

### **Committee Work Session & Called Council Meeting**

### **AGENDA**

### Tuesday, December 03, 2019 6:00 PM City Hall

### I. <u>CALL TO ORDER</u>

- 1. Roll Call
- 2. City Administrator Update
- 3. Central Services Update

### II. COMMITTEE INFORMATION

- 1. Finance
  - a. Monthly Finance Report
- 2. Airport
  - a. Monthly Airport Report
  - <u>b.</u> Ground Lease Hangar Build Site
- 3. Public Works
  - <u>a.</u> Monthly Solid Waste Report
  - b. Monthly Streets & Transportation Report
  - <u>c.</u> Traffic Calming Features East Church Street and Davis Street
- 4. Utilities
  - a. Monthly Electric & Telecom Report
  - b. Monthly Water, Sewer, Gas, & Stormwater Report

- <u>c.</u> Approval Loganville Water Transmission Line
- d. Approval Loganville Water Transmission Line Pump Station & Meter Vault
- e. Additional 30-inch Raw Water Main Engineering Design Services

### 5. Public Safety

- <u>a.</u> Monthly Fire Report
- b. Monthly Police Report
- C. Approval Out of State Training for Police

### 6. Planning & Code

a. Monthly Code Report

### 7. Economic Development

<u>a.</u> Monthly Economic Development Report

#### 8. Parks

a. Monthly Parks Report

### III. <u>ITEMS OF DISCUSSION</u>

- 1. Public Hearing Rezone / Annexation 0 Hardwood Road
- 2. Public Hearing Variance 310 North Madison Avenue
- 3. Appointment Library Board
- 4. Appointments (3) Downtown Development Authority & Convention & Visitors Bureau Authority & Urban Redevelopment Agency
- Appointment Planning Commission
- 6. Approval 2020 Budget Resolution
- 7. Adopt 2020 Council Meeting Schedule

### IV. ITEMS REQUIRING ACTION

- 1. Public Hearing 2020 Budget All Funds
- 2. 1st Reading Alcoholic Beverage Ordinance Amendment

#### V. <u>ADJOURN</u>

### **CENTRAL SERVICES**

## MONTHLY REPORT DECEMBER 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2019 November	2018 November	2018 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	5	1	4	9	2	6	8	6	6	4	2	8	4.8	63
Vehicle Inspections	2	6	12	1	0	6	6	7	7	1	0	5	9	4.8	62
Equipment Inspections	4	0	0	0	2	4	4	5	6	0	0	1	3	2.2	29
Worksite Inspections	1	1	0	9	0	2	1	1	2	2	0	3	0	1.7	22
Employee Safety Classes	1	0	0	0	0	0	0	1	1	0	2	2	3	0.8	10
PURCHASING															
P-Card Transactions	486	421	567	462	588	539	533	534	519	534	361	361	301	477.4	6,206
Purchase Orders	110	155	103	86	66	79	84	72	68	106	65	74	48	85.8	1,116
Total Purchases	596	576	670	548	654	618	617	606	587	640	426	435	349	563.2	7,322
Sealed Bids/Proposals	0	1	1	2	1	1	2	2	1	3	2	0	0	1.2	16
					II	IFORMA <sup>*</sup>	TION TEC	HNOLOG	ŝΥ						
Workorder Tickets	104	116	126	142	162	135	151	161	118	187	144	95	95	133.5	1,736
Phishing Fail Percentage	3.6%	3.6%	3.9%	4.4%	3.4%	6.3%	6.0%	4.3%	4.3%	7.1%	5.0%	5.5%	4.0%	4.7%	
						M	ARKETIN	IG							
Newsletters Distributed	0	1	1	3	2	1	0	2	1	0	1	0	1	1.0	13
Intern Hours		22.5	32.0	38.0	8.0	23.8	48.2	12.5						26.4	185.0
						GROUN	IDS & FA	CILITIES							
Contractor Acres Mowed	46.6	46.6	46.6	52.4	52.4	52.4	141.1	141.1	141.1	143.1	145.5	92.4	92.4	91.8	1,193.5
Trash Collection	2,920.0	2,400.0	1,400.0	1,820.0	1,360.0	1,240.0	1,900.0	820.0	2,360.0	1,660.0	1,420.0	2,496.0	2,980.0	1,905.8	24,776.0
Crew Acres Mowed	16.7	16.7	27.0	45.2	54.0	54.0	54.0	54.0	59.0	33.3	33.3	33.3	16.7	38.2	497.2



# FINANCIAL STATUS REPORT as of October 2019

### City of Monroe Financial Performance Report For the Period Ended October 31, 2019

Cash balances for the City of Monroe as of October 31<sup>st</sup> total **\$39,492,260** The following table shows the individual account balances.

GOVERNMENTAL FUND	
	1 420 026 27
General Fund Checking	1,429,036.37
Stabilization Fund	-
Community Center Deposits	2,430.79
Group Health Insurance (Claims/Premiums)	31,127.86
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	118,465.50
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	1,055,049.57
SPLOST 2019	673,539.65
SPECIAL REVENUE FUND	
Hotel/Motel	4,979.54
DEA Confiscated Assets Fund	38,125.86
Confiscated Assets Fund	45,160.16
ENTERPRISE FUND	
Solid Waste	8,593.74
Solid Waste Capital	1,174,309.70
Utility Revenue	3,292,817.06
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,727.61
Utility MGAG Payment Acct	8,368.66
Utility Gov't Loan Payment Acct	26,079.93
Utility MEAG Short-Term Investment	5,109,300.91
Utility MEAG Intermediate Extended Investment	7,159,318.01
Utility MEAG Intermediate Portfolio Investment	2,660,581.78
Utility Capital Improvement	8,173,229.53
Utility GEFA	1,000.00
Utility Bond Sinking Fund	865,588.49
Utility Tap Fees	2,178,696.79
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,519,979.84

### City of Monroe Financial Performance Report For the Period Ended October 31, 2019

The total Utility Capital funds available as of October are \$11,685,041 as broken down in the section below:

Total Current Funds Available	11,685,041
Tap Fees Cash Balance	2,178,697
Utility Revenue Reserve Cash Balance	1,333,114
Utility Capital Improvement Cash Balance	8,173,230

Project Description	_	Estimated dgeted Cost	.9 Estimated Expense	19 Monthly Expense	<u> </u>	19 Estimated Remaining Expenses	202	20 Estimated Expense	<u>20</u>	21 Estimated Expense	22 Estimated Expense	_	3 Estimated Expense
Totals	\$	32,992,991	\$ 8,515,406	\$ 1,951,910	\$	6,688,297	\$	9,380,678	\$	2,573,215	\$ 1,777,500	\$	1,174,954
Estimated annual Tap Fees						51,667		1,200,000		1,200,000	1,200,000		1,200,000
Estimated annual CIP transfers-in						300,000		3,600,000		3,600,000	3,600,000		3,600,000
Estimated Utility Capital Cash Balance EOY					\$	5,348,411	\$	767,733	\$	2,994,518	\$ 6,017,018	\$	9,642,064
Potential Bonded Projects						3,494,640		6,005,337		385,000	100,000		-
Estimated Utility Capital Cash Balance EOY with Bond					\$	8,843,051	\$	6,773,070	\$	3,379,518	\$ 6,117,018	\$	9,642,064

The detail by year of each project is shown on the following page

Dept	Project Description	Estimated Budgeted Cost	2019 Estimated Expense	2019 Monthly Expense	2019 Estimated Remaining Expenses	2020 Estimated Expense	2021 Estimated Expense	2022 Estimated Expense	2023 Estimated Expense
Sewer	Sewer CDBG 2018-Initial Application	25,000	9,120	14,100	ENPORISCS -	-Apriliae	EAPONGE	ENPORISE	ENPORTE
Sewer	CDBG 2018 Construction & Design	250,000	250,000	104,175	145,825				
Sewer	CDBG 2018 Revenue (DCA draws)			-67,600					
Sewer	Infastructure Repair/Replacement	337,223	99,800	60,605	39,195	71,881	70,000	70,000	
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	2,635,374	37,851	2,597,523				
Sewer	Pump Station SCADA	50,000	35,000		35,000	15,000			
Sewer	Sewer Main Rehab	583,711	83,711	8,640	75,071	150,000	100,000	150,000	100,000
Sewer Sewer	Truck	81,640			-	31,640		50,000 50,000	
Sewer	Application/Design CDBG 2022 submittal CDBG 2022 Construction	50,000 250,000			-			50,000	250,000
Sewer	Lime Slurry System	145,200	145,200		145,200				230,000
Sewer	Aeration Fluidyne Jet Pump	41,348	20,674		20,674	20,674			
Sewer	Submersible Solids Handling Pump	0	0	10,169	20,07	20,07			
Sewer	Sewer Expansion 2019	0	0	3,377	-				
Sewer	Final Clarifier Clean Out	36,908			-		18,454		18,454
Sewer	Control Panel for Plant Drain	21,430	6,430	6,430	-			15,000	
Sewer	Trickling Filter Pump	108,759	28,759	28,759	0	40,000			40,000
Sewer	Ashphalt Top Coat	200,000			-	200,000			
Sewer	GIS Program Development	41,667	41,667	33,788	7,879				
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000	250,000	359,504	-				
Water	Loganville Water Distribution Line	5,570,337	200,000	193,795	6,205	5,570,337			
Water/Telecom	Loganville Water Line-Fiber	245,000				245,000			
Water	Warehouse Improvements	25,000	25,000	2,616	22,384	46	405	400	
Water	Water Main Rehab	575,000	75,000		75,000	125,000	125,000	125,000	125,000
Water	8 Mstr Mtr Octave AWWA Mtr	5,062	5,062		5,062	FF 000	FF 000		
Water	Fire Hydrant Replacement	165,000	55,000	FF 270	55,000	55,000	55,000	150,000	150,000
Water Water	Infrastructure Repair/Replacement New Construction Water Meters	750,000 0	150,000 0	55,378 46,873	94,622	150,000 0	150,000 0	150,000 0	150,000 0
Water	Water Valve Maintenance Trailer	61,720	61,720	40,873	61,720	U	U	U	U
Water	CDBG 2018 Construction & Design	250,000	250,000		250,000				
Water	Application/Design CDBG 2022 submittal	25,000	230,000		230,000			25,000	
Water	CDBG 2022 Construction	250,000			_			23,000	250,000
Water	High Service Pumps	100,000			_	100,000			230,000
Water	Alcovy River Screen	350,000			_	350,000			
Water	Control VIv Replacement Reservoir & Alcovy River	100,000			-	222,222	100,000		
Water	Membrane Filters	176,500	76,500	16,600	59,900	25,000	25,000	25,000	25,000
Water	Excavator	88,200	88,200		88,200				
Water	Water Meters	282,247	56,247	56,247	-	56,500	56,500	56,500	56,500
Water	GIS Program Development	41,667	41,667	33,788	7,879				
Water	Water Expansion 2019	0	0	6,001	-				
Central Svcs	Vehicle	85,000	25,000		25,000	60,000			
Admin	Financial/Utility Billing Software	300,617	113,595	122,275	(8,679)				
Admin	Drive Thru Rehab/City Hall	225,000	225,000	136,074	88,926				
Admin	Trucks	98,261			-	48,261	48,261		
Admin	Rack Server	6,650	6,650	6,648	-				
Admin Electric	Town Green improvements	00.000	00.000	11,500	00.000				
Electric	Pole Crane Automated Switching	80,000 150,000	80,000 95,577	93,355	80,000 2,222				
Electric	2018 LED Streetlights	125,000	125,000	15,118	109,883				
Electric	Reconductor Distrubtion System	800,000	344,794	34,874	309,919		150,000	150,000	
Electric	Warehouse Project	75,000	75,000	29,120	45,880		130,000	150,000	
Electric	Stone Creek	153,000	133.042	25,851	107,191				
Electric	Stone Creek phase 2	,	117,215	70,543	46,672				
Electric	System Automation	321,516	108,846	,.	108,846	47,670	150,000	15,000	
Electric	Underground for Town Green	187,000	187,000		187,000				
Electric	AMI meters/system	340,215	75,000		75,000	125,215	140,000		
Electric	Rebuild Highland & S Madison Ave	1,226,700	291,200		291,200	435,500	250,000	250,000	
Electric	GIS Program Development	41,667	41,667	8,542	33,125				
Telecom	Halon Fire Suppression	44,000	44,000		44,000				
Telecom	Fiber Loop	150,000	150,000	41,190	108,810				
Telecom	Fiber to the X	400,000	75,073	14,488	60,584	100,000	100,000	100,000	
Telecom	Wireless Deployment	75,000	75,000		75,000	_			
Telecom	2018 Cable Replacement	240,000	80,000	07.	80,000	80,000	80,000		
Telecom	2018 Network Redundancy	225,000	225,000	97,046	127,955				
Telecom	DOCSIS 3  Eiber Packhone Extension	175,000	147,939		147,939	#F 000			
Telecom	Fiber Backbone Extension Micro Trench Saw	101,500 91,000	56,500		56,500 91,000	45,000			
Telecom Telecom	FTTX	420,000	91,000 120,000		120,000	150,000	150,000		
Telecom	Cable Infrastructure Replacement	180,000	65,000		65,000	60,000	55,000		
Telecom	GIS Program Development	41,667	41,667	8,542	33,125	00,000	33,000		
Gas	Good Hope	140,000	41,007	0,342	-	70,000	70,000		
Gas	James Huff/Gratis	140,000			_	, 0,000	. 0,000	140,000	
Gas	Old Mill Replacement	150,000			_	150,000		1.0,000	
Gas	Unisia Dr Extension	45,000			-	45,000			
Gas	Various Projects	300,000			-	100,000	100,000	100,000	
Gas	Service Trencher	80,000	80,000	57,500	22,500				
Gas	2018 System Rehab	200,000	34,000	8,164	25,836				
Gas	System Rehab	150,000			-	50,000	50,000	50,000	
			199,147	108,672	90,475	196,000	70,000	131,000	85,000
Gas	Gas Main Renewal	681,147	133,147	100,072	30,473	130,000	70,000	131,000	83,000
	Gas Main Renewal Main Extension	84,397	8,397	100,072	8,397	36,000	70,000	40,000	83,000

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Stormwater	2018 Infrastructure Repair/Replacement	100,0	00 61,450	5,785	55,665				
Stormwater	Infrastructure Repair/Replacement	300,0	00		-	100,000	100,000	10,000	
Stormwater	Lateral Repair	43,1	8,183		8,183		35,000		
Stormwater	F450 Service Body Truck	60,0	00		-	60,000			
Stormwater	Skid Steer	75,0	00		-	75,000			
Stormwater	Storm/Drain Retention Pond Rehab	375,0	75,000		75,000	75,000	75,000	75,000	75,000
Stormwater	Public Works Retention Pond	8,0	00		-	8,000			
Stormwater	Heritage Trace Retention Pond	18,0	00		-	18,000			
Stormwater	GIS Program Development	41,6	41,667	33,788	7,879				
Stormwater	Improvements	50,0	50,000		50,000				
Stormwater	CDBG2020 Application & Design	50,0	10,000	3,200	6,800	40,000			
Stormwater	CDBG 2020 Construction	500,0	00		-		250,000		
	Totals	\$ 32,992,99	1 \$ 8,515,406	\$ 1,951,910	\$ 6,688,297	\$ 9,380,678	\$ 2,573,215	\$ 1,777,500	\$ 1,174,954



	Monroe,
Monroe	

			Variance				Variance		
DED	October	October	Favorable	Percent	YTD	YTD	Favorable	Percent	Tatal Dudgat
DEP	Budget	Activity	(Unfavorable)	Kemaining	Budget	Activity	(Unfavorable)	Kemaining	Total Budget
Revenue									
R1: 31 - TAXES	570 025 70	4 464 000 05	006 472 06	452.40.0/	F 700 2F7 00	4 200 602 04	4 470 564 00	25.56.0/	6 040 600 00
1510 - FINANCE ADMIN	578,825.79	1,464,998.85	886,173.06	153.10 %	5,788,257.90	4,308,693.01	-1,479,564.89	-25.56 %	6,948,689.00
Total R1: 31 - TAXES:	578,825.79	1,464,998.85	886,173.06	153.10 %	5,788,257.90	4,308,693.01	-1,479,564.89	-25.56 %	6,948,689.00
R1: 32 - LICENSES & PERMITS									
7200 - PLANNING & DEVELOPMENT	22,498.49	9,747.00	-12,751.49	-56.68 %	224,984.90	339,753.50	114,768.60	51.01 %	270,090.00
Total R1: 32 - LICENSES & PERMITS:	22,498.49	9,747.00	-12,751.49	-56.68 %	224,984.90	339,753.50	114,768.60	51.01 %	270,090.00
R1: 33 - INTERGOVERNMENTAL									
1510 - FINANCE ADMIN	-0.67	0.00	0.67	-100.00 %	-6.70	0.00	6.70	-100.00 %	0.00
1519 - INTERGOVERNMENTAL	7,982.72	7,782.25	-200.47	-2.51 %	79,827.20	89,877.25	10,050.05	12.59 %	95,831.00
3200 - POLICE	0.00	0.00	0.00	0.00 %	0.00	10,708.36	10,708.36	0.00 %	0.00
3500 - FIRE OPERATIONS	19,856.55	57,117.00	37,260.45	187.65 %	198,565.50	180,300.00	-18,265.50	-9.20 %	238,374.00
4200 - STREETS & TRANSPORTATION	10,829.00	0.00	-10,829.00	-100.00 %	108,290.00	159,841.15	51,551.15	47.60 %	130,000.00
7520 - ECONOMIC DEVELOPMENT	0.00	15,960.00	15,960.00	0.00 %	0.00	115,589.00	115,589.00	0.00 %	0.00
Total R1: 33 - INTERGOVERNMENTAL:	38,667.60	80,859.25	42,191.65	109.11 %	386,676.00	556,315.76	169,639.76	43.87 %	464,205.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	54,978.00	51,446.41	-3,531.59	-6.42 %	549,780.00	562,906.61	13,126.61	2.39 %	660,000.00
3200 - POLICE	1,666.00	1,390.00	-276.00	-16.57 %	16,660.00	18,803.42	2,143.42	12.87 %	20,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00 %	0.00	1,364.50	1,364.50	0.00 %	0.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	0.00	-41.65	-100.00 %	416.50	127.50	-289.00	-69.39 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	8,279.74	6,613.74	396.98 %	16,660.00	16,744.97	84.97	0.51 %	20,000.00
7563 - AIRPORT	8.33	145.00	136.67	1,640.70 %	83.30	997.00	913.70	1,096.88 %	100.00
Total R1: 34 - CHARGES FOR SERVICES:	58,359.98	61,261.15	2,901.17	4.97 %	583,599.80	601,444.00	17,844.20	3.06 %	700,600.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	33,320.00	27,507.15	-5,812.85	-17.45 %	333,200.00	388,463.45	55,263.45	16.59 %	400,000.00
Total R1: 35 - FINES & FORFEITURES:	33,320.00	27,507.15	-5,812.85	-17.45 %	333,200.00	388,463.45	55,263.45	16.59 %	400,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	243.91	243.91	0.00 %	0.00
Total R1: 36 - INVESTMENT INCOME:	0.00	0.00	0.00	0.00 %	0.00	243.91	243.91	0.00 %	0.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	3,332.00	0.00	-3,332.00	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	3,332.00	31,118.69	27,786.69	833.93 %	4,000.00

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For Fiscal: 2019 Period Ending: 2019 **Monthly Budget Report** Variance Variance YTD October October **Favorable** Percent YTD Favorable Percent DEP... **Budget** Activity (Unfavorable) Remaining Budget Activity (Unfavorable) Remaining **Total Budget** 7521 - MAINSTREET 2.915.50 0.00 29.155.00 26.250.00 -2.905.00 -2.915.50 -100.00 % -9.96 % 35.000.00 Total R1: 37 - CONTRIBUTIONS & DONATIONS: 3,581.90 -3,581.90 -100.00 % 57,368.69 21,549.69 0.00 35,819.00 60.16 % 43,000.00 R1: 38 - MISCELLANEOUS REVENUE 1510 - FINANCE ADMIN 2.083.17 28,137.81 26,054.64 1,250.72 % 20,831.70 51,254.52 30,422.82 146.04 % 25,000.00 1565 - WALTON PLAZA 275.55 275.63 0.08 0.03 % 2,755.50 2,783.86 28.36 1.03 % 3,308.00 0.00 % 27,712.49 0.00 % 3200 - POLICE 0.00 0.00 0.00 0.00 27,712.49 0.00 12,700.00 5530 - COMMUNITY CENTER 999.60 2,025.00 1,025.40 102.58 % 9,996.00 2,704.00 27.05 % 12,000.00 7563 - AIRPORT 19.700.45 20.698.19 997.74 5.06 % 197.004.50 177.172.71 -19.831.79 -10.07 % 236.500.00 Total R1: 38 - MISCELLANEOUS REVENUE: 23,058.77 51,136.63 28,077.86 121.77 % 230,587.70 271,623.58 41,035.88 17.80 % 276,808.00 **R1: 39 - OTHER FINANCING SOURCES** 1510 - FINANCE ADMIN 225.263.19 264.401.20 39,138.01 17.37 % 2,252,631.90 2,384,133.73 131.501.83 5.84 % 2,704,240.09 Total R1: 39 - OTHER FINANCING SOURCES: 225.263.19 264.401.20 39.138.01 17.37 % 2.252.631.90 131.501.83 5.84 % 2.704.240.09 2,384,133.73 Total Revenue: 983,575.72 1,959,911.23 976,335.51 99.26 % 9.835.757.20 8.908.039.63 -927.717.57 -9.43 % 11,807,632.09 Expense 1100 - LEGISLATIVE 19.461.45 16.361.45 3.100.00 15.93 % 194.614.50 205.894.57 -11.280.07 -5.80 % 233.631.00 1300 - EXECUTIVE 24,480.84 24,254.90 225.94 0.92 % 244,808.40 269,196.28 -24,387.88 -9.96 % 293,888.00 1400 - ELECTIONS 1.574.37 0.00 1.574.37 100.00 % 15.743.70 0.00 15.743.70 100.00 % 18.900.00 1.008.97 9.03 % 1500 - GENERAL ADMIN 11.178.87 10.169.90 111.788.70 124.554.96 -12.766.26 -11.42 % 134,200.29 18,329.38 2,590.09 -7,086.46 1510 - FINANCE ADMIN 20,919.47 12.38 % 209,194.70 216,281.16 -3.39 % 251,134.58 1530 - LAW 11.630.76 13.504.50 -1.873.74-16.11 % 116.307.60 164.314.47 -48.006.87 -41.28 % 139.625.00 1560 - AUDIT 2,707.25 0.00 2,707.25 100.00 % 27,072.50 35,750.00 -8,677.50 -32.05 % 32,500.00 1565 - WALTON PLAZA 9,786.33 22,140.00 -12,353.67 -126.23 % 97,863.30 151,953.06 -54,089.76 -55.27 % 117,483.00 2650 - MUNICIPAL COURT 8.684.16 7.480.63 1.203.53 13.86 % 86,841.60 66,811.41 20.030.19 23.07 % 104,252.00 3200 - POLICE 355,880.98 346.287.15 9,593.83 2.70 % 3.558.809.80 3,504,597.19 54,212.61 1.52 % 4,272,281.00 3500 - FIRE OPERATIONS 174,350.34 171.245.32 3.105.02 1.78 % 1,743,503.40 1,866,376.54 -122.873.14 -7.05 % 2,093,041.00 71,790.17 3510 - FIRE PREVENTION/CRR 8,175.44 8,820.59 -645.15 -7.89 % 81,754.40 9,964.23 12.19 % 98,146.00 4200 - STREETS & TRANSPORTATION 114.020.92 111.366.71 2.654.21 2.33 % 1.140.209.20 1.161.048.27 -20.839.07 -1.83 % 1,368,799.00 100.00 % 5500 - COMMUNITY SERVICES 924.63 0.00 924.63 9.246.30 11.100.00 -1.853.70 -20.05 % 11,100.00 5530 - COMMUNITY CENTER 1,990.86 1,831.15 159.71 8.02 % 19,908.60 12,603.05 23,900.00 7,305.55 36.70 % 6200 - BLDGS & GROUNDS 29.831.68 27.432.76 2.398.92 8.04 % 298.316.80 314.030.56 -15.713.76 -5.27 % 358.124.00 0.00 % 6231 - RAILS TO TRAILS 0.00 0.00 0.00 0.00 52.50 -52.50 0.00 % 0.00 6500 - LIBRARIES 10,295.88 212.97 10,082.91 97.93 % 102.958.80 95,103.83 7.854.97 7.63 % 123,600.00 63.635.50 -3.327.49 636.355.00 618.920.41 763.931.99 7200 - PLANNING & DEVELOPMENT 66.962.99 -5.23 % 17.434.59 2.74 % 7400 - PLANNING AND ZONING 403.50 0.00 403.50 100.00 % 4,035.00 4,844.25 -809.25 -20.06 % 4,844.00 7520 - ECONOMIC DEVELOPMENT 21,217.56 26,472.08 -5,254.52 -24.76 % 212,175.60 323,927.38 -111,751.78 -52.67 % 254,713.06 2,082.50 20,825.00 18,750.00 2,075.00 7550 - DOWNTOWN DEVELOPMENT 2,082.50 0.00 100.00 % 9.96 % 25,000.00 7563 - AIRPORT 16.880.70 2.913.11 13.967.59 82.74 % 168.807.00 132.116.32 36.690.68 21.74 % 202.650.00 9001 - GEN - OTHER FINANCING USES 73.461.27 0.00 73.461.27 100.00 % 734.612.70 874.944.00 -140.331.30 -19.10 % 881.888.00 **Total Expense:** 983,575.26 875,785.59 107,789.67 10.96 % 9,835,752.60 10,244,960.38 -409,207.78 -4.16 % 11,807,631.92

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1,084,125.18

4.60

-1,336,920.75

-1,336,925.35

0.17

1,084,125.64

Report Total:

0.46



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DEPT		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
1510 - FINANCE ADMIN		10,337,929.09	10,337,929.09	1,808,984.27	7,307,231.78	3,030,697.31
1519 - INTERGOVERNMENTAL		95,831.00	95,831.00	7,782.25	89,877.25	5,953.75
1565 - WALTON PLAZA		3,308.00	3,308.00	275.63	2,783.86	524.14
2650 - MUNICIPAL COURT		400,000.00	400,000.00	27,507.15	388,463.45	11,536.55
3200 - POLICE		24,000.00	24,000.00	1,390.00	57,224.27	-33,224.27
3500 - FIRE OPERATIONS		242,374.00	242,374.00	57,117.00	212,783.19	29,590.81
3510 - FIRE PREVENTION/CRR		0.00	0.00	0.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION		130,000.00	130,000.00	0.00	159,841.15	-29,841.15
5530 - COMMUNITY CENTER		12,000.00	12,000.00	2,025.00	12,700.00	-700.00
7200 - PLANNING & DEVELOPMENT		270,590.00	270,590.00	9,747.00	339,881.00	-69,291.00
7520 - ECONOMIC DEVELOPMENT		20,000.00	20,000.00	24,239.74	132,333.97	-112,333.97
7521 - MAINSTREET		35,000.00	35,000.00	0.00	26,250.00	8,750.00
7563 - AIRPORT		236,600.00	236,600.00	20,843.19	178,169.71	58,430.29
	Revenue Total:	11,807,632.09	11,807,632.09	1,959,911.23	8,908,039.63	2,899,592.46
Expense						
1100 - LEGISLATIVE		233,631.00	233,631.00	16,361.45	205,894.57	27,736.43
1300 - EXECUTIVE		293,888.00	293,888.00	24,254.90	269,196.28	24,691.72
1400 - ELECTIONS		18,900.00	18,900.00	0.00	0.00	18,900.00
1500 - GENERAL ADMIN		134,200.29	134,200.29	10,169.90	124,554.96	9,645.33
1510 - FINANCE ADMIN		251,134.58	251,134.58	18,329.38	216,281.16	34,853.42
1530 - LAW		139,625.00	139,625.00	13,504.50	164,314.47	-24,689.47
1560 - AUDIT		32,500.00	32,500.00	0.00	35,750.00	-3,250.00
1565 - WALTON PLAZA		117,483.00	117,483.00	22,140.00	151,953.06	-34,470.06
2650 - MUNICIPAL COURT		104,252.00	104,252.00	7,480.63	66,811.41	37,440.59
3200 - POLICE		4,272,281.00	4,272,281.00	346,287.15	3,504,597.19	767,683.81
3500 - FIRE OPERATIONS		2,090,841.00	2,093,041.00	171,245.32	1,866,376.54	226,664.46
3510 - FIRE PREVENTION/CRR		100,346.00	98,146.00	8,820.59	71,790.17	26,355.83
4200 - STREETS & TRANSPORTATION		1,368,799.00	1,368,799.00	111,366.71	1,161,048.27	207,750.73
5500 - COMMUNITY SERVICES		11,100.00	11,100.00	0.00	11,100.00	0.00
5530 - COMMUNITY CENTER		23,900.00	23,900.00	1,831.15	12,603.05	11,296.95
6200 - BLDGS & GROUNDS		358,124.00	358,124.00	27,432.76	314,030.56	44,093.44
6231 - RAILS TO TRAILS		0.00	0.00	0.00	52.50	-52.50
6500 - LIBRARIES		123,600.00	123,600.00	212.97	95,103.83	28,496.17
7200 - PLANNING & DEVELOPMENT		763,931.99	763,931.99	66,962.99	618,920.41	145,011.58
7400 - PLANNING AND ZONING		4,844.00	4,844.00	0.00	4,844.25	-0.25
7520 - ECONOMIC DEVELOPMENT		254,713.06	254,713.06	26,472.08	323,927.38	-69,214.32
7550 - DOWNTOWN DEVELOPMENT		25,000.00	25,000.00	0.00	18,750.00	6,250.00
7563 - AIRPORT		202,650.00	202,650.00	2,913.11	132,116.32	70,533.68
9001 - GEN - OTHER FINANCING USES		881,888.00	881,888.00	0.00	874,944.00	6,944.00
	Expense Total:	11,807,631.92	11,807,631.92	875,785.59	10,244,960.38	1,562,671.54
	Total Surplus (Deficit):	0.17	0.17	1,084,125.64	-1,336,920.75	

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For the Period Ending 10/31/2019

DEP		2018 Oct. Activity	2019 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue		-	-				-		
1500 - GENERAL ADMIN		0.00	0.00	0.00	0.00%	1,000.00	0.00	-1,000.00	-100.00%
1510 - FINANCE ADMIN		1,562,315.27	1,808,984.27	246,669.00	15.79%	6,034,028.44	7,307,231.78	1,273,203.34	21.10%
1519 - INTERGOVERNMENTAL		5,631.00	7,782.25	2,151.25	38.20%	148,486.23	89,877.25	-58,608.98	-39.47%
1565 - WALTON PLAZA		262.50	275.63	13.13	5.00%	11,945.00	2,783.86	-9,161.14	-76.69%
2650 - MUNICIPAL COURT		75,270.47	27,507.15	-47,763.32	-63.46%	331,513.67	388,463.45	56,949.78	17.18%
3200 - POLICE		1,480.45	1,390.00	-90.45	-6.11%	28,915.64	57,224.27	28,308.63	97.90%
3500 - FIRE OPERATIONS		58,777.40	57,117.00	-1,660.40	-2.82%	167,972.69	212,783.19	44,810.50	26.68%
3510 - FIRE PREVENTION/CRR		0.00	0.00	0.00	0.00%	0.00	500.00	500.00	0.00%
4200 - STREETS & TRANSPORTATION		0.00	0.00	0.00	0.00%	157,752.25	159,841.15	2,088.90	1.32%
5530 - COMMUNITY CENTER		875.00	2,025.00	1,150.00	131.43%	14,450.00	12,700.00	-1,750.00	-12.11%
7200 - PLANNING & DEVELOPMENT		5,837.50	9,747.00	3,909.50	66.97%	178,257.80	339,881.00	161,623.20	90.67%
7520 - ECONOMIC DEVELOPMENT		6,962.00	24,239.74	17,277.74	248.17%	76,945.20	132,333.97	55,388.77	71.98%
7521 - MAINSTREET		0.00	0.00	0.00	0.00%	17,500.00	26,250.00	8,750.00	50.00%
7563 - AIRPORT		21,818.78	20,843.19	-975.59	-4.47%	180,233.91	178,169.71	-2,064.20	-1.15%
Reve	enue Total:	1,739,230.37	1,959,911.23	220,680.86	12.69%	7,349,000.83	8,908,039.63	1,559,038.80	21.21%
Expense									
1100 - LEGISLATIVE		13,670.26	16,361.45	-2,691.19	-19.69%	156,701.06	205,894.57	-49,193.51	-31.39%
1300 - EXECUTIVE		22,687.72	24,254.90	-1,567.18	-6.91%	260,547.63	269,196.28	-8,648.65	-3.32%
1500 - GENERAL ADMIN		9,100.49	10,169.90	-1,069.41	-11.75%	87,318.87	124,554.96	-37,236.09	-42.64%
1510 - FINANCE ADMIN		97,947.59	18,329.38	79,618.21	81.29%	254,700.78	216,281.16	38,419.62	15.08%
1530 - LAW		0.00	13,504.50	-13,504.50	0.00%	116,279.90	164,314.47	-48,034.57	-41.31%
1560 - AUDIT		0.00	0.00	0.00	0.00%	30,000.00	35,750.00	-5,750.00	-19.17%
1565 - WALTON PLAZA		0.00	22,140.00	-22,140.00	0.00%	89,820.31	151,953.06	-62,132.75	-69.17%
2650 - MUNICIPAL COURT		9,850.45	7,480.63	2,369.82	24.06%	72,667.94	66,811.41	5,856.53	8.06%
3200 - POLICE		377,396.98	346,287.15	31,109.83	8.24%	3,178,340.39	3,504,597.19	-326,256.80	-10.27%
3500 - FIRE OPERATIONS		147,259.14	171,245.32	-23,986.18	-16.29%	1,519,081.57	1,866,376.54	-347,294.97	-22.86%
3510 - FIRE PREVENTION/CRR		5,493.51	8,820.59	-3,327.08	-60.56%	65,420.14	71,790.17	-6,370.03	-9.74%
4200 - STREETS & TRANSPORTATION		110,902.31	111,366.71	-464.40	-0.42%	1,142,455.66	1,161,048.27	-18,592.61	-1.63%
5500 - COMMUNITY SERVICES		5,500.00	0.00	5,500.00	100.00%	11,100.00	11,100.00	0.00	0.00%
5530 - COMMUNITY CENTER		1,215.67	1,831.15	-615.48	-50.63%	9,588.93	12,603.05	-3,014.12	-31.43%
6200 - BLDGS & GROUNDS		13,709.74	27,432.76	-13,723.02	-100.10%	152,737.10	314,030.56	-161,293.46	-105.60%
6231 - RAILS TO TRAILS		0.00	0.00	0.00	0.00%	0.00	52.50	-52.50	0.00%
6500 - LIBRARIES		30,900.00	212.97	30,687.03	99.31%	105,516.99	95,103.83	10,413.16	9.87%
7200 - PLANNING & DEVELOPMENT		34,728.95	66,962.99	-32,234.04	-92.82%	320,000.89	618,920.41	-298,919.52	-93.41%
7400 - PLANNING AND ZONING		0.00	0.00	0.00	0.00%	4,844.25	4,844.25	0.00	0.00%

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For the Period Ending 10/3

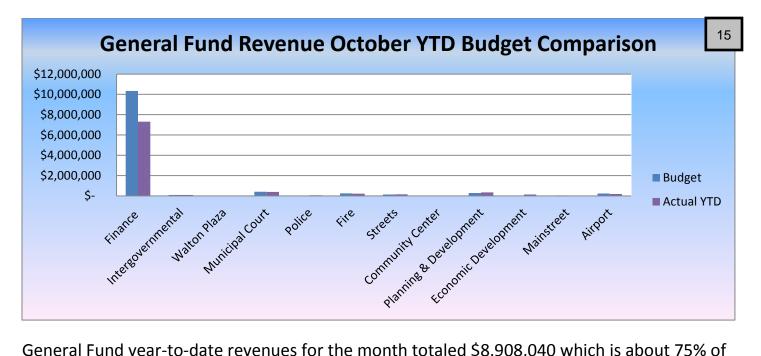
DEP		2018 Oct. Activity	2019 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
7520 - ECONOMIC DEVELOPMENT		31,552.15	26,472.08	5,080.07	16.10%	322,227.51	323,927.38	-1,699.87	-0.53%
7550 - DOWNTOWN DEVELOPMENT		690.88	0.00	690.88	100.00%	13,190.88	18,750.00	-5,559.12	-42.14%
7563 - AIRPORT		49,690.92	2,913.11	46,777.81	94.14%	212,205.78	132,116.32	80,089.46	37.74%
9001 - GEN - OTHER FINANCING USES	_	0.00	0.00	0.00	0.00%	862,140.00	874,944.00	-12,804.00	-1.49%
	Expense Total:	962,296.76	875,785.59	86,511.17	8.99%	8,986,886.58	10,244,960.38	-1,258,073.80	-14.00%
	Total Surplus (Deficit):	776,933.61	1,084,125.64	307,192.03	39.54%	-1,637,885.75	-1,336,920.75	300,965.00	18.38%

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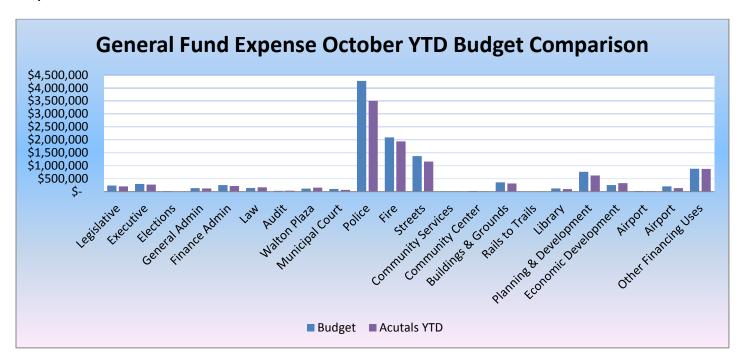


		Original	Current	Period	Fiscal	Variance Favorable	Percent
DEP		Total Budget	<b>Total Budget</b>	Activity	Activity	(Unfavorable)	Remaining
Revenue							
1510 - FINANCE ADMIN		10,337,929.09	10,337,929.09	1,808,984.27	7,307,231.78	-3,030,697.31	29.32 %
1519 - INTERGOVERNMENTAL		95,831.00	95,831.00	7,782.25	89,877.25	-5,953.75	6.21 %
1565 - WALTON PLAZA		3,308.00	3,308.00	275.63	2,783.86	-524.14	15.84 %
2650 - MUNICIPAL COURT		400,000.00	400,000.00	27,507.15	388,463.45	-11,536.55	2.88 %
3200 - POLICE		24,000.00	24,000.00	1,390.00	57,224.27	33,224.27	138.43 %
3500 - FIRE OPERATIONS		242,374.00	242,374.00	57,117.00	212,783.19	-29,590.81	12.21 %
3510 - FIRE PREVENTION/CRR		0.00	0.00	0.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION		130,000.00	130,000.00	0.00	159,841.15	29,841.15	22.95 %
5530 - COMMUNITY CENTER		12,000.00	12,000.00	2,025.00	12,700.00	700.00	5.83 %
7200 - PLANNING & DEVELOPMENT		270,590.00	270,590.00	9,747.00	339,881.00	69,291.00	25.61 %
7520 - ECONOMIC DEVELOPMENT		20,000.00	20,000.00	24,239.74	132,333.97	112,333.97	561.67 %
7521 - MAINSTREET		35,000.00	35,000.00	0.00	26,250.00	-8,750.00	25.00 %
7563 - AIRPORT	_	236,600.00	236,600.00	20,843.19	178,169.71	-58,430.29	24.70 %
	Revenue Total:	11,807,632.09	11,807,632.09	1,959,911.23	8,908,039.63	-2,899,592.46	24.56 %
Expense							
1100 - LEGISLATIVE		233,631.00	233,631.00	16,361.45	205,894.57	27,736.43	11.87 %
1300 - EXECUTIVE		293,888.00	293,888.00	24,254.90	269,196.28	24,691.72	8.40 %
1400 - ELECTIONS		18,900.00	18,900.00	0.00	0.00	18,900.00	100.00 %
1500 - GENERAL ADMIN		134,200.29	134,200.29	10,169.90	124,554.96	9,645.33	7.19 %
1510 - FINANCE ADMIN		251,134.58	251,134.58	18,329.38	216,281.16	34,853.42	13.88 %
1530 - LAW		139,625.00	139,625.00	13,504.50	164,314.47	-24,689.47	-17.68 %
1560 - AUDIT		32,500.00	32,500.00	0.00	35,750.00	-3,250.00	-10.00 %
1565 - WALTON PLAZA		117,483.00	117,483.00	22,140.00	151,953.06	-34,470.06	-29.34 %
2650 - MUNICIPAL COURT		104,252.00	104,252.00	7,480.63	66,811.41	37,440.59	35.91 %
3200 - POLICE		4,272,281.00	4,272,281.00	346,287.15	3,504,597.19	767,683.81	17.97 %
3500 - FIRE OPERATIONS		2,090,841.00	2,093,041.00	171,245.32	1,866,376.54	226,664.46	10.83 %
3510 - FIRE PREVENTION/CRR		100,346.00	98,146.00	8,820.59	71,790.17	26,355.83	26.85 %
4200 - STREETS & TRANSPORTATION		1,368,799.00	1,368,799.00	111,366.71	1,161,048.27	207,750.73	15.18 %
5500 - COMMUNITY SERVICES		11,100.00	11,100.00	0.00	11,100.00	0.00	0.00 %
5530 - COMMUNITY CENTER		23,900.00	23,900.00	1,831.15	12,603.05	11,296.95	47.27 %
6200 - BLDGS & GROUNDS		358,124.00	358,124.00	27,432.76	314,030.56	44,093.44	12.31 %
6231 - RAILS TO TRAILS		0.00	0.00	0.00	52.50	-52.50	0.00 %
6500 - LIBRARIES		123,600.00	123,600.00	212.97	95,103.83	28,496.17	23.06 %
7200 - PLANNING & DEVELOPMENT		763,931.99	763,931.99	66,962.99	618,920.41	145,011.58	18.98 %
7400 - PLANNING AND ZONING		4,844.00	4,844.00	0.00	4,844.25	-0.25	-0.01 %
7520 - ECONOMIC DEVELOPMENT		254,713.06	254,713.06	26,472.08	323,927.38	-69,214.32	-27.17 %
7550 - DOWNTOWN DEVELOPMENT		25,000.00	25,000.00	0.00	18,750.00	6,250.00	25.00 %
7563 - AIRPORT		202,650.00	202,650.00	2,913.11	132,116.32	70,533.68	34.81 %
9001 - GEN - OTHER FINANCING USES	_	881,888.00	881,888.00	0.00	874,944.00	6,944.00	0.79 %
	Expense Total:	11,807,631.92	11,807,631.92	875,785.59	10,244,960.38	1,562,671.54	13.23 %
	Report Surplus (Deficit):	0.17	0.17	1,084,125.64	-1,336,920.75	-1,336,920.92	24,070.59 %

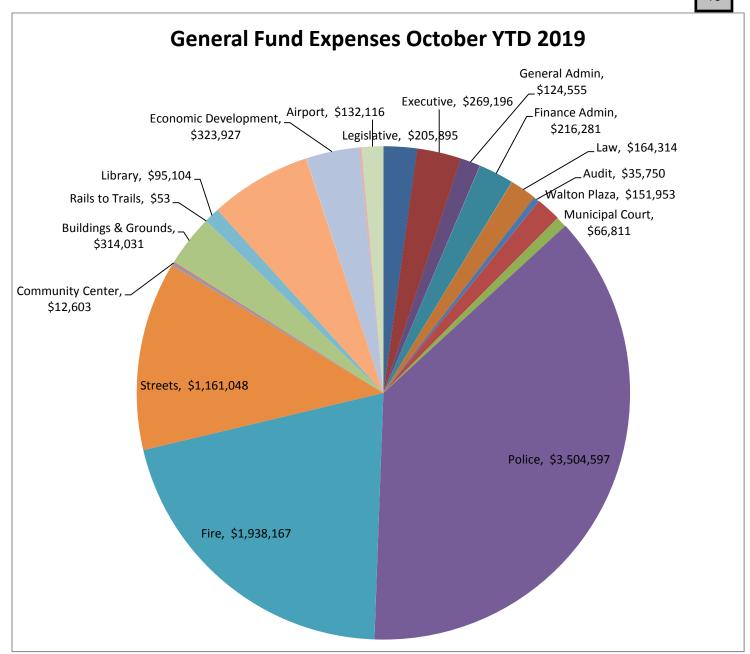
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General Fund year-to-date revenues for the month totaled \$8,908,040 which is about 75% of the total budgeted revenues of \$11,807,632. This amount is lower than budgeted for this time of year due to tax collections in November & December.



General Fund year-to-date expenses for the month totaled \$10,244,960 which is about 86% of the total budgeted expenses of \$11,807.632





## Monthly Budget 17 prt Group Summary

For Fiscal: 2019 Period Ending: 10/31/2019

				Variance				Variance		
		October	October	Favorable	Percent	YTD	YTD	Favorable	Percent	
ACTIVIT		Budget	Activity	(Unfavorable)	Remaining	Budget	Activity	(Unfavorable)	Remaining	Total Budget
Revenue										
4002 - WATER		430,908.31	548,335.97	117,427.66	27.25 %	4,309,083.10	5,073,446.83	764,363.73	17.74 %	5,172,969.00
4003 - SEWER		410,773.35	386,554.12	-24,219.23	-5.90 %	4,107,733.50	3,852,559.30	-255,174.20	-6.21 %	4,930,907.20
4005 - GAS		309,926.70	172,756.53	-137,170.17	-44.26 %	3,099,267.00	3,399,474.78	300,207.78	9.69 %	3,720,609.00
4006 - GUTA		6,664.00	17,621.08	10,957.08	164.42 %	66,640.00	153,774.70	87,134.70	130.75 %	80,000.00
4008 - ELECTRIC		1,612,817.61	2,333,264.80	720,447.19	44.67 %	16,128,176.10	19,606,732.81	3,478,556.71	21.57 %	19,361,556.00
4009 - TELECOM & INTERNET		226,992.50	261,195.47	34,202.97	15.07 %	2,269,925.00	2,527,623.32	257,698.32	11.35 %	2,725,000.00
4010 - CABLE TV		322,960.76	290,532.22	-32,428.54	-10.04 %	3,229,607.60	2,970,391.39	-259,216.21	-8.03 %	3,877,080.00
4012 - UTIL FINANCE		-25.00	5,900.00	5,925.00	23,700.00 %	-250.00	73,499.99	73,749.99	29,500.00 %	0.00
4016 - SOLID WASTE		-3.79	0.00	3.79	-100.00 %	-37.90	0.00	37.90	-100.00 %	0.00
	Total Revenue:	3,321,014.44	4,016,160.19	695,145.75	20.93 %	33,210,144.40	37,657,503.12	4,447,358.72	13.39 %	39,868,121.20
Expense										
4002 - WATER		381,155.18	381,606.08	-450.90	-0.12 %	3,811,551.80	3,602,835.38	208,716.42	5.48 %	4,575,694.20
4003 - SEWER		350,691.76	275,864.21	74,827.55	21.34 %	3,506,917.60	3,108,991.10	397,926.50	11.35 %	4,209,987.00
4004 - STORMWATER		42,631.85	39,322.73	3,309.12	7.76 %	426,318.50	419,017.35	7,301.15	1.71 %	511,784.00
4005 - GAS		311,290.69	192,350.21	118,940.48	38.21 %	3,112,906.90	2,991,477.45	121,429.45	3.90 %	3,736,983.85
4006 - GUTA		22,252.47	26,473.99	-4,221.52	-18.97 %	222,524.70	203,046.45	19,478.25	8.75 %	267,137.00
4007 - GEN ADMIN WSG		17,937.13	16,657.50	1,279.63	7.13 %	179,371.30	171,307.02	8,064.28	4.50 %	215,332.00
4008 - ELECTRIC		1,567,778.93	1,669,884.09	-102,105.16	-6.51 %	15,677,789.30	16,060,294.82	-382,505.52	-2.44 %	18,820,876.00
4009 - TELECOM & INTERNET		151,516.48	156,634.81	-5,118.33	-3.38 %	1,515,164.80	1,093,296.88	421,867.92	27.84 %	1,818,926.00
4010 - CABLE TV		460,199.86	432,122.86	28,077.00	6.10 %	4,601,998.60	4,037,501.17	564,497.43	12.27 %	5,524,609.00
4011 - GEN ADMIN ELEC/TELECOM		16,309.45	15,403.47	905.98	5.55 %	163,094.50	152,740.93	10,353.57	6.35 %	195,792.00
4012 - UTIL FINANCE		-195,795.04	-206,191.54	10,396.50	-5.31 %	-1,957,950.40	-2,076,558.10	118,607.70	-6.06 %	-2,350,480.00
4013 - UTIL CUST SVC		116,570.25	122,238.49	-5,668.24	-4.86 %	1,165,702.50	1,231,192.42	-65,489.92	-5.62 %	1,399,403.00
4014 - UTIL BILLING		27,868.89	33,304.25	-5,435.36	-19.50 %	278,688.90	331,370.35	-52,681.45	-18.90 %	334,561.00
4015 - CENTRAL SERVICES		51,355.76	50,648.80	706.96	1.38 %	513,557.60	513,995.35	-437.75	-0.09 %	616,516.00
4016 - SOLID WASTE		0.00	0.00	0.00	0.00 %	0.00	96.76	-96.76	0.00 %	0.00
	Total Expense:	3,321,763.66	3,206,319.95	115,443.71	3.48 %	33,217,636.60	31,840,605.33	1,377,031.27	4.15 %	39,877,121.05
	Report Total:	-749.22	809,840.24	810,589.46		-7,492.20	5,816,897.79	5,824,389.99		-8,999.85
	Report rotal:	-/43.22	003,040.24	010,303.40		-1,432.20	3,010,037.73	3,024,303.33		-0,555.05

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ACTIVITY		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
4002 - WATER		5,172,969.00	5,172,969.00	548,335.97	5,073,446.83	99,522.17
4003 - SEWER		4,067,500.00	4,930,907.20	386,554.12	3,852,559.30	1,078,347.90
4005 - GAS		3,720,609.00	3,720,609.00	172,756.53	3,399,474.78	321,134.22
4006 - GUTA		80,000.00	80,000.00	17,621.08	153,774.70	-73,774.70
4008 - ELECTRIC		19,361,556.00	19,361,556.00	2,333,264.80	19,606,732.81	-245,176.81
4009 - TELECOM & INTERNET		2,725,000.00	2,725,000.00	261,195.47	2,527,623.32	197,376.68
4010 - CABLE TV		3,877,080.00	3,877,080.00	290,532.22	2,970,391.39	906,688.61
4012 - UTIL FINANCE		750,000.00	0.00	5,900.00	73,499.99	-73,499.99
4016 - SOLID WASTE		113,407.20	0.00	0.00	0.00	0.00
	Revenue Total:	39,868,121.20	39,868,121.20	4,016,160.19	37,657,503.12	2,210,618.08
Expense						
4002 - WATER		4,575,694.20	4,575,694.20	381,606.08	3,602,835.38	972,858.82
4003 - SEWER		4,209,987.00	4,209,987.00	275,864.21	3,108,991.10	1,100,995.90
4004 - STORMWATER		502,784.00	511,784.00	39,322.73	419,017.35	92,766.65
4005 - GAS		3,736,983.85	3,736,983.85	192,350.21	2,991,477.45	745,506.40
4006 - GUTA		267,137.00	267,137.00	26,473.99	203,046.45	64,090.55
4007 - GEN ADMIN WSG		215,332.00	215,332.00	16,657.50	171,307.02	44,024.98
4008 - ELECTRIC		18,820,876.00	18,820,876.00	1,669,884.09	16,060,294.82	2,760,581.18
4009 - TELECOM & INTERNET		1,818,926.00	1,818,926.00	156,634.81	1,093,296.88	725,629.12
4010 - CABLE TV		5,524,609.00	5,524,609.00	432,122.86	4,037,501.17	1,487,107.83
4011 - GEN ADMIN ELEC/TELECOM		195,792.00	195,792.00	15,403.47	152,740.93	43,051.07
4012 - UTIL FINANCE		-2,350,480.00	-2,350,480.00	-206,191.54	-2,076,558.10	-273,921.90
4013 - UTIL CUST SVC		1,399,403.00	1,399,403.00	122,238.49	1,231,192.42	168,210.58
4014 - UTIL BILLING		334,561.00	334,561.00	33,304.25	331,370.35	3,190.65
4015 - CENTRAL SERVICES		616,516.00	616,516.00	50,648.80	513,995.35	102,520.65
4016 - SOLID WASTE	_	0.00	0.00	0.00	96.76	-96.76
	Expense Total:	39,868,121.05	39,877,121.05	3,206,319.95	31,840,605.33	8,036,515.72
	Total Surplus (Deficit):	0.15	-8,999.85	809,840.24	5,816,897.79	

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Monroe, GA



For the Period Ending 10/31/2019

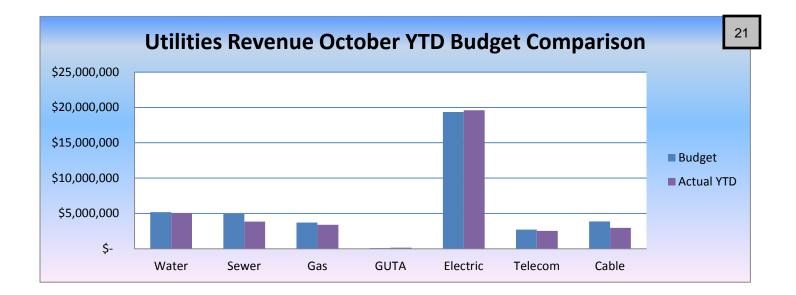
		2018	2019	Oct. Variance Favorable /		2018	2019	YTD Variance Favorable /	
ACTIVIT		Oct. Activity	Oct. Activity	(Unfavorable)	Variance %	YTD Activity	YTD Activity	(Unfavorable)	Variance %
Revenue									
4002 - WATER		484,891.87	548,335.97	63,444.10	13.08%	4,218,094.03	5,073,446.83	855,352.80	20.28%
4003 - SEWER		368,365.14	386,554.12	18,188.98	4.94%	3,311,184.36	3,852,559.30	541,374.94	16.35%
4005 - GAS		160,988.95	172,756.53	11,767.58	7.31%	2,957,901.06	3,399,474.78	441,573.72	14.93%
4006 - GUTA		16,030.80	17,621.08	1,590.28	9.92%	122,832.75	153,774.70	30,941.95	25.19%
4008 - ELECTRIC		2,054,532.07	2,333,264.80	278,732.73	13.57%	17,454,548.40	19,606,732.81	2,152,184.41	12.33%
4009 - TELECOM & INTERNET		245,240.75	261,195.47	15,954.72	6.51%	2,219,725.94	2,527,623.32	307,897.38	13.87%
4010 - CABLE TV		254,270.82	290,532.22	36,261.40	14.26%	2,315,004.91	2,970,391.39	655,386.48	28.31%
4012 - UTIL FINANCE		0.00	5,900.00	5,900.00	0.00%	535,461.65	73,499.99	-461,961.66	-86.27%
	Revenue Total:	3,584,320.40	4,016,160.19	431,839.79	12.05%	33,134,753.10	37,657,503.12	4,522,750.02	13.65%
Expense									
4002 - WATER		237,503.59	381,606.08	-144,102.49	-60.67%	3,743,867.91	3,602,835.38	141,032.53	3.77%
4003 - SEWER		201,862.32	275,864.21	-74,001.89	-36.66%	3,110,593.75	3,108,991.10	1,602.65	0.05%
4004 - STORMWATER		62,650.61	39,322.73	23,327.88	37.23%	316,993.37	419,017.35	-102,023.98	-32.18%
4005 - GAS		123,606.63	192,350.21	-68,743.58	-55.61%	2,858,189.07	2,991,477.45	-133,288.38	-4.66%
4006 - GUTA		36,564.06	26,473.99	10,090.07	27.60%	201,620.21	203,046.45	-1,426.24	-0.71%
4007 - GEN ADMIN WSG		15,364.52	16,657.50	-1,292.98	-8.42%	135,811.52	171,307.02	-35,495.50	-26.14%
4008 - ELECTRIC		1,386,555.04	1,669,884.09	-283,329.05	-20.43%	14,788,837.07	16,060,294.82	-1,271,457.75	-8.60%
4009 - TELECOM & INTERNET		66,685.46	156,634.81	-89,949.35	-134.89%	669,192.47	1,093,296.88	-424,104.41	-63.38%
4010 - CABLE TV		397,472.76	432,122.86	-34,650.10	-8.72%	4,573,539.44	4,037,501.17	536,038.27	11.72%
4011 - GEN ADMIN ELEC/TELECOM		26,708.40	15,403.47	11,304.93	42.33%	224,778.73	152,740.93	72,037.80	32.05%
4012 - UTIL FINANCE		518,886.66	-206,191.54	725,078.20	139.74%	-1,041,138.84	-2,076,558.10	1,035,419.26	99.45%
4013 - UTIL CUST SVC		87,417.26	122,238.49	-34,821.23	-39.83%	776,824.64	1,231,192.42	-454,367.78	-58.49%
4014 - UTIL BILLING		22,889.12	33,304.25	-10,415.13	-45.50%	204,546.20	331,370.35	-126,824.15	-62.00%
4015 - CENTRAL SERVICES		128,521.07	50,648.80	77,872.27	60.59%	817,482.11	513,995.35	303,486.76	37.12%
4016 - SOLID WASTE	_	0.00	0.00	0.00	0.00%	0.00	96.76	-96.76	0.00%
	Expense Total:	3,312,687.50	3,206,319.95	106,367.55	3.21%	31,381,137.65	31,840,605.33	-459,467.68	-1.46%
	Total Surplus (Deficit):	271,632.90	809,840.24	538,207.34	198.14%	1,753,615.45	5,816,897.79	4,063,282.34	231.71%

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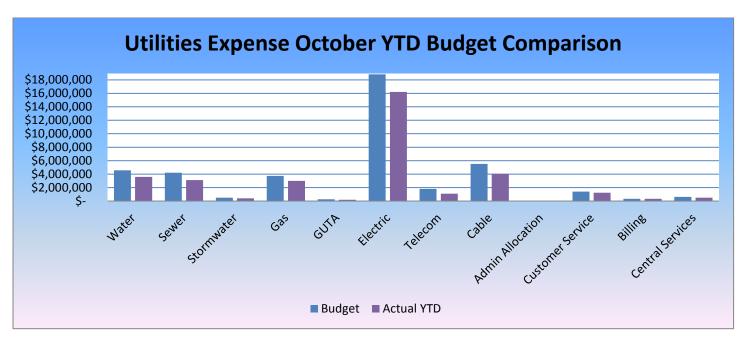


ACTIVIT		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue							
4002 - WATER		5,172,969.00	5,172,969.00	548,335.97	5,073,446.83	-99,522.17	1.92 %
4003 - SEWER		4,067,500.00	4,930,907.20	386,554.12	3,852,559.30	-1,078,347.90	21.87 %
4005 - GAS		3,720,609.00	3,720,609.00	172,756.53	3,399,474.78	-321,134.22	8.63 %
4006 - GUTA		80,000.00	80,000.00	17,621.08	153,774.70	73,774.70	92.22 %
4008 - ELECTRIC		19,361,556.00	19,361,556.00	2,333,264.80	19,606,732.81	245,176.81	1.27 %
4009 - TELECOM & INTERNET		2,725,000.00	2,725,000.00	261,195.47	2,527,623.32	-197,376.68	7.24 %
4010 - CABLE TV		3,877,080.00	3,877,080.00	290,532.22	2,970,391.39	-906,688.61	23.39 %
4012 - UTIL FINANCE		750,000.00	0.00	5,900.00	73,499.99	73,499.99	0.00 %
4016 - SOLID WASTE		113,407.20	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	39,868,121.20	39,868,121.20	4,016,160.19	37,657,503.12	-2,210,618.08	5.54 %
Expense							
4002 - WATER		4,575,694.20	4,575,694.20	381,606.08	3,602,835.38	972,858.82	21.26 %
4003 - SEWER		4,209,987.00	4,209,987.00	275,864.21	3,108,991.10	1,100,995.90	26.15 %
4004 - STORMWATER		502,784.00	511,784.00	39,322.73	419,017.35	92,766.65	18.13 %
4005 - GAS		3,736,983.85	3,736,983.85	192,350.21	2,991,477.45	745,506.40	19.95 %
4006 - GUTA		267,137.00	267,137.00	26,473.99	203,046.45	64,090.55	23.99 %
4007 - GEN ADMIN WSG		215,332.00	215,332.00	16,657.50	171,307.02	44,024.98	20.45 %
4008 - ELECTRIC		18,820,876.00	18,820,876.00	1,669,884.09	16,060,294.82	2,760,581.18	14.67 %
4009 - TELECOM & INTERNET		1,818,926.00	1,818,926.00	156,634.81	1,093,296.88	725,629.12	39.89 %
4010 - CABLE TV		5,524,609.00	5,524,609.00	432,122.86	4,037,501.17	1,487,107.83	26.92 %
4011 - GEN ADMIN ELEC/TELECOM		195,792.00	195,792.00	15,403.47	152,740.93	43,051.07	21.99 %
4012 - UTIL FINANCE		-2,350,480.00	-2,350,480.00	-206,191.54	-2,076,558.10	-273,921.90	11.65 %
4013 - UTIL CUST SVC		1,399,403.00	1,399,403.00	122,238.49	1,231,192.42	168,210.58	12.02 %
4014 - UTIL BILLING		334,561.00	334,561.00	33,304.25	331,370.35	3,190.65	0.95 %
4015 - CENTRAL SERVICES		616,516.00	616,516.00	50,648.80	513,995.35	102,520.65	16.63 %
4016 - SOLID WASTE		0.00	0.00	0.00	96.76	-96.76	0.00 %
	Expense Total:	39,868,121.05	39,877,121.05	3,206,319.95	31,840,605.33	8,036,515.72	20.15 %
	Report Surplus (Deficit):	0.15	-8,999.85	809,840.24	5,816,897.79	5,825,897.64	54,733.27 %

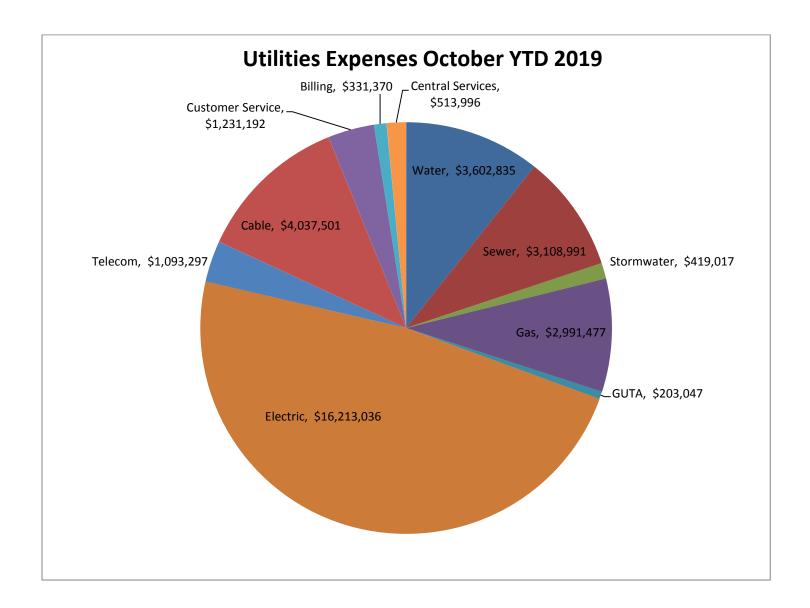
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Utility Fund year-to-date revenues for the month totaled \$37,657,503 which is about 94% of total budgeted revenues of \$39,868,121



Utility Fund year-to-date expenses for the month totaled \$31,840,605 which is about 80% of total budgeted expenses of \$39,868,121





Monroe

Variance Variance October October **Favorable** YTD YTD **Favorable** Percent Percent DEP... (Unfavorable) Remaining (Unfavorable) Remaining **Budget** Activity **Budget** Activity **Total Budget** Revenue 4520 - SOLID WASTE COLLECTION 163,268.00 182,480.06 19,212.06 11.77 % 1,632,680.00 1,780,204.41 147,524.41 9.04 % 1,960,000.00 4530 - SOLID WASTE DISPOSAL 234,621.44 448,069.29 213,447.85 90.98 % 2,346,214.40 2,812,288.24 466,073.84 19.86 % 2,816,584.00 4540 - RECYCLABLES COLLECTION 2,665.60 2,602.61 -62.99 -2.36 % 26,656.00 25,693.76 -962.24 -3.61 % 32,000.00 **Total Revenue:** 400,555.04 633,151.96 232,596.92 58.07 % 4,005,550.40 4,618,186.41 612,636.01 15.29 % 4,808,584.00 Expense 4510 - SOLID WASTE ADMINISTRATION 29,506.12 25,731.14 3.774.98 12.79 % 295,061.20 297,376.62 -2,315.42 -0.78 % 354,216.00 4520 - SOLID WASTE COLLECTION 71,050.05 88,358.57 -17,308.52 -24.36 % 710,500.50 807,457.71 -96,957.21 -13.65 % 852,942.32 4530 - SOLID WASTE DISPOSAL 222,920.74 289,992.42 -67,071.68 -30.09 % 2,229,207.40 2,275,626.56 -46,419.16 -2.08 % 2,676,119.72 4540 - RECYCLABLES COLLECTION 13,799.75 3,307.04 10,492.71 76.04 % 137,997.50 74,582.44 63,415.06 45.95 % 165,663.86 4585 - YARD TRIMMINGS COLLECTION 18,217.49 20,489.93 -2,272.44 -12.47 % 182,174.90 211,617.82 -29,442.92 -16.16 % 218,698.00 9003 - SW - OTHER FINANCING USES 45,060.65 38,989.12 6.071.53 13.47 % 450,606.50 287,091.60 163,514.90 36.29 % 540.944.24 466,868.22 **Total Expense:** 400,554.80 -66,313.42 -16.56 % 4,005,548.00 3,953,752.75 51,795.25 1.29 % 4,808,584.14 Report Total: 0.24 166,283.74 166,283.50 2.40 664,433.66 664,431.26 -0.14

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## Income Statem 24 Group Summary

For Fiscal: 2019 Period Ending: 10/31/2019

DEPT		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
4520 - SOLID WASTE COLLECTION		1,960,000.00	1,960,000.00	182,480.06	1,780,204.41	179,795.59
4530 - SOLID WASTE DISPOSAL		2,816,584.00	2,816,584.00	448,069.29	2,812,288.24	4,295.76
4540 - RECYCLABLES COLLECTION		32,000.00	32,000.00	2,602.61	25,693.76	6,306.24
	Revenue Total:	4,808,584.00	4,808,584.00	633,151.96	4,618,186.41	190,397.59
Expense						
4510 - SOLID WASTE ADMINISTRATION		354,216.00	354,216.00	25,731.14	297,376.62	56,839.38
4520 - SOLID WASTE COLLECTION		852,942.32	852,942.32	88,358.57	807,457.71	45,484.61
4530 - SOLID WASTE DISPOSAL		2,676,119.72	2,676,119.72	289,992.42	2,275,626.56	400,493.16
4540 - RECYCLABLES COLLECTION		165,663.86	165,663.86	3,307.04	74,582.44	91,081.42
4585 - YARD TRIMMINGS COLLECTION		218,698.00	218,698.00	20,489.93	211,617.82	7,080.18
9003 - SW - OTHER FINANCING USES		540,944.24	540,944.24	38,989.12	287,091.60	253,852.64
	Expense Total:	4,808,584.14	4,808,584.14	466,868.22	3,953,752.75	854,831.39
	Total Surplus (Deficit):	-0.14	-0.14	166,283.74	664,433.66	

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Monroe, GA

For the Period Ending 10/31/2019

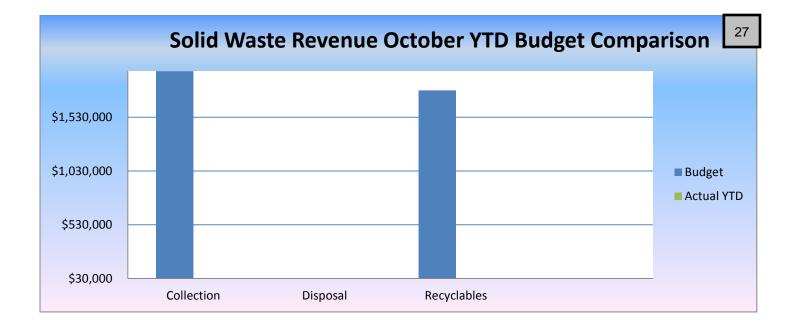
		2018	2019	Oct. Variance Favorable /		2018	2019	YTD Variance Favorable /	
DEP		Oct. Activity	Oct. Activity	(Unfavorable)	Variance %	YTD Activity	YTD Activity	(Unfavorable)	Variance %
Revenue									
4510 - SOLID WASTE ADMINISTRATION		2,553.54	0.00	-2,553.54	-100.00%	2,553.54	0.00	-2,553.54	-100.00%
4520 - SOLID WASTE COLLECTION		174,177.53	182,480.06	8,302.53	4.77%	1,423,890.48	1,780,204.41	356,313.93	25.02%
4530 - SOLID WASTE DISPOSAL		308,044.79	448,069.29	140,024.50	45.46%	1,872,685.85	2,812,288.24	939,602.39	50.17%
4540 - RECYCLABLES COLLECTION		2,005.79	2,602.61	596.82	29.75%	26,539.30	25,693.76	-845.54	-3.19%
	Revenue Total:	486,781.65	633,151.96	146,370.31	30.07%	3,325,669.17	4,618,186.41	1,292,517.24	38.86%
Expense									
4510 - SOLID WASTE ADMINISTRATION		29,679.96	25,731.14	3,948.82	13.30%	244,304.26	297,376.62	-53,072.36	-21.72%
4520 - SOLID WASTE COLLECTION		78,624.61	88,358.57	-9,733.96	-12.38%	596,851.21	807,457.71	-210,606.50	-35.29%
4530 - SOLID WASTE DISPOSAL		11,670.77	289,992.42	-278,321.65	-2,384.78%	1,782,475.29	2,275,626.56	-493,151.27	-27.67%
4540 - RECYCLABLES COLLECTION		7,248.77	3,307.04	3,941.73	54.38%	77,732.37	74,582.44	3,149.93	4.05%
4585 - YARD TRIMMINGS COLLECTION		13,135.55	20,489.93	-7,354.38	-55.99%	167,947.16	211,617.82	-43,670.66	-26.00%
9003 - SW - OTHER FINANCING USES		25,211.41	38,989.12	-13,777.71	-54.65%	206,122.57	287,091.60	-80,969.03	-39.28%
	Expense Total:	165,571.07	466,868.22	-301,297.15	-181.97%	3,075,432.86	3,953,752.75	-878,319.89	-28.56%
	Total Surplus (Deficit):	321,210.58	166,283.74	-154,926.84	-48.23%	250,236.31	664,433.66	414,197.35	165.52%

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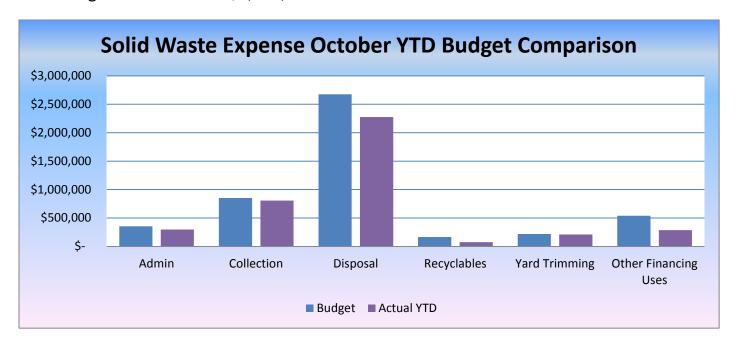


						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
DEP		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Revenue							
4520 - SOLID WASTE COLLECTION		1,960,000.00	1,960,000.00	182,480.06	1,780,204.41	-179,795.59	9.17 %
4530 - SOLID WASTE DISPOSAL		2,816,584.00	2,816,584.00	448,069.29	2,812,288.24	-4,295.76	0.15 %
4540 - RECYCLABLES COLLECTION		32,000.00	32,000.00	2,602.61	25,693.76	-6,306.24	19.71 %
	Revenue Total:	4,808,584.00	4,808,584.00	633,151.96	4,618,186.41	-190,397.59	3.96 %
Expense							
4510 - SOLID WASTE ADMINISTRATION		354,216.00	354,216.00	25,731.14	297,376.62	56,839.38	16.05 %
4520 - SOLID WASTE COLLECTION		852,942.32	852,942.32	88,358.57	807,457.71	45,484.61	5.33 %
4530 - SOLID WASTE DISPOSAL		2,676,119.72	2,676,119.72	289,992.42	2,275,626.56	400,493.16	14.97 %
4540 - RECYCLABLES COLLECTION		165,663.86	165,663.86	3,307.04	74,582.44	91,081.42	54.98 %
4585 - YARD TRIMMINGS COLLECTION		218,698.00	218,698.00	20,489.93	211,617.82	7,080.18	3.24 %
9003 - SW - OTHER FINANCING USES		540,944.24	540,944.24	38,989.12	287,091.60	253,852.64	46.93 %
	Expense Total:	4,808,584.14	4,808,584.14	466,868.22	3,953,752.75	854,831.39	17.78 %
	Report Surplus (Deficit):	-0.14	-0.14	166,283.74	664,433.66	664,433.80	95,571.43 %

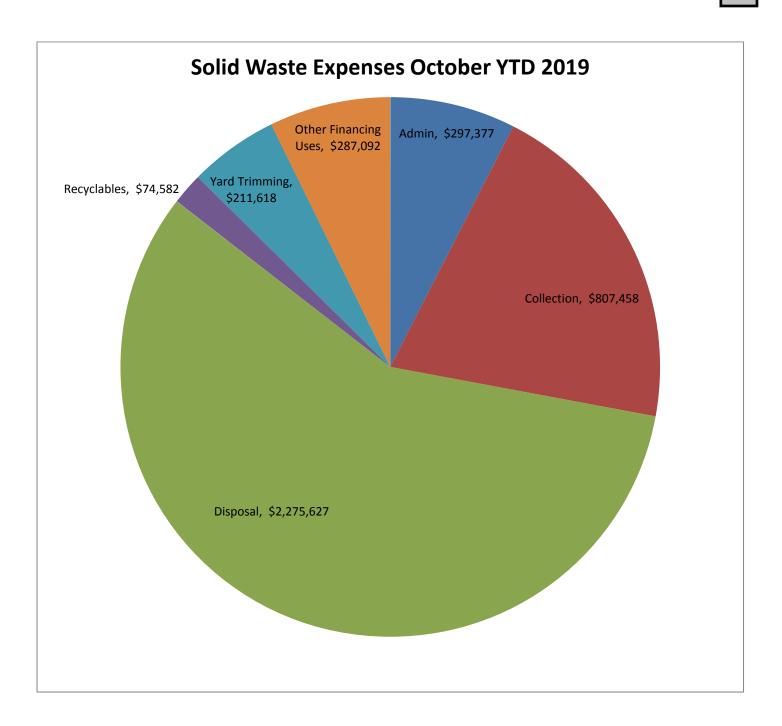
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Solid Waste year-to-date revenues for the month totaled \$4,618,186 which is about 96% of total budgeted revenues of \$4,808,584



Solid Waste year-to-date expenses for the month totaled \$3,953,753 which is about 82% of total budgeted expenses of \$4,808,584



## Utilities - Abandoned Calls   524   601   768   430   340   469   412   380   330   402   345   540	erformance Indicators	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18
Utilities - Incoming Calis   7,082   7,280   7,580   5,580   6,680   6,680   6,690   5,700   5,522   6,181   6,035   7,000   1,000														
Martine - Adamsomed Calla   1948   1948   490   496													2 102	
Month Abandomed Calle - Unitity   7,40%   8,43%   7,70%   5,67%   5,	-												6,463	6
Bictaric Customers													373	
Matural Customers   6,505   6,49   6,454   6,388   6,350   6,370   6,375   6,376   6,471   6,366   6,49   6,201   7   1   1   1   1   1   1   1   1	·	7.40%	% 8.439	% 7.70	% 5.67%	6 5.98%	5 7.02%	6.38%	6.59%	6.28%	6.50%	5.72%	5.77%	5
Marian Gas Custamers														
Water Customers         9,710         9,687         9,698         9,483         9,483         9,481         9,710         9,776         9,385         9,387         7,083         7,62         7,104         7,397         7,050         7,005         7,105         7,116         7,307         3,635		,									-, -		6,307	6
Male water Customers						,					,		3,773	3
Cabe   Volutionners   3,08   3,28   3,47   3,27   3,27   3,27   3,30   3,38   3,63   3,57   3,58   3,68   3,68   1,58						,				,			9,244	9
Digital Cable Customers											,		6,936	6
Memeric Customers   3,760   3,782   3,741   3,799   3,730   3,758   3,703   3,756   3,687   3,688   3,577   3,688   6891   6990   91   923   913   923   913   923   913   923   913   923   913   923   913   9													3,516	3
Residential Phone Customers   874   888   885   827   889   898   895   900   911   923   931   931   932   933   948   939   949   949   941   948   949	_												220	
Property													3,625	3
Part													934	
Connects													437	
Connects		99	93	3 9	4 92	111	110	64	62	62	62	62	62	
Counces														
Control from Non-Payment   28														
Electric Work Orders	Connects	372	2 481	1 330	0	640	761	709	699	749	742	578	606	
Mater Work Orders	Cutoff for Non-Payment	288	3 273	3 230	0	171	208	259	169	263	260	164	237	
Natural Gas Work Orders	lectric Work Orders	125	5 82			76	67	103	42	34	40	22	28	
Disconnects   172   18	Water Work Orders	271	1 150	) 6	5 130	207	168	421	207	53	95	58	138	
Telecomm Work Orders	Natural Gas Work Orders	61	1 91	L 70	0 79	109	66	120	57	91	85	50	56	
	Disconnects	272	2 320	33!	9	542	660	677	663	677	697	515	567	
Utilities           Utility Revenue Billed         \$ 3,843,15         \$ 3,874,275         \$ 3,984,375         \$ 3,745,875         \$ 3,440,403         \$ 3,504,319         \$ 3,806,215         \$ 4,180,054         \$ 3,782,804         \$ 3,662,715         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,209,148         \$ 3,782,804         \$ 3,662,715         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,209,148         \$ 3,782,804         \$ 3,662,715         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,091,418         \$ 3,782,804         \$ 3,662,715         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,091,418         \$ 3,782,804         \$ 3,662,718         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,097,40         \$ 3,845,701         \$ 4,097,40         \$ 3,845,701         \$ 3,872,101         \$ 3,662,718         \$ 3,467,528         \$ 4,070,163         \$ 3,845,701         \$ 4,097,40         \$ 3,845,701         \$ 4,097,40         \$ 3,845,701         \$ 3,872,101         \$ 5,002,40         \$ 2,661         \$ 3,681         \$ 3,662,31         \$ 3,662,31         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,40         \$ 3,402,4	Telecomm Work Orders	290	252	2 26	4 246	254	325	323	146	138	347	220	206	
Utility Revenue Billed \$ 3,843,415 \$ 3,870,292 \$ 3,984,537 \$ 3,714,378 \$ 3,545,398 \$ 3,404,430 \$ 3,504,319 \$ 3,806,425 \$ 4,091,817 \$ 4,180,054 \$ 3,732,804 \$ 3,662,411 \$ 3,674,557 \$ 4,535,649 \$ \$ 3,318,240 \$ 3,662,579 \$ 3,467,528 \$ 4,070,163 \$ 3,804,701 \$ 3,207,18 \$ 3,187,18 \$ 3,642 \$ 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Collections													
Utility Revenue Collected \$ 3,662,411 \$ 3,674,575 \$ 4,535,649 \$ 5,318,249 \$ 3,386,275 \$ 3,467,528 \$ 4,070,163 \$ 3,845,701 \$ 4,209,148 \$ 3,187,118 \$ 3,644 \$ 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	ties													
Utility Revenue Collected   \$ 3,662,411   \$ 3,674,575   \$ 4,535,649   \$ 3,318,240   \$ 3,318,240   \$ 3,662,759   \$ 3,467,528   \$ 4,070,163   \$ 3,845,701   \$ 4,209,148   \$ 3,187,118   \$ 3,642,749   \$ 4,000	Jtility Revenue Billed	\$ 3,843,415	5 \$ 3,870,292	\$ 3,984,53	7 \$ 3,714,378	\$ 3,545,398	\$ 3,440,430	\$ 3,504,319	\$ 3,806,425	\$ 4,091,817	\$ 4,180,054	\$ 3,732,804	\$ 3,467,538	\$ 3,708
# of Inactive Accounts Written Off	Jtility Revenue Collected	\$ 3,662,411	1 \$ 3,674,557	\$ 4,535,649	9	\$ 3,318,240	\$ 3,662,759	\$ 3,467,528	\$ 4,070,163	\$ 3,845,701	\$ 4,209,148	\$ 3,187,118	\$ 3,642,706	\$ 3,748
Utility Bad Debt Collected   \$ 4,595 \$ 4,024 \$ 4,797 \$ 9,411 \$ 9,467 \$ 3,159 \$ 2,433 \$ 2,435	of Inactive Accounts Written Off					48				62	78	70	51	
Utility Bad Debt Collected   \$ 4,595 \$ 4,024 \$ 4,797 \$ 9,411 \$ 9,467 \$ 9,315 \$ 2,433 \$ 2 4	Amount Written Off for Bad Debt					\$ 30,444	\$ 39,654	\$ 26,610	\$ 30,880	\$ 33,037	\$ 41,131	\$ 37,217	\$ 26,591	\$ 28
Milities						\$ 4,595								
Extensions Requested							,			,				
Extensions Requested   824														
Extensions Pending   19		824	1			635	690	678	611	672	798	558	650	
Extensions Defaulted 40	·												299	
Extensions Paid per Agreement 765	-												32	
Percentage of Extensions Paid   95% #DIV/0! #DIV/0! - 94% 95% 95% 94% 96% 94% 96% 96% 96% 96% 96% 96% 96% 96% 96% 96													619	
Admin Support  Property Tax Transactions 1 1 1 - 2 2 3 - 3 3	· -			#DIV/0I	_									<u>.</u>
Admin Support  Property Tax Transactions 1 1 1 - 2 2 3 3 S  Property Tax Collected \$ 8 8 1,560 \$ - \$ 771 \$ - \$ - \$ - \$ - \$ 150 \$ - \$ - \$  Property Tax Collected \$ 8 8 1,560 \$ - \$ 771 \$ - \$ - \$ - \$ - \$ - \$ 150 \$ - \$ - \$  Counting  Payroll & Benefits  Payroll Checks issued 40 47 43 44 47 73 46 50 49 552 550 50  Direct Deposit Advices 590 589 607 663 610 901 606 600 581 575 552 550  General Ledger  Accounts Payable Checks Issued 368 243 243 354 281 317 379 371 281 270 298  Accounts Payable Invoices Entered 468 327 371 466 426 568 479 495 481 466 452	ercentage of Extensions Faid	337	70 #DIV/O:	#510/0:	_	347	557	5470	30%	5470	30%	3 3070	5570	,
Property Tax Transactions         1         1         -         2         - <td>in Comment</td> <td></td>	in Comment													
Property Tax Collected \$ 8 \$ 1,560 \$ - \$ 771 \$ - \$ - \$ - \$ - \$ - \$ 150 \$ - \$ - \$ - \$			1 1	<u> </u>	2					2				
Coounting           Payroll & Benefits           Payroll Checks issued         40         47         43         44         47         73         46         50         49         52         50           Direct Deposit Advices         590         589         607         663         610         901         606         600         581         575         585           General Ledger           Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452				•										
Payroll & Benefits           Payroll Checks issued         40         47         43         44         47         73         46         50         49         52         50           Direct Deposit Advices         59         589         607         663         610         901         606         600         581         575         585           General Ledger         Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452	· · ·	\$ 8	3 \$ 1,560	) \$ -	\$ //1	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$
Payroll Checks issued         40         47         43         44         47         73         46         50         49         52         50           Direct Deposit Advices         590         589         607         663         610         901         606         600         581         575         585           General Ledger           Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452	ting													
Direct Deposit Advices         590         589         607         663         610         901         606         600         581         575         585           General Ledger           Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452														
General Ledger           Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452	oll & Benefits	40											209	
Accounts Payable Checks Issued         368         243         243         354         281         317         379         371         281         270         298           Accounts Payable Invoices Entered         468         327         371         466         426         568         479         495         481         466         452	oll & Benefits Payroll Checks issued		) 589	9 60	7 663	610	901	606	600	581	575	585	664	
Accounts Payable Invoices Entered 468 327 371 466 426 568 479 495 481 466 452	oll & Benefits Payroll Checks issued Direct Deposit Advices	590												
·	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger				3 354	281	317						271	
Journal Entries Processed 111 98 98 123 123 141 136 200 249 239 238	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued	368								404	400	452	446	
	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued	368 468	8 327	37:	1 466	426								
Miscellaneous Receipts 435 306 364 341 282 388 339 248 378 448 356	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued Accounts Payable Invoices Entered	368 468 111	8 327 1 98	7 37: 3 98	1 466 8 123	426 123	141	136	200	249	239	238	115	
Utility Deposit Refunds Processed 48 30 37 18 18 41 48 20 25 17 26	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued Accounts Payable Invoices Entered ournal Entries Processed	368 468 111	8 327 1 98	7 37: 3 98 5 36	1 466 8 123 4 341	426 123	141	136	200 248	249	239 448	238	115 358	
Local Option Sales Tax \$ 198,312 \$ 187,995 \$ 198,507 \$ 190,459 \$ 193,221 \$ 202,825 \$ 181,595 \$ 174,734 \$ 182,090 \$ 219,613 \$ 181,526 \$ 193,213	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued Accounts Payable Invoices Entered ournal Entries Processed Miscellaneous Receipts	368 468 111 435	8 327 1 98 5 306	7 37: 3 98 5 36	1 466 8 123 4 341	426 123 282	141 388	136 339	200 248	249 378	239 448	238 356	115	
Special Local Option Sales Tax - 2013         194,610         161,779         170	oll & Benefits Payroll Checks issued Direct Deposit Advices eral Ledger Accounts Payable Checks Issued Accounts Payable Invoices Entered ournal Entries Processed Miscellaneous Receipts Utility Deposit Refunds Processed	368 468 111 435 48	8 327 1 98 5 306 8 30	7 37: 3 99 5 36 0 3:	1 466 8 123 4 341 7 18	426 123 282 18	141 388 41	136 339 48	200 248 20	249 378 25	239 448 17	238 356 26	115 358 33	\$ 160

Performance Indicators	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18
Special Local Option Sales Tax - 2019	176,351	167,143	177,725	168,785	172,164	180,699	1,075						
Personnel													
Payroll & Benefits													
Budgeted Positions	244	244	243	243	242	242	239	238	237	237	244	244	244
Filled Positions	236	236	232	229	232	236	232	228	226	227	226	228	229
Vacancies	8	8	11	14	10	6	7	10	11	10	18	16	15
Unfunded Positions	38	38	38	38	37	37	37	37	37	37	33	33	33
Clinic Appointment Capacity	285	210	242	236	224	229	215	156	144	144	126	144	162
Clinic Ancillary Visits	67	20	28	18	24	15	11	12	12	14	30	16	53
Clinic Utilization Percentage	72%	62%	64%	57%	60%	55%	53%	65%	63%	929	% 90%	6 76%	6 93%
Clinic No Shows	21	16	9	7	14	8	8	7		24	12	10	7
Clinic Utilization2	118	95	117	110	96	103	95	82	79	94	72	83	91

### **AIRPORT**

## MONTHLY REPORT DECEMBER 2019

	2019	2019	2019	2019	2019	2019	2019 July	2019	2019	2019	2019	2018	2018	Monthly	Vaculti Tatala
	January	February	March	April	May	June	July	August	September	October	November	November	December	Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$4.39	\$4.39	\$4.39	\$4.39	\$4.29	\$4.29	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.39	\$4.39	\$4.30	
Transactions	48	36	84	117	109	91	102	100	127	93	88	74	39	85	1108
Gallons Sold	1,415.3	853.7	2,257.7	3,108.0	2,649.1	2,445.7	2,210.7	2,660.2	3,157.1	2,203.0	1,875.1	1,930.9	711.6	2,113.7	27,478.2
AvGas Revenue	\$6,213.17	\$3,568.32	\$9,911.06	\$13,636.68	\$11,364.77	\$10,492.01	\$9,263.00	\$11,146.15	\$13,228.30	\$9,230.74	\$7,856.64	\$8,476.65	\$3,123.97	\$9,039.34	\$117,511.46
AvGas Profit/Loss	\$225.74	\$130.22	\$416.11	\$1,136.91	\$726.49	\$669.55	\$989.37	\$1,193.55	\$1,419.28	\$1,127.31	\$957.28	\$662.19	\$106.04	\$750.77	\$9,760.04
	GENERAL REVENUE/EXPENSE														
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$4,065.07	\$4,065.07	\$3,684.30	\$47,895.91
Grounds Maintenance	\$360.00	\$360.00	\$3,530.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$2,580.00	\$535.00	\$535.00	\$360.00	\$360.00	\$801.54	\$10,420.00
Buildings Maintenance	\$400.00	\$550.00	\$2,820.00	\$18,240.00	\$480.00	\$300.00	\$1,463.49	\$1,150.00	\$580.00	\$764.29	\$300.00	\$425.32	\$6,126.18	\$2,584.56	\$33,599.28
Equipment Maintenance	\$443.18	\$616.98	\$116.98	\$6,319.48	\$116.98	\$116.98	\$1,136.98	\$116.98	\$116.98	\$471.16	\$166.98	\$115.92	\$427.93	\$791.04	\$10,283.51
Airport Profit/Loss	\$5,040.22	\$4,620.89	(\$33.23)	(\$17,764.92)	(\$11,360.84)	\$5,910.22	\$2,946.55	\$4,484.22	\$3,081.33	\$4,274.51	\$4,872.95	\$6,274.02	(\$294.99)	\$926.99	\$12,050.93

### **PROJECTS & UPDATES**

Cy Nunnally	Memo	rial Airport (D73)
Nov	ember F	-uel Sales
\$4	.19	Average Price
	88	Transactions
1,875	.08	Gallons Sold
\$7,856	.64	Fuel Revenue
\$957	.28	Fuel Profit/Loss
\$4,872	.95	Airport Profit/Loss

#### **FISCAL YEAR 2020 PROJECT UPDATE**

The grant application for the rehabilitation of the runway has been filed with the Georgia Department of Transportation (GDOT). The proposed expense of the paving project is \$1,200,000 plus any repairs to the 750' section of failing runway base. This was filed along with the submission of the Capital Improvement Project (CIP) list that was submitted on November 21<sup>st</sup> as a requirement for project applications. The CIP is attached for further project review.

### **GENERAL AVIATION VISITOR ESTIMATES**

The GDOT is performing a statewide economic impact study for all airports and has recently presented the City of Monroe with visitor estimates based on observation and formulas used throughout the state. The suggested visitor arrival numbers for the Cy Nunnally Memorial Airports are currently at 9.5 with 5 of those visitors stopping at the FBO facility. This number will help to build and support the suggested economic impact study for all airports around the state.



Russell R. McMurry, P.E., Commissioner One Georgia Center 600 West Peachtree NW Atlanta, GA 30308 (404) 631-1990 Main Office

November 19, 2019

### RE: General Aviation Visitor Estimates – Airport Economic Impact Study – Monroe-Walton County Airport

Dear Mr. Bailey:

As you know, GDOT is updating its statewide airport economic impact study. This study will provide an estimate of the annual economic impact of each airport in the state. To calculate impacts, we must estimate the number of general aviation visitors for each airport. There is no existing data source to report each airport's number of general aviation visitors, so several data sources were reviewed to determine the methodology for each airport.

The first step is to calculate the estimate includes identifying a realistic number of **weekly** visiting general aviation aircraft **arrivals**. The table below includes several sources of data used to develop the suggested weekly visiting arrivals for your airport. Please carefully review this data below and respond with any questions or comments by **December 3, 2019**.

Airport Name	2011 TAF	2018 TAF	2011 Weekly Transient Arrivals (Implied)	Visiting GA Arrivals Airport/FBO	Weekly AOPA w/ Levels (75%/50%/33%) Using TAF as base	Weekly AOPA w/ 33% (using 2018 TAF as base)	Suggested Weekly Visiting Arrivals
Monroe-Walton County	13000	13000	9.5	5	14	9.5	10
Airport							

The following describes each data source:

- 2011/2018 TAF Estimate of annual general aviation operations as provided in the Federal Aviation Administration's Terminal Area Forecast (TAF).
- 2011 Weekly Transient Arrivals 2011 Statewide Economic Impact Study estimate of weekly visiting/transient aircraft arrivals.
- Visiting GA Arrivals Estimate of average weekly arriving GA aircraft as provided by the Statewide Airport Economic Impact Study survey.
- Weekly Aircraft Owners and Pilots Association (AOPA) rule w/levels Calculated using a percentage of estimated weekly arrivals based on the TAF and the airport level identified in the Georgia Statewide Aviation System Plan:
  - o Level I 33%
  - o Level II 50%
  - o Level III 75%
- Weekly AOPA w/ 33% Standard AOPA methodology of 33% of TAF.
- Suggested Weekly Visiting Arrivals The study's initial suggestion for your airport's weekly visiting general aviation aircraft arrivals. This is the estimate upon which we will base your estimate of total annual general aviation visitors.

Please confirm you agree with the suggested weekly visiting arrivals or provide comments to Joseph Robinson, at <a href="mailto:jorobinson@dot.ga.gov">jorobinson@dot.ga.gov</a>, and Michael Giambrone at <a href="mailto:mgiambrone@dot.ga.gov">mgiambrone@dot.ga.gov</a> by **December 3, 2019.** If your response includes a number different than the suggested arrivals provided in the table, please include a short narrative explaining the recommended estimate for your airport.

If you have any questions or concerns, please contact Joseph or Michael at 404-631-1788 or 404-631-1332.

Sincerely,

Steven V. Brian, Manager Aviation Programs

cc: Joseph Robinson, Aviation Planning Manager Michael Giambrone, Aviation Planner

### **GMC**

### AIRPORT CAPITAL IMPROVEMENT PROGRAM

### FISCAL YEARS 2020-2024 CY NUNNALLY MEMORIAL AIRPORT WALTON COUNTY, GA

YEAR	DESCRIPTION		EST. COST	FEDERAL	STATE	LOCAL
2020	Runway Rehabilitation (Design) Approach Survey	T-1-15 FV 2020 A	98,475 35,000	88,628 31,500	4,924 1,750	4,924 1,750
2021	Runway Rehabilitation (Construction)	Total for FY 2020 \$  Total for FY 2021	1,200,000 1,200,000	\$ 120,128 1,080,000 1,080,000	\$ <b>6,674</b> \$ 60,000 <b>60,000</b>	60,000 60,000
2022	Grading/Ditching Terminal Building	Total for FY 2022	480,000 300,000 <b>780,000</b>	432,000 0 432,000	24,000 225,000 <b>249,000</b>	24,000 75,000 <b>99,000</b>
2023	Taxiway Rehabilitation T-hangar	Total for FY 2023	300,000 720,000 <b>1,020,000</b>	270,000 0 <b>270,000</b>	15,000 540,000 <b>555,000</b>	15,000 180,000 <b>195,000</b>
2024	Apron Reconstruction	Total for FY 2024	2,000,000 <b>2,000,000</b>	1,800,000 <b>1,800,000</b>	100,000 <b>100,000</b>	100,000 <b>100,000</b>
	7	Total FY 2020-2024 \$	5,133,475	\$ 3,702,128	\$ 970,674 \$	460,674

\*Note: Cost estimates are made based on the Engineer's experience, qualifications, and professional judgment. The Engineer has no control over the costs of labor, materials, equipment, or services furnished by others or over the competitive bidding process or market conditions. The Engineer does not guarantee or warrant that proposals, bids, or actual construction costs will not vary from the above Cost Estimate.

**Since 1821** 



**To:** Airport Committee, City Council

**From:** Chris Bailey, Director of Central Services

**Department:** Airport

**Date:** 11/24/2019

**Subject:** Ground Lease – Hangar Build Site

**Budget Account/Project Name: N/A** 

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A Company of Record: L&M Aviation, LLC

#### Description:

This item is to request approval of a proposed ground lease agreement by L&M Aviation, LLC. The ground lease will be for an area adjacent to the existing t-hangars on Richard Parsons Drive and encompass approximately 17,500 sqft. This would be for the build of a 16-unit t-hangar which would then provide approximately \$174,600 to the Cy Nunnally Memorial Airport during the initial terms of the agreement in land lease revenue.

#### **Background:**

The City of Monroe has a total aircraft hangar lease capacity of 16 units with a waiting list of approximately 30 individuals. This increase would greatly benefit the airport and its efforts for grant funding in the future as the based aircraft number would increase by approximately 50 percent. The City is accepting of ground lease proposals for the build of this type of facility that will increase revenue, storage areas, airport traffic, fuel sales, etc.

#### Attachment(s):

Lease Agreement – 11 pages Site Plan(s) – 2 pages

#### GROUND LEASE AGREEMENT

THIS GROUND LEASE AGREEMENT (hereinafter called "Lease") made and entered into this DAY day of MONTH, YEAR, by and between THE CITY OF MONROE, GEORGIA a political subdivision of the State of Georgia (hereinafter called "Lessor") and [PROPER ENTITY], a Georgia Limited Liability company (hereinafter called "Lessee").

#### **WITNESSETH**

WHEREAS, Lessor is the owner of a tract of land lying and being in the city of Monroe, Walton County, Georgia, and being known as the Cy Nunnally Memorial Airport (hereinafter called "Airport"); and

**WHEREAS,** Lessee and Lessor are mutually desirous of entering into a Ground Lease for the use and occupancy of certain portions of the Airport in accordance with the terms and conditions contained in this Lease; and

**WHEREAS,** the Lessor has established an area adjacent to the Airport, with immediate access thereto, certain lots or parcels to be leased to businesses whose activities will contribute significantly to the Airport's viability and the general economy of the community; and

**WHEREAS**, the Lessee, upon application and after due investigation, is found to be a person, firm, or corporation whose business activities will promote and facilitate the services offered at the Airport, create new jobs and/or preserve existing jobs within the local economy;

**NOW THEREFORE,** for and in consideration of the respective promises and covenants herein contained and in further consideration of the payment of rent hereinafter stipulated, and of the terms and conditions herein set forth, the parties hereto do hereby agree as follows:

#### **SECTION 1. LEASED PROPERTY**

Lessor hereby leases to the Lessee, and the Lessee hereby rents and takes upon the terms and conditions which hereinafter appear, the unimproved real property consisting of approximately 17,500 square feet and being more particularly identified and outlined on the plat or drawing attached hereto as **Exhibit A** (hereinafter called "**Leased Property**") and incorporated herein by reference.

#### **SECTION 2. TERM**

- A. Term. The Initial Term of this Lease shall be for a period of fifty (50) years commencing on the date of execution of this Lease and, unless sooner terminated, expiring at 12:00 a.m. on the 50<sup>th</sup> anniversary thereof.
- B. Option Period. Lessee may, by giving to the Lessor at least ninety (90) days written notice prior to the expiration of this Lease, extend this Lease for an additional fifty (50) year lease period (hereinafter called "**Option Period**") upon the terms and conditions set forth in this Lease. The Option Period shall run from the day following the last day of the prior term or

- extension to 12:00 a.m. on the 50<sup>th</sup> anniversary thereof. If the Lessee fails to give such timely written notice, then this Lease shall terminate and the parties shall have no further rights, duties or obligations hereunder other than obligations that are accrue but unsatisfied as of the date of termination.
- C. If Lessee holds over after the expiration of this lease term then he becomes a tenant at sufferance.

#### **SECTION 3. POSSESSION OF LEASED PROPERTY**

Lessor covenants to provide actual delivery of the Leased Property to the Lessee upon the date of execution of this Lease. Possession of the Leased Property by the Lessee shall and hereby does begin on the date of execution of this Lease. Lessor covenants that the Lessee shall and may peaceably and quietly have, hold and enjoy the Leased Property exclusively to it during the term hereof unless sooner cancelled as provided in this Lease.

#### **SECTION 4. USE OF LEASED PROPERTY**

- A. Use by Lessee.
  - 1) Lessee shall use the Leased Property to store aircraft and for any other legal purposes, so long as Lessee warrants that the facility will be used strictly for aircraft and aeronautical related activities.
  - 2) Lessee shall not violate any assurances made by the Lessor to the Federal Aviation Administration (FAA).
- B. Ingress and Egress. Lessee shall have the right of airplane, motor vehicle and pedestrian ingress to, and egress from, the Leased Property, over and across the Airport. This right shall extend to the Lessee's employees, guests, invitees, licensees, agents, and patrons. The right includes the use of Airport roadways, including the use of common-use roadways and the use of common areas of the Airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, taxiing, and landing of aircraft, so long as done so in compliance with all Airport rules and regulations.
- C. Parking. Lessee and Lessee's employees, guests, invitees, licensees, agents, and patrons shall have the right to the nonexclusive use of Airport parking areas, appurtenances and improvements subject to rules and regulations of the airport.

#### SECTION 5. STANDARD OPERATING PROCEDURES

Lessee agrees to follow all issued Standard Operating Procedures as adopted by the Airport and City of Monroe City Council. Those Standard Operating Procedures are to be followed as well by all tenants renting storage space and are the responsibility of the Lessee to enforce. The Lessor has authority to enforce all Standard Operating Procedures on Leased Property.

#### **SECTION 6. RENT**

A. Lessee agrees to pay to the Lessor during the Initial Term for the use of the land described in Section 1, and for the rights and easements herein provided, a yearly rental charge as set forth below for the Lessed Property, upon which the Lessee intends to erect a building,

- payable in equal monthly installments on the first (1<sup>st</sup>) day of each month beginning MONTH DAY, YEAR and continuing on the first of each consecutive month thereafter during the term of this Lease.
- B. Lessee shall pay rent to Lessor, without notice or demand and without abatement, reduction, or set-off for any reason at the office of the airport manager or any other place that Lessor may hereafter designate in writing. The rent shall be payable at the following annual rates for the following periods of the lease:
  - 1) For the first fifty (50) years of the lease term, Lessee shall pay to Lessor an annual rent calculated at the rate of 10¢ per square foot of ground area leased, payable in twelve (12) equal monthly installments of \$145.50, due on the first day of each month.
  - 2) At the end of the first fifty (50) years of the lease term, rent shall be renewed with the Option Period for a rate of 10¢ per square foot to equal the original Term.
- C. All rent due under this article shall be paid by Lessee on a monthly basis, in advance, on the first business day of the first calendar month of Lessee's possession of the demised premises, and on the first day of each calendar month thereafter. All installments of rent shall be paid in lawful money of The United States. Rent installments unpaid for more than thirty (30) days shall bear interest at the rate of one and one-half (1.5%) percent per month, commencing on the date the rent was due and continuing until the installment is paid in full.
- D. Lessee covenants and agrees to construct, operate, and maintain its improvements upon the Leased Property in good order, condition, and repair, free from waste and nuisance. At all times, Lessee covenants to conform its business operations on the Leased Property to all requirements imposed by the Federal Aviation Administration (FAA) governing airport regulations of the Cy Nunnally Memorial Airport.
- E. The rent paid to Lessor in accordance with Section 5 of this Lease shall be net to Lessor. This means that in addition to the rent obligation called for herein, Lessee shall pay and be solely liable for all "operating costs" and "impositions" relating to the Leased Property as defined below.
  - 1) "Operating costs" shall include but shall not be limited to all expenses paid or incurred in connection with the following activities:
    - a. Repairs, maintenance, replacements, painting, and redecorating;
    - b. Landscaping and maintenance of outside areas;
    - c. Ice and snow removal;
    - d. Insurance, including premises liability;
    - e. Heating, ventilating, and air conditioning repair and maintenance; Water, sewer, gas, electricity, fuel oil, and other utilities;
    - f. Solid waste removal;
    - g. Supplies and sundries;
    - h. Sales or use taxes on supplies and services;
    - i. Cost of wages and salaries of all persons engaged in the operation, maintenance, and repair of the demised premises, including fringe benefits and social security taxes;
    - j. All other expenses, whether or not mentioned in this Lease, incurred in Lessee's operation of Leased Property.
  - 2) "Impositions" shall include all fines and levies that result from construction activities or the normal operation of the demised premises; all real and personal property taxes, assessments, and other governmental charges that are laid, assessed, levied, or imposed on Lessee's business operations on the Leased Property; or any lien that arises during

- the time of this Lease on the Leased Property or on any improvements constructed thereon.
- F. Lessee shall NOT have the right to erect structures, buildings and other improvements on the Leased Property including parking areas, taxiways and aprons, without prior approval of all development and construction plans by the Lessor. In connection with any construction, Lessee may grade, level, and fill the land subject to approved topographical drawings prepared in compliance with applicable drainage, soil erosion and sedimentation control regulations, install roadways and walkways, and suitable landscaping. Lessor shall have no liability for any costs or expenses in connection with the construction or improvements on the Leased Property. Lessor shall assist Lessee in applying for and obtaining any permits required by the City of Monroe or other regulatory agencies for development, but the cost thereof shall be borne solely by the Lessee.

#### **SECTION 7. DEFAULT OF LESSEE**

It is mutually agreed that in the event the Lessee shall default in the payment of rent when due, and fails to cure said default within ten (10) days after receipt of written notice of said default from the Lessor; or if the Lessee shall be in default in performing any of the terms or provisions of this Lease (other than the provision requiring payment of rent), and fails to cure such default within thirty (30) days after receipt of written notice of default from the Lessor, the Lessor at its option may terminate this Lease by written notice to the Lessee; whereupon this Lease shall end. Upon such termination by the Lessor, the Lessee will at once surrender possession of the Leased Property to the Lessor and remove all of the Lessees effects therefrom.

#### **SECTION 8. UTILITIES**

- A. Connection of Utilities. Lessor agrees to provide all utilities (water, sewer, electricity, gas, stormwater, internet, and cable television) to the boundary line of the Leased Property at the Lessee's sole expense prior to the initiation of construction by the Lessee. All meter fees, tap fees and connection fees shall be the responsibility of Lessee.
- B. Payment. It is understood and agreed that the rent as noted herein does not include payment for utilities. Lessee shall throughout the term of this Lease pay all utility bills which may accrue in the operation of the Lessee's business.

#### **SECTION 9. TITLE**

Lessor covenants that the Lessee has marketable title to the Leased Property and that the Leased Property is not subject to any liens, mortgages, or other encumbrances.

#### **SECTION 10. TAXES**

Lessee shall pay all other taxes or assessments that may be levied against the personal property of the Lessee.

#### **SECTION 11. SUBLETTING**

Lessee shall not sublease, transfer, or assign the Leased Property or any portion thereof prior to termination of this Lease without prior written approval of Lessor, which shall not be unreasonably withheld.

#### **SECTION 12. TENANT STORAGE RATES**

- A. Rate Minimum. Lessee shall not charge a rate for rental of hangar storage below that of the Lessor rates charged for other hangars located at the Airport. Rates shall be at a minimum the rates of the Lessor and updated accordingly as Lessor rates increase or decrease.
- B. Rate Maximum. Lessee shall have no ceiling on the rates for rental of hangar storage.

#### **SECTION 13. INSURANCE**

- A. To safeguard the interest of the Lessor, the Lessee at its sole cost and expense shall procure and maintain throughout the term of this Lease insurance protection for "all risk" coverage on the structure and improvements of which the Leased Property is a part, to the extent that they are covered in a sum equal to their replacement value. If said insurance company becomes financially incapable of performing under the terms of said policy, the Lessee shall promptly obtain a new policy issued by a financially responsible carrier.
  - 1) At all times during the lease term Lessee shall maintain, at its sole cost, comprehensive broad-form general public liability insurance against claims and liability for personal injury, death, and property damage arising from the use, occupancy, disuse, or condition of the demised premised and adjoining areas. The insurance shall be carried by a company authorized to transact business in the state of Georgia, acceptable to Lessor. In addition, the following conditions shall be met:
    - a. The insurance provided pursuant to this paragraph shall be in an amount no less than \$1,000,000.00 per occurrence and \$3,000,000.00 yearly aggregate. The insurance policy shall name both Lessor and Lessee as insureds.
    - b. The amounts of insurance shall be increased as Lessor may reasonably require from time to time to account for inflation or generally increased insurance settlements or jury verdicts.
  - 2) Lessee agrees to obtain construction liability insurance at all times when demolition, excavation, grading, or construction work is in progress on the demised premises. This insurance shall be carried by a company authorized to transact business in the state of Georgia, acceptable to Lessor, in amounts not less than \$1,000,000.00 per occurrence and \$3,000,000.00 annual aggregate. This insurance shall name both Lessor and Lessee as insureds.
  - 3) In satisfaction of the foregoing requirements, Lessee shall furnish to Lessor by delivery to the airport manager certificates of all insurance required by this Section 12. Each policy shall provide that the coverage is in full force and effect and may not be canceled unless written notice of intent to cancel has been given the insureds at least ten (10) days in advance. In the event of non-payment of premiums by the Lessee, Lessor may elect to pay the premiums and collect the amount there of from Lessee as additional rent. Interest may be charged by Lessor on unpaid premiums paid hereunder at the rate of eighteen percent (18%) per annum.

4) Lessor shall not be liable for any loss, damage, or injury of any kind or character whatsoever to any person or property arising from any use of the demised premises or improvements, or caused by any defect in any building, structure, equipment, facility, or other improvements on the Leased Property, or caused by or arising from any act or omission of Lessee, or any of its agents, employees, licensees, or invitees, or by or from any accident, fire, or other casualty on the land, or occasioned by the failure of Lessee to maintain the Leased Property in safe condition. Lessee waives all claims and demands on its behalf against Lessor for any loss, damage, or injury and agrees to indemnify and hold Lessor entirely free and harmless from all liability for any loss, damage, or injury of other persons and from all costs and expenses arising from any claims or demands of other persons concerning any loss, damage, or injury caused other than by the negligent or intentional act or omission or Lessor.

#### **SECTION 14. AIRPORT MANAGER**

Lessor, through an Airport Manager, shall have the exclusive right and responsibility during the term of this Lease of managing and operating said Airport for civilian flying adjacent to the Leased Property, including the promulgating of such rules and regulations, including traffic rules, so that said Airport may be operated safely, efficiently and to the further end that all take offs, landings, taxiing, and flying in the immediate vicinity of the field shall be uniform for maximum safety.

#### **SECTION 15. MAINTENANCE**

- A. Lessee shall throughout the term of this Lease assume the entire responsibility, cost and expense, for all repair and maintenance on the Leased Property and all improvements thereon.
- B. Lessor shall maintain the runways, taxiways, aprons, roadways, and other conveniences for the take-off, taxiing and landing of aircraft in good repair. Lessor agrees to keep in good repair Airport parking areas, appurtenances, improvements, and hard surfaced public roads for access to the Leased Property. Lessor also agrees to maintain its water and sanitary sewer facilities in areas designated for utilities or easements adjacent to the Leased Property for access thereto by the Lessee.

