



Council Meeting

AGENDA

Tuesday, October 11, 2022

6:00 PM

City Hall

I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. September 13, 2022 Council Minutes
 - b. September 29, 2022 Council Minutes
 - c. September 13, 2022 Executive Session Minutes
 - d. August 16, 2022 Planning Commission Minutes
 - e. August 23, 2022 Historic Preservation Commission Minutes

II. PUBLIC FORUM

1. Public Presentation(s)
 - a. National Hospice and Palliative Care Month Proclamation
 - b. Mike Parker - Years of Service Recognition
 - c. Special Presentation

III. BUSINESS ITEMS

1. **City Administrator Update**
 - [2.](#) **Assistant City Administrator Update**
 3. **Department Requests**
 - [a.](#) **Utilities:** Approval - Engineering Services for Jacks Creek WPCP Antidegradation Analysis
- IV. **OLD BUSINESS**
- [1.](#) **Preliminary Plat Review - River Pointe**
- V. **NEW BUSINESS**
1. **Public Hearing(s)**
 - [a.](#) Redistricting Ordinance to Amend Charter
 - [b.](#) Taxation Ordinance Amendment
 2. **New Business**
 - [a.](#) Final Plat Approval - Double Springs Church Road - Rowell-Still Family Partnership
 - [b.](#) Application - Beer & Wine Package Sales - Walton Truck Stop
 - [c.](#) Appointment - Planning Commission
 - [d.](#) Resolution – City of Ethics Recertification
 - [e.](#) 1st Reading - Short-Term Rental Ordinance Amendment
 - [f.](#) 2nd Reading - Redistricting Ordinance to Amend Charter
 - [g.](#) 2nd Reading - Taxation Ordinance Amendment
- VI. **DISTRICT ITEMS**
1. **District Items**
 2. **Mayoral Update**
- VII. **EXECUTIVE SESSION**
1. **Real Estate Issue (s)**
- VIII. **ADJOURN**
- IX. **DEPARTMENT REPORTS & INFORMATION**
- [1.](#) **Monthly Airport Report**
 - [2.](#) **Monthly Central Services Report**
 - [3.](#) **Monthly Code Report**

- 4. Monthly Economic Development Report**
- 5. Monthly Electric & Telecom Report**
- 6. Monthly Finance Report**
- 7. Monthly Fire Report**
- 8. Monthly Parks Report**
- 9. Monthly Police Report**
- 10. Monthly Solid Waste Report**
- 11. Monthly Streets & Transportation Report**
- 12. Monthly Water, Sewer, & Gas Report**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent:	David Dickinson	Council Member
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Staff Present:	Jeremiah Still, Danny Smith, R.V. Watts, Andrew Dykes, Rodney Middlebrooks, Chris Bailey, Brad Callender, Les Russell
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Visitors:	Julie Sams, Shauna Mathias, Kathy Chancey, Robert Chancey, Jamie Jenkins, Roger Grant, Patrick Stewart, Jordan Stewart, Nicole Hurley, Brian Hurley, Chad Clark, Eric Scarbrough, Jennifer Mata, Sureeta Raheem El, Ben Doster Jr., Fay Brassie, Mark Willett, Joey Witcher, Kent Platt, Steve Ervin,
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I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Reverend Dr. Richard Bardusch of St. Alban’s Episcopal Church gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present, except Council Member David Dickinson. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by Malcom, seconded by Little.
Passed Unanimously*

4. Approval of Consent Agenda

- a. August 9, 2022 Council Minutes
- b. August 9, 2022 Executive Session Minutes
- c. August 2, 2022 Public Safety Committee Minutes
- d. July 19, 2022 Planning Commission Minutes

- e. July 26, 2022 Historic Preservation Commission Minutes
- f. July 14, 2022 Downtown Development Authority Minutes
- g. August 11, 2022 Downtown Development Authority Minutes
- h. July 14, 2022 Conventions and Visitors Bureau Minutes
- i. August 11, 2022 Conventions and Visitors Bureau Minutes

To approve the consent agenda as presented.

*Motion by Malcom, seconded by Boyce.
Passed Unanimously*

II. PUBLIC FORUM

1. Public Comments

Ms. Jordan Stewart and Mr. Patrick Stewart, of 506 East Church Street, discussed the Short-Term Rental Ordinance. She explained that they have a short-term rental home in downtown, which they keep well maintained. It is within walking distance to the restaurants, shops, and wedding venues in downtown. They host local businesses and out of town guests; they have also hosted the family of the man that built their home in 1887. She does not believe there have been any issues with the five or six short-term rental homes within the City so far. They are in support of regulating these homes by limiting the number of people, cars, and quiet hours; they already make their guests abide by these things. She stated the gravel parking area behind their home is one of the few things that stands out to them. Mr. Stewart wanted clarity on Section 22-838(e) concerning paved driveways, because they currently have a well-maintained gravel driveway. The beginning of their driveway is paved, but the rest of it is gravel. They understand not having parking on the road or in the front yard. He wanted to be sure their gravel driveway would be okay. Ms. Stewart read Section 22-384(9) of the Ordinance which states that the owner shall provide sufficient parking for guests such that all parking is accomplished by paved parking spaces. They are requesting to have an area that is a designated parking area that is clean and looks nice but is gravel. She questioned how gravel parking is less safe than paved parking. Ms. Stewart requested clarity on the video surveillance cameras. They are in favor of having cameras over the parking area and driveway but not in the backyard. They do not want people feeling violated in anyway. She discussed replacing windows by the timeline of January 1, which could be a problem, due to things being on backorder. She also discussed reviews received from their guests.

Ms. Fay Brassie spoke as a member of the Historic Preservation Commission. She pleaded for Council to remember that a lot of these homes are in the historical area, and they do not want to compromise their look. Every change that is made is a change against history. The City chose to have a Historic Preservation Commission that respects and takes care of the integrity of these houses and grounds. The old windows may not all be able to meet the standards with an egress; she suggested extra fire extinguishers as a possibility. She stated that older homes have issues with the windows being raised, but new windows would ruin the integrity of the houses. Paved driveways would also ruin the integrity. She requested leniency. They could possibly come before the HPC, who could work with Council on these things. Ms. Brassie stated that her family stayed at the Stewart's house, and they were very pleased.

