,444,104	2,432,151	2,636,866
4012 - UTIL FINANCE	-	-	-	104,067	267,810	371,877	405,111
4015- CENTRAL SERVICES	-	-	-	-	-	-	-
Revenue Total:	46,057,938	46,057,938	3,545,910	19,951,481	26,333,492	46,284,973	46,728,196
Expense							
4002 - WATER	7,508,091	7,508,091	588,567	2,866,953	3,865,066	6,732,019	6,810,789
4003 - SEWER	5,751,710	5,751,710	483,597	2,188,372	2,842,479	5,030,851	5,127,365
4004 - STORMWATER	502,802	502,802	57,535	245,899	359,473	605,373	583,456
4005 - GAS	5,213,422	5,213,422	360,153	2,374,017	1,665,004	4,039,021	4,555,638
4006 - GUTA	51,750	51,750	3,963	18,651	32,528	51,180	55,988
4007 - GEN ADMIN WSG	213,675	213,675	16,640	88,343	198,147	286,490	310,586
4008 - ELECTRIC	18,377,891	18,377,891	1,506,552	7,960,551	10,204,057	18,164,607	19,407,415
4009 - TELECOM & INTERNET	3,962,481	3,962,481	379,424	1,725,278	2,044,304	3,769,582	3,547,059
4010 - CABLE TV	4,086,423	4,086,423	353,851	1,658,126	2,397,257	4,055,383	4,198,524
4011 - GEN ADMIN ELEC/TELECOM	78,979	78,979	7,087	95,306	194,297	289,603	280,126
4012 - UTIL FINANCE	(2,680,717)	(2,680,717)	(419,558)	(1,720,631)	(1,720,681)	(3,441,312)	(3,474,409)
4013 - UTIL CUST SVC	1,500,428	1,500,428	141,206	691,070	1,042,011	1,733,082	1,667,705
4014 - UTIL BILLING	543,777	543,777	45,048	291,370	336,683	628,054	564,023
4015 - CENTRAL SERVICES	947,226	947,226	106,641	505,135	616,752	1,121,887	1,011,909
CAPITAL	-	-	-	-	-	-	-
Expense Total:	46,057,938	46,057,938	3,630,706	18,988,442	24,077,376	43,065,817	44,646,173
Report Surplus (Deficit):				963,040		3,219,156	2,082,023



Monroe, GA

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Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

ACTIVIT...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	673,491.99	596,743.55	-76,748.44	-11.40%	3,367,459.95	3,017,494.23	-349,965.72	-10.39%	8,085,138.00
4003 - SEWER	502,729.41	406,744.39	-95,985.02	-19.09%	2,513,647.05	2,366,395.55	-147,251.50	-5.86%	6,035,167.00
4004 - STORMWATER	1,249.50	777.05	-472.45	-37.81%	6,247.50	2,077.05	-4,170.45	-66.75%	15,000.00
4005 - GAS	384,607.09	282,853.91	-101,753.18	-26.46%	1,923,035.45	2,943,404.00	1,020,368.55	53.06%	4,617,132.00
4006 - GUTA	2,915.50	5,855.00	2,939.50	100.82%	14,577.50	29,514.48	14,936.98	102.47%	35,000.00
4008 - ELECTRIC	1,691,420.41	1,676,194.78	-15,225.63	-0.90%	8,457,102.05	8,579,100.39	121,998.34	1.44%	20,305,167.00
4009 - TELECOM & INTERNET	371,531.91	387,372.10	15,840.19	4.26%	1,857,659.55	1,921,381.13	63,721.58	3.43%	4,460,167.00
4010 - CABLE TV	208,680.41	189,368.95	-19,311.46	-9.25%	1,043,402.05	988,047.11	-55,354.94	-5.31%	2,505,167.00
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00%	0.00	104,067.30	104,067.30	0.00%	0.00
Total Revenue:	3,836,626.22	3,545,909.73	-290,716.49	-7.58%	19,183,131.10	19,951,481.24	768,350.14	4.01%	46,057,938.00
Expense									
4002 - WATER	625,423.87	588,567.16	36,856.71	5.89%	3,127,119.35	2,866,953.13	260,166.22	8.32%	7,508,091.29
4003 - SEWER	479,117.28	483,596.54	-4,479.26	-0.93%	2,395,586.40	2,188,371.61	207,214.79	8.65%	5,751,710.01
4004 - STORMWATER	41,883.39	57,534.96	-15,651.57	-37.37%	209,416.95	245,899.19	-36,482.24	-17.42%	502,802.00
4005 - GAS	434,278.00	360,153.09	74,124.91	17.07%	2,171,390.00	2,374,016.79	-202,626.79	-9.33%	5,213,422.60
4006 - GUTA	4,310.76	3,963.15	347.61	8.06%	21,553.80	18,651.24	2,902.56	13.47%	51,750.00
4007 - GEN ADMIN WSG	17,799.08	16,640.46	1,158.62	6.51%	88,995.40	88,343.31	652.09	0.73%	213,675.00
4008 - ELECTRIC	1,530,878.26	1,506,551.79	24,326.47	1.59%	7,654,391.30	7,960,550.88	-306,159.58	-4.00%	18,377,891.00
4009 - TELECOM & INTERNET	330,074.63	379,423.68	-49,349.05	-14.95%	1,650,373.15	1,725,278.00	-74,904.85	-4.54%	3,962,481.00
4010 - CABLE TV	340,398.91	353,850.76	-13,451.85	-3.95%	1,701,994.55	1,658,125.87	43,868.68	2.58%	4,086,422.10
4011 - GEN ADMIN ELEC/TELECOM	6,578.91	7,086.96	-508.05	-7.72%	32,894.55	95,306.40	-62,411.85	-189.73%	78,979.00
4012 - UTIL FINANCE	-223,303.75	-419,557.84	196,254.09	-87.89%	-1,116,518.75	-1,720,630.57	604,111.82	-54.11%	-2,680,717.00
4013 - UTIL CUST SVC	124,985.62	141,206.45	-16,220.83	-12.98%	624,928.10	691,070.45	-66,142.35	-10.58%	1,500,428.00
4014 - UTIL BILLING	45,296.59	45,048.36	248.23	0.55%	226,482.95	291,370.38	-64,887.43	-28.65%	543,777.00
4015 - CENTRAL SERVICES	78,903.87	106,640.71	-27,736.84	-35.15%	394,519.35	505,134.85	-110,615.50	-28.04%	947,226.00
Total Expense:	3,836,625.42	3,630,706.23	205,919.19	5.37%	19,183,127.10	18,988,441.53	194,685.57	1.01%	46,057,938.00
Report Total:	0.80	-84,796.50	-84,797.30		4.00	963,039.71	963,035.71		0.00



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	8,085,138.00	8,085,138.00	596,743.55	3,169,319.18	4,915,818.82
4003 - SEWER	6,035,167.00	6,035,167.00	406,744.39	2,447,816.71	3,587,350.29
4004 - STORMWATER	15,000.00	15,000.00	777.05	2,077.05	12,922.95
4005 - GAS	4,617,132.00	4,617,132.00	282,853.91	2,943,404.00	1,673,728.00
4006 - GUTA	35,000.00	35,000.00	5,855.00	29,514.48	5,485.52
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,676,194.78	8,579,328.39	11,725,838.61
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	387,372.10	1,921,381.13	2,538,785.87
4010 - CABLE TV	2,505,167.00	2,505,167.00	189,368.95	988,047.11	1,517,119.89
4012 - UTIL FINANCE	0.00	0.00	0.00	104,067.30	-104,067.30
Revenue Total:	46,057,938.00	46,057,938.00	3,545,909.73	20,184,955.35	25,872,982.65
Expense					
4002 - WATER	7,508,091.29	7,508,091.29	646,790.71	3,343,151.28	4,164,940.01
4003 - SEWER	5,751,710.01	5,751,710.01	565,037.06	2,442,394.09	3,309,315.92
4004 - STORMWATER	502,802.00	502,802.00	167,368.65	375,583.03	127,218.97
4005 - GAS	5,213,421.60	5,213,422.60	376,046.64	2,703,864.06	2,509,558.54
4006 - GUTA	51,750.00	51,750.00	3,963.15	18,651.24	33,098.76
4007 - GEN ADMIN WSG	213,675.00	213,675.00	16,640.46	88,343.31	125,331.69
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,509,252.05	8,362,627.59	10,015,263.41
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	718,596.19	3,474,267.66	488,213.34
4010 - CABLE TV	4,086,423.00	4,086,422.10	353,850.76	1,664,218.21	2,422,203.89
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	7,086.96	95,306.40	-16,327.40
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-419,557.84	-1,720,630.57	-960,086.43
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	176,247.69	729,337.57	771,090.43
4014 - UTIL BILLING	543,777.00	543,777.00	45,048.36	291,370.38	252,406.62
4015 - CENTRAL SERVICES	947,226.00	947,226.00	121,561.69	522,440.90	424,785.10
Expense Total:	46,057,937.90	46,057,938.00	4,287,932.53	22,390,925.15	23,667,012.85
Total Surplus (Deficit):	0.10	0.00	-742,022.80	-2,205,969.80	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 05/31/2024

ACTIVIT...	2023 May Activity	2024 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	604,647.03	596,743.55	-7,903.48	-1.31%	3,103,938.74	3,169,319.18	65,380.44	2.11%
4003 - SEWER	406,801.78	406,744.39	-57.39	-0.01%	2,132,016.55	2,447,816.71	315,800.16	14.81%
4004 - STORMWATER	0.00	777.05	777.05	0.00%	1,850.00	2,077.05	227.05	12.27%
4005 - GAS	307,105.36	282,853.91	-24,251.45	-7.90%	3,123,005.59	2,943,404.00	-179,601.59	-5.75%
4006 - GUTA	4,450.00	5,855.00	1,405.00	31.57%	19,680.00	29,514.48	9,834.48	49.97%
4008 - ELECTRIC	1,534,130.51	1,676,194.78	142,064.27	9.26%	8,886,546.86	8,579,328.39	-307,218.47	-3.46%
4009 - TELECOM & INTERNET	372,242.71	387,372.10	15,129.39	4.06%	1,821,169.97	1,921,381.13	100,211.16	5.50%
4010 - CABLE TV	233,749.60	189,368.95	-44,380.65	-18.99%	1,192,761.85	988,047.11	-204,714.74	-17.16%
4012 - UTIL FINANCE	33,580.00	0.00	-33,580.00	-100.00%	137,301.51	104,067.30	-33,234.21	-24.21%
Revenue Total:	3,496,706.99	3,545,909.73	49,202.74	1.41%	20,418,271.07	20,184,955.35	-233,315.72	-1.14%
Expense								
4002 - WATER	1,404,137.81	646,790.71	757,347.10	53.94%	4,904,810.04	3,343,151.28	1,561,658.76	31.84%
4003 - SEWER	657,488.52	565,037.06	92,451.46	14.06%	2,972,619.94	2,442,394.09	530,225.85	17.84%
4004 - STORMWATER	42,654.40	167,368.65	-124,714.25	-292.38%	229,063.42	375,583.03	-146,519.61	-63.96%
4005 - GAS	326,341.15	376,046.64	-49,705.49	-15.23%	2,890,010.26	2,703,864.06	186,146.20	6.44%
4006 - GUTA	6,134.11	3,963.15	2,170.96	35.39%	22,554.98	18,651.24	3,903.74	17.31%
4007 - GEN ADMIN WSG	24,319.90	16,640.46	7,679.44	31.58%	118,484.21	88,343.31	30,140.90	25.44%
4008 - ELECTRIC	1,425,592.84	1,509,252.05	-83,659.21	-5.87%	9,831,435.13	8,362,627.59	1,468,807.54	14.94%
4009 - TELECOM & INTERNET	736,307.72	718,596.19	17,711.53	2.41%	4,194,908.15	3,474,267.66	720,640.49	17.18%
4010 - CABLE TV	352,345.29	353,850.76	-1,505.47	-0.43%	1,813,100.03	1,664,218.21	148,881.82	8.21%
4011 - GEN ADMIN ELEC/TELECOM	18,575.35	7,086.96	11,488.39	61.85%	96,505.46	95,306.40	1,199.06	1.24%
4012 - UTIL FINANCE	-223,433.58	-419,557.84	196,124.26	87.78%	-1,602,764.61	-1,720,630.57	117,865.96	7.35%
4013 - UTIL CUST SVC	122,207.61	176,247.69	-54,040.08	-44.22%	661,069.42	729,337.57	-68,268.15	-10.33%
4014 - UTIL BILLING	39,093.66	45,048.36	-5,954.70	-15.23%	262,605.73	291,370.38	-28,764.65	-10.95%
4015 - CENTRAL SERVICES	85,106.09	121,561.69	-36,455.60	-42.84%	422,862.41	522,440.90	-99,578.49	-23.55%
Expense Total:	5,016,870.87	4,287,932.53	728,938.34	14.53%	26,817,264.57	22,390,925.15	4,426,339.42	16.51%
Total Surplus (Deficit):	-1,520,163.88	-742,022.80	778,141.08	51.19%	-6,398,993.50	-2,205,969.80	4,193,023.70	65.53%



Monroe, GA

Utility Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

without Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	8,085,138.00	8,085,138.00	596,743.55	3,017,494.23	-5,067,643.77	62.68%
4003 - SEWER	6,035,167.00	6,035,167.00	406,744.39	2,366,395.55	-3,668,771.45	60.79%
4004 - STORMWATER	15,000.00	15,000.00	777.05	2,077.05	-12,922.95	86.15%
4005 - GAS	4,617,132.00	4,617,132.00	282,853.91	2,943,404.00	-1,673,728.00	36.25%
4006 - GUTA	35,000.00	35,000.00	5,855.00	29,514.48	-5,485.52	15.67%
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,676,194.78	8,579,100.39	-11,726,066.61	57.75%
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	387,372.10	1,921,381.13	-2,538,785.87	56.92%
4010 - CABLE TV	2,505,167.00	2,505,167.00	189,368.95	988,047.11	-1,517,119.89	60.56%
4012 - UTIL FINANCE	0.00	0.00	0.00	104,067.30	104,067.30	0.00%
Revenue Total:	46,057,938.00	46,057,938.00	3,545,909.73	19,951,481.24	-26,106,456.76	56.68%
Expense						
4002 - WATER	7,508,091.29	7,508,091.29	588,567.16	2,866,953.13	4,641,138.16	61.82%
4003 - SEWER	5,751,710.01	5,751,710.01	483,596.54	2,188,371.61	3,563,338.40	61.95%
4004 - STORMWATER	502,802.00	502,802.00	57,534.96	245,899.19	256,902.81	51.09%
4005 - GAS	5,213,421.60	5,213,422.60	360,153.09	2,374,016.79	2,839,405.81	54.46%
4006 - GUTA	51,750.00	51,750.00	3,963.15	18,651.24	33,098.76	63.96%
4007 - GEN ADMIN WSG	213,675.00	213,675.00	16,640.46	88,343.31	125,331.69	58.66%
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,506,551.79	7,960,550.88	10,417,340.12	56.68%
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	379,423.68	1,725,278.00	2,237,203.00	56.46%
4010 - CABLE TV	4,086,423.00	4,086,422.10	353,850.76	1,658,125.87	2,428,296.23	59.42%
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	7,086.96	95,306.40	-16,327.40	-20.67%
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-419,557.84	-1,720,630.57	-960,086.43	35.81%
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	141,206.45	691,070.45	809,357.55	53.94%
4014 - UTIL BILLING	543,777.00	543,777.00	45,048.36	291,370.38	252,406.62	46.42%
4015 - CENTRAL SERVICES	947,226.00	947,226.00	106,640.71	505,134.85	442,091.15	46.67%
Expense Total:	46,057,937.90	46,057,938.00	3,630,706.23	18,988,441.53	27,069,496.47	58.77%
Report Surplus (Deficit):	0.10	0.00	-84,796.50	963,039.71	963,039.71	0.00%



Monroe, GA

Utility Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	151,824.95	151,824.95	0.00%
4003 - SEWER	0.00	0.00	0.00	81,421.16	81,421.16	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	228.00	228.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	0.00	0.00	0.00	233,474.11	233,474.11	0.00%
Expense						
4002 - WATER	0.00	0.00	58,223.55	476,198.15	-476,198.15	0.00%
4003 - SEWER	0.00	0.00	81,440.52	254,022.48	-254,022.48	0.00%
4004 - STORMWATER	0.00	0.00	109,833.69	129,683.84	-129,683.84	0.00%
4005 - GAS	0.00	0.00	15,542.00	328,089.52	-328,089.52	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	2,439.36	400,772.21	-400,772.21	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	338,385.66	1,747,186.37	-1,747,186.37	0.00%
4010 - CABLE TV	0.00	0.00	0.00	6,092.34	-6,092.34	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
4013 - UTIL CUST SVC	0.00	0.00	34,234.77	34,234.77	-34,234.77	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	14,560.00	15,501.15	-15,501.15	0.00%
Expense Total:	0.00	0.00	654,659.55	3,391,780.83	-3,391,780.83	0.00%
Report Surplus (Deficit):	0.00	0.00	-654,659.55	-3,158,306.72	-3,158,306.72	0.00%



Solid Waste Fund

For Fiscal Period Ending: May 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed June-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	241,059	1,182,538	1,593,268	2,775,806	2,665,760
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	387,771	1,801,875	2,970,994	4,772,869	4,495,778
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,444	12,222	20,311	32,533	34,210
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	631,275	2,996,636	4,584,572	7,581,208	7,195,748
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	50,487	197,729	285,445	483,174	421,085
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	131,240	657,376	933,030	1,590,406	1,519,596
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	452,744	1,822,736	3,339,144	5,161,880	5,173,156
4540 - RECYCLABLES COLLECTION	255,585	255,585	12,032	106,819	98,651	205,470	184,046
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	23,410	110,035	227,041	337,076	361,158
9003 - SW - OTHER FINANCING USES	862,984	862,984	19,664	149,832	211,448	361,280	361,307
Expense Total:	7,877,308	7,877,308	689,578	3,044,527	5,094,758	8,139,285	8,020,348
Report Surplus (Deficit):				(47,891)		(558,077)	(824,600)



Monroe, GA

Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

DEP...	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	231,807.40	241,059.26	9,251.86	3.99%	1,159,037.00	1,182,538.09	23,501.09	2.03%	2,782,802.00
4530 - SOLID WASTE DISPOSAL	421,706.74	387,770.99	-33,935.75	-8.05%	2,108,533.70	1,801,875.33	-306,658.37	-14.54%	5,062,506.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,444.49	-221.11	-8.29%	13,328.00	12,222.45	-1,105.55	-8.29%	32,000.00
Total Revenue:	656,179.74	631,274.74	-24,905.00	-3.80%	3,280,898.70	2,996,635.87	-284,262.83	-8.66%	7,877,308.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	47,955.58	50,486.55	-2,530.97	-5.28%	239,777.90	197,729.43	42,048.47	17.54%	575,698.00
4520 - SOLID WASTE COLLECTION	113,000.74	131,240.26	-18,239.52	-16.14%	565,003.70	657,376.12	-92,372.42	-16.35%	1,356,552.00
4530 - SOLID WASTE DISPOSAL	380,899.20	452,744.42	-71,845.22	-18.86%	1,904,496.00	1,822,735.58	81,760.42	4.29%	4,572,620.00
4540 - RECYCLABLES COLLECTION	21,290.18	12,032.25	9,257.93	43.48%	106,450.90	106,819.25	-368.35	-0.35%	255,585.00
4585 - YARD TRIMMINGS COLLECTION	21,147.25	23,409.96	-2,262.71	-10.70%	105,736.25	110,035.18	-4,298.93	-4.07%	253,869.00
9003 - SW - OTHER FINANCING USES	71,886.56	19,664.38	52,222.18	72.65%	359,432.80	149,831.79	209,601.01	58.31%	862,984.00
Total Expense:	656,179.51	689,577.82	-33,398.31	-5.09%	3,280,897.55	3,044,527.35	236,370.20	7.20%	7,877,308.00
Report Total:	0.23	-58,303.08	-58,303.31		1.15	-47,891.48	-47,892.63		0.00



Monroe, GA

Solid Waste Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	241,059.26	1,182,538.09	1,600,263.91
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	387,770.99	1,801,875.33	3,260,630.67
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,444.49	12,222.45	19,777.55
Revenue Total:	7,877,308.00	7,877,308.00	631,274.74	2,996,635.87	4,880,672.13
Expense					
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	50,486.55	197,729.43	377,968.57
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	131,486.27	965,138.17	391,413.83
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	452,744.42	1,822,735.58	2,749,884.42
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	12,032.25	106,819.25	148,765.75
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	23,409.96	110,035.18	143,833.82
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	19,664.38	149,831.79	713,152.21
Expense Total:	7,877,308.00	7,877,308.00	689,823.83	3,352,289.40	4,525,018.60
Total Surplus (Deficit):	0.00	0.00	-58,549.09	-355,653.53	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 05/31/2024

DEP...	2023 May Activity	2024 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	221,399.28	241,059.26	19,659.98	8.88%	1,072,492.63	1,182,538.09	110,045.46	10.26%
4530 - SOLID WASTE DISPOSAL	353,564.46	387,770.99	34,206.53	9.67%	1,911,054.64	1,801,875.33	-109,179.31	-5.71%
4540 - RECYCLABLES COLLECTION	3,571.19	2,444.49	-1,126.70	-31.55%	13,899.35	12,222.45	-1,676.90	-12.06%
Revenue Total:	578,534.93	631,274.74	52,739.81	9.12%	2,997,446.62	2,996,635.87	-810.75	-0.03%
Expense								
4510 - SOLID WASTE ADMINISTRATION	29,170.77	50,486.55	-21,315.78	-73.07%	167,405.90	197,729.43	-30,323.53	-18.11%
4520 - SOLID WASTE COLLECTION	114,293.31	131,486.27	-17,192.96	-15.04%	757,285.54	965,138.17	-207,852.63	-27.45%
4530 - SOLID WASTE DISPOSAL	433,572.49	452,744.42	-19,171.93	-4.42%	1,859,968.43	1,822,735.58	37,232.85	2.00%
4540 - RECYCLABLES COLLECTION	6,599.16	12,032.25	-5,433.09	-82.33%	86,419.90	106,819.25	-20,399.35	-23.60%
4585 - YARD TRIMMINGS COLLECTION	31,859.34	23,409.96	8,449.38	26.52%	147,665.81	110,035.18	37,630.63	25.48%
9003 - SW - OTHER FINANCING USES	28,926.75	19,664.38	9,262.37	32.02%	149,859.25	149,831.79	27.46	0.02%
Expense Total:	644,421.82	689,823.83	-45,402.01	-7.05%	3,168,604.83	3,352,289.40	-183,684.57	-5.80%
Total Surplus (Deficit):	-65,886.89	-58,549.09	7,337.80	11.14%	-171,158.21	-355,653.53	-184,495.32	-107.79%



Monroe, GA

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Solid Waste Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

without Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	241,059.26	1,182,538.09	-1,600,263.91	57.51%
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	387,770.99	1,801,875.33	-3,260,630.67	64.41%
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,444.49	12,222.45	-19,777.55	61.80%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	7,877,308.00	7,877,308.00	631,274.74	2,996,635.87	-4,880,672.13	61.96%
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	50,486.55	197,729.43	377,968.57	65.65%
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	131,240.26	657,376.12	699,175.88	51.54%
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	452,744.42	1,822,735.58	2,749,884.42	60.14%
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	12,032.25	106,819.25	148,765.75	58.21%
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	23,409.96	110,035.18	143,833.82	56.66%
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	19,664.38	149,831.79	713,152.21	82.64%
Expense Total:	7,877,308.00	7,877,308.00	689,577.82	3,044,527.35	4,832,780.65	61.35%
Report Surplus (Deficit):	0.00	0.00	-58,303.08	-47,891.48	-47,891.48	0.00%



Monroe, GA

Solid Waste Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 05/31/2024

Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	10,680.00	10,680.00	-10,680.00	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	0.00	306,532.00	-306,532.00	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	10,680.00	317,212.00	-317,212.00	0.00%
Report Total:	0.00	0.00	10,680.00	317,212.00	-317,212.00	0.00%

Performance Indicators	May-24	Apr-24	Mar-24	Feb-24	Jan-24	Dec-23	Nov-23	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23
Utilities													
Electric Customers	7,024	7,003	6,992	6,972	6,972	6,964	6,962	6,950	6,955	6,946	6,931	6,935	6,951
Natural Gas Customers	4,473	4,473	4,479	4,467	4,462	4,441	4,429	4,405	4,407	4,384	4,384	4,386	4,364
Water Customers	10,986	10,931	10,621	10,896	10,903	10,888	10,904	10,888	10,897	10,884	10,855	10,846	10,836
Wastewater Customers	7,920	7,892	7,879	7,840	7,858	7,844	7,846	7,846	7,847	7,843	7,831	7,840	7,844
Cable TV Customers	1,466	1,485	1,500	1,523	1,547	1,566	1,587	1,616	1,656	1,693	1,720	1,756	1,794
Digital Cable Customers	109	113	117	117	122	125	127	127	133	134	137	140	145
Internet Customers	3,423	3,433	3,448	3,431	3,427	3,436	3,053	3,144	3,221	3,590	3,679	3,854	3,961
Residential Phone Customers	656	666	670	673	679	686	686	692	696	703	704	711	712
Commercial Phone Customers	263	262	270	269	264	266	267	272	272	271	271	270	267
Fiber Customers	2,328	2,254	2,178	2,097	2,052	2,006	1,952	1,868	1,748	1,609	1,485	1,290	1,072
WiFi Router Customers						-							
Work Orders Generated													
Utilities													
Connects	283	306	249	256	252	229	210	277	236	264	204	273	244
Cutoff for Non-Payment	80	74	43	45	48	37	41	72	42	37	26	72	51
Electric Work Orders	111	98	76	98	103	58	75	110	138	128	111	94	92
Water Work Orders	141	149	126	151	137	70	93	169	60	135	104	142	92
Natural Gas Work Orders	33	39	28	23	46	31	39	33	35	34	35	39	23
Disconnects	194	224	188	198	182	179	166	185	186	183	167	186	170
Sewer Work Orders	26	11	15	4	21	5	13	3	6	9	3	4	22
Telecomm Work Orders	261	281	255	260	235	210	243	259	325	371	307	398	488
Stormwater Work Orders	-	-	-	-	4	-	-	-	-	-	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,472,782	\$ 3,618,562	\$ 4,441,688	\$ 4,343,200	\$ 3,847,969	\$ 3,448,145	\$ 3,429,163	\$ 3,851,586	\$ 4,214,066	\$ 3,886,967	\$ 3,600,639	\$ 3,480,362	\$ 3,488,266
Utility Revenue Collected	\$ 3,229,367	\$ 3,513,166	\$ 4,188,675	\$ 4,107,270	\$ 3,616,210	\$ 3,000,764	\$ 3,211,321	\$ 3,603,815	\$ 3,973,501	\$ 3,667,299	\$ 3,375,264	\$ 3,281,825	\$ 3,259,853
Amount Written Off for Bad Debt	\$ 17,580	\$ 12,822	\$ 18,950	\$ 19,658	\$ 15,358	\$ 15,467	\$ 25,304	\$ 18,061	\$ 15,197	\$ 16,916	\$ 21,107	\$ 30,819	\$ 32,202
Extensions													
Utilities													
Extensions Requested	564	599	480	538	608	497	548	587	581	381	483	533	523
Extensions Pending	51	27	18	33	7	107	39	148	45	157	-	-	-
Extensions Defaulted	26	39	19	26	22	16	37	22	17	7	30	22	28
Extensions Paid per Agreement	514	548	475	486	579	413	139	461	519	217	481	509	496
Percentage of Extensions Paid	95%	93%	96%	95%	96%	97%	93%	96%	97%	98%	94%	96%	95%
Taxes													
Admin Support													
Property Tax Collected	\$ 21,058	\$ 51,177	\$ 50,418	\$ 66,594	\$ 3,196,293	\$ 3,196,293	\$ 916,997	\$ 216,602	\$ 63,522	\$ 31,698	\$ 41,121	\$ 5,420	\$ 7,287
Accounting													
Payroll & Benefits													
Payroll Checks issued	1	3	1	1	1	-	-	-	-	-	5	-	-
Direct Deposit Advices	654	654	971	666	686	771	781	682	1,005	668	672	666	675
General Ledger													
Accounts Payable Checks Issued	362	286	289	287	423	266	301	266	242	327	271	292	324
Accounts Payable Invoices Entered	472	381	383	378	447	366	390	512	324	434	342	374	444
Journal Entries Processed	75	92	85	87	106	148	80	94	88	94	85	110	110
Miscellaneous Receipts	354	457	504	634	529	624	332	321	288	330	370	375	514
Utility Deposit Refunds Processed	51	23	38	48	43	72	50	47	51	55	54	48	27
Local Option Sales Tax	\$ 256,648	\$ 255,063	\$ 260,270	\$ 232,723	\$ 273,794	\$ 251,963	\$ 250,168	\$ 245,199	\$ 247,614	\$ 282,230	\$ 268,812	\$ 260,312	\$ 247,289
Special Local Option Sales Tax - 2019		322,477	320,376	327,317	292,377	344,941	303,722	313,759	308,109	311,067	350,757	315,910	329,019
Payroll & Benefits													

Performance Indicators	May-24	Apr-24	Mar-24	Feb-24	Jan-24	Dec-23	Nov-23	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23
Filled Positions	259	257	256	255	254	260	261	263	259	258	257	259	258
Vacancies	17	19	21	21	22	14	13	11	15	16	17	15	16
Unfunded Positions							5	5	5	5	5	5	5
Airport													
Airport													
Airport Fuel Sales - Gallons	1,718	1,531	983	1,276	700	1,286	1,459	2,814	2,252	1,122	1,969	1,114	1,187
Fuel Sales - Revenue	9,950	8,865	5,693	7,390	4,053	7,445	8,446	16,296	13,042	6,499	11,401	6,674	7,107



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

June 2024

City of Monroe Fire Dept

Monroe, GA

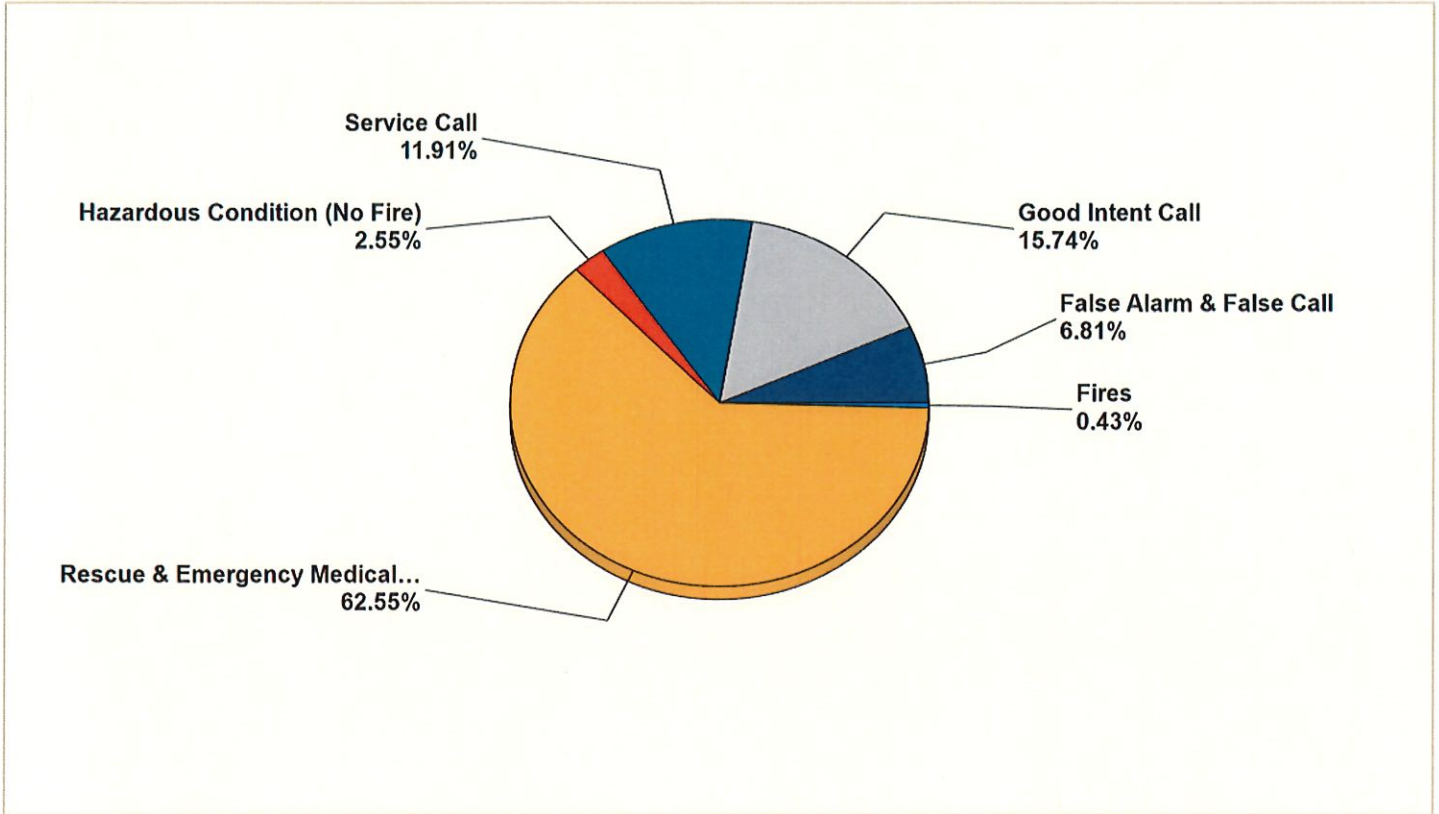
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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2024 | End Date: 05/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	0.43%
Rescue & Emergency Medical Service	147	62.55%
Hazardous Condition (No Fire)	6	2.55%
Service Call	28	11.91%
Good Intent Call	37	15.74%
False Alarm & False Call	16	6.81%
TOTAL	235	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

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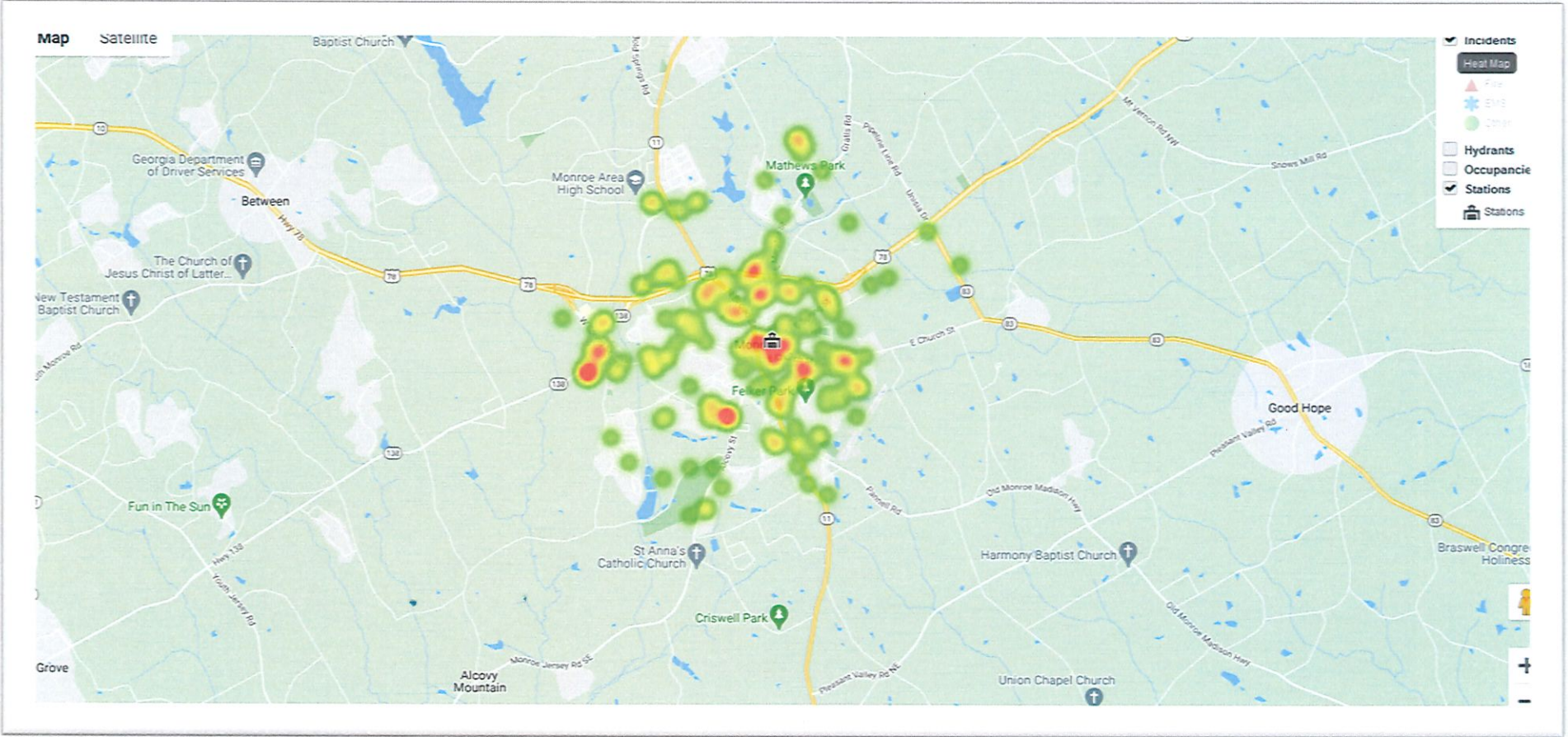
INCIDENT TYPE	# INCIDENTS	% of TOTAL
162 - Outside equipment fire	1	0.43%
311 - Medical assist, assist EMS crew	91	38.72%
321 - EMS call, excluding vehicle accident with injury	50	21.28%
322 - Motor vehicle accident with injuries	4	1.7%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.85%
400 - Hazardous condition, other	1	0.43%
412 - Gas leak (natural gas or LPG)	2	0.85%
444 - Power line down	2	0.85%
445 - Arcing, shorted electrical equipment	1	0.43%
500 - Service Call, other	1	0.43%
511 - Lock-out	1	0.43%
512 - Ring or jewelry removal	1	0.43%
520 - Water problem, other	1	0.43%
522 - Water or steam leak	2	0.85%
531 - Smoke or odor removal	1	0.43%
542 - Animal rescue	1	0.43%
550 - Public service assistance, other	1	0.43%
551 - Assist police or other governmental agency	2	0.85%
553 - Public service	7	2.98%
554 - Assist invalid	9	3.83%
561 - Unauthorized burning	1	0.43%
611 - Dispatched & cancelled en route	31	13.19%
622 - No incident found on arrival at dispatch address	4	1.7%
653 - Smoke from barbecue, tar kettle	1	0.43%
671 - HazMat release investigation w/no HazMat	1	0.43%
733 - Smoke detector activation due to malfunction	2	0.85%
735 - Alarm system sounded due to malfunction	2	0.85%
736 - CO detector activation due to malfunction	1	0.43%
740 - Unintentional transmission of alarm, other	2	0.85%
743 - Smoke detector activation, no fire - unintentional	4	1.7%
744 - Detector activation, no fire - unintentional	1	0.43%
745 - Alarm system activation, no fire - unintentional	4	1.7%
TOTAL INCIDENTS:	235	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Monroe Fire Dept

Monroe, GA



May 2024 Incident Distribution Map



Incident Comparison 2020-2024

May	2020	2021	2022	2023	2024
100 - Fire	10	8	5	5	1
200 - Overpressure Rupture, Explosion, Overheat	1	0	0	0	0
300 - Rescue & EMS	117	139	107	124	147
400 - Hazardous Condition	5	16	12	11	6
500 - Service Call	13	11	10	10	28
600 - Good Intent & Canceled Call	53	73	41	27	37
700 - False Alarm & False Call	11	5	9	12	16
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0
	210	252	184	189	235

City of Monroe Fire Dept

Monroe, GA

This report was generated on 6/21/2024 12:58:43 PM



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Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 05/01/2024 | End Date: 05/31/2024

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	208	0:05:41

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.



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City of Monroe Fire Dept

Monroe, GA

This report was generated on 6/21/2024 12:57:39 PM



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Count of Overlapping Incidents for Date Range

Start Date: 05/01/2024 | End Date: 05/31/2024

# OVERLAPPING	% OVERLAPPING	TOTAL
72	30.64	235

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
5/1/2024					
5/1/2024 9:20:11 AM	5/1/2024 11:15:44 AM	2024-0805	550	Monroe (City of) Headquarters	
5/1/2024 11:04:29 AM	5/1/2024 11:31:05 AM	2024-0804	321	Monroe (City of) Headquarters	
5/2/2024					
5/2/2024 11:04:27 AM	5/2/2024 11:20:22 AM	2024-0813	321	Monroe (City of) Headquarters	
5/2/2024 11:16:14 AM	5/2/2024 11:34:30 AM	2024-0814	311	Monroe (City of) Headquarters	
5/3/2024					
5/3/2024 8:06:46 PM	5/3/2024 8:47:55 PM	2024-0829	622	Monroe (City of) Headquarters	
5/3/2024 8:27:37 PM	5/3/2024 8:47:55 PM	2024-0830	321	Monroe (City of) Headquarters	
5/6/2024					
5/6/2024 8:58:29 AM	5/6/2024 9:22:08 AM	2024-0848	321	Monroe (City of) Headquarters	
5/6/2024 8:58:37 AM	5/6/2024 9:04:10 AM	2024-0847	321	Monroe (City of) Headquarters	
5/8/2024					
5/8/2024 6:12:02 AM	5/10/2024 9:10:30 AM	2024-0864	162	Monroe (City of) Headquarters	
5/8/2024 6:20:20 AM	5/8/2024 6:26:38 AM	2024-0865	611	Monroe (City of) Headquarters	
5/8/2024 9:15:51 AM	5/8/2024 9:26:32 AM	2024-0866	611	Monroe (City of) Headquarters	
5/8/2024 3:00:51 PM	5/8/2024 3:24:25 PM	2024-0867	311	Monroe (City of) Headquarters	
5/8/2024 5:03:50 PM	5/8/2024 5:21:41 PM	2024-0868	311	Monroe (City of) Headquarters	
5/8/2024 5:33:43 PM	5/8/2024 5:47:21 PM	2024-0869	321	Monroe (City of) Headquarters	
5/8/2024 5:40:01 PM	5/8/2024 5:57:13 PM	2024-0870	311	Monroe (City of) Headquarters	
5/8/2024 6:30:31 PM	5/8/2024 6:39:02 PM	2024-0871	554	Monroe (City of) Headquarters	
5/8/2024 10:42:20 PM	5/8/2024 10:55:47 PM	2024-0872	311	Monroe (City of) Headquarters	
5/9/2024					
5/9/2024 12:31:04 AM	5/9/2024 1:03:06 AM	2024-0873	744	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



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Doc Id: 1120

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OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
5/9/2024 5:21:30 AM	5/9/2024 5:44:54 AM	2024-0874	745	Monroe (City of) Headquarters	
5/9/2024 11:44:41 AM	5/9/2024 12:05:20 PM	2024-0875	311	Monroe (City of) Headquarters	
5/9/2024 12:32:52 PM	5/9/2024 12:55:00 PM	2024-0876	561	Monroe (City of) Headquarters	
5/9/2024 2:31:18 PM	5/9/2024 2:48:58 PM	2024-0877	611	Monroe (City of) Headquarters	
5/9/2024 2:47:54 PM	5/9/2024 3:22:18 PM	2024-0878	745	Monroe (City of) Headquarters	
5/9/2024 7:04:43 PM	5/9/2024 7:30:00 PM	2024-0879	321	Monroe (City of) Headquarters	
5/9/2024 8:02:39 PM	5/9/2024 8:07:59 PM	2024-0880	611	Monroe (City of) Headquarters	
5/9/2024 8:31:28 PM	5/9/2024 8:35:36 PM	2024-0881	611	Monroe (City of) Headquarters	
5/9/2024 9:48:24 PM	5/9/2024 10:06:59 PM	2024-0882	311	Monroe (City of) Headquarters	
5/9/2024 10:40:07 PM	5/9/2024 10:49:38 PM	2024-0883	653	Monroe (City of) Headquarters	
5/10/2024					
5/10/2024 2:12:54 AM	5/10/2024 2:34:29 AM	2024-0884	671	Monroe (City of) Headquarters	
5/11/2024					
5/11/2024 4:02:29 PM	5/11/2024 4:19:32 PM	2024-0893	311	Monroe (City of) Headquarters	
5/11/2024 4:16:57 PM	5/11/2024 4:42:04 PM	2024-0894	321	Monroe (City of) Headquarters	
5/11/2024 10:45:32 PM	5/11/2024 11:00:05 PM	2024-0896	311	Monroe (City of) Headquarters	
5/11/2024 10:45:32 PM	5/11/2024 11:41:15 PM	2024-0897	553	Monroe (City of) Headquarters	
5/12/2024					
5/12/2024 6:32:58 PM	5/12/2024 6:47:15 PM	2024-0903	321	Monroe (City of) Headquarters	
5/12/2024 6:42:50 PM	5/12/2024 7:00:44 PM	2024-0904	745	Monroe (City of) Headquarters	
5/13/2024					
5/13/2024 8:50:11 AM	5/13/2024 9:26:45 AM	2024-0908	611	Monroe (City of) Headquarters	
5/13/2024 9:09:02 AM	5/13/2024 9:26:45 AM	2024-0909	740	Monroe (City of) Headquarters	
5/13/2024 11:43:08 PM	5/13/2024 11:58:25 PM	2024-0914	311	Monroe (City of) Headquarters	
5/13/2024 11:45:51 PM	5/14/2024 12:12:45 AM	2024-0915	311	Monroe (City of) Headquarters	
5/14/2024					
5/14/2024 5:10:07 PM	5/14/2024 5:19:41 PM	2024-0917	321	Monroe (City of) Headquarters	
5/14/2024 5:18:39 PM	5/14/2024 5:45:20 PM	2024-0918	321	Monroe (City of) Headquarters	
5/16/2024					
5/16/2024 8:55:37 AM	5/16/2024 9:43:59 AM	2024-0926	311	Monroe (City of) Headquarters	
5/16/2024 9:32:35 AM	5/16/2024 9:42:59 AM	2024-0927	743	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
5/17/2024					
5/17/2024 10:23:38 AM	5/17/2024 10:50:47 AM	2024-0934	321	Monroe (City of) Headquarters	
5/17/2024 10:33:38 AM	5/17/2024 10:45:56 AM	2024-0935	321	Monroe (City of) Headquarters	
5/17/2024 10:41:15 AM	5/17/2024 10:53:52 AM	2024-0936	311	Monroe (City of) Headquarters	
5/17/2024 8:30:57 PM	5/17/2024 8:49:11 PM	2024-0940	531	Monroe (City of) Headquarters	
5/17/2024 8:46:46 PM	5/17/2024 8:52:45 PM	2024-0941	611	Monroe (City of) Headquarters	
5/20/2024					
5/20/2024 8:24:45 PM	5/20/2024 8:31:26 PM	2024-0953	611	Monroe (City of) Headquarters	
5/20/2024 8:27:02 PM	5/20/2024 8:57:04 PM	2024-0954	311	Monroe (City of) Headquarters	
5/21/2024					
5/21/2024 7:08:34 PM	5/21/2024 7:16:08 PM	2024-0961	311	Monroe (City of) Headquarters	
5/21/2024 7:16:00 PM	5/21/2024 7:38:13 PM	2024-0962	553	Monroe (City of) Headquarters	
5/22/2024					
5/22/2024 4:37:23 AM	5/22/2024 5:22:26 AM	2024-0963	311	Monroe (City of) Headquarters	
5/22/2024 5:00:31 AM	5/22/2024 5:22:23 AM	2024-0964	311	Monroe (City of) Headquarters	
5/22/2024 9:31:56 AM	5/22/2024 9:45:25 AM	2024-0965	311	Monroe (City of) Headquarters	
5/22/2024 9:43:33 AM	5/22/2024 10:15:24 AM	2024-0966	321	Monroe (City of) Headquarters	
5/22/2024 10:06:19 AM	5/22/2024 10:16:25 AM	2024-0967	611	Monroe (City of) Headquarters	
5/22/2024 10:26:41 PM	5/22/2024 11:04:32 PM	2024-0973	311	Monroe (City of) Headquarters	
5/22/2024 10:28:59 PM	5/22/2024 10:43:18 PM	2024-0972	321	Monroe (City of) Headquarters	
5/25/2024					
5/25/2024 11:02:44 AM	5/25/2024 11:10:05 AM	2024-0986	611	Monroe (City of) Headquarters	
5/25/2024 11:05:17 AM	5/25/2024 11:27:42 AM	2024-0987	321	Monroe (City of) Headquarters	
5/25/2024 11:35:33 AM	5/25/2024 12:24:38 PM	2024-0988	444	Monroe (City of) Headquarters	
5/25/2024 11:50:20 AM	5/25/2024 1:12:53 PM	2024-0989	444	Monroe (City of) Headquarters	
5/26/2024					
5/26/2024 8:12:00 AM	5/26/2024 8:30:15 AM	2024-0995	311	Monroe (City of) Headquarters	
5/26/2024 8:25:07 AM	5/26/2024 9:17:14 AM	2024-0996	322	Monroe (City of) Headquarters	
5/28/2024					
5/28/2024 8:44:39 AM	5/28/2024 9:14:33 AM	2024-1008	321	Monroe (City of) Headquarters	
5/28/2024 8:45:31 AM	5/28/2024 9:01:08 AM	2024-1009	311	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

81

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
5/28/2024 5:46:18 PM	5/28/2024 6:08:18 PM	2024-1013	311	Monroe (City of) Headquarters	
5/28/2024 5:46:20 PM	5/28/2024 6:14:17 PM	2024-1014	321	Monroe (City of) Headquarters	
5/28/2024 6:13:49 PM	5/28/2024 6:18:13 PM	2024-1015	611	Monroe (City of) Headquarters	
5/28/2024 10:07:46 PM	5/28/2024 10:28:33 PM	2024-1017	311	Monroe (City of) Headquarters	
5/28/2024 10:14:57 PM	5/28/2024 10:42:08 PM	2024-1018	311	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



City of Monroe Fire Dept

Monroe, GA

This report was generated on 6/21/2024 12:56:09 PM



82

Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 05/01/2024 | EndDate: 05/31/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid received				
05/08/2024	2024-0864	208 Cherry Hill RD	162 - Outside equipment fire	MFD - Monroe (City of) Headquarters
05/08/2024	2024-0865	790 Ridge RD	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents:

0.85%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



City of Monroe Fire Dept

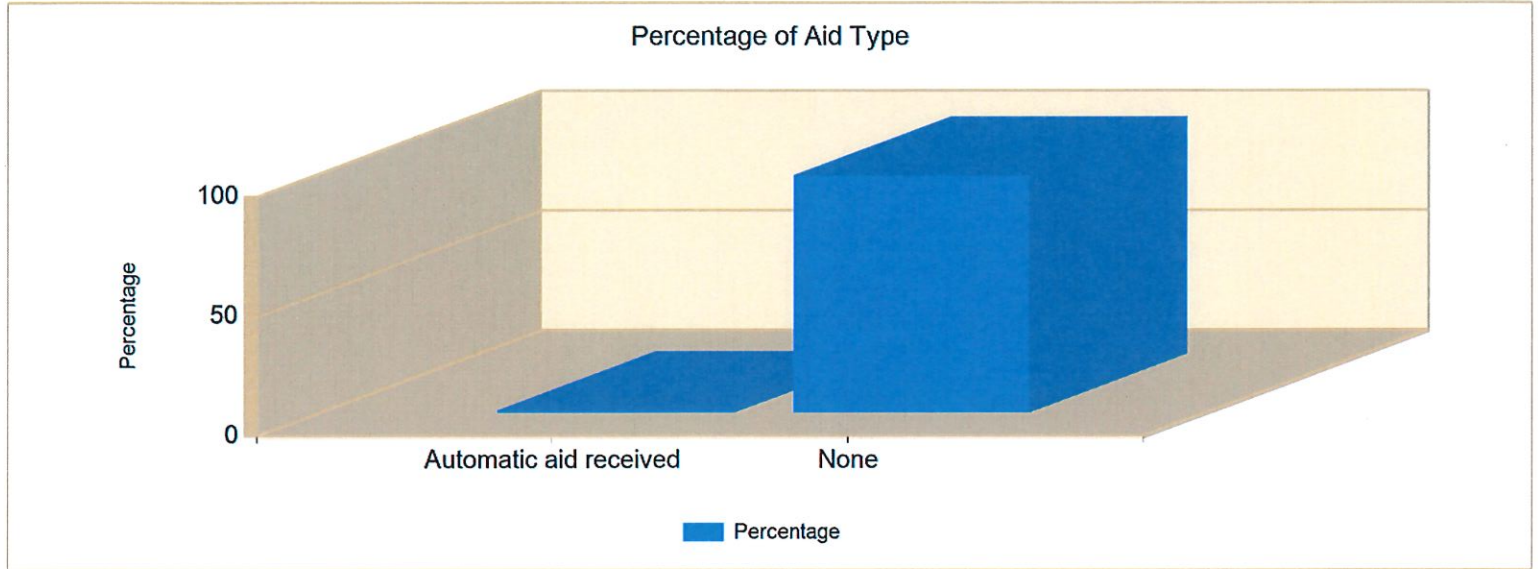
Monroe, GA

This report was generated on 6/21/2024 12:56:56 PM



Count of Aid Given and Received for Incidents for Date Range

Start Date: 05/01/2024 | End Date: 05/31/2024



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	2	0.9%
None	233	99.1%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

This report was generated on 6/21/2024 12:54:59 PM



84

Detailed Losses For Date Range

Start Date: 05/01/2024 | End Date: 05/31/2024

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$10,000,000.00	\$0.00	\$10,000,000.00	\$10,000,000.00	\$10,000,000.00	\$0.00	\$10,000,000.00	\$10,000,000.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2024-0864	05/08/2024	162 - Outside equipment fire	208 Cherry Hill RD Monroe	\$10,000,000.00	\$0.00	\$10,000,000.00	\$10,000,000.00	\$0.00	\$10,000,000.00

Only Reviewed Incidents included.



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Doc Id: 1324

Page # 1 of 1



POLICE

DEPARTMENT

MONTHLY REPORT

July

2024

Comparison of May 2023 to May 2024 Activity Reports

	<u>2024</u>			<u>2023</u>		
Calls for Service	2,456			2,284		
Area Checks	11,380			10,159		
Training Hours	808			752		
Part A Crimes	63			90		
Part B Crimes	19			54		
Arrest-Adult	61			79		
Juvenile	2			11		

AGENCY	2024 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
LE CALLS													
WALTON SO	3,546	3,168	3,471	3,433	3,487								17,105
WCSSO AREA CHECKS	10,251	7,183	6,577	5,739	10,046								39,796
MONROE PD	2,234	2,274	2,316	2,313	2,456								11,593
MPD AREA CHECKS	11,576	11,632	11,221	11,779	11,380								57,588
LOGANVILLE PD	811	881	1,044	989	904								4,629
LPD AREA CHECKS	1,620	1,636	1,097	951	917								6,221
SOCIAL CIRCLE PD	389	376	401	382	454								2,002
SPD AREA CHECKS	2,203	2,419	2,156	2,083	2,471								11,332
TOTALS	32,630	29,569	28,283	27,669	32,115	-00							150,266
WALTON EMS	1,624	1,517	1,693	1,506	1,700								8,040
WALTON FIRE	508	494	533	500	457								2,492
MONROE FIRE	247	196	196	193	239								1,071
LOGANVILLE FIRE	259	234	261	229	227								1,210
SOC CIRCLE FIRE	64	69	87	63	51								334
TOTALS	1,078	993	1,077	985	974	-00	-00	-00	-00	-00	-00	-00	5,107
PHONE CALLS													
ABANDONED	271	239	245	180									
ADMIN IN	4,661	4,730	5,094	5,403									
ADMIN OUT	3,151	2,974	3,471	3,446									
911	4,409	4,122	4,651	4,091									
TOTAL	12,492	12,065	13,461	13,120	-00	-00	-00	-00	-00	-00	-00	-00	51,138

May 2024 Training Hours for Monroe Police Department

GPSTC online training: 42

Conference training: 0

In-service Training: 352

Off Site Training: 414

Total Training Hours: 808



Offense and Arrest Summary Report

Printed On:
06/26/2024

Beginning Date: 05/01/2024

Ending Date: 05/31/2024

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses	82	Clearance Rate	51.22%
% change from last year	-43.06%	Last years rate	35.42%
Total Arrests	63	Hate Crime Offenses	0
% change from last year	-30%	Law Officers Assaulted	5
Group A Crime Rate per 100,000 Population :	526.69	Summary based reporting Crime Rate per 100,000 Population :	205.54
Arrest Rate per 100,000 Population :	404.65		

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	1	0	1
Aggravated Assault	5	1	6
Burglary	0	0	1
Larceny	25	7	30
Motor Vehicle Theft	1	1	4
Arson	0	0	0
Simple Assault	5	4	13
Intimidation	5	5	11
Bribery	0	0	0
Counterfeiting/Forgery	3	2	0
Vandalism	6	3	15
Drug/Narcotic Violations	14	14	29
Drug Equipment Violations	0	0	7
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	9	0	19
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	1
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	0	0	3
Incest	0	0	0
Statutory Rape	1	0	0
Stolen Property	2	1	0
Weapons Law Violations	5	4	4
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	82	42	144

Crime Against Person

16 - This year
33 - Last year
-51.52% - Percent Change

Crime Against Property

47 - This year
70 - Last year
-32.86% - Percent Change

Crime Against Society

19 - This year
41 - Last year
-53.66% - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	1	0	0	1	3
Burglary	0	0	0	0	0
Larceny	7	1	0	8	8
Motor Vehicle Theft	1	0	0	1	2
Arson	0	0	0	0	0
Simple Assault	5	0	0	5	9
Intimidation	2	0	0	2	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	1	0	0	1	0
Vandalism	2	0	0	2	2
Drug/Narcotic Violations	14	0	0	14	27
Drug Equipment Violations	0	0	0	0	1
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	1	0	0	1	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	3	1	0	4	2
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	37	2	0	39	54
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	2
Disorderly Conduct	2	0	0	2	7
DUI	7	0	0	7	5
Drunkenness	0	0	0	0	2
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	1	0	0	1	2
All Other Offenses	14	0	0	14	18
Total Group B Arrests	24	0	0	24	36
Total Arrests	61	2	0	63	90

Population : 15569

Note: Last years figures are provided for comparison purposes only.



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
310	LAW ENFORCEMENT UNIT	8
314	LAW ENFORCEMENT UNIT	24
316	LAW ENFORCEMENT UNIT	1
321	LAW ENFORCEMENT UNIT	256
325	LAW ENFORCEMENT UNIT	376
327	LAW ENFORCEMENT UNIT	69
329	LAW ENFORCEMENT UNIT	5
330	LAW ENFORCEMENT UNIT	1
333	LAW ENFORCEMENT UNIT	251
335	LAW ENFORCEMENT UNIT	3
336	LAW ENFORCEMENT UNIT	527
337	LAW ENFORCEMENT UNIT	236
340	LAW ENFORCEMENT UNIT	509
341	LAW ENFORCEMENT UNIT	6
342	LAW ENFORCEMENT UNIT	410
343	LAW ENFORCEMENT UNIT	253
344	LAW ENFORCEMENT UNIT	209
346	LAW ENFORCEMENT UNIT	2
347	LAW ENFORCEMENT UNIT	191
348	LAW ENFORCEMENT UNIT	3
349	LAW ENFORCEMENT UNIT	756
351	LAW ENFORCEMENT UNIT	578
352	LAW ENFORCEMENT UNIT	49
353	LAW ENFORCEMENT UNIT	763
354	LAW ENFORCEMENT UNIT	560
355	LAW ENFORCEMENT UNIT	436
356	LAW ENFORCEMENT UNIT	42
357	LAW ENFORCEMENT UNIT	62
358	LAW ENFORCEMENT UNIT	429
359	LAW ENFORCEMENT UNIT	686
360	LAW ENFORCEMENT UNIT	533
363	LAW ENFORCEMENT UNIT	448
364	LAW ENFORCEMENT UNIT	427
365	LAW ENFORCEMENT UNIT	263
366	LAW ENFORCEMENT UNIT	105
368	LAW ENFORCEMENT UNIT	699
369	LAW ENFORCEMENT UNIT	1003
371	LAW ENFORCEMENT UNIT	20
372	LAW ENFORCEMENT UNIT	179
398	CITY MARSHALL	2
Total Radio Logs:		11380

Report Includes:

All dates between `00:00:00 05/01/24` and `23:59:59 05/31/24`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	6
ANIMAL COMPLAINT	7
INJURED ANIMAL	2
VICIOUS ANIMAL	1
PROWLER	3
BURGLARY IN PROGRESS	1
BURGLARY REPORT	1
DOMESTIC NON-VIOLENT	32
DOMESTIC VIOLENT	3
ARMED ROBBERY	1
WARRANT SERVICE	23
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	86
SUSPICIOUS VEHICLE	99
TRAFFIC STOP	3
SUICIDE ATTEMPT	2
SUICIDE THREAT	9
KEYS LOCKED IN VEHICLE	61
SPEEDING AUTO	2
ACCIDENT NO INJURIES	55
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	3
ACCIDENT WITH INJURIES	6
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	4
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	7
DRUNK DRIVER	9
INTOXICATED PERSON	3
HIT AND RUN	8
DIRECT TRAFFIC	2
TRANSPORT FOR BUSINESS	7
FUNERAL ESCORT	9
TRANSPORT	4
DISABLED VEHICLE	31
AREA/BLDG CHECK	44
LITTERING/ILLEGAL DUMPING	2
CHILD ABUSE	2
SEXUAL ASSAULT	2
CHASE	2
BANK ALARM	2
BUSINESS ALARM	44
CHURCH ALARM	7
RESIDENTIAL ALARM	21

<u>Nature of Incident</u>	<u>Total Incidents</u>
SUBJECT IN CUSTODY	2
TRANSPORT TO COURT	1
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	20
DEMENTED PERSON VIOLENT	2
STOLEN VEHICLE	2
911 HANGUP	21
CONTROL SUBSTANCE PROBLEM	15
AGENCY ASSISTANCE	13
ASSAULT LAW ENFORCEMENT ONLY	6
CHILD CUSTODY DISPUTE	4
CIVIL ISSUE/DISPUTE	24
CRASH DETECTION DEVICE	1
DAMAGE TO PROPERTY	20
DISPUTE NON VIOLENT IN NATURE	64
DISPUTE VIOLENT IN NATURE	3
DISTRUBING THE PEACE	14
DISORDERLY CONDUCT	1
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	21
ENTERING AN AUTO	7
EVICTION	1
EXTRA PATROL REQUEST	2
ASSIST FIRE DEPARTMENT	1
POWER LINES FIRE	1
FIREARMS DISCHARGED	7
FIREWORKS	1
FOLLOW UP TO PREVIOUS CALL	6
FOUND PROPERTY	5
FRAUD	10
GUNSHOT WOUND PRIORITY 1	1
HARRASSING PHONE CALLS	1
HARRASSMENT	2
ILLEGAL PARKING	31
JUVENILE RUNAWAY	4
JUVENILE COMPLAINT	13
JUVENILE PROBLEM -NO COMPLAINT	4
LOITERING	1
LOST ITEM REPOR	10
LOUD MUSIC COMPLAINT	24
MENTAL PSYCHOLOGICAL EMOTIONAL	1
MISSING PERSON	4
MISCELLANEOUS LAW INCIDENT	46
POWER LINES DOWN	1
RECOVERED STOLEN VEHICLE	1
ROAD RAGE	2
SAFETY SOBRIETY CHECK POINT	2
PHONE CALLS/MAIL SCAMS	1
SHOPLIFTING	7
SHOTS FIRED	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
THEFT REPORT	27
THREATS	5
TRAFFIC VIOLATION	1289
TRAILER INSPECTION	3
TREE DOWN	2
TRESPASSING	5
UNKNOWN LAW PROBLEM	9
UNSECURE PREMISES	2
VEHICLE INSPECTION	9
VIOLATION TPO	1
WANTED PERSON	10
WEAPONS OFFENSE	1
WELFARE CHECK	33

Total reported: 2456

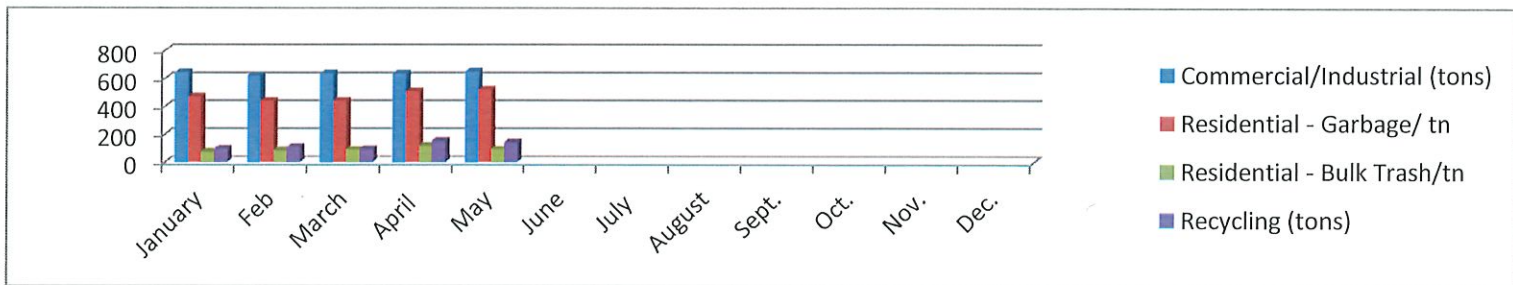
Report Includes:

All dates between `00:00:00 05/01/24` and `23:59:59 05/31/24`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
JULY
2024**

2024	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	645.03	621.92	638.48	637.03	651.08							
Residential - Garbage/ tn	474.96	443.92	444.05	512.35	524.02							
Residential - Bulk Trash/tn	77.47	85.31	92.23	120.83	95.25							
Recycling (tons)	100.90	111.73	97.88	154.98	144.79							
Transfer Station (tons)	6,080.25	5,486.15	5,847.25	6,129.36	6,455.48							
Customers (TS)	19	19	21	20	20							
Sweeper debris (tons)	55.4	70.61	55.54	66.04	45.53							
Storm drain debris (tons)	1.22	0.42	4.67	2.22	1.24							
2024	January	Feb	March	April	May							
Recycling - Yard Waste (tons)	30.49	52.49	54.99	93.99	86.74							
Recycling - Leaves (tons)	2.95	0.7										
Recycling - Curbside (tons)	28.34	29.21	29.48	35.66	31.23							
Recycling - Cardboard (tons)	21.82	13.12	7.45	13.23	21.13							
Recycling - Scrap Metal (tons)	9.26	9.45		6.54								
Recycling - Scrap tires (tons)	122 (2.52)	62 (1.28)	88 (1.82)	22 (0.45)	98 (2.02)							
Recycling - Glass (tons)	2.11	0.78	1.34	0.8	1.22							
Recycling - C & D (tons)												
Recycling - Mattresses	124(3.41)	171(4.70)	102(2.80)	157 (4.31)	89 (2.45)							
95G Garbage carts (each)	52	60	51	57	63							
65G Recycling Carts (each)	26	35	23	19	15							
18G Recycling bins (each)	3	3	2	2	6							
Dumpsters (each)	8	2	4		3							
Cemetery Permits	3	6	3	2	5							

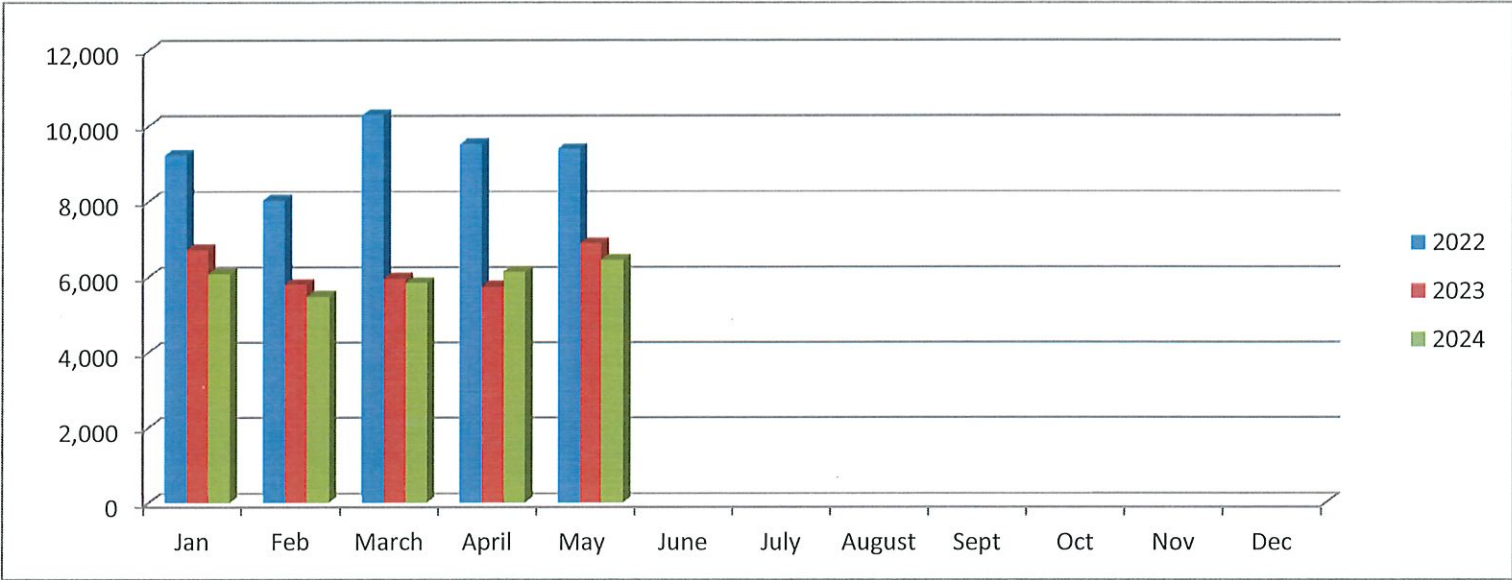


Note: 1,270.35 tons of trash /garbage collected and disposed.

144.79 tons of recycled materials collected, including scrap tires & mattresses.

**City of Monroe Transfer Station
Customer Inbound Garbage/Trash Tonnage**

Customers	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total:
2022	9,230	8,037	10,290	9526	9395								46,478.00
2023	6,724	5,801	5,966	5745	6893								31,129.00
2024	6,080	5,486	5,847	6129	6455								29,997.00



Note: 35% decrease in tonnage since May 2022, due to rate increases in 2023 and 2024.

ITEMS OF INTEREST

- I. **Mattress Update: 89 mattresses were picked up at curbside in May 2024. 10 more inside commercial dumpsters. Billed for 62 at \$1,306.00**

- II. Curbside Recycling Update: A 31% increase in customer participation, using the 65 gallon “Blue” cart, since the program started in **March of 2021**.
The “Oops” tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection.**

- III. Curbside Glass Collection Update: Currently have 413 customers participating. (1.22) tons collected in May 2024).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.

- IV. Solid Waste Website: Information is continuously being updated, to improve our customer service and to help educate citizens on service guidelines. **We encourage all our citizens to please visit us at: www.monroega.com/solidwaste**

- V. The new ASL (Automated Side Loader) Truck was delivered January 3, 2024
A new collection route will be implemented, pending the second ASL unit is back online. Customers impacted by the new ASL, will receive a notice of the guidelines for proper container set outs.

Dps



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
JULY
2024**



**TELECOMMUNICATIONS
DEPARTMENT
MONTHLY REPORT
JUNE
2024**

Subscriber Report: (As of 07/03/2024)

Subscriber Type	Month of May	Month of June	Change
Adtran Fiber Installations:	2,549	2,640	+91
Registered Cable Modem Devices:	2,568	2,505	-63
Registered WiFi Devices:	687	791	+104
Legacy CATV Accounts:	1,575	1,552	-23
Registered Streaming TV Accounts:	37	121	+84

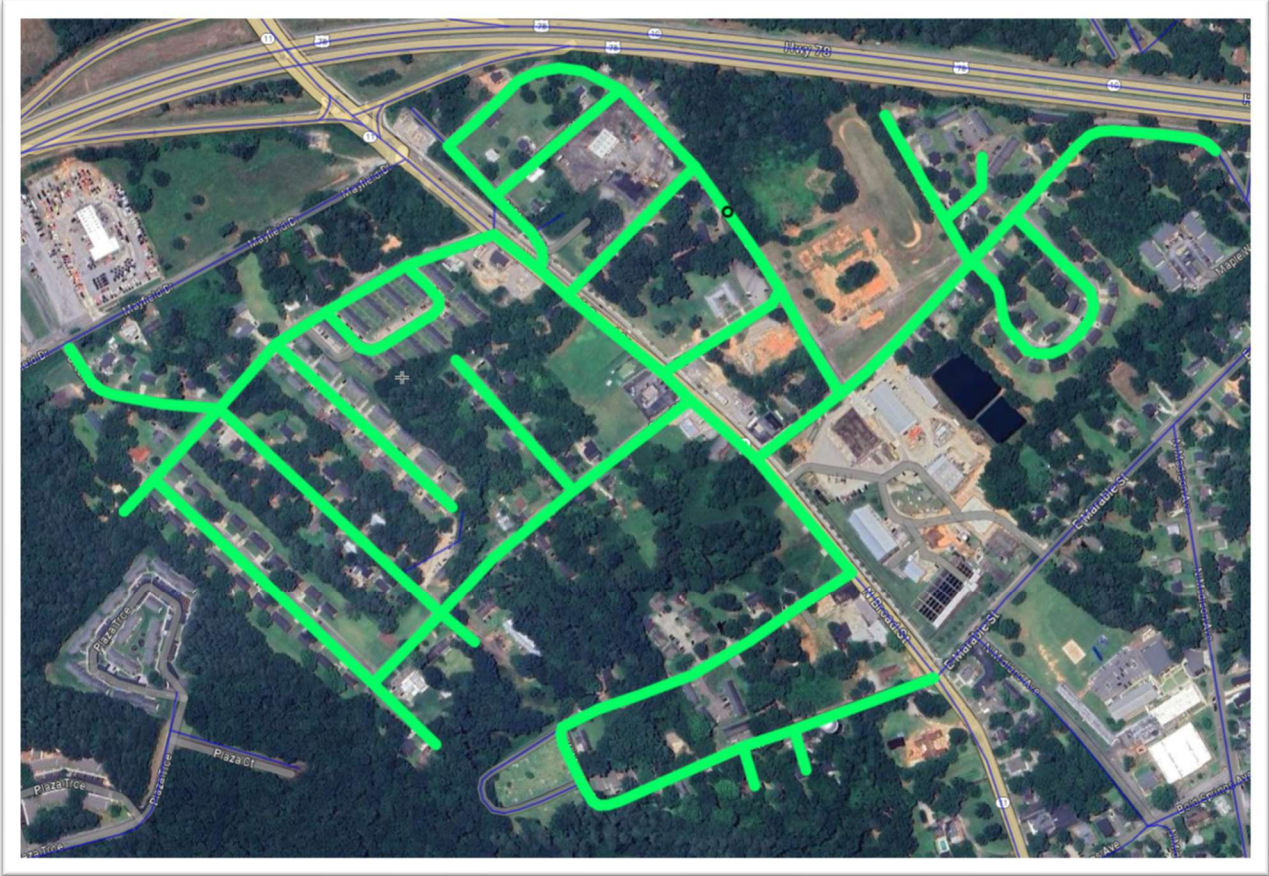
- **Fiber installations account for 51% of all active installations.** We have finally crossed the 50/50 threshold!
- Cable Modems currently account for 49% of all active installations.
- Streaming TV saw a large jump (almost triple the amount of customers from last month) in subscriptions. We are still chipping away at working with public awareness in helping educate them about the transition from Legacy CATV over to Streaming TV.

Items of Interest:

New Fiber Areas Ready for Service:

The following streets / areas were completed in the month of June and are now able to service customers with high-speed fiber:

- Booth Drive
- Carver Place
- Cook Place
- Dean Street
- GW Carver Drive
- Green Street
- Irving Street
- King Street
- Lanius Avenue
- Morrow Street
- North Midland Avenue
- Nowell Street
- Oak Street
- Perry Street
- Pine Knoll Street
- Rose Ison Terrace
- Sorrells Street
- Stokes Street
- West Marable Street



Visual representation of areas that were added and made active in the month of June.

TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2024 | FY 2024



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COMMENTARY & ANALYSIS

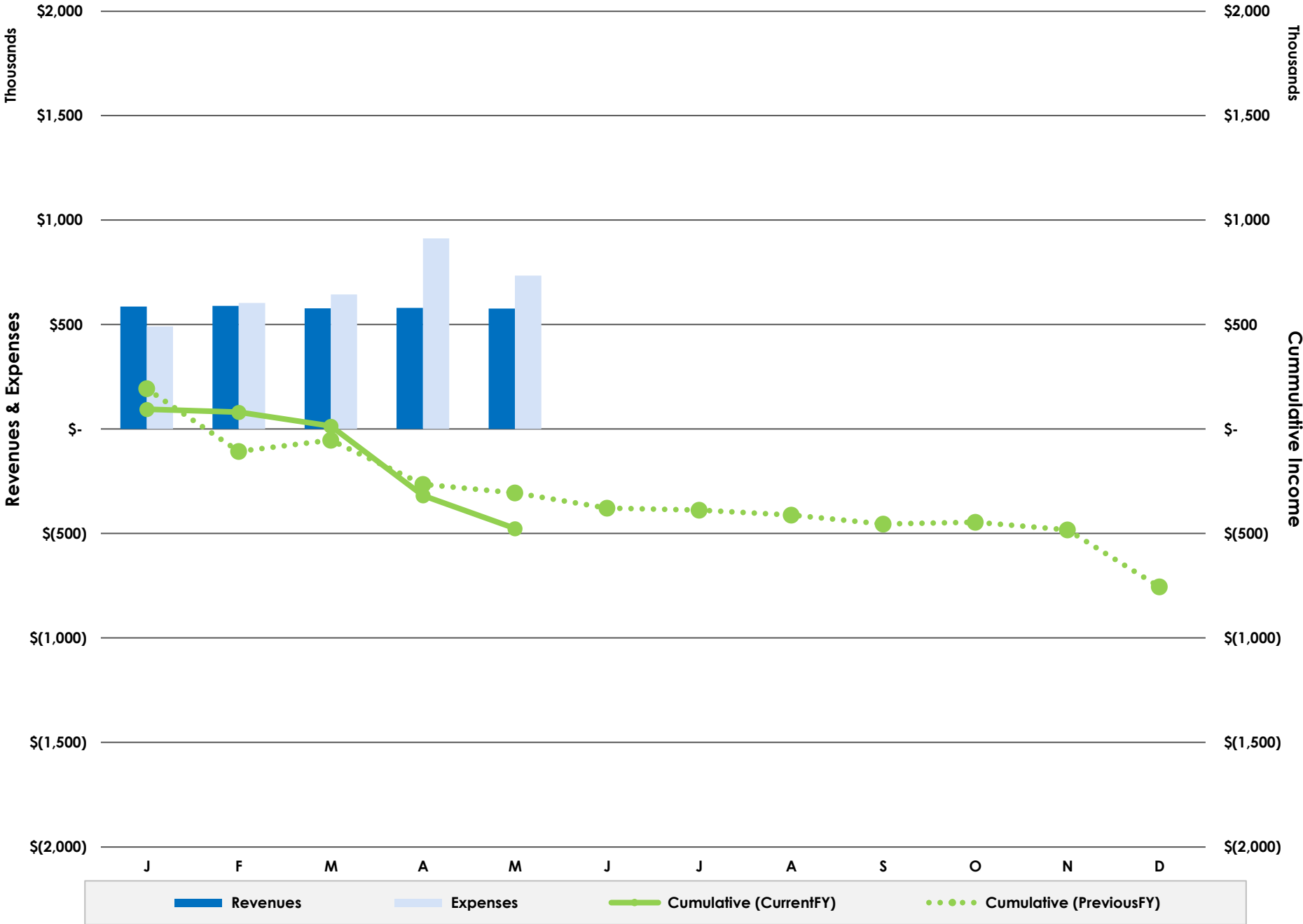
The net operating margin after transfers, FY to date was -16.35%

RECOMMENDATIONS

- *
- *
- *
- *

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
FINANCIALS					
Revenues					
RETAIL SALES	\$ 538,284	\$ 550,000	\$ 2,692,630	\$ 2,771,755	\$ 6,491,147
OTHER REVENUES	28,180	37,827	150,689	176,629	352,742
ADJUSTMENTS	10,277	18,165	66,109	65,548	125,245
Total Revenues	\$ 576,741	\$ 605,993	\$ 2,909,427	\$ 3,013,932	\$ 6,969,134
Expenses					
PERSONNEL	\$ 104,360	\$ 77,111	\$ 500,385	\$ 388,483	\$ 1,023,986
PURCHASED & CONTRACTED SVC	43,079	43,832	147,901	199,324	373,675
PURCHASED PROPERTY SERVICES	1,622	17,167	10,028	65,762	103,346
SUPPLIES	52,656	41,867	188,087	164,904	671,780
COST OF GOODS SOLD	224,978	232,369	1,106,719	1,133,877	2,704,434
DEPR, DEBT SVC & OTHER COSTS	163,225	125,681	731,551	721,577	1,617,720
FUND TRANSFERS	144,141	108,297	700,537	645,506	1,399,706
Total Combined Expenses	\$ 734,061	\$ 646,325	\$ 3,385,207	\$ 3,319,433	\$ 7,894,647
Income					
Before Transfer	\$ (13,179)	\$ 67,965	\$ 224,757	\$ 340,004	\$ 474,193
After Transfer	\$ (157,321)	\$ (40,332)	\$ (475,780)	\$ (305,502)	\$ (925,513)
Margin					
Before Transfer	-2.29%	11.22%	7.73%	11.28%	6.80%
After Transfer	-27.28%	-6.66%	-16.35%	-10.14%	-13.28%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2024



	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
RETAIL SALES					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ 152,604	\$ 185,437	\$ 781,837	\$ 958,012	\$ 1,980,413
DVR SERVICE	13,720	18,047	72,657	95,665	188,756
FIBER OPTICS	165,435	92,359	781,971	382,324	1,669,983
INTERNET	171,317	219,627	878,148	1,163,348	2,223,598
TELEPHONE	34,360	33,466	173,719	166,558	417,576
SET TOP BOX	848	1,064	4,298	5,848	10,821
Total RETAIL SALES (ACTUAL)	\$ 538,284	\$ 550,000	\$ 2,692,630	\$ 2,771,755	\$ 6,491,147
OTHER REVENUES					
CATV INSTALL/UPGRADE	\$ -	\$ (179)	\$ 114	\$ 91	\$ 664
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	629	1,033	3,193	4,558	9,004
EQUIPMENT SALES	-	-	-	-	-
MODEM RENTAL	5,274	7,102	27,233	37,990	70,049
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	132	405	3,361	12,129	5,985
ADMIN ALLOCATION	22,145	29,467	116,788	121,861	267,090
OPERATING TRANSFERS IN	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	(50)
Total OTHER REVENUES ACTUAL	\$ 28,180	\$ 37,827	\$ 150,689	\$ 176,629	\$ 352,742
Adjustment	\$ 10,277	\$ 18,165	\$ 66,109	\$ 65,548	\$ 125,245
<i>Note: Adjustment added to match Financials</i>					
TOTAL REVENUES (ACTUAL)	\$ 576,741	\$ 605,993	\$ 2,909,427	\$ 3,013,932	\$ 6,969,134

**MOST RECENT
12-MONTH**

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	
SUMMARY					
Personnel	\$ 104,360	\$ 77,111	\$ 500,385	\$ 388,483	\$ 1,023,986
Purchased & Contracted Svc	43,079	43,832	147,901	199,324	373,675
Purchased Property Services	1,622	17,167	10,028	65,762	103,346
Supplies	52,656	41,867	188,087	164,904	671,780
Cost of Goods Sold	224,978	232,369	1,106,719	1,133,877	2,704,434
Depr, Debt Svc & Other Costs	163,225	125,681	731,551	721,577	1,617,720
Fund Transfers	144,141	108,297	700,537	645,506	1,399,706
TOTAL SUMMARY (ACTUAL)	\$ 734,061	\$ 646,325	\$ 3,385,207	\$ 3,319,433	\$ 7,894,647

TELECOM

Personnel

Salaries	\$ 62,820	\$ 48,270	\$ 322,949	\$ 263,840	\$ 720,318
Regular Salaries	24,925	22,892	139,315	130,950	326,589
Overtime Salaries	1,336	1,096	6,647	8,332	20,844
Seasonal Salaries	-	-	-	-	-
REGULAR SALARIES	34,618	21,208	166,435	115,346	348,544
PT/TEMP	913	-	4,898	-	8,890
OVERTIME SALARIES	1,027	3,074	5,654	9,211	15,452
Benefits	41,540	28,842	177,436	124,643	303,668
Util Labor & Bene to Cap	-	-	-	-	-
Group Insurance	11,991	10,120	46,484	39,585	75,433
Social Security	1,615	1,472	8,977	8,529	19,792
Medicare	378	344	2,100	1,995	4,629
GMEBS Retirement	3,763	3,249	18,816	16,018	40,698
GMEBS-RETIREMENT CONTRIBUTION	5,018	3,249	25,088	16,018	46,970
Unemployment Insurance	-	-	-	-	-
Workers Comp Ins.	-	-	190	-	310
Medical Exams	\$ -	\$ -	\$ -	\$ -	\$ 48
MEDICAL EXAMS	\$ -	\$ -	\$ -	\$ -	\$ 38
EMPLOYEE ASSISTANCE PROGRAM	\$ -	\$ -	\$ 109	\$ 68	\$ 143
WALTON ATHLETIC MEMBERSHIP	\$ 66	\$ -	\$ 328	\$ 35	\$ 826
Emp Assistance Program	\$ -	\$ -	\$ 82	\$ 82	\$ 123
WALTON ATHLETIC MEMBERSHIP	\$ 49	\$ -	\$ 246	\$ 53	\$ 744
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 30	\$ -	\$ 30
I/T SVCS - WEB DESIGN, ETC.	\$ -	\$ 200	\$ -	\$ 200	\$ 90
GROUP INS	\$ 15,988	\$ 8,433	\$ 61,979	\$ 32,988	\$ 87,417
SOCIAL SECURITY	\$ 2,166	\$ 1,438	\$ 10,543	\$ 7,353	\$ 21,379
MEDICARE	\$ 506	\$ 336	\$ 2,466	\$ 1,720	\$ 5,000
Total Personnel (ACTUAL)	\$ 104,360	\$ 77,111	\$ 500,385	\$ 388,483	\$ 1,023,986

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Attorney Fees - Preston & Malc.	-	-	-	-	-
Attorney Fees - Others	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	870
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	129	129	258	258	1,294
Pest Control	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	320
Vehicle Rep & Maint Outside	-	-	-	1,177	-
R&M System - Outside	612	-	8,540	4,151	15,137
R&M Buildings - Outside	-	-	-	-	928
Maintenance Contracts	321	563	4,616	1,845	6,905
Maintenance	933	563	13,155	7,173	23,289
Equipment Rents/Leases	-	376	939	1,127	2,253
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	32	83	62	264

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
CONSULTING - TECHNICAL	-	-	-	-	164
LAWN CARE & MAINTENANCE	-	32	-	128	128
HOLIDAY EVENTS	-	-	-	-	1,509
SECURITY SYSTEMS	-	570	-	570	-
EQUIP REP & MAINT OUTSIDE	-	3,042	-	3,042	160
VEHICLE REP & MAINT OUTSIDE	1,946	94	4,339	2,557	22,451
R & M SYSTEM - OUTSIDE	25,460	-	52,353	48,090	93,624
R & M BUILDINGS - OUTSIDE	-	-	-	-	299
Outside Maintenance	27,406	3,136	56,691	53,689	116,533
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	12,736	-	12,736
MAINTENANCE CONTRACTS	7,163	10,188	27,159	30,976	32,111
EQUIPMENT RENTAL	-	26	138	52	317
COMMUNICATION SERVICES	2,078	2,364	10,391	12,328	26,877
INTERNET COSTS	-	-	-	-	-
POSTAGE	-	-	-	-	-
TRAVEL EXPENSE	-	615	-	615	1,664
DUES/FEES	560	4,292	2,211	12,002	18,390
VEHICLE TAG & TITLE FEE	32	-	54	162	57
FCC FEES	4,780	4,661	20,216	13,123	62,446
GA DEPT OF REV FEES	-	-	-	-	715
TRAINING & EDUCATION -EMPLOYEE	-	-	711	540	8,437
CONTRACT LABOR	-	16,848	3,158	66,520	63,621
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 43,079	\$ 43,832	\$ 147,901	\$ 199,324	\$ 373,675
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Vehicle Rep & Maint - Outside	-	-	-	-	-
Rep & Maint System - Outside	-	-	-	-	-
R & M Buildings - Outside	-	-	-	-	-
Rep & Maint Water Tanks - Outside	-	-	-	-	-
Rep & Maint Reservoir -Outside	-	-	-	-	-
R & M CATV Studio - Outside	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Repairs & Maint SYSTEM - Inside	-	-	-	-	-
R&M Sys - Inside/Shipping	-	-	-	-	-
Rep & Maint Reservoir - Inside	-	-	-	-	-
R & M CATV Studio - Inside	-	-	-	-	-
Vehicle Rep & Maint - Inside	-	-	-	-	-
Building Rep & Maint - Inside	-	-	-	-	-
Equipment Rep & Maint - Inside	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,022	319	1,841	1,278	4,821
Postage	-	-	58	-	58
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	434	761	434
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	9,775
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	250
Uniform Rental	-	-	-	-	-
Contract Labor	600	16,848	7,695	63,723	86,009
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Total Purchased Property Services (ACTUAL)	\$ 1,622	\$ 17,167	\$ 10,028	\$ 65,762	\$ 103,346
TELECOM (Continued)					
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	-	1,346
Postage	-	-	-	-	-
Auto Parts	-	-	270	525	844
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	-	-	-	350
EXPENDABLE FLUIDS	-	-	22	-	216
Tires	-	-	-	1,865	-
Uniform Expense	-	-	-	-	-
Janitorial Supplies	167	535	917	1,454	2,571
Computer Equipment	-	-	-	-	115
Equipment Parts	-	-	379	690	2,624
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	2,329	1,219	6,336	8,504	210,478
Sys R&M - Inside/Shipping	-	-	-	-	-
COVID-19 EXPENSES	-	-	-	-	-
Utility Costs	3,026	3,077	14,738	14,272	38,185
Utility Costs - Utility Fund	3,026	3,077	14,738	14,272	38,185
Utility Cost for Other Funds	-	-	-	-	-
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,473	1,214	5,607	4,705	16,209
Food	101	48	851	417	1,698
Small Tools & Minor Equipment	230	358	945	672	3,463
Small Operating Supplies	-	191	1,282	998	2,972
EMPLOYEE RECOGNITION	-	-	-	428	256
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	901	-	3,922	427	8,823
AUTO PARTS	158	-	2,236	-	3,260
CONSTRUCTION MATERIALS	-	373	-	373	106
EXPENDABLE FLUIDS	-	-	-	-	-
SAFETY/MEDICAL SUPPLIES	-	-	-	-	178
UNIFORM EXPENSE	307	1,590	2,197	3,218	3,646
TIRES	-	-	3,731	-	3,731
JANITORIAL SUPPLIES	-	-	23	-	43
COMPUTER EQUIP NON-CAP	1,865	-	5,683	3,058	13,358
EQUIPMENT PARTS	1	4,360	180	8,885	4,455
R & M BUILDINGS - INSIDE	-	-	-	170	182
SYSTEM R & M - INSIDE	27,605	17,031	63,761	54,398	191,452
SYS R & M - INSIDE/SHIPPING	-	-	-	-	63
REPAIRS & MAINTENANCE	27,605	17,031	63,761	54,568	191,697
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	1,914	1,959	8,292	7,782	23,731
AUTO & TRUCK FUEL	1,515	1,214	5,649	4,705	16,251
FOOD	-	-	87	-	120
SMALL TOOLS & MINOR EQUIPMENT	3,549	2,663	21,394	15,612	42,652
SMALL OPERATING SUPPLIES	560	438	5,008	7,195	10,235
DEPRECIATION EXPENSE	6,955	5,598	34,581	24,550	68,168
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 52,656	\$ 41,867	\$ 188,087	\$ 164,904	\$ 671,780
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Cost of Sales Telephone	18,357	19,153	91,425	92,186	222,432
Cost of Sales CATV	161,621	183,510	769,779	880,483	1,975,775
Cost of Sales Internet	31,288	21,845	179,409	127,856	356,565
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	5,799	7,860	31,127	33,353	86,823
Cost of Sales Streaming	7,913	-	34,979	-	62,840
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 224,978	\$ 232,369	\$ 1,106,719	\$ 1,133,877	\$ 2,704,434

Depr, Debt Svc & Other Costs

Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ -	\$ -	\$ -	\$ 63,704
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,572	15,470	77,655	77,499	170,477
INTEREST EXP - 2020 REV BONDS	43,089	43,089	215,446	215,446	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	112,501	75,845	480,263	472,250	967,959
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Revenue Bond Principal 2001	-	-	-	-	-
Revenue Bond Principal 2003	-	-	-	-	-
Revenue Bond Principal 2006	-	-	-	-	-
AMORT 2020 BOND PREMIUM	(8,723)	(8,723)	(43,617)	(43,617)	(104,681)
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Interest Exp - 2003 Util Bond	-	-	-	-	-
Int Exp - 2006 Rev Bonds	-	-	-	-	-
Interest Exp - 2009 GEFA	-	-	-	-	-
Interest on Util Gov't Loans	-	-	-	-	-
Int Exp on Cust Deposits	-	-	-	-	-
Other Interest Expense	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	1,031
CAPITAL LEASE INTEREST	-	-	-	-	357
LEASE LIABILITY INTEREST	787	-	1,803	-	1,803
Capital Exp - Capital Lease	787	-	1,803	-	3,192
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 163,225	\$ 125,681	\$ 731,551	\$ 721,577	\$ 1,617,720

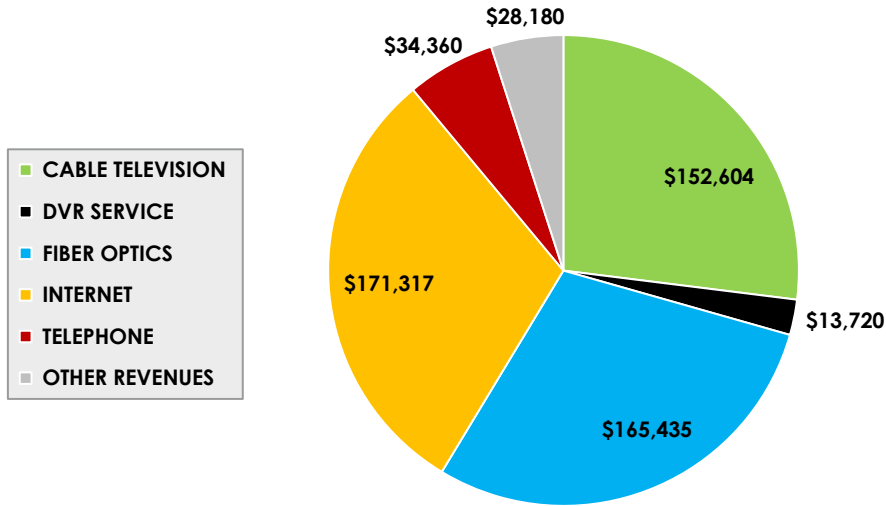
Fund Transfers

Trans Out 5% to Gen Fund - CABLE TV	10,091	12,336	51,764	66,722	125,638
Trans Out 5% to Gen Fund - TELECOM	21,550	20,115	106,384	106,534	243,984
Intergovernmental-Walton County	-	-	62,125	-	62,125
ADMIN ALLOC - ADMIN EXPENSES	112,501	75,845	480,263	472,250	967,959
Total Fund Transfers (ACTUAL)	\$ 144,141	\$ 108,297	\$ 700,537	\$ 645,506	\$ 1,399,706

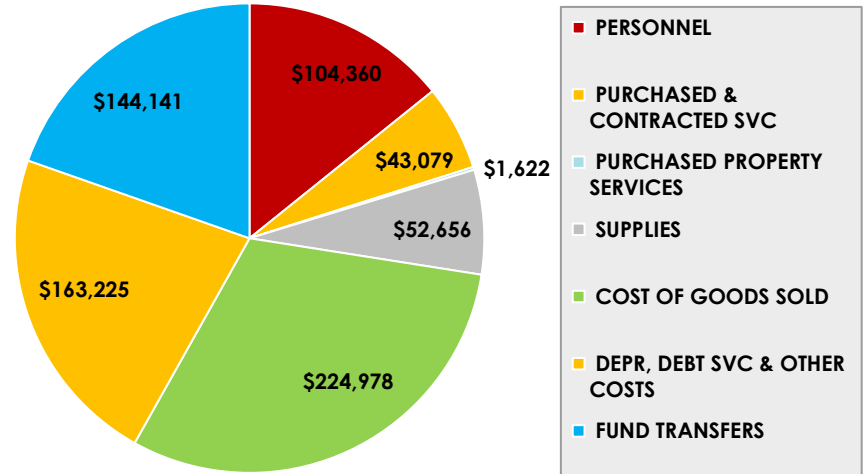
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 734,061	\$ 646,325	\$ 3,385,207	\$ 3,319,433	\$ 7,894,647
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**CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES**

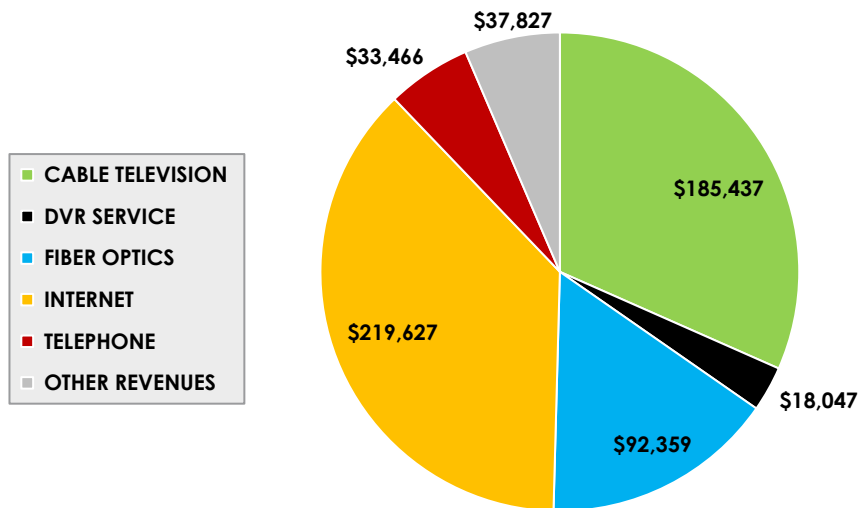
REVENUES [May 2024]



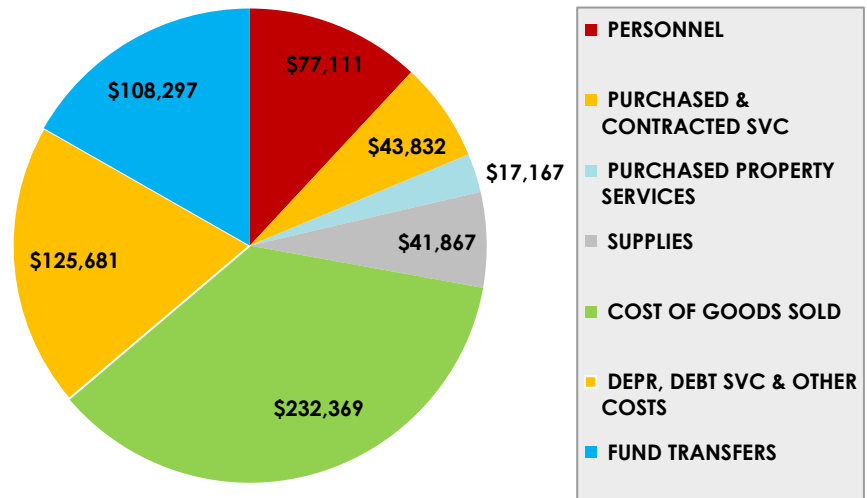
EXPENSES [May 2024]



REVENUES [May 2023]



EXPENSES [May 2023]



	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	1,235	1,502	6,331	7,768	16,019
Revenue (\$)	\$ 141,813	\$ 171,909	\$ 726,151	\$ 888,735	\$ 1,835,906
Revenue Per Bill (\$)	\$ 115	\$ 114	\$ 115	\$ 114	\$ 115
MINI BASIC					
Number of Bills	227	282	1,167	1,425	3,023
Revenue (\$)	\$ 8,657	\$ 10,644	\$ 44,468	\$ 54,099	\$ 115,028
Revenue Per Bill (\$)	\$ 38	\$ 38	\$ 38	\$ 38	\$ 38
BOSTWICK					
Number of Bills	4	10	23	50	73
Revenue (\$)	\$ 460	\$ 1,089	\$ 2,653	\$ 5,689	\$ 8,404
Revenue Per Bill (\$)	\$ 115	\$ 109	\$ 115	\$ 114	\$ 115
BULK CATV/MOTEL					
Number of Bills	4	4	20	20	48
Revenue (\$)	\$ 1,310	\$ 1,310	\$ 6,550	\$ 6,550	\$ 15,720
Revenue Per Bill (\$)	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328
SHOWTIME					
Number of Bills	1	3	8	15	29
Revenue (\$)	\$ 15	\$ 44	\$ 135	\$ 220	\$ 443
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 17	\$ 15	\$ 15
SHOW/HBO					
Number of Bills	1	1	5	12	12
Revenue (\$)	\$ 13	\$ 13	\$ 63	\$ 147	\$ 151
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 12	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	1	2	6	10	20
Revenue (\$)	\$ 15	\$ 29	\$ 85	\$ 147	\$ 290
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 15	\$ 15

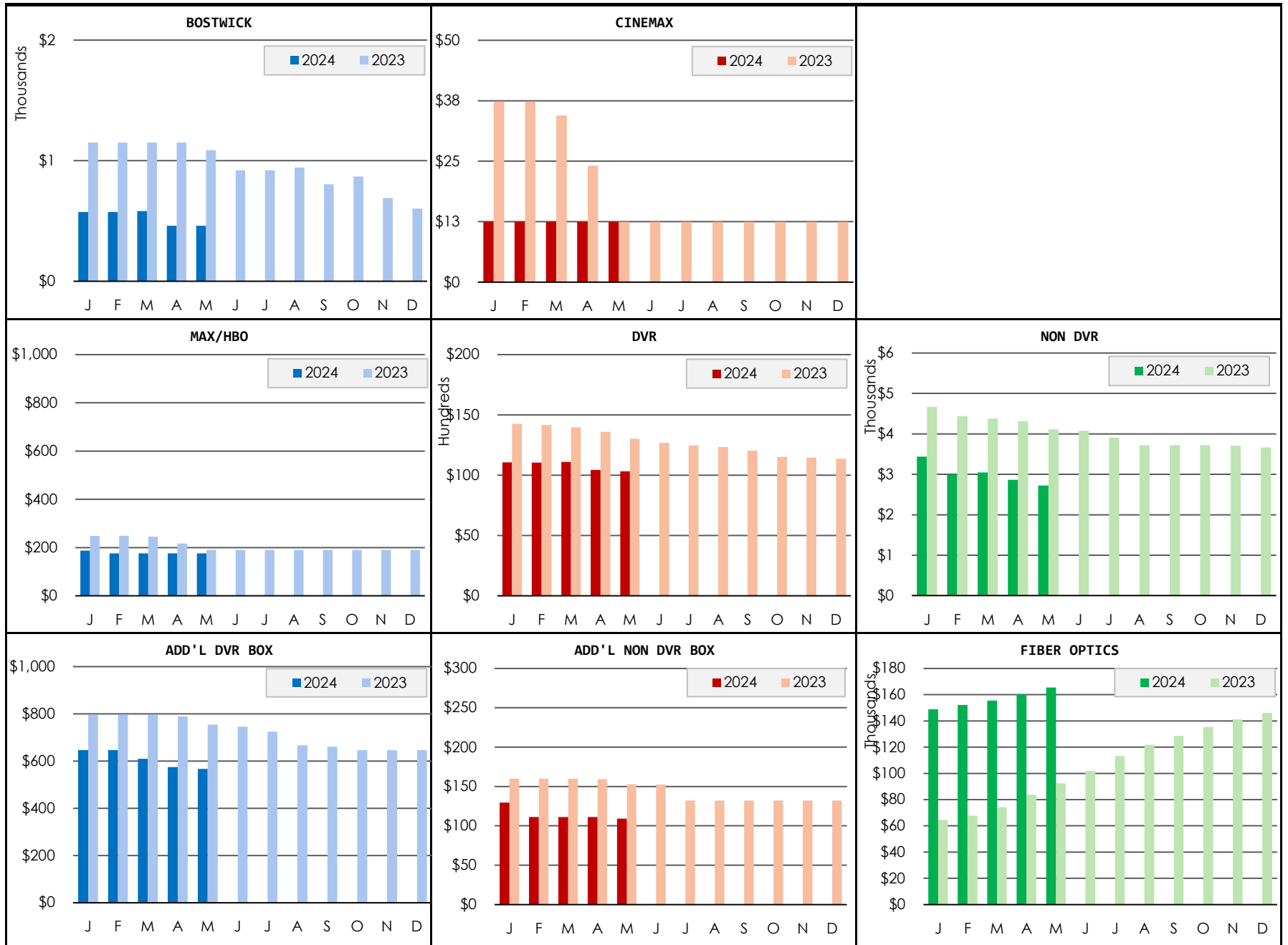
	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
HBO					
Number of Bills	12	13	61	80	152
Revenue (\$)	\$ 176	\$ 190	\$ 891	\$ 1,151	\$ 2,224
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 15
MAX/HBO					
Number of Bills	-	-	-	7	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ 84	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ 12	\$ -
PLAYBOY					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
STARZ					
Number of Bills	10	15	58	84	154
Revenue (\$)	\$ 147	\$ 209	\$ 841	\$ 1,191	\$ 2,247
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 15	\$ 14	\$ 15
DVR					
Number of Bills	86	110	452	580	1,154
Revenue (\$)	\$ 10,320	\$ 13,031	\$ 53,968	\$ 69,030	\$ 137,872
Revenue Per Bill (\$)	\$ 120	\$ 118	\$ 119	\$ 119	\$ 119
NON DVR					
Number of Bills	23	35	126	184	347
Revenue (\$)	\$ 2,724	\$ 4,109	\$ 15,072	\$ 21,913	\$ 41,585
Revenue Per Bill (\$)	\$ 118	\$ 117	\$ 120	\$ 119	\$ 120
SET TOP BOX					
Number of Bills	69	89	347	482	885
Revenue (\$)	\$ 848	\$ 1,064	\$ 4,298	\$ 5,848	\$ 10,821
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	41	50	216	258	537
Revenue (\$)	\$ 567	\$ 754	\$ 3,045	\$ 3,931	\$ 7,782
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 15	\$ 14
ADD'L NON DVR BOX					
Number of Bills	11	14	57	74	149
Revenue (\$)	\$ 109	\$ 153	\$ 572	\$ 792	\$ 1,517
Revenue Per Bill (\$)	\$ 10	\$ 11	\$ 10	\$ 11	\$ 10
FIBER					
Number of Bills	2,328	1,072	10,909	3,560	22,867
Revenue (\$)	\$ 165,435	\$ 92,359	\$ 781,971	\$ 382,324	\$ 1,669,983
Revenue Per Bill (\$)	\$ 71	\$ 86	\$ 72	\$ 107	\$ 73
INTERNET					
Number of Bills	2,808	3,778	14,400	19,990	37,168
Revenue (\$)	\$ 162,882	\$ 216,428	\$ 839,756	\$ 1,149,377	\$ 2,151,410
Revenue Per Bill (\$)	\$ 58	\$ 57	\$ 58	\$ 57	\$ 58
WIRELESS INTERNET					
Number of Bills	615	183	2,762	599	5,104
Revenue (\$)	\$ 8,436	\$ 3,199	\$ 38,392	\$ 13,972	\$ 72,187
Revenue Per Bill (\$)	\$ 14	\$ 17	\$ 14	\$ 23	\$ 14
RESIDENTIAL PHONE					
Number of Bills	656	712	3,344	3,589	8,222
Revenue (\$)	\$ 9,697	\$ 7,546	\$ 48,466	\$ 34,090	\$ 111,287
Revenue Per Bill (\$)	\$ 15	\$ 11	\$ 14	\$ 9	\$ 14
COMMERCIAL PHONE					
Number of Bills	263	267	1,328	1,373	3,217
Revenue (\$)	\$ 16,807	\$ 17,536	\$ 85,290	\$ 89,719	\$ 208,530
Revenue Per Bill (\$)	\$ 64	\$ 66	\$ 64	\$ 65	\$ 65
TOTAL REVENUES	\$ 530,428	\$ 541,616	\$ 2,652,667	\$ 2,729,006	\$ 6,393,387

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



**CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR**

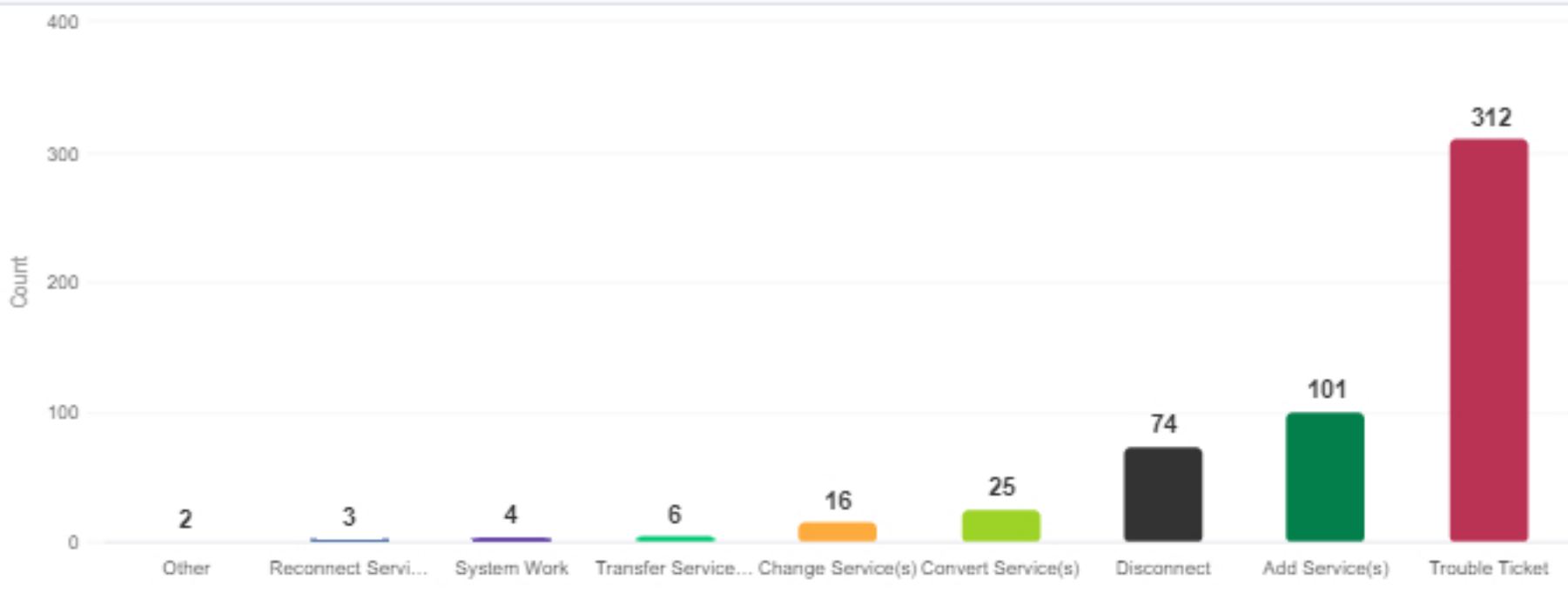


**CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR**



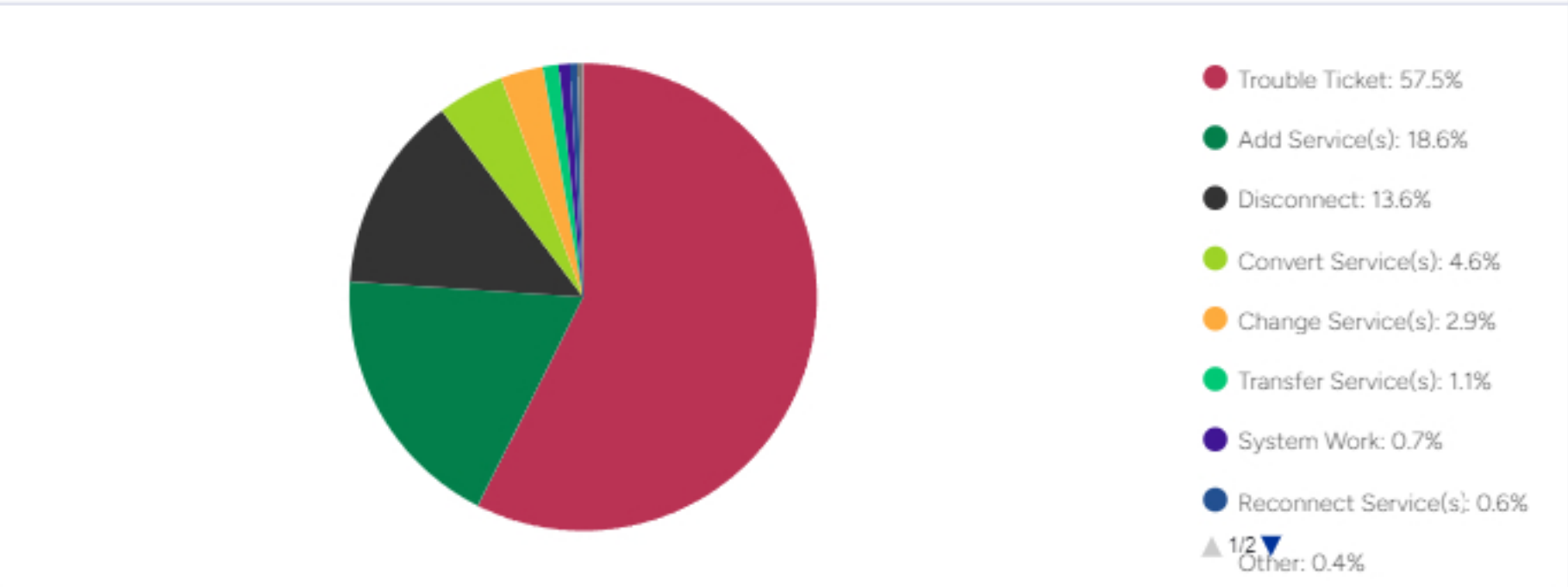
Work Orders Completed (By Type)

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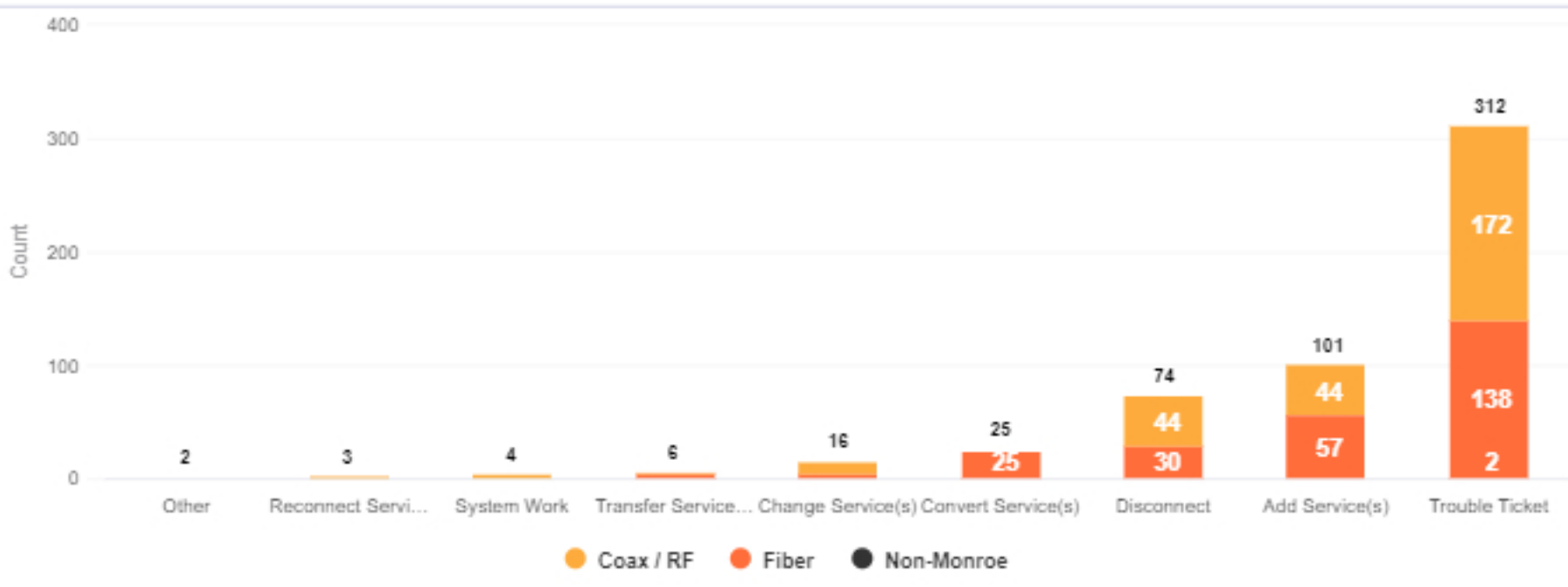
Work Orders Completed (By Type)

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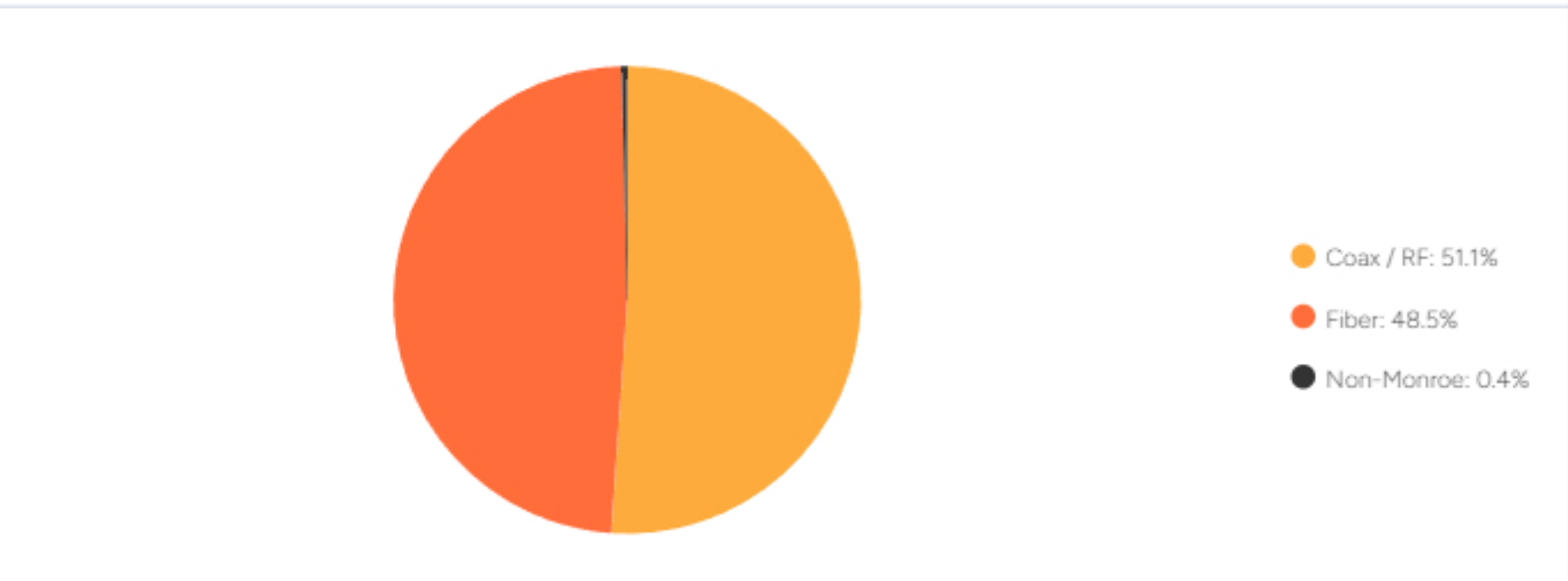
Work Orders Completed (By Service Delivery)

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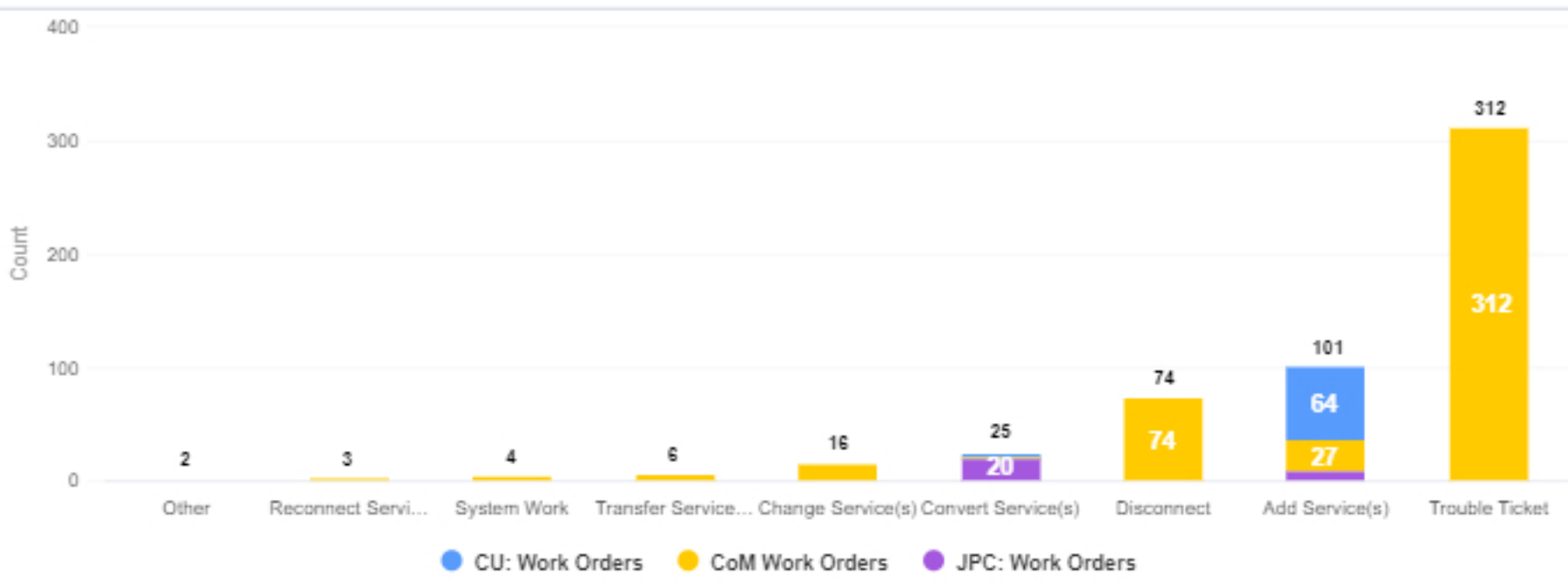
Work Orders Completed (By Service Delivery)

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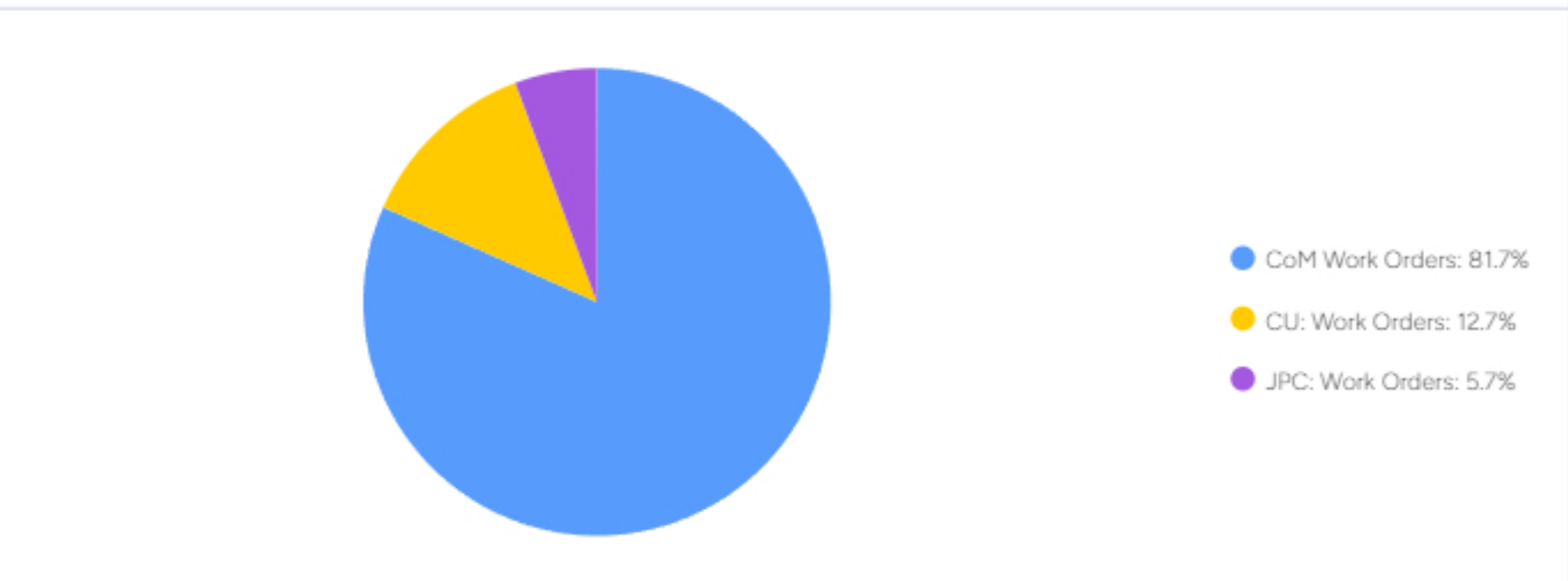
Work Orders Completed (By Group)

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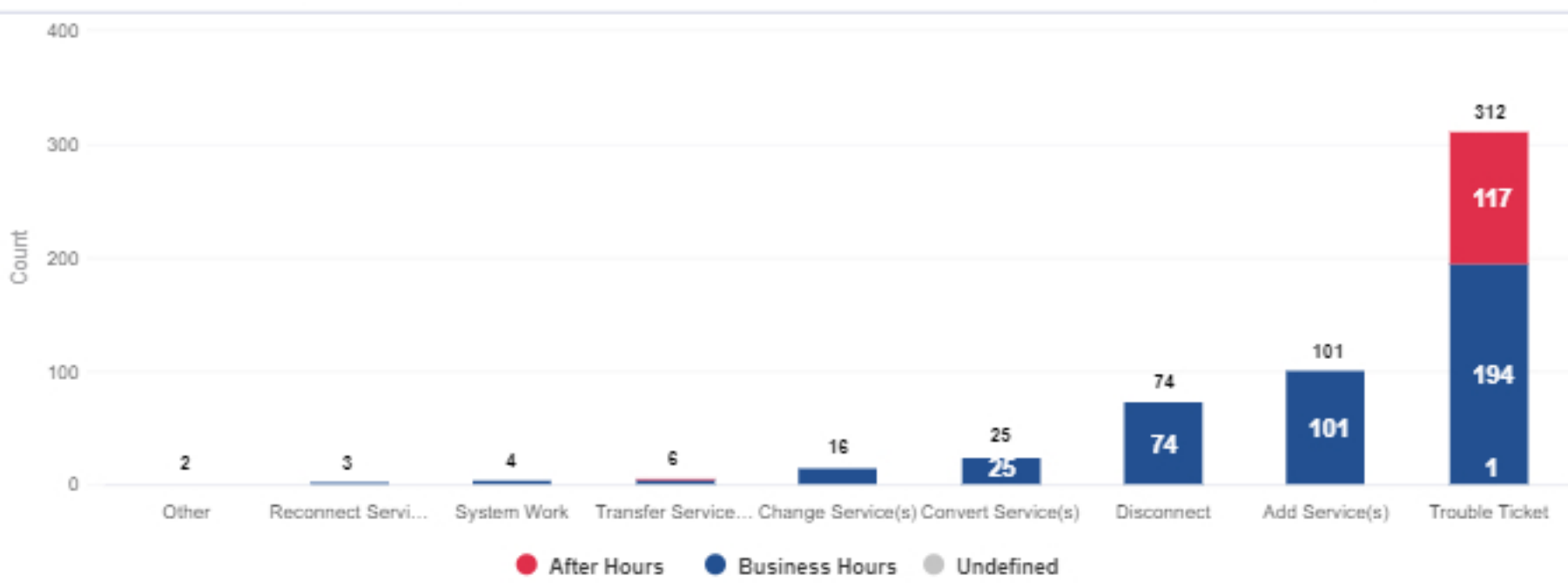
Work Orders Completed (By Group)

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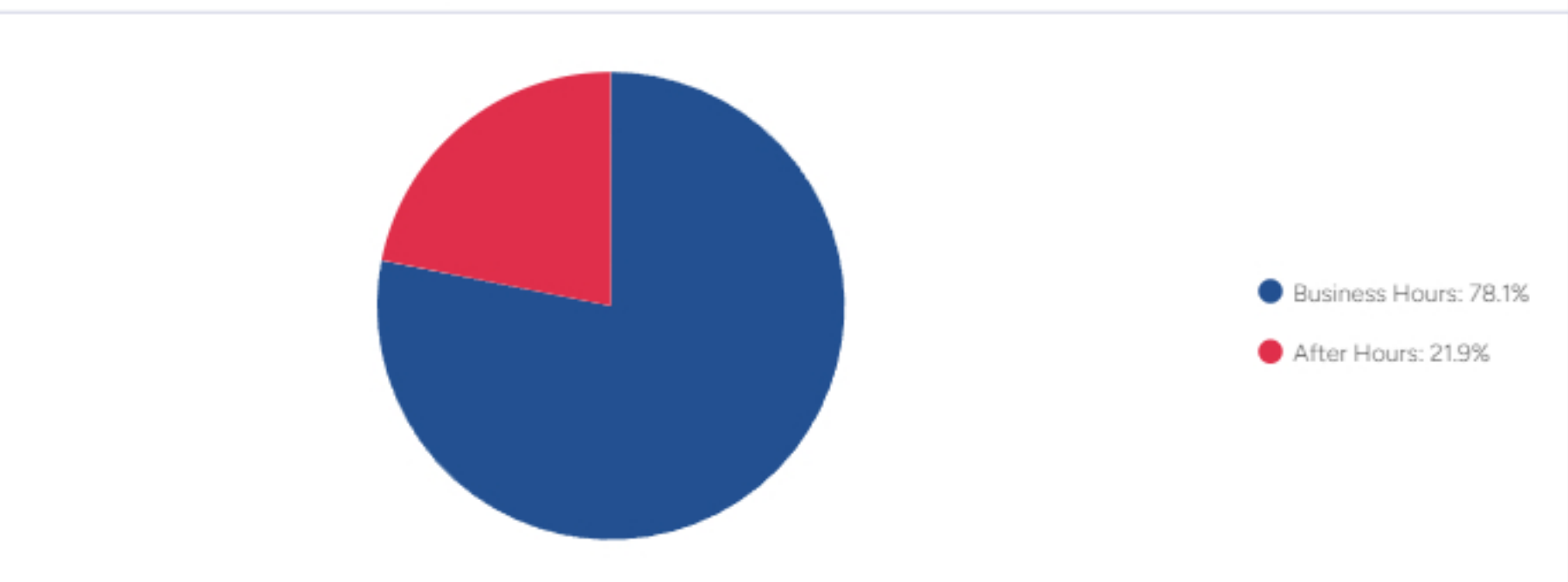
Work Orders Completed (By Submission Timeframe)

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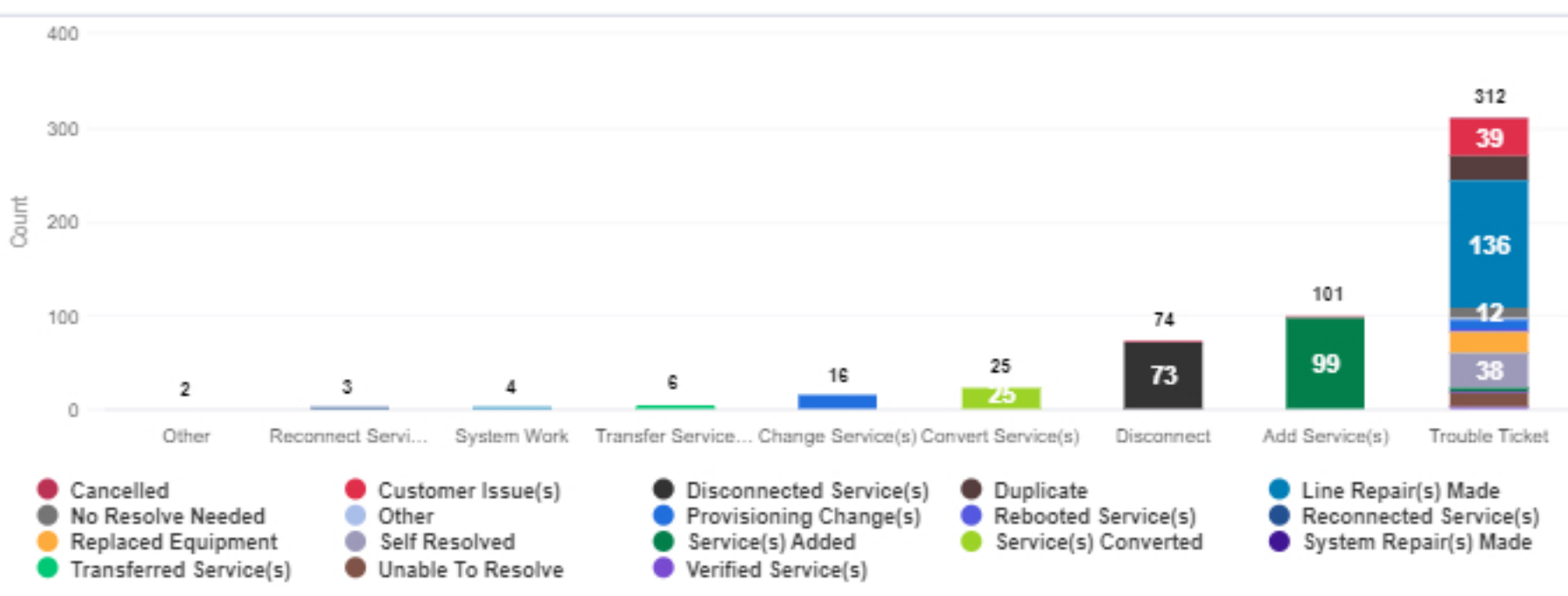
Work Orders Completed (By Submission Timeframe)

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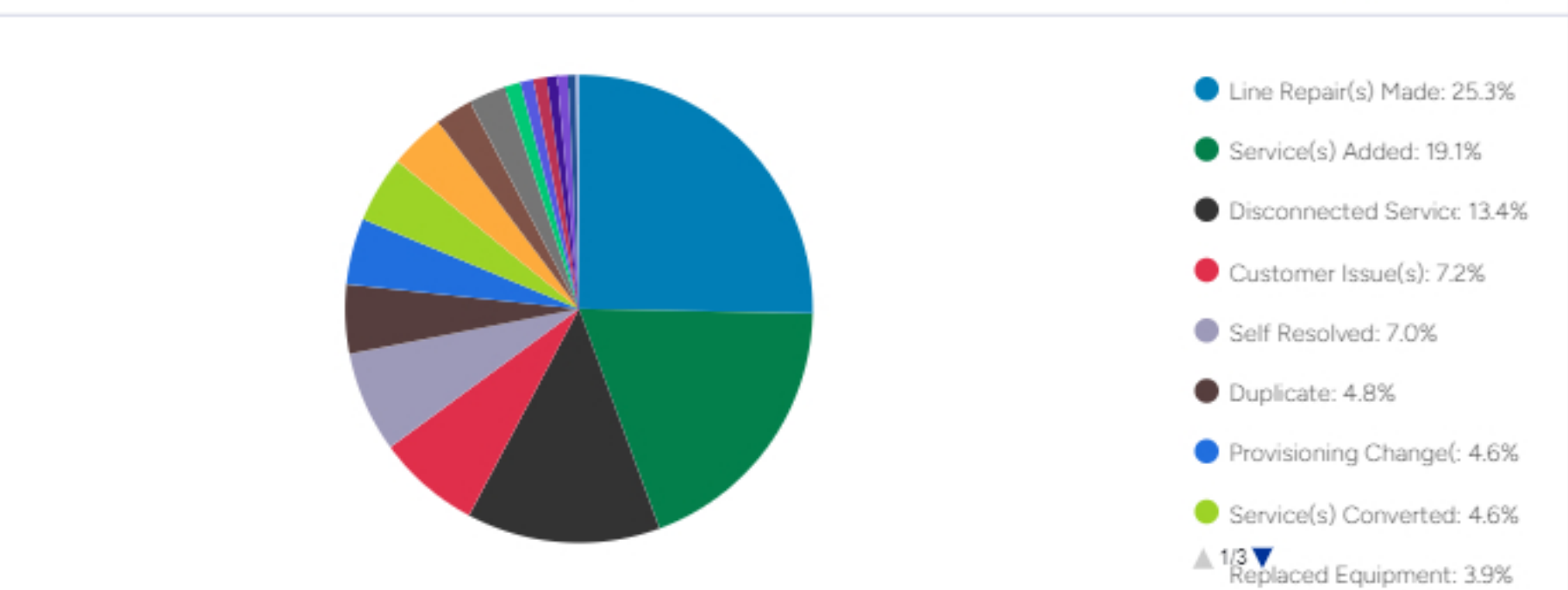
Work Orders Completed (By Resolution)

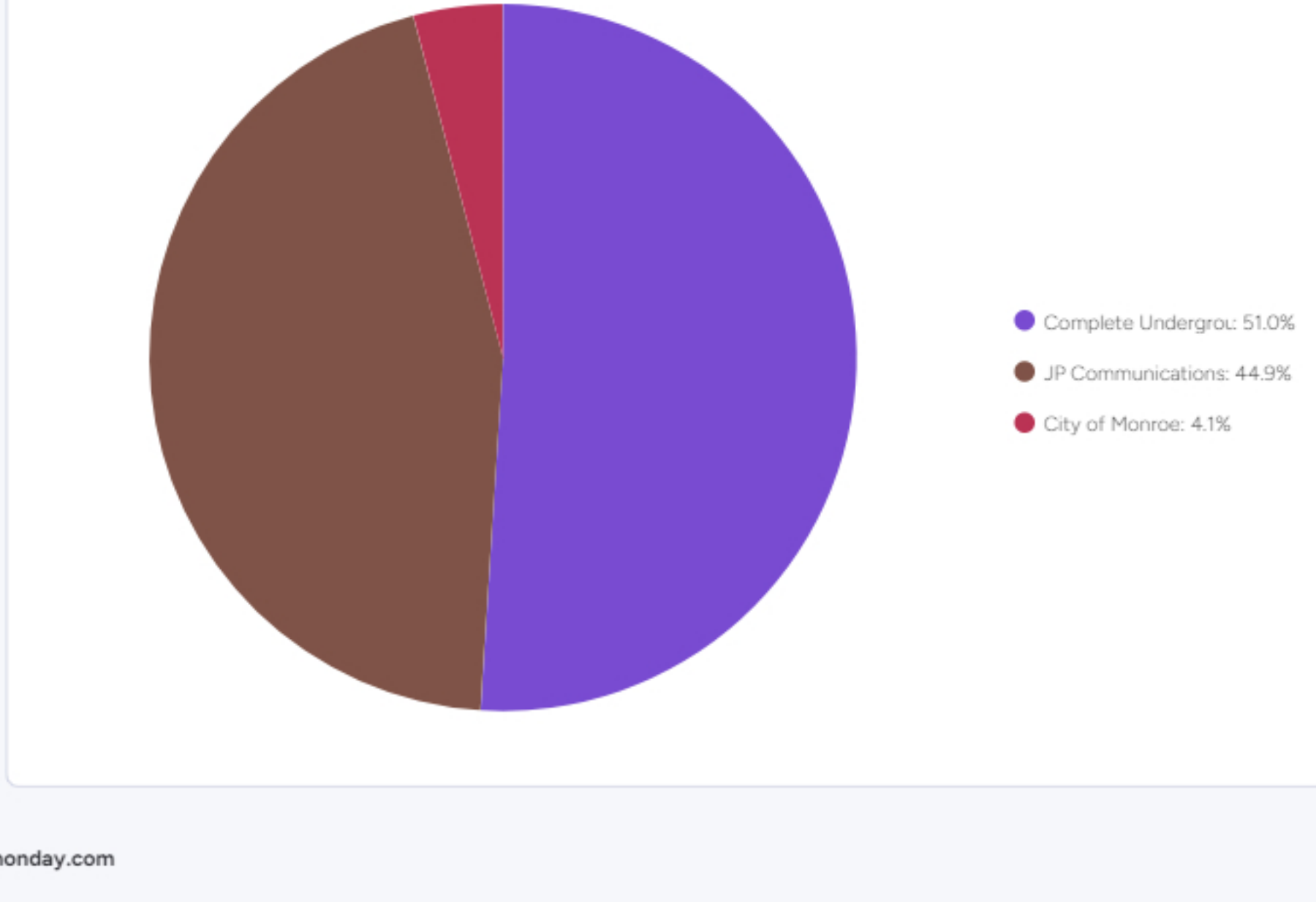
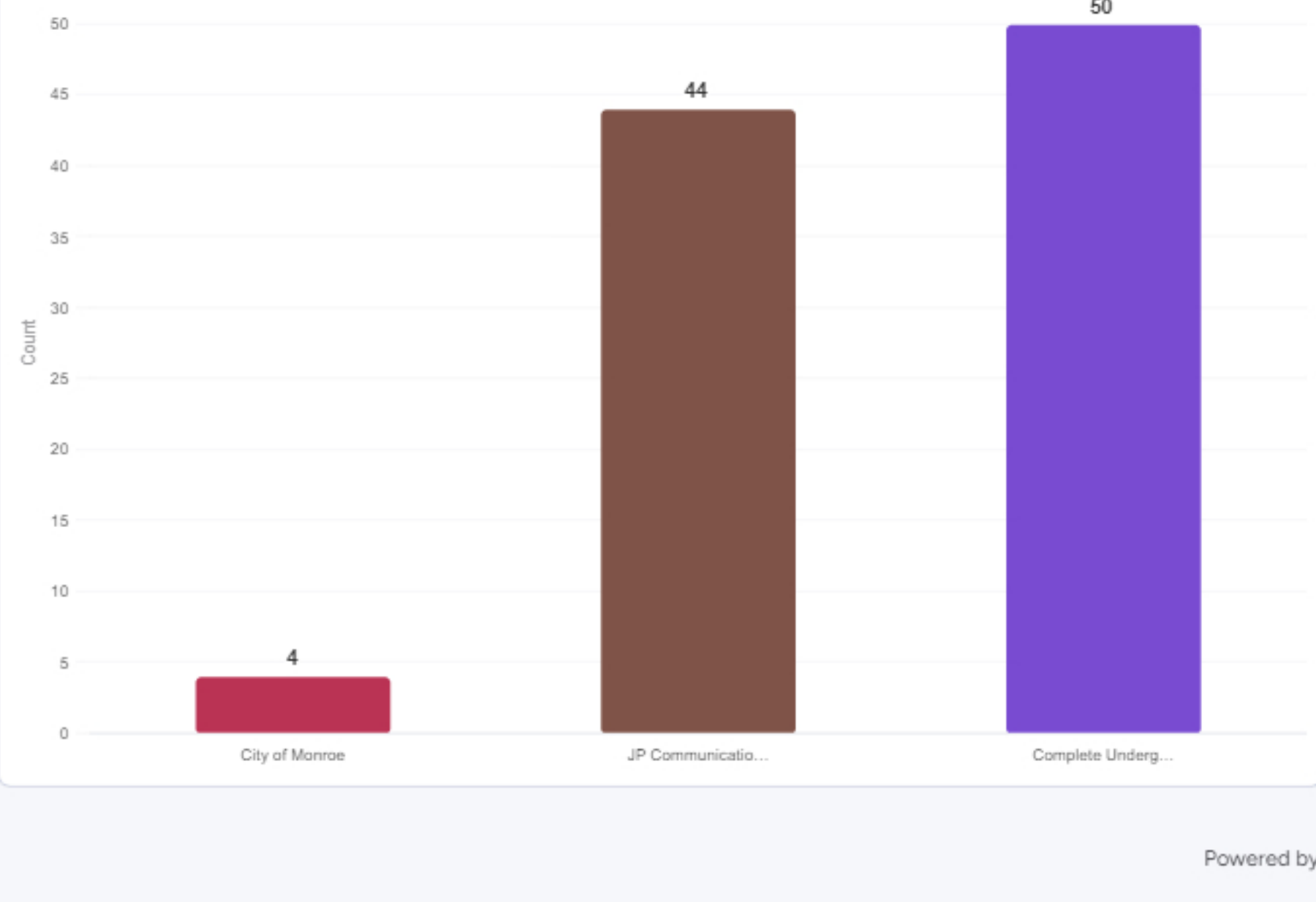
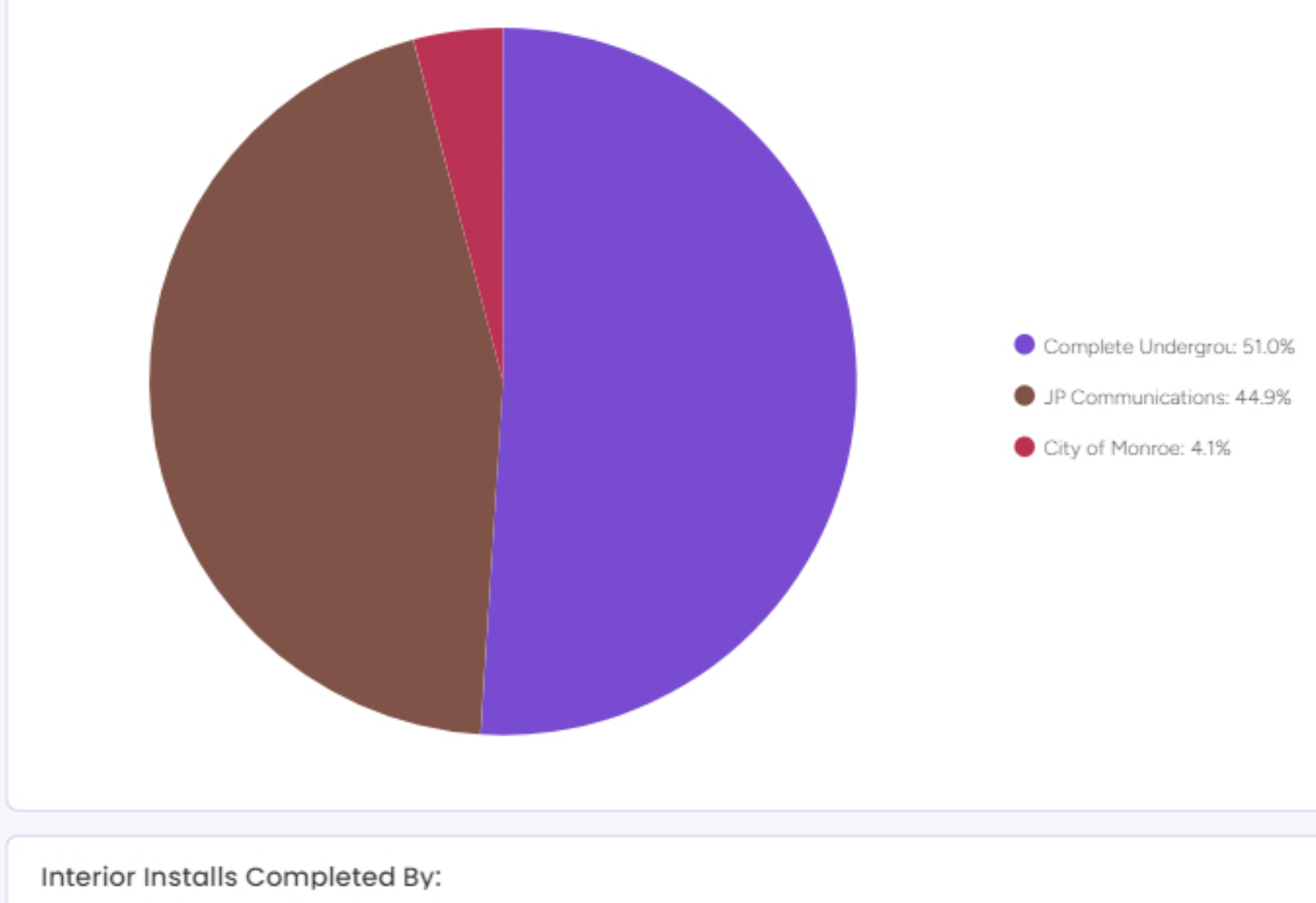
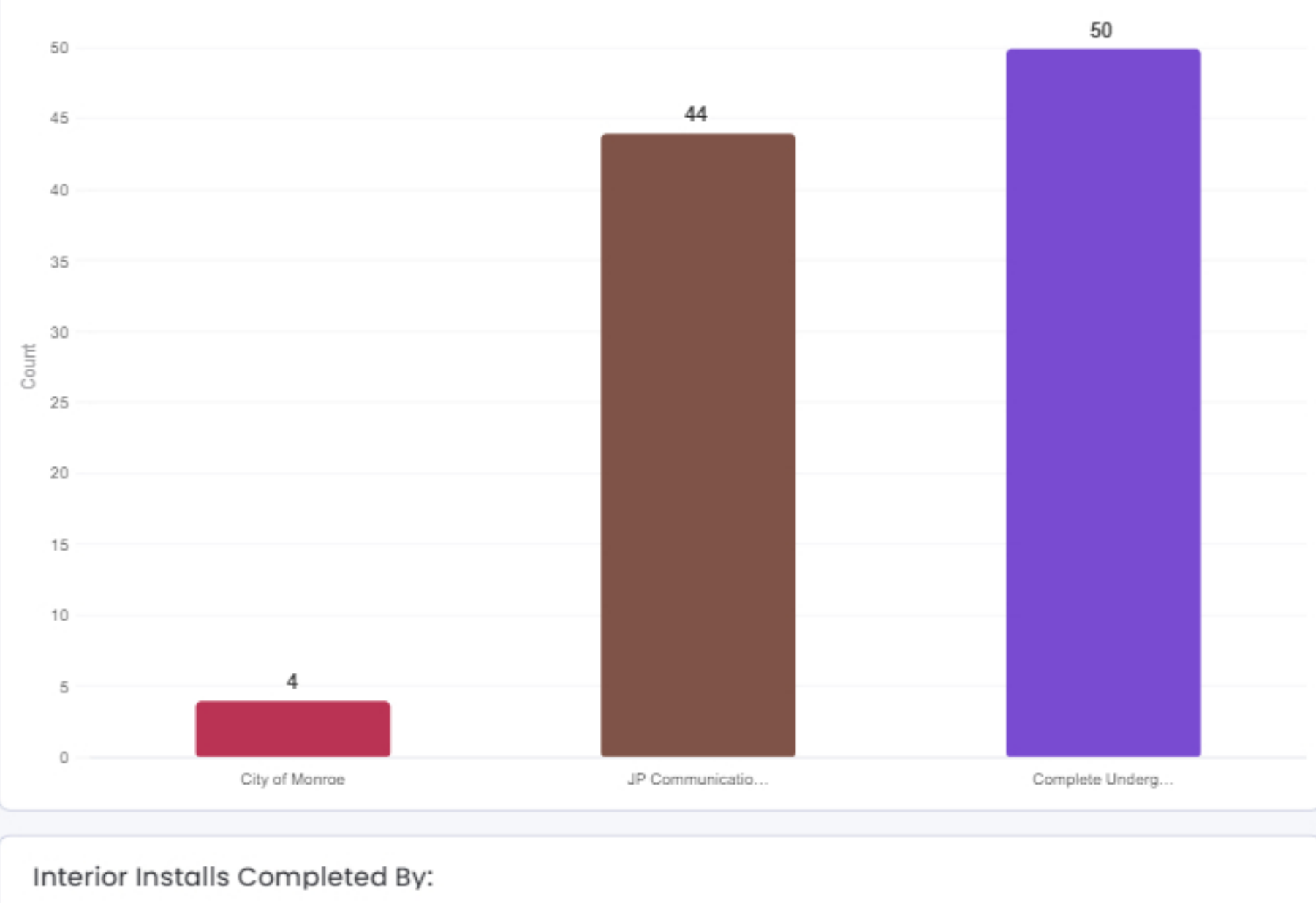
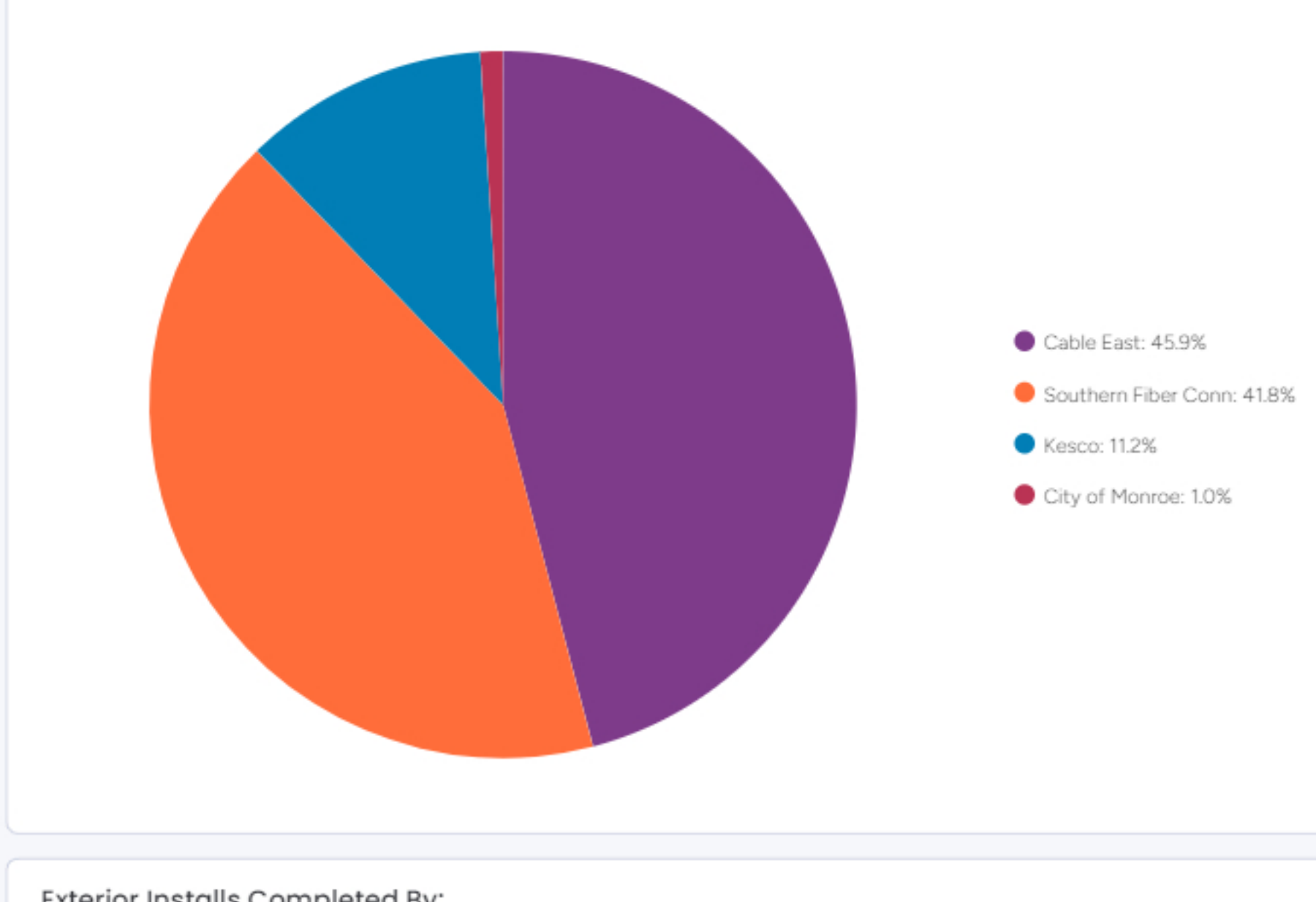
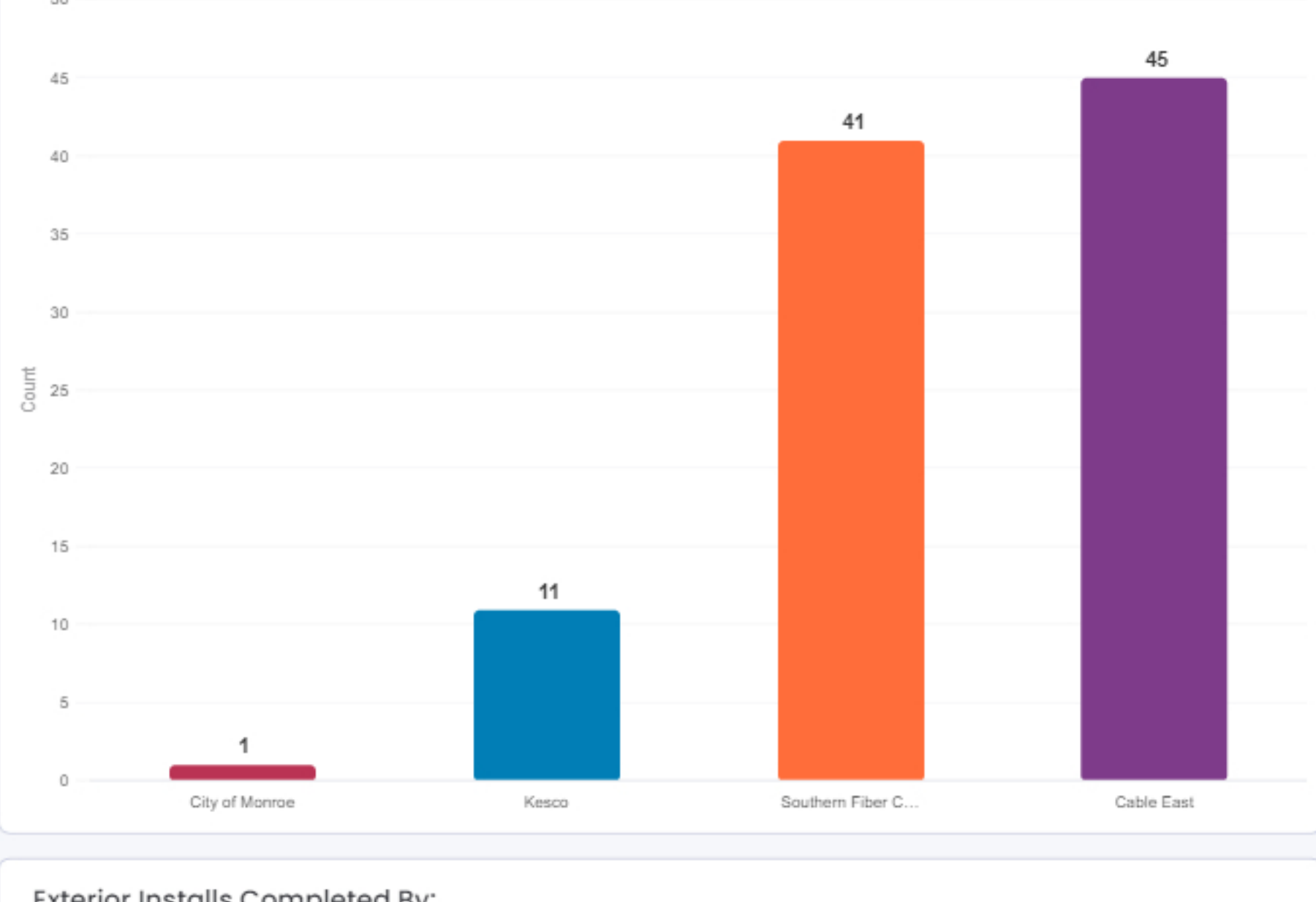
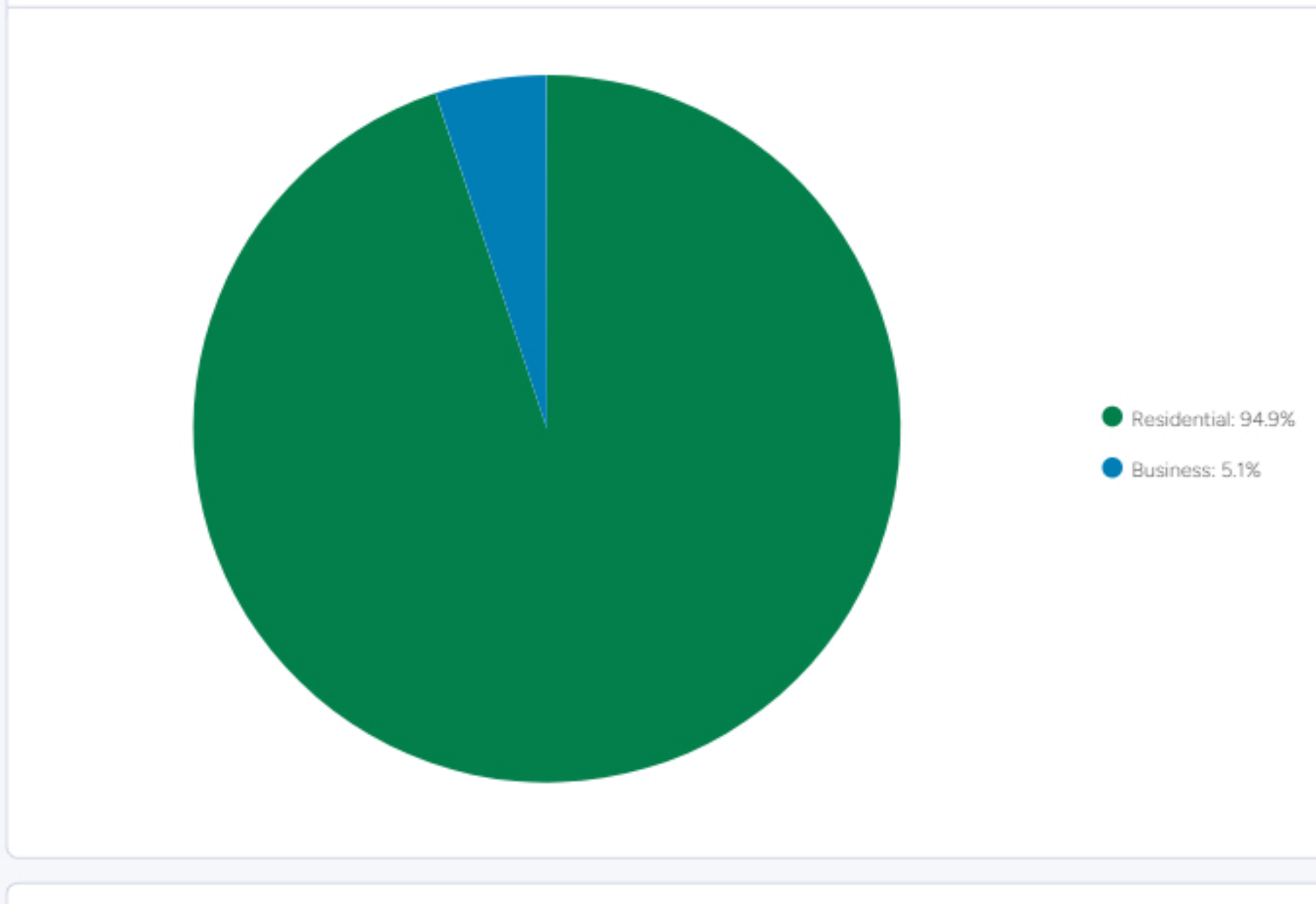
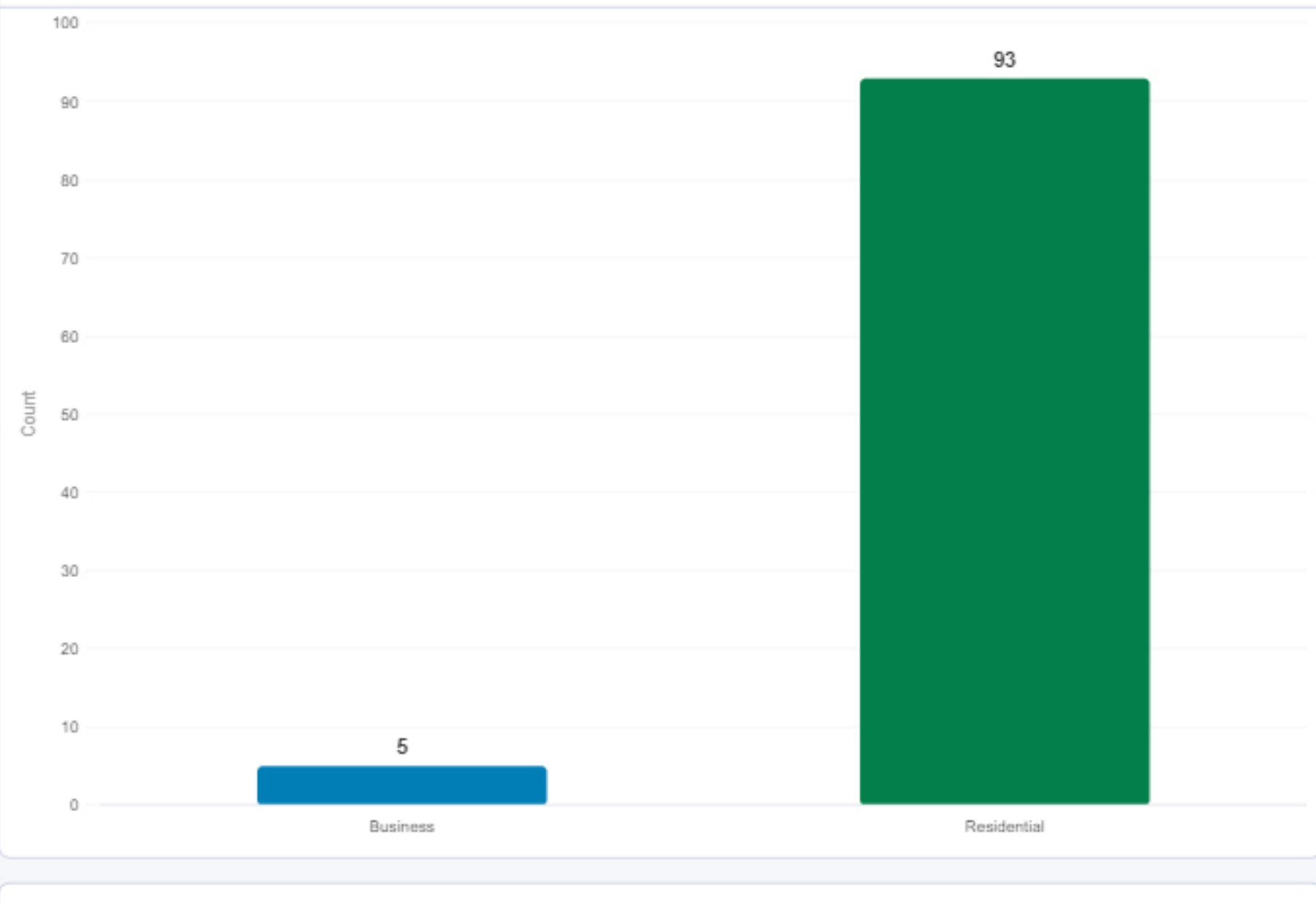
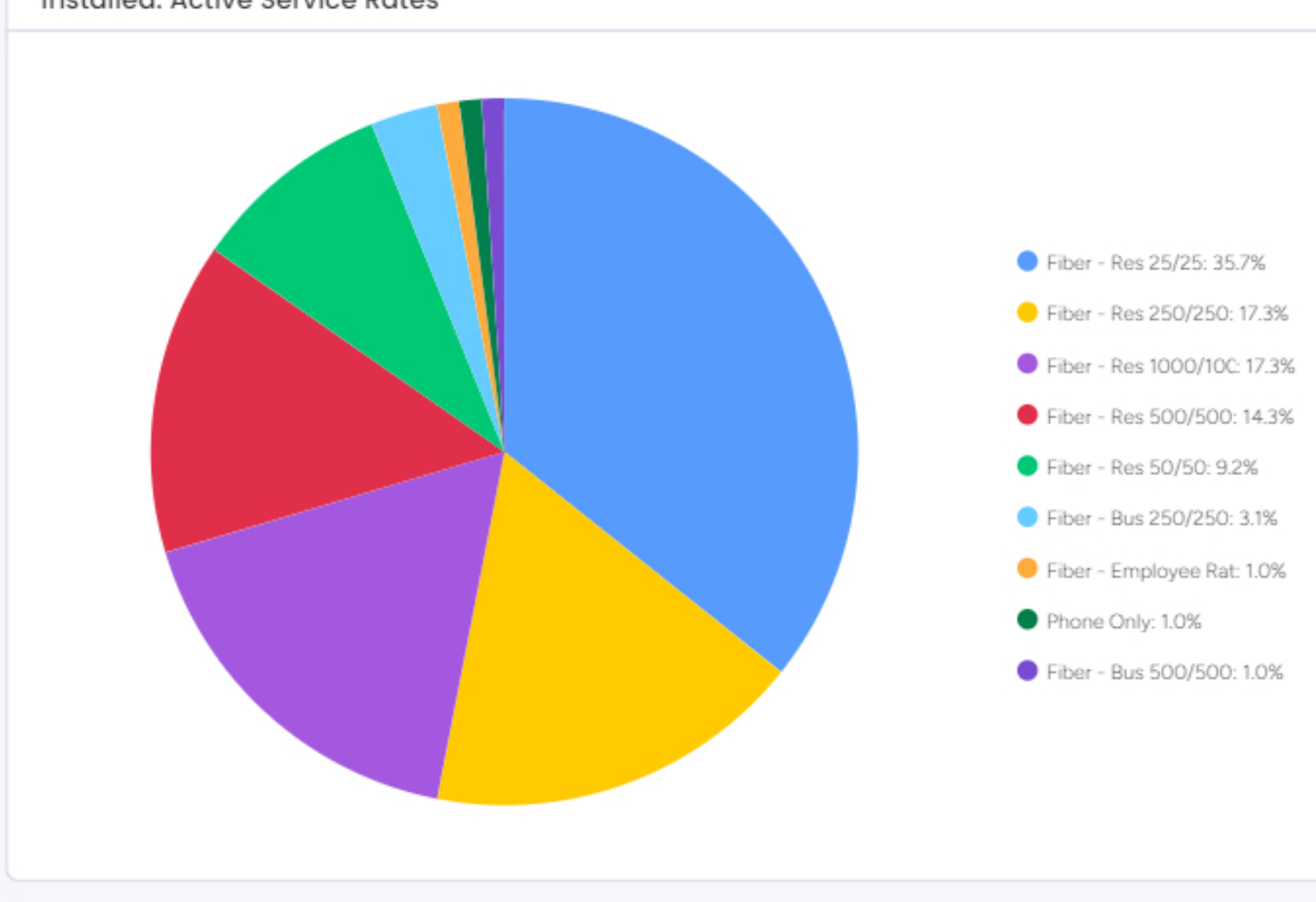
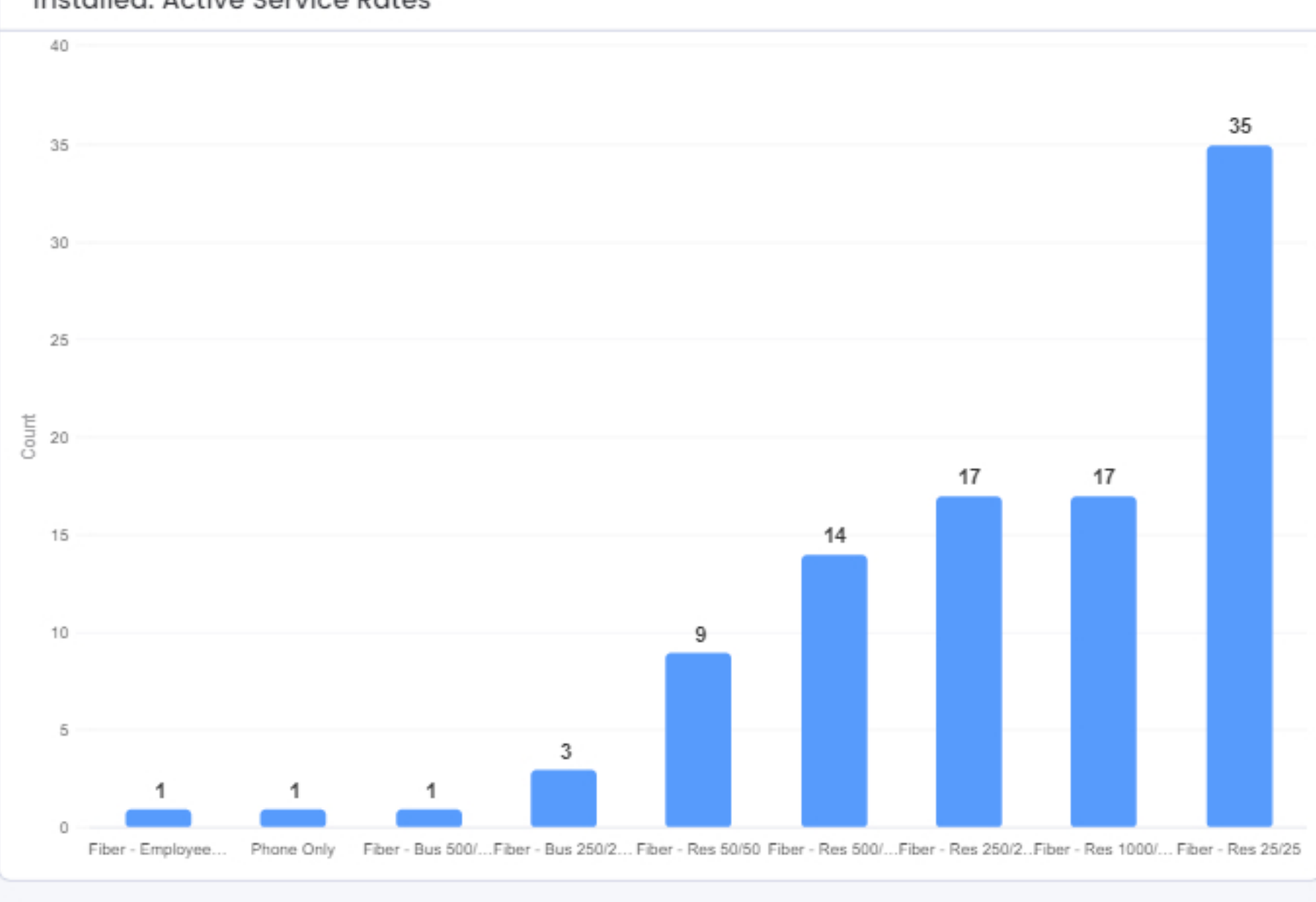
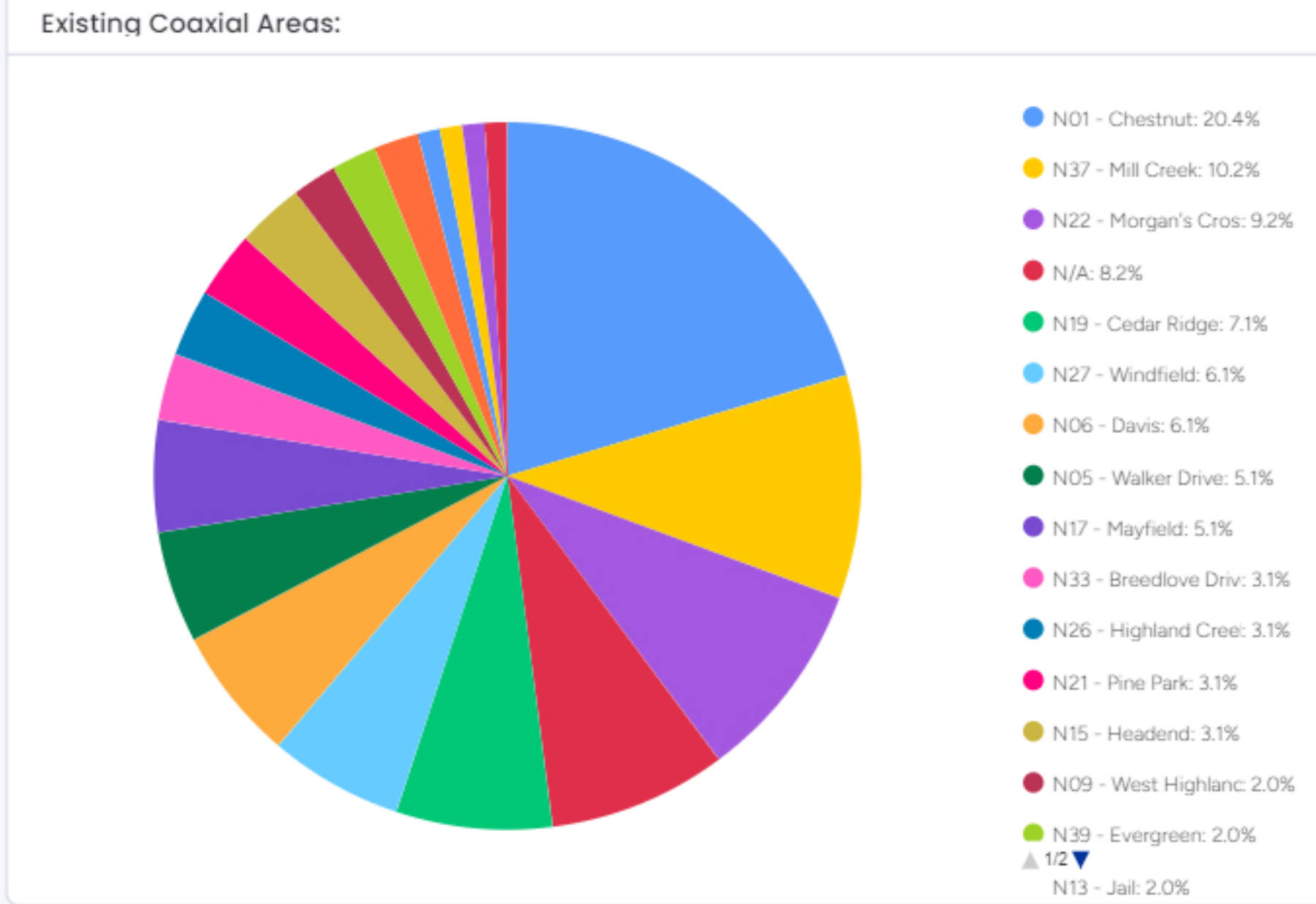
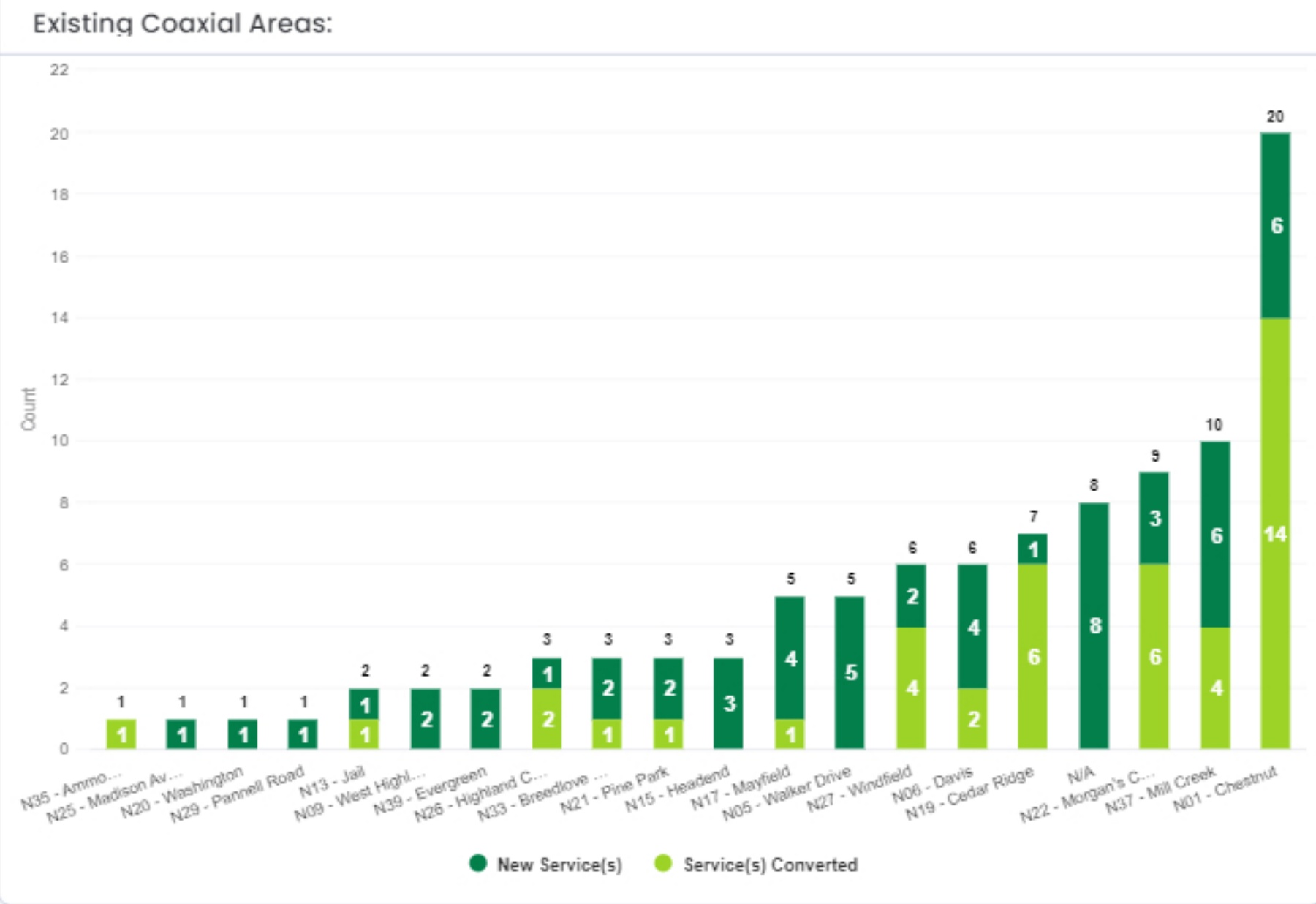
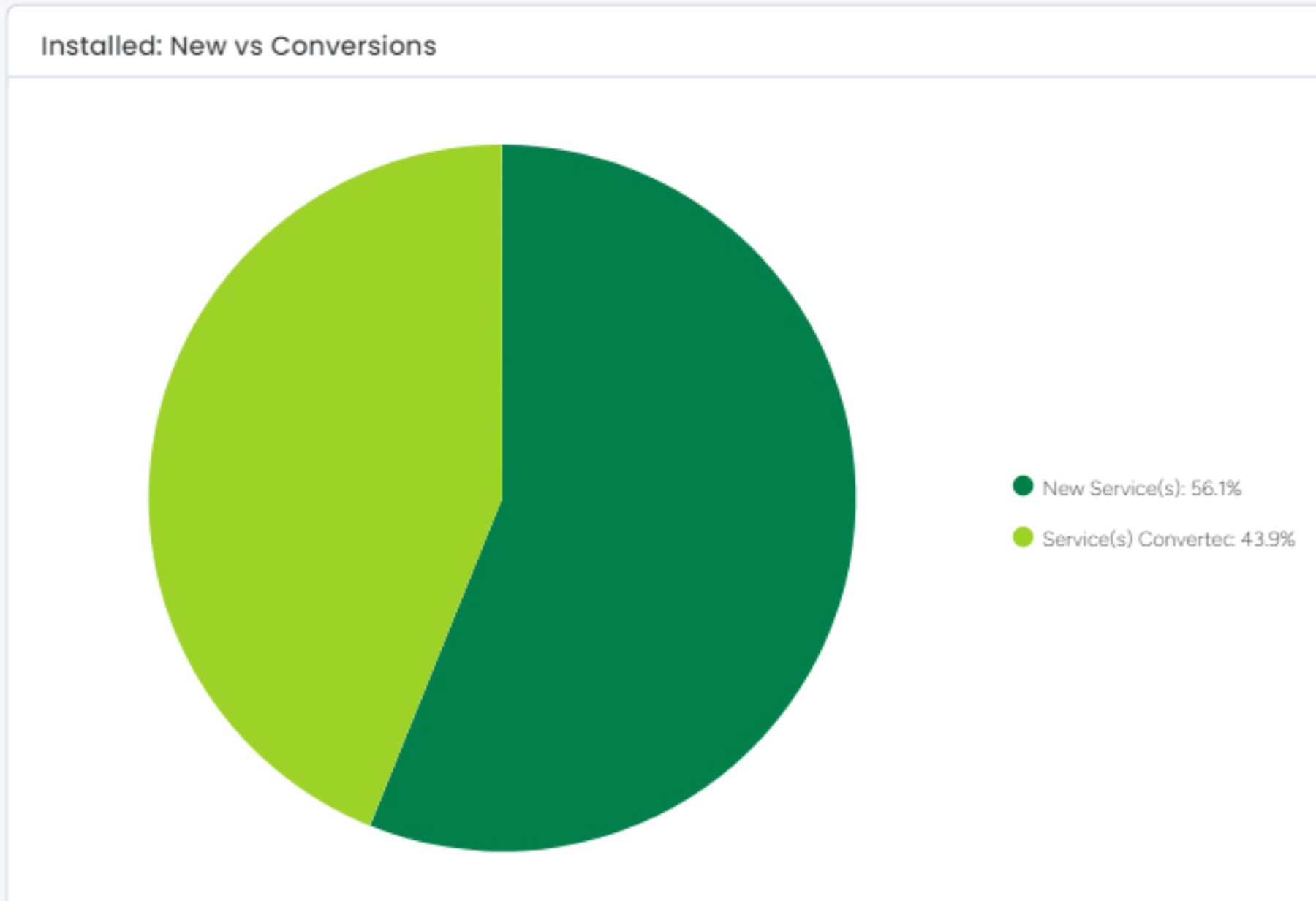
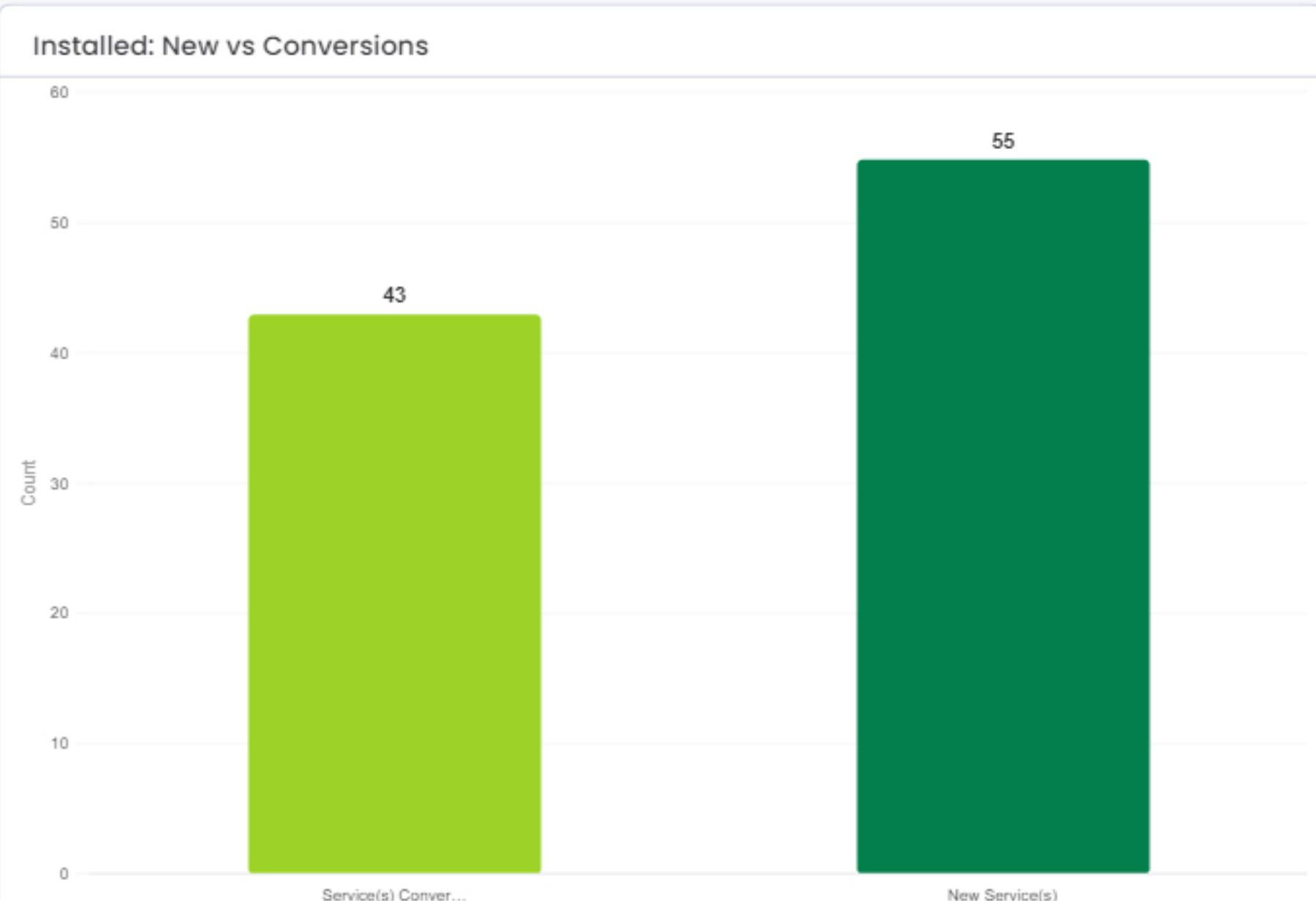
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Work Orders Completed (By Resolution)

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**WATER, SEWER, GAS &
ELECTRIC
MONTHLY REPORT**

**JULY
2024**

2024 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or City</i>
Natural Gas					
Rivers Edge @ Michael Etchinson Rd Phase 1 -105 lots	Jan-24	Mar-24	Install 18,000 of 2" plastic gas main / joint trench fiber with gas	Completed	City
Design & build of 4" high pressure steel main to feed new jail	Jan-24	Dec-24	Gas main to feed jail and provide additional gas for Piedmont Industrial Park	Engineering	GMC
2" & 4" steel main replacement @ W Spring St	Nov-24	Jan-24	Replacing approx. 7,000 of steel gas main along W Spring St from Carwood Dr to Mountain View	Completed	Contractor
4" gas main Install along Hwy 78 - Jim Daws Rd to Piedmont Industrial Park	Jan-24	Mar-24	Gas main extension to deal with pressure drops in the Industrial park	Completed	City
Gas main install for new 10 lot subdivision @ Double Springs Church Rd	May-24	Jun-24	Install 2000' 2" plastic main @ Alcovy Springs	Completed	City
Gas Relocation/GDOT Bypass project	Jan-24	Jun-24	Relocation in various areas of our 2" & 4" gas mains to accommodate new bypass	In Progress	City/Contractor
Hwy 83 Good Hope to Chandler Road main extension	Jan-24	Dec-24	Install 10,500' of 4" plastic gas main	Planning Stage	City
Sewer Collection					
Brentwood Subdivision Pump Station Replacement/Rehab	Dec-24	Jul-25	Replace pumps & controls / upgrade 2" force main to 4"	Planning Stage	City
2022 CDBG	Dec-21	Jul-24	Rehab of 6" sewer mains in Glen Iris, Edwards, Stowers area, out to bid Oct 2023 / Pre-Construction meeting held Jan. 10th / Start date early March 2024	In Progress	James Warren & Associates
2024 CDBG	Jan-24	Jan-24	Rehab of sewer & water along Green St, King St, Perry St, Launius Ave, & Carver Place / Crew surveying residents in area (will be a 2025 CDBG application)	In Progress	Allen-Smith/Hofstadter
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer completed/ pump station contractor scheduled for completion of station May 8th	In Progress	Contractor
Sewer Treatment Plant					
Jacks Creek Plant Rehab	Sep-21	Jan-24	Punch list completed, wrapping up final payment/paperwork	Completed	Heavy/Hofstadter
Water Distribution					
Implementation of EPA's new Lead & Copper Rule	Jul-22	Nov-24	Inventory of all water services to determine presence of lead / both sides of meters	Data Collection	City/120Water
Water Main relocation for Hwy 11 By-pass	Jan-24	Dec-24	Relocate approx. 4,000 of 8" main & 2,500 of 10" main in various areas along bypass	In Progress	City
Water extension to serve YMCA	Mar-24	Mar-24	Installing 10" water main to serve YMCA site	Completed	City
Water Main replacement Hwy 78 / Jacks Creek Landing	Jan-24	Mar-24	Replacing existing 10" main with a 12" main / section of the new 12",16" and water tank project	Completed	City
Water Treatment Plant					
Install 24" raw water main & 20" finished water main @ CRB	Nov-23	Jul-24	Installed before GDOT starts the Hwy 138 / CR Blvd. on-ramp slated for Dec 2023	Completed	Contractor
24" Raw Water Main / 20" Finished Water Main	Jan-24	Jul-25	EPD approval 7/26/21 - GDOT, Georgia Power, Transco permits approved/awaiting easements	Obtaining easements	Wiedeman & Singleton
500,000 gal elevated water tank @ Piedmont Industrial Park	Jul-21	Jan-25	Wrapping up engineering / bidding in late spring / includes 16" main from WTP to tank	Design Phase	Carter & Sloope
1,000,000 gallon clearwell @ WTP location	Jun-21	Feb-24	Completed, final walk-thru on March 1st, 2024	Completed	Wiedeman & Singleton
Electric					
Pole Change-Outs	Jan-24	Dec-24	Yearly replacements from pole survey	Ongoing	City
Automated Switching	Mar-23	Dec-27	13 switches installed to date, project will continue over the next 5 years	Ongoing	City
Build out to new County Jail	Jan-24	Dec-24	New 3 phase buildout to new jail @ Baker Street	Material Ordered	City
3 phase rebuild Towler Street area	Oct-23	Feb-24	Crews continuing work along Towler, completion date estimated in May	In Progress	City
Build out power for Huey Magoos	Feb-24	Feb-24	Pulled UG primary, set 3/0 UG transformer	Completed	City
Pole removal @ Southview Dr for future cul-de-sac	Feb-24	Feb-24	Pole changeout, retired 3 spans of underbuild along Southview Dr	Completed	City
Power to YMCA	Apr-24	Apr-24	Temp power & lighting installed, underground conduit installed	In progress	City
GDOT Bypass Relocation	May-24	Jun-24	Relocation of both overhead & underground facilities @ L& P Parkway	In Progress	City
GDOT Bypass Relocation	Jun-24	Jul-24	Relocation of both overhead & underground facilities @ Unisia Drive & Church St	Planning Phase	City

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2024 | FY 2024



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POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

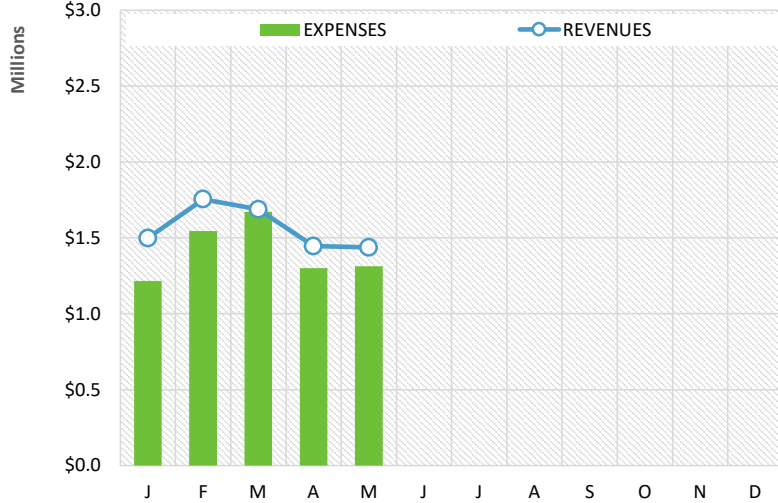
CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 1.498M	\$ 1.754M	\$ 1.689M	\$ 1.446M	\$ 1.437M								\$ 7.824M	\$ 8.044M	\$ 7.624M
PERSONNEL COSTS	\$ 0.101M	\$ 0.110M	\$ 0.136M	\$ 0.111M	\$ 0.104M								\$ 0.561M	\$ 0.598M	\$ 0.644M
CONTRACTED SVC	\$ 0.042M	\$ 0.061M	\$ 0.081M	\$ 0.042M	\$ 0.089M								\$ 0.314M	\$ 0.361M	\$ 0.309M
SUPPLIES	\$ 1.074M	\$ 1.374M	\$ 1.316M	\$ 1.102M	\$ 1.075M								\$ 5.942M	\$ 5.351M	\$ 7.132M
CAPITAL OUTLAY	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M								\$ 0.001M	\$ -	\$ -
DEPRECIATION	\$ -	\$ -	\$ 0.138M	\$ 0.046M	\$ 0.045M								\$ 0.229M	\$ 0.095M	\$ 0.193M
EXPENSES	\$ 1.217M	\$ 1.546M	\$ 1.671M	\$ 1.301M	\$ 1.313M								\$ 7.048M	\$ 6.405M	\$ 8.279M
FUND TRANSFERS	\$ 0.139M	\$ 0.158M	\$ 0.215M	\$ 0.209M	\$ 0.193M								\$ 0.914M	\$ 1.345M	\$ 0.916M
MARGIN W/O TRANSFERS	\$ 0.281M	\$ 0.209M	\$ 0.018M	\$ 0.145M	\$ 0.124M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.777M	\$ 1.639M	\$ (0.655M)
MARGIN W/ TRANSFER	\$ 0.143M	\$ 0.051M	\$ (0.197M)	\$ (0.065M)	\$ (0.069M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.137M)	\$ 0.294M	\$ (1.571M)
PART CONTR/YES/INTEREST	\$ 0.192M	\$ 0.069M	\$ 0.093M	\$ 0.162M	\$ 0.239M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.755M	\$ 1.000M	\$ 1.263M

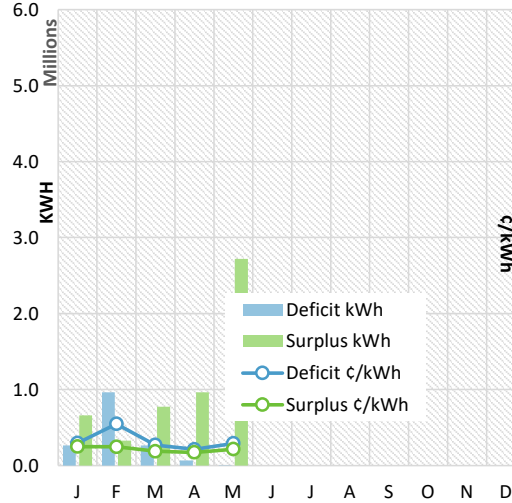
* Participant Contribution, Year End Settlement and Interest excluded from Revenues



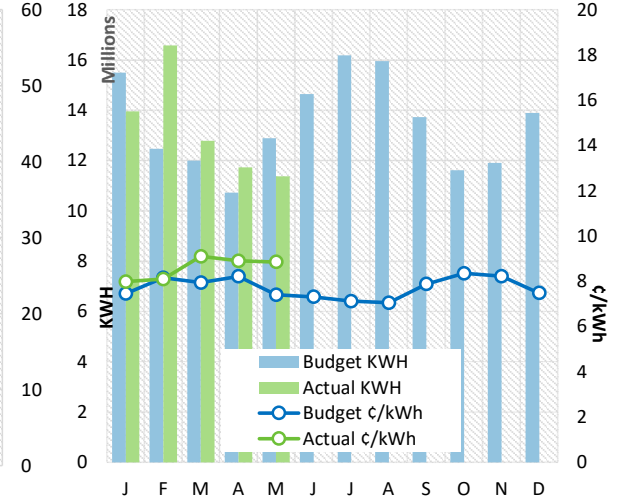
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

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Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

CUSTOMER COUNT

Residential	5,966	5,962	5,983	5,993	6,016	5,984
Commercial	950	954	953	955	953	953
Industrial	1	1	1	1	1	1
City	55	55	55	54	54	55
Total	6,972	6,972	6,992	7,003	7,024	6,993
Year-Over-Year Δ	1.48%	1.18%	1.25%	1.26%	1.05%	

KWH

Residential	6.373M	8.367M	7.442M	5.607M	4.834M	32.624M
Commercial	5.039M	5.644M	5.848M	5.224M	4.993M	26.748M
Industrial	0.219M	0.208M	0.257M	0.222M	0.278M	1.184M
Other	-	-	-	-	-	-
City	0.508M	0.582M	0.590M	0.537M	0.522M	2.738M
Total	12.139M	14.801M	14.137M	11.590M	10.627M	63.295M
Year-Over-Year Δ	-6.76%	5.37%	8.93%	7.23%	-3.44%	

REVENUE

Residential	\$ 0.701M	\$ 0.890M	\$ 0.802M	\$ 0.627M	\$ 0.627M	\$ 3.648M
Commercial	\$ 0.659M	\$ 0.724M	\$ 0.747M	\$ 0.680M	\$ 0.670M	\$ 3.481M
Industrial	\$ 0.025M	\$ 0.025M	\$ 0.028M	\$ 0.026M	\$ 0.029M	\$ 0.133M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.049M	\$ 0.056M	\$ 0.056M	\$ 0.051M	\$ 0.050M	\$ 0.262M
Total	\$ 1.435M	\$ 1.695M	\$ 1.633M	\$ 1.384M	\$ 1.377M	\$ 7.524M
Year-Over-Year Δ	-6.20%	3.56%	6.77%	5.00%	-3.07%	

SALES STATISTICS

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[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)

YTD

AVERAGE KWH/CUSTOMER

Residential	1,068	1,403	1,244	936	804		1,091
Commercial	5,304	5,916	6,137	5,470	5,239		5,613
Industrial	218,971	208,229	256,757	222,125	278,045		236,825
City	9,236	10,576	10,725	9,937	9,666		10,028

AVERAGE \$/CUSTOMER

Residential	\$118	\$149	\$134	\$105	\$104		\$122
Commercial	\$694	\$759	\$783	\$712	\$704		\$730
Industrial	\$25,436	\$24,750	\$27,852	\$25,640	\$29,214		\$26,578
City	\$884	\$1,013	\$1,027	\$951	\$925		\$960

AVERAGE \$/KWH

Residential	\$0.1100	\$0.1064	\$0.1078	\$0.1118	\$0.1298		\$0.1132
Commercial	\$0.1309	\$0.1283	\$0.1277	\$0.1302	\$0.1343		\$0.1303
Industrial	\$0.1162	\$0.1189	\$0.1085	\$0.1154	\$0.1051		\$0.1128
City	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957		\$0.0957
Average	\$0.1132	\$0.1123	\$0.1099	\$0.1133	\$0.1162		\$0.1130

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
POWER SUPPLY COSTS					
MEAG Project Power	\$ 889,532	\$ 797,047	\$ 4,734,196	\$ 4,407,099	\$ 11,490,531
Transmission	101,589	116,353	554,614	597,132	1,435,756
Supplemental	(24,220)	(945)	225,697	939,570	419,319
SEPA	54,887	54,646	288,541	267,887	672,832
Other Adjustments	(15,554)	890	(134,571)	4,543	(128,341)
TOTAL POWER SUPPLY COSTS	\$ 1,006,235	\$ 967,991	\$ 5,668,477	\$ 6,216,231	\$ 13,890,097
AS BUDGET	953,461	958,342	4,957,874	4,957,662	12,221,024
% ACTUAL TO BUDGET	105.53%	101.01%	114.33%	125.39%	113.66%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	24,735	22,804	35,712	40,520	35,712
Non-Coincident Peak (NCP)	25,556	22,924	40,654	40,520	40,654
CP (BUDGET)	29,126	28,538	31,785	32,438	33,307
NCP (BUDGET)	29,452	29,383	31,770	32,774	34,047

Energy (KWH)

MEAG Energy	12,552,145	10,830,883	61,575,446	55,278,087	153,860,124
Supplemental Purchases (or sales)	(2,523,067)	(1,625,019)	(1,458,097)	479,968	(6,327,159)
SEPA Energy	1,341,325	1,433,242	6,289,958	6,688,403	13,329,278
Total Energy (KWH)	11,370,403	10,639,105	66,407,307	62,446,458	160,862,242
AS BUDGET	12,879,000	12,857,000	63,562,000	63,569,000	160,749,000
% ACTUAL TO BUDGET	88.29%	82.75%	104.48%	98.23%	100.07%

CP Load Factor	63.85%	64.80%	21.23%	17.59%	51.42%
NCP Load Factor	61.79%	64.46%	18.65%	17.59%	45.17%
% Supplemental	18.16%	13.25%	2.15%	0.77%	3.78%

UNIT COSTS (¢/kWh)

Bulk Power	9.4655	9.8684	8.9029	10.3268	8.7322
Supplemental	0.9599	0.0581	15.4789	195.7566	6.6273
SEPA Energy	4.0920	3.8128	4.5873	4.0052	5.0478
MEAG Total	8.8496	9.0984	8.5359	9.9545	8.6348

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

May 2024

May 2023

FY2024 YTD

FY2023 YTD

12-MONTH

SALES REVENUES

ELECTRIC SALES	\$	1,376,829	\$	1,383,261	\$	7,522,736	\$	7,257,793	\$	18,513,768
SALES REVENUES (ACTUAL)	\$	1,376,829	\$	1,383,261	\$	7,522,736	\$	7,257,793	\$	18,513,768
AS BUDGET	\$	1,541,667	\$	1,641,667	\$	7,708,333	\$	8,208,333		Not Applicable
% ACTUAL TO BUDGET		89.31%		84.26%		97.59%		88.42%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		34,624		34,890		173,419		174,350		416,568
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		800		200		5,398		69,671		181,744
CONTRIBUTED CAPITAL		-		-		228		-		134,670
SALE OF FIXED ASSETS		-		-		-		-		10,000
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		22,145		29,467		116,788		121,861		267,090
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		3,096		-		5,839		-		6,670
OTHER REVENUES (ACTUAL)	\$	60,665	\$	64,557	\$	301,672	\$	365,881	\$	1,016,743
AS BUDGET	\$	67,097	\$	54,444	\$	335,486	\$	272,222		Not Applicable
% ACTUAL TO BUDGET		90.41%		118.57%		89.92%		134.41%		Not Applicable

TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,437,494	\$	1,447,818	\$	7,824,407	\$	7,623,674	\$	19,530,511
AS BUDGET	\$	1,608,764	\$	1,696,111	\$	8,043,820	\$	8,480,556		Not Applicable
% ACTUAL TO BUDGET		89.35%		85.36%		97.27%		89.90%		Not Applicable

TOTAL EXCLUDED	\$	238,700	\$	86,313	\$	754,921	\$	1,262,873	\$	2,051,343
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Note on Interest/YES/Participant Contribution: excluded from revenues

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 62,433	\$ 83,933	\$ 379,405	\$ 477,395	\$ 1,011,944
Benefits	41,555	37,679	181,618	166,944	349,214
PERSONNEL (ACTUAL)	\$ 103,988	\$ 121,612	\$ 561,024	\$ 644,339	\$ 1,361,158
AS BUDGET	\$ 119,493	\$ 125,077	\$ 597,465	\$ 625,385	Not Applicable
% ACTUAL TO BUDGET	87.02%	97.23%	93.90%	103.03%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ -	\$ 288	\$ 559
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	2,059
Maintenance Contracts	1,800	1,064	21,659	7,820	25,003
Rents/Leases	-	476	1,170	2,693	3,015
Repairs & Maintenance (Outside)	27,473	13,417	37,922	54,061	86,125
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,593	1,556	7,516	9,700	20,049
Postage	-	-	-	-	26
Public Relations	-	-	-	-	-
Mkt Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	3,101	-	3,726	2,328	10,770
Vehicle Tag & Title Fee	-	-	22	142	53
Ga Dept Rev Fee	-	-	-	-	824
Fees	-	-	-	-	-
Training & Ed	991	1,800	2,991	2,319	5,621
Contract Labor	53,547	61,526	239,492	229,182	604,623
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 88,506	\$ 79,871	\$ 314,498	\$ 309,221	\$ 758,856
AS BUDGET	\$ 72,113	\$ 69,952	\$ 360,563	\$ 349,760	Not Applicable
% ACTUAL TO BUDGET	122.73%	114.18%	87.22%	88.41%	Not Applicable

SUPPLIES

Office Supplies	-	177	-	1,084	1,433
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	268	-	1,009	-	2,513
Construction Materials	-	-	-	-	38
Damage Claims	-	-	-	159	779
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	-	-	22	108	216
Safety/Medical Supplies	-	-	-	-	-
Tires	242	-	2,717	1,865	6,043

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Uniform Expense	148	3,887	17,038	14,113	20,459
Janitorial	167	535	1,000	1,454	2,680
Computer Equipment	-	-	49	5,223	3,023
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	1,422	1,293	11,043	11,477	18,642
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	2,583	3,038	10,642	13,490	37,760
Food	316	462	701	1,421	7,348
Sm Tool & Min Equip	4,432	8,997	12,002	24,581	48,177
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	1,287	438	7,473	4,722	35,260
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,006,235	967,991	5,616,275	6,163,685	12,044,082
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,075,239	\$ 1,027,379	\$ 5,941,927	\$ 7,132,208	\$ 12,209,009
AS BUDGET	\$ 1,070,142	\$ 1,039,146	\$ 5,350,712	\$ 5,195,729	Not Applicable
% ACTUAL TO BUDGET	100.48%	98.87%	111.05%	137.27%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 261	\$ -	\$ 1,305	\$ -	\$ 3,237
Depr Exp	\$ 45,344	\$ 39,890	\$ 228,768	\$ 193,094	\$ 471,407
CAPITAL OUTLAY (ACTUAL)	\$ 45,605	\$ 39,890	\$ 230,072	\$ 193,094	\$ 474,644
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 112,501	\$ 75,845	\$ 480,263	\$ 472,250	\$ 967,959
TRANSFER TO GF	80,974	75,404	434,071	443,555	1,062,366
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 193,474	\$ 151,250	\$ 914,334	\$ 915,805	\$ 2,030,325
AS BUDGET	\$ 268,993	\$ 274,472	\$ 1,344,965	\$ 1,372,358	Not Applicable
% ACTUAL TO BUDGET	71.93%	55.11%	67.98%	66.73%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,506,813	\$ 1,420,002	\$ 7,961,855	\$ 9,194,667	\$ 16,833,993
AS BUDGET	\$ 1,530,741	\$ 1,508,647	\$ 7,653,705	\$ 7,543,233	Not Applicable
% ACTUAL TO BUDGET	98.44%	94.12%	104.03%	121.89%	Not Applicable

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2024 | FY 2024



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CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 0.994M	\$ 1.264M	\$ 1.327M	\$ 1.031M	\$ 1.004M								\$ 5.619M	\$ 14.137M	\$ 5.236M
PERSONNEL COSTS	\$ 0.253M	\$ 0.276M	\$ 0.339M	\$ 0.256M	\$ 0.278M								\$ 1.402M	\$ 3.215M	\$ 1.323M
CONTRACTED SVC	\$ 0.034M	\$ 0.043M	\$ 0.077M	\$ 0.059M	\$ 0.096M								\$ 0.308M	\$ 1.409M	\$ 0.409M
SUPPLIES	\$ 0.110M	\$ 0.189M	\$ 0.237M	\$ 0.212M	\$ 0.195M								\$ 0.943M	\$ 2.507M	\$ 0.880M
CAPITAL OUTLAY	\$ 0.225M	\$ 0.238M	\$ 0.322M	\$ 0.324M	\$ 0.315M								\$ 1.423M	\$ 2.850M	\$ 1.013M
FUND TRANSFERS	\$ 0.054M	\$ 0.053M	\$ 0.053M	\$ 0.053M	\$ 0.053M								\$ 0.266M	\$ 1.793M	\$ 0.290M
DEPRECIATION	\$ -	\$ -	\$ 0.574M	\$ 0.192M	\$ 0.193M								\$ 0.959M	\$ -	\$ 0.591M
EXPENSES	\$ 0.675M	\$ 0.799M	\$ 1.602M	\$ 1.096M	\$ 1.130M								\$ 5.301M	\$ 11.773M	\$ 4.507M
MARGIN	\$ 0.318M	\$ 0.465M	\$ (0.275M)	\$ (0.065M)	\$ (0.125M)								\$ 0.318M	\$ 2.363M	\$ 0.729M

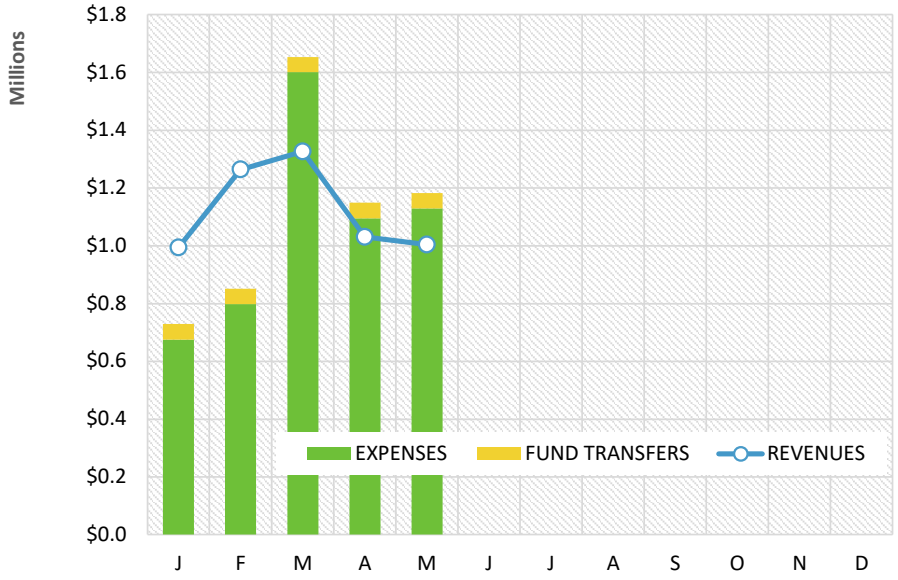
134



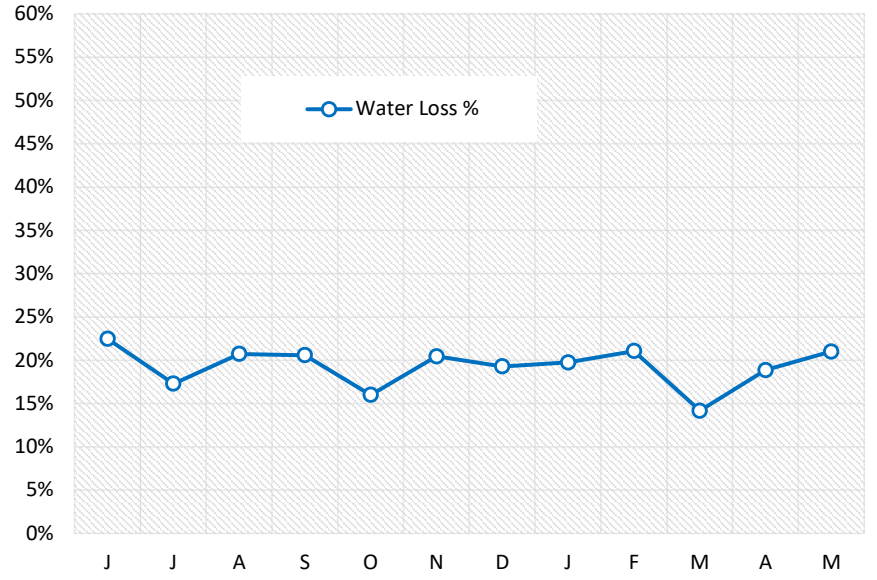
ROLLING 12-MO LINE LOSS

19.38%

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

CUSTOMER COUNT - WATER

Residential	9,237	9,230	9,227	9,267	9,314	9,255
Commercial	1,009	1,006	1,042	1,012	1,012	1,016
Industrial	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1
Residential Sprinkler	560	559	555	556	562	558
Commercial Sprinkler	94	98	94	93	95	95
Loganville	1	1	1	1	1	1
Total	10,903	10,896	10,921	10,931	10,986	10,927
YOY Δ	-4.47%	-4.65%	-4.49%	-4.50%	-4.34%	

KGALLONS - WATER

Residential	36,203	36,278	35,933	35,302	36,857	180,573
Commercial	12,702	12,678	14,723	13,729	11,320	65,152
Industrial	2,047	2,555	3,043	3,423	3,395	14,463
Water Authority	-	2	3	20	12	37
Loganville	32,761	32,688	30,666	33,036	31,923	161,072
Total	83,712	84,201	84,368	85,509	83,507	421,297
YOY Δ	-10.65%	-6.45%	1.79%	0.65%	-2.50%	

REVENUE - WATER

Residential	\$ 0.319M	\$ 0.317M	\$ 0.317M	\$ 0.310M	\$ 0.322M	\$ 1.585M
Commercial	\$ 0.096M	\$ 0.095M	\$ 0.107M	\$ 0.101M	\$ 0.101M	\$ 0.500M
Industrial	\$ 0.008M	\$ 0.010M	\$ 0.012M	\$ 0.014M	\$ 0.014M	\$ 0.059M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M
Loganville	\$ 0.121M	\$ 0.121M	\$ 0.114M	\$ 0.122M	\$ 0.118M	\$ 0.595M
Total	\$ 0.544M	\$ 0.543M	\$ 0.551M	\$ 0.547M	\$ 0.555M	\$ 2.740M
YOY Δ	-7.30%	-5.93%	3.42%	2.46%	1.11%	

RETAIL SALES REPORT

[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)
[YTD](#)

CUSTOMER COUNT - SEWER

Residential	7,014	7,019	7,037	7,049	7,076		7,039
Commercial	843	820	841	842	843		838
Water Authority	1	1	1	1	1		1
Total	7,858	7,840	7,879	7,892	7,920		7,878

YOY Δ 0.99% 0.50% 0.97% 1.06% 0.97%

KGALLONS - SEWER

Residential	36,203	36,278	35,933	35,302	36,857		180,573
Commercial	12,702	12,678	14,723	13,729	11,320		65,152
Water Authority	-	2	3	20	12		37
Total	48,905	48,958	50,659	49,051	48,189		245,762

YOY Δ -0.76% -7.02% 7.06% 7.11% -3.71%

REVENUE - SEWER

Residential	\$ 0.220M	\$ 0.220M	\$ 0.221M	\$ 0.220M	\$ 0.221M		\$ 1.102M
Commercial	\$ 0.128M	\$ 0.129M	\$ 0.139M	\$ 0.138M	\$ 0.130M		\$ 0.664M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.002M		\$ 0.008M
Total	\$ 0.349M	\$ 0.351M	\$ 0.362M	\$ 0.359M	\$ 0.353M		\$ 1.774M

YOY Δ -5.25% -8.36% 0.88% 2.23% -2.82%

SALES STATISTICS

Jan 2024
Feb 2024
Mar 2024
Apr 2024
May 2024
Jun 2024
Jul 2024
Aug 2024
Sep 2024
Oct 2024
Nov 2024
Dec 2024
YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	4
Commercial	13	13	14	14	11	13
Industrial	2,047	2,555	3,043	3,423	3,395	2,893
Water Authority	-	2	3	20	12	7
Loganville	32,761	32,688	30,666	33,036	31,923	32,214

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$34	\$33	\$35	\$34
Commercial	\$95	\$94	\$103	\$100	\$100	\$98
Industrial	\$8,439	\$10,491	\$12,462	\$13,998	\$13,885	\$11,855
Water Authority	\$169	\$177	\$181	\$250	\$217	\$199
Loganville	\$120,903	\$120,659	\$113,843	\$121,830	\$118,079	\$119,063

AVERAGE \$/KGALLON (WATER)

Residential	\$8.81	\$8.73	\$8.83	\$8.78	\$8.73	\$8.78
Commercial	\$7.53	\$7.49	\$7.26	\$7.37	\$8.94	\$7.72
Industrial	\$4.12	\$4.11	\$4.10	\$4.09	\$4.09	\$4.10
Water Authority	\$0.00	\$88.42	\$60.29	\$12.48	\$18.10	\$35.86
Loganville	\$3.69	\$3.69	\$3.71	\$3.69	\$3.70	\$3.70
Average	\$5.1155	\$27.1855	\$20.1186	\$8.1795	\$9.9635	\$14.11

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	5
Commercial	15	15	18	16	13	16
Water Authority	-	2	3	20	12	7

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$31	\$31	\$31	\$31	\$31	\$31
Commercial	\$151	\$158	\$166	\$164	\$154	\$158
Water Authority	\$1,615	\$1,855	\$1,546	\$1,492	\$1,626	\$1,627

AVERAGE \$/KGALLON (SEWER)

Residential	\$6.07	\$6.07	\$6.15	\$6.22	\$6.00	\$6.10
Commercial	\$10.05	\$10.20	\$9.46	\$10.04	\$11.48	\$10.24
Water Authority	\$0.00	\$927.42	\$515.23	\$74.62	\$135.47	\$330.55
Average	\$5.37	\$314.56	\$176.95	\$30.29	\$50.98	\$115.6316

**MOST RECENT
12-MONTH**

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
WATER SALES	\$ 553,470	\$ 547,703	\$ 2,724,429	\$ 2,752,367	\$ 6,931,133
STORMWATER PLAN REVIEW FEES	\$ 777	\$ -	\$ 2,077	\$ 1,850	\$ 3,177
SEWER SALES	\$ 350,149	\$ 357,710	\$ 1,761,016	\$ 1,791,035	\$ 4,329,577
SALES REVENUES (ACTUAL)	\$ 904,396	\$ 905,413	\$ 4,487,522	\$ 4,545,252	\$ 11,263,887
AS BUDGET	\$ 975,000	\$ 991,667	\$ 4,875,000	\$ 4,958,333	Not Applicable
% ACTUAL TO BUDGET	92.76%	91.30%	92.05%	91.67%	Not Applicable

OTHER REVENUES

WATER

GEFA PRINCIPAL FORGIVENESS	\$ -	\$ -	\$ 26,409	\$ -	\$ -
OP REVENUE	\$ 514	\$ 244	\$ 1,722	\$ 1,450	\$ 244
MISC REVENUE	\$ 6,214	\$ 11,084	\$ 32,771	\$ 28,370	\$ 367
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 14,400	\$ 16,150	\$ 115,375	\$ 180,199	\$ 26,288
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAP - OTHER UTILIT	\$ -	\$ -	\$ 151,825	\$ 19,691	\$ -
ADMIN ALLOC WATER	\$ 22,145	\$ 29,467	\$ 116,788	\$ 121,861	\$ 11,342
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 43,274	\$ 56,944	\$ 444,890	\$ 351,571	\$ 38,241

SEWER

OP REVENUE	\$ 20,450	\$ 10,625	\$ 152,093	\$ 122,010	\$ 30,125
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 14,000	\$ 9,000	\$ 336,500	\$ 97,111	\$ 10,500
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 22,145	\$ 29,467	\$ 116,788	\$ 121,861	\$ 11,342
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAPITAL - SEWAGE	\$ -	\$ -	\$ 81,421	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 56,595	\$ 49,092	\$ 686,801	\$ 340,982	\$ 51,967

OTHER REVENUES (TOTAL)	\$ 99,869	\$ 106,036	\$ 1,131,691	\$ 692,553	\$ 90,207
AS BUDGET	\$ 196,278	\$ 118,089	\$ 981,389	\$ 590,444	Not Applicable
% ACTUAL TO BUDGET	50.88%	89.79%	115.32%	117.29%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,004,265	\$ 1,011,449	\$ 5,619,213	\$ 5,237,805	\$ 11,354,095
AS BUDGET	\$ 1,171,278	\$ 1,109,756	\$ 5,856,389	\$ 5,548,778	Not Applicable
% ACTUAL TO BUDGET	85.74%	91.14%	95.95%	94.40%	Not Applicable

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL	\$ 278,447	\$ 259,332	\$ 1,401,774	\$ 1,323,315	\$ 3,049,834
CONTRACTED SERVICES	\$ 95,683	\$ 113,413	\$ 308,398	\$ 410,886	\$ 817,216
SUPPLIES	\$ 194,729	\$ 194,663	\$ 942,762	\$ 880,612	\$ 2,334,526
CAPITAL OUTLAY	\$ 314,915	\$ 244,204	\$ 1,423,442	\$ 1,420,506	\$ 3,049,414
FUND TRANSFERS	\$ 53,061	\$ 51,965	\$ 265,734	\$ 290,362	\$ 650,682
DEPRECIATION	\$ 192,863	\$ 205,364	\$ 959,115	\$ 1,026,238	\$ 2,192,712
TOTAL	\$ 1,129,699	\$ 1,068,941	\$ 5,301,224	\$ 5,351,919	\$ 12,094,384

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 47,014	\$ 48,228	\$ 267,379	\$ 264,440	\$ 635,312
PERSONNEL (ACTUAL)	\$ 76,831	\$ 75,491	\$ 404,346	\$ 383,054	\$ 895,040
AS BUDGET	\$ 73,544	\$ 69,264	\$ 367,719	\$ 346,318	Not Applicable
% ACTUAL TO BUDGET	104.47%	108.99%	109.96%	110.61%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 32,091	\$ 30,752	\$ 79,930	\$ 148,479	\$ 246,258
AS BUDGET	\$ 31,588	\$ 27,788	\$ 157,938	\$ 138,938	Not Applicable
% ACTUAL TO BUDGET	101.60%	110.67%	50.61%	106.87%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 75,270	\$ 83,587	\$ 390,090	\$ 386,225	\$ 1,019,924
AS BUDGET	\$ 88,733	\$ 79,108	\$ 443,667	\$ 395,542	Not Applicable
% ACTUAL TO BUDGET	84.83%	105.66%	87.92%	97.64%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (12,754)	\$ (12,754)	\$ (57,078)	\$ (57,078)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 112,501	\$ 75,845	\$ 480,263	\$ 472,250	\$ 967,959
Interest Expense	\$ 106,528	\$ 107,837	\$ 532,582	\$ 539,223	\$ 1,282,188
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 206,274	\$ 170,928	\$ 955,767	\$ 954,394	\$ 2,110,482
AS BUDGET	\$ 93,352	\$ 88,075	\$ 466,758	\$ 440,376	Not Applicable
% ACTUAL TO BUDGET	220.96%	194.07%	204.77%	216.72%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 101,356	\$ 111,728	\$ 504,135	\$ 558,509	\$ 1,175,043
AS BUDGET	\$ 101,356	\$ 111,728	\$ 504,135	\$ 558,509	\$ 1,175,043
% ACTUAL TO BUDGET	100.00%	100.00%	100.00%	100.00%	100.00%
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 31,728	\$ 31,169	\$ 160,135	\$ 175,042	\$ 396,852
AS BUDGET	\$ 90,400	\$ 93,605	\$ 451,998	\$ 468,027	Not Applicable
% ACTUAL TO BUDGET	35.10%	33.30%	35.43%	37.40%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 71,510	\$ 65,279	\$ 351,216	\$ 334,280	\$ 743,991
AS BUDGET	\$ 71,164	\$ 68,493	\$ 355,818	\$ 342,466	Not Applicable
% ACTUAL TO BUDGET	100.49%	95.31%	98.71%	97.61%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 2,484	\$ 5,139	\$ 20,773	\$ 22,201	\$ 56,057
AS BUDGET	\$ 17,083	\$ 18,817	\$ 85,417	\$ 94,083	Not Applicable
% ACTUAL TO BUDGET	14.54%	27.31%	24.32%	23.60%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 30,099	\$ 35,917	\$ 195,948	\$ 125,095	\$ 381,251
AS BUDGET	\$ 34,129	\$ 34,521	\$ 170,646	\$ 172,604	Not Applicable
% ACTUAL TO BUDGET	88.19%	104.05%	114.83%	72.47%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)	\$ 627,645	\$ 609,990	\$ 3,062,340	\$ 3,087,279	\$ 7,024,896
AS BUDGET	\$ 499,992	\$ 479,671	\$ 2,499,959	\$ 2,398,353	Not Applicable
% ACTUAL TO BUDGET	125.53%	127.17%	122.50%	128.72%	Not Applicable

May 2024 May 2023 FY2024 YTD FY2023 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	32,511	\$	31,117	\$	158,608	\$	142,235	\$	352,787
AS BUDGET	\$	30,504	\$	29,531	\$	152,522	\$	147,654		Not Applicable
% ACTUAL TO BUDGET		106.58%		105.37%		103.99%		96.33%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	10,194	\$	3,302	\$	34,935	\$	44,550	\$	83,075
AS BUDGET	\$	5,288	\$	3,928	\$	26,438	\$	19,639		Not Applicable
% ACTUAL TO BUDGET		192.80%		84.08%		132.14%		226.84%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	7,406	\$	1,649	\$	18,304	\$	9,345	\$	61,963
AS BUDGET	\$	88,733	\$	79,108	\$	443,667	\$	395,542		Not Applicable
% ACTUAL TO BUDGET		8.35%		2.08%		4.13%		2.36%		Not Applicable

CAPITAL OUTLAY

Amortization	\$	(7,911)	\$	(7,911)	\$	(32,848)	\$	(32,848)	\$	(81,518)
Admin Alloc - Adm Exp	\$	112,501	\$	75,845	\$	480,263	\$	472,250	\$	967,959
Interest Expense	\$	4,052	\$	5,342	\$	20,259	\$	26,710	\$	52,492
Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	108,641	\$	73,276	\$	467,675	\$	466,112	\$	938,933
AS BUDGET	\$	144,187	\$	137,476	\$	720,933	\$	687,381		Not Applicable
% ACTUAL TO BUDGET		75.35%		53.30%		64.87%		67.81%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	7,424	\$	6,587	\$	34,052	\$	32,933	\$	73,572
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	21,333	\$	20,797	\$	105,599	\$	115,319	\$	253,830
AS BUDGET	\$	58,993	\$	59,438	\$	294,967	\$	297,192		Not Applicable
% ACTUAL TO BUDGET		36.16%		34.99%		35.80%		38.80%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	84,083	\$	87,049	\$	420,927	\$	434,796	\$	944,096
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SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	49,242	\$	42,654	\$	237,876	\$	233,299	\$	509,755
AS BUDGET	\$	45,694	\$	43,591	\$	228,471	\$	217,957		Not Applicable
% ACTUAL TO BUDGET		107.76%		97.85%		104.12%		107.04%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	7,712	\$	12,580	\$	20,546	\$	34,889	\$	62,124
AS BUDGET	\$	11,965	\$	8,298	\$	59,823	\$	41,490		Not Applicable
% ACTUAL TO BUDGET		64.45%		151.61%		34.34%		84.09%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	8,462	\$	9,859	\$	30,912	\$	50,230	\$	96,392
AS BUDGET	\$	10,679	\$	11,421	\$	53,396	\$	57,104		Not Applicable
% ACTUAL TO BUDGET		79.24%		86.33%		57.89%		87.96%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	48,353	\$	44,791	\$	249,728	\$	230,446	\$	548,261
AS BUDGET	\$	46,937	\$	43,916	\$	234,686	\$	219,579		Not Applicable
% ACTUAL TO BUDGET		103.02%		101.99%		106.41%		104.95%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	43,201	\$	61,639	\$	152,214	\$	160,768	\$	369,702
AS BUDGET	\$	51,454	\$	65,504	\$	257,271	\$	327,521		Not Applicable
% ACTUAL TO BUDGET		83.96%		94.10%		59.16%		49.09%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	73,492	\$	63,651	\$	307,508	\$	309,718	\$	774,996
AS BUDGET	\$	69,521	\$	67,717	\$	347,604	\$	338,583		Not Applicable
% ACTUAL TO BUDGET		105.71%		94.00%		88.47%		91.47%		Not Applicable

TOTAL EXPENSES (ACTUAL)	\$	502,054	\$	458,951	\$	2,238,884	\$	2,264,640	\$	5,069,488
AS BUDGET	\$	563,955	\$	549,928	\$	2,819,776	\$	2,749,642		Not Applicable
% ACTUAL TO BUDGET		89.02%		83.46%		79.40%		82.36%		Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 05/2024 | FY 2024



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 0.624M	\$ 0.810M	\$ 0.669M	\$ 0.557M	\$ 0.283M								\$ 2.943M	\$ 1.924M	\$ 3.123M
PERSONNEL COSTS	\$ 0.067M	\$ 0.071M	\$ 0.083M	\$ 0.064M	\$ 0.072M								\$ 0.357M	\$ 0.362M	\$ 0.345M
CONTRACTED SVC	\$ 0.007M	\$ 0.031M	\$ 0.017M	\$ 0.012M	\$ 0.012M								\$ 0.078M	\$ 0.111M	\$ 0.070M
SUPPLIES	\$ 0.276M	\$ 0.349M	\$ 0.262M	\$ 0.171M	\$ 0.117M								\$ 1.175M	\$ 0.903M	\$ 1.702M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.092M	\$ 0.113M	\$ 0.224M	\$ 0.176M	\$ 0.160M								\$ 0.765M	\$ 0.697M	\$ 0.776M
EXPENSES	\$ 0.442M	\$ 0.565M	\$ 0.586M	\$ 0.423M	\$ 0.360M								\$ 2.376M	\$ 2.073M	\$ 2.893M
MARGIN	\$ 0.182M	\$ 0.245M	\$ 0.084M	\$ 0.134M	\$ (0.078M)								\$ 0.568M	\$ (0.149M)	\$ 0.230M

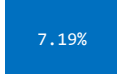
12-MO
PURCHASED
CCF 's



12-MO
RETAIL
CCF 's



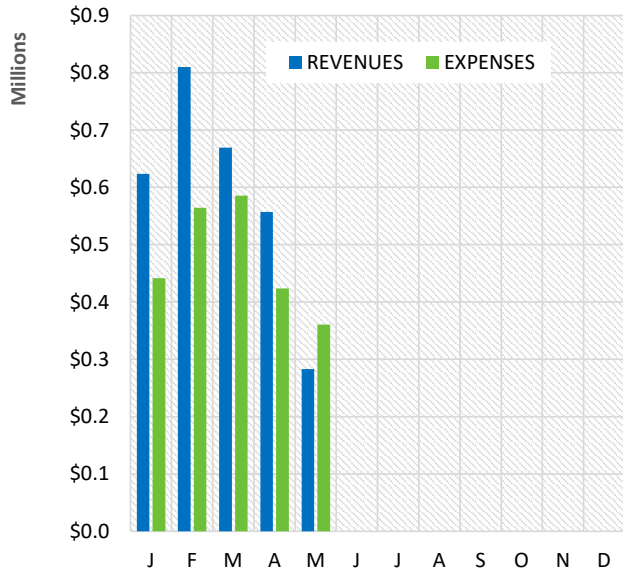
12-MO LINE
LOSS



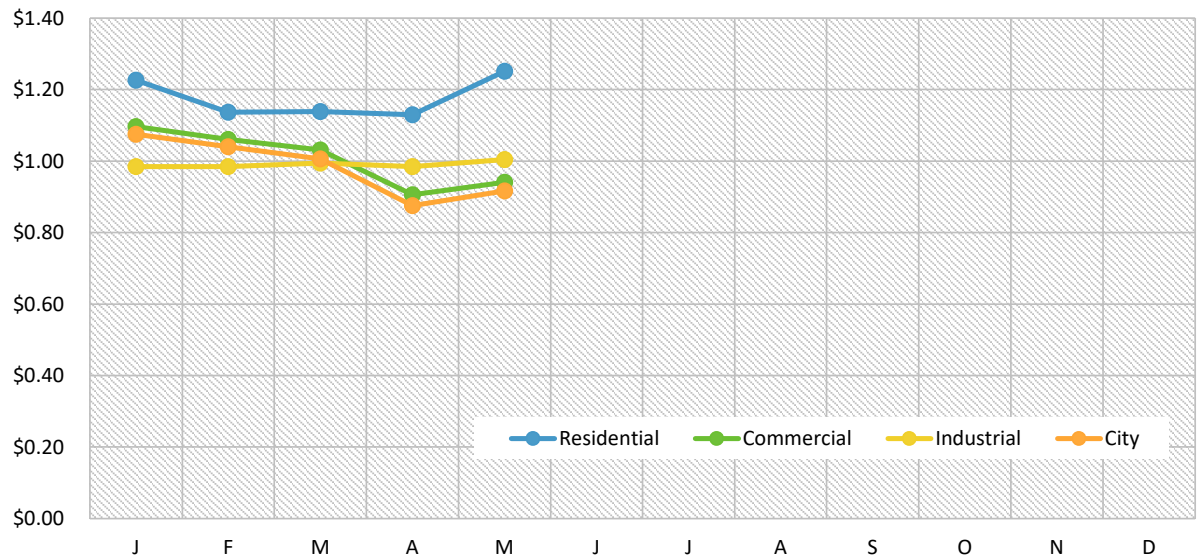
AVERAGE
COST PER
CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024

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CUSTOMER COUNT

Residential	3,839	3,844	3,854	3,848	3,853	3,848
Commercial	598	596	598	598	593	597
Industrial	6	6	6	6	6	6
City	19	19	19	19	19	19
Total	4,464	4,467	4,479	4,473	4,473	4,471
Year-Over-Year Δ	2.95%	2.43%	2.47%	2.59%	2.50%	

CCF

Residential	0.276M	0.393M	0.320M	0.192M	0.108M	1.289M
Commercial	0.191M	0.258M	0.232M	0.153M	0.111M	0.946M
Industrial	0.023M	0.026M	0.008M	0.025M	0.005M	0.087M
City	0.009M	0.014M	0.015M	0.008M	0.005M	0.051M
Total	0.514M	0.710M	0.596M	0.395M	0.242M	2.457M
Year-Over-Year Δ	0.55%	20.55%	30.32%	26.95%	-2.17%	

REVENUE

Residential	\$ 0.339M	\$ 0.447M	\$ 0.364M	\$ 0.217M	\$ 0.135M	\$ 1.502M
Commercial	\$ 0.210M	\$ 0.274M	\$ 0.239M	\$ 0.139M	\$ 0.104M	\$ 0.966M
Industrial	\$ 0.023M	\$ 0.026M	\$ 0.008M	\$ 0.025M	\$ 0.005M	\$ 0.086M
Other	\$ 0.013M	\$ 0.016M	\$ 0.019M	\$ 0.012M	\$ 0.010M	\$ 0.070M
City	\$ 0.010M	\$ 0.015M	\$ 0.015M	\$ 0.007M	\$ 0.004M	\$ 0.051M
Total	\$ 0.595M	\$ 0.778M	\$ 0.645M	\$ 0.399M	\$ 0.259M	\$ 2.676M
Year-Over-Year Δ	-24.61%	-2.82%	5.60%	13.82%	-5.28%	

SALES STATISTICS

[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)

YTD 144

AVERAGE CCF/CUSTOMER

Residential	72	102	83	50	28	67
Commercial	320	434	388	256	187	317
Industrial	3,913	4,377	1,326	4,166	794	2,915
City	487	762	763	424	247	537

AVERAGE \$/CUSTOMER

Residential	\$88	\$116	\$94	\$56	\$35	\$78
Commercial	\$351	\$460	\$400	\$232	\$176	\$324
Industrial	\$3,854	\$4,309	\$1,319	\$4,102	\$797	\$2,876
City	\$524	\$793	\$768	\$371	\$226	\$536

AVERAGE \$/CCF

Residential	\$1.2263	\$1.1371	\$1.1385	\$1.1301	\$1.2517	\$1.1768
Commercial	\$1.0964	\$1.0603	\$1.0314	\$0.9059	\$0.9406	\$1.0069
Industrial	\$0.9849	\$0.9844	\$0.9945	\$0.9846	\$1.0041	\$0.9905
City	\$1.0753	\$1.0403	\$1.0057	\$0.8754	\$0.9164	\$0.9826
Average	\$1.0957	\$1.0555	\$1.0425	\$0.9740	\$1.0282	\$1.0392

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 41,402	\$ 41,425	\$ 258,243	\$ 256,343	\$ 517,428
Demand Storage/Peaking Services	\$ 2,242	\$ 2,243	\$ 11,362	\$ 11,355	\$ 27,361
Supply Charges	\$ 40,853	\$ 47,464	\$ 704,584	\$ 1,073,092	\$ 1,078,113
Gas Authority Supply Charges	\$ 2,665	\$ 2,591	\$ 36,004	\$ 34,963	\$ 52,589
Gas Authority Charges	\$ (2,826)	\$ (6,248)	\$ (75,480)	\$ (35,999)	\$ (189,806)
P.A.C.E	300	300	1,500	1,500	3,600
APGA Annual Dues	-	-	3,755	3,652	3,755
Other	3,724	3,085	25,188	22,147	40,710
TOTAL MGAG BILL	\$ 88,360	\$ 90,860	\$ 965,156	\$ 1,367,053	\$ 1,533,750

DELIVERED SUPPLY

Volume CCF	246,890	223,490	2,663,860	2,186,800	3,953,610
Volume Dth (MGAG)	241,860	218,070	2,587,280	2,126,300	3,843,020

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.3653	0.4167	0.3730	0.6429	0.3991
\$/CCF	0.3579	0.4066	0.3623	0.6251	0.3879

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
NATURAL GAS SALES	\$ 258,908	\$ 273,336	\$ 2,675,364	\$ 2,826,081	\$ 4,023,017
SALES REVENUES (ACTUAL)	\$ 258,908	\$ 273,336	\$ 2,675,364	\$ 2,826,081	\$ 4,023,017
AS BUDGET	\$ 346,464	\$ 455,024	\$ 1,732,319	\$ 455,024	Not Applicable
% ACTUAL TO BUDGET	74.73%	60.07%	154.44%	621.08%	Not Applicable
<i>Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.</i>					
OTHER REVENUES					
OP REVENUE	-	-	-	-	-
MISC REVENUE	250	500	900	1,250	3,470
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	1,551	3,803	16,521	28,517	44,859
REIMB DAMAGED PROP - GAS	-	-	-	-	-
ADMIN ALLOC	22,145	29,467	116,788	121,861	267,090
CAPITAL LEASES	-	-	-	-	54,955
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	133,831	145,297	133,831
OPERATING TRANSFERS IN	-	-	-	-	-
SALE OF ASSETS - GAS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 23,946	\$ 33,770	\$ 268,040	\$ 296,924	\$ 504,204
AS BUDGET	\$ 38,297	\$ 23,444	\$ 191,486	\$ 117,222	Not Applicable
% ACTUAL TO BUDGET	62.53%	144.04%	139.98%	253.30%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 282,854	\$ 307,105	\$ 2,943,404	\$ 3,123,006	\$ 4,527,221
AS BUDGET	\$ 384,761	\$ 478,468	\$ 1,923,805	\$ 2,392,341	Not Applicable
% ACTUAL TO BUDGET	73.51%	64.19%	153.00%	130.54%	Not Applicable

MOST RECENT

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 40,237	\$ 39,602	\$ 220,864	\$ 223,230	\$ 545,115
Benefits	31,846	28,238	135,950	121,357	258,961
PERSONNEL (ACTUAL)	\$ 72,173	\$ 67,840	\$ 357,415	\$ 344,826	\$ 805,748
AS BUDGET	\$ 72,339	\$ 69,357	\$ 361,695	\$ 346,785	Not Applicable
% ACTUAL TO BUDGET	99.77%	97.81%	98.82%	99.43%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 11,803
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	32	-	128	128
Holiday Events	-	-	-	-	220
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	8,878	1,381	9,386
Vehicle Rep & Maint Outside	452	40	2,406	1,235	16,016
R&M System - Outside	2,195	9,534	9,525	15,734	20,318
R & M Buildings - Outside	-	-	-	2,513	768
Maintenance Contracts	427	766	2,291	3,641	8,899
Equip Rent/Lease	2,602	997	5,406	6,799	11,695
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	58	166	114	498
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,012	592	3,072	2,554	9,109
Postage	-	-	-	-	-
Adverstising	-	-	-	554	781
Mkt Expense	-	-	400	-	1,558
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	1,036	663	1,036
Fees	-	1,850	900	1,850	1,282
Vehicle Tag & Title Fee	-	-	-	-	22
Ga Dept Rev Fee	-	-	-	-	100
Training & Ed	908	592	1,818	3,188	6,488
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	922	-
Contract Labor	3,912	4,124	42,438	28,872	55,429
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 11,508	\$ 18,586	\$ 78,338	\$ 70,148	\$ 155,536

**MOST RECENT
12-MONTH**

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	
AS BUDGET	\$ 22,292	\$ 21,996	\$ 111,458	\$ 109,979	Not Applicable
% ACTUAL TO BUDGET	51.63%	84.50%	70.28%	63.78%	Not Applicable

SUPPLIES

Gas Cost	84,336	86,876	1,054,920	1,605,205	1,062,870
Office Supplies	27	924	27	1,154	1,426
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	29	307	436	1,153	1,834
Construction Materials	-	-	-	-	-
Damage Claims	-	223	-	223	7,656
Expendable Fluids	-	-	22	108	216
Tires	-	-	784	-	2,798
Uniform Expense	150	4,655	1,956	5,723	3,485
Janitorial	95	317	610	911	1,715
Computer Equipment	-	-	-	1,171	336
Equipment Parts	-	109	449	3,899	5,489
Repair & Maintenance	19,787	11,174	82,775	45,318	178,213
Util Costs - Util Fund	356	371	1,778	1,846	4,387
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	3,155	2,042	9,224	9,319	33,075
Food	127	237	1,368	1,449	4,059
Sm Tool & Min Equip	6,216	1,152	7,454	2,431	8,971
Meters	2,105	12,595	8,058	21,072	33,164
Sm Oper Supplies	744	161	5,205	1,206	7,783
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-

SUPPLIES (ACTUAL)	\$ 117,129	\$ 121,145	\$ 1,175,067	\$ 1,702,187	\$ 1,357,478
AS BUDGET	\$ 180,555	\$ 22,958	\$ 902,773	\$ 114,792	Not Applicable
% ACTUAL TO BUDGET	64.87%	527.67%	130.16%	1482.85%	Not Applicable

CAPITAL OUTLAY

Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 2,160	\$ 2,160	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (3,459)	\$ (3,459)	\$ (8,302)
Depr Exp	\$ 19,336	\$ 17,927	\$ 96,678	\$ 89,634	\$ 204,856
Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ 5,008

	May 2024	May 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Int Exp 2016 Rev Bond	1,305	1,720	6,523	8,600	16,901
Interest Exp - 2020 Rev Bonds	3,417	3,417	17,087	17,087	41,009
Capital Lease Interest	-	-	-	-	1,405
Lease Liability Interest	352	-	1,758	-	1,758
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 23,717	\$ 22,372	\$ 120,746	\$ 114,021	\$ 266,954
AS BUDGET	\$ 4,976	\$ 5,394	\$ 24,878	\$ 26,968	Not Applicable
% ACTUAL TO BUDGET	476.67%	414.80%	485.36%	422.81%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 112,501	\$ 75,845	\$ 480,263	\$ 472,250	\$ 967,959
Transfer To Gf	23,436	20,553	163,905	186,579	229,050
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 135,937	\$ 96,398	\$ 644,168	\$ 658,829	\$ 1,197,009
AS BUDGET	\$ 134,401	\$ 145,199	\$ 672,004	\$ 725,994	Not Applicable
% ACTUAL TO BUDGET	101.14%	66.39%	95.86%	90.75%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 360,465	\$ 326,341	\$ 2,375,735	\$ 2,890,010	\$ 3,782,723
AS BUDGET	\$ 414,562	\$ 264,904	\$ 2,072,808	\$ 1,324,518	Not Applicable
% ACTUAL TO BUDGET	86.95%	123.19%	114.61%	218.19%	Not Applicable

To: City Council
From: Chris Croy, Central Services Director
 Chris Bailey, Assistant City Administrator
Department:
Date: 07/09/2024
Subject: Sale of Surplus Vehicles, Equipment, and Seized Vehicles



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Staff recommends the approval of the sale of vehicles and equipment referenced on the attached list through GovDeals auction following guidelines of the City of Monroe disposal of fixed assets policy.

Background:

Attachment(s):

Units for surplus – 1 Page

Vin number	Year, make, model	Dept.	Unit #	Title number
2FAHP71V19X148440	2009 Ford Crown Vic	Police	5036	779453093008040
2FABP7BV1BX118817	2011 Ford Crown Vic	Police	5041	772888110836040
1GYEK63N22R137041	2002 Cadillac Escalade	Police	Seized	770146217044040.00
1D7RB1GP7B5687145	2011 Dodge Ram	Police	Seized	770144234279040
4M2ZU66E42UJ13487	2002 Mercury Mountaineer	Street	4059	770834102675040
WBADT634X3CK43194	2003 BMW 530i	Police	Seized	770192234619040
1FAFP55U6YA107063	2000 Taurus SE	Airport	7089	771356010585040
2FAFP71V18X124046	2008 Ford Crown Vic	Police	5009	770367080231040
1FTNX20L74EC64865	2004 Ford F250	Meter	51539	776178040702040
1FAFP53U8XA264515	1999 Taurus	Airport	70122	771421000751040
1FTPW12534KD54780	2004 Ford F-150 Crew Cab	SW -Coll	4546	773178060665040
1FMRU15W94LA82082	2004 Ford Expedition	Police	5051	773180060661040
2C3CDXAG3EH207544	2014 Dodge Charger	Police	5063	773233140429040
1FTMF1CM9EFA23222	2014 Ford F-150 XL	Meter	51505	772002140172040
1G8JU54F61Y559196	2201 Saturn L200	Police	Seized	770192234566040
1HGCM56785A078032	2005 Honda Accord	Police	Seized	770192234508040
1FTMF1CM7EFA05544	2014 Ford F-150 Xl	Meter	51504	772004140170040
1FTRF12267KD44344	2007 Ford F150	Meter	51502	772561072550040
1FTRF12257KC86629	2007 Ford F-150	Meter	51501	771088072341040
1D7HU18297S111475	2007 Dodge Ram 1500	Electric	52680	770850070897040
JN8AZ2NF1B9501985	2011 Xfinity QX56	Police	5096	770060275353040
1FDPF80C5WVA12027	1998 Ford F800 Ateco	CATV	52611	34493321
1FDWW36R98EC68524	2008 Ford F-350	Sewer	52710	771652080431040
3FDNF65Y72MA06704	2002 Knuckleboom Truck	SW-Yard	4537	775025043646040
1GBM7H1C9XJ100742	1999 Chev CC7HD42	SW-Yard	45104	773578122925040
1FTRX17292KB46744	2002 Ford F-150	SW-COLL	45140	778306013478040
1FTRF12247KD43693	2007 Ford F-150	SW-Coll	4524	772555072558040
1FDWF36F81EC16474	2001 Ford F350 4X2	CATV	52622	776473011416040
1D7HU18277S111474	2007 Dodge Ram 1500	Code	2006	770851070896040
9XJ000283	Barber Greene 200 Series BG210B	Streets	4068	



To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Airport
Date: 07/01/24
Subject: Airport Consultant/Engineering Recommendation

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** Goodwyn Mills Cawood (GMC)

Description:

Staff recommends the approval of the recommendation to award the upcoming five (5) year airport consulting/engineering services contract to Goodwyn Mills Cawood (GMC). This will be for the upcoming five (5) years as required for grant funding by the Georgia Department of Transportation (GDOT). All procurement guidelines and policies were followed, with approval from GDOT.

Background:

The City of Monroe is continually seeking the forward thinking growth of the Cy Nunnally Memorial Airport through funding sources tied to state and federal grant funds, which requires the contractual agreement with an approved consulting/engineering firm of record.

Attachment(s):

- Bid Document – 3 pages
- Interview Document – 1 page
- Bid Summary/Evaluation – 1 page



**REQUEST FOR QUALIFICATIONS
AIRPORT CONSULTING AND ENGINEERING SERVICES**

April 22, 2024

The City of Monroe is seeking a qualified aviation consulting and engineering firm to provide professional planning, administration, and engineering services for the Cy Nunnally Memorial Airport. These services are to be provided in connection with the capital improvement plan (CIP) for the Cy Nunnally Memorial Airport.

This Request for Qualifications (RFQ) will result in a multi-year agreement with a consultant for a period of five (5) years. The selected consultant will then negotiate and enter into sub-agreements for services, based on the scope of work, with the City of Monroe on a project/assignment basis during the term of the five (5) year period.

The selection process of a consultant is being done in accordance with Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E, and applicable Georgia statutes and laws. Responding firms must possess a current prequalification distinction by the Georgia Department of Transportation (GDOT) in Class 1.08 Airport Master Planning and Class 2.09 Airport Engineering.

The City of Monroe reserves the right to withdraw this RFQ, or reject any and all submittals in response to this RFQ for any reason at time during the bid process due to unforeseen or any change in circumstances. This RFQ plus the resulting agreement, shall be consistent with all terms and conditions associated with contracts entered into by the City of Monroe. The City of Monroe is not liable or responsible for any cost(s) incurred during the preparation, presentation or submission as a response to this RFQ.

Scope of Services

The scope of services to be potentially included, but not limited to, in the multi-year agreement are as follows:

- Prepare project funding applications and Capital Improvement Plan (CIP) documents.
- Perform design, bidding and negotiation, construction administration and resident inspection services for any airport projects as requested by the City of Monroe.
- Prepare and update property line map, Airport Layout Plan (ALP), Disadvantaged Business Enterprise (DBE) plans, and Environmental Assessments (EA) as necessary.
- Defined projects include the following:
 - Runway lighting and signage replacement – design/construction;
 - Taxiway lighting and signage replacement – design/construction;
 - North apron reconstruction and potential expansion – design/construction;
 - T-Hangar site development and planning – design/construction;
 - Runway 3/21 approach clearing – design/acquisition/construction.
 - AWOS relocation – design/construction
- Perform other airport related functions as prescribed and directed by the City of Monroe.

Information Requirements

The required information for submission should include, but is not limited to, is as follows:

- Company Description – a general description of the submitting company to include years in business, years in aviation consulting and engineering, size, and location(s) of offices responsible for any assigned projects for the Cy Nunnally Memorial Airport.
- Organizational Chart – include a clear illustration as to the key personnel representing the company as it relates to the potential acquisition of services at the Cy Nunnally Memorial Airport.
- Key Personnel Qualifications – include the resumes and/or qualifications of key personnel and their subsequent experience with aviation projects.
- Experience – include the relevant experience of the company in the past ten (10) years at general aviation airports similar in nature to the Cy Nunnally Memorial Airport.
- References – provide the client name, contact name, contact information and the scope of work provided to the client of at least four (4) current airport clients of the submitting company located within Georgia or adjacent states.
- Regulatory Familiarity – demonstrate familiarity with the FAA Atlanta District Office and the GDOT Aviation Programs.
- Availability – provide a summary of the submitting company’s current workload and expected ability to provide both efficient services and meet scheduled deadlines at the Cy Nunnally Memorial Airport.
- Sub-Contractor Description - a general description of any sub-consultant companies the submitting company generally uses to include years in business, years in aviation related construction, size and location(s) of offices responsible for any assigned projects for the Cy Nunnally Memorial Airport.

Evaluation Criteria

The criteria used in the selection of the top three (3) companies are as follows:

- Company Qualifications and Experience
- Key Personnel Qualifications and Experience
- Relevant Project Experience
- References
- Familiarity with FAA and GDOT Aviation Programs
- Overall Responsiveness and Approach to the RFQ

Submission Instructions

The guidelines for submission of the RFQ package should be as follows:

- The RFQ package should be delivered in a completely sealed envelope or package.
- The outside of the package should be clearly marked “Airport Consulting and Engineering Services”.
- The RFQ may be submitted in person or mailed to the following address:

City of Monroe
Attn: Chris Bailey
215 North Broad Street, 2nd Floor
Monroe, GA 30655

- All packages should contain three (3) copies of the submitted Statement of Qualifications, which should be printed on 8.5” x 11” single-sided paper.

All submitted RFQ’s should follow instructions and be complete in scope as requested by the City of Monroe. These RFQ’s are to be submitted in person or by mail no later than May 24, 2024 at 2:00 pm (EST). Late submissions will not be accepted, and will be returned unopened to the original sender.

Please make sure upon downloading a copy of the RFQ that you email purchase@monroega.gov with your company's name and information to be included on any additional addenda or items of information that may be distributed during the course of the RFQ. Please submit any questions regarding this RFQ via email at purchase@monroega.gov.

This is a Request for Qualifications only, pricing is not required at this time and should not be included with the RFQ submission.

Qualifications will be reviewed and evaluated by a selection committee based on the criteria listed herein. At the discretion of the selection committee, companies may or may not be invited to participate in an interview or subsequent Request for Proposal (RFP) process. We thank you in advance for your bid submission and welcome any questions you may have during the process.

Chris Bailey
Assistant City Administrator
City of Monroe
P.O. Box 1249
Monroe, GA 30655



Thursday, May 30, 2024

Thank you for your recent Request for Qualification (RFQ) submission for our Airport Consulting and Engineering Services. We appreciate your interest in working with the City of Monroe to expand and improve the Cy Nunnally Memorial Airport. The next step of our selection process involves an interview and presentation of processes referenced within the RFQ. In this presentation, you should address how your company plans its approach to the following real needs of the Cy Nunnally Memorial Airport:

- Replacement of Runway/Taxiway Lighting and Signage, including...
 - Funding sources and combinations
 - Phasing of project to not interrupt operations
- Automated Weather Observing System (AWOS) relocation, including...
 - Funding sources
 - Site location
- T-Hangar site development and additional storage, including...
 - Funding sources and combinations
 - Location
- Runway 3/21 Approach Clearing, including...
 - Funding sources
 - Acquisition approach
 - Phasing process of the project
- Economic Development and Growth, including...
 - Methods of airport growth and economic impact
 - Additional business/industry growth

Sincerely,

Chris Bailey
Assistant City Administrator
City of Monroe

Aviation Consulting/Engineering Evaluation

Qualification Submittal/Presentation

	K-H	GMC
Qualification Evaluation Average	87.0	87.0
Presentation Evaluation Average	47.0	49.3
TOTAL	63.0	64.4

Kimley-Horn	K-H
Goodwyn, Mills, Cawood Inc.	GMC

Evaluators: Kaitlyn Stubbs, Chris Croy, Chris Bailey, Mark Harrison



To: City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 7/3/2024
Subject: Approval – School Resource Officer Contract with The Walton County School District

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Agreement between the City of Monroe and the Walton County School District for the School Resource Officer Program (SRO)

Background:

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated by WCSD in the total amount of \$66,897.00 annually for the services to be performed under this Agreement.

Attachment(s):

SRO Contract for 2024-2025

AGREEMENT BETWEEN THE CITY OF MONROE

and

THE WALTON COUNTY SCHOOL DISTRICT

for

THE SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into as of the _____ day of _____, _____ (the "Effective Date"), by and between the CITY OF MONROE, and the WALTON COUNTY SCHOOL DISTRICT (the "WCSD").

WITNESSETH

WHEREAS, it is the intent and desire of the MPD and the WCSD to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the WCSD recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of Walton County Public Schools;

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the WCSD hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officer's to serve WCSD on a full-time basis during the regular school year.

Section 2. Term of Agreement. The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The MPD and the WCSD agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

Section 3. Program Staffing. The Program shall be staffed in accordance with the following:

3.1.1 **School Resource Officers.** The MPD shall assign one (1) full-time Police Officer to the following school to serve as a School Resource Officer ("SRO"): Monroe Area High School. The duties of the SRO shall include the following:

(a) *Instruction.* The SRO shall act as an instructor for specialized, short-term programs about Georgia criminal and juvenile laws, as well as the law-related section of the Alcohol Drug Awareness Program (ADAP), when requested to do so by the Principal or a faculty member of the school to which the SRO is assigned.

(b) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.

(c) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Principal of the school shall be notified of such action as soon as practicable.

(d) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with WCSD, whose duties shall include the following:

(a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within WCSD to which an SRO is assigned by MPD.

(b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for WCSD; establish rapport with WCSD administrators; oversee school traffic issues; submit monthly reports to the Superintendent; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for WCSD; and maintain time cards and keep up with overtime and comp time for the Program.

(c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a WCSD employee that have a student as the complainant or victim.

3.2 Application and Appointment Process. The MPD's School Resource Officer Unit Commander shall recruit, interview and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.

- 2. An applicant must be certified and sworn peace officers with a minimum of three (3) years law enforcement experience.
- 3. An applicant must have successfully completed the School Resource Officers 40-hour training course.

3.3 Scheduling. SRO's shall be scheduled in accordance with the following:

3.3.1. Working Hours. SRO's shall serve WCSD on a full-time basis, i.e., from one-half (1/2) hour prior to the start of classes until one-half (1/2) hour after classes are dismissed, although a SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. Temporary Reassignment. The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3 Overtime. The SRO may not work overtime hours without the prior approval of the School Resource Unit Commander. Overtime work will be paid in accordance with MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the WCSD.

3.4 Employment Status. The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be WCSD employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's in accordance with the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 Removal and Replacement Process. SRO's may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Principal, in consultation with the Assistant Principal, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the WCSD or the MPD.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the MPD shall provide a permanent replacement for the position.

Section 4. Duties and Responsibilities of SRO's. In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SRO's shall have the following duties and responsibilities:

1. SRO's shall enforce federal, state and local laws and, at the request of the school administration, assist WCSD officials with the enforcement of WCSD policies and regulations regarding student conduct.
2. SRO's shall investigate criminal activity committed on or adjacent to WCSD property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by WCSD as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to lunchroom, hallway, carpool, or bus monitoring duties.

Section 5. Compensation. The MPD shall be compensated by the WCSD in the total amount of **\$66,897.00** annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the MPD shall inform the WCSD of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the WCSD shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

Section 6. Termination. Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by the WCSD, the SRO's will be immediately reassigned by the MPD and, if the termination is not for cause, the WCSD shall immediately pay any remaining funds due to the

MPD for the remainder of the school year. In the event of termination by the MPD, the WCSO shall compensate the MPD for all services provided up to the date of termination.

Section 7. Assignability. This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

Section 8. Entire Agreement. This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the full and complete expression of their Agreement.

Section 9. Modifications. Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in writing and signed by both parties.

Section 10. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

Section 11. Miscellaneous. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

IN WITNESS WHEREOF, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

THE CITY OF MONROE:

By: _____
Mayor

Date: _____

WALTON COUNTY SCHOOL DISTRICT:

By: _____
Superintendent

Date: _____

EXHIBIT "A"

The WCSD shall pay in full the amount set forth in Section 6 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.



To: City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 7/3/2024
Subject: Approval – Foothills Contract with City of Monroe

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Agreement between the City of Monroe and the Walton County School District for the School Resource Officer Program (SRO): Foothills Education Charter High School (Walton Site) @ Monroe Area High School

Background:

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated at the rate of \$210.00 per day (\$52.50 per hour), for 176 days, for a total amount of \$36,960.00 annually for the services to be performed under this Agreement.

Attachment(s):

SRO Contract for Foothills 2024-2025

AGREEMENT BETWEEN THE CITY OF MONROE

and

FOOTHILLS REGIONAL HIGH SCHOOL

for

THE SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into as of the 1st day of July, 2024 (the "Effective Date"), by and between the CITY OF MONROE, and the FOOTHILLS REGIONAL HIGH SCHOOL ("FOOTHILLS").

WITNESSETH

WHEREAS, it is the intent and desire of the CITY OF MONROE and FOOTHILLS to provide for law enforcement and related services as set forth herein;

WHEREAS, the CITY OF MONROE and FOOTHILLS recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of FOOTHILLS (Walton County Public School Site).

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the CITY OF MONROE and FOOTHILLS hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is to increase the security and safety of Foothills through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve FOOTHILLS on a full-time basis during the regular school year.

Section 2. Term of Agreement. The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed (dates may change) unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The CITY OF MONROE and FOOTHILLS agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

Section 3. Program Staffing. The Program shall be staffed in accordance with the following:

3.1.1 **School Resource Officers.** The CITY OF MONROE shall assign one (1) Police Officer to the following school to serve as a School Resource Officer ("SRO"):

FOOTHILLS (Walton County Public School Site). The duties of the SRO shall include the following:

- (a) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.
- (b) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Site Directors of the FOOTHILLS site and Superintendent of the school shall be notified of such action as soon as practicable.
- (c) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2 Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with FOOTHILLS, whose duties shall include the following:

- (a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within FOOTHILLS to which an SRO is assigned by the Chief of Police.
- (b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for FOOTHILLS ; establish rapport with FOOTHILLS administrators; oversee school traffic issues; submit quarterly reports to the Site Director; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for FOOTHILLS; and maintain time cards and keep up with overtime and comp time for the Program.
- (c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a FOOTHILLS employee that have a student as the complainant or victim.

3.2 Appointment Process. The CITY OF MONROE shall appoint officers with a desire to serve at FOOTHILLS.

3.3 Scheduling. SROs shall be scheduled in accordance with the following:

3.3.1. Working Hours. SROs shall serve FOOTHILLS at FOOTHILLS (Walton site) on a full-time basis, Monday - Thursday from 4:30 - 8:30 pm, although a SROs working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the

presence of a law enforcement officer. Notwithstanding the foregoing, SROs may periodically be required by the Chief of Police to perform other tasks during school hours, including, but not limited to mandatory training.

3.4 Employment Status. The SRO and Supervising Officer (SROs) shall be and remain employees of the CITY OF MONROE and shall not be FOOTHILLS employees. SROs shall remain responsive to the supervision and chain of command of the CITY OF MONROE. The CITY OF MONROE shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The CITY OF MONROE agrees to pay the salary and employment benefits of the SROs in accordance with the applicable salary schedules and employment practices of the CITY OF MONROE, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SROs shall be subject to all other personnel policies of the CITY OF MONROE.

3.5 Removal and Replacement Process. SROs may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Regional Director of Operations, in consultation with the Site Director, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, CITY OF MONROE will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The CITY OF MONROE reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the FOOTHILLS or the CITY OF MONROE.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the CITY OF MONROE shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the CITY OF MONROE shall provide a permanent replacement for the position.

Section 4. Duties and Responsibilities of SROs. In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SROs shall have the following duties and responsibilities:

1. SROs shall enforce federal, state and local laws and, at the request of the school administration, assist FOOTHILLS officials with the enforcement of FOOTHILLS policies and regulations regarding student conduct.
2. SROs shall investigate criminal activity committed on or adjacent to FOOTHILLS property.

- 3. SROs shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
- 4. SROs shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SROs shall not be used by Foothills as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SROs shall also not be used for regularly-assigned monitoring duties, including but not limited to, hallway monitoring and student drop-off/pickup.

Section 5. Compensation. The CITY OF MONROE shall be compensated at the rate of \$210.00 per day (\$52.50 per hour), for 176 days, for a total amount of \$36,960.00 annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the CITY OF MONROE shall inform Foothills of any additional compensation it is requesting for the subsequent term. Compensation owed to the CITY OF MONROE by Foothills shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

Section 6. Termination. Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by Foothills, the SROs will be immediately reassigned by the CITY OF MONROE. In the event of termination, Foothills shall compensate the CITY OF MONROE for all services provided up to the date of termination and/or refunded for any services paid for in accordance with Exhibit A and which are not utilized as a result of said termination.

Section 7. Assignability. This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

Section 8. Entire Agreement. This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the full and complete expression of their Agreement.

Section 9. Modifications. Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in writing and signed by both parties.

Section 10. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

Section 11. Miscellaneous. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is

severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

IN WITNESS WHEREOF, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

THE CITY OF MONROE:

By: _____
Mayor Signature

Mayor Printed Name

Date: _____

FOOTHILLS REGIONAL HIGH SCHOOL:

By: _____
Superintendent

Date: _____

EXHIBIT "A"

FOOTHILLS shall pay in full the amount set forth in Section 5 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.

ADDENDUM

I understand that the compensation noted in Section 5 of the Agreement reflects a 4.1% increase (pending Foothills budget approval, rounded up to the next \$.50 or \$1) from the FY24 compensation. By signing this page, I am **DECLINING** the 4.1% compensation increase for SROs assigned by the CITY OF MONROE to work at Foothills. Should the compensation increase be **DECLINED**, the agreed upon compensation rate for FY24 shall remain in effect for FY25, and all other terms and conditions of the Agreement shall remain the same.

Should the CITY OF MONROE desire to increase compensation to the amounts noted in Section 5, this page shall remain unsigned, and no further action shall be required.

THE CITY OF MONROE

BY _____
Mayor

DATE _____



To: City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 7/3/2024
Subject: Approval – School Resource Officer Contract with George Walton Academy

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Agreement between the City of Monroe and George Walton Academy for the School Resource Officer Program

Background:

The background of the Agreement is to increase the security and safety of GWA through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve GWA on a full-time basis during the regular school year. The MPD shall be compensated by GWA in the total amount of \$60,000.00 annually for the services to be performed under this Agreement.

Attachment(s):

SRO Contract for GWA 2024-2025

AGREEMENT BETWEEN THE CITY OF MONORE
and
THE GEORGE WALTON ACADEMY
for
THE SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into as of the _____ day of _____, _____ (the "Effective Date"), by and between the CITY OF MONROE, and GEORGE WALTON ACADEMY (the "GWA").

WITNESSETH

WHEREAS, it is the intent and desire of the MPD and the GWA to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the GWA recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of George Walton Academy;

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the GWA hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is to increase the security and safety of GWA through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve GWA on a full-time basis during the regular school year.

Section 2. Term of Agreement. The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days before the expiration of the term. The MPD and the GWA agree to negotiate the Program costs annually for any subsequent term by Section 5 below.

Section 3. Program Staffing. The Program shall be staffed by the following:

3.1.1 **School Resource Officers.** The MPD shall assign one (1) full-time Police Officer to each of the following schools to serve as a School Resource Officer ("SRO"): George Walton Academy. The duties of the SRO shall include the following:

- (a) **Instruction.** The SRO shall act as an instructor for specialized, short-term programs about Georgia criminal and juvenile laws, as well as the law-related section of the Alcohol Drug Awareness Program (ADAP) when requested to do so by the Head Master, Principal or a faculty member of the school to which the SRO is assigned.
- (b) **Investigations.** The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.
- (c) **Law Enforcement.** The SRO may take emergency law enforcement action when required by law; provided, however, that the Head Master, Principal of the school shall be notified

of such action as soon as practicable.

(d) **Traffic Control.** The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. **Supervising Officer.** The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with GWA, whose duties shall include the following:

(a) **School Visits.** The Supervising Officer shall perform scheduled and nonscheduled visits to the schools within GWA to which an SRO is assigned by MPD.

(b) **Program Administration.** The Supervising Officer shall approve Program reports; provide leadership, training, and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for GWA; establish rapport with GWA administrators; oversee school traffic issues; submit monthly reports to the Superintendent; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for GWA, and maintain time cards and keep up with overtime and comp time for the Program.

(c) **Investigations.** The Supervising Officer shall be available for investigation of crime-related incidents involving a GWA employee that has a student as the complainant or victim.

3.2 **Application and Appointment Process.** The MPD's School Resource Officer Unit

The commander shall recruit, interview, and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.
2. An applicant must be a certified and sworn peace officer with a minimum of three (3) years of law enforcement experience.
3. An applicant must have completed the School Resource Officers 40-hour training course.

3.3 **Scheduling.** SRO's shall be scheduled by the following:

3.3.1. **Working Hours.** SRO's shall serve GWA on a full-time basis, i.e., from one-half (1/2) hour before the start of classes until one-half (1/2) hour after classes are dismissed, although an SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. **Temporary Reassignment.** The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3 **Overtime.** The SRO may not work overtime hours without the prior approval of the

School Resource Unit Commander. Overtime work will be paid by MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the GWA.

3.4 **Employment Status.** The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be GWA employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline, and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's by the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 **Removal and Replacement Process.** SRO's may be removed and replaced by the following:

3.5.1. **Removal for Cause.** If the Head Master or Principal, in consultation with the Assistant Principal, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO by 3.5.3.

3.5.2. **Discretionary Removal.** The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the GWA or the MPD.

3.5.3. **Replacement.** In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days after receiving notice of such absence, dismissal, resignation, removal, or reassignment. MPD shall provide a permanent replacement for the position as soon as practicable.

Section 4. **Duties and Responsibilities of SRO.** In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SRO's shall have the following duties and responsibilities:

1. SRO's shall enforce federal, state, and local laws and, at the request of the school administration, assist GWA officials with the enforcement of GWA policies and regulations regarding student conduct.
2. SRO's shall investigate criminal activity committed on or adjacent to GWA property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by GWA as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to violate the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to the lunchroom, hallway, carpool, or bus monitoring duties.

Section 5. Compensation. The MPD shall be compensated by the GWA in the total amount of \$ **60,000.00** for the 2024-2025 school year for the services to be performed under this Agreement. No less than sixty (60) days before the expiration of this Agreement, the MPD shall inform the GWA of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the GWA shall be paid by the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

3.5.4. **Discretionary Removal.** The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the GWA or the MPD.

3.5.5. **Replacement.** In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days after receiving notice of such absence, dismissal, resignation, removal, or reassignment. The MPD shall provide a permanent replacement for the position as soon as practicable.

Section 6. Termination. Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by the GWA, the SRO's will be immediately reassigned by the MPD and, if the termination is not for cause, the GWA shall immediately pay any remaining funds due to the MPD for the remainder of the school year. In the event of termination by the MPD, the GWA shall compensate the MPD for all services provided up to the date of termination.

Section 7. Assignability. This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

Section 8. Entire Agreement. This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the complete expression of their Agreement.

Section 9. Modifications. Any change, alteration, deletion, or addition to the terms outlined in this Agreement must be in writing and signed by both parties.

Section 10. Governing Law. This Agreement shall be governed by, and construed and enforced by, the laws of the State of Georgia.

Section 11. Miscellaneous. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which counterparts together shall constitute but the same instrument. Each provision of this Agreement is severable from any other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

IN WITNESS WHEREOF, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

THE CITY OF MONROE:

By: _____ (Seal)
Mayor

Date: _____

GEORGE WALTON ACADEMY:

By: _____

Name: _____
Head Master

Date: _____
(GWA SEAL)

EXHIBIT "A"

The GWA shall pay in full the amount outlined in Section 5 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made before the end of the applicable school year.



To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 07/09/2024
Subject: Approval for Emergency Relocation of Sewer for Bypass Project

Budget Account/Project Name: Bypass Sewer Relocation

Funding Source: CIP

Budget Allocation: \$0.00

Budget Available: \$411,000.00

Requested Expense: \$261,440.00 **Company of Record:** Mid-South Builders, Inc.

Description:

Staff recommends the approval to award the services of Mid-South Builders to complete the sewer relocation for the new GA Hwy 11 Bypass.

Background: The City of Monroe intended to install the 320 feet of 24 inch sewer main for the new bypass. Once clearing was completed and grades were determined, the depths were then discovered to range from 13 feet to as deep as 30 feet. These depths are far beyond our equipment capabilities and operational capacities. The deadlines provided by the Georgia Department of Transportation (GDOT) and scheduling timelines by ER Snell prevent us from having the time needed to seal bid project, thus emergency bids for service were sought. No response from 3rd contractor.

Attachment(s):

Mid-South Builders, Inc. Quote
Strack, Inc. Quote

Mid-South Builders, Inc.

P.O. Box 878, Lithonia, GA 30058

Phone (770) 484-9600 FAX (770) 484-8046

June 18, 2024

City of Monroe
 215 N. Broad St.
 Monroe, GA 30655

Attn: Mr. Rodney Middlebrooks

RE: Monroe By-Pass 24" Sewer Main Relocation:

LINE NO.	ITEM DESCRIPTION	QTY.	UNIT PRICE	UNIT TOTAL
1	24" DIP SEWER LABOR ONLY	320		
-	12'-14' CUT	13	\$374.00	\$4,862.00
-	14'-16' CUT	20	\$384.00	\$7,680.00
-	16'-18' CUT	15	\$394.00	\$5,910.00
-	18'-20' CUT	17	\$404.00	\$6,868.00
-	20'-22' CUT	20	\$414.00	\$8,280.00
-	22'-24' CUT	27	\$424.00	\$11,448.00
-	24'-26' CUT	100	\$434.00	\$43,400.00
-	26'-28' CUT	72	\$454.00	\$32,688.00
-	28'-30' CUT	36	\$474.00	\$17,064.00
2	6' DIA Manholes 0'-6' DEPTH	12	\$725.00	\$8,700.00
3	5' DIA Manholes 0'-6' DEPTH	6	\$615.00	\$3,690.00
4	ADDITIONAL 4' DIA RISER	48	\$475.00	\$22,800.00
5	CONNECT TO EXISITNG SEWER VIA DOGHOUSE	2	\$12,000.00	\$24,000.00
6	RING AND COVER	3	\$850.00	\$2,550.00
7	DOG HOUSE INVERT	2	\$1,554.00	\$3,108.00
8	5' DIAMETER INVERT	1	\$700.00	\$700.00
9	BY-PASS PUMPING	1	\$5,000.00	\$5,000.00
10	TESTING	1	\$500.00	\$500.00
11	BEDDING STONE (TYPE 5)	504	\$48.00	\$24,192.00
12	36" STEEL CASING - OPEN CUT	70	\$400.00	\$28,000.00
13	ROCK EXCAVATION (6' WIDE W/ 5' MIN. DEPTH AND 1' UNDERCUT)		\$150.00	\$0.00
				\$261,440.00

Vashon Tuggle-Hill

Subject: FW: 24-Inch Sewer Main Relocation

From: Trey Bradbury <TreyB@strackinc.com>
Sent: Monday, July 8, 2024 8:28 AM
To: Rodney Middlebrooks <RMiddlebrooks@MonroeGA.gov>
Subject: RE: 24-Inch Sewer Main Relocation

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Rodney,

We picked up a large project this past week and unfortunately we can not get to this work. Please disregard our proposal.

Thanks,



Trey Bradbury
Sr. Estimator

C: (770) 500-7791

O: (770) 692-3227

TreyB@strackinc.com

strackinc.com

EMPOWERED TO BUILD

From: Trey Bradbury
Sent: Friday, June 28, 2024 4:11 PM
To: 'rmiddlebrooks@monroega.gov' <rmiddlebrooks@monroega.gov>
Subject: 24-Inch Sewer Main Relocation

Attached is our proposal for the 24" Sewer Main Relocation.

Thanks,



Trey Bradbury
Sr. Estimator

C: (770) 500-7791

O: (770) 692-3227

TreyB@strackinc.com

strackinc.com

EMPOWERED TO BUILD



Quote To: City of Monroe
 215 N. Broad Street
 Monroe, GA 30655
 ATTN: Rodney Middlebrooks

Strack, Inc.

125 Laser Industrial Court
 Fairburn, GA 30213

Contact: **Trey Bradbury**

Phone: 770-500-7791

Email: treyb@strackinc.com

Job Name: Monroe By-Pass 24-Inch Sewer Relocation

Location: Monroe, GA

Date: 6/28/2024

Date of Plans:

Revision Date:

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
24" DIP 12'-14' Cut	13.00	LF	435.00	5,655.00
24" DIP 14'-16' Cut	20.00	LF	442.00	8,840.00
24" DIP 16'-18' Cut	15.00	LF	454.00	6,810.00
24" DIP 18'-20' Cut	17.00	LF	465.00	7,905.00
24" DIP 20'-22' Cut	20.00	LF	477.00	9,540.00
24" DIP 22'-24' Cut	27.00	LF	488.00	13,176.00
24" DIP 24'-26' Cut	100.00	LF	500.00	50,000.00
24" DIP 26'-28' Cut	72.00	LF	522.00	37,584.00
24" DIP 28'-30' Cut	36.00	LF	545.00	19,620.00
6' Dia Manhole 0-6'	12.00	EA	850.00	10,200.00
5' Dia Manhole 0-6'	6.00	EA	675.00	4,050.00
Additional 4' Dia Riser	48.00	VF	547.00	26,256.00
Dog Houde Ex Sewer	2.00	EA	15,000.00	30,000.00
Ring and Cover	3.00	EA	978.00	2,934.00
5' Dia. Invert	1.00	EA	805.00	805.00
Dog House Invert	2.00	EA	1,950.00	3,900.00
By-Pass Pumping	1.00	LS	7,500.00	7,500.00
Testing	1.00	LS	2,500.00	2,500.00
#57 Bedding Stone	504.00	TON	52.00	26,208.00
36" Steel Casing	70.00	LF	468.00	32,760.00
Rock Excavation 6' Wide with 5' Min Depth	0.00	CY	175.00	0.00
Total				306,243.00



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 7/1/2024
Subject: CUP #3224 – 700 Breedlove Drive, Suite A – Music Studio

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:

The applicant on behalf of the property owner of 700 Breedlove Drive is petitioning for a Conditional Use approval in order to allow for a music studio in the existing office building on the site.

Background:

Please refer to the attached staff report for complete details regarding this CUP request.

Recommendation:

The Planning Commission voted unanimously to recommend approval of the Conditional Use as submitted without conditions.

Attachment(s):

- Staff Report
- Application Documents



**Planning
City of Monroe, Georgia
CONDITIONAL USE STAFF REPORT**

APPLICATION SUMMARY

CONDITIONAL USE CASE #: 3224

DATE: June 12, 2024

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

APPLICANT NAME: Tracy Stuever

PROPERTY OWNER: Saghar Navid

LOCATION: South side of Breedlove Drive – 700 Breedlove Drive, Suite A

COUNCIL DISTRICTS: 1 & 7

ACREAGE: ±1.42

EXISTING ZONING: P (Professional/Office/Institutional District)

EXISTING LAND USE: Office building with parking and accessory structures

REQUEST SUMMARY: The owner is petitioning for Conditional Use approval on this property in order to allow for a music studio in the existing office building.

STAFF RECOMMENDATION: Staff recommends approval of this Conditional Use request as submitted without conditions.

DATES OF SCHEDULED PUBLIC HEARINGS

PLANNING COMMISSION: June 18, 2024

CITY COUNCIL: July 9, 2024

REQUEST SUMMARY

CONDITIONAL USE PERMIT REQUEST SUMMARY:

The applicant is requesting approval of a Conditional Use in order allow a Music Studio in the existing office building located at 700 Breedlove Drive. The subject property is currently zoned P (Professional/Office/Institutional District). The site contains an office building constructed in 1984 with 4 office units. Music Studios, including other studios for teaching fine arts, drama, dance, etc., are allowed in the P zoning district as Conditional Uses. The applicant’s narrative states the intent is to have a total of 4 classrooms with the ability to conduct 4 private lessons at the same time. The applicant proposes the classrooms will have increased insulation to reduce noise levels.

PROPOSED PROJECT SUMMARY:

- Music Studio – Private music lessons in an existing office building
 - Site Area – ±1.42 Acres
 - Existing Building Floor Area – ±6,080 Sf
 - Music Studio
 - 4 Classrooms
 - Hours of Operation – Monday 12pm-8pm, Tuesday through Friday 3pm-8pm, Saturday 10am-6pm, Sunday 12pm-6pm (Drum Lessons – weeknights 5pm-7pm, weekends 12pm-6pm)
 - Studio will have extra insulation to reduce noise levels

STAFF ANALYSIS

THE ANALYSIS OF THE APPLICATION IS MADE BASED UPON THE “STANDARDS FOR CONDITIONAL USE APPLICATION DECISIONS” AS SET FORTH IN SECTION 1425.5 OF THE *CITY OF MONROE ZONING ORDINANCE*.

- (1) **The proposed use will not be detrimental to adjacent properties or the general neighborhood, the proposed use will not significantly adversely affect public health, safety, morality and welfare, and the proposed use as designed will minimize adverse effects on the surrounding neighborhood:** If the music studio is operated in the manner proposed in the application, adjoining properties and the general neighborhood should not be adversely affected.
- (2) **The applicable standards in Article X have been met:** There are no standards applicable to Music Studios in Article X of the Zoning Ordinance.
- (3) **The proposed use is consistent with the Comprehensive Plan, and the conditional use is compatible with the community development pattern:** The subject property is located in the South Sub-Area as identified in the Monroe Comprehensive Plan. The existing character of this vicinity of the South Sub-Area is predominantly single-family residential with non-residential uses along Breedlove Drive near this site. The requested Conditional Use will be located inside an existing office building does not conflict with the land use goals for the sub-area.
- (4) **A rezoning to allow the requested use as a permitted use would not be appropriate:** Rezoning the property to a zoning district where the use would be allowed by right requires rezoning to the B-1, B-2 or B-3 zoning districts. With this proposed studio being located inside an existing office building, rezoning to a B zoning district would be unnecessary and inappropriate.
- (5) **The proposed use will not be injurious to the natural environment or the other property in the immediate vicinity, or unconstitutionally diminish property values within the surrounding neighborhood:** The proposed music studio includes increased insulation to minimize noise levels generated during music lessons. The music studio should generally not be injurious to the natural environment or diminish adjoining property values if operated in the manner described in the applicant’s narrative.
- (6) **Off-street parking and loading, and access thereto, will be adequate:** The site currently has a one-way entrance and one-way exit off Breedlove Drive. The site has sufficient parking for the existing office building.

- (7) Public facilities and utilities are capable of adequately serving the proposed use, and the use would not lead to a major negative change in existing levels of public service, or fiscal stability:** Public services and utilities are currently serving the existing office building. The proposed music studio should not have any impact on the City’s abilities to continue to provide public services and utilities.
- (8) The use will not be an extension of a use which will cause a damaging volume of (a) agricultural, (b) commercial, (c) industrial, or (d) higher density residential use into a stable neighborhood of well-maintained single-family homes, nor likely lead to decreasing surrounding property values, neighborhood deterioration, spreading of blight, or additional requests of a similar nature which would expand the problem:** The music studio is proposed inside an existing office building. If operated in the manner described in the applicant’s narrative, the music studio should not negatively impact adjoining properties.
- (9) The use would not significantly increase congestion, noise, or traffic hazards:** The music studio located inside one of the existing units of the office building should not significantly increase congestion or traffic into the property. The applicant proposes to have extra insulation installed inside the office unit to reduce noise generated during music lessons.
- (10) Granting this request would not have a “domino effect,” in that it becomes the opening wedge for further rapid growth, urbanization or other land-use change beyond what is indicated in the Comprehensive Plan:** Music Studios are allowed as Conditional Uses in the P zoning district. The music studio is proposed inside an existing office building. Granting this Conditional Use request should not have a “domino effect” that inspires further rapid growth, urbanization or land use changes that would negatively affect the adjoining residences.

STAFF RECOMMENDATION

Based upon the City Council’s policies, decision making criteria and standards outlined in the Zoning Ordinance of the City of Monroe, staff recommends approval of the requested Conditional Use for a music studio as submitted without conditions.



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

CONDITIONAL USE PERMIT

PERMIT #:	3224	DESCRIPTION:	CONDITIONAL USE MUSIC STUDIO
JOB ADDRESS:	700 BREEDLOVE DR STE B	LOT #:	
PARCEL ID:	M0070209A00	BLK #:	
SUBDIVISION:		ZONING:	P
ISSUED TO:	TRACY STUEVER	CONTRACTOR:	TRACY STUEVER
ADDRESS:	34 WRIGLEY CT	PHONE:	
CITY, STATE ZIP:	HULL GA 30646	OWNER:	
PHONE:		PHONE:	
PROP. USE:	COMMERCIAL	DATE ISSUED:	6/03/2024
VALUATION:	\$ 0.00	EXPIRATION:	11/30/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
PZ-09	CONDITIONAL USE PERMIT	\$ 300.00
FEE TOTAL		\$ 300.00
PAYMENTS		\$- 300.00
BALANCE		\$ 0.00

NOTES:

The Planning Commission will hear and make recommendation on this request for a Conditional Use for a Music Studio at 700 Breedlove Dr. on June 18, 2024 at 6:00pm. The Monroe City Council will hear and make a decision on this request on July 9, 2024 at 6:00pm. Both meetings will be held in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



(APPROVED BY)

6/4/24

DATE



CITY OF MONROE

CONDITIONAL USE APPLICATION

CONDITIONAL USE LOCATION & DESCRIPTION

Address: 700 Breedlove Drive Suite A, Monroe, Georgia 30655

Parcel #: M0070-209A0-0 Council Districts: 1 17

Zoning: P Professional Acreage/Square Feet: 1.42

Type of Conditional Use Requested: Music Teaching Studio

PROPERTY OWNER & APPLICANT INFORMATION

Property Owner: Saghar Navid Phone #: 470-783-0276

Address: 601 Belle Meade City: Monroe State: GA Zip: 30655

Applicant (If different than owner): Tracy Stuever Phone #: 706-201-1777

Address: 34 Wrigley Ct City: Hull State: GA Zip: 30646

CONDITIONAL USE INFORMATION

Describe the nature of the proposed use, including without limitation the type of activity proposed, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters (1425.1(1)(b)): This space will be used to teach Music Lessons. Hours of operation

are (Mon 12pm-8pm) (Tue, Wed, Thurs, Fri 3pm-8pm) (Sat 10^{am}-6pm) (Sun 12pm-6pm)
There could be 4 teachers, 4 students and any family members
waiting on a student occupying the business at a given
moment. Students, teachers and families may need to use the
toilet and wash their hands.

Describe the location of the proposed structure(s) or use(s) and its relationship to existing adjacent uses or structures, and use of adjacent properties (1412.1(1)(c)): 700 Breedlove A is at the left end of the building

The other units in the building are Commercial Offices

RECEIVED

3224

CONDITIONAL USE INFORMATION CONT.

Describe the area, dimensions and details of the proposed structure(s) or uses(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways (1425.1(1)(d)): _____

1500+/- Sqft. There is existing parking behind the building.

Select all existing utilities available and/or describe proposed utilities (1425.1(1)(e)):

- City Water
- Private Well
- City Sewer
- Septic Tank
- Electrical
- Gas
- Telecom

REQUIRED SUBMITTAL ITEMS

- Completed Application
- Fee (see Fee Schedule)
- Survey Plat
- Typed Detailed Description of the Request
- Site Plan; Drawn to scale
- Deed
- Proof of all property taxes paid in full
- Other information as required by Code Enforcement

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. APPLICANT HERBY AUTHORIZES THE CODE DEPARTMENT PERSONNEL TO ENTER UPON AND INSPECT THE PROPERTY FOR ALL PURPOSES ALLOWED AND REQUIRED BY THE ZONING ORDINANCE AND THE DEVELOPMENT REGULATIONS.

SIGNATURE: *Mary Stevens* DATE: 4/24/24

A PUBLIC NOTICE SIGN WILL BE PLACED ON THE SUBJECT PROPERTY PRIOR TO THE PUBLIC HEARING AND REMOVED BY THE CODE DEPARTMENT. THE PUBLIC NOTICE SIGN MUST REMAIN ON THE SUBJECT PROPERTY UNTIL AFTER THE CITY COUNCIL MEETING DECIDES THE MATTER.

PROPERTY OWNER'S AUTHORIZATION SIGNATURE IF NOT THE APPLICANT

SIGNATURE: *[Signature]* DATE: 4/24/24

NOTARY PUBLIC:

SWORN TO AND SUBSCRIBED BEFORE THIS 24th DAY OF April, 2024

NOTARY SIGNATURE: _____

DATE: *[Signature]*



It is the responsibility of the applicant and not the staff to ensure that a complete application with all required materials are submitted. Applications and submittals found to be incomplete and incorrect will be rejected. Each applicant is responsible for compliance with the Disclosure of Campaign Contributions and/or Gifts outlined in Section 1450 of the Zoning Ordinance.



City of Monroe
RE: Conditional Use Permit

April 24, 2024

To Whom It May Concern:

Stuever Studios is requesting a conditional use permit for 700 Breedlove Drive, Unit A. Stuever Studios is a private music lesson school. We offer one on one private music lessons for music instruments such as piano, violin, guitar, ukulele, voice and percussion. We have operated out of Old City Hall in Downtown Monroe for the past 10 years. We will have 4 classrooms at the Breedlove Drive location and at maximum capacity there will be 4 private lessons happening at the same time (one in each insulated classroom). Our general hours of operation are Mondays 12pm-8pm, Tuesdays 3pm-8:00pm, Wednesdays 3pm-8pm, Thursdays 3pm-8:00pm Fridays 3pm-8pm, Saturdays 10am-6pm and Sundays 12pm-6pm. Sometimes in the summer children prefer lessons in the morning and we occasionally have morning lessons from 9am-12pm but this varies by the season and by family request. We have paid the building owner an extra fee to have extra insulation installed in the walls to keep noise to a minimum. Drum lessons will be taught on weekends only between the hours of 12pm-6pm and on weeknights between the hours of 5pm-7:00pm. The extra insulation will keep noise to a minimum.

Sincerely,

A handwritten signature in black ink that reads "Tracy Stuever". The signature is written in a cursive, flowing style.

Tracy Stuever
Owner, Stuever Studios LLC

BK:4849 PG:282-285
Filed and Recorded
Apr-23-2021 02:24 PM
DOC# 2021 - 007470
Real Estate Transfer Tax
Paid: \$ 400.00
1472021001899
KAREN P. DAVID
CLERK OF SUPERIOR COURT
WALTON COUNTY, GA
Participant ID: 7339863107

PREPARED BY AND RETURN TO:
MCMICHAEL & GRAY, PC
2055 North Brown Rd, Suite 250
Lawrenceville, GA 30043
GWT-213350-COM

Parcel ID No. M0070-209A0-0

STATE OF GEORGIA

COUNTY OF GWINNETT

LIMITED WARRANTY DEED

THIS INDENTURE (this "Deed") is made this 22 day of April, 2021, by PINEHURST HOMES, LLC, a Georgia limited liability company, as "Grantor," to SAGHAR NAVID, an individual resident of the State of Georgia, as "Grantee" ("Grantor" and "Grantee" to include their respective successors, legal representatives and assigns where the context requires or permits).

WITNESSETH

GRANTOR, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and does hereby grant, bargain, sell, alien, convey and confirm unto Grantee the following described property:

See Exhibit A attached hereto and made a part hereof by this reference

TOGETHER WITH Grantor's right, title and interest in and to all strips, gores, streets, alleys and ways, public or private, adjoining or crossing the Lots, all of which are appurtenant to, and shall benefit, the Lots, and all structures, fixtures, systems, improvements, topsoil, trees, timber, landscaping, other crops and plants and minerals located thereunder or thereon and any entitlements, development rights and permits; and all privileges, rights, easements, and appurtenances thereto (the "Property").

TO HAVE AND TO HOLD the Property, together with all and singular rights, the members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of Grantee forever in FEE SIMPLE; subject only to those matters set forth on Exhibit B attached to this Deed and incorporated by this reference (the "Permitted Title Exceptions").

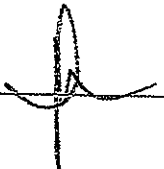
AND GRANTOR WILL WARRANT and forever defend the right and title to the Property unto Grantee against the claims of any persons owning, holding or claiming by, through or under Grantor, except for claims arising under or by virtue of the Permitted Title Exceptions.

IN WITNESS WHEREOF, Grantor has executed and delivered this Deed as of the date first above written.


Signed, sealed and delivered in the presence of:

GRANTOR:

PINEHURST HOMES, LLC, a Georgia limited liability company

Unofficial Witness 

By:  (SEAL)
Duane Wilson, Member


Notary Public

My commission expires: 11-17-2024

[NOTARY SEAL]

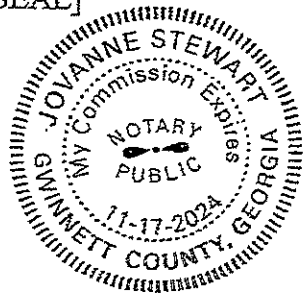


EXHIBIT A

All that tract or parcel of land lying and being in Land Lot 37, of the 3rd District, and being in the State of Georgia, County of Walton, designated on survey of said property as Tract 2, containing 1.416 acres, and being more particularly described and delineated according to said plat and survey prepared by Ronald Calvin Smith, Georgia Registered Surveyor Number 2921, dated 02/19/2016, entitled, "Boundary Survey for: Jose H. Porquez", said plat being of record in the Office of the Clerk of Superior Court of Walton County, Georgia, in Plat Book 111, Page 108; which said plat and the recording thereof are by reference hereto incorporated herein for a more complete and detailed description.

EXHIBIT B**Permitted Title Exceptions**

1. All taxes for the year 2021 and subsequent years.
2. All matters shown on that plat recorded in Plat Book 111, Page 108, Walton County, Georgia records.
3. That certain perpetual easement for utilities described in a Warranty Deed from Jose H. Porquez to Kikasha Investments, FLP dated 11/8/1997, filed for record on November 26, 1997, in Deed Book 788, Page 283, aforesaid records.

Official Tax Matter - 2023 Tax Year

This correspondence constitutes an official notice of ad valorem assessment for the tax year shown above.

Annual Assessment Notice Date: 5/09/2023

Last date to file a written appeal: 6/23/2023

This is not a tax bill -- Do not send payment

County property records are available online at:
<https://qpublic.net/ga/walton/>

WALTON COUNTY
 BOARD OF TAX ASSESSORS
 303 S HAMMOND DR
 SUITE 109
 MONROE GEORGIA 30655
 RETURN SERVICE REQUESTED



NAVID SAGHAR 21740
 601 BELLE MEADE RD 45
 MONROE GA 30655-2029

A The amount of your ad valorem tax bill for the year shown above will be based on the **Appraised** (100%) and **Assessed** (40%) values specified in **BOX 'B'** of this notice. **You have the right to submit an appeal regarding this assessment notice to the County Board of Tax Assessors.** If you wish to file an appeal, you must do so in writing no later than 45 days after the date of this notice. If you do not file an appeal by this date, your right to file an appeal will be lost. Appeal forms which may be used are available at <http://dor.georgia.gov/documents/property-tax-appeal-assessment-form>.

At the time of filing your appeal you must select one of the following appeal methods:

- (1) County Board of Equalization (value, uniformity, denial of exemption, or taxability)
- (2) Arbitration (value)
- (3) County Hearing Officer (value or uniformity, on non-homestead real property or wireless personal property valued in excess of \$500,000)

All documents and records used to determine the current value are available upon request. For further information regarding this assessment and filing an appeal, you may contact the WALTON County Board of Tax Assessors which is located at 303 S Hammond Dr Suite 109 Monroe Ga 30655 and which may be contacted by telephone at: (770) 267-1352

Your staff contact is **GARY**

Additional information on the appeal process may be obtained at <https://dor.georgia.gov/property-tax-real-and-personal-property>

Account Number	Property ID Number	Acreage	Tax Dist	Covenant Year	Homestead
15727	M0070209A00	1.42	01		NONE
Property Description	TR#2 1.42AC				
Property Address	700 BREEDLOVE DR				
	Taxpayer Returned Value	Previous Year Fair Market Value	Current Year Fair Market Value	Current Year Other Value	
100% Appraised Value	380,200	380,200	380,200		
40% Assessed Value	152,080	152,080	152,080		
Reasons for Assessment Notice					
030 ADJUSTED STRUCTURE VALUE TO REFLECT CURRENT MARKET					

C The estimate of your ad valorem tax bill for the current year is based on the previous or most applicable year's net millage rate and the fair market value contained in this notice. The actual tax bill you receive may be more or less than this estimate. This estimate may not include all eligible exemptions.

Taxing Authority	Other Exempt	Homestead Exempt	Net Taxable	Millage	Estimated Tax
COUNTY			152,080	.0104130	1,583.61
SCHOOL			152,080	.0177370	2,697.44
SCH BOND			152,080	.0021340	324.54
CITY TAX			152,080	.0070600	1,073.68
Total Estimated Tax					5,679.27

"NOT A BILL - DO NOT PAY"



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 7/1/2024
Subject: CUP #3224 – 700 Breedlove Drive, Suite A – Music Studio

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:

The applicant on behalf of the property owner of 700 Breedlove Drive is petitioning for a Conditional Use approval in order to allow for a music studio in the existing office building on the site.

Background:

Please refer to the attached staff report for complete details regarding this CUP request.

Recommendation:

The Planning Commission voted unanimously to recommend approval of the Conditional Use as submitted without conditions.

Attachment(s):

- Staff Report
- Application Documents



**Planning
City of Monroe, Georgia
CONDITIONAL USE STAFF REPORT**

APPLICATION SUMMARY

CONDITIONAL USE CASE #: 3224

DATE: June 12, 2024

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

APPLICANT NAME: Tracy Stuever

PROPERTY OWNER: Saghar Navid

LOCATION: South side of Breedlove Drive – 700 Breedlove Drive, Suite A

COUNCIL DISTRICTS: 1 & 7

ACREAGE: ±1.42

EXISTING ZONING: P (Professional/Office/Institutional District)

EXISTING LAND USE: Office building with parking and accessory structures

REQUEST SUMMARY: The owner is petitioning for Conditional Use approval on this property in order to allow for a music studio in the existing office building.

STAFF RECOMMENDATION: Staff recommends approval of this Conditional Use request as submitted without conditions.

DATES OF SCHEDULED PUBLIC HEARINGS

PLANNING COMMISSION: June 18, 2024

CITY COUNCIL: July 9, 2024

REQUEST SUMMARY

CONDITIONAL USE PERMIT REQUEST SUMMARY:

The applicant is requesting approval of a Conditional Use in order allow a Music Studio in the existing office building located at 700 Breedlove Drive. The subject property is currently zoned P (Professional/Office/Institutional District). The site contains an office building constructed in 1984 with 4 office units. Music Studios, including other studios for teaching fine arts, drama, dance, etc., are allowed in the P zoning district as Conditional Uses. The applicant’s narrative states the intent is to have a total of 4 classrooms with the ability to conduct 4 private lessons at the same time. The applicant proposes the classrooms will have increased insulation to reduce noise levels.

PROPOSED PROJECT SUMMARY:

- Music Studio – Private music lessons in an existing office building
 - Site Area – ±1.42 Acres
 - Existing Building Floor Area – ±6,080 Sf
 - Music Studio
 - 4 Classrooms
 - Hours of Operation – Monday 12pm-8pm, Tuesday through Friday 3pm-8pm, Saturday 10am-6pm, Sunday 12pm-6pm (Drum Lessons – weeknights 5pm-7pm, weekends 12pm-6pm)
 - Studio will have extra insulation to reduce noise levels

STAFF ANALYSIS

THE ANALYSIS OF THE APPLICATION IS MADE BASED UPON THE “STANDARDS FOR CONDITIONAL USE APPLICATION DECISIONS” AS SET FORTH IN SECTION 1425.5 OF THE *CITY OF MONROE ZONING ORDINANCE*.

- (1) **The proposed use will not be detrimental to adjacent properties or the general neighborhood, the proposed use will not significantly adversely affect public health, safety, morality and welfare, and the proposed use as designed will minimize adverse effects on the surrounding neighborhood:** If the music studio is operated in the manner proposed in the application, adjoining properties and the general neighborhood should not be adversely affected.
- (2) **The applicable standards in Article X have been met:** There are no standards applicable to Music Studios in Article X of the Zoning Ordinance.
- (3) **The proposed use is consistent with the Comprehensive Plan, and the conditional use is compatible with the community development pattern:** The subject property is located in the South Sub-Area as identified in the Monroe Comprehensive Plan. The existing character of this vicinity of the South Sub-Area is predominantly single-family residential with non-residential uses along Breedlove Drive near this site. The requested Conditional Use will be located inside an existing office building does not conflict with the land use goals for the sub-area.
- (4) **A rezoning to allow the requested use as a permitted use would not be appropriate:** Rezoning the property to a zoning district where the use would be allowed by right requires rezoning to the B-1, B-2 or B-3 zoning districts. With this proposed studio being located inside an existing office building, rezoning to a B zoning district would be unnecessary and inappropriate.
- (5) **The proposed use will not be injurious to the natural environment or the other property in the immediate vicinity, or unconstitutionally diminish property values within the surrounding neighborhood:** The proposed music studio includes increased insulation to minimize noise levels generated during music lessons. The music studio should generally not be injurious to the natural environment or diminish adjoining property values if operated in the manner described in the applicant’s narrative.
- (6) **Off-street parking and loading, and access thereto, will be adequate:** The site currently has a one-way entrance and one-way exit off Breedlove Drive. The site has sufficient parking for the existing office building.

- (7) Public facilities and utilities are capable of adequately serving the proposed use, and the use would not lead to a major negative change in existing levels of public service, or fiscal stability:** Public services and utilities are currently serving the existing office building. The proposed music studio should not have any impact on the City’s abilities to continue to provide public services and utilities.
- (8) The use will not be an extension of a use which will cause a damaging volume of (a) agricultural, (b) commercial, (c) industrial, or (d) higher density residential use into a stable neighborhood of well-maintained single-family homes, nor likely lead to decreasing surrounding property values, neighborhood deterioration, spreading of blight, or additional requests of a similar nature which would expand the problem:** The music studio is proposed inside an existing office building. If operated in the manner described in the applicant’s narrative, the music studio should not negatively impact adjoining properties.
- (9) The use would not significantly increase congestion, noise, or traffic hazards:** The music studio located inside one of the existing units of the office building should not significantly increase congestion or traffic into the property. The applicant proposes to have extra insulation installed inside the office unit to reduce noise generated during music lessons.
- (10) Granting this request would not have a “domino effect,” in that it becomes the opening wedge for further rapid growth, urbanization or other land-use change beyond what is indicated in the Comprehensive Plan:** Music Studios are allowed as Conditional Uses in the P zoning district. The music studio is proposed inside an existing office building. Granting this Conditional Use request should not have a “domino effect” that inspires further rapid growth, urbanization or land use changes that would negatively affect the adjoining residences.

STAFF RECOMMENDATION

Based upon the City Council’s policies, decision making criteria and standards outlined in the Zoning Ordinance of the City of Monroe, staff recommends approval of the requested Conditional Use for a music studio as submitted without conditions.



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

CONDITIONAL USE PERMIT

PERMIT #:	3224	DESCRIPTION:	CONDITIONAL USE MUSIC STUDIO
JOB ADDRESS:	700 BREEDLOVE DR STE B	LOT #:	
PARCEL ID:	M0070209A00	BLK #:	
SUBDIVISION:		ZONING:	P
ISSUED TO:	TRACY STUEVER	CONTRACTOR:	TRACY STUEVER
ADDRESS:	34 WRIGLEY CT	PHONE:	
CITY, STATE ZIP:	HULL GA 30646	OWNER:	
PHONE:		PHONE:	
PROP. USE:	COMMERCIAL	DATE ISSUED:	6/03/2024
VALUATION:	\$ 0.00	EXPIRATION:	11/30/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
PZ-09	CONDITIONAL USE PERMIT	\$ 300.00
FEE TOTAL		\$ 300.00
PAYMENTS		\$- 300.00
BALANCE		\$ 0.00


NOTES:

The Planning Commission will hear and make recommendation on this request for a Conditional Use for a Music Studio at 700 Breedlove Dr. on June 18, 2024 at 6:00pm. The Monroe City Council will hear and make a decision on this request on July 9, 2024 at 6:00pm. Both meetings will be held in the Council Chambers at City Hall; 215 N. Broad St. Monroe, GA 30655

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(APPROVED BY)

6/4/24

DATE



CITY OF MONROE

CONDITIONAL USE APPLICATION

CONDITIONAL USE LOCATION & DESCRIPTION

Address: 700 Breedlove Drive Suite A, Monroe, Georgia 30655

Parcel #: M0070-209A0-0 Council Districts: 1 17

Zoning: P Professional Acreage/Square Feet: 1.42

Type of Conditional Use Requested: Music Teaching Studio

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Property Owner: Saghar Navid Phone #: 470-783-0276

Address: 601 Belle Meade City: Monroe State: GA Zip: 30655

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Address: 34 Wrigley Ct City: Hull State: GA Zip: 30646

CONDITIONAL USE INFORMATION

Describe the nature of the proposed use, including without limitation the type of activity proposed, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters (1425.1(1)(b)): This space will be used to teach Music Lessons. Hours of operation

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The other units in the building are Commercial Offices

RECEIVED

3224



City of Monroe
RE: Conditional Use Permit

April 24, 2024

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Sincerely,

A handwritten signature in black ink that reads "Tracy Stuever". The signature is written in a cursive style with a large initial "T".

Tracy Stuever
Owner, Stuever Studios LLC

BK:4849 PG:282-285
Filed and Recorded
Apr-23-2021 02:24 PM
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Real Estate Transfer Tax
Paid: \$ 400.00
1472021001899
KAREN P. DAVID
CLERK OF SUPERIOR COURT
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Participant ID: 7339863107

PREPARED BY AND RETURN TO:
MCMICHAEL & GRAY, PC
2055 North Brown Rd, Suite 250
Lawrenceville, GA 30043
GWT-213350-COM

Parcel ID No. M0070-209A0-0

STATE OF GEORGIA

COUNTY OF GWINNETT

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THIS INDENTURE (this "Deed") is made this 22 day of April, 2021, by PINEHURST HOMES, LLC, a Georgia limited liability company, as "Grantor," to SAGHAR NAVID, an individual resident of the State of Georgia, as "Grantee" ("Grantor" and "Grantee" to include their respective successors, legal representatives and assigns where the context requires or permits).

WITNESSETH

GRANTOR, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and does hereby grant, bargain, sell, alien, convey and confirm unto Grantee the following described property:

See Exhibit A attached hereto and made a part hereof by this reference

TOGETHER WITH Grantor's right, title and interest in and to all strips, gores, streets, alleys and ways, public or private, adjoining or crossing the Lots, all of which are appurtenant to, and shall benefit, the Lots, and all structures, fixtures, systems, improvements, topsoil, trees, timber, landscaping, other crops and plants and minerals located thereunder or thereon and any entitlements, development rights and permits; and all privileges, rights, easements, and appurtenances thereto (the "Property").

TO HAVE AND TO HOLD the Property, together with all and singular rights, the members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of Grantee forever in FEE SIMPLE; subject only to those matters set forth on Exhibit B attached to this Deed and incorporated by this reference (the "Permitted Title Exceptions").

AND GRANTOR WILL WARRANT and forever defend the right and title to the Property unto Grantee against the claims of any persons owning, holding or claiming by, through or under Grantor, except for claims arising under or by virtue of the Permitted Title Exceptions.

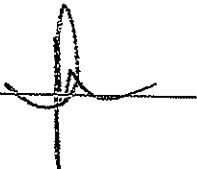
IN WITNESS WHEREOF, Grantor has executed and delivered this Deed as of the date first above written.

Signed, sealed and delivered in the presence of:

GRANTOR:

PINEHURST HOMES, LLC, a Georgia limited liability company

Unofficial Witness



By: Duane Wilson (SEAL)
Duane Wilson, Member

[Signature]
Notary Public

My commission expires: 11-17-2024

[NOTARY SEAL]

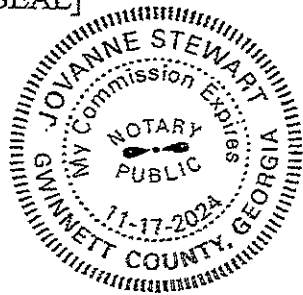
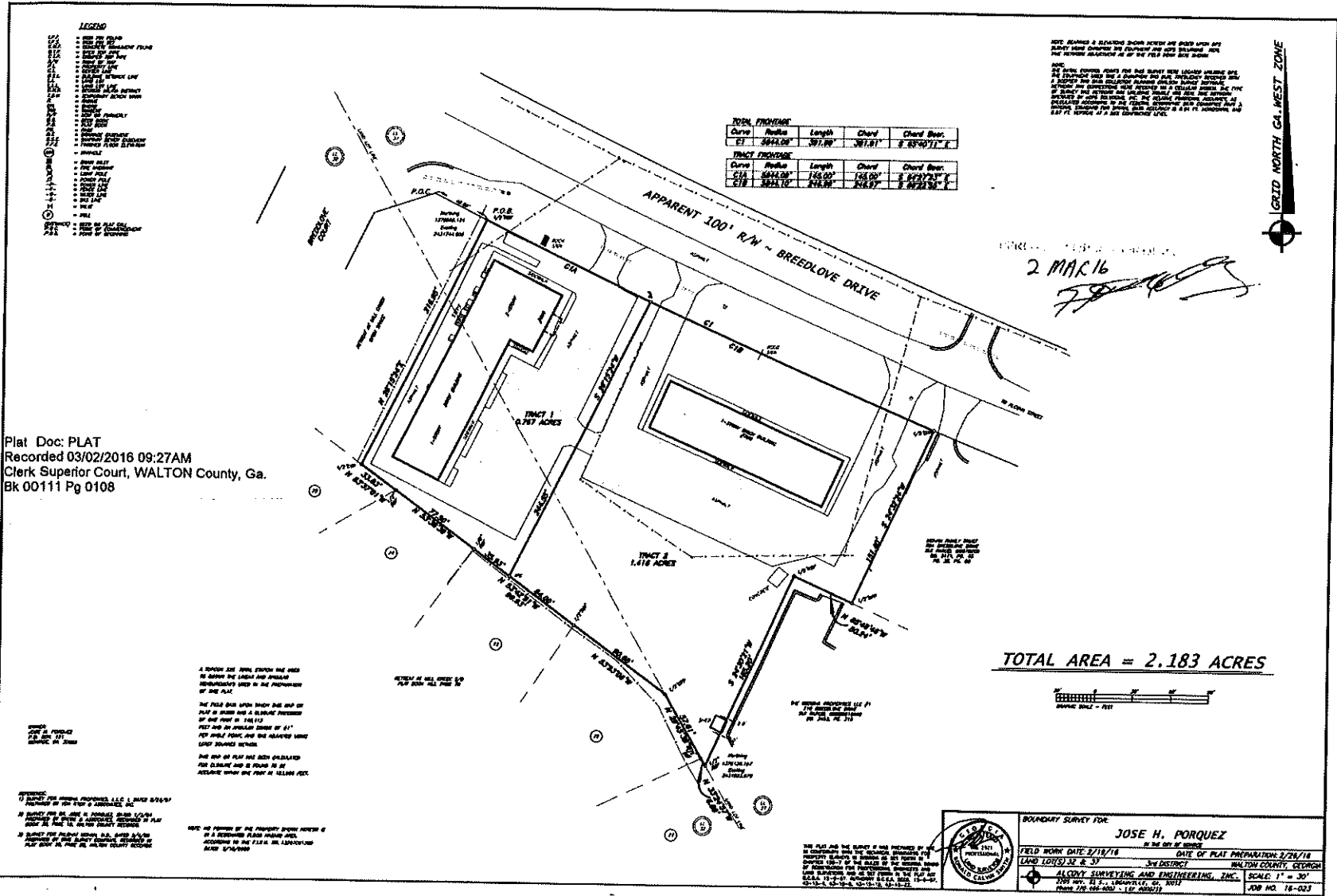


EXHIBIT A

All that tract or parcel of land lying and being in Land Lot 37, of the 3rd District, and being in the State of Georgia, County of Walton, designated on survey of said property as Tract 2, containing 1.416 acres, and being more particularly described and delineated according to said plat and survey prepared by Ronald Calvin Smith, Georgia Registered Surveyor Number 2921, dated 02/19/2016, entitled, "Boundary Survey for: Jose H. Porquez", said plat being of record in the Office of the Clerk of Superior Court of Walton County, Georgia, in Plat Book 111, Page 108; which said plat and the recording thereof are by reference hereto incorporated herein for a more complete and detailed description.

EXHIBIT B**Permitted Title Exceptions**

1. All taxes for the year 2021 and subsequent years.
2. All matters shown on that plat recorded in Plat Book 111, Page 108, Walton County, Georgia records.
3. That certain perpetual easement for utilities described in a Warranty Deed from Jose H. Porquez to Kikasha Investments, FLP dated 11/8/1997, filed for record on November 26, 1997, in Deed Book 788, Page 283, aforesaid records.



Plat Doc: PLAT
 Recorded 03/02/2016 09:27AM
 Clerk Superior Court, WALTON County, Ga.
 BK 00111 Pg 0108

Official Tax Matter - 2023 Tax Year

This correspondence constitutes an official notice of ad valorem assessment for the tax year shown above.

Annual Assessment Notice Date: 5/09/2023

Last date to file a written appeal: 6/23/2023

This is not a tax bill -- Do not send payment

County property records are available online at:
<https://qpublic.net/ga/walton/>

WALTON COUNTY
 BOARD OF TAX ASSESSORS
 303 S HAMMOND DR
 SUITE 109
 MONROE GEORGIA 30655
 RETURN SERVICE REQUESTED



NAVID SAGHAR 21740
 601 BELLE MEADE RD 45
 MONROE GA 30655-2029

A The amount of your ad valorem tax bill for the year shown above will be based on the **Appraised** (100%) and **Assessed** (40%) values specified in **BOX 'B'** of this notice. You have the right to submit an appeal regarding this assessment notice to the County Board of Tax Assessors. If you wish to file an appeal, you must do so in writing no later than 45 days after the date of this notice. If you do not file an appeal by this date, your right to file an appeal will be lost. Appeal forms which may be used are available at <http://dor.georgia.gov/documents/property-tax-appeal-assessment-form>.

At the time of filing your appeal you must select one of the following appeal methods:

- (1) County Board of Equalization (value, uniformity, denial of exemption, or taxability)
- (2) Arbitration (value)
- (3) County Hearing Officer (value or uniformity, on non-homestead real property or wireless personal property valued in excess of \$500,000)

All documents and records used to determine the current value are available upon request. For further information regarding this assessment and filing an appeal, you may contact the WALTON County Board of Tax Assessors which is located at 303 S Hammond Dr Suite 109 Monroe Ga 30655 and which may be contacted by telephone at: (770) 267-1352

Your staff contact is **GARY**

Additional information on the appeal process may be obtained at <https://dor.georgia.gov/property-tax-real-and-personal-property>

Account Number	Property ID Number	Acreage	Tax Dist	Covenant Year	Homestead
15727	M0070209A00	1.42	01		NONE
Property Description	TR#2 1.42AC				
Property Address	700 BREEDLOVE DR				
	Taxpayer Returned Value	Previous Year Fair Market Value	Current Year Fair Market Value	Current Year Other Value	
100% Appraised Value	380,200	380,200	380,200		
40% Assessed Value	152,080	152,080	152,080		
Reasons for Assessment Notice					
030 ADJUSTED STRUCTURE VALUE TO REFLECT CURRENT MARKET					

C The estimate of your ad valorem tax bill for the current year is based on the previous or most applicable year's net millage rate and the fair market value contained in this notice. The actual tax bill you receive may be more or less than this estimate. This estimate may not include all eligible exemptions.

Taxing Authority	Other Exempt	Homestead Exempt	Net Taxable	Millage	Estimated Tax
COUNTY			152,080	.0104130	1,583.61
SCHOOL			152,080	.0177370	2,697.44
SCH BOND			152,080	.0021340	324.54
CITY TAX			152,080	.0070600	1,073.68
Total Estimated Tax					5,679.27

"NOT A BILL - DO NOT PAY"



OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 – hbrookshire@monroega.gov

RECEIVED
APR 25 2024
BY:

Business Contact Information

Business Name: Family Dollar #20209
DBA: _____
Physical Location: 772 W Spring St
Inside DDA (Downtown Development Authority) Boundary? Y or N _____
Mailing Address: 500 Volvo Pkwy, Chesapeake, VA 23320
Email: ga-licensing@dollartree.com
Business Phone: 678-635-4098

Ownership Type (select only one)

- Corporation
- LLC
- Sole Proprietor
- Partnership
- Non-profit

Business Owner Contact Information

Owner(s) Name: Family Dollar Stores of Georgia, LLC
Owner's Email: ga-licensing@dollartree.com Owner's Phone: 757-321-5000
Local / Emergency Contact: Amanda Harrelson Phone: 404-527-9370
Property Owner's Name: _____ Phone: _____

Business Information

Current Business License Number: 035376
Business Description: Retail/Variety
Residential or Commercial? Commercial
NAICS Code (<https://www.census.gov/naics>): 455219
Start Date (N/A if a renewal): _____
Federal Tax ID (EIN): 56-1120343
GA State & Use Tax: _____
GA Professional State License Number(s): _____
Exempt from E-Verify?: Yes
If no, list E-Verify Number _____

Reason for Application (select one)

- New Business
- Change of Ownership
- DBA Change
- Change of Address
- Change of Business Activity
- Short Term Rental
- Renewal

Gross Receipts^: (Estimated from start of business to end of calendar year) 1,127,867.05

^If renewing, provide Gross Receipts for 2023 (If applying before January 1st, provide an estimate) _____

OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner and practitioners are defined as Lawyers; Physicians; Osteopaths; Podiatrists; Dentists; Optometrists; Psychologists; Veterinarians; Landscape Architects; Land Surveyors; Practitioners of Physiotherapy; Public Accountants; Embalmers; Funeral Directors; Civil, Mechanical, Hydraulic, or Electrical Engineers; Architects; Marriage and Family Counselors; Social Works, and Professional Counselors.**

IF applying as a Non-Profit: Under O.C.G.A. § 48-13-13, nonprofit organizations are exempt from any occupation tax, regulatory fee, or administrative fee. If applying for an occupation tax certificate as a nonprofit, please provide proof of nonprofit status.

Number of Employees

1. Number of Full-Time Employees: 3
 2. Total Weekly Part-Time Hours**: _____
- **On average how many hours do ALL the part-time employees work in one week?

4 Part Time Employees

Full-Time Equivalent

- A. Answer from #1 _____
- B. Answer from #2 divided by 40 _____
- C. Add lines A and B: _____

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

FAMILY DOLLAR STORES OF GEORGIA, LLC

a Foreign Limited Liability Company

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number : 21862443
Date Inc/Auth/Filed: 11/21/1975
Jurisdiction : Virginia
Print Date : 09/27/2021
Form Number : 211



Brad Raffensperger

Brad Raffensperger
Secretary of State



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A
ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:
 - Restaurant Beer & Wine: Fee \$1,000.00
 - Non-profit Private Club Beer & Wine: Fee \$1,000.00
 - Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:
 - Restaurant Distilled Spirits: Fee \$3,000.00
 - Non-profit Private Club Distilled Spirits: Fee \$3,000.00
 - Special Event Facility Distilled Spirits: Fee \$3,000.00

Package Licenses

- Beer / Wine: Fee \$2,000.00
- Hotel / Motel In-Room Service: Fee \$250.00
- Growlers: Fee \$2,000.00
- Brew-Pub: Fee \$750.00
- Wine Shop: Fee \$750.00

Manufacturer Licenses

- Distilleries or Micro-Distilleries: Fee \$3,000.00
- Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

- Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00
- Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

____ Annual registration for Special Event Facility: Fee \$300.00

X First-time Application Administrative: Fee \$250.00

Total Fees Submitted: \$250

NOTE: **FOR NEW APPLICATIONS ONLY** THERE IS A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE FOR ALL LICENSES EXCEPT A BEER/WINE AMENITIES LICENSE FOR WHICH THE FEE IS \$200.00; ADMINISTRATIVE FEES NOT APPLY TO RENEWALS

Application Information:

1. Full Name of Business: Family Dollar Stores of Georgia, LLC

DBA: Family Dollar #20209

Is the business is a proprietorship, partnership, or corporation? Domestic or Foreign? _____
LLC

2. Address: A) Physical: 772 W Spring Street, Monroe, GA 30655

B) Mailing: 500 Volvo Pkwy, 8th Floor, Chesapeake, VA 23320

3. Phone: 757-321-5493 Beginning Date of Business in City of Monroe 05/18/2023

4. X New Business _____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 56-1120343 GA Sales Tax Number 147020815

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No X

7. Full name of Applicant Jasmine Leann Patton

Full Name of Spouse, if Married N/A

Are you a Citizen of the United States or Alien Lawful Permanent Resident? U.S. Citizen

Birthplace _____

Current Address 2216 Highway 11 NW City Monroe St GA Zip 30656

Home Telephone 678-979-2000

Number of Years at present address 24 years

Previous address (If living at current address less than 2 yrs).
N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe 05/18/2023

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Jasmine Patton - Store Manager for Family Dollar

2216 Highway 11 NW, Monroe, GA 30656

678-979-2000

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates. No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? No

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? yes or no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Family Dollar Stores of Georgia, LLC. Certificate of Existence as of 11/21/75
500 Volvo Pkwy, 8th Floor, Chesapeake, VA
Please see attached list for officers

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Please See the attached officers list owning 0%

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) No

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? No

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Amanda Roberts

Name 398 Norwood Road			
Address	Hull	GA	30646
			706-988-6012
City		State	Zip
			Telephone

2. Charles Patton

Name 2216 Highway 11 NW			
Address	Monroe	GA	30656
			770-715-6397
City		State	Zip
			Telephone

3. Sarah May

Name 2962 Brindle Farmer Road			
Address	Good Hope	GA	30641
			678-963-6088
City		State	Zip
			Telephone

This the 04 day of Monday (04) 2024.

[Signature] (Signature Applicant)

Store Manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Jasmine Patton (Print Name)

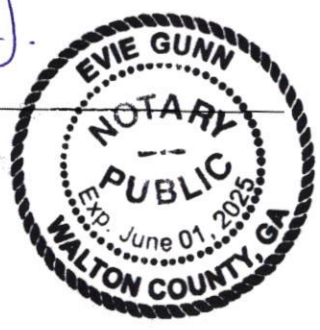
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Evie Gunn

Notary Public: [Signature]

Executed: 3/4/24



CITY OF MONROE

REGISTERED AGENT INFORMATION FORM

I, Jasmine Patton, do hereby consent to serve as the Registered Agent for the licensee, owners, officers, and/or directors of and to perform all obligations of such agency under the Alcoholic Beverage Ordinance of the City of Monroe, Georgia. I understand the basic purpose is to have and continuously maintain a Registered Agent upon, which any process, notice, or demand required or permitted by law or under said ordinance to be served upon the licensee or owner may be served upon the licensee or owner. I understand that the Registered Agent must be a citizen of the United States of at least 21 years of age and a resident of the City of Monroe. I further certify that I will notify the City of Monroe of any changes affecting my status and/or position with this company.

Name of Business/Company Family Dollar

Signature of Agent [Handwritten Signature]

Type or Print Name of Agent Jasmine Patton

Type of Print Agent's Home Address 2216 Highway 11 NW

Type or Print City, State, and Zip Code Monroe, GA 30656

Type or Print Area Code and Telephone Number 678-979-2000

Type or Print Date Moved into the Above Address 11/1999

Type or Print Driver's License Number 053545164

Type or Print Date of Birth 11/04/1999

Subscribed and sworn to me

This 4th day of March, 2024.

[Handwritten Signature]
(Clerk/Notary Public)

[Handwritten Signature]
(Signature of Named Individual)

My Commission expires: 6/1/25



Affidavit Verifying Status for
City of Monroe
Public Benefit Application
Pursuant to O.C.G.A. § 50-36-1(e)(2)

By executing this affidavit under oath, as an applicant for a(n) _____

Beer & Wine Packaged License (type of benefit), as referenced in O.C.G.A. § 50-36-1, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) I am a United States citizen.
- 2) I am a legal permanent resident of the United States.
- 3) I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-01(e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as: _____

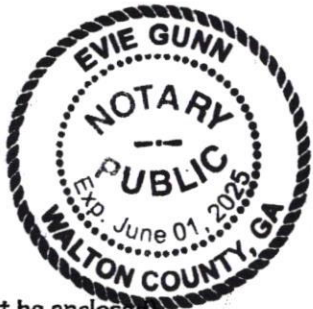
In making above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Jasmine Patton
Signature of Applicant

Jasmine Patton
Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
4th DAY OF March, 2024.
E. Gunn
NOTARY PUBLIC
My Commission Expires: 6/1/25



(IMPORTANT: Front and back copy of ID used must be enclosed)

Private Employer E-Verify Affidavit for
City of Monroe
Pursuant to O.C.G.A. §36-60-6(d)

(For new applications beginning July 1, 2013)

By executing this affidavit under oath, as an applicant for a (n) Beer & Wine Packaged License
(business license, occupational tax certificate, or other document required to operate a business) as referenced in O.C.G.A. § 36-60-6(d), the undersigned applicant representing the private employer known as
Family Dollar Stores of Georgia, LLC

{printed name of private employer} verifies one of the following with respect to my application for the above mentioned document:

X
(a) On July 1, 2013 the individual, firm or corporation employed more than (10) employees and has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-90. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as listed below:

56-1120343

Federal Work Authorization User Identification Number (Company ID Number)

Date of Authorization
OR

(b) On July 1, 2013 the individual, firm, or corporation employed ten (10) or less employees and therefore, is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-90.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties allowed by such statute.

Executed on the 28 day of February, 2024 in Chesapeake (city), Virginia (state)

Signature of Authorized Officer or Agent

Harry Spencer - Assistant Secretary

Printed Name and Title of Authorized Officer or Agent

TREASURE DIAMOND FLETCHER
NOTARY PUBLIC
REGISTRATION # 7841267
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES
DECEMBER 31, 2027

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 28 DAY OF February, 2024

[Signature]
NOTARY PUBLIC

My Commission Expires: 12/31/2027

(IMPORTANT: Front and back copy of ID used must be enclosed)



To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Administrative
Date: 07/01/24
Subject: CDBG Grant Writing/Administrative RFQ/P Recommendation

Budget Account/Project Name: Community Development Block Grant (CDBG)

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** Carter & Sloope

Description:

Staff recommends the approval of the recommendation to award the Community Development Block Grant (CDBG) Grant Writing/Administrative and Related Grant Services RFQ/P to Carter & Sloope. This will be for the 2025 CDBG application and grant writing portion of the grant application process and administration of potential project award to the City of Monroe, and also the grant/administrative services for the RDF Grant already in process. All procurement guidelines and policies were followed.

Background:

The City of Monroe is continually seeking the award of CDBG projects to provide for grant funding in coordination with local funding for the overall improvements of infrastructure associated with water, sewer, gas, stormwater, and streets in lower income areas.

Attachment(s):

- Bid Document – 1 page
- Bid Summary/Evaluation – 1 page

CITY OF MONROE
REQUEST FOR QUALIFICATIONS AND PROPOSALS
GRANT WRITING/ADMINISTRATIVE & RELATED GRANT SERVICES

224

Date: **May 20, 2024**

Statements of qualifications and proposals are being requested from consultants with a strong record in successfully assisting local governments with the implementation of Federally Assisted Projects. Responding firms should be qualified to provide grant writing, grant administration, and related services for projects utilizing federal funds.

Plans are to contract, within a year from the date of this notice, with a reputable consulting firm for grant writing and administration services for Federally Funded Projects related to community and economic development. This procurement could include Community Development Block Grants (CDBG), Redevelopment Fund Projects (RDF), Community Housing Improvement Program (CHIP), Home Investment Partnerships Program (HOME), Employment Incentive Program (EIP) Projects, Economic Development Administration (EDA) Projects, and any other federally funded project in compliance with 24 CFR 570.489(g).

Responding firms should be qualified to provide grant administration and related services including, but not limited to: Preparation of the grant application; Preparation of the Environmental Review Record; Preparation of draw/disbursement requests; Assistance with financial administration of grant funds and record keeping; Assistance with holding public hearings; Assistance with funding agency monitoring visits; Assistance with any required acquisition following the Uniform Relocation Assistance and Real Property Acquisition Act (URA); Assisting the engineer with preparation of bid documents, advertising and conducting the bid opening; Assisting the city with Davis-Bacon and related labor requirements including weekly payroll review and employee interviews; Assisting the city with meeting Affirmatively Furthering Fair Housing (AFFH) requirements; and Preparation of close-out documents. This procurement action may also lead to additional project contracts and/or contract addendums for planning, administrative and other related services, for State and Federally funded projects. This is **not** a request for retainer services. Immediate plans call for services to assist with the preparation and administration of a CDBG project related to water, sewer, sidewalk, and/or storm drainage improvements. All firms submitting will be re-considered, on a project-by-project basis, should future federally funded opportunities arise in the next 24-month period from date of this notice.

Information which should be submitted for our evaluation is as follows:

- 1) History of firm and resources**
- 2) Federal Funds Grant Writing & Administration Experience, including HUD, EDA, etc.**
- 3) Key personnel/qualifications**
- 4) Current workload**
- 5) Scope and level of service proposed**
- 6) Experience with similar projects and list of references**
- 7) Fees associated with Grant Writing and Administration – percentage for administration is acceptable.**
- 8) Statement of Qualifications Form**
- 9) Section 3 Certification Form for HUD assisted projects, if claiming Section 3 Status**

The immediate project is subject to Federal and State contract provisions prescribed by the Georgia Department of Community Affairs/and or other federal agencies listed above. The immediate project is covered under the requirements of Section 3 of the HUD Act of 1968, as amended and Section 3 Business Concerns are encouraged to apply. Future federal projects may not require Section 3 compliance.

The City of Monroe also abides by the following laws as they pertain to HUD Assisted Projects: Title VI of the Civil Rights Act of 1964; Section 109 of the HCD Act of 1974, Title 1; Title VII of the Civil Rights Act of 1968 (Fair Housing Act); Section 104(b)(2) of the Housing and Community Development Act of 1974; Section 504 of the Rehabilitation Act of 1973 as amended; Title II of the Americans with Disabilities Act of 1990 (ADA); and the Architectural Barriers Act of 1968.

Interested parties should request copies of the Statement of Qualifications Form and Section 3 Certification Form prior to preparing and submitting their proposal. Two copies of Proposals from interested firms should be received no later than **2:00 PM on June 20, 2024**. Proposals received after the above date and time may not be considered. We reserve the right to accept or reject any and all proposals and to waive informalities in the proposal process. Questions and proposal packages should be submitted to the name and address listed below:

Chris Bailey, Assistant City Administrator
City of Monroe
P.O. Box 1249
Monroe, GA 30655
Phone: 706-267-7536
Email: purchase@monreoga.gov



CDBG RFQ/P Evaluation Grant Writing/Administrative & Related Grant Services

Criteria	GrantScribe, LLC			Carter & Sloope			Thomas & Hutton		
Knowledge of CDBG Guidelines/Regulations	0.0	0.0	0.0	2.0	2.0	2.0	2.0	2.0	2.0
Ability to Perform Administration Services	0.0	1.0	0.0	2.0	2.0	2.0	2.0	2.0	2.0
Consultant Experience in Administration of Type of Project	1.0	0.0	0.0	2.0	2.0	2.0	2.0	2.0	1.0
Total Points	1.0	1.0	0.0	6.0	6.0	6.0	6.0	6.0	5.0
Average Rating	0.7			6.0			5.7		
Rank	3			1			2		

STATE OF GEORGIA

CITY OF MONROE

A RESOLUTION

BE IT RESOLVED by the Mayor and City Council of the City of Monroe that John S. Howard is hereby appointed to serve as this City’s voting delegate for the annual Electric Cities of Georgia, Inc. Board of Directors’ election, with authority to cast all votes to which this city is entitled. Lee Malcom is appointed as alternate voting delegate.

SO RESOLVED, this 9th day of July 2024.

John S. Howard, Mayor

ATTEST: _____
Beverly Harrison, Interim City Clerk

This is to certify the above is a true and correct copy of a resolution passed by the City of Monroe Mayor and Council on the 9th day of July 2024.

Beverly Harrison, Interim City Clerk
(Official Seal)

STATE OF GEORGIA
CITY OF MONROE

A RESOLUTION

BE IT RESOLVED by the Mayor and City Council of the City of Monroe that John S. Howard is hereby appointed to serve as this City’s voting delegate on the Municipal Electric Authority of Georgia’s Election Committee, with authority to cast all votes to which this city is entitled. Lee Malcom is appointed as alternate voting delegate.

SO RESOLVED, this 9th day of July 2024.

John S. Howard, Mayor

ATTEST: _____
Beverly Harrison, Interim City Clerk

This is to certify the above is a true and correct copy of a resolution passed by the City of Monroe Mayor and Council on the 9th day of July 2024.

Beverly Harrison, Interim City Clerk
(Official Seal)

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE, GEORGIA, TO IMPOSE A TEMPORARY MORATORIUM ON ALL REZONE APPLICATIONS, ANNEXATION APPLICATIONS, CONDITIONAL USE APPLICATIONS, VARIANCE APPLICATIONS, AND CERTIFICATE OF APPROPRIATENESS APPLICATIONS, FOR ALL PROPERTIES LOCATED IN THE CITY LIMITS OF THE CITY OF MONROE, UNTIL SUCH TIME AS THE CITY CAN REVIEW AND APPROVE AN UPDATED ZONING ORDINANCE THAT IS CONSISTENT WITH THE COMPREHENSIVE PLAN FOR THE CITY

WHEREAS, the City of Monroe, Georgia (the “City”) has been vested with substantial power to regulate the use of property within the City for the purposes of maintaining the health, morals, safety, security, peace, and general welfare of the City; and,

WHEREAS, the City has the legislative power to adopt reasonable ordinances or regulations relating to property within the City for which no provision has been made by general law and which are not inconsistent with the Constitution of the State of Georgia or any charter provision applicable thereto; and,

WHEREAS, Georgia law recognizes that local governments may impose temporary moratoria on zoning decisions, building permits, and other development approvals for the purpose of city planning and implementation of new city regulations and ordinances (See, City of Roswell v. Outdoor Sys., Inc., 274 Ga. 130 (2001)); and,

WHEREAS, the Courts take judicial notice of a local government’s inherent ability to impose moratoria on an emergency basis; and,

WHEREAS, the Mayor and City Council, as a part of its planning, building, zoning and growth management efforts have been in review of the City’s current comprehensive plan and zoning ordinances, and studying the City’s estimates and projections regarding the anticipated type of residential, commercial, and industrial developments, and growth patterns inside the City’s limits; and,

WHEREAS, the Mayor and City Council have instructed City staff to review the City’s Zoning Ordinance for the purpose of improving and streamlining matters concerning rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, and variance applications; and,

WHEREAS, City staff is working to provide the Mayor and City Council with staff recommendations regarding updates that are needed to the City’s Zoning Ordinance to improve and streamline zoning matters; and,

WHEREAS, revising and updating the City’s Zoning Ordinance requires substantial research and manpower by City staff and outside professionals to provide the Mayor and City Council recommendations that are consistent with the comprehensive plan for the City; and,

WHEREAS, the City is limited in resources and in the number of employees that specialize in city planning and development; and,

WHEREAS, hiring and training temporary employees to assist with updating the City’s Zoning Ordinance would be an improper use of City resources and manpower; and,

WHEREAS, on or about March 3, 2023, the City engaged Town Planning & Urban Design Collaborative, LLC (“TPUDC”) to assist the City with updating the City’s Zoning Ordinance; and,

WHEREAS, TPUDC is working to provide the City with a citywide master plan and form-based code update to be incorporated into the City’s Zoning Ordinance; and,

WHEREAS, a summary of TPUDC’s goals for the City can be found at <https://www.tpudc.com/monroe>; and,

WHEREAS, the City expects TPUDC to finalize said master plan and form-based code update in the coming months; and,

WHEREAS, the City along with City staff will need time to review and implement the master plan and form-based code update provided by TPUDC; and,

WHEREAS, the Mayor and City Council hold a strong belief in updating and developing a cohesive and coherent Zoning Ordinance for land use for properties located in the City, and intend to promote community development through stable, balanced growth for the prosperity of the City as a whole; and,

WHEREAS, the Mayor and City Council do not intend to frustrate vested interests that have already been established with property owners and applicants as a result of pending rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, or variance applications for properties located inside the City’s limits as of the date of this Ordinance; and,

WHEREAS, the Mayor and City Council are concerned about the health and well-being of the citizens of the City that could be negatively impacted by continued uncontrolled land development inside the City’s limits; and,

WHEREAS, the Mayor and City Council hold a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City; and,

WHEREAS, the Mayor and City Council hold a strong belief in maintaining public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of land and other resources, enhancing and protecting the economic well-being of the community, facilitating adequate provisions of public services, and preserving resources of the City; and,

WHEREAS, the Mayor and City Council have determined it is in the best interests of the City for the protection of the health and public safety that there be implemented a temporary moratorium on the submission and acceptance of rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, and variance applications for all properties inside the City’s limits; and,

WHEREAS, a temporary moratorium on the acceptance of applications for rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, and variance applications for all properties located inside the City’s limits is a proper police power while the above-referenced Zoning Ordinance updates are finalized by the City staff and adopted by the Mayor and City Council.

NOW, THEREFORE, BE IT ORDAINED, that the Mayor and City Council of Monroe do hereby declare and adopt a moratorium on the submission and acceptance of rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, and variance applications for all properties located inside the City’s limits as follows:

1. The preamble of this Ordinance shall be considered to be, and is hereby incorporated by reference as if fully set out herein; and,
2. No submissions of rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, or variance applications for all properties inside the City’s limits, shall be accepted by the City or City staff, effective immediately upon the adoption of this Ordinance until, through and including October 31, 2024; and,
3. This moratorium shall have no impact on any pending rezone applications, annexation applications, conditional use applications, certificate of appropriateness applications, and variance applications that have previously been submitted to City staff and are pending approval by the City at the time of the adoption of this Ordinance; and,
4. During the term of this moratorium, the City staff shall study the current mix of land use, growth patterns, and the impacts of the same on the City’s resources, and the City shall make all reasonable and diligent efforts to finalize and adopt the updates to the City’s Zoning Ordinance to further the City’s interests in growth management, so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City; and,
5. This moratorium shall become effective upon its adoption.

FIRST READING. This ___ day of July, 2024.

SECOND READING AND ADOPTED. This ___ day of _____, 2024.

SO ORDAINED this ___ day of _____, 2024.

CITY OF MONROE, GEORGIA

Approved: _____
John Howard, Mayor

Attest: _____
Beverly Harrison, Interim City Clerk

AN ORDINANCE TO AMEND CHAPTER 6 – ALCOHOLIC BEVERAGES OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE PERMITTED SALE AND USE OF ALCOHOL INSIDE THE CITY LIMITS

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

ARTICLE I.

The Code of Ordinances of the City of Monroe, is hereby amended by implementing the below text amendments related to the noted sections of Chapter 6 – Alcoholic Beverages of the Code of Ordinances as follows:

SEE “**EXHIBIT A**” ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT.

Note: Text which is stricken shall be removed from the Code of Ordinances of the City of Monroe. Text which is underlined shall be added to the Code of Ordinances of the City of Monroe.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This 9th day of July, 2024.

SECOND READING AND ADOPTED on this 13th day of August, 2024.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Beverly Harrison, Interim City Clerk

EXHIBIT “A”

Chapter 6 – Alcoholic Beverages

Sec. 6-84. – Hours and days of sale

(a) Distilled spirits shall not be sold for consumption on the premises except between the hours of 9:00 a.m. until ~~4:00~~ 12:00 a.m. Monday through Saturday.

(b) Distilled spirits shall not be sold for consumption at any time in violation of state law or any local ordinance or regulation or of any special order of the mayor and city council.

(c) The sale of distilled spirits for consumption on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight provided a Sunday sales license has been obtained.

(d) Distilled spirits may be sold for consumption on the premises from 12:00 midnight to 1:30 a.m. on January 1, New Year's Day of any year.

(e) Licensees holding a retail consumption dealer license under Article II of this Chapter shall not permit patrons to remain on their premises after 1:00 a.m., Monday through Sunday, except on January 1, New Year’s Day, of any year, the licensee may permit patrons to remain on their premises until 2:00 a.m.

Sec. 6-108. – Hours and days of sale

(a) Beer or wine shall not be sold for consumption on the premises except between the hours of 9:00 a.m. and ~~4:00~~ 12:00 a.m. Monday through Saturday.

(b) No beer or wine shall be sold for consumption at any time in violation of state law or any local ordinance or regulation or of any special order of the mayor and city council.

(c) The sale of beer or wine on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight provided a Sunday sales license has been obtained.

(d) Beer and/or wine may be sold for consumption on the premises from 12:00 midnight to 1:30 a.m. on, January 1, New Year's Day of any year.

(e) Licensees holding a retail consumption dealer license under Article III of this Chapter shall not permit patrons to remain on their premises after 1:00 a.m., Monday through Sunday, except on January 1, New Year’s Day, of any year, the licensee may permit patrons to remain on their premises until 2:00 a.m.

Sec. 6-335. – Hours and days of sale

(a) No alcoholic beverages shall be sold for consumption on the premises of private clubs except between the hours of 9:00 a.m. and ~~4:55~~ 12:00 a.m. Monday through Saturday.

(b) Alcoholic beverages shall not be sold for consumption at any time in violation of any state law or local ordinance or regulation or of any special order of the mayor and city council.

(c) The sale of alcoholic beverages for consumption on the premises is permitted on Sundays from 12:30 p.m. until 12:00 midnight in a private club or sports club provided a Sunday sales license has been obtained.