

Historic Preservation Meeting

AGENDA

Tuesday, November 27, 2018 6:00 PM 215 N Broad St Monroe GA 30655

- I. <u>CALL TO ORDER</u>
- II. <u>ROLL CALL</u>

III. MINUTES OF PREVIOUS MEETING

<u>1.</u> Minutes of Previous Meeting - October 23, 2018

IV. <u>REQUESTS</u>

- 1. Request for COA 308 South Broad Street
- 2. Request for COA 212 Walton Street
- V. OLD BUSINESS
- VI. <u>NEW BUSINESS</u>
- VII. ADJOURNMENT

Historic Preservation Commission Meeting Minutes October 23, 2018

Present:	Mitch Alligood
	Marc Hammes
	Susan Brown
	Crista Carrell

Absent:Fay BrassieStaff:Patrick Kelley, Director of Code
Debbie Adkinson, Code Department Assistant

Visitors: Darrell Stone, Melvin Music

Meeting called to order at 6:00 P.M.

Chairman Alligood entertained a motion for approval of the minutes from September 25, 2018. Carrell made a motion to approve. Hammes seconded. Motion Carried. Minutes approved.

<u>The first item of business</u> is an application for COA for petition # 18-00460 at 112 & 114 W Spring Street. The applicant, Melvin Music requests a COA for renovation and addition to add second floor to the existing building. He is planning to add loft living spaces on second level with retail below.

The applicant Melvin Music spoke to the request giving a synopsis of the plans for the two units.

Chairman Alligood entertained a motion. Hammes made a motion to approve as submitted. Brown seconded. Motion carried. COA granted.

<u>The second item of business</u> is an application for a COA for petition # 18-00473 at 123 N Lumpkin Street. The applicant, Mountain Creek Enterprises, Inc. is requesting a COA to allow for signs. There will be two signs one vertical on the corner of the building and one horizontal sign on front.

The applicant Crista Carrell spoke to the request explaining the types of signs and dimensions. The signs will be projecting from the building. The vertical sign will be perpendicular to Lumpkin Street on the end of the building and the perpendicular small sign projecting into the pedestrian alley.

Chairman Alligood entertained a motion. Brown made a motion to approve. Hammes seconded. Carrell recused herself. Motion carried with 3 votes. COA granted.

Old Business: None

New Business:

Patrick Kelley brought to the attention of the commission chapter nine of the Monroe Preservation Primer referencing new construction in the historic district. This will help the Commission in the future determine what's more in keeping with the primer for the new house coming into the district on Church Street on an undeveloped lot.

Chairman Alligood entertained a motion for adjournment. Carrell made a motion. Brown Seconded. Meeting Adjourned at 6:10 P.M.

HISTORIC PRESERVATION REQUEST



City of Monroe 215 North Broad Street Monroe, GA 30655 770-207-4674 ... Phone 770-207-4556 ... Fax

PERMITNUMBER	DATE ISSUED	VALUATION		FEE	ISSUED BY
18-00498	11/12/2018	\$ 0.00		\$ 10.00	adkinson
N	308 S Broad St Monroe, GA 30655	US	PIN EZONE		FLOODZONE Yes
A M CONTRACTOR E	Monroe GA 30655	SUBE	LOT	CORRIDOR DESIGN DISTRICT	VOVERLAY
+ A D D	First Baptist Church of Monroe Baptist Church of Monroe	First UTI	BLOCK		
R E OWNER S S	Baptist Church First () 202 Mcdaniel St Monroe GA 30655		Sewer Gas		
	CHARACT	ERISTICS OF	WOR	K	
DESCRIPTIONOF WORK DIMENSIONS #STORIES					
REQUEST FOR COA FOR PARKING LOT - HPC MTG 11/27/18 @ 6:00 PM 215 N				SQUAREFOO	
BROADSTREE			#UNITS		
Other					
			SINGLE	EFAMILY ONLY #BATHR	
CENSUSREPORTCO				#BEDRO	
855 - * Historic Preservation Request			TOTALROOMS		
					~~
	NOTICE				
	comes null and void if work or con r work is suspended or abandoned				
laws and ordin does not presu	that I have read and examined th ances governing this type of work ume to give authority to violate or c ance of construction.	will be complied with wi	nether s	pecified herein or not.	Granting of a permit
1	ly		and the second		
Signature of C Approved By	Contractor or Authorized Agent	6.		Date	11-12-18
	MANAGE YOL	JR PERMIT ON	LINE		
WEBADDRESS http://Building	Department.com/project			PERMITNUMBER 18-00498	PERMITPIN 3
					BP1-20040705-sl

<u>Please read the following directions for completing the Request for</u> <u>COA Application.</u>

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

- 1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
- 2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
- 3. Exterior construction materials, including textures and patterns.
- 4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
- 5. Roof shapes, forms, and materials;
- 6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: <u>11-9-18</u>
APPLICANT: FIRM BARTIST CHURCH OF MONRUE
APPLICANT'S ADDRESS: 202 MCOMIEL GT.
MONROE, GA BOUSS (HALPROEPLOVE)
TELEPHONE NUMBER: 770 601 1469
PROPERTY OWNER: FIRST PARTIST CHURCH OF MULTUE
OWNER'S ADDRESS: 202 McDadia Sc.
MOHROZ, Con. 30455 (HOL PREDLOVE)
TELEPHONE NUMBER: 770 6011469
PROJECT ADDRESS: TAX PAZLER MOLGON
No DIDDRESS
Brief description of project: DEMOLISION OF EXISTING SIDE WALKS,
PLANTICAS & LANDSCORE FOR PROPOSED PARKING LOT S
NEW LANDSCAPE AREA FRONTING S. PRODITIST.
PARKING IS PRIMORILY FOR HANDICAP & Schlor
PARKING CLOSER TO HANDICAP ACCESS OF CHURH BUILDH

(Continue on separate sheet, if necessary.)

Applicant

<u>||-9-|8</u> Date

5

Revised 6/29/17

- 1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
- 2. Demolition;
- 3. Commencement of excavation for construction purposes;
- 4. A change in the location of advertising visible from the public right-of-way; and
- 5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

[Sec. 8-4-2(f)]

"Exterior architectural features" means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

"Exterior environmental features" means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.

Hal Breedlove

Signature of Applicant Chawman First bystst Church Manroe Bur bligt Grands Comm

TURN IN By 11/10

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, <u>Definitions</u>.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

- 1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
- 2. Fill out the application for a COA and turn it in to the Code Office.
- Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
- 4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

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Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

QPublic.net[™] Walton County, GA



Parcel ID M0160101 **Class Code** Exempt Taxing District Monroe Monroe Acres

Owner

0.32

Assessed Value

FIRST BAPTIST CHURCH **OF MONROE** P O BOX 351 MONROE GA 30655 Physical Address MCDANIEL STREET Value \$39000

Last 2 Sales Date Price Reason Qual n/a 0 n/a n/a n/a 0 n/a n/a

(Note: Not to be used on legal documents)

Date created: 11/9/2018 Last Data Uploaded: 11/9/2018 8:12:24 AM

Developed by Schneider

Monr Wells Fargo Bank Mc DANIEL ST Mo Daniel

CONSTRUCTION PLANS FOR FBC OF MONROE PARKING EXPANSION

McDANIEL ST. CITY OF MONROE , GEORGIA GPS LOCATION: LAT: 33.7916 LON:-83.7132 ZONED: B2

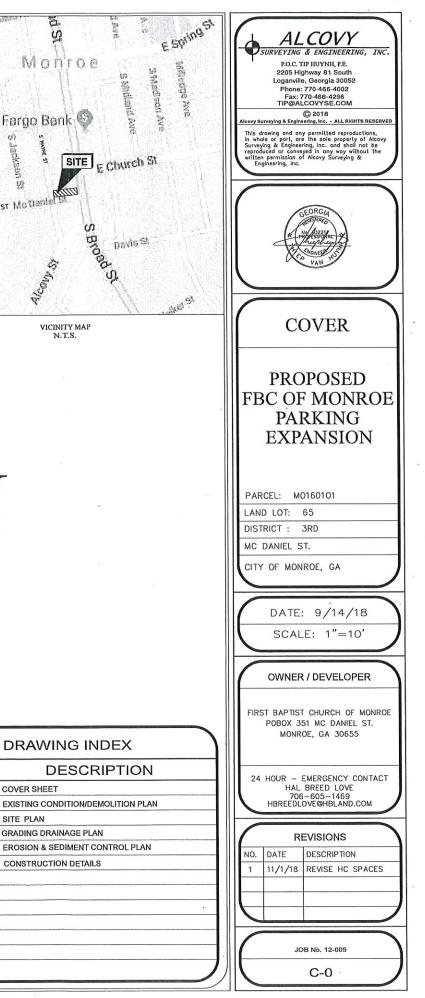
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a a start a st	1	C-0	COVER SH
	2	C-1.1	EXISTING O
	3	C-1.2	SITE PLAN
	4	C-2	GRADING D
	5	C-3	EROSION 8
GEORGIA811	6	C-4.1	CONSTRU
www.Georgia811.com			
IF ANY CONFLICTS, DISCREPANCIES, OR OTHER UNSATISFACTORY CONDITIONS ARE DISCOVERED, EITHER ON THE CONSTRUCTION DOCUMENTS OR THE FIELD CONDITIONS, THE CONTRACTOR MUST NOTIFY THE ENGINEER IMMEDIATELY, AND SHALL NOT COMMENCE OPERATION UNTIL THE CONFLICTS, DISCREPANCIES,			
OR OTHER UNSATISFACTORY CONDITIONS ARE RESOLVED.	-		

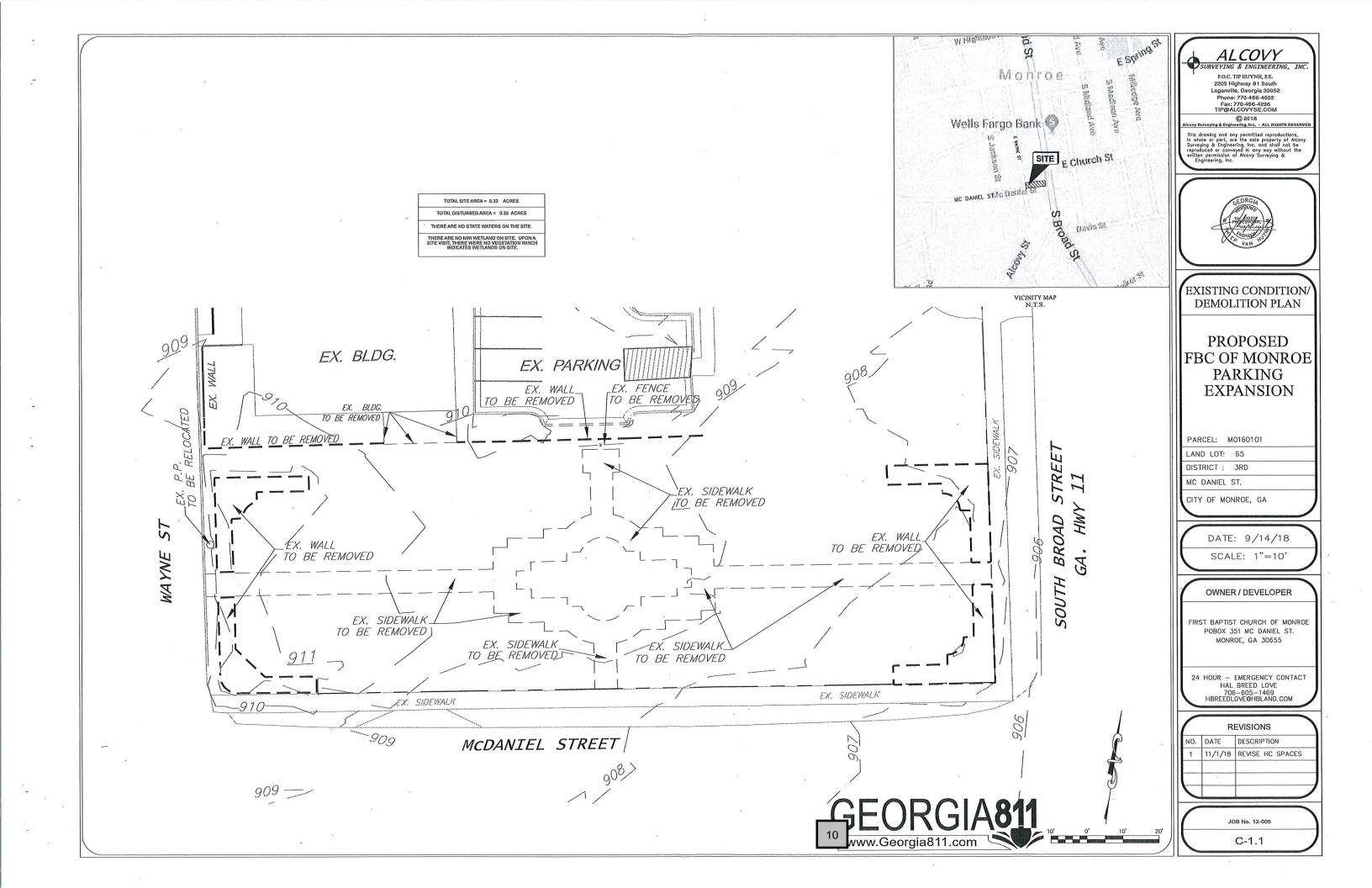
TOTAL SITE AREA = 0.32 ACRES TOTAL DISTURBED AREA = 0.36 ACRES THERE ARE NO STATE WATERS ON THE SITE.

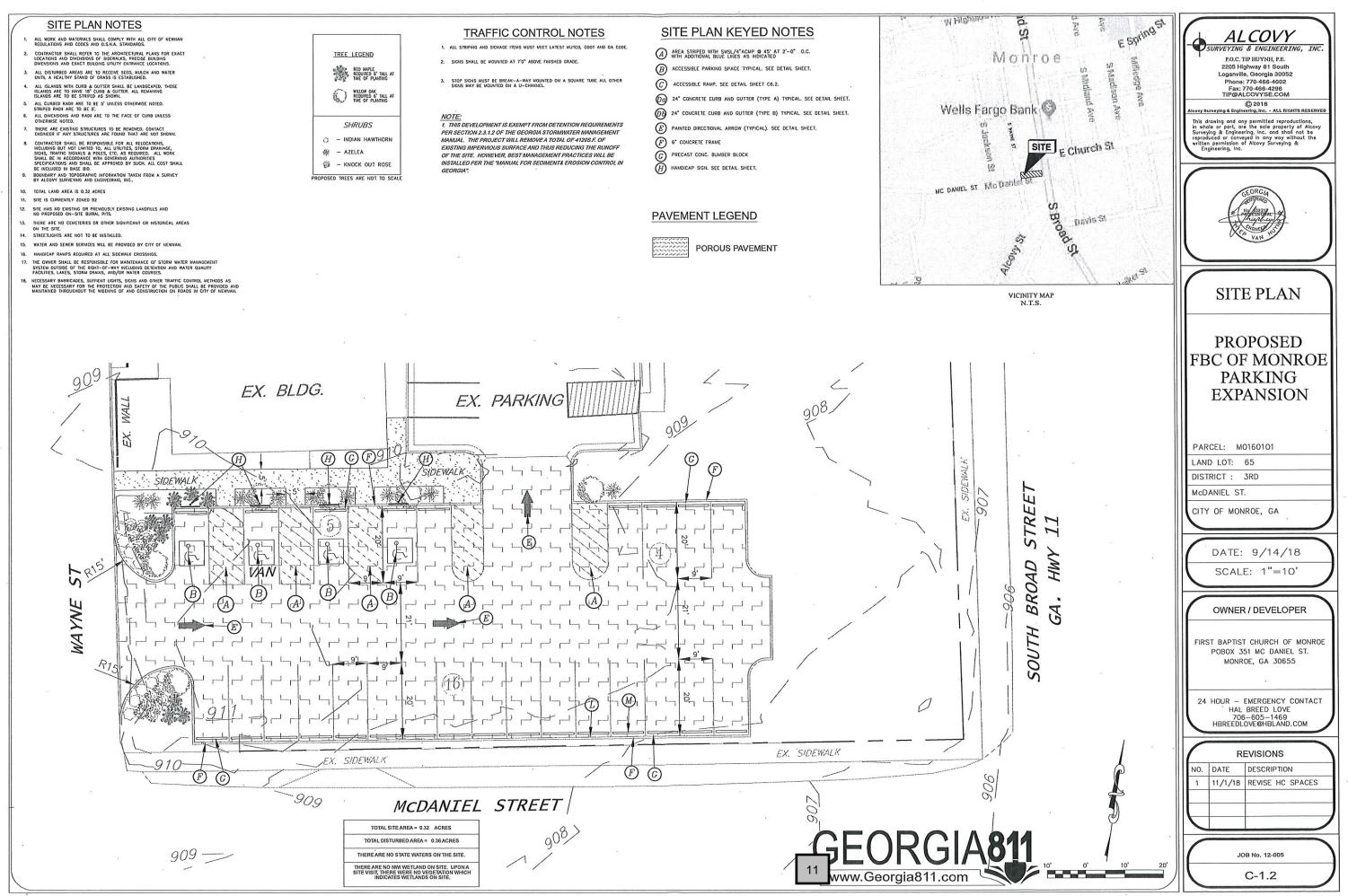
THERE ARE NO NWI WETLAND ON SITE. UPON A SITE VISIT, THERE WERE NO VEGETATION WHICH INDICATES WETLANDS ON SITE.

NOT FOR FINAL RECORDING. THIS LOT IS SUBJECT TO APPROVAL FROM THE WALTO

NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA, ACCORDING TO THE F.I.R.M. NO. 13297C 0137 E DATED 12/6/2016





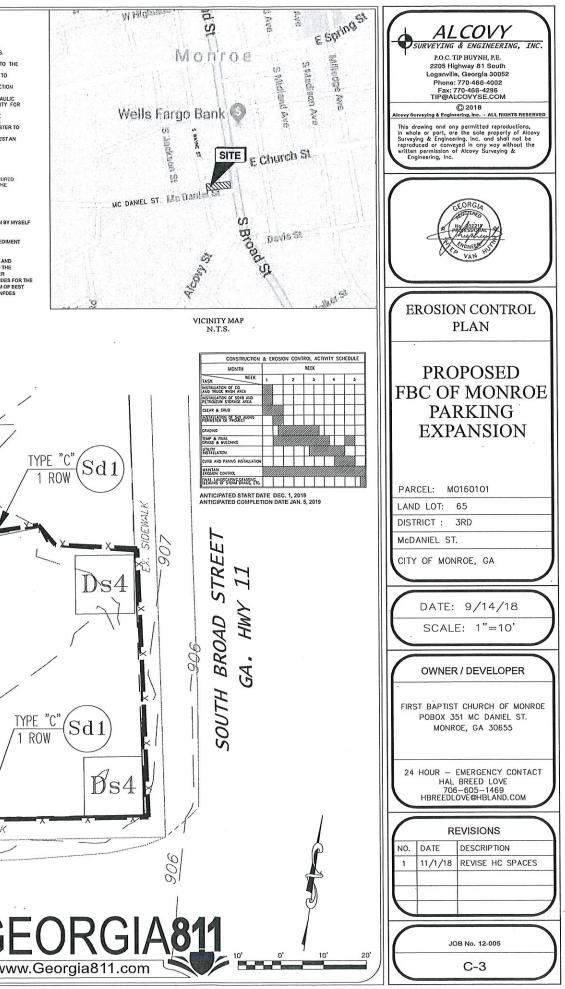


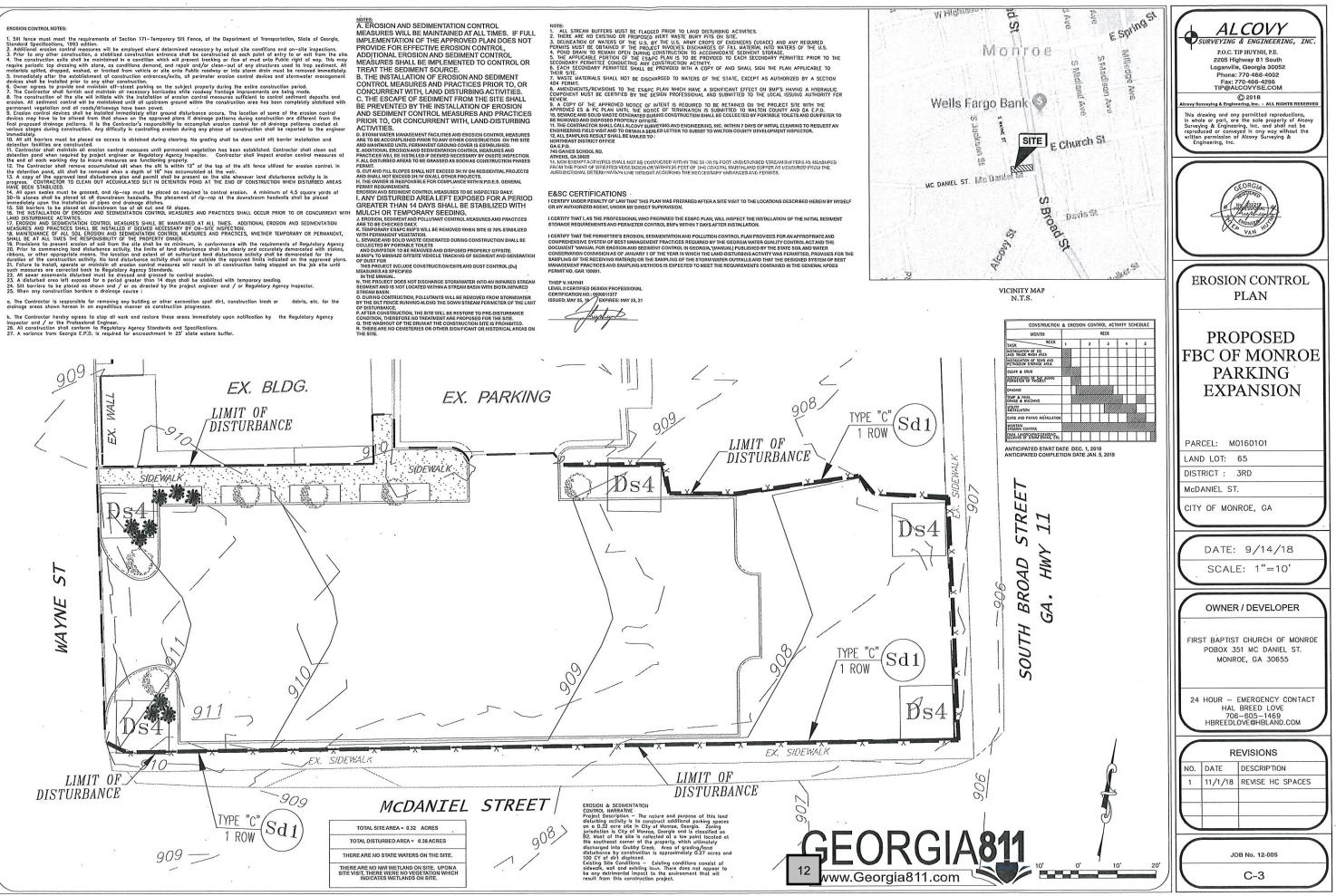
a. The Contractor is responsible for remaving any building or other excavation spoil dirt, construction trash or drainage areas shown hereon in an expeditious manner as construction progresses.

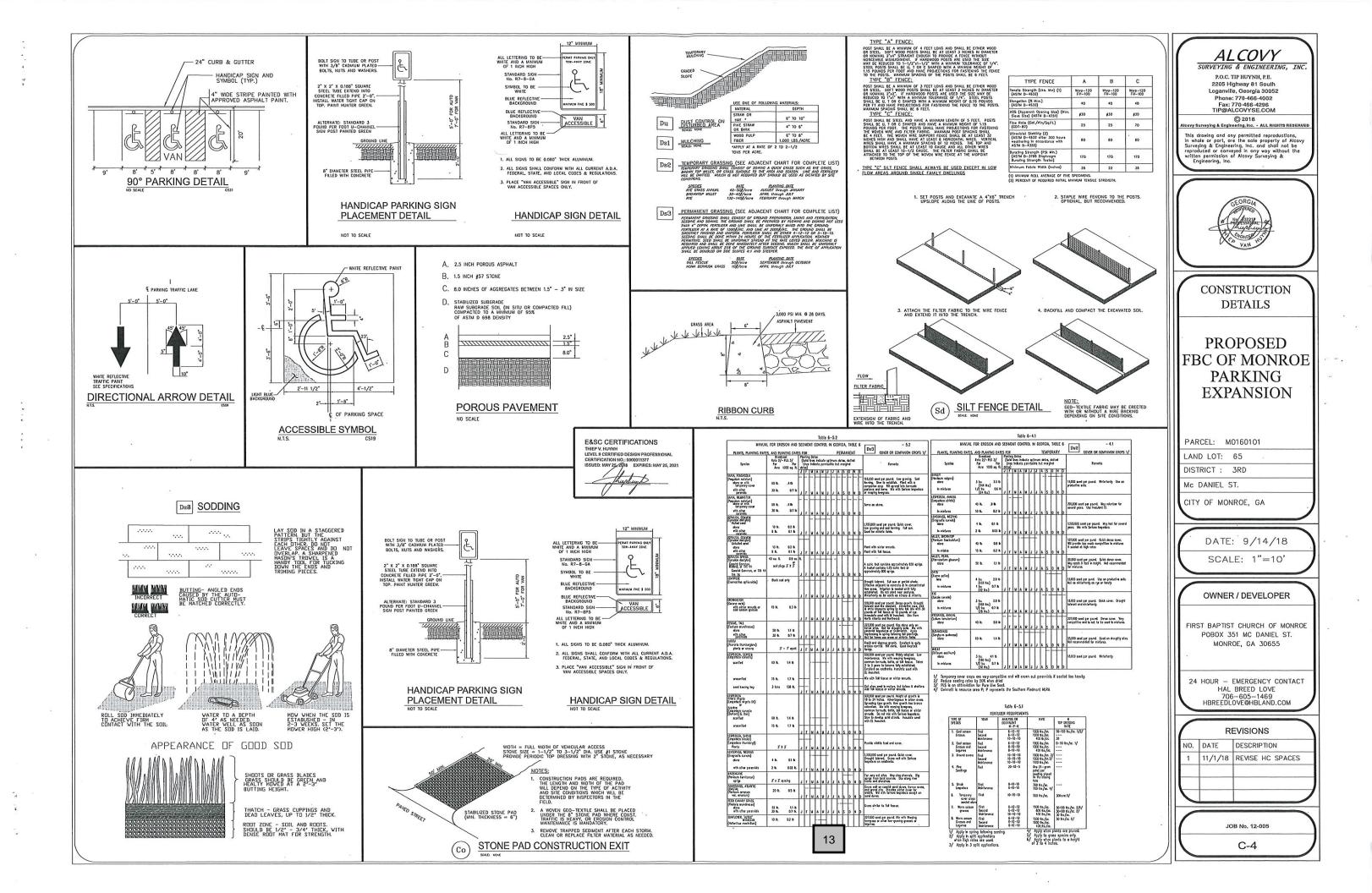
IMPLEMENTATION OF THE APPROVED PLAN DOES NOT PROVIDE FOR EFFECTIVE EROSION CONTROL, ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IMPLEMENTED TO CONTROL OR TREAT THE SEDIMENT SOURCE. B. THE INSTALLATION OF EROSION AND SEDIMENT CONTROL MEASURES AND PRACTICES PRIOR TO, OR