Ms. Jennifer Mata, of 702 Alcovy Street, discussed the Short-Term Rental Ordinance. They opened their Airbnb on Edwards Street in March of this year and have had 34 reservations since then. Their guests have predominately been older couples or families with children, who have all been enchanted by our small town. Since March, their Airbnb has collected \$2,613 in taxes for the City of Monroe, which far exceeds the property taxes they pay to the City. Their guests

eat downtown and shop in the boutiques, which is good for downtown. She stated they appreciate the efforts by the City to foster safety and security in the short-term rental market and agree with most of the items in the ordinance. They already limit their guests, ask for their cooperation in keeping the noise to a minimum, and prohibit large parties. She questioned the paved parking spaces in the ordinance. They have a paved driveway, but there is a gravel parking pad. She works for Reliant Homes; they have built several communities in Athens where non-porous surfaces are limited. She explained that Clark County charges the property owners for the amount of non-porous areas, via a stormwater bill each year. They are curious why the City of Monroe would ask a property owner to pave an existing gravel parking area if it is fine. The ordinance also states that short-term rentals must consist of a minimum of 500 square feet; it must contain at least one bedroom, one bathroom, and a kitchen facility. Ms. Mata requested clarification of kitchen facilities. She questioned how this effects short-term rentals already in existence that have a bedroom and bath only, which requires the guests to eat out in town rather than cooking. She has stayed in several Airbnbs that only offer a room and a bath in someone's private home. Ms. Mata questioned how this is any different than a hotel, and whether other short-term rental facilities that are not rented through an Airbnb platform will be held to the same standards. The Sparrow Hill Inn has a pea gravel driveway, and the rooms in the Wayfarer do not have kitchen facilities. She questioned why these requirements are being placed upon property owners who rent through Airbnb.

Ms. Sureeta Raheem El, of 332 Turner Street, stated she moved to Monroe from Athens about ten years ago. They love the downtown area, parks, and decorations at Christmas. They bought an older home on Turner Street, which had been vacant for a while. They completely renovated it inside and out bringing it up to Code. They have not had their first Airbnb guest yet but plan on having their first guest this month. She stated they are completely fine with the safety ordinances from the City; most people have cameras anyway. They are concerned about the driveway, because their driveway is gravel. The quote for paving their driveway was \$12,000, and they have already put so much money into renovating the home. She requested for the City to consider not implementing the paved driveway requirement.

Ms. Jamie Jenkins, of 2366 Hillside Trace, discussed her support for Airbnbs. Her house is outside of the City Limits, and most of her guests are medical professionals. She is concerned about the stipulations for the number of people and cars. She takes really good care of her properties to make it appealing, even more so than her neighbors. She rents to a lot of travel nurses, giving them a nice place to stay, and they bring money into the downtown area. The home health nurses stay two to three months. She does provide a kitchen but may have a basement space with only a kitchenette in the future. Sometimes a kitchen helps to bring people in, because they are not forced to go out all of the time. She has a Georgia student staying for his last three months of school, and he will probably go out to eat a lot.

Mr. Mark Willett, of 506 Church Street, explained that he is an investor that has both short-term and long-term rentals, which are two totally different businesses. Short-term rental is new, and he is in favor of an ordinance. They worked with Green County and Putnam County on their short-term policies. The Airbnb people keep up their properties, because they will not survive having bad reviews. He discussed adding fire extinguishers to the ordinance. He questioned the gravel driveways, which is common on the historical houses. Gravel does better for water penetration to avoid runoff. He stated that his guests would be offended with video cameras placed on the outside of the property. Mr. Willett discussed the difference between complaints from property neighbors and complaints from the police. He stated the State of Georgia requires them to collect City taxes; someone should be in place at the City to regulate and identify new businesses.

III. BUSINESS ITEMS

1. City Administrator Update

City Administrator Logan Propes recognized Joey Witcher and Steve Ervin from the Water Treatment Facility. He discussed the Water Treatment Plant failed in Jackson, Mississippi a few weeks ago. Mr. Witcher and Mr. Ervin helped to put the plant back together; they were instrumental in getting the water pumping again. They lived in a FEMA trailer and worked at the plant for a week, pulling a lot of extra duties there. He explained they were asked to help, because their plant is very much like the plant in Monroe. Mr. Propes stated they are continuing negotiations with Walton County on the Local Option Sales Tax (LOST). There will be a series of meetings; it is technically in mediation mode right now. The Traffic Calming has officially started, but there is not a schedule yet.

2. Assistant City Administrator Update

Assistant City Administrator Chris Bailey stated the 2020 CDBG Project was completed on Thursday and has been closed with DCA. Zero responses were received on the Development RFQ for Phase II of Blaine Station that was due on August 26. There has been interest from three companies wanting to view the site. There will be a meeting in Savannah in October on the Airport Capital Improvement Plan for the next five years. They are working on the new parking lot at Mathews Park, and the pavilion will arrive any day. The Parks logo design is complete; they will get some shirts made to handout to the kids. The Municipal Court lot will be finished next week and will add parking spaces for downtown. He stated the rescheduled downtown concert will be held on September 30, Fall Fest will be on October 8, and Dinosaur Day will be on September 17.

3. Department Requests

a. Finance: Approval – Keck & Wood Additional Services for TAP Grant

City Administrator Logan Propes requested approval for Keck & Wood to perform additional engineering services relating to the right-of-way acquisition services for the Transportation Alternative Program (TAP) Grant. The streetscape project will finish the portion of North Broad, East Highland, and North Lumpkin. He explained it is a multi-phased grant; the engineering has already been done, and this is the right-of-way acquisition portion. The agreement with Keck & Wood is for the amount of \$285,000.00. The project will be 80% federally funded with a 20% local match. The Georgia Department of Transportation will reimburse the City \$688,000.00. There are 23 parcels, and acquisitions will start immediately.

City Attorney Paul Rosenthal stated the City already has the title on all of the properties.

Mr. Propes explained there will be a property owner meeting next Monday evening.

To approve the agreement with Keck & Wood for the amount of \$285,000.00.

*Motion by Gregory, seconded by Malcom.
Passed Unanimously.*

b. Public Safety: Replacement of Laptops and Docking Stations

Police Chief R.V. Watts requested approval to purchase 15 Panasonic Toughbooks with Docking Stations from Law and Order Technology, LLC for a total cost of \$47,752.30. They will replace the computers inside the patrol vehicles, which are between six and ten years old.

