



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, June 05, 2018 6:00 PM  
City Hall

---

**I. CALL TO ORDER**

**IV. COMMITTEE INFORMATION**

**1. Finance**

- [a.](#) Monthly Finance Report
- [b.](#) FY2017 Popular Annual Financial Report

**2. Airport**

- [a.](#) Monthly Airport Report
- b. Airport Recognition
- c. Approval - Airport Apron Project

**3. Public Works**

- [a.](#) Monthly Solid Waste Report
- [b.](#) Monthly Streets & Transportation Report

**4. Utilities**

- [a.](#) Monthly Electric & Telecom Report
- [b.](#) Monthly Water, Sewer, Gas, & Stormwater Report
- [c.](#) Approval – Rehab of Two Meadow Walk Subdivision Retention Ponds
- [d.](#) Approval – Bryant Road Gas Main Replacement
- [e.](#) Approval – Media Blasting of Interior Walls at older Water Treatment Plant Building

[f.](#) Purchase - Electric Line Truck

[g.](#) Purchase - Electric Material

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

[c.](#) Approval – Police Department Design Selection

**6. Planning & Code**

[a.](#) Monthly Code Report

**7. Economic Development**

[a.](#) Monthly Economic Development Report

**V. ITEMS OF DISCUSSION**

[1.](#) Public Hearing Variance – 911 North Broad Street

[2.](#) Public Hearing 2018 Community Work Program Update & Resolution

[3.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Fuzions

[4.](#) Variance – 911 North Broad Street

[5.](#) Application - Beer & Wine Package Sales - Hotel-Motel In-Room Service - Sparrow Hill Inn

[6.](#) 2nd Reading - Speed Zone Ordinance

[7.](#) 2018 Community Work Program Update & Resolution

[8.](#) Resolution - 2018 Community Work Program

[9.](#) Appointment - Library Board

[10.](#) 2019 SPLOST Intergovernmental Agreement

[11.](#) Approval – Council Chambers Upgrade

[12.](#) Discussion – Highway 83 Development – Mazzawi Tract

**VI. ITEMS REQUIRING ACTION**

[1.](#) Approval – Intergovernmental Agreement – John Deere Road

**VII. ADJOURN TO EXECUTIVE SESSION**

1. Real Estate Issue (s)

VIII. ADJOURN



**JUNE 2018  
FINANCIAL  
STATUS REPORT**

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2018

Cash balances for the City of Monroe as of April 30<sup>th</sup> total **\$37,984,350**  
 The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	940,166.23
Stabilization Fund	1,250,000.00
Community Center Deposits	7,154.30
Group Health Insurance (Claims/Premiums)	650,801.62
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	80,465.50
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	4,269,655.88
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	4,330.10
DEA Confiscated Assets Fund	7,994.56
Confiscated Assets Fund	25,809.14
<b>DEBT SERVICE FUND</b>	
General Obligation	114.80
<b>ENTERPRISE FUND</b>	
Solid Waste	445,811.10
Solid Waste Capital	734,975.52
Utility Revenue	748,884.51
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,058.50
Utility MGAG Payment Acct	8,326.42
Utility Gov't Loan Payment Acct	26,041.34
Utility MEAG Short-Term Investment	4,722,646.98
Utility MEAG Intermediate Extended Investment	4,858,387.63
Utility MEAG Intermediate Portfolio Investment	1,489,983.86
Utility Capital Improvement	11,353,948.25
Utility GEFA Restricted	1,000.00
Utility Bond Sinking Fund	984,239.99
Tap Fees	1,138,092.81
Utility Customer Deposits Restricted	1,499,598.37

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2018

<b>REVENUE AND EXPENSE REPORT</b>					
<b>GENERAL FUND</b>					
	<u>Apr-17</u>	<u>Apr-18</u>	<u>Variance</u>	<u>2018 Budget</u>	<u>% Budget to YTD 2018</u>
<b>REVENUE</b>					
TAXES	2,057,402	2,451,258	393,856	6,773,323	36.19%
LICENSES & PERMITS	123,150	115,526	(7,624)	327,700	35.25%
INTERGOVERNMENTAL	(6,239)	247,427	253,666	460,374	53.74%
CHARGES FOR SERVICES	227,623	226,610	(1,013)	700,000	32.37%
FINES	87,154	131,711	44,557	400,000	32.93%
INVESTMENT INCOME	-	1,343	1,343	-	-
CONTRIBUTIONS & DONATIONS	4,182	13,608	9,426	41,000	33.19%
MISCELLANEOUS INCOME	87,906	101,284	13,378	266,000	38.08%
OTHER FINANCING SOURCES	632,244	783,297	151,053	2,518,758	31.10%
<b>TOTAL REVENUE:</b>	<b>3,213,422</b>	<b>4,072,064</b>	<b>858,642</b>	<b>11,487,155</b>	<b>35.45%</b>
<b>EXPENSE</b>					
GENERAL GOVERNMENT	344,072	475,865	131,793	1,315,499	36.17%
FINANCE	92,338	93,181	843	417,991	22.29%
PROTECTIVE/CODE INSPECTION	61,623	116,304	54,681	631,363	18.42%
FIRE	328,241	639,178	310,937	2,202,148	29.03%
HIGHWAYS & STREETS	302,193	458,571	156,378	1,569,486	29.22%
POLICE	774,993	1,236,857	461,864	4,203,295	29.43%
PARKS/BUILDINGS	51,322	45,890	(5,432)	285,129	16.09%
OTHER FINANCING USES	13,120	13,516	396	862,248	1.57%
<b>TOTAL EXPENSES:</b>	<b>1,967,902</b>	<b>3,079,362</b>	<b>1,111,460</b>	<b>11,487,159</b>	<b>26.81%</b>

Collections year-to-date are \$4,072,064 which is at 35% of the total amount budgeted for 2018.

Taxes:

- Actual Property Tax collections for the month were \$85 thousand. *Until the last quarter of the year when property tax collections start coming in, this figure includes an estimated amount.*
- Local Option Sales Tax collected for the month was \$165 thousand
- Selective Sales & Use Tax (*Alcohol Beverage, etc.*) collections for April were \$26 thousand
- Business Tax collections for the month were \$4 thousand. *Insurance Premium Tax will not be received from the State until October. If the Insurance Premium Tax were paid monthly, we would have an additional \$70,000 per month. The due date for existing businesses is March 1*

Licenses & Permits

- Business Licenses (*include alcoholic beverage permits and insurance licenses*) collections for the month were \$3 thousand
- Building permits; \$9 thousand collected in April

Charges for Services

- There were no Culture & Recreation (*Event Fees*) fees collected in April.
- Self-Insurance fees & Cemetery lot fees collected during the month totaled \$47 thousand

City of Monroe  
Financial Performance Report  
For the Period Ended  
April 30, 2018

Fines

- Municipal Court Collections were \$132 thousand. *This figure does not include any of the add-on fees collected that are paid to outside agencies and not included as part of the City's revenue.*

Contributions & Donations

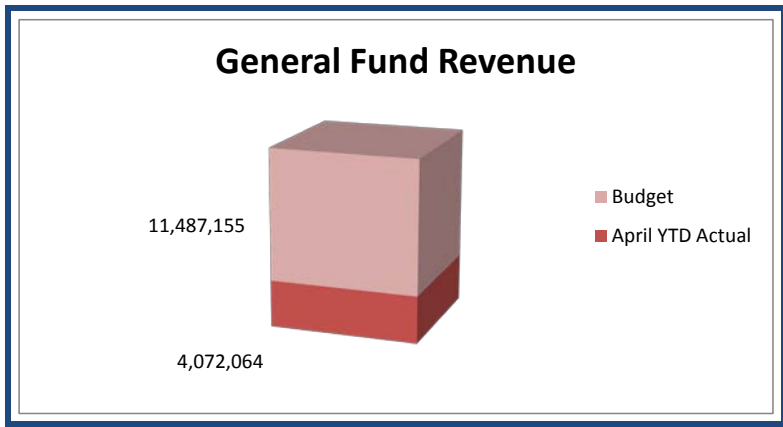
- Main Street; \$1,000 was collected in April from the University of Georgia.

Miscellaneous

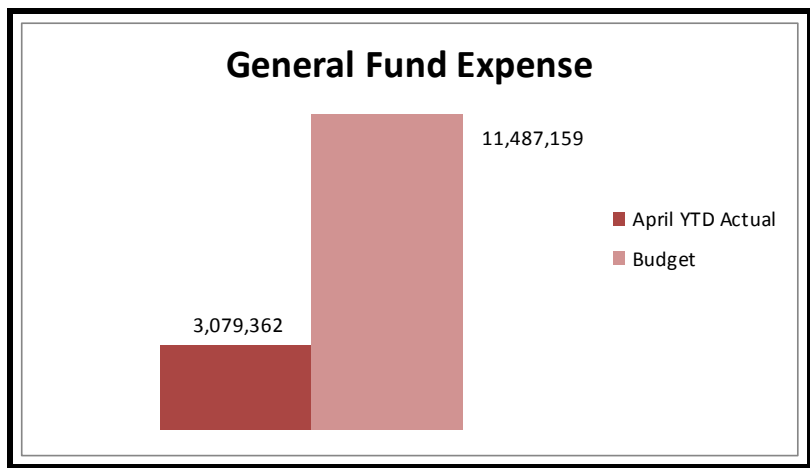
- Hanger rent, tie down fees, community center & Walton Plaza rental fees totaled \$23 thousand

Other Financing Sources

- Operating transfers in from Utilities for the month were \$177 thousand and operating transfers in from Solid Waste were \$20 thousand



General fund year-to-date total expenditures of \$3,079,362 are at 26% of the total budgeted for 2018.



City of Monroe  
Financial Performance Report  
For the Period Ended  
April 30, 2018

**REVENUE AND EXPENSE REPORT  
COMBINED UTILITIES FUND**

	<u>Apr-17</u>	<u>Apr-18</u>	<u>Variance</u>	<u>2018 Budget</u>	<u>% Budget to YTD 2018</u>
<b>REVENUE</b>					
INTERGOVERNMENTAL	-	280,009	280,009	500,000	56.00%
CHARGES FOR SERVICES					
WATER	1,525,401	1,576,654	51,253	4,845,000	32.54%
SEWER	1,282,101	1,319,877	37,776	3,928,000	33.60%
ELECTRIC	5,518,834	5,970,834	452,000	19,004,530	31.42%
NATURAL GAS	1,692,001	2,172,717	480,716	3,566,181	60.93%
CATV/INTERNET	1,785,891	1,885,372	99,481	5,698,000	33.09%
UTILITY NON SPECIFIC	232,379	249,928	17,549	640,000	39.05%
GUTA	-	-	-	367,062	0.00%
INTEREST INCOME	67,070	748,089	681,019	60,000	1246.82%
CONTRIBUTIONS & DONATIONS	-	-	-	-	-
MISCELLANEOUS INCOME	-	8,413	8,413	-	-
OTHER FINANCING SOURCES	7,142	921	(6,221)	-	-
<b>TOTAL REVENUE:</b>	<b>12,110,819</b>	<b>14,212,814</b>	<b>2,101,995</b>	<b>38,608,773</b>	<b>36.81%</b>
<b>EXPENSE</b>					
FINANCIAL ADMINISTRATION	(519,200)	(715,263)	(196,063)	(2,350,535)	30.43%
UTILITY CUSTOMER SERVICE	355,652	334,755	(20,897)	1,087,100	30.79%
UTILITY BILLING	90,813	87,864	(2,949)	312,636	28.10%
CENTRAL SERVICES	195,775	292,644	96,869	950,800	30.78%
GENERAL ADMIN ELECTRIC/TELECOMM	65,388	86,264	20,876	358,627	24.05%
ELECTRIC	5,189,788	6,389,031	1,199,243	18,503,513	34.53%
TELECOMM	1,746,474	1,956,812	210,338	6,281,929	31.15%
GENERAL ADMIN GAS WATER & SEWER	42,506	52,512	10,006	217,159	24.18%
SEWER	882,308	1,325,161	442,853	4,594,859	28.84%
WATER	808,327	1,457,422	649,095	4,631,205	31.47%
GAS	1,117,076	1,486,877	369,801	3,653,918	40.69%
GUTA	-	86,496	86,496	367,562	23.53%
<b>TOTAL EXPENSES:</b>	<b>9,974,907</b>	<b>12,840,575</b>	<b>2,865,668</b>	<b>38,608,773</b>	<b>33.26%</b>

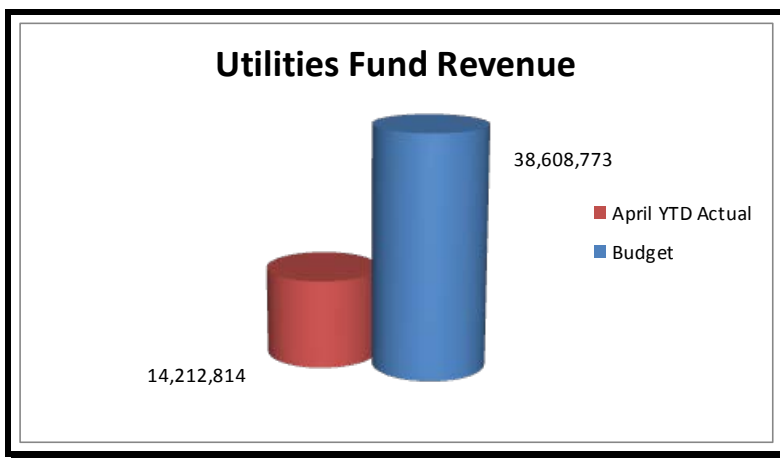


City of Monroe  
Financial Performance Report  
For the Period Ended  
April 30, 2018

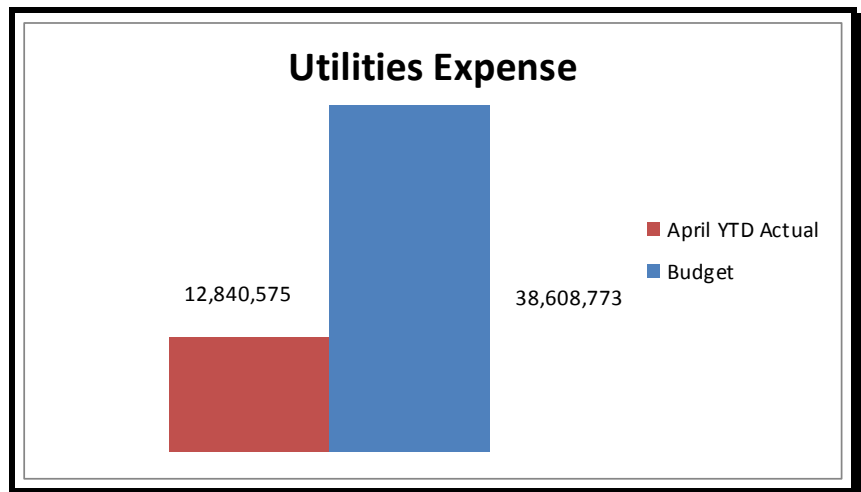
Operating revenues total \$14,212,814 which is 36.8% of the total amount budgeted for 2018

Charges for Sales and Services for each department during the month were:

- Water \$399 thousand
- Sewer \$331 thousand
- Electric \$1.4 million
- Natural Gas \$464 thousand
- Telecom \$473 thousand



Operating expenses were at 33% of the total budget, \$12,840,575



City of Monroe  
Financial Performance Report  
For the Period Ended  
April 30, 2018

The table below shows the changes in net position for the Utility Fund

COMBINED UTILITY FUND FOR THE FISCAL PERIOD ENDED April 30, 2018								
	ADMINISTRATIVE DIVISION	CATV/INTERNET DIVISION	ELECTRIC DIVISION	GAS DIVISION	WASTEWATER DIVISION	WATER DIVISION	GUTA DIVISION	TOTAL ALL DIVISIONS
<b>OPERATING REVENUES</b>								
Charges for sales and services	\$ -	\$ 1,856,282.49	\$ 5,970,833.99	\$ 2,172,717.33	\$ 1,319,876.71	\$ 1,576,654.29	\$ 29,090.00	\$ 12,925,454.81
Customer account fees	249,927.55	-	-	-	-	-	-	249,927.55
Other revenue - allocation	(301,827.54)	50,429.35	127,694.17	30,626.44	41,365.47	51,712.11	-	0.00
Other	-	-	-	-	-	-	-	-
<b>Total operating revenues</b>	<b>(51,899.99)</b>	<b>1,906,711.84</b>	<b>6,098,528.16</b>	<b>2,203,343.77</b>	<b>1,361,242.18</b>	<b>1,628,366.40</b>	<b>29,090.00</b>	<b>13,175,382.36</b>
<b>OPERATING EXPENSES</b>								
Cost of sales and services	-	1,240,923.12	4,838,230.22	821,134.12	-	-	-	6,900,287.46
General operating expenses	(43,472.45)	485,219.16	1,119,310.81	481,950.10	823,997.38	788,033.85	86,495.59	3,741,534.44
Depreciation	-	-	-	-	-	-	-	-
Amortization	-	-	-	2,159.87	6,708.32	6,692.76	-	15,560.95
<b>Total operating expenses</b>	<b>(43,472.45)</b>	<b>1,726,142.28</b>	<b>5,957,541.03</b>	<b>1,305,244.09</b>	<b>830,705.70</b>	<b>794,726.61</b>	<b>86,495.59</b>	<b>10,657,382.85</b>
<b>Operating income (loss)</b>	<b>(8,427.54)</b>	<b>180,569.56</b>	<b>140,987.13</b>	<b>898,099.68</b>	<b>530,536.48</b>	<b>833,639.79</b>	<b>(57,405.59)</b>	<b>2,517,999.51</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>								
Interest income	46,789.99	-	-	-	-	-	-	46,789.99
Other	5,110.00	-	704,602.06	-	280,009.26	-	-	989,721.32
Intergovernmental	-	-	-	-	-	-	-	-
Interest expense	(1,326.85)	-	-	(15,006.08)	(46,607.52)	(49,039.05)	-	(111,979.50)
Gain on disposal of capital assets	-	-	-	-	921.00	-	-	921.00
<b>Total non-operating revenue (expense)</b>	<b>50,573.14</b>	<b>-</b>	<b>704,602.06</b>	<b>(15,006.08)</b>	<b>234,322.74</b>	<b>(49,039.05)</b>	<b>-</b>	<b>925,452.81</b>
<b>Income (loss) before capital contributions and transfers</b>	<b>42,145.60</b>	<b>180,569.56</b>	<b>845,589.19</b>	<b>883,093.60</b>	<b>764,859.22</b>	<b>784,600.74</b>	<b>(57,405.59)</b>	<b>3,443,452.32</b>
Capital contributions	-	-	-	-	-	-	-	-
Capital assets	(39,145.60)	(133,228.32)	(193,922.24)	(103,590.93)	(376,618.10)	(530,404.47)	-	(1,376,909.66)
Transfers in	-	-	-	-	-	-	-	-
Transfers out	(3,000.00)	(97,442.92)	(323,832.24)	(115,546.24)	(71,229.35)	(83,251.12)	-	(694,301.87)
	(42,145.60)	(230,671.24)	(517,754.48)	(219,137.17)	(447,847.45)	(613,655.59)	-	(2,071,211.53)
<b>Change in net position</b>	<b>\$ 0.00</b>	<b>\$ (50,101.68)</b>	<b>\$ 327,834.71</b>	<b>\$ 663,956.43</b>	<b>\$ 317,011.77</b>	<b>\$ 170,945.15</b>	<b>\$ (57,405.59)</b>	<b>\$ 1,372,240.79</b>
Net position, beginning of year								67,551,155.00
Net position, end of period	\$ 0.00	\$ (50,101.68)	\$ 327,834.71	\$ 663,956.43	\$ 317,011.77	\$ 170,945.15	\$ (57,405.59)	\$ 68,923,395.79

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2018

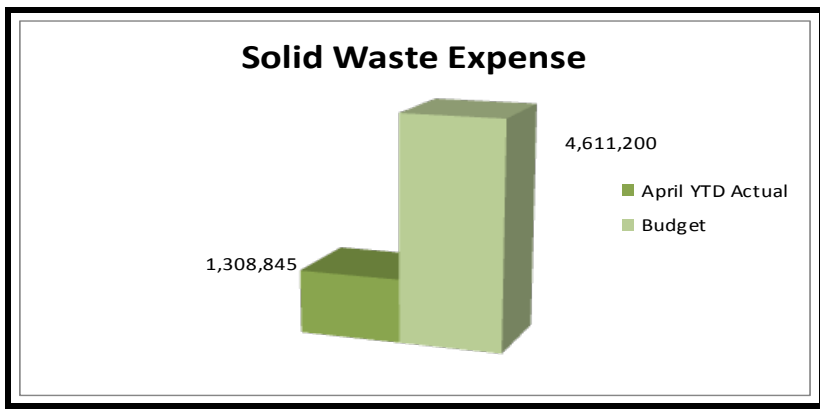
<b>REVENUE AND EXPENSE REPORT SOLID WASTE FUND</b>					
	<u>Apr-17</u>	<u>Apr-18</u>	<u>Variance</u>	<u>2018 Budget</u>	<u>% Budget to YTD 2018</u>
<b>REVENUE</b>					
CHARGES FOR SERVICES	1,564,187	1,431,072	(133,115)	4,611,200	31.03%
CONTRIBUTIONS & DONATIONS	-	-	-	-	-
<b>TOTAL REVENUE:</b>	<b>1,564,187</b>	<b>1,431,072</b>	<b>(133,115)</b>	<b>4,611,200</b>	<b>31.03%</b>
<b>EXPENSE</b>					
ADMINISTRATION	92,047	95,099	3,052	342,176	27.79%
SOLID WASTE COLLECTION	233,401	252,436	19,035	830,811	30.38%
SOLID WASTE DISPOSAL	825,696	778,874	(46,822)	2,520,805	30.90%
RECYCLABLE COLLECTION	19,724	23,707	3,983	160,909	14.73%
PUBLIC EDUCATION	-	-	-	-	-
YARD TRIMMINGS COLLECTION	56,454	84,175	27,721	220,339	38.20%
OTHER FINANCING USES	82,210	74,554	(7,656)	536,160	13.91%
<b>TOTAL EXPENSES:</b>	<b>1,309,532</b>	<b>1,308,845</b>	<b>(687)</b>	<b>4,611,200</b>	<b>28.38%</b>

Collections year-to-date as of April are \$1.4 million, 31% of the revenue budget appropriation.

- Sanitation fee collections for April were \$171 thousand
- Transfer Station revenues were \$270 thousand for the month



Solid Waste expenses year-to-date as of April are at 28% of the total budget, \$1.3 million



City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2018

**SPLOST**

Below is a chart showing disbursements from Walton County to date for SPLOST 2013-2018.

Sales Tax Receipt Month	Walton County		15.3335760% Monroe's Portion up to 60M	Actual Receipt Total for Month	Other Revenues	Total Receipts SPLOST	Expenses for the Month	Interest for the Month
	Special Local Option Sales Taxes Received	Receipt Total for Period of SPLOST						
Apr-17	835,050.38	40,898,406.21	128,043.08	-		-	94,297.57	272.52
May-17	945,777.64	41,844,183.85	145,021.53	273,059.70	15,782.40	288,842.10	135,393.69	284.64
Jun-17	848,506.61	42,692,690.46	130,106.41	-		-	149,150.18	279.95
Jul-17	847,263.86	43,539,954.32	129,915.85	260,017.57		260,017.57	16,868.17	288.27
Aug-17	877,233.25	44,417,187.57	134,511.23	134,508.81	145,529.34	280,038.15	16,101.80	301.34
Sep-17	868,042.28	45,285,229.85	133,101.92	133,099.53		133,099.53	178,174.68	301.63
Oct-17	856,642.97	46,141,872.82	131,354.00	131,351.64		131,351.64	178,300.43	315.69
Nov-17	830,845.61	46,972,718.43	127,398.34	127,396.05		127,396.05	21,580.37	302.25
Dec-17	853,438.30	47,826,156.73	130,862.61	130,900.98		130,900.98	10,755.25	322.22
Jan-18	986,456.84	48,812,613.57	151,259.11	151,215.66		151,215.66	3,633.00	331.85
Feb-18	853,134.51	49,665,748.08	130,816.03	130,813.67		130,813.67	11,795.62	311.39
Mar-18	792,463.54	50,458,211.62	121,513.00	121,510.81	19,737.65	141,248.46	132,093.88	354.86
Apr-18	954,910.67	51,413,122.29	146,421.95	146,419.32	37,245.24	183,664.56	92,956.57	344.55

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 April 30, 2018

Performance Indicators	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17	Jun-17	May-17	Apr-17
<b>Telephone Calls</b>													
Admin Support													
Utilities - Incoming Calls	5,521	6,004	5,419	6,756	5,736	6,047	6,234	8,851	7,103	6,434	6,918	6,176	5,714
Utilities - Abandoned Calls	323	302	296	421	327	342	396	494	468	379	444	384	403
% of Abandoned Calls - Utility	5.85%	5.03%	5.46%	6.23%	5.70%	5.66%	6.35%	5.58%	6.59%	5.89%	6.42%	6.22%	7.05%
Utilities													
Electric Customers	6,314	6,297	6,310	6,347	6,230	6,217	6,287	6,261	6,305	6,279	6,291	6,330	6,475
Natural Gas Customers	3,762	3,736	3,742	3,772	3,726	3,731	3,749	3,760	3,751	3,728	3,740	3,791	3,876
Water Customers	9,194	9,179	9,157	9,236	9,111	9,076	9,114	9,095	9,160	9,133	9,163	9,173	9,323
Wastewater Customers	6,913	6,911	6,900	6,974	6,863	6,837	6,891	6,864	6,915	6,891	6,902	6,947	7,097
Cable TV Customers	3,659	3,624	3,622	3,682	3,599	3,626	3,681	3,669	3,714	3,705	3,751	3,752	3,713
Digital Cable Customers	199	194	198	197	196	194	192	189	186	182	185	187	190
Internet Customers	3,476	3,486	3,456	3,470	3,365	3,293	3,338	3,366	3,318	3,328	3,338	3,317	3,226
Residential Phone Customers	904	887	893	901	889	887	896	905	929	911	924	927	931
Commercial Phone Customers	453	436	432	448	441	435	443	440	451	446	462	461	459
Fiber Customers	62	62	62	58	49	49	49	49	52	52	52	52	52
Work Orders Generated													
Utilities													
Connects	626	688	753	672	616	706	755	650	782	663	623	666	588
Cutoff for Non-Payment	235	191	129	216	232	189	203	201	286	230	267	309	209
Electric Work Orders	53	34	45	32	33	59	98	91	90	68	65	99	124
Water Work Orders	60	82	94	113	133	98	111	94	98	92	76	103	86
Natural Gas Work Orders	50	111	30	47	56	26	31	11	19	13	35	34	35
Disconnects	602	625	632	633	509	556	771	672	769	647	621	761	504
Telecomm Work Orders	247	294	380	410	302	325	483	427	512	489	518	481	434
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,315,676	\$ 3,489,893	\$ 3,965,341	\$ 3,540,223	\$ 3,239,965	\$ 3,115,028	\$ 3,420,156	\$ 3,608,210	\$ 3,557,935	\$ 3,339,918	\$ 3,186,533	\$ 3,112,404	\$ 3,059,715
Utility Revenue Collected	\$ 3,388,384	\$ 3,815,887	\$ 3,581,457	\$ 3,385,570	\$ 3,073,351	\$ 3,125,037	\$ 3,448,590	\$ 3,549,586	\$ 3,321,622	\$ 3,130,385	\$ 3,129,031	\$ 3,160,269	\$ 2,896,504
# of Inactive Accounts Written Off	32	65	55	80	77	52	49	54	56	50	14	58	35
Amount Written Off for Bad Debt	\$ 16,089	\$ 27,987	\$ 36,511	\$ 46,845	\$ 42,805	\$ 26,793	\$ 21,466	\$ 23,542	\$ 23,014	\$ 24,317	\$ 6,958	\$ 27,804	\$ 15,156
Utility Bad Debt Collected	\$ 4,657	\$ 6,151	\$ 6,920	\$ 12,828	\$ 5,398	\$ 4,726	\$ 3,984	\$ 5,723	\$ 5,649	\$ 3,378	\$ 415	\$ 4,571	\$ 3,024
Extensions													
Utilities													
Extensions Requested	682	535	627	761	583	662	717	722	711	680	647	685	595
Extensions Pending	219	197	291	259	193	286	293	311	270	302	236	294	251
Extensions Defaulted	25	31	25	48	30	31	33	45	46	41	56	30	30
Taxes													
Admin Support													
Property Tax Transactions	1	-	-	-	5	1	-	6	480	6	26	12	1
Property Tax Collected	\$ 10	\$ -	\$ -	\$ -	\$ 2,342	\$ 113	\$ -	\$ 679	\$ 17,166	\$ 1,610	\$ 7,266	\$ 3,115	\$ 171
Accounting													
Payroll & Benefits													
Payroll Checks issued	63	61	70	70	223	64	62	53	52	90	74	52	51
Direct Deposit Advices	427	431	415	409	614	414	395	397	387	398	587	405	394
General Ledger													
Accounts Payable Checks Issued	280	294	289	258	320	313	294	258	372	302	346	385	293
Accounts Payable Invoices Entered	447	428	420	232	366	449	275	590	389	512	716	528	480
Journal Entries Processed	170	158	163	166	180	150	207	183	165	165	178	150	138
Miscellaneous Receipts	266	280	264	239	261	279	553	215	227	186	210	220	207
Utility Deposit Refunds Processed	40	32	18	29	29	34	41	31	60	49	73	35	38
Local Option Sales Tax	\$ 165,606	\$ 137,428	\$ 147,572	\$ 170,725	\$ 147,431	\$ 143,745	\$ 148,203	\$ 150,257	\$ 151,509	\$ 146,601	\$ 146,581	\$ 166,217	\$ 144,473
Special Local Option Sales Tax - 2013	146,419	121,511	130,814	151,216	130,901	127,396	131,352	133,100	134,509	129,914	130,106	145,022	128,043
Personnel													
Payroll & Benefits													
Budgeted Positions	241	241	241	241	228	228	228	228	228	228	228	228	228
Filled Positions	231	228	227	226	217	216	225	222	209	207	207	208	208
Vacancies	10	14	14	15	11	12	13	16	19	21	21	20	20
Unfunded Positions	33	33	33	33	32	32	32	32	32	32	32	32	32
Clinic Appointment Capacity	250	340	232	171	120	160	140	140	180	141	164	180	160
Clinic Ancillary Visits	98	168	100	47	10	26	25	16	41	54	56	73	72
Clinic Utilization Percentage	101%	110%	101%	95%	78%	83%	89%	80%	97%	93%	95%	90%	83%
Clinic No Shows	14	30	10	14	5	9	16	17	22	21	31	31	24
Clinic Utilization2	155	206	134	115	83	106	100	96	134	77	100	89	60

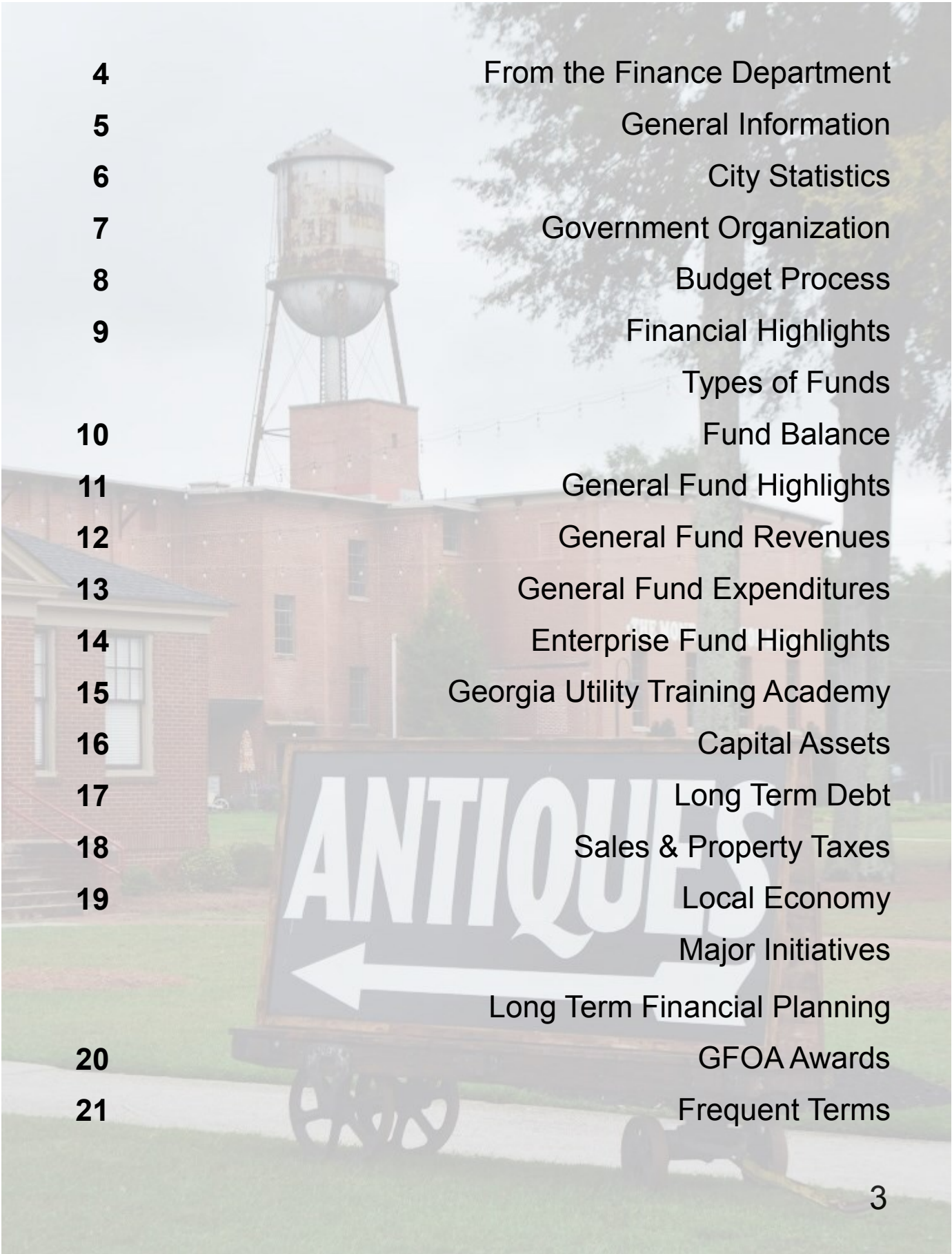
# POPULAR ANNUAL Financial Report



Since 1821



# Table of Contents



The background image shows a large brick building with a prominent water tower on its roof. In the foreground, there is a wooden antique sign on wheels that says "ANTIQUES" in large white letters with a white arrow pointing to the left. The scene is outdoors with trees and a clear sky.

4	From the Finance Department
5	General Information
6	City Statistics
7	Government Organization
8	Budget Process
9	Financial Highlights
	Types of Funds
10	Fund Balance
11	General Fund Highlights
12	General Fund Revenues
13	General Fund Expenditures
14	Enterprise Fund Highlights
15	Georgia Utility Training Academy
16	Capital Assets
17	Long Term Debt
18	Sales & Property Taxes
19	Local Economy
	Major Initiatives
	Long Term Financial Planning
20	GFOA Awards
21	Frequent Terms



# From the Finance Department



We at the City of Monroe want to welcome you to our city! We take great pride in our community and the services we offer.

We are pleased to present the City of Monroe’s 2017 Popular Annual Financial Report (PAFR). The PAFR is a brief analysis of where revenues come from to operate the City and where those same dollars are spent for the year. It is our goal to provide a means of communicating the financial operations of the City in an easy to understand financial report.

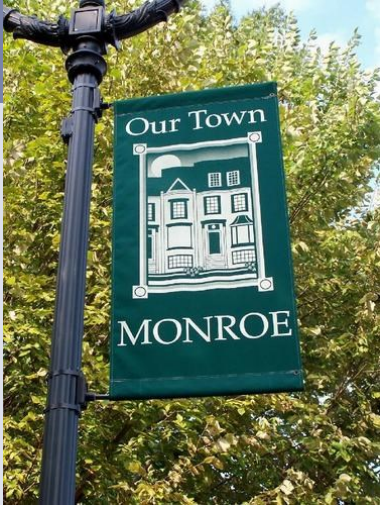
The PAFR is a summary of the financial activities for the City of Monroe and is drawn from the 2017 Comprehensive Annual Financial Report (CAFR) and contains information only from selected funds. The CAFR was prepared in conformance with Generally Accepted Accounting Principles (GAAP) and was audited by the City’s independent auditors, Mauldin & Jenkins. The CAFR received an unmodified, clean opinion.

The City’s PAFR is unaudited and is presented on a non-GAAP basis for simplicity. Non-GAAP means that the statements do not comply with generally accepted accounting principles. The financial information presented in this document is based on the same financial data presented in the CAFR. The statements include summarizations and combinations of accounting data that would not be allowed by GAAP. Individuals who would prefer to review GAAP basis reports should refer to the City’s CAFR for more detailed information. Copies of the City of Monroe’s CAFR are available at City Hall, 215 North Broad Street, Monroe, Georgia 30655 or on the City’s website at [www.monroega.com](http://www.monroega.com). We hope this PAFR gives you a better understanding of how the City of Monroe operates.



*Beth Thompson*

Finance Director



# General Information

The City of Monroe was incorporated in 1821 and is located in Northeast Georgia, approximately 40 miles east of Atlanta. Monroe is the county seat of Walton County. The City operates under a Mayor/Council form of government, elected on a non-partisan basis. The Mayor is elected at-large. The Council is composed of eight members, with six members being elected from individual districts and two members being elected from super districts. The Mayor and Council are elected to four year terms. The City Administrator is responsible for carrying out the policies and ordinances of the council, and overseeing the day-to-day operations of the government.

The City of Monroe provides a full range of municipal services including police, fire, streets, solid waste collection, planning and zoning, code enforcement, library facilities, airport and utilities including electric, cable, internet, telephone, natural gas, water, wastewater, storm water as well as water and wastewater treatment.

## 2017 Elected Officials

Mayor	Greg Thompson	<a href="mailto:gthompson@monroega.gov">gthompson@monroega.gov</a>
District 1	Lee Malcom	<a href="mailto:lmalcom@monroega.gov">lmalcom@monroega.gov</a>
District 2	Myoshia Crawford	<a href="mailto:mcrawford@monroega.gov">mcrawford@monroega.gov</a>
District 3	Ross Bradley	<a href="mailto:rbradley@monroega.gov">rbradley@monroega.gov</a>
District 4	Larry Bradley	<a href="mailto:lbradley@monroega.gov">lbradley@monroega.gov</a>
District 5	Norman Garrett	<a href="mailto:ngarrett@monroega.gov">ngarrett@monroega.gov</a>
District 6	Wayne Adcock	<a href="mailto:wadcock@monroega.gov">wadcock@monroega.gov</a>
District 7	Nathan Little	<a href="mailto:nlittle@monroega.gov">nlittle@monroega.gov</a>
District 8	Jimmy Richardson	<a href="mailto:jrichardson@monroega.gov">jrichardson@monroega.gov</a>

## Appointed Officials

City Administrator	Logan Propes	<a href="mailto:lpropes@monroega.gov">lpropes@monroega.gov</a>	770-266-5114
Code Enforcement	Patrick Kelley	<a href="mailto:pkelley@monroega.gov">pkelley@monroega.gov</a>	770-266-5162
Electric & Telecom Director	Brian Thompson	<a href="mailto:bkthompson@monroega.gov">bkthompson@monroega.gov</a>	770-266-5345
Finance Director	Beth Thompson	<a href="mailto:bthompson@monroega.gov">bthompson@monroega.gov</a>	770-266-5321
Public Safety Director	Keith Glass	<a href="mailto:kglass@monroega.gov">kglass@monroega.gov</a>	770-267-6340
Solid Waste Director	Danny Smith	<a href="mailto:dsmith@monroega.gov">dsmith@monroega.gov</a>	770-266-5149
Street & Transportation Director	Jeremiah Still	<a href="mailto:jstill@monroega.gov">jstill@monroega.gov</a>	770-266-5144
Water & Gas Director	Rodney Middlebrooks	<a href="mailto:rmiddlebrooks@monroega.gov">rmiddlebrooks@monroega.gov</a>	770-266-5350

# City Statistics

Date of Incorporation.....	1821
Form of Government.....	Mayor & Council
Number of Employees.....	228
Population.....	13,478
Area in Square Miles.....	15
Miles of Streets.....	81

### Customer Data

Cable.....	3,891
Electric.....	6,286
Garbage.....	6,152
Internet.....	3,303
Natural Gas.....	3,756
Telephone.....	1,365
Water.....	9,136
Wastewater.....	6,863



### Top Employers

Hitachi Automotive Systems.....	862
Wal-Mart Distribution.....	725
Walton County Government.....	667
Clearview Regional Medical.....	390
City of Monroe.....	228
Elite Storage Solutions.....	227
Wal-Mart Super Center.....	198
Ridgeview Institute.....	110
Walton County Board of Education.....	180
Walton Press Inc.....	106

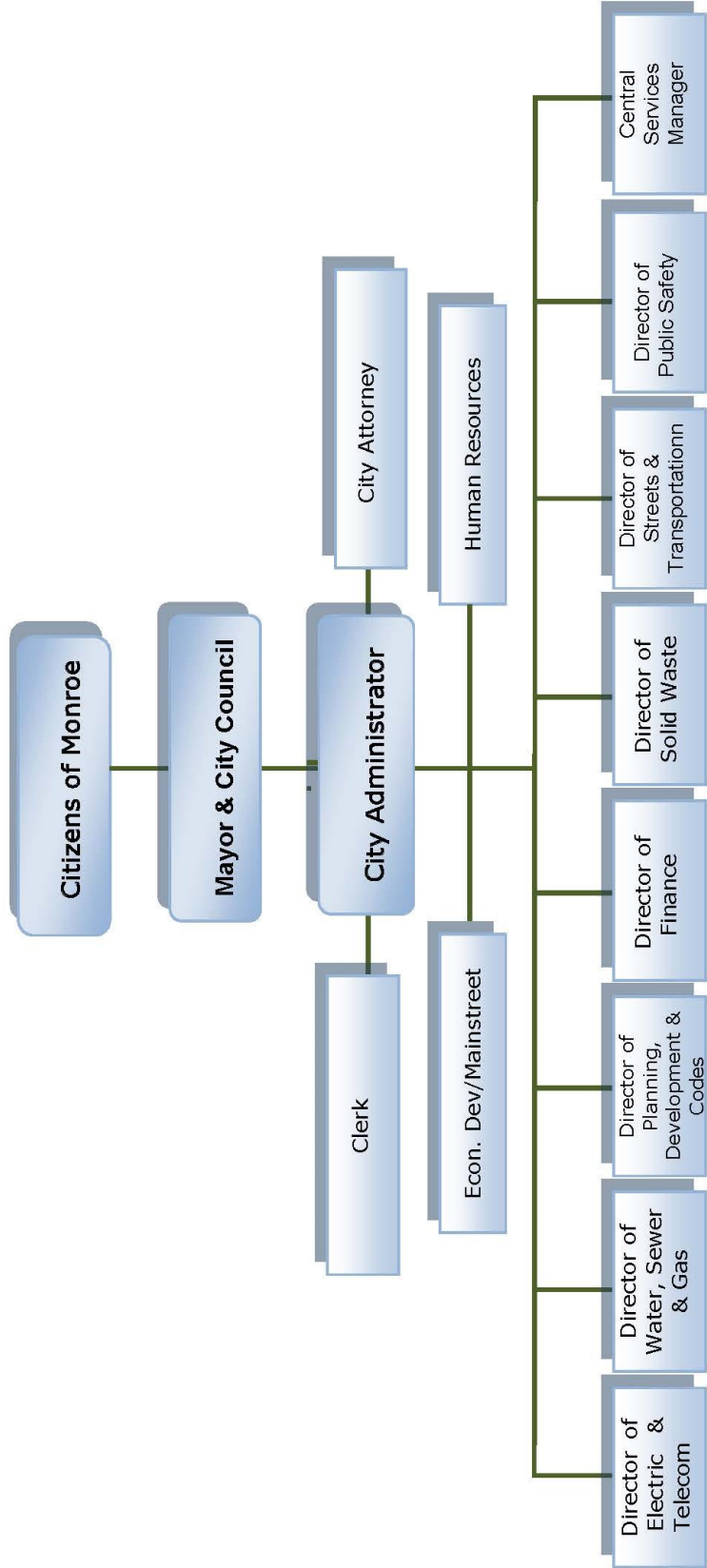
### Public Safety

Police Dispatches.....	38,403
Fire Dispatches.....	2,596



Fiscal Year	Population	Per Capita		Median Age	Unemployment Rate
		Personal	Income		
2013	13,349		36,133	33	7.5%
2014	13,466		36,133	35	6.5%
2015	13,664		32,767	36	5.3%
2016	13,664		34,223	35	4.8%
2017	13,478		36,044	32	3.8%

# Government Organization



## Budget Process

Yearly, each department director submits to the City Administrator a proposed annual budget for their respective department. The City Administrator submits to the Mayor and Council a proposed operating and capital budget for the upcoming fiscal year. The operating budget includes proposed expenditures and the means of financing them.

The Council holds a public hearing, giving notice in advance in the local newspaper, The Walton Tribune, thus allowing public comments. The budget is then revised if necessary and adopted by the Council at a subsequent meeting.

The adopted budget may be revised during the year only by formal action of the City Council.

Operating and capital budgets are legally adopted each fiscal year for the General Fund, all Special Revenue Funds and the Debt Service Fund. Below is the amended 2017 Budget.

REVENUES	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS
TAXES	\$ 6,659,446	45,712	
LICENSES & PERMITS	220,000		
FINES & FORFEITURES	425,000	35,000	
CHARGES FOR SERVICES	694,400		
INTERGOVERNMENTAL	185,364		
OTHER REVENUES	247,700		
OTHER FINANCIAL SOURCES	3,118,702		842,725
<b>TOTAL REVENUES</b>	<b>\$11,550,612</b>	<b>\$ 80,712</b>	<b>\$ 842,725</b>
EXPENDITURES	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS
GENERAL GOVERNMENT	\$ 2,764,072		
JUDICIAL	127,376		
PUBLIC SAFETY	5,619,003	35,000	
PUBLIC WORKS	1,586,357		
HEALTH & WELFARE	12,325		
CULTURE & RECREATION	449,698		
HOUSING & DEVELOPMENT	991,781	45,712	
DEBT SERVICE	-		842,725
<b>TOTAL EXPENDITURES</b>	<b>\$11,550,612</b>	<b>\$ 80,712</b>	<b>\$ 842,725</b>

## Financial Highlights

Key financial highlights for the Fiscal Year 2017 are as follows:

- The City of Monroe's combined net position (total assets and deferred outflows of resources minus total liabilities) as of December 31, 2017 totaled \$100.3 million.
- Total revenues for all governmental funds were \$13.8 million.
- Total expenditures for all governmental funds were \$13.1 million.



## Types of Funds

The City of Monroe maintains seven (7) individual governmental funds. Governmental funds are used to account for all tax supported activities of the City. Revenues and expenditures are recorded using the modified accrual basis of accounting which closely resembles how you would record your personal checkbook.

- **General Fund:** This is the City's primary operating fund and accounts for revenues and expenditures that are not required to be accounted for in other funds.
- **Special Revenue Funds:** These are used to account for specific revenues that are legally restricted for particular purposes.
- **Capital Project Funds:** Used to account for the acquisition and construction of major capital facilities.
- **Debt Service Funds:** Used to account for the payment of principal and interest on General Obligation Bonds.

The City of Monroe maintains one type of proprietary fund. These funds are used to report operations showing a profit or loss similar to that of private businesses.

- **Enterprise Funds:** Used to account for Utility, Solid Waste operations and Georgia Utility Training Academy.

This PAFR focuses on the three funds of most interest to citizens: General Fund, Utility Fund and Solid Waste Fund.

# Fund Balance

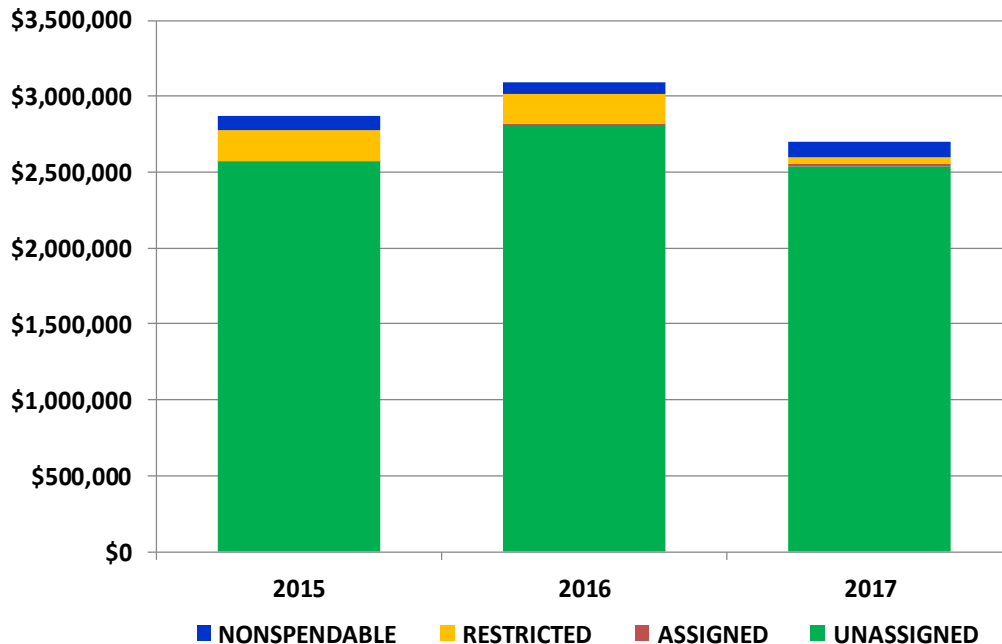
Fund Balance is the difference between assets (what the City owns) and liabilities (what the City owes). Fund balances are classified as follows:

- **Nonspendable** which is an amount that cannot be spent because it either cannot be converted to cash or are legally or contractually required to be maintained intact.
- **Restricted** fund balance is the amount to be only used for specific purposes stipulated by legislation.
- **Assigned** fund balance is the amount intended to be used for a specific purpose.
- **Unassigned** fund balance is the spendable portion of fund balance that is available for any purpose and is reported only in the General Fund.

At the end of FY2017, unassigned fund balance was \$2.5 million. Total fund balance of the General Fund decreased slightly by about \$200 thousand during 2017, this is well within a healthy range of recommended fund balance.

The City’s unassigned fund balance represents approximately 22.1% of total General Fund expenditures, while total fund balance represents 23.9% of total General Fund expenditures.

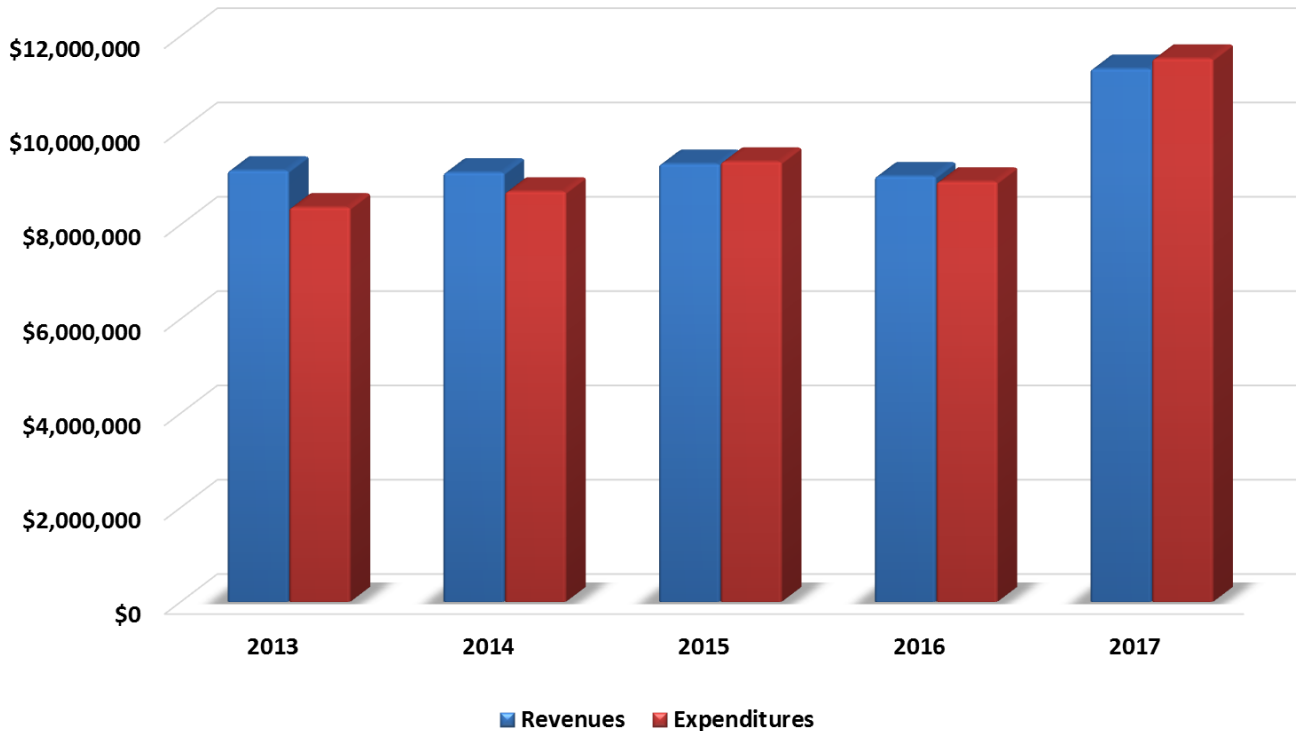
## Fund Balance - General Fund



# General Fund Highlights

This chart shows trend data over the past five (5) years for the total revenues and total expenditures for the City of Monroe's General Fund. The General Fund is the chief operating fund of the City and is the only major governmental fund. More detail concerning General Fund revenues and expenditures is contained in the following pages of this Popular Annual Financial Report (PAFR). Transfers are included in revenue totals in the graph below.

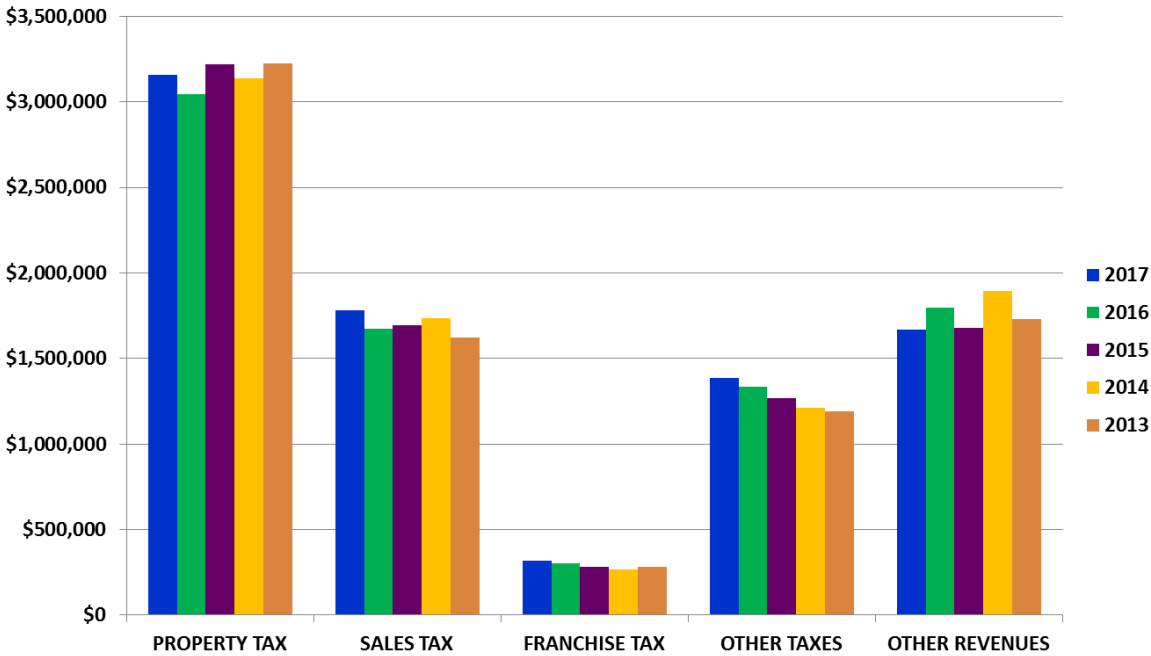
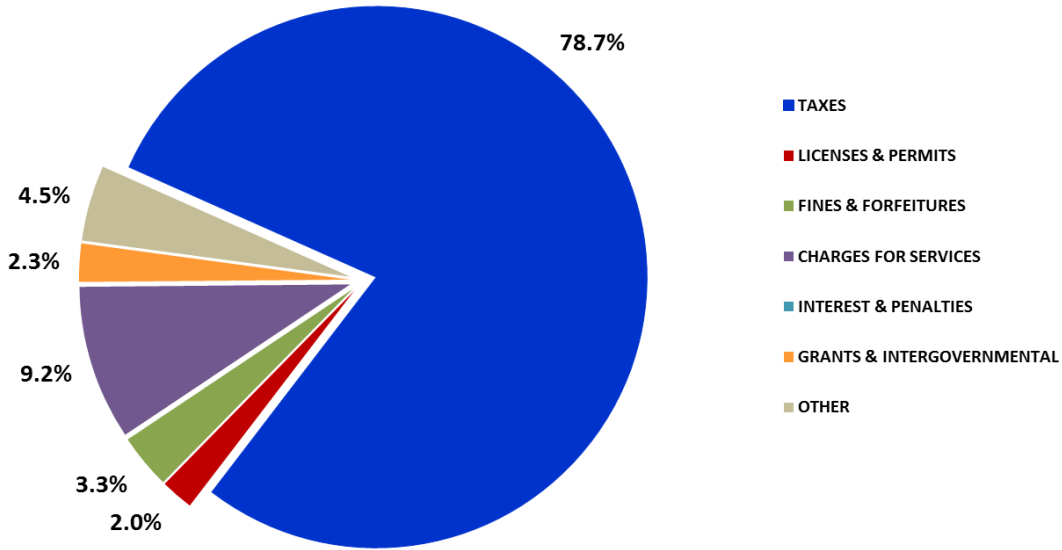
General Fund expenditures increased overall by approximately \$2.6 million from 2016 to 2017. This significant increase is due to purchase of vehicles for public safety as well as the purchase of a building to house municipal court and public safety.





## Revenues-Where The Money Comes From

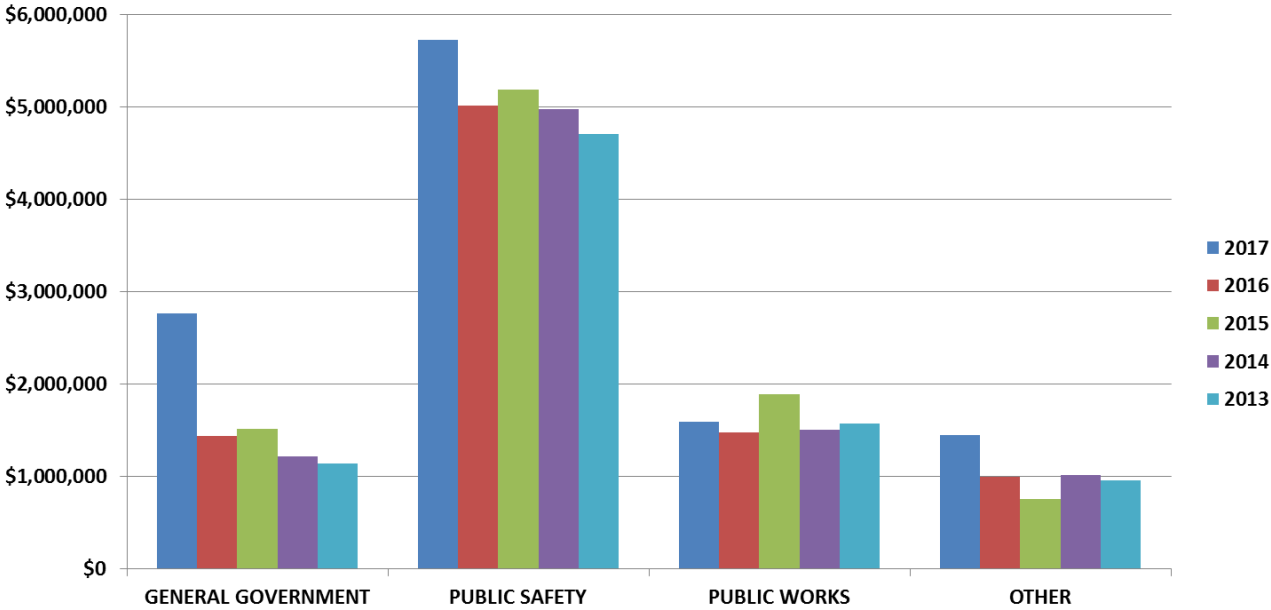
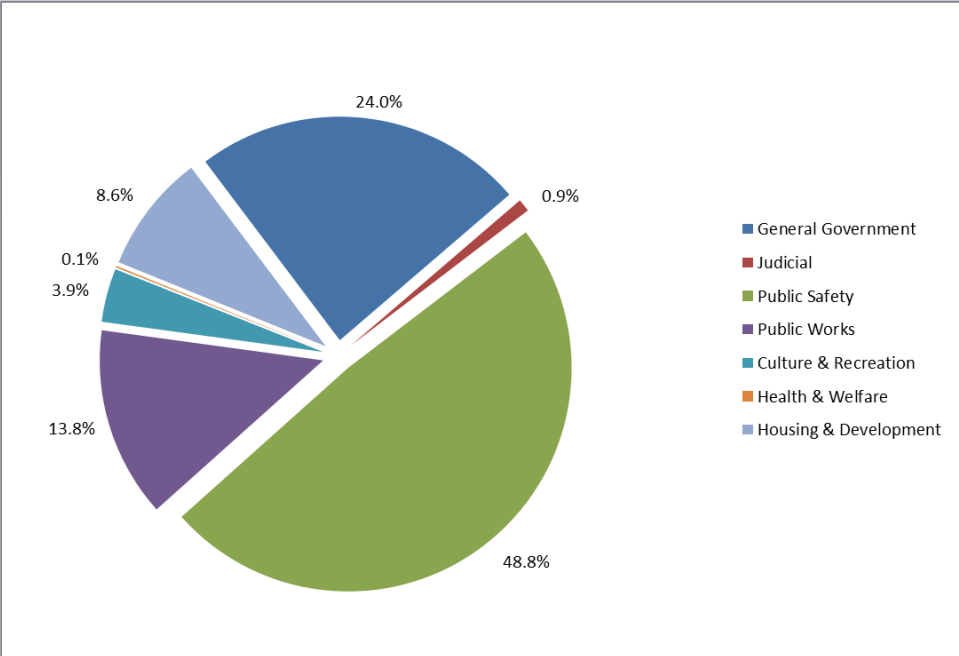
General Fund Revenues increased by approximately \$503 thousand over the prior fiscal year. The main reason for this increase is due to an increase in tax collections overall for 2017. The pie chart below shows a breakdown of revenue collections by source. While the bar graph shows trend data for the last five (5) years for revenues by source. These charts show where the money comes from to support services. Transfers are not included in revenues on this page.



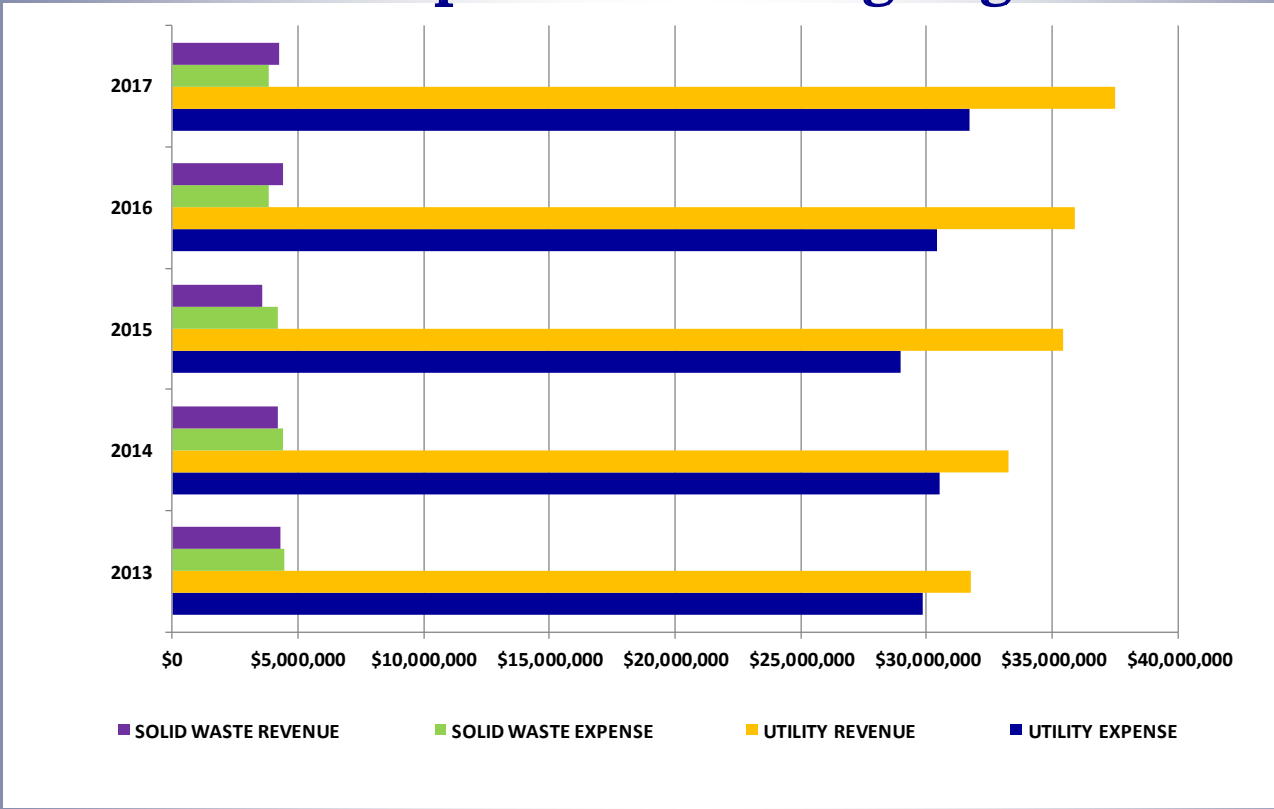
## Expenditures-Where The Money Goes

Primary expenditures of the General Fund are: General Government, Judicial, Public Safety (Police & Fire), Public Works, Culture & Recreation, Health & Welfare and Housing & Development. The pie chart below shows where the money is spent along with the percentage for each city function. The bar graph below shows trend data for the last five (5) years for expenditures by function.

