



## Council Meeting

### AGENDA

Tuesday, November 12, 2019

6:00 PM

City Hall

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#### I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. October 1, 2019 Council Minutes
  - b. October 8, 2019 Council Minutes
  - c. October 8, 2019 Executive Session Minutes
  - d. October 15, 2019 Planning Commission Minutes
  - e. October 22, 2019 Historic Preservation Commission Minutes
  - f. Approval - 2020 LMIG Application - To approve as presented.  
(Recommended for Council approval by Public Works Committee November 5, 2019)
  - g. Approval - Out of State Training - To allow Officer Ryan Gee and Officer Brandon Studdard to attend the Regional Counterdrug Training Academy at the MS National Airforce Station in Meridian, Mississippi, November 18-22, 2019, for a total cost of \$100.00. Recommended for Council approval by Public Safety Committee November 5, 2019)

#### II. PUBLIC PRESENTATIONS

1. Proclamation - National Hospice and Palliative Care Month

- 2. Monroe Area High School Chorus

**III. PUBLIC FORUM**

- 1. **Public Comments**

**IV. NEW BUSINESS**

- [1.](#) Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Silver Queen
- [2.](#) Application - Beer & Wine On-Premise Consumption - Just Wings of Georgia

**V. ADJOURN**

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Johnathan Pilgrim, Bill Owens, Brian Thompson, Darrell Stone, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell, Mary Watson, Jim Wilson

**I. CALL TO ORDER – JOHN HOWARD**

**1. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**2. City Administrator Update**

City Administrator Logan Propes stated the North Broad Street Project is in the wrapping up stages. The striping and small punch list of items will be finished in the next couple of months. The West Spring Street Project is finally at the punch list status, and the drainage issues should be completely remediated. Mr. Propes and Darrell Stone have met and discussed upcoming projects with the Georgia Department of Transportation. They also discussed traffic relief in a variety of areas.

**3. Central Services Update**

Mr. Chris Bailey stated the lack of rain has allowed the crews time for picking up trash in the cemeteries and on the right-of-ways. The Police Department Municipal Court Building invitation to bid will be issued once approval is received. The Fall Newsletter went out on September 3. He explained Mr. Martin Bozone, a professional photographer and designer, will be working with the City. He will be attending events throughout the City taking photographs for marketing materials.

**II. COMMITTEE INFORMATION**

**1. Finance**

**a. Monthly Finance Report**

City Administrator Logan Propes stated Beth Thompson is at the GGFOA Annual Conference and presented the monthly Finance Report. He stated the General Fund has started to draw down from

the stabilization fund about a month earlier than normal. This is primarily due to high health insurance claims, but some of the reinsurance deductibles have been reached. He explained the property tax payments will be coming from the Tax Commissioners Office soon, the insurance premium tax will come in around middle of this month, and these will help to rebuild those coffers. Mr. Propes stated the General Fund expenditures are at 62%, which is about two percent better than budget. The General Fund is staying under budget overall. The Utilities are doing extremely well, although some of the big repair projects have not been completed. The operating budget is stable and Solid Waste is the same.

**2. Airport**

**a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. He stated they had the second biggest fuel sale month since the fuel farm opened. Several meetings have been held with Goodwyn, Mills, & Cawood (GMC) to discuss the project history and overall goals for the Airport. The Airport Committee Meeting is scheduled for October 16 and GMC will be present. He discussed the attempt by Dan Moore to land at 110 Airports in commemoration of September 11. Mr. Moore broke the Guinness World Record by visiting 92 Airfields. Mr. Bailey stated the Airport License has just been received; it must be reapplied for every two years to stay in compliance. The GAA Conference was last week and Mr. Garrett was the only Committee Member that was able to attend.

**3. Public Works**

**a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. He stated collections increased over 800 tons compared to this time last year. The Friday schedule will be extended again this month; the Transfer Station will stay open until 5:00 pm. The drainage project to redirect the surface water into the water treatment system is 95% complete; they just need to finish dressing the site. He explained they are still working on the pricing for the concrete tipping floor. Osborn Contract Services raised their square footage price, so he is looking at competitors for additional pricing to hopefully help drive the cost down. The service date for the Automated Side Loader is scheduled for November 4 and will be a pilot route. The impacted customers will be notified by a flyer in October. He stated the new Sweeper has been delivered.

**b. Monthly Streets & Transportation Report**

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. He discussed how smoothly the paving project went on Alcovy Street. He stated that citizens have been complimenting the new four-way intersection at Breedlove and Shamrock. The three-way stop at Midland and Williams has also opened up, and Michael Etchison has been restriped. The sidewalk replacement at 202 East Spring Street in front of LR Burger has been finished. They have also re-paved at West Highland to complete that section.

**c. Surplus Vehicles / Equipment**

Mr. Jeremiah Still requested approval to surplus a list of vehicles and equipment from various departments. He explained that the items have either been replaced or are no longer needed. He is requesting to surplus the items on GovDeals in accordance with state law.

Council and staff discussed the listed items.

The committee recommends to Council approval to surplus the items on GovDeals.

*Motion by Little, seconded by Adcock.  
Passed Unanimously.*

**4. Utilities****a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. The City has been working with South Side Mobile Home Park management for the last few weeks. They are proactively replacing the old electrical infrastructure going to 27 lots for Phase I. He explained MEAG will be replacing some poles between McDaniel Street and Highland Avenue. The pole closest to the old Chamber of Commerce and the pole at the corner of Highland Avenue and Wayne Street will both be changed. Mr. Thompson discussed the underutilization of the coal plant at Plant Wansley, the cost-effective study being done by MEAG, and the contracts with Georgia Power. He stated Council will be hearing more about this in the future. The MEAG Round Table meeting will be at City Hall next Tuesday starting at 10:30 am. The Electric Department won the Platinum Safety Award from ECG last week. He discussed the developer paying the costs for moving poles from Carver Road for a subdivision.