Vice-Mayor Larry Bradley questioned whether the computers should be considered capital items.

City Administrator Logan Propes explained that the auditors say they should be in the maintenance budget.

To purchase from Law and Order Technologies, LLC for \$47,752.30.

*Motion by Bradley, seconded by Gregory.
Passed Unanimously.*

a. Public Safety: Approval – Walton County School SRO Program Agreement

Police Chief R.V. Watts explained these are the annual contracts for the City to provide the School Resource Officer Program services for Monroe Area High School, Foothills Charter, and George Walton Academy.

Approval of the SRO Program Agreement with the Walton County Board of Education to provide school resource officers at Monroe Area High School and Foothills Charter, and with George Walton Academy for the 2022 – 2023 school term.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

b. Public Safety: Approval – Walton County School SRO Program Agreement for Foothills Charter

Approved above.

c. Public Safety: Approval – George Walton Academy SRO Program Agreement

Approved above.

d. Public Works: Purchase of Solid Tires

Mr. Danny Smith requested approval to replace the solid tires on the John Deere loader at the Transfer Station, which is a budgeted item. He explained SETCO is a sole source provider and the cost is \$30,840.85. The tires have between 18 and 24 months life span, but the increase in volume has caused them to wear down quicker.

Approval to purchase the solid tires from SETCO for \$30,840.85.

*Motion by Little, seconded by Boyce.
Passed Unanimously.*

e. Public Works: Rest Haven Cemetery – Paving Rehabilitation

Mr. Chris Bailey requested to increase the 2022 Capital Improvement Plan to \$65,000.00 to repave Rest Haven Cemetery. He explained they were trying to budget \$50,000 per year for 2022, 2023, and 2024 to pave Rest Haven, the back portion of East View, and patches at West Marable. They have had a hard time finding a company to do the entire job within a decent budget, due to the tight corners and curves. The entirety of Rest Haven can be paved this year with the budget increase, and he believes all three can be done for \$90,000 or less.

Approval to increase the 2022 Capital Improvement Plan to \$65,000.00 to repave Rest Haven Cemetery.

*Motion by Malcom, seconded by Gregory.
Passed Unanimously.*

f. Public Works: Library Parking Lot – Front and Back Rehabilitation

Mr. Chris Bailey requested approval to rehabilitate the front and rear parking lots at the Monroe-Walton Library. He explained the front parking lot has a lot of deterioration. Three bids were received for the front portion, and the back section will be done as well. Reworking the back section will provide from 30 to 35 additional parking spaces that can be utilized by the surrounding area and downtown. The front parking lot will be done first and then the back parking lot. The lowest bid for both parking lots came from J & R Consolidated Holdings, Inc. for the amount of \$91,920.00.

Vice-Mayor Larry Bradley questioned whether the City is responsible for the full upkeep and maintenance of the building and parking lot at the Library.

Mr. Bailey answered the City is responsible for the upkeep.

Mr. Bradley questioned where the extra \$35,000.00 that is not included in the current budget will come from. He also questioned the need for the additional parking.

Mr. Bailey answered the funding will come from the 2019 SPLOST. He explained that the Library is currently working on a grant through the State of Georgia for partial funding to reimburse the City for the paving cost. The additional parking will be used for downtown and for Childers Park; it will also be accessible off of Wayne Street.

Mayor, Council, City Administrator Logan Propes, and Mr. Bailey further discussed the additional parking.

To approve J & R Consolidated Holdings, Inc., for \$91,920.00.

*Motion by Gregory, seconded by Malcom.
Passed Unanimously.*

g. Utilities: Georgia Public Web Consent to Assignment
City Administrator Logan Propes explained Georgia Public Web is the telecommunications provider for the City. Georgia Public Web has sold its assets to Accelecom GA, LLC, and they have requested for the City to sign a routine Contract Assumption Agreement. The Customer Agreements with GPW run through 2026. He requested approval of the Assignment of the Contract and the Contract Assumption Agreement as presented.

Approval of the Assignment of the Contract and the Contract Assumption Agreement as presented.

*Motion by Little, seconded by Malcom.
Passed Unanimously.*

IV. OLD BUSINESS

1. Preliminary Plat Review – River Pointe

City Administrator Logan Propes explained they had a productive meeting last week; they made a lot of technical changes with water and traffic calming. He stated they are moving in the right direction.

To table until next month.

*Motion by Malcom, seconded by Bradley.
Passed Unanimously.*

V. NEW BUSINESS

1. Public Hearings

a. Rezone – Southwest Corner of US Highway 78 & Aycock Avenue

Mr. Brad Callender stated he would present the rezone and the variance together, since they are part of the same project. The application for rezone of this property is from PCD (Planned Commercial District) to PCD with Modifications. The acreage is 26.644 acres. The applicant, Jacks Creek Landing, LLC, is requesting approval of modifications to the pattern book. The rezone previously approved by Council on August 10, 2021 was from M-1 Zoning to PCD Zoning. The request at that time was for a four-lot mixed commercial / light industrial site. The applicant is now requesting a rezone keeping the same PCD Zoning designation, with modifications to amend the Planned District to allow a multi-family mixed-use and commercial development. He explained their pattern book basically shows a multi-family campus. The applicant has been approved to access the site from a right-in and right-out entrance off of US Highway 78 and a full entrance off of Aycock Avenue. There is also a traffic signal improvement off of US Highway 78, which has been approved by GDOT. The multi-family will have a total of 282 units, with a maximum building height of three stories. The square footage for a one bedroom will be 800 square feet, a two bedroom will be 1,000 square feet, and a three bedroom will be 1,200 square feet. The commercial out lot will be a little less than two acres. The out building will be a maximum of 5,000 square feet, have a maximum building height of 25 feet, and have a 20-foot landscape buffer. The out lot will have uses allowed in the B-3 Zoning (Highway Commercial Zoning District). He explained they provided two options for the proposed architecture. Option A is a typical garden-style apartment, with gabled roofs. Option B has parapet walls and a classical revival style. The Code Office and Planning Commission recommend approval of the PCD rezoning modification request with two conditions. The multi-family residential component shall be constructed as represented in the architectural details provided under Architectural Option B on page 3.1 of the rezoning pattern book. Façade

materials shall be primarily comprised of brick, stone, or architectural metal with limited wood and stucco accents. The proposed sanitary sewer relocation shall be done in accordance with requirements from the City of Monroe Utility Department at the developer's expense.

