



Council Meeting

AGENDA

Tuesday, March 11, 2025

6:00 PM

City Hall

I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. November 7, 2024 Budget Meeting Minutes
 - b. January 14, 2025 Council Minutes
 - c. February 11, 2025 Council Minutes
 - d. February 11, 2025 Executive Session Minutes
 - e. November 19, 2024 Planning Commission Minutes
 - f. January 28, 2025 Historic Preservation Commission Minutes

II. PUBLIC FORUM

1. Public Presentation(s)
 - a. Love Your City
 - b. MS Awareness Proclamation
2. Public Comment(s)

III. BUSINESS ITEMS

- 1. **City Administrator Update**
- 2. **Assistant City Administrator Update**
- 3. **Department Reports**

- [a.](#) Monthly Central Services Report
- [b.](#) Monthly Code Report
- [c.](#) Monthly Economic Development Report
- [d.](#) Monthly Finance Report
- [e.](#) Monthly Fire Report
- [f.](#) Monthly Police Report
- [g.](#) Monthly Solid Waste Report
- [h.](#) Monthly Streets & Transportation Report
- [i.](#) Monthly Telecom Report
- [j.](#) Monthly Water, Sewer, Gas & Electric Report

4. **Department Requests**

- [a.](#) **Finance:** Renewal - Property and Casualty Insurance
- [b.](#) **Utilities:** Approval - Base Fee for Multi-Family Properties
- [c.](#) **Utilities:** Approval - Water Connection Fees for Multi-Family Properties

IV. **NEW BUSINESS**

1. **New Business**

- [a.](#) Resolution - GEFA Drinking Water State Revolving Fund Loan DW2021017 Modification
- [b.](#) Resolution - 2024 Budget Amendment
- [c.](#) Resolution - 2025 Budget Amendment
- [d.](#) 2nd Reading - Preliminary Plat Moratorium Extension Ordinance
- [e.](#) 2nd Reading - Ordinance Amendment - Legislation Administration
- [f.](#) 2nd Reading - Charter Amendment - City Legislation
- [g.](#) 2nd Reading - Alcohol Excise Tax Ordinance
- [h.](#) 2nd Reading - Retail Package Sales Ordinance

V. **DISTRICT ITEMS**

1. District Items
2. Mayoral Update

VI. ADJOURN

2611

MAYOR AND CITY COUNCIL BUDGET MEETING 11/07/2024 8:00 A.M.

Those Present –	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Adriane Brown	Council Member
	Julie Sams	Council Member
	Greg Thompson	Council Member
	Myoshia Crawford	Council Member
	Lee Malcom	Vice- Mayor
	John Howard	Mayor

Those absent	Charles Boyce IV	Council Member
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Staff Present	Logan Propes	City Administrator
	Chris Bailey	Assistant City Administrator
	Beth Thompson	Finance Director
	Laura Wilson	City Clerk

GENERAL OVERVIEW

Meeting called to order at 8:14am

Introduction by Logan Propes – 2025 Challenges

High cost of goods caused an extreme analysis of the budget (84 million plus total budget) looking for ways to save/defer costs

Objectives – stabilize utility funds to prepare for the future, complete many projects that we have going on, no increases to number of employees unless necessary (a strategic need) but will need to provide services due to number of single-family residences that are grandfathered in; current residents do not need to subsidize future growth – possible impact fees for next year, SPLOST; budget only the essentials to create value to the community – what department heads are able to add value (ie fiber installation/ bonds for water & wastewater)

19 mil general fund, combined utilities 50 mil, solid waste 9 mill – result of growth & costs

Traditionally do a merit-based review for employees – will create a new review system; tracks better throughout the year (highs & lows) 3% raise mid-year; last of 5% phasing for the fire department; police extra 2% January 1st in addition to the 3% mid-year

Lots of capital projects continuing this year – 16 mill; less than a million is from GF

Moody rated the City as stable instead of downgrade – important for future borrowing; getting rid of cable helped

Council Priorities?

- Non-profit, affordable housing options; small scale to help other community partners like habitat; focus on single family and not multifamily developers (Tyler) might be over on the capacity recovery chargers (tweak the ERU formulas-need to find a balance and a new starting point-discussion continues on tap fees possibly revisit June 1st) Need to be fair but the city not lose money

Form-based code is up for adoption next week; moratorium will likely be extended past end of January 2025; discussion of housing trends

POLICE BUDGET

New admin assistant is Elizabeth, RV Watts, Major McClung

2612

MAYOR AND CITY COUNCIL BUDGET MEETING 11/08/2024 8:00 A.M.

Main objective is to take care of people – open records requested to see how we compare to other jurisdictions- moving in the right direction; went over crime statistics

Howard- what is the county paying? Chapman/Brooks will be doing another pay study; Will be hiring 100 more officers for the new jail – RV don't think will be losing officers; based on our culture/family atmosphere will not lose people

The 100 positions might include being already 40 down – discussion about the difficulties hiring for the PD & County

Wanted 11 vehicles – approved for 5; might not big enough for Enterprise for Monroe to be a priority; can we go back to dealer to vehicles cheaper; will work with dealers throughout the year to get the other 6 (will use SPLOST)

Want to use funds for training for higher caliber officers; average tenure is 7 years in the PD; LT walk downtown (Clay & Harrison) to interact with businesses; calls for services are increasing (28K on the year projected)

Logan Propes – discussion of career progression, convert people to salary for a more competitive pay analysis; police offer 1 (entry level) fairly competitive, will put us above Loganville at \$25/hr; GA one of highest requirements for Police Academy only CA higher; looking a succession planning

School safety- would like to put to SROs at Monroe Area; our officers participated in ALERT training which is now the national model – hosted a training class so we can teach other agencies; we are the regional leaders for training ALERT; meet with Underwood to discuss

TELECOM BUDGET

Arista project – internal links are getting full; our equipment is connected via 10G links; only have so many ports to connect together-replaced with 100G, replace core equipment inside city to allow for extra bandwidth; than can connect 100G links together – involves a purchase of 7 devices (5 minor & 2 major); could offer more than 1G to customers which is a marketing ploy – help with attracting a data center

City retains most of customers when Comcast goes in; the offer co-axe and we offer fiber

Next big push is to get customers off cable modems and switch to fiber; once done with Monroe, only Good Hope is left with cable

Not added personnel, will eventually add techs; likely in 26 & 27; two interns manage the phones; three staff people

Looking to recreate a phone & internet bundle; likely will not get anymore streaming customers, we make about \$60 profit per customer, new app that is more customer friendly for our streaming customers

2025 will be a learning year, show what needs tweaking; this should be a money making opportunity for the City; fiber can be run for miles without issue (previous limit was 500 feet) less vulnerable to storm damage or lightning strikes

Working on physically mapping the system; will overlay the reports into ARC GIS; mapping can be expensive (40K for the main line to Loganville, 2k for a subdivision; map now to make money later) mapping will show how the lines cross over existing utilities that in the ground

ELECTRIC / NATURAL GAS / WATER & SEWER

2613

MAYOR AND CITY COUNCIL BUDGET MEETING 11/08/2024 8:00 A.M.

New bucket truck & VAC-CON truck-getting a larger truck because they no longer make parts for it ; will be getting a new storage tank and chemical storage house; can be squeezed in with the bond fund

Tantalus Electric Meters – mobile meter reading; currently pick up 400 water and gas meters; allows workers to read the electric meters in the office – can turn them on and off from the office (real time readings and cut off) hope to roll the program out citywide which will take a few years; 200 electric reader meters for next year which will read 1000s of other meters

Personnel – lots of cross training between the departments – water, natural gas, wastewater; almost everyone has a CDL

Rate increases – anyway to step them? Better just to rip the bandaid off; trying to educate in the bills and on the website; usually do a rate increase notice for a month so might not go into effect until February which will not be paid until March; 2014 was the last rate increase; the budget needs to be adopted before the notice can be sent out (will not go into effect January 1st) really only losing a month a profit

Lead/Copper inventory – 3700 went out; fill out and take a picture of their service; we have no lead mains & no lead service; just need to dig on both sides of the meter; most of the ones left are in sidewalks like downtown; not sure how we are going to prove it; 1905 –1963 service journals; 63-89 are the problem; got 150K in grant to help resolve the issue will be bid back out, not sure how to address the concrete issue; the next phase is the fittings to determine lead; lead not used in the state of GA

CODE DEPARTMENT

Marshals are under PD because of the post certification requirements; alcohol cup expenses and revenues are now under the same department/area; will hire other Marshal at the beginning of 2025

Might need to bring in an extra inspector; possibly using Tommy McCellan

Rodney is working on a plan tracking system to create a global workflow to keep track of development

Will provide talking points for Council regarding rate increases for utility bills; need to work with getting the notice for online billing; what will happen if we don't do this

CENTRAL SERVICES

Oversee Parks, Airport, IT, Purchasing, Buildings and Grounds, GUTA; extra grounds person help with downtown events; helps work one weekend a month

The current chillers at City Hall are 20 plus years old when the average lifespan is 15 years; trying to cut down on number of service calls

As the fiber network expands, trying to add cameras in the parks

FIRE DEPARTMENT

MAYOR AND CITY COUNCIL BUDGET MEETING 11/08/2024 8:00 A.M.

Final year of 5% increase in phasing for personnel plus increase for 6 people who are testing up to Firefighter Apparatus; two people per shift will be responsible for driving the truck and keep in operational

Each truck will have an operator, apparatus, and two other firefighters; now we have a career progression with Firefighter 1-3 then promotion positions; now people work 24 on, 48 off which increases the number of people on shift without adding more employees

Will be setting aside future funds with SPLOST for the new fire station, possibly along HWY 138 (between Great Oaks and the River) on the West side of town; will need more staff and equipment with a second station needs ease of accessibility to west side and back into town; want property that we do not have to purchase

Will need a second fire inspector who will be approachable

STREETS & STORMWATER

Update on various paving projects and street upgrades; will be moving utilities underground from Spring to Washington along one side of Wayne St.

Streets & Central Services make events happen

Working from in the inside out on rehabbing sidewalks; for next year need a projection of x feet of road / sidewalks and in what areas

SOLID WASTE

Rates will increase 30% residential, 5% commercial, and 3% transfer; ipad & tablets for vehicle use, rear loading truck; lots of reeducation about pickups due to different types of trucks and what type of reach they have; ipads will make the pickup more efficient

Want to increase recycling; lots of customers contaminating the loads-will take container away if repeat offenders; the biggest waste reduction will have to come from commercial – come up with a way bridge cardboard pickup; maybe balers – need to have an educate campaign

Are picking up mattress that we cannot identify who belongs to so we cannot recover the funds; try to take care of regular customers first and then do illegal dumps

FINANCE & MISC

DDA & CVB – these two budgets are part of the overall budget

Going to have two part time people at the Welcome Center instead of one full time; did better tracking on expenses for events this year; sponsorships close to 90k for this year and 30k committed for 2025

Motion to adjourn 1:40pm by Thompson, 2nd Malcom
Passed unanimously

MAYOR

CITY CLERK

**CITY OF MONROE COUNCIL MEETING
JANUARY 14, 2025 – 6:00 P.M.
MINUTES DRAFT**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Myoshia Crawford	Council Member
	Logan Propes	City Administrator
	Laura Wilson	City Clerk
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent: Lee Malcom Vice-Mayor

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Mike McGuire, Rodney Middlebrooks, Brad Callender, Beth Thompson, Chris Bailey, Les Russell, Brian Wilson, Kaitlin Stubbs, Sandy Daniels

Visitors: Billy Storms, Laura Powell, Lyriq Riden, Tracey Young

I. CALL TO ORDER – JOHN HOWARD 6:02pm

- 1. Invocation** - Billy Storm from Harmony Baptist Church gave the invocation
- 2. Roll Call** – Mayor Howard noted that all Council Members were present except for Lee Malcom. There was a quorum.
- 3. Approval of Agenda**—Need to amend the agenda to add Qualifying fees to New Business under section 1.b

Motion by Sams, Seconded by Brown
Passed unanimously

4. Approval of Consent Agenda

- a. December 10, 2024 Council Minutes
- b. December 10, 2024 Executive Session Minutes
- c. October 22, 2024 Historic Preservation Commission Minutes
- d. November 14, 2024 Downtown Development Authority Minutes
- e. November 14, 2024 Conventions and Visitors Bureau Minutes

Motion to approve by Thompson, Seconded by Crawford
Passed unanimously

II. PUBLIC FORUM

1. Public Presentation

- a. Rebecca Vassy and Christy Bass—recognition for extraordinary efforts to help those impacted by Hurricane Helene in East Georgia and North Carolina

2. Public Comments—none

III. BUSINESS ITEMS

1. City Administrator Update—Logan Propes HB 581 Overview—A reaction to the high home values that started in 2020-2022; the bill places limits on the assessed value of homestead parcels, values can only be raised by a maximum of 3%, provides for a Floating Local Option Sales Tax known as FLOST (to recoup funding), the bill is all or none so if one organization opts out--everyone is out; because Walton County has an existing exemption that is stronger it does not count for them to opt out; The city will have to have three public hearings; has no effect on existing school tax exemptions; FLOST - a potential revenue replacement which would require a separate referendum, would require an intergovernmental agreement with county organizations; opting in would create future tax loss in 5-10 years; tax loss burdens would shift from residential properties to commercial and rental properties; opting in may adversely affect future bond rating which would increase interest rates on borrowing money; opting in is a permanent decision; opting out allows for a better control of the budget on a yearly basis- discussion about alternatives - a Monroe specific homestead exemption which would give a better prediction of revenues for budgetary stability; need to create a public information plan for the public meetings
2. Assistant City Administrator Update—Chris Bailey—Monroe sign monument will be installed in the next couple of weeks-be on the lookout for dates; T-Hanger projects are nearing completion; TAP grant on the agenda tonight for approval and one for Lumpkin/Broad will go out soon; Hotel RFP is live; 20th annual car show is March 15th; Crepe Myrtle festival and Farm to Table events are back
3. Department Reports
 - a. Monthly Central Services Report—no report given, covered in Assistant City Administrator update
 - b. Monthly Code Report—Brad Callender—no Planning Commission meeting last month but will meet in January for De-annexation request off of Hwy 78; Vines of Monroe is about 2/3 complete to submit phase 1 final plat; the Jax out on 78 will be complete in the next couple of months;

Hambrick Station on Alcovy St started development this past month; River Pointe will be submitting for Phase 1 final plat soon as well; Rivers Edge is eligible for building permits but they have not submitted yet; Brookland Commons is now owned by D.R. Horton

- c. Monthly Economic Development Report—Brian Wilson—Approximately about 4 people have expressed interest with one packet submitted, open until April 3rd; RFQ ad placed in the Walton Tribune; great increase in social media in the past month; on the year 103 new licenses with minus 100 businesses closed
- d. Monthly Finance Report—Beth Thompson—November financial report; annual audit season is up us; starting February 10th the auditors will be onsite for two weeks; new time system started this week; AP automation will be put on hold until mid-year
- e. Monthly Fire Report—Chief Dykes—High call volume in November, received aid from Walton County 9 times and only provided aid twice; this past weekend went well with the winter weather and working with the other departments; transitioning into a new record management system
- f. Monthly Police Report—Chief Watts—Year end highlights - 27,000 calls for services with 135k checks; overall crime is down compared to last year and higher close case ratio; recently made roads into a 2016 cold case to charge a suspect
- g. Monthly Solid Waste Report—Danny Smith—Collected 119 mattresses at curbside and was able to bill out 82; running a modified holiday schedule for MLK Day; thank you to staff who worked during the Christmas and New Year's holidays--collected 1.3 million pounds of trash in two weeks not including yard waste; if there is overflow trash the customer should call Customer Service
- h. Monthly Streets & Transportation Report—Jeremiah Still—The leaf truck is running 40-60 hours per week from now until the end of February; working on cold weather projects; good collaboration with other city departments during last week's winter storm
- i. Monthly Telecom Report—Mike McGuire—Due to holidays and infrastructure damage most of the month was spent fixing existing equipment vs installing new; in 2024 did over 8000 work orders which is about 32 work orders per day of which 75% was handled by city staff of which 60% was trouble tickets but less than a third were for issues that were the city's fault; goal for 2025 is to reduce the number of trouble tickets especially for issues not related to the city; bond project this year;

complete all fiber installs; upgrade to core services; eliminate the final cable holdouts; there is an existing bundle rates for phone and fiber service

- j. Monthly Water, Sewer, Gas & Electric Report—Rodney Middlebrooks—
Finished gas line to the new jail, all utilities are onsite and up to date;
finish camera work for 2025 sewer grant for King St, GW Carver-could be
two year project; no power out more than 30 minutes year last week's
storm

4. Department Requests

- a. Central Services: T-Mobile Agreement Amendment
Chris Bailey recommends approval of the 5th Amendment to the 2005 Site Agreement between City of Monroe and T-Mobile USA for the purpose of leasing a portion of the property located at Wayne Street and West Washington Street to provide enhanced cellular and telecommunication services; The 5th Amendment is for a 10 year lease with annual rent of \$40,000; the current fee is 5000

Motion to approve by Sams, Seconded by Crawford
Passed unanimously

- b. Code: Schedule of Fees – Code Enforcement
Brad Callender recommends approval of adding four fees for procedures in the Zoning Ordinance. The new fees include requests for Annexations and De-Annexations in the amount of \$250, amendments to the Zoning Ordinance and Development Regulations in the amount of \$500, and requests for Administrative Special Exception Variances in the amount of \$100.

Motion to approve by Gregory, Seconded by Brown
Passed unanimously

- c. Public Works: Approval – 2025 LMIG Allocation
Jeremiah Still recommends approval of 2025 LMIG funds for improving approximately 1.9 miles of street along Sorrells Street and East Marable Street; work includes patching, milling, over lay and/or striping; The 2025 LMIG funds total \$2268, 726.42 of which 30% is the required local match (\$62,013.79) The remainder of \$206,712.63 is reimbursable from GDOT; the funding will come from SPLOST funds

Motion to approve by Boyce, Seconded by Crawford
Passed unanimously

- d. Public Works: Tap Grant Fee Proposal – PI 0019856
Chris Bailey recommends approval of request for fee proposal for the Transportation Alternative Program (TAP) Grant (PI 0019856) project of \$320,238.60 for concept development, database preparation, and

environmental documents for Davis Street, South Madison Avenue, and Mears Street streetscape project.

Motion to approve by Dickinson, Seconded by Gregory
Passed unanimously

IV. NEW BUSINESS

1. New Business

- a. Election of Vice-Mayor –
Mayor Howard: Current Vice-Mayor Lee Malcom would be happy to service another term in 2025; Motion to approve Lee Malcom to serve as Vice-Mayor for 2025

Motion to approve by Dickinson, Seconded by Brown
Passed unanimously

- b. 2025 Qualifying Fees
Logan Propes: 2025 Qualifying fees need to be set by February 1st in the Walton Tribune, fees are based on currently salaries Dickinson, Gregory

Motion to approve by Dickinson, Seconded by Gregory
Passed unanimously

V. DISTRICT ITEMS

1. District Items

- a. Brown - Happy New Year and glad to be back; thank you for the work solving the cold case; thank you to Chief Glass for keeping me the loop all these years
- b. Gregory - thank you for all the hard work keeping the lights on during the storm
- c. Thompson - thank you for all the workers we had during the storm
- d. Dickinson-thank you!

2. Mayoral Update

Leadership Walton thank you for being here

VI. ADJOURN—7:10pm

Motion by Thompson, Seconded by Crawford
Passed unanimously

John Howard, Mayor

Logan Propes, City Clerk

**CITY OF MONROE COUNCIL MEETING
FEBRUARY 11, 2025 – 6:00 P.M.
MINUTES DRAFT**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Myoshia Crawford	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent: None

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Mike McGuire, Rodney Middlebrooks, Brad Callender, Beth Thompson, Chris Bailey, Les Russell, Brian Wilson, Kaitlyn Stubbs, Amylee Hammond, Tad Armistead, Adam Gordon

Visitors: Dale Northcutt, Denise Northcutt, Cindy Palmer, Eva Jernigan, Brain Jernigan, Lynn Hill, Lee Preston, Kelsey Malcom, April Gordon

- I. CALL TO ORDER – JOHN HOWARD 6:00pm**
 - 1. Invocation** – Cindy Palmer from St. Anna’s Catholic Church gave the invocation
 - 2. Roll Call** – Mayor Howard noted that all Council Members were present There was a quorum.
 - 3. Approval of Agenda**—Approval as Submitted

*Motion by Malcom, Seconded by Crawford
Passed unanimously*

- 4. Approval of Consent Agenda**
 - a. December 19,2024 Historic Preservation Commission Minutes
 - b. December 12, 2024 Downtown Development Authority Minutes
 - c. December 12, 2024 Conventions and Visitors Bureau Minutes

*Motion to approve by Sams, Seconded by Brown
Passed unanimously*

II. PUBLIC FORUM

1. Public Presentation

- a. Boys & Girls Club Youth of the Year
Eva Jernigan—recognition for Boys & Girls Club Youth of the Year
- b. YMCA Presentation
Meredith Greene- Executive Director for the YMCA- update on the new YMCA

2. Public Comments—

- a. American Legion- Dale Northcutt and with Post 64. The American Legion is still going strong. On January 10th they celebrated 100 years. Encouraging more veterans to join the legion. Dale gave a certified appreciation presentation to both the City of Monroe and the Monroe Police Department.

III. BUSINESS ITEMS

1. City Administrator Update- Logan Propes

The City has been working with MEAG Power to find a suitable location for a new substation. MEAG has just closed on a property north of the Monroe Pavilion to put a new substation.

2. Assistant City Administrator Update- Chris Bailey

Monroe Monument –weather is not cooperating, attempting for install on Friday but will likely be next week. Continuing the Stormwater Masterplan program and utility talks with Keck and Wood, finalizing the formal utility ordinance. Should have the formal ordinance before council mid-year for review. Fox 5 and Paul Milliken came to downtown and made a visit to the Story Shop. Car show is coming up on March 15th.

3. Department Reports

- a. Monthly Central Services Report- Chris Croy- In an effort to improve the cellular service downtown a site visit with AT&T and their engineers was had at the Wayne Street water tower to finalize some of the details for the lease agreement. Hoping to have a lease agreement before council in May.
- b. Monthly Code Report- Brad Callender- Pre-application meetings do not stop, even with sewer moratorium in place. Requests for pre-application meetings are coming in weekly. Two are scheduled for this week for properties not yet developed. Some projects coming up that are based on the form based code form that was recently adopted. Some activity with Planning Commission and Historic Preservation Commission that will come before council tonight.
- c. Monthly Economic Development Report- Brian Wilson—Hotel RFQ is still live and will remain open until April 3rd. One official email with an

intention to submit. Facebook page is up to 1700 people. Thirteen business license additions. Four business license deletions.

- d. Monthly Finance Report- Beth Thompson- Finance report is a preliminary December end of the year. Many accruals and entries that will change the numbers. Final numbers will come before council in the next few months. Auditors started field work this week, electronic files started two weeks ago. The City hired an assistant finance director.
- e. Monthly Fire Report- Chief Dykes- Finished up the year 150 calls over our year from 2023.
- f. Monthly Police Report- Chief Watts- Recap of the 2024 year end. Since implementing the traffic unit, the police department conducted 796 traffic stops in downtown, 556 warrants and issued 75 citations. This year, utilization of the motor units downtown. Officers recovered 89 guns off the streets. Ended the year with 27,515 calls, 1,226 arrests and out of that only 58 were use of force.
- g. Monthly Solid Waste Report- Danny Smith- City only reduced waste by about 10%, collected over 14,000 tons of waste. The City collected 1,354 mattresses in 2024. Illegal dumping is starting to pick up.
- h. Monthly Streets & Transportation Report- Jeremiah Still- the City removed over 46,000lbs of debris from the storm drains. Still catching up from the last freeze, it busted a lot of pot holes. Pot holes are being repaired within 24 hours.
- i. Monthly Telecom Report- Mike McGuire- Fiber and telecom continuing on. Still in the process of doing conversions and swaps, about 64% Fiber and 36% cable modems. Getting ready to drops below the 2,000 mark for cable modem customers. Began first installs in the Jax Creek apartment complex. Engineering team identified major problems and had them handled within 24 hours.
- j. Monthly Water, Sewer, Gas & Electric Report- Rodney Middlebrooks- Held pre-construction meetings for upcoming bond projects, but starts dates are in March and April. Shout out to Adam Gordon, went to Perry, Ga to compete in the excavator rodeo and won the state competition and will be going to Chicago to compete.

4. Department Requests

- a. Utilities: Rowe Road Gas Main Replacement
Rodney Middlebrooks recommends approval of \$ 220,105 for repairs to the steel mains that have been burned up. The lowest bid came from Southern Pipeline.

*Motion to approve by Thompson (not to exceed 225,000), Seconded by Dickinson
Passed unanimously*

- b. Utilities: Georgia Grid Resilience Program – Notice of Intent to Award
Rodney Middlebrooks recommends approval of a 49% match of \$901,853.13
GEFA will be awarding our application for the electric grant. City will be receiving years 1, 2 and 3. This grant will replace 212 poles, 5.8 miles of old copper wire, 117 transformers. It will serve Alcovy street from Broad St. to the golf course, S Broad St. starting at Wayne St. to Vine St., N Broad St. from Highland and Marable, Mill St., Breedlove Dr. from Alcovy to W. Spring, and then up W. Spring to Bankers Blvd.

*Motion to approve by Thompson, Seconded by Dickinson
Passed unanimously*

NEW BUSINESS

5. Public Hearings

- a. De-Annexation – Highway 78 at Alcovy River (Parcel #C0750160)-
Brad Callender presented the request for De-annexation for Parcel out north on Highway 78. It is for a 141 acre parcel. The property is zoned PCD and is currently undeveloped. There are no utilities being extended to the property. It was annexed into the city In May of 2006. Last year Council considered a De-annexation for part of this property that was connected to it south of 78; 9 acre tract that Council did De-annex. Walton County Board of Commissioners considered the consent to de-annex this property from the City and that was approved by the Walton County Board of Commissioners on November 5, 2024. The Planning Commission has made the recommendation to City Council to

approve the request for de-annexation and that it be granted as requested without any conditions.

The Mayor declared this portion of the meeting open for public input.

No Public comment; Mayor Howard declared this portion of the meeting closed.

No Action

6. New Business

- a. De-Annexation – Highway 78 at Alcovy River (Parcel #C0750160)
No further discussion from council.

*Motion to approve by Gregory, Seconded by Malcom
Passed unanimously*

- b. 1st Reading – Preliminary Plat Moratorium Extension
City administrator introduced the ordinance of the mayor and council of the City of Monroe, Georgia to extend the temporary moratorium on the acceptance of applications for preliminary plat approval for residential developments outside of the city core and the acceptance of site development plans for multi-family and townhome projects. This will be a six month extension while design and engineering on the Waste Water Treatment Plant is continued.
- c. 1st Reading – Ordinance Amendment – Legislation Administration
City Attorney introduced an ordinance to amend Chapter 2 -- administration, Article II. – Mayor and Council, Division 2. --Legislation, of the code of ordinances, City of Monroe, Georgia.
 - a. Every proposed ordinance or resolution shall be in writing and shall be introduced by reading the title thereof at a regular monthly or a properly called special meeting of the city council, at which time it may be acted upon by a proper motion.
 - b. The full and complete textual oral reading of proposed city ordinances and resolutions before the mayor and city council for their consideration shall not be required, but may be summarized by the title of the proposed ordinance or resolution and the substance of the same to be considered be the city council contained therein by city staff upon presentation of the same to the mayor and city council.
 - c. Upon motion made by the mayor or any one city council member, without the need of a second or vote on the same to request a full and

complete textual oral reading of any ordinance or resolution under consideration.

City Attorney, Paul Rosenthal, clarified that ordinances and resolutions are essentially treated the same for legislative consideration.

d. 1st Reading – Charter Amendment – City Legislation

City Attorney introduced an Ordinance to amend the City of Monroe’s charter section 2.12.

It states that each official act of the council which is to have the force and effect of law shall be done by ordinance or by resolution or such other form as prescribed by law. Each ordinance or resolution shall be in written form and shall be properly introduced in accordance to the City’s Code of Ordinances.

e. 1st Reading – Alcohol Excise Tax Ordinance

City Attorney introduced an Ordinance to amend Chapter 90 – Taxation, Article III. –Alcoholic Beverage Excise Tax, of the Code of Ordinances of the City of Monroe, Georgia.

The Excise taxes language is being cleared up to comport with state law and is changing maximum taxes for specific excise tax amounts.

f. 1st Reading – Retail Package Sales Ordinance

City Attorney introduced an ordinance to amend chapter 6 – Alcoholic beverages of the code of ordinances of the City of Monroe, Georgia, to implement and regulate package sales of distilled spirits inside the city limits of Monroe, Georgia. City Attorney, Paul Rosenthal, outlined each section of the new ordinance covering all requirements including locations, licensing, population calculations, etc. He then noted the streets on the map shown that generally comply with Sec 6-136. These streets include East Spring Street, West Spring Street, GA Hwy 138/Martin Luther King Jr. Boulevard, Charlotte Rowell Boulevard, North Broad Street, South Broad Street, Pavilion Parkway. Any property located on a

primary street or roadway listed in 6-136c. with an annual average daily traffic of 20,000 or more, must be accessed directly from a traffic signal.

IV. DISTRICT ITEMS

1. District Items

- a. Malcom – Asked if Rodney would mention the areas that the Electric Grant is going to serve? Areas highlighted in map accompanying the agenda
- b. Thompson – District 7 is still alive.
- c. Gregory – Thankful for everything everybody does.

2. Mayoral Update

Left all Council members with the 2024 impact report from the art center. Truck route will be finished in 2025. He, Logan, and other representatives will be meeting with GDOT on March 5th to push for the second part of the truck route.

V. ADJOURN TO EXECUTIVE SESSION

*Motion by Malcom, Seconded by Sams
Passed unanimously*

VI. EXECUTIVE SESSION

1. Personnel

Motion to Adjourn out of Executive Session

*Motion by Crawford, Seconded by Thompson
Passed unanimously*

Meeting Called Back to Order at 7:00pm

VII. ADJOURN—7:03pm

*Motion by Sams, Seconded by Brown
Passed unanimously*

John Howard, Mayor

Logan Propes, City Clerk

MAYOR AND COUNCIL MEETING

FEBRUARY 11, 2025

6:00 P.M.

The Mayor and Council met for an Executive Session.

Those Present:	John Howard Lee Malcom Myoshia Crawford Charles Boyce Julie Sams Adriane Brown Tyler Gregory Greg Thompson David Dickinson Logan Propes Paul Rosenthal	Mayor Vice-Mayor Council Member Council Member Council Member Council Member Council Member Council Member Council Member City Administrator City Attorney
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Absent: None

Staff Present: None

I. Call to Order - John Howard

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. Personnel Issue (s)

1. Personnel Issue (s)

Personnel matters were discussed.

III. Adjourn to Regular Session-

*Motion by Sams, seconded by Brown.
Passed Unanimously.*

John Howard, Mayor

Logan Propes, City Clerk

**MONROE PLANNING COMMISSION
MEETING MINUTES—November 19, 2024**

Present: Shauna Mathias, Kim Jolly, Randy Camp, Rosalind Parks

Absent: Mike Eckles

Staff: Brad Callender—City Planner
Laura Wilson—City Clerk

Visitors: Lori Volk

Call to Order by Acting Chairman Camp at 6:00 pm.

Motion to Approve the Agenda

Motion Mathias. Second Parks.
Motion carried

Acting Chairman Camp asked for any changes, corrections or additions to the October 15, 2024 minutes.
Motion to approve

Motion Mathias. Second Jolly.
Motion carried

Code Report—Brad Callender: The Code amendments from October meeting went to the November City Council meeting with no changes.

Old Business: None

New Business:

The First Item of Business is Preliminary Plat approval #3503 at 707 S. Madison Ave for 5 lots known as the Carson Pointe development. This exact preliminary plat was previously approved in October 2023. Three lots front onto Norris St, one on the private access drive, and an existing residence that fronts on S. Madison Ave. Staff recommends approval without conditions. Lori Volk spoke in favor of the project. The renewal is need to continue permitting the land disturbance permit. The project is exempt from the moratorium.

Acting Chairman Camp: Anyone here to speak against the application? No

Motion to approve

Motion Mathias. Second Jolly.
Motion approved

Chairman Eckles entertained a motion to adjourn.

Motion to adjourn

Motion Mathias. Second Parks
Meeting adjourned; 6:36 pm

Historic Preservation Commission
Meeting Minutes
Regular Meeting—January 28, 2025—DRAFT

Present: Chairwoman Elizabeth Jones, Jane Camp, Marc Hammes, Laura Powell, Chuck Bradley

Absent: None

Staff: DonnieWright, City Attorney

Visitors: Jessica Murphy and Jimmy Floyd

Meeting called to order at 6:00 p.m.

Chairwoman Jones calls for a motion to approve agenda as submitted,

Motion by Hammes,
Second by Camp,
Motion carried unanimously

Chairwoman Jones asked if there were any changes or corrections to the December 19, 2024 minutes. Chairwoman Jones calls for a motion to approve the minutes as submitted,

Motion by Powell,
Second by Bradley,
Motion carried unanimously

Old Business: None

New Business:

The First Item of New Business: Request for COA – 114 S. Broad St, Oak and Vine, a request for signage on the storefront above the transoms, and front and back of store. Ms. Murphy did state the signs had already been erected. Chairwoman Jones did point out the signs were required to be considered by HPC before going up.

Chairwoman Jones: Any questions from the public? No

Motion to approve as presented,

Motion by Powell,
Second by Hammes,
Motion carried unanimously

Chairwoman Jones calls for a motion to adjourn,

Motion by Camp,
Second by Bradley
Motion carried unanimously

Adjourned at 6:19 p.m.

PROCLAMATION CITY OF MONROE, GEORGIA

WHEREAS, multiple sclerosis (MS) is a neurological disease of the central nervous system, affecting over 1 million people in the United States alone; and

WHEREAS, multiple sclerosis generally strikes people in the prime of life, between ages 20 through 50, and the cause and course of the often-debilitating symptoms of MS remain unknown and no cure currently exists; and

WHEREAS, the National Multiple Sclerosis Society is committed to a world free of MS, heightening public knowledge about and insight into the disease;

WHEREAS, together we have transformed what it means to live with MS and provided global leadership to help achieve our vision of a world free of MS; and

WHEREAS, since 1946 the National Multiple Sclerosis Society has been a driving force of MS research, relentlessly pursuing prevention, treatments and a cure, and has invested more than \$1 billion in groundbreaking research; and

WHEREAS, funds raised through the National Multiple Sclerosis Society fuel research on pathways to MS cures and invest in the MS research workforce at the best medical centers, universities and other institutions throughout the U.S. and abroad, leading to many breakthroughs in the treatment of MS; and

WHEREAS, the mission of the National Multiple Sclerosis Society is to cure MS while empowering people affected by MS to live their best lives and one that all Americans and Georgians should support; and

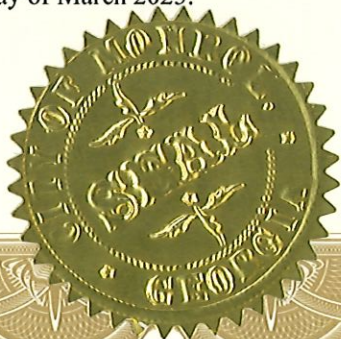
WHEREAS, the State of Georgia recognizes the importance of finding the cause and cure of MS and expresses its appreciation for the dedication that the National Multiple Sclerosis Society – Georgia Chapter has shown toward creating a world free of MS; and

NOW, THEREFORE I, JOHN S. HOWARD, by virtue of the authority vested in me as Mayor of the City of Monroe, do hereby proclaim March 9-15, 2025, as

MS AWARENESS WEEK

in the City of Monroe. I encourage all citizens to learn more about multiple sclerosis and what they can do to support individuals with MS and their families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 11th day of March 2025.



John S. Howard, Mayor



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
MARCH
2025**

CENTRAL SERVICES

MONTHLY REPORT

MARCH 2025

	2025 January	2025 February	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	8	5	4	7	8	7	9	13	2	8	0	6	6.1	79
Worksite Inspections	4	1	10	17	15	2	1	4	1	4	17	8	4	6.8	88
Employee Safety Classes	8	6	11	8	12	9	7	7	8	8	8	8	6	8.2	106
Attendance	60	61	37	53	49	55	35	24	31	42	38	33	30	42.2	548
PURCHASING															
P-Card Transactions	577	573	468	564	614	511	522	494	553	625	539	447	458	534.2	6,945
Purchase Orders	82	85	117	94	114	87	121	101	109	52	131	94	70	96.7	1,257
Total Purchases	659	658	585	658	728	598	643	595	662	677	670	541	528	630.9	8,202
Sealed Bids/Proposals	2	3	3	2	2	2	4	2	4	4	1	4	2	2.7	35
INFORMATION TECHNOLOGY															
Workorder Tickets	58	55	66	43	57	51	52	64	70	48	59	49	24	53.5	696
Phishing Fail Percentage	2.5%	1.8%	2.6%	2.3%	1.9%	0.8%	1.5%	1.5%	2.6%	0.7%	N/A	0.7%	0.4%	1.6%	
MARKETING															
Job Vacancies	6	8	7	7	6	6	9	10	12	11	10	9	9	8.5	110
Social Media Updates	41	46	15	21	37	32	41	40	38	41	33	36	37	35.2	458
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	2,800	6,140	2,440	4,320	4,170	2,900	4,150	3,960	2,940	3,450	3,440	2,520	2,260	3,499.2	45,490.0
Street Sweeper Utilization	25.0%	51.0%	22.3%	55.1%	59.8%	39.4%	19.1%	20.7%	14.7%	47.3%	16.5%	13.8%	83.9%	36.0%	468.6%
Crew Acres Mowed	98.6	98.6	98.6	98.6	98.6	98.6	102.6	102.6	102.6	102.6	102.6	98.6	98.6	100.1	1,301.8

AIRPORT

MONTHLY REPORT

MARCH 2025

	2025 January	2025 February	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.79	\$5.39	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.76	
Transactions	49	80	58	46	67	83	57	60	77	63	65	31	57	61.0	793
Gallons Sold	992.6	1,718.6	1,427.9	1,085.0	1,438.5	1,887.8	1,306.7	1,486.1	1,887.0	1,249.8	1,561.2	749.8	1,322.5	1393.3	18,113.5
AvGas Revenue	\$5,747.42	\$9,263.25	\$8,267.54	\$6,282.01	\$8,328.63	\$10,930.35	\$7,565.83	\$8,598.92	\$10,928.89	\$7,236.47	\$9,039.08	\$4,341.31	\$7,657.17	\$8,014.37	\$104,186.87
AvGas Profit/Loss	\$995.64	\$1,565.21	\$1,250.12	\$946.27	\$2,765.30	\$1,256.47	\$865.10	\$980.54	\$1,258.69	\$1,257.45	\$1,574.43	\$748.39	\$1,331.43	\$1,291.93	\$16,795.04
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$5,000.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,630.77	\$60,200.00
Lease Agreements	\$4,527.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,481.42	\$58,258.41
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$3,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$765.77	\$9,955.00
Buildings Maintenance	\$608.22	\$608.22	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$542.03	\$7,046.44
Equipment Maintenance	\$1,705.62	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$248.34	\$3,228.42
Airport Profit/Loss	\$4,834.85	\$7,200.27	\$6,177.28	\$5,873.43	\$7,628.58	\$6,119.75	\$5,728.38	\$6,643.82	\$3,921.97	\$6,920.73	\$7,237.71	\$6,411.67	\$6,994.71	\$6,284.09	\$81,693.15

PROJECTS

Department:	Project Name:	Status:
Buildings	Visitor Center Exterior	Complete
Budlings	Visitor Center Interior	Open
Parks	Monument Park	Complete
Airport	Hangar Site Development	Open
Central Services	Cell Tower Agreements	Open
Buildings	City Hall Chiller Replacement	Open
Airport	Obstruction Removal	Open

PROCUREMENT

Open Bid/RFQ:	Closing Date:
Natural Gas Main Replacement – Rowe Roads	Friday 1/31/2025 (Closed)
Downtown Hotel Development Project	Thursday 5/15/2025
Trailer-Mounted, Diesel-Powered Pump	Friday 3/7/2025

[Information regarding our current bids and proposals can be found on the City of Monroe website.](#)

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.



CODE

DEPARTMENT

MONTHLY REPORT

MARCH

2025

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time of February 1, 2025 thru February 28, 2025.

Planning Commission – February 2025:

- Did not meet

Historic Preservation Commission – February 2025:

- COA Request for Fence Approval; 233 Boulevard
 - Decision: Approved
- Commission & Staff Discussion: Updated the HPC on the Zoning Ordinance update with regards to the Character Based Code and its relationship to the Historic Districts; clarified the administrative processing and treatment of existing signage within Historic Districts

Department Statistics:

- Code Inspections: 61
- Total Permits Written: 42
- Amount collected for permits: \$22,750.93
- Check postings for General Ledger: 416

Licenses:

New Alcohol Licenses: 0

New Businesses: 7

New Employees: 12; DDA: 0

- The Perfect Space for Events – 1221 W Spring St
- Body Theory LLC – 509 Davis St
- Momentum Auto Group LLC – 333 Alcovy St, 7G
- Kokobu Express LLC – 601 S Madison Ave E
- Jax Apartments LLC DBA The Jax – 200 Aycock Ave
- A & G Property Preservation Inc – 714 Davis St
- Kanzing Automotive Group – 333 Alcovy St, 7J

Closed Businesses: 7

New Employees: 15; DDA: 2

- The Disc Syndicate 127 N Broad St (**DDA**)
- Car City Auto Sales LLC – 333 Alcovy St, 7F
- Gracepac LLC – 115 Davis St
- J&J Fire Protection – 111 Duncan Mill Dr (Outside of City – Received License for work performed inside the City)
- William C Mewborn, III Attorney – 155 Bankers Blvd, G200
- Ana’s African Hairbraiding – 140 S Broad St (**DDA**)

Development Projects – February 2025:

Commercial

Review Phase: None

Approved Plans (Construction/Site Development Not Started):

- 121 Victory Dr.; Cell Phone Tower
- Lill Lofts at 200 Barrett St.; Mixed-Use Development (Renovation & Remodel)
- 1974 W Spring St.; America's Best
- 800 W. Spring St.; Super Mercado El Mana-Monroe
- 511 N. Broad St.; Pleasant Paws Dog Kennel
- 920 Birch St.; Oglethorpe Power & Mechanical (Accessory) Building

Tenant Build-Outs (Existing Commercial Buildings):

- Monroe Pavilion
 - Charlie's Philly Steaks, PPG Monroe Primary Care Office

New Construction/Site Development:

- YMCA; under construction, near completion
- 130 Bankers Blvd.; car wash, under construction
- Reliant Homes Corporate Office: under construction
- 150 Vine St.; Nucor Warehouse, under construction
- Monroe Airport T-Hangers; under construction
- Lill Lofts at 200 Barrett St.; Mixed-Use Development (Renovation & Remodel)
- 1974 W Spring St.; America's Best
- 800 W. Spring St.; Super Mercado El Mana-Monroe
- 511 N. Broad St.; Pleasant Paws Dog Kennel

Renovations & Remodels:

- 210 Cherry Hill Rd.; Lugo Construction (Remodel)
- 208 S. Broad St.; Ford Building (Remodel), Future Grizzle Bear Brewery
- 2151 W. Spring St.; Piedmont Walton Hospital, 2 Suites (Remodel)
- 107 Tyler St.; First African Baptist Church, (Renovation)
- 709 Breedlove Dr.; Ridgeview Institute
- 1312 S. Broad St.; Convenience Store (former pawn shop)
- 500 Great Oaks Drive, Suite 9; Loco Mexican Snack

Misc. Projects:

- Brown Oil Remediation; E. Spring Street

Residential

Review Phase:

- Carson Pointe; 707 S. Madison Ave., Single-Family Residential, 4 lots
- Madison Ridge; 635 James Huff Rd., Single-Family Residential, 127 lots

New Site Development/Project Construction:

- The Overlook of Monroe; Townhomes, 7 Total Townhomes, 3 remaining undeveloped
- The Vines of Monroe; Single-Family Residential Subdivision, 220 Lots, under construction with 1st phase near completion
- The Jax; Multi-Family Apartments, 282 units, construction nearly complete and ready to open site for residents
- Hambrick Station; Single-Family Residential Subdivision, 56 Lots, development just commencing
- River Pointe; Single-Family Residential Subdivision, 292 Lots, 1st phase nearly complete, remaining phases concurrently under development

New Subdivision/Residential Development:

- Mill Farm Place; 2 of 13 Lots remaining
- Rivers Edge Phase 1; 105 Lots, No permits requested at this time
- Brookland Commons; 142 Units (98 Single-Family Detached Lots & 44 Townhome Lots), Permits suspended until site violations are addressed by new owner, no permits have been requested
 - Meeting on 2/12/25 regarding site changes made by new owner and elevations of new dwellings in the development

Preliminary Plats:

- Tokyo/250 MLK Jr Blvd; 3 Commercial Lots
 - Review Period – 2/28–3/28

Final Plats:

- None currently under review

Pre-Application & Future Project Discussion Meetings:

- Final Plat Pre-Application Discussion – River Pointe Phase 1 (Recurring)
- 100 Cherry Hill Rd./1609 E Spring St. – Potential light industrial development, described next steps for development
- 525 S. Madison Ave. – Potential mixed-use development, described next steps for HPC, development, PC and Council approvals, and follow up via email
- 600 Booth St. – Potential multi-family development, described rezoning process for Planned District, and development process, current moratorium limitations with sewer; discussed expectations with new multi-family dwellings meeting urban design standards in the Character Based Code similar to Breedlove Farms
- 935 McDaniel St. – Potential single-family residential subdivision, pre-application for Planned District, described rezone process, development and platting process; expectations for single-family dwellings
- 700 S. Broad St. – Pre-App for Townhomes, discusses process for developing and platting 9 townhomes; abilities and expectations under the new Character Based Code
- 533 Plaza Dr. – Pre-App for rezoning property to commercial for a kitchen, commissary, and bakery; discussed process and requirements for submitting a rezone
- 311 Stokes St. – Pre-App for stream buffer variance and special exception variance for new house and existing accessory dwelling

City Marshal Duty Summary – February 2025:

- Patrolled city daily.
- Removed 11 signs from road way.
- 296 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- "0" Investigations for utility tampering and theft cases.
- 9 citations issued
- Represented City Marshals office in Municipal Court.
- Handled 11 Directed Complaints called in or e-mailed to Code Office
- Placed or retrieved Re-zoning / Historical Zoning Signs as needed
- SWAT call out 18 Feb 25, Traffic detail 18 Feb 25
- Red dot transition course (training) 25-26 Feb 2025

CITY MARSHALL CASE SUMMARY

3-Feb-25	508 Launius Ave	neighborhood standards	RC	17-Feb-25	closed
3-Feb-25	508 Launius Ave	tall grass and weeds	RC	17-Feb-25	closed
3-Feb-25	508 Launius Ave	tree debris	RC	17-Feb-25	closed
3-Feb-25	317A Union St	neighborhood standards	RC	17-Feb-25	closed
3-Feb-25	311 East Marable St	neighborhood standards	RC	17-Feb-25	closed
3-Feb-25	Parcel Number M0060215	neighborhood standards	RC	17-Feb-25	closed
3-Feb-25	429 Plaza Dr	neighborhood standards	RC	17-Feb-25	closed
3-Feb-25	509 Launius Ave	neighborhood standards	RC	17-Feb-25	closed
4-Feb-25	857 Fawnfield Dr	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	838 Fawnfield Dr	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	838 Fawnfield Dr	vehicle parked on improper surface	RC	18-Feb-25	closed
4-Feb-25	813 Fawnfield Dr	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	901 Creekside Way	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	300 East Marable St	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	608 East Marable St	neighborhood standards	RC	18-Feb-25	closed
4-Feb-25	1490 HW78E	neighborhood standards	RC	18-Feb-25	closed
5-Feb-25	814 Rosewood Ln	vehicle parked on improper surface X3	RC	19-Feb-25	closed
5-Feb-25	927 Rosewood Ln	vehicle parked on improper surface	RC	19-Feb-25	closed
5-Feb-25	906 Rosewood Ln	neighborhood standards	RC	19-Feb-25	closed
5-Feb-25	1019 Meadowwalk Dr	vehicle parked on improper surface	RC	19-Feb-25	closed
5-Feb-25	810 East Marable St	neighborhood standards	RC	19-Feb-25	closed
5-Feb-25	1014 Pavilion Pkwy	fether flag	RC	19-Feb-25	closed
5-Feb-25	325 Stokes St	court ordered re-inspection	N/A		closed
5-Feb-25	1405 South Broad St	posted unfit	N/A		closed
6-Feb-25	1400 Meadow Ct	vehicle parked on improper surface	RC	20-Feb-25	closed
6-Feb-25	1203 Meadow View Dr	neighborhood standards	RC	20-Feb-25	closed
6-Feb-25	1223 Meadow View Dr	tree debris	RC	20-Feb-25	closed
6-Feb-25	1207 Meadow View Dr	vehicle parked on improper surface X2	RC	20-Feb-25	closed
6-Feb-25	1108 Meadowwalk Dr	neighborhood standards	RC	20-Feb-25	closed
6-Feb-25	1108 Meadowwalk Dr	junk vehicle	RC	20-Feb-25	closed
6-Feb-25	1105 Meadowwalk Dr	vehicle parked on improper surface	RC	20-Feb-25	closed
7-Feb-25	906 Brookland Ct	neighborhood standards	RC	21-Feb-25	closed
7-Feb-25	1702 Meadow TI	gutters	RC	21-Feb-25	closed
7-Feb-25	1610 Manor Pl	vehicle parked on improper surface	RC	21-Feb-25	closed
7-Feb-25	633 Applewood Dr	neighborhood standards	RC	21-Feb-25	closed
7-Feb-25	633 Applewood Dr	vehicle parked on improper surface	RC	21-Feb-25	closed
7-Feb-25	519 Applewood Dr	neighborhood standards	RC	21-Feb-25	closed
7-Feb-25	1505 Meadowwalk Dr	neighborhood standards	RC	21-Feb-25	closed
7-Feb-25	1505 Meadowwalk Dr	vehicle parked on improper surface	RC	21-Feb-25	closed
10-Feb-25	544 Bridgeport Pl	neighborhood standards	RC	24-Feb-25	closed
10-Feb-25	260 Bridgeport Ln	vehicle parked on improper surface X2	RC	24-Feb-25	closed

10-Feb-25	224 Douglas St	neighborhood standards	RC	24-Feb-25	closed
10-Feb-25	210 Douglas St	vehicle parked on improper surface	RC	24-Feb-25	closed
10-Feb-25	206 Douglas St	vehicle parked on improper surface	RC	24-Feb-25	closed
10-Feb-25	200 Douglas St	neighborhood standards	RC	24-Feb-25	closed
11-Feb-25	142 South Hubbard St	neighborhood standards	RC	25-Feb-25	closed
11-Feb-25	142 South Hubbard St	tree debris	RC	25-Feb-25	closed
11-Feb-25	142 South Hubbard St	vehicle parked on improper surface	RC	25-Feb-25	closed
11-Feb-25	141 South Hubbard St	neighborhood standards	RC	25-Feb-25	closed
11-Feb-25	206 South Hubbard St	tree debris	RC	25-Feb-25	closed
11-Feb-25	806 East Church St	neighborhood standards	RC	25-Feb-25	closed
11-Feb-25	416 Hammond Dr	neighborhood standards	RC	25-Feb-25	closed
11-Feb-25	211 Indian Creek Dr	neighborhood standards	RC	25-Feb-25	closed
11-Feb-25	211 Indian Creek Dr	vehicle parked on improper surface	RC	25-Feb-25	closed
12-Feb-25	815 East Spring St	neighborhood standards	RC	26-Feb-25	closed
12-Feb-25	333 Walker Dr	neighborhood standards	RC	26-Feb-25	closed
12-Feb-25	210 Walker Dr	neighborhood standards	RC	26-Feb-25	closed
12-Feb-25	209A Walker Dr	neighborhood standards	RC	26-Feb-25	closed
12-Feb-25	104 Tanglewood Dr	feather flag	RC	26-Feb-25	closed
12-Feb-25	117 Walker Dr	neighborhood standards	RC	26-Feb-25	closed
12-Feb-25	117 Walker Dr	tree debris	RC	26-Feb-25	closed
13-Feb-25	1405 South Broad St	neighborhood standards	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	junk vehicle X2	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	unhealthy and unsanitary	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	exterior siding	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	exterior surface treatments	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	porches and railings	RC	27-Feb-25	closed
13-Feb-25	1405 South Broad St	no heat	RC	27-Feb-25	closed
13-Feb-25	730 White Oak Dr	vehicle parked on improper surface	RC	27-Feb-25	closed
13-Feb-25	818 East Marable St	neighborhood standards	RC	27-Feb-25	closed
13-Feb-25	833 Hickory Dr	neighborhood standards	RC	27-Feb-25	closed
13-Feb-25	824 Hickory Dr	neighborhood standards	RC	27-Feb-25	closed
13-Feb-25	710 White Oak Dr	commercial vehicle parked in residential area	RC	27-Feb-25	closed
14-Feb-25	1329 White Oak Ln	vehicle parked on improper surface	RC	28-Feb-25	closed
14-Feb-25	1235 Creek View Ct	neighborhood standards	RC	28-Feb-25	closed
14-Feb-25	1320 White Oak Dr	tree debris	RC	28-Feb-25	closed
14-Feb-25	1303 Creek View Dr	vehicle parked on improper surface	RC	28-Feb-25	closed
14-Feb-25	lot 190 Southside MHP	neighborhood standards	RC	28-Feb-25	closed
14-Feb-25	lot 190 Southside MHP	open outdoor storage	RC	28-Feb-25	closed
14-Feb-25	lot 186 Southside MHP	neighborhood standards	RC	28-Feb-25	closed
17-Feb-25	Parcel Number M0060215	neighborhood standards	RC	3-Mar-25	open
17-Feb-25	509 Roosevelt St	neighborhood standards	RC	3-Mar-25	open
17-Feb-25	509 Roosevelt St	junk vehicle	RC	3-Mar-25	open
17-Feb-25	509 Roosevelt St	vehicle parked on improper surface	RC	3-Mar-25	open

17-Feb-25	702 Roosevelt St	neighborhood standards	RC	3-Mar-25	open
17-Feb-25	510 Roosevelt St	neighborhood standards	RC	3-Mar-25	open
17-Feb-25	505 Roosevelt St	vehicle parked on improper surface	RC	3-Mar-25	open
17-Feb-25	625 Peters St	neighborhood standards	RC	3-Mar-25	open
17-Feb-25	625 Peters St	junk vehicles X8	RC	3-Mar-25	open
17-Feb-25	625 Peters St	exterior siding	RC	3-Mar-25	open
17-Feb-25	625 Peters St	exterior surface treatments	RC	3-Mar-25	open
17-Feb-25	625 Peters St	roof/soffitt	RC	3-Mar-25	open
17-Feb-25	625 Peters St	windows	RC	3-Mar-25	open
17-Feb-25	625 Peters St	porches and railings	RC	3-Mar-25	open
17-Feb-25	625 Peters St	exterior doors	RC	3-Mar-25	open
17-Feb-25	625 Peters St	tree debris	RC	3-Mar-25	open
17-Feb-25	625 Peters St	vehicles parked on improper surface	RC	3-Mar-25	open
19-Feb-25	306 East Marable St	neighborhood standards	RC	5-Mar-25	open
19-Feb-25	315 Etten Dr	vehicle parked on improper surface	RC	5-Mar-25	open
19-Feb-25	304 Etten Dr	commercial vehicle parked in residential area	RC	5-Mar-25	open
19-Feb-25	304 Etten Dr	vehicle parked on improper surface	RC	5-Mar-25	open
19-Feb-25	270 Etten Dr	neighborhood standards	RC	5-Mar-25	open
19-Feb-25	270 Etten Dr	open outdoor storage	RC	5-Mar-25	open
19-Feb-25	420 Reed Way	vehicle parked on improper surface	RC	5-Mar-25	open
19-Feb-25	429 Plaza Dr	neighborhood standards	citation		closed





**ECONOMIC
DEVELOPMENT
DEPARTMENT
MONTHLY REPORT
March 2025**

ITEMS OF INTEREST

I. *Downtown Hotel Feasibility Study*

- a. RFQ went live on January 6, 2025. Full details are available at <https://www.monroega.com/purchasing/page/downtown-hotel-development-project-request-qualifications>.
- b. RFQ will remain open and accept submissions until May 15, 2025, at 2:00pm EST; deadline to submit extended as of February 26, 2025.
- c. Two (2) official “intent to submit” notifications received as of February 28, 2025.