BE PREVENTED BY THE INSTALLATION OF EROSION ACTIVITIES.

GREATER THAN 14 DAYS SHALL BE STABILIZED WITH







HISTORIC PRESERVATION REQUEST



215 North Broad Street Monroe, GA 30655 CALLFORINSPECTIONS 770-207-4674 ... Phone dadkinson@monroega.gov

PERN	NTNUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00	497	11/09/2018	\$ 0.00	\$ 10.00	adkinson
N	LOCATION 212 Waltor Monroe, GA		USEZONE R1 PIN M00 SUBDIVISION	9 14-007-A00 FL	OODZONE
A M	CONTRACTOR		SUBDIVISION		
E + A	David But	ler	LOT BLOCK		
D D R	111 Waltor Monroe GA		UTILITIES Electric Sewer		
	OWNER David But	er (678 687 6089)	Gas		
E S S	111 Waltor Monroe GA		PROJECTID#	212WaltonSt-181109-1	
		CHARACTERI	EXPIRATIONDATE: 1	2/31/2018	
DESCF	RIPTIONOFWORK		DIMENSIONS	9	
	UEST FOR COA FOR N 5 11/27/18 @ 6:00 PM 21 EET		SQUAREFOO	#STORIES TAGE #UNITS	Sq. Ft.
NATU	REOFWORK				
Othe	r		SINGLEFAM	#BATHROOMS	
CENSL	JSREPORTCODE			#BEDROOMS	
855 -	• * Historic Preservatio	n Request		TOTALROOMS	

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Construction.	Date	09/18	_
Delere Odkim		11-9-18	
Approved By	Date	I	
MANAGE YOUR PERMIT ONLIN	NE		
VEBADDRESS	PERMITNUMBER	PERMITPIN	

18-00497

http://BuildingDepartment.com/project

57252

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Signature of Applicant

11/10/18

3

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS MONROE HISTORIC PRESERVATION COMMISSION

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DATE: 11 W 18
APPLICANT: DAVID BUTLER
APPLICANT'S ADDRESS: 111 WALTON ST. MONPOE, GA. 30655
TELEPHONE NUMBER: 678-681-6089
PROPERTY OWNER: DAVID BUTLER
OWNER'S ADDRESS: 212 WALTON ST. MONROE, GA 30655
TELEPHONE NUMBER: 1018-1089
PROJECT ADDRESS: 212 WALTON ST. MONROE, GA. 30654
Brief description of project: MATERIAL CHANGE IN APREARANCE TO
LAND LOT. ERECTION OF NEW HOME ON THE PROPERTY (SEE
ATTACHED) AND REMOVAL OF TWO (2) SECTIONS OF BRICK
WALL FOR ENTRANCE (DRIVEWAY (SEE ATTACHED)

(Continue on separate sheet, if necessary.)

Applicant

<u>11/16/18</u> Date

Revised 6/29/17