The Mayor declared the meeting open for the purpose of public input.

Mr. Charles Preston was present via telephone to answer any questions or concerns regarding the rezone and variance request. He stated Chad Clark with Green River Builders and Roger Brent with Columbia Engineering are present along with his other partners from Green River and Jacks Creek Landing. He apologized for his absence, and thanked the City for the three-month project extension. This is a private equity funded project, with no tax credit requests. It is a work force housing project. Mr. Preston discussed the study done by the Gamechangers, and the project helping to address the need for work force housing in the City. He stated there are almost 16,000 people driving into Walton County daily. He discussed the need for more professionals as Monroe grows.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

b. Variance – Southwest Corner of US Highway 78 & Aycock Avenue

Mr. Brad Callender stated the second component of the request is a variance. Development Regulations require three access points; the variance is to reduce the number of access points from three to two for the mixed-use development. The access off of US Highway 78 is controlled by GDOT, who has approved them for a right-in and right-out along with a traffic signal. There is limited frontage on Aycock Avenue; there is not enough room for two public streets to be added. The Code Office and Planning Commission recommend approval of the variance request without conditions.

Vice-Mayor Larry Bradley stated his concern for 80% of the apartments being one bedroom.

Mr. Charles Preston stated that 80% of the apartments will be two bedrooms.

Council Member Norman Garrett questioned the pricing for the one-, two-, and three-bedroom apartments.

Mr. Chad Clark answered the average rental would be approximately \$1,850 per month. A one bedroom would be around \$1,450, a three bedroom would be between \$1,950 and \$2,000, and a two bedroom would be in between those.

Mr. Garrett questioned those rental prices being affordable.

Mr. Clark stated that is the price multi-family apartments are renting for; the market rates right now for a one-bedroom apartment are around \$1,400.

Council Member Lee Malcom stated one objective for having 80% two-bedroom units is to be able to accommodate roommate situations. The two individuals could room together and split the rental rate.

Mr. Garrett stated that he understands what Ms. Malcom is saying but does not think that it makes sense to build apartments that will take two families to be able to afford them.

Ms. Malcom clarified that it would be two individual workers, not two families. It would be more like a college roommate situation, which Monroe does not have.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

c. Variance – 204 Felker Street

Mr. Brad Callender presented the application for a variance from the Zoning Ordinance to allow a forward-facing attached garage. Section 910.1(8) of the Zoning Ordinance requires all garage doors to be side or rear facing except in cul-de-sac lots where lot widths would prohibit side or rear entry. A single-family residence currently exists on the property, which was recently divided for Robert and Kathleen Chancey. There is no existing garage on the property. The applicants propose to attach the garage to the existing residence along with other improvements and expansions for the residence. The additions are proposed in a way that staff feels will maintain compliance with the intent of the Ordinance requirement. The garage is proposed to be recessed 23 feet behind the front of the dwelling. The Code Office and Planning Commission recommend approval of the variance request with one condition and an additional recommendation. The garage shall be constructed as presented on the documents submitted in this request. The garage shall be recessed behind the front of the dwelling by at least half the distance of the total length of the dwelling (measured from the front of the dwelling to the rear of the dwelling). He explained the Planning Commission also recommended for Council to consider a future amendment to the Zoning Ordinance where the standard under Section 910.1(8) is modified to allow forward facing garages that are similar to the requested variance to promote and enhance better building designs.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

2. New Business

a. Rezone – Southwest Corner of US Highway 78 & Aycock Avenue

Council Member Norman Garrett requested clarification on the real rental costs for a one-bedroom apartment.

Mr. Brian Hurley, with Green River Builders, stated the units at their property in Pendergrass run almost \$1,500 for one bedroom, \$1,850 for two bedrooms, and almost \$2,000 for three bedrooms. He explained there is very limited housing in that area. The units are leasing very quickly, averaging about 15 leases per week. They build a very nice product.

Vice-Mayor Larry Bradley wanted to clarify that the rates will not be set prior to completion of construction; the rates being discussed today are market rates.

Mr. Hurley answered that is correct the rates will be set after completion of the project, and market rates could change by the time the project is done.

Mayor, Council, and Mr. Hurley further discussed affordable housing, the housing market, rental rates, and the shortage of housing.

Mr. Charles Preston stated the City needs more housing and competition of the project will make the rates go down. He explained the cost of a one-bedroom apartment is ten percent of the total project, which is \$1,400. That is simply where the market is today, and the on-site amenities being provided will attract the young professionals. He stated this is the first step in the direction everyone wants to see; inventory must be on the market before the numbers can shift.

Mr. Garrett stated he is trying to point out that this is not affordable housing. If two people have to stay in it to be able to afford it, then it is not really affordable.

Mayor Howard explained they should have said market rate instead of affordable.

Council Member Lee Malcom stated what Mr. Garrett is discussing and the clientele for what this product provides are two different things. She discussed young professionals today not wanting home ownership responsibilities. This particular product will cater to teachers, nurses, professionals at Unisia, the workforce at Wal-Mart Distribution, and other industry projects that will come in the future. They have worked diligently with the Planning Commission and the Code Office; the developer has gotten DOT approval and is going to incur the cost of installing a traffic light.

Mayor Howard stated the individuals renting also would not be required to pay the 20% down for purchasing a home.

Mr. Hurley stated it is young professional housing.

Council Member Tyler Gregory stated this is not affordable housing; it is market rate professional housing, which is meant to target a different group of people.

To deny the rezone.

*Motion by Garrett, seconded by Boyce.
Voting yes were Crawford, Boyce, Garrett.
Voting no were Little, Malcom, Gregory,
Bradley.
Motion Failed 3-4.*

To approve the rezone with the two conditions as presented. The multi-family residential component shall be constructed as represented in the architectural details provided under Architectural Option B on page 3.1 of the rezoning pattern book. Façade materials shall be primarily comprised of brick, stone, or architectural metal with limited wood and stucco. The proposed sanitary sewer relocation shall be done in accordance with requirements from the City of Monroe Utility Department at the developer's expense.