#### **SECTION 16. RUBBISH DISPOSAL**

Lessee is responsible for the disposal of trash created by its occupancy and operations in the Leased Property. Trash shall not be allowed to accumulate but shall be disposed of in a reasonable time by the Lessee. Lessor shall provide standard type of residential or commercial trash container for the Lessee's use to be serviced by the Lessor at regular intervals, for normal utility charges.

#### **SECTION 17. WAIVERS**

No waiver by the Lessor or Lessee at any time of any of the terms, conditions, covenants or agreements of this Lease, or non-compliance therewith, shall be deemed or taken as a waiver at any time thereafter of the same or any other term, condition, covenant or agreement herein

contained. No term, condition, or covenant of this Lease can be waived except by written consent signed by the Lessor and Lessee.

#### **SECTION 18. AMENDMENT TO THIS AGREEMENT**

No subsequent alteration, amendment, change or addition to this Lease shall be binding upon the Lessor or Lessee unless reduced to writing and signed by the Lessor and Lessee.

#### **SECTION 19. TERMINATION**

- A. Lessee may cancel this Lease at any time, without penalty, if the Airport ceases to be used for public airport purposes.
- B. Lessee may cancel this Lease at any time, without penalty, if a court of competent jurisdiction issues an injunction which in any way substantially prevents or restrains the use of the Leased Property, or any part thereof necessary to the Lessee's business operations at the Airport, and which injunction remains in force for a period of at least thirty (30) days after the party against whom the injunction has been issued has exhausted or abandoned all appeals or one hundred twenty (120) days whichever is shorter, if such injunction is not necessitated by or issued as a result of an act or omission of Lessee.
- C. Lessee may cancel this Lease at any time, without penalty, upon the assumption by the United States Government, or any authorized agency thereof, of the operation, control or use of the Airport and its facilities, or any substantial part thereof, in such a manner as substantially to restrict the Lessee from operating its authorized Airport business for a continuous period of at least ninety (90) days.
- D. In the event that the improvements are completely destroyed or damaged in excess of fifty (50%) percent due to any cause whatsoever the Lessee may at its own expense repair, restore, or replace the destroyed improvements if Lessee deems it practical or advisable to do so and this lease will continue in full force and effect. If Lessee deems it impractical or inadvisable to repair, restore, replace the destroyed improvements, this lease shall terminate on sixty (60) days written notice to Lessor.
- E. Lessee shall not be permitted to mortgage or encumber Lessee's leasehold interest in the demised premises without the Lessor's written consent, which shall not be unreasonably withheld. In the event of default, Lessee's lender shall consent to give Lessor not less than thirty (30) days written notice prior to any foreclosure action, during which time, Lessor shall have the right, at its option, to purchase the promissory note and security instrument for the amount of the owing to the lender. Upon such purchase, Lessor shall move into the position of a secured lender with all rights thereof cumulative of any other rights and remedies afforded either under this Lease by law.
- F. Lessee's abandonment of the Leased Property either by failure to begin construction of improvements within six (6) months of the execution hereof or by failure to maintain a viable aviation-related business operation from the improvements for a period of three (3) months or greater shall constitute a default under this Lease. Filing of a petition in bankruptcy or insolvency by Lessee for reorganization or appointment of a receiver or trustee shall constitute a default under this lease. Any attempted assignment of Lessee's leasehold interest without the written consent and approval of the Lessor shall constitute an event of default under this Lease.

- G. In the event of any default by Lessee under this lease, Lessor may without further notice or demand elect to terminate Lessee's right of possession and enter upon the demised premises. This right of re-entry shall be cumulative of all other rights and remedies available to Lessor either under this lease or at law. Termination of this Lease or termination of Lessee's right of possession pursuant to this paragraph shall not relieve Lessee of its liability and obligation to pay rent and other charges accrued prior to these events or relieve Lessee of liability for damages for breach. These liabilities and obligations of Lessee shall survive any expiration or termination of this lease or any entry and possession by Lessor.
- H. Upon the termination of Lessee's right of possession under this Lease as set forth herein Lessor may retain, sell, or let any improvements, in whole or in part. Any structures, trade fixtures, equipment and personal articles remaining on the demised premises after the expiration date of the Lease, or any extension thereof, or after sixty (60) days following entry by Lessor hereunder shall be deemed abandoned and shall become the property of Lessor.

#### **SECTION 20. SUCCESSORS AND ASSIGNS**

The provisions of this Lease shall bind and inure to the benefit of the successors and assigns of the parties hereto.

#### SECTION 21. RELATIONSHIP BETWEEN THE PARTIES AND THIRD PARTIES

Lessor is neither a joint venture with nor a partner or associate of the Lessee with respect to any matter provided for in this Lease. Nothing herein contained shall be construed to create any such relationship between the parties or to subject the Lessor to any obligation of the Lessee whatsoever. Additionally, this Lease is made for the sole and exclusive benefit of the Lessor and Lessee, their successors and assigns, and is not made for the benefit of any third party.

#### SECTION 22. CONSENT NOT TO BE UNREASONABLY WITHHELD

Whenever consent or approval is required hereunder by either party, such consent is not to be unreasonably withheld, nor to be delayed for any unreasonable period of time.

#### **SECTION 23. NOTICES**

Any notice required to be given to the Lessor shall be in writing and sent certified mail, return receipt requested, to:

Attn: Airport Manager City of Monroe P.O. Box 1249 Monroe, Georgia 30655

Any notice required to be given to the Lessee shall be in writing and sent certified mail, return receipt requested, to:

PROPER ENTITY INFO

#### **SECTION 24. SEVERABILITY**

In the event any provision of this Lease is held to be unenforceable for any reason, the remainder of this Lease shall be in full force and effect and enforceable in accordance with its terms.

#### **SECTION 25. HEADINGS**

The headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provisions of this Lease.

#### **SECTION 26. EMPLOYMENT AND CONTRACTS**

- A. As a condition of this lease, Lessee covenants and agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, age, or disability. Lessee will take affirmative efforts to comply in its employment practices with all requirements of equal opportunity in employment act.
- B. In the letting of contracts for construction of improvements on the demised premises Lessee further covenants that it will seek similar assurances from its contractors and their subcontractors of equal employment opportunity practices and shall refrain from entering into any contract with a contractor debarred from constructing public work projects for failure to comply with equal employment opportunity practices.
- C. Lessee further covenants and agrees to conduct its programs, services, and activities on a non-discriminatory basis without regard to disability.

#### **SECTION 27. INVALIDITY**

If any term, covenant, or condition of this lease shall be invalid or unenforceable to any extent the remainder of the terms, covenants, and conditions of this lease shall remain in force and effect and shall in no way be affected, impaired, or invalidated.

#### **SECTION 28. NO ESTATE**

This lease and the term and estate granted by this lease or any part of this lease or the term or estate granted, may not be assigned or sublet without Lessor's written consent and approval.

#### **SECTION 29. QUIET ENJOYMENT**

Lessor covenants and agrees that Lessee on payment of the rent and other charges provided for in this lease and fulfillment of the obligations under the covenants, agreements, and conditions of this lease, shall lawfully and quietly hold, occupy and enjoy the demised premises during the lease term without any interference from anyone claiming through or under Lessor.

#### **SECTION 30. TAXATION AND LICENSE**

Lessee shall obtain all necessary licenses, permits, and certificates required by the City of Monroe as a condition or the right to conduct a business or profession from the demised

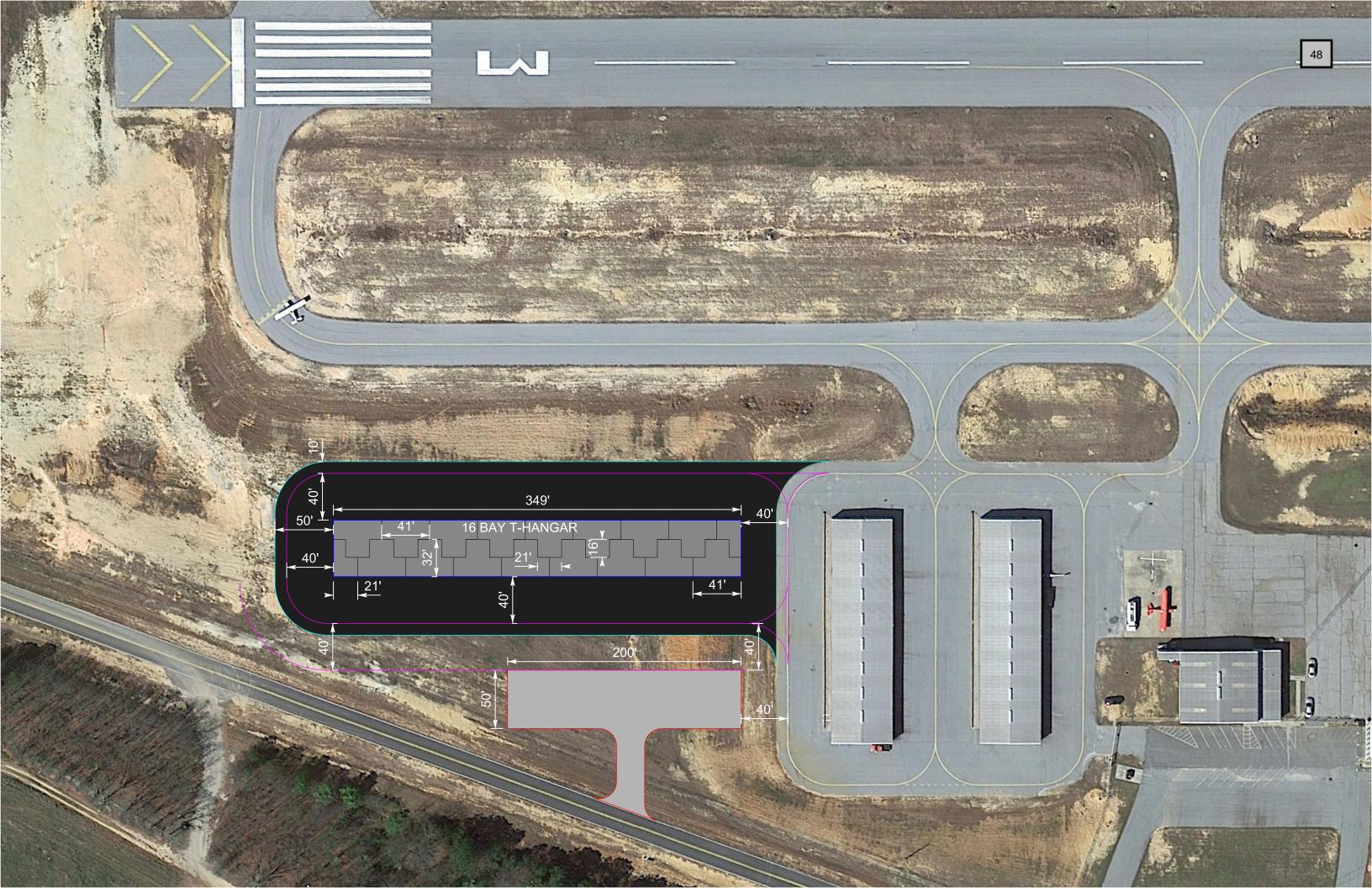
premises. Lessee acknowledges that rent paid to Lessor under this Lease is not in lieu of any required permits and licenses including occupational taxes, if any.

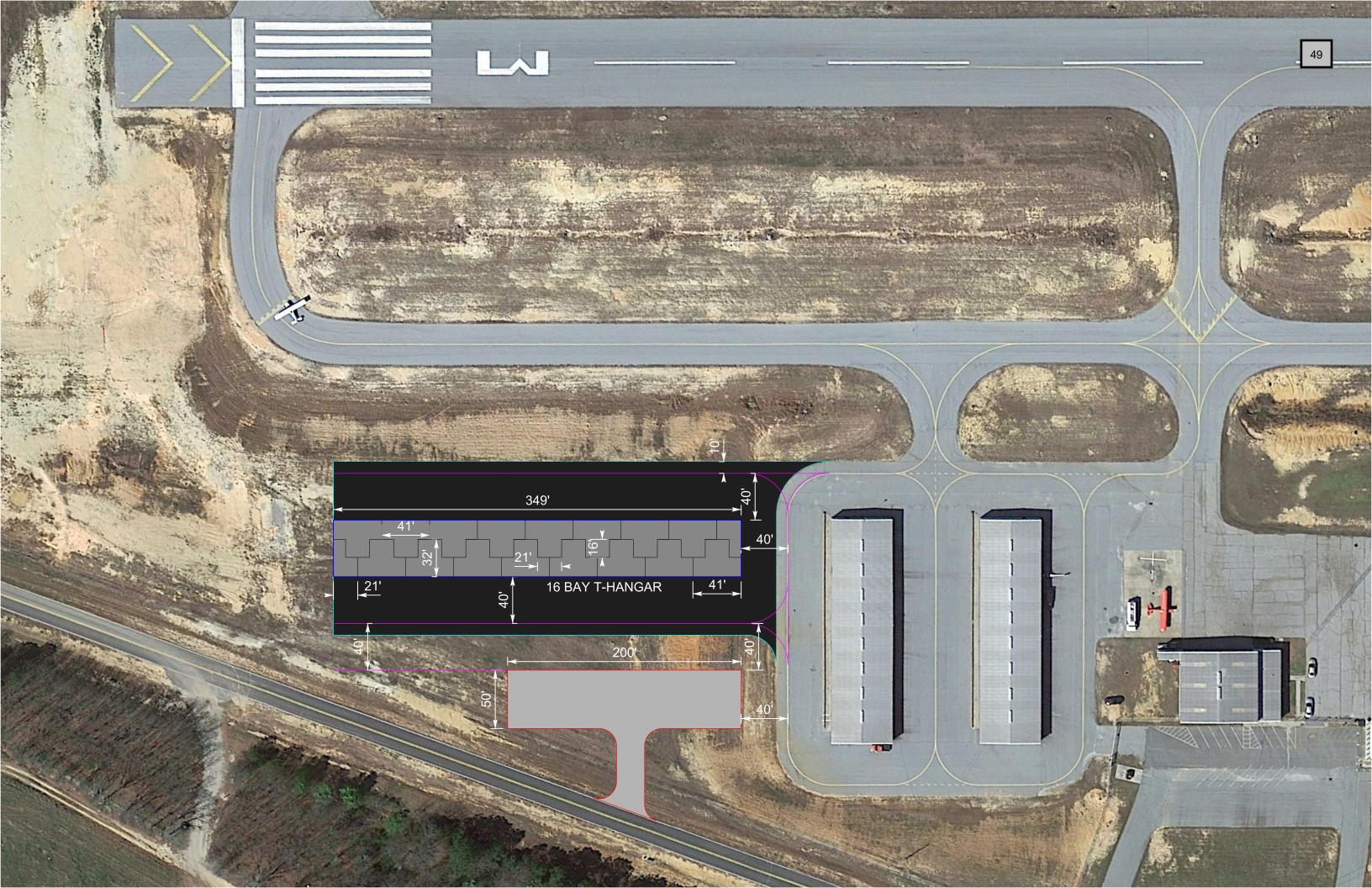
#### **SECTION 31. ENTIRE AGREEMENT**

This Lease contains the entire agreement of the parties hereto, and no representations, inducements, promises or agreements, oral or otherwise, between the parties, not embodied herein, shall be of any force or effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first written above.

	<u>LESSOR</u> CITY OF MONROE, GEORGIA
Witness	John Howard, Mayor
Notary Public	Debbie Kirk, City Clerk
	<u>LESSEEE</u> ENTITY
Witness	NAME
Notary Public	Title:

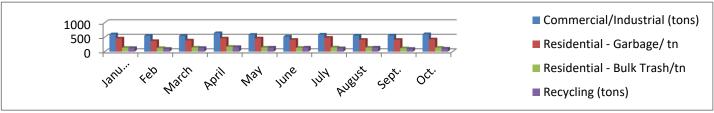






# SOLID WASTE DEPARTMENT MONTHLY REPORT DECEMBER 2019

2019	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	599.77	552.04	549.42	639.85	583.96	520.14	589.84	558.3	560.67	603.19		
Residential - Garbage/ tn	456.88	366.84	388.51	457.5	459.59	409.35	481.74	408.24	408.65	425.94		
Residential - Bulk Trash/tn	132.8	123.8	141.79	167.89	141.87	130.8	144.77	137.72	116.93	135.53		
Recycling (tons)	126.37	98.29	127.87	159.93	140.35	140.45	118.97	141.23	96.74	106.04		
Transfer Station (tons)	6,756.57	6,251.41	6,489.26	6,782.83	7,044.25	6,757.18	7,235.32	7,250.86	5,965.59	7,128.74		
Customers (TS)	15	14	15	15	14	16	15	16		14		
Sweeper debris (tons)	5.48	5.25	2.59	36.71	36.69	50.07	21.2	33.79	22.13	2.8		
Storm drain debris (tons)	1.08	0.19				0.34		0.1		0.56		
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	80.2	63.66	89.98	107.96	95.25	106.36	79.69	85.87	63.91	64.22		
Recycling - Curbside (tons)	17.41	12.92	12.67	15.64	15.9	14.62	17.32	16.96	12.04	16.33		
Recycling - Cardboard (tons)	16.64	17.21	12.61	13.77	15.81	14.73	17.22	15.08	13.62	17.66		
Recycling - Scrap Metal (tons)	8.32		9.5		8.19			20	4.69	2.67		
Recycling - Scrap tires (tons)	184 (3.80)	218 (4.50)	151 (3.11)	1,094 (22.56)	252 (5.20)	230 (4.74)	230 (4.74)	161 (3.32)	120 (2.48)	250 (5.16)		
Recycling - C & D (tons)			2.68									
Garbage carts (each)	64	23	36	65	67	81	105	40	21	81		
Recycling bins (each)	12	12	22	23	22	38	22	35	24	21		
Dumpsters (each)	6	7	4		6	6	4	3	3	1		
Lids (each)	1									1		
Cemetery Permits	5		6	3	9	5	5	8	5	5		



Note:

1,164.66 tons of trash /garbage collected and disposed.

106.04 tons of recycled materials collected, including scrap tires.

#### **ITEMS OF INTEREST**

Transfer Station Site Improvements - Update on the projects.

NOTE: Effective March 28, 2018, EPD "Rules for Solid Waste Management" has been amended to require all MSW permitted facilities in Georgia, to be reviewed every 5 years.

Update: New Guidance Document was released in October 2018 for Collection and Transfer Station permits. The document explains the requirements and preparation for the review process. We're in wave #2 based on the age of the facility. Our permit review date is scheduled November 1, 2020. Our application filing date: 5/1/2020 (Early filling date: 5/1/2019) Note: Late filing will result in the suspension of the operation until application is complete!

#### **Project List:**

- Drainage: Re-direct surface water into our water treatment system.
   Update: Project at 95% complete. Finish dressing the site.
- Repair/Resurface concrete tipping floor: Pending! 2020 SW-CIP Update: Project pushed into next year.
- Welding: **Pending!** Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor.
  - II. Christmas Holiday Collection Schedule.

#### See attached:

III. Update: ASL – The Automated Side loader truck is running according to schedule! We're proposing to incorporate the remainder of the curbside collection routes, within the 1<sup>st</sup> Qtr of 2020.

Dps

#### GARBAGE PICKUP

The City of Monroe Solid Waste Department will be running a modified garbage pickup schedule during the holiday times in December and January. Please note below any changes that will affect your garbage pickup day. Happy holidays from everyone here at the City of Monroe Solid Waste Department.

#### Christmas Holiday Schedule:

Monday, December 23, 2019 – Monday's and Tuesday's Collection Routes Tuesday, December 24, 2019 – Wednesday's Collection Route Wednesday, December 25, 2019 – No Collection Thursday, December 26, 2019 – No Collection Friday, December 27, 2019 – Thursday's Collection Route

#### New Year's Holiday Schedule:

Monday, December 30, 2019 – Monday's Collection Route Tuesday, December 31, 2019 – Tuesday's Collection Route Wednesday, January 1, 2020 – No Collection Thursday, January 2, 2020 – Wednesday's and Thursday's Collection Routes

Martin Luther King, Jr. Birthday Schedule:
Monday, January 20, 2020 – No Collection
Tuesday, January 21, 2020 – Monday's Collection Route
Wednesday, January 22, 2020 – Tuesday's and Wednesday's Collection
Routes

Thursday, January 23, 2020 – Thursday's Collection Route



STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
DECEMBER
2019

#### **Public Works Administration**

October 2019

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	628	554	670	795	717	610	656	559	579	516			6284
Work orders received	93	66	107	129	137	137	103	100	78	112			1062
Work orders completed	86	56	99	120	124	122	97	92	70	100			966
Rental community building -													
Small room	1	1	3	2	3	2	3	1	2	1			19
Large room	3	1	2	7	2	1	2	3	1				22
Auditorium		1	1	1	2		3		1				9
Whole building					1	1	1			2			5
Permits received/approved -													
Parade								1	1	1			3
Procession			1										1
Public demonstration													0
Assembly	2	1	3	13		4		1	1	1			26
Picket													0
Road race	3	1	1	2					1				8

#### **Fleet Maintenance Division**

\*Repaired/Serviced vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport										1			1
City Hall													0
Code		1		1				3	1				6
Electric/Cable	3	1	2	3	2	4	2	5	7	3			32
Finance													0
Fire	3	1	3	1	2	5	6	3	1	3			28
Gas/Water/Sewer	3	3	7	1	5	2	2	3	2	1			29
GUTA		1		1		1		1					4
Meter Readers		1	2	2	2	3		2	3	2			17
Motor Pool													0
Police	18	12	21	19	22	15	24	17	18	18			184
Public Works	38	30	37	33	35	27	35	41	29	34			339
TOTAL	65	50	72	61	68	57	69	75	61	62	0	0	640

#### **Street Division**

\*The right of way crew picked up litter and mowed. Crews have also completed road repairs and asphalt patching. Crews are also mowing grass at the airport. In addition, crews are still working on the transfer station drainage project and completed the sidewalk replacement on Highland Avenue.

#### **Sign & Marking Division**

General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	3	3	5	12	4	3	10	5	5	11			61
Signs replaced	3	6	9	11			2	10	4	4			49
Sign post replaced/installed	8	9	4	9	12	20	11	4	9	5			91
New signs	25	16	18	28	17	18	9	17	21	18			187
Signs cleaned	8	6	8	6	7	5	12	11	9	8			80
Signs installed (new)	8	6	1	7	11	11	8	4	8	4			68
City emblems installed													0
In-lane pedestrian signs	2												2
Banners	3	7	5	12	10	1	9	6	6	7			66
Compaction Test													0
Traffic Studies		2	4		2	3	2	2	3	3			21
Parking Lot Striped			1			1			1	1			4
Speed hump installed								1	1	1			3
Crosswalk installed													0
Stop bars installed	4	1		12	5	28			8	7			65
Airport Maint.						7	8	9	6	8			38
Handicap Marking						2							2
Curb Striped						5							5
TOTAL	64	56	55	97	68	104	71	69	81	77	0	0	742



To: Public Works Committee

From: Logan Propes, City Administrator

**Department:** Administration

**Date:** 12/03/2019

**Subject:** Traffic Calming Features – East Church Street and Davis Street

**Budget Account/Project Name: Traffic Calm** 

**Funding Source: SPLOST 2019** 

**Budget Allocation:** \$500,000 2019-2024 budget

Budget Available: \$326,837.69 Current available funds Since 182

Requested Expense: \$TBD Company of Purchase: Keck & Wood

#### Description:

Approval is sought to have our on-call engineer provide project management and go to bid for the traffic calming features as designed.

#### **Background:**

Davis Street and Church Street have a history of significant speeding issues. Adding to the problems are continued heavy truck traffic as a cut through from Unisia Drive. The traffic calming models presented are aimed at deterring speeding and creating additional truck impediments to help prevent as much cut-through traffic by heavy trucks.

Bids will be brought back before City Council for award but the project will be managed by Keck & Wood.

**Attachment(s):** Project proposals

#### EAST CHURCH STREET TRAFFIC CALMING PROJECT COST ESTIMATE

City of Monroe Project No. 191070.00

	PAY ITEMS DESCRIPTION	UNIT	UNIT PRICE	QUANTITY		PRICE
150-1000	TRAFFIC CONTROL -	LS	\$ 10,000.00	1	\$	10,000.00
210-0100	GRADING COMPLETE -	LS	\$ 25,000.00		\$	25,000.00
310-1101	GR AGGR BASE CRS. INCL MATL	TN	\$ 23.86	100	-	2,385.88
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	TN	\$ 200.00	120		24,000.00
413-0750	TACK COAT	GL	\$ 3.15	60	\$	189.00
432-0206	MILL ASPH CONC PVMT, 1 1/2 IN DEPTH	SY	\$ 10.00	1250	\$	12,500.00
441-0016	DRIVEWAY CONCRETE, 6 IN TK	SY	\$ 50.50	75	\$	3,787.59
441-0104	CONC SIDEWALK, 4 IN	SY	\$ 40.00	75	\$	3,000.00
441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	LF	\$ 20.00	1200	\$	24,000.00
441-5008	CONCRETE HEADER CURB, 6 IN, TP 7	LF	\$ 20.00	355	\$	7,100.00
446-1100	PVMT REINF FABRIC STRIPS, TP 2, 18 INCH WIDTH	LF	\$ 4.94	1200	\$	5,922.35
500-9999	CLASS B CONC, BASE OR PVMT WIDENING	CY	\$ 202.96	35	\$	7,103.49
636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	\$ 20.00	60	\$	1,200.00
636-2070	GALV STEEL POSTS, TP 7	LF	\$ 10.00	120	\$	1,200.00
653-6006	THERMOPLASTIC TRAF STRIPING, YELLOW	SY	\$ 4.36	165	\$	718.69
654-1001	RAISED PVMT MARKERS TP 1	EA	\$ 3.71	306	\$	1,136.17
900-0039	BRICK PAVERS	SF	\$ 13.00	525	\$	6,825.00

CONSTRUCTION SUB-TOTAL	\$ 136,068.17
ENGINEERING/BIDDING (10%)	\$ 13,606.82
CONTRACT ADMIN. (10%)	\$ 13,606.82
CONTINGENCY (10%)	\$ 16,328.18
TOTAL	\$ 179,609.99
TOTAL (ROUNDED)	\$180,000

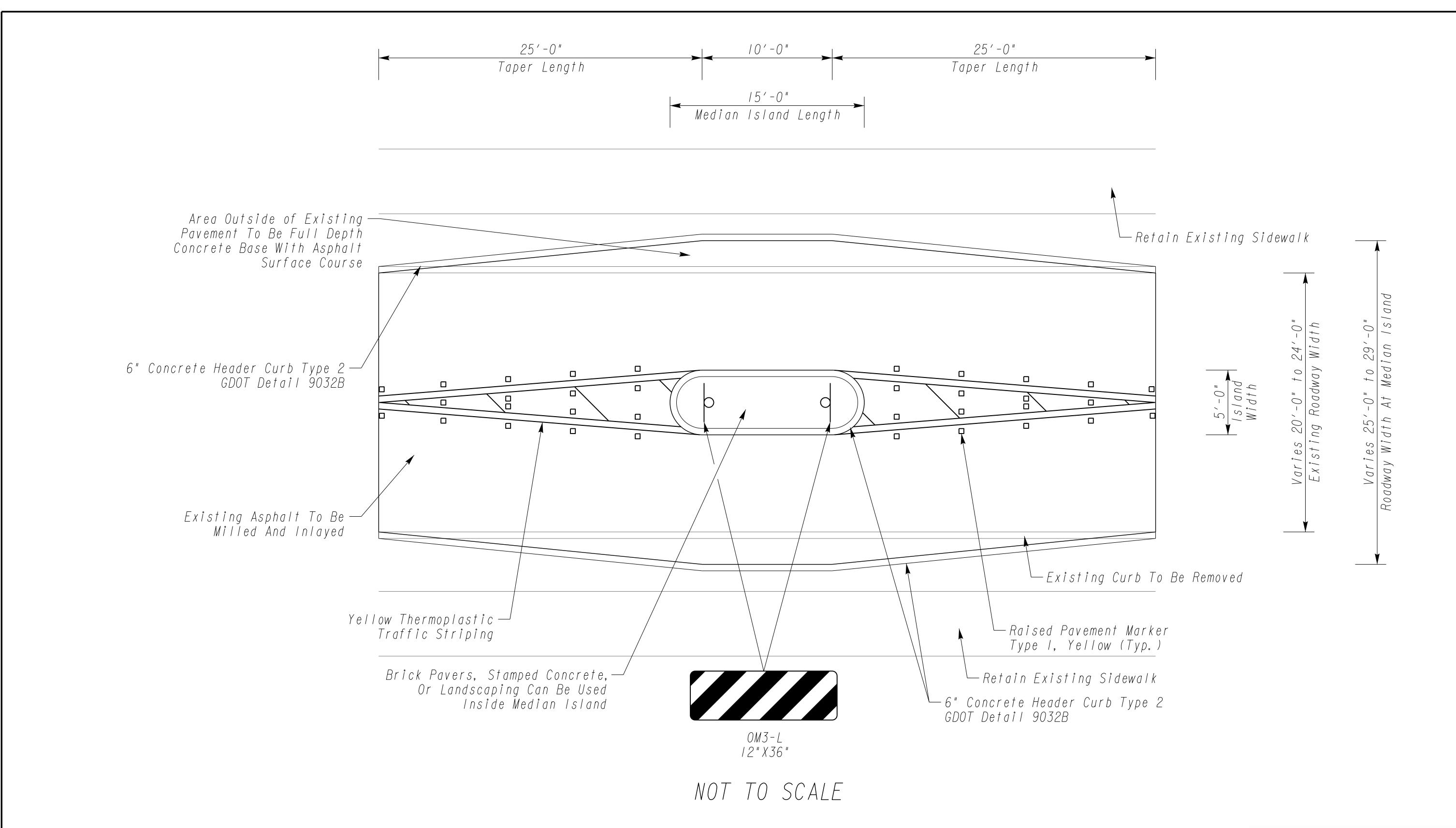


# CITY OF MONROE —



TRAFFIC CALMING EXHIBIT

EAST CHURCH STREET



## MEDIAN ISLAND DETAIL

CITY OF MONROE TRAFFIC CALMING



3090 Premiere Parkway, Suite 200 Duluth, GA 30097 (678) 417-4000 keckwood.com



**PRICE** 

#### DAVIS STREET TRAFFIC CALMING PROJECT COST ESTIMATE

City of Monroe Project No. 191070.00

UNIT UNIT PRICE

GA. DOT PAY ITEMS ITEM NO. DESCRIPTION

150-1000	TRAFFIC CONTROL -	LS	\$ 10,000.00	1	\$ 10,000.00
	SPEED TABLE	EA	\$ 5,000.00	5	\$ 25,000.00
636-1036	HIGHWAY SIGNS, TP 1 MATL, REFL SHEETING, TP 11	SF	\$ 20.00	85	\$ 1,700.00
636-2090	GALV STEEL POSTS, TP 9	LF	\$ 10.00	160	\$ 1,600.00

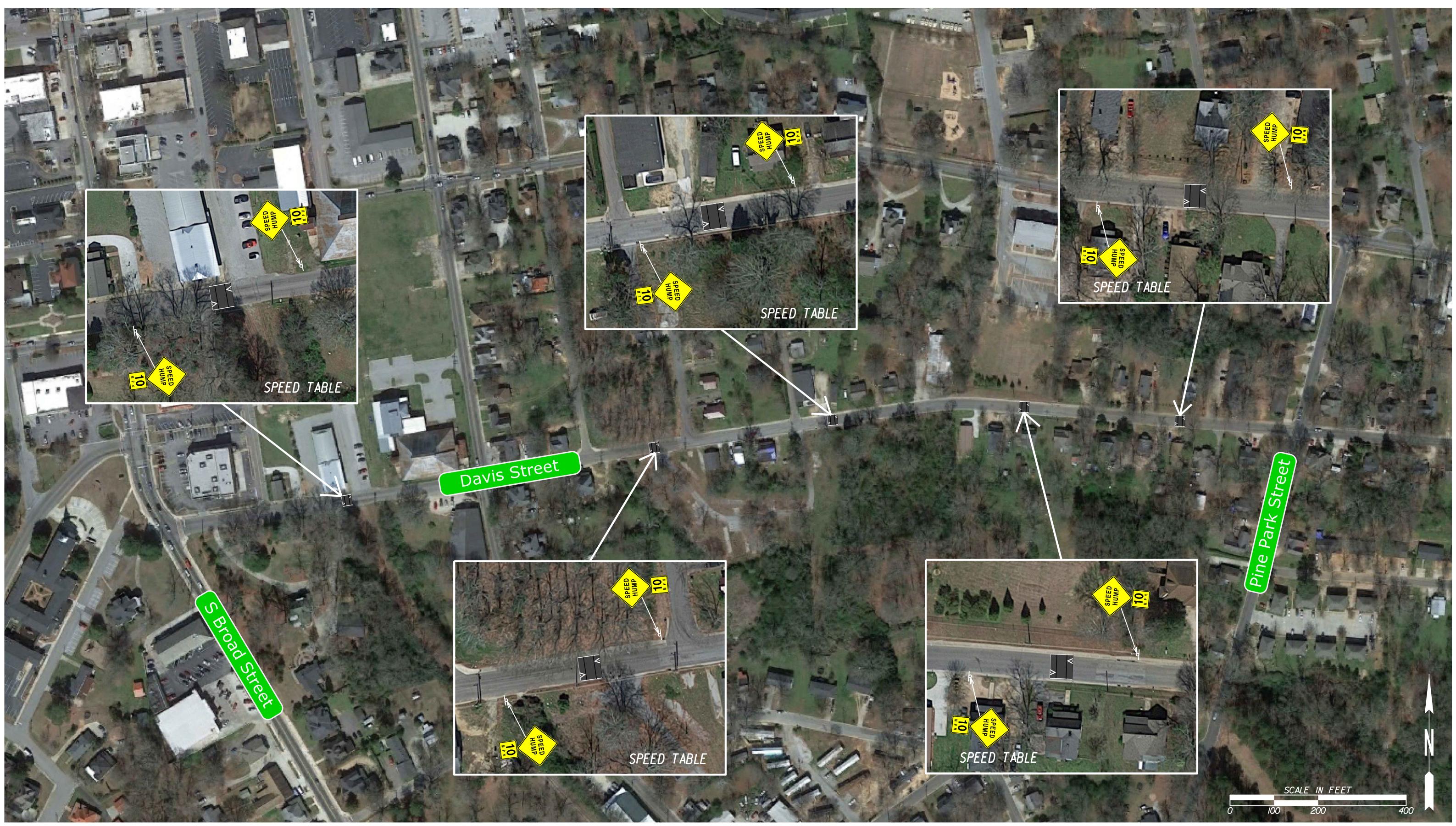
CONSTRUCTION SUB-TOTAL	\$ 38,300.00
ENGINEERING/BIDDING (5%)	\$ 1,915.00
CONTRACT ADMIN. (10%)	\$ 3,830.00
CONTINGENCY (10%)	\$ 4,404.50
TOTAL	\$ 48,449.50
TOTAL (ROUNDED)	\$50,000

QUANTITY

FILE: Cost Estimate.xls 11/20/2019



# CITY OF MONROE —

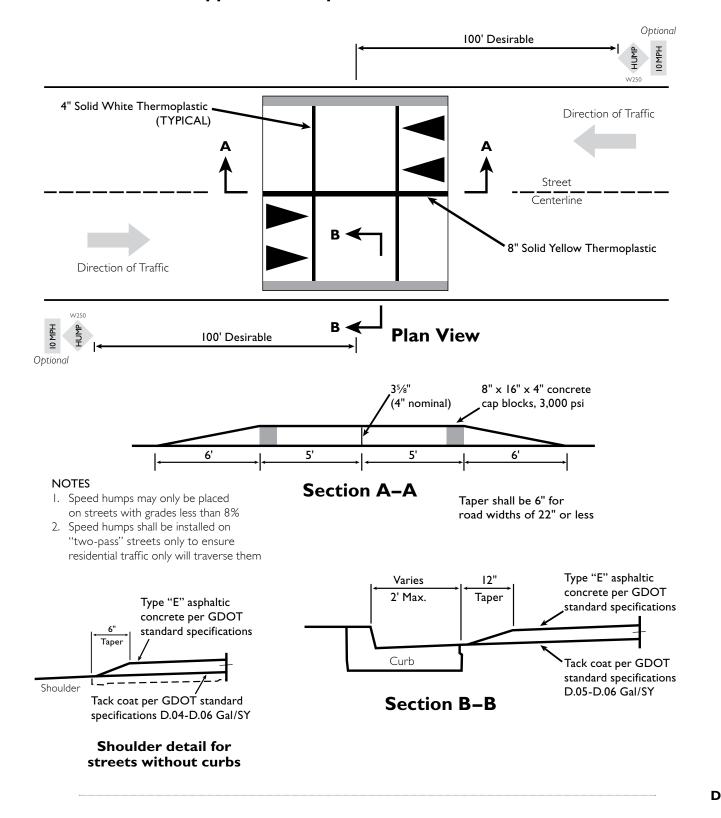


TRAFFIC CALMING EXHIBIT

DAVIS STREET

#### **Speed Humps Manual**

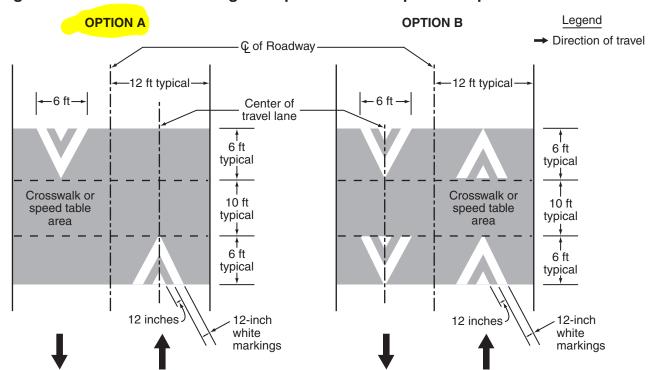
#### Appendix D - Speed Table Construction



Ш

2009 Edition 64

Figure 3B-30. Pavement Markings for Speed Tables or Speed Humps with Crosswalks



Note: Optional crosswalk lines are not shown in this figure

December 2009 Sect. 3B.26



# ELECTRIC & TELECOM DEPARTMENT MONTHLY REPORT DECEMBER

#### Items of interest

- 1. Contractor to start work on Spring Street December 9th
- 2. Pole and Pad mount inspections complete.
- 3. Preparing for the Downtown decorations and parade.



### MONTHLY DIRECTOR'S REPOR

REPORTING PERIOD: 10/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

#### CITY OF MONROE: ELECTRIC FUND OVERVIEW

REVENUES		\$ 1.736M	\$ 1.794M	\$ 1.500M	May 2019 \$ 1.531M	\$ 1.927M		\$ 2.127M		\$ 2.233M					\$ 15.801M	
LYLINOLS	φ ±.0//M	<i>р</i> 1./30М	φ ±./54N	ייששכ. ב	φ 1.33±N	₽ 1.32/M	φ ±.00⊃M	φ 2.12/M	₽ <b>∠.</b> ⊍0⊍™	<i>₽</i> ∠.∠ɔɔM				\$ 10.031M	φ 1.00±M	φ±3./32ľ
PERSONNEL COSTS	\$ 0.077M	\$ 0.112M	\$ 0.105M	\$ 0.096M	\$ 0.153M	\$ 0.103M	\$ 0.120M	\$ 0.101M	\$ 0.106M	\$ 0.100M				\$ 1.074M	\$ 1.005M	\$ 0.911
CONTRACTED SVC	\$ 0.026M	\$ 0.037M	\$ 0.074M	\$ 0.047M	\$ 0.053M	\$ 0.076M	\$ 0.030M	\$ 0.032M	\$ 0.051M	\$ 0.043M				\$ 0.469M	\$ 0.479M	\$ 0.524
SUPPLIES	\$ 1.110M	\$ 1.157M	\$ 1.123M	\$ 1.112M	\$ 0.992M	\$ 1.125M	\$ 1.150M	\$ 1.211M	\$ 1.219M	\$ 1.204M				\$ 11.402M	\$ 10.203M	\$11.045
CAPITAL OUTLAY	\$ -	\$ 0.024M	\$ 0.098M	\$ 0.045M	\$ 0.000M	\$ 0.245M	\$ 0.003M	\$ 0.004M	\$ -	\$ 0.047M				\$ 0.466M	\$ -	\$ 0.342
DEPRECIATION	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M				\$ 0.241M	\$ 0.201M	\$ 0.241
XPENSES	\$ 1.238M	\$ 1.355M	\$ 1.424M	\$ 1.324M	\$ 1.223M	\$ 1.572M	\$ 1.328M	\$ 1.371M	\$ 1.400M	\$ 1.419M				\$ 13.653M	\$ 11.889M	\$13.064
JND TRANSFERS	\$ 0.362M	\$ 0.426M	\$ 0.420M	\$ 0.394M	\$ 0.440M	\$ 0.397M	\$ 0.394M	\$ 0.476M	\$ 0.485M	\$ 0.301M				\$ 4.094M	\$ 3.997M	\$ 2.20
ARGIN W/O TRANSFERS	\$ 0.639M	\$ 0.381M	\$ 0.370M	\$ 0.177M	\$ 0.309M	\$ 0.355M	\$ 0.557M	\$ 0.756M	\$ 0.680M	\$ 0.815M	\$ -	\$	-	\$ 5.038M		\$ 4.891
ARGIN W/ TRANSFER	\$ 0.277M	\$ (0.045M)	\$ (0.051M)	\$ (0.217M)	\$ (0.131M)	\$ (0.042M)	\$ 0.163M	\$ 0.280M	\$ 0.196M	\$ 0.513M	\$ -	\$	-	\$ 0.945M	\$ 3.913M	\$ 2.688
MCT CREDIT/YES	\$ 0.175M	\$ 0.100M	\$ 0.100M	\$ 0.100M			\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ -	\$	-	\$ 1.351M	\$ 0.400M	\$ (1.80)
				to fluctuat	\$ 0.376M tions year t		\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	7	\$	-	\$ 1.351M	\$ 0.400M	\$ (1.80)
12-MO PURCHASED				to fluctuat 12-MO RETAIL			\$ 0.100M	\$ 0.100M 12-MO LINE LOSS	\$ 0.100M 3.18%	\$ 0.100M	12-MO WHOLESALE	\$ 8.2	261	\$ 1.351M	\$ 0.400M	\$ (1.808
12-MO				to fluctuat			\$ 0.100M	12-MO LINE		\$ 0.100M	12-MO	Ţ	261	\$ 1.351M	\$ 0.400M	\$(1.808
12-MO PURCHASED	*Year End S		xcluded due	to fluctuat 12-MO RETAIL	tions year t			12-MO LINE LOSS	3.18%	\$ 0.100M	12-MO WHOLESALE	8.:		\$ 1.351M		\$ (1.808
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI	o year.		12-MO LINE LOSS	3.18% GALES	\$ 0.100M	12-MO WHOLESALE ¢/kWh	8.:				\$ (1.808
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI	o year.		12-M0 LINE LOSS SURPLUS S	3.18%  SALES  cicit kWh		12-MO WHOLESALE ¢/kWh	8.:				·
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI	o year.		12-MO LINE LOSS  SURPLUS S  Def	3.18% SALES icit kWh	12 1 1 10	12-MO WHOLESALE ¢/kWh	8.:				2(
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI 1.4 SON 1.2	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  cicit kWh	12 1	12-MO WHOLESALE ¢/kWh	8.:				20
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  icit kWh blus kWh icit ¢/kWh	12 1 1 10	12-MO WHOLESALE ¢/kWh	8.:				20
12-MO PURCHASED KWH's	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI 1.4 woilling 1.2 W	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  icit kWh blus kWh icit ¢/kWh blus ¢/kWh	12 1 10 1 8 1	12-MO WHOLESALE ¢/kWh  8 6	8.:				20
12-MO PURCHASED KWH's \$2.5	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI 1.4 SON 1.2	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  icit kWh blus kWh icit ¢/kWh blus ¢/kWh	12 1 10 1 8 1	12-MO WHOLESALE ¢/kWh  8 6	8.:				20 11 10
12-MO PURCHASED KWH's \$2.5 \$2.0	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI 1.4 woilling 1.2 W	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  icit kWh blus kWh icit ¢/kWh blus ¢/kWh	12 1 10 1 8 1 8 1	12-MO WHOLESALE ¢/kWh  8 6	8.:				2 1 1 1 1 1
12-MO PURCHASED KWH's \$2.5	*Year End S	Settlement e	xcluded due	to fluctuat 12-MO RETAIL	DEFI 1.4 suo 1.2 W	o year.		12-MO LINE LOSS  SURPLUS S  Def Sur O Def	3.18%  SALES  icit kWh blus kWh icit ¢/kWh blus ¢/kWh	12 1 10 1 8 1 8 1	12-MO WHOLESALE ¢/kWh  8 6 IIII 4 2	8.:				2) 1: 1: 1: 1:

J F M A M J J A S O N D

0.2

\$0.0

J F M A M J J A S O N D

Actual KWH

-O-Budget ¢/kWh
-O-Actual ¢/kWh

J F M A M J J A S O N D

#### **RETAIL SALES REPORT**

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

**CUSTOMER COUNT** 5,577 Residential 5,525 5,751 5,426 5,450 5,457 5,463 5,445 5,537 5,601 Commercial 882 876 878 875 864 880 853 867 864 855 Industrial 1 1 1 1 1 1 1 1 1 1 41 39 41 42 42 43 49 49 48 48 City 6,449 Total 6,366 6,671 6,375 6,370 6,350 6,348 6,454 6,490 6,505 Year-Over-Year ∆ 1.61% 0.89% 5.94% 0.97% 0.93% 0.16% 0.81% 1.75% 2.32% 2.22% **KWH** Residential 7.241M 7.401M 6.785M 5.429M 4.676M 5.248M 6.271M 6.999M 7.148M 6.653M Commercial 5.079M 4.861M 5.199M 4.525M 4.820M 5.730M 5.856M 6.905M 6.891M 6.921M Industrial 0.506M 0.513M 0.555M 0.454M 0.548M 0.488M 0.519M 0.573M 0.559M 0.602M City 0.459M 0.404M 0.432M 0.412M 0.420M 0.476M 0.460M 0.487M 0.448M 0.491M Total 13.286M 13.179M 12.971M 10.820M 10.464M 11.942M 13.106M 15.045M 14.666M 14.964M Year-Over-Year ∆ 0.98% -14.32% -0.51% -4.80% -4.30% 3.81% -3.55% 1.11% 0.40% 2.32% **REVENUE** \$ 0.917M \$ 0.793M \$ 0.653M \$ 1.014M \$ 0.939M Residential \$ 0.858M \$ 0.650M \$ 0.733M \$ 0.884M \$ 0.992M Commercial \$ 0.751M \$ 0.673M \$ 0.702M \$ 0.637M \$ 0.671M \$ 0.756M \$ 0.777M \$ 0.891M \$ 0.872M \$ 0.879M Industrial \$ 0.060M \$ 0.055M \$ 0.058M \$ 0.050M \$ 0.057M \$ 0.053M \$ 0.067M \$ 0.071M \$ 0.070M \$ 0.073M 0ther \$ 0.001M \$ 0.004M \$ 0.001M \$ 0.001M \$ 0.003M \$ 0.001M \$ 0.001M \$ 0.002M \$ 0.000M \$ 0.000M City \$ 0.053M \$ 0.042M \$ 0.045M \$ 0.043M \$ 0.044M \$ 0.050M \$ 0.048M \$ 0.051M \$ 0.047M \$ 0.051M \$ 1.632M Total \$ 1.781M \$ 1.599M \$ 1.384M \$ 1.425M \$ 1.592M \$ 1.777M \$ 2.007M \$ 2.002M Year-Over-Year ∆ 21.51% 1.22% 7.52% -0.30% -0.62% 10.74% 5.02% 7.50% 6.14% 5.04%

#### **SALES STATISTICS**

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

**YTD** 

					AVE	RAGE KWH	/CUSTOME	R			
Residential	1,311	1,358	1,180	995	856	967	1,152	1,264	1,282	1,188	1,155
Commercial	5,758	5,549	5,922	5,171	5,579	6,511	6,865	7,964	7,976	8,094	6,539
Industrial	506,400	512,800	554,560	454,240	547,520	487,680	518,595	572,960	558,720	602,298	531,577
City	11,206	10,370	10,544	9,820	10,007	11,081	9,392	9,943	9,323	10,223	10,191
					AV	'ERAGE \$/C	CUSTOMER				
Residential	\$166	\$157	\$138	\$120	\$119	\$135	\$162	\$179	\$182	\$168	\$153
Commercial	\$851	\$768	\$800	\$728	\$777	\$859	\$911	\$1,028	\$1,009	\$1,028	\$876
Industrial	\$59,825	\$54,722	\$57,770	\$50,447	\$57,256	\$52,730	\$67,066	\$71,129	\$69,638	\$72,755	\$61,334
City	\$1,300	\$1,089	\$1,107	\$1,031	\$1,051	\$1,163	\$983	\$1,044	\$979	\$1,071	\$1,082
						AVERAGE S	\$/KWH				
Residential	\$0.1266	\$0.1159	\$0.1169	\$0.1203	\$0.1390	\$0.1397	\$0.1409	\$0.1417	\$0.1418	\$0.1411	\$0.1324
Commercial	\$0.1478	\$0.1384	\$0.1350	\$0.1408	\$0.1393	\$0.1319	\$0.1327	\$0.1291	\$0.1265	\$0.1270	\$0.1348
Industrial	\$0.1181	\$0.1067	\$0.1042	\$0.1111	\$0.1046	\$0.1081	\$0.1293	\$0.1241	\$0.1246	\$0.1208	\$0.1152
City	\$0.1160	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1047	\$0.1050	\$0.1050	\$0.1047	\$0.1060
Average	\$0.1271	\$0.1165	\$0.1153	\$0.1193	\$0.1220	\$0.1212	\$0.1269	\$0.1250	\$0.1245	\$0.1234	

DOWED STIDDING COSTS	Oct 2019	Oct 2018	F'	Y2019 YTD	F	Y2018 YTD		OST F
POWER SUPPLY COSTS								
MEAG Project Power	\$ 925,196	\$	\$	8,868,045	\$	9,183,346	\$	10,654,224
Transmission	101,645	93,477		979,991		900,288		1,143,705
Supplemental	84,265	82,897		688,001		1,004,560		797,215
SEPA	56,464	45,238		599,713		525,407		692,386
Other Adjustments	898	861		8,944		8,538		10,665
TOTAL POWER SUPPLY COSTS	\$ 1,168,469	\$ 1,208,681	\$	11,144,694	\$	11,622,138	\$	13,298,195
AS BUDGET	897,844	929,700		10,205,784		10,432,986		12,199,866
% ACTUAL TO BUDGET	130.14%	130.01%		109.20%		111.40%		109.00%
DE ALCO O ENTERCY								
PEAKS & ENERGY								
Peaks (KW)								
Coincident Peak (CP)	31,690	31,625		34,831		36,151		34,831
Non-Coincident Peak (NCP)	33,224	31,910		35,441		36,256		35,441
CP (BUDGET)	23,703	22,647		34,449		35,013		34,449
NCP (BUDGET)	24,725	23,857		35,241		35,722		35,241
Energy (KWH)								
MEAG Energy	12,771,748	12,868,845		112,143,171		115,174,188		134,052,160
Supplemental Purchases (or sales)	1,108,319	1,010,038		7,961,690		12,971,078		8,598,135
Supplemental Purchases (or sales) SEPA Energy	1,108,319 865,387	1,010,038 746,438		7,961,690 16,098,613		12,971,078 10,135,606		8,598,135 18,317,806
SEPA Energy	865,387	746,438		16,098,613		10,135,606	_	18,317,806
SEPA Energy Total Energy (KWH)	865,387 14,745,454	746,438 <b>14,625,321</b>		16,098,613 136,203,474		10,135,606		18,317,806 160,968,101
SEPA Energy  Total Energy (KWH)  AS BUDGET	865,387 14,745,454 11,745,000	746,438 14,625,321 11,761,000		16,098,613 136,203,474 138,484,000		10,135,606 138,280,871 139,641,000		18,317,806 160,968,101 164,792,000
SEPA Energy  Total Energy (KWH)  AS BUDGET	865,387 14,745,454 11,745,000	746,438 14,625,321 11,761,000		16,098,613 136,203,474 138,484,000		10,135,606 138,280,871 139,641,000		18,317,806 160,968,101 164,792,000
SEPA Energy  Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET	865,387 14,745,454 11,745,000 125.55%	746,438 14,625,321 11,761,000 124.35%		16,098,613 136,203,474 138,484,000 98.35%		10,135,606 138,280,871 139,641,000 99.03%		18,317,806 160,968,101 164,792,000 97.68%
SEPA Energy  Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET  CP Load Factor	865,387 14,745,454 11,745,000 125.55%	746,438  14,625,321  11,761,000  124.35%  64.23%		16,098,613 136,203,474 138,484,000 98.35% 44.64%		10,135,606 138,280,871 139,641,000 99.03% 43.67%		18,317,806 160,968,101 164,792,000 97.68% 52.76%
SEPA Energy  Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET  CP Load Factor  NCP Load Factor  % Supplemental	865,387 14,745,454 11,745,000 125.55% 64.63% 61.64%	746,438  14,625,321  11,761,000  124.35%  64.23%  63.66%		16,098,613 136,203,474 138,484,000 98.35% 44.64% 43.87%		10,135,606 138,280,871 139,641,000 99.03% 43.67% 43.54%		18,317,806 160,968,101 164,792,000 97.68% 52.76% 51.85%
Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET  CP Load Factor NCP Load Factor % Supplemental  UNIT COSTS (¢/kWh)	865,387  14,745,454  11,745,000  125.55%  64.63%  61.64%  7.52%	746,438  14,625,321  11,761,000  124.35%  64.23%  63.66%  6.91%		16,098,613  136,203,474  138,484,000  98.35%  44.64%  43.87%  5.85%		10,135,606  138,280,871  139,641,000  99.03%  43.67%  43.54%  9.38%		18,317,806 160,968,101 164,792,000 97.68% 52.76% 51.85% 5.34%
SEPA Energy  Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET  CP Load Factor  NCP Load Factor  % Supplemental  UNIT COSTS (¢/kWh)  Bulk Power	865,387  14,745,454  11,745,000  125.55%  64.63%  61.64%  7.52%	746,438  14,625,321  11,761,000  124.35%  64.23%  63.66%  6.91%		16,098,613  136,203,474  138,484,000  98.35%  44.64%  43.87%  5.85%		10,135,606  138,280,871  139,641,000  99.03%  43.67%  43.54%  9.38%		18,317,806 160,968,101 164,792,000 97.68% 52.76% 51.85% 5.34%
Total Energy (KWH)  AS BUDGET  % ACTUAL TO BUDGET  CP Load Factor NCP Load Factor % Supplemental  UNIT COSTS (¢/kWh)	865,387  14,745,454  11,745,000  125.55%  64.63%  61.64%  7.52%	746,438  14,625,321  11,761,000  124.35%  64.23%  63.66%  6.91%		16,098,613  136,203,474  138,484,000  98.35%  44.64%  43.87%  5.85%		10,135,606  138,280,871  139,641,000  99.03%  43.67%  43.54%  9.38%		18,317,806 160,968,101 164,792,000 97.68% 52.76% 51.85% 5.34%

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST F

		Oct 2019		Oct 2018		FY2019 YTD		Y2018 YTD	MOST F 72	
SALES REVENUES										
ELECTRIC SALES	\$	1,940,114	\$	1,813,781	\$	17,136,861	\$	14,567,892	\$ 21,7	72,988
SALES REVENUES (ACTUAL)	\$	1,940,114	\$	1,813,781	\$	17,136,861	\$	14,567,892	\$ 21,7	72,988
AS BUDGET	\$	1,508,333	\$	1,510,794	\$	1,508,333	\$	1,510,794	Not Appl	icable
% ACTUAL TO BUDGET		128.63%		120.05%		1136.15%		964.25%	Not Appl	icable
Note on Electric Sales: Detail break-	down for	individual ra	ite (	class is show	n in	ELECTRIC: R	ETA1	<i>L SALES</i> sect:	ion.	
OTHER REVENUES										
OP REVENUE		34,093		34,755		350,535		318,286	5	28,062
FEDERAL GRANT		-		(35,462)		-		-		-
MISC REVENUE		(1,722)		-		34,919		20,648	1	40,519
CONTRIBUTED CAPITAL		209,584		-		212,084		109,380	2	12,084
SALE OF FIXED ASSETS		-		-		-		-		261
REIMB DAMAGED PROPERTY		-		-		10,299		14,484		10,299
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		51,196		55,996		536,192		379,445	6	62,205
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		-		-		159		-		159
OTHER REVENUES (ACTUAL)	\$	293,151	\$	55,289	\$	1,144,187	\$	842,243	\$ 1,5	53,589
AS BUDGET	\$	71,796	\$	62,179	\$	717,963	\$	621,791	Not Appl	icable
% ACTUAL TO BUDGET		408.31%		88.92%		159.37%		135.45%	Not Appl	icable
TRANSFER										
Transfer From CIP		-		25,165		410,024		341,922	5	77,794
TOTAL REVENUES (ACTUAL)	\$	2,233,265	\$	1,894,235	\$	18,691,072	\$	15,752,057	\$ 23,9	04,371
AS BUDGET	\$	1,580,130	\$	1,572,973	\$	15,801,297	\$	15,729,733	Not Appl	icable
% ACTUAL TO BUDGET		141.33%		120.42%		118.29%		100.14%	Not Appl	icable
MCT CREDIT/YES	\$	100,000	\$	144,703	\$	1,350,999	\$	2,280,845	\$ 1,7	01,185

 $\underline{\text{Note on MEAG MCT}}\colon \mathsf{excluded}$  from revenues as it is a restricted account.

	O	oct 2019	(	Oct 2018	FY	Y2019 YTD	FY	2018 YTD	MO:	ST F 2-M0 73
PERSONNEL										
Compensation	\$	75,416	\$	(133,183)	\$	797,836	\$	724,979	\$	1,038,558
Benefits		24,700		(29,313)		276,272		186,437		366,514
PERSONNEL (ACTUAL)  AS BUDGET	<b>\$</b> \$	<b>100,116</b> 100,508	<b>\$</b> \$	( <b>162,496)</b> 99,643	<b>\$</b> \$	<b>1,074,109</b> 1,005,080	<b>\$</b> \$	<b>911,416</b> 996,432	<b>\$</b> Not	1,405,072 Applicable
% ACTUAL TO BUDGET		99.61%		-163.08%		106.87%		91.47%		Applicable
CONTRACTED SERVICES										
Consulting	\$	126	\$	-	\$	701	\$	1,828	\$	701
Landfill Fees		-		-		-		-		110
Holiday Event		-		-		4,677		-		4,985
Maintenance Contracts		328		799		4,798		6,600		5,287
Rents/Leases		733		188		4,378		7,522		20,143
Repairs & Maintenance (Outside)		3,437		23,199		50,523		60,862		61,738
Landfill Fees		-		-		-		-		-
Other Contract Svcs		-		-		-		-		-
Comm Svcs		1,179		2,242		14,516		19,039		17,202
Postage		-		-		143		-		143
Public Relations		-		-		600		441		600
Mkt Expense		2,464		-		25,701		30,480		26,535
Printing		-		-		-		-		-
Dues & Sub		-		-		-		-		-
Travel		-		480		5,611		3,605		6,612
Vehicle Tag & Title Fee		-		-		24		-		42
Ga Dept Rev Fee		-		-		900		800		900
Fees		-		-		300		236		300
Training & Ed		85		149		3,039		8,922		3,307
Contract Labor		34,778		50,313		352,336		383,725		385,796
Shipping/Freight		-		-		770		208		839
CONTRACTED SERVICES (ACTUAL)	\$	43,217	\$	77,370	\$	469,104	\$	524,269	\$	535,328
AS BUDGET	\$	47,923	\$	38,367	\$	479,233	\$	383,667	Not	Applicable
% ACTUAL TO BUDGET		90.18%		201.66%		97.89%		136.65%	Not	Applicable
SUPPLIES										
Office Supplies		172		224		1,697		4,188		1,697
Postage		-		-		-		-		-
Auto Parts		572		-		2,208		3,640		2,833
Construction Materials		1,422		-		4,376		-		4,376
Damage Claims		-		-		-		1,127		-
Tires		-		-		10,840		1,444		12,087
Uniform Expense		-		548		14,289		12,303		17,331
Janitorial		344		284		2,406		1,713		2,731

					MOST F
	Oct 2019	Oct 2018	FY2019 YTD	FY2018 YTD	12-M( 74
	699	29	9,770	130	10,985
	-	-	4,463	-	4,511
	-	-	-	7,898	-
	672	500	9,412	9,200	11,746
	-	-	-	-	167
	2,190	1,967	20,437	17,694	27,202
	69	1,169	946	2,264	2,560
	6,518	978	35,072	28,210	29,998
	-	-	-	-	-
	-	-	-	-	-
	6,119	1,760	27,449	31,369	34,876
	-	-	-	-	-
	-	-	-	-	-
	_	_	_	_	-
	1,168,469	1,233,774	11,116,068	10,818,721	13,373,696
					160,174
	, -	-	-	-	-
	_	_	_	_	_
	_	_	_	_	_
•	1 204 468	¢ 1 259 2/1	\$ 11 //A2 308	¢ 11 0// 630	\$ 13,696,968
\$	1,020,298	\$ 1,063,717	\$ 10,202,979	\$ 10,637,172	Not Applicable
	118.05%	118.38%	111.76%	103.83%	Not Applicable
\$	46,639	\$ 25,165	\$ 214,459	\$ 213,349	\$ 357,732
\$	-	\$ -	\$ 251,279	\$ 128,574	\$ 275,776
\$		\$ 24,146	\$ 241,460	\$ 241,460	\$ 289,752
			•		\$ 923,260 Not Applicable
₽			₽ -	•	NOC Applicable
	0.00%	0.00%	0.00%	0.00%	Not Applicable
	0.00%	0.00%	0.00%	0.00%	Not Applicable
\$	146,358				
\$					
\$		\$ (152,379)	\$ 1,617,360	\$ 1,387,680	\$ 2,012,178
\$	146,358	\$ (152,379)	\$ 1,617,360 927,814	\$ 1,387,680	\$ 2,012,178 1,217,903
\$	146,358 - 77,425 77,425 <b>301,208</b>	\$ (152,379) 46,717 - - - \$ (105,662)	\$ 1,617,360 927,814 774,250 774,250 \$ 4,093,674	\$ 1,387,680 815,341 - - - \$ 2,203,022	\$ 2,012,178 1,217,903 774,250 774,250 \$ 4,778,581
	146,358 - 77,425 77,425 <b>301,208</b> 399,677	\$ (152,379) 46,717 - - \$ (105,662) \$ 256,705	\$ 1,617,360 927,814 774,250 774,250 \$ 4,093,674 \$ 3,996,771	\$ 1,387,680 815,341 - - - \$ 2,203,022 \$ 2,567,048	\$ 2,012,178 1,217,903 774,250 774,250 \$ 4,778,581 Not Applicable
\$	146,358 - 77,425 77,425 <b>301,208</b>	\$ (152,379) 46,717 - - - \$ (105,662)	\$ 1,617,360 927,814 774,250 774,250 \$ 4,093,674	\$ 1,387,680 815,341 - - - \$ 2,203,022 \$ 2,567,048	\$ 2,012,178 1,217,903 774,250 774,250 \$ 4,778,581
\$	146,358 - 77,425 77,425 <b>301,208</b> 399,677 75.36%	\$ (152,379) 46,717 - - \$ (105,662) \$ 256,705 -41.16%	\$ 1,617,360 927,814 774,250 774,250 \$ 4,093,674 \$ 3,996,771	\$ 1,387,680 815,341 - - - \$ 2,203,022 \$ 2,567,048	\$ 2,012,178 1,217,903 774,250 774,250 \$ 4,778,581 Not Applicable
<b>\$</b> \$	146,358 - 77,425 77,425 301,208 399,677 75.36% 1,719,794	\$ (152,379) 46,717 - - \$ (105,662) \$ 256,705 -41.16%	\$ 1,617,360 927,814 774,250 774,250 \$ 4,093,674 \$ 3,996,771 102.42%	\$ 1,387,680 815,341 - - \$ 2,203,022 \$ 2,567,048 85.82% \$ 15,266,728 \$ 14,584,318	\$ 2,012,178 1,217,903 774,250 774,250 \$ 4,778,581 Not Applicable Not Applicable
_	<b>\$</b> \$ \$	\$ 1,204,468 \$ 1,020,298 118.05% \$ 24,146 \$ 70,785 \$ -	699 29 672 500 2,190 1,967 69 1,169 6,518 978 6,519 1,760 6,119 1,760 1,168,469 1,233,774 17,221 18,008 1,168,469 1,233,774 17,221 18,008 5 1,204,468 \$ 1,259,241 \$ 1,020,298 \$ 1,063,717 118.05% 118.38%  \$ 46,639 \$ 25,165 \$ - \$ - \$ 24,146 \$ 24,146	699 29 9,770  -	699       29       9,770       130         -       4,463       -         7,898       -       -       7,898         672       500       9,412       9,200         -       -       -       -         2,190       1,967       20,437       17,694         69       1,169       946       2,264         6,518       978       35,072       28,210         -       -       -       -         6,119       1,760       27,449       31,369         -       -       -       -         6,119       1,760       27,449       31,369         -       -       -       -         1,168,469       1,233,774       11,116,068       10,818,721         17,221       18,008       142,966       104,739         -       -       -       -         -       -       -       -         -       -       -       -         17,221       18,008       142,966       104,739         \$ 1,020,298       \$ 1,063,717       \$ 10,202,979       \$ 10,637,172         118.05%       118.38%       111.76%

# MONROE TELECO 75

### MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2019 | FY 2019



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RETAIL SALES & REVENUE	11-13
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#### **COMMENTARY & ANALYSIS**

The net operating margin after transfers, FY to date was 7.42%

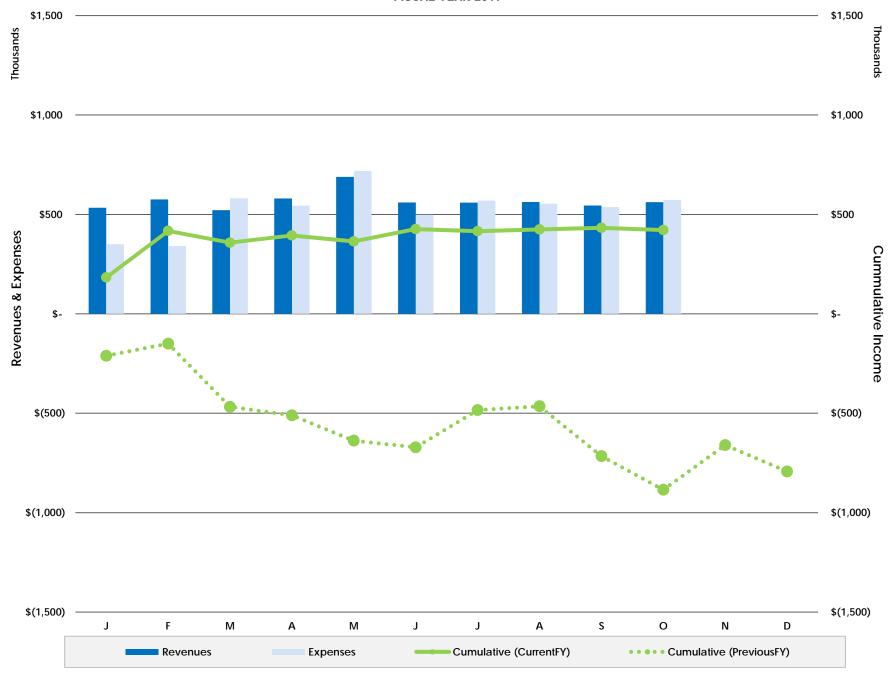
#### **RECOMMENDATIONS**

- \*
- \*
- \*

MOST RECENT

	C	ct 2019		Oct 2018	F	Y2019 YTD	F	Y2018 YTD	1	2-MONTH
ANCIALS										
Revenues										
RETAIL SALES	\$	513,167	\$	440,999	\$	5,035,788	\$	4,381,584	\$	5,904,45
OTHER REVENUES		55,894		26,055		695,422		632,745		813,29
ADJUSTMENTS		(7,879)		(255,988)		(45,294)		(489,538)		292,68
Total Revenues	\$	561,182	\$	211,065	\$	5,685,916	\$	4,524,791	\$	7,010,4
Firmanaa										
Expenses PERSONNEL	¢	C1 00C	đ	(25, 004)	đ	620 007	đ	412 756	đ	701 1
	\$	61,086	\$	(35,984)	<b>&gt;</b>	•	\$	412,756	\$	791,10
PURCHASED & CONTRACTED SVC		33,070		13,473		154,652		58,119		190,4
PURCHASED PROPERTY SERVICES		14,032		25,669		95,870		98,747		108,0
SUPPLIES		27,489		31,396		294,638		261,881		336,4
COST OF GOODS SOLD		360,677		382,774		2,872,893		3,285,269		3,530,9
DEPR, DEBT SVC & OTHER COSTS		75,684		(42,072)		923,663		1,059,933		1,178,6
FUND TRANSFERS		-		5,326		283,210		232,875		360,8
Total Combined Expenses	\$	572,039	\$	380,584	\$	5,263,913	\$	5,409,580	\$	6,496,5
Income										
Before Transfer	\$	(10,857)	\$	(164,192)	\$	705,213	\$	(651,914)	\$	874,7
After Transfer	\$	(10,857)	\$	(169,519)	\$	422,003	\$	(884,789)	\$	513,8
Margin										
Before Transfer		-1.93%		-77.79%		12.40%		-14.41%		12.
After Transfer		-1.93%		-80.32%		7.42%		-19.55%		7.

# CHART 1 MONTHLY DIRECTOR'S REPORT REVENUE, EXPENSE & INCOME SUMMARY FISCAL YEAR 2019



Page 4

	C	Oct 2019	c	Oct 2018	F'	Y2019 YTD	F'	Y2018 YTD	OST RECENT
RETAIL SALES									
Note on Telecom Sales: Detail break-down	for ind	ividual rate	clas	s is shown i	.n <i>TE</i>	LECOM: RETAIL	SAL	.ES section.	
CABLE TELEVISION	\$	235,596	\$	195,621	\$	2,412,482	\$	1,979,962	\$ 2,797,710
DVR SERVICE		20,071		15,935		202,564		160,169	236,005
FIBER OPTICS		45,856		47,477		444,084		466,373	529,339
INTERNET		177,653		160,582		1,711,093		1,554,703	2,033,323
TELEPHONE		30,983		17,993		233,183		186,948	269,080
SET TOP BOX		3,009		3,390		32,382		33,430	39,002
Total RETAIL SALES (ACTUAL)	\$	513,167	\$	440,999	\$	5,035,788	\$	4,381,584	\$ 5,904,458
OTHER REVENUES									
CATV INSTALL/UPGRADE	\$	1,930	\$	1,932	\$	15,661	\$	20,665	\$ 19,261
MARKETPLACE ADS		-		-		25		25	25
PHONE FEES		10,308		10,591		76,438		104,791	97,438
EQUIPMENT SALES		-		4,850		23,341		23,360	26,441
MODEM RENTAL		7,501		7,260		69,038		70,014	83,648
VIDEO PRODUCTION REVENUE		-		-		-		-	-
MISCELLANEOUS		12,410		-		102,405		-	102,405
ADMIN ALLOCATION		19,835		-		207,740		68,831	207,740
CONTRIBUTED CAPITAL		-		-		-		-	-
Transfer from CIP		2,295		1,421		187,901		345,059	263,468
MISCELLANEOUS		1,614		-		12,873		-	12,873
Total OTHER REVENUES ACTUAL	\$	55,894	\$	26,055	\$	695,422	\$	632,745	\$ 813,298
Adjustment Note: Adjustment added to match Financials	\$	(7,879)	\$	(255,988)	\$	(45,294)	\$	(489,538)	\$ 292,680
TOTAL REVENUES (ACTUAL)	\$	561,182	\$	211,065	\$	5,685,916	\$	4,524,791	\$ 7,010,436

SOFTWARE EXPENSE

Total Purchased & Contracted Svc (ACTUAL)

\$

13,473

\$

33,070

\$

250

\$

58,119

\$

154,652

250

190,472

MONROE TELE

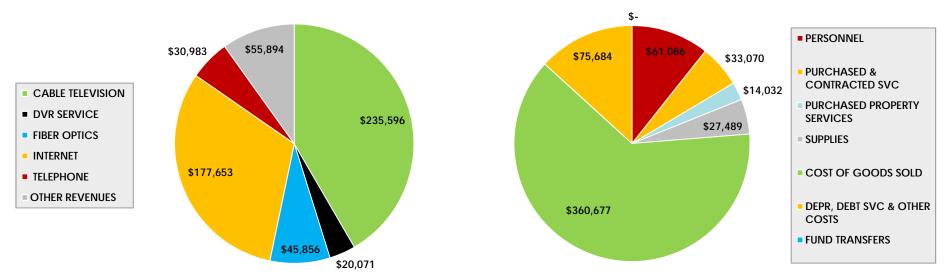
	Oct 2019	Oct 2018	FY2019 YTD	FY2018 YTD	MOST RE 81
chased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	(36)	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,020	6,882	20,538	28,760	25,771
Postage	-	-	-	51	-
INTERNET COSTS	-	237	-	237	2,000
Public Relations	-	81	-	113	-
Marketing Expense	-	294	36	774	36
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	5,000	108	11,154	3,802	11,154
FCC Fees	-	15,570	-	24,855	3,073
Training & Education	-	829	61	4,569	125
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	24	-
GA Dept Revenue Fee	-	-	100	250	100
Uniform Rental	-	-	-	-	-
Contract Labor	7,775	1,265	62,957	34,795	64,662
Fines/Late Fee	100	440	100	440	100
Shipping/Freight	137	-	922	77	992
al Purchased Property Services (ACTUAL) \$	14,032	\$ 25,669	\$ 95,870	\$ 98,747	\$ 108,013

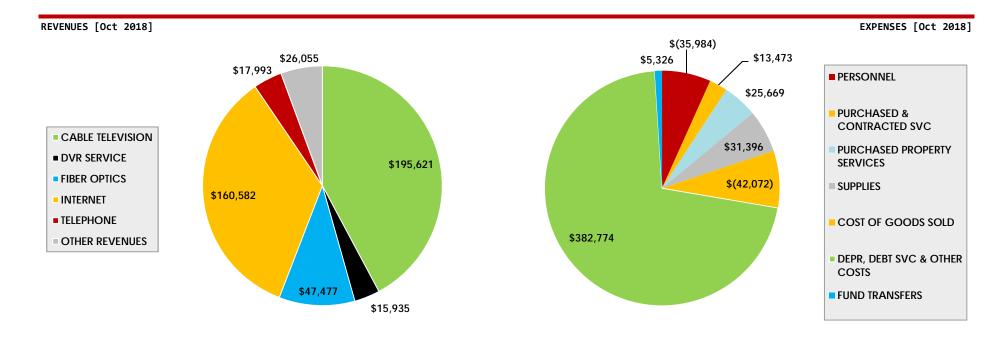
	Oct 2019	Oct 2018	FY2019 YTD	FY2018 YTD	MOST RE 82
ECOM (Continued)	OCT 2019	OCT 2016	F12019 11D	F12016 11D	12-101014111
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$
Office Supplies & Expense	21	330	134	4,085	200
Postage	-	-	-	-	
Auto Parts	60	1,347	908	11,080	1,76
CONSTRUCTION MATERIALS	548	-	1,872	-	1,87
Damage Claims	-	(1,016)	125	-	12
Tires	1,083	471	1,562	3,235	1,56
Uniform Expense	-	-	647	1,833	78
Janitorial Supplies	344	284	2,084	1,713	2,40
Computer Equipment	-	13	-	58	6
Equipment Parts	366	-	7,632	11,899	7,73
R&M Building - Inside	-	-	896	17	89
Equipment R&M - Inside	-	-	-	-	
System R&M - Inside	2,912	5,476	48,220	64,078	49,85
Sys R&M - Inside/Shipping	-	-	508	40	50
Utility Costs	4,801	6,391	41,729	45,963	52,99
Mileage Reimbursement	-	-	-	-	
Auto & Truck Fuel	1,177	2,612	1,177	19,569	7,32
Food	69	65	826	750	1,03
Small Tools & Minor Equipment	58	4,855	2,602	53,496	3,85
Small Operating Supplies	819	10,569	5,328	44,064	6,50
Construction Material	-	-	-	-	
Uniform Expense	-	-	-	-	
AMR Project Exp.	-	-	-	-	
Equipment Pur (Less than \$5M)	-	-	-	-	
OFFICE SUPPLIES & EXPENSES	105	-	1,096	-	4,01
AUTO PARTS	-	-	684	-	68-
CONSTRUCTION MATERIALS	22	-	312	-	32
UNIFORM EXPENSE	-	-	2,803	-	3,20
JANITORIAL SUPPLIES	28	-	82	-	8
COMPUTER EQUIP NON-CAP	563	-	11,190	-	11,46
EQUIPMENT PARTS	2,983	-	5,388	-	5,38
REPAIRS & MAINTENANCE	7,363	-	58,325	-	58,32
AUTO & TRUCK FUEL	1,177	-	20,050	-	20,05
FOOD	-	-	84	-	8
SMALL TOOLS & MINOR EQUIPMENT	1,399	-	11,568	-	12,75
SMALL OPERATING SUPPLIES	1,592	-	6,856	-	10,77
CONSTRUCTION IN PROGRESS	-	-	59,950	-	69,34
SOFTWARE	-	-	-	-	459
EQUIPMENT	-	-	_	-	

	572,039	\$ 380,584	\$ 5,263,913	\$ 5,409,580	\$ 6,496,55
Total Fund Transfers (ACTUAL)	-	\$ 5,326	\$ 283,210	\$ 232,875	\$ 360,88
TRANS OUT UTIL 5% TO GEN FUND	-	-	120,774	-	120,7
Transfer 5% to General Fund	-	5,326	162,436	232,875	240,1
und Transfers					
Total Depr, Debt Svc & Other Costs (ACTUAL) \$	75,684	\$ (42,072)	\$ 923,663	\$ 1,059,933	\$ 1,178,6
Capital Exp - Equipment	-	 -	-	36,784	
Capital Exp-Software	-	-	-	8,845	
Construction in Progress	2,295	1,421	130,190	299,429	195,9
Interest Expenses (Bond)	-	-	-	-	
Debt Service Interest	-	-	-	-	
Revenue Bond Principal	-	-	-	-	
Utility Bad Debt Expense	-	-	-	-	
Admin. Allocation - Adm Exp	56,704	(60,178)	626,624	548,027	782,5
Amortization Exp	-	-	-	-	
Depreciation Expense	16,685	16,685	166,848	166,848	200,21

# CHART 5 MONTHLY DIRECTOR'S REPORT REVENUES & EXPENSES

REVENUES [Oct 2019] EXPENSES [Oct 2019]





								МО	ST RECENT
	c	Oct 2019	Oct 2018	F	Y2019 YTD	F	Y2018 YTD		2-MONTH
BASIC & EXPANDED BASIC									
Number of Bills		3,010	3,377		31,706		34,170		38,338
Revenue (\$)	\$	225,827	\$ 189,491	\$	2,318,121	\$	1,917,523	\$	2,691,089
Revenue Per Bill (\$)	\$	75	\$ 56	\$	73	\$	56	\$	70
MINI BASIC									
Number of Bills		176	177		1,738		1,812		2,086
Revenue (\$)	\$	6,457	\$ 3,236	\$	61,875	\$	32,957	\$	68,237
Revenue Per Bill (\$)	\$	37	\$ 18	\$	36	\$	18	\$	33
BOSTWICK									
Number of Bills		17	17		170		177		204
Revenue (\$)	\$	1,286	\$ 959	\$	12,572	\$	9,955	\$	14,489
Revenue Per Bill (\$)	\$	76	\$ 56	\$	74	\$	56	\$	71
BULK CATV/MOTEL									
Number of Bills		4	4		40		40		48
Revenue (\$)	\$	990	\$ 990	\$	9,900	\$	9,900	\$	11,880
Revenue Per Bill (\$)	\$	248	\$ 248	\$	248	\$	248	\$	248
SHOWTIME									
Number of Bills		8	7		73		78		87
Revenue (\$)	\$	117	\$ 103	\$	1,054	\$	1,144	\$	1,259
Revenue Per Bill (\$)	\$	15	\$ 15	\$	14	\$	15	\$	14
SHOW/HBO									
Number of Bills		7	6		76		65		90
Revenue (\$)	\$	88	\$ 75	\$	931	\$	816	\$	1,107
Revenue Per Bill (\$)	\$	13	\$ 13	\$	12	\$	13	\$	12
BULK SHOWTIME/MOTEL									
Number of Bills		-	-		-		-		-
Revenue (\$)	\$	-	\$ -	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$ -	\$	-	\$	-	\$	-
CINEMAX									
Number of Bills		3	2		23		33		27
Revenue (\$)	\$	44	\$ 29	\$	322	\$	483	\$	380
Revenue Per Bill (\$)	\$	15	\$ 15	\$	14	\$	15	\$	14

							M	OST RECENT
	Oct 2019	Oct 2018	F	Y2019 YTD	F	Y2018 YTD		12-MONTH
НВО								
Number of Bills	28	26		281		266		335
Revenue (\$)	\$ 390	\$ 381	\$	3,964	\$	3,854	\$	4,755
Revenue Per Bill (\$)	\$ 14	\$ 15	\$	14	\$	14	\$	14
MAX/HBO								
Number of Bills	5	4		53		40		63
Revenue (\$)	\$ 63	\$ 50	\$	651	\$	502	\$	776
Revenue Per Bill (\$)	\$ 13	\$ 13	\$	12	\$	13	\$	12
PLAYBOY								
Number of Bills	-	-		-		-		-
Revenue (\$)	\$ -	\$ -	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$ -	\$ -	\$	-	\$	-	\$	-
STARZ								
Number of Bills	22	21		214		197		258
Revenue (\$)	\$ 335	\$ 308	\$	3,093	\$	2,827	\$	3,738
Revenue Per Bill (\$)	\$ 15	\$ 15	\$	14	\$	14	\$	14
DVR								
Number of Bills	149	146		1,527		1,431		1,841
Revenue (\$)	\$ 14,184	\$ 11,360	\$	143,560	\$	110,246	\$	166,908
Revenue Per Bill (\$)	\$ 95	\$ 78	\$	94	\$	77	\$	91
NON DVR								
Number of Bills	54	56		542		564		657
Revenue (\$)	\$ 4,853	\$ 3,508	\$	48,064	\$	39,614	\$	55,923
Revenue Per Bill (\$)	\$ 90	\$ 63	\$	89	\$	70	\$	85
SET TOP BOX								
Number of Bills	245	363		3,111		3,454		3,815
Revenue (\$)	\$ 3,009	\$ 3,390	\$	32,382	\$	33,430	\$	39,002
Revenue Per Bill (\$)	\$ 12	\$ 9	\$	10	\$	10	\$	10

TOTAL REVENUES	\$	513,056	\$	440,999	\$	5,025,608	\$	4,381,584	\$	5,894,277
nevenue i ei DIII (#)	φ	/3	Ψ		φ	44	φ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	φ	42
Revenue (\$)	<b>&gt;</b>	20 <b>,551</b> 73		<b>15,052</b> 35		170,287 44	\$	156,099		200,584 42
Number of Bills Revenue (\$)	\$	283 20,551	đ	434 15 052	ď	3,873	ď	4,425 156,099	¢	4,740
		202		434		2 072		4 425		4 740
COMMERCIAL PHONE										
Revenue Per Bill (\$)	\$	12	\$	3	\$	6	\$	3	\$	5
Revenue (\$)	\$	10,322	\$	2,941	\$	52,716	\$	30,850	\$	58,316
Number of Bills		874		904		8,938		8,936		10,785
RESIDENTIAL PHONE										
Revenue Per Bill (\$)	\$	67	\$	63	\$	64	\$	62	⊅	64
Revenue (\$)	\$	-	\$	3,038	\$	28,767	\$	32,091		35,198
Number of Bills	*	43	4	48	4	450	4	515	_	550
WIRELESS INTERNET										
AANDELECC IN ITEDA IET										
Revenue Per Bill (\$)	\$	47	\$	44	\$	46	\$	44	\$	45
Revenue (\$)	\$	174,779	\$	157,544	\$	1,682,325	\$	1,522,612	\$	1,998,124
Number of Bills		3,717		3,563		36,872		34,850		43,974
INTERNET										
Revenue Per Bill (\$)	\$	463	\$	766	\$	523	\$	757	\$	544
Revenue (\$)	\$	-	\$	47,477	\$	444,084	\$	466,373		529,339
Number of Bills		99		62		849		616		973
FIBER										
• •										
Revenue Per Bill (\$)	\$		\$		\$	8	\$		\$	8
Revenue (\$)	\$	198	\$	202	\$	2,095	\$	2,237	\$	2,519
Number of Bills		21		31		268		327		331
ADD'L NON DVR BOX										
Revenue Per Bill (\$)	\$	14	\$	10	\$	11	\$	10	\$	11
Revenue (\$)	\$	836	\$	866	\$	8,845	\$	8,071	\$	10,655
Number of Bills		59		87		798		815		983
ADD'L DVR BOX										
		Oct 2019		Oct 2018	F	Y2019 YTD	F	Y2018 YTD	1	2-MONTH
									МО	ST RECENT

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

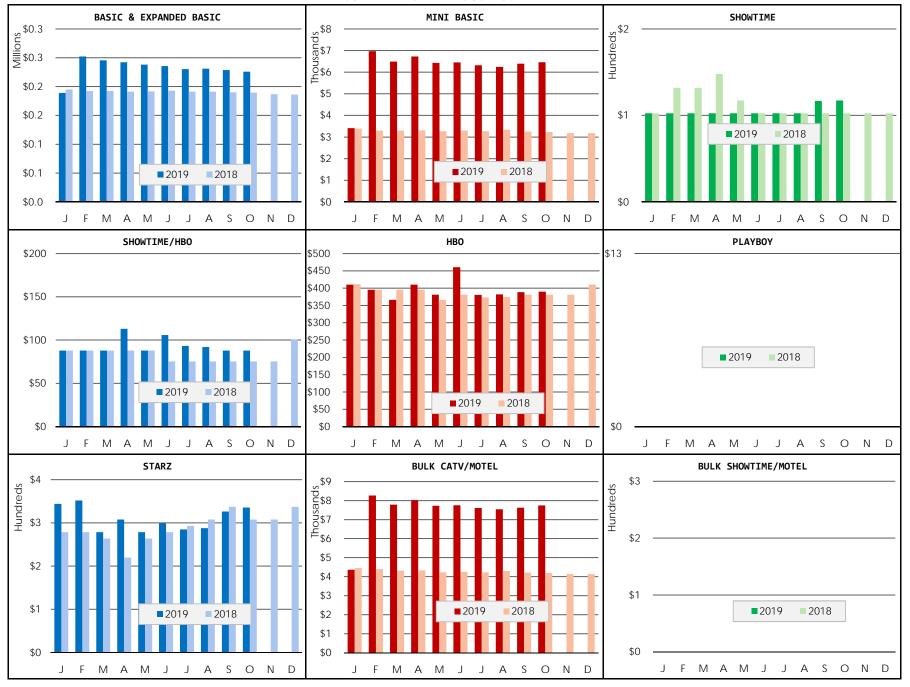


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

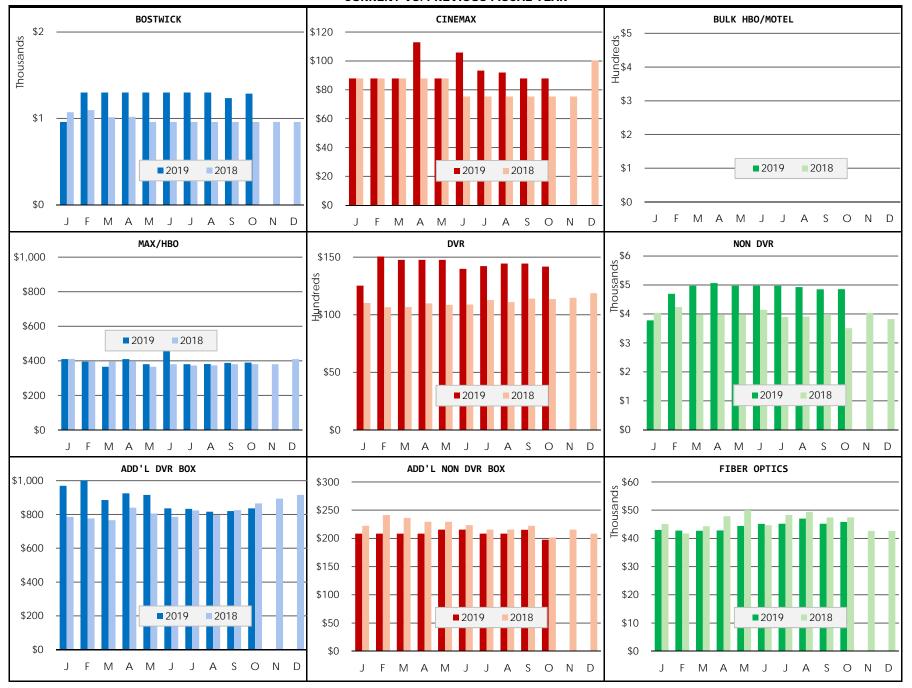
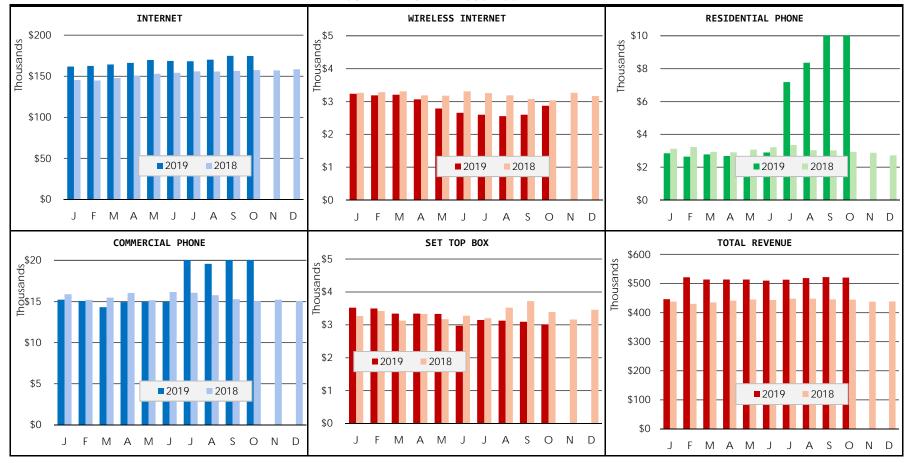


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





# WATER, SEWER, GAS & STORMWATER MONTHLY REPORT

DECEMBER 2019

#### 2019 Project List

		Estimated Start Date	Estimated Completion Date	Notes	Completed
Natura	l Gas				, , , , , , , , , , , , , , , , , , ,
	Milledge Ave/Davis St gas main extension	Nov-19	Dec-19	Install 420' of 2" gas main along Milledge Ave from Davis Street	Ongoing
	Hwy 11 South gas renewal	Late 2019	Early 2020	Replace 3.8 miles of 4" high pressure steel with 4" plastic	2020 CIP
	Grand Haven Phase 2 gas install (Monroe-Jersey Rd)	Oct-19	Nov-19	Install 7900' of 2" gas main for phase 2 of development	Start Oct 28th
	Creekside Subdivision main install (Hwy 83)	Jan-20	Feb-20	Gas service for new development 162 lots	Jan-Feb 2020
	Hwy 11 South high pressure main rehab	Jun-19	Jun-19	Pressure lowered, crew will re-evaluate the leak to determine need for replacement	Completed
	Leak Survey - Business & Residential District	Mar-19	Apr-19	Survey complete & repairs being made by City gas crews	Completed
	Gas lights at City Hall	Nov-18	Feb-19	Install gas lanterns around property @ City Hall	Completed
	Dean Hill Rd/Private Drive	Feb-19	Mar-19	Install 1,100' of 2" gas main for 5 lots	Completed
	Bryant Road Main Replacement	Jul-18	Dec-18	Main replacement completed / Steel to plastic	Completed
	Young Street Main Replacement	Dec-19	Jan-19	Gas main replacement / Steel to plastic	Completed
Sewer	Collection				
	Milledge Ave/Davis St sewer main extension	Aug-19	Oct-19	Install 420' of 6" sewer main along Milledge Ave from Davis Street	Start Oct 14th
	Sewer Right-of-way easement cutting	Aug-19	Sep-19	Cutting of sewer right-of-ways thru out system	Ongoing
	2nd Street Sewer Main Rehab	Sep-19	Oct-19	Paid for by Mainstreet Walton Mill development & Reliant Homes	Completed
	2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th	Start Nov-Dec
	Alcovy Street sewer rehab	Jun-19	Jun-19	Pipe bursting 1 bad section of sewer on Alcovy St before paving	Completed
	Birch Street I&I Rehab	Feb-19	Apr-19	Rehab of main & manholes to reduce inflow & infiltration	Ongoing
	Alcovy River Sewer / Pump station	Jan-18	Jan-20	Survey phase/Engineering	Ongoing
Sewer	Plant				
	Rehab of Primaries 1 & 2	Jul-19	Aug-19	Material on-hand/construction to start in July	Completed
	Design/Review for WWTP rehab	Feb-18	Jun-19	Engineering phase	Ongoing
	Rehab of Primaries 3 & 4	Feb-18	Mar-19	Material on-hand/construction to start in June	Completed
	2 Emergency purchases for pumps	Feb-19	Mar-19	Pump replacement for trickling filters and pump for Tractor Supply pump station	Completed
Water	Distribution				
	Wall Rd water extension	Aug-19	Sep-19	Installed 1200' of 8" water main along Wall Rd from Jim Daws toward Edmondson Rd	Completed
	Wall Rd water extension #2	Nov-19	Jan-20	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Start Nov 11th
	Dewey Hogan water extension	Nov-19	Jan-19	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Ongoing
	Milledge Ave/Davis St water main extension	Aug-19	Oct-19	Install 420' of 6" water main along Milledge Ave from Davis Street	Ongoing
	Loganville Water Extension	Jul-18	Jan-20	Bid opening Oct 17th	Ongoing
	Water Main Extension along Radford Street	Jan-19	Feb-19	Install 6" water main for Graceful Manor (assisted living @ Grace Baptist on Mears St)	Completed
	Replace 1 1/2" Water Main Along Highland Ave/Wayne St	Jan-19	Feb-19	Install new 6" main along Highland Ave & Wayne Street	Completed
Water -	Treatment Plant				
	New Offices @ Old Water Plant	Apr-18	Feb-19	Building completed and Water, Sewer, Gas & Stormwater departments have moved in	Completed
	Landscape @ Old Water Plant/New offices	Jan-19	Feb-19	Install trees & scrubs to match City Hall landscape	Completed
Stormy	vater				
	McDaniel Street drainage rehab	Nov-19	Dec-19	Replace section of curb & sidewalk and address drainage at 3 driveways	Ongoing
	Blaine Street drainage rehab	Apr-19	Jul-19	Install curbing and rework ditches	Completed
	Court Street Alley	Oct-18	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase
	Livery Stable Alleyway #3	Apr-19	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase
	Parkway Place Storm drain replacement	Mar-19	Mar-19	Replaced 120' of drainage pipe	Completed
	Tanglewood Storm drain replacement	Apr-19	Apr-19	Replaced 120' of drainage pipe	Completed
2019 CI	P Completion				
	•			Replacing 2" steel main due to excessive corrosion & leaks (\$93,478 low bid/\$200,000	
Gas	Ash Street Main Replacement (CIP Project)	Feb-19	Mar-19	budgeted for gas replacement/rehab)	Completed
WTP	Purchase of air compressors (CIP Item)	Mar-19	Mar-19	Purchased used from United Rental Budgeted \$54,000 Purchased for \$30,000	Completed

	Purchase/Install of floor coverings for new office space (CIP				
WTP	Project)	Feb-19	Mar-19	Purchase floor covering (Britt's Floor Covering low bid at \$20,108.30)	Completed
				Purchase new desks and furniture for new office space at water plant. (Office Pro's low	
WTP	Purchase/Install furniture for new office space (CIP Project)	Feb-19	Mar-19	bidder @ \$21,000.00)	Completed
WTP	Replacement of the Hach Turbidity units (CIP Project)	Feb-19	Apr-19	Replacing outdated units with new Swan units (\$83,705.00 low bid/\$90,000 budgeted)	Completed
Storm	Heritage Ridge Pond Rehab (CIP Project)	Jun-19	Jul-19	Bids taken and awarded by policy (JT Magbe \$17,875)	Completed
Water	Purchase 300 5/8" water meters w/ 100W erts for replacements	Mar-19	May-19	Meters ordered and installed (Delta Municipal Supply)	Completed
WWTP	Purchase of Kawasaki Mule ATV for plant grounds	Apr-19	May-19	Bid, awarded, and purchased by policy (H & F Motorsports LLC)	Completed
Water	Purchase Takeuchi TB 260 Excavator (CIP Item)	Oct-19	Dec-19	Bid, awarded, and purchased by policy (Reliable Equipment Rental) \$67,236.36	Completed
WWTP	Lime Slurry System (CIP Item)	Oct-19	Dec-19	Purchase lime slurry system for treatment - cost savings in operation & chemical costs	Awaiting Install



REPORTING PERIOD: 10/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

#### **CITY OF MONROE: WATER & SEWER FUND OVERVIEW**

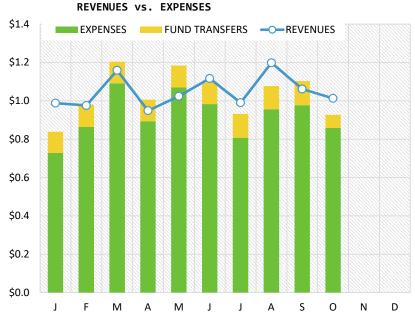
	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019 Nov 20	19 Dec 2019	FY 2019	AS BUDGE	T FY 2018
REVENUES	\$ 0.987M	\$ 0.976M	\$ 1.159M	\$ 0.948M	\$ 1.024M	\$ 1.117M	\$ 0.990M	\$ 1.198M	\$ 1.061M	\$ 1.013M		\$ 10.473M	\$ 9.354M	\$ 9.517M
PERSONNEL COSTS	\$ 0.247M	\$ 0.246M	\$ 0.260M	\$ 0.223M	\$ 0.325M	\$ 0.258M	\$ 0.196M	\$ 0.277M	\$ 0.217M	\$ 0.216M		\$ 2.465M	\$ 2.407M	\$ 1.740M
CONTRACTED SVC	\$ 0.016M	\$ 0.016M	\$ 0.035M	\$ 0.016M	\$ 0.035M	\$ 0.043M	\$ 0.028M	\$ 0.023M	\$ 0.056M	\$ 0.033M		\$ 0.300M	\$ 0.552M	\$ 0.360M
SUPPLIES	\$ 0.043M	\$ 0.082M	\$ 0.086M	\$ 0.054M	\$ 0.115M	\$ 0.093M	\$ 0.090M	\$ 0.083M	\$ 0.083M	\$ 0.118M		\$ 0.847M	\$ 1.033M	\$ 0.872M
CAPITAL OUTLAY	\$ 0.311M	\$ 0.403M	\$ 0.597M	\$ 0.487M	\$ 0.480M	\$ 0.476M	\$ 0.369M	\$ 0.451M	\$ 0.495M	\$ 0.422M		\$ 4.493M	\$ 3.282M	\$ 5.270M
FUND TRANSFERS	\$ 0.110M	\$ 0.116M	\$ 0.113M	\$ 0.113M	\$ 0.114M	\$ 0.113M	\$ 0.124M	\$ 0.121M	\$ 0.126M	\$ 0.068M		\$ 1.119M	\$ 1.367M	\$ 0.397M
EXPENSES	\$ 0.728M	\$ 0.863M	\$ 1.091M	\$ 0.893M	\$ 1.069M	\$ 0.983M	\$ 0.807M	\$ 0.956M	\$ 0.977M	\$ 0.858M		\$ 9.225M	\$ 8.641M	\$ 8.639M
MARGIN	\$ 0.260M	\$ 0.112M	\$ 0.068M	\$ 0.055M	\$ (0.045M)	\$ 0.134M	\$ 0.183M	\$ 0.242M	\$ 0.085M	\$ 0.155M		\$ 1.248M	\$ 0.713M	\$ 0.878M

12-MO PROCESSED KGAL 12-MO RETAIL KGAL

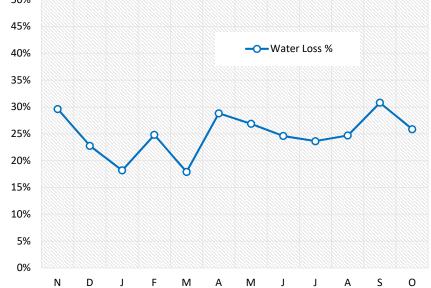
ROLLING 12-MO LINE LOSS

25.18%

\$1.4 Millions



## MONTHLY WATER PROCESSED VS SOLD 50%



#### **RETAIL SALES REPORT**

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

				CU	STOMER CO	UNT - WAT	ER				
Residential	8,150	8,139	8,511	8,207	8,224	8,199	8,200	8,318	8,368	8,390	
Commercial	913	909	922	928	923	938	926	937	934	926	
Industrial	2	2	2	2	2	2	2	1	1	1	
Water Authority	1	1	1	1	1	1	1	1	1	1	
Residential Sprinkler	253	256	262	253	258	265	276	293	305	314	
Commercial Sprinkler	78	78	78	79	76	78	78	79	78	78	
Total	9,397	9,385	9,776	9,470	9,484	9,483	9,483	9,629	9,687	9,710	
ΥΟΥ Δ	1.74%	2.49%	6.50%	3.01%	3.09%	2.23%	2.95%	4.22%	5.07%	4.54%	
					KGALLONS	- WATER					
Residential	34,009	33,336	32,263	32,014	33,701	40,330	41,509	42,457	43,165	43,479	
Commercial	12,015	9,714	10,563	11,187	12,113	12,932	12,939	16,812	16,815	17,128	
Industrial	2,008	1,769	1,318	1,607	1,597	1,708	2,449	1,593	1,722	1,543	
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	6,536	
Total	52,969	49,435	48,437	50,658	50,857	61,683	65,239	70,689	61,721	68,686	
ΥΟΥ Δ	9.05%	-4.57%	-0.51%	5.16%	-1.00%	10.50%	15.34%	26.62%	6.25%	17.19%	
					REVENUE	- WATER					
Residential	\$ 0.289M	\$ 0.278M	\$ 0.266M	\$ 0.271M	\$ 0.280M	\$ 0.330M	\$ 0.345M	\$ 0.356M	\$ 0.359M	\$ 0.361M	
Commercial	\$ 0.088M	\$ 0.075M	\$ 0.080M	\$ 0.086M	\$ 0.084M	\$ 0.096M	\$ 0.095M	\$ 0.117M	\$ 0.114M	\$ 0.120M	
Industrial	\$ 0.008M	\$ 0.007M	\$ 0.005M	\$ 0.007M	\$ 0.007M	\$ 0.007M	\$ 0.010M	\$ 0.007M	\$ 0.007M	\$ 0.006M	
Water Authority	\$ 0.020M	\$ 0.019M	\$ 0.018M	\$ 0.024M	\$ 0.014M	\$ 0.027M	\$ 0.034M	\$ 0.040M	\$ 0.000M	\$ 0.027M	
Total	\$ 0.405M	\$ 0.379M	\$ 0.370M	\$ 0.387M	\$ 0.384M	\$ 0.461M	\$ 0.483M	\$ 0.519M	\$ 0.481M	\$ 0.514M	
ΥΟΥ Δ	9.67%	-1.02%	-2.16%	3.70%	-2.69%	9.40%	13.63%	22.17%	9.36%	16.13%	

#### **RETAIL SALES REPORT**

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

COSI	OMER COL	JNI - SEWEK
89	6,304	6,272

Residential	6,270	6,237	6,576	6,289	6,304	6,272	6,280	6,373	6,428	6,451	
Commercial	819	814	820	824	811	829	779	787	785	775	
Water Authority	1	1	1	1	1	1	1	1	1	1	
Total	7,090	7,052	7,397	7,114	7,116	7,102	7,060	7,161	7,214	7,227	
ΥΟΥ Δ	1.66%	2.20%	7.03%	2.91%	2.80%	2.00%	2.01%	2.93%	4.20%	3.55%	
					KGALLONS	S - SEWER					
Residential	34,009	33,336	32,263	32,014	33,701	40,330	41,509	42,457	43,165	43,479	
Commercial	12,015	9,714	10,563	11,187	12,113	12,932	12,939	16,812	16,815	17,128	
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	6,536	
Total	50,961	47,666	47,119	49,051	49,260	59,975	62,790	69,096	59,999	67,143	
ΥΟΥ Δ	9.90%	-3.96%	0.94%	4.92%	-0.74%	9.93%	14.80%	26.60%	6.39%	18.10%	
					REVENUE	- SEWER					
Residential	\$ 0.203M	\$ 0.197M	\$ 0.193M	\$ 0.195M	\$ 0.197M	\$ 0.208M	\$ 0.211M	\$ 0.214M	\$ 0.218M	\$ 0.217M	
Commercial	\$ 0.144M	\$ 0.119M	\$ 0.129M	\$ 0.130M	\$ 0.117M	\$ 0.135M	\$ 0.126M	\$ 0.154M	\$ 0.136M	\$ 0.151M	
Water Authority	\$ 0.001M	\$ -									
Total	\$ 0.348M	\$ 0.317M	\$ 0.323M	\$ 0.326M	\$ 0.315M	\$ 0.345M	\$ 0.338M	\$ 0.370M	\$ 0.356M	\$ 0.367M	
ΥΟΥ Δ	11.08%	0.93%	2.55%	2.90%	-3.38%	-1.13%	-0.17%	11.60%	3.91%	8.01%	

#### **SALES STATISTICS**

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019 Dec 2019	YTD
					AVERAGE K	GALLONS/	CUSTOMER	(WATER)				
Residential	4	4	4	4	4	5	5	5	5	5		5
Commercial	13	11	11	12	13	14	14	18	18	18		14
Industrial	1,004	885	659	804	799	854	1,225	1,593	1,722	1,543		1,109
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	6,536		5,458
					AVERA	GE \$/CUST	OMER (WA	TER)				
Residential	\$35	\$34	\$31	\$33	\$34	\$40	\$42	\$43	\$43	\$43		\$38
Commercial	\$96	\$83	\$87	\$92	\$91	\$102	\$103	\$125	\$122	\$130		\$103
Industrial	\$4,141	\$3,658	\$2,747	\$3,331	\$3,310	\$3,535	\$5,031	\$6,604	\$7,126	\$6,402		\$4,588
Water Authority	\$20,114	\$18,817	\$17,512	\$23,803	\$14,091	\$27,289	\$33,870	\$39,870	\$250	\$26,574		\$22,219
					AVER <b>A</b>	GE \$/KGA	LLON (WA	ΓER)				
Residential	\$8.4846	\$8.3400	\$8.2536	\$8.4501	\$8.3046	\$8.1945	\$8.3015	\$8.3762	\$8.3260	\$8.2998		\$8.3331
Commercial	\$7.2895	\$7.7367	\$7.5985	\$7.6694	\$6.9252	\$7.4001	\$7.3398	\$6.9808	\$6.7697	\$7.0190		\$7.2729
Industrial	\$4.1240	\$4.1354	\$4.1680	\$4.1450	\$4.1457	\$4.1388	\$4.1089	\$4.1459	\$4.1380	\$4.1494		\$4.1399
Water Authority	\$4.0742	\$4.0766	\$4.0793	\$4.0688	\$4.0890	\$4.0651	\$4.0602	\$4.0572	\$12.4775	\$4.0658		\$4.9114
Average	\$5.9931	\$6.0722	\$6.0249	\$6.0833	\$5.8661	\$5.9496	\$5.9526	\$5.8900	\$7.9278	\$5.8835		\$6.1643
					AVERAGE K	GALLONS/	CUSTOMER	(SEWER)				
Residential	5	5	5	5	5	6	7	7	7	7		6
Commercial	15	12	13	14	15	16	17	21	21	22		17
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	6,536		5,458
					AVERA	GE \$/CUST	OMER (SEV	VER)				
Residential	\$32	\$32	\$29	\$31	\$31	\$33	\$34	\$34	\$34	\$34		\$32
Commercial	\$176	\$146	\$157	\$158	\$144	\$163	\$162	\$196	\$173	\$194		\$167
Water Authority	\$1,306	\$1,146	\$1,183	\$1,039	\$1,173	\$1,386	\$1,279	\$1,226	\$1,386	\$0		\$1,112
					AVERA	AGE \$/KGA	LLON (SEW	/ER)				
Residential	\$5.9674	\$5.9194	\$5.9889	\$6.0889	\$5.8481	\$5.1676	\$5.0736	\$5.0511	\$5.0602	\$4.9866		\$5.5152
Commercial	\$11.9805	\$12.2341	\$12.1739	\$11.6506	\$9.6333	\$10.4180	\$9.7553	\$9.1714	\$8.0798	\$8.7916		\$10.3888
Water Authority	\$0.2645	\$0.2483	\$0.2756	\$0.1777	\$0.3403	\$0.2064	\$0.1533	\$0.1247	\$69.2900	\$0.0000		\$7.1081
Average	\$6.0708	\$6.1339	\$6.1461	\$5.9724	\$5.2739	\$5.2640	\$4.9941	\$4.7824	\$27.4766	\$4.5927		\$7.6707