II. *Economic Development Facebook Page*

- a. Currently at 2,000+ followers (up from 1,700 at last report; ~18% increase).
- b. Twenty (20) posts and one (1) ongoing ad campaign for the month of February.
- c. Instagram page established (BringIt2MonroeGA)

III. *City and Downtown Business Activity*

a. *Business License Additions – 7 (DDA – 0); Number of Jobs Added – 12 (DDA – 0)*

- The Perfect Space for Events – 1221 W Spring St
- Body Theory LLC – 509 Davis St
- Momentum Auto Group LLC – 333 Alcovy St, 7G
- Kokobu Express LLC – 601 S Madison Ave E
- Jax Apartments LLC DBA The Jax – 200 Aycock Ave
- A & G Property Preservation Inc – 714 Davis St
- Kanzig Automotive Group – 333 Alcovy St, 7J

b. *Business License Deletions – 7 (DDA – 2); Number of Jobs Lost – 15 (DDA – 2)*

- The Disc Syndicate – 127 N Broad St
- Car City Auto Sales LLC – 333 Alcovy St 7F
- Gracepac LLC – 115 Davis St
- J&J Fire Protection – 111 Duncans Mill Dr (Out of City – licensed for doing work in City)
- William C Mewborn III, Attorney – 155 Bankers Blvd, G200
- Escogo LLC – 941 Monroe Jersey Rd
- Ana’s African Hairbraiding – 140 S Broad St

City of Monroe Quarterly Vibrancy Report Tracking – FY25

2025	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	20				+20
Closed Businesses	11				-11

2025 DDA ONLY	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	2				+2
Closed Businesses	5				-5

Summary Financials January 2025

General Fund

General Fund revenue collections are at 10% of budget, while expenses are at 8% of budget for the month of January.

- LOST collections are @ \$36k more than budgeted for the month**
- 2019 SPLOST collections are as budgeted for the month**
- Collections for business license are slightly below budget YTD**
- Collections for building permits are slightly below budget for the month**
- Transfers in from the Utility Fund are slightly above budget YTD**

Utility Fund

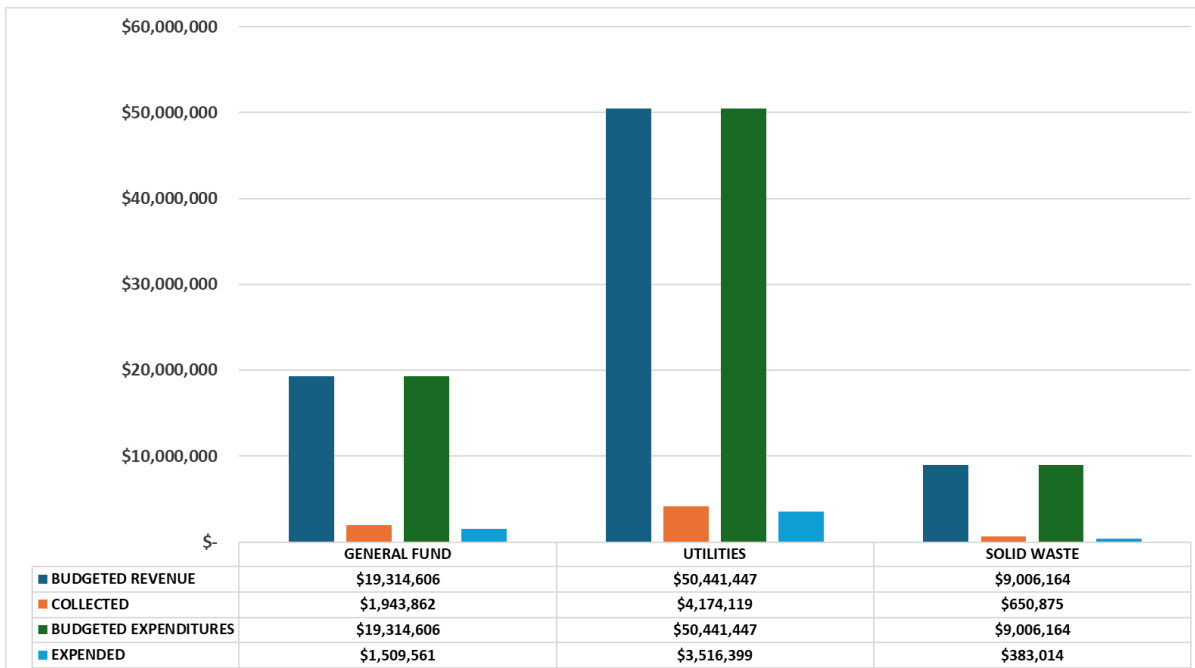
Utility revenues are at 8% of budget, while expenses are at 7% of total budget for January. Monthly utility bill collections are at 95%, while \$28,748 were uncollected & turned over to the collection agency.

- 11,367 utility bills were mailed out**
- 585 utility bill extensions granted**
- \$105,657 YTD Utility CIP & bond expenditures**
- 95% of monthly extensions paid on time**

Solid Waste Fund

Solid Waste overall revenues are at 7% of total budget, while expenses are at 3% of budget for the month.

- 6,862 residential & commercial customers**
- Transfer Station collections were below budget for the month**





Financial Report

January 2025

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

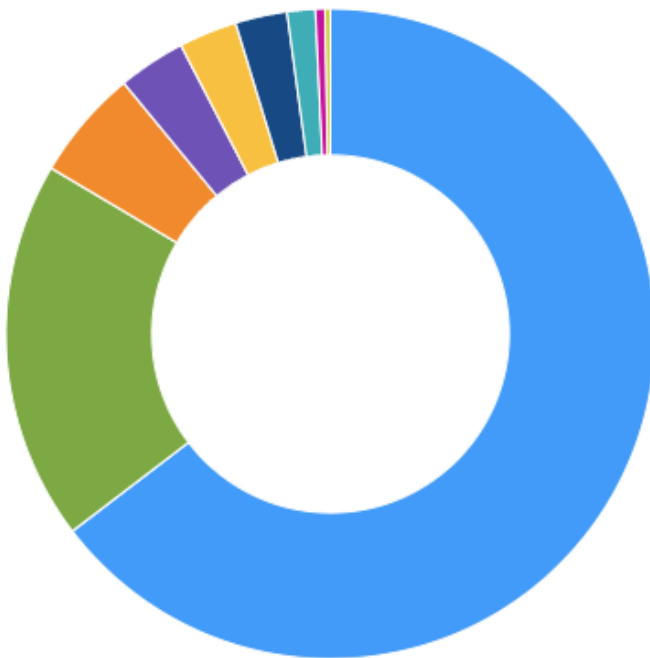
\$19,314,606

COLLECTED TO DATE

(10% of budgeted collected to date)

\$1,943,862

General Fund year-to-date revenues for the month totaled \$1,943,862 which is @ 10% total budgeted revenues of \$19,314,606 for 2025.



Taxes	64.6%
Other Financing	18.9%
Charges for Services	5.5%
Licenses and Permits	3.4%
Intergovernmental Revenues	2.9%
Fines and Forfeitures	2.6%
Misc Revenue	1.4%
Contributions and Donations From Private Sources	0.5%
Investment Income	0.3%

GENERAL FUND EXPENDITURES



TOTAL BUDGETED

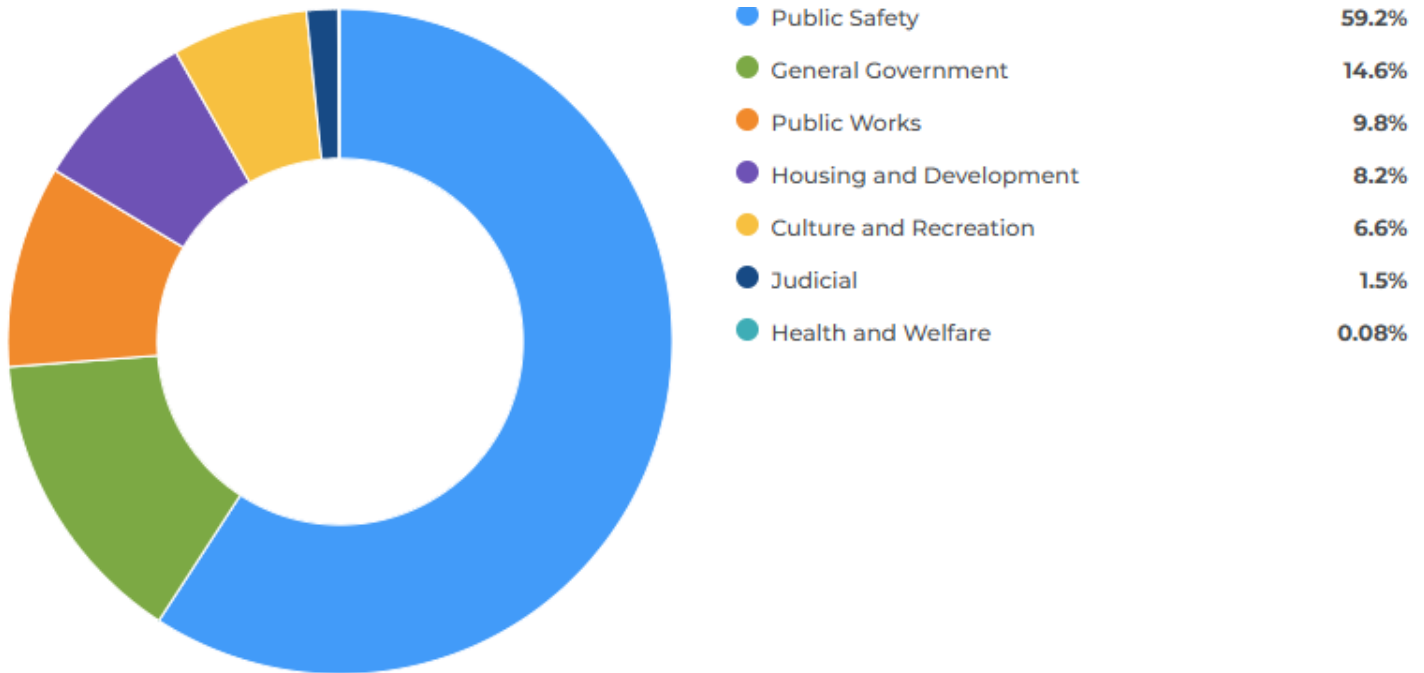
\$19,314,606

EXPENDED TO DATE

(8% of budgeted used to date)

\$1,509,561

General Fund year-to-date expenses for the month totaled \$1,509,561 which is @ 8% total budgeted expenses of \$19,314,606 for 2025.



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

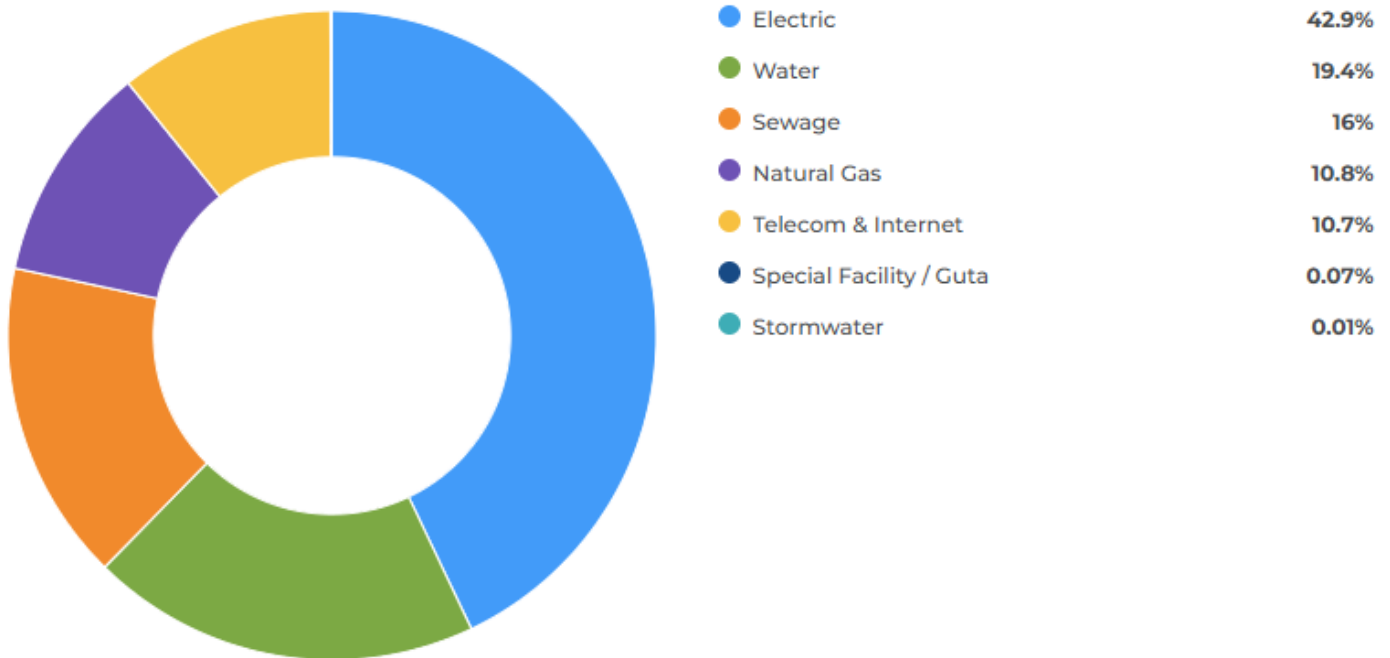
\$50,441,447

COLLECTED TO DATE

(11% of budgeted collected to date)

\$5,713,581

Utility Fund year-to-date operating revenues for the month totaled \$4,174,119 (*excluding capital revenue*). This is @ 8% of total budgeted revenues of \$50,441,447 for 2025. Capital revenues total \$1,539,462.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

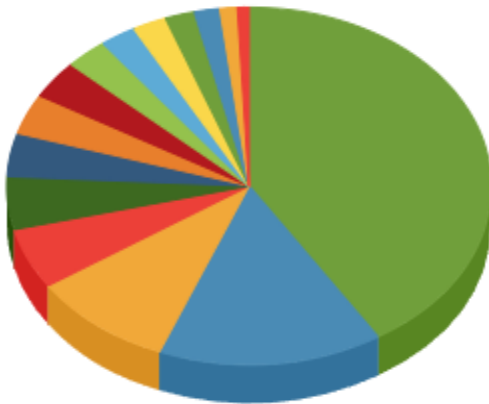
\$50,441,447

EXPENDED TO DATE

(7% of budgeted used to date)

\$3,622,056

Utility Fund year-to-date operating expenses for the month totaled \$3,516,399 (*excluding capital expense*) which is @ 7% of total budgeted expenses of \$50,441,447 for 2025. Year-to-date capital expenses totaled \$105,657 which includes Utility Bond expenditures.



- Electric (Actual) \$1,592,019
- Natural Gas (Actual) \$580,984
- Telecom & Internet (Actual) \$369,446
- Water Treatment Plant (Actual) \$213,836
- Water (Actual) \$184,829
- Sewage (Actual) \$152,808
- Sewage Treatment Plant (Actual) \$142,204
- Water Distribution System (Actual) \$133,535
- Cable Tv (Actual) \$109,185
- Central Services - Util (Actual) \$94,147
- Util Customer Service (Actual) \$87,900
- Utility Billing (Actual) \$76,751
- Sewage Collection System (Actual) \$66,071
- Stormwater (Actual) \$44,755
- Util Gen Admin Wsg (Actual) \$29,469
- Util Finance (Actual) \$-258,798

SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

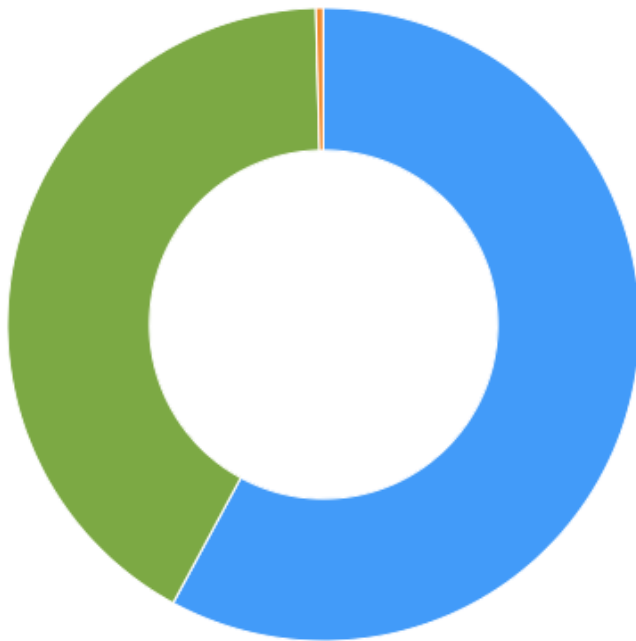
\$9,006,164

COLLECTED TO DATE

(7% of budgeted collected to date)

\$650,876

Solid Waste year-to-date revenues for the month totaled \$650,876. This is @ 7% of total budgeted revenues \$9,006,164 for 2025.



● Solid Waste Disposal	57.9%
● Solid Waste Collection	41.7%
● Recyclables Collection	0.4%

SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

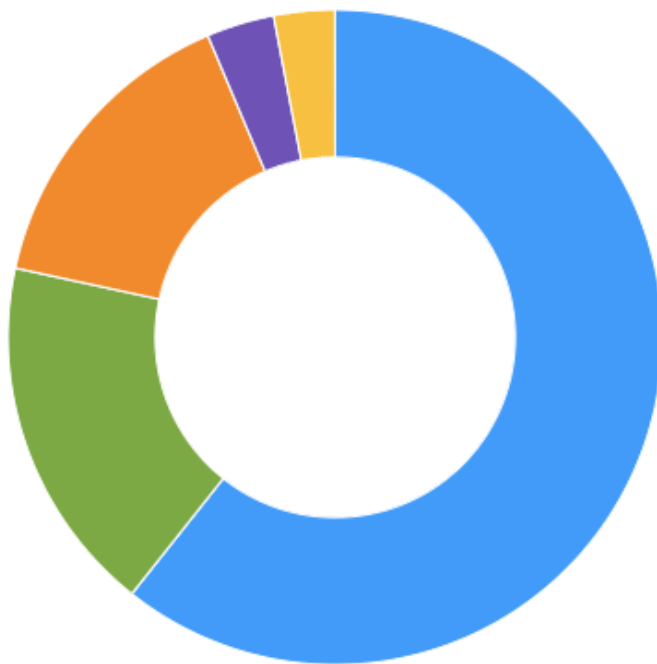
\$9,006,164

EXPENDED TO DATE

(3% of budgeted used to date)

\$267,862

Solid Waste year-to-date expenses for the month totaled \$267,862 (*excluding capital expense*) which is @ 3% total budgeted expenses of \$9,006,164.



● Solid Waste Disposal	60.7%
● Solid Waste Collection	17.7%
● Solid Waste Administration	15.2%
● Yard Trimmings Collection	3.3%
● Recyclables Collection	3%

Cash balances for the City of Monroe at month end totaled **\$57,191,126** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	1,155,829
Stabilization Fund	1,250,000
Group Health Insurance Claims (Insurance Trust)	430,128
FSA	1,730

CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,740
SPLOST 2019	5,758,860
SPLOST 2025	-

SPECIAL REVENUE FUND	
Hotel/Motel	18,551
DEA Confiscated Assets Fund	85,327
Seized Fund Checking	71,599
Forfeiture Fund Checking	38,082
American Rescue Plan	128

ENTERPRISE FUND	
Solid Waste	1,046,209
Solid Waste Capital	626,767
Utility Revenue	1,650,624
Utility MEAG Short-Term Investment	8,996,184
Utility MEAG Intermediate Extended Investment	9,051,748
Utility MEAG Intermediate Portfolio Investment	4,777,125
Utility Tap Fees	2,653,265
2020 Util Bond Sinking Fund	353,324
2020 Bond Fund	18,036,784
Utility Customer Deposits (Restricted)	679,890
Utility Customer Deposits (Investment)	1,588,904

The total Utility Capital funds available at month end, \$7,548,395 as broken down in the section below:

Utility Capital Improvement Cash Balance	3,395,172
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	3,153,223
Total Current Funds Available	7,548,395

Utility Transfers Out

	Capital	
	Improvement	General Fund
January	\$ 473,875	\$ 250,230
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD Total	\$ 473,875	\$ 250,230

Utility 2020 Bond Funds

	Original Budget	Updated Budget	Expenditures	Balance	
Alcovy Sewer Line Extension	4,000,000	4,000,000	2,113,771	1,886,229	
Loganville Water Transmission Line Extension	5,580,000	5,580,000	5,580,000		-
Broadband Fiber Extension	12,700,000	12,700,000	12,301,793	398,207	
Blaine Station Telecom Building	478,648	633,193	633,193		-
Wastewater Treatment Plant Upgrades	7,500,000	5,500,564	5,512,888		-
Raw Water Line Upgrades	3,520,000	11,203,242	2,048,835	9,154,407	
Water Tank Cherry Hill & Line Extension	3,000,000	4,065,000	396,815	3,668,185	
East Walton Gas Line Extension	1,000,000	1,000,000	323,895	676,105	
Future Water Transmission Line Extensions	1,700,000	1,601,831	1,601,831		-
Future Expansion Projects	5,771,352		-		-
Water Plant System Upgrades	3,000,000	4,614,282	4,616,357		-
Water Tank Northside of System	1,750,000		-		-
Bond Closing Fees from Bond Proceeds			435,942	(435,942)	
	\$50,000,000	\$50,898,112	\$35,565,320	\$14,434,680	

SPLOST Budgets

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$9,000,000	\$12,620,870	\$10,581,743	\$2,645,255	\$4,684,382
Parks	8,000,000	5,408,944	6,464,821	2,127,211	1,071,334
	\$17,000,000	\$18,029,815	\$17,046,565	\$4,772,466	\$5,755,716

2025 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Public Safety	\$6,168,477	-	-	-	-
Transportation	6,168,477	-	-	-	-
Public Facilities	1,079,484	-	-	-	-
Parks	2,004,755	-	-	-	-
	\$15,421,193	-	-	-	-



General Fund

For Fiscal Period Ending:

January 2025

	Original Total Budget	Current Total Budget	YTD	Assumed Feb- Dec	Projected Year End 2025	Preliminary Year End 2024
Revenue						
1500 - GENERAL ADMIN	-	-	-	8,750	8,750	13,350
1510 - FINANCE ADMIN	17,126,801	17,126,801	1,234,030	14,170,747	15,404,777	15,799,211
1519 - INTERGOVERNMENTAL	273,857	273,857	-	264,964	264,964	264,964
1565 - WALTON PLAZA	3,473	3,473	289	3,184	3,473	3,473
2650 - MUNICIPAL COURT	425,000	425,000	47,882	404,672	452,554	423,230
3200 - POLICE	131,000	131,000	10,215	147,048	157,264	270,934
3500 - FIRE OPERATIONS	-	-	-	25,607	25,607	29,657
3510 - FIRE PREVENTION/CRR	40,000	40,000	14,150	32,288	46,438	45,587
4200 - STREETS & TRANSPORTATION	206,713	206,713	431,713	231,806	663,519	434,131
5530 - COMMUNITY CENTER	28,075	28,075	4,583	44,033	48,617	48,617
6100 - PARKS	-	-	-	42,580	42,580	42,580
6200 - BLDGS & GROUNDS	-	-	-	21,360	21,360	-
7200 - CODE & DEVELOPMENT	680,360	680,360	171,688	507,216	678,904	747,539
7520 - ECONOMIC DEVELOPMENT	-	-	-	350	350	350
7521 - MAINSTREET	190,500	190,500	14,350	174,351	188,701	196,551
7563 - AIRPORT	208,827	208,827	14,961	188,137	203,097	200,461
Revenue Total:	19,314,606	19,314,606	1,943,862	16,267,092	18,210,954	18,520,635
Expense						
1100 - LEGISLATIVE	301,110	301,110	16,994	242,733	259,727	275,282
1300 - EXECUTIVE	1,017,877	1,017,877	64,515	547,281	611,796	603,002
1400 - ELECTIONS	24,300	24,300	-	877	877	877
1500 - GENERAL ADMIN	91,841	91,841	15,215	80,173	95,388	97,114
1510 - FINANCE ADMIN	571,296	571,296	(172,248)	530,432	358,184	562,137
1530 - LAW	167,500	167,500	25,162	122,530	147,692	146,330
1560 - AUDIT	60,000	60,000	5,000	54,870	59,870	54,870
1565 - WALTON PLAZA	587,314	587,314	-	589,588	589,588	589,588
2650 - MUNICIPAL COURT	295,606	295,606	41,861	209,320	251,181	256,484
3200 - POLICE	8,066,464	8,066,464	795,442	7,265,363	8,060,806	8,503,612
3290 - CITY MARSHAL	163,775	163,775	8,584	-	8,584	512
3500 - FIRE OPERATIONS	3,086,708	3,086,708	376,877	2,617,465	2,994,342	3,032,889
3510 - FIRE PREVENTION/CRR	114,128	114,128	9,449	93,741	103,190	105,592
4200 - STREETS & TRANSPORTATION	1,898,867	1,898,867	161,916	1,723,871	1,885,787	1,901,641
5500 - COMMUNITY SERVICES	7,100	7,100	1,750	7,100	8,850	7,100
5530 - COMMUNITY CENTER	9,130	9,130	826	20,180	21,006	21,077
6100 - PARKS	420,390	420,390	29,943	562,801	592,744	592,102
6200 - BLDGS & GROUNDS	699,019	699,019	37,881	743,834	781,715	782,906
6500 - LIBRARIES	156,943	156,943	62,580	158,824	221,404	158,866
7200 - CODE & DEVELOPMENT	755,505	755,505	-	636,929	636,929	717,594
7400 - PLANNING AND ZONING	4,844	4,844	-	4,844	4,844	-
7520 - ECONOMIC DEVELOPMENT	136,595	136,595	8,746	185,161	193,906	198,165
7521 - MAINSTREET	410,459	410,459	16,021	374,213	390,233	393,908
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	98	26,148	26,245	26,148
7563 - AIRPORT	241,427	241,427	2,907	179,498	182,405	181,317
Expense Total:	19,314,606	19,314,606	1,509,519	1,531,743	18,487,294	19,209,112
Report Surplus (Deficit):			434,343	14,735,349	(276,341)	(688,477)



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	1,234,029.79	1,234,029.79	15,892,771.21
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	0.00	0.00	273,857.00
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	289.41	3,183.59
2650 - MUNICIPAL COURT	425,000.00	425,000.00	47,882.11	47,882.11	377,117.89
3200 - POLICE	131,000.00	131,000.00	10,215.44	10,215.44	120,784.56
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	14,150.00	14,150.00	25,850.00
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	431,712.63	431,712.63	-224,999.63
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	4,583.33	23,491.67
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	171,688.32	171,688.32	508,671.68
7521 - MAINSTREET	190,500.00	190,500.00	14,350.00	14,350.00	176,150.00
7563 - AIRPORT	208,827.00	208,827.00	14,960.67	14,960.67	193,866.33
Revenue Total:	19,314,606.04	19,314,606.00	1,943,861.70	1,943,861.70	17,370,744.30
Expense					
1100 - LEGISLATIVE	301,110.00	301,110.00	16,993.93	16,993.93	284,116.07
1300 - EXECUTIVE	1,017,877.00	1,017,877.00	64,514.82	64,514.82	953,362.18
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00
1500 - GENERAL ADMIN	91,841.00	91,841.00	15,214.54	15,214.54	76,626.46
1510 - FINANCE ADMIN	571,296.00	571,296.00	-172,247.63	-172,247.63	743,543.63
1530 - LAW	167,500.00	167,500.00	25,162.03	25,162.03	142,337.97
1560 - AUDIT	60,000.00	60,000.00	5,000.00	5,000.00	55,000.00
1565 - WALTON PLAZA	587,314.00	587,314.00	0.00	0.00	587,314.00
2650 - MUNICIPAL COURT	295,606.00	295,606.00	41,860.90	41,860.90	253,745.10
3200 - POLICE	8,066,464.00	8,066,464.00	795,442.34	795,442.34	7,271,021.66
3290 - CITY MARSHAL	163,775.00	163,775.00	8,584.33	8,584.33	155,190.67
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	376,877.20	376,877.20	2,709,830.80
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	9,449.05	9,449.05	104,678.95
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	161,916.08	161,916.08	1,736,950.92
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	1,750.00	1,750.00	5,350.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	826.47	826.47	8,303.53
6100 - PARKS	420,390.00	420,390.00	29,942.91	29,942.91	390,447.09
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	37,881.01	37,881.01	661,137.99
6500 - LIBRARIES	156,943.00	156,943.00	41.94	41.94	156,901.06
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	62,579.69	62,579.69	692,925.31
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	8,745.66	8,745.66	127,849.34
7521 - MAINSTREET	410,459.00	410,459.00	16,020.57	16,020.57	394,438.43
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	97.50	97.50	26,310.50
7563 - AIRPORT	241,427.00	241,427.00	2,907.18	2,907.18	238,519.82
Expense Total:	19,314,606.00	19,314,606.00	1,509,560.52	1,509,560.52	17,805,045.48
Total Surplus (Deficit):	0.04	0.00	434,301.18	434,301.18	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2025

DEP...	2024 Jan. Activity	2025 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	4,600.00	0.00	-4,600.00	-100.00%	4,600.00	0.00	-4,600.00	-100.00%
1510 - FINANCE ADMIN	1,060,923.58	1,234,029.79	173,106.21	16.32%	1,060,923.58	1,234,029.79	173,106.21	16.32%
1565 - WALTON PLAZA	289.41	289.41	0.00	0.00%	289.41	289.41	0.00	0.00%
2650 - MUNICIPAL COURT	18,558.05	47,882.11	29,324.06	158.01%	18,558.05	47,882.11	29,324.06	158.01%
3200 - POLICE	12,651.41	10,215.44	-2,435.97	-19.25%	12,651.41	10,215.44	-2,435.97	-19.25%
3510 - FIRE PREVENTION/CRR	13,299.01	14,150.00	850.99	6.40%	13,299.01	14,150.00	850.99	6.40%
4200 - STREETS & TRANSPORTATION	200,898.62	431,712.63	230,814.01	114.89%	200,898.62	431,712.63	230,814.01	114.89%
5530 - COMMUNITY CENTER	4,583.33	4,583.33	0.00	0.00%	4,583.33	4,583.33	0.00	0.00%
7200 - CODE & DEVELOPMENT	218,543.79	171,688.32	-46,855.47	-21.44%	218,543.79	171,688.32	-46,855.47	-21.44%
7521 - MAINSTREET	22,200.00	14,350.00	-7,850.00	-35.36%	22,200.00	14,350.00	-7,850.00	-35.36%
7563 - AIRPORT	12,324.42	14,960.67	2,636.25	21.39%	12,324.42	14,960.67	2,636.25	21.39%
Revenue Total:	1,568,871.62	1,943,861.70	374,990.08	23.90%	1,568,871.62	1,943,861.70	374,990.08	23.90%
Expense								
1100 - LEGISLATIVE	22,846.80	16,993.93	5,852.87	25.62%	22,846.80	16,993.93	5,852.87	25.62%
1300 - EXECUTIVE	43,507.79	64,514.82	-21,007.03	-48.28%	43,507.79	64,514.82	-21,007.03	-48.28%
1500 - GENERAL ADMIN	12,459.53	15,214.54	-2,755.01	-22.11%	12,459.53	15,214.54	-2,755.01	-22.11%
1510 - FINANCE ADMIN	24,785.57	-172,247.63	197,033.20	794.95%	24,785.57	-172,247.63	197,033.20	794.95%
1530 - LAW	23,800.00	25,162.03	-1,362.03	-5.72%	23,800.00	25,162.03	-1,362.03	-5.72%
1560 - AUDIT	0.00	5,000.00	-5,000.00	0.00%	0.00	5,000.00	-5,000.00	0.00%
2650 - MUNICIPAL COURT	37,776.77	41,860.90	-4,084.13	-10.81%	37,776.77	41,860.90	-4,084.13	-10.81%
3200 - POLICE	795,192.08	795,442.34	-250.26	-0.03%	795,192.08	795,442.34	-250.26	-0.03%
3290 - CITY MARSHAL	0.00	8,584.33	-8,584.33	0.00%	0.00	8,584.33	-8,584.33	0.00%
3500 - FIRE OPERATIONS	251,304.72	376,877.20	-125,572.48	-49.97%	251,304.72	376,877.20	-125,572.48	-49.97%
3510 - FIRE PREVENTION/CRR	7,232.66	9,449.05	-2,216.39	-30.64%	7,232.66	9,449.05	-2,216.39	-30.64%
4200 - STREETS & TRANSPORTATION	115,840.14	161,916.08	-46,075.94	-39.78%	115,840.14	161,916.08	-46,075.94	-39.78%
5500 - COMMUNITY SERVICES	0.00	1,750.00	-1,750.00	0.00%	0.00	1,750.00	-1,750.00	0.00%
5530 - COMMUNITY CENTER	897.38	826.47	70.91	7.90%	897.38	826.47	70.91	7.90%
6100 - PARKS	18,342.67	29,942.91	-11,600.24	-63.24%	18,342.67	29,942.91	-11,600.24	-63.24%
6200 - BLDGS & GROUNDS	24,084.37	37,881.01	-13,796.64	-57.28%	24,084.37	37,881.01	-13,796.64	-57.28%
6500 - LIBRARIES	41.94	41.94	0.00	0.00%	41.94	41.94	0.00	0.00%
7200 - CODE & DEVELOPMENT	55,562.96	62,579.69	-7,016.73	-12.63%	55,562.96	62,579.69	-7,016.73	-12.63%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	5,548.75	8,745.66	-3,196.91	-57.61%	5,548.75	8,745.66	-3,196.91	-57.61%
7521 - MAINSTREET	12,077.08	16,020.57	-3,943.49	-32.65%	12,077.08	16,020.57	-3,943.49	-32.65%
7550 - DOWNTOWN DEVELOPMENT	90.24	97.50	-7.26	-8.05%	90.24	97.50	-7.26	-8.05%
7563 - AIRPORT	2,625.65	2,907.18	-281.53	-10.72%	2,625.65	2,907.18	-281.53	-10.72%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 01/31/2

DEP...	2024		2025		Jan. Variance		YTD Variance			
	Jan. Activity	Jan. Activity	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Expense Total:	1,454,017.10	1,509,560.52	1,454,017.10	1,509,560.52	-55,543.42	-3.82%	1,454,017.10	1,509,560.52	-55,543.42	-3.82%
Total Surplus (Deficit):	114,854.52	434,301.18	114,854.52	434,301.18	319,446.66	278.13%	114,854.52	434,301.18	319,446.66	278.13%



Monroe, GA

General Fund

Budget Report Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	17,126,801.04	17,126,801.00	1,234,029.79	1,234,029.79	-15,892,771.21	92.79%
1519 - INTERGOVERNMENTAL	273,857.00	273,857.00	0.00	0.00	-273,857.00	100.00%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	289.41	-3,183.59	91.67%
2650 - MUNICIPAL COURT	425,000.00	425,000.00	47,882.11	47,882.11	-377,117.89	88.73%
3200 - POLICE	131,000.00	131,000.00	10,215.44	10,215.44	-120,784.56	92.20%
3510 - FIRE PREVENTION/CRR	40,000.00	40,000.00	14,150.00	14,150.00	-25,850.00	64.63%
4200 - STREETS & TRANSPORTATION	206,713.00	206,713.00	431,712.63	431,712.63	224,999.63	108.85%
5530 - COMMUNITY CENTER	28,075.00	28,075.00	4,583.33	4,583.33	-23,491.67	83.67%
7200 - CODE & DEVELOPMENT	680,360.00	680,360.00	171,688.32	171,688.32	-508,671.68	74.77%
7521 - MAINSTREET	190,500.00	190,500.00	14,350.00	14,350.00	-176,150.00	92.47%
7563 - AIRPORT	208,827.00	208,827.00	14,960.67	14,960.67	-193,866.33	92.84%
Revenue Total:	19,314,606.04	19,314,606.00	1,943,861.70	1,943,861.70	-17,370,744.30	89.94%
Expense						
1100 - LEGISLATIVE	301,110.00	301,110.00	16,993.93	16,993.93	284,116.07	94.36%
1300 - EXECUTIVE	1,017,877.00	1,017,877.00	64,514.82	64,514.82	953,362.18	93.66%
1400 - ELECTIONS	24,300.00	24,300.00	0.00	0.00	24,300.00	100.00%
1500 - GENERAL ADMIN	91,841.00	91,841.00	15,214.54	15,214.54	76,626.46	83.43%
1510 - FINANCE ADMIN	571,296.00	571,296.00	-172,247.63	-172,247.63	743,543.63	130.15%
1530 - LAW	167,500.00	167,500.00	25,162.03	25,162.03	142,337.97	84.98%
1560 - AUDIT	60,000.00	60,000.00	5,000.00	5,000.00	55,000.00	91.67%
1565 - WALTON PLAZA	587,314.00	587,314.00	0.00	0.00	587,314.00	100.00%
2650 - MUNICIPAL COURT	295,606.00	295,606.00	41,860.90	41,860.90	253,745.10	85.84%
3200 - POLICE	8,066,464.00	8,066,464.00	795,442.34	795,442.34	7,271,021.66	90.14%
3290 - CITY MARSHAL	163,775.00	163,775.00	8,584.33	8,584.33	155,190.67	94.76%
3500 - FIRE OPERATIONS	3,086,708.00	3,086,708.00	376,877.20	376,877.20	2,709,830.80	87.79%
3510 - FIRE PREVENTION/CRR	114,128.00	114,128.00	9,449.05	9,449.05	104,678.95	91.72%
4200 - STREETS & TRANSPORTATION	1,898,867.00	1,898,867.00	161,916.08	161,916.08	1,736,950.92	91.47%
5500 - COMMUNITY SERVICES	7,100.00	7,100.00	1,750.00	1,750.00	5,350.00	75.35%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	826.47	826.47	8,303.53	90.95%
6100 - PARKS	420,390.00	420,390.00	29,942.91	29,942.91	390,447.09	92.88%
6200 - BLDGS & GROUNDS	699,019.00	699,019.00	37,881.01	37,881.01	661,137.99	94.58%
6500 - LIBRARIES	156,943.00	156,943.00	41.94	41.94	156,901.06	99.97%
7200 - CODE & DEVELOPMENT	755,505.00	755,505.00	62,579.69	62,579.69	692,925.31	91.72%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	136,595.00	136,595.00	8,745.66	8,745.66	127,849.34	93.60%
7521 - MAINSTREET	410,459.00	410,459.00	16,020.57	16,020.57	394,438.43	96.10%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	97.50	97.50	26,310.50	99.63%
7563 - AIRPORT	241,427.00	241,427.00	2,907.18	2,907.18	238,519.82	98.80%
Expense Total:	19,314,606.00	19,314,606.00	1,509,560.52	1,509,560.52	17,805,045.48	92.18%
Report Surplus (Deficit):	0.04	0.00	434,301.18	434,301.18	434,301.18	0.00%



Utilities Fund

For Fiscal Period Ending: January 2025

	Original Total Budget	Current Total Budget	Jan 2025	YTD	Assumed Feb-Dec	Projected Year End 2025	Final Year End 2024
Revenue							
4002 - WATER	9,802,135	9,802,135	735,365	735,365	7,709,545	8,444,910	8,286,849
4003 - SEWER	8,053,180	8,053,180	519,996	519,996	5,950,694	6,470,690	6,367,591
4004 - STORMWATER	5,000	5,000	1,800	1,800	4,277	6,077	4,277
4005 - GAS	5,472,132	5,472,132	677,112	677,112	4,000,404	4,677,516	4,624,236
4006 - GUTA	35,000	35,000	8,920	8,920	55,459	64,379	61,764
4008 - ELECTRIC	21,660,000	21,660,000	1,751,719	1,751,719	21,079,190	22,830,909	22,787,076
4009 - TELECOM & INTERNET	5,414,000	5,414,000	460,943	460,943	4,575,952	5,036,895	4,958,920
4010 - CABLE TV	-	-	18,263	18,263	1,333,078	1,351,340	1,538,099
4012 - UTIL FINANCE	-	-	-	-	969,207	969,207	969,207
4015- CENTRAL SERVICES	-	-	-	-	-	-	12,120
Revenue Total:	50,441,447	50,441,447	4,174,119	4,174,119	45,677,806	49,851,925	49,610,139
Expense							
4002 - WATER	8,802,514	8,802,514	488,509	488,509	6,278,509	6,767,018	6,908,942
4003 - SEWER	6,636,791	6,636,791	361,083	361,083	4,779,921	5,141,005	5,237,336
4004 - STORMWATER	553,793	553,793	44,755	44,755	478,295	523,050	541,851
4005 - GAS	5,970,124	5,970,124	552,066	552,066	4,125,572	4,677,639	4,657,613
4006 - GUTA	51,750	51,750	435	435	43,316	43,750	45,376
4007 - GEN ADMIN WSG	296,434	296,434	29,469	29,469	178,947	208,417	229,710
4008 - ELECTRIC	21,263,226	21,263,226	1,551,108	1,551,108	17,868,452	19,419,560	19,399,377
4009 - TELECOM & INTERNET	5,680,933	5,680,933	377,309	377,309	3,938,410	4,315,719	4,316,233
4010 - CABLE TV	-	-	109,185	109,185	2,996,718	3,105,903	3,253,784
4011 - GEN ADMIN ELEC/TELECOM	-	-	2,480	2,480	15,472	17,952	81,184
4012 - UTIL FINANCE	(2,064,551)	(2,064,551)	(258,798)	(258,798)	(3,698,767)	(3,957,565)	(3,762,396)
4013 - UTIL CUST SVC	1,654,354	1,654,354	87,900	87,900	1,877,840	1,965,740	2,029,942
4014 - UTIL BILLING	581,974	581,974	76,751	76,751	512,715	589,465	610,505
4015 - CENTRAL SERVICES	1,014,106	1,014,106	94,147	94,147	1,027,061	1,121,208	1,231,707
CAPITAL	-	-	-	-	-	-	-
Expense Total:	50,441,447	50,441,447	3,516,399	3,516,399	40,422,460	43,938,859	44,781,163
Report Surplus (Deficit):				657,720		5,913,066	4,828,976