*Motion by Malcom, seconded by Bradley.
Voting yes were Malcom, Bradley, Little,
Gregory.
Voting no were Garrett, Boyce, Crawford.
Motion Passed 4-3.*

b. Variance – Southwest Corner of US Highway 78 & Aycock Avenue

Council Member Lee Malcom questioned whether Mr. Callender feels the access off of US Highway 78 and Aycock Avenue will accommodate the traffic flow.

Mr. Brad Callender answered yes, and the limited amount of frontage on Aycock Avenue would not warrant additional streets based on restrictions for the number of interchanges in the distance required between the intersections.

Vice-Mayor Larry Bradley stated Aycock Avenue enters on from Unisia Drive, so there are basically three entrances.

City Administrator Logan Propes explained the City would not normally advocate for a traffic signal on US Highway 78, but the upcoming truck route will be using Highway 83 in the left turn. He stated this will actually help with the overall traffic on Aycock Avenue and the ingress and egress.

Mayor, Council, and Mr. Propes further discussed access points.

To approve the variance without conditions.

*Motion by Malcom, seconded by Gregory.
Passed Unanimously.*

c. Variance – 204 Felker Street

Vice-Mayor Larry Bradley stated his appreciation of the work being done on Felker Street.

Council Member Lee Malcom stated she wants the concept of looking at areas in established neighborhoods where this could happen in the future brought to the Planning Retreat.

To approve the variance with the condition that the garage shall be constructed as presented on the documents submitted in this request. The garage shall be recessed behind the front of the dwelling by at least half the distance of the total length of the dwelling (measured from the front of the dwelling to the rear of the dwelling).

*Motion by Bradley, seconded by Malcom.
Passed Unanimously.*

d. Application – Beer & Wine Package Sales – Monroe Food Mart

To approve the application.

*Motion by Garrett, seconded by Boyce.
Passed Unanimously.*

Motion to take a five-minute recess.

*Motion by Malcom, seconded by Crawford.
Passed Unanimously.*

e. Appointment – Housing Authority

To reappoint Lynn Hill to a five (5) year term to expire October 6, 2027.

*Motion by Boyce, seconded by Gregory.
Passed Unanimously.*

f. Resolution – Rescinding Limitation on Outside City Water Moratorium

City Administrator Logan Propes explained that due to the somewhat loosening constraints on certain water service materials, the City can rescind the moratorium on extending water service outside the City limits. The material for water services will continue to be on an as-available basis. Builders and developers outside of the City limits will need to inquire to ensure the availability of adequate materials by checking with the City well ahead of time for service.

To approve the resolution.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

g. 1st Reading – Short-Term Rental Ordinance Amendment

Council Member Lee Malcom made a motion to table the item for more discussion about the concerns, which could be discussed at the Planning Retreat. Council Member Norman Garrett seconded the motion.

Vice-Mayor Larry Bradley stated he would like two of the raised points to be discussed and addressed. He supports the comments made concerning the gravel parking, which he feels should be allowed. Staff needs to write the Ordinance so that the gravel parking is maintained and not messy. He feels there should be some type of kitchen facility. He does not understand the reluctance for having a kitchen; it does not have to be a full kitchen.

Mayor and Council further discussed possible kitchen facilities.

Ms. Malcom stated if there is a pool or hot tub, she would not want a camera on her that someone could watch. She understands wanting cameras on the parking areas and doors, but maybe it could be defined a little more.

City Attorney Paul Rosenthal explained the Ordinance is defined in exactly that way as it is drafted. The Ordinance calls for cameras to be on the parking area along with the entrances and exits only. It is not calling for video cameras to be on any accessories or yards. The Ordinance calls for video cameras on driveways and entry points to the short-term rental.

Council Member Tyler Gregory discussed his conversation with another City Council person from Snellville at the GMA Conference last year concerning Short-Term Ordinances. That individual brought their Camera Ordinance to his attention. Mr. Gregory was against it at first, but he explained that they had problems with sex trafficking, drug trafficking, and other illicit activities happening at Airbnbs. That activity dropped by about 40% once the cameras were installed as a deterrent.

Mr. Rosenthal explained this draft ordinance originated from the model ordinance released by GMA. At the suggestion of staff, his office used samples from several other Cities; they took

some of the good and deleted some of the bad from those ordinances to form this draft version. He stated edits can be provided based on the comments from tonight and the Planning Retreat.

Mayor, Council, and Mr. Rosenthal discussed items that need to be revisited. Parking, kitchen, kitchenette, the location of cameras, fire extinguishers, smoke detectors, and windows all need to be revisited.

Mr. Rosenthal stated that the window egress is standard Life Safety Code and cannot be gotten around. It essentially codifies on paper, right in front of the short-term rental owners, that which the Life Safety Code of the International Building Code already requires.

Mr. Gregory questioned the windows being grandfathered in and whether it changes once it becomes a business.

Mr. Rosenthal explained that gets a little difficult, because in the City Ordinances it is becoming a regulated business. The business would require an application and approval through the Code Office. He explained grandfathered in basically concerns an operation of law that relates more to zoning issues. This is a regulated industry, so it will not have any grandfathered issues. The issue with sizing of windows and the exterior of the homes could get into to some variances when it is in a historic neighborhood. He stated the existing uses cannot be grandfathered.

Mayor, Council, and Mr. Rosenthal further discussed requirements.

To table.

*Motion by Malcom, seconded by Garrett.
Passed Unanimously.*

h. 1st Reading – Redistricting Ordinance to Amend Charter
City Administrator Logan Propes explained the ordinance is to codify the actual census district boundaries in accordance to Map Version 1 that Council approved earlier in the year. The ordinance will change the text in the Charter as per Exhibit A.

To waive the reading, but have the map itself included as an attachment.