**b. Materials for Spring Street Circuit Relocation**

Mr. Brian Thompson discussed the Spring Street Project which will go from McDaniel Street to Highland Avenue. The City will put the ductile iron poles in-line with the concrete poles installed by MEAG. The poles were previously approved for purchase, but the wire, arms, and connectors for the project need to be purchased. He explained the remainder of the materials which will come from Gresco & Anixter will cost \$37,648.40. The funds will come from the 2019 CIP budget.

The committee recommends the purchase of the materials from Gresco and Anixter for the total amount of \$37,648.40 to Council.

*Motion by L. Bradley, seconded by Adcock.  
Passed Unanimously.*

**c. Labor for Spring Street Circuit Relocation**

Mr. Brian Thompson presented the labor costs for replacing the conductors on the Spring Street Circuit Relocation Project. He explained several contractors were unable to bid due to the complexity of the project. The lowest bid came from Service Electric Corp. for the amount of \$291,000.00, with a 60-day guarantee of completion once they start. The funds will come from the 2019 CIP budget.

The committee recommends to Council approval of the labor costs by Service Electric Corp. for the Spring Street Relocation Project for the amount of \$288,000.00.

*Motion by Adcock, seconded by L. Bradley.*

**d. Monthly Water, Sewer, Gas, & Stormwater Report**

Mr. Chris Bailey presented the monthly Water, Sewer, Gas, & Stormwater Report. The Stormwater Expo was held on September 19, with 160 attendees. The event continues to grow between 10 and 15 percent each year. He stated Mr. Middlebrooks is currently at the Gas Conference in Helen, which the City is holding for the third year. He discussed the great job being done at GUTA and stated this should be the best revenue year so far.

**5. Public Safety****a. Monthly Fire Report**

Fire Chief Bill Owens presented the monthly Fire Report. He stated October is Fire Prevention Month and next week will be Fire Prevention Week. The Fire Safety Blowout will be on October 26 at the Monroe Fire Department. He explained the state-wide burn ban ends today, but there will be no open burn permits issued, due to the drought conditions.

**b. Fire Prevention Month Proclamation**

Mayor John Howard presented the Proclamation for Child Abuse Prevention Month.

*No Action.*

**c. Monthly Police Report**

Captain Johnathan Pilgrim presented the monthly Police Report. He explained the Part 1 Crimes were down by 17% and the Part 2 Crimes were elevated by 19%. The National Night Out that was partnered by Walton EMC was a huge success. The Joint Operations Team served five search warrants.

**6. Planning & Code****a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. He stated there were 14 new businesses and 8 businesses that closed out their licenses. Officer John Mura has joined the Code Department as the second City Marshal for the City; he will be helping to stay on top of any City Ordinance violations.

**7. Economic Development****a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She gave a recap of the First Friday Concert that was held on the Town Green; the concert received lots of positive feedback. There will be a Contractor's Co-op Fall Concert on November 16 between 3 and 9 pm. The next Food Truck Friday will be on October 25. HOPE Monroe will be doing a Fall Workday on October 19, which will include some minor exterior home repairs for three to four homes. The Young Gamechanger Locals are continuing to evaluate the recommendations and how to move forward with the recommendations. She discussed the tools and resources that the USDA offers for being a rural community; they offer grants up to \$7,000.00. Fall Fest will be on October 12, and Broad Street will be shut down.

**8. Parks**

**a. Monthly Parks Report**

City Administrator Logan Propes stated Darrell Stone has been working on getting the Corp of Engineers Permit to work on the dam in Childers Park. The work will be done for a low cost by the City, but it will be a high impact project. There will also be some remediation on the bridge where it crosses the creek. He explained the Georgia Outdoor Stewardship Program Grant will be applied to the Town Green and Rails to Trails Project.

**III. ITEMS OF DISCUSSION**

- 1. Public Hearing Variance – 906 Alcovy Street**
- 2. Public Hearing Rezone – 123 Plaza Trace**
- 3. Public Hearing Rezone – 143 Plaza Trace**
- 4. Application – Beer & Wine Package Sales – Chestnut Cupboard**
- 5. Preliminary Plat Review – 1415 East Church Street**
- 6. Appointment – Housing Authority**
- 7. Resolution – Georgia Outdoor Stewardship Program Grant**

There was a general discussion on the above items. There was no action taken.

**IV. ITEMS REQUIRING ACTION**

**1. Approval – (2) Police Vehicles Lease Purchase**

Captain Johnathan Pilgrim discussed the need for purchasing two police vehicles, due to wrecks on July 6. He requested to purchase two 2020 Chevrolet Tahoes to replace the wrecked vehicles.

City Administrator Logan Propes explained part of the funds will be offset by insurance claims. The money may not be expended this year; it will depend on when the order is filled. He stated \$26,000.00 can be reserved for the purchase, and those funds can be marked as restricted.

To approve the purchase of the two vehicles as stated.

*Motion by L. Bradley, seconded by R. Bradley.  
Passed Unanimously.*

**V. ADJOURN**

*Motion by Malcom, seconded by Crawford.  
Passed Unanimously.*

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**MAYOR**

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**CITY CLERK**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell, Ron Smith, Hugo Bryan-Porter, Nick Lalani, Jim Wilson, Jim Faris, Joe Gargas

## **I. CALL TO ORDER – JOHN HOWARD**

### **1. Invocation**

Pastor Hugo Bryan-Porter of Lighthouse World Outreach Center gave the invocation.

### **2. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

### **3. Approval of Agenda**

To approve the agenda as presented.

*Motion by R. Bradley, seconded by Crawford.  
Passed Unanimously*

### **4. Approval of Consent Agenda**

- a. September 3, 2019 Council Minutes
- b. September 10, 2019 Council Minutes
- c. September 17, 2019 Utility Committee Minutes
- d. September 17, 2019 Planning Commission Minutes
- e. September 24, 2019 Historic Preservation Commission Minutes
- f. August 8, 2019 Downtown Development Authority Minutes
- g. August 8, 2019 Conventions and Visitors Bureau Minutes



- h.** Surplus Vehicles / Equipment – Approval to surplus on GovDeals. (Recommended for Council approval by Public Works Committee October 1, 2019)
- i.** Materials for Spring Street Circuit Relocation – Approval to purchase from Gresco & Anixter for \$37,648.40. (Recommended for Council approval by Utilities Committee October 1, 2019)
- j.** Labor for Spring Street Circuit Relocation – Approval for Service Electric Corp. for \$288,000.00. (Recommended for Council approval by Utilities Committee October 1, 2019)

To approve the consent agenda as presented.

*Motion by Dickinson, seconded by Little.  
Passed Unanimously*

## **II. PUBLIC PRESENTATION**

### **1. Monroe – Walton Center for the Arts**

Mr. Joe Gargasz, President of the Board of Directors for Monroe-Walton Center for the Arts, gave a presentation. He reviewed their goals and finances for the year. They have 65 classes and events each month, 50 different artists represented in the gift shop, and an estimated 10,000 visitors annually. He discussed the breakdown of their budget and stated their revenue is up by about \$10,000. They have a non-profit organization that serves the community. He discussed new initiatives for 2019 such as partnering with Athens Technical College, Saturday Soiree, and partnering with the Women’s Club for the Tour of Homes. Mr. Gargasz stated they have given out over 1,200 Art MD Kits. He discussed a creative future for our community and how to move the Arts forward. He introduced the idea of a Percent for the Arts Ordinance, which would allocate 1% of selected capital project budgets for beautification and community involvement with the Arts. Mr. Gargasz discussed creating a viable arts district, connective corridors, and showed examples of possibilities.

*No Action.*

## **III. PUBLIC FORUM**

### **1. Public Comments**

No one signed up for public comments.

### **2. Public Hearing**

#### **a. Variance – 906 Alcovy Street**

Code Enforcement Officer Patrick Kelley presented the request for a zoning variance. He explained the applicant Alcovy Surveying & Engineering is requesting a variance of Section 700.1 Table 11 of the Zoning Ordinance for lot frontage. The owner wishes to subdivide the previously derelict property into four lots. They have 384.7 feet of road frontage and would like to have a variance for one of the lots to have 84.7 feet of frontage; the remainder of the lots would be conforming. The lot with the varied frontage will have square footage greater than the requisite 14,000 for R1 Zoning.

The Mayor declared the meeting open for the purpose of public input.

Mr. Ron Smith with Alcovy Surveying & Engineering spoke representing the property owner. He explained the house has already been demolished. They need to know whether they will be able to have three or four lots.

Council Member Lee Malcom questioned whether the applicant would be willing to do a shared driveway and facilitate only three cuts.

Mr. Smith answered that he does not think so at this time. They just basically need to know if there will be three or four houses before they can move forward.

Mr. James Wilson, of 902 Stonecreek Court, spoke in favor of the project. He is the Secretary of the Home Owners' Association at Oaks at Mill Creek. They are delighted to see the dilapidated house removed and believe that future development of the property will enhance the attractiveness of the community. He stated their concerns about the driveway for Lot #3, which they feel should not be located directly across from Stonecreek Drive. They requested for the City to have the Lot #3 driveway located on the left side or far right side of the lot, which would reduce potential accidents.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**b. Rezone – 123 Plaza Trace**

Code Enforcement Officer Patrick Kelley presented the application of Monroe Family, LTD for rezone of this property from Professional to R2 Multifamily Residential. The property is an apartment complex, which is currently an existing non-conforming use in Professional Zoning. The applicant wishes to have the property rezoned to match its use pursuant to funding for renovations and upgrades or refinancing.

The Mayor declared the meeting open for the purpose of public input.

Mr. Randy Crosby, the applicant, spoke in favor of the rezone. He is applying for funds from the Department of Community Affairs. They must provide a letter documenting that the property is properly zoned, as part of their application. He explained the apartments have been there for 29 years, but the zoning has remained Professional.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**c. Rezone – 143 Plaza Trace**

Code Enforcement Officer Patrick Kelley explained this is the exact same request for the adjacent parcel, which is part of the same development.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

## IV. NEW BUSINESS

**1. Variance – 906 Alcovy Street**

Council Member Lee Malcom questioned whether the builder would be willing to locate the driveway to the far right or far left of Lot #3 as the Mill Creek homeowners requested.

Mr. Ron Smith answered yes that he would.

To approve the variance, pending the driveway is positioned appropriately as far away from the intersection as possible.

*Motion by R. Bradley, seconded by Dickinson.  
Passed Unanimously.*

**2. Rezone – 123 Plaza Trace**

To approve the rezone.

*Motion by Malcom, seconded by L. Bradley.  
Passed Unanimously.*

**3. Rezone – 143 Plaza Trace**

To approve the rezone.

*Motion by Malcom, seconded by Little.  
Passed Unanimously.*

**4. Application – Beer & Wine Package Sales – Chestnut Cupboard**

To approve the application.

*Motion by R. Bradley, seconded by Adcock.  
Passed Unanimously.*

**5. Preliminary Plat Review – 1415 East Church Street**

Code Enforcement Officer Patrick Kelley stated the Development Regulations require approval of the Preliminary Plat. Approval would be contingent upon the applicant securing a sewer easement from the adjacent property owner for sewer connection. He explained they have been working to secure the easement, but have been unsuccessful. The adjoining property is currently in a conservation easement and has a complicated ownership, which has presented difficulties getting approval from all of the entities involved. Mr. Kelley stated the Preliminary Plat conforms with the Development Regulations, and a Development Permit will not be issued until the easement has been secured. He explained that the secondary access and interconnectivity to the neighborhood are not required since the project is under 100 units. The Code Department recommends approval.

City Attorney Paul Rosenthal clarified the condition with the sewer easement; he recommends that the sewer easement must be noted on the Plat.

To approve the Preliminary Plat Design, with the requirement that the sewer easement must be noted on the Plat.

*Motion by Dickinson, seconded by L. Bradley.  
Passed Unanimously.*

**6. Appointment – Housing Authority**

To reappoint Meketa Swords to a five (5) year term to expire October 6, 2024.

*Motion by Adcock, seconded by Dickinson.  
Passed Unanimously.*

**7. Resolution – Georgia Outdoor Stewardship Program Grant**

To adopt the resolution as presented.

*Motion by Dickinson, seconded by R. Bradley.  
Passed Unanimously.*

**8. Approval – Out of State Travel**

Police Chief R.V. Watts requested approval for two couples to attend the 2019 National Law Enforcement Retreat at The Cove in Ashville, North Carolina from October 21 – 23, 2019 for a total cost of \$790.00.

To approve out-of-state travel for two couples to attend the National Law Enforcement Retreat at The Cove in Ashville, North Carolina, October 21 – 23, 2019, for a total cost of \$790.00.

*Motion by L. Bradley, seconded by Malcom.  
Passed Unanimously.*

**V. ADJOURN TO EXECUTIVE SESSION**

*Motion by R. Bradley, seconded by Adcock.  
Passed Unanimously.*

**VI. ADJOURN**

*Motion by Little, seconded by R. Bradley.  
Passed Unanimously.*

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**MAYOR**

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**CITY CLERK**

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

**I. Call to Order – John Howard**

**1. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**II. Legal Issue (s)**

**1. Legal Matter**

Legal matters were discussed, including attorney-client discussions.

**III. Adjourn to Regular Session**

*Motion by Malcom, seconded by R. Bradley.  
Passed Unanimously.*

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**MAYOR**

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**CITY CLERK**

**MONROE PLANNING COMMISSION  
MINUTES  
October 15, 2019**

**Present:** Randy Camp, Kyle Harrison, David Butler

**Absent:** Rosalind Parks, Mike Eckles

**Staff:** Darrell Stone – Director of Planning and Development  
Pat Kelley – Director of Planning and Code

**Visitors:** GiYoung Kim

**CALL TO ORDER by Acting CHAIRMAN Kyle Harrison at 5:30 pm**

Acting Chairman Harrison asked for any changes, corrections or additions to the September 17, 2019 minutes. Hearing none he entertained a motion. Camp made a motion to approve. Butler seconded. Motion carried. Minutes approved.

Acting Chairman Harrison asked for a Code Officer Report  
Kelley stated there was none.

Public Hearing open 5:31 pm

**The first item of business:** is for petition #PCOM-000029-2019 for a COA at 250 Georgia Hwy 138. The applicant is Hohwan, LLC. They request a COA for a new restaurant building.

Acting Chairman Harrison asked there was anyone present to speak to the request.

The applicant Hohwan, LLC’s representative, GiYoung Kim spoke to the request. He stated that the COA was granted 1 year ago but could not start the project due to there being no sewer availability. He has since gotten approval from the Georgia DOT for the curb cut. He will provide the Code Office with these approvals.

After more discussion it was determined that he was to be connected to sewer with the City of Monroe and he would provide updated plans.

There were no other attendees therefore no one to speak for or against the request. Acting Chairman Harrison entertained a motion.

Camp made a motion to approve  
With conditions that the updated  
Plans be submitted, with DOT approval,  
with landscaping plan and sewer. Butler

seconded Motion carried. COA Granted  
with conditions

Public Hearing closed at 5:38

Old Business: none  
New Business: none

Acting Chairman Harrison entertained a motion to adjourn.

Motion to adjourn by Camp Seconded by  
Butler. Motion carried. Meeting adjourned  
at 5:38 pm

Historic Preservation Commission  
Meeting Minutes  
October 22, 2019

Present: Crista Carrell, Fay Brassie, Susan Brown,

Absent: Mitch Alligood, Marc Hammes

Staff: Debbie Adkinson, Code Department Assistant  
Darrell Stone, Director of Planning & Development

Visitors: Ryan & Lins Hicks, Carey Colquitt, Kay Kingan, Dan Flynn, Derrick Wolfe

Meeting called to order at 6:00 P.M.

Acting Chairperson Carrell entertained a motion for approval of the minutes from September 24, 2019 Meeting. Brassie made a motion to approve. Brown seconded. Motion Carried. Minutes approved.

**The first item of business** is an application for a COA for petition # HP-000031-2019 at 700 E. Church St to add fences to the back area of the yard. The applicant, Kay Kingan is requesting to place two portions of privacy fence to the west and south side of the back yard and a 4’ tall ornamental aluminum fence to enclose from the west privacy fence to meet and connect to the back of the garage.

Kay Kingan spoke to the request asking for permission to place the two types of fence, both 6’ privacy and 4’ aluminum to enclose for dog and give privacy from neighbors. She will place a 10’ gate on the ornamental fence.

Acting Chairman Carrell asked if there were any questions.  
Brassie asked where the aluminum fence would end.  
Kingan stated it would attach to the garage.

Acting Chairman Carrell asked for public comments. None.

Brown made the motion to approve. Brassie seconded  
Motion Carried. COA Granted

**The second item of business:** is an application for a COA for petition # HP-000032-2019 at 231 E Marable Street to build a new house on the lot. Carey Colquitt is the owner of the property and wishes to build a house for Ryan and Megan Hicks. He feels the house he has selected fits in with the historic area. He would like to set the house back 100 ft instead of the 46 ft showing on the site plan.

Acting Chairman Carrell asked if there were any questions. None. She then asked for public comments. Hicks stated the former house sat further back than the house beside it.

Acting Chairman Carrell entertained a motion.

Brassie made the motion to approve. Brown seconded  
Motion carried. COA Granted.



**The third item of business:** is an application for a COA for petition # HP-000033-2019 to place signs on the building at 123 N Lumpkin Street Ste C. The applicant, Dan Flynn is asking for a vertical projecting sign on the south wall over the arch and a horizontal wall sign on the east wall (Lumpkin street side) over the doorway.

Acting Chairman Carrell stated she would like to recuse herself because they are owners of the building. Adkinson stated without her vote there would be no quorum therefore she had to remain.

Dan Flynn of Southern Brewing Company spoke to the request. He stated there had been an amendment to the location of the vertical sign. Instead of over the arch it would be placed over the light sconce on the righthand side of the arched doorway instead. He stated the vertical sign would be 5' tall. The wall sign on the Lumpkin Street side will stay the same.

Brassie asked if the picture was to scale?  
Flynn stated roughly.

Acting Chairman Carrell asked for public comments. There was none. She then entertained a motion.

Brown made a motion to approve. Brassie seconded.  
Motion carried. COA Granted.

Old Business: None  
New Business: None

Acting Chairman Carrell entertained a motion to adjourn.

Brown made a motion to adjourn. Brassie Seconded  
Motion Carried. Meeting Adjourned at 6:15 pm.



**To:** City Council, Public Works Committee  
**From:** Jeremiah B. Still, Streets and Transportation Director  
**Department:** Streets and Transportation  
**Date:** 10/16/19  
**Description:** 2020 LMIG Program

**Budget Account/Project Name: CIP-SPLOST LMIG MATCH**

**Funding Source: SPLOST**

**Budget Allocation:** \$52,464.26

**Budget Available:** \$54,000

**Requested Expense:** \$227,345.14

**Company of Purchase:** N/A

**Recommendation:** Staff recommends council approval for contracting out 1.82 lanes miles of South Madison Avenue (patching, overlay and striping) for LMIG allocation in 2020.

**Background:**

South Madison Avenue is in need of repair and the street division proposes we use the 2020 LMIG allocation for such improvements. The Local Maintenance and Improvements Grant (LMIG) has been developed in cooperation with ACCG, GMA, and others. Georgia DOT remains committed to helping local governments achieve much-needed improvements to the state and local roadway network. The LMIG program will allow local governments greater flexibility and quicker project delivery while allowing GA DOT to effectively administer the program with a reduced workforce and new funding match requirements. The 2020 LMIG totals \$227,345.14. Of this, the required 30% local match totals \$52,464.26. The remainder of \$174,880.88 is reimbursable from GDOT. The funding source will be from SPLOST funds.

**Attachment(s):**

- LMIG Letter from GA DOT
- 2020 LMIG Application



**Russell R. McMurry, P.E.,**  
**Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

June 26, 2019

Mr. John Howard, Mayor  
City of Monroe  
P.O. Box 1249  
Monroe, Georgia 30655

**RE: Fiscal Year 2020 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Mayor Howard:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2020 LMIG Program on July 1, 2019. This year grants will be processed electronically through our **New GRANTS (LMIG) Application System**. To begin your FY 2020 LMIG Application, please visit the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). This site provides a link to the LMIG Application and a link to the LMIG Application Tutorial (Manual). The project list will be entered directly into the new application system and your cover letter will be uploaded as an attachment. This site provides a signature page for you to download, complete and upload as an attachment. Please contact your District State Aid Coordinator, Jeremy Durrence, at 404-694-6545 for assistance with the online application process.

**All electronic LMIG applications must be received no later than January 1, 2020.** Failure to submit applications by the deadline may result in a forfeiture of funds.

Your formula amount for the 2020 Program is **\$174,880.88** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d). The General Guidelines and Rules and other pertinent reports can be found on the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). The cover letter you attach to your electronic application must include a satisfactory status of your previous LMIG Grants before approval may be given.

If you should have any questions regarding the LMIG Program please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Russell R. McMurry'.

Russell R. McMurry, P.E.  
Commissioner

Enclosure:

cc: Mr. Brandon Kirby, P.E.; Hon. Bruce Williamson; Hon. Burt Jones; Hon. Bill Cowsert; Mr. Jamie Boswell

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2020**  
*TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.*

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, John S. Howard (Name), the Mayor (Title), on behalf of City of Monroe (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

134652  
E-Verify Number

\_\_\_\_\_ (Signature)

Sworn to and subscribed before me,

\_\_\_\_\_ (Print)

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Mayor / Commission Chairperson

In the presence of:

\_\_\_\_\_ (Date)

NOTARY PUBLIC

SEAL:

\_\_\_\_\_  
My Commission Expires:

2020 LMIG PROJECT REPORT

COUNTY/CITY City of Monroe, GA

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST	PROJECT LET DATE
S. Madison Ave	E. Spring St	Hwy 11 S (S. Broad)	1.82	Patching, Overlay, Striping	\$174,880.88	Jun-20
				Total LMIG Program Costs	\$174,880.88	
				2019 LMIG Allocation	\$174,880.88	
			(SPLOST)	30% Required Local Match	\$52,464.26	
				TOTAL	\$227,345.14	

Post Office Box 1249 • Monroe, Georgia 30655  
Telephone 770-267-7536

John S. Howard, Mayor  
L. Wayne Adcock, Vice Mayor

November 13, 2019

Georgia Department of Transportation  
Gainesville District Office  
Attn: Jeramy Durrence  
1475 Jesse Jewell Pkwy, NE, Suite 100  
Gainesville, GA 30501

RE: FY 2019 Local Maintenance & Improvement Grant (LMIG) Program/FY 2020 LMIG Application

Dear Mr. Durrence;

Please be advised that the City of Monroe has completed our FY2019 LMIG project list. We spent a total of \$267,429.88, of which \$107,588.73 was from local expenditures.

Enclosed please find the City of Monroe's 2020 LMIG application along with our project report.

If you should have any questions, please contact our Streets and Transportation Director, Jeremiah B. Still at [jstill@monroega.gov](mailto:jstill@monroega.gov) or 770-266-5144.

Sincerely,

John S. Howard  
Mayor

JSH/dmd

Enclosures



FY 2019**LOCAL MAINTENANCE & IMPROVEMENT GRANT Program (LMIG)****STATEMENT OF FINAL PROJECT EXPENDITURES**DATE: November 13, 2019COUNTY: WaltonCITY: MonroePI#: S015005Submitted By: John S. HowardLMIG EXPENDITURES: \$ 159,841.15\*10% or 30% MATCH: \$ 47,952.35TOTAL LOCAL GOVERNMENT EXPENDITURES: \$ 107,588.73TOTAL PROJECT EXPENDITURES: \$ 267,429.88

By signature below, I hereby certify that the above expenditures are for the work completed on the attached final Project List for the FY 2019 LMIG Program.

Authorized Local Government Official: \_\_\_\_\_

Construction Field Audit Performed (For GDOT use only):  Yes  No (Circle One)

APPROVED: \_\_\_\_\_

(DISTRICT ENGINEER)

\*Note: Required local match will be based on (10% or 30%) of the LMIG Allocation.





**To:** Public Safety Committee, City Council  
**From:** R. V. Watts, Chief of Police  
**Department:** Police  
**Date:** 10/30/2019  
**Subject:** Approval - Out of State Training

**Budget Account/Project Name: Out of State Training**

**Funding Source: Food – 100-3200-531300**

<b>Budget Allocation:</b>	\$2,000.00	
<b>Budget Available:</b>	\$211.02	
<b>Requested Expense:</b>	\$100.00	<b>Company of Purchase:</b> N/A

**Description:**

2019 Basic Narcotics Investigations - Regional Counterdrug Training Academy MS NAS Meridian, Mississippi, 11/18/19 – 11/22/19.

This course is arranged to achieve the maximum student orientation to the fundamental duties and responsibilities of a narcotics investigator. The skills learned in this course will disrupt the operations of national / transnational organized criminal networks, limit their access to funding, reduce assets and raise their cost of operations.

**Background:**

The courses length is 5 days (40 hours). It is designed for law enforcement personnel who have been assigned to drug law enforcement task forces. The cost of the training, lodging, and meals is \$0.00. The training will take place at the Naval Airforce Station located in Meridian, MS. The two officers would drive in one vehicle and be paid per diem (food) \$100.00.

**Attachment(s):**

Course Description & Expense Reports

## Basic Narcotics Investigations

### Classes

7028	7078	7071
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 02/04/19 - 02/08/19	TN National Guard Unit TN Covington, Tennessee 03/04/19 - 03/08/19	Doraville Police Department Training Room GA Doraville, Georgia 03/25/19 - 03/29/19
7139	7076	7101
Family Justice Center TN Chattanooga, Tennessee 04/08/19 - 04/12/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 04/22/19 - 04/26/19	San Marcos Police Department TX San Marcos, Texas 04/29/19 - 05/03/19
		7103
		Haywood Community College NC Clyde, North Carolina 05/13/19 - 05/17/19
7113	7162	7123
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 06/10/19 - 06/14/19	Terrebonne Parish Sheriff's Office Training Academy Houma, Louisiana 06/24/19 - 06/28/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 07/29/19 - 08/02/19
7193	7133	7195
Charleston County Sheriff's Office SC North Charleston, South Carolina 08/26/19 - 08/30/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 09/09/19 - 09/13/19	Southwestern Community College Jackson Campus NC Sylva, North Carolina 09/16/19 - 09/19/19
7005	7226	7228
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 11/05/18 - 11/09/18	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 11/18/19 - 11/22/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 12/09/19 - 12/13/19

### Description

**Length:** 5 Days (40 Hours)

**Designed For:** Law enforcement personnel who have been recently assigned to drug law enforcement units, divisions, or task forces

**Prerequisites:** Preference will be given to law enforcement personnel who have investigative duties relating to drug law enforcement.

**Description:** This course is arranged to achieve the maximum student orientation to the fundamental duties and responsibilities of a narcotics investigator. The skills learned in this course will disrupt the operations of national /

transnational organized criminal networks (TOC), limit their access to funding, reduce assets and raise their cost of operations.

### Course Objectives:

- Identify drug enforcement strategies that work and those that do not work
- Learn integrity issues and ethical dilemmas faced by drug law enforcement officers
- Drug recognition, to include history and development of drugs, the Controlled Substances Act, and an orientation to the categories of drugs, and drug schedules.
- Search and Seizure laws designed for the narcotics investigator who needs clear and concise answers to questions about warrantless search and seizure laws. Plus and overall review of the requirements of the Fourth, Fifth, and Sixth Amendments.
- Learn to write drug search warrants to include how search warrants may or must be obtained, the scope of a search pursuant to a warrant, the seizure of evidence, and post-seizure requirements.
- Learn development, management and control of Informants
- Learn the critical issues of working undercover to include techniques, undercover identity, operational plans, and the pitfalls prevalent in undercover operations.
- Learn well-settled methods, techniques, and procedures that are utilized to help ensure the objectives and functions of physical surveillance activities.
- Learn how to plan a raid.
- Learn how to prepare for trial and give courtroom testimony.

Taught by Mick Mollica, L.E.A.R.N. Associates

### CITY OF MONROE EXPENSE REPORT

Name: Ryan Gee

Department: MPD

Date:	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov		
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total	-	-	-	-	-	-	-	-
Lodging								-
Registration Fee								-
Breakfast								-
Lunch								-
Dinner	25.00					25.00		50.00
Sub-Total Meals	25.00	-	-	-	-	25.00	-	50.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record					
Date	Item	Persons Entertained/Business	Place Name & Location	Business Purpose	Amount
					-
					-
					-
					-
					-

Purpose of Trip	SUMMARY	
	Total Expenses	50.00
	Less Cash Advance	-
	Less Amount Charged To City	-
Regional Counterdrug Training Academy, MS NAS Meridian, Mississippi	Amount Due Employee	50.00
	Amount Due City	-

Mary Knotts  
Prepared By \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

### CITY OF MONROE EXPENSE REPORT

Name: Brandon Studdard

Department: MPD

Date:	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov		Totals
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total	-	-	-	-	-	-	-	-
Lodging								
Registration Fee								
Breakfast								-
Lunch								-
Dinner	25.00					25.00		50.00
Sub-Total Meals	25.00	-	-	-	-	25.00	-	50.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record						
Date	Item	Persons Entertained/Business	Place Name & Location	Business Purpose	Amount	
						-
						-
						-
						-
						-
						-

Purpose of Trip	SUMMARY	
	Total Expenses	50.00
	Less Cash Advance	-
	Less Amount Charged To City	-
Regional Counterdrug Training Academy, MS NAS Meridian, Mississippi	Amount Due Employee	50.00
	Amount Due City	-

Mary Knotts  
Prepared By \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

## PROCLAMATION CITY OF MONROE, GEORGIA

**WHEREAS**, as Medicare's first proven coordinated care model, hospice is a program that works offering person-centered, compassionate care, ensuring people dignity, choice, and quality of life; and

**WHEREAS**, the hospice model involves an interdisciplinary, team-oriented approach to treatment, including expert medical care, quality symptom control, and comprehensive pain management as a foundation of care; and

**WHEREAS**, beyond providing physical treatment, hospice attends to the patient's emotional, spiritual and family needs, and provides family services like respite care and bereavement counseling; and

**WHEREAS**, in an increasingly fragmented and broken health care system, hospice is one of the few sectors that demonstrates how health care can – and should – work at its best for its patient; and

**WHEREAS**, a growing body of peer-reviewed research indicates that timely access to hospice and palliative care can decrease hospitalizations and Emergency Room visits and increase quality of life for patients and family caregivers; and

**WHEREAS**, every year more than 1.5 million Americans living with life-limiting illness, and their families, received care from the nation's hospice programs in communities throughout the United States; and

**WHEREAS**, hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want; and

**WHEREAS**, the Centers for Medicare and Medicaid Services have pledged to put patients first in all of its programs – including hospice – ensuring a coordinated and patient-led approach to care, protecting patient choice and access to individualized services based on a patient's unique care needs and wishes.


**NOW, THEREFORE, I, JOHN S. HOWARD**, by virtue of the authority vested in me as Mayor of the City of Monroe do hereby proclaim the month of November 2019 as

### **National Hospice and Palliative Care Month**

and encourage citizens to increase their understanding and awareness of care at the end of life and to observe this month with appropriate activities and programs.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 1<sup>st</sup> day of November, the year of our Lord two thousand and nineteen.



  
John S. Howard, Mayor



P.O. Box 1249 • Monroe, Georgia 30655  
 (770) 207-4674  
 Attn: Business License Division

## OCCUPATION TAX APPLICATION

BUSINESS NAME Silver Queen, LLC TELEPHONE (678) 863-0031  
 ADDRESS 125 N. Wayne St. Monroe, Ga 30655 TYPE OF BUSINESS  
 MAILING ADDRESS None Restaurant  
 EMAIL ADDRESS awilliams0310@gmail.com  
 OWNER'S NAME Andrew Williams TELEPHONE 678 863-0031  
 EMERGENCY CONTACT PERSON: Ross Bradley  
 TELEPHONE (770) 652-0724  
 PROPERTY OWNER'S NAME: Silver Queen LLC  
 TELEPHONE ( ) \_\_\_\_\_

\*\*NUMBER OF EMPLOYEES: FULL TIME 10  
 PART TIME 20

\*\*(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE  NO  
 BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO   
 WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY?  YES  NO

### A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: [Signature] Date 9/26/19

## CITY OF MONROE

### ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

## CITY OF MONROE

### ALCOHOLIC BEVERAGE LICENSE FEES

**CONSUMPTION ON PREMISE:**

**LICENSE FEE:**

BEER/WINE	\$1000.00	✓
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	✓
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____

**PACKAGE:**

**LICENSE FEE:**

BEER/WINE / <i>Growlers</i>	\$2000.00	_____
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	<del>\$2000.00</del>	_____

**MANUFACTURER**

**LICENSE FEE: 1 FEE ONLY**

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	_____
BREWERY OR MICRO-BREWRIES	\$1000.00	_____
BREW PUB	\$750.00	_____



**WHOLESALE DEALERS:**

**LICENSE FEE:**

PRINCIPAL PLACE OF BUSINESS - CITY  
BEER/WINE  
DISTILLED SPIRITS

\$1500.00  
\$2000.00

\_\_\_\_\_  
\_\_\_\_\_

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

\_\_\_\_\_

**TEMPORARY LICENSE:**

**LICENSE FEE:**

NON PROFIT ORGANIZATIONS  
FOR PROFIT ORGANIZATIONS

\$25.00 PER DAY  
\$150.00 PER DAY

\_\_\_\_\_  
\_\_\_\_\_

SPECIAL EVENT VENUES  
REGISTRATION

\$300.00

\_\_\_\_\_

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.  
There is no application fee for wholesale dealers.**

1. Full Name of Business Silver Queen, LLC

Under what name is the Business to operate? Silver Queen

Is the business a proprietorship, partnership or corporation? Domestic or foreign?  
partnership domestic

2. Address: a) Physical: 125 N Wayne St

b) Mailing: " "

3. Phone 706-534-8700 Beginning Date of Business in City of Monroe 03/2019

4.  New Business \_\_\_\_\_ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 82-1706558 Georgia Sales Tax Number 309156041

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No X

7. Full name of Applicant Andrew Loren Williams



Full Name of Spouse, if Married Mary Hester Williams

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Citizen

Birthplace Athens, Ga

Current Address 200 Walton St City Monroe St Ga Zip 30655

Home Telephone 678-863-0031

Number of Years at present address 1

Previous address (If living at current address less than 2 yrs).

300 Woodland Rd Monroe, Ga 30655

Number of years at previous address 2



8. If new business, date business will begin in Monroe 03/2019

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer

Boss Bradley / 205 W Highland Ave Monroe, Ga, 30655  
(770) 652-0724 / Silver Queen, LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

\_\_\_\_\_

12. Do you own the land and building on which this business is to be operated? Yes.

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or [ ] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

No

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

Andrew Williams / 200 Walton St. Monroe, Ga 30655 /  
678-863-0831 / 100%

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. \_\_\_\_\_

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) No

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

No

**22. If a retail grocery business in existence for more than six (6) months:**

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

**If a retail grocery business in existence for less than six (6) months:**

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Scott Dilley  
Name  
407 South Madison Ave  
Address  
Monroe Ga 30655 404-452-9879  
City State Zip Telephone

2. Wes Kent  
Name  
225 Colquitt St.  
Address  
Monroe Ga 30655 229-224-1224  
City State Zip Telephone

3. Jonathan Wood  
Name  
2340 Matthew Court  
Address  
Monroe Ga 30655 706-424-6430  
City State Zip Telephone

This the 26 day of September 2019

[Signature] (Signature Applicant)

manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Andrew Williams (Print Name)

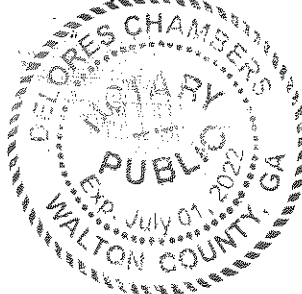
Or: \_\_\_\_\_ (Signature of Corporate Officer)

\_\_\_\_\_ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public: Delores Chambers

Executed: 9-26-19



BL-000194



P.O. Box 1249 • Monroe, Georgia 30655  
(770) 207-4674  
Attn: Business License Division

OCCUPATION TAX  
APPLICATION

BUSINESS NAME BLESSED MANNA FOOD LLC/DBA TELEPHONE (770) 207 0955

ADDRESS JUST WINGS OF GEORGIA  
242 MAK JR. BLVD MONROE TYPE OF BUSINESS

MAILING ADDRESS 5757 HARMONY POINT DR RESTAURANT  
LILBURN GA 30049

EMAIL ADDRESS LIGNCHU88@GMAIL.COM

OWNER'S NAME GINA CHIANG TELEPHONE ( )

EMERGENCY CONTACT PERSON: GINA CHIANG

TELEPHONE 678 707 9752

PROPERTY OWNER'S NAME: WTH II LLC

TELEPHONE (706) 353 1039

\*\*NUMBER OF EMPLOYEES: FULL TIME 1  
PART TIME 4

\*\*(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES  NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES  NO

**A PERMIT IS REQUIRED FOR ALL SIGNS!!**

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: *Gina Chiang* Date 09/30/2019

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

**CITY OF MONROE**

**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

**INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.**

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

**CITY OF MONROE**

**ALCOHOLIC BEVERAGE LICENSE FEES**

**CONSUMPTION ON PREMISE:**

**LICENSE FEE:**

BEER/WINE	\$1000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB	\$600.00	<input type="checkbox"/>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<input type="checkbox"/>
BEER/WINE AMENITIES LICENSE	\$100.00	<input type="checkbox"/>
DISTILLED SPIRITS	\$3000.00	<input type="checkbox"/>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<input type="checkbox"/>
SUNDAY SALES	\$150.00	<input type="checkbox"/>

**PACKAGE:**

**LICENSE FEE:**

BEER/WINE	\$2000.00	<input type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<input type="checkbox"/>
GROWLERS	\$2000.00	<input type="checkbox"/>

**MANUFACTURER**

**LICENSE FEE: 1 FEE ONLY**

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<input type="checkbox"/>
BREWERY OR MICRO-BREWRIES	\$1000.00	<input type="checkbox"/>
BREW PUB	\$750.00	<input type="checkbox"/>

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS - NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

**There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.**

**There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.**

1. Full Name of Business BLESSED MANNA FOOD LLC

Under what name is the Business to operate? JUST WINGS OF GEORGIA

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

CORPORATION

2. Address: a) Physical: 242 MLK BLVD MONROE GA 30655

b) Mailing: 5757 HARMONY POINT DR. LILBURN GA 30047

3. Phone 770 207 0955 Beginning Date of Business in City of Monroe 9-26-19

4.  New Business  Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.





6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes \_\_\_\_\_ No \_\_\_\_\_

Liquor 100 Yards (Church) or 200 Yards (School) Yes \_\_\_\_\_ No \_\_\_\_\_

7. Full name of Applicant GINA LIEN CHIANG

Full Name of Spouse, if Married FRANK CHIANG

Are you a Citizen of the United States or Alien Lawful Permanent Resident? U.S. CITIZEN

Birthplace TAIWAN (R.O.C.)

Current Address 5757 HARMONY POINT DR City LILBURN St GA Zip 30047

Home Telephone 678 907 9752

Number of Years at present address 17 YEARS

Previous address (if living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe JAN - 1 - 2020

If transfer or change of ownership, effective date of this change JAN - 1 - 2020

**If transfer or change of ownership, enclose a copy of the sales contract and closing statement.**

Previous applicant & D/B/A MIKE SAMSON DBA JUST WINGS OF GEORGIA.

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer GINA CHIANG

5757 HARMONY POINT DR LILBURN GA 30047

678 907 9752

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

N/A

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? \_\_\_\_\_

N/A

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages?  yes or  no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

BLESSED MANNA FOOD CORPORATE IN GEORGIA  
AT 2 MARTIN LUTHER KING JR. DR. ATLANTA, GA 30334 IN  
NOV 03 2017. GINA CHIANG 5757 HARMONY POINT DR.  
LILBURN GA 30047 100%

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

GINA CHIANG 67890179752 100%  
5757 HARMONY POINT DR. LILBURN GA 30047

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. \_\_\_\_\_

N/A

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17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. \_\_\_\_\_

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. \_\_\_\_\_

NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. \_\_\_\_\_

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) \_\_\_\_\_

NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? \_\_\_\_\_

NO

**22. If a retail grocery business in existence for more than six (6) months:**

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

**If a retail grocery business in existence for less than six (6) months:**

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. JAMES BEGGS  
 Name  
2897 BELAIRE CIR  
 Address  
DORAVILLE GA 30340 404 547 2364  
 City State Zip Telephone

2. XING ANG LIU  
 Name BARRINGTON  
1156 BARRINGTON CT SW  
 Address  
LILBURN GA 30047 404 917 3547  
 City State Zip Telephone

3. McKayla Johnson  
 Name  
1213 James Walter dr  
 Address  
Logansville GA 30052 (678) 333-7440  
 City State Zip Telephone

This the 7<sup>th</sup> day of Oct 2019.

Gina Chiang (Signature Applicant)

OWNER (Title i.e. Partner, General Partner, Manager, Owner, etc.)

GINA CHIANG (Print Name)

Or: \_\_\_\_\_ (Signature of Corporate Officer)

\_\_\_\_\_  
(Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public:

Executed: 7-01-2022

