



Council Meeting

AGENDA

Tuesday, March 12, 2024

6:00 PM

City Hall

I. CALL TO ORDER

- 1. Invocation**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Consent Agenda**
 - [a.](#) February 13, 2024 Council Minutes
 - [b.](#) January 16, 2024 Planning Commission Minutes
 - [c.](#) January 11, 2024 Downtown Development Authority Minutes
 - [d.](#) January 11, 2024 Conventions and Visitors Bureau Minutes
 - [e.](#) March 23, 2023 Urban Redevelopment Agency Minutes

II. PUBLIC FORUM

- 1. Public Presentation(s)**
 - [a.](#) Paige Hood Proclamation
 - b. Evan Newson - Eagle Scout
 - c. Walton Teen Advocacy Board Presentation

- 2. Public Comment(s)**

III. BUSINESS ITEMS

1. City Administrator Update

2. Assistant City Administrator Update

3. Department Reports

- [a.](#) Monthly Central Services Report
- [b.](#) Monthly Code Report
- c. Monthly Economic Development Report
- [d.](#) Monthly Finance Report
- [e.](#) Monthly Fire Report
- [f.](#) Monthly Police Report
- [g.](#) Monthly Solid Waste Report
- [h.](#) Monthly Streets & Transportation Report
- [i.](#) Monthly Telecom Report
- [j.](#) Monthly Water, Sewer, Gas & Electric Report

4. Department Requests

- [a.](#) **Airport:** Taxiway Crack / Seal Rehabilitation Bid Award
- [b.](#) **Finance:** Renewal – Property and Casualty Insurance
- [c.](#) **Police:** Weapons Upgrade
- [d.](#) **Public Works:** Purchase of Solid Tires

IV. NEW BUSINESS

1. New Business

- [a.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Stadium Lounge
- [b.](#) Final Plat - Bell Street Subdivision
- [c.](#) Project Framework Agreement - TAP Grant Project #0019856
- [d.](#) Project Framework Agreement - TAP Grant Project #0019857
- [e.](#) Approval - Preliminary Plat Moratorium Ordinance
- [f.](#) Resolution - 2023 Budget Amendment
- [g.](#) Resolution - Spot Basis Slum and Blight
- [h.](#) Resolution - Retail Package Sales Ballot Question

V. DISTRICT ITEMS

- 1. District Items**
- 2. Mayoral Update**

VI. EXECUTIVE SESSION

- 1. Personnel Issue (s)**
- 2. Legal Issue (s)**

VII. ADJOURN

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor (via phone)
	Myoshia Crawford	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Tyler Gregory	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Beverly Harrison	Interim City Clerk
	Paul Rosenthal	City Attorney
Absent:	Charles Boyce	Council Member
Staff Present:	Danny Smith, Jeremiah Still, Matthew McClung, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Mike McGuire, Chris Bailey, Brad Callender, Kaitlyn Stubbs, Les Russell, Sandy Daniels, Amylee Hammond, Teri Giles	
Visitors:	Carl Morrow, Mandy Bond, Lexi Bond, Lauren Culpepper, Banks Collier, Kaely Duckworth, Nathan Boyd, Kristin Ward, Joy Wilson, Bibi Kanwal Rashdi, Nikhil Agarwal, Kurt Duel, Angie Putman	

I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Lexi Bond gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present, except for Council Member Charles Boyce. Council Member Lee Malcom was present via telephone. There was a quorum.

3. Approval of Agenda

Add Item 1 (j) – Statewide Mutual Aid Agreement under Section IV – New Business.

To approve the agenda as amended.

*Motion by Sams, seconded by Brown.
Passed Unanimously*

4. Approval of Consent Agenda

- a. January 9, 2024 Council Minutes
- b. January 18, 2024 Council Minutes
- c. January 9, 2024 Executive Session Minutes
- d. December 19, 2023 Planning Commission Minutes
- e. December 21, 2023 Historic Preservation Commission Minutes
- f. December 14, 2023 Downtown Development Authority Minutes
- g. December 14, 2023 Conventions and Visitors Bureau Minutes

To approve the consent agenda as presented.

*Motion by Crawford, seconded by Sams.
Passed Unanimously*

II. PUBLIC FORUM**1. Public Comments**

Ms. Joy Wilson stated that she is a inspirational song writer from Houston, Texas. She discussed positive, expressive change, and focused application.

III. BUSINESS ITEMS**1. City Administrator Update**

City Administrator Logan Propes welcomed Sandy Daniels, the new Main Street Coordinator. The City is partnering with the Walton County Development Authority and Walton Works to have Workforce Wednesday, which will be held in the Council Chambers at City Hall tomorrow from 1:00 to 4:00.

2. Assistant City Administrator Update

Assistant City Administrator Chris Bailey explained results from the State study concerning hangars will be out next week. There are two TAP Grants out for bids. The Car Show will be on March 16, and the First Friday Concert series starts on May 3. The regular season for the Farmers Market will be April 6 through September 28, and the winter season will be November 2 through December 14. Community Cleanup Day will be on April 20.

3. Department Requests**a. Public Works: Mattress Collection and Disposal Service Fee**

Mr. Danny Smith requested approval to implement a \$15 service fee to help cover the costs for curbside mattress collection and disposal. The current vendor, Garrett Farms, charges a disposal fee of \$30 per mattress and \$20 per box spring. The new recycling vendor, San Pedro, will place a 53-foot trailer on site for \$600 per load. There have been 124 mattresses picked up as of January, which cost the City over \$3,000.

To approve the Mattress Collection and Disposal Service Fee as presented.

*Motion by Dickinson, seconded by Sams.
Passed Unanimously.*

IV. NEW BUSINESS

1. New Business

- a. Application – Beer & Wine Package Sales – Allstar**

To approve the application.

*Motion by Gregory, seconded by Thompson.
Passed Unanimously.*

- b. Application – Beer & Wine Package Sales – North Monroe Food Mart LLC**

To approve the application.

*Motion by Thompson, seconded by Crawford.
Passed Unanimously.*

- c. Application – Beer & Wine Package Sales – Marathon Food Mart**

To approve the application.

*Motion by Crawford, seconded by Brown.
Passed Unanimously.*

- d. Application – Beer & Wine On-Premise Consumption – Monroe Pizzeria**

To approve the application.

*Motion by Sams, seconded by Gregory.
Passed Unanimously.*

- e. Resolution – Support of Grant Match Application for 2024 Historic Preservation Fund
 CLG Survey & Planning Grant**

Mr. Brad Callender explained this is the fourth and final installment to engage in the application process for the 2024 Historic Preservation Fund CLG Survey and Planning Grant to update the City's historic property survey and maintain a Certified Local Government Status.

To approve the resolution.

*Motion by Dickinson, seconded by Sams.
Passed Unanimously.*

- f. Intergovernmental Agreement to Purchase DDA Property**

City Administrator Logan Propes recommended approval of the Intergovernmental Agreement with the Downtown Development Authority concerning the purchase and sale of 112 South Wayne Street, Monroe, Georgia 30655. The property consists of approximately 0.522 acres. The title will be transferred from the DDA over to the City of Monroe, so the parking enhancement plan can take place.

To approve the Intergovernmental Agreement to Purchase the DDA Property.

*Motion by Thompson, seconded by Dickinson.
Passed Unanimously.*

g. 2025 SPLOST Intergovernmental Agreement Renewal

City Administrator Logan Propes recommended approval of the SPLOST Intergovernmental Agreement with Walton County and its Municipalities, pending final updates of the Capital Projects in Schedule A to comport with allocation of municipal proceeds in Schedule B. The current SPLOST Program expires on December 31, 2024. The renewal is slated to be on the May 21, 2024 ballot. This is not a new tax; it is only a continuation of the existing penny tax.

Mayor, Council, and Mr. Propes discussed the two options and Option 1 being more flexible.

Mr. Propes explained that the City cannot promote a SPLOST but can educate the public. Walton County has assigned a Tier 1 project designation to the SPLOST for the County Public Safety Project, meaning they are entitled to up-front funding of the portion of SPLOST that will pay the debt service of the facility. However, through negotiations, the County will allow the Cities to continue to collect taxes each month while they take enough off the top each month to fill the debt service reserve requirements. Essentially, this allows the Cities to maintain SPLOST project cash flows instead of waiting almost two years to begin collections.

To approve the 2025 SPLOST Intergovernmental Agreement Renewal, with Option 1, subject to final revisions and approval by City Attorney.

*Motion by Dickinson, seconded by Thompson.
Passed Unanimously.*

h. YMCA Development Agreement

City Administrator Logan Propes recommended approval of the Development Agreement with the YMCA, which has demonstrated its community service impact for the City of Monroe residents. The City cannot change any rates, but the City can provide elements of support such as in-kind contributions. Items in the agreement include waiver of utility tap / connection fees, waiver of any future impact fees, assistance for a deceleration lane to support safe ingress / egress, waiver of any construction bonding requirements, and support for three electric transformers (if determined to be in the City electric territory). He requested to also waive the permitting fees, which would need to be added.

To approve the YMCA Development Agreement, with the addition of waiving permitting fees.

*Motion by Gregory, seconded by Sams.
Passed Unanimously.*

i. Infill Development Pilot Planning Projects Funding Request

City Administrator Logan Propes requested approval to allocate up to \$75,000 from the remaining ARPA funds to proceed with Infill Development Pilot Planning Projects. Items may include a cottage court prototype; off-the-shelf plan sets for cottages or complementary infill multifamily such as a ten plex with the goal of ensuring the character of the City remains intact with infill development and redevelopment. Other potential items may include redevelopment character area plans. This process can complement the Form Based Code Process currently underway.

To approve the Infill Development Pilot Planning Projects Funding Request.

*Motion by Gregory, seconded by Dickinson.
Passed Unanimously.*

j. Statewide Mutual Aid Agreement

Fire Chief Andrew Dykes requested approval of the Statewide Mutual Aid and Assistance Agreement, which must be approved every four to five years.

To approve the Statewide Mutual Aid and Assistance Agreement.

*Motion by Sams, seconded by Brown.
Passed Unanimously.*

V. DISTRICT ITEMS

1. District Items

Council Member Tyler Gregory thanked Rodney Middlebrooks and his crews for their help with the flooding situation in District 6.

Council Member Greg Thompson stated he is excited about the possibility of SPLOST for getting sidewalks connected.

2. Mayoral Update

Mayor John Howard stated Kelly Watts is the Star Teacher at George Walton Academy. The sole purpose of the City as a government is to provide services. He discussed GMA having Georgia Cities Solutions, which is a separate non-profit entity.

VI. ADJOURN

*Motion by Crawford, seconded by Sams.
Passed Unanimously.*

MAYOR

INTERIM CITY CLERK

**MONROE PLANNING COMMISSION
MEETING MINUTES—January 16, 2024**

Present: Rosalind Parks, Randy Camp, Mike Eckles, Nate Treadaway

Absent: Shauna Mathias

Staff: Brad Callender—City Planner
Laura Wilson—Code Assistant

Visitors: Mike Holt, Rev. John Purrington, Lauren Gibbs

Call to Order by Chairman Eckles at 6:00 pm.

Motion to Approve the Agenda

Motion Treadaway. Second Parks.
Motion carried

Chairman Camp asked for any changes, corrections or additions to the December 19, 2023 minutes.

Motion to approve

Motion Parks. Second Treadaway.
Motion carried

Chairman Camp asked for the Code Officer's Report: Brad Callendar

1. Reminder the Codeapalooza begins tomorrow

Old Business: None

The First Item of Business is Certificate of Appropriateness Case #2858, a request for signage at 400 S. Broad St. to replace an existing monument sign at Monroe First Methodist Church previously known as Monroe United Methodist Church. Staff recommends approval without conditions. Mike Holt, CEO and Chair of the Trustees for Monroe First Methodist and Senior Pastor John Purrington spoke in favor of the request. The church is no longer affiliated with the United Methodists and must remove all associated signage and logos. The sign will be externally illuminated

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve with conditions

Motion Treadaway. Second Camp.
Motion Carried

The Second Item of Business is Certificate of Appropriateness Case #2859, a request at 1309 W. Spring St. to reface an existing canopy and free-standing sign at a convenience store and gas station. The gas station is transitioning from a 76 to a Texaco. The applicant proposes to illuminate the signs that face the road frontage. Staff recommends approval with two conditions related to lighting and removal of all existing non-permitted, non-conforming signs to be removed. Lauren Gibbs with Total Imaging spoke in favor of the project. We can do canopy signs without illumination or have custom back-lit signs made. If the existing 76 on the canopy were illuminated, then the T-star could be as well under the guidance of a 1 for 1 replacement.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve with conditions

Motion Parks. Second Camp.

Motion Carried

The Third Item of Business is a policy discussion related to approval of signage in the Corridor Design Overlay District.

- Simple sign changes on existing sites now require a 60-day review time which goes back to policy changes earlier this year at the state level
- Should existing sites that meet the sign criteria still be required to come before Planning Commission?
- No vote—discussion only

Chairman Eckles entertained a motion to adjourn.

Motion to adjourn

Motion Parks. Second Camp

Meeting adjourned; 6:20pm

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 11, 2024 – 8:00 A.M.

The Downtown Development Authority met for their regular meeting.

- Those Present: Lisa Reynolds Anderson Chairman
 Meredith Malcom Vice-Chairman
 Andrea Gray Secretary
 Brittany Palazzo Board Member
 Chris Collin Board Member
 Clayton Mathias Board Member
- Those Absent: Whit Holder Board Member
 Lee Malcom City Council Representative
- Staff Present: Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Dwayne Day, Les Russell
- Visitors: Audrey Fuller, Michelle Thrasher, Julie Treadwell

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present, except Board Member Whit Holder and City Council Representative Lee Malcom were absent. There was a quorum.

2. Approval of Previous Meeting Minutes

- a. December 14, 2023 Minutes**
To approve the minutes as presented.

*Motion by Gray, seconded by Mathias.
Passed Unanimously*

3. Approval of Financial Statements

- a. November Financials**
To approve the November 2023 Financials.

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

City Administrator Logan Propes explained that he and Beth Thompson are on working on the Wayne Street property being sold to the City. The engineers are working on the parking lot design. He is continuing to work on a possible hotel for Downtown.

IV. COUNTY UPDATE

There was no update from the County.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

There were no downtown design projects.

2. Redevelopment Projects

City Administrator Logan Propes stated he is working with Arnold Properties on some areas.

3. Entertainment Draws

Ms. Michelle Thrasher discussed handling the concerts for the City previously. The new Town Green will have a huge impact on the concerts. She discussed the possibility of opening the concert series up with a major band next year, having song writers perform, and having a battle of the bands.

Ms. Thrasher and Chris Bailey discussed coordinating testing for the sound system.

City Administrator Logan Propes explained the City will need everyone on the Committee to help with the Car Show in some capacity this time. Somethings are already in process, but the food vendors still need to be worked out.

The Committee, Mr. Propes, and Mr. Bailey discussed the logistics of the Car Show.

VI. PROGRAMS

1. Farmers Market

Ms. Audry Fuller gave an update from the Market Board Meeting. She discussed the public market poll that was taken from vendors. The new website is up, and they are working on a new logo. She will order new market merchandise, with the new logo.

VII. FUNDING

1. Sponsorship

The Committee, Mr. Propes, and Ms. Thompson discussed sponsorships to date.

2. Façade Grants

There were no façade grants.

The Committee discussed letting Le Gabrielle Crepes and Waffles and the new pizza place know that the grant requests need to be submitted prior to the February meeting.

3. Community Event Grants

There were no community event grants.

VIII. NEW BUSINESS

1. Main Street Coordinator Update

The Committee, Mr. Bailey, and Mr. Propes discussed the applicants for the Main Street Coordinator position.

Committee Member Meredith Malcom stated both applicants are really good.

Mr. Chris Bailey stated hopefully there will be someone hired within the next couple of weeks.

The Committee, Mr. Propes, and Mr. Bailey discussed the awards ceremony and possible changes.

Chairman Anderson stated the banquet should be in either March or April.

IX. ANNOUNCEMENTS

1. Next Meeting – February 8, 2024 at 8:00 at City Hall

X. ADJOURN

*Motion by Collin, seconded by Mathias.
Passed Unanimously*

CITY OF MONROE

CONVENTION & VISITORS BUREAU AUTHORITY

JANUARY 11, 2024 – 9:00 A.M.

The Convention & Visitors Bureau Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Andrea Gray Brittany Palazzo Chris Collin Clayton Mathias	Chairman Vice-Chairman Secretary Board Member Board Member Board Member
Those Absent:	Whit Holder Lee Malcom	Board Member City Council Representative
Staff Present:	Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Dwayne Day, Les Russell	
Visitors:	Audrey Fuller, Michelle Thrasher, Julie Treadwell	

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present, except Board Member Whit Holder and City Council Representative Lee Malcom were absent. There was a quorum.

2. Approval of Previous Meeting Minutes

a. December 14, 2023 Minutes

To approve the minutes as presented.

*Motion by Collin, seconded by Mathias.
Passed Unanimously*

3. Approval of Financial Statements

a. November Financials

To approve the November 2023 Financials.

*Motion by Malcom, seconded by Gray.
Passed Unanimously*

II. CHAIRMAN UPDATE

There was no update.

III. DIRECTOR UPDATE

There was no update.

IV. OLD BUSINESS

Committee Member Meredith Malcom stated she will talk to Bruce about the Water Tower.

Chairman Anderson stated she would like the new dining cards with maps to be printed after the new person starts.

The Committee and Mr. Propes discussed the new dining cards and the possibility of using an app that could be updated easily. There could also be links to the restaurants and businesses.

City Administrator Logan Propes stated the commercials are in the final stages of editing.

V. NEW BUSINESS

The officer nominations need to be added to the February meeting.

Mr. Propes explained there will be an Urban Redevelopment Agency Meeting in February.

VI. ANNOUNCEMENTS

1. Next Meeting – February 8, 2024 at 9:00 am at City Hall

VII. ADJOURN

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

**CITY OF MONROE
URBAN REDEVELOPMENT AGENCY
MARCH 23, 2023 – 9:30 A.M.**

The Urban Redevelopment Agency met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Whit Holder Ross Bradley Chris Collin Myoshia Crawford Lee Malcom	Chairman Vice-Chairman Board Member Board Member Board Member City Council Representative City Council Representative
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Those Absent:	Wesley Sisk Andrea Gray	Board Member Secretary
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Staff Present: Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Kaitlyn Stubbs, Sara Shropshire, John Howard

Visitors:

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Wesley Sisk and Andrea Gray. There was a quorum.

II. ACTION ITEMS

None.

City Administrator Logan Propes explained the Committee must have one meeting per year. Although, they may have another meeting later. He and Sara Shropshire are working on updating the plan.

III. ADJOURN

*Motion by Malcom, seconded by Bradley.
Passed Unanimously*

PROCLAMATION

STATE CITIZENSHIP EDUCATION TEACHER OF THE YEAR PAIGE HOOD

WHEREAS, Paige Hood is the High School Coordinator at Monroe Country Day School in Monroe, Georgia, and locally adored; and

WHEREAS, Paige Hood is a good model of citizenship and community involvement, innovation in the approach of teaching citizenship, use of resources, and passion for teaching and recognizing each student's personal interest; and

WHEREAS, Paige Hood will now be a candidate to be the National Teacher of the Year; and

WHEREAS, the Veterans of Foreign Wars (VFW) highly supports the education of America's youth; and

WHEREAS, the VFW Citizenship Education Programs stimulate interest in America's history, traditions, Americanism, civic responsibility, flag etiquette and patriotism; and

WHEREAS, the VFW highly supports the education of America's youth; and

NOW, THEREFORE, I, JOHN S. HOWARD, MAYOR OF THE CITY OF MONROE hereby proclaim the Veterans of Foreign Wars has recognized **PAIGE HOOD AS THE STATE CITIZENSHIP EDUCATION TEACHER OF THE YEAR.**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 12th day of March, the year of our Lord two thousand and twenty-four.



A handwritten signature in blue ink, reading "John S. Howard", is written over a horizontal line.

Mayor John S. Howard
City of Monroe, Georgia



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
MARCH
2024**

CENTRAL SERVICES

MONTHLY REPORT

MARCH 2024

	2024 January	2024 February	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2023 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	7	5	4	0	3	8	2	2	4	7	5	2	7	4.3	56
Vehicle Inspections	0	0	1	0	0	7	0	0	0	0	1	3	0	0.9	12
Equipment Inspections	0	0	0	0	0	3	2	0	0	0	0	3	0	0.6	8
Worksite Inspections	14	10	0	0	1	0	0	0	4	2	0	1	0	2.5	32
Employee Safety Classes	4	9	7	8	6	6	9	7	4	9	7	8	8	7.1	92
Attendance	17	30	32	45	42	38	22	31	22	35	27	40	42	32.5	423
PURCHASING															
P-Card Transactions	442	468	475	584	523	569	502	506	616	458	533	517	381	505.7	6,574
Purchase Orders	106	117	84	120	112	85	68	72	111	87	83	85	107	95.2	1,237
Total Purchases	548	585	559	704	635	654	570	578	727	545	616	602	488	600.8	7,811
Sealed Bids/Proposals	3	3	0	1	0	3	3	2	2	2	4	4	1	2.2	28
INFORMATION TECHNOLOGY															
Workorder Tickets	66	66	64	92	96	59	74	62	68	73	55	58	67	69.2	900
Phishing Fail Percentage	0.4%	2.6%	2.8%	0.9%	0.8%	1.6%	2.7%	0.1%	1.2%	2.2%	1.9%	0.7%	1.0%	1.4%	
MARKETING															
Job Vacancies	4	7	13	12	9	11	5	5	6	4	4	6	7	7.2	93
Social Media Updates	13	15	24	31	12	21	24	17	14	4	13	7	9	15.7	204
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	3,820	2,440	7,540	9,140	6,200	3,040	4,500	3,880	4,440	3,290	2,645	1,920	2,460	4,255.0	55,315.0
Street Sweeper Utilization	42.2%	40.4%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	61.5%	32.8%	48.1%	15.6%	40.1%	240.5%
Crew Acres Mowed	98.6	98.6	62.1	62.1	62.1	73.4	98.6	98.6	105.3	105.3	98.6	98.6	98.6	89.3	1,160.4

PROJECTS & UPDATES

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of February, the grounds and parks crews collected 2,440 pounds of trash and debris while also maintaining approximately 98.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks. Central Services crews and contractor labor continue to focus weekly on maintaining a beautiful, safe, and inviting downtown, along with surrounding areas.

PROCUREMENT

Procurement has been working on several projects and bids, including the review of the 138/78 Waterline easements, Street Logix software agreement, stormwater equipment purchase, stormwater master plan, Blaine Station appraisal, airport lease agreement and survey. Staff is working with contractors on facility repairs to the Visitor Center/Museum and the water pump station.

RFQs for the engineering design services for the Davis Street, South Madison Avenue, Mears Street, and McDaniel Street sidewalk improvements closed February 29. Staff will begin the evaluation process.

Information regarding our current bids and proposals can be found on the City of Monroe website.

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

Parks

Staff is completing the finishing touches to the Monroe Town Green during February and March as we prepare for the Town Green Grand Opening April 18. And then we will look forward to the Monroe Concert Series starting May 3, 2024.

AIRPORT

Cy Nunnally Airport (D73)

February Fuel Sales

\$5.79	Average Price
58	Transactions
1,427.9	Gallons Sold
\$8,267.54	Fuel Revenue
\$1,250.12	Fuel Profit/Loss
\$6,177.28	Airport Profit/Loss

The terminal building is now OPEN! The terminal building is open 24 hours a day seven days a week for the convenience of pilots using our airport. The new facility includes restrooms, a kitchen, lounge, and flight planning station.

During the 2024 year, many projects are planned for the airport including encroachment mulching, runway obstruction removal, and taxiway rehabilitation.

The city is currently accepting sealed bids for the taxiway rehabilitation. The bid open January 31 and will close March 1, 2024 at 10:00 AM. Major items of work will include crack seal and service treatment of the taxiway.

	2024 January	2024 February	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November	2023 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL Avgas Sale Price	\$5.79	\$5.79	\$5.99	\$5.99	\$5.99	\$5.99	\$5.99	\$5.80	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.87	
Transactions	20	58	32	61	42	46	57	77	79	103	95	66	67	61.8	803
Gallons Sold	502.7	1,427.9	700.8	1,487.3	993.7	1,082.3	1,293.1	1,856.9	1,950.0	2,469.3	2,343.3	1,630.8	1,483.0	1,478.5	19,221.0
AvGas Revenue	\$2,910.70	\$8,267.54	\$4,197.62	\$8,908.67	\$5,952.50	\$6,483.23	\$7,745.60	\$10,773.79	\$11,290.50	\$14,297.06	\$13,567.71	\$9,442.23	\$8,586.38	\$8,647.96	\$112,423.53
AvGas Profit/Loss	\$430.41	\$1,250.12	\$588.02	\$1,264.77	\$840.11	\$916.37	\$1,097.74	\$1,652.43	\$1,714.26	\$2,174.74	\$2,063.04	\$1,429.88	\$1,298.90	\$1,286.21	\$16,720.79
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,477.57	\$4,477.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,427.57	\$4,435.26	\$57,658.41
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$2,045.71	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$4,035.00	\$535.00	\$535.00	\$535.00	\$920.44	\$11,965.71
Buildings Maintenance	\$530.00	\$530.00	\$709.00	\$983.85	\$530.00	\$530.00	\$4,792.40	\$530.00	\$3,112.21	\$1,499.91	\$530.00	\$530.00	\$530.00	\$1,179.80	\$15,337.37
Equipment Maintenance	\$126.90	\$126.90	\$2,208.69	\$3,084.80	\$113.41	\$113.41	\$6,768.90	\$126.90	\$867.59	\$7,057.16	\$126.90	\$126.90	\$126.90	\$1,613.49	\$20,975.36
Airport Profit/Loss	\$5,357.57	\$6,177.28	\$3,136.90	\$1,152.28	\$5,730.76	\$5,807.02	(\$4,929.50)	\$6,529.59	\$3,268.49	(\$4,348.27)	\$6,940.20	\$6,307.04	\$6,176.06	\$3,638.88	\$47,305.42



CODE

DEPARTMENT

MONTHLY REPORT

March

2024

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of January 1, 2024 thru January 31, 2024.

Statistics:

- Total Calls: 601
- Total Minutes: 19:43:22
- Total Minutes/Call: 1:58
- Code Inspections: 86
- Total Permits Written: 99
- Amount collected for permits: \$56,181.24
- Check postings for General Ledger: 337

New Alcohol Licenses: 0

New Businesses: 17

- Allstar Boldsprings – 1700 Bold Springs Rd
- Wonderland Properties – 204 Walton St
- Eastern ATL Behavioral Health – 700 Breedlove Dr, STE C
- Counseling Hearts – 226 Alcovy St A-3
- Monroe O2 Partners – 1110 N Broad St
- Summers Construction Group – 123 N Midland Ave
- EMB Ventures – 1986 W Spring St A 11
- Monroe Food Mart – 1135 E Church St
- North Monroe Food Mart – 452 N Broad St
- Our Family Health Wellness – 211 Baker St
- Ana Paula Muggleston – 1016 Stonecreek Way
- Pauls Handyman Services – 642 Hampton Dr
- Rishabhnatha Foods – 1480 Hwy 78
- Salty Kreations – 126 Bryant Rd
- Phillip Rowe Insurance – 702 E Spring St B
- TJs Transportation – 417 Ash St
- RLL Properties – 509 Wellington Dr

Closed Businesses: 6

- Alanas Kitchen – 1480 Hwy 78
- East Monroe Food Mart – 1135 E Church St
- Walton Revitalized – 332 Turner St
- 24 Twelve Café – 1104A S Madison Ave
- LRN Enterprises – 452 N Broad St
- Cato South Corporation – 766 W Spring St

City Marshal January 2024:

- Patrolled city daily.
- Removed 11 signs from road way
- 264 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.

- Investigated 0 utility tampering and theft cases.
- 9 citations issued
- Represented City Marshals' office in Municipal Court
- Handled 6 Directed Complaints called in or e-mailed to Code Office
- Placed Planning Commission and Historic Preservation Commission Signs as needed

Historic Preservation Commission February 2024:

- No meeting due to no items submitted for the agenda

Planning Commission February 2024:

- Request for COA—535 N. Broad St.—Signage—Approved
- Request for COA—140 S. Broad St.—Site Development mixed-use—Approved
- Request for COA—511 N. Broad St.—Site Development dog kennel—Tabled

Code Department Daily Activities:

- Receiving business license payments, affidavits and identification.
- Processing business license renewals
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to issuing business licenses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Mail RC notices & citations for the City Marshals

2-Jan-24	219 Mayfield Dr	neighbrohood standards	citation		closed
2-Jan-24	219 Mayfield Dr	exterior doors	citation		closed
2-Jan-24	219 Mayfield Dr	uncultivated vegg	citation		closed
2-Jan-24	701 Pavilion pkwy	feather flags X8	RC	16-Jan-24	closed
2-Jan-24	119 Oak Ridge	land use regulations	RC	16-Jan-24	closed
2-Jan-24	143 Plaza Trace	neighbrohood standards	RC	16-Jan-24	closed
2-Jan-24	143 Plaza Trace	open outdoor storage	RC	16-Jan-24	closed
2-Jan-24	601 Alcovy St	neighbrohood standards	RC	16-Jan-24	closed
2-Jan-24	1998 West Spring St	Banner signs (no permit X2)	RC	16-Jan-24	closed
2-Jan-24	134 MLK Jr. Blvd	Banner signs (no permit)	RC	16-Jan-24	closed
3-Jan-24	127 Pine Cir	exterior surface treatments	RC	17-Jan-24	closed
3-Jan-24	200 Pine Cir	neighbrohood standards	RC	17-Jan-24	closed
3-Jan-24	400 Pine Cir	neighbrohood standards	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	neighbrohood standards	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	uncultivated vegg	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	roofs	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	gutters	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	exterior surface treatments	RC	17-Jan-24	closed
3-Jan-24	710 Overlook Crest	exterior doors and frames	RC	17-Jan-24	closed
3-Jan-24	848 Michael Cir	neighbrohood standards	RC	17-Jan-24	closed
3-Jan-24	510 Maple Ln	court ordered re-inspection	N/A		closed
3-Jan-24	112 West 5th St	court ordered re-inspection	N/A		closed
4-Jan-24	415 Reed Way	vehicle parked on improper surface	RC	18-Jan-24	closed
4-Jan-24	1139 Reed Ct	vehicle parked on improper surface	RC	18-Jan-24	closed
4-Jan-24	223 Mayfield Dr	neighbrohood standards	RC	18-Jan-24	closed
4-Jan-24	308 Highland Ave	neighbrohood standards	RC	18-Jan-24	closed
4-Jan-24	321 Reed Way	junk vehicle	RC	18-Jan-24	closed
4-Jan-24	321 Reed Way	vehicle parked on improper surface	RC	18-Jan-24	closed
4-Jan-24	321 Reed Way	exterior sidding, paint	RC	18-Jan-24	closed
4-Jan-24	321 Reed Way	exterior surface treatments	RC	18-Jan-24	closed
	5-15 Jan 2024 Laid Off				
17-Jan-24	1325 East Church St	neighbrohood standards	RC	31-Jan-24	closed
17-Jan-24	334 Towler St	neighbrohood standards	RC	31-Jan-24	closed
17-Jan-24	404 East Church St	neighbrohood standards	RC	31-Jan-24	closed
17-Jan-24	Old Mill Run	neighbrohood standards	RC	31-Jan-24	closed
17-Jan-24	1134 East Church St	neighbrohood standards	RC	31-Jan-24	closed

18-Jan-24	710 Overlook Crest	neighbrohood standards	citation		closed
18-Jan-24	710 Overlook Crest	uncultivated vegg	citation		closed
18-Jan-24	710 Overlook Crest	roofs	citation		closed
18-Jan-24	710 Overlook Crest	gutters	citation		closed
18-Jan-24	710 Overlook Crest	exterior surface treatments	citation		closed
18-Jan-24	710 Overlook Crest	exterior doors and frames	citation		closed
18-Jan-24	808 Heritage Tr	exterior walls and siding	RC	1-Feb-24	open
18-Jan-24	808 Heritage Tr	soffett	RC	1-Feb-24	open
18-Jan-24	529 Michael Cir	vehicle parked on imporper surface	RC	1-Feb-24	open
18-Jan-24	565 Spruce Ln	neighbrohood standards	RC	1-Feb-24	open
18-Jan-24	565 Spruce Ln	vehicle parked on imporper surface	RC	1-Feb-24	open
18-Jan-24	535 Michael Cir	neighbrohood standards	RC	1-Feb-24	open
18-Jan-24	535 Michael Cir	yard debris	RC	1-Feb-24	open
19-Jan-24	251 Carwood Dr	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	233 Mayfield Dr	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	429 Plaza Dr	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	200 Carwood Dr	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	520 North Broad St	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	520 North Broad St	junk vehicles	RC	2-Feb-24	open
19-Jan-24	1110 North Broad St	feather flas X3	RC	2-Feb-24	open
19-Jan-24	707 Reed St	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	142 Perry St	court ordered re-inspection	N/A		closed
19-Jan-24	124B Tanglewood Dr	follow up	N/A		closed
19-Jan-24	120A&B and 116 A&B Tanglewood Dr	stormwater drainage	N/A		closed
19-Jan-24	709 Alcovy St	neighbrohood standards	RC	2-Feb-24	open
19-Jan-24	709 Alcovy St	squatting/criminal trespass W/PD	N/A		closed
22-Jan-24	113A Tanglewood Dr	neighbrohood standards	RC	5-Feb-24	open
22-Jan-24	226A Tanglewood Ln	neighbrohood standards	RC	5-Feb-24	open
22-Jan-24	224B Tanglewood Dr	neighbrohood standards	RC	5-Feb-24	open
22-Jan-24	224B Tanglewood Dr	open outdoor storage	RC	5-Feb-24	open
22-Jan-24	340A Tanglewood Dr	neighbrohood standards	RC	5-Feb-24	open
22-Jan-24	117B Tanglewood Dr	vehicle parked on imporper surface	RC	5-Feb-24	open
22-Jan-24	117B Tanglewood Dr	vehicle parked in front yard/grass	RC	5-Feb-24	open
22-Jan-24	117A Tanglewood Dr	neighbrohood standards	RC	5-Feb-24	open
22-Jan-24	200A Tanglewood Dr	neighbrohood standards	RC	5-Feb-24	open
23-Jan-24	404 Knight St	neighbrohood standards	RC	6-Feb-24	open
23-Jan-24	404 Knight St	vehicle parked on imporper surface	RC	6-Feb-24	open
23-Jan-24	404 Knight St	exposed soil	RC	6-Feb-24	open

23-Jan-24	513A Green St	neighbrohood standards	RC	6-Feb-24	open
23-Jan-24	509B Green St	neighbrohood standards	RC	6-Feb-24	open
23-Jan-24	121 Perry St	neighbrohood standards	RC	6-Feb-24	open
23-Jan-24	121 Perry St	no building permits	RC	6-Feb-24	open
23-Jan-24	121 Perry St	roofs	RC	6-Feb-24	open
23-Jan-24	121 Perry St	exterior surface treatments	RC	6-Feb-24	open
23-Jan-24	121 Perry St	gutters	RC	6-Feb-24	open
23-Jan-24	121 Perry St	windows	RC	6-Feb-24	open
23-Jan-24	121 Perry St	exterior doors and frames	RC	6-Feb-24	open
23-Jan-24	121 Perry St	floors	RC	6-Feb-24	open
23-Jan-24	513B Green St	junk vehicles	RC	6-Feb-24	open
23-Jan-24	513B Green St	vehicles parked on improper surface	RC	6-Feb-24	open
	24 Jan 24 Military Leave				
25-Jan-24	611 Oakwood Ln	open outdoor storage	RC	8-Feb-24	open
25-Jan-24	381 Walker Dr	junk vehicles X2	RC	8-Feb-24	open
25-Jan-24	381 Walker Dr	Vehicles parked on improper surface	RC	8-Feb-24	open
25-Jan-24	626 Oakwood Ln	neighbrohood standards	RC	8-Feb-24	open
25-Jan-24	626 Oakwood Ln	open outdoor storage	RC	8-Feb-24	open
	26 Jan 24 Floating Holiday				
29-Jan-24	117 Oak Ridge	land use regulations (chickens)	RC	12-Feb-24	open
29-Jan-24	144 West 5th St	court ordered re-inspection	N/A		closed
29-Jan-24	1016 Stone Creek Way	court ordered re-inspection	N/A		closed
29-Jan-24	105 West Fambrough St	court ordered re-inspection	N/A		closed
29-Jan-24	1207 Mathis St	court ordered re-inspection	N/A		closed
29-Jan-24	114 West Fambrough St	neighborhood standards	RC	12-Feb-24	open
29-Jan-24	Parcel# M0120158	neighborhood standards	RC	12-Feb-24	open
29-Jan-24	909 East Church St	neighborhood standards	RC	12-Feb-24	open
29-Jan-24	712 South Madison Ave	neighborhood standards	RC	12-Feb-24	open
30-Jan-24	808 Heritage Tr	exterior walls and siding	RC	4-Mar-24	open
30-Jan-24	808 Heritage Tr	soffett	RC	4-Mar-24	open
30-Jan-24	122 Atha St	junk vehicles	RC	13-Feb-24	open
30-Jan-24	122 Atha St	vehicles parked on improper surface	RC	13-Feb-24	open
30-Jan-24	155 Victory Dr	neighborhood standards	RC	13-Feb-24	open
30-Jan-24	155 Victory Dr	visible house numbers	RC	13-Feb-24	open

30-Jan-24	120 Atha St	neighborhood standards	RC	13-Feb-24	open
30-Jan-24	501 Pine Park	neighborhood standards	RC	13-Feb-24	open
30-Jan-24	1346 S Madison Ave	neighborhood standards	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	junk vehicles	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	roofs	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	soffett	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	exterior walls and siding	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	exterior surface treatment	RC	4-Mar-24	open
30-Jan-24	1346 S Madison Ave	vehicles parked on improper surface	RC	4-Mar-24	open
31-Jan-24	1307 E Church St	neighborhood standards	RC	14-Feb-24	open
31-Jan-24	427 Magnolia St	neighborhood standards	RC	4-Mar-24	open
31-Jan-24	427 Magnolia St	roofs	RC	4-Mar-24	open
31-Jan-24	427 Magnolia St	soffett	RC	4-Mar-24	open
31-Jan-24	427 Magnolia St	exterior walls and siding	RC	4-Mar-24	open
31-Jan-24	427 Magnolia St	uncultivated vegetation	RC	4-Mar-24	open
31-Jan-24	320 Mayfield Dr	vehicles parked on improper surface	RC	14-Feb-24	open
31-Jan-24	400 East Church St	feather flag	RC	14-Feb-24	open
31-Jan-24	1017 Davis St	neighborhood standards	RC	14-Feb-24	open
31-Jan-24	605A Barron Dr	neighborhood standards	RC	14-Feb-24	open
31-Jan-24	605B Barron Dr	neighborhood standards	RC	14-Feb-24	open
31-Jan-24	Parcel# M0250045	neighborhood standards	RC	14-Feb-24	open



Financial Report

as of January 2024

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

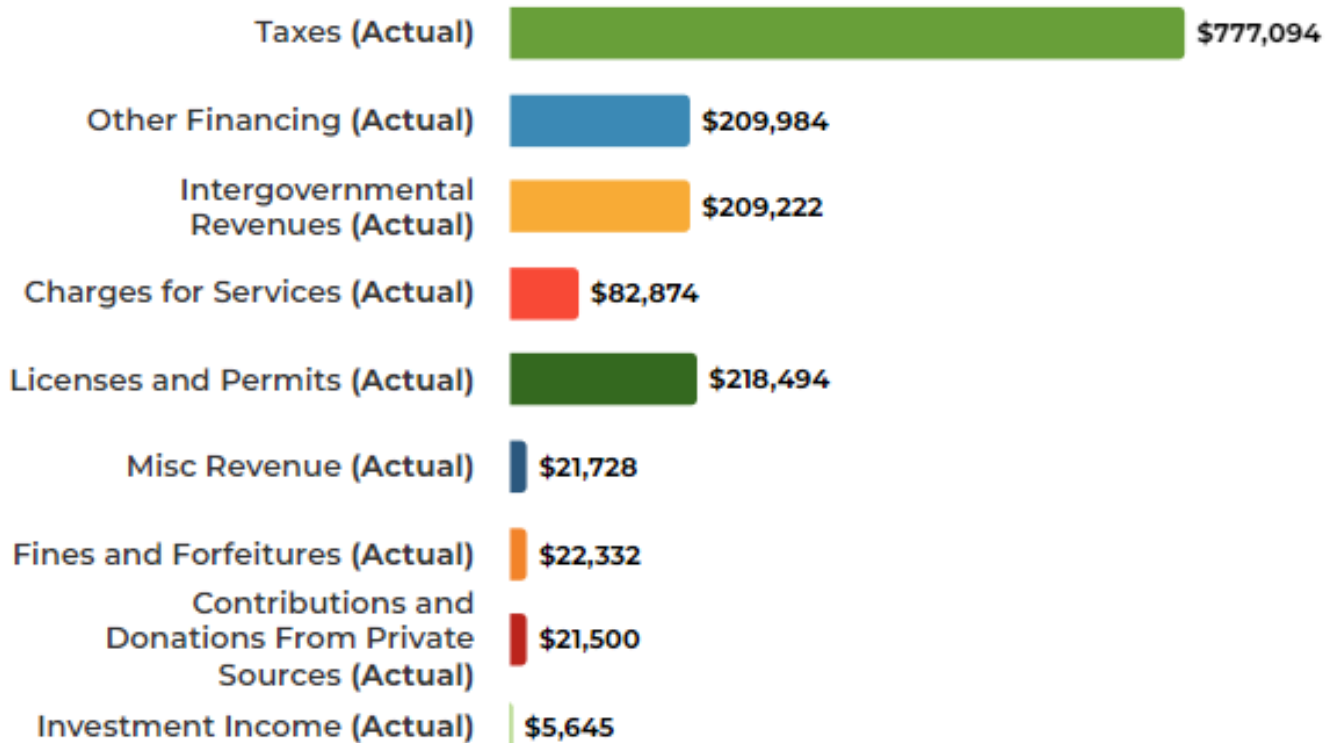
\$17,544,716

COLLECTED TO DATE

(9% of budgeted collected to date)

\$1,568,872

General Fund year-to-date revenues for the month totaled \$1,568,872 which is 9% of total budgeted revenues \$17,544,716 for 2024. Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

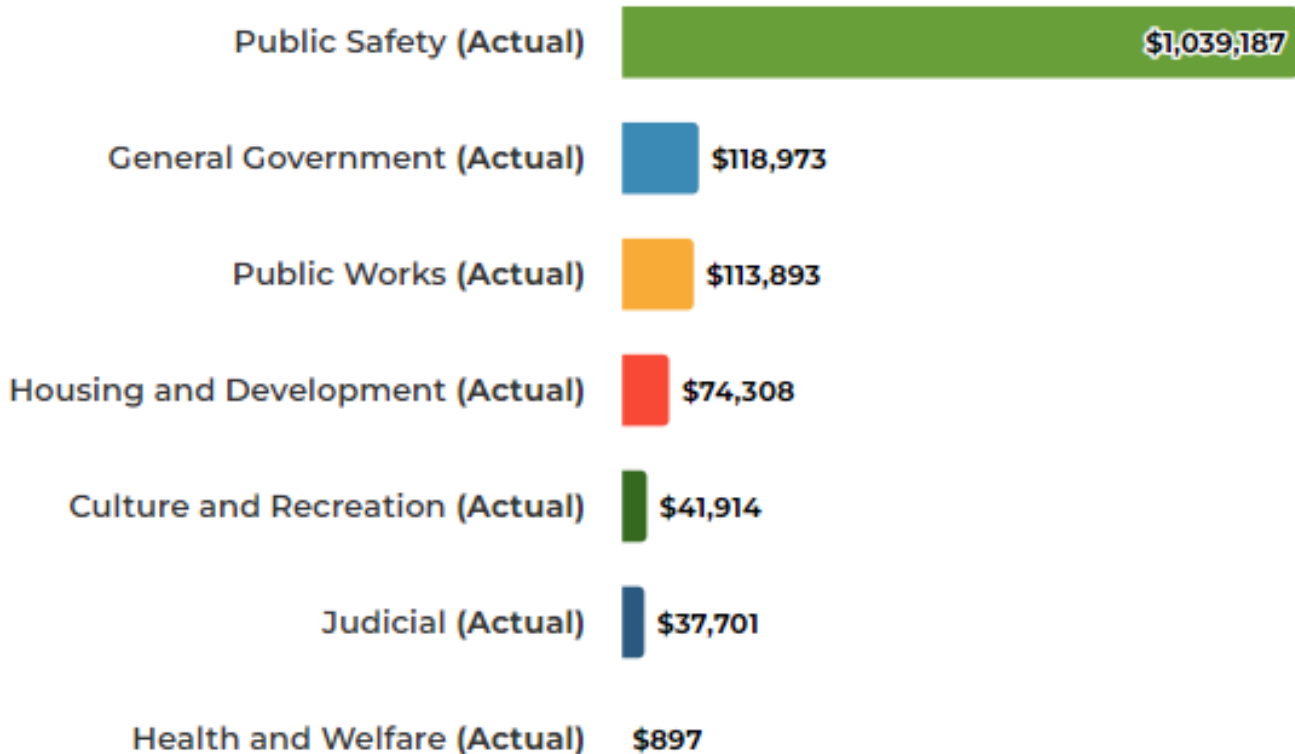
\$17,542,216

EXPENDED TO DATE

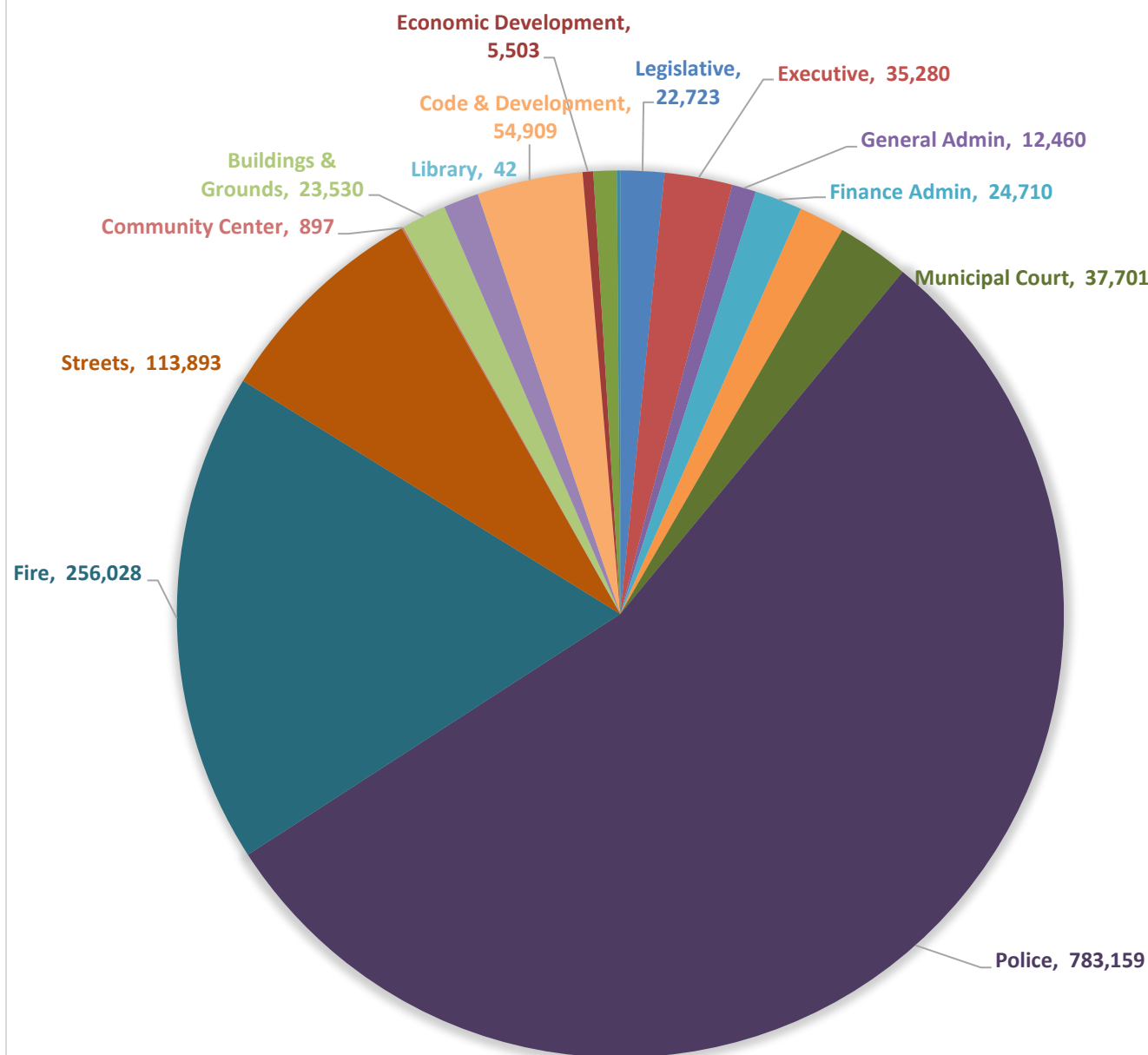
(8% of budgeted used to date)

\$1,426,873

General Fund year-to-date expenses for the month totaled \$1,426,873 which is 8% of total budgeted expenses of \$17,544,716 for 2024.



GENERAL FUND EXPENSE YTD



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

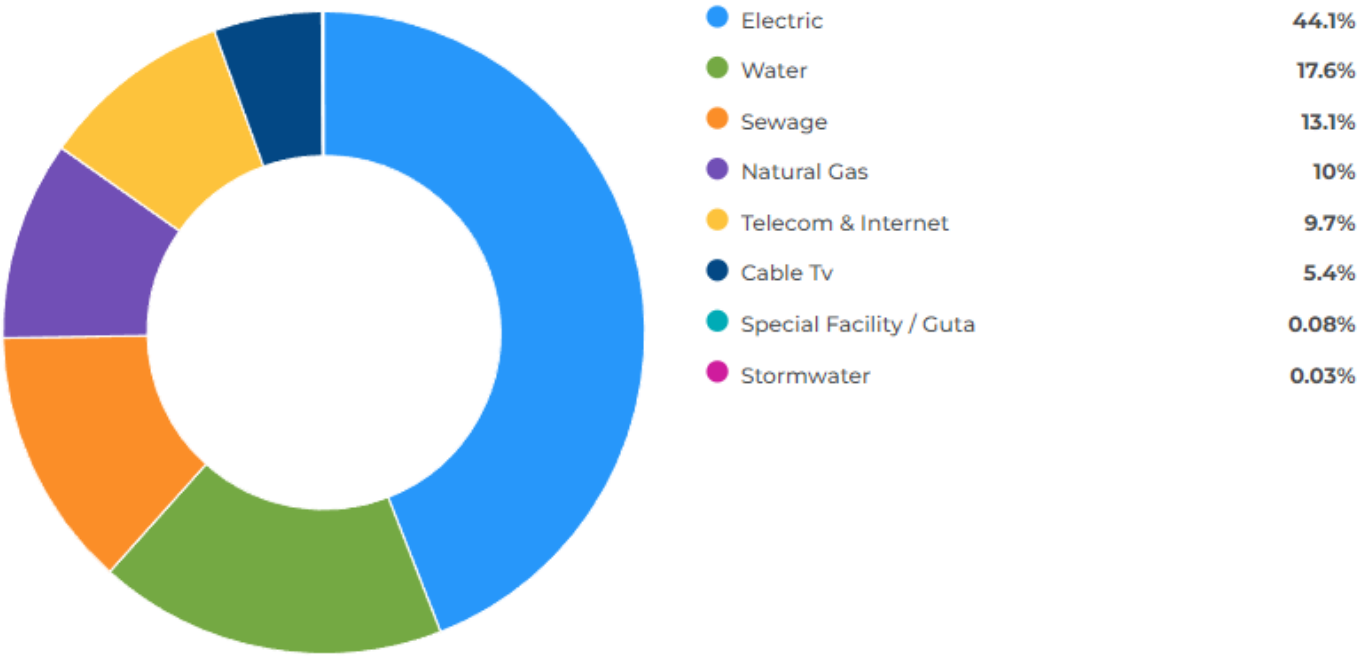
\$46,057,938

COLLECTED TO DATE

(8% of budgeted collected to date)

\$3,899,755

Utility Fund year-to-date operating revenues for the month totaled \$3,899,755 *(excluding capital revenue)*. This is 8% of total budgeted revenues \$46,057,938 for 2024. .



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

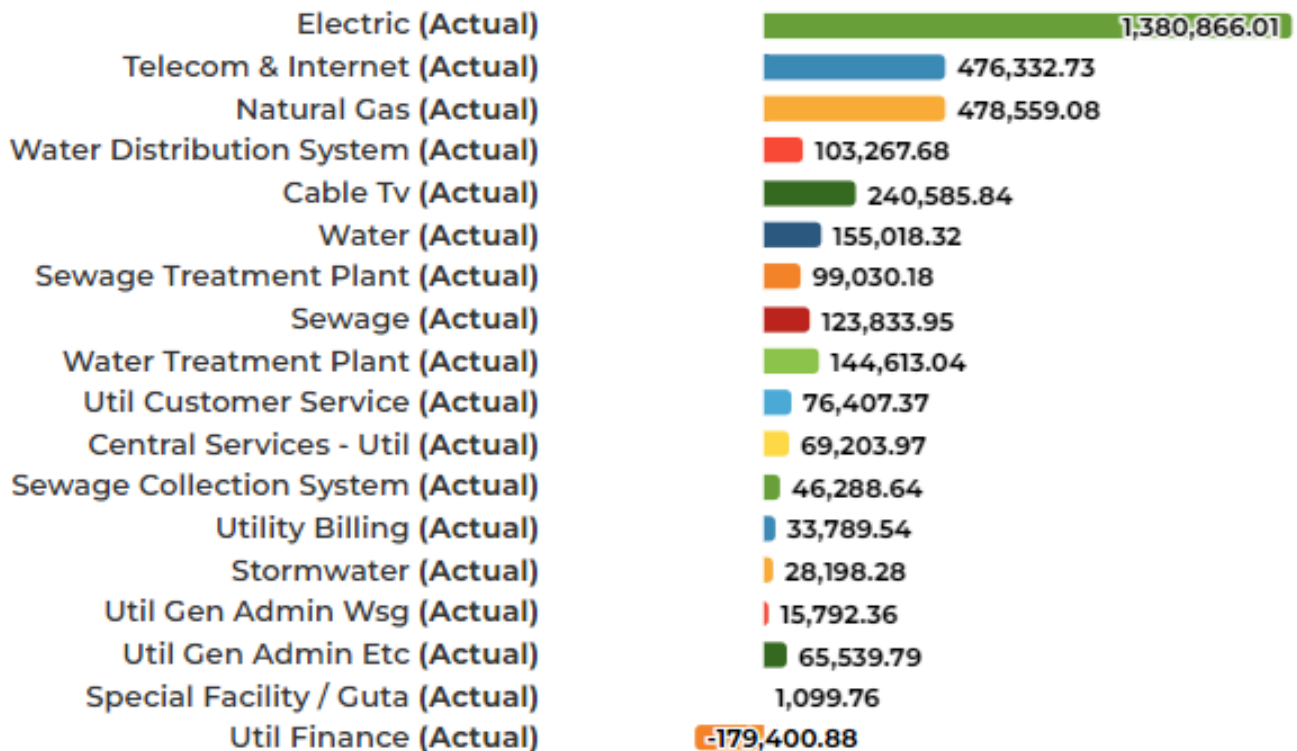
\$46,057,938

EXPENDED TO DATE

(7% of budgeted used to date)

\$3,359,026

Utility Fund year-to-date operating expenses for the month totaled \$3,043,779 *(excluding capital expense)* which is 7% of total budgeted expenses of \$46,057,938 for 2024. Year-to-date capital expenses totaled \$313,401 which include Utility Bond expenditures.



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

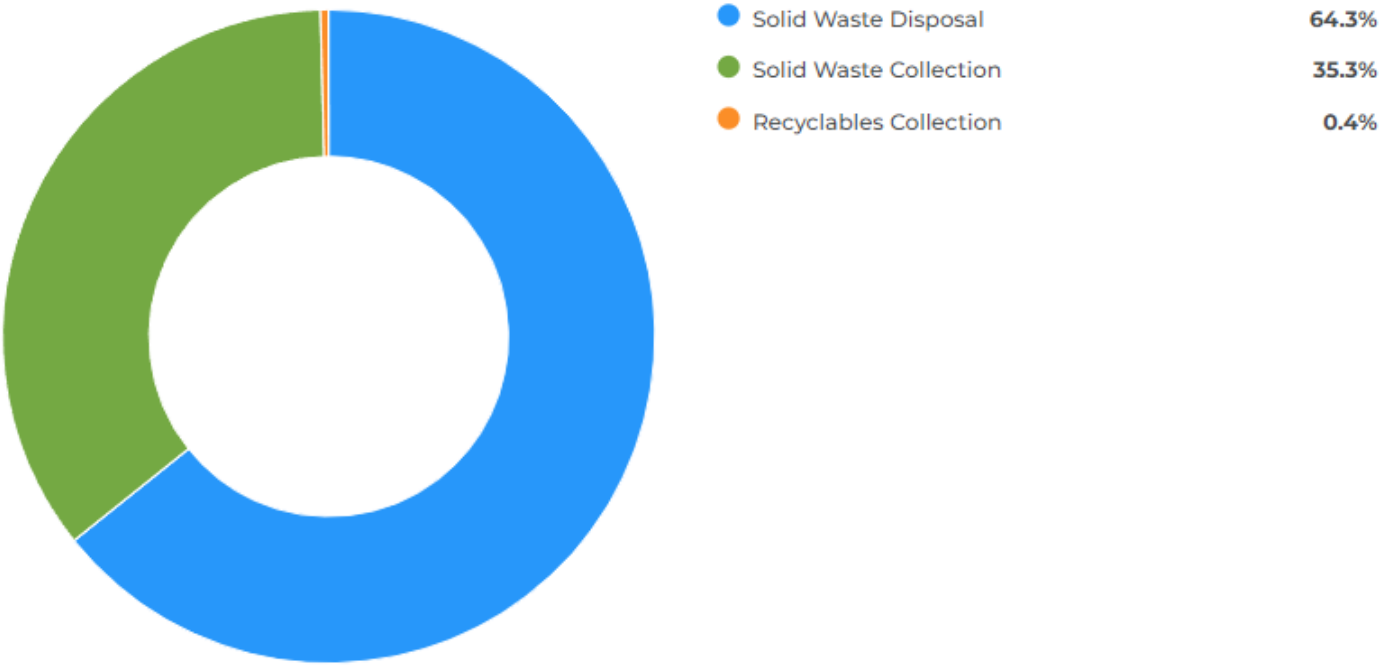
\$7,877,308

COLLECTED TO DATE

(7% of budgeted collected to date)

\$547,391

Solid Waste year-to-date revenues for the month totaled \$547,391. This is 7% of total budgeted revenues \$7,877,308 for 2024.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

\$7,877,308

EXPENDED TO DATE

(7% of budgeted used to date)

\$545,042

Solid Waste year-to-date expenses for the month totaled \$238,264 (*excluding capital expense*) which is 3% of total budgeted expenses \$7,877,308. Year-to-date capital expenses totaled \$306,532.

Solid Waste Disposal (Actual)



\$63,786

Solid Waste Collection (Actual)



\$386,640

Solid Waste Administration (Actual)



\$26,510

Yard Trimmings Collection (Actual)



\$15,166

Recyclables Collection (Actual)



\$25,571

Cash balances for the City of Monroe at month end totaled **\$63,200,021** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	3,391,696.20
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	148,021.57
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST 2013	111,283.84
SPLOST 2019	3,188,732.52
SPECIAL REVENUE FUND	
Hotel/Motel	5,571.79
DEA Confiscated Assets Fund	69,059.73
Seized Fund	-
Confiscated Assets/Forfeiture Fund	74,191.24
American Rescue Plan	2,000,064.52
ENTERPRISE FUND	
Solid Waste	1,164,718.36
Solid Waste Capital	508,258.26
Utility Revenue	2,566,830.83
Utility MEAG Short-Term Investment	7,896,002.81
Utility MEAG Intermediate Extended Investment	8,143,957.68
Utility MEAG Intermediate Portfolio Investment	4,287,831.36
Utility Tap Fees	3,716,437.37
Utility GEFA	1,000.00
2020 Util Bond Sinking Fund	327,597.46
2020 Bond Fund	21,381,599.83
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,587,311.30

The total Utility Capital funds available at month end are \$8,778,039 as broken down in the section below:

Utility Capital Improvement Cash Balance	4,061,602
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	3,716,437
Total Current Funds Available	8,778,039

Utility Transfers Out

	Capital Improvement		General Fund	
January	\$	288,503	\$	203,225
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
YTD Total	\$	288,503	\$	203,225

Utility 2020 Bond Projects

	Original Budget	Expenditures	Balance
Alcovy Sewer Line Extension	4,000,000	2,113,771	1,886,229
Loganville Water Transmission Line Extension	5,580,000	5,580,000	-
Broadband Fiber Extension	12,700,000	9,169,717	3,530,283
Blaine Station Telecom Building	478,648	633,193	(154,545)
Wastewater Treatment Plant Upgrades	7,500,000	5,444,030	2,055,970
Raw Water Line Upgrades	3,520,000	1,557,933	1,962,067
Water Tank Industrial Park & Line Extension	3,000,000	256,199	2,743,801
East Walton Gas Line Extension	1,000,000	323,895	676,105
Future Water Transmission Line Extensions	1,700,000	1,601,832	98,168
Future Expansion Projects	5,771,352		4,160,285
Water Plant System Upgrades	3,000,000	4,611,067	(1,611,067)
Water Tank Northside of System	1,750,000		1,750,000
Bond Closing Fees from Bond Proceeds		435,942	(435,942)
	\$50,000,000	\$31,727,579	\$16,661,354

SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,682,329	\$3,839,859	\$111,284
Public Safety	1,200,000	1,210,933	1,230,827	19,894	0
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$13,032,288	\$3,859,753	\$111,284

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$6,139,675	\$9,814,175	\$8,840,179	\$2,186,405	\$3,160,401
Parks	7,194,378	4,206,075	6,304,713	2,126,969	28,331
	\$13,334,053	\$14,020,250	\$15,144,892	\$4,313,374	\$3,188,732



General Fund

For Fiscal Period Ending: January 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Dec	Feb- Year End 2024	Projected Year End 2024	Preliminary Year End 2023
Revenue								
1500 - GENERAL ADMIN	-	-	4,600	4,600	6,275	10,875	6,275	
1510 - FINANCE ADMIN	15,635,893	15,635,893	1,060,924	1,060,924	14,435,342	15,496,266	15,514,102	
1519 - INTERGOVERNMENTAL	246,000	246,000	-	-	508,165	508,165	522,217	
1565 - WALTON PLAZA	3,473	3,473	289	289	3,059	3,349	3,335	
2650 - MUNICIPAL COURT	300,000	300,000	18,558	18,558	261,682	280,240	280,912	
3200 - POLICE	85,262	85,262	12,651	12,651	554,696	567,347	684,510	
3500 - FIRE OPERATIONS	28,644	28,644	-	-	55,401	55,401	67,859	
3510 - FIRE PREVENTION/CRR	25,000	25,000	13,299	13,299	23,330	36,629	28,230	
4200 - STREETS & TRANSPORTATION	200,898	200,898	200,899	200,899	40,752	241,651	231,816	
5530 - COMMUNITY CENTER	55,000	55,000	4,583	4,583	45,455	50,038	49,205	
6100 - PARKS	-	-	-	-	-	-	26,685	
6200 - BLDGS & GROUNDS	-	-	-	-	17,835	17,835	17,835	
7200 - CODE & DEVELOPMENT	590,000	590,000	218,454	218,454	487,541	705,995	739,568	
7520 - ECONOMIC DEVELOPMENT	-	-	-	-	9,054	9,054	9,379	
7521 - MAINSTREET	164,500	164,500	22,200	22,200	26,250	48,450	35,000	
7563 - AIRPORT	210,100	210,100	12,324	12,324	210,262	222,587	232,762	
Revenue Total:	17,544,770	17,544,770	1,568,782	1,568,782	16,685,101	18,253,882	18,449,690	
Expense								
1100 - LEGISLATIVE	284,530	284,530	22,723	22,723	228,361	251,085	260,814	
1300 - EXECUTIVE	634,474	634,474	35,280	35,280	437,947	473,227	477,081	
1400 - ELECTIONS	-	-	-	-	-	-	23,342	
1500 - GENERAL ADMIN	78,984	78,984	12,460	12,460	74,375	86,835	87,904	
1510 - FINANCE ADMIN	546,900	546,900	24,710	24,710	481,094	505,803	520,594	
1530 - LAW	160,000	160,000	23,800	23,800	152,752	176,552	153,840	
1560 - AUDIT	50,000	50,000	-	-	52,030	52,030	40,000	
1565 - WALTON PLAZA	589,598	589,598	-	-	591,839	591,839	591,839	
2650 - MUNICIPAL COURT	275,324	275,324	37,701	37,701	233,974	271,674	259,436	
3200 - POLICE	7,476,039	7,476,039	783,159	783,159	7,489,167	8,272,325	8,357,700	
3500 - FIRE OPERATIONS	2,796,871	2,796,871	248,811	248,811	2,593,989	2,842,800	2,871,842	
3510 - FIRE PREVENTION/CRR	105,933	105,933	7,217	7,217	83,838	91,055	123,846	
4200 - STREETS & TRANSPORTATION	1,818,531	1,818,531	113,893	113,893	1,541,447	1,655,340	1,648,876	
5500 - COMMUNITY SERVICES	5,800	5,800	-	-	7,100	7,100	11,431	
5530 - COMMUNITY CENTER	9,130	9,130	897	897	11,866	12,763	12,728	
6100 - PARKS	433,234	433,234	18,343	18,343	302,519	320,862	335,361	
6200 - BLDGS & GROUNDS	624,374	624,374	23,530	23,530	685,084	708,613	715,899	
6500 - LIBRARIES	156,943	156,943	42	42	159,280	159,322	159,322	
7200 - CODE & DEVELOPMENT	723,678	723,678	54,909	54,909	821,694	876,603	901,758	
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,844	4,844	4,844	
7520 - ECONOMIC DEVELOPMENT	211,809	211,809	5,502	5,502	496,742	502,245	544,825	
7521 - MAINSTREET	265,935	265,935	12,077	12,077	-	-	3,436	
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	-	-	28,467	28,467	25,926	
7563 - AIRPORT	265,377	265,377	1,819	1,819	236,314	238,133	244,483	
Expense Total:	17,544,716	17,544,716	1,426,873	1,426,873	16,714,722	18,129,518	18,377,128	
Report Surplus (Deficit):				141,909		124,364	72,562	



Monroe, GA

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General Fund Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

DEP...		January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue										
R1: 31 - TAXES										
1510 - FINANCE ADMIN		989,035.14	777,093.80	-211,941.34	-21.43%	989,035.14	777,093.80	-211,941.34	-21.43%	11,873,171.00
Total R1: 31 - TAXES:		989,035.14	777,093.80	-211,941.34	-21.43%	989,035.14	777,093.80	-211,941.34	-21.43%	11,873,171.00
R1: 32 - LICENSES & PERMITS										
7200 - CODE & DEVELOPMENT		47,231.10	218,493.79	171,262.69	362.61%	47,231.10	218,493.79	171,262.69	362.61%	567,000.00
Total R1: 32 - LICENSES & PERMITS:		47,231.10	218,493.79	171,262.69	362.61%	47,231.10	218,493.79	171,262.69	362.61%	567,000.00
R1: 33 - INTERGOVERNMENTAL										
1519 - INTERGOVERNMENTAL		20,491.80	0.00	-20,491.80	-100.00%	20,491.80	0.00	-20,491.80	-100.00%	246,000.00
3200 - POLICE		4,103.52	8,323.60	4,220.08	102.84%	4,103.52	8,323.60	4,220.08	102.84%	49,262.00
3500 - FIRE OPERATIONS		2,386.04	0.00	-2,386.04	-100.00%	2,386.04	0.00	-2,386.04	-100.00%	28,644.00
4200 - STREETS & TRANSPORTATION		16,734.80	200,898.62	184,163.82	1,100.48%	16,734.80	200,898.62	184,163.82	1,100.48%	200,898.00
7200 - CODE & DEVELOPMENT		1,249.50	0.00	-1,249.50	-100.00%	1,249.50	0.00	-1,249.50	-100.00%	15,000.00
Total R1: 33 - INTERGOVERNMENTAL:		44,965.66	209,222.22	164,256.56	365.29%	44,965.66	209,222.22	164,256.56	365.29%	539,804.00
R1: 34 - CHARGES FOR SERVICES										
1510 - FINANCE ADMIN		71,554.70	68,185.45	-3,369.25	-4.71%	71,554.70	68,185.45	-3,369.25	-4.71%	859,000.00
3200 - POLICE		333.20	554.30	221.10	66.36%	333.20	554.30	221.10	66.36%	4,000.00
3510 - FIRE PREVENTION/CRR		2,082.50	13,299.01	11,216.51	538.61%	2,082.50	13,299.01	11,216.51	538.61%	25,000.00
7200 - CODE & DEVELOPMENT		666.40	50.00	-616.40	-92.50%	666.40	50.00	-616.40	-92.50%	8,000.00
7521 - MAINSTREET		7,038.85	700.00	-6,338.85	-90.06%	7,038.85	700.00	-6,338.85	-90.06%	84,500.00
7563 - AIRPORT		83.30	85.00	1.70	2.04%	83.30	85.00	1.70	2.04%	1,000.00
Total R1: 34 - CHARGES FOR SERVICES:		81,758.95	82,873.76	1,114.81	1.36%	81,758.95	82,873.76	1,114.81	1.36%	981,500.00
R1: 35 - FINES & FORFEITURES										
2650 - MUNICIPAL COURT		24,990.00	18,558.05	-6,431.95	-25.74%	24,990.00	18,558.05	-6,431.95	-25.74%	300,000.00
3200 - POLICE		2,665.60	3,773.51	1,107.91	41.56%	2,665.60	3,773.51	1,107.91	41.56%	32,000.00
Total R1: 35 - FINES & FORFEITURES:		27,655.60	22,331.56	-5,324.04	-19.25%	27,655.60	22,331.56	-5,324.04	-19.25%	332,000.00
R1: 36 - INVESTMENT INCOME										
1510 - FINANCE ADMIN		1,666.00	5,644.75	3,978.75	238.82%	1,666.00	5,644.75	3,978.75	238.82%	20,000.00
Total R1: 36 - INVESTMENT INCOME:		1,666.00	5,644.75	3,978.75	238.82%	1,666.00	5,644.75	3,978.75	238.82%	20,000.00
R1: 37 - CONTRIBUTIONS & DONATIONS										
7521 - MAINSTREET		6,664.00	21,500.00	14,836.00	222.63%	6,664.00	21,500.00	14,836.00	222.63%	80,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:		6,664.00	21,500.00	14,836.00	222.63%	6,664.00	21,500.00	14,836.00	222.63%	80,000.00
R1: 38 - MISCELLANEOUS REVENUE										
1500 - GENERAL ADMIN		0.00	4,600.00	4,600.00	0.00%	0.00	4,600.00	4,600.00	0.00%	0.00

Monthly Budget Report

	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
DEP...									
1510 - FINANCE ADMIN	4,165.00	15.63	-4,149.37	-99.62%	4,165.00	15.63	-4,149.37	-99.62%	50,000.00
1565 - WALTON PLAZA	289.30	289.41	0.11	0.04%	289.30	289.41	0.11	0.04%	3,473.00
5530 - COMMUNITY CENTER	4,581.50	4,583.33	1.83	0.04%	4,581.50	4,583.33	1.83	0.04%	55,000.00
7563 - AIRPORT	17,418.03	12,239.42	-5,178.61	-29.73%	17,418.03	12,239.42	-5,178.61	-29.73%	209,100.00
Total R1: 38 - MISCELLANEOUS REVENUE:	26,453.83	21,727.79	-4,726.04	-17.87%	26,453.83	21,727.79	-4,726.04	-17.87%	317,573.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	236,044.53	209,983.95	-26,060.58	-11.04%	236,044.53	209,983.95	-26,060.58	-11.04%	2,833,668.00
Total R1: 39 - OTHER FINANCING SOURCES:	236,044.53	209,983.95	-26,060.58	-11.04%	236,044.53	209,983.95	-26,060.58	-11.04%	2,833,668.00
Total Revenue:	1,461,474.81	1,568,871.62	107,396.81	7.35%	1,461,474.81	1,568,871.62	107,396.81	7.35%	17,544,716.00
Expense									
1100 - LEGISLATIVE	23,701.32	22,723.48	977.84	4.13%	23,701.32	22,723.48	977.84	4.13%	284,530.00
1300 - EXECUTIVE	52,851.62	35,279.96	17,571.66	33.25%	52,851.62	35,279.96	17,571.66	33.25%	634,474.00
1500 - GENERAL ADMIN	6,579.33	12,459.53	-5,880.20	-89.37%	6,579.33	12,459.53	-5,880.20	-89.37%	78,984.00
1510 - FINANCE ADMIN	45,556.73	24,709.59	20,847.14	45.76%	45,556.73	24,709.59	20,847.14	45.76%	546,900.00
1530 - LAW	13,328.00	23,800.00	-10,472.00	-78.57%	13,328.00	23,800.00	-10,472.00	-78.57%	160,000.00
1560 - AUDIT	4,165.00	0.00	4,165.00	100.00%	4,165.00	0.00	4,165.00	100.00%	50,000.00
1565 - WALTON PLAZA	49,113.51	0.00	49,113.51	100.00%	49,113.51	0.00	49,113.51	100.00%	589,598.00
2650 - MUNICIPAL COURT	22,934.45	37,700.79	-14,766.34	-64.38%	22,934.45	37,700.79	-14,766.34	-64.38%	275,324.00
3200 - POLICE	622,754.00	783,158.54	-160,404.54	-25.76%	622,754.00	783,158.54	-160,404.54	-25.76%	7,476,039.00
3500 - FIRE OPERATIONS	232,979.31	248,811.17	-15,831.86	-6.80%	232,979.31	248,811.17	-15,831.86	-6.80%	2,796,871.00
3510 - FIRE PREVENTION/CRR	8,824.19	7,217.21	1,606.98	18.21%	8,824.19	7,217.21	1,606.98	18.21%	105,933.00
4200 - STREETS & TRANSPORTATION	151,483.61	113,893.21	37,590.40	24.81%	151,483.61	113,893.21	37,590.40	24.81%	1,818,531.00
5500 - COMMUNITY SERVICES	483.14	0.00	483.14	100.00%	483.14	0.00	483.14	100.00%	5,800.00
5530 - COMMUNITY CENTER	760.52	897.38	-136.86	-18.00%	760.52	897.38	-136.86	-18.00%	9,130.00
6100 - RECREATION	36,088.35	18,342.67	17,745.68	49.17%	36,088.35	18,342.67	17,745.68	49.17%	433,234.00
6200 - BLDGS & GROUNDS	52,010.30	23,529.61	28,480.69	54.76%	52,010.30	23,529.61	28,480.69	54.76%	624,374.00
6500 - LIBRARIES	13,073.35	41.94	13,031.41	99.68%	13,073.35	41.94	13,031.41	99.68%	156,943.00
7200 - CODE & DEVELOPMENT	60,282.31	54,909.16	5,373.15	8.91%	60,282.31	54,909.16	5,373.15	8.91%	723,678.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00%	403.50	0.00	403.50	100.00%	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	17,643.65	5,502.49	12,141.16	68.81%	17,643.65	5,502.49	12,141.16	68.81%	211,809.00
7521 - MAINSTREET	22,152.34	12,077.08	10,075.26	45.48%	22,152.34	12,077.08	10,075.26	45.48%	265,935.00
7550 - DOWNTOWN DEVELOPMENT	2,199.78	0.00	2,199.78	100.00%	2,199.78	0.00	2,199.78	100.00%	26,408.00
7563 - AIRPORT	22,105.84	1,819.14	20,286.70	91.77%	22,105.84	1,819.14	20,286.70	91.77%	265,377.00
Total Expense:	1,461,474.15	1,426,872.95	34,601.20	2.37%	1,461,474.15	1,426,872.95	34,601.20	2.37%	17,544,716.00
Report Total:	0.66	141,998.67	141,998.01		0.66	141,998.67	141,998.01		0.00



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1500 - GENERAL ADMIN	0.00	0.00	4,600.00	4,600.00	-4,600.00
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	1,060,923.58	1,060,923.58	14,574,915.42
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	0.00	0.00	246,000.00
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	289.41	3,183.59
2650 - MUNICIPAL COURT	300,000.00	300,000.00	18,558.05	18,558.05	281,441.95
3200 - POLICE	85,262.00	85,262.00	12,651.41	12,651.41	72,610.59
3500 - FIRE OPERATIONS	28,644.00	28,644.00	0.00	0.00	28,644.00
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	13,299.01	13,299.01	11,700.99
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	200,898.62	200,898.62	-0.62
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	4,583.33	50,416.67
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	218,543.79	218,543.79	371,456.21
7521 - MAINSTREET	164,500.00	164,500.00	22,200.00	22,200.00	142,300.00
7563 - AIRPORT	210,100.00	210,100.00	12,324.42	12,324.42	197,775.58
Revenue Total:	17,544,716.00	17,544,716.00	1,568,871.62	1,568,871.62	15,975,844.38
Expense					
1100 - LEGISLATIVE	284,530.00	284,530.00	22,723.48	22,723.48	261,806.52
1300 - EXECUTIVE	634,474.00	634,474.00	35,279.96	35,279.96	599,194.04
1500 - GENERAL ADMIN	78,984.00	78,984.00	12,459.53	12,459.53	66,524.47
1510 - FINANCE ADMIN	546,900.00	546,900.00	24,709.59	24,709.59	522,190.41
1530 - LAW	160,000.00	160,000.00	23,800.00	23,800.00	136,200.00
1560 - AUDIT	50,000.00	50,000.00	0.00	0.00	50,000.00
1565 - WALTON PLAZA	589,598.00	589,598.00	0.00	0.00	589,598.00
2650 - MUNICIPAL COURT	275,324.00	275,324.00	37,700.79	37,700.79	237,623.21
3200 - POLICE	7,476,039.00	7,476,039.00	783,158.54	783,158.54	6,692,880.46
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	248,811.17	248,811.17	2,548,059.83
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	7,217.21	7,217.21	98,715.79
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	113,893.21	113,893.21	1,704,637.79
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	0.00	5,800.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	897.38	897.38	8,232.62
6100 - RECREATION	433,234.00	433,234.00	18,342.67	18,342.67	414,891.33
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	23,529.61	23,529.61	600,844.39
6500 - LIBRARIES	156,943.00	156,943.00	41.94	41.94	156,901.06
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	54,909.16	54,909.16	668,768.84
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	5,502.49	5,502.49	206,306.51
7521 - MAINSTREET	265,935.00	265,935.00	12,077.08	12,077.08	253,857.92
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	0.00	0.00	26,408.00
7563 - AIRPORT	265,377.00	265,377.00	1,819.14	1,819.14	263,557.86
Expense Total:	17,544,716.00	17,544,716.00	1,426,872.95	1,426,872.95	16,117,843.05
Total Surplus (Deficit):	0.00	0.00	141,998.67	141,998.67	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2024

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DEP...	2023 Jan. Activity	2024 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	0.00	4,600.00	4,600.00	0.00%	0.00	4,600.00	4,600.00	0.00%
1510 - FINANCE ADMIN	1,012,618.70	1,060,923.58	48,304.88	4.77%	1,012,618.70	1,060,923.58	48,304.88	4.77%
1519 - INTERGOVERNMENTAL	14,052.00	0.00	-14,052.00	-100.00%	14,052.00	0.00	-14,052.00	-100.00%
1565 - WALTON PLAZA	275.63	289.41	13.78	5.00%	275.63	289.41	13.78	5.00%
2650 - MUNICIPAL COURT	19,229.24	18,558.05	-671.19	-3.49%	19,229.24	18,558.05	-671.19	-3.49%
3200 - POLICE	40,331.30	12,651.41	-27,679.89	-68.63%	40,331.30	12,651.41	-27,679.89	-68.63%
3510 - FIRE PREVENTION/CRR	4,900.00	13,299.01	8,399.01	171.41%	4,900.00	13,299.01	8,399.01	171.41%
4200 - STREETS & TRANSPORTATION	178,925.21	200,898.62	21,973.41	12.28%	178,925.21	200,898.62	21,973.41	12.28%
5530 - COMMUNITY CENTER	3,750.00	4,583.33	833.33	22.22%	3,750.00	4,583.33	833.33	22.22%
7200 - CODE & DEVELOPMENT	213,642.05	218,543.79	4,901.74	2.29%	213,642.05	218,543.79	4,901.74	2.29%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	325.00	0.00	-325.00	-100.00%	325.00	0.00	-325.00	-100.00%
7521 - MAINSTREET	8,750.00	22,200.00	13,450.00	153.71%	8,750.00	22,200.00	13,450.00	153.71%
7563 - AIRPORT	15,705.65	12,324.42	-3,381.23	-21.53%	15,705.65	12,324.42	-3,381.23	-21.53%
Revenue Total:	1,512,504.78	1,568,871.62	56,366.84	3.73%	1,512,504.78	1,568,871.62	56,366.84	3.73%
Expense								
1100 - LEGISLATIVE	15,354.25	22,723.48	-7,369.23	-47.99%	15,354.25	22,723.48	-7,369.23	-47.99%
1300 - EXECUTIVE	35,203.16	35,279.96	-76.80	-0.22%	35,203.16	35,279.96	-76.80	-0.22%
1500 - GENERAL ADMIN	11,367.91	12,459.53	-1,091.62	-9.60%	11,367.91	12,459.53	-1,091.62	-9.60%
1510 - FINANCE ADMIN	35,191.03	24,709.59	10,481.44	29.78%	35,191.03	24,709.59	10,481.44	29.78%
1530 - LAW	0.00	23,800.00	-23,800.00	0.00%	0.00	23,800.00	-23,800.00	0.00%
2650 - MUNICIPAL COURT	21,070.50	37,700.79	-16,630.29	-78.93%	21,070.50	37,700.79	-16,630.29	-78.93%
3200 - POLICE	662,233.91	783,158.54	-120,924.63	-18.26%	662,233.91	783,158.54	-120,924.63	-18.26%
3500 - FIRE OPERATIONS	203,232.57	248,811.17	-45,578.60	-22.43%	203,232.57	248,811.17	-45,578.60	-22.43%
3510 - FIRE PREVENTION/CRR	5,812.57	7,217.21	-1,404.64	-24.17%	5,812.57	7,217.21	-1,404.64	-24.17%
4200 - STREETS & TRANSPORTATION	91,174.33	113,893.21	-22,718.88	-24.92%	91,174.33	113,893.21	-22,718.88	-24.92%
5500 - COMMUNITY SERVICES	4,331.00	0.00	4,331.00	100.00%	4,331.00	0.00	4,331.00	100.00%
5530 - COMMUNITY CENTER	862.39	897.38	-34.99	-4.06%	862.39	897.38	-34.99	-4.06%
6100 - RECREATION	8,888.73	18,342.67	-9,453.94	-106.36%	8,888.73	18,342.67	-9,453.94	-106.36%
6200 - BLDGS & GROUNDS	22,098.81	23,529.61	-1,430.80	-6.47%	22,098.81	23,529.61	-1,430.80	-6.47%
6500 - LIBRARIES	41.94	41.94	0.00	0.00%	41.94	41.94	0.00	0.00%
7200 - CODE & DEVELOPMENT	53,313.24	54,909.16	-1,595.92	-2.99%	53,313.24	54,909.16	-1,595.92	-2.99%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	24,464.61	5,502.49	18,962.12	77.51%	24,464.61	5,502.49	18,962.12	77.51%
7521 - MAINSTREET	0.00	12,077.08	-12,077.08	0.00%	0.00	12,077.08	-12,077.08	0.00%
7550 - DOWNTOWN DEVELOPMENT	37.95	0.00	37.95	100.00%	37.95	0.00	37.95	100.00%
7563 - AIRPORT	1,335.17	1,819.14	-483.97	-36.25%	1,335.17	1,819.14	-483.97	-36.25%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 01/31/2

DEP...			Jan. Variance				YTD Variance			
	2023	2024	Favorable /		2023	2024	Favorable /			
	Jan. Activity	Jan. Activity	(Unfavorable)	Variance %	YTD Activity	YTD Activity	(Unfavorable)	Variance %		
Expense Total:	1,196,014.07	1,426,872.95	-230,858.88	-19.30%	1,196,014.07	1,426,872.95	-230,858.88	-19.30%		
Total Surplus (Deficit):	316,490.71	141,998.67	-174,492.04	-55.13%	316,490.71	141,998.67	-174,492.04	-55.13%		



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General Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1500 - GENERAL ADMIN	0.00	0.00	4,600.00	4,600.00	4,600.00	0.00%
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	1,060,923.58	1,060,923.58	-14,574,915.42	93.21%
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	0.00	0.00	-246,000.00	100.00%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	289.41	-3,183.59	91.67%
2650 - MUNICIPAL COURT	300,000.00	300,000.00	18,558.05	18,558.05	-281,441.95	93.81%
3200 - POLICE	85,262.00	85,262.00	12,651.41	12,651.41	-72,610.59	85.16%
3500 - FIRE OPERATIONS	28,644.00	28,644.00	0.00	0.00	-28,644.00	100.00%
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	13,299.01	13,299.01	-11,700.99	46.80%
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	200,898.62	200,898.62	0.62	0.00%
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	4,583.33	-50,416.67	91.67%
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	218,543.79	218,543.79	-371,456.21	62.96%
7521 - MAINSTREET	164,500.00	164,500.00	22,200.00	22,200.00	-142,300.00	86.50%
7563 - AIRPORT	210,100.00	210,100.00	12,324.42	12,324.42	-197,775.58	94.13%
Revenue Total:	17,544,716.00	17,544,716.00	1,568,871.62	1,568,871.62	-15,975,844.38	91.06%
Expense						
1100 - LEGISLATIVE	284,530.00	284,530.00	22,723.48	22,723.48	261,806.52	92.01%
1300 - EXECUTIVE	634,474.00	634,474.00	35,279.96	35,279.96	599,194.04	94.44%
1500 - GENERAL ADMIN	78,984.00	78,984.00	12,459.53	12,459.53	66,524.47	84.23%
1510 - FINANCE ADMIN	546,900.00	546,900.00	24,709.59	24,709.59	522,190.41	95.48%
1530 - LAW	160,000.00	160,000.00	23,800.00	23,800.00	136,200.00	85.13%
1560 - AUDIT	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%
1565 - WALTON PLAZA	589,598.00	589,598.00	0.00	0.00	589,598.00	100.00%
2650 - MUNICIPAL COURT	275,324.00	275,324.00	37,700.79	37,700.79	237,623.21	86.31%
3200 - POLICE	7,476,039.00	7,476,039.00	783,158.54	783,158.54	6,692,880.46	89.52%
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	248,811.17	248,811.17	2,548,059.83	91.10%
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	7,217.21	7,217.21	98,715.79	93.19%
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	113,893.21	113,893.21	1,704,637.79	93.74%
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	897.38	897.38	8,232.62	90.17%
6100 - RECREATION	433,234.00	433,234.00	18,342.67	18,342.67	414,891.33	95.77%
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	23,529.61	23,529.61	600,844.39	96.23%
6500 - LIBRARIES	156,943.00	156,943.00	41.94	41.94	156,901.06	99.97%
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	54,909.16	54,909.16	668,768.84	92.41%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	5,502.49	5,502.49	206,306.51	97.40%
7521 - MAINSTREET	265,935.00	265,935.00	12,077.08	12,077.08	253,857.92	95.46%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	0.00	0.00	26,408.00	100.00%
7563 - AIRPORT	265,377.00	265,377.00	1,819.14	1,819.14	263,557.86	99.31%
Expense Total:	17,544,716.00	17,544,716.00	1,426,872.95	1,426,872.95	16,117,843.05	91.87%
Report Surplus (Deficit):	0.00	0.00	141,998.67	141,998.67	141,998.67	0.00%



Utilities Fund

For Fiscal Period Ending: January 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Feb-Dec	Projected Year End 2024	Preliminary Year End 2023
Revenue							
4002 - WATER	8,085,138	8,085,138	577,304	577,304	7,033,950	7,611,254	7,647,796
4003 - SEWER	6,035,167	6,035,167	416,397	416,397	4,743,353	5,159,750	5,145,173
4004 - STORMWATER	15,000	15,000	-	-	2,650	2,650	2,950
4005 - GAS	4,617,132	4,617,132	623,833	623,833	3,846,879	4,470,712	4,651,559
4006 - GUTA	35,000	35,000	6,305	6,305	47,605	53,910	50,230
4008 - ELECTRIC	20,305,167	20,305,167	1,690,030	1,690,030	19,924,982	21,615,011	21,754,115
4009 - TELECOM & INTERNET	4,460,167	4,460,167	382,968	382,968	4,097,937	4,480,904	4,438,272
4010 - CABLE TV	2,505,167	2,505,167	202,919	202,919	2,401,638	2,604,556	2,636,866
4012 - UTIL FINANCE	-	-	-	-	306,002	306,002	405,111
4015- CENTRAL SERVICES	-	-	-	-	-	-	-
Revenue Total:	46,057,938	46,057,938	3,899,755	3,899,755	42,404,995	46,304,750	46,732,072
Expense							
4002 - WATER	7,508,091	7,508,091	377,965	377,965	6,328,832	6,706,797	6,756,957
4003 - SEWER	5,751,710	5,751,710	269,153	269,153	4,770,169	5,039,321	5,073,442
4004 - STORMWATER	502,802	502,802	28,198	28,198	557,807	586,005	588,537
4005 - GAS	5,213,422	5,213,422	441,282	441,282	3,857,192	4,298,474	4,555,014
4006 - GUTA	51,750	51,750	1,100	1,100	52,249	53,348	55,092
4007 - GEN ADMIN WSG	213,675	213,675	15,792	15,792	297,688	313,481	316,631
4008 - ELECTRIC	18,377,891	18,377,891	1,355,048	1,355,048	16,518,260	17,873,308	19,398,723
4009 - TELECOM & INTERNET	3,962,481	3,962,481	250,094	250,094	3,392,877	3,642,972	3,552,328
4010 - CABLE TV	4,086,423	4,086,423	240,586	240,586	3,982,113	4,222,699	4,208,666
4011 - GEN ADMIN ELEC/TELECOM	78,979	78,979	65,540	65,540	274,278	339,817	290,802
4012 - UTIL FINANCE	(2,680,717)	(2,680,717)	(179,401)	(179,401)	(3,613,391)	(3,792,792)	(3,451,166)
4013 - UTIL CUST SVC	1,500,428	1,500,428	75,789	75,789	1,586,573	1,662,362	1,703,081
4014 - UTIL BILLING	543,777	543,777	33,790	33,790	512,654	546,444	599,289
4015 - CENTRAL SERVICES	947,226	947,226	68,843	68,843	958,294	1,027,137	1,037,792
CAPITAL	-	-	-	-	-	-	-
Expense Total:	46,057,938	46,057,938	3,043,779	3,043,779	39,475,595	42,519,374	44,685,188
Report Surplus (Deficit):				855,976		3,785,376	2,046,885



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Utility Fund Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

without Capital

ACTIVIT...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	673,491.99	577,304.26	-96,187.73	-14.28%	673,491.99	577,304.26	-96,187.73	-14.28%	8,085,138.00
4003 - SEWER	502,729.41	416,397.05	-86,332.36	-17.17%	502,729.41	416,397.05	-86,332.36	-17.17%	6,035,167.00
4004 - STORMWATER	1,249.50	0.00	-1,249.50	-100.00%	1,249.50	0.00	-1,249.50	-100.00%	15,000.00
4005 - GAS	384,607.09	623,832.78	239,225.69	62.20%	384,607.09	623,832.78	239,225.69	62.20%	4,617,132.00
4006 - GUTA	2,915.50	6,305.00	3,389.50	116.26%	2,915.50	6,305.00	3,389.50	116.26%	35,000.00
4008 - ELECTRIC	1,691,420.41	1,690,029.76	-1,390.65	-0.08%	1,691,420.41	1,690,029.76	-1,390.65	-0.08%	20,305,167.00
4009 - TELECOM & INTERNET	371,531.91	382,967.51	11,435.60	3.08%	371,531.91	382,967.51	11,435.60	3.08%	4,460,167.00
4010 - CABLE TV	208,680.41	202,918.62	-5,761.79	-2.76%	208,680.41	202,918.62	-5,761.79	-2.76%	2,505,167.00
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00
Total Revenue:	3,836,626.22	3,899,754.98	63,128.76	1.65%	3,836,626.22	3,899,754.98	63,128.76	1.65%	46,057,938.00
Expense									
4002 - WATER	625,423.87	377,965.04	247,458.83	39.57%	625,423.87	377,965.04	247,458.83	39.57%	7,508,091.29
4003 - SEWER	479,117.28	269,152.77	209,964.51	43.82%	479,117.28	269,152.77	209,964.51	43.82%	5,751,710.01
4004 - STORMWATER	41,883.39	28,198.28	13,685.11	32.67%	41,883.39	28,198.28	13,685.11	32.67%	502,802.00
4005 - GAS	434,278.00	441,281.67	-7,003.67	-1.61%	434,278.00	441,281.67	-7,003.67	-1.61%	5,213,422.60
4006 - GUTA	4,310.76	1,099.76	3,211.00	74.49%	4,310.76	1,099.76	3,211.00	74.49%	51,750.00
4007 - GEN ADMIN WSG	17,799.08	15,792.36	2,006.72	11.27%	17,799.08	15,792.36	2,006.72	11.27%	213,675.00
4008 - ELECTRIC	1,530,878.26	1,355,048.11	175,830.15	11.49%	1,530,878.26	1,355,048.11	175,830.15	11.49%	18,377,891.00
4009 - TELECOM & INTERNET	330,074.63	250,094.26	79,980.37	24.23%	330,074.63	250,094.26	79,980.37	24.23%	3,962,481.00
4010 - CABLE TV	340,398.91	240,585.84	99,813.07	29.32%	340,398.91	240,585.84	99,813.07	29.32%	4,086,422.10
4011 - GEN ADMIN ELEC/TELECOM	6,578.91	65,539.79	-58,960.88	-896.21%	6,578.91	65,539.79	-58,960.88	-896.21%	78,979.00
4012 - UTIL FINANCE	-223,303.75	-179,400.88	-43,902.87	19.66%	-223,303.75	-179,400.88	-43,902.87	19.66%	-2,680,717.00
4013 - UTIL CUST SVC	124,985.62	75,789.30	49,196.32	39.36%	124,985.62	75,789.30	49,196.32	39.36%	1,500,428.00
4014 - UTIL BILLING	45,296.59	33,789.54	11,507.05	25.40%	45,296.59	33,789.54	11,507.05	25.40%	543,777.00
4015 - CENTRAL SERVICES	78,903.87	68,842.99	10,060.88	12.75%	78,903.87	68,842.99	10,060.88	12.75%	947,226.00
Total Expense:	3,836,625.42	3,043,778.83	792,846.59	20.67%	3,836,625.42	3,043,778.83	792,846.59	20.67%	46,057,938.00
Report Total:	0.80	855,976.15	855,975.35		0.80	855,976.15	855,975.35		0.00



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	8,085,138.00	8,085,138.00	577,304.26	577,304.26	7,507,833.74
4003 - SEWER	6,035,167.00	6,035,167.00	416,397.05	416,397.05	5,618,769.95
4004 - STORMWATER	15,000.00	15,000.00	0.00	0.00	15,000.00
4005 - GAS	4,617,132.00	4,617,132.00	623,832.78	623,832.78	3,993,299.22
4006 - GUTA	35,000.00	35,000.00	6,305.00	6,305.00	28,695.00
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,690,029.76	1,690,029.76	18,615,137.24
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	382,967.51	382,967.51	4,077,199.49
4010 - CABLE TV	2,505,167.00	2,505,167.00	202,918.62	202,918.62	2,302,248.38
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00
Revenue Total:	46,057,938.00	46,057,938.00	3,899,754.98	3,899,754.98	42,158,183.02
Expense					
4002 - WATER	7,508,091.29	7,508,091.29	402,899.04	402,899.04	7,105,192.25
4003 - SEWER	5,751,710.01	5,751,710.01	269,152.77	269,152.77	5,482,557.24
4004 - STORMWATER	502,802.00	502,802.00	28,198.28	28,198.28	474,603.72
4005 - GAS	5,213,421.60	5,213,422.60	478,559.08	478,559.08	4,734,863.52
4006 - GUTA	51,750.00	51,750.00	1,099.76	1,099.76	50,650.24
4007 - GEN ADMIN WSG	213,675.00	213,675.00	15,792.36	15,792.36	197,882.64
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,380,866.01	1,380,866.01	16,997,024.99
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	476,332.73	476,332.73	3,486,148.27
4010 - CABLE TV	4,086,423.00	4,086,422.10	240,585.84	240,585.84	3,845,836.26
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	65,539.79	65,539.79	13,439.21
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-179,400.88	-179,400.88	-2,501,316.12
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	76,407.37	76,407.37	1,424,020.63
4014 - UTIL BILLING	543,777.00	543,777.00	33,789.54	33,789.54	509,987.46
4015 - CENTRAL SERVICES	947,226.00	947,226.00	69,203.97	69,203.97	878,022.03
Expense Total:	46,057,937.90	46,057,938.00	3,359,025.66	3,359,025.66	42,698,912.34
Total Surplus (Deficit):	0.10	0.00	540,729.32	540,729.32	



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Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2024

ACTIVIT...	2023 Jan. Activity	2024 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	613,846.07	577,304.26	-36,541.81	-5.95%	613,846.07	577,304.26	-36,541.81	-5.95%
4003 - SEWER	401,820.48	416,397.05	14,576.57	3.63%	401,820.48	416,397.05	14,576.57	3.63%
4004 - STORMWATER	300.00	0.00	-300.00	-100.00%	300.00	0.00	-300.00	-100.00%
4005 - GAS	804,679.63	623,832.78	-180,846.85	-22.47%	804,679.63	623,832.78	-180,846.85	-22.47%
4006 - GUTA	2,625.00	6,305.00	3,680.00	140.19%	2,625.00	6,305.00	3,680.00	140.19%
4008 - ELECTRIC	1,829,133.03	1,690,029.76	-139,103.27	-7.60%	1,829,133.03	1,690,029.76	-139,103.27	-7.60%
4009 - TELECOM & INTERNET	340,335.16	382,967.51	42,632.35	12.53%	340,335.16	382,967.51	42,632.35	12.53%
4010 - CABLE TV	235,228.44	202,918.62	-32,309.82	-13.74%	235,228.44	202,918.62	-32,309.82	-13.74%
4012 - UTIL FINANCE	99,109.50	0.00	-99,109.50	-100.00%	99,109.50	0.00	-99,109.50	-100.00%
Revenue Total:	4,327,077.31	3,899,754.98	-427,322.33	-9.88%	4,327,077.31	3,899,754.98	-427,322.33	-9.88%
Expense								
4002 - WATER	428,124.96	402,899.04	25,225.92	5.89%	428,124.96	402,899.04	25,225.92	5.89%
4003 - SEWER	303,273.33	269,152.77	34,120.56	11.25%	303,273.33	269,152.77	34,120.56	11.25%
4004 - STORMWATER	30,730.26	28,198.28	2,531.98	8.24%	30,730.26	28,198.28	2,531.98	8.24%
4005 - GAS	698,197.75	478,559.08	219,638.67	31.46%	698,197.75	478,559.08	219,638.67	31.46%
4006 - GUTA	2,834.56	1,099.76	1,734.80	61.20%	2,834.56	1,099.76	1,734.80	61.20%
4007 - GEN ADMIN WSG	18,942.84	15,792.36	3,150.48	16.63%	18,942.84	15,792.36	3,150.48	16.63%
4008 - ELECTRIC	2,880,462.85	1,380,866.01	1,499,596.84	52.06%	2,880,462.85	1,380,866.01	1,499,596.84	52.06%
4009 - TELECOM & INTERNET	364,851.81	476,332.73	-111,480.92	-30.56%	364,851.81	476,332.73	-111,480.92	-30.56%
4010 - CABLE TV	226,553.17	240,585.84	-14,032.67	-6.19%	226,553.17	240,585.84	-14,032.67	-6.19%
4011 - GEN ADMIN ELEC/TELECOM	16,524.29	65,539.79	-49,015.50	-296.63%	16,524.29	65,539.79	-49,015.50	-296.63%
4012 - UTIL FINANCE	162,224.78	-179,400.88	341,625.66	210.59%	162,224.78	-179,400.88	341,625.66	210.59%
4013 - UTIL CUST SVC	116,507.60	76,407.37	40,100.23	34.42%	116,507.60	76,407.37	40,100.23	34.42%
4014 - UTIL BILLING	86,634.91	33,789.54	52,845.37	61.00%	86,634.91	33,789.54	52,845.37	61.00%
4015 - CENTRAL SERVICES	79,497.43	69,203.97	10,293.46	12.95%	79,497.43	69,203.97	10,293.46	12.95%
Expense Total:	5,415,360.54	3,359,025.66	2,056,334.88	37.97%	5,415,360.54	3,359,025.66	2,056,334.88	37.97%
Total Surplus (Deficit):	-1,088,283.23	540,729.32	1,629,012.55	149.69%	-1,088,283.23	540,729.32	1,629,012.55	149.69%



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Utility Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

without Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	8,085,138.00	8,085,138.00	577,304.26	577,304.26	-7,507,833.74	92.86%
4003 - SEWER	6,035,167.00	6,035,167.00	416,397.05	416,397.05	-5,618,769.95	93.10%
4004 - STORMWATER	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00%
4005 - GAS	4,617,132.00	4,617,132.00	623,832.78	623,832.78	-3,993,299.22	86.49%
4006 - GUTA	35,000.00	35,000.00	6,305.00	6,305.00	-28,695.00	81.99%
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,690,029.76	1,690,029.76	-18,615,137.24	91.68%
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	382,967.51	382,967.51	-4,077,199.49	91.41%
4010 - CABLE TV	2,505,167.00	2,505,167.00	202,918.62	202,918.62	-2,302,248.38	91.90%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	46,057,938.00	46,057,938.00	3,899,754.98	3,899,754.98	-42,158,183.02	91.53%
Expense						
4002 - WATER	7,508,091.29	7,508,091.29	377,965.04	377,965.04	7,130,126.25	94.97%
4003 - SEWER	5,751,710.01	5,751,710.01	269,152.77	269,152.77	5,482,557.24	95.32%
4004 - STORMWATER	502,802.00	502,802.00	28,198.28	28,198.28	474,603.72	94.39%
4005 - GAS	5,213,421.60	5,213,422.60	441,281.67	441,281.67	4,772,140.93	91.54%
4006 - GUTA	51,750.00	51,750.00	1,099.76	1,099.76	50,650.24	97.87%
4007 - GEN ADMIN WSG	213,675.00	213,675.00	15,792.36	15,792.36	197,882.64	92.61%
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,355,048.11	1,355,048.11	17,022,842.89	92.63%
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	250,094.26	250,094.26	3,712,386.74	93.69%
4010 - CABLE TV	4,086,423.00	4,086,422.10	240,585.84	240,585.84	3,845,836.26	94.11%
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	65,539.79	65,539.79	13,439.21	17.02%
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-179,400.88	-179,400.88	-2,501,316.12	93.31%
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	75,789.30	75,789.30	1,424,638.70	94.95%
4014 - UTIL BILLING	543,777.00	543,777.00	33,789.54	33,789.54	509,987.46	93.79%
4015 - CENTRAL SERVICES	947,226.00	947,226.00	68,842.99	68,842.99	878,383.01	92.73%
Expense Total:	46,057,937.90	46,057,938.00	3,043,778.83	3,043,778.83	43,014,159.17	93.39%
Report Surplus (Deficit):	0.10	0.00	855,976.15	855,976.15	855,976.15	0.00%



Monroe, GA

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Utility Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	0.00	0.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	0.00	0.00	0.00	0.00	0.00	0.00%
Expense						
4002 - WATER	0.00	0.00	24,934.00	24,934.00	-24,934.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4004 - STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	36,925.86	36,925.86	-36,925.86	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	25,557.00	25,557.00	-25,557.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	225,984.36	225,984.36	-225,984.36	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	313,401.22	313,401.22	-313,401.22	0.00%
Report Surplus (Deficit):	0.00	0.00	-313,401.22	-313,401.22	-313,401.22	0.00%



Solid Waste Fund

For Fiscal Period Ending: January 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Feb-Dec	Projected Year End 2024	Preliminary Year End 2023
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	221,153	221,153	2,457,489	2,678,642	2,665,760
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	323,793	323,793	4,491,615	4,815,408	4,495,778
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,444	2,444	31,959	34,404	34,210
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	547,391	547,391	6,981,063	7,528,454	7,195,748
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	26,510	26,510	416,913	443,422	441,634
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	79,862	79,862	1,432,313	1,512,175	1,529,780
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	63,786	63,786	5,154,471	5,218,256	5,170,495
4540 - RECYCLABLES COLLECTION	255,585	255,585	25,571	25,571	179,634	205,204	185,071
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	15,166	15,166	353,066	368,232	374,707
9003 - SW - OTHER FINANCING USES	862,984	862,984	27,370	27,370	331,259	358,629	361,307
Expense Total:	7,877,308	7,877,308	238,264	238,264	7,867,655	8,105,918	8,062,993
Report Surplus (Deficit):				309,127		(577,464)	(867,245)



Monroe, GA

Solid Waste Fund **Monthly Budget Report**
Group Summary
For Fiscal: 2024 Period Ending: 01/31/2024
without Capital

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	231,807.40	221,153.12	-10,654.28	-4.60%	231,807.40	221,153.12	-10,654.28	-4.60%	2,782,802.00
4530 - SOLID WASTE DISPOSAL	421,706.74	323,793.16	-97,913.58	-23.22%	421,706.74	323,793.16	-97,913.58	-23.22%	5,062,506.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,444.49	-221.11	-8.29%	2,665.60	2,444.49	-221.11	-8.29%	32,000.00
Total Revenue:	656,179.74	547,390.77	-108,788.97	-16.58%	656,179.74	547,390.77	-108,788.97	-16.58%	7,877,308.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	47,955.58	26,509.54	21,446.04	44.72%	47,955.58	26,509.54	21,446.04	44.72%	575,698.00
4520 - SOLID WASTE COLLECTION	113,000.74	79,862.39	33,138.35	29.33%	113,000.74	79,862.39	33,138.35	29.33%	1,356,552.00
4530 - SOLID WASTE DISPOSAL	380,899.20	63,785.53	317,113.67	83.25%	380,899.20	63,785.53	317,113.67	83.25%	4,572,620.00
4540 - RECYCLABLES COLLECTION	21,290.18	25,570.56	-4,280.38	-20.10%	21,290.18	25,570.56	-4,280.38	-20.10%	255,585.00
4585 - YARD TRIMMINGS COLLECTION	21,147.25	15,166.03	5,981.22	28.28%	21,147.25	15,166.03	5,981.22	28.28%	253,869.00
9003 - SW - OTHER FINANCING USES	71,886.56	27,369.54	44,517.02	61.93%	71,886.56	27,369.54	44,517.02	61.93%	862,984.00
Total Expense:	656,179.51	238,263.59	417,915.92	63.69%	656,179.51	238,263.59	417,915.92	63.69%	7,877,308.00
Report Total:	0.23	309,127.18	309,126.95		0.23	309,127.18	309,126.95		0.00



Monroe, GA

Solid Waste Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	221,153.12	221,153.12	2,561,648.88
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	323,793.16	323,793.16	4,738,712.84
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,444.49	2,444.49	29,555.51
Revenue Total:	7,877,308.00	7,877,308.00	547,390.77	547,390.77	7,329,917.23
Expense					
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	26,509.54	26,509.54	549,188.46
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	386,640.40	386,640.40	969,911.60
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	63,785.53	63,785.53	4,508,834.47
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	25,570.56	25,570.56	230,014.44
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	15,166.03	15,166.03	238,702.97
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	27,369.54	27,369.54	835,614.46
Expense Total:	7,877,308.00	7,877,308.00	545,041.60	545,041.60	7,332,266.40
Total Surplus (Deficit):	0.00	0.00	2,349.17	2,349.17	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2024

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DEP...	2023 Jan. Activity	2024 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	208,271.58	221,153.12	12,881.54	6.18%	208,271.58	221,153.12	12,881.54	6.18%
4530 - SOLID WASTE DISPOSAL	390,433.10	323,793.16	-66,639.94	-17.07%	390,433.10	323,793.16	-66,639.94	-17.07%
4540 - RECYCLABLES COLLECTION	2,250.79	2,444.49	193.70	8.61%	2,250.79	2,444.49	193.70	8.61%
Revenue Total:	600,955.47	547,390.77	-53,564.70	-8.91%	600,955.47	547,390.77	-53,564.70	-8.91%
Expense								
4510 - SOLID WASTE ADMINISTRATION	24,720.83	26,509.54	-1,788.71	-7.24%	24,720.83	26,509.54	-1,788.71	-7.24%
4520 - SOLID WASTE COLLECTION	97,467.50	386,640.40	-289,172.90	-296.69%	97,467.50	386,640.40	-289,172.90	-296.69%
4530 - SOLID WASTE DISPOSAL	16,024.39	63,785.53	-47,761.14	-298.05%	16,024.39	63,785.53	-47,761.14	-298.05%
4540 - RECYCLABLES COLLECTION	5,436.79	25,570.56	-20,133.77	-370.32%	5,436.79	25,570.56	-20,133.77	-370.32%
4585 - YARD TRIMMINGS COLLECTION	21,641.32	15,166.03	6,475.29	29.92%	21,641.32	15,166.03	6,475.29	29.92%
9003 - SW - OTHER FINANCING USES	30,047.77	27,369.54	2,678.23	8.91%	30,047.77	27,369.54	2,678.23	8.91%
Expense Total:	195,338.60	545,041.60	-349,703.00	-179.02%	195,338.60	545,041.60	-349,703.00	-179.02%
Total Surplus (Deficit):	405,616.87	2,349.17	-403,267.70	-99.42%	405,616.87	2,349.17	-403,267.70	-99.42%



Monroe, GA

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Solid Waste FundBudget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

without Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	221,153.12	221,153.12	-2,561,648.88	92.05%
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	323,793.16	323,793.16	-4,738,712.84	93.60%
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,444.49	2,444.49	-29,555.51	92.36%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	7,877,308.00	7,877,308.00	547,390.77	547,390.77	-7,329,917.23	93.05%
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	26,509.54	26,509.54	549,188.46	95.40%
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	79,862.39	79,862.39	1,276,689.61	94.11%
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	63,785.53	63,785.53	4,508,834.47	98.61%
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	25,570.56	25,570.56	230,014.44	90.00%
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	15,166.03	15,166.03	238,702.97	94.03%
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	27,369.54	27,369.54	835,614.46	96.83%
Expense Total:	7,877,308.00	7,877,308.00	238,263.59	238,263.59	7,639,044.41	96.98%
Report Surplus (Deficit):	0.00	0.00	309,127.18	309,127.18	309,127.18	0.00%



Monroe, GA

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Solid Waste Fund

Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 01/31/2024

Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	306,532.00	306,532.00	-306,532.00	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	306,532.00	306,532.00	-306,532.00	0.00%
Report Total:	0.00	0.00	306,532.00	306,532.00	-306,532.00	0.00%

Performance Indicators	Jan-24	Dec-23	Nov-23	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23	Apr-23	Mar-23	Feb-23	Jan-23
Utilities													
Electric Customers	6,972	6,964	6,962	6,950	6,955	6,946	6,931	6,935	6,951	6,916	6,906	6,891	6,870
Natural Gas Customers	4,462	4,441	4,429	4,405	4,407	4,384	4,384	4,386	4,364	4,360	4,371	4,361	4,336
Water Customers	10,903	10,888	10,904	10,888	10,897	10,884	10,855	10,846	10,836	10,798	10,787	10,775	10,762
Wastewater Customers	7,858	7,844	7,846	7,846	7,847	7,843	7,831	7,840	7,844	7,809	7,803	7,801	7,781
Cable TV Customers	1,547	1,566	1,587	1,616	1,656	1,693	1,720	1,756	1,794	1,818	1,855	1,879	1,897
Digital Cable Customers	122	125	127	127	133	134	137	140	145	151	155	155	158
Internet Customers	3,427	3,436	3,053	3,144	3,221	3,590	3,679	3,854	3,961	3,902	4,161	4,212	4,204
Residential Phone Customers	679	686	686	692	696	703	704	711	712	718	717	722	720
Commercial Phone Customers	264	266	267	272	272	271	271	270	267	269	277	278	282
Fiber Customers	2,052	2,006	1,952	1,868	1,748	1,609	1,485	1,290	1,072	852	699	506	431
WIFI Router Customers		-											
Work Orders Generated													
Utilities													
Connects	252	229	210	277	236	264	204	273	244	224	271	246	218
Cutoff for Non-Payment	48	37	41	72	42	37	26	72	51	64	55	80	34
Electric Work Orders	103	58	75	110	138	128	111	94	92	116	109	123	95
Water Work Orders	137	70	93	169	60	135	104	142	92	123	129	104	174
Natural Gas Work Orders	46	31	39	33	35	34	35	39	23	41	42	34	82
Disconnects	182	179	166	185	186	183	167	186	170	153	188	155	168
Sewer Work Orders	21	5	13	3	6	9	3	4	22	12	17	12	22
Telecomm Work Orders	235	210	243	259	325	371	307	398	488	380	349	309	215
Stormwater Work Orders	4	-	-	-	-	-	-	-	-	-	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,847,969	\$ 3,448,145	\$ 3,429,163	\$ 3,851,586	\$ 4,214,066	\$ 3,886,967	\$ 3,600,639	\$ 3,480,362	\$ 3,488,266	\$ 3,545,702	\$ 3,990,438	\$ 4,331,581	\$ 4,151,912
Utility Revenue Collected	\$ 3,616,210	\$ 336,956	\$ 3,211,321	\$ 3,603,815	\$ 3,973,501	\$ 3,667,299	\$ 3,375,264	\$ 3,281,825	\$ 3,259,853	\$ 3,442,600	\$ 3,757,994	\$ 4,154,607	\$ 3,941,822
Amount Written Off for Bad Debt	\$ 15,358	\$ 15,467	\$ 25,304	\$ 18,061	\$ 15,197	\$ 16,916	\$ 21,107	\$ 30,819	\$ 32,202	\$ 14,392	\$ 21,439	\$ 19,085	\$ 24,256
Extensions													
Utilities													
Extensions Requested	608	497	548	587	581	381	483	533	523	458	605	549	347
Extensions Pending	7	107	39	148	45	157	-	-	-	1	3	3	-
Extensions Defaulted	22	16	37	22	17	7	30	22	28	23	29	28	13
Extensions Paid per Agreement	579	413	139	461	519	217	481	509	496	434	577	518	334
Percentage of Extensions Paid	96%	97%	93%	96%	97%	98%	94%	96%	95%	95%	95%	95%	96%
Taxes													
Admin Support													
Property Tax Collected	\$ 3,196,293	\$ 3,196,293	\$ 916,997	\$ 216,602	\$ 63,522	\$ 31,698	\$ 41,121	\$ 5,420	\$ 7,287	\$ 18,530	\$ 48,956	\$ 82,529	\$ 115,393
Accounting													
Payroll & Benefits													
Payroll Checks issued	1	-	-	-	-	-	5	-	-	1	3	-	-
Direct Deposit Advices	686	771	781	682	1,005	668	672	666	675	718	974	645	350
General Ledger													
Accounts Payable Checks Issued	423	266	301	266	242	327	271	292	324	281	382	246	273
Accounts Payable Invoices Entered	447	366	390	512	324	434	342	374	444	405	511	309	342
Journal Entries Processed	106	148	80	94	88	94	85	110	110	108	116	105	115
Miscellaneous Receipts	529	624	332	321	288	330	370	375	514	554	615	693	586
Utility Deposit Refunds Processed	43	72	50	47	51	55	54	48	27	39	55	34	35
Local Option Sales Tax	\$ 273,794	\$ 251,963	\$ 250,168	\$ 245,199	\$ 247,614	\$ 282,230	\$ 268,812	\$ 260,312	\$ 247,289	\$ 268,717	\$ 228,351	\$ 262,653	\$ 322,547
Special Local Option Sales Tax - 2019		344,941	303,722	313,759	308,109	311,067	350,757	315,910	329,019	309,967	337,897	287,912	289,814
Payroll & Benefits													

Performance Indicators	Jan-24	Dec-23	Nov-23	Oct-23	Sep-23	Aug-23	Jul-23	Jun-23	May-23	Apr-23	Mar-23	Feb-23	Jan-23
Filled Positions	254	260	261	263	259	258	257	259	258	258	252	252	254
Vacancies	22	14	13	11	15	16	17	15	16	16	22	22	20
Unfunded Positions			5	5	5	5	5	5	5	5	5	5	5
Airport													
Airport													
Airport Fuel Sales - Gallons	700	1,286	1,459	2,814	2,252	1,122	1,969	1,114	1,187	1,061	1,449	654	1,240
Fuel Sales - Revenue	4,053	7,445	8,446	16,296	13,042	6,499	11,401	6,674	7,107	6,356	8,677	3,915	7,427



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

March 2024

City of Monroe Fire Dept

Monroe, GA

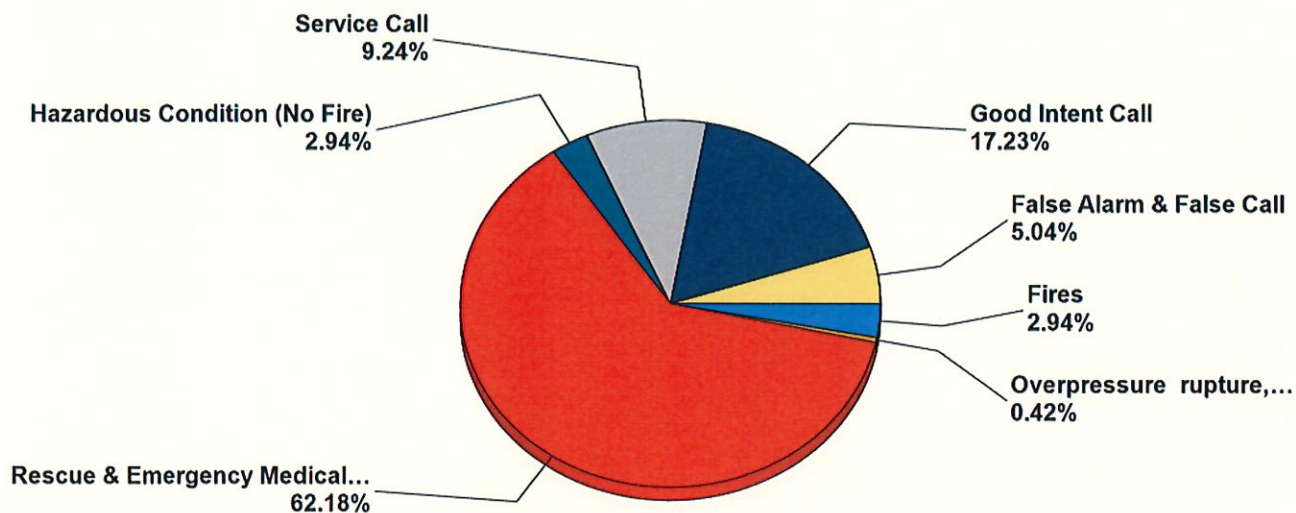
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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 01/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	2.94%
Overpressure rupture, explosion, overheating - no fire	1	0.42%
Rescue & Emergency Medical Service	148	62.18%
Hazardous Condition (No Fire)	7	2.94%
Service Call	22	9.24%
Good Intent Call	41	17.23%
False Alarm & False Call	12	5.04%
TOTAL	238	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

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INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	1.68%
113 - Cooking fire, confined to container	1	0.42%
143 - Grass fire	1	0.42%
151 - Outside rubbish, trash or waste fire	1	0.42%
251 - Excessive heat, scorch burns with no ignition	1	0.42%
311 - Medical assist, assist EMS crew	95	39.92%
321 - EMS call, excluding vehicle accident with injury	44	18.49%
322 - Motor vehicle accident with injuries	6	2.52%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.42%
324 - Motor vehicle accident with no injuries.	2	0.84%
400 - Hazardous condition, other	1	0.42%
412 - Gas leak (natural gas or LPG)	4	1.68%
442 - Overheated motor	1	0.42%
445 - Arcing, shorted electrical equipment	1	0.42%
522 - Water or steam leak	3	1.26%
554 - Assist invalid	19	7.98%
611 - Dispatched & cancelled en route	31	13.03%
622 - No incident found on arrival at dispatch address	3	1.26%
651 - Smoke scare, odor of smoke	3	1.26%
652 - Steam, vapor, fog or dust thought to be smoke	3	1.26%
671 - HazMat release investigation w/no HazMat	1	0.42%
733 - Smoke detector activation due to malfunction	3	1.26%
735 - Alarm system sounded due to malfunction	4	1.68%
743 - Smoke detector activation, no fire - unintentional	1	0.42%
745 - Alarm system activation, no fire - unintentional	3	1.26%
746 - Carbon monoxide detector activation, no CO	1	0.42%
TOTAL INCIDENTS:	238	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

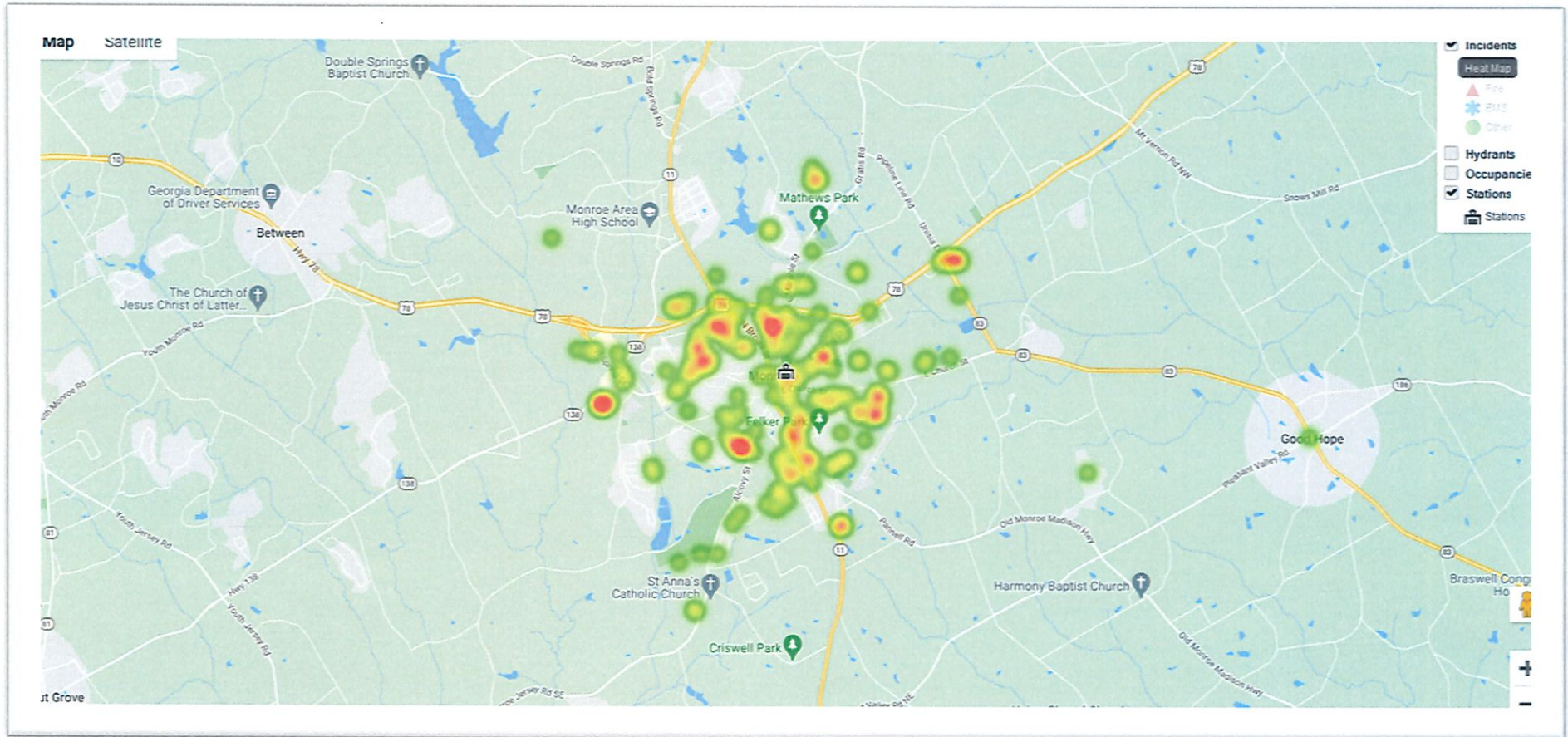


City of Monroe Fire Dept

Monroe, GA



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January 2024 Incident Distribution Map



Incident Comparison 2020-2024

January	2020	2021	2022	2023	2024
100 - Fire	4	6	3	5	7
200 - Overpressure Rupture, Explosion, Overheat	0	0	1	0	1
300 - Rescue & EMS	114	138	121	157	148
400 - Hazardous Condition	5	5	8	9	7
500 - Service Call	10	8	8	12	22
600 - Good Intent & Canceled Call	47	71	73	50	41
700 - False Alarm & False Call	15	5	15	7	12
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	0	1	0
	195	233	229	241	238

City of Monroe Fire Dept

Monroe, GA

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Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 01/01/2024 | End Date: 01/31/2024

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	214	0:05:53

Count of Overlapping Incidents for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

# OVERLAPPING	% OVERLAPPING	TOTAL
45	18.91	238

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/1/2024					
1/1/2024 2:52:15 AM	1/1/2024 3:02:09 AM	2024-0001	611	Monroe (City of) Headquarters	
1/1/2024 2:53:15 AM	1/1/2024 4:04:42 AM	2024-0002	111	Monroe (City of) Headquarters	
1/4/2024					
1/4/2024 11:39:59 AM	1/4/2024 11:59:49 AM	2024-0023	311	Monroe (City of) Headquarters	
1/4/2024 11:42:42 AM	1/4/2024 11:56:40 AM	2024-0024	321	Monroe (City of) Headquarters	
1/4/2024 1:52:59 PM	1/4/2024 2:33:37 PM	2024-0026	321	Monroe (City of) Headquarters	
1/4/2024 2:30:12 PM	1/4/2024 2:40:20 PM	2024-0027	735	Monroe (City of) Headquarters	
1/5/2024					
1/5/2024 11:03:41 AM	1/5/2024 11:08:02 AM	2024-0035	611	Monroe (City of) Headquarters	
1/5/2024 11:07:10 AM	1/5/2024 11:25:19 AM	2024-0036	321	Monroe (City of) Headquarters	
1/5/2024 11:08:30 AM	1/5/2024 11:18:37 AM	2024-0037	311	Monroe (City of) Headquarters	
1/7/2024					
1/7/2024 2:15:00 AM	1/7/2024 2:58:44 AM	2024-0049	321	Monroe (City of) Headquarters	
1/7/2024 2:16:53 AM	1/7/2024 2:41:45 AM	2024-0050	321	Monroe (City of) Headquarters	
1/8/2024					
1/8/2024 2:27:15 PM	1/8/2024 2:53:40 PM	2024-0062	311	Monroe (City of) Headquarters	
1/8/2024 2:30:44 PM	1/8/2024 3:04:20 PM	2024-0063	311	Monroe (City of) Headquarters	
1/9/2024					
1/9/2024 10:24:51 AM	1/9/2024 11:07:13 AM	2024-0070	400	Monroe (City of) Headquarters	
1/9/2024 11:03:32 AM	1/9/2024 11:14:57 AM	2024-0071	311	Monroe (City of) Headquarters	
1/9/2024 11:30:12 PM	1/9/2024 11:41:55 PM	2024-0079	311	Monroe (City of) Headquarters	
1/9/2024 11:40:00 PM	1/9/2024 11:50:25 PM	2024-0080	745	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

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ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/11/2024					
1/11/2024 1:33:30 AM	1/11/2024 1:51:40 AM	2024-0092	412	Monroe (City of) Headquarters	
1/11/2024 1:44:47 AM	1/11/2024 1:53:43 AM	2024-0093	311	Monroe (City of) Headquarters	
1/17/2024					
1/17/2024 7:12:33 PM	1/17/2024 10:36:40 PM	2024-0135	111	Monroe (City of) Headquarters	
1/17/2024 10:05:29 PM	1/17/2024 10:10:06 PM	2024-0136	311	Monroe (City of) Headquarters	
1/18/2024					
1/18/2024 4:50:10 PM	1/18/2024 4:59:27 PM	2024-0142	324	Monroe (City of) Headquarters	
1/18/2024 4:50:15 PM	1/18/2024 5:07:55 PM	2024-0143	554	Monroe (City of) Headquarters	
1/18/2024 5:06:56 PM	1/18/2024 5:28:40 PM	2024-0144	311	Monroe (City of) Headquarters	
1/21/2024					
1/21/2024 9:35:59 AM	1/21/2024 9:49:32 AM	2024-0161	311	Monroe (City of) Headquarters	
1/21/2024 9:37:14 AM	1/21/2024 9:52:28 AM	2024-0160	311	Monroe (City of) Headquarters	
1/24/2024					
1/24/2024 4:01:47 PM	1/24/2024 4:15:28 PM	2024-0181	554	Monroe (City of) Headquarters	
1/24/2024 4:13:25 PM	1/24/2024 4:27:53 PM	2024-0182	311	Monroe (City of) Headquarters	
1/25/2024					
1/25/2024 10:11:39 AM	1/25/2024 10:31:33 AM	2024-0190	311	Monroe (City of) Headquarters	
1/25/2024 10:28:10 AM	1/25/2024 10:35:57 AM	2024-0191	611	Monroe (City of) Headquarters	
1/27/2024					
1/27/2024 10:08:21 AM	1/27/2024 10:21:31 AM	2024-0201	321	Monroe (City of) Headquarters	
1/27/2024 10:15:23 AM	1/27/2024 10:28:30 AM	2024-0202	311	Monroe (City of) Headquarters	
1/28/2024					
1/28/2024 1:08:43 PM	1/28/2024 2:02:48 PM	2024-0210	322	Monroe (City of) Headquarters	
1/28/2024 2:02:21 PM	1/28/2024 2:18:43 PM	2024-0211	311	Monroe (City of) Headquarters	
1/28/2024 3:39:00 PM	1/28/2024 4:04:11 PM	2024-0212	322	Monroe (City of) Headquarters	
1/28/2024 3:53:28 PM	1/28/2024 4:09:30 PM	2024-0213	311	Monroe (City of) Headquarters	
1/29/2024					
1/29/2024 9:05:27 AM	1/29/2024 9:16:33 AM	2024-219	321	Monroe (City of) Headquarters	
1/29/2024 9:07:11 AM	1/29/2024 9:25:14 AM	2024-0220	311	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



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OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/30/2024					
1/30/2024 11:20:15 AM	1/30/2024 11:29:26 AM	2024-0228	311	Monroe (City of) Headquarters	
1/30/2024 11:26:20 AM	1/30/2024 11:38:43 AM	2024-0229	321	Monroe (City of) Headquarters	
1/30/2024 11:33:18 AM	1/30/2024 12:00:53 PM	2024-0230	321	Monroe (City of) Headquarters	
1/30/2024 5:23:45 PM	1/30/2024 5:36:03 PM	2024-0232	311	Monroe (City of) Headquarters	
1/30/2024 5:32:28 PM	1/30/2024 6:06:30 PM	2024-0233	321	Monroe (City of) Headquarters	
1/30/2024 10:03:08 PM	1/30/2024 10:06:15 PM	2024-0234	611	Monroe (City of) Headquarters	
1/30/2024 10:05:38 PM	1/30/2024 10:17:29 PM	2024-0235	733	Monroe (City of) Headquarters	

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Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



Incident Detail for Aid Given and Received for Incident Type Range for Date Range
Incident Type Range: 100 - 911 | StartDate: 01/01/2024 | EndDate: 01/31/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
01/01/2024	2024-0002	1080 Nicholasville RD	111 - Building fire	MFD - Monroe (City of) Headquarters
01/01/2024	2024-0007	533 Bryson TRL	442 - Overheated motor	MFD - Monroe (City of) Headquarters
01/06/2024	2024-0044	102 N HWY 83	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
01/10/2024	2024-0083	1608 Audreys RDG	111 - Building fire	MFD - Monroe (City of) Headquarters
01/10/2024	2024-0086	121 Morrow ST	251 - Excessive heat, scorch burns with no ignition	MFD - Monroe (City of) Headquarters
01/30/2024	2024-0231	2823 Highway 11	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
Percentage of Total Incidents:			2.52%	

AID TYPE: Automatic aid received				
01/06/2024	2024-0046	621 Maple ST	652 - Steam, vapor, fog or dust thought to be smoke	MFD - Monroe (City of) Headquarters
01/11/2024	2024-0097	720 Walton RD	113 - Cooking fire, confined to container	MFD - Monroe (City of) Headquarters
01/17/2024	2024-0135	1307 Meadow Walk DR	111 - Building fire	MFD - Monroe (City of) Headquarters
Percentage of Total Incidents:			1.26%	

AID TYPE: Mutual aid received				
01/04/2024	2024-0021	315 N Madison AVE	111 - Building fire	MFD - Monroe (City of) Headquarters
01/17/2024	2024-0136	1112 Classic TRL	311 - Medical assist, assist EMS crew	MFD - Monroe (City of) Headquarters
Percentage of Total Incidents:			0.84%	

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

City of Monroe Fire Dept

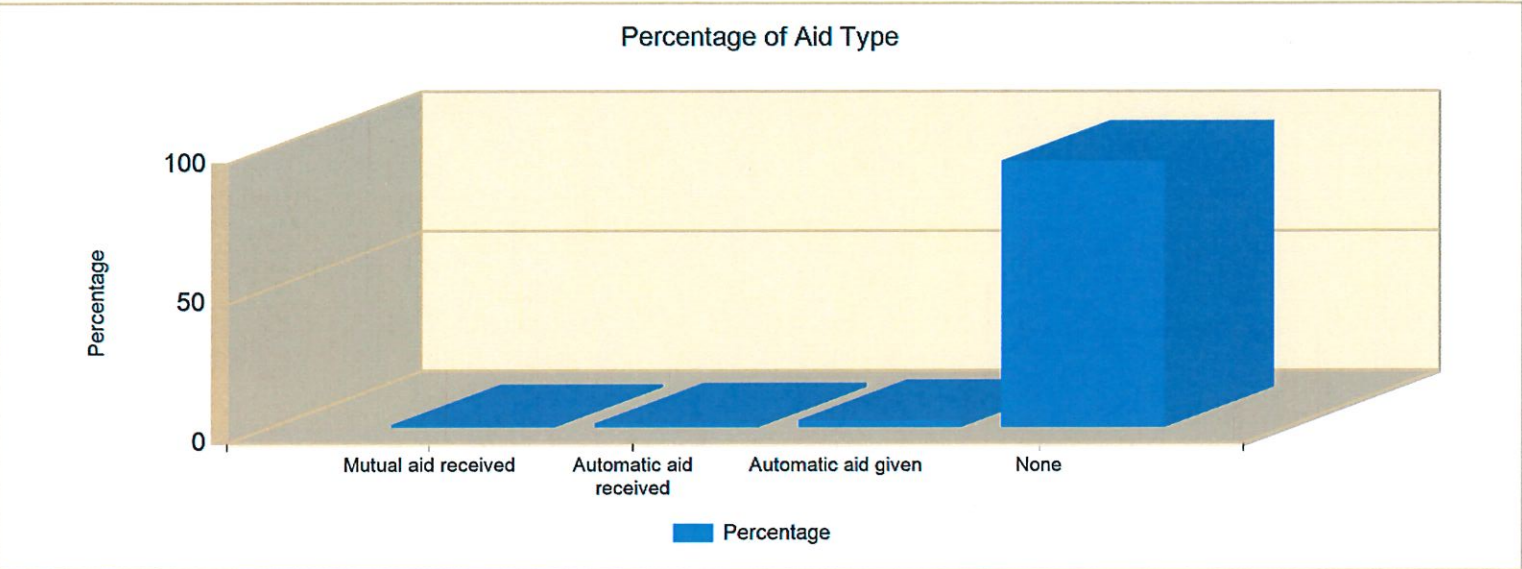
Monroe, GA

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Count of Aid Given and Received for Incidents for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	2	0.8%
Automatic aid received	3	1.3%
Automatic aid given	6	2.5%
None	227	95.4%

Only REVIEWED incidents included

City of Monroe Fire Dept

Monroe, GA

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Detailed Losses For Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$1,497,599.00	\$748,799.00	\$2,246,398.00	\$1,123,199.00	\$195,589.00	\$97,794.00	\$293,383.00	\$146,691.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2024-0021	01/04/2024	111 - Building fire	315 N Madison AVE Monroe	\$1,235,840.00	\$617,920.00	\$1,853,760.00	\$12,358.00	\$6,179.00	\$18,537.00
2024-0135	01/17/2024	111 - Building fire	1307 Meadow Walk DR Monroe	\$261,759.00	\$130,879.00	\$392,638.00	\$183,231.00	\$91,615.00	\$274,846.00

Only Reviewed Incidents included.





POLICE

DEPARTMENT

MONTHLY REPORT

March

2024

Compairison of January 2023 to January 2024 Activity Reports

	2024			2023		
Calls for Service	2,234			2,179		
Area Checks	11,576			11,053		
Calls to MPD						
Court Cases	379			244		
Training Hours	596			353		
Part A Crimes	34			49		
Part B Crimes	31			53		
Arrest-Adult	32			45		
Juvenile	2			4		
C/S Trash Pick Up						
Tires						

	2024 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AGENCY													76
LE CALLS													
WALTON SO		3,546											3,546
WCSO AREA CHECKS		10,251											10,251
MONROE PD		2,234											2,234
MPD AREA CHECKS		11,576											11,576
LOGANVILLE PD		811											811
LPD AREA CHECKS		1,620											1,620
SOCIAL CIRCLE PD		389											389
SPD AREA CHECKS		2,203											2,203
TOTALS		32,630											32,630
													-00
WALTON EMS		1,624											1,624
WALTON FIRE		508											508
MONROE FIRE		247											247
LOGANVILLE FIRE		259											259
SOC CIRCLE FIRE		64											64
TOTALS		1,078	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	1,078
PHONE CALLS													
ABANDONED													
ADMIN IN													
ADMIN OUT													
911													
TOTAL		-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00

	January 2023	January 2024
Citations Issued:	239	348
Adjudicated/Closed cases:	244	379
Fines collected per month:	\$47,392.00	\$46,672.00
Year to date collected:	\$578,615.75	\$78,686.00

January 2024 Training Hours for Monroe Police Department

GPSTC online training: 286

Conference training: 13

In-service Training: 109

Off Site Training: 188

Total Training Hours: 596



Offense and Arrest Summary Report

Beginning Date: 01/01/2024

Ending Date: 01/31/2024

Printed On:
02/21/2024

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses	31	Clearance Rate	58.06%
% change from last year	-69.61%	Last years rate	26.47%
Total Arrests	34	Hate Crime Offenses	0
% change from last year	-30.61%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	199.11	Summary based reporting Crime Rate per 100,000 Population :	25.69
Arrest Rate per 100,000 Population :	218.38		

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	0	0	1
Aggravated Assault	1	0	3
Burglary	0	0	5
Larceny	3	2	21
Motor Vehicle Theft	0	0	1
Arson	0	0	0
Simple Assault	8	5	14
Intimidation	1	1	8
Bribery	0	0	0
Counterfeiting/Forgery	0	0	0
Vandalism	4	0	19
Drug/Narcotic Violations	7	7	16
Drug Equipment Violations	1	1	4
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	5	2	9
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	0	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	0	0	0
Weapons Law Violations	1	0	0
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	31	18	102

Population : 15569

Note: Last years figures are provided for comparison purposes only.

Crime Against Person

10 - This year
26 - Last year
-61.54% - Percent Change

Crime Against Property

12 - This year
56 - Last year
-78.57% - Percent Change

Crime Against Society

9 - This year
20 - Last year
-55% - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	1
Aggravated Assault	0	0	0	0	1
Burglary	0	0	0	0	0
Larceny	3	0	0	3	4
Motor Vehicle Theft	0	0	0	0	1
Arson	0	0	0	0	0
Simple Assault	2	1	0	3	3
Intimidation	1	0	0	1	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	3
Drug/Narcotic Violations	7	0	0	7	8
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	1	0	0	1	4
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	14	1	0	15	25
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	2	0	0	2	4
DUI	5	1	0	6	5
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	1	0	0	1	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	2
All Other Offenses	10	0	0	10	13
Total Group B Arrests	18	1	0	19	24
Total Arrests	32	2	0	34	49



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
310	LAW ENFORCEMENT UNIT	2
314	LAW ENFORCEMENT UNIT	20
316	LAW ENFORCEMENT UNIT	47
320	LAW ENFORCEMENT UNIT	2
321	LAW ENFORCEMENT UNIT	374
322	LAW ENFORCEMENT UNIT	2
325	LAW ENFORCEMENT UNIT	393
327	LAW ENFORCEMENT UNIT	48
329	LAW ENFORCEMENT UNIT	2
333	LAW ENFORCEMENT UNIT	297
336	LAW ENFORCEMENT UNIT	269
337	LAW ENFORCEMENT UNIT	107
338	LAW ENFORCEMENT UNIT	1
341	LAW ENFORCEMENT UNIT	406
342	LAW ENFORCEMENT UNIT	3
343	LAW ENFORCEMENT UNIT	296
344	LAW ENFORCEMENT UNIT	474
346	LAW ENFORCEMENT UNIT	354
348	LAW ENFORCEMENT UNIT	17
349	LAW ENFORCEMENT UNIT	686
351	LAW ENFORCEMENT UNIT	330
352	LAW ENFORCEMENT UNIT	18
353	LAW ENFORCEMENT UNIT	695
354	LAW ENFORCEMENT UNIT	656
355	LAW ENFORCEMENT UNIT	316
356	LAW ENFORCEMENT UNIT	70
357	LAW ENFORCEMENT UNIT	71
358	LAW ENFORCEMENT UNIT	699
359	LAW ENFORCEMENT UNIT	529
360	LAW ENFORCEMENT UNIT	458
363	LAW ENFORCEMENT UNIT	550
364	LAW ENFORCEMENT UNIT	436
365	LAW ENFORCEMENT UNIT	531
366	LAW ENFORCEMENT UNIT	48
367	LAW ENFORCEMENT UNIT	3
368	LAW ENFORCEMENT UNIT	760
369	LAW ENFORCEMENT UNIT	658
371	LAW ENFORCEMENT UNIT	190
372	LAW ENFORCEMENT UNIT	758
Total Radio Logs:		11576

Report Includes:

All dates between '00:00:00 01/01/24' and '23:59:59 01/31/24', All agencies matching 'MPD', All zones, All units, All tencodes matching '1066', All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	4
ANIMAL COMPLAINT	6
INJURED ANIMAL	2
VICIOUS ANIMAL	1
PROWLER	5
BURGLARY IN PROGRESS	1
BURGLARY REPORT	2
DOMESTIC NON-VIOLENT	19
DOMESTIC VIOLENT	3
WARRANT SERVICE	20
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	60
SUSPICIOUS VEHICLE	93
TRAFFIC STOP	1
SUICIDE ATTEMPT	5
SUICIDE THREAT	7
KEYS LOCKED IN VEHICLE	77
SPEEDING AUTO	1
ACCIDENT NO INJURIES	51
ACCIDENT WITH A DEER	9
ACCIDENT WITH INJURIES	5
PERSON STRUCK WITH AUTO	2
ACCIDENT UNKNOWN INJURIES	4
ROAD HAZARD	6
DRUNK DRIVER	6
INTOXICATED PERSON	1
HIT AND RUN	7
HIT AND RUN W/ PEDISTRIAN	2
DIRECT TRAFFIC	3
TRANSPORT FOR BUSINESS	1
FUNERAL ESCORT	7
TRANSPORT	5
DISABLED VEHICLE	30
AREA/BLDG CHECK	23
SEXUAL ASSAULT	1
CHASE	1
WORK SCHOOL TRAFFIC	1
BANK ALARM	1
BUSINESS ALARM	58
CHURCH ALARM	2
RESIDENTIAL ALARM	20
SUBJECT IN CUSTODY	8
TRANSPORT TO COURT	1
DEMENTED PERSON NON-VIOLENT	10

<u>Nature of Incident</u>	<u>Total Incidents</u>
STOLEN VEHICLE	1
911 HANGUP	77
CONTROL SUBSTANCE PROBLEM	11
AGENCY ASSISTANCE	8
AGGRAVATED ASSAULT	1
ASSAULT	3
ASSAULT LAW ENFORCEMENT ONLY	8
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	16
COUNTERFEIT MONEY	1
DAMAGE TO PROPERTY	13
DISPUTE NON VIOLENT IN NATURE	52
DISTRUBING THE PEACE	3
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	21
ENTERING AN AUTO	6
EXPLOSIVES PROBLEM	1
EXTRA PATROL REQUEST	2
ASSIST FIRE DEPARTMENT	8
FIREARMS DISCHARGED	11
FOLLOW UP TO PREVIOUS CALL	7
FOUND PROPERTY	2
FRAUD	12
HARRASSING PHONE CALLS	4
HARRASSMENT	8
IDENTITY THEFT	1
ILLEGAL PARKING	25
JUVENILE RUNAWAY	6
JUVENILE COMPLAINT	13
JUVENILE PROBLEM -NO COMPLAINT	7
LOITERING	2
LOST ITEM REPOR	2
LOUD MUSIC COMPLAINT	8
MISSING PERSON	2
MISCELLANEOUS LAW INCIDENT	51
PORNOGRAPHY	1
POWER LINES DOWN	2
ROAD RAGE	2
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	1
SHOPLIFTING	6
SUSPICIOUS PACKAGE	1
THEFT REPORT	22
THREATS	2
TRAFFIC LIGHT OUT	3
TRAFFIC VIOLATION	1150
TRAILER INSPECTION	9
TRESPASSING	2
UNKNOWN PRIORTY 1	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN LAW PROBLEM	2
UNSECURE PREMISES	4
VEHICLE INSPECTION	17
VIOLATION TPO	5
WANTED PERSON	10
WELFARE CHECK	21

Total reported: 2234

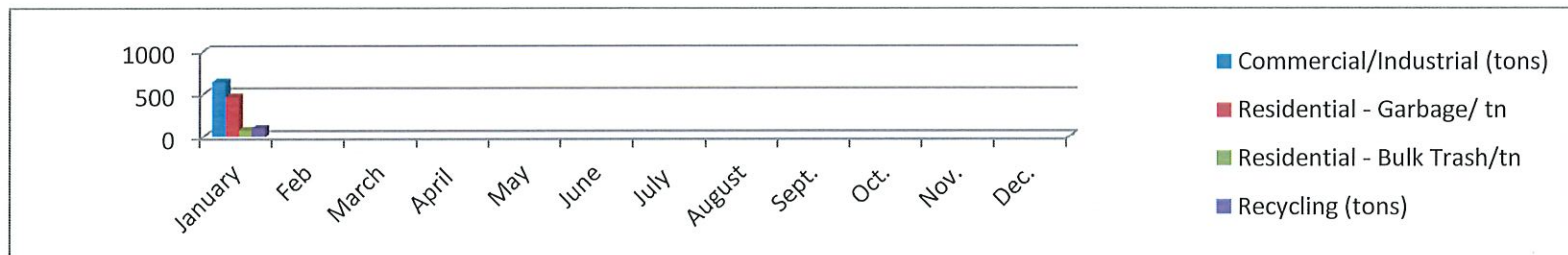
Report Includes:

All dates between `00:00:00 01/01/24` and `23:59:59 01/31/24`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
MARCH
2024**

2024	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	645.03											
Residential - Garbage/ tn	474.96											
Residential - Bulk Trash/tn	77.47											
Recycling (tons)	103.87											
Transfer Station (tons)	6,080.25											
Customers (TS)	19											
Sweeper debris (tons)	55.4											
Storm drain debris (tons)	1.22											
2024	January											
Recycling - Yard Waste (tons)	30.49											
Recycling - Leaves (tons)	28.34											
Recycling - Curbside (tons)	2.95											
Recycling - Cardboard (tons)	21.82											
Recycling - Scrap Metal (tons)	9.26											
Recycling - Scrap tires (tons)	122 (2.52)											
Recycling - Glass (tons)	2.11											
Recycling - C & D (tons)												
Recycling - Mattresses	124(6.38)											
95G Garbage carts (each)	52											
65G Recycling Carts (each)	26											
18G Recycling bins (each)	3											
Dumpsters (each)	8											
Cemetery Permits	3											



Note: 1,197.46 tons of trash /garbage collected and disposed.

103.87 tons of recycled materials collected, including scrap tires & mattresses.

ITEMS OF INTEREST

- I. **Mattress Update:** *Effective February 14, 2024 a \$15.00 service fee will apply to each mattress or box spring set out at the curb, for collection.*
- II. Transfer Station tonnage report: Deposited 6,080.25 tons in January 2024.
A decrease of 643.38 tons from January 2023. **6,723.63 tons at 10%**
- III. Curbside Recycling Update: A 28% increase in customer participation, using the 65 gallon "Blue" cart, since the program started in **March of 2021**.
The "Oops" tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection!**
- IV. Curbside Glass Collection Update: Currently have 405 customers participating. (2.11 tons collected in January 2024).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.
- V. Solid Waste Website: Information is continuously being updated, to improve our customer service and to help educate citizens on service guidelines. **We encourage all our citizens to please visit us at: www.monroega.com/solidwaste**
- VI. The new ASL (Automated Side Loader) Truck was delivered January 3, 2024
A new collection route will be implemented mid-year. Customers impacted by the new ASL, will receive notice of guidelines for proper container set outs.

Dps



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
MARCH
2024**

Public Works Administration

January 2024

[illegible]

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

[illegible]

Street Division

- Sweeper Truck
- Leaf Truck
- Christmas lights at Childers Park
- Cut three dead trees around City
- Working on dock for Mattress trailers for sanitation
- Patch u-cuts city wide
- Picked up litter on Cherry Hill
- Clean downtown

[illegible]

Stormwater

- Ditch Maintenance
-Green Street
- * Catch basin maintenance/structure repair
-Davis Street
-Duke Street
- Storm pipe install new
-Church Street
- Pipe repair
-West Creek Circle
-South Lumpkin Street
- * Inspections
-Piedmont Pkwy
-Michael Etchison
-Pavilion Pkwy

Storm grate cleaning (City wide)

[illegible]

Sign & Marking Division

- General maintenance:

[illegible]



TELECOM DEPARTMENT MONTHLY REPORT

MARCH
2024

TELECOM:
MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2024 | FY 2024



COVER	1
EXECUTIVE SUMMARY	2
OVERVIEW	3
CHART 1: REVENUES, EXPENSES & INCOME SUMMARY	4
REVENUES	5
EXPENSES	6-9
CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-13
CHART 3: RETAIL REVENUES	14-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 16.21%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Jan 2024

Jan 2023

FY2024 YTD

FY2023 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	539,694	\$	552,691	\$	539,694	\$	552,691	\$	6,557,274
OTHER REVENUES		32,199		25,801		32,199		25,801		385,080
ADJUSTMENTS		13,993		(2,929)		13,993		(2,929)		141,606
Total Revenues	\$	585,886	\$	575,564	\$	585,886	\$	575,564	\$	7,083,960

Expenses

PERSONNEL	\$	88,187	\$	63,038	\$	88,187	\$	63,038	\$	937,234
PURCHASED & CONTRACTED SVC		34,800		21,729		34,800		21,729		438,169
PURCHASED PROPERTY SERVICES		434		4,327		434		4,327		155,186
SUPPLIES		1,897		5,953		1,897		5,953		644,541
COST OF GOODS SOLD		171,114		178,351		171,114		178,351		2,724,355
DEPR, DEBT SVC & OTHER COSTS		98,712		57,809		98,712		57,809		1,648,649
FUND TRANSFERS		95,790		50,918		95,790		50,918		1,389,548
Total Combined Expenses	\$	490,934	\$	382,126	\$	490,934	\$	382,126	\$	7,937,682

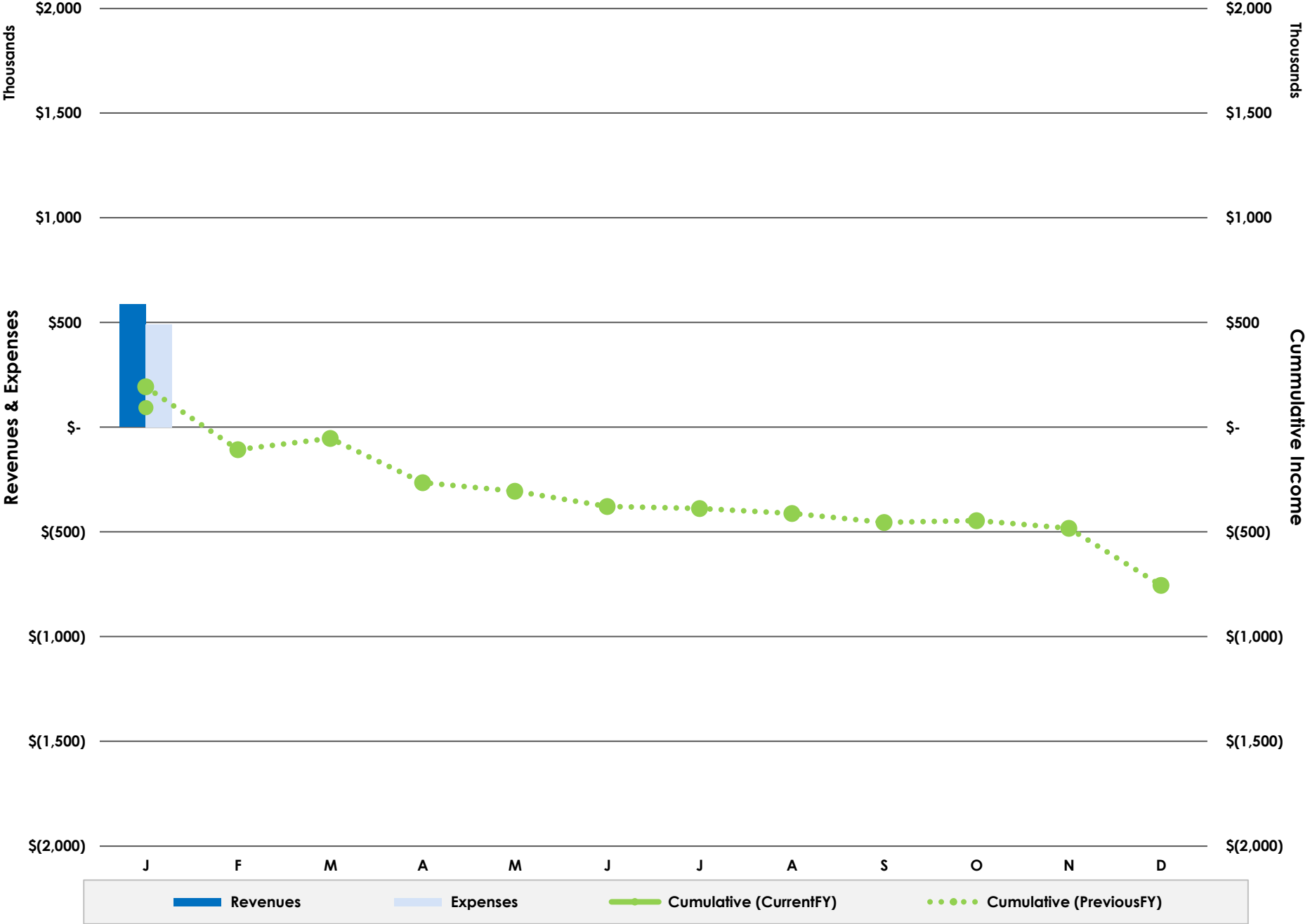
Income

Before Transfer	\$	190,742	\$	244,356	\$	190,742	\$	244,356	\$	535,826
After Transfer	\$	94,952	\$	193,438	\$	94,952	\$	193,438	\$	(853,721)

Margin

Before Transfer		32.56%		42.46%		32.56%		42.46%		7.56%
After Transfer		16.21%		33.61%		16.21%		33.61%		-12.05%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2024



MOST RECENT
12-MONTH

Jan 2024**Jan 2023****FY2024 YTD****FY2023 YTD****RETAIL SALES**

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	160,709	\$	197,221	\$	160,709	\$	197,221	\$	2,120,076
DVR SERVICE		15,278		19,888		15,278		19,888		207,153
FIBER OPTICS		148,766		64,385		148,766		64,385		1,354,717
INTERNET		179,031		236,729		179,031		236,729		2,451,100
TELEPHONE		35,046		33,174		35,046		33,174		412,287
SET TOP BOX		864		1,293		864		1,293		11,942
Total RETAIL SALES (ACTUAL)	\$	539,694	\$	552,691	\$	539,694	\$	552,691	\$	6,557,274

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	(87)	\$	160	\$	(87)	\$	160	\$	394
MARKETPLACE ADS		-		-		-		-		-
PHONE FEES		694		826		694		826		10,237
EQUIPMENT SALES		-		-		-		-		-
MODEM RENTAL		5,579		7,973		5,579		7,973		78,412
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		1,358		7,989		1,358		7,989		8,122
ADMIN ALLOCATION		24,654		8,853		24,654		8,853		287,964
OPERATING TRANSFERS IN		-		-		-		-		-
Transfer from CIP		-		-		-		-		-
MISCELLANEOUS		-		-		-		-		(50)
Total OTHER REVENUES ACTUAL	\$	32,199	\$	25,801	\$	32,199	\$	25,801	\$	385,080

Adjustment

\$ 13,993 \$ (2,929) \$ 13,993 \$ (2,929) \$ 141,606

Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	585,886	\$	575,564	\$	585,886	\$	575,564	\$	7,083,960
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SUMMARY

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Personnel	\$ 88,187	\$ 63,038	\$ 88,187	\$ 63,038	\$ 937,234
Purchased & Contracted Svc	34,800	21,729	34,800	21,729	438,169
Purchased Property Services	434	4,327	434	4,327	155,186
Supplies	1,897	5,953	1,897	5,953	644,541
Cost of Goods Sold	171,114	178,351	171,114	178,351	2,724,355
Depr, Debt Svc & Other Costs	98,712	57,809	98,712	57,809	1,648,649
Fund Transfers	95,790	50,918	95,790	50,918	1,389,548
TOTAL SUMMARY (ACTUAL)	\$ 490,934	\$ 382,126	\$ 490,934	\$ 382,126	\$ 7,937,682

TELECOM

Personnel

Salaries	\$ 57,836	\$ 46,099	\$ 57,836	\$ 46,099	\$ 672,945
Benefits	30,352	16,940	30,352	16,940	264,288
Total Personnel (ACTUAL)	\$ 88,187	\$ 63,038	\$ 88,187	\$ 63,038	\$ 937,234

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	870
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	-	-	1,294
Pest Control	-	-	-	-	-
Maintenance	501	486	501	486	17,321
Equipment Rents/Leases	188	188	188	188	2,441
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	-	-	-	243
CONSULTING - TECHNICAL	-	-	-	-	164
LAWN CARE & MAINTENANCE	-	-	-	-	256
HOLIDAY EVENTS	-	-	-	-	1,509
SECURITY SYSTEMS	-	-	-	-	570
Outside Maintenance	17,749	-	17,749	-	131,279
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	-	-	-
MAINTENANCE CONTRACTS	12,287	13,776	12,287	13,776	34,439
EQUIPMENT RENTAL	-	-	-	-	230
COMMUNICATION SERVICES	1,574	3,372	1,574	3,372	27,016
INTERNET COSTS	-	-	-	-	-
POSTAGE	-	-	-	-	-
TRAVEL EXPENSE	-	-	-	-	2,278
DUES/FEES	-	-	-	-	28,182
VEHICLE TAG & TITLE FEE	22	-	22	-	187
FCC FEES	-	-	-	-	55,352
GA DEPT OF REV FEES	-	-	-	-	715
TRAINING & EDUCATION -EMPLOYEE	-	-	-	-	8,266
CONTRACT LABOR	2,480	3,907	2,480	3,907	125,555
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 34,800	\$ 21,729	\$ 34,800	\$ 21,729	\$ 438,169

Purchased Property Services

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	-	-	-	-	4,257
Postage	-	-	-	-	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	434	420	434	420	775
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	9,775
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	250
Uniform Rental	-	-	-	-	-
Contract Labor	-	3,907	-	3,907	138,129
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL) \$	434	\$ 4,327	\$ 434	\$ 4,327	\$ 155,186

TELECOM (Continued)**Supplies**

Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	-	1,346
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	1,099
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	-	-	-	350
EXPENDABLE FLUIDS	-	-	-	-	195
Tires	-	-	-	-	1,865
Uniform Expense	-	-	-	-	-
Janitorial Supplies	155	205	155	205	3,059
Computer Equipment	-	-	-	-	115
Equipment Parts	-	-	-	-	2,935
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	411	1,182	411	1,182	211,875
Sys R&M - Inside/Shipping	-	-	-	-	-

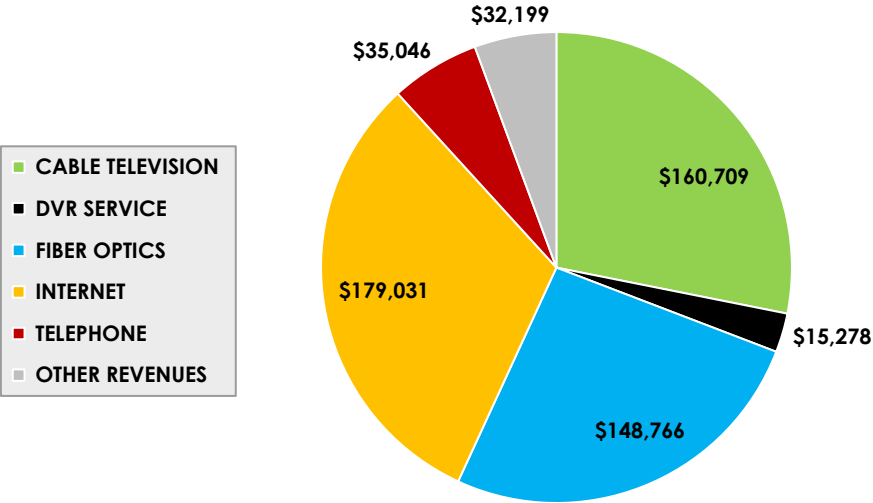
	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
COVID-19 EXPENSES	-	-	-	-	-
Utility Costs	1,244	1,527	1,244	1,527	37,436
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	15,307
Food	87	71	87	71	1,280
Small Tools & Minor Equipment	-	-	-	-	3,190
Small Operating Supplies	-	-	-	-	2,688
EMPLOYEE RECOGNITION	-	-	-	-	684
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	-	-	5,327
AUTO PARTS	-	-	-	-	1,025
CONSTRUCTION MATERIALS	-	-	-	-	479
EXPENDABLE FLUIDS	-	-	-	-	-
SAFETY/MEDICAL SUPPLIES	-	-	-	-	178
UNIFORM EXPENSE	-	-	-	-	4,668
JANITORIAL SUPPLIES	-	-	-	-	20
COMPUTER EQUIP NON-CAP	-	-	-	-	10,734
EQUIPMENT PARTS	-	2,968	-	2,968	10,193
REPAIRS & MAINTENANCE	-	-	-	-	182,505
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	-	-	-	-	23,221
AUTO & TRUCK FUEL	-	-	-	-	15,307
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	36,870
SMALL OPERATING SUPPLIES	-	-	-	-	12,421
DEPRECIATION EXPENSE	-	-	-	-	58,136
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 1,897	\$ 5,953	\$ 1,897	\$ 5,953	\$ 644,541
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	18,273	17,930	18,273	17,930	223,536
Cost of Sales CATV	123,184	142,220	123,184	142,220	2,067,443
Cost of Sales Internet	22,062	16,616	22,062	16,616	310,457
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	1,937	1,584	1,937	1,584	89,402
Cost of Sales Streaming	5,657	-	5,657	-	33,518
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 171,114	\$ 178,351	\$ 171,114	\$ 178,351	\$ 2,724,355

MOST RECENT
12-MONTH

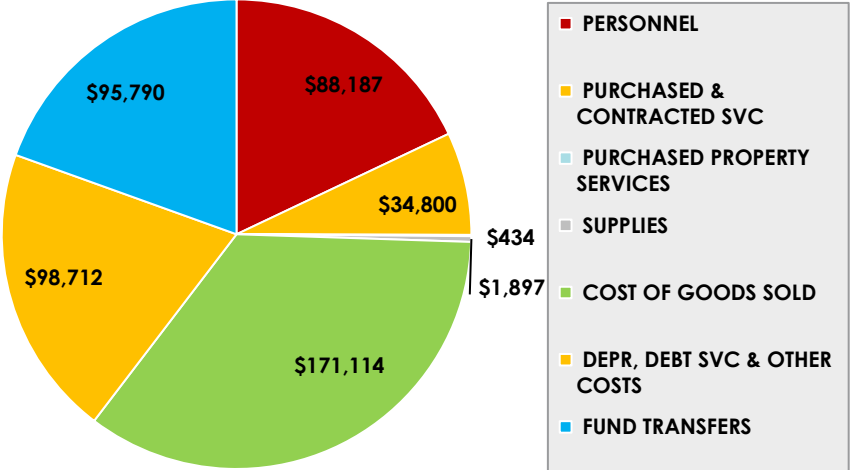
	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ -	\$ -	\$ -	\$ 63,704
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	15,618	-	15,618	154,702
INTEREST EXP - 2020 REV BONDS	43,089	43,089	43,089	43,089	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	64,092	7,825	64,092	7,825	1,016,211
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	1,031
CAPITAL LEASE INTEREST	-	-	-	-	357
LEASE LIABILITY INTEREST	254	-	254	-	254
Capital Exp - Capital Lease	254	-	254	-	1,643
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 98,712	\$ 57,809	\$ 98,712	\$ 57,809	\$ 1,648,649
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	10,656	16,592	10,656	16,592	134,660
Trans Out 5% to Gen Fund - TELECOM	21,043	26,501	21,043	26,501	238,676
ADMIN ALLOC - ADMIN EXPENSES	64,092	7,825	64,092	7,825	1,016,211
Total Fund Transfers (ACTUAL)	\$ 95,790	\$ 50,918	\$ 95,790	\$ 50,918	\$ 1,389,548
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 490,934	\$ 382,126	\$ 490,934	\$ 382,126	\$ 7,937,682

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

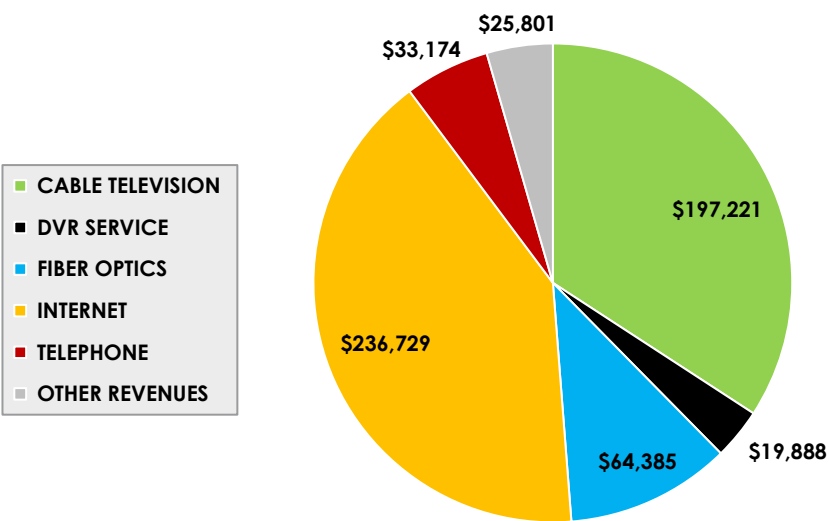
REVENUES [Jan 2024]



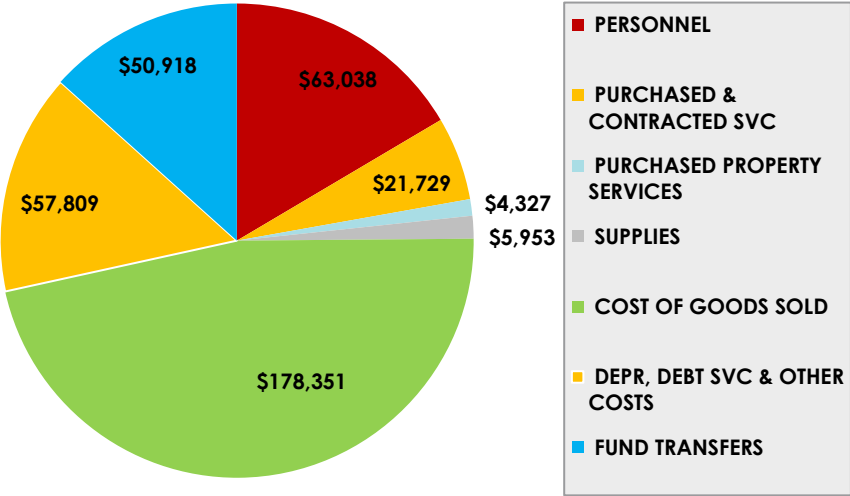
EXPENSES [Jan 2024]



REVENUES [Jan 2023]



EXPENSES [Jan 2023]



MOST RECENT
12-MONTH

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	
BASIC & EXPANDED BASIC					
Number of Bills	1,301	1,599	1,301	1,599	17,158
Revenue (\$)	\$ 149,194	\$ 183,102	\$ 149,194	\$ 183,102	\$ 1,964,582
Revenue Per Bill (\$)	\$ 115	\$ 115	\$ 115	\$ 115	\$ 114
MINI BASIC					
Number of Bills	241	288	241	288	3,234
Revenue (\$)	\$ 9,173	\$ 11,023	\$ 9,173	\$ 11,023	\$ 122,810
Revenue Per Bill (\$)	\$ 38	\$ 38	\$ 38	\$ 38	\$ 38
BOSTWICK					
Number of Bills	5	10	5	10	95
Revenue (\$)	\$ 575	\$ 1,150	\$ 575	\$ 1,150	\$ 10,865
Revenue Per Bill (\$)	\$ 115	\$ 115	\$ 115	\$ 115	\$ 114
BULK CATV/MOTEL					
Number of Bills	4	4	4	4	48
Revenue (\$)	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 15,720
Revenue Per Bill (\$)	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328
SHOWTIME					
Number of Bills	3	3	3	3	36
Revenue (\$)	\$ 41	\$ 44	\$ 41	\$ 44	\$ 525
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 15	\$ 15
SHOW/HBO					
Number of Bills	1	3	1	3	17
Revenue (\$)	\$ 13	\$ 38	\$ 13	\$ 38	\$ 210
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	2	2	2	2	24
Revenue (\$)	\$ 27	\$ 29	\$ 27	\$ 29	\$ 349
Revenue Per Bill (\$)	\$ 13	\$ 15	\$ 13	\$ 15	\$ 15

MOST RECENT
12-MONTH

Jan 2024

Jan 2023

FY2024 YTD

FY2023 YTD

HBO

Number of Bills	13	17	13	17	167
Revenue (\$)	\$ 188	\$ 249	\$ 188	\$ 249	\$ 2,423
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 15	\$ 15

MAX/HBO

Number of Bills	-	2	-	2	5
Revenue (\$)	\$ -	\$ 25	\$ -	\$ 25	\$ 59
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 13	\$ 12

PLAYBOY

Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -

STARZ

Number of Bills	13	18	13	18	175
Revenue (\$)	\$ 188	\$ 252	\$ 188	\$ 252	\$ 2,534
Revenue Per Bill (\$)	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14

DVR

Number of Bills	93	119	93	119	1,256
Revenue (\$)	\$ 11,065	\$ 14,265	\$ 11,065	\$ 14,265	\$ 149,734
Revenue Per Bill (\$)	\$ 119	\$ 120	\$ 119	\$ 120	\$ 119

NON DVR

Number of Bills	29	39	29	39	395
Revenue (\$)	\$ 3,436	\$ 4,668	\$ 3,436	\$ 4,668	\$ 47,194
Revenue Per Bill (\$)	\$ 118	\$ 120	\$ 118	\$ 120	\$ 119

SET TOP BOX

Number of Bills	70	106	70	106	984
Revenue (\$)	\$ 864	\$ 1,293	\$ 864	\$ 1,293	\$ 11,942
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	44	52	44	52	571
Revenue (\$)	\$ 647	\$ 796	\$ 647	\$ 796	\$ 8,519
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
ADD'L NON DVR BOX					
Number of Bills	13	15	13	15	164
Revenue (\$)	\$ 130	\$ 160	\$ 130	\$ 160	\$ 1,706
Revenue Per Bill (\$)	\$ 10	\$ 11	\$ 10	\$ 11	\$ 10
FIBER					
Number of Bills	2,052	431	2,052	431	17,139
Revenue (\$)	\$ 148,766	\$ 64,385	\$ 148,766	\$ 64,385	\$ 1,354,717
Revenue Per Bill (\$)	\$ 72	\$ 149	\$ 72	\$ 149	\$ 79
INTERNET					
Number of Bills	2,941	4,135	2,941	4,135	41,564
Revenue (\$)	\$ 172,155	\$ 234,363	\$ 172,155	\$ 234,363	\$ 2,398,823
Revenue Per Bill (\$)	\$ 59	\$ 57	\$ 59	\$ 57	\$ 58
WIRELESS INTERNET					
Number of Bills	486	69	486	69	3,358
Revenue (\$)	\$ 6,876	\$ 2,366	\$ 6,876	\$ 2,366	\$ 52,277
Revenue Per Bill (\$)	\$ 14	\$ 34	\$ 14	\$ 34	\$ 16
RESIDENTIAL PHONE					
Number of Bills	679	720	679	720	8,426
Revenue (\$)	\$ 9,794	\$ 6,313	\$ 9,794	\$ 6,313	\$ 100,392
Revenue Per Bill (\$)	\$ 14	\$ 9	\$ 14	\$ 9	\$ 12
COMMERCIAL PHONE					
Number of Bills	264	282	264	282	3,244
Revenue (\$)	\$ 17,149	\$ 18,219	\$ 17,149	\$ 18,219	\$ 211,890
Revenue Per Bill (\$)	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65
TOTAL REVENUES	\$ 531,591	\$ 544,049	\$ 531,591	\$ 544,049	\$ 6,457,269

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

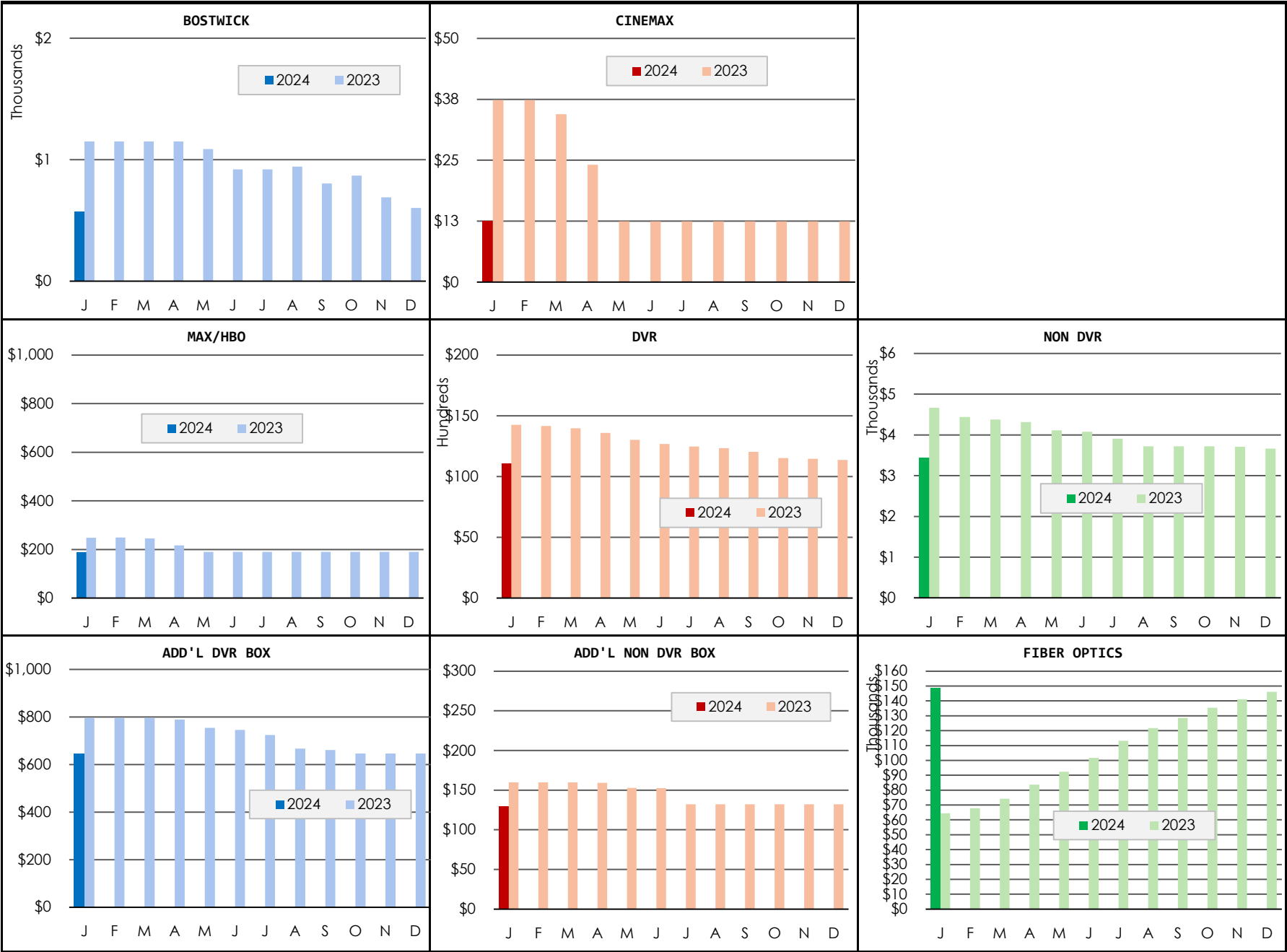
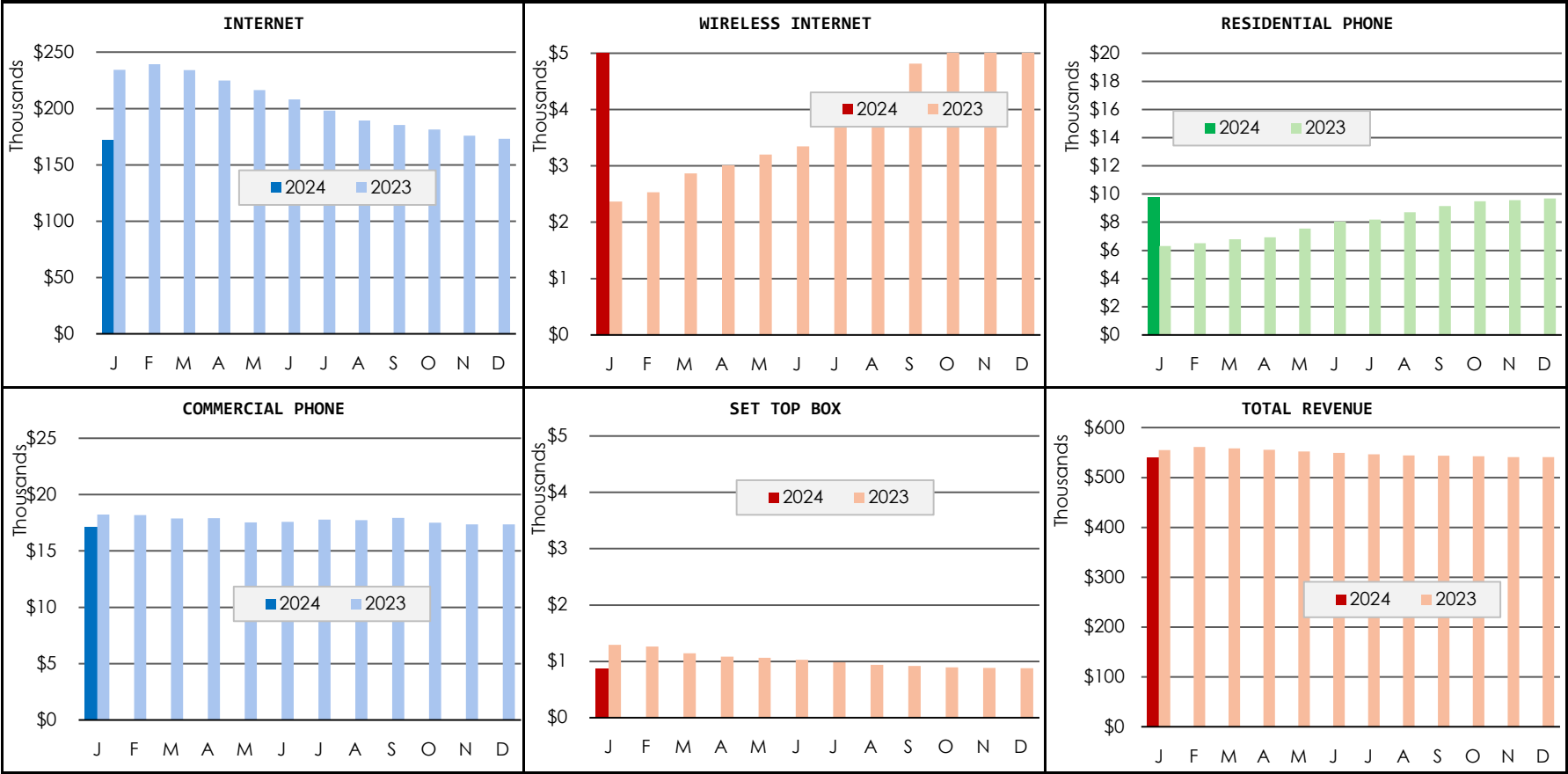


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



Telecomm Department Report
Month of February 2024

Subscriber Report: (As of 03/05/2024)

Subscriber Type	Month of January	Month of February	Change
Adtran Fiber Customers:	2,186	2,262	+ 76
RF/Cable Modem Customers:	2,803	2,751	- 52
Managed Wi-Fi Customers:	563	589	+ 26

Items of Interest:

Training & Education:

Congratulations to **Scott Emerick**, **David Garcia**, and **Eli Yeater** for passing the **Calix Wi-Fi Technician Specialist Bundle** training class and obtaining their certification in the program. This course aims to provide support staff with skills, knowledge, and best practices when deploying our Calix managed Wi-Fi solution to our customers. All three individuals plan to take what they have learned to help better assist and support our field technicians when it comes to daily Wi-Fi solutions and issues.



(Example of the Certification provided at the graduation of the training course)

New Fiber Areas Ready for Service:

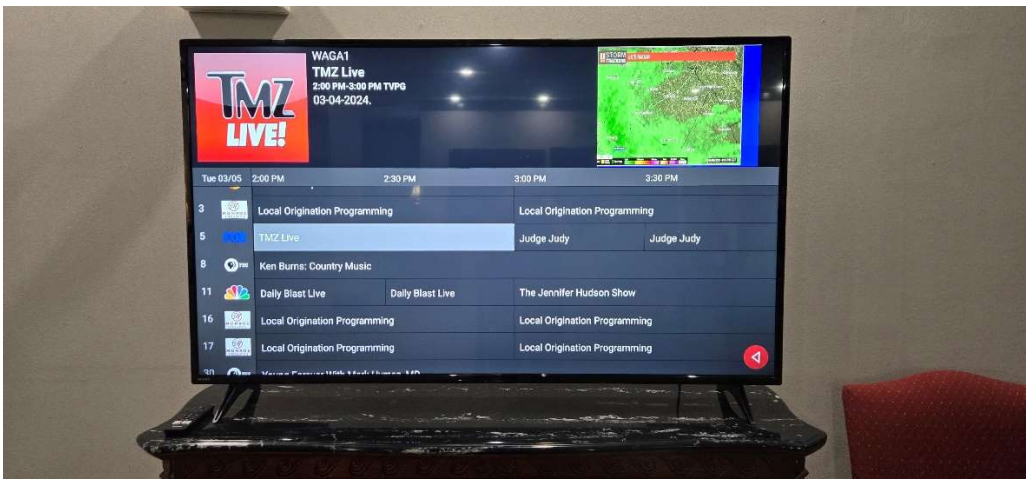
The following streets / areas were completed in the month of February and are now able to service customers:

- Baker Street (remaining)
- Bold Springs Avenue (partial)
- Cherokee Avenue
- East Marable Street (partial)
- Hubbard Street
- Indian Creek
- Maple Court
- Maple Lane
- Maple Way
- North Madison Avenue (partial)
- Rao Drive
- South Hammond Drive
- Turner Street
- Walton Village
- Wilkins Drive

The Telecommunications department is still in the preparation phase of turning up our Adtran chassis that will service the north end of Monroe. The chassis is online, with optics and hardware installed. Once the main line fiber(s) have been spliced up, we will be ready to start serving existing areas where infrastructure is deployed, opening up yet more areas and neighborhoods to be ready for fiber service.

Monroe Streaming TV:

The Telecommunications department continues to move forward with our launch of the **City of Monroe Streaming TV** application. We have set up a TV in the lobby of City Hall so customers can have a hands-on preview of what the service offers. We will also provide take-home documentation, including Frequently Asked Questions and a quick Channel List that is broken down by the individual tiers.



(Live demo unit on display in the lobby of City Hall provides customers with a hand-on preview)

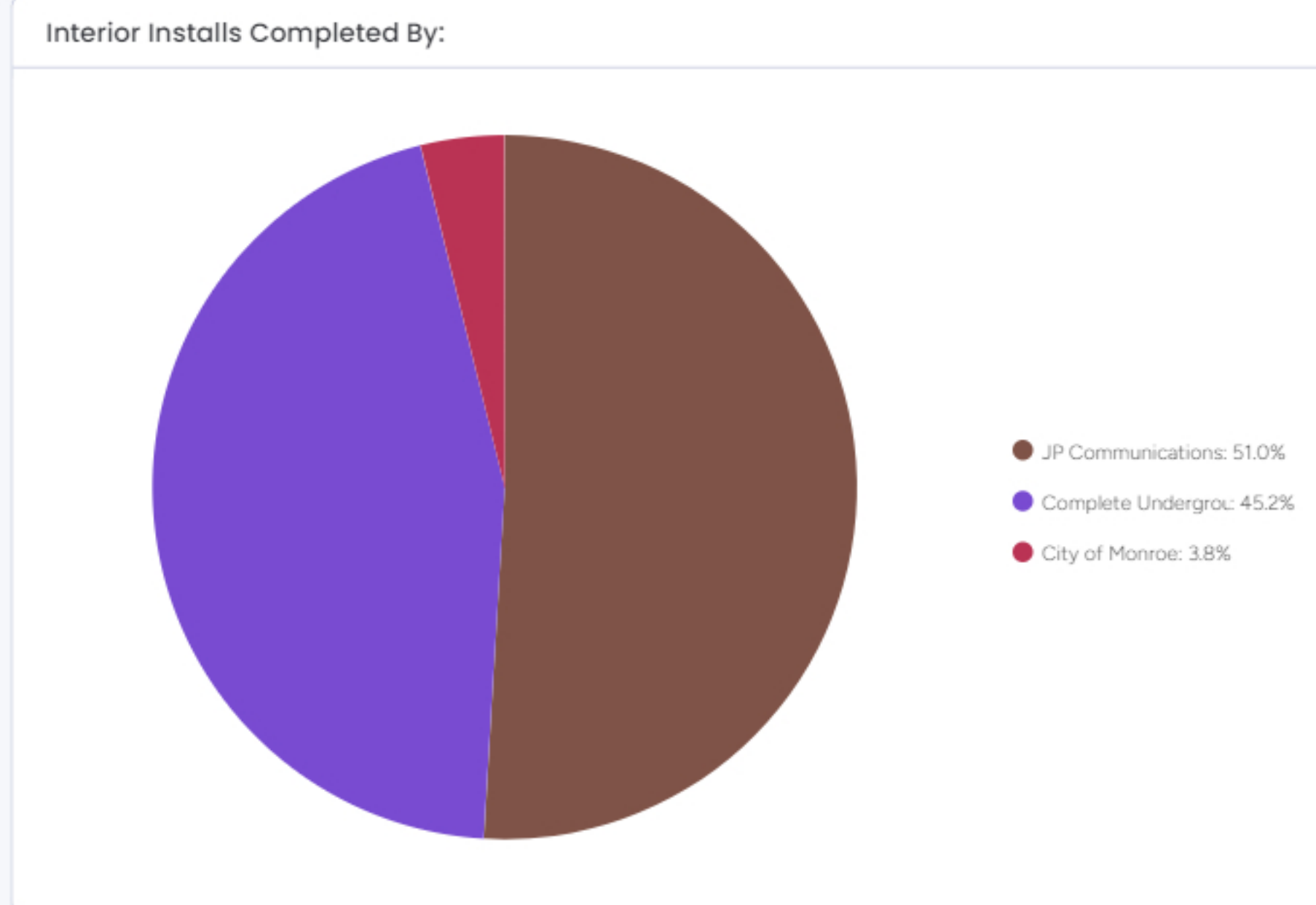
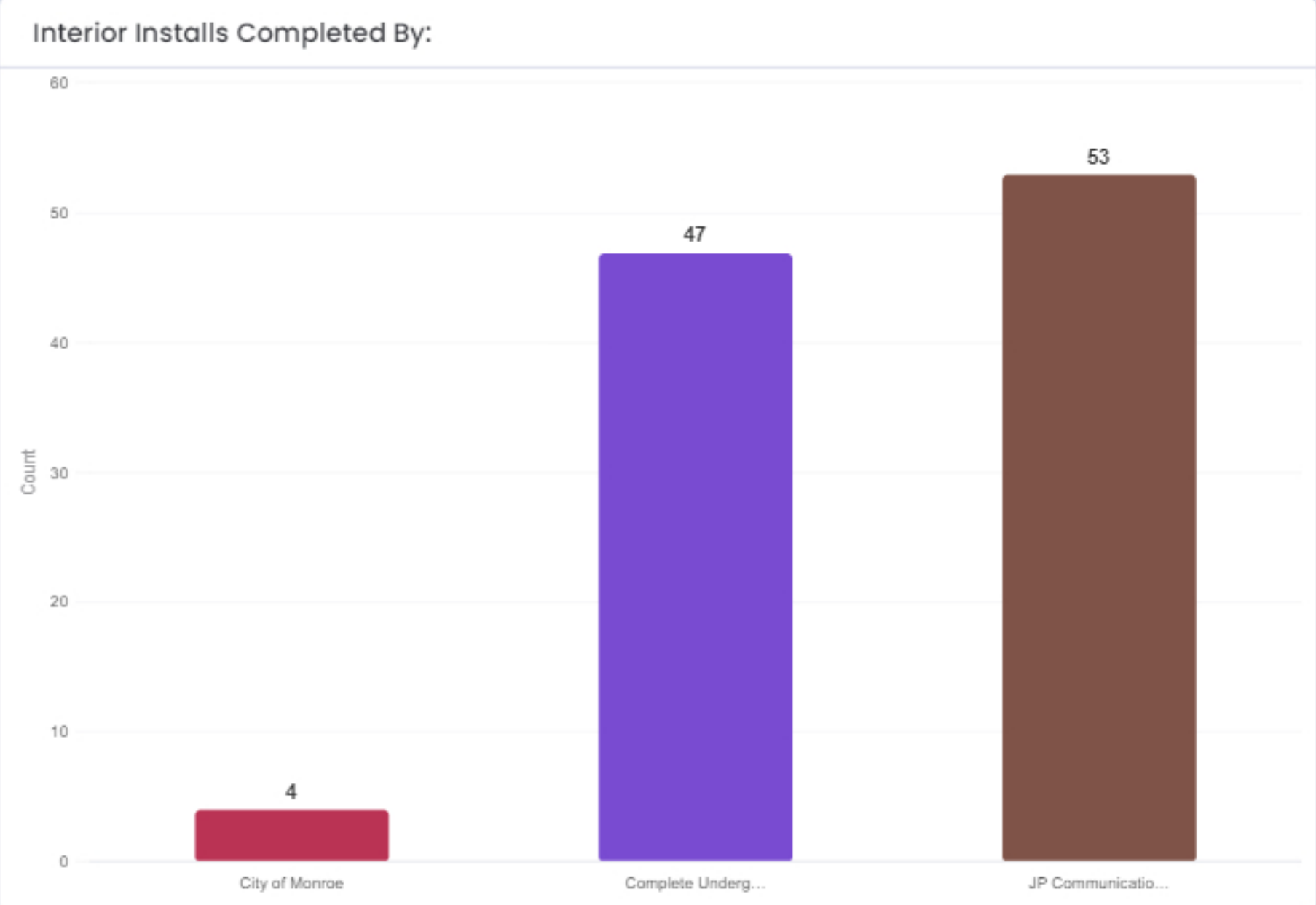
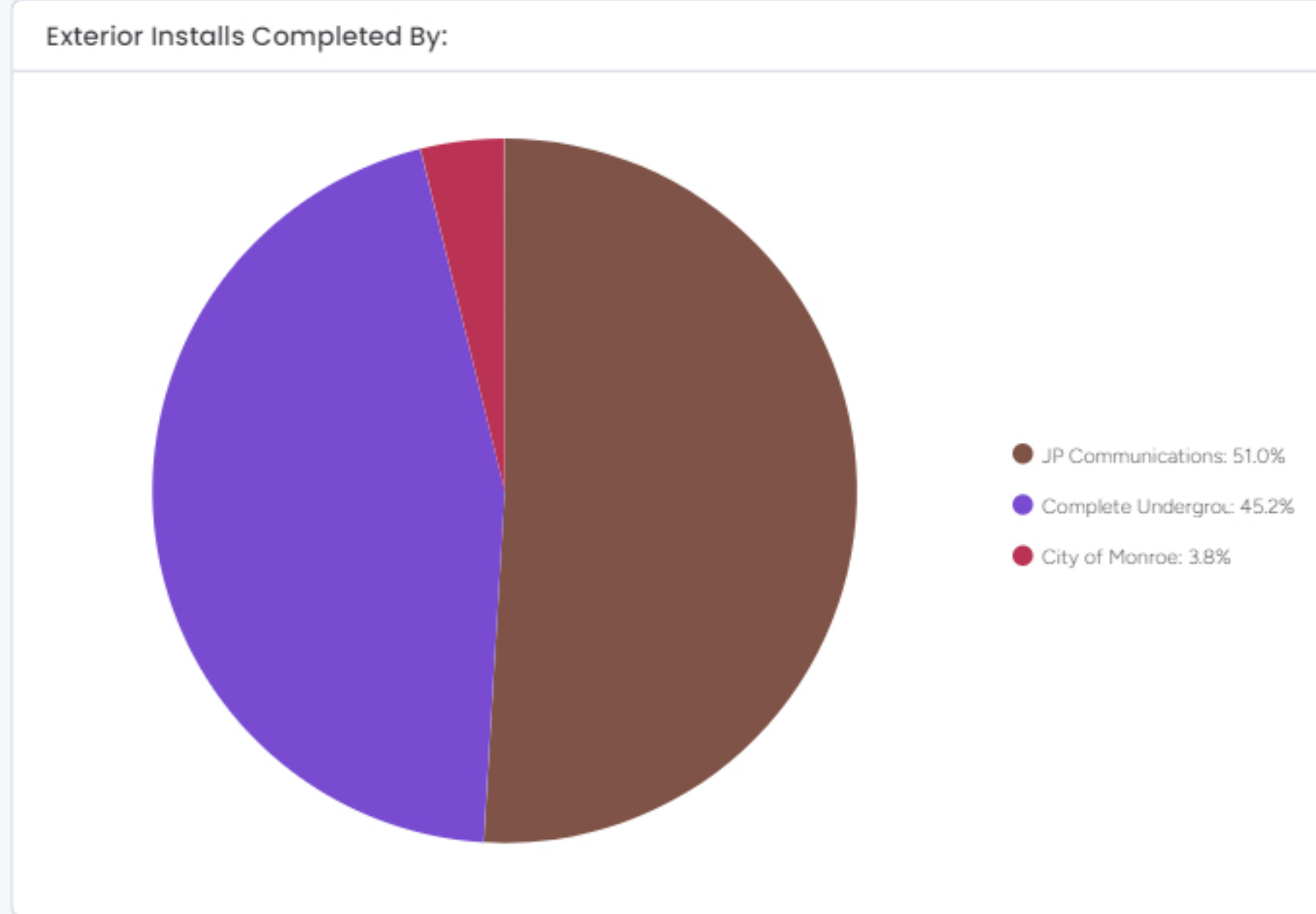
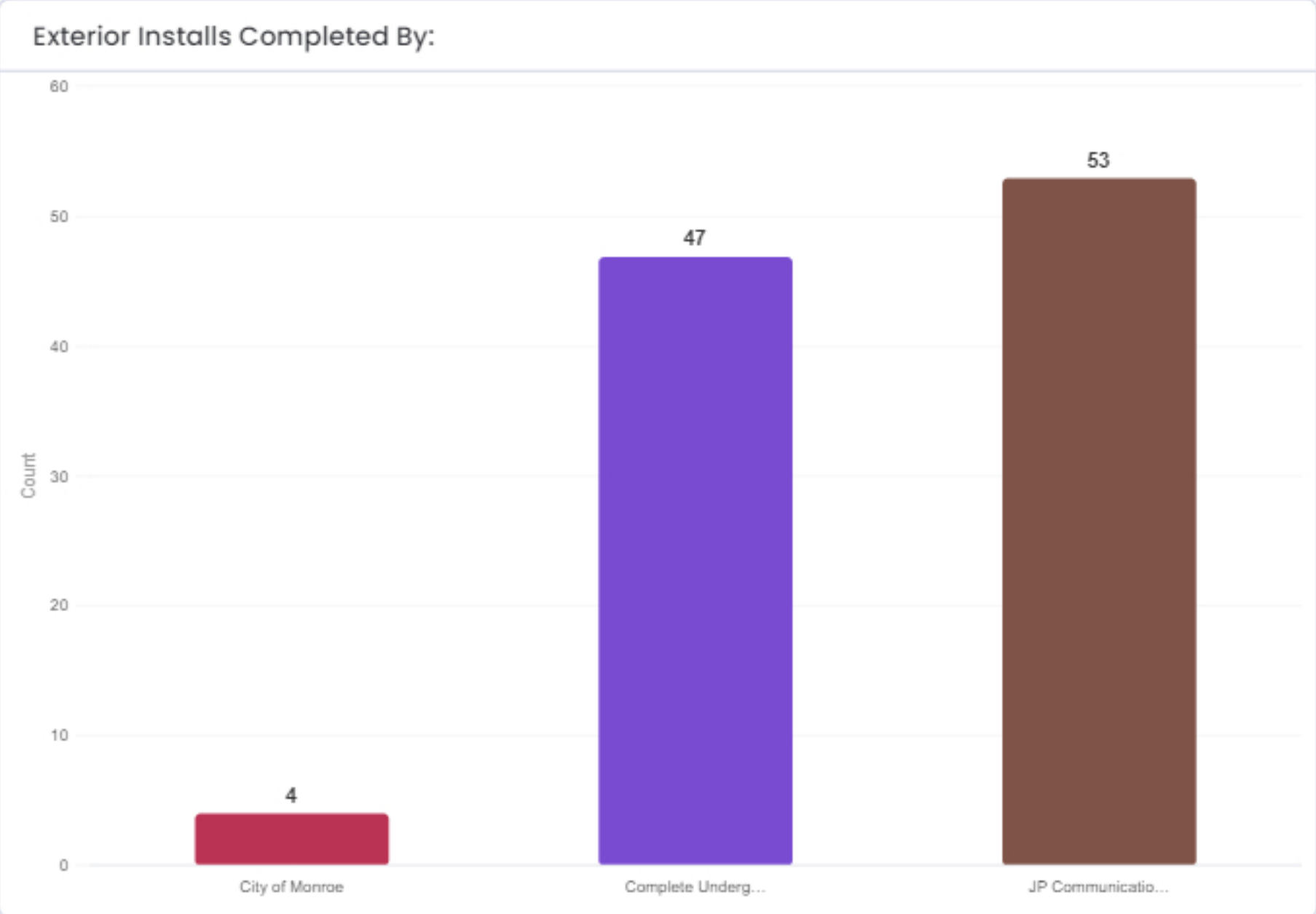
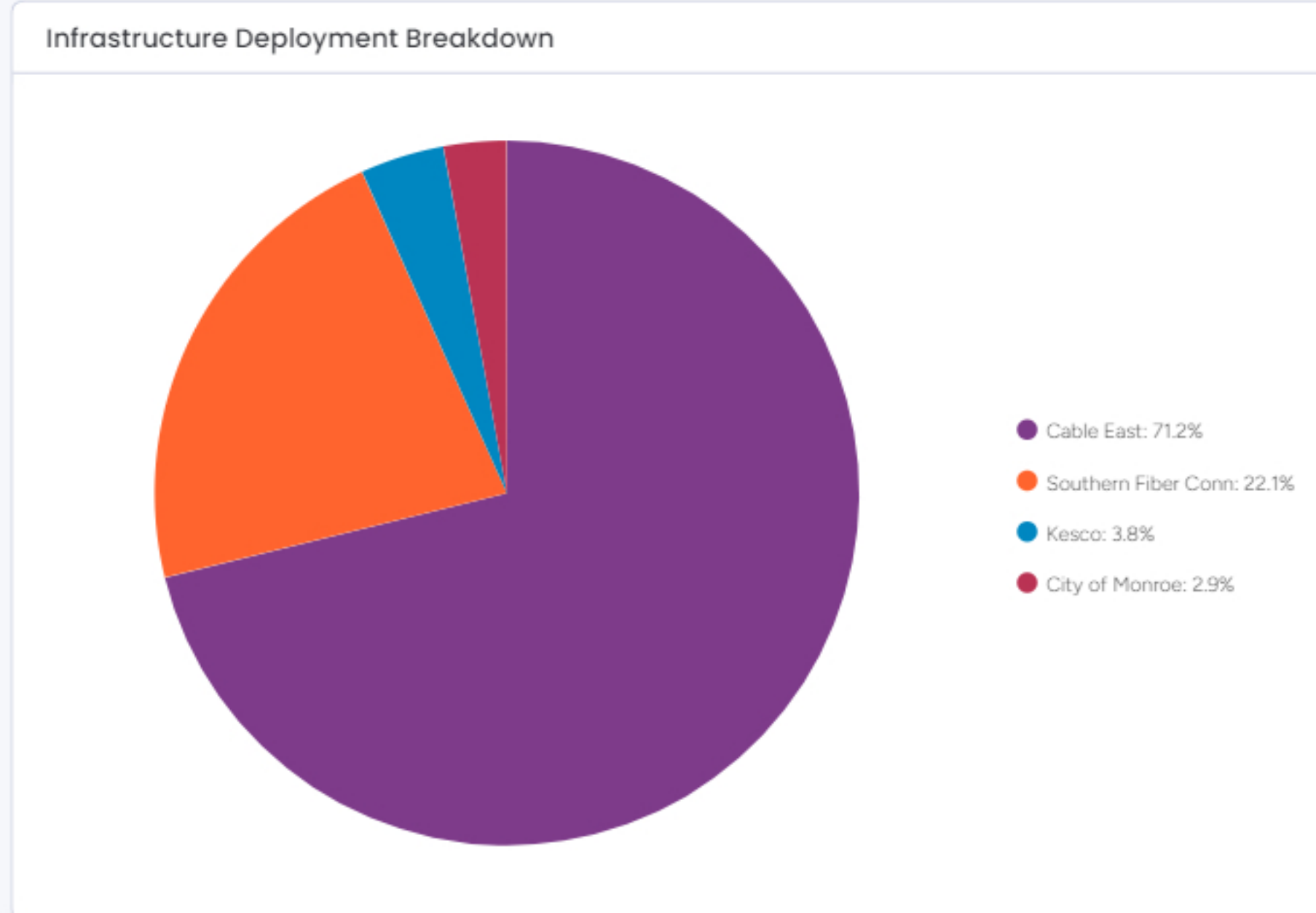
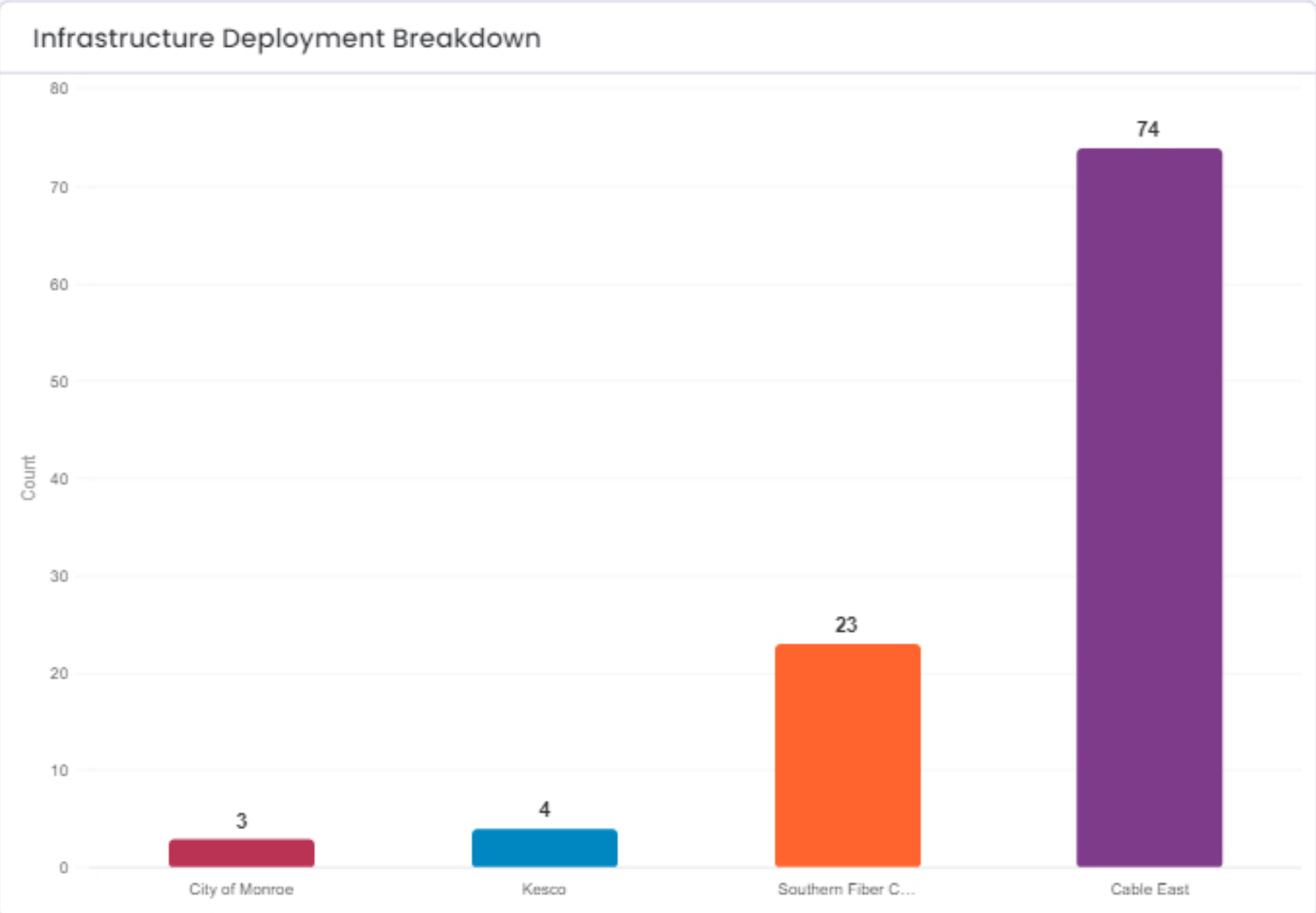
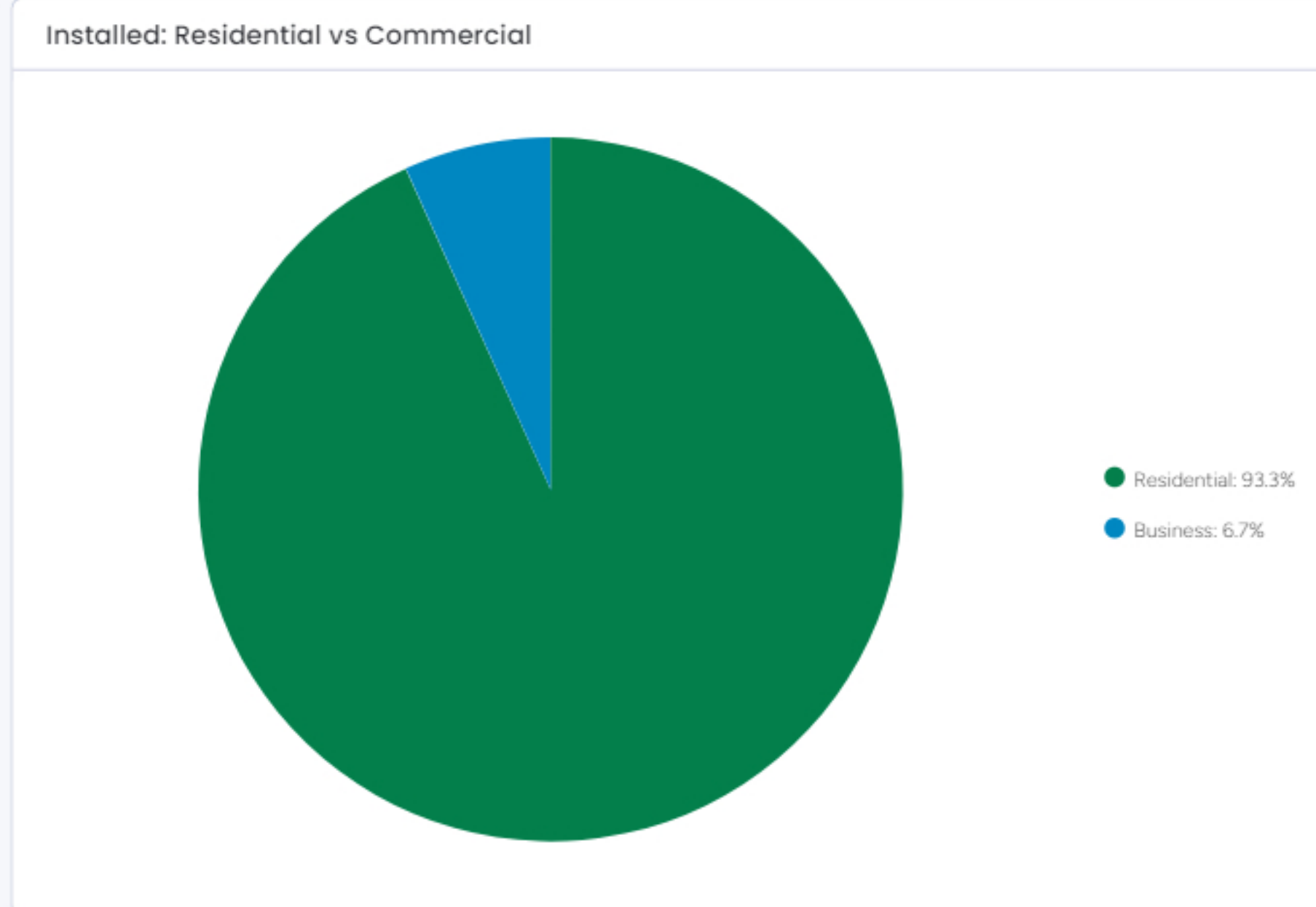
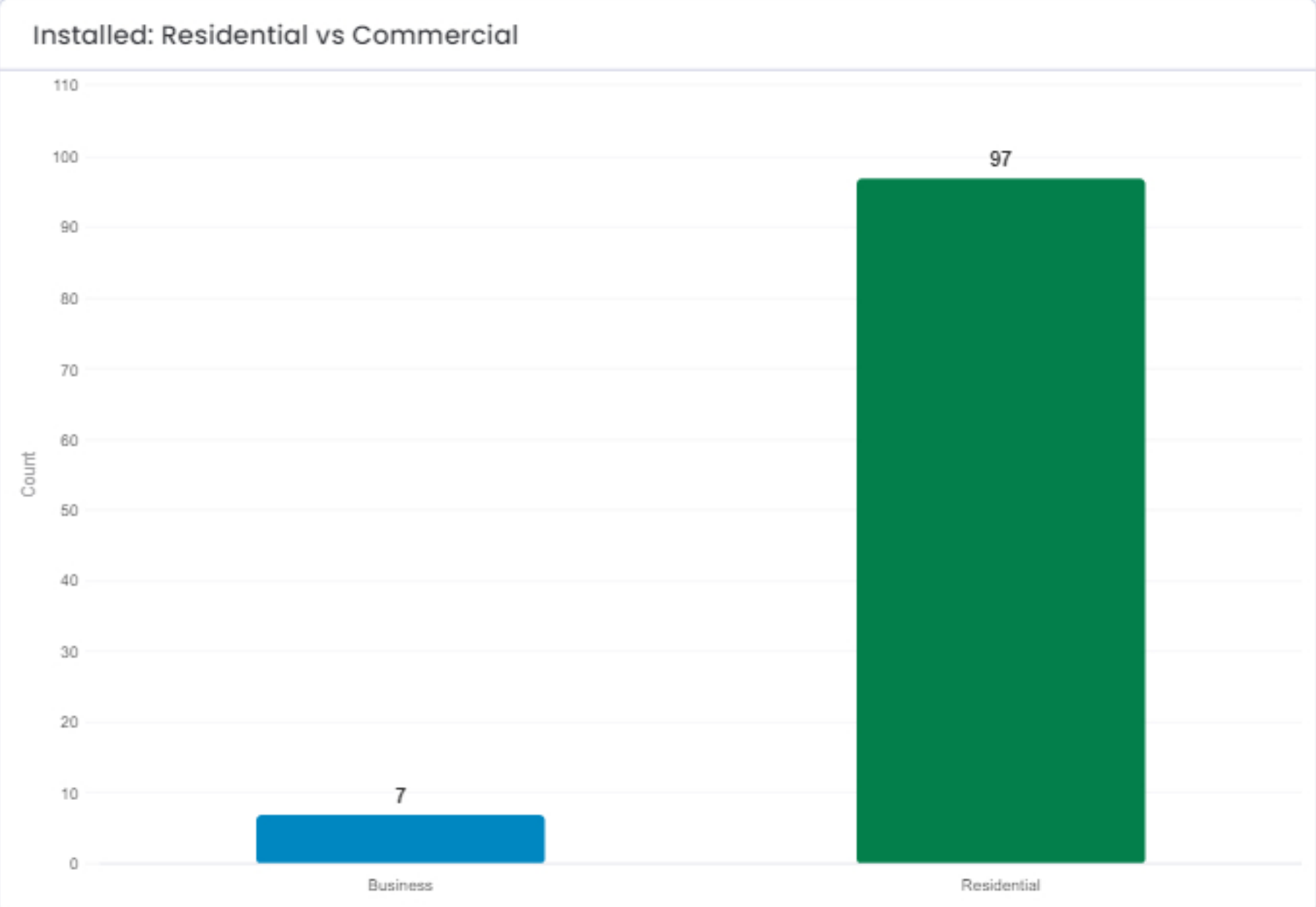
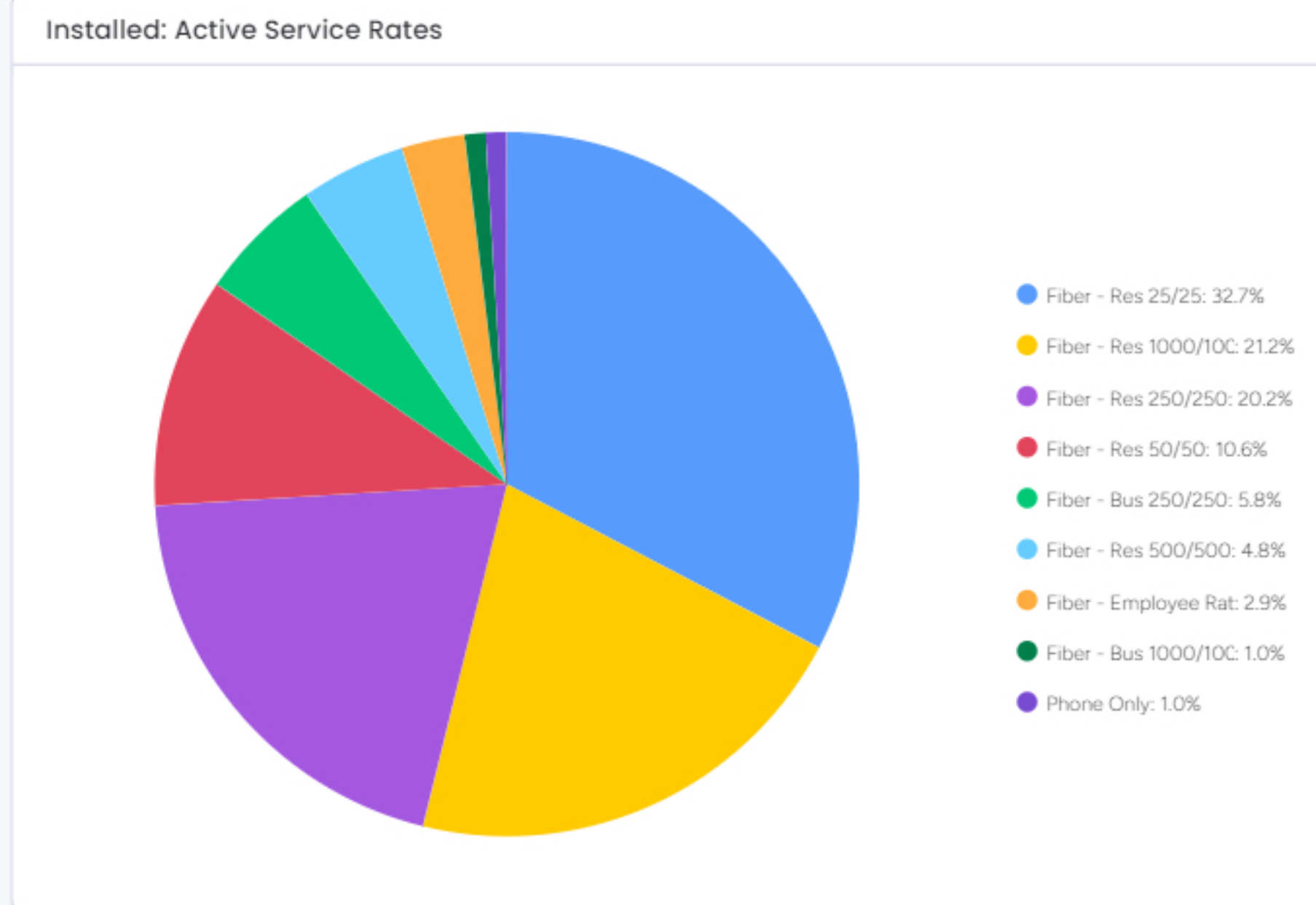
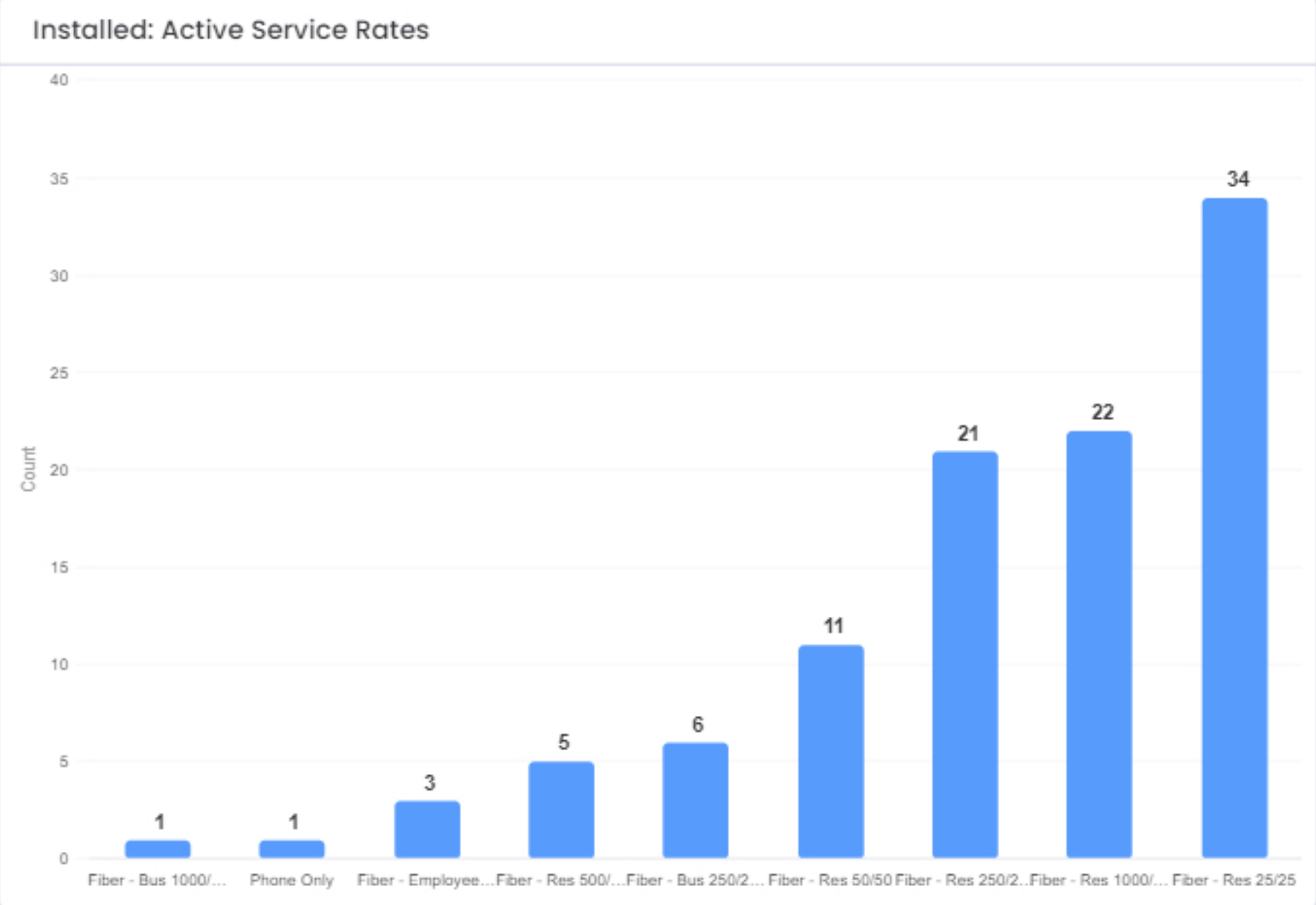
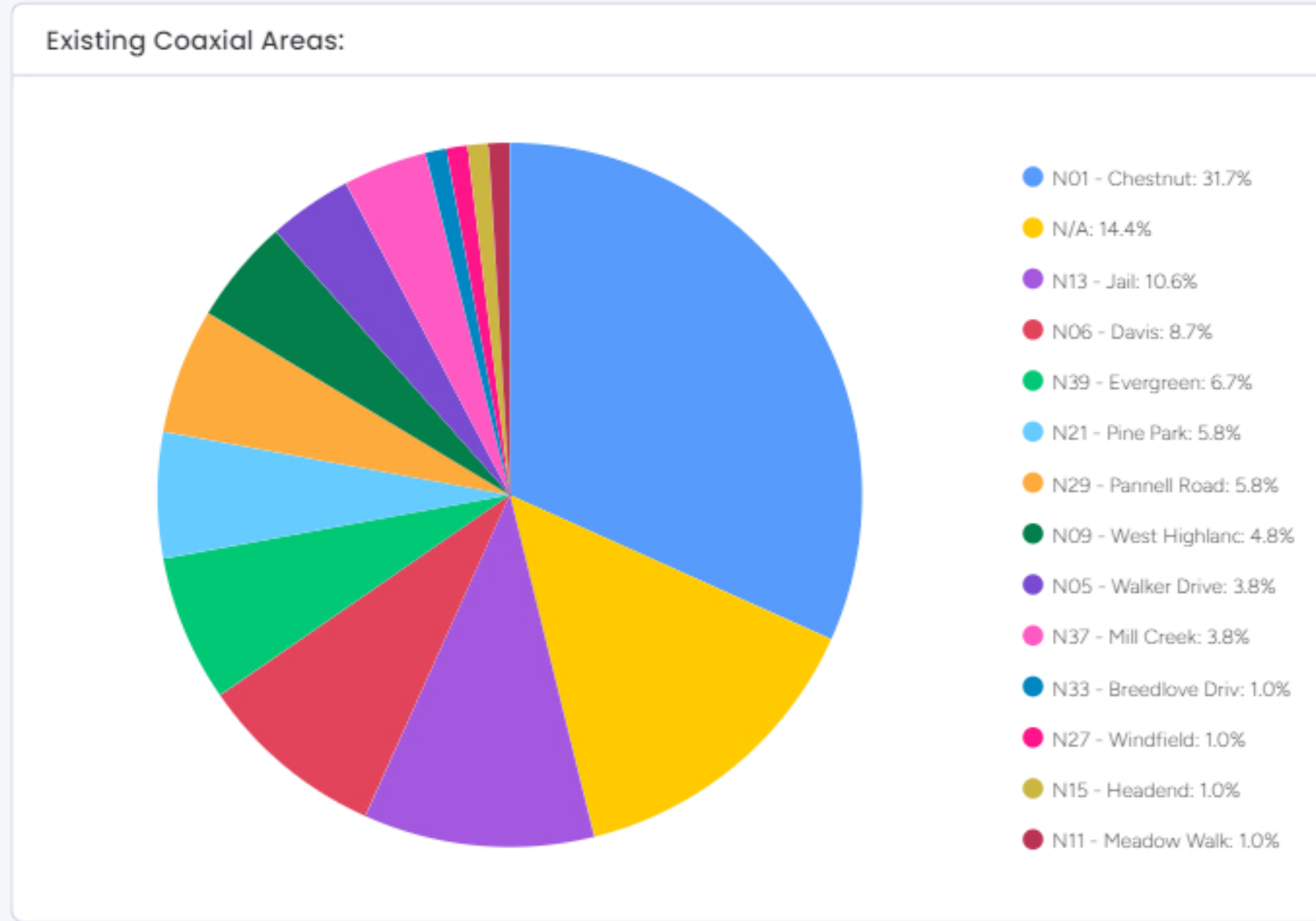
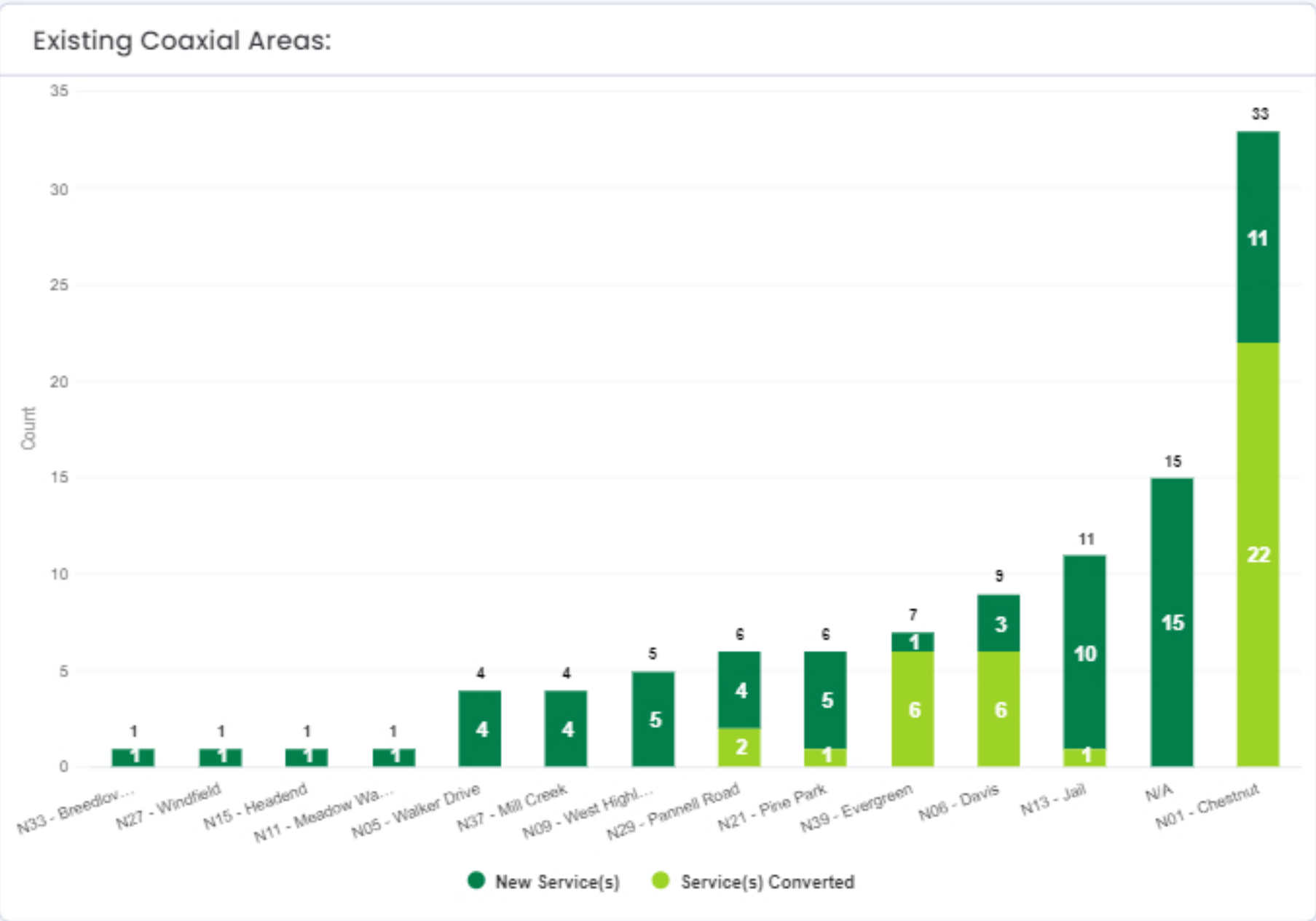
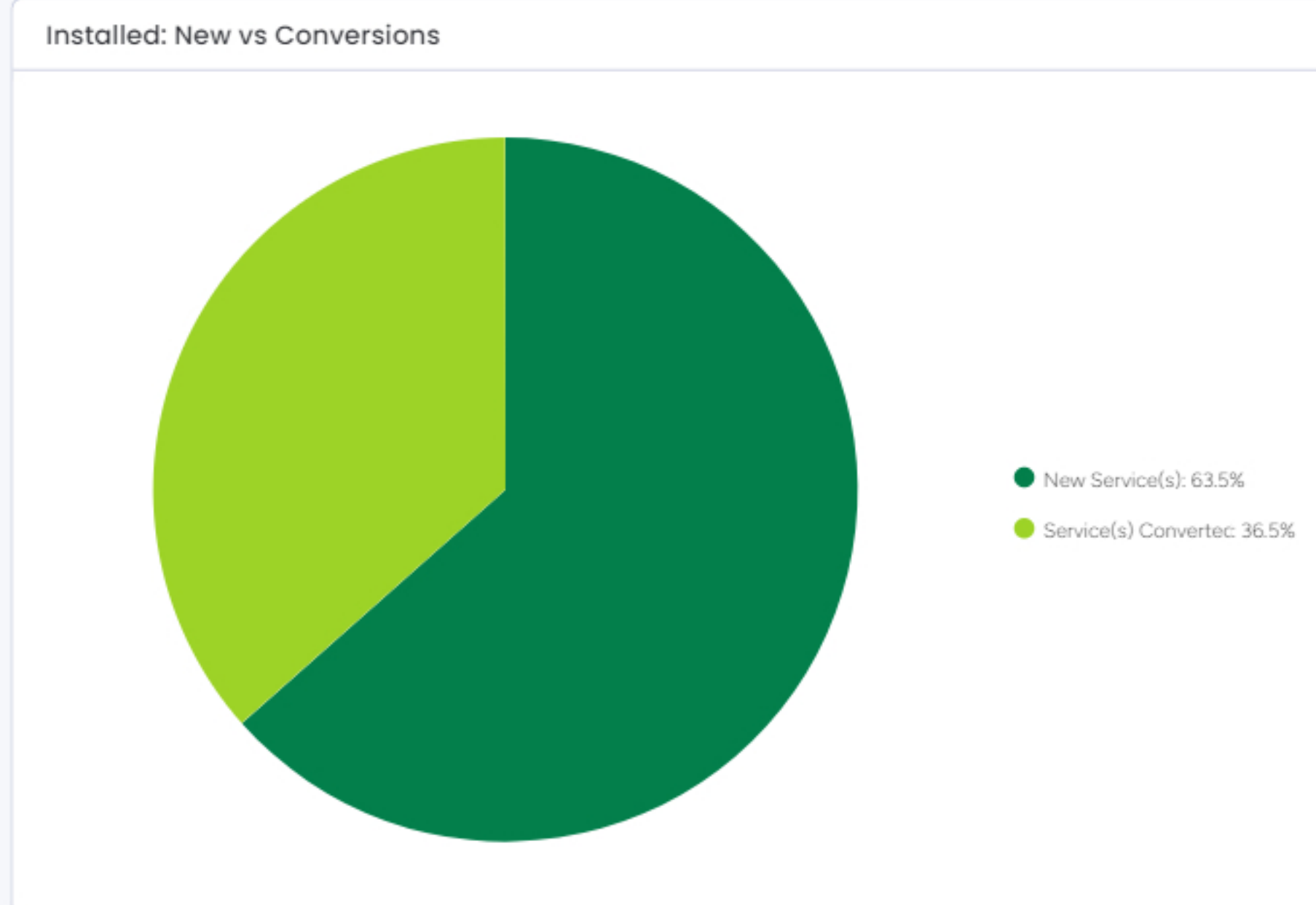
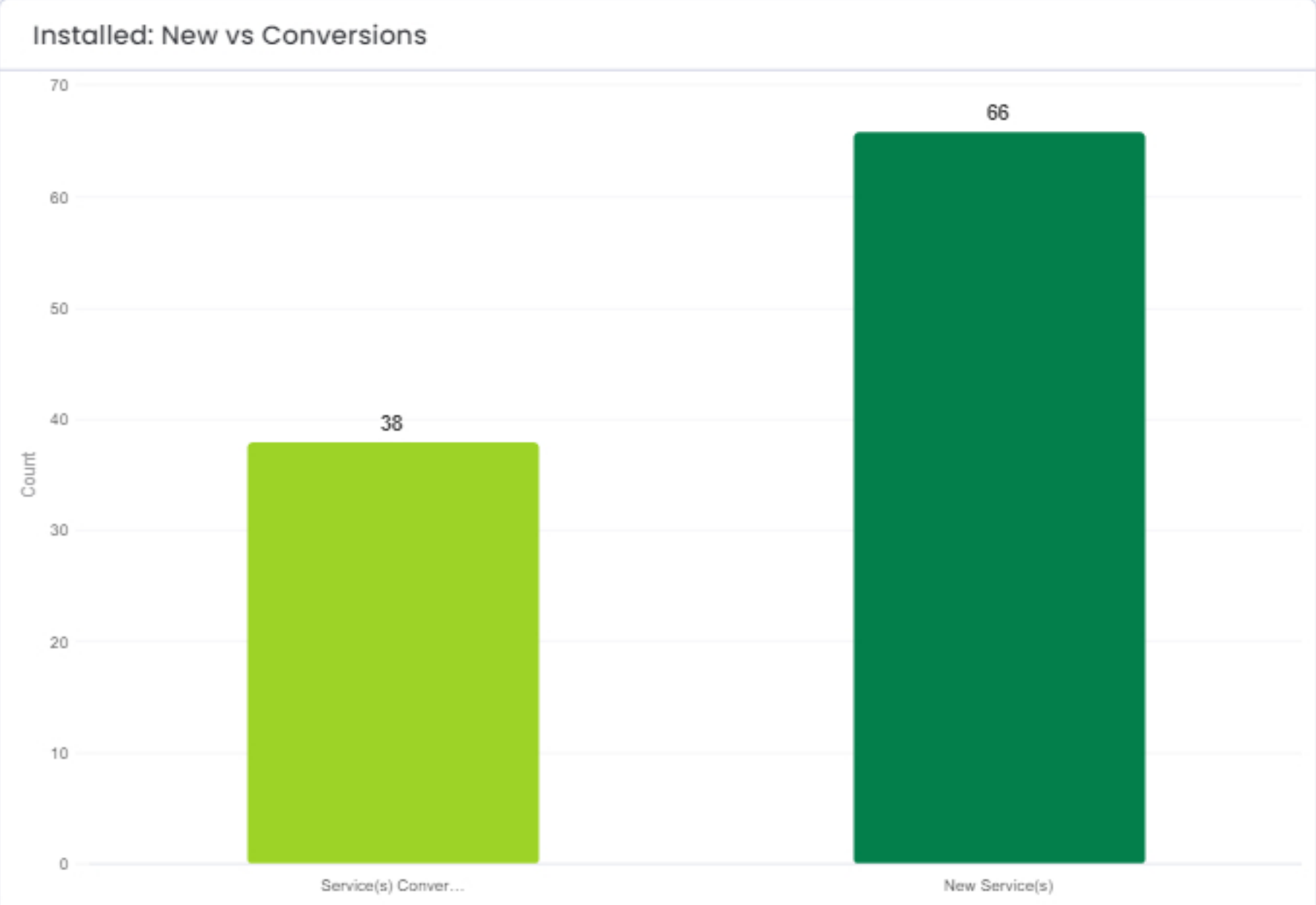
Tantalus Project Update:

The month of February involved a renewed focus on our Tantalus AMR (Automatic Meter Reading) project, which we have been working with other utility departments to launch. The Telecommunications department had been tasked with getting the VCs (collection units) deployed for testing back in 2023, but progress had come to a stop when it was discovered that the VC units would not communicate with the Tantalus networks. Thanks to the support team at Tantalus, they were able to send a support technician on-site to work with our engineering team to determine the cause and provide a solution that addressed this issue. Now resolved, we were able to successfully deploy our first VC unit for testing.

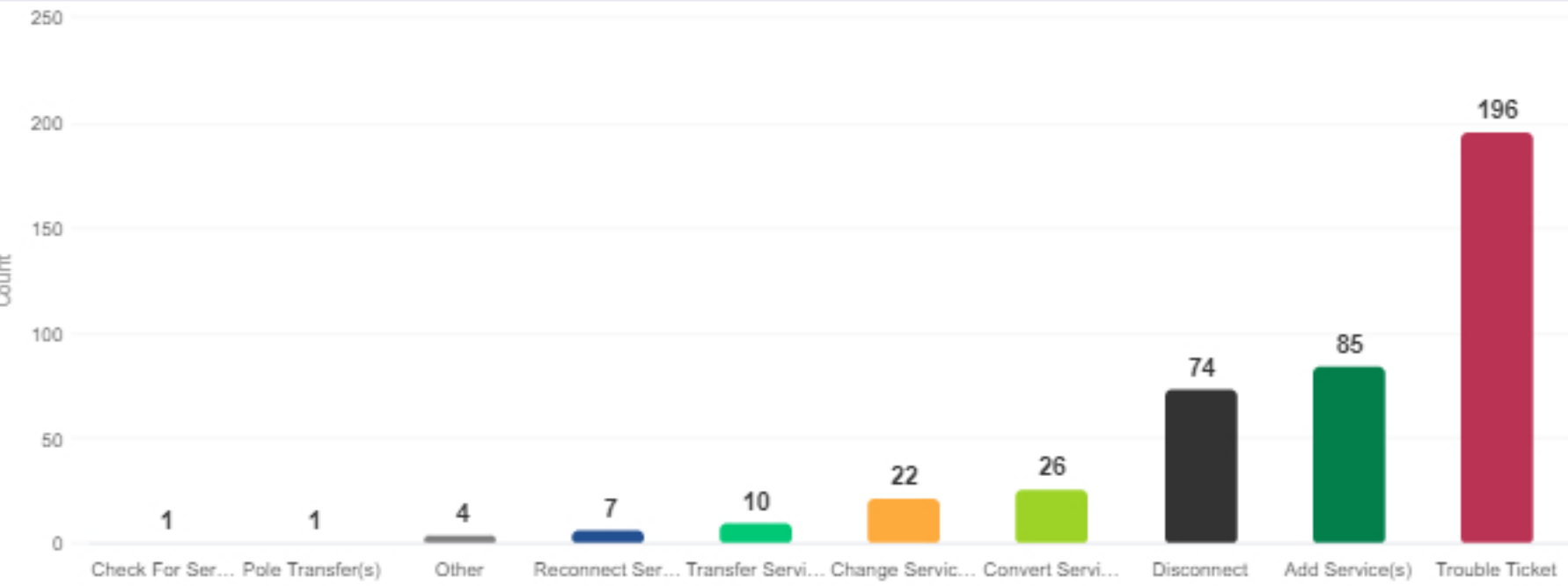


(VC unit hanging off our tower at the warehouse area)

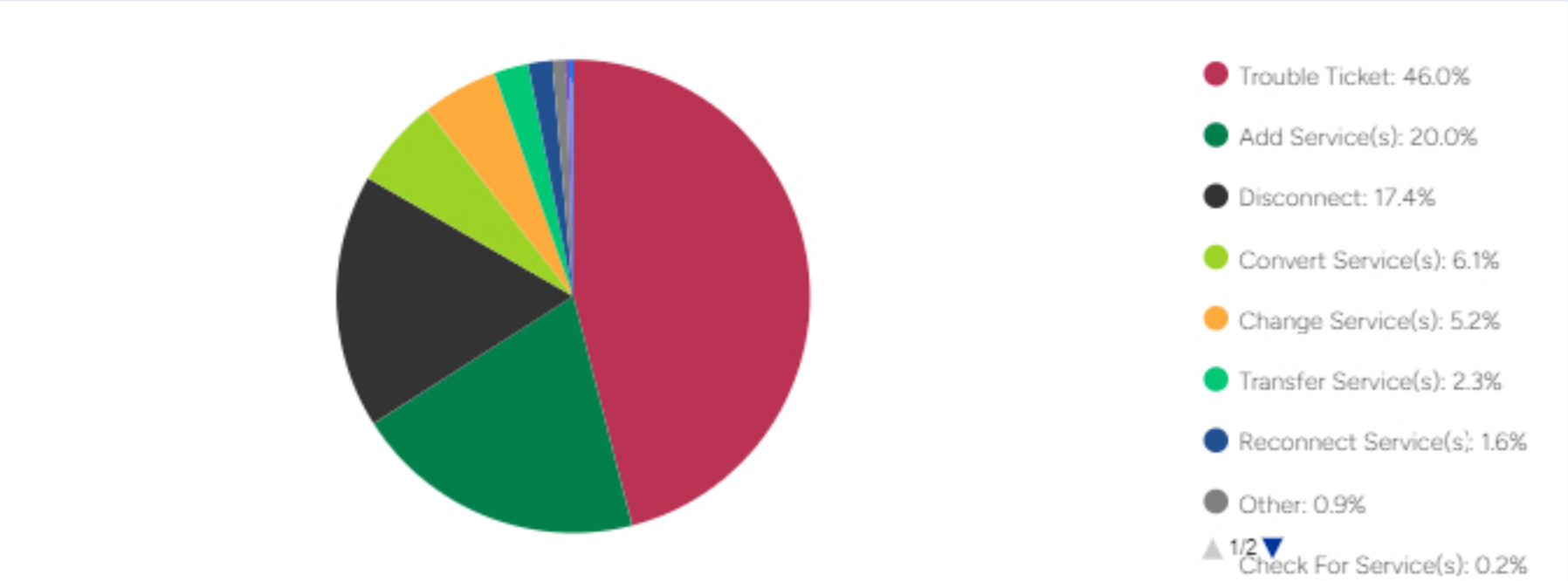
The next phase of this project will be working with other utility departments to deploy some test meters for the purposes of testing and training, in addition to the Telecommunications department working with Tantalus to identify more locations to deploy additional VC units.



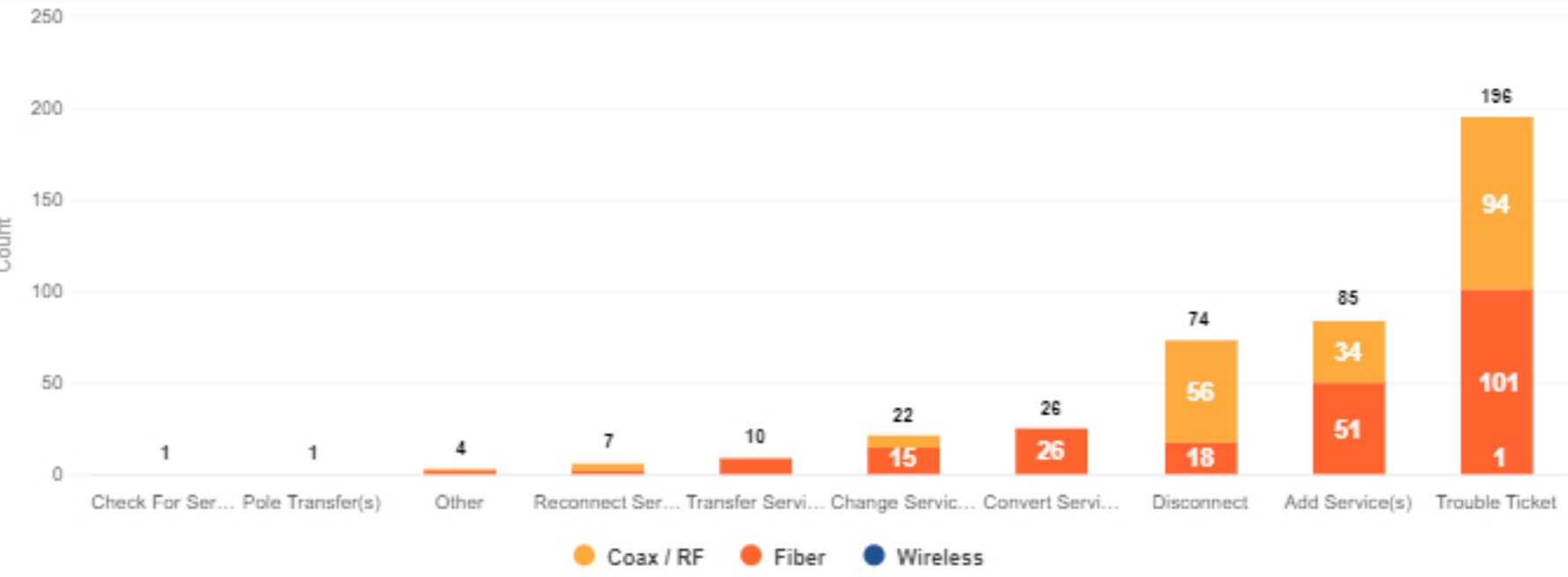
Work Orders Completed (By Type)



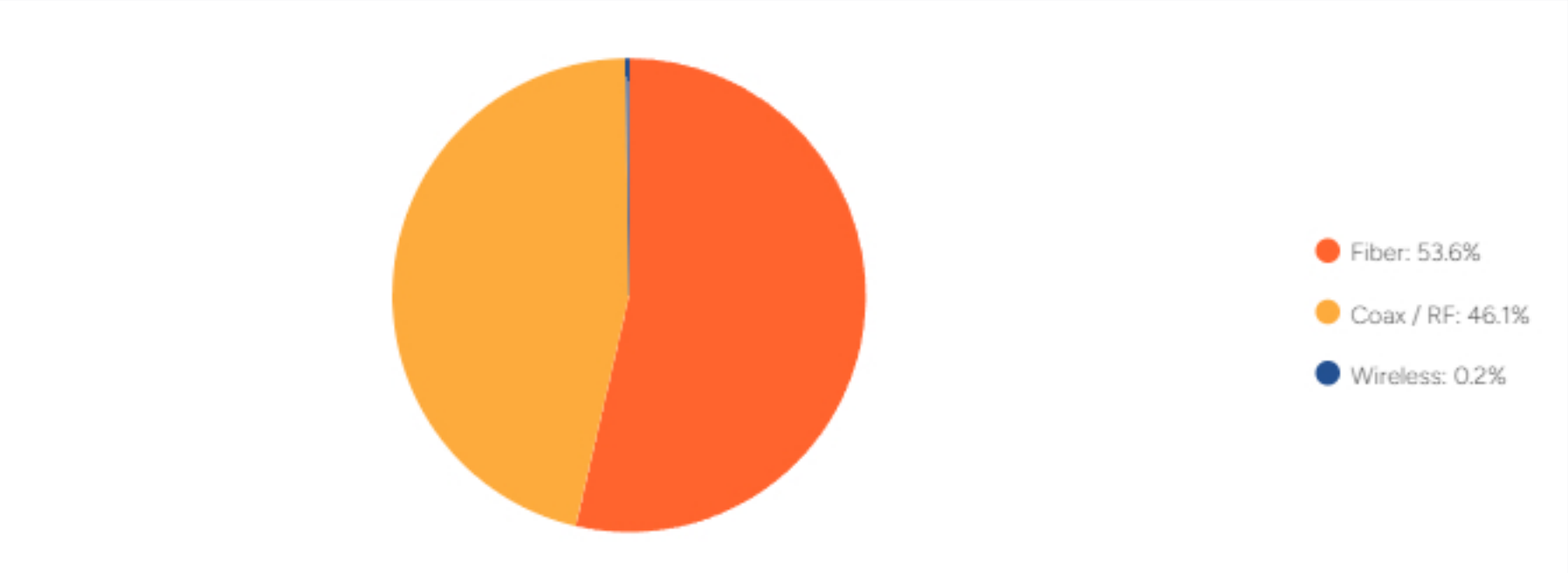
Work Orders Completed (By Type)



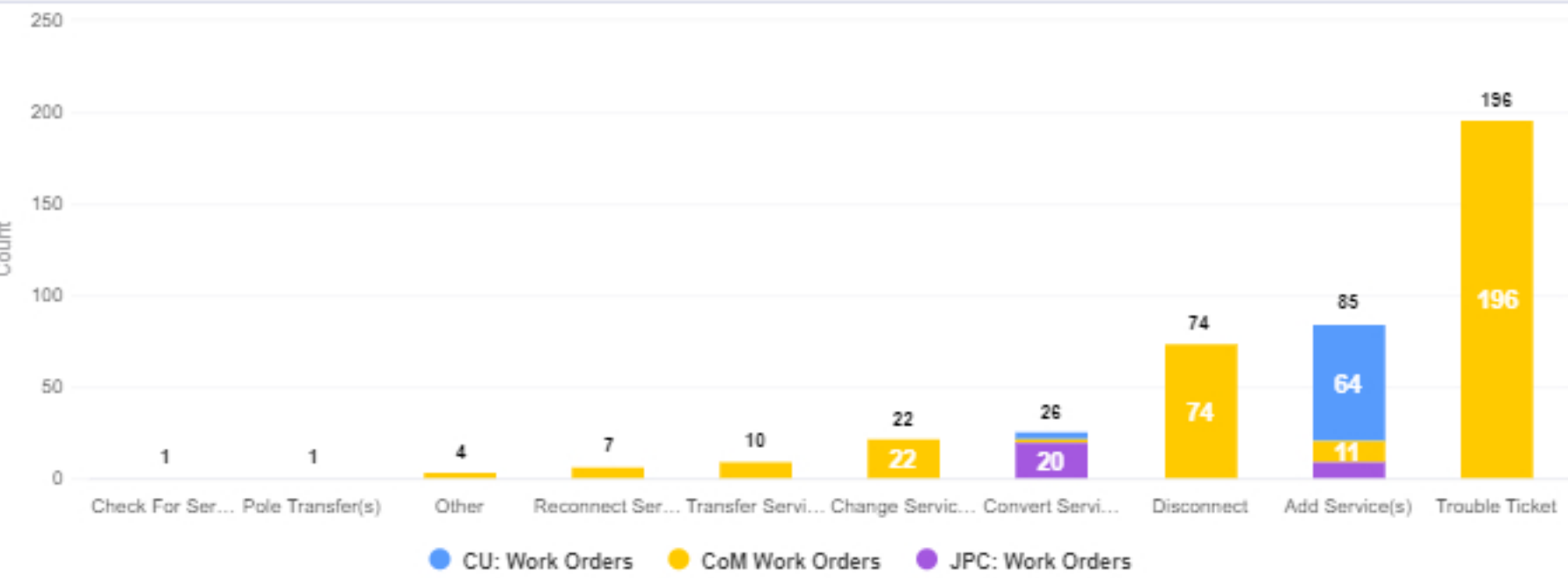
Work Orders Completed (By Service Delivery)



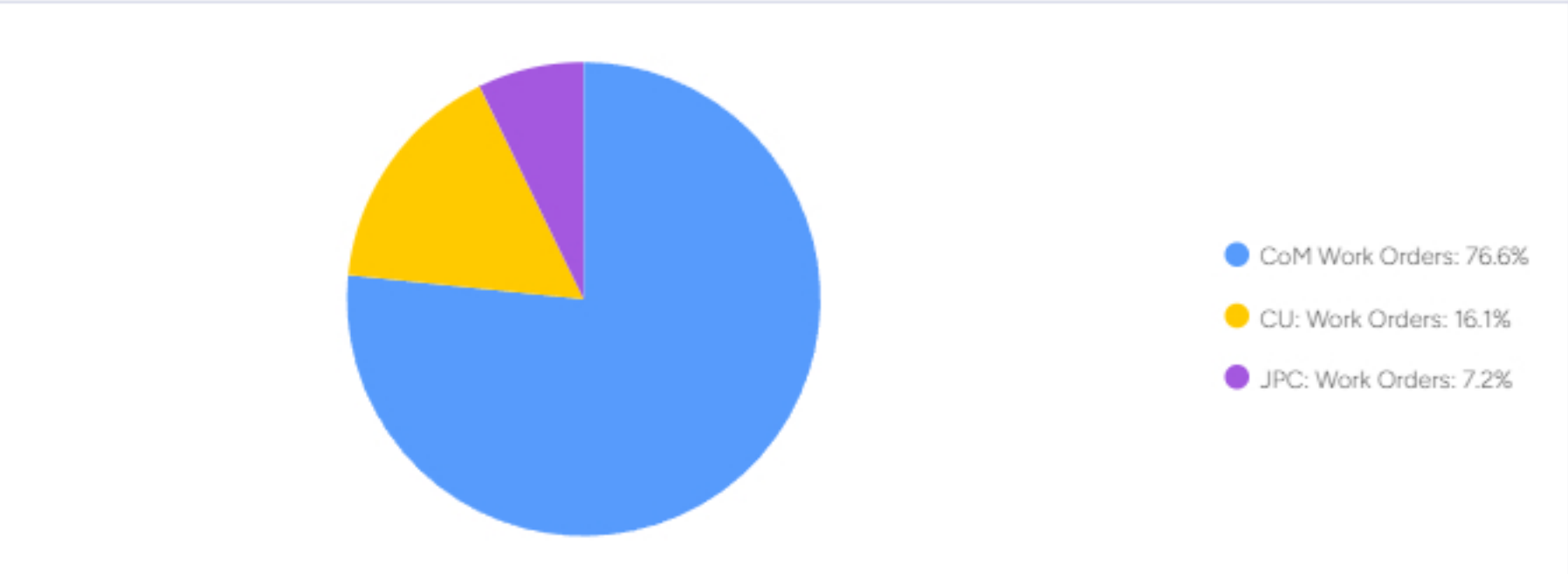
Work Orders Completed (By Service Delivery)



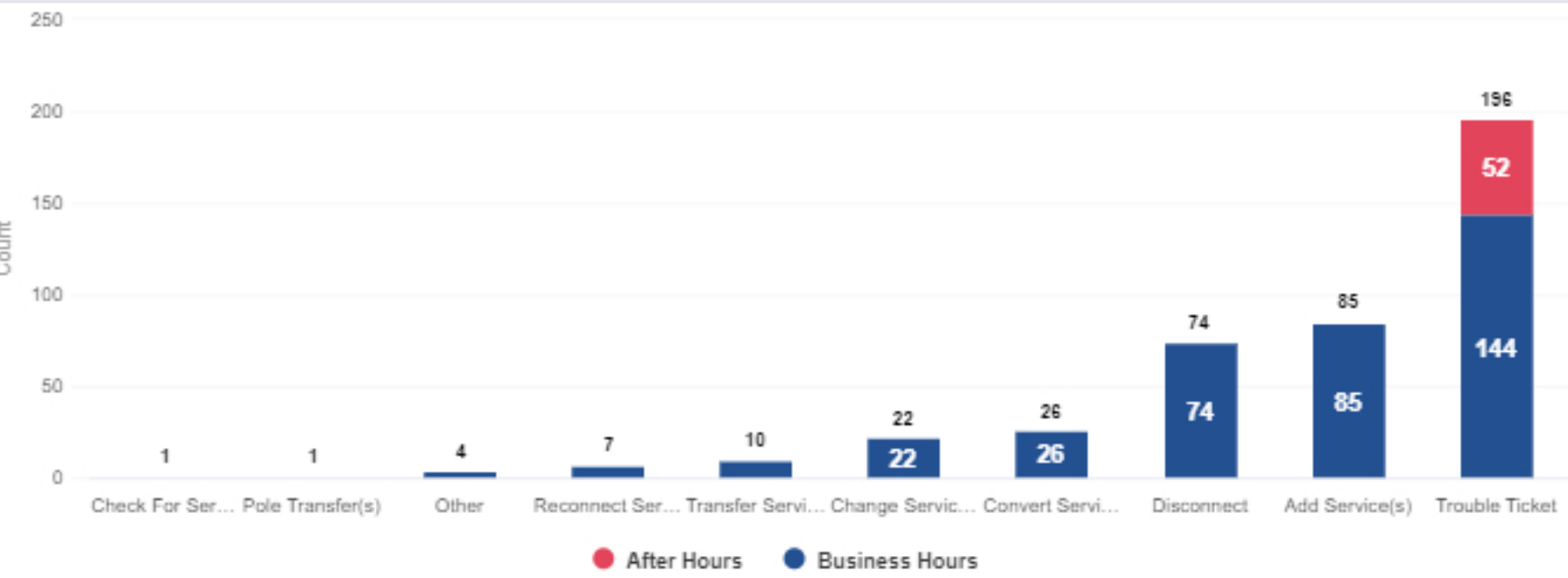
Work Orders Completed (By Group)



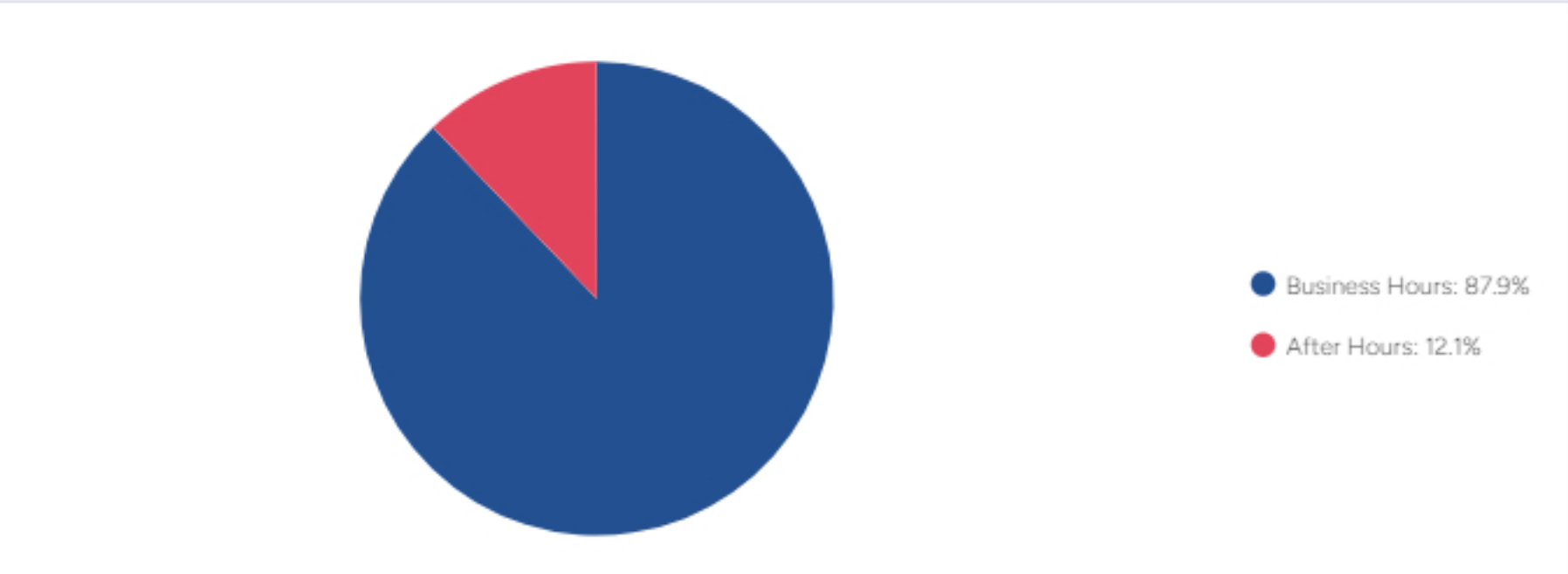
Work Orders Completed (By Group)



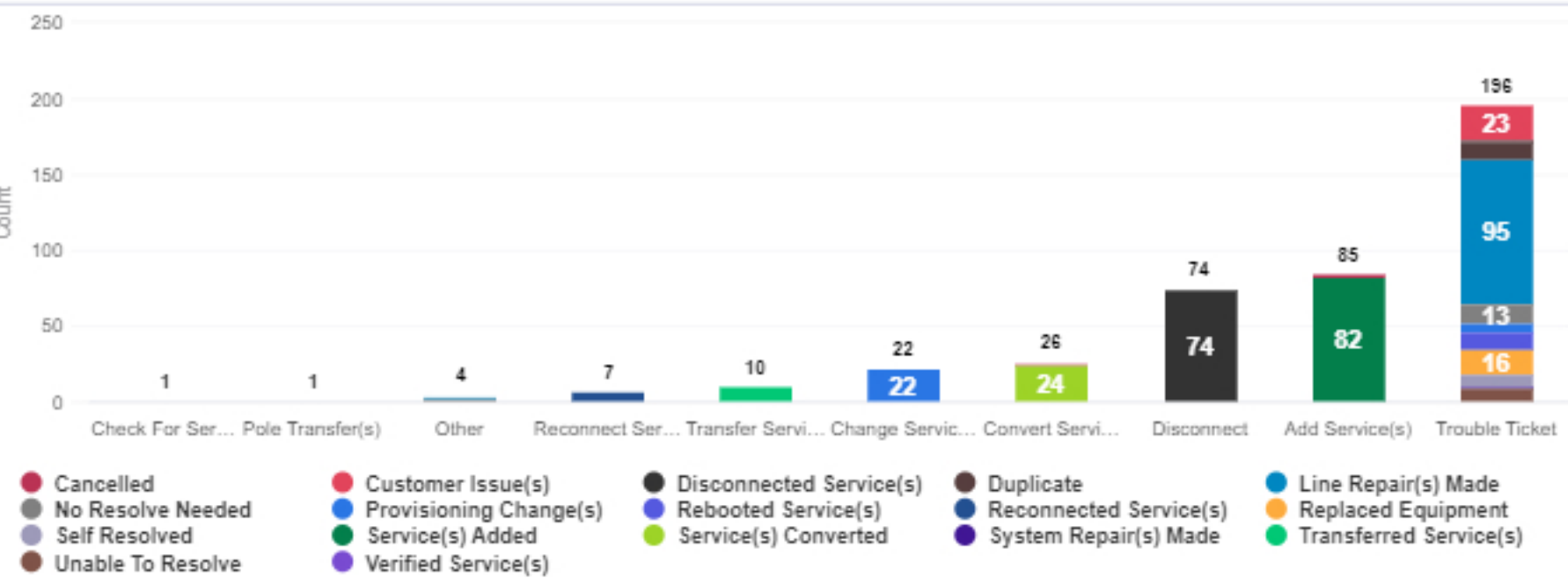
Work Orders Completed (By Submission Timeframe)



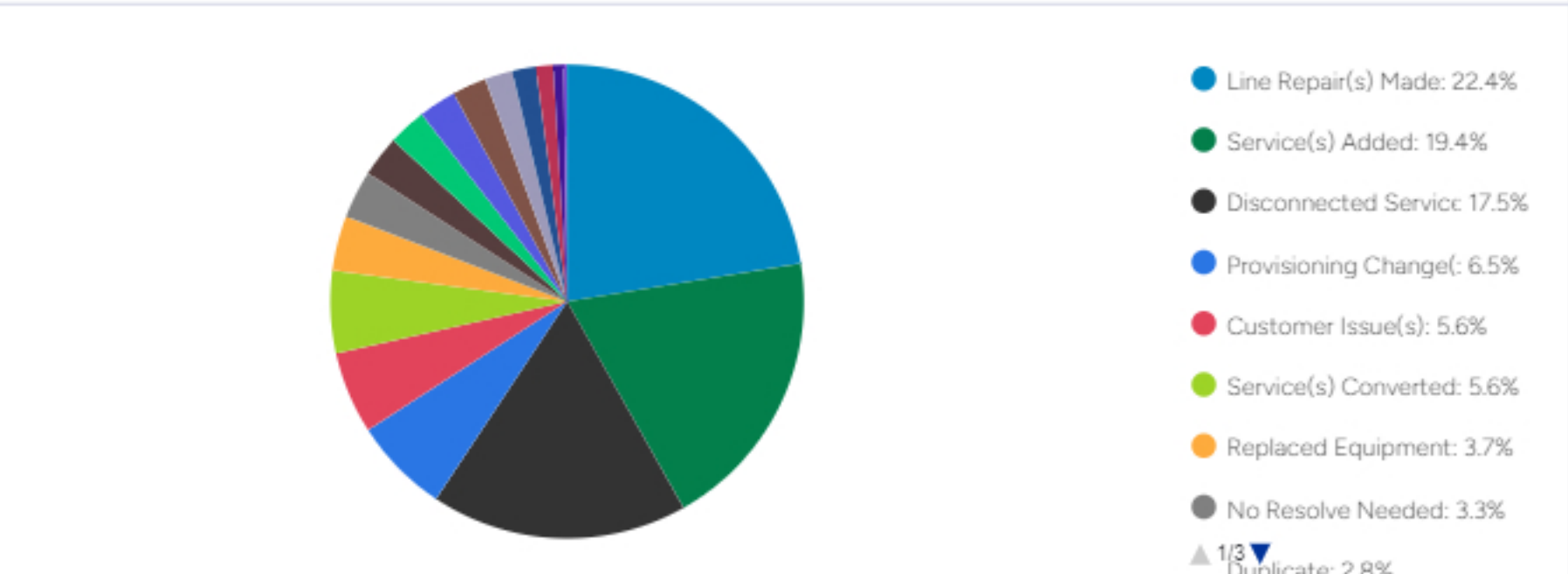
Work Orders Completed (By Submission Timeframe)



Work Orders Completed (By Resolution)



Work Orders Completed (By Resolution)





WATER, SEWER, GAS & ELECTRIC MONTHLY REPORT

MARCH
2024

2024 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Progress	Contractor or City
Natural Gas					
Rivers Edge @ Michael Etchinson Rd Phase 1 -105 lots	Jan-24	Mar-24	Install 18,000 of 2" plastic gas main / joint trench fiber with gas	Awaiting EMC	City
Design & build of 4" high pressure steel main to feed new jail	Jan-24	Dec-24	Gas main to feed jail and provide additional gas for Piedmont Industrial Park	Engineering	GMC
2" & 4" steel main replacement @ W Spring St	Nov-24	Jan-24	Replacing approx. 7,000 of steel gas main along W Spring St from Carwood Dr to Mountain View	Completed	Contractor
4" gas main Install along Hwy 78 - Jim Daws Rd to Piedmont Industrial Park	Jan-24	Mar-24	Gas main extension to deal with pressure drops in the Industrial park	Completed	City
Gas Relocation/GDOT Bypass project	Jan-24	Jun-24	Relocation in various areas of our 2" & 4" gas mains to accommodate new bypass	In Progress	City/Contractor
Hwy 83 Good Hope to Chandler Road main extension	Jan-24	Dec-24	Install 10,500' of 4" plastic gas main	Planning Stage	City
Sewer Collection					
Brentwood Subdivision Pump Station Replacement/Rehab	Dec-24	Jul-25	Replace pumps & controls / upgrade 2" force main to 4"	Planning Stage	City
2022 CDBG	Dec-21	Jul-24	Rehab of 6" sewer mains in Glen Iris, Edwards, Stowers area, out to bid Oct 2023 / Pre-Construction	Awarded	James Warren &
			meeting held Jan. 10th / Start date early March 2024		Associates
2024 CDBG	Jan-24	Jan-24	Rehab of sewer & water along Green St, King St, Perry St, Launius Ave, & Carver Place / Crew surveying	In Progress	Allen-
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	residents in area (will be a 2025 CDBG application)	In Progress	Smith/Hofstadter
			Gravity sewer completed/ pump station contractor scheduled for completion of station		Contractor
Sewer Treatment Plant					
Jacks Creek Plant Rehab	Sep-21	Jan-24	Punch list completed, wrapping up final payment/paperwork	Completed	Heavy/Hofstadter
Water Distribution					
Implementation of EPA's new Lead & Copper Rule	Jul-22	Nov-24	Inventory of all water services to determine presence of lead / both sides of meters	Data Collection	City/120Water
Water Main relocation for Hwy 11 By-pass	Jan-24	Dec-24	Relocate approx. 4,000 of 8" main & 2,500 of 10" main in various areas along bypass	In Progress	City
Water extension to serve YMCA	Mar-24	Mar-24	Installing 10" water main to serve YMCA site	In Progress	City
Water Main replacement Hwy 78 / Jacks Creek Landing	Jan-24	Mar-24	Replacing existing 10" main with a 12" main / section of the new 12",16" and water tank project	In Progress	City
Water Treatment Plant					
Install 24" raw water main & 20" finished water main @ CRB	Nov-23	Jul-24	Installed before GDOT starts the Hwy 138 / CR Blvd. on-ramp slated for Dec 2023	Completed	Contractor
24" Raw Water Main / 20" Finished Water Main	Jan-24	Jul-25	EPD approval 7/26/21 - GDOT, Georgia Power, Transco permits approved/awaiting easements	Obtaining	Wiedeman &
	Jul-21	Jan-25	Wrapping up engineering / bidding in late spring / includes 16" main from WTP to tank	easements	Singleton
500,000 gal elevated water tank @ Piedmont Industrial Park				Design Phase	Carter & Sloope
1,000,000 gallon clearwell @ WTP location	Jun-21	Feb-24	Completed, final walk-thru on March 1st, 2024	Completed	Wiedeman &
					Singleton
Electric					
Pole Change-Outs	Jan-24	Dec-24	Yearly replacements from pole survey	Ongoing	City
Automated Switching	Mar-23	Dec-27	13 switches installed to date, project will continue over the next 5 years	Ongoing	City
New build for power to new jail	Jan-24	Dec-24	New 3 phase buildout to new jail @ Baker Street	Material Ordered	City
3 phase rebuild Towler Street area	Oct-23	Feb-24	Crews continuing work along Towler, completion date is late February	In Progress	City
Build out power for Huey Magoos	24-Feb	24-Feb	Pulled UG primary, set 3/0 UG transformer	Completed	City
Pole removal @ Southview Dr for future cul-de-sac	24-Feb	24-Feb	Pole changeout, retired 3 spans of underbuild along Southview Dr	Completed	City

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

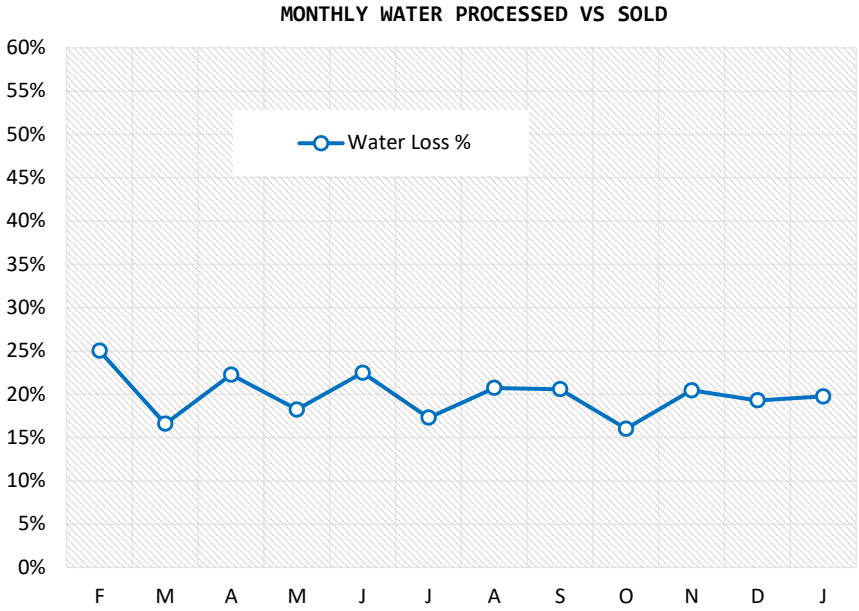
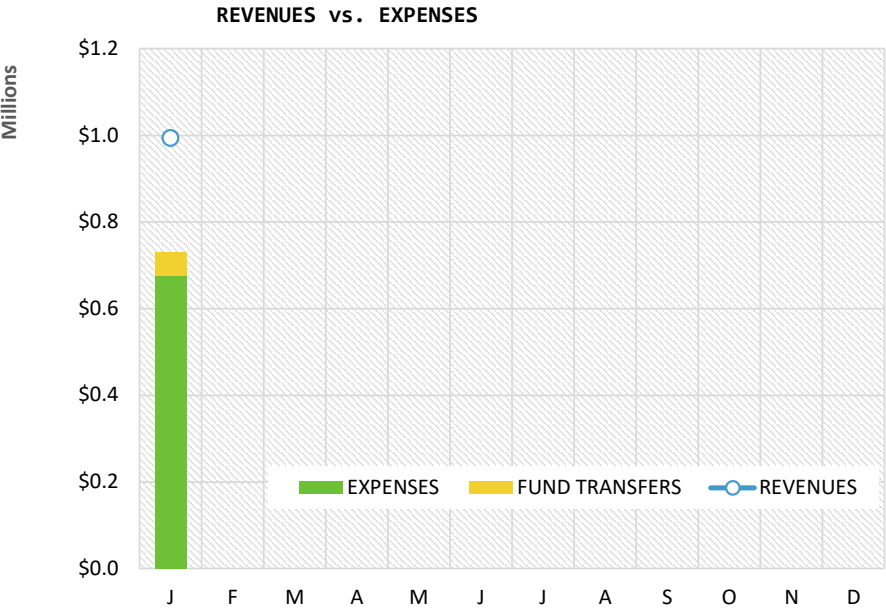
REPORTING PERIOD: 01/2024 | FY 2024



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	F 116
REVENUES	\$ 0.994M												\$ 0.994M	\$ 14.055M	\$ 1.016M
PERSONNEL COSTS	\$ 0.253M												\$ 0.253M	\$ 3.215M	\$ 0.230M
CONTRACTED SVC	\$ 0.034M												\$ 0.034M	\$ 1.409M	\$ 0.038M
SUPPLIES	\$ 0.110M												\$ 0.110M	\$ 2.507M	\$ 0.098M
CAPITAL OUTLAY	\$ 0.225M												\$ 0.225M	\$ 2.850M	\$ 0.033M
FUND TRANSFERS	\$ 0.054M												\$ 0.054M	\$ 1.793M	\$ 0.074M
DEPRECIATION	\$ -												\$ -	\$ -	\$ 0.118M
EXPENSES	\$ 0.675M												\$ 0.675M	\$ 11.773M	\$ 0.592M
MARGIN	\$ 0.318M												\$ 0.318M	\$ 2.282M	\$ 0.424M



RETAIL SALES REPORT

117

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024

CUSTOMER COUNT - WATER

Residential	9,237
Commercial	1,009
Industrial	1
Water Authority	1
Residential Sprinkler	560
Commercial Sprinkler	94
Loganville	1
Total	10,903

YOY Δ -4.47%

KGALLONS - WATER

Residential	36,203
Commercial	12,702
Industrial	2,047
Water Authority	-
Loganville	32,761
Total	83,712

YOY Δ -10.65%

REVENUE - WATER

Residential	\$ 0.319M
Commercial	\$ 0.096M
Industrial	\$ 0.008M
Water Authority	\$ 0.000M
Loganville	\$ 0.121M
Total	\$ 0.544M

YOY Δ -7.30%

RETAIL SALES REPORT

118

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024

CUSTOMER COUNT - SEWER

Residential	7,014
Commercial	843
Water Authority	1
Total	7,858

YOY Δ 0.99%

KGALLONS - SEWER

Residential	36,203
Commercial	12,702
Water Authority	-
Total	48,905

YOY Δ -0.76%

REVENUE - SEWER

Residential	\$ 0.220M
Commercial	\$ 0.128M
Water Authority	\$ 0.002M
Total	\$ 0.349M

YOY Δ -5.25%

SALES STATISTICS

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YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4
Commercial	13	13
Industrial	2,047	2,047
Water Authority	-	-
Loganville	32,761	32,761

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$35
Commercial	\$95	\$95
Industrial	\$8,439	\$8,439
Water Authority	\$169	\$169
Loganville	\$120,903	\$120,903

AVERAGE \$/KGALLON (WATER)

Residential	\$8.81	\$8.81
Commercial	\$7.53	\$7.53
Industrial	\$4.12	\$4.12
Water Authority	\$0.00	\$0.00
Loganville	\$3.69	
Average	\$5.1155	\$5.12

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5
Commercial	15	15
Water Authority	-	-

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$31	\$31
Commercial	\$151	\$151
Water Authority	\$1,615	\$1,615

AVERAGE \$/KGALLON (SEWER)

Residential	\$6.07	\$6.07
Commercial	\$10.05	\$10.05
Water Authority	\$0.00	\$0.00
Average	\$5.37	\$5.3747

**MOST RECENT
12-MONTH****Jan 2024****Jan 2023****FY2024 YTD****FY2023 YTD****SALES REVENUES**

WATER SALES	\$	540,749	\$	580,726	\$	540,749	\$	580,726	\$	6,919,094
STORMWATER PLAN REVIEW FEES	\$	-	\$	-	\$	-	\$	-	\$	2,950
SEWER SALES	\$	346,405	\$	361,606	\$	346,405	\$	361,606	\$	4,344,395
SALES REVENUES (ACTUAL)	\$	887,154	\$	942,332	\$	887,154	\$	942,332	\$	11,266,439
AS BUDGET	\$	975,000	\$	991,667	\$	975,000	\$	991,667	Not Applicable	
% ACTUAL TO BUDGET		90.99%		95.03%		90.99%		95.03%	Not Applicable	

OTHER REVENUES**WATER**

GEFA PRINCIPAL FORGIVENESS	\$	-	\$	-	\$	-	\$	-	\$	-
OP REVENUE	\$	387	\$	391	\$	387	\$	391	\$	244
MISC REVENUE	\$	6,264	\$	5,838	\$	6,264	\$	5,838	\$	5,564
SALE OF FIXED ASSETS	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	5,250	\$	18,037	\$	5,250	\$	18,037	\$	19,000
REIMB DAMAGE PROP	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
CONTRIBUTED CAP - OTHER UTILIT	\$	-	\$	-	\$	-	\$	-	\$	19,691
ADMIN ALLOC WATER	\$	24,654	\$	8,853	\$	24,654	\$	8,853	\$	26,948
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REVENUES (WATER)	\$	36,556	\$	33,120	\$	36,556	\$	33,120	\$	71,447

SEWER

OP REVENUE	\$	39,338	\$	7,450	\$	39,338	\$	7,450	\$	29,905
FEDERAL GRANT	\$	-	\$	-	\$	-	\$	-	\$	-
MISC REVENUE	\$	-	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$	6,000	\$	23,911	\$	6,000	\$	23,911	\$	22,400
SALE OF ASSETS - SEWAGE	\$	-	\$	-	\$	-	\$	-	\$	-
CUST ACCT FEES	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$	-	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT CDBG 2018	\$	-	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEWAGE	\$	24,654	\$	8,853	\$	24,654	\$	8,853	\$	26,948
OTHER - UTILITY	\$	-	\$	-	\$	-	\$	-	\$	-
INT/INVEST INCOME	\$	-	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$	-	\$	-	\$	-	\$	-	\$	-
OPERATING TRANSFERS IN	\$	-	\$	-	\$	-	\$	-	\$	-
OPERATING TRANSFERS IN	\$	-	\$	-	\$	-	\$	-	\$	-
OTHER REVENUES (SEWER)	\$	69,992	\$	40,214	\$	69,992	\$	40,214	\$	79,253

OTHER REVENUES (TOTAL)	\$	106,547	\$	73,334	\$	106,547	\$	73,334	\$	150,700
AS BUDGET	\$	196,278	\$	118,089	\$	196,278	\$	118,089	Not Applicable	
% ACTUAL TO BUDGET		54.28%		62.10%		54.28%		62.10%	Not Applicable	

TOTAL REVENUES (ACTUAL)	\$	993,701	\$	1,015,667	\$	993,701	\$	1,015,667	\$	11,417,139
AS BUDGET	\$	1,171,278	\$	1,109,756	\$	1,171,278	\$	1,109,756	Not Applicable	
% ACTUAL TO BUDGET		84.84%		91.52%		84.84%		91.52%	Not Applicable	

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL	\$ 252,650	\$ 230,049	\$ 252,650	\$ 230,049	\$ 2,993,975
CONTRACTED SERVICES	\$ 33,626	\$ 38,587	\$ 33,626	\$ 38,587	\$ 914,742
SUPPLIES	\$ 110,189	\$ 97,920	\$ 110,189	\$ 97,920	\$ 2,284,645
CAPITAL OUTLAY	\$ 224,791	\$ 114,850	\$ 224,791	\$ 114,850	\$ 3,156,420
FUND TRANSFERS	\$ 54,062	\$ 73,529	\$ 54,062	\$ 73,529	\$ 655,843
DEPRECIATION	\$ -	\$ 205,175	\$ -	\$ 205,175	\$ 2,054,660
TOTAL	\$ 675,316	\$ 760,110	\$ 675,316	\$ 760,110	\$ 12,060,286

WATER**WATER TREATMENT PLANT**

PERSONNEL					
Compensation	\$ 51,954	\$ 53,159	\$ 51,954	\$ 53,159	\$ 631,168
PERSONNEL (ACTUAL)	\$ 74,383	\$ 69,983	\$ 74,383	\$ 69,983	\$ 878,148
AS BUDGET	\$ 73,544	\$ 69,264	\$ 73,544	\$ 69,264	Not Applicable
% ACTUAL TO BUDGET	101.14%	101.04%	101.14%	101.04%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 12,791	\$ 11,707	\$ 12,791	\$ 11,707	\$ 315,889
AS BUDGET	\$ 31,588	\$ 27,788	\$ 31,588	\$ 27,788	Not Applicable
% ACTUAL TO BUDGET	40.49%	42.13%	40.49%	42.13%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 57,440	\$ 51,602	\$ 57,440	\$ 51,602	\$ 1,021,897
AS BUDGET	\$ 88,733	\$ 79,108	\$ 88,733	\$ 79,108	Not Applicable
% ACTUAL TO BUDGET	64.73%	65.23%	64.73%	65.23%	Not Applicable

CAPITAL OUTLAY

Amortization	\$ (9,408)	\$ (9,408)	\$ (9,408)	\$ (9,408)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 64,092	\$ 7,825	\$ 64,092	\$ 7,825	\$ 1,016,211
Interest Expense	\$ 106,520	\$ 107,822	\$ 106,520	\$ 107,822	\$ 1,287,527
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 161,204	\$ 106,239	\$ 161,204	\$ 106,239	\$ 2,164,073
AS BUDGET	\$ 93,352	\$ 88,075	\$ 93,352	\$ 88,075	Not Applicable
% ACTUAL TO BUDGET	172.68%	120.62%	172.68%	120.62%	Not Applicable

DEPRECIATION	\$ -	\$ 111,791	\$ -	\$ 111,791	\$ 1,117,626
DEPRECIATION (ACTUAL)	\$ -	\$ 111,791	\$ -	\$ 111,791	\$ 1,117,626

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 32,892	\$ 44,880	\$ 32,892	\$ 44,880	\$ 399,771
AS BUDGET	\$ 90,400	\$ 93,605	\$ 90,400	\$ 93,605	Not Applicable
% ACTUAL TO BUDGET	36.38%	47.95%	36.38%	47.95%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 63,609	\$ 58,510	\$ 63,609	\$ 58,510	\$ 732,154
AS BUDGET	\$ 71,164	\$ 68,493	\$ 71,164	\$ 68,493	Not Applicable
% ACTUAL TO BUDGET	89.38%	85.42%	89.38%	85.42%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 1,161	\$ 1,665	\$ 1,161	\$ 1,665	\$ 56,981
AS BUDGET	\$ 17,083	\$ 18,817	\$ 17,083	\$ 18,817	Not Applicable
% ACTUAL TO BUDGET	6.80%	8.85%	6.80%	8.85%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 13,564	\$ 10,922	\$ 13,564	\$ 10,922	\$ 313,039
AS BUDGET	\$ 34,129	\$ 34,521	\$ 34,129	\$ 34,521	Not Applicable
% ACTUAL TO BUDGET	39.74%	31.64%	39.74%	31.64%	Not Applicable

CAPITAL OUTLAY

CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 417,042	\$ 467,300	\$ 417,042	\$ 467,300	\$ 6,999,578
AS BUDGET	\$ 499,992	\$ 479,671	\$ 499,992	\$ 479,671	Not Applicable
% ACTUAL TO BUDGET	83.41%	97.42%	83.41%	97.42%	Not Applicable

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
WASTEWATER					
STORMWATER					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 27,156	\$ 20,360	\$ 27,156	\$ 20,360	\$ 343,210
AS BUDGET	\$ 30,504	\$ 29,531	\$ 30,504	\$ 29,531	Not Applicable
% ACTUAL TO BUDGET	89.02%	68.95%	89.02%	68.95%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 79	\$ 1,734	\$ 79	\$ 1,734	\$ 91,035
AS BUDGET	\$ 5,288	\$ 3,928	\$ 5,288	\$ 3,928	Not Applicable
% ACTUAL TO BUDGET	1.49%	44.14%	1.49%	44.14%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 964	\$ (67)	\$ 964	\$ (67)	\$ 54,036
AS BUDGET	\$ 88,733	\$ 79,108	\$ 88,733	\$ 79,108	Not Applicable
% ACTUAL TO BUDGET	1.09%	-0.08%	1.09%	-0.08%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (4,557)	\$ (4,557)	\$ (4,557)	\$ (4,557)	\$ (81,518)
Admin Alloc - Adm Exp	\$ 64,092	\$ 7,825	\$ 64,092	\$ 7,825	\$ 1,016,211
Interest Expense	\$ 4,052	\$ 5,342	\$ 4,052	\$ 5,342	\$ 57,654
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 63,587	\$ 8,610	\$ 63,587	\$ 8,610	\$ 992,347
AS BUDGET	\$ 144,187	\$ 137,476	\$ 144,187	\$ 137,476	Not Applicable
% ACTUAL TO BUDGET	44.10%	6.26%	44.10%	6.26%	Not Applicable
DEPRECIATION	\$ -	\$ 6,587	\$ -	\$ 6,587	\$ 65,866
DEPRECIATION (ACTUAL)	\$ -	\$ 6,587	\$ -	\$ 6,587	\$ 65,866
SEWAGE					
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 21,170	\$ 28,649	\$ 21,170	\$ 28,649	\$ 256,072
AS BUDGET	\$ 58,993	\$ 59,438	\$ 58,993	\$ 59,438	Not Applicable
% ACTUAL TO BUDGET	35.89%	48.20%	35.89%	48.20%	Not Applicable
DEPRECIATION	\$ -	\$ 86,797	\$ -	\$ 86,797	\$ 871,168
DEPRECIATION (ACTUAL)	\$ -	\$ 86,797	\$ -	\$ 86,797	\$ 871,168
SEWAGE COLLECTION					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 42,137	\$ 41,515	\$ 42,137	\$ 41,515	\$ 505,800
AS BUDGET	\$ 45,694	\$ 43,591	\$ 45,694	\$ 43,591	Not Applicable
% ACTUAL TO BUDGET	92.22%	95.24%	92.22%	95.24%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 3,531	\$ 953	\$ 3,531	\$ 953	\$ 79,044
AS BUDGET	\$ 11,965	\$ 8,298	\$ 11,965	\$ 8,298	Not Applicable
% ACTUAL TO BUDGET	29.51%	11.49%	29.51%	11.49%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 621	\$ 227	\$ 621	\$ 227	\$ 116,103
AS BUDGET	\$ 10,679	\$ 11,421	\$ 10,679	\$ 11,421	Not Applicable
% ACTUAL TO BUDGET	5.81%	1.99%	5.81%	1.99%	Not Applicable
SEWAGE TREATMENT					
PERSONNEL					
PERSONNEL (ACTUAL)	\$ 45,366	\$ 39,680	\$ 45,366	\$ 39,680	\$ 534,664
AS BUDGET	\$ 46,937	\$ 43,916	\$ 46,937	\$ 43,916	Not Applicable
% ACTUAL TO BUDGET	96.65%	90.35%	96.65%	90.35%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 16,064	\$ 22,528	\$ 16,064	\$ 22,528	\$ 371,793
AS BUDGET	\$ 51,454	\$ 65,504	\$ 51,454	\$ 65,504	Not Applicable
% ACTUAL TO BUDGET	31.22%	34.39%	31.22%	34.39%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 37,601	\$ 35,235	\$ 37,601	\$ 35,235	\$ 779,571
AS BUDGET	\$ 69,521	\$ 67,717	\$ 69,521	\$ 67,717	Not Applicable
% ACTUAL TO BUDGET	54.09%	52.03%	54.09%	52.03%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 258,274	\$ 292,810	\$ 258,274	\$ 292,810	\$ 5,060,708
AS BUDGET	\$ 563,955	\$ 549,928	\$ 563,955	\$ 549,928	Not Applicable
% ACTUAL TO BUDGET	45.80%	53.25%	45.80%	53.25%	Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

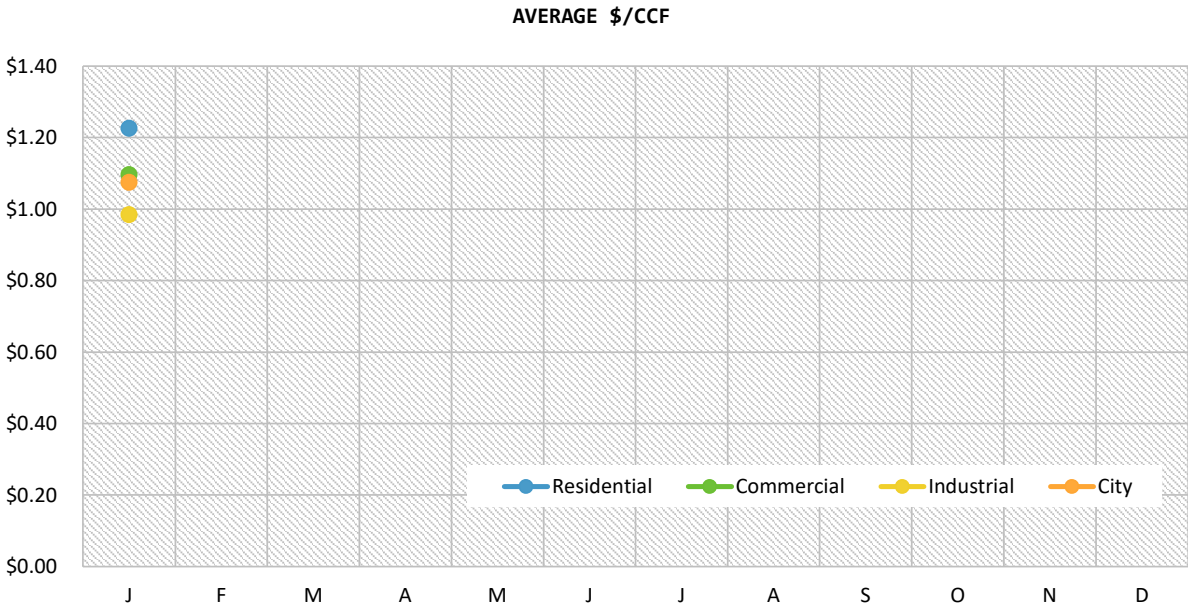
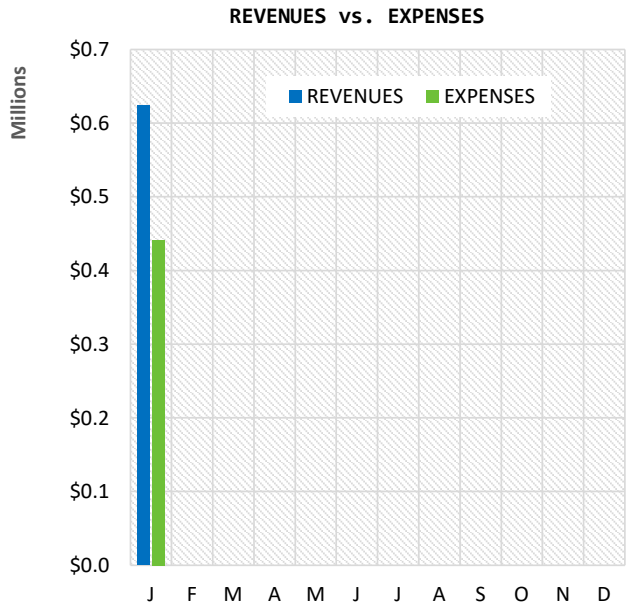
REPORTING PERIOD: 01/2024 | FY 2024



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 0.624M												\$ 0.624M	\$ 0.385M	\$ 0.805M
PERSONNEL COSTS	\$ 0.067M												\$ 0.067M	\$ 0.072M	\$ 0.063M
CONTRACTED SVC	\$ 0.007M												\$ 0.007M	\$ 0.022M	\$ 0.006M
SUPPLIES	\$ 0.276M												\$ 0.276M	\$ 0.181M	\$ 0.560M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.092M												\$ 0.092M	\$ 0.139M	\$ 0.070M
EXPENSES	\$ 0.442M												\$ 0.442M	\$ 0.415M	\$ 0.699M
MARGIN	\$ 0.182M												\$ 0.182M	\$ (0.030M)	\$ 0.106M



RETAIL SALES REPORT

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CUSTOMER COUNT

Residential	3,839
Commercial	598
Industrial	6
City	19
Total	4,464
Year-Over-Year Δ	2.95%

CCF

Residential	0.276M
Commercial	0.191M
Industrial	0.023M
City	0.009M
Total	0.514M
Year-Over-Year Δ	0.55%

REVENUE

Residential	\$ 0.339M
Commercial	\$ 0.210M
Industrial	\$ 0.023M
Other	\$ 0.013M
City	\$ 0.010M
Total	\$ 0.595M
Year-Over-Year Δ	-24.61%

SALES STATISTICS

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YTD

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AVERAGE CCF/CUSTOMER

Residential	72	72
Commercial	320	320
Industrial	3,913	3,913
City	487	487

AVERAGE \$/CUSTOMER

Residential	\$88	\$88
Commercial	\$351	\$351
Industrial	\$3,854	\$3,854
City	\$524	\$524

AVERAGE \$/CCF

Residential	\$1.2263	\$1.2263
Commercial	\$1.0964	\$1.0964
Industrial	\$0.9849	\$0.9849
City	\$1.0753	\$1.0753

Average	\$1.0957	\$1.0957
----------------	-----------------	-----------------

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 56,580	\$ 56,554	\$ 56,580	\$ 56,554	\$ 515,553
Demand Storage/Peaking Services	\$ 2,317	\$ 2,384	\$ 2,317	\$ 2,384	\$ 27,287
Supply Charges	\$ 185,149	\$ 483,543	\$ 185,149	\$ 483,543	\$ 1,148,227
Gas Authority Supply Charges	\$ 8,292	\$ 8,012	\$ 8,292	\$ 8,012	\$ 51,828
Gas Authority Charges	\$ (17,904)	\$ (11,768)	\$ (17,904)	\$ (11,768)	\$ (156,461)
P.A.C.E	300	300	300	300	3,600
APGA Annual Dues	-	-	-	-	3,652
Other	4,570	4,503	4,570	4,503	37,736
TOTAL MGAG BILL	\$ 239,304	\$ 543,528	\$ 239,304	\$ 543,528	\$ 1,631,422

DELIVERED SUPPLY

Volume CCF	630,680	654,780	630,680	654,780	3,452,450
Volume Dth (MGAG)	610,710	635,040	610,710	635,040	3,357,710

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.3918	0.8559	0.3918	0.8559	0.4859
\$/CCF	0.3794	0.8301	0.3794	0.8301	0.4725

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
NATURAL GAS SALES	\$ 595,044	\$ 790,126	\$ 595,044	\$ 790,126	\$ 3,978,652
SALES REVENUES (ACTUAL)	\$ 595,044	\$ 790,126	\$ 595,044	\$ 790,126	\$ 3,978,652
AS BUDGET	\$ 346,464	\$ 455,024	\$ 346,464	\$ 455,024	Not Applicable
% ACTUAL TO BUDGET	171.75%	173.65%	171.75%	173.65%	Not Applicable
<u>Note on Natural Gas Sales:</u> Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.					
OTHER REVENUES					
OP REVENUE	-	-	-	-	-
MISC REVENUE	-	-	-	-	3,820
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	4,135	5,700	4,135	5,700	55,289
REIMB DAMAGED PROP - GAS	-	-	-	-	-
ADMIN ALLOC	24,654	8,853	24,654	8,853	287,964
CAPITAL LEASES	-	-	-	-	54,955
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	-	-	145,297
OPERATING TRANSFERS IN	-	-	-	-	-
SALE OF ASSETS - GAS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 28,789	\$ 14,553	\$ 28,789	\$ 14,553	\$ 547,325
AS BUDGET	\$ 38,297	\$ 23,444	\$ 38,297	\$ 23,444	Not Applicable
% ACTUAL TO BUDGET	75.17%	62.08%	75.17%	62.08%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 623,833	\$ 804,680	\$ 623,833	\$ 804,680	\$ 4,525,976
AS BUDGET	\$ 384,761	\$ 478,468	\$ 384,761	\$ 478,468	Not Applicable
% ACTUAL TO BUDGET	162.14%	168.18%	162.14%	168.18%	Not Applicable

MOST RECENT

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 43,503	\$ 46,371	\$ 43,503	\$ 46,371	\$ 544,613
Benefits	23,460	16,894	23,460	16,894	250,933
PERSONNEL (ACTUAL)	\$ 67,143	\$ 63,353	\$ 67,143	\$ 63,353	\$ 796,948
AS BUDGET	\$ 72,339	\$ 69,357	\$ 72,339	\$ 69,357	Not Applicable
% ACTUAL TO BUDGET	92.82%	91.34%	92.82%	91.34%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 11,803
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	256
Holiday Events	-	-	-	-	220
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	1,889
Vehicle Rep & Maint Outside	-	-	-	-	14,845
R&M System - Outside	-	-	-	-	26,527
R & M Buildings - Outside	-	-	-	-	3,281
Maintenance Contracts	606	758	606	758	10,098
Equip Rent/Lease	188	188	188	188	13,088
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	-	-	446
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	66	140	66	140	8,515
Postage	-	-	-	-	-
Adverstising	-	-	-	-	1,334
Mkt Expense	-	-	-	-	1,158
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	663
Fees	900	-	900	-	3,132
Vehicle Tag & Title Fee	-	-	-	-	22
Ga Dept Rev Fee	-	-	-	-	100
Training & Ed	-	-	-	-	7,858
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	-	922
Contract Labor	4,758	4,602	4,758	4,602	42,018
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 6,518	\$ 5,688	\$ 6,518	\$ 5,688	\$ 148,176

MOST RECENT

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
AS BUDGET	\$ 22,292	\$ 21,996	\$ 22,292	\$ 21,996	Not Applicable
% ACTUAL TO BUDGET	29.24%	25.86%	29.24%	25.86%	Not Applicable

SUPPLIES

Gas Cost	252,781	549,409	252,781	549,409	1,316,527
Office Supplies	-	-	-	-	2,553
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	406	-	406	-	2,958
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	7,879
Expendable Fluids	-	-	-	-	302
Tires	-	-	-	-	2,014
Uniform Expense	-	-	-	-	7,252
Janitorial	104	140	104	140	1,979
Computer Equipment	-	-	-	-	1,507
Equipment Parts	234	-	234	-	9,173
Repair & Maintenance	18,667	9,890	18,667	9,890	149,532
Util Costs - Util Fund	350	379	350	379	4,426
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	33,169
Food	162	64	162	64	4,238
Sm Tool & Min Equip	-	-	-	-	3,948
Meters	3,275	-	3,275	-	49,453
Sm Oper Supplies	-	-	-	-	3,783
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 275,980	\$ 559,883	\$ 275,980	\$ 559,883	\$ 1,600,694
AS BUDGET	\$ 180,555	\$ 22,958	\$ 180,555	\$ 22,958	Not Applicable
% ACTUAL TO BUDGET	152.85%	2438.69%	152.85%	2438.69%	Not Applicable

CAPITAL OUTLAY

Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,080	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (692)	\$ (692)	\$ (8,302)
Depr Exp	\$ -	\$ 17,927	\$ -	\$ 17,927	\$ 179,885
Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ 5,008

MOST RECENT

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Int Exp 2016 Rev Bond	1,305	1,720	1,305	1,720	18,563
Interest Exp - 2020 Rev Bonds	3,417	3,417	3,417	3,417	41,009
Capital Lease Interest	-	-	-	-	1,405
Lease Liability Interest	352	-	352	-	352
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 5,462	\$ 23,452	\$ 5,462	\$ 23,452	\$ 242,239
AS BUDGET	\$ 4,976	\$ 5,394	\$ 4,976	\$ 5,394	Not Applicable
% ACTUAL TO BUDGET	109.77%	434.83%	109.77%	434.83%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 64,092	\$ 7,825	\$ 64,092	\$ 7,825	\$ 1,016,211
Transfer To Gf	22,438	37,996	22,438	37,996	236,166
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 86,530	\$ 45,822	\$ 86,530	\$ 45,822	\$ 1,252,377
AS BUDGET	\$ 134,401	\$ 145,199	\$ 134,401	\$ 145,199	Not Applicable
% ACTUAL TO BUDGET	64.38%	31.56%	64.38%	31.56%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 441,633	\$ 698,198	\$ 441,633	\$ 698,198	\$ 4,040,434
AS BUDGET	\$ 414,562	\$ 264,904	\$ 414,562	\$ 264,904	Not Applicable
% ACTUAL TO BUDGET	106.53%	263.57%	106.53%	263.57%	Not Applicable

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2024 | FY 2024

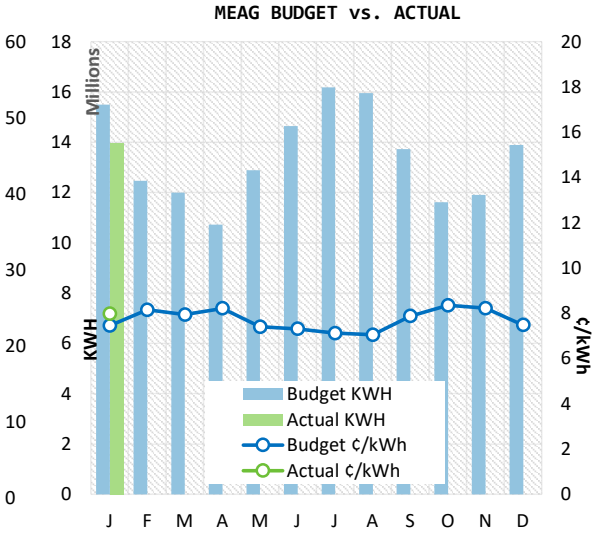
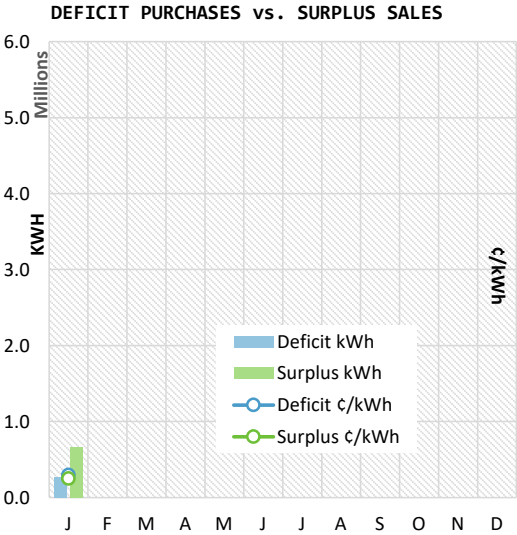
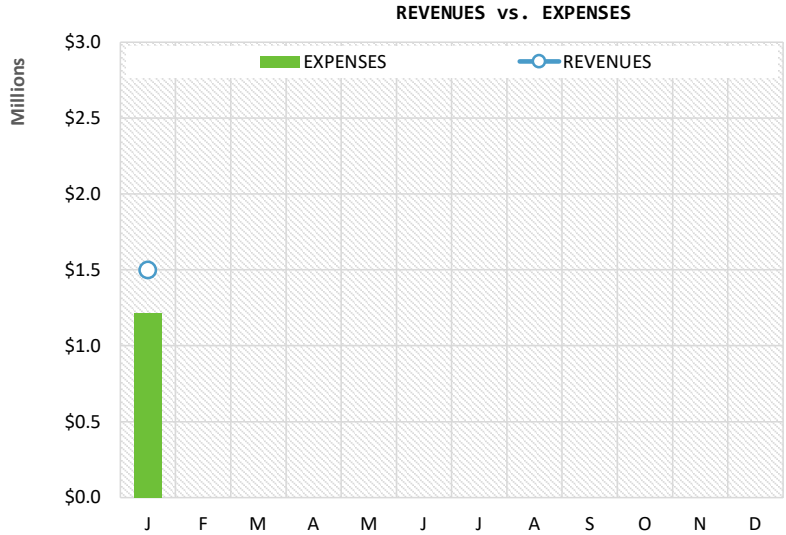


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SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 1.498M												\$ 1.498M	\$ 1.609M	\$ 1.540M
PERSONNEL COSTS	\$ 0.101M												\$ 0.101M	\$ 0.120M	\$ 0.114M
CONTRACTED SVC	\$ 0.042M												\$ 0.042M	\$ 0.072M	\$ 0.038M
SUPPLIES	\$ 1.074M												\$ 1.074M	\$ 1.070M	\$ 2.583M
CAPITAL OUTLAY	\$ 0.000M												\$ 0.000M	\$ -	\$ -
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
EXPENSES	\$ 1.217M												\$ 1.217M	\$ 1.262M	\$ 2.736M
FUND TRANSFERS	\$ 0.139M												\$ 0.139M	\$ 0.269M	\$ 0.108M
MARGIN W/O TRANSFERS	\$ 0.281M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.281M	\$ 0.347M	\$ (1.196M)
MARGIN W/ TRANSFER	\$ 0.143M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.143M	\$ 0.078M	\$ (1.303M)
PART CONTR/YES/INTEREST	\$ 0.192M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.192M	\$ 1.000M	\$ 0.289M

* Participant Contribution, Year End Settlement and Interest excluded from Revenues



RETAIL SALES REPORT

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Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024

CUSTOMER COUNT

Residential	5,966
Commercial	950
Industrial	1
City	55
Total	6,972

Year-Over-Year Δ 1.48%

KWH

Residential	6.373M
Commercial	5.039M
Industrial	0.219M
Other	-
City	0.508M
Total	12.139M

Year-Over-Year Δ -6.76%

REVENUE

Residential	\$ 0.701M
Commercial	\$ 0.659M
Industrial	\$ 0.025M
Other	\$ 0.000M
City	\$ 0.049M
Total	\$ 1.435M

Year-Over-Year Δ -6.20%

SALES STATISTICS

135

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

AVERAGE KWH/CUSTOMER

Residential	1,068	1,068
Commercial	5,304	5,304
Industrial	218,971	218,971
City	9,236	9,236

AVERAGE \$/CUSTOMER

Residential	\$118	\$118
Commercial	\$694	\$694
Industrial	\$25,436	\$25,436
City	\$884	\$884

AVERAGE \$/KWH

Residential	\$0.1100	\$0.1100
Commercial	\$0.1309	\$0.1309
Industrial	\$0.1162	\$0.1162
City	\$0.0957	\$0.0957

Average	\$0.1132	\$0.1132
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MOST RECENT
12-MONTH

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 976,237	\$ 973,958	\$ 976,237	\$ 973,958	\$ 11,165,713
Transmission	122,448	101,217	122,448	101,217	1,499,505
Supplemental	36,038	773,941	36,038	773,941	395,289
SEPA	56,287	52,546	56,287	52,546	655,919
Other Adjustments	(77,840)	983	(77,840)	983	(68,050)
TOTAL POWER SUPPLY COSTS	\$ 1,113,170	\$ 1,902,646	\$ 1,113,170	\$ 1,902,646	\$ 13,648,375
AS BUDGET	1,154,095	1,084,172	1,154,095	1,084,172	12,290,735
% ACTUAL TO BUDGET	96.45%	175.49%	96.45%	175.49%	111.05%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	30,981	40,520	30,981	40,520	34,513
Non-Coincident Peak (NCP)	31,075	40,520	31,075	40,520	35,813
CP (BUDGET)	31,785	32,438	31,785	32,438	33,307
NCP (BUDGET)	31,770	32,774	31,770	32,774	34,047

Energy (KWH)

MEAG Energy	13,474,926	12,537,343	13,474,926	12,537,343	148,500,347
Supplemental Purchases (or sales)	(270,984)	1,162,565	(270,984)	1,162,565	(5,822,643)
SEPA Energy	742,819	1,233,089	742,819	1,233,089	13,237,453
Total Energy (KWH)	13,946,761	14,932,997	13,946,761	14,932,997	155,915,157
AS BUDGET	15,493,000	15,186,000	15,493,000	15,186,000	161,063,000
% ACTUAL TO BUDGET	90.02%	98.33%	90.02%	98.33%	96.80%

CP Load Factor	62.52%	51.19%	5.14%	4.21%	51.57%
NCP Load Factor	62.33%	51.19%	5.12%	4.21%	49.70%
% Supplemental	1.91%	7.79%	1.91%	7.79%	3.60%

UNIT COSTS (¢/kWh)					
Bulk Power	8.3587	12.9101	8.3587	12.9101	8.8477
Supplemental	13.2991	66.5718	13.2991	66.5718	6.7888
SEPA Energy	7.5775	4.2614	7.5775	4.2614	4.9550
MEAG Total	7.9816	12.7412	7.9816	12.7412	8.7537

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Jan 2024

Jan 2023

FY2024 YTD

FY2023 YTD

12-MONTH

SALES REVENUES

ELECTRIC SALES	\$	1,434,344	\$	1,494,776	\$	1,434,344	\$	1,494,776	\$	18,188,394
SALES REVENUES (ACTUAL)	\$	1,434,344	\$	1,494,776	\$	1,434,344	\$	1,494,776	\$	18,188,394
AS BUDGET	\$	1,541,667	\$	1,641,667	\$	1,541,667	\$	1,641,667		Not Applicable
% ACTUAL TO BUDGET		93.04%		91.05%		93.04%		91.05%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		34,687		34,696		34,687		34,696		417,489
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		4,274		1,787		4,274		1,787		248,503
CONTRIBUTED CAPITAL		-		-		-		-		134,442
SALE OF FIXED ASSETS		-		-		-		-		10,000
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		24,654		8,853		24,654		8,853		287,964
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		320		-		320		-		1,152
OTHER REVENUES (ACTUAL)	\$	63,934	\$	45,336	\$	63,934	\$	45,336	\$	1,099,550
AS BUDGET	\$	67,097	\$	54,444	\$	67,097	\$	54,444		Not Applicable
% ACTUAL TO BUDGET		95.29%		83.27%		95.29%		83.27%		Not Applicable

TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,498,279	\$	1,540,112	\$	1,498,279	\$	1,540,112	\$	19,287,944
AS BUDGET	\$	1,608,764	\$	1,696,111	\$	1,608,764	\$	1,696,111		Not Applicable
% ACTUAL TO BUDGET		93.13%		90.80%		93.13%		90.80%		Not Applicable

TOTAL EXCLUDED	\$	191,751	\$	289,021	\$	191,751	\$	289,021	\$	2,462,025
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Note on Interest/YES/Participant Contribution: excluded from revenues

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 69,361	\$ 90,636	\$ 69,361	\$ 90,636	\$ 1,088,659
Benefits	31,239	23,626	31,239	23,626	342,152
PERSONNEL (ACTUAL)	\$ 100,600	\$ 114,262	\$ 100,600	\$ 114,262	\$ 1,430,812
AS BUDGET	\$ 119,493	\$ 125,077	\$ 119,493	\$ 125,077	Not Applicable
% ACTUAL TO BUDGET	84.19%	91.35%	84.19%	91.35%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 847
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	2,059
Maintenance Contracts	1,563	1,121	1,563	1,121	11,606
Rents/Leases	188	188	188	188	4,538
Repairs & Maintenance (Outside)	-	4,418	-	4,418	97,847
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,017	2,178	1,017	2,178	21,073
Postage	-	-	-	-	26
Public Relations	-	-	-	-	-
Mkt Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	9,372
Vehicle Tag & Title Fee	22	-	22	-	195
Ga Dept Rev Fee	-	-	-	-	824
Fees	-	-	-	-	-
Training & Ed	-	-	-	-	4,949
Contract Labor	38,924	30,295	38,924	30,295	602,942
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 41,714	\$ 38,198	\$ 41,714	\$ 38,198	\$ 757,094
AS BUDGET	\$ 72,113	\$ 69,952	\$ 72,113	\$ 69,952	Not Applicable
% ACTUAL TO BUDGET	57.85%	54.61%	57.85%	54.61%	Not Applicable

SUPPLIES

Office Supplies	-	-	-	-	2,518
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	1,504
Construction Materials	-	-	-	-	38
Damage Claims	-	-	-	-	938
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	-	-	-	-	302
Safety/Medical Supplies	-	-	-	-	-
Tires	-	-	-	-	5,192

	Jan 2024	Jan 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Uniform Expense	-	-	-	-	17,535
Janitorial	155	205	155	205	3,084
Computer Equipment	-	-	-	-	8,198
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	2,666	3,447	2,666	3,447	18,295
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	40,607
Food	87	71	87	71	8,085
Sm Tool & Min Equip	-	-	-	-	60,756
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	-	-	-	-	32,509
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,060,968	1,850,099	1,060,968	1,850,099	11,802,361
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,074,226	\$ 2,583,472	\$ 1,074,226	\$ 2,583,472	\$ 11,890,044
AS BUDGET	\$ 1,070,142	\$ 1,039,146	\$ 1,070,142	\$ 1,039,146	Not Applicable
% ACTUAL TO BUDGET	100.38%	248.61%	100.38%	248.61%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 261	\$ -	\$ 261	\$ -	\$ 2,193
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 435,734
CAPITAL OUTLAY (ACTUAL)	\$ 261	\$ -	\$ 261	\$ -	\$ 437,927
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 64,092	\$ 7,825	\$ 64,092	\$ 7,825	\$ 1,016,211
TRANSFER TO GF	74,416	99,716	74,416	99,716	1,046,550
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 138,508	\$ 107,542	\$ 138,508	\$ 107,542	\$ 2,062,762
AS BUDGET	\$ 268,993	\$ 274,472	\$ 268,993	\$ 274,472	Not Applicable
% ACTUAL TO BUDGET	51.49%	39.18%	51.49%	39.18%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,355,309	\$ 2,843,475	\$ 1,355,309	\$ 2,843,475	\$ 16,578,639
AS BUDGET	\$ 1,530,741	\$ 1,508,647	\$ 1,530,741	\$ 1,508,647	Not Applicable
% ACTUAL TO BUDGET	88.54%	188.48%	88.54%	188.48%	Not Applicable

To: City Council
From: Chris Bailey, Assistant City Administrator
Department: Airport
Date: 03/12/24
Subject: Taxiway Crack/Seal Rehabilitation Bid Award



Budget Account/Project Name: 2024 CIP Taxiway Crack/Seal Rehabilitation Project

Funding Source: 2024 CIP, State/Federal Grant Award

Budget Allocation: \$393,196.00

Budget Available: \$393,196.00

Requested Expense: \$99,795.00 **Company of Record:** JJ Cunningham, LLC

Description:

Staff recommends the approval of the recommendation to award the Taxiway Crack/Seal Rehabilitation project bid of \$99,795 to JJ Cunningham, LLC. The City of Monroe portion will be \$4,989.75 as this is a 90/5/5 structured project for construction in FY24. All procurement guidelines and policies were followed.

Background:

The City of Monroe is continually able to leverage federal and state monies for the funding of large airport rehabilitation, safety, and expansive projects. This was an FY23/24 design/construction project for the Cy Nunnally Memorial Airport.

Attachment(s):

Recommendation Letter – 1 page
Bid Summary/Evaluation – 1 page

**Goodwyn Mills Cawood**

801 Broad Street
Suite 900
Augusta, GA 30901

T (706) 251-9099
F (770) 955-1064

www.gmcnetwork.com

March 5, 2024

DELIVERED VIA EMAIL

John Howard, Mayor
City of Monroe
215 North Broad Street
Monroe, Georgia 30655

**RE: TAXIWAY REHABILITATION
CY NUNNALLY MEMORIAL AIRPORT
MONROE, GEORGIA
GMC PROJECT NO.: TAUG220006**

Dear Mayor Howard:

We have reviewed the bids submitted March 1, 2024 for the above referenced project and find them to be in order. JJ Cunningham, LLC from Shavertown, PA submitted the low responsive bid in the amount of \$99,795.00. Therefore, we recommend award to JJ Cunningham, LLC in the amount of \$99,795.00. I have enclosed a copy of the Bid Tabulation for your records.

If you have any questions, please contact us.

Yours truly,

A handwritten signature in blue ink, reading "Rhonda Davis".

Rhonda Davis, P. E.
Project Manager

RD/ps

Enclosure(s)

BID TABULATION
TAXIWAY REHABILITATION
CY NUNNALLY MEMORIAL AIRPORT
MONROE-WALTON COUNTY, GEORGIA
GMC PROJECT NO.: TAUG220006
FRIDAY, MARCH 1, 2024

					JJ CUNNINGHAM, LLC SHAVERTOWN, PA	REMAC, INC. FREEMAN, VA	RUSSELL STANDARD VALENCIA, PA	HI-LITE AIRFIELD SERVICES, LLC BRADENTON, FL		
BID										
ITEM	SPEC . NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	C-105	1	LS	Mobilization	\$9,500.00	\$9,500.00	\$12,000.00	\$12,000.00	\$45,000.00	\$45,000.00
2	P-101-5.1	7,500.00	LIN FT	Joint and Crack Repair	\$1.25	\$9,375.00	\$2.32	\$17,400.00	\$3.75	\$28,125.00
3	P-101-5.2	1	LS	Removal of Foreign Substances/Contaminates	\$10,000.00	\$10,000.00	\$14,500.00	\$14,500.00	\$8,300.00	\$8,300.00
4	P-620-5.1a	1	LS	Surface Preparation	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$5,500.00	\$5,500.00
5	P-620-5.2b	2900	SQ FT	Permanent Taxiway Marking, Type III (Yellow) Including Reflective Material (Type III) & Microbicide	\$1.25	\$3,625.00	\$2.00	\$5,800.00	\$2.20	\$6,380.00
6	P-620-5.2d	5800	SQ FT	Permanent Pavement Marking, Black (Type III) Include Microbicide	\$1.00	\$5,800.00	\$1.00	\$5,800.00	\$0.83	\$4,814.00
7	P-620-5.4d	8,700.00	SQ FT	Temporary Taxiway Marking, Type III (Yellow) (Black) Including Microbicide	\$0.50	\$4,350.00	\$1.50	\$13,050.00	\$0.83	\$7,221.00
8	P-608-8.1	22,100	SQ YD	Emulsified Asphalt Seal Coat	\$2.45	\$54,145.00	\$2.56	\$56,576.00	\$1.65	\$36,465.00
				TOTAL BID		\$99,795.00		\$127,126.00		\$141,805.00

To the best of our knowledge, these bids are accurately tabulated and were accepted in accordance with applicable regulations.

Rhonda Davis, P. E., Project Manager

To: Finance Committee, City Council
From: Beth Thompson, Finance Director
Department: Finance
Date: February 27, 2024
Subject: Renewal – Property and Casualty Insurance



Budget Account/Project Name: xxx-xxxx-523101

Funding Source: Operating Budget All Departments

Budget Allocation: \$666,980.00

Budget Available: \$666,980.00

Requested Expense: \$646,743.00 **Company of Record:** Travelers, administered by Saville Risk Management

Description:

Staff recommends the approval of the property and casualty insurance renewals.

Background:

The City of Monroe has again partnered with Saville Risk Management for the renewal of the property and casualty insurance. The term of the renewal will be April 6, 2024 to April 6, 2025.

The Property and Casualty coverage schedule summarizes the City of Monroe's 2024 property and casualty insurance renewal. The 2024 Property and Casualty insurance proposal is up 34.71% due to changes in premium basis, classifications, coverage and/or loss experience.

Attachment(s):

Property and Casualty renewal cost schedule to be handed out prior to scheduled meeting.

To: City Council
From: R V Watts – Chief of Police
Department: Police
Date: 03/01/2024
Subject: Trade in for Glock 47LE with Trijicon RCR Red Dot Sight



Budget Account/Project Name:

Funding Source: General Fund – Equipment (542500)

Budget Allocation: \$105,000

Budget Available: \$153,424

Requested Expense:

Company of Record:

\$44,416

Ed's Public Safety, Inc.

\$36,953

Clyde Armory Inc.

\$10,200

Federal Eastern International

Total: \$91,569

Description:

Trade-in credit for current (64) Glock 17's total -\$19,200.

Trade in credit for (19) Smith & Wesson Rifles totals -\$6,707.

Purchase new RDS (Red Dot Sight) Holsters for the Glock 47 and closed emitter.

Background:

Upgrade current Glock 17's with (64) Glock 47LE's with Trijicon RCR Red Dot Sight

Upgrade and transition S&W Rifles to Daniel Defense Rifles. Currently do not have enough for all sworn. This transition and addition will completely outfit sworn personnel. Purchase new holsters for RDS (Red Dot Sight).

Old holsters will not work with updated closed emitter.

Attachment(s):

Quote #24-038(A) – Ed's Public Safety, Inc.

Invoice – Clyde Armory Inc.

Quote #565138 – Federal Eastern International

ED'S PUBLIC SAFETY, INC.

110 Rock Quarry Road, Stockbridge, GA 30281

Erick Ogg, Inside LE Sales

erick@edspublicsafety.com

404-857-1010

QUOTEEd's Public Safety is now a Georgia State Contract Provider for:

- 1) Ammunition
- 2) Remington Shotguns
- 3) Glock. Duty weapons

*** We deliver faster & more reliably

To: **Monroe Police Department**

140 Blaine Street

Quote #

24-038(A)

Date

19-Jan-24

0 Expires

60 days from issue

Monroe, GA 30655

eml BDavis@MonroeGA.gov

ph Phone 770.266.5193

Line	Description	QTY	UOM	Unit	Extended
1	Glock 47LE MOS GEN5 9MM FXD, (3) MAGAZINES, 5.5LB TRIGGER	64	EA	429.00	27,456.00
2	TRIJICON RCR CLOSED EMITTER Adj. LED 3.25 MOA Red Dot	64	EA	565.00	36,160.00
3	TRADE-IN CREDIT FOR (64) GLOCK 17 GEN4/5 IN ORIG CASE & 3 MAGS @300.00 EACH. DEDUCT \$10 FOR EA MISSING CASE/MAG	64	EA	-300.00	-19,200.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0	0	0	EA	0.00	0.00
0					0.00
0	Purchase		EA		44,416.00
0			EA		0.00
	Trade Credit				0.00
10	GRAND TOTAL				44,416.00
ORDER NOTES					
0					

Invoice

Clyde Armory Inc

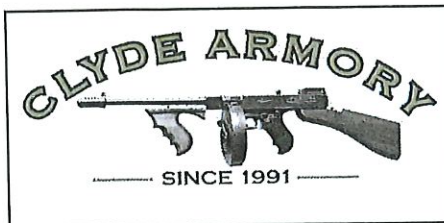
4800 Atlanta Highway

Athens, GA 30606

706-549-1842

www.clydearmory.com

February 27, 2024



Captain Brent Davis #306
Monroe Police Department
Phone 770.266.5193 Mobile
678.570.4457
bdavis@monroega.gov
140 Blaine Street, Monroe, GA
30655

Terms and Conditions

1. All orders require an official PO or purchase letter on agency letterhead, and your State Sales and Use Tax Exemption Certificate. If your agency self-pays State tax, that must be stated on the PO or purchase letter.
2. Orders for firearms or ammunition require a Federal Firearms and Ammunition Excise Tax Exemption Form.
3. After an order is placed, all communication regarding the order will be directed to Clyde Armory, not product manufacturers.

Salesperson	Email	Telephone	Quote valid for
Robert Ford	rob@clydearmory.com	706-549-1842 X210	30 days

Qty	Description	Unit Price	Line Total
30.00	Daniel Defense DDM4 Patrol, 11.5" BBL, 5.56mm, MLOK Rail, Fixed Front Sight, #02-088-15216-047 ADD Magpul Flip Rear Sight, Polymer	\$1,158.00	\$ 34,740.00
20.00	Aimpoint PRO Rifle Optic, LRP Lever Mount, AR15 Spacer #200374	\$446.00	\$ 8,920.00
	<Trade in the following>		
19.00	S&W M&P 15, 16" BBL, 1 mag each	-\$353.00	\$ (6,707.00)
	Officer Buyback Price on S&W M&P = \$450		
	*Terms: Net 30 on delivery.		
	*A 3% fee will be added for all payments made with a Credit Card		
			\$ 36,953.00

Thank you for your business!

Aimpoint Avon Benelli Colt CZ Daniel Defense EoTech Heckler & Koch Magpul
 Magtech Mossberg OSS Smith & Wesson Steiner Streamlight Surefire Survival Armour Trijicon



147

SHIP TO: MONROE POLICE DEPARTMENT -GA
ATTN: AMANDA LAWSON
140 BLAINE STREET
MONROE GA 30655

SALES REP		SALES EMAIL		SALES PHONE	
MARK ANTHONY		MANTHONY@FEDEASTINTL.COM		706-304-5170	

DATE	QUOTE	ACCT	CUSTOMER PO	TERMS	REP ID	OPERATOR	SHIP VIA
02/29/24	565138	FE2572		NET 30	165	MAY	UPS GROUND

UNITS	U/M	DESCRIPTION	DISC	UNIT PRICE	AMOUNT
50	EA	*MISC SAFARILAND 6365RDS GLOCK 47 X300U STX PLN BLK RH		168.00	8,400.00
10	EA	*MISC SAFARILAND 6365RDS GLOCK 47 X300U STX PLN BLK LH 6365RDS-8972-412		168.00	1,680.00
SUBTOTAL					10,080.00
SHIPPING FEE / NON-TAXED					120.00
QUOTE TOTAL					10,200.00
TERMS: PRICES ARE EFFECTIVE FOR 30 DAYS FROM THE DATE OF THIS QUOTE UNLESS OTHERWISE NOTED. ITEMS LISTED ON THIS DOCUMENT MAY REQUIRE A UNITED STATES GOVERNMENT LICENSE FOR EXPORT. EXPORTING CONTROLLED ITEMS WITHOUT A LICENSE IS PROHIBITED BY LAW.					

REQUEST DATI # Tuesday, February 13, 2024 **ORDER DATE:**

TOTAL	\$30,850.820
--------------	---------------------

APPROVAL DATE: _____ **APPROVED BY:** _____



Sales Quote

Page: 1

Sales Quote Number: SQ-26143
Sales Quote Date: 2/13/2024

Sell

To: CITY OF MONROE
JT BLACK - JBLACK@MONROEGA.GOV
DO NOT MAIL PO BOX 1249
PO BOX 1249
MONROE, GA 30655

Ship

To: CITY OF MONROE
JT BLACK -
TRANSFER STATION
213 CHERRY HILL ROAD
MONROE, GA 30655

Tax Ident. Type Legal Entity

Customer ID 1650-1
SalesPerson CHRIS BROGDON

Ship Via Pre Pay & Add
Terms Net 30 Days

Item No.	Description	Unit	Quantity	Unit Price	Total Price
LX3	JOHN DEERE 644K				
PRESSON	PRESS ON 23.5 X 63 P24 AR/8SGL 63"	EACH	4	7,352.24	29,408.96
	PRESS FEE		4	150.00	600.00
FREIGHT	FREIGHT TO 30655 - SETCO		1	841.86	841.86

Amount Subject to Sales Tax 0
Amount Exempt from Sales Tax 30,850.82

Subtotal: 30,850.82
Invoice Discount: 0.00
Tax: 0.00
Total: 30,850.82

To: City Council, Finance
From: Danny P Smith, Solid Waste Director
Department: Solid Waste- Disposal
Date: 2/13/2024
Subject: **Public Works:** Purchase of Solid Tires



Budget Account/Project Name: 540-4530-531118/Tires

Funding Source: Solid Waste Operating Budget

Budget Allocation: \$45,000.00

Budget Available: \$45,000.00

Requested Expense: \$30,850.82 **Company of Record:** SETCO

Description:

Staff recommends to approve the request to purchase Four (4) Solid Tires for the John Deere 644K Loader at the Transfer Station at \$30,850.82 The purchase includes a service fee and freight. The vendor is a sole source provider.

Background:

The new solid tires are designed to deliver maximum performance, longevity, and safety for the JD Loader. They help prevent spin outs and enhance push capacity, when lifting and loading waste trailers inside the building, for transport.

It is the policy of the City of Monroe to continually provide for proper maintenance and upkeep of all assets and facilities and provide for a safe and well-kept workplace environment.

Attachment(s): 3 Pages

1. Cover sheet
2. Requisition
3. Quote



OCCUPATIONAL TAX APPLICATION CITY OF MONROE

PO Box 1249 - Monroe, GA 30655
770-207-4674 - dchambers@monroega.gov

RECEIVED	151
DEC 21 2023	
BY: _____	

new

Business Contact Information

Business Name: RISHABHNATHA FOODS LLC
Ownership Type: ☐ Corporation ☒ LLC ☐ Sole Proprietor ☐ Partnership ☐ Non-profit
DBA: STADIUM LOUNGE
Physical Location: 1480 HIGHWAY 78, MONROE, GA 30655
Mailing Address: 1480 HIGHWAY 78, MONROE, GA 30655
Business email: _____ Business Phone: 678-800-3248

Business Owner Contact Information

Owner(s) Name: SAMIT A SONIMINDE
Owner's Email: _____ Owner's Phone: 678-800-3248
Local / Emergency Contact: PIRSAB AKTAR Phone: 706-817-9026
Property Owner's Name: ANJALI A SONIMINDE Phone: 404-725-7869

Reason for Application

☒ New Business ☐ Change of Ownership ☐ DBA Change ☐ Change of Address
☐ Change of Business Activity ☐ Short Term Rental

Business Information

Business Description: FULL SERVICE RESTAURANT
Residential or Commercial? Is this a home based (office only) business? COMMERCIAL
NAICS Code (<https://www.census.gov/naics>): 722511
Start Date: 12/01/2023 Number of Employees: _____ FullTime 2 PartTime _____
Total weekly PartTime hours: _____ /40 = _____ (FullTime Equivalent) + _____ (FT) = _____ (Total FT)
Federal Tax ID (EIN): 93-4570130 GA State & Use Tax: 308-929017
GA Professional License Number(s): _____
E-Verify Number: _____ or Exempt? _____
Gross Receipts: (Estimated from start of business to end of calendar year) \$ 50,000
OR Number of Practitioners*: _____

***Under O.C.G.A. 48-13-9(c)1-18 practitioners have the right to pay \$400 per practitioner**

Questions

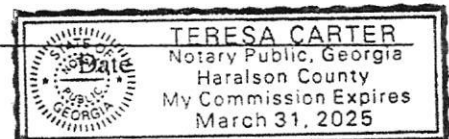
1. Have you ever been convicted of a felony or are you disqualified to receive a license by reason of any matter or thing contained in the laws of this state or city? NO
2. Will a sign be installed on the building or property (permit required)? NO

I, SAMIT A SONIMINDE, do solemnly swear that the information on this application is true, correct to the best of my knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a business occupational tax certificate. I understand that if I provide false or misleading information in this application I may be subject to criminal prosecution and/or immediate revocation of my business occupational tax certificate issued as a result of this application. I understand that I must comply with any and all ordinances of the City of Monroe.

Signature _____

SAMIT A SONIMINDE

Print Name



Subscribed and sworn before me this 8TH day of December, 2023

Notary Public Signature and Seal: Teresa Carter

Any false statement, misrepresentation of fact(s) or omission may be cause for criminal prosecution.

O.C.G.A. 16-10-20



City of Monroe—Alcoholic Beverage License Application

Please print or type application and answer all questions!

Do not leave any sections blank. If it does not apply mark sections N/A

ALCOHOLIC BEVERAGE LICENSE TYPES & FEES—CHECK ALL LICENSE TYPES YOU ARE APPLYING FOR

Consumption On Premise Licenses

- Beer & Wine:

- ☒ Restaurant Beer & Wine: Fee \$1,000.00
- ☐ Non-profit Private Club Beer & Wine: Fee \$1,000.00
- ☐ Special Event Facility Beer & Wine: Fee \$1,000.00

- Distilled Spirits:

- ☒ Restaurant Distilled Spirits: Fee \$3,000.00
- ☐ Non-profit Private Club Distilled Spirits: Fee \$3,000.00
- ☐ Special Event Facility Distilled Spirits: Fee \$3,000.00

Package Licenses

- ☐ Beer / Wine: Fee \$2,000.00
- ☐ Hotel / Motel In-Room Service: Fee \$250.00
- ☐ Growlers: Fee \$2,000.00
- ☐ Brew-Pub: Fee \$750.00
- ☐ Wine Shop: Fee \$750.00

Manufacturer Licenses

- ☐ Distilleries or Micro-Distilleries: Fee \$3,000.00
- ☐ Brewery or Micro-Breweries: Fee \$1,000.00

Alcohol Beverage Caterer

- ☐ Alcohol Beverage Caterer Beer / Wine: Fee \$1,000.00
- ☐ Alcohol Beverage Caterer Distilled Spirits: Fee \$1,000.00

Wholesale Dealers

____ Principal Place of Business in City Beer / Wine: Fee \$1,500.00

____ Principal Place of Business in City Distilled Spirits: Fee \$2,000.00

Other Fees

____ Annual registration for Special Event Facility: Fee \$300.00

☒ First-time Application Administrative: Fee \$250.00Total Fees Submitted: 4,250.00

NOTE: **FOR NEW APPLICATIONS ONLY** THERE IS A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE FOR ALL LICENSES EXCEPT A BEER/WINE AMENITIES LICENSE FOR WHICH THE FEE IS \$200.00; ADMINISTRATIVE FEES NOT APPLY TO RENEWALS

Application Information:1. Full Name of Business: RISHABHNATHA FOODS LLCDBA: STADIUM LOUNGEIs the business is a proprietorship, partnership, or corporation? Domestic or Foreign? LLC2. Address: A) Physical: 1480 HIGHWAY 78 , MONROE, GA 30655B) Mailing: 1480 HIGHWAY 78 , MONROE, GA 306553. Phone: 678-800-3248 Beginning Date of Business in City of Monroe 12/01/20234. ☒ New Business ____ Existing Business Purchase

***IF change in ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 93-4570130 GA Sales Tax Number 308-929017

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No ☒

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No ☒

7. Full name of Applicant SAMIT A SONIMINDE

Full Name of Spouse, if Married CHETNA SONIMINDE

Are you a Citizen of the United States or Alien Lawful Permanent Resident? PERMANENT RESIDENT

Birthplace INDIA

Current Address 215 PENRITH PL City ATLANTA St GA Zip 30350

Home Telephone 678-800-3248

Number of Years at present address 2 YEARS

Previous address (If living at current address less than 2 yrs).

2634 Nutwood Trace, Duluth, GA 30097

Number of years at previous address 2 YEARS

8. If new business, date business will begin in Monroe 12/01/2023

If transfer or change of ownership, effective date of this change NA

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer SAMIT A SONIMINDE 215 PENRITH PL, ATLANTA, GA 30350. OWNER 678-800-3248

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? ☐ yes or ☒ no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

NA

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

NA

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. NA

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NA

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NA

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.
NA

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NA

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?
NA

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. NA

Name PIRSAB AKTAR

Address 888 HORIZAN BLVD

City ATHENS State GA Zip 30606 Telephone 706-817-9026

2. Name

Address

City State Zip Telephone

3. Name

Address

City State Zip Telephone

This the _____ day of _____ 20____.

(Signature Applicant)

(Title i.e. Partner, General Partner, Manager, Owner, etc.)

(Print Name)

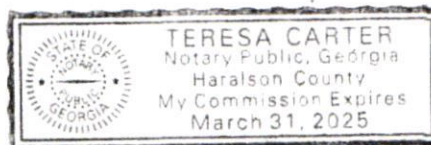
Or: _____ (Signature of Corporate Officer)

(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: _____

Notary Public: Teresa Carter

Executed: December 8th 2023



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 2/27/24
Subject: Final Plat #3027 – Bell Street Subdivision – 502 & 506 E. Church St –
 4 Single-Family Residential (Infill) Lots



Budget Account/Project Name:	N/A		
Funding Source:	N/A		
Budget Allocation:	N/A		
Budget Available:	N/A		
Requested Expense:	N/A	Company of Record:	N/A

Description:

The property owner of 502 and 506 E. Church St. is petitioning for final plat approval in order to allow for the subdivision of 4 single-family residential infill lots.

Background:

Please refer to the attached staff report for complete details regarding this final plat request.

Recommendation:

The staff recommends approval of the final plat without corrections.

Attachment(s):

Staff Report
Final Plat



Planning
City of Monroe, Georgia
FINAL PLAT REVIEW

APPLICATION SUMMARY

PRELIMINARY PLAT CASE #: 3027

DATE: February 27, 2024

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

PROJECT NAME: Bell Street Subdivision

DEVELOPER: Together Strong Investments, LLC

PROPERTY OWNER: Together Strong Investments, LLC

DESIGN CONSULTANT: Acre Group, Inc.

LOCATION: South side of E. Church St. and the east side of Bell Street – 502 and 506 E. Church St.

ACREAGE: ±1.25

EXISTING ZONING: R-1 (Large Lot Residential District)

EXISTING LAND USE: Two single-family residences

ACTION REQUESTED: The owner is requesting Final Plat approval to recombine portions of 3 existing properties and subdivide the reconfigured properties into 4 total lots.

STAFF RECOMMENDATION: Staff recommends approval of this Final Plat as submitted.

DATE OF SCHEDULED PUBLIC HEARINGS

CITY COUNCIL: March 12, 2024

FINAL PLAT SUMMARY

The applicant is requesting approval of a Final Plat for a subdivision of 4 single-family residential lots. 502 and 506 E. Church were administratively recombined and subdivided into 3 lots in 2021. The Preliminary Plat for this Final Plat was approved by the City Council on August 8, 2023. The property owner would now like to subdivide one additional lot from the two properties, which requires a preliminary plat and final plat. The 2 new single-family residential lots will front on Bell Street and all 4 of the lots will meet the standards for the Infill Overlay District.

PROJECT SUMMARY:

- Project Name – Bell Street Subdivision
- Development Type – Single-Family Residential
- Site Area – ±1.25
- Proposed Lots – 4; smallest lot ±9,211 Sf and largest lot ±23,121 Sf
 - 2 lots will front on E. Church Street and 2 lots will front on Bell Street



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

160

FINAL PLAT PERMIT – BELL ST SUBDIVISION

PERMIT #:	3027	DESCRIPTION:	2 new lots on Bell St FINAL PLAT
JOB ADDRESS:	502 E CHURCH ST	LOT #:	
PARCEL ID:	M0170121	BLK #:	
SUBDIVISION:		ZONING:	R1
ISSUED TO:	Patrick Stewart	CONTRACTOR:	Patrick Stewart
ADDRESS:	1231 MCInteer Circle	PHONE:	
CITY, STATE ZIP:	Greensboro GA 30642	OWNER:	
PHONE:		PHONE:	
PROP. USE:	RESIDENTIAL	DATE ISSUED:	2/28/2024
VALUATION:	\$ 0.00	EXPIRATION:	8/26/2024
SQ FT:	0.00		
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
PZ-06	FINAL PLAT (per lot)	\$ 150.00
FEE TOTAL		\$ 150.00
PAYMENTS		\$ -150.00
BALANCE		\$ 0.00

NOTES:

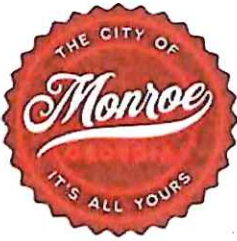
NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Sam E. Martin
(APPROVED BY)

2/28/24
DATE



CITY OF MONROE

FINAL PLAT APPLICATION

APPROVED
#3027

161

Project Name: Bell Street Subdivision
Project Location: Bell Street
Development Type: Single-Family
Parcel #: M0170121 & M0170122 Acreage: .43 Total Lots or Units: 2
Applicant: Patrick Stewart Phone #: 6782839059
Address: 1231 McInteer Circle City: Greensboro State: GA Zip: 30642

Property Owner: Patrick Stewart Phone #: 6782839059
Address: 1231 McInteer Circle City: Greensboro State: GA Zip: 30642
Developer: _____ Phone #: _____
Address: _____ City: _____ State: _____ Zip: _____
Designer: Acre Group, Joey Brewer Phone #: 6788737932
Address: 139 W Washington St City: Madison State: GA Zip: 30650

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF APPLICANT: *Patrick Stewart* DATE: 01/19/2024

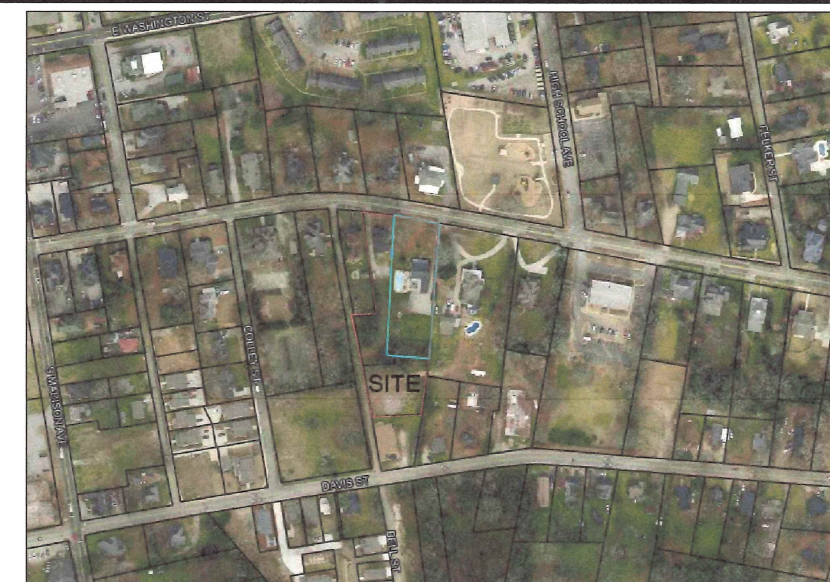
SIGNATURE OF OWNER: *Patrick Stewart* DATE: 01/19/2024

FEE: \$5 PER LOT/UNIT; \$150 MINIMUM

It is the responsibility of the applicant and not the staff to ensure that a complete application with all required materials are submitted. Applications and submittals found to be incomplete and incorrect will be rejected.

FINAL PLAT
PARENT TAX PARCELS: M0170121 & M0170122
LAND LOT 65 OF THE 3RD LAND DISTRICT, G.M.D. 419
CITY OF MONROE, WALTON COUNTY, GEORGIA

REFERENCE DEED: DB 5019, PG 127
REFERENCE PLAT: PB 121, PG 190



Bell Street
Subdivision

THIS BLOCK RESERVED FOR THE
CLERK OF THE SUPERIOR COURT.

TEXT LEGEND

C/L= CENTERLINE
C&G= CURB & GUTTER
DB= DEED BOOK
RCP= REINFORCED CONCRETE PIPE
CMP= CORRUGATED METAL PIPE
X= SPOT ELEVATION
EP= EDGE OF PAVEMENT
FEE= FINISHED ELEVATION
RFB= REBAR PTN FOUND
RBS= REBAR PTN SET
L= LAND LOT
N/F= NEW OR FORMERLY
P/L= PROPERTY LINE
P.B.= PLAT BOOK
P.O.B.= POINT OF BEGINNING
P.O.C.= POINT OF COMMENCEMENT
R.O.W.= RIGHT OF WAY
DI= DROP INLET
WM= WATER METER
WV= WATER VALVE
FES= FLARED END STRUCTURE
SSMH= SANITARY SEWER MANHOLE
GW= GUY WIRE

SYMBOL LEGEND

PP= POWER POLE
P= OVERHEAD POWER
X= FENCE LINE

OWNERS CERTIFICATE AND DECLARATION:

STATE OF GEORGIA
THE CITY OF MONROE

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE
NAME IS SUBSCRIBED HERETO IN PERSON OR THROUGH A DULY
AUTHORIZED AGENT ACKNOWLEDGES THAT THIS PLAT WAS MADE
FROM AN ACTUAL SURVEY FOR THE PURPOSES OF SUBDIVIDING
THE PROPERTY WITHOUT PUBLIC DEDICATIONS.

DATED THIS _____ DAY OF _____, 2024

BY: _____, OWNER

SURVEYOR'S CERTIFICATION:

IT IS HEREBY CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT AS
TO THE PROPERTY LINES AND ALL IMPROVEMENT SHOWN THEREON
AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY
MADE BY ME OR UNDER MY SUPERVISION, THAT ALL MONUMENTS
SHOWN HEREON ACTUALLY EXIST, AND THEIR LOCATION, SIZE,
TYPE, AND MATERIAL ARE CORRECTLY SHOWN. THE FIELD DATA
UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF
ONE FOOT IN 18,518 FEET, AND AN ANGULAR ERROR OF 3" PER
ANGLE POINT, ADJUSTED USING RULE. THIS PLAT HAS BEEN
CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE AS
STATED AND CONTAINS TOTAL OF 1.249 ACRES. THE EQUIPMENT
USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS
HEREIN WAS A LEICA TS12 TOTAL STATION.

BY: JOSEPH BREWER
DATE: 1/15/2024
REGISTERED GEORGIA LAND SURVEYOR
REG. NO: 3209 DATE OF EXPIRATION: 12/31/2024

CERTIFICATE OF APPROVAL BY MONROE UTILITY DEPARTMENT

THE LOTS SHOWN HEREON AND PLANS FOR WATER AND SEWAGE
COLLECTION AND DISPOSAL HAVE BEEN REVIEWED AND APPROVED
BY THE CITY OF MONROE WATER AND GAS DEPARTMENT, AND ARE
APPROVED FOR DEVELOPMENT.

DATED THIS _____ DAY OF _____, 2024

BY: _____

TITLE: _____

CERTIFICATE OF APPROVAL BY THE CODE ENFORCEMENT OFFICE:

THE CODE ENFORCEMENT OFFICER CERTIFIES THAT THIS PLAT
COMPLIES WITH THE ZONING ORDINANCE AND DEVELOPMENT
REGULATIONS OF THE CITY OF MONROE AND HAS BEEN APPROVED
BY ALL OTHER AFFECTED CITY DEPARTMENTS, AS APPROPRIATE.

BY: _____

DATE: _____

CODE ENFORCEMENT OFFICER: _____

CERTIFICATE OF APPROVAL BY MAYOR AND COUNCIL:

THIS PLAT IS HEREBY APPROVED BY THE CITY OF MONROE MAYOR AND CITY COUNCIL FOR
RECORDING IN THE CLERK OF THE SUPERIOR COURT OF WALTON COUNTY, GEORGIA.

Dated this _____ day of _____, 20____

By: _____

THE CITY OF MONROE MAYOR AND CITY COUNCIL

ATTEST: _____, City Clerk
CITY OF MONROE

OWNER/SUBDIVIDER
TOGETHER STRONG INVESTMENTS, LLC
3850 NIKKI LN
LOGANVILLE, GA. 30052
CONTACT: PATRICK STEWART
PH: 678.283.9059

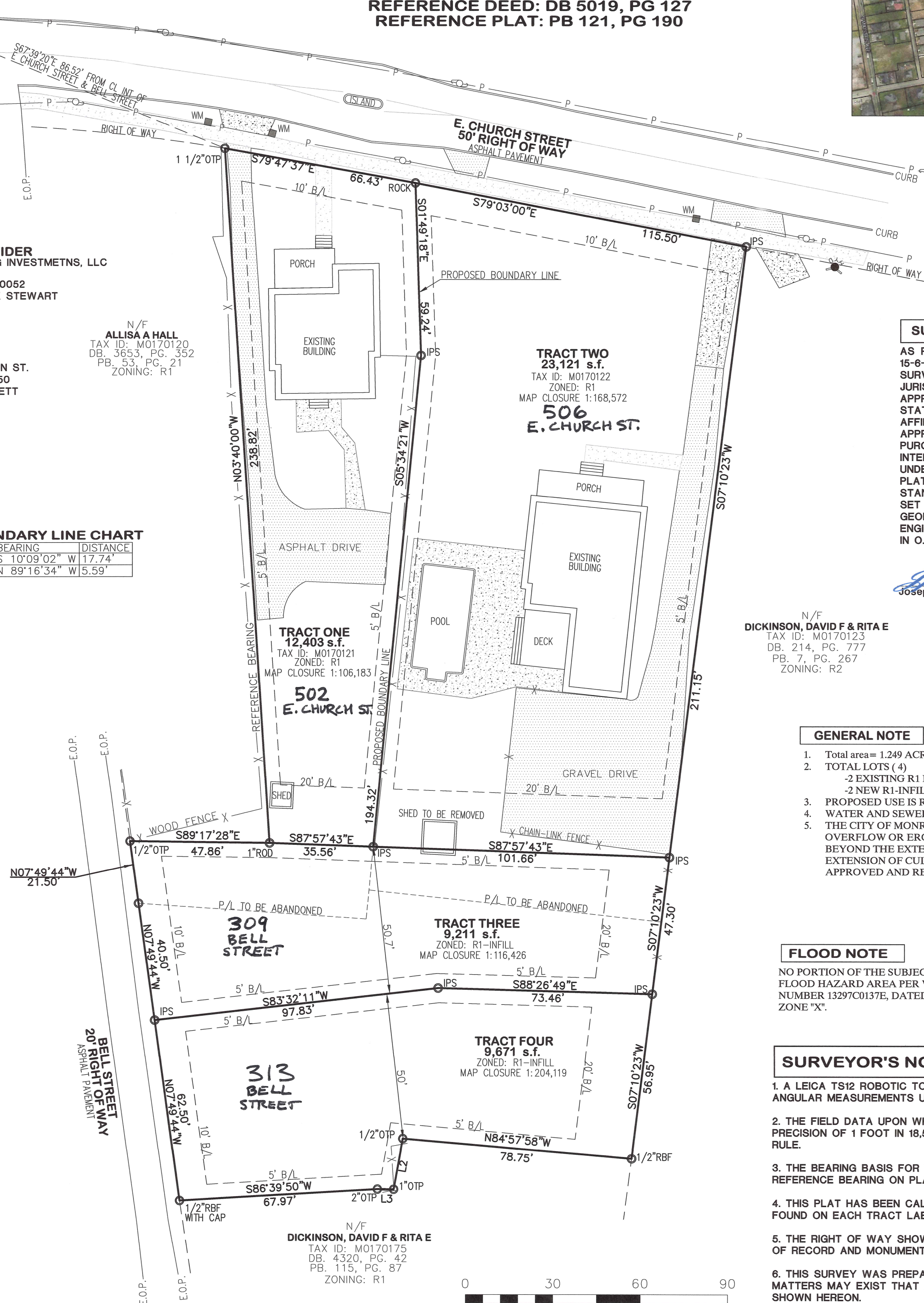
SURVEYOR
ACRE GROUP, INC.
139 W WASHINGTON ST.
MADISON, GA. 30650
CONTACT: J. BENNETT
PH: 706.431.4990

N/F
ALLISA A HALL
TAX ID: M0170120
DB: 3653, PG. 352
PB: 53, PG. 21
ZONING: R1

BOUNDARY LINE CHART

LINE	BEARING	DISTANCE
L2	S 10°09'02" W	17.74'
L3	N 89°16'34" W	5.59'

REFERENCE BEARING:
PER PB. 73 PG. 31



SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION
15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND
SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL
JURISDICTIONS FOR RECORDING AS EVIDENCED BY
APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR
STATEMENTS HEREON. SUCH APPROVALS OR
AFFIRMATIONS SHOULD BE CONFIRMED WITH THE
APPROPRIATE GOVERNMENTAL BODIES BY ANY
PURCHASER OR USER OF THIS PLAT AS TO THE
INTENDED USE OF ANY PARCEL. FURTHERMORE, THE
UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS
PLAT COMPLIES WITH THE MINIMUM TECHNICAL
STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS
SET FORTH IN THE RULES AND REGULATIONS OF THE
GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS AND AS SET FORTH
IN O.C.G.A. SECTION 15-6-67.

Joseph P. Brewer Ga. RLS #3209 1-15-2024

N/F
DICKINSON, DAVID F & RITA E
TAX ID: M0170123
DB: 214, PG. 777
PB: 7, PG. 267
ZONING: R2

GENERAL NOTE

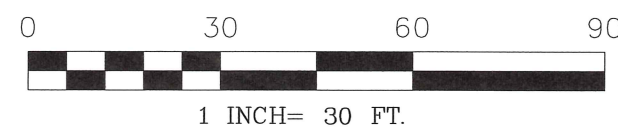
1. Total area= 1.249 ACRES
2. TOTAL LOTS (4)
 - 2 EXISTING R1 LOTS
 - 2 NEW R1-INFILL LOTS
3. PROPOSED USE IS RESIDENTIAL SINGLE FAMILY
4. WATER AND SEWER PROVIDED BY THE CITY OF MONROE
5. THE CITY OF MONROE ASSUMES NO RESPONSIBILITY FOR
OVERFLOW OR EROSION OF NATURAL OR ARTIFICIAL DRAINS
BEYOND THE EXTENT OF THE STREET RIGHT OF WAY, OR FOR THE
EXTENSION OF CULVERTS BEYOND THE POINT SHOWN ON THE
APPROVED AND RECORDED SUBDIVISION PLAT.

FLOOD NOTE

NO PORTION OF THE SUBJECT PROPERTY LIES IN A DESIGNATED SPECIAL
FLOOD HAZARD AREA PER WALTON COUNTY FEMA FLOOD MAP
NUMBER 13297C0137E, DATED 12-08-2016. THE PROPERTY LIES IN A FLOOD
ZONE "X".

SURVEYOR'S NOTES

1. A LEICA TS12 ROBOTIC TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND
ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS PLAT.
2. THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE
PRECISION OF 1 FOOT IN 18,518 FEET AND WAS ADJUSTED USING THE COMPASS
RULE.
3. THE BEARING BASIS FOR THIS PLAT IS BASED ON PLAT BOOK 73 PAGE 31. SEE
REFERENCE BEARING ON PLAT.
4. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND THE PRECISION CAN BE
FOUND ON EACH TRACT LABEL.
5. THE RIGHT OF WAY SHOWN HEREON WAS CALCULATED FROM DEEDS AND PLATS
OF RECORD AND MONUMENTS FOUND IN THE FIELD.
6. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE EXAMINATION.
MATTERS MAY EXIST THAT AFFECT THE SUBJECT PROPERTY THAT ARE NOT
SHOWN HEREON.



FINAL PLAT FOR:

NO.	DATE:	REVISION:

DATE: 1/15/2024	LAND LOT: 65	DISTRICT: 3RD	G.M.D.: 419
CITY: MONROE	COUNTY: WALTON	SCALE: 1"=30	DRAWN BY: A PALMER
JOB NUMBER: 21-461	DATE OF FIELD WORK: 7/13/2021		



acre
PROFESSIONAL SURVEYORS
LAND DEVELOPMENT SURVEYING AND MAPPING

ACRE GROUP, INC.
139 W. WASHINGTON ST. | MADISON | GEORGIA 30650 | 706.431.4990

PREPARED BY: A Georgia Land Surveying Firm: LSF# 001105

To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 3-12-2024
Subject: PROJECT FRAMEWORK AGREEMENT- TAP GRANT



Budget Account/Project Name: TAP 2022

Funding Source: SPLOST

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: 20% match on funds **Company of Record:** GDOT

Description:

Staff requests approval of the project framework agreement for the newly awarded Transportation Alternatives Program as presented.

Background:

The City of Monroe was awarded a second Transportation Alternatives Program (TAP) Grant for work to install sidewalks along portions of Davis. St., S. Madison, Mears St., and another portion on McDaniel Street from Pinecrest Dr. to Michael Etchison Rd.

The grant is an 80-20 grant with 20% being a match from the City of Monroe. The Project Framework Agreement essentially is the City signing on to be a project partner with GDOT for the scope of the project and agree to abide by all of their requisite policies for this project.

Attachment(s):

GDOT TAP PFA

**PROJECT FRAMEWORK AGREEMENT
BY AND BETWEEN
GEORGIA DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF MONROE
FOR
TRANSPORTATION FACILITY IMPROVEMENTS**

Please indicate which Catalog of Federal Domestic Assistance Number (CFDA) applies to this Agreement (Check only one):

- ☒ **CFDA # 20.205 - Highway Planning and Construction Cluster**
☐ **CFDA # 20.219 - Recreational Trails Program**

This Project Framework Agreement for Transportation Facility Improvements is made and entered into this March, 12, 2024 (the "Effective Date"), by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of Monroe, acting by and through its Mayor and City Council, hereinafter called the "LOCAL GOVERNMENT" (the "Agreement").

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Exhibit "A", attached and incorporated herein by reference, identified as **PI # 00198576** and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities, as applicable, including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the contracting parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT has applied for and received "Qualification Certification" to administer federal-aid projects. The DEPARTMENT's Local Administered Project (LAP) Certification Committee has reviewed, confirmed and approved the LAP certification for the LOCAL GOVERNMENT (current expiration date:12/31/2026) to develop federal project(s) within the scope of its certification and pursuant to and in accordance with the DEPARTMENT'S current versions of Local Administered Project Manual, the DEPARTMENT's Plan Development Process (hereinafter referred to as "PDP"), Electronic Data

Guidelines, Plan Presentation Guide, and any other applicable DEPARTMENT guidance.

2. The DEPARTMENT shall participate in the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, herein referred to as “PE”, as specified in Exhibit “A”. The LOCAL GOVERNMENT shall contribute to the PROJECT by funding those project costs as set out in Exhibit “A”.

3. The funding portion as identified in Exhibit “A” of this Agreement only applies to the PE. Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities, or cancellation of the PROJECT by the LOCAL GOVERNMENT without concurrence by the Federal Highway Administration (FHWA).

4. Reserved

5. The LOCAL GOVERNMENT shall accomplish the PE activities in accordance and pursuant to with the LAP certification as outlined above in Paragraph 1, the PDP, the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as “AASHTO”, the DEPARTMENT's Standard Specifications Construction of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT, in order to, among other goals, produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of federal funds in some or all categories outlined in this Agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding.

6. The primary consultant firm or subconsultants hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. If there is federal aid highway program funding participation, the LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of engineering and design related services including but not limited to 23 C.F.R. Part 172, or the Brooks Architect-Engineers Act of 1972, for any consultant hired to perform work on the PROJECT. If there are no federal aid highway program funding in the engineering and design related services contract, the contracting agency may procure the services in accordance with its own established policies and procedures which reflect applicable State and local laws. However, in such an event, the costs of consultant service contracts that utilize only State or local funding which were not procured, negotiated, or administered in accordance with applicable Federal laws and regulations would not be eligible to apply toward the non-Federal share of costs for subsequent phases (e.g., construction) of a project funded by the federal aid highway program.

7. The DEPARTMENT will be responsible for all railroad coordination on DEPARTMENT Let and/or State Route (On-System) projects; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to let the construction per an approved Local Let Approval Form (LLAF) on off-system routes, the LOCAL GOVERNMENT shall be responsible for all railroad coordination and addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for the PROJECT.

8. The DEPARTMENT reserves the right to review and reserves approval authority for all aspects of the PROJECT provided, however, this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this Agreement.

9. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

10. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors, omissions or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays and supplemental agreements caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

11. INSURANCE. The LOCAL GOVERNMENT shall provide insurance under this Agreement as follows:

a. It is understood that the LOCAL GOVERNMENT (*complete the applicable statement*):

☒ shall obtain coverage from LOCAL GOVERNMENT's private insurance company or cause LOCAL GOVERNMENT's consultant/contractor to obtain coverage

OR

☐ is self-insured.

Prior to beginning the work, LOCAL GOVERNMENT shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Section 11 (Insurance) of the Agreement.

b. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A- by A. M. Best's and registered to do business in the State of Georgia:

i. Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.

ii. Professional Liability (Errors and Omissions) Insurance with limits of at least:

a) For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;

b) For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000

- in aggregate coverage;
- c) For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
 - d) Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- c. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- d. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
 - ii. Name and address of insured.
 - iii. Name of Insurance Company.
 - iv. Description of coverage in standard terminology.
 - v. Policy number, policy period and limits of liability.
 - vi. Name and address of DEPARTMENT as certificate holder.
 - vii. Thirty (30) day notice of cancellation.
 - viii. Details of any special policy exclusions.
- e. Waiver of Subrogation. There is no waiver of subrogation rights by either party with respect to insurance.
- f. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad From Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the “Funds”), in satisfaction of any liability, whether established by judgment or settlement, the LOCAL GOVERNMENT and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.
12. EXHIBITS & ATTACHMENTS. The Parties acknowledge that the following Exhibits and Attachments to this Agreement are hereby incorporated into and made a part of this Agreement as though expressly written herein:
- EXHIBIT A – Project Financial Report (PFR) or STIP/TIP sheet whichever is applicable
- EXHIBIT B – Memorandum of Agreement by and Between Georgia Department of Transportation and Local Government For Preliminary Engineering, **if applicable**
- APPENDIX A – Georgia Security and Immigration Compliance Act Affidavit
- APPENDIX B – Federal Award Identification Worksheet
- APPENDIX C – Certification of Local Government Drug Free Workplace
- APPENDIX D – Certification of Compliance with State Audit Requirement
- APPENDIX E – Title VI Certification and Acknowledgement Form
- APPENDIX F – Request for Qualifications (RFQ) and prequalified consultant award selection package, **as applicable**
- APPENDIX G - Insurance Certificate, **as applicable**

13. COMPLIANCE WITH APPLICABLE LAWS

a. The undersigned, on behalf of the LOCAL GOVERNMENT, certifies that the provisions of Section 45-10-20 through 45-10-28 of the Official Code of Georgia Annotated ("O.C.G.A.") relating to Conflict of Interest and State employees and officials trading with the State have been complied with in full.

b. The provisions of O.C.G.A. § 50-24-1 through 50-24-6 relating to the "Drug-Free Workplace Act" have been complied with in full, as stated in Appendix A of this Agreement.

c. The LOCAL GOVERNMENT has read and understands the regulations for State Audit Requirement as stated in Appendix D of this Agreement and will comply in full with said provisions of O.C.G.A. § 36-81-7.

d. By execution of this Agreement, I, on behalf of the LOCAL GOVERNMENT, certify under penalty of law that the LOCAL GOVERNMENT is in compliance with the service delivery strategy law (O.C.G.A. § 36-70-20 et seq.) and is not debarred from receiving financial assistance from the State of Georgia.

e. The LOCAL GOVERNMENT hereby agrees that it shall comply, and shall require its subcontractors to comply, with all applicable requirements of the American with Disabilities Act of 1990 (ADA), 42 U.S.C. 12101, *et seq.* and 49 U.S.C. 322; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 791; and regulations and amendments thereto.

f. Pursuant to O.C.G.A. § 13-10-91, the LOCAL GOVERNMENT and all contractors and subcontractors performing work under this Agreement are, and shall be at all times, in compliance with the Federal Work Authorization Program. Prime contractors and subcontractors may participate in any of the electronic verification work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United State Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 ("IRCA"), Appendix A.

g. The LOCAL GOVERNMENT hereby agrees that neither it nor its subcontractors shall discriminate on the basis of age, race, color, sex, national origin, religion or disability and that it and its subcontractors shall comply, at a minimum, with the following Georgia laws: the Georgia Age Discrimination Act (O.C.G.A. § 34-1-2 et seq.); the Georgia Equal Employment for Persons with Disabilities Code (O.C.G.A. § 34-6A-1 et seq.); and the Sex Discrimination in Employment (O.C.G.A. § 34-5-1 et seq.). The LOCAL GOVERNMENT further agrees that it and its subcontractors will comply with any and all state and federal laws not specifically stated herein addressing discrimination to the extent that such is applicable.

h. LOCAL GOVERNMENT acknowledges and agrees that failure to complete appropriate certifications or the submission of a false certification shall result in the termination of this Agreement.

14. NOTICE. The telephone numbers, contact persons, and mailing addresses listed below for the DEPARTMENT's and the LOCAL GOVERNMENT's representatives may be changed during the term of this Agreement by written notification to the other party. Notices given pursuant to this Agreement shall be in writing and shall be to the DEPARTMENT or LOCAL GOVERNMENT by delivering them in person, via email, or by depositing it in the U.S. mail postage prepaid, addressed to the parties as follows:

DEPARTMENT

Name: Kim Nesbitt

Title: State Program Delivery Administrator
 600 West Peachtree Street, NW,
 25th Floor
 Atlanta, Georgia 30308

Telephone#: (404) 631-1575

E-mail: knesbitt@dot.ga.gov**LOCAL GOVERNMENT**

Name: Logan Propes

Title: City Administrator
 215 N. Broad St.
 Monroe, GA 30655

Telephone#: (770)-267-5114

Email: lpropes@monroega.gov

In the event that any of the above identified individuals are no longer serving at their identified position, any notices, requests, demands and other communications shall be sent to the current individual in the position. If any of the above identified positions no longer exist, any notices, requests, demands and other communications shall be sent to an equivalent position within the party, as identified by the party.

15. COST ESTIMATE. LOCAL GOVERNMENT shall provide to the DEPARTMENT for its review a preliminary Right of Way (ROW) cost estimate. The preliminary ROW cost estimate must be completed by firms or individuals currently approved and on the DEPARTMENT's vendor list as being prequalified for the C-9 discipline for ROW. To be approved for the C-9 discipline, firms or individuals must provide documentation verifying at a minimum five (5) years' experience performing ROW Cost Estimates on transportation projects as set forth more fully in <http://www.dot.ga.gov/PS/ROW>. LOCAL GOVERNMENTS are advised that all prequalifications must be current during the term of the Agreement.

16. This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

17. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

18. If any provision of this amendment is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.

19. Nothing contained herein shall be construed as conferring upon or giving to any person, other than the parties hereto, any rights or benefits under or by reason of this Agreement.

20. This Agreement supersedes all prior negotiations, discussion, statements and agreements between the parties and constitutes the full, complete and entire agreement between the Parties with respect hereto; no member, officer, employee or agent of either party has authority to make, or has made, any statement, agreement, representation or contemporaneous agreement, oral or written, in connection herewith, amending, supplementing, modifying, adding to, deleting from, or changing the terms and conditions of this Agreement. No modification of or amendment to this Agreement will be binding on either Party hereto unless such modification or amendment will be properly authorized, in writing, properly signed by both Parties and incorporated in and by reference made a part hereof.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

Georgia Department of Transportation

Monroe, Georgia

By: _____
Commissioner

By: _____ (Seal)
John Howard
Mayor

Signed, sealed and delivered
This _____, in the presence of:

Attest:

Treasurer

Logan Propes,
City Administrator

Beverly Harrison
City Clerk

This Agreement, approved by
The City of Monroe, the _____ (date)

Attest:

Chris Croy,
Central Services Director
Resolution Date

58-6000626
Federal Employer Identification Number:

EXHIBIT A
STIP/TIP

(Insert screenshot of the STIP/TIP Sheet that shows all the financial information for the project)

THIS REFLECTS THE CURRENT TIP/STIP AS OF THE EXECUTION OF THIS PFA. ANY MODIFICATION TO THE PE PHASES WILL TRIGGER A SUPPLEMENTAL PFA. ANY MODIFICATIONS TO THE ROW, UTL or CST PHASES WILL BE ADDRESSED WITH SUBSEQUENT AGREEMENTS.

APPENDIX A



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

P.I.# and Project Description:	PM to enter information
Sponsor/Local Government's Name:	PM to enter information
Sponsor/Local Government's Address:	PM to enter information

LOCAL GOVERNMENT
AFFIDAVIT

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of the Georgia Department of Transportation has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned person or entity will continue to use the federal work authorization program throughout the contract period and the undersigned person or entity will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned person or entity hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Atlas/OPD to enter information

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

03/12/2024

Date of Authorization

The City of Monroe

Name of Sponsor/Local Government

**I hereby declare under penalty of perjury that the foregoing
is true and correct**

John Howard

Printed Name (of Authorized Officer or Agent)

Mayor

Title (of Authorized Officer or Agent)

03/12/2024

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

Beverly Harrison – Notary Seal included

[NOTARY SEAL]

Notary Public

My Commission Expires:

APPENDIX B**Federal Award Identification Worksheet**

Subrecipient's name	City of Monroe, Georgia
UEI (SAM)	EFDHK28B1BH3
Federal Award Identification Number (FAIN)	From FMIS
Federal award date (see § 200.39 Federal Award Date)	From FMIS
Amount of Federal Funds Obligated by this action	From FMIS
Total Amount of Federal Funds Obligated to the subrecipient	From FMIS
Total Amount of the Federal Award	Refer to Attachment A above
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	GDOT's Programmed Name
Name of Federal awarding agency, pass-through entity, and contact information for awarding official	FHWA, GDOT, Mark Lawing
CFDA Number and Name (the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement)	Refer to page 1 of contract document
Identification of whether award is R&D	No
Indirect cost rate for the Federal award (including if the de minimis rate is charged per § 200.414 Indirect (F&A) costs)	N/A

This project must comply with all aspects of 2 CFR Part 200.

APPENDIX C

I hereby certify that I am a principal and duly authorized representative of The City of Monroe whose address is 215 N. Broad St. Monroe, GA, 30655 and it is also certified that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and
2. A drug-free workplace will be provided for the LOCAL GOVERNMENT's employees during the performance of the contract; and
3. Each subcontractor hired by the LOCAL GOVERNMENT shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The LOCAL GOVERNMENT shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____, _____ certifies to the LOCAL GOVERNMENT that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date: _____

Name: Jeremiah Still

Title: Streets and Transportation Director

**APPENDIX D
CERTIFICATION OF
COMPLIANCE WITH STATE AUDIT REQUIREMENT**

I hereby certify that I am the duly authorized representative of The City of Monroe whose address is 215 N. Broad St., Monroe, GA, 30655, and it is also certified that:

I. PROCUREMENT REQUIREMENTS

The below listed provisions of State Procurement requirements shall be complied with throughout the contract period:

(a) Provisions of Section Chapters 2 and Chapters 4 of the Title 32 of the Official Code of Georgia Annotated. Specifically as to the County the provisions of O.C.G.A. § 32-4-40 et seq. and as to the Municipality the provisions of O.C.G.A. § 32-4-92 et seq.

II. STATE AUDIT REQUIREMENT

The provisions of Section 36-81-7 of the Official Code of Georgia Annotated, relating to the "Requirement of Audits" shall be complied with throughout the contract period in full, including but not limited to the following provisions:

- (a) Each unit of local government having a population in excess of 1,500 persons or expenditures of \$550,000.00 or more shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the local government for each fiscal year of the local government.
- (b) The governing authority of each local unit of government not included above shall provide for and cause to be made the audit required not less often than once every two fiscal years.
- (c) The governing authority of each local unit of government having expenditures of less than \$550,000.00 in that government's most recently ended fiscal year may elect to provide for and cause to be made, in lieu of the biennial audit, an annual report of agreed upon procedures for that fiscal year.
- (d) A copy of the report and any comments made by the state auditor shall be maintained as a public record for public inspection during the regular working hours at the principal office of the local government. Those units of local government not having a principal office shall provide a notification to the public as to the location of and times during which the public may inspect the report.

III. SERVICE DELIVERY STRATEGY REQUIREMENT

The provisions of Section 36-70-20 et seq. of the Official Code of Georgia, relating to the "Coordinated And Comprehensive Planning And Service Delivery By Counties And Municipalities", as amended, has been complied with throughout the contract period.

Date: _____

Name: Beth Thompson

Title: Finance Director

APPENDIX E

TITLE VI INTRODUCTION

As a sub-recipient of federal funds from Georgia Department of Transportation, all municipalities are required to comply with Title VI of the Civil Rights Act of 1964 which provides that:

"No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be subjected To discrimination under any program or activity receiving federal assistance under This title or carried out under this title."

Additionally, the Civil Rights Restoration Act of 1987, expanded the definition of the terms "programs and activities" to include all programs or activities of federal recipients, subrecipients, and contractors, whether or not such programs and activities are federally assisted.

The provisions of Title VI apply to all contractors, subcontractors, consultants and suppliers. And is a condition for receiving federal funds. All sub recipients must sign Title VI assurances that they will not discriminate as stated in Title VI of the Civil Rights Act of 1964.

In the event that the sub recipient distributes federal aid funds to second tier entity, the subrecipient shall include Title VI language in all written documents and will monitor for compliance. If, these assurances are not signed, the City or County government may be subjected to the loss of federal assistance.

All sub recipients that receive federal assistance must also include Federal Highways Administrations 1273 in their contracts. The FHWA 1273 sets out guidance for ensuring nondiscrimination and encouraging minority participation and outreach.

Enclosed you will find Title VI acknowledgment form and the Title VI assurances. The Title VI acknowledgment form and Title VI assurances must be signed by your local government official if it has not been signed.

TITLE VI ACKNOWLEDGEMENT FORM

The City of Monroe assures that no person shall on the grounds or race, color, national origin or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any City or County sponsored program or activity. The City of Monroe assures that every effort will be made to ensure nondiscrimination in all of its programs or activities, whether those programs are federally funded or not.

Assurance of compliance therefore falls under the proper authority of the City Council or the County Board of Commissioners. The Title VI Coordinator or Liaison is authorized to ensure compliance with provisions of this policy and with the Law, including the requirements of 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.

Mark Harrison
Central Services Supervisor

Date

Citations:

Title VI of the Civil Rights Act of 1964; 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h); 23 USC 324; DOT Order 1050.2; EO 12250; EO 12898; 28 CFR 50.3

Other Nondiscrimination Authorities Expanded the range and scope of Title VI coverage and applicability

The 1970 Uniform Act (42 USC 4601)
Section 504 of the 1973 Rehabilitation Act (29 USC 790) The
1973 Federal-aid Highway Act (23 USC 324)
The 1975 Age Discrimination Act (42 USC 6101) Implementing
Regulations (49 CFR 21 & 23 CFR 200) Executive Order 12898 on
Environmental Justice (EJ) Executive Order 13166 on Limited
English Proficiency (LEP)

NOTICE TO SPONSOR/LOCAL GOVERNMENT COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this contract, the SPONSOR/ LOCAL GOVERNMENT, for itself, its assignees, and successors in interest (hereinafter referred to as the "SPONSOR"), agree as follows:

1. **Compliance with Regulations**

The SPONSOR shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination**

The SPONSOR, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SPONSOR shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment**

In all solicitations either by competitive bidding or negotiations made by the SPONSOR for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SPONSOR of the SPONSOR's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. **Information and Reports**

The SPONSOR shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance**

In the event of the SPONSOR's noncompliance with the nondiscrimination provisions of this contract, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the SPONSOR under the contract until the SPONSOR complies;
- and/or b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions**

The SPONSOR shall include the provisions of paragraphs (I) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The SPONSOR shall take such action with respect to any subcontractor or procurement as the State Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Sponsor may request the State to enter into such litigation to protect the interests of the state and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX F

**Request for Qualifications (RFQ) &
Prequalified Consultant Award Selection Package (if applicable)**

To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 3-12-2024
Subject: PROJECT FRAMEWORK AGREEMENT- TAP GRANT PROJECT #0019857



Budget Account/Project Name: TAP 2022

Funding Source: SPLOST

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: 20% match on funds **Company of Record:** GDOT

Description:

Staff requests approval of the project framework agreement for the newly awarded Transportation Alternatives Program as presented.

Background:

The City of Monroe was awarded a third Transportation Alternatives Program (TAP) Grant for work to install sidewalks along portions of McDaniel Street from Pinecrest Dr. to Michael Etchison Rd.

The grant is an 80-20 grant with 20% being a match from the City of Monroe. The Project Framework Agreement essentially is the City signing on to be a project partner with GDOT for the scope of the project and agree to abide by all of their requisite policies for this project.

Attachment(s):

GDOT TAP PFA

**PROJECT FRAMEWORK AGREEMENT
BY AND BETWEEN
GEORGIA DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF MONROE
FOR
TRANSPORTATION FACILITY IMPROVEMENTS**

Please indicate which Catalog of Federal Domestic Assistance Number (CFDA) applies to this Agreement (Check only one):

- ☒ **CFDA # 20.205 - Highway Planning and Construction Cluster**
☐ **CFDA # 20.219 - Recreational Trails Program**

This Project Framework Agreement for Transportation Facility Improvements is made and entered into this March, 12, 2024 (the "Effective Date"), by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the City of Monroe, acting by and through its Mayor and City Council, hereinafter called the "LOCAL GOVERNMENT" (the "Agreement").

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Exhibit "A", attached and incorporated herein by reference, identified as **PI # 0019857** and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities, as applicable, including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the contracting parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT has applied for and received "Qualification Certification" to administer federal-aid projects. The DEPARTMENT's Local Administered Project (LAP) Certification Committee has reviewed, confirmed and approved the LAP certification for the LOCAL GOVERNMENT (current expiration date:12/31/2026) to develop federal project(s) within the scope of its certification and pursuant to and in accordance with the DEPARTMENT'S current versions of Local Administered Project Manual, the DEPARTMENT's Plan Development Process (hereinafter referred to as "PDP"), Electronic Data

Guidelines, Plan Presentation Guide, and any other applicable DEPARTMENT guidance.

2. The DEPARTMENT shall participate in the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, herein referred to as “PE”, as specified in Exhibit “A”. The LOCAL GOVERNMENT shall contribute to the PROJECT by funding those project costs as set out in Exhibit “A”.

3. The funding portion as identified in Exhibit “A” of this Agreement only applies to the PE. Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities, or cancellation of the PROJECT by the LOCAL GOVERNMENT without concurrence by the Federal Highway Administration (FHWA).

4. Reserved

5. The LOCAL GOVERNMENT shall accomplish the PE activities in accordance and pursuant to with the LAP certification as outlined above in Paragraph 1, the PDP, the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as “AASHTO”, the DEPARTMENT's Standard Specifications Construction of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT, in order to, among other goals, produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of federal funds in some or all categories outlined in this Agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding.

6. The primary consultant firm or subconsultants hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. If there is federal aid highway program funding participation, the LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of engineering and design related services including but not limited to 23 C.F.R. Part 172, or the Brooks Architect-Engineers Act of 1972, for any consultant hired to perform work on the PROJECT. If there are no federal aid highway program funding in the engineering and design related services contract, the contracting agency may procure the services in accordance with its own established policies and procedures which reflect applicable State and local laws. However, in such an event, the costs of consultant service contracts that utilize only State or local funding which were not procured, negotiated, or administered in accordance with applicable Federal laws and regulations would not be eligible to apply toward the non-Federal share of costs for subsequent phases (e.g., construction) of a project funded by the federal aid highway program.

7. The DEPARTMENT will be responsible for all railroad coordination on DEPARTMENT Let and/or State Route (On-System) projects; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to let the construction per an approved Local Let Approval Form (LLAF) on off-system routes, the LOCAL GOVERNMENT shall be responsible for all railroad coordination and addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for the PROJECT.

8. The DEPARTMENT reserves the right to review and reserves approval authority for all aspects of the PROJECT provided, however, this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this Agreement.

9. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

10. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors, omissions or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays and supplemental agreements caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

11. INSURANCE. The LOCAL GOVERNMENT shall provide insurance under this Agreement as follows:

a. It is understood that the LOCAL GOVERNMENT (*complete the applicable statement*):

☒ shall obtain coverage from LOCAL GOVERNMENT's private insurance company or cause LOCAL GOVERNMENT's consultant/contractor to obtain coverage

OR

☐ is self-insured.

Prior to beginning the work, LOCAL GOVERNMENT shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Section 11 (Insurance) of the Agreement.

b. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A- by A. M. Best's and registered to do business in the State of Georgia:

i. Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.

ii. Professional Liability (Errors and Omissions) Insurance with limits of at least:

a) For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;

b) For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000

- in aggregate coverage;
- c) For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
 - d) Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- c. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- d. The insurance certificate must provide the following:
- i. Name, address, signature and telephone number of authorized agents.
 - ii. Name and address of insured.
 - iii. Name of Insurance Company.
 - iv. Description of coverage in standard terminology.
 - v. Policy number, policy period and limits of liability.
 - vi. Name and address of DEPARTMENT as certificate holder.
 - vii. Thirty (30) day notice of cancellation.
 - viii. Details of any special policy exclusions.
- e. Waiver of Subrogation. There is no waiver of subrogation rights by either party with respect to insurance.
- f. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad From Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the “Funds”), in satisfaction of any liability, whether established by judgment or settlement, the LOCAL GOVERNMENT and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.
12. EXHIBITS & ATTACHMENTS. The Parties acknowledge that the following Exhibits and Attachments to this Agreement are hereby incorporated into and made a part of this Agreement as though expressly written herein:
- EXHIBIT A – Project Financial Report (PFR) or STIP/TIP sheet whichever is applicable
- EXHIBIT B – Memorandum of Agreement by and Between Georgia Department of Transportation and Local Government For Preliminary Engineering, **if applicable**
- APPENDIX A – Georgia Security and Immigration Compliance Act Affidavit
- APPENDIX B – Federal Award Identification Worksheet
- APPENDIX C – Certification of Local Government Drug Free Workplace
- APPENDIX D – Certification of Compliance with State Audit Requirement
- APPENDIX E – Title VI Certification and Acknowledgement Form
- APPENDIX F – Request for Qualifications (RFQ) and prequalified consultant award selection package, **as applicable**
- APPENDIX G - Insurance Certificate, **as applicable**

13. COMPLIANCE WITH APPLICABLE LAWS

a. The undersigned, on behalf of the LOCAL GOVERNMENT, certifies that the provisions of Section 45-10-20 through 45-10-28 of the Official Code of Georgia Annotated ("O.C.G.A.") relating to Conflict of Interest and State employees and officials trading with the State have been complied with in full.

b. The provisions of O.C.G.A. § 50-24-1 through 50-24-6 relating to the "Drug-Free Workplace Act" have been complied with in full, as stated in Appendix A of this Agreement.

c. The LOCAL GOVERNMENT has read and understands the regulations for State Audit Requirement as stated in Appendix D of this Agreement and will comply in full with said provisions of O.C.G.A. § 36-81-7.

d. By execution of this Agreement, I, on behalf of the LOCAL GOVERNMENT, certify under penalty of law that the LOCAL GOVERNMENT is in compliance with the service delivery strategy law (O.C.G.A. § 36-70-20 et seq.) and is not debarred from receiving financial assistance from the State of Georgia.

e. The LOCAL GOVERNMENT hereby agrees that it shall comply, and shall require its subcontractors to comply, with all applicable requirements of the American with Disabilities Act of 1990 (ADA), 42 U.S.C. 12101, *et seq.* and 49 U.S.C. 322; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 791; and regulations and amendments thereto.

f. Pursuant to O.C.G.A. § 13-10-91, the LOCAL GOVERNMENT and all contractors and subcontractors performing work under this Agreement are, and shall be at all times, in compliance with the Federal Work Authorization Program. Prime contractors and subcontractors may participate in any of the electronic verification work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United State Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 ("IRCA"), Appendix A.

g. The LOCAL GOVERNMENT hereby agrees that neither it nor its subcontractors shall discriminate on the basis of age, race, color, sex, national origin, religion or disability and that it and its subcontractors shall comply, at a minimum, with the following Georgia laws: the Georgia Age Discrimination Act (O.C.G.A. § 34-1-2 et seq.); the Georgia Equal Employment for Persons with Disabilities Code (O.C.G.A. § 34-6A-1 et seq.); and the Sex Discrimination in Employment (O.C.G.A. § 34-5-1 et seq.). The LOCAL GOVERNMENT further agrees that it and its subcontractors will comply with any and all state and federal laws not specifically stated herein addressing discrimination to the extent that such is applicable.

h. LOCAL GOVERNMENT acknowledges and agrees that failure to complete appropriate certifications or the submission of a false certification shall result in the termination of this Agreement.

14. NOTICE. The telephone numbers, contact persons, and mailing addresses listed below for the DEPARTMENT's and the LOCAL GOVERNMENT's representatives may be changed during the term of this Agreement by written notification to the other party. Notices given pursuant to this Agreement shall be in writing and shall be to the DEPARTMENT or LOCAL GOVERNMENT by delivering them in person, via email, or by depositing it in the U.S. mail postage prepaid, addressed to the parties as follows:

DEPARTMENT	LOCAL GOVERNMENT
Name: Kim Nesbitt	Name: Logan Propes
Title: State Program Delivery Administrator	Title: City Administrator
600 West Peachtree Street, NW,	215 N. Broad St.
25th Floor	Monroe, GA 30655
Atlanta, Georgia 30308	
Telephone#: (404) 631-1575	Telephone#: (770)-267-5114
E-mail: knesbitt@dot.ga.gov	Email: lpropes@monroega.gov

In the event that any of the above identified individuals are no longer serving at their identified position, any notices, requests, demands and other communications shall be sent to the current individual in the position. If any of the above identified positions no longer exist, any notices, requests, demands and other communications shall be sent to an equivalent position within the party, as identified by the party.

15. COST ESTIMATE. LOCAL GOVERNMENT shall provide to the DEPARTMENT for its review a preliminary Right of Way (ROW) cost estimate. The preliminary ROW cost estimate must be completed by firms or individuals currently approved and on the DEPARTMENT's vendor list as being prequalified for the C-9 discipline for ROW. To be approved for the C-9 discipline, firms or individuals must provide documentation verifying at a minimum five (5) years' experience performing ROW Cost Estimates on transportation projects as set forth more fully in <http://www.dot.ga.gov/PS/ROW>. LOCAL GOVERNMENTS are advised that all prequalifications must be current during the term of the Agreement.

16. This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

17. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

18. If any provision of this amendment is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.

19. Nothing contained herein shall be construed as conferring upon or giving to any person, other than the parties hereto, any rights or benefits under or by reason of this Agreement.

20. This Agreement supersedes all prior negotiations, discussion, statements and agreements between the parties and constitutes the full, complete and entire agreement between the Parties with respect hereto; no member, officer, employee or agent of either party has authority to make, or has made, any statement, agreement, representation or contemporaneous agreement, oral or written, in connection herewith, amending, supplementing, modifying, adding to, deleting from, or changing the terms and conditions of this Agreement. No modification of or amendment to this Agreement will be binding on either Party hereto unless such modification or amendment will be properly authorized, in writing, properly signed by both Parties and incorporated in and by reference made a part hereof.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

Georgia Department of Transportation

Monroe, Georgia

By: _____
Commissioner

By: _____ (Seal)
John Howard
Mayor

Signed, sealed and delivered
This _____, in the presence of:

Attest:

Treasurer

Logan Propes,
City Administrator

Beverly Harrison
City Clerk

This Agreement, approved by
The City of Monroe, the _____ (date)

Attest:

Chris Croy,
Central Services Director
Resolution Date

58-6000626
Federal Employer Identification Number:

EXHIBIT A
STIP/TIP

(Insert screenshot of the STIP/TIP Sheet that shows all the financial information for the project)

THIS REFLECTS THE CURRENT TIP/STIP AS OF THE EXECUTION OF THIS PFA. ANY MODIFICATION TO THE PE PHASES WILL TRIGGER A SUPPLEMENTAL PFA. ANY MODIFICATIONS TO THE ROW, UTL or CST PHASES WILL BE ADDRESSED WITH SUBSEQUENT AGREEMENTS.

APPENDIX A



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

P.I.# and Project Description:	PM to enter information
Sponsor/Local Government's Name:	PM to enter information
Sponsor/Local Government's Address:	PM to enter information

LOCAL GOVERNMENT
AFFIDAVIT

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of the Georgia Department of Transportation has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned person or entity will continue to use the federal work authorization program throughout the contract period and the undersigned person or entity will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned person or entity hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Atlas/OPD to enter information

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

03/12/2024

Date of Authorization

The City of Monroe

Name of Sponsor/Local Government

**I hereby declare under penalty of perjury that the foregoing
is true and correct**

John Howard

Printed Name (of Authorized Officer or Agent)

Mayor

Title (of Authorized Officer or Agent)

03/12/2024

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

Beverly Harrison – Notary Seal included

[NOTARY SEAL]

Notary Public

My Commission Expires:

APPENDIX B**Federal Award Identification Worksheet**

Subrecipient's name	City of Monroe, Georgia
UEI (SAM)	EFDHK28B1BH3
Federal Award Identification Number (FAIN)	From FMIS
Federal award date (see § 200.39 Federal Award Date)	From FMIS
Amount of Federal Funds Obligated by this action	From FMIS
Total Amount of Federal Funds Obligated to the subrecipient	From FMIS
Total Amount of the Federal Award	Refer to Attachment A above
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	GDOT's Programmed Name
Name of Federal awarding agency, pass-through entity, and contact information for awarding official	FHWA, GDOT, Mark Lawing
CFDA Number and Name (the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement)	Refer to page 1 of contract document
Identification of whether award is R&D	No
Indirect cost rate for the Federal award (including if the de minimis rate is charged per § 200.414 Indirect (F&A) costs)	N/A

This project must comply with all aspects of 2 CFR Part 200.

APPENDIX C

I hereby certify that I am a principal and duly authorized representative of The City of Monroe whose address is 215 N. Broad St. Monroe, GA, 30655 and it is also certified that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and
2. A drug-free workplace will be provided for the LOCAL GOVERNMENT's employees during the performance of the contract; and
3. Each subcontractor hired by the LOCAL GOVERNMENT shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The LOCAL GOVERNMENT shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____, _____ certifies to the LOCAL GOVERNMENT that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date: _____

Name: Jeremiah Still

Title: Streets and Transportation Director

APPENDIX D CERTIFICATION OF COMPLIANCE WITH STATE AUDIT REQUIREMENT

I hereby certify that I am the duly authorized representative of The City of Monroe whose address is 215 N. Broad St., Monroe, GA, 30655, and it is also certified that:

I. PROCUREMENT REQUIREMENTS

The below listed provisions of State Procurement requirements shall be complied with throughout the contract period:

(a) Provisions of Section Chapters 2 and Chapters 4 of the Title 32 of the Official Code of Georgia Annotated. Specifically as to the County the provisions of O.C.G.A. § 32-4-40 et seq. and as to the Municipality the provisions of O.C.G.A. § 32-4-92 et seq.

II. STATE AUDIT REQUIREMENT

The provisions of Section 36-81-7 of the Official Code of Georgia Annotated, relating to the "Requirement of Audits" shall be complied with throughout the contract period in full, including but not limited to the following provisions:

- (a) Each unit of local government having a population in excess of 1,500 persons or expenditures of \$550,000.00 or more shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the local government for each fiscal year of the local government.
- (b) The governing authority of each local unit of government not included above shall provide for and cause to be made the audit required not less often than once every two fiscal years.
- (c) The governing authority of each local unit of government having expenditures of less than \$550,000.00 in that government's most recently ended fiscal year may elect to provide for and cause to be made, in lieu of the biennial audit, an annual report of agreed upon procedures for that fiscal year.
- (d) A copy of the report and any comments made by the state auditor shall be maintained as a public record for public inspection during the regular working hours at the principal office of the local government. Those units of local government not having a principal office shall provide a notification to the public as to the location of and times during which the public may inspect the report.

III. SERVICE DELIVERY STRATEGY REQUIREMENT

The provisions of Section 36-70-20 et seq. of the Official Code of Georgia, relating to the "Coordinated And Comprehensive Planning And Service Delivery By Counties And Municipalities", as amended, has been complied with throughout the contract period.

Date: _____

Name: Beth Thompson

Title: Finance Director

APPENDIX E

TITLE VI INTRODUCTION

As a sub-recipient of federal funds from Georgia Department of Transportation, all municipalities are required to comply with Title VI of the Civil Rights Act of 1964 which provides that:

"No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be subjected To discrimination under any program or activity receiving federal assistance under This title or carried out under this title."

Additionally, the Civil Rights Restoration Act of 1987, expanded the definition of the terms "programs and activities" to include all programs or activities of federal recipients, subrecipients, and contractors, whether or not such programs and activities are federally assisted.

The provisions of Title VI apply to all contractors, subcontractors, consultants and suppliers. And is a condition for receiving federal funds. All sub recipients must sign Title VI assurances that they will not discriminate as stated in Title VI of the Civil Rights Act of 1964.

In the event that the sub recipient distributes federal aid funds to second tier entity, the subrecipient shall include Title VI language in all written documents and will monitor for compliance. If, these assurances are not signed, the City or County government may be subjected to the loss of federal assistance.

All sub recipients that receive federal assistance must also include Federal Highways Administrations 1273 in their contracts. The FHWA 1273 sets out guidance for ensuring nondiscrimination and encouraging minority participation and outreach.

Enclosed you will find Title VI acknowledgment form and the Title VI assurances. The Title VI acknowledgment form and Title VI assurances must be signed by your local government official if it has not been signed.

TITLE VI ACKNOWLEDGEMENT FORM

The City of Monroe assures that no person shall on the grounds or race, color, national origin or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any City or County sponsored program or activity. The City of Monroe assures that every effort will be made to ensure nondiscrimination in all of its programs or activities, whether those programs are federally funded or not.

Assurance of compliance therefore falls under the proper authority of the City Council or the County Board of Commissioners. The Title VI Coordinator or Liaison is authorized to ensure compliance with provisions of this policy and with the Law, including the requirements of 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.

Mark Harrison
Central Services Supervisor

Date

Citations:

Title VI of the Civil Rights Act of 1964; 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h); 23 USC 324; DOT Order 1050.2; EO 12250; EO 12898; 28 CFR 50.3

Other Nondiscrimination Authorities Expanded the range and scope of Title VI coverage and applicability

The 1970 Uniform Act (42 USC 4601)
Section 504 of the 1973 Rehabilitation Act (29 USC 790) The
1973 Federal-aid Highway Act (23 USC 324)
The 1975 Age Discrimination Act (42 USC 6101) Implementing
Regulations (49 CFR 21 & 23 CFR 200) Executive Order 12898 on
Environmental Justice (EJ) Executive Order 13166 on Limited
English Proficiency (LEP)

NOTICE TO SPONSOR/LOCAL GOVERNMENT COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this contract, the SPONSOR/ LOCAL GOVERNMENT, for itself, its assignees, and successors in interest (hereinafter referred to as the "SPONSOR"), agree as follows:

1. **Compliance with Regulations**

The SPONSOR shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination**

The SPONSOR, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SPONSOR shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment**

In all solicitations either by competitive bidding or negotiations made by the SPONSOR for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SPONSOR of the SPONSOR's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. **Information and Reports**

The SPONSOR shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance**

In the event of the SPONSOR's noncompliance with the nondiscrimination provisions of this contract, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the SPONSOR under the contract until the SPONSOR complies;
- and/or b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions**

The SPONSOR shall include the provisions of paragraphs (I) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The SPONSOR shall take such action with respect to any subcontractor or procurement as the State Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Sponsor may request the State to enter into such litigation to protect the interests of the state and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX F

Request for Qualifications (RFQ) & Prequalified Consultant Award Selection Package (if applicable)

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE,
GEORGIA, TO IMPOSE A TEMPORARY MORATORIUM ON THE ACCEPTANCE
OF APPLICATIONS FOR PRELIMINARY PLAT APPROVAL FOR
RESIDENTIAL DEVELOPMENTS OUTSIDE THE CITY CORE**

WHEREAS, the City of Monroe, Georgia (the “City”) has been vested with substantial power to regulate the use of property within the City for the purposes of maintaining the health, morals, safety, security, peace and general welfare of the City; and,

WHEREAS, pursuant to O.C.G.A. § 36-35-3, the City has the legislative power to adopt reasonable resolutions, ordinances, or regulations relating to property within the City for which no provision has been made by general law and which are not inconsistent with the Constitution of the State of Georgia or any charter provision applicable thereto; and,

WHEREAS, local governments may impose temporary moratoria on zoning decisions, building permits, and other development approvals for the purpose of city planning and implementation of new city regulations and ordinances (See City of Roswell v. Outdoor Sys., Inc., 274 Ga. 130 (2001)); and,

WHEREAS, on March 2, 2021, after review of the 2020 Municipal Water Systems Annual Report, the City passed a resolution to preserve the City’s sewer system capacity and limit future connection to the City’s sanitary sewer wastewater system to only those users located within the City’s limits; and,

WHEREAS, on December 7, 2021, the City imposed a temporary moratorium on the acceptance of preliminary plat applications for residential property until the City could review and approve an updated comprehensive plan for the City (the “2021 Moratorium”); and,

WHEREAS, on June 14, 2022, the City adopted the 2022 Comprehensive Plan Update; and,

WHEREAS, also on June 14, 2022, after the adoption of the 2022 Comprehensive Plan Update, the City extended the 2021 Moratorium until December 31, 2022, to permit the City additional time to implement certain aspects of the 2022 Comprehensive Plan, and to avoid and prevent negative impacts on the City’s finite resources, including but not limited to the City’s water delivery infrastructure system and the City’s sanitary sewer infrastructure system; and,

WHEREAS, on December 13, 2022, the City extended the 2021 Moratorium again until June 30, 2023, due to certain water and sewer capacity concerns; and,

WHEREAS, on April 11, 2023, the City rescinded the 2021 Moratorium and any extension thereof; and,

WHEREAS, since the City rescinded the 2021 Moratorium, numerous residential and commercial developments have been approved by the City; and,

WHEREAS, since the rescission of the 2021 Moratorium, the number of residential and commercial developments approved by the City have been more than anticipated; and,

WHEREAS, the 2022 Comprehensive Plan estimates that the City's population will increase from 14,925 (population size as of April 2022) to 21,688 by the year 2030; and,

WHEREAS, said population increase will increase the sanitary sewer flow demand by an estimated Six Hundred Seventy-Nine Thousand gallons per day (679,000.00 GPD); and,

WHEREAS, the Mayor and City Council have employed consultants for the purpose of reviewing the City's current wastewater treatment capacity; and,

WHEREAS, initial reports from the City's consultants state that additional wastewater treatment capacity is needed at this time to permit continued broad residential and commercial development; and,

WHEREAS, the Mayor and City Council, together with the City's consultants and City staff, are working on a plan to increase the City's wastewater treatment capacity; and,

WHEREAS, the continued development of residential and commercial real estate in the City since the rescission of the 2021 Moratorium has placed a strain on the City's finite resources, including, most notably, its sanitary sewer infrastructure system; and,

WHEREAS, the City processes its sanitary sewer waste product at the Jack's Creek Waste Water Treatment Plant ("JCWWTP"); and,

WHEREAS, JCWWTP has a permitted maximum capacity of 3.4 million gallons per day of wastewater treatment at its current permit level with the Georgia Environmental Protection Division ("GAEPD"); and,

WHEREAS, the GAEPD requires the City to submit its Municipal Water Systems Delegation of Review Annual Report (See Exhibit "A" attached hereto for a copy of the 2023 report) (hereinafter referred to as the "Annual Report") each year; and,

WHEREAS, as of January 29, 2024, if all projects shown by the Annual Report and prior reports were completed and connected to the City's sanitary sewer system, the City would currently need an additional One Million Six Hundred Sixty-One Thousand Four Hundred Forty-Six gallons per day (1,661,446 GPD) of sanitary sewer wastewater treatment capacity over and above its current 3.4 million gallons per day capacity to meet the peak demand requirements; and,

WHEREAS, the City is aware that certain other additional projects not shown on the Annual Report are currently under construction and are expected to come online in the next

eighteen (18) months and those projects will increase the deficit shown by the Annual Report even further; and,

WHEREAS, once JCWWTP reaches or exceeds daily flow of seventy-five percent (75%) of its permitted capacity, GAEPD guidelines require the City to submit plans to increase sanitary sewer capacity including but not limited to a (a) Design Average Daily Flow Plan, (b) Design Maximum Daily Flow Plan, (c) Design Peak Hourly Flow Plan, and (d) Design Peak Instantaneous Flow Plan; and,

WHEREAS, from March 2023 to January 2024, an 11-month period, JCWWTP exceeded its daily seventy-five percent (75%) capacity limit on eighty-four (84) different days; and,

WHEREAS, the City has already begun the process of submitting these necessary plans to GAEPD through its wastewater consultants; and,

WHEREAS, the City recently completed certain needed improvements to JCWWTP to improve its reliability though these improvements did not increase daily capacity in any way; and,

WHEREAS, the improvements to the JCWWTP began in 2022 and were finalized on or about December 2023; and,

WHEREAS, in light of the most recent residential and commercial developments approved by the City, the City's wastewater treatment capacity is unable to keep up with continued unfettered real estate development within the City; and,

WHEREAS, the Mayor and City Council, as a part of its planning, building, zoning and growth management efforts have been in review of the City's 2022 Comprehensive Plan Update and zoning ordinances, and have studied the City's estimates and projections regarding the anticipated type of residential development and growth patterns both inside and outside the Central Business District, the Downtown Development boundaries, the LCI Study Area boundaries, and the Urban Redevelopment Agency boundaries, said areas being more particularly shown on Exhibit "B" attached hereto (hereinafter referred to collectively as the "City Core"); and,

WHEREAS, the Central Business District of the City provides for economic growth and wellbeing for the City and the City Core; and,

WHEREAS, the Downtown Development Authority boundaries of the City provides for commercial and residential infill growth for the City and the City Core; and,

WHEREAS, the LCI Study Area of the City provides for infill, walkability, and sustainability for the City and the City Core; and,

WHEREAS, the Urban Redevelopment Agency boundaries of the City provides for redevelopment, mixed housing, and revitalization for the City and the City Core; and,

WHEREAS, the Mayor and City Council understand that continued residential development outside the City Core without additional wastewater treatment capacity will cause further resource strain on the City and may affect the general wellbeing and health of the citizens of the City; and,

WHEREAS, continued residential development outside the City Core will likely require more of the City's finite resources than would similarly situated residential developments located within the City Core; and,

WHEREAS, the Mayor and City Council do not intend to frustrate vested interests that have been already established with property owners and applicants as a result of pending applications for preliminary plat approval, site development plans approval, or final plat approval of residential developments outside the City Core as of the date of this Ordinance; and,

WHEREAS, the Mayor and City Council believe that additional preliminary plat approvals of currently non-existing applications for residential developments located outside the City Core involving the addition of ten (10) or more residential units connected to the JCWWTP at this time (hereinafter being referred to as "Residential Major Projects") will create additional and excessive resource strain on the City's sanitary sewer system; and,

WHEREAS, residential developments outside the City Core will impact the City's resources and the City's services, such as water, sewer, and public safety, in a disproportionate level as compared to other forms and zonings of residential development located within the City Core; and,

WHEREAS, the Mayor and City Council are concerned about the health and well-being of the citizens of the City that could be negatively impacted by continued uncontrolled residential development outside the City Core; and,

WHEREAS, the Mayor and City Council, together with City Staff, continue to implement changes consistent with the 2022 Comprehensive Plan Update; and,

WHEREAS, in light of the 2022 Comprehensive Plan Update, the Mayor and City Council, together with City staff, are currently working to revise and amend the zoning ordinance for the City to promote the best interests of the City and its citizens; and,

WHEREAS, the Mayor and City Council hold a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City, and in particular the promotion of health and general welfare of the City's citizens; and,

WHEREAS, the Mayor and City Council hold a strong belief in maintaining the public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of land and other resources, enhancing and protecting the

economic well-being of the community, facilitating adequate provisions of public services, and preserving resources of the City; and,

WHEREAS, the Mayor and City Council hold a strong belief in developing a cohesive, coherent policy regarding residential land use in the City, and intend to promote community development through stable, balanced growth for the prosperity of the City as a whole; and,

WHEREAS, the Mayor and City Council have determined it is in the best interests of the City for the protection of the health and public safety that there be implemented a temporary moratorium on the submission and acceptance of applications for preliminary plat approval for any Residential Major Projects located outside the City Core for a sufficient and reasonable time to allow for an in-depth review of the City's wastewater management treatment capacity at JCWWTP and continued implementation of the 2022 Comprehensive Plan Update; and,

WHEREAS, a temporary moratorium on the acceptance of applications for preliminary plat approval for Residential Major Projects located outside the City Core is a proper police power while the above-referenced studies and plan updates by the City and City staff are performed;

NOW, THEREFORE, BE IT ORDAINED, that the Mayor and City Council of Monroe do hereby declare and adopt a moratorium on the submission and acceptance of applications for preliminary plat approval for Residential Major Projects located outside the City Core as follows:

1. The preamble of this Ordinance shall be considered to be, and is hereby incorporated by reference as if fully set out herein; and,
2. No applications for preliminary plat approval shall be accepted by City staff for Residential Major Projects located outside the City Core from this date forward through and including September 30, 2024; and,
3. No applications for preliminary plat approval shall be accepted by City staff for multiple residential projects containing nine (9) or fewer dwelling units, located outside the City Core, which in the opinion of City staff based on the congruency, proximity, the intended development of the property, and other determining factors reasonably resembles a Residential Major Project in form; and,
4. This moratorium shall have no impact on applications for preliminary plat approval, site development plans approval, or final plat approval for Residential Major Projects located outside the City Core that have previously been submitted to City staff and are pending approval by the City at the time of the adoption of this Ordinance; and,
5. During the term of this moratorium, the City staff shall work with the City's wastewater management consultants to present a plan to increase the City's wastewater treatment capacity consistent with the 2022 Comprehensive Plan Update, and shall study the current mix of housing and commercial uses, make projections on the future mix of housing and proper growth patterns, and impacts of the same on the City's resources,

- and make recommendations so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City; and,
6. This moratorium shall become effective upon its adoption.

FIRST READING. This 12th day of March, 2024.

SECOND READING AND ADOPTED. This ____ day of _____, 2024.

SO ORDAINED this ____ day of _____, 2024.

CITY OF MONROE, GEORGIA

Approved: _____
John Howard, Mayor

Attest: _____
Beverly Harrison, Interim City Clerk

WIEDEMAN AND SINGLETON, INC.

CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN
PETER JOHNS3091 GOVERNORS LAKE DRIVE
SUITE 430
NORCROSS, GEORGIA 30071PETER SNYDER
HAROLD WIEDEMAN131 EAST MAIN STREET
SUITE 300
ROCK HILL, SOUTH CAROLINA 29730

WWW.WIEDEMAN.COM

January 29, 2024

Mr. Duplex Tchinda,
Water Resources Branch-Drinking Water Program Permitting and Engineering
Georgia Department of Natural Resources
Environmental Protection Division Water Resources Branch
2 Martin Luther King Jr. Dr.
Suite 1470, East Tower
Atlanta, GA 30334

Re: Municipal Water Systems Delegation of Review
Annual Report (2023)
City of Monroe Utilities Department
Monroe, Georgia
W&S Project # 052-23-700

Dear Mr. Duplex Tchinda:

On behalf of the City of Monroe Utilities Department, we are submitting the 2023 annual report listing details concerning each addition approved during the previous year as required by the Delegation of Review and Approval for Limited Water System Additions. Items "I" and "J" of the delegation agreement stipulate the following:

- I. The system owner's engineer must evaluate and determine the capacity of the system's wastewater treatment facilities to support each water-using facility that is added to the water system.
- J. The system owner or the engineer must submit a yearly report to EPD each January, listing each addition approved during the previous year and the number of service connections within each.

The table below lists all approved additions to the City of Monroe's Water system during the years 2019 with appropriate details as required in items "I" and "J" above. This is in accordance with our files as submitted to us by the City of Monroe. We have also attached a copy of EPD's standard form outlining the number of service connections added to the City of Monroe's water system in 2023.

Mr. Duplex Tchinda
January 29, 2024
Page 2

Project Name	Date Approved	No. of Services/Connections or Equiv. Family Units	Estimated Wastewater Flow, GPD	Remaining Capacity @ WPCP (GPD)
Base Capacity on January 1, 2023				-1,395,681
Monroe Detail ¹	10/31/2022	1	8,500	-1,404,181
Will Henry Tavern	3/28/2023	1	4620	-1,408,801
MTOH (Whataburger) – Monroe Pavilion ²	4/23/2023	0	0	-1,408,801
Walton YMCA	4/24/2023	1	18,675	-1,427,476
Browns Oil Distributors	4/24/2023	1	250	-1,427,726
Down to Earth Properties	4/24/2023	1	250	-1,427,976
Huey Magoos ³	4/24/2023	0	0	-1,427,976
Graceful Manor Addition	5/22/2023	1	4600	-1,432,576
The Landing at Jacks Creek ⁴	5/26/2023	1	5920	-1,438,496
JKEY storage facility	8/24/2023	1	300	-1,438,796
Walton County Jail	8/29/2023	1	138,595	-1,577,391
RR ATL office	10/13/2023	1	225	-1,577,616
River Pointe Subdivision	11/13/2023	310	83,700	-1,661,316
Panda Express – Pavilion Pkwy ⁵	12/5/2023	0	0	-1,661,316
Leroy Anderson Lot 1	12/31/2023	1	130	-1,661,446
Base on January 1, 2024		321	265,765	-1,661,446

1 – This project was meant to be added to the 2022 EPD report.

2 – Flows from this project were part of previously approved larger development.

3 – Flows from this project were part of previously approved larger development.

4 – Flows for this project were part of a previously approved development. The development has now increased in size from its original design. The flow shown is the additional required flows above the previously approved plans.

5 – Flows from this project were part of previously approved larger development.

If you have any questions or need any additional information, please feel free to call. Thank you for your assistance and review of this document.

Sincerely,

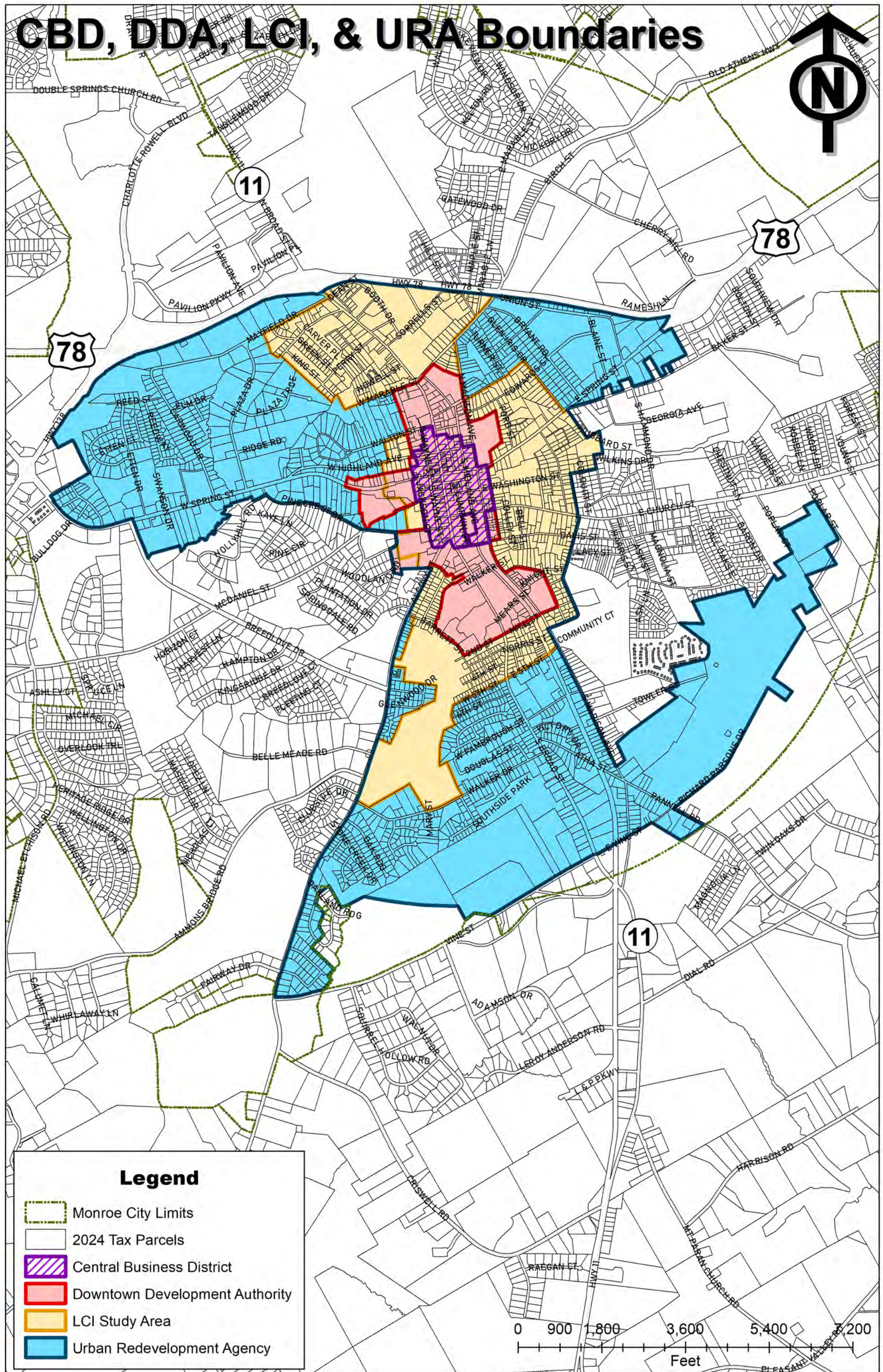
WIEDEMAN AND SINGLETON, INC.



Ahmed An-naim, P.E.

cc: Mr. Tommy McClellan – City of Monroe

2023 Delegation of Authority Annual Report			
System Name	Monroe Water System		
County	Walton		
WSID#	GA2970001		
Professional Engineer	Wiedeman and Singleton, Inc.		
Project Name		Project Type (apartment, subdivision, etc.)	# Service Connects
Monroe Detail		Medical Office	1
Will Henry Tavern		Resturant	1
MTOH (Whataburger) - Monroe Pavilion		Resturant	0
Walton YMCA		Recreational	1
Browns Oil Distributors		Commerical Development	1
Down to Earth Properties		Commerical Development	1
Huey Magoos		Resturant	0
Graceful Manor Addition		Subdivision	1
The Landing at Jacks Creek		Apartment Complex	1
JKEY Storage Facility		Commerical Development	1
Walton County Jail		Government Building	1
RR ATL Office		Commerical Development	1
River Pointe Subdivision		Subdivision	310
Panda Express - Pavilion Pkwy		Resturant	0
Leroy Anderson Lot 1		Commerical Development	1
Total number of Projects	15	Total number of Connects	321



To: City Council, Finance
From: Beth Thompson
Department: Finance
Date: 3/12/2024
Subject: Year End 2023 Budget Amendments



Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Staff is asking for Council approval of the attached Fiscal Year 2023 end of the year budget amendments.

Background:

Budget amendments are needed to ensure compliance with our own financial policies and also to satisfy State of Georgia criteria, I am proposing a series of end-of-year budget amendments, as a result of overages at the department level. Adopting these amendments allows me to finalize the FY 2023 financial statements and Comprehensive Annual Financial Statements.

Please note that not all overages are indicative of being over budget in a "negative" way. Rather, most overages are offset by increased revenues or other funding sources.

Attachment(s):

FY2023 Proposed budget amendments

FY2023 Amended budget resolution

**AMENDED
BUDGET RESOLUTION**

A RESOLUTION ADOPTING THE 2023 BUDGET REVISIONS FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING REVISED AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVISED REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the **Mayor and City Council** of the **City of Monroe, Georgia** as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2023 and ending December 31, 2023, the Revised Budget of the City's Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations and transfers so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 12th day of March 2024.

John Howard, Mayor
City of Monroe

Attest:

Beverly Harrison, City Clerk

CITY OF MONROE – RESOLUTION

***Declaring a “Spot Basis” Slum or Blight National Objective
for purposes of Georgia CDBG program per 24 CFR Part 570.483(c)(2)***

Whereas, the City of Monroe is submitting a CDBG application for consideration under the Department of Community Affairs’ Redevelopment Fund Program; and

Whereas, the application must document that at least one of the national objectives of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq.) will be met; and

Whereas, one of the required national objectives is the elimination or prevention of slums and blight; and

Whereas, the City of Monroe has documented that the property located at 208 South Broad Street (the Old Ford Building) is a blighting influence under local standards, detrimental to the public health, safety and welfare and that the property’s deterioration is negatively affecting the surrounding neighborhood, community facilities, and local tax base; and

Whereas, the City of Monroe proposes to develop a contract with the Downtown Development Authority of the City of Monroe who will alleviate the aforementioned blight through the use of CDBG monies to implement certain building stabilization, preservation, and rehabilitation activities that the City of Monroe has determined meet the local and federal definition of activities which aid in the prevention or elimination of slums and blight on a spot basis per 24 CFR Part 570.483(c)(2); and

Whereas, the City of Monroe feels that the rehabilitation, preservation, and redevelopment of the area is necessary to facilitate the elimination and prevention of slums and blighting influences on the surrounding area and that these actions are necessary to the public health, safety, and welfare of the City of Monroe.

Now, therefore be it resolved, that City of Monroe hereby approves this Resolution.

Adopted and made effective this 12th day of March, 2024.

John S. Howard, Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the City of Monroe on the date so stated in said Resolution. I further certify that I am the City Clerk and that said Resolution has full force and effect the _____ day of _____, 2024.

ATTEST:

City Clerk

(City Seal)



To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 2-13-2024
Subject: RESOLUTION FOR RETAIL PACKAGE SALES BALLOT QUESTION

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Staff recommends approval of the retail package sales ballot question resolution as presented.

Background:

The City Council has the opportunity to approve a resolution for a retail package sales ballot question for the November 5, 2024 General Election. Doing this now will allow the Walton County Elections Department to prepare the ballots between now and early voting. The ballot will simply ask, “***Shall the issuance of licenses for the package sale of distilled spirits be approved?***”

If approved by municipal voters, there will be an updated ordinance prepared by staff and legal counsel for subsequent adoption, which will contain rules that will govern how retail package stores may be allocated and the requirements thereof.

Attachment(s):

Resolution

RESOLUTION NO. 2024-XX

A RESOLUTION INITIATING VOTER REFERENDUM TO AUTHORIZE ISSUANCE OF LICENSES FOR THE PACKAGE SALE OF DISTILLED SPIRITS

WHEREAS recent amendment of OCGA § 3-4-41(a) allows for a voter referendum authorizing issuance of licenses for package sales of distilled spirits to be conducted upon resolution of a municipality’s governing authority without the written voter petition previously required under state law;

BE IT THEREFORE RESOLVED by the Mayor and Council of the City of Monroe, Georgia while in regular session on March 12, 2024 as follows:

That a referendum election be initiated to authorize the issuance of licenses for the package sales of distilled spirits within the City of Monroe containing the ballot question set out below, as dictated by OCGA § 3-4-42:

“() YES Shall the issuance of licenses for the package sale of distilled
() NO spirits be approved?”

Said referendum election shall be noticed and conducted in conjunction with regularly scheduled General Election held on November 5, 2024.

SO RESOLVED this 12th day of March, 2024.

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John S. Howard, Mayor

Attest: _____ (SEAL)
Beverly Harrison, Interim City Clerk