*Motion by Bradley, seconded by Malcom.
Passed Unanimously.*

City Attorney Paul Rosenthal clarified the second reading will be at the October 11 Council Meeting. There will be a Public Hearing on October 11 as well, which is being advertised in the paper the next four weeks. If anyone wants to review the Ordinance, there is a copy in the offices of City Clerk Debbie Kirk at City Hall and the Clerk of Superior Court of Walton County at the County Court House. He stated a copy of the map will be added to the public viewing copies, per Mr. Bradley’s request.

i. 1st Reading – Taxation Ordinance Amendment
City Administrator Logan Propes stated that Council has been talking about completely redoing the Occupational Tax Ordinance for some time to get it into compliance with what most Cities within the State are moving toward. The license and tax that are currently based on the employment number method will be replaced with the gross-receipts method. He explained one

of the benefits is the businesses that consume more public services, such as public safety, will pay an appropriate business license rate. There are various business classifications within the ordinance. It will be more complex for staff to administer, but the end result should bring some equity and fairness to the business environment. He stated big businesses will not pay the same amount as the small businesses.

Council Member Nathan Little questioned how the City will enforce the Ordinance, and whether the City has the authority with the Georgia Department of Revenue to check sales.

Mr. Propes answered the Ordinance would be enforced through the Code office. The first year will basically be estimated by the estimated gross-receipts they turn in. The information has to remain confidential from each business. The City will get an actual gross-receipt calculation from the businesses the second year and each subsequent year going forward.

City Attorney Paul Rosenthal explained it will be reported the same way alcohol sales are reported now; it is reported on an affidavit. He stated that it is complicated, and the first time the Ordinance has been changed in 25 years. Everyone's bills are going to go up, but some bills will go up a lot. It is self-reporting, just like the alcohol taxes are currently. They will provide the City with an estimate of what they expect the current year to be and a retroactive sales figure for the actual sales the year before. Then, the City will have a choice of whether to true-up the prior year. The Code is very specific and clear that it has to be taxed based upon receipts in the year of the Occupational Tax. He stated there is a whole structure for the administration of this Ordinance.

Vice-Mayor Larry Bradley questioned whether the rate charts will come back to Council for approval.

Mr. Rosenthal answered that the rates are included in Section 90-110(c) of this Ordinance. Locations that do not have revenue, such as Wal-Mart Distribution Center, will pay on a per employee count.

Mr. Propes explained the City has capped the amount for the big retailers at \$30,000 per year in order to remain business friendly. A lot of other Cities do not cap revenue amounts. The Ordinance also delineates some areas within the general downtown administrative district, recognizing that there are some unique situations there.

Mr. Little questioned how professionals will be taxed.

Mr. Rosenthal stated professionals will be under the 400 Club and gave an executive summary of what this Ordinance does. The minimum Occupational Tax is \$100 currently, which will go up to \$250; this will be a \$200 Occupational Tax and a \$50 Regulatory Fee. The maximum amount will be a fee of \$30,000, which would be for the large big box retailers, and they are used to paying fees much higher than that for Occupational Taxes in other jurisdictions. The tax is based upon a profitability ratio and gross-receipts; it is also based upon the number of employees. The highest of the two is what gets paid. The professional exemption is in place for lawyers, CPAs, architects, and engineers in accordance with Georgia Law; there is a list of approximately 22 professionals. This is called the 400 Club, and they pay \$400 per professional at the location. There is also a Downtown Development Authority max of \$550; if the business is located within the four corners of the DDA the max Occupational Tax is \$500 plus the Regulatory Fee of \$50. He stated the ranges are based upon employee count, gross-revenue, and profitability ratio. The minimum amount is increasing from \$100 to \$250; there is a maximum

MAYOR AND COUNCIL MEETING SEPTEMBER 13, 2022 6:00 P.M.

cap of \$30,000, and an Economic Incentivization Cap of \$550 for businesses within the four-corner boundary of the DDA.

Mayor, Council, Mr. Propes, and Mr. Rosenthal further discussed examples, amounts, the downtown incentivization, and possible changes or modifications to the Ordinance.

VI. DISTRICT ITEMS

1. District Items

Council Member Lee Malcom stated that she attended the DDA Meeting. The Farm to Table Event will be on November 6 and Light Up the Night will be on November 3. The theme for the Christmas Parade is Monroe Goes to the Movies, which will be on December 8.

Council Member Tyler Gregory discussed affordable housing versus the economy and normal building projects. He encouraged participation in Habitat for Humanity to help with housing.

2. Mayoral Update

Mayor John Howard stated Framing with the Mayor through Habitat will be from 8:30 am to 2:30 pm Saturday on Turner Street. He discussed meeting with Dr. Franklin and a local business owner last week, who was very frustrated about the way that the school system has handled free and reduced lunches this year. He explained with the help of Sara Shropshire they have since found out that Harmony and Monroe Elementary both qualify for the free and reduced lunch program for every child through the USDA. The groundbreaking for the YMCA will be on October 4. He discussed the Cultural Performing Arts & Conference Center Organizational Meeting from September 1.

VII. EXECUTIVE SESSION

*Motion by Malcom, seconded by Crawford.
Passed Unanimously.*

RETURN TO REGULAR SESSION

VIII. ADJOURN

*Motion by Garrett, seconded by Malcom.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for a Called Council Meeting and Planning & Code Retreat.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Rosalind Parks	Planning Commission Member
	Mike Eckles	Planning Commission Member
	Randy Camp	Planning Commission Member

Absent:	Nathan Little	Council Member
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Staff Present:	Chris Bailey, Brad Callender, Sara Shropshire, Katie Butler, Les Russell
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Visitors:	Marilyn Hall, Bobby Sills
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I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present, except Council Member Nathan Little. There was a quorum.

2. Approval of Agenda

To approve the agenda.

*Motion by Bradley, seconded by Parks.
Passed Unanimously*

II. NEW BUSINESS

1. SmartCode Presentation

Ms. Marilyn Hall and Mr. Bobby Sills with Hall Consulting gave a presentation on Form Based Codes 101 that has the potential to transform Monroe. Ms. Hall explained that Form Based Codes (FBCs) places more emphasis on the design and form of buildings than a traditional zoning code does, and less emphasis on uses inside the buildings. They discussed the various case studies they had done on FBCs in various communities and locations to find out if these codes worked and how they were implemented. She discussed traditional zoning versus conventional zoning and the five things that contribute to sprawl which are pattern, dimension, homogeneity, separation, and enclosure. Sprawl is defined as disconnected, automobile-dependent, land-consumptive, environmentally degrading, single-use, homogeneous, inaccessible development, with a low quality, poorly conceived public realm. The opposite of sprawl is defined as compact urban form that encourages pedestrian activity and minimizes environmental degradation; encourages social, economic, and land use diversity as opposed to homogeneity; connects uses and functions; has a high-quality public realm that provides opportunities for interaction and exchange; offers equitable access to goods, services, and facilities; and protects environmental and human health.