	Oct 2019	Oct 20	18	FY	Y2019 YTD	F	Y2018 YTD		ST RECI 9 2-MONT
SALES REVENUES									
WATER SALES	\$ 500,432	\$ 438	3,705	\$	4,329,633	\$	3,765,313	\$	5,425,806
SEWER SALES	\$ 355,296	\$ 334	1,246	\$	3,345,052	\$	3,025,575	\$	4,256,082
SALES REVENUES (ACTUAL)	\$ 855,728	\$ 772	2,951	\$	7,674,685	\$	6,790,888	\$	9,681,887
AS BUDGET	\$ 725,000	\$ 705	5,083	\$	7,250,000	\$	7,050,833	Not	Applicable
% ACTUAL TO BUDGET	118.03%	16	09.63%		105.86%		96.31%	Not	Applicable
OTHER REVENUES									
WATER									
OP REVENUE	\$ 96	\$ 2	2,575	\$	13,408	\$	15,331	\$	2,021
MISC REVENUE	\$ 5,018	\$ 7	7,935	\$	54,491	\$	102,413	\$	2,645
SALE OF FIXED ASSETS	\$ 472	\$	198	\$	1,095	\$	198	\$	-
REIMB DAMAGE PROP	\$ - !	\$	-	\$	-	\$	-	\$	-
TAP FEES	\$ 22,000	\$ 13	3,000	\$	462,025	\$	181,175	\$	21,700
CUST ACCT FEES	\$ - !	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$ - :	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC WATER DIST	\$ - !	\$	-	\$	-	\$	130,987	\$	43,720
INT/INVEST INCOME	\$ - :	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$ - !	\$	-	\$	-	\$	-	\$	-
FEDERAL GRANT	\$ - !	\$ (86	9,908)	\$	-	\$	-	\$	-
TRANSFER FROM CIP_WATER	\$ 71,184	\$	-	\$	790,712	\$	1,125,902	\$	27,425
ADMIN ALLOC WATER	\$ 20,318	\$	-	\$	212,795	\$	-	\$	-
OTHER REVENUES (WATER)	\$ 119,088	\$ (57	7,199)	\$	1,534,526	\$	1,556,007	\$	97,511
SEWER									
OP REVENUE	\$ 5,200	\$ 5	5,980	\$	37,718	\$	43,770	\$	1,000
FEDERAL GRANT	\$ - :	\$ (419	9,092)	\$	-	\$	-	\$	-
MISC REVENUE	\$ - :	\$	-	\$	22,156	\$	4,000	\$	-
TAP FEES	\$ 10,000	\$ 16	9,000	\$	266,500	\$	114,000	\$	8,000
SALE OF ASSETS - SEWAGE	\$ - :	\$	-	\$	-	\$	-	\$	921
CUST ACCT FEES	\$ - :	\$	-	\$	-	\$	-	\$	-
OTHER REV	\$ - :	\$	(921)	\$	-	\$	-	\$	-
FEDERAL GRANT CDBG 2018	\$ - :	\$	-	\$	-	\$	-	\$	-
ADMIN ALLOC SEW COLLECT	\$ - :	\$	-	\$	-	\$	104,779	\$	34,973
INT/INVEST INCOME	\$ - :	\$	-	\$	-	\$	-	\$	-
STATE GRANTS	\$ - !	\$	-	\$	-	\$	-	\$	-
TRANSFER FROM CIP_SEWER	\$ 6,512	\$	-	\$	768,943	\$	903,917	\$	37,352
ADMIN ALLOC SEWAGE	\$ 16,058	\$	-	\$	168,184	\$	-	\$	-
OTHER REVENUES (SEWER)	\$ 37,770	\$ (404	4,033)	\$	1,263,500	\$	1,170,466	\$	82,245
OTHER REVENUES (TOTAL)	\$ 156,858		1,233)			\$	2,726,473		179,756
AS BUDGET % ACTUAL TO BUDGET	\$ 33,082 474.15%		3,989 48.52%	\$	330,817 845.79%	\$	439,888 619.81%		Applicable Applicable
TOTAL REVENUES (ACTUAL)	\$ 1,012,586		1,718	\$	10,472,711		9,517,361	\$	9,861,643
AS BUDGET	\$ 758,082	\$ 749	9,072	\$	7,580,817	\$	7,490,722	Not	Applicable

MOST R

**FY2018 YTD** 

PERSONNEL	\$	186,279	\$	(12,585)	\$	1,845,518	\$	1,404,020	\$	2,361,69
CONTRACTED SERVICES	\$	66,571	\$	61,986	\$	513,458	\$	539,807	\$	584,55
SUPPLIES	\$	187,796	\$	1,058,551	\$	2,050,007	\$	2,277,318	\$	2,389,05
CAPITAL OUTLAY	\$	349,024	\$	(663,928)	\$	3,703,566	\$	4,034,915	\$	4,414,88
FUND TRANSFERS	\$	68,412	\$	12,474	\$	1,112,007	\$	382,682	\$	1,243,28
TOTAL	\$	858,081	\$	456,498	\$	9,224,556	\$	8,638,742	\$	10,993,48
		w	ATE	?						
TER TREATMENT PLANT		**	A161	•						
PERSONNEL										
Compensation	\$	37,127	\$	(255,279)	\$	273,972	\$	217,505	\$	344,11
PERSONNEL (ACTUAL)	\$	50,149	\$	(340,999)		410,235	\$	297,109	\$	516,86
AS BUDGET	\$	40,396	\$	80,502	\$	403,957	\$	805,021		Applicabl
% ACTUAL TO BUDGET		124.15%		-423.59%		101.55%		36.91%	Not	Applicab]
CONTRACTED SERVICES										
CONTRACTED SERVICES (ACTUAL)	\$	4,618	\$	(33,051)	\$	94,113	\$	193,296	\$	98,96
AS BUDGET	\$	24,073	\$	32,204	\$	240,733	\$	322,042	Not	Applicab]
% ACTUAL TO BUDGET	<b>*</b>	19.18%	-	-102.63%	7	39.09%	7	-		Applicabl
SUPPLIES										
SUPPLIES (ACTUAL)	\$	60,681	\$	(142,064)	\$	466,554	\$	519,226	\$	571,1
AS BUDGET	\$	53,446		66,591		534,458	\$	665,908		Applicabl
% ACTUAL TO BUDGET		113.54%		-213.34%		87.29%		77.97%	Not	Applicab]
CAPITAL OUTLAY										
Capital Expenditures	\$	1,000	\$	(5,646)	\$	172,520	\$	89,357	\$	172,52
CAPITAL OUTLAY (ACTUAL)	\$	156,956	\$	(706,454)	\$	1,989,850	\$	1,919,649	\$	2,373,18
AS BUDGET	\$	77,779	\$	56,015	\$	777,791	\$	560,149		Applicabl
% ACTUAL TO BUDGET		201.80%		-1261.19%		255.83%		342.70%	Not	Applicabl
fund transfers										
FUND TRANSFERS (ACTUAL)	\$	37,746	\$	7,636	\$	613,963	\$	208,945	\$	686,67
AS BUDGET % ACTUAL TO BUDGET	\$	62,280 60.61%	\$	0.00%	\$	622,804 98.58%	\$	0.00%		Applicabl Applicabl
TED DICTRIBUTION I CVCTEVA										
TER DISTRIBUTION SYSTEM										
PERSONNEL	¢	46 104	•	241 424	¢	472 043	¢	241 424	<i>t</i>	607.60
PERSONNEL PERSONNEL (ACTUAL)	<b>\$</b>	<b>46,194</b>	\$	341,424	\$ ¢	<b>472,943</b>	\$	341,424	\$ Not	-
PERSONNEL	<b>\$</b> \$	<b>46,194</b> 44,288 104.31%	\$	341,424 - 0.00%	<b>\$</b> \$	<b>472,943</b> 442,877 106.79%		-	Not	Applicabl
PERSONNEL PERSONNEL (ACTUAL) AS BUDGET % ACTUAL TO BUDGET		44,288	\$	-		442,877		-	Not	Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES		44,288	\$	0.00%	\$	442,877 106.79%	\$	0.00%	Not	Applicabl Applicabl
PERSONNEL PERSONNEL (ACTUAL) AS BUDGET % ACTUAL TO BUDGET	\$	44,288 104.31% <b>7,618</b>	\$	-	\$	442,877 106.79% 89,804	\$	-	Not Not	Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)	\$	44,288 104.31%	\$	0.00%	\$	442,877 106.79%	\$	68,464	Not Not	Applicabl Applicabl  95,28 Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET	\$	44,288 104.31% <b>7,618</b> 9,638	\$	68,464	\$	442,877 106.79% 89,804 96,375	\$	68,464	Not Not	Applicabl Applicabl  95,28 Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET	\$	44,288 104.31% <b>7,618</b> 9,638	\$ \$	68,464	\$ \$	442,877 106.79% 89,804 96,375	\$ \$ \$	68,464	Not Not	Applicabl Applicabl  95,28 Applicabl Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES	\$ \$ \$	<b>7,618</b> 9,638 79.05%	\$ \$ \$	68,464 - 0.00%	\$ \$	442,877 106.79% 89,804 96,375 93.18%	\$ \$ \$	68,464 - 0.00%	Not Not \$ Not Not	Applicabl Applicabl  95,28 Applicabl Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES (ACTUAL)	\$ \$ \$	7,618 9,638 79.05%	\$ \$ \$	68,464 0.00%	\$ \$ \$	44,877 106.79% 89,804 96,375 93.18%	\$ \$ \$	68,464 - 0.00%	Not Not S Not Not	Applicabl  95,28  Applicabl  Applicabl  273,92  Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET	\$ \$ \$	7,618 9,638 79.05%	\$ \$ \$	68,464 - 0.00% 221,598	\$ \$ \$	44,877 106.79% 89,804 96,375 93.18% 241,118 154,250	\$ \$ \$	68,464 - 0.00% 221,598	Not Not S Not Not	Applicabl  95,28  Applicabl  Applicabl  273,92  Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CAPITAL OUTLAY	\$ \$ \$	44,288 104.31% 7,618 9,638 79.05% 39,151 15,425 253.82%	\$ \$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00%	\$ \$ \$ \$	442,877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32%	\$ \$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00%	Not Not Not Not	Applicabl  95,28  Applicabl  Applicabl  273,92  Applicabl  Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CAPITAL OUTLAY  CAPITAL OUTLAY (ACTUAL)	\$ \$ \$ \$	7,618 9,638 79.05%	\$ \$ \$ \$	68,464 - 0.00% 221,598	\$ \$ \$ \$	442,877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32%	\$ \$ \$ \$	68,464 - 0.00% 221,598	Not Not Not Not Not	Applicabl  95,28  Applicabl  Applicabl  273,92  Applicabl  Applicabl  460,12
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CAPITAL OUTLAY  CAPITAL OUTLAY (ACTUAL)  AS BUDGET	\$ \$ \$	7,618 9,638 79.05% 39,151 15,425 253.82%	\$ \$ \$ \$ \$	0.00% 68,464 0.00% 221,598 0.00%	\$ \$ \$ \$	442,877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32%	\$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00% 817,376	Not Not Not Not Not	95,28 Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CAPITAL OUTLAY  CAPITAL OUTLAY (ACTUAL)	\$ \$ \$ \$	44,288 104.31% 7,618 9,638 79.05% 39,151 15,425 253.82%	\$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00%	\$ \$ \$ \$	442,877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32%	\$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00% 817,376	Not Not Not Not Not	95,28 Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl Applicabl
PERSONNEL  PERSONNEL (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  SUPPLIES  SUPPLIES (ACTUAL)  AS BUDGET  % ACTUAL TO BUDGET  CAPITAL OUTLAY  CAPITAL OUTLAY (ACTUAL)  AS BUDGET	\$ \$ \$ \$	7,618 9,638 79.05% 39,151 15,425 253.82%	\$ \$ \$ \$	0.00% 68,464 0.00% 221,598 0.00%	\$ \$ \$ \$ \$ \$	442,877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32%	\$ \$ \$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00% 817,376	Not Not Not Not Not	Applicabl  95,28 Applicabl Applicabl  273,92 Applicabl Applicabl Applicabl  460,12 Applicabl
PERSONNEL PERSONNEL (ACTUAL) AS BUDGET % ACTUAL TO BUDGET  CONTRACTED SERVICES  CONTRACTED SERVICES (ACTUAL) AS BUDGET % ACTUAL TO BUDGET  SUPPLIES SUPPLIES SUPPLIES (ACTUAL) AS BUDGET % ACTUAL TO BUDGET  CAPITAL OUTLAY  CAPITAL OUTLAY  AS BUDGET % ACTUAL TO BUDGET	\$ \$ \$ \$	7,618 9,638 79.05% 39,151 15,425 253.82%	\$ \$ \$ \$ \$ \$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00% 817,376	\$ \$ \$ \$ \$	44, 877 106.79% 89,804 96,375 93.18% 241,118 154,250 156.32% 414,715	\$ \$ \$ \$ \$	68,464 - 0.00% 221,598 - 0.00% 817,376	Not Not S Not Not Not	607,69 Applicabl  95,28 Applicabl  Applicabl  273,92 Applicabl Applicabl  460,12 Applicabl Applicabl  Applicabl

Oct 2019 Oct 2018 FY2019 YTD

MOST F Oct 2019 Oct 2018 **FY2019 YTD FY2018 YTD** 101 WASTEWATER **STORMWATER PERSONNEL** PERSONNEL (ACTUAL) 25,416 (606,022) 273,955 172,475 335,991 \$ 77,896 294,438 778,961 AS BUDGET \$ 29,444 \$ \$ \$ Not Applicable % ACTUAL TO BUDGET 86.32% -777.99% 93.04% 22.14% Not Applicable CONTRACTED SERVICES CONTRACTED SERVICES (ACTUAL) \$ 7,473 (239,661) \$ 25,004 11,813 29,591 AS BUDGET \$ 5,384 \$ 32,450 53,840 324,500 Not Applicable % ACTUAL TO BUDGET 138.80% 3.64% Not Applicable -738.55% 46.44% **SUPPLIES** SUPPLIES (ACTUAL) (526,922) 61,297 66,383 5,434 30,556 665,908 AS BUDGET \$ 53,446 \$ 66,591 534,458 \$ Not Applicable % ACTUAL TO BUDGET 10.17% -791.28% 11.47% 4.59% Not Applicable CAPITAL OUTLAY (55,382) Capital Expenditures 63,600 CAPITAL OUTLAY (ACTUAL) \$ 121,885 \$ (774,850) \$ 1,299,001 1,297,890 \$ 1,581,573 AS BUDGET 110.346 55,987 1,103,462 559,872 \$ \$ \$ \$ Not Applicable % ACTUAL TO BUDGET 110.46% -1383.98% 117.72% 231.82% Not Applicable **SEWAGE FUND TRANSFERS** FUND TRANSFERS (ACTUAL) \$ 30,667 4,838 498,045 \$ 173,737 \$ 556,614 AS BUDGET \$ 50,600 \$ 52,467 \$ 506,000 \$ 524,667 Not Applicable % ACTUAL TO BUDGET 60.61% 9.22% 98.43% 33.11% Not Applicable SEWAGE COLLECTION **PERSONNEL** PERSONNEL (ACTUAL) 30,043 319,082 \$ 338,164 319,082 449,295 AS BUDGET \$ 31,374 \$ \$ 313,738 \$ Not Applicable 0.00% Not Applicable % ACTUAL TO BUDGET 95.76% 0.00% 107.79% **CONTRACTED SERVICES** CONTRACTED SERVICES (ACTUAL) \$ 13,766 \$ 85,863 \$ 91,334 85,863 \$ 103,797 AS BUDGET 6,937 69,371 Not Applicable % ACTUAL TO BUDGET 198.44% 0.00% 131.66% 0.00% Not Applicable SUPPLIES 317,593 SUPPLIES (ACTUAL) 19,205 903,195 903,195 \$ 359,938 \$ \$ \$ AS BUDGET 101,192 Not Applicable \$ 10,119 % ACTUAL TO BUDGET 189.79% 0.00% 313.85% 0.00% Not Applicable SEWAGE TREATMENT **PERSONNEL** PERSONNEL (ACTUAL) 451,912 34,476 273,930 350,221 273,930 \$ \$ \$ AS BUDGET \$ 33,793 337,928 Not Applicable % ACTUAL TO BUDGET 102.02% 0.00% 0.00% Not Applicable 103.64% CONTRACTED SERVICES CONTRACTED SERVICES (ACTUAL) \$ 33,096 180,370 213,203 180,370 \$ \$ 256,924 AS BUDGET \$ 53,200 532,000 Not Applicable \$ % ACTUAL TO BUDGET 0.00% 62.21% 40.08% 0.00% Not Applicable **SUPPLIES** SUPPLIES (ACTUAL) 602,744 1,117,706 963,445 63,324 \$ 602,744 \$ \$ \$ \$ AS BUDGET Not Applicable \$ 54,463 \$ 544,633 0.00% 0.00% Not Applicable % ACTUAL TO BUDGET 116.27% 176.90% TOTAL EXPENSES (ACTUAL) \$ 384,784 222,567 4,431,262 4,051,655 5,309,723 AS BUDGET \$ 439,106 285,391 4,391,059 2,853,907 Not Applicable 141.97% Not Applicable % ACTUAL TO BUDGET 87.63% 77.99% 100.92%



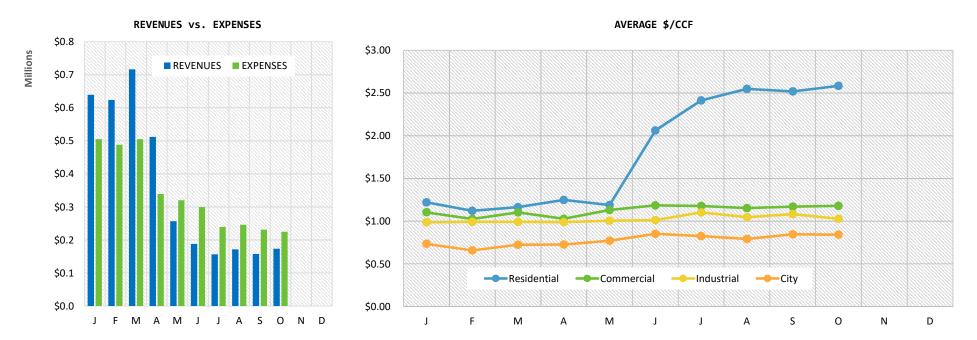


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#### **CITY OF MONROE: NATURAL GAS FUND OVERVIEW**

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019 Nov 2019 Dec 2019	F	Y 2019	AS	BUDGET	F	Y 2018
REVENUES	\$ 0.639M	\$ 0.624M	\$ 0.716M	\$ 0.512M	\$ 0.257M	\$ 0.188M	\$ 0.157M	\$ 0.172M	\$ 0.158M	\$ 0.173M	\$	3.595M	\$	3.101M	\$	3.549M
PERSONNEL COSTS	\$ 0.035M	\$ 0.042M	\$ 0.042M	\$ 0.041M	\$ 0.065M	\$ 0.041M	\$ 0.043M	\$ 0.041M	\$ 0.041M	\$ 0.042M	\$	0.432M	\$	0.424M	\$	0.424M
CONTRACTED SVC	\$ 0.053M	\$ 0.016M	\$ 0.012M	\$ 0.015M	\$ 0.009M	\$ 0.056M	\$ 0.016M	\$ 0.012M	\$ 0.006M	\$ 0.005M	\$	0.200M	\$	0.182M	\$	0.132M
SUPPLIES	\$ 0.315M	\$ 0.293M	\$ 0.169M	\$ 0.160M	\$ 0.127M	\$ 0.099M	\$ 0.090M	\$ 0.079M	\$ 0.079M	\$ 0.095M	\$	1.504M	\$	1.433M	\$	1.164M
CAPITAL OUTLAY	\$ -	\$ 0.013M	\$ 0.159M	\$ 0.009M	\$ -	\$ 0.006M	\$ -	\$ 0.008M	\$ 0.000M	\$ 0.001M	\$	0.196M	\$	-	\$	0.591M
FUND TRANSFERS	\$ 0.103M	\$ 0.124M	\$ 0.123M	\$ 0.113M	\$ 0.120M	\$ 0.098M	\$ 0.091M	\$ 0.106M	\$ 0.105M	\$ 0.083M	\$	1.067M	\$	0.896M	\$	0.660M
EXPENSES	\$ 0.505M	\$ 0.488M	\$ 0.505M	\$ 0.339M	\$ 0.320M	\$ 0.299M	\$ 0.239M	\$ 0.246M	\$ 0.231M	\$ 0.225M	\$	3.400M	\$	2.935M	\$	2.971M
MARGIN	\$ 0.134M	\$ 0.135M	\$ 0.211M	\$ 0.173M	\$ (0.064M)	\$ (0.111M)	\$ (0.083M)	\$ (0.075M)	\$ (0.073M)	\$ (0.052M)	\$	0.196M	\$	0.165M	\$	0.578M





#### **RETAIL SALES REPORT**

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

**CUSTOMER COUNT** Residential 3,254 3,229 3,379 3,194 3,224 3,217 3,214 3,258 3,285 3,309 Commercial 561 550 557 567 550 558 550 561 558 560 Industrial 4 4 4 4 4 4 4 4 4 4 20 21 22 22 22 22 22 22 City 20 22 3,842 Total 3,806 3,964 3,813 3,793 3,780 3,802 3,847 3,871 3,897 Year-Over-Year ∆ 1.86% 1.71% 6.10% 1.36% 0.80% 0.40% 0.98% 2.04% 2.60% 3.04% **CCF** Residential 0.275M 0.300M 0.245M 0.169M 0.099M 0.036M 0.027M 0.024M 0.025M 0.024M Commercial 0.197M 0.195M 0.157M 0.141M 0.082M 0.064M 0.055M 0.058M 0.057M 0.061M Industrial 0.014M 0.007M 0.007M 0.011M 0.003M 0.002M 0.001M 0.001M 0.001M 0.002M City 0.015M 0.015M 0.013M 0.009M 0.004M 0.002M 0.002M 0.003M 0.002M 0.002M Total 0.543M 0.556M 0.468M 0.352M 0.206M 0.098M 0.093M 0.098M 0.108M 0.116M Year-Over-Year ∆ 6.86% -16.63% 14.65% 1.16% -18.16% -14.97% -1.98% -7.14% -9.46% 6.60% **REVENUE** \$ 0.285M \$ 0.211M \$ 0.063M Residential \$ 0.336M \$ 0.337M \$ 0.118M \$ 0.074M \$ 0.065M \$ 0.062M \$ 0.063M Commercial \$ 0.217M \$ 0.200M \$ 0.173M \$ 0.144M \$ 0.093M \$ 0.075M \$ 0.065M \$ 0.067M \$ 0.067M \$ 0.072M Industrial \$ 0.014M \$ 0.007M \$ 0.007M \$ 0.010M \$ 0.003M \$ 0.002M \$ 0.001M \$ 0.001M \$ 0.001M \$ 0.002M 0ther \$ 0.039M \$ 0.033M \$ 0.042M \$ 0.021M \$ 0.016M \$ 0.010M \$ 0.012M \$ 0.006M \$ 0.012M \$ 0.017M City \$ 0.011M \$ 0.010M \$ 0.009M \$ 0.006M \$ 0.003M \$ 0.002M \$ 0.002M \$ 0.002M \$ 0.002M \$ 0.002M \$ 0.587M Total \$ 0.617M \$ 0.516M \$ 0.394M \$ 0.233M \$ 0.164M \$ 0.144M \$ 0.138M \$ 0.144M \$ 0.155M Year-Over-Year ∆ 16.09% -19.77% 17.45% 5.79% -18.27% -8.13% -1.47% -3.90% -5.58% 5.33%

#### **SALES STATISTICS**

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	YTD
					AVE	RAGE CCF/	CUSTOME	R					
Residential	85	93	73	53	31	11	8	7	8	7			38
Commercial	351	355	282	248	150	114	100	103	102	109			191
Industrial	3,612	1,697	1,701	2,629	776	606	163	302	196	420			1,210
City	758	766	609	404	184	113	109	117	94	111			326
					AV	ERAGE \$/0	CUSTOMER						
Residential	\$103	\$104	\$84	\$66	\$37	\$23	\$20	\$19	\$19	\$19			\$49
Commercial	\$387	\$364	\$311	\$255	\$170	\$135	\$117	\$119	\$120	\$128			\$210
Industrial	\$3,560	\$1,683	\$1,686	\$2,596	\$781	\$614	\$180	\$316	\$212	\$432			\$1,206
City	\$557	\$503	\$441	\$293	\$142	\$96	\$90	\$92	\$79	\$94			\$239
						AVERAGE	\$/CCF						
Residential	\$1.2206	\$1.1211	\$1.1635	\$1.2480	\$1.1882	\$2.0615	\$2.4136	\$2.5479	\$2.5180	\$2.5831			\$1.8065
Commercial	\$1.1034	\$1.0258	\$1.1026	\$1.0269	\$1.1313	\$1.1842	\$1.1767	\$1.1524	\$1.1697	\$1.1790			\$1.1252
Industrial	\$0.9855	\$0.9918	\$0.9918	\$0.9876	\$1.0058	\$1.0130	\$1.1027	\$1.0462	\$1.0823	\$1.0276			\$1.0234
City	\$0.7346	\$0.6574	\$0.7249	\$0.7258	\$0.7709	\$0.8518	\$0.8253	\$0.7915	\$0.8454	\$0.8421			\$0.7770
Average	\$1.0110	\$0.9490	\$0.9957	\$0.9971	\$1.0240	\$1.2776	\$1.3796	\$1.3845	\$1.4038	\$1.4080			\$1.1830



	Oct 2019		Oct 2018		FY2019 YTD		FY2018 YTD		MOST RECENT 12-MONTH	
Natural Gas Supply Cost	O	Ct 2017	OCT 2010	Ċ	12017 110	ľ	12010 110		12-10014111	
Capacity Reservation Fees	\$	45,129	\$ 33,327	\$	493,750	\$	406,054	\$	581,491	
Demand Storage/Peaking Services	\$	1,469	\$ 1,529	\$	15,733	\$	15,493	\$	18,842	
Supply Charges	\$	23,471	\$ 29,350	\$	906,329	\$	863,326	\$	1,094,805	
Gas Authority Supply Charges	\$	1,617	\$ 1,592	\$	44,122	\$	35,605	\$	53,205	
Gas Authority Charges	\$	180	\$ 213	\$	(88,235)	\$	(55,274)	\$	(111,403)	
P.A.C.E		300	300		3,000		3,000		3,600	
APGA Annual Dues		-	-		3,118		2,973		3,118	
Other		905	881		19,321		19,102		23,150	
TOTAL MGAG BILL	\$	73,071	\$ 67,192	\$	1,397,139	\$	1,290,279	\$	1,666,808	
DELIVERED SUPPLY										
Volume CCF		103,540	100,250		2,653,050		2,822,090		3,246,110	
Volume Dth (MGAG)		100,800	97,930		2,597,290		2,756,200		3,177,180	

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel cont

UNIT COSTS					
\$/Dth	0.7249	0.6861	0.5379	0.4681	0.5246
\$/CCF	0.7057	0.6702	0.5266	0.4572	0.5135

% ACTUAL TO BUDGET



	0	Oct 2019		Oct 2018		FY2019 YTD		FY2018 YTD		MOST RECENT 12-MONTH	
SALES REVENUES											
NATURAL GAS SALES	\$	158,605	\$	147,559	\$	3,094,839	\$	2,749,247	\$	4,238,546	
SALES REVENUES (ACTUAL)	\$	158,605	\$	147,559	\$	3,094,839	\$	2,749,247	\$	4,238,546	
AS BUDGET	\$	292,619	\$	286,932	\$	2,926,194	\$	286,932	Not	Applicable	
% ACTUAL TO BUDGET		54.20%		51.43%		105.76%		958.15%	Not	Applicable	
Note on Natural Gas Sales: Detail break-o	own for	individual	rat	e class is sho	own	in NATURAL GA	\$ RE	TAIL SALES s	ectio	on.	
OTHER REVENUES											
OP REVENUE		-		-		-		-		-	
MISC REVENUE		-		-		25,311		98		25,402	
CONTRIBUTED CAPITAL		-		-		-		-		-	
SALE FIXED ASSETS		-		-		-		-		-	
TAP FEES		1,200		-		51,378		26,025		53,778	
OTHER REV		-		-		-		-		-	
ADMIN ALLOC		12,952		13,430		135,649		91,007		165,872	
INT/INVEST INCOME		-		-		-		-		-	
STATE GRANTS		-		-		-		-		-	
MGAG REBATE		-		-		92,299		91,524		92,299	
TRANSFER FROM CIP		599		16,749		195,913		590,676		198,922	
OTHER REVENUES (ACTUAL)	\$	14,750	\$	30,179	\$	500,549	\$	799,330	\$	536,273	
AS BUDGET	\$	17,431	\$	16,169	\$	174,313	\$	161,691	Not	Applicable	
% ACTUAL TO BUDGET		84.62%		186.65%		287.15%		494.36%	Not	Applicable	
TOTAL REVENUES (ACTUAL)	\$	173,355	\$	177,738	\$	3,595,388	\$	3,548,577	\$	4,774,819	
AS BUDGET	\$	310,051	\$	303,101	\$	3,100,508	\$	3,031,008	Not	Applicable	

55.91%

58.64%

115.96%

117.08% Not Applicable

		ct 2019	Oct 2018	FY	′2019 YTD	FY	2018 YTD	12-MONTH		
PERSONNEL										
Compensation	\$	27,929	\$ (100,285)	\$	278,891	\$	234,929	\$	349,61	
Benefits		13,672	(15,276)		152,801		188,291		199,55	
PERSONNEL (ACTUAL)	\$	41,663	\$ (115,598)	\$	431,943	\$	423,371	\$	549,47	
AS BUDGET	\$	42,400	\$ 41,863	\$	423,995	\$	418,632	Not	Applicabl	
% ACTUAL TO BUDGET		98.26%	-276.13%		101.87%		101.13%	Not	Applicabl	
CONTRACTED SERVICES										
Consulting	\$	56	\$ 175	\$	15,457	\$	16,418	\$	15,45	
Util Protect Ctr		-	-		-		-			
Landfill Fees		-	-		-		-		11	
Custodial Service		-	-		-		-			
Lawn & Maint		_	_		-		_			
Holiday Events		-	_		-		-		28	
Security Sys		-	-		-		-			
Equipment Rep & Maint		574	-		1,639		19,498		2,24	
Vehicle Rep & Maint Outside		_	25		2,007		217		2,30	
R&M System - Outside		1,100	_		117,830		14,393		134,16	
R & M Buildings - Outside		738	_		2,835		_		2,83	
Maintenance Contracts		270	552		3,414		5,227		3,84	
Equip Rent/Lease		642	188		3,975		2,139		4,35	
Pole Equip Rent/Lease		-	-		-		2,133		7,55	
		40	_		410		158		47	
Equipment Rental		40	-		410		130		47	
Repairs & Maintenance (Outside)		-	-		-		-			
Landfill Fees		-	-		-		-			
Maint Contracts		-	_		-		-			
Other Contract Svcs		-	(3,647)		-		-			
Comm Svcs		342	1,168		6,091		6,777		7,49	
Postage Adverstising		17	800 420		840		800 533		85 14	
Mkt Expense		_	9,262		10,563		30,840		12,33	
Printing		49	-		49		-		4	
Util Bill Print Svcs		-	-		-		-		_	
Dues & Sub		-	-		-		-			
Travel		-	403		1,925		1,523		1,92	
Fees		-	-		890		1,396		89	
Ga Dept Rev Fee		-	-		50		50		5	
Training & Ed Gen Liab Ins		25	2,110		8,434		14,082		9,14	
Uniform Rent		-	-		-		-			
Contract Labor		893	870		23,625		18,394		27,45	
Shipping/Freight		244	-		624		85		64	
CONTRACTED SERVICES (ACTUAL)	\$	4,991	\$ 12,325	\$	200,658	\$	132,529	\$	227,05	
AS BUDGET	\$	18,171	\$ 18,323	\$	181,708	\$	183,229	Not	Applicablo	
% ACTUAL TO BUDGET		27.46%	67.27%		110.43%		72.33%	Not	Applicabl	

					MOST RECEN
	Oct 2019	Oct 2018	FY2019 YTD	FY2018 YTD	12-MONTH
SUPPLIES					
Gas Cost	71,866	(158,547)	1,371,700	1,040,645	1,636,918
Office Supplies	48	35	1,445	3,283	1,452
Postage	-	=	-	-	-
Furniture <5000	-	-	6,300	-	6,300
Auto Parts	98	-	3,501	1,413	3,768
Construction Materials	176	-	3,487	-	3,487
Damage Claims	-	-	2,374	10,132	2,374
Tires	-	-	670	771	670
Uniform Expense	-	-	2,192	5,483	2,558
Janitorial	127	125	915	750	1,058
Computer Equipment	-	13	2,057	58	2,122
Equipment Parts	132	1,695	1,422	7,364	1,957
Repair & Maintenance	9,137	5,077	61,253	50,810	81,866
Util Costs - Util Fund	391	323	3,842	3,279	4,556
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,662	1,168	13,572	12,922	16,597
Food	41	36	1,024	572	1,180
Sm Tool & Min Equip	9,899	1,622	18,940	14,953	22,350
Meters	-	-	-	929	2,059
Sm Oper Supplies	1,096	2,051	9,795	10,484	12,098
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 94,672	\$ (146,402)	\$ 1,504,488	\$ 1,163,850	\$ 1,803,369
AS BUDGET	\$ 143,332	\$ 11,186	\$ 1,433,320	\$ 111,858	Not Applicable
% ACTUAL TO BUDGET	66.05%	-1308.81%	104.97%	1040.47%	Not Applicable
CAPITAL OUTLAY					
Cip	\$ 599	\$ 16,749	\$ 132,795	\$ 590,676	\$ 198,814
Capital Expenditures	\$ -	\$ -	\$ 63,118	\$ -	\$ 63,118
Amortization Def Chg 2016 Bond	\$ 1,080	\$ -	\$ 4,320	\$ -	\$ 8,639
Depr Exp	\$ 11,680	\$ 11,680	\$ 116,796	\$ 116,796	\$ 140,155
Int Exp 2016 Rev Bond	3,104	3,524	31,999	36,375	38,818
CAPITAL OUTLAY (ACTUAL)	\$ 16,462	\$ 31,952	\$ 349,028	\$ 743,848	\$ 449,545
AS BUDGET	\$ 3,560	\$ 3,600	\$ 35,599	\$ 35,995	Not Applicable
% ACTUAL TO BUDGET	462.44%	887.68%	980.44%		Not Applicable



									_
	0	ct 2019	Oct 2018	F	Y2019 YTD	F	Y2018 YTD	1	2-MONTH
FUND TRANSFERS									
Admin Alloc - Adm Exp	\$	37,026	\$ (36,547)	\$	409,169	\$	332,824	\$	503,863
Transfer To Gf		-	(7,059)		203,721		174,243		251,184
Transfer To Cip		15,028	-		150,279		-		150,279
Transfer - Insurance		-	-		-		-		-
Transfer - E&R		15,028	-		150,279		-		150,279
FUND TRANSFERS (ACTUAL)	\$	67,082	\$ (43,606)	\$	913,448	\$	507,067	\$	1,055,605
AS BUDGET	\$	86,066	\$ 80,819	\$	860,661	\$	808,193	Not	Applicable
% ACTUAL TO BUDGET		77.94%	-53.95%		106.13%		62.74%	Not	Applicable
TOTAL EXPENSES (ACTUAL)	\$	224,870	\$ (261,328)	\$	3,399,565	\$	2,970,666	\$	4,085,041
AS BUDGET	\$	293,528	\$ 155,791	\$	2,935,283	\$	1,557,907	Not	Applicable
% ACTUAL TO BUDGET		76.61%	-167.74%		115.82%		190.68%	Not	Applicable

Since 1821



To: Utilities Committee

From: Logan Propes, City Administrator, Rodney Middlebrooks, WSG

**Department:** Water

**Date:** 12/03/2019

**Subject:** Loganville Water Transmission Line

**Budget Account/Project Name: Loganville Water** 

Funding Source: Utility CIP/City of Loganville/Potential bond proceeds

**Budget Allocation:** \$0.00

Budget Available: \$0.00

Requested Expense: \$4,387,000 Company of Purchase: Mid-South Builders, Inc.

#### Description:

Approval is sought to award the low bid for construction of the water transmission line to Loganville to MID-SOUTH BUILDERS, INC. in the amount of \$4,142,000 and award the bid alternate of \$245,000 for trenching and laying fiber conduit along the same route.

#### **Background:**

In 2018 the City of Monroe reached an agreement with the City of Loganville to provide treated water to the city in an amount not less that 1 million gallons per day. In order to achieve this, a transmission line has been designed and engineered over the last two years and right-of-way has been acquired.

Back in 2017 when originally planned, the cost was estimated to be not less than \$3,200,000. With a significant increase in general construction costs, we of course expected bids to come in much higher than originally planned. The low bid construction of the transmission line is **\$4,142,000.00**. There was also an alternate bid by the company of **\$245,000.00** to lay fiber conduit with the build of this project.

Please note that a separate bid of \$1,428,337.00 was placed for the build out pump station and meter vault by another firm (see next agenda item).

All cost will be split 50-50 with the City of Loganville.

# Attachment(s):

Bid Results Bid award letter (Mid-South Builders, Inc.) Loganville-Monroe Agreement



# HaFsTADTER& -NSOCIATES

November 1, 20 I 9

Mr. Logan Propes City Administrator City of Monroe PO Box 1249 Monroe, GA 30655

RE: Water System Improvements

Loganville Connection

Division I Monroe, GA

H&A File No. 5035-215-01

#### Dear Logan Propes:

By this letter, Hofstadter and Associates, Inc. recommends award to Mid-South Builders, Inc. with the base bid amount of\$4,142,000.00 and alternate bid of\$245,000.00. Hofstadter and Associates, Inc. will prepare contracts upon notice that the project has been awarded to Mid-South Builders, Inc. and will recommend proceeding with the project upon receipt of the executed contracts containing Payment Bond, Performance Bond and Proof of Insurance.

If you should have any questions or need additional information, please don't hesitate to call.

Sincerely,

HOFSTADTER AND ASSOCIATES, INC.

John B. Fry, Jr., P.E.

John Try

Project Engineer

JBF/amh

PROJECT:

Monroe-Loganville Water Line Connection

Monroe, GA

H&A File No. Job #5035-215-01

**ENGINEER:** 

Hofstadter and Associates, Inc.

4571 Arkwright Road Macon, GA 31210

BID OPENING:

October 17, 2019

# **Division I**

Base Bid Amount	Alternate Bid Amount
\$ 4 142 000 00	\$ 245,000.00
	\$ 175,000.00
	\$ 210,000.00
	\$ 245,000.00
	\$ 350,000.00
	\$ 1,050,000.00
	Base Bid Amount  \$ 4,142,000.00  \$ 4,676,358.00  \$ 4,776,355.00  \$ 5,082,993.46  \$ 5,709,025.00  \$ 7,143,874.00

# **Division II**

Contractor	Base Bid Amount	Alternate Bid Amount
All-South Constructors, Inc.	\$ 1,428,337.00	\$ 232,000.00
Griffin Brothers, Inc.	\$ 1,447,451.14	\$ 405,813.20
P.F. Moon and Company, Inc.	\$ 1,817,000.00	\$ 266,000.00
Lakeshore Engineering, LLC	\$ 1,938,088.00	\$ 325.000.00

I hereby certify the foregoing as a true and accurate tabulation of bids received for the <u>Monroe-Loganville Water Line Connection</u>, <u>Monroe</u>, Georgia, on <u>October 17, 2019</u> at <u>11:00 A.M.</u>

John B. Fry, Jr., P.E. – Project Engineer

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# **DIVISION I - WATER MAIN**

# **EROSION CONTROL & WATER MAIN ITEMS**

Item		T		<u> </u>	7
No.	Qty.	Unit	Description	Unit Price	Total Price
EKUSIUN	CONTROL	TIEWS			7
1005	100000	SY	163-0200 Temporary Grass	\$ 0.15	\$15,000.00
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$0.01	§ 0.10
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$ 2.00	\$4,000.00
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$3.00	\$45,000.00
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ 2.00	\$ 400.00
1040,1	20	AC	706-1003 Turf Establishment, TP. C	\$ 1,600.00	\$32,000.00
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$35,000.00	\$35,000.00
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	<sub>\$</sub> 0.01	\$10.00
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	<sub>\$</sub> 0.01	<sub>\$</sub> 2.50

Bid Items Continued (on next page) -

	Item		1			
2000	No.	Qty.	Unit	Description	Unit Price	Total Price
	<b>FURNISH</b>	& INSTALL	WATER			

NOTE: Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

MISCEIIA	redus man.	f M			
1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$44.00	\$880.00
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 52.00	\$1,040.00
1111	125	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall Thickness	\$260.00	\$32,500.00
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$48.00	\$960.00

### Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed

1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$80.00	\$1,600.00
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	\$480.00	\$153,600.00
1224	900	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$400.00	\$360,000.00
			Furnish & Install 20" Fasible C305 PVC (Pressure Class-236, DR-18)-Water Main via Horizontal -Directional Brill-		,

# Contractor's Option: Material Selection, with:

· Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

· Installation via Horizontal Directional Drill

			Furnish & Install 24" ACTM F744 HDPE (Fressure - Reting 160, DR 11) Water Main - OR -		
1230	10000	LF	Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main	\$72.00	\$ 720,000.00
			- OR -		
			Furnish & Install 20" Fusible G965 PVC (Pressure Glass 285, DR-18) Water Main		

<sup>-</sup> Bid Items Continued (on next page) -

Item		•			
No.	Qty.	Unit	Description	Unit Price	Total Price

Discharge Main (STA, 0+47 -to- STA, 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 74.00	\$1,480.00
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	\$360.00	\$604,800.00
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$ 295.00	\$171,100.00
			Furnish & Install-16" Fusible G985 PVO (Fressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

Contractor's Option: Material Selection, with:

Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

· Installation via Horizontal Directional Drill

1330
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<sup>-</sup> Bid Items Continued (on next page) -

\$33,600.00

\$110,500.00

\$2,100.00

\$6,500.00

Item No.	Otty	Unit	D			
	Qty.   PREPARA		Description PIPE and STRUCTURE INSTALLATION (Items to	Unit Price	Total Price	
<u>needed)</u>				DO FIGUROFIZED DY		
1611.1	500	CY	Trench Rock Removal (Base Charge)	\$60.00	\$30,000.00	
1611.2	500	CY	Trench Rock Removal (Contractor's additional unit price charge above \$60,00/CY)	<sub>\$</sub> 40.00	\$20,000.00	
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	<sub>\$</sub> 0.01	\$ 1.25	
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$0.01	\$ 31.25	
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$ 0.01	\$2.50	
WATER	SYSTEM IT	ЕMS				
1706	16	EA	6" MJ Gate Valve w/ Box	\$600.00	\$9,600.00	
1710	2	EA	10" MJ Gate Valve w/ Box	\$1,720.00	\$3,440:00	
1712	11	EA	12" MJ Gate Valve w/ Box	\$1,900.00	\$1,900.00	
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$3,600.00	\$43,200.00	
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$5,400.00	\$32,400.00	
1745	Lump	LS -	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	, \$ Lump Sum	\$306,702.00	

Flush Hydrant Assembly

Air Release Valve, including manhole structure

16

17

EA

EΑ

1754

1764

Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price						
CONNEC	TION ITEMS	3		1 Ome rice	TotalFile						
1810	Lump	LS	Connect to Monroe Water System, 10"	\$ Lump Sum	\$1,000.40						
1812	Lump	LS	Connect to Loganville Water System, 12"	\$ Lump Sum	\$1,000.00						
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	\$ Lump Sum	\$1,000.00						
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	\$ Lump Sum	\$1,000.00						
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"	\$ Lump Sum	\$1,000.00						
	MISCELLANEOUS ITEMS										
1999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$50,000.00						
			TOTAL BID - DIVISION I - (Items 1001 - 1999)		\$4,142,000.00						
TOTAL A	MOUNT (	OF DIVI	SION I (Water Main) BID (LINE NO. 1001 T	HRU 1999)							
Four Mi	llion One	Hundre	d Forty Two Thousand & 00/100								
4,142,0	00 Dolla	rs		The second section is a second							
00/100	Cents	: 5	\$ 4,142,000.00								

# ADDITIVE ALTERNATIVE BID NO. 1

# BID PRICE -- MICRODUCT

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

# ADDITIVE ALTERNATIVE BID -- Microduct

ltem No.	Qty.	Unit	Description	Unit Price	Total Price
Alternati	ive Bid Item	s – Microdu	uct		1 1014111100
1991	35000	LF	Instalt 7-Way HDPE Microduct NOTE: City of Monroe will furnish the material	\$7.00	\$ 245,000.00

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

#### **DIVISION I - WATER MAIN**

#### **EROSION CONTROL & WATER MAIN ITEMS**

Item No.	Qty.	Unit	Description	Unit Price	Total Price	
EROSION	CONTROL	<u>ITEMS</u>		 		
1005	100000	SY	163-0200 Temporary Grass	\$ 0.25	\$	25,000.00
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$ 1,900.00	\$	19,000.00
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$ 2.10	\$	4,200.00
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$ 3.65	\$	54,750.00
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ 2.50	\$	500.00
1040.1	20	AC	706-1003 Turf Establishment, TP. C	\$ 1,260.00	\$	25,200.00
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$ 39,220.00	\$	39,220.00
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 76.00	\$	76,000.00
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 40.00	\$	10,000.00

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
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<u>FURNISH & INSTALL WATER MAIN</u>

NOTE: Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

MISCORE	IIICOUS MUIII				
1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 59.00	\$ 1,180.00
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 177.00	\$ 3,540.00
1111	125	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall Thickness	\$ 316.00	\$ 39,500.00
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 186.00	\$ 3,720.00

#### Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed

TOJECE	Project Design & Permitting Requirements: Material and Installation Method, as listed								
1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$	555.00	\$	11,100.00		
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	\$	675.00	\$	216,000.00		
1224	900	LF -	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$	436.00	\$	392,400.00		
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill						

# Contractor's Option: Material Selection, with:

· Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

• Installation via Horizontal Directional Drill

			Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main - OR -		
1230	10000	LF	Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main	\$ 80.00	\$ 800,000.00
			- OR -		
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

<sup>-</sup> Bid Items Continued (on next page) -

Item					
No.	Qty.	Unit	Description	Unit Price	<b>Total Price</b>

# Discharge Main (STA. 0+47 -to- STA. 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

TTOTOGED	Figet Design & Fernitting Requirements. Material and Installation Method, as listed									
1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$	436.00	\$	8,720.00			
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	\$	463.00	\$	777,840.00			
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$	361.00	\$	209,380.00			
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill							

# Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

· Installation via Horizontal Directional Drill

			Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main			
			F in the state of the sta	1		
1330	22500	LF	Furnish & Install 16" C905 PVC (Pressure Class 235, DR 18) Water Main	\$	60.00	\$ 1,350,000.00
			- OR -			
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main			

<sup>-</sup> Bid Items Continued (on next page) -

Item				Unité Dute :		Total Dries	
No.	Qty.	Unit	Description		Unit Price		Total Price
needed)	PREPARAT	ION for F	PIPE and STRUCTURE INSTALLATION (Items to b	e Al	<u>itnorizea by Ei</u>	ngin	<u>eer, IT</u>
1611.1	500	CY	Trench Rock Removal (Base Charge)		\$60.00	\$30,000.00	
1611.2	500	CY	Trench Rock Removal (Contractor's additional unit price charge above \$60.00/CY)	\$	60.00	\$	30,000.00
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	\$	76.00	\$	9,500.00
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$	0.32	\$	1,000.00
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$	34.00	\$	8,500.00
WATER	SYSTEM ITL	EMS		,			
1706	16	EA	6" MJ Gate Valve w/ Box	\$	1,355.00	\$	21,680.00
1710	2	EA	10" MJ Gate Valve w/ Box	\$	2,580.00	\$	5,160.00
1712	1	EA	12" MJ Gate Valve w/ Box	\$	2,990.00	\$	2,990.00
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$	5,090.00	\$	61,080.00
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$	6,810.00	\$	40,860.00
1745	Lump	LS	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	\$ L	.ump Sum	\$	1.00
1754	16	EA	Flush Hydrant Assembly	\$	9,200.00	\$	147,200.00
1764	17	EA	Air Release Valve, including manhole structure	\$	10,296.00	\$	175,032.00

<sup>-</sup> Bid Items Continued (on next page) -

No.	Qty.	Unit	Description	Unit Price	Total Price
CONNEC	TION ITEMS			·	_
1810	Lump	LS	Connect to Monroe Water System, 10"	\$ Lump Sum	\$ 3,630.00
1812	Lump	LS	Connect to Loganville Water System, 12"	\$ Lump Sum	\$ 3,910.00
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	\$ Lump Sum	\$ 5,000.00
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	\$ Lump Sum	\$ 5,120.00
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"	\$ Lump Sum	\$ 8,445.00
MISCELL	ANEOUS IT	EMS			
1999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$50,000.00

TOTAL BID - DIVISION I - (Items 1001 - 1999)

\$ 4,676,358.00

TOTAL AMOUNT OF **DIVISION** I (Water Main) **BID** (LINE NO. 1001 THRU 1999)

Four million, six hundred, seventy-six thousand, three hundred, fifty-eight and 00/100 dollars

Dollars

Cents

\$ 4,676,358.00

# **ADDITIVE ALTERNATIVE BID NO. 1**

#### **BID PRICE -- MICRODUCT**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Microduct**

Item No.	Qty.	Unit	Description	Uni	it Price	Total Price
Alternati	ive Bid Item	s – Microc	<u>luct</u>			
			Install 7-Way HDPE Microduct			
			NOTE: City of Monroe will furnish the			
1991	35000	LF	material	\$	5.00	\$ 175,00.00

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

#### **DIVISION I - WATER MAIN**

#### **EROSION CONTROL & WATER MAIN ITEMS**

Item No.	Qty.	Unit	Description	Unit Price	Total Price
EROSION	CONTROL	<u>ITEMS</u>			
1005	100000	SY	163-0200 Temporary Grass	\$ 020	\$ 20 000
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$ 1370	\$ 13700
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$ 130	\$ 2600
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$ 250	\$ 37 500
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ 1 25	\$ 250
1040.1	20	AC	706-1003 Turf Establishment, TP. C	\$ 1735	s 34700 <sup>-</sup>
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$ 44950	\$ 44.950 <sup>-</sup>
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 52 <sup>50</sup>	\$ 52 500
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 24-	\$ 6000

<sup>-</sup> Bid Items Continued (on next page) -

Item					
No.	Qty.	Unit	Description	Unit Price	Total Price

FURNISH & INSTALL WATER MAIN

NOTE: Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

1111000110	incous main				
1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 58~	\$ 1160
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 75	\$ 1506
1111	125	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall Thickness	\$ 315	\$ 39 375
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 64 -	\$ 1280-

# Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed

riojec	L Design & Fen	THUITY IN	equirements, iviaterial and installation iviethod, as liste	<u></u>		
1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$	360	\$ 7200 <sup>-</sup>
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	\$	590	\$ 18880
1224	900	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill  - OR -	\$	285 <sup>-</sup>	\$ 256 500
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill			

#### Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

• Installation via Horizontal Directional Drill

1230	10000	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main  OR -  Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main  OR -	\$ 96	\$ 960 000 <sup>-</sup>
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main	,	

- Bid Items Continued (on next page) -

Item					
No.	Qty.	Unit	Description	Unit Price	Total Price

Discharge Main (STA. 0+47 -to- STA. 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	s 295 <sup>-</sup>	\$ 5900 <sup>-</sup>
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	\$ 455 <sup>-</sup>	s 764 400 <sup>-</sup>
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill  - OR -	\$ 220	\$ 127 600
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

# Contractor's Option: Material Selection, with:

Installation via Trench Excavation & Direct-Bury (Cut & Cover), or
 Installation via Horizontal Directional Drill

	-		Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main - OR -		
1330	22500	LF	Furnish & Install 16" C905 PVC (Pressure Class 235, DR 18) Water Main	\$ 67	\$ 1507 500
			- OR -		
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
1 102	<u>PREPARAT</u>	TON for P	PIPE and STRUCTURE INSTALLATION (Items to b	e Authorized by E	<u>ngineer, if</u>
<u>needed)</u>					1
1611.1	500	CY	Trench Rock Removal (Base Charge)	\$60.00	\$30,000.00
1611.2	500	CY	Trench Rock Removal (Contractor's additional unit price charge above \$60.00/CY)	\$ 32	\$ 16000
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	\$ 52 <sup>50</sup>	\$ 6562
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$ 130	\$ 4062 50
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$ 29-	s 7250 <sup>-</sup>

#### **WATER SYSTEM ITEMS**

WAILN	2121EINI IIE	-1010			
1706	16	EA	6" MJ Gate Valve w/ Box	\$ 1355	\$ 21 680
1710	2	EA	10" MJ Gate Valve w/ Box	\$ 2485	\$ 4970
1712	1	EA	12" MJ Gate Valve w/ Box	\$ 3165	\$ 3165
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$ 4660	<sub>\$</sub> 55 920 -
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$ 6800-	\$ 40 800 <sup>-</sup>
1745	Lump	LS	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	\$ Lump Sum	\$ 140 830 <sup>-</sup>
1754	16	EA	Flush Hydrant Assembly	\$ 7800	\$ 124 800
1764	17	EA	Air Release Valve, including manhole structure	\$ 10000	\$ 170 000

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
ONNEC	TION ITEMS	3			
1810	Lump	LS	Connect to Monroe Water System, 10"	\$ Lump Sum	\$ 5300
1812	Lump	LS	Connect to Loganville Water System, 12"	\$ Lump Sum	\$ 4800
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	\$ Lump Sum	\$ 5200
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	\$ Lump Sum	\$ 5600
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"	\$ Lump Sum	\$ 6000
ISCELL	ANEOUS IT	EMS			
1000	Lumn	LS	General Contingency Allowance	\$ Lump Sum	\$50,000,00

TOTAL BID - DIVISION I - (Items 1001 - 1999)

s 4 776 355

TOTAL AMOUNT OF **DIVISION I** (Water Main) **BID** (LINE NO. 1001 THRU 1999)

FOUR	MILLION	SEVEN	HUNDRED	SEVENTY	SIX	THOUSAND
THE	ree hyvi	ored f	IFTY FIVE			
	Dollar	S	•			
7 ER0	Conto	¢	4 776 35	~ 55		

# ADDITIVE ALTERNATIVE BID NO. 1

# **BID PRICE -- MICRODUCT**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Microduct**

Item No.	Qty.	Unit	Description	U	nit Price	Total Price
<u>Alternati</u>	ve Bid Item	s – Microc	<u>luct</u>			
			Install 7-Way HDPE Microduct			
			NOTE: City of Monroe will furnish the		(-	210 000
1991	35000	LF	material	\$	6	\$

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

#### **DIVISION I - WATER MAIN**

#### **EROSION CONTROL & WATER MAIN ITEMS**

Item					
No.	Qty.	Unit	Description	Unit Price	Total Price
	CONTROL				
1005	100000	SY	163-0200 Temporary Grass	\$ .50 <sup>e</sup>	\$ 50,000,00 \$ 19,998,60
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$ 1,999.86	\$ 19,998,60
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$ 1.32	\$ 2,640.00
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$ 1,13	\$16,950,00
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ 1,55	\$ 310.00
1040.1	20	AC	706-1003 Turf Establishment, TP. C	\$ 3,200,00	\$ 64,000,00
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$ 29,000.00	\$ 29,000.00
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 36.94	\$ 36,940.00
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 37.77	\$ 36,940,00 \$ 9,442.50

<sup>-</sup> Bid Items Continued (on next page) -

Item				9	
No.	Qty.	Unit	Description	Unit Price	Total Price

FURNISH & INSTALL WATER MAIN

**NOTE:** Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 64,84	\$ 1,296.80
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 74,21	\$ 1,484.20
4444	405	1.5	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall	319,51	s 39,938.75
1111	125	LF	Thickness		
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 70,64	s 1,41a.80

### Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed

Project	<u>Design &amp; Pen</u>	TILLING RE	equirements: Material and Installation Method, as liste	<u> : u</u>	
1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 334, <sup>29</sup>	\$ 6,685,80
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	s 643. <sup>28</sup>	<sub>\$</sub> 205,849.60
1224	900	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$348,16	\$ 313,344.00
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill	·	

# Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

Installation via Horizontal Directional Drill

		,	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main - OR -		,
1230	10000	LF	Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main	\$ 72.44	\$ 724,400.00
			- OR -		
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

- Bid Items Continued (on next page) -

					-	_
Item						
No.	Qty.	Unit	Description	Unit Price	Total Price	

Discharge Main (STA. 0+47 -to- STA. 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 311,02	\$6,220.40
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	\$ 484.83	\$14,497.60
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill  - OR -	\$ 243,96	\$ 141,496, <sup>80</sup>
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

### Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

Installation via Horizontal Directional Drill

	motanation	VIG TIOTIZ	Ontai Directional Driii			
			Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main - OR -			
1330	22500	LF	Furnish & Install 16" C905 PVC (Pressure Class 235, DR 18) Water Main	\$ 81,50	\$1,968,750.00	
				- OR -		
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main			

<sup>-</sup> Bid Items Continued (on next page) -

No.	Qty.	Unit	Description	Unit Price	Total Price
TRENCH			PIPE and STRUCTURE INSTALLATION (Items to b	e Authorized by E	ngineer, if
needed)	E00	CV	Transh Book Bomoval (Book Charge)	\$60.00	\$30,000.00
1611.1	500	CY	Trench Rock Removal (Base Charge)  Trench Rock Removal (Contractor's additional		
1611.2	500	CY	unit price charge above \$60.00/CY)	\$ .01¢	\$ 5,00
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	\$ 56.94	\$7,117,50
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$ .22¢	\$ 687,50
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$ 22,00	\$ 5,500,00
WATER	SYSTEM ITI	EMS			
1706	16	EA	6" MJ Gate Valve w/ Box	\$ 1,211.50	\$ 19,384.00
1710	2	EA	10" MJ Gate Valve w/ Box	\$ 2,011.50	\$ 4,155.00
1712	1	EA	12" MJ Gate Valve w/ Box	\$ 2,442,20	\$ 2,442,20
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$ 4,026.03	48,312,36
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	5,543, <sup>59</sup>	33,261. <sup>54</sup>
1745	Lump	LS	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	129,840.39	129,840,39
1754	16	EA	Flush Hydrant Assembly	\$ 6,249,16	\$99,986.56
1764	17	EA	Air Release Valve, including manhole structure	\$10,316.31	\$99,986.56 \$175,377,27

<sup>-</sup> Bid Items Continued (on next page) -

Item

No.	Qty.	Unit	Description	Unit Price	Total Price						
CONNECT	CONNECTION ITEMS										
1810	Lump	LS	Connect to Monroe Water System, 10"	4,871,70 \$ Lump Sum	\$4,871,70						
1812	Lump	LS	Connect to Loganville Water System, 12"	4,476,51 \$ Lump Sum	\$ 4,476,51						
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	3643,88 \$ Lump Sum	\$3,643,88						
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	Ц,770,60 \$ Lump Sum	\$4,770,60						
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"		\$4,503.60						

**MISCELLANEOUS ITEMS** 

- 6						
	1999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$50,000.00

TOTAL BID - DIVISION I - (Items 1001 - 1999)

5,082,993,46

TOTAL AMOUNT OF **DIVISION I** (Water Main) **BID** (LINE NO. 1001 THRU 1999)

Five Million eighty two thousand, nine hundred ninety three dollars + 46/100

5,082,993 Dollars

.46¢

s 5,082,993.4b

# **ADDITIVE ALTERNATIVE BID NO. 1**

# **BID PRICE -- MICRODUCT**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Microduct**

Item No.	Qty.	Unit	Description	Unit Price	Total Price				
Alternat	Alternative Bid Items - Microduct								
1991	35000	LF	Install 7-Way HDPE Microduct  NOTE: City of Monroe will furnish the material	\$ 7,00	<sub>\$</sub> 245,000,00				

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# **DIVISION I - WATER MAIN**

#### **EROSION CONTROL & WATER MAIN ITEMS**

Item No.	Qty.	Unit	Description	Unit Price	Total Price					
EROSION	EROSION CONTROL ITEMS									
1005	100000	SY	163-0200 Temporary Grass	\$ 0.20	\$20,000					
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$1,000	\$10,000-					
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$1.95	\$3,900-					
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$3,30	\$ 49,500					
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ Z. OD	\$ 400					
1040.1	20	AC	706-1003 Turf Establishment, TP. C	\$1,250	\$25,000-					
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$39,000-	\$39,000-					
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 49	\$ 49,000-					
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$30-	\$7,500					

<sup>-</sup> Bid Items Continued (on next page) -

Item					
No.	Qtv.	Unit	Description	Unit Price	<b>Total Price</b>

**FURNISH & INSTALL WATER MAIN** 

NOTE: Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

MISCOIL	alloud mail				
1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 75	\$ 1,500
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 90-	\$ 1.800-
1111	125	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall Thickness	\$ 290-	\$ 36,250-
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 80-	\$ (. 400

# Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed

Froject	Design & Fen	Thung it	equirements. Material and installation Method, as liste	<u> </u>	
1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$325	\$ 6, 500
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	\$575	\$ 184,000-
1224	900	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill  OR -	\$380-	\$ 342,000
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

# Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

Installation via Horizontal Directional Drill

	motamation	110 110112	Critar Birodiorial Briii		
1230	10000	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main  OR -  Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main  OR -	\$/22.70	\$/,227,000
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

- Bid Items Continued (on next page) -

Item					
No.	Qty.	Unit	Description	Unit Price	Total Price

Discharge Main (STA. 0+47 -to- STA. 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

11010012	corgii ai i cii	111001119	regulation of the state of the		
1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 305	\$ 6,100-
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	\$380-	\$ 638,400
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$ 300	\$ 174,000
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

• Installation via Horizontal Directional Drill

			Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main		
1330	22500	LF (	- OR - Furnish & Install 16" C905 PVC (Pressure Class 235, DR 18) Water Main - OR -	\$101.70	\$2,288,250
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

- Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price				
TRENCH PREPARATION for PIPE and STRUCTURE INSTALLATION (Items to be Authorized by Engineer, if									
<u>needed)</u>									
1611.1	500	CY	Trench Rock Removal (Base Charge)	\$60.00	\$30,000.00				
1611.2	500	CY	Trench Rock Removal (Contractor's additional unit price charge above \$60.00/CY)	\$ 40-	\$ 20,000				
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	\$ 65	\$8.125				
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$ 2 -	\$6,250				
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$ 59-	\$ 14,750				
	i ,								

# **WATER SYSTEM ITEMS**

***	GIGILMITE				
1706	16	EA	6" MJ Gate Valve w/ Box	\$1,000	\$ 16,000-
1710	2	EA	10" MJ Gate Valve w/ Box	\$1.700-	\$ 16,000-
1712	1	EA	12" MJ Gate Valve w/ Box	\$ 2,205	\$ 2,200-
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$3,600	43,200-
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$5,000	\$30,000-
1745	Lump	LS	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	\$ Lump Sum	\$140,000~
1754	16	EA	Flush Hydrant Assembly	\$6,400	\$140,000-
1764	17	EA	Air Release Valve, including manhole structure	\$6,000	\$102,000

<sup>-</sup> Bid Items Continued (on next page) -

ltem No.	Qty.	Unit	Description	Unit Price	Total Price
CONNEC	TION ITEMS				
1810	Lump	LS	Connect to Monroe Water System, 10"	\$ Lump Sum	\$4,000-
1812	Lump	LS	Connect to Loganville Water System, 12"	\$ Lump Sum	\$ 4,000-
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	\$ Lump Sum	\$ 7,000
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	\$ Lump Sum	\$ 7,000-
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"	\$ Lump Sum	\$7,000-
MISCELL	ANEOUS IT	EMS			,
1999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$50,000.00

TOTAL BID - DIVISION I - (Items 1001 - 1999)

\$5,709025.

TOTAL AMOUNT OF **DIVISION I** (Water Main) **BID** (LINE NO. 1001 THRU 1999)

tive Mill	ion Seven	hridan	nine
ther suc	1 twell to	1 five -	
Dolla	rs		
7-cvo Cents	\$ 5,70	9 025.00	_

# ADDITIVE ALTERNATIVE BID NO. 1

#### **BID PRICE -- MICRODUCT**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Microduct**

Item No.	Qty.	Unit	Description	Unit Price	Total Price		
<u>Alternati</u>	Alternative Bid Items – Microduct						
			Install 7-Way HDPE Microduct				
			NOTE: City of Monroe will furnish the	10-	200 -12		
1991	35000	LF	material	\$ /0	\$ 359 000		

# **DIVISION I – WATER MAIN**

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

## **DIVISION I - WATER MAIN**

# **EROSION CONTROL & WATER MAIN ITEMS**

ltem No.	Qty.	Unit	Description	Unit Price	Total Price
EROSION	CONTROL	<u>ITEMS</u>		T	T
1005	100000	SY	163-0200 Temporary Grass	\$ 1.00	\$100,000.00
1015	10	EA	163-0300 Construct and Remove Construction Exits	\$ 3,500.00	\$35,000.00
1021	2000	LF	171-0010 Temporary Silt Fence, Type A	\$4.00	\$8,000.00
1023	15000	LF	171-0030 Temporary Silt Fence, Type C	\$ <b>4</b> .50	\$67,500.00
1026	200	LF	643-8200 Barrier Fence (Orange), 4 Ft.	\$ 3.00	\$600.00
1040.1	20	AC	706-1003 Turf Establishment, TP. C	\$ 3,500.00	\$70,000.00
1040.2	1	AC	706-1003 Turf Establishment, TP. C (Sod Installation to match existing site, as Directed by Engineer)	\$50,000.00	\$ 50,000.00
1050	1000	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 50.00	\$ 50,000.00
1055	250	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 50.00	\$ 12,500.00

<sup>-</sup> Bid Items Continued (on next page) -

Item			
No. Qty. Unit	Description	Unit Price	Total Price

FURNISH & INSTALL WATER MAIN

NOTE: Installation work includes clearing & grubbing, trench excavation (all depth cuts), trench bedding, furnishing pipe material, pipe installation, backfilling, and surface repair (i.e., curb & gutter, sidewalk, asphalt pavement, fencing, grassing, & other surface features)

Miscellaneous Main

1110.1	20	LF	Furnish & Install 10" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 125.00	\$2,500.00
1110.2	20	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main	\$ 175.00	\$3500.00
1111	125	LF	Furnish & Install 10" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 16" Steel Casing w/ 0.250" Wall Thickness	\$ 455.00°	\$ 56,875.00
1112	20	LF	Furnish & Install 12" C900 PVC (Pressure Class 235, DR 18) Water Main	\$ 144.00	\$2,880.00

## Suction Main (STA. 247+60 -to- STA. 359+33)

Project Design & Permitting Requirements: Material and Installation Method, as listed					
1220	20	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 600.00	\$ 12,000.00
1221	320	LF	Furnish & Install 20" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 30" Steel Casing w/ 0.312" Wall Thickness	\$ 622.00	\$ 199,040.00
1224	900	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$ 512.00	\$ 460,800.00
			Furnish & Install 20" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill		

#### Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

• Installation via Horizontal Directional Drill

1230	10000	LF	Furnish & Install 24" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main  OR -  Furnish & Install 20" C905 PVC (Pressure Class 235, DR 18) Water Main  OR -  Furnish & Install 20" Fusible C905 PVC (Pressure Class 235, DR 18) Water Main	\$ 135.00	\$1,350,000.00
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Bid Items Continued (on next page) -

Item				
No. Qty.	Unit	Description	Unit Price	Total Price

Discharge Main (STA. 0+47 -to- STA. 247+37)

Project Design & Permitting Requirements: Material and Installation Method, as listed

FIUJECLD	Project Design & Permitting Requirements. Waterial and Installation Wetnesd, as neces					
1316	20	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main Below Grade Stream Crossing	\$ 600.00	\$ 12,000.00	
1317	1680	LF	Furnish & Install 16" ANSI/AWWA C150/A21.50 DIP (Pressure Class 350) Water Main, including Jack & Bore 24" Steel Casing w/ 0.250" Wall Thickness	<sub>\$</sub> 475.00	\$ 798,000.00	
1318	580	LF	Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main via Horizontal Directional Drill - OR -	\$ 430.00	\$ 249,400.00	
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main via Horizontal Directional Drill			

# Contractor's Option: Material Selection, with:

• Installation via Trench Excavation & Direct-Bury (Cut & Cover), or

• Installation via Horizontal Directional Drill

1330			Furnish & Install 18" ASTM F714 HDPE (Pressure Rating 160, DR 11) Water Main - OR -		
	22500	22500 LF	Furnish & Install 16" C905 PVC (Pressure Class 235, DR 18) Water Main	<sup>\$</sup> 118.55	\$ 2,667,375.00
			- OR -		
			Furnish & Install 16" <i>Fusible</i> C905 PVC (Pressure Class 235, DR 18) Water Main		

<sup>-</sup> Bid Items Continued (on next page) -

100 100 100 100 100 100 100 100 100 100					
ltem No.	Qty.	Unit	Description	Unit Price	Total Price
TRENCH	PREPARAT	TON for F	PIPE and STRUCTURE INSTALLATION (Items to b	e Authorized by E	ngineer, if
needed)					
1611.1	500	CY	Trench Rock Removal (Base Charge)	\$60.00	\$30,000.00
1611.2	500	CY	Trench Rock Removal (Contractor's additional unit price charge above \$60.00/CY)	\$65.00	\$ 32,500.00
1615	125	CY	Surge Stone to Replace Unsuitable Trench Material (to be authorized by Engineer prior to work)	\$ 55.00	\$6,875.00
1620	3125	SF	Filter Fabric to Use with Surge Stone (to be authorized by Engineer prior to work)	\$2.00	\$6,250.00
1625	250	CY	Select Backfill Material (to be authorized by Engineer prior to work)	\$38.00	\$ 9,500.00
	SYSTEM ITI				
1706	16	EA	6" MJ Gate Valve w/ Box	\$ 1,800.00	\$28,800.00
1710	2	EA	10" MJ Gate Valve w/ Box	\$3,100.00	\$6,200.00
1712	1	EA	12" MJ Gate Valve w/ Box	\$3,500.00	\$3,500.00
1716	12	EA	16" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 18" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$ 4,500.00	\$54,000.00
1720	6	EA	20" MJ Geared Bufferfly Valve w/ Box (Class 250 psi)  NOTE: Contractor shall substitute 24" MJ Geared Butterfly Valve (Class 250 psi) at no additional charge to fit HDPE pipeline	\$12,500.00	\$75,000.00
1745	Lump	LS	Fittings, including DI Fittings w/ Concrete Thrust Blocks; HDPE -to- DIP/PVC transition fittings (for all project pipe size transitions); and any miscellaneous fittings	\$ Lump Sum	\$ 250,000.00
1754	16	EA	Flush Hydrant Assembly	\$8,755.00	\$140,080.00
1764	17	EA	Air Release Valve, including manhole structure	\$ 9,800.00	\$ 166,600.00

<sup>-</sup> Bid Items Continued (on next page) -

1	49

item No.	Qty.	Unit	Description	Unit Price	Total Price
ONNECT	TION ITEMS				
1810	Lump	LS	Connect to Monroe Water System, 10"	\$ Lump Sum	\$12,500.00
1812	Lump	LS	Connect to Loganville Water System, 12"	\$ Lump Sum	\$ 14,155.00
1816	Lump	LS	Connect to Water Booster Pump Station Discharge Piping, 16"	\$ Lump Sum	\$ 16,222.00
1820	Lump	LS	Connect to Water Booster Pump Station Suction Piping, 20"	\$ Lump Sum	\$ 17,500.00
1825	Lump	LS	Connect to Delivery Meter Vault Site Piping (Inlet & Outlet), 16"	\$ Lump Sum	\$ 16,222.00

**MISCELLANEOUS ITEMS** 

1999 Lump LS (	Seneral Contingency Allowance	\$ Lump Sum	\$50,000.00

TOTAL BID - DIVISION I - (Items 1001 - 1999)

\$7,143,874.00

TOTAL AMOUNT OF **DIVISION I** (Water Main) **BID** (LINE NO. 1001 THRU 1999)

One million one hundred forty three thousand eight hundred seventy four dollars

7,143,874\_\_\_\_ Dollars

00 Cents

\$7,143,874.00

### **DIVISION I – WATER MAIN**

## ADDITIVE ALTERNATIVE BID NO. 1

## **BID PRICE -- MICRODUCT**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-8</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Microduct**

Item No.	Qty.	Unit	Description	Unit Price	Total Price
Alternati	ive Bid Item	ıs – Microa	<u>luct</u>		_
			Install 7-Way HDPE Microduct		
			NOTE: City of Monroe will furnish the	00.00	4 050 000 00
1991	35000	LF	material	\$ 30.00	\$1,050,000.00

## STATE OF GEORGIA COUNTY OF WALTON

## WATER SERVICE AGREEMENT

THIS WATER SERVICE AGREEMENT (the "Agreement") is made and entered into this q day of April , 2018 (the "Effective Date") by and between the CITY OF MONROE, GEORGIA, a municipal corporation of the State of Georgia, by and through its Mayor and Council (hereinafter referred to as "Monroe" or the "City of Monroe") and the CITY OF LOGANVILLE, GEORGIA, a municipal corporation of the State of Georgia, by and through its Mayor and Council (hereinafter referred to as "Loganville" or the "City of Loganville") with the City of Monroe and the City of Loganville referred to collectively herein as the "Parties."

#### **WITNESSETH:**

WHEREAS, the City of Monroe owns and operates a water supply distribution system with a capacity currently capable of serving its present customers and capable of supplying certain excess water; and,

WHEREAS, the City of Monroe will be capable of selling certain excess water capacity as stated hereinafter to the City of Loganville to supplement the City of Loganville's water resources; and,

WHEREAS, the Parties hereto desire to enter into a contract for the sale and purchase of potable water between the Parties and to set forth the terms and conditions for the sale thereof; and,

WHEREAS, the City of Monroe desires currently to be a wholesale seller of water; and,
WHEREAS, the City of Monroe desires currently to sell wholesale potable water to the
City of Loganville; and,

WHEREAS, the City of Loganville desires currently to purchase wholesale potable water from the City of Monroe;

**NOW, THEREFORE,** for and in consideration of the mutual promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto intend to be legally bound, and do agree as follows:

- 1. <u>Allocation</u>. The above recitals are made a part of this Agreement. The City of Monroe shall make available to the City of Loganville at certain points of delivery hereinafter defined, during the term of this Agreement or any renewal or extension thereof, potable water meeting applicable purity standards of the Georgia Department of Health, Georgia Department of Natural Resources and Environmental Protection Division in such quantity and at such prices as specified hereinafter in this Agreement.
- 2. Quantity of Water. Commencing on the first date that the City of Loganville begins to receive the Daily Minimum GPD as outlined hereinafter, and for ten (10) calendar years from that date (the "Initial Term"), and during all times as this Agreement may be extended or renewed as described herein, the City of Monroe agrees to make available to the City of Loganville at the designated points of delivery hereinafter defined, potable water in a quantity not less than One Million (1,000,000) gallons per day ("GPD") (the "Daily Minimum GPD") and not more than Two Million (2,000,000) GPD (the "Daily Maximum GPD") as determined on a monthly basis, priced at certain tiered pricing as hereinafter defined, subject to the Monroe Priority Policy as hereinafter defined.

#### 3. Monroe Priority Policy.

Should the City of Monroe decide for any reason that provision to the City of Loganville of the amounts of water called for in Paragraph 2 or Paragraph 11 would cause a

shortage or decrease in the capacity of the City of Monroe to provide water to the City of Monroe customers, or said shortage or decrease would negatively impact the customary reserve or processing levels of the City of Monroe water supply, then the City of Monroe in its sole discretion shall be permitted to reduce the amount of water provided to the City of Loganville (the "Reduced GPD") to an appropriate level as determined by the City of Monroe, this reduction being known as the "Monroe Priority Policy." The City of Monroe shall provide thirty (30) days' written notice to the City of Loganville of the City of Monroe's intent to implement the Monroe Priority Policy, excepting emergency situations.

- 4. <u>Points of Delivery and Pressure.</u> The City of Monroe and the City of Loganville have or shall have points of delivery designated at the following locations:
  - a. A point of delivery/metering location as agreed upon by the parties located within one(1) mile of Between, Georgia, at a mutually serviceable location (the "Meter Point").

Each Party attests that, by the execution of this Agreement, there are no other known points of delivery aside from the points of delivery stated hereinabove between the City of Monroe and the City of Loganville to be utilized as of the date of the execution of this Agreement. Each Party agrees to notify the other Party in writing immediately if points of delivery, in addition to the ones stated above, are found by such party subsequent to the execution of this Agreement. In such case, the City of Monroe and the City of Loganville will endeavor to mutually determine the quantity of water that has been supplied through such delivery point(s) and the City of Monroe shall bill the City of Loganville accordingly. The City of Monroe and the City of Loganville agree that additional delivery points may be established and installed from time to time at the City of Loganville's cost and expense unless otherwise agreed. Provided, however, that before any additional delivery point is installed by the City of Loganville, the City of Loganville shall submit

in writing a request to the City of Monroe for authorization of such additional delivery point. No additional delivery point may be established or installed by the City of Loganville without the City of Loganville first receiving written approval from the City of Monroe.

The City of Monroe will ensure to provide adequate water pressure to the City of Loganville at the point of delivery for the life of this Agreement, and any extension or renewal thereof, as confirmed by the City of Monroe's Engineers in the letter attached as Exhibit "A," attached hereto and incorporated fully herein.

### 5. Primary Distribution Line

Distribution to the points of delivery shall be accomplished through the construction of a certain primary water distribution line more fully shown in the attached Exhibit "B," attached hereto and incorporated fully herein (the "Primary Distribution Line").

The total amount of funds expended for the build out and construction of the Primary Distribution Line shall be the "Construction Costs" of the Primary Distribution Line. The Construction Costs are estimated to be no less than Three Million Two Hundred Thousand Dollars (\$3,200,000), an amount which both the City of Loganville and City of Monroe acknowledge and assent to being jointly responsible for as described hereinafter, and not a sum certain at the time of execution of this Agreement.

The City of Loganville and City of Monroe shall each be responsible for one half (1/2) the Construction Costs of the Primary Distribution Line. The City of Loganville's one half (1/2) of Construction Costs shall be the "City of Loganville Share of Costs," and the City of Monroe's one half (1/2) of Construction Costs shall be the "City of Monroe's Share of Costs."

The City of Monroe shall be responsible for all the initial expenditures of the Construction Costs to build out and develop the Primary Distribution Line. The City of Loganville

Share of Costs shall be determined upon completion of the Primary Distribution Line and full accounting of the Construction Costs (the "Accounting of Costs") and the Accounting of Costs shall be delivered to the City of Loganville within sixty (60) days of final completion of the Primary Distribution Line.

The City of Loganville Share of Costs shall be due in full and payable to the City of Monroe One Hundred Twenty (120) days after completion of the Primary Distribution Line (the "Loganville Share Payment Deadline") with no pre-payment penalty of any sort for payment in full of the City of Loganville Share of Costs at any time subsequent to the delivery of the Accounting of Costs or prior to the Loganville Share Payment Deadline.

The City of Loganville and City of Monroe shall each be responsible for maintenance, repair and upkeep of each city's respective portion of the Primary Distribution Line running from each respective City to the above-referenced Meter Point as outlined in Section 4(a) above. The City of Loganville shall be responsible for the maintenance, repair and upkeep for that certain portion of the Primary Distribution Line located and running west of the Meter Point. The City of Monroe shall be responsible for the maintenance, repair and upkeep for that certain portion of the Primary Distribution Line located and running east of the Meter Point.

- 6. <u>Billing Procedure.</u> The City of Monroe will furnish the City of Loganville at its address, or through an alternate method as agreed upon by the Parties, a monthly itemized statement of the amount owed to the City of Monroe by the City of Loganville under this Agreement. The standard billing procedures of the City of Monroe shall apply and the City of Loganville shall pay the bill in full within thirty (30) days of the City of Monroe's mailing of same.
- 7. <u>Metering Equipment.</u> The Parties agree there is currently located or will be located at the Meter Point as established in Paragraph 4, sufficient metering equipment needed under this

Agreement. The Parties agree to cooperate to modify such metering equipment for use under this Agreement as needed. A meter registering not more than two (2%) percent above or below the test results, shall be deemed to be accurate. The previous reading of any meter disclosed by test to be inaccurate shall be corrected for the three (3) months previous to such test in accordance with the percentage of inaccuracy found by such test. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless the City of Monroe and the City of Loganville shall agree upon a different amount. The metering equipment shall be read in a timely manner approximately every thirty (30) days on or close to the first day of each calendar month. An appropriate official of the City of Monroe at all reasonable times shall have access to the meter for purpose of reading same.

- 8. Renewal Term. The Initial Term of this Agreement shall automatically renew for a single ten (10) year renewal term (the "Renewal Term") unless cancelled by either Party by way of ninety (90) days' written notice prior to commencement of the Renewal Term.
- 9. <u>Failure to Deliver</u>. The City of Monroe will at all times operate and maintain its water system in an efficient manner and will take such actions as will be necessary to furnish the City of Loganville with quantities of water required by this Agreement, excepting the Monroe Priority Policy provisions as defined in Paragraph 3.

Temporary or partial failure to deliver water shall be remedied by the City of Monroe with all possible dispatch. In the event an extended shortage of water beyond the control of the City of Monroe, or a drought declaration by the State of Georgia, or if the supply of water available to the City of Monroe is otherwise diminished over an extended period of time, the supply of water to the City of Loganville's customers shall be reduced or diminished in the same ratio or proportion

as the supply to the City of Monroe's customers is reduced or diminished, but also fully subject to the parameters of the Monroe Priority Policy.

10. <u>Price of water.</u> The purchase price of water supplied under this Agreement shall be set as follows:

Number of Gallons per day	Rates per K/Gal
0-1,000,000	\$3.72
1,000,001 - 2,000,000	\$3.37
2,000,001 – 3,000,000	\$3.25

The minimum daily rate per K/Gal of Three Dollars and 72/100 (\$3.72) shall apply to any amount of water supplied to the City of Loganville from the City of Monroe under the terms of this Agreement ranging from zero (0) GPD to One Million (1,000,000) GPD (the "Minimum Daily Rate").

There shall be a one percent (1%) increase in the above-listed Rates per K/Gal for year five (5) of the Initial Term, and a quarter-percent (0.25%) increase in the above-listed Rates per K/Gal for each respective year subsequent to year five (5), including years six (6) through ten (10) of the Initial Term. Additionally, there shall be a quarter-percent (0.25%) increase in the above-listed Rates per K/Gal for each respective year of the Renewal Term, beginning in year one (1) of the Renewal Term, and continuing through and including year ten (10) of the Renewal Term (with the aforementioned rate increases for the Initial Term and Renewal Term collectively referred to as the "Rate Increase Provisions").

The Rate Increase Provisions are to govern the Rates per K/Gal collected by the City of Monroe from the City of Loganville, unless a City of Monroe-wide rate adjustment occurs,

which is greater than the Rate Increase Provisions, (the "City-wide Increase Rate"), and in such case, the City-wide Increase Rate shall govern.

Notwithstanding anything to the contrary herein, the City of Monroe shall have the right to increase the purchase price of water under this Agreement at any time during the Initial Term, or Renewal Term, or any further extension or renewal thereof, by providing one hundred twenty (120) days written notice to the City of Loganville prior to such an increase.

During the Initial Term of this Agreement and any extensions or renewals thereof, the City of Loganville shall not pay less than a monthly minimum charge which shall be the equivalent cost of purchasing One Million (1,000,000) gallons per day of water at Three Dollars and 72/100 (\$3.72) per K/Gal per a thirty (30) day period. This monthly charge shall be paid whether or not the City of Loganville purchases an average of One Million (1,000,000) GPD of potable water each month, and shall serve as compensation to the City of Monroe for additional improvements required within their system (the "Take or Pay Clause"). Notwithstanding any other provision to the contrary, the application of the Take or Pay Clause of this Agreement for any given month of the Initial Term or any future extension or renewal thereof is expressly conditioned on the City of Loganville being offered an average of One Million (1,000,000) GPD of potable water in said month by the City of Monroe. Should the City of Monroe be unable to provide the required GPD of the Take or Pay Clause due to a system failure or inability to produce the required GPD of the Take or Pay Clause, the City of Loganville shall be responsible only for the Minimum Daily Rate of actual GPD supplied.

# 11. Increased Daily Maximum GPD

The City of Loganville may petition the City of Monroe by way of a written request, not less than twelve (12) months in advance of the desired start date, for an increase in the Daily

Maximum GPD of potable water purchased by the City of Loganville to not more than Three Million (3,000,000) GPD (the "Increased Daily Maximum GPD Plan"). The option to sell the Increased Daily Maximum GPD will be determined by the City of Monroe in its sole discretion.

Upon commencement of the Increased Daily Maximum GPD Plan, the rate of the Take or Pay Clause as referenced in Paragraph 10 shall increase to a rate such that the City of Loganville shall not pay less than a monthly minimum charge which shall be the equivalent cost of purchasing One Million Five Hundred Thousand (1,500,000) gallons per day of water at Three Dollars and 37/100 (\$3.37) per K/Gal per a thirty (30) day period or the then corresponding rate taking into account the Rate Increase Provisions and the City-Wide Increase Rate. This monthly charge shall be paid whether or not the City of Loganville purchases an average of One Million Five Hundred Thousand (1,500,000) GPD of potable water each month, and shall serve as compensation to the City of Monroe for additional improvements required within their system (the "Increased Take or Pay Clause").

- 12. Rules and Regulations. This Agreement is subject to the same rules, regulations, or laws as may be applicable to similar agreements in this state, and the City of Monroe and the City of Loganville will collaborate and obtain such permits, certificates, or the like, as may be required to comply therewith. The City of Loganville agrees to comply with all rules and regulations that the City of Monroe has now or may in the future impose on its water customers. Those rules and regulations may include, but shall not be limited to, such emergency measures as bans on water sprinkling, hydrant flushing, car washing and similar uses.
- 13. <u>Notice</u>. All notices, requests, demands or other communications required or permitted to be given hereunder shall be in writing by U.S. certified mail, return receipt requested, or statutory overnight delivery, and shall be addressed and delivered to each Party at the addresses

set forth below. By giving prior written notice thereof, either Party may from time to time and at any time change its address for notices hereunder.

# If to City of Monroe:

City of Monroe c/o Mayor John Howard 215 North Broad Street Monroe, Georgia 30655

With Copy to counsel for the City of Monroe:

Paul L. Rosenthal, Esq. Preston & Malcom, P.C. 110 Court Street Monroe, Georgia 30655

# If to City of Loganville:

City of Loganville c/o Mayor Rey Martinez 4303 Lawrenceville Rd. P.O. Box 39 Loganville, Georgia 30052

With Copy to counsel for the City of Loganville:

Robyn Oliver Webb

Hoffer & Webb, LLP 3190 Northeast Expressway Suite 430 Chamblee, Georgia 30341

14. <u>Georgia Law.</u> It is the intention of the Parties that the laws of Georgia shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights or duties of the Parties.

- 15. <u>Cooperation</u>. On and after the date of this Agreement, either of the Parties shall at the request of the other, make, execute and deliver or obtain and deliver all instruments and documents and shall do or cause to be done all such other things which either Party may reasonably require to effectuate the provisions and intentions of this Agreement.
  - 16. Time. Time is and shall be of the essence of this Agreement.
- 17. <u>Power.</u> The Parties signing this Agreement hereby state that they have the power to do so on behalf of the entity for whom they are signing.
- 18. <u>Effective</u>. This Agreement shall be effective upon the Parties hereto and their assigns and successors in office.
- 19. <u>Cumulative</u>. Except as expressly limited by the terms of this Agreement, all rights, powers, and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.
- 20. Force Majeure. In case by reason of force majeure, any Party hereto shall be rendered unable wholly, or in part, to carry out its obligations under this contract then if such Party shall give notice and full particulars of such force majeure in writing to the other Party within a reasonable time after occurrence of the event or cause relied on, the obligation of the Party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period. Such Party, shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "force majeure" as employed herein, shall mean act(s) of God, strikes, lockout(s) or other industrial disturbance(s), act(s) of public enemy, order(s) of any kind of the Government of the United States or the State of Georgia or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrest, restraint of government

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and people, civil disturbances, explosions, breakage or accident(s) to machines, pipe lines, or any

other cause(s) outside the Party's control which prevent performance under this Agreement.

Should interruptions and/or lowering of pressure occur, the City of Loganville shall be foreclosed

from any action against the City of Monroe and shall hold the City of Monroe harmless from any

costs including attorneys' fees and court costs incurred from any action by one or more of the City

of Loganville's customers.

21. Entire Contract. This Agreement constitutes the entire contract and agreement between

the Parties and it supersedes and replaces all letters, memoranda, or other documents signed by the

parties hereto with respect to the sale of water by the City of Monroe to the City of Loganville.

Any modification of this Agreement must be in writing signed by both Parties.

[Remainder of page left intentionally blank. Signature page to follow.]

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands and seal, the Effective Date first written above.

CITY OF MONROE, GEORGIA Witness

Poula C. Wilson John Howard, Mayor Debbie Kirk, City Clerk CITY OF LOGANVILLE, GEORGIA (SEAL) Rey Martinez, Mayor

nt\2018.04.02 agreement final updated 2 changes accepted.docx

Since 1821



To: Utilities Committee

From: Logan Propes, City Administrator, Rodney Middlebrooks, WSG

**Department:** Water

**Date:** 12/03/2019

**Subject:** Loganville Water Transmission Line Pump Station & Meter Vault

**Budget Account/Project Name: Loganville Water** 

Funding Source: Utility CIP/City of Loganville/Potential bond proceeds

**Budget Allocation:** \$0.00

Budget Available: \$0.00

Requested Expense: \$1,428,337.00 Company of Purchase: All-South Constructors, Inc.

#### Description:

Approval is sought to award the low bid for construction of the pump station and meter vault to ALL-SOUTH CONSTRUCTORS, INC. in the amount of \$1,428.337.00

### Background:

In 2018 the City of Monroe reached an agreement with the City of Loganville to provide treated water to the city in an amount not less that 1 million gallons per day. In order to achieve this, a transmission line has been designed and engineered over the last two years and right-of-way has been acquired.

Back in 2017 when originally planned, the cost was estimated to be not less than \$3,200,000. With a significant increase in general construction costs, we of course expected bids to come in much higher than originally planned. The low bid construction of the pump station and meter vault is \$1,428.337.00

Please note that a separate bid of **\$4,142,000.00** was placed for the build out transmission line by another firm (see previous agenda item).

All cost will be split 50-50 with the City of Loganville.

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# Attachment(s):

Bid Results Bid award letter (All-South Constructors, Inc.) Loganville-Monroe Agreement



# HaFsrADTER& - N SOCIATES

November I, 2019

Mr. Logan Propes City Administrator City of Monroe PO Box 1249 Monroe, GA 30655

RE: Water System Improvements

Loganville Connection

Division II Monroe, GA

H&A File No. 5035-2 I 5-0I

Dear Logan:

By this letter, Hofstadter and Associates, Inc. recommends award to All-South Constructors, Inc. with the base bid amount of \$1,428,337.00 and alternate bid of \$232,000.00. Hofstadter and Associates, Inc. will prepare contracts upon notice that the project has been awarded to All-South Constructors, Inc. and will recommend proceeding with the project upon receipt of the executed contracts containing Payment Bond, Performance Bond and Proof of Insurance.

If you should have any questions or need additional information, please don't hesitate to call.

Sincerely,

HOFSTADTER AND ASSOCIATES, INC.

John B. Fry, Jr., P.E.

John Try

Project Engineer

JBF/amh

PROJECT:

Monroe-Loganville Water Line Connection

Monroe, GA

H&A File No. Job #5035-215-01

**ENGINEER:** 

Hofstadter and Associates, Inc.

4571 Arkwright Road Macon, GA 31210

BID OPENING:

October 17, 2019

## **Division I**

Contractor	Base Bid Amount	Alternate Bid Amount
Mid-South Builders, Inc.	\$ 4,142,000.00	\$ 245,000.00
Anderson Grading & Pipeline LLC	\$ 4,676,358.00	\$ 175,000.00
Legacy Water Group LLC	\$ 4,776,355.00	\$ 210,000.00
Griffin Brothers, Inc.	\$ 5,082,993.46	\$ 245,000.00
John D. Stephens, Inc.	\$ 5,709,025.00	\$ 350,000.00
The Dickerson Group, Inc.	\$ 7,143,874.00	\$ 1,050,000.00

## **Division II**

<u>Contractor</u>	Base Bid Amount	Alternate Bid Amount
All-South Constructors, Inc.	\$ 1,428,337.00	\$ 232,000.00
Griffin Brothers, Inc.	\$ 1,447,451.14	\$ 405,813.20
P.F. Moon and Company, Inc.	\$ 1,817,000.00	\$ 266,000.00
Lakeshore Engineering, LLC	\$ 1,938,088.00	\$ 325.000.00

I hereby certify the foregoing as a true and accurate tabulation of bids received for the <u>Monroe-Loganville Water Line Connection</u>, <u>Monroe</u>, Georgia, on <u>October 17, 2019</u> at <u>11:00 A.M.</u>

John B. Fry, Jr., P.E. – Project Engineer

## **DIVISION II – BOOSTER PUMP STATION**

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# DIVISION II - BOOSTER PUMP STATION EROSION CONTROL & WATER BOOSTER PUMP STATION ITEMS

Item No.	Qty.	Unit	Description		Unit Price		Total Price
<b>EROSION</b>	EROSION CONTROL ITEMS						
2005	2100	SY	163-0200 Temporary Grass	\$	0 25	\$	525 00
2015	2	EA	163-0300 Construct and Remove Construction Exits	\$	65000	\$	1,300 00
2023	720	LF	171-0030 Temporary Silt Fence, Type C	\$	300		2,16000
2040.1	0.43	AC	706-1003 Turf Establishment, TP. C	\$	180000	\$	77400
2050	20	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$	3500	\$	760 00
2055	40	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$	3000	\$	1200 00

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
BOOSTEI	R PUMP ST	ATION			
2105	Lump	LS	Construct Booster Pump Station, including site preparation (clearing & grubbing, storm drainage system, grading, borrow material, material testing); building construction; plaque; furnishing & installing mechanical equipment; furnishing & installing chemical feed equipment; furnishing & installing interior pipes and valves; furnishing & installing flow meter; furnishing & installing grad piping; site dressing; and all appurtenances  Generator Concrete Pad and Automatic Transfer	\$ Lump Sum	\$ 1,194,701° \$ 25,000°
2110.1	Lump	LS	Switch	\$ Lump Sum	\$ 23,000
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ Included in Alternative Bid No. 1
2115	Lump	LS	Construct Delivery Vault, including concrete vault w/ drain; furnishing and installing valves, flow meter, pressure gauge, and all internal pipe; coordinating with SCADA system transmitters; and all incidentals	\$ Lump Sum	\$ 74,000°
2120.1	Lump	LS	SCADA Control System – Monroe (per plans and Specification Section 11994)	\$ Lump Sum	\$ 74,000° \$ 54,442° \$ 7.000°
2120.2	Lump	LS	SCADA Control System – Loganville (per plans and Specification Section 11995)	\$ Lump Sum	\$ 7.00000

<sup>-</sup> Bid Items Continued (on next page) -

No.	Qty.	Unit	Description	Unit Price	Total Price
MISCELL	ANEOUS IT	<u>EMS</u>			
2960	300	SY	441-0016 Driveway Concrete, 6 Inches Thick	\$ 5600	\$ 16,80000
2962	48	SY	441-0104 Concrete Sidewalk, 4"	\$ 6400	\$ 3.07200
2965	1010	LF	6' Chain Link Fence w/ 3-Strand Barbed Wire, Incl. Gates	\$ 36 30	\$ 36,663 00
2999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$10,000.00

TOTAL BASE BID - DIVISION II - (Items 2001 - 2999)

\$ 1,428,337°

TOTAL AMOUNT OF **DIVISION II** (Booster Pump Station) **BASE BID** (LINE NO. 2001 THRU 2999)

ONT MINION, FOUR HO THERT HUNDERD TO	ENDERD TWENTY EIGHT THOUDAUP FIRTY SEVEN DOUDES
Dollars	
Cents \$	1,428,337

## **DIVISION II – BOOSTER PUMP STATION**

## **ADDITIVE ALTERNATIVE BID NO. 1**

## **BID PRICE -- GENERATOR**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-18</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Generator**

Item No.	Qty.	Unit	Description	Unit Price	Total Price
Alternati	ive Bid Item	s Gener	ator_		
				1	la l
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ 232,000

# **DIVISION II – BOOSTER PUMP STATION**

# I. <u>SCHEDULE OF BID PROPOSAL</u>

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# DIVISION II - BOOSTER PUMP STATION EROSION CONTROL & WATER BOOSTER PUMP STATION ITEMS

Item No.	Qty.	Unit	Description	Unit Price	Total Price
LNOSION	CONTROL	TILIVIS	,	2.1	100
2005	2100	SY	163-0200 Temporary Grass	\$ .559	\$ 1,155.00
2015	2	EA	163-0300 Construct and Remove Construction Exits	\$ 2,499.86	\$ 4,999.72
2023	720	LF	171-0030 Temporary Silt Fence, Type C	\$ 3.38	\$ 2,433.60
2040.1	0.43	AC	706-1003 Turf Establishment, TP. C	\$ 1600.00	\$ 688.00
2050	20	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 50.94	\$ 1,018.80
2055	40	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 46.94	\$ 1,877.60

<sup>-</sup> Bid Items Continued (on next page) -

1					173
Item No.	Qty.	Unit	Description	Unit Price	Total Price
BOOSTER	R PUMP ST	ATION			
			Construct Booster Pump Station, including site preparation (clearing & grubbing, storm drainage system, grading, borrow material, material testing); building construction; plaque; furnishing & installing mechanical equipment; furnishing & installing chemical feed equipment; furnishing & installing interior pipes and valves; furnishing & installing flow meter; furnishing & installing yard		1,130,393,43
2105	Lump	LS	piping; site dressing; and all appurtenances  Generator Concrete Pad and Automatic Transfer	\$ Lump Sum 39,099.64	30 000 64
2110.1	Lump	LS	Switch	\$ Lump Sum	\$39,099.64
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ Included in Alternative Bid No. 1
2115	Lump	LS	Construct Delivery Vault, including concrete vault w/ drain; furnishing and installing valves, flow meter, pressure gauge, and all internal pipe; coordinating with SCADA system transmitters; and all incidentals	85,677.29 \$ Lump Sum	85,677,29
2120.1	Lump	LS	SCADA Control System – Monroe (per plans and Specification Section 11994)	88,115,22 \$ Lump Sum	98,115,20 1,964,84
2120.2	Lump	LS	SCADA Control System – Loganville (per plans and Specification Section 11995)	7,964.84 \$ Lump Sum	\$ 7,964.84

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
MISCELLA	ANEOUS IT	EMS		<b>\</b>	-2 (de) (mar)
2960	300	SY	441-0016 Driveway Concrete, 6 Inches Thick	\$ 55,50	\$16,650,00
2962	48	SY	441-0104 Concrete Sidewalk, 4"	\$ 46,50	\$ 2,232,00
2965	1010	LF	6' Chain Link Fence w/ 3-Strand Barbed Wire, Incl. Gates	\$ 54.60	\$ 55,146,00
2999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$10,000.00

TOTAL BASE BID - DIVISION II - (Items 2001 -2999)

\$1,447,451.14

TOTAL AMOUNT OF DIVISION II (Booster Pump Station) BASE BID (LINE NO. 2001 THRU 2999)

four hundred fifty-one of 14/100

1,447,451 Dollars

.14 Cents \$ 1,447,451.14

## **DIVISION II – BOOSTER PUMP STATION**

## ADDITIVE ALTERNATIVE BID NO. 1

## **BID PRICE -- GENERATOR**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-18</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Generator**

Item No.	Qty.	Unit	Description	Unit Price	Total Price			
<u>Alternati</u>	Alternative Bid Items Generator							
2110.2	Lump	LS	Generator	405,813.20 \$ Lump Sum	405,813,20			

# \*\*\*\*\*\*\* DIVISION II - BOOSTER PUMP STATION \*\*\*\*\*\*\*\*\*\*

## 1. <u>SCHEDULE OF BID PROPOSAL</u>

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# DIVISION II - BOOSTER PUMP STATION EROSION CONTROL & WATER BOOSTER PUMP STATION ITEMS

Item No. EROSION	Qty.	Unit ITEMS	Description	Unit Price	Total Price
2005	2100	SY	163-0200 Temporary Grass	\$ 0.60	\$ 1,260
2015	2	EA	163-0300 Construct and Remove Construction Exits	\$ 1,500	\$3,000
2023	720	LF	171-0030 Temporary Silt Fence, Type C	<b>\$</b> 3	\$2,160
2040.1	0.43	AC		\$ 3,000	\$1,290
2050	20	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 60	\$1,200
2055	40	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$ 50	\$ 2,000

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price			
INO.	ı wıy.	Unit	Description	Omernice	1 Otal Frice			
BOOSTER PUMP STATION								
	,		Construct Booster Pump Station, including site preparation (clearing & grubbing, storm drainage system, grading, borrow material, material testing); building construction; plaque; furnishing & installing mechanical equipment; furnishing & installing chemical feed equipment; furnishing & installing interior pipes and valves; furnishing & installing flow meter; furnishing & installing yard					
2105	Lump	LS	piping; site dressing; and all appurtenances	\$ Lump Sum	\$1,517,660			
2110.1	Lump	LS	Generator Concrete Pad and Automatic Transfer Switch	\$ Lump Sum	\$1,517,660			
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ Included in Alternative Bid No. 1			
2115	Lump	LS	Construct Delivery Vault, including concrete vault w/ drain; furnishing and installing valves, flow meter, pressure gauge, and all internal pipe; coordinating with SCADA system transmitters; and all incidentals	\$ Lump Sum	\$ 140,000			
2120.1	Lump	LS	SCADA Control System – Monroe (per plans and Specification Section 11994)	\$ Lump Sum	\$ 140,000 \$ 60,000 \$ 8,000			
2120.2	Lump	LS	SCADA Control System – Loganville (per plans and Specification Section 11995)	\$ Lump Sum	\$ 8,000			

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
MISCELL	ANEOUS IT	<u>EMS</u>			
2960	300	SY	441-0016 Driveway Concrete, 6 Inches Thick	\$ 50	\$15,000
2962	48	SY	441-0104 Concrete Sidewalk, 4"	\$ 45	\$ 2,160
2965	1010	LF	6' Chain Link Fence w/ 3-Strand Barbed Wire, Incl. Gates	\$ 27	\$ 27,270
2999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$10,000.00

TOTAL BASE BID - DIVISION II - (Items 2001 -2999)

\$1,817,000

TOTAL AMOUNT OF <b>DIVISION II</b> (Booster Pump Station) <b>BASE BID</b> (LINE NO. 2001 THRU 2999)
Ore million eight hundred seventeen Thousand dollars, No cent
Dollars
Cents \$ 1, 817, 000

#### **DIVISION II - BOOSTER PUMP STATION**

### ADDITIVE ALTERNATIVE BID NO. 1

### **BID PRICE -- GENERATOR**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-18</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

#### **ADDITIVE ALTERNATIVE BID -- Generator**

Item No.	Qty.	Unit	Description	Unit Price	Total Price			
Alternati	Alternative Bid Items Generator							
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ 266,000			

## **DIVISION II – BOOSTER PUMP STATION**

# I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. For complete information concerning these items, see Plans and Specifications.

# DIVISION II - BOOSTER PUMP STATION EROSION CONTROL & WATER BOOSTER PUMP STATION ITEMS

Item No.	Qty.	Unit	Description	Unit Price	Total Price		
<b>EROSION</b>	EROSION CONTROL ITEMS						
2005	2100	SY	163-0200 Temporary Grass	\$ 0.50	\$ 1,050.00		
2015	2	EA	163-0300 Construct and Remove Construction Exits	\$ 750.00	\$ 1,500.00		
2023	720	LF	171-0030 Temporary Silt Fence, Type C	\$ 2.50	\$ 1,800.00		
2040.1	0.43	AC	706-1003 Turf Establishment, TP. C	\$ 1,500.00	\$ 645.00		
2050	20	CY	Gravel for Trench Stabilization & Other Miscellaneous Applications, as directed by Engineer	\$ 60.00	\$ 1,200.00		
2055	40	TN	Miscellaneous Surface Gravel, as approved by Engineer	\$50.00	\$ 2,000.00		

<sup>-</sup> Bid Items Continued (on next page) -

Item	=		Y							
No.	Qty.	Unit	Description	Unit Price	Total Price					
POOSTER	BOOSTER PUMP STATION									
BOOSTER	CPOINT STA	ATION	Construct Booster Pump Station, including site preparation (clearing & grubbing, storm drainage system, grading, borrow material, material testing); building construction; plaque; furnishing & installing mechanical equipment; furnishing & installing chemical feed equipment; furnishing & installing interior pipes and valves; furnishing & installing flow meter; furnishing & installing yard	×2.						
2105	Lump	LS	piping; site dressing; and all appurtenances	\$ Lump Sum	\$1,644,64300					
2110.1	Lump	LS	Generator Concrete Pad and Automatic Transfer Switch	\$ Lump Sum	\$5,000.00					
2110.2	Lump	LS	Generator	\$ Lump Sum	\$ Included in Alternative Bid No. 1					
2115	Lump	LS	Construct Delivery Vault, including concrete vault w/ drain; furnishing and installing valves, flow meter, pressure gauge, and all internal pipe; coordinating with SCADA system transmitters; and all incidentals	\$ Lump Sum						
2120.1	Lump	LS	SCADA Control System – Monroe (per plans and Specification Section 11994)	\$ Lump Sum	\$58,500.00					
2120.2	Lump	LS	SCADA Control System – Loganville (per plans and Specification Section 11995)	\$ Lump Sum	\$120,000.00					

<sup>-</sup> Bid Items Continued (on next page) -

Item No.	Qty.	Unit	Description	Unit Price	Total Price
MISCELLA	ANEOUS IT	E <u>MS</u>			
2960	300	SY	441-0016 Driveway Concrete, 6 Inches Thick	\$ 60.00	\$ 18,000.00
2962	48	SY	441-0104 Concrete Sidewalk, 4"	\$ 68.75	\$ 3,300.00
2965	1010	LF	6' Chain Link Fence w/ 3-Strand Barbed Wire, Incl. Gates	\$ 45.00	\$ 45,450.00
2999	Lump	LS	General Contingency Allowance	\$ Lump Sum	\$10,000.00

TOTAL BASE BID - DIVISION II - (Items 2001 - 2999)

\$1,938,088.00

TOTAL AMOUNT OF **DIVISION II** (Booster Pump Station) **BASE BID** (LINE NO. 2001 THRU 2999)

DNE MILLION NINE HYNDRED THIRTY ELGHT								
THOUS AND ECCHT'S ECCHT								
	Dollars							
2ERO	Cents	\$ 1,938,088.00						

## **DIVISION II – BOOSTER PUMP STATION**

## ADDITIVE ALTERNATIVE BID NO. 1

## **BID PRICE -- GENERATOR**

These prices shall be used <u>only</u> at the discretion of the Owner. The Owner reserves the right to use, or not to use, the items listed below in lieu of the corresponding items found in the base bid.

The Contractor shall list below the unit price for each line item. Failure to provide the information may be considered by the Owner to be a non-responsive bid and may be rejected by the Owner.

The award of this contract will be determined by the Owner. The award may be based on either the Base Bid on <u>BP-18</u>, or on the Base Bid plus Additive Alternate Bid No. 1. The amount of consideration shall be at the sole discretion of the Owner.

## **ADDITIVE ALTERNATIVE BID -- Generator**

Item No.	Qty.	Unit	Description	Unit Price	Total Price
<u>Alternati</u>	ve Bid Item	s Gener	ato <u>r</u>		
2110.2	Lump	LS	Generator	\$ Lump Sum	\$325,000.00

## STATE OF GEORGIA COUNTY OF WALTON

## WATER SERVICE AGREEMENT

THIS WATER SERVICE AGREEMENT (the "Agreement") is made and entered into this q day of April , 2018 (the "Effective Date") by and between the CITY OF MONROE, GEORGIA, a municipal corporation of the State of Georgia, by and through its Mayor and Council (hereinafter referred to as "Monroe" or the "City of Monroe") and the CITY OF LOGANVILLE, GEORGIA, a municipal corporation of the State of Georgia, by and through its Mayor and Council (hereinafter referred to as "Loganville" or the "City of Loganville") with the City of Monroe and the City of Loganville referred to collectively herein as the "Parties."

## **WITNESSETH:**

WHEREAS, the City of Monroe owns and operates a water supply distribution system with a capacity currently capable of serving its present customers and capable of supplying certain excess water; and,

WHEREAS, the City of Monroe will be capable of selling certain excess water capacity as stated hereinafter to the City of Loganville to supplement the City of Loganville's water resources; and,

WHEREAS, the Parties hereto desire to enter into a contract for the sale and purchase of potable water between the Parties and to set forth the terms and conditions for the sale thereof; and,

WHEREAS, the City of Monroe desires currently to be a wholesale seller of water; and,
WHEREAS, the City of Monroe desires currently to sell wholesale potable water to the
City of Loganville; and,

WHEREAS, the City of Loganville desires currently to purchase wholesale potable water from the City of Monroe;

**NOW, THEREFORE,** for and in consideration of the mutual promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto intend to be legally bound, and do agree as follows:

- 1. <u>Allocation</u>. The above recitals are made a part of this Agreement. The City of Monroe shall make available to the City of Loganville at certain points of delivery hereinafter defined, during the term of this Agreement or any renewal or extension thereof, potable water meeting applicable purity standards of the Georgia Department of Health, Georgia Department of Natural Resources and Environmental Protection Division in such quantity and at such prices as specified hereinafter in this Agreement.
- 2. Quantity of Water. Commencing on the first date that the City of Loganville begins to receive the Daily Minimum GPD as outlined hereinafter, and for ten (10) calendar years from that date (the "Initial Term"), and during all times as this Agreement may be extended or renewed as described herein, the City of Monroe agrees to make available to the City of Loganville at the designated points of delivery hereinafter defined, potable water in a quantity not less than One Million (1,000,000) gallons per day ("GPD") (the "Daily Minimum GPD") and not more than Two Million (2,000,000) GPD (the "Daily Maximum GPD") as determined on a monthly basis, priced at certain tiered pricing as hereinafter defined, subject to the Monroe Priority Policy as hereinafter defined.

## 3. Monroe Priority Policy.

Should the City of Monroe decide for any reason that provision to the City of Loganville of the amounts of water called for in Paragraph 2 or Paragraph 11 would cause a

shortage or decrease in the capacity of the City of Monroe to provide water to the City of Monroe customers, or said shortage or decrease would negatively impact the customary reserve or processing levels of the City of Monroe water supply, then the City of Monroe in its sole discretion shall be permitted to reduce the amount of water provided to the City of Loganville (the "Reduced GPD") to an appropriate level as determined by the City of Monroe, this reduction being known as the "Monroe Priority Policy." The City of Monroe shall provide thirty (30) days' written notice to the City of Loganville of the City of Monroe's intent to implement the Monroe Priority Policy, excepting emergency situations.

- 4. <u>Points of Delivery and Pressure.</u> The City of Monroe and the City of Loganville have or shall have points of delivery designated at the following locations:
  - a. A point of delivery/metering location as agreed upon by the parties located within one(1) mile of Between, Georgia, at a mutually serviceable location (the "Meter Point").

Each Party attests that, by the execution of this Agreement, there are no other known points of delivery aside from the points of delivery stated hereinabove between the City of Monroe and the City of Loganville to be utilized as of the date of the execution of this Agreement. Each Party agrees to notify the other Party in writing immediately if points of delivery, in addition to the ones stated above, are found by such party subsequent to the execution of this Agreement. In such case, the City of Monroe and the City of Loganville will endeavor to mutually determine the quantity of water that has been supplied through such delivery point(s) and the City of Monroe shall bill the City of Loganville accordingly. The City of Monroe and the City of Loganville agree that additional delivery points may be established and installed from time to time at the City of Loganville's cost and expense unless otherwise agreed. Provided, however, that before any additional delivery point is installed by the City of Loganville, the City of Loganville shall submit

in writing a request to the City of Monroe for authorization of such additional delivery point. No additional delivery point may be established or installed by the City of Loganville without the City of Loganville first receiving written approval from the City of Monroe.

The City of Monroe will ensure to provide adequate water pressure to the City of Loganville at the point of delivery for the life of this Agreement, and any extension or renewal thereof, as confirmed by the City of Monroe's Engineers in the letter attached as Exhibit "A," attached hereto and incorporated fully herein.

## 5. Primary Distribution Line

Distribution to the points of delivery shall be accomplished through the construction of a certain primary water distribution line more fully shown in the attached Exhibit "B," attached hereto and incorporated fully herein (the "Primary Distribution Line").