The City continues to provide quality services for our citizens at the lowest cost possible.



# Enterprise Fund Highlights



## Utility Fund

The City's Utility Fund revenues have steadily increased over the past five (5) years, while expenditures have remained steady. Revenues continued to show a slight increase in FY2017, by \$512 thousand. General operating expenses increased in FY2017 by approximately \$1.3 million. This increase in expenditures was due to providing an increased level of services and was mirrored with an increase in revenues as well.

The above factors equate to the \$4.3 million increase in 2017 net position compared with 2016 net position.

## Solid Waste Fund

Revenues and Expenses for this fund have remained steady for the past five (5) years, showing an increase in revenues of \$308 thousand and a slight increase in expenses of \$187 thousand in 2017. The Solid Waste Fund has shown a gain in the past two (2) years with 2017 showing an increase in net position of \$516 thousand. Efforts to keep expenses down through efficient schedules was again the major factor for this net increase.

The transfer station provides a way for the City to dispose of solid waste generated by contracting with a private contractor to haul the large quantities of waste out of the City, saving time and money.

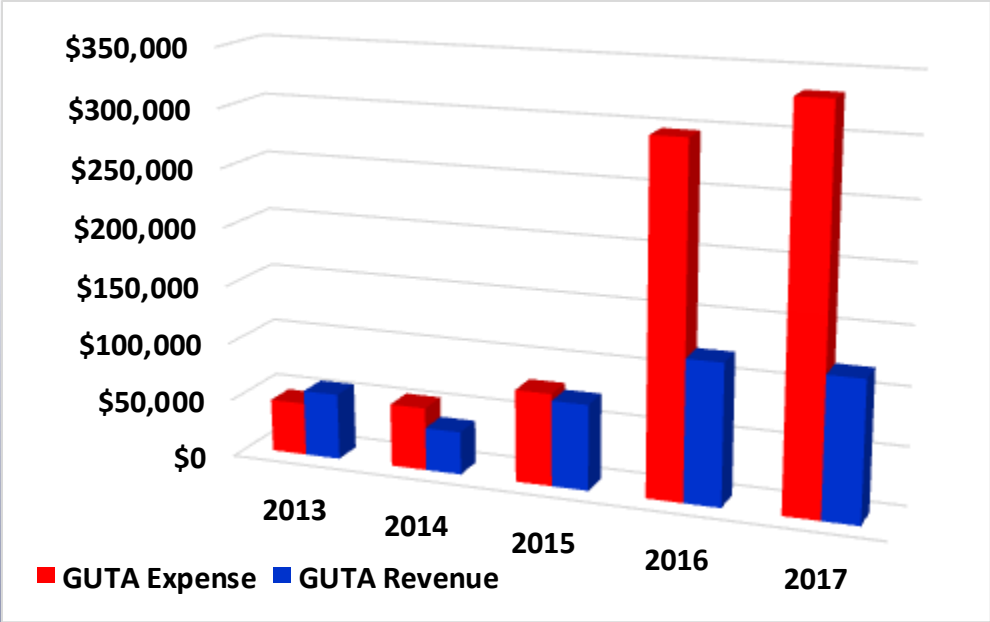


# Georgia Utility Training Academy

The Georgia Utility Training Academy (GUTA) is a state of the art training facility set on 4 ½ acres, specializing in natural gas, water, wastewater, soil erosion, confined space, and flagging.

The GUTA fund is a non-major fund that showed an increase in expenses and a slight decrease in revenues in 2017. Expenses increased by \$36 thousand in 2017, while revenues decreased by \$1 thousand. Increases were due to the addition of classes and trainers to the facility and should continue to reflect growth in the upcoming years.

The net position showed an increase of \$5 thousand in FY2017.



# Capital Assets

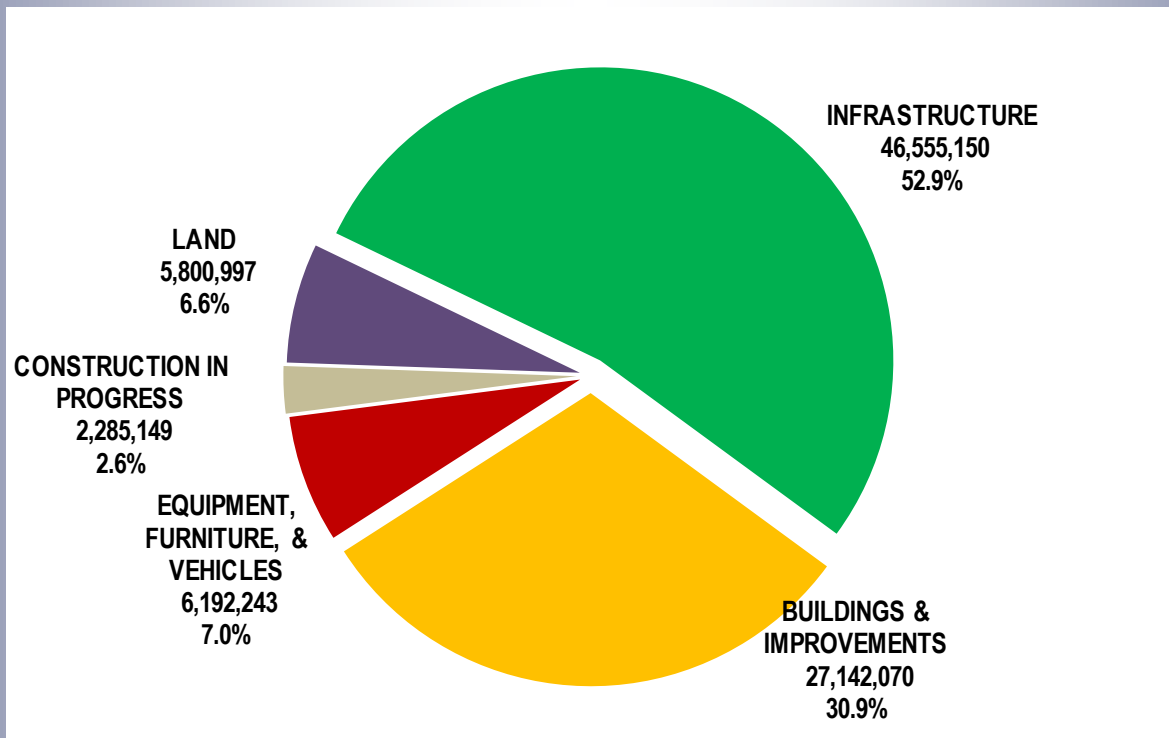


The City's investment in capital assets for the governmental activities (financed through taxes, intergovernmental revenues and other nonexchange revenues) and business-type activities (financed in whole or in part by fees charged to external parties for goods or services) as of December 31, 2017 amounted to \$87.98 million (net of accumulated depreciation). This investment includes land, infrastructure, buildings & improvements, equipment, furniture & vehicles and construction in progress.

Major additions this year were:

- Approximately \$3.7 million in depreciation increases to infrastructure, buildings and improvements, and equipment, furniture, and vehicles.
- Construction in progress projects totaling \$1.4 million in utility service and \$870 thousand for government activity projects.

Overall investments in capital assets increased by a small margin of \$59 thousand from FY2016 to FY2017 due to a mixture of increase in assets and accumulated depreciation of infrastructure, buildings & improvements, and equipment, furniture & vehicles.



## Long-Term Debt

At fiscal year end 2017, the City had \$20.7 million in outstanding long-term debt, of which \$2.3 million will mature during 2018. The City levies a property tax, general obligation bond tax (bonds issued to finance projects requiring prior voter approval with funds to repay them coming from taxes levied by the City). The City of Monroe's GO bond rating from Standard & Poor's is an "A" with the Revenue Bonds rated "A -". Bond credit ratings assess the credit worthiness of the City much like an individual's credit rating. Our rating says we have an above average creditworthiness relative to other municipal issuers. The City's rating is Upper Medium Grade with High Quality being the next level and Best Quality being the highest rating.

The below Summary of Debt Activity reflects the Net Pension Liability reporting requirements as outlined in the Governmental Accounting Standards Board (GASB) Statement 68. This revision became effective for any fiscal years beginning after June 15, 2014.

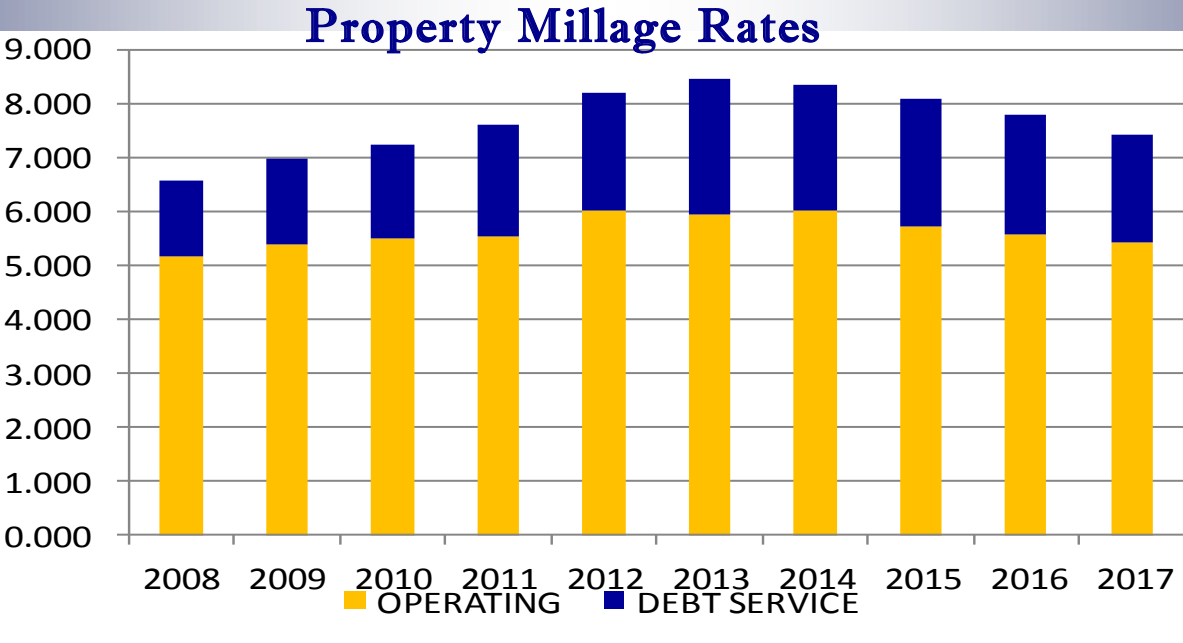
<b>SUMMARY OF DEBT ACTIVITY</b>					
	1/1/2017	INCREASES	DECREASES	12/31/2017	DUE WITHIN ONE YEAR
GENERAL OBLIGATION BONDS	2,513,000	-	(810,000)	1,703,000	835,000
CAPITAL LEASES	-	245,900	-	245,900	79,666
NOTE PAYABLE	-	1,500,000	-	1,500,000	75,000
COMPENSATED ABSCENCES	643,683	556,812	(533,334)	667,161	552,787
NET PENSION LIABILITY	4,448,469	1,213,489	(1,965,699)	3,696,259	-
<b>GOVERNMENT ACTIVITY</b>	<b>7,605,152</b>	<b>3,516,201</b>	<b>(3,309,033)</b>	<b>7,812,320</b>	<b>1,542,453</b>
REVENUE BONDS	16,770,000	-	(1,960,000)	14,810,000	1,800,000
NOTES PAYABLE	1,643,516	-	(106,389)	1,537,127	106,922
COMPENSATED ABSENCES	378,490	592,584	(562,660)	408,414	408,414
NET PENSION LIABILITY	4,610,226	1,314,614	(1,936,806)	3,988,034	-
<b>BUSINESS TYPE ACTIVITY</b>	<b>23,402,232</b>	<b>1,907,198</b>	<b>(4,565,855)</b>	<b>20,743,575</b>	<b>2,315,336</b>

# Sales & Property Taxes

The City of Monroe receives a portion of Walton County's 1¢ Local Option Sales Tax along with a portion of their Special Local Option Sales Tax to make sales tax the second largest source of revenue for the City's General Fund. The chart below shows both property tax revenues and sales taxes increasing in 2017.



The millage rate for 2017 property taxes remains steady with a slight decrease for 2017 due to increased property values and a slight decrease in the operating rate. We have experienced some economic growth in the commercial sector allowing us to keep our rates down. We are very proud to be able to accomplish this while maintaining the level of services provided to our community.



## Local Economy

The City of Monroe has risen out of the previous economic downturn and into a new period of substantial commercial and residential growth. This has given stability to the overall economy in Monroe as well as stabilized the City's revenues and positioned the City for additional growth. Continued growth for the City's commercial development primarily lies along the Highway US 78/GA 138 corridor, with a new commercial expansion planned around the Highway 138 extension, Charlotte Rowell Boulevard.

The City of Monroe's population is estimated at 13,478 residents. Among the top ten employers in the City, three are governments accounting for 17.4% of all jobs in the city. There are currently over 1,200 antique booths with over 300,000 square feet of antiques, vintage, and repurposed items making Monroe and Walton County the Antiques Capital of Georgia.

## Major Initiatives

In an ongoing effort to reduce traffic congestion, we are continuing to work closely with Georgia Department of Transportation (GDOT) and Walton County to implement the area's transportation projects. The Highway US 78/GA 138 area's growth has increased traffic in the area. This is one example of the partnership between Monroe and Walton County to complete a truck by-pass around the historic downtown area. Construction is expected to commence in late 2019. The continued addition and enhancement of existing sidewalks within the City will continue to be a major focus, as will the use of SPLOST funding to better enhance the corridors of Monroe.

An ongoing project to upgrade all lighting fixtures to LED lighting is a continued focus within the City.

The continued growth of the Monroe-Walton County Airport is expected to continue to help drive the local economy through business and

## Long-Term Financial Planning

The City will begin construction in 2018 to improve the northern entrance of Monroe with the transportation project, Livable Centers Initiative (LCI), . This project will construct new or enhance sidewalks along both sides of the corridor from West Marable Street to Mayfield Drive. It will include planting trees & shrubs, raised curbs, a center median, defined pedestrian crossings, pedestrian scale lighting and ADA-accessible curb ramps. This project is a continuation of a previously funded TE project and will complement on-going efforts within the Broad Street Corridor. This will be a federally funded program with a projected total cost of over \$2 million.

In 2007, the City started rehab of sewer lines to serve one of our lower income areas with funds from a Community Development Block Grant (CDBG). The City was awarded additional CDBG funds in FY09, FY11, FY13, and FY16 to continue with our sewer rehab projects. The City has applied for the CDBG funding in 2018 and are awaiting approval status.

The Monroe-Walton County Airport continues to receive funding through grant proceeds for improvements at the airport. Installation of an Automated Weather Observation System (AWOS) system has been completed. Enclosure fencing around the airport property, addition of T-hangars and the repaving and reconditions of all apron areas are slated for the upcoming fiscal year.

Economic Development and Downtown Development Authority (DDA) have been awarded grants and funding to continue efforts to make the downtown areas and Monroe more attractive to families and businesses, to help grow the City and its revenue base.



## GFOA Awards



The Government Finance Officers Association (GFOA) awarded the City of Monroe the Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year ended December 31, 2016. This was the thirteenth year the City has received this prestigious award. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports. In order to receive an Award for Outstanding

Achievement in Popular Financial Reporting, a government must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability, and reader appeal. An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA to determine its eligibility for another certificate.



The City of Monroe Comprehensive Annual Financial Report (CAFR) for the year ended December 31, 2017 has been submitted to the Government Finance Officers Association (GFOA) for the Certificate of Achievement for Excellence in Financial Reporting. The award of the Certificate of Achievement for Excellence in Financial Reporting presented by the GFOA has been received for the past fourteen years. An award is valid for a period of one year only. We believe our current CAFR continues to meet the program's requirements.



The Government Finance Officers Association (GFOA) awarded the City of Monroe the Distinguished Budget Presentation Award for its 2017 budget document. This was the fifth year the City has received this prestigious award. We believe our current 2018 Budget document continues to meet the program's requirements and has been submitted to the GFOA.

## Frequent Terms

**Ad Valorem Taxes**—Property taxes.

**Assessed Valuation**— A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Budget**— A plan of financial operation embodying an estimate of proposed expenditures for a given period or purpose and the proposed means of financing them.

**Bond**—A written promise to pay a specified sum of money at a fixed time in the future, and carrying interest at a fixed rate.

**Capital Assets**— Assets including land, improvement to land, building, vehicles and infrastructure that has an initial useful lives that extend beyond a single reporting period.

**Comprehensive Annual Financial Report (CAFR)**- Financial report that provides information on each individual fund in detail.

**Debt Service**—The amount of interest and principal the City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

**Fiscal Year**-A 12-month period designated as the operating year for accounting and budgeting purposes in an organization; the City has a fiscal year from January 1 through December 31.

**Fund Balance**—The excess of the assets of a fund over its liabilities, reserves and carryover.

**Governmental Accounting Standards Board (GASB)**-The independent organization that establishes and improves standards of accounting and financial reporting for state and local government.

**Generally Accepted Accounting Principles (GAAP)**- Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**General Fund**-A fund established to account for resources and costs of operations associated with the City which are not required to be accounts for in other funds.

**General Obligation Bon**-Bonds that finance a variety of public projects such as streets, buildings & improvements;

**Governmental Funds**-Funds generally used to account for tax supported activities.

**Intergovernmental Resources**-Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**Operating transfers In/Out**-Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

**Popular Annual Financial Report (PAFR)**-Financial report that provides summarized financial information related to the CAFR.

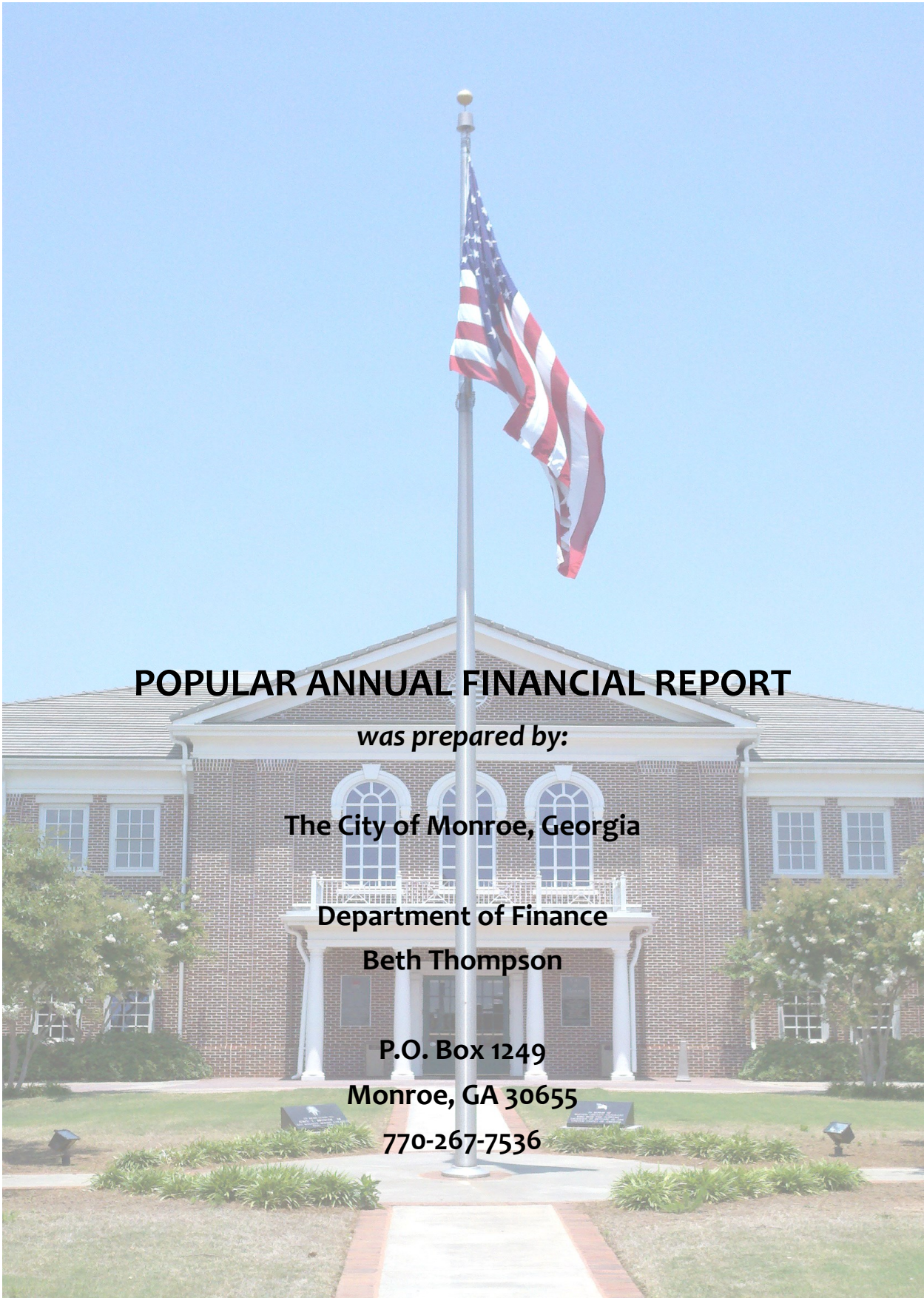
**Proprietary Fund**-A fund used to account for operations that are financed and operated in a manner similar to private businesses.

**Resources**-Total amounts available for appropriation including projected revenues, fund transfers, bond proceeds and beginning fund balances.

**Restricted**-The amount of assets or resources limited for a specific purpose.

**Special Revenue Funds**-Governmental funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Unrestricted**-The difference between assets and liabilities that are not already limited for a specific purpose; i.e. restricted.



**POPULAR ANNUAL FINANCIAL REPORT**

*was prepared by:*

**The City of Monroe, Georgia**

**Department of Finance**

**Beth Thompson**

**P.O. Box 1249**

**Monroe, GA 30655**

**770-267-7536**



**CENTRAL  
SERVICES  
MONTHLY REPORT  
JUNE  
2018**

# CENTRAL SERVICES

## MONTHLY REPORT

JUNE 2018

	2018 January	2018 February	2018 March	2018 April	2018 May	2017 May	2017 June	2017 July	2017 August	2017 September	2017 October	2017 November	2017 December	Monthly Average	Yearly Totals
<b>AIRPORT</b>															
100LL AvGas Sale Price	\$3.83	\$3.99	\$3.99	\$3.99	\$4.19	\$3.60	\$3.69	\$3.69	\$3.69	\$3.69	\$3.69	\$3.69	\$3.79	\$3.81	
Transactions	92	75	98	101	98	135	119	137	113	89	105	132	98	107	1392
Gallons Sold	3,073.1	2,328.6	2,380.2	2,646.3	2,399.8	4,045.5	3,276.7	3,640.5	3,291.0	2,616.6	2,778.0	4,446.2	3,305.7	3,094.5	40,228.0
Revenue	\$11,771.97	\$9,290.99	\$9,497.04	\$10,558.66	\$10,049.21	\$14,571.90	\$12,090.88	\$13,433.57	\$12,143.61	\$9,655.11	\$10,250.80	\$16,406.48	\$12,528.50	\$11,711.44	\$152,248.72
AvGas Profit/Loss	(\$180.12)	\$205.05	\$209.93	\$235.07	\$338.18	\$888.43	(\$1,743.50)	\$1,017.86	\$918.64	\$727.32	\$336.95	\$357.37	\$140.80	\$265.54	\$3,451.98
Airport Profit/Loss	(\$448.23)	\$3,643.48	\$5,007.08	(\$257.77)	(\$937.13)	\$5,303.00	(\$399.55)	\$4,239.31	(\$531.94)	\$847.51	\$4,890.31	\$4,143.87	\$2,219.77	\$28,857.04	
<b>COMMUNITY SERVICE</b>															
Participants	1	0	0	0	0							0	1	0.3	2
Hours	4.0	0.0	0.0	0.0	0.0							0.0	8.0	1.7	12.0
<b>SAFETY PROGRAMS</b>															
Facility Inspections	8	5	6	9	5								3	6.0	36
Worksite Inspections	5	4	1	2	3								2	2.8	17
Employee Safety Classes	0	1	3	3	4								0	1.8	11
<b>PURCHASING</b>															
P-Card Transactions	334	452	480	424	415	342	389	361	439	362	324	321	314	381.3	4,957
Purchase Orders	143	144	105	100	114	99	87	75	135	97	119	106	67	107.0	1,391
Sealed Bids/Proposals	0	0	0	2	1	0	1	1	3	3	2	0	2	1.2	15
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	91	83	109	103	102	60	79	60	70	55	60	56	67	76.5	995
Phishing Fail Percentage				4.2%										4.2%	
<b>MARKETING</b>															
Newsletters Distributed	0	0	6,005	0	6,000	0	6,177	0	0	6,208	0	0	6,241	2,356.2	30,631
Public Awareness Material	0	0	9,950	0	6,000	2,250	0	0	0	100	0	100	160	1,427.7	18,560

# PROJECTS & UPDATES

## FACILITIES MANAGEMENT

The City of Monroe and Garland/DBS have put together a preliminary list of facilities for repair and rehabilitation for FY19 approval during the budgeting process. Those facilities will include the Art Guild, Old City Hall, and the Public Works office building. The Fire Department roof will come before the Council in August to follow a budgetary plan for the year.

## CHILDERS PARK

The removal of trees at Childers Park is complete, with final bits of underbrush and kudzu being again removed. The hydrants in the dog park area have been relocated within the park, with a yard hydrant having been installed to water newly installed grassy areas within the fenced portion of the dog park. The hope is to have the dog park again reopened in the next couple of weeks, weather permitting. The upgrades should be very favorable to visitors in the future after the renovation and cleanup of the area.

## WATER CONSERVATION



The City of Monroe and the Monroe-Walton Center for the Arts (Art Guild) have coordinated the initial phases of a rain barrel project to focus on a water conservation program during the summer to then allow for auctions of those barrels. The revenue from the auction of the barrels are to then be split between the City of Monroe and the Monroe-Walton Center for the Arts. The plan is to have approximately 25 barrels completed in 2018, and an additional 25 in 2019 for distribution to the public by way of auction.

## WEBSITE

The new website will go live on June 15<sup>th</sup> as final adjustments and changes are being made. There will be changes that will still be made after going live to achieve limited clicks in accessing information on the website. The new Agenda management

system will go live for the August meeting, giving approximately 2 months for preparation and learning of submission paths and requirements.

### MONROE-WALTON COUNTY AIRPORT

The City of Monroe has secured additional money for the complete rehabilitation and expansion of the east apron areas and a rehabilitation of the west apron taxiway entering the runway. This money will go in conjunction with City funding to provide for more tie-downs, larger apron areas to allow for future growth, piping of ditches, and paving of new area around the proposed t-hangar site. Skydive Monroe in cooperation with Extra Special People (ESP), held its annual fundraiser to benefit the ESP summer camp program with a total fundraising amount of \$106,000.

### SAFETY PROGRAM & COMMITTEE

The Safety Committee continues to routinely meet and discuss aspects of improving our safety focus around the City. Cyber security has remained a constant



focus of the IT division and sends out constant safety processes and guidelines. Again, our cyber security program and training is ongoing and will continue with constant testing programs and phishing

training. The topics covered recently with the safety module program have been motivational approaches, hands free law changes, and City safety campaign focuses. The major focus is to bring awareness and training of campaigns both old and new to the City of Monroe. The



campaigns include **Slow Down to Get Around, Move Over, and Circle for Safety.**

The Walton County Fire Rescue (WCFR) will be conducting training for all City personnel on the **Stop the Bleed** program. We continue, as a committee, to develop new and creative ways to more effectively influence the workforce and to better protect that workforce from possible safety concerns. Tommy Arnold, Safety Coordinator, has continued to perform weekly inspections that address concerns and issues found at facilities and on jobsites.



**SOLID WASTE  
DEPARTMENT  
MONTHLY REPORT  
JUNE  
2018**



ITEM OF INTEREST

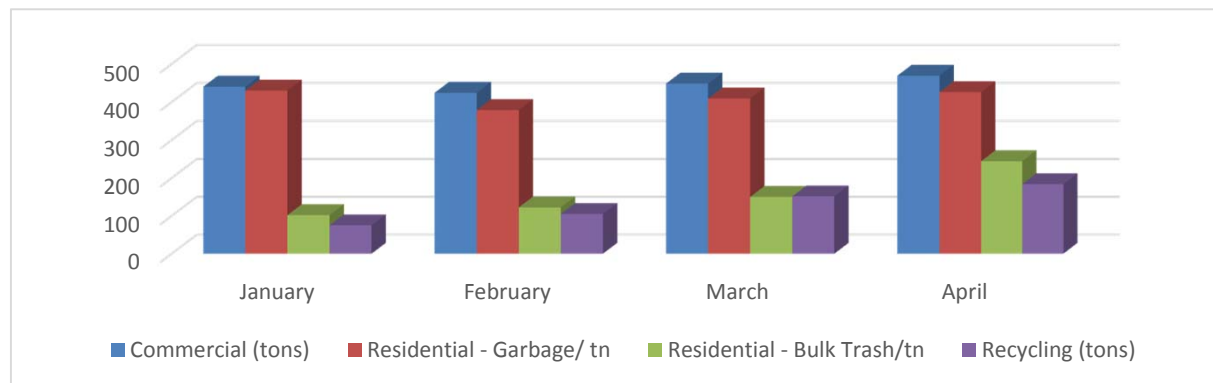
1. Transfer Station Site Improvements - Upgrade and correct areas of the facility to make safe and to comply with EPD standards for MSW Permitted Facilities.

***NOTE: Effective March 28, 2018, EPD "Rules for Solid Waste Management" has been amended to require all permitted facilities in the state of Georgia, to be reviewed every 5 years.***

## Project List:

- Drainage: Re-direct surface water into our water treatment system.
- Repair cat-walk (tarping station) and rebuild set of stairs with platform & handrails for fall protection.
- Repair the metal push wall inside the building.
- Repair/Resurface concrete tipping floor.
- Repair scales: Cups and pins under the scales has to be replaced, to record accurate weights.

2018	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial (tons)	440.19	424.27	448.42	469.34								
Residential - Garbage/ tn	429.92	378.95	409.25	425.9								
Residential - Bulk Trash/tn	101.83	122.38	150.02	244.37								
Recycling (tons)	75.00	104.98	151.43	183.75								
Transfer Station (tons)	4,861.42	5,156.39	5,336.50	5,576.98								
Customers (TS)	15	15	14	15								
Sweeper (tons)	0.7	1.77	0.35	1.29								
Storm drain debris (tons)	0.3	9.06	8.67									
	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	43.62	70.4	96.7	123.96								
Recycling - Curbside (tons)	17.76	18.87	20.13	18.87								
Recycling - Cardboard (tons)	10.73	12.14	12.83	11.68								
Recycling - Scrap Metal (tons)			18	21.24								
Recycling - Scrap tires (tons)	140 (2.89)	173 (3.57)	183(3.77)	388 (8)								
Garbage carts (each)	31	62	44	52								
Recycling bins (each)	13	17	10	18								
Dumpsters (each)	1	6	1	3								
Lids (each)												
Cemetery Permits	1	8	9	4								



**Note:**

1,141.71 tons of trash /garbage collected and disposed.

183.75 tons of recycled materials collected, including 388 scrap tires ( 139 from the Great American Clean up!)



**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
JUNE  
2018**

---

**Public Works Administration**

April 2018

\* The Public Works Office received 499 calls during this period.

\*The Public Works Office issued 96 work orders of which 89 were completed.

\*Community Building rented out eight times (small – once, large – four times, auditorium –twice, and whole building - once).

**Fleet Maintenance Division**

\*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport			1										1
City Hall													0
Code		1											1
Electric/Cable	7	3	6	3									19
Finance													0
Fire	3	3	7	6									19
Gas/Water/Sewer	6	6	3	6									21
GUTA													0
Meter Readers		4	2										6
Motor Pool													0
Police	9	23	18	24									74
Public Works	37	35	39	38									149
TOTAL	62	75	76	77	0	0	0	0	0	0	0	0	290

**Grounds Division**

\*Landscaping work at City Facilities, Power Stations, and Water Pump Stations.

\*Picked up .81 tons/1,620 pounds of litter on various city streets.

**Street Division**

\*The right of way crew continues to trim limbs, and picked up 1.2 tons/2,400 pounds of litter on the ROW. Crews have also completed road repairs on various streets.

\*The Airport inspection was completed by GDOT in August 2015 and the street division is continuing to work on those items to bring into state and federal compliance. This work consists of tree removal, grading of slopes, and stormwater drainage renovations.





ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT  
JUNE

# Items of interest

1. SEPA
2. Weather related problems
3. Design of Carwood/Mayfeild
4. MEAG Spring St. pole replacement

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2018 | FY 2018



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8



## CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
<b>REVENUES</b>	<b>\$ 1.487M</b>	<b>\$ 1.641M</b>	<b>\$ 1.543M</b>	<b>\$ 1.431M</b>									<b>\$ 6.102M</b>	<b>\$ 6.425M</b>	<b>\$ 5.941M</b>
PERSONNEL COSTS	\$ 0.112M	\$ 0.094M	\$ 0.124M	\$ 0.123M									\$ 0.453M	\$ 0.398M	\$ 0.351M
CONTRACTED SVC	\$ 0.033M	\$ 0.047M	\$ 0.065M	\$ 0.062M									\$ 0.207M	\$ 0.154M	\$ 0.090M
SUPPLIES	\$ 1.004M	\$ 1.617M	\$ 1.131M	\$ 1.183M									\$ 4.936M	\$ 4.255M	\$ 3.031M
CAPITAL OUTLAY	\$ 0.029M	\$ 0.011M	\$ 0.074M	\$ 0.079M									\$ 0.194M	\$ -	\$ 0.048M
FUND TRANSFERS	\$ 0.104M	\$ 0.211M	\$ 0.237M	\$ 0.219M									\$ 0.772M	\$ 0.710M	\$ 0.644M
<b>EXPENSES</b>	<b>\$ 1.282M</b>	<b>\$ 1.980M</b>	<b>\$ 1.632M</b>	<b>\$ 1.667M</b>									<b>\$ 6.561M</b>	<b>\$ 5.517M</b>	<b>\$ 4.164M</b>

<b>MARGIN</b>	<b>\$ 0.205M</b>	<b>\$ (0.340M)</b>	<b>\$ (0.088M)</b>	<b>\$ (0.236M)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0.459M)</b>	<b>\$ 0.909M</b>	<b>\$ 1.777M</b>
MCT CREDIT	\$ 0.075M	\$ 0.357M	\$ 0.180M	\$ 0.175M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.732M	\$ (0.660M)	\$ 0.166M

\* MCT Credit is excluded from margin as it typically has restricted use.

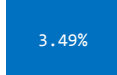
12-MO  
PURCHASED  
KWH's



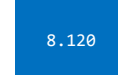
12-MO  
RETAIL  
KWH's



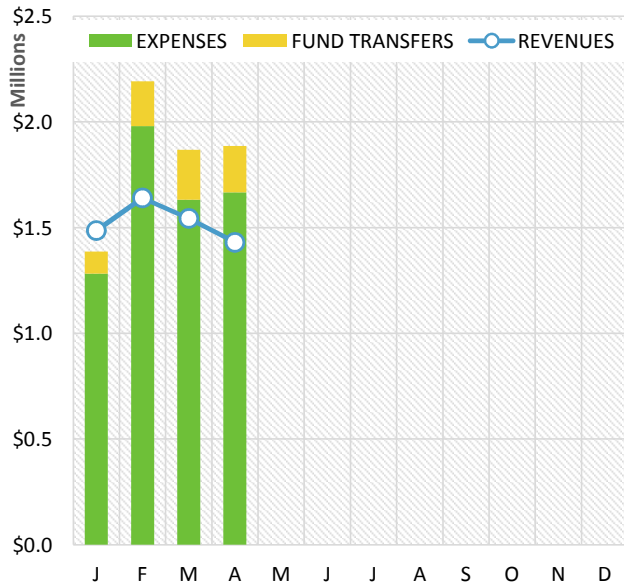
12-MO LINE  
LOSS



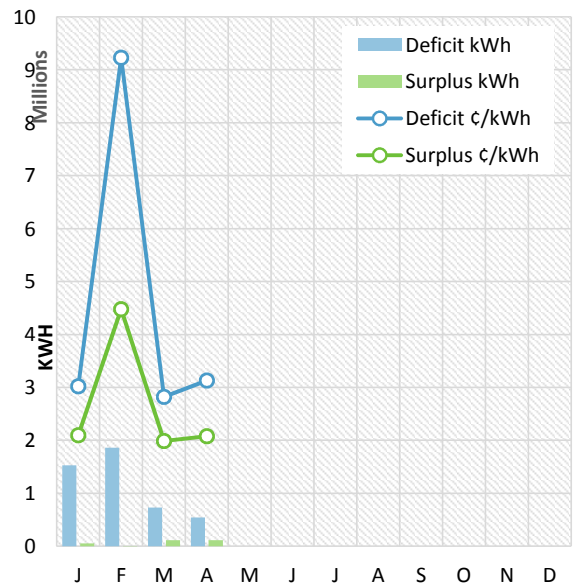
12-MO  
WHOLESALE  
¢/kWh



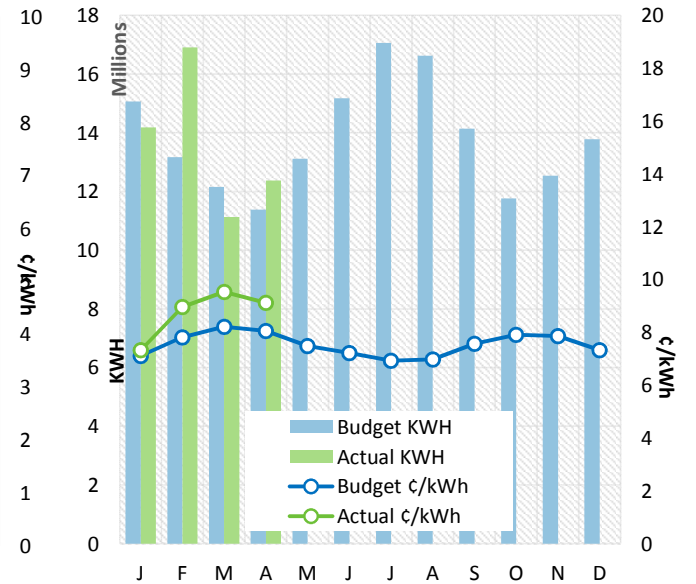
**REVENUES vs. EXPENSES**



**DEFICIT PURCHASES vs. SURPLUS SALES**



**MEAG BUDGET vs. ACTUAL**



# RETAIL SALES REPORT

Jan 2018 Feb 2018 Mar 2018 Apr 2018 May 2018 Jun 2018 Jul 2018 Aug 2018 Sep 2018 Oct 2018 Nov 2018 Dec 2018

## CUSTOMER COUNT

Residential	5,457	5,408	5,400	5,419
Commercial	856	863	856	852
Industrial	1	1	1	1
City	33	38	40	42
<b>Total</b>	<b>6,347</b>	<b>6,310</b>	<b>6,297</b>	<b>6,314</b>

Year-Over-Year Δ 1.68% 0.81% 0.62% -2.49%

## KWH

Residential	6.984M	8.503M	6.680M	5.334M
Commercial	4.908M	5.443M	4.935M	4.710M
Industrial	0.693M	0.816M	0.805M	0.734M
City	0.391M	0.440M	0.438M	0.409M
<b>Total</b>	<b>12.977M</b>	<b>15.203M</b>	<b>12.859M</b>	<b>11.186M</b>

Year-Over-Year Δ 7.86% 25.75% 8.92% 0.81%

## REVENUE

Residential	\$ 0.704M	\$ 0.847M	\$ 0.715M	\$ 0.616M
Commercial	\$ 0.630M	\$ 0.631M	\$ 0.629M	\$ 0.631M
Industrial	\$ 0.061M	\$ 0.059M	\$ 0.067M	\$ 0.067M
Other	\$ 0.000M	\$ 0.003M	\$ 0.000M	\$ 0.001M
City	\$ 0.038M	\$ 0.037M	\$ 0.042M	\$ 0.041M
<b>Total</b>	<b>\$ 1.431M</b>	<b>\$ 1.577M</b>	<b>\$ 1.453M</b>	<b>\$ 1.355M</b>

Year-Over-Year Δ 2.36% 9.13% 6.02% 4.01%

# SALES STATISTICS

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)
YTD

## AVERAGE KWH/CUSTOMER

Residential	1,280	1,572	1,237	984	1,268
Commercial	5,734	6,308	5,765	5,528	5,834
Industrial	692,960	816,000	805,280	733,920	762,040
City	11,861	11,587	10,958	9,731	11,034

## AVERAGE \$/CUSTOMER

Residential	\$129	\$157	\$132	\$114	\$133
Commercial	\$735	\$731	\$735	\$740	\$735
Industrial	\$60,516	\$59,369	\$66,918	\$66,520	\$63,331
City	\$1,142	\$985	\$1,041	\$973	\$1,035

## AVERAGE \$/KWH

Residential	\$0.1007	\$0.0996	\$0.1070	\$0.1155	\$0.1057
Commercial	\$0.1283	\$0.1159	\$0.1275	\$0.1339	\$0.1264
Industrial	\$0.0873	\$0.0728	\$0.0831	\$0.0906	\$0.0835
City	\$0.0963	\$0.0850	\$0.0950	\$0.1000	\$0.0941
<b>Average</b>	<b>\$0.1032</b>	<b>\$0.0933</b>	<b>\$0.1032</b>	<b>\$0.1100</b>	<b>\$0.1024</b>

MOST RECENT  
12-MONTH

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 905,351	\$ 776,050	\$ 3,570,628	\$ 3,205,771	\$ 10,137,287
Transmission	83,338	82,360	350,828	352,587	1,066,165
Supplemental	87,381	96,502	572,299	348,214	1,099,603
SEPA	50,873	53,538	247,718	218,976	666,545
Other Adjustments	861	792	3,374	3,110	9,706
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,127,804</b>	<b>\$ 1,009,242</b>	<b>\$ 4,744,846</b>	<b>\$ 4,128,658</b>	<b>\$ 12,979,305</b>
<b>AS BUDGET</b>	<b>916,677</b>	<b>910,024</b>	<b>4,015,513</b>	<b>4,024,400</b>	<b>12,464,525</b>
<b>% ACTUAL TO BUDGET</b>	<b>123.03%</b>	<b>110.90%</b>	<b>118.16%</b>	<b>102.59%</b>	<b>104.13%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	25,801	29,699	36,151	29,791	36,151
Non-Coincident Peak (NCP)	26,490	29,699	36,256	30,961	36,256
CP (BUDGET)	24,285	23,984	32,520	32,597	35,664
NCP (BUDGET)	24,746	24,513	32,659	32,651	36,419

## Energy (KWH)

MEAG Energy	9,555,198	9,405,336	43,380,027	40,206,198	134,811,187
Supplemental Purchases (or sales)	1,704,638	2,032,606	7,600,108	6,486,769	14,203,650
SEPA Energy	1,113,050	876,200	3,621,186	3,391,671	10,832,988
<b>Total Energy (KWH)</b>	<b>12,372,886</b>	<b>12,314,141</b>	<b>54,601,321</b>	<b>50,084,638</b>	<b>159,847,824</b>
<b>AS BUDGET</b>	<b>11,381,000</b>	<b>11,375,000</b>	<b>51,776,000</b>	<b>51,675,000</b>	<b>166,169,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>108.72%</b>	<b>108.26%</b>	<b>105.46%</b>	<b>96.92%</b>	<b>96.20%</b>

CP Load Factor	66.60%	57.59%	17.24%	19.19%	50.48%
NCP Load Factor	64.87%	57.59%	17.19%	18.47%	50.33%
% Supplemental	13.78%	16.51%	13.92%	12.95%	8.89%

**UNIT COSTS (¢/kWh)**

Bulk Power	9.0633	8.1301	8.6013	8.1304	8.1106
Supplemental	5.1261	4.7477	7.5301	5.3681	7.7417
SEPA Energy	4.5706	6.1103	6.8408	6.4563	6.1529
MEAG Total	9.1151	8.1958	8.6900	8.2434	8.1198

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT  
12-MONTH

Apr 2018

Apr 2017

FY2018 YTD

FY2017 YTD

## SALES REVENUES

ELECTRIC SALES	\$ 1,355,339	\$ 1,267,823	\$ 5,810,812	\$ 5,337,788	\$ 17,866,845
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,355,339</b>	<b>\$ 1,267,823</b>	<b>\$ 5,810,812</b>	<b>\$ 5,337,788</b>	<b>\$ 17,866,845</b>
AS BUDGET	\$ 1,510,794	\$ 1,482,917	\$ 1,510,794	\$ 1,482,917	Not Applicable
% ACTUAL TO BUDGET	89.71%	85.50%	384.62%	359.95%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	34,500	34,713	141,831	439,212	497,491
MISC REVENUE	17,066	-	18,191	40,792	101,737
SALE OF FIXED ASSETS	-	-	-	-	3,510
REIMB DAMAGED PROPERTY	3,303	-	3,303	-	3,303
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
MEAG REBATE	-	-	-	-	705,858
ADMIN ALLOC	21,009	29,708	127,694	123,364	378,698
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 75,878</b>	<b>\$ 64,421</b>	<b>\$ 291,019</b>	<b>\$ 603,367</b>	<b>\$ 1,690,597</b>
AS BUDGET	\$ 95,512	\$ 101,297	\$ 382,050	\$ 405,187	Not Applicable
% ACTUAL TO BUDGET	79.44%	63.60%	76.17%	148.91%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,431,217</b>	<b>\$ 1,332,244</b>	<b>\$ 6,101,831</b>	<b>\$ 5,941,155</b>	<b>\$ 19,557,442</b>
AS BUDGET	\$ 1,606,307	\$ 1,584,213	\$ 6,425,226	\$ 6,336,853	Not Applicable
% ACTUAL TO BUDGET	89.10%	84.09%	94.97%	93.76%	Not Applicable

<b>MCT CREDIT</b>	<b>\$ 175,093</b>	<b>\$ 55,316</b>	<b>\$ 787,172</b>	<b>\$ 165,948</b>	<b>\$ 2,575,396</b>
-------------------	-------------------	------------------	-------------------	-------------------	---------------------

Note on MEAG MCI: excluded from revenues as it is a restricted account.

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 97,257	\$ 80,028	\$ 347,300	\$ 256,266	\$ 1,082,440
Benefits	25,771	24,481	105,663	94,267	362,406
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 123,028</b>	<b>\$ 104,508</b>	<b>\$ 452,963</b>	<b>\$ 350,533</b>	<b>\$ 1,444,846</b>
AS BUDGET	\$ 99,643	\$ 102,225	\$ 398,573	\$ 408,901	Not Applicable
% ACTUAL TO BUDGET	123.47%	102.23%	113.65%	85.73%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ 1,180	\$ -	\$ 1,180	\$ -	\$ 1,903
Custodial Service	-	-	-	-	198
Lawn & Maint	-	-	-	-	1,303
Holiday Event	-	-	-	-	394
Maintenance Contracts	764	227	2,178	1,123	5,908
Rents/Leases	2,651	432	6,334	1,729	25,390
Repairs & Maintenance (Outside)	7,655	8,660	30,069	11,883	133,707
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	26,937	-	67,194	278,352
Comm Svcs	638	507	1,961	1,865	6,655
Postage	-	-	-	-	459
Public Relations	-	-	-	-	200
Mkt Expense	3,176	3,811	26,176	3,811	26,843
Printing	-	-	-	-	65
Dues & Sub	-	-	-	-	-
Travel	89	-	253	-	1,415
Ga Dept Rev Fee	-	-	-	-	900
Fees	-	-	236	-	464
Training & Ed	1,942	799	2,732	2,398	8,202
Contract Labor	43,790	-	135,478	-	146,778
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 61,886</b>	<b>\$ 41,374</b>	<b>\$ 206,598</b>	<b>\$ 90,002</b>	<b>\$ 639,134</b>
AS BUDGET	\$ 38,367	\$ 29,625	\$ 153,467	\$ 118,500	Not Applicable
% ACTUAL TO BUDGET	161.30%	139.66%	134.62%	75.95%	Not Applicable

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	
<b>SUPPLIES</b>					
Office Supplies	1,127	105	1,496	2,135	8,088
Postage	-	-	-	-	318
Auto Parts	196	-	875	-	875
Damage Claims	1,127	-	1,127	-	1,127
Uniform Expense	75	-	8,861	-	8,861
Janitorial	196	-	666	-	1,057
Parks & Grounds R & M Inside	-	-	7,898	-	7,898
Util Costs - Util Fund	1,208	755	5,690	3,331	9,678
Auto & Truck Fuel	1,793	1,904	5,005	5,370	20,285
Food	137	-	302	-	451
Sm Tool & Min Equip	1,052	7,554	10,792	13,310	57,257
Lab Supplies	-	-	-	157	-
Sm Oper Supplies	6,064	2,936	16,838	9,623	44,290
Construction Material	-	-	-	-	1,197
Tires	-	-	-	-	3,497
Uniform Exp	-	199	-	1,915	8,492
Power Costs	1,152,897	1,014,558	4,838,230	2,948,869	14,297,565
Repairs & Maintenance (Inside)	17,520	16,316	38,132	37,708	234,237
Amr Proj Exp	-	-	-	3,265	-
Equip Pur (<\$5M)	-	-	-	-	4,840
Dam Claims	-	-	-	4,041	-
Misc	-	114	-	1,702	2,733
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,183,392</b>	<b>\$ 1,044,441</b>	<b>\$ 4,935,910</b>	<b>\$ 3,031,425</b>	<b>\$ 14,712,745</b>
AS BUDGET	\$ 1,063,717	\$ 1,053,670	\$ 4,254,869	\$ 4,214,681	Not Applicable
% ACTUAL TO BUDGET	111.25%	99.12%	116.01%	71.93%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 79,474	\$ 8,200	\$ 184,922	\$ 8,200	\$ 263,321
Capital Expenditures	\$ -	\$ -	\$ 9,000	\$ 39,849	\$ 68,347
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 79,474</b>	<b>\$ 8,200</b>	<b>\$ 193,922</b>	<b>\$ 48,049</b>	<b>\$ 331,669</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 134,138	\$ 98,580	\$ 447,940	\$ 445,551	\$ 1,508,274
Transfer To Gf	85,312	65,191	323,832	198,321	916,395
Transfer To Cip	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 219,451</b>	<b>\$ 163,771</b>	<b>\$ 771,772</b>	<b>\$ 643,872</b>	<b>\$ 2,424,669</b>
AS BUDGET	\$ 177,434	\$ 155,375	\$ 709,736	\$ 621,500	Not Applicable
% ACTUAL TO BUDGET	123.68%	105.40%	108.74%	103.60%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,667,231</b>	<b>\$ 1,362,294</b>	<b>\$ 6,561,165</b>	<b>\$ 4,163,882</b>	<b>\$ 19,553,062</b>
AS BUDGET	\$ 1,379,161	\$ 1,340,896	\$ 5,516,644	\$ 5,363,582	Not Applicable
% ACTUAL TO BUDGET	120.89%	101.60%	118.93%	77.63%	Not Applicable

**MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 04/2018 | FY 2018



COVER	1
EXECUTIVE SUMMARY	2
OVERVIEW	3
CHART 1: REVENUES, EXPENSES & INCOME SUMMARY	4
REVENUES	5
EXPENSES	6-9
CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-13
CHART 3: RETAIL REVENUES	14-16



COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -6.04%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

MOST RECENT  
12-MONTH

Apr 2018

Apr 2017

FY2018 YTD

FY2017 YTD

## FINANCIALS

## Revenues

RETAIL SALES	\$	437,489	\$	415,904	\$	1,729,262	\$	1,654,778	\$	5,097,348
OTHER REVENUES		30,536		29,643		120,432		123,309		405,402
ADJUSTMENTS		11,497		-		24,794		-		65,436
<b>Total Revenues</b>	<b>\$</b>	<b>479,521</b>	<b>\$</b>	<b>445,547</b>	<b>\$</b>	<b>1,874,488</b>	<b>\$</b>	<b>1,778,087</b>	<b>\$</b>	<b>5,568,186</b>

## Expenses

PERSONNEL	\$	41,777	\$	43,420	\$	212,687	\$	158,021	\$	626,015
PURCHASED & CONTRACTED SVC		7,771		2,682		15,623		8,979		34,553
PURCHASED PROPERTY SERVICES		7,184		25,320		20,047		86,050		221,312
SUPPLIES		33,849		8,983		99,685		27,490		194,806
COST OF GOODS SOLD		306,023		330,413		1,240,923		1,115,536		3,465,059
DEPR, DEBT SVC & OTHER COSTS		82,933		58,784		301,285		244,463		921,883
FUND TRANSFERS		25,619		20,842		97,443		61,910		267,163
<b>Total Combined Expenses</b>	<b>\$</b>	<b>505,156</b>	<b>\$</b>	<b>490,444</b>	<b>\$</b>	<b>1,987,692</b>	<b>\$</b>	<b>1,702,450</b>	<b>\$</b>	<b>5,730,791</b>

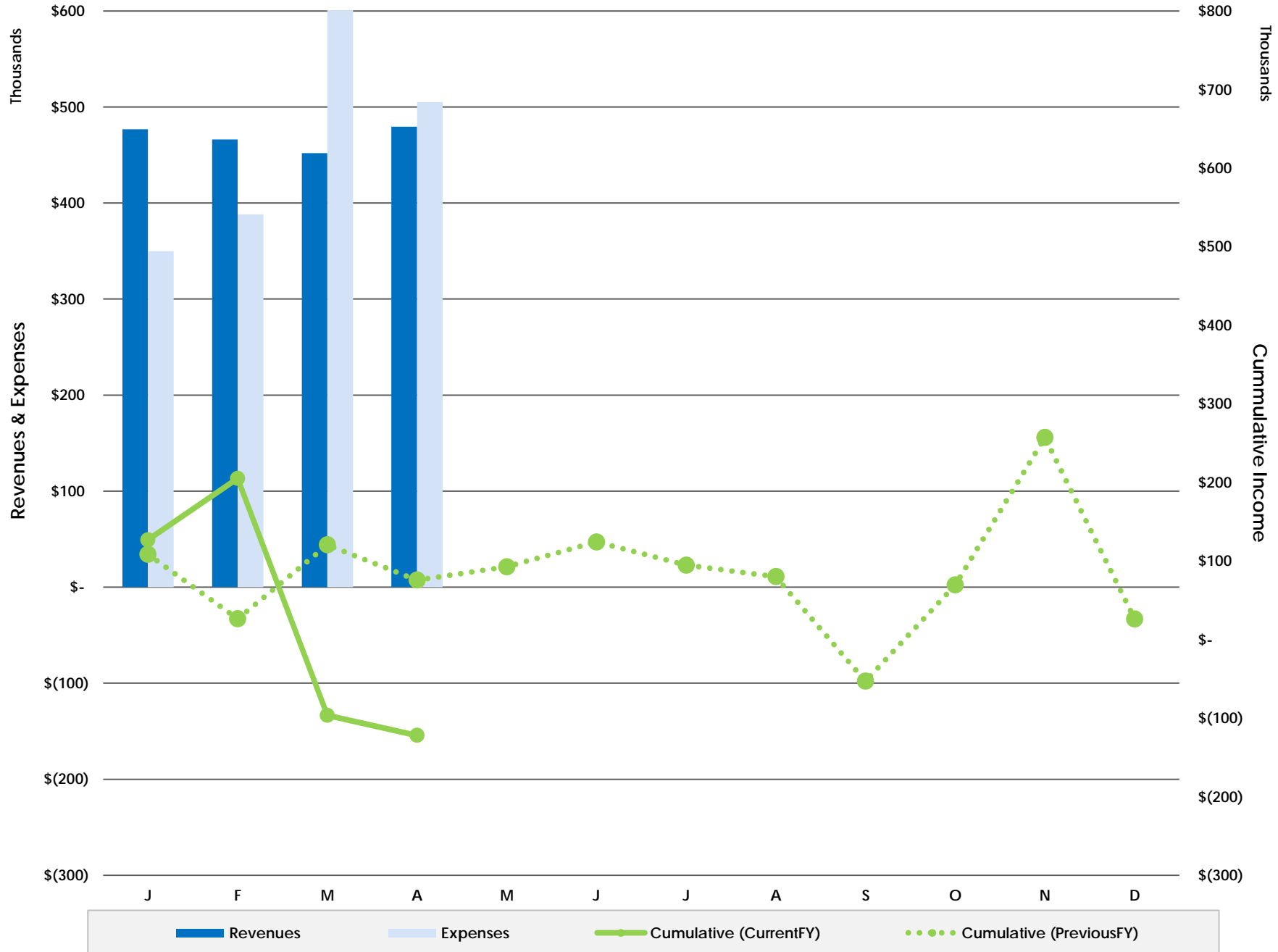
## Income

Before Transfer	\$	(16)	\$	(24,055)	\$	(15,761)	\$	137,548	\$	104,558
After Transfer	\$	(25,635)	\$	(44,896)	\$	(113,204)	\$	75,637	\$	(162,605)

## Margin

Before Transfer		0.00%		-5.40%		-0.84%		7.74%		1.88%
After Transfer		-5.35%		-10.08%		-6.04%		4.25%		-2.92%

CHART 1  
 MONTHLY DIRECTOR'S REPORT  
 REVENUE, EXPENSE & INCOME SUMMARY  
 FISCAL YEAR 2018



MOST RECENT  
12-MONTH

Apr 2018      Apr 2017      FY2018 YTD      FY2017 YTD

**RETAIL SALES**

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	197,417	\$	202,868	\$	796,585	\$	816,041	\$	2,409,809
DVR SERVICE		16,017		15,026		63,639		58,784		184,656
FIBER OPTICS		47,882		40,164		179,010		157,401		501,613
INTERNET		153,900		135,532		602,072		534,078		1,735,507
TELEPHONE		18,943		19,534		74,807		77,645		226,666
SET TOP BOX		3,330		2,780		13,150		10,830		39,096
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>437,489</b>	<b>\$</b>	<b>415,904</b>	<b>\$</b>	<b>1,729,262</b>	<b>\$</b>	<b>1,654,778</b>	<b>\$</b>	<b>5,097,348</b>

**OTHER REVENUES**

CATV INSTALL/UPGRADE	\$	1,832	\$	2,059	\$	9,016	\$	10,255	\$	32,577
MARKETPLACE ADS		-		-		25		110		85
PHONE FEES		10,738		10,904		42,151		42,862		125,841
EQUIPMENT SALES		2,750		835		6,450		4,620		15,385
MODEM RENTAL		6,918		6,422		27,246		25,831		80,065
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		-		-		-		500		20,161
ADMIN ALLOCATION		8,297		9,424		35,544		39,131		131,288
CONTRIBUTED CAPITAL		-		-		-		-		-
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>30,536</b>	<b>\$</b>	<b>29,643</b>	<b>\$</b>	<b>120,432</b>	<b>\$</b>	<b>123,309</b>	<b>\$</b>	<b>405,402</b>

**Adjustment**      \$      11,497      \$      -      \$      24,794      \$      -      \$      65,436

Note: Adjustment added to match Financials

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>479,521</b>	<b>\$</b>	<b>445,547</b>	<b>\$</b>	<b>1,874,488</b>	<b>\$</b>	<b>1,778,087</b>	<b>\$</b>	<b>5,568,186</b>
--------------------------------	-----------	----------------	-----------	----------------	-----------	------------------	-----------	------------------	-----------	------------------

MOST RECENT  
12-MONTH

SUMMARY

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Personnel	\$ 41,777	\$ 43,420	\$ 212,687	\$ 158,021	\$ 626,015
Purchased & Contracted Svc	7,771	2,682	15,623	8,979	34,553
Purchased Property Services	7,184	25,320	20,047	86,050	221,312
Supplies	33,849	8,983	99,685	27,490	194,806
Cost of Goods Sold	306,023	330,413	1,240,923	1,115,536	3,465,059
Depr, Debt Svc & Other Costs	82,933	58,784	301,285	244,463	921,883
Fund Transfers	25,619	20,842	97,443	61,910	267,163
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 505,156</b>	<b>\$ 490,444</b>	<b>\$ 1,987,692</b>	<b>\$ 1,702,450</b>	<b>\$ 5,730,791</b>

TELECOM

Personnel

Salaries	\$ 31,126	\$ 32,359	\$ 162,766	\$ 114,612	\$ 458,533
Benefits	10,651	11,061	49,921	43,410	167,482
<b>Total Personnel (ACTUAL)</b>	<b>\$ 41,777</b>	<b>\$ 43,420</b>	<b>\$ 212,687</b>	<b>\$ 158,021</b>	<b>\$ 626,015</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	1,000	-	1,000	-	1,000
Web Design	80	-	80	-	80
Consulting - Technical	4,535	2,250	9,035	6,750	24,855
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	198
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	394
Security Systems	36	-	165	-	165
Equipment Rep & Maint	-	-	1,007	-	1,007
R&M System - Outside	939	-	939	-	939
R&M Buildings - Outside	-	-	35	-	35
Maintenance Contracts	657	-	2,065	-	2,065
Equipment Rents/Leases	244	432	978	2,229	3,496
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	280	-	319	-	319
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 7,771</b>	<b>\$ 2,682</b>	<b>\$ 15,623</b>	<b>\$ 8,979</b>	<b>\$ 34,553</b>

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	1,142	-	3,144	2,421
Equipment Rental	-	-	-	-	241
Repair & Maintenance (Outside)	-	3,670	36	17,052	48,237
Repair & Maintenance (Inside)	-	16,618	-	52,974	122,446
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	227	-	1,123	3,799
Other Contractual Services	-	-	-	-	450
Communication Services	1,542	669	5,259	4,805	23,415
Postage	12	-	12	-	12
Public Relations	-	-	32	-	32
Marketing Expense	-	-	-	-	200
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	262	3,949	3,724
Fees	-	-	16	-	168
Training & Education	350	2,995	515	3,004	2,003
General Liability Insurance	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	250
Uniform Rental	-	-	-	-	-
Contract Labor	5,280	-	13,915	-	13,915
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 7,184</b>	<b>\$ 25,320</b>	<b>\$ 20,047</b>	<b>\$ 86,050</b>	<b>\$ 221,312</b>

MOST RECENT  
12-MONTH

TELECOM (Continued)

Supplies

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	1,890	538	2,120	930	5,964
Postage	-	24	-	24	301
Auto Parts	587	-	2,328	-	2,328
Damage Claims	-	-	1,016	-	1,016
Tires	2,503	-	2,503	-	2,503
Uniform Expense	316	-	316	-	316
Janitorial Supplies	196	-	666	-	1,057
Equipment Parts	720	-	7,055	-	7,055
R&M Building - Inside	-	-	17	-	17
Equipment R&M - Inside	-	-	4,502	-	4,502
System R&M - Inside	11,566	-	26,065	-	26,065
Sys R&M - Inside/Shipping	(17)	-	(17)	-	(17)
Utility Costs	4,168	4,266	17,545	15,581	50,503
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	2,295	1,877	5,816	5,390	20,403
Food	137	-	302	-	451
Small Tools & Minor Equipment	3,441	688	14,192	1,393	27,768
Small Operating Supplies	6,046	1,393	15,258	2,901	25,148
Construction Material	-	-	-	-	1,197
Uniform Expense	-	199	-	1,271	4,341
AMR Project Exp.	-	-	-	-	1,449
Equipment Pur (Less than \$5M)	-	-	-	-	12,438
<b>Total Supplies (ACTUAL)</b>	<b>\$ 33,849</b>	<b>\$ 8,983</b>	<b>\$ 99,685</b>	<b>\$ 27,490</b>	<b>\$ 194,806</b>

Cost of Goods Sold

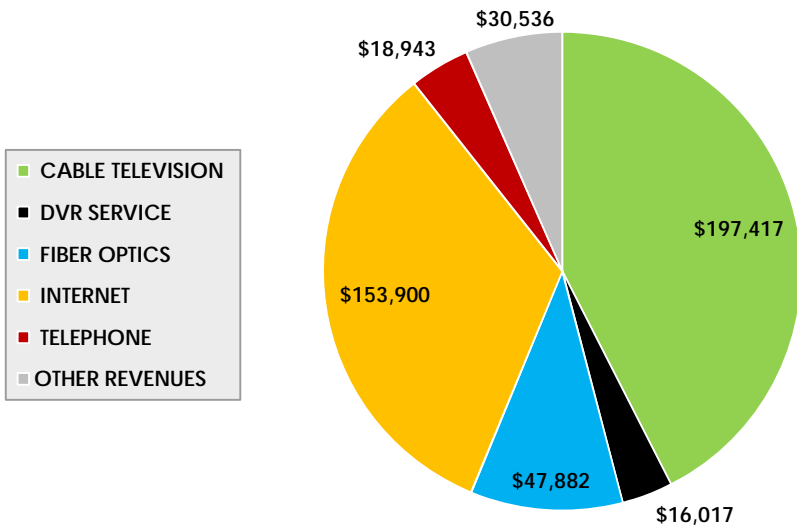
Internet Costs	-	17,653	-	49,233	(2,435)
Cost of Sales Telephone	-	55,618	-	176,439	203,400
Cost of Sales Fiber	-	-	-	-	88,209
Cost of Sales Electricity	-	-	(4,604)	-	(4,604)
Cost of Sales Internet	37,343	-	120,939	-	309,071
Cost of Sales CATV	235,063	-	1,007,425	-	1,277,616
Cost of Sales Internet	22,507	-	72,656	-	106,663
Cost of Sales Fiber	11,111	-	44,507	-	69,576
Cost of Programming CATV	-	257,142	-	889,864	1,417,562
CATV Video Production	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 306,023</b>	<b>\$ 330,413</b>	<b>\$ 1,240,923</b>	<b>\$ 1,115,536</b>	<b>\$ 3,465,059</b>

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ 7,312	\$ -	\$ 7,312	\$ -
Miscellaneous	-	74	-	391	(243)
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	-	-	-	181,232
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	52,974	31,270	176,902	141,329	513,239
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	29,959	20,128	124,383	95,431	227,655
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 82,933</b>	<b>\$ 58,784</b>	<b>\$ 301,285</b>	<b>\$ 244,463</b>	<b>\$ 921,883</b>
<b>Fund Transfers</b>					
Transfer 5% to General Fund	25,619	20,842	97,443	61,910	267,163
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 25,619</b>	<b>\$ 20,842</b>	<b>\$ 97,443</b>	<b>\$ 61,910</b>	<b>\$ 267,163</b>
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 505,156</b>	<b>\$ 490,444</b>	<b>\$ 1,987,692</b>	<b>\$ 1,702,450</b>	<b>\$ 5,730,791</b>

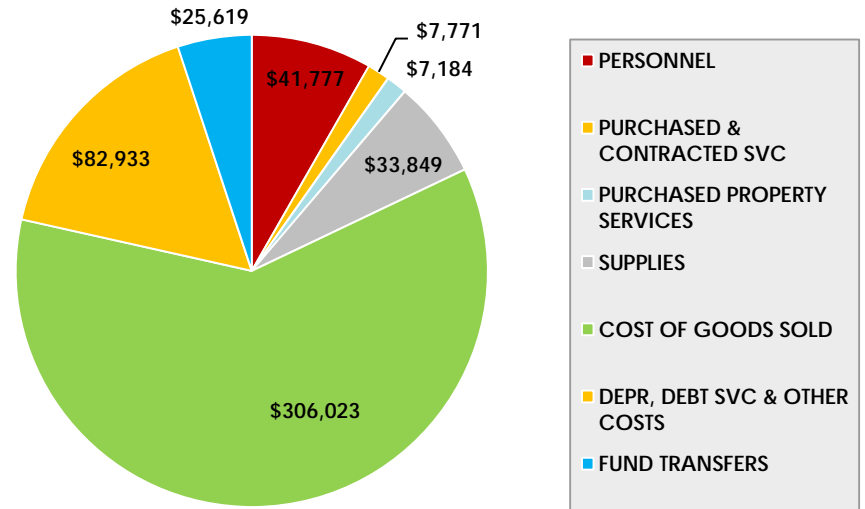


CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

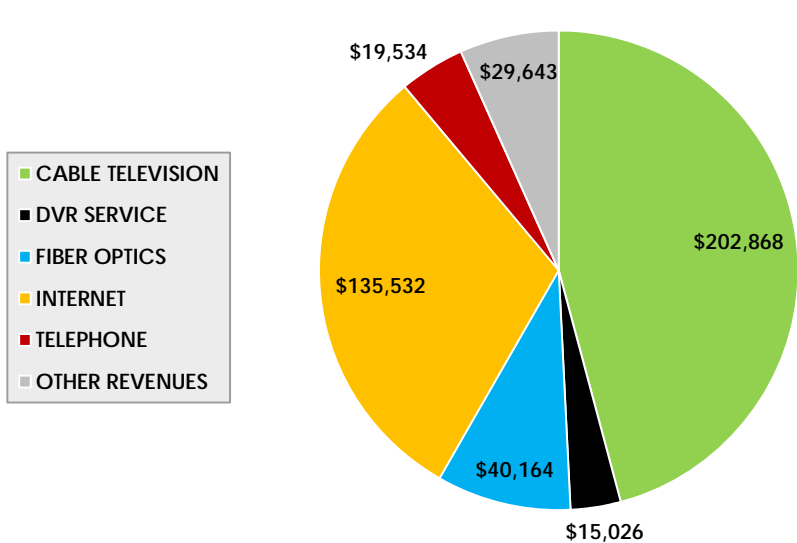
REVENUES [Apr 2018]



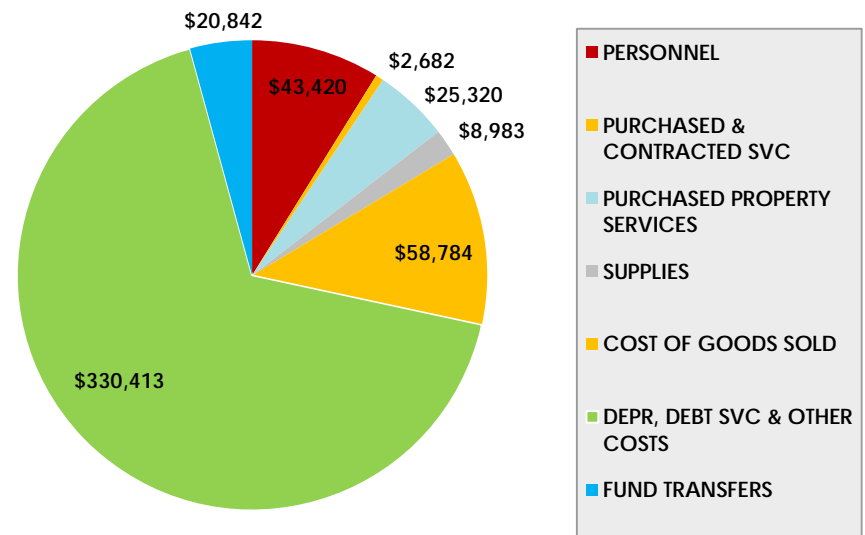
EXPENSES [Apr 2018]



REVENUES [Apr 2017]



EXPENSES [Apr 2017]



	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	3,455	3,500	13,777	14,057	41,631
Revenue (\$)	\$ 191,140	\$ 196,112	\$ 771,190	\$ 788,643	\$ 2,332,598
Revenue Per Bill (\$)	\$ 55	\$ 56	\$ 56	\$ 56	\$ 56
<b>MINI BASIC</b>					
Number of Bills	186	192	735	789	2,224
Revenue (\$)	\$ 3,309	\$ 3,510	\$ 13,293	\$ 14,380	\$ 40,436
Revenue Per Bill (\$)	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18
<b>BOSTWICK</b>					
Number of Bills	18	21	75	85	229
Revenue (\$)	\$ 1,019	\$ 1,184	\$ 4,202	\$ 4,771	\$ 12,887
Revenue Per Bill (\$)	\$ 57	\$ 56	\$ 56	\$ 56	\$ 56
<b>BULK CATV/MOTEL</b>					
Number of Bills	4	4	16	16	48
Revenue (\$)	\$ 990	\$ 990	\$ 3,960	\$ 3,960	\$ 11,880
Revenue Per Bill (\$)	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
<b>SHOWTIME</b>					
Number of Bills	10	5	35	19	93
Revenue (\$)	\$ 148	\$ 73	\$ 514	\$ 278	\$ 1,364
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
<b>SHOW/HBO</b>					
Number of Bills	7	9	28	33	82
Revenue (\$)	\$ 88	\$ 104	\$ 351	\$ 405	\$ 1,027
Revenue Per Bill (\$)	\$ 13	\$ 12	\$ 13	\$ 12	\$ 13
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	4	6	16	25	51
Revenue (\$)	\$ 59	\$ 83	\$ 234	\$ 362	\$ 739
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 15	\$ 14	\$ 14

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>MAX/HBO</b>					
Number of Bills	29	34	112	126	343
Revenue (\$)	\$ 396	\$ 478	\$ 1,598	\$ 1,797	\$ 4,931
Revenue Per Bill (\$)	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14
<b>HBO</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>MAX/HBO</b>					
Number of Bills	4	8	16	26	51
Revenue (\$)	\$ 50	\$ 83	\$ 201	\$ 309	\$ 628
Revenue Per Bill (\$)	\$ 13	\$ 10	\$ 13	\$ 12	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	1	-	5	12
Revenue (\$)	\$ -	\$ 16	\$ -	\$ 66	\$ 188
Revenue Per Bill (\$)	\$ -	\$ 16	\$ -	\$ 13	\$ 16
<b>STARZ</b>					
Number of Bills	19	16	75	73	225
Revenue (\$)	\$ 220	\$ 234	\$ 1,040	\$ 1,069	\$ 3,130
Revenue Per Bill (\$)	\$ 12	\$ 15	\$ 14	\$ 15	\$ 14
<b>DVR</b>					
Number of Bills	141	130	559	496	1,597
Revenue (\$)	\$ 10,982	\$ 9,918	\$ 43,338	\$ 38,136	\$ 123,311
Revenue Per Bill (\$)	\$ 78	\$ 76	\$ 78	\$ 77	\$ 77
<b>NON DVR</b>					
Number of Bills	58	60	229	242	702
Revenue (\$)	\$ 3,966	\$ 4,326	\$ 16,203	\$ 17,448	\$ 50,254
Revenue Per Bill (\$)	\$ 68	\$ 72	\$ 71	\$ 72	\$ 72
<b>SET TOP BOX</b>					
Number of Bills	346	284	1,359	1,102	3,934
Revenue (\$)	\$ 3,330	\$ 2,780	\$ 13,150	\$ 10,830	\$ 39,096
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10

MOST RECENT  
12-MONTH

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	86	59	320	237	842
Revenue (\$)	\$ 840	\$ 573	\$ 3,168	\$ 2,345	\$ 8,362
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10
<b>ADD'L NON DVR BOX</b>					
Number of Bills	34	30	136	123	395
Revenue (\$)	\$ 229	\$ 209	\$ 929	\$ 855	\$ 2,730
Revenue Per Bill (\$)	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7
<b>FIBER</b>					
Number of Bills	62	52	244	210	609
Revenue (\$)	\$ 47,882	\$ 40,164	\$ 179,010	\$ 157,401	\$ 501,613
Revenue Per Bill (\$)	\$ 772	\$ 772	\$ 734	\$ 750	\$ 824
<b>INTERNET</b>					
Number of Bills	3,426	3,174	13,676	12,670	40,033
Revenue (\$)	\$ 150,713	\$ 132,535	\$ 589,022	\$ 522,366	\$ 1,698,853
Revenue Per Bill (\$)	\$ 44	\$ 42	\$ 43	\$ 41	\$ 42
<b>WIRELESS INTERNET</b>					
Number of Bills	50	52	212	208	617
Revenue (\$)	\$ 3,188	\$ 2,997	\$ 13,050	\$ 11,711	\$ 36,654
Revenue Per Bill (\$)	\$ 64	\$ 58	\$ 62	\$ 56	\$ 59
<b>RESIDENTIAL PHONE</b>					
Number of Bills	904	931	3,585	3,665	10,853
Revenue (\$)	\$ 2,906	\$ 3,491	\$ 12,195	\$ 12,920	\$ 38,045
Revenue Per Bill (\$)	\$ 3	\$ 4	\$ 3	\$ 4	\$ 4
<b>COMMERCIAL PHONE</b>					
Number of Bills	453	459	1,769	1,871	5,348
Revenue (\$)	\$ 16,036	\$ 16,043	\$ 62,612	\$ 64,725	\$ 188,621
Revenue Per Bill (\$)	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
<b>TOTAL REVENUES</b>	<b>\$ 437,489</b>	<b>\$ 415,904</b>	<b>\$ 1,729,262</b>	<b>\$ 1,654,778</b>	<b>\$ 5,097,348</b>

CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

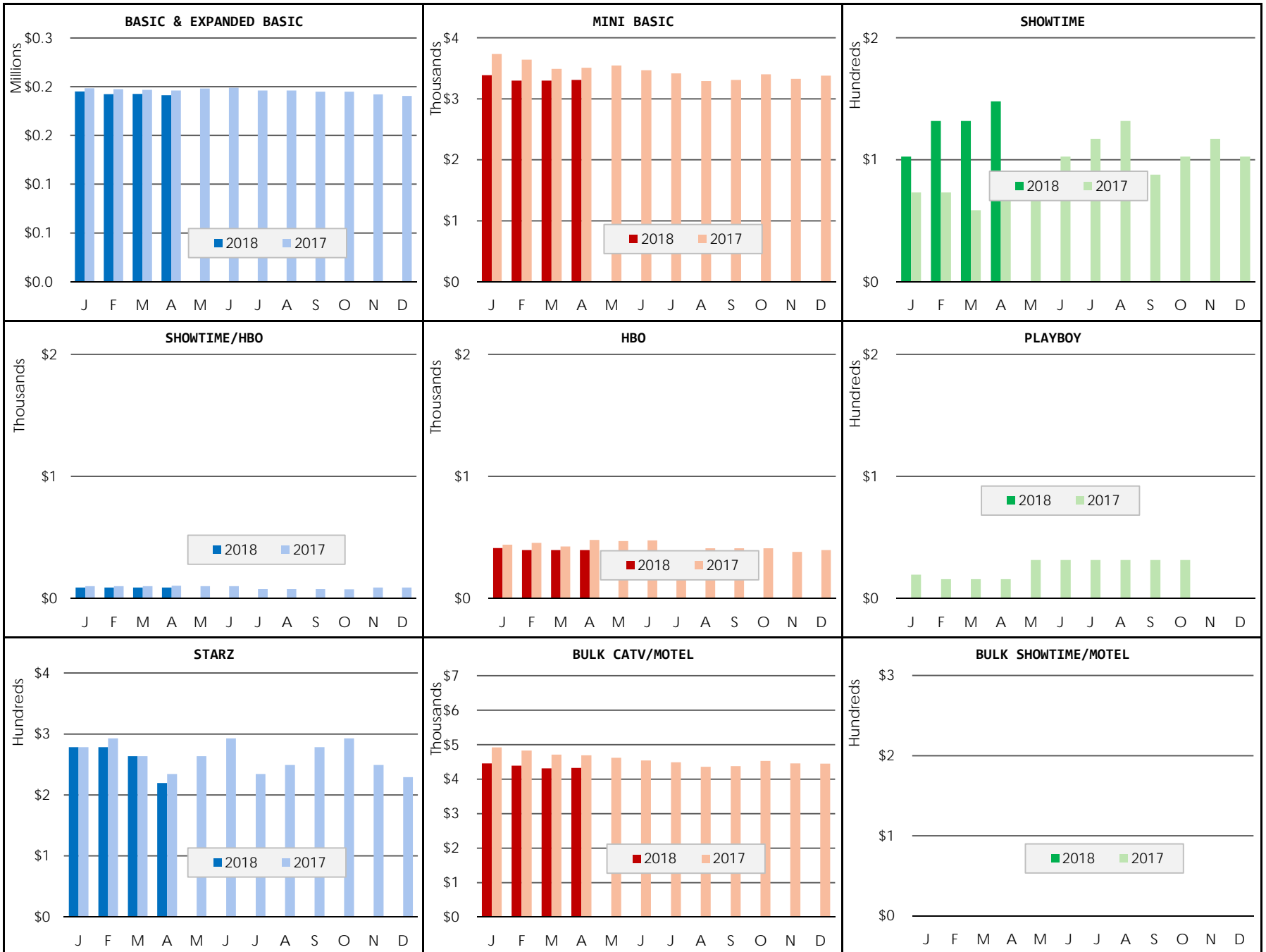


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

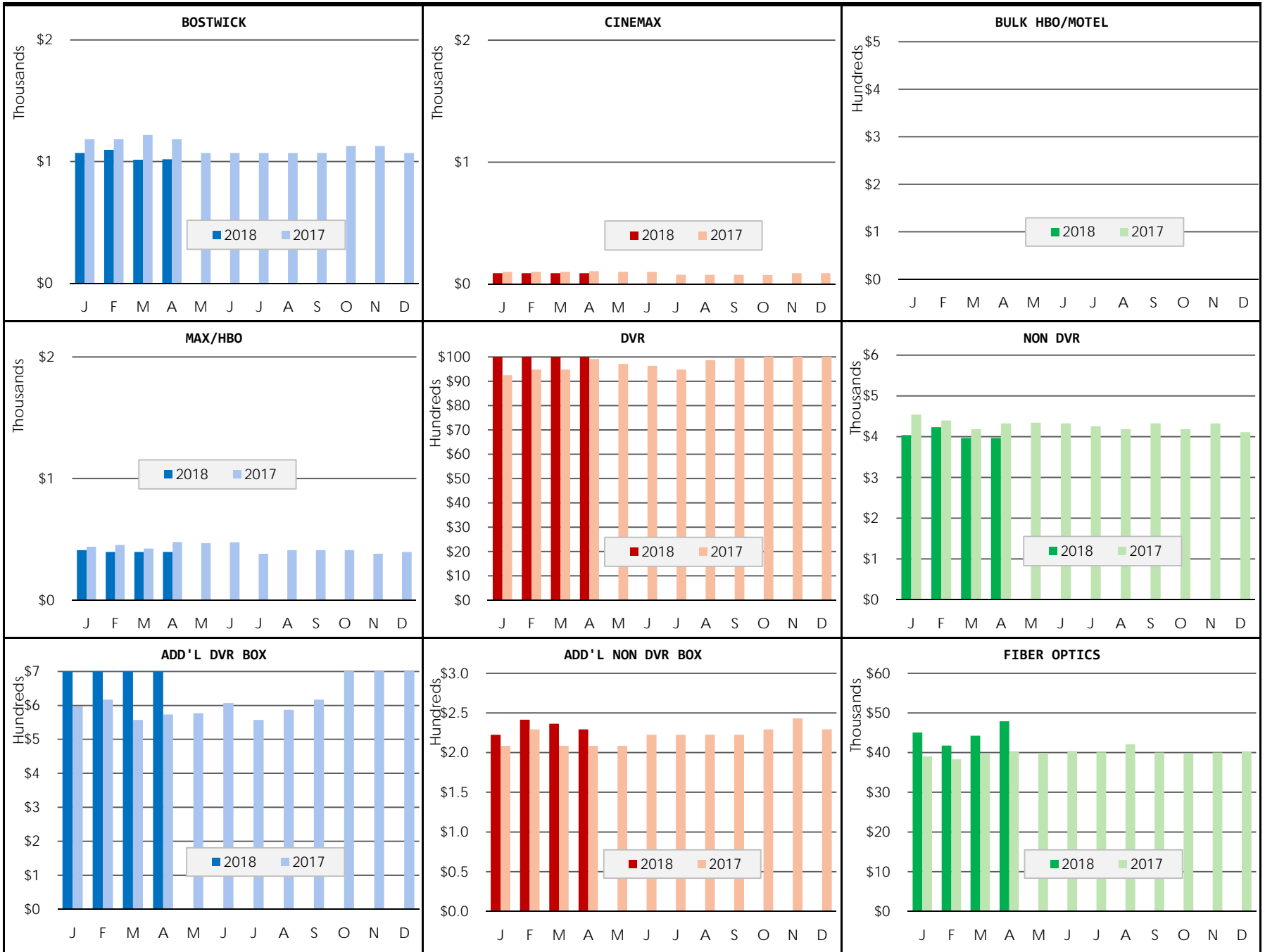
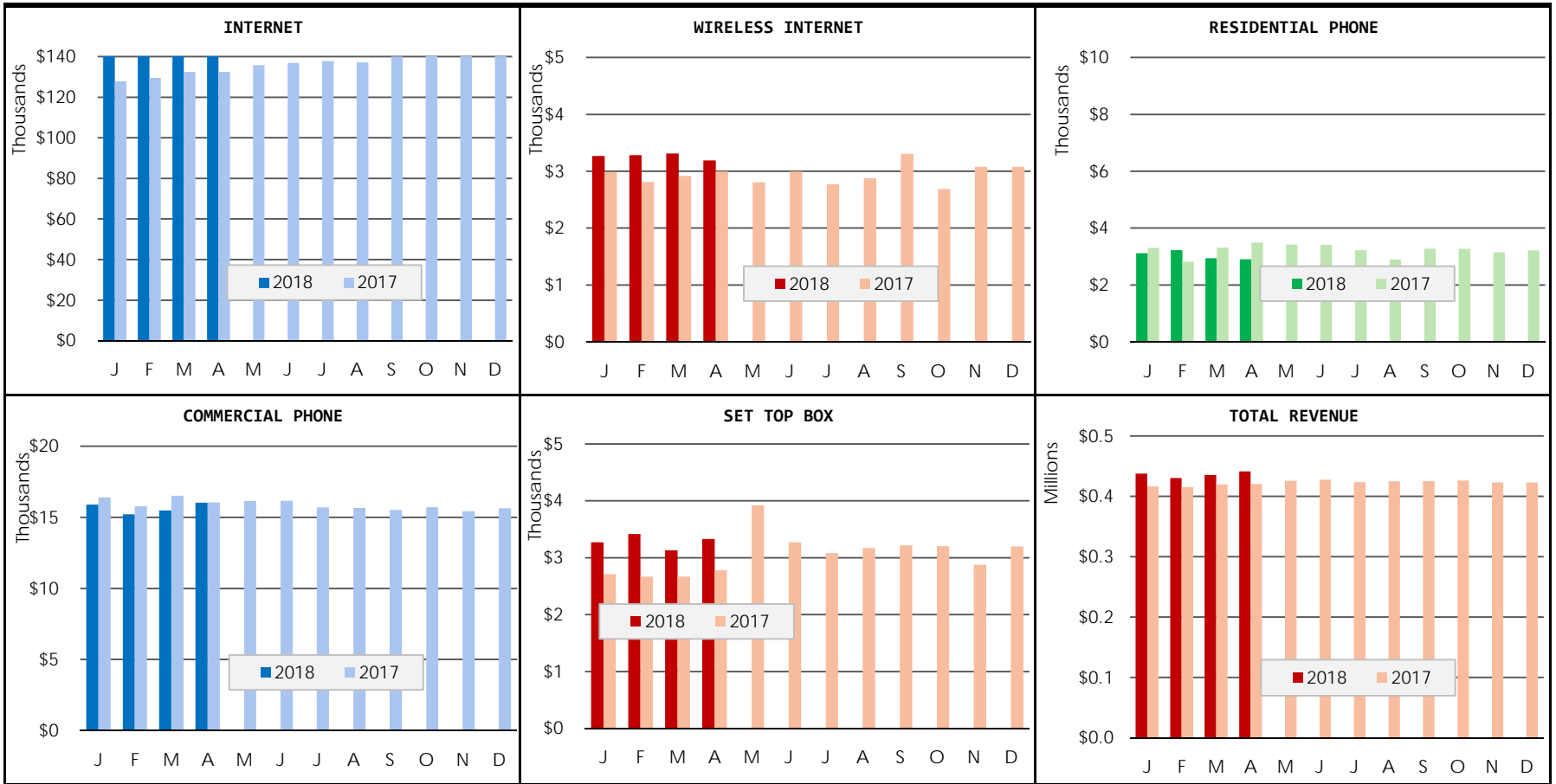


CHART 7  
 REVENUES FROM SALES BY CLASS  
 CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER, GAS,  
& STORMWATER  
MONTHLY REPORT  
JUNE  
2018**



# MONTHLY DIRECTOR'S REPORT

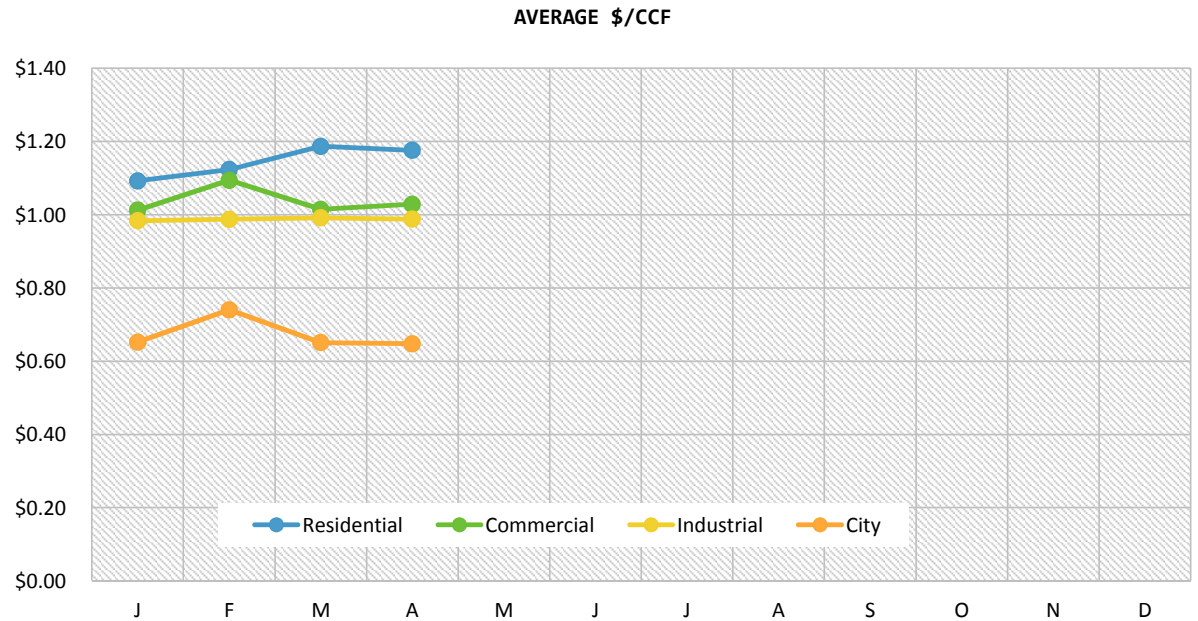
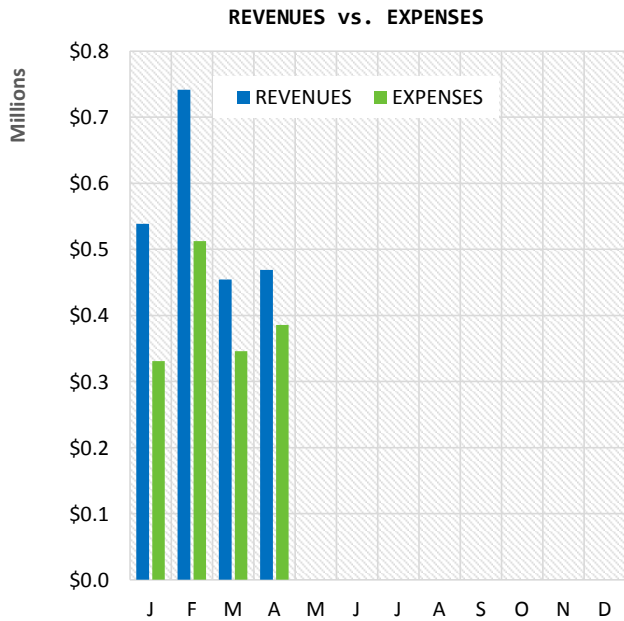
REPORTING PERIOD: 04/2018 | FY 2018



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
<b>REVENUES</b>	<b>\$ 0.539M</b>	<b>\$ 0.741M</b>	<b>\$ 0.455M</b>	<b>\$ 0.469M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2.203M</b>	<b>\$ 1.212M</b>	<b>\$ 1.718M</b>
PERSONNEL COSTS	\$ 0.052M	\$ 0.039M	\$ 0.056M	\$ 0.131M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.277M	\$ 0.167M	\$ 0.094M
CONTRACTED SVC	\$ 0.007M	\$ 0.019M	\$ 0.010M	\$ 0.021M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.057M	\$ 0.073M	\$ 0.046M
SUPPLIES	\$ 0.230M	\$ 0.290M	\$ 0.175M	\$ 0.167M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.862M	\$ 0.554M	\$ 0.529M
CAPITAL OUTLAY	\$ -	\$ 0.088M	\$ 0.011M	\$ 0.005M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.104M	\$ -	\$ 0.010M
FUND TRANSFERS	\$ 0.042M	\$ 0.077M	\$ 0.094M	\$ 0.063M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.276M	\$ 0.278M	\$ 0.158M
<b>EXPENSES</b>	<b>\$ 0.331M</b>	<b>\$ 0.512M</b>	<b>\$ 0.346M</b>	<b>\$ 0.386M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1.575M</b>	<b>\$ 1.072M</b>	<b>\$ 0.836M</b>
<b>MARGIN</b>	<b>\$ 0.208M</b>	<b>\$ 0.229M</b>	<b>\$ 0.109M</b>	<b>\$ 0.083M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.628M</b>	<b>\$ 0.140M</b>	<b>\$ 0.883M</b>



# RETAIL SALES REPORT

Jan 2018 Feb 2018 Mar 2018 Apr 2018 May 2018 Jun 2018 Jul 2018 Aug 2018 Sep 2018 Oct 2018 Nov 2018 Dec 2018

## CUSTOMER COUNT

Residential	3,188	3,160	3,156	3,176
Commercial	559	557	554	560
Industrial	3	3	3	3
City	20	20	20	20
<b>Total</b>	<b>3,772</b>	<b>3,742</b>	<b>3,736</b>	<b>3,762</b>

Year-Over-Year Δ 1.15% 0.00% -0.24% -2.94%

## CCF

Residential	0.285M	0.348M	0.205M	0.163M
Commercial	0.184M	0.278M	0.155M	0.137M
Industrial	0.016M	0.008M	0.005M	0.007M
City	0.011M	0.017M	0.009M	0.010M
<b>Total</b>	<b>0.508M</b>	<b>0.667M</b>	<b>0.408M</b>	<b>0.348M</b>

Year-Over-Year Δ 19.11% 68.96% 20.11% 19.85%

## REVENUE

Residential	\$ 0.312M	\$ 0.391M	\$ 0.243M	\$ 0.191M
Commercial	\$ 0.186M	\$ 0.304M	\$ 0.157M	\$ 0.141M
Industrial	\$ 0.016M	\$ 0.008M	\$ 0.005M	\$ 0.007M
Other	\$ 0.011M	\$ 0.016M	\$ 0.028M	\$ 0.026M
City	\$ 0.007M	\$ 0.012M	\$ 0.006M	\$ 0.007M
<b>Total</b>	<b>\$ 0.531M</b>	<b>\$ 0.731M</b>	<b>\$ 0.440M</b>	<b>\$ 0.372M</b>

Year-Over-Year Δ 10.58% 65.54% 21.42% 21.52%

# SALES STATISTICS

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)
[YTD](#)

## AVERAGE CCF/CUSTOMER

Residential	89	110	65	51	79
Commercial	329	500	280	245	338
Industrial	5,453	2,621	1,744	2,460	3,070
City	527	831	445	518	580

## AVERAGE \$/CUSTOMER

Residential	\$98	\$124	\$77	\$60	\$90
Commercial	\$333	\$546	\$284	\$252	\$354
Industrial	\$5,364	\$2,589	\$1,729	\$2,431	\$3,028
City	\$344	\$616	\$289	\$335	\$396

## AVERAGE \$/CCF

Residential	\$1.0925	\$1.1235	\$1.1867	\$1.1758	\$1.1446
Commercial	\$1.0124	\$1.0940	\$1.0144	\$1.0285	\$1.0373
Industrial	\$0.9837	\$0.9876	\$0.9915	\$0.9881	\$0.9877
City	\$0.6520	\$0.7405	\$0.6506	\$0.6476	\$0.6727
<b>Average</b>	<b>\$0.9351</b>	<b>\$0.9864</b>	<b>\$0.9608</b>	<b>\$0.9600</b>	<b>\$0.9606</b>

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 48,391	\$ 48,459	\$ 204,902	\$ 205,187	\$ 494,199
Demand Storage/Peaking Services	\$ 1,580	\$ 1,580	\$ 6,167	\$ 6,168	\$ 18,604
Supply Charges	\$ 115,975	\$ 86,883	\$ 645,046	\$ 544,784	\$ 1,015,564
Gas Authority Supply Charges	\$ 5,942	\$ -	\$ 24,763	\$ -	\$ 24,763
Gas Authority Charges	\$ (18,260)	\$ (17,529)	\$ (59,743)	\$ (42,712)	\$ (61,805)
P.A.C.E	300	-	1,200	-	1,200
APGA Annual Dues	-	-	2,973	-	2,973
Other	2,400	2,698	13,436	15,390	32,622
<b>TOTAL MGAG BILL</b>	<b>\$ 156,329</b>	<b>\$ 122,091</b>	<b>\$ 838,744</b>	<b>\$ 728,817</b>	<b>\$ 1,528,120</b>

**DELIVERED SUPPLY**

Volume CCF	409,580	332,510	2,065,220	1,617,270	3,299,200
Volume Dth (MGAG)	398,770	323,400	2,011,170	1,572,400	3,209,950

\*Dth (dekatherm) is the measured of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.3920	0.3775	0.4170	0.4635	0.4761
\$/CCF	0.3817	0.3672	0.4061	0.4506	0.4632

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
NATURAL GAS SALES	\$ 371,759	\$ 306,361	\$ 2,073,095	\$ 1,590,295	\$ 3,580,803
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 371,759</b>	<b>\$ 306,361</b>	<b>\$ 2,073,095</b>	<b>\$ 1,590,295</b>	<b>\$ 3,580,803</b>
AS BUDGET	\$ 286,932	\$ 287,528	\$ 1,147,727	\$ 287,528	Not Applicable
% ACTUAL TO BUDGET	129.56%	106.55%	180.63%	553.09%	Not Applicable
<u>Note on Natural Gas Sales:</u> Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.					
<b>OTHER REVENUES</b>					
OP REVENUE	-	-	-	-	-
MISC REVENUE	98	-	98	600	1,496
CONTRIBUTED CAPITAL	-	-	-	-	6,970
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	400	400	8,000	5,600	24,200
OTHER REV	-	-	-	-	-
ADMIN ALLOC	5,039	6,356	30,626	26,393	95,204
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	91,524	95,505	91,524	95,505	91,524
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 97,061</b>	<b>\$ 102,261</b>	<b>\$ 130,248</b>	<b>\$ 128,098</b>	<b>\$ 219,394</b>
AS BUDGET	\$ 16,169	\$ 9,480	\$ 64,676	\$ 37,919	Not Applicable
% ACTUAL TO BUDGET	600.29%	1078.73%	201.39%	337.82%	Not Applicable
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 468,820</b>	<b>\$ 408,622</b>	<b>\$ 2,203,344</b>	<b>\$ 1,718,394</b>	<b>\$ 3,800,198</b>
AS BUDGET	\$ 303,101	\$ 297,008	\$ 1,212,403	\$ 1,188,032	Not Applicable
% ACTUAL TO BUDGET	154.67%	137.58%	181.73%	144.64%	Not Applicable

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 35,052	\$ 33,046	\$ 137,656	\$ 38,719	\$ 400,152
Benefits	95,613	16,227	139,121	54,952	307,016
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 130,728</b>	<b>\$ 49,273</b>	<b>\$ 276,902</b>	<b>\$ 93,671</b>	<b>\$ 707,509</b>
AS BUDGET	\$ 41,863	\$ 43,305	\$ 167,453	\$ 173,219	Not Applicable
% ACTUAL TO BUDGET	312.27%	113.78%	165.36%	54.08%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ 5,685	\$ 4,245	\$ 9,685	\$ 6,445	\$ 12,981
Util Protect Ctr	-	-	-	-	-
Custodial Service	-	-	-	-	92
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	394
Security Sys	-	-	-	-	-
Equipment Rep & Maint	6,509	-	9,532	-	9,532
R&M System - Outside	-	-	7,093	-	7,093
Maintenance Contracts	598	-	1,690	-	1,690
Equip Rent/Lease	484	641	1,218	2,563	5,296
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	39	-	39
Repairs & Maintenance (Outside)	-	6,433	-	14,877	43,572
Landfill Fees	-	-	-	-	-
Maint Contracts	-	201	-	1,017	3,202
Other Contract Svcs	-	2,601	3,647	13,557	15,101
Comm Svcs	605	461	1,981	1,602	6,497
Public Relations	-	-	32	-	64
Mkt Expense	3,355	935	6,126	4,056	11,309
Printing	-	-	-	-	70
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	1,050	320
Travel	(30)	-	390	-	502
Fees	450	-	1,066	313	1,187
Ga Dept Rev Fee	-	-	-	-	50
Training & Ed	525	701	1,638	701	8,990
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	449
Contract Labor	2,388	-	12,797	-	12,797
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 20,570</b>	<b>\$ 16,217</b>	<b>\$ 56,933</b>	<b>\$ 46,182</b>	<b>\$ 141,227</b>
AS BUDGET	\$ 18,323	\$ 15,973	\$ 73,292	\$ 63,892	Not Applicable
% ACTUAL TO BUDGET	112.26%	101.53%	77.68%	72.28%	Not Applicable

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	12-MONTH
<b>SUPPLIES</b>					
Gas Cost	153,629	119,393	821,134	501,889	1,497,869
Office Supplies	-	70	1,585	473	2,586
Postage	-	-	-	183	281
Auto Parts	221	-	504	-	504
Damage Claims	-	-	1,250	-	1,250
Uniform Expense	-	-	3,164	-	3,164
Janitorial	86	-	291	-	462
Equipment R&M - Inside	-	-	18	-	18
System R&M - Inside	4,534	-	18,288	-	18,288
Util Costs - Util Fund	327	204	1,244	613	2,698
Util Cost - Other Fund	-	-	-	-	196
Mileage Reimb	-	-	-	834	-
Auto & Truck Fuel	1,808	1,193	4,448	2,624	13,533
Food	93	-	174	-	210
Sm Tool & Min Equip	5,878	88	6,276	607	14,041
Sm Oper Supplies	491	943	3,282	3,687	13,328
Construction Material	-	-	-	-	1,197
Tires	-	-	-	-	1,237
Uniform Exp	-	223	-	1,721	1,618
Repairs & Maintenance (Inside)	-	1,271	-	14,117	22,007
Equip Pur (<\$5M)	-	-	-	1,878	1,000
Dam Claims	-	-	-	-	202
Misc	-	54	-	158	83
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 167,064</b>	<b>\$ 123,439</b>	<b>\$ 861,660</b>	<b>\$ 528,783</b>	<b>\$ 1,595,772</b>
AS BUDGET	\$ 138,375	\$ 11,046	\$ 553,500	\$ 44,183	Not Applicable
% ACTUAL TO BUDGET	120.73%	1117.52%	155.67%	1196.79%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Cip	\$ 4,725	\$ 1,566	\$ 103,591	\$ 9,606	\$ 306,896
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization Def Chg 2016 Bond	\$ 1,080	\$ -	\$ 2,160	\$ -	\$ 2,160
Int Exp 2016 Rev Bond	3,752	-	15,006	-	63,170
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 9,556</b>	<b>\$ 1,566</b>	<b>\$ 120,757</b>	<b>\$ 9,606</b>	<b>\$ 372,226</b>
AS BUDGET	\$ 3,600	\$ -	\$ 14,398	\$ -	Not Applicable
% ACTUAL TO BUDGET	265.49%	0.00%	838.71%	0.00%	Not Applicable



	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	12-MONTH
<b>FUND TRANSFERS</b>					
Depr Exp	\$ -	\$ -	\$ 35,652	\$ -	\$ 178,261
Admin Alloc - Adm Exp	\$ 32,172	\$ 21,091	\$ 107,435	\$ 95,324	\$ 334,290
Transfer To Gf	25,800	17,672	115,546	62,322	188,612
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 57,972</b>	<b>\$ 38,763</b>	<b>\$ 258,633</b>	<b>\$ 157,646</b>	<b>\$ 701,163</b>
AS BUDGET	\$ 65,930	\$ 60,506	\$ 263,721	\$ 242,025	Not Applicable
% ACTUAL TO BUDGET	87.93%	64.06%	98.07%	65.14%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 385,891</b>	<b>\$ 229,258</b>	<b>\$ 1,574,886</b>	<b>\$ 835,888</b>	<b>\$ 3,517,896</b>
AS BUDGET	\$ 268,091	\$ 130,830	\$ 1,072,364	\$ 523,319	Not Applicable
% ACTUAL TO BUDGET	143.94%	175.23%	146.86%	159.73%	Not Applicable

# MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 04/2018 | FY 2018



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-10

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	FY 2018	AS BUDGET	FY 2017
<b>REVENUES</b>	<b>\$ 0.720M</b>	<b>\$ 0.896M</b>	<b>\$ 0.748M</b>	<b>\$ 0.906M</b>									<b>\$ 3.271M</b>	<b>\$ 8.989M</b>	<b>\$ 2.896M</b>
PERSONNEL COSTS	\$ 0.159M	\$ 0.192M	\$ 0.160M	\$ 0.146M									\$ 0.658M	\$ 1.901M	\$ 0.434M
CONTRACTED SVC	\$ 0.039M	\$ 0.034M	\$ 0.063M	\$ 0.029M									\$ 0.165M	\$ 0.776M	\$ 0.139M
SUPPLIES	\$ 0.082M	\$ 0.136M	\$ 0.194M	\$ 0.132M									\$ 0.544M	\$ 1.532M	\$ 0.439M
CAPITAL OUTLAY	\$ 0.112M	\$ 0.359M	\$ 0.375M	\$ 0.497M									\$ 1.343M	\$ 1.344M	\$ 0.402M
FUND TRANSFERS	\$ 0.033M	\$ 0.040M	\$ 0.041M	\$ 0.041M									\$ 0.154M	\$ 0.630M	\$ 0.098M
<b>EXPENSES</b>	<b>\$ 0.425M</b>	<b>\$ 0.761M</b>	<b>\$ 0.833M</b>	<b>\$ 0.844M</b>									<b>\$ 2.863M</b>	<b>\$ 6.183M</b>	<b>\$ 1.512M</b>

<b>MARGIN</b>	<b>\$ 0.295M</b>	<b>\$ 0.135M</b>	<b>\$ (0.085M)</b>	<b>\$ 0.062M</b>									<b>\$ 0.407M</b>	<b>\$ 2.806M</b>	<b>\$ 1.384M</b>
---------------	------------------	------------------	--------------------	------------------	--	--	--	--	--	--	--	--	------------------	------------------	------------------

12-MO  
PROCESSED  
KGAL



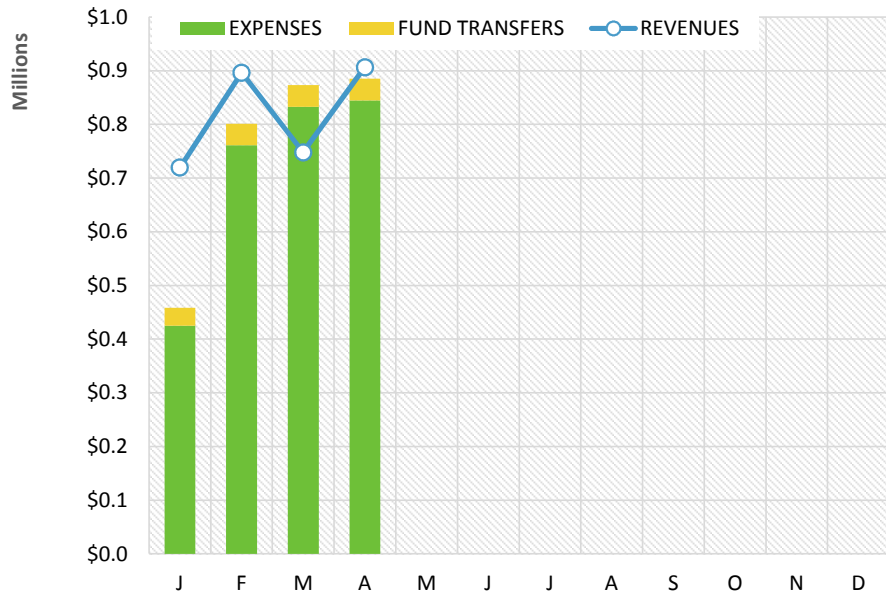
12-MO  
RETAIL  
KGAL



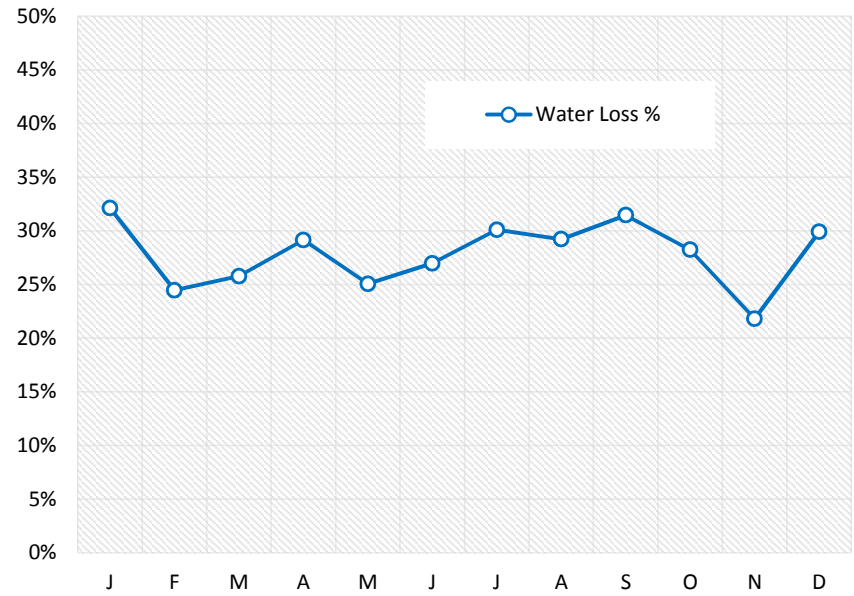
ROLLING  
12-MO LINE  
LOSS

27.88%

**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



## RETAIL SALES REPORT

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)

### CUSTOMER COUNT - WATER

Residential	8,035	7,955	7,985	7,995
Commercial	899	901	891	896
Industrial	1	1	1	1
Water Authority	1	1	1	1
Residential Sprinkler	223	222	224	223
Commercial Sprinkler	77	77	77	77
<b>Total</b>	<b>9,236</b>	<b>9,157</b>	<b>9,179</b>	<b>9,193</b>

YOY Δ	1.95%	0.80%	0.93%	0.91%
-------	-------	-------	-------	-------

### KGALLONS - WATER

Residential	33,268	33,961	32,761	32,032
Commercial	9,691	10,150	9,795	10,659
Industrial	2,203	2,175	2,004	1,422
Water Authority	3,413	5,519	4,125	4,061
<b>Total</b>	<b>48,574</b>	<b>51,805</b>	<b>48,685</b>	<b>48,174</b>

YOY Δ	-7.91%	3.81%	-2.36%	-0.84%
-------	--------	-------	--------	--------

### REVENUE - WATER

Residential	\$ 0.278M	\$ 0.287M	\$ 0.276M	\$ 0.270M
Commercial	\$ 0.075M	\$ 0.078M	\$ 0.077M	\$ 0.081M
Industrial	\$ 0.009M	\$ 0.009M	\$ 0.008M	\$ 0.006M
Water Authority	\$ 0.006M	\$ 0.009M	\$ 0.017M	\$ 0.017M
<b>Total</b>	<b>\$ 0.369M</b>	<b>\$ 0.383M</b>	<b>\$ 0.378M</b>	<b>\$ 0.373M</b>

YOY Δ	-4.41%	1.48%	3.72%	4.08%
-------	--------	-------	-------	-------

## RETAIL SALES REPORT

[Jan 2018](#)
[Feb 2018](#)
[Mar 2018](#)
[Apr 2018](#)
[May 2018](#)
[Jun 2018](#)
[Jul 2018](#)
[Aug 2018](#)
[Sep 2018](#)
[Oct 2018](#)
[Nov 2018](#)
[Dec 2018](#)

### CUSTOMER COUNT - SEWER

Residential	6,155	6,098	6,115	6,110
Commercial	818	801	795	802
Water Authority	1	1	1	1
<b>Total</b>	<b>6,974</b>	<b>6,900</b>	<b>6,911</b>	<b>6,913</b>
YOY Δ	2.05%	0.79%	0.70%	0.64%

### KGALLONS - SEWER

Residential	33,268	33,961	32,761	32,032
Commercial	9,691	10,150	9,795	10,659
Water Authority	3,413	5,519	4,125	4,061
<b>Total</b>	<b>46,371</b>	<b>49,630</b>	<b>46,681</b>	<b>46,752</b>
YOY Δ	-6.90%	6.64%	0.85%	2.93%

### REVENUE - SEWER

Residential	\$ 0.196M	\$ 0.197M	\$ 0.194M	\$ 0.192M
Commercial	\$ 0.116M	\$ 0.116M	\$ 0.120M	\$ 0.124M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
<b>Total</b>	<b>\$ 0.313M</b>	<b>\$ 0.314M</b>	<b>\$ 0.315M</b>	<b>\$ 0.317M</b>
YOY Δ	-1.35%	2.06%	1.97%	-0.05%

## SALES STATISTICS

Jan 2018   Feb 2018   Mar 2018   Apr 2018   May 2018   Jun 2018   Jul 2018   Aug 2018   Sep 2018   Oct 2018   Nov 2018   Dec 2018   YTD

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4
Commercial	11	11	11	12	11
Industrial	2,203	2,175	2,004	1,422	1,951
Water Authority	3,413	5,519	4,125	4,061	4,280

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$36	\$35	\$34	\$35
Commercial	\$84	\$86	\$86	\$90	\$87
Industrial	\$9,069	\$8,956	\$8,265	\$5,914	\$8,051
Water Authority	\$6,375	\$9,382	\$16,834	\$16,575	\$12,292

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.3658	\$8.4529	\$8.4155	\$8.4228	\$8.4143
Commercial	\$7.7515	\$7.6652	\$7.8498	\$7.5709	\$7.7094
Industrial	\$4.1166	\$4.1176	\$4.1242	\$4.1587	\$4.1293
Water Authority	\$1.8679	\$1.7000	\$4.0809	\$4.0816	\$2.9326
<b>Average</b>	<b>\$5.5255</b>	<b>\$5.4839</b>	<b>\$6.1176</b>	<b>\$6.0585</b>	<b>\$5.7964</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	6	5	5	5
Commercial	12	13	12	13	13
Water Authority	3,413	5,519	4,125	4,061	4,280

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$32	\$31	\$32
Commercial	\$142	\$145	\$151	\$154	\$148
Water Authority	\$1,279	\$1,119	\$1,173	\$1,013	\$1,146

### AVERAGE \$/KGALLON (SEWER)

Residential	\$5.8970	\$5.7957	\$5.9190	\$6.0043	\$5.9040
Commercial	\$11.9720	\$11.4736	\$12.2366	\$11.6118	\$11.8235
Water Authority	\$0.3748	\$0.2028	\$0.2843	\$0.2494	\$0.2778
<b>Average</b>	<b>\$6.0813</b>	<b>\$5.8240</b>	<b>\$6.1466</b>	<b>\$5.9552</b>	<b>\$6.0018</b>

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
WATER SALES	\$ 373,027	\$ 354,852	\$ 1,496,688	\$ 1,447,763	\$ 4,769,849
SEWER SALES	\$ 315,916	\$ 302,890	\$ 1,256,237	\$ 1,226,111	\$ 3,545,760
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 688,943</b>	<b>\$ 657,742</b>	<b>\$ 2,752,925</b>	<b>\$ 2,673,873</b>	<b>\$ 8,315,609</b>
AS BUDGET	\$ 705,083	\$ 692,478	\$ 2,820,333	\$ 2,769,913	Not Applicable
% ACTUAL TO BUDGET	97.71%	94.98%	97.61%	96.53%	Not Applicable
<u>Note on Water &amp; Sewer Sales:</u> Detail break-down for individual rate class is shown in WATER & SEWER: RETAIL SALES section.					
<b>OTHER REVENUES</b>					
<b>WATER</b>					
OP REVENUE	\$ 1,548	\$ 1,457	\$ 6,236	\$ 5,503	\$ 1,829
MISC REVENUE	\$ 7,935	\$ 2,995	\$ 23,805	\$ 21,710	\$ 5,290
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 17,025	\$ 8,475	\$ 49,925	\$ 50,425	\$ 7,600
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC	\$ 8,508	\$ 12,045	\$ 51,712	\$ 50,016	\$ 10,514
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER REVENUES (WATER)</b>	<b>\$ 35,016</b>	<b>\$ 24,972</b>	<b>\$ 131,678</b>	<b>\$ 127,655</b>	<b>\$ 25,232</b>
<b>SEWER</b>					
OP REVENUE	\$ 3,200	\$ 1,410	\$ 11,640	\$ 9,990	\$ 3,200
FEDERAL GRANT	\$ 159,499	\$ -	\$ 280,009	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ 4,000	\$ -	\$ -
TAP FEES	\$ 12,000	\$ 4,000	\$ 48,000	\$ 46,000	\$ 9,000
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ 921	\$ -	\$ 921	\$ -	\$ -
ADMIN ALLOC	\$ 6,806	\$ 9,253	\$ 41,365	\$ 38,424	\$ 8,077
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 182,426</b>	<b>\$ 14,663</b>	<b>\$ 385,936</b>	<b>\$ 94,414</b>	<b>\$ 20,277</b>
<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 217,442</b>	<b>\$ 39,635</b>	<b>\$ 517,614</b>	<b>\$ 222,069</b>	<b>\$ 45,509</b>
AS BUDGET	\$ 43,989	\$ 46,009	\$ 175,955	\$ 184,034	Not Applicable
% ACTUAL TO BUDGET	494.31%	86.15%	294.17%	120.67%	Not Applicable
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 906,385</b>	<b>\$ 697,377</b>	<b>\$ 3,270,539</b>	<b>\$ 2,895,942</b>	<b>\$ 8,361,118</b>
AS BUDGET	\$ 749,072	\$ 738,487	\$ 2,996,289	\$ 2,953,948	Not Applicable
% ACTUAL TO BUDGET	121.00%	94.43%	109.15%	98.04%	Not Applicable

88

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	12-MONTH
PERSONNEL	\$ 145,853	\$ 136,833	\$ 657,735	\$ 434,427	\$ 1,996,811
CONTRACTED SERVICES	\$ 28,974	\$ 29,316	\$ 164,619	\$ 139,002	\$ 652,216
SUPPLIES	\$ 132,096	\$ 115,047	\$ 543,929	\$ 438,819	\$ 1,587,491
CAPITAL OUTLAY	\$ 497,032	\$ 82,967	\$ 1,342,579	\$ 402,092	\$ 4,717,167
FUND TRANSFERS	\$ 40,540	\$ 32,592	\$ 154,480	\$ 97,762	\$ 442,249
<b>TOTAL</b>	<b>\$ 844,495</b>	<b>\$ 396,756</b>	<b>\$ 2,863,342</b>	<b>\$ 1,512,102</b>	<b>\$ 9,395,936</b>

**WATER**

<b>PERSONNEL</b>					
Compensation	\$ 45,903	\$ 41,085	\$ 204,106	\$ 117,281	\$ 538,069
Benefits	\$ 21,983	\$ 19,258	\$ 83,261	\$ 75,724	\$ 285,578
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 67,886</b>	<b>\$ 60,343</b>	<b>\$ 287,367</b>	<b>\$ 193,005</b>	<b>\$ 823,647</b>
AS BUDGET	\$ 80,502	\$ 80,569	\$ 322,009	\$ 322,275	Not Applicable
% ACTUAL TO BUDGET	84.33%	74.90%	89.24%	59.89%	Not Applicable

**CONTRACTED SERVICES**

Professional Fee	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 13,480
Web Design	\$ 170	\$ -	\$ 170	\$ -	\$ 170
Consulting	\$ 1,420	\$ 750	\$ 2,670	\$ 750	\$ 15,650
Custodial Service	\$ -	\$ -	\$ -	\$ -	\$ 856
Lawn & Maint	\$ 180	\$ -	\$ 540	\$ -	\$ 1,350
Holiday Event	\$ -	\$ -	\$ -	\$ -	\$ 394
Equipment Rep & Maint	\$ 3,974	\$ -	\$ 21,294	\$ -	\$ 21,294
Vehicle Rep & Maint Outside	\$ 139	\$ -	\$ 3,386	\$ -	\$ 3,386
R&M System - Outside	\$ -	\$ -	\$ 22,445	\$ -	\$ 22,445
R&M Buildings - Outside	\$ -	\$ -	\$ 1,991	\$ -	\$ 1,991
R&M Water Tanks - Outside	\$ -	\$ -	\$ 12,813	\$ -	\$ 12,813
Maintenance Contracts	\$ 968	\$ -	\$ 2,739	\$ -	\$ 2,739
Sidewalk R&M	\$ -	\$ -	\$ -	\$ -	\$ 6,800
Sidewalk R&M - Outside	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250
Security Sys	\$ -	\$ -	\$ -	\$ -	\$ -
Rents/Leases	\$ 2,577	\$ 2,973	\$ 10,381	\$ 9,560	\$ 33,019
Repair & Maintenance (Outside)	\$ (150)	\$ 4,614	\$ -	\$ 36,724	\$ 118,827
Landfill Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	\$ -	\$ 683	\$ -	\$ 2,876	\$ 16,820
Comm Svcs	\$ 626	\$ 403	\$ 1,855	\$ 1,426	\$ 6,096
Postage	\$ 321	\$ -	\$ 973	\$ -	\$ 1,367
Public Relations	\$ -	\$ -	\$ -	\$ -	\$ 16
Mkt Expense	\$ -	\$ -	\$ -	\$ -	\$ 60
Util Bill Print Svcs	\$ -	\$ -	\$ -	\$ -	\$ -
Dues & Sub	\$ -	\$ 140	\$ -	\$ 391	\$ 1,468
Travel	\$ 335	\$ -	\$ 335	\$ -	\$ 587
Fees	\$ 50	\$ -	\$ 574	\$ -	\$ 817
Training & Ed	\$ 370	\$ 954	\$ 2,605	\$ 4,354	\$ 6,066
Gen Liab Ins	\$ -	\$ -	\$ -	\$ -	\$ 2,181
Uniform Rent	\$ -	\$ 475	\$ -	\$ 1,604	\$ 2,190
Contract Labor	\$ -	\$ -	\$ 409	\$ -	\$ 409
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 10,810</b>	<b>\$ 10,991</b>	<b>\$ 86,260</b>	<b>\$ 57,685</b>	<b>\$ 280,889</b>
AS BUDGET	\$ 31,579	\$ 30,017	\$ 126,317	\$ 120,067	Not Applicable
% ACTUAL TO BUDGET	34.23%	36.62%	68.29%	48.04%	Not Applicable

**SUPPLIES**

Chem & Pest	\$ -	\$ 9,156	\$ -	\$ 41,705	\$ 104,509
Office Supplies	\$ 215	\$ 109	\$ 3,192	\$ 897	\$ 27,753
Auto Parts	\$ 688	\$ -	\$ 2,091	\$ -	\$ 2,091
Chemicals & Pesticides	\$ 11,534	\$ -	\$ 58,767	\$ -	\$ 58,767
Janitorial	\$ 1,412	\$ -	\$ 4,511	\$ -	\$ 7,008
Equipment Parts	\$ 2,456	\$ -	\$ 6,865	\$ -	\$ 6,865
R&M Building - Inside	\$ 123	\$ -	\$ 960	\$ -	\$ 960
Equipment R&M - Inside	\$ -	\$ -	\$ 18	\$ -	\$ 18
System R&M Inside	\$ 9,767	\$ -	\$ 48,871	\$ -	\$ 48,871
Reservoir R&M - Inside	\$ -	\$ -	\$ 1,399	\$ -	\$ 1,399



89

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	12-MONTH
Sidewalk R & M	\$ -	\$ -	\$ 530	\$ -	\$ 530
Expendable Fluids	\$ -	\$ -	\$ 726	\$ -	\$ 726
Postage	\$ -	\$ 257	\$ -	\$ 831	\$ 1,683
Tires	\$ 655	\$ -	\$ 655	\$ -	\$ 655
Uniform Expense	\$ -	\$ -	\$ 278	\$ -	\$ 278
Utility Costs	\$ 18,605	\$ 27,341	\$ 108,593	\$ 96,320	\$ 304,436
Fuel & Mileage	\$ 1,346	\$ 1,045	\$ 3,634	\$ 3,032	\$ 12,083
Food	\$ 233	\$ -	\$ 366	\$ -	\$ 535
Books & Periodicals	\$ -	\$ -	\$ -	\$ -	\$ 120
Sm Tool & Min Equip	\$ 1,201	\$ 1,388	\$ 3,491	\$ 2,494	\$ 19,178
Lab Supplies	\$ 2,434	\$ 2,002	\$ 7,329	\$ 8,387	\$ 24,940
Training Material	\$ 9,591	\$ -	\$ 9,591	\$ -	\$ 9,591
Sm Oper Supplies	\$ 528	\$ 3,583	\$ 4,362	\$ 18,271	\$ 15,994
Uniform Rental	\$ 338	\$ -	\$ 1,487	\$ -	\$ 2,427
Construction Material	\$ -	\$ -	\$ -	\$ -	\$ 1,197
Uniform Exp	\$ -	\$ 227	\$ -	\$ 1,114	\$ 2,259
Repairs & Maintenance (Inside)	\$ -	\$ 5,964	\$ -	\$ 44,046	\$ 124,246
Meters	\$ -	\$ -	\$ -	\$ -	\$ 56,247
Equip Pur (<\$5M)	\$ -	\$ -	\$ -	\$ 258	\$ 3,037
Dam Claims	\$ -	\$ -	\$ -	\$ -	\$ 1,438
Lab Equip	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ 577	\$ -	\$ 678	\$ 2,590
Amr Proj Exp	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 61,126</b>	<b>\$ 51,650</b>	<b>\$ 267,717</b>	<b>\$ 218,035</b>	<b>\$ 842,430</b>
AS BUDGET	\$ 66,591	\$ 61,058	\$ 266,363	\$ 244,233	Not Applicable
% ACTUAL TO BUDGET	91.79%	84.59%	100.51%	89.27%	Not Applicable

**CAPITAL OUTLAY**

Util Cash (Over)/Shrt	\$ -	\$ -	\$ -	\$ -	\$ -
Util Int Admin Alloc	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 995,906
Amortization	\$ 3,346	\$ -	\$ 6,693	\$ -	\$ 6,693
Admin Alloc - Adm Exp	\$ 54,322	\$ 39,968	\$ 181,401	\$ 180,642	\$ 611,299
Util Bad Debt Exp	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ 12,254	\$ 674	\$ 49,039	\$ 2,717	\$ 203,542
Sites/Land	\$ -	\$ -	\$ -	\$ -	\$ -
Cip	\$ 132,955	\$ -	\$ 461,548	\$ 10,800	\$ 602,477
Capital Expenditures	\$ 68,857	\$ -	\$ 68,858	\$ -	\$ 190,358
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 271,734</b>	<b>\$ 40,642</b>	<b>\$ 767,539</b>	<b>\$ 194,160</b>	<b>\$ 2,610,275</b>
AS BUDGET	\$ 56,015	\$ -	\$ 224,060	\$ -	Not Applicable
% ACTUAL TO BUDGET	485.11%	0.00%	342.56%	0.00%	Not Applicable

**FUND TRANSFERS**

<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 21,881</b>	<b>\$ 16,986</b>	<b>\$ 83,251</b>	<b>\$ 51,921</b>	<b>\$ 240,825</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 433,437</b>	<b>\$ 180,612</b>	<b>\$ 1,492,134</b>	<b>\$ 714,805</b>	<b>\$ 4,798,066</b>
AS BUDGET	\$ 234,687	\$ 171,644	\$ 938,748	\$ 686,575	Not Applicable
% ACTUAL TO BUDGET	184.69%	105.22%	158.95%	104.11%	Not Applicable

Apr 2018      Apr 2017      FY2018 YTD      FY2017 YTD      12-MONTH

**WASTEWATER**

**PERSONNEL**

Compensation	\$	54,027	\$	52,938	\$	267,092	\$	151,794	\$	798,258
Benefits	\$	23,940	\$	23,553	\$	103,276	\$	89,628	\$	374,907
<b>PERSONNEL (ACTUAL)</b>	<b>\$</b>	<b>77,966</b>	<b>\$</b>	<b>76,491</b>	<b>\$</b>	<b>370,368</b>	<b>\$</b>	<b>241,422</b>	<b>\$</b>	<b>1,173,165</b>
AS BUDGET	\$	77,896	\$	82,948	\$	311,584	\$	331,793		Not Applicable
% ACTUAL TO BUDGET		100.09%		92.21%		118.87%		72.76%		Not Applicable

**CONTRACTED SERVICES**

Consulting	\$	250	\$	10,000	\$	12,950	\$	10,000	\$	50,100
Professional Fee	\$	1,000	\$	-	\$	1,000	\$	-	\$	1,000
Web Design	\$	190	\$	-	\$	190	\$	-	\$	190
Util Protect Ctr	\$	-	\$	-	\$	-	\$	-	\$	-
Landfill Fees	\$	7,800	\$	-	\$	16,950	\$	-	\$	16,950
Custodial Service	\$	-	\$	-	\$	-	\$	-	\$	427
Lawn & Maint	\$	770	\$	-	\$	770	\$	-	\$	1,560
Holiday Event	\$	-	\$	-	\$	-	\$	-	\$	394
Security Sys	\$	-	\$	-	\$	-	\$	-	\$	-
Equipment Repair & Maintenance	\$	433	\$	-	\$	7,854	\$	-	\$	7,854
Vehicle Rep & Maint Outside	\$	-	\$	-	\$	3,064	\$	-	\$	3,064
R&M System - Outside	\$	250	\$	-	\$	3,978	\$	-	\$	3,978
R&M Buildings - Outside	\$	-	\$	-	\$	3,782	\$	-	\$	3,782
Maintenance Contracts	\$	833	\$	-	\$	2,164	\$	-	\$	2,164
Rents/Leases	\$	4,188	\$	4,532	\$	19,514	\$	18,015	\$	62,023
Repairs & Maintenance (Outside)	\$	-	\$	1,558	\$	-	\$	34,653	\$	104,107
Landfill Fees	\$	-	\$	-	\$	-	\$	8,361	\$	85,644
Contracted Services	\$	-	\$	394	\$	-	\$	1,802	\$	4,744
Comm Svcs	\$	949	\$	457	\$	2,736	\$	1,971	\$	7,621
Public Relations	\$	-	\$	-	\$	-	\$	-	\$	632
Mkt Expense	\$	-	\$	-	\$	-	\$	-	\$	-
Util Bill Print Svcs	\$	-	\$	-	\$	-	\$	-	\$	-
Dues & Sub	\$	-	\$	-	\$	-	\$	-	\$	1,073
Mileage Reimbursement	\$	-	\$	-	\$	44	\$	-	\$	44
Travel	\$	856	\$	-	\$	856	\$	-	\$	856
Fees	\$	25	\$	-	\$	63	\$	-	\$	351
Vehicle Tag & Title Fee	\$	-	\$	-	\$	3	\$	-	\$	3
Ga Dept Rev Fee	\$	-	\$	-	\$	-	\$	-	\$	550
Training & Ed	\$	620	\$	675	\$	2,442	\$	4,499	\$	4,311
Gen Liab Ins	\$	-	\$	-	\$	-	\$	-	\$	3,498
Uniform Rent	\$	-	\$	709	\$	-	\$	2,016	\$	2,408
Fine/Late Fee	\$	-	\$	-	\$	-	\$	-	\$	2,000
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$</b>	<b>18,165</b>	<b>\$</b>	<b>18,325</b>	<b>\$</b>	<b>78,359</b>	<b>\$</b>	<b>81,318</b>	<b>\$</b>	<b>371,327</b>
AS BUDGET	\$	32,450	\$	33,529	\$	129,800	\$	134,117		Not Applicable
% ACTUAL TO BUDGET		55.98%		54.65%		60.37%		60.63%		Not Applicable

**SUPPLIES**

Chem & Pest	\$	-	\$	11,620	\$	-	\$	31,823	\$	74,274
Office Supplies	\$	176	\$	200	\$	2,742	\$	820	\$	17,362
Auto Parts	\$	2,250	\$	-	\$	7,373	\$	-	\$	7,373
Chemicals & Pesticides	\$	11,484	\$	-	\$	45,837	\$	-	\$	45,837
Expendable Fluids	\$	-	\$	-	\$	267	\$	-	\$	267
Tires	\$	824	\$	-	\$	2,939	\$	-	\$	2,939
Uniform Expense	\$	346	\$	-	\$	876	\$	-	\$	876
Janitorial	\$	827	\$	-	\$	2,085	\$	-	\$	3,592
Postage	\$	-	\$	-	\$	-	\$	-	\$	833
Damage Claims	\$	-	\$	-	\$	10,181	\$	-	\$	10,181
Equipment Parts	\$	20,855	\$	-	\$	40,432	\$	-	\$	40,432
R&M Building - Inside	\$	-	\$	-	\$	3,474	\$	-	\$	3,474
Equipment R&M - Inside	\$	(6,583)	\$	-	\$	18	\$	-	\$	18
System R&M - Inside	\$	1,219	\$	-	\$	17,268	\$	-	\$	17,268
Utility Costs	\$	23,622	\$	26,500	\$	96,302	\$	112,246	\$	277,043
Transportation	\$	1,989	\$	2,018	\$	5,691	\$	5,925	\$	22,016
Food	\$	362	\$	-	\$	791	\$	-	\$	1,447
Books & Periodicals	\$	-	\$	-	\$	-	\$	-	\$	120
Sm Tool & Min Equip	\$	4,210	\$	2,878	\$	16,599	\$	13,342	\$	43,411
Lab Supplies	\$	2,795	\$	2,849	\$	5,465	\$	8,409	\$	20,804
Sm Oper Supplies	\$	5,649	\$	4,726	\$	15,071	\$	18,036	\$	44,077

91

	Apr 2018	Apr 2017	FY2018 YTD	FY2017 YTD	12-MONTH
Uniform	\$ 939	\$ 227	\$ 2,802	\$ 823	\$ 7,800
Construction Material	\$ -	\$ -	\$ -	\$ -	\$ 1,197
Repairs & Maintenance (Inside)	\$ -	\$ 11,228	\$ -	\$ 27,072	\$ 92,323
Meters	\$ -	\$ -	\$ -	\$ -	\$ -
Equip Pur (<\$5M)	\$ -	\$ -	\$ -	\$ 259	\$ 3,825
Dam Claims	\$ -	\$ -	\$ -	\$ 17	\$ 1,393
Lab Equip	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ 1,151	\$ -	\$ 2,012	\$ 4,878
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 70,970</b>	<b>\$ 63,397</b>	<b>\$ 276,212</b>	<b>\$ 220,784</b>	<b>\$ 745,061</b>
AS BUDGET	\$ 66,591	\$ 61,058	\$ 266,363	\$ 244,233	Not Applicable
% ACTUAL TO BUDGET	106.58%	103.83%	103.70%	90.40%	Not Applicable

**CAPITAL OUTLAY**

Util Cash (Over)/Shrt	\$ -	\$ -	\$ -	\$ -	\$ -
Util Int Admin Alloc	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 722,422
Amortization	\$ 3,354	\$ -	\$ 6,708	\$ -	\$ 6,708
Admin Alloc - Adm Exp	\$ 43,453	\$ 30,705	\$ 145,106	\$ 138,775	\$ 475,366
Util Bad Debt Exp	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ 11,652	\$ -	\$ 46,608	\$ -	\$ 196,201
Sites/Land	\$ -	\$ -	\$ -	\$ -	\$ -
Cip	\$ 96,644	\$ 11,621	\$ 297,771	\$ 69,158	\$ 572,678
Capital Expenditures	\$ 70,195	\$ -	\$ 78,847	\$ -	\$ 133,518
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 225,298</b>	<b>\$ 42,326</b>	<b>\$ 575,040</b>	<b>\$ 207,933</b>	<b>\$ 2,106,893</b>
AS BUDGET	\$ 55,987	\$ -	\$ 223,949	\$ -	Not Applicable
% ACTUAL TO BUDGET	402.41%	0.00%	256.77%	0.00%	Not Applicable

**FUND TRANSFERS**

<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 18,659</b>	<b>\$ 15,606</b>	<b>\$ 71,229</b>	<b>\$ 45,841</b>	<b>\$ 201,424</b>
AS BUDGET	\$ 52,467	\$ -	\$ 209,867	\$ -	Not Applicable
% ACTUAL TO BUDGET	35.56%	0.00%	33.94%	0.00%	Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 411,058</b>	<b>\$ 216,144</b>	<b>\$ 1,371,208</b>	<b>\$ 797,298</b>	<b>\$ 4,597,870</b>
AS BUDGET	\$ 285,391	\$ 177,536	\$ 1,141,563	\$ 710,143	Not Applicable
% ACTUAL TO BUDGET	144.03%	121.75%	120.12%	112.27%	Not Applicable



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Stormwater  
**Date:** 05/24/2018  
**Subject:** Approval – Rehab of Two Meadow Walk Subdivision Retention Ponds

**Budget Account/Project Name: Infrastructure Repair/Replacement**

**Funding Source: Capital Improvement Plan**

**Budget Allocation:** \$100,000.00

**Budget Available:** \$,100,0000.00

**Requested Expense:** \$37,250.00

**Company of Purchase:** JT Magbe Contracting, LLC

**Description:**

Approval for rehab of 2 of 3 retention ponds in Meadow Walk subdivision.