Monroe, GA

Utility Fund Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	9,802,135.33	9,802,135.33	1,641,721.25	1,641,721.25	8,160,414.08
4003 - SEWER	8,053,180.00	8,053,180.00	1,153,102.22	1,153,102.22	6,900,077.78
4004 - STORMWATER	5,000.00	5,000.00	1,800.00	1,800.00	3,200.00
4005 - GAS	5,472,131.67	5,472,131.67	677,112.34	677,112.34	4,795,019.33
4006 - GUTA	35,000.00	35,000.00	8,920.00	8,920.00	26,080.00
4008 - ELECTRIC	21,660,000.00	21,660,000.00	1,751,719.23	1,751,719.23	19,908,280.77
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	460,943.32	460,943.32	4,953,056.68
4010 - CABLE TV	0.00	0.00	18,262.56	18,262.56	-18,262.56
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00
Revenue Total:	50,441,447.00	50,441,447.00	5,713,580.92	5,713,580.92	44,727,866.08
Expense					
4002 - WATER	8,802,514.14	8,802,514.14	532,200.77	532,200.77	8,270,313.37
4003 - SEWER	6,636,790.66	6,636,790.66	361,083.44	361,083.44	6,275,707.22
4004 - STORMWATER	553,793.00	553,793.00	44,754.54	44,754.54	509,038.46
4005 - GAS	5,970,124.37	5,970,124.37	580,984.01	580,984.01	5,389,140.36
4006 - GUTA	51,750.00	51,750.00	434.65	434.65	51,315.35
4007 - GEN ADMIN WSG	296,434.00	296,434.00	29,469.38	29,469.38	266,964.62
4008 - ELECTRIC	21,263,225.60	21,263,225.23	1,592,019.26	1,592,019.26	19,671,205.97
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	369,445.63	369,445.63	5,311,486.97
4010 - CABLE TV	0.00	0.00	109,185.02	109,185.02	-109,185.02
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	2,479.57	2,479.57	-2,479.57
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-258,797.77	-258,797.77	-1,805,753.23
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	87,899.99	87,899.99	1,566,454.01
4014 - UTIL BILLING	581,974.00	581,974.00	76,750.66	76,750.66	505,223.34
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	94,147.12	94,147.12	919,958.88
Expense Total:	50,441,447.37	50,441,447.00	3,622,056.27	3,622,056.27	46,819,390.73
Total Surplus (Deficit):	-0.37	0.00	2,091,524.65	2,091,524.65	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2025

ACTIVIT...	2024 Jan. Activity	2025 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	577,304.26	1,641,721.25	1,064,416.99	184.38%	577,304.26	1,641,721.25	1,064,416.99	184.38%
4003 - SEWER	416,397.05	1,153,102.22	736,705.17	176.92%	416,397.05	1,153,102.22	736,705.17	176.92%
4004 - STORMWATER	0.00	1,800.00	1,800.00	0.00%	0.00	1,800.00	1,800.00	0.00%
4005 - GAS	623,832.78	677,112.34	53,279.56	8.54%	623,832.78	677,112.34	53,279.56	8.54%
4006 - GUTA	6,305.00	8,920.00	2,615.00	41.48%	6,305.00	8,920.00	2,615.00	41.48%
4008 - ELECTRIC	1,690,029.76	1,751,719.23	61,689.47	3.65%	1,690,029.76	1,751,719.23	61,689.47	3.65%
4009 - TELECOM & INTERNET	382,967.51	460,943.32	77,975.81	20.36%	382,967.51	460,943.32	77,975.81	20.36%
4010 - CABLE TV	202,918.62	18,262.56	-184,656.06	-91.00%	202,918.62	18,262.56	-184,656.06	-91.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Revenue Total:	3,899,754.98	5,713,580.92	1,813,825.94	46.51%	3,899,754.98	5,713,580.92	1,813,825.94	46.51%
Expense								
4002 - WATER	503,075.21	532,200.77	-29,125.56	-5.79%	503,075.21	532,200.77	-29,125.56	-5.79%
4003 - SEWER	353,196.28	361,083.44	-7,887.16	-2.23%	353,196.28	361,083.44	-7,887.16	-2.23%
4004 - STORMWATER	34,855.23	44,754.54	-9,899.31	-28.40%	34,855.23	44,754.54	-9,899.31	-28.40%
4005 - GAS	497,894.61	580,984.01	-83,089.40	-16.69%	497,894.61	580,984.01	-83,089.40	-16.69%
4006 - GUTA	2,027.66	434.65	1,593.01	78.56%	2,027.66	434.65	1,593.01	78.56%
4007 - GEN ADMIN WSG	15,792.36	29,469.38	-13,677.02	-86.61%	15,792.36	29,469.38	-13,677.02	-86.61%
4008 - ELECTRIC	1,426,872.90	1,592,019.26	-165,146.36	-11.57%	1,426,872.90	1,592,019.26	-165,146.36	-11.57%
4009 - TELECOM & INTERNET	483,094.79	369,445.63	113,649.16	23.53%	483,094.79	369,445.63	113,649.16	23.53%
4010 - CABLE TV	256,056.07	109,185.02	146,871.05	57.36%	256,056.07	109,185.02	146,871.05	57.36%
4011 - GEN ADMIN ELEC/TELECOM	65,539.79	2,479.57	63,060.22	96.22%	65,539.79	2,479.57	63,060.22	96.22%
4012 - UTIL FINANCE	-161,775.31	-258,797.77	97,022.46	59.97%	-161,775.31	-258,797.77	97,022.46	59.97%
4013 - UTIL CUST SVC	76,407.37	87,899.99	-11,492.62	-15.04%	76,407.37	87,899.99	-11,492.62	-15.04%
4014 - UTIL BILLING	34,468.71	76,750.66	-42,281.95	-122.67%	34,468.71	76,750.66	-42,281.95	-122.67%
4015 - CENTRAL SERVICES	92,449.34	94,147.12	-1,697.78	-1.84%	92,449.34	94,147.12	-1,697.78	-1.84%
Expense Total:	3,679,955.01	3,622,056.27	57,898.74	1.57%	3,679,955.01	3,622,056.27	57,898.74	1.57%
Total Surplus (Deficit):	219,799.97	2,091,524.65	1,871,724.68	851.56%	219,799.97	2,091,524.65	1,871,724.68	851.56%



Monroe, GA

Utility Fund Budget Report Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025
without Capital

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	9,802,135.33	9,802,135.33	735,365.30	735,365.30	-9,066,770.03	92.50%
4003 - SEWER	8,053,180.00	8,053,180.00	519,996.06	519,996.06	-7,533,183.94	93.54%
4004 - STORMWATER	5,000.00	5,000.00	1,800.00	1,800.00	-3,200.00	64.00%
4005 - GAS	5,472,131.67	5,472,131.67	677,112.34	677,112.34	-4,795,019.33	87.63%
4006 - GUTA	35,000.00	35,000.00	8,920.00	8,920.00	-26,080.00	74.51%
4008 - ELECTRIC	21,660,000.00	21,660,000.00	1,751,719.23	1,751,719.23	-19,908,280.77	91.91%
4009 - TELECOM & INTERNET	5,414,000.00	5,414,000.00	460,943.32	460,943.32	-4,953,056.68	91.49%
4010 - CABLE TV	0.00	0.00	18,262.56	18,262.56	18,262.56	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	50,441,447.00	50,441,447.00	4,174,118.81	4,174,118.81	-46,267,328.19	91.72%
Expense						
4002 - WATER	8,802,514.14	8,802,514.14	488,508.77	488,508.77	8,314,005.37	94.45%
4003 - SEWER	6,636,790.66	6,636,790.66	361,083.44	361,083.44	6,275,707.22	94.56%
4004 - STORMWATER	553,793.00	553,793.00	44,754.54	44,754.54	509,038.46	91.92%
4005 - GAS	5,970,124.37	5,970,124.37	552,066.40	552,066.40	5,418,057.97	90.75%
4006 - GUTA	51,750.00	51,750.00	434.65	434.65	51,315.35	99.16%
4007 - GEN ADMIN WSG	296,434.00	296,434.00	29,469.38	29,469.38	266,964.62	90.06%
4008 - ELECTRIC	21,263,225.60	21,263,225.23	1,551,108.26	1,551,108.26	19,712,116.97	92.71%
4009 - TELECOM & INTERNET	5,680,932.60	5,680,932.60	377,309.15	377,309.15	5,303,623.45	93.36%
4010 - CABLE TV	0.00	0.00	109,185.02	109,185.02	-109,185.02	0.00%
4011 - GEN ADMIN ELEC/TELECOM	0.00	0.00	2,479.57	2,479.57	-2,479.57	0.00%
4012 - UTIL FINANCE	-2,064,551.00	-2,064,551.00	-258,797.77	-258,797.77	-1,805,753.23	87.46%
4013 - UTIL CUST SVC	1,654,354.00	1,654,354.00	87,899.99	87,899.99	1,566,454.01	94.69%
4014 - UTIL BILLING	581,974.00	581,974.00	76,750.66	76,750.66	505,223.34	86.81%
4015 - CENTRAL SERVICES	1,014,106.00	1,014,106.00	94,147.12	94,147.12	919,958.88	90.72%
Expense Total:	50,441,447.37	50,441,447.00	3,516,399.18	3,516,399.18	46,925,047.82	93.03%
Report Surplus (Deficit):	-0.37	0.00	657,719.63	657,719.63	657,719.63	0.00%



Monroe, GA

Utility Fund Capital Budget Report Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	906,355.95	906,355.95	906,355.95	0.00%
4003 - SEWER	0.00	0.00	633,106.16	633,106.16	633,106.16	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	0.00	0.00	1,539,462.11	1,539,462.11	1,539,462.11	0.00%
Expense						
4002 - WATER	0.00	0.00	43,692.00	43,692.00	-43,692.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4004 - STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	28,917.61	28,917.61	-28,917.61	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	40,911.00	40,911.00	-40,911.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	-7,863.52	-7,863.52	7,863.52	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	105,657.09	105,657.09	-105,657.09	0.00%
Report Surplus (Deficit):	0.00	0.00	1,433,805.02	1,433,805.02	1,433,805.02	0.00%



Solid Waste Fund

For Fiscal Period Ending: January 2025

	Original Total Budget	Current Total Budget	Jan 2025	YTD	Assumed Feb-Dec	Projected Year End 2025	Year End 2024
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	241,311	241,311	2,696,202	2,937,513	2,917,355
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	406,877	406,877	3,889,506	4,296,383	4,613,061
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,687	2,687	28,233	30,920	30,677
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	650,876	650,876	6,613,941	7,264,816	7,561,094
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	36,353	36,353	390,613	426,966	463,805
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	116,277	116,277	1,422,172	1,538,449	1,609,027
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	48,520	48,520	5,245,268	5,293,788	5,320,941
4540 - RECYCLABLES COLLECTION	255,585	255,585	10,867	10,867	210,241	221,108	242,035
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	23,302	23,302	238,782	262,084	275,909
9003 - SW - OTHER FINANCING USES	862,984	862,984	32,544	32,544	345,285	377,829	372,655
Expense Total:	7,877,308	7,877,308	267,862	267,862	7,852,362	8,120,223	8,284,372
Report Surplus (Deficit):			383,014	383,014		(855,407)	(723,278)



Monroe, GA

Solid Waste Fund Income Statement Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	241,311.47	241,311.47	3,515,471.53
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	406,876.85	406,876.85	4,807,504.15
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,687.32	2,687.32	32,312.68
Revenue Total:	9,006,164.00	9,006,164.00	650,875.64	650,875.64	8,355,288.36
Expense					
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	36,352.69	36,352.69	1,165,654.31
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	116,276.70	116,276.70	1,281,079.30
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	48,519.71	48,519.71	4,735,950.29
4540 - RECYCLABLES COLLECTION	237,352.00	237,352.00	10,866.76	10,866.76	226,485.24
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	23,301.96	23,301.96	240,281.04
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	32,543.78	32,543.78	1,088,852.22
Expense Total:	9,006,163.50	9,006,164.00	267,861.60	267,861.60	8,738,302.40
Total Surplus (Deficit):	0.50	0.00	383,014.04	383,014.04	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2025

DEP...	2024 Jan. Activity	2025 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	221,153.12	241,311.47	20,158.35	9.12%	221,153.12	241,311.47	20,158.35	9.12%
4530 - SOLID WASTE DISPOSAL	323,793.16	406,876.85	83,083.69	25.66%	323,793.16	406,876.85	83,083.69	25.66%
4540 - RECYCLABLES COLLECTION	2,444.49	2,687.32	242.83	9.93%	2,444.49	2,687.32	242.83	9.93%
Revenue Total:	547,390.77	650,875.64	103,484.87	18.91%	547,390.77	650,875.64	103,484.87	18.91%
Expense								
4510 - SOLID WASTE ADMINISTRATION	28,684.64	36,352.69	-7,668.05	-26.73%	28,684.64	36,352.69	-7,668.05	-26.73%
4520 - SOLID WASTE COLLECTION	410,567.30	116,276.70	294,290.60	71.68%	410,567.30	116,276.70	294,290.60	71.68%
4530 - SOLID WASTE DISPOSAL	67,112.77	48,519.71	18,593.06	27.70%	67,112.77	48,519.71	18,593.06	27.70%
4540 - RECYCLABLES COLLECTION	25,654.24	10,866.76	14,787.48	57.64%	25,654.24	10,866.76	14,787.48	57.64%
4585 - YARD TRIMMINGS COLLECTION	16,206.27	23,301.96	-7,095.69	-43.78%	16,206.27	23,301.96	-7,095.69	-43.78%
9003 - SW - OTHER FINANCING USES	27,369.54	32,543.78	-5,174.24	-18.91%	27,369.54	32,543.78	-5,174.24	-18.91%
Expense Total:	575,594.76	267,861.60	307,733.16	53.46%	575,594.76	267,861.60	307,733.16	53.46%
Total Surplus (Deficit):	-28,203.99	383,014.04	411,218.03	1,458.01%	-28,203.99	383,014.04	411,218.03	1,458.01%



Monroe, GA

Solid Waste Fund Budget Report

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Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025
without Capital

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	3,756,783.00	3,756,783.00	241,311.47	241,311.47	-3,515,471.53	93.58%
4530 - SOLID WASTE DISPOSAL	5,214,381.00	5,214,381.00	406,876.85	406,876.85	-4,807,504.15	92.20%
4540 - RECYCLABLES COLLECTION	35,000.00	35,000.00	2,687.32	2,687.32	-32,312.68	92.32%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	9,006,164.00	9,006,164.00	650,875.64	650,875.64	-8,355,288.36	92.77%
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	1,202,007.00	1,202,007.00	36,352.69	36,352.69	1,165,654.31	96.98%
4520 - SOLID WASTE COLLECTION	1,397,356.00	1,397,356.00	116,276.70	116,276.70	1,281,079.30	91.68%
4530 - SOLID WASTE DISPOSAL	4,784,470.00	4,784,470.00	48,519.71	48,519.71	4,735,950.29	98.99%
4540 - RECYCLABLES COLLECTION	237,352.00	237,352.00	10,866.76	10,866.76	226,485.24	95.42%
4585 - YARD TRIMMINGS COLLECTION	263,583.00	263,583.00	23,301.96	23,301.96	240,281.04	91.16%
9003 - SW - OTHER FINANCING USES	1,121,395.50	1,121,396.00	32,543.78	32,543.78	1,088,852.22	97.10%
Expense Total:	9,006,163.50	9,006,164.00	267,861.60	267,861.60	8,738,302.40	97.03%
Report Surplus (Deficit):	0.50	0.00	383,014.04	383,014.04	383,014.04	0.00%



Monroe, GA

Solid Waste Fund Capital Budget Report

Group Summary

For Fiscal: 2025 Period Ending: 01/31/2025

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	0.00	0.00	0.00	0.00%
Report Total:	0.00	0.00	0.00	0.00	0.00	0.00%

Performance Indicators	Jan-25	Dec-24	Nov-24	Oct-24	Sep-24	Aug-24	Jul-24	Jun-24	May-24	Apr-24	Mar-24	Feb-24	Jan-24
Utilities													
Electric Customers	7,005	7,051	7,000	7,000	7,006	7,015	7,000	6,992	7,024	7,003	6,992	6,972	6,972
Natural Gas Customers	4,489	4,524	4,479	4,474	4,483	4,476	4,478	4,467	4,473	4,473	4,479	4,467	4,462
Water Customers	10,998	11,044	10,985	10,993	10,989	10,950	10,955	10,956	10,986	10,931	10,621	10,896	10,903
Wastewater Customers	7,919	7,955	7,897	7,899	7,914	7,922	7,907	7,910	7,920	7,892	7,879	7,840	7,858
Cable TV Customers			-	-	525	1,350	1,427	1,446	1,466	1,485	1,500	1,523	1,547
Digital Cable Customers			-	-	24	95	1,047	106	109	113	117	117	122
Internet Customers	3,309	3,415	3,484	3,511	3,484	3,419	3,366	2,274	3,423	3,433	3,448	3,431	3,427
Residential Phone Customers	609	641	629	627	636	642	642	646	656	666	670	673	679
Commercial Phone Customers	246	249	247	247	254	259	258	260	263	262	270	269	264
Fiber Customers	3,191	3,145	2,980	2,830	2,735	2,590	2,485	2,406	2,328	2,254	2,178	2,097	2,052
WiFi Router Customers													
Streaming Customers	508	553	511	456	368	167	66	18					
Work Orders Generated													
Utilities													
Connects	220	242	227	232	196	190	248	182	283	306	249	256	252
Cutoff for Non-Payment	74	57	61	85	43	62	68	43	80	74	43	45	48
Electric Work Orders	91	34	104	114	55	119	145	86	111	98	76	98	103
Water Work Orders	130	82	70	155	100	103	81	86	141	149	126	151	137
Natural Gas Work Orders	40	23	13	42	17	22	8	32	33	39	28	23	46
Disconnects	163	174	177	161	152	160	201	142	194	224	188	198	182
Sewer Work Orders	6	8	9	20	5	3	4	-	26	11	15	4	21
Telecomm Work Orders	237	303	282	477	374	1,021	1,217	250	261	281	255	260	235
Stormwater Work Orders	-	1	-	-	-	-	-	-	-	-	-	-	4
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 4,256,578	\$ 3,454,398	\$ 3,653,135	\$ 3,930,410	\$ 5,230,278	\$ 4,234,331	\$ 3,882,849	\$ 3,549,808	\$ 3,472,782	\$ 3,618,562	\$ 4,441,688	\$ 4,343,200	\$ 3,847,969
Utility Revenue Collected	\$ 3,917,560	\$ 3,501,050	\$ 3,653,135	\$ 3,682,220	\$ 4,963,527	\$ 3,998,513	\$ 3,627,351	\$ 3,312,583	\$ 3,229,367	\$ 3,513,166	\$ 4,188,675	\$ 4,107,270	\$ 3,616,210
Amount Written Off for Bad Debt	\$ 28,748	\$ 30,557	\$ 16,615	\$ 19,105	\$ 16,707	\$ 25,776	\$ 24,590	\$ 16,675	\$ 17,580	\$ 12,822	\$ 18,950	\$ 19,658	\$ 15,358
Extensions													
Utilities													
Extensions Requested	585	581	506	621	585	552	545	469	564	599	480	538	608
Extensions Pending	54	53	61	45	82	46	37	27	51	27	18	33	7
Extensions Defaulted	29	18	18	32	22	29	25	18	26	39	19	26	22
Extensions Paid per Agreement	549	570	457	624	527	506	510	477	514	548	475	486	579
Percentage of Extensions Paid	95%	97%	96%	95%	96%	95%	95%	96%	95%	93%	96%	95%	96%
Taxes													
Admin Support													
Property Tax Collected	\$ 110,007	\$ 3,843,886	\$ 829,113	\$ 262,764	\$ 50,759	\$ 3,309	\$ 8,380	\$ 5,520	\$ 21,058	\$ 51,177	\$ 50,418	\$ 66,594	\$ 3,196,293
Accounting													
Payroll & Benefits													
Payroll Checks issued	7	-	-	1	-	-	-	-	1	3	1	1	1
Direct Deposit Advices	999	668	753	674	675	984	654	654	654	654	971	666	686
General Ledger													
Accounts Payable Checks Issued	259	218	213	333	247	296	327	290	362	286	289	287	423
Accounts Payable Invoices Entered	387	333	327	496	335	427	441	410	472	381	383	378	447
Journal Entries Processed	64	133	81	101	93	113	89	88	75	92	85	87	106
Miscellaneous Receipts	672	478	393	318	315	312	331	213	354	457	504	634	529
Utility Deposit Refunds Processed	27	32	22	33	29	203	36	33	51	23	38	48	43
Local Option Sales Tax	\$ 302,579	\$ 264,798	\$ 276,795	\$ 253,073	\$ 270,065	\$ 276,632	\$ 276,460	\$ 267,710	\$ 256,648	\$ 255,063	\$ 260,270	\$ 232,723	\$ 273,794
Special Local Option Sales Tax - 2025													
Payroll & Benefits													
Budgeted Positions	276	276	276	276	276	276	276	276	276	276	276	276	276
Filled Positions	249	252	254	254	252	254	258	257	259	257	256	255	254
Vacancies	21	24	22	22	24	22	18	19	17	19	21	21	22
Airport													
Airport													
Airport Fuel Sales - Gallons	1,016	1,270	920	1,614	1,166	1,570	1,578	1,436	1,718	1,531	983	1,276	700
Fuel Sales - Revenue	5,883	7,352	5,325	9,348	6,751	10,825	9,137	8,314	9,950	8,865	5,693	7,390	4,053



FIRE

DEPARTMENT

CITY COUNCIL

MONTHLY MEETING

March 2025

City of Monroe Fire Dept

Monroe, GA

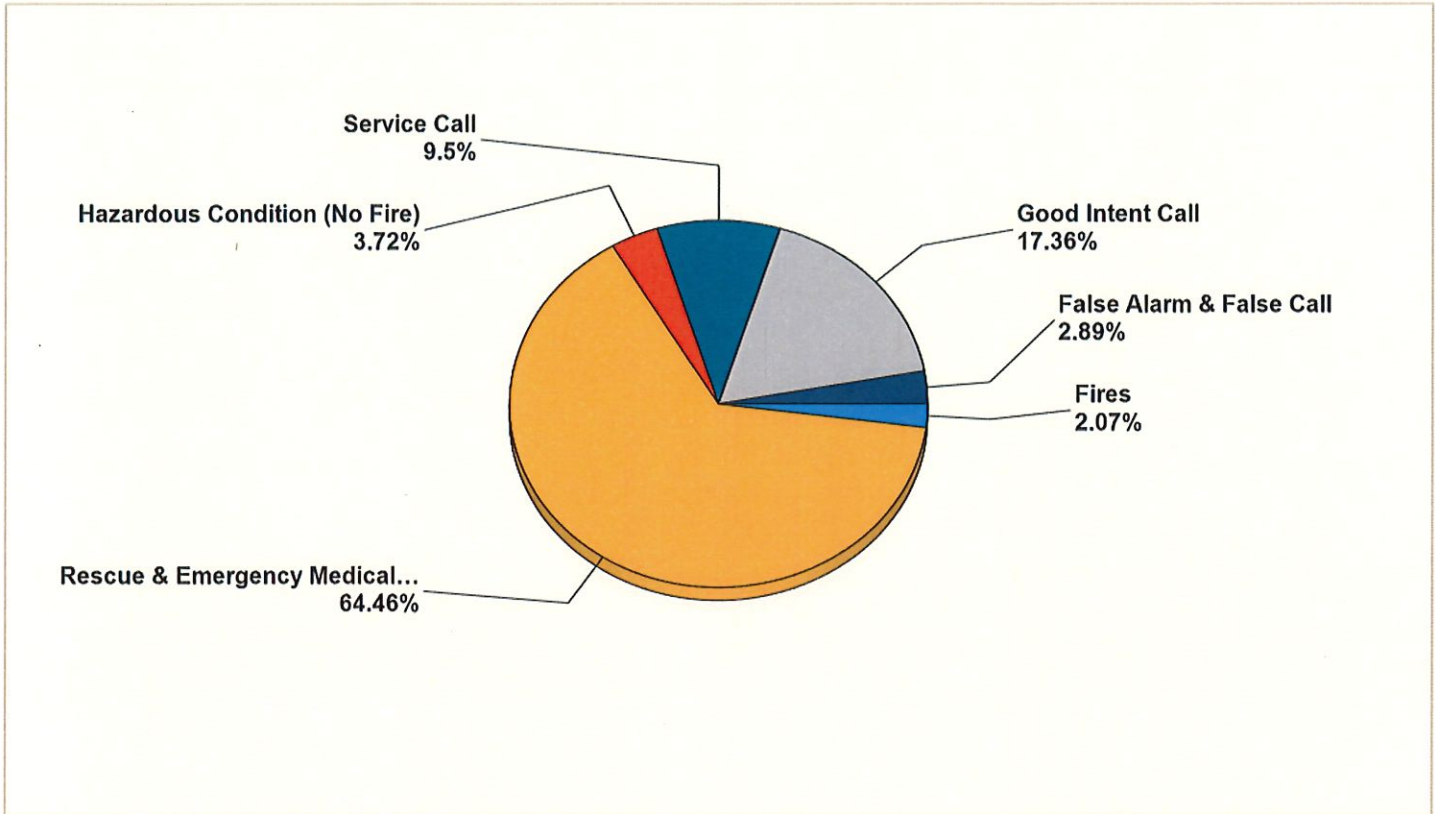
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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2025 | End Date: 01/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.07%
Rescue & Emergency Medical Service	156	64.46%
Hazardous Condition (No Fire)	9	3.72%
Service Call	23	9.5%
Good Intent Call	42	17.36%
False Alarm & False Call	7	2.89%
TOTAL	242	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

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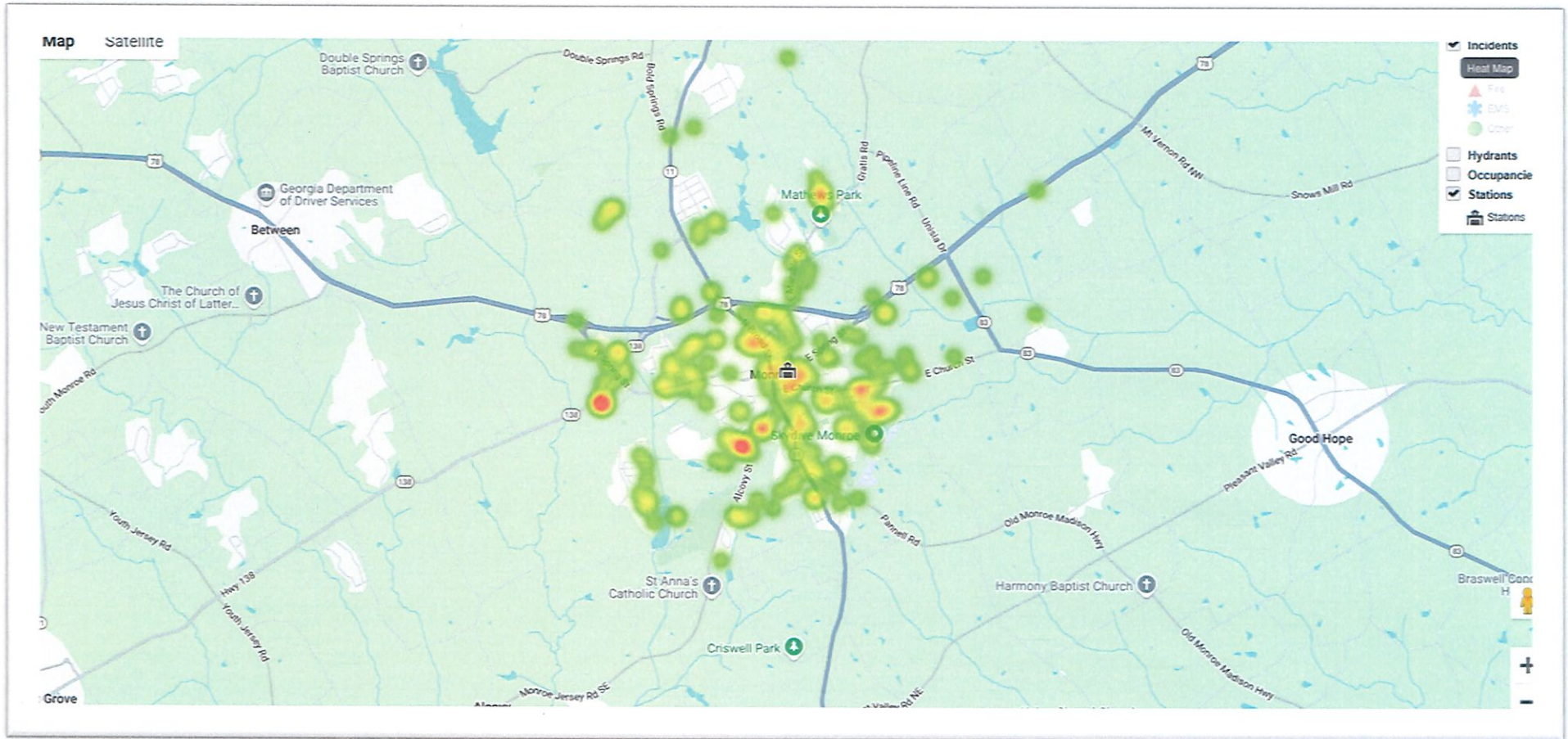
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.24%
113 - Cooking fire, confined to container	1	0.41%
143 - Grass fire	1	0.41%
311 - Medical assist, assist EMS crew	77	31.82%
321 - EMS call, excluding vehicle accident with injury	71	29.34%
322 - Motor vehicle accident with injuries	4	1.65%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.41%
324 - Motor vehicle accident with no injuries.	2	0.83%
352 - Extrication of victim(s) from vehicle	1	0.41%
400 - Hazardous condition, other	2	0.83%
412 - Gas leak (natural gas or LPG)	3	1.24%
444 - Power line down	1	0.41%
445 - Arcing, shorted electrical equipment	2	0.83%
461 - Building or structure weakened or collapsed	1	0.41%
522 - Water or steam leak	9	3.72%
553 - Public service	1	0.41%
554 - Assist invalid	12	4.96%
561 - Unauthorized burning	1	0.41%
611 - Dispatched & cancelled en route	38	15.7%
622 - No incident found on arrival at dispatch address	1	0.41%
651 - Smoke scare, odor of smoke	3	1.24%
735 - Alarm system sounded due to malfunction	2	0.83%
736 - CO detector activation due to malfunction	1	0.41%
743 - Smoke detector activation, no fire - unintentional	1	0.41%
744 - Detector activation, no fire - unintentional	1	0.41%
745 - Alarm system activation, no fire - unintentional	2	0.83%
TOTAL INCIDENTS:	242	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Monroe Fire Dept

Monroe, GA



January 2025 Incident Distribution Map

City of Monroe Fire Dept

Monroe, GA



Incident Comparison 2021-2025

January	2021	2022	2023	2024	2025
100 - Fire	6	3	5	7	5
200 - Overpressure Rupture, Explosion, Overheat	0	1	0	1	0
300 - Rescue & EMS	138	121	157	148	156
400 - Hazardous Condition	5	8	9	7	9
500 - Service Call	8	8	12	22	23
600 - Good Intent & Canceled Call	71	73	50	41	42
700 - False Alarm & False Call	5	15	7	12	7
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	1	0	0
	233	229	241	238	242

City of Monroe Fire Dept

Monroe, GA

This report was generated on 3/3/2025 1:24:08 PM



71

Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 01/01/2025 | End Date: 01/31/2025

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	210	0:05:48

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.



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Page # 1 of 1

City of Monroe Fire Dept

Monroe, GA

This report was generated on 3/3/2025 12:49:10 PM



72

Count of Overlapping Incidents for Date Range

Start Date: 01/01/2025 | End Date: 01/31/2025

# OVERLAPPING	% OVERLAPPING	TOTAL
72	29.75	242

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/1/2025					
1/1/2025 1:18:57 PM	1/1/2025 1:54:01 PM	2025-0003	321	Monroe (City of) Headquarters	
1/1/2025 1:25:55 PM	1/1/2025 1:46:06 PM	2025-0004	321	Monroe (City of) Headquarters	
1/2/2025					
1/2/2025 7:12:24 AM	1/2/2025 7:27:13 AM	2025-0010	321	Monroe (City of) Headquarters	
1/2/2025 7:26:05 AM	1/2/2025 7:30:56 AM	2025-0011	611	Monroe (City of) Headquarters	
1/3/2025					
1/3/2025 2:43:12 PM	1/3/2025 3:00:23 PM	2025-0018	321	Monroe (City of) Headquarters	
1/3/2025 2:57:00 PM	1/3/2025 3:06:50 PM	2025-0019	143	Monroe (City of) Headquarters	
1/3/2025 3:46:44 PM	1/3/2025 3:59:12 PM	2025-0021	321	Monroe (City of) Headquarters	
1/3/2025 3:57:18 PM	1/3/2025 4:21:35 PM	2025-0022	311	Monroe (City of) Headquarters	
1/3/2025 10:20:00 PM	1/3/2025 10:32:32 PM	2025-0026	311	Monroe (City of) Headquarters	
1/3/2025 10:24:06 PM	1/3/2025 10:44:53 PM	2025-0027	736	Monroe (City of) Headquarters	
1/5/2025					
1/5/2025 2:11:44 PM	1/5/2025 3:05:33 PM	2025-034	311	Monroe (City of) Headquarters	
1/5/2025 2:18:06 PM	1/5/2025 2:35:54 PM	2025-0035	554	Monroe (City of) Headquarters	
1/7/2025					
1/7/2025 2:24:09 PM	1/7/2025 2:45:26 PM	2025-0049	445	Monroe (City of) Headquarters	
1/7/2025 2:31:52 PM	1/7/2025 2:49:20 PM	2025-0050	321	Monroe (City of) Headquarters	
1/8/2025					
1/8/2025 7:48:41 AM	1/8/2025 8:14:23 AM	2025-0054	311	Monroe (City of) Headquarters	
1/8/2025 7:51:06 AM	1/8/2025 8:00:12 AM	2025-0055	311	Monroe (City of) Headquarters	
1/10/2025					
1/10/2025 9:39:33 PM	1/10/2025 10:02:59 PM	2025-0077	311	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/10/2025 9:56:46 PM	1/10/2025 10:19:46 PM	2025-0078	321	Monroe (City of) Headquarters	
1/10/2025 10:27:47 PM	1/10/2025 10:46:05 PM	2025-0079	400	Monroe (City of) Headquarters	
1/10/2025 10:37:24 PM	1/10/2025 10:59:14 PM	2025-0080	444	Monroe (City of) Headquarters	
1/11/2025					
1/11/2025 9:15:12 AM	1/11/2025 9:32:52 AM	2025-0083	554	Monroe (City of) Headquarters	
1/11/2025 9:25:46 AM	1/11/2025 10:05:05 AM	2025-0084	461	Monroe (City of) Headquarters	
1/11/2025 9:42:41 AM	1/11/2025 9:53:19 AM	2025-85	311	Monroe (City of) Headquarters	
1/11/2025 10:00:00 AM	1/11/2025 10:21:39 AM	2025-0086	321	Monroe (City of) Headquarters	
1/11/2025 10:01:32 AM	1/11/2025 10:12:07 AM	2025-0087	554	Monroe (City of) Headquarters	
1/12/2025					
1/12/2025 4:07:07 AM	1/12/2025 4:25:26 AM	2025-0091	735	Monroe (City of) Headquarters	
1/12/2025 4:21:25 AM	1/12/2025 4:50:24 AM	2025-0092	321	Monroe (City of) Headquarters	
1/12/2025 1:31:00 PM	1/12/2025 2:14:41 PM	2025-0099	522	Monroe (City of) Headquarters	
1/12/2025 1:43:37 PM	1/12/2025 1:55:59 PM	2025-0100	321	Monroe (City of) Headquarters	
1/13/2025					
1/13/2025 9:24:58 AM	1/13/2025 9:45:41 AM	2025-0106	321	Monroe (City of) Headquarters	
1/13/2025 9:44:18 AM	1/13/2025 9:56:08 AM	2025-0107	311	Monroe (City of) Headquarters	
1/13/2025 10:12:51 AM	1/13/2025 11:11:35 AM	2025-0108	111	Monroe (City of) Headquarters	
1/13/2025 11:06:18 AM	1/13/2025 11:36:09 AM	2025-0109	321	Monroe (City of) Headquarters	
1/13/2025 4:42:00 PM	1/13/2025 5:01:56 PM	2025-0115	554	Monroe (City of) Headquarters	
1/13/2025 4:42:19 PM	1/13/2025 5:00:23 PM	2025-0114	311	Monroe (City of) Headquarters	
1/13/2025 5:02:09 PM	1/13/2025 5:16:17 PM	2025-0116	321	Monroe (City of) Headquarters	
1/13/2025 5:08:50 PM	1/13/2025 6:25:39 PM	2025-0117	322	Monroe (City of) Headquarters	
1/13/2025 5:35:25 PM	1/13/2025 5:48:45 PM	2025-0118	311	Monroe (City of) Headquarters	
1/13/2025 7:44:41 PM	1/13/2025 7:59:32 PM	2025-0119	321	Monroe (City of) Headquarters	
1/13/2025 7:51:58 PM	1/13/2025 8:16:09 PM	2025-0120	554	Monroe (City of) Headquarters	
1/15/2025					
1/15/2025 11:04:54 AM	1/15/2025 11:21:56 AM	2025-0126	321	Monroe (City of) Headquarters	
1/15/2025 11:13:37 AM	1/15/2025 11:21:56 AM	2025-0127	611	Monroe (City of) Headquarters	
1/15/2025 2:33:33 PM	1/15/2025 2:51:16 PM	2025-0128	412	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/15/2025 2:47:28 PM	1/15/2025 2:55:13 PM	2025-0129	611	Monroe (City of) Headquarters	
1/17/2025					
1/17/2025 3:59:43 PM	1/17/2025 4:18:18 PM	2025-0141	311	Monroe (City of) Headquarters	
1/17/2025 4:03:52 PM	1/17/2025 4:34:05 PM	2025-0142	321	Monroe (City of) Headquarters	
1/18/2025					
1/18/2025 11:34:19 AM	1/18/2025 11:51:16 AM	2025-0147	311	Monroe (City of) Headquarters	
1/18/2025 11:38:56 AM	1/18/2025 12:01:30 PM	2025-0148	321	Monroe (City of) Headquarters	
1/18/2025 5:00:37 PM	1/18/2025 5:21:38 PM	2025-0149	321	Monroe (City of) Headquarters	
1/18/2025 5:20:57 PM	1/18/2025 5:37:07 PM	2025-0150	321	Monroe (City of) Headquarters	
1/18/2025 10:07:13 PM	1/18/2025 10:16:15 PM	2025-0152	311	Monroe (City of) Headquarters	
1/18/2025 10:13:03 PM	1/18/2025 10:29:23 PM	2025-0153	321	Monroe (City of) Headquarters	
1/21/2025					
1/21/2025 10:04:37 AM	1/21/2025 10:25:59 AM	2025-0164	522	Monroe (City of) Headquarters	
1/21/2025 10:07:25 AM	1/21/2025 10:12:04 AM	2025-0165	611	Monroe (City of) Headquarters	
1/21/2025 2:54:05 PM	1/21/2025 3:05:36 PM	2025-0166	311	Monroe (City of) Headquarters	
1/21/2025 2:58:57 PM	1/21/2025 3:19:00 PM	2025-0167	321	Monroe (City of) Headquarters	
1/21/2025 3:19:17 PM	1/21/2025 3:52:57 PM	2025-0168	311	Monroe (City of) Headquarters	
1/21/2025 3:28:12 PM	1/21/2025 3:57:10 PM	2025-0169	321	Monroe (City of) Headquarters	
1/21/2025 4:27:21 PM	1/21/2025 4:59:26 PM	2025-0170	321	Monroe (City of) Headquarters	
1/21/2025 4:44:41 PM	1/21/2025 4:52:36 PM	2025-0171	611	Monroe (City of) Headquarters	
1/27/2025					
1/27/2025 3:47:53 AM	1/27/2025 4:07:17 AM	2025-0201	311	Monroe (City of) Headquarters	
1/27/2025 4:04:10 AM	1/27/2025 4:20:25 AM	2025-0202	321	Monroe (City of) Headquarters	
1/27/2025 3:24:17 PM	1/27/2025 3:35:33 PM	2025-0205	324	Monroe (City of) Headquarters	
1/27/2025 3:32:30 PM	1/27/2025 3:51:28 PM	2025-0206	321	Monroe (City of) Headquarters	
1/29/2025					
1/29/2025 11:49:44 AM	1/29/2025 12:20:15 PM	2025-0223	321	Monroe (City of) Headquarters	
1/29/2025 11:59:37 AM	1/29/2025 12:18:38 PM	2025-0224	321	Monroe (City of) Headquarters	
1/30/2025					
1/30/2025 11:58:00 AM	1/30/2025 12:09:05 PM	2025-0228	321	Monroe (City of) Headquarters	
1/30/2025 12:07:47 PM	1/30/2025 12:20:23 PM	2025-0229	321	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



OVERLAPPING INCIDENT DETAILS

75

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
1/30/2025 10:13:44 PM	1/30/2025 11:02:02 PM	2025-0231	321	Monroe (City of) Headquarters	
1/30/2025 10:44:00 PM	1/30/2025 10:49:44 PM	2025-0232	611	Monroe (City of) Headquarters	
1/31/2025					
1/31/2025 6:51:04 PM	1/31/2025 7:07:38 PM	2025-0240	554	Monroe (City of) Headquarters	
1/31/2025 6:51:32 PM	1/31/2025 7:25:41 PM	2025-0241	321	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

City of Monroe Fire Dept

Monroe, GA

This report was generated on 3/3/2025 1:20:45 PM



76

Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 01/01/2025 | EndDate: 01/31/2025

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
01/06/2025	2025-0041	1120 John Deere RD	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters
01/12/2025	2025-0096	1807 Dogwood TRL	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
01/13/2025	2025-0108	596 NICHOLSVILLE RD	111 - Building fire	MFD - Monroe (City of) Headquarters
01/13/2025	2025-0117	Highway 78	322 - Motor vehicle accident with injuries	MFD - Monroe (City of) Headquarters
01/19/2025	2025-0156	1373 P J East Road	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 2.07%

AID TYPE: Automatic aid received				
01/06/2025	2025-0039	411 E Marable ST	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
01/07/2025	2025-0048	427 S Broad ST	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters
01/07/2025	2025-0049	110 Baker ST	445 - Arcing, shorted electrical equipment	MFD - Monroe (City of) Headquarters
01/10/2025	2025-0074	922 Holly Hill RD	445 - Arcing, shorted electrical equipment	MFD - Monroe (City of) Headquarters
01/12/2025	2025-0093	120 W Marable ST	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters
01/17/2025	2025-0144	109 E Fambrough ST	111 - Building fire	MFD - Monroe (City of) Headquarters
01/29/2025	2025-0226	306 Walker DR	111 - Building fire	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 2.89%

AID TYPE: Mutual aid received				
01/11/2025	2025-0089	E Marable ST	352 - Extrication of victim(s) from vehicle	MFD - Monroe (City of) Headquarters
01/27/2025	2025-0205	620 Highway 138	324 - Motor vehicle accident with no injuries.	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 0.83%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



City of Monroe Fire Dept

Monroe, GA

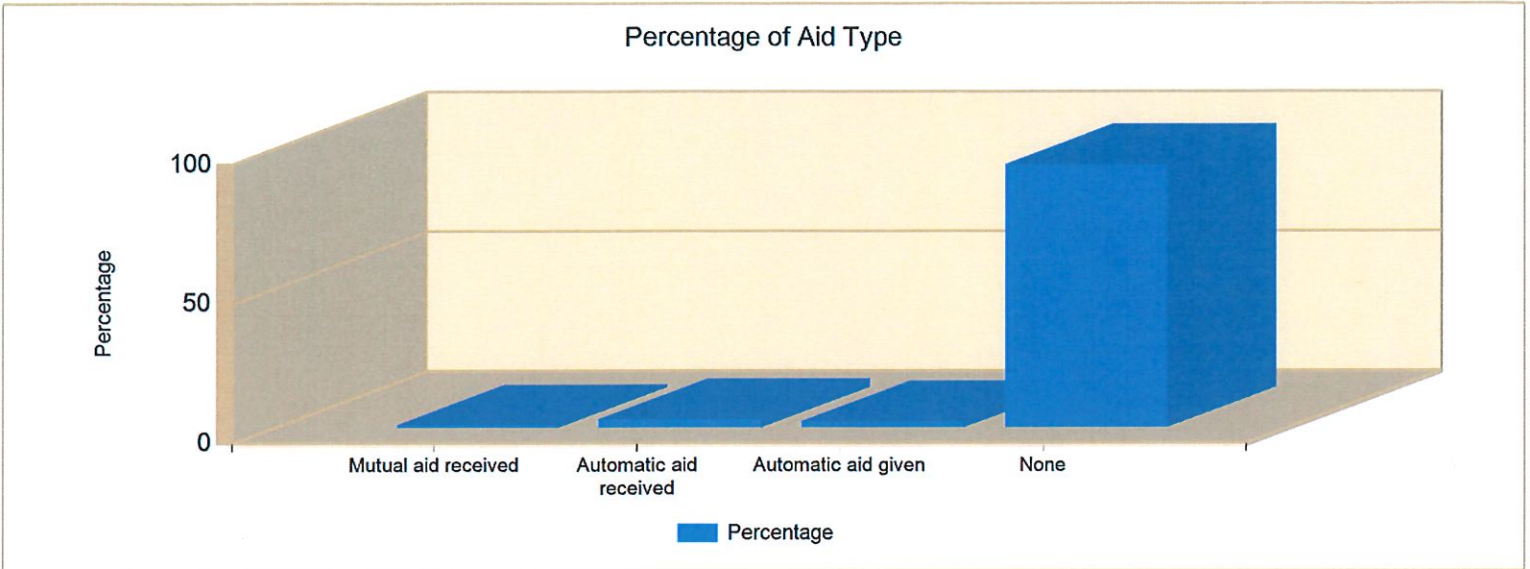
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77

Count of Aid Given and Received for Incidents for Date Range

Start Date: 01/01/2025 | End Date: 01/31/2025



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	2	0.8%
Automatic aid received	7	2.9%
Automatic aid given	5	2.1%
None	228	94.2%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

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78

Detailed Losses For Date Range

Start Date: 01/01/2025 | End Date: 01/31/2025

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$333,100.00	\$75,000.00	\$408,100.00	\$204,050.00	\$50,000.00	\$7,000.00	\$57,000.00	\$28,500.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2025-0144	01/17/2025	111 - Building fire	109 E Fambrough ST Monroe	\$200,000.00	\$50,000.00	\$250,000.00	\$40,000.00	\$5,000.00	\$45,000.00
2025-0226	01/29/2025	111 - Building fire	306 Walker DR Monroe	\$133,100.00	\$25,000.00	\$158,100.00	\$10,000.00	\$2,000.00	\$12,000.00

Only Reviewed Incidents included.



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Doc Id: 1324

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POLICE

DEPARTMENT

MONTHLY REPORT

March

2025

Comparison of January 2024 to January 2025 Activity Reports

2025

2024

Calls for Service	2,310			2,234	
Area Checks	11,208			11,576	
Training Hours	527			596	
Part A Crimes	61			34	
Part B Crimes	11			15	
Arrest-Adult	45			32	
Juvenile	5			2	

January 2025 Training Hours for Monroe Police Department

GPSTC online training: 141

Conference training: 0

In-service Training: 70

Off Site Training: 316

Total Training Hours: 527



Offense and Arrest Summary Report

Printed On:
03/04/2025

Beginning Date: 01/01/2025

Ending Date: 01/31/2025

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses	61	Clearance Rate	36.07%
% change from last year	79.41%	Last years rate	55.88%
Total Arrests	50	Hate Crime Offenses	0
% change from last year	42.86%	Law Officers Assaulted	1
Group A Crime Rate per 100,000 Population :	381.11	Summary based reporting Crime Rate per 100,000 Population :	174.93
Arrest Rate per 100,000 Population :	312.38		

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	6	4	0	10	3
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	4	0	0	4	4
Intimidation	1	0	0	1	1
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	1	0	0	1	0
Drug/Narcotic Violations	3	0	0	3	7
Drug Equipment Violations	1	0	0	1	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	1	0	0	1	1
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	2	1	0	3	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	19	5	0	24	16
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	2	0	0	2	0
Disorderly Conduct	7	0	0	7	2
DUI	4	0	0	4	6
Drunkness	1	0	0	1	0
Family Offenses-nonviolent	0	0	0	0	1
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	12	0	0	12	10
Total Group B Arrests	26	0	0	26	19
Total Arrests	45	5	0	50	35

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	1	0	0
Robbery	0	0	0
Aggravated Assault	1	1	2
Burglary	2	0	0
Larceny	23	7	3
Motor Vehicle Theft	1	0	0
Arson	0	0	0
Simple Assault	5	3	9
Intimidation	2	1	1
Bribery	0	0	0
Counterfeiting/Forgery	4	0	0
Vandalism	6	1	5
Drug/Narcotic Violations	4	4	7
Drug Equipment Violations	0	0	1
Embezzlement	1	0	0
Extortion/Blackmail	0	0	0
Fraud	6	2	5
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	1	0	0
Incest	0	0	0
Statutory Rape	1	0	0
Stolen Property	0	0	0
Weapons Law Violations	3	3	1
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	61	22	34

Crime Against Person
 11 - This year
 12 - Last year
 -8.33% - Percent Change

Crime Against Property
 43 - This year
 13 - Last year
 230.77% - Percent Change

Crime Against Society
 7 - This year
 9 - Last year
 -22.22% - Percent Change

Population : 16006

Note: Last years figures are provided for comparison purposes only.