The total amount of funds expended for the build out and construction of the Primary Distribution Line shall be the "Construction Costs" of the Primary Distribution Line. The Construction Costs are estimated to be no less than Three Million Two Hundred Thousand Dollars (\$3,200,000), an amount which both the City of Loganville and City of Monroe acknowledge and assent to being jointly responsible for as described hereinafter, and not a sum certain at the time of execution of this Agreement.

The City of Loganville and City of Monroe shall each be responsible for one half (1/2) the Construction Costs of the Primary Distribution Line. The City of Loganville's one half (1/2) of Construction Costs shall be the "City of Loganville Share of Costs," and the City of Monroe's one half (1/2) of Construction Costs shall be the "City of Monroe's Share of Costs."

The City of Monroe shall be responsible for all the initial expenditures of the Construction Costs to build out and develop the Primary Distribution Line. The City of Loganville

Share of Costs shall be determined upon completion of the Primary Distribution Line and full accounting of the Construction Costs (the "Accounting of Costs") and the Accounting of Costs shall be delivered to the City of Loganville within sixty (60) days of final completion of the Primary Distribution Line.

The City of Loganville Share of Costs shall be due in full and payable to the City of Monroe One Hundred Twenty (120) days after completion of the Primary Distribution Line (the "Loganville Share Payment Deadline") with no pre-payment penalty of any sort for payment in full of the City of Loganville Share of Costs at any time subsequent to the delivery of the Accounting of Costs or prior to the Loganville Share Payment Deadline.

The City of Loganville and City of Monroe shall each be responsible for maintenance, repair and upkeep of each city's respective portion of the Primary Distribution Line running from each respective City to the above-referenced Meter Point as outlined in Section 4(a) above. The City of Loganville shall be responsible for the maintenance, repair and upkeep for that certain portion of the Primary Distribution Line located and running west of the Meter Point. The City of Monroe shall be responsible for the maintenance, repair and upkeep for that certain portion of the Primary Distribution Line located and running east of the Meter Point.

- 6. <u>Billing Procedure.</u> The City of Monroe will furnish the City of Loganville at its address, or through an alternate method as agreed upon by the Parties, a monthly itemized statement of the amount owed to the City of Monroe by the City of Loganville under this Agreement. The standard billing procedures of the City of Monroe shall apply and the City of Loganville shall pay the bill in full within thirty (30) days of the City of Monroe's mailing of same.
- 7. <u>Metering Equipment.</u> The Parties agree there is currently located or will be located at the Meter Point as established in Paragraph 4, sufficient metering equipment needed under this

Agreement. The Parties agree to cooperate to modify such metering equipment for use under this Agreement as needed. A meter registering not more than two (2%) percent above or below the test results, shall be deemed to be accurate. The previous reading of any meter disclosed by test to be inaccurate shall be corrected for the three (3) months previous to such test in accordance with the percentage of inaccuracy found by such test. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless the City of Monroe and the City of Loganville shall agree upon a different amount. The metering equipment shall be read in a timely manner approximately every thirty (30) days on or close to the first day of each calendar month. An appropriate official of the City of Monroe at all reasonable times shall have access to the meter for purpose of reading same.

- 8. Renewal Term. The Initial Term of this Agreement shall automatically renew for a single ten (10) year renewal term (the "Renewal Term") unless cancelled by either Party by way of ninety (90) days' written notice prior to commencement of the Renewal Term.
- 9. <u>Failure to Deliver.</u> The City of Monroe will at all times operate and maintain its water system in an efficient manner and will take such actions as will be necessary to furnish the City of Loganville with quantities of water required by this Agreement, excepting the Monroe Priority Policy provisions as defined in Paragraph 3.

Temporary or partial failure to deliver water shall be remedied by the City of Monroe with all possible dispatch. In the event an extended shortage of water beyond the control of the City of Monroe, or a drought declaration by the State of Georgia, or if the supply of water available to the City of Monroe is otherwise diminished over an extended period of time, the supply of water to the City of Loganville's customers shall be reduced or diminished in the same ratio or proportion

as the supply to the City of Monroe's customers is reduced or diminished, but also fully subject to the parameters of the Monroe Priority Policy.

10. <u>Price of water.</u> The purchase price of water supplied under this Agreement shall be set as follows:

Number of Gallons per day	Rates per K/Gal
0-1,000,000	\$3.72
1,000,001 - 2,000,000	\$3.37
2,000,001 – 3,000,000	\$3.25

The minimum daily rate per K/Gal of Three Dollars and 72/100 (\$3.72) shall apply to any amount of water supplied to the City of Loganville from the City of Monroe under the terms of this Agreement ranging from zero (0) GPD to One Million (1,000,000) GPD (the "Minimum Daily Rate").

There shall be a one percent (1%) increase in the above-listed Rates per K/Gal for year five (5) of the Initial Term, and a quarter-percent (0.25%) increase in the above-listed Rates per K/Gal for each respective year subsequent to year five (5), including years six (6) through ten (10) of the Initial Term. Additionally, there shall be a quarter-percent (0.25%) increase in the above-listed Rates per K/Gal for each respective year of the Renewal Term, beginning in year one (1) of the Renewal Term, and continuing through and including year ten (10) of the Renewal Term (with the aforementioned rate increases for the Initial Term and Renewal Term collectively referred to as the "Rate Increase Provisions").

The Rate Increase Provisions are to govern the Rates per K/Gal collected by the City of Monroe from the City of Loganville, unless a City of Monroe-wide rate adjustment occurs,

which is greater than the Rate Increase Provisions, (the "City-wide Increase Rate"), and in such case, the City-wide Increase Rate shall govern.

Notwithstanding anything to the contrary herein, the City of Monroe shall have the right to increase the purchase price of water under this Agreement at any time during the Initial Term, or Renewal Term, or any further extension or renewal thereof, by providing one hundred twenty (120) days written notice to the City of Loganville prior to such an increase.

During the Initial Term of this Agreement and any extensions or renewals thereof, the City of Loganville shall not pay less than a monthly minimum charge which shall be the equivalent cost of purchasing One Million (1,000,000) gallons per day of water at Three Dollars and 72/100 (\$3.72) per K/Gal per a thirty (30) day period. This monthly charge shall be paid whether or not the City of Loganville purchases an average of One Million (1,000,000) GPD of potable water each month, and shall serve as compensation to the City of Monroe for additional improvements required within their system (the "Take or Pay Clause"). Notwithstanding any other provision to the contrary, the application of the Take or Pay Clause of this Agreement for any given month of the Initial Term or any future extension or renewal thereof is expressly conditioned on the City of Loganville being offered an average of One Million (1,000,000) GPD of potable water in said month by the City of Monroe. Should the City of Monroe be unable to provide the required GPD of the Take or Pay Clause due to a system failure or inability to produce the required GPD of the Take or Pay Clause, the City of Loganville shall be responsible only for the Minimum Daily Rate of actual GPD supplied.

## 11. Increased Daily Maximum GPD

The City of Loganville may petition the City of Monroe by way of a written request, not less than twelve (12) months in advance of the desired start date, for an increase in the Daily

Maximum GPD of potable water purchased by the City of Loganville to not more than Three Million (3,000,000) GPD (the "Increased Daily Maximum GPD Plan"). The option to sell the Increased Daily Maximum GPD will be determined by the City of Monroe in its sole discretion.

Upon commencement of the Increased Daily Maximum GPD Plan, the rate of the Take or Pay Clause as referenced in Paragraph 10 shall increase to a rate such that the City of Loganville shall not pay less than a monthly minimum charge which shall be the equivalent cost of purchasing One Million Five Hundred Thousand (1,500,000) gallons per day of water at Three Dollars and 37/100 (\$3.37) per K/Gal per a thirty (30) day period or the then corresponding rate taking into account the Rate Increase Provisions and the City-Wide Increase Rate. This monthly charge shall be paid whether or not the City of Loganville purchases an average of One Million Five Hundred Thousand (1,500,000) GPD of potable water each month, and shall serve as compensation to the City of Monroe for additional improvements required within their system (the "Increased Take or Pay Clause").

- 12. Rules and Regulations. This Agreement is subject to the same rules, regulations, or laws as may be applicable to similar agreements in this state, and the City of Monroe and the City of Loganville will collaborate and obtain such permits, certificates, or the like, as may be required to comply therewith. The City of Loganville agrees to comply with all rules and regulations that the City of Monroe has now or may in the future impose on its water customers. Those rules and regulations may include, but shall not be limited to, such emergency measures as bans on water sprinkling, hydrant flushing, car washing and similar uses.
- 13. <u>Notice</u>. All notices, requests, demands or other communications required or permitted to be given hereunder shall be in writing by U.S. certified mail, return receipt requested, or statutory overnight delivery, and shall be addressed and delivered to each Party at the addresses

set forth below. By giving prior written notice thereof, either Party may from time to time and at any time change its address for notices hereunder.

## If to City of Monroe:

City of Monroe c/o Mayor John Howard 215 North Broad Street Monroe, Georgia 30655

With Copy to counsel for the City of Monroe:

Paul L. Rosenthal, Esq. Preston & Malcom, P.C. 110 Court Street Monroe, Georgia 30655

## If to City of Loganville:

City of Loganville c/o Mayor Rey Martinez 4303 Lawrenceville Rd. P.O. Box 39 Loganville, Georgia 30052

With Copy to counsel for the City of Loganville:

Robyn Oliver Webb

Hoffer & Webb, LLP 3190 Northeast Expressway Suite 430 Chamblee, Georgia 30341

14. <u>Georgia Law.</u> It is the intention of the Parties that the laws of Georgia shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights or duties of the Parties.

- 15. <u>Cooperation</u>. On and after the date of this Agreement, either of the Parties shall at the request of the other, make, execute and deliver or obtain and deliver all instruments and documents and shall do or cause to be done all such other things which either Party may reasonably require to effectuate the provisions and intentions of this Agreement.
  - 16. Time. Time is and shall be of the essence of this Agreement.
- 17. <u>Power.</u> The Parties signing this Agreement hereby state that they have the power to do so on behalf of the entity for whom they are signing.
- 18. <u>Effective</u>. This Agreement shall be effective upon the Parties hereto and their assigns and successors in office.
- 19. <u>Cumulative</u>. Except as expressly limited by the terms of this Agreement, all rights, powers, and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.
- 20. Force Majeure. In case by reason of force majeure, any Party hereto shall be rendered unable wholly, or in part, to carry out its obligations under this contract then if such Party shall give notice and full particulars of such force majeure in writing to the other Party within a reasonable time after occurrence of the event or cause relied on, the obligation of the Party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period. Such Party, shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "force majeure" as employed herein, shall mean act(s) of God, strikes, lockout(s) or other industrial disturbance(s), act(s) of public enemy, order(s) of any kind of the Government of the United States or the State of Georgia or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrest, restraint of government

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and people, civil disturbances, explosions, breakage or accident(s) to machines, pipe lines, or any

other cause(s) outside the Party's control which prevent performance under this Agreement.

Should interruptions and/or lowering of pressure occur, the City of Loganville shall be foreclosed

from any action against the City of Monroe and shall hold the City of Monroe harmless from any

costs including attorneys' fees and court costs incurred from any action by one or more of the City

of Loganville's customers.

21. Entire Contract. This Agreement constitutes the entire contract and agreement between

the Parties and it supersedes and replaces all letters, memoranda, or other documents signed by the

parties hereto with respect to the sale of water by the City of Monroe to the City of Loganville.

Any modification of this Agreement must be in writing signed by both Parties.

[Remainder of page left intentionally blank. Signature page to follow.]

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands and seal, the Effective Date first written above.

CITY OF MONROE, GEORGIA Witness

Poula C. Wilson John Howard, Mayor Debbie Kirk, City Clerk CITY OF LOGANVILLE, GEORGIA (SEAL) Rey Martinez, Mayor

nt\2018.04.02 agreement final updated 2 changes accepted.docx

Since 1821



To: Utilities Committee

From: Logan Propes, City Administrator, Rodney Middlebrooks, WSG

**Department:** Water

**Date:** 12/03/2019

**Subject:** Additional 30-inch Raw Water Line—Engineering Design Services

**Budget Account/Project Name: Loganville Water** 

Funding Source: Utility CIP/ City of Loganville/ Potential bond proceeds.

**Budget Allocation:** 

**Budget Available:** 

**Requested Expense:** \$48,790.00 **Company of Purchase:** Weideman and Singleton, Inc.

## Description:

Approval is sought to award design and engineering services to Weideman and Singleton, Inc. for a new 30-inch raw water line from the Alcovy River to the Water Plant.

## **Background:**

In 2008, Weideman and Singleton designed and engineered a raw water line system for the City of Monroe. For various reasons at the time the city decided to not proceed with the line construction. Georgia EPD will require an updated design and submission for approval of the withdrawal permit. Having this line will ensure decades of drinking water capability for Monroe and also allow for immediate increase in water sales to other interconnections and our own growing population.

**Attachment(s):** Proposal Letter

## WIEDEMAN AND SINGLETON, INC.

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CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN PETER JOHNS 3091 GOVERNORS LAKE DRIVE SUITE 430 NORCROSS, GEORGIA 30071

PETER SNYDER HAROLD WIEDEMAN

131 EAST MAIN STREET
SUITE 300
ROCK HILL, SOUTH CAROLINA 29730
WWW.WIEDEMAN.COM

November 13, 2019

Mr. Rodney Middlebrooks Water & Gas Director City of Monroe Utility Department 215 N. Broad Street Monroe, Georgia 30655

Re: Engineering Design Services - 30-inch Raw Water Main

Dear Mr. Middlebrooks:

We appreciate the opportunity to submit the enclosed proposal to assist the City of Monroe with required updates and modifications to the 2008 construction plans and specifications prepared by our firm for installation of a new 30-inch Raw Water Main between the City's Raw Water Intake and Pump Station on the Alcovy River and their water plant. As you are aware, due to the time that has expired since preparation of our original construction plans and specifications, Georgia EPD is requiring that these documents be updated and resubmitted for their review and approval before construction can proceed. Utilizing the scope of services presented herein, we anticipate the project being ready for solicitation of bids from general contractors during the 2<sup>nd</sup> or 3<sup>rd</sup> quarter of 2020. Our total estimated design services fee for the proposed scope of services is \$48,790.00.

If we are selected for the project, I will serve as the Project Manager and Engineer of Record and Matt Henderson, P.E. will be the Lead Project Engineer. We are available to start work immediately and look forward to working with the City.

If you have any questions or need any additional information, please let me know.

Sincerely,

WIEDEMAN & SINGLETON, INC.

Peter J. Johns, P.E.

Chairman

## I: SCOPE OF SERVICES AND FEES

## **Project Understanding**

In 2008, Georgia EPD approved construction plans and specifications prepared by Wiedeman and Singleton for a proposed 30-inch Raw Water Main (approximately 15,500 L.F.) to be constructed between the City of Monroe's Raw Water Intake and Pump Station on the Alcovy River and their water treatment plant. Approval of these construction documents was valid for 1 year from May 19, 2008. For various reasons, after bids were received, the City chose not to proceed with construction.

It is our understanding that the City of Monroe is now ready to proceed with installation of the proposed 30-inch Raw Water Main. We have verified with Georgia EPD that approval of the previous plans and specifications has expired, and that resubmittal and approval is required before construction of the project can begin.

Due to the time that has lapsed since completion of the original construction plans and specifications, we recommend that the original pipeline route be flown using a survey grade drone to assist with updating the plans. This will serve the following purposes:

- 1. Define any improvements along the original pipeline route;
- 2. Serve as a check on the original survey; and
- 3. Provide aerial backgrounds along the proposed construction corridor.

After the drone survey is complete, the original construction drawings and specifications can be updated to present day conditions (and City requirements) for permitting and solicitation of bids from general contractors. This approach should allow for a bid opening in the 2nd or 3rd quarter of 2020.

Our proposed Design Services (Work Task 001) for updating the proposed construction plans and specifications and assisting the City with acquiring the required construction permits is presented herein. For purposes of preparing this proposal, we have assumed that any assistance the City may request from our firm during the Bid and Construction Phases of the project will be negotiated later.

## Scope of Services

## **DESIGN SERVICES (WORK TASK 001)**

## SUBTASK 1.01 – CONDUCT PROJECT KICK-OFF MEETING

After being issued a Notice to Proceed, Wiedeman and Singleton will conduct a project kick-off meeting with City staff to review the proposed project objectives, schedule, special conditions, and data needs.

## SUBTASK 1.02 – RESURVEY PROJECT COORIDOR

Wiedeman and Singleton will subcontract with Robbie Henderson Surveying to resurvey the original pipeline route using a survey grade drone. The drone survey will provide current above ground features, topography, and aerial backgrounds along the project corridor. For purposes of preparing the proposed surveying scope of



services, we have assumed that the original easements acquired by the City outside of road rights of ways will be adequate to construct the pipeline. If this is not the case, we can provide a scope and fee to complete any updated or revised easements during completion of the proposed Design Services.

## SUBTASK 1.03 – UPDATE CONSTRUCTION PLANS AND SPECIFICATIONS

The original construction drawings will be updated using the drone survey information obtained from Subtask 1.02, and to address any changes and/or enhancements the City staff would like to make to the project. The construction plans will also include updated sedimentation and erosion control drawings suitable for acquiring a new Land Disturbance Permit (LDP).

The original construction specifications will be updated in accordance with the Construction Standards Institute (CSI) 50 Division format and current City of Monroe standards.

# SUBTASK 1.04 – ASSIST CITY WITH REQUIRED PERMITTING AND AGENCY REVIEWS

Wiedeman and Singleton will assist the City with all required permitting and regulatory approvals. This will include such activities as; preparing Georgia EPD, GDOT and NPDES permit applications and drawings, attending meetings, and revising contract documents following agency reviews.

## SUBTASK 1.05 – CONDUCT PROGRESS MEETINGS AND FORMAL DESIGN REVIEWS WITH CITY STAFF

Wiedeman and Singleton will conduct periodic progress meetings as needed and conduct a formal 95% Design Review Meeting with the City staff. The 95% Design Documents (plans and specifications) will be forwarded to the City staff at least 1 week prior to the design review meeting.

## SUBTASK 1.06 - QA/QC REVIEW

All deliverables will be reviewed and approved internally by senior level staff prior to their submittal to the City.

## **Work Task 001 Deliverables**

Wiedeman and Singleton will furnish the City with the following deliverables on this phase of the project:

- Contract Plans and Specifications (95% -Permitting and 100% – Bid Ready)
- Permit Applications and Submittals, including Georgia EPD, GDOT and LDP permits
- Construction Cost Estimate at 95% design completion

## **Engineering Fees**

To complete the proposed scope of services, our estimate of total man-hours and costs are shown in the attached man-hour planning sheet. Please note that administrative and clerical services are not billed separately on our projects and are included in our overhead rate. As such, man-hours for these tasks are not included in our total estimate of man-hours for the project. The total Design Services (Work Task 001) estimated for this project is \$48,790.00.

Mileage for trips required from our home office in Atlanta will be billed at current IRS mileage rates. Other expenses, including subconsultants, will be billed at our direct cost without markup.

## **Man-hour Planning Sheet**

Client/Facility: CITY OF MONROE
Project Title: 30-INCH RAW WATER MAIN

Prepared by: WIEDEMAN AND SINGLETON, INC.

Work Task Name	DESIGN SERVICES								
Work Task Number	001			Name of Te	am or Clas	sification			
Notes:	Sub-tasks	PRIN/PM	SR PE	EIT				Total	
1. APPROX. 15,500 L.F. OF 30" RAW WATER MAIN	1.01 CONDUCT PROJECT KICK-OFF MEETING	4	4					8	\$1,320.00
2. UPDATE W&S PLANS AND SPECS DATED 2008	1.02 RESURVEY PROJECT COORIDOR (COORDINATION TIME)		4					4	\$600.00
3. RESURVEY PROJECT ROUTE WITH DRONE	1.03 UPDATE CONSTRUCTION PLANS AND SPECIFICATIONS	20	40	160				220	\$23,600.0
4. NO GEOTECHNICAL SERVICES PROPOSED	1.04 ASSIST CITY WITH PERMITTING AND AGENCY REVIEWS	4	40	40				84	\$10,220.0
5. UTILIZE ORIGINAL PROJECT EASEMENTS	1.05 CONDUCT PERIODIC PROGRESS MEETINGS AND FORMAL DESIGN	12	4					16	\$2,760.00
6. NO UNDERGROUND UTILITY LOCATION	REVIEW WITH CITY STAFF @ 95% COMPLETION								
SERVICES PROPOSED	1.06 QA/QC REVIEW	8						8	\$1,440.00
Deliverables									
1. CONTRACT PLANS AND SPECS									
2. PERMIT APPLICATIONS & SUBMITTALS		_	1				<del> </del>	<del> </del>	
3. CONSTRUCTION COST ESTIMATE (95% DESIGN)	Total Hours Per Team Member	48	92	200	0	0	0	1	<u> </u>
		_		<u> </u>		Total Plann		340	<u> </u>
	Total Hourly Rate Per Team Member	\$180.00	\$150.00	\$87.50	\$0.00	\$0.00	\$0.00	<u> </u>	
	Total Coat Day Taxay Marchan	40.040.00	1 *** ***	1 4 1	***	40.00	1 2000		╗
	Total Cost Per Team Member	\$8,640.00	\$13,800.00	\$17,500.00	\$0.00	\$0.00	\$0.00	<u> </u>	
	Direct Expenses	\$8,850.00	1			Total Pack	age Cost	\$48 790	7
	Mileage, Copying, etc.	\$350.00	_				.90 .000	<u> </u>	4
	Robbie Henderson Surveying - Drone Survey of Route	\$8,500.00							
	1. Tobbic Fichaelson ourveying - Dione ourvey of Route	ψ0,000.00							
	1								





October 2019
Monthly Report

CITY OF MON	ROE FIRE DEPT				18									
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD
INCIDENT RE	PORTS													
es established	FIRES	6	10	8	7	7	2	3	4	7	3			57
	EMS/RESCUE	149	109	131	139	114	150	144	118	115	120			1289
Part Heart	HAZARDOUS COND.	3	3	6	9	5	5	4	3	5	11			54
	SERVICE CALL	13	8	3	12	11	8	11	9	8	17			100
STAND HELD	GOOD INTENT	48	75	53	33	47	51	46	30	52	66		Ballion Artis	501
	FALSE ALARMS	7	7	9	10	8	11	14	10	7	10			93
Explain Nations	SEVER WEATHER	0	0	0	0	0	0	2	0	0	0			2
	Total Service Calls	226	212	210	210	192	227	224	174	194	227	0	0	2096

Fire Loss/Save Report								
	Loss	3	Save	ed				
January	\$	2,000.00	\$	-				
February	\$	17,300.00	\$	797,371.00				
March	\$	-	\$	-				
April	\$	1,000.00	\$	119,000.00				
May	\$	197,800.00	\$	8,900.00				
June	\$	-	\$	-				
July	\$	- H	\$	_				
August	\$	45,000.00	\$	82,650.00				
September	\$	11,112.00	\$	211,159.00				
October								
November								
December		1						
TOTAL	\$	274,212.00	\$	1,219,080.00				

- Fire Notes:

  Completed all live fire training for the department.

  Completed all hose testing for 2019



# POLICE DEPARTMENT MONTHLY REPORT DECEMBER 2019

# Monroe Police Department Activity Report October 2019

Calls for Service	1554				
Calls to MPD	1728				
Court Cases	188				
Training Hours	291				
Part 1 Crimes	96				
Arrest-Adult	70				
Juvenile	7				
C/S Trash Pick Up	0				
Tires	0				

## **Community Events**

- 10/03/19 MAHS Homecoming Parade
- 10/09/19 Met with ministers and MPD Shift Personnel at 6:00 am for prayer
- 10/09/19 Boys and Girls' Club meeting
- 10/09/19 Attended Chamber of Commerce meeting/luncheon
- 10/11/19 Memorial to Michael Etchison Placed flowers at Mt. Enon grave sight with surviving family members.
- 10/12/19 Fall Fest Distributed goody bags and informational materials
- 10/12/19 Touch A Truck
- 10/12/19 Walk for Brest Cancer Awareness
- 10/13/19 Life Chain event two officers present
- 10/17/19 "Survive the Thrive" ACC -SANE First Lady of GA, Marty Kemp keynote speaker
- 10/22/19 GWA K9 Search
- 10/24/19 "Awake America" prayer meeting
- 10/26/19 DEA Drug Takeback event
- 10/26/19 Fire Department Festival Gave out goody bags and informational materials
- 10/26/19 Boys & Girls' Club Fundraiser "Fight for our Future"

Since 1821



**To:** Public Safety Committee, City Council

From: R. V. Watts, Chief of Police

**Department:** Police

**Date:** 11/26/2019

**Subject:** Approval - Out of State Training for Police

**Budget Account/Project Name: Out of State Training** 

**Funding Source:** 

**Budget Allocation:** 0

Budget Available: 0

Requested Expense: 0 Company of Purchase: N/A

## Description:

Tracy Hanson, Officer DEA Task Force has been requested to attend training at the 2019 Task Force Officer School in Charleston, S.C. on December 9, 2019 through December 13, 2019.

## Background:

The courses length is 5 days (40 hours). It is designed for personnel who have been assigned to DEA Task Force. The cost of the training, lodging, and meals is \$0.00. The training will take place in Charleston, S.C. The officer would drive in a city issued vehicle.

## Attachment(s):

**TFO School Instructions** 

## **Beverly Harrison**

From: Mary Knotts

**Sent:** Tuesday, November 26, 2019 2:27 PM

**To:** Beverly Harrison

**Subject:** Fw: TFO School Instructions

**Attachments:** image001.png; image001.png; image001.png

Thank you,
Mary Knotts
Administrative Assistant to the Chief
Monroe Police Department
116 South Broad Street
Monroe, GA 30655
770-267-7576
770-266-5159
678-570-5926
mknotts@monroega.gov

From: Hanson, Tracy M < Tracy.M. Hanson@usdoj.gov>

Sent: Tuesday, November 26, 2019 10:07 AM

To: Mary Knotts

Subject: Fwd: TFO School Instructions

Sent from my iPhone

Begin forwarded message:

From: "Harper, Crystal A." <CAHarper@dea.usdoj.gov>

Date: November 19, 2019 at 10:28:39 AM EST

To: "Belanger, Jerrod S" <JSBelanger@dea.usdoj.gov>, "Burgess, James E" <JEBurgess@dea.usdoj.gov>, "Cadena, Jose A"

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<mjward@dea.usdoj.gov>, "Fritz, Joseph M" <jmfritz@dea.usdoj.gov>, "Harlan, Michael J"</jmfritz@dea.usdoj.gov></mjward@dea.usdoj.gov>	
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<jsholbrook@dea.usdoj.gov>, "King, Fletcher L" <flking@dea.usdoj.gov>, "Miller, Andrew" <amiller2@dea.usdoj.gov>, "Miller3@dea.usdoj.gov&gt;, "M</amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></amiller2@dea.usdoj.gov></flking@dea.usdoj.gov></jsholbrook@dea.usdoj.gov>	<vog.jok< td=""></vog.jok<>
"Squires, William P" <wpsquires@dea.usdoj.gov>, "Venning, Samuel R" <srvenning@dea.usdoj.gov>, "White, J</srvenning@dea.usdoj.gov></wpsquires@dea.usdoj.gov>	ames C'
<jcwhite@dea.usdoj.gov>, "Coggins, Megan M" <mmcoggins@dea.usdoj.gov>, "Cumbo, William A"</mmcoggins@dea.usdoj.gov></jcwhite@dea.usdoj.gov>	
<wacumbo@dea.usdoj.gov>, "Mosqueda, Adam D" <admosqueda@dea.usdoj.gov>, "Ray, John T"</admosqueda@dea.usdoj.gov></wacumbo@dea.usdoj.gov>	
<jtray@dea.usdoj.gov>, "Small, David N" <dnsmall@dea.usdoj.gov>, "Trogdon, Justin B" <jbtrogdon@dea.usdoj.gov></jbtrogdon@dea.usdoj.gov></dnsmall@dea.usdoj.gov></jtray@dea.usdoj.gov>	<vog.jot< td=""></vog.jot<>
"Wooten, Jonathan S" <jswooten@dea.usdoj.gov>, "Rae, James R" <jrrae@dea.usdoj.gov></jrrae@dea.usdoj.gov></jswooten@dea.usdoj.gov>	

Subject: RE: TFO School Instructions

## Good morning,

Please let me know if you do not have a government issued travel credit card. No response is required if you do have one.

Thank you, Crystal

[DEA\_badge\_C]Crystal Harper | Special Agent | Division Training Coordinator | US Drug Enforcement Administration | Atlanta Division | 75 Ted Turner Drive SW, Suite 800 | Atlanta, Georgia 30303 | email: crystal.a.harper@usdoj.gov<mailto:crystal.a.harper@usdoj.gov<| (cell) 404-328-8018 [DEA badge C]

Hi everyone,

- 1. You have been selected to attend the Atlanta Division TFO School scheduled for December 10-12, 2019 from 8:45 am 5:00 pm at the Charleston County Sheriff's Office located at 3691 Leeds Avenue, Charleston, South Carolina 29405.
- 2. Travel days will be Monday, December 9, 2019 and Friday, December 13, 2019 via OGV.
- 3. Dress attire is business casual.
- 4. You must complete the following courses in DEALS before Monday, December 2, 2019 (no exceptions):
- Administrative Subpoenas
- DEA Criminal Discovery Refresher 2018
- · Electronically Stored Information (ESI) Criminal Discovery
- · Flying While Armed

- GSA SmartPay Travel Card Training (Cardholders)
- Law & Mortar I: Asset Forfeiture
- Law & Mortar New York: Money Laundering
- Use of Force
- · Using Social Media
- · Fairness in Law Enforcement

## Click

here<a href="https://hcm03.ns2cloud.com/sf/learning?destUrl=https%3a%2f%2fdoj%2dhcm03%2ens2cloud%2ecom%2flearning%2fuser%2fdeeplink%5fredirect%2ejsp%3flinkId%3dCURRICULA%26qualID%3dDEA%2dTRDS%2dCR%2dTFOS%26fromSF%3dY&company=DOJHCM03> to be taken to the TFO curriculum in DEALS. You will need to click the Self Assign Curriculum button.

- 5. Individuals are required to stay through the final presentation of the program. Attendance at all training sessions is mandatory. Please let DTC Crystal Harper know asap if you cannot attend.
- 6. Each non-local TFO is authorized a total of \$1,075.50 for the week (Per Diem Rates/Day: Lodging: \$164.00, M&IE: \$71.00, TD (75% M&IE): \$53.25, Total/Day: \$235.00, Other: \$100). You are authorized to make your hotel reservations at the hotel of your choice at the Federal Government Rate of \$164 or less. Please complete your E2 or Form DOJ-501 travel authorization request through your chain of command before you travel.
- 7. To register for the training, please click

Enroll<a href="https://hcm03.ns2cloud.com/sf/learning?destUrl=https%3a%2f%2fdoj%2dhcm03%2ens2cloud%2ecom%2flearning%2fuser%2fdeeplink%5fredirect%2ejsp%3flinkId%3dSCHEDULED%5fOFFERING%5fDETAILS%26scheduleID%3d96724%26fromSF%3dY&company=DOJHCM03>. You will be taken to the "Task Force Officer Orientation Course" link in DEALS. Click on the "Register Now" link and then "Confirm". Please register no later than 5:00 pm on November 29, 2019.

8. Funding Sources are as follows:

Pending Funding- (please do not make any travel arrangements until funding has been authorized)

- · Cline, Chris-pending background investigation
- Coggins, Megan
- · Cumbo, William
- · Mosqueda, Adam

- · Ray, John
- · Small, Nathan
- · Trogdon, Justin
- · Wooten, Jonathan
- · Rae, Rob

## Atlanta DTC Funds

- · Belanger, Jerrod
- · Burgess, Eddie
- · Cadena, Jose
- · Dill, Blake
- · Dillard, Philip
- · Dockins, Jeremy
- · Ellis, Michael
- Endicott, Curtis
- · Fields, Shawn
- · Gioia, Joshua
- · Goodrich, John
- · Jackson, Ariana
- · Jones, Alan
- · Jones, Ransom
- Kistler, Jeff
- · Lankosz, Romuald
- · Magee, April
- · McGloin, Mike
- · O'Riley, Chad

- · Owens, Henry
- · Parrish, Steve
- · Reeder, Jarvis
- · Robinson, Douglas
- · Rose, Samantha
- · Royal, Jacob
- · Sparacio, Gregg
- · Stipe, Daniel
- · Tew, Thomas
- · Vaughn, Dustin
- · Weiss, Eric
- · Willard, Jake

## Strike Force Funds

- · Denham, Tyler
- · DeWald, Michael
- · Downer, Joshua
- · Hanson, Tracy

## **HIDTA Funds**

- · Davis, Craig-pending approval of Form DOJ-501
- · Newcomb, Eric
- Spivey, Justin-pending approval of Form DOJ-501
- Ward, Marcus

## **Diversion Funds**

· Fritz, Joseph

· Har	lan,	Michael
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212

- · Juliano, Justin-pending background investigation and funding
- · Uribe, Samantha-pending background investigation and funding

## Local-No funding needed

- · Baldwin, Gilbert
- · Bohlander, Ed
- · Carpenter, Jessica
- · Haus, Christopher
- · Holbrook, Jonathan
- · King, Fletcher
- Mazzell, Daniel
- · Miller, Andrew
- · Squires, William
- Venning, Sam
- · White, James
- 9. If you have any questions, please contact SA Crystal Harper at 404-328-8018.

[DEA\_badge\_C]Crystal Harper | Special Agent | Division Training Coordinator | US Drug Enforcement Administration | Atlanta Division | 75 Ted Turner Drive SW, Suite 800 | Atlanta, Georgia 30303 | email: crystal.a.harper@usdoj.gov<mailto:crystal.a.harper@usdoj.gov> | (cell) 404-328-8018 [DEA\_badge\_C]



# CODE DEPARTMENT MONTHLY REPORT December 2019

214

The Code Department of the City of Monroe respectfully submits this report the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of October 1, 2019 thru October 31, 2019.

## **Statistics:**

Total Calls: 592

Total Minutes: 31:37:00
Total Minutes/Call: 3:12
Code Inspections: 156
Total Permits Written: 4

Amount collected for permits: \$6,579.00

Check postings for Miscellaneous Revenue: 182

## **Business/Alcohol Licenses new & renewals:**

- New Businesses: 10
- C & S Group LLC 405 Norris St office only
- Fixin' Two Cycle Repair 107 Milledge Ave
- Little Soldier's Big Hero's 303 Alcovy St
- LR Burger 202 E. Spring St
- Mobi Yogi LLC dba Ebb & Flow Yoga 129 N. Broad St
- On Time Cleaning LLC 427B Plaza Dr office only
- R D Conner Barber & Style 122B S Broad St change of ownership
- Team Polk Autos, LLC 333 Alcovy St Ste 7-F
- The Southern Brewing Co 123 N Lumpkin St
- Walton Tees 133 N Midland Ave

## Closed Businesses: 9

- Brand New Thing 133 S Broad St
- GPC Renovations 106 Forrest Lane office only
- Keenan Automotive Group LLC 333 Alcovy St Ste 7-I
- L & K Johnson Security 907 Fawnfield Dr office only
- One Price DryCleaning 125 N Midland Ave
- R D Conner Barber & Style change of ownership
- Stephen Noel, P.C. 124 S Broad St
- Strandz Hair Salon 226 Alcovy St Ste A3
- Touch of Perfection 622 Ridge Rd Apt C office only

## **Major Projects**

- Major Projects Permitted: None
- Major Projects Ongoing: Silver Queen 125 N Wayne and Main Street Apartments 698 S broad
   Street, 1190 W Spring Dentist office.

## **Code Department:**

- Correcting business addresses in EnerGov that came over incorrectly
- Receiving business license payments, affidavits and identification.
- Processing early business license payments keeping spreadsheets
- Working with Tyler regarding processing of business license renewal applications
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent Ccty and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Completing Security Awareness Training GBI
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects see attached.

## **City Marshal:**

- Patrolled city daily.
- Removed 47 signs from road way.
- 212 repair /cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 7 utility tampering and theft cases. (10 citations issued)
- Represented city in Municipal Court.

## 216

## **Historic Preservation Commission:**

Request for COA for fence – 700 East Church St – COA granted

Request for COA for New House – 231 East Marable St – COA granted

Request for COA for signs – 123 North Lumpkin St ste C – COA granted

## **Planning Commission:**

Request for COA - 250 Ga Hwy 138 - COA Granted

	DEMOLITION AND CLEANUP					
ADDRESS	OWNER	DISPOSITION	NOTES			
			2016			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.			
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel.Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office			
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.			
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.			
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.			
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office			
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office			
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16			
			2017			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. No action taken to this point.04-13-17 Case to be forwarded to the City attorney. <i>Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.</i>			
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond Demolition permit purchased 04-10-17 Demolition complete			
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to origianal owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.			
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.			
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structer himself.	Exhibit "A" and pictures prepared. 30 days to respond. The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself.  Consent order to allow demolition by the City.			
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete			
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete			
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete			
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28- 17.Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete			
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete			
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete			
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete			

410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. Demolition complete.
830 HWY 138	Liberty First Bank	Demo Memo sent.Demo permit pulled / possible training burn for the FD	House address is 319 Carwood Dr. This property is to be used in a traning burn 04-28-17. Demolition complete.
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N.Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. The owner expressed the intent to demolish the structure. Demolition complete.
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made. Property cleaned and secured.
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.

			2018
			City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days t
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmenta assesment. Owner attempting repairs to current code standards per consent agreement within 120 days. August 201 Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge. Carryo from 2017 to be demolished after agreement to donate to the city is completed. Demolition completed by the City wee March 19-23. 2018.
			March 19-23, 2018.
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. The owner has responded and is willing to sign off on a conserved allowing the City to remove the structure. He states he has neither the means or physical ability to do so this him Consent order to allow demolition by the City. Completed in February 2018
1452 S. Broad St.	Suntrust Bank NE GA Trust for Elaine Hodges	Demolished in cooperation with the Owner and the Bank	Completed in February 2018
307 Turner St.	H A Apts & Houses	demolition permit purchased	To be completed in March 2018 Demolition to be started 03-28-18 Waiting on utilitiy locates and gas shut off at the stre Completed April 2018
601 East Marable St.	Gabriel Ansley	demolished by owner	This property was demolished by the owner at the request of the code office after attempts to rehabilitate the proper Completed March 2018
1360 Armistead Cir.	Timothy Armistead	demolished by owner	This property was demoloshed at the request of the Code office due to dilapidation. Completed March 2018
327 Bold Springs Ave.	Duane Wilson	demo memo sent.	Awaiting response to demo memo. Sent 09-14-17. Completed Jan. 4 2018
417 Shamrock Dr.	Duane Wilson	Demo started by owner	City Finished Demolition, grading and stabilization per court order. Completed April 2018
1050 Good Hope Rd.	Joe Dixon	Demo to clear land for development	Completed
213 Boulevard	First UMC	Removed accessory structures	Completed
117 Boulevard	First UMC	removed duplex	Completed
224 E. Marable St.	Griffin-Hudgins	removed burned structure	Completed
125 N. Wayne St.	Williams - Bradley	removed dilapidated commercial building	Completed
532 S. Madison Ave.	Arnold properties	Remove connecting space to divide whse.	Completed
1117 W. Spring St.	Wendy's	Demolish old building to replace w/ new	Completed 08-10-19
115 S. Midland Ave.	City of Monroe	Demolished dilapidated structure	Completed 08-16-18
611 Roosevelt St.	Larry Armour	preparing file for reno or demo	8/22/2018
527 Marable Ln.	Arneda Jones Thompson	preparing file for reno or demo	8/22/2018
1446 South Broad St.	Nola H. Hodges	demolition permit purchased	Completed
1452 South Broad St.	Nola H. Hodges	demolition permit purchased	Completed
			2019
506 Booth Street	Old Carver School	demolition permit purchased	work ongoing
323 S. Madison Ave	John Howard Howard Bros. construction and Development Inc.	Two demolition permits purchased	Completed
321 S. Madison Ave	John Howard Howard Bros. construction and Development Inc.	Two demolition permits purchased	Completed
100 S Broad St	Blackstock's Inc	For renovations	Work ongoing / renovation
536 N Midland	Arnold Properties	demolition permit purchased	completed
2040 W Spring St	Murphy Oil	demolition permit purchased	completed
527 E Marable Ln	Locklin Bros.	demolition permit purchased	completed
412 S Broad St	Greg Thompson	demolition permit purchased	completed
127 W Marable St	HEA Urban LLC	demolition permit purchased	pending for next week/ 05-03-19
203 Bold Springs aAve.	Grace Monroe	demolition permit purchased	completed
· · · · · · · · · · · · · · · · · · ·		·	

100/2009   57 MICRAELE STREET   0-29   N.C.   0-20   N.C	10/1/2019 302 HAMMOND DRIVE	42-97	R/C	POSTED ON FRONT DOOR 15-DAYS MAIL OUT COPY NORTON JAMES	OPEN F/U 10/16/2019 COMPLIED TO ORDER CLOSED 10/16/2019
2017/1003  SES AMMERICE STREET   \$2.45   \$4.50   \$7.50   \$0.0148   SENSEMBLE STREET   \$2.45   \$4.50   \$7.50   \$0.0148   SENSEMBLE SERVED TO MORE, BORNING AND WIGHTS (7) Bay.   \$0.0048   \$0.0148					
1001/2003   12.05   18.00.04 STREET   18.29   42.97   N.C.   0.0000   0.0				<u> </u>	
1001/2009 123 NECOMPSTRET   38-259 (NZ)   PARRING OF ALL WEINTED OF ROST TOWNS OVER AND WEEDS (7) DAYS   OPEN FAIL 1001/12003 CLOSED 01/1/2019 COMPLED					· · · · · · · · · · · · · · · · · · ·
109/2019   38 BOUGH AS SIRRET					
2047/2019   103 NEW LEACY APPC   43-8   RIC   SEATOFOTA AD INS. NO REG. GRANDDAMPHIES CAR MORE MATHER SERVEY   29-11   1011/2019 CORD 19/11   1011/2019 CORD 19/11/2019 COR				, , , ,	
1007/2019   120 PARKES TREET   42-97, 18-259   RIC   100 NAMEN AND HEADIT PERMITTED, POST FRONT DOOR (7) DAYS   100 PARK \$11 (101/4/2019 CASCED 101/5/2019				· · · · · · · · · · · · · · · · · · ·	
108/2019 750 OVERLODC (REST   0.979   N.C.   POSTED FRONT DOOR 7) DAYS HIGHLY REMITTED   OPEN FUL 301/A2019 COSED (101/32019) COMPRIED   108/2019 750 OVERLODC (REST   0.949   N.C.   POSTED FRONT DOOR 7) DAYS HIGHLY REMITTED   OPEN FUL 301/A2019 COSED (101/32019) COMPRIED   108/2019 750 OVERLODC (REST   0.949   0.975   0.97					
10/8/2019   75 (OVERLODC CREST   4.9-97   N.C.					
101/2023   715 OVERLOCK CREST   42-97   57/C   POSTED FRONT DOOR (7) DAYS FREIGHT PREMITTED VEHICLES ON GIANS   OPEN 1/10 2016/20219 (25050 101/2029) CONFIDENCE   42-97 18-259   57/C   SERVED TO RESDUCE, (7) PREMITTED VEHICLES ON GIANS   OPEN 1/10 2016/20219 (25050 101/2029) COMPILED   101/20219 (25050 101/2029) CONFIDENCE   42-97 18-259   57/C   SERVED TO RESDUCE, (7) PREMITTED VEHICLES ON GIANS   OPEN 1/10 2016/20219 (25050 101/2029) COMPILED   101/20219 (25050 101/2029) COMPILED   101/20219 (25050 101/2029) COMPILED   101/20219 (25050 101/2029) COMPILED   101/20219 (25050 101/2029) COMPILED   101/2029 (25050 101/2029) COMPILED			-		
108/2019   71 OVERLOOK (REST   42-91 8-29   NC   ROSED FRONT DOOR (7) DAYS HEIGHT PREMITTED VERICLES ON GRASS   OPEN F/J 101/A/2019 ECOSED 1015/2019 COMPRIED   108/2019   595 MICHAEL (RICKE   42-91 8-25   NC   SERVED TO RESDUENT, (7) HEIGHT PREMITTED UNIX IN VARIO   OPEN F/J 101/A/2019 ECOSED 1015/2019 COMPRIED   108/2019   595 MICHAEL (RICKE   42-91 8-25   NC   SERVED TO RESDUENT, (7) HEIGHT PREMITTED UNIX IN VARIO   OPEN F/J 101/A/2019 COSED 1015/2019 COMPRIED   108/2019   595 MICHAEL (RICKE   42-91 8-25   NC   SERVED TO RESDUENT, (7) HEIGHT PREMITTED UNIX IN VARIO   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   108/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   108/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019   514 MELINIATOR DIVISION   OPEN F/J 101/A/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2019 POSTED MOTICE FRONT DOOR (LOSED 1016/A) COMPRIED   109/2					
10/8/2019   545 WICHARD CRIES   42-97   R.C.				···	
10/8/2019   580 MICHAEL (CRICE   42.97   R/C   SERVED TO RESIDENT, (7) HEGHT PREMITTED JUN; IN IT WARD   10/8/2019   580 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   580 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   580 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   590 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   42.97   R/C   MIGHT PREMITTED JUN; IN IT WARD   10/8/2019   500 OVERLOOK TRAIL   500 OVE					
10/8/2019   83 OVERLOOK TRAIL   42-97   R/C			_		
109/2019   513 PMCANILES TREET   TAMPER ELECTRIC/WATE   N.   HEIGHT PERMITTED (7) DAYS ROSTED ON FRONT DOOR   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   109/2019   513 PMCANILES TREET   2.9   8/C   LECTRIC AND NO. LAWN F(7) DAYS   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   1016/2019   308 BRIDGEPORT LAWE   18-29   8/C   CHICLE PARKED DOOR IN LAWN F(7) DAYS   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/16/2019   308 BRIDGEPORT LAWE   42-97   8/C   CHICLE PARKED TEST FRONT DOOR OF REAL FRONT DOOR CLOSED 10/24/19 COMPUED   10/16/2019   408 BRIDGEPORT LAWE   42-97   8/C   HEIGHT PERMITTED (7) DAYS FOSTED ON FRONT DOOR   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/16/2019   408 BRIDGEPORT LAKE   42-97   8/C   HEIGHT PERMITTED (7) DAYS FOSTED ON FRONT DOOR   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/16/2019   408 BRIDGEPORT PLACE   42-97   8/C   HEIGHT PERMITTED (7) DAYS FOSTED ON FRONT DOOR   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/17/2019   614 PINE PARK STREET   42-97   8/C   HEIGHT PERMITTED (7) DAYS FOSTED ON FRONT DOOR   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/17/2019   615 PINE PARK STREET   42-97   8/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LIC)   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/18/2019   515 PANDERS STREET   42-97   8/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LIC)   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/18/2019   515 PANDERS STREET   42-97   8/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER, CHOOK EAST LIC)   OPEN F/1 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/18/2019   510/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   10/18/2019   510/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED   OPEN F/1 10/24/2019 POSTED NOTICE FR			_		
10/9/2019   SIX MULLINSTON RONNE 6, 29, 18, 26, 21, 28, 28, 28, 28, 28, 28, 28, 28, 28, 28					
10/3/2019 Sta Wellinston Drive			-	, ,	
1015/2019   348 BRIDGEPORT LANE   32-29   NC   VEHICLE PARKED ON LAWN (7) DAYS   OPEN PLU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 107/24/19 COMPUED 10/15/2019   40 BRIDGEPORT LANE   42-97   NC   GRASS NEEDS TO BE CUT, HEIGHT PERMITTED (7) DAYS   OPEN PLU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED 10/15/2019   40 BRIDGEPORT PLACE   42-97   NC   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN PLU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED 10/15/2019   508 BRIDGEPORT PLACE   42-97   NC   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN PLU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED 10/15/2019   508 BRIDGEPORT PLACE   42-97   NC   HEIGHT PERMITTED (7) DAYS POSTED ON GRANGE VEHICLE IN ROADWAY   OPEN PLU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED 10/15/2019   508 BRIDGEPORT PLACE   42-97   NC   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR CLOSED 10/24/19 COMPUED 10/15/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/2019 POSTED		·			
101/s/2019   103 BRIDGEPORT LANE   42-97   8/C   60ASS NEEDS TO BE CUT, HEIGHT PERMITTED (7) DAYS   OPEN FU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019 440 BRIDGEPORT PLACE   42-97   8/C   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN FU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019   614 PRICE PRACE   42-97   8/C   HEIGHT PERMITTED (7) DAYS POSTED ON GRARGE VEHICLE IN ROADWAY   OPEN FU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019   614 PRICE PRACE STREET   42-97   8/C   HEIGHT PERMITTED (7) DAYS POSTED ON GRARGE VEHICLE IN ROADWAY   OPEN FU 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019   614 PRICE PRACE STREET   42-97   8/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019 526 LANDERS STREET   42-97 VACANT   N/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019 526 LANDERS STREET   42-97 VACANT   N/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019 STALLANDERS STREET   42-97 VACANT   N/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/39 COMPLED   103/s/2019 FOSTED NOTICE FRONT DOOR (10 PAR PAUL PAUL PAUL PAUL PAUL PAUL PAUL PAUL		· · · · · · · · · · · · · · · · · · ·	_		
1015/2019   101 RRIDGEPORT LANE					
10/15/2019   44D RRIDGEPORT PLACE				, , ,	
10/13/2019   1008 BRIDGEPORT PLACE				• • • • • • • • • • • • • • • • • • • •	
10/17/2019   514 PINE PARK STREET   42-97   R/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN R/J 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLED   10/18/2019   526 LANDERS STREET   42-97-VACANT   R/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER; ISHOOK EAST LLC)   OPEN R/J 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLED   10/18/2019   526 LANDERS STREET   42-97-VACANT   R/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER; ISHOOK EAST LLC)   OPEN R/J 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLED   10/18/2019   526 LANDERS STREET   42-97-VACANT   R/C   STANDARS FOO RETERMINATION OF NUISANCES   SENT OUT MAIL CERTIFIED WITH LETTER OF INTENT   10/13/2019   658 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   CLOSED 10/23/2019 COMPLED   10/21/2019   1452 S. BROAD STREET   62-10, 42-97   R/C   VACANT LOT; (15) DAYS, OVER GROWN TRUST OF ELANINE HOLDES   CLOSED 10/23/2019 WRONG PROPERTY   10/22/2019   1452 S. BROAD STREET   62-10, 42-97   R/C   VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS   VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED   10/22/2019   732 CHURCH STREET   47-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   AWAITING RESPONSE,   10/22/2019   732 CHURCH STREET   47-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   AWAITING RESPONSE,   10/23/2019   300 LOPEZ LANE   42-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   11/04/F/U   10/23/2019   10/23/2019   200 BRIDGE PORTI LANE   42-97   R/C   HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY   OPEN R/U 11/2/2019 SENTERS IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   301 BRIDGE PLACE   42-97   R/C   HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY   OPEN R/U 11/2/2019 SENTERS IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   301 BRIDGE PLACE   42-97   R/C   HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUC			_	• •	
10/17/2019   510 PINE PARK STREET   42-97   R/C   HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)   OPEN F/J 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED   10/18/2019 P.11   S. MIPH LOT 211   TAMPER ELECTRIC/WATER   INV.   THEFT OF SERVICES ELECTRIC AND WATER (2ND VIOLATION IN (3) WEEKS   10/18/2019 P.11   S. MIPH LOT 211   TAMPER ELECTRIC/WATER   INV.   THEFT OF SERVICES ELECTRIC AND WATER (2ND VIOLATION IN (3) WEEKS   SENT OUT MAIL CERTIFIED WITH LETTER OF INTENT   10/21/2019 POSTED PRONT DOOR (10/24/2019 POSTED PRONT DOOR CLOSED 10/24/210 POSTED PRONT DOOR (10/24/2019 POSTED PRONT DOOR CLOSED 10/24/2019 COMPLIED WITH LETTER OF INTENT   10/21/2019 POSTED PRONT DOOR (7) DAYS VEHICLE INOPERTALBE FRONT YARD   CLOSED 10/29/2019 COMPLIED WITH LETTER OF INTENT   10/21/2019 PS BANK INCHAEL CLIRCLE   18-259   R/C   POSTED PRONT DOOR (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019 P/J 10/23/2019 P/			_		
10/18/2019   126 LANDERS STREET   42-97-VACANT   R/C   HEIGHT PERMITTED [15] DAYS MAIL TO PROPERTY OWNER: JOHN BAZLEY III   OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPUED	10/17/2019 614 PINE PARK STREET	42-97	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/18/2019   21.1 S.S. MHP LOT 21.1   TAMPER ELECTRIC/WATER   INV.   THEFT OF SERVICES ELECTRIC AND WATER (2ND VIOLATION IN (3) WEEKS   INV.   TO 10/18/2019   51.4 LANDERS STREET   18-147   R/C   STANDARS FOR DETERMINATION OF NUISANCES   SENT OUT MAIL CERTIFIED WITH LETTER OF INTERT   10/21/2019   63.8 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019   67.0 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019   70.0 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019   70.0 MICHAEL CIRCLE   18-259   R/C   VEACAT LOT, DAYS, OVER GROWN TRUST OF ELANINE HODGES   CLOSED 10/22/2019   70.0 MICHAEL CIRCLE   18-259   R/C   VEALULES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS   VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED   10/21/2019   71.0 MICHAEL STREET   47-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   AWAITING RESPONSE,   11/04/FU    10/21/2019   903 LOPEZ LANE   42-97   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   11/04/FU    11/18/2019   10/21/2019   903 LOPEZ LANE   42-97   R/C   HEIGHT PERMITTED   OPEN SERVERS OUT OF ROAD TOOR WILL MAIL OUT (15) DAYS   11/04/FU    11/18/2019   10/21/2019   903 LOPEZ LANE   42-97   R/C   HEIGHT PERMITTED   OPEN SERVERS OUT OF ROAD TOOR   OPEN F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   101 BRIDGE PILACE   42-97   R/C   HEIGHT PERMITTED   OPEN SERVERS OUT OF ROAD TOOR   OPEN F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   101 BRIDGE PILACE   42-97   R/C   HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR   OPEN F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   101 BRIDGE PILACE   42-97   R/C   HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY   OPEN F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   10 SYNOWNER COURT   42-97   R/C   HEIGHT PERMITTE	10/17/2019 616 PINE PARK STREET	42-97	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/12/2019   514LANDERS STREET   18-147   R/C   TANDARS FOR DETERMINATION OF NUISANCES   SENT OUT MAIL CERTIFIED WITH LETTER OF INTERT   10/21/2019   658 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019 F/U 10/29/2019 COMPUTED   10/21/2019   1452 S. BROAD STREET   62-10, 42-97   R/C   VEHICLES IN ROBORT TRUST OF ELANINE HODGES   CLOSED 10/29/2019 WARD TRUST OF TRUST OF ELANINE HODGES   CLOSED 10/29/2019 WARD TRUST OF TRUST O	10/18/2019 526 LANDERS STREET	42-97-VACANT	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER: JOHN BAZLEY III	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/21/2019   658 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   CLOSED 10/29/2019 COMPLIED   10/21/2019   618 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019 F/D 10/29/2019 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD   OPEN 10/21/2019 F/D 10/29/2019 WORD PROPERTY   10/21/2019   1452 S. RROAD STREET   62-10, 42-97   R/C   VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS   VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED 10/22/2019   732 CHURCH STREET   47-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   AWAITING RESPONSE,   10/22/2019   933 LOPEZ LANE   42-97, 62-9   R/C   HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS   11/04/F/U   11/04/2019   10/23/2019   260 BRIDGE PORT LANE   42-97   R/C   HEIGHT PERMITTED   MICHAELY OF ARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING   OPEN-F/U 11/2/2019   10/23/2019   260 BRIDGE PORT LANE   42-97   R/C   HEIGHT PERMITTED   OAYS POSTED FRONT DOOR   OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   106 SYCAMORE COUNT   42-97   R/C   HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY   OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA   10/23/2019   100 FRANK API. C   61-3 SECTION 7   R/C   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN-F/U 11/2/2019 RENTENDED TILL 11/08/2019   10/25/2019   501 PINE PRAK APT. G   61-3 SECTION 7   R/C   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN-F/U 11/2/2019 RENTENDED TILL 11/08/2019   10/25/2019   501 PINE PRAK APT. G   61-3 SECTION 7   R/C   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   OPEN-F/U 11/2/2019 RENTENDED TILL 11/08/2019   10/25/2019   501 PINE PRAK APT. G   61-3 SECTION 7   R/C   HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR   F/U 11/01/2019 CLOSED 11/01/19 COMPLIED   10/25/2019   701 KENDALL COURT   62-9, 18-259   R/C   HEIGHT PERMITTED, VEHICLES ON G	10/18/2019 211 S.S. MHP LOT 211	TAMPER ELECTRIC/WATER	INV.	THEFT OF SERVICES ELECTRIC AND WATER (2ND VIOLATION IN (3) WEEKS	
10/21/2019   638 MICHAEL CIRCLE   18-259   R/C   POSTED FRONT DOOR, (7) DAYS VEHICLE INDEPRITABE FRONT YARD   OPEN 10/21/2019 / 10/29/2019 WRONG PROPERTY	10/18/2019 514LANDERS STREET	18-147			SENT OUT MAIL CERTIFIED WITH LETTER OF INTENT
10/21/2019 1452 S. BROAD STREET 62-10, 42-97 R/C VACANT LOT: (15) DAYS, OVER GROWN TRUST OF ELANINE HODGES CLOSED 10/29/2019 WRONG PROPERTY 10/21/2019 716 HERITAGE RIDGE DR. 62-9 R/C VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED 10/22/2019 836 MASTERS DRIVE 42-97 R/C HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS 11/04/F/U 10/22/2019 903 LOPEZ LANE 42-97, 62-9 R/C VEHICLE PARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING OPEN F/U 11/15/2019 10/22/2019 903 LOPEZ LANE 42-97 R/C HEIGHT PERMITTED POSTED FRONT DOOR WILL MAIL OUT (15) DAYS 11/04/F/U 10/22/2019 903 LOPEZ LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN F/U 11/2/2019 COMPLIED 10/23/2019 101 BRIDGE PORT LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 EXAMORE COURT 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 50-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED TO CASEY LEBETTER (7) DOGS ON LOCATION INSIDE F/U 11/2 10/25/2019 503 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 EXTENDED TILO 11/01/19 COMPLIED 10/28/2019 710 KENDALL COURT 62-9,42-97, 18-259 R/C HEIGHT PERMITTED, VEHICLES ON GRASS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR F/U 11/01/2019 POSTED FRONT DOOR F/U 11/06/2019	10/21/2019 658 MICHAEL CIRCLE	18-259	R/C	POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD	CLOSED 10/29/2019 COMPLIED
10/21/2019 716 HERITAGE RIDGE DR. 62-9 R/C VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED 10/22/2019 732 CHURCH STREET 47-97, 62-9 R/C HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS AWAITING RESPONSE, 11/04/ F/U 11/02/2019 903 LOPEZ LANE 42-97 R/C HEIGHT PERMITTED, POSTED FRONT DOOR WILL MAIL OUT (15) DAYS 11/04/ F/U 11/02/2019 903 LOPEZ LANE 42-97 R/C VEHICLES PARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING OPEN F/U 11/15/2019 (CLOSED 10/29/2019 COMPLIED 10/23/2019) 260 BRIDGE PORT LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HIGHS PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HUCKABY 10/23/2019 10/28/2019 500 FINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLIANT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/2/2019 POSTED FRONT DOOR 7/1 DAYS F/U 11/01/2019 COMPLIED 10/25/2019 7/10 KENDALL COURT 12-29.7 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR 7/1 DAYS F/U 11/01/2019 COMPLIED 10/25/2019 7/10 KENDALL COURT 13-258,18-259 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 COSED 11/01/19 COMPLIED 10/25/2019 7/10 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 COSED 11/01/19 COMPLIED 10/25/2019 7/10 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 COSED 11/01/19 COMPLIED 10/25/2019 7/10 KENDALL COURT 62-9,42-97, 18-259 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 COSED 11/01/19 COMPLIED 10/28/2019 10/4 W. FAMBROUGHT 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR F/U 11/06/2019 10/4 W. FAMBROUGHT 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019 10/4 W. FAMBROUGHT 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019 10/48/2019 10/48/2019	10/21/2019 638 MICHAEL CIRCLE	18-259	R/C	POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD	OPEN 10/21/2019 F/U 10/29/2019
10/22/2019 732 CHURCH STREET 47-97, 62-9 R/C HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS AWAITING RESPONSE, 10/22/2019 836 MASTERS DRIVE 42-97 R/C HEIGHT PERMITTED, POSTED FRONT DOOR WILL MAIL OUT (15) DAYS 11/04/F/U 10/22/2019 903 LOPEZ LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS BACK YARD, GRASS NEEDS CUTTING OPEN F/U 11/15/2019 10/23/2019 706 MASTERS DRIVE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 COMPLIED 10/23/2019 101 BRIDGE PORT LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HUCKABY OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/23/2019 106 SYCAMORE COURT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/2/5/2019 F/O SENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CONSEDED TILD 11/01/2019 CONSEDED TILD 11/01/2019 CONSEDED TILD 11/01/2019 TILL FROM TILL	10/21/2019 1452 S. BROAD STREET	62-10, 42-97	R/C	VACANT LOT: (15) DAYS, OVER GROWN TRUST OF ELANINE HODGES	CLOSED 10/29/2019 WRONG PROPERTY
10/22/2019 93 IOPEZ LANE 42-97 R/C HEIGHT PERMITTED, POSTED FRONT DOOR WILL MAIL OUT (15) DAYS 11/04/F/U 10/22/2019 90 IOPEZ LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS BACK YARD, GRASS NEEDS CUTTING OPEN F/U 11/15/2019 10/23/2019 100 BRIDGE PORT LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS SOSTED FRONT DOOR OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HICKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HICKABY OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/23/2019 101 BRIDGE PLACE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA HICKABY OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/2/2019 (60 WEST CREEK COURT 62-9, 18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 COSED 11/01/19 COMPLIED 10/25/2019 703 KENDALL COURT 18-258, 18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 713 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR (10/28/2019) 10/28/2019 10/28/20	10/21/2019 716 HERITAGE RIDGE DR.	62-9	R/C	VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS	VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED
10/22/2019 903 LOPEZ LANE 42-97, 62-9 R/C VEHICLE PARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING OPEN F/U 11/15/2019 10/23/2019 706 MASTERS DRIVE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 10/23/2019 101 BRIDGE PLACE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDTY LEE MOTHER OF VICTORIA 10/23/2019 106 SYCAMORE COURT 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 703 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 711 KENDALL COURT 62-9,42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR (7) DAYS F/U 11/06/2019 POSTED FRONT DOOR (7) DA	10/22/2019 732 CHURCH STREET	47-97, 62-9	R/C	HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS	AWAITING RESPONSE,
10/22/2019 706 MASTERS DRIVE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 COMPLIED 10/23/2019 101 BRIDGE PLACE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RETURN IN UNIVERSE OF INC. AND IN UNIVERSE OF IN	10/22/2019 836 MASTERS DRIVE	42-97	R/C	HEIGHT PERMITTED, POSTED FRONT DOOR WILL MAIL OUT (15) DAYS	11/04/ F/U
10/23/2019 260 BRIDGE PORT LANE 42-97 R/C HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR OPEN-F/U 11/2/2019 10/23/2019 101 BRIDGE PLACE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA 10/23/2019 106 SYCAMORE COURT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C VEHICLES ON LOCATION PARKED IN GRASS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 70 KENDALL COURT 18-258,18-259 R/C VEHICLES ON LOCATION PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 71 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR 10/28/2019 116 SHAMROCK DR 62-9,42-97, 18-259 R/C HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS F/U 11/06/2019 10/28/2019 104 W. FAMBROUGHT 42-97 R/C HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR F/U 11/06/2019 10/28/2019 104 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019	10/22/2019 903 LOPEZ LANE	42-97, 62-9	R/C	VEHICLE PARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING	OPEN F/U 11/15/2019
10/23/2019 101 BRIDGE PLACE 42-97 R/C HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA 10/23/2019 106 SYCAMORE COURT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/21 10/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 10/25/2019 700 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 711 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR 10/25/2019 711 KENDALL COURT 62-9,42-97, 18-259 R/C HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR 10/28/2019 104 W. FAMBROUGHT 42-97 R/C HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR F/U 11/06/2019 10/28/2019 104 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019 F/U 11/06/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/2019 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019	10/22/2019 706 MASTERS DRIVE	42-97	R/C	HEIGHT PERMITTED	CLOSED 10/29/2019 COMPLIED
10/23/2019 106 SYCAMORE COURT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019 10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/21 10/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 700 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 703 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR (7) DAYS F/U 11/06/2019 10/28/2019 10/4 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019 10/28/2019 1209 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019	10/23/2019 260 BRIDGE PORT LANE	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR	OPEN-F/U 11/2/2019
10/24/2019 501 PINE PARK APT. G 610-3 SECTION 7 R/C DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/21 10/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRNT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 700 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED 10/25/2019 703 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR 10/28/2019 416 SHAMROCK DR 62-9, 42-97 R/C HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS F/U 11/06/2019 F/U 11/06/2019 10/28/2019 104 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR F/U 11/06/2019 10/28/2019 1209 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019	10/23/2019 101 BRIDGE PLACE	42-97	R/C	HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY	OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA
10/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRNT DOOR (7) DAYS F/U 11/01/2019  10/25/2019 700 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED  10/25/2019 703 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR  10/25/2019 711 KENDALL COURT 62-9,42-97, 18-259 R/C HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR  10/28/2019 104 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FOONT DOOR F/U 11/06/2019  10/28/2019 1209 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019	10/23/2019 106 SYCAMORE COURT	42-97	R/C	HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	OPEN-F/U 11/2/2019 EXTENDED TILL 11/08/2019
10/25/2019 606 WEST CREEK COURT 62-9, 18-259 R/C JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRNT DOOR (7) DAYS F/U 11/01/2019  10/25/2019 700 KENDALL COURT 18-258,18-259 R/C VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS F/U 11/01/2019 CLOSED 11/01/19 COMPLIED  10/25/2019 703 KENDALL COURT 42-97 R/C HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS F/U 11/01/2019  10/25/2019 711 KENDALL COURT 62-9,42-97, 18-259 R/C HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS F/U 11/01/2019 POSTED FRONT DOOR  10/28/2019 104 W. FAMBROUGHT 42-97 R/C HIEGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR F/U 11/06/2019  10/28/2019 1209 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019	10/24/2019 501 PINE PARK APT. G	610-3 SECTION 7	R/C	DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED	NOTICE SERVED TO CASEY LEDBETTER (7) DOGS ON LOCATION INSIDE F/U 11/21
10/25/2019       700 KENDALL COURT       18-258,18-259       R/C       VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS       F/U 11/01/2019 CLOSED 11/01/19 COMPLIED         10/25/2019       703 KENDALL COURT       42-97       R/C       HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS       F/U 11/01/2019         10/25/2019       711 KENDALL COURT       62-9,42-97, 18-259       R/C       HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS       F/U 11/01/2019 POSTED FRONT DOOR         10/28/2019       416 SHAMROCK DR       62-9, 42-97       R/C       HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR       F/U 11/06/2019         10/28/2019       104 W. FAMBROUGHT       42-97       R/C       HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR       F/U 11/06/2019         10/28/2019       1209 MATHIS STREET       62-9, 18-258, 18-259       R/C       VEHICLES PARKED FRONT LAWN, NO REGISTRATION       F/U 11/06/2019	10/25/2019 606 WEST CREEK COURT	62-9, 18-259	R/C	JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRNT DOOR (7) DAYS	F/U 11/01/2019
10/25/2019       703 KENDALL COURT       42-97       R/C       HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS       F/U 11/01/2019         10/25/2019       711 KENDALL COURT       62-9,42-97, 18-259       R/C       HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS       F/U 11/01/2019 POSTED FRONT DOOR         10/28/2019       416 SHAMROCK DR       62-9, 42-97       R/C       HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR       F/U 11/06/2019         10/28/2019       104 W. FAMBROUGHT       42-97       R/C       HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR       F/U 11/06/2019         10/28/2019       1209 MATHIS STREET       62-9, 18-258, 18-259       R/C       VEHICLES PARKED FRONT LAWN, NO REGISTRATION       F/U 11/06/2019					
10/25/2019       711 KENDALL COURT       62-9,42-97, 18-259       R/C       HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS       F/U 11/01/2019 POSTED FRONT DOOR         10/28/2019       416 SHAMROCK DR       62-9, 42-97       R/C       HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR       F/U 11/06/2019         10/28/2019       104 W. FAMBROUGHT       42-97       R/C       HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR       F/U 11/06/2019         10/28/2019       1209 MATHIS STREET       62-9, 18-258, 18-259       R/C       VEHICLES PARKED FRONT LAWN, NO REGISTRATION       F/U 11/06/2019	10/25/2019 703 KENDALL COURT			• • • • • • • • • • • • • • • • • • • •	
10/28/2019       416 SHAMROCK DR       62-9, 42-97       R/C       HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR       F/U 11/06/2019         10/28/2019       104 W. FAMBROUGHT       42-97       R/C       HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR       F/U 11/06/2019         10/28/2019       1209 MATHIS STREET       62-9, 18-258, 18-259       R/C       VEHICLES PARKED FRONT LAWN, NO REGISTRATION       F/U 11/06/2019					
10/28/2019       104 W. FAMBROUGHT       42-97       R/C       HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR       F/U 11/06/2019         10/28/2019       1209 MATHIS STREET       62-9, 18-258, 18-259       R/C       VEHICLES PARKED FRONT LAWN, NO REGISTRATION       F/U 11/06/2019					
10/28/2019 1209 MATHIS STREET 62-9, 18-258, 18-259 R/C VEHICLES PARKED FRONT LAWN, NO REGISTRATION F/U 11/06/2019			-		
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TOTAGE AND THE TOTAGE TOTAGE TOTAGE TOTAGE TOTAGE TOTAGE TOTAGE TO AND THE TOTAGE	10/28/2019 1214 MATHIS STREET	18-258, 18-259		VEHICLES PARKED FRONT LAWN AND SIDE FRONT, SERVED (7) DAYS	F/U 11/06/2019

ssued date	Address	Violation	Type of Notice	Date Due	Current Status
10/1/20	19 533 N. BROAD ST.	TALL GRASS/WEEDS, TRASH IN PARKING LOT	R/C	10/15/2019	CLEANED
10/1/20	19 1490 HWY 78	TRASH, BROKEN PALLETS IN PARKING LOT	R/C	10/15/2019	CLEANED
10/1/20	19 815 E. SPRING ST.	DETENTION POND/TRASH NEEDS CLEANING	R/C	10/30/2019	IN PROGRESS
10/1/20	19 514-B GREEN ST.	JUNK IN YARD	R/C	10/15/2019	CLEANED
10/1/20	19 514-A GREEN ST.	JUNK IN YARD	R/C	10/15/2019	CLEANED
10/1/20	19 515-B GREEN ST.	TALL GRASS/WEEDS	R/C	10/15/2019	
	19 515-A GREEN ST.	TALL GRASS/WEEDS	R/C	10/15/2019	
	19 413 E. SPRING ST.	FEATHER FLAG ARE PROHIBITED	R/C	10/17/2019	
	19 911 N. BROAD ST.	FEATHER FLAG ARE PROHIBITED	R/C	10/17/2019	
	19 407 N. BROAD ST.	FEATHER FLAG ARE PROHIBITED	R/C	10/17/2019	
	19 655-A BURCH ST.	SWIMMING POOL W/O BARRIER	R/C		POOL TAKEN DOWN
	19 112-A DEAN ST.	JUNK/TRASH IN YARD	R/C OPEN	10/18/2019	
	19 112-B DEAN ST	JUNK/TRASH IN YARD	R/C OPEN	10/18/2019	
	19 132 ATHA ST.	TRASH,OLD POTS, MISC JUNK IN YARD	R/C OPEN	· · · · · · · · · · · · · · · · · · ·	CLEANED UP
			•		
	19 120 ATHA ST	BOXES, OLD PIPE IN YARD	R/C OPEN		CLEANED UP
	19 139 W. MARABLE ST.	JUNK BESIDE RESIDENCE	R/C	10/22/2019	
	19 117 W. MARABLE ST.	OPEN OUTDOOR STORAGE/ JUNK IN YARD	R/C	10/22/2019	
	19 302 E. MARABLE ST.	TRASH/JUNK IN YARD	R/C	10/22/2019	
	19 317 BOLD SPRINGS AVE.	JUNK IN YARD	R/C	10/22/2019	
	19 602 KELTON DR.	TALL GRASS/WEED	R/C	10/22/2019	
	19 ROYAL CT.	MANNER OF PARKING VEHICLES	R/C		VEHICLE MOVED
10/8/20	19 ROYAL CT.	MANNER OF PARKING VEHICLES	R/C	10/23/2019	VEHICLE MOVED
10/8/20	19 1025 WINDSOR DR.	VEHICLE PARKED IN GRASS	R/C	10/23/2019	VEHICLE MOVED
10/8/20	19 132 PERRY ST.	YARD NEEDS CLEANING	R/C	10/23/2019	CLEANED
10/8/20	19   130 NOWELL ST.	JUNK IN YARD	R/C	10/23/2019	CLEANED
10/8/20	19 121 NOWELL ST.	JUNK VEHICLE IN YARD	R/C	10/23/2019	MOVED
10/10/20	19 210-B TANGLEWOOD DR.	OLD VEHICLE IN YARD	R/C	10/25/2019	MOVED
10/10/20	19 300-B TANGLEWOOD DR.	OPEN OUTDOOR STORAGE/ JUNK IN YARD	R/C	10/25/2019	CLEANED
10/10/20	19 300-A TANGLEWOOD DR.	WOOD BUILDING SUPPLIES	R/C	10/25/2019	IN PROGRESS
10/10/20	19 204-B TANGLEWOOD DR.	JUNK IN YARD	R/C	10/25/2019	CLEANED
	19 200 GLEN IRIS DR.	OLD VEHICLE IN YARD/TIRES	R/C	10/25/2019	
	19 KENDELL CT (ROADWAY)	VEHICLE PARKED IN ROADWAY ( BROKE DOWN)	R/C OPEN	10/29/2019	
	19 745 WALTON RD.	TALL GRASS/WEEDS	R/C OPEN	10/29/2019	
	19 710 S. BROAD ST.	TALL GRASS/WEEDS	R/C OPEN	10/29/2019	
	19 628 DAVIS ST.	TALL GRASS/WEEDS, JUNK IN YARD	R/C OPEN	10/29/2019	
	19 1005 NEW LACY ST.	JUNK IN YARD	R/C OPEN	10/30/2019	
	19 418 WOODLAND RD	CAR PARKED IN FRONT YARD	R/C OPEN	10/30/2019	
	19 512 GATEWOOD DR.	JUNK/TRASH IN YARD	R/C OPEN	11/6/2019	
	19 672 GATEWOOD DR.		R/C		
		JUNK VEHICLE/NO TAG TRASH/TIRES IN VARD		11/6/2019	
	19 132-B SORRELLS ST.	TRASH/TIRES IN YARD	R/C	11/6/2019	
	19 132-A SORRELLS ST.	JUNK/TRASH IN YARD	R/C	11/6/2019	
	19 258 N. MIDLAND AVE.	VEHICLE PARKED IN GRASS	R/C	11/7/2019	
	19 416 EDWARDS ST.	VEHICLE PARKED IN GRASS	R/C	11/7/2019	
	19 107 BRYANT ST.	VEHICLE PARKED ON GRASS	R/C	11/7/2019	
	19 325 EDWARDS ST.	VEHICLE PARKED ON SIDEWALK	R/C	10/25/2019	
10/23/20	19 300 SORRELLS ST.	VEHICLE ON BLOCKS	R/C	11/7/2019	

10/23/2019	125 GLEN IRIS DR.	VEHICLE PARKED IN GRASS	R/C	11/7/2019	
10/24/2019	335 BOLD SPRING AVE	TRASH ON PORCH	R/C	11/8/2019	
10/25/2019	520 SHERWOOD DR.	JUNK IN YARD	R/C OPEN	11/8/1929	
10/25/2019	333 WOODLAND RD	VEHICLES PARKING ON GRASS	R/C OPEN	11/9/2019	
10/28/2019	203 DOUGLAS ST.	TALL GRASS/WEED. TRASH	R/C OPEN	11/9/2019	
10/28/2019	306 WALKER DR.	JUNK IN YARD	R/C OPEN	11/9/2019	
10/29/2019	320 WALKER DR.	TRASH IN YARD	R/C OPEN	11/10/2019	
10/30/2019	227 GLEN IRIS DR.	VEHICLE PARKED IN FRONT YARD	R/C	11/15/2019	
10/30/2019	320 GLEN IRIS DR.	VEHICLE PARKED IN YARD	R/C	11/15/2019	
10/30/2019	326 GLEN IRIS DR.	VEHICLE PARKED IN YARD	R/C	11/15/2019	
10/30/2019	121 MORROW ST.	JUNK IN YARD/JUNK VEHICLE PARKED IN STREET	R/C	11/15/2019	
10/30/2019	121 NOWELL ST.	JUNK VEHICLE	R/C	11/15/2019	

# **Economic Development December Report:**

- Magical Lights Display in Childers Park
- Shop Small Saturday Nov. 30th
- Christmas Parade Dec. 5th
- Updated files from Nextsite



#### **Ongoing ED projects:**

- CHIP grant 7 homes completed
- DCA Main Street compliance
- Visitors Center
- NextSite retail recruitment
- Young Gamechangers follow-up

#### **Upcoming Events:**

DDA/CVB Board Meetings - Thursday, December 12th, 8:00 am Shop Small Saturday - November 30th Christmas Parade - Thursday, December 5, 6:30 pm Candlelight Shopping - Thursdays, Dec. 12th & 19th, 5-8 pm

# **Retail GAP Summary** Regional Trade Areá

Home Centers \$25 Million



Department



**Full-Service** Restaurants



Family Clothing 🎁



\$15 Million

Electronics



\$11 Million

Pharmacy/ Drug



\$7 Million

Home **Furnishings** 



Women's Clothing



\$6 Million

**Sporting Goods** 



\$6 Million

**Jewelry** 



\$5 Million

Hardware



\$5 Million

# Major Employers by No. of Employees

Hitachi Automotive Wal-Mart Distribution Clearview Regional Medical Center Wal-Mart SuperCenter **Elite Storage Solutions** Ridgeview Institute Monroe Walton Press 106 Dalray Diamond LLC The Home Depot Premier Kids Care 55

# **Focus Properties**



Site Adj to Waffle House 4.02 AC Lee Rowell 770.318.6153

1011 W Spring St Site

7.02 AC

Nathan Purvis

404.819.2520



Pad Site Adj to Bojangles 1.21 AC **Brian Elrod** 706.553.1000



Hwy 78 & Hwy 138 Site 35 AC Nathan Purvis 404.819.2520



Hwy 11 & Hwy 138 Site 7.89 AC **Brian Elrod** 706.553.1000



White Oak Lane Site 8.36 AC Sadie Krawczyk 770.266.5331



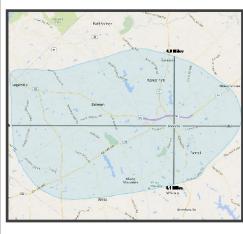


Sadie Krawxzyk sadiek@monroega.gov 404.455.7992

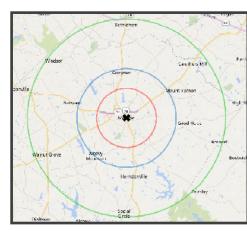


# monroegeorgia

# **Demographics/Location**







Q2 2019 Population ——	60,73
Total # of Employees —	21,12
Median HH Income -	<b>\$56,33</b>
Average HH Income -	<b>S70.56</b>

	5 Min Drive Time	10 Min Drive Time	15 Min Drive Tin
Q2 2019 Population	14,076	26,202	43,534
Total # of Employees	9,246	11,699	14,019
Median HH Income	\$39,776	\$45,339	\$52,390
Average HH Income	\$50,432	\$57,914	\$65,039

n (		3 Mile Radius	5 Mile Radius	10 Mile Radius
1	Q2 2019 Population	18,216	28,922	81,261
)	Total # of Employees	10,029	12,004	20,001
6	Median HH Income	\$41,175	\$46,414	\$57,142
9	Average HH Income	\$52,180	\$59,002	\$70,938

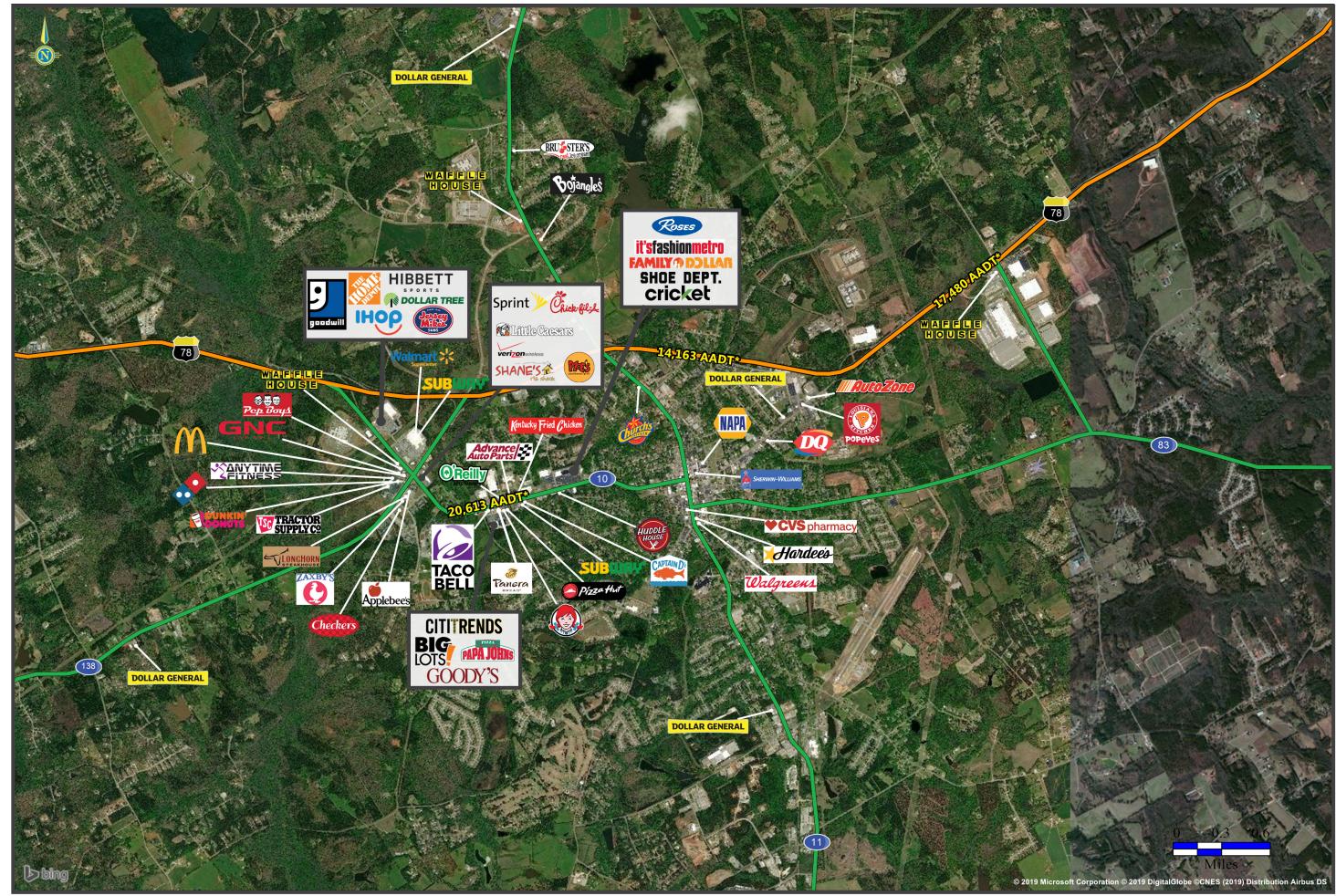
Monroe was founded in 1818 as seat of the newly formed Walton County. It was incorporated as a town in 1821 and as a city in 1896.

The town name of "Monroe" was given Monroe was the premier cotton in honor of James Monroe, the fifth president of the United States.

producer in the state of Georgia during the 1900s. The two main cotton mills in Monroe used to be the driving economic force in the region. Now the mills no longer produce cotton for the industry, but rather serve as economic engines for the region.

A fire in 1857 swept the entire downtown area of Broad Street between the streets now known as Spring and Washington. The Courthouse was the only building left standing.

Monroe has grown and prospered since the Civil War. Monroe became a bustling cotton/textiles mill during the early half of the 20th century, as well as attracting local industries and building a strong business presence both downtown and from one end of the town to the other.





To:

Planning and Zoning / City Council

From:

Patrick Kelley

**Department:** 

Planning, Zoning, Code and Development

Date:

10-28-19

Description:

Annexation and rezone of property at 0 Hardwood Rd. Parcel # NM09B-031

Currently R1 County. Requested zoning is R1 City.

**Budget Account/Project Name: NA** 

Funding Source: 2019 NA

**Budget Allocation:** 

NA

**Budget Available:** 

NA

**Requested Expense:** 

\$NA

**Company of Purchase:** 

ΝΔ

Recommendation: Approve as requested

House plans will have to be approved separately at the time of permitting.

**Background:** The applicant wishes to have this property brought into the city limits in order to build a house and be on city utilities at the resident utility rates. The property is currently vacant and the owner intends to build a house for his mother on this property. It is a single family residential lot that abuts single family residential zoning within the City. The current zoning is R1 County. The requested zoning is R1 City.

**Attachment(s):** application and supporting documents.



# **City of Monroe**

215 N. Broad Street Monroe, GA 30655 (770)207-4674

# Plan Report

Plan NO.: **ZONE-00003** 

227

Plan Type: Rezone Work Classification: Annexation - Map Amendment

Plan Status: In Review

Apply Date: 10/25/2019

**Expiration:** 

Location Address			
0 HARDWOOD ROAD,	MONROE, GA 30655		
Contacts			
AUBREY CONNER 271 Stock Gap Road, Mc (770)652-3463	onroe, GA 30656	Applicant	
	R REZONE AND ANNEXATION @ 6:00 PM 215 N BROAD STRE	- P&Z MTG 11/19/19 @ 5:30 PM EET	Valuation: \$0.00 Total Sq Feet: 0.00
Fees	Amount	Payments	Amt Paid
Single Family Rezone or Varia	nce Fee \$100.00	Total Fees Check # 412	\$100.00 \$100.00
Total:	\$100.00	Amount Due:	\$0.00
Condition Name	<u>Description</u>		Comments
			•
Dellie (	albensin		October 25, 2019
	ed By: Debbie Adkinson		Date
	Plan_Signature_1		Date
	Plan_Signature_2		Date

### REZONE/ANNEXATION APPLICATION FORM

PERMIT N	TUMBER
I.	LOCATION Hardwood Rd
	COUNCIL DISTRICT
	MAPNUMBER WMD9B
	PARCEL NUMBER Nmo9B-031
II.	PRESENT ZONING REQUESTED ZONING REQUESTE
III.	ACREAGE 0.44 PROPOSED USE Residential
IV.	OWNER OF RECORD Qubrey L Conner
	ADDRESS 271 Stock sap Rd Marice Ga 30656
PHON	ENUMBER 770-652-3463
The follow	ing information must be supplied by the applicant. (attach additional pages if needed)
V.	ANALYSIS:
1.	A description of all existing uses and zoning of nearby property  Losi Letta Zone El City and all county
2.	Description of the extent to which the property value of the subject property is diminished by the existing zoning district classification
3.	The existing value of the property contained in the petition for rezoning under the existing zoning classification
4.	The value of the property contained in the application for rezoning under the proposed zoning Classification
5.	A description of the suitability of the subject property under the existing zoning classification
6.	A description of the suitability of the subject property under the proposed zoning classification of the property

Rezoning/Annexation	Application
Page Two (2)	

7.	A description of any existing use of property including a description of all structures presently
	occupying the property
	/V/A Vacait
8.	The length of time the property has been vacant or unused as currently zoned 40 yrs
9.	A detailed description of all efforts taken by the property owner(s) to use the property or sell the property under the existing zoning classification
	$\mathcal{I}\mathcal{U}/\mathcal{A}$

Applications found to be incomplete or incorrect will be rejected. See the attached calendar for deadline dates. It is the responsibility of the applicant and not the staff to ensure that a complete and accurate application is submitted.

#### **LEGAL DESCRIPTION OF PROPERTY**

Page Three (3)
Wherefore, applicant prays that the procedures incident to the presentation of this petition be taken, and the property be rezoned accordingly.
Owner of property (signature) <u>Allrey L. Connex</u> Address <u>271 Stock Gap Rd. Monroe</u> , <u>Ga. 3</u> 0656 Phone Number <u>678-739-8415</u>
Attorney/Agent (signature) Michael Conne Att Conne Address 27/ Stock sap Rd Phone Number 776-652-3463
Personally appeared before me the above applicant named Aubrey L. Conner who on oath says that he/she is the Owner for the foregoing, and that all the above statements are true to the best of his/her knowledge.
Rhond Johnth (Notary Public) 9/28/19 (Date)
My Commission Expires 7/17/23



Rezoning/Annexation Application

# PETITION REQUESTING ANNEXATION CITY OF MONROE, GEORGIA

Date:	9-26-19
TO TH	IE HONORABLE CITY COUNCIL OF THE CITY OF MONROE, GEORGIA
1.	The undersigned, as owner of all real property of the described herein, respectfully request that the City Council annex this territory to the City of Monroe, Georgia, and extend the City boundaries to include the same.
2.	The territory to be annexed abuts the existing boundary of Monroe, Georgia, and the description of such territory area is as follows:
	Address/Location of Property: 10+ 14 Meadow Brook Estates
	Tax Map Number: NM09 B031  See Attached Legal Description and Boundary Survey.
3.	It is requested that this territory to be annexed shall be zoned for the following reasons:
provisi	EFORE, the Petitioners pray that the City Council of the City of Monroe, Georgia, pursuant to the ons of the Acts of the General Assembly of the State of Georgia, Georgia Laws, do by proper nice annex said property to the City Limits of the City of Monroe, Georgia.  Respectfully Submitted,  Autrey Lisa Conner  Owners Address: 271 Stock Gap Rd  Monroe, Ga. 30656

Rezoning/Annexation Application Page Four (4)
What method of sewage disposal is planned for the subject property?
Sanitary SewerSeptic Tank
The following information must be included in the application material requesting an annexation or zoning change from RICo. to RICoty located at 14 meadow was estateontaining 44 acre(s), property owner being filed on 6-3-2019
CHECK LIST - APPLICATION MATERIAL
Application Fee (\$100.00 Application Fee Single Family Rezoning) (\$300.00 Application Fee Multi Family Rezoning) (\$200.00 Application Fee Commercial Rezoning) (Application fee For Annexation is the same as a Rezone)
The completed application form (one original with original signatures)  Special Conditions made part of the rezoning/annexation request  Legal Description  Survey plat of property showing bearings and distances and:  abutting property owners  the zoning of abutting property  the current zoning of the subject property  Development Plan (two full size and one 11x17)  Site plan of the property at an appropriate scale  the proposed use  internal circulation and parking (proposed number of parking spaces)  landscaping minimum square footage of landscaped area  grading  lighting  drainage (storm water retention structures)  amenities (location of amenities)  buildings (maximum gross square footage and height of structures)  buffers  Additional information that may be required by the Code Enforcement Officer:
Monroe Utilities Network Availability Letter  Application Material-Section 1421.4 of the Zoning Ordinance outlines the specific items to be included on

Application Material-Section 1421.4 of the Zoning Ordinance outlines the specific items to be included on the site plan:

Rezoning/A Page five (:	Annexation Application  5)
	plication for P, B-1, B-2, B-3 or M-l districts the site plan fy: (circle the appropriate district applied for)
	the maximum gross square footage of building area the maximum lot coverage of building area the minimum square footage of landscaped area the maximum height of any structure the minimum square footage of parking and drive areas
	the proposed number of parking spaces  plication for the R-1, R-1A, R-2 or MH districts the site plan shall additionally identify: (circle the
1	district applied for) the maximum number of residential dwelling units the minimum square footage of heated floor area for any residential dwelling unit the maximum height of any structure
2	the minimum square footage of landscaped area the maximum lot coverage of building area the proposed number of parking spaces
	on all rezoning applications a revised site plan to be approved at a later date by the Mayor and City Council may be requiredyesno Applicant site plan indicates a variance requested
	for any application for multi-family residential uses, the site plan shall also identify the maximum height of any structure, location of amenities, and buffer areas: and, any other information as may be reasonably required by the Code Enforcement Officer.
the required	ant requesting consideration of a variance to any provision of the zoning ordinance as shown on a site plan shall identify the variance(s) and identify for each variance shown the following which shall confirm that the following condition(s) exist:
1.	Any information which identifies that there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography
2.	that are not applicable to other lands or structures in the same district.  Any information whereby a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties of the district in which the
3.	Any information supporting that granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district
4.	in which the applicant's property is located.  Information clearly showing that the requested variance will be in harmony with the purpose and intent of this Ordinance and will not be injurious to the neighborhood or to the general welfare.
5.	Information that the special circumstances are not the result of the actions of the applicant.
6.	A description of how the variance requested is the minimum variance that will make possible the
7.	legal use of the land, building, or structure in the use district proposed.  Information indicating the variance is not a request to permit a use of land, buildings, or structures, which are not permitted by right in the district involved.

Rezoning/Annexation Application Page six (6)
COMMENTS
·
Disclosure of Campaign Contributions and/or gifts:
Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years. The filing shall be within ten (10) days after the application is made, and in the case of a supporter or opponent, filing shall be at least five (5) days before the first public hearing.
I hereby withdraw the above application: Signature: Date:

Return Recorded Document to:

STRICKLAND AND LINDSAY, LLP P. O. Box 249 Winder, Georgia 30680

#### LIMITED WARRANTY DEED

STATE OF GEORGIA COUNTY OF BARROW

FILE #: 190204C

THIS INDENTURE made this 3rd day of June, 2019, between Reston, Inc., a Georgia Corporation, as party or parties of the first part, hereinunder called Grantor, and Aubrey Lisa Conner, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee.

All that tract or parcel of land lying and being in Meadowbrook Estates Subdivision and being Lot 14, Section "B", thereof as shown by a plat of survey dated June 27, 1979, and revised July 2, 1979, the same being prepared by William J. Gregg, Sr., Registered Professional Land Surveyor No. 1438. Said plat of survey is recorded in Plat Book 25, Page 110, of the records of Walton County, Georgia, and reference is hereby made to said plat of survey and the record thereof for a more complete description.

Said above described lot is conveyed subject to those restrictive covenants set for in Warranty Deed dated January 29, 1971, as recorded in Record Book 88, Pages 764-765, Walton County Public Land records.

This Deed is given subject to all easements and restrictions of record.

TO HAVE AND TO HOLD the said tract or parcel of land, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in anywise appertaining, to the only proper use, benefit and behoove of the said Grantee, forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons by, through and under the above named grantor.

IN WITNESS WHEREOF, Grantor has hereunto set grantor's hand and seal this day and year first above written.

Reston, Inc.,

a Georgia Corporation

Rob Moody, CEO & CFO

(SEAL)

(Corporate Seal)

Signed, sealed and delivered in presence of:

Witness

Notary Public

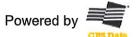
B. HOA

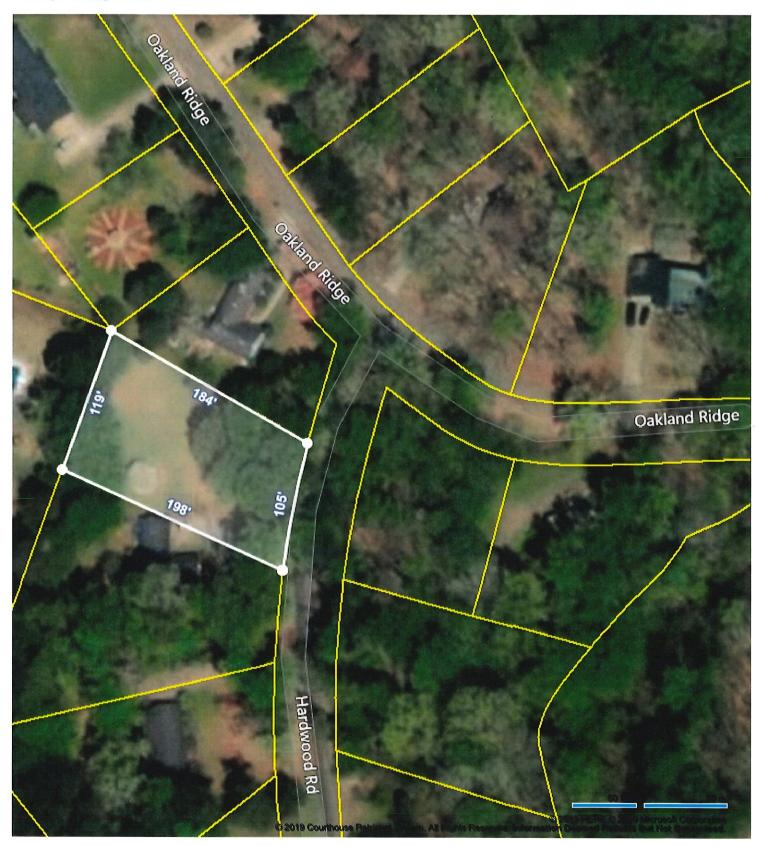
EXPIRES GEORGIA

DEC. 8, 2019

NOW CO







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# House Plans

## **SLAB FOUNDATION**

#### SHEET SET

P-1	COVER PAGE	P-8	SCHEDULES
P-2	FRONT & REAR ELEVATIONS PLAN	P-9	INTERIOR ELEVATIONS
P-3	RIGHT & LEFT ELEVATIONS PLAN	P-10	GENERAL CONTRACTOR NOTES
P-4	MAIN FLOOR PLAN	P-11	TYPICAL FOUNDATION DETAILS
P-5	FOUNDATION PLAN	P-12	TYPICAL ROOF EAVES DETAILS
P-6	ROOF PLAN		
P-7	ELECTRICAL PLAN		

#### GENERAL NOTES AND SPECIFICATIONS

THE CONTRACTOR SHALL FULLY COMPLY WITH THE 2006 IBC AND ALL ADDITIONAL STATE AND LOCAL CODE REQUIREMENTS.
2006 IBC AND 2006 IMC SHALL BE USED. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY WORK KNNOWINGLY PERFORMED CONTRATY TO SUCH LAWS, ORDINANCES OR REGULATIONS. THE CONTRATOR SHALL ALSO PERFORM COORDINATION WITH ALL UTILITIES AND STATE SERVICE AUTHORITIES.

MRITTEN DIMENSIONS ON THESE DRAWINGS SHALL TAKE PRECIDENCE OVER SCALED DIMENSIONS. THE GENERAL CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS).

THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE DESIGN AND PROPER FUNCTION OF PLUMBING, HVAC AND ELECTRICAL SYSTEMS.

THIS OFFICE SHALL NOT BE RESPONSIBLE FOR CONSTRUCTION MEANS AND METHODS, ACTS OR OMISSIONS OF THE CONTRACTOR OR SUBCONTRACTOR, OR FAILURE OF ANY OF THEM TOCARRY OUT WORK IN ACCORDANCE WITH THE CONSTRUCTION DOCUMENTS

THIS STRUCTURE SHALL BE ADEQUATELY BRACED FOR WIND LOADS UNTIL THE ROOF, FLOOR AND WALLS HAVE BEEN PERMANENTLY FRAMED TOGETHER AND SHEATHED

INSTALL WEATHERPROOF GYPSUM BOARD AT ALL WATER SPLASH AREAS TO MINIMUM 70" ABOVE SHOWER DRAINS.

EXHAUST ALL VENTS AND FANS DIRECTLY TO OUTSIDE VIA METAL DUCTS. PROVIDE 90 CFM (MIN) FANS TO PROVIDE 5 AIR CHANGES PER HOUR IN BATHS CONTAINING TUB AND / OR SHOWER AND IN LAUNDRY ROOMS.

PROVIDE SOLID BLOCKING UNDER ALL BEARING WALLS PERPENDICULAR TO JOISTS AND OTHER BEARING POINTS NOT OTHERWISE PROFIDED WITH SUPPORT.





R DATE REVISED BY DESCRIPTION

CONTENT tes: Corner Plan

Mike Conner

NT PLANS NIS & DANIEL GARN

DATE: 5/31/19

SCALE:

NONE

SHEET:

P-1

#### Floor Plan Notes:

- 1. All Bedroom windows must meet egress code requirements. Check local Godes
- 2. All Glass located within 18" of floor, 24" of a door or locate within 60" of floor at bathtubs shall be Tempered Glass to comply with IRC Section R308.4.8.
- 3. Window size compliance should be verified with Manufacturer before ordering.
- 4. Mindows on Main are 20" floor to bottom Except Baths are 44" floor to bottom
- 5. Contractor shall coordinate all closet shelving
- 6. WRITTEN DIMENSIONS have precidence over scaled dimensions on these drawing.
- 8. Bathrooms and utility rooms shall be verted to the outside with a minimum of 90 CFM fan. Range hoods shall be vented to outside.
- 9. Attic HVAC units shall be located within 20' of it's service opening. Return air grills shall not be located within 10' of a gas fired appliance.
- 10. All walls and cellings in garage and garage storage areas to have 5/8" tupe-X GYP. Board w/1hour fire rating. All exterior doors in garage to be metal or solid core doors including doors entering heat/cooled portion of residence
- 11. All interior walls shall be covered with 1/2" Gupsum board. with metal corner reinforcing. Tape float and sand (3 coats) use 5/8" gypsum board on cellings when supporting members are 24" O.C. or greater. Use 1/2" gypsum board on cellings when supporting members are less than 24".
- 12. All bath and tollet area walls and ceilings shall have water resistent Gypsum board.

All Ceilings 8' unless noted HVAC in attic unless noted Water Heater in Garage or Basement

WALL PANEL NOTES: B.P. BRACED WAL BP. BRACED WALL PANEL
3-4" MIN. LENGTH w/ 7/16" OSB OR 1/2" PLYWOOD AND 8d
COMMONS 6" of AT ALL PANEL EDGES, 12" of 6 FIELD.

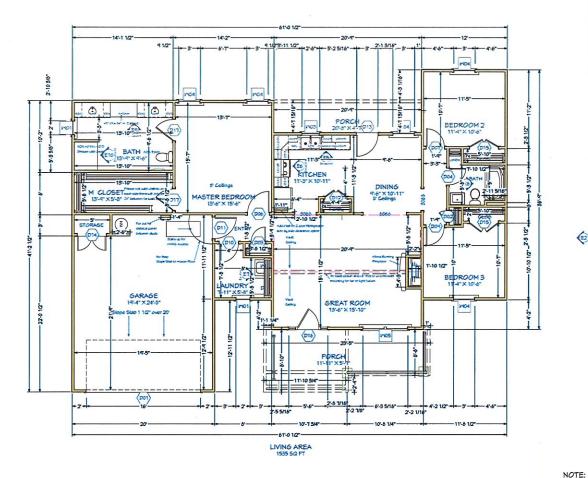
LB.P. INTERIOR BRACED WALL PANEL
1/2" SYP. BD PER R 602.10.3(5); 1/2 GWB EACH SIDE w/ #6 X 1 1/4
TYPE S OR W SCREWS PERS ASTM C1002 @ 7" o/c @ ALL
SUPPORTS

A.B.P. ALTERNATE BRACED WALL PANEL 2-5" MIN. WIDTH W 716" OSB OR 112" PLYWOOD AND 8d COMMONS 6" of AT ALL PANEL EDGES, 12" of FIELD & (2) A.B. PER PANEL LOCATED AT 14" POINTS & 1800# MIN. HOLDDOWN EACH END THPAHDZO RO KT

NOTE: Material shown are subject to change by contractor.

Allow for differences in Bath Tub, Shower, Doors, Fireplace etc. at FRAMING STAGE.





#### Floor Plan Specifications:

- 2 Bathrooms

Total Heated/Cooled ..... 1535 SQ. FT. Main Level...... 1535 SQ. FT. Bonus Level ...... 0000 SQ. FT Basement Level ..... 0000 SQ. FT Garages, Storage....... 473 SQ. FT.

Wire Closet Shelves

Standard shelf dimensions from floor. His Gloset 12" Shelves Sides & Back wall 41" & 82"

Her Closet: 12" Shelves Sides & Back wall 68" & 82" Shoe Storage- Locate at: 27, 41, 54, 68, 82"

Back wall- Locate at: 68 & 52"

Back wall- Locate at: 68 & 52"

3 Bedrooms

255 SQ. FT. 2 Car Garage ... Yes

2 Sides by Door- locate at: 27, 41, 54, 68, 82\*

Entry Cost Closet: 12" Shelves

Bedroom Closet: 12" Shelves

Pantry: 16" Shelves Back wall Locate at 26, 40, 54, 68, 82"

Laundry Shelf: 12" Shelves Locate at: 62"

1. HVAC to be in attic. Verify with builder. 2. Upper floor ceiling height to be 8'-0" unless noted Upper floor joists to be 16-1/2" open web floor. 4. IF Trusses @ 16" O.C. W 3/4" T&G sturd floor glued and scr See Truss Manufacturer for floor truss lauguts All open web floor trusses to be designed & engineered by truss manuf. Truss manuf, will provide truss layout based on engineering truss manufacturer. Trusses to be supplied with chamfered end on selected units to allow for wall

support and rafter clearance.

DATE:

5/31/19

1/4"=1"

© 2019 TRENTHOMESLLC

Reproduction of these plans, in any form, without written consent of the designer, is prohibited. Plan For

GARNER S PROVIDED BY: T PLANS S & DANIEL

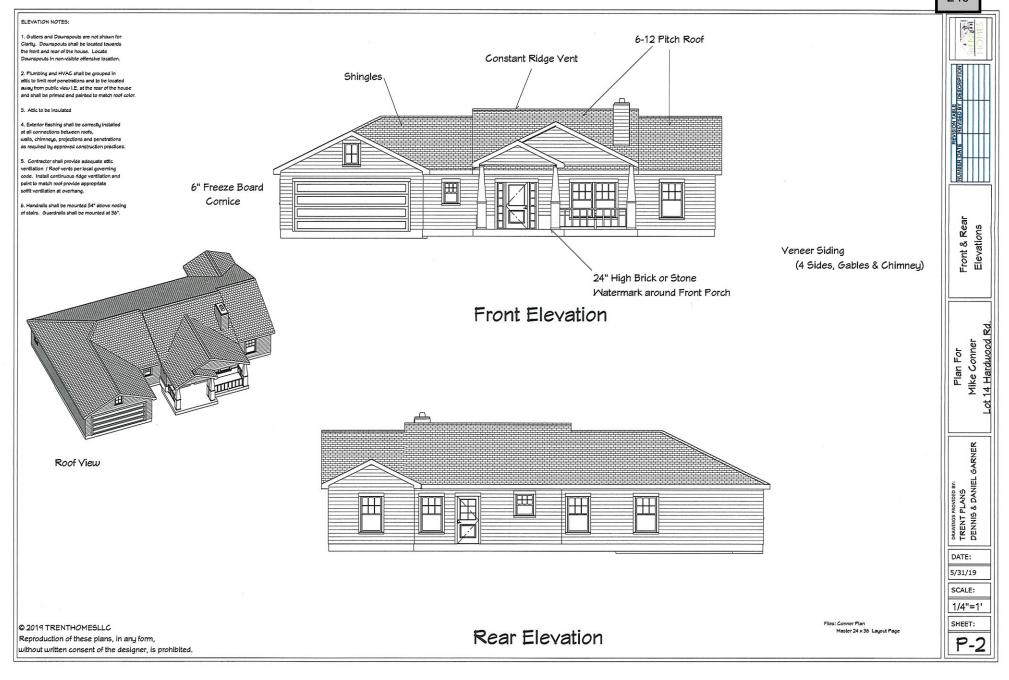
Floor

Main

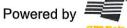
DRAWINGS PROV TRENT PLA DENNIS & I

SCALE:

SHEET:













198.

198.

100 feet

© 2019 HERE, © 2019 Microsoft Corporation

#### LOCATION

**Property Address** 

Hardwood Rd

Subdivision

Meadowbrook

County

Walton County, GA

#### GENERAL PARCEL INFORMATION

Parcel ID/Tax ID

NM09B-031

Alternate Parcel ID

35746

**Account Number** 

District/Ward

04

2010 Census Trct/Blk

1107/1

Assessor Roll Year

2018

#### PROPERTY SUMMARY

**Property Type** 

Residential

**Land Use** 

Residential Lot

Improvement Type

**Square Feet** 

#### **CURRENT OWNER**

Name

Reston Inc

**Mailing Address** 

1631 S Broad St Monroe, GA 30655-2264

#### SALES HISTORY THROUGH 09/14/2019

Date	Amount	Buyer/Owners	Seller	Instrument	No. Parcels	Book/Page Or Document#
12/8/2017	\$7,500	Reston Inc	Liles William G	Land Market - Vacant		4166/79
8/31/2015		Goga Patricia Diane	Liles William G	Unqualified - Vacant	2	3815/357
1/19/2006		Liles William G	Liles William R Estate	Unqualified - Vacant	3	2387/48
5/29/2001		Liles William R Estate	Liles William R	Unqualified - Vacant	3	1238/364
		Liles William R		Unqualified Sale		166/262

#### TAX ASSESSMENT

Appraisal	Amount	Assessment	Amount
Appraisal Year	2018	Assessment Year	2018
Appraised Land	\$25,000	Assessed Land	\$10,000
Appraised Improvements		Assessed Improvements	
Total Tax Appraisal	\$25,000	Total Assessment	\$10,000
		Exempt Amount	
		Exempt Reason	

**TAXES** 

Tax Year	City Taxes	County Taxes	Total Taxes
2018			\$334.40
2017			\$199.59
2016			\$203.73
2015			\$210.03
2014			\$212.29
2012			\$212.46
MORTGAGE HISTOR	Υ		
No mortgages were found f	or this parcel.		
FORECLOSURE HIST	ORY		
No foreclosures were found			
PROPERTY CHARAC	TERISTICS: BUILDING		
No Buildings were found for			
	TERISTICS: EXTRA FEATURE	c	
No extra features were four		5	
PROPERTY CHARAC			
and Use	Residential Lot	Lot Dimensions	
Block/Lot	B/14		40.400
_atitude/Longitude	33.768598°/-83.72150	Lot Square Feet	19,166
		3° Acreage	0.44
	TERISTICS: UTILITIES/AREA		
Gas Source		Road Type	County Paved Paved
Electric Source		Topography	High
Vater Source		District Trend	
Sewer Source		Special School District 1	
Zoning Code	R1	Special School District 2	
Owner Type			
EGAL DESCRIPTION	l .		
Subdivision	Meadowbrook	Plat Book/Page	25/110
Block/Lot	B/14	District/Ward	04
Description	#14B Meadowbrook Es	states .44Ac Landlot: 33 Landdist: 3	
FEMA FLOOD ZONES			
			FIRM Panel E

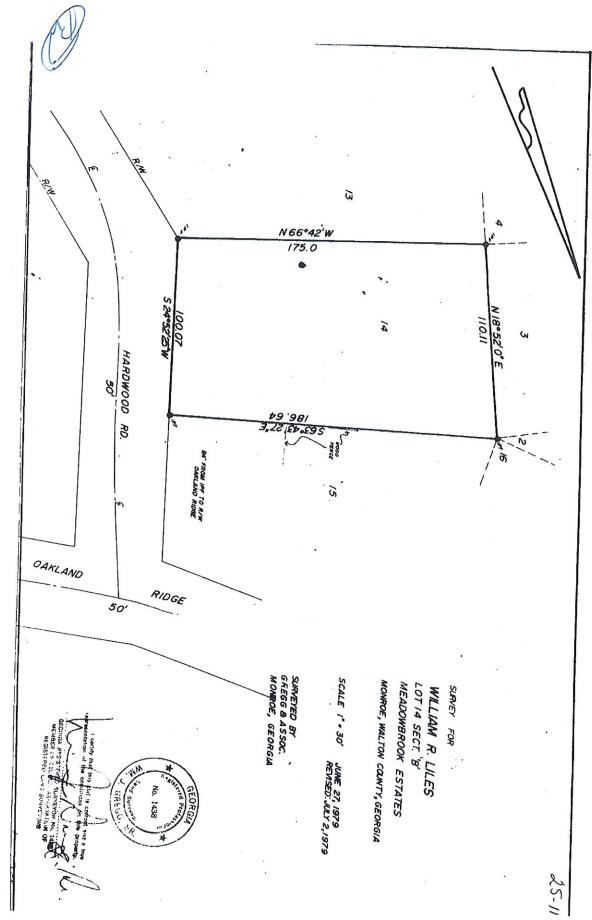
Х

Minimal

Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level.

13297C0138E

12/08/2016



This 17. day of Fred 1979

Thomas B. Balddo
Clerk, Walton Superior Court

October 21, 2019

Brooke Wenzel Conner Grading & Landscaping Lot 14 Hardwood Rd. Monroe, Ga. 30655

Re: Lot 14 Hardwood Road, Monroe, Walton County, Georgia

To Whom It May Concern;

Walton Electric Membership Corporation has the electric distribution facilities to serve the properties located at Lot 14 Hardwood Road, Monroe, Walton County, Georgia. The electric service provided will be subject to the Cooperative's Service Rules and Regulations.

Sincerely, Debra Clay E&O Administrative Assistant



Date: September 26, 2019
In Re: Utilities
To Whom It May Concern:
The City of Monroe offers five different utilities in our service territory. The five utilities are: electricity, natural gas, water, wastewater and telecommunication.
The utilities checked below are available at <u>Parcel NMO9B031</u> , <u>Lot 14</u> , in the City of Monroe, Georgia.
□ ELECTRICITY □ NATURAL GAS □ WATER □ WASTEWATER □ TELECOMMUNICATION
Please contact our office for any additional information needed. We look forward to serving your utility needs.
Vashon T. Hill City of Monroe

# NOTICE TO THE PUBLIC CITY OF MONROE

A petition has been filed with the
City of Monroe requesting the
property at 0 Hardwood Road
to be rezoned from R-1 County to
R-1 City and Annexed
A public hearing will be held before
the Monroe Planning and Zoning
Commission at City Hall Auditorium at
215 N. Broad Street on November 19, 2019
at 5:30 P.M. All those having an
interest should be present to voice
their interest.

A petition has been filed with the
City of Monroe requesting the
property at 0 Hardwood Road
to be rezoned from R-1 County to
R-1 City and Annexed
A public hearing will be held before
The Mayor and City Council
at the City Hall Auditorium at
215 N. Broad Street on December 10, 2019
at 6:00 P.M. All those having an
interest should be present to voice
their interest.

PLEASE RUN ON THE FOLLOWING DATE:

November 3, 2019



To:

Planning and Zoning / City Council

From:

Patrick Kelley

Department:

Planning, Zoning, Code and Development

Date:

10-28-19

Description:

Request for variance of lot frontage requirement of 75' in R1A zoning.

310 North Madison Avenue

**Budget Account/Project Name: NA** 

Funding Source: 2019 NA

**Budget Allocation:** 

NA

**Budget Available:** 

**Requested Expense:** 

NA

\$NA

**Company of Purchase:** 

Since 182

Recommendation: Approve as requested

**Background:** The property currently houses a single family residence which is to be demolished and the lot will be subdivided to accommodate two new single family dwelling units ,one each, on the resultant lots. The variance will amount to an approximate 5' reduction in frontage for each lot. This is less than a 7% reduction.

**Attachment(s):** application and supporting documents.



#### City of Monroe 215 N. Broad Street Monroe, GA 30655 (770)207-4674

### Plan Report

Plan NO.: VAR-00003

Plan Type: Variance

248

Plan Status: In Review

Work Classification: Variance

Apply Date: 10/18/2019

**Expiration:** 

Location Address	Parcel Number					
310 N MADISON AVE, MONROE, GA 30655	M0120124					
Contacts						
Nancy Tonnessen 1409 SHADOW STONE DR, WINDER, GA 30680 (678)677-2012			Applicant			
<b>Description</b> : Request for Variance of Sect 700.1 Table 11 - Council Mtg 12/10/19 @ 6:00 pm 215 N Broad St	P&Z Mtg 11/19/19 @ 5:30 pm,	M0120124  Shauna & Clayton Mathias 302 N Madison AVE, Monroe, GA 30655  19/19 @ 5:30 pm, Valuation: \$0.00  Total Sq Feet: 0.00  Amt Paid es \$100.00 \$100.00				
Fees Amount	Payments	Amt Paid				
Single Family Rezone or Variance Fee \$100.00	Total Fees	\$100.00				
Total: \$100.00	Check # 1020					
	Amount Due:	\$0.00				
Condition Name Description	C	omments				
<u>Condition Haine</u> <u>Description</u>	<u> </u>	<u>omments</u>				
Deblio alkensin		Octo	ber 18, 2019			
Issued By: Debbie Adkinson			Date			
fe Kelly		10/18	12019			
Plan_Signature_1		,	Date			

Plan\_Signature\_2

Date



#### Variance/Conditional Use Application

Application must be submitted to the Code Department # days prior to the Planning & Zoning
Meeting of:
Your representative must be present at the meeting
Street address 310 N. Madison Ave. Council District / Z Map and Parcel # Zoning 24A Acreage 0.89 Proposed Use 21A Road Frontage /39.88 ft. / on N. Madison Ave. (street or streets)
Applicant  Name Clayton Mathias  Address 302 N. Madison Ave. Manor 30055  Phone # 404-358-0801  Owner  Name Mancy Tonnessen  Address 1400 Shadaw for Dr. Winder, GA 300  Phone # 618-677-7012
Request Type: (check one) Variance Conditional Use
Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:  Divide parcel (per attacked site than) to allow construction of two  Since somety estatements (plans also attacked).
State relationship of structure and/or use to existing structures and uses on adjacent lots;  (urrent structure is toned 21 and proposed structure(s) will also be  Sincle family residential. Adjacent lots are also 21 single family residential.  State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):  Will allow for Sightly moc dense in found home awardship.  State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:
Sinde touth residences at no more than 35 ft. width to mainfain 10th satbacks with I poved driveray for each property. (See attached floor plans).  State the particular hardship that would result from strict application of this Ordinance:  It is not coonomically viable to rebuild existing structure as currently platted
Check all that apply: Public Water: Well: Public Sewer: Septic: Electrical: Gas:
For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic

Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:		
Recorded deed	Application Fees:	
Survey plat	\$100 Single Family	
Site plan to scale	\$300 Multi Family	
Proof of current tax status	\$200 Commercial	
Each applicant has the duty of filing a disclosure repor	t with the City if a contribution or gif	t totaling two hundred and
fifty dollars (\$250.00) or more has been given to an of		
The above statements and accompanying materials ar	e complete and accurate. Applicant	hereby authorizes Code
department personnel to enter upon and inspect the		
ordinance and the development regulations.		
10/11/1		
Signature Dat	te: 10/16/19	
oliginaturo		
PUBLIC NOTICE WILL BE PLACED	AND REMOVED BY THE CODE DEPA	ARTMENT
	ED UNTIL AFTER THE COUNCIL MEET	
SIGN WILLIAM 1		
*Property owners signature if not the applicant		
Van	1 10.10	
Signature A WWW OYTH	Date: Q = ]7 - [9	MJANES
	10-17-19	NOTARY PUBLIC Gwinnett County
ACC	Date: 10 - 1 + - 190	State of Gaorgia
Notary Public	1	My Comm. Expires April 24, 2020
Commission Expires: 4 4 4 4 4 4	MJ MJ	
, ,		
I hereby withdraw the above application: Signature		Date

### **2019 Property Tax Statement**

Tax Commissioner 303 South Hammond Drive STE 100 Walton County Government Building Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416

JACKSON ROBERT & NANCY 310 N MADISON AVE

MONROE, GA 30655

#### RETURN THIS PORTION WITH PAYMENT

(Interest will be added per month if not paid by due date)

your value, contact the Tax Assessors office at 770-267-1352.

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due*	
2019-18637	11/15/2019	\$1,249.67	\$0.00	\$0.00	\$1,249.67	

Map: M0120-00000-124-000 Location: 310 MADISON AVE N Account No: 372740 010

The Tax Commissioner is the tax collector and is not responsible for values nor for rates. If you feel the assessed fair market value of your property is incorrect, please contact the Tax Assessors office at 770-267-1352.

Payments made after the due date are subject to interest and penalties governed by Georgia Code. State law requires all tax bills to be mailed to owner of record on January 1st. If property has been sold, please contact our office.

Tax Commissioner 303 South Hammond Drive STE 100 Walton County Government Building Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416



Tax Payer: JACKSON ROBERT & NANCY

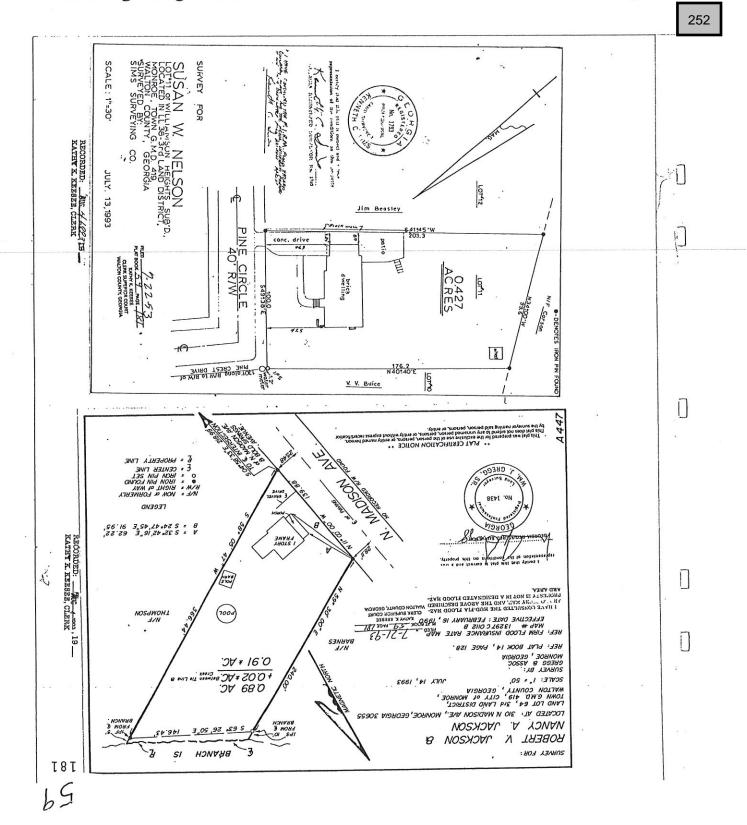
Map Code: M0120-00000-124-000

**Description:** LOT

Location: 310 MADISON AVE N

Bill No: 2019-18637

Building V	alue Lan	d Value	Acres	Fair Ma	rket Val	ue Due D	ate	Billing		ent Good rough	Exemption
0.00 0.00 0.0000			\$78,	880.00	11/15/2	2019	08/14/2	2019			
Entity	Adjusted FMV	-	let ssment	Exempti	ons	Taxable Value		llage late	Gross Tax	Credit	Net Tax
CITY BOND	\$0.00	\$3	1,552.00		\$0.00	\$31,552.00	0.	001981	\$62.50	\$0.00	\$62.
CITY TAX	\$0.00	\$3	1,552.00		\$0.00	\$31,552.00	0.	005821	\$323.88	-\$140.22	\$183.
COUNTY	\$0.00	\$3	1,552.00		\$0.00	\$31,552.00	0.	010905	\$424.69	-\$80.62	\$344.
CH BOND	\$0.00	\$3	1,552.00		\$0.00	\$31,552.00	0.	002300	\$72.57	\$0.00	\$72.
CHOOL	\$0.00	\$3	1,552.00		\$0.00	\$31,552.00	0.	018600	\$586.87	\$0.00	\$586.
TOTALS							0.0	039607	\$1,470.51	-\$220.84	\$1,249.
State law requires all tax bills to be mailed to the owner of record on January 1st. If property has been sold, please contact our office.  This bill is not sent to your mortgage company. If you have an escrow account, please forward a copy of this bill to your mortgage company. We encourage you to pay by mail or on our website at www.waltoncountypay.com  Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition, certain elderly persons are entitled to							Dis Per Int Oth	rrent Due scount nalty terest her Fees evious Paymen	uts	\$1,249. \$0. \$0. \$0. \$0.	
additional homestead exemptions. Applications must be filed by April 1st.  For eligibility requirements regarding exemptions or questions about						Back Taxes Total Due			\$0.0 <b>\$1,249.6</b> 7		
	y requireme					αυσαι					



Return Recorded Document to: PRESTON & MALCOM, P.C. Attorneys at Law Post Office Box 984 110 Court Street Monroe, Georgia 30655 FILE #: 19-25057

#### LIMITED WARRANTY DEED

STATE OF GEORGIA COUNTY OF WALTON

THIS INDENTURE, made this 29th day of April, 2019, between ROBERT V. JACKSON, III, MANDY M. BRASWELL, AND KENNETH B. JACKSON, of the County of Walton and State of Georgia, as party or parties of the first part, hereinunder called Grantor, and NANCY TONNESSEN, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations in hand paid, at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee.

All that tract or parcel of land, together with all improvements thereon, situate, lying and being in the State of Georgia, County of Walton, City of Monroe, located in Land Lot 64 of the 3rd Land District, Town G.M.D. 419, containing 0.91 acres, more or less, according to survey entitled, "Survey For: Robert V. Jackson & Nancy A. Jackson," dated July 14, 1993, prepared by Gregg & Associates, certified by WM J. Gregg, Sr., Georgia Registered Land Surveyor No. 1438, and recorded in Plat Book 14, page 128, Walton County, Georgia records. Reference to said plat of survey and the record thereof being hereby made for a more complete description.

This being the real property more commonly known as 310 N. Madison Avenue, according to the present system of numbering properties in the City of Monroe, Walton County, Georgia.

Map Parcel No.: M0120-00000-124-000

This Deed is given subject to all easements and restrictions of record.

TO HAVE AND TO HOLD the said tract or parcel of land, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee, forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons by, through and under the above-named Grantor.

IN WITNESS WHEREOF, Grantor has hereunto set Grantor's hand and seal this day and year first above written.

Unofficial Witness

Notary Public

Signed, sealed and delivered

Robert V. Jackson, III

Man & Braswell

(Seal)

Mandy M. Braswell

Kenneth B. Jackson, by and through Mandy M.
Braswell, his Attorney-in-Fact, by that certain Specific Power of Attorney, filed contemporaneously herewith

Mandy M. Braswell, his letterney.

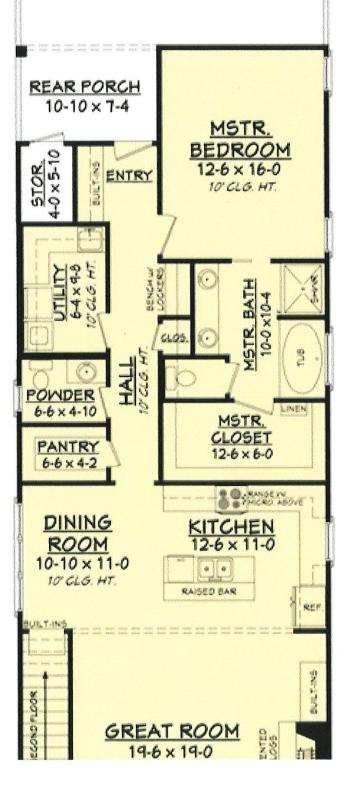
Mandy M. Braswell, his litterney.



PRIVACY LOUVERS

## 24-0 × 21-0

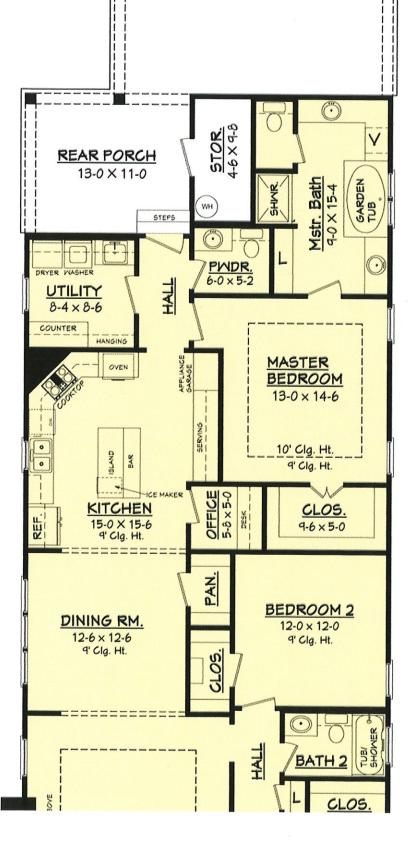
PRIVACY LOUVERS-



CLOSET CLOSET SLOPED CEILING BEDROOM 2 BEDROOM 3 11-6 × 12-0 11-6 x 12-0 T CLG. HT. 9 CLG. HT. CLOSET LOFT 11-6 × 7-8 9 CLG. HT. BEDROOM 4 BATH 2 11-0 x 12-0 8-2 9 CLG. HT. 8-0 SLOPED CEILING DON'S TO ENDINE DOOR ATTIC SLOPED CEILING



**CARPORT** 22-0 × 22-0



259

9

NORTH

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS SURVEY USING CHAMPION TKO EQUPMENT AND eGPS SOLUTIONS REAL TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

STATE WATERS BUFFER

THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS. THE EQUIPMENT USED WAS A CHAMPION TKO DUAL FREQUENCY RECEIVER WITH A SCEPTER TWO DATA COLLECTOR RUNNING CARLSON SURVCE SOFTWARE. NETWORK RTK CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEM. THE TYPE OF SURVEY WAS NETWORK RTK UTILIZING TRIMBLE VRS REAL TIME NETWORK OPERATED BY eGPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY, AS CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3: NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

> THEODORE A. LOTZ 316 N. MADISON AVE. TAX PARCEL MO120125 DB. 3720, PG. 299 PB. 58, PG. 151 ZONED R1A

NOTE: A PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA, ACCORDING TO THE F.I.R.M. NO. 13297C0137E

DATED 12/08/2016

NO FIELD SURVEYING WORK WAS DONE IN THE PREPERATION OF THIS PLAT. THIS PLAT IS FOR VARIANCE REQUEST ONLY, NOT A SURVEY AND NOT FOR RECORDING OR TRANSFER OF TITLE. THEODORE A. LOTZ 316 N. MADISON AVE.

PROPOS

ED

70.00

PROPOSED

70.

00

PLATTED

DISTANCE

15

140.00

10

THIS BLOCK RESERVED FOR THE CLERK SUPERIOR COURT

NOTE:

TAX PARCEL M0120125 DB. 3720, PG. 299 PB. 58, PG. 151

ZONED RIA

PROPOSED PROPERTY LINE

10' B.S.L.

EXISTING HOUSE TO BE REMOVED

ROBERT O. HIGHSMITH 306 N. MADISON AVE. TAX PARCEL M0120123 DB. 90, PG. 311 ZONED RIA

<u>LEGEND</u>

= REBAR FOUND = IRON PIN SET WITH CAP STAMPED "ALCOVY" = CONCRETE MONUMENT FOUND = OPEN TOP PIPE = CRIMPED TOP PIPE = RIGHT OF WAY = PROPERTY LINE = CENTER LINE = BUILDING SETRACK LINE

= BUILDING SETBACK LINE = LAND LOT = LAND LOT LINE = GEORGIA MILITIA DISTRICT = TEMPORARY BENCH MARK = RADIUS

R.B.F. I.P.S. C.M.F. O.T.P. C.T.P. R/W P.L. C.L. B.S.L.

T.B.M.

W

= NOW OR FORMERLY = DEED BOOK = PLAT BOOK = PAGE = DRAINAGE EASEMENT = SANITARY SEWER EASEMENT

= FINISHED FLOOR ELEVATION = MANHOLE

= DRAIN INLET = FIRE HYDRANT = LIGHT POLE = POWER POLE = POWER LINE = FENCE LINE = WATER LINE = GAS LINE = VALVE

= CHORD = TANGENT

= WELL (DISTANCE) = DEED OR PLAT CALL P.O.C. = POINT OF COMMENCEMENT P.O.B. = POINT OF BEGINNING PER CURRENT TAX INFORMATION OWNER: NANCY TONNESSEN 310 N. MADISON AVE.

REQUEST FOR VARIANCE PLAT FOR:

EOR C

RECISTERED

No. 2921

**PROFESSIONAL** 

SURVEYOR

NANCY TONNESSEN

GRAPHIC SCALE - FEET

FOR THE CREATION OF A NEW BUILDABLE TAX PARCEL AND TWO NEW HOMES.

THE PURPOSE OF THIS PLAT IS FOR A VARIANCE REQUEST TO REDUCE THE MINIMUM FRONATGE

TAX PARCEL MO120124, 310 N. MADISON AVE., ZONED R1A

DATE OF PLAT PREPARATION: 9/24/19

FIELD WORK DATE: NONE LAND LOT(S) 64 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC. 2205 HWY. 81 S., LOGANVILLE, GA. 30052 Phone 770-466-4002 - LSF #000759

SCALE: 1" = 30"JOB NO. 19-214

TO CALVIN MONROE, GA. 30655

## NOTICE TO THE PUBLIC CITY OF MONROE

The City of Monroe has received a request for a variance of Article VII, Sect 700.1, Table 11, road frontage at 310 N Madison Ave. A public hearing will be held on November 19, 2019 before the Planning & Zoning Commission, at 5:30 P. M.

The City of Monroe has received a request for a variance of Article VII, Sect 700.1, Table 11, road frontage at 310 N Madison Ave. A public hearing will be held on December 10, 2019 before the Mayor and Council, at 6:00 pm.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

Please run on the following date:

November 3, 2019

## APPOINTMENTS Updated

September 10, 2019

	<b>Appointed</b>	<b>Term Expires</b>
LIBRARY BOARD (Si	ix-year term)	

Estella Bell	July 9, 2013	July 1, 2019
Lynn Warren	July 9, 2013	July 1, 2019
Lynn Laird	July 8, 2014	July 1, 2020
Peggy Leicht	June 12, 2018	July 1, 2024
Hope Reese	April 9, 2019	July 1, 2025

## Uncle Remus Regional Library System

262

1121 East Avenue Madison, Georgia 30650 www.uncleremus.org

Phone 706.342.4974 Fax 706.342.4510

November 18, 2019

Mayor John Howard City of Monroe 215 N. Broad Street P.O. Box 1249 Monroe, GA 30655

#### Dear Mayor Howard:

The Monroe-Walton County Library has a vacancy on the Board of Trustees. We recommend that Joseph Boyd be appointed to fill this vacancy for a term beginning on December 1, 2019, and ending on June 30, 2026.

Mr. Boyd lives within the city limits and his mailing address is 929 Holly Hill Road, Monroe, GA 30655. We feel Mr. Boyd will be a good addition to the Monroe-Walton County Library Board. He has filled out the City's biography form and a copy is attached to this letter.

Thank you for your consideration of this item. Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Nancy Condon Bryan

Member Library Services

Uncle Remus Regional Library System

Tancy Conclor Bryan

CC:

Blake Peters, Library Manager

file

O'Kelly Memorial Library Loganville, Georgia

Monroe-Walton County Library Monroe, Georgia

W.H. Stanton Memorial Library Social Circle, Georgia

Walnut Grove Library Walnut Grove, Georgia

Greensboro, Georgia

Greene County Library Eatonton-Putnam County Library Jasper County Library Eatonton, Georgia

Monticello, Georgia

Morgan County Library Madison, Georgia

Sparta-Hancock County Library Sparta, Georgia



Name: Joseph Boyd
****************
Profession / Business: Kemko Lawn Service Position: member/ (owner)
Business Address: 1024 Karlee Blvd
Phone number: (770) 466-6113 Fax number:
Email address: info@kemkolawnservice.com
Home Address: 929 Holly Hill rd. Monroe GA 30655
Home Phone number: Mobile Phone number: (678) 618-9776
(Please indicate address where you prefer to receive your mail)  Birthday: 07/03/1974  Birthplace: Dekalb
Education: Batchelors deg. UGA
Hobbies: art/models/books
Membership in Service Clubs: none
Social Clubs: none
Membership / Offices Held / Other Agency Boards:
none
Civic Appointments: none
Political Offices: none
Reason for wanting to serve on Library Board
Community Participation, Love of books

#### **APPOINTMENTS**

Updated

September 10, 2019

#### **Appointed**

#### **Term Expires**

# DOWNTOWN DEVELOPMENT AUTHORITY and CONVENTION & VISITORS BUREAU AUTHORITY and URBAN REDEVELOPMENT AGENCY (Three-year term)

(As of 4/10/07 Changed from 6-year terms to 3-year terms) (URA created 12/11/2018)

Ross Bradley	Council member	December 31, 2019
Whit Holder	December 13, 2016	December 31, 2019
Lisa Reynolds Anderson	December 13, 2016	December 31, 2019
Wesley Sisk	December 12, 2017	December 31, 2020
Andrea Gray	December 12, 2017	December 31, 2020
Mike Gray	December 11, 2018	December 31, 2021
Meredith Malcom	December 11, 2018	December 31, 2021
Charles Sanders	December 11, 2018	December 31, 2021



Name: Whit Holder
*******************************
Profession / Business: Georgia Reclaimed/Walton Mill Position: Owner
Business Address: 600 S Broad Street, Bldg 3 Suite 1B
Phone number: (770) 207-5747 Fax number:
Email address: whit@holderbros.com
Home Address: 1883 Alcovy Mountain Road
Home Phone number: (678) 520-8718 Mobile Phone number:
(Please indicate address where you prefer to receive your mail)
Birthday: 11/15/1974 Birthplace: Athens, GA
Education: Journalism UGA 1998
Hobbies: historic preservation & adaptive reuse/bagpipes & hot sauce
Membership in Service Clubs: n/a
Social Clubs: n/a
Membership / Offices Held / Other Agency Boards:
Timber Framers Guild, director 2008-2010
Civic Appointments: n/a
Political Offices: n/a
Reason for wanting to serve on DDA/CVB Board
I appreciate the work that DDA has done over the years to make Downtown Monroe a vibrant place to live, work, & shop. I have a desire to see this work continue and believe I can contribute in a meaningful way.



Name: Lisa Reynolds - Anderson
Profession / Business: Retail / Real Estate Position: Co-owner / President
Business Address: 134 North Broad Street, Monroe, GA 30655
Phone number: (770) 267-7149 Fax number: (770) 267-7397
Email address: lisaranderson@aol.com
Home Address: 1230 Highway 138, Monroe, GA 30655
Home Phone number: (770) 267-8338 Mobile Phone number: (678) 283-8166
(Please indicate address where you prefer to receive your mail)
Birthday: 03/30/1963 Birthplace: Clarke County, Georgia
Education: BBA Management
Hobbies: Gardening, Walking, Watching Football
Membership in Service Clubs:
Social Clubs: MGCC
Membership / Offices Held / Other Agency Boards:
Civic Appointments: DDA & CVB Board
Political Offices: None
Reason for wanting to serve on DDA Board
To improve economic environment of downtown.



## APPLICATION FOR NOMINATION MONROE DOWNTOWN DEVELOPMENT AUTHORITY

Name Chris Collin Email Chris @ LR burger. com
Home Address 614 Saint Ives Walk Monroe Zip Code 30655
Business Address (Street & Mailing) 202 East Spring Street
Profession/Business <u>Aestavrant</u> Position Owner
Phone Numbers: Home 678-939-4702 Cell " " "   1"   Business
Birthday: 07-17-1980  Birthplace: Atlanta
Education: BS Communication University West Georgia
I am: (Check all that apply)  A resident of the   City of Monroe or of   Walton County  Available for Board meetings the Second Thursday of each month  A Elected Member of Government: Elected Position  A Downtown Property Owner: Property Address 202 € Spring 116 W Spring  A Downtown Business Owner: Business Address 202 € Spring Street  A Downtown Employee: Business & Position
My Downtown Involvement over the past two years includes: (Check all that apply and list)  Serving on Committee (s) Ambassador for Greorge Walton Academy  Assisting with Projects Participation in Events A Financial Contribution  Organizations to which I belong and volunteer service include: Walton Chamber
Interest/Hobbies/Talents/Skills: growing commuty, spending time with family  I am interested in serving on the Authority because I want to help the city of  Morroe continue to grow and thrive.
I will allow my name to be submitted for consideration in service to the Authority; and if appointed to serve as a member of the Board of Directors, I agree to:  • Attend all possible regular monthly Board meetings, committee meetings and any special meetings • Attend eight hours of training within my first year of service as required by law • Enter into full discussion and participation in policy decisions affecting the DDA and its purpose • Accept responsibility for assignments and offer suggestions on programming or operations • Maintain matters of confidence • Serve the Authority, working for is overall well being and that of the historic business district • Seek opportunities to learn more about downtown revitalization efforts and best practices.  Signature  Date



Name: _Chris Collin
***************************************
Profession / Business: Restaurant Position: OWNET
Business Address: 202 East Spring Street
Phone number: 4 70 - 357-6750 Fax number:
Email address: Chris G LA Burger, com
Home Address: 614 Saint Ives Walk Monroe 30655
Home Phone number: 678 43 4 4702 Mobile Phone number: 10 10
(Please indicate address where you prefer to receive your mail)
Birthday: 07-17-1980 Birthplace: Atlanta
Education: B.S. Communication University of West GA
Hobbies: serving community, spending time with family
Membership in Service Clubs:
Social Clubs:
Membership / Offices Held / Other Agency Boards:
George Walton Ambassador
Civic Appointments:
Political Offices:
Reason for wanting to serve on DDA Board

## APPOINTMENTS Updated

September 10, 2019

#### **Appointed Term Expires**

### **PLANNING COMMISSION (Five-year term)**

Mike Eckles	August 9, 2016	September 1, 2020
David Butler	December 12, 2017	September 1, 2020
	(to fill unexpired term of	John Howard)
Randy Camp	December 12, 2017	September 1, 2022
Kyle Harrison	September 10, 2019	September 1, 2024
Rosalind Parks	September 10, 2019	September 1, 2024





Name: Douglas Campbell
Profession / Business: Community Assoc. Mgr Position: Director of Covetnants
Business Address: 3080 Heron Bay Blvd, Locust Grove
Phone number: (770) 957-5633 Fax number:
Email address: dougnshelley@yahoo.com
Home Address: 516 Wellington Ln, Monroe, GA
Home Phone number: (770) 267-9714 Mobile Phone number: (770) 722-8255
(Please indicate address where you prefer to receive your mail)
Birthday: 02/22/1972 Birthplace: Rome, GA
Education: High School Diploma with Tech Endorsement
Hobbies: Golfing, Fishing, & Being Outdoors
Membership in Service Clubs: N/A
Social Clubs: N/A
Membership / Offices Held / Other Agency Boards:
N/A
Civic Appointments: N/A
Political Offices: N/A
Reason for wanting to serve on Planning/Zoning Board
I would like to be active in the growth direction for the City of Monroe.

## Douglas Campbell 516 Wellington Lane, Monroe, Georgia 30655

dougnshelley@yahoo.com Cell (770) 722-8255 Home (770) 267-9714

### Summary of Experience

Dynamic Manager with extensive experience in customer service, staff recruitment, retention, training and development. Strong leadership and motivational skills: proven ability to quickly build rapport, establish trust, train, and motivate people of all levels. Recognized for professionalism, positive mental attitude, commitment to excellence and demonstrated ability to communicate and interact effectively with senior management, associates and customers.

Knowledgeable in a wide area of fields including but not limited to computer IT, Loss Prevention/Safety, HR, and a mechanical aptitude.

### Professional Experience

**Phoenix Community Mgmt Services** 

September 2019 – Present

Director of Covenants

On-site customer service and day to day operations for a large scale community consisting of 1200+ homes. Issue, accept, review, and track Architectural modification requests. Perform inspections, document and process letters per community guidelines. Manage amenity rentals, agreements, deposits, rental fees and calendars. Communicate effectively with homeowners, vendors, realtors, tenants, committee and Board members as needed.

AT&T

July 2015- Present

Integrated Solutions Expert

Generated new sales of AT&T products and services. Assist customers with setting up new devices and applications sold during home visits. Responsible for daily schedule in a specific territory. Track and report activities related to job duties. Engaged in sales activities to include: contacting customers via phone, teleconference, email, etc.; developed pricing and strategic plans for proposed solutions; research and develop solutions to identify new sales opportunities.

#### Wire Technician

Offer excellent customer service installing the latest internet and entertainment networks. Experienced in the installation and maintenance of copper, fiber, and satellite platforms. Excellent safety record. Obtain additional responsibilities from network manager to include mentoring new hires, improving personal leadership skills, overseeing crew during his absent, and etc.

**Dollar General Market** 

January 2013 - July 2015

General Manager

Manage 40+ employees and processes in a high sales volume retail store carrying a balanced combination of food and general merchandise. Responsible for ensuring that store functions are completed including, but not limited to ordering, receiving, stocking, merchandise presentation, staffing, cash handling, shrink control and customer service. In addition to general merchandise, food categories include produce, dry foods, meats, and dairy/frozen foods.

Office Depot

November 2011 – December 2012

Store Manager

Currently oversees sales, expenses, and profit by monitoring performance indicators in fast pace selling environment. Create and maintain store inventory and appearance. Tracking a 1.7% growth in sales over plan and a 6.8% in profit over plan. Actively building a strong customer service team with training and constructive coaching.

**Beall's Outlet** 

August 2010 – November 2011

Store Manager

Achieved monthly sales goal in an annual 2.5 million dollar retail environment with 23k sq ft sales floor area. Successfully Grand Opened new facility with 35 hourly sales associates and 6 hourly supervisors. Maintain high level of customer service and merchandising standards. Exceeded monthly credit card goal and NIBT contributions. Continue to grow sales while reducing store expenses and shrink. Lead manager in the district assisting district manager with operations of multi units.

**Old Navy** Sept. 2006 – March 2010

Assistant Store Manager

Manage all activities in the logistics and customer service work centers to drive productivity improvement, which maximize sales, profitability, and reduction in loss. Operate proactively ensuring execution through effective planning, prioritizing, and communication. Accountable for the completion of training, analyzing trends, and identifying opportunities. Exercise independent discretion and judgment in driving results and enforcing company guidelines and policies.

#### License:

Georgia Community Association Manager (#392581) - 2019





Name: Br. Timothy Carson
***************************************
Profession / Business: Knights of Prayer Position: Lay-Monk (Friar)
Business Address: 110 Baker St. Apt. 283B
Phone number: (770) 598=2916 Fax number:
Email address: bro.timothycarson@gmail.com
Home Address: 110 Baker ST. Apt. 283B
Home Phone number: (770) 598-2916 Mobile Phone number:
(Please indicate address where you prefer to receive your mail)
Birthday: 05/29/1948 Birthplace: Muskegon, Michigan
Education: Plainfield Highschool, EMT Training & Licensure in MI
Hobbies: Medieval History
Membership in Service Clubs:
Social Clubs:
Membership / Offices Held / Other Agency Boards:
Yates Township, MI Zoning Official/Zoning Enforcement Officer
Isabella County, MI Zoning Official/Zoning Enforcement Officer
Civic Appointments:
Political Offices:
Reason for wanting to serve on Zoning Board
Provious Experience of Zoning Official/Officer

Previous Experience as Zoning Official/Officer





Name: Scott Cochran
*******************************
Profession / Business: Pharma / Takeda Position: Manufacturing Manager
Business Address: 505 Shire Parkway, Social Circle, GA. 30025
Phone number: 678-212-3488 Fax number: NA
Email address: scott_cochran@hotmail.com
Home Address: 716 East Church St, Monroe, GA. 30655
Home Phone number: NA Mobile Phone number: 765-620-9738
(Please indicate address where you prefer to receive your mail)
Birthday: 02/13/1971 Birthplace: Indianapolis, Indiana
Education: B.S. of Organization Leadership
Hobbies: DIY projects, Sports
Takeda Veterans, Pendleton Volunteer Fire Department, Shire STEM, Membership in Service Clubs: Baxalta BYCW Commitee, GSF Foundation
Social Clubs: PHMS Parents, Shire Basketball Team
Membership / Offices Held / Other Agency Boards:
Pendleton Historical Museum Board Member
Civic Appointments: NA
Political Offices: NA
Reason for wanting to serve on Planning/Zoning Board Interested in being more involved in the community, serving to maintain and improve the quality of life the City of Monroe. Planning/zoning (and preserving/development) is the foundation to accomplish.

## Scott Cochran

716 East Church St • Monroe, GA 30655 • 765-620-9738 scott\_cochran@hotmail.com

#### **Operations Management**

Management professional with more than 20 years of development and leadership experience of personnel. Strengths include development and implementation of initiatives that effectively increase productivity in measurable improvements that contribute to the goals of the plant. Experienced in developing and documenting procedures and processes with special focus on continuously improving through management systems.

#### **Core Competencies**

- Visionary Leader
- Planner and Organizer
- Objective Judgment and Decision Maker
- Analytical Thinker

- Quality Minded
- Customer- Focus Oriented
- Detail Oriented
- Professional

- Excellent Written and Verbal Communicator
- Team Focused
- Cost Conscious
- Strategic Thinker

#### **Operations Excellence**

#### Manufacturing Manager, Shire/Baxalta, Social Circle, GA

July 2015 to Present

Responsible for pharmaceutical greenfield start-up of human protein purification manufacturing facility. Complete planning and execution of all CQV activities (commissioning, qualification and validation) of all equipment and processes. Responsible to hire manufacturing staff for Albumin, along with developing strategic plan to support technical studies, CQV activities, Go Clean initiative, Water Runs, Engineering runs through Conformance runs. Currently have 4 production supervisor reports. Established lessons learned from sister (sending) sites for successful start-up of facility.

#### Operations Manager, Golden State Foods, Conyers, GA

August 2013 to July 2015

Created and maintained a culture of operation excellence in Safety, Quality and Productivity. Mentored and coached 9 Supervisors and 3 Leads across entire department (about 175 hourly employees). Meet schedule attainment, labor efficiency and OEE standards on 38 different filling lines and 5 different compounding decks. Completed a 23 million dollar Ketchup department expansion, all new high speed equipment and processing was installed for new business that started in March of 2015. Complete new product trials, along with cost savings initiatives for customers focusing on packaging waste. Championed the paste reduction initiative by installing sheer mills on all Ketchup lines. Started best practice sharing process with our sister plant in California. Started PM Calendar, AM, PM, 5S, Visual Management programs in the Ketchup Department. Involved in the GSF foundation events, Safety Committee, Golden Spirit Awards, Waste Reduction Team, Union Contract Training and Landfill Free Committee.

#### 2<sup>nd</sup> Shift Plant Superintendent, Red Gold, Elwood IN

December 2012 to August 2013

Direct, coach and mentor 6 Supervisors and 9 Leads across 5 departments. Develop strategy on shift to deploy and align objectives creating continuous improvement while assuring progress toward plant goals. Create a supportive environment to build capability both operationally and individually that contributes to the

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ability for employees to perform their responsibilities successfully. Deliver results in Safety, Quality, and Delivery to meet the business needs. Facilitate and influence by leading the group and engaging others with sound decision making and coordinate and collaborate between departments. Complete chairman duties of shift Safety Committee and Peak Steering Team. Work on special projects, including new equipment start-up and product trials.

#### Production Supervisor, Red Gold, Elwood IN

August 2007 to December 2012

Responsible for the Cook room, Paste room, Flexible Packaging room, and Fresh-Pack Dock Operation. Lead new installation of the Flexible Packaging product line and project trials on new flexible packaging area equipment. Developed training matrix, created Standard Operating Procedure, Work Instructions and One Point Lessons, Preventative and Autonomous Maintenance program. Participate and lead Kaizen events, Lean Manufacturing and 5s. Subject matter expert on Vertical Form, Fill and Seal fillers.

## President/Owner/Operator, Cochran Remodeling & Repair, Pendleton IN

October 2003 to August 2007

Completed large room additions & historical renovations to include: siding, windows, doors, flooring, decks, tile, garages, handyman services, and maintenance. Handled all sales, accounting, customer service, scheduling and all other responsibilities that operating a business entails. Worked with 40 or more subcontractors and several banks. Projects ranged from 10 thousand to 400 hundred thousand dollars.

## Supervisor / Team Leader, Ingersoll Rand-Von Duprin, Indianapolis, IN

June 2000 to October 2003

Off- shift supervisor in charge of maintaining 20 hourly employees while overseeing and successfully meeting daily production schedule. Participated in Zinger Miller training, WOF training, Employee Policy training, Spanish class, Lean Manufacturing, Work Place Organization and Union training. Developed database for tracking productivity of employee's in a highly skilled area which resulted in a 25% gain in overall productivity.

## Production Supervisor, Delco Remy America, Anderson, IN

September 1996 to May 2000

Production Operator promoted to Supervisor after 1 year of employment. 2nd shift Supervisor in charge of maintaining a staff of 50-60 hourly workers in a Union shop while overseeing and successfully meeting a weekly production schedule. Training included: Lean Manufacturing, Continuous Improvement, and Quality-Value-Responsiveness, ISO/QS 9000 training, Focused Factory training, and Union Relations.

ARMED SERVICES:

United States Air Force Reserves • March 1992 - March 2000

Lackland AFB, TX • Lowry AFB, CO. • Grissom AFB, IN.

Honorable Discharge

**EDUCATION:** 

Anderson University, Anderson, IN • May 2010

B.S. Organizational Leadership

Graduated Summa Cum Laude GPA 3.9







Name: Larry Nathan "Nate" Treadaway
Profession / Business: Blackpowder Products, Inc. Position: CEO
Business Address: 1270 Progress Center Ave, Lawrenceville GA 30043
Phone number: (678) 282-2905 Fax number: (770) 242-8546
Email address: nate@bpiguns.com
Home Address: 209 N Jackson Street, Monroe 30655
Home Phone number: (404) 861-9367 Mobile Phone number: (404) 861-9367
(Please indicate address where you prefer to receive your mail)
Birthday: 06/12/1972 Birthplace: Carrollton, GA
Education: BA Political Science, UGA 2004
Hobbies: hunting, fishing, camping
Membership in Service Clubs:
Social Clubs:
Membership / Offices Held / Other Agency Boards:
Board of Director Virginia Glass Association (2008)
Professional Member National Shooting Sports Foundation
Civic Appointments: None
Political Offices: None
Reason for wanting to serve on Zoning & Planning Board
To ensure that our city continues to grow in a healthy and responsible way

812 McDaniel Street Monroe, Georgia 30655

November 14, 2019

Mayor John Howard City of Monroe 215 North Broad Street Monroe, Georgia 30655

Dear Mayor Howard,

Please accept the attached application for an appointment to serve on the City of Monroe Planning and Zoning Board.

As a native of Monroe and a resident for most of my life, I have a sincere interest in the development of the town I love and call home. Great things are happening in Monroe, from the extraordinary progress of the downtown district, new retail development at the Monroe Pavilion, and revitalization of areas north and south of downtown to exciting new housing construction, parks and entertainment assets. It is a great time to be in America's Best Small Town!

Growth brings challenges. How do we develop in a sustainable way? How do we address traffic? How do we create jobs? How do we attract young families? How do we maintain the sense of community that makes Monroe such a wonderful place to live, work, worship and raise families? Positive outcomes on all of these issues depend on good planning and zoning.

As a former chamber of commerce executive, my background in economic and community development has given me experience in community planning that would be an asset to the planning and zoning process in Monroe. In addition, my current work in human services, education and workforce development provide a unique perspective on the big picture – an understanding of the needs of business and the needs of people – which can coexist and even synergize when managed thoughtfully.

I believe I can offer a unique set of skills and perspectives that would be an asset to the planning and zoning board. It would be an honor to serve the people of Monroe in this capacity, and I would appreciate your consideration.

Sincerely,

Angela Green Yarman

Angel Green Jarman



Name: Angela Green Yarman
*******************************
Profession / Business: United Way/Student Success Alliance Position: Executive Director
Business Address: P.O. Box 611, Monroe, GA 30655
Phone number: (770) 356-2055 Fax number: (770) 267-4322
Email address: angelayarman@gmail.com
Home Address: 812 McDaniel Street, Monroe GA 30655 (preferred)
Home Phone number: (770) 267-4322 Mobile Phone number: (770) 356-2055
(Please indicate address where you prefer to receive your mail)
Birthday: 04/26/1966 Birthplace: Athens, GA
Education: Monroe Area High School, 1984. Bachelor of Science in Consumer Journalism, 1989 and Master of Science in Consumer Economics, 1991 - The University of Georgia
Hobbies: watching high school basketball
Membership in Service Clubs: Monroe Rotary Club
Social Clubs:
Membership / Offices Held / Other Agency Boards:
Walton County Chamber of Commerce
Monroe Museum
Civic Appointments: none
Political Offices: none
Reason for wanting to serve on Planning and Zoning Board
As a native of Monroe and resident for most of my life, I have a deep affection for this community and wish to serve. Monroe is growing and changing in many positive ways, and I believe that my experience in community development, my understanding of business and economic development and my

#### 282

#### ANGELA GREEN YARMAN 812 McDaniel Street, Monroe, Georgia 30655 (770) 356-2055 angelayarman@gmail.com

#### **EMPLOYMENT**

#### Executive Director, Student Success Alliance, Monroe, Georgia

2009 to present. Responsible for the daily operation of a private non-profit charity organized to unite the community in empowering students to succeed in school and in life. Supervising nine site coordinators to implement programs in four elementary, four middle, and four high schools. Responsible for management of the volunteers, leadership, fund raising and financial resources. Among the first 10 affiliates in Georgia to achieve Total Quality System accreditation. Affiliate grew from one site to twelve in less than nine years.

#### Executive Director, United Way of Walton County, Monroe, Georgia

2002 to present. Responsible for the daily operation of a private non-profit charity organized to raise funds to support human service agencies to serve the poor, elderly, handicapped and young people. Responsible for coordinating volunteers to conduct the annual fund-raising campaign, managing the process to allocate funds to agencies, managing volunteers, leadership and financial resources. During this period, the campaign increased 600% and the organization met world-wide membership standards each year.

#### Director of Membership, Monroe Golf & Country Club, Monroe, Georgia

2002 to 2009. Responsible for marketing and membership development of a private golf and social club serving 500 families. Developed marketing campaigns utilizing newspaper, magazine and television advertising, referral programs, and networking. Developed media plan and managed budget. Developed and managed website. Redesigned club newsletter. Developed club handbook. Responsible for club tours and direct membership sales. Managed volunteer membership development committee. During this period, membership increased 35% and revenue increased by more than \$250,000 per year.

#### Owner, Yarman Solutions, Monroe, Georgia

2001 to 2011. Sole proprietor of management consulting firm specializing in non-profit management, board operations, strategic planning, marketing and fund raising. Provided long-term part-time management for organizations listed above, and short term management of special projects. Clients included Athens First Bank & Trust, Walton Regional Medical Center, Carl Vinson Institute of Government at UGA, numerous civic groups and others.

#### President, Douglas County Chamber of Commerce, Douglasville, Georgia

1993 to 2001. Responsible for daily operation of 1000-member business organization. Managed \$600,000 annual budget, employed 8 personnel. During this period, the membership tripled, revenue increased four-fold. The organization was named among the top three small chambers of commerce in the United States and became nationally accredited with a score of 94, "little room for improvement."

Director of Community and Leadership Development, Athens Area Chamber of Commerce, Athens, Georgia 1992-1993. Recruited, trained, motivated and supported volunteers to develop and carry out a program of work addressing education and community objectives including Partners in Education, One-to-One Mentoring, Certified Literate Community, Leadership Athens, Women in Business, and University/Community Relations. Previous service to Athens Area Chamber/Convention and Visitors Bureau in administrative positions from 1991-1992.

**Bachelor of Science in Consumer Journalism**, 1989, The University of Georgia. Concentrations in Housing/Consumer Economics and Public Relations.

*Graduate Certificate in Organization Management*, 1998, Institutes for Organization Management, United States Chamber of Commerce.

#### **PROFESSIONAL AFFILIATIONS**

Member, United Ways of Georgia Association, 2002-present

Member, Walton County Chamber of Commerce 2002-present

Graduate, Communities In Schools Executive Leadership Program, 2016

Graduate, Leadership Walton 2013

Member, Georgia Association of Chamber of Commerce Executives 1993 to 2001

Board Member and Chairman, Professional Development Division 2000-2001

Regent, Georgia Board of Regents, Institute for Organization Management 1998-1999

Graduate, Atlanta Regional Leadership Institute 1994

Graduate, Leadership Douglas 1993

#### **COMMUNITY INVOLVEMENT AND AWARDS**

Monroe 2020 Complete Count Action Committee, 2019-present

UGA College of Family and Consumer Science Alumni Board of Directors, 2019-present

Walton County Hospital Authority, 2019-present

Membership Chair, Monroe Museum, 2018-present

Development Authority of Walton County Workforce Development Advisory Board, 2018-present

Paul Harris Fellow, Rotary International

Director and Member, Monroe Rotary Club 2005 to present

Rotary Foundation Chair 2012-13

Walton County Chamber of Commerce Member of the Year, 2015 (Communities In Schools)

Advisory Board, Athens Technical College 2012-2015

Founding Member, Walton Proud Initiative, Walton County Chamber of Commerce, 2013

Walton Tribune "Community Spirit Award" Citizen of the Year, 2007

Walton County Chamber of Commerce Small Business of the Quarter, 2005, 2012, 2014

Chairman, Atha Road Elementary School Council 2007-2008

Chairman, Walton County Chamber Membership Committee, 2008

Chairman, Walton County Chamber Education Committee 2007

Chairman, Walton County Chamber Business Council 2006

Chairman, Chamber Ambassadors 2005

Walton County Chamber of Commerce Ambassador of the Year, 2004

Atlanta Business Chronicle Book of Lists: Metro Atlanta's Top Movers and Shakers 1993-2001

Co-Founder and Board Member, "A Taste of Douglasville" Festival Committee

Board Member, United Way Advisory Board, Douglasville, Georgia 1993-2001

Chairman, Resource Management Committee 1998

Member, Metro Atlanta Resource Allocation Executive Committee 1998-99

Founding Board Member, Communities In Schools of Douglas County, 1997

Director, Rotary Club of Douglas County 1995-2001

Member, Foundation Board of Trustees, West Central Technical College 1995-2001

#### **Budget Resolution**

A RESOLUTION ADOPTING THE 2020 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the City of Monroe during the fiscal year beginning January 1, 2020 and ending December 31, 2020, the Budget of the City's Revenues and Expenditures for such period, as prepared and submitted to the City Council by the City Administrator; and so approved by the Mayor and City Council.

WHEREAS, the amounts listed are the appropriations so authorized by the Mayor and City Council and are approved for the amounts and purpose indicated.

WHEREAS, any pay classification or job description changes contained and funded herein the budget are approved for the amounts and purposes indicated.

WHEREAS, any organizational chart changes or descriptions contained herein the budget are approved as indicated.

WHEREAS, the rates listed are so authorized by the Mayor and City Council and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the Mayor and City Council to purchase items not included in original budgeted figures.

**BE IT FURTHER RESOLVED** that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

**ADOPTED** by the **Mayor and City Council** of the **City of Monroe** this 10th day of December 2019.

	John Howard, Mayor City of Monroe	
Attest:		
Debbie Kirk, City Clerk		

Since 1821



**To:** City Council

From: Logan Propes

**Department:** Administration

**Date:** 12/03/2019

**Subject:** 2020 Meeting Calendar

**Budget Account/Project Name: N/A** 

**Funding Source: N/A** 

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A Company of Purchase:

#### Description:

Staff recommends the Council approve the 2020 Meeting Calendar as presented.

#### **Background:**

Staff has compiled a list of potential calendar dates that uses the general rule of first and second Tuesdays as meeting dates for Committee Work Sessions and Council Meetings respectively.

Notable exception is only one planned Council meeting in July due to the conflict of the MEAG Annual Power Meeting.

#### Attachment(s):

Proposed 2020 Meeting Calendars

## CITY OF MONROE COUNCIL MEETING SCHEDULE FOR 2020

### **CALLED MEETINGS**

January 7

February 4

March 3

April 7

May 5

June 2

August 4

September 1

October 6

**November 3** 

**December 1** 

#### **REGULAR MEETINGS**

January 14

February 11

March 10

April 14

May 12

June 9

July 7

August 11

September 8

October 13

**November 10** 

**December 8** 

## 2020

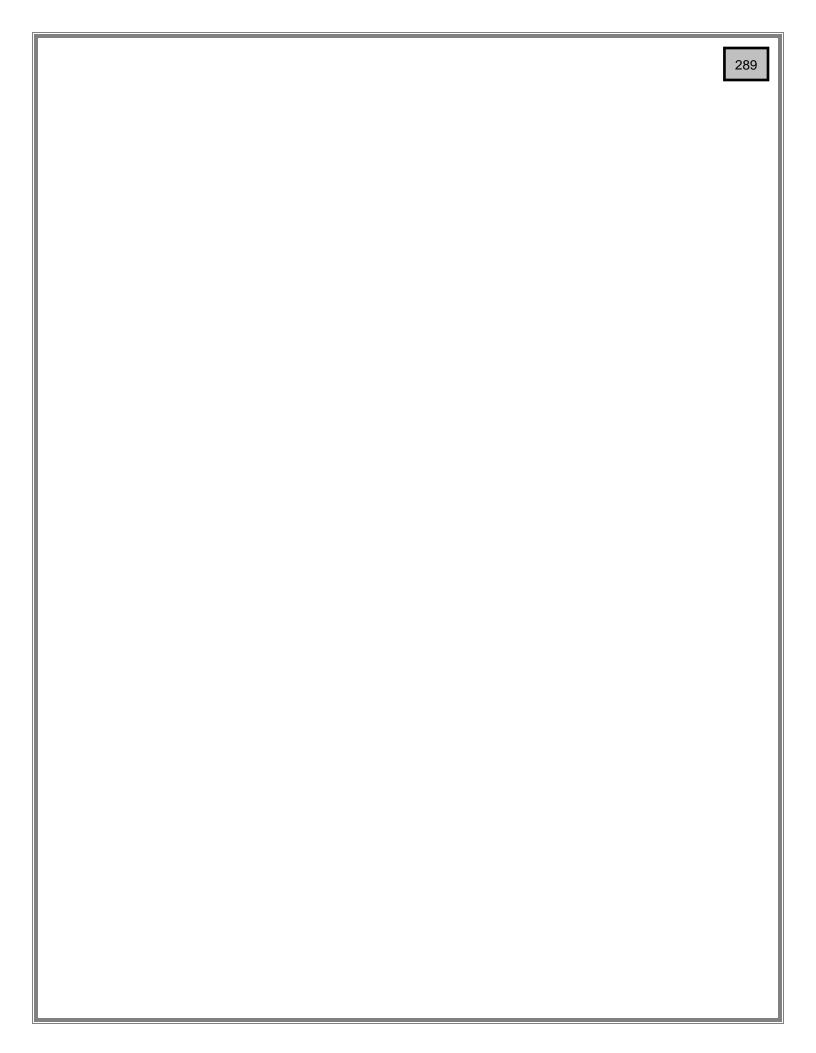
January								Fel	oru	ary			March								April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	<mark>3</mark>	4	5	6	7				1	2	3	4
5	6	<mark>7</mark>	8	9	10	11	2	3	4	5	6	7	8	8	9	<mark>10</mark>	11	12	13	14	5	6	<mark>7</mark>	8	9	10	11
12	13	<b>14</b>	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	<mark>14</mark>	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		
	May						June						<b>♦July</b>							August							
S	M	T	W	T	F	$\mathbf{S}$	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	<mark>2</mark>	3	4	5	6				1	2	3	4							1
3	4	<mark>5</mark>	6	7	8	9	7	8	9	10	11	12	13	5	6	<mark>7</mark>	8	9	10	11	2	3	<mark>4</mark>	5	6	7	8
10	11	<b>12</b>	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	<b>2</b> 7	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30	31					
September						October						November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	<mark>3</mark>	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	<mark>6</mark>	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	<b>13</b>	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Please Note: There will be ONLY one July Meeting, which will be on Tuesday, July 7. The second Tuesday will be during the MEAG Power Annual Meeting (July 13-15, 2020)

# City of Monroe, Georgia



2020 Proposed Annual Budget



# City of Monroe, Georgia

# Proposed Annual 2020 Budget

Prepared by the City of Monroe, Georgia
Finance Department



GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

PRESENTED TO

City of Monroe Georgia

For the Fiscal Year Beginning

January 1, 2019

Christopher P. Morrill

Executive Director





#### **Elected Officials**

John Howard, Mayor

Lee P. Malcom, District 1 Councilmember

Myoshia Crawford, District 2 Councilmember

Ross Bradley, District 3 Councilmember

Larry A. Bradley, District 4 Councilmember

Norman Garrett, District 5 Councilmember

L. Wayne Adcock, Vice Mayor & District 6 Councilmember

C. Nathan Little, District 7 Councilmember

David Dickinson, District 8 Councilmember

#### **Appointed Officials**

Logan Propes, City Administrator

Beth Thompson, Finance Director

Bill Owens, Fire Chief

Brian Thompson, Electric & Telecommunications Director

Danny Smith, Solid Waste Director

Darrell Stone, Planning & Development Director

Jeremiah Still, Streets and Transportation Director

Les Russell, Human Resources Director

Rodney Middlebrooks, Water, Sewer & Gas Director

R.V. Watts, Police Chief

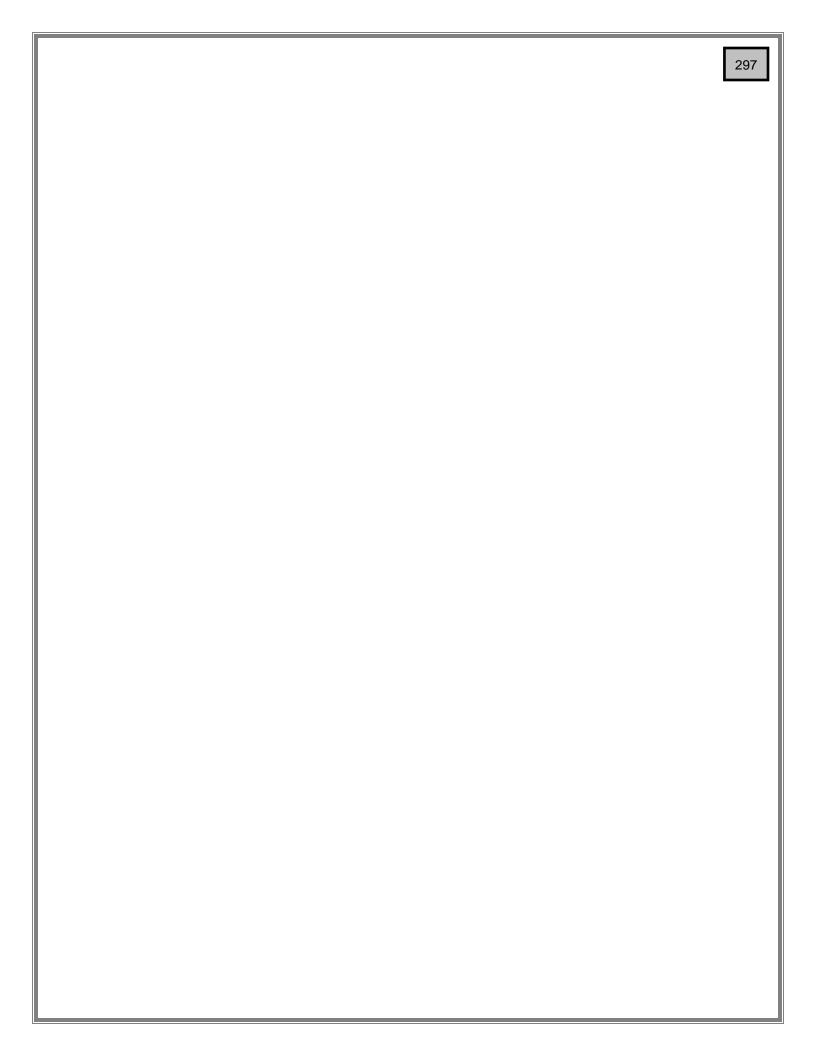
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Post Office Box 1249 • Monroe, Georgia 30655

Telephone 770-267-7536 • Fax 770-267-2319

John S. Howard, Mayor

L. Wayne Adcock, Vice Mayor

November 7, 2019

Honorable Mayor and Members of the City Council:

The City's Finance Department is pleased to present to you the FY 2020 budget. This document contains the Capital Improvement Program (CIP) budget along with the Maintenance & Operations (M&O) budget. The process began with departmental requests which were reviewed and modified by myself and the Finance Director based on funding availability, scope of program need and actual performance.

The current FY 2019 General Fund budget is \$11,807,632. The 2020 budget is \$12,668,341, which represents only a 7.3% increase over 2019. The current 2019 ad valorem tax rate for the City of Monroe is 7.802 mills which will fund the FY 2020 budget (5.821 mills for maintenance & operations and 1.981 mills for general obligation bond debt service). One mill equals approximately \$405,189 in ad valorem tax proceeds at the 96% collection rate.

The total Combined Utilities budget for FY 2020 is \$41,612,339 this is an increase of 4.4% over the current FY 2019 budget of \$39,868,122. The FY 2020 Enterprise Fund budget of Solid Waste contains an increase of 11.3%.

These funds are supplemented by a robust Special Purpose Local Option Sales Tax (SPLOST) program that delivers a wide array of capital improvement projects. For 2020, SPLOST will fund major transportation project initiatives such as joint city-county-state projects and major parks improvements, including the new Downtown Green park. Residual revenues from the 2013 SPLOST will continue to fund transportation and streetscape projects along with public safety and solid waste capital purchases.

All funds combined city-wide are increasing 4.9% for FY 2020 with a total city-wide M&O balanced budget of \$62,375,308.

In the FY 2020 budget, we are adding an additional twelve positions City Wide. We see a need for these additional positions as we continue to keep up with the growth in Monroe. These additional full time positions will create additional efficiencies in service to the public and internally. In the General Fund, we have added four uniform Police Officers and one Criminal Division Investigator. In the Utilities Fund, we have added one Key Accounts Position, one Customer Service Representative, one Wastewater Serviceman, one Water Treatment Plant Trainee, one Natural Gas Serviceman and one Utilities Locate Technician. In the Solid Waste Fund, we have added one Residential Driver in the Collection Division.

There are several new but necessary capital expenditures to ensure our infrastructure and services are top-of-the-line and also of high value for the ratepayer and taxpayer dollar.

This budget includes an employee cost of living increase in salaries for FY 2020, of 3%. These adjustments will be effective in July, 2020.

The portion of the FY 2020 budget that contains capital projects amounting to \$12,646,738 is outlined in the CIP. The General Fund portion of \$643,782 is funded by revenue generated in the General Fund. Other governmental funds' capital projects are funded by a dedicated source such as the SPLOST which totals \$2,660,104 for the capital projects previously mentioned. The Urban Redevelopment Agency Fund will be used to construct & remodel the new Police and Court building at a total of \$2,170,000.

By ordinance, the City has established a utility capital improvement reserve to fund future capital projects for expansion and replacement. Included in the annual budget and financed from current and reserve utility capital revenues is \$4,437,852. Another \$2,483,000 in the CIP budget will be funded by a potential utility bond. The Solid Waste fund accounts for another \$252,000 in capital expenditures in 2020. The CIP accounts for expenditures over \$5,000 and having a useful life of more than two years.

#### Goals

The following are some of the major goals and priorities of the City for FY 2020:

- Continue rehabilitation of sewer, water & drainage throughout the City with the recently awarded Community Development Block Grant (CDBG) from the Department of Community Affairs (DCA) within the City of Monroe.
- Continue rehabilitation plan on the waster-water treatment plant in lieu of a total plant redesign. This will save the city millions and help the plant last another 10+ years.
- Begin the sewer expansion project along the Hwy 138 corridor and Alcovy River to create new opportunities for commercial and residential growth.
- Renovation and revitalization of the 1.667 acres in downtown for use as the new Town Green (purchased in August 2018) to hold City events.
- Continue street light conversion project to LED for substantial cost savings and citizen safety.
- Continue replacement of old switches and conductors along with other improvements throughout the City's electric infrastructure. These projects will reduce line loss and outages and help with system reliability.
- Continue the partnership with Georgia Department of Transportation (GDOT) and Walton County on a much-needed downtown connector project for a commercial truck route around the historic downtown area connecting Hwy 83 and Hwy 11 South. Preliminary engineering has been submitted to GDOT; while a construction let date has been assigned by GDOT for FY 2020. Such plans will include a new roundabout for improved traffic flow.

- Begin construction on the North Broad Street sidewalk Transportation Alternatives Program (TAP) grant project to enhance sidewalks from Marable Street to the downtown area.
- The Monroe Downtown Development Authority (DDA) and volunteer Main Street committees continue their efforts to promote the downtown district and attract tourism to the City. The Main Street Program sponsors multiple programs and successful events throughout the year. The City will continue to support the downtown through financial contributions and a revised alcohol ordinance allowing for new restaurants and businesses such as brewpubs and wine tasting rooms and will allow for a more robust event calendar.
- Continue to enhance the appearance on the main city corridors with grounds keeping along with our City parks and cemeteries.
- The City will closely monitor growth areas for economic development activity and create the appropriate utility infrastructure plans to position the City for maximum commercial and retail development. Additional resources will be used to help recruit retailers to come to the City of Monroe and also mitigate slum and blight through code enforcement, which has an economic development impact.
- Renovation of the old Walton Plaza shopping center (purchased in December 2017) for use as a new Police Department and Municipal Court will be a major initiative that will help change the face of the East Spring Street Corridor. Further master planning of the site will help to spur future, quality development in an area that has otherwise been left behind. Additionally, the sale of the current police department will allow for a higher and better use of limited downtown retail space and will free up significant amounts of downtown parking at the Wayne Street lot.
- Continued focus on many Airport capital improvement projects such as an LPV approach and other joint GDOT and City project initiatives to make the Airport an economic engine for Monroe and Walton County.

#### Conclusion

The development of this budget was a challenging task that involved the evaluation of many competing priorities among our various departments and within the limitations of our available revenue. On balance, I believe that this proposed budget is a responsible fiscal plan that will keep Monroe moving progressively forward.

While some costs have increased, most of the budget is comprised of relatively fixed costs; those being personnel, utility purchases, and debt. There are no major changes for FY 2020 regarding scope of services. This budget will only continue to enhance the City's services based on Council's priorities and vision.

#### Acknowledgement

I wish to thank and acknowledge the many hours of work, advice and knowledge provided by the dedicated department directors and staff of the City of Monroe that have helped myself and the city council to produce this annual financial plan in order to serve the residents and customers of the City of Monroe.

Sincerely,

Logan Propes City Administrator

### City of Monroe's Mission & Goals

#### Organizational Mission:

To provide top quality services in a fiscally responsible manner while promoting high standards of living and quality of life.

	Sound Leadership	Fiscal Responsibility	High Quality Services	Community Friendly	Open Dialogue	Recruit & Develop Businesses	Encourage Livable Community	Assure Safety of Community	Maintain & Improve Infrastructure	Provide Quality of Life
Department										
Airport		Х	Х	Х	Х		Х		Х	
Buildings & Grounds		Х	X	X	Х		Х		Х	X
City Administrator	Х	Х	Х	Х	Х	Х				
City Council	Х	Х	Х	Х	Х					
Economic Development		Х	Х	Х	Х	Х	Х			
Electric & Telecommunications		Х	Х	Х	Х				Х	
Finance		Х	Х	Х	Х					
Fire		Х	х	х	Х			Х		
Human Resources		Х	Х	Х	Х					
Internet Technology		х	Х	х	Х				х	
Municipal Court		х	Х	х	х			х		
Police		х	Х	х	х			х		Х
Protective/Code		х	х	х	х			х		Х
Solid Waste		х	х	х	х				х	х
Streets & Transportation		х	х	х	х				х	
Water, Sewer, Gas		х	х	х	х				х	

#### Goals:

#### diligent policy making while acting to preserve our \* Maintain low tax burden with lowest possible millage rate resources in a fiscally responsible manner.

#### Initiatives:

- City Council To provide sound leadership through \* Listen to citizens concerns and be responsive to their needs.

safe, community-friendly atmosphere; to provide disruption to our citizens and preserve the highest quality services.

- City Employees To serve the public by creating a \* Ensure projects are completed in a timely manner with the least
  - \* Maintain the City's current infrastructure and enhance as needed
  - \* Provide a safe environment for our citizens through public safety
- Communications To educate our citizens and keep \* Provide public educational events for our citizens
- dialogue with management, staff and the community \* Implement an ESS (Employee Self Service) Portal for all employees

them informed on City programs and to keep an open \* Continous updates to the City's website on a regular basis.

improve and upgrade. Promote livable/walk-able programs and successful events throughout the year. communities.

- Economic Development To ensure continued \* The Monroe Downtown Development Authority and volunteer Main sustainability of the community by attracting new Street committees continue their efforts to promote the downtown district businesses and encouraging existing businesses to and attract tourism to the City. The Main Street Program sponsors multiple
  - \* The City will closely monitor growth areas for economic development activity and create the appropriate utility infrastructure plans to position the City for maximum commercial and retail development.
  - \* Mitigate slum and blight through code enforcement, which has an economic development impact.

decisions which have the best interest of the City and compliance with local, state and federal laws. the community.

- Fiscal Responsibility To make reasonable financial \* Maintain high levels of accounting and reporting standards to be in
  - \* Continue to achieve GFOA awards for Certificate of Achievement for Excellence in Financial Reporting, Distinguished Budget Presentation Award and Award for Outstanding Achievement in Popular Annual Financial Reporting.

future development and prevent system aging by the Department of Community Affairs (DCA). applying proper maintenance techniques.

- Public Infrastructure To protect, preserve and \* Continue rehabilitation of sewer and water lines throughout the City with improve the City's public infrastructure; to plan for the recently awarded Community Development Block Grant (CDBG) from
  - \* Continue rehabilitation on the wastewater treatment plant in lieu of a total plant redesign.
  - \* Start a sewer expansion project along the Hwy 138 corridor.
  - \* Start remodeling of the newly purchased Police Department and Municipal Court building.

pleasing atmosphere for all city facilities as well with city parks and downtown. as downtown.

Quality of Life - To provide a well maintained, \* Continue to enhance the appearance on the main city corridors along

streets; to properly maintain traffic signs and savings and citizen safety. signals; provide for the transportation needs of all segments of the Broad Street. community.

- Transportation To provide and maintain quality \* Continue the street light conversion project to LED for substantial cost
  - alternative Continue sidewalk projects throughout the City; Spring Street and North
    - \* Continue the partnership with Georgia Department of Transportation (GDOT) and Walton County on a much-needed downtown connector project for a commercial truck route around the historic downtown.
    - \* Continue street paving with annual LMIG funds.

#### General Information

The City of Monroe, Georgia, the county seat of Walton County, was incorporated on November 30, 1821. The city is proud of our nickname, "City of Governors", because of the seven Georgia governors the city has produced. Monroe was named after the fifth U.S. President, James Monroe.

The restored Walton County courthouse is the center of Monroe's Historic District. Also located in this district are the Davis Edwards House and the McDaniel-Tichenor House, home to former Georgia Governor Henry D. McDaniel. Both are listed on the National Registry.

Monroe is the largest city in Walton County, with a population of 13,858 per the 2016 census. Walton County is nestled in the Alcovy River basin between the urban sprawl of Atlanta and classic Athens. Monroe offers the best of both those worlds. Our rich history draws visitors to Monroe; our small town atmosphere, engaging cultural life, and high tech capabilities entice them to stay. Monroe's colorful history is typified by antebellum homes, a historic downtown and venerable government buildings. Monroe's future is exemplified by inter-mingling these historic areas with planned residential growth and high-tech industries.

For years, many visitors have portrayed our city as the perfect place for visiting historic sites, shopping, dining and strolling along the tree-lined streets of a beautiful downtown. Our convenient location makes visiting Downtown Monroe a great day trip or relaxing weekend destination.

The City of Monroe offers many events and activities throughout the year, including festivals, a farmer's market, concerts and parades. We have a

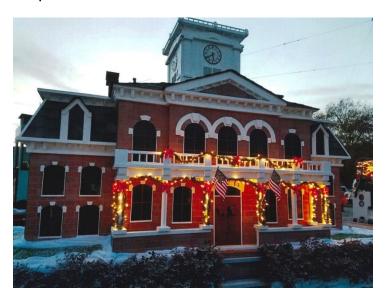
widely divergent range of cultural and recreational activities. The City provides an Art Guild, Music Guild, and the Monroe-Walton County Uncle Remus Regional Library. Monroe's airport hosts the only sky-dive club east of Atlanta and an award winning squadron of the Civil Air Patrol. We welcome you to come see our Museum & Visitor's Center, shop in what is known as the antique capital of Georgia



Designed by TownMapsUSA.com

or enjoy hiking trails, parks and other recreational areas around Monroe.

Also attracting both individual and corporate customers is the Monroe Utilities Department. This community-owned, full-service utility company provides Monroe and Walton County residents a wide range of services including; water, electricity, gas, sewer, cable TV, high-speed internet, and voice over internet phone service. Additionally, the Monroe Utilities Department provides a citywide broadband fiber optic system typically found only in larger metropolitan areas.



#### **Annual Events**

Chocolate Walk February
Car Show March
Farm to Table Dinner April

Alive After 5 April – October

Food Truck Fridays April, July & October

Farmers Market May – October

Movies at the Mill July
July 4 Celebration July

First Friday Concerts May, June, August & September

Fall Fest October
Paws in the Park October
Light up the Night November

Candlelight Shopping November & December

Christmas Parade December

#### **Budget Adoption**

The City of Monroe's budget process complies with state law and local ordinance. The budget is adopted by resolution, a public hearing is advertised and held and the final budget is advertised.

The budget development is led by the City Administrator who according to local ordinance shall prepare and submit the annual operating budget and capital budget to the Mayor and Council. The following process represents many months and hours of work involving a wide range of individuals in order to complete the final budget document:

- The Finance Department distributes spreadsheets showing budget to actual figures to all departments of the City. Staff begins the budget process by reviewing the current year and preparing a preliminary department budget using budget constraints put forth by the administration.
- The Finance Director along with the City Administrator prepares revenue budget estimates. In addition to preparing the revenue budget, customer fees are also analyzed.
- The City Administrator reviews each department's proposed budget, making any needed adjustments.
- Prior to January 1, the City Administrator submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing on January 1. The operating budget includes proposed expenditures and the means for financing them. Council meets to discuss the proposed budget and makes adjustments as needed.
- The City Council holds a public hearing on the budget, giving notice thereof at least ten days in advance by publication in the local newspaper.
- The budget shall be revised and adopted or amended by the City Council
  at a subsequent regular meeting in the year to which it applies and within
  forty-five days following January 1. (Meaning a budget must be adopted
  within 45 days after the new year begins)

 The adopted budget may be revised during the year only by formal action of the City Council in a regular meeting and no increase shall be made without provision also being made for financing same, for anything above the legal level of budgetary control, which is the department level. However, transfers within a department may be made within any fund.

#### **Budget Amendments**

The City of Monroe's budget is a dynamic rather than a static plan, which requires adjustments and formal budget amendments as circumstances change. Georgia law regulates how a budget may be amended. There are two types of amendments: budget transfers and appropriation changes.

The Finance Director and City Administrator are permitted to transfer appropriations within a department upon the request of a Department Head. These transfers do not change the total for a department. Transfers between departments and budget amendments require approval of the Mayor and City Council.

The appropriation resolution includes all the City's General Fund and Enterprise funds and the other Governmental funds listed in the table of contents. The City's fiscal year begins on January 1 and ends on December 31.

Budget Calendar					
August	* Finance Director creates Operating & CIP (Capital) Budget spreadsheets for Department Heads				
September	* Operating & CIP Budget requests are due to the Finance Director from Department Heads				
October	* The Finance Director reviews and compiles budget requests  * City Administrator, Finance Director and Department Heads review budget requests and adjust where needed  * Develop preliminary O&M and CIP Budget books				
November	* Present preliminary O&M and CIP Budget to Council and Mayor  * Review Council and Mayor input and update Budgets as needed				
December	* Public hearing on 2020 Budget * Adoption of 2020 Budget				

#### **Budget Resolution**

A RESOLUTION ADOPTING THE 2020 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the City of Monroe during the fiscal year beginning January 1, 2020 and ending December 31, 2020, the Budget of the City's Revenues and Expenditures for such period, as prepared and submitted to the City Council by the City Administrator; and so approved by the Mayor and City Council.

WHEREAS, the amounts listed are the appropriations so authorized by the Mayor and City Council and are approved for the amounts and purpose indicated.

WHEREAS, any pay classification or job description changes contained and funded herein the budget are approved for the amounts and purposes indicated.

**WHEREAS**, any organizational chart changes or descriptions contained herein the budget are approved as indicated.

WHEREAS, the rates listed are so authorized by the Mayor and City Council and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the Mayor and City Council to purchase items not included in original budgeted figures.

**BE IT FURTHER RESOLVED** that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the Mayor and City Council of the City of Monroe this 10th day of December 2019.

	John Howard, Mayor City of Monroe	
Attest:		
Debbie Kirk, City Clerk		

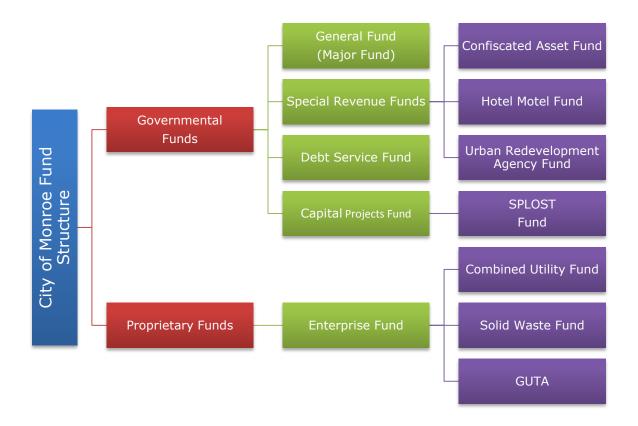
#### Fund Structure and Basis of Budgeting

The City's financial reporting system is organized on a fund basis consisting of two major types – governmental and proprietary. Each fund is a separate accounting entity with a self-balancing set of accounts. This is in accordance with Generally Accepted Accounting Principles (GAAP). The basis of accounting used for reporting is in accordance with GAAP. The basis for each of the funds is not necessarily the same as the basis used in preparing the budget.

The City of Monroe uses the modified accrual basis for budgeting. However, the actual amounts for the governmental funds are shown on the modified accrual basis and the enterprise funds are full accrual basis with the exception that the depreciation expense is not budgeted, repayments on debts are budgeted as expenses and capital assets are budgeted as expenses in enterprise funds.

Budgets are prepared for each fund except the capital projects fund which adopts project-length budgets and is controlled at the project level with the exception of the SPLOST capital project budget which is included in this document.

The following is a discussion and illustration of the City's fund structure:



#### Fund Descriptions

The **General Fund** is the principal fund of the City. It supports services associated with the majority of basic governmental activities. The General Fund is used to account for all financial resources, unless they are required to be accounted for within another fund.

**Special Revenue Funds** are funds used to account for the proceeds of specific revenue resources that are legally restricted. These funds include: Confiscated Assets and Hotel Motel Tax Fund.

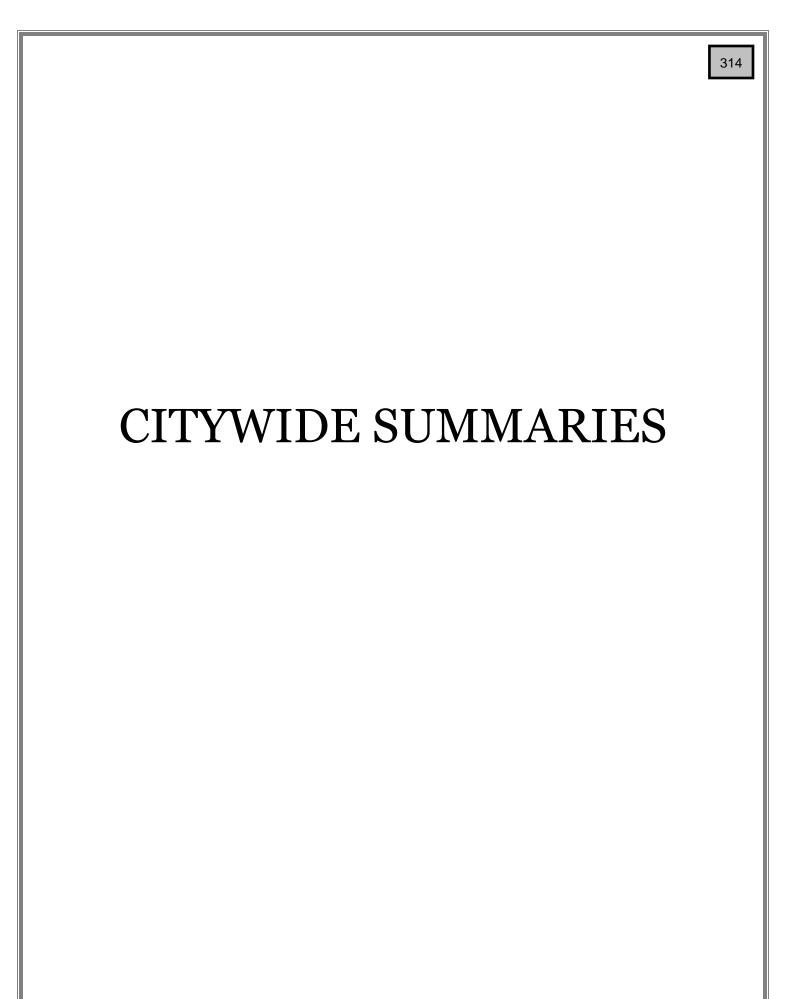
**Capital Projects Funds** are used to account for financial resources to be used for the acquisition or construction of major capital projects and are budgeted on a project-length basis. We have included the City's Special Local Option Sales Tax Fund (SPLOST) in this budget document.

**Debt Service Funds** are used to account for the accumulation of resources for and payment of the City's long-term debt principal and interest.

**Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to private businesses. These funds include the Combined Utilities Fund and the Solid Waste Fund.

The Combined Utility Fund is the largest proprietary fund accounting for the operations of the Electric, Telecommunications, Water, Sewer and Gas systems of the City as well as GUTA which provides training for city employees as well as other outside organizations. The Solid Waste Fund accounts for all solid waste operations of the City.

USE OF FUNDS BY DEPARTMENTS										
Department	General Fund (Major)	Confiscated Assets	Hotel Motel Fund	Debt Service Fund	Capital Projects Fund	SPLOST Fund	Combined Utility Fund	Solid Waste Fund		
General Government	$\checkmark$		✓	✓	✓	✓	✓			
Finance	✓				✓	✓	✓			
Protective Service	✓				✓	✓	✓			
Fire	$\checkmark$				✓	✓	✓			
Public Works	✓				✓	✓	✓	✓		
Police	$\checkmark$	✓			✓	✓	✓			
<b>Buildings and Grounds</b>	✓				✓	✓	✓			
Electric and Telecommunications						✓	<b>✓</b>			
Water, Sewer and Gas						✓	✓			



## Citywide Operating Budget Summary Revenues, Expenditures and Other Sources & Use Summary

					2020 PROPOSED	2020 vs 2019
REVENUE	₹ 2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	BUDGET	BUDGET
CHARGES FOR SERVICES	42,524,108	42,528,342	45,405,647	44,427,304	47,325,462	2,898,158
CONTRIBUTIONS AND DONATIONS	81,601	107,416	157,988	43,000	43,000	0
FINES AND FORFEITURES	321,644	294,986	371,036	440,000	515,000	75,000
FUND BALANCE	0	0	0	545,000	757,905	212,905
INTERGOVERNMENTAL	368,990	517,113	3,492,660	2,696,032	2,304,481	(391,551)
INVESTMENT INCOME	175,849	1,168,599	2,296,296	200,000	352,200	152,200
LICENSES AND PERMITS	249,148	165,740	217,648	270,090	342,650	72,560
MISCELLANEOUS	212,389	296,297	309,019	256,808	223,808	(33,000)
OTHER FINANCING SOURCES	5,474,600	3,258,625	4,654,026	3,586,129	2,826,752	(759,377)
TAXES	7,839,101	8,203,389	7,189,628	6,991,689	7,684,050	692,361
PROCEEDS OF GEN FIXED ASSETS	0	32,366	925	0	0	0
PROCEEDS OF GEN LONG TERM	0	245,900	322,523	0	0	0
TOTAL REVENUE	57,247,430	56,818,773	64,417,395	59,456,052	62,375,308	2,919,256

GENERAL FUND GO BOND DEBT SVC FUND HOTEL MOTEL TAX FUND SOLID WASTE FUND	9,753,148 3,354,150 47,679 4,088,437	12,330,653 842,725 45,711 4,350,396	12,110,628 862,140 42,896 4,557,685	11,807,632 881,888 43,000 4,808,584	12,668,341 0 43,000 5,351,523	860,709 (881,888) 0 542,938
	•	•	•	•	•	-
HOTEL MOTEL TAX FUND SOLID WASTE FUND	47,679 4,088,437	45,711 4,350,396	42,896 4,557,685	43,000 4,808,584	43,000 5,351,523	0 542,938
DOWNTOWN DEV FUND GENERAL FUND	0 9,753,148		1,500 12,110,628		0 12,668,341	•
EXPENDITURES BY FUND COMBINED UTILITIES FUND CONFISCATED ASSETS FUND	▼ 2016 ACTUALS 33,477,335 60,089	34,108,687	2018 ACTUALS 38,052,883 23,642	2019 BUDGET 39,868,122	2020 PROPOSED BUDGET 41,612,339 40,000	2020 vs 2019 BUDGET 1,744,217

EXCESS/(DEFICIENCY) OF REVENUE & OTHER						
SOURCES OVER EXPENDITURES	5,271,344	3,861,996	3,626,306	(1)	0	1

## CITYWIDE 2020 OPERATING BUDGET SUMMARY ALL FUNDS

ESTIMATED FUND BALANCE/FUND EQUITY -

BEGINNING OF YEAR	76,492,078	23,265	98,173	2,743,569	4,634	1,826,935	2,574,519	0	83,763,288
REVENUE <b>V</b>	COMBINED UTILITIES FUND	CONFISCATED ASSETS FUND	DOWNTOWN DEV FUND	GENERAL FUND	HOTEL MOTEL TAX FUND	SOLID WASTE FUND	SPLOST 2013 FUND	SPLOST 2019 FUND	TOTAL REVENUE
CHARGES FOR SERVICES	41,262,339			711,600		5,351,523			47,325,462
CONTRIBUTIONS AND DONATIONS	0			43,000					43,000
FINES AND FORFEITURES		40,000		475,000					515,000
FUND BALANCE							757,905		757,905
INTERGOVERNMENTAL	0		0	404,481			0	1,900,000	2,304,481
INVESTMENT INCOME	350,000		0	0			1,200	1,000	352,200
LICENSES AND PERMITS				342,650					342,650
MISCELLANEOUS	0		0	223,808					223,808
OTHER FINANCING SOURCES	0			2,826,752		0			2,826,752
TAXES				7,641,050	43,000		0		7,684,050
PROCEEDS OF GEN FIXED ASSETS				0					0
PROCEEDS OF GEN LONG TERM				0					0
TOTAL REVENUE	41,612,339	40,000	0	12,668,341	43,000	5,351,523	759,105	1,901,000	62,375,308
% OF BUDGET	66.7%	0.1%	0.0%	20.3%	0.1%	8.6%	1.2%	3.0%	
	COMBINED								
EXPENDITURES 📢	UTILITIES FUND	CONFISCATED ASSETS FUND	DOWNTOWN DEV FUND	GENERAL FUND	HOTEL MOTEL TAX FUND	SOLID WASTE FUND	SPLOST 2013 FUND	SPLOST 2019 FUND	TOTAL EXPENDITURES
EXPENDITURES	UTILITIES FUND			GENERAL FUND					
	UTILITIES FUND			GENERAL FUND 218,889			FUND		EXPENDITURES
CAPITAL OUTLAYS - INFRASTRUCTU	UTILITIES FUND JRE	ASSETS FUND				FUND	FUND 0	FUND	EXPENDITURES 0
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY &	UTILITIES FUND JRE	ASSETS FUND 0		218,889		FUND 0	FUND 0 350,000	FUND 63,000	EXPENDITURES 0 631,889
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY	UTILITIES FUND  JRE  0 0	ASSETS FUND 0		218,889 10,000		FUND 0 0	FUND 0 350,000 342,845	FUND 63,000	0 631,889 1,418,500
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE	UTILITIES FUND  JRE  0 0 1,901,891	ASSETS FUND 0		218,889 10,000 463,171		FUND 0 0 0 0	FUND 0 350,000 342,845	FUND 63,000	0 631,889 1,418,500 2,431,322
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION	UTILITIES FUND  JRE  0 0 1,901,891	ASSETS FUND 0		218,889 10,000 463,171		FUND 0 0 0 0	FUND 0 350,000 342,845	63,000 1,065,655	EXPENDITURES  0 631,889 1,418,500 2,431,322 31,122
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT	UTILITIES FUND JRE 0 0 1,901,891 31,122	ASSETS FUND 0	DEV FUND	218,889 10,000 463,171 0	TAX FUND	FUND 0 0 0 0	FUND 0 350,000 342,845	63,000 1,065,655	EXPENDITURES  0  631,889  1,418,500  2,431,322  31,122  500,000
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS	UTILITIES FUND  JRE  0 0 1,901,891 31,122 325,000	ASSETS FUND 0	DEV FUND	218,889 10,000 463,171 0	TAX FUND 43,000	FUND 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	FUND 0 350,000 342,845 66,260	63,000 1,065,655	EXPENDITURES  0 631,889 1,418,500 2,431,322 31,122 500,000 563,500
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS OTHER FINANCING USES	UTILITIES FUND  JRE  0 0 1,901,891 31,122 325,000 6,311,601	ASSETS FUND 0	DEV FUND	218,889 10,000 463,171 0 195,500 92,000	TAX FUND 43,000	0 0 0 0 0	FUND 0 350,000 342,845 66,260	63,000 1,065,655	EXPENDITURES 0 631,889 1,418,500 2,431,322 31,122 500,000 563,500 7,004,268
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS OTHER FINANCING USES PERSONAL SERVICES AND EMPLOYE	UTILITIES FUND  JRE  0 0 1,901,891 31,122 325,000 6,311,601 8,638,759	ASSETS FUND  0 0	DEV FUND	218,889 10,000 463,171 0 195,500 92,000 8,764,081	43,000 0	600,668 1,503,882	FUND 0 350,000 342,845 66,260	63,000 1,065,655 500,000	EXPENDITURES  0 631,889 1,418,500 2,431,322 31,122 500,000 563,500 7,004,268 18,906,723
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS OTHER FINANCING USES PERSONAL SERVICES AND EMPLOYE PURCHASED/CONTRACTED SERVICE	UTILITIES FUND  JRE  0 0 1,901,891 31,122 325,000 6,311,601 8,638,759 3,532,853	0 0 11,500	DEV FUND	218,889 10,000 463,171 0 195,500 92,000 8,764,081 1,601,270	43,000 0	600,668 1,503,882 2,806,129	FUND 0 350,000 342,845 66,260	63,000 1,065,655 500,000	EXPENDITURES  0 1,89 1,418,500 2,431,322 31,122 500,000 563,500 7,004,268 18,906,723 7,996,752
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS OTHER FINANCING USES PERSONAL SERVICES AND EMPLOYE PURCHASED/CONTRACTED SERVICE SUPPLIES	UTILITIES FUND  RE  0 0 1,901,891 31,122 325,000 6,311,601 8,638,759 3,532,853 20,871,113	0 0 0 11,500 28,500	DEV FUND	218,889 10,000 463,171 0 195,500 92,000 8,764,081 1,601,270 1,323,430	43,000 0 0	600,668 1,503,882 2,886,129 440,844	FUND 0 350,000 342,845 66,260 0	63,000 1,065,655 500,000 45,000 227,345	EXPENDITURES  0 631,889 1,418,500 2,431,322 31,122 500,000 563,500 7,004,268 18,906,723 7,996,752 22,891,232
CAPITAL OUTLAYS - INFRASTRUCTU CAPITAL OUTLAYS - MACHINERY & CAPITAL OUTLAYS - PROPERTY DEBT SERVICE DEPRECIATION AND AMORTIZATION INFRASTRUCTURE - AIRPORT OTHER COSTS OTHER FINANCING USES PERSONAL SERVICES AND EMPLOYE PURCHASED/CONTRACTED SERVICE SUPPLIES TOTAL EXPENDITURES  EXCESS((DEFICIENCY) OF REVENUE &	UTILITIES FUND  RE  0 0 1,901,891 31,122 325,000 6,311,601 8,638,759 3,532,853 20,871,113 41,612,339	11,500 28,500 40,000	O O	218,889 10,000 463,171 0 195,500 92,000 8,764,081 1,601,270 1,323,430 12,668,341	43,000 0 0 43,000	600,668 1,503,882 2,806,129 440,844 5,351,523	0 350,000 342,845 66,260 0 0 759,105	63,000 1,065,655 500,000 45,000 227,345 1,901,000	0 631,889 1,418,500 2,431,322 31,122 500,000 563,500 7,004,268 18,906,723 7,996,752 22,891,232

# CITYWIDE OPERATING BUDGET REVENUE COMPARISON

		2020 PROPOSED	2020 vs 2019	
	<b>▼</b> 2019 BUDGET	BUDGET	BUDGET	% CHANGE
COMBINED UTILITIES FUND	39,868,121	41,612,339	1,744,218	4.4%
CONFISCATED ASSETS FUND	40,000	40,000	0	0.0%
DOWNTOWN DEV FUND	0	0	0	0.0%
GENERAL FUND	11,807,632	12,668,341	860,709	7.3%
GO BOND DEBT SVC FUND	881,888	0	(881,888)	-100.0%
HOTEL MOTEL TAX FUND	43,000	43,000	0	0.0%
SOLID WASTE FUND	4,808,584	5,351,523	542,939	11.3%
SPLOST 2013 FUND	545,000	759,105	214,105	39.3%
SPLOST 2007 FUND	0	0	0	0.0%
SPLOST 2019 FUND	1,461,827	1,901,000	439,173	30.0%
URA - URBAN REDEVELOPMENT AGENCY	0	0	0	0.0%
SHOP WITH A HERO	0	0	0	0.0%
Grand Total	59,456,052	62,375,308	2,919,256	4.9%

## **EXPENSE COMPARISON**

		2020 00000000	2020 - 2040	
		2020 PROPOSED	2020 vs 2019	
<b>▼</b>	2019 BUDGET	BUDGET	BUDGET	% CHANGE
COMBINED UTILITIES FUND	39,868,122	41,612,339	1,744,217	4.4%
CONFISCATED ASSETS FUND	40,000	40,000	0	0.0%
DOWNTOWN DEV FUND	0	0	0	0.0%
GENERAL FUND	11,807,632	12,668,341	860,709	7.3%
GO BOND DEBT SVC FUND	881,888	0	(881,888)	-100.0%
HOTEL MOTEL TAX FUND	43,000	43,000	0	0.0%
SOLID WASTE FUND	4,808,584	5,351,523	542,938	11.3%
SPLOST 2013 FUND	545,000	759,105	214,105	39.3%
SPLOST 2007 FUND	0	0	0	0.0%
SPLOST 2019 FUND	1,461,827	1,901,000	439,173	30.0%
URA - URBAN REDEVELOPMENT AGENCY	0	0	0	0.0%
SHOP WITH A HERO	0	0	0	0.0%
Grand Total	59,456,053	62,375,308	2,919,255	4.9%

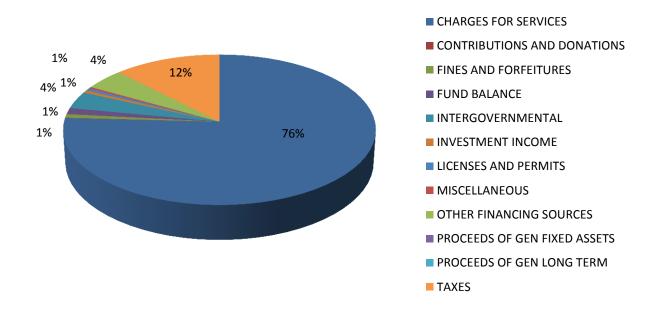
## **Full Time Citywide Positions by Fund**

	2016 FTEs	2017 FTEs	2018 FTEs	2019 FTEs	2020 FTEs
General Fund	101	101	107	112	117
Building & Grounds	3	3	1	3	3
Econ Dev/Main Street	1	1	1	1	1
Finance Financial Administration	3	3	3	3	3
Finance General Administration	2	2	2	1.5	1.5
Fire Operations	22	22	28	29	29
Fire Prevention / CRR	1	1	1	1	1
General Government Executive	1	1	1	0.5	0.5
Highways & Streets	17	17	17	17	17
Municipal Court			1	1	1
Police	44	44	44	47	52
Planning & Development	7	7	8	8	8
Solid Waste Fund	22	22	21	22	23
Administration	3	3	3	3	3
Solid Waste Collection	12	12	12	12	13
Solid Waste Disposal	2	2	2	2	2
Yard Trimmings	4	4	3	4	4
Recycables Collection	1	1	1	1	1
Utility Fund	91	95	103	112	118
Building & Grounds	1	1	1	1	1
GUTA	2	2	2	2	2
Utility-Admin ETC	1	2	2	2	2
Utility-Admin WSG	1	2	2	2	2
Utility-CATV	5	5	6	6	6
Utility-Customer Service	18	18	19	19	20
Utility-Electric	14	14	14	14	14
Utility-Finance	4	4	6	6	7
Utility-Natural Gas	7	7	7	8	10
Utility-Sewage Collection	6	6	6	7	8
Utility-Sewage Treatment Plant	7	7	7	6	6
Utility-Stormwater	3	3	4	6	6
Utility-Telecom & Internet	3	3	2	4	4
Utility-Utility Billing	4	4	4	4	4
Utility-Water Distribution System	7	9	9	9	9
Utility-Water Treatment Plant	4	4	6	8	9
Utility-Central Services	4	4	6	8	8
<b>Grand Total</b>	214	218	231	246	258

#### Revenue Analysis

The City of Monroe's revenue consists of eight general types of categories common to all fund of Monroe's government. These categories are Charges for Services, Contributions and Donations, Fines and Forfeitures, Intergovernmental, Licenses and Permits, Miscellaneous, Other Financing Sources and Taxes. The City uses trend analysis to project revenues. Changes in the local economy and state mandates are taken into consideration when using this forecasting method. Below are the primary sources of revenue for the City.

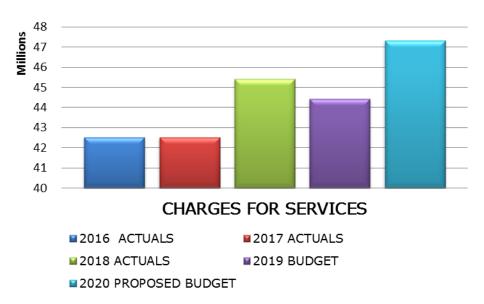
#### 2020 CITYWIDE REVENUES



#### Charges for Services

This revenue category includes any fee or other billings from services such as solid waste, electric, cable, internet, water, sewer, gas and GUTA.

The Combined Utilities revenue budget increased by \$1,744,218 above last year's budget. Projections for FY2020 are calculated using a conservative approach. We estimate sale of natural gas and electric to increase slightly due to growth and *no rate increase is being considered in the Utility department.* These revenue sources remain fairly stable barring any extreme weather conditions as we seen in early 2014. The rate structure for water and sewer was reconfigured in 2014 and we expect to see some increased expenditures due to our ongoing sewer & water rehab project. We continue to see growth in residential and commercial fiber internet, as well as residential water, seer & natural gas. Employee contributions for health insurance are expected to remain stable as well as funding for pension.

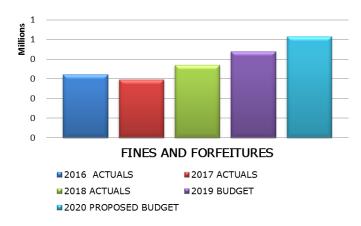


# 2020 CITYWIDE CHARGES FOR SERVICES

	HARGES I OR SER	2020		
		PROPOSED	2020 vs 2019	
<b>▽</b>	2019 BUDGET	BUDGET	BUDGET	% CHANGE
BAD CHECK FEES	0	0	0	0.0%
CEMETARY LOT SALES	10,000	10,000	0	0.0%
CODE DEPT OTHER INCOME	500	500	0	0.0%
ELECTRIC METERED SALES	18,100,000	19,000,000	900,000	5.0%
ELECTRIC MISC REVENUES	50,000	50,000	0	0.0%
ELECTRIC OPERATING REVENUES	450,000	475,000	25,000	5.6%
EMPLOYEE SELF INS FEES (HEALTH IN	650,000	660,000	10,000	1.5%
EVENT FEES	20,000	20,000	0	0.0%
FIBER REVENUES	475,000	530,000	55,000	11.6%
FIRE DEPARTMENT OTHER INCOME	0	0	0	0.0%
GAS METERED SALES	3,511,433	3,563,289	51,856	1.5%
GAS MISC REVENUES	1,000	1,000	0	0.0%
GAS TAP FEES	18,750	50,000	31,250	166.7%
GUTA	80,000	130,000	50,000	62.5%
INTERNET/DATA REVENUES	1,900,000	2,300,000	400,000	21.1%
MEAG REBATE	400,000	200,000	(200,000)	-50.0%
MGAG REBATE	97,957	111,840	13,883	14.2%
OTHER FEES	100	100	0	0.0%
POLICE DEPARTMENT OTHER FEES	0	0	0	0.0%
POLICE DEPARTMENT OTHER INCOM	20,000	20,000	0	0.0%
SALE OF RECYCLED MATERIALS	32,000	32,000	0	0.0%
SANITATION FEES	1,960,000	2,101,000	141,000	7.2%
SEWAGE OTHER OPER REVENUES	30,000	40,000	10,000	33.3%
SEWAGE TREATMENT REVENUES	3,900,000	4,000,000	100,000	2.6%
SEWERAGE TAP FEES	137,500	800,000	662,500	481.8%
TELEPHONE REVENUES	350,000	340,000	(10,000)	-2.9%
TRANSFER STATION FEES	2,816,584	3,219,523	402,939	14.3%
UTIL GENERAL CUST ACCOUNT FEES	650,000	775,000	125,000	19.2%
WATER METERED SALES	4,800,000	5,100,000	300,000	6.3%
WATER MISC REVENUES	63,480	60,210	(3,270)	-5.2%
WATER OPERATING REVENUES	16,000	16,000	0	0.0%
WATER TAP FEES	150,000	380,000	230,000	153.3%
SEWAGE MISC REVENUES	0	0	0	0.0%
CATV REVENUES	3,600,000	3,200,000	(400,000)	-11.1%
CATV OPERATING REVENUES	22,000	20,000	(2,000)	-9.1%
CATV MISC REVENUES	115,000	120,000	5,000	4.3%
Grand Total	44,427,304	47,325,462	2,898,158	6.5%

#### Fines and Forfeitures

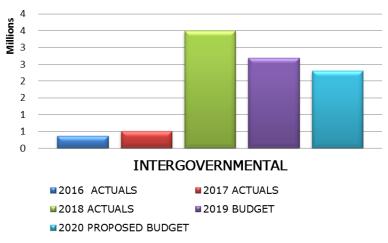
Municipal court traffic fines and citations make up the majority of this revenue source. We have experienced an increase in the number of violators being sentenced to jail and/or community service, which has impacted revenue. Fines and



Forfeitures are expected to slightly increase for 2020.

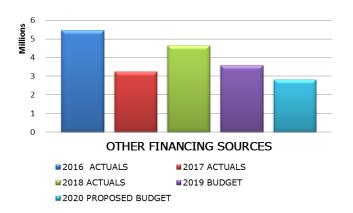
#### Intergovernmental

Receipts from local, state and federal governments are included in this category. They include grants, school resource officer and housing authority supplements, payment in lieu of taxes from the local housing authority and 1% Special Local Option Sales Tax (SPLOST). The previous SPLOST collections ended in 2018, as approved projects continue to be completed. A new SPLOST was approved in 2019 and will start to receive revenues in late 2019 & into 2020. Main revenues comprise of \$1,900,000 in SPLOST, \$100,000 Federal SAFER Grant and \$174,881 for the LMIG project. Any will variances in revenue be directly tied to the economy.



#### Other Financing Sources

The majority of revenues from this category come from interfund transfers. The City Charter requires, in lieu of taxes, the transfer of a minimum of 5% of the gross revenue from the receipts of the utilities to the general fund. This amount is one

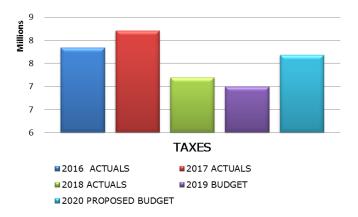


of the general fund's largest revenue sources. The budgeted amount for this transfer is directly tied to the Combined Utilities Fund revenue & the Solid Waste Fund revenue. The total amount estimated to be transferred to the General Fund for FY2020 is \$2,826,752; of which \$2,493,661 is from the Utilities Fund and \$333,091 is from the Solid Waste Fund.

#### **Taxes**

This category includes collections for Real and Personal Property Taxes, 1% Local Option Sales Tax (LOST), Franchise, Insurance Premium, Alcoholic Beverage and Hotel/Motel Tax.

The City's total millage rate for FY2019 is 7.802 mills. This is a 9.15% increase over the rollback rate. Debt service millage is 1.981, leaving 5.821 for the City's operating millage. Sales Tax, Franchise Tax and other miscellaneous taxes are expected to slightly increase next year.

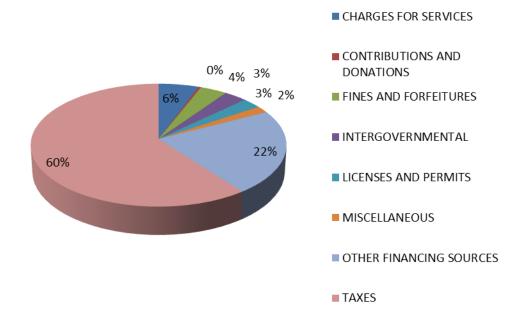


#### Revenue Summary

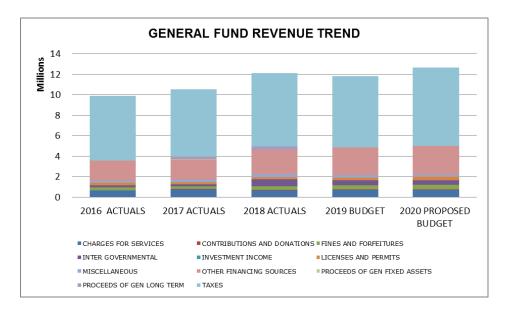
#### General Fund

The chart below shows sources of revenue along with the percent each generates of the total of revenue for the General Fund. Total budgeted revenue for FY2020 is \$12,668,341. The General Fund revenue budget for FY20 is increasing 7.3% from last year's adopted budget.

#### 2020 General Fund Revenue



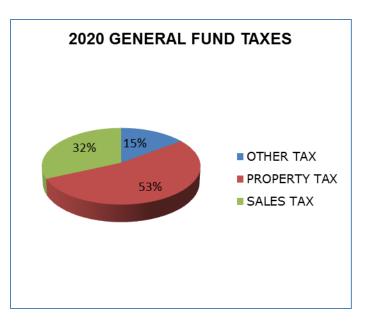
The next chart shows the trend in revenue categories in the General Fund. The trends show a slight increase in License & Permits, Other Financing Sources and Taxes. Those increases are explained in detail in another section.



#### **Taxes**

This category of revenue is made up of Property, Alcoholic Beverage, Occupation, Financial Institution, Franchise and Local Option Sales Tax (LOST). The General Fund is projected to receive almost 60% of its total revenue from taxes in 2020. Almost half of the total tax collected is

Property Tax making it the General Fund's largest revenue source followed by Other Tax, the majority of this being Insurance Premium, Alcoholic Beverages and TAVT taxes.



This chart shows the trend in Property Tax and Sales and Use Tax with 3 years of actual collections and 2 years of budget.

#### Millions 4 4 3 3 2 2 1 1 0 2020 2017 2016 2018 2019 PROPOSED **ACTUALS** BUDGET ACTUAL ACTUAL **BUDGET** OTHER TAX 996,338 1,020,779 1,099,833 1,028,000 1,128,000 ■PROPERTY TAX 3,349,150 3,429,305 3,709,820 3,711,689 4,091,050 SALES TAX 2,335,982 2,209,000 2,422,000 1,969,304 2,129,997

#### GENERAL FUND TAX REVENUE TRENDS

Licenses and Permits. Revenues in this category include Alcoholic Beverage Permits, Building Permits, Insurance License and Regulatory Fees. The 2020 budget increases 26.9% from 2019. This increase is due to a restructure of alcoholic beverage permit fees in 2018 as well as growth within the City with building permits.

**Intergovernmental.** These revenues are received from other governments such as Walton County Board of Education for School Resource Officer reimbursements and the Housing Authority for payments in lieu of tax. Projected revenue for FY2020 decreased by 16.5% due to 2020 being the last year of the Federal SAFER Grant funding, which will be a reduced amount compared to prior year.

Charges for Services. This line item in the 2020 budget remains about the same as 2019. There is a slight increase of \$11,000 for 2020.

Fines and Forfeitures. These revenues are generated from Municipal Court Fines for violations of city ordinances. The 2020 budget is slightly increased by \$75,000 from 2019.

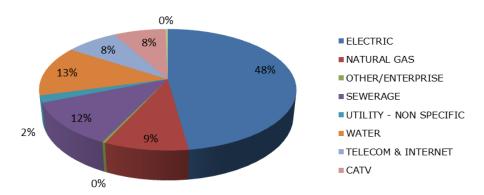
**Miscellaneous.** These revenues are generated from rentals of city owned facilities and various other fees. The 2020 budget has a 12.9% decrease from 2019 due to Airport hanger & fuel fees.

Other Financing Sources. These revenues are transfers to the General Fund from other funds which include transfers of franchise fees from the City's enterprise funds. An increase of 4.5% is budgeted over 2019 due to a projected increase in Utility transfers in. The Solid Waste fund is budgeted to transfer 6%, while the Utilities fund is budgeted to transfer 6.5% to the General Fund. Mid-year, we will do an analysis and if we need to reduce the transfers down to the required minimum 5% we will do so at that time.

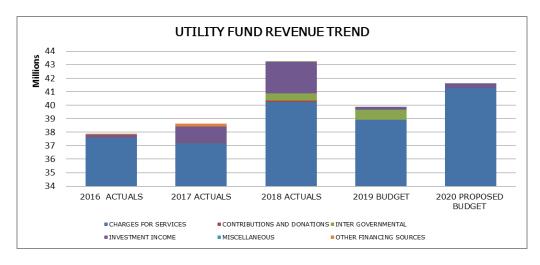
### Combined Utilities Fund

The operation of utilities produces the largest category of revenue, Charges for Services.

#### 2020 UTILITY REVENUE BY DIVISION

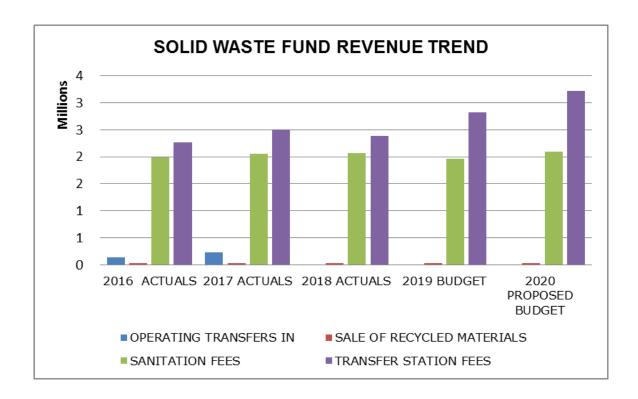


The chart above shows the breakdown by utility division along with the percent each generates of the total of revenue for the Combined Utilities Fund. Total budgeted revenue for FY2020 is \$41,612,339, an increase of 4.4% from last year's adopted budget. Utility revenue is partially influenced by fluctuations in weather conditions. When we experience mild or severe seasons, rainy or drought conditions, Monroe's largest enterprise fund's revenue will increase or decrease accordingly. As the City pays more for the cost of electricity and gas the cost to our customers is also increased. This also accounts for some of the fluctuation in revenue. This chart shows the trend in revenue by division in the Combined Utilities Fund.



### Solid Waste Fund

Solid Waste funds are derived from charges for services for trash pickup for residential and commercial customers, transfer station revenue and recycling are accounted for in the Solid Waste Enterprise Fund. Sanitation fees from trash pickup will increase in 2020 by the normal 3% in order to keep up with the increase in hauling costs from the transfer station based on the current landfill disposal contract. The primary source of revenue is from the collection of fees charged to vendors using the transfer station. We project an increase for FY2019. Since our costs to transfer solid waste are directly tied to the amount of generated revenue we see a proportional amount of increase or decrease in costs as well.



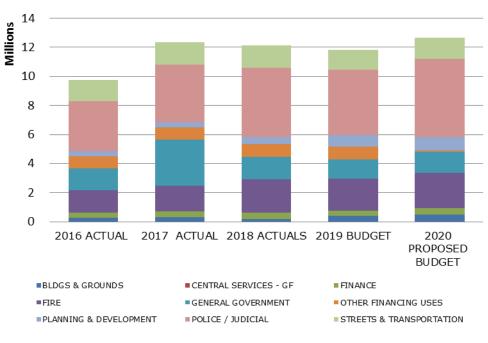
## **Expenditure Summary**

The City of Monroe's FY2020 budget reflects a conservative document that will meet or exceed the services provided to our citizens in FY2019. The total budget is \$62.4 million for all funds. Summary for the General Fund and Combined Utilities Fund follows.

### General Fund

The total budget for the General Fund is \$12.7 million which is increased by 7.3% from last year's budget. Efforts to keep spending at reasonable levels are made citywide. When possible, a department's budget is kept at the same level as the prior year. The next chart shows the trend for the departments in the General Fund.

### **GENERAL FUND EXPENDITURE TREND**

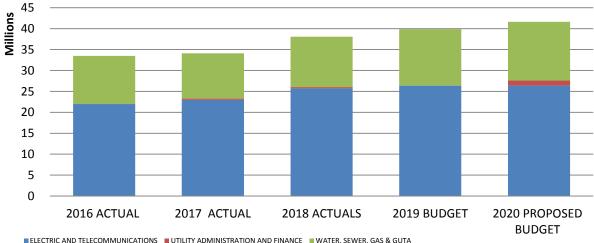


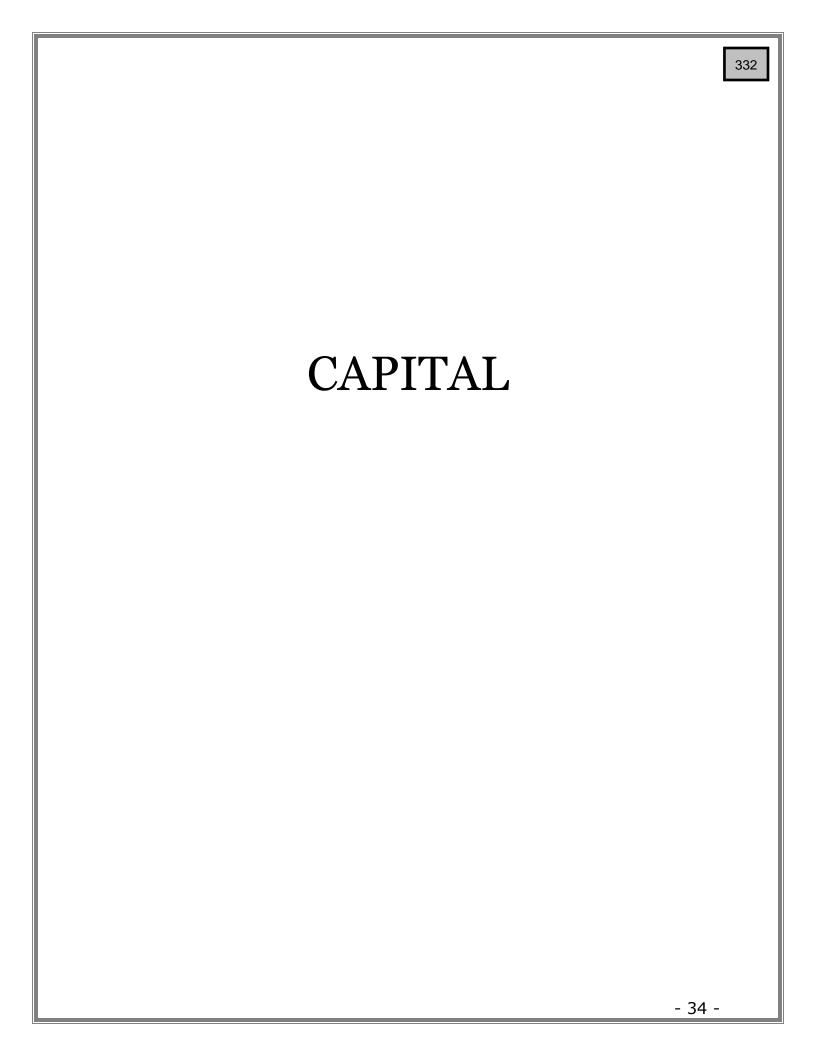
### Combined Utilities Fund

The expense budget for Monroe's Combined Utilities Fund totals \$41.6 million for FY2020. This is an increase of 4.4% from last year's adopted budget.

The cost of goods sold in electric (\$12 million), cable TV (\$3.1 million) and gas (\$1.5 million) are the largest expenses for the Combined Utilities Fund. The cost of purchased power in electric accounts for 64.5%, cost of programming in cable TV accounts for 61.5% and the cost of purchased natural gas in the gas department accounts for 40% of their respective department's total budget.

### UTILITY FUND EXPENDITURE TREND





## Capital

The Capital Improvement Program (CIP) is a five year plan identifying capital projects and equipment purchases for the City. This plan provides justification and narrative of those projects each department has identified over the next five years. The CIP is reviewed and updated annually and changed to reflect the needs of the City. The plan that follows is listed by Department, with revenue sources also identified.

The process to develop the City's plan begins with each department identifying the projects most essential to the City and the operation of their department. Projects are then presented to City Council during the budget process for review. Justification of each project is carefully reviewed with funding either approved, delayed to a subsequent year or denied.

Budgets for Capital Projects do not lapse at the end of a fiscal year, but remain in effect until the project's completion.

\$12,646,738 in potential capital improvement projects for FY 2020 has been submitted. This is \$5,796,360 higher than 2019. Of the total amount for FY 2020; \$5,123,886 is General Fund, \$602,000 is Solid Waste & \$6,920,852 is Utility Fund.

Funding sources for the CIP are taxes and fees, grants, the Urban Redevelopment Agency Fund (URA), transfers from the Combined Utilities Expansion Repair fund and a potential Utility Bond.

▼	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE YRS	PROJECT TOTAL
GENERAL FUND	643,782	1,133,504	767,340	1,253,785	394,713	1,239,072	5,432,196
OTHER			1,500,000				1,500,000
SPLOST	1,610,259	1,747,259	1,192,259	2,285,891	436,000		7,271,668
SPLOST/GRANT	1,049,845	647,000	396,000	670,000	400,000		3,162,845
UTILITIES CIP	4,437,852	3,053,261	1,921,500	1,951,500	1,366,500		12,730,613
SW CIP	252,000	120,000	60,000	25,000			457,000
URA	2,170,000						2,170,000
UTILITY BOND	2,483,000	205,000					2,688,000
<b>Grand Total</b>	12,646,738	6,906,024	5,837,099	6,186,176	2,597,213	1,239,072	35,412,322

A summary and details of the FY 2020 CIP are listed on the following pages.

### Five Year Capital Improvement Summary General Fund & SPLOST

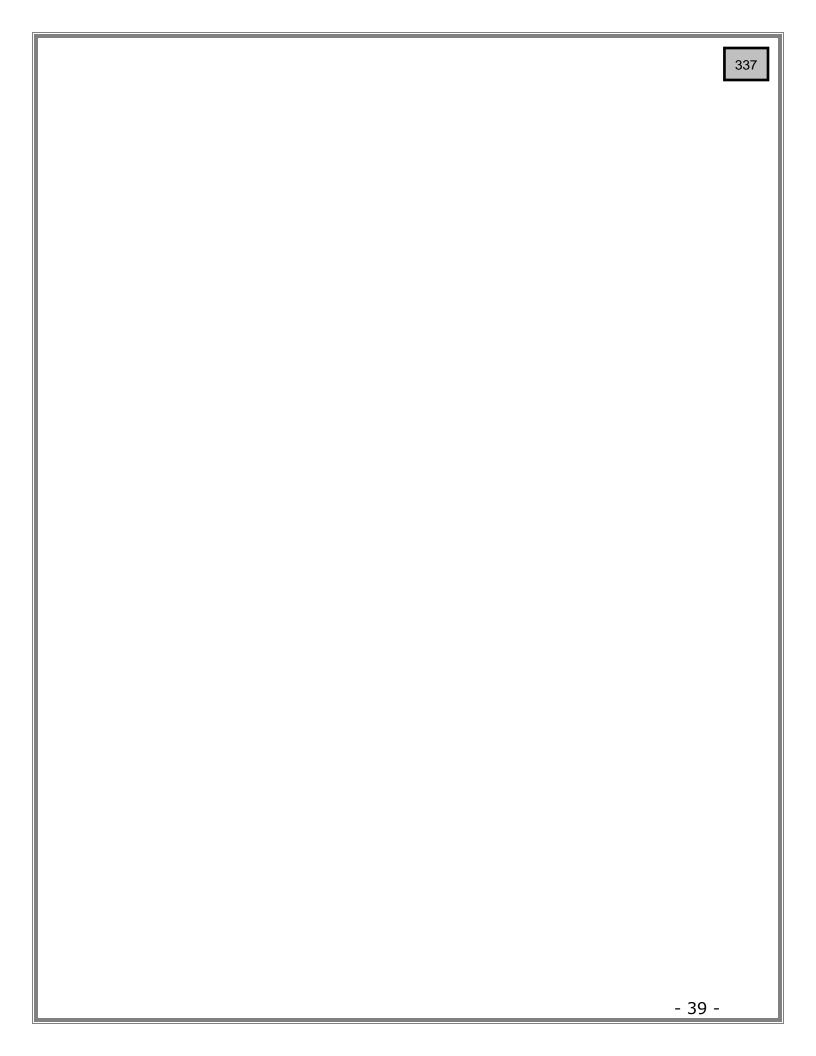
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DEPARTMENT	PROJECT NAME	FUNDING SOURCE	2020	2021	2022	2023	2024	FUTURE YRS	PROJ TOTAL
∃Airport	■8-Unit T-Hangar	SPLOST/GRANT	500,000		100,000	100,000	350,000		1,050,000
	☐ Corporate Hangar	SPLOST				400,000			400,000
	☐ Grading/Ditching	SPLOST	25,000				25,000		50,000
	□ Jet-A Fuel Farm	SPLOST/GRANT				120,000			120,000
	■ John Deere 5075E Utility Tractor	GEN FUND	38,248			120,000			38,24
	Obstruction/LPV		30,240	80,000	90.000				160,00
		SPLOST/GRANT	455.500		80,000				
	■ Runway Crack Seal & Striping, Rehab	SPLOST/GRANT	155,500						155,50
	■ Terminal Building	SPLOST/GRANT		350,000					350,00
	■ West Apron Rehabilitation	SPLOST/GRANT				400,000			400,00
Airport Total			718,748	430,000	180,000	1,020,000	375,000		2,723,74
□ Code	■ Pickup Truck	GEN FUND			30,000				30,00
Code Total					30,000				30,00
∃Fire	■ Fire Pumper	GEN FUND		400,000		400,000			800,00
	■ Fire Station	OTHER		.00,000	1,500,000				1,500,00
					1,300,000				
	SCBA (Air Packs)	GEN FUND				270,000			270,00
	■ Structural Firefighting Gear	GEN FUND			96,000				96,00
Fire Total				400,000	1,596,000	670,000			2,666,00
∃Hwys & Streets	■ Assessment Of Roadways	GEN FUND	10,000	10,000	10,000	10,000	10,000		50,00
	■ Boom Mower	SPLOST				154,000			154,00
	■ Joint Transportation	SPLOST		300,000	750,000	100,000			1,150,00
	□ LMIG/Paving	SPLOST/GRANT	227,345	50,000	50,000		50,000		427,34
	■ Michael Etchison Connector	SPLOST				1,200,000	- 3,550		1,200,000
	■ Milling Head	SPLOST	20,000			1,200,000			20,000
	=		20,000	70.000					-
	■ Mini Excavator	SPLOST		70,000					70,00
	■ New Sidewalks	SPLOST	85,000	85,000		-	85,000		425,00
	■ Other Paving Projects	SPLOST	56,000	56,000	56,000	56,000	56,000		280,000
	■ Single Axle Dump Truck	SPLOST		90,000					90,000
	■ Skid Steer Loader	SPLOST					85,000		85,000
	Street And Sidewalk Rehab	SPLOST	45,000	45,000	45,000	45,000	45,000		225,000
	■ Striping	SPLOST	40,000	40,000	40,000	40,000	40,000		200,000
	TAP-Marable St to City Hall Streetscape		167,000	167,000	166,000		,		500,000
	☐ Traffic Calming Features	SPLOST	500,000		100,000				500,000
			-						
	⊟Trailer	SPLOST	43,000						43,000
	∃Truck	SPLOST		45,000		45,000			90,000
	■ Walton Plaza Entrance	SPLOST	100,000						100,000
	■ Wayne Street Streetscape	SPLOST		250,000					250,000
	■ White Oak-Paradise Shoppes Connector	rSPLOST	55,000						55,000
	■ Zero Turn Mower	GEN FUND	15,000		10,000				25,000
Hwys & Streets Total	-		1,363,345	1.208.000	1.212.000	1,785,000	371,000		5,939,349
□ Police	■ Remodel New Court & Police Building	URA	2,170,000		1,111,000	1,700,000	37 1,000		2,170,000
· Direc	Report Management System	GEN FUND	56,569		56,569	56,569	56,569		282,845
					-		50,505		
	■ 2018 Lease Police Vehicles	GEN FUND	114,791	114,791	47,555				277,13
	■ 2019 Lease Police Vehicles	SPLOST	66,259		-	-			234,668
	■ 2020 Lease Police Vehicles	GEN FUND	114,072	114,072	114,072	114,072			456,288
	■ 2021 Lease Police Vehicles	GEN FUND		114,072	114,072	114,072	114,072		456,288
	■ 2022 Lease Police Vehicles	GEN FUND			114,072	114,072	114,072	114,072	456,288
Police Total			2,521,691	465,763			284,713	114,072	
□ Parks	■ Park Rehabilitation	SPLOST	200,000				100,000		750,000
Parks Total	. S.X HERBORITOTT	5. 2001	200,000				100,000		750,000
	E Art Cuild Landsons :	CEN FUND	200,000			123,000	100,000		-
□ Central Services	■ Art Guild Landscaping	GEN FUND	245.000	24,000		100.000	100 000		24,000
	Buildings Improvements & Rehabilitation		215,000		100,000	100,000	100,000		615,000
	_ □ City Entrance Signage/Gateway Signage	SPLOST	25,000						125,000
Central Services Total			240,000	224,000	100,000	100,000	100,000		764,000
	■ New Court & Police Building	GEN FUND	75,000	75,000	75,000	75,000		1,125,000	1,425,000
<sup>□</sup> Finance						75 000		1,125,000	1,425,000
☐ Finance Finance Total			75,000	75,000	75,000	75,000		1,125,000	1,425,000
Finance Total		GEN FUND	75,000			75,000		1,125,000	
	☐ Downtown Parking Meters	GEN FUND	75,000	75,000 125,000 125,000	-	75,000		1,125,000	1,425,000 125,000 125,000

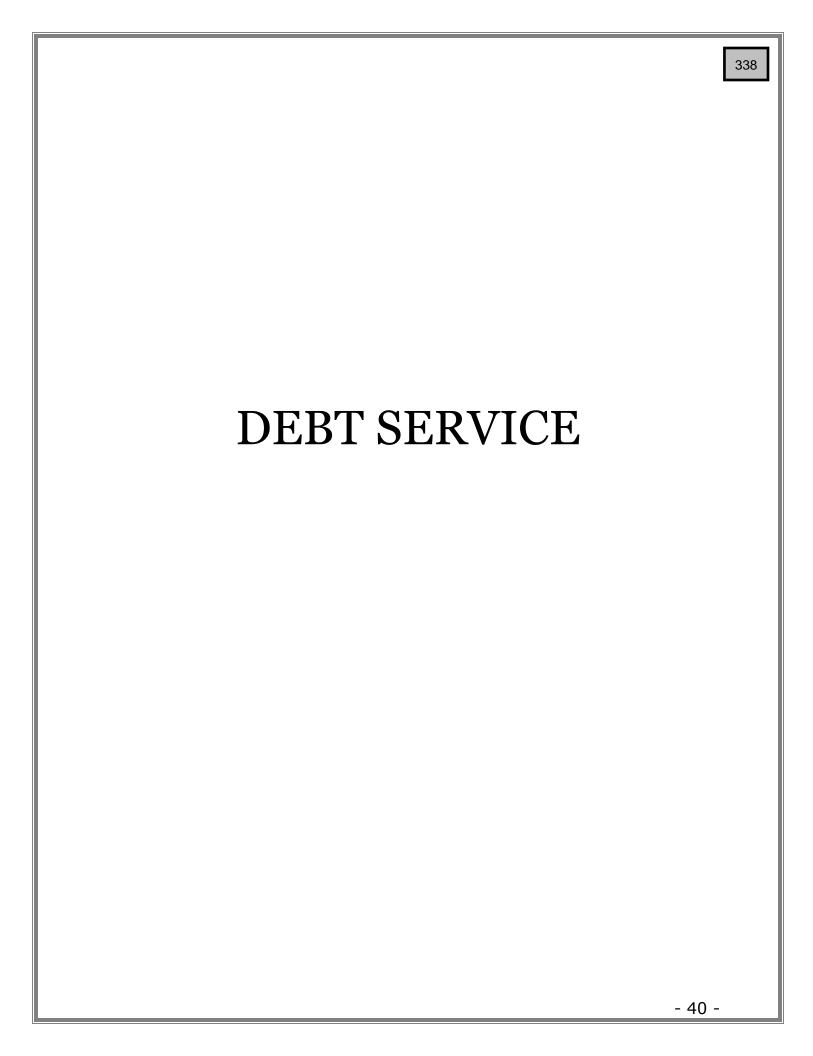
# Five Year Capital Improvement Summary Utilities Fund

		Othlities F	unu						
DEPARTMENT	PROJECT NAME	FUNDING SOURC	E 2020	2021	2022	2023	2024	FUTURE YRS	PROJ TOTAL
□ Electric	Commercial Demand Meters	UTILITIES CIP	70,000	70,000					140,00
	■ Electric Line Truck	UTILITIES CIP	210,000	,					210,00
		UTILITIES CIP	435,500	250,000	250,000				935,50
	_	UTILITIES CIP		230,000	230,000				
			224,635						224,63
		UTILITIES CIP	47,670	150,000	15,000				212,67
	■Two F150 pickup trucks	UTILITIES CIP	64,000						64,00
	■ AMI-interactive metering	UTILITIES CIP	340,215						340,21
Electric Total			1,392,020	470,000	265,000				2,127,02
□Gas	Gas Main Renewal	UTILITIES CIP	450,000	300,000	275,000	225,000	175,000		1,425,00
		OTHER	1,900,000		,	,	,		1,900,00
				250.000	250.000	250.000	250 000		
		UTILITIES CIP	250,000	250,000	250,000	250,000	250,000		1,250,00
		UTILITIES CIP	150,000						150,00
	■ Pickup Truck	UTILITIES CIP	31,639						31,63
	■ BadgePass security for office buildings &	UTILITIES CIP	17,711						17,71
Gas Total			2,799,350	550,000	525,000	475,000	425,000		4,774,35
⊟Sewer	Aeration Fluidyne Jet Pump	UTILITIES CIP	20,674						20,67
	Application/Design 2022 CDBG submitta		20,07		50,000				50,00
					30,000		50,000		
	Application/Design 2024 CDBG submitta						50,000		50,00
		UTILITIES CIP	200,000						200,00
	■ CDBG 2022 - Construction	UTILITIES CIP				250,000			250,00
	■ Excavator	UTILITIES CIP	91,000						91,00
	Final Clarifier Clean Out	UTILITIES CIP		20,000		20,000			40,00
		UTILITIES CIP	150,000	150,000	150,000	150,000	150,000		750,00
		UTILITIES CIP	100,000	100,000	100,000	100,000	100,000		500,00
				100,000	100,000	100,000	100,000		
		UTILITIES CIP	9,320	-					9,32
		UTILITIES CIP	40,000	40,000					80,00
	■Truck Replacement	UTILITIES CIP	63,955		50,000				113,95
Sewer Total			674,949	310,000	350,000	520,000	300,000		2,154,94
⊡Stormwater	■ Application/Design 2020 CDBG submitta	UTILITIES CIP	50,000						50,000
	- · · ·	UTILITIES CIP	,	250,000					250,000
		UTILITIES CIP	8,890	230,000					8,890
		UTILITIES CIP	63,955						63,95
	-	UTILITIES CIP	23,500						23,500
	■ Improvements	UTILITIES CIP	50,000						50,000
	■ Pickup Truck	UTILITIES CIP	63,280						63,280
	■ Skid Steer	UTILITIES CIP	75,000						75,000
		UTILITIES CIP	100,000	100,000	100,000	100,000	10,000		410,000
	Storm Infrastructure/Pipes/Inlets, etc.		50,000	50,000	50,000	50,000	50,000		250,000
Ca =	Storm infrastructure/Pipes/Infets, etc.	UTILITIES CIP		,	-				
Stormwater Total			484,625		150,000	150,000	60,000		1,244,62
□Telecom	·	UTILITIES CIP	60,000	55,000					115,000
	■ Carrier Grade NAT	UTILITIES CIP	53,377						53,37
	☐ Core Switch Replacement ☐	UTILITIES CIP	105,000						105,00
	■ Fiber to the X services	UTILITIES CIP	268,000						268,00
		UTILITIES CIP	150,000	150,000					300,00
	_	UTILITIES CIP	20,079						20,079
	- Fusion Splicer	OTILITIES CIP							
Telecom Total			656,456	205,000					861,45
⊡Water	■ Alcovy River Screen	UTILITIES CIP	350,000						350,000
	Application/Design 2020 CDBG submitta	UTILITIES CIP	25,000						25,00
	■ Application/Design 2022 CDBG submitta	UTILITIES CIP			25,000				25,00
	■ Application/Design 2024 CDBG submitta						25,000		25,000
		UTILITIES CIP	38,344				_,550		38,34
	-	UTILITIES CIP	30,344	250,000					250,00
				230,000		050.00			
		UTILITIES CIP				250,000			250,00
	Control Valve Replacements for John T.			100,000					100,00
	■ Fire Hydrant Replacement	UTILITIES CIP	55,000	55,000					110,00
	■ Fire Hydrant Security	UTILITIES CIP	25,000	25,000	25,000				75,00
		UTILITIES CIP	100,000						100,00
	-	UTILITIES CIP	150,000		150,000	150.000	150,000		750,00
			,		_	,			382,500
		UTILITIES CIP	76,500		76,500	76,500	76,500		
		UTILITIES CIP	24,150						24,15
		UTILITIES CIP	100,000	-	100,000	100,000	100,000		500,000
	■ Water Main Rehab	UTILITIES CIP	125,000	125,000	125,000	125,000	125,000		625,00
	■ Water Master Plan	UTILITIES CIP	85,000						85,00
		UTILITIES CIP	56,500		56,500	56,500	56,500		282,50
		UTILITIES CIP	175,000		125,000	100,000	100,000		650,00
	·			-	100,000	100,000	100,000		
M	Water Main Extensions & Improvement:	OTILITIES CIP	100,000						500,00
Water Total				1,188,000	783,000	958,000	733,000		5,147,49
☐ Central Services		UTILITIES CIP	60,000						60,00
	Exchange Server	UTILITIES CIP	47,100						47,10
Central Services Total			107,100						107,10
☐ Finance - Util		UTILITIES CIP	40,000						40,00
			48,261	50,000					98,26
	- weter neader fracks	UTILITIES CIP							
			88,261	50,000					138,261
Finance - Util Total	Data transcription is	Company of the Compan		1					
Finance - Util Total  Utility Shared  Utility Shared Total	Old Utility warehouse replacement	UTILITIES CIP							

# Five Year Capital Improvement Summary Solid Waste & SPLOST Fund

0.504.073454.7	2221507 111115	FUNDING COURSE	2222	2024	2022	2022	2024	EL EL IDE VOC	
DEPARTMENT	PROJECT NAME	FUNDING SOURCE	2020	2021	2022	2023	2024	FUTURE YRS	PROJ TOTAL
■ Solid Waste	□ Commercial Garbage Truck	SPLOST		250,000					250,000
	☐ Loader - Transfer Station	SPLOST	350,000						350,000
	⊟Pickup Truck	SW CIP	35,000		35,000				70,000
	■ Recycling Carts	SW CIP	70,000	70,000					140,000
	■ Replace Scales - Transfer Station	SPLOST		175,000					175,000
	☐ Transfer Station Improvements	SW CIP	150,000	50,000	25,000	25,000			250,000
Solid Waste Total			605,000	545,000	60,000	25,000			1,235,000
			605,000	545,000	60,000	25,000			1,235,000





### Debt Service

The table below presents the City of Monroe's long-term debt service budgeted figures for the fiscal year ending December 31, 2020.

	Balances <u>1/1/2020</u>	<u>Increases</u>	<u>Decreases</u>	12/31/2020	Due In <u>FY 2021</u>
Governmental Activities: Bond Payable Urban Redevelopment Agency	\$ 3,600,000.00		\$ 98,700.00	\$3,501,300.00	\$ 401,000.00
Notes Payable Walton Plaza	 1,350,000		75,000	1,275,000	75,000
Total Governmental Type Activities	\$ 1,350,000	<u>\$</u> -	\$ 75,000	\$ 1,275,000	\$ 75,000
	1/1/2020	<u>Increases</u>	<u>Decreases</u>	12/31/2020	FY 2021
Business Type Activities:					
Bonds Payable					
Series 2016	11,505,000	-	1,540,000	9,965,000	1,570,000
Notes Payable					
GEFA #2013-007	1,322,747	-	107,996	1,214,751	108,537

The Constitution of the State of Georgia provides that the general obligation debt incurred by the City shall never exceed 10 percent of the assessed value of all taxable property within the City. In addition, under the Constitution of the State of Georgia, the City shall not incur any new debt without the assent of a majority of the qualified voters of the City voting in an election held for that purpose as provided by law.

As computed in the table below, the City could incur (with voter approval) approximately \$44,991,183 in long-term general obligation bonds.

	Fiscal Y	⁄ear	
	2019		
Debt Limit	\$	44,991,183	
Total Net Debt Applicable to Limit		-	
Legal Debt Margin	\$	44,991,183	
Total Net Debt Applicable to the Limit as a			
Percentage of Debt Limit		0.00%	

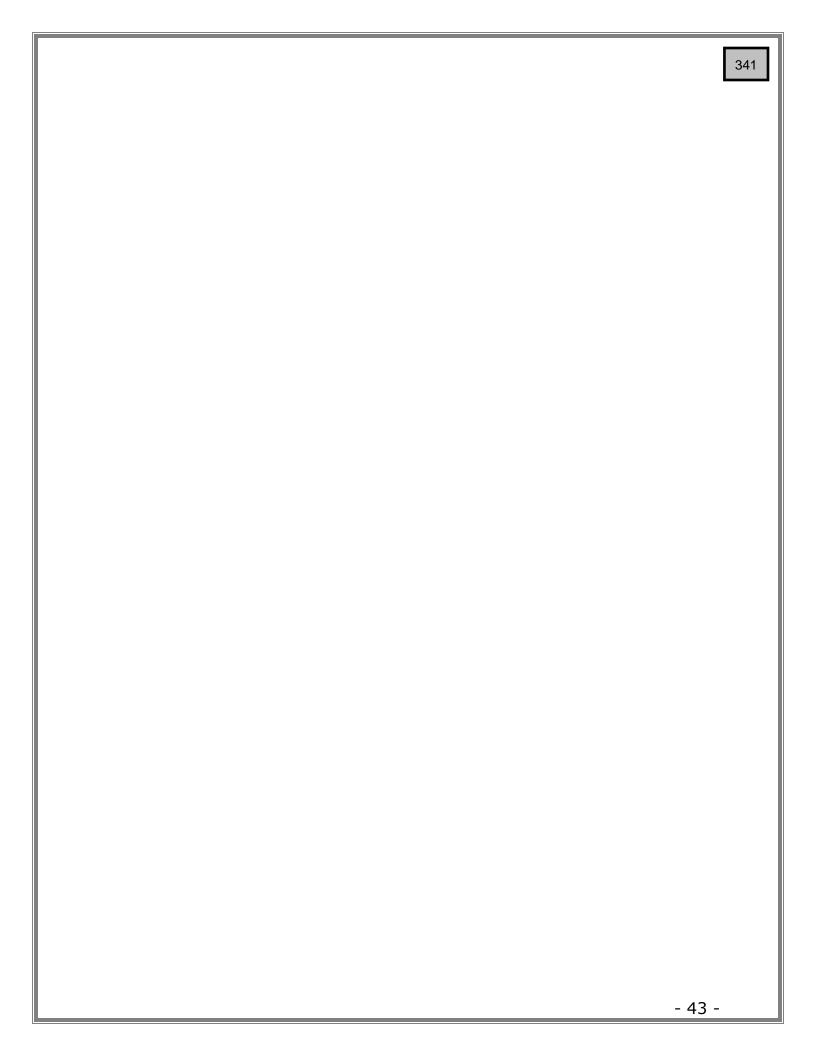
The following table shows the debt funding requirements remaining over the life of the debt based on current outstanding debt issues. In late 2016, a GEFA loan for a meter change-out project, along with the current 2003 and 2006 Revenue Refunding Bonds were refinanced in a combined placement at a total interest rate of 2.19% with the term of the loan remaining the same. The total gross savings of the 2016 refunding is \$1,932,207 or 9.55% of savings as a percent of refunded bonds. This is paid through the combined utilities fund.

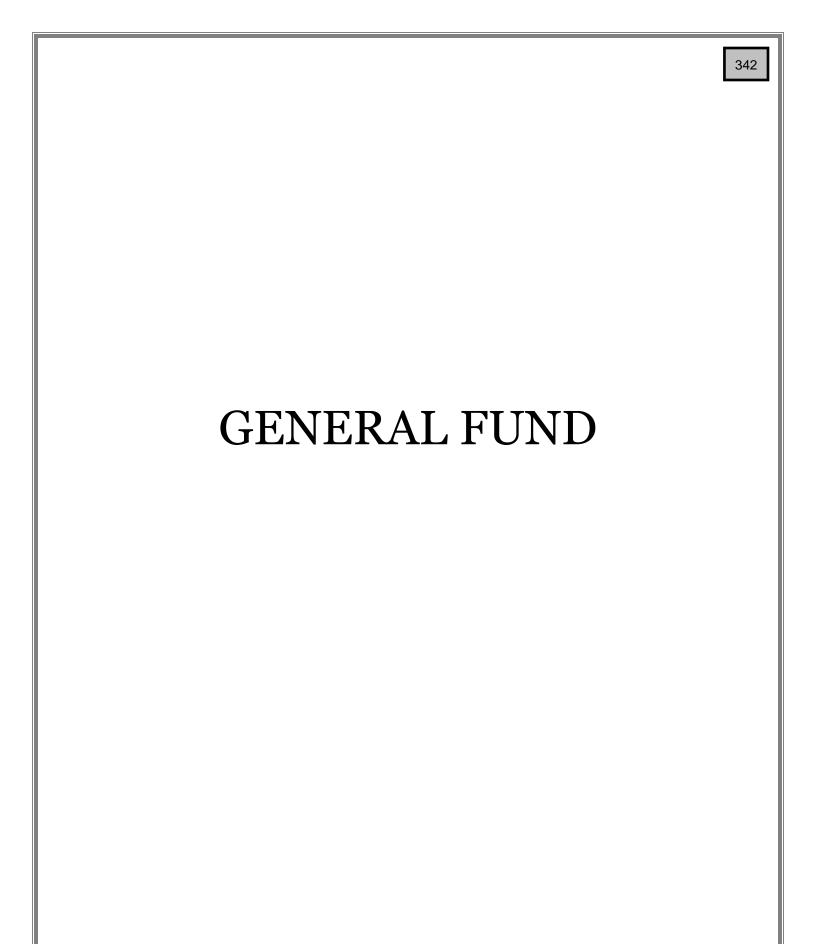
Below is information concerning the funding requirements for the City of Monroe for the period ending 12/31/20

Combined Utility System Refinancing Revenue Refunding Bonds, Series 2016

<u>Period Ending</u>	<u>Principal</u>	<u>Interest</u>	Debt Service
12/1/2020	1,540,000	243,528	1,783,528
12/1/2021	1,570,000	209,638	1,779,638
12/1/2022	1,605,000	175,091	1,780,091
12/1/2023	1,640,000	139,722	1,779,722
12/1/2024	1,680,000	103,587	1,783,587
12/1/2025	1,715,000	66,576	1,781,576
12/1/2026	1,755,000	28,799	1,783,799
12/1/2027	-	-	-
12/1/2028	-	-	-
12/1/2029	-	-	-
12/1/2030	-	-	-
12/1/2031	-	-	-
12/1/2032	-	-	-
12/1/2033	-	-	-
12/1/2034	-	-	-
12/1/2035	-	-	-
12/1/2036		-	
•	\$ 11,505,000	966,941	\$ 12,471,941

The City's bond ratings are further evidence of its financial strength. General obligation bonds are currently rated A+ by Standard & Poor's, and revenue bonds are currently rated A- by Standard & Poor's. The General Obligation bond rating is A+ and the Revenue Bond rating is an A-. Having solid financial policies, prudent financial management practices and strong fund balances and financial reserves are principle reasons for these investment grade bond ratings. These ratings translate directly into lower interest rates on the City's debt.





### GENERAL FUND OPERATING BUDGET SUMMARY

Revenues, Expenditures and Other Sources & Use Summary

REVENUE	2016 ACTUALS	2017 ACTUALS	2018 ACTUAL	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET	% CHANGE
CHARGES FOR SERVICES	647,433	739,084	675,448	700,600	711,600	11,000	1.6%
CONTRIBUTIONS AND DONATIONS	38,250	65,554	48,608	43,000	43,000	0	0.0%
FINES AND FORFEITURES	287,674	267,476	332,014	400,000	475,000	75,000	18.8%
INTERGOVERNMENTAL	185,449	192,533	690,518	484,205	404,481	(79,724)	-16.5%
INVESTMENT INCOME	2	78	2	0	0	0	0.0%
LICENSES AND PERMITS	249,148	165,740	217,648	270,090	342,650	72,560	26.9%
MISCELLANEOUS	210,649	281,111	258,182	256,808	223,808	(33,000)	-12.9%
OTHER FINANCING SOURCES	1,933,174	1,964,740	2,409,445	2,704,240	2,826,752	122,512	4.5%
TAXES	6,314,792	6,580,080	7,145,635	6,948,689	7,641,050	692,361	10.0%
PROCEEDS OF GEN FIXED ASSETS	0	32,366	925	0	0	0	0.0%
PROCEEDS OF GEN LONG TERM	0	245,900	322,523	0	0	0	0.0%
TOTAL REVENUE	9,866,571	10,534,663	12,100,948	11,807,632	12,668,341	860,709	7.3%

DEPARTMENT	▼ 2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET	% CHANGE
BLDGS & GROUNDS	263,186	334,487	197,760	382,024	480,133	98,109	25.7%
FINANCE	364,795	381,380	438,010	385,335	449,669	64,334	16.7%
FIRE	1,544,884	1,775,490	2,262,020	2,191,187	2,416,418	225,231	10.3%
GENERAL GOVERNMENT	1,493,332	3,160,496	1,579,485	1,340,451	1,473,677	133,226	9.9%
OTHER FINANCING USES	841,150	843,224	862,140	881,888	92,000	(789,888)	-89.6%
POLICE / JUDICIAL	3,467,428	3,948,851	4,781,606	4,494,016	5,371,566	877,550	19.5%
STREETS & TRANSPORTATION	1,446,772	1,527,334	1,515,952	1,368,799	1,475,655	106,856	7.8%
CENTRAL SERVICES - GF	0	0	0	0	0	0	0.0%
PLANNING & DEVELOPMENT	331,601	359,391	473,653	763,932	909,223	145,291	19.0%
TOTAL EXPENDITURES	9,753,148	12,330,653	12,110,628	11,807,632	12,668,341	860,709	7.3%
USE OF CASH RESERVES							
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	113,423	(1,795,990)	(9,680)	0	0	(0)	(0)

## GENERAL FUND REVENUE DETAIL

					2020	
	2016	2017	2018		PROPOSED	2020 vs 2019
v i de la companya di managana di managan	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
CHARGES FOR SERVICES						
BAD CHECK FEES	120	210	30	0	0	0
CEMETARY LOT SALES	14,445	8,970	7,330	10,000	10,000	0
CODE DEPT OTHER INCOME	1,217	697	2,032	500	500	0
EMPLOYEE SELF INS FEES (HEALTH INSURANCE)	598,982	670,686	628,934	650,000	660,000	10,000
EVENT FEES	15,846	11,943	16,303	20,000	20,000	0
FIRE DEPARTMENT OTHER INCOME	1,000	2,000	0	0	0	0
OTHER FEES	345	220	173	100	100	0
POLICE DEPARTMENT OTHER INCOME	15,478	44,359	20,561	20,000	20,000	0
SALE OF RECYCLED MATERIALS	0	0	0	0	0	0
SANITATION FEES	0	0	85	0	1,000	1,000
TRANSFER STATION FEES	0	0	0	0	0	0
CHARGES FOR SERVICES Total	647,433	739,084	675,448	700,600	711,600	11,000
CONTRIBUTIONS AND DONATIONS						
FIRE DEPARTMENT	3,375	0	4,000	4,000	4,000	0
GENERAL CITY	0	5,864	0	0	0	0
MAIN STREET	31,500	40,000	35,000	35,000	35,000	0
MISC GRP INSURANCE RECEIPTS	0	17,690	5,608	0	0	0
POLICE DEPARTMENT	3,375	2,000	4,000	4,000	4,000	0
CONTRIBUTIONS AND DONATIONS Total	38,250	65,554	48,608	43,000	43,000	0
FINES AND FORFEITURES						
MUNICIPAL COURT	287,674	267,476	332,014	400,000	475,000	75,000
FINES AND FORFEITURES Total	287,674	267,476	332,014	400,000	475,000	75,000
INTERGOVERNMENTAL						
BOARD OF EDUCATION	46,231	46,231	70,831	70,831	79,600	8,769
DEA	5,767	6,011	0	0	0	0
DEPT OF JUSTICE	18,000	0	0	0	0	0
FEDERAL GRANTS	40,210	2,330	0	0	0	0
LMIG PROGRAM	0	0	157,752	130,000	174,881	44,881
PILOTHOUSING AUTHORITY	42,290	16,981	27,006	25,000	25,000	0
STATE GRANTS REC'D	32,951	27,207	0	0	0	0
FED GRANT - BVP	0	0	5,530	0	0	0
FED GRANT - SAFER	0	0	227,485	238,374	100,000	(138,374)
FED GRANT - CHIP	0	93,773	96,638	0	0	0
FED GRANT - HIDTA	0	0	6,506	0	5,000	5,000
FEDERAL DISASTER RELIEF FUNDS	0	0	80,077	0	0	0
PCARD REBATE	0	0	18,693	20,000	20,000	0
INTERGOVERNMENTAL Total	185,449	192,533	690,518	484,205	404,481	(79,724)
INVESTMENT INCOME						
INTEREST REVENUES	2	78	2	0	0	0
INVESTMENT INCOME Total	2	78	2	0	0	0

## **General Fund**

### Revenue Detail continued

GENERAL FUND REVENUE DETAIL									
					2020				
	2016	2017	2018		PROPOSED	2020 vs 2019			
<b>▼</b>	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET			
LICENSES AND PERMITS									
ALCOHOLIC BEVERAGE PERMITS	43,300	42,100	12	0	0	0			
BUILDING PERMITS	171,710	88,838	121,152	130,000	200,000	70,000			
INSURANCE LICENSE	33,638	34,163	35,400	34,000	30,000	(4,000)			
OTHER REGULATORY FEES - GOLF CARTS	0	240	285	240	500	260			
REGULATORY FEES	500	400	100	200	200	0			
ALCOHOL ADMIN FEE	0	0	3,000	2,000	2,000	0			
NON-PROFIT ALCOHOL TEMP LICENSE	0	0	250	200	200	0			
FOR-PROFIT ALCOHOL TEMP LICENSE	0	0	750	500	1,000	500			
SPECIAL EVENT ALCOHOL REG FEE	0	0	900	1,200	900	(300)			
HOTEL/MOTEL ALCOHOL IN-ROOM LIC	0	0	250	250	0	(250)			
ALCOHOL BEV CUPS-BUSINESSES	0	0	1,500	1,000	2,000	1,000			
ALCOHOL BEV CUPS-RESIDENTS	0	0	150	0	100	100			
ON-PREMISE BEER/WINE LICENSE	0	0	10,500	20,000	21,000	1,000			
BREWERIES BEER LICENSE	0	0	0	0	1,500	1,500			
ON-PREMISE LIQUOR LICENSE	0	0	28,500	24,000	30,000	6,000			
DISTILLERIES LIQUOR LICENSE	0	0	0	0	750	750			
OTHER LICENSE/PERMIT	0	0	500	500	500	0			
BEER/WINE RETAIL PKG LICENSE	0	0	14,400	56,000	52,000	(4,000)			
LICENSES AND PERMITS Total	249,148	165,740	217,648	270,090	342,650	72,560			
MISCELLANEOUS									
AIRPORT FUEL FEES	77,799	150,759	112,147	130,000	100,000	(30,000)			
AIRPORT INCOME	0	5	5	0	0	0			
AIRPORT TIE DOWN FEES	2,200	1,950	1,600	1,500	1,500	0			
COMMUNITY CENTER FEES	12,420	15,120	16,175	12,000	15,000	3,000			
HANGER RENT	78,660	87,061	92,016	105,000	99,000	(6,000)			
OTHER	4,553	11,977	18,028	5,000	5,000	0			
POLICE DEPARTMENT	0	0	0	0	0	0			
REIMB FOR DAMAGED PROPERTY	6,952	14,189	5,714	0	0	0			
RENTAL - 227 S BROAD	21,130	50	0	0	0	0			
WORK COMP MISC RECEIPTS/REFUND	6,935	0	0	0	0	0			
RENTAL - WALTON PLAZA	0	0	12,496	3,308	3,308	0			
MISCELLANEOUS Total	210,649	281,111	258,182	256,808	223,808	(33,000)			
OTHER FINANCING SOURCES									
OPERATING TRANSFERS IN	0	32,111	0	0	0	0			
OPERATING TRANSFERS IN UTILITY	1,694,581	1,675,925	2,151,649	2,391,725	2,481,661	89,936			
TRAN IN - SW GRP INS REG FUND	12,611	12,000	12,000	12,000	12,000	0			
TRAN IN - UT GRP INS REG FUND	14,783	12,000	12,000	12,000	12,000	0			
TRANSFER IN - SOLID WASTE	211,199	232,705	233,796	288,515	321,091	32,576			
NOTE PROCEEDS-WALTON PLAZA	0	0	0	0	0	0			
OTHER FINANCING SOURCES Total	1,933,174	1,964,740	2,409,445	2,704,240	2,826,752	122,512			

### **General Fund**

TOTAL REVENUE

#### Revenue Detail continued

#### GENERAL FUND **REVENUE DETAIL** 2018 **PROPOSED** 2020 vs 2019 ACTUALS ACTUALS ACTUALS BUDGET BUDGET 2019 BUDGET **TAXES** AD VALOREM TAX - CURRENT YEAR 2,634,075 2,707,664 2,918,954 2,894,000 3,268,750 374,750 AD VALOREM TAX - PRIOR YEAR 50,316 16.861 (10,430)10.000 20,000 10,000 ALCOHOLIC BEVERAGE EXCISE TAX 280,651 327,956 289,218 300,000 300,000 0 **BUSINESS & OCCUPATION TAX** 86,200 87,339 93,850 93,000 93,000 0 FINANCIAL INSTITUTIONS TAX 59,579 66,266 65,294 65,000 65,000 0 FRANCHISE TAX ELECTRIC 0 303,920 317,921 289,629 290,000 290,000 INSURANCE PREMIUM TAX 825,052 852,827 919,876 850,000 950,000 100,000 INTANGIBLE TAX REVENUE 23,450 13,006 13,000 20,000 7,000 13,031 LOCAL OPTION MIXED DRINK 15,993 19,577 19,237 19,000 22,000 3,000 LOCAL OPTION SALES & USE TAX 1,672,504 1,782,464 2,027,527 1,890,000 2,100,000 210,000 MOBILE HOME TAX 6,223 5,766 5,402 5,500 6,000 500 MOTOR VEHICLE TAX 44,837 43,784 30,003 34,000 25,000 (9,000)OTHER SELECTIVE TAX 156 0 PEN & INT ON DELINQUENT TAXES 25,507 14,347 20,813 20,000 20,000 0 PUBLIC UTILITY TAX 52,035 54,131 51,284 50,289 50,600 311 RAILROAD EQUIPMENT TAX 500 500 499 499 585 0 5,723 6,000 10,000 REAL ESTATE TRANSFER TAX 8,871 7,097 4,000 TITLE ADVALOREM TAX - TAVT 224,924 263,950 359,504 360,000 360,000 0 400 TIMBER TAX 200 O O 440 (200)FRANCHISE TAX TELEPHONE 0 0 44.322 48,000 40,000 (8,000)7,145,635 TAXES Total 6,314,792 6,580,080 6,948,689 7,641,050 692,361 PROCEEDS OF GEN FIXED ASSETS SALE OF ASSETS - GEN FUND 0 32,366 925 0 0 0 PROCEEDS OF GEN FIXED ASSETS Total 0 32,366 925 0 0 0 PROCEEDS OF GEN LONG TERM CAPITAL LEASES 0 245,900 322,523 0 0 0 PROCEEDS OF GEN LONG TERM Total 245,900 322,523 0

9,866,571 10,534,663 12,100,948 11,807,632 12,668,341

860,709

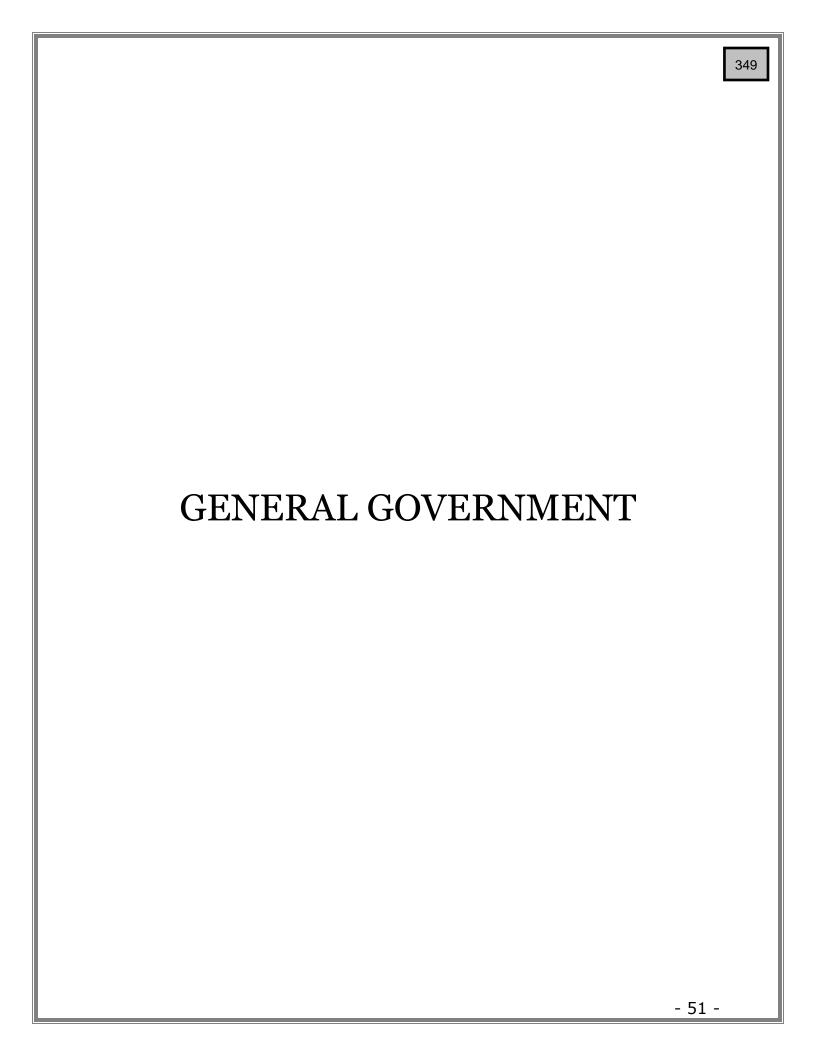
## **Full Time General Fund Positions**

	2016 FTEs	2017 FTFs	2018 FTFs	2019 FTEs	2020 FTFs
■ Building & Grounds	3	3	1	3	3
EQUIPMENT OPERATOR I BLDG MAINT	1	1		1	1
GENERAL LABORER	1	1		1	1
UTILITY WORKER STREET	1	1	1	1	1
<b>■ Econ Dev/Main Street</b>	1	1	1	1	1
MAIN STREET DIRECTOR	1	1	1	1	1
<b>□</b> Finance Financial Administration	3	3	3	3	3
ACCOUNTANT	1	1	1	1	1
PAYROLL SPECIALIST	1	1	1	1	1
ACCOUNTING TECH/AP CLERK	1	1	1	1	1
<b>■ Finance General Administration</b>	2	2	2	1.5	1.5
CITY HALL RECORDS CLERK	1	1	1	1	1
FINANCE DIRECTOR 50%	1	1	1	0.5	0.5
<b>⊟</b> Fire Operations	22	22	28	29	29
FIRE CHIEF			1	1	1
FIRE LIEUTENANT	2	2	2	2	2
FIRE LIEUTENANT/PARAMEDIC	1	1	1	1	1
FIREFIGHTER	8	8	14	14	14
FIREFIGHTER/EMT	3	3	3	3	3
BATTALION CHIEF	3	3	3	3	3
FIRE ADMIN ASST				1	1
CAPTAIN	1	1	1	1	1
FIRE SERGEANT/EMT	2	2	2	2	2
FIREFIGHTER/EMT/ARSON INVESTIGATOR	1	1	1	1	1
ASST FIRE CHIEF	1	1			
☐ Fire Prevention / CRR	1	1	1	1	1
FIRE MARSHAL	1	1	1	1	1
<b>■ General Government Executive</b>	1	1	1	0.5	0.5
CITY ADMINISTRATOR 50%	1	1	1	0.5	0.5
■ Highways & Streets	17	17	17	17	17
ADMIN ASST PUBLIC WORKS	1	1	1	1	1
DIRECTOR OF STREETS & TRANSPORTATION	1	1	1	1	1
EQUIPMENT OPERATOR I STREET	5	5	5	5	5
EQUIPMENT OPERATOR II STREET	2	2	2	2	2
EQUIPMENT OPERATOR III STREET	3	3	3	3	3
SHOP FOREMAN	1	1	1	1	1
SIGN TECH/BLDG & GRNDS SUPERVISOR	1	1	1	1	1
STREET FOREMAN/EQUIPMENT OPERATOR III	1	1	1	1	1
UTILITY WORKER STREET	2	2	2	2	2
■ Municipal Court			1	1	1
MUNICIPAL COURT CLERK			1	1	1

## **Full Time General Fund Positions**

Continued

	2016 FTEs	2017 FTEs	<b>2018 FTEs</b>	<b>2019 FTEs</b>	<b>2020 FTEs</b>
■Police	44	44	44	47	52
POLICE ADMIN ASST	1	1	1	1	1
POLICE CHIEF			1	1	1
POLICE CLERK	1	1	1	1	1
POLICE TAC CLERK	1	1	1	1	1
ASST POLICE CHIEF	1	1			
CAPTAIN	3	3	3	3	3
LIEUTENANT	4	4	4	4	4
OFFICER-FIELD TRAINING OFFICER	2	2	2	3	3
DETECTIVE	4	4	4	4	4
SERGEANT	7	7	7	7	7
OFFICER/K9	2	2	2	2	2
LIEUTENANT-TASK FORCE OFFICER	1	1	1	1	1
LIEUTENANT/ADMIN SUPV	1	1	1	1	1
CADET				2	2
UNIFORM PATROL	15	15	15	15	19
CRIMINAL INVESTIGATIONS					1
POLICE EVIDENCE	1	1	1	1	1
■ Planning & Development	7	7	8	8	8
ADMIN ASST CODE	1	1	1	1	1
CITY MARSHAL			1	2	2
CODE CLERK	1	1	1	1	1
DIRECTOR OF CODE	1	1	1	1	1
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1	1	1
DIRECTOR OF PLANNING	1	1	1	1	1
PROPERTY MAINTENANCE INSPECTOR	2	2	2	1	1
Grand Total	101	101	107	112	117



## **Airport**

### Overview

To continue a forward-thinking growth and development plan that continues to grow the airport into an economic tool and benefit for the City with specific attention on safety, imagery,



facilities, and the functionality of all amenities and facilities through the effective management of funding from federal, state, and local allocations. This is a division of the Central Services Department.

#### Goals

- Development of a more economically beneficial area with the development and design of business-friendly facilities and grounds.
- Expand the amenities available to airport patrons and visitors, residential and business communities.
- Continue to focus on safety improvements to the facility, grounds, and buildings.
- Provide facilities that invite a high traffic flow to the airport and provide benefit to the City.
- Continue to balance both City funding with grant funding for the most effective expansions of airport facilities and improvements.

		RPORT				
					2020	
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	PROPOSED BUDGET	2020 vs 2019 BUDGET
AIRPORT	710107120	7101 07120	713137123	2013 202 02.	505021	505021
CAPITAL OUTLAYS - MACHINERY & EQUIP						
EQUIPMENT	0	0	0	43,350	38,248	(5,102
MACHINERY	0	0	0	0	0	C
VEHICLES	0	0	0	0	0	(
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	0	0	0	43,350	38,248	(5,102
CAPITAL OUTLAYS - PROPERTY					•	
BUILDINGS	0	0	25,775	0	0	(
CONSTRUCTION IN PROGRESS	0	0	20,884	0	0	(
INFRASTRUCTURE	0	0	0	0	0	(
SITE IMPROVEMENTS	0	0	0	0	0	(
CAPITAL OUTLAYS - PROPERTY Total	0	0	46,659	0	0	O
PERSONAL SERVICES AND EMPLOYEE BENEFITS			•			
REIMB SALARIES - OTHER	0	0	2,566	0	0	(
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	0	0	2,566	0	0	0
PURCHASED/CONTRACTED SERVICES			_,,			
ADVERTISING	0	0	1,380	1,200	2,500	1,300
COMMUNICATIONS	0	1,286	1,395	1,350	1,500	150
CONSTRUCTION SERVICES	0	. 0	0	0	0	(
CONSULTING - TECHNICAL	0	984	0	0	500	500
CONTRACT LABOR	0	0	0	5,000	0	(5,000
DUES/FEES	0	0	0	0	500	500
EQUIPMENT RENTAL	0	0	7,332	0	0	(
EQUIPMENT REP & MAINT-OUTSIDE	0	6,074	2,495	2,500	500	(2,000
GENERAL LIABILITY INSURANCE	0	6,205	0	0	0	(
LAWN CARE & MAINTENANCE	0	0	10,713	7,500	2,500	(5,000
LICENSES	0	0	0	0	500	500
MAINTENANCE CONTRACTS	0	0	8,586	1,000	7,500	6,500
PRINTING	0	0	0	0	0	(
R & M AIRPORT	0	1,250	8,474	2,500	15,000	12,500
R & M BUILDINGS - OUTSIDE	0	0	0	0	2,500	2,500
R & M SYSTEM - OUTSIDE	0	0	2,745	0	0	_,=;
TRAINING & EDUCATION	0	0	0	150	500	350
TRAVEL EXPENSE	0	966	0	1,000	500	(500
VEHICLE REP & MAINT-OUTSID	0	0	0	250	250	()
PURCHASED/CONTRACTED SERVICES Total	0	16,765	43,120	22,450	34,750	12,300
SUPPLIES	-	20,. 00	10,110	,	0.17.00	,
AIRPORT EXPENSE	17,540	23,108	6,543	2,500	12,500	10,000
AIRPORT FUEL	75,257	141,964	123,142	125,000	110,000	(15,000
AUTO & TRUCK FUEL	935	75	0	250	0	(250
AUTO PARTS	183	184	325	250	250	(
CHEMICALS/PESTICIDES	0	0	1,287	2,500	2,500	(
DAMAGE CLAIMS	0	0	0	0	0	(
DNU - MISCELLANEOUS	1,006	2,772	0	0	0	
EQUIPMENT PARTS	0	0	1,752	2,000	2,000	(
EXPENDABLE FLUIDS	65	0	9	250	250	(
FOOD	0	26	0	100	100	(
OFFICE SUPPLIES & EXPENSES	12,041	96	463	1,000	250	(750
R & M BUILDINGS - INSIDE	3,447	20,393	1,332	2,500	1,000	(1,500
SMALL TOOLS & MINOR EQUIPMENT	5,595	0	0	250	2,500	2,250
TIRES	0	0	0	250	250	2,230
UNIFORM RENTAL	0	0	0	0	0	0
SUPPLIES Total	116,070	188,619	134,852	136,850	131,600	(5,250
AIRPORT Total	116,070	205,384	227,197	202,650	204,598	1,948

## **Buildings and Grounds**

#### Overview

To maintain a responsible and presentation focused division to citizens with specific attention to safety, imagery, cleanliness, respectfulness, and functionality of all City buildings, facilities, and grounds through an effective management of labor, money, and material. This is a division of the Central Services Department.



#### Goals

- Continue to provide efficient and high levels of service and maintenance of all City building, facilities, grounds, and parks.
- Provide the highest level of functionality and aesthetic appearance for all City buildings, facilities, grounds, and parks.
- Continue to balance both City labor and contractor labor for the most effective approach to achievement of objectives for all City buildings, facilities, grounds, and parks.
- Continue to implement overall City plans to rehabilitate the park system in the City for use by all citizens and visitors alike.

## BUILDINGS & GROUNDS EXPENDITURES

EXPENDITURES 2020								
	2016	2017	2018			2020 vs 2019		
्रा । विकास क्षेत्र के प्राप्त के किन्न के किन् इसके किन्न के किन्न	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET		
BLDGS & GROUNDS								
CAPITAL OUTLAYS - MACHINERY & EQUIP								
EQUIPMENT	0	0	0	0	0	0		
MACHINERY	0	0	0	0	0	0		
VEHICLES	0	0	0	25,000	0	(25,000		
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	0	0	0	25,000	0	(25,000)		
CAPITAL OUTLAYS - PROPERTY								
BUILDINGS	0	0	0	0	0	0		
INFRASTRUCTURE	0	0	0	0	0	0		
SITE IMPROVEMENTS	0	55,890	13,972	0	0	0		
CAPITAL OUTLAYS - PROPERTY Total	0	55,890	13,972	0	0	0		
DEBT SERVICE								
CAPITAL LEASE INTEREST	0	0	0	0	0	0		
DEBT SERVICE Total	0	0	0	0	0	0		
OTHER COSTS								
ART GUILD	1,925	2,427	2,065	2,500	5,000	2,500		
LIBRARY	3,964	2,937	2,733	2,500	5,000	2,500		
OTHER COSTS Total	5,889	5,363	4,798	5,000	10,000	5,000		
PERSONAL SERVICES AND EMPLOYEE BENEFITS	-,	-,	.,	.,	,			
EMPLOYEE ASSISTANCE PROGRAM	0	81	25	25	100	75		
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	5,712	28,979	28,979	0		
GROUP INS	30,173	28,712	8,839	36,000	55,350	19,350		
MEDICAL EXAMS	50,175	303	0,033	0	100	100		
MEDICARE	1,376	1,452	539	1,679	1,734	55		
OVERTIME - OTHER	0	0	0	0	0	0		
OVERTIME SALARIES	1,475	1,611	4,279	3,500	3,000	(500		
PART - TIME/TEMPORARY SALARIES	16,094	21,033	5,863	0,500	0	0		
REGULAR SALARIES	90,982	92,334	34,397	115,811	119,557	3,746		
RETIREMENT CONTRIBUTION	0	92,554	0	0	0	3,740		
SOCIAL SECURITY	5,882	6,248	2,473	7,180	7,413	233		
WORKERS COMP INSURANCE	0	0,248	464	7,180	1,500	1,500		
	_	172,207	62,591	193,174	217,733	24,559		
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	164,837	1/2,20/	62,591	193,174	217,733	24,559		
PURCHASED/CONTRACTED SERVICES	24	1.0	0	0	0	0		
ADVERTISING	24	16	0	0	0	0		
COMMUNICATIONS	602	842	0	750	500	(250		
CONSULTING - TECHNICAL	0	0	1,800	0	0	0		
CONTRACT LABOR	46,300	31,900	3,194	15,000	2,500	(12,500		
CUSTODIAL SVCS	0	0	0	0	0	0		
DUES/FEES	0	45	2	0	0	0		
ENVIRONMENTAL EXPENSE	0	0	0	0	0	0		
EQUIPMENT RENTAL	0	136	37	2,500	250	(2,250		
EQUIPMENT REP & MAINT-OUTSIDE	0	0	0	250	250	0		
GENERAL LIABILITY INSURANCE	2,671	2,795	3,263	2,800	2,500	(300		
LAWN CARE & MAINTENANCE	0	35,357	62,840	60,000	70,000	10,000		
MAINTENANCE CONTRACTS	2,448	2,201	616	5,500	10,000	4,500		
PARKS & GROUNDS R&M OUTSIDE	0	0	4,039	2,500	5,000	2,500		
PEST CONTROL	0	113	630	1,000	1,000	0		
POSTAGE	0	0	49	0	0	0		
PRINTING	0	0	0	0	0	0		
R & M BUILDINGS - OUTSIDE	0	0	2,620	10,000	5,000	(5,000		
R&M BLDG - PLAYHOUSE	5,020	288	4,533	2,500	2,500	0		
TRAINING & EDUCATION	0	70	20	500	250	(250		
VEHICLE REP & MAINT-OUTSID	45	0	0	250	500	250		
I/T SVCS - WEB DESIGN, ETC.	0	0	22	25	0	(25		
R&M BLDG - OLD CITY HALL OUTSIDE					2,500	2,500		
PURCHASED/CONTRACTED SERVICES Total	57,110	73,764	83,664	103,575	102,750	(825)		

# Buildings & Grounds Expenditures continued

### BUILDINGS & GROUNDS

BUILDINGS & GROUNDS  EXPENDITURES									
	2016 Y ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET			
SUPPLIES									
AUTO & TRUCK FUEL	4,466	4,499	5,162	7,500	5,000	(2,500)			
AUTO PARTS	813	421	2,132	500	500	0			
CHEMICALS/PESTICIDES	80	67	0	500	2,500	2,000			
COMPUTER EQUIP NON-CAPITAL	0	0	15	0	0	0			
DAMAGE CLAIMS	281	0	0	0	0	0			
DNU - MISCELLANEOUS	178	0	0	0	0	0			
EQUIPMENT PARTS	8,306	5,754	5,605	5,000	2,500	(2,500)			
EXPENDABLE FLUIDS	584	92	74	250	250	0			
FOOD	0	0	0	125	250	125			
HAND TOOLS	228	25	186	250	500	250			
JANITORIAL SUPPLIES	574	0	95	250	250	0			
OFFICE SUPPLIES & EXPENSES	1,264	447	66	500	250	(250)			
PARKS & GROUNDS R&M INSIDE	13,215	0	4,550	2,500	100,000	97,500			
R & M BUILDINGS - INSIDE	0	17	103	2,500	1,000	(1,500)			
SAFETY/MEDICAL SUPPLIES	1,076	1,078	7	500	250	(250)			
SIGNAGE & MATERIALS	0	0	0	500	250	(250)			
SMALL TOOLS & MINOR EQUIPMENT	0	0	403	1,000	1,000	0			
TIRES	917	411	1,541	500	1,000	500			
UNIFORM RENTAL	1,941	2,126	25	6,500	4,000	(2,500)			
UNIFORM EXPENSE	0	0	0	0,500	900	900			
LANDSCAPING R & M - INSIDE	1,426	0	30	2,500	5,000	2,500			
R&M BLDG - OLD CITY HALL INSIDE	1,420	0	30	2,300	2,500	2,500			
SUPPLIES Total	35,350	14,938	19,995	31,375	127,900	96,525			
BLDGS & GROUNDS Total	263,186	322,162	185,021	358,124	458,383	100,259			
COMMUNITY CENTER	203,100	322,102	103,021	330,124	438,383	100,239			
PURCHASED/CONTRACTED SERVICES									
COMMUNICATIONS	0	922	964	1,000	1,000	0			
CUSTODIAL SVCS	0	1,465	3,600	5,000	4,000	(1,000)			
EQUIPMENT RENTS / LEASES	0		3,600	3,000	4,000	(1,000)			
MAINTENANCE CONTRACTS	0	210 0	_	-	1,000	-			
PEST CONTROL	0	70	1,143	2,000 400	250	(1,000)			
	0	0	420			(150)			
R & M BUILDINGS - OUTSIDE	0	0	2,688	12,000	14,500 0	2,500			
R&M COMMUNITY CENTER - OUTSIDE	0		88		_	-			
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	U	2,667	8,903	20,400	20,750	350			
CHEMICALS/PESTICIDES	0	0	0	0	0	0			
COMPUTER EQUIP NON-CAPITAL	0	0	190	0	0	0			
JANITORIAL SUPPLIES	0	619	360	250	250	0			
OFFICE SUPPLIES & EXPENSES	0	0	77	250	250	0			
PARKS & GROUNDS R&M INSIDE	0	9,039	3,209	0	0	0			
R & M BUILDINGS - INSIDE	0	. 0	. 0	2,500	500	(2,000			
LANDSCAPING R & M - INSIDE	0	0	0	500	0	(500			
SUPPLIES Total	0	9,658	3,837	3,500	1,000	(2,500)			
COMMUNITY CENTER Total	0	12,325	12,740	23,900	21,750	(2,150)			
TOTAL EXPENDITURES	263,186	334,487	197,760	382,024	480,133	98,109			

### **Finance**

#### Overview

The Finance Department has the responsibility of providing service and



oversight of the various financial functions within the City. Primary functions include accounting, budgeting, accounts payable, payroll, billing and collecting receivables, financial reporting and purchasing. In addition, all utility administration, billing, collection and field services fall within this department.

### Goals/Accomplishments

- Received Certificate of Achievement for Excellence in Financial Reporting Program Award for the FY2018 Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA).
- Received the Popular Annual Financial Reporting Award Program Award from GFOA for the FY2018 Popular Annual Financial Report (PAFR).
- Received the Distinguished Budget Presentation Award for the FY2019 adopted budget from GFOA.
- Fully implemented a new city-wide financial, payroll, ESS (employee self-service) and utility billing software system.
- Implemented a comprehensive document archiving system with the new software system.
- Implemented Positive Pay and Fraud Filters with our bank to prevent check and ACH fraud.

		NANCE PENDITURES				
Ţ.	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
FINANCIAL ADMINISTRATION						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	134	75	80	100	20
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	17,136	21,735	21,735	0
GROUP INS	24,188	31,454	31,754	27,000	44,389	17,389
MEDICAL EXAMS	0	303	0	0	100	100
MEDICARE	1,488	2,176	2,120	2,250	2,236	(14)
OVERTIME SALARIES	3,404	2,024	2,331	2,500	2,500	0
REGULAR SALARIES	102,587	150,093	146,172	155,132	154,198	(934
SOCIAL SECURITY	6,364	9,304	9,066	9,618	9,560	(58
WORKERS COMP INSURANCE	0	0	0	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total PURCHASED/CONTRACTED SERVICES	156,836	215,922	208,655	218,315	236,318	18,004
ADVERTISING	0	380	1,000	0	0	0
COMMUNICATIONS	1,032	1,318	(98)	0	0	0
CONTRACT LABOR	0	0	76,292	300	1,000	700
DUES/FEES	3,520	3,007	92	1,200	1,200	0
EQUIPMENT RENTAL	0	250	269	250	250	0
GENERAL LIABILITY INSURANCE	0	0	0	0	0	0
LICENSES	0	0	317	0	0	0
MAINTENANCE CONTRACTS	2,644	3,230	6,462	5,850	14,000	8,150
	2,044	3,230	0,402	3,630		-
MARKETING EXPENSES	0	0	214	220	25,000	25,000
P O BOX RENTAL	0	0	214	220	235	15
POSTAGE	0	115	1,119	1,300	1,200	(100)
PROFESSIONAL FEES	0	1,900	265	300	0	(300)
R & M BUILDINGS - OUTSIDE	0	0	2,855	0	0	0
SOFTWARE	0	218	390	200	200	0
TRAINING & EDUCATION	4,701	4,543	872	5,000	5,000	0
TRAVEL EXPENSE	0	683	336	1,000	2,000	1,000
I/T SVCS - WEB DESIGN, ETC.	0	0	463	0	0	0
PURCHASED/CONTRACTED SERVICES Total	11,897	15,643	90,849	15,620	50,085	34,465
SUPPLIES						
AUTO & TRUCK FUEL	22	0	0	0	0	0
COMPUTER EQUIP NON-CAPITAL	0	0	3,432	100	1,500	1,400
DNU - MISCELLANEOUS	271	374	0	0	0	0
EMPLOYEE RECOGNITION	0	0	200	0	0	0
EQUIPMENT PARTS	0	655	138	0	0	0
FOOD	0	62	1,227	300	500	200
FURNITURE < 5,000	0	0	318	500	500	0
JANITORIAL SUPPLIES	0	391	1,368	1,300	800	(500
OFFICE SUPPLIES & EXPENSES	17,595	18,651	11,073	15,000	8,000	(7,000
R & M BUILDINGS - INSIDE	0	629	0	0	0	0
SUPPLIES Total	17,887	20,762	17,756	17,200	11,300	(5,900)
FINANCIAL ADMINISTRATION Total	186,620	252,327	317,260	251,135	297,703	46,569
GENERAL ADMINISTRATION				,		,
OTHER COSTS						
GMA ASSESSMENT	4,795	4,754	2,378	4,800	4,800	0
OTHER COSTS Total	4,795	4,754	2,378	4,800	4,800	ő
PERSONAL SERVICES AND EMPLOYEE BENEFITS	4,755	7,,57	2,3,0	7,000	,,000	
EMPLOYEE ASSISTANCE PROGRAM	0	0	50	0	50	50
GMEBS-RETIREMENT CONTRIBUTION	12,537	13,622	11,424	10,867	10,867	(0)
GROUP INS	20,784	16,399	17,065	13,500	27,850	14,350
MEDICAL EXAMS	20,784	202	17,063	13,300		
					100	100
MEDICARE OVERTIME CALABIES	1,807	1,241	1,296	1,382	1,406	24
OVERTIME SALARIES	1,254	2,882	2,228	2,000	2,000	0
REGULAR SALARIES	129,270	84,541	83,112	95,340	96,980	1,640
SOCIAL SECURITY	7,727	5,305	2,902	5,911	6,013	102
WORKERS COMP INSURANCE	0	0	0	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total PURCHASED/CONTRACTED SERVICES	173,380	124,192	118,077	129,000	146,766	17,766

364,795

438,010

381,380

385,335

449,669

PURCHASED/CONTRACTED SERVICES

SMALL TOOLS & MINOR EQUIPMENT

GENERAL ADMINISTRATION Total
TOTAL EXPENDITURES

PURCHASED/CONTRACTED SERVICES Total

ADVERTISING

SUPPLIES FOOD

COMMUNICATIONS

SUPPLIES Total

64,334

### **Fire**

Our Mission: "The Monroe Fire Department is dedicated to protecting the lives and property of its citizens and visitors to the community through fire



prevention, public education, training, and the delivery of professional fire and emergency services."

### Goals

- Preservation of life
- Preservation of property

### We accomplish these goals through:

- Fire prevention education
- Fire inspections code enforcement
- Training
- Fire suppression operations
- Rescue and first responder operations

### Accomplishments

- Conducted 50+ Public Relation/ Fire Educational Events
- Conducted 2<sup>nd</sup> annual Fire Safety Blowout
- Purchased used engine from Johns Creek
- Received grant (\$30,818.69) for Jaws of Life tools
- Conducted 2<sup>nd</sup> recruit class
- Purchased medical cart for PR events throughout the city
- Conducted Firefighter 2 certification and testing
- Save 3.9 million in fire loss
- Added and improved to the new fire training facility

## FIRE EXPENDITURES

					2020	·		
	2016	2017	2018		PROPOSED	2020 vs 2019		
T,	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET		
FIRE OPERATIONS								
CAPITAL OUTLAYS - MACHINERY & EQUIP								
EQUIPMENT	0	0	0	0	0	0		
MACHINERY	0	0	0	0	0	0		
VEHICLES	0	63,674	30,111	0	0	0		
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	0	63,674	30,111	0	0	0		
CAPITAL OUTLAYS - PROPERTY								
BUILDINGS	11,550	18,459	14,714	0	0	0		
CONSTRUCTION IN PROGRESS	0	0	102,302	0	0	0		
SITE IMPROVEMENTS	0	0	0	0	0	0		
CAPITAL OUTLAYS - PROPERTY Total	11,550	18,459	117,016	0	0	0		
DEBT SERVICE								
CAPITAL LEASE INTEREST	0	0	2,820	3,171	2,330	(841)		
CAPITAL LEASE PRINCIPAL	0	0	27,881	33,749	27,146	(6,603)		
DEBT SERVICE Total	0	0	30,701	36,920	29,476	(7,444)		
PERSONAL SERVICES AND EMPLOYEE BENEFITS								
EMPLOYEE ASSISTANCE PROGRAM	0	618	703	700	700	0		
GMEBS-RETIREMENT CONTRIBUTION	140,037	156,650	159,933	196,133	210,130	13,997		
GROUP INS	236,716	220,126	308,679	264,300	342,950	78,650		
MEDICAL EXAMS	60	5,169	2,605	10,000	10,000	0		
MEDICARE	12,709	14,461	16,770	17,858	19,255	1,397		
OVERTIME SALARIES	17,331	26,516	37,514	30,000	25,000	(5,000)		
PART - TIME/TEMPORARY SALARIES	26,292	17,427	27,292	16,900	28,000	11,100		
REGULAR SALARIES	891,757	1,024,415	1,164,892	1,214,702	1,315,955	101,253		
RETIREMENT CONTRIBUTION	5,200	5,700	6,700	9,000	9,000	0		
SOCIAL SECURITY	54,340	61,833	71,705	76,359	82,333	5,974		
WORKERS COMP INSURANCE	8,302	4,391	8	0	1,500	1,500		
VOLUNTEER SALARIES	0	0	410	0	0	0		
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	180	180		
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	1,392,743	1,537,305	1,797,211	1,835,952	2,045,003	209,051		
PURCHASED/CONTRACTED SERVICES						·		
COMMUNICATIONS	2,285	3,236	3,676	7,050	7,050	0		
DUES/FEES	5,327	8,280	6,358	3,000	6,000	3,000		
EQUIPMENT RENTAL	0	1,474	1,648	1,620	1,500	(120)		
EQUIPMENT REP & MAINT-OUTSIDE	2,724	5,507	8,359	4,000	6,000	2,000		
GA DEPT REV FEES	0	250	250	250	250	0		
GENERAL LIABILITY INSURANCE	2,251	2,236	2,268	5,000	5,000	0		
LAWN CARE & MAINTENANCE	0	0	0	1,500	0	(1,500)		
LICENSES	0	75	0	1,000	1,000	0		
MAINTENANCE CONTRACTS	5,784	3,094	4,405	4,000	3,000	(1,000)		
PEST CONTROL	0	28	4,183	4,300	600	(3,700)		
PROFESSIONAL FEES	0	0	440	500	500	0		
R & M BUILDINGS - OUTSIDE	0	0	1,603	17,500	5,000	(12,500)		
SOFTWARE	0	0	540	1,000	6,000	5,000		
TRAINING & EDUCATION	4,847	8,047	9,068	10,000	10,000	0		
TRAVEL EXPENSE	0	666	4,970	4,000	3,000	(1,000)		
VEHICLE REP & MAINT-OUTSID	3,379	10,489	5,271	13,549	6,000	(7,549)		
HOLIDAY EVENTS	0	0	70	0	0	0		
I/T SVCS - WEB DESIGN, ETC.	0	0	641	0	0	0		
VEHICLE TAG & TITLE FEE	0	0	3	0	50	50		
PURCHASED/CONTRACTED SERVICES Total	26,597	43,383	53,754	78,269	60,950	(17,319)		
SUPPLIES		,	22,7.2.1	,_05	22,230	(2.,020)		

**Fire** Expenditures continued

FIRE EXPENDITURES							
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET	
AUTO & TRUCK FUEL	11,562	12,066	16,260	16,000	16,000	0	
AUTO PARTS	2,520	2,669	3,519	5,000	5,000	0	
CHEMICALS/PESTICIDES	0	0	0	0	0	0	
COMPUTER EQUIP NON-CAPITAL	0	792	1,080	0	2,000	2,000	
DAMAGE CLAIMS	0	0	3,000	0	0	0	
DNU - MISCELLANEOUS	690	0	0	0	15,000	15,000	
EQUIPMENT PARTS	15,747	19,516	16,861	15,500	15,500	0	
EXPENDABLE FLUIDS	1,406	1,785	1,235	2,500	2,500	0	
FIRE EQUIPMENT	39,275	12,598	43,221	34,500	35,000	500	
FOOD	0	495	803	1,000	2,000	1,000	
FURNITURE < 5,000	0	0	2,080	1,200	1,500	300	
HAND TOOLS	0	3,663	0	0	0	0	
JANITORIAL SUPPLIES	2,408	3,065	3,427	3,500	3,500	0	
OFFICE SUPPLIES & EXPENSES	15,002	14,682	11,033	10,000	8,000	(2,000)	
R & M BUILDINGS - INSIDE	7,635	12,980	8,196	7,000	8,000	1,000	
SAFETY/MEDICAL SUPPLIES	3,115	1,271	2,364	10,000	10,000	0	
SMALL TOOLS & MINOR EQUIPMENT	0	3,658	4,848	5,000	6,000	1,000	
SPONSORSHIPS/DONATIONS	0	3,079	350	2,000	0	(2,000)	
SYSTEM R & M - INSIDE	0	225	0	0	0	0	
TIRES	1,068	3,837	3,259	8,500	7,500	(1,000)	
TRAINING MATERIALS - COM USE	0	0	6,578	8,000	10,000	2,000	
FIRE EDUCATION MATERIALS	3,552	3,312	(120)	0	0	0	
UNIFORM EXPENSE	10,013	9,070	20,080	10,000	17,000	7,000	
DONATION PURCHASES	0	3,905	500	0	0	0	
LANDSCAPING R & M - INSIDE	0	0	0	0	1,500	1,500	
SUPPLIES Total	113,994	112,669	148,573	139,700	166,000	26,300	
FIRE OPERATIONS Total	1,544,884	1,775,490	2,177,366	2,090,841	2,301,429	210,588	
FIRE PREVENTION/CRR							
PERSONAL SERVICES AND EMPLOYEE BENEFITS							
EMPLOYEE ASSISTANCE PROGRAM	0	0	25	25	25	0	
GMEBS-RETIREMENT CONTRIBUTION	0	0	5,712	7,245	7,245	0	
GROUP INS	0	0	12,025	9,300	22,650	13,350	
MEDICAL EXAMS	0	0	65	300	100	(200)	
MEDICARE	0	0	613	759	789	30	
OVERTIME SALARIES	0	0	2,788	3,000	3,000	0	
REGULAR SALARIES	0	0	50,715	52,333	54,426	2,093	
RETIREMENT CONTRIBUTION	0	0	0	759	0	(759)	
SOCIAL SECURITY	0	0	2,880	3,245	3,374	129	
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	0	0	74,823	76,966	91,609	14,643	
PURCHASED/CONTRACTED SERVICES	0	0	0		0	^	
ADVERTISING DUES/EEES	0	0	0	1,900	1,900	0	
DUES/FEES FOURDMENT DED & MAINT-OUTSIDE	0	0	0	750	750	0	
EQUIPMENT REP & MAINT-OUTSIDE	0	0	650	750	750		
EVENTS TRAINING & EDUCATION	0	0	050	5,850	5,850	0	
PURCHASED/CONTRACTED SERVICES Total	0	0	650	8,500	8,500	0	
SUPPLIES	U	U	650	6,500	8,500	0	
AUTO PARTS	0	0	0	500	500	0	
NOTOTANIO	U	0	0	2,880	2,880	0	
	Λ			2,000	2,000		
FIRE EQUIPMENT	0			500	500	Λ	
FIRE EQUIPMENT OFFICE SUPPLIES & EXPENSES	0	0	0	500 10 500	500 10 500	0	
FIRE EQUIPMENT OFFICE SUPPLIES & EXPENSES FIRE EDUCATION MATERIALS	0	0	0 9,181	10,500	10,500	0	
FIRE EQUIPMENT OFFICE SUPPLIES & EXPENSES FIRE EDUCATION MATERIALS UNIFORM EXPENSE	0 0 0	0 0	0 9,181 0	10,500 500	10,500 500	0 0	
FIRE EQUIPMENT OFFICE SUPPLIES & EXPENSES FIRE EDUCATION MATERIALS	0	0	0 9,181	10,500	10,500	0	

### General Government

### Overview

The General Government Department is responsible for directing the day to day activities of the City. This department is made up of the Mayor, City Council, and City Administrator. The City Administrator oversees all departments, staff and The City Administrator operations. responsible for compliance of City policies and all other regulations.



#### Goals

- To ensure delivery of quality, cost effective services to the citizens of Monroe.
- To provide effective leadership and management to elected officials and city employees.
- To ensure successful implementation of Mayor and City Council goals and policies.

# **GENERAL GOVERNMENT EXPENDITURES** 2020 PROPOSED BUDGET 2016 ACTUALS 2017 ACTUALS 2018 ACTUALS 2020 vs 2019 BUDGET J 2019 BUDGET AUDIT PURCHASED/CONTRACTED SERVICES

PURCHASED/COINTRACTED SERVICES						
AUDIT SERVICES	32,500	29,500	30,000	32,500	39,500	7,000
PURCHASED/CONTRACTED SERVICES Total	32,500	29,500	30,000	32,500	39,500	7,000
AUDIT Total	32,500	29,500	30,000	32,500	39,500	7,000
CENTRAL SERVICES	32,300	23,300	30,000	32,300	33,300	7,000
SUPPLIES						
STREET LIGHTS	23,533	24,132	0	0	0	0
SUPPLIES Total	23,533	24,132	0	0	0	0
CENTRAL SERVICES Total	23,533	24,132	0	0	0	0
COMMUNITY SERVICES						
OTHER COSTS						
CHAMBER OF COMMERCE	4,800	4,800	5,500	5,500	5,500	0
SENIOR CITIZENS CENTER	5,600	5,600	5,600	5,600	5,600	0
OTHER COSTS Total	10,400	10,400	11,100	11,100	11,100	0
COMMUNITY SERVICES Total	10,400	10,400	11,100	11,100	11,100	0
DOWNTOWN DEVELOPMENT	10,400	10,400	11,100	11,100	11,100	J
OTHER COSTS						
DOWNTOWN DEVELOPMENT	15,000	31,000	25,000	25,000	25,000	0
OTHER COSTS Total	15,000	31,000	25,000	25,000	25,000	0
PURCHASED/CONTRACTED SERVICES	-					
ADVERTISING	0	18	691	0	0	0
TRAINING & EDUCATION	0	0	0	0	0	0
PURCHASED/CONTRACTED SERVICES Total	0	18	691	0	0	0
DOWNTOWN DEVELOPMENT Total	15,000	31,018	25,691	25,000	25,000	0
ECONOMIC DEVELOPMENT						
OTHER COSTS						
CHIP PROJECT EXPENSE		02 772	74 760	0	0	
	0	93,773	74,768		-	0
OTHER COSTS Total	0	93,773	74,768	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	54	50	51	51	0
GMEBS-RETIREMENT CONTRIBUTION	12,537	13,622	11,424	7,245	7,245	0
GROUP INS	20,116	19,141	21,121	9,000	11,000	2,000
MEDICAL EXAMS	0	202	0	0	100	100
MEDICARE	1,400	1,408	1,529	1,036	1,004	(32
OVERTIME SALARIES	8,171	4,217	3,662	3,500	0	(3,500
PART - TIME/TEMPORARY SALARIES	6,405	8,342	10,761	27,144	18,000	(9,144
REGULAR SALARIES	87,532	90,317	96,515	44,298	51,177	6,879
SOCIAL SECURITY	5,985	6,020	6,537			(134
				4,429	4,295	
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	142,145	143,323	151,600	96,703	92,872	(3,831)
PURCHASED/CONTRACTED SERVICES						
ADVERTISING	8,950	19,617	13,978	10,000	7,500	(2,500
COMMUNICATIONS	2,725	2,309	3,377	3,000	3,000	0
CONTRACT LABOR	3,047	3,008	2,965	5,000	5,000	0
CUSTODIAL SVCS	0	174	0	0	0	0
DUES/FEES	895	1,230	1,595	500	500	0
EQUIPMENT RENTAL	0	2,188	99	100	100	0
EVENTS	63,159	53,344	89,349	85,000	105,000	20,000
LAWN CARE & MAINTENANCE	0	0	467	1,000	1,000	0
MAINTENANCE CONTRACTS	2,049	5,194	6,622	4,910	4,910	0
PRINTING	2,694	4,039	3,147	3,000	6,000	3,000
PROFESSIONAL FEES	8,310	51,203	2,000	5,000	5,000	0
TRAINING & EDUCATION	6,833	8,874	7,205	6,500	6,500	0
TRAVEL EXPENSE	0	55	6,032	5,000	5,000	0
I/T SVCS - WEB DESIGN, ETC.	0	0	120	0	600	600
	_	_		_	_	_
LANDFILLS FEES	0	0	4,291	0	0	0
PURCHASED/CONTRACTED SERVICES Total	98,663	151,236	141,247	129,010	150,110	21,100
SUPPLIES						
COMPUTER EQUIP NON-CAPITAL	0	0	31	0	0	0
DNU - MISCELLANEOUS	551	1,730	0	0	0	0
FOOD	0	0	295	500	500	0
OFFICE SUPPLIES & EXPENSES	8,599	3,958	11,618	3,000	3,000	0
SPONSORSHIPS/DONATIONS	9,688	0	25,000	25,000	25,000	0
OLD CITY HALL BLDG	0	0	329	500	500	0
SUPPLIES Total	18,837	5,689	37,273	29,000	29,000	0
ECONOMIC DEVELOPMENT Total	259,645	394,021	404,888	254,713	271,982	17,269
	233,043	334,021	1017000	234,713	2/1/302	17,209
ELECTIONS						
PURCHASED/CONTRACTED SERVICES						
A DA VEDETAGNA G	0	280	0	300	0	(300
ADVERTISING	0 1			40.500	0	(18,600
ADVERTISING ELECTION EXPENSE		14.872	0	18.600	0	(10.000
ELECTION EXPENSE	7,150	14,872 <b>15,152</b>	-	18,600 18,900		
		14,872 <b>15,152</b> 15,152	0 <b>0</b>	18,600 18,900 18,900	0	(18,900) (18,900)

# **General Government**

GENERAL GOVERNMENT EXPENDITURES									
_	2016	2017	2018	2010 PUDCET	2020 PROPOSED	2020 vs 2019			
EXECUTIVE	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET			
CAPITAL OUTLAYS - MACHINERY & EQUIP									
EQUIPMENT	2,000	0	0	0	0	0			
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	2,000	0	0	0	0	0			
CAPITAL OUTLAYS - PROPERTY	_			_		_			
BUILDINGS SITE IMPROVEMENTS	0	1,500,000	0	0	0	0			
CAPITAL OUTLAYS - PROPERTY Total	22,209 <b>22,209</b>	0 <b>1,500,000</b>	0	0	0	0			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	22,209	1,300,000	•		0	•			
EMPLOYEE ASSISTANCE PROGRAM	0	27	50	51	50	(1			
GMEBS-RETIREMENT CONTRIBUTION	12,537	13,622	11,424	10,867	10,867	0			
GROUP INS	22,809	19,141	17,161	13,500	27,850	14,350			
GROUP INS COBRA	203,906	0	0	0	0	0			
MEDICAL EXAMS	0	202	130	0	50	50			
MEDICARE OVERTIME CALABIES	560	1,264	946	1,016	1,073	57			
OVERTIME SALARIES REGULAR SALARIES	0 39,718	0 87,188	24,917	70,077	74,000	0 3,923			
SOCIAL SECURITY	2,395	5,201	671	4,335	4,588	253			
UNEMPLOYMENT EXPENSE	217	7,600	2,640	5,000	5,000	0			
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	282,141	134,244	57,939	104,846	123,478	18,632			
PURCHASED/CONTRACTED SERVICES			•	-					
ADVERTISING	0	2,785	69	100	100	0			
COMMUNICATIONS	1,467	226	334	400	600	200			
CONSULTING - TECHNICAL	0	2,500	0	0	0	0			
CONTRACT LABOR	73,515	24,500	0	0	0	0			
CUSTODIAL SVCS	0	0	3,650	4,000	4,000	0			
DUES/FEES EQUIPMENT RENTAL	2,500 0	8,005 29	2,903 12	3,000	3,000	0			
FINES/LATE FEE	0	0	2,500	0	0	0			
GENERAL LIABILITY INSURANCE	116,869	141,202	158,473	147,192	155,000	7,808			
LAWN CARE & MAINTENANCE	0	1,030	6,882	2,000	2,000	0			
MAINTENANCE CONTRACTS	7,970	7,188	7,821	8,000	6,000	(2,000			
MAYOR'S EXPENSE - HOWARD	191	843	6,730	2,000	5,000	3,000			
POSTAGE	0	0	830	500	500	0			
PROFESSIONAL FEES	3,029	6,056	1,325	1,000	1,000	0			
R & M BUILDINGS - OUTSIDE	0	0	105	0	0	0			
SOFTWARE TRAINING & EDUCATION	6,533	812 4,565	4,800 7,080	0 5,500	5,500	0			
TRAINING & EDUCATION TRAINING MAYOR	762	2,305	2,435	2,000	2,000	0			
TRAVEL EXPENSE	0	171	3,737	2,000	2,500	500			
VEHICLE REP & MAINT-OUTSID	0	0	0	0	0	0			
I/T SVCS - WEB DESIGN, ETC.	0	0	22	0	0	0			
PURCHASED/CONTRACTED SERVICES Total	212,836	202,217	209,709	177,692	187,200	9,508			
SUPPLIES									
AIRPORT EVEL	0	2,335	0	0	0	0			
AITO & TRUCK FUEL	0	1 100	394	0	0	0			
AUTO & TRUCK FUEL AUTO PARTS	0	1,190 3	0	0	0	0			
BOOKS & PERIODICALS	0	0	25	50	50	0			
CHEMICALS/PESTICIDES	0	0	0	0	0	0			
COMPUTER EQUIP NON-CAPITAL	0	0	265	0	0	0			
DNU - MISCELLANEOUS	0	835	0	0	0	0			
EMPLOYEE RECOGNITION	6,229	7,553	4,098	6,000	3,500	(2,500			
FOOD	0	1,533	1,098	1,000	1,000	0			
JANITORIAL SUPPLIES	0	98	585	800	300	(500			
OFFICE SUPPLIES & EXPENSES R & M BUILDINGS - INSIDE	0	4,424	5,117 647	3,000 500	3,000 500	0			
SPONSORSHIPS/DONATIONS	6,714	9,366 0	0	0	0	0			
SUPPLIES Total	12,943	27,337	12,230	11,350	8,350	(3,000)			
XECUTIVE Total	532,129	1,863,799	279,878	293,888	319,028	25,140			
AW									
PURCHASED/CONTRACTED SERVICES									
ATTORNEY FEES - OTHERS	0	2,813	12,300	3,000	3,000	0			
ATTORNEY FEES-P & M	143,613	237,651	203,616	136,625	200,000	63,375			
PURCHASED/CONTRACTED SERVICES Total  _AW Total	143,613 143,613	240,464 240,464	215,916 215,916	139,625 139,625	203,000	63,375 63,375			

# **General Government**

# Expenditures continued

GENERAL GOVERNMENT
EXPENDITURES

	EXI	PENDITURES						
	2020							
	2016	2017	2018		PROPOSED	2020 vs 2019		
, and the second se		ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET		
LEGISLATIVE								
PERSONAL SERVICES AND EMPLOYEE BENEFITS								
GMEBS-RETIREMENT CONTRIBUTION	50,148	54,487	45,695	57,959	57,959	0		
GROUP INS	80,463	76,566	84,007	72,000	99,350	27,350		
MEDICAL EXAMS	0	809	0	0	100	100		
MEDICARE	498	516	606	696	696	0		
REGULAR SALARIES	48,000	46,000	48,799	48,000	48,000	0		
SOCIAL SECURITY	2,130	2,206	2,592	2,976	2,976	0		
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	60	60		
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	181,239	180,583	181,700	181,631	209,141	27,510		
PURCHASED/CONTRACTED SERVICES								
DIST 1 EXPENSE - MALCOM	1,174	1,290	3,821	4,000	4,000	0		
DIST 2 EXPENSE - CRAWFORD	3,876	3,600	3,835	4,000	4,000	0		
DIST 3 EXPENSE - R BRADLEY	2,025	91	4,097	4,000	4,000	0		
DIST 4 EXPENSE - L BRADLEY	1,807	1,671	1,814	4,000	4,000	0		
DIST 5 EXPENSE - GARRETT	5,226	4,578	7,087	4,000	4,000	0		
DIST 6 EXPENSE - ADCOCK	842	3,291	4,171	4,000	4,000	0		
DIST 7 EXPENSE - LITTLE	1,838	2,847	3,668	4,000	4,000	0		
DIST 8 EXPENSE - DICKINSON	2,440	3,500	3,175	4,000	4,000	0		
DUES/FEES	0	121	0	0	. 0	0		
TRAINING DIST 1 MALCOM	2,309	1,040	1,915	2,500	2,500	0		
TRAINING DIST 2 CRAWFORD	2,890	2,130	1,870	2,500	2,500	0		
TRAINING DIST 3 R BRADLEY	2,580	1,885	1,710	2,500	2,500	0		
TRAINING DIST 4 L BRADLEY	3,982	2,005	1,115	2,500	2,500	0		
TRAINING DIST 5 GARRETT	4,057	3,295	3,280	2,500	2,500	0		
TRAINING DIST 6 ADCOCK	3,795	1,905	1,415	2,500	2,500	0		
TRAINING DIST 7 LITTLE	2,376	1,560	1,680	2,500	2,500	0		
TRAINING DIST 8 DICKINSON	2,392	2,790	1,120	2,500	2,500	0		
PURCHASED/CONTRACTED SERVICES Total	43,609	37,600	45,774	52,000	52,000	0		
LEGISLATIVE Total	224,848	218,183	227,474	233,631	261,141	27,510		
LIBRARIES				·		,		
OTHER COSTS								
LIBRARY	123,600	123,600	123,600	123,600	123,600	0		
OTHER COSTS Total	123,600	123,600	123,600	123,600	123,600	0		
PURCHASED/CONTRACTED SERVICES		,	,		,			
R & M BUILDINGS - OUTSIDE	0	0	28,670	0	0	0		
PURCHASED/CONTRACTED SERVICES Total	0	0	28,670	0	0	0		
SUPPLIES								
LANDSCAPING R & M - INSIDE	0	0	227	0	0	0		
SUPPLIES Total	0	0	227	0	0	0		
LIBRARIES Total	123,600	123,600	152,497	123,600	123,600	0		
RECREATION		·		·				
OTHER COSTS								
ART GUILD	0	0	0	0	0	0		
OTHER COSTS Total	0	0	0	0	0	0		
RECREATION Total	0	0	0	0	0	0		
PLANNING COMMISSION								
PERSONAL SERVICES AND EMPLOYEE BENEFITS								
MEDICARE	65	65	65	65	65	0		
REGULAR SALARIES	4,500	4,500	4,500	4,500	4,500	0		
SOCIAL SECURITY	279	279	279	279	279	0		
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	4,844	4,844	4,844	4,844	4,844	o		
PLANNING COMMISSION Total	4,844	4,844	4,844	4,844	4,844	0		
TOTAL EXPENDITURES	1,493,332	3,160,496	1,579,485	1,340,451	1,473,677	133,226		

# Planning & Development

#### Overview

The Planning & Development Department is in charge of planning, development, code enforcement & economic development for the City of Monroe. The department is also responsible for



building inspections, rezoning and variances and maintaining the future land use map. The department issues all building-related permits and the associated activities as they relate to the permits being issued. These activities include plan review for all new construction, remodels, additions, and miscellaneous projects. In addition, the department's staff issues business licenses for businesses located in Monroe and handles the abatement of nuisance buildings and properties. The staff also functions as secretary to both the Planning Commission and the Historic Preservation Commissions and maintains for public record the minutes and all other documents incidental to the procedures of these Commissions.

#### Goals & Accomplishments

- To provide economic development, downtown growth and revitalization using the most up to date planning tools available.
- To ensure the standards and codes as set forth by the City of Monroe for safety, health and public welfare are implemented and maintained by regulating and controlling the design, construction, quality of materials, use and occupancy, and location of all buildings and structures within Monroe.
- To maintain efforts on tax and business license compliance.
- To modify ordinances to better reflect the current business growth and pursue a greater compliance within the residential areas regarding quality of life for our citizens.
- To provide, through revisions of the existing ordinances, zoning and development codes, a more consistent, simple and cohesive implementation of the regulations of the City.
- To lead the process for the periodic update of the Comprehensive Plan, the Short Term Work Program (STWP) and the Service Delivery Strategy (SDS) documents with Walton County.
- Implement Park approved Master Plans starting with Downtown Green.

## PLANNING & DEVELOPMENT

EXPENDITURES

EXPENDITURES									
Э	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET			
PLANNING & DEVELOPMENT									
CAPITAL OUTLAYS - MACHINERY & EQUIP									
VEHICLES	0	0	0	25,000	0	(25,000			
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	o	0	0	25,000	0	(25,000)			
CAPITAL OUTLAYS - PROPERTY	•	J		25,000	•	(25,000)			
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0			
CAPITAL OUTLAYS - PROPERTY Total	ő	o	o	ŏ	o	o			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	•	•	•	•	•	•			
EMPLOYEE ASSISTANCE PROGRAM	0	161	176	180	200	20			
GMEBS-RETIREMENT CONTRIBUTION	33,411	40,865	39,983	57,959	57,959	0			
GROUP INS	65,733	57,424	75,276	72,000	99,350	27,350			
MEDICAL EXAMS	15	607	73,270	72,000	150	150			
				-					
MEDICARE OVERTIME CALABIES	2,537	2,636	3,166	6,409	6,878	469			
OVERTIME SALARIES	1,615	2,531	2,567	3,500	4,500	1,000			
REGULAR SALARIES	190,418	197,953	236,540	442,019	474,318	32,299			
SOCIAL SECURITY	10,850	11,270	13,806	27,405	29,408	2,003			
WORKERS COMP INSURANCE	0	0	0	0	1,500	1,500			
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total PURCHASED/CONTRACTED SERVICES	304,579	313,447	371,514	609,472	674,263	64,791			
ADVERTISING	0	1,138	1,183	500	500	0			
COMMUNICATIONS	901	1,423	2,074	2,000	2,000	0			
CONSULTING - TECHNICAL	0	0	0	0	0	0			
CONTRACT LABOR	0	0	45,796	50,000	150,000	100,000			
DUES/FEES	410	762	937	1,000	1,000	0			
EQUIPMENT RENTAL	0	176	190	210	210	0			
GENERAL LIABILITY INSURANCE	2,671	2,795	2,408	3,000	3,000	0			
MAINTENANCE CONTRACTS	8,780	9,162	9,099	9,500	17,000	7,500			
POSTAGE	0,700	9,102	1,141	1,500	1,500	7,300			
PRINTING	0	139	0	1,300	1,300	0			
PROFESSIONAL FEES	0	12,580	18,666	25,000	25,000	0			
SOFTWARE	0	12,380	500	23,000	23,000	0			
	-			-	_	0			
TRAINING & EDUCATION	3,041	1,749	2,221	4,800	4,800				
TRAVEL EXPENSE	0	0	688	1,000	1,000	0			
VEHICLE REP & MAINT-OUTSID	0	55	0	2,000	2,000	0			
I/T SVCS - WEB DESIGN, ETC.	0	0	155	0	0	0			
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	15,803	29,978	85,057	100,510	208,010	107,500			
AUTO & TRUCK FUEL	1,840	1,819	2,540	3,500	3,500	0			
AUTO PARTS	493	314	362	1,000	1,000	0			
CODIFICATION UPDATE	550	2,932	550	5,000	5,000	0			
COMPUTER EQUIP NON-CAPITAL	0	0	2,153	0	0	0			
DNU - MISCELLANEOUS	245	59	0	0	0	0			
EXPENDABLE FLUIDS	52	0	0	400	400	0			
FOOD	0	65	310	300	300	0			
FURNITURE < 5,000	0	0	0	5,000	3,000	(2,000			
JANITORIAL SUPPLIES	0	537	1,881	1,750	1,750	0			
OFFICE SUPPLIES & EXPENSES	7,790	9,602	7,228	8,500	8,500	0			
R & M BUILDINGS - INSIDE	0	127	0	0,300	0,500	0			
TIRES	0	511	2,059	2,000	2,000	0			
UNIFORM RENTAL	0	0	2,039	2,000	2,000				
UNIFORM EXPENSE	249	0	0	1,500	1,500	0			
SUPPLIES Total	11,219	15,966	17,083	28,950	26,950	(2,000			
PLANNING & DEVELOPMENT Total	331,601	359,391	473,653	763,932	909,223	145,291			
DANNING & DEVELOPMENT TOTAL	331,001	333,331	773,000	700,332	303,223	142,631			

### **Police**

#### Overview

The City of Monroe Police Department's mission statement is "To protect and to serve". We strive to provide our community with the highest quality of



law enforcement with fair, firm and consistent public safety services in partnership with the community." The Monroe Police Department is a 24hr a day full time service law enforcement agency that provides proactive and public safety services to our community. The department works to develop our agency and programs that will continue building strong relationships between the community and the department.

#### Law Enforcement Operations

Uniform Patrol
Criminal Investigations
SWAT
Joint Operations
Evidence/Property/Crime Technician

#### Service & Support

Day to Day Admin Operation Open Records Request Municipal Court Operations Supply Training & State Certification

#### Goals

- To continue to be fiscally responsible and manage the departments needs while remaining within our allotted budget
- Continue to develop and provide the best quality training for our officers so they can meet the needs of our community while conducting themselves in the most courteous and professional manner.
- Continue to provide professional public safety services to our community while managing our resources in a conservative and responsible manner that reflects our City's leadership visions, goals and responsiveness to our community.
- Continue to develop and implement a sustainable Fleet Management Program that meets the needs of MPD and the community we serve.

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#### Police continued

- Establish and retain adequate Law Enforcement staffing required to accomplish our mission in a very fluid and challenging public safety environment. As well as preparing for the future growth of Monroe.
- Move our agency from the existing building (approx. 17,000 sq. ft) to a much larger building on East Spring Street (approx. 30,000 sq. ft) that meets the future growth and needs of the department and community.

#### Accomplishments

- Implemented the new digital radios for our officers
- Upgraded our Axon Body worn cameras
- Upgraded our X2 tasers
- Conducted 73 Public Relations / Community events
- Implemented the new Spillman Software for record management
- Conducted 7 Bike Unit events
- Worked 820 MVA's
- Handled an average of 3,030 Calls for Service per month
- Handled an average of 1,887 Area Checks per month
- Conducted and or participated in 3500 plus hours of training
- Have acquired approximately \$30,000 of excess property through Federal 10-33 program.
- 2 Officers completed GPSTC police academy
- Conducted 2 K-9 school searches (GWA and MAHS)
- Re-certified through the GACP State Certification program
- Cyber bully video released

	E	POLICE				
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
POLICE						
CAPITAL OUTLAYS - MACHINERY & EQUIP EQUIPMENT	0	0	51,814	56,569	56,569	0
VEHICLES	0	159,070	292,412	0	114,072	114,072
CAPITAL OUTLAYS - MACHINERY & EQUIP Total CAPITAL OUTLAYS - PROPERTY	0	159,070	344,226	56,569	170,641	114,072
BUILDINGS	0	0	0	75,000		(75,000)
CAPITAL OUTLAYS - PROPERTY Total	0	0	0	75,000	0	(75,000)
DEBT SERVICE  CAPITAL LEASE INTEREST	0	0	12,897	17,924	104,890	86,966
CAPITAL LEASE PRINCIPAL	0	0	87,643	128,826	213,491	84,665
DEBT SERVICE Total OTHER COSTS	0	0	100,540	146,750	318,381	171,631
POLICE OFFICERS A&B FUND	13,052	12,672	8,880	21,000	21,000	0
OTHER COSTS Total	13,052	12,672	8,880	21,000	21,000	o
PERSONAL SERVICES AND EMPLOYEE BENEFITS					1.000	
EMPLOYEE ASSISTANCE PROGRAM GMEBS-RETIREMENT CONTRIBUTION	250,739	1,129 286,064	1,155 262,736	1,200 333,264	1,200 376,733	0 43,469
GROUP INS	402,254	405,109	493,968	414,000	572,000	158,000
MEDICAL EXAMS	3,536	7,996	2,800	2,500	5,000	2,500
MEDICARE	26,913	27,808	32,378	29,750	33,251	3,501
OVERTIME - OTHER OVERTIME SALARIES	5,767 177,427	6,039 182,464	6,850 209,589	10,000 160,000	10,000 180,000	20,000
PART - TIME/TEMPORARY SALARIES	36,818	24,295	35,444	32,000	16,000	(16,000)
REGULAR SALARIES	1,722,263	1,860,496	2,104,176	2,019,691	2,277,199	257,508
RETIREMENT CONTRIBUTION SOCIAL SECURITY	7,860 115,075	8,180 122,488	8,380 135,428	13,500 127,205	12,480	(1,020)
WORKERS COMP INSURANCE	95,226	87,954	56,886	50,000	142,178 58,490	14,973 8,490
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	600	600
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	2,843,877	3,020,023	3,349,789	3,193,110	3,685,131	492,021
PURCHASED/CONTRACTED SERVICES ADVERTISING	0	7,970	8,162	1,000	3,000	2,000
COMMUNICATIONS	37,418	35,079	43,444	47,500	47,500	2,000
CONTRACT LABOR	5,913	5,388	4,167	10,000	7,000	(3,000)
CUSTODIAL SVCS	0	7,200	7,200	8,200	8,500	300
DUES/FEES ENVIRONMENTAL EXPENSE	3,208	4,511 0	8,469 50	8,000 0	10,000	2,000
EQUIPMENT RENTAL	0	2,079	2,111	2,400	2,400	0
EQUIPMENT RENTS / LEASES	0	563	0	1,500	2,500	1,000
EQUIPMENT REP & MAINT-OUTSIDE	2,488	1,715	2,117	5,300	7,000	1,700
EVENTS FINES/LATE FEE	0	0	0 36	0	3,000	3,000
GENERAL LIABILITY INSURANCE	69,311	80,892	84,958	88,000	90,000	2,000
LICENSES	0	960	450	1,500		(1,500)
MAINTENANCE CONTRACTS	39,969	47,300	46,900	43,200	107,000	63,800
P O BOX RENTAL PEST CONTROL	0	0 50	214 300	300 500	400 500	100
POSTAGE	0	306	1,961	1,000	2,500	1,500
PRINTING	0	565	510	0	2,000	2,000
PRISONER MEDICAL	0	0 451	1.630	5,000	5,000 3,000	1,500
PROFESSIONAL FEES R & M BUILDINGS - OUTSIDE	0	0	1,629 532	1,500	10,000	10,000
SECURITY SYSTEMS	0	0	527	3,500	3,500	0
SOFTWARE	0	2,547	0	3,000	4,000	1,000
TRAINING & EDUCATION TRAVEL EXPENSE	27,214 0	32,293 0	31,834 19,696	20,000 10,000	25,000 10,000	5,000
VEHICLE REP & MAINT-OUTSID	25,959	33,556	38,608	22,000	22,000	0
HOLIDAY EVENTS	0	0	135	0	0	0
I/T SVCS - WEB DESIGN, ETC.	0	0	2,072	3,800	3,800	0
INVESTIGATIVE SERVICES VEHICLE RENTAL	0	0	7,415 9,388	5,000 0	10,000	5,000
VEHICLE TAG & TITLE FEE	0	0	48	0	500	500
PURCHASED/CONTRACTED SERVICES Total	211,480	263,423	322,933	292,200	390,100	97,900
SUPPLIES AMMO/QUALIFICATION	11,237	10,309	8,598	12,500	15,500	3,000
AUTO & TRUCK FUEL	88,798	97,183	135,609	130,000	150,000	20,000
AUTO PARTS	32,366	47,994	39,137	33,000	40,000	7,000
BOOKS & PERIODICALS COMPUTER EQUIP NON-CAPITAL	0	103	1,065	500 5,000	250 26,600	(250)
DAMAGE CLAIMS	23,429	7,488 29,812	4,536 12,479	10,000	10,000	21,600
DNU - MISCELLANEOUS	828	0	0	0	0	0
EMPLOYEE RECOGNITION	0	0	680	0	2,000	2,000
EQUIPMENT PARTS EXPENDABLE FLUIDS	1,577 1,600	1,703 831	7,674 1,988	2,800 1,800	2,000 1,800	(800)
FOOD	1,600	2,429	2,304	2,000	2,000	0
FURNITURE < 5,000	0	0	0	0	5,000	5,000
INVESTIGATION SUPPLIES	19,188	40,557	13,774	30,000	30,000	0
ISSUED EQUIPMENT JANITORIAL SUPPLIES	26,610 3,403	58,377 1,908	70,365 3,258	167,302 4,500	165,000 2,500	(2,302) (2,000)
K-9 OPERATIONS	743	1,294	7,568	5,000	7,000	2,000
OFFICE SUPPLIES & EXPENSES	28,224	28,976	21,836	21,500	21,500	0
R & M BUILDINGS - INSIDE	4,636	5,594	3,764	10,000	5,000	(5,000)
SAFETY/MEDICAL SUPPLIES SMALL TOOLS & MINOR EQUIPMENT	0 221	0 42	643 4,396	0 5,000	7,500 2,500	7,500 (2,500)
SPONSORSHIPS/DONATIONS	6,893	2,051	10,125	2,000	2,000	(2,300)
TIRES	12,210	16,616	14,032	12,500	16,000	3,500
TRAINING MATERIALS - COM USE	0	0 30 F04	11,384	7,000	5,000	(2,000)
UNIFORM EXPENSE DONATION PURCHASES	15,686	30,594 4,464	46,961 3,441	25,000 250	45,500 0	20,500 (250)
VEHICLE R & M - INSIDE	0	0	3,704	0	0	0
SUPPLIES Total	277,649	388,326	429,319	487,652	564,650	76,998
POLICE Total	3,346,057	3,843,513	4,555,687	4,272,281	5,149,903	877,622

# **Police**

# **Expenditures continued**

WALTON PLAZA/POLICE											
EXPENDITURES											
,	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET					
WALTON PLAZA											
DEBT SERVICE											
CAPITAL LEASE INTEREST	0	0	44,639	42,483	40,314	(2,169)					
CAPITAL LEASE PRINCIPAL	0	0	75,000	75,000	75,000	0					
DEBT SERVICE Total	0	0	119,639	117,483	115,314	(2,169)					
PURCHASED/CONTRACTED SERVICES											
R & M BUILDINGS - OUTSIDE	0	0	9,800	0	0	0					
PURCHASED/CONTRACTED SERVICES Total	0	0	9,800	0	0	0					
WALTON DIAZA T-4-1			120 120	117 100	445 044	(2.460)					

# MUNICIPAL COURT EXPENDITURES

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
MUNICIPAL COURT	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	7	25	25	25	0
GMEBS-RETIREMENT CONTRIBUTION	6,268	6,811	5,712	7,245	7,245	0
GROUP INS	10,058	9,571	10,663	9,000	22,350	13,350
MEDICAL EXAMS	10,038	101	10,003	9,000	22,330	13,330
MEDICARE MEDICARE	919	1,055	782	764	777	13
OVERTIME SALARIES	1,818	2,407	3,959	1,500	500	(1,000)
PROFESSIONAL FEES	1,818	150	7,147	1,300	0	(1,000)
REGULAR SALARIES	62,699	36,274	50,746	52,719	53,551	832
RETIREMENT CONTRIBUTION	02,099	30,274	30,740	52,719	33,331	0
SOCIAL SECURITY	3,928	1,851	3,382	3,269	3,320	51
TRAVEL EXPENSE	0	682	1,482	0	1,500	1,500
WORKERS COMP INSURANCE	0	082	1,482	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	85,689	58,908	83,899	74,522	90,768	16,246
PURCHASED/CONTRACTED SERVICES	65,069	30,300	65,699	74,322	90,708	10,240
COMMUNICATIONS	350	527	696	1,000	1,000	0
CONSULTING - TECHNICAL	0	0	500	0	0	0
CONTRACT LABOR	0	500	0	0	500	500
DUES/FEES	0	15	2	0	200	200
EQUIPMENT RENTAL	0	29	27	30	30	0
INDIGENT DEFENSE	28,561	39,525	9,733	25,000	20,000	(5,000)
P O BOX RENTAL	20,301	39,323	198	200	235	35
TRAINING & EDUCATION	2,277	1,298	419	1,200	1,200	0
WITNESS FEES	1,130	740	220	1,000	1,000	0
PURCHASED/CONTRACTED SERVICES Total	32,318	42,634	11,795	28,430	24,165	(4,265)
SUPPLIES	32,310	72,034	11,793	20,430	24,103	(4,203)
OFFICE SUPPLIES & EXPENSES	3,264	3,518	696	1,000	1,000	0
UNIFORM EXPENSE	101	278	90	300	300	0
SUPPLIES Total	3,365	3,796	786	1,300	1,300	0
MUNICIPAL COURT Total	121,372	105,338	96,480	104,252	116,233	11,981
HONZOLI AL COOKI TOTAL	121,5/2	103,330	30,400	107,232	110,233	11,501

# Streets and Transportation

#### Overview

#### Mission Statement:

To provide the essential services to our citizens in a prompt, courteous, safe, efficient, and cost effective manner. The department, through its dedicated employees, strives to plan, build, maintain, and operate our public infrastructure in a sustainable manner which will preserve its assets for future generations.

#### Vision Statement:

To improve daily operations by encouraging continuous development in our customer service, infrastructure, and employee involvement.

#### **Department Description**

The Streets & Transportation Department maintains the City's streets, sidewalks, public facilities, traffic controls and signage, and right of ways. The department also operates an efficient fleet service center that services the entire fleet of the City.

#### Goals

- Continue to provide professional, effective, and timely services to all of our residents and businesses
- Continue to provide essential services while striving to become more efficient on a daily basis
- Continue safe work practices and strive for a "zero-loss" accident rate by following safety guidelines along with implementing new safety training methods
- Continue to enhance a working relationship with elected officials, the public, and each department within the municipality
- Continue a street resurfacing program through LMIG funding
- Implement a Pavement Preservation Program with third-party analysis and implement alternative methods of preservation in order to achieve a maximum life span of each roadway
- Continue to improve walkability within the City using the "Sidewalk Master Plan" as a reference guide

## Streets & Transportation continued

- Maintain the Right of Way throughout the City in the most efficient way possible
- Maintain mandated levels of reflectivity on all signage throughout the City
- Continue to provide the proper services to assure a safe and well operating fleet throughout the City

# STREETS & TRANSPORTATION

EXPENDITURES								
	2016 2017 2018							
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	PROPOSED BUDGET	2020 vs 2019 BUDGET		
STREETS & TRANSPORTATION								
CAPITAL OUTLAYS - MACHINERY & EQUIP								
EQUIPMENT	6,000	5,889	14,010	10,000	10,000	0		
MACHINERY	0	0	0	0	0	0		
VEHICLES	0	38,265	0	0	0	0		
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	6,000	44,153	14,010	10,000	10,000	0		
CAPITAL OUTLAYS - PROPERTY	0,000	,255	2.,020	20,000	10,000	, and the second		
BUILDINGS	0	0	0	0	0	0		
INFRASTRUCTURE	0	0	0	10,000	10,000	0		
SITE IMPROVEMENTS	0	0	0	0	0	0		
CAPITAL OUTLAYS - PROPERTY Total	0	0	0	10,000	10,000	0		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		_	_	20,000	20,000			
EMPLOYEE ASSISTANCE PROGRAM	0	591	527	530	530	0		
GMEBS-RETIREMENT CONTRIBUTION	133,706	149,839	119,949	123,163	123,163	0		
GROUP INS	223,965	210,555	220,899	153,000	198,350	45,350		
MEDICAL EXAMS	170	2,982	1,244	1,000	1,000	0		
MEDICARE MEDICARE	9,639	10,786	11,459	9,853	10,433	580		
OVERTIME - OTHER	0	0	0	0	0	0		
OVERTIME SALARIES	33,286	47,041	60,047	30,000	47,000	17,000		
PART - TIME/TEMPORARY SALARIES	9,612	10,656	4,382	0	0	17,000		
REGULAR SALARIES	645,137	723,241	763,519	679,538	719,509	39,971		
REIMB SALARIES - CDBG	0 13,137	0	0	0,3,330	713,303	0		
REIMB SALARIES - OTHER	0	0	(2,566)	0	0	0		
REIMB SALARIES - SPLOST	(39,830)	0	(2,300)	0	0	0		
REIMB SALARIES - SW	(2,056)	(34,891)	(21,091)	0	0	0		
SOCIAL SECURITY	41,215	46,121	48,996	42,131	44,610	2,479		
WORKERS COMP INSURANCE	38,620	115,265	867	42,131	1,500	1,500		
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	60	60		
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	1,093,464	1,282,186	1,208,232	1,039,215	1,146,155	106,940		
PURCHASED/CONTRACTED SERVICES	2,000,101	-,,	-,,	1,000,110	-,,	200,5.0		
ADVERTISING	43	64	0	500	1,500	1,000		
COMMUNICATIONS	3,739	3,723	3,025	5,400	5,400	0		
CONSTRUCTION SERVICES	0	0	0	1,500	1,500	0		
CONSULTING - TECHNICAL	0	0	0	1,400	2,000	600		
CUSTODIAL SVCS	0	370	2,400	2,400	2,400	0		
DUES/FEES	499	847	2,038	2,000	2,000	0		
EQUIPMENT RENTAL	9,006	777	782	5,000	5,000	0		
EQUIPMENT REP & MAINT-OUTSIDE	12,882	3,973	2,878	4,500	4,500	0		
FINES/LATE FEE	0	0	121	0	0	0		
GA DEPT REV FEES	0	900	900	900	1,500	600		
GENERAL LIABILITY INSURANCE	12,799	12,892	13,470	15,000	15,000	0		
LAWN CARE & MAINTENANCE	138	0	775	1,000	1,000	0		
MAINTENANCE CONTRACTS	5,217	3,475	4,583	4,100	5,000	900		
PEST CONTROL	0	13	4,383	4,100	100	16		
POSTAGE	0	0	49	100	100	0		
PRINTING	0	0	0	500	500	0		
PROFESSIONAL FEES	0	9,950	10,905	100	5,000	4,900		
R & M SYSTEM - OUTSIDE	0	9,930	(1,167)	1,000	1,000	4,900		
RECYCLING	0	0	(1,107)	1,000	1,000	0		
STREET REPAIRS & MAINT LMIG	113,466	0	0	0	0	0		
TRAFFIC LIGHTS	625			5,000	5,000	0		
TRAINING & EDUCATION		2,765 2,695	10,693 4,426	5,000	5,000	0		
LIVATIVE & EDUCATION	3,103		698	5,000	5,000	0		
	4 306							
VEHICLE REP & MAINT-OUTSID	4,306	2,075						
VEHICLE REP & MAINT-OUTSID I/T SVCS - WEB DESIGN, ETC.	0	0	685	500	500	0		
VEHICLE REP & MAINT-OUTSID I/T SVCS - WEB DESIGN, ETC. VEHICLE TAG & TITLE FEE	0	0	685 3	500 0	500 0	0		
VEHICLE REP & MAINT-OUTSID I/T SVCS - WEB DESIGN, ETC.	0	0	685	500	500			

# Streets & Transportation Expenditures continued

STREETS & TRANSPORTATION  EXPENDITURES									
т.	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET			
SUPPLIES									
AUTO & TRUCK FUEL	29,462	31,358	45,316	52,000	50,000	(2,000)			
AUTO PARTS	8,046	7,750	19,968	15,000	12,000	(3,000)			
CHEMICALS/PESTICIDES	741	1,281	1,811	3,500	4,000	500			
COMPUTER EQUIP NON-CAPITAL	0	0	499	0	4,000	4,000			
CONSTRUCTION MATERIALS	16,164	6,307	8,419	16,000	15,000	(1,000)			
DAMAGE CLAIMS	344	4,905	160	1,000	1,000	0			
DNU - MISCELLANEOUS	2,272	375	0	0	0	0			
EQUIPMENT PARTS	39,243	23,871	35,428	30,000	25,000	(5,000)			
EXPENDABLE FLUIDS	6,758	5,828	8,431	6,500	6,500	0			
FOOD	0	0	242	500	500	0			
HAND TOOLS	4,255	7,830	6,612	5,000	5,000	0			
JANITORIAL SUPPLIES	12,780	14,459	17,056	17,000	15,000	(2,000)			
OFFICE SUPPLIES & EXPENSES	8,355	6,446	3,810	3,500	3,500	0			
R & M BUILDINGS - INSIDE	0	0	2,650	0	500	500			
R/W REPAIRS & MAINT INSIDE	13,656	1,400	7,106	12,000	10,000	(2,000)			
SAFETY/MEDICAL SUPPLIES	4,771	4,483	5,717	8,000	8,000	0			
SIGNAGE & MATERIALS	8,534	7,876	11,197	10,000	12,000	2,000			
SMALL TOOLS & MINOR EQUIPMENT	1,876	1,921	6,743	10,000	10,000	0			
STREET LIGHTS	0	0	23,232	25,000	20,000	(5,000)			
STREET REPAIRS & MAINT INSIDE	3,917	4,048	3,477	4,000	6,000	2,000			
STREET SUPPLIES	4,023	6,817	6,981	8,500	8,500	0			
TIRES	7,105	7,472	9,085	6,000	9,000	3,000			
UNIFORM RENTAL	8,784	11,765	10,905	14,100	14,000	(100)			
SIDEWALK R & M - INSIDE	0	0	0	0	0	0			
UNIFORM EXPENSE	401	282	1,482	1,000	1,000	0			
SUPPLIES Total	181,487	156,475	236,327	248,600	240,500	(8,100)			
STREETS & TRANSPORTATION Total	1,446,772	1,527,334	1,515,952	1,368,799	1,475,655	106,856			
TOTAL EXPENDITURES	1,446,772	1,527,334	1,515,952	1,368,799	1,475,655	106,856			

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OTHER GOVERNMENTAL FUNDS	

# Other Governmental Funds Overview

### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes. The City of Monroe utilizes the following Special Revenue Funds:

**Confiscated Assets Fund** – This fund is used to account for the City's share of monies that have been forfeited through the court system and are restricted for law enforcement purposes.

**Hotel/Motel Tax Fund** – This fund is used to account for hotel/motel taxes collected and are restricted for the promotion of trade and tourism in the City.

#### G.O. Debt Service Fund

A fund established to account for the accumulation of resources for, and payment of the City's long-term debt principal and interest.

### **Capital Projects Funds**

A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities other than those financed by proprietary funds.

SPLOST Fund – This fund is used to account for the special local option sales tax collected and used for specific purposes. This tax must be approved by a majority of the qualified voters of Walton County. This is our third SPLOST which will be in place years 2019-2024. This additional 1% will start in 2019 and will end December 2024. The City's portion of SPLOST is negotiated and agreed upon with Walton County through an inter-governmental agreement.

# CONFISCATED ASSETS FUND OPERATING BUDGET SUMMARY REVENUES, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

REVENUE	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
FINES AND FORFEITURES	33,970	27,510	39,022	40,000	40,000	0
TOTAL REVENUE	33,970	27,510	39,022	40,000	40,000	0
DEPARTMENT	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
POLICE / JUDICIAL	60,089	34,120	23,642	40,000	40,000	0
TOTAL EXPENDITURES	60,089	34,120	23,642	40,000	40,000	0
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	(26,119)	(6,610)	15,380	0	0	0

CONFISCATED	ACCETC FI	NDRE	VENIIE
CONTISCATED	ASSETS FU		VEINUE

Row Labels	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CONDEMNED FUNDS	12,536	20,751	11,840	12,000	12,000	0
CONDEMNED FUNDS - DEA	21,434	6,759	27,182	28,000	28,000	0
TOTAL REVENUE	33,970	27,510	39,022	40,000	40,000	0

#### CONFISCATED ASSETS FUND EXPENDITURES

Row Labels ▼	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CAPITAL OUTLAYS - MACHINERY & EQUIP	0	0	0	0	0	0
VEHICLES	0	0	0	0	0	0
CAPITAL OUTLAYS - PROPERTY	0	0	0	0	0	0
SITE IMPROVEMENTS	0	0	0	0	0	0
PURCHASED/CONTRACTED SERVICES	24,649	12,174	9,050	13,000	11,500	(1,500)
ANTI-DRUG ADVERTISING	0	0	0	0	0	0
COMMUNICATIONS	0	1,769	2,455	2,500	2,500	0
COURT FEES	0	1,860	2,330	1,500	2,000	500
EVENTS	0	0	1,925	0	0	0
TRAINING & EDUCATION	24,649	8,545	2,340	9,000	7,000	(2,000)
SUPPLIES	35,440	21,946	14,592	27,000	28,500	1,500
DNU - MISCELLANEOUS	26,886	8,326	0	0	0	0
INVESTIGATION SUPPLIES	0	1,100	4,800	2,000	2,500	500
ISSUED EQUIPMENT	8,555	12,520	0	15,000	15,000	0
K-9 OPERATIONS	0	0	0	10,000	11,000	1,000
OFFICE SUPPLIES & EXPENSES	0	0	9,792	0	0	0
TOTAL EXPENDITURES	60,089	34,120	23,642	40,000	40,000	0
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	(26,119)	(6,610)	15,380	0	0	0

# HOTEL/MOTEL FUND OPERATING BUDGET SUMMAI

REVENUES, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

TOTAL REVENUE	42,504	46,052	43,993	43,000	43,000	0
TAXES	42,504	46,052	43,993	43,000	43,000	0
REVENUE 🔻	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
	2016	2017	2018		2020 PROPOSED	2020 vs 2019

DEPARTMENT -	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
GENERAL GOVERNMENT	47,679	45,711	42,896	43,000	43,000	0
TOTAL EXPENDITURES	47,679	45,711	42,896	43,000	43,000	0
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	(5,175)	340	1,097	0	0	0

#### HOTEL/MOTEL FUND REVENUE

#### HOTEL/MOTEL FUND EXPENDITURES

Row Labels ▼	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
OTHER COSTS	47,679	45,711	42,896	43,000	43,000	0
CONVENTION VISITORS BUREAU	47,679	45,711	42,896	43,000	43,000	0
TOTAL EXPENDITURES	47,679	45,711	42,896	43,000	43,000	0
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	(5,175)	340	1,097	0	0	0

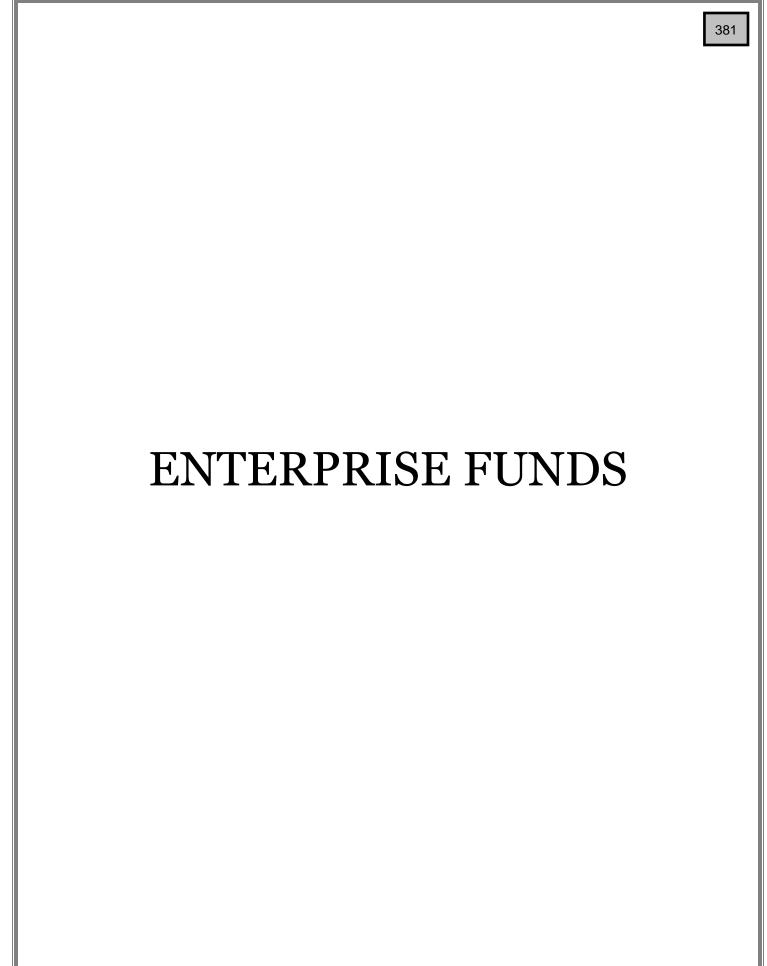
	G.	O. BOND I	FUND REV	ENUE		
Row Labels  OPERATING TRANSFERS IN	2016 ACTUALS 3,354,150	2017 ACTUALS 842,724	2018 ACTUALS 862,140	2019 BUDGET 881,888	2020 PROPOSED BUDGET 0	2020 vs 2019 BUDGET (881,888)
TOTAL REVENUE	3,354,150	842,724	862,140	881,888	0	(881,888)
	.,		, , , ,			(,,
	G. O. 1	BOND FUN	ND EXPEN	DITURE	S	
Row Labels	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
ADVANCE REFUNDING ESCROW	2,478,307	0	0	0	0	0
BOND PREPAYMENT PENALTIES	0	0	0	0	0	0
GO BOND PRINCIPAL	700,000	810,000	835,000	868,000	0	(868,000)
GO BOND-INTEREST	141,150	32,725	27,140	13,888	0	(13,888)
ISSUANCE COSTS	34,693	0	0	0	0	0
TOTAL EXPENDITURES	3,354,150	842,725	862,140	881,888	0	(881,888)
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES	0	(1)	0	0	0	0

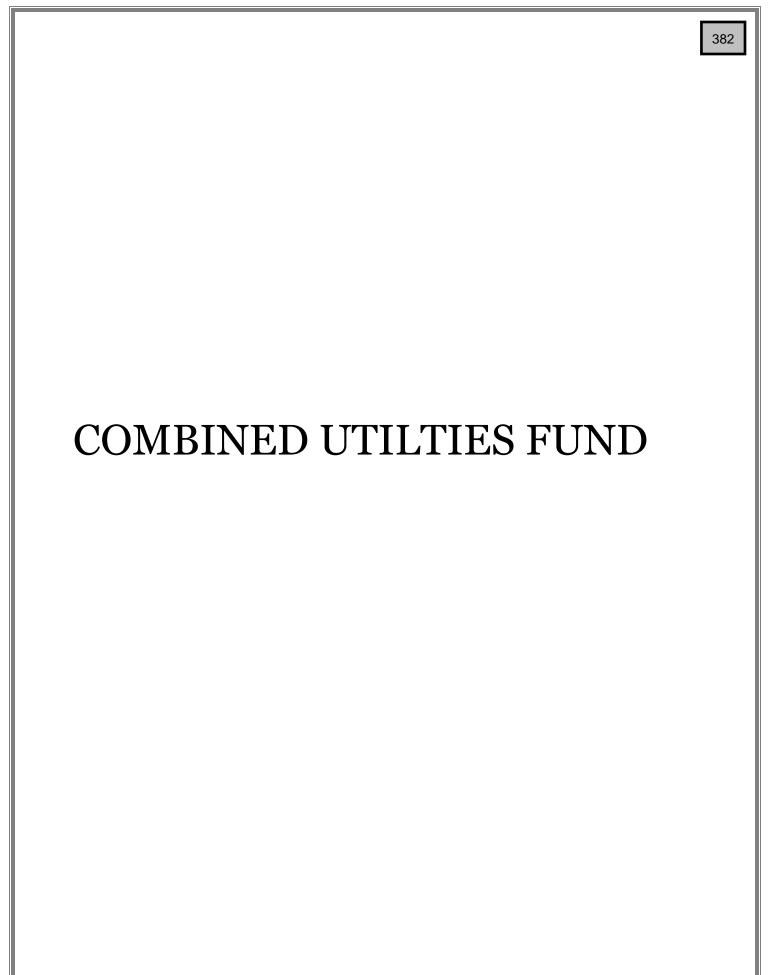
# SPLOST FUND OPERATING BUDGET SUMMARY REVENUES, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

						2020	
						PROPOSED	2020 vs 2019
REVENUE	v	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	BUDGET	BUDGET
FUND BALANCE		0	0	0	545,000	757,905	212,905
INTERGOVERNMENTAL		183,541	324,580	2,265,180	1,461,827	1,900,000	438,173
INVESTMENT INCOME		0	3,451	3,781	0	2,200	2,200
OTHER FINANCING SOURCES		0	0	1,380,834	0	0	0
TAXES		1,481,805	1,577,257	0	0	0	0
TOTAL REVENUE		1,665,346	1,905,289	3,649,795	2,006,827	2,660,105	653,278
						2020	
						PROPOSED	2020 vs 2019
DEPARTMENT	¥	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	BUDGET	BUDGET
BLDCC & CDOLINDS		0	0	0	420 E40	0	(420 E40)

					2020	
					PROPOSED	2020 vs 2019
DEPARTMENT ▼	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	BUDGET	BUDGET
BLDGS & GROUNDS	0	0	0	438,548	0	(438,548)
FIRE	156,385	0	0	10,000	0	(10,000)
GENERAL GOVERNMENT	50,593	169,166	925,952	105,000	1,565,655	1,460,655
OTHER FINANCING USES	0	0	1,380,834	0	0	0
POLICE / JUDICIAL	151,444	0	0	95,000	66,260	(28,740)
SOLID WASTE & RECYCLING	146,486	232,689	0	310,000	350,000	40,000
STREETS & TRANSPORTATION	690,340	524,344	2,832,930	1,048,279	678,190	(370,089)
TOTAL EXPENDITURES	1,195,248	926,199	5,139,715	2,006,827	2,660,105	653,278
EXCESS/(DEFICIENCY) OF REVENUE &						
OTHER SOURCES OVER EXPENDITURES	470,098	979,090	(1,489,921)	0	0	0

	SPL	OST FUNI	REVENU	E		
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	, 2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
FUND BALANCE	0	0	0	545,000	757,905	212,905
FUND BALANCE	0	0	0	545,000	757,905	212,905
INTERGOVERNMENTAL	183,541	324,580	2,265,180	1,461,827	1,900,000	438,173
FEDERAL GRANTS	183,541	0	162,639	0	0	0
LCI GRANT STATE GRANTS REC'D	0	15,782 160.537	223,495 0	0	0	0
WALTON CO SPLOST 2013 REVENUE	0	0	1,798,437	0	0	0
STATE GRANTS REC'D	0	148,261	0	0	0	0
WALTON CO SPLOST 2019 REVENUE	0	0	0	1,461,827	1,900,000	438,173
FED GRANT - AIRPORT	0	0	76,898	0	0	0
STATE GRANTS - AIRPORT	0	0	3,711	0	0	0
INVESTMENT INCOME	0	3,451	3,781	0	2,200	2,200
INTEREST REVENUES	0	3,451	3,781	0	2,200	2,200
OTHER FINANCING SOURCES	0	0	1,380,834	0	0	0
OPERATING TRANSFERS IN TAXES	0 1,481,805	0 1,577,257	1,380,834 0	0	0	0
SPLOST 2013 TAXES	1,481,805	1,577,257	0	0	0	0
TOTAL REVENUE	1,665,346	1,905,289	3,649,795	2,006,827	2,660,105	653,278
S	PLOST FU	ND EXPE	NDITURE	S		
Row Labels	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CAPITAL OUTLAYS - INFRASTRUCTURE						
INFRASTRUCTURE - AIRPORT	0	(50,343)	0	0	0	0
CAPITAL OUTLAYS - INFRASTRUCTURE T	0	(50,343)		0		0
CAPITAL OUTLAYS - MACHINERY & EQUIP	_		_	_	_	_
EQUIPMENT	0	120,889	0	10,000	0	(10,000)
EQUIPMENT-FIRE EQUIPMENT-STREETS	41,230 14,073	0	0	10,000 130,000	63,000	(10,000) (67,000)
EQUIPMENT-SW COLLECTION	14,075	0	0	310,000	350,000	40,000
VEHICLES	37,344	0	0	0	0	0
CAPITAL OUTLAYS - MACHINERY & EQUI	92,647	120,889	0	450,000	413,000	(37,000)
CAPITAL OUTLAYS - PROPERTY						
CONSTRUCTION IN PROGRESS	0	0	0	0	885,155	885,155
INFRASTRUCTURE - AIRPORT	50,343	98,440	925,772	0	0	0
INFRASTRUCTURE - STREETS	462,649	164,027	2,586,931	768,279	342,845	(425,434)
SITE IMPROVEMENTS CAPITAL OUTLAYS - PROPERTY Total	0 F12 002	0	2 512 703	769 270	180,500 1,408,500	180,500 640,221
DEBT SERVICE	512,992	262,467	3,512,703	768,279	1,400,500	640,221
CAPITAL LEASE INTEREST	4,809	0	0	0	9,419	9,419
CAPITAL LEASE PRINCIPAL	261,791	0	0	95,000	56,841	(38,159)
DEBT SERVICE Total	266,599	0	0	95,000	66,260	(28,740)
OTHER FINANCING USES						
TRANSFERS OUT - OTHER FUNDS	137,651	232,689	1,380,834	0	0	0
OTHER FINANCING USES Total	137,651	232,689	1,380,834	0		0
PURCHASED/CONTRACTED SERVICES	64.035	96 300	0		^	_
CONSULTING - BY-PASS DUES/FEES	64,035 0	86,200 180	0 180	0	0	0
PROFESSIONAL FEES	250	0	0	0	0	0
SIDEWALK REPAIRS & MAINT OUTSIDE	0	0	10,000	50,000	45,000	(5,000)
STREET R & M - OUTSIDE	0	0	5,577	0	0	0
PURCHASED/CONTRACTED SERVICES Tot SUPPLIES	64,285	86,380	15,757	50,000	45,000	(5,000)
EQUIPMENT < 5,000	0	2,615	0	0	0	0
PARKS & GROUNDS R&M INSIDE	0	0	0	438,548	0	(438,548)
STREET REPAIRS & MAINT INSIDE	121,074	271,501	230,421	100,000	227,345	127,345
SUPPLIES Total	121,074	274,116	230,421	538,548	227,345	(311,203)
INFRASTRUCTURE - AIRPORT						
INFRASTRUCTURE - AIRPORT	0	0	0	105,000	500,000	395,000
INFRASTRUCTURE - AIRPORT Total TOTAL EXPENDITURES	1,195,248	926,199	5,139,715	105,000 2,006,827	500,000 2,660,105	395,000 653,278
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE &						
OTHER SOURCES OVER EXPENDITURES	470,098	979,090	(1,489,921)	0	0	0





### Revenues and Rates

Funding for the Combined Utilities Fund is provided primarily by user fees. The operating revenues provide funding for the operating and maintenance expenses of the utility, routine repairs and maintenance and debt service on all existing debt connected to utilities.

Ten percent (10%) of the gross revenue received per month from the operation of the system is placed in a reserve fund that is kept separate from other funds. The money in this fund is used for expansion or major maintenance and repair of the system. Additionally, a minimum of five percent (5%) of the gross revenue is paid to the General Fund of the City.

The City of Monroe Combined Utility provides electric, natural gas, sewer, cable, internet and phone services to customers primarily within the City limits. The City has an adequate supply of water, electric and gas to meet the needs of Monroe's expected demand for the next 15-20 years.

#### Electric System

The electric utility of the City, with 185 miles of electric distribution lines, is substantially confined to an area within or near the corporate City limits of Monroe and customers therein needing electric service must take such service from the City. An exception exists if it is a new customer and the load is expected to exceed 9MW. A new customer whose load exceeds 9 MW falls under the Georgia Customer Choice regulation. This regulation allows the customer to take bids and then contract for their electric service. Under this regulation, the City can likewise provide electric service to customers outside of, but strategically near their service territory. The City purchases nearly all of its electricity through the Municipal Electric Authority of Georgia (MEAG). Planning for generating capacity and/or power purchases to serve the City's electric load is also provided by MEAG Power. This arrangement serves to reduce the risk of adding incremental generating capacity as well as the risk of losing a large customer to individual MEAG Power participants such as the City.

#### Natural Gas System

Natural gas service is provided within the corporate limits of the City as well as in some areas of Walton County. In 1987, the City, along with 62 other

municipally-owned natural gas systems in the State of Georgia, began purchasing gas from the Municipal Gas Authority of Georgia (MGAG). The City's natural gas system consists primarily of two delivery stations and approximately 146 miles of natural gas distribution lines. The City's two delivery stations are connected to the Transcontinental Gas Pipe Line Corporation.

#### Water System

The City's raw water supply facilities originate with raw water intake from the Alcovy River at the River Intake Pump Station located immediately upstream of Georgia Highway 78. In addition to its raw water intake from the Alcovy River, the City owns the John T. Briscoe, Jr. Raw Water Reservoir (Briscoe Reservoir) which increases its total raw water supply capacity to be 795 million gallons.

The City has the ability to pump raw water from either or both of its raw water sources to its water treatment plant. The water portion of the City system is under the jurisdiction of The Georgia Environmental Protection Division (Georgia EPD). The Georgia EPD has approved a reliable raw water yield from the City's current raw water sources of 10 MGD (maximum daily withdrawal). The City has consistently met all requirements set forth by the Georgia EPD as to water quality.

The City's Water Treatment Plant (WTP) is located within the City's corporate limits. The WTP is a 10-MGD microfiltration system. The City currently operates and maintains over 235 miles of water lines in its distribution system varying in diameter up to 24 inches. Three water storage tanks, with a total storage volume of 1.5 million gallons, are located throughout the City's distribution system to help satisfy peak water demands and fire protection requirements.

#### Sewer System

The Jack's Creek Wastewater Treatment plant (WWTP) is a 3.4-MGD trickling filter plant that provides secondary treatment capable of handling peak flows of 9.5 MGD. The sewerage collection system primarily serves areas inside and adjacent to the corporate City limits. This collection system includes approximately 140 miles of sewer lines and 7 lift stations.

#### COMBINED UTILITIES FUND OPERATING BUDGET SUMMARY

REVENUES, EXPENSES AND OTHER SOURCES AND USES SUMMARY

REVENUE	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CHARGES FOR SERVICES	37,603,830	37,208,320	40,248,287	38,918,120	41,262,339	2,344,219
CONTRIBUTIONS AND DONATIONS	43,351	41,862	109,380	0	0	0
INTERGOVERNMENTAL	0	0	535,462	750,000	0	(750,000)
INVESTMENT INCOME	175,847	1,165,069	2,290,140	200,000	350,000	150,000
MISCELLANEOUS	1,740	15,186	44,192	0	0	0
OTHER FINANCING SOURCES	49,625	218,471	1,607	1	0	(1)
TOTAL REVENUE	37,874,393	38,648,909	43,229,069	39,868,121	41,612,339	1,744,218

					2020 PROPOSED	2020 vs 2019
DEPARTMENT ▼	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	BUDGET	BUDGET
ELECTRIC AND TELECOMMUNICATIONS	21,976,001	22,964,508	25,743,427	26,360,203	25,792,598	(567,605)
UTILITY ADMINISTRATION AND FINANCE	7,979	317,976	298,977	0	1,063,293	1,063,293
WATER, SEWER, GAS & GUTA	11,493,355	10,826,203	12,010,479	13,507,919	14,756,448	1,248,529
TOTAL EXPENDITURES	33,477,335	34,108,687	38,052,883	39,868,122	41,612,339	1,744,217
USE OF CASH RESERVES						
EXCESS/(DEFICIENCY) OF REVENUE & OTHER						



# COMBINED UTILITIES FUND REVENUE DETAIL

REVENUE DETAIL						
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CHARGES FOR SERVICES	37,603,830	37,208,320	40,248,287	38,918,120	41,262,339	2,344,219
ELECTRIC METERED SALES	18,036,587	17,467,915	19,204,019	18,100,000	19,000,000	900,000
ELECTRIC MISC REVENUES	50,241	131,479	126,249	50,000	50,000	0
ELECTRIC OPERATING REVENUES	459,036	496,480	495,812	450,000	475,000	25,000
FIBER REVENUES	390,558	474,808	538,113	475,000	530,000	55,000
GAS METERED SALES	3,108,495	3,131,132	3,892,954	3,511,433	3,563,289	51,856
GAS MISC REVENUES	1,030	1,998	189	1,000	1,000	. 0
GAS TAP FEES	22,424	21,800	28,425	18,750	50,000	31,250
GUTA	120,078	119,826	147,428	80,000	130,000	50,000
INTERNET/DATA REVENUES	1,592,935	1,772,500	1,996,751	1,900,000	2,300,000	400,000
MEAG REBATE	580,448	705,858	443,115	400,000	200,000	(200,000)
MGAG REBATE	100,170	95,505	91,524	97,957	111,840	13,883
SEWAGE OTHER OPER REVENUES	19,870	29,780	54,970	30,000	40,000	10,000
SEWAGE TREATMENT REVENUES	3,810,601	3,855,663	3,936,605	3,900,000	4,000,000	100,000
SEWERAGE TAP FEES	145,000	103,500	165,000	137,500	800,000	662,500
TELEPHONE REVENUES	359,934	354,605	347,135	350,000	340,000	(10,000)
UTIL GENERAL CUST ACCOUNT FEES	794,089	684,107	775,954	650,000	775,000	125,000
WATER METERED SALES	4,825,270	4,720,803	4,861,486	4,800,000	5,100,000	300,000
WATER MISC REVENUES						
	60,802	63,680	110,348	63,480	60,210	(3,270)
WATER TAR SEED	16,686	15,440	20,265	16,000	16,000	0
WATER TAP FEES	181,775	139,600	240,250	150,000	380,000	230,000
SEWAGE MISC REVENUES	0	0	4,000	0	0	0
CATV REVENUES	2,767,106	2,674,204	2,627,467	3,600,000	3,200,000	(400,000)
CATV OPERATING REVENUES	25,473	23,947	21,849	22,000	20,000	(2,000)
CATV MISC REVENUES	135,222	123,689	118,379	115,000	120,000	5,000
CONTRIBUTIONS AND DONATIONS	43,351	41,862	109,380	0	0	0
CONTRIBUTED CAP - ELECTRIC	43,351	0	109,380	0	0	0
CONTRIBUTED CAP - GAS	0	6,970	0	0	0	0
CONTRIBUTED CAP - OTHER UTILITY	0	34,892	0	0	0	0
INTERGOVERNMENTAL	0	0	535,462	750,000	0	(750,000)
FEDERAL DISASTER RELIEF FUNDS	0	0	35,462	0	0	0
FED GRANT CDBG2016	0	0	500,000	0	0	0
FED GRANT CDBG2018	0	0	0	750,000	0	(750,000)
INVESTMENT INCOME	175,847	1,165,069	2,290,140	200,000	350,000	150,000
INTEREST REVENUES - UTILITY	175,847	265,069	388,841	200,000	350,000	150,000
PARTICIPANT CONTRIBUTION	0	900,000	1,901,299	0	0	0
MISCELLANEOUS	1,740	15,186	44,192	0	0	0
OTHER	790	0	0	0	0	0
OTHER - UTILITY	950	15,186	29,708	0	0	0
REIMBURSE FOR DAMAGED PROP - ELECTRIC	0	0	14,484	0	0	0
OTHER FINANCING SOURCES	49,625	218,471	1,607	1	0	(1)
ADMIN ALLOC - CATV	0	143,109	199,617	140,080	225,000	84,920
ADMIN ALLOC - ELECTRIC	0	451,163	505,459	361,556	225,000	(136,556)
ADMIN ALLOC - GAS	0	96,525	121,230	91,469	225,000	133,531
ADMIN ALLOC - OTHER	0	(1,014,237)	(1,194,740)	(850,000)	(1,125,000)	(275,000)
ADMIN ALLOC - SEWER	0	140,523	163,739	113,407	225,000	111,593
ADMIN ALLOC - WATER	0	182,918	204,695	143,489	225,000	81,511
OPERATING TRANSFERS IN	0	218,913	0	0	0	0
SALE OF ASSETS - ELECTRIC	0	4,721	261	0	0	0
SALE OF ASSETS - GAS	16,398	0	0	0	0	0
SALE OF ASSETS - GENERAL	7,187	(6,272)	227	0	0	0
SALE OF ASSETS - SEWAGE	9,010	(0,272)	921	0	0	0
SALE OF ASSETS - WATER	17,030	1,110	198	0	0	0
TOTAL REVENUE	37,874,393	38,648,909	43,229,069	39,868,121	41,612,339	1,744,218
I OTAL REVENUE	37,074,393	20,040,909	73,229,009	39,000,121	71,012,339	1,/44,218

# **Full Time Utility Fund Positions**

Ş	2016 FTEs	2017 FTEs	2018 FTEs	2019 FTEs	2020 FTEs
■ Building & Grounds	1	1	1	1	1
GROUNDS & FACILITIES TECH	1	1	1	1	1
■GUTA	2	2	2	2	2
GUTA TRAINER	2	2	2	2	2
<b>■ Utility-Admin ETC</b>	1	2	2	2	2
DIRECTOR OF ELECTRIC & TELECOMMUNICATIO	N 1	1	1	1	1
UTILITIES ADMIN ASST		1	1	1	1
<b>■ Utility-Admin WSG</b>	1	2	2	2	2
DIRECTOR OF WATER & GAS	1	1	1	1	1
FIELD PROJECT SUPERVISOR		1	1	1	1
<b>■ Utility-CATV</b>	5	5	6	6	6
CATV FOREMAN	1	1	1	1	1
CATV INSTALLER	1	1	1	1	1
CATV TECH	3	3	4	4	4
<b>■ Utility-Customer Service</b>	18	18	19	19	20
CALL CENTER TECH	4	4	4	4	4
CITY CLERK	1	1	1	1	1
CUSTOMER SERVICE MANAGER	1	1	1	1	1
FIELD SERVICE TECH	4	4	4	4	4
CASHIER	5	5	5	5	5
ACCOUNTING TECH	1	1	1	1	1
CUSTOMER SERVICE REP	2	2	2	2	3
RECEPTIONIST-CITY HALL			1	1	1
■ Utility-Electric	14	14	14	14	14
CONSTRUCTION FOREMAN	1	1	1	1	1
ELECTRIC EQUIPMENT OPERATOR	1	1	1	1	1
ELECTRIC FOREMAN	1	1	1	1	1
ELECTRIC OPERATIONS MANAGER	1	1	1	1	1
JOURNEY LINEMAN	2	2	2	2	2
LEAD LINEMAN	5	5	5	5	5
LINEMAN	1	1	1	1	1
UTILITIES LOCATE TECH	1	1	1	1	1
APPRENTICE LINEMAN	1	1	1	1	1
<b>■ Utility-Finance</b>	4	4	6	6	7
ASST FINANCE DIRECTOR	1	1	1	1	1
CITY ADMINISTRATOR 50%	0.5	0.5	0.5	0.5	0.5
FINANCE DIRECTOR 50%	0.5	0.5	0.5	0.5	0.5
FINANCE STAFF ASST	1	1	1	1	1
HR DIRECTOR			1	1	1
HR SPECIALIST	1	1	1	1	1
HR/FINANCE ASST			1	1	1
KEY ACCOUNTS POSITION					1
■ Utility-Natural Gas	7	7	7	8	10
NATURAL GAS FOREMAN	1	1	1	1	1
NATURAL GAS SERVICEMAN	6	6	6	6	7
UTILITIES LOCATE TECH					1
REGULATORY COMPLIANCE				1	1

# Full Time Utility Fund Positions Continued

	ontinucu				
	2016 FTEs	2017 FTEs	<b>2018 FTEs</b>	<b>2019 FTEs</b>	<b>2020 FTEs</b>
<b>■Utility-Sewage Collection</b>	6	6	6	7	8
WASTEWATER FOREMAN	1	1	1	1	1
WASTEWATER SERVICEMAN	4	4	4	4	5
UTILITY INSPECTOR	1	1	1	1	1
CCTV/I&I TECHNICIAN				1	1
<b>■Utility-Sewage Treatment Plant</b>	7	7	7	6	6
WWTP APPRENTICE	2	2	1	1	1
WWTP MANAGER	1	1	1	1	1
WWTP OPERATOR II	2	2	3	2	2
WWTP OPERATOR III	1	1	1	1	1
PUMP/LIFE STATION MECHANIC	1	1	1	1	1
<b>■Utility-Stormwater</b>	3	3	4	6	6
STORMWATER TECH	3	3	4	6	6
<b>■Utility-Telecom &amp; Internet</b>	3	3	2	4	4
COMP NETWORK/INTERNET SPEC	1	1	1	1	1
NETWORK ENGINEER				1	1
SR NETWORK ENGINEER	1	1		1	1
TELECOM OPERATIONS MANAGER	1	1	1	1	1
<b>■Utility-Utility Billing</b>	4	4	4	4	4
UTILITY BILLING CLERK	3	3	3	3	3
UTILITY BILLING SUPERVISOR	1	1	1	1	1
<b>■ Utility-Water Distribution System</b>	7	9	9	9	9
WATER DISTRIBUTION FIELD SERVICE SPECIALI		1	1	1	1
WATER FOREMAN	1	1	1	1	1
WATER LEAK DETECTION TECH		1	1	1	1
WATER SERVICEMAN	6	6	6	6	6
<b>■ Utility-Water Treatment Plant</b>	4	4	6	8	9
WATER TREATMENT OPERATOR III		•		1	1
WTP APPRENTICE			2	2	2
WTP LAB ANALYST			1	1	1
WTP OPERATOR I	1	1	1	1	1
WTP OPERATOR II	2	2	1	2	2
WTP TRAINEE	_	_	-	-	1
WTP SUPERVISOR/WTP OPERATOR I	1	1	1	1	1
Utility-Central Services	4	4	6	8	8
CENTRAL SERVICES MANAGER	<del>-</del>		1	1	1
GENERAL LABORER	1	1	2	2	2
PARKS MANAGER	1	1	۷	1	1
PURCHASING AGENT	1	1	1	1	1
SYSTEM TECH/IT	1	1	1	1	1
SYSTEM TECHTT	1	1	1	1	1
	1	1	1	1	1
QUALITY CONTROL COORDINATOR	1				
Grand Total	91	95	103	112	118

# **ELECTRIC RATES**

(Effective March 2012)

#### RESIDENTIAL

Summer (May - October) Winter (November - April)

Base Charge \$10.00 \$10.00

First 700 KWH \$ 0.09 per kWh \$ 0.09 per kWh

Over 700 KWH \$ 0.128 per kWh \$ 0.078 per kWh

Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill \$10.00 plus Applicable Sales Tax

#### **COMMERCIAL NON DEMAND**

Applicable to non-residential service where average monthly energy consumption is less than 3,000 kilowatt hours, based on the most recent 12 months' data in January each year.

Summer (May - October) Winter (November - April)

Base Charge \$16.00 \$16.00

All kWh \$ 0.155 per kWh \$ 0.125 per kWh

Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill \$16.00 plus Applicable Sales Tax

### **COMMERCIAL DEMAND**

Applicable to all commercial or industrial electric service where the average monthly consumption is greater than or equal to 3,000 kilowatt hours and the maximum monthly demand is less than 1,000 kilowatts.

Base Charge \$35.00

Demand Charge \$ 2.50 per kW

**Energy Charges:** 

First 200 kWh per kW of Billing Demand:

 First 3,000 kWh
 \$0.125 per kWh

 Next 7,000 kWh
 \$0.117 per kWh

 Next 90,000 kWh
 \$0.109 per kWh

 Next 100,000 kWh
 \$0.101 per kWh

Next 200 kWh per kW of Billing Demand \$0.053 per kWh Over 400 kWh per kW of Billing Demand \$0.047 per kWh

Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill \$35.00 per meter plus \$8.00 per kW of billing demand plus applicable

Sales Tax

#### **INDUSTRIAL**

Applicable to all commercial or industrial electric service where maximum monthly demand exceeds 1,000 kilowatts.

Base Charge \$100.00

Demand Charge \$ 8.00 per kW

**Energy Charges:** 

All consumption kWh not greater than 200 hours times the demand:

First 200,000 kWh \$ 0.07 per kWh

Over 200,000 kWh \$ 0.06 per kWh

All consumption kWh in excess of 200 hours and not greater than

400 hours times the billing demand \$ 0.048 per kWh

All consumption kWh in excess of 400 hours times the

demand \$ 0.042 per kWh

Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill \$100.00 per meter plus \$8.00 per kW of billing demand plus applicable Sales Tax

#### **CHURCH**

Applicable to all buildings and facilities owned and solely used by religious institutions and led by licensed members of the clergy. Buildings and facilities used for weekday afternoon educational, preschool and/or recreational purposes may, at the sole option of the City of Monroe, be billed under the otherwise appropriate commercial rate schedule. At the option of high load factor religious institutional accounts, service under the commercial demand tariff may be selected in lieu of this tariff.

Base Charge \$10.00

All kWh \$ 0.088 per kW

Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill \$10.00 plus Applicable Sales Tax

### **CITY GOVERNMENT**

Applicable to all aspects of the government of the City of Monroe.

All kWh \$ 0.08 per kW

# **SECURITY LIGHTS**

TYPE_	<u>RATE</u>
100 Watt HPS	\$10.00
150 Watt HPS	\$10.00
150 Watt HPS (ornamental)	\$12.00
175 Watt MV	\$10.00
250 Watt HPS	\$16.00
400 Watt HPS	\$20.00
400 Watt MH	\$32.00
1000 Watt MH	\$45.00

# Plus Applicable Sales Tax

• Add-ons: \$3.00/month for New Pole

\$3.00/month for Underground

(Light <u>must be</u> located within 50 feet of the transformer or meter base, with no exceptions.)

#### **CABLE TELEVISION RATES**

PROGRAMMING	MONTHLY FEES
Basic Cable Basic & Expanded Basic Cable Digital Non-DVR Cable Service Digital DVR Cable Service Cable Programming Fee	\$18.28 \$56.40 \$72.10 \$77.10 \$20.00*
*programming fee for each cable service	
Showtime Cinemax HBO STARZ Super Pak (Starz, Encore, WAM)	\$14.65 <sup>1</sup> \$14.65 <sup>1</sup> \$14.65 \$14.65
<sup>1</sup> If purchased with HBO	\$12.55
Additional HD DVR Additional HD Non-DVR Additional SD Non-DVR Static IP Address	\$9.95 \$6.95 \$4.95 \$5.00

#### **CATV INSTALLATION CHARGES**

Un-wired Home \$55.00 includes one outlet - Each Additional (same trip) \$15.00 Pre-wired Home \$55.00 includes one outlet - Each Additional (same trip) \$15.00

Additional Outlet (different trip) \$25.00 for 1<sup>st</sup> outlet

\$15.00 for each additional outlet

Relocate Outlet \$25.00 for 1<sup>st</sup> outlet

\$15.00 for each additional outlet

Premium Channel Addition \$10.00 for one channel

Upgrade of Service Fee (basic to expanded basic) \$10.00

Cable Reconnect-Office Fee \$20.00

Trip Charge for customer-caused problems \$35.00 plus materials

Modem Rental Fee \$2.00 per month

## **INTERNET SERVICE RATES**

Download/Upload Speed	Monthly Fee
2Mbps/1Mbps	\$21.95
8Mbps/2Mbps	\$34.95
25Mbps/3Mbps	\$44.95
50Mbps/5Mbps	\$69.95
75Mbps/8Mbps	\$99.95
100Mbps/10Mbps	\$129.95

A Start-Up Charge of \$55.00 must be paid before installation.

### **WIRELESS INTERNET SERVICE RATES**

<u>Residential</u>	Monthly Fee
10Mbps 15Mbps 25Mbps	\$49.95 \$59.95 \$79.95
Commercial	Monthly Fee

Upload speeds are equal to download speeds.

# FIBER INTERNET SERVICE RATES

<u>Download/Upload Speed</u>	<u>Monthly Fee</u>
10Mbps/10Mbps 50Mbps/50Mbps 100Mbps/100Mbps 250Mbps/250Mbps 500Mbps/500Mbps 1Gig/1Gig	\$59.99 \$109.99 \$139.99 \$159.99 \$199.95 \$299.99
10/9/10/9	Ψ233133

Upload speeds are equal to download speeds.

# **PHONE RATES**

### **RESIDENTIAL**

Residential Phone	\$29.95
Phone/Internet Bundle	\$57.95
Phone/Expanded Cable Bundle	\$57.95
Phone/Non DVR Cable Bundle	\$72.10
Phone/DVR Cable Bundle	\$77.10
Phone/Internet/Cable Bundle	\$99.95

Residential FCC Fee \$4.48 per line 911 Fee \$1.50 per line

#### **COMMERCIAL**

Commercial Phone	\$39.95
Phone/Internet Bundle	\$79.95
Phone/Cable Bundle	\$79.95
Phone/Internet/Cable Bundle	\$110.95

Commercial FCC Fee \$9.07 per line 911 Fee \$1.50 per line

#### Installation/Port Charges

Installation or Transfer Charge	\$25.00
One Time Port Charge	\$24.00
International Long Distance	Rates vary
411 Information	\$ 1.50

#### **WATER RATES**

#### **METER BASE CHARGES**

(Effective January 1, 2016)

Meter Size	<b>Inside City</b>	Outside City
5/8 inch meter	\$11.25	\$15.00
3/4 inch meter	\$11.25	\$15.00
1 inch meter	\$11.25	\$15.00
1 1/2 inch meter	\$45.00	\$56.25
2 inch meter	\$45.00	\$56.25
3 inch meter	\$56.25	\$67.50
4 inch meter	\$56.25	\$67.50
6 inch meter	\$112.50	\$168.75
8 inch meter	\$150.00	\$206.25

#### **RESIDENTIAL**

(Effective January 1, 2016)

The minimum bill will be determined by the Base Charge of the water meter size.

	Inside City	Outside City
0 - 2,000 gallons	\$2.69 per 1,000 gallons	\$4.04 per 1,000 gallons
2,001 - 6,000 gallons	\$5.38 per 1,000 gallons	\$8.07 per 1,000 gallons
6,001 - 10,000 gallons	\$6.73 per 1,000 gallons	\$10.10 per 1,000 gallons
Over 10,000 gallons	\$8.07 per 1,000 gallons	\$12.12 per 1,000 gallons

#### **COMMERCIAL**

(Effective January 1, 2016)

The minimum bill will be determined by the Base Charge of the water meter size.

	Inside City	Outside City
Commercial Rate	\$5.38 per 1,000 gallons	\$8.07 per 1,000 gallons

#### **INDUSTRIAL**

(Effective January 1, 2016)

The minimum bill will be determined by the Base Charge of the water meter size.

	Inside City	Outside City
Industrial Rate	\$2.69 per 1,000 gallons	\$4.04 per 1,000 gallons

# WATER RATES (cont.)

#### <u>IRRIGATION</u>

(Effective January 1, 2014)

Meter Size	Inside City	Outside City
5/8 inch meter	\$15.00	\$20.00
3/4 inch meter	\$15.00	\$20.00
1 inch meter	\$15.00	\$20.00
1 1/2 inch meter	\$60.00	\$75.00
2 inch meter	\$60.00	\$75.00
3 inch meter	\$75.00	\$90.00
4 inch meter	\$75.00	\$90.00
6 inch meter	\$150.00	\$225.00
8 inch meter	\$200.00	\$275.00

The minimum bill will be determined by the Base Charge of the water meter size.

Inside City Outside City
Irrigation Rate \$5.18 per 1,000 gallons \$7.77 per 1,000 gallons

#### WATER MAIN LINE TAP & FIRE LINE TAP

(Effective September 12, 2007)

Size	Tap Fee
Up to 6" x 6"	\$3,500
8" x 6"	\$3,550
8" x 8"	\$3,850
10" x 6"	\$4,100
10" x 8"	\$4,400
10" x 10"	\$4,850

Hydrant tap fee is dependent on the main line tap size

#### WATER & IRRIGATION METER TAP & CONNECTION FEES

(Effective January 1, 2019)

Gallons Per Minute	Size	Tap Fees*	Residential Inside City	Residential Outside City	Commercial Inside City	Commercial Outside City
25	5/8"	\$813.00	\$937.00	\$1,812.00	\$1,437.00	\$2,562.00
50	1"	\$1,019.00	\$981.00	\$1,981.00	\$1,481.00	\$2,731.00
90	1 1/2"	\$2,188.00	\$312.00	\$1,562.00	\$812.00	\$2,312.00
130	2"	\$2,588.00	\$412.00	\$1,912.00	\$912.00	\$2,662.00
500	3"				\$12,500.00	\$18,750.00
500+	4"	TBD**			\$13,000.00	\$19,500.00
500+	6"				\$17,500.00	\$26,250.00

For multi-family residential or multi-unit commercial applications, the connection fee shall be the greater of a) scheduled water connection fee based on water meter size or b) number of units/rooms in the development multiplied by \$1,000

#### ADDITIONAL WATER METERS

(WITHOUT A SEPARATE TAP)
(Effective September 11, 2001)

- A 5/8" x ¾ inch water meter must be installed immediately adjacent to his/her existing water meter and must be connected to the same service line which supplies the existing meter.
- Customer's water line that extends from the additional water meter must end outside of the occupancy's foundation and in no way connect to the occupancy's plumbing.
- The purpose of this additional water meter shall be for lawn irrigation and other related activities.
- The consumption of this additional water meter shall not be subject to a sewer charge.

#### INSTALLATION FEE FOR ADDITIONAL WATER METER: \$200.00

- This Installation Fee only applies when the meter can be installed without a separate tap.
- If an additional tap is required, the standard tap fee shall apply.

NOTE: INSTALLATION FEE FOR ADDITIONAL 1" WATER METER: \$350.00

#### **TEMPORARY WATER METER PERMIT**

(Effective March 12, 2002)

• \$350.00 Deposit required to use a Temporary Water Meter for water use from a Fire Hydrant at a designated location. Permit Application must be completed and deposit paid in advance of receiving water meter.

#### ADJUSTMENTS FOR WATER LEAKS

(Effective March 12, 2002)

When a customer's water consumption exceeds his or her normal water usage because of a leak on the customer's premises, the City will adjust the amount of the customer's bill, provided that the following conditions are met:

- The leak was relatively un-preventable.
- The total adjustment will be limited to one-half of the water consumption above the customer's normal usage. Normal usage shall be determined by examining the customer's water history for the same month of the year for prior year's usage.
- All of the consumption above normal usage will be adjusted from the sewer charge.
- The City will adjust two consecutive months' bills during any twelve-month period.
- The City may require verification of the leak (i.e. a receipt from a plumber for the repair, etc.)

An adjustment will not be made if it is less than \$5.00

#### **SEWER RATES**

#### **RESIDENTIAL**

(Effective January 1, 2014)

Inside City Outside City

Base Charge \$15.00 per month \$20.00 per month

Volumetric Charge \$3.58 per 1000 gals of water \$5.33 per 1000 gals of water

used used

Minimum Bill \$22.16 per month \$30.66 per month

#### **COMMERCIAL / INDUSTRIAL**

(Effective January 1, 2014)

The monthly Sewer charge is 190% of the current monthly water charge.

The minimum bill will be determined by the base charge of the water meter size.

#### WASTEWATER PUMP STATION MAINTENANCE FEE

(Effective June 1, 2004)

Residential Customers served by a WW Pump Station located OUTSIDE the City Limits

\$5.00 per month

#### **SEWER CAMERA FEES**

(Effective May 14, 2002)

\$2.00 per foot \$100.00 Minimum Charge

#### SEPTIC DISCHARGE PRICING

(Effective May 1, 2013)

\$0.25 per gallon discharged

#### **WASTEWATER TAP & CONNECTION FEES**

(Effective January 1, 2019)

#### Based on Water Meter Size

Gallons Per Minute	Size	Residential Inside City	Residential Outside City	Commercial Inside City	Commercial Outside City
25	5/8"	\$3,000.00	\$6,000.00	\$5,000.00	\$10,000.00
50	1"			\$6,000.00	\$12,000.00
90	1 1/2"			\$7,500.00	\$15,000.00
130	2"			\$10,000.00	\$20,000.00
500	3"			\$20,000.00	\$40,000.00
500+	4"			\$35,000.00	\$70,000.00
500+	6"			\$50,000.00	\$100,000.00

- 1. Developer/Property Owner NOT located in a subdivision pays \$3000.00 (\$2,000 Sewer Main Tap Fee PLUS the \$1,000 Sewer Service Tap Fee)
- 2. Developer of a Subdivision pays Sewer Main Tap Fee of \$2,000 per lot & Builder in a Subdivision pays Sewer Service Tap Fee of \$1,000 per lot
- 3. Developer/Property Owner NOT located in a subdivision pays \$6000.00 (\$4,000 Sewer Main Tap Fee PLUS the \$2,000 Sewer Service Tap Fee)
- 4. Developer of a Subdivision pays Sewer Main Tap Fee of \$4,000 per lot & Builder in a Subdivision pays Sewer Service Tap Fee of \$2,000 per lot
- 5. Developer/Commercial Property Owner pays the total Base Meter Fee per lot with the remaining tap fee per lot for any tap larger than the ¾" base meter

#### NATURAL GAS RATES

As of the August 23, 2000 Commission Meeting, the fuel cost adjustment will be changed each month to reflect the rate fluctuations in natural gas, which is due to the rise in natural gas costs.

#### METER BASE CHARGES

(Effective January 1, 2014)

Meter Size	Residential	Commercial	Agricultural
AC-250 meter	\$12.00	\$20.00	\$15.00
415 meter	\$12.00	\$20.00	\$15.00
AC-630 meter	\$12.00	\$20.00	\$15.00
AL-800 meter	\$12.00	\$20.00	\$15.00
2M meter	\$20.00	\$20.00	\$20.00
3M meter	\$30.00	\$30.00	\$20.00
5M meter	\$40.00	\$40.00	\$20.00

#### RESIDENTIAL

(Effective January 1, 2014)

The Base Charge will be determined by the gas meter size.

Distribution Charge Per CCF \$0.375 per CCF

Plus Gas Cost and Applicable Sales Tax.

#### **COMMERCIAL**

(Effective January 1, 2014)

The Base Charge will be determined by the gas meter size.

Distribution Charge Per CCF

\$0.375 per CCF

Plus Gas Cost and Applicable Sales Tax.

#### **CITY GOVERNMENT**

(Effective January 1, 2014)

The Base Charge will be determined by the gas meter size.

Distribution Charge Per CCF

\$0.375 per CCF

Plus Gas Cost and Applicable Sales Tax.

#### **FIRM INDUSTRIAL**

(Effective January 1, 2014)

Base Charge \$479 minimum

Distribution Charge Per CCF \$0.225 per CCF

Plus Gas Cost and Applicable Sales Tax.

#### INTERRUPTIBLE INDUSTRIAL

(Effective January 1, 2014)

Base Charge \$384 minimum

Distribution Charge Per CCF \$0.225 per CCF

Plus Gas Cost and Applicable Sales Tax.

**NATURAL GAS TAP FEES** 

(Effective January 23, 2001)

Residential \$400 plus installation charges Commercial \$800 plus installation charges

Plus installation charges of \$1.75 per foot over 100 feet.

#### **NATURAL GAS RECONNECTION FEE**

(Effective May 14, 2002)

A fee of \$200.00 will be charged to reconnect a residential meter that a resident requests to be disconnected for the summer season.

# Finance and Administration - Utility



#### Overview

The Finance and Administration Department of the Combined Utilities provides financial and administrative support for all departments of the utility as well as customer service for the citizens and users. Divisions in the Finance and Administration Department of the Utilities are Administration, Billing, Customer Service & Meter Reading. The Administration area includes customer service, cashier operations and call center. Billing handles all utility billing, work orders and meter reading.

#### Goals/Accomplishments

- Provide courteous and prompt service to our customers.
- Continue Cashier cross training with Customer Service duties.
- Increase security measures and implement security training sessions for Customer Service staff along with police department personnel.
- Improvements made to the drive thru with up to date technology.
- In the process of improvements for security and space to the inside of the front counter and drive thru cashier areas.
- Fully implemented a new utility billing software system.
- Implement Levalized/Budget Billing options along with the new utility billing software.
- Continued Customer Service training with GMA & ECG for all cashiers, customer service representatives and call center agents.
- Update Utility Customer Service policies.

### UTILITY FINANCE & ADMINISTRATION

EXPENDITURES

	2016		2212		2020	
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	PROPOSED BUDGET	2020 vs 2019 BUDGET
CENTRAL SERVICES	713737123	713137123	7.6.1 67.25	2013 202021	30302.	33362.
CAPITAL OUTLAYS - MACHINERY & EQUIP						
VEHICLES	0	0	0	25,000		(25,000
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	0	0	0	25,000	0	(25,000)
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	142,675	132,100	410	0	0	0
DEPRECIATION AND AMORTIZATION Total	142,675	132,100	410	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	242	326	250	250	0
GMEBS-RETIREMENT CONTRIBUTION	56,416	61,298	74,254	50,714	57,959	7,245
GROUP INS	73,960	96,754	133,522	63,000	88,000	25,000
MEDICAL EXAMS	90	970	95	100	300	200
MEDICARE	4,905	5,630	9,025	5,067	6,036	969
OVERTIME SALARIES	12,408	15,646	28,246	20,000	23,000	3,000
PART - TIME/TEMPORARY SALARIES	0	0	16,428	0	0	0
REGULAR SALARIES	350,294	391,905	601,679	349,421	416,288	66,867
SOCIAL SECURITY	20,972	23,539	43,672	21,664	25,810	4,146
WORKERS COMP INSURANCE	653	225	821	500	1,500	1,000
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	519,696	596,208	908,069	510,716	619,143	108,427
PURCHASED/CONTRACTED SERVICES						
ADVERTISING	0	660	520	500	250	(250)
COMMUNICATIONS	6,571	8,538	13,691	5,000	10,000	5,000
CONSULTING - TECHNICAL	0	70	0	0	0	0
CONTRACT LABOR	54	3,371	0	0	17,500	17,500
DUES/FEES	900	756	654	1,000	1,000	0
EQUIPMENT RENTAL	0	263	377	0	0	0
EQUIPMENT RENTS / LEASES	0	0	450	0	0	0
EQUIPMENT REP & MAINT-OUTSIDE	0	0	760	0	500	500
MAINTENANCE CONTRACTS	24,729	22,319	25,357	40,400	27,500	(12,900
POSTAGE	15 0	885	0	0	0	0
R & M BUILDINGS - OUTSIDE		698	125		1 500	_
TRAINING & EDUCATION	2,027	3,769	3,180	2,500	1,500	(1,000
TRAVEL EXPENSE	0 135	0 55	475	1,000 1,000	1,000 500	(500
VEHICLE REP & MAINT-OUTSID HOLIDAY EVENTS	0	4,248	2,980 9,734	1,000	0	(500
I/T SVCS - WEB DESIGN, ETC.	0	4,248	287	0	250	250
VEHICLE TAG & TITLE FEE	0	0	24	0	0	230
PURCHASED/CONTRACTED SERVICES Total	34,431	45,633	58,614	51,400	60,000	8,600
SUPPLIES	34,431	45,055	30,014	31,400	00,000	8,000
AUTO & TRUCK FUEL	10,113	10,128	12,288	5,000	10,000	5,000
AUTO PARTS	3,488	2,315	3,366	2,500	2,500	0
COMPUTER EQUIP NON-CAPITAL	0	0	3,689	500	10,000	9,500
DAMAGE CLAIMS	81	983	0	0	0	0
DNU - MISCELLANEOUS	186	246	0	0	0	0
EQUIPMENT PARTS	0	48	865	1,000	500	(500
FOOD	0	406	1,088	500	1,000	500
JANITORIAL SUPPLIES	0	1,318	4,616	2,500	2,500	0
OFFICE SUPPLIES & EXPENSES	14,204	18,995	14,515	2,500	5,000	2,500
R & M BUILDINGS - INSIDE	375	1,200	3,196	0	0	0
SMALL OPERATING SUPPLIES	1,218	1,925	8,246	5,000	2,500	(2,500
SMALL TOOLS & MINOR EQUIPMENT	1,206	8,534	12,099	5,000	5,000	0
SPONSORSHIPS/DONATIONS	0	0	30	0	0	0
TIRES	0	447	2,104	500	1,000	500
UNIFORM RENTAL	0	3,447	8,832	2,600	0	(2,600
UTILITY COSTS	0	0	0	0	0	0
UNIFORM EXPENSE	6,005	2,589	3,097	1,800	3,150	1,350
SUPPLIES Total	36,877	52,582	78,031	29,400	43,150	13,750
CENTRAL SERVICES Total	733,679	826,524	1,045,125	616,516	722,293	105,777

# Utility Finance & Administration Expenditures continued

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
UTILITY BILLING						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	81	75	100	100	0
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	17,136	21,735	28,980	7,245
GROUP INS	25,551	32,251	32,397	27,000	44,000	17,000
MEDICAL EXAMS	0	303	0	50	100	50
MEDICARE	1,929	2,498	2,173	2,296	3,107	811
OVERTIME SALARIES	6,182	6,838	7,650	12,000	12,000	0
REGULAR SALARIES	137,952	176,168	150,320	158,315	214,255	55,940
SOCIAL SECURITY	8,247	10,682	9,131	9,815	13,284	3,469
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	198,666	249,254	218,882	231,311	315,826	84,515
PURCHASED/CONTRACTED SERVICES						
CONSULTING - TECHNICAL	0	1,125	0	0	0	0
DUES/FEES	0	45	6	50	50	0
EQUIPMENT RENTAL	0	88	82	100	100	0
MAINTENANCE CONTRACTS	4,681	4,295	4,811	8,000	45,000	37,000
MARKETING EXPENSES	0	0	0	0	500	500
POSTAGE	56,382	55,178	58,381	58,000	51,000	(7,000)
TRAINING & EDUCATION	0	865	310	2,500	2,500	0
UTIL BILL PRINT SERVICES	16,100	15,917	16,414	17,000	17,000	0
I/T SVCS - WEB DESIGN, ETC.	0	0	66	200	0	(200)
PURCHASED/CONTRACTED SERVICES Total	77,163	77,514	80,069	85,850	116,150	30,300
SUPPLIES						
COMPUTER EQUIP NON-CAPITAL	0	0	2,468	1,000	1,200	200
DNU - MISCELLANEOUS	62	0	0	0	0	0
FOOD	0	32	155	200	1,000	800
JANITORIAL SUPPLIES	0	391	1,368	1,200	800	(400)
OFFICE SUPPLIES & EXPENSES	8,539	9,218	16,802	15,000	10,000	(5,000)
SMALL OPERATING SUPPLIES	224	0	0	0	0	0
SUPPLIES Total	8,825	9,641	20,793	17,400	13,000	(4,400)
UTILITY BILLING Total	284,654	336,409	319,744	334,561	444,976	110,415

# **Utility Finance & Administration Expenditures continued**

					2020	
_	2016	2017	2018		PROPOSED	2020 vs 2019
, T	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
UTILITY CUSTOMER SERVICE						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	403	408	400	500	100
GMEBS-RETIREMENT CONTRIBUTION	42,069	102,163	85,678	137,652	141,275	3,623
GROUP INS	116,458	163,019	160,570	171,000	214,500	43,500
MEDICAL EXAMS	95	1,516	65	100	200	100
MEDICARE	7,622	9,601	8,097	10,598	10,481	(117)
OVERTIME SALARIES	18,616	25,497	21,919	35,000	25,000	(10,000)
REGULAR SALARIES	533,368	662,253	570,322	730,888	728,247	(2,641)
SOCIAL SECURITY	32,592	40,733	35,433	45,315	44,815	(500)
WORKERS COMP INSURANCE	0	0	196	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	750,820	1,005,185	882,688	1,130,953	1,166,518	35,565
PURCHASED/CONTRACTED SERVICES						
COMMUNICATIONS	1,197	1,669	5,827	10,300	10,300	0
CONSULTING - TECHNICAL	0	424	0	0	0	0
CONTRACT LABOR	114,562	165,174	150	0	0	0
DUES/FEES	0	227	293	300	300	0
EQUIPMENT RENTAL	0	751	608	750	750	0
MAINTENANCE CONTRACTS	14,074	14,691	17,578	20,000	56,425	36,425
PROFESSIONAL FEES	0	4,596	201,188	190,000	240,000	50,000
TRAINING & EDUCATION	803	1,223	1,077	4,000	5,000	1,000
TRAVEL EXPENSE	0	0	48	400	500	100
VEHICLE REP & MAINT-OUTSID	0	0	0	2,000	2,000	0
I/T SVCS - WEB DESIGN, ETC.	0	0	332	500	0	(500)
PURCHASED/CONTRACTED SERVICES Total	130,636	188,754	227,102	228,250	315,275	87,025
SUPPLIES		, i				
AUTO & TRUCK FUEL	0	0	0	5,000	5,000	0
AUTO PARTS	0	0	0	2,000	2,000	0
COMPUTER EQUIP NON-CAPITAL	0	0	2,772	2,000	3,000	1,000
DNU - MISCELLANEOUS	413	0	0	0	0	0
EQUIPMENT PARTS	100	0	0	0	0	0
FOOD	0	340	1,410	1,200	1,200	0
JANITORIAL SUPPLIES	0	1,465	5,129	5,000	3,000	(2,000)
OFFICE SUPPLIES & EXPENSES	25,509	14,931	13,080	16,000	16,000	0
SAFETY/MEDICAL SUPPLIES	. 0	0	477	, 0	, 0	0
SMALL OPERATING SUPPLIES	224	59	0	500	250	(250)
SMALL TOOLS & MINOR EQUIPMENT	0	140	0	300	500	200
TIRES	0	0	0	1,200	1,200	0
UNIFORM RENTAL	0	0	0	4,000	1,000	(3,000)
UTILITY CASHIERS OVER/SHORT	1,095	343	388	500	500	0
UNIFORM EXPENSE	0	0	0	2,500	2,500	0
SUPPLIES Total	27,340	17,278	23,255	40,200	36,150	(4,050)
UTILITY CUSTOMER SERVICE Total	908,796	1,211,217	1,133,045	1,399,403	1,517,943	118,540

# **Utility Finance & Administration Expenditures continued**

					2020	
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	PROPOSED BUDGET	2020 vs 2019 BUDGET
UTILITY FINANCE						
CAPITAL OUTLAYS - MACHINERY & EQUIP SOFTWARF	0	0	240,156	0	0	0
CAPITAL OUTLAYS - MACHINERY & EQUIP Total DEBT SERVICE	ő	o	240,156	o	o	o
INTEREST EXP - 2006 REV BONDS	133,764	0	0	0	0	0
INTEREST-CUST DEPOSITS	4,338	4,055	4,494	0	4,000	4,000
DEBT SERVICE Total	138,101	4,055	4,494	0	4,000	4,000
DEPRECIATION AND AMORTIZATION						
AMORT 2006 BOND DEF CHG (2011)	3,602	0	0	0	0	0
AMORT 2006 BOND DEFEASANCE	8,236	0	0	0	0	0
AMORT 2006 BOND PREMIUM DEPRECIATION EXPENSE	(11,562)	0	0 134,088	0	0	0
DEPRECIATION AND AMORTIZATION Total OTHER COSTS	276	ő	134,088	ő	ő	ő
ADMIN ALLOC - ADMIN EXPENSES	(3,415,903)	(3,460,335)	(4,213,248)	(4,067,366)	(3,554,377)	512,989
UTILITY BAD DEBT EXPENSE	288,313	272,334	370,616	300,000	325,000	25,000
OTHER COSTS Total	(3,127,590)	(3,188,001)	(3,842,631)	(3,767,366)	(3,229,377)	537,989
OTHER FINANCING USES						
TRAN OUT - INSURANCE OTHER FINANCING USES Total PERSONAL SERVICES AND EMPLOYEE BENEFITS	14,783 <b>14,783</b>	12,000 <b>12,000</b>	12,000 <b>12,000</b>	12,000 <b>12,000</b>	12,000 <b>12,000</b>	0 <b>0</b>
EMPLOYEE ASSISTANCE PROGRAM	0	107	94	130	130	0
GMEBS-RETIREMENT CONTRIBUTION	25,074	27,243	28,559	43,469	50,714	7,245
GROUP INS	31,375	43,001	59,766	54,000	103,676	49,676
MEDICAL EXAMS	0	404	130	150	150	0
MEDICARE	2,739	3,034	3,852	6,036	6,764	728
OVERTIME SALARIES REGULAR SALARIES	12,402	2,565	2,877	5,000	2,500	(2,500)
SOCIAL SECURITY	183,387 11,713	214,009 12,974	273,106 16,469	416,306 25,811	456,331 28,920	40,025 3,109
WORKERS COMP INSURANCE	29,852	29,614	31,023	30,000	30,000	0
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	60	60
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	296,542	332,953	415,877	580,902	679,245	98,343
PURCHASED/CONTRACTED SERVICES						
ADVERTISING ATTORNEY FEES - OTHERS	0	2,333 419	2,124 5,172	300 4,200	500 2,000	200
ATTORNEY FEES - OTHERS ATTORNEY FEES - P & M	1,748 48,073	47,819	52,656	37,800	50,000	(2,200) 12,200
AUDIT SERVICES	36,120	33,485	35,140	40,000	52,000	12,000
COMMUNICATIONS	33,122	32,488	6,709	3,100	3,100	0
CONTRACT LABOR	0	0	721	1,000	1,000	0
CUSTODIAL SVCS	0	6,337	24,000	24,000	24,000	0
DUES/FEES	9,417	12,328	5,980	10,000	6,000	(4,000)
EQUIPMENT RENTAL EQUIPMENT RENTS / LEASES	0 190	221	224	270 0	500 0	230 0
GENERAL LIABILITY INSURANCE	147,526	139,065	139,479	150,000	150,000	0
LAWN CARE & MAINTENANCE	5,560	5,225	24,253	30,000	30,000	0
LICENSES	0	0	18	0	0	0
MAINTENANCE CONTRACTS	44,978	51,100	27,626	30,000	40,000	10,000
MARKETING EXPENSES	1,594	3,451	1,058	1,500	26,500	25,000
OTHER CONTRACTUAL SERVICES	0	0	721	0	0	0
P O BOX RENTAL PEST CONTROL	0	0 130	214 792	225 780	235 1,800	10 1,020
POSTAGE	5,461	5,472	4,855	6,000	3,500	(2,500)
PROFESSIONAL FEES	0	7,900	303	1,000	1,200	200
R & M BUILDINGS - OUTSIDE	17,938	43,260	29,364	20,000	29,248	9,248
R & M SYSTEM - OUTSIDE	0	0	20,714	0	0	0
SECURITY SYSTEMS	0	0	565	0	300	300
SOFTWARE TRAINING & EDUCATION	0	218	967	300	300 8,000	0 3,200
TRAINING & EDUCATION TRAVEL EXPENSE	4,736 0	3,289 1,657	1,285 1,457	4,800 2,200	8,000	5,800
UTILITY PROTECTION CTR (DIG)	5,246	5,574	6,119	6,300	6,530	230
I/T SVCS - WEB DESIGN, ETC.	0	0	9,473	9,500	1,000	(8,500)
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	361,707	401,769	401,989	383,275	445,713	62,438
COMPUTER EQUIP NON-CAPITAL	0	0	1,517	500	3,000	2,500
DNU - MISCELLANEOUS	3,040	202	0	0	0	0
EMPLOYEE RECOGNITION	0	0	4,098	0	4,500	4,500
FOOD FURNITURE < 5,000	0	1,327 590	4,203 0	500 2,500	500 2,500	0
JANITORIAL SUPPLIES	0	1,232	2,394	2,709	2,000	(709)
OFFICE SUPPLIES & EXPENSES	24,338	26,821	13,088	20,000	20,000	0
R & M BUILDINGS - INSIDE	5,050	3,871	5,900	7,500	7,000	(500)
SAFETY/MEDICAL SUPPLIES	0	0	477	0	0	0
SMALL OPERATING SUPPLIES	224	0	2,684	2,000	2,000	0
UTIL COSTS FOR OTHER FUNDS	262,330	240,026	284,667	285,000	295,000	10,000
UTILITY COSTS SUPPLIES Total	102,048 <b>397,031</b>	106,981 <b>381,050</b>	116,065 <b>435,091</b>	120,000 <b>440,709</b>	130,000 <b>466,500</b>	10,000 <b>25,791</b>
UTILITY FINANCE Total	(1,919,151)		(2,198,937)		(1,621,919)	728,561
TOTAL EXPENDITURES	7,979	317,976	298,977	0	1,063,293	1,063,293

## Electric and Telecommunications



#### Overview

The Electric and Telecomm Department includes CATV and external services to homes and businesses. This department is responsible for providing a safe and reliable source of power to residential, commercial and industrial customers while continually working to reduce energy and telecommunications costs. Their mission is to be "committed to provide exceptional service and reliable electricity and telecommunications at a competitive rate." The City provides power to its customers purchased from the Municipal Electric Authority of Georgia (MEAG).

#### Goals/Accomplishments

- To provide the residents and businesses of the City of Monroe with outstanding local service, environmental leadership, responsiveness and accessibility.
- To continue working to reduce energy and telecommunications costs and find more efficient and eco-friendly ways to provide its services.
- Obtain a 0% rejection rate on all wood utility poles.
- Increase electric system reliability throughout the City.
- Increase public awareness of electrical safety.
- Continue to strive for a "Zero-Loss" accident rate.
- Lower band-width cost by leveraging multiple internet providers and large capacity customers.
- Add multiple co-location sites for reliability in the communication system.
- Continue to stay on a six-year inspection schedule with Southeastern Wood Pole Inspectors (SWPI) for maintenance of the electric infrastructure.
- Replace weak copper conductors with aluminum conductor steel reinforced (ACSR).
- Expand FTTX internet to un-served and underserved areas of Walton County.

## ELECTRIC & TELECOMMUNICATIONS EXPENDITURES

					2020	
Ţ	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	PROPOSED BUDGET	2020 vs 2019 BUDGET
ELECTRIC	ACTOALS	ACTOALS	ACTUALS	2019 BODGET	DODGET	BODGET
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	278,631	288,068	288,738	0	0	0
DEPRECIATION AND AMORTIZATION Total	278,631	288,068	288,738	0	0	o
OTHER COSTS	2,0,001	200,000	200,700	•	, and the second	Ū
ADMIN ALLOC - ADMIN EXPENSES	1,468,258	1,539,261	1,782,499	1,730,095	710,877	(1,019,218)
OTHER COSTS Total	1,468,258	1,539,261	1,782,499	1,730,095	710,877	(1,019,218)
OTHER FINANCING USES	2,100,200	_,,,,,_,		2,700,000	, 10,0,,	(1,010,110,
TRANS OUT UTIL 5% TO GEN FUND	882,054	852,937	1,105,430	1,207,830	1,267,955	60,125
TRANS OUT UTL 5% E&R FUND	. 0	0	0	929,100	975,350	46,250
TRANS OUT UTL E&R FUND	0	0	0	929,100	975,350	46,250
TRANSFERS OUT - OTHER FUNDS	217,993	0	0	0	0	0
OTHER FINANCING USES Total	1,100,048	852,937	1,105,430	3,066,030	3,218,655	152,625
PERSONAL SERVICES AND EMPLOYEE BENEFITS	_,,	,	_,,	-,,		,
EMPLOYEE ASSISTANCE PROGRAM	0	457	352	460	350	(110)
GMEBS-RETIREMENT CONTRIBUTION	87,758	95,352	43,214	94,183	101,428	7,245
GROUP INS	119,238	150,506	147,874	117,000	154,000	37,000
MEDICAL EXAMS	100	1,520	325	300	300	0
MEDICARE	11,728	12,390	13,998	11,640	12,428	788
OVERTIME SALARIES	116,290	127,416	232,165	130,000	130,000	0
REGULAR SALARIES	726,118	752,516	755,992	802,743	857,095	54,352
SOCIAL SECURITY	50,147	52,974	59,852	49,770	53,140	3,370
WORKERS COMP INSURANCE	983	0	0	49,770	1,500	1,500
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	300	300
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	1,112,362	1,193,131	1,253,772	1,206,096	1,310,541	104,445
PURCHASED/CONTRACTED SERVICES	1,112,302	1,193,131	1,233,772	1,200,090	1,310,341	107,773
ADVERTISING	0	400	441	500	500	0
COMMUNICATIONS	12,245	7,209	21.725	9,500	10.000	500
CONSULTING - TECHNICAL	867	7,203	430	9,300	10,000	0
CONTRACT LABOR	296,015	360,619	417,185	435,000	435,000	0
CUSTODIAL SVCS	290,013	198	417,183	455,000	433,000	0
DUES/FEES	160	227	236	2,500	2,500	0
EQUIPMENT RENTAL	0	468	3,703	2,540	2,540	0
EQUIPMENT RENTS / LEASES	-	18,694	20,410	2,340	2,940	0
	17,663	77,358				0
EQUIPMENT REP & MAINT-OUTSIDE  GA DEPT REV FEES	19,920	900	25,324	20,000	20,000 900	0
LAWN CARE & MAINTENANCE	0		800	900	900	0
MAINTENANCE CONTRACTS		1,303			4,700	0
	7,267	4,852	7,089	4,700		
MARKETING EXPENSES	13,723	4,478	31,314	40,000	40,000	0
POLE EQUIPMENT RENTS / LEASES	240	2,091	3,102	3,500	3,500	0
POSTAGE	259	777	0	500	500	-
PRINTING	0	65	0	0	0	0
PROFESSIONAL FEES	0	0	1,000	1,000	31,000	30,000
R & M SYSTEM - OUTSIDE	18,197	13,094	10,505	15,000	15,000	0
TRAINING & EDUCATION	20,217	8,467	9,190	13,000	10,000	(3,000)
TRAVEL EXPENSE	0	1,162	4,606	3,000	4,200	1,200
VEHICLE REP & MAINT-OUTSID	17,262	24,641	36,247	20,000	20,000	0
HOLIDAY EVENTS	0	394	308	0	0	0
I/T SVCS - WEB DESIGN, ETC.	0	0	398	500	500	0
VEHICLE TAG & TITLE FEE	0	0	18	0	0	0
SHIPPING/FREIGHT	0	0	278	0	500	500
LANDFILLS FEES	0	0	110	0	0	0
PURCHASED/CONTRACTED SERVICES Total	424,036	528,120	594,420	575,080	604,280	29,200

### Electric

### **Expenditures continued**

, <del>,</del>	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
SUPPLIES						
AUTO & TRUCK FUEL	17,341	22,043	24,459	18,200	18,200	0
AUTO PARTS	7,625	11,034	4,265	4,000	4,000	0
COMPUTER EQUIP NON-CAPITAL	0	0	1,344	100	5,000	4,900
CONSTRUCTION MATERIALS	0	1,197	0	0	500	500
COS - ELECTRICITY	12,470,418	12,982,672	14,172,245	12,058,975	12,406,920	347,945
COS - MCT CREDIT	(938,016)	(663,792)	(311,931)	0	0	0
DAMAGE CLAIMS	1,994	4,041	1,127	1,500	1,500	0
DNU - MISCELLANEOUS	20,845	4,435	0	0	0	0
EQUIPMENT PARTS	18,113	21,509	8,054	10,000	10,000	0
FOOD	0	205	3,878	1,000	1,000	0
JANITORIAL SUPPLIES	0	627	2,037	1,800	1,800	0
METERS	0	0	0	2,500	2,500	0
OFFICE SUPPLIES & EXPENSES	0	0	4,188	2,500	2,500	0
PARKS & GROUNDS R&M INSIDE	0	0	7,898	8,000	8,000	0
R & M BUILDINGS - INSIDE	0	0	48	0	0	0
SMALL OPERATING SUPPLIES	22,984	37,364	38,797	20,000	20,000	0
SMALL TOOLS & MINOR EQUIPMENT	18,973	64,726	23,135	25,000	25,000	0
SYS R & M - INSIDE / SHIPPING	1,441	0	0	0	0	0
SYSTEM R & M - INSIDE	181,233	184,436	136,338	57,000	125,000	68,000
TIRES	0	3,497	2,691	0	5,500	5,500
UNIFORM RENTAL	0	0	0	0	0	0
UTILITY COSTS	7,883	7,319	11,535	18,000	18,000	0
UNIFORM EXPENSE	8,734	10,607	16,145	15,000	15,000	0
STREETLIGHTS	0	0	167	0	0	0
SUPPLIES Total	11,839,568	12,691,920	14,146,421	12,243,575	12,670,420	426,845
ELECTRIC Total	16,222,902	17,093,435	19,171,280	18,820,876	18,514,773	(306,103)

## Telecom and Internet

. <del>.</del>	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
TELECOM & INTERNET						
OTHER FINANCING USES						
TRANS OUT UTIL 5% TO GEN FUND	0	0	0	175,019	203,944	28,925
TRANS OUT UTL 5% E&R FUND	0	0	0	134,630	156,880	22,250
TRANS OUT UTL E&R FUND	0	0	0	134,630	156,880	22,250
OTHER FINANCING USES Total	0	0	0	444,279	517,704	73,425
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	0	0	100	100	0
GMEBS-RETIREMENT CONTRIBUTION	0	0	0	28,979	28,980	1
GROUP INS	0	0	820	36,000	44,000	8,000
MEDICAL EXAMS	0	0	0	100	200	100
MEDICARE	0	0	60	3,343	3,522	179
OVERTIME SALARIES	0	0	95	10,000	8,000	(2,000)
REGULAR SALARIES	0	0	4,271	230,534	242,930	12,396
SOCIAL SECURITY	0	0	258	14,293	15,062	769
WORKERS COMP INSURANCE	0	0	0	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	0	0	5,504	323,349	344,294	20,945
PURCHASED/CONTRACTED SERVICES						
ADVERTISING	0	0	0	300	300	0
COMMUNICATIONS	0	0	2,451	13,800	13,800	0
CONSULTING - TECHNICAL	0	0	35	21,000	21,000	0
CONTRACT LABOR	0	0	0	51,000	51,000	0
DUES/FEES	0	0	0	4,800	4,800	0
EQUIPMENT RENTAL	0	0	0	180	550	370
EQUIPMENT RENTS / LEASES	0	0	0	1,800	1,800	0
EQUIPMENT REP & MAINT-OUTSIDE	0	0	0	6,000	6,000	0
GA DEPT REV FEES	0	0	0	150	150	0
INTERNET COSTS	0	0	0	270	270	0
MAINTENANCE CONTRACTS	0	0	0	2,820	17,000	14,180
MARKETING EXPENSES	0	0	49	1,500	2,000	500
POLE EQUIPMENT RENTS / LEASES	0	0	0	3,000	3,000	0
POSTAGE	0	0	0	300	300	0
R & M BUILDINGS - OUTSIDE	0	0	0	1,500	1,500	0
R & M SYSTEM - OUTSIDE	0	0	0	6,000	6,000	0
	0	0	0		·	0
SECURITY SYSTEMS	0	0		390	390	
SOFTWARE  TRAINING & FRUCATION			459	0	1,500	1,500
TRAINING & EDUCATION	0	0	512	5,000	5,000	0
VEHICLE REP & MAINT-OUTSID	0	0	0	4,500	4,500	0
I/T SVCS - WEB DESIGN, ETC.	0	0	0	300	300	0
FCC FEES	0	0	16,478	20,000	20,000	0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	0	0	19,983	144,610	161,160	16,550
AUTO & TRUCK FUEL	0	0	0	13,500	13,500	0
AUTO PARTS	0	0	0	5,700	5,700	0
COMPUTER EQUIP NON-CAPITAL	0	0	272	0	5,000	5,000
CONSTRUCTION MATERIALS	0	0	12	0	500	500
COS - FIBER	0	120,520	117,426	110,000	115,000	5,000
COS - INTERNET	159,295	217,778	278,570	225,000	225,000	0
COS - TELEPHONE	641,843	463,221	361,947	425,000	425,000	0
DAMAGE CLAIMS	0	0	0	900	900	0
EQUIPMENT PARTS	0	0	0	6,000	6,000	0
FOOD	0	0	0	600	600	0
JANITORIAL SUPPLIES	0	0	0	1,200	1,200	0
OFFICE SUPPLIES & EXPENSES	0	0	2,914	1,788	1,788	0
R & M BUILDINGS - INSIDE	0	0	0	1,200	2,500	1,300
SMALL OPERATING SUPPLIES	0	0	3,919	18,600	18,600	0
SMALL TOOLS & MINOR EQUIPMENT	0	0	1,189	14,400	14,400	0
SYS R & M - INSIDE / SHIPPING	0	0	0	300	300	0
SYSTEM R & M - INSIDE	0	0	0	47,100	40,000	(7,100)
TIRES	0	0	0	1,500	1,500	0
UTILITY COSTS	0	0	0	32,400	32,400	0
UNIFORM EXPENSE	0	0	399	1,500	2,500	1,000
	801,138	801,520	766,647	906,688	912,388	5,700
SUPPLIES Total	001,130	001,010				

## Cable

	2016	2017	2018		2020 PROPOSED	2020 vs 2019
Ţ,	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	177,935	181,232	172,050	0	0	0
DEPRECIATION AND AMORTIZATION Total	177,935	181,232	172,050	0	0	0
OTHER COSTS  ADMIN ALLOC - ADMIN EXPENSES	591,874	488,253	703,949	670,302	710,875	40,573
OTHER COSTS Total	591,874	488,253	703,949	670,302	710,875	40,573
OTHER FINANCING USES	,	100,200		313,232	123,513	,
TRANS OUT UTIL 5% TO GEN FUND	244,702	252,567	310,554	240,825	215,020	(25,805)
TRANS OUT UTL 5% E&R FUND TRANS OUT UTL E&R FUND	0	0	0	185,250 185,250	165,400 165,400	(19,850) (19,850)
OTHER FINANCING USES Total	244,702	252,567	310,554	611,325	545,820	(65,505)
PERSONAL SERVICES AND EMPLOYEE BENEFITS						(,,
EMPLOYEE ASSISTANCE PROGRAM	0	269	201	200	200	0
GMEBS-RETIREMENT CONTRIBUTION GROUP INS	50,148 68,136	54,487 86,003	45,695 84,725	43,469 54,000	43,469 66,000	12,000
MEDICAL EXAMS	08,130	869	65	100	100	12,000
MEDICARE	5,435	6,218	6,006	4,263	4,408	145
OVERTIME SALARIES	37,853	35,123	38,637	40,000	28,000	(12,000)
REGULAR SALARIES	352,801	412,682	391,485	293,997	304,012	10,015
SOCIAL SECURITY WORKERS COMP INSURANCE	23,238 279	26,587 911	25,681 9,673	18,228 0	18,849 1,500	621 1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	537,890	623,149	602,169	454,257	466,538	12,281
PURCHASED/CONTRACTED SERVICES	-					
ADVERTISING	0	0	113	200	200	0
CATV VIDEO PRODUCTION EXPENSES COMMUNICATIONS	4,875 21,896	0 24,640	0 33,992	9,200	9,200	0
CONSULTING - TECHNICAL	22,972	24,855	28,650	14,000	14,000	0
CONTRACT LABOR	4,997	450	36,500	34,000	34,000	0
CUSTODIAL SVCS	0	198	0	0	0	0
DUES/FEES	7,268	10,767	3,802	3,200	5,000	1,800
EQUIPMENT RENTAL	0	263	497	120	500	380
EQUIPMENT RENTS / LEASES EQUIPMENT REP & MAINT-OUTSIDE	3,904 17,344	4,747 6,209	3,287 8,667	1,200 4,000	2,000 4,000	800
FINES/LATE FEE	0	0,209	440	0	0	0
GA DEPT REV FEES	0	250	250	100	100	0
INTERNET COSTS	0	2,000	2,237	180	180	0
MAINTENANCE CONTRACTS	4,377	4,921	8,167	1,880	67,500	65,620
MARKETING EXPENSES PEST CONTROL	8,695 0	200 0	774 0	1,000	1,000 450	0 450
POLE EQUIPMENT RENTS / LEASES	0	0	0	2,000	2,000	430
POSTAGE	402	24	51	200	200	0
PRINTING	0	65	0	0	0	0
PROFESSIONAL FEES	0	0	1,216	1,000	1,000	0
R & M BUILDINGS - OUTSIDE R & M CATV STUDIO - OUTSIDE	8,718 2,250	3,861 6,238	425 0	1,000	2,000	1,000
R & M SYSTEM - OUTSIDE	45,025	48,563	22,267	4,000	15,000	11,000
SECURITY SYSTEMS	0	0	623	260	260	0
TRAINING & EDUCATION	2,647	4,492	4,633	5,000	5,000	0
VEHICLE REP & MAINT-OUTSID	3,390	7,710	439	3,000	3,000	0
HOLIDAY EVENTS  I/T SVCS - WEB DESIGN, ETC.	0	9,319 0	0 177	0 200	0 200	0
VEHICLE TAG & TITLE FEE	0	0	24	0	0	0
SHIPPING/FREIGHT	0	0	146	0	500	500
FCC FEES	0	0	27,928	0	0	0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	158,760	159,772	185,306	85,740	167,290	81,550
AUTO & TRUCK FUEL	27,416	23,201	25,713	9,000	9,000	0
AUTO PARTS	7,392	7,689	11,933	3,800	3,800	0
COMPUTER EQUIP NON-CAPITAL	0	0	122	50	50	0
CONSTRUCTION MATERIALS	0	1,197	0	0	0	0
COS - CATV COS - GAS	0 2,750,021	2,811,033 0	3,188,048 0	3,070,000 0	3,070,000 0	0
DAMAGE CLAIMS	0	7,312	0	600	600	0
DNU - MISCELLANEOUS	1,796	148	0	0	0	0
EQUIPMENT PARTS	25,627	8,569	11,997	4,000	4,000	0
FOOD	0	205	959	400	500	100
JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES	0 3,246	627 4,948	2,038 4,157	800 1,143	1,500 1,143	700 0
R & M BUILDINGS - INSIDE	1,547	1,459	4,157	800	800	0
R & M CATV STUDIO - INSIDE	0	5,402	0	0	0	0
SMALL OPERATING SUPPLIES	12,288	17,892	45,238	12,400	12,400	0
SMALL TOOLS & MINOR EQUIPMENT	24,818	26,721	54,753	9,600	9,600	0
SYS R & M - INSIDE / SHIPPING	2,394	894	40	200	650	450
SYSTEM R & M - INSIDE TIRES	140,026 0	153,772 0	66,908 3,235	556,192 1,000	100,000 1,000	(456,192)
UNIFORM RENTAL	0	0	3,235	1,000	1,500	1,500
UTILITY COSTS	50,446	49,156	57,228	32,000	32,000	0
UNIFORM EXPENSE	1,986	2,137	1,972	1,000	1,000	0
SUPPLIES Total	3,049,002	3,122,362	3,474,358	3,702,985	3,249,543	(453,442)
CATV Total	4,760,163	4,827,334	5,448,386	5,524,609	5,140,066	(384,543)

## **Electric and Telecommunications Admin**

Ţ.	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
ADMIN ETC						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	0	100	100	50	(50)
GMEBS-RETIREMENT CONTRIBUTION	12,537	20,433	22,848	14,490	14,490	0
GROUP INS	17,006	33,133	38,330	18,000	22,000	4,000
MEDICAL EXAMS	0	303	0	100	200	100
MEDICARE	2,180	2,742	3,570	2,163	2,202	39
OVERTIME SALARIES	1,782	4,408	3,933	2,500	2,000	(500)
REGULAR SALARIES	148,974	170,660	247,583	149,189	151,856	2,667
SOCIAL SECURITY	9,321	10,540	15,263	9,250	9,415	165
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	191,799	242,218	331,627	195,792	202,213	6,421
ADMIN ETC Total	191,799	242,218	331,627	195,792	202,213	6,421
TOTAL EXPENDITURES	21,976,001	22,964,508	25,743,427	26,360,203	25,792,598	(567,605)

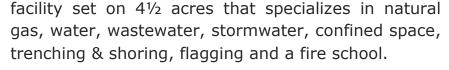
### GUTA, Natural Gas, Sewer, Storm water & Water



#### Overview

The Water, Sewer, Gas and Storm water department is responsible for the management, repairs and operation of the systems. Their mission statement is "Committed to providing our customers with exceptional water, sewer, natural gas and storm water services at the best possible rates." The City of Monroe is responsible for providing a safe and reliable drinking water supply, collection and treatment of wastewater, and an efficient storm water system for the citizens of Monroe. The City also distributes gas purchased from the Municipal Gas Authority of Georgia (MGAG) to its customers.

The Georgia Utility Training Academy (GUTA) is a state of the art training





At GUTA, the focus is on providing cost-effective, certified training for municipalities and utility contractors across the entire southeast. The training

does not end in the classrooms and workshop of the 4,000 square foot building. It continues with a mock neighborhood for natural gas leak investigation, many different emergency response scenarios for live training, as well as several different hands-on scenarios for water, wastewater, stormwater and confined space entry.

The trainers of GUTA are certified professionals who meet and exceed industry requirements. Each trainer possesses a comprehensive knowledge in his/her respective field.

#### Goals/Accomplishments

• Ensure reliable distributions of drinking water to residents compliant with all Federal, State and Local requirements.

- Ensure adequate raw water resources to meet the City's future demands.
- Provide infrastructure in the most efficient and equitable manner in a sound, environmental manner.

### Water, Sewer and Gas

Goals/Accomplishments (cont.)

- Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting and rehabilitation of system components.
- Conserve, protect and sustain the environmental resources in our communities and state through environmental stewardship.
- Maintain potable water quality within all regulatory parameters.
- Ensure consistent operational reliability of all water treatment, water storage facilities, distribution system, wastewater treatment, pumping stations, and collection systems.
- Develop a replacement program for the City's deteriorating and aged utility mains.
- Provide and maintain adequate water, wastewater and stormwater facilities to serve both existing and planned growth development.
- Maintain an annually updated capital improvement plan.
- Increase public awareness of natural gas safety and its green energy capabilities.
- Facilitate proper stormwater system installation, maintenance and repair.
- Provide adequate shoulder, ditch, curb, gutter and culvert maintenance and repair.
- Monitor and perform catch basin construction, repair and reconstruction.

### GUTA

.х	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
GUTA						
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	8,118	9,022	9,037	0	0	0
DEPRECIATION AND AMORTIZATION Total	8,118	9,022	9,037	0	0	0
OTHER FINANCING USES						
TRANSFERS OUT - OTHER FUNDS	(217,925)	0	0	0	0	0
OTHER FINANCING USES Total	(217,925)	0	0	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	81	75	80	50	(30)
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	17,136	14,490	14,490	0
GROUP INS	46,216	35,073	31,587	18,000	22,000	4,000
MEDICAL EXAMS	0	303	35	50	200	150
MEDICARE	8,677	2,937	(6,241)	1,304	1,343	39
OVERTIME SALARIES	12,278	15,749	12,584	10,000	10,000	0
REGULAR SALARIES	109,751	136,702	105,643	89,946	92,645	2,699
SOCIAL SECURITY	7,154	8,936	6,889	5,577	5,743	166
WORKERS COMP INSURANCE	. 0	202	86	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	202,882	220,415	167,794	139,447	147,971	8,524
PURCHASED/CONTRACTED SERVICES	_				-	-
ADVERTISING	9,912	572	4,842	5,000	5,000	0
COMMUNICATIONS	42	220	(39)	350	350	0
CONTRACT LABOR	0	0	0	1,500	1,500	0
COST OF TRAINING	31,504	46,686	37,732	40,000	40,000	0
DUES/FEES	0	45	8	50	500	450
EQUIPMENT RENTAL	0	3,015	82	1,000	750	(250)
EQUIPMENT REP & MAINT-OUTSIDE	503	0	225	1,500	1,000	(500)
EVENTS	7,952	16,962	13,027	12,500	12,500	(300)
GENERAL LIABILITY INSURANCE	7,552	4	13,027	1,000	1,000	0
LAWN CARE & MAINTENANCE	2,776	4,741	10,725	5,040	5,040	0
MAINTENANCE CONTRACTS	2,353	3,101	2,528	2,500	3,500	1,000
POSTAGE	118	176	45	500	500	1,000
PRINTING	335	755		9,500	9,500	0
	0		1,086 419			
PROFESSIONAL FEES		1,350		2,500	1,800	(700)
R & M BUILDINGS - OUTSIDE	728	150	378	5,000	2,500	(2,500)
R & M SYSTEM - OUTSIDE	0	0	700	1,000	1,000	0
SOFTWARE	0	0	130	0	0	0
STREET REPAIRS & MAINT LMIG	0	0	14	0	0	0
TRAINING & EDUCATION	639	556	2,080	1,500	1,500	0
TRAVEL EXPENSE	0	0	1,656	2,500	3,000	500
VEHICLE REP & MAINT-OUTSID	0	0	0	1,500	1,500	0
I/T SVCS - WEB DESIGN, ETC.	0	0	148	250	3,000	2,750
PURCHASED/CONTRACTED SERVICES Total	56,860	78,334	75,789	94,690	95,440	750
SUPPLIES AUTO & TRUCK FUEL	255	931	975	2,000	2 000	0
				2,000	2,000	
AUTO PARTS	315	67	220	500	500	0
COMPUTER EQUIP NON-CAPITAL	0	2 262	186	0	0	0
DNU - MISCELLANEOUS	3,306	3,262	0	0	0	0
FOOD	0	293	2,118	500	500	0
JANITORIAL SUPPLIES	0	1,607	4,572	3,000	3,000	0
OFFICE SUPPLIES & EXPENSES	8,489	4,152	2,228	6,500	6,500	0
R & M BUILDINGS - INSIDE	5,643	9,465	817	7,500	5,000	(2,500)
SMALL OPERATING SUPPLIES	874	400	98	3,000	2,000	(1,000)
SMALL TOOLS & MINOR EQUIPMENT	3,638	1,774	27	5,000	2,500	(2,500)
SPONSORSHIPS/DONATIONS	371	0	0	0	0	0
TIRES	0	0	453	0	500	500
UTILITY COSTS	4,768	3,476	3,833	5,000	5,000	0
SUPPLIES Total	27,658	25,427	15,527	33,000	27,500	(5,500)
GUTA Total	77,593	333,199	268,146	267,137	270,911	3,774

### Natural Gas

<u>.</u>	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
IATURAL GAS						
DEBT SERVICE						
INTEREST EXP - 2003 UTIL BOND	8,966	0	0	0	0	0
INTEREST EXP - 2016 REV BONDS	0	48,164	43,194	38,399	33,802	(4,597
ISSUANCE COSTS	35,376	0	0	0	0	0
REVENUE BOND PRINCIPAL 2016	0	0	0	208,894	213,752	4,858
DEBT SERVICE Total	44,343	48,164	43,194	247,293	247,554	261
DEPRECIATION AND AMORTIZATION  AMORT DEF CHGS - 2003 UTIL BON	1 210	0	0	0	0	0
AMORT EXP - 2003 UTILITY BONDS	1,218	0	0	0	0	0
AMORT PREMIUM - 2003 UTIL BOND	(78)	0	0	0	0	0
DEPRECIATION EXPENSE	138,437	142,608	139,811	0	0	0
AMORT DEF CHG 2016 BOND	138,437	142,008	4,320	4,320	4,320	(0
DEPRECIATION AND AMORTIZATION Total	139,576	142,608	144,131	4,320	4,320	(0)
OTHER COSTS	139,370	142,000	144,131	4,320	4,520	(0
ADMIN ALLOC - ADMIN EXPENSES	380,737	329,320	427,518	437,689	710,875	273,186
OTHER COSTS Total	380,737	329,320	427,518	437,689	710,875	273,186
OTHER FINANCING USES	000,,0,	0_0,0_0	,	.0,,000	,,, _, _	_,,,,,,,
TRANS OUT UTIL 5% TO GEN FUND	146,418	151,402	221,706	234,435	231,438	(2,997
TRANS OUT UTL 5% E&R FUND	0	0	0	180,335	178,029	(2,306
TRANS OUT UTL E&R FUND	0	0	0	180,335	178,029	(2,306
OTHER FINANCING USES Total	146,418	151,402	221,706	595,105	587,497	(7,608
PERSONAL SERVICES AND EMPLOYEE BENEFITS	110,110	101,101	222,700	333,103	507,157	(//000
EMPLOYEE ASSISTANCE PROGRAM	0	215	201	200	200	C
GMEBS-RETIREMENT CONTRIBUTION	50,148	54,487	45,695	57,959	72,449	14,490
GROUP INS	68,136	86,003	84,916	72,000	110,000	38,000
MEDICAL EXAMS	140	844	305	100	110,000	38,000
MEDICARE	3,988	3,902	4,496	4,858	5,947	1,089
OVERTIME SALARIES	16,181	16,042	25,348	18,000	18,000	1,00
REGULAR SALARIES	269,391	259,721	289,933	335,007	410,147	75,140
SOCIAL SECURITY	17,052	16,303	18,897	20,770	25,429	4,659
WORKERS COMP INSURANCE	65,715	43,039	95,561	20,770	1,500	1,500
WALTON ATHLETIC MEMBERSHIP	05,715	43,039	95,501	0	60	60
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	490,749	480,556	565,352	508,894	643,832	134,938
PURCHASED/CONTRACTED SERVICES	490,749	460,556	303,332	508,894	643,632	134,936
ADVERTISING	0	32	682	100	100	O
COMMUNICATIONS						
	5,346	7,275	8,179	7,300	7,300	C
CONSULTING - TECHNICAL	510	8,695	10,936	11,500	11,500	C
CONTRACT LABOR	23,105	28,658	25,073	42,000	42,000	0
CUSTODIAL SVCS	0	92	0	0	0	C
DUES/FEES	7,855	1,491	1,396	1,700	1,700	C
EQUIPMENT RENTAL	0	234	217	300	300	C
EQUIPMENT RENTS / LEASES	6,406	6,641	2,514	5,000	5,000	C
EQUIPMENT REP & MAINT-OUTSIDE	5,334	19,668	20,108	15,000	15,000	C
GA DEPT REV FEES	0	50	50	50	50	C
MAINTENANCE CONTRACTS	2,860	4,219	5,654	5,000	5,000	C
MARKETING EXPENSES	8,508	9,591	32,609	20,000	20,000	C
MILEAGE REIMBURSEMENT	0	0	0	250	250	C
POSTAGE	186	29	816	1,000	1,000	(
PRINTING	0	70	0	0	0	(
PROFESSIONAL FEES	0	0	5,000	5,000	2,500	(2,500
R & M BUILDINGS - OUTSIDE	0	0	0	0	1,000	1,000
R & M SYSTEM - OUTSIDE	29,753	39,197	30,729	85,000	100,000	15,000
TRAINING & EDUCATION	3,622	8,367	14,792	12,000	12,000	C
TRAVEL EXPENSE	0	112	1,523	1,500	2,000	500
VEHICLE REP & MAINT-OUTSID	70	591	511	5,000	5,000	(
HOLIDAY EVENTS	0	394	289	0	0	C
I/T SVCS - WEB DESIGN, ETC.	0	0	177	500	500	(
SHIPPING/FREIGHT	0	0	105	0	0	C
LANDFILLS FEES	0	0	110	0	0	C
PURCHASED/CONTRACTED SERVICES Total	93,554	135,406	161,469	218,200	232,200	14,000
SUPPLIES						
AMR PROJECT EXPENSE	453	0	0	5,000	5,000	C
AUTO & TRUCK FUEL	11,485	13,101	15,947	15,000	15,000	C
AUTO PARTS	5,228	4,589	1,680	2,500	2,500	(
COMPUTER EQUIP NON-CAPITAL	0	0	122	50	50	(
CONSTRUCTION MATERIALS	0	1,197	0	0	0	(
COS - GAS	1,224,921	1,403,181	1,615,662	1,575,804	1,504,498	(71,306
DAMAGE CLAIMS	841	202	10,132	1,000	1,000	(
DNU - MISCELLANEOUS	1,122	240	0	0	0	(
EQUIPMENT PARTS	4,297	0	7,899	7,500	7,500	(
FOOD	0	367	728	580	1,000	420
FURNITURE < 5,000	0	0	0	0	1,000	1,000
JANITORIAL SUPPLIES	0	274	892	850	850	1,000
METERS	0	0	2,988	0.50	5,000	5,000
OFFICE SUPPLIES & EXPENSES	3,906	5,892	3,290	8,500	8,500	3,000
SMALL OPERATING SUPPLIES	9,105	13,851	12,787	15,000	15,000	
SMALL TOOLS & MINOR EQUIPMENT	6,648	21,391	18,363	11,000	12,500	1,500
		21,391	18,363	500	500	1,50
	110					
SYS R & M - INSIDE / SHIPPING	110 34 617		05 766			
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE	34,617	20,891	95,766 771	75,000 500	75,000 1,000	
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES	34,617 0	20,891 1,237	771	500	1,000	500
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES UNIFORM RENTAL	34,617 0 0	20,891 1,237 449	771 0	500 0	1,000	500 (
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES UNIFORM RENTAL UTILITY COSTS	34,617 0 0 2,901	20,891 1,237 449 2,446	771 0 3,994	500 0 3,700	1,000 0 3,700	500 (
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES UNIFORM RENTAL UTILITY COSTS UNIFORM EXPENSE	34,617 0 0 2,901 2,879	20,891 1,237 449 2,446 3,339	771 0 3,994 5,850	500 0 3,700 3,000	1,000 0 3,700 3,000	500 ( (
SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES UNIFORM RENTAL UTILITY COSTS	34,617 0 0 2,901	20,891 1,237 449 2,446	771 0 3,994	500 0 3,700	1,000 0 3,700	500 (0 1,000 (61,886

### **Sewer Collection**

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
SEWAGE						
DEBT SERVICE  INTEREST EXP - 2003 UTIL BOND	27.040					
INTEREST EXP - 2003 UTIL BOND  INTEREST EXP - 2006 REV BONDS	27,849	0	0	0	0	0
INTEREST EXP - 2016 REV BONDS	51,572 0	149,593	134,158	119,264	104,985	(14,279
ISSUANCE COSTS	108,656	0	0	0	0	(14,275
REVENUE BOND PRINCIPAL 2016	0	0	0	648,805	663,894	15,089
DEBT SERVICE Total	188,077	149,593	134,158	768,069	768,879	810
DEPRECIATION AND AMORTIZATION						
AMORT 2006 BOND DEF CHG (2011)	1,177	0	0	0	0	0
AMORT 2006 BOND DEFEASANCE	2,692	0	0	0	0	0
AMORT 2006 BOND PREMIUM	(3,780)	0	0	0	0	0
AMORT DEF CHGS - 2003 UTIL BON	3,781	0	0	0	0	0
AMORT PREMIUM - 2003 UTIL BOND	(244)	0	0	0	0	0
DEPRECIATION EXPENSE  AMORT DEF CHG 2016 BOND	691,637	720,573 0	764,460	0	0	0
DEPRECIATION AND AMORTIZATION Total	695,265	<b>720,573</b>	13,417 <b>777,877</b>	13,417 <b>13,417</b>	13,417 <b>13,417</b>	(0)
OTHER COSTS	093,203	720,373	777,677	13,417	13,417	(0,
ADMIN ALLOC - ADMIN EXPENSES	430,301	479,429	577,426	542,668	710,875	168,207
OTHER COSTS Total	430,301	479,429	577,426	542,668	710,875	168,207
OTHER FINANCING USES						
TRANS OUT UTIL 5% TO GEN FUND	188,738	191,503	232,306	239,200	249,600	10,400
TRANS OUT UTL 5% E&R FUND	0	0	0	184,000	192,000	8,000
TRANS OUT UTL E&R FUND	0	0	0	184,000	192,000	8,000
OTHER FINANCING USES Total	188,738	191,503	232,306	607,200	633,600	26,400
SEWAGE Total	1,502,381	1,541,099	1,721,767	1,931,354	2,126,771	195,417
SEWAGE COLLECTION SYSTEM						
CAPITAL OUTLAYS - PROPERTY  CONSTRUCTION IN PROGRESS	(5,950)	0	0	0	0	0
CAPITAL OUTLAYS - PROPERTY Total	(5,950)	o	ő	o	o	ő
PERSONAL SERVICES AND EMPLOYEE BENEFITS	(3,330)	•	J	J		U
EMPLOYEE ASSISTANCE PROGRAM	0	215	239	201	201	0
GMEBS-RETIREMENT CONTRIBUTION	50,148	54,487	45,695	43,469	57,959	14,490
GROUP INS	68,136	86,003	84,669	54,000	88,000	34,000
MEDICAL EXAMS	95	1,158	251	250	250	0
MEDICARE	4,196	3,623	3,776	3,388	4,480	1,092
OVERTIME SALARIES	25,792	26,791	29,241	27,000	27,000	0
REGULAR SALARIES	287,163	252,636	259,330	233,688	310,290	76,602
SOCIAL SECURITY	17,942	15,491	16,144	14,489	19,153	4,664
WORKERS COMP INSURANCE	0	7,436	10,568	0	1,500	1,500
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	180	180
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	453,470	447,841	449,912	376,485	509,013	132,528
PURCHASED/CONTRACTED SERVICES ADVERTISING	0	0	81	100	100	0
COMMUNICATIONS	9,433	5,616	8,918	7,500	7,500	0
CONSULTING - TECHNICAL	3,072	500	3,000	1,500	1,500	0
CUSTODIAL SVCS	3,072	92	0	0	0	0
DUES/FEES	513	1,079	1,199	1,500	1,500	0
EQUIPMENT RENTAL	0	263	217	300	500	200
EQUIPMENT RENTS / LEASES	30,236	49,973	54,073	40,000	40,000	0
EQUIPMENT REP & MAINT-OUTSIDE	1,979	6,275	11,339	8,125	8,125	0
GA DEPT REV FEES	0	250	150	250	250	0
LICENSES	0	0	0	0	1,000	1,000
MAINTENANCE CONTRACTS	2,860	4,219	9,662	4,000	4,000	0
MARKETING EXPENSES	269	0	0	500	1,000	500
MILEAGE REIMBURSEMENT	0	0	44	250	250	0
POSTAGE	187	0	0	250	250	0
PROFESSIONAL FEES	0	0	1,000	1,000	1,000	0
R & M BUILDINGS - OUTSIDE R & M SYSTEM - OUTSIDE	0 35,380	0 2,961	0 850	0 5,320	1,500 10,000	1,500 4,680
TRAINING & EDUCATION	6,744	6,294	3,772	5,320	6,500	1,000
TRAVEL EXPENSE	0,744	0,294	642	2,000	2,500	500
VEHICLE REP & MAINT-OUTSID	4,192	1,491	3,311	5,000	6,500	1,500
HOLIDAY EVENTS	0	394	0	0	0,500	1,500
I/T SVCS - WEB DESIGN, ETC.	0	0	204	150	2,500	2,350
VEHICLE TAG & TITLE FEE	0	0	3	0	0	0
LANDFILLS FEES	0	0	110	0	0	0
EANDI ILES I LES		70 406	98,576	83,245	96,475	13,230
PURCHASED/CONTRACTED SERVICES Total	94,864	79,406				
PURCHASED/CONTRACTED SERVICES Total SUPPLIES						
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL	13,386	12,554	16,604	16,000	16,000	
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS	13,386 10,154	12,554 2,349	16,604 8,846	6,500	6,500	0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS	13,386 10,154 0	12,554 2,349 120	16,604 8,846 0	6,500 0	6,500 250	0 250
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES	13,386 10,154 0 17,294	12,554 2,349 120 3,088	16,604 8,846 0 5,422	6,500 0 10,000	6,500 250 10,000	0 250 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL	13,386 10,154 0 17,294	12,554 2,349 120 3,088 0	16,604 8,846 0 5,422	6,500 0 10,000 50	6,500 250 10,000 500	0 250 0 450
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS	13,386 10,154 0 17,294 0	12,554 2,349 120 3,088 0 1,197	16,604 8,846 0 5,422 122	6,500 0 10,000 50	6,500 250 10,000 500	0 250 0 450
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS	13,386 10,154 0 17,294 0 0 455	12,554 2,349 120 3,088 0 1,197 215	16,604 8,846 0 5,422 122 0 17,230	6,500 0 10,000 50 0 10,500	6,500 250 10,000 500 0 10,500	0 250 0 450 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CCHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS	13,386 10,154 0 17,294 0 0 455 5,532	12,554 2,349 120 3,088 0 1,197 215 47	16,604 8,846 0 5,422 122 0 17,230	6,500 0 10,000 50 0 10,500	6,500 250 10,000 500 0 10,500	0 250 0 450 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS	13,386 10,154 0 17,294 0 0 455 5,532 6,625	12,554 2,349 120 3,088 0 1,197 215 47 7,065	16,604 8,846 0 5,422 122 0 17,230 0	6,500 0 10,000 50 0 10,500 0	6,500 250 10,000 500 0 10,500 0 11,500	0 250 0 450 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD	13,386 10,154 0 17,294 0 0 455 5,532 6,625	12,554 2,349 120 3,088 0 1,197 215 47 7,065	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785	6,500 0 10,000 50 0 10,500 0 11,500	6,500 250 10,000 500 0 10,500 0 11,500 400	0 250 0 450 0 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000	13,386 10,154 0 17,294 0 0 455 5,532 6,625	12,554 2,349 120 3,088 0 1,197 215 47 7,065	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785	6,500 0 10,000 50 0 10,500 0 11,500 400 5,000	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500	250 0 450 0 0 0 0 0 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES	13,386 10,154 0 17,294 0 455 5,532 6,625 0	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882	6,500 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928	256 450 ( ( ( (2,500
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES	13,386 10,154 0 17,294 0 0 455 5,532 6,625 0 0 4,135	12,554 2,349 120 3,088 0 1,197 215 47 7,065	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882 572	6,500 0 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928 1,000	(2,500 (2,530)
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES	13,386 10,154 0 17,294 0 455 5,532 6,625 0	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882	6,500 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928	250 450 0 0 0 0 0 0 0 0 0 0 0 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES	13,386 10,154 0 17,294 0 0 455 5,532 6,625 0 0 4,135 16,557	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704 1,422 25,523	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882 572	6,500 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530 15,000	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928 1,000	(2,500) (530)
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT	13,386 10,154 0 17,294 0 0 455 5,532 6,625 0 0 4,135 16,557 8,114	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704 1,422 25,523 9,193	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 0 3,882 572 20,422 25,815	6,500 0 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530 15,000	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928 1,000 15,000 17,500 250 16,872	0 2500 0 450 0 0 0 0 0 (2,500 0 0 (530
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYS R & M - INSIDE / SHIPPING	13,386 10,154 0 17,294 0 0 455 5,532 6,625 0 0 0 4,135 16,557 8,114	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704 1,422 25,523 9,193	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882 572 20,422 25,815	6,500 0 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530 15,000 17,500 250	6,500 250 10,000 500 0 10,500 400 2,500 2,928 1,000 15,000 17,500 250	250 450 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DIVIDUAL MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE	13,386 10,154 0 17,294 0 455 5,532 6,625 0 0 4,135 16,557 8,114 0 13,858	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704 1,422 25,523 9,193 0 6,819	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882 572 20,422 25,815 281 5,019	6,500 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530 15,000 17,500 250 16,872	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 2,928 1,000 15,000 17,500 250 16,872	250 250 0 450 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES AUTO & TRUCK FUEL AUTO PARTS BOOKS & PERIODICALS CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL CONSTRUCTION MATERIALS DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS FOOD FURNITURE < 5,000 JANITORIAL SUPPLIES OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYS R & M - INSIDE / SHIPPING SYSTEM R & M - INSIDE TIRES	13,386 10,154 0 17,294 0 0 455 5,532 6,625 0 0 4,135 16,557 8,114 0 13,858	12,554 2,349 120 3,088 0 1,197 215 47 7,065 114 0 704 1,422 25,523 9,193 0 6,819	16,604 8,846 0 5,422 122 0 17,230 0 13,228 785 0 3,882 572 20,422 25,815 281 5,019 5,554	6,500 0 0 10,000 50 0 10,500 0 11,500 400 5,000 2,928 1,530 15,000 17,500 250 16,872 3,700	6,500 250 10,000 500 0 10,500 0 11,500 400 2,500 15,000 17,500 250 16,872 3,700	0 250 0 450

## Sewer Treatment Plant

<u></u>	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
SEWAGE TREATMENT PLANT						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	188	176	180	180	0
GMEBS-RETIREMENT CONTRIBUTION	43,879	47,676	39,983	43,469	43,469	0
GROUP INS	59,619	75,253	73,778	54,000	66,000	12,000
MEDICAL EXAMS	70	743	260	100	300	200
MEDICARE	4,026	4,113	3,602	3,661	4,033	372
OVERTIME SALARIES	29,115	29,188	36,336	36,000	36,000	0
REGULAR SALARIES	265,322	276,919	227,705	252,451	278,135	25,684
SOCIAL SECURITY	17,215	17,999	15,460	15,652	17,244	1,592
WORKERS COMP INSURANCE	0	12,698	0	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	419,246	464,778	397,299	405,513	446,861	41,348
PURCHASED/CONTRACTED SERVICES						
ADVERTISING	0	600	40	50	50	0
COMMUNICATIONS	432	861	2,452	2,000	2,000	0
CONSULTING - TECHNICAL	942	46,000	27,000	250,000	250,000	0
CONTRACT LABOR	0	0	1,759	0	0	0
CUSTODIAL SVCS	0	335	0	0	0	0
DUES/FEES	0	281	39	1,050	1,050	0
ENVIRONMENTAL EXPENSE	0	0	5,250	0	0	0
EQUIPMENT RENTAL	0	234	12,581	6,000	6,000	0
EQUIPMENT RENTS / LEASES	12,404	12,647	0	3,600	3,600	0
EQUIPMENT REP & MAINT-OUTSIDE	70,414	67,155	35,990	75,000	75,000	0
FINES/LATE FEE	0	2,000	201	0	0	0
GA DEPT REV FEES	0	300	300	300	300	0
LANDFILL FEES	45,389	100,905	73,481	70,000	85,000	15,000
LAWN CARE & MAINTENANCE	. 0	. 0	8,744	7,000	7,500	500
MAINTENANCE CONTRACTS	3,024	2,327	6,776	4,000	10,000	6,000
MARKETING EXPENSES	. 0	. 0	0	500	500	0
MILEAGE REIMBURSEMENT	0	0	0	250	500	250
POSTAGE	177	436	287	500	500	0
R & M BUILDINGS - OUTSIDE	35,234	9,722	7,152	50,000	50,000	0
R & M SYSTEM - OUTSIDE	5,118	39,826	34,493	160,000	160,000	0
TRAINING & EDUCATION	1,546	3,126	5,276	4,000	4,500	500
TRAVEL EXPENSE	0	0	1,127	1,000	2,000	1,000
VEHICLE REP & MAINT-OUTSID	6,441	118	650	3,000	3,000	0
I/T SVCS - WEB DESIGN, ETC.	0,111	0	155	150	150	0
VEHICLE TAG & TITLE FEE	0	0	21	0	0	0
SHIPPING/FREIGHT	0	0	483	0	0	0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	181,121	286,873	224,258	638,400	661,650	23,250
AUTO & TRUCK FUEL	7,511	7,415	6,848	10,000	10,000	0
AUTO PARTS	1,518	8,345	5,193	2,500	2,500	0
CHEMICALS/PESTICIDES	105,301	114,601	134,478	125,000	125,000	0
COMPUTER EQUIP NON-CAPITAL	0	114,001	107	50	250	200
· ·	0	0	0			0
DAMAGE CLAIMS DNU - MISCELLANEOUS			0	1,000	1,000	
	520	698	20.250	0	50,000	0
EQUIPMENT PARTS	9,540	41,060	39,259	50,000	50,000	0
FOOD	0	488	2,073	500	500	0
HAND TOOLS	0	0	9	0	0	0
JANITORIAL SUPPLIES	0	1,221	2,990	1,896	2,500	604
LAB SUPPLIES	25,221	25,985	24,837	50,000	50,000	0
OFFICE SUPPLIES & EXPENSES	4,215	3,855	3,922	3,510	3,510	0
R & M BUILDINGS - INSIDE	1,075	2,512	5,140	3,500	3,500	0
SMALL OPERATING SUPPLIES	11,829	14,202	16,699	10,000	10,000	0
SMALL TOOLS & MINOR EQUIPMENT	6,112	31,274	27,007	14,000	14,000	0
SYSTEM R & M - INSIDE	7,854	40,271	36,345	44,404	44,404	0
UNIFORM RENTAL	13,181	7,871	8,920	7,200	7,200	0
UTILITY COSTS	340,871	295,266	295,033	325,000	325,000	0
	1,027	1,274	1,222	5,000	5,000	0
UNIFORM EXPENSE						
UNIFORM EXPENSE  VEHICLE R & M - INSIDE  SUPPLIES Total	0 <b>535,774</b>	0 <b>596,337</b>	0 <b>610,083</b>	6 <b>53,560</b>	250 <b>654,614</b>	250 <b>1,054</b>

### Storm Water

ភ	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
STORMWATER						
CAPITAL OUTLAYS - MACHINERY & EQUIP						
EQUIPMENT	0	0	0	0	0	0
VEHICLES  CARTELL OUTLANCE MACHINERY & FOURD Tabel	0	0	0	0	0	0
CAPITAL OUTLAYS - MACHINERY & EQUIP Total	0	0	0	0	0	0
CAPITAL OUTLAYS - PROPERTY  CONSTRUCTION IN PROGRESS	0	0	0	0	0	0
INFRASTRUCTURE	0	0	0	0	0	0
CAPITAL OUTLAYS - PROPERTY Total	ő	ŏ	o	ŏ	o	ő
DEPRECIATION AND AMORTIZATION	Ū		, and the second		, and the second	
DEPRECIATION EXPENSE	1,604	1,849	6,089	0	0	0
DEPRECIATION AND AMORTIZATION Total	1,604	1,849	6,089	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS	·					
EMPLOYEE ASSISTANCE PROGRAM	0	20	100	101	101	0
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	22,848	43,469	43,469	0
GROUP INS	25,613	32,312	43,784	54,000	66,000	12,000
MEDICAL EXAMS	0	338	276	150	150	0
MEDICARE	1,978	1,914	2,299	3,376	3,352	(24)
OVERTIME SALARIES	9,798	5,395	4,525	5,000	3,500	(1,500)
REGULAR SALARIES	129,573	135,453	160,507	232,797	234,590	1,793
SOCIAL SECURITY	8,456	8,458	9,832	14,433	14,433	0
WORKERS COMP INSURANCE	0	0	2,996	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total PURCHASED/CONTRACTED SERVICES	194,223	204,323	247,166	353,326	367,095	13,769
ADVERTISING	0	32	0	0	1,000	1,000
COMMUNICATIONS	632	1,194	2,963	2,208	2,500	292
CONSULTING - TECHNICAL	800	650	3,420	3,500	3,500	0
DUES/FEES	155	110	8	250	250	0
EQUIPMENT RENTAL	0	88 0	163 0	200	500	300
EQUIPMENT RENTS / LEASES EQUIPMENT REP & MAINT-OUTSIDE	288	0	1,395	1,000	2,000 1,000	2,000
LAWN CARE & MAINTENANCE	0	790	1,393	1,000	1,000	0
MAINTENANCE CONTRACTS	842	790	215	3,000	3,000	0
MARKETING EXPENSES	0	0	138	0	1,000	1,000
MILEAGE REIMBURSEMENT	0	0	0	250	250	0
R & M BUILDINGS - OUTSIDE	0	0	0	0	1,500	1,500
R & M SYSTEM - OUTSIDE	1,220	15,400	7,270	50,000	75,000	25,000
SOFTWARE	0	0	0	0	500	500
TRAINING & EDUCATION	180	1,697	630	1,600	1,600	0
VEHICLE REP & MAINT-OUTSID	771	0	0	2,500	2,500	0
I/T SVCS - WEB DESIGN, ETC.	0	0	88	100	2,500	2,400
SHIPPING/FREIGHT	0	0	0	0	250	250
R & M PONDS - OUTSIDE	0	0	0	0	2,500	2,500
LANDFILLS FEES	0	0	110	0	0	0
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	4,889	19,961	16,400	64,608	101,350	36,742
AUTO & TRUCK FUEL	4,417	3,670	4,732	5,000	5,000	0
AUTO PARTS	2,582	7,319	2,662	1,500	2,500	1,000
CHEMICALS/PESTICIDES	0	9	0	0	0	0
COMPUTER EQUIP NON-CAPITAL	0	0	61	50	1,000	950
DAMAGE CLAIMS	1,951	4,272	109	5,000	5,000	0
DNU - MISCELLANEOUS	704	6,145	0	0	0	0
EQUIPMENT PARTS	0	0	31	0	1,000	1,000
EXPENDABLE FLUIDS	0	0	267	0	0	0
FOOD	0	234	120	100	250	150
FURNITURE < 5,000	0 751	0 E97	150	5,000	2,500	(2,500)
OFFICE SUPPLIES & EXPENSES	751 8 154	587 9,764	150	650 9,000	650 9,000	0
SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT	8,154 11,923	9,764	9,855 8,756	7,500	10,000	2,500
SYSTEM R & M - INSIDE	13,242	7,688	6,677	50,000	50,000	2,500
TIRES	13,242	7,688	579	50,000	50,000	0
UNIFORM EXPENSE	1,961	11	1,641	1,050	1,500	450
VEHICLE R & M - INSIDE	1,901	0	1,041	1,030	1,000	1,000
SUPPLIES Total	45,685	51,146	35,641	84,850	89,400	4,550
STORMWATER Total	246,401	277,278	305,296	502,784	557,845	55,061

### **Water Collection**

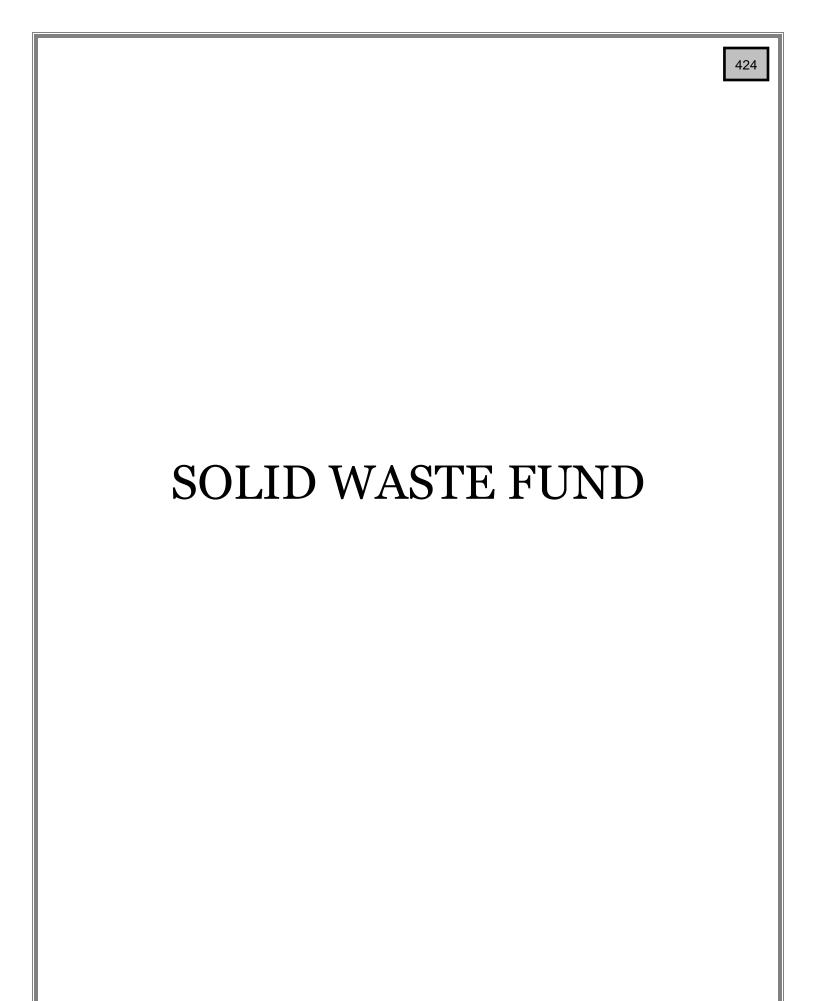
<b>√</b>	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
ATER						
DEBT SERVICE	(=)					
CONTRA-INTEREST G13 EXPENSE	(5,938)	0	0	0	0	(
INTEREST EXP - 2003 UTIL BOND INTEREST EXP - 2006 REV BONDS	27,785 440,177	0	0	0	0	
INTEREST EXP - 2006 REV BONDS	440,177	149,246	133,847	118,988	104,741	(14,247
INTEREST ON GEFA 2009	102,136	0	155,647	0	0	(14,24)
INTEREST ON GEFA 2013	6,627	0	7,441	6,905	6,367	(538
ISSUANCE COSTS	108,656	0	0	0	0	
PRINCIPAL GEFA 2009	0	0	0	0	0	C
PRINCIPAL GEFA 2013	0	7,974	0	107,458	107,996	538
REVENUE BOND PRINCIPAL 2016	0	0	0	647,301	662,354	15,053
DEBT SERVICE Total	679,442	157,220	141,288	880,652	881,458	806
DEPRECIATION AND AMORTIZATION	10.010		-			
AMORT 2006 BOND DEFENSIONS	10,049	0	0	0	0	C
AMORT 2006 BOND DEFEASANCE AMORT 2006 BOND PREMIUM	22,979 (32,260)	0	0	0	0	(
AMORT DEF CHGS - 2003 UTIL BON	3,773	0	0	0	0	
AMORT PREMIUM - 2003 UTIL BOND	(243)	0	0	0	0	Č
DEPRECIATION EXPENSE	1,772,426	995,906	978,532	0	0	ď
AMORT DEF CHG 2016 BOND	0	0	13,386	13,386	13,386	((
DEPRECIATION AND AMORTIZATION Total	1,776,724	995,906	991,918	13,386	13,386	(o
OTHER COSTS	_,,.	,	,		,	``
ADMIN ALLOC - ADMIN EXPENSES	544,734	624,071	721,856	686,612	710,875	24,263
OTHER COSTS Total	544,734	624,071	721,856	686,612	710,875	24,263
OTHER FINANCING USES						
TRANS OUT UTIL 5% TO GEN FUND	232,600	227,515	281,652	294,416	313,704	19,287
TRANS OUT UTL 5% E&R FUND	0	0	0	226,474	241,311	14,83
TRANS OUT UTL E&R FUND	0	0	0	226,474	241,311	14,837
OTHER FINANCING USES Total	232,600	227,515	281,652	747,364	796,325	48,960
ATER Total	3,233,500	2,004,713	2,136,713	2,328,014	2,402,044	74,029
ATER DISTRIBUTION SYSTEM						
PERSONAL SERVICES AND EMPLOYEE BENEFITS  EMPLOYEE ASSISTANCE PROGRAM		200	225	222	222	
	0	269	226	230	230	(
GMEBS-RETIREMENT CONTRIBUTION	50,148	68,109	51,407	65,204	65,204	10.00
GROUP INS MEDICAL EXAMS	70,773	109,267	94,276	81,000	99,000	18,000
MEDICAL EXAMS MEDICARE	30 4,697	1,026 3,840	425 4,607	300 4,778	400 5,196	100 413
OVERTIME SALARIES	36,032	30,494	49,087	30,000	45,000	15,00
REGULAR SALARIES	307,061	254,078	286,081	329,510	368,022	38,51
SOCIAL SECURITY	20,084	16,525	20,017	20,430	22,218	1,78
WORKERS COMP INSURANCE	0	0	0	0	1,500	1,500
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	120	120
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	488,826	483,606	506,127	531,452	606,890	75,438
PURCHASED/CONTRACTED SERVICES		·	·	-	-	-
ADVERTISING	0	48	81	100	100	(
COMMUNICATIONS	3,446	4,240	9,683	4,200	4,200	C
CONSULTING - TECHNICAL	2,652	1,250	4,000	4,000	4,000	(
CUSTODIAL SVCS	0	92	0	0	0	(
DUES/FEES	1,074	845	736	1,500	1,500	(
EQUIPMENT RENTAL	0	293	245	300	5,000	4,70
EQUIPMENT RENTS / LEASES	9,181	34,530	30,264	15,000	15,000	
EQUIPMENT REP & MAINT-OUTSIDE	5,171	1,369	3,092	7,500	7,500	
MAINTENANCE CONTRACTS	2,860	4,219	5,741	2,000	2,000	45
MARKETING EXPENSES	325 0	60	670	300 250	750 500	45
MILEAGE REIMBURSEMENT POSTAGE	186	0	0	250	0	25
PROFESSIONAL FEES	0	0	1,000	1,000	10,000	9,00
R & M SYSTEM - OUTSIDE	30,943	16,685	9,250	54,000	100,000	46,00
SIDEWALK REPAIRS & MAINT OUTSIDE	30,943	6,800	1,250	10,000	10,000	46,00
TRAINING & EDUCATION	5,533	4,909	3,827	5,000	5,000	
TRAVEL EXPENSE	0,333	4,909	3,827	500	1,500	1,00
VEHICLE REP & MAINT-OUTSID	5,838	4,894	3,637	10,000	10,000	1,00
HOLIDAY EVENTS	0	394	0	0	0	
I/T SVCS - WEB DESIGN, ETC.	0	0	199	250	2,000	1,75
VEHICLE TAG & TITLE FEE	0	0	24	0	0	
LANDFILLS FEES	0	0	110	0	0	
PURCHASED/CONTRACTED SERVICES Total	67,209	80,628	74,193	115,900	179,050	63,150
SUPPLIES						
AUTO & TRUCK FUEL	8,882	10,026	14,814	10,000	10,000	
AUTO PARTS	3,797	5,730	7,780	3,500	3,500	
CHEMICALS/PESTICIDES	169	2,600	0	500	500	
COMPUTER EQUIP NON-CAPITAL	0	0	138	100	100	
	4,831	1,438	10,014	1,000	1,000	
DAMAGE CLAIMS			0	0	0	
DAMAGE CLAIMS DNU - MISCELLANEOUS	220	2,732				
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS	220 1,438	2,199	4,553	5,000	5,000	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS	220 1,438 0	2,199 0	4,553 756	1,000	1,000	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD	220 1,438 0 0	2,199 0 114	4,553 756 693	1,000 500	1,000 500	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANIT ORIAL SUPPLIES	220 1,438 0 0	2,199 0 114 274	4,553 756 693 892	1,000 500 500	1,000 500 500	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS	220 1,438 0 0 0	2,199 0 114 274 56,247	4,553 756 693 892	1,000 500 500 0	1,000 500 500 75,000	75,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES	220 1,438 0 0 0 0 0 2,317	2,199 0 114 274 56,247 2,971	4,553 756 693 892 0 1,640	1,000 500 500 0 8,500	1,000 500 500 75,000 8,500	75,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JAINTORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES	220 1,438 0 0 0 0 2,317 24,747	2,199 0 114 274 56,247 2,971 23,664	4,553 756 693 892 0 1,640 16,715	1,000 500 500 0 8,500 10,000	1,000 500 500 75,000 8,500 10,000	75,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT	220 1,438 0 0 0 0 2,317 24,747 12,081	2,199 0 114 274 56,247 2,971 23,664 6,920	4,553 756 693 892 0 1,640 16,715	1,000 500 500 0 8,500 10,000 13,500	1,000 500 500 75,000 8,500 10,000 13,500	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYSTEM R & M - INSIDE	220 1,438 0 0 0 0 2,317 24,747 12,081 114,638	2,199 0 114 274 56,247 2,971 23,664 6,920 119,956	4,553 756 693 892 0 1,640 16,715 19,155	1,000 500 500 0 8,500 10,000 13,500	1,000 500 500 75,000 8,500 10,000 13,500	
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYSTEM R & M - INSIDE TIRES	220 1,438 0 0 0 0 2,317 24,747 12,081 114,638	2,199 0 114 274 56,247 2,971 23,664 6,920 119,956	4,553 756 693 892 0 1,640 16,715 19,155 179,732	1,000 500 500 0 8,500 10,000 13,500 115,000	1,000 500 500 75,000 8,500 10,000 13,500 135,000	75,00 20,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYSTEM R & M - INSIDE TIRES TRAINING MATERIALS - COM USE	220 1,438 0 0 0 0 0 2,317 24,747 12,081 114,638 0	2,199 0 114 274 56,247 2,971 23,664 6,920 119,956 0	4,553 756 693 892 0 1,640 16,715 19,155 179,732 1,449 9,591	1,000 500 500 0 8,500 10,000 13,500 115,000 1,000	1,000 500 75,000 8,500 10,000 13,500 135,000 1,000	75,00 20,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYSTEM R & M - INSIDE TIRES TRAINING MATERIALS - COM USE UNIFORM RENTAL	220 1,438 0 0 0 0 2,317 24,747 12,081 114,638 0 0	2,199 0 114 274 56,247 2,971 23,664 6,920 119,956	4,553 756 693 892 0 1,640 16,715 19,155 179,732 1,449 9,591	1,000 500 0 8,500 10,000 13,500 115,000 1,000 10,000	1,000 500 75,000 8,500 10,000 135,000 1,000 10,000	75,00 20,00
DAMAGE CLAIMS DNU - MISCELLANEOUS EQUIPMENT PARTS EXPENDABLE FLUIDS FOOD JANITORIAL SUPPLIES METERS OFFICE SUPPLIES & EXPENSES SMALL OPERATING SUPPLIES SMALL TOOLS & MINOR EQUIPMENT SYSTEM R & M - INSIDE TIRES TRAINING MATERIALS - COM USE	220 1,438 0 0 0 0 0 2,317 24,747 12,081 114,638 0	2,199 0 114 274 56,247 2,971 23,664 6,920 119,956 0 0	4,553 756 693 892 0 1,640 16,715 19,155 179,732 1,449 9,591	1,000 500 500 0 8,500 10,000 13,500 115,000 1,000	1,000 500 75,000 8,500 10,000 13,500 135,000 1,000	75,00 20,00

### Water Treatment Plant

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
VATER TREATMENT PLANT						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	134	113	80	200	120
GMEBS-RETIREMENT CONTRIBUTION	31,342	34,054	34,271	50,714	65,204	14,490
GROUP INS	42,585	53,752	65,173	63,000	99,000	36,000
MEDICAL EXAMS	0	505	485	150	150	(
MEDICARE	3,185	2,773	4,198	4,724	5,270	546
OVERTIME SALARIES	23,192	22,600	22,479	20,000	28,000	8,000
REGULAR SALARIES	205,521	176,782	278,059	325,816	363,426	37,610
SOCIAL SECURITY	13,619	11,891	17,951	20,264	22,532	2,268
WORKERS COMP INSURANCE PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	0 <b>319,443</b>	554 <b>303,046</b>	5,317 <b>428,048</b>	0 <b>484,748</b>	1,500 <b>585,282</b>	1,500 <b>100,534</b>
PURCHASED/CONTRACTED SERVICES	520,7110		,.	10.77.10		200,00
COMMUNICATIONS	1,888	2,035	3,368	3,180	3,180	(
CONSULTING - TECHNICAL	2,436	0	9,200	7,500	7,500	(
CONTRACT LABOR	0	0	409	500	500	(
CUSTODIAL SVCS	0	764	0	0	0	(
DUES/FEES	581	1,262	1,513	2,500	2,500	
EQUIPMENT RENTAL	0	146	163	180	180	Č
EQUIPMENT RENTS / LEASES	0	0	0	1,000	1,000	(
EQUIPMENT REP & MAINT-OUTSIDE	82,372	47,232	63,291	75,000	75,000	
FINES/LATE FEE	02,372	47,232	532	75,000	73,000	
LAWN CARE & MAINTENANCE	0	810	2,404	2,160	3,500	1,340
LICENSES	0	0	2,404	2,100	1,000	1,000
MAINTENANCE CONTRACTS	41,568	15,477	8,523	55,660	55,660	1,000
MARKETING EXPENSES	77	13,477	131	500	500	(
MILEAGE REIMBURSEMENT	0	0	0	250	500	250
OTHER CONTRACTUAL SERVICES	0	0	409	0	0	230
				5,000		(
POSTAGE	2,543	3,113	5,278		5,000	
PROFESSIONAL FEES	0	12,480	0	0	1,600	1,600
R & M BUILDINGS - OUTSIDE	1,978	10,853	2,956	10,000	10,000	(
R & M RESERVOIR - OUTSIDE	6,551	6,704	1,900	7,500	7,500	(
R & M SYSTEM - OUTSIDE	76,229	25,781	39,911	60,000	60,000	(
R & M WATER TANKS - OUTSIDE	53,380	52,690	51,250	53,000	53,000	(
TRAINING & EDUCATION	3,149	6,591	5,756	3,500	4,500	1,000
TRAVEL EXPENSE	0	252	1,223	0	2,500	2,500
VEHICLE REP & MAINT-OUTSID	0	0	0	1,000	1,000	(
I/T SVCS - WEB DESIGN, ETC.	0	0	177	200	200	(
VEHICLE TAG & TITLE FEE	0	0	21	0	0	(
SHIPPING/FREIGHT	0	0	318	500	500	(
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	272,752	186,191	198,732	289,130	296,820	7,690
AUTO & TRUCK FUEL	1,579	2,310	3,988	5,000	5,000	(
AUTO PARTS	604	812	1,286	1,500	1,500	(
BOOKS & PERIODICALS	0	120	1,280	500	500	(
CHEMICALS/PESTICIDES	149,812	163,417	167,712	180,000	180,000	(
COMPUTER EQUIP NON-CAPITAL	0	0	122	100,000	100,000	
CONSTRUCTION MATERIALS	0	1,197	0	0	0	(
DAMAGE CLAIMS	0	0	0	1,000	1,000	(
	220					
DNU - MISCELLANEOUS	229	536	0	0	0	(
EQUIPMENT PARTS	11,283	21,529	43,877	20,000	20,000	(
FOOD	0	122	1,084	500	500	1.00
FURNITURE < 5,000	0	2 705	12.245	12,000	1,000	1,000
JANITORIAL SUPPLIES	0	3,795	13,345	12,000	12,000	2.50
LAB SUPPLIES	21,163	30,074	23,745	20,000	22,500	2,500
OFFICE SUPPLIES & EXPENSES	2,968	2,482	4,980	6,000	6,000	(
R & M BUILDINGS - INSIDE	3,479	2,199	2,237	5,000	5,000	(
RESERVOIR R & M - INSIDE	503	858	280	1,000	1,000	(
SMALL OPERATING SUPPLIES	10,933	8,309	2,865	8,000	8,000	(
SMALL TOOLS & MINOR EQUIPMENT	12,518	15,722	6,140	12,500	12,500	
SYSTEM R & M - INSIDE	829	4,106	3,869	12,500	12,500	
TIRES	0	0	0	0	800	80
UNIFORM RENTAL	4,297	5,460	5,473	5,000	5,000	
UTILITY COSTS	335,563	291,715	342,330	350,000	350,000	1
UNIFORM EXPENSE SUPPLIES Total	882 <b>556,642</b>	439 <b>555,202</b>	451 <b>623,785</b>	750 <b>641,350</b>	750 <b>645,650</b>	4,300

### Natural Gas, Sewer, Storm Water & Water Admin

т.	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
ADMIN WSG						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	0	50	50	50	0
GMEBS-RETIREMENT CONTRIBUTION	6,268	13,622	11,424	14,490	14,490	0
GROUP INS	8,489	22,382	21,380	18,000	22,000	4,000
MEDICAL EXAMS	0	202	0	0	50	50
MEDICARE	2,036	690	2,280	2,428	2,558	130
OVERTIME SALARIES	0	0	1,675	2,500	1,000	(1,500)
REGULAR SALARIES	145,631	54,153	161,069	167,480	176,411	8,931
SOCIAL SECURITY	8,705	2,951	9,480	10,384	10,938	554
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	171,129	94,001	207,358	215,332	227,497	12,165
ADMIN WSG Total	171,129	94,001	207,358	215,332	227,497	12,165
TOTAL EXPENDITURES	11,493,355	10,826,203	12,010,479	13,507,919	14,756,448	1,248,529



### Solid Waste



The Solid Waste Department provides curbside household garbage and bulk trash pickup, commercial dumpster pickup, recycling and



yard trimming pickup. The City also owns and operates a transfer station where the City contracts with other solid waste providers for the transport of solid waste to the private sector landfill.

#### Goals/Accomplishments

- Meet Federal and State guidelines and comply with environmental regulations.
- Preserve natural resources.
- Protect public health and the environment.
- Deliver consistent and quality customer service.
- Reduce waste and keep costs at a minimum.
- Encourage all citizens to be "waste conscious" and make a sincere effort to reduce the amount of waste generated by practicing reduction and recycling whenever possible.

#### SOLID WASTE FUND OPERATING BUDGET SUMMARY REVENUES, EXPENSES AND OTHER SOURCES AND USES SUMMARY 2020 PROPOSED 2020 vs 2019 REVENUE ▼ 2016 ACTUALS 2017 ACTUALS 2018 ACTUALS 2019 BUDGET BUDGET BUDGET % CHANGE 5,351,522 CHARGES FOR SERVICES 4,272,845 4,580,937 4,481,912 4,808,584 542,938 11.3% OTHER FINANCING SOURCES 137,651 232,689 0 0 TOTAL REVENUE 4,410,496 4,813,626 4,481,912 4,808,584 5,351,522 542,938 11.3% 2020 PROPOSED 2016 ACTUALS 2017 ACTUALS 2018 ACTUALS 2019 BUDGET % CHANGE DEPARTMENT BUDGET BUDGET OTHER FINANCING USES 244,705 245,796 540,944 59,723 11.0% SOLID WASTE & RECYCLING 3,864,627 3,957,608 4,311,889 4,267,640 4,750,855 483,215 11.3% DEPRECIATION AND AMORTIZTION 148,083 0.0% TOTAL EXPENDITURES 4,088,437 4,350,396 4,557,685 4,808,584 5,351,522 542,938 11.3% USE OF CASH RESERVES EXCESS/(DEFICIENCY) OF REVENUE & OTHER SOURCES OVER EXPENDITURES 322,059 463,231 (75,773) (0) (0) (0)

#### Revenues and Rates

The cost of providing residential and commercial solid waste service is financed and accounted for in the Solid Waste Fund. This fund is divided into the following functions: Administration, Recyclables Collection, Solid Waste Collection and Solid Waste Disposal.

The primary source of revenue is collections from fees charged monthly for the collection of solid waste in addition to the fees collected from the operation of the transfer station. The City has contracts with vendors to "transfer" their solid waste which is then transported by a contractor to a landfill.

Commercial rates are based on the size of the container and the frequency of the pickup. Commercial and Residential rates for 2019 will increase by 3% annually on January  $1^{st}$  in order to keep up with the increase in hauling costs from the transfer station based on the current landfill disposal contract.

### City of Monroe Garbage Rates

	2020
Description	Rate
Residential	
Minimum/Vacant	13.84
In City	23.68
With Additional Cart	35.53
Curbside Cart Fee	67.83
Out of City **	25.07
Apartment in City	13.99
Commercial	
Shared Dumpster	41.53
2 yard - 1 Pickup per Week Dumpster	41.53
2 yard - 2 Pickups per Week Dumpster	65.06
2 yard - 3 Pickups per Week Dumpster	99.66
2 yard - 4 Pickups per Week Dumpster	131.50
2 yard - 5 Pickups per Week Dumpster	163.34
4 yard - 1 Pickup per Week Dumpster	62.29
4 yard - 2 Pickups per Week Dumpster	128.73
4 yard - 3 Pickups per Week Dumpster	192.41
4 yard - 4 Pickups per Week Dumpster	256.08
4 yard - 5 Pickups per Week Dumpster	321.14
6 Yard - 1 Pickup per Week Dumpster	94.13
6 Yard - 2 Pickups per Week Dumpster	188.26
6 Yard - 3 Pickups per Week Dumpster	283.77
6 Yard - 4 Pickups per Week Dumpster	377.90
6 Yard - 5 Pickups per Week Dumpster	472.02
8 Yard - 1 Pickup per Week Dumpster	125.97
8 Yard - 2 Pickups per Week Dumpster	249.16
8 Yard - 3 Pickups per Week Dumpster	373.74
8 Yard - 4 Pickups per Week Dumpster	499.71
8 Yard - 5 Pickups per Week Dumpster	624.29
30 Yard - 1 Pickup per Week Rolloff	321.14
30 Yard - 2 Pickups per Week Rolloff	570.30
WCBOE/Admin Bldg	216.05
WCBOE/Elem Schools	432.08
WCBOE/High School	648.13

### **SOLID WASTE FUND**

#### REVENUE DETAIL

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
CHARGES FOR SERVICES						
SALE OF RECYCLED MATERIALS	25,119	31,772	33,613	32,000	32,000	0
SANITATION FEES	1,982,222	2,051,644	2,069,367	1,960,000	2,100,000	140,000
TRANSFER STATION FEES	2,265,504	2,497,521	2,378,932	2,816,584	3,219,523	402,939
CHARGES FOR SERVICES Total	4,272,845	4,580,937	4,481,912	4,808,584	5,351,523	542,939
OTHER FINANCING SOURCES						
OPERATING TRANSFERS IN	137,651	232,689	0	0	0	0
OTHER FINANCING SOURCES T	137,651	232,689	0	0	0	0
TOTAL REVENUE	4,410,496	4,813,626	4,481,912	4,808,584	5,351,523	542,939

		WASTE DITURES				
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
DEPRECIATION AND AMORTIZATION						
DEPRECIATION AND AMORTIZATION DEPRECIATION EXPENSE	0	148,083	0	0	0	0
DEPRECIATION AND AMORTIZATION Total DEPRECIATION AND AMORTIZATION Total	0	148,083 148,083	0	0	0	0
OTHER FINANCING USES		140,003				
OTHER FINANCING USES						
TRAN OUT - CIP TRANSFERS OUT - OTHER FUNDS	0 211,199	0 232,705	233,796	240,429 288,515	267,576 321,091	27,147 32,576
TRAN OUT - WC INSURANCE	12,611	12,000	12,000	12,000	12,000	0
OTHER FINANCING USES Total	223,810	244,705	245,796	540,944	600,668	59,723
OTHER FINANCING USES Total	223,810	244,705	245,796	540,944	600,668	59,723
SOLID WASTE ADMINISTRATION						
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	136,772	0	0	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS	136,772	0	0	0	0	0
EMPLOYEE ASSISTANCE PROGRAM	0	81	75	100	100	0
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	17,136	21,735	21,735	0 700
GROUP INS MEDICAL EXAMS	36,453 0	32,508 303	31,989 186	27,000 150	35,700 150	8,700 0
MEDICARE MEDICARE	2,188	2,205	2,129	2,378	2,483	105
OVERTIME SALARIES	2,034	3,857	3,763	3,000	3,000	0
PART - TIME/TEMPORARY SALARIES	0	9,395	235	14,251	17,058	2,807
REGULAR SALARIES SEASONAL SALARIES	143,449 11,505	146,517 0	141,306	149,716	154,205 0	4,489 0
SOCIAL SECURITY	9,355	9,427	9,139	10,166	10,618	452
WORKERS COMP INSURANCE	8	0	0	0	2,000	2,000
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total PURCHASED/CONTRACTED SERVICES	223,798	224,725	205,958	228,496	247,049	18,553
ADVERTISING	146	96	414	750	750	0
COMMUNICATIONS	5,258	1,727	1,079	1,200	1,200	0
CUSTODIAL SVCS	0	370	2,400	3,000	3,000	0
DUES/FEES EQUIPMENT RENTAL	776 0	1,236 753	434 20,769	750 1,000	750 1,000	0
EQUIPMENT RENTS / LEASES	0	733	5,000	0	0	0
GENERAL LIABILITY INSURANCE	21,651	24,528	27,216	25,500	25,500	0
LAWN CARE & MAINTENANCE	0	0	0	2,000	2,000	0
MAINTENANCE CONTRACTS PEST CONTROL	10,561	6,374 113	10,756 680	14,000 800	14,000 800	0
POSTAGE	0	0	49	100	100	0
PRINTING	3,080	4,250	5,472	5,000	5,000	0
PROFESSIONAL FEES	0	0	83	150	150	0
R & M BUILDINGS - OUTSIDE TRAINING & EDUCATION	0 5,008	0 2,158	22,192 3,444	1,000 3,500	15,000 3,500	14,000
TRAVEL EXPENSE	0	381	185	500	500	0
VEHICLE REP & MAINT-OUTSID	0	0	0	305	305	0
I/T SVCS - WEB DESIGN, ETC.	0	0	487	500	500	14 000
PURCHASED/CONTRACTED SERVICES Total SUPPLIES	46,480	41,986	100,659	60,055	74,055	14,000
AUTO & TRUCK FUEL	1,848	1,590	1,779	2,500	2,500	0
AUTO PARTS	84	673	583	1,000	1,000	0
CHEMICALS/PESTICIDES COMPUTER EQUIP NON-CAPITAL	728 0	567 0	337	700 115	700 500	385
DAMAGE CLAIMS	0	0	0	200	200	0
DNU - MISCELLANEOUS	646	30	0	0	0	0
EQUIPMENT PARTS	0	0	362	500	500	0
EXPENDABLE FLUIDS FOOD	207 0	0 33	41	100 200	100 200	0
HAND TOOLS	2,071	1,241	567	1,500	1,500	0
JANITORIAL SUPPLIES	17,378	14,603	17,615	15,000	15,000	0
OFFICE SUPPLIES & EXPENSES	5,005	2,750	3,229	7,000	7,000	(10,000)
R & M BUILDINGS - INSIDE SAFETY/MEDICAL SUPPLIES	36,092 376	29,416 430	25,781 168	35,000 750	25,000 750	(10,000) 0
TIRES	455	0	511	600	600	0
UNIFORM RENTAL	0	(36)	0	0	0	0
LINITEODM EVDENCE						
UNIFORM EXPENSE SUPPLIES Total	41 <b>64,931</b>	90 <b>51,387</b>	350 <b>51,322</b>	500 <b>65,665</b>	500 <b>56,050</b>	0 <b>(9,615)</b>

## Solid Waste Recyclables

	2016	2017	2018		2020 PROPOSED	2020 vs 2019
. The state of th	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
RECYCLABLES COLLECTION	ACTOALS	ACTOALS	ACTUALS	Z017 D0D0E1	DODOLI	DODGET
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	27	25	30	30	0
GMEBS-RETIREMENT CONTRIBUTION	6,268	6,811	5,712	7,245	7,245	0
GROUP INS	12,151	10,836	10,663	9,000	13,700	4,700
MEDICAL EXAMS	0	101	0	150	150	0
MEDICARE	596	379	449	511	398	(113)
OVERTIME SALARIES	0	0	507	500	500	0
REGULAR SALARIES	43,219	29,861	35,041	35,271	27,401	(7,870)
REIMB SALARIES - SW	0	10,467	6,327	0	0	0
SOCIAL SECURITY	2,549	1,621	1,922	2,187	1,699	(488)
WORKERS COMP INSURANCE	0	0	169	0	500	500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	64,784	60,103	60,816	54,894	51,623	(3,271)
PURCHASED/CONTRACTED SERVICES	,	,	,	,	,	(-,,
CONTRACT LABOR	9,470	8,270	17,900	45,000	45,000	0
DUES/FEES	0	0	2	0	0	0
EQUIPMENT REP & MAINT-OUTSIDE	6,440	835	0	2,000	2,000	0
GA DEPT REV FEES	. 0	100	100	100	100	0
GENERAL LIABILITY INSURANCE	589	577	603	700	700	0
LANDFILL FEES	0	1,104	9,995	0	0	0
RECYCLING	0	4,418	6,435	6,000	7,000	1,000
RECYCLING EDUCATION	0	0	0	25,000	25,000	0
TRAINING & EDUCATION	0	35	0	1,000	1,000	0
VEHICLE REP & MAINT-OUTSID	0	0	0	0	0	0
PURCHASED/CONTRACTED SERVICES Total	16,500	15,338	35,035	79,800	80,800	1,000
SUPPLIES	·	·	·	·	·	·
AUTO & TRUCK FUEL	4,450	5,581	7,465	10,000	10,000	0
DNU - MISCELLANEOUS	121	0	0	0	0	0
EQUIPMENT PARTS	5,036	806	1,603	10,120	10,120	0
EXPENDABLE FLUIDS	1,023	214	384	500	500	0
JANITORIAL SUPPLIES	0	0	0	500	500	0
RECYCLING BINS	4,332	0	0	5,000	5,000	0
SAFETY/MEDICAL SUPPLIES	281	140	353	750	750	0
SMALL TOOLS & MINOR EQUIPMENT	0	0	0	300	300	0
TIRES	0	1,886	1,882	2,500	2,500	0
UNIFORM RENTAL	475	795	728	1,200	1,200	0
UNIFORM EXPENSE	0	0	36	100	100	0
SUPPLIES Total	15,718	9,423	12,450	30,970	30,970	0
RECYCLABLES COLLECTION Total	97,002	84,863	108,302	165,664	163,393	(2,271)

### **Solid Waste Collection**

	2016	2017	2018		2020 PROPOSED	2020 vs 2019
$\overline{ullet}$	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
SOLID WASTE COLLECTION						
DEPRECIATION AND AMORTIZATION						
DEPRECIATION EXPENSE	0	0	109,843	0	0	0
DEPRECIATION AND AMORTIZATION Total	0	0	109,843	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	322	301	330	330	0
GMEBS-RETIREMENT CONTRIBUTION	88,531	81,730	27,178	86,938	94,183	7,245
GROUP INS	145,813	130,030	127,927	108,000	146,148	38,148
MEDICAL EXAMS	113	1,478	1,615	200	300	100
MEDICARE	5,520	5,631	6,132	6,148	7,345	1,197
OVERTIME SALARIES	12,532	12,987	15,415	13,000	13,000	0
PART - TIME/TEMPORARY SALARIES	0	0	11,708	16,806	19,000	2,194
REGULAR SALARIES	387,610	394,159	404,204	407,225	487,573	80,348
REIMB SALARIES - SW	0	24,424	14,764	0	0	0
SOCIAL SECURITY	23,601	23,959	25,673	26,290	31,408	5,118
WORKERS COMP INSURANCE	3,404	13,346	11,922	0	10,000	10,000
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	60	60
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	667,122	688,068	646,841	664,937	809,347	144,410
PURCHASED/CONTRACTED SERVICES						
ADVERTISING	0	16	0	0	0	0
COMMUNICATIONS	0	2,013	2,300	6,100	6,100	0
DUES/FEES	0	0	193	205	205	0
EQUIPMENT REP & MAINT-OUTSIDE	8,500	1,980	5,891	2,000	2,000	0
GA DEPT REV FEES	0	900	1,000	1,000	1,000	0
GENERAL LIABILITY INSURANCE	6,878	6,939	7,057	9,000	9,000	0
TRAINING & EDUCATION	0	1,370	806	2,700	2,700	0
TRAVEL EXPENSE	0	0	404	0	0	0
VEHICLE REP & MAINT-OUTSID	0	0	(395)	0	0	0
PURCHASED/CONTRACTED SERVICES Total	15,378	13,218	17,257	21,005	21,005	0
SUPPLIES						
AUTO & TRUCK FUEL	36,577	37,865	51,732	50,000	50,000	0
AUTO PARTS	946	1,533	3,318	1,500	1,500	0
CHEMICALS/PESTICIDES	0	0	0	0	0	0
DAMAGE CLAIMS	8,382	1,118	3,468	3,500	3,500	0
DNU - MISCELLANEOUS	992	100	0	0	0	0
DUMPSTERS/CARTS	46,250	35,256	52,941	50,000	100,000	50,000
EQUIPMENT PARTS	25,892	32,106	30,840	27,000	27,000	0
EXPENDABLE FLUIDS	3,007	3,578	2,560	4,000	4,000	0
HAND TOOLS	0	0	0	300	300	0
JANITORIAL SUPPLIES	0	0	335	1,300	1,300	0
SAFETY/MEDICAL SUPPLIES	3,901	2,366	4,604	3,500	3,500	0
SMALL TOOLS & MINOR EQUIPMENT	0	0	0	300	300	0
TIRES	11,702	10,339	11,018	15,000	15,000	0
UNIFORM RENTAL	8,169	8,674	8,131	10,100	10,100	0
UNIFORM EXPENSE	0	0	497	500	500	0
SUPPLIES Total	145,819	132,934	169,444	167,000	217,000	50,000
SOLID WASTE COLLECTION Total	828,319	834,219	943,384	852,942	1,047,352	194,410

# Solid Waste Disposal

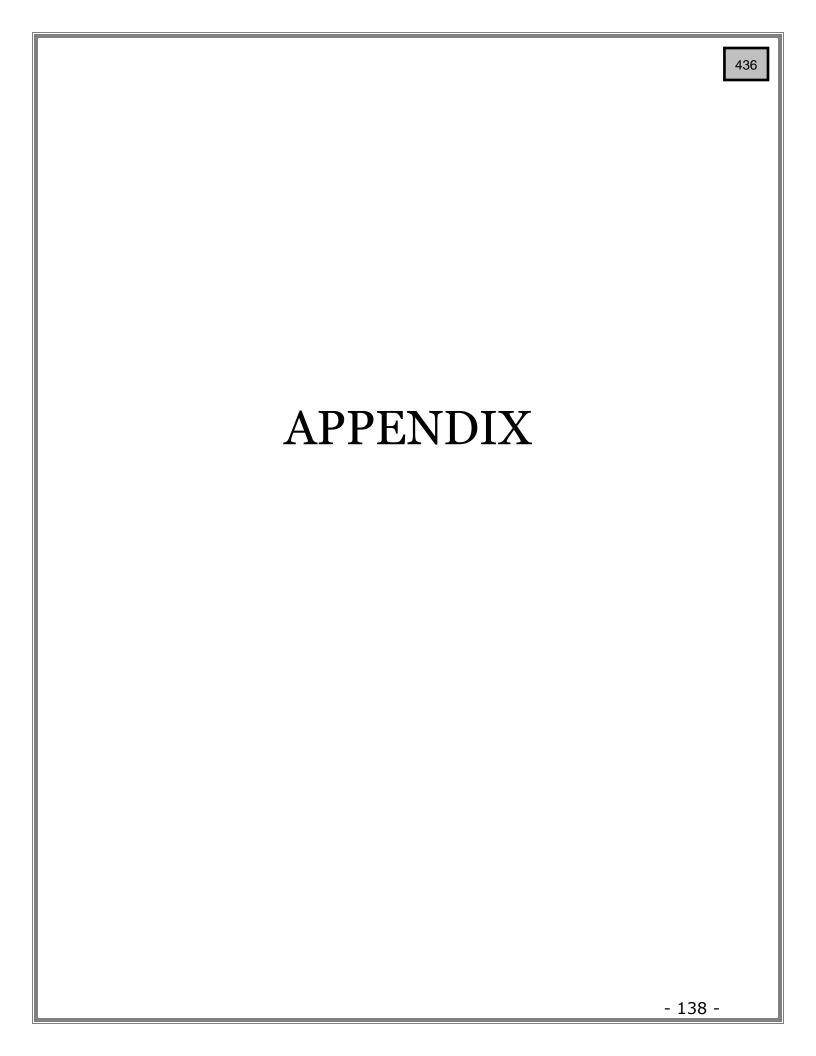
	2016	2017	2018		2020 PROPOSED	2020 vs 2019
COLUMN WASTE PYCHOCAL	ACTUALS	ACTUALS	ACTUALS	2019 BUDGET	BUDGET	BUDGET
SOLID WASTE DISPOSAL						
CAPITAL OUTLAYS - PROPERTY						(50.000)
INFRASTRUCTURE	0	0	0	50,000	0	(50,000)
CAPITAL OUTLAYS - PROPERTY Total	0	0	0	50,000	0	(50,000)
DEPRECIATION AND AMORTIZATION			44.456			
DEPRECIATION EXPENSE	0	0	44,156	0	0	0
DEPRECIATION AND AMORTIZATION Total	0	0	44,156	0	0	0
PERSONAL SERVICES AND EMPLOYEE BENEFITS		F.4		F0		
EMPLOYEE ASSISTANCE PROGRAM	0	54	50	50	50	0
GMEBS-RETIREMENT CONTRIBUTION	12,537	13,622	11,424	14,490	14,490	0
GROUP INS	24,302	21,672	21,326	18,000	24,700	6,700
MEDICAL EXAMS	0	202	211	100	100	0
MEDICARE	857	924	1,034	910	974	64
OVERTIME SALARIES	10,240	10,599	11,969	12,547	12,547	0
REGULAR SALARIES	55,041	59,990	61,060	62,768	67,167	4,399
SOCIAL SECURITY	3,662	3,949	4,420	3,892	4,164	272
WORKERS COMP INSURANCE	559	0	0	0	1,500	1,500
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	107,199	111,011	111,493	112,757	125,692	12,935
PURCHASED/CONTRACTED SERVICES						
COMMUNICATIONS	0	0	1,335	1,500	1,500	0
CONSULTING - TECHNICAL	0	0	1,450	2,000	2,000	0
CUSTODIAL SVCS	0	68	0	0	0	0
ENVIRONMENTAL EXPENSE	208	2,650	0	2,000	2,000	0
EQUIPMENT RENTS / LEASES	0	9,900	0	2,500	2,500	0
EQUIPMENT REP & MAINT-OUTSIDE	1,596	3,645	0	2,000	5,000	3,000
GENERAL LIABILITY INSURANCE	616	594	603	1,500	1,500	0
LANDFILL FEES	2,098,161	2,293,493	2,465,571	2,379,313	2,585,399	206,086
R & M BUILDINGS - OUTSIDE	0	21,220	0	20,000	25,000	5,000
TRAINING & EDUCATION	0	0	0	150	150	0
VEHICLE TAG & TITLE FEE	0	0	121	0	0	0
PURCHASED/CONTRACTED SERVICES Total	2,100,581	2,331,571	2,469,080	2,410,963	2,625,049	214,086
SUPPLIES						
AUTO & TRUCK FUEL	16,389	17,698	25,444	30,000	30,000	0
AUTO PARTS	0	0	334	0	0	0
DAMAGE CLAIMS	0	575	0	0	0	0
DNU - MISCELLANEOUS	41	0	0	0	0	0
EQUIPMENT PARTS	31,002	22,385	23,936	30,000	30,000	0
EXPENDABLE FLUIDS	553	241	525	1,000	1,000	0
HAND TOOLS	0	0	93	200	200	0
JANITORIAL SUPPLIES	0	3,685	2,451	2,500	2,500	0
SAFETY/MEDICAL SUPPLIES	696	485	822	1,100	1,100	0
SMALL TOOLS & MINOR EQUIPMENT	0	375	0	300	300	0
TIRES	7,133	31,190	0	35,000	35,000	0
UNIFORM RENTAL	1,529	1,750	1,858	2,200	2,200	0
UNIFORM EXPENSE	0	0	79	100	100	0
UNIFORM EXPENSE	U	U	/ /	100		
SUPPLIES Total	57,343	78,384	55,542	102,400	102,400	0

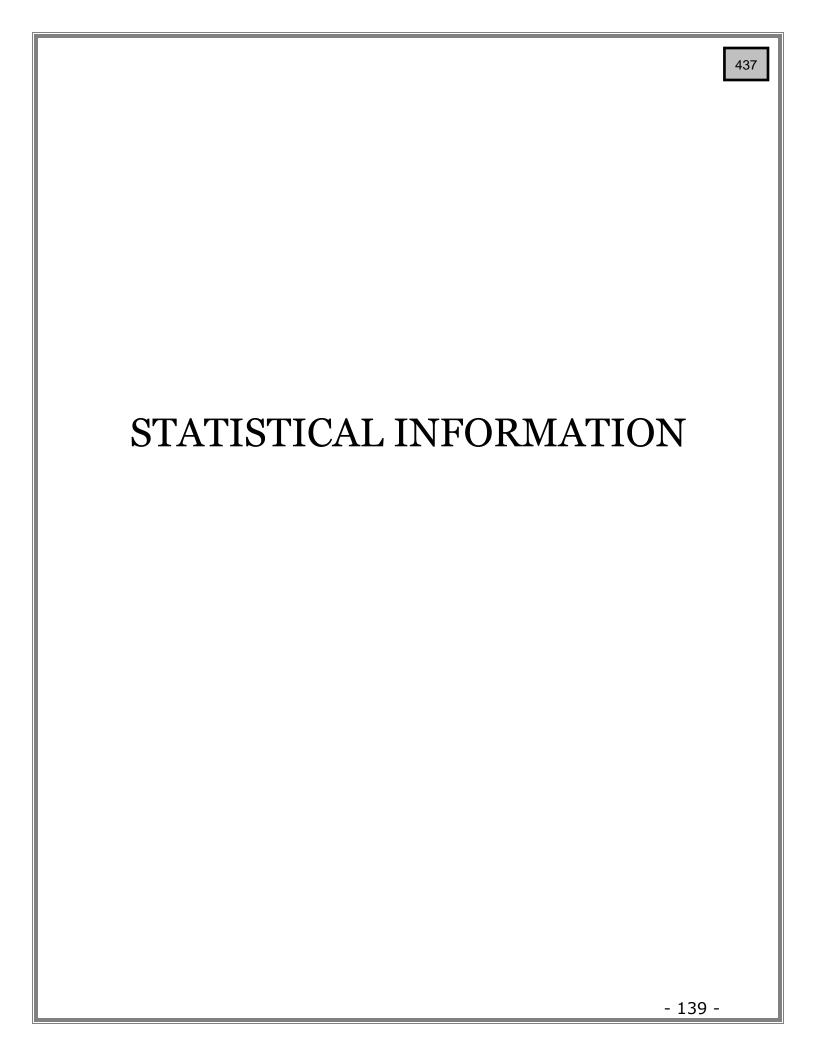
# **Solid Waste Yard Trimmings**

	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 BUDGET	2020 PROPOSED BUDGET	2020 vs 2019 BUDGET
YARD TRIMMINGS COLLECTION						
PERSONAL SERVICES AND EMPLOYEE BENEFITS						
EMPLOYEE ASSISTANCE PROGRAM	0	81	75	100	100	0
GMEBS-RETIREMENT CONTRIBUTION	18,805	20,433	17,136	21,735	28,980	7,245
GROUP INS	39,146	32,507	31,742	27,000	46,700	19,700
MEDICAL EXAMS	120	363	261	150	250	100
MEDICARE	1,499	1,527	1,413	1,671	2,500	829
OVERTIME SALARIES	3,171	4,009	5,752	6,000	7,000	1,000
PART - TIME/TEMPORARY SALARIES	5,394	8,746	16,001	16,806	16,806	0
REGULAR SALARIES	97,211	97,389	85,059	98,446	155,587	57,141
SOCIAL SECURITY	6,412	6,605	6,554	7,146	10,688	3,542
WORKERS COMP INSURANCE	1,058	1,081	26,763	0	1,500	1,500
WALTON ATHLETIC MEMBERSHIP	0	0	0	0	60	60
PERSONAL SERVICES AND EMPLOYEE BENEFITS Total	172,817	172,742	190,757	179,054	270,171	91,117
PURCHASED/CONTRACTED SERVICES						
CONTRACT LABOR	84	0	0	0	0	0
EQUIPMENT REP & MAINT-OUTSIDE	335	250	0	2,350	2,350	0
GA DEPT REV FEES	0	150	150	150	150	0
GENERAL LIABILITY INSURANCE	1,715	2,185	2,313	2,500	2,500	0
TRAINING & EDUCATION	0	70	125	220	220	0
PURCHASED/CONTRACTED SERVICES Total	2,134	2,655	2,594	5,220	5,220	0
SUPPLIES						
AUTO & TRUCK FUEL	10,966	12,047	15,815	16,314	16,314	0
AUTO PARTS	0	0	164	0	0	0
DAMAGE CLAIMS	1,486	1,764	0	500	500	0
DNU - MISCELLANEOUS	212	0	0	0	0	0
EQUIPMENT PARTS	7,223	5,373	3,400	8,000	8,000	0
EXPENDABLE FLUIDS	803	329	511	1,200	1,200	0
HAND TOOLS	0	0	0	500	500	0
JANITORIAL SUPPLIES	0	0	425	0	0	0
SAFETY/MEDICAL SUPPLIES	563	461	576	1,110	1,110	0
TIRES	4,147	1,620	5,207	3,600	3,600	0
UNIFORM RENTAL	1,852	2,471	2,380	3,000	3,000	0
UNIFORM EXPENSE	0	0	163	200	200	0
SUPPLIES Total	27,252	24,065	28,642	34,424	34,424	0
YARD TRIMMINGS COLLECTION Total	202,203	199,462	221,992	218,698	309,815	91,117
TOTAL EXPENDITURES	4,088,437	4,350,396	4,557,685	4,808,584	5,351,523	542,938

# **Full Time Solid Waste Fund Positions**

		224	2240	2010	2022
A durini struction			2018 FTEs		
■ Administration	3	3	3	3	3
DIRECTOR OF SOLID WASTE	1	1	1	1	1
SCALE HOUSE OPERATOR	1	1	1	1	1
CUSTOMER SERVICE PUBLIC WORKS	1	1	1	1	1
Solid Waste Collection	12	12	12	12	13
COMMERCIAL DRIVER	1	1	1	1	1
EQUIPMENT OPERATOR I SOLID WASTE	1	1	1	1	1
KNUCKLEBOOM DRIVER	1	1	1	1	1
MECHANIC	1	1	1	1	1
MECHANIC SR	1	1	1	1	1
RESIDENTIAL DRIVER	1	1	1	1	2
RESIDENTIAL DRIVER/EQUIPMENT OPERATOR I	1	1	1	1	1
SOLID WASTE FOREMAN	1	1	1	1	1
UTILITY WORKER SOLID WASTE	4	4	4	4	4
<b>■Solid Waste Disposal</b>	2	2	2	2	2
EQUIPMENT OPERATOR I SOLID WASTE	1	1	1	1	1
TRANSFER STATION OPERATOR	1	1	1	1	1
■ Yard Trimmings	4	4	3	4	4
EQUIPMENT OPERATOR II SOLID WASTE	1	1	1	1	1
KNUCKLEBOOM DRIVER	1	1	1	1	1
MECHANIC	1	1	1	1	1
UTILITY WORKER SOLID WASTE	1	1		1	1
<b>■ Recycables Collection</b>	1	1	1	1	1
RECYCLING DRIVER	1	1	1	1	1
Grand Total	22	22	21	22	23





## CITY OF MONROE, GEORGIA

# DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

Fiscal Year	Population (1)	li	ersonal ncome* housands)	Pe	Capita ersonal ome (2)*	Median Age (1)	Housing Units (1)	Unemployment Rate (3)*	Wage & Salary Employment # of Jobs (2)*
2009	13,534	\$	425,306	\$	31,425	32	4,637	10.3 %	24,047
2010	13,234		427,392		32,295	33	6,006	10.2	23,660
2011	13,349		458,338		34,335	33	6,250	9.9	24,286
2012	13,349		478,962		35,880	33	6,250	8.3	23,750
2013	13,349		482,339		36,133	33	6,212	7.5	24,443
2014	13,466		486,567		36,133	35	6,131	6.5	24,443
2015	13,664		447,728		32,767	36	6,446	5.3	25,178
2016	13,664		467,623		34,223	35	6,512	4.8	22,335
2017	13,478		485,801		36,044	32	5,379	3.8	33,151
2018	13,484		524,137		38,871	36	9,611	3.3	36,430

(1) Source: U.S. Census Bureau - all numbers are estimates from the Census Bureau except for 2010.

(2) Source: Bureau of Economic Analysis(3) Source: BLS/Georgia Stats UGA

\* Data only available at the County level

### **OPERATING INDICATORS BY FUNCTION**

		Fiscal Year		<del> </del>			
	Function	2018	2017		2016	2015	2014
Police							
	Number of dispatches	40,569	38,	403	38,353	47,513	45,624
	Number of traffic citations issued	6,269	3,	478	2,087	3,624	4,510
Fire							
	Number of fire/EMS dispatches	2,721	2,	596	2,531	2,223	2,063
Highways	& Streets						
	Street resurfacing (lane miles)	2.36	2	2.52	1.64	2.12	2.18
Housing &	Development						
	Value of new building construction (000's)	\$ 24,577	\$ 12,	638 \$	43,219	(1) \$ 7,110	\$ 13,797
	Number of permits issued	174		149	98	76	149
Utilities							
Ca	ble & Internet						
	Number of customers standard cable	3,598	3,	703	4,119	4,348	4,607
	Number of customers digital cable	202		188	-	49	36
	Number of Internet customers	3,639	3,	303	3,149	2,912	2,609
	Number of phone customers	1,343	1,	365	1,375	1,405	1,371
Ele	ectric						
	Number of customers	6,290	•	286	6,252	6,191	6,154
	Average daily consumption (KWh)	446,257	400,	533	416,643	405,877	398,256
Na	itural gas						
	Number of customers	3,760	3,	756	3,716	3,692	3,700
	Average daily consumption (MCF)	891		720	747	831	924
Wa	astewater						
	Number of customers	6,937	6,	863	6,834	6,804	6,757
	Average daily sewage treatment (MGD)	1.85	1.	770	1.700	1.700	1.600
Wa	ater						
	Number of customers	9,239		136	9,059	8,986	8,941
	Average daily consumption (000's)	1,752	1,	763	1,842	1,731	1,615
Solid Was	te Service						
	Refuse collected (tons)	13,004	11,	993	10,181	11,604	11,032
	Recyclables collected (tons)	1,681	1,	852	1,463	1,562	1,545
	Number of residential customers	5,542	5,	530	5,378	5,361	5,381
	Number of commercial customers	653		622	650	625	655
	Number of transfer station customers	14		15	15	15	16
Source: 1/a	arious City Departments						
Gource. Ve	inous ony Departments	<del> </del>					

#### CAPITAL ASSET STATISTICS BY FUNCTION

	Fiscal Year	·			
Function	2018	2017	2016	2015	2014
Administration					
Vehicles	12	12	12		
Code Vehicles	3	5	5		
Fire					
Stations	1	1	1	1	1
Vehicles	5	8	8		
Police	_				_
Stations	1	1	1	1	1
Vehicles	54	43	52	44	46
Streets & Transportation					
Streets (miles)	81	81	80	80	80
Streetlights	1,124	1,136	1,136	1,136	1,136
Traffic Signals	3	3	3	3	3
Vehicles	16	28	28		
Utilities					
Cable					
Cable (miles)	273	270	267	267	267
Vehicles	6	10	10		
Electric					
Lines (miles)	188	186	185	185	185
Substations	3	3	3	3	3
Vehicles	23	21	21		
Natural Gas					
Mains (miles)	114	114	114	114	114
Vehicles	8	8	8		
Stormwater					
Vehicles	1	2	2		
Telecom					
Vehicles	2	1	1		
Wastewater					
Sanitary sewer (miles)	140	140	140	140	140
Maximum daily treatment capacity (MGD)	3.4	3.4	3.4	3.4	3.4
Vehicles	16	16	16		
Water					
Mains (miles)	218	218	218	218	215
Maximum daily treatment capacity (MGD)	10.0	10.0	10.0	10.0	10.0
Treated water storage capacity (MG)	1.5	1.5	1.5	1.5	1.5
Reservoir (raw) storage capacity (MG)	795.0	795.0	795.0	795.0	795.0
Vehicles	8	11	11		
Solid Waste Service					
Collection trucks	8	11	11	11	11
Recycling trucks	1	1	1	2	1
Transfer stations	1	1	1	1	1
Yard Trimmings trucks	3	3	3		
Administration vehicles	2	2	2		
GUTA-Georgia Utility Training Academy  Vehicles	1	1	1		
	•	•	•		
Source: Various City Departments					

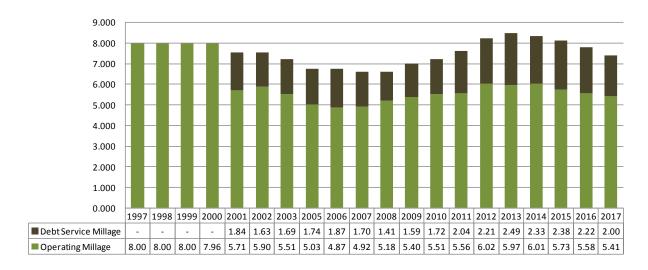
# PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS (1) PER \$1,000 OF ASSESSED VALUE LAST TEN YEARS

	City of Monroe, Georgia						
Fiscal Year	Operating Millage	Debt Service Millage	Total City Millage				
2009	5.403	1.594	6.997				
2010	5.512	1.728	7.240				
2011	5.565	2.047	7.612				
2012	6.020	2.211	8.231				
2013	5.971	2.499	8.470				
2014	6.017	2.336	8.353				
2015	5.734	2.381	8.115				
2016	5.582	2.220	7.802				
2017	5.418	2.003	7.421				
2018	5.298	1.979	7.277				

Source: Walton County Tax Assessors Office & Ga Dept of Revenue website

Note: Assessed values are established by the County Assessors on January 1 of each year at 40% of the actual value.

(1) Overlapping rates are those of local and county governments that apply to property owners within the City of Monroe.

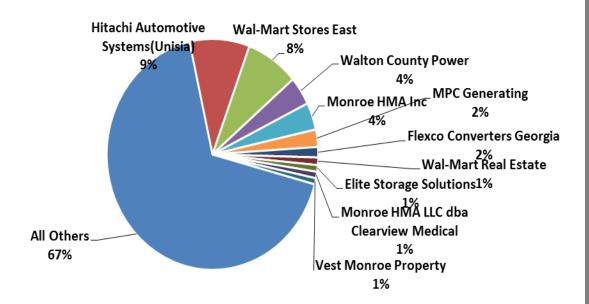


### PRINCIPAL PROPERTY TAXPAYERS

(amounts expressed in thousands)

	2018							
Taxpayer	Taxable Assessed Value Rank			Percentage of Taxable Assessed Value				
Hitachi Automotive Systems(Unisia)	\$	38,360	1	9.16 %				
Wal-Mart Stores East		33,751	2	8.06				
Walton County Power		16,707	3	3.99				
Monroe HMA Inc		15,974	4	3.82				
MPC Generating		10,145	5	2.42				
Flexco Converters Georgia		6,131	6	1.46				
Wal-Mart Real Estate		4,407	7	1.05				
Elite Storage Solutions		3,904	8	0.93				
Monroe HMA LLC dba Clearview Medical		3,791	9	0.91				
Vest Monroe Property		3,537	10	0.85				
Unisia of Georgia Corp								
E. Kenneth Murray								
Windstream Georgia								
Walton Ventures, Inc								
Home Depot								
Totals	\$	136,707		32.66 %				

Source: Walton County Tax Commisioner's Office

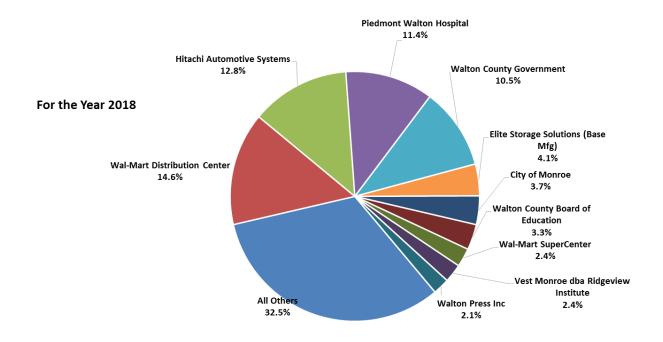


# **PRINCIPAL EMPLOYERS**

(amounts expressed in thousands)

		2018	
Employer	Employees	Rank	Percentage of Total City Employment
Wal-Mart Distribution Center	907	1	14.6 %
Hitachi Automotive Systems	796	2	12.8
Piedmont Walton Hospital	709	3	11.4
Walton County Government	654	4	10.5
Elite Storage Solutions (Base Mfg)	255	5	4.1
City of Monroe	230	6	3.7
Walton County Board of Education	205	7	3.3
Wal-Mart SuperCenter	150	8	2.4
Vest Monroe dba Ridgeview Institute	148	9	2.4
Walton Press Inc	132	10	2.1
Monroe HMA			
Angel Food Ministries			
State of Georgia			
Totals	4,186		67.5 %

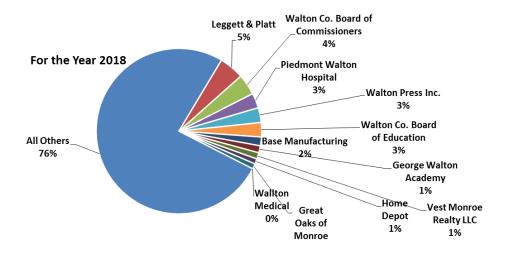
Source: City of Monroe Code Department



# **TOP TEN ELECTRIC CUSTOMERS**

(amounts expressed in thousands)

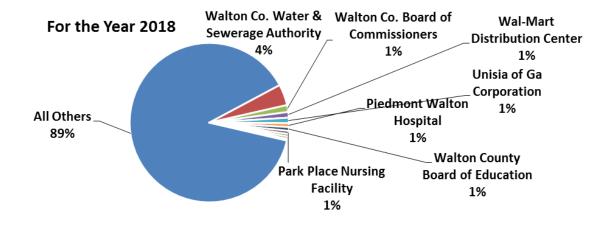
	2018							
Customer	Usage in MWh	Rev	nnual enue (in usands)	Rank	Percentage of Total Revenues			
Leggett & Platt	10,851	\$	846	1	4.84 %			
Walton Co. Board of Commissioners	6,260		714	2	4.09			
Piedmont Walton Hospital	4,881		509	3	2.91			
Walton Press Inc.	4,724		504	4	2.89			
Walton Co. Board of Education	4,325		492	5	2.82			
Base Manufacturing	2,567		298	6	1.71			
George Walton Academy	2,015		239	7	1.37			
Vest Monroe Realty LLC	1,932		218	8	1.25			
Home Depot	1,592		178	9	1.02			
Great Oaks of Monroe	1,393		178	10	1.02			
Wallton Medical					0.00			
Southern Family Markets (BiLo)								
Quality Foods								
Totals	40,540		4,176		23.91			
All Others	105,655		13,292		76.09			
Annual Totals	146,195	\$	17,468		100.00 %			



## **TOP TEN WATER CUSTOMERS**

(amounts expressed in thousands)

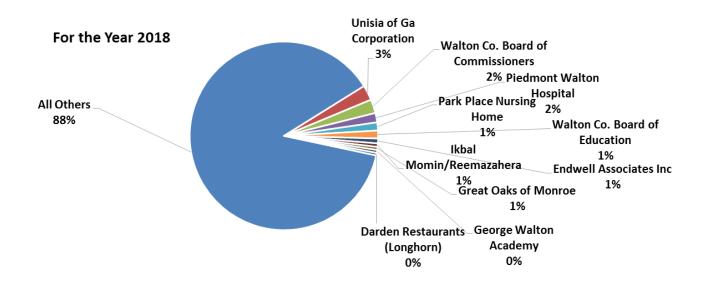
	2018							
Customer	Usage in Gallons (thousands)	Ann Reve (thous	nue	Rank	Percentage of Total Revenues			
Walton Co. Water & Sewerage Authority	54,309	\$	201	1	4.26 %			
Walton Co. Board of Commissioners	8,477		66	2	1.40			
Wal-Mart Distribution Center	9,581		54	3	1.14			
Unisia of Ga Corporation	9,023		53	4	1.12			
Piedmont Walton Hospital	5,809		37	5	0.78			
Walton County Board of Education	3,578		36	6	0.76			
Park Place Nursing Facility	3,430		29	7	0.61			
Doyle Energy Facility	2,616		24	8	0.51			
George Walton Academy	3,183		22	9	0.47			
Endwell Associates Inc	3,022		17	10	0.36			
Walton Regional Medical								
Home Depot								
Base Manufacturing								
Great Oaks								
Totals	103,028		539		11.41			
All Others	535,972		4,182		88.59			
Annual Totals	639,000		4,721		100.00 %			



## **TOP TEN SEWER CUSTOMERS**

(amounts expressed in thousands)

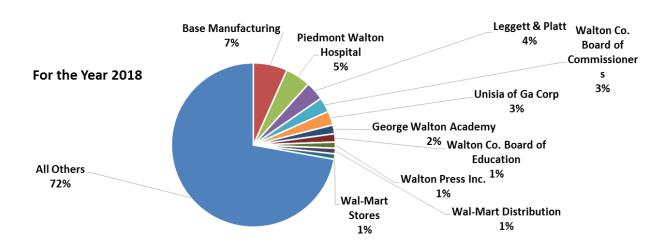
	2018							
Customer	Usage in Gallons (thousands)	Rev	nnual venue usands)	<u>Rank</u>	Percentage of Total Revenues			
Unisia of Ga Corporation	9,023	\$	100	1	2.59 %			
Walton Co. Board of Commissioners	6,885		91	2	2.36			
Piedmont Walton Hospital	5,171		62	3	1.61			
Park Place Nursing Home	3,430		54	4	1.40			
Walton Co. Board of Education	2,720		52	5	1.35			
Endwell Associates Inc	3,022		32	6	0.83			
Ikbal Momin/Reemazahera	2,183		23	7	0.60			
Great Oaks of Monroe	1,791		20	8	0.52			
George Walton Academy	1,194		19	9	0.49			
Darden Restaurants (Longhorn)	1,555		17	10	0.44			
Walton Regional Medical								
Doyle Energy Facility								
Base Manufacturing								
Home Depot								
Fresenius Medical Care								
Totals	36,974		470		12.19			
All Others			3,386		87.81			
Annual Totals		\$	3,856		100.00 %			

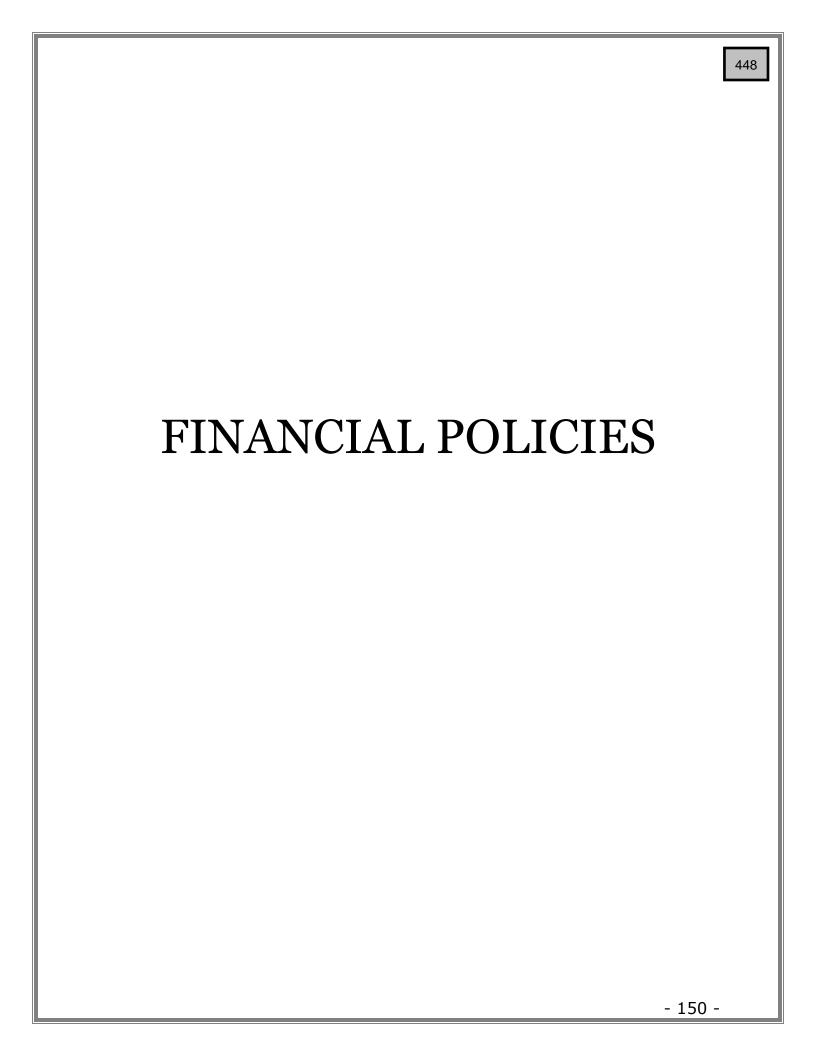


# **TOP TEN NATURAL GAS CUSTOMERS**

(amounts expressed in thousands)

	2018			
Customer	Usage in MCF	Annual Revenue (thousands)	Rank	Percentage of Total Revenues
Base Manufacturing	22,972	210	1	6.71 %
Piedmont Walton Hospital	15,657	156	2	4.98
Leggett & Platt	12,563	116	3	3.70
Walton Co. Board of Commissioners	8,585	91	4	2.91
Unisia of Ga Corp	8,708	87	5	2.78
George Walton Academy	5,158	54	6	1.72
Walton Co. Board of Education	4,801	51	7	1.63
Walton Press Inc.	3,841	38	8	1.21
Wal-Mart Distribution	3,387	34	9	1.09
Wal-Mart Stores	3,172	33	10	1.05
Walton Regional Medical				
A Warrior Roofing				
Universal Rundle				
Totals	88,844	870		27.78
All Others	236,257	2,261		72.22
Annual Totals	325,101	\$ 3,131		100.00 %





## Financial Policies

The City of Monroe uses the following policies to assist with budget and fiscal management. Policies are formally adopted by Council and reviewed regularly for updates as needed.

#### **Budget Policy**

The Budget shall be prepared in full compliance with the State's Uniform Chart of Accounts, and with Generally Accepted Accounting Principles (GAAP) for Governments as promulgated by the Government Accounting Standards Board.

All Budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (i.e. expenditures/expenses may not exceed the total appropriation for any department within a fund without the City Council's approval).

When applicable, project length budgets are adopted for the Capital Projects Fund. All annual appropriations lapse at fiscal year-end. Georgia law requires the City to adopt a balanced budget annually. A balanced budget is one in which budgeted funding sources equal budgeted expenditures and fund balance may be used to balance the budget. The City's expenses may not exceed the amounts appropriated, except in the case of an emergency or a contingency which was not reasonably foreseeable.

### **Revenue Policy**

The City will budget revenues conservatively so that the chance of a revenue shortage during the year is remote.

The City shall strive to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the City shall have a diversified revenue mix in order to minimize the impact of any economic downturns.

The City will make every effort not to become too dependent on one source of revenue in order to minimize serious fluctuations in any year.

The City will consider market rates and rates of comparable cities in the region when changing tax rates, fees, and charges. The City will review annually all fees and charges to assure that they maintain their inflationadjusted purchasing power.

All cash donations to any department or agency of the City must be deposited with the Finance Director's Office. All purchases using such donations must be budgeted for and comply fully with the City's purchasing policies.

#### Cash Management and Investment Policy

All deposits must be fully collateralized as required by State law.

The City will aggressively pursue all revenues due, including past due utility bills, court tickets and fines, and property taxes, using whatever legal means are available.

The City will pay all obligations on or before the due date.

The City's cash management and investment policies are designed to emphasize safety of capital first, sufficient liquidity to meet obligations second, and the highest possible yield third. Those policies are outlined below:

The City will operate with the least number of bank accounts required by federal and state statutes and regulations and GAAP for governments. Consolidation of bank accounts makes investment decisions easier, and reduces staff time needed to reconcile monthly bank statements.

## Accounting, Auditing and Financial Policy

The City will maintain its accounting records and issue its annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board (GASB).

The City shall have a qualified certified public accounting firm conduct an independent audit annually, as required by Georgia Law. Any deficiencies noted by the Auditors shall be corrected immediately by the Director of Finance.

### **Debt Policy**

The City will attempt to fund capital improvements through net income of the utility systems, general revenues, and its portion of any SPLOST (Special Purpose Local Option Sales Tax) funds before resorting to long-term debt issuance. This will reduce the overall indebtedness and strengthen the City's creditworthiness.

The City will not issue notes or bonds to finance operating deficits. Adequate reserves will be maintained to assure this doesn't become necessary. No

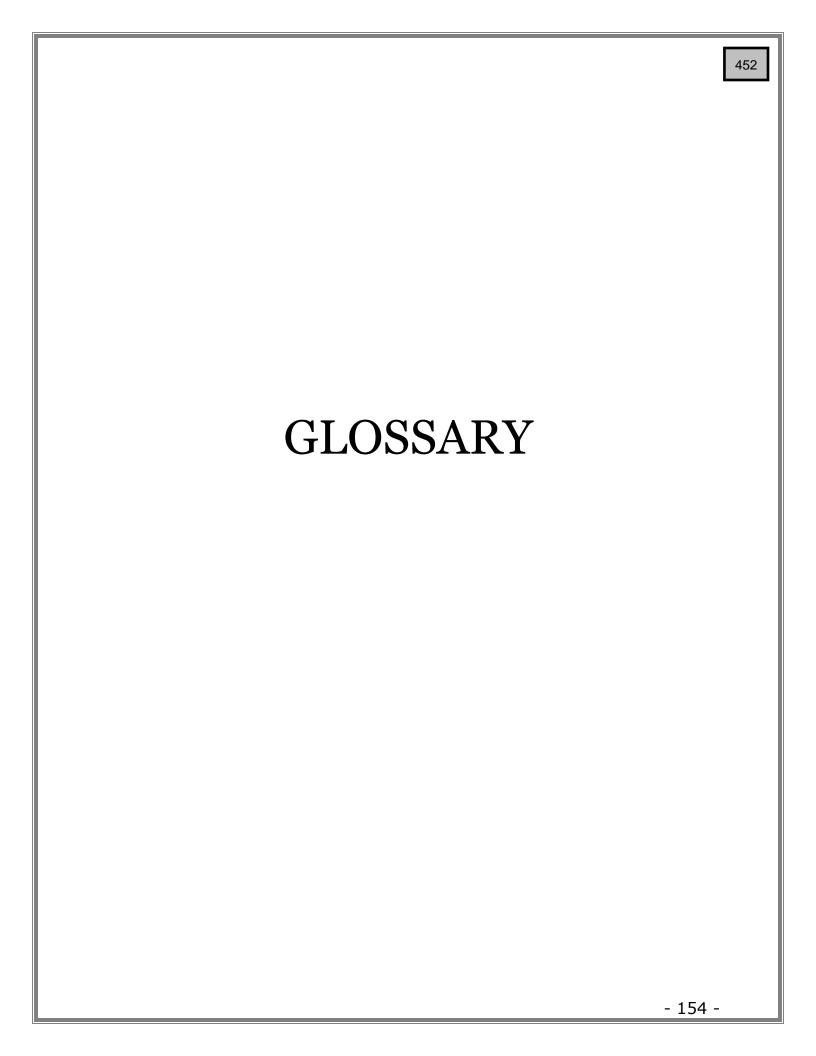
bond or note will be issued to purchase a fixed asset that has a shorter useful life than the term of the debt instrument.

The City will issue general obligation bonds or capital outlay notes for necessary general government projects and either general obligation or revenue bonds for enterprise fund projects. The City may also use pooled capital lease funds from GMA and loans from the Georgia Environmental Facilities Authority (GEFA).

No debt will be issued which would increase the outstanding amount of debt above ten (10%) percent of the total assessed value of property within the City. The outstanding amount of debt in this calculation shall not include debt issued for improvements in the utility systems, because that debt will be repaid from charges for services, not from property taxes. These limitations are found in Article IX., Section V, Paragraph 1 and Article IX., Section VI, Paragraph 1 of the Georgia Constitution.

A firm source of revenue sufficient to make the anticipated debt service payments must be identified by the City Council before any capital outlay note, GEFA loan, GMA capital equipment lease, general obligation bond, or revenue bond is issued.

Further, good communication with bond-rating agencies will be maintained in full disclosure on every financial report as well as bond official statements will continue.



# Glossary

**Accounting System:** The total structure of records and procedures that identify, record, classify, summarize and report information on the financial position and results of operations of a governmental unit or any of its funds.

**Accrual Basis Accounting:** A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.

**Activity:** A specific unit of work or service performed.

**Ad Valorem Tax:** A tax levied on the assessed value of real property. This tax is also known as property tax.

**Adopted Budget:** The Budget as formally approved by the City Council.

**Amended Budget:** The Adopted Budget as formally adjusted by the City Council.

**Appropriation Ordinance:** The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

**Appropriation:** An authorization made by the City Council which permits officials to incur obligations against and to make expenditures for a stated purpose. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

**Assessed Value:** The value at which property is taxed. The Assessed value in the state of Georgia is forty percent (40%) of the fair market value.

**Assessment:** The process of making the official valuation of property for taxation.

**Assets:** Property owned by the City which has book or appraised monetary value.

**Audit:** A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

Authority: A government or public agency created to perform a single function of a restricted group of related activities. Usually such units are

financed from service charges, fees and tools, but in some instances they also have taxing powers. An authority may be completely independent of other governments or partially dependent upon other governments for its creation, its financing or the exercises of certain powers.

**Balanced Budget:** A budget in which revenues are equal to expenditures.

**Balance Sheet:** A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

**Base Charge:** The administrative cost/fee incurred by a customer for the expenses associated with utility and solid waste services.

**Bond Discount:** The excess of the face value of a bond over the price for which it is acquired or sold.

**Bond Premium:** The excess of the price at which a bond is acquired or sold over its face value.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate.

**Bonded Debt:** The portion of indebtedness represented by outstanding bonds.

**Budget Amendment:** A budget amendment alters the total appropriation for a department or fund and requires approval by an ordinance passed by the Board of Commissioners.

**Budget Calendar:** The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

**Budget Document:** The official written statement prepared by the Budget office and supporting staff which presents the Proposed Budget to the City Council.

**Budget Resolution:** The official enactment by the City Council legally authorizing the Financial Director to obligate and spend resources.

**Budget Transfer:** Intra-department Transfer: A transfer from one account in a division to another within the same division that does not increase the

departments' total budget. These transfers may be made upon the approval of the Finance Director.

**Budget:** A plan of financial operation embodying estimates of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**CAFR:** Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of a given fiscal year.

**Capital Assets/Expenditures:** Capital outlay of five thousand dollars (\$5,000) or more that has a useful life in excess of two years.

**Capital Improvement Program (CIP):** A multi-year plan developed for capital improvements, which is updated annually. All improvements are to be made in accordance to this plan.

**Capital Outlays:** Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

**Capital Projects Fund:** A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities.

**Cash Basis:** A basis of accounting under which transactions are recognized only when cash is received or disbursed.

**CDBG:** Community Development Block Grant.

**Charter:** The legal document in which the State of Georgia grants the City's authority.

**Confiscated Assets Fund:** This fund is used to account for the City's share of monies that have been forfeited through the court system that are restricted for law enforcement purposes.

**Construction in Progress:** The cost of construction work that has been started but not yet completed.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**Contractual Services:** Items of expenditure for services the City receives from an Inter-Department Transfer or from an outside company. Utilities, rent, and postage are examples of contractual services.

**COPS:** Federal grants awarded to support community policing programs and other law enforcement initiatives.

**Debt Service Fund:** A fund established to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

**Debt Service:** Expenditures for principal and interest payments on loans, notes, and bonds.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services.

**Deficit:** 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). 2.) The excess of expenditures or expenses over revenues during a single accounting period.

**Delinquent Taxes:** Taxes remaining unpaid after the due date. Unpaid taxes continue to be delinquent until paid, abated, or converted into a lien on property.

**Department:** A major unit of organization in the City of Monroe comprised of subunits named divisions or cost centers and responsible for the provision of a specific package of services.

**Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset which is charged as an expense during a fiscal period.

**Enterprise Funds:** A fund established to account for operations that are financed and operated in a manner similar to private enterprise – where the intent of the governing body is to provide goods or services to the general public, charging user fees to recover financing costs. An example is the City of Monroe Combined Utility.

**Expenditure:** This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to governmental funds.

**Expense:** Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations for example, depreciation. This term applies to Enterprise Funds.

**Fiscal Year:** A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations.

**Function:** An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund.

**Fund Accounting:** A method of accounting where resources are allocated to and accounted for in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance:** Fund Balance is the difference between assets and liabilities of a governmental fund. Because assets may include non-cash items, fund balances may not represent liquid assets.

**Fund Equity:** The excess of assets over liabilities. A portion of the equity may be reserved or designated; the remainder is Fund Balance.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities, or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FY: The abbreviation for Fiscal Year which the twelve (12) month period beginning on January 1st and ending on December 31st.

**GAAP:** Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standards setting bodies.

**GEFA:** Georgia Environmental Finance Authority (Formerly, Georgia Environmental Facilities Authority).

**General Fund:** A fund used to account for all transactions of a governmental unit that are not accounted for in another fund.

**General Obligation Bonds:** When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

**GFOA:** Government Finance Officers Association is a support organization whose purpose is to enhance and promote the professional management of governments for the public benefit.

**GO Debt Service Fund:** A fund established to account for the accumulation of resources for, and payment of the City's long-term debt principal and interest.

Governmental Funds: This category of funds includes typical governmental activities and includes funds such as the General Fund, Special Revenue Fund, and the Debt Service Fund. These funds are set up to measure current expendable financial resources (only current assets and current liabilities) and uses the modified accrual basis of accounting.

**Grant:** A contribution of assets (usually cash) from one government unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and require distinctive reporting.

**GUTA:** The Georgia Utility Training Academy (GUTA) is a training facility specializing in natural gas, water, wastewater, confined space, trenching & shoring, flagging and fire training.

**Hotel/Motel Fund:** This fund is used to account for hotel/motel taxes collected that are restricted for promotion of trade and tourism in the City.

**Insurance Premium Tax:** Tax paid by insurance companies for premiums collected inside the City.

**Interfund Loan:** A loan made by one fund to another to be repaid at a later date.

**Intergovernmental Revenue:** Revenue from other governments in the form of entitlements, grants, shared revenues or payments in lieu of taxes.

**Investment:** Securities held for the production of income in the form of interest and dividends.

L.O.S.T. (Local Option Sales Tax): Tax levied at the rate of one percent which applies to the same items as the State sales tax, except that the local option sales tax also applies to sales of motor fuels. In order to impose this tax, the qualifying entity must submit a copy of a resolution showing more than one-half of the votes cast are in favor of the tax.

**Lease-Purchase Agreements:** Contractual agreements that are termed leases, but that in substance are purchase contracts.

**Levy:** To impose taxes, special assessments or service charges for the support of government activities.

**Liabilities:** Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Line-Item:** A detailed classification of an expense or expenditures classified within each Department.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

Major Fund: A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and a least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mill: One one-thousandth of a dollar of assessed value. A tax rate of one mill produces one dollar of taxes for each \$1,000 of assessed property valuation.

**Millage:** Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

**Mission:** The mission statements included in Department budget requests are designed to inform the reader of the department's essential functions or activities/responsibilities/tasks they are charged to accomplish, as well as, the major services they provide.

**Modified Accrual Basis:** Governmental funds use the modified accrual basis of accounting. Revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.

**Non-operating Expense:** Proprietary fund expenses incurred in performance of activities not directly related to supplying the basic service by a governmental enterprise.

**Non-operating Income:** Propriety fund income that is not derived from the basic operations of such enterprises.

**Objective:** An objective is a decision about the amount of progress to be made within a specified period of time. It states in measurable and quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve the goal.

**Operating Costs:** Operating cost are proprietary (Enterprise) fund expenses that directly relate to the fund's primary service activities. For example: salaries and wages, expendable supplies, and contractual services.

**Operating Transfer:** Legally authorized inter-fund transfers from a fund receiving revenue to the fund that makes expenditures.

**Ordinance:** A formal legislative enactment by the governing body of a city. It is not in conflict with any higher form of law, such as state statute or constitutional provision; it has the full force and effect of law within the boundaries of the municipality to which it applies.

**PAFR:** The Popular Annual Financial Report is a report containing extracted accounting information specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance.

**Performance Measures:** Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

**Personal Property:** Property that can be moved with relative ease, such as motor vehicles, boats, machinery, and inventoried goods.

**Personal Services:** Expenditures for the payment of salaries, wages and fringe benefits of employees.

**Property Tax:** Tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

**Proprietary Funds:** This category of funds often emulates the private sector and includes Enterprise Funds. These funds are set up to measure the flow of economic resources (all assets and liabilities) and use the accrual basis of accounting.

**Rating:** The credit worthiness of a city as evaluated by independent agencies, with AAA or Aaa being the highest.

Real Property: Land, buildings, permanent fixtures, and improvements.

Renewal & Replacement (utilities): The amount needed to replace an asset such as meters, conductors, utility mains, etc.

**Reserve:** (1) An account used to earmark a portion of fund balance to indicate that it has been earmarked for a particular purpose; and (2) an account used to earmark a portion of fund equity as legally segregated for a future use.

**Resources:** Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

**Retained Earnings:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**Revenue Bonds:** Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

**Revenue:** Increases in the net current assets of a government fund type from other than expenditure refunds and residual equity transfers. Examples include property taxes, licenses and fees, and charges for services.

**S.P.L.O.S.T.** (Special Purpose Local Option Sales Tax): An additional 1 percent sales tax that may be imposed for a specific time period on the same items as the State sales tax. The tax may be levied with voter approval and must be used for specific capital projects or capital outlay.

**Self-Insurance:** The formal assumption or partial assumption of risks and the accounting of results. Specific accounts are set aside to fund the risks. Any losses which do occur are charged against those accounts or funds.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes.

**Tax Anticipation Note (TAN):** Borrowing by a local government against future anticipated tax revenue.

**Tax Digest:** The total assessed value of taxable property for a particular area.

**Tax Levy:** The total amount to be raised by general property taxes for operations and debt service purposes.

**Tax:** A compulsory charge levied by a governmental unit for the purpose of raising revenue. These revenues are used to pay for services or improvements provided for the general public benefit.

**TE Grant:** Transportation Enhancement Grant made available by the Georgia Department of Transportation (GDOT) to provide for sidewalks, street lighting and other improvements.

**User Fees:** Charges or fees established to recover part or all of the costs incurred in the provision of services by a government; based on the philosophy that the recipient of the benefit should pay for the services. Also called Charges for Service.

# AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING ALCOHOLIC BEVERAGES AND FOR OTHER PURPOSES.

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

#### Article I.

Chapter 6 of the Code of Ordinances is hereby amended by deleting Article II, Retail Sales of Distilled Spirits for Consumption on the Premises, Section 6-84, Hours and days of sale, subsection 6-84(c), Article III, Retail Sales of Malt Beverages and Wine for Consumption on the Premises, Section 6-108, Hours and days of sale, subsection 6-108(c), and Article VI, Private Clubs, Sec. 6-335, Hours and days of sale, subsection 6-335(c), in their entirety, regarding the regulation of Sunday sales of distilled spirits or alcoholic beverages for beverage purposes by the drink, and replace said subsections with the following in lieu thereof:

SEE ATTACHED "**EXHIBIT A"** FOR THE COMPLETE TEXT OF the above-referenced subsections 6-84(c), subsection 6-108(c) and subsection 6-335(c).

#### Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

#### Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 3<sup>rd</sup> day of December, 2019.

**SECOND READING AND ADOPTED.** This 10<sup>th</sup> day of December, 2019.

#### CITY OF MONROE, GEORGIA

By:	(SEAL)
John S. Howard, Mayor	
Attest:	(SEAL)
Debbie Kirk, City Clerk	

#### **EXHIBIT A**

#### **CHAPTER 6 – ALCOHOLIC BEVERAGES**

# ARTICLE II. - RETAIL SALES OF DISTILLED SPIRITS FOR CONSUMPTION ON THE PREMISES

#### Sec. 6-84. - Hours and days of sale.

- (c) The sale of distilled spirits for consumption on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:
  - (1) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served:
  - (2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;
  - (3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales operational activities other than alcohol sales; or
  - (4) A public stadium, coliseum or auditorium.
  - (5) A publicly or privately owned golf course.
  - (6) Otherwise as specifically permitted in this chapter.

# ARTICLE III. - RETAIL SALES OF MALT BEVERAGES AND WINE FOR CONSUMPTION ON THE PREMISES

#### Sec. 6-108. - Hours and days of sale.

- (c) The sale of beer or wine on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:
  - (1) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served:
  - (2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;
  - (3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales from operational activities other than alcohol sales; or
  - (4) A public stadium, coliseum or auditorium.
  - (5) A publicly or privately owned golf course.
  - (6) Otherwise as permitted in this chapter.

#### **ARTICLE VI. - PRIVATE CLUBS**

## Sec. 6-335. - Hours and days of sale.

(c) The sale of alcoholic beverages for consumption on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in a private club or sports club provided a Sunday sales license has been obtained.

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# AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING ALCOHOLIC BEVERAGES AND FOR OTHER PURPOSES.

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

#### Article I.

Chapter 6 of the Code of Ordinances is hereby amended by deleting Article II, Retail Sales of Distilled Spirits for Consumption on the Premises, Section 6-84, Hours and days of sale, subsection 6-84(c), Article III, Retail Sales of Malt Beverages and Wine for Consumption on the Premises, Section 6-108, Hours and days of sale, subsection 6-108(c), and Article VI, Private Clubs, Sec. 6-335, Hours and days of sale, subsection 6-335(c), in their entirety, regarding the regulation of Sunday sales of distilled spirits or alcoholic beverages for beverage purposes by the drink, and replace said subsections with the following in lieu thereof:

SEE ATTACHED "**EXHIBIT A"** FOR THE COMPLETE TEXT OF the above-referenced subsections 6-84(c), subsection 6-108(c) and subsection 6-335(c).

#### Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

#### Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 3<sup>rd</sup> day of December, 2019.

**SECOND READING AND ADOPTED.** This 10<sup>th</sup> day of December, 2019.

#### CITY OF MONROE, GEORGIA

By:	(SEAL)
John S. Howard, Mayor	
Attest:	(SEAL)
Dobbio Kirk City Clark	

#### **EXHIBIT A**

#### **CHAPTER 6 – ALCOHOLIC BEVERAGES**

# ARTICLE II. - RETAIL SALES OF DISTILLED SPIRITS FOR CONSUMPTION ON THE PREMISES

#### Sec. 6-84. - Hours and days of sale.

- (c) The sale of distilled spirits for consumption on the premises is permitted on Sundays from 12:30 p.m.11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:
  - Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served;
  - (2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;
  - (3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales operational activities other than alcohol sales; or
  - (4) A public stadium, coliseum or auditorium.
  - (5) A publicly or privately owned golf course.
  - (6) Otherwise as specifically permitted in this chapter.

# ARTICLE III. - RETAIL SALES OF MALT BEVERAGES AND WINE FOR CONSUMPTION ON THE PREMISES

#### Sec. 6-108. - Hours and days of sale.

- (c) The sale of beer or wine on the premises is permitted on Sundays from 12:30 p.m.11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:
  - (1) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served;
  - (2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;
  - (3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales from operational activities other than alcohol sales; or
  - (4) A public stadium, coliseum or auditorium.
  - (5) A publicly or privately owned golf course.
  - (6) Otherwise as permitted in this chapter

#### **ARTICLE VI. - PRIVATE CLUBS**

### Sec. 6-335. - Hours and days of sale.

(c) The sale of alcoholic beverages for consumption on the premises is permitted on Sundays from 12:30 p.m.11:00 a.m. until 12:00 midnight in a private club or sports club provided a Sunday sales license has been obtained.

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