Staff recommends the APPROVAL to hire JT Magbe Contracting for the purpose of rehabbing 2 of 3 retention ponds in Meadow Walk subdivision.

**Background:**

Removal of all trees and woody saplings will be removed from inside the pond sites, chipped and/or mulched and spread on top of the dam and back slope of the dam. Removal of stone filter around the half round pipe drain and place new 1” stone filter at drain.

**Attachment(s):**

- Cover Sheet
- JT Magbe bid
- Market Expansion Ventures bid
- SCA Construction bid
- The Dickerson Group Inc bid



# Estimate

7380 Spout Springs Rd.  
 Suite 210-106  
 Flowery Branch, GA.  
 30542

*Adding Value To Your Property!*

Date	Estimate #
3/8/2018	1756

Name / Address	Project
Monroe Stormwater	Meadow Walk DP 927 Rosewood

Description	Qty	U/M	Rate	Total
<p>All trees and woody saplings will be removed from inside the pond area, chipped and/or mulched and spread on top of the dam and back slope of the dam. No wood chips or mulch will be inside the pond area. This pond appears to have a half round pipe covering the water quality orifices of the OCS. The stone filter around the half round pipe is completely silted over and a new 1" stone filter will be included in this proposal.</p> <p>CLear all soft and woody vegetation from Pond, Dam and Pipe Outfall from Outlet Control Structure to Headwall Including:</p> <p>1) Brushcut all soft vegetation, saw cut and remove "whole trees" from pond bottom. Rake and Blow soft cut vegetation from bottom of pond "Flood Areas" so cuttings do not flow over to OCS and plug up the Water Quality Stone Filter Drains before they decompose.</p> <p>2) Sawcut or Mulch all "Woody" type vegetation and trees from all slopes and top of dam. Mulched saplings left on the upper slopes will naturally help control future soil erosion of slopes to the pond bottom causing unnecessary silting in.</p> <p>3) Clear and/or mulch all trees and Vegetation from the back side of the Earthen Dam as per county regulations. Tree removal will ensure that trees will not blow over and roll the root ball out of the dam causing dam de-stabilization.</p> <p>4) Remove all vegetative growth and debris from the inside and outside of the Outlet Controle Structure and Water</p>	1	Ls	18,500.00	18,500.00
Thank you for the opportunity to bid on your project.			<b>Total</b>	

Signature

Phone #	E-mail	Web Site
678-960-9311	Jim@JTMAGBE.com	JTMAGBE.com



# Estimate

7380 Spout Springs Rd.  
 Suite 210-106  
 Flowery Branch, GA.  
 30542

*Adding Value To Your Property!*

Date	Estimate #
3/8/2018	1757

Name / Address

Project

Monroe Stormwater

Meadow Walk DP 1415 Meadow Ct.

Description	Qty	U/M	Rate	Total
<p>All trees and woody saplings will be removed from inside the pond area, chipped and/or mulched and spread on top of the dam and back slope of the dam. No wood chips or mulch will be inside the pond area. This pond appears to not have a half round pipe over the OCS water quality orifices. Instead there may be a rebar trash rack instead but the silt is too deep to tell without mucking out the accumulated silt in front of the OCS. This proposal includes mucking out some of the silt out in front of the OCS.</p> <p>Clear all soft and woody vegetation from Pond, Dam and Pipe Outfall from Outlet Control Structure to Headwall Including:</p> <p>1) Brushcut all soft vegetation, saw cut and remove "whole trees" from pond bottom. Rake and Blow soft cut vegetation from bottom of pond "Flood Areas" so cuttings do not flow over to OCS and plug up the Water Quality Stone Filter Drains before they decompose.</p> <p>2) Sawcut or Mulch all "Woody" type vegetation and trees from all slopes and top of dam. Mulched saplings left on the upper slopes will naturally help control future soil erosion of slopes to the pond bottom causing unnecessary silting in.</p> <p>3) Clear and/or mulch all trees and Vegetation from the back side of the Earthen Dam as per county regulations. Tree removal will ensure that trees will not blow over and roll the root ball out of the dam causing dam de-stabilization.</p> <p>4) Remove all vegetative growth and debris from the inside</p>	1	Ls	18,750.00	18,750.00
Thank you for the opportunity to bid on your project.			<b>Total</b>	

Signature

Phone #	E-mail	Web Site
678-960-9311	Jim@JTMAGBE.com	JTMAGBE.com



# Estimate

7380 Spout Springs Rd.  
 Suite 210-106  
 Flowery Branch, GA.  
 30542

*Adding Value To Your Property!*

Date	Estimate #
3/8/2018	1757

Name / Address

Project

Monroe Stormwater

Meadow Walk DP 1415 Meadow Ct.

Description	Qty	U/M	Rate	Total
and outside of the Outlet Control Structure and Water Quality Drain PVC end cap orifices.  5) Spot spray all "Woody" type stumps with an EPA approved Aquatic Herbicide so as to prevent them from putting out new growth shoots.  6) Pick up all trash (Bottles, Cans, ect.), remove and dispose.  7) Structural Component Check - Inspection of the Outlet Control Structure, Inlet Headwall Piping, Water Quality PVC Piping, Trash Rack and Emergency Spillway  8) Provide a Completion Report and Pictures.  9) Muck out silt directly in front of the OCS bowling the area to facilitate drainage.				

Thank you for the opportunity to bid on your project.

**Total** \$18,750.00

Signature \_\_\_\_\_

Phone #	E-mail	Web Site
678-960-9311	Jim@JTMAGBE.com	JTMAGBE.com

155 Hunters Run  
 Jefferson, GA 30549

# Estimate

Date	Estimate #
2/12/2018	53

Name / Address
City of Monroe Monroe, GA Attn: Bill Braswell

Project

Description	Qty	Rate	Total
Pond #1			
Clean out all trees on dam of pond. Replace rock on outlet structure and inlet pipe.			
Tree Removal-Cut and Remove All Trees	1	20,000.00	20,000.00
Tractor Work	1	4,000.00	4,000.00
Rock	1	3,000.00	3,000.00
Pond #2			
Tree Removal-Cut and Remove All Trees	1	13,000.00	13,000.00
Tractor Work	1	3,000.00	3,000.00
Rock	1	2,000.00	2,000.00

The above pricing is an estimate only. Prices subject to change based on actual scope of work.	<b>Total</b>	\$45,000.00
--	--------------	-------------





**19 Blue Bird Cir / White, GA 30184 / 404-538-1769  
mailascaconstruction@gmail.com**

City of Monroe  
927 Rosewood Ln and 1411 Meadow Ct.  
Monroe, GA  
c/o Bill Braswell  
bbraswell@monroega.gov  
C 770-294-0915

March 15, 2018

**Note: Tree tops and small trees will be chipped on site and spread for mulch. Large trees and sediment will be hauled away from site to area designated by City. All disturbed areas will be covered with mulch or straw mats and seeded with appropriate vegetation.**

**Scope of Work: Detention Pond 927 Rosewood Ln**

- Gain access to pond
- Cut down all trees in pond and on dam
- Cut down all existing vegetation to a height of 1 foot
- Run trees through chipper
- Spread chips outside pond
- Dredge to expose orifice and remove sediment
- Repair filter ring and splash pads
- Restore orifice as needed
- Cover disturbed areas with straw mats and seed
- Clean entire affected areas
- Restore access

**Scope of Work: Pond 1411 Meadow Ct**

- Gain access to pond
- Cut down all trees in pond and on dam
- Cut down all existing vegetation to a height of 1 foot
- Run trees through chipper
- Spread chips outside pond
- Dredge to expose orifice and remove sediment
- Repair filter ring and splash pads
- Restore orifice as needed
- Cover disturbed areas with straw mats and seed
- Clean entire affected areas
- Restore access

**Price ..... \$48,850.00**

**The Dickerson Group, Inc**

871 Old Peachtree Rd, NW. Lawrenceville, GA - 30043.

Phone: (770) 513-4558 Fax: (770) 5134740

**City of Monroe: Clearing Of Two Retention Ponds**

**Proposal**

	DESCRIPTION	Sub-Total	Total Price
<b>1411 Meadow Court</b>			
1	Approximate Area: 38,000 <sup>2</sup> ft		
2	Scope of Work:		
3	Cut all trees at ground level, leaving the stumps & roots in place to help with natural erosion control. Larger trees (≥ 24" at 4' from ground) are to be cut and left on site in agreed areas beyond pond boundaries. General clearing & grubbing of smaller saplings, privet and other organic material. All trees to be mulched onsite, with the mulch spread over the pond banks. Remove all foreign detritus from pond basin (tyres, plastics, discarded waste and materials). Mat all banks and disturbed areas. Cost includes all necessary labour, materials & equipment. All project access areas shall be repaired and left in as-found condition or better. Chemical application is not included, but can added should the City require it. Pond repair, including base grading and all work necessary to make the retention pond compliant with City of Monroe specifications is not included as part of these scope of works.		
4	All products to be used on site are environmrntally safe & EPA approved. Care shall be taken to mitigate any unnecessary damage outside the area of work. DGI shall repair, to previously existing conditions or better, all access lanes used to entre the project.		
5	<b>Price for Meadow Court Retention Pond</b>	<b>\$26,850.00</b>	
<b>927 Rosewood Lane</b>			
1	Approximate Area: 70,000 <sup>2</sup> ft		
2	Scope of Work:		
3	Cut all trees at ground level, leaving the stumps & roots in place to help with natural erosion control. Larger trees (≥ 24" at 4' from ground) are to be cut and left on site in agreed areas beyond pond boundaries. General clearing & grubbing of smaller saplings, privet and other organic material. All trees to be mulched onsite, with the mulch spread over the pond banks. Remove all foreign detritus from pond basin (tyres, plastics, discarded waste and materials). Mat all banks and disturbed areas. Cost includes all necessary labour, materials & equipment. All project access areas shall be repaired and left in as-found condition or better. Chemical application is not included, but can added should the City require it. Pond repair, including base grading and all work necessary to make the retention pond compliant with City of Monroe specifications is not included as part of these scope of works.		
4	All products to be used on site are environmrntally safe & EPA approved. Care shall be taken to mitigate any unnecessary damage outside the area of work. DGI shall repair, to previously existing conditions or better, all access lanes used to entre the project.		
5	<b>Price for Rosewood Lane Retention Pond</b>	<b>\$44,780.00</b>	
<b>Total Cost For Both Ponds</b>			<b>\$71,630.00</b>



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Natural Gas  
**Date:** 05/24/2018  
**Subject:** Approval – Bryant Road Gas Main Replacement

**Budget Account/Project Name:** N/A  
**Funding Source:** Capital Improvement Plan

<b>Budget Allocation:</b>	\$140,000.00	
<b>Budget Available:</b>	\$140,000.00	
<b>Requested Expense:</b>	\$17,100.00	<b>Company of Purchase:</b> Southern Pipeline

**Description:**  
Approval for gas main replacement along Bryant Road.

Staff recommends the APPROVAL to hire Southern Pipeline for construction/replacement of old gas main along Bryant Road.

**Background:**

During recent repairs of gas leaks along Bryant Road, it was determined the gas main has become deteriorated to the point that warrants replacement. This 2” main is currently steel and requires constant monitoring of cathodic protection to insure adequate readings. The steel main will be replaced with 2” plastic and will no longer require the protection needed for steel mains. Bids sought per policy and only received 2 bids.

**Attachment(s):**

- Cover Sheet
- Southern Pipeline bid
- Harrison & Harrison bid






**Harrison & Harrison, Inc.**

**QUOTE**

P O Box 5635  
Athens, GA. 30604  
(706)549-2555  
(706)549-1504

Quote Date: 4/12/2018  
Job Name: City of Monroe, Ga  
Install 2" PE Gas Main  
Bryant Road from  
East Marable Street To  
Stowers Street

**City of Monroe, Georgia**

	DESCRIPTION	Unit Price	TOTAL
	Install 2" PE Gas Main- Approximately 800 L.F.	\$14.00	\$11,200.00
	2" PE Tie-In- Approximately 1 each	\$750.00	\$750.00
	One Tap- Approximately 1 each	\$2,200.00	\$2,200.00
	One Tap, Stop, Cut & Cap- Approximately 2	\$2,200.00	\$4,400.00
	Short Side Service Conversion- Approximately 2 Each	\$400.00	\$800.00
	Excess Flow Valve Installation- Approximately 2 Each	\$50.00	\$100.00
	<p><u>Note:</u> Quantities above are approximate. We will invoice per amount of pipe footage installed, per service conversions done, excess flow valves installed, PE tie-ins done, taps done and (taps, stops, cuts and caps done).</p>		
	<p><u>Unit Prices:</u> Rock Removal- \$200.00 Per L.F.</p>		
	<p>Respectfully Submitted,     Michael Freeman  Harrison &amp; Harrison, Inc.</p>		
			<b>\$ 19,450.00</b>



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Water Treatment Plant  
**Date:** 05/24/2018  
**Subject:** Approval – Media Blasting of Interior Walls at older Water Treatment Plant Building

**Budget Account/Project Name:** N/A  
**Funding Source:** Capital Improvement Plan

<b>Budget Allocation:</b>	\$225,000.00	
<b>Budget Available:</b>	\$225,000.00	
<b>Requested Expense:</b>	\$24,000.00	<b>Company of Purchase:</b> JNR & Associates LLC

**Description:**  
Approval for media blasting of interior walls.

Staff recommends the APPROVAL to hire JNR & Associates to media blast the interior walls of the old water plant.

**Background:**

Staff has begun construction on old water plant to accommodate new offices for water, sewer, gas, and Stormwater departments. After looking at construction costs, we determined it would be more cost effective to media blast the interior walls and preserve the original building brick. Bids were sought by policy and received 2 bids but only one could provide Dryfall spray for ceiling. This would also save money from installing ceiling tiles in the building.

**Attachment(s):**

2 Bids

104 Associates LLC

PO BOX 117  
Good Hope, GA 30641

# Estimate

Date	Estimate #
4/26/2018	177

Name / Address
City of Monroe Water Department Marable St, Monroe

Project

Description	Qty	Rate	Total
Price includes labor and material Scrape and paint ceiling with Dryfall Apply stripper on brick walls and pressure wash interior brick walls Clean up all debris and dispose all material		24,000.00	24,000.00
<b>Total</b>			\$24,000.00



## UGLY BLASTER

### MOBILE DUSTLESS MEDIA BLASTING

INVOICE # 411

Ron Maddox

1529 Hunters Hollow, Monroe GA 30655

[ron@uglyblaster.com](mailto:ron@uglyblaster.com)

[www.uglyblaster.com](http://www.uglyblaster.com)

TO City of Monroe

Rodney Middlebrooks

Water Department on Broad Street

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
PROPOSAL # 1	DUSTLESS BLAST INTERIOR WALLS  2 WALLS, 175 FOOT AND 24 FOOT WALL BLASTED  BRICKS AND MORTAR BLASTED TO EXPOSE BRICK  CLEAN UP AND REMOVE ALL USED MEDIA		\$10,728.
PROPOSAL # 2	DUSTLESS BLAST 3 <sup>RD</sup> INTERIOR WALL, 175 FOOT  BRICKS AND MORTAR BLASTED TO EXPOSE BRICK  CLEAN UP AND REMOVE ALL USED MEDIA		\$9,450.
		SUBTOTAL	
		SALES TAX	

Quotation prepared by: Ron Maddox \_\_\_\_\_

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**





**To:** Utility Committee, City Council

**From:** Brian Thompson, Director of Electric & Telecommunications  
Chris Bailey, Central Services Manager

**Department:** Electric

**Date:** 05/29/2018

**Subject:** Purchase - Electric Line Truck

**Budget Account/Project Name:** 2018 Electric CIP Budget

**Funding Source:** 2018 Electric CIP Budget

**Budget Allocation:** \$215,000.00

**Budget Available:** \$215,000.00

**Requested Expense:** \$190,560.00

**Company of Purchase:** Altec Industries, thru NJPA

**Description:**

Approval is being sought for the purchase of an Altec AA55E Articulating Non-Overcenter Aerial Device on a 2019 Freightliner M2-106 chassis. This purchase will be made using the NJPA national contract pricing for \$190,560 with a 330-360 day lead time delivered. This will replace a 1998 TECO Material Handling Truck that can no longer be serviced by Altec, as TECO is no longer in business and parts are lacking. The aerial unit will be removed and the truck chassis will be used in another capacity.

Staff recommends the Approval of the purchase of an Altec AA55E Articulating Non-Overcenter Aerial Device on a 2019 Freightliner M2-106 chassis using the NJPA national contract pricing for \$190,560. This purchase follows all procurement policy guidelines for State/National Contract Purchases.

**Background:**

It is the practice of the City of Monroe to continually identify and replace vehicles/equipment that are no longer safe for operation; and to convert, where possible, those items into other usable capacities.

**Attachment(s):**

- NJPA Quotation – 1 page
- Specifications – 20 pages



Opportunity Number: 796691  
 Quotation Number: 388908  
 NJPA Contract #: 012418-ALT  
 Date: 5/10/2018

Quoted for: City of Monroe  
 Customer Contact:  
 Phone: /Fax: /Email:  
 Quoted by: Lindsey Streng  
 Phone: /Fax: /Email: 540-591-9417 lindsey.streng@altec.com  
 Altec Account Manager: Tim Luker

**REFERENCE ALTEC MODEL**

AA55	Non-Overcenter Aerial Device with Material Handling (Insulated)	\$168,508
------	---	-----------

**(A.) NJPA OPTIONS ON CONTRACT (Unit)**

1	AA55-ESR	Extended Side Reach	\$4,283
---	----------	---------------------	---------

**(A1.) NJPA OPTIONS ON CONTRACT (General)**

1	MHW	HYDRAULIC FRONT WINCH. 1-speed. 20,000 lb. (Bare Drum) Capacity,	\$8,046
2	CG	Cab Guard	\$2,775
3	RW	Rear Window Guard	\$263

**NJPA OPTIONS TOTAL: \$183,875**

**(B.) OPEN MARKET ITEMS (Customer Requested)**

1	UNIT		
2	UNIT & HYDRAULIC ACC		
3	BODY	Custom Body	\$1,358
4	BODY & CHASSIS ACC		
5	ELECTRICAL	4-Corner Strobes, Flood Lights, Go Lights, Inverter	\$4,497
6	FINISHING		
7	CHASSIS		
8	OTHER		

**OPEN MARKET OPTIONS TOTAL: \$5,855**

**SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$189,730**  
**Delivery to Customer: \$830**  
**TOTAL FOR UNIT/BODY/CHASSIS: \$190,560**

**\*\*Pricing valid for 45 days\*\***

**NOTES**

**PAINT COLOR:** White to match chassis, unless otherwise specified

**WARRANTY:** Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer.

**TO ORDER:** To order, please contact the Altec Account Manager listed above.

**CHASSIS:** Per Altec Commercial Standard

**DELIVERY:** No later than **330-360** days ARO, FOB Customer Location

**TERMS:** Net 30 days

**BEST VALUE:** Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

**TRADE-IN:** Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements, may result in customer bill-back repairs.

**BUILD LOCATION: Roanoke**

109

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

**Q U O T A T I O N**

**M2 106 CONVENTIONAL CHASSIS**

SET BACK AXLE - TRUCK  
CUM B6.7 250 HP @ 2400 RPM, 2600 GOV, 660 LB/FT @  
1600 RPM  
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH  
PTO PROVISION  
MS-21-14X 21,000# R-SERIES SINGLE REAR AXLE  
23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING  
REAR SUSPENSION WITH LEAF SPRING  
HELPER

DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP  
SINGLE FRONT AXLE  
14,600# TAPERLEAF FRONT SUSPENSION  
106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL  
CAB  
4825MM (190 INCH) WHEELBASE  
11/32X3-1/2X10-15/16 INCH STEEL FRAME  
(8.73MMX277.8MM/0.344X10.94 INCH) 120KSI  
2550MM (100 INCH) REAR FRAME OVERHANG

110

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

*A proposal for*  
**ALTEC INDUSTRIES DALEVILLE**  
**CITY OF MONROE**

*Prepared by*  
**Peach State Freightliner**  
*Shane Hall*

*Sep 25, 2017*

**2019 Freightliner M2 106**  
**4X2 @ 33,000 GVWR DERATE**

*CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.45 in*  
*CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.45 in*



Components shown may not reflect all spec'd options and are not to scale

111

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

**S P E C I F I C A T I O N   P R O P O S A L**

Data Code	Description	Weight Front	Weight Rear
<b>Price Level</b>			
PRL-15M	M2 PRL-15M (EFF:10/25/16)		
<b>Data Version</b>			
DRL-021	SPECPRO21 DATA RELEASE VER 021		
<b>Interior Convenience/Driver Retention Package</b>			
055-998	NO INTERIOR CONVENIENCE PACKAGE		
<b>Vehicle Configuration</b>			
001-172	M2 106 CONVENTIONAL CHASSIS	5,759	3,503
004-219	2019 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-002	STRAIGHT TRUCK PROVISION		
003-001	LH PRIMARY STEERING LOCATION		
<b>General Service</b>			
AA1-002	TRUCK CONFIGURATION		
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1UT	UTILITY BUSINESS SEGMENT		
AA4-011	FIXED LOAD COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-091	MEDIUM TRUCK WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 13000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 20000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 33000.0 lbs		

112

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
<b>Truck Service</b>			
AA3-006	UTILITY BODY		
A88-99D	EXPECTED TRUCK BODY LENGTH : 1.0 ft		
AE2-99D	EXPECTED TRUCK BODY WIDTH : 96.0 in		
A89-99D	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 3.0 in		
AF3-1EN	ALTEC		
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in		
<b>Engine</b>			
101-21U	CUM B6.7 250 HP @ 2400 RPM, 2600 GOV, 660 LB/FT @ 1600 RPM		
<b>Electronic Parameters</b>			
79A-072	72 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM		
79M-001	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED		
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM		
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH		
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND		
80G-002	PTO MINIMUM RPM - 700		
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH		
<b>Engine Equipment</b>			
99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION		
99D-009	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
133-004	ONE PIECE VALVE COVER		
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER		
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		



113

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
292-098	(2) ALLIANCE MODEL 1231, GROUP 31, 12 VOLT MAINTENANCE FREE 2250 CCA THREADED STUD BATTERIES		
290-017	BATTERY BOX FRAME MOUNTED		
281-001	STANDARD BATTERY JUMPERS		
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
131-013	AIR COMPRESSOR DISCHARGE LINE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-076	CUMMINS EXHAUST BRAKE INTEGRAL WITH VARIABLE GEOMETRY TURBO WITH ON/OFF DASH SWITCH	20	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH		
239-200	INTEGRATED STACK AND B-PILLAR PIPE WITH MINIMUM STACK PROTRUSION ABOVE CAB		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK		
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD		
273-035	HORTON HT650 FRONTAL AIR ON/OFF ENGINE FAN CLUTCH		
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		

114

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
110-003	CUMMINS SPIN ON FUEL FILTER		
118-001	FULL FLOW OIL FILTER		
266-078	950 SQUARE INCH ALUMINUM RADIATOR		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-016	RADIATOR DRAIN VALVE		
168-002	LOWER RADIATOR GUARD		
138-010	PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER	4	
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
134-001	ALUMINUM FLYWHEEL HOUSING		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH		

**Transmission**

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60
---------	--	-----	----

**Transmission Equipment**

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV		
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES		
84C-022	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 5, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84D-022	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 5, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84E-013	S1 PREFORMANCE PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84F-012	S1 PERFORMANCE SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84G-017	2500 RPM PRIMARY MODE SHIFT SPEED		

115

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
84H-017	2500 RPM SECONDARY MODE SHIFT SPEED		
84L-010	DISABLE - LOAD BASED SHIFT SCHEDULE, DISABLE - VEHICLE ACCELERATION CONTROL		
84N-000	NEUTRAL AT STOP - DISABLED, FUELSENSE - DISABLED		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED		
362-1Y0	(2) CUSTOMER INSTALLED CHELSEA 277 SERIES PTO'S		
363-011	PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK		
346-013	TRANSMISSION OIL CHECK AND FILL WITH CROSSOVER TO CLEAR LH PTO AND DIRECT MOUNT PUMP		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

**Front Axle and Equipment**

400-1EA	DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE
402-020	MERITOR 15X4 Q+ CAM FRONT BRAKES
403-002	NON-ASBESTOS FRONT BRAKE LINING
419-023	CONMET CAST IRON FRONT BRAKE DRUMS
409-006	FRONT OIL SEALS
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS
536-050	TRW THP-60 POWER STEERING
539-003	POWER STEERING PUMP
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE

116

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
<b>Front Suspension</b>			
620-010	14,600# TAPERLEAF FRONT SUSPENSION	170	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
62H-014	LEFT AND RIGHT FRONT SHACKLE PINS WITH ZERK FITTINGS OUTBOARD		
410-001	FRONT SHOCK ABSORBERS		
<b>Rear Axle and Equipment</b>			
420-1N0	MS-21-14X 21,000# R-SERIES SINGLE REAR AXLE		10
421-557	5.57 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES		
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE		20
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE		
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
440-006	REAR OIL SEALS		
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS		
41T-001	ORGANIC SAE 80/90 REAR AXLE LUBE		
<b>Rear Suspension</b>			
622-1MJ	23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER		110
621-002	SPRING SUSPENSION - 1.00" AXLE SPACER		
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		

117

Prepared for:  
 ALTEC INDUSTRIES  
 DALEVILLE  
 325 SOUTH CENTER DRIVE  
 DALEVILLE, VA 24063  
 Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
 Shane Hall  
 Peach State Freightliner  
 1755 Dry Pond Road  
 Jefferson, GA 30549  
 Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
<b>Brake System</b>			
018-002	AIR BRAKE PACKAGE		
490-100	WABCO 4S/4M ABS WITHOUT TRACTION CONTROL		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-083	WABCO SS-1200 PLUS AIR DRYER WITH INTEGRAL AIR GOVERNOR AND HEATER		
479-015	AIR DRYER FRAME MOUNTED		
460-090	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS		
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)		
<b>Trailer Connections</b>			
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT		
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT		
30L-998	NO HIGH CURRENT TRAILER/BODY CABLE		
<b>Wheelbase &amp; Frame</b>			
545-482	4825MM (190 INCH) WHEELBASE		
546-101	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI	70	130
552-063	2550MM (100 INCH) REAR FRAME OVERHANG		
55W-009	FRAME OVERHANG RANGE: 91 INCH TO 100 INCH	-40	180
549-093	8 INCH BOLT ON FRONT FRAME EXTENSION	55	
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.45 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.45 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 319.39		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 124.45 in		

118

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 129.85 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 109.82 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
561-010	CROSSMEMBER FLUSH WITH BACK OF CAB		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-063	STANDARD REARMOST CROSSMEMBER WITH DOUBLE STANDARD CROSMEMBER SPACING		
565-001	STANDARD SUSPENSION CROSSMEMBER		
<b>Chassis Equipment</b>			
556-1AP	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS	30	
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
551-017	GRADE 8 THREADED HEX HEADED FRAME FASTENERS INSTALLED WITH BOLT HEADS ON OUTSIDE OF FRAME		
489-998	NO TIRE PRESSURE CONTROL/SENSOR		
605-103	CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON TOP FLANGE OF FRAME		
<b>Fuel Tanks</b>			
204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	20	
218-005	RECTANGULAR FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
122-1J1	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER	-5	
216-020	EQUIFLO INBOARD FUEL SYSTEM		

119

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
<b>Tires</b>			
093-1AX	MICHELIN XZE2 11R22.5 16 PLY RADIAL FRONT TIRES	24	
094-1UX	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES		96
<b>Hubs</b>			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	20	
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
<b>Wheels</b>			
502-657	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 6.16 INSET 2-HAND STEEL DISC FRONT WHEELS		
505-657	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		
50W-998	NO RIM/WHEEL TIRE PRESSURE SENSOR		
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
<b>Cab Exterior</b>			
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-009	RUBBER CAB MOUNTS		
678-998	NO GRAB HANDLES		
646-011	STATIONARY PAINTED FULL GRILLE FOR CHASSIS WITHOUT INTEGRAL FRONT FRAME EXTENSIONS	5	
65X-001	ARGENT SILVER HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
726-002	DUAL ELECTRIC HORNS		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-043	INTEGRAL HEADLIGHT/MARKER ASSEMBLY		
302-001	(5) AMBER MARKER LIGHTS		
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS		
300-015	STANDARD FRONT TURN SIGNAL LAMPS		

120

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
744-1BH	DUAL WEST COAST MOLDED-IN COLOR MIRRORS		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-1AP	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
729-001	STANDARD SIDE/REAR REFLECTORS		
768-043	63X14 INCH TINTED REAR WINDOW		
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
654-003	MANUAL DOOR WINDOW REGULATORS		
663-013	TINTED WINDSHIELD		
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED		

**Cab Interior**

707-1AK	OPAL GRAY VINYL INTERIOR		
706-013	MOLDED PLASTIC DOOR PANEL		
708-013	MOLDED PLASTIC DOOR PANEL		
772-006	BLACK MATS WITH SINGLE INSULATION		
785-004	DASH MOUNTED ASH TRAY(S) WITHOUT LIGHTER		
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING		
694-010	IN DASH STORAGE BIN		
742-007	(2) CUP HOLDERS LH AND RH DASH		
680-006	GRAY/CHARCOAL FLAT DASH		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-001	STANDARD HVAC DUCTING		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-015	STANDARD HEATER PLUMBING		
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR		
702-002	BINARY CONTROL, R-134A		
739-033	STANDARD INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		



121

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF		
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS		
284-045	(2) 12 VOLT POWER RECEPTACLES MOUNTED IN DASH		
756-1J3	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	
760-1ED	2 MAN TOLL BOX MID BACK NON SUSP FRONT PASSENGER SEAT WITH 3.0" X4.75" CUT OUT IN TOOL BOX BACK PANEL FOR HARNESS		
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-036	VINYL WITH VINYL INSERT DRIVER SEAT		
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT		
763-101	BLACK SEAT BELTS		
532-001	FIXED STEERING COLUMN		
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

**Instruments & Controls**

732-004	GRAY DRIVER INSTRUMENT PANEL		
734-004	GRAY CENTER INSTRUMENT PANEL		
87L-003	ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS		
870-001	BLACK GAUGE BEZELS		
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS		
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		

122

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
148-074	ENGINE REMOTE INTERFACE NOT CONFIGURED		
163-004	ENGINE REMOTE INTERFACE CONNECTOR IN ENGINE COMPARTMENT		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS		
73B-998	NO LANE DEPARTURE WARNING SYSTEM		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
679-001	OVERHEAD INSTRUMENT PANEL		
746-115	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2	
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-998	NO VEHICLE PERFORMANCE MONITOR	-5	
8D1-998	NO DETROIT CONNECT SERVICES SELECTED		
8Z1-998	NO ZONAR SERVICES SELECTED		
162-011	IDLE LIMITER, ELECTRONIC ENGINE		
87P-001	CAB AUXILIARY POWER CABLE		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH		
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE		

123

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

Data Code	Description	Weight Front	Weight Rear
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS		
869-998	NO MISCELLANEOUS GAUGES		

**Design**

065-000	PAINT: ONE SOLID COLOR		
---------	------------------------	--	--

**Color**

980-5F6	CAB COLOR A: L0006EB WHITE ELITE BC		
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT		
98K-998	NO FUEL TANK CABINET PAINT		
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
964-6Z7	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX		
969-099	17 DIGIT BAR CODE INSIDE LH DOOR		
963-003	STANDARD E COAT/UNDERCOATING		

**Certification / Compliance**

996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		
---------	--	--	--

**Sales Programs**

RZ1-998	NO ZONAR SERVICE SELECTED		
---------	---------------------------	--	--

**T O T A L V E H I C L E S U M M A R Y**

**Weight Summary**

	Weight Front	Weight Rear	Total Weight
Factory Weight*	6414 lbs	4134 lbs	10548 lbs
Total Weight*	6414 lbs	4134 lbs	10548 lbs

124

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

(+) Weights shown are estimates only.  
If weight is critical, contact Customer Application Engineering.

**G V W R**

**VEHICLE SPECIFICATIONS SUMMARY - GVWR**

Model ..... M2106  
Cab Size (829)..... 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB  
Expected Front Axle(s) Load (lbs)..... 13000.0  
Expected Pusher Axle(s) Load (lbs)..... 0.0  
Expected Rear Axle(s) Load (lbs)..... 20000.0  
Expected Tag Axle(s) Load (lbs)..... 0.0  
Expected GVW (lbs) ..... 33000  
Expected GCW (lbs) ..... 0.0  
Front Axle (400)..... DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE  
Front Suspension (620) ..... 14,600# TAPERLEAF FRONT SUSPENSION  
Front Hubs (418) ..... CONMET PRESET PLUS PREMIUM IRON FRONT HUBS  
Front Disc Wheels (502) ..... ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 6.16 INSET 2-HAND STEEL DISC FRONT WHEELS  
Front Tires (093)..... MICHELIN XZE2 11R22.5 16 PLY RADIAL FRONT TIRES  
Front Brakes (402).....MERITOR 15X4 Q+ CAM FRONT BRAKES  
Steering Gear (536).....TRW THP-60 POWER STEERING  
Rear Axle (420) ..... MS-21-14X 21,000# R-SERIES SINGLE REAR AXLE  
Rear Suspension (622) ..... 23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER  
Rear Hubs (450).....CONMET PRESET PLUS PREMIUM IRON REAR HUBS  
Rear Disc Wheels (505).....ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS  
Rear Tires (094) ..... MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES  
Rear Brakes (423) .....MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES  
Pusher / Tag Axle (443)..... NO PUSHER OR TAG AXLE  
Pusher / Tag Suspension (626) ..... NO PUSHER OR TAG SUSPENSION  
Pusher / Tag Hubs (449).....NO PUSHER OR TAG HUBS  
Pusher/Tag Disc Wheels (509) .....NO PUSHER/TAG DISC WHEELS  
Pusher / Tag Tires (095)..... NO PUSHER/TAG TIRES  
Pusher / Tag Brakes (456)..... NO PUSHER/TAG BRAKES

125

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

**TABLE SUMMARY - GVWR**

	Front	Rear
<b>Axle Component Weight Ratings</b>		
Axles	13000	21000
Suspension	14600	23000
Hubs	14000	26000
Brakes	13300	21000
Wheels	14800	29600
Tires	13220	23360
Power Steering	13300	N/A
GAWR (per axle)	13000	21000
GAWR (per axle system)	13000	21000
Expected Load (per axle system)	13000	20000
<b>Vehicle GVWR Summary</b>		
Calculated GVWR	34000	
Expected GVWR	33000	
All weights displayed in pounds		

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

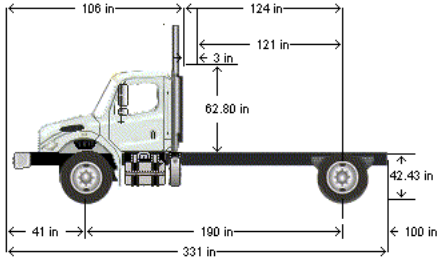
126

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

### QUOTE ID MONR33K18S-15M AA55E

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

## DIMENSIONS



## VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model ..... M2106  
 Wheelbase (545) ..... 4825MM (190 INCH) WHEELBASE  
 Rear Frame Overhang (552) ..... 2550MM (100 INCH) REAR FRAME OVERHANG  
 Fifth Wheel (578) ..... NO FIFTH WHEEL  
 Mounting Location (577) ..... NO FIFTH WHEEL LOCATION  
 Maximum Forward Position (in) ..... 0  
 Maximum Rearward Position (in) ..... 0  
 Amount of Slide Travel (in) ..... 0  
 Slide Increment (in) ..... 0  
 Desired Slide Position (in) ..... 0.0  
 Cab Size (829) ..... 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB  
 Sleeper (682) ..... NO SLEEPER BOX/SLEEPER CAB  
 Exhaust System (016) ..... RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

127

Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

**Prepared by:**  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

**TABLE SUMMARY - DIMENSIONS**

Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	124.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	121.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	224.4
Cab Height (CH)	62.8
Wheelbase (WB)	190.0
Frame Overhang (OH)	100.0
Overall Length (OAL)	330.7
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	42.4

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

128

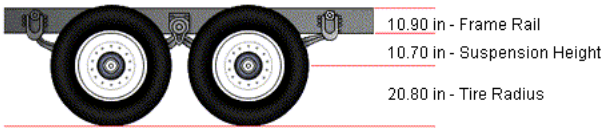
Prepared for:  
ALTEC INDUSTRIES  
DALEVILLE  
325 SOUTH CENTER DRIVE  
DALEVILLE, VA 24063  
Phone: 540-966-2908

**QUOTE ID**  
**MONR33K18S-15M AA55E**

Prepared by:  
Shane Hall  
Peach State Freightliner  
1755 Dry Pond Road  
Jefferson, GA 30549  
Phone: 7063678998

**UNLADEN FRAME HEIGHT**

Unladen Height	Requested	Calculated
Frame (in)	N/A	42.40



**VEHICLE SPECIFICATIONS SUMMARY - UNLADEN FRAME HEIGHT**

Model ..... M2106  
Cab Size (829)..... 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB  
Frame Rails (546)..... 11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI(546)  
Web Height (in)..... 10.9375  
Flange Thickness (in)..... 0.34375  
Rear Suspension (622)..... 23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER  
Rear Suspension Ride Height (621)..... SPRING SUSPENSION - 1.00" AXLE SPACER  
Axle C/L to Bottom of Frame (in)..... 10.688  
Rear Tires (094) ..... MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES  
Unladen Radius (in) ..... 20.8  
Fifth Wheel (578) ..... NO FIFTH WHEEL  
Requested Min Height (in) ..... 0.0  
Requested Max Height (in) ..... 1  
Fifth Wheel Leg Height (582) ..... NO FIFTH WHEEL LEG HEIGHT  
Rear Tow Device (587) ..... NO REAR TOWING DEVICE  
Requested Min Height (in) ..... 0.0  
Requested Max Height (in) ..... 0.0

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.





**To:** Utility Committee, City Council  
**From:** Chris Bailey, Central Services Manager  
**Department:** Electric  
**Date:** 05/29/2018  
**Subject:** Purchase - Electric Material

**Budget Account/Project Name:** Customer Reimbursement

**Funding Source:** Customer Reimbursement

**Budget Allocation:** \$0.00

**Budget Available:** \$0.00

**Requested Expense:** \$168,361.60

**Company of Purchase:** Stuart C. Irby Company

**Description:**

Approval is being sought for the purchase of electrical distribution material for the Stone Creek development from Stuart C. Irby Company for a total cost of \$168,316.60. This material will provide City of Monroe electric service to this development.

Staff recommends the Approval of the purchase of electrical distribution material for the Stone Creek development from Stuart C. Irby Company for a total cost of \$168,316.60. This material will provide City of Monroe electric service to this development. This purchase follows all procurement policy guidelines for Sealed Bid Purchases.

**Background:**

It is the practice of the City of Monroe to continually expand utility infrastructure where territorial possible and profitable in order to increase overall revenues.

**Attachment(s):**

Bid Solicitation & Quotation Breakdown – 3 pages



## Electric Distribution Materials Bid

April 23, 2018

The City of Monroe will be accepting bids to purchase electric line distribution materials. The overall scope of the bid will involve the purchase of material needed to construct an electric distribution line in Stone Creek Subdivision. All submitted bids should follow instructions, provide pricing and be complete in scope as requested by the City of Monroe. Detail may be provided with each line item, and in some cases will be required as an explanation to the approach of execution of that particular item. For line items with part number listed, only that part number or direct equal will be accepted.

Bids are to be submitted by mail or in person, no later than **May 30, 2018 at 2:00 pm**. Be sure the submission is in a completely sealed package. The address of submission is as follows:

City of Monroe  
 Stone Creek Electric ITB  
 Attn: Chad Gravette  
 215 North Broad Street  
 Monroe, GA 30655

The items of requested bid are as follows:

Part Code	Part Description	QTY	U.O.M
164J3-5	JUNCTION, 3-Point, 15kv, 200AMP	1	EACH
164J4-5	JUNCTION, 4-Point, 15kv, 200AMP	12	EACH
PSMTL350-6S	CONNECTOR, SECONDARY BAR, 6-HOLE,350MCM	96	EACH
	2" HDPE INNERDUCT W/TAPE SDR 13.5	20000	FEET
	3" HDPE INNERDUCT W/TAPE SDR 13.5	4500	FEET
	CROSSARM, 8' FIBERGLASS	2	EACH
ZRP010-0000000	ARRESTER, SURGE, RISER POLE, 10KV	6	EACH
167ESA-10	ELBOW, SURGE ARRESTER, 10KV	8	EACH
	BOLT, CARRIAGE, 3/8" x 4-1/2"	4	EACH
J8812	BOLT, MACHINE, 5/8" x 12"	10	EACH
	BOLT, MACHINE, 5/8" X 6"	4	EACH
	BOOT, U-GUARD, 4"	2	EACH
G3MA013613DD	BRACKET, CUTOUT & ARRESTER, 3-PHASE, DOUBLE POSITION (FIBERGLASS)	2	EACH
1601A4	BUSHING, INSERT – 15KV	64	EACH
	CABLE LUBRICANT- POLYWATER (BUCKET)	5	EACH
160DRGA(3)	CAP, INSULATING W/GROUND, 15KV	12	EACH
ND-2322248-MG-112-X-X	CABINET, TERMINATING, SINGLE PHASE	1	EACH
ND552454-MG-101-XX	CABINET, TERMINATING, 3-PHASE	4	EACH
J0313	CLEVIS, SECONDARY	2	EACH
	CLAMP, GROUND ROD, FOR 5/8" ROD	103	EACH
C720-213P	CUTOUT, 100 AMP-15KV (110 BIL), LOADBREAK CUTOUT W/ ARC CHUTE INTERRUPTER	6	EACH
161LR-C-5240	ELBOW, LOADBREAK, 200 AMP, 220 MIL – 1/0 AWG	90	EACH
	GRIP, UG PRIMARY CABLE, (KELLUM), SIZE- 1/0	6	EACH



HPI-55-4	INSULATOR, PIN TYPE, F-NECK 15KV, POLYMER	6	EACH
53-1	INSULATOR, SPOOL, PORCELAIN, 2"	2	EACH
	LUG, TRANSFORMER, GROUNDING	64	EACH
	MARKING TAPE, DIRECT BURIAL, 1000' ROLL- (RED)	10	EACH
	OH WIRE, 2 AWG, 7-STRAND BARE COPPER, 25# REEL (122')	34	EACH
	PAD, POLYMER CONCRETE, FOR 1-PHASE TRANSFORMER, 42" x 42"	32	EACH
STERLING JUNIOR PADLOCK	PADLOCK (KEYED)	85	EACH
161SOP	PARKING STAND, 15KV	8	EACH
J740Z	PIN, POLE TOP	2	EACH
J203Z	PIN, CROSSARM, STEEL, 5/8" X 10-3/4"	4	EACH
	ROD, GROUND, COPPER WELD 5/8" x 8'	103	EACH
PSC2050504	SCREW, RISER GUARD	60	EACH
AGNS-14LP-L350	PEDESTAL, SECONDARY, W/SEONDARY BARS	48	EACH
	STIRRUP, 266-1033 ACSR, 300-1192.5 AAC	6	EACH
	TAG, UG MARKING FOR PRIMARY CABLE	64	EACH
	TAG, UG MARKING FOR SERVICE CABLE	125	EACH
5641-1/0	TERMINATION KIT, UG PRIMARY JACKETED CABLE, 1/0 AL, 15KV	6	EACH
	U-GUARD, POLYETHYLENE, 4" X 10'	10	EACH
WITH FAULT INDICATOR	TRANSFORMER, PADMOUNT, 1-PHASE, 25KVA, 7200/12470Y, 120/240	11	EACH
WITH FAULT INDICATOR	TRANSFORMER, PADMOUNT, 1-PHASE, 37.5KVA, 7200/12470Y, 120/240	14	EACH
WITH FAULT INDICATOR	TRANSFORMER, PADMOUNT, 1-PHASE, 50KVA, 7200/12470Y, 120/240	7	EACH
	UG PRIMARY CABLE-15KV, 1/0 AWG AL CONDUCTOR, 220 MILS EPR INSULATION, FULL CONCENTRIC NEUTRAL	21000	FEET
STEPHENS	UG WIRE, 2 AWG AL TRIPLEX	250	FEET
WESLEYAN	UG WIRE, 350 MCM AL TRIPLEX	2500	FEET
SWEETBRIAR	UG WIRE, 4/0 AWG AL TRIPLEX	13500	FEET
	WIRE, INSULATED RISER #6 SOL, SOFT DRAWN, COPPER	90	FEET
	WASHER, SQUARE, 2-1/2" x 2-1/2" x 5/8"	18	EACH

Bids will be evaluated by either lowest total price or lowest price by line item, whichever proves to be more beneficial to the City of Monroe based on price and lead times. The City of Monroe reserves the right to reject any or all bids. We thank you in advance for your bid submission and welcome any questions you may have during the process.

Chad Gravette  
 City of Monroe  
 P.O. Box 1249  
 Monroe, GA 30655  
 (770) 266-5415



**Bid Summary**

Stuart C Irby CO	\$168,316.60
Gresco	\$179,571.35
Wesco Distribution	\$129,788.15 Incomplete Bid
Tri-State	\$110,399.50 Incomplete Bid
Genuine Cable	\$18,965.00 Incomplete Bid
Anixter	No Bid



**FIRE**

**DEPARTMENT**

**MONTHLY REPORT**

**JUNE**

**2018**







**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**JUNE**

**2018**



## Public Safety Dept. Activity Report-2018 JUNE

Monroe Police Dept.		Monroe Fire Dept.			
Calls for Service	3360	<b>FIRES</b>		<b>PHONE CALLS</b>	154
		Building	2	<b>TOTAL</b>	<b>154</b>
Calls to MPD	1693	Cooking	1	<b>SERVICE CALLS</b>	
		Vehicle	1	Assist other Agency	2
Court Cases	564	Grass	2	Public Service	4
		Trash/Waste	0	Service other	15
Training Hours	620	Dumpster	0	<b>TOTAL</b>	<b>21</b>
		Fire Other	0	<b>GOOD INTENT CALL</b>	
Part 1 Crimes	74	<b>TOTAL</b>	<b>6</b>	Canceled call	34
		<b>EMS</b>		No Emergency Found	7
Part 2 Crimes	50	EMS Calls	60	Good Intent Other	2
		Medical Assist.	92	<b>TOTAL</b>	<b>43</b>
Arrest-Adult	85	Vehicle Accident w/injuries	12	<b>FALSE ALARM</b>	
Juvenile	6	Vehicle/Pedestrian Accident	2	Malicious Alarm	0
		MVA/No injuries	4	System/Detector Malfunction	4
C/S Trash Pick up	160	Extrication	2	Unintentional Activation	6
Tires	0	EMS other	2	Alarm Other	0
		<b>TOTAL</b>	<b>174</b>	<b>TOTAL</b>	<b>10</b>
		<b>HAZARDOUS CONDITIONS</b>		<b>SEVER WEATHER</b>	
		Flammable Liquid Spill	1	Sever Weather	0
		Gas Leak(LP/Natural Gas)	0	<b>TOTAL</b>	<b>0</b>
		Hazardous Other	2	<b>GRAND TOTAL</b>	<b>257</b>
		<b>TOTAL</b>	<b>3</b>		
<b>Community Events</b>					
4/5-Alive after 5:00				Aid Given to WCFR	1
4/7-Tony Serrano Bike Ride				Aid Received from WCFR	6
4/13-Food Truck Friday					
4/21-Team Up Mentoring road race					
4/27-Safety & Community Helpers week				Public Relations/Events	4
4/27-Relay for Life				Training Hrs.	509.5
4/28-National Take Back				Building Inspections	14
4/28-CrossFit road race				Smoke Alarms Issued to Public	38
4/28-Bridge of Ga. road race				Arson Investigations/City	1
4/28-Strong Hands Up Class				Arson Invest./Inter Agency	0
4/28-Farm to Table Dinner					



## COMPARISON OF CITATIONS 2017/2018

	Apr-17	Apr-18
CITATIONS/WARNINGS ISSUED:	253	453
ADJUDICATED/CLOSED CASES	326	564
FINES COLLECTED PER MONTH	\$39,229.50	\$55,600.00
YEAR TO DATE COLLECTED:	\$132,184.25	\$211,522.81



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

---

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
314	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	6
320	LAW ENFORCEMENT UNIT	2
321	LAW ENFORCEMENT UNIT	2
326	LAW ENFORCEMENT UNIT	6
327	LAW ENFORCEMENT UNIT	15
340	LAW ENFORCEMENT UNIT	19
341	LAW ENFORCEMENT UNIT	9
351	LAW ENFORCEMENT UNIT	23
352	LAW ENFORCEMENT UNIT	19
356	LAW ENFORCEMENT UNIT	45
358	LAW ENFORCEMENT UNIT	2
360	LAW ENFORCEMENT UNIT	24
361	LAW ENFORCEMENT UNIT	1
363	LAW ENFORCEMENT UNIT	28
364	LAW ENFORCEMENT UNIT	3
366	LAW ENFORCEMENT UNIT	24
367	LAW ENFORCEMENT UNIT	1
370	LAW ENFORCEMENT UNIT	2
<b>Total Radio Logs:</b>		<b>232</b>

---

**Report Includes:**

All dates between `00:00:00 04/01/18` and `23:59:59 04/30/18`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	8
ANIMAL BITE	2
ANIMAL COMPLAINT	14
INJURED ANIMAL	2
PROWLER	7
ATTEMPTED BURGLARY	2
BURGLARY IN PROGRESS	1
BURGLARY REPORT	10
DOMESTIC NON-VIOLENT	71
DOMESTIC VIOLENT	4
WARRANT SERVICE	20
SUBJECT WITH WEAPON	6
SUSPICIOUS PERSON	83
SUSPICIOUS VEHICLE	158
SUICIDE	1
SUICIDE ATTEMPT	2
SUICIDE THREAT	2
KEYS LOCKED IN VEHICLE	141
SPEEDING AUTO	2
ACCIDENT NO INJURIES	69
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	4
ACCIDENT WITH INJURIES	11
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	4
ACCIDENT UNKNOWN INJURIES	9
ROAD HAZARD	12
LIVESTOCK IN ROADWAY	2
DRUNK DRIVER	1
INTOXICATED PERSON	2
HIT AND RUN	5
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	2
FUNERAL ESCORT	8
TRANSPORT	9
DISABLED VEHICLE	39
AREA/BLDG CHECK	1524
RAPE	1
SEXUAL ASSAULT	3
CHASE	2
WORK SCHOOL TRAFFIC	1
BANK ALARM	1
BUSINESS ALARM	58
CHURCH ALARM	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
RESIDENTIAL ALARM	20
DRAG RACING	2
SUBJECT IN CUSTODY	12
TRANSPORT TO COURT	2
TRANSPORT TO JAIL	2
DEMENTED PERSON NON-VIOLENT	15
STOLEN VEHICLE	4
911 HANGUP	44
CONTROL SUBSTANCE PROBLEM	16
AGENCY ASSISTANCE	15
ASSAULT	3
ASSAULT PRIORITY 2	1
ASSAULT PRIORITY 3	1
ASSAULT LAW ENFORCEMENT ONLY	6
CHILD CUSTODY DISPUTE	4
CIVIL ISSUE/DISPUTE	7
COUNTERFEIT MONEY	1
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	40
DISPUTE NON VIOLENT IN NATURE	73
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	9
EMERGENCY MESSAGE	1
LE ASSIST FOR EMS	20
ENTERING AN AUTO	8
EXTRA PATROL REQUEST	5
ASSIST FIRE DEPARTMENT	6
VEHICLE FIRE	1
FIREARMS DISCHARGED	6
FIRST RESPONDER	1
FOLLOW UP TO PREVIOUS CALL	2
FOUND PROPERTY	6
FRAUD	8
GUNSHOT WOUND PRIORITY 1	1
GUNSHOT WOUND PRIORITY 2	1
GUNSHOT WOUND PRIORITY 3	2
HARRASSING PHONE CALLS	4
HARRASSMENT	8
ILLEGAL PARKING	2
JUVENILE RUNAWAY	6
JUVENILE COMPLAINT	34
JUVENILE PROBLEM -NO COMPLAINT	6
LOST ITEM REPOR	6
LOUD MUSIC COMPLAINT	20
MISSING PERSON	1
MISCELLANEOUS LAW INCIDENT	37
PORNOGRAPHY	1
POWER LINES DOWN	1
ROAD RAGE	2
SAFETY SOBRIETY CHECK POINT	1

---

<u>Nature of Incident</u>	<u>Total Incidents</u>
PHONE CALLS/MAIL SCAMS	2
SHOPLIFTING	11
SHOTS FIRED	2
THEFT IN PROGRESS	1
THEFT REPORT	28
THREATS	7
TRAFFIC VIOLATION	453
TRAILER INSPECTION	10
TREE DOWN	3
TRESPASSING	1
UNKNOWN PRIORITY 1	1
UNKNOWN LAW PROBLEM	13
UNSECURE PREMISES	5
VEHICLE INSPECTION	10
WELFARE CHECK	29

---

Total reported: 3360

---

---

**Report Includes:**

All dates between `00:00:00 04/01/18` and `23:59:59 04/30/18`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**To:** Public Safety Committee, City Council

**From:** Logan Propes, City Administrator  
Chris Bailey, Central Services Manager

**Department:** Public Safety, Police

**Date:** 05/29/2018

**Subject:** Approval – Police Department Design Selection

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** Sizemore Group

**Description:**

Approval is being sought for the acceptance of the Sizemore Group as the principal design build consultants for the Police Department at the Plaza Shopping Center. This approval is for the selection of the company only, and no finances are requested at this time. The proposed cost with the chosen alternate design build is approximately \$2.7 to \$3.0 million as a completed construction project.

Staff recommends the Approval for the acceptance of the Sizemore Group as the principal design build consultants for the Police Department at the Plaza Shopping Center. This approval is for the selection of the company only, and no finances are requested at this time. This purchase follows all procurement policy guidelines for Professional Services, but also sought multiple designs and presentations for the project.

**Background:**

It is the practice of the City of Monroe to continually focus providing the best facilities and services for all areas of the City of Monroe, and when capable providing for expansion and needed upgrades to existing facilities.

**Attachment(s):**

Sizemore Group Presentation – 21 pages



# City of Monroe



Law Enforcement | Municipal Courts Building  
April 12, 2018



## ABOUT THE FIRM

- Over 44 Years of Experience
- Our Mission: To fill every project with a spirit of community, to create sustainable environments that serve common good
- Services include Planning, Programming, Facilities Assessments, New Design, Renovation/adaptive reuse and Interior Design
- Ongoing Principal-level involvement in all our projects
- Specialize in projects that improve communities



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## OUR UNIQUE QUALIFICATIONS

- Decades of Experience in Police and Courts Facilities Planning & Design
- Focus on being good Stewards (Optimizing) the City's Resources
- Experience Retrofitting Commercial Properties
- Experience with Design /Build
- We Listen, are Highly Responsive




 LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING 

## GOALS: Form, Function, Economic, Time

- To meet Program and Facility needs
- To provide an Economic and Functional space to grow
- To provide for secure police parking and public parking
- To be an Energy Efficient Building
- Comprehensive Budget





 LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING 

## OUR TEAM



**Lily del C. Berrios, AIA, LEED AP BD+C – Principal-In-Charge**

- 39 Years of Award-winning Experience
- Smyrna Municipal Buildings Experience
- Depth of Experience in Renovations



**William J. de St. Aubin, AIA, LEED AP – Project Manager**

- 35 Years of Award-winning Experience
- Municipal Courts Expert
- Multiple Police and Courts Projects
- National Expertise in Mall Retrofits



**David Serna – Courts Planner & Architectural Intern**

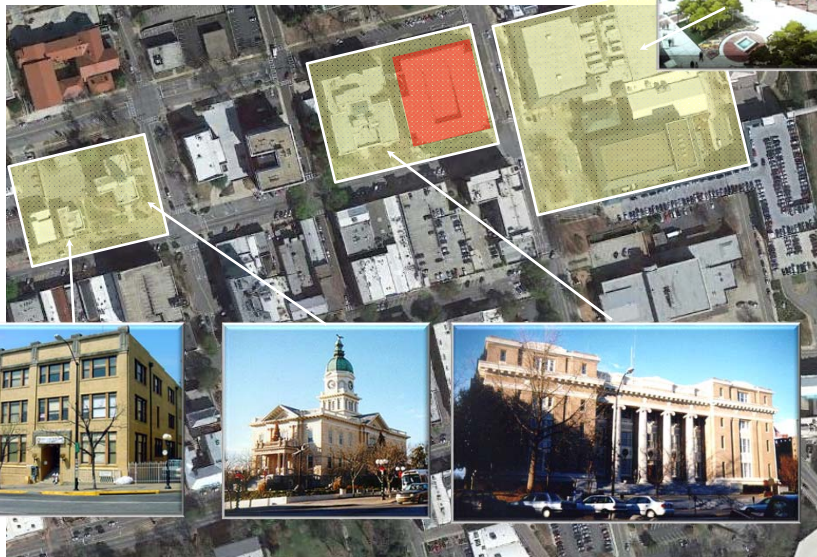
- 2 Years of Courts Experience
- Experience in Renovations



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## ATHENS-CLARKE COUNTY



5 Buildings (3 on historic Register) 26 Departments  
**SHARED PARKING STRATEGY**

LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING

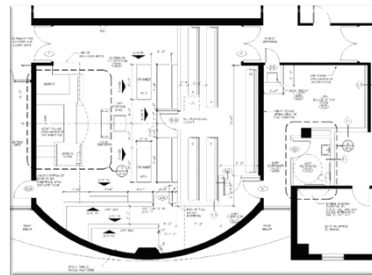


# ATHENS-CLARKE COUNTY

- Alternative Dispute Resolution Center. *Programming and Interior Design*
- City Hall. *Renovations*
- Juvenile Court. *Programming and Interior Design*
- Clerk of Superior Court. *Programming and Interior Design*
- Probate Court. *Programming and Interior Design*
- Sheriff's Department. *Programming and Interior Design*
- State Court. *Programming and Interior Design*
- **Strategic Space Allocation Program. I & II**  
*Planning Study and Building Assessment*



Satula Avenue Administration Building. *Programming, Interior Design and Renovation Services*



Municipal Court. *Programming and Interior Design*



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# HALL COUNTY

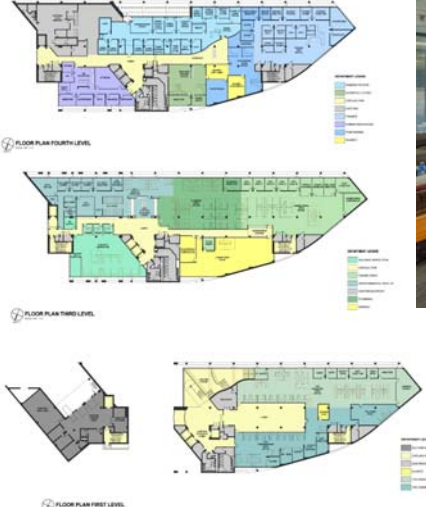


4 Buildings – Court & Admin

LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## HALL COUNTY



**FLOOR PLAN FOURTH LEVEL**

**FLOOR PLAN THIRD LEVEL**


**FLOOR PLAN FIRST LEVEL**

- Public Lower Level
- Chamber in Old Office space
- Open Floor Plan

**Kept Open Plan** and Majority of existing offices to keep costs down

**LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING**

## HALL COUNTY



*PROPOSED*

**Improved Safety**

*Hall County Juvenile Courthouse Annex*

**LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING**

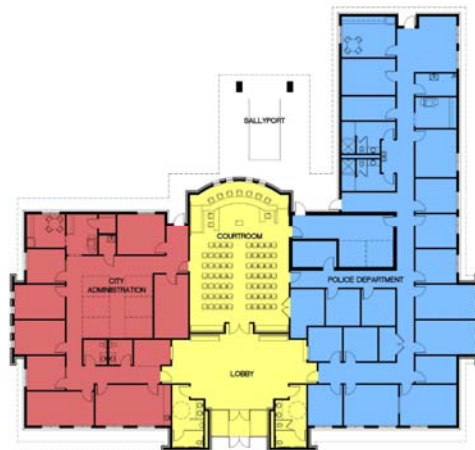
## STONE MOUNTAIN POLICE STATION/CITY HALL



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## STONE MOUNTAIN POLICE STATION/CITY HALL



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# DEKALB COUNTY



Juvenile Court – LEED

*Open-End Consultant for all public facilities starting with Juvenile Courts Assessment and Programming for funding strategies*



Bobby Burgess Public Safety



Magistrate Court



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# MARIETTA PUBLIC SAFETY BUILDING



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## GWINNETT PUBLIC SAFETY BUILDING



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## SMYRNA PUBLIC SAFETY BUILDING

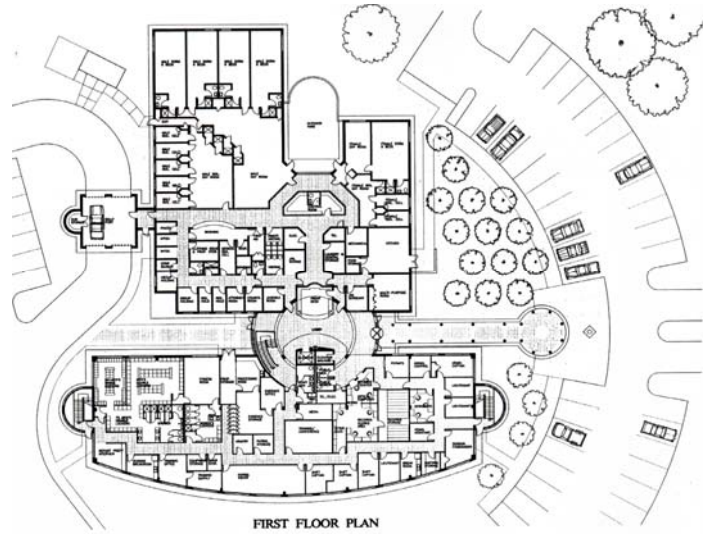


LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING





## SMYRNA PUBLIC SAFETY BUILDING



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



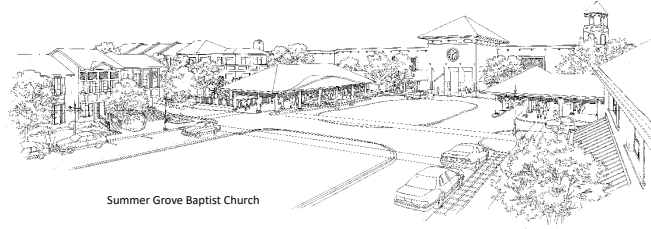
## RETROFITS OF COMMERCIAL



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# RETROFITS OF COMMERCIAL



Summer Grove Baptist Church



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# RETROFITS OF COMMERCIAL



Cobb County Senior Center & Government Offices Retrofit



Cobb County Government Center Retrofit



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## ENTRANCES



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING

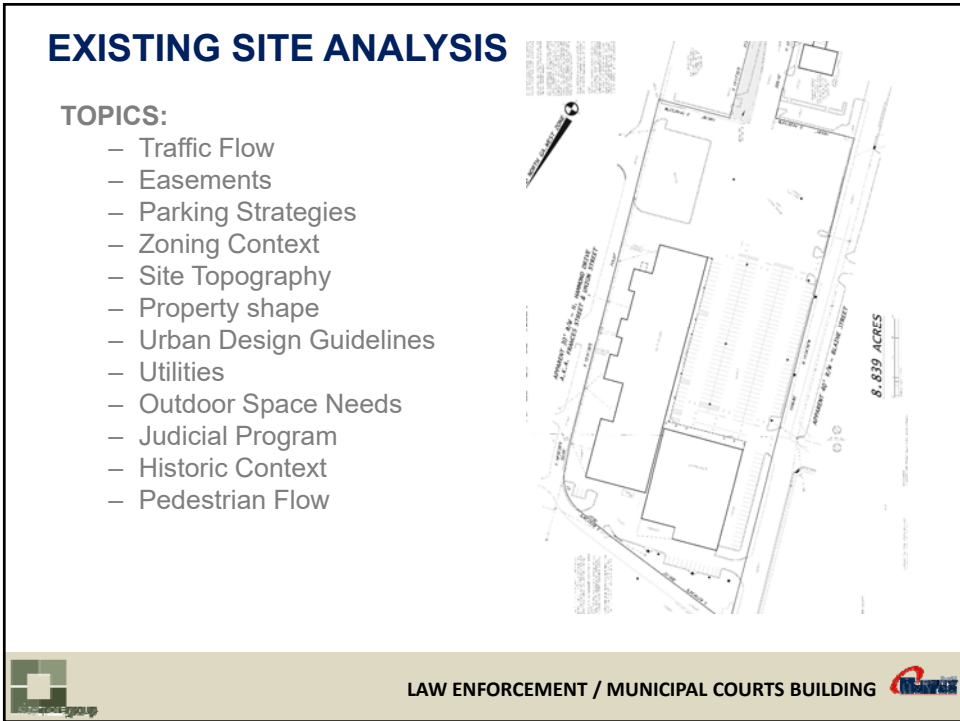
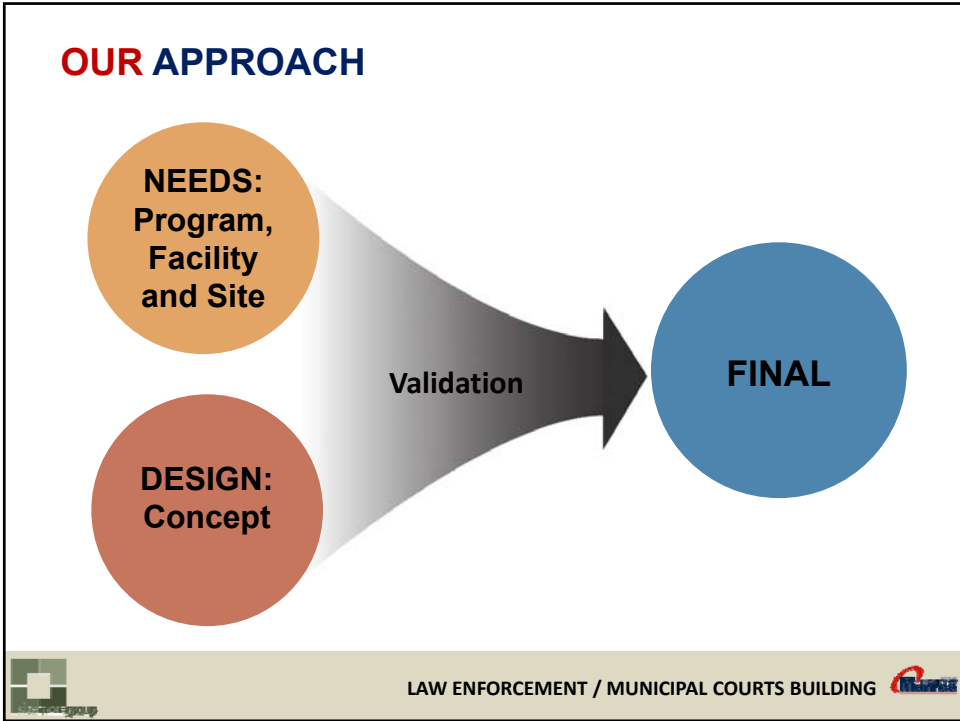


## CONTEXT



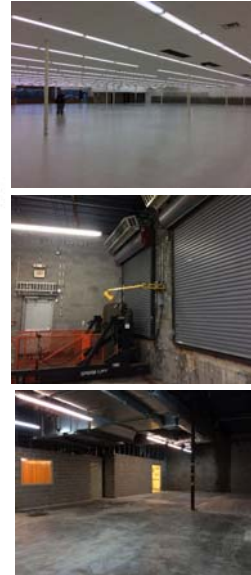
LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING





## EXISTING BUILDING ANALYSIS

- Age and condition of Building(s), Systems and Finishes
- Current utilization and flow
- Security Issues “Safety Conflicts”



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## NEEDS

CITY of MONROE New POLICE HEADQUARTERS and MUNICIPAL COURT

Police				
	Units	ASF / Unit	ASF	Comments
Amory	1	200	200	
Tactical Equipment Room	1	400	400	
Open Office - Criminal	12	80	960	
Open Office - Field	6	80	480	
Open Office - Bike	6	80	480	
Open Office - Uniform Division/ K-9			0	
Front Clerk	1	150	150	
Secure Evidence	1	200	200	
Interview Rooms	3	100	300	
Interview Monitoring Room	1	150	150	
IT Room	1	150	150	
Server Room	1	100	100	
Drug Processing Room	1	150	150	
Gym w/ Showers + Locker	1	500	500	
Laundry	1	100	100	
Crime Lab Testing	1	250	250	
Four Holding Cell	4	80	320	
Break Room	1	150	150	
Briefing/Training	25	30	750	
Drive in Garage/Sally Port			0	
Offices	20	125	2,500	
Conference Room	12	30	360	
Total ASF			8,650	
Total GSF	Ratio:	0.55	15,727	



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## NEEDS

### CITY of MONROE New POLICE HEADQUARTERS and MUNICIPAL COURT

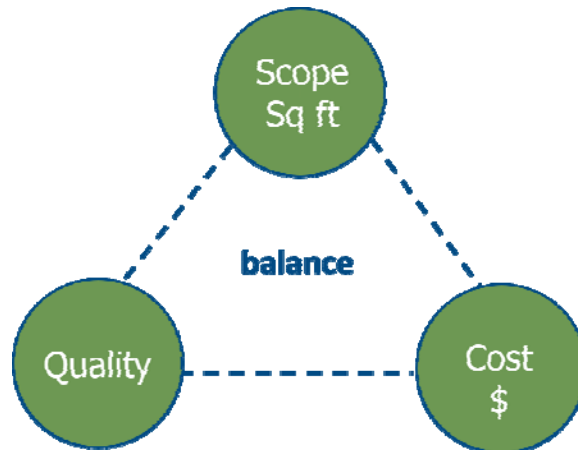
Court				
	Units	ASF / Unit	ASF	Comments
Court Room	350	10	3,500	
Probation Area Conference Room	20	30	600	Seats 30
Judge Chambers	1	200	200	
Solicitor Office	1	120	120	
Solicitor Pre Trial Area	1	200	200	
Clerk Office	1	120	120	
Clerk Storage	1	50	50	
Reception / Deputy Clerk Office - work area	4	64	256	Open stations 8 x 8
Reception area	0	200	0	Shared with Police
Front Clerk	0	100	0	Shared with Police
<b>Total ASF</b>			<b>5,046</b>	
<b>Total GSF</b>	<b>Ratio:</b>	<b>0.6</b>	<b>8,410</b>	
<b>COMBINED POLICE + COURT TOTAL GSF</b>			<b>25,270</b>	<b>Exterior Sally Port</b>
<b>COMBINED POLICE + COURT TOTAL GSF</b>			<b>26,603</b>	<b>Interior Sally Port</b>



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



## BALANCED BUDGET FOR FUNDING



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



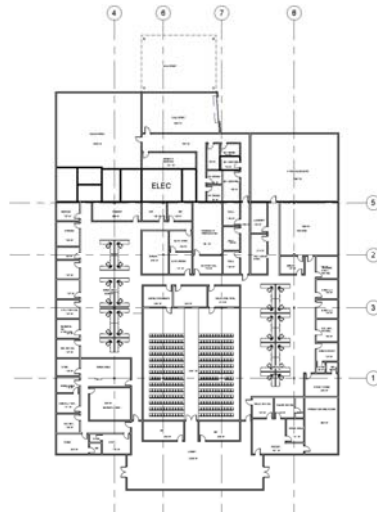
### CONCEPT 1 – SITE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



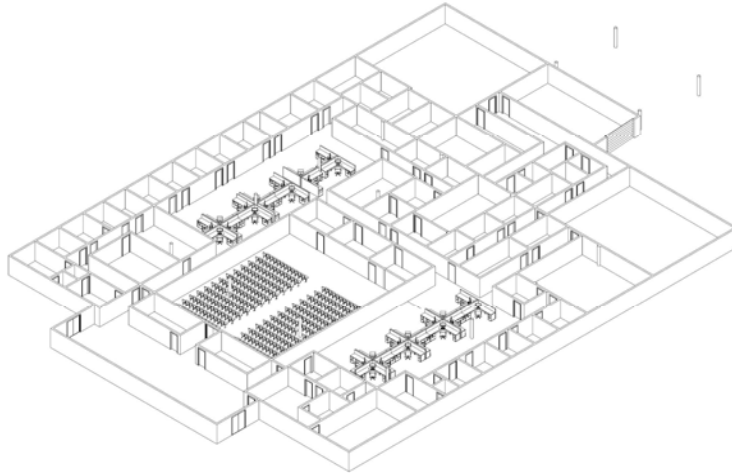
### CONCEPT 1 – BUILDING PLAN



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



### CONCEPT 1 – IMAGE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



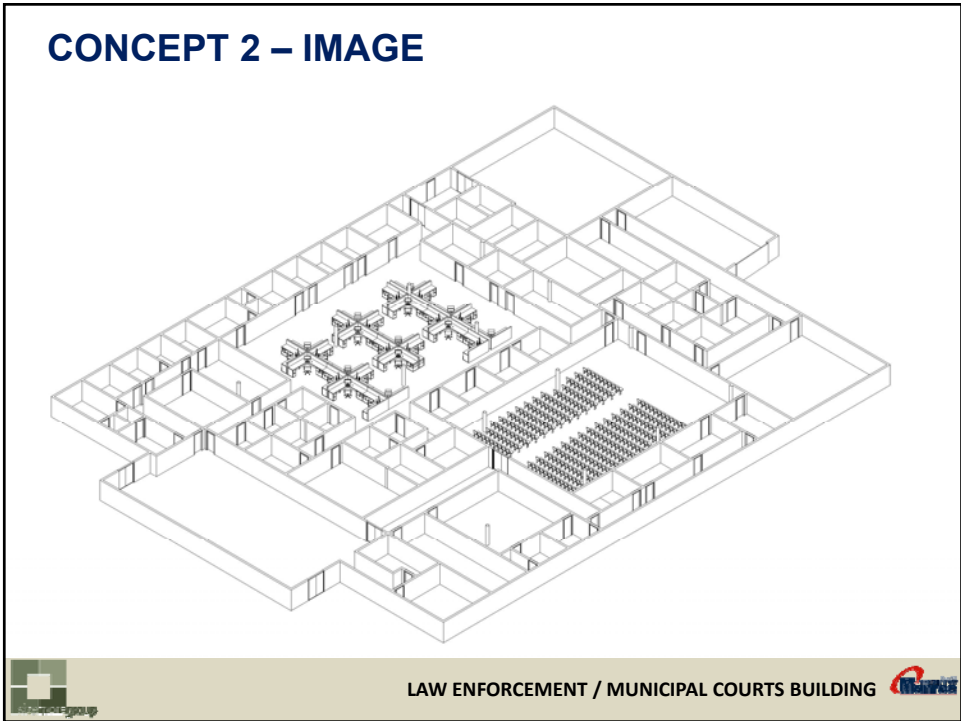
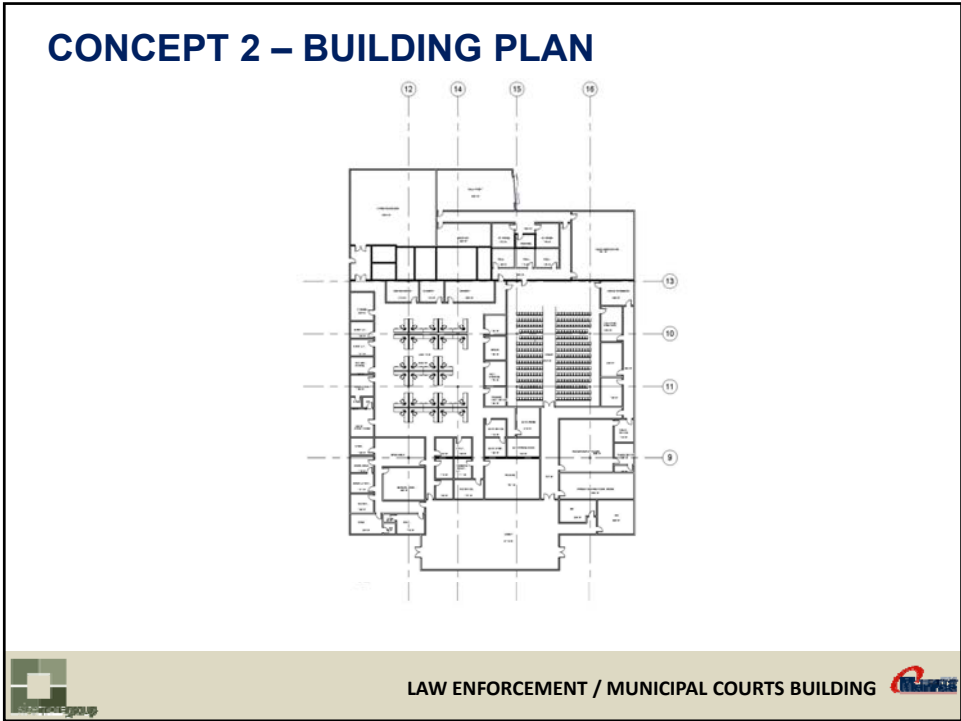
### CONCEPT 2 – SITE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING







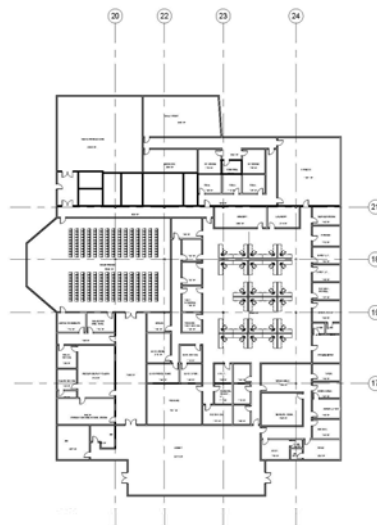
### CONCEPT 2 (alt) – SITE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



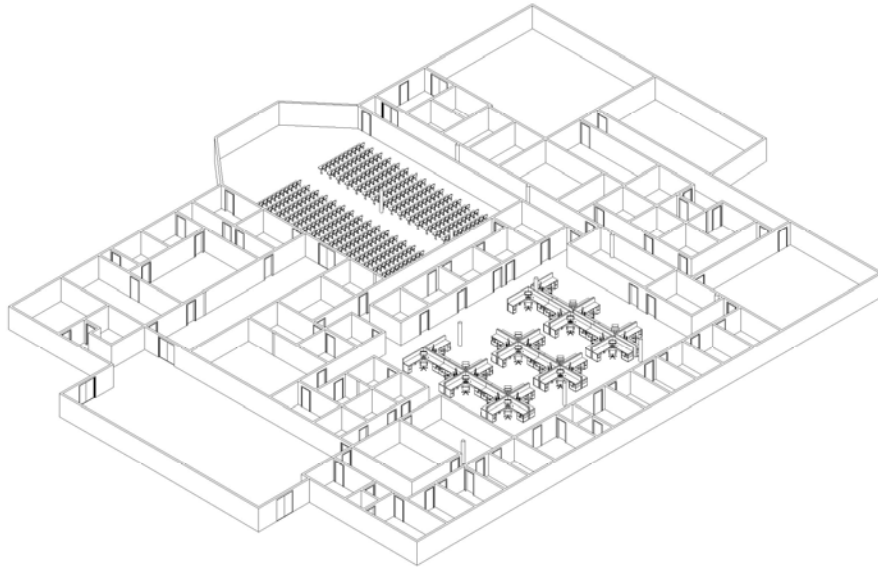
### CONCEPT 2 (alt) – BUILDING PLAN



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



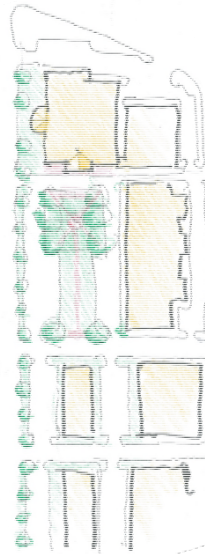
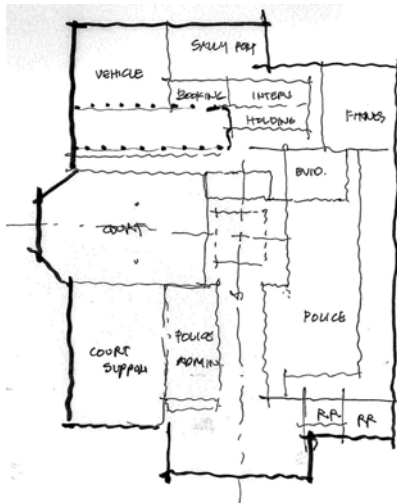
### CONCEPT 2 (alt) – IMAGE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



### CONCEPT 2 (alt) – SITE and BUILDING PLAN



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



### CONCEPT 2 (alt) – IMAGE



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



### OUR UNIQUE QUALIFICATIONS

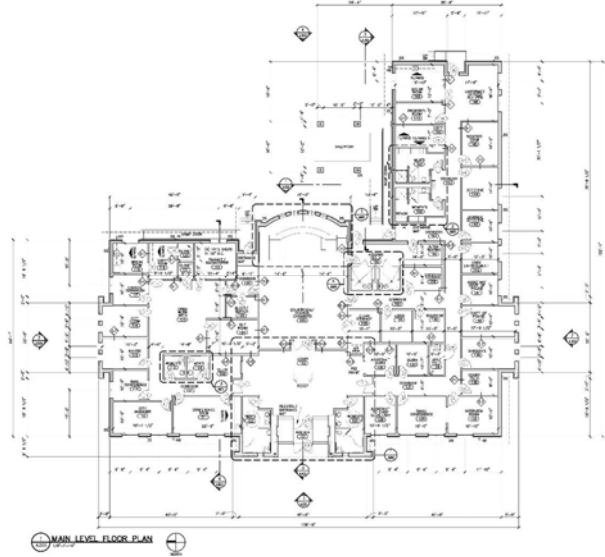
- Decades of Experience in Police and Courts Facilities Planning & Design
- Focus on being good Stewards (Optimizing) the City's Resources
- Experience Retrofitting Commercial Properties
- Experience with Design /Build
- We Listen, are Highly Responsive



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



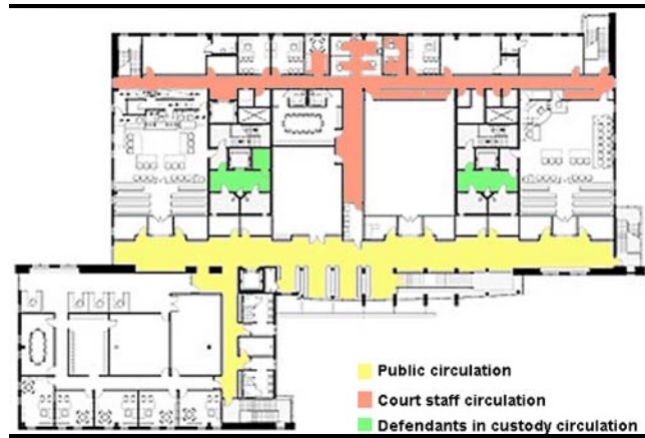
# STONE MOUNTAIN POLICE STATION/CITY HALL



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING



# JUDICIAL SAFETY DESIGN



LAW ENFORCEMENT / MUNICIPAL COURTS BUILDING





**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**June**

**2018**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of April 1, 2018 thru April 30, 2018.

### **Statistics:**

- Total Calls: 357
- Total Minutes: 19:44:30
- Total Minutes/Call: 3:19
- Code Inspections: 50
- Total Permits Written: 36
- Amount collected for permits: \$9,361.00
- Check postings for Miscellaneous Revenue 135

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:** 17
- Andrea P. Gray, LLC
- Athens Trailer Services, LLC
- AYM Services-residential
- Bill's Cleaning Service-residential
- Brondyke Enterprises LLC DBA American Truck
- Early Solutions LLC-residential
- Major Humphrey's Brewing Company
- Malone Services
- Med Cross Imaging LLC
- Paragon Contracting Services
- Phantom Mobiles LLC
- Piedmont Walton Hospital INC
- Pioneer Motor Sales LLC
- Six Scoops LLC DBA Scoops
- Supernatural Transportation Service-residential
- US Casualty LLC
- Vision Automotive
  
- **Closed Businesses:** 10
- First Legacy LLC-residential
- Clearview Primary Care @ Monroe
- Clearview Regional Medical Center
- Clearview Urgent Care Monroe
- Affordable Bonding
- Scoops – change of ownership
- Beaudry Title Abstractors Service
- On Time Impressions

### **Major Projects**

- Major Projects Permitted: None
- Major Projects Ongoing: None

### **Code Department:**

- Receiving business license payments, affidavits and identification. Reviewing all documents and updating changes in system.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Receipting payments for 2018 business licenses –44 payments
- Creating new applications for alcohol licenses
- Reviewing new alcohol ordinance and new procedures
- Process paperwork (check requests) for overpayments on business license
- Permit Applications – Parade, Road Race ect
- Processing paperwork for alcohol licenses
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations
- Reviewing templates for new software
- Attending GABTO conference – April 16 & 17
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Scheduling inspections for contractors.
- Entering district data into the property system for reports.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Attended 1A Soil Erosion renewal class
- Working on Local Update of Census Addresses
- Inspecting and processing nuisance housing projects – see attached.



**City Marshal:**

- Patrolled city daily.
- Removed 41 signs from road way.
- Wrote 102 repair / cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 2 utility tampering and theft cases. (6 citations issued)
- Represented city in Municipal Court.

**Historic Preservation Commission:**

Request for COA – 204 Walton Street – COA Granted

Request for COA – 203 N Jackson Street – COA Granted

**Planning Commission:**

Request for Rezone from B2 to B3 – 1050 N Broad Street-Recommend approval

## DEMOLITION AND CLEANUP

ADDRESS	OWNER	DISPOSITION	NOTES
<b>2016</b>			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. <b>Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.</b>
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel. Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16
<b>2017</b>			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. <b>No action taken to this point. 04-13-17 Case to be forwarded to the City attorney. Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.</b>
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond. <b>Demolition permit purchased 04-10-17 Demolition complete</b>
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to original owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. <b>The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.</b>
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. <b>Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.</b>
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. <b>The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City.</b>
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and <b>demolition underway. Demolition complete</b>
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and <b>demolition underway. Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>

Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. <b>Demolition complete</b>
410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. <b>Demolition complete.</b>
830 HWY 138	Liberty First Bank	Demo Memo sent. <b>Demo permit pulled / possible training burn for the FD</b>	House address is 319 Carwood Dr. <b>This property is to be used in a training burn 04-28-17. Demolition complete.</b>
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N. Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. <b>To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.</b>
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. <b>Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.</b>
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. <b>Demolition complete</b>
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. <b>Demolition complete</b>
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. <b>Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.</b>
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. <b>Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.</b>
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. <b>The owner expressed the intent to demolish the structure. Demolition complete.</b>
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. <b>No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.</b>
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.

2018

1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. <b>Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.Carryover from 2017 to be demolished after agreement to donate to the city is completed.Demolition completed by the City week of March 19-23, 2018.</b>
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. <b>The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City. Completed in February 2018</b>
1452 S. Broad St.	Suntrust Bank NE GA Trust for Elaine Hodges	Demolished in cooperation with the Owner and the Bank	Completed in February 2018
307 Turner St.	H A Apts & Houses	demolition permit purchased	To be completed in March 2018 <b>Demolition to be started 03-28-18 Waiting on utility locates and gas shut off at the street. Completed April 2018</b>
319 S. Madison Ave	John Howard Howard Bros. construction and Development Inc.	Two demolition permit purchased	To be completed in March 2018. <b>Efforts were made to have the fire department use these for training but the asbestos report came back and they can not. One house is potentially going to be moved and saved. The other still needs to be demolished right away to avoid a citation and nuisance abatement case. Properties cleaned and secured for the time being. 05-01-18</b>
601 East Marable St.	Gabriel Ansley	demolished by owner	This property was demolished by the owner at the request of the code office after attempts to rehabilitate the property. <b>Completed March 2018</b>
1360 Armistead Cir.	Timothy Armistead	demolished by owner	This property was demolished at the request of the Code office due to dilapidation. <b>Completed March 2018</b>
327 Bold Springs Ave.	Duane Wilson	demo memo sent.	Awaiting response to demo memo. Sent 09-14-17. <b>Completed Jan. 4 2018</b>
417 Shamrock Dr.	Duane Wilson	Demo started by owner	City Finished Demolition, grading and stabilization per court order. <b>Completed April 2018</b>



**ECONOMIC  
DEVELOPMENT  
MONTHLY REPORT  
JUNE  
2018**

## **Economic Development June Report:**

- May First Friday concert was a great downtown event - 1st event with city approved alcohol sales
- New alcohol ordinances communicated to businesses, cups on sale
- Hammock Park installation the next project for Places to Play campaign
- Housing Expo planning underway
- July 4th - vendor forms are available, 4-10 pm event
- Monroe will be presenting at GMA conference on Places to Play campaign

### **Ongoing ED projects:**

- CHIP grant - 2 homes completed; 2 more in progress
- DCA Main Street compliance
- Visitors Center management
- The Local Crowd Monroe - crowdfunding tool, [www.fundmonroe.com](http://www.fundmonroe.com)
- DDA restaurant project - closing in June
- Childers Park - exploring options for stream restoration
- GICH - last meeting was 5/31; June meeting TBD

### **Upcoming Events:**

Farmers Market - Every Saturday until Nov. 17  
Bicentennial Freedom Celebration - Wednesday, July 4  
City Housing Expo - Saturday, July 21  
First Friday Concert - August 3



May 1, 2018

To Local Food/Alcohol Service Providers:

In an effort to be more business friendly and to further establish Monroe Downtown as tourism destination, the City of Monroe revised its alcohol ordinances in January of this year. With this revision came many new changes, which should have a positive impact on your business. The purpose of this letter is to highlight the most pertinent changes. With the updated ordinance the following is now allowed:

- Open container within the Historic Downtown Entertainment District (see map attached)
  - Alcoholic beverages outside of the physical footprint of your building must be carried in the official downtown to-go cup
  - The downtown to-go cups are available for purchase from the Code Department at City Hall
  - Bulk pricing for businesses with an alcohol license is \$0.50/cup with a minimum order of 100 cups
  - Historic Downtown Entertainment District Residents can purchase cups directly from the code office for \$1.50/cup for personal use
  - NO OTHER open containers are allowed outside of premises
  - The cups are to be one per person and no refills
  - Pricing of cups for customers is up to the discretion of each business
- Patio sales of alcohol within the Historic Entertainment District (pending Code Department approval and a 5-foot walkway for foot traffic)
- Alcohol sales at downtown events through vendors with approved license
- Corkage license for the transportation of unfinished bottles of wine from a business
- Advertising alcohol within the Historic Downtown Entertainment District

In addition to these allowances, micro-breweries, micro-distilleries, wine markets, growler sales and wine/beer tasting events are also permitted. If you need further clarification on the details of these changes, please contact Sadie Krawczyk at [sadiiek@monroega.gov](mailto:sadiiek@monroega.gov) or (770) 266-5331.

# TAKE YOUR BEVERAGE



ASK  
YOUR  
SERVER

ONE DRINK  
PER PERSON

NO  
REFILLS

**TO-GO CUPS**

RESTAURANT

BEER

WINE

COCKTAIL

HOME

## OPEN CONTAINER ALLOWED

In an effort to be more business friendly and enhance downtown events, the City of Monroe now allows open container **ONLY** in branded disposable cups within the designated Historic Downtown Entertainment District. These cups are available for purchase at city hall for businesses and residents. The cups can be used for one drink per person. No refills. If you have any questions, please call (770) 266-5331.

### HISTORIC ENTERTAINMENT DISTRICT BOUNDARIES:

**NORTH** - WALTON STREET &  
BOLD SPRINGS AVENUE  
**SOUTH** - DAVIS STREET  
**WEST** - JACKSON STREET  
**EAST** - MADISON AVENUE





**To:** City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, and Code  
**Date:** 05/25/2018  
**Subject:** Variance – 911 North Broad Street

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A      **Company of Purchase:** N/A

**Description:**

Recommendation is denial.

**Background:**

This property fronts on Highway 11/N Broad Street and consists of 5.95 acres. The request is to allow a material that is not approved in the Zoning Code for the Corridor Design Overlay District. The CDO was established to eliminate the proliferation of metal sided “Butler” Buildings. The CDO was established to improve the aesthetics of our gateway corridors in an effort to improve the perception and actual design characteristic within the City.

**Attachment(s):**

See Below

March 22, 2018

**Petition Number: 18-00133**  
**Applicant: Steven W Powers**  
**Location: 911 N Broad Street**  
**Existing Zoning: B2**  
**Acreage: 5.95 ac**  
**Proposed Use: Commercial**

**CODE ENFORCEMENT STAFF RECOMMENDATION**

- Approve
- Deny
- Approve with recommended conditions

1. The applicant, Steven W Powers, request a variance of Corridor Design Overlay District Sections 643A.2(1)(c)(vii) for building materials. The request is for 911 North Broad Street. The property consists of a total of 5.95 acres. The property has a total of approximately 204 ft of road frontage on North Broad Street. Code Department recommends denial.
2. Extra ordinary and exceptional conditions pertaining to the subject property because of size, shape, or topography if any: None
3. The literal application of this ordinance does not create an unnecessary hardship.
4. The variance would cause substantial detriment to public good or impair the purposes or intent of this Ordinance.
5. The variance does confer upon the property of the applicant a special privilege denied to other properties in the district.
6. The special circumstances surrounding the request for the variances are the result of acts by the applicant.
7. The variance is not a request to permit a use of land, buildings, or structures which is not permitted by right or by conditional use in the district.
8. The zoning proposal is not consistent with the construction and design standards and design criteria adopted by the City of Monroe.
9. The variance is not the minimum variance that will make possible an economically viable use of the land, building, or structure.

Please Note:

1. The CDO was established to eliminate the proliferation of metal sided "Butler" buildings.
2. The CDO was established to improve the aesthetics of our gateway corridors in an effort to improve the perception and actual design characteristics within the city.

**ZONING VARIANCE  
REQUEST**

179



215 North Broad Street  
Monroe, GA 30655  
CALLFORINSPECTIONS  
770-207-4674 ... Phone  
dadkinson@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00133	03/22/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESS	LOCATION	911 N Broad St Monroe, GA 30655	USEZONE	B2	FLOODZONE	Yes
			PIN	M0005-044-000		
	CONTRACTOR	Steven Wayne Powers	SUBDIVISION	CORRIDOR DESIGN OVERLAY DISTRICT		
			LOT			
			BLOCK	0		
		920 Holly Hill Rd Monroe GA 30655	UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	Steven W Powers ()	PROJECTID#	911NBroadSt-180213-1		
	PO BOX 363 Monroe GA 30655	EXPIRATIONDATE:	06/30/2018			

**CHARACTERISTICS OF WORK**

DESCRIPTION OF WORK

Request for a Variance - P&Z Meeting  
5/15/18 @ 5:30 pm - Council Meeting 6/12/18  
@6:00 pm - 215 N Broad Street

NATURE OF WORK

Other

CENSUS REPORT CODE

880 - \* Zoning Variance Request

DIMENSIONS

#STORIES

SQUARE FOOTAGE

Sq. Ft.

#UNITS

SINGLE FAMILY ONLY

#BATHROOMS

#BEDROOMS

TOTAL ROOMS

**NOTICE**

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

*Debra Albinson*

Approved By

Date

4-4-18

Date

**MANAGE YOUR PERMIT ONLINE**

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

18-00133

PERMIT PIN

55962



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: \_\_\_\_\_

Your representative must be present at the meeting

Street address 911 N. Broad St Council District 117 Map and Parcel # M-5-P44  
Zoning B-2 Acreage 0.95 Proposed Use Commercial Auto Service Road Frontage 204 ft. / on \_\_\_\_\_  
(street or streets)

Applicant  
Name Steve Powers  
Address 920 Holly Hill Rd  
Phone # 678-878-1061

Owner  
Name Same  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_

Request Type: (check one) Variance  Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:  
Commercial Auto Service Building

State relationship of structure and/or use to existing structures and uses on adjacent lots;  
Building will be behind existing Lube Shop and will be used for Auto Repair.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):  
Requesting variance for building materials of CDO Sect 643A.2(1)(c)(vii)

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:  
60x100' Metal Building will be faced with brick and stucco

State the particular hardship that would result from strict application of this Ordinance:  
Cost of construction of exterior

Check all that apply: Public Water:  Well:  Public Sewer:  Septic:  Electrical:  Gas:

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

- Application Fees:
- \$100 Single Family
  - \$300 Multi Family
  - \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature  Date: 3-21-18

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

**\*Property owners signature if not the applicant**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Notary Public

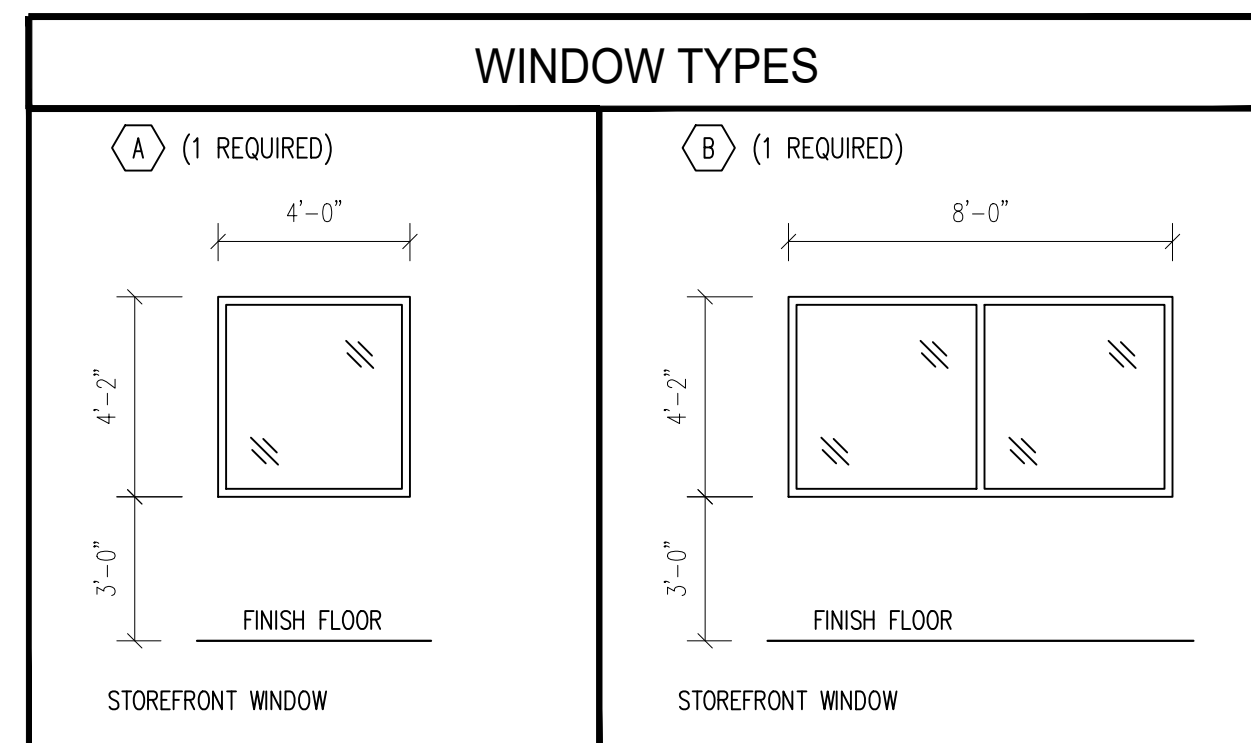
Commission Expires: \_\_\_\_\_

I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_

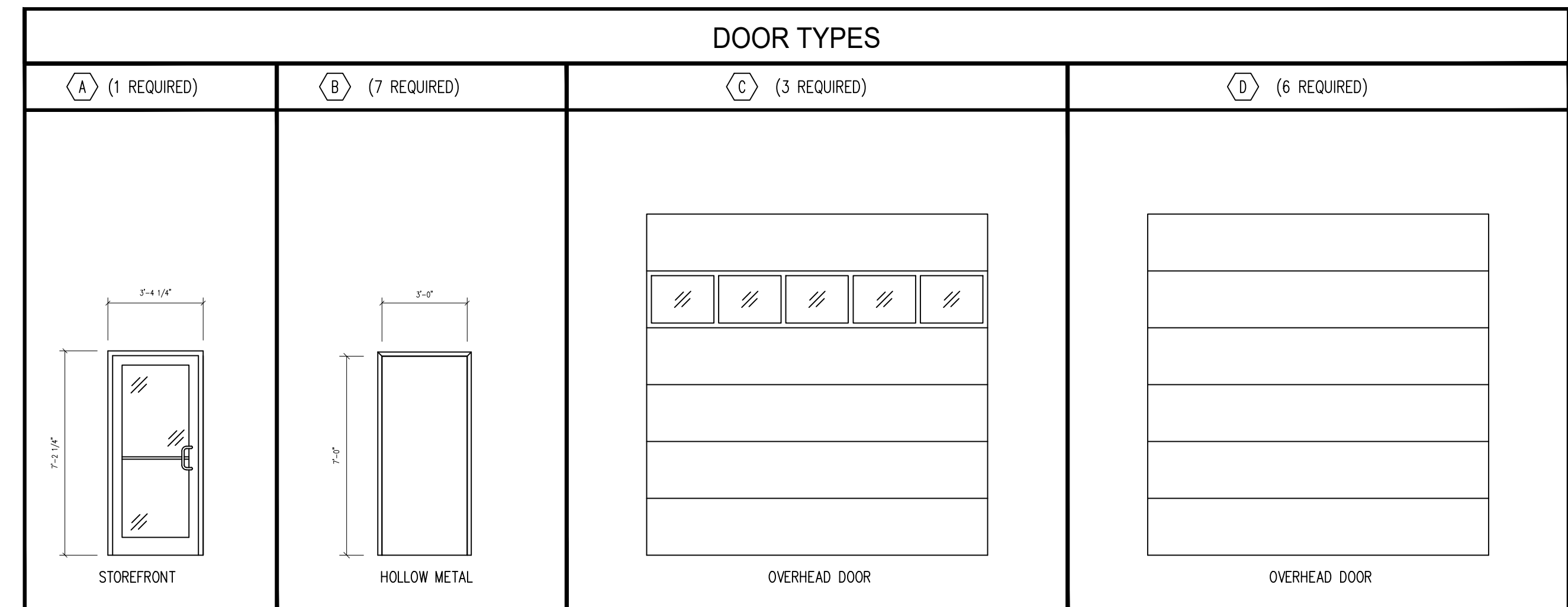
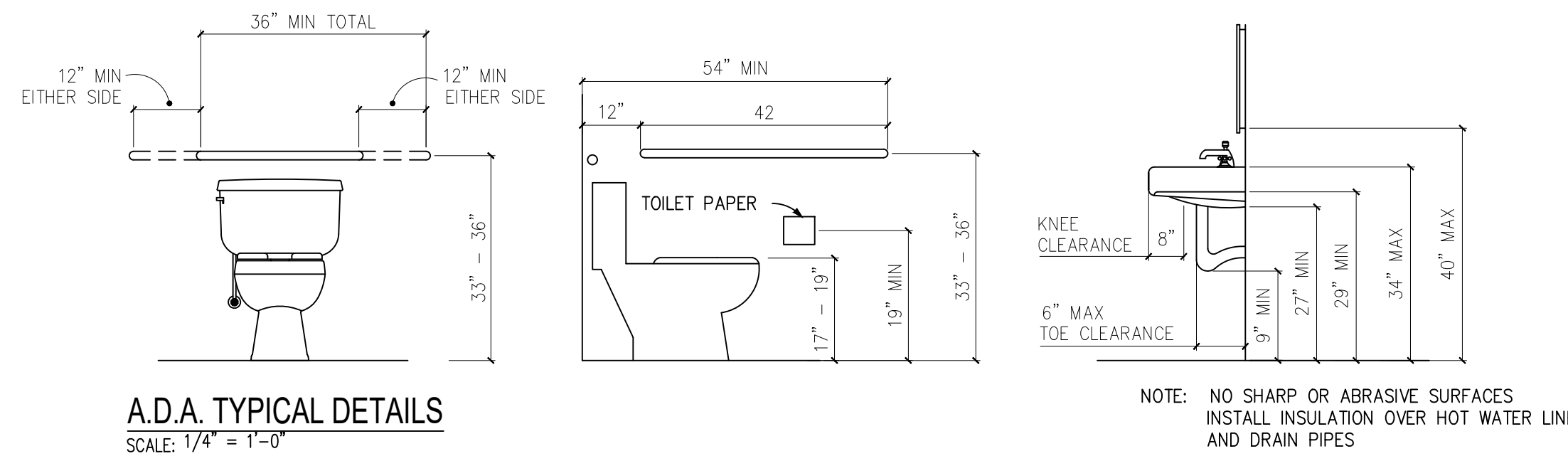




ROOM FINISH SCHEDULE							
ROOM	DESCRIPTION	FLOOR FINISH	BASE TYPE	WALL FINISH	CEILING TYPE	CEILING HT.	REMARKS
101	OFFICE	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
102	TOILET	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
103	TOILET	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
104	WASH BAY	SEALED CONCRETE	---	3/8" INTERLOCKING PVC PANELS, 8' HIGH EXIT WALLS, 10' @ OFFICE, TO DECK AT END OF WALL TO SHOP	EXPOSED INSULATION/STEEL	VARIES	
105	SHOP	SEALED CONCRETE	---	EXPOSED WOOD WALL & INSULATION	EXPOSED INSULATION/STEEL	VARIES	



DOOR SCHEDULE										
No.	TYPE	DOOR					FRAME			REMARKS
		WIDTH	HEIGHT	THICK	MATERIAL	FINISH	MATERIAL	FINISH	THROAT	
101-1	A	3'-0"	7'-0"	1 3/4"	ALUMINUM	PRE-FIN	ALUMINUM	PRE-FIN	---	STOREFRONT W/ PUSH/PULL, CLOSER, THRESHOLD & WEATHER STRIPPING
101-2	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
102-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	PRIVACY LEVER AND CLOSER
103-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	PRIVACY LEVER AND CLOSER
104-1	C	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-2	C	12'-0"	14'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-3	C	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-4	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
104-5	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
104-6	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
105-2	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-3	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-4	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-5	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-6	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-7	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-8	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
105-9	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING



**Garland**  
& Associates Contractors, Inc.

GENERAL CONTRACTORS  
1020 Garland Dr. - Suite 400  
Bogart, GA 30622  
www.garland-associates.com

Phone: 770-725-9000  
Fax: 770-725-8900

Commercial · Industrial · Design/Build

COPYRIGHT © 2015  
THIS DRAWING IS EXCLUSIVE PROPERTY OF GARLAND & ASSOCIATES CONTRACTORS INC. UNAUTHORIZED USE OF ANY KIND, INCLUDING USE ON OTHER PROJECTS IS PROHIBITED. ANY ALTERATIONS OR REPRODUCTIONS MUST BE AUTHORIZED BY GARLAND & ASSOCIATES CONTRACTORS INC. IN WRITING.

--	--


04-23-18	ISSUED FOR CONSTRUCTION
MK	DATE SUBMITTAL/REVISION

**NEW SHOP**

FOR:  
**WOW EXPRESS**

911 HWY 11  
MONROE, GA 30655

SHEET TITLE  
**FINISH  
SCHEDULES  
AND DETAILS**

PROJECT NUMBER  
**FOR CONSTRUCTION**

SHEET NUMBER  
**A1.2**





Plat Doc: PLAT  
 Recorded 08/22/2017 08:50AM  
 KATHY K. TROST  
 Clerk Superior Court, WALTON County, Ga.  
 Bx 00113 Pg 0079  
 Participants: 6458808574

NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS  
 IN A DESIGNATED FLOOD HAZARD AREA,  
 ACCORDING TO THE F.I.R.M. NO. 13297C0135E  
 DATED 12/8/2016

THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS  
 PLAT, MAP OR PLAN FOR FILING:  
 CITY OF MONROE CODE DEPARTMENT DATE 8-21-17

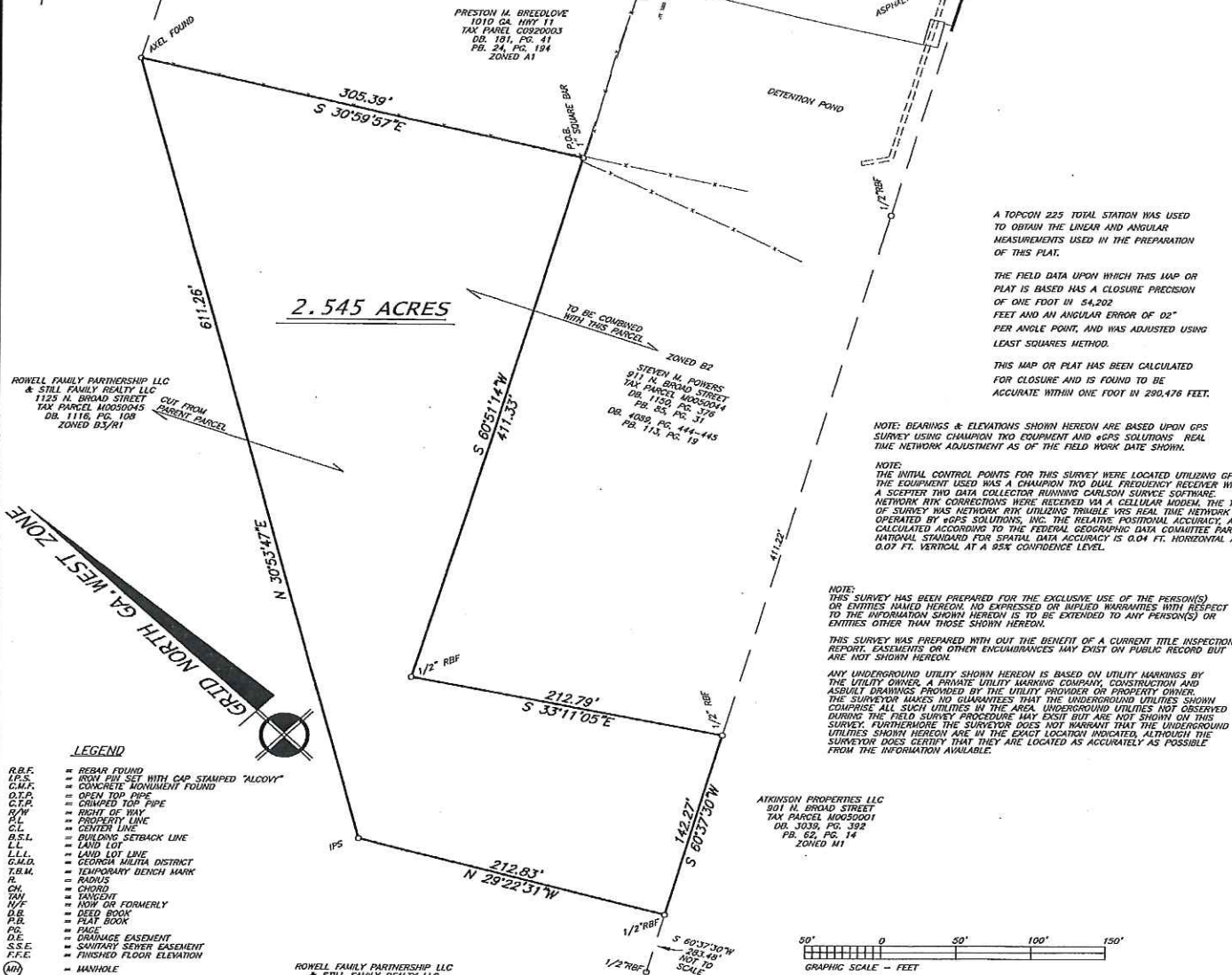
THIS BLOCK RESERVED FOR  
 THE CLERK SUPERIOR COURT

**SURVEYOR CERTIFICATION**

As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land  
 surveyor and approved by all applicable local jurisdictions for recording as evidenced by approved  
 certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be  
 confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to  
 intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat  
 complies with the minimum technical standards for property surveys in Georgia as set forth in the  
 rules and regulations of the Georgia Board of Registration for Professional Engineers and Land  
 Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Edgar Smith, Co. R.L.S. no. 2021

APPARENT 80' R/W  
 GA. HWY 11  
 A.K.A. N. BROAD STREET



A TOPCON 225 TOTAL STATION WAS USED  
 TO OBTAIN THE LINEAR AND ANGULAR  
 MEASUREMENTS USED IN THE PREPARATION  
 OF THIS PLAT.

THE FIELD DATA UPON WHICH THIS MAP OR  
 PLAT IS BASED HAS A CLOSURE PRECISION  
 OF ONE FOOT IN 54,202  
 FEET AND AN ANGULAR ERROR OF 02"  
 PER ANGLE POINT, AND WAS ADJUSTED USING  
 LEAST SQUARES METHOD.

THIS MAP OR PLAT HAS BEEN CALCULATED  
 FOR CLOSURE AND IS FOUND TO BE  
 ACCURATE WITHIN ONE FOOT IN 290,476 FEET.

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS  
 SURVEY USING CHAMPION TRO EQUIPMENT AND GPS SOLUTIONS REAL  
 TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

NOTE:  
 THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS.  
 THE EQUIPMENT USED WAS A CHAMPION TRO DUAL FREQUENCY RECEIVER WITH  
 A SCHEPHER TWO DATA COLLECTOR RUNNING CARLSON SURVEY SOFTWARE.  
 NETWORK RINX CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEL. THE TYPE  
 OF SURVEY WAS NETWORK RINX UTILIZING TRIGLE VRS REAL TIME NETWORK  
 OPERATED BY GPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY, AS  
 CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3  
 NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND  
 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

NOTE:  
 THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S)  
 OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT  
 TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR  
 ENTITIES OTHER THAN THOSE SHOWN HEREON.

THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION  
 REPORT. EASEMENTS OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT  
 ARE NOT SHOWN HEREON.

ANY UNDERGROUND UTILITY SHOWN HEREON IS BASED ON UTILITY MARKINGS BY  
 THE UTILITY OWNER. A PRIVATE UTILITY MARKING COMPANY, CONSTRUCTION AND  
 ASBUILT DRAWINGS PROVIDED BY THE UTILITY PROVIDER OR PROPERTY OWNER.  
 THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN  
 COMPRISE ALL SUCH UTILITIES IN THE AREA. UNDERGROUND UTILITIES NOT OBSERVED  
 DURING THE FIELD SURVEY PROCEDURE MAY EXIST BUT ARE NOT SHOWN ON THIS  
 SURVEY. FURTHERMORE THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND  
 UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THE  
 SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE  
 FROM THE INFORMATION AVAILABLE.

- LEGEND**
- R.B.F. = REBAR FOUND
  - I.P.S. = IRON PIN SET WITH CAP STAMPED "ALCOY"
  - C.M.P. = CONCRETE MONUMENT FOUND
  - O.E.P. = OPEN TOP PIPE
  - C.T.P. = CRIMPED TOP PIPE
  - R.W.M. = RIGHT OF WAY
  - N.L. = PROPERTY LINE
  - C.L. = CENTER LINE
  - B.S.L. = BUILDING SETBACK LINE
  - L.L. = LAND LOT
  - L.L.L. = LAND LOT LINE
  - G.M.D. = GEORGIA MILITIA DISTRICT
  - T.B.M. = TEMPORARY BENCH MARK
  - R.O.D.S. = RODS
  - CH. = CHORD
  - TANGENT = TANGENT
  - N/O = NOW OR FORMERLY
  - D.B. = DEED BOOK
  - P.L.B. = PLAT BOOK
  - P.G. = PAGE
  - D.E. = DRAINAGE EASEMENT
  - S.S.E. = SANITARY SEWER EASEMENT
  - F.F.E. = FINISHED FLOOR ELEVATION
  - (M) = MANHOLE
  - (D) = DRAIN INLET
  - (F) = FIRE HYDRANT
  - (L) = LIGHT POLE
  - (P) = POWER POLE
  - (X) = FENCE LINE
  - (W) = WATER LINE
  - (G) = GAS LINE
  - (V) = VALVE
  - (W) = WELL
- (DISTANCE) = DEED OR PLAT CALL  
 P.O.C. = POINT OF COMMENCEMENT  
 P.O.B. = POINT OF BEGINNING

ROWELL FAMILY PARTNERSHIP LLC  
 & STILL FAMILY REALTY LLC  
 1123 N. BROAD STREET  
 TAX PARCEL M0050045  
 DB. 1116, PG. 108  
 ZONED B2/R1

PER CURRENT TAX INFORMATION  
 OWNERS:  
 ROWELL FAMILY PARTNERSHIP &  
 STILL FAMILY REALTY LLC  
 P.O. BOX 1378  
 MONROE, GA 30655



BOUNDARY SURVEY FOR: **STEVEN W. POWERS**  
 IN THE CITY OF MONROE

FIELD WORK DATE: 2/7/17 DATE OF PLAT PREPARATION: 8/18/17

LAND LOT(S) 63 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOY SURVEYING AND ENGINEERING, INC. SCALE: 1" = 50'  
 2205 Hwy. 81 S., Loganville, Ga. 30052  
 Phone 770-466-4002 - LSF #000759

JOB NO. 17-014

FILED AND RECORDED  
CLERK SUPERIOR COURT  
WALTON COUNTY, GEORGIA

00 NOV 17 AM 9: 52

Please return to:  
WILLIAM R. CHILDERS, JR., P.C.  
139 East Highland Avenue  
Monroe, Georgia 30655

BOOK 150 PAGE \_\_\_\_\_  
KATHY K. TROST, CLERK

WALTON COUNTY, GEORGIA  
REAL ESTATE TRANSFER TAX  
PAID \$ 108.40  
DATE 11-17-00

**WARRANTY DEED**

*Kathy K. Trost*  
CLERK OF SUPERIOR COURT

STATE OF GEORGIA, COUNTY OF WALTON

THIS INDENTURE, made the 16th day of November in the year two thousand between

**STELLA HOLDER HARRISON, DORA HOLDER MITCHEM, GEORGE T. HOLDER, & LEONARD P. HOLDER (a/k/a LEONARD B. HOLDER)**

of the County of Walton, and State of Georgia, as party or parties of the first part, hereinafter called Grantors, and

**STEVEN W. POWERS**

of the County of Walton, and State of Georgia, as party or parties of the second part, hereinafter called Grantee (the words "Grantors" and "Grantee" to include their respective heirs, executors, administrators, legal representatives, successors and assigns where the context requires or permits).

WITNESSETH that: Grantors, for and in consideration of the sum of other valuable consideration and Ten and No/100 DOLLARS in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, have granted, bargained, sold, aliened, conveyed and confirmed, and by these presents do grant, bargain, sell, alien convey and confirm unto the said Grantee

All that tract or parcel of land lying and being in Land Lot 63, 3<sup>rd</sup> District, Town G.M.D. 419, Walton County, Georgia, containing 1.404 acres, as shown on a plat of survey prepared by Sims Surveying Co., certified by Kenneth C. Sims, Registered Professional Land Surveyor No. 1783, dated November 14, 2000, and recorded in Plat Book 85, page 31, Clerk's Office, Walton Superior Court. Reference is hereby made to said plat of survey, and the same is incorporated herein for a more complete description of the property conveyed.

According to such plat of survey, the tract herein is more particularly described as follows: BEGINNING at an iron pin located on the Southwesterly right of way of Georgia Highway No. 11 (shown as being 80 feet in width) situated 1759.73 feet Southeasterly along such right of way from its intersection with the right of way of Double Springs Road; Running thence along said right of way South 31°10'07" East 208.56 feet to an iron pin; Running thence South 60°42'13" West 288.54 feet to an iron pin; Running thence North 33°01'45" West 210.96 feet to an iron pin; Running thence North 61°06'00" East 295.47 feet to the POINT OF BEGINNING. This is the same property conveyed by deed of assent out of the estate of Lillie Burgess Gibson to Stella Holder Harrison, Dora Holder Mitchem, George Holder, and Leonard B. Holder (a/k/a Leonard P. Holder), dated November 18, 1999, recorded in Deed Book 1035, pages 72-73, Walton County Records.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee, forever in FEE SIMPLE.

*LPH*  
*STH*  
*DPH*  
*D.H.M*

(CONTINUED)

AND THE SAID Grantors will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantors have signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered in the presence of:

William P. Childers, Jr.  
Unofficial Witness

Stella L. Harrison (SEAL)  
STELLA HOLDER HARRISON

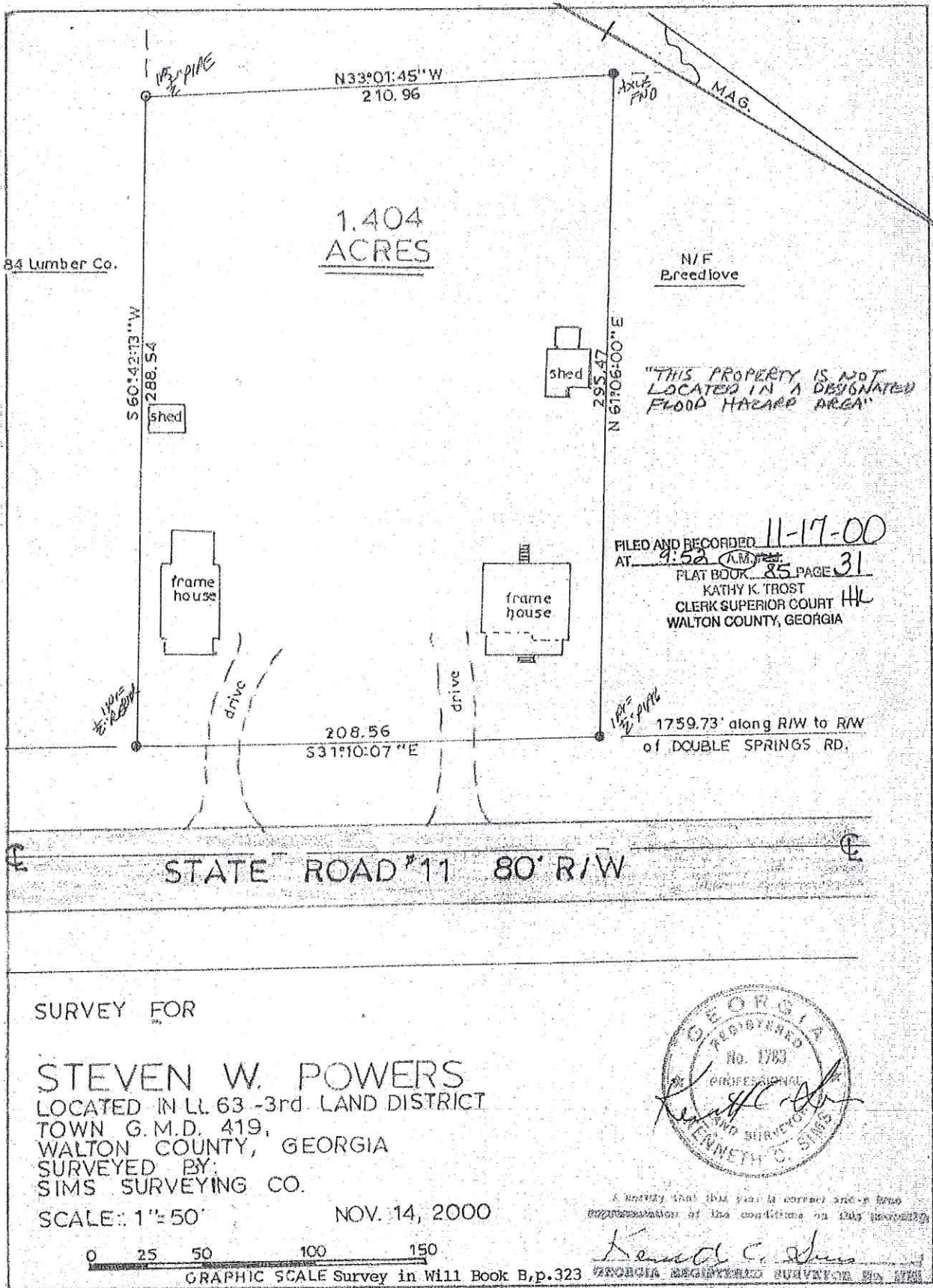
Carol Ann Lawrence  
Notary Public  
Notary Public, Walton County, Georgia  
My Commission Expires Jan. 1, 2001

Dora Nellie Mitchem (SEAL)  
DORA HOLDER MITCHEM



George T Holder (SEAL)  
GEORGE T. HOLDER

Leonard P. Holder (SEAL)  
LEONARD P. HOLDER,  
a/k/a LEONARD B. HOLDER



Plat Doc: PLAT  
Recorded 05/22/2017  
02:39PM

KATHY K. TROST  
Clerk Superior Court,  
WALTON County, Ga.  
Bk 00113 Pg 0019  
Participants:

THIS BLOCK RESERVED FOR  
THE CLERK SUPERIOR COURT

LEGEND

- R.B.F. = REBAR FOUND
- R.P.S. = IRON PIN SET WITH CAP STAMPED "ALDOVY"
- C.M.F. = CONCRETE MONUMENT FOUND
- O.T.P. = OPEN TOP PIPE
- C.T.P. = CRIMPED TOP PIPE
- R/W = RIGHT OF WAY
- G.L. = CENTER LINE
- G.S.L. = BUILDING SETBACK LINE
- L.L. = LAND LOT
- L.L.L. = LAND LOT LINE
- G.M.D. = GEORGIA MILITIA DISTRICT
- T.B.M. = TEMPORARY BENCH MARK
- R. = RADIUS
- CH. = CHORD
- TAN. = TANGENT
- NEW OR FORMERLY = NEW OR FORMERLY
- D.B. = DEED BOOK
- P.L.B. = PLAT BOOK
- P.G. = PAGE
- D.E. = DRAINAGE EASEMENT
- S.S.E. = SANITARY SEWER EASEMENT
- F.F.E. = FINISHED FLOOR ELEVATION
- MH = MANHOLE
- DI = DRAW INLET
- FI = FIRE HYDRANT
- LP = LIGHT POLE
- PP = POWER POLE
- PL = POWER LINE
- FL = FENCE LINE
- WL = WATER LINE
- GL = GAS LINE
- V = VALVE
- W = WELL
- (DISTANCE) = DEED OR PLAT CALL
- P.O.B. = POINT OF COMMENCEMENT
- P.G.B. = POINT OF BEGINNING

**SURVEYOR CERTIFICATION**  
As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Calvin Smith, Co., R.L.S. no. 2921

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS SURVEY USING CHAMPION TWO EQUIPMENT AND GPS SOLUTIONS REAL TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

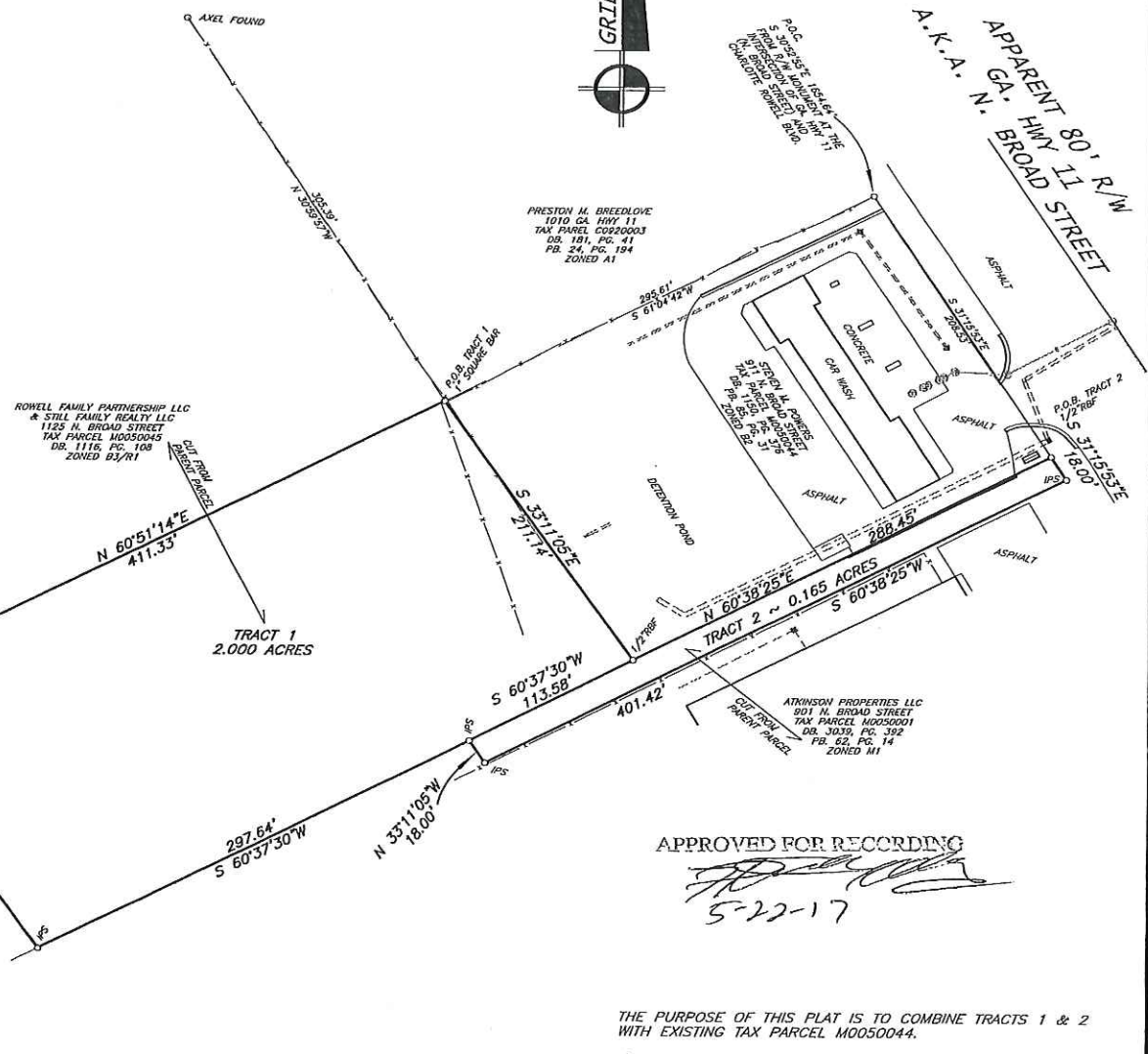
NOTE: THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS. THE EQUIPMENT USED WAS A CHAMPION TWO DUAL FREQUENCY RECEIVER WITH A SCIENTIFIC DATA COLLECTOR RUNNING CARSON SURVEY SOFTWARE. NETWORK RTK CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEM. THE TYPE OF SURVEY WAS NETWORK RTK UTILIZING TRIANGLE VRS REAL TIME NETWORK OPERATED BY GPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY AS CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3 NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

NOTE: THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR ENTITIES OTHER THAN THOSE SHOWN HEREON.

THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION REPORT, EASEMENTS, OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT ARE NOT SHOWN HEREON.

ANY UNDERGROUND UTILITY SHOWN HEREON IS BASED ON UTILITY MARKINGS BY THE UTILITY OWNER, A PRIVATE UTILITY MARKING COMPANY, CONSTRUCTION AND ASSEMBLY DRAWINGS PROVIDED BY THE UTILITY PROVIDER OR PROPERTY OWNER. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA. UNDERGROUND UTILITIES NOT OBSERVED DURING THE FIELD SURVEY PROCEDURE MAY EXIST BUT ARE NOT SHOWN ON THIS SURVEY. FURTHERMORE THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THE SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE.

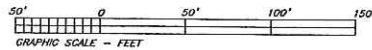
GRID NORTH GA. WEST ZONE



APPROVED FOR RECORDING

*[Signature]*  
5-22-17

THE PURPOSE OF THIS PLAT IS TO COMBINE TRACTS 1 & 2 WITH EXISTING TAX PARCEL M0050044.



A TOPCON 225 TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS PLAT.

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 54,002 FEET AND AN ANGULAR ERROR OF 02\"/>

THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 200,476 FEET.

PER CURRENT TAX INFORMATION OWNERS:  
ATKINSON PROPERTIES LLC  
3293 HWY 78 WEST  
SNELLVILLE, GA. 30078  
ROBELL FAMILY PARTNERSHIP &  
STILL FAMILY REALTY LLC  
P.O. BOX 1378  
MORFEE, GA. 30655

NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA. ACCORDING TO THE F.L.R.M. NO. 132920136E DATED 12/8/2016



BOUNDARY SURVEY FOR:

**STEVEN W. POWERS**

IN THE CITY OF MORGEE

FIELD WORK DATE: 2/7/17

DATE OF PLAT PREPARATION: 5/18/17

LAND LOT(S) 63

3rd DISTRICT

WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC.  
2205 HWY. 81 S., LOGANVILLE, GA. 30052  
Phone 770-466-4002 - LSF #000759

SCALE: 1" = 50'

JOB NO. 17-014

REVISION NO. 1 - 5/22/17 - REVISED TRACT 2 LINES AND AREA.

**2017 ADVALOREM TAX NOTICE FOR THE COUNTY OF WALTON**

**191**

WALTON CO. TAX COMM.  
303 S. HAMMOND DRIVE  
SUITE 100  
MONROE, GA. 30655

BILL NUMB. 2017 28975  
ACCT NUMB. 579500 010  
TAXPAYER POWERS STEVEN W  
MAP NUMBER M 5 44  
LEGAL DESC COMM/1.40AC  
LOCATION 911 N BROAD STREET  
CURRENT YEAR TAXES NO TAX DUE

If paying by check or money order,  
please include your tax bill number.

PAYMENT DUE NO TAX DUE  
ON OR BEFORE NOVEMBER 15, 2017

POWERS STEVEN W  
1005 S BROAD ST  
MONROE GA 30655

28975PT

WALTON CO. TAX COMM. 2017  
303 S. HAMMOND DRIVE CO.PT.  
SUITE 100 28975  
MONROE, GA. 30655

Please return this portion of your bill with your payment

**2017 ADVALOREM TAX NOTICE FOR THE COUNTY OF WALTON**

YEAR	BILL NUM	ACCOUNT NUMBER	DI	LOCATION/DESCRIPTION	MAP/PARCEL		FAIR MARKET VALUE
2017	028975	579500 010	1	COMM/1.40AC	M 5	44	339,900
TAXING ENTITY	ASSESSMENT	EXEMPTION	TAXABLE VALUE	MILLAGE RATE	CREDITS	TAXES DUE	
COUNTY	135960		135960	.0109050	323.86	1,482.64	
SCHOOL	135960		135960	.0187000		2,542.45	
SCH BOND	135960		135960	.0029000		394.28	
CITY TAX	135960		135960	.0054180	540.44	736.63	
CITY BOND	135960		135960	.0020030		272.33	
<b>TOTAL SCHOOL TAXES</b>						<b>2,936.73</b>	
<b>TOTAL COUNTY T</b>						<b>1,482.64</b>	
<b>TOTAL CITY T</b>						<b>1,008.96</b>	

The gradual reduction and elimination of the STATE  
MILLAGE RATE is the result of property tax relief  
passed by the Governor, the Georgia State Senate,  
and the House of Representatives.

-5,428.33

THIS YEAR TAX NO TAX DUE

~~NO TAX DUE~~ NO TAX DUE

CREDITS ARE LISTED FOR INFORMATION PURPOSES ONLY

POWERS STEVEN W  
1005 S BROAD ST  
MONROE GA 30655

PAYMENT MUST BE MADE ON OR BEFORE  
**NOVEMBER 15, 2017**  
YOUR CANCELLED CHECK IS YOUR RECEIPT

WALTON CO. TAX COMM.  
303 S. HAMMOND DRIVE  
SUITE 100  
MONROE, GA. 30655

-----PLEASE READ, THIS IS AN IMPORTANT PART OF YOUR TAX BILL-----

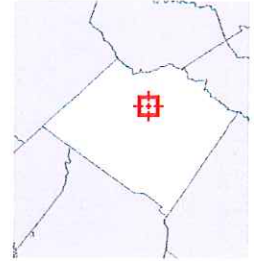
Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition to the regular homestead authorized for all homeowners, certain elderly persons are entitled to additional homestead exemptions. The full law relating to each exemption must be referred to in order to determine eligibility for the exemption. If you are eligible for one of the exemptions and are not now receiving the benefit of the exemption, you must apply for the exemption not later than 4/01/2018 in order to receive the exemption in future years. For more information on eligibility for exemptions or on the proper method of applying for an exemption, you may contact the office of the County Tax Office at 303 S. HAMMOND DRIVE (770) 266 1736. If you feel that your property has been assigned too high a value for tax purposes by the Board of Tax Assessors, you should file a tax return reducing the value not later than 4/01/2018 in order to have an opportunity to have this value lowered for next year's taxes. Information on filing a return can be obtained from the County Tax Office at 303 S. HAMMOND DRIVE and/or (770) 266 1736

**LOCAL OPTION SALES TAX CREDIT:**  
The General Assembly reenacted the Local Option Sales Tax Act and another part of your bill shows the dollar amount of reduction of local property taxes which you have received. The law now requires the following additional information to be provided to each taxpayer:

<b>LOCAL TAX LEVY:</b>	
Mill rate required to produce local budget	22.680
Reduction in mill rate due to rollback to taxpayers	
of sales tax proceeds this previous year	6.357
Actual mill rate set by local officials	16.323



Overview



Legend

- Parcels
- Roads
- City Limits
- Between
- Good Hope
- Jersey
- Loganville
- Monroe
- Social Circle
- Walnut Grove
- Streams and River (Large)

Parcel ID	M0050044	Owner	POWERS STEVEN W	Last 2 Sales			
Class Code	Commercial		1005 S BROAD ST	Date	Price	Reason	Qual
Taxing District	Monroe		MONROE GA 30655	11/16/2000	\$108400	FM	Q
	Monroe	Physical Address	911 N BROAD STREET	n/a	0	n/a	n/a
Acres	5.95	Assessed Value	Value \$339900				

(Note: Not to be used on legal documents)

Date created: 3/22/2018  
 Last Data Uploaded: 3/22/2018 8:20:10 AM

Developed by  
 The Schneider Corporation



**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe has received a request for a variance of section 643A.2(1)(c)(vii) of the Zoning Ordinance for 911 N Broad Street. A public hearing will be held on May 15, 2018 before the Planning & Zoning Commission, at 5:30 P. M.**

**The City of Monroe has received a request for a variance of section 643A.2 (1)(c)(vii) of the Zoning Ordinance for 911 N Broad Street. A public hearing will be held on June 12, 2018 before the Mayor and Council, at 6:00 pm.**

**The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.**

**Please run on the  
following date:**

**April 29, 2018**



**To:** City Council, Planning and Code Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 05/30/2018  
**Subject:** 2018 Community Work Program Update & Resolution

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

Staff recommends the APPROVAL of the 2018 update to the community work plan and its associated resolution.

**Background:**

As part of obtaining funding for additional CDBG and EIP grants, the City needs to update, via minor amendments, its Community Work Plan (CWP), formerly known as the Short-Term Work Program, within the Comprehensive Plan Document. The purpose is to accurately show progress as it is being made on certain projects, outline other future projects and to better define the activities for economic development scope of work.

A public hearing is required to be held, in this case on June 12, 2018 as part of the Regular Council Meeting.

**Attachment(s):**

Proposed amendments to the City of Monroe Community Work Program Resolution

**PROPOSED AMENDMENT TO THE  
CITY OF MONROE SHORT TERM WORK PROGRAM 2017-2021**

**Adopted: \_\_\_\_\_**

**Proposed City of Monroe Minor Amendment to the Short-Term Work Program to be added to Community Facilities & Services on page 15:**

<b>Activity</b>	<b>Timeframe</b>	<b>Responsible Party</b>	<b>Cost Estimate</b>	<b>Funding Source</b>
South Madison Avenue Target Area sewer improvements	2018-2019	Utilities	\$1,000,000	State, Local, CDBG

**Proposed City of Monroe Minor Amendment to the Short-Term Work Program to be added to Economic Development on page 14:**

<b>Activity</b>	<b>Timeframe</b>	<b>Responsible Party</b>	<b>Cost Estimate</b>	<b>Funding Source</b>
Address infrastructure improvements (water, sewer, road, etc.) to support new and existing industries.	2018-2021	Utilities, streets and transportation, economic development	\$1,000,000	State and Local

# City of Monroe Comprehensive Plan

2017 Update

*Developed by the Planning & Government Services Division of the Northeast Georgia Regional Commission*



## Acknowledgements

### Walton County Unified Comprehensive Plan Steering Committee

Kevin Little, Chairman, Walton County  
Mike Martin, Planning Director, Walton County  
Charna Parker, Assistant Planning Director, Walton County  
Ashley Blackstone, Mayor, Between  
Jimmy Guthrie, Mayor, Good Hope  
Randy Carithers, Mayor, Jersey  
Dan Curry, Mayor, Loganville  
Robbie Schwartz, Project Specialist, Loganville  
Greg Thompson, Mayor, Monroe  
Pat Kelley, Planning Director, Monroe  
Hal Dally, Mayor, Social Circle  
Adele Schirmer, Manager, Social Circle  
Lamar Lee, Mayor, Walnut Grove  
Shane Short, Executive Director, Development Authority of Walton County  
Mike Owens, President, Axis Risk Consulting  
Eddie Sheppard, resident  
William Malcolm, resident  
Chip Dempsey, resident

### Northeast Georgia Regional Commission

James Dove, Executive Director  
Burke Walker, Director of Planning & Government Services  
John Devine, AICP, Senior Planner (Project Lead)  
Eva Kennedy, Project Specialist

## Table of Contents

Introduction & Overview .....	
Purpose .....	
Process .....	
Public Involvement.....	
Needs & Opportunities .....	
Population.....	
Economic Development .....	
Housing.....	
Natural & Cultural Resources .....	
Community Facilities & Services.....	
Intergovernmental Coordination.....	
Transportation.....	
Vision Statement .....	
Goals & Policies .....	
Land Use.....	
Transportation .....	
Local and Regional Transportation Considerations .....	
Growth and Development .....	
Monroe and the ARC MPO .....	
Community Work Program .....	
Short-Term Work Program, 2017-2021.....	
Report of Plan Accomplishments, 2012-2016.....	
Appendix: Participation Records .....	

# Chapter 1

## Introduction & Overview

### Purpose

This comprehensive plan serves as a decision-making guide for local government officials and community leaders. Based on input from the public and a steering committee, the plan identifies needs and opportunities, goals and policies, land use practices, and an implementation framework for key elements.

### Process

The comprehensive plan process follows the rules of the Georgia Department of Community Affairs (DCA), Minimum Standards and Procedures for Local Comprehensive Planning, effective 3/1/2014.

### Public Involvement

#### Public Input & Steering Committee

The planning process began with a public hearing and was followed by a community input session during which the public and a local steering committee were invited to discuss local trends and aspirations. Following the initial public meetings, several work sessions were held with a steering committee, with citizen, staff, and elected official membership. An online questionnaire provided additional feedback opportunities, as did the availability of steering committee members to take questions and comments throughout the process (as presented at the first public hearing). A final public hearing was held before submittal of the plan to DCA for review.

#### NEGRC's Role

The Northeast Georgia Regional Commission's Planning & Government Services Division oversaw the development of this plan, including facilitating public and steering committee meetings.

# Chapter 2

## Needs & Opportunities

The following list of needs and opportunities results from a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis conducted at the first input meeting, with both steering committee and public present, as well as professional analysis of relevant data and results of the online questionnaire.

*\*Italicized entries indicate high priorities*

### Population

#### Needs

- Monroe's poverty rate has increased substantially and remains significantly higher than both Walton County's and Georgia's; anti-poverty programs should be considered

#### Opportunities

- *Leadership identified the opportunity to create a volunteer corps for the benefit of the city*
- *The Georgia State Patrol's Post 46 is headquartered in Monroe, and presents an opportunity for enforcement and education in cooperation with county and municipal forces*
- Athens Technical College's Monroe campus creates vast educational attainment opportunities for residents throughout Walton County, while proximity to other major institutions in Athens and Atlanta also contributes

## Economic Development

### Needs

- *Monroe retains only 15.7% of its workforce for employment within the city limits, and 87.9% of the jobs in the community are filled by commuters; this shows a need for employment opportunities that are consistent with Monroe's vision and goals*
- *Stakeholders identified limited earning potential with existing employers as a weakness in the SWOT analysis and pointed to a need for a more diversified tax base, particularly regarding industrial development*

### Opportunities

- *Input from stakeholders lists the downtown area as a critical component of Monroe's vision, while the DDA and Main Street program were identified as strengths; targeted planning and public investment can be used to trigger increased private-sector interest*
- *Monroe's Project Road Share, which encourages bicyclists to ride in and around the area, has created great outside interest in the community and should be seen as an opportunity to increase notoriety and economic activity*
- *Continued development of the Stanton Springs area is a major economic opportunity, not only for Walton County and its municipalities, but for Northeast Georgia and beyond; care should be taken to ensure that new projects there and elsewhere in the community meet high development standards*
- *A unified vision based upon the stated goals in this plan and its predecessor of encouraging growth that references and respects the community's natural and cultural resources*

could be a catalyst for quality economic development and a high standard of living

## Housing

### Needs

- *Monroe's rate of owner-occupied housing is significantly lower than both Walton County's and the state average, while its share of renter-occupied and vacant units is far higher; this points to a need for programming and partnerships to improve the state of housing in the city*
- *Stakeholder input noted tract (or, "cookie cutter") housing development as a threat within Walton County; design guidelines and other measures to increase variety of and quality in aesthetics may be needed*

### Opportunities

- *Monroe's stakeholders indicated that "good planning" is a strength of the city's and see planned development as an opportunity; housing may represent an area in which the potential for improvement exists, as they also cited dilapidated housing, the high rental rate, and substandard housing as weaknesses*
- *After significant nationwide decline, stakeholders cite a strong housing market in Walton County and point to ample land and infrastructure capacity for planned development, especially in the higher end of the price range; Monroe would like to ensure that any development is of a high caliber*



## Natural & Cultural Resources

### Needs

- *Development and environmental regulations can help alleviate the potential for stakeholder-identified threats of sprawl and industrial accidents damaging Monroe's natural resources*
- "Rural charm" was listed by stakeholders as a strength of Walton County's; preserving the community's character and resources should be a priority

### Opportunities

- Open space and greenspace preservation can improve water quality, protect sensitive habitat, create recreational opportunities, and attract visitors; the community could work with land trusts to acquire and conserve land and water resources
- *Increasing tree canopy coverage within the community can help improve air quality*

## Community Facilities & Services

### Needs

- Leadership, police, recreation staff, social service agencies, and others should work together to identify causes of and reduce crime

### Opportunities

- *Good finances, stability of staff and elected leadership, and police and fire service were identified as strengths; Monroe should capitalize on this significant opportunity to put in place lasting improvements, policies, and programs that will serve the city long-term*
- *Stakeholders cite Monroe's recreational resources and activities, including parks, an art guild, a museum, and a golf course, as strengths; promoting these could have health benefits and contribute greatly to the community's vision for attracting activity- and recreation-based businesses*
- Public water is seen by stakeholders as a strength within Walton County, and Monroe-specific input also showed community projects and utilities as positives; the city sees this as an opportunity to build on these attributes while providing conservation and recreation benefits

## Intergovernmental Coordination

### Needs

- As individuals and families continue to express an interest in recreation for all ages, service agreements between municipal and county governments may help address this need

### Opportunities

- Coordinated planning efforts between Walton County and its municipalities, as took place during the development of this document, provide a platform for informed decision making and effective investment

## Transportation

### Needs

- *An existing transportation network that includes stakeholder-identified strengths such as a countywide airport and a network of major thoroughfares could be improved and made more comprehensive by achieving Monroe's goals of walkability and bikeability within the city; a complete streets plan would be appropriate and could help address the issue of traffic congestion*
- *Several state and US highways traverse Monroe and Walton County, and stakeholder input identified a need for increased local impact on decisions regarding these roads*

### Opportunities

- *Communities across the country are building trails for walking and bicycling as a means to improve health, transportation choices, recreation, social interaction, and economic development; local leadership sees trail development as a worthwhile opportunity*
- A well-maintained system of local and county roads was listed as a stakeholder-identified strength; keeping the roads in good condition by performing preventive maintenance represents an opportunity to avoid heavy repair and reconstruction costs in the future

# Chapter 3

## Vision Statement

*Monroe envisions a thriving community with a vibrant downtown at its center and revitalized neighborhoods connected to a variety of businesses via a network of greenspace and safe places for walking and bicycling.*

## Goals & Policies

1. Develop a comprehensive system of paths and trails for safe, healthy walking and bicycling, gathering, and community-building
2. Preserve natural and cultural resources by concentrating development in and around established areas
3. Meet resident needs and attract newcomers and tourists by providing quality housing, recreation, education, shopping, employment, and transportation choices
4. Encourage recreation-based activity and commerce
5. Preserve and beautify the downtown area to spur private investment and business development
6. Increase sense of community and encourage healthy living by developing parks, playgrounds, passive and organized recreation opportunities, safe spaces for walking and bicycling, greenspace, and accessibility for all abilities and ages
7. Engage the citizenry in local government knowledge sharing and decision making, and invest in volunteerism for the community's betterment
8. Work with other local governments inside and outside of Walton County to achieve the vision of this plan
9. Target public investment to guide private development to the locations and in the manner favored by the community

# Chapter 4

## Land Use

These future land use (FLU) categories correspond to the map that follows. While zoning and development regulations vary, FLU represents a standardized approach to envisioning and planning for desired scenarios. As such, it is natural that certain areas may appear to be inconsistent between the FLU and zoning maps because FLU presents a blueprint for what is to come.

### Residential

Predominantly single-family homes. Certain civic and recreational uses are typically allowed.

### Commercial

Retail, office space, and highway-commercial land uses, though small-scale neighborhood shops or offices may be desirable in certain places. Often restricted to nodes and arterial/major collector roads.

### Industrial

Manufacture and storage of goods and services. If permitted within the community, facilities such as factories and warehouses would typically be found here.

### Public/Institutional

Federal, state, local, and institutional land uses. Uses such as government offices, public safety posts, libraries, schools, religious institutions, cemeteries, and hospitals, are representative.

### Transportation/Communication/Utilities

Infrastructure such as water treatment, sewage treatment, communications towers, utility providers, airports, power plants, and transportation.

### Parks/Recreation/Conservation

Dedicated to preserving the natural environment, protecting historical and cultural resources, and providing space for passive recreational opportunities.

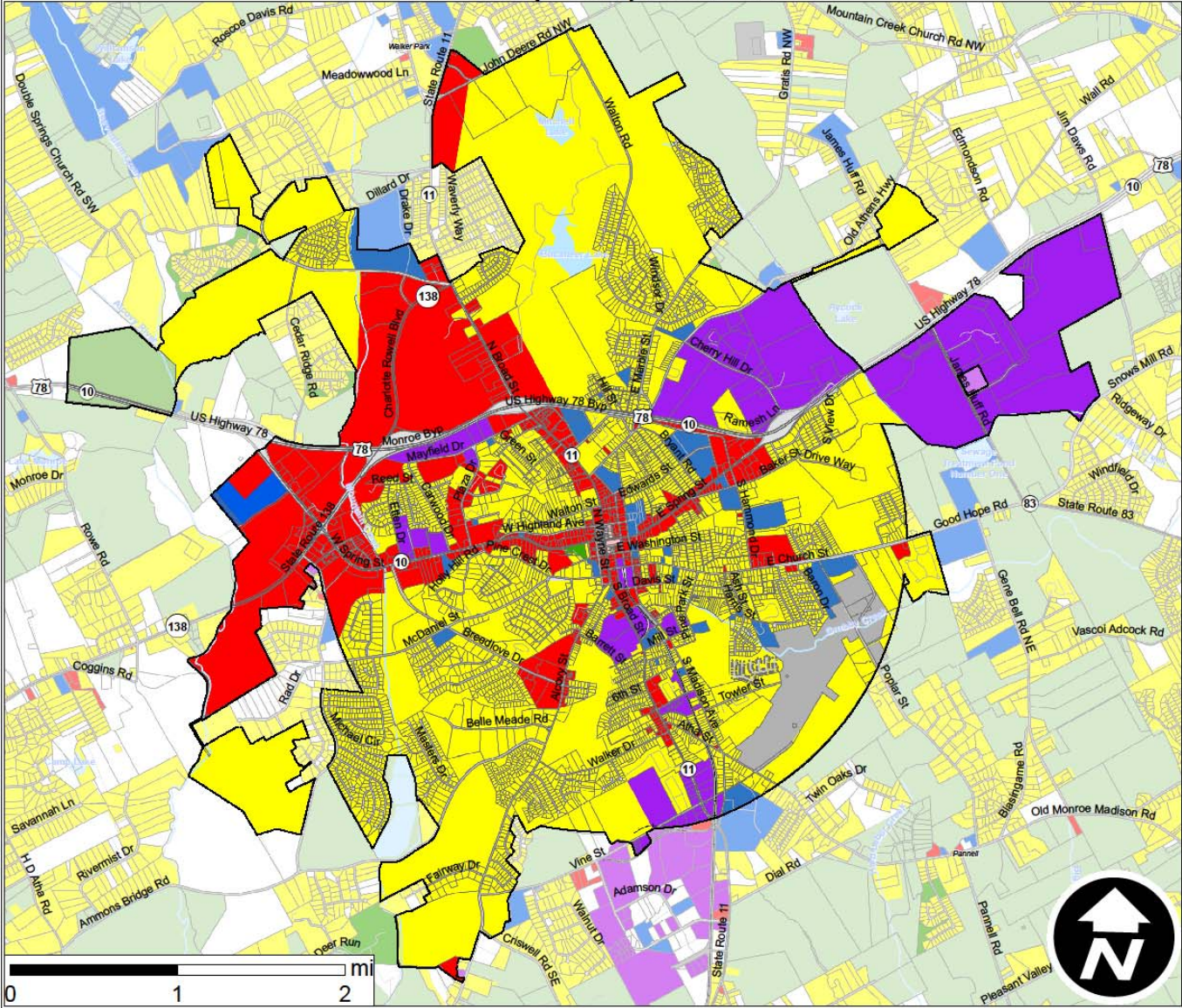
### Agriculture/Forestry

Farms and timberland. Residential development should maintain a rural character with single-family detached homes on large lots.

### Mixed Use

Developments with an integrated mix of single- and/or multi-family housing, commercial, office, and/or public/institutional uses to promote a work/live/play environment.

# Monroe Future Land Use Walton County Comprehensive Plan



- Future Land Use**
- Residential
  - Commercial
  - Industrial
  - Public/Institutional
  - T/C/U
  - Park/Rec/Cons
  - Agriculture/Forestry
  - Mixed Use

- Other**
- State Route
  - Local Road
  - Railroad
  - City Limits
  - Rivers and Streams
  - Lakes
  - Parcels

This map is for planning purposes only.



# Chapter 5

## Transportation

Since Monroe is located within the Metropolitan Planning Organization (MPO) boundary of the Atlanta Regional Commission (ARC), the State of Georgia requires its comprehensive plan to include this transportation element. MPOs are federally-mandated organizations that provide regional context to transportation planning in urbanized areas. This section and the ARC’s Regional Transportation Plan (RTP) should be used together when considering local transportation decisions.

### Local and Regional Transportation Considerations

Transportation discussions are found throughout this comprehensive plan. Additionally, the community has identified the following *Objectives and Policies* from the ARC’s RTP (2016, p47) as desirable in Monroe:

- 1.1 Prioritize data-supported maintenance projects over expansion projects.
- 1.2 Promote system reliability and resiliency.

- 2.3 Promote bicycle transportation by developing safe and connected route options and facilities.
- 2.4 Promote pedestrian-friendly policies and designs.
- 2.5 Enhance and expand Transportation Demand Management (TDM) programs.
- 3.1 Prioritize solutions that improve multimodal connectivity.
- 3.3 Road expansion projects in rural areas should support economic competitiveness by improving multi-modal connectivity between centers.
- 3.4 Implement a complete streets approach on roadway projects that is sensitive to the existing community.
- 4.1 Promote and enhance safety across all planning and implementation efforts, including support for the state strategic highway safety plan.
- 4.2 Coordinate security and emergency preparedness programs across transportation modes and jurisdictions.
- 5.1 Maintain and expand transportation options that serve the region’s most vulnerable populations.
- 5.4 Increase access to areas with essential services, including healthcare, education, recreation, entertainment, and commercial retail.
- 6.1 Provide safe and reliable access to freight land uses and major intermodal freight facilities.
- 6.3 Preserve industrial land uses in proximity to existing freight corridors.
- 7.1 Pursue the application and use of advanced technologies.

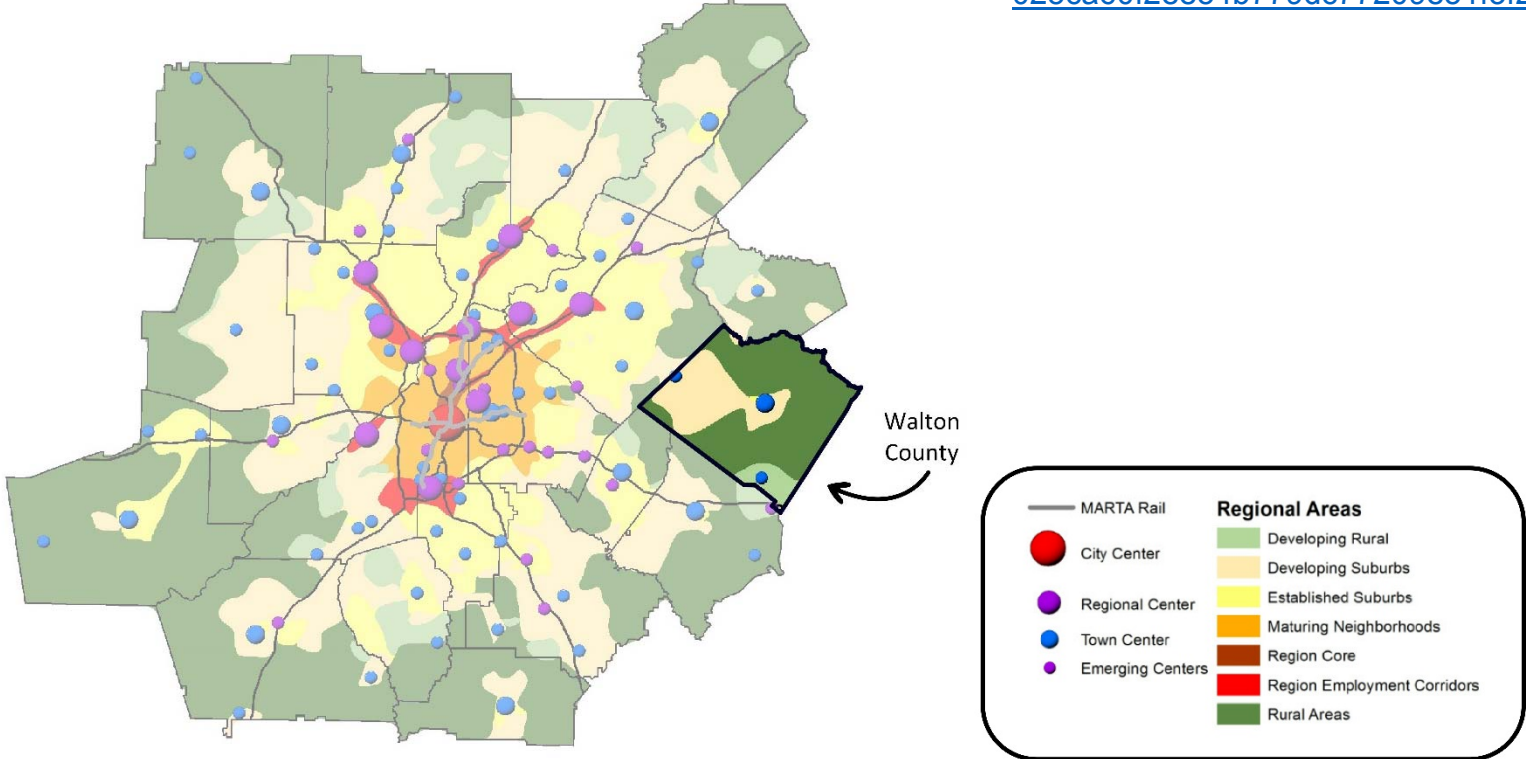
Growth and Development

Monroe’s Future Land Use vision, which is detailed in Chapter 4 and around which additional discussion takes place throughout this plan, prioritizes downtown development, neighborhood-based residential life, and connected greenspace. The ARC RTP’s Unified Growth Policy Map, which describes Monroe as a Town Center, is relatively consistent with the community’s desired growth patterns. Despite this basic level of agreement, the local government and the ARC should refer to the growth vision and future land use found in this comprehensive plan rather than the RTP’s UGPM.

Monroe and the ARC MPO

Monroe does not participate directly in the Atlanta MPO. It is represented through the Walton County government on the Transportation & Air Quality Committee and Transportation Coordinating Committee, and as part of the ARC’s Municipal District 6, which includes other cities within Walton, Barrow, and Gwinnett counties. The ARC RTP includes a North Broad Street Pedestrian and Bicycle Improvements project within the city limits and a new alignment project for the Monroe East Connector road immediately to the east and south of the city limits

<http://garc.maps.arcgis.com/apps/webappviewer/index.html?id=025ca60f2ee54b779dc77209e51f3f25/>



# Chapter 6

## Community Work Program

The Short-Term Work Program (2017-2021), updated every five years, provides a list of specific activities that the community plans to address as immediate priorities. A Report of Plan Accomplishments, which provides status commentary on the previous work plan (2012-2016), follows.



Short-Term Work Program, 2017-2021

(\*entries with an asterisk represent carryover items from the previous STWP)

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
<b>POPULATION</b>					
1	Designate staff member or elected official to serve as public engagement officer to create a volunteer corps and foster participation in local government activities (meeting notices, social media, etc.)	2017	City council	\$35,000	Local
2	Create a poverty-related committee or task force with the mission of reducing and alleviating the effects of poverty, with membership from government, education, employers, social service, housing, health, etc.	2017-2021	P&Z, economic development, GICH team	None – volunteer	NA
3	Prepare for emergencies by establishing a volunteer response unit and participating in countywide disaster mitigation planning	2017-2021	Fire, police, P&Z, code, utilities	\$50,000	Local
<b>ECONOMIC DEVELOPMENT</b>					
4	*Update and revitalize downtown buildings, landscape, and parking	2017-2018	DDA, Main St., streets and transportation	Staff time	Local
5	Work with local merchants groups to create a “Buy Local” program	2017-2018	Economic development and public relations liaison	Staff time	Local
6	Develop branding and marketing plan to promote city, especially regarding its recreational resources	2017-2019	Economic development and public relations liaison	Staff time	Local
7	*Develop incentive programs for investment in new development	2017	Economic development, utilities, finance	Staff time	Local
8	Conduct a basic, qualitative analysis and needs assessment of housing, employment, recreation, etc. to identify ways to attract new residents who already work in Monroe	2017-2018	P&Z, economic development, GICH team, streets and transportation	Minimal	Local

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
<b>LAND USE, HOUSING, AND DEVELOPMENT</b>					
9	Identify suitable locations for commercial development that is consistent with the community's vision	2017-2021	P&Z, economic development	Staff time	Local
10	Review and, if appropriate, update zoning and development code to ensure that new development is compatible with the community's vision	2017-2019	Development, P&Z, code	Staff time	Local
11	Inventory housing stock and develop plan to eradicate blight	2017-2021	P&Z, economic development, GICH team	None – volunteer	NA
12	*Develop a plan and initiatives for affordable housing	2017-2019	GICH team, P&Z	Staff time	Local
13	Create greenway along creek in Avondale Mills area	2017-2020	Property owner/ developer	\$2 million- \$5 million	Private
<b>NATURAL AND CULTURAL RESOURCES</b>					
14	Establish a tree-planting program	2018	Tree board	None – volunteer	NA
<b>COMMUNITY FACILITIES &amp; SERVICES</b>					
15	SR 138 sewer extension/infrastructure improvement	2017	Utilities	\$1.2 million	Local
16	5th and 6th St. water, stormwater, curb, and gutter infrastructure	2017-2018	Utilities	\$500,000	State, local, CDBG
17	Gas line relocation for SR 78 bridge	2017	Utilities	\$400,000	Local
<b>TRANSPORTATION</b>					
18	Develop a local complete streets and trails plan with a pronounced focus on reducing automobile vehicle-miles traveled	2018-2020	Streets and transportation	\$50,000	Local
19	Develop an informal plan to improve local impact on decisions regarding state and federal highways	2017-2018	City leadership, County, ARC MPO, GDOT	Minimal	City, ARC, GDOT
20	Implement sidewalk master plan	2017-2020	Streets and transportation	\$5.9 million	SPLOST, CDBG
21	Airport: Repair and upgrade aprons and runways, construct eastside terminal area, remove obstructions, install a jet A fuel tank, construct eight-unit T-hangar and four corporate hangars	2018-2022	Airport committee, P&Z, streets and transportation, finance	\$6.1 million	Federal, state, local
22	Resurface 12 centerline miles throughout the city	2017-2021	Streets and transportation	\$975,000	SPLOST
23	New sidewalk construction throughout the city	2017-2021	Streets and transportation	\$475,000	SPLOST
24	Spring St. sidewalk project	2017-2018	Streets and transportation	\$2 million	SPLOST, local

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
25	N Broad St. LCI streetscape project	2017-2018	Streets and transportation, P&Z, finance, utilities	\$2.5 million	Federal, state, local
26	SR 83 truck connector	2020	GDOT	TBD	Local (\$400,000), state TBD
27	Prioritize transportation needs for inclusion in future community and regional plans (ex.: SPLOST and T-SPLOST)	2017-2018	City council, administrator, P&Z, streets and transportation	None	NA

Report of Plan Accomplishments, 2012-2016

ACTIVITY	STATUS	NOTES
Update and revitalize downtown buildings, landscape and parking	Underway	2018 completion
Aggressively market available development sites identified in the Livable Communities Initiative (LCI) Plan	Abandoned	The private sector has been identified as a more appropriate implementer
Develop incentive programs for new investment	Underway	2017 completion
Follow the future land use map when locating new development	Underway	(Ongoing; will not be carried over into subsequent STWP)
Develop affordable housing initiatives	Underway	2018 completion
Promote mixed-use land use and downtown housing	Underway	(Ongoing; will not be carried over into subsequent STWP)
Promote and encourage use of state and federal tax-incentive programs for rehabilitation of historic properties	Postponed	(Ongoing; will not be carried over into subsequent STWP)
Create greenway along creek in Avondale Mills area	Underway	2020 completion
Install landscaping buffer in front of City of Monroe Utilities warehouse area	Underway	2018 completion
Improve and expand water and wastewater systems as needed to ensure the effectiveness of distribution systems and their ability to accomplish growth	Underway	(Ongoing; will not be carried over into subsequent STWP)
Improve utility and transportation infrastructure to meet community needs	Underway	(Ongoing; will not be carried over into subsequent STWP)
Continue to improve signalization and signage in congested areas of the city	Underway	2020 completion
Improve and repair transportation infrastructure according to community needs	Underway	(Ongoing; will not be carried over into subsequent STWP)
Implement sidewalk master plan	Underway	2018 completion
Conduct study of Broad Street/Alcovy Street and Broad Street/Mears Street intersections	Completed	
Replace/revitalize light fixtures on Broad Street	Completed	

ACTIVITY	STATUS	NOTES
Incorporate comprehensive plan into planning review	Underway	(Ongoing; will not be carried over into subsequent STWP)
Update of local comprehensive plan with LCI recommendations	Completed	
Prepare amendments to zoning code	Completed	

# Appendix

## Appendix: Participation Records



P.O. Box 1249 • Monroe, Georgia 30655  
(770) 207-4674  
Attn: Business License Division

# OCCUPATION TAX APPLICATION

BUSINESS NAME FUZIONS TELEPHONE (770) 207-0887

ADDRESS 806 N BROAD ST, MONROE, GA-30656 TYPE OF BUSINESS Restaurants & Bar

MAILING ADDRESS 542 KENION FOREST WAY, LILBURN, GA-30047

EMAIL ADDRESS nagaroo@gmail.com

OWNER'S NAME REJIMON MATHAW TELEPHONE (702) 927-4726

EMERGENCY CONTACT PERSON: REJIMON MATHAW

TELEPHONE (702) 927-4726

PROPERTY OWNER'S NAME: Pro-B. Inc

TELEPHONE (678) 296-1334

\*\*NUMBER OF EMPLOYEES: FULL TIME 1  
PART TIME 1

\*\*(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES  NO

### A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: [Signature] Date 03/19/2018

# CITY OF MONROE

## ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

# CITY OF MONROE

## ALCOHOLIC BEVERAGE LICENSE FEES

### CONSUMPTION ON PREMISE:

### LICENSE FEE:

BEER/WINE	\$1000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB	\$600.00	<input type="checkbox"/>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<input type="checkbox"/>
BEER/WINE AMENITIES LICENSE	\$100.00	<input type="checkbox"/>
DISTILLED SPIRITS	\$3000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<input type="checkbox"/>
SUNDAY SALES - <i>private Clubs only</i>	\$150.00	<input type="checkbox"/>

### PACKAGE:

### LICENSE FEE:

BEER/WINE	\$2000.00	<input type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<input type="checkbox"/>
GROWLERS	\$2000.00	<input type="checkbox"/>

### MANUFACTURER

### LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<input type="checkbox"/>
BREWERY OR MICRO-BWERERIES	\$1000.00	<input type="checkbox"/>
BREW PUB	\$750.00	<input type="checkbox"/>



**WHOLESALE DEALERS:**

**LICENSE FEE:**

PRINCIPAL PLACE OF BUSINESS - CITY  
BEER/WINE  
DISTILLED SPIRITS

\$1500.00  
\$2000.00

\_\_\_\_\_  
\_\_\_\_\_

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

\_\_\_\_\_

**TEMPORARY LICENSE:**

**LICENSE FEE:**

NON PROFIT ORGANIZATIONS  
FOR PROFIT ORGANIZATIONS

\$25.00 PER DAY  
\$150.00 PER DAY

\_\_\_\_\_  
\_\_\_\_\_

SPECIAL EVENT VENUES  
REGISTRATION

\$300.00

\_\_\_\_\_

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.  
There is no application fee for wholesale dealers.**

1. Full Name of Business FUZIONI MONROE LLC

Under what name is the Business to operate? FUZIONI

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Corporation

2. Address: a) Physical: 806 N BROAD ST, MONROE, GA - 30056

b) Mailing: 542 KENION FOREST WAY, LILBURN, GA - 30047

3. Phone 770-207-0887 Beginning Date of Business in City of Monroe \_\_\_\_\_

4. \_\_\_\_\_ New Business \_\_\_\_\_  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 20240572582 Georgia Sales Tax Number 3241608-00

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No ✓

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No ✓

7. Full name of Applicant REJIMON MATHEW

Social Security Number 680-42-1352

Full Name of Spouse, if Married JILL PHILIP

Are you a Citizen of the United States or Alien Lawful Permanent Resident? yes

Birthplace CHERUVALLY, INDIA

Current Address 542 KENION FOREST WAY City LILBURN St GA Zip 30047

Home Telephone 702-927-4726

Number of Years at present address 4 years

Previous address (If living at current address less than 2 yrs).  
N/A

Number of years at previous address \_\_\_\_\_

Driver's License Number & State OS 7109303, GA

8. If new business, date business will begin in Monroe As soon as the license is given

If transfer or change of ownership, effective date of this change \_\_\_\_\_

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A FRMV D/B/A - Fuzion

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer REJIMON MATHEW

542 Kenion Forest Way Lilburn, GA - 30047  
702-927-4726.

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or  no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

FUZION MONROE LLC, 542 Kenion Forest Way  
Lilburn, GA - 30047 - 11/22/2016  
REGIMON MATHEW

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. \_\_\_\_\_

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. \_\_\_\_\_

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. \_\_\_\_\_

N/A NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. \_\_\_\_\_

N/A NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) \_\_\_\_\_

NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? \_\_\_\_\_

NO

**22. If a retail grocery business in existence for more than six (6) months:**

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

**If a retail grocery business in existence for less than six (6) months:**

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. JOJO VARGHESE  
 Name  
3475 Preservation Circle  
 Address  
Lilburn GA 30047 678 576-3770  
 City State Zip Telephone

2. JOHN CHERIAN  
 Name  
133 MACOBY RUN ST  
 Address  
LAS VEGAS NV 89148 702-238-5868  
 City State Zip Telephone

3. MAZHAR HEMANI  
 Name  
1114 NASH SPRINGS CIR  
 Address  
LILBURN GA 30047 678-938-8002  
 City State Zip Telephone

This the 21 day of March 2018.

[Signature] (Signature Applicant)

Owner (Title i.e. Partner, General Partner, Manager, Owner, etc.)

R. JIMON MATHEW (Print Name)

Or: N/A (Signature of Corporate Officer)

N/A (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: [Signature]

Notary Public: Deleves Chambers

Executed: 7-01-2018



**To:** City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, and Code  
**Date:** 05/25/2018  
**Subject:** Variance – 911 North Broad Street

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** N/A

**Description:**

Recommendation is denial.

**Background:**

This property fronts on Highway 11/N Broad Street and consists of 5.95 acres. The request is to allow a material that is not approved in the Zoning Code for the Corridor Design Overlay District. The CDO was established to eliminate the proliferation of metal sided “Butler” Buildings. The CDO was established to improve the aesthetics of our gateway corridors in an effort to improve the perception and actual design characteristic within the City.

**Attachment(s):**

See Below

**March 22, 2018**

**Petition Number: 18-00133**  
**Applicant: Steven W Powers**  
**Location: 911 N Broad Street**  
**Existing Zoning: B2**  
**Acreage: 5.95 ac**  
**Proposed Use: Commercial**

**CODE ENFORCEMENT STAFF RECOMMENDATION**

Approve  
 Deny  
 Approve with recommended conditions

1. The applicant, Steven W Powers, request a variance of Corridor Design Overlay District Sections 643A.2(1)(c)(vii) for building materials. The request is for 911 North Broad Street. The property consists of a total of 5.95 acres. The property has a total of approximately 204 ft of road frontage on North Broad Street. Code Department recommends denial.
2. Extra ordinary and exceptional conditions pertaining to the subject property because of size, shape, or topography if any: None
3. The literal application of this ordinance does not create an unnecessary hardship.
4. The variance would cause substantial detriment to public good or impair the purposes or intent of this Ordinance.
5. The variance does confer upon the property of the applicant a special privilege denied to other properties in the district.
6. The special circumstances surrounding the request for the variances are the result of acts by the applicant.
7. The variance is not a request to permit a use of land, buildings, or structures which is not permitted by right or by conditional use in the district.
8. The zoning proposal is not consistent with the construction and design standards and design criteria adopted by the City of Monroe.
9. The variance is not the minimum variance that will make possible an economically viable use of the land, building, or structure.

Please Note:

1. The CDO was established to eliminate the proliferation of metal sided "Butler" buildings.
2. The CDO was established to improve the aesthetics of our gateway corridors in an effort to improve the perception and actual design characteristics within the city.

**ZONING VARIANCE  
REQUEST**

224



215 North Broad Street  
Monroe, GA 30655  
CALLFORINSPECTIONS  
770-207-4674 ... Phone  
dadkinson@monroega.gov

PERMIT NUMBER	DATE ISSUED	VALUATION	FEE	ISSUED BY
18-00133	03/22/2018	\$ 0.00	\$ 200.00	adkinson

NAME + ADDRESS	LOCATION	911 N Broad St Monroe, GA 30655	USEZONE	B2	FLOODZONE	Yes
			PIN	M0005-044-000		
	CONTRACTOR	Steven Wayne Powers	SUBDIVISION	CORRIDOR DESIGN OVERLAY DISTRICT		
			LOT			
			BLOCK	0		
		920 Holly Hill Rd Monroe GA 30655	UTILITIES...			
			Electric			
			Sewer			
			Gas			
	OWNER	Steven W Powers ()	PROJECTID#	911NBroadSt-180213- 1		
	PO BOX 363 Monroe GA 30655	EXPIRATIONDATE:	06/30/2018			

**CHARACTERISTICS OF WORK**

DESCRIPTION OF WORK

Request for a Variance - P&Z Meeting  
5/15/18 @ 5:30 pm - Council Meeting 6/12/18  
@6:00 pm - 215 N Broad Street

NATURE OF WORK

Other

CENSUS REPORT CODE

880 - \* Zoning Variance Request

DIMENSIONS

#STORIES

SQUARE FOOTAGE

Sq. Ft.

#UNITS

SINGLE FAMILY ONLY

#BATHROOMS

#BEDROOMS

TOTAL ROOMS

**NOTICE**

This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent

*Debbie Adkinson*

Approved By

Date

4-4-18

Date

**MANAGE YOUR PERMIT ONLINE**

WEB ADDRESS

<http://BuildingDepartment.com/project>

PERMIT NUMBER

18-00133

PERMIT PIN

55962





Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: \_\_\_\_\_

Your representative must be present at the meeting

Street address 911 N. Broad St Council District 117 Map and Parcel # M-5-PL4  
Zoning B-2 Acreage 0.95 Proposed Use Crewsh/Auto Service Road Frontage 204 ft. / on \_\_\_\_\_  
(street or streets)

Applicant  
Name Steve Powers  
Address 920 Holly Hill Rd  
Phone # 678-878-1061

Owner  
Name Same  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_

Request Type: (check one) Variance  Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:

Commercial Auto Service Building

State relationship of structure and/or use to existing structures and uses on adjacent lots;

Building will be behind existing Lube Shop and will be used for Auto Repair.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):

Requesting variance for building materials of CDO Sect 643A.2(1)(c)(vii)

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:

60x100' Metal Building will be faced with brick and stucco

State the particular hardship that would result from strict application of this Ordinance:

Cost of construction of exterior

Check all that apply: Public Water:  Well:  Public Sewer:  Septic:  Electrical:  Gas:

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:


- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature  Date: 3-21-18

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

**\*Property owners signature if not the applicant**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

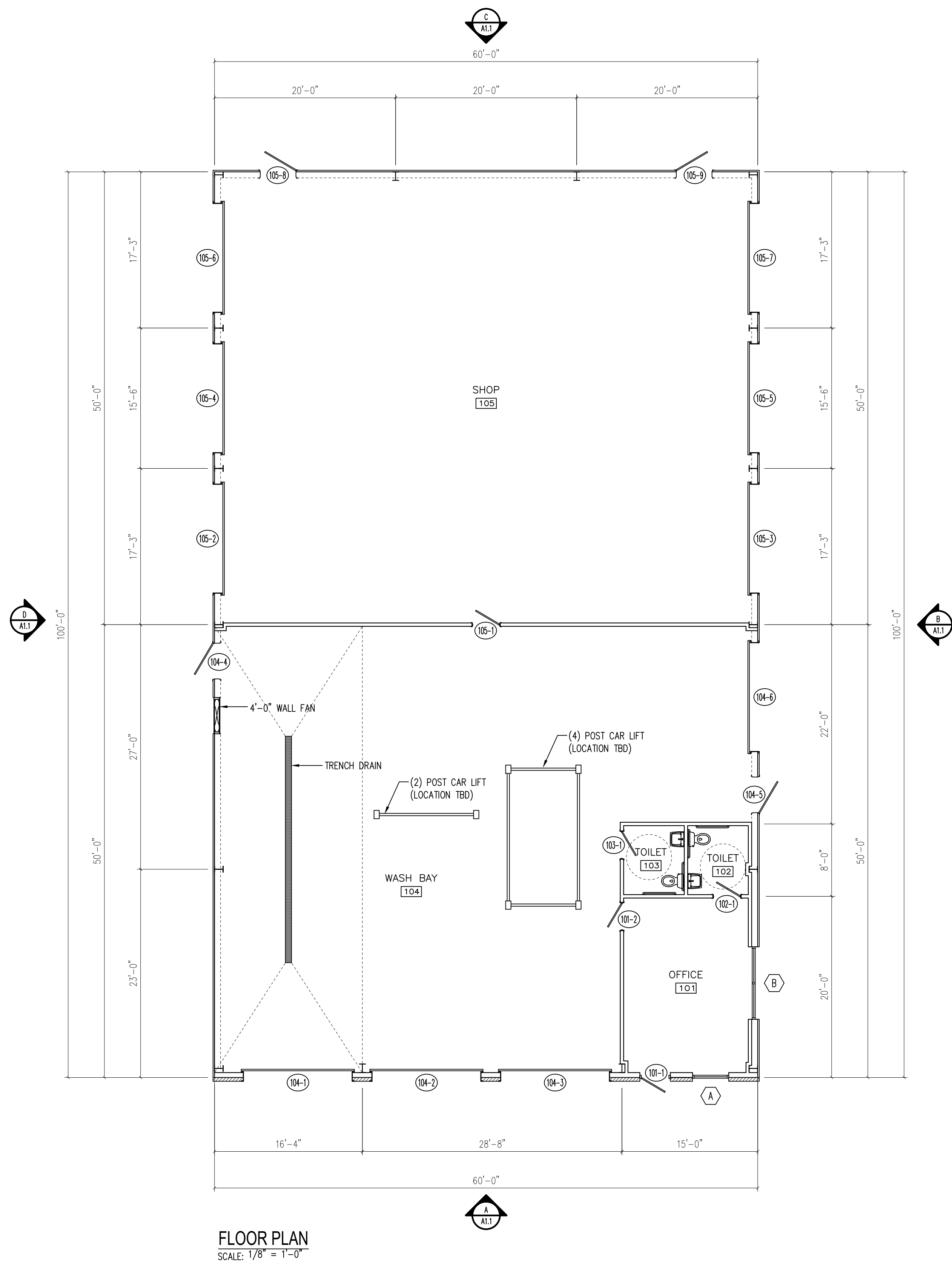
\_\_\_\_\_  
Date: \_\_\_\_\_

Notary Public

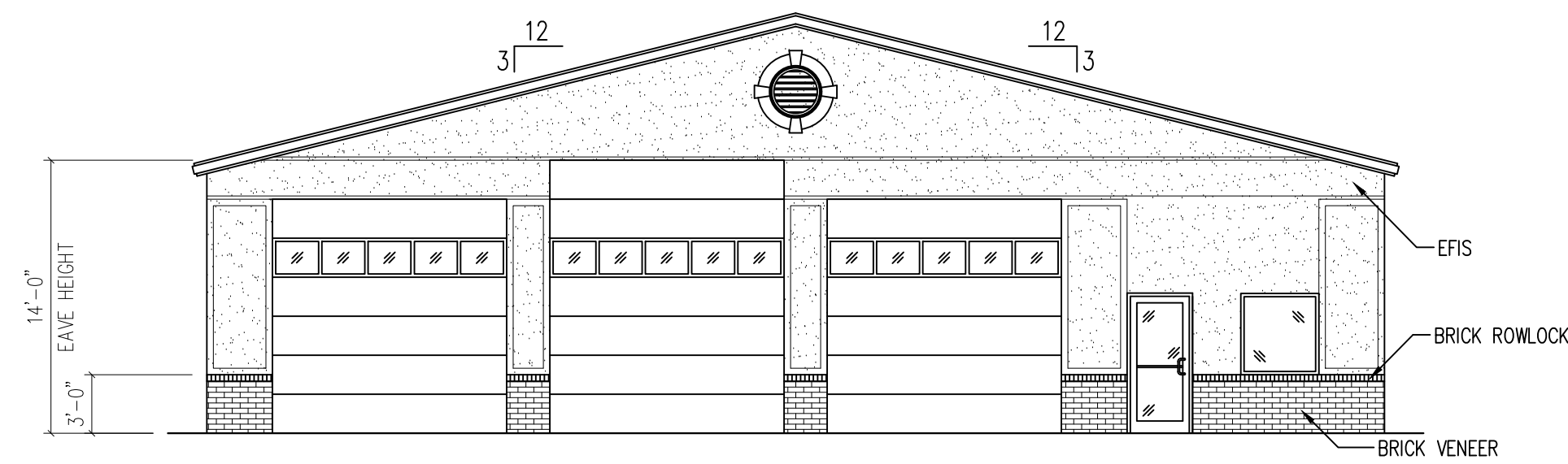
Commission Expires: \_\_\_\_\_

I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_

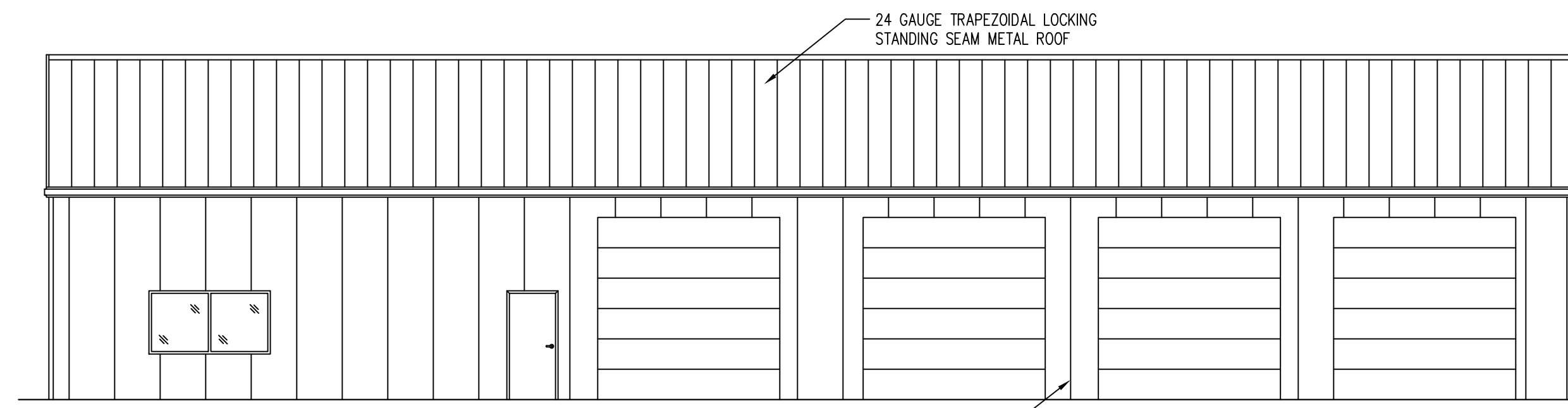




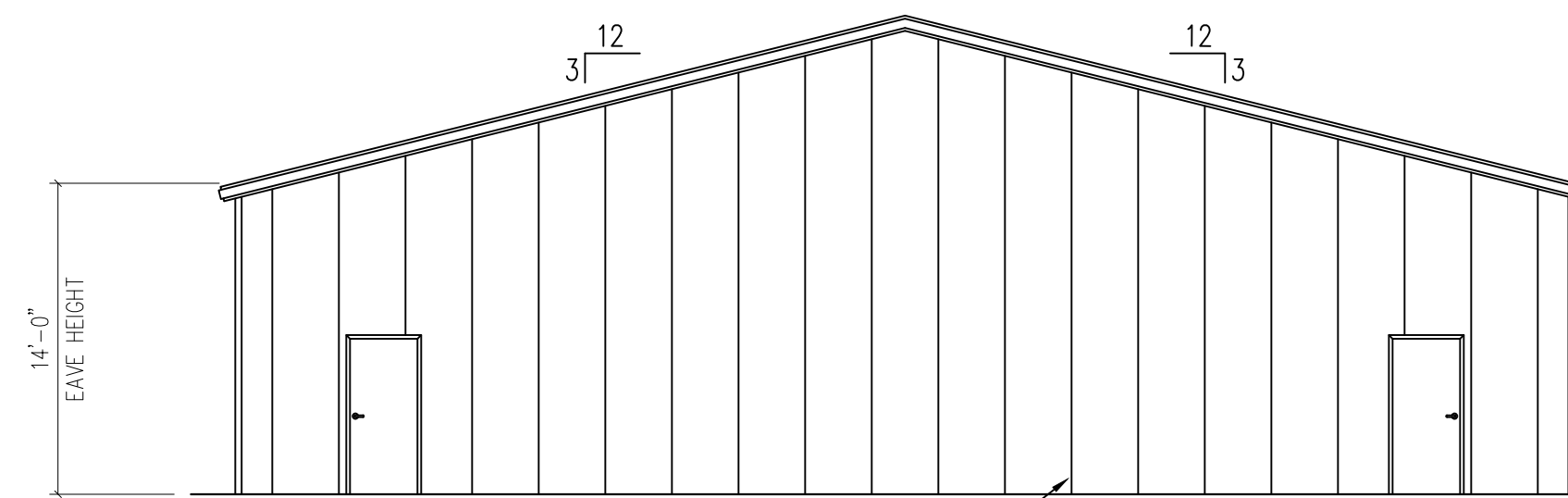
FLOOR PLAN  
SCALE: 1/8" = 1'-0"



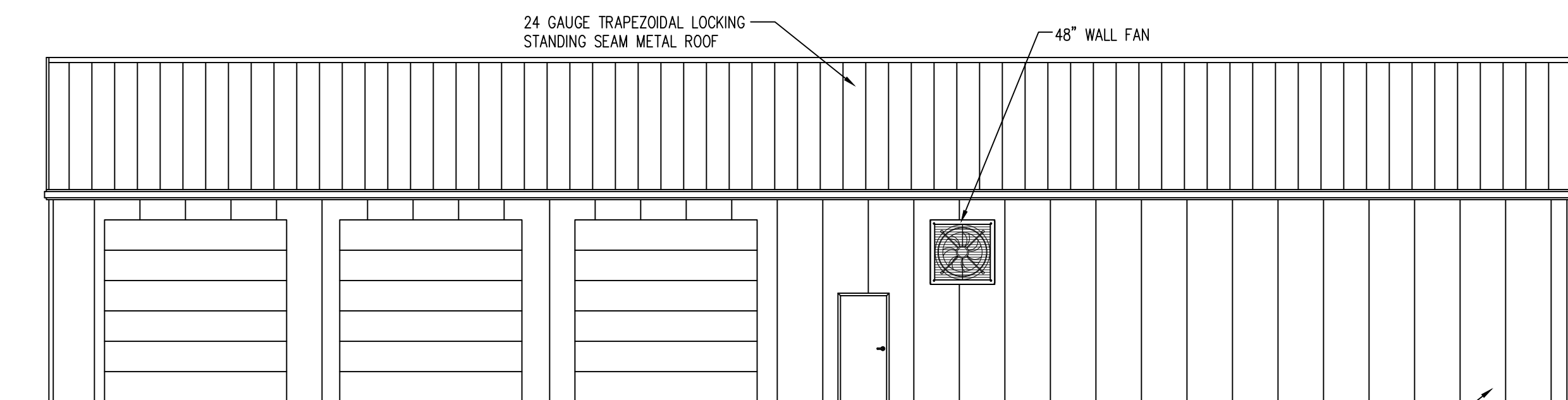
FRONT ELEVATION  
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION  
SCALE: 1/8" = 1'-0"



REAR ELEVATION  
SCALE: 1/8" = 1'-0"



LEFT ELEVATION  
SCALE: 1/8" = 1'-0"

**Garland**  
& Associates Contractors, Inc.  
GENERAL CONTRACTORS  
1020 Garland Dr. - Suite 400  
Bogart, GA 30622  
www.garland-associates.com  
Phone: 770-725-9000  
Fax: 770-725-8900  
Commercial · Industrial · Design/Build

COPYRIGHT © 2015  
THIS DRAWING IS EXCLUSIVE PROPERTY OF GARLAND & ASSOCIATES CONTRACTORS, INC. UNAUTHORIZED USE OF ANY KIND, INCLUDING USE ON OTHER PROJECTS IS PROHIBITED. ANY ALTERATIONS OR REPRODUCTIONS MUST BE AUTHORIZED BY GARLAND & ASSOCIATES CONTRACTORS, INC. IN WRITING.

04-23-18 ISSUED FOR CONSTRUCTION

MK DATE SUBMITTAL/REVISION

**NEW SHOP**

FOR:  
**WOW EXPRESS**

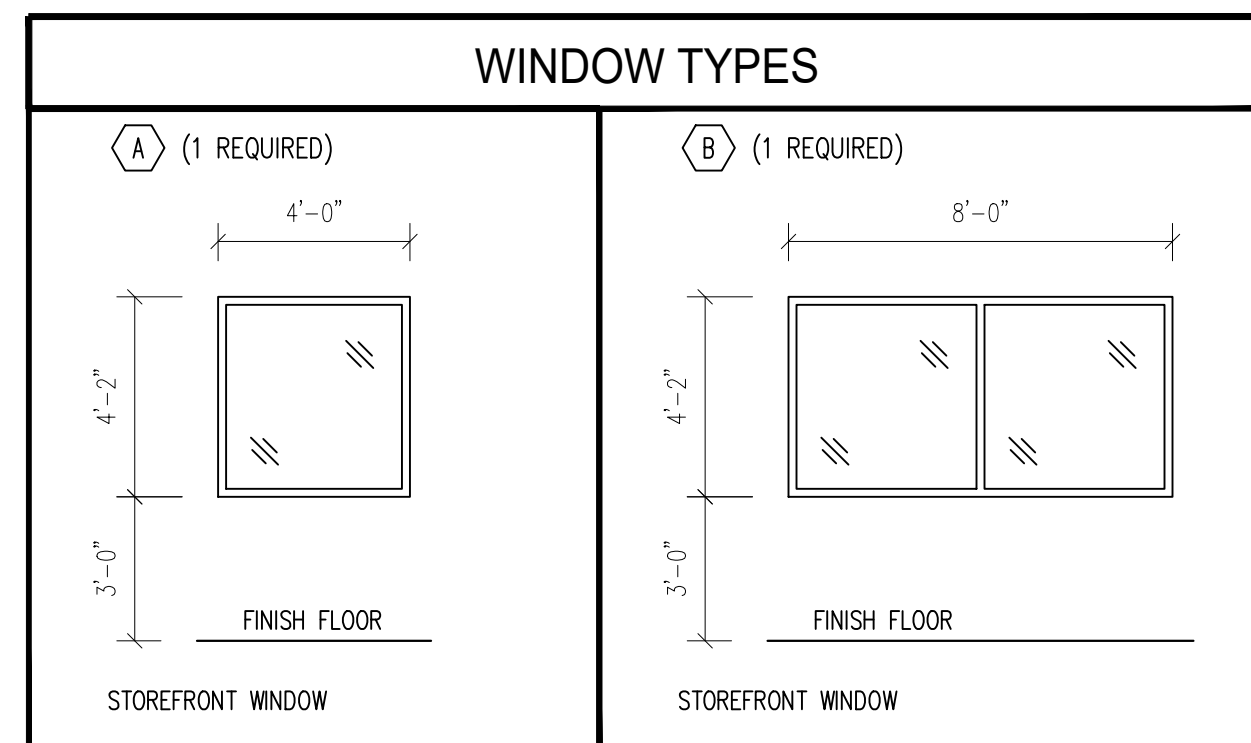
911 HWY 11  
MONROE, GA 30655

SHEET TITLE  
**FLOORPLAN  
AND  
ELEVATIONS**

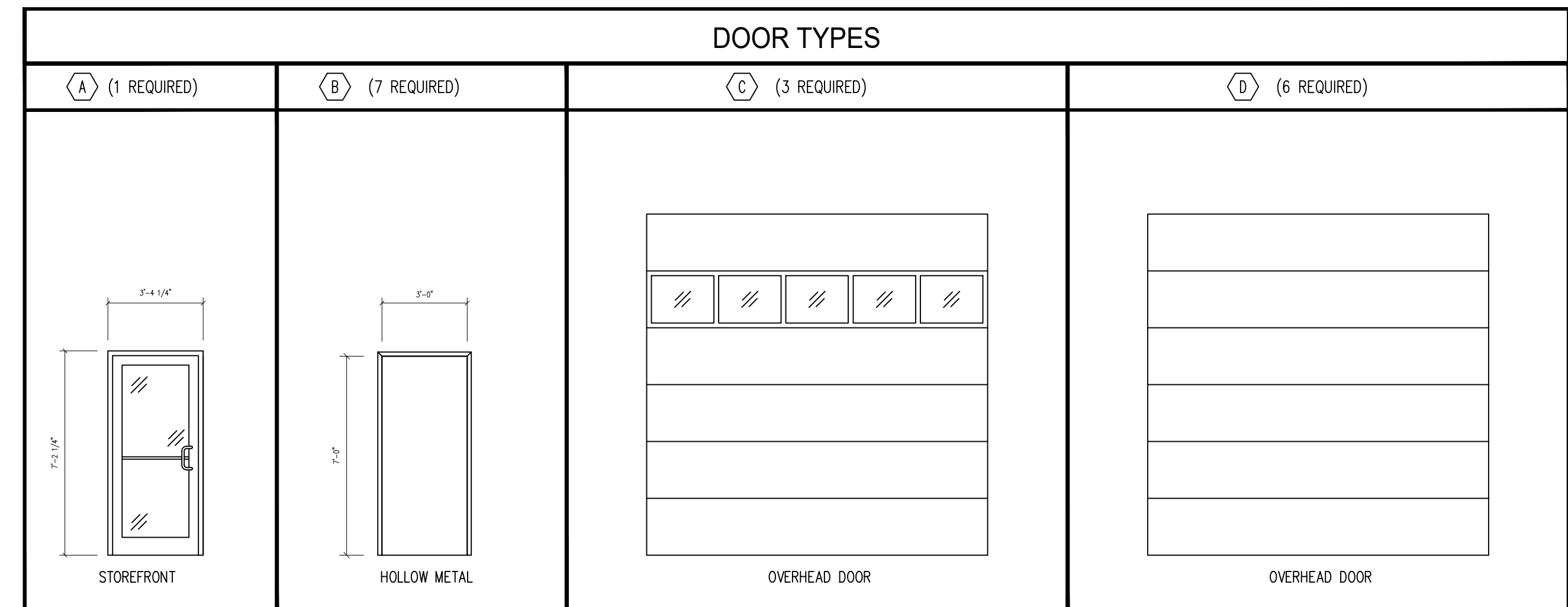
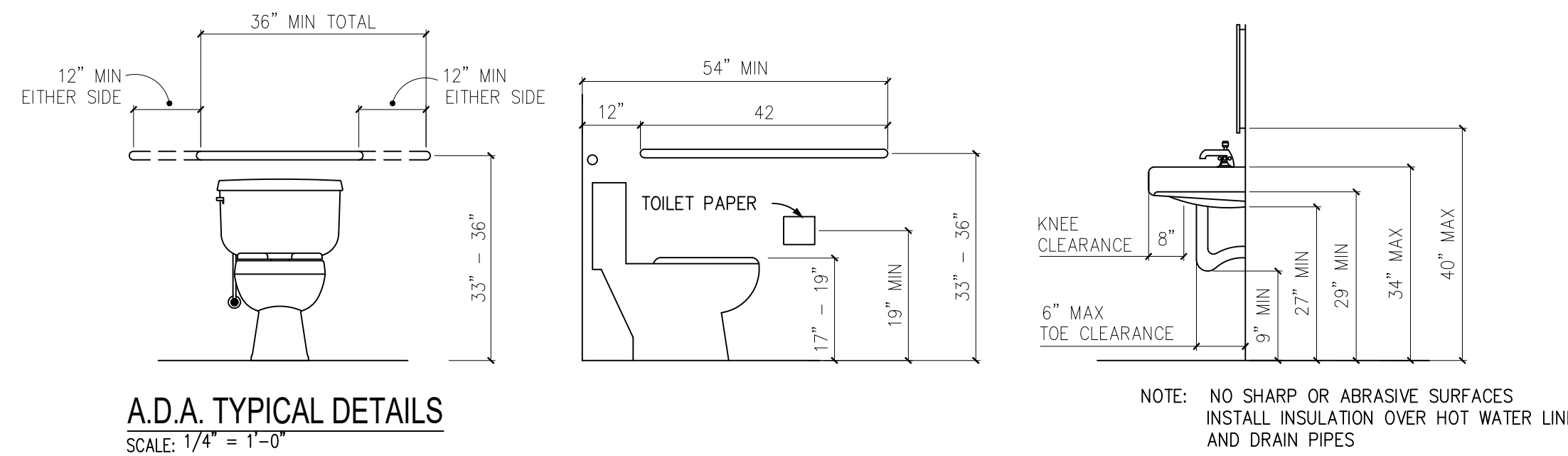
PROJECT NUMBER  
FOR CONSTRUCTION

SHEET NUMBER  
**A1.1**

ROOM FINISH SCHEDULE							
ROOM	DESCRIPTION	FLOOR FINISH	BASE TYPE	WALL FINISH	CEILING TYPE	CEILING HT.	REMARKS
101	OFFICE	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
102	TOILET	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
103	TOILET	SEALED CONCRETE	4" RUBBER COLOR: TBD	1/2" PAINTED GYPSUM BOARD COLOR: TBD	2'x2' A.C.T. (ARMSTRONG 770) CLASS "A"	9'-0"	
104	WASH BAY	SEALED CONCRETE	---	3/8" INTERLOCKING PVC PANELS, 8' HIGH EXIT WALLS, 10' @ OFFICE, TO DECK AT END OF WALL TO SHOP	EXPOSED INSULATION/STEEL	VARIES	
105	SHOP	SEALED CONCRETE	---	EXPOSED WOOD WALL & INSULATION	EXPOSED INSULATION/STEEL	VARIES	



DOOR SCHEDULE										
No.	TYPE	DOOR					FRAME			REMARKS
		WIDTH	HEIGHT	THICK	MATERIAL	FINISH	MATERIAL	FINISH	THROAT	
101-1	A	3'-0"	7'-0"	1 3/4"	ALUMINUM	PRE-FIN	ALUMINUM	PRE-FIN	---	STOREFRONT W/ PUSH/PULL, CLOSER, THRESHOLD & WEATHER STRIPPING
101-2	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
102-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	PRIVACY LEVER AND CLOSER
103-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	PRIVACY LEVER AND CLOSER
104-1	C	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-2	C	12'-0"	14'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-3	C	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	ELECTRIC OPENER
104-4	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
104-5	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
104-6	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-1	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	4 7/8"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
105-2	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-3	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-4	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-5	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-6	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-7	D	12'-0"	12'-0"	---	METAL	PRE-FIN	METAL	PRE-FIN	---	CHAIN HOIST
105-8	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING
105-9	B	3'-0"	7'-0"	1 3/4"	METAL	PAINTED	METAL	PAINTED	8 1/4"	KEYED ENTRY LEVER, CLOSER, THRESHOLD & WEATHER STRIPPING



**Garland**  
& Associates Contractors, Inc.

GENERAL CONTRACTORS  
1020 Garland Dr. - Suite 400  
Bogart, GA 30622  
www.garland-associates.com

Phone: 770-725-9000  
Fax: 770-725-8900

Commercial · Industrial · Design/Build

COPYRIGHT © 2015  
THIS DRAWING IS EXCLUSIVE PROPERTY OF GARLAND & ASSOCIATES CONTRACTORS INC. UNAUTHORIZED USE OF ANY KIND, INCLUDING USE ON OTHER PROJECTS IS PROHIBITED. ANY ALTERATIONS OR REPRODUCTIONS MUST BE AUTHORIZED BY GARLAND & ASSOCIATES CONTRACTORS INC. IN WRITING.

--	--

--	--

04-23-18	ISSUED FOR CONSTRUCTION
----------	-------------------------

MK    DATE    SUBMITTAL/REVISION

**NEW SHOP**

FOR:  
**WOW EXPRESS**

911 HWY 11  
MONROE, GA 30655

SHEET TITLE  
**FINISH SCHEDULES AND DETAILS**

PROJECT NUMBER  
**FOR CONSTRUCTION**

SHEET NUMBER  
**A1.2**



Plat Doc: PLAT  
 Recorded 08/22/2017 08:50AM  
 KATHY K. TROST  
 Clerk Superior Court, WALTON County, Ga.  
 Bx 00113 Pg 0079  
 Participants: 6458808574

NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS  
 IN A DESIGNATED FLOOD HAZARD AREA,  
 ACCORDING TO THE F.I.R.M. NO. 13297C0135E  
 DATED 12/8/2016

THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS  
 PLAT, MAP OR PLAN FOR FILING:  
 CITY OF MONROE CODE DEPARTMENT DATE 8-21-17

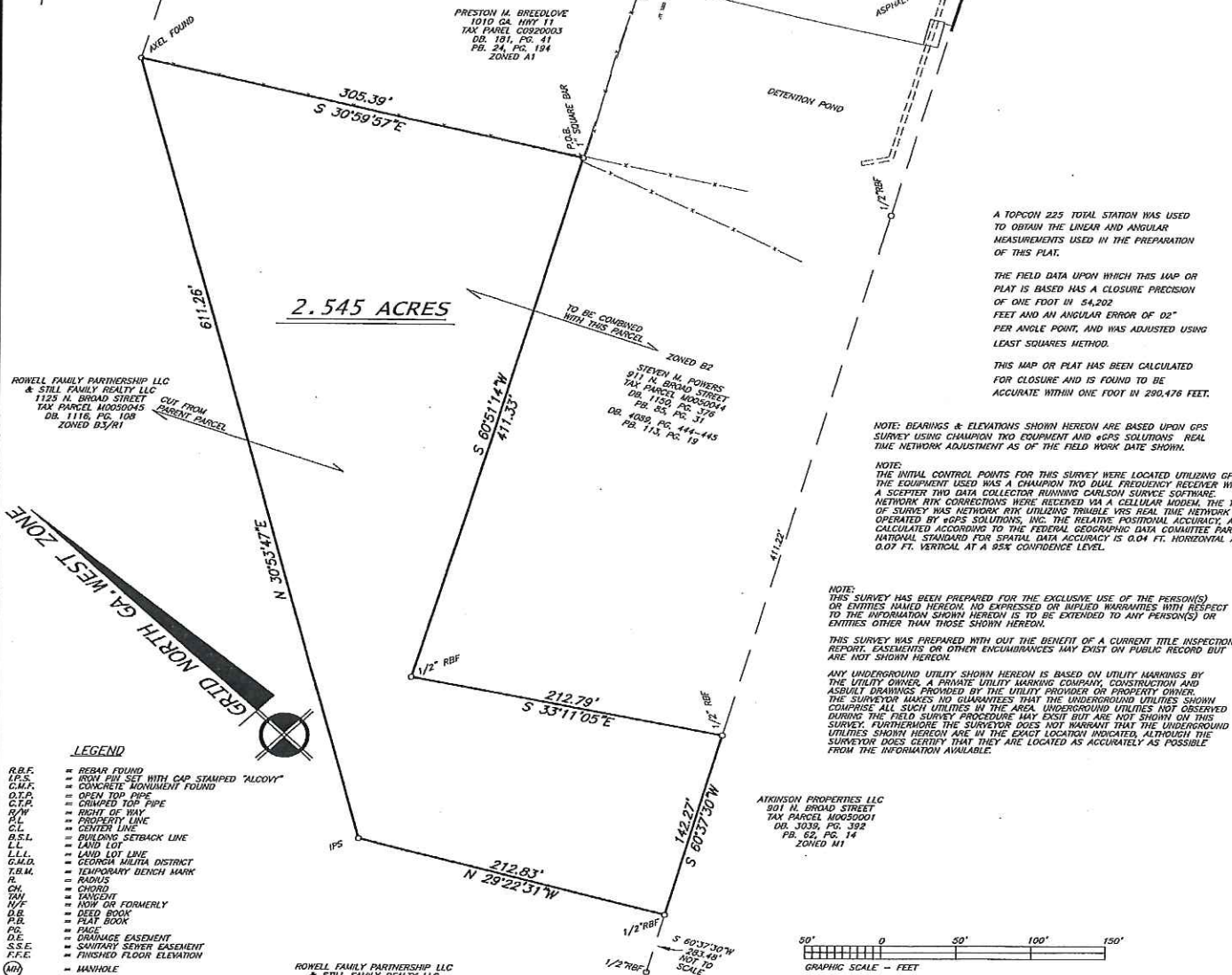
THIS BLOCK RESERVED FOR  
 THE CLERK SUPERIOR COURT

**SURVEYOR CERTIFICATION**

As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land  
 surveyor and approved by all applicable local jurisdictions for recording as evidenced by approved  
 certificates, signatures, stamps, or attestments hereon. Such approvals or affirmations should be  
 confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to  
 intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat  
 complies with the minimum technical standards for property surveys in Georgia as set forth in the  
 rules and regulations of the Georgia Board of Registration for Professional Engineers and Land  
 Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Edgar Smith, Jr., R.L.S. no. 2021

APPARENT 80' R/W  
 GA. HWY 11  
 A.K.A. N. BROAD STREET



A TOPCON 225 TOTAL STATION WAS USED  
 TO OBTAIN THE LINEAR AND ANGULAR  
 MEASUREMENTS USED IN THE PREPARATION  
 OF THIS PLAT.

THE FIELD DATA UPON WHICH THIS MAP OR  
 PLAT IS BASED HAS A CLOSURE PRECISION  
 OF ONE FOOT IN 54,202  
 FEET AND AN ANGULAR ERROR OF 02"  
 PER ANGLE POINT, AND WAS ADJUSTED USING  
 LEAST SQUARES METHOD.

THIS MAP OR PLAT HAS BEEN CALCULATED  
 FOR CLOSURE AND IS FOUND TO BE  
 ACCURATE WITHIN ONE FOOT IN 290,476 FEET.

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS  
 SURVEY USING CHAMPION TRO EQUIPMENT AND GPS SOLUTIONS REAL  
 TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

NOTE:  
 THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS.  
 THE EQUIPMENT USED WAS A CHAMPION TRO DUAL FREQUENCY RECEIVER WITH  
 A SCHEPHER TWO DATA COLLECTOR RUNNING CARLSON SURVEY SOFTWARE.  
 NETWORK RINX CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEL. THE TYPE  
 OF SURVEY WAS NETWORK RINX UTILIZING TRIGLE VRS REAL TIME NETWORK  
 OPERATED BY GPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY, AS  
 CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3  
 NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND  
 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

NOTE:  
 THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S)  
 OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT  
 TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR  
 ENTITIES OTHER THAN THOSE SHOWN HEREON.

THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION  
 REPORT. EASEMENTS OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT  
 ARE NOT SHOWN HEREON.

ANY UNDERGROUND UTILITY SHOWN HEREON IS BASED ON UTILITY MARKINGS BY  
 THE UTILITY OWNER. A PRIVATE UTILITY MARKING COMPANY, CONSTRUCTION AND  
 ASBUILT DRAWINGS PROVIDED BY THE UTILITY PROVIDER OR PROPERTY OWNER.  
 THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN  
 COMPRISE ALL SUCH UTILITIES IN THE AREA. UNDERGROUND UTILITIES NOT OBSERVED  
 DURING THE FIELD SURVEY PROCEDURE MAY EXIST BUT ARE NOT SHOWN ON THIS  
 SURVEY. FURTHERMORE THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND  
 UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THE  
 SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE  
 FROM THE INFORMATION AVAILABLE.

- LEGEND**
- R.B.F. = REBAR FOUND
  - I.P.S. = IRON PIN SET WITH CAP STAMPED "ALCOY"
  - C.M.P. = CONCRETE MONUMENT FOUND
  - O.E.P. = OPEN TOP PIPE
  - C.T.P. = CRIMPED TOP PIPE
  - R.W.M. = RIGHT OF WAY
  - N.L. = PROPERTY LINE
  - C.L. = CENTER LINE
  - B.S.L. = BUILDING SETBACK LINE
  - L.L. = LAND LOT
  - L.L.L. = LAND LOT LINE
  - G.M.D. = GEORGIA MILITIA DISTRICT
  - T.B.M. = TEMPORARY BENCH MARK
  - R.O.D.S. = RODS
  - CH. = CHORD
  - TANGENT = TANGENT
  - N/O = NOW OR FORMERLY
  - D.B. = DEED BOOK
  - P.L.B. = PLAT BOOK
  - P.G. = PAGE
  - D.E. = DRAINAGE EASEMENT
  - S.S.E. = SANITARY SEWER EASEMENT
  - F.F.E. = FINISHED FLOOR ELEVATION
  - (M) = MANHOLE
  - (D) = DRAIN INLET
  - (F) = FIRE HYDRANT
  - (L) = LIGHT POLE
  - (P) = POWER POLE
  - (X) = FENCE LINE
  - (W) = WATER LINE
  - (G) = GAS LINE
  - (V) = VALVE
  - (W) = WELL
- (DISTANCE) = DEED OR PLAT CALL  
 P.O.C. = POINT OF COMMENCEMENT  
 P.O.B. = POINT OF BEGINNING

ROWELL FAMILY PARTNERSHIP LLC  
 & STILL FAMILY REALTY LLC  
 1123 N. BROAD STREET  
 TAX PARCEL M0050045  
 DB. 1116, PG. 108  
 ZONED B2/R1

PER CURRENT TAX INFORMATION  
 OWNERS:  
 ROWELL FAMILY PARTNERSHIP &  
 STILL FAMILY REALTY LLC  
 P.O. BOX 1378  
 MONROE, GA 30655



BOUNDARY SURVEY FOR: **STEVEN W. POWERS**  
 IN THE CITY OF MONROE

FIELD WORK DATE: 2/7/17 DATE OF PLAT PREPARATION: 8/18/17

LAND LOT(S) 63 3rd DISTRICT WALTON COUNTY, GEORGIA

ALCOY SURVEYING AND ENGINEERING, INC. SCALE: 1" = 50'

2205 Hwy. 81 S., LOGANVILLE, GA. 30052  
 Phone 770-466-4002 - LSF #000759

JOB NO. 17-014



FILED AND RECORDED  
CLERK SUPERIOR COURT  
WALTON COUNTY, GEORGIA

00 NOV 17 AM 9: 52

Please return to:

WILLIAM R. CHILDERS, JR., P.C.  
139 East Highland Avenue  
Monroe, Georgia 30655

BOOK 150 PAGE \_\_\_\_\_  
KATHY K. TROST, CLERK

WALTON COUNTY, GEORGIA  
REAL ESTATE TRANSFER TAX  
PAID \$ 108.40  
DATE 11-17-00

**WARRANTY DEED**

*Kathy K. Trost*  
CLERK OF SUPERIOR COURT

STATE OF GEORGIA, COUNTY OF WALTON

THIS INDENTURE, made the 16th day of November in the year two thousand between

**STELLA HOLDER HARRISON, DORA HOLDER MITCHEM, GEORGE T. HOLDER, & LEONARD P. HOLDER (a/k/a LEONARD B. HOLDER)**

of the County of Walton, and State of Georgia, as party or parties of the first part, hereinafter called Grantors, and

**STEVEN W. POWERS**

of the County of Walton, and State of Georgia, as party or parties of the second part, hereinafter called Grantee (the words "Grantors" and "Grantee" to include their respective heirs, executors, administrators, legal representatives, successors and assigns where the context requires or permits).

WITNESSETH that: Grantors, for and in consideration of the sum of other valuable consideration and Ten and No/100 DOLLARS in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, have granted, bargained, sold, aliened, conveyed and confirmed, and by these presents do grant, bargain, sell, alien convey and confirm unto the said Grantee

All that tract or parcel of land lying and being in Land Lot 63, 3<sup>rd</sup> District, Town G.M.D. 419, Walton County, Georgia, containing 1.404 acres, as shown on a plat of survey prepared by Sims Surveying Co., certified by Kenneth C. Sims, Registered Professional Land Surveyor No. 1783, dated November 14, 2000, and recorded in Plat Book 85, page 31, Clerk's Office, Walton Superior Court. Reference is hereby made to said plat of survey, and the same is incorporated herein for a more complete description of the property conveyed.

According to such plat of survey, the tract herein is more particularly described as follows: BEGINNING at an iron pin located on the Southwesterly right of way of Georgia Highway No. 11 (shown as being 80 feet in width) situated 1759.73 feet Southeasterly along such right of way from its intersection with the right of way of Double Springs Road; Running thence along said right of way South 31°10'07" East 208.56 feet to an iron pin; Running thence South 60°42'13" West 288.54 feet to an iron pin; Running thence North 33°01'45" West 210.96 feet to an iron pin; Running thence North 61°06'00" East 295.47 feet to the POINT OF BEGINNING. This is the same property conveyed by deed of assent out of the estate of Lillie Burgess Gibson to Stella Holder Harrison, Dora Holder Mitchem, George Holder, and Leonard B. Holder (a/k/a Leonard P. Holder), dated November 18, 1999, recorded in Deed Book 1035, pages 72-73, Walton County Records.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee, forever in FEE SIMPLE.

*LPH*  
*STH*  
*DPH*  
*D.H.M*

(CONTINUED)



AND THE SAID Grantors will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantors have signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered in the presence of:

William P. Childers, Jr.  
Unofficial Witness

Stella L. Harrison (SEAL)  
STELLA HOLDER HARRISON

Carol Ann Lawrence  
Notary Public

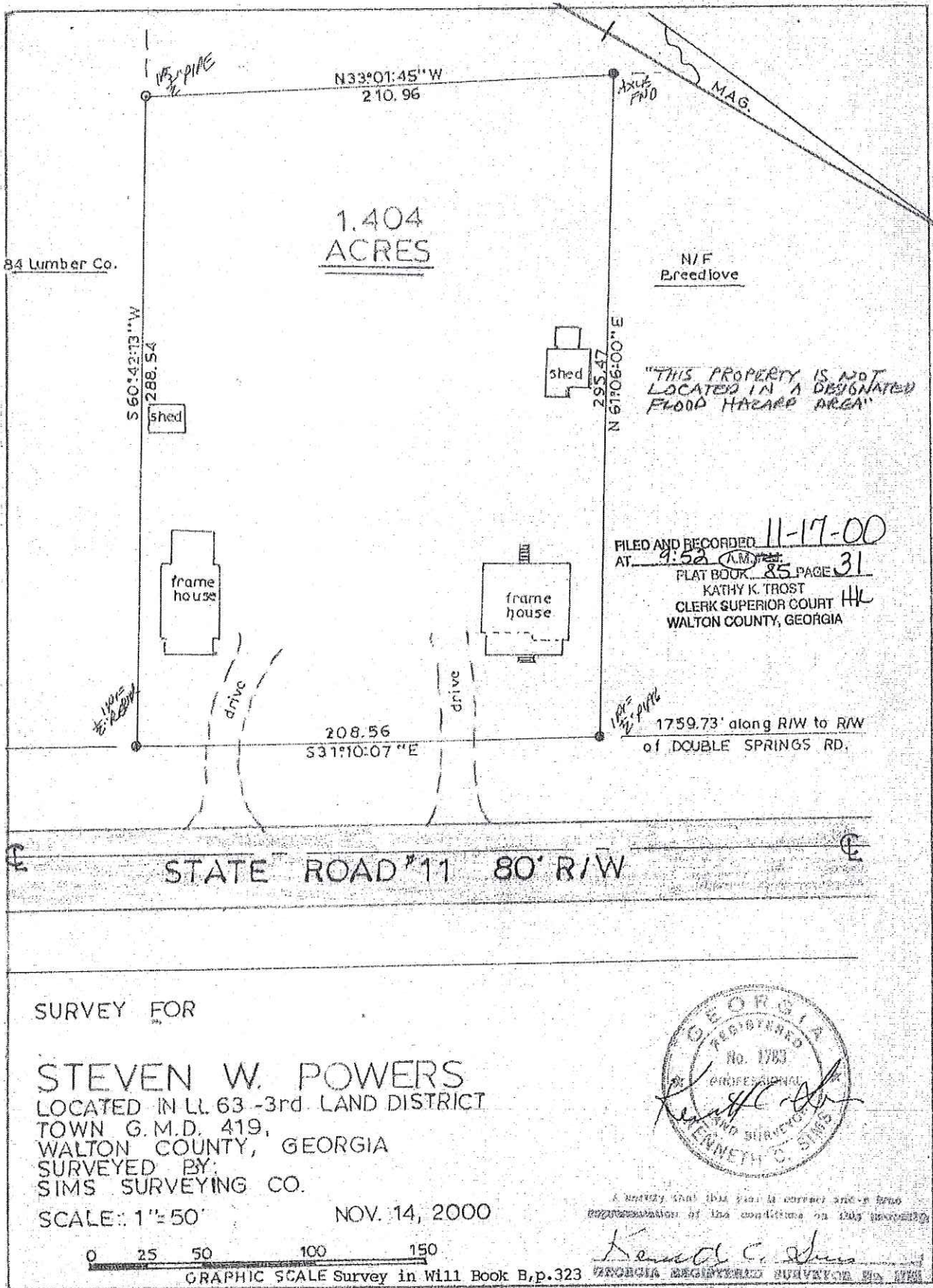
Dora Nellie Mitchem (SEAL)  
DORA HOLDER MITCHEM

Notary Public, Walton County, Georgia  
My Commission Expires Jan. 1, 2001



George T. Holder (SEAL)  
GEORGE T. HOLDER

Leonard P. Holder (SEAL)  
LEONARD P. HOLDER,  
a/k/a LEONARD B. HOLDER



Plat Doc: PLAT  
Recorded 05/22/2017  
02:39PM

KATHY K. TROST  
Clerk Superior Court,  
WALTON County, Ga.  
Bk 00113 Pg 0019  
Participants:

THIS BLOCK RESERVED FOR  
THE CLERK SUPERIOR COURT

**LEGEND**

- R.B.F. = REBAR FOUND
- R.P.S. = IRON PIN SET WITH CAP STAMPED "ALDOY"
- C.M.F. = CONCRETE MONUMENT FOUND
- O.T.P. = OPEN TOP PIPE
- C.T.P. = CRIMPED TOP PIPE
- R/W = RIGHT OF WAY
- C.L. = CENTER LINE
- G.L. = GUTTER LINE
- B.S.L. = BUILDING SETBACK LINE
- L.L. = LAND LOT
- L.L.L. = LAND LOT LINE
- G.M.D. = GEORGIA MILITIA DISTRICT
- T.B.M. = TEMPORARY BENCH MARK
- R. = RADIUS
- CH. = CHORD
- TAN. = TANGENT
- NEW OR FORMERLY = NEW OR FORMERLY
- D.B. = DEED BOOK
- P.B. = PLAT BOOK
- P.G. = PAGE
- D.E. = DRAINAGE EASEMENT
- S.S.E. = SANITARY SEWER EASEMENT
- F.F.E. = FINISHED FLOOR ELEVATION
- MH = MANHOLE
- DI = DRAW INLET
- FI = FIRE HYDRANT
- LP = LIGHT POLE
- PP = POWER POLE
- PL = POWER LINE
- FL = FENCE LINE
- WL = WATER LINE
- GL = GAS LINE
- V = VALVE
- W = WELL
- (DISTANCE) = DEED OR PLAT CALL
- P.O.B. = POINT OF COMMENCEMENT
- P.G.B. = POINT OF BEGINNING

**SURVEYOR CERTIFICATION**  
As required by subsection (d) of O.C.G.A. section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

Ronald Calvin Smith, Co. R.L.S. no. 2921

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS SURVEY USING CHAMPION T20 EQUIPMENT AND GPS SOLUTIONS REAL TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

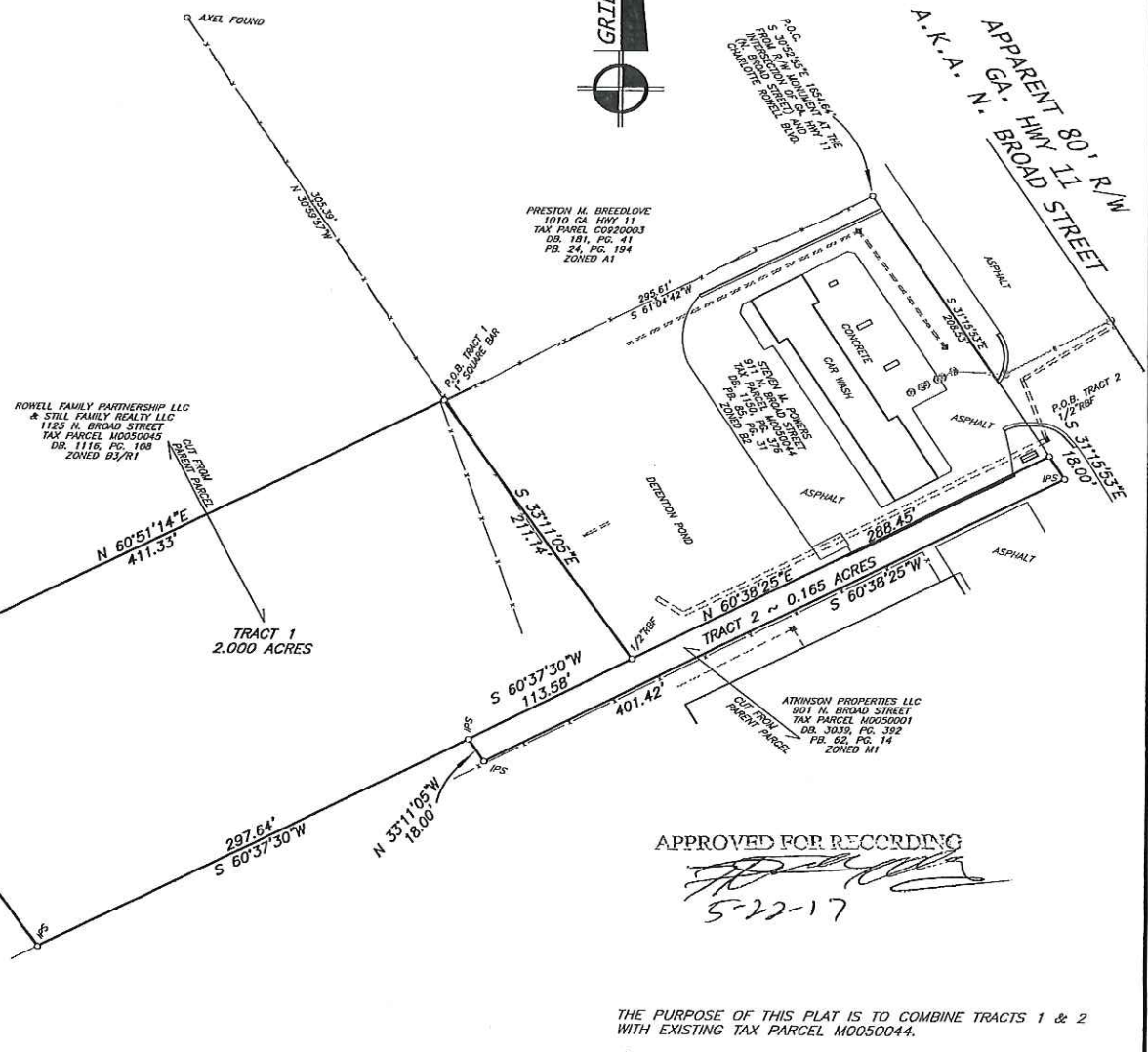
NOTE: THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS. THE EQUIPMENT USED WAS A CHAMPION T20 DUAL FREQUENCY RECEIVER WITH A SCIENTIFIC 1200 DATA COLLECTOR RUNNING CARLSON SURVEY SOFTWARE. NETWORK RTK CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEM. THE TYPE OF SURVEY WAS NETWORK RTK UTILIZING TRIANGLE VRS REAL TIME NETWORK OPERATED BY GPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY AS CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3 NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

NOTE: THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR ENTITIES OTHER THAN THOSE SHOWN HEREON.

THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION REPORT, EASEMENTS, OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT ARE NOT SHOWN HEREON.

ANY UNDERGROUND UTILITY SHOWN HEREON IS BASED ON UTILITY MARKINGS BY THE UTILITY OWNER, A PRIVATE UTILITY MARKING COMPANY, CONSTRUCTION AND ASSEMBLY DRAWINGS PROVIDED BY THE UTILITY PROVIDER OR PROPERTY OWNER. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA. UNDERGROUND UTILITIES NOT OBSERVED DURING THE FIELD SURVEY PROCEDURE MAY EXIST BUT ARE NOT SHOWN ON THIS SURVEY. FURTHERMORE THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THE SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE.

GRID NORTH GA. WEST ZONE



PRESTON M. BREEDLOVE  
1010 GA. HWY 11  
TAX PARCEL C0220003  
DB. 181, PG. 41  
PB. 24, PG. 104  
ZONED A1

P.O.B. TRACT 1 (584.61')  
S 71°32'54\"/>

A.K.A. N. BROAD STREET  
APPARENT 80' R/W  
ASPHALT

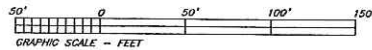
ROWELL FAMILY PARTNERSHIP LLC  
& STILL FAMILY REALTY LLC  
1125 N. BROAD STREET  
TAX PARCEL M0050043  
DB. 1116, PG. 108  
ZONED B3/R1

ATKINSON PROPERTIES LLC  
801 N. BROAD STREET  
TAX PARCEL M0050001  
DB. 3030, PG. 392  
PB. 62, PG. 14  
ZONED M1

APPROVED FOR RECORDING

*[Signature]*  
5-22-17

THE PURPOSE OF THIS PLAT IS TO COMBINE TRACTS 1 & 2 WITH EXISTING TAX PARCEL M0050044.



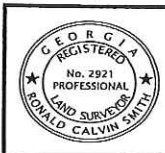
A TOPCON 225 TOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS PLAT.

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 54,002 FEET AND AN ANGULAR ERROR OF 02\"/>

THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 200,476 FEET.

PER CURRENT TAX INFORMATION OWNERS:  
ATKINSON PROPERTIES LLC  
3293 HWY 78 WEST  
SNELLVILLE, GA. 30078  
ROWELL FAMILY PARTNERSHIP & STILL FAMILY REALTY LLC  
P.O. BOX 1378  
MORFEE, GA. 30655

NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA. ACCORDING TO THE F.L.R.M. NO. 132920136E DATED 12/8/2016



BOUNDARY SURVEY FOR:

**STEVEN W. POWERS**

IN THE CITY OF MORGEE

FIELD WORK DATE: 2/7/17

DATE OF PLAT PREPARATION: 5/18/17

LAND LOT(S) 63

3rd DISTRICT

WALTON COUNTY, GEORGIA

ALCOVY SURVEYING AND ENGINEERING, INC.  
2205 HWY. 81 S., LOGANVILLE, GA. 30052  
Phone 770-466-4002 - LSE #000759

SCALE: 1" = 50'

JOB NO. 17-014

REVISION NO. 1 - 5/22/17 - REVISED TRACT 2 LINES AND AREA.

2017 ADVALOREM TAX NOTICE FOR THE COUNTY OF WALTON

236

WALTON CO. TAX COMM.  
303 S. HAMMOND DRIVE  
SUITE 100  
MONROE, GA. 30655

BILL NUMB. 2017 28975  
ACCT NUMB. 579500 010  
TAXPAYER POWERS STEVEN W  
MAP NUMBER M 5 44  
LEGAL DESC COMM/1.40AC  
LOCATION 911 N BROAD STREET  
CURRENT YEAR TAXES NO TAX DUE

If paying by check or money order,  
please include your tax bill number.

PAYMENT DUE NO TAX DUE  
ON OR BEFORE NOVEMBER 15, 2017

POWERS STEVEN W  
1005 S BROAD ST  
MONROE GA 30655

28975PT

WALTON CO. TAX COMM. 2017  
303 S. HAMMOND DRIVE CO.PT.  
SUITE 100 28975  
MONROE, GA. 30655

Please return this portion of your bill with your payment

2017 ADVALOREM TAX NOTICE FOR THE COUNTY OF WALTON

YEAR	BILL NUM	ACCOUNT NUMBER	DI	LOCATION/DESCRIPTION	MAP/PARCEL		FAIR MARKET VALUE
2017	028975	579500 010	1	COMM/1.40AC	M 5	44	339,900
TAXING ENTITY	ASSESSMENT	EXEMPTION	TAXABLE VALUE	MILLAGE RATE	CREDITS	TAXES DUE	
COUNTY	135960		135960	.0109050	323.86	1,482.64	
SCHOOL	135960		135960	.0187000		2,542.45	
SCH BOND	135960		135960	.0029000		394.28	
CITY TAX	135960		135960	.0054180	540.44	736.63	
CITY BOND	135960		135960	.0020030		272.33	
TOTAL SCHOOL TAXES						2,936.73	
TOTAL COUNTY T						1,482.64	
TOTAL CITY T						1,008.96	
						-5,428.33	

The gradual reduction and elimination of the STATE  
MILLAGE RATE is the result of property tax relief  
passed by the Governor, the Georgia State Senate,  
and the House of Representatives.

THIS YEAR TAX NO TAX DUE

POWERS STEVEN W  
1005 S BROAD ST  
MONROE GA 30655

PAYMENT MUST BE MADE ON OR BEFORE  
NOVEMBER 15, 2017  
YOUR CANCELLED CHECK IS YOUR RECEIPT

~~NO TAX DUE~~ NO TAX DUE  
CREDITS ARE LISTED FOR INFORMATION PURPOSES ONLY  
WALTON CO. TAX COMM.  
303 S. HAMMOND DRIVE  
SUITE 100  
MONROE, GA. 30655

-----PLEASE READ, THIS IS AN IMPORTANT PART OF YOUR TAX BILL-----

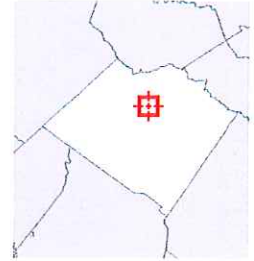
Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition to the regular homestead authorized for all homeowners, certain elderly persons are entitled to additional homestead exemptions. The full law relating to each exemption must be referred to in order to determine eligibility for the exemption. If you are eligible for one of the exemptions and are not now receiving the benefit of the exemption, you must apply for the exemption not later than 4/01/2018 in order to receive the exemption in future years. For more information on eligibility for exemptions or on the proper method of applying for an exemption, you may contact the office of the County Tax Office at 303 S. HAMMOND DRIVE (770) 266 1736. If you feel that your property has been assigned too high a value for tax purposes by the Board of Tax Assessors, you should file a tax return reducing the value not later than 4/01/2018 in order to have an opportunity to have this value lowered for next year's taxes. Information on filing a return can be obtained from the County Tax Office at 303 S. HAMMOND DRIVE and/or (770) 266 1736

LOCAL OPTION SALES TAX CREDIT:  
The General Assembly reenacted the Local Option Sales Tax Act and another part of your bill shows the dollar amount of reduction of local property taxes which you have received. The law now requires the following additional information to be provided to each taxpayer:

LOCAL TAX LEVY:	
Mill rate required to produce local budget	22.680
Reduction in mill rate due to rollback to taxpayers	
of sales tax proceeds this previous year	6.357
Actual mill rate set by local officials	16.323



Overview



Legend

- Parcels
- Roads
- City Limits**
- Between
- Good Hope
- Jersey
- Loganville
- Monroe
- Social Circle
- Walnut Grove
- Streams and River (Large)

Parcel ID	M0050044	Owner	POWERS STEVEN W	Last 2 Sales			
Class Code	Commercial		1005 S BROAD ST	Date	Price	Reason	Qual
Taxing District	Monroe		MONROE GA 30655	11/16/2000	\$108400	FM	Q
	Monroe	Physical Address	911 N BROAD STREET	n/a	0	n/a	n/a
Acres	5.95	Assessed Value	Value \$339900				

(Note: Not to be used on legal documents)

Date created: 3/22/2018  
Last Data Uploaded: 3/22/2018 8:20:10 AM

Developed by  
The Schneider Corporation

**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe has received a request for a variance of section 643A.2(1)(c)(vii) of the Zoning Ordinance for 911 N Broad Street. A public hearing will be held on May 15, 2018 before the Planning & Zoning Commission, at 5:30 P. M.**

**The City of Monroe has received a request for a variance of section 643A.2 (1)(c)(vii) of the Zoning Ordinance for 911 N Broad Street. A public hearing will be held on June 12, 2018 before the Mayor and Council, at 6:00 pm.**

**The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.**

**Please run on the  
following date:**

**April 29, 2018**

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

### CITY OF MONROE

#### ALCOHOLIC BEVERAGE LICENSE FEES

<u>CONSUMPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
MICRO-BREWERIES	\$1000.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
BREW PUB	\$1000.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES	\$150.00	_____
MICRO-DISTILLERIES	\$3000.00	_____
BREW PUB	\$750.00	_____
SPECIAL EVENT VENUES	\$300.00	<u>  X  </u>
<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	_____
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<u>  X  </u>
BREWERIES OR MICRO-BREWERIES	\$1000.00	_____
GROWLERS	\$2000.00	_____

<u>MANUFACTURER</u>	<u>LICENSE FEE:</u>	
DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWERIES	\$1000.00	_____

<u>WHOLESALE DEALERS:</u>	<u>LICENSE FEE:</u>	
PRINCIPAL PLACE OF BUSINESS - CITY BEER/WINE	\$1500.00	_____
DISTILLED SPIRITS	\$2000.00	_____
PRINCIPAL PLACE OF BUSINESS – NOT IN CITY	\$100.00	_____

<u>TEMPORARY LICENSE:</u>	<u>LICENSE FEE:</u>	
NON PROFIT ORGANIZATIONS	\$25.00 PER DAY	_____
FOR PROFIT ORGANIZATIONS	\$150.00 PER DAY	_____

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.  
There is no application fee for wholesale dealers.

1. Full Name of Business MG Alignment, LLC

Under what name is the Business to operate? Sparrow Hill Inn

Is the business a proprietorship, partnership or corporation? Domestic or foreign?  
Partnership, domestic

2. Address: a) Physical: 410 E Church Street, Monroe, Ga 30655

b) Mailing: 1264 Buloxi Court Grayson, Ga 30017

3. Phone 470-865-6800 Beginning Date of Business in City of Monroe July

4.      New Business      N/A Existing business purchase 2014

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 46-2903761 Georgia Sales Tax Number 308-239663

6. Is business within the designated distance of any of the following:



CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No X

7. Full name of Applicant Myron Thomas Mayfield

Social Security Number Please use driver's license number instead; copy of passport available if needed \_\_\_\_\_

Full Name of Spouse, if Married Kimberly H. Mayfield

Are you a Citizen of the United States or Alien Lawful Permanent Resident? yes

Birthplace Denver, Colorado

Current Address 1264 Buloxi Court City Grayson St Ga Zip 30017

Home Telephone 404-444-3356

Number of Years at present address 15

Previous address (If living at current address less than 2 yrs).

N/A

Number of years at previous address NA

Driver's License Number & State GA 055963581

8. If new business, date business will begin in Monroe N/A

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer Joy Gilliam

4374 Aberdeen Road, Lilburn Ga 30047

Real Estate Agent - Coldwell Banker

770-310-9620

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? yes

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or  no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

N/A

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. Myron T. Mayfield 24% Owner, Home: 1264 Buloxi Court, Grayson Ga 30017 404-444-3356, Business: 1100 Peachtree Street, Atlanta, Ga 30309 404-479-4108  
Kimberly H. Mayfield 26% Owner, Home: 1264 Buloxi Court, Grayson, Ga 30017 404-444-3356 Business: 410 E. Church Street, Monroe, Ga 30655 470-865-6800  
Thad E. Gilliam 24% Owner, Home: 4374 Aberdeen Road, Lilburn, Ga 30047 404-642-4998 Business: 912 Killian Hill Rd SW, Lilburn, Ga 30047 770-457-0065  
Joy D. Gilliam 26% Owner, Home: 4374 Aberdeen Road, Lilburn, Ga 30047 770-310-9620 Business: 11078 Medlock Bridge Rd, Ste 70, Johns Creek, Ga 30097 770-310-9620

17. If partner, officer, individual, state holder, or any person or firm owning any interest or receiving any funds from the corporation. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

\_\_\_\_\_

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. No

\_\_\_\_\_

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) N/A

\_\_\_\_\_

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? No

\_\_\_\_\_

22. If a retail grocery business in existence for more than six (6) months:  
 A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:  
 A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Joy Gilliam  
Name  
4374 Aberdeen Road  
Address  
Lilburn Ga 30047 770-310-9620  
City State Zip Telephone

2. Thad Gilliam  
Name  
4374 Abderdeen Road  
Address  
Lilburn Ga 30047 404-642-4998  
City State Zip Telephone

3. Bethany Mozley  
Name  
1284 Kristen Lane  
Address  
Loganville Ga 30052 770-310-9619  
City State Zip Telephone

This the 9<sup>th</sup> day of MAY 2018.

[Signature] (Signature Applicant)

MANAGER (Title i.e. Partner, General Partner, Manager, Owner, etc.)

TOM MAYFIELD (Print Name)

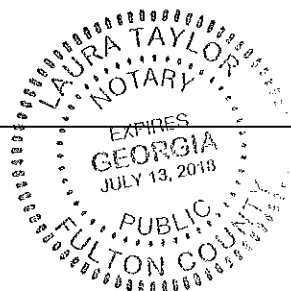
Or: \_\_\_\_\_ (Signature of Corporate Officer)

\_\_\_\_\_ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Laura Taylor

Notary Public:

Executed: \_\_\_\_\_



**AN ORDINANCE OF THE CITY OF MONROE TO ADOPT CERTAIN SPEED ZONE LIMITS FOR THE ROADS OF THE CITY OF MONROE; TO PROVIDE FOR CERTAIN SCHOOL ZONE HOUR RESTRICTIONS TO SPEED LIMITS; TO AUTHORIZE THE USE OF SPEED DETECTION DEVICES WITHIN THE CITY LIMITS OF THE CITY OF MONROE; TO PROVIDE PROCEDURES FOR IMPLEMENTATION AND ENFORCEMENT; AND FOR OTHER PURPOSES**

The Mayor and Council of the City of Monroe, Georgia, hereby ordain as follows:

**Article I**

**Section 1.** Pursuant to OCGA 40-6-183, the City of Monroe hereby establishes the following speed zones on the roads and streets located within the City Limits of the City of Monroe all as more fully detailed and outlined in Exhibit A, attached hereto.

**Section 2.** Said speed zones and speed limits, including the restrictions relating to school zones, are hereby established based on an engineering and traffic investigation as prescribed by OCGA 40-6-183.

**Article II**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Article III**

This Ordinance shall take effect upon adoption and execution by the Mayor and Council.

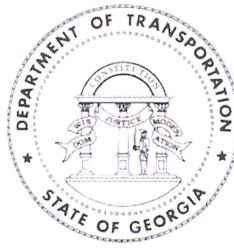
**FIRST READING.** This 8<sup>th</sup> day of May, 2018.

**SECOND READING AND ADOPTED** on this \_\_\_\_\_ day of June, 2018.

**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_  
**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_  
**Debbie Kirk, City Clerk**



## DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW  
Atlanta, Georgia 30308

April 16, 2018

City of Monroe  
Attn: Mayor John Howard  
P. O. Box 1249  
Monroe, Ga. 30655

SUBJECT: Speed Zone Ordinance  
City of Monroe, Walton County

Georgia Department of Transportation has completed the update for the City of Monroe Speed Zone Ordinance. The revision is for a correction on Alcovy Street (Off-System) for the ending point being "200' North of Oak Ridge".

Two copies of the updated ordinance is enclosed for your review and approval. Once approved, please forward one signed notarized copy of the ordinance to the Gainesville office listed below for further processing. This copy will be maintained for our files and will be forwarded to the Department of Public Safety for their review and approval.

It is the City's responsibility to sign all off-system roadways. Speed limit signs and speed checked by detection device signs have to be in place for thirty (30) days prior to radar use. The attached ordinance will go into effect upon approval from the Department of Public Safety. However, the City **cannot** use any speed detection device until the signing requirements are met.

We appreciate your patience and cooperation in this matter. Should you have questions or require assistance, please contact Shane Giles at (770) 533-8491.

Sincerely,

*Sue Anne Decker*

Sue Anne H. Decker, P.E.  
District Traffic Engineer

SHD: SCG  
Attachments

The City of Monroe is hereby requesting that the following roadways be approved for the use of speed detection devices:

**LIST OF ROADWAYS**  
for  
**CITY OF MONROE**  
**ON-SYSTEM**

STATE ROUTE	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 10	MONROE	1373' east of Smith Road (West Monroe City Limits)	08.80	370' east of Cherry Hill Road (East Monroe City Limits)	13.59	04.79	55
SR 10 Business	MONROE	State Route 10	00.00	2077' west of State Route 138	00.44	00.44	45
SR 10 Business	MONROE	2077' west of State Route 138	00.44	100' east of Jackson Street	02.56	02.12	35
SR 10 Business *** SCHOOL ZONE ***	MONROE George Walton Academy SCHOOL DAYS ONLY	575' west of George Walton Academy Drive	00.99	530' east of George Walton Academy Drive	01.20	00.21	30
SR 10 Business	MONROE	100' east of Jackson Street	02.56	67' west of Milledge Avenue	02.80	00.24	30
SR 10 Business	MONROE	67' west of Milledge Avenue	02.80	168' east of Hammond Drive	03.55	00.75	35
SR 10 Business	MONROE	168' east of Hammond Drive	03.55	State Route 10	04.10	00.55	45
SR 11	MONROE	260' north of South Madison Avenue (South Monroe City Limits)	11.35	417' north of South Madison Avenue	11.38	00.03	55
SR 11	MONROE	417' north of South Madison Avenue	11.38	542' south of Walker Drive	11.84	00.46	45
SR 11	MONROE	542' south of Walker Drive	11.84	157' south of Mears Street	12.48	00.64	35
SR 11	MONROE	157' south of Mears Street	12.48	Alcovy Street	12.86	00.38	30
SR 11	MONROE	Alcovy Street	12.86	Walton Street	13.35	00.49	25
SR 11	MONROE	Walton Street	13.35	150' north of Marable Street	13.58	00.23	30
SR 11	MONROE	150' north of Marable Street	13.58	Mayfield Drive	14.05	00.47	35
SR 11	MONROE	Mayfield Drive	14.05	213' north of Charlotte Rowell Blvd (North Monroe City Limits)	15.02	00.97	45

STATE ROUTE	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 83	<b>MONROE</b>	1390' south of Piedmont Parkway (South Monroe City Limits)	08.19	1291' south of Piedmont Parkway	08.21	00.02	55
SR 83	<b>MONROE</b>	1291' south of Piedmont Parkway	08.21	State Route 10	08.99	00.78	45
SR 138	<b>MONROE</b>	1025' west of Michael Etchinson Road (West Monroe City Limits)	09.30	State Route 10 westbound on/off ramp	10.44	01.14	45

**OFF-SYSTEM**

ROAD NAME	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Alcovy Street	<b>Monroe</b>	State Route 11	200' South of Barrett Street	00.41	30
Alcovy Street	<b>Monroe</b>	200' South of Barrett Street	200' North of Oak Ridge	01.10	35
Alcovy Street	<b>Monroe</b>	200' North of Oakland Ridge	South Monroe City Limits	00.40	45
Atha Street	<b>Monroe</b>	Madison Avenue	State Route 11	00.39	30
Baker Street	<b>Monroe</b>	Hammond Drive	Southview Drive	00.92	30
Birch Street	<b>Monroe</b>	Marable Street	Cherry Hill Drive	00.46	35
Breedlove Drive	<b>Monroe</b>	State Route 10 Business	Alcovy Street	01.30	35
Bryant Road	<b>Monroe</b>	Marable Street	State Route 10 Business	00.55	30
Carwood Mayfield Drive	<b>Monroe</b>	State Route 10 Business	State Route 11	01.38	35
Cherry Hill Road	<b>Monroe</b>	State Route 10/US 78	2400' West of State Route 10/US 78	00.45	25
Cherry Hill Road	<b>Monroe</b>	2400' West of State Route 10/US 78	Birch Street	00.67	35
Church Street	<b>Monroe</b>	State Route 11	Hammond Drive	00.89	30
Church Street	<b>Monroe</b>	Hammond Drive	Poplar Street	00.40	35
Church Street	<b>Monroe</b>	Poplar Street	East Monroe City Limits	00.50	45
Davis Street	<b>Monroe</b>	State Route 11	Dead End	00.97	30
Fifth Street	<b>Monroe</b>	Madison Avenue	Dead End	00.49	25
Sixth Street	<b>Monroe</b>	State Route 11	Dead End	00.26	25
Glen Iris Drive	<b>Monroe</b>	State Route 10 Business	Marable Street	00.53	30
Hammond Drive	<b>Monroe</b>	State Route 10 Business	Church Street	00.63	35
Highland Avenue	<b>Monroe</b>	State Route 10 Business	Madison Avenue	00.79	25
Madison Avenue	<b>Monroe</b>	Mill Street	South Monroe City Limits	01.13	35



Marable Street	<b>Monroe</b>	State Route 11	400' North of Roosevelt Street	00.73	30
Marable Street	<b>Monroe</b>	400' North of Roosevelt Street	250' South of Walton Road	00.35	35
Marable Street	<b>Monroe</b>	250' South of Walton Road	North Monroe City Limits	00.50	45
McDaniel Street	<b>Monroe</b>	State Route 11	Pinecrest Drive	00.35	30
McDaniel Street	<b>Monroe</b>	Pinecrest Drive	Breedlove Drive	00.70	35
Pannell Road	<b>Monroe</b>	Madison Avenue	Southeast Monroe Street	00.33	35
Pinecrest Drive	<b>Monroe</b>	State Route 10	McDaniel Street	00.48	30
Plaza Drive	<b>Monroe</b>	State Route 10 Business	Mayfield Drive	00.62	30
Poplar Street	<b>Monroe</b>	Church Street	Southeast Monroe City Limits	00.69	35
Vine Street	<b>Monroe</b>	State Route 11	South Monroe City Limits	00.46	35
Walker Drive	<b>Monroe</b>	State Route 11	Alcovy Street	00.85	30
Walton Road	<b>Monroe</b>	Marable Street	North Monroe City Limits	00.74	35

**\*\*\*SCHOOL ZONE HOURS ARE EFFECTIVE\*\*\***

A.M. from 45 minutes prior to commencement time to 15 minutes after commencement time – **SCHOOL DAYS ONLY**

P.M. from 15 minutes prior to dismissal time to 45 minutes after dismissal time – **SCHOOL DAYS ONLY**

ALL LISTS AND PARTS OF LISTS IN CONFLICT WITH THIS LIST ARE HEREBY REPEALED.

Signature of Governing Authority:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Coucil

Sworn and Subscribed before me  
This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC



**To:** City Council, Planning and Code Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 05/30/2018  
**Subject:** 2018 Community Work Program Update & Resolution

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

Staff recommends the APPROVAL of the 2018 update to the community work plan and its associated resolution.

**Background:**

As part of obtaining funding for additional CDBG and EIP grants, the City needs to update, via minor amendments, its Community Work Plan (CWP), formerly known as the Short-Term Work Program, within the Comprehensive Plan Document. The purpose is to accurately show progress as it is being made on certain projects, outline other future projects and to better define the activities for economic development scope of work.

A public hearing is required to be held, in this case on June 12, 2018 as part of the Regular Council Meeting.

**Attachment(s):**

Proposed amendments to the City of Monroe Community Work Program Resolution

**PROPOSED AMENDMENT TO THE  
CITY OF MONROE SHORT TERM WORK PROGRAM 2017-2021**

**Adopted: \_\_\_\_\_**

**Proposed City of Monroe Minor Amendment to the Short-Term Work Program to be added to Community Facilities & Services on page 15:**

Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
South Madison Avenue Target Area sewer improvements	2018-2019	Utilities	\$1,000,000	State, Local, CDBG

**Proposed City of Monroe Minor Amendment to the Short-Term Work Program to be added to Economic Development on page 14:**

Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
Address infrastructure improvements (water, sewer, road, etc.) to support new and existing industries.	2018-2021	Utilities, streets and transportation, economic development	\$1,000,000	State and Local

# City of Monroe Comprehensive Plan

2017 Update

*Developed by the Planning & Government Services Division of the Northeast Georgia Regional Commission*



## Acknowledgements

### Walton County Unified Comprehensive Plan Steering Committee

Kevin Little, Chairman, Walton County  
Mike Martin, Planning Director, Walton County  
Charna Parker, Assistant Planning Director, Walton County  
Ashley Blackstone, Mayor, Between  
Jimmy Guthrie, Mayor, Good Hope  
Randy Carithers, Mayor, Jersey  
Dan Curry, Mayor, Loganville  
Robbie Schwartz, Project Specialist, Loganville  
Greg Thompson, Mayor, Monroe  
Pat Kelley, Planning Director, Monroe  
Hal Dally, Mayor, Social Circle  
Adele Schirmer, Manager, Social Circle  
Lamar Lee, Mayor, Walnut Grove  
Shane Short, Executive Director, Development Authority of Walton County  
Mike Owens, President, Axis Risk Consulting  
Eddie Sheppard, resident  
William Malcolm, resident  
Chip Dempsey, resident

### Northeast Georgia Regional Commission

James Dove, Executive Director  
Burke Walker, Director of Planning & Government Services  
John Devine, AICP, Senior Planner (Project Lead)  
Eva Kennedy, Project Specialist

## Table of Contents

Introduction & Overview .....	
Purpose .....	
Process .....	
Public Involvement.....	
Needs & Opportunities .....	
Population.....	
Economic Development .....	
Housing.....	
Natural & Cultural Resources .....	
Community Facilities & Services.....	
Intergovernmental Coordination.....	
Transportation.....	
Vision Statement .....	
Goals & Policies .....	
Land Use.....	
Transportation .....	
Local and Regional Transportation Considerations .....	
Growth and Development .....	
Monroe and the ARC MPO .....	
Community Work Program .....	
Short-Term Work Program, 2017-2021.....	
Report of Plan Accomplishments, 2012-2016.....	
Appendix: Participation Records .....	

# Chapter 1

## Introduction & Overview

### Purpose

This comprehensive plan serves as a decision-making guide for local government officials and community leaders. Based on input from the public and a steering committee, the plan identifies needs and opportunities, goals and policies, land use practices, and an implementation framework for key elements.

### Process

The comprehensive plan process follows the rules of the Georgia Department of Community Affairs (DCA), Minimum Standards and Procedures for Local Comprehensive Planning, effective 3/1/2014.

### Public Involvement

#### Public Input & Steering Committee

The planning process began with a public hearing and was followed by a community input session during which the public and a local steering committee were invited to discuss local trends and aspirations. Following the initial public meetings, several work sessions were held with a steering committee, with citizen, staff, and elected official membership. An online questionnaire provided additional feedback opportunities, as did the availability of steering committee members to take questions and comments throughout the process (as presented at the first public hearing). A final public hearing was held before submittal of the plan to DCA for review.

#### NEGRC's Role

The Northeast Georgia Regional Commission's Planning & Government Services Division oversaw the development of this plan, including facilitating public and steering committee meetings.

# Chapter 2

## Needs & Opportunities

The following list of needs and opportunities results from a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis conducted at the first input meeting, with both steering committee and public present, as well as professional analysis of relevant data and results of the online questionnaire.

*\*Italicized entries indicate high priorities*

### Population

#### Needs

- Monroe's poverty rate has increased substantially and remains significantly higher than both Walton County's and Georgia's; anti-poverty programs should be considered

#### Opportunities

- *Leadership identified the opportunity to create a volunteer corps for the benefit of the city*
- *The Georgia State Patrol's Post 46 is headquartered in Monroe, and presents an opportunity for enforcement and education in cooperation with county and municipal forces*
- Athens Technical College's Monroe campus creates vast educational attainment opportunities for residents throughout Walton County, while proximity to other major institutions in Athens and Atlanta also contributes

## Economic Development

### Needs

- *Monroe retains only 15.7% of its workforce for employment within the city limits, and 87.9% of the jobs in the community are filled by commuters; this shows a need for employment opportunities that are consistent with Monroe's vision and goals*
- *Stakeholders identified limited earning potential with existing employers as a weakness in the SWOT analysis and pointed to a need for a more diversified tax base, particularly regarding industrial development*

### Opportunities

- *Input from stakeholders lists the downtown area as a critical component of Monroe's vision, while the DDA and Main Street program were identified as strengths; targeted planning and public investment can be used to trigger increased private-sector interest*
- *Monroe's Project Road Share, which encourages bicyclists to ride in and around the area, has created great outside interest in the community and should be seen as an opportunity to increase notoriety and economic activity*
- *Continued development of the Stanton Springs area is a major economic opportunity, not only for Walton County and its municipalities, but for Northeast Georgia and beyond; care should be taken to ensure that new projects there and elsewhere in the community meet high development standards*
- *A unified vision based upon the stated goals in this plan and its predecessor of encouraging growth that references and respects the community's natural and cultural resources*

could be a catalyst for quality economic development and a high standard of living

## Housing

### Needs

- *Monroe's rate of owner-occupied housing is significantly lower than both Walton County's and the state average, while its share of renter-occupied and vacant units is far higher; this points to a need for programming and partnerships to improve the state of housing in the city*
- *Stakeholder input noted tract (or, "cookie cutter") housing development as a threat within Walton County; design guidelines and other measures to increase variety of and quality in aesthetics may be needed*

### Opportunities

- *Monroe's stakeholders indicated that "good planning" is a strength of the city's and see planned development as an opportunity; housing may represent an area in which the potential for improvement exists, as they also cited dilapidated housing, the high rental rate, and substandard housing as weaknesses*
- *After significant nationwide decline, stakeholders cite a strong housing market in Walton County and point to ample land and infrastructure capacity for planned development, especially in the higher end of the price range; Monroe would like to ensure that any development is of a high caliber*



## Natural & Cultural Resources

### Needs

- *Development and environmental regulations can help alleviate the potential for stakeholder-identified threats of sprawl and industrial accidents damaging Monroe's natural resources*
- "Rural charm" was listed by stakeholders as a strength of Walton County's; preserving the community's character and resources should be a priority

### Opportunities

- Open space and greenspace preservation can improve water quality, protect sensitive habitat, create recreational opportunities, and attract visitors; the community could work with land trusts to acquire and conserve land and water resources
- *Increasing tree canopy coverage within the community can help improve air quality*

## Community Facilities & Services

### Needs

- Leadership, police, recreation staff, social service agencies, and others should work together to identify causes of and reduce crime

### Opportunities

- *Good finances, stability of staff and elected leadership, and police and fire service were identified as strengths; Monroe should capitalize on this significant opportunity to put in place lasting improvements, policies, and programs that will serve the city long-term*
- *Stakeholders cite Monroe's recreational resources and activities, including parks, an art guild, a museum, and a golf course, as strengths; promoting these could have health benefits and contribute greatly to the community's vision for attracting activity- and recreation-based businesses*
- Public water is seen by stakeholders as a strength within Walton County, and Monroe-specific input also showed community projects and utilities as positives; the city sees this as an opportunity to build on these attributes while providing conservation and recreation benefits

## Intergovernmental Coordination

### Needs

- As individuals and families continue to express an interest in recreation for all ages, service agreements between municipal and county governments may help address this need

### Opportunities

- Coordinated planning efforts between Walton County and its municipalities, as took place during the development of this document, provide a platform for informed decision making and effective investment

## Transportation

### Needs

- *An existing transportation network that includes stakeholder-identified strengths such as a countywide airport and a network of major thoroughfares could be improved and made more comprehensive by achieving Monroe's goals of walkability and bikeability within the city; a complete streets plan would be appropriate and could help address the issue of traffic congestion*
- *Several state and US highways traverse Monroe and Walton County, and stakeholder input identified a need for increased local impact on decisions regarding these roads*

### Opportunities

- *Communities across the country are building trails for walking and bicycling as a means to improve health, transportation choices, recreation, social interaction, and economic development; local leadership sees trail development as a worthwhile opportunity*
- A well-maintained system of local and county roads was listed as a stakeholder-identified strength; keeping the roads in good condition by performing preventive maintenance represents an opportunity to avoid heavy repair and reconstruction costs in the future

# Chapter 3

## Vision Statement

*Monroe envisions a thriving community with a vibrant downtown at its center and revitalized neighborhoods connected to a variety of businesses via a network of greenspace and safe places for walking and bicycling.*

## Goals & Policies

1. Develop a comprehensive system of paths and trails for safe, healthy walking and bicycling, gathering, and community-building
2. Preserve natural and cultural resources by concentrating development in and around established areas
3. Meet resident needs and attract newcomers and tourists by providing quality housing, recreation, education, shopping, employment, and transportation choices
4. Encourage recreation-based activity and commerce
5. Preserve and beautify the downtown area to spur private investment and business development
6. Increase sense of community and encourage healthy living by developing parks, playgrounds, passive and organized recreation opportunities, safe spaces for walking and bicycling, greenspace, and accessibility for all abilities and ages
7. Engage the citizenry in local government knowledge sharing and decision making, and invest in volunteerism for the community's betterment
8. Work with other local governments inside and outside of Walton County to achieve the vision of this plan
9. Target public investment to guide private development to the locations and in the manner favored by the community

# Chapter 4

## Land Use

These future land use (FLU) categories correspond to the map that follows. While zoning and development regulations vary, FLU represents a standardized approach to envisioning and planning for desired scenarios. As such, it is natural that certain areas may appear to be inconsistent between the FLU and zoning maps because FLU presents a blueprint for what is to come.

### Residential

Predominantly single-family homes. Certain civic and recreational uses are typically allowed.

### Commercial

Retail, office space, and highway-commercial land uses, though small-scale neighborhood shops or offices may be desirable in certain places. Often restricted to nodes and arterial/major collector roads.

### Industrial

Manufacture and storage of goods and services. If permitted within the community, facilities such as factories and warehouses would typically be found here.

### Public/Institutional

Federal, state, local, and institutional land uses. Uses such as government offices, public safety posts, libraries, schools, religious institutions, cemeteries, and hospitals, are representative.

### Transportation/Communication/Utilities

Infrastructure such as water treatment, sewage treatment, communications towers, utility providers, airports, power plants, and transportation.

### Parks/Recreation/Conservation

Dedicated to preserving the natural environment, protecting historical and cultural resources, and providing space for passive recreational opportunities.

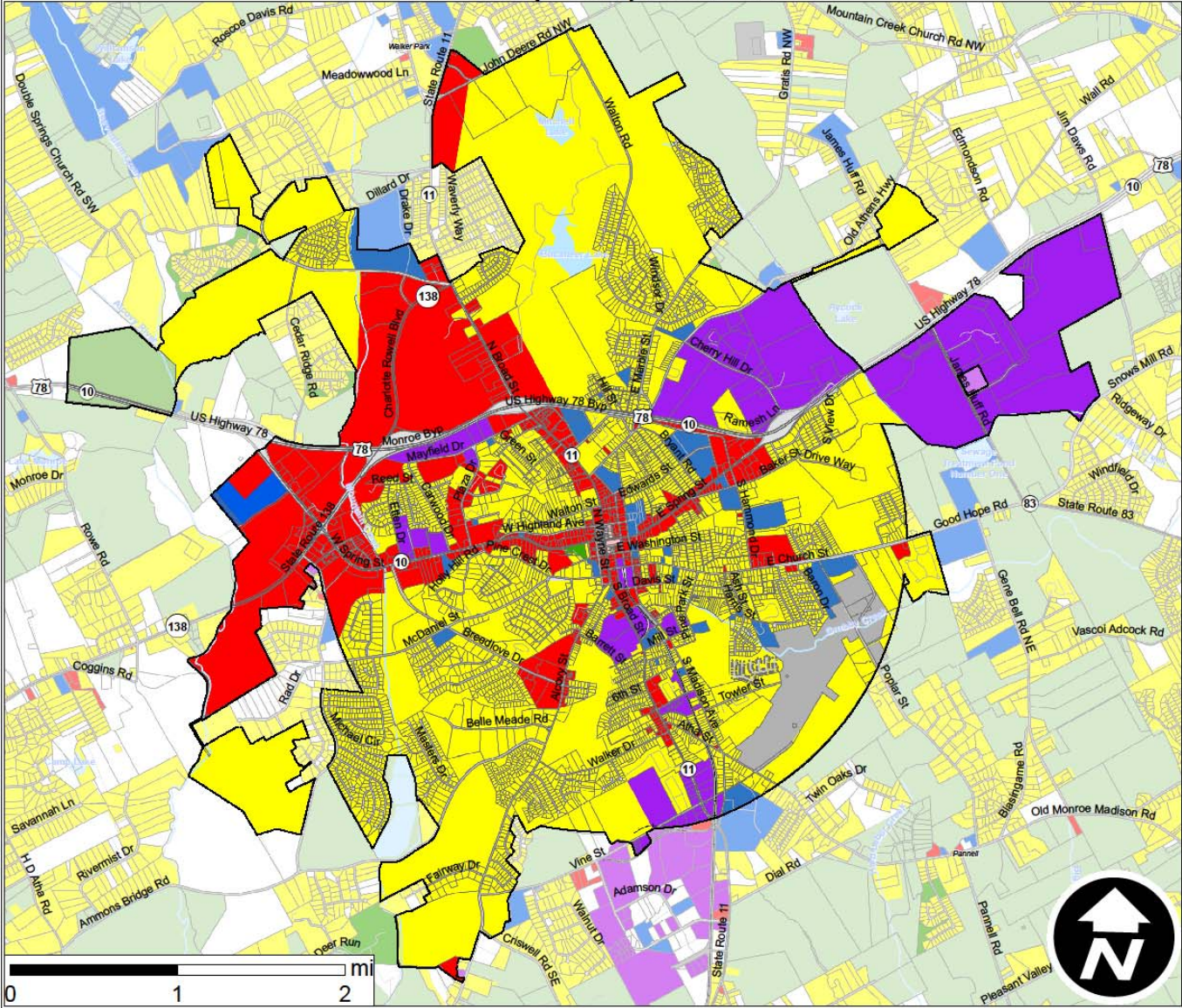
### Agriculture/Forestry

Farms and timberland. Residential development should maintain a rural character with single-family detached homes on large lots.

### Mixed Use

Developments with an integrated mix of single- and/or multi-family housing, commercial, office, and/or public/institutional uses to promote a work/live/play environment.

# Monroe Future Land Use Walton County Comprehensive Plan



- Future Land Use**
- Residential
  - Commercial
  - Industrial
  - Public/Institutional
  - T/C/U
  - Park/Rec/Cons
  - Agriculture/Forestry
  - Mixed Use

- Other**
- State Route
  - Local Road
  - Railroad
  - City Limits
  - Rivers and Streams
  - Lakes
  - Parcels

This map is for planning purposes only.



# Chapter 5

## Transportation

Since Monroe is located within the Metropolitan Planning Organization (MPO) boundary of the Atlanta Regional Commission (ARC), the State of Georgia requires its comprehensive plan to include this transportation element. MPOs are federally-mandated organizations that provide regional context to transportation planning in urbanized areas. This section and the ARC’s Regional Transportation Plan (RTP) should be used together when considering local transportation decisions.

### Local and Regional Transportation Considerations

Transportation discussions are found throughout this comprehensive plan. Additionally, the community has identified the following *Objectives and Policies* from the ARC’s RTP (2016, p47) as desirable in Monroe:

- 1.1 Prioritize data-supported maintenance projects over expansion projects.
- 1.2 Promote system reliability and resiliency.

- 2.3 Promote bicycle transportation by developing safe and connected route options and facilities.
- 2.4 Promote pedestrian-friendly policies and designs.
- 2.5 Enhance and expand Transportation Demand Management (TDM) programs.
- 3.1 Prioritize solutions that improve multimodal connectivity.
- 3.3 Road expansion projects in rural areas should support economic competitiveness by improving multi-modal connectivity between centers.
- 3.4 Implement a complete streets approach on roadway projects that is sensitive to the existing community.
- 4.1 Promote and enhance safety across all planning and implementation efforts, including support for the state strategic highway safety plan.
- 4.2 Coordinate security and emergency preparedness programs across transportation modes and jurisdictions.
- 5.1 Maintain and expand transportation options that serve the region’s most vulnerable populations.
- 5.4 Increase access to areas with essential services, including healthcare, education, recreation, entertainment, and commercial retail.
- 6.1 Provide safe and reliable access to freight land uses and major intermodal freight facilities.
- 6.3 Preserve industrial land uses in proximity to existing freight corridors.
- 7.1 Pursue the application and use of advanced technologies.

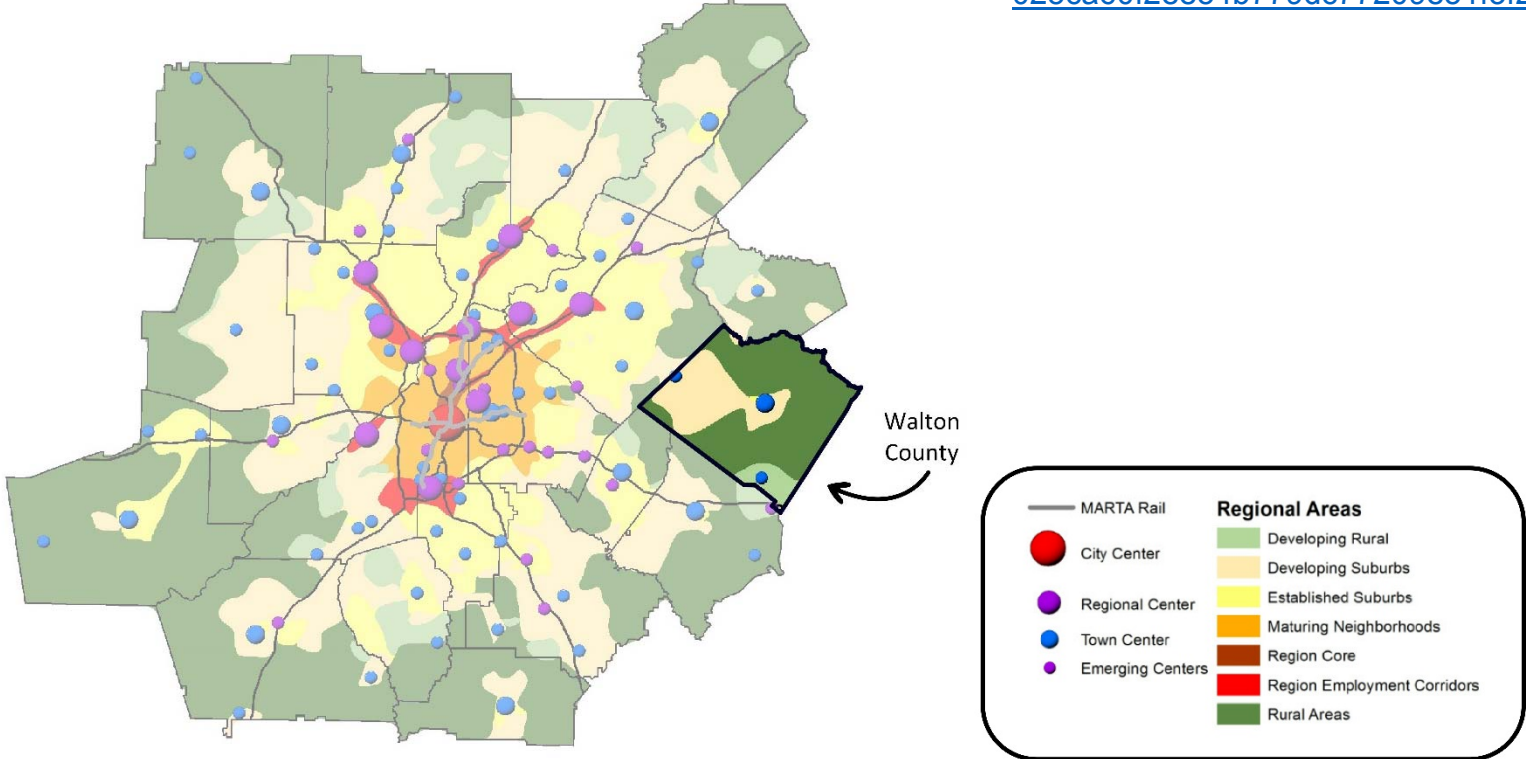
Growth and Development

Monroe’s Future Land Use vision, which is detailed in Chapter 4 and around which additional discussion takes place throughout this plan, prioritizes downtown development, neighborhood-based residential life, and connected greenspace. The ARC RTP’s Unified Growth Policy Map, which describes Monroe as a Town Center, is relatively consistent with the community’s desired growth patterns. Despite this basic level of agreement, the local government and the ARC should refer to the growth vision and future land use found in this comprehensive plan rather than the RTP’s UGPM.

Monroe and the ARC MPO

Monroe does not participate directly in the Atlanta MPO. It is represented through the Walton County government on the Transportation & Air Quality Committee and Transportation Coordinating Committee, and as part of the ARC’s Municipal District 6, which includes other cities within Walton, Barrow, and Gwinnett counties. The ARC RTP includes a North Broad Street Pedestrian and Bicycle Improvements project within the city limits and a new alignment project for the Monroe East Connector road immediately to the east and south of the city limits

<http://garc.maps.arcgis.com/apps/webappviewer/index.html?id=025ca60f2ee54b779dc77209e51f3f25/>



# Chapter 6

## Community Work Program

The Short-Term Work Program (2017-2021), updated every five years, provides a list of specific activities that the community plans to address as immediate priorities. A Report of Plan Accomplishments, which provides status commentary on the previous work plan (2012-2016), follows.



Short-Term Work Program, 2017-2021

(\*entries with an asterisk represent carryover items from the previous STWP)

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
<b>POPULATION</b>					
1	Designate staff member or elected official to serve as public engagement officer to create a volunteer corps and foster participation in local government activities (meeting notices, social media, etc.)	2017	City council	\$35,000	Local
2	Create a poverty-related committee or task force with the mission of reducing and alleviating the effects of poverty, with membership from government, education, employers, social service, housing, health, etc.	2017-2021	P&Z, economic development, GICH team	None – volunteer	NA
3	Prepare for emergencies by establishing a volunteer response unit and participating in countywide disaster mitigation planning	2017-2021	Fire, police, P&Z, code, utilities	\$50,000	Local
<b>ECONOMIC DEVELOPMENT</b>					
4	*Update and revitalize downtown buildings, landscape, and parking	2017-2018	DDA, Main St., streets and transportation	Staff time	Local
5	Work with local merchants groups to create a “Buy Local” program	2017-2018	Economic development and public relations liaison	Staff time	Local
6	Develop branding and marketing plan to promote city, especially regarding its recreational resources	2017-2019	Economic development and public relations liaison	Staff time	Local
7	*Develop incentive programs for investment in new development	2017	Economic development, utilities, finance	Staff time	Local
8	Conduct a basic, qualitative analysis and needs assessment of housing, employment, recreation, etc. to identify ways to attract new residents who already work in Monroe	2017-2018	P&Z, economic development, GICH team, streets and transportation	Minimal	Local

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
<b>LAND USE, HOUSING, AND DEVELOPMENT</b>					
9	Identify suitable locations for commercial development that is consistent with the community's vision	2017-2021	P&Z, economic development	Staff time	Local
10	Review and, if appropriate, update zoning and development code to ensure that new development is compatible with the community's vision	2017-2019	Development, P&Z, code	Staff time	Local
11	Inventory housing stock and develop plan to eradicate blight	2017-2021	P&Z, economic development, GICH team	None – volunteer	NA
12	*Develop a plan and initiatives for affordable housing	2017-2019	GICH team, P&Z	Staff time	Local
13	Create greenway along creek in Avondale Mills area	2017-2020	Property owner/ developer	\$2 million- \$5 million	Private
<b>NATURAL AND CULTURAL RESOURCES</b>					
14	Establish a tree-planting program	2018	Tree board	None – volunteer	NA
<b>COMMUNITY FACILITIES &amp; SERVICES</b>					
15	SR 138 sewer extension/infrastructure improvement	2017	Utilities	\$1.2 million	Local
16	5th and 6th St. water, stormwater, curb, and gutter infrastructure	2017-2018	Utilities	\$500,000	State, local, CDBG
17	Gas line relocation for SR 78 bridge	2017	Utilities	\$400,000	Local
<b>TRANSPORTATION</b>					
18	Develop a local complete streets and trails plan with a pronounced focus on reducing automobile vehicle-miles traveled	2018-2020	Streets and transportation	\$50,000	Local
19	Develop an informal plan to improve local impact on decisions regarding state and federal highways	2017-2018	City leadership, County, ARC MPO, GDOT	Minimal	City, ARC, GDOT
20	Implement sidewalk master plan	2017-2020	Streets and transportation	\$5.9 million	SPLOST, CDBG
21	Airport: Repair and upgrade aprons and runways, construct eastside terminal area, remove obstructions, install a jet A fuel tank, construct eight-unit T-hangar and four corporate hangars	2018-2022	Airport committee, P&Z, streets and transportation, finance	\$6.1 million	Federal, state, local
22	Resurface 12 centerline miles throughout the city	2017-2021	Streets and transportation	\$975,000	SPLOST
23	New sidewalk construction throughout the city	2017-2021	Streets and transportation	\$475,000	SPLOST
24	Spring St. sidewalk project	2017-2018	Streets and transportation	\$2 million	SPLOST, local

#	Activity	Timeframe	Responsible Party	Cost Estimate	Funding Source
25	N Broad St. LCI streetscape project	2017-2018	Streets and transportation, P&Z, finance, utilities	\$2.5 million	Federal, state, local
26	SR 83 truck connector	2020	GDOT	TBD	Local (\$400,000), state TBD
27	Prioritize transportation needs for inclusion in future community and regional plans (ex.: SPLOST and T-SPLOST)	2017-2018	City council, administrator, P&Z, streets and transportation	None	NA

Report of Plan Accomplishments, 2012-2016

ACTIVITY	STATUS	NOTES
Update and revitalize downtown buildings, landscape and parking	Underway	2018 completion
Aggressively market available development sites identified in the Livable Communities Initiative (LCI) Plan	Abandoned	The private sector has been identified as a more appropriate implementer
Develop incentive programs for new investment	Underway	2017 completion
Follow the future land use map when locating new development	Underway	(Ongoing; will not be carried over into subsequent STWP)
Develop affordable housing initiatives	Underway	2018 completion
Promote mixed-use land use and downtown housing	Underway	(Ongoing; will not be carried over into subsequent STWP)
Promote and encourage use of state and federal tax-incentive programs for rehabilitation of historic properties	Postponed	(Ongoing; will not be carried over into subsequent STWP)
Create greenway along creek in Avondale Mills area	Underway	2020 completion
Install landscaping buffer in front of City of Monroe Utilities warehouse area	Underway	2018 completion
Improve and expand water and wastewater systems as needed to ensure the effectiveness of distribution systems and their ability to accomplish growth	Underway	(Ongoing; will not be carried over into subsequent STWP)
Improve utility and transportation infrastructure to meet community needs	Underway	(Ongoing; will not be carried over into subsequent STWP)
Continue to improve signalization and signage in congested areas of the city	Underway	2020 completion
Improve and repair transportation infrastructure according to community needs	Underway	(Ongoing; will not be carried over into subsequent STWP)
Implement sidewalk master plan	Underway	2018 completion
Conduct study of Broad Street/Alcovy Street and Broad Street/Mears Street intersections	Completed	
Replace/revitalize light fixtures on Broad Street	Completed	

ACTIVITY	STATUS	NOTES
Incorporate comprehensive plan into planning review	Underway	(Ongoing; will not be carried over into subsequent STWP)
Update of local comprehensive plan with LCI recommendations	Completed	
Prepare amendments to zoning code	Completed	

# Appendix

## Appendix: Participation Records

**RESOLUTION  
BY THE CITY OF MONROE CITY COUNCIL**

**ADOPTING A PLAN AMENDMENT  
FOR  
THE CITY OF MONROE**

**WHEREAS**, the 1989 Georgia Planning Act requires that all local governments submit a comprehensive plan; and

**WHEREAS**, O.C.G.A. 50-8-1 et seq. gives the Department of Community Affairs authority to establish standards and procedures for appropriate and timely comprehensive planning by all local governments in Georgia; and

**WHEREAS**, the City of Monroe City Council has identified an additional update required for the City’s Comprehensive Plan, prior to the community’s next required five-year plan update; and

**WHEREAS**, a copy of the Plan Amendment updates are attached to this resolution; and

**WHEREAS**, all portions of this Plan Amendment for the City of Monroe were completed by the City; and

**WHEREAS**, this document, the Short-Term Work Program for the City of Monroe, was reviewed by the Georgia Department of Community Affairs and was found in compliance with the Local Planning Requirements.

**THEREFORE**, be it resolved that the City of Monroe does hereby adopt a Short-Term Work Program Update for the City which relates to water and sewer infrastructure and economic development.

**Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 2018.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPOINTMENTS  
Updated

April 10, 2018

Appointed

Term Expires

LIBRARY BOARD (Six year term)

Peggy Leicht	December 12, 2017	July 1, 2018
	(to fill unexpired term of Sandra Shurling)	
Estella Bell	July 9, 2013	July 1, 2019
Lynn Warren	July 9, 2013	July 1, 2019
Carolyn Yates	July 8, 2014	July 1, 2019
	(Appointment started in 2013)	
Lynn Laird	July 8, 2014	July 1, 2020





Appointed Board Member Biography

Name: Peggy Leicht

Profession / Business: Retired Position: \_\_\_\_\_

~~Business Address:~~ previous careers - SP. Ed Teacher, Counselor  
F.I.S.H. MANAGER

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Email address: mleicht@monroeaccess.net - use for mail

Home Address: 1011 Stone Creek Lane Monroe 30655

Home Phone number: 7702074749 Mobile Phone number: 4048244955

(Please indicate address where you prefer to receive your mail)

Birthday: 7-10-46 Birthplace: McKeesport, PA.

Education: A.A.S. SP. EDUCATION

Hobbies: gardening, walking, reading

Membership in Service Clubs: ST. ANNA'S Church

Social Clubs: Oaks at Millcreek HOA

Membership / Offices Held / Other Agency Boards:  
nothing current

Civic Appointments: —

Political Offices: —

Reason for wanting to serve on Library Board

I realize the importance of an active library in a community is crucial for the growth of all ages.

# Uncle Remus Regional Library System

1121 East Avenue  
Madison, Georgia 30650

www.uncleremus.org

Phone 706.342.4974  
Fax 706.342.4510

November 14, 2017

Mayor Greg Thompson  
City of Monroe  
PO Box 1249  
Monroe, GA 30655

Dear Mayor Thompson:

The Monroe-Walton County Library has a vacancy on the Board of Trustees. We recommend that **Peggy Leicht** be appointed to fill this vacancy for a term beginning on December 1, 2017 and ending on June 30, 2024.

Ms. Leicht lives within the city limits and her mailing address is 1011 Stone Creek Lane, Monroe, GA 30655. Her email address is [mleicht@monroeaccess.net](mailto:mleicht@monroeaccess.net) and her daytime phone number is (770) 207-4749.

Thank you for your consideration of this item. Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Nancy Condon Bryan  
Member Library Services  
Uncle Remus Regional Library System

cc: Blake Peters, Library Manager  
file

O'Kelly Memorial Library  
Loganville, Georgia

Monroe-Walton County Library  
Monroe, Georgia

W.H. Stanton Memorial Library  
Social Circle, Georgia

Walnut Grove Library  
Walnut Grove, Georgia

Greene County Library  
Greensboro, Georgia

Eatonton-Putnam County Library  
Eatonton, Georgia

Jasper County Library  
Monticello, Georgia

Morgan County Library  
Madison, Georgia

Sparta-Hancock County Library  
Sparta, Georgia





**To:** City Council, Finance, & HR Committee  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 05/30/2018  
**Subject:** 2019 SPLOST Intergovernmental Agreement

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

Staff recommends the APPROVAL of the 2019 SPLOST Intergovernmental Agreement as presented.

**Background:**

After months of working with leaders from Walton County and all other Walton County municipalities, a consensus was reached for the formulary distribution of SPLOST proceeds, primarily driven by the 2016 Census estimates.

The total County-wide SPLOST is estimated to be \$60 million. There will be a Tier II project for Radio Communications Equipment for all of Public Safety in Walton County (including cities) for the federally required radio upgrades. This will amount to \$3.1 million off the top of collections. Once the 3.1 million has been collected by Walton County the county and cities will begin to receive their monthly distributions per the agreement. Monroe will receive 15.4147% of proceeds or an estimated \$8,770,964.30. Of this 70% or an estimated \$6,139,675 will be dedicated to Transportation, Drainage, and Sidewalks and the other 30% or an estimated \$2,631,289 to Parks Improvements. The SPLOST will be for six years running from 1/1/2019 to 12/31/2024.

All municipalities are approving in June and Walton County will then approve in July. Then, advertisements will be made per legal requirements of SPLOST ballot election in November during the general election.

**Attachment(s):**

Intergovernmental Agreement & SPLOST Summary



SPECIAL PURPOSE LOCAL OPTION SALES TAX  
INTERGOVERNMENTAL CONTRACT

This Intergovernmental Contract (the "Contract"), is between Walton County, Georgia (the "County"), the City of Monroe ("Monroe"), the City of Loganville ("Loganville"), the City of Social Circle ("Social Circle"), the City of Walnut Grove ("Walnut Grove"), the City of Good Hope ("Good Hope"), the City of Jersey ("Jersey") and the City of Between ("Between" and together with Monroe, Loganville, Social Circle, Walnut Grove, Good Hope and Jersey, the "Cities").

PREAMBLE

Article 3 of Chapter 8 of Title 48 of the Official Code of Georgia Annotated, as amended (the "Act"), provides for the creation of a special district in each county in the State of Georgia and authorizes the imposition of a one percent sales and use tax (the "Sales and Use Tax") in such district for the purposes specified therein.

The County and the Cities wish to continue the Sales and Use Tax presently in effect, which expires on December 31, 2018, and are entering into this Contract for the purpose of specifying the projects to be funded with such Sales and Use Tax and providing for the distribution of the proceeds of the Sales and Use Tax.

In consideration of the mutual agreements of the County and the Cities in this Contract, and for other good and valuable consideration, the receipt and sufficiency of which the County and the Cities acknowledge, the County and the Cities agree as follows:

Section 1. Representations of the Cities.

Each of the Cities hereby represents as follows:

(a) It is a municipal corporation as defined by law and judicial interpretation and a "qualified municipality" as such term is defined in the Act and has been duly authorized to execute and deliver this Contract and to perform its obligations hereunder, and such authorization has not been revoked or rescinded.

(b) The execution and delivery of this Contract by the City, and the performance of its obligations hereunder, does not violate any provision of the Constitution or laws of the State of Georgia or any order, rule or regulation of any judicial or governmental agency binding on the City, or violate or constitute (with the passage of time or the provision of notice or both) a breach of or a default under any agreement, contract, instrument, ordinance or other resolution of the City or by which the City is bound.

(c) To the knowledge of the City, there is no litigation pending or threatened challenging the existence or powers of the City or the ability of the City to enter into this Contract, or seeking to restrain or enjoin the City from entering into this Contract or acquiring, constructing or installing any of the projects sought to be financed from the proceeds of the Sales and Use Tax.

Section 2. Representations of the County.

The County hereby represents as follows:

(a) It is a political subdivision of the State of Georgia and has been duly authorized to execute and deliver this Contract and to perform its obligations hereunder, and such authorization has not been revoked or rescinded.

(b) The execution and delivery of this Contract by the County, and the performance of its obligations hereunder, does not violate any provision of the Constitution or laws of the State of Georgia or any order, rule or regulation of any judicial or governmental agency binding on the County, or violate or constitute (with the passage of time or the provision of notice or both) a breach of or a default under any agreement, contract, instrument, ordinance or other resolution of the County or by which the County is bound.

(c) To the knowledge of the County, there is no litigation pending or threatened challenging the existence or powers of the County or the ability of the County to enter into this Contract, or seeking to restrain or enjoin the County from entering into this Contract, imposing the Sales and Use Tax or acquiring, constructing or installing any of the projects of the County sought to be financed from the proceeds of the Sales and Use Tax.

Section 3. Referendum for Imposition of Sales and Use Tax.

The County agrees that it will take all actions necessary to call a referendum, to be held in all the voting precincts in the County, on the 6th day of November, 2018, or on such other date as the County and the Cities shall mutually agree, for the purpose of submitting to the qualified voters of the County for their approval, the question of whether or not a Sales and Use Tax of one percent shall be imposed on all sales and uses in the special district which consists of Walton County, as authorized by the Act for 24 calendar quarters (six years) for the purpose of funding the projects described in this Contract (collectively the "Projects" or as to any City or the County, the "Projects" of such City or County). The amount of money to be raised by the Sales and Use Tax is estimated to be \$60,000,000. The Projects and the estimated amount of Sales Tax and Use Tax attributable to each Project is shown on Schedule A attached to this Contract.

Section 4. Conditions Precedent.

The obligations of all parties under this Contract are conditioned upon the following events:

(a) The adoption of a resolution by the Board of Commissioners of Walton County authorizing the imposition of the Sales and Use Tax and calling the referendum described above.

(b) The approval of the Sales and Use Tax by a majority of the voters in the County voting in the election for those purposes as required by the Act.

Section 5. County Sales and Use Tax Fund; Separate Accounts; No Commingling.

Prior to the first date on which the Sales and Use Tax will be collected, the County shall establish a special fund or account designated as the 2018 Special Purpose Local Option Sales Tax Fund for the County (the "Project Fund Account" of the County), and each City shall create a special fund or account to be designated as the 2018 Special Purpose Local Option Sales Tax Fund for each such City (each such fund or account, the "Project Fund Account" of such City). The County shall select a local bank which shall act as a depository and custodian of the Project Fund Account of the County upon such terms and conditions as may be acceptable to the County, and each City shall select a local bank which shall act as a depository and custodian of the Project Fund Account of each such City upon such terms and conditions as may be acceptable to each such City. All Sales and Use Tax proceeds shall be maintained by the County and each City in the separate accounts or funds established pursuant to this Section. Sales and Use Tax proceeds shall not be commingled with other funds of the County or Cities and shall be used exclusively for the purposes detailed in this Contract. No funds other than Sales and Use Tax proceeds shall be placed in such funds or accounts.

Section 6. Procedure for Disbursement of Sales and Use Tax Proceeds.

Upon receipt by the County of Sales and Use Tax proceeds collected by the state department of revenue, the County shall immediately deposit said proceeds in the County's Project Fund Account and, within ten (10) business days thereof, disburse the Sales and Use Tax proceeds due to each City in accordance with Section 7. The proceeds shall be deposited in the Project Fund Account established by each City in accordance with Section 5. Should any City cease to exist as a legal entity before all funds are distributed under this Contract, that City's share of the funds subsequent to dissolution shall be paid to the County as part of the County's share unless an act of the Georgia General Assembly makes the defunct City part of another successor city. If such an act is passed, the defunct City's share shall be paid to the successor city in addition to all other funds to which the successor city would otherwise be entitled.

Section 7. Priority and Order of Project Funding.

The parties hereto agree that the proceeds of the Sales and Use Tax received each month will be applied as follows (and in the order indicated below):

- (a) First, the Sales and Use Tax receipts shall be deposited into the Project Fund Account of the County until the amount deposited therein is equal to \$3,100,000, the estimated amount of the "911 radio communication project" as shown on Schedule A.
- (b) Next, the Sales and Use Tax receipts shall be deposited into the Project Fund Account of the County and each of the Cities in accordance with the percentages shown in the column with the heading "Allocation of Sales and Use Tax Proceeds After Funding of County's 911 Radio Communication Project" on Schedule B until the cumulative amount deposited therein is equal to \$60,000,000, the total amount shown in the column with the heading "Estimated Costs of Projects" on Schedule B.

- (c) Thereafter, the remaining Sales and Use Tax receipts (if any) shall be deposited into the Project Fund Account of the County and each of the Cities in accordance with the respective percentages shown in the column with the heading "Allocation of Sales and Use Tax Proceeds that Exceed \$60,000,000.00" on Schedule B.

Except as provided in Section 8 of this Agreement, any change to the priority or schedule must be agreed to in writing by all parties to this Contract.

Section 8. Completion of Projects.

The County and Cities acknowledge that the costs shown for each project described on Schedule A are estimated amounts. If a county project has been satisfactorily completed at a cost less than the estimated cost listed for that project in Schedule A, the County may apply the remaining unexpended funds to any other county project in Schedule A. If a city project has been satisfactorily completed at a cost less than the estimated cost listed for that project in Schedule A, the City may apply the remaining unexpended funds to any other project included for that City in Schedule A.

Within thirty (30) days after the Projects of any City have been completed, such City shall file with the County a Certificate of Completion signed by the Mayor, City Manager or other Authorized Signatory, setting forth the date on which the final Project or Projects were completed and stating that all Sales and Use Tax proceeds deposited into the Project Fund Account for such City have been applied to the Project or Projects or otherwise applied in accordance with the Act.

Section 9. Audits.

(a) Each of the Cities and the County shall include in its annual audit the schedule required by Section 48-8-121 of the Act relating to each Project approved for such City or the County in the referendum. Each of the Cities and the County shall publish the report relating to the Projects of such City and County as required by Section 48-8-122 of the Act. Each City and the County agrees that the proceeds received from the Sales and Use Tax shall be used by the County or the City, as the case may be, exclusively for the purpose or purposes specified in the resolution calling for the referendum except as may otherwise be permitted under the Act. Each of the Cities and the County shall be responsible for their own expenses incurred in maintaining such records and making any such reports.

(b) The County and each of the Cities shall have no liability to each other for the failure by any City or the County to spend the proceeds received from the Sales and Use Tax for the purposes authorized in the referendum, although the County shall have the right, but not the duty, to seek to enforce the obligation of each of the Cities to apply the proceeds received from the Sales and Use Tax in accordance with the Act and the referendum.

Section 10. Other Expenses; Reimbursement.

The parties to this Contract acknowledge that the fees and expenses relating to, or incurred incident to, calling the referendum for the imposition of the Sales and Use Tax shall be paid by the County and each City shall reimburse the County for their pro rata share of any such expenses in accordance with the "Percentage of Sales Tax Proceeds for Projects" on Schedule B. The County shall from time to time provide notification to the Cities of any other expenses relating to the Sales and Use



Tax proceeds. Each of the Cities agrees that it will be liable to the County for their pro rata share of any such expenses in accordance with the "Percentage of Sales Tax Proceeds for Projects" on Schedule B. In the event that following the passage of the referendum relating to the imposition of the Sales and Use Tax, any litigation or threatened litigation, audit or investigation relating to the imposition of the Sales and Use Tax or the use of the proceeds of the Sales and Use Tax or other similar matters relating thereto shall occur, the County shall have the right on behalf of itself and the Cities to conduct such litigation or handle such threatened litigation, audit or other investigation and to retain such attorneys and other experts as may be required or appropriate in connection therewith. The County shall give prompt notice to the Cities of the institution of any such litigation or threatened litigation, audit or investigation. Each of the Cities agrees that it will be liable to the County for their pro rata share of the costs of such litigation or threatened litigation, audit or investigation, or for the cost of any judgment or settlement of such litigation or threatened litigation, audit or investigation in accordance with the "Percentage of Sales Tax Proceeds for Projects" on Schedule B. The Cities agree that any payment required to be made to the County under this Section shall be made promptly upon receipt by the City of a statement therefor from the County.

Nothing in this Section shall preclude any City or the County (either individually or collectively) from seeking repayment from, or from instituting any action against, any other party to this Contract to the extent that any action or inaction on the part of any party or parties to this Contract results in liability to the County or the Cities whether directly or indirectly pursuant to this Section of this Contract, and the costs of any such action shall not be shared as provided in this Section but shall be costs of the parties involved in such action.

Section 11.     Term of this Contract.

The term of this Contract (assuming the conditions precedent in Section 5 have been satisfied) shall expire at the later of (i) October 1, 2025 or (ii) the date on which any moneys held in any accounts or sub-accounts established under this Contract are fully depleted, but in no event shall this Contract run for more than 50 years from the date hereof.

Section 12.     Arbitration.

The parties hereto agree to submit any controversy arising under this Contract to arbitration pursuant to the provisions of O.C.G.A. § 9-9-1 et seq., the Georgia Arbitration Code. Such arbitration shall in all respects be governed by the provisions of the Arbitration Code and the parties hereby agree to comply with and be governed by the provisions of the Arbitration Code as to any controversy so submitted to arbitration.

Section 13.     Counterparts.

This Contract may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 14. Governing Law.

This Contract and all transactions contemplated hereby shall be governed by, construed and enforced in accordance with the laws of the State of Georgia.

Section 15. Severability.

Should any provision of this Contract or application thereof to any person, entity or circumstance be held invalid or unenforceable, the remainder of this Contract or the application of such provision to any person, entity or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the full extent permitted by law.

Section 16. Notices.

All notices, demands or requests required or permitted to be given pursuant to this Contract shall be in writing and shall be deemed to have been properly given or served and shall be effective on being deposited or placed in the United States mail, postage prepaid and registered or certified with return receipt requested to the addresses appearing below, or when delivered by hand to the addresses indicated below:

- (a) As to Walton County:  
Walton County Board of Commissioners  
Attention: Chairman  
111 South Broad Street  
Monroe, GA 30655
- (b) As to the City of Monroe:  
City of Monroe  
Attention: Mayor  
215 North Broad Street  
Monroe, GA 30655
- (c) As to the City of Loganville:  
City of Loganville  
Attention: Mayor  
P.O. Box 309  
4303 Lawrenceville Road  
Loganville, GA 30052
- (d) As to the City of Social Circle:  
City of Social Circle  
Attention: Mayor  
P.O. Box 310  
166 North Cherokee Road  
Social Circle, GA 30025

- (d) As to the City of Walnut Grove:  
City of Walnut Grove  
Attention: Mayor  
2581 Leone Avenue  
Loganville, GA 30052
  
- (e) As to the City of Good Hope:  
City of Good Hope  
Attention: Mayor  
P.O. Box 10  
169 Highway 83 South  
Good Hope, GA 30641
  
- (g) As to the City of Jersey:  
City of Jersey  
Attention: Mayor  
P.O. Box 218  
Jersey, GA 30018
  
- (h) As to the City of Between:  
City of Between  
Attention: Mayor  
P.O. Box 46  
2150 New Hope Church Road  
Monroe, GA 30655

Any party to this Contract, may, in the manner provided herein for the giving of notices, specify another or different address to which notices under this Contract must be sent by giving notice thereof to each other party to this Contract.

[Signature Pages Follow]

IN WITNESS WHEREOF, all parties hereto have agreed as of this \_\_\_ day of \_\_\_\_\_, 2018.

WALTON COUNTY, GEORGIA

By: \_\_\_\_\_  
Chairman

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF MONROE

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF LOGANVILLE

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF SOCIAL CIRCLE

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF WALNUT GROVE

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF GOOD HOPE

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF JERSEY

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

CITY OF BETWEEEN

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

SCHEDULE A

Walton County, Georgia  
Sales and Use Tax 2019-2024

Entity	Project	Estimated Costs of Projects
Walton County	911 radio communication project	\$3,100,000.00
	Transportation projects	\$14,000,000.00
	Parks and recreation projects	\$10,000,000.00
	Construction of one new fire station and fire station improvements	\$3,000,000.00
	Building projects	\$7,000,000.00
	Water and sewer system improvements	\$3,000,000.00
	Vehicle and major equipment acquisition	\$1,023,140.50
	<b>subtotal</b>	<b>\$41,123,140.50</b>
City of Monroe	Transportation, drainage and sidewalks projects	\$6,139,675.00
	Parks improvements	\$2,631,289.30
	<b>subtotal</b>	<b>\$8,770,964.30</b>
City of Loganville	Transportation projects	\$3,218,898.44
	Public safety projects	\$2,354,725.70
	Parks and recreation projects	\$226,192.86
	<b>subtotal</b>	<b>\$5,799,817.00</b>
City of Social Circle	Transportation projects	\$1,000,000.00
	Water and sewer infrastructure projects	\$1,160,868.60
	Public safety projects	\$385,000.00
	Parks and recreation projects	\$100,000.00
	Building upgrades and improvements	\$250,000.00
	<b>subtotal</b>	<b>\$2,895,868.60</b>
City of Good Hope	Transportation and facility paving projects	\$189,363.20
	<b>subtotal</b>	<b>\$189,363.20</b>
City of Walnut Grove	Transportation and traffic safety projects	\$502,604.70
	Sewer system improvements	\$400,000.00
	<b>subtotal</b>	<b>\$902,604.70</b>
City of Jersey	Transportation projects	\$28,711.74
	Water system improvements	\$66,994.06
	<b>subtotal</b>	<b>\$95,705.80</b>
City of Between	Transportation projects	\$66,760.77
	Building upgrades and improvements	\$155,775.13
	<b>subtotal</b>	<b>\$222,535.90</b>
	<b>TOTAL</b>	<b>\$60,000,000.00</b>

SCHEDULE B

Walton County, Georgia  
Sales and Use Tax 2019-2024

Allocation of Sales and Use Tax Proceeds					
Entity		Estimated Costs of Projects	Allocation of Sales and Use Tax Proceeds After Funding of County's 911 Radio Communication Project		Allocation of Sales and Use Tax Proceeds that Exceed \$60,000,000.00
Walton County, Georgia		\$41,123,140.50*	66.8712%		60.0000%
City of Monroe		\$8,770,964.30	15.4147%		18.6114%
City of Loganville		\$5,799,817.00	10.1930%		12.3069%
City of Social Circle		\$2,895,868.60	5.0427%		6.0886%
City of Good Hope		\$189,363.20	0.3328%		0.4020%
City of Walnut Grove		\$902,604.70	1.5863%		1.9154%
City of Jersey		\$95,705.80	0.1682%		0.2033%
City of Between		\$222,535.90	0.3911%		0.4724%
<b>TOTAL</b>		<b>\$60,000,000</b>	<b>100.00%</b>		<b>100.00%</b>
		*Includes \$3,100,000.00 for the County's 911 Radio Communication Project			



MONROE SPLOST 2019-2024	\$	8,770,964	
Parks Improvements	\$	2,631,289	30%
Transportation, Sidewalks, Drainage	\$	6,139,675	70%
<hr/>			
Total City of Monroe funds:	\$	8,770,964	
<hr/>			

Current 2013 SPLOST Monroe percentage	15.3330%
Proposed 2019 SPLOST Monroe percentage	15.4147%

<b>2019 Walton County SPLOST estimated:</b>	\$60,000,000.00			
Tier II Countywide Project: 911 Radio Upgrades	(3,100,000.00)			
Net estimated Walton County SPLOST	\$56,900,000.00			
for distribution per IGA				
	<u>MONROE</u>	<u>15.4147%</u>	<u>\$8,770,964.30</u>	
			\$2,631,289.29	\$263,128.93

Per a subsequent IGA:  
 A minimum of 30% of total SPLOST will be dedicated to to Transportation for all entities. Of the 30% at least 10% must be used for County-City joint transportation projects within respective city.



**To:** City Council  
**From:** Logan Propes, City Administrator  
 Chris Bailey, Central Services Manager  
**Department:** N/A  
**Date:** 05/29/2018  
**Subject:** Approval – Council Chambers Upgrade

**Budget Account/Project Name:** 2018 General CIP Budget – Council A/V

**Funding Source:** 2018 General CIP Budget

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** \$20,249.78

**Company of Purchase:** CEI Communications & Entertainment, Inc.

**Description:**

Approval is being sought for the contracting of CEI Communications & Entertainment for the upgrade of audio equipment/devices and the install of additional video components. The cost of equipment and labor for install is \$20,249.78. This will provide for better audio quality, the addition of wireless adapters to both televisions and projector, and provide a new projector and screen for presentations and informational purposes.

Staff recommends the Approval for the contracting of CEI Communications & Entertainment for the upgrade of audio equipment/devices and the install of additional video components. The cost of equipment and labor for install is \$20,249.78. This purchase follows all procurement policy guidelines for Professional Services.

**Background:**

It is the practice of the City of Monroe to continually focus on the upgrade and proper management of internal components needed for publicly held meetings and facilities.

**Attachment(s):**

CEI Quotation – 8 pages



System Design #: 10034

## **Chamber AV Upgrades**

**Prepared Exclusively for**

**City of Monroe**

05/14/2018

**Presented By: Mark Mattson**

Dear Chris Bailey:

We thank you for the opportunity to provide a solution to your audio and video needs. This proposal is based on our understanding of your defined requirements and our technical knowledge of the wide array of commercial products available. It is always our intention to design the best solution for your environment, one that provides a reliable system featuring years of use and enjoyment.

Please review this proposal to ensure that it meets your needs and budget. We welcome the opportunity to explain our system solution and have the flexibility to modify this design if needed. We want your experience with CEI to be an informed process that establishes trust, developing a relationship that will continue into the future.

Service after the sale is something that CEI believes is paramount to earning your trust. We stand behind our work and product selection with our standard CEI warranty. Additionally, our national network allows us to provide service to virtually anywhere in the U.S.A.

We look forward to the opportunity to build your system!

Mark Mattson

System Solutions Designer

## WHY CEI?

### QUALIFICATIONS:

Our staff consists of system solutions consultants, engineers, project managers and installation technicians. The CEI team has well over 100 year's of experience in the Audio Video environment.

### VALUE:

When designing a system, ease of operation is part of the design and will provide for a better experience. The solution will include the commercial equipment necessary to handle the application. The system will be tested and staged to provide maximum performance and reliability. Upon implementation, CEI will conduct a training session for all interested parties. If desired, CEI offers preventative maintenance for the systems that were installed.

As your business grows, continue to keep CEI in mind for future projects. We look forward to a long and happy relationship with you.

This proposal, as discussed with Chris Bailey, is to furnish and install certain upgrades in the Council Chambers,

Projection:

A 137" diagonal 16:10 format electric projection screen will be installed below the soffit behind the dais. The electrical power for it will be furnished and installed by others of the clients' choosing. At approximately the location of the existing WAP, a 6,000 ANSI lumen 1920x1200 projector will be installed with black mounting hardware attached to the center beam. The projector will be controlled with its hand-held remote and signal cable will be installed back to the control room rack. The screen control switch can be installed either in the control room or on the dais as the client prefers.

Audio Upgrade:

To address a current issue of the various talkers not being consistently well-heard, a number of steps will be taken. The mic capsules for the six rear-row mics will be changed out to capsules with an omni-directional reception pattern to provide increased off-axis pick-up of audio. The existing audio processor will be replaced with processors that both have the capacity for the inputs and provide the ability to perform what is referred to as "Mix Minus". In addition, a new four-channel amplifier will be installed to replace the existing single-channel amplifier and new cabling will be installed to be able to divide the speakers into multiple zones. These upgrades will then permit the system to automatically turn off or reduce the volume in speakers that are above a microphone that is in use (the Mix Minus), permitting the other speakers to be louder without feedback. There will also be a control installed on the exterior of the rack to permit the over-all volume of the audio system to be adjusted. The 16 existing microphones as well as the audio-for-video will be inputs on the processors while the outputs will be routed to the new amplifier as well as the existing computer that is used for capture/recording. The processor has a total of 24 inputs, so the capacity remains to add the additional six mics as was discussed should that come to pass.

Video Equipment:

The ability to send video wirelessly from any WiFi-enabled device (phones, pads, laptops, etc.) to the three displays will be added. The receiver will be installed on the ceiling in a central location in the Chambers and cabled back to the control room. The receiver has two completely isolated network connections, one wireless and one wired. An operator will be able to log into the device as a moderator. That person can then select which user, via WiFi, is allowed to connect to the receiver to show the content of their device. Up to four users can mirror their display at the same time if so desired.

At the rack, a 4x4 matrix HDMI switcher will be added to select between the wireless receiver and the existing source equipment (computer). Initially, one output will then be connected to the existing HDMI DA to distribute the same signal to all three displays. A matrix switch has been selected so that at some time, if so desired, different source could be routed to different displays with minimal changes to the distribution system.

Additional miscellaneous equipment and cabling to support these upgrades is included.

To proceed with this project, please return an accepted (signed) copy of this proposal and a deposit of 50% of the total. The remaining 50% will be due upon completion. Once those items are received, the equipment will be ordered and the work scheduled if the site is (or will be) ready for prompt installation. If the site in whole or part will not be ready for installation promptly, in order to protect the warranty longevity of the equipment, ordering of some or all of the equipment may be delayed.

Pending confirmation of equipment availability, site work can typically commence 2-3 weeks following receipt of the deposit and/or the ordering of the equipment. If your project includes custom or build to order (long-lead time) equipment, that window may extend to 4-6 weeks. The right to update model designations and pricing in the event of discontinued or otherwise unavailable equipment is reserved.

If there will be periodic coordination meetings associated with this project in the course of its duration that the client or their representative requests CEI to be present for (either in person or by phone) additional charges may apply. CEI will be responsible for the proper disposal of refuse generated by their activities although not the activities of others.

All work will be performed during normal business hours in a continuous manner and unfettered access to the work areas (including a functional elevator if appropriate) will be furnished by the client. Reasonable steps will be taken by CEI to avoid disruption of the client's business activities if the business is on-going. This proposal is based on non-union labor rates.

Any network-connected equipment used in the project may require work by the client's network administrator to complete the set-up and commissioning of the client's network to support that equipment. All AC power, low-voltage conduits, boxes, and stub ups, wall backing, etc. as needed for a complete installation is to be furnished and installed by others of the client's choosing prior to the inception of the CEI-furnished equipment installation in any given area. Significant delays not caused by CEI could result in additional charges. It is anticipated that this project will require 3-4 days of site work to complete.

Unless directed otherwise in writing by the client or their designated representative, in order to avoid non-compliance with electrical building codes, all bulk cable that may be routed through a ceiling space will be specified as plenum-rated. Plenum-rated cable is (on average) roughly 75% greater in cost than non-plenum rated cable.

Equipment included in this proposal may utilize proprietary firmware, software, or programming (herein #code#). While the client is granted unfettered fair-use of this code for the lifetime of the equipment in accordance with the various developers' End-User License Agreement(s) (EULA), ownership of the code is retained by the respective developer(s) and the code shall not be released to the client or any other party unless specified otherwise in writing at the time of the acceptance of this proposal.

Permitting and bonding expenses (if applicable) are not included in this proposal and will be separately billable when the cost is known. This proposal is valid for 15 business days following transmission to the client and CEI reserves the right to update and retransmit it should it not be accepted within that time.

I understand that by signing this proposal and returning it to CEI I am acknowledging that I am aware of and will comply with these terms and conditions.

### Projection Equipment

1	Da-Lite:	CONTOUR 137D 72.5X116 MW Screen, 16:10 Format
1	HITA	WUXGA 6000 Lumens Projector, with Lens

<u>Qty</u>	<u>Manufacturer</u>	<u>Description</u>
296	Peerless:	Precision Gear Projector Mount For projectors up to 50lb (22kg)
1	Peerless:	8" x 8" Unistrut and Structural Ceiling Plate
1	Peerless:	6-9 Adjustable Extension Column
1	Mono	Cabernet Series CL2 Active High Speed HDMI 50 Ft.
0.1	West Penn:	1P 20G STRD SHLD PVC JKT

**Audio Equipment**

6	Shure:	Black Omnidirectional Cartridge for MX- (Microflex) Models
2	BIASYSTEM	TesiraFORT DSP fixed I/O server with 12 analog inputs, 8 analog
1	BIASYSTEM	Tesira PoE Ethernet Control surface mount
1	Ashly:	Network Power Amplifier 4 x 250W @ 70V Constant Voltage
1	SWEETWATE	5-Port Audio Video Bridging Switch
1	CEI	Lot: Interconnect Cabling and Rack Parts
0.5	West Penn:	1P 16G STRD USHLD PVC JKT

**Video Equipment**

1	MERS	Small Group Standard Wireless Presentation
1	Mono	Cabernet Series CL2 Active High Speed HDMI 50 Ft.
1	Kramer:	4x4 HDMI Matrix Switcher
0.1	West Penn:	4P 24G SLD CAT 5E PVC
1	CEI	4-Port POE Injector
1	Middle Atlantic:	SLIM PWR STRIP,8 OUTLET,1

50% Deposit Due to Initiate Order. Balance Due Upon Project Completion

This Chamber AV Upgrades is Valid for 15 Days.

Misc Hardware: \$0.00

Shipping: \$640.91

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Project Total: \$ 20,249.78



**1. Sale and Installation.** Communications & Entertainment, Inc. (CEI) agrees to sell to **City of Monroe**, hereby known as the Client, the Equipment , Materials, and Services listed within this proposal. CEI shall install all of the Equipment (excepting those items so marked on the reverse side) in Customer's premises (job site) pursuant to the Proposal Agreement. Client shall give CEI sufficient time for installation. CEI is not responsible for late installation which results from the premises being unavailable or unprepared (electrically, etc.) in time for installation, or for any changes in Client's order of Equipment or System Design, or due to any other events beyond CEI's reasonable control (including but not limited to acts of God, acts of government authorities, fires, floods, war, terrorism, epidemics, civil unrest, riot, or equipment manufacturer's delays in shipping). Client may request changes to equipment or services, but any changes that result in any increase in cost or time to perform these services can result in an adjustment in the price and completion date. Both parties in writing must approve any such changes. CEI must inspect and approve all wiring done by third parties, and must test and/or terminate all wiring run by third parties. CEI must be notified two weeks prior to sheetrock installation in order to complete any wiring that the company is performing. CEI reserves the right to change Equipment specifications and pricing according to manufacturer specification changes, pricing changes, and Equipment availability. Out of state Clients are solely responsible for any and all local sales taxes.

**2. Acknowledgment and Acceptance** Client acknowledges that the quality of sound reproduced by the equipment is significantly affected by factors beyond CEI's control, unless previously noted in writing. Client also acknowledges that any critique of the quality of the performance of the equipment is subjective; therefore customer's execution of the acknowledgement shall constitute customer's acknowledgement and acceptance of equipment and installation (subject to the listed objections and modifications).

**3. Terms of Payment.** Client shall promptly pay CEI according to the payment schedule listed at the bottom of this page. Any services performed that are not listed within said system design shall be performed at CEI's then current hourly rate for such services. Any deposits constitute advance payments for the purchase of the Equipment and shall not be returned unless the Equipment ordered is defective or CEI receives complete credit for the return of the Equipment from the manufacturer. If CEI cannot receive full credit, a restocking fee will be charged. CEI must be given sufficient time to address and/or correct any technical issues in relation to performance of the system. If after attempts to address these issues any component does not operate as designed, the component may be returned for credit.

Client must make payment on the Client's balance within fifteen (15) days of the date of invoice. Client shall pay interest to CEI on all late payments at the rate of one and one half percent (1 1/2%) per month, not to exceed eighteen percent annually or the maximum permitted by law.

If Client fails to make timely payment, Client agrees that CEI shall be entitled to a general lien on all equipment in CEI's possession, including that which the Client has already paid for CEI may retain equipment until Client fulfills payment obligations.

It is solely the Client's responsibility to save all boxes, warranty cards, instruction booklets, packing materials, etc. that the Equipment manufacturer may require for complete credit on returned items. CEI may, at its sole discretion, apply the Client's deposits towards the purchase of other items of Equipment. **TIME IS OF THE ESSENCE WITH REGARD TO CLIENT'S PAYMENTS ACCORDING TO THE TERMS PROVIDED THEREOF.**

**Qty**

**Manufacturer**

**Description**

298

**Communications and Entertainment, Inc.**

1820 Briarwood Ind. Ct. NE

Atlanta, GA 30329

Voice: 404 248 9991 FAX:404 248 9992

**Standard CEI Limited Warranty**

All new equipment sold by Communications and Entertainment, Inc. (CEI) is warranted by its' respective manufacturer against defects in materials or workmanship for a specific time period, usually one year. Questions regarding the details of the manufacturers' warranty can often be answered by referring to the warranty statement of the respective manufacturer.

All work performed by CEI is warranted against defects in workmanship for a period of one calendar year following the first beneficial use or the completion date of the project. This limited warranty does not include alterations or changes to the original design, defects caused by human action, defects caused by external forces or events, or use of the product/system in ways other than, or beyond, its' design intent.

The Standard CEI Limited Warranty includes for a period of 90 days from the first beneficial use or the completion date of the project any costs associated with troubleshooting, diagnosis, equipment removal or reinstallation, equipment repair, consumable goods replacement (labor only), equipment shipping, or the use of temporary (loaner) equipment (when available) if the service call is necessitated by equipment failure, except as noted herein. These costs include trip charges, site labor, shop labor, and shipping charges.

Except as specified herein within the initial 90 day period, neither the manufacturer or Standard CEI Limited Warranty includes any costs associated with: troubleshooting, diagnosis, equipment removal or reinstallation, on-site equipment repair, lamp or other consumable goods replacement, performance issues related to non-commercial media, equipment shipping, or the use of temporary equipment, when said costs are related to equipment failure or incorrect function, including operator error. These costs include, but are not limited to, trip charges, site labor, shop labor, shipping, and rental equipment (when available). A trip charge and a minimum of one hour of labor will apply for all service calls related to equipment failure, incorrect function, performance issues related to non-commercial media, or operator error.

Except as herein expressly set forth, CEI shall not, under any circumstances, be responsible for any direct, indirect, incidental, or consequential damages, including but not limited to loss of use or revenue. CEI shall provide goods and services as specified herein only to the extent that the value of those goods and services do not exceed the current replacement value of the equipment or system being serviced.

This document constitutes the only Standard Limited Warranty offered by CEI and shall not be superceded, altered, or replaced, in whole or part, by any written or verbal statement made by any employee, sub-contractor, or other affiliate of CEI.



**To:** City Council  
**From:** Rodney Middlebrooks, Director of Water, Sewer, Gas, & Stormwater  
**Department:** Sewer  
**Date:** 05/01/2018  
**Subject:** Discussion – Highway 83 Development – Mazzawi Tract

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A      **Company of Purchase:** N/A

**Description:**

Amendment to Sewer Service policy – Hwy 83 - Mazzawi Tract. Staff recommends that the Utility Committee approve the variance to the policy, allowing the identified property along Hwy 83 to connect to the City of Monroe Sewer system with a gravity line, pending approvals by Walton County for development.

**Background:**

The City has been approached by a development group and current landowner about the possibility of allowing the development located at Hwy 83, County Parcel Number C1650058. The 92.40-acre parcel is owned by the Mazzawi Trust and is zoned County A1 agriculture. The parcel is outside of the City limits and electric service territory. The City sewer main runs directly through this parcel. There are 184 lots proposed in the concept plan, however the approvals and rezoning must occur at the County level.

In 2005 the Monroe Utilities Network approved policy changes to end the practice of MUN (now City) to provide new sewer services outside the city limits unless within the city’s electric service territory. If within these boundaries a new sewer service may be tapped onto the existing sewer main/line adjacent to their property but the City will not allow any additional extension of sewer lines to any subdivisions or properties. One of the ideas behind the policy is to prevent additional sewer pump stations to be utilized for out-of-city developments as they are costly to maintain and operate.

**Attachment(s):**

General overview of proposed development – Concept Plan







**To:** City Council, Public Works Committee  
**From:** Logan Propes, City Administrator  
**Department:** Streets & Transportation  
**Date:** 05/29/2018  
**Subject:** Approval – Intergovernmental Agreement – John Deere Road

**Budget Account/Project Name:** GENSTREETS

**Funding Source:** 2013 SPLOST/CIP

**Budget Allocation:** \$395,000.00

**Budget Available:** \$100,000.00

**Requested Expense:** \$49,466.25

**Company of Purchase:** Walton County

**Description:**

Staff recommends the APPROVAL the joint paving project on John Deere Rd with Walton County via intergovernmental agreement for 50% of the shared material cost.

**Background:**

John Deere Road is in both County and City road inventories for various sections of the roadway. Although the County has a slightly larger portion of the roadbed on its inventory the agreement is to split the cost 50/50 for materials with the County crews doing the work. This is because the city is annexed on each side of the road for the majority of the 0.86 mile stretch of road from Hwy 11 to Walton Road. The joint paving agreements have worked out well in the past on Michael Etchison Road and Ammons Bridge Rd.

The road is in poor condition is warrants repaving.

Funding will come from SPLOST funds and will be in addition to the current LMIG program performed by City crews.

**Attachment(s):**

Intergovernmental Agreement for John Deere Road

**SERVICE DELIVERY STRATEGY  
INTERGOVERNMENTAL AGREEMENT**

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by and between Walton County, Georgia, a political subdivision of the State of Georgia, whose address is Historic Walton County Courthouse, 111 South Broad Street, Monroe Georgia, 30655 (the "County"), and the City of Monroe, a municipality in the State of Georgia, whose address is P.O Box 1249, Monroe, Georgia 30655, (the "City"), and both parties have been duly authorized to enter into this Agreement.

WITNESSETH:

WHEREAS, the parties to this Agreement are both governmental units; and  
WHEREAS, the parties are authorized to provide the services set forth herein; and  
WHEREAS, pursuant to Article IX, Section III, Paragraph I of the Constitution of Georgia the County and the city are authorized to enter into Intergovernmental Agreements with each other for periods not exceeding fifty (50) years in connection with the activities which these governments are authorized to undertake.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises and undertakings contained herein, the parties hereto do hereby agree and consent to the following:

1) Effective Date

This Agreement shall be effective on the 5 day of June, 2018.

2) Description of Services and Responsibilities of Each Party

The County agrees to perform the services and the City agrees to compensate the County for these services as more particularly set forth on the Description of Services attached hereto and incorporated herein as Exhibit A.

3) Payment

Payment for the services shall be as set forth on Exhibit A.

4) Indemnification

To the extent permitted by law, the County shall at its sole cost and expense fully indemnify, defend and hold harmless the City, its officers, and employees and agents against any claims, suits, action, liabilities and judgments from third parties for damages which may be the result of willful, negligent, or tortious conduct or operations of agents and employees of the County.

To the extent permitted by law, the City shall at its sole cost and expense fully indemnify, defend and hold harmless the County, its officers, and employees and agents against any claims, suits, action, liabilities and judgments from third parties for damages which may be the result of willful, negligent, or tortious conduct or operations of agents and employees of the City.

It is understood by the parties that no employees, officers, or agents of either party shall be under or subject to the direction of control of the other party, its officers and agents for any of the services provided pursuant to this Agreement. Nothing

contained within this Agreement shall in any way be interpreted to waive the rights of sovereign immunity held by either party to claims for damages or injury occasioned through the conduct of the parties or their agents acting under this Agreement.

5) Term

This Agreement shall commence on the effective date set forth herein and will terminate on the 31 day of December, 2018 unless otherwise terminated as set forth herein. In no event shall this Agreement extend for a period greater than 50 years.

6) Termination

This Agreement may be unilaterally terminated by either party, in whole or in part, for any reason whatsoever. The terminating party shall terminate by delivering in writing to the other party with at least thirty (30) days notice to the other party, a Notice of Termination specifying the nature, extent, and effective date of termination.

7) Notice

All notices required under this Agreement shall be either hand delivered or in writing and shall be sent via Certified U.S. Mail, return receipt requested as follows:

To County

Walton County Board of Commissioners  
Historic County Courthouse  
111 South Broad Street  
Monroe Georgia 30655

To City

City of Monroe  
P.O. Box 1249  
Monroe, Georgia 30655

A copy of all correspondence should also be delivered to the attorney of each jurisdiction. All notices sent to the above addresses shall be binding unless said address is changed in writing to the other party.

8) No Third Party Beneficiaries

This Agreement is for the benefit of the parties hereto only and is not intended to benefit any third party or to give rise to any duties to or causes of action for any third party.



9) Georgia Laws Govern

This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Georgia

10) Venue

This Agreement shall be deemed to have been made and performed in Walton County, Georgia. For the purposes of venue, all suits or causes of action arising out of this Agreement shall be brought in the courts of Walton County, Monroe, Georgia.

11) Successors and Assigns

Neither party shall assign, sublet or transfer Its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officers, agents or officials of either party.

12) Entire Agreement

This Agreement constitutes the entire Agreement between the parties hereto as to all matters contained herein and supercedes any existing agreements(s) between the City and the County for the provision of the services set forth on Exhibit A. No representation oral or written not incorporated herein shall be binding upon the parties hereto. All subsequent changes in this Agreement must be signed by all parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative, on the day and date hereinabove written.

City: Monroe

County: Walton County

By: \_\_\_\_\_  
John Howard  
Mayor

By: \_\_\_\_\_  
Kevin W. Little  
Chairman

ATTEST:  
\_\_\_\_\_

ATTEST:  
\_\_\_\_\_  
Leta P. Talbird, County Clerk

# Job Estimate vs. Actual Cost

**Project Name:** John Deere Rd.  
 City of Monroe  
Job Description: Mill Out/ Deep Patch, Level, and Resurface

Length: .86 Miles X 1 Lane      Prepared By: J.Allman  
Project #:      Start Date:  
Date: 05/24/2018      Compl. Date:  
Actual Account #:

Materials	Estimated Quantity	Unit	Price by Unit	Estimated Cost	Actual Quantity	Actual Cost
Milling/Dpatch	60	Sq.Yrds	\$ 118.00	\$ 7,080.00		
Asphalt4.75mm	237.5	Tons	\$ 56.80	\$ 13,490.00		
Asphalt 9.5mm	437.5	Tons	\$ 53.50	\$ 23,406.25		
Hauling	72	Hours	\$ 70.00	\$ 5,040.00		
CRS-2H	150	Gals.	\$ 3.00	\$ 450.00		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		

**TOTALS:**      \$49,466.25      \$

**Difference:**     

cc: JOB NOTEBOOK  
 PURCHASING  
 CREW CHIEF