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	5
ANIMAL COMPLAINT	3
VICIOUS ANIMAL	1
PROWLER	7
BURGLARY REPORT	12
DOMESTIC NON-VIOLENT	21
DOMESTIC VIOLENT	1
ARMED ROBBERY	1
WARRANT SERVICE	31
SUBJECT WITH WEAPON	2
SUSPICIOUS PERSON	71
SUSPICIOUS VEHICLE	96
SUICIDE ATTEMPT	4
SUICIDE THREAT	1
KEYS LOCKED IN VEHICLE	74
SPEEDING AUTO	2
ACCIDENT NO INJURIES	61
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	3
ACCIDENT WITH INJURIES	4
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	3
ROAD HAZARD	4
DRUNK DRIVER	2
INTOXICATED PERSON	2
HIT AND RUN	9
DIRECT TRAFFIC	2
TRANSPORT FOR BUSINESS	25
FUNERAL ESCORT	14
TRANSPORT	3
DISABLED VEHICLE	24
AREA/BLDG CHECK	43
SEXUAL ASSAULT	2
CHASE	1
BANK ALARM	1
BUSINESS ALARM	65
CHURCH ALARM	2
RESIDENTIAL ALARM	15
SUBJECT IN CUSTODY	1
TRANSPORT TO COURT	1
TRANSPORT TO HOSPITAL	2
TRANSPORT TO JAIL	1
DEMENTED PERSON NON-VIOLENT	8
STOLEN VEHICLE	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 HANGUP	212
CONTROL SUBSTANCE PROBLEM	11
AGENCY ASSISTANCE	9
ASSAULT	1
ASSAULT LAW ENFORCEMENT ONLY	3
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	22
COUNTERFEIT MONEY	1
CRASH DETECTION DEVICE	4
MISC CYBER CRIMES	1
DAMAGE TO PROPERTY	22
DISPUTE NON VIOLENT IN NATURE	37
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	4
Dead Body	1
LE ASSIST FOR EMS	16
ENTERING AN AUTO	5
EXTRA PATROL REQUEST	7
ASSIST FIRE DEPARTMENT	3
FIREARMS DISCHARGED	7
FOLLOW UP TO PREVIOUS CALL	4
FOUND PROPERTY	8
FRAUD	11
GUNSHOT WOUND PRIORITY 3	1
HARRASSING PHONE CALLS	3
HARRASSMENT	2
IDENTITY THEFT	5
ILLEGAL PARKING	5
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	21
JUVENILE PROBLEM -NO COMPLAINT	6
LOST ITEM REPOR	1
LOUD MUSIC COMPLAINT	14
MISSING PERSON	2
MISCELLANEOUS LAW INCIDENT	32
POWER LINES DOWN	2
PROPERT RETRIEVAL	1
RECOVERED STOLEN PROPERTY	1
ROAD RAGE	1
ROBBERY	1
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	1
SHOPLIFTING	2
THEFT REPORT	17
THREATS	6
TRAFFIC LIGHT OUT	3
TRAFFIC VIOLATION	863
TRAILER INSPECTION	3
TREE DOWN	2
TRESPASSING	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN PRIORITY 1	1
UNKNOWN LAW PROBLEM	7
UNSECURE PREMISES	4
VEHICLE INSPECTION	7
WANTED PERSON	7
WELFARE CHECK	25

Total reported: 2079

Report Includes:

All dates between `00:00:00 02/01/25` and `23:59:59 02/28/25`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
314	LAW ENFORCEMENT UNIT	31
316	LAW ENFORCEMENT UNIT	8
321	LAW ENFORCEMENT UNIT	248
323	LAW ENFORCEMENT UNIT	162
325	LAW ENFORCEMENT UNIT	358
328	LAW ENFORCEMENT UNIT	1
333	LAW ENFORCEMENT UNIT	88
336	LAW ENFORCEMENT UNIT	356
337	LAW ENFORCEMENT UNIT	41
340	LAW ENFORCEMENT UNIT	251
341	LAW ENFORCEMENT UNIT	9
343	LAW ENFORCEMENT UNIT	279
344	LAW ENFORCEMENT UNIT	288
347	LAW ENFORCEMENT UNIT	203
348	LAW ENFORCEMENT UNIT	6
349	LAW ENFORCEMENT UNIT	586
351	LAW ENFORCEMENT UNIT	470
352	LAW ENFORCEMENT UNIT	18
354	LAW ENFORCEMENT UNIT	365
355	LAW ENFORCEMENT UNIT	347
356	LAW ENFORCEMENT UNIT	516
358	LAW ENFORCEMENT UNIT	455
359	LAW ENFORCEMENT UNIT	764
360	LAW ENFORCEMENT UNIT	424
361	LAW ENFORCEMENT UNIT	149
364	LAW ENFORCEMENT UNIT	364
365	LAW ENFORCEMENT UNIT	305
368	LAW ENFORCEMENT UNIT	459
369	LAW ENFORCEMENT UNIT	572
370	LAW ENFORCEMENT UNIT	80
371	LAW ENFORCEMENT UNIT	2000
372	LAW ENFORCEMENT UNIT	34
Total Radio Logs:		10237

Report Includes:

All dates between `00:00:00 02/01/25` and `23:59:59 02/28/25`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
MARCH
2025**

City of Monroe Transfer Station
Customer Inbound Garbage/Trash Tonnage

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total:
2022	9,230												
2023	6,724												
2024	6,080												
2025	5,727												



Note: 6% decrease in tonnage since January 2024

2025	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	499.08											
Residential - Garbage/ tn	461.17											
Residential - Bulk Trash/tn	63.58											
Recycling (tons)	98.53											
Transfer Station (tons)	5,727.12											
Customers (TS)	20											
Sweeper debris (tons)	45.93											
Storm drain debris (tons)	0.12											
2025	January											
Recycling - Yard Waste (tons)	42.68											
Recycling - Leaves (tons)												
Recycling - Curbside (tons)	38.14											
Recycling - Cardboard (tons)	7.25											
Recycling - Scrap Metal (tons)	4.72											
Recycling - Scrap tires (tons)	22 (0.45)											
Recycling - Glass (tons)	1.47											
Recycling - C & D (tons)												
Recycling - Mattresses	139 (3.82)											
95G Garbage carts (each)	25											
65G Recycling Carts (each)	13											
18G Recycling bins (each)	1											
Dumpsters (each)	1											
Cemetery Permits	4											



**Note: 1,069.88 tons of trash /garbage collected and disposed.
98.53 tons of recycled materials collected, including scrap tires & mattresses.**

ITEMS OF INTEREST

- I. **Mattress Update: 139 mattresses picked up at curbside in January 2025. Billed for 76 at \$1,482.**

- II. **Effective October 7, 2024 the Two ASL trucks are in full operation. Customers impacted by the service change, will be notified of the new set out guidelines.**

- III. Curbside Recycling Update: A 34% increase in customer participation, using the 65 gallon “Blue” cart, since the program started in **March of 2021.**
The “Oops” tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. ***Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection.***

- IV. Curbside Glass Collection Update: Currently have 419 customers participating. ***(1.47 tons collected in January 2025).***
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.

Dps



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
MARCH
2025**



**TELECOMMUNICATIONS
DEPARTMENT
MONTHLY REPORT
FEBRUARY
2025**

Subscriber Report: (As of 03/03/2025)

Subscriber Type	Month of January	Month of February	Change
Adtran Fiber Installations:	3,485	3,578	+93
Registered Cable Modem Devices:	2,001	1,943	-58
Registered WiFi Devices:	1,153	1,187	+34
Registered Streaming TV Accounts:	521	517	-4

- Fiber installations currently account for 65% (+1%) of all active installations.
- Registered Cable Modem devices currently account for 35% (-1%) of all active installations.
- At present, managed Wifi (Calix) is installed in approximately 21% (no change) of customer locations.

Projects List:

Arista Core Replacement (CIP)

Status: *Started*

Quotes have been received on our Arista equipment and we are in the process of securing the PO to make the initial purchase.

Brookhaven Conversion

Status: *Planning*

We are developing a plan to convert our first FttH (Fiber to the Home) subdivision to be on the same platform as our other deployments. This will allow us to give more flexibility to our existing customers and well as more options for bandwidth.

Georgia Transmission Corporation Circuit

Status: *Nearing Completion*

We are in the final stretch of completing this circuit for GTC. Only a few small sections remain for us to complete for this circuit.

RF Plant Decommission

Status: *In Progress*

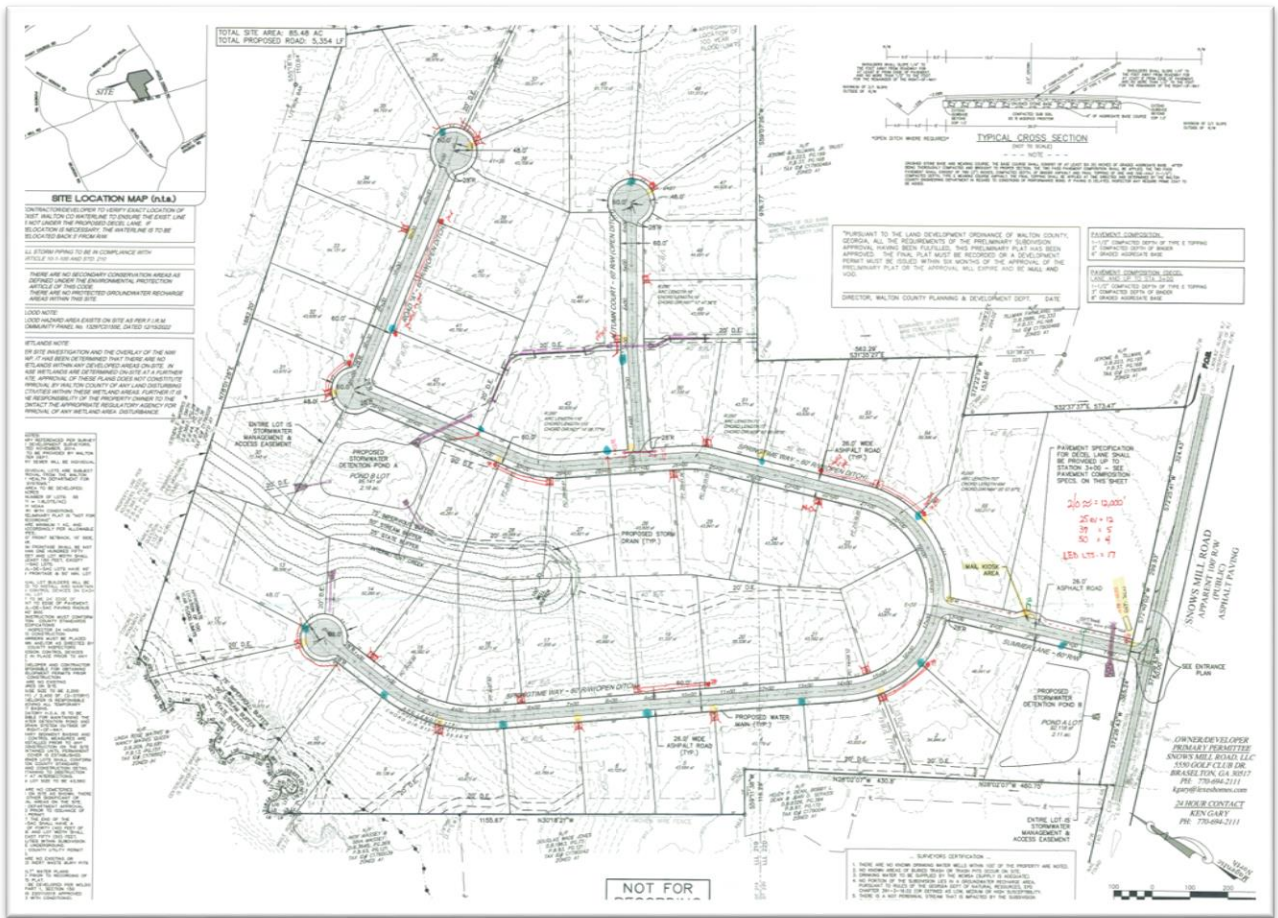
Work continues on decommissioning part of the existing cable plant where service(s) are no longer being offered.

Upcoming Subdivisions / Areas of Deployments:

Estates at Snows Mill (Snows Mill Road)

Status: *Planning*

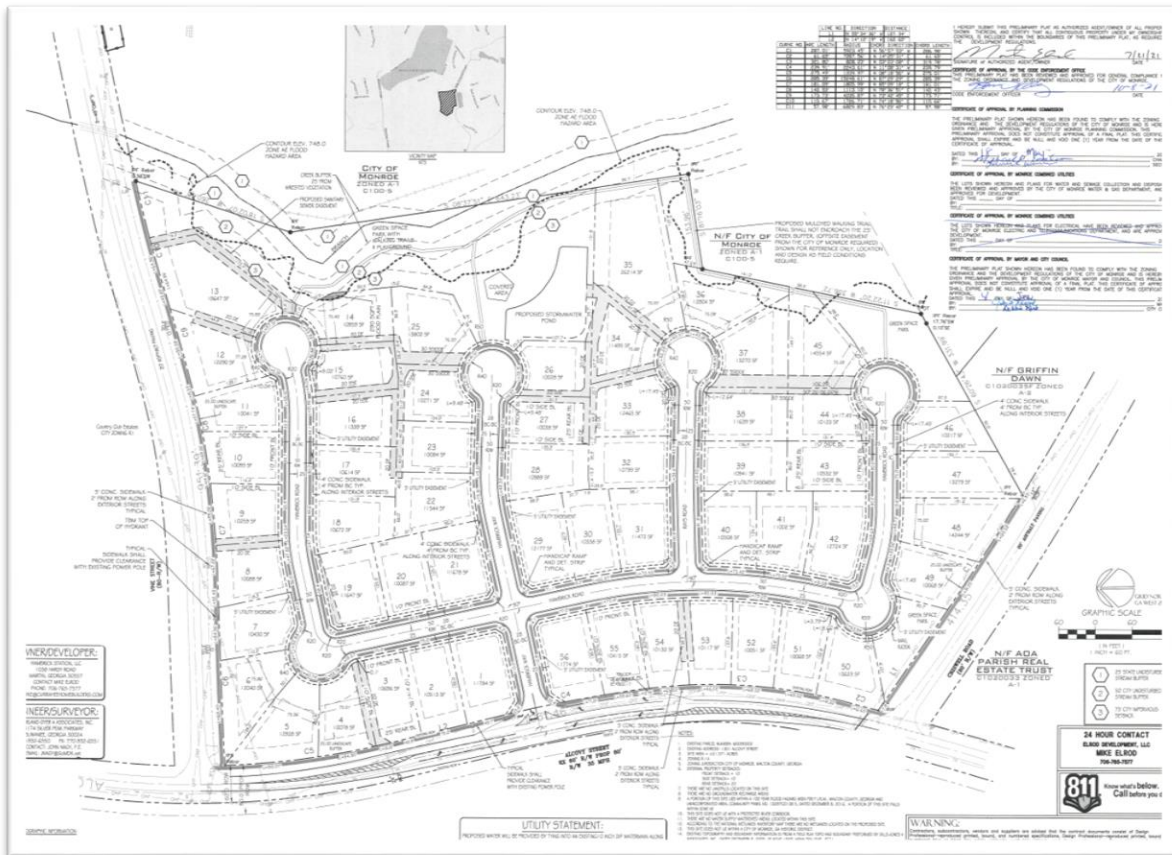
We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.



Hambrick Station (Criswell Road)

Status: *Planning*

We are in the process of planning for deployment into this subdivision. At present, our plan it so start infrastructure deployment by joint trenching with the Gas department when they begin.



The "Jax" Apartment Complex (Aycock Avenue)

Status: *In Progress*

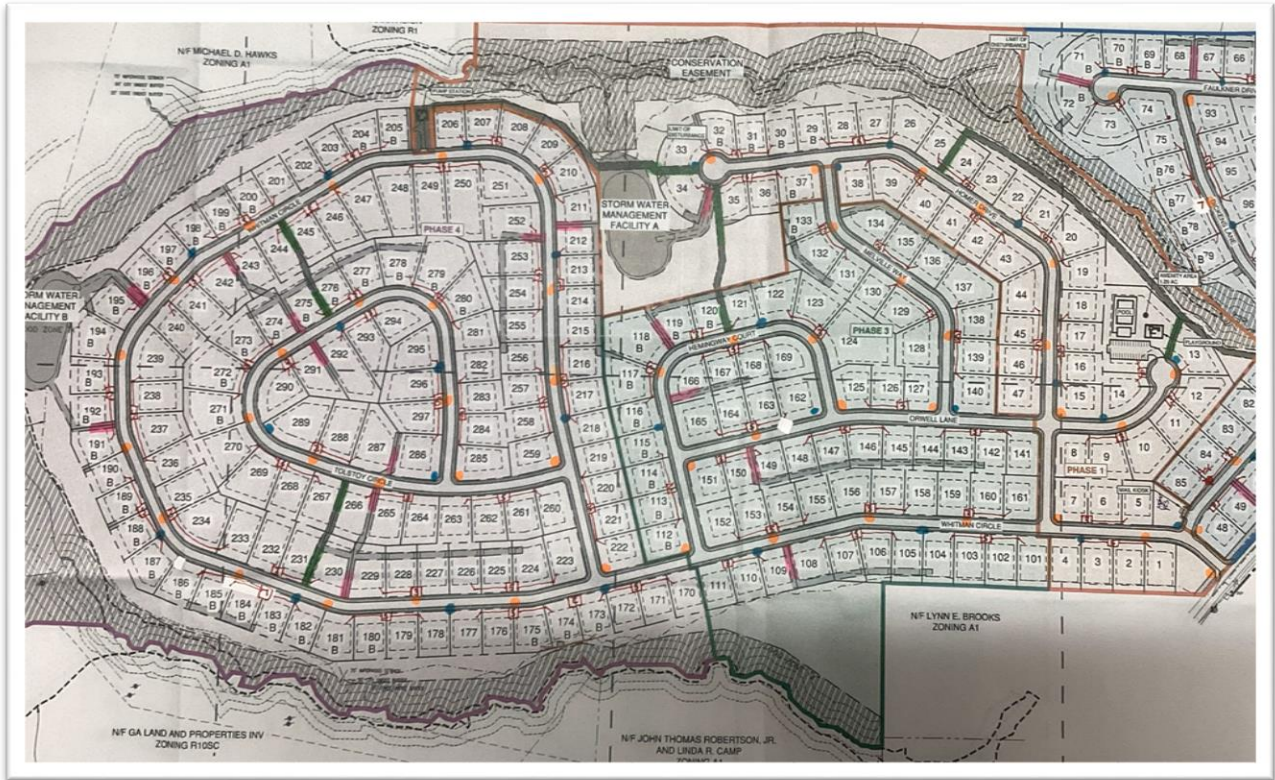
All infrastructure has been installed. We have started the process of pre-installing ONTs for fiber service at the Jax. Buildings 2000 and 3000 are completed and ready for service. Work continues wiring up buildings 1000 and 4000. At present, buildings 5000, 6000, and 7000 are still finishing up construction and once that is complete, we will be able to pre-wire ONTs for those buildings as well. Pre-wiring these buildings will allow us to turn up service(s) for customers easier compared to our standard install process.



River Pointe (Cedar Ridge)

Status: *Started*

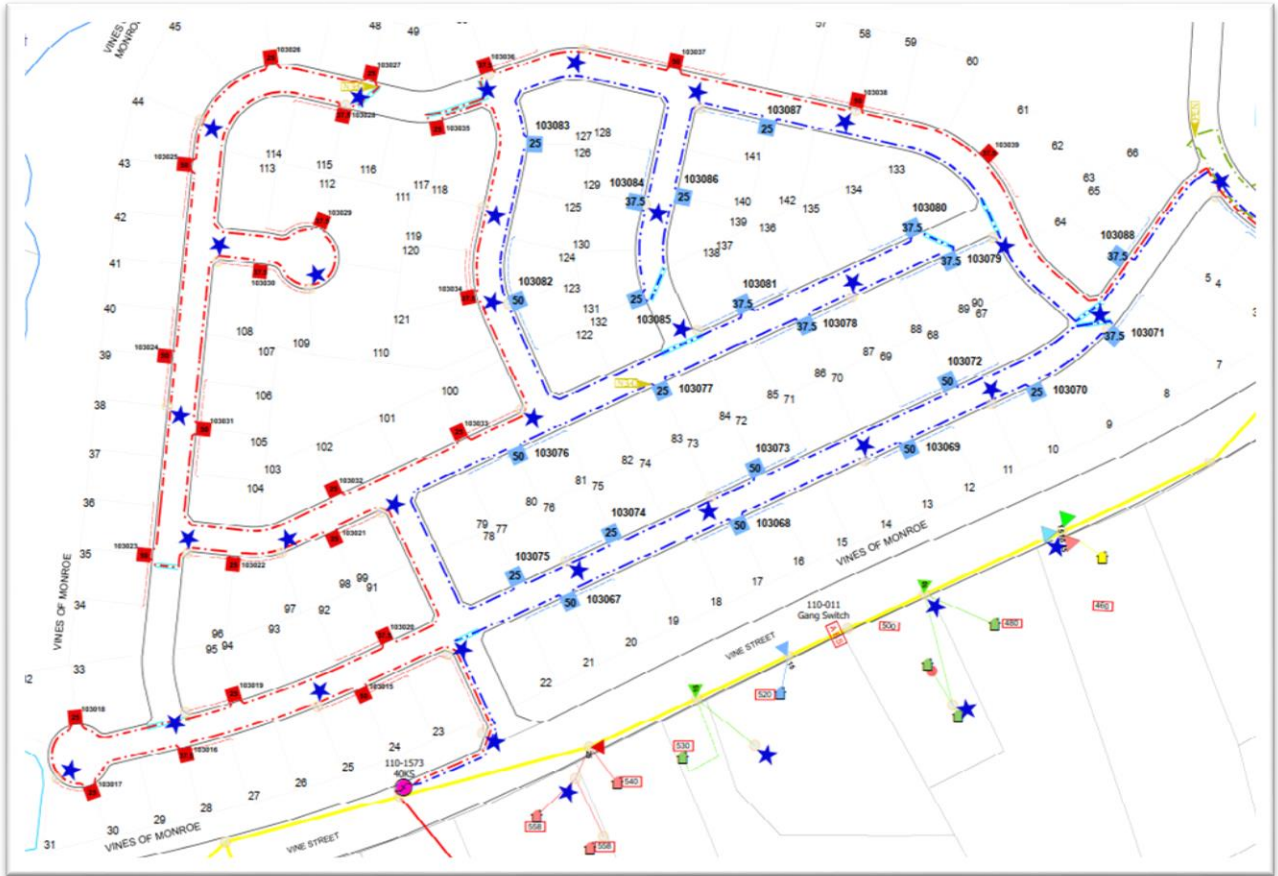
We have started to deploy conduit and infrastructure by joint trenching with the Gas department. Once completed, infrastructure will then be spliced in to prepare to service this area with high-speed fiber.



Vines of Monroe (Vine Street)

Status: *Planning*

We are in the process of planning for deployment into this subdivision. At present, our plan is to start infrastructure deployment by joint trenching with the Gas department when they begin.



TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2025 | FY 2025



COVER	1
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CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-14
CHART 3: RETAIL REVENUES	15-16

COMMENTARY & ANALYSIS

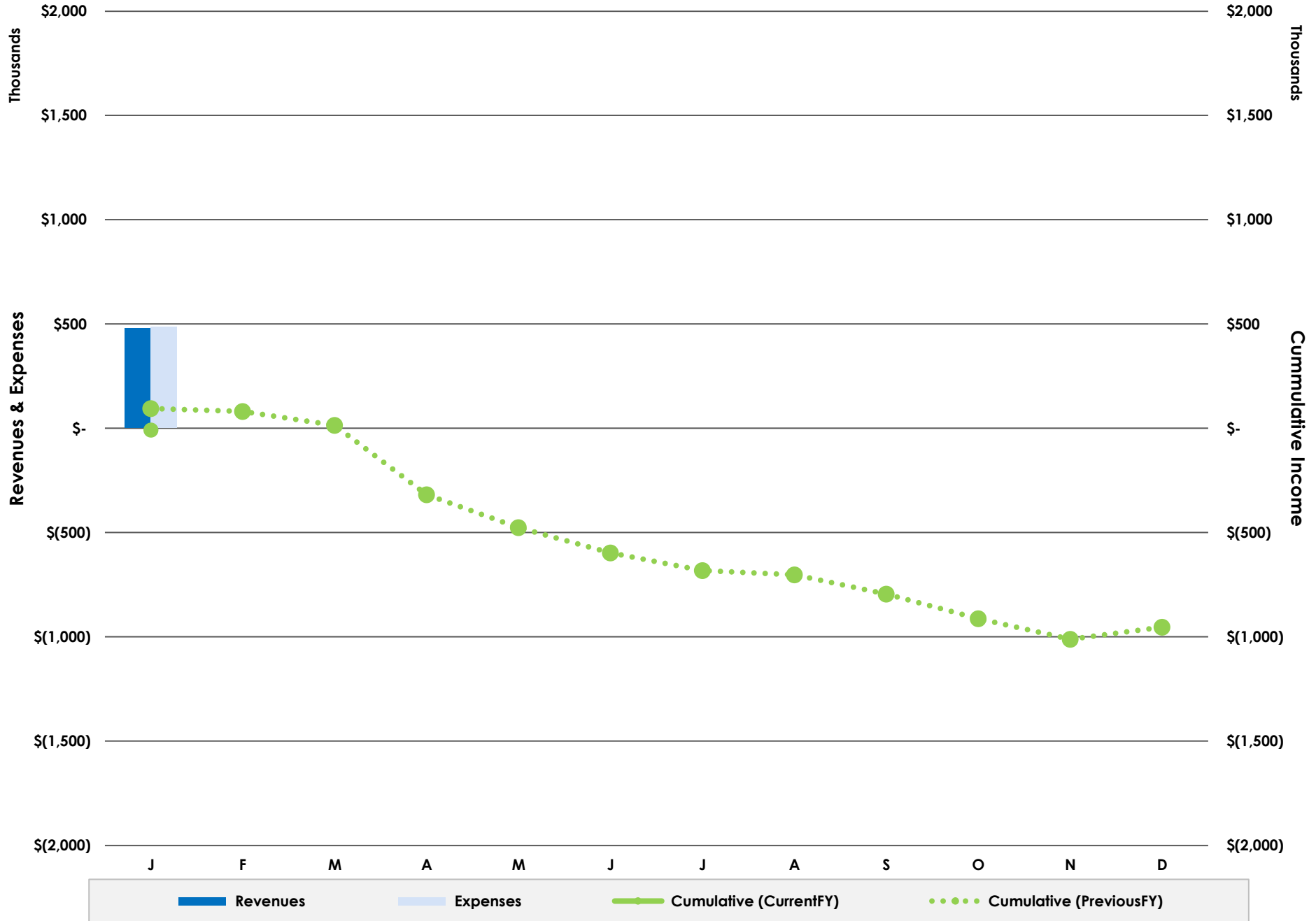
The net operating margin after transfers, FY to date was -1.52%

RECOMMENDATIONS

- *
- *
- *
- *

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
FINANCIALS					
Revenues					
RETAIL SALES	\$ 448,908	\$ 539,694	\$ 448,908	\$ 539,694	\$ 5,986,410
OTHER REVENUES	23,033	32,199	23,033	32,199	330,240
ADJUSTMENTS	7,265	13,993	7,265	13,993	71,585
Total Revenues	\$ 479,205	\$ 585,886	\$ 479,205	\$ 585,886	\$ 6,388,235
Expenses					
PERSONNEL	\$ 134,283	\$ 88,187	\$ 134,283	\$ 88,187	\$ 1,192,120
PURCHASED & CONTRACTED SVC	23,945	34,800	23,945	34,800	457,455
PURCHASED PROPERTY SERVICES	-	434	-	434	49,165
SUPPLIES	3,481	1,897	3,481	1,897	632,776
COST OF GOODS SOLD	80,771	171,114	80,771	171,114	2,010,001
DEPR, DEBT SVC & OTHER COSTS	128,014	98,712	128,014	98,712	1,681,864
FUND TRANSFERS	116,000	95,790	116,000	95,790	1,420,218
Total Combined Expenses	\$ 486,494	\$ 490,934	\$ 486,494	\$ 490,934	\$ 7,443,600
Income					
Before Transfer	\$ 108,712	\$ 190,742	\$ 108,712	\$ 190,742	\$ 364,853
After Transfer	\$ (7,289)	\$ 94,952	\$ (7,289)	\$ 94,952	\$ (1,055,365)
Margin					
Before Transfer	22.69%	32.56%	22.69%	32.56%	5.71%
After Transfer	-1.52%	16.21%	-1.52%	16.21%	-16.52%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2025



	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
RETAIL SALES					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ -	\$ 160,709	\$ -	\$ 160,709	\$ 1,095,459
DVR SERVICE	-	15,278	-	15,278	97,131
FIBER OPTICS	211,156	148,766	211,156	148,766	2,143,364
STREAMING	52,770	-	52,770	-	221,139
INTERNET	143,080	179,031	143,080	179,031	1,962,420
TELEPHONE	41,902	35,046	41,902	35,046	460,962
SET TOP BOX	-	864	-	864	5,934
Total RETAIL SALES (ACTUAL)	\$ 448,908	\$ 539,694	\$ 448,908	\$ 539,694	\$ 5,986,410
OTHER REVENUES					
CATV INSTALL/UPGRADE	\$ -	\$ (87)	\$ -	\$ (87)	\$ 10
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	530	694	530	694	7,480
EQUIPMENT SALES	-	-	-	-	-
MODEM RENTAL	4,240	5,579	4,240	5,579	59,853
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	153	1,358	153	1,358	16,626
ADMIN ALLOCATION	18,110	24,654	18,110	24,654	246,271
OPERATING TRANSFERS IN	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
Total OTHER REVENUES ACTUAL	\$ 23,033	\$ 32,199	\$ 23,033	\$ 32,199	\$ 330,240
Adjustment	\$ 7,265	\$ 13,993	\$ 7,265	\$ 13,993	\$ 71,585
<i>Note: Adjustment added to match Financials</i>					
TOTAL REVENUES (ACTUAL)	\$ 479,205	\$ 585,886	\$ 479,205	\$ 585,886	\$ 6,388,235

SUMMARY	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Personnel	\$ 134,283	\$ 88,187	\$ 134,283	\$ 88,187	\$ 1,192,120
Purchased & Contracted Svc	23,945	34,800	23,945	34,800	457,455
Purchased Property Services	-	434	-	434	49,165
Supplies	3,481	1,897	3,481	1,897	632,776
Cost of Goods Sold	80,771	171,114	80,771	171,114	2,010,001
Depr, Debt Svc & Other Costs	128,014	98,712	128,014	98,712	1,681,864
Fund Transfers	116,000	95,790	116,000	95,790	1,420,218
TOTAL SUMMARY (ACTUAL)	\$ 486,494	\$ 490,934	\$ 486,494	\$ 490,934	\$ 7,443,600

TELECOM

Personnel					
Salaries	\$ 101,573	\$ 57,836	\$ 101,573	\$ 57,836	\$ 793,504
Benefits	32,709	30,352	32,709	30,352	398,616
Total Personnel (ACTUAL)	\$ 134,283	\$ 88,187	\$ 134,283	\$ 88,187	\$ 1,192,120

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	399
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	-	-	1,289
Pest Control	-	-	-	-	-
Maintenance	857	501	857	501	19,997
Equipment Rents/Leases	-	188	-	188	2,253
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	-	-	-	333
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
SECURITY SYSTEMS	-	-	-	-	1,273
Outside Maintenance	3,694	17,749	3,694	17,749	210,560
EQUIPMENT RENTS / LEASES	188	-	188	-	188
POLE EQUIPMENT RENTS / LEASES	-	-	-	-	12,736
MAINTENANCE CONTRACTS	17,355	12,287	17,355	12,287	43,796
EQUIPMENT RENTAL	-	-	-	-	545
COMMUNICATION SERVICES	1,728	1,574	1,728	1,574	30,976
INTERNET COSTS	-	-	-	-	-
POSTAGE	-	-	-	-	-
MARKETING EXPENSES	-	-	-	-	737
PRINTING	-	-	-	-	77
TRAVEL EXPENSE	-	-	-	-	1,934
DUES/FEES	-	-	-	-	21,268
VEHICLE TAG & TITLE FEE	-	22	-	22	32
FCC FEES	-	-	-	-	31,032
GA DEPT OF REV FEES	-	-	-	-	63,045
TRAINING & EDUCATION -EMPLOYEE	-	-	-	-	8,122
CONTRACT LABOR	124	2,480	124	2,480	6,862
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 23,945	\$ 34,800	\$ 23,945	\$ 34,800	\$ 457,455

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
R & M CATV Studio - Outside	-	-	-	-	-
Equipment Rep & Maint - Inside	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	-	-	-	-	4,284
Postage	-	-	-	-	58
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	-	-	1,750
Dues & Subscriptions	-	-	-	-	-
Fees	-	434	-	434	-
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	-	-	-	-	41,073
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL)	\$ -	\$ 434	\$ -	\$ 434	\$ 49,165

TELECOM (Continued)

Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	-
Office Supplies & Expense	-	-	-	-	1,824
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	880
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	-	-	22
Tires	-	-	-	-	412
Uniform Expense	-	-	-	-	-
Janitorial Supplies	-	155	-	155	1,836
Computer Equipment	-	-	-	-	-
Equipment Parts	-	-	-	-	770
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	-	411	-	411	130,968
Sys R&M - Inside/Shipping	-	-	-	-	650

TELECOM: EXPENSES

REPORTING PERIOD: 01/2025

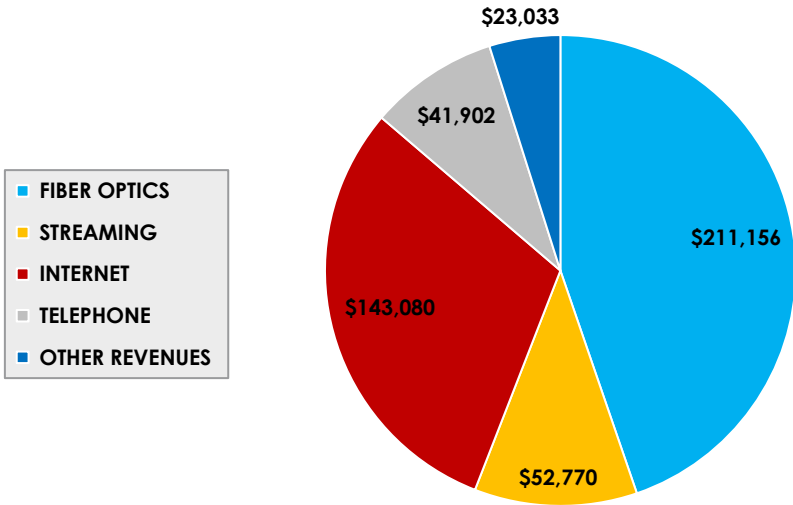
MONR 110
MOST RECENT

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
COVID-19 EXPENSES	-	-	-	-	-
Utility Cost for Other Funds	-	-	-	-	-
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	14,416
Food	-	87	-	87	1,471
Small Tools & Minor Equipment	-	-	-	-	2,042
Small Operating Supplies	-	-	-	-	16,041
EMPLOYEE RECOGNITION	-	-	-	-	-
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	-	-	10,410
AUTO PARTS	-	-	-	-	2,801
CONSTRUCTION MATERIALS	-	-	-	-	8,497
EXPENDABLE FLUIDS	-	-	-	-	-
SAFETY/MEDICAL SUPPLIES	-	-	-	-	-
UNIFORM EXPENSE	-	-	-	-	4,711
TIRES	-	-	-	-	4,841
JANITORIAL SUPPLIES	133	-	133	-	271
COMPUTER EQUIP NON-CAP	-	-	-	-	8,724
SYS R & M - INSIDE/SHIPPING	-	-	-	-	33
REPAIRS & MAINTENANCE	722	-	722	-	197,966
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	-	-	-	-	25,491
FOOD	36	-	36	-	393
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	47,862
SMALL OPERATING SUPPLIES	227	-	227	-	26,786
DEPRECIATION EXPENSE	-	-	-	-	66,553
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 3,481	\$ 1,897	\$ 3,481	\$ 1,897	\$ 632,776
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,568	18,273	17,568	18,273	205,916
Cost of Sales CATV	-	123,184	-	123,184	1,061,879
Cost of Sales Internet	27,687	22,062	27,687	22,062	420,196
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	1,962	1,937	1,962	1,937	85,020
Cost of Sales Streaming	33,554	5,657	33,554	5,657	236,989
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 80,771	\$ 171,114	\$ 80,771	\$ 171,114	\$ 2,010,001

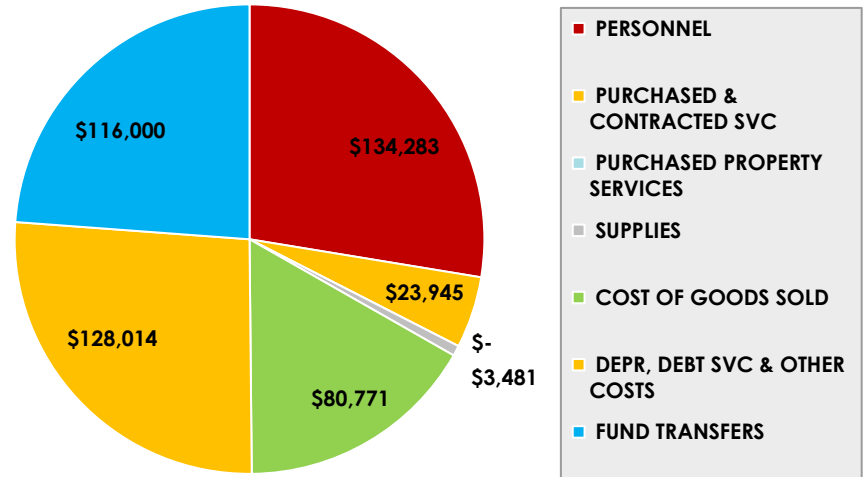
	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	-	-	-	171,086
INTEREST EXP - 2020 REV BONDS	43,089	43,089	43,089	43,089	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	93,130	64,092	93,130	64,092	1,076,511
Utility Bad Debt Expense	-	-	-	-	-
AMORT 2020 BOND PREMIUM	(8,723)	(8,723)	(8,723)	(8,723)	(104,681)
AMORT RIGHT TO USE ASSET	-	-	-	-	16,180
Debt Service Interest	-	-	-	-	-
Other Interest Expense	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	-
CAPITAL LEASE INTEREST	-	-	-	-	-
LEASE LIABILITY INTEREST	518	254	518	254	5,699
Capital Exp - Capital Lease	518	254	518	254	5,699
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 128,014	\$ 98,712	\$ 128,014	\$ 98,712	\$ 1,681,864
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	-	10,656	-	10,656	71,042
Trans Out 5% to Gen Fund - TELECOM	22,871	21,043	22,871	21,043	272,665
Intergovernmental-Walton County	-	-	-	-	-
ADMIN ALLOC - ADMIN EXPENSES	93,130	64,092	93,130	64,092	1,076,511
Total Fund Transfers (ACTUAL)	\$ 116,000	\$ 95,790	\$ 116,000	\$ 95,790	\$ 1,420,218
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 486,494	\$ 490,934	\$ 486,494	\$ 490,934	\$ 7,443,600

**CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES**

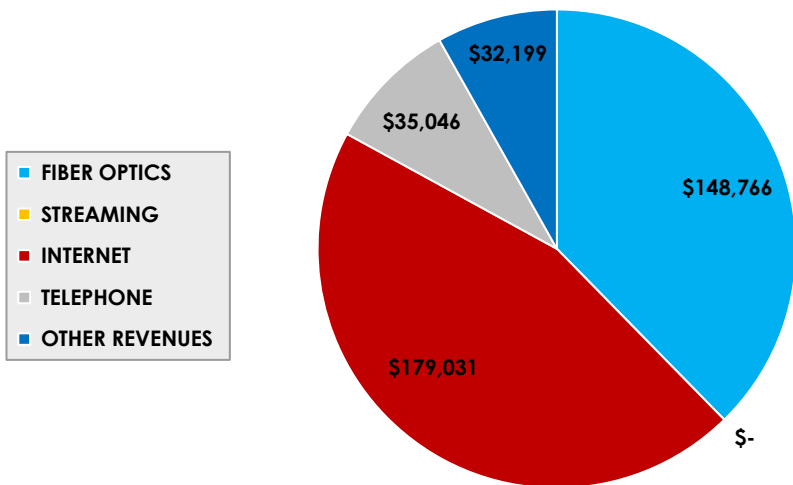
REVENUES [Jan 2025]



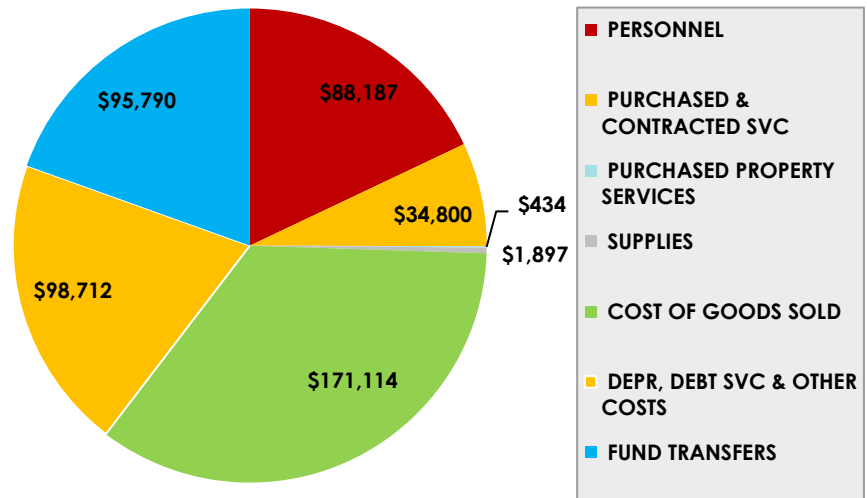
EXPENSES [Jan 2025]



REVENUES [Jan 2024]



EXPENSES [Jan 2024]



	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	-	1,301	-	1,301	9,032
Revenue (\$)	\$ -	\$ 149,194	\$ -	\$ 149,194	\$ 1,018,427
Revenue Per Bill (\$)	\$ -	\$ 115	\$ -	\$ 115	\$ 113
MINI BASIC					
Number of Bills	-	241	-	241	1,660
Revenue (\$)	\$ -	\$ 9,173	\$ -	\$ 9,173	\$ 62,219
Revenue Per Bill (\$)	\$ -	\$ 38	\$ -	\$ 38	\$ 37
BOSTWICK					
Number of Bills	-	5	-	5	30
Revenue (\$)	\$ -	\$ 575	\$ -	\$ 575	\$ 3,458
Revenue Per Bill (\$)	\$ -	\$ 115	\$ -	\$ 115	\$ 115
BULK CATV/MOTEL					
Number of Bills	-	4	-	4	28
Revenue (\$)	\$ -	\$ 1,310	\$ -	\$ 1,310	\$ 8,834
Revenue Per Bill (\$)	\$ -	\$ 328	\$ -	\$ 328	\$ 316
SHOWTIME					
Number of Bills	-	3	-	3	8
Revenue (\$)	\$ -	\$ 41	\$ -	\$ 41	\$ 133
Revenue Per Bill (\$)	\$ -	\$ 14	\$ -	\$ 14	\$ 17
SHOW/HBO					
Number of Bills	-	1	-	1	4
Revenue (\$)	\$ -	\$ 13	\$ -	\$ 13	\$ 50
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 13	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	-	2	-	2	7
Revenue (\$)	\$ -	\$ 27	\$ -	\$ 27	\$ 102
Revenue Per Bill (\$)	\$ -	\$ 13	\$ -	\$ 13	\$ 15

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
HBO					
Number of Bills	-	13	-	13	85
Revenue (\$)	\$ -	\$ 188	\$ -	\$ 188	\$ 1,214
Revenue Per Bill (\$)	\$ -	\$ 14	\$ -	\$ 14	\$ 14
MAX/HBO					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
PLAYBOY					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
STARZ					
Number of Bills	-	13	-	13	73
Revenue (\$)	\$ -	\$ 188	\$ -	\$ 188	\$ 1,023
Revenue Per Bill (\$)	\$ -	\$ 14	\$ -	\$ 14	\$ 14
DVR					
Number of Bills	-	93	-	93	614
Revenue (\$)	\$ -	\$ 11,065	\$ -	\$ 11,065	\$ 72,485
Revenue Per Bill (\$)	\$ -	\$ 119	\$ -	\$ 119	\$ 118
NON DVR					
Number of Bills	-	29	-	29	171
Revenue (\$)	\$ -	\$ 3,436	\$ -	\$ 3,436	\$ 19,884
Revenue Per Bill (\$)	\$ -	\$ 118	\$ -	\$ 118	\$ 116
SET TOP BOX					
Number of Bills	-	70	-	70	488
Revenue (\$)	\$ -	\$ 864	\$ -	\$ 864	\$ 5,934
Revenue Per Bill (\$)	\$ -	\$ 12	\$ -	\$ 12	\$ 12

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	-	44	-	44	294
Revenue (\$)	\$ -	\$ 647	\$ -	\$ 647	\$ 3,990
Revenue Per Bill (\$)	\$ -	\$ 15	\$ -	\$ 15	\$ 14
ADD'L NON DVR BOX					
Number of Bills	-	13	-	13	78
Revenue (\$)	\$ -	\$ 130	\$ -	\$ 130	\$ 772
Revenue Per Bill (\$)	\$ -	\$ 10	\$ -	\$ 10	\$ 10
FIBER					
Number of Bills	3,191	2,052	3,191	2,052	31,219
Revenue (\$)	\$ 211,156	\$ 148,766	\$ 211,156	\$ 148,766	\$ 2,143,364
Revenue Per Bill (\$)	\$ 66	\$ 72	\$ 66	\$ 72	\$ 69
INTERNET					
Number of Bills	2,315	2,941	2,315	2,941	32,200
Revenue (\$)	\$ 129,732	\$ 172,155	\$ 129,732	\$ 172,155	\$ 1,843,294
Revenue Per Bill (\$)	\$ 56	\$ 59	\$ 56	\$ 59	\$ 57
BASIC STREAM					
Number of Bills	87	-	87	-	440
Revenue (\$)	\$ 5,593	\$ -	\$ 5,593	\$ -	\$ 22,266
Revenue Per Bill (\$)	\$ 64	\$ -	\$ 64	\$ -	\$ 51
EXPAND STREAM					
Number of Bills	139	-	139	-	693
Revenue (\$)	\$ 14,366	\$ -	\$ 14,366	\$ -	\$ 57,314
Revenue Per Bill (\$)	\$ 103	\$ -	\$ 103	\$ -	\$ 83
Premium Stream					
Number of Bills	249	-	249	-	1,374
Revenue (\$)	\$ 28,301	\$ -	\$ 28,301	\$ -	\$ 123,208
Revenue Per Bill (\$)	\$ 114	\$ -	\$ 114	\$ -	\$ 90
Everything Stream					
Number of Bills	33	-	33	-	174
Revenue (\$)	\$ 4,510	\$ -	\$ 4,510	\$ -	\$ 18,351
Revenue Per Bill (\$)	\$ 137	\$ -	\$ 137	\$ -	\$ 105
WIRELESS INTERNET					
Number of Bills	994	486	994	486	8,897
Revenue (\$)	\$ 13,348	\$ 6,876	\$ 13,348	\$ 6,876	\$ 119,126
Revenue Per Bill (\$)	\$ 13	\$ 14	\$ 13	\$ 14	\$ 13

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
RESIDENTIAL PHONE					
Number of Bills	609	679	609	679	7,727
Revenue (\$)	\$ 18,020	\$ 9,794	\$ 18,020	\$ 9,794	\$ 168,221
Revenue Per Bill (\$)	\$ 30	\$ 14	\$ 30	\$ 14	\$ 22
COMMERCIAL PHONE					
Number of Bills	246	264	246	264	3,084
Revenue (\$)	\$ 16,744	\$ 17,149	\$ 16,744	\$ 17,149	\$ 201,468
Revenue Per Bill (\$)	\$ 68	\$ 65	\$ 68	\$ 65	\$ 65
TOTAL REVENUES	\$ 441,770	\$ 531,591	\$ 441,770	\$ 531,591	\$ 5,895,137

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

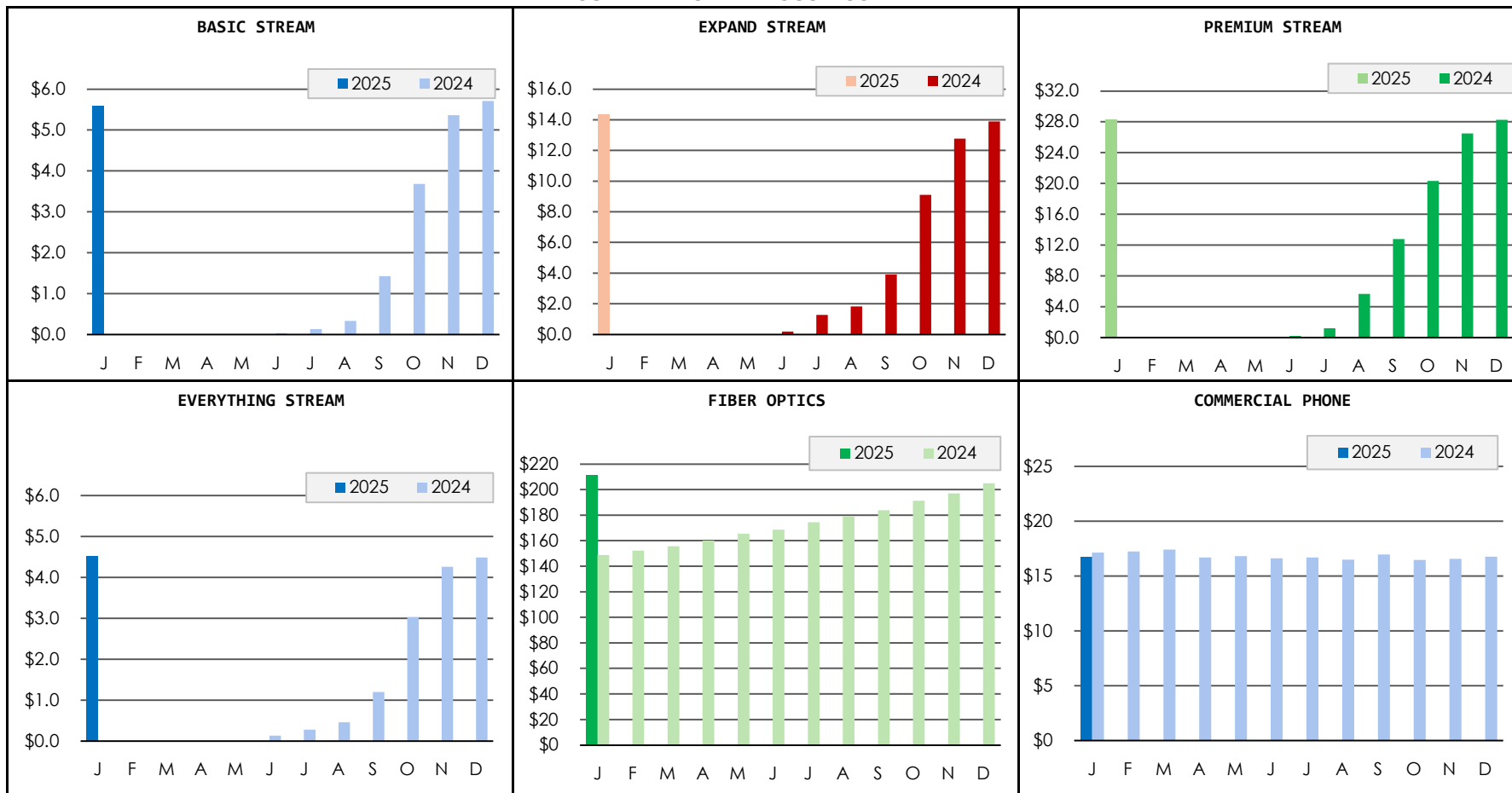
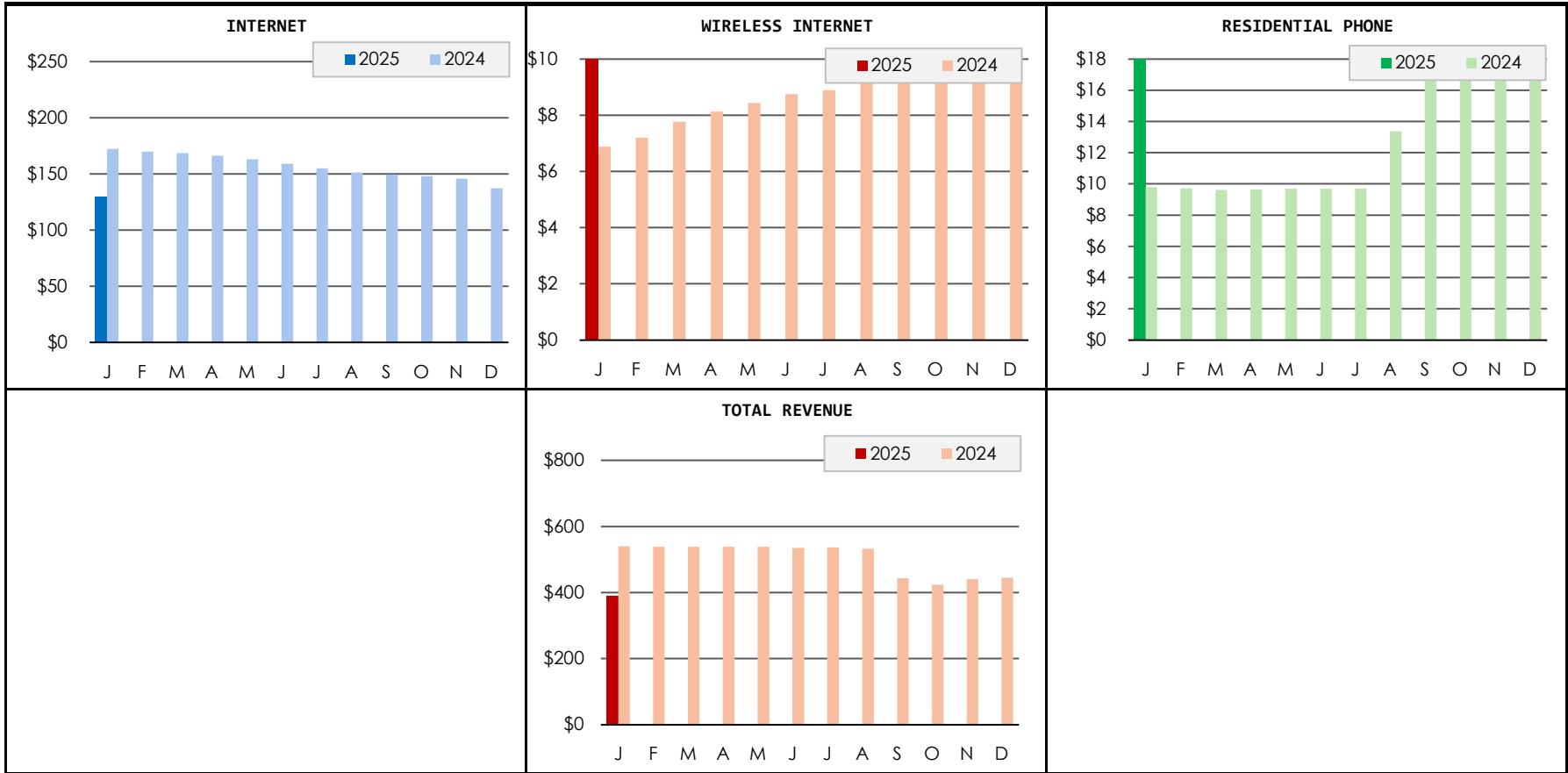
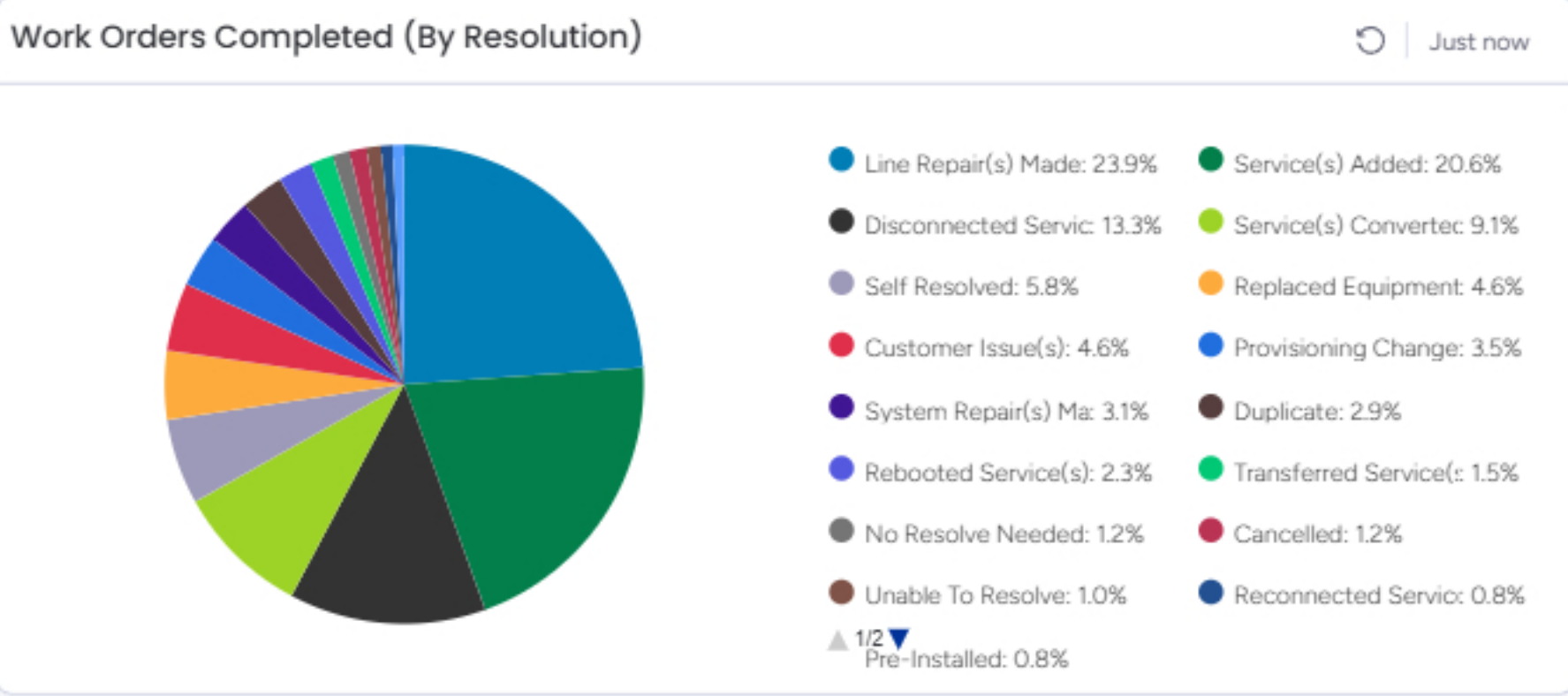
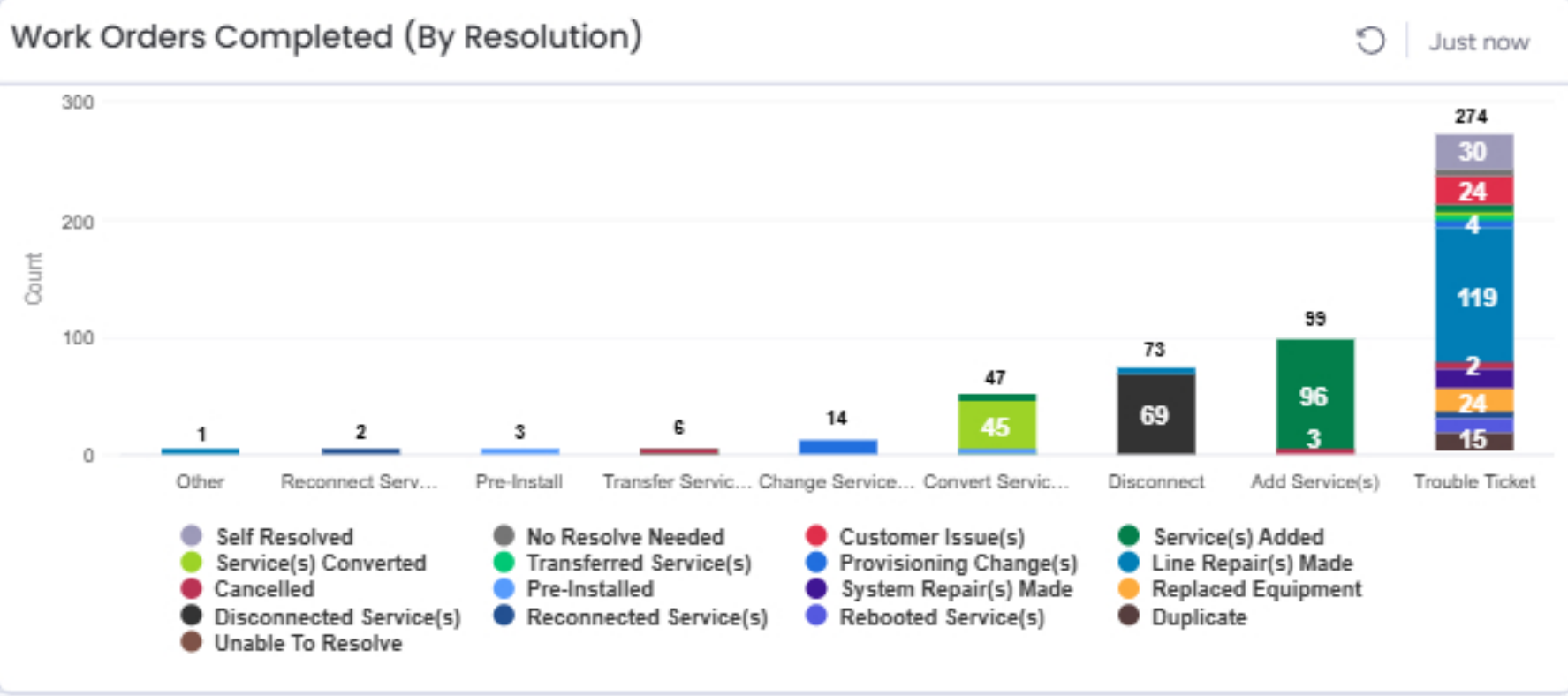
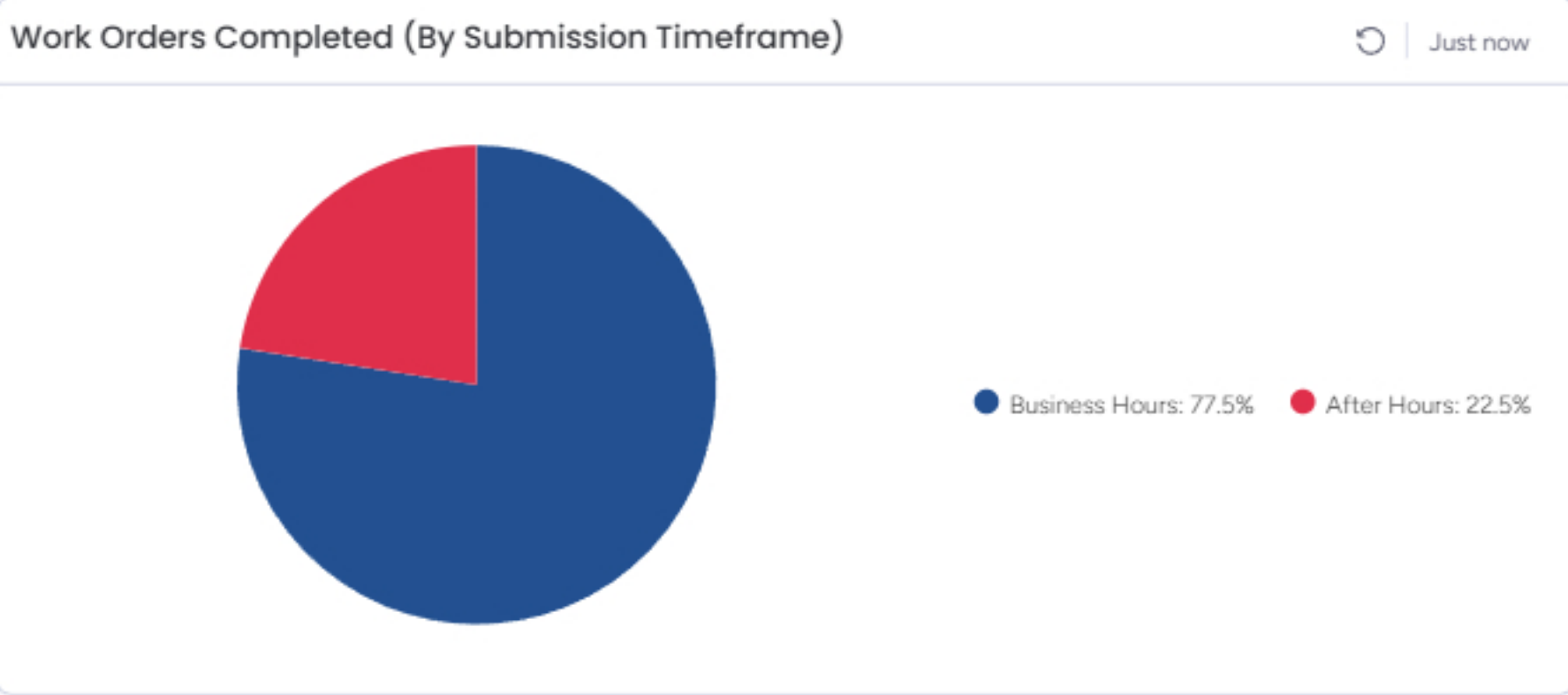
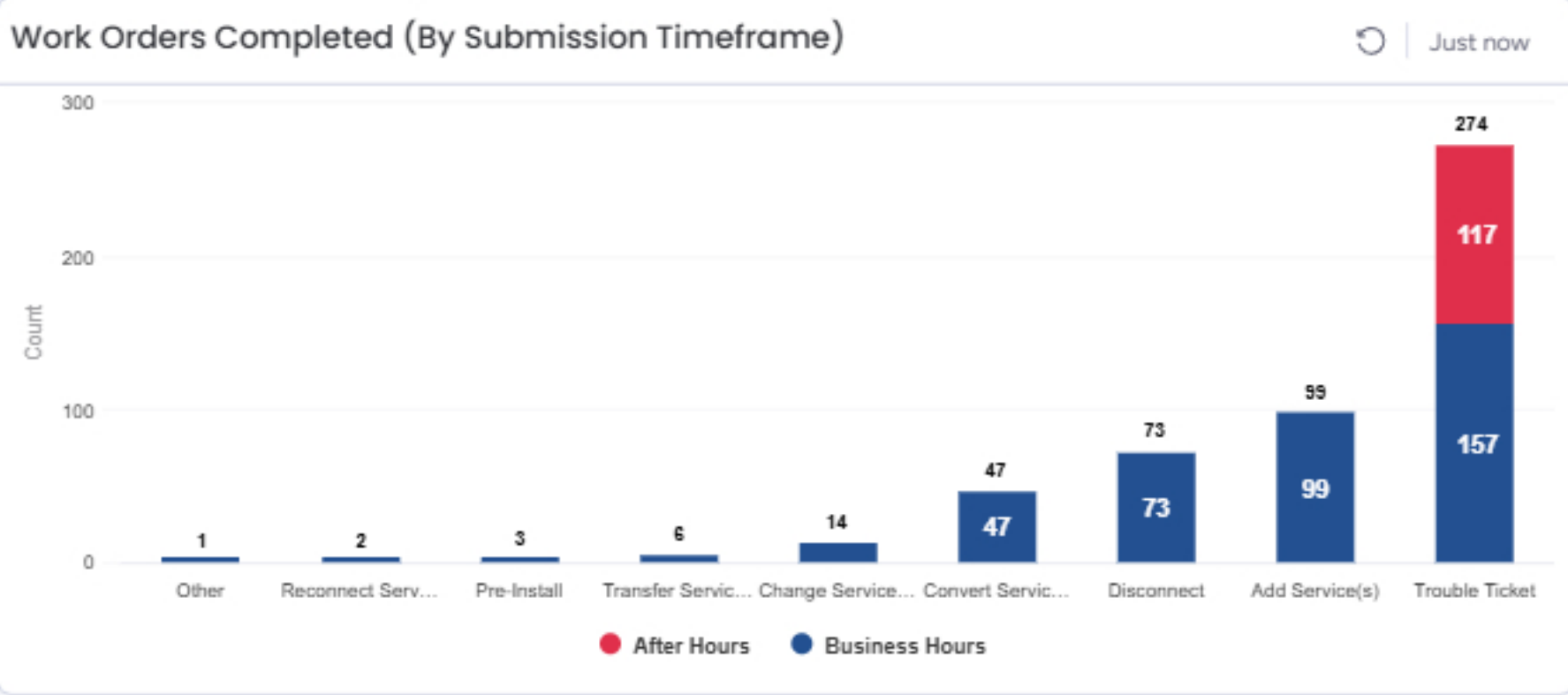
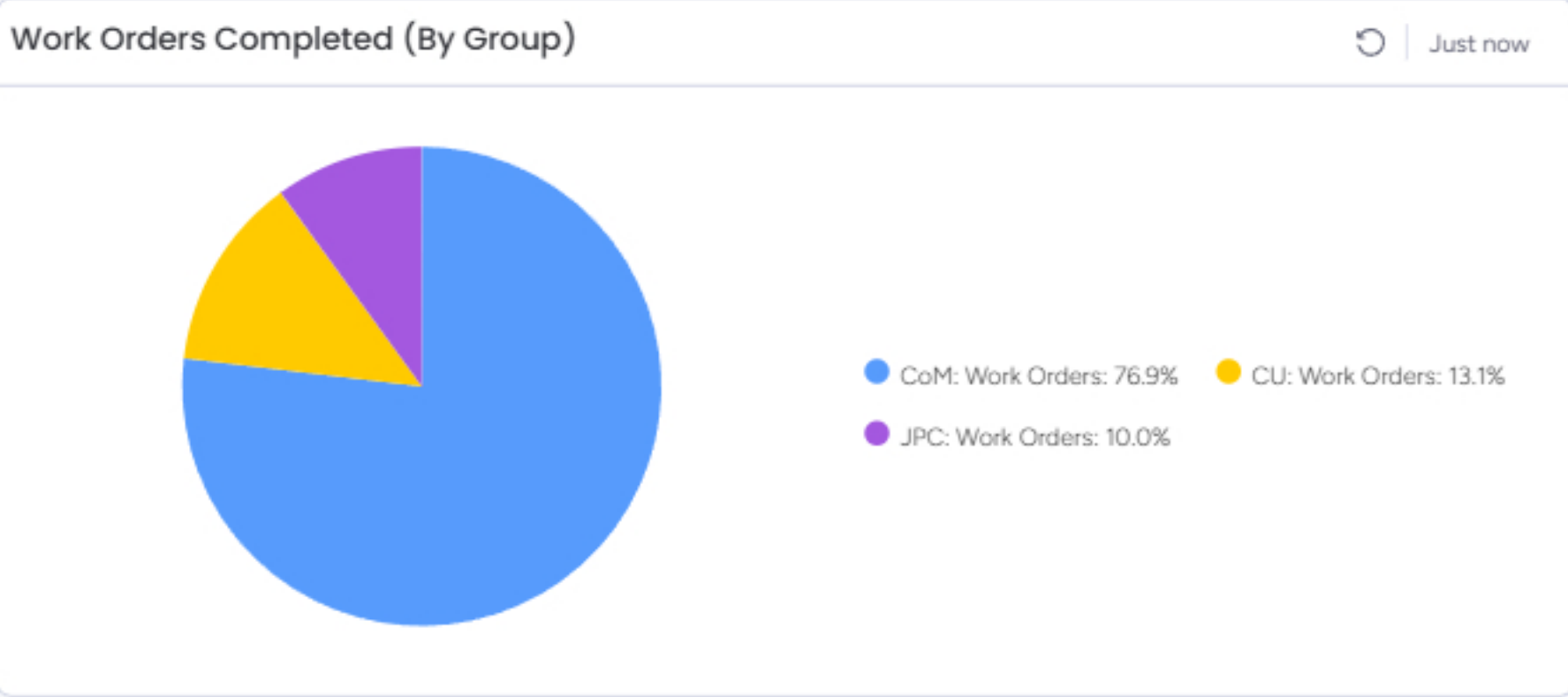
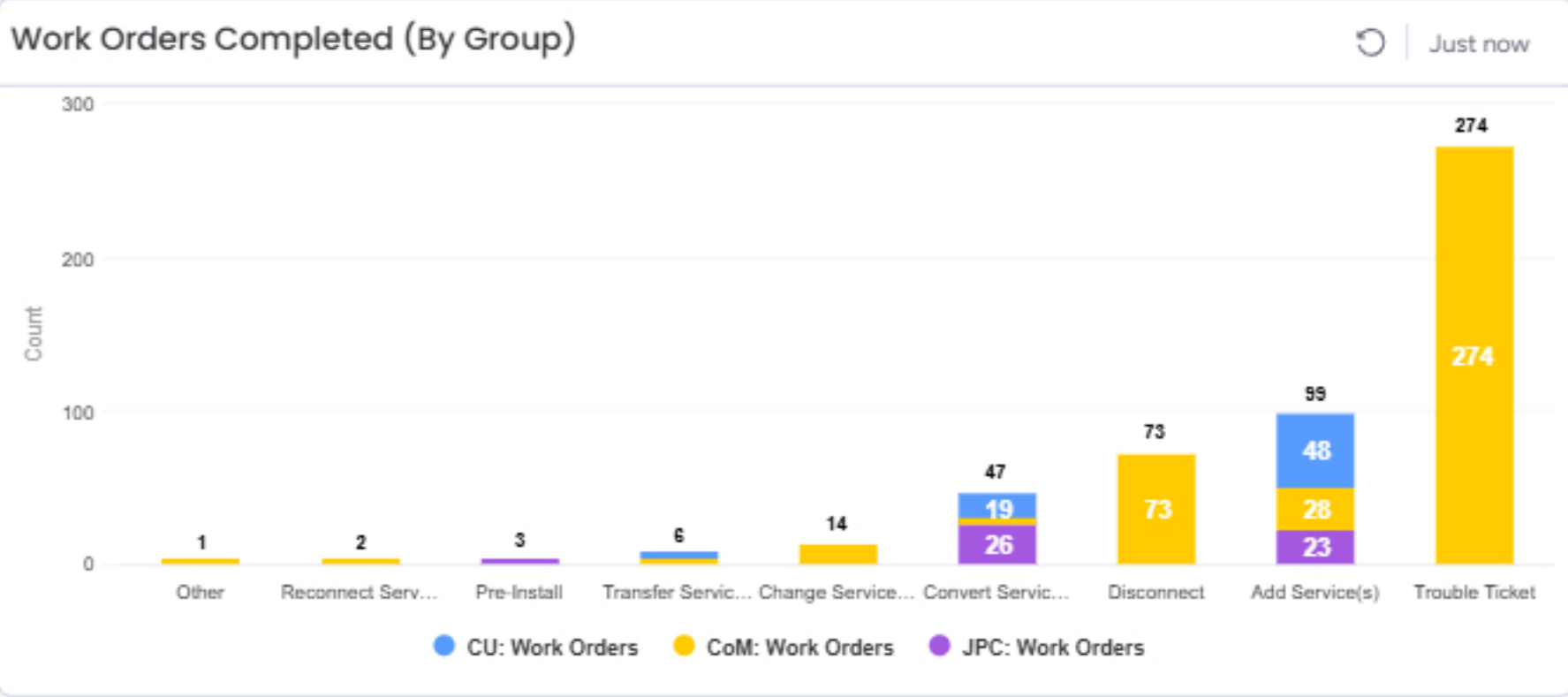
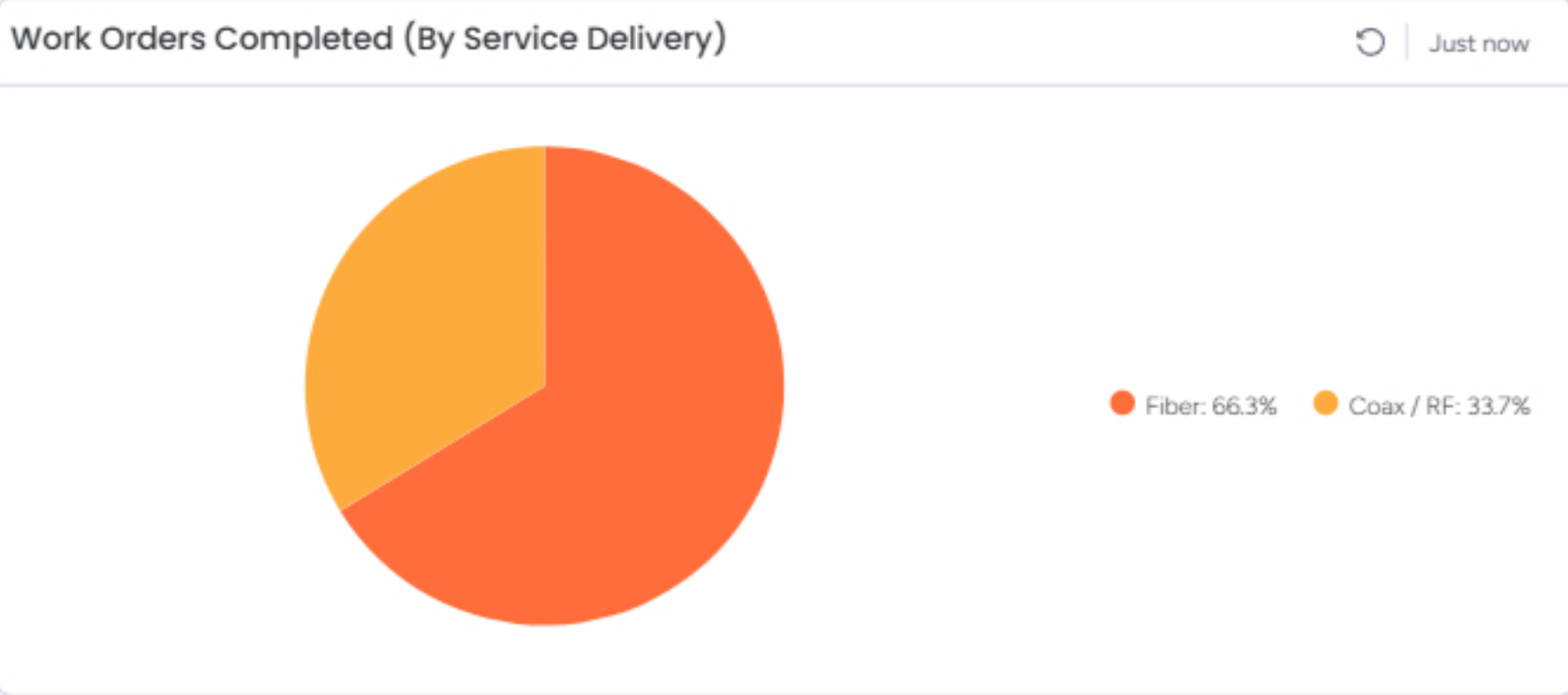
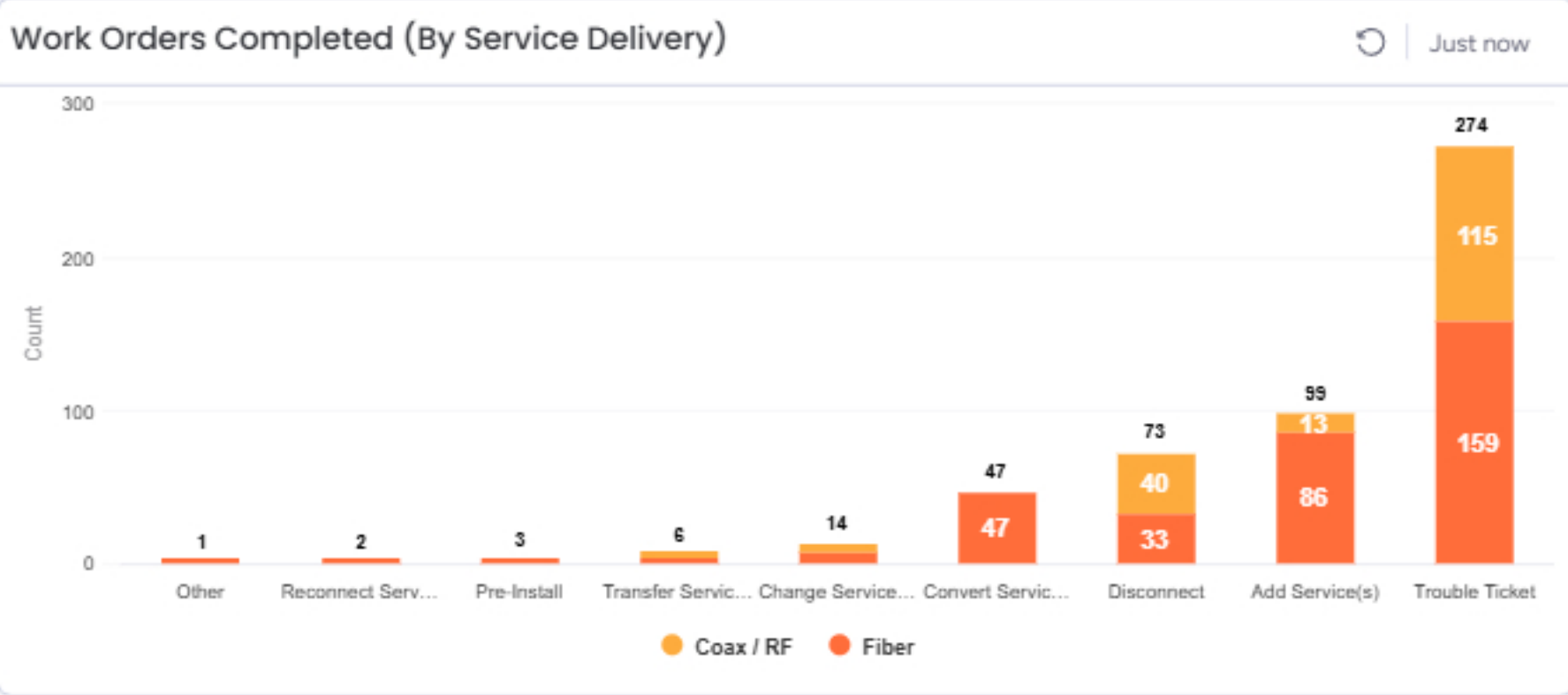
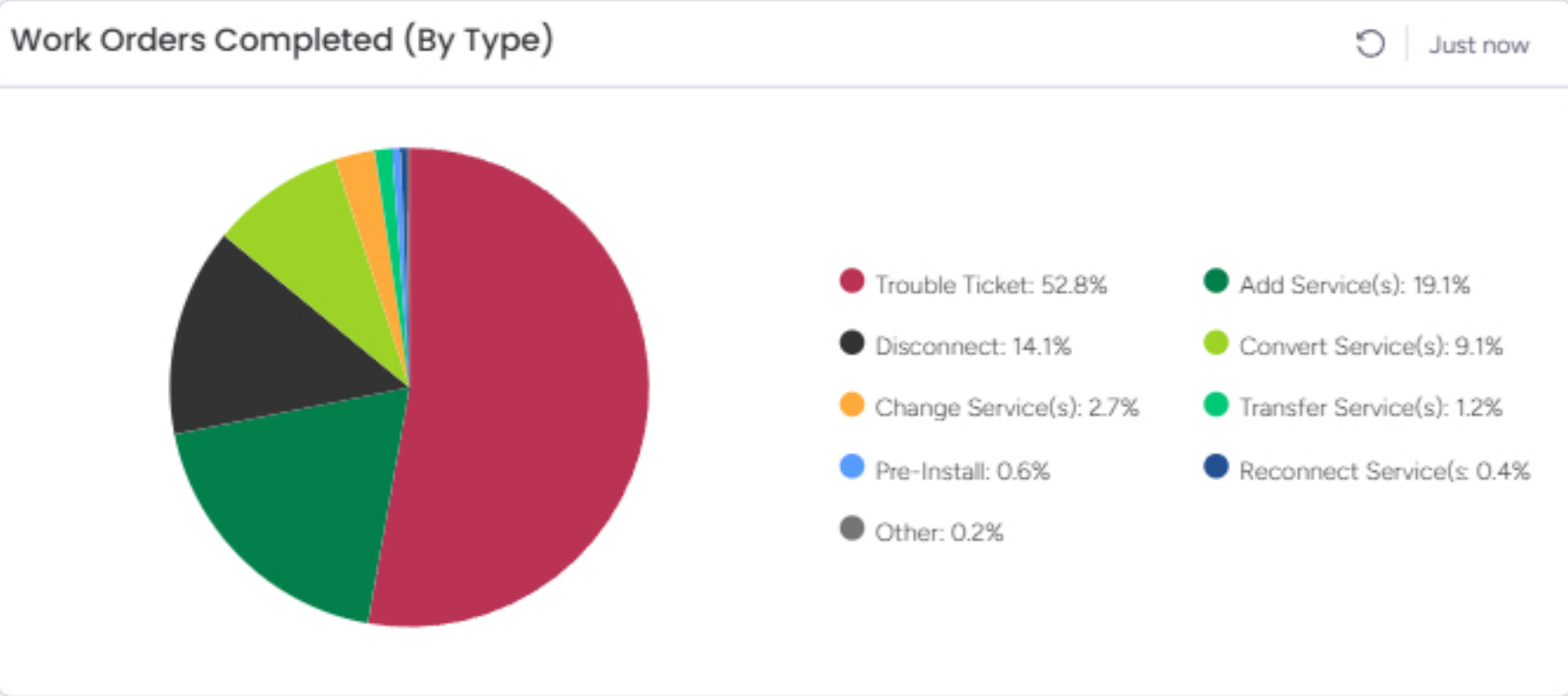
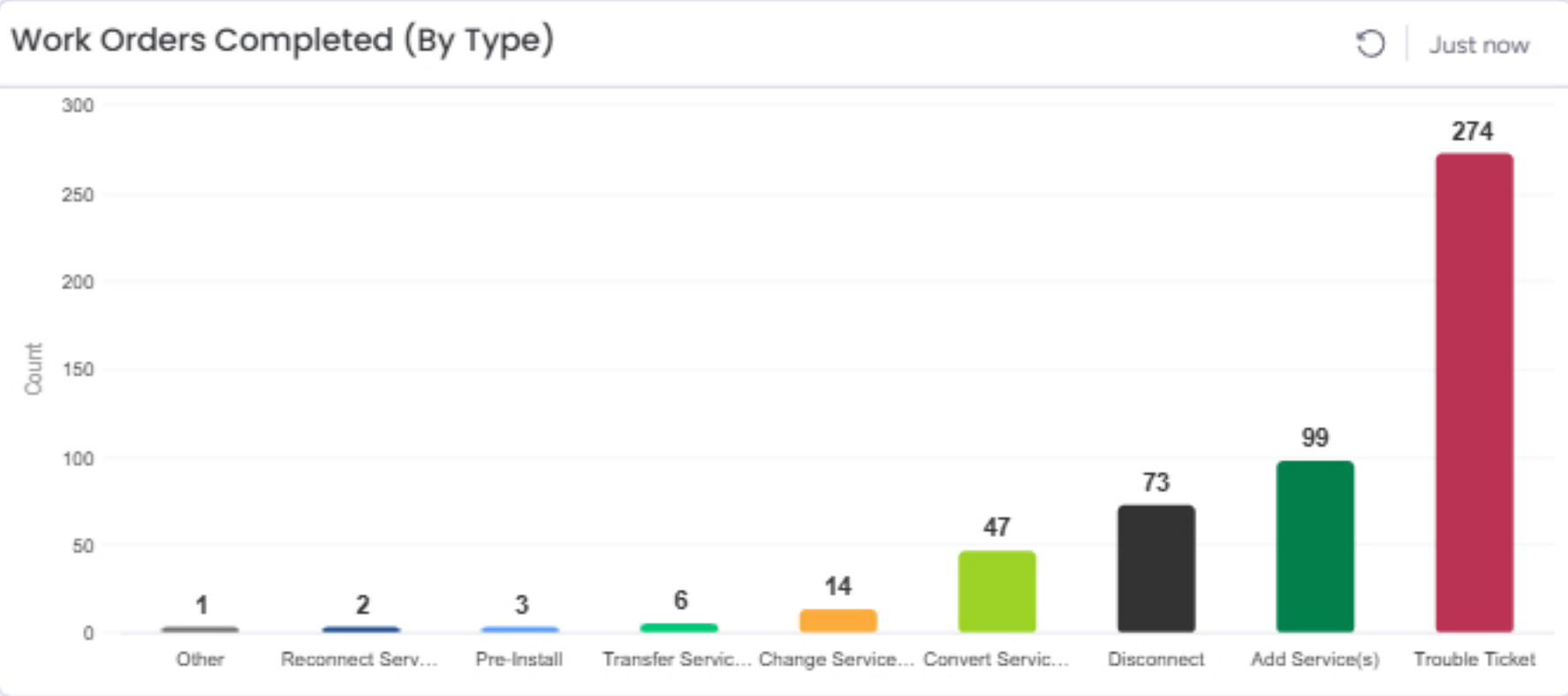
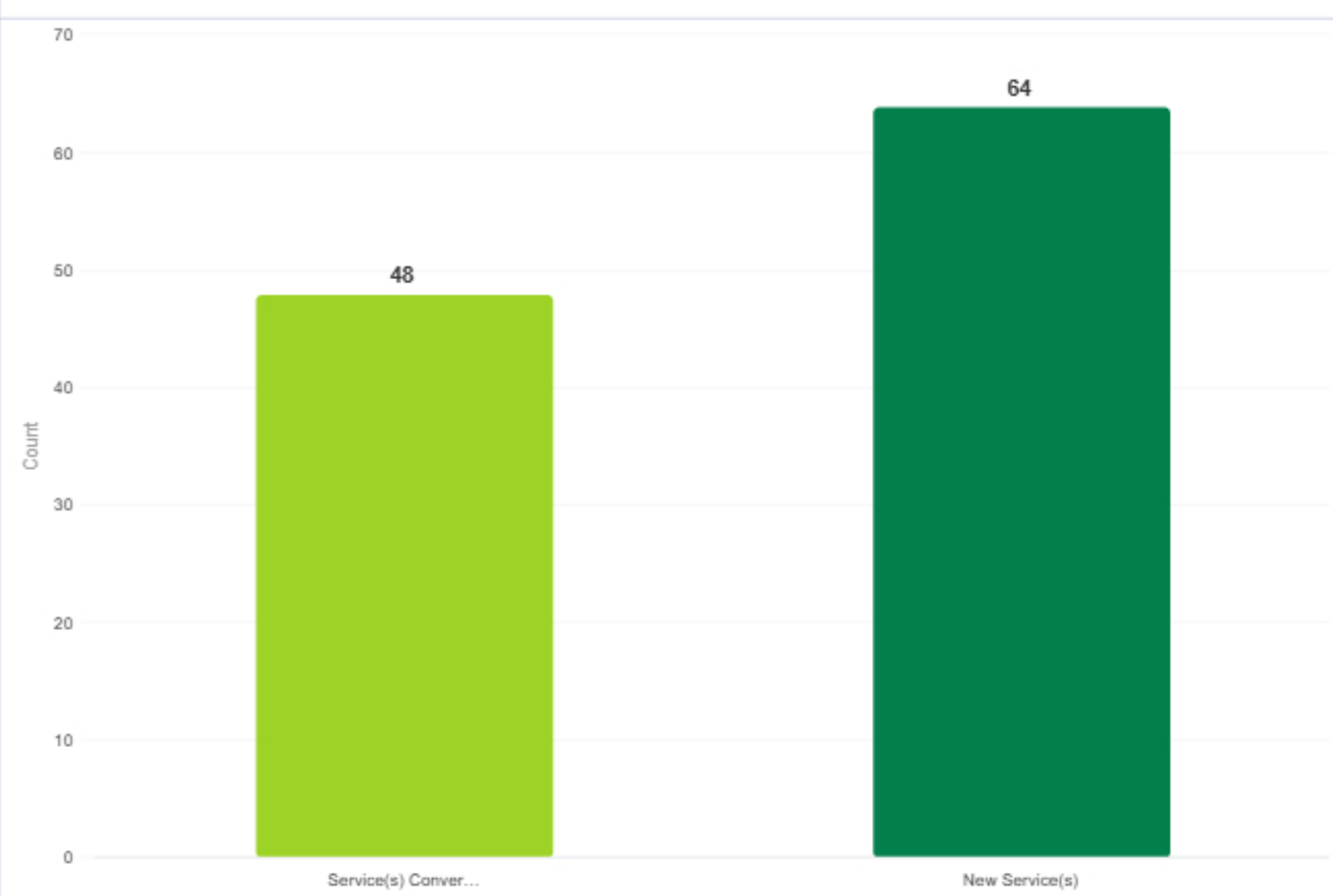


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

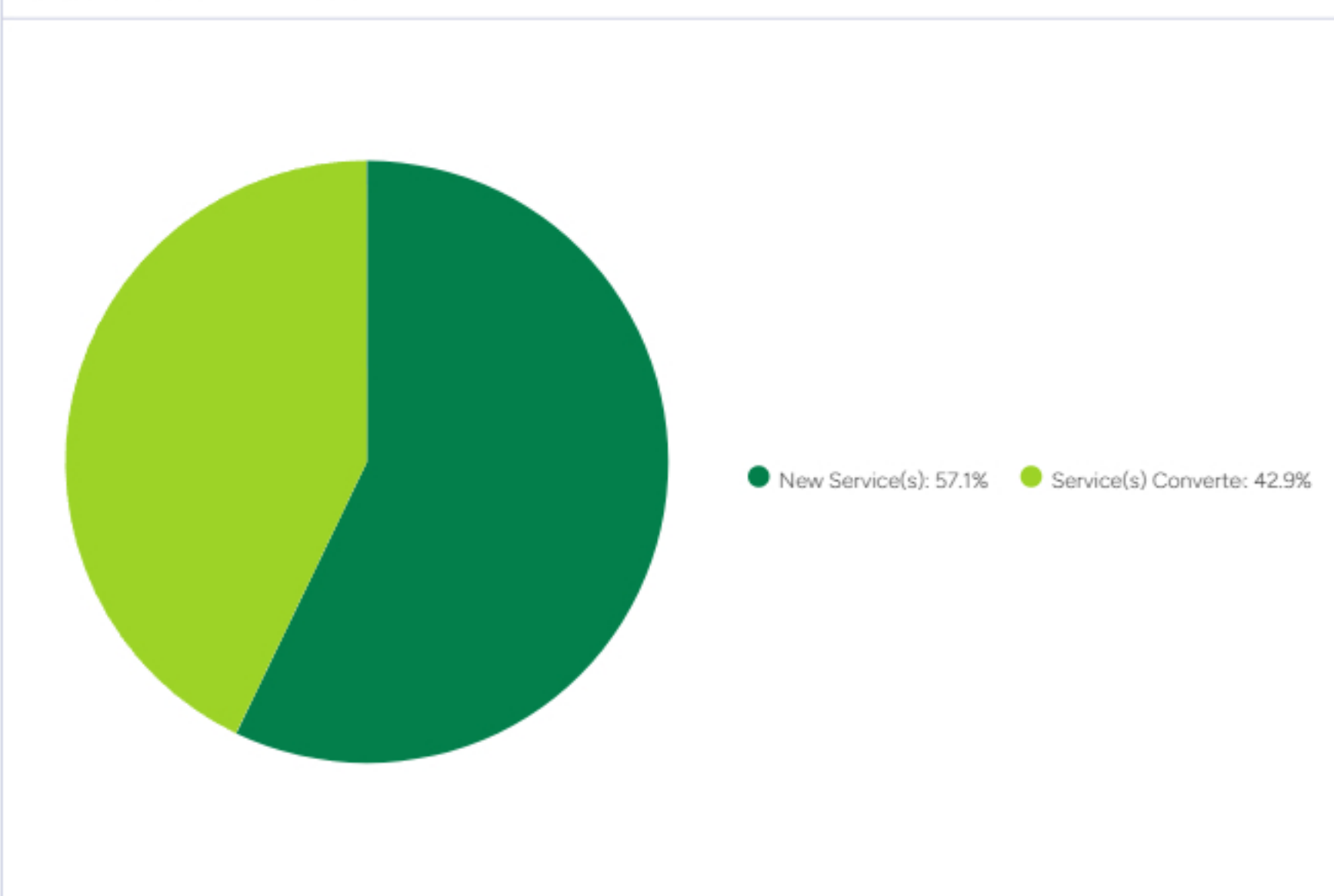




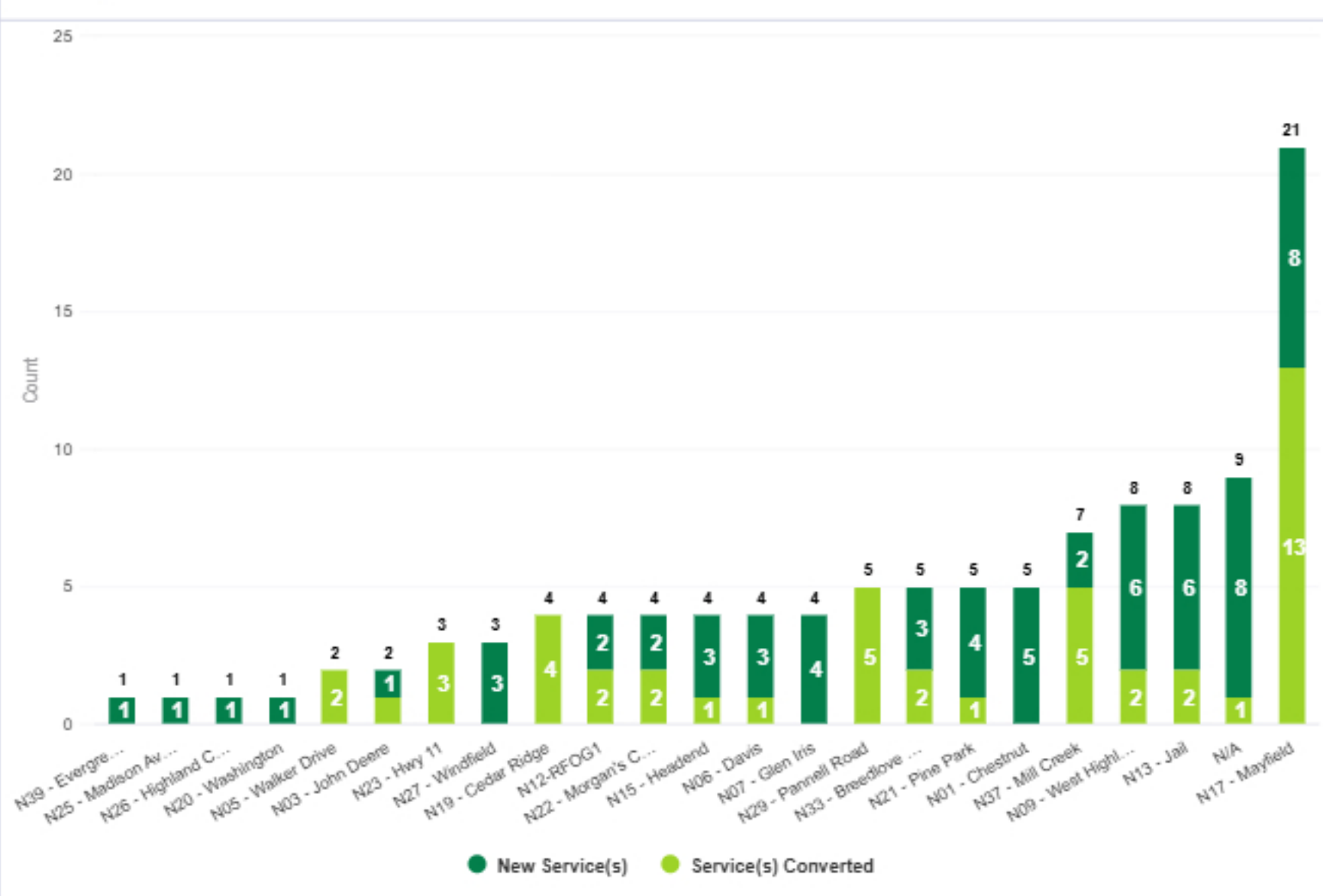
Installed: New vs Conversions



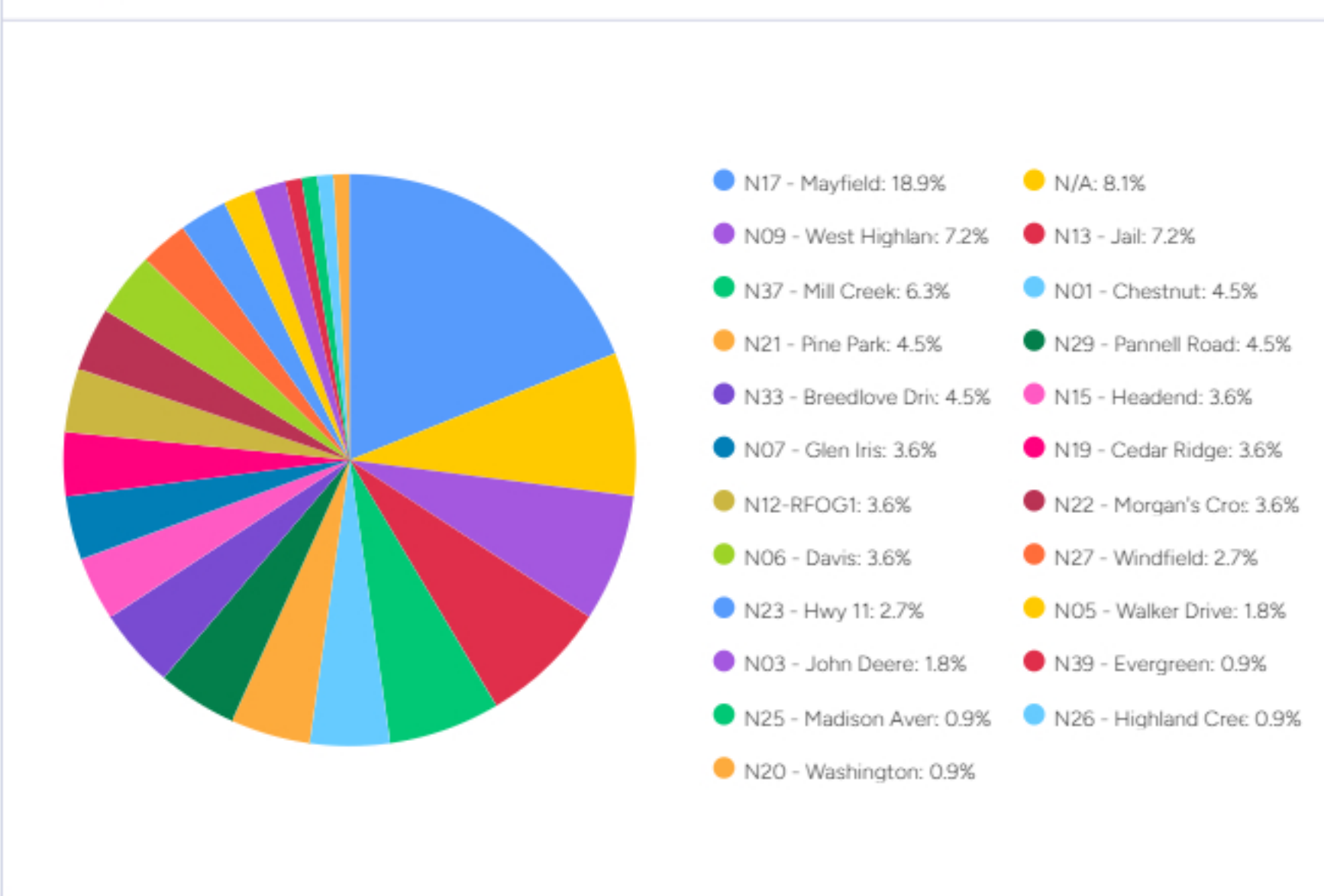
Installed: New vs Conversions



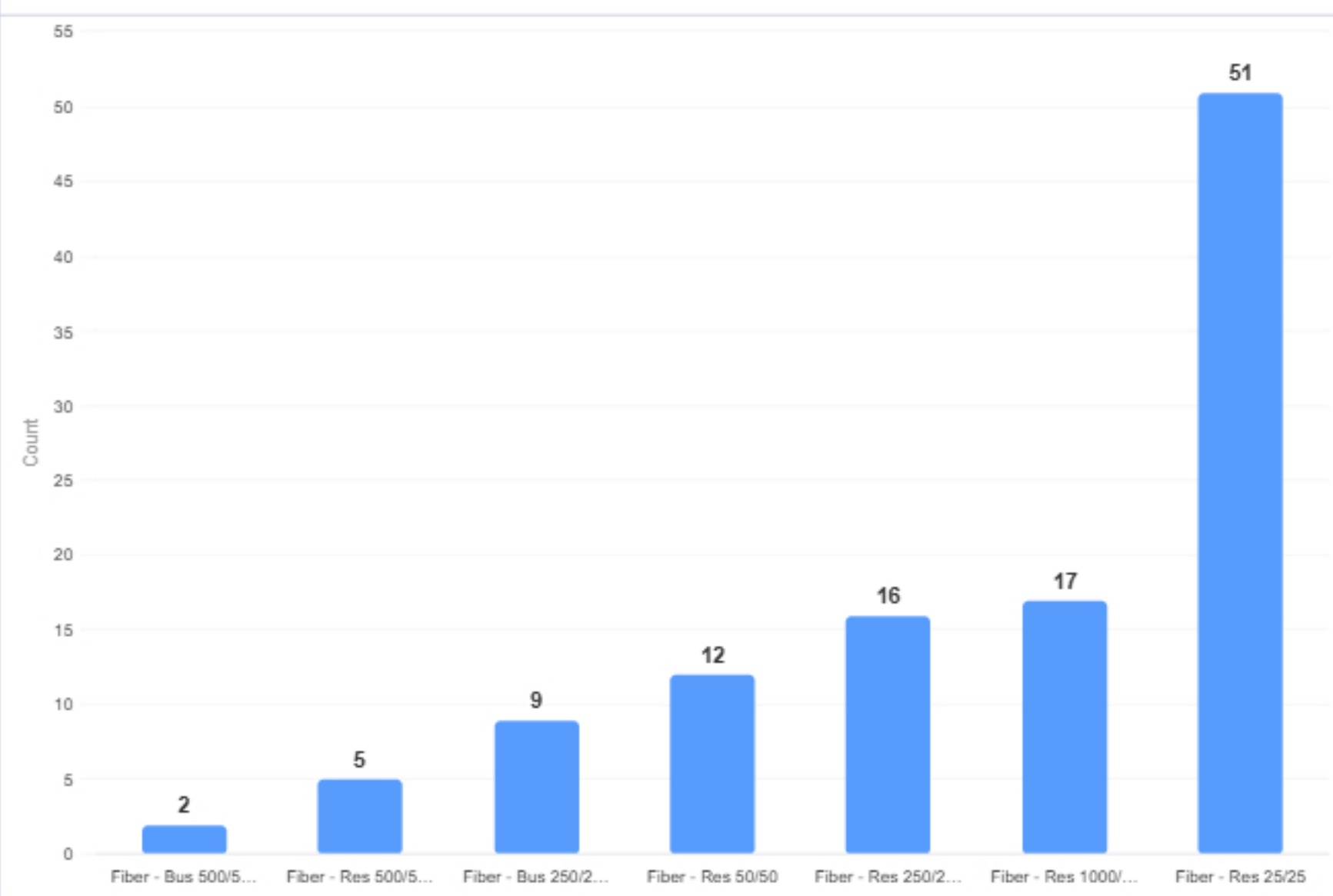
Existing Coaxial Areas:



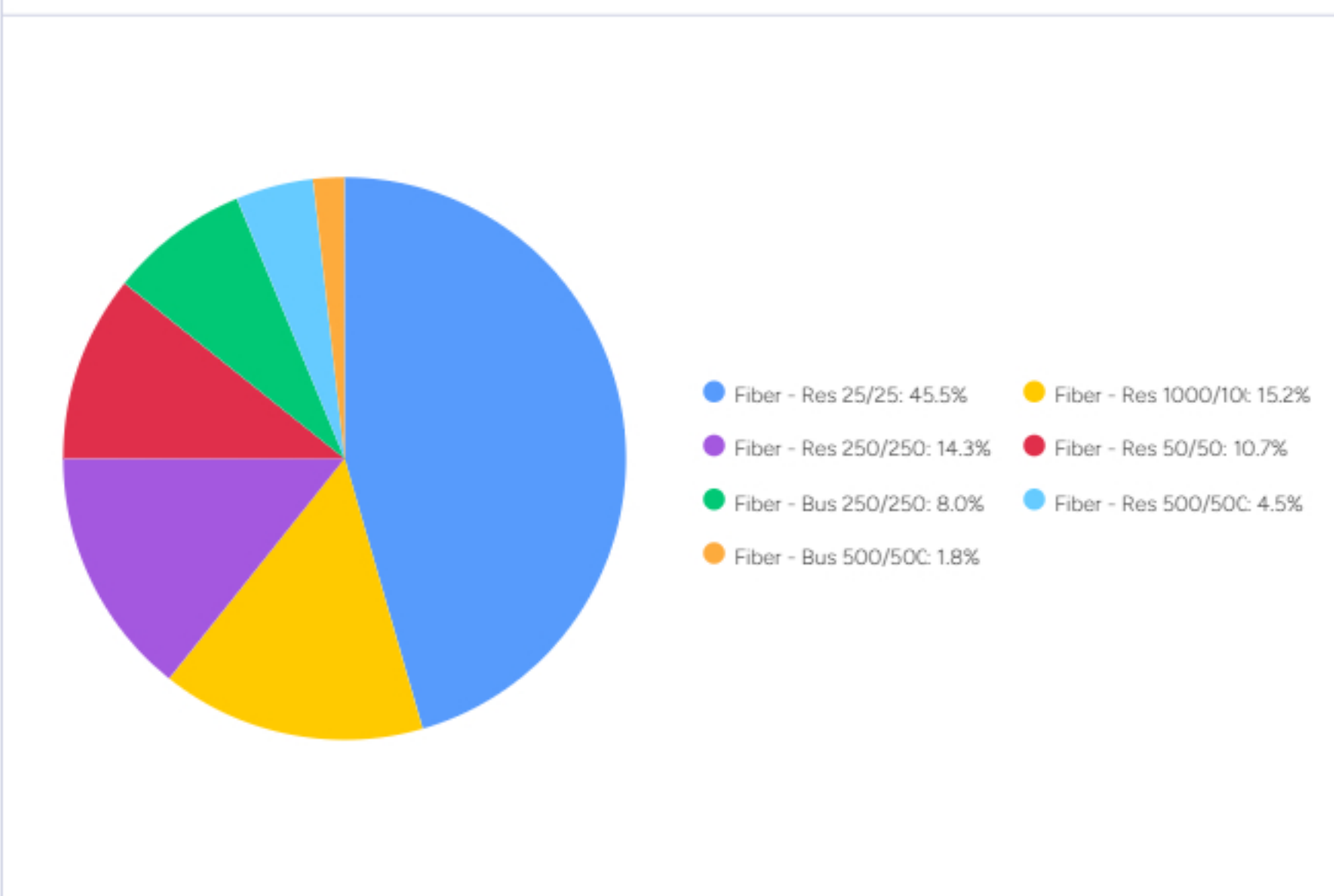
Existing Coaxial Areas:



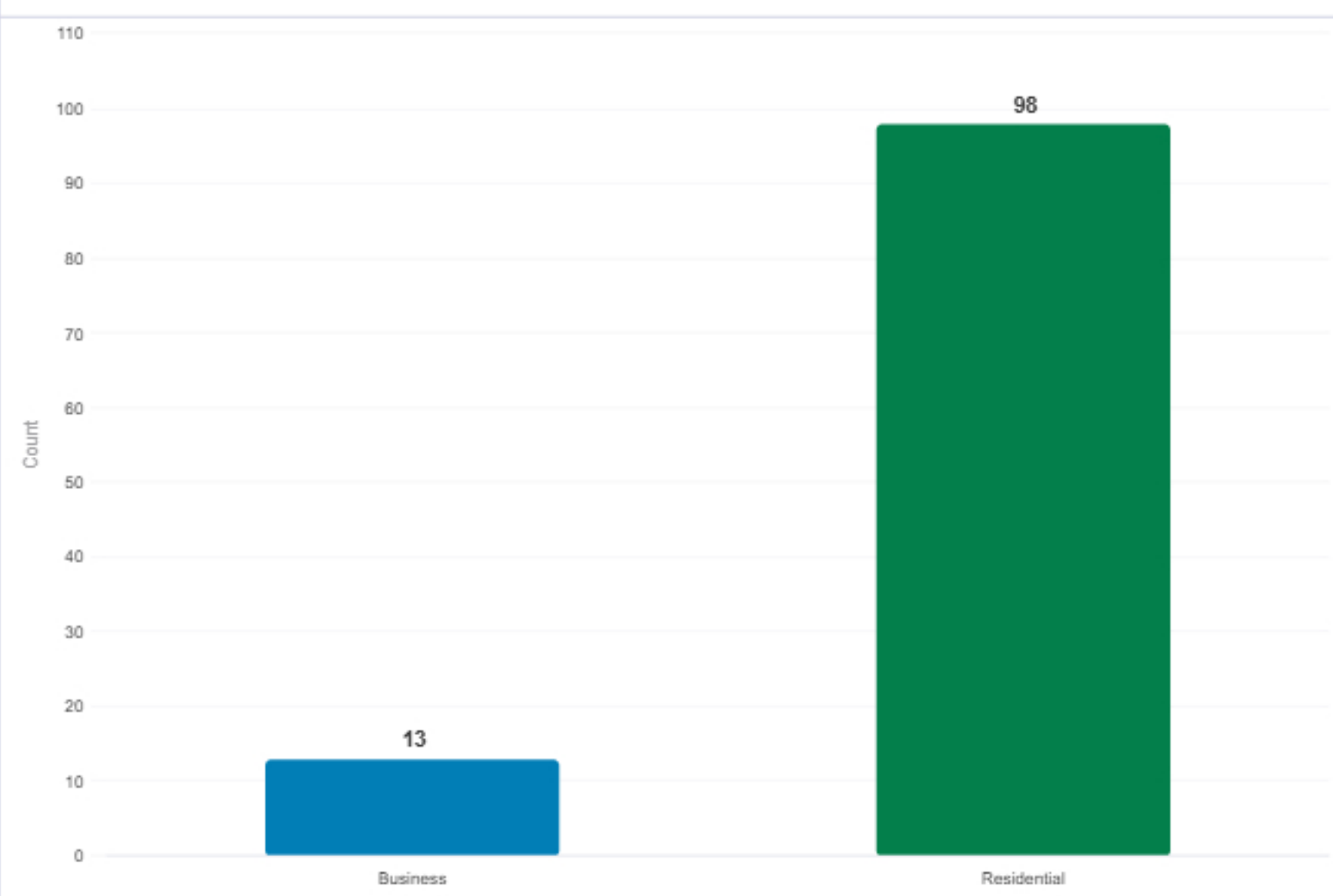
Installed: Active Service Rates



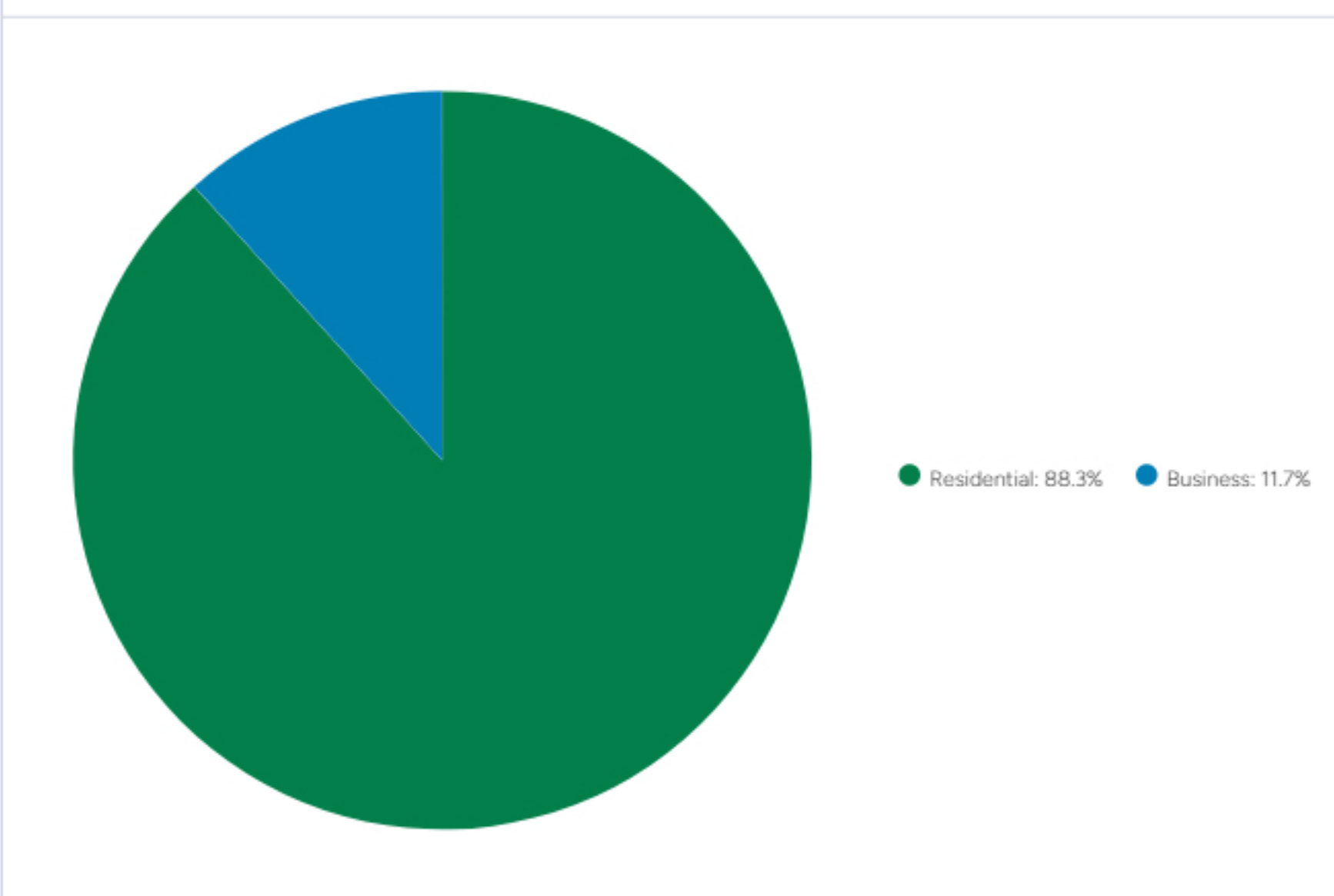
Installed: Active Service Rates



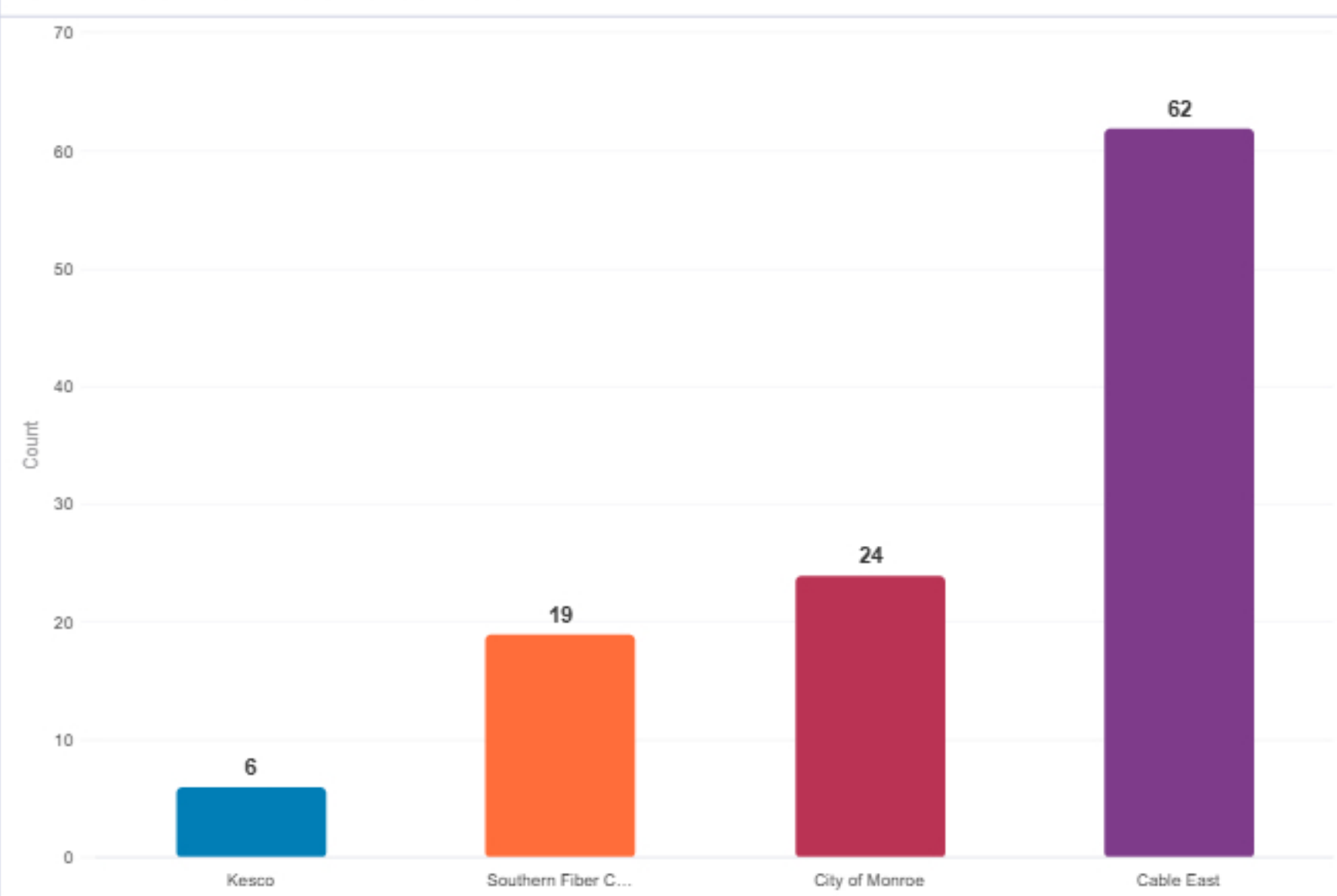
Installed: Residential vs Commercial



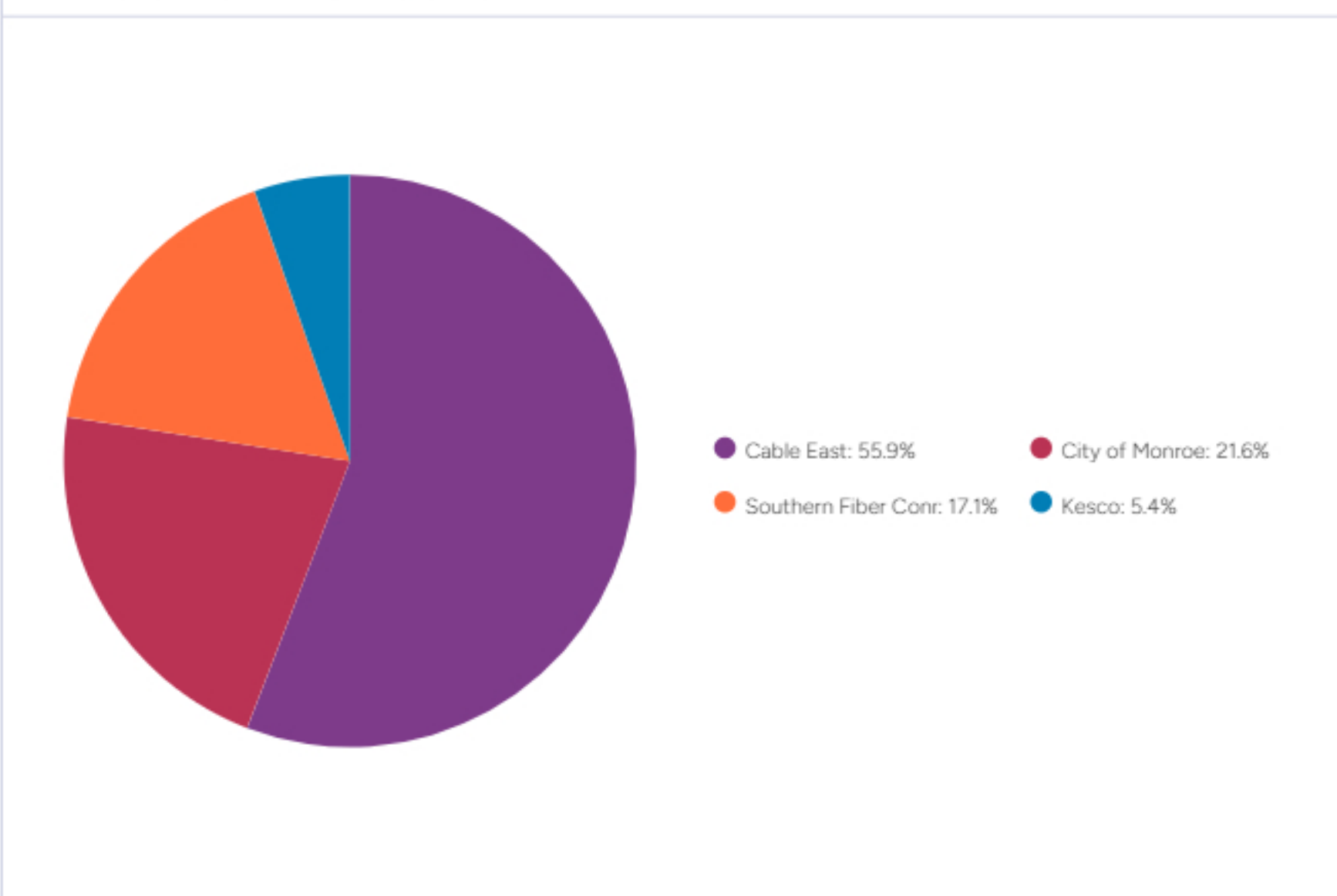
Installed: Residential vs Commercial



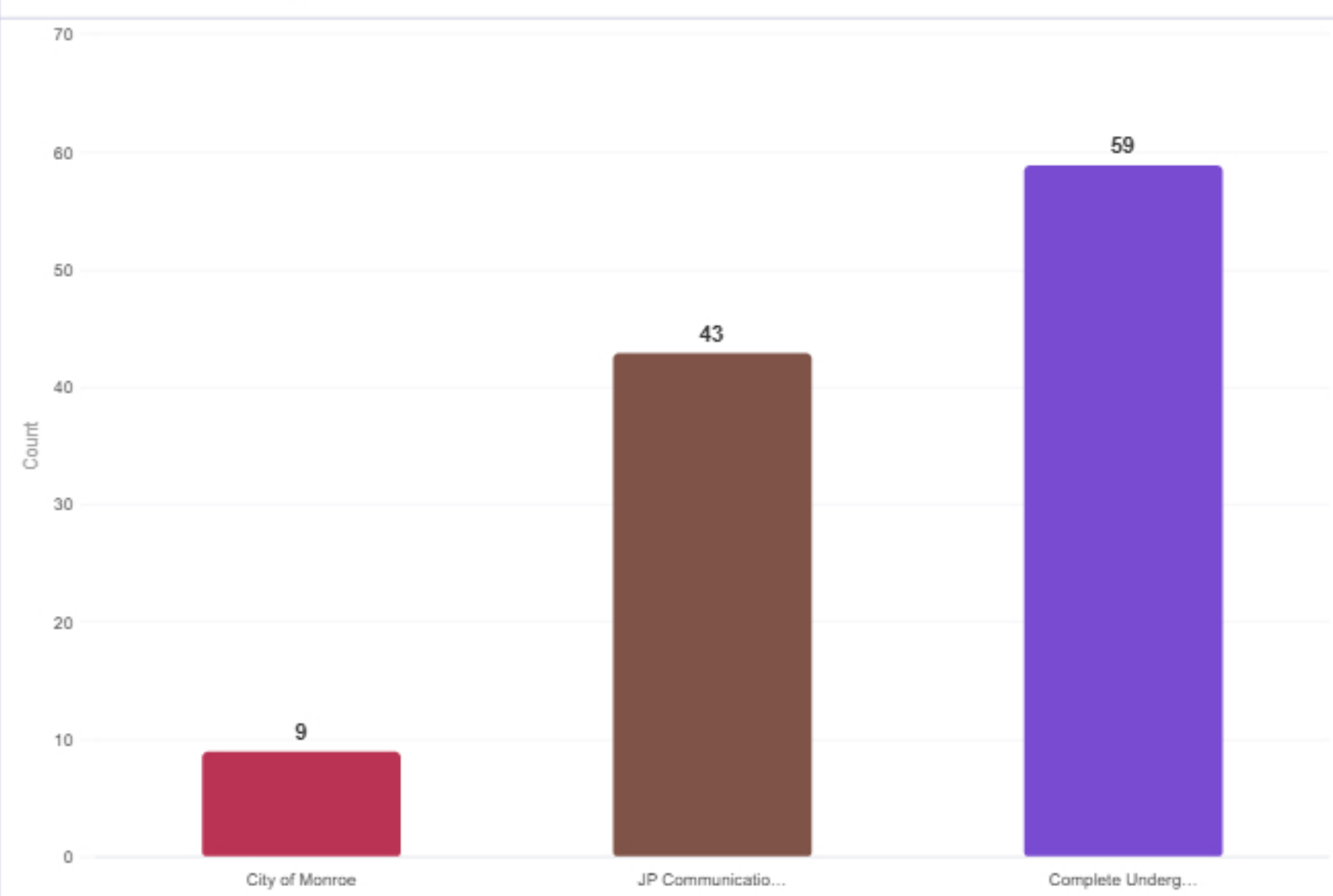
Infrastructure Deployment Breakdown



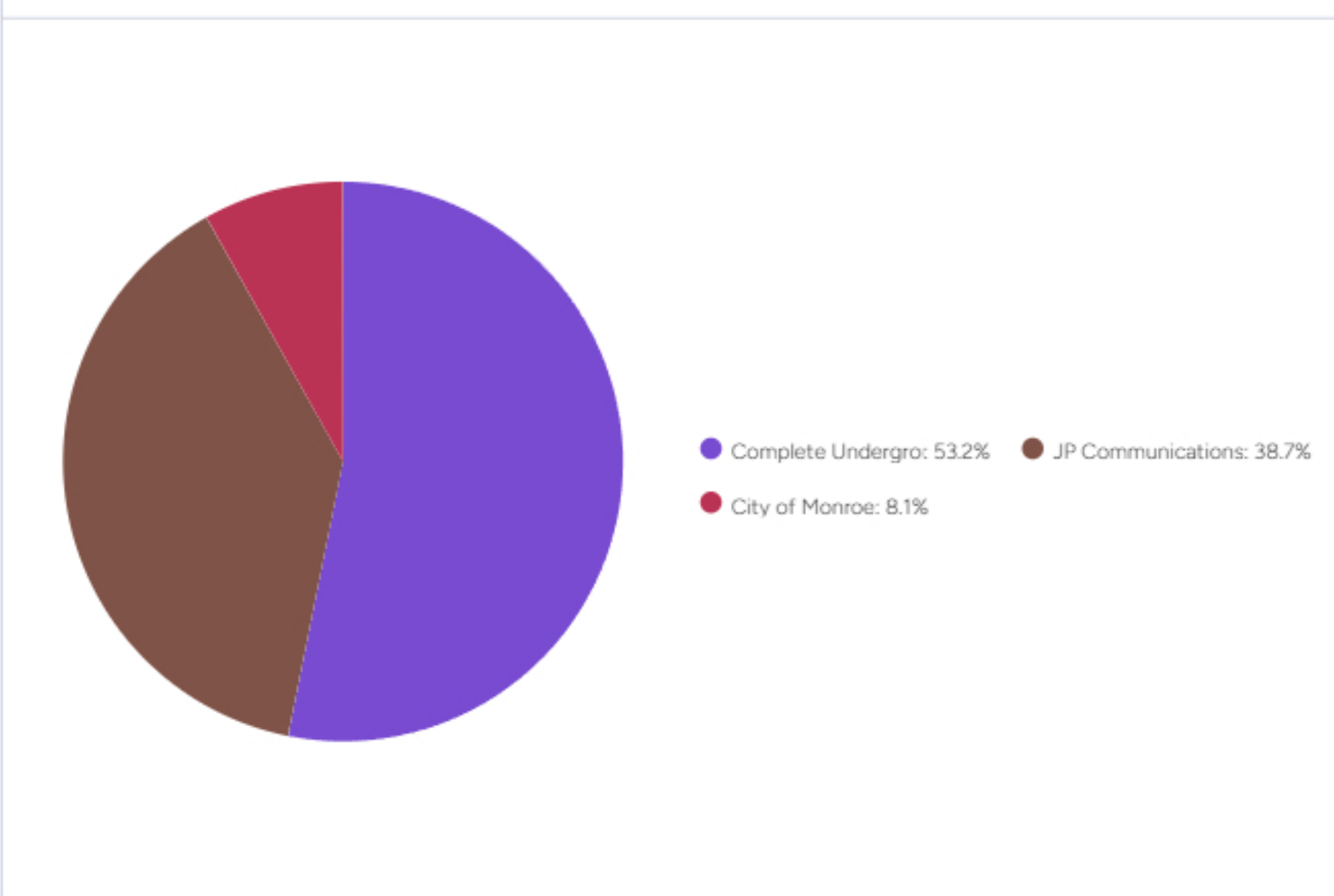
Infrastructure Deployment Breakdown



Installs Completed By:



Installs Completed By:





**WATER, SEWER, GAS &
ELECTRIC
MONTHLY REPORT**

**MARCH
2025**

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2025 | FY 2025



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	F
REVENUES	\$ 2.797M												\$ 2.797M	\$ 17.855M	\$ 0.994M
PERSONNEL COSTS	\$ 0.350M												\$ 0.350M	\$ 2.798M	\$ 0.252M
CONTRACTED SVC	\$ 0.043M												\$ 0.043M	\$ 1.427M	\$ 0.033M
SUPPLIES	\$ 0.164M												\$ 0.164M	\$ 2.721M	\$ 0.110M
CAPITAL OUTLAY	\$ 0.281M												\$ 0.281M	\$ 3.374M	\$ 0.143M
FUND TRANSFERS	\$ 0.057M												\$ 0.057M	\$ 3.068M	\$ 0.054M
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
EXPENSES	\$ 0.894M												\$ 0.894M	\$ 13.387M	\$ 0.594M

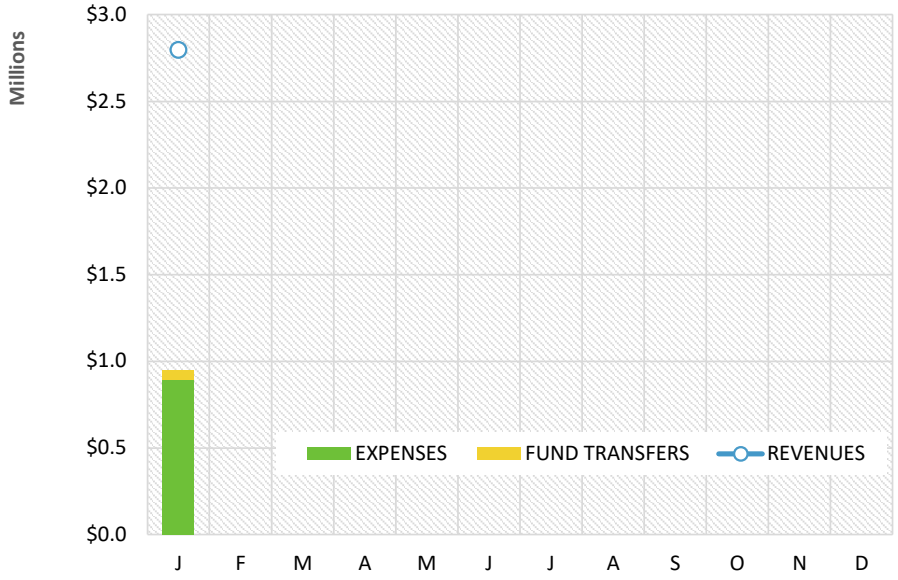
123

MARGIN \$ 1.902M **\$ 1.902M** **\$ 4.468M** **\$ 0.400M**

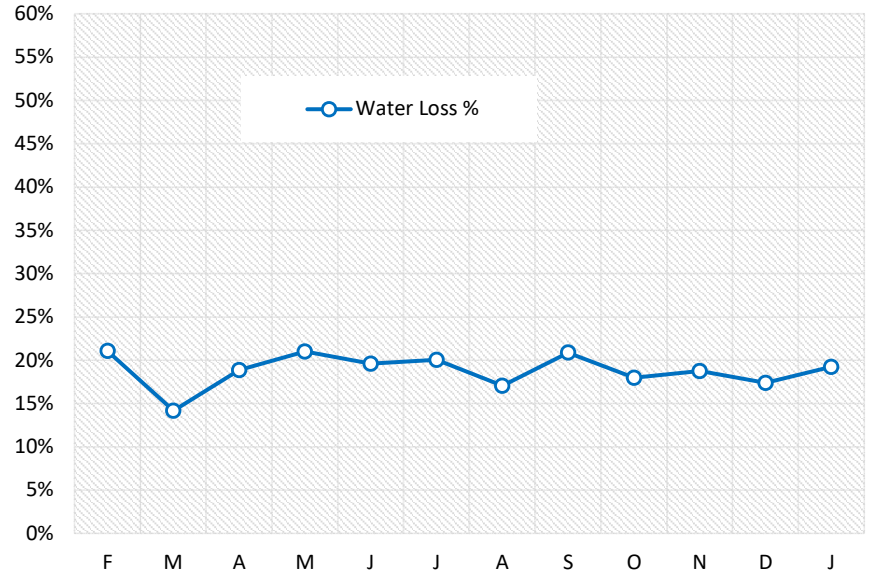


ROLLING 12-MO LINE LOSS **18.89%**

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

Jan 2025
Feb 2025
Mar 2025
Apr 2025
May 2025
Jun 2025
Jul 2025
Aug 2025
Sep 2025
Oct 2025
Nov 2025
Dec 2025
YTD

CUSTOMER COUNT - WATER

Residential	9,309		9,309
Commercial	926		926
Industrial	1		1
Water Authority	1		1
Residential Sprinkler	568		568
Commercial Sprinkler	96		96
Loganville	1		1
Total	10,902		10,902
YOY Δ	-5.67%		

KGALLONS - WATER

Residential	38,201		38,201
Commercial	13,745		13,745
Industrial	2,381		2,381
Water Authority	7		7
Loganville	39,512		39,512
Total	93,846		93,846
YOY Δ	12.11%		

REVENUE - WATER

Residential	\$ 0.402M		\$ 0.402M
Commercial	\$ 0.103M		\$ 0.103M
Industrial	\$ 0.010M		\$ 0.010M
Water Authority	\$ 0.000M		\$ 0.000M
Loganville	\$ 0.144M		\$ 0.144M
Total	\$ 0.659M		\$ 0.659M
YOY Δ	21.16%		

RETAIL SALES REPORT

[Jan 2025](#)
[Feb 2025](#)
[Mar 2025](#)
[Apr 2025](#)
[May 2025](#)
[Jun 2025](#)
[Jul 2025](#)
[Aug 2025](#)
[Sep 2025](#)
[Oct 2025](#)
[Nov 2025](#)
[Dec 2025](#)
YTD

CUSTOMER COUNT - SEWER

Residential	7,064		7,064
Commercial	854		854
Water Authority	1		1
Total	7,919		7,919

YOY Δ 0.78%

KGALLONS - SEWER

Residential	38,201		38,201
Commercial	13,745		13,745
Water Authority	7		7
Total	51,953		51,953

YOY Δ 6.23%

REVENUE - SEWER

Residential	\$ 0.271M		\$ 0.271M
Commercial	\$ 0.138M		\$ 0.138M
Water Authority	\$ 0.002M		\$ 0.002M
Total	\$ 0.410M		\$ 0.410M

YOY Δ 17.51%

SALES STATISTICS

[Jan 2025](#)
[Feb 2025](#)
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[May 2025](#)
[Jun 2025](#)
[Jul 2025](#)
[Aug 2025](#)
[Sep 2025](#)
[Oct 2025](#)
[Nov 2025](#)
[Dec 2025](#)
YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4		4
Commercial	15		15
Industrial	2,381		2,381
Water Authority	7		7
Loganville	39,512		39,512

AVERAGE \$/CUSTOMER (WATER)

Residential	\$43		\$43
Commercial	\$111		\$111
Industrial	\$9,788		\$9,788
Water Authority	\$197		\$197
Loganville	\$143,657		\$143,657

AVERAGE \$/KGALLON (WATER)

Residential	\$10.54		\$10.54
Commercial	\$7.49		\$7.49
Industrial	\$4.11		\$4.11
Water Authority	\$28.15		\$28.15
Loganville	\$3.64		\$3.64
Average	\$12.5713		\$12.57

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5		5
Commercial	16		16
Water Authority	7		7

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$38		\$38
Commercial	\$161		\$161
Water Authority	\$1,562		\$1,562

AVERAGE \$/KGALLON (SEWER)

Residential	\$7.09		\$7.09
Commercial	\$10.02		\$10.02
Water Authority	\$223.10		\$223.10
Average	\$80.07		\$80.0702

**MOST RECENT
12-MONTH**

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
SALES REVENUES					
WATER SALES	\$ 651,891	\$ 540,749	\$ 651,891	\$ 540,749	\$ 7,437,470
STORMWATER PLAN REVIEW FEES	\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 6,077
SEWER SALES	\$ 404,645	\$ 346,405	\$ 404,645	\$ 346,405	\$ 4,553,093
SALES REVENUES (ACTUAL)	\$ 1,058,336	\$ 887,154	\$ 1,058,336	\$ 887,154	\$ 11,996,640
AS BUDGET	\$ 1,208,333	\$ 975,000	\$ 1,208,333	\$ 975,000	Not Applicable
% ACTUAL TO BUDGET	87.59%	90.99%	87.59%	90.99%	Not Applicable
OTHER REVENUES					
WATER					
GEFA PRINCIPAL FORGIVENESS	\$ -	\$ -	\$ -	\$ -	\$ -
OP REVENUE	\$ 252	\$ 387	\$ 252	\$ 387	\$ 252
MISC REVENUE	\$ 5,655	\$ 6,264	\$ 5,655	\$ 6,264	\$ 7,864
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 59,458	\$ 5,250	\$ 59,458	\$ 5,250	\$ 17,075
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
TMOBILE-LEASE INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -
TMOBILE-AMORT RENT REV	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAP - OTHER UTILIT	\$ 906,356	\$ -	\$ 906,356	\$ -	\$ 151,825
ADMIN ALLOC WATER	\$ 18,110	\$ 24,654	\$ 18,110	\$ 24,654	\$ 22,984
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 989,830	\$ 36,556	\$ 989,830	\$ 36,556	\$ 200,000
SEWER					
OP REVENUE	\$ 16,180	\$ 39,338	\$ 16,180	\$ 39,338	\$ 43,080
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 81,061	\$ 6,000	\$ 81,061	\$ 6,000	\$ 31,500
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 18,110	\$ 24,654	\$ 18,110	\$ 24,654	\$ 22,984
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAPITAL - SEWAGE	\$ 633,106	\$ -	\$ 633,106	\$ -	\$ 81,421
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 748,457	\$ 69,992	\$ 748,457	\$ 69,992	\$ 178,985
OTHER REVENUES (TOTAL)	\$ 1,738,288	\$ 106,547	\$ 1,738,288	\$ 106,547	\$ 378,985
AS BUDGET	\$ 279,610	\$ 201,692	\$ 279,610	\$ 201,692	Not Applicable
% ACTUAL TO BUDGET	621.68%	52.83%	621.68%	52.83%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 2,796,623	\$ 993,701	\$ 2,796,623	\$ 993,701	\$ 12,375,625
AS BUDGET	\$ 1,487,943	\$ 1,176,692	\$ 1,487,943	\$ 1,176,692	Not Applicable
% ACTUAL TO BUDGET	187.95%	84.45%	187.95%	84.45%	Not Applicable

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
PERSONNEL	\$ 349,722	\$ 252,650	\$ 349,722	\$ 252,650	\$ 3,164,330
CONTRACTED SERVICES	\$ 43,299	\$ 33,626	\$ 43,299	\$ 33,626	\$ 944,191
SUPPLIES	\$ 163,688	\$ 110,189	\$ 163,688	\$ 110,189	\$ 2,454,547
CAPITAL OUTLAY	\$ 280,543	\$ 224,791	\$ 280,543	\$ 224,791	\$ 3,245,901
FUND TRANSFERS	\$ 57,094	\$ 54,062	\$ 57,094	\$ 54,062	\$ 696,059
DEPRECIATION	\$ -	\$ -	\$ -	\$ -	\$ 2,116,915
TOTAL	\$ 894,347	\$ 675,316	\$ 894,347	\$ 675,316	\$ 12,621,943

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 81,224	\$ 51,954	\$ 81,224	\$ 51,954	\$ 607,804
PERSONNEL (ACTUAL)	\$ 105,171	\$ 74,383	\$ 105,171	\$ 74,383	\$ 890,092
AS BUDGET	\$ 25,134	\$ 73,544	\$ 25,134	\$ 73,544	Not Applicable
% ACTUAL TO BUDGET	418.44%	101.14%	418.44%	101.14%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 14,546	\$ 12,791	\$ 14,546	\$ 12,791	\$ 294,521
AS BUDGET	\$ 32,588	\$ 31,588	\$ 32,588	\$ 31,588	Not Applicable
% ACTUAL TO BUDGET	44.64%	40.49%	44.64%	40.49%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 51,928	\$ 57,440	\$ 51,928	\$ 57,440	\$ 1,086,572
AS BUDGET	\$ 102,254	\$ 88,733	\$ 102,254	\$ 88,733	Not Applicable
% ACTUAL TO BUDGET	50.78%	64.73%	50.78%	64.73%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (9,408)	\$ (9,408)	\$ (9,408)	\$ (9,408)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 93,130	\$ 64,092	\$ 93,130	\$ 64,092	\$ 1,076,511
Interest Expense	\$ 105,518	\$ 106,520	\$ 105,518	\$ 106,520	\$ 1,272,049
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 189,240	\$ 161,204	\$ 189,240	\$ 161,204	\$ 2,208,895
AS BUDGET	\$ 114,535	\$ 93,352	\$ 114,535	\$ 93,352	Not Applicable
% ACTUAL TO BUDGET	165.23%	172.68%	165.23%	172.68%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ 1,114,113
FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
FUND TRANSFERS (ACTUAL)	\$ 34,666	\$ 32,892	\$ 34,666	\$ 32,892	\$ 426,722
AS BUDGET	\$ 154,254	\$ 90,400	\$ 154,254	\$ 90,400	Not Applicable
% ACTUAL TO BUDGET	22.47%	36.38%	22.47%	36.38%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 78,367	\$ 63,609	\$ 78,367	\$ 63,609	\$ 812,900
AS BUDGET	\$ 76,080	\$ 71,164	\$ 76,080	\$ 71,164	Not Applicable
% ACTUAL TO BUDGET	103.01%	89.38%	103.01%	89.38%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 1,862	\$ 1,161	\$ 1,862	\$ 1,161	\$ 107,452
AS BUDGET	\$ 17,458	\$ 17,083	\$ 17,458	\$ 17,083	Not Applicable
% ACTUAL TO BUDGET	10.66%	6.80%	10.66%	6.80%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 51,806	\$ 13,564	\$ 51,806	\$ 13,564	\$ 394,848
AS BUDGET	\$ 34,463	\$ 34,129	\$ 34,463	\$ 34,129	Not Applicable
% ACTUAL TO BUDGET	150.33%	39.74%	150.33%	39.74%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)	\$ 527,586	\$ 417,042	\$ 527,586	\$ 417,042	\$ 7,336,116
AS BUDGET	\$ 556,765	\$ 499,992	\$ 556,765	\$ 499,992	Not Applicable
% ACTUAL TO BUDGET	94.76%	83.41%	94.76%	83.41%	Not Applicable

Jan 2025 Jan 2024 FY2025 YTD FY2024 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$ 43,645	\$ 27,156	\$ 43,645	\$ 27,156	\$ 373,173
AS BUDGET	\$ 34,587	\$ 30,504	\$ 34,587	\$ 30,504	Not Applicable
% ACTUAL TO BUDGET	126.19%	89.02%	126.19%	89.02%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 510	\$ 79	\$ 510	\$ 79	\$ 20,157
AS BUDGET	\$ 5,288	\$ 5,288	\$ 5,288	\$ 5,288	Not Applicable
% ACTUAL TO BUDGET	9.65%	1.49%	9.65%	1.49%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 599	\$ 964	\$ 599	\$ 964	\$ 57,779
AS BUDGET	\$ 102,254	\$ 88,733	\$ 102,254	\$ 88,733	Not Applicable
% ACTUAL TO BUDGET	0.59%	1.09%	0.59%	1.09%	Not Applicable

CAPITAL OUTLAY

Amortization	\$ (4,557)	\$ (4,557)	\$ (4,557)	\$ (4,557)	\$ (81,518)
Admin Alloc - Adm Exp	\$ 93,130	\$ 64,092	\$ 93,130	\$ 64,092	\$ 1,076,511
Interest Expense	\$ 2,730	\$ 4,052	\$ 2,730	\$ 4,052	\$ 42,013
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 91,303	\$ 63,587	\$ 91,303	\$ 63,587	\$ 1,037,006
AS BUDGET	\$ 166,624	\$ 144,187	\$ 166,624	\$ 144,187	Not Applicable
% ACTUAL TO BUDGET	54.80%	44.10%	54.80%	44.10%	Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ 78,598
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 22,428	\$ 21,170	\$ 22,428	\$ 21,170	\$ 269,336
AS BUDGET	\$ 101,374	\$ 58,993	\$ 101,374	\$ 58,993	Not Applicable
% ACTUAL TO BUDGET	22.12%	35.89%	22.12%	35.89%	Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ 924,204
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SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$ 56,994	\$ 42,137	\$ 56,994	\$ 42,137	\$ 523,059
AS BUDGET	\$ 46,977	\$ 45,694	\$ 46,977	\$ 45,694	Not Applicable
% ACTUAL TO BUDGET	121.32%	92.22%	121.32%	92.22%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 4,793	\$ 3,531	\$ 4,793	\$ 3,531	\$ 71,111
AS BUDGET	\$ 12,131	\$ 11,965	\$ 12,131	\$ 11,965	Not Applicable
% ACTUAL TO BUDGET	39.51%	29.51%	39.51%	29.51%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 4,284	\$ 621	\$ 4,284	\$ 621	\$ 139,351
AS BUDGET	\$ 10,888	\$ 10,679	\$ 10,888	\$ 10,679	Not Applicable
% ACTUAL TO BUDGET	39.35%	5.81%	39.35%	5.81%	Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$ 65,546	\$ 45,366	\$ 65,546	\$ 45,366	\$ 565,105
AS BUDGET	\$ 50,302	\$ 46,937	\$ 50,302	\$ 46,937	Not Applicable
% ACTUAL TO BUDGET	130.31%	96.65%	130.31%	96.65%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 21,588	\$ 16,064	\$ 21,588	\$ 16,064	\$ 450,950
AS BUDGET	\$ 51,454	\$ 51,454	\$ 51,454	\$ 51,454	Not Applicable
% ACTUAL TO BUDGET	41.96%	31.22%	41.96%	31.22%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 55,070	\$ 37,601	\$ 55,070	\$ 37,601	\$ 775,997
AS BUDGET	\$ 73,146	\$ 69,521	\$ 73,146	\$ 69,521	Not Applicable
% ACTUAL TO BUDGET	75.29%	54.09%	75.29%	54.09%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 366,761	\$ 258,274	\$ 366,761	\$ 258,274	\$ 5,285,827
AS BUDGET	\$ 655,024	\$ 563,955	\$ 655,024	\$ 563,955	Not Applicable
% ACTUAL TO BUDGET	55.99%	45.80%	55.99%	45.80%	Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2025 | FY 2025



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 0.677M												\$ 0.677M	\$ 0.456M	\$ 0.624M
PERSONNEL COSTS	\$ 0.094M												\$ 0.094M	\$ 0.075M	\$ 0.067M
CONTRACTED SVC	\$ 0.007M												\$ 0.007M	\$ 0.022M	\$ 0.007M
SUPPLIES	\$ 0.334M												\$ 0.334M	\$ 0.181M	\$ 0.276M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.118M												\$ 0.118M	\$ 0.199M	\$ 0.093M
EXPENSES	\$ 0.552M												\$ 0.552M	\$ 0.477M	\$ 0.442M
MARGIN	\$ 0.125M												\$ 0.125M	\$ (0.021M)	\$ 0.182M

12-MO PURCHASED CCF 's



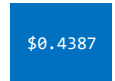
12-MO RETAIL CCF 's



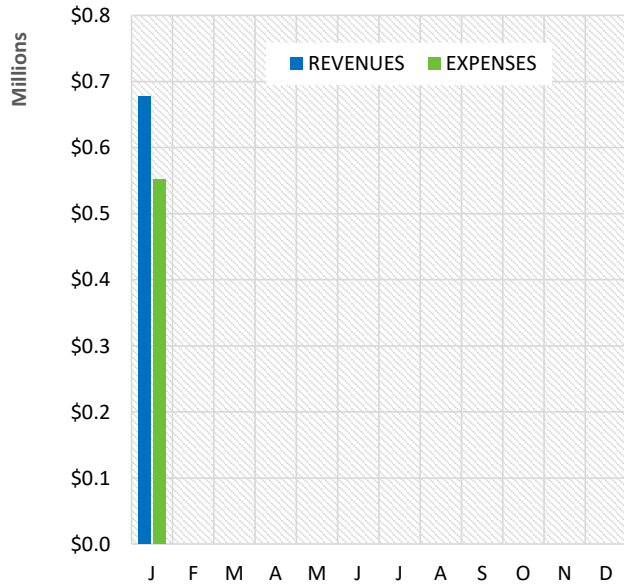
12-MO LINE LOSS



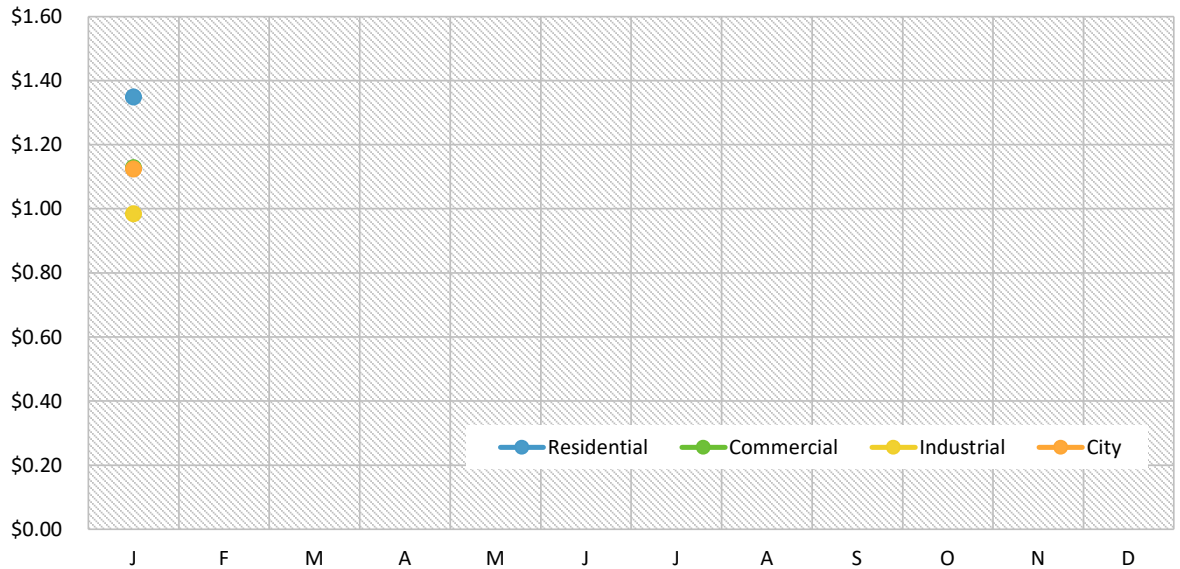
AVERAGE COST PER CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025

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CUSTOMER COUNT

Residential	3,867	3,867
Commercial	594	594
Industrial	7	7
City	19	19
Total	4,489	4,489

Year-Over-Year Δ 0.56%

CCF

Residential	0.260M	0.260M
Commercial	0.237M	0.237M
Industrial	0.029M	0.029M
Other	0.015M	0.015M
City	0.012M	0.012M
Total	0.553M	0.553M

Year-Over-Year Δ 6.48%

REVENUE

Residential	\$ 0.350M	\$ 0.350M
Commercial	\$ 0.244M	\$ 0.244M
Industrial	\$ 0.029M	\$ 0.029M
Other	\$ 0.015M	\$ 0.015M
City	\$ 0.014M	\$ 0.014M
Total	\$ 0.652M	\$ 0.652M

Year-Over-Year Δ 9.55%

SALES STATISTICS

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[Feb 2025](#)
[Mar 2025](#)
[Apr 2025](#)
[May 2025](#)
[Jun 2025](#)
[Jul 2025](#)
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[Sep 2025](#)
[Oct 2025](#)
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YTD 133

AVERAGE CCF/CUSTOMER

Residential	67		67
Commercial	364		364
Industrial	4,168		4,168
City	637		637

AVERAGE \$/CUSTOMER

Residential	\$91		\$91
Commercial	\$411		\$411
Industrial	\$4,105		\$4,105
City	\$716		\$716

AVERAGE \$/CCF

Residential	\$1.3489		\$1.3489
Commercial	\$1.1282		\$1.1282
Industrial	\$0.9848		\$0.9848
City	\$1.1238		\$1.1238
Average	\$1.1465		\$1.1465

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 57,285	\$ 56,580	\$ 57,285	\$ 56,580	\$ 520,046
Demand Storage/Peaking Services	\$ 2,341	\$ 2,317	\$ 2,341	\$ 2,317	\$ 27,508
Supply Charges	\$ 271,152	\$ 185,149	\$ 271,152	\$ 185,149	\$ 1,142,743
Gas Authority Supply Charges	\$ 8,527	\$ 8,292	\$ 8,527	\$ 8,292	\$ 53,292
Gas Authority Charges	\$ (17,419)	\$ (17,904)	\$ (17,419)	\$ (17,904)	\$ (164,972)
P.A.C.E	300	300	300	300	3,600
APGA Annual Dues	-	-	-	-	3,755
Other	4,897	4,570	4,897	4,570	42,071
TOTAL MGAG BILL	\$ 327,083	\$ 239,304	\$ 327,083	\$ 239,304	\$ 1,628,043

DELIVERED SUPPLY

Volume CCF	714,550	630,680	714,550	630,680	4,113,560
Volume Dth (MGAG)	692,260	610,710	692,260	610,710	3,994,370

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.4725	0.3918	0.4725	0.3918	0.4076
\$/CCF	0.4577	0.3794	0.4577	0.3794	0.3958

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
NATURAL GAS SALES	\$ 652,677	\$ 595,044	\$ 652,677	\$ 595,044	\$ 4,252,621
SALES REVENUES (ACTUAL)	\$ 652,677	\$ 595,044	\$ 652,677	\$ 595,044	\$ 4,252,621
AS BUDGET	\$ 421,105	\$ 346,464	\$ 421,105	\$ 346,464	Not Applicable
% ACTUAL TO BUDGET	154.99%	171.75%	154.99%	171.75%	Not Applicable
<i>Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.</i>					
OTHER REVENUES					
OP REVENUE	-	-	-	-	-
MISC REVENUE	-	-	-	-	5,725
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	6,325	4,135	6,325	4,135	39,068
REIMB DAMAGED PROP - GAS	-	-	-	-	-
ADMIN ALLOC	18,110	24,654	18,110	24,654	246,271
CAPITAL LEASES	-	-	-	-	-
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	-	-	133,831
OPERATING TRANSFERS IN	-	-	-	-	-
SALE OF ASSETS - GAS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 24,435	\$ 28,789	\$ 24,435	\$ 28,789	\$ 424,895
AS BUDGET	\$ 34,906	\$ 38,297	\$ 34,906	\$ 38,297	Not Applicable
% ACTUAL TO BUDGET	70.00%	75.17%	70.00%	75.17%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 677,112	\$ 623,833	\$ 677,112	\$ 623,833	\$ 4,677,516
AS BUDGET	\$ 456,011	\$ 384,761	\$ 456,011	\$ 384,761	Not Applicable
% ACTUAL TO BUDGET	148.49%	162.14%	148.49%	162.14%	Not Applicable

**MOST RECENT
12-MONTH**

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 68,859	\$ 43,503	\$ 68,859	\$ 43,503	\$ 551,565
Benefits	24,692	23,460	24,692	23,460	289,966
PERSONNEL (ACTUAL)	\$ 93,626	\$ 67,143	\$ 93,626	\$ 67,143	\$ 842,900
AS BUDGET	\$ 74,941	\$ 72,339	\$ 74,941	\$ 72,339	Not Applicable
% ACTUAL TO BUDGET	124.93%	92.82%	124.93%	92.82%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 34,195
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	211
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	16,936
Vehicle Rep & Maint Outside	-	-	-	-	3,748
R&M System - Outside	-	-	-	-	32,867
R & M Buildings - Outside	-	-	-	-	2,417
Maintenance Contracts	1,181	606	1,181	606	9,517
Equip Rent/Lease	188	188	188	188	20,913
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	-	-	665
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	72	66	72	66	8,067
Postage	-	-	-	-	-
Adverstising	-	-	-	-	120
Mkt Expense	-	-	-	-	1,131
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	1,696
Fees	-	900	-	900	898
Vehicle Tag & Title Fee	-	-	-	-	-
Ga Dept Rev Fee	-	-	-	-	-
Training & Ed	-	-	-	-	5,446
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	5,210	4,758	5,210	4,758	67,218
Shipping/Freight	-	-	-	-	-

MOST RECENT

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	12-MONTH
CONTRACTED SERVICES (ACTUAL)	\$ 6,651	\$ 6,518	\$ 6,651	\$ 6,518	\$ 206,045
AS BUDGET	\$ 22,292	\$ 22,292	\$ 22,292	\$ 22,292	Not Applicable
% ACTUAL TO BUDGET	29.84%	29.24%	29.84%	29.24%	Not Applicable
SUPPLIES					
Gas Cost	324,972	252,781	324,972	252,781	1,763,209
Office Supplies	-	-	-	-	642
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	406	-	406	1,930
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	-
Expendable Fluids	-	-	-	-	22
Tires	-	-	-	-	2,900
Uniform Expense	-	-	-	-	5,919
Janitorial	76	104	76	104	1,217
Computer Equipment	-	-	-	-	123
Equipment Parts	-	234	-	234	7,621
System R&M - Inside	5,106	18,667	5,106	18,667	178,689
Sys R & M - Inside/Shipping	-	-	-	-	44
Repair & Maintenance	5,106	18,667	5,106	18,667	180,460
Util Costs - Util Fund	340	350	340	350	4,251
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,306	-	1,306	-	29,755
Food	59	162	59	162	3,141
Sm Tool & Min Equip	-	-	-	-	16,501
Meters	1,816	3,275	1,816	3,275	16,302
Sm Oper Supplies	227	-	227	-	25,085
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 333,902	\$ 275,980	\$ 333,902	\$ 275,980	\$ 2,059,121
AS BUDGET	\$ 181,368	\$ 25,733	\$ 181,368	\$ 25,733	Not Applicable
% ACTUAL TO BUDGET	184.10%	1072.46%	184.10%	1072.46%	Not Applicable

CAPITAL OUTLAY

**MOST RECENT
12-MONTH**

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	MOST RECENT 12-MONTH
Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,080	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (692)	\$ (692)	\$ (8,302)
Amort Right To Use Asset	\$ -	\$ -	\$ -	\$ -	\$ 14,155
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 202,558
Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ -
Int Exp 2016 Rev Bond	879	1,305	879	1,305	13,527
Interest Exp - 2020 Rev Bonds	3,417	3,417	3,417	3,417	41,009
Capital Lease Interest	-	-	-	-	-
Lease Liability Interest	352	352	352	352	4,219
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 5,036	\$ 5,462	\$ 5,036	\$ 5,462	\$ 271,485
AS BUDGET	\$ 4,547	\$ 4,976	\$ 4,547	\$ 4,976	Not Applicable
% ACTUAL TO BUDGET	110.74%	109.77%	110.74%	109.77%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 93,130	\$ 64,092	\$ 93,130	\$ 64,092	\$ 1,076,511
Transfer To Gf	19,721	22,438	19,721	22,438	240,562
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 112,851	\$ 86,530	\$ 112,851	\$ 86,530	\$ 1,317,073
AS BUDGET	\$ 194,109	\$ 134,401	\$ 194,109	\$ 134,401	Not Applicable
% ACTUAL TO BUDGET	58.14%	64.38%	58.14%	64.38%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 552,066	\$ 441,633	\$ 552,066	\$ 441,633	\$ 4,696,625
AS BUDGET	\$ 477,257	\$ 259,740	\$ 477,257	\$ 259,740	Not Applicable
% ACTUAL TO BUDGET	115.67%	170.03%	115.67%	170.03%	Not Applicable

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2025 | FY 2025



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CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	FY 2025	AS BUDGET	FY 2024
REVENUES	\$ 1.551M												\$ 1.551M	\$ 1.722M	\$ 1.498M
PERSONNEL COSTS	\$ 0.169M												\$ 0.169M	\$ 0.119M	\$ 0.101M
CONTRACTED SVC	\$ 0.065M												\$ 0.065M	\$ 0.074M	\$ 0.042M
SUPPLIES	\$ 1.149M												\$ 1.149M	\$ 1.188M	\$ 1.074M
CAPITAL OUTLAY	\$ 0.000M												\$ 0.000M	\$ -	\$ 0.000M
DEPRECIATION	\$ -												\$ -	\$ -	\$ -
EXPENSES	\$ 1.383M												\$ 1.383M	\$ 1.381M	\$ 1.217M
FUND TRANSFERS	\$ 0.168M												\$ 0.168M	\$ 0.391M	\$ 0.139M
MARGIN W/O TRANSFERS	\$ 0.167M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.167M	\$ 0.341M	\$ 0.281M
MARGIN W/ TRANSFER	\$ (0.000M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.000M)	\$ (0.050M)	\$ 0.143M
PART CONTR/YES/INTEREST	\$ 0.201M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.201M	\$ 1.000M	\$ 0.192M

* Participant Contribution, Year End Settlement and Interest excluded from Revenues

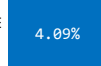
12-MO PURCHASED KWH's



12-MO RETAIL KWH's



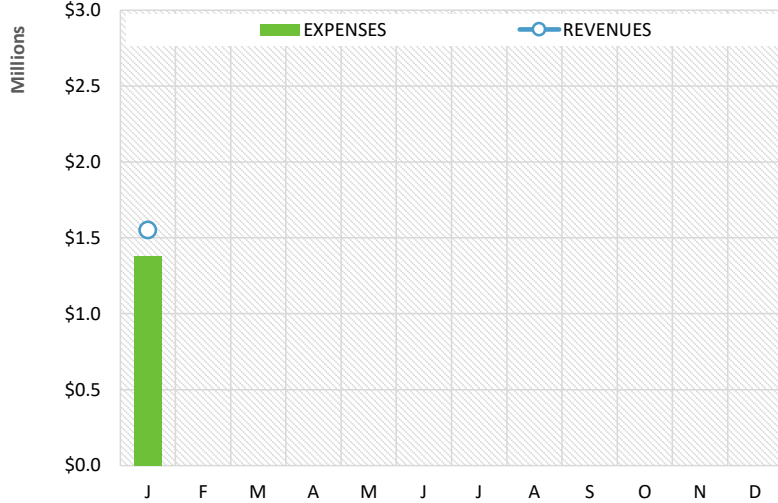
12-MO LINE LOSS



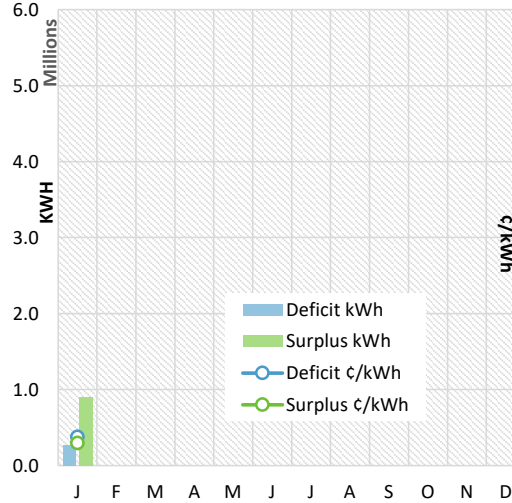
12-MO WHOLESALE \$/kwh



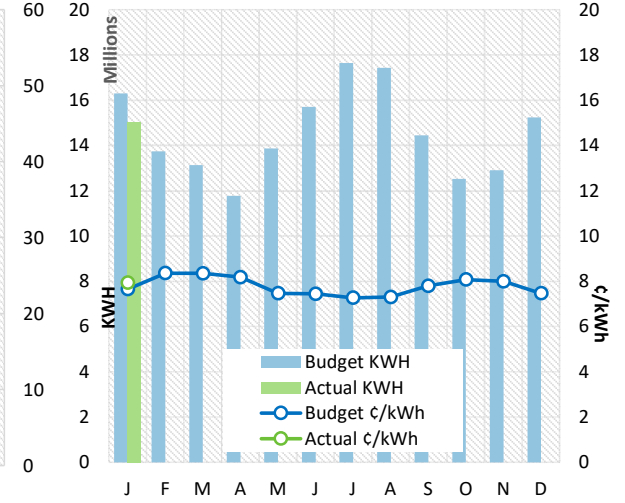
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

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Jan 2025 Feb 2025 Mar 2025 Apr 2025 May 2025 Jun 2025 Jul 2025 Aug 2025 Sep 2025 Oct 2025 Nov 2025 Dec 2025 YTD

CUSTOMER COUNT

Residential	5,991	5,991
Commercial	960	960
Industrial	1	1
City	53	53
Total	7,005	7,005

Year-Over-Year Δ 0.47%

KWH

Residential	6.188M	6.188M
Commercial	5.137M	5.137M
Industrial	0.363M	0.363M
Other	-	-
City	0.526M	0.526M
Total	12.214M	12.214M

Year-Over-Year Δ -1.06%

REVENUE

Residential	\$ 0.725M	\$ 0.725M
Commercial	\$ 0.683M	\$ 0.683M
Industrial	\$ 0.036M	\$ 0.036M
Other	\$ 0.000M	\$ 0.000M
City	\$ 0.050M	\$ 0.050M
Total	\$ 1.495M	\$ 1.495M

Year-Over-Year Δ 1.71%

SALES STATISTICS

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[Jan 2025](#) [Feb 2025](#) [Mar 2025](#) [Apr 2025](#) [May 2025](#) [Jun 2025](#) [Jul 2025](#) [Aug 2025](#) [Sep 2025](#) [Oct 2025](#) [Nov 2025](#) [Dec 2025](#)

YTD

AVERAGE KWH/CUSTOMER

Residential	1,033	1,033
Commercial	5,351	5,351
Industrial	362,771	362,771
City	9,929	9,929

AVERAGE \$/CUSTOMER

Residential	\$121	\$121
Commercial	\$711	\$711
Industrial	\$35,769	\$35,769
City	\$951	\$951

AVERAGE \$/KWH

Residential	\$0.1172	\$0.1172
Commercial	\$0.1330	\$0.1330
Industrial	\$0.0986	\$0.0986
City	\$0.0957	\$0.0957
Average	\$0.1111	\$0.1111

**MOST RECENT
12-MONTH**

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 1,026,205	\$ 976,237	\$ 1,026,205	\$ 976,237	\$ 11,763,224
Transmission	110,236	122,448	110,236	122,448	1,317,260
Supplemental	24,602	36,038	24,602	36,038	411,265
SEPA	57,869	56,287	57,869	56,287	678,172
Other Adjustments	(27,236)	(77,840)	(27,236)	(77,840)	(252,450)
TOTAL POWER SUPPLY COSTS	\$ 1,191,675	\$ 1,113,170	\$ 1,191,675	\$ 1,113,170	\$ 13,917,472
AS BUDGET	1,245,882	1,154,095	1,245,882	1,154,095	12,460,979
% ACTUAL TO BUDGET	95.65%	96.45%	95.65%	96.45%	111.69%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	32,177	30,981	32,177	30,981	36,509
Non-Coincident Peak (NCP)	32,177	31,075	32,177	31,075	40,654
CP (BUDGET)	33,799	31,785	33,799	31,785	33,799
NCP (BUDGET)	33,403	31,770	33,403	31,770	34,195

Energy (KWH)

MEAG Energy	14,304,730	13,474,926	14,304,730	13,474,926	159,334,795
Supplemental Purchases (or sales)	(355,491)	(270,984)	(355,491)	(270,984)	(5,051,896)
SEPA Energy	1,077,105	742,819	1,077,105	742,819	13,859,395
Total Energy (KWH)	15,026,344	13,946,761	15,026,344	13,946,761	168,142,294
AS BUDGET	16,292,000	15,493,000	16,292,000	15,493,000	162,239,000
% ACTUAL TO BUDGET	92.23%	90.02%	92.23%	90.02%	103.64%

CP Load Factor	64.86%	62.52%	5.33%	5.14%	52.57%
NCP Load Factor	64.86%	62.33%	5.33%	5.12%	47.21%
% Supplemental	2.31%	1.91%	2.31%	1.91%	2.92%

UNIT COSTS (¢/kWh)

Bulk Power	8.2315	8.3587	8.2315	8.3587	8.5253
Supplemental	6.9206	13.2991	6.9206	13.2991	8.1408
SEPA Energy	5.3726	7.5775	5.3726	7.5775	4.8932
MEAG Total	7.9306	7.9816	7.9306	7.9816	8.2772

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	
SALES REVENUES					
ELECTRIC SALES	\$ 1,494,085	\$ 1,434,344	\$ 1,494,085	\$ 1,434,344	\$ 19,409,888
SALES REVENUES (ACTUAL)	\$ 1,494,085	\$ 1,434,344	\$ 1,494,085	\$ 1,434,344	\$ 19,409,888
AS BUDGET	\$ 1,625,000	\$ 1,541,667	\$ 1,625,000	\$ 1,541,667	Not Applicable
% ACTUAL TO BUDGET	91.94%	93.04%	91.94%	93.04%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE	37,152	34,687	37,152	34,687	421,617
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	1,295	4,274	1,295	4,274	244,796
CONTRIBUTED CAPITAL	-	-	-	-	11,312
SALE OF FIXED ASSETS	-	-	-	-	-
GAIN UTILITIES ASSETS	-	-	-	-	-
REIMB DAMAGED PROPERTY	-	-	-	-	-
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	18,110	24,654	18,110	24,654	246,271
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	320	-	320	11,072
OTHER REVENUES (ACTUAL)	\$ 56,557	\$ 63,934	\$ 56,557	\$ 63,934	\$ 935,068
AS BUDGET	\$ 96,667	\$ 67,097	\$ 96,667	\$ 67,097	Not Applicable
% ACTUAL TO BUDGET	58.51%	95.29%	58.51%	95.29%	Not Applicable

TRANSFER

OPERATING TRANSFERS IN	-	-	-	-	-
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TOTAL REVENUES (ACTUAL)	\$ 1,550,642	\$ 1,498,279	\$ 1,550,642	\$ 1,498,279	\$ 20,344,957
AS BUDGET	\$ 1,721,667	\$ 1,608,764	\$ 1,721,667	\$ 1,608,764	Not Applicable
% ACTUAL TO BUDGET	90.07%	93.13%	90.07%	93.13%	Not Applicable

TOTAL EXCLUDED	\$ 201,077	\$ 191,751	\$ 201,077	\$ 191,751	\$ 2,497,265
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Note on Interest/YES/Participant Contribution: excluded from revenues

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	
PERSONNEL					
Compensation	\$ 133,709	\$ 69,361	\$ 133,709	\$ 69,361	\$ 1,001,435
Benefits	35,113	31,239	35,113	31,239	399,435
PERSONNEL (ACTUAL)	\$ 168,822	\$ 100,600	\$ 168,822	\$ 100,600	\$ 1,400,870
AS BUDGET	\$ 118,987	\$ 119,493	\$ 118,987	\$ 119,493	Not Applicable
% ACTUAL TO BUDGET	141.88%	84.19%	141.88%	84.19%	Not Applicable

CONTRACTED SERVICES					
Consulting	\$ -	\$ -	\$ -	\$ -	\$ 395
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	8,168
Maintenance Contracts	21,333	1,563	21,333	1,563	44,633
Rents/Leases	188	188	188	188	3,849
Repairs & Maintenance (Outside)	-	-	-	-	101,776
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,116	1,017	1,116	1,017	22,006
Postage	-	-	-	-	-
Public Relations	-	-	-	-	-
Mkt Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	4,453
Vehicle Tag & Title Fee	-	22	-	22	-
Ga Dept Rev Fee	-	-	-	-	-
Fees	-	-	-	-	-
Training & Ed	-	-	-	-	7,828
Contract Labor	42,678	38,924	42,678	38,924	647,003
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 65,315	\$ 41,714	\$ 65,315	\$ 41,714	\$ 844,987
AS BUDGET	\$ 74,029	\$ 72,113	\$ 74,029	\$ 72,113	Not Applicable
% ACTUAL TO BUDGET	88.23%	57.85%	88.23%	57.85%	Not Applicable

SUPPLIES					
Office Supplies	-	-	-	-	1,609
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	2,084
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	5,739
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	-	-	-	-	22
Safety/Medical Supplies	-	-	-	-	-
Tires	-	-	-	-	6,264

	Jan 2025	Jan 2024	FY2025 YTD	FY2024 YTD	
Uniform Expense	-	-	-	-	17,811
Janitorial	133	155	133	155	2,114
Computer Equipment	-	-	-	-	172
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	2,843	2,666	2,843	2,666	17,178
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	1,772	-	1,772	-	34,536
Food	36	87	36	87	6,696
Sm Tool & Min Equip	-	-	-	-	44,052
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	227	-	227	-	31,296
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,133,806	1,060,968	1,133,806	1,060,968	13,994,395
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,148,806	\$ 1,074,226	\$ 1,148,806	\$ 1,074,226	\$ 14,512,540
AS BUDGET	\$ 1,187,667	\$ 1,070,142	\$ 1,187,667	\$ 1,070,142	Not Applicable
% ACTUAL TO BUDGET	96.73%	100.38%	96.73%	100.38%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 259	\$ 261	\$ 259	\$ 261	\$ 3,116
Amort Right To Use Asset	\$ -	\$ -	\$ -	\$ -	\$ 10,070
Depr Exp	\$ -	\$ -	\$ -	\$ -	\$ 491,810
CAPITAL OUTLAY (ACTUAL)	\$ 259	\$ 261	\$ 259	\$ 261	\$ 504,996
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 93,130	\$ 64,092	\$ 93,130	\$ 64,092	\$ 1,076,511
TRANSFER TO GF	74,776	74,416	74,776	74,416	1,130,278
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 167,906	\$ 138,508	\$ 167,906	\$ 138,508	\$ 2,206,789
AS BUDGET	\$ 390,503	\$ 268,993	\$ 390,503	\$ 268,993	Not Applicable
% ACTUAL TO BUDGET	43.00%	51.49%	43.00%	51.49%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,551,108	\$ 1,355,309	\$ 1,551,108	\$ 1,355,309	\$ 19,470,183
AS BUDGET	\$ 1,771,185	\$ 1,530,741	\$ 1,771,185	\$ 1,530,741	Not Applicable
% ACTUAL TO BUDGET	87.57%	88.54%	87.57%	88.54%	Not Applicable



To: City Council, Finance
From: Beth Thompson, Finance Director
Department: Finance
Date: 3/11/2025
Subject: Renewal Property & Casualty Insurance

Budget Account/Project Name: xxx-xxxx-523101
Funding Source: 2025 Operating Budget
Budget Allocation: \$690,002
Budget Available: \$516,000
Requested Expense: \$639,000 in 2025 **Company of Record:** Travelers/Saville Risk Management
 Total premium renewal is \$852,004

Description:
 Approval of the property and casualty insurance renewals for 2025-2026.

Background:
 The City of Monroe has partnered with Saville Risk Management for the renewal of the property and casualty insurance. The term of the renewal will be April 6, 2025 to April 6, 2026.

The Property and Casualty coverage schedule summarizes the City of Monroe’s 2025 property and casualty insurance renewal. The 2025 Property and Casualty insurance proposal is up 23.73% due to growth within the City. The deductible has increased allowing the city to share a portion of the risk without becoming fully self-insured at a much higher level. The renewal includes a change to a new insurance company for the law and public official liability, which reduced the premium \$51,220 compared to the Travelers renewal for the same policies.

Budget amendment will be needed to use budgeted contingency funds from each major fund to cover the excess of \$123,000 in the premium renewal.

Attachment(s):
 Property and Casualty renewal cost schedule to be handed out prior to scheduled meeting.



To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 3/11/2025
Subject: Base Charge for Multi-Family Properties

Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Staff recommends approval to add an additional option for base charges at multi-family properties where water is master metered.

Background: Currently, the City does not have a shared meter option for charging tenants in a multi-family development that is master metered. When a property is master metered, a larger water meter is used to supply water to each tenant. The State requires all residential units to be metered. This would require the landlord to be responsible for monthly usage and base charges. The City proposes a \$15 monthly base charge for each water & sewer service. The base charge will be \$30 per unit multiplied by the number of units and charged to the master meter account.

Attachment(s):

Shared Water Meter Options

SHARED WATER METERS

Effective August 10, 2010, shared water meters are no longer permitted. All new construction is required to have its own individual water meter for each location.

Effective August 10, 2010, for existing buildings where one or more tenants share one water meter, the landlord/owner of the existing building will be given three options:

Option 1. The landlord may purchase additional water taps at the City's cost to be installed by the City at each of the shared water meter locations, where feasible. It will be at the City's discretion to determine whether or not an additional water tap can be installed at a location (i.e., tearing up downtown sidewalks will not be permitted)

The landlord/owner will be responsible for the costs to run the service line on their side of each meter.

Option 2. The Water (and sewer, when applicable) may be placed in the landlord's name. Each month, the landlord will receive a water (and sewer, when applicable) bill reflecting the total service usage for all customers on the same shared water meter without the base charge for water (and sewer, when applicable). Each of the customers/tenants on that shared meter will receive a water (and sewer, when applicable) bill reflecting the multi-unit base charge.

It will be the responsibility of the landlord, if he so chooses to develop a fair method for collecting the water and sewer usage charges from the building's tenants.

(Effective March 11, 2025)

Option 3. Multi-family properties are any properties that have multiple residential units supplied by one master water meter. This would include apartment complexes where individual meters are not feasible. The base charge for such properties would be \$15 for each, water (and sewer, when applicable) per unit, billed to the master meter account.



To: City Council
From: Rodney Middlebrooks
Department: Water, Sewer, Gas & Electric Department
Date: 3/11/2025
Subject: Water Connection Fees for Multi-Family Properties

Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Staff recommends the approval to update the connection fees for water service to multi-family properties which developers choose to master meter their development.

Background: After changing our connection and tap fees for water and sewer in late 2024, I failed to change the water connection fee for multi-family properties that master meter their developments. The City is proposing the developer pay an amount equal to a 5/8" residential water connection fee multiplied by the number of units.

Attachment(s):

(Current) Water Connection/Tap Fee Sheet

WATER & IRRIGATION METER TAP & CONNECTION FEES

(Effective September 11, 2024)

New Construction

Water Connection Fee's (Inside City Limits)

Meter Size	Rated Maximum Capacity (gpm)	Meter Equivalent (ERU Value)	Connection Fee (Note 5)	Short Side Service Tap Fee	Long Side Service Tap Fee
5/8"	20	1.0	\$2,300	\$1,839	\$2,804
1"	50	2.5	\$5,750	\$2,153	\$3,135
2"	160	8.0	\$18,400		
4"	500	25.0	\$57,500		
6"	1,000	50.0	\$115,000		
8"	1,600	80.0	\$184,000		

All meters 2" and larger to be installed by others. City would only provide the meter at cost plus connection fee based on meter size.

Water Connection Fee's (Outside City Limits)

Meter Size	Rated Maximum Capacity (gpm)	Meter Equivalent (ERU Value)	Connection Fee (Note 5)	Short Side Service Tap Fee	Long Side Service Tap Fee
5/8"	20	1.0	\$5,250	\$1,839	\$2,804
1"	50	2.5	\$13,125	\$2,153	\$3,135
2"	160	8.0	\$42,000		
4"	500	25.0	\$131,250		
6"	1,000	50.0	\$262,500		
8"	1,600	80.0	\$420,000		

All meters 2" and larger to be installed by others. City would only provide the meter at cost plus connection fee based on meter size.

1. Property owner that's NOT in a residential subdivision would pay the connection fee for requested meter size PLUS the tap fee.
2. Before final plat, developers of residential subdivisions would be required to pay all connection fee's per lot based on a 5/8" meter.
3. Connection fees previously paid by residential developers would require builders to pay a \$350 meter fee per lot.
4. Before permitting, commercial developments would be required to pay connection fee per unit based on size of meter.
5. The connection fee covers the customer's share of the costs incurred by the City of Monroe for the construction of the water system infrastructure.

Redevelopment

Water Connection Fee's (Inside City Limits)

Meter Size	Rated Maximum Capacity (gpm)	Meter Equivalent (ERU Value)	Connection Fee (Note 5)	Short Side Service Tap Fee	Long Side Service Tap Fee
5/8"	20	1.0	\$1,235	\$1,839	\$2,804
1"	50	2.5	\$3,088	\$2,153	\$3,135
2"	160	8.0	\$9,880		
4"	500	25.0	\$30,876		
6"	1,000	50.0	\$61,752		
8"	1,600	80.0	\$98,803		

All meters 2" and larger to be installed by others. City would only provide the meter at cost plus connection fee based on meter size.

Water Connection Fee's (Outside City Limits)

Meter Size	Rated Maximum Capacity (gpm)	Meter Equivalent (ERU Value)	Connection Fee (Note 5)	Short Side Service Tap Fee	Long Side Service Tap Fee
5/8"	20	1.0	\$1,853	\$1,839	\$2,804
1"	50	2.5	\$4,631	\$2,153	\$3,135
2"	160	8.0	\$14,820		
4"	500	25.0	\$46,313		
6"	1,000	50.0	\$92,625		
8"	1,600	80.0	\$148,200		

All meters 2" and larger to be installed by others. City would only provide the meter at cost plus connection fee based on meter size.

1. Property owner that's NOT in a residential subdivision would pay the connection fee for requested meter size PLUS the tap fee.
2. Before final plat, developers of residential subdivisions would be required to pay all connection fee's per lot based on a 5/8" meter.
3. Connection fees previously paid by residential developers would require builders to pay a \$350 meter fee per lot at permitting.
4. Before permitting, commercial developments would be required to pay connection fee per unit based on size of meter.
5. The connection fee covers the customer's share of the costs incurred by the City of Monroe for the construction of the water system infrastructure.

For multi-family residential or multi-unit commercial applications, the connection fee shall be the greater of a) scheduled water connection fee based on water meter size or b) number of units/rooms in the development multiplied by \$1,000



To: City Council
From: Beth Thompson, Finance Director
Department: Finance
Date: 03/11/2025
Subject: GEFA Loan Modification Resolution

Budget Account/Project Name:

Funding Source: GEFA & Utility Revenue Bond

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:** NA

Description:

Resolution for the modification of the Georgia Environmental Finance Authority (GEFA) Drinking Water State Revolving Fund loan DW2021017.

Background:

This is a Resolution for the modification of the current Drinking Water State Revolving Fund loan, administered by GEFA. This modification is an extension of the loan schedule on or prior to January 1, 2027.

The funds will be for construction of a new 500,000 gallon elevated water storage tank to service City of Monroe citizens along the northeast side of Monroe.

The loan has a \$1,100,000 principal forgiveness. The loan has an interest rate of 1.13% for 20 years. It carries no prepayment penalty. The loan documents have been reviewed by legal counsel.

Attachment(s):

GEFA loan modification resolution
Letter to GEFA

**Resolution
Georgia Environmental Finance Authority (GEFA)
Drinking Water State Revolving Fund Loan DW2021017
City of Monroe, Georgia**

WHEREAS, the Borrower has borrowed \$2,935,000 from the Georgia Environmental Finance Authority (the “Lender”) pursuant to the terms of the loan Agreement (the “Loan Agreement”), dated May 20,2022, between the Borrower and the Lender; and

WHEREAS, the Borrower’s obligation to repay the loan made pursuant to the Loan Agreement is evidenced by a Promissory Note (the “Note”) dated March 9, 2022, of the Borrower; and

WHEREAS, the Borrower and the Lender have determined to amend and modify the Note and the Loan Agreement, pursuant to the terms of the Second Modification of Promissory Note and Loan Agreement (the “Second Modificatin”) between the Borrower and the Lender, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Second Modification are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Second Modification are in the best interests of the Borrower, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Second Modification, and any related documents necessary to the consummation of the transactions contemplated by the Second Modification.

SO RESOLVED this 11th day of March, 2025.

Logan H. Propes, City Administrator
(Attest Documents)

John S. Howard, Mayor
(Execute Documents)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Clerk

Dated: _____



215 N Broad Street
Post Office Box 1249
Monroe, GA 30655
(770) 267-3429

January 14, 2025

Jenine McKoy
Project Manager
Georgia Environmental Finance Authority
47 Trinity Ave SW, Fifth Floor,
Atlanta, GA 30334

SUBJECT: City of Monroe
Loan Modification Request Letter – DW2021017

Dear Ms. McKoy,

The City of Monroe requests an amendment to the DWSRF Loan No. DW2021017. Specifically, an extension to the loan schedule is requested to be modified to the following dates.

Notice To Proceed: April 24, 2025
Completion of Construction: September 2026
Project Completion: December 2026

The loan schedule extension is necessary due to unexpected delays related to property acquisition.

Additionally, the City of Monroe requests a modification to the scope of this loan. The scope is requested to be modified due to the project coming in over budget during bidding. The modified scope is described below.

This project will include a 500,000-gallon elevated water storage tank and related appurtenances.

The modified project budget based on the awarded bid will be as follows.

Item	Total	DWSRF	Other Funding (Local Bonds)
Construction	\$3,436,442.00	\$2,637,300.00	\$799,142.00
Contingency	\$0.00	\$0.00	\$0.00
Engineering & Inspection	\$297,700.00	\$297,700.00	\$0.00
Administrative/Legal	\$0.00	\$0.00	\$0.00
Total	\$3,734,142.00	\$2,935,000.00	\$799,142.00

We look forward to your favorable consideration of our amendment request.

Please contact me at 770-266-5119 or lpropes@monroega.gov if you have any questions or if you need any additional information.

Sincerely,

Logan Propes
City Administrator



To: City Council, Finance
From: Beth Thompson, Finance Director
Department: Finance
Date: 3/11/2025
Subject: Year End 2024 Budget Amendments

Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Council approval of the attached Fiscal Year 2024 end of the year budget amendments.

Background:

Increasing the total General Fund FY 2024 budget by \$975,919 due to revenues coming in more than budgeted. Budget amendments are needed to ensure compliance with our own financial policies and also to satisfy State of Georgia criteria, I am proposing a series of end-of-year budget amendments, as a result of overages at the department level. Adopting these amendments allows me to finalize the FY 2024 financial statements and Comprehensive Annual Financial Statements.

Overages are indicative of being over budget in a “negative” way. Rather, most overages are offset by increased revenues.

Attachment(s):

- FY2024 Proposed budget amendments
- FY2024 Amended budget resolution

**AMENDED
BUDGET RESOLUTION**

A RESOLUTION ADOPTING THE 2024 BUDGET REVISIONS FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING REVISED AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVISED REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the **Mayor and City Council** of the **City of Monroe, Georgia** as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2024 and ending December 31, 2024, the Revised Budget of the City’s Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations and transfers so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 11th day of March 2025.

John Howard, Mayor
City of Monroe

Attest:

City Clerk

Year End 2024 Budget Amendments

General Fund Budget Amendments

13,350.00	100-1500	Rent S Madison	Increase Revenue
129,796.00	100-1510	Taxes	Increase Revenue
32,915.00	100-1510	Employee Self Ins Fee	Increase Revenue
18,964.00	100-1519	Intergovernmental	Increase Revenue
123,230.00	100-2650	Municipal Court	Increase Revenue
182,999.00	100-3200	Police	Increase Revenue
20,587.00	100-3510	Fire Prevention	Increase Revenue
225,000.00	100-4200	Streets & Transportation	Increase Revenue
42,579.00	100-6100	Parks	Increase Revenue
157,539.00	100-7200	Code & Development	Increase Revenue
28,960.00	100-7521	MainStreet Events	Increase Revenue

975,919.00	Increase General Fund Budget Revenues
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(3,020.00)	100-1100	Legislative	Decrease Expense
(31,472.00)	100-1300	Executive	Decrease Expense
877.00	100-1400	Elections	Increase Expense
18,130.00	100-1500	General Admin	Increase Expense
15,237.00	100-1510	Finance Admin	Increase Expense
(4,136.00)	100-1530	Law	Decrease Expense
(9,533.00)	100-1530	Law	Decrease Expense
4,870.00	100-1560	Audit	Increase Expense
(18,840.00)	100-2650	Municipal Court	Decrease Expense
703,794.00	100-3200	Police	Increase Expense
512.00	100-3290	City Marshal	Increase Expense
1,300.00	100-5500	Community Services	Increase Expense
11,948.00	100-5530	Community Center	Increase Expense
129,869.00	100-6100	Parks	Increase Expense
138,532.00	100-6200	Buildings & Grounds	Increase Expense
1,924.00	100-6500	Library	Increase Expense
(6,084.00)	100-7200	Code & Development	Decrease Expense
(13,644.00)	100-7520	Economic Development	Decrease Expense
119,973.00	100-7521	MainStreet	Increase Expense
(258.00)	100-7550	Downtown Development	Decrease Expense
(84,060.00)	100-7563	Airport	Decrease Expense

975,919.00	Increase General Fund Budget Expenses
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To: City Council, Finance
From: Beth Thompson, Finance Director
Department: Finance
Date: 3/11/2025
Subject: 2025 Budget Amendments

Budget Account/Project Name:

Funding Source:

Budget Allocation: \$0.00

Budget Available: \$0.00

Requested Expense: \$0.00 **Company of Record:**

Description:

Approval of the attached Fiscal Year 2025 budget amendments.

Background:

Budget amendments needed to cover overage of the general liability insurance premium for 2025. The proposed amendments would move \$61,500 in the General Fund contingency & \$61,500 in the Utility Fund contingency to the operating budget expense for each fund. This will have a zero net effect on the overall 2025 budget.

Attachment(s):

- FY2025 Proposed budget amendments
- FY2025 Amended budget resolution

**AMENDED
BUDGET RESOLUTION**

A RESOLUTION ADOPTING THE 2025 BUDGET REVISIONS FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING REVISED AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVISED REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the **Mayor and City Council** of the **City of Monroe, Georgia** as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2025 and ending December 31, 2025, the Revised Budget of the City’s Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations and transfers so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 11th day of March 2025.

**John Howard, Mayor
City of Monroe**

Attest:

City Clerk

Fiscal Year 2025 Budget Amendments

Move budgeted expenses from contingencies to operating expense for coverage of general liability insurance premium increase.

61,500	100-3200-523101	General Liability Insurance	Increase Expense
(61,500)	100-1300-579001	Contingencies	Decrease Expense
61,500	520-4115-523101	General Liability Insurance	Increase Expense
(61,500)	520-4115-579001	Contingencies	Decrease Expense

\$ - net effect on 2025 budget

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MONROE, GEORGIA, TO EXTEND THE TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR PRELIMINARY PLAT APPROVAL FOR RESIDENTIAL DEVELOPMENTS OUTSIDE THE CITY CORE AND THE ACCEPTANCE OF SITE DEVELOPMENT PLANS FOR MULTI-FAMILY AND TOWNHOME PROJECTS

WHEREAS, the City of Monroe, Georgia (the “City”) has been vested with substantial power to regulate the use of property within the City for the purposes of maintaining the health, morals, safety, security, peace and general welfare of the City; and,

WHEREAS, pursuant to O.C.G.A. § 36-35-3, the City has the legislative power to adopt reasonable resolutions, ordinances, or regulations relating to property within the City for which no provision has been made by general law and which are not inconsistent with the Constitution of the State of Georgia or any charter provision applicable thereto; and,

WHEREAS, local governments may impose temporary moratoria on zoning decisions, building permits, and other development approvals for the purpose of city planning and implementation of new city regulations and ordinances (See City of Roswell v. Outdoor Sys., Inc., 274 Ga. 130 (2001)); and,

WHEREAS, on March 2, 2021, after review of the 2020 Municipal Water Systems Annual Report, the City passed a resolution to preserve the City’s sewer system capacity and limit future connection to the City’s sanitary sewer wastewater system to only those users located within the City’s limits; and,

WHEREAS, on December 7, 2021, the City imposed a temporary moratorium on the acceptance of preliminary plat applications for residential property until the City could review and approve an updated comprehensive plan for the City (the “2021 Moratorium”); and,

WHEREAS, on June 14, 2022, the City adopted the 2022 Comprehensive Plan Update; and,

WHEREAS, also on June 14, 2022, after the adoption of the 2022 Comprehensive Plan Update, the City extended the 2021 Moratorium until December 31, 2022, to permit the City additional time to implement certain aspects of the 2022 Comprehensive Plan, and to avoid and prevent negative impacts on the City’s finite resources, including but not limited to the City’s water delivery infrastructure system and the City’s sanitary sewer infrastructure system; and,

WHEREAS, on December 13, 2022, the City extended the 2021 Moratorium again until June 30, 2023, due to certain water and sewer capacity concerns; and,

WHEREAS, on April 11, 2023, the City rescinded the 2021 Moratorium and any extension thereof; and,

WHEREAS, since the City rescinded the 2021 Moratorium, numerous residential and commercial developments have been approved by the City; and,

WHEREAS, since the rescission of the 2021 Moratorium, the number of residential and commercial developments approved by the City have been more than anticipated; and,

WHEREAS, the 2022 Comprehensive Plan estimates that the City’s population will increase from 14,925 (population size as of April 2022) to 21,688 by the year 2030; and,

WHEREAS, said population increase will increase the sanitary sewer flow demand by an estimated Six Hundred Seventy-Nine Thousand gallons per day (679,000.00 GPD); and,

WHEREAS, the Mayor and City Council have employed consultants for the purpose of reviewing the City’s current wastewater treatment capacity; and,

WHEREAS, initial reports from the City’s consultants state that additional wastewater treatment capacity is needed at this time to permit continued broad residential and commercial development; and,

WHEREAS, the Mayor and City Council, together with the City’s consultants and City staff, are working on a plan to increase the City’s wastewater treatment capacity; and,

WHEREAS, the continued development of residential and commercial real estate in the City since the rescission of the 2021 Moratorium has placed a strain on the City’s finite resources, including, most notably, its sanitary sewer infrastructure system; and,

WHEREAS, the City processes its sanitary sewer waste product at the Jack’s Creek Waste Water Treatment Plant (“JCWWTP”); and,

WHEREAS, JCWWTP has a permitted maximum capacity of 3.4 million gallons per day of wastewater treatment at its current permit level with the Georgia Environmental Protection Division (“GAEPD”); and,

WHEREAS, the GAEPD requires the City to submit its Municipal Water Systems Delegation of Review Annual Report (See Exhibit “A” attached hereto for a copy of the 2024 report) (hereinafter referred to as the “Annual Report”) each year; and,

WHEREAS, as of January 1, 2025, if all projects shown by the Annual Report and prior reports were completed and connected to the City’s sanitary sewer system, the City would currently need an additional One Million Six Hundred Ninety-Nine Thousand Five Hundred Thirty-One gallons per day (1,699,531 GPD) of sanitary sewer wastewater treatment capacity over

and above its current 3.4 million gallons per day capacity to meet the peak demand requirements; and,

WHEREAS, the City is aware that certain other additional projects not shown on the Annual Report are currently under construction and are expected to come online in the coming months and those projects will increase the deficit shown by the Annual Report even further; and,

WHEREAS, once JCWWTP reaches or exceeds daily flow of seventy-five percent (75%) of its permitted capacity, GAEPD guidelines require the City to submit plans to increase sanitary sewer capacity including but not limited to a (a) Design Average Daily Flow Plan, (b) Design Maximum Daily Flow Plan, (c) Design Peak Hourly Flow Plan, and (d) Design Peak Instantaneous Flow Plan; and,

WHEREAS, from March 2023 to January 2024, an 11-month period, JCWWTP exceeded its daily seventy-five percent (75%) capacity limit on eighty-four (84) different days; and,

WHEREAS, the City has already begun the process of submitting these necessary plans to GAEPD through its wastewater consultants; and,

WHEREAS, the City recently completed certain needed improvements to JCWWTP to improve its reliability though these improvements did not increase daily capacity in any way; and,

WHEREAS, the improvements to the JCWWTP began in 2022 and were finalized on or about December 2023; and,

WHEREAS, the City is currently working to redesign and reengineer JCWWTP to increase the wastewater treatment capacity of JCWWTP; and,

WHEREAS, in light of the most recent residential and commercial developments approved by the City, the City’s wastewater treatment capacity is unable to keep up with continued unfettered real estate development within the City; and,

WHEREAS, the Mayor and City Council, as a part of its planning, building, zoning and growth management efforts have been in review of the City’s 2022 Comprehensive Plan Update and zoning ordinances, and have studied the City’s estimates and projections regarding the anticipated type of residential development and growth patterns both inside and outside the Central Business District, the Downtown Development boundaries, the LCI Study Area boundaries, and the Urban Redevelopment Agency boundaries, said areas being more particularly shown on Exhibit “B” attached hereto (collectively, hereinafter referred to as the “City Core”); and,

WHEREAS, the Central Business District of the City provides for economic growth and wellbeing for the City and the City Core; and,

WHEREAS, the Downtown Development Authority boundaries of the City provide for commercial and residential infill growth for the City and the City Core; and,

WHEREAS, the LCI Study Area of the City provides for infill, walkability, and sustainability for the City and the City Core; and,

WHEREAS, the Urban Redevelopment Agency boundaries of the City provide for redevelopment, mixed housing, and revitalization for the City and the City Core; and,

WHEREAS, the Mayor and City Council understand that continued residential development outside the City Core without additional wastewater treatment capacity will cause further resource strain on the City and may affect the general wellbeing and health of the citizens of the City; and,

WHEREAS, continued residential development outside the City Core will likely require more of the City’s finite resources than would similarly situated residential developments located within the City Core; and,

WHEREAS, the Mayor and City Council do not intend to frustrate vested interests that have been already established with property owners and applicants as a result of pending applications for preliminary plat approval, site development plans approval, or final plat approval of residential developments outside the City Core as of the date of this Ordinance; and,

WHEREAS, the Mayor and City Council believe that additional preliminary plat approvals of currently non-existing applications for residential developments located outside the City Core involving the addition of ten (10) or more residential units connected to the JCWWTP at this time (hereinafter being referred to as “Residential Major Projects”) will create additional and excessive resource strain on the City’s sanitary sewer system; and,

WHEREAS, Residential Major Projects outside the City Core will impact the City’s resources and the City’s services, such as water, sewer, and public safety at a disproportionate level as compared to other forms and zonings of residential development located within the City Core; and,

WHEREAS, certain multifamily residential developments inside the City will also likely require more of the City’s finite resources than would similarly situated single family residential developments located within the City; and,

WHEREAS, the Mayor and City Council do not intend to frustrate vested interests that have been already established with property owners and applicants as a result of pending applications for site development plans and approval of certain multifamily residential developments inside the City as of the date of this Ordinance; and,

WHEREAS, the Mayor and City Council also believe that additional site development plans of currently non-existing applications for residential developments involving Multi-Family (as defined under Article II, Section 210, of the City’s Zoning Ordinance) and Townhouse or Townhome (as defined under Article II, Section 210, of the City’s Zoning Ordinance) projects

(collectively, hereinafter referred to as “Multi-Family and Townhouse Projects”) will further create additional and excessive resource strain on the City’s sanitary sewer system; and,

WHEREAS, Multi-Family and Townhouse Projects in the City impact the City’s resources and the City’s services, such as water, sewer, and public safety at a disproportionate level as compared to other forms and zonings of residential development located within the City; and,

WHEREAS, the Mayor and City Council are concerned about the health and well-being of the citizens of the City that could be negatively impacted by continued uncontrolled residential development inside and outside the City Core; and,

WHEREAS, the Mayor and City Council, together with City Staff, continue to implement changes consistent with the 2022 Comprehensive Plan Update; and,

WHEREAS, on December 10, 2024, in light of the 2022 Comprehensive Plan Update, the Mayor and City Council adopted the City’s new Zoning Ordinance to promote the best interests of the City and its citizens; and,

WHEREAS, the Mayor and City Council hold a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City, and in particular the promotion of health and general welfare of the City’s citizens; and,

WHEREAS, the Mayor and City Council hold a strong belief in maintaining the public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of land and other resources, enhancing and protecting the economic well-being of the community, facilitating adequate provisions of public services, and preserving resources of the City; and,

WHEREAS, the Mayor and City Council hold a strong belief in developing a cohesive, coherent policy regarding residential land use in the City, and intend to promote community development through stable, balanced growth for the prosperity of the City as a whole; and,

WHEREAS, on March 12, 2024, the Mayor and City Council passed an Ordinance that imposed a temporary moratorium until September 30, 2024, on the acceptance of applications for preliminary plat approval for residential developments outside the City Core (the “2024 Moratorium”); and,

WHEREAS, on September 10, 2024, the Mayor and City Council passed an Ordinance to extend the 2024 Moratorium until February 28, 2025, to further include a moratorium on the acceptance of site development plans for multi-family and townhome projects; and,

WHEREAS, the Mayor and City Council have determined it is in the best interests of the City for the protection of the health and public safety that the 2024 Moratorium on the submission

and acceptance of applications for preliminary plat approval for any Residential Major Projects located outside the City Core, as well as any applications for site development plans for Multi-Family and Townhouse Projects located inside the City, be extended for a sufficient and reasonable time to allow for an in-depth review, redesign and reengineering of the City’s wastewater management treatment capacity at JCWWTP and continued implementation of the 2022 Comprehensive Plan Update; and,

WHEREAS, a temporary moratorium on the acceptance of applications for preliminary plat approval for Residential Major Projects located outside the City Core, as well as applications for site development plans for any Multi-Family and Townhouse Projects located inside the City is a proper police power while the above-referenced studies and plan updates by the City and City staff are performed.

NOW, THEREFORE, BE IT ORDAINED, that the Mayor and City Council of Monroe do hereby declare and adopt a moratorium on the submission and acceptance of applications for preliminary plat approval for Residential Major Projects located outside the City Core, as well as applications for site development plans for any Multi-Family and Townhouse projects located inside the City as follows:

1. The preamble of this Ordinance shall be considered to be, and is hereby incorporated by reference as if fully set out herein; and,
2. No applications for preliminary plat approval shall be accepted by City staff for Residential Major Projects located outside the City Core from this date forward through and including September 30, 2025; and,
3. No applications for site development plans shall be accepted by City staff for Multi-Family or Townhouse Projects from this date forward through and including September 30, 2025; and,
4. No applications for preliminary plat approval shall be accepted by City staff for multiple residential projects containing nine (9) or fewer dwelling units, located outside the City Core, which in the opinion of City staff based on the congruency, proximity, the intended development of the property, and other determining factors reasonably resembles a Residential Major Project in form; and,
5. This moratorium shall have no impact on applications for preliminary plat approval, site development plans approval or final plat approval for Residential Major Projects located outside the City Core that have previously been submitted to City staff and are pending approval by the City at the time of the adoption of this Ordinance; and,
6. This moratorium shall have no impact on applications for site development plan approval for Multi-Family or Townhouse Projects that have previously been submitted to City staff and are pending approval by the City at the time of the adoption of this Ordinance; and,
7. During the term of this moratorium, the City staff shall work with the City’s wastewater management consultants to present a plan to increase the City’s wastewater treatment

capacity consistent with the 2022 Comprehensive Plan Update, and shall study the current mix of housing and commercial uses, make projections on the future mix of housing and proper growth patterns, and impacts of the same on the City’s resources, and make recommendations so as to promote the traditional police power goals of health, safety, morals, aesthetics, and the general welfare of the City; and,

- 8. This moratorium shall become effective upon its adoption.

FIRST READING. This ____ day of February, 2025.

SECOND READING AND ADOPTED. This ____ day of March, 2025.

SO ORDAINED. This ____ day of March, 2025.

CITY OF MONROE, GEORGIA

Approved: _____
John Howard, Mayor

Attest: _____
Logan Propes, City Administrator

WIEDEMAN AND SINGLETON, INC.
CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN
PETER JOHNS
AHMED AN-NAIM

2566 SHALLOWFORD ROAD
SUITE 104-372
ATLANTA, GEORGIA 30345

PETER SNYDER
HAROLD WIEDEMAN
MARK SCHERGER

131 EAST MAIN STREET
SUITE 300
ROCK HILL, SOUTH CAROLINA 29730

WWW.WIEDEMAN.COM

January 22, 2025

Mr. Duplex Tchinda,
Drinking Water Program Permitting and Engineering
Water Resources Branch
Environmental Protection Division
Georgia Department of Natural Resources
2 Martin Luther King Jr. Dr.
Suite 1470, East Tower
Atlanta, GA 30334

Re: Municipal Water Systems Delegation of Review
Annual Report (2024)
City of Monroe Utilities Department
Monroe, Georgia
W&S Project # 052-24-700

Dear Mr. Duplex Tchinda:

On behalf of the City of Monroe Utilities Department, we are submitting the 2024 annual report listing details concerning each addition approved during the previous year as required by the Delegation of Review and Approval for Limited Water System Additions. Items "I" and "J" of the delegation agreement stipulate the following:

- I. The system owner's engineer must evaluate and determine the capacity of the system's wastewater treatment facilities to support each water-using facility that is added to the water system.
- J. The system owner or the engineer must submit a yearly report to EPD each January, listing each addition approved during the previous year and the number of service connections within each.

The table below lists all approved additions to the City of Monroe's Water system during the year 2024 with appropriate details as required in items "I" and "J" above. This is in accordance with our files as submitted to us by the City of Monroe. We have also attached a copy of EPD's standard form outlining the number of service connections added to the City of Monroe's water system in 2024.

Mr. Duplex Tchinda
January 22, 2025
Page 2

Project Name	Date Approved	No. of Services/Connections or Equiv. Family Units	Estimated Wastewater Flow, GPD	Remaining Capacity @ WPCP (GPD)
Base Capacity on January 1, 2024				-1,395,681
Oak Meadows Subdivision	4/5/2024	62	27,900	-1,689,346
Bankers Blvd Car Wash	6/20/2024	1	2,125	-1,691,471
Reliant Corporate Office	6/20/2024	1	1,560	-1,693,031
Carson Pointe	6/21/2024	4	1,200	-1,694,231
FY 2021 GEFA Water System Improvements - Division II Water Transmission Main ¹	11/26/2024	0	0	-1,694,231
208 S Broad Street	10/10/2024	1	4,500	-1,698,731
Lee Rowell Sewer ²	10/22/2024	0	0	-1,698,731
511 N Broad St - Pleasant Paws	10/22/2024	1	800	-1,699,531
Base on January 1, 2025		70	38,085	-1,699,531

- 1 – 16" Water Line from the water plant to a new water tank
- 2 – Existing sewer line extension for future development.

If you have any questions or need any additional information, please feel free to call. Thank you for your assistance and review of this document.

Sincerely,

WIEDEMAN AND SINGLETON, INC.

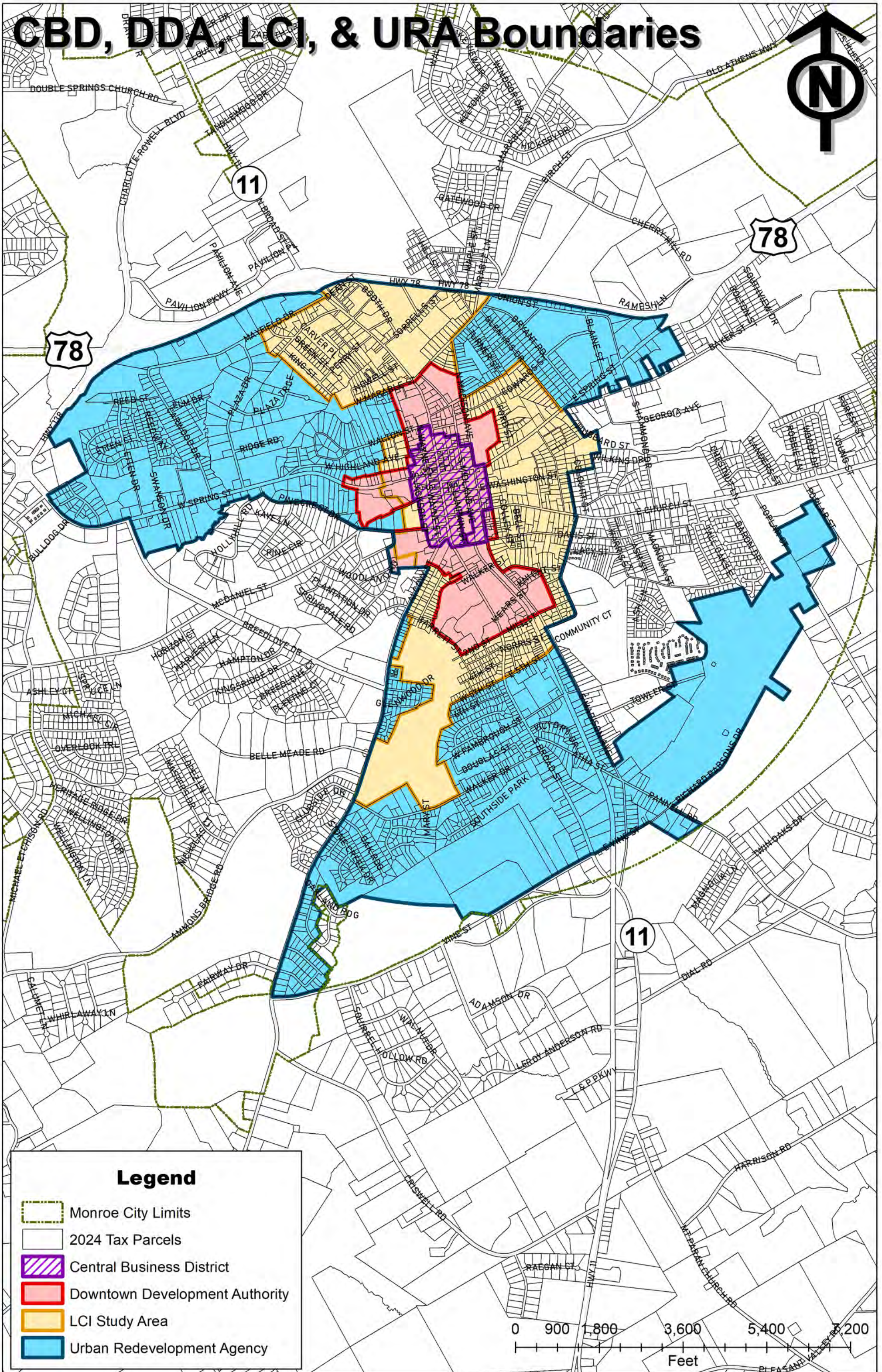


Ahmed An-naim, P.E.




cc:
Mr. Rodney Middlebrooks – City of Monroe
Mr. Tommy McClellan – City of Monroe

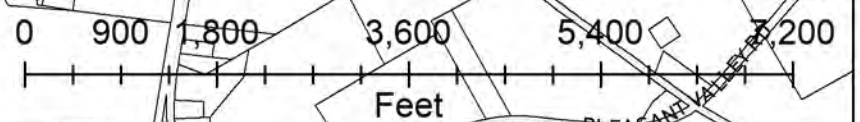
20243 Delegation of Authority Annual Report			
System Name	Monroe Water System		
County	Walton		
WSID#	GA2970001		
Professional Engineer	Wiedeman and Singleton, Inc.		
Project Name		Project Type (apartment, subdivision, etc.)	# Service Connects
Oak Meadows		Subdivision	62
Bankers Blvd Car Wash		Carwash	1
Reliant Corporate Office		Office Building	1
Carson Pointe		Subdivision	4
208 S Broad Street		Commercial Development	1
FY 2021 GEFA Water System Improvements - Division II Water Transmission Main		16" Water Line from Water Plant to new water tank	0
Lee Rowell Sewer		Sewer line extension	0
511 N Broad St - Pleasant Paws		Commercial Development	1
Total number of Projects	8	Total number of Connects	70

CBD, DDA, LCI, & URA Boundaries



Legend

-  Monroe City Limits
-  2024 Tax Parcels
-  Central Business District
-  Downtown Development Authority
-  LCI Study Area
-  Urban Redevelopment Agency



AN ORDINANCE TO AMEND CHAPTER 2 – ADMINISTRATION, ARTICLE II. – MAYOR AND COUNCIL, DIVISION 2. – LEGISLATION, OF THE CODE OF ORDINANCES, CITY OF MONROE, GEORGIA,

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

ARTICLE I.

The Code of Ordinances, of the City of Monroe, Georgia, is hereby amended by implementing the below text amendments as follows:

SEE “**EXHIBIT A**” ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT TO THE CODE OF ORDINANCES, CITY OF MONROE, GEORGIA.

Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the City’s Code of Ordinances.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This ____ day of February, 2025.

SECOND READING AND ADOPTED on this ____ day of March, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Logan Propes, City Administrator

EXHIBIT A

Chapter 2 – Administration

Article II. – Mayor and Council

Division 2. - Legislation

Sec. 2-91. - Legislative authority generally.

The city council shall exercise the legislative functions of the city, and may pass any ordinance or resolution that it deems best for the government of the city; provided, however, that such ordinance or resolution is not in conflict with the Charter of the city, the constitution or the laws of the state, or the Constitution or the laws of the United States.

Sec. 2-92. - Ordinances, resolutions, contracts and interlocal agreements.

Unless otherwise provided in this Code, all ordinances, resolutions, contracts and interlocal agreements of the city shall be prepared, approved, introduced and adopted in the manner provided in this division.

Sec. 2-93. - Preparation of ordinances and resolutions.

Whenever possible, all ordinances and resolutions shall be prepared by the city attorney.

Sec. 2-94. - Introduction of ordinances, resolutions, and other matters.

Ordinances, resolutions and other matters of subjects requiring action by the council must be introduced and sponsored by a member of the council.

~~Sec. 2-95. – Action restricted; emergencies.~~

~~No ordinance shall be put on its final passage on the same day on which it is introduced, except that where an emergency exists and public health and safety require it, an ordinance containing a full statement of the facts and reasons for the emergency may be made~~

~~effective upon its adoption, if approved by the council.~~

Sec. 2-965. - Reading of ordinances and resolutions; city council action

~~Each ordinance shall be read at two consecutive meetings of the mayor and council. This subsection may be waived by three-fourths of those voting upon the question of waiver.~~

(a) Every proposed ordinance or resolution shall be in writing and shall be introduced by reading the title thereof at a regular monthly or a properly called special meeting of the city council, at which time it may be acted upon by proper motion.

(b) The full and complete textual oral reading of proposed city ordinances and resolutions before the mayor and city council for their consideration shall not be required, but may be summarized by the title of the proposed ordinance or resolution and the substance of the same to be considered by the city council contained therein by city staff upon presentation of the same to the mayor and city council.

(c) Upon motion made by the mayor or any one city council member, without the need of a second or vote on the same to request a full and complete textual oral reading of any ordinance or resolution under consideration by the mayor and city council, the ordinance or resolution shall be read aloud in its entirety at the same city council meeting.

Sec. 2-976. - Subject matter of ordinances or resolution.

No ordinance or resolution shall relate to more than one subject, which shall be clearly expressed in its title, and no ordinance, or section of such ordinance, shall be amended or repealed unless the new ordinance contains the title of the ordinance or section amended or repealed, and when practicable, all ordinances shall be introduced as amendments to this Code.

Sec. 2-987. - Adoption of ordinances, resolutions, etc.

An ordinance, resolution or contract shall be deemed adopted or approved when it receives an affirmative vote of a majority of ~~the whole~~ a proper quorum of the city council at a proper meeting of the council, and entered in the minutes of the meeting at which it was passed.

**AN ORDINANCE TO AMEND THE CITY OF MONROE’S CHARTER,
SECTION 2.12.**

**THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS
FOLLOWS:**

ARTICLE I.

The City’s Charter of the City of Monroe, Georgia, is hereby amended in Article II, Section 2.12. by implementing the below text amendment as follows:

SEE “**EXHIBIT A**” ATTACHED HERETO AND INCORPORATED HEREIN
BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT TO THE CITY CHARTER OF
THE CITY OF MONROE, GEORGIA.

**Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the City’s
Charter.**

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of
Monroe, Georgia.

FIRST READING. This ____ day of February, 2025.

SECOND READING AND ADOPTED on this ____ day of March, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Logan Propes, City Administrator

EXHIBIT A

PART I – Charter

Article II – City Government

Sec. 2.12. – City legislation.

~~Any action of the council, having a regulatory or penal effect or required to be done by ordinance under this act, shall be done only by ordinance.~~
Each official act of the council which is to have the force and effect of law shall be done by ordinance or by resolution or such other form as prescribed by law. Each ordinance or resolution shall be in written form ~~and read at a minimum of two meetings of the mayor and council except in emergency situations before being voted upon.~~ and shall be properly introduced in accordance with the City’s Code of Ordinances. The affirmative vote of at least a majority of a quorum of the city council shall be required to pass any ordinance or resolution. After adoption of ordinances, the city clerk shall number ordinances consecutively, in the order of their final adoption, and shall copy them into a permanent record book used solely for this purpose; and shall do likewise for resolutions, using a separate series of numbers and a separate record book. The original copies of all ordinances, resolutions, and motions shall be filed and preserved by the city clerk.

**AN ORDINANCE TO AMEND CHAPTER 90 – TAXATION, ARTICLE III. –
ALCOHOLIC BEVERAGE EXCISE TAX, OF THE CODE OF ORDINANCES OF
THE CITY OF MONROE, GEORGIA,**

**THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN
AS FOLLOWS:**

ARTICLE I.

The Code of Ordinances of the City of Monroe, is hereby amended by implementing the below text amendments related to the noted sections of Chapter 90 – Taxation, Article III. – Alcoholic Beverage Excise Tax, of the Code of Ordinances as follows:

SEE “EXHIBIT A” ATTACHED HERETO AND INCORPORATED HEREIN
BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT.

Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the Code of Ordinances.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This ____ day of February, 2025.

SECOND READING AND ADOPTED on this ____ day of March, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Logan Propes, City Administrator

EXHIBIT "A"

Chapter 90 – Taxation

Article III. – Alcoholic Beverage Excise Tax

Sec. 90-66. – Malt beverage excise tax; imposition; collection.

~~(a) There is imposed and levied a specific tax upon all retail dealers in malt beverages within the city limits in the maximum amount allowed by state law.~~

~~(b) Each distributor, wholesale dealer or manufacturer selling, shipping or delivering malt beverages to any retail dealer in the city shall collect the excise tax as set forth in subsection (a) of this section and shall remit the tax to the city not later than the tenth of the month following collection. Each monthly remittance will be accompanied by invoice copies of all sales or deliveries to all retailers in the city for resale in the city, together with the sworn affidavit of such distributor, wholesale dealer or manufacturer, that the attached invoices are true, correct and complete.~~

(a) In addition to the annual retail malt beverage license fee, there is hereby levied an excise tax upon all malt beverages sold in the City in addition to the excise taxes levied by the state as follows:

- (1) Where malt beverages, commonly known as tap or draft beer, are sold in or from a barrel or bulk container, a tax of \$6.00 on each container sold containing not more than 15 1/2 gallons and a proportionate tax at the same rate on all fractional parts of 15 1/2 gallons.
- (2) Where malt beverages are sold in bottles, cans, or other containers, except barrel or bulk containers, a tax of 5¢ per 12 ounces and a proportionate tax at the same rate on all fractional parts of 12 ounces.

(b) The excise taxes provided for in this Section

shall be paid to the City, and shall be imposed upon and shall be paid by the licensed wholesale dealer in malt beverages; provided, however, that such taxes shall be imposed upon and shall be paid by the licensed brewer for malt beverages served or sold by the brewer directly to the public pursuant to Code Section 3-5-24.1.

(c) The excise taxes shall be paid on or before the tenth day of the month following the calendar month in which the beverages are sold or disposed of within the incorporated area of the City.

(d) Each licensed wholesale dealer responsible for the payment of the excise tax shall file a report itemizing for the preceding calendar month the exact quantities of malt beverages, by size and type of container, sold during the month within the City.

(e) The licensed wholesale dealer shall remit to the City on the tenth day of the month following the calendar month in which the sales were made the tax imposed by the City.

Sec. 90-67. – Wine excise tax; imposition; collection.

(a) In addition to the annual retail wine license fee, there is hereby levied an excise tax in the maximum amount of 22¢ per liter and a proportionate tax at the same rate on fractional parts of a liter, allowed by state law which shall be paid to the mayor and council City on all wine sold, displayed or stored in the incorporated area of the City. The tax shall be collected by wholesale distributors and paid to the City by the wholesale distributors on all wine sold to retailers in the incorporated area of the City as follows: Each wholesale distributor selling, shipping, or in any way delivering wine to any retailer shall collect the excise tax at the time of delivery and shall remit the tax together with a summary of all deliveries to each retailer on or before the tenth day of the following month.

(b) It shall be unlawful and a violation of this Article for any retailer to possess, own, hold, store, display or sell any wine on which the tax has not been paid.

(c) Each wholesale distributor shall furnish to

the ~~mayor and council~~ City a summary of all purchase invoices for wine sold to each retailer in the incorporated area of the City on or before the 15⁰th day of each month following such purchases. The invoices shall show the amount of excise tax paid.

Sec. 90-68. – Distilled spirits excise tax.

(a) In addition to the annual retail liquor license fee, there is hereby levied an excise tax in the ~~maximum~~ amount of 22¢ per liter of distilled spirits, excluding fortified wine, and a proportionate tax at the same rate on all fractional parts of a liter, allowed by state law which shall be paid to the ~~mayor and council~~ City on all distilled spirits displayed or stored in the City. The tax shall be collected by wholesale distributors and paid to the City by the wholesale distributors on all distilled spirits sold to retailers in the City as follows: Each wholesale distributor selling, shipping, or in any way delivering distilled spirits to any retailer shall collect the excise tax at the time of delivery and shall remit the tax, together with a summary of all deliveries to each retailer, on or before the tenth day of the following month.

(b) It shall be unlawful and a violation of this Article for any retailer to possess, own, hold, store, display or sell any distilled spirits on which the tax has not been paid.

(c) Each wholesale distributor shall furnish to the ~~mayor and council~~ City a summary of all purchase invoices for distilled spirits sold to each retailer in the city on or before the 15⁰th day of each month following such purchases. The invoices shall show the amount of excise tax paid.

AN ORDINANCE TO AMEND CHAPTER 6 – ALCOHOLIC BEVERAGES OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, TO IMPLEMENT AND REGULATE PACKAGE SALES OF DISTILLED SPIRITS INSIDE THE CITY LIMITS OF MONROE, GEORGIA

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

ARTICLE I.

The Code of Ordinances of the City of Monroe, is hereby amended by implementing the below text amendments related to the noted sections of Chapter 6 – Alcoholic Beverages of the Code of Ordinances as follows:

SEE “EXHIBIT A” ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE FOR THE COMPLETE TEXT AMENDMENT.

Note: Text that is stricken shall be deleted, and text that is underlined shall be added to the Code of Ordinances

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This ____ day of February, 2025.

SECOND READING AND ADOPTED on this ____ day of March, 2025.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John S. Howard, Mayor

Attest: _____(SEAL)

Logan Propes, City Administrator

EXHIBIT "A"

Chapter 6 – Alcoholic Beverages

Sec. 6-11. – Fees enumerated.

License fees applicable to this chapter shall be as follows:

(1) Retail dealers of distilled spirits to be consumed on the premises, \$3,000.00 per year.

(2) Retail dealers of beer and wine to be consumed on the premises, \$1,000.00 per year.

(3) Retail package dealers of beer and wine sold in original packages for consumption off the premises, \$2,000.00 per year.

(4) Retail package dealers of distilled spirits sold in original packages for consumption off the premises, \$5,000.00 per year.

(45) Wholesale dealers in beer and wine, whose principal place of business is in the city, \$1,500.00 per year.

(56) Wholesale dealers in distilled spirits whose principal place of business is in the city, \$2,000.00 per year.

(67) Wholesale dealers in alcoholic beverages whose principal place of business is not in the city, \$100.00 per year.

(78) Temporary license for nonprofit organizations, \$25.00 per day.

(89) Temporary license for for-profit organizations, \$150.00 per day.

(910) Non profit private club, beer and wine to be consumed on the premises, \$1,000.00 per year.

(101) Non profit private club, distilled spirits to be consumed on the premises, \$3,000.00 per year.

(112) Hotel/motel "in-room service," \$250.00 per year.

(123) Distilleries or microdistilleries, \$3,000.00 per year.

(134) Breweries or microbreweries, \$1,000.00 per year.

(145) Brewpubs, \$750.00 per year.

(156) Wine shops, \$750.00 per year.

(167) Beer and wine amenities license, \$100.00 per year.

(178) Alcoholic beverage caterer beer and wine license, \$1,000.00 per year.

(189) Alcoholic beverage caterer distilled spirits license, \$1,000.00 per year.

~~(1920)~~ Special events facility, beer and wine to be consumed on the premises, \$1,000.00 per year.

(201) Special events facility, distilled spirits to be consumed on the premises, \$3,000.00 per year.

ARTICLE IV – RETAIL PACKAGE SALES OF DISTILLED SPIRITS

Sec. 6-136. – Type of retail establishment; where permitted

(a) No retail package sales of distilled spirits may be sold unless the licensee is licensed as a retail package dealer of distilled spirits and meets all other requirements of this chapter.

(b) No retail package sales of distilled spirits shall be sold except in establishments located in the following zoning classifications: Highway Commercial District (B-3); Planned Commercial District (PCD); and Character District (CD-4), as defined in the Official Zoning Ordinance of the City of Monroe, adopted December 10, 2024, as amended, and shown by the Official Zoning Map and the Official Character Based Code Regulating Plan of the City of Monroe, located and maintained in the City Clerk’s Office.

(c) No retail package sales of distilled spirits shall be sold except on properties with the zoning classifications as described above in Section 6-

136(b), and more specifically limited to properties with the minimum required lot frontage for a buildable lot located on only certain primary streets and roadways as follows:

(1) East Spring Street from the intersection of North/South Broad Street to the Western Terminus of the US Hwy 78/Spring Street Exit Ramp.

(2) West Spring Street from the Eastern Terminus of the US Hwy 78/Spring Street Exit Ramp to the intersection of North/South Broad Street.

(3) GA Hwy 138/Martin Luther King Jr. Boulevard from the City Limit Boundary at the Alcovy River to the US Hwy 78 East On-Ramp Access.

(4) Charlotte Rowell Boulevard from the intersection with the US Hwy 78 Northern Ramp Access/Exit Ramp Traffic Signal to the intersection with North Broad Street.

(5) North Broad Street from the intersection of Saratoga Drive to the intersection with East/West Spring Street.

(6) South Broad Street from the intersection with East/West Spring Street to the City Limit Boundary.

(7) Pavilion Parkway from the intersection of Charlotte Rowell Boulevard to the intersection of North Broad Street.

(d) Any property located on a primary street or roadway listed in (c) above with an Annual Average Daily Traffic (AADT) of 20,000 or more, must be accessed directly from a traffic signal. For the purposes of this section, the most recent available traffic counts as provided by the Georgia Department of Transportation (GDOT) will be used in determining the AADT of the primary streets and roadways listed in this section.

Sec. 6-137. – Investigative and administrative costs.

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$500.00 to defray investigative and administrative costs. If the application is denied and the license refused, or if the applicant withdraws his application prior to its being issued, the license fee shall be refunded; but the \$500.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one license shall pay only one fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. As to any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article, there shall be no investigative and administrative fee.

Sec. 6-138. – Additional application requirements for retail dealers in distilled spirits by the package.

(a) Licensed premises building requirements.

(1) No license to sell distilled spirits by the package shall be effective until the building in which the business will be located is complete, detailed plans of the building and outside premises have been submitted to and approved by the city, and the city has issued a certificate of occupancy for the building. In the event the building is not complete, the applicant must attach to his or her initial application a survey of the property, a rendering of the proposed building, and a site plan. The proposed building shall be subject to final inspection and approval when completed by the building inspector, the fire marshal, the code enforcement officer, the planning director, and shall comply with all other ordinances of the city for zoning, storage, parking, buffers and other issues. The proposed building shall also comply with all regulations of

the state revenue commissioner and all the laws of the state.

(2) Each building in which the business will be located shall contain sufficient lighting so that the building itself and the premises on all sides of the building shall be readily visible at all times from the front of the street on which the building is located. The lighting shall reveal the inside retail area of the building and shall reveal all of the outside premises of the building.

(3) The licensed premises must be within a freestanding building completely and physically separate from any other business activities. The building must contain a minimum of 10,000 square feet of heated and air conditioned space.

(4) The building in which the licensed premises is located shall be finished with brick and glass except for incidental metal trim.

(5) The licensed premises shall allow ingress and egress for customers and their purchases through a door opening to the outside and facing a public street or public pedestrian area.

(6) The building shall be owned or leased by the applicant for a license to sell distilled spirits by the package, and proof of ownership or lease is required.

(7) Any licensee who sells any alcoholic beverage pursuant to this article is hereby required to install a continuous video recording system dedicated to each entrance, exit, loading area, and register areas with camera and lens of a type, number and location approved by the chief of police department. Such cameras must be capable of producing a retrievable and identifiable image of not less than 1920 x 1080 video quality resolution on file or tape that can be made a permanent record and that can be enlarged through projection or other means. Licensee shall at all times retain the most recent 60-day history of video footage from cameras.

Cameras meeting the requirements of this section shall be maintained in proper working

order at all times and shall be in operation at all hours in which such establishment is open for business. The cameras shall be subject to periodic inspection by city personnel. In the event the cameras become inoperable, the licensee must have the cameras repaired or have availability of a backup camera system within a five-day period of time. In addition, in the event the cameras become inoperable, the licensee must immediately notify the city clerk or his/her designee. If a crime occurs or an employee believes a crime has occurred, the police department shall be contacted immediately and the video footage retrieved by a designated police officer.

Violation of any provision under this section shall constitute an offense hereunder and shall be punishable as follows:

(a) On a first offense there shall be a minimum fine of \$250.00.

(b) On the second offense, if within 12 months of the first, there shall be a fine of \$1,000.00.

(c) Any violation of this section shall subject the license issued under this article to suspension or revocation pursuant to Section 6-17 of this chapter.

(b) Performance bond required. Prior to the issuance of any license authorizing the sale of distilled spirits by the package, the applicant shall be required to submit to the city, along with the license application, a performance bond issued by a surety authorized and licensed to conduct business within the state. The performance bond shall serve as security for the applicant's full compliance with all applicable provisions as set forth in this article and any other requirements established by the city's ordinances.

The bond must be approved by the city and shall be properly executed by the applicant and the surety prior to its submission. The bond amount shall be set at \$5,000.00. In lieu of a surety bond, the applicant may submit a cash bond in the same amount, which shall be held in escrow by the city

at all times while licensee holds a license under this Article.

In the event of a violation of this article or any applicable ordinance, including but not limited to noncompliance with licensing conditions or regulatory requirements, the city shall have the authority to impose a forfeiture of all or part of the bond amount. The determination of forfeiture shall rest solely with the city and shall be based on the nature and severity of the violation.

Failure to submit a valid and approved performance bond in compliance with this section shall constitute sufficient grounds for denial of the license application.

(c) Proof of insurance required. The applicant for a license to sell distilled spirits by the package shall provide proof of comprehensive general liability insurance, including liquor liability coverage, for the licensed premises with coverage of at least \$2,000,000.00 per occurrence, inclusive of personal injury, bodily injury, death, and property damage, and an umbrella or excess policy with coverage of at least an additional \$2,000,000.00 per occurrence. At the time a license application is submitted, the city will accept as proof of insurance a quote from a reputable insurance company. Prior to opening by the licensee, and thereafter at the time of renewing a license, a licensee must submit a certificate of insurance to the city administrator or their designee. Failure to do so is cause for revocation of a license.

(d) Proof of inventory required. The applicant for a license to sell distilled spirits by the package shall provide proof that it will maintain a wholesale inventory of all alcohol types valued at \$600,000.00 or greater at all times. An affidavit of the applicant shall satisfy this requirement.

(e) Letter of credit. The applicant for a license to sell distilled spirits by the package shall furnish to the City an irrevocable letter of credit, issued by a federally insured financial institution authorized to do business in the state, in the amount of at least \$2,000,000.00, and provide that it cannot be

canceled or amended without at least 60 days' prior written notice to the City. Said letter of credit shall be in favor of the applicant to ensure applicant has sufficient credit facilities to properly operate under any licenses issued under this Article.

Sec. 6-139. – Number of licenses in the city is limited.

(a) At no time shall the number of licenses issued by the city permitting the retail sale of package distilled spirits within the city limits of the city exceed the number found as a result of dividing the total population of the city, as found in the most recent population estimates published by the United States Bureau of the Census, by the whole number 10,000.

(b) If the number resulting from the division required by subsection (a) above is a number other than a whole number, it shall be rounded to the nearest whole number as follows: if the number is less than half of the next whole number (for example, 1.49), it shall be adjusted downward to the lower whole number; if the number is equal to or greater than half of the next whole number (for example, 1.50 or 1.75), it shall be adjusted upward to the higher whole number. Notwithstanding the foregoing, the number of licenses permitted by this section shall never be less than two.

(c) The language contained in subsections (a) and (b) of this section can be expressed in the mathematical formula, as follows:

$Y \div 10,000 = X.$

Y is the total population (as defined in subsection (a) above) of the City of Monroe. X is the total number of licenses that can be issued in accordance with subsection (b) above).

(d) In the event the city has any open license availability for the retail package sale of distilled spirits, the city shall follow the procedures set forth in subsection (e) below in determining to whom the additional open license shall be issued to.

(e) Grant or denial of license for open, available retail package dealer for distilled spirits.

(1) The city shall publish a notice of availability of any license to sell distilled spirits by the package in a newspaper of general circulation in the city and state and the deadline for filing an application. Such notice shall be published at least once a week for two consecutive weeks. The application deadline shall be at least 20 business days after the last publication. All applications for a license to sell distilled spirits by the package shall be submitted during business hours to the city administrator or his/her designee, who shall mark the application with the time and date received.

(2) Upon the filing of an application, the city administrator shall have ten business days to review the application and to send a copy of the application to all affected departments of city government to determine compliance with city regulations and laws. Each department notified shall submit a report within 20 business days of receipt of the application to the city administrator which states whether there are any objections to the application.

(3) Within 20 business days from the date the city administrator receives all department notifications, the city administrator shall render a written determination as to whether the application complies with the requirements of this chapter.

(4) The written determination shall be sent by certified mail to the applicant whose application was considered.

(5) If the decision of the city administrator is to deny the requested license, then the letter to the applicant shall set forth in reasonable detail the grounds upon which the license is being denied. The letter shall further advise the applicant of the right to appeal the decision to the mayor and city council within 20 business days of the date on which the written decision of the city administrator is sent by certified mail.

(6) The city administrator or his designee may deny a city license under this article on any of the following grounds:

A. Failure to meet state requirements for state license;

B. Failure to pay all required fees and taxes;

C. Failure to provide valid information, documents and the like required by this article;

D. False information in the application or attached documents;

E. Improper residency of applicant, owner or registered agents;

F. Failure to post and maintain proper signs and advertisements required in this article;

G. Failure to meet distance, location or number of business requirements;

H. Prior convictions as provided in this Chapter; or

I. Failure to meet any other requirements in this article for a license or any other requirement in any other provision of this Code or the Charter.

(7) If the city administrator determines that the applicant meets the criteria for a license to sell distilled spirits by the package within the city limits, but determines that there are more qualified applicants than available licenses, then the city administrator shall send a letter by certified mail to all applicants notifying him or her that a license to sell distilled spirits by the package shall be selected by a lottery system overseen and conducted by an independent third-party firm subject to the following conditions:

(a) Only one (1) license may be issued at a time pursuant to the above-referenced lottery system event.

(b) Only one (1) application to sell distilled spirits by the package shall be selected at each lottery system event.

(c) The application drawn from the lottery system shall be presented to the city council for action on the approval of the license to be issued under this article.

(d) Upon the issuance of a license to sell distilled spirits by the package, no less than 120 calendar days shall pass before the city shall accept any additional applications for a license to sell distilled spirits by the package. Any applications previously submitted but not selected through a prior lottery system event must be resubmitted in accordance with this article.

(8) No licensee shall be authorized to possess or maintain more than one license pursuant to the provisions of this article. Additionally, no person, whether directly or indirectly, shall hold any ownership interest, financial interest, or managerial role in any other entity, partnership, corporation, or similar organization that possesses or maintains a license under this article.

Sec. 6-140. – Distance Requirements

No holder of a retail package sale license for distilled spirits shall be permitted to operate within 5,280 feet of another licensee holding the same type of license. For the purposes of this provision, the distance shall be measured in a straight line from the nearest property line of the premises of the existing licensee to the nearest property line of the premises of the proposed licensee, without regard to the path of travel or intervening structures.

Sec. 6-141. - Hours and days of sale

(a) Retail package licensees shall not engage in the sale of distilled spirits except between the hours of 7:00 a.m. and 12:00 midnight Monday through Saturday.

(b) Retail package distilled spirits shall not be sold at any time in violation of any state law or local

ordinance or regulations or of any special order of the mayor and city council.

Sec. 6-142. – Use of tags or labels to indicate prices.

Retailers shall indicate plainly by tags or labels on the bottles or containers or on the shelf immediately below where the containers are placed the prices of all alcoholic beverages exposed or offered for sale.

Sec. 6-143. – Quantity sale requirements.

Single cans or bottles or other properly packaged containers of alcoholic beverages may be sold.

Sec. 6-144. – Sanitary regulations, immoral conduct, etc.; inspection and report by fire department.

(a) All licensed premises shall be kept clean and in proper sanitary condition and in full compliance with the provisions and regulations governing the condition of premises used for the storage and sale of food for human consumption. It shall be unlawful to permit any disturbance of the peace, obscenity, or public indecency on the licensed premises.

(b) The fire department shall, upon request of the city clerk, inspect such premises and report its findings to the city clerk. All premises licensed hereunder shall conform at all times with all fire regulations of the city.

Sec. 6-145. – Slot machines, etc., prohibit on premises.

No holder of a retail package sale license for distilled spirits shall be permitted to operate any slot machines, video games, mechanical music boxes, pinball machines or coin-operated amusement machines of any kind or character on the licensed premises.

Sec. 6-146. – Window obstruction.

All glass surfaces forming the exterior walls of the premises shall remain unobstructed and shall provide a clear line of sight into the interior of the premises that is licensed to sell package distilled spirits and no signs, window coverings, or other material shall be placed on or within ten feet of any exterior glass surfaces.

Sec. 6-147. – Tasting events.

(a) Eligibility. The holder of a current, valid retail package dealer license of distilled spirits and also retail package dealer license of beer and wine shall be authorized to conduct up to 52 tasting events per calendar year, subject to the following terms and conditions.

(b) Conditions. A valid retail package dealer license of distilled spirits shall allow the holder to provide samples of either malt beverages, wine, or distilled spirits to the public for consumption on the premises under the following conditions:

- (1) A tasting event shall only take place on the licensed premises and only at times at which such alcoholic beverages may be lawfully sold on such licensed premises;
- (2) Only one tasting event per day and only one tasting event per week may be held on the licensed premises and such tasting event shall not exceed three hours;
- (3) Only one type of alcoholic beverage may be served at a tasting event, either malt beverages, wine, or distilled spirits; provided, however, that more than one brand of such type of alcoholic beverage may be offered so long as not more than four packages are open at any one time;
- (4) If the tasting event is for malt beverages, a consumer shall not be served more than eight ounces of malt beverages during such tasting event. If the tasting event is for wine, a consumer shall not be served more than five ounces of wine

during such tasting event. If the tasting event is for distilled spirits, a consumer shall not be served more than one and one-half ounces of distilled spirits during such tasting event;

(5) Only alcoholic beverages that the licensee is licensed to sell on the licensed premises may be offered as part of a tasting event, and such alcoholic beverages shall be part of the licensee's inventory;

(6) Any operator or employee of the licensee may refuse to provide any brand, type, or quantity of alcoholic beverage to any consumer;

(7) Any broken package containing alcoholic beverages on the licensed premises that is not licensed for retail sales for consumption on the premises shall be kept locked in a secure room or cabinet by the operator of the licensed premises except when in use during a tasting event;

(8) Representatives and salespersons of manufacturers or wholesalers may attend a tasting event; provided, however, that such representatives and salespersons shall not host the tasting event, pour any alcoholic beverage, or provide anything of value to any consumer or to the licensee or an employee of a licensee; and

(10) Tasting events for customers shall be conducted only at a counter area constituting no more than ten percent of the entire floor area of the premises.

Sec. 6-148. – Consumption prohibited.

Excepting the provisions of section 6-147 of this article, it shall be unlawful for any person to consume any alcoholic beverage on a premises licensed for the sale of package distilled spirits. For the purpose of this section "premises" shall include the parking area immediately adjoining the premises licensed for the sale of package distilled spirits and available for the use of the customers of the licensed premises, whether or not the same are owned or leased by the licensed holder. It shall be unlawful for any licensee to permit the consumption of alcoholic beverages on said

premises or to sell unsealed (broken) package distilled spirits. If such licensee shall also have a license to sell malt beverages or wine, it shall likewise be unlawful for any such items to be consumed on the premises or to sell unsealed (broken) malt beverages or wine.

Sec. 6-149. – Both retail sale of package beer and wine and package distilled spirits.

For licensees who wish to operate a business which conducts both the retail sale of package distilled spirits and the retail sale of package beer or wine, in the case of conflict, the provisions of this article regulating the retail sale of package distilled spirits shall prevail, and compliance with those provisions, rather than the provisions applicable to the license permitting the retail sale of package malt beverages or wine, is required.