Form and placemaking examples of frontages, landscaping, and use examples were presented.

From their cases studies, the common themes obtained to consider are walkability, don't do it all at once—phased in approach, flexibility, works best during strong economic times or in conjunction with an economic development plan, and don't use the term transects or form-based code.

Their recommendations were to implement over time, start with the North Subarea Plan area and downtown; always refer to the SmartCode instead of "Form Based Code"; save time-based incentives for economic downturns or specific areas in need of redevelopment; have a flexible code, train your staff, and provide education materials for developers, such as cheat sheets and facts.

FBCs are developed with broad based public input. The requirements are spelled out in a clear, concise, and easy to follow manner. The discretionary review is minimized or eliminated, and the outcome becomes predictable.

City Administrator Logan Propes asked what seemed to be the biggest issue in implementation or where Council would like to see the most changes. Lee Malcom and Larry Bradley both discussed the transitions into R1 Zoning areas primarily around the edges of the City. Mr. Propes discussed the implementation of Council setting the transect or transitions zones would be critical to define how the smart codes would be applied. In further discussion, it was also mentioned that rather than an amendment to R1 Zoning that perhaps all major subdivisions should be treated as PRDs to ensure more Council discretion on each project that comes forth rather than everything reverting to a baseline by-right condition.

2. Planning & Code Update

Mr. Brad Callender reviewed and discussed a list of zoning ordinance policy amendments, technical-housekeeping amendments, and development regulation policy amendments.

Consensus was to continue to explore SmartCode which will involve a series of meetings and workshops to get the community involved.

3. Other Business

City Administrator explained that the City has been working on finalizing plans and easements for the 24-inch raw water line. Just recently, the GDOT let us know that the Westbound on ramps at Highway 138 to U.S. Highway 78 below Charlotte Rowell Boulevard has been moved up for construction and just last week notified Rodney Middlebrooks that a section of the water mains would be in conflict with a portion of construction if the City did not hurry up and install it now. If we waited, it may be 12 months until we could install the portion of our water mains, thus likely increasing costs, and delaying further water sales to Loganville and running another year plus without a redundant raw water feed. The City will continue to pursue grants to help offset any construction costs. The funding for this project is on hand which was already in the Bonds to do this project. Bids were solicited by our engineer, Wiedeman & Singleton, and Rodney Middlebrooks. One was a no bid due to volume of work, another hasn't responded, and Mid-South Builders, Inc., was the lowest responsive bidder in the amount of \$1,385,430.00. Mid-South Builders still has crews nearby which they can mobilize and start work almost immediately.

To approve Mid-South Builders, Inc., in the amount of \$1,385,430.00.

*Motion by Bradley, seconded by Garrett.
Passed Unanimously.*

III. ADJOURN

*Motion by Malcom, seconded by Dickinson.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce, IV	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Absent:	David Dickinson	Council Member
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Staff Present:

I. Call to Order – John Howard

1. Roll Call

Mayor Howard noted that all Council Members were present, except Council Member David Dickinson. There was a quorum.

II. Personnel Issue (s)

1. Personnel Matter

Personnel matters were discussed, including attorney-client discussions.

III. Adjourn to Regular Session

*Motion by Garrett, seconded by Little.
Passed Unanimously.*

MAYOR

CITY CLERK

**MONROE PLANNING COMMISSION
MEETING MINUTES—August 16, 2022**

Present: Rosalind Parks, Randy Camp, Sara Shropshire, Nate Treadaway

Absent: Mike Eckles

Staff: Logan Propes—City Administrator
Brad Callender—City Planner
Laura Wilson—Code Assistant

Visitors: Kathy Chancey, Robert Chancey, Ben Doster, Brian Harley, Charles Preston, Roger Grant, Pat Preston, Nancy Smith

Call to Order by Acting Chairman Camp at 5:31 pm.

Motion to Approve the Agenda as presented:

Motion Parks. Second Shropshire
Motion carried

Acting Chairman Camp asked for any changes, corrections or additions to the July 19, 2022 minutes.

Motion to approve

Motion Treadaway. Second Parks.
Motion carried

Acting Chairman Camp asked for the Code Officer’s Report: None

Old Business: None

The First Item of Business: is Rezone Case #1183, a request for approval of modifications to the PCD pattern book approved under Rezone #000016 (M-1 to PCD) by the City Council on August 10, 2021. The rezone request is PCD to PCD with modifications. The applicant proposes to change the development from a commercial/light industrial project to a mixed-use multi-family and commercial project. A majority of the site will now be slated for a multi-family development with a maximum potential of 282 units. The remainder of the site will become a ±1.85 acre commercial out lot. Both the multi-family and the commercial development will be accessed by one entrance off of Hwy 78 and one entrance off of Aycock Ave. The access off of Hwy 78 has already been approved by GDOT and is limited to one. GDOT has also approved a proposed traffic signal at Hwy 78 and Aycock Ave. Staff recommends approval with two conditions as listed in the staff report. Charles Preston spoke in favor of the project.

Treadaway: When you are leaving the development on Aycock Ave will you be restricted to a right turn only?

Preston: No, part of getting GDOT to approve the traffic signal was having the ability to turn left and get back into town. When the bypass gets built it will push traffic on to Unisia. From GDOT’s perspective it would create more traffic problems if everyone was pushed to the right to come out on Unisia.

Camp: What is the thinking in the breakdown of units?

Preston: 80% will be one bedroom to create professional workforce housing.

Treadaway: The commercial out lot will be developed at a separate time?

Preston: Yes, when the right buyer comes along. It could be an ideal space for a breakfast/coffee type establishment.

Acting Chairman Camp: Anyone here to speak in opposition? None

Motion to approved with conditions

Motion Shropshire. Second Parks.
Motion Carried

The Second Item of Business: is Variance Case #1342, a request to reduce the number of required access points from three to two for a mixed-use development. Section 9.16.C.2 of the Development Regulations requires residential developments with more than 200 units to have a minimum of three driveway access points. The applicant proposes to construct one entrance to the development from US Hwy 78 and one entrance from Aycock Ave. The applicant has already received approval from GDOT to construct one entrance from Hwy 78. The entrance off of Aycock Ave is proposed to include additional turn lanes and right-of-way dedication as part of improvements to construct a traffic signal at the intersection of Aycock and Hwy 78. City Development Regulations prohibit a second entrance off of Aycock Ave because there is not enough space. Staff recommends approval without conditions.

Motion to approved as presented

Motion Parks. Second Shropshire.
Motion Carried

The Second Item of Business: is Variance Case #1343, a request to allow construction of a forward-facing attached garage. The applicant proposes to attach the garage to the existing residence along with other improvements and expansions to the existing single-family residence. The garage is proposed to be recessed behind the front of the dwelling. Staff recommends approval with the condition listed in the staff report. The applicant, Robert Chancey spoke in favor of the project. The only way to put a garage on the house is on the left side. The right side is too high. There is not enough access to make a side entryway garage.

Acting Chairman Camp: Anyone here to speak in opposition? None

Motion to approved with condition

Motion Shropshire. Second Treadaway.
Motion Carried

Acting Chairman Camp entertained a motion to adjourn.
Motion to adjourn

Motion Parks. Second Treadaway.
Meeting adjourned; 5:50pm

Historic Preservation Commission
Meeting Minutes
Regular Meeting—August 23, 2022

Present: Laura Powell, Elizabeth Jones, Susan Brown, Jane Camp

Absent: Fay Brassie

Staff: Brad Callender, City Planner
Laura Wilson, Code Admin

Visitors: Cindy Smith, Melissa & Vince Marzula, Bill Stone

Meeting called to order at 6:00 P.M.

Chairman Jones ask for approval of the agenda
To approved as presented.

Motion by Powell. Second by Camp
Motion carried

Chairman Jones asked if there were any changes or corrections to the previous months' minutes.
To approve as submitted.

Motion by Powell. Second by Jones
Motion carried.

The First Item of Old Business: Request for COA #1013, a request for signage on the side of 106 S. Broad St. The applicant is Rinse Bath & Body Co. There was no one at the meeting to represent the request. The item was tabled at the June 28, 2022 meeting until August 23rd at the request of the applicant. Commissioner Jones read into the record the historic sign ordinance. Under the current sign ordinance, the applicant would be allowed is approximately 78 sq ft of wall signage. The applicant has requested a sign approximately 600 sq ft in size.

Motion to deny because the proposed sign is too large and out of scale with the building
Motion by Brown, Second by Camp
Motion carried

New Business:

The First Item of Business: Request for COA #1378, a request for exterior changes including windows and siding at 229 Alcovy St. Vince and Melissa Marzula spoke in favor of the request. The vinyl siding was removed and replaced with hardiplank. 6/6 windows were removed and replaced with 1/1 bronze high efficiency windows. The roof was also replaced but no changes to the foot print were made.

Commissioner Brown: Is there the possibility of putting in the snap in mullions so the windows appear 6/6?
V. Marzula: I've already stated that I would like to do 2/1 windows.

Commissioner Camp: Will the house remain yellow?
V. Marzula: No that is just the primer. The house will be almost white.
Commissioner Camp: Why did you decide to change the windows?
V. Marzula: Personal preference; the windows were rotten and non-insulated

Commissioner Camp: The 6/6 windows look better

Commissioner Brown: Will you be putting the shutters back on? The shutters are not historic

M. Marzula: No, I do not think we are going to put them back; want to keep it plain

Commissioner Brown: The problem with the windows is that 6/6 is what is original to the construction and architecture to the house. There are windows now that are double paned with snap in grids.

Marzulas: There is a cost difference in getting those and there are houses in historic districts that do not have the grids.

Commissioner Camp: You are making great improvement to the house but I have a problem with the 2/1 windows; damages the integrity of the district

V. Marzula: What type of windows would you like to see besides 6/6?

Commissioner Powell: What about 4/1 as a compromise?

Commissioner Brown: I believe you replaced the front door if I'm not mistaken.

V. Marzula: Yes

Commissioner Brown: That was supposed to come before us as well. There is a window in the front door at appears to be 2/2 which is better than what you have right now. If you did 2/2 it would match the front door.

Commissioner Camp: That would look nice and is a good compromise

Motion to approved 2/2 windows

Motion by Powell, Second by Camp

Motion carried

Motion to approved hardiplank siding as vinyl replacement

Motion by Camp, Second by Powell

Motion carried

The Second Item of Business: Request for COA #1379, a request for a rear addition at 116 6th St. The applicant and owner, Bill Stone spoke in favor of the project. The goal of the project is to create a 12x14 addition on the back of the house to allow for a second bedroom with a hallway and laundry facilities. He did the same project recently at 143 W 5th St. The rear addition will be clad with hardiplank. With only one and one bath the house is not functional.

Commissioner Powell: Will the footprint be changing? Are you enclosing the back screened porch

Stone: It will have a 10x14 addition on the rear; the front is not changing

Chairman Jones: Are there any questions from the public? None

Commissioner Camp: Will you leave the columns on the front?

Stone: I will leave the iron columns as it will match the iron railing.

Commissioner Camp: Will you be keeping the door?

Stone: If it is salvageable

Stone: What about windows?

Chairman Jones: It looks like you have 6/6 on the side

Stone: I believe the windows were replaced at some point

Motion to approve as presented with 6/6 windows
Motion by Brown, Second by Powell
Motion carried

The Third Item of Business: Request for COA #1380, a request for exterior changes 221 Boulevard. The owner and applicant, Cindy South spoke in favor of the request. The applicant would like to create an owner’s suite in the rear of the house, extend the existing roof line in the rear, and enclose the rear back screened porch. The applicant would also like to put a screened porch back for year-round use on the left side of the house that will be enclosed with glass between the brick columns. There would be no panes in the glass, just solid glass panes without dividers. The partial walls between the columns would stay and one would be built across the front to hold the glass.

Commissioner Brown: Do you have pictures of what it will look like?
South: No

The applicant would also like to put new windows in for more light the where the new kitchen will be. To mimic existing windows on the house, the applicant is requesting a line of casement windows. The new windows will not be visible from the street; they will be located in the rear portion of the house. There will be five windows that open individually. We will be taking a window out during the renovations and if possible, