



Downtown Development Authority Meeting

AGENDA

Thursday, May 11, 2023

8:00 AM

City Hall- 215 N Broad Street

CALL TO ORDER

ROLL CALL

APPROVAL OF PREVIOUS MEETING MINUTES

1.

APPROVAL OF FINANCIAL STATEMENTS

2. Approval of March Financials

PUBLIC FORUM

CITY UPDATE

COUNTY UPDATE

COMMUNITY WORK PLAN &REPORTS

Downtown Design

Meeting with Carl Vinson Institute regarding parking

Redevelopment Projects

Review terms of lease for Gwinnett Appliance

Entertainment Draws -

PROGRAMS

Farmers Market

FUNDING**SPONSORSHIP****FACADE GRANTS****COMMUNITY EVENT GRANTS****NEW BUSINESS**

Open Board seat posting

Discuss Summer Retreat Date

[3.](#)**ANNOUNCEMENTS:**

Next meeting scheduled, June 8th, at 8:00 am at Monroe City Hall.

ADJOURN

**CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
APRIL 13, 2023 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Andrea Gray Whit Holder Wesley Sisk Chris Collins Myoshia Crawford Lee Malcom	Chairman Vice-Chairman Secretary Board Member Board Member Board Member City Council Representative City Council Representative
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Those Absent:	Ross Bradley	Board Member
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Staff Present:	Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Kaitlyn Stubbs, Chris Bailey, Sara Shropshire, Chris Croy, Les Russell, John Howard
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Visitors:

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Ross Bradley. There was a quorum.

2. Approval of Previous Meeting Minutes

a. March 23, 2023 Minutes

To approve the minutes as presented.

*Motion by M. Malcom, seconded by Gray.
Passed Unanimously*

3. Approval of Financial Statements

a. February Financials

To approve the February 2023 Financials.

*Motion by L. Malcom, seconded by Sisk.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

City Administrator Logan Propes explained he is waiting on each Council Member to give him their input concerning the Alcohol Ordinance Update. There is also some other Alcohol Ordinance cleanup to do. There are some conflicts concerning brewery distribution volumes; they are going to look at closing times, and there are some technical definitions that are going to be cleaned up. The Town Green should be finished by August 1. The staking for the Bypass is being done, and construction will begin in the next couple of months.

Committee Member Chris Collin discussed how Council Members disregarded the recommendations from the DDA. He stated that not one of the Council Members have talked to the business owners in Downtown; they do not care about the owners or their businesses. He questioned whether it would be best for the DDA to request Council to go ahead and call for a vote, because it was pretty clear the vote was not going to pass. Mr. Bradley wants to spend thousands of dollars in attorney's fees, time, and salaries to rewrite parts of the Ordinance that are going to get turned down. He questioned wasting money doing this when there was a clear call for help concerning housing and homelessness in the minority community. Those serious issues could be dealt with, instead of something that has not had any issues. He stated the DDA should write another letter expressing that it is not appropriate to spend that money. If Council truly believes it is causing alcoholism and DUIs, then it should be called for a vote now before people die of alcoholism.

Committee Member Meredith Malcom stated her agreement. She does not feel that it is an issue; it is just a cup. The restaurants will still be selling alcohol. The cups have just gotten blown up into a bigger issue. Closing times for restaurants that serve alcohol should be addressed to make sure that they are appropriate, but the cups are not promoting anything. The cups are only allowing businesses to help each other be successful. It needs to be figured out quickly. She thinks it is very wrong for the personal opinions to be dictating the meetings. There was a roomful for people standing for two hours in support of the one issue.

Council Member Lee Malcom stated the children that are with their parents drinking and see it every day or at least every weekend at home. The cups are not corrupting young people.

Chairman Anderson stated the young people are not going to start drinking because of seeing someone walking down the street with an open container.

Mr. Collin stated that the City is opening the door for litigation and will get sued for going back on their word.

Committee Member Andrea Gray stated it does not serve a substantial government purpose; it serves one person's personal religious conviction.

Ms. Meredith Malcom stated there are way bigger issues that the City needs to address which were brought up at the meeting.

Mr. Collin stated it would be more powerful if Ms. Crawford, as the Council Representative to the DDA, could be present and read the letter at the next meeting.

Mr. Propes explained it would be better if the discussion could be put to bed one way or another at the next meeting, because the Ordinances for the cleanup take two readings. The City started having conversations back in 2017 about the alcohol cups, but they came about due to the events. The cups and branding have allowed there to be more control of the alcohol situation. In 2017, the events were getting out of control. People were bringing in giant coolers filled with alcohol, which was no longer going to be allowed. That situation was much better in 2018.

Chairman Anderson discussed how people buying their alcohol from the local restaurants have increased the sales tax dollars.

Ms. Lee Malcom stated she never has to pick up cups in front of her business after an event.

Chairman Anderson stated she finds beer bottles and cigarette butts in the planters all the time, but has only ever found one cup there.

Mr. Propes discussed changing the closing hours to midnight instead of 2:00 am. He will have a bullet point list of changes at the next Council Meeting that could be approved.

Ms. Lee Malcom stated that Council Member Boyce suggested that the City should legalize marijuana, which is a State issue.

Ms. Crawford stated this is a small issue that has gotten blown out of proportion, and it is all just crazy. There are much bigger issues.

Committee Member Whit Holder stated that Council Member Bradley did not want to vote, at the Council Meeting, because he knew that he did not have enough support for the vote to pass.

The Committee, Mr. Propes, and Ms. Aldridge further discussed Ordinance cleanup items, the cup branding, and the process of getting the Ordinance changes done. The Committee discussed the letter which will be written from the DDA.

Chairman Anderson stated maybe the issue can be done and over with next month, instead of paying more and more attorney fees. She would rather see the board working on helping with housing and other more important issues in the community.

IV. COUNTY UPDATE

There was no update from the County.

Ms. Leigh Ann Aldridge stated that John Ward has indicated that he would like to start attending the meetings.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Chairman Anderson stated the planters will be done this weekend.

Ms. Leigh Ann Aldridge stated that she ordered new banners to replace the damaged ones.

2. Redevelopment Projects

City Administrator Logan Propes stated there will be a subdivision of the property for the Blaine Station area at the new Police Department, which is still in accordance with the Master Plan. This will get the housing component out front, probably off the ground in a separate RFP. He stated everything with the old Police Department is still on track for closing in a couple of months, and the lettering will be removed from the building within the next few weeks.

3. Entertainment Draws

Ms. Leigh Ann Aldridge stated Unicorn Day will be on Saturday, April 15. The First Friday Concerts will be starting on May 5.

The Committee, Ms. Aldridge, and Mr. Chris Bailey discussed the details and time frame on getting the planters done, cleanup around town, and new flags put up.

VI. PROGRAMS

1. Farmers Market

Ms. Leigh Ann Aldridge stated that the Farmers Market will open on May 6. There will be a vendor reception on May 29 at the Criswell Agriculture Center.

VII. FUNDING

1. Sponsorship

a. 2023 Sponsorship Update

Ms. Leigh Ann Aldridge discussed sponsorships for the year. She stated they have collected more than ever before. The collections have come in from emails, letters, and brochures that were sent out.

The Committee and Ms. Aldridge discussed the vendor sponsorships and amounts in detail.

Committee Member Andrea Gray requested a list that isolates who has not given that usually do, so the Committee can reach out to them.

The Committee discussed in-kind sponsorship donations.

City Administrator Logan Propes explained the Christmas lights that were donated by Reliant Homes have gone through their estimated useful life and have been replaced.

Council Member Lee Malcom stated someone should reach out to Reliant Homes, because they will probably want a banner.

2. Façade Grants

Committee Member Whit Holder recused himself.

a. Pleasant Valley Assets for 600 South Broad Street, C-120

To approve the grant request for the American Trilogy Formal building.

*Motion by Sisk, seconded by Collin.
Abstaining: Holder.
Passed.*

b. Pleasant Valley Assets for 600 Broad Street, C-100

To approve the grant request for the Walton Mill Storage building.

*Motion by M. Malcom, seconded by Sisk.
Abstaining: Holder.
Passed.*

3. Community Event Grants

a. Team Up Mentoring – A Cause to Celebrate

To approve the grant request for Team Up Mentoring.

*Motion by L. Malcom, seconded by Sisk.
Passed Unanimously*

VIII. NEW BUSINESS

There was no new business.

Chairman Anderson requested the Committee to think about a replacement for Ross Bradley.

IX. ANNOUNCEMENTS

1. Spring Retreat – April 17, 2023 at 8:00 at Synovus Bank

2. Next Meeting – May 11, 2023 at 8:00 am at City Hall

X. ADJOURN

*Motion by Holder, seconded by Collin.
Passed Unanimously*



Monroe, GA

DDA Income Statement

Account Summary

For Fiscal: 2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
002-7550-336100	CITY FUNDING OF DDA	0.00	0.00	0.00	6,250.00	-6,250.00
002-7550-347301	CAR SHOW	0.00	0.00	10,730.74	13,170.58	-13,170.58
002-7550-347303	FLOWER FESTIVAL	0.00	0.00	2,080.00	2,080.00	-2,080.00
002-7550-347903	FARMERS MARKET	0.00	0.00	480.90	4,512.80	-4,512.80
002-7550-361000	INTEREST REVENUES	0.00	0.00	28.12	98.25	-98.25
002-7550-361002	INTEREST-REVOLVING LOAN FUND	0.00	0.00	430.35	1,300.08	-1,300.08
002-7550-371000	SPONSORSHIPS	0.00	0.00	12,979.61	50,224.95	-50,224.95
002-7550-381011	RENTAL - 227 S BROAD	0.00	0.00	4,750.00	13,100.00	-13,100.00
002-7550-389000	OTHER	0.00	0.00	0.00	37.49	-37.49
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,811.43	5,425.26	-5,425.26
002-7550-389005	DOWNTOWN DOLLARS	0.00	0.00	0.00	322.46	-322.46
	Revenue Total:	0.00	0.00	33,291.15	96,521.87	
Expense						
002-7550-523301	MISC EVENT EXPENSE	0.00	0.00	0.00	640.00	-640.00
002-7550-523600	DUES/FEES	0.00	0.00	0.00	19.00	-19.00
002-7550-523850	CONTRACT LABOR	0.00	0.00	900.00	2,700.00	-2,700.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	0.00	0.00	436.84	436.84	-436.84
002-7550-531177	CAR SHOW EXP	0.00	0.00	2,000.00	2,000.00	-2,000.00
002-7550-531179	FLOWER FESTIVAL EXP	0.00	0.00	97.95	97.95	-97.95
002-7550-531203	OLD CITY HALL BLDG	0.00	0.00	1,259.85	4,072.29	-4,072.29
002-7550-572030	DOWNTOWN DEVELOPMENT EXP	0.00	0.00	1,500.00	3,000.00	-3,000.00
002-7550-572032	CITY FUNDING FROM DDA	0.00	0.00	8,750.00	8,750.00	-8,750.00
002-7550-573000	LOAN PAYMENTS	0.00	0.00	1,320.27	5,658.33	-5,658.33
	Expense Total:	0.00	0.00	16,264.91	27,374.41	
	Total Surplus (Deficit):	0.00	0.00	17,026.24	69,147.46	

Downtown Development Authority Events 2023

	<u>Revenues</u>		<u>Expenses</u>			Profit/Loss including labor	Profit/Loss excluding Labor
	DDA collected Revenues	City collected Revenues	DDA Expenses	City Expenses	City Labor		
Candlelight Shopping						0	0
Car Show	13,171	325	2000	2788	9,465	(758)	8,707
Christmas Parade						0	0
Concerts				4850		(4,850)	(4,850)
Fall Festival						0	0
Farm to Table						0	0
Farmers Market	4,513					4,513	4,513
Flower Festival	2,286		98			2,188	2,188
Childers Park- Night of Lights					9,386	(9,386)	0
Totals	19,969	325	2,098	7,638	18,851	(8,293)	10,558



Monroe, GA

Budget Report

Account Summary

For Fiscal: 2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue							
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG							
100-7520-347300	MISC EVENT FEES	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
100-7520-347301	CAR SHOW	0.00	0.00	0.00	325.00	325.00	0.00 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG Total:		20,000.00	20,000.00	0.00	325.00	-19,675.00	1.63%
DEPT: 7521 - MAINSTREET							
100-7521-371003	MAIN STREET CONTRIBUTIONS	35,000.00	35,000.00	8,750.00	17,500.00	-17,500.00	50.00 %
DEPT: 7521 - MAINSTREET Total:		35,000.00	35,000.00	8,750.00	17,500.00	-17,500.00	50.00%
Revenue Total:		55,000.00	55,000.00	8,750.00	17,825.00	-37,175.00	32.41%
Expense							
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG							
100-7520-511100	REGULAR SALARIES	231,170.00	231,170.00	26,457.21	61,543.81	169,626.19	26.62 %
100-7520-511200	PART - TIME/TEMPORARY SALARIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
100-7520-512100	GROUP INS	44,000.00	44,000.00	5,400.36	15,208.12	28,791.88	34.56 %
100-7520-512200	SOCIAL SECURITY	14,705.00	14,705.00	1,618.50	3,764.74	10,940.26	25.60 %
100-7520-512300	MEDICARE	3,440.00	3,440.00	378.53	880.48	2,559.52	25.60 %
100-7520-512400	GMEBS-RETIREMENT CONTRIBUTION	28,980.00	28,980.00	2,599.12	7,688.70	21,291.30	26.53 %
100-7520-512910	MEDICAL EXAMS	100.00	100.00	0.00	0.00	100.00	0.00 %
100-7520-512915	EMPLOYEE ASSISTANCE PROGRAM	51.00	51.00	27.37	27.37	23.63	53.67 %
100-7520-512916	WALTON ATHLETIC MEMBERSHIP	240.00	240.00	0.00	26.52	213.48	11.05 %
100-7520-521200	PROFESSIONAL SERVICES	57,650.00	57,650.00	1,300.00	1,300.00	56,350.00	2.25 %
100-7520-521201	I/T SVCS - WEB DESIGN, ETC.	1,000.00	1,000.00	193.80	193.80	806.20	19.38 %
100-7520-522140	LAWN CARE & MAINTENANCE	1,000.00	1,000.00	75.00	150.00	850.00	15.00 %
100-7520-522145	HOLIDAY EVENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
100-7520-522208	MAINTENANCE CONTRACTS	4,910.00	4,910.00	227.56	816.17	4,093.83	16.62 %
100-7520-522322	EQUIPMENT RENTAL	180.00	180.00	20.49	20.49	159.51	11.38 %
100-7520-523200	COMMUNICATION SERVICES	2,600.00	2,600.00	176.66	176.66	2,423.34	6.79 %
100-7520-523300	ADVERTISING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
100-7520-523301	MISC EVENTS	110,000.00	110,000.00	4,421.74	8,114.37	101,885.63	7.38 %
100-7520-523400	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
100-7520-523510	TRAVEL EXPENSE	5,000.00	5,000.00	1,723.80	2,540.50	2,459.50	50.81 %
100-7520-523600	DUES/FEES	1,500.00	1,500.00	182.00	830.49	669.51	55.37 %
100-7520-523700	TRAINING & EDUCATION -EMPLOYEE	6,500.00	6,500.00	836.67	1,811.67	4,688.33	27.87 %
100-7520-523850	CONTRACT LABOR	3,500.00	3,500.00	0.00	62.99	3,437.01	1.80 %
100-7520-531100	OFFICE SUPPLIES & EXPENSES	5,000.00	5,000.00	599.88	619.18	4,380.82	12.38 %
100-7520-531110	SPONSORSHIPS/DONATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
100-7520-531121	COMPUTER EQUIP NON-CAP	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
100-7520-531177	CAR SHOW EXP	0.00	0.00	1,100.00	1,100.00	-1,100.00	0.00 %
100-7520-531178	CONCERT EXP	0.00	0.00	4,850.00	4,850.00	-4,850.00	0.00 %
100-7520-531203	OLD CITY HALL BLDG	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
100-7520-531300	FOOD	1,000.00	1,000.00	1,332.25	1,641.89	-641.89	164.19 %
DEPT: 7520 - ECONOMIC DEVELOPMENT & PLANNNG Total:		579,026.00	579,026.00	53,520.94	113,367.95	465,658.05	19.58%
DEPT: 7550 - DOWNTOWN DEVELOPMENT							
100-7550-523101	GENERAL LIABILITY INSURANCE	450.00	450.00	37.95	113.85	336.15	25.30 %
100-7550-572030	DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	6,250.00	18,750.00	25.00 %
DEPT: 7550 - DOWNTOWN DEVELOPMENT Total:		25,450.00	25,450.00	6,287.95	6,363.85	19,086.15	25.01%
Expense Total:		604,476.00	604,476.00	59,808.89	119,731.80	484,744.20	19.81%
Report Surplus (Deficit):		-549,476.00	-549,476.00	-51,058.89	-101,906.80	447,569.20	18.55%



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Trial Balance Account Summary

Date Range: 03/01/2023 - 03/31/2023

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
Fund: 002 - DOWNTOWN DEV FUND						
Asset						
002-111104	DDA SYNOVUS	12,346.00	34,793.40	16,994.84	17,798.56	30,144.56
002-111108	DOWNTOWN DOLLARS SYNOVUS	27,153.41	2.29	480.00	-477.71	26,675.70
002-111111	DDA LOAN CHECKING-AF	56,099.75	4.74	1,320.27	-1,315.53	54,784.22
002-111115	DDA WELLS FARGO	227,580.26	457.21	2,159.85	-1,702.64	225,877.62
002-111145	RDF - SYNOVUS	500.00	0.00	0.00	0.00	500.00
002-111151	RLF - SYNOVUS	114,855.72	2,243.56	0.00	2,243.56	117,099.28
002-111199	CLAIM ON CASH	0.00	0.00	0.00	0.00	0.00
002-111409	INTEREST RECEIVABLE - PIMENTO	0.00	0.00	0.00	0.00	0.00
002-111411	INTEREST RECEIVABLE - WAYNE ST PARC...	0.00	0.00	0.00	0.00	0.00
002-111900	DUE FROM OTHERS	6,250.00	0.00	0.00	0.00	6,250.00
002-111901	ACCOUNTS RECEIVABLE - MISC	2,241.78	2,241.78	2,241.78	0.00	2,241.78
002-112701	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00	0.00
002-112801	DDA PIMENTO INVESTMENT	0.00	0.00	0.00	0.00	0.00
002-112802	DDA WAYNE ST PARCELS INVESTMENT	242,999.64	0.00	0.00	0.00	242,999.64
002-121104	ACCTS PAYABLE-DOWNTOWN	3,850.29	480.00	0.00	480.00	4,330.29
Liability						
002-121100	ACCOUNTS PAYABLE	200.00	0.00	0.00	0.00	200.00
002-121101	ADDITIONAL A/P	0.00	0.00	0.00	0.00	0.00
002-121199	AP PENDING DUE TO POOLED CASH	0.00	0.00	0.00	0.00	0.00
002-121900	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
002-125354	DDA PIMENTO - LONG TERM	0.00	0.00	0.00	0.00	0.00
002-125355	DDA WAYNE ST PARCELS - LONG TERM	-242,500.00	0.00	0.00	0.00	-242,500.00
Equity						
002-134220	FUND BAL UNRESERVED, UNDESIGNA	-399,455.63	0.00	0.00	0.00	-399,455.63
Revenue						
002-7550-331150	FED GRANT - RDF	0.00	0.00	0.00	0.00	0.00
002-7550-334000	STATE GRANTS RECEIVED	0.00	0.00	0.00	0.00	0.00
002-7550-336001	HOTEL MOTEL FUNDS	0.00	0.00	0.00	0.00	0.00
002-7550-336100	CITY FUNDING OF DDA	-6,250.00	0.00	0.00	0.00	-6,250.00
002-7550-346901	LATE FEE-REVOLVING LOAN FUND	0.00	0.00	0.00	0.00	0.00
002-7550-347300	MISC EVENT FEES	0.00	0.00	0.00	0.00	0.00
002-7550-347301	CAR SHOW	-2,439.84	3,289.96	14,020.70	-10,730.74	-13,170.58
002-7550-347302	CONCERTS	0.00	0.00	0.00	0.00	0.00
002-7550-347303	FLOWER FESTIVAL	0.00	1,899.70	3,979.70	-2,080.00	-2,080.00
002-7550-347304	FALL FESTIVAL	0.00	0.00	0.00	0.00	0.00
002-7550-347305	CHRISTMAS PARADE	0.00	0.00	0.00	0.00	0.00
002-7550-347306	FARM TO TABLE	0.00	0.00	0.00	0.00	0.00
002-7550-347307	CANDLELIGHT SHOPPING	0.00	0.00	0.00	0.00	0.00
002-7550-347903	FARMERS MARKET	-4,031.90	0.00	480.90	-480.90	-4,512.80
002-7550-361000	INTEREST REVENUES	-70.13	0.00	28.12	-28.12	-98.25
002-7550-361002	INTEREST-REVOLVING LOAN FUND	-869.73	0.00	430.35	-430.35	-1,300.08
002-7550-361004	INTEREST - DDA PIMENTO	0.00	0.00	0.00	0.00	0.00
002-7550-371000	SPONSORSHIPS	-37,245.34	0.00	12,979.61	-12,979.61	-50,224.95
002-7550-381011	RENTAL - 227 S BROAD	-8,350.00	0.00	4,750.00	-4,750.00	-13,100.00
002-7550-381012	UTILITY PMT- 227 S BROAD	0.00	0.00	0.00	0.00	0.00
002-7550-389000	OTHER	-37.49	0.00	0.00	0.00	-37.49
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	-3,613.83	0.00	1,811.43	-1,811.43	-5,425.26
002-7550-389005	DOWNTOWN DOLLARS	-322.46	0.00	0.00	0.00	-322.46
002-7550-391200	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
002-7550-391205	TRANSFER IN - DDA STABILIZATION	0.00	0.00	0.00	0.00	0.00



POSITION:	Downtown Development Authority Member
DEPARTMENT:	DDA
POSTED:	05/04/2023
CLOSING DATE/TIME:	Until Filled

The City of Monroe DDA is now accepting applications for the position of Downtown Development Authority member.

The DDA Mission is to inspire economic development, encourage historic preservation, and collaborate with public and private organizations for the benefit of downtown and our entire community.

DDA Member will:

- Serve an unexpired term, ending December 31, 2024
- Reside within the City
- Attend Board meetings the second Thursday of each month @ 8am
- Preferably, own, operate, or manage a business in the downtown business district
- Attend 8 hours of training as required by law
- Help design the events calendar and recruit new business downtown

A fillable application can be found with this posting or visit us at City Hall, 215 N. Broad Street, Monroe, GA 30655. A resume will not be accepted in lieu of a completed application, but may be attached. Please return applications to City Hall or to Sarah Johnson at Sjohnson@MonroeGA.gov



APPLICATION FOR NOMINATION
MONROE DOWNTOWN DEVELOPMENT AUTHORITY

Please Print

Name _____ Email _____

Home Address _____ Zip Code _____

Business Address (Street & Mailing) _____

Profession/Business _____ Position _____

Phone Numbers: Home _____ Cell _____
Business _____ Fax _____

Birthday: _____ Birthplace: _____

Education: _____

I am: (Check all that apply)

- Resident of City of Monroe or Walton County
Available for Board meetings
Elected Member of Government
Downtown Property Owner
Downtown Business Owner
Downtown Employee

My Downtown Involvement over the past two years includes: (Check all that apply and list)

- Serving on Committee(s)
Assisting with Projects
Participation in Events
A Financial Contribution

Organizations to which I belong and volunteer service include: _____

Interest/Hobbies/Talents/Skills: _____

I am interested in serving on the Authority because _____

I will allow my name to be submitted for consideration in service to the Authority; and if appointed to serve as a member of the Board of Directors, I agree to:
Attend all possible regular monthly Board meetings...
Attend eight hours of training...
Enter into full discussion and participation...
Accept responsibility for assignments...
Maintain matters of confidence
Serve the Authority...
Seek opportunities to learn more about downtown revitalization efforts...

Signature _____

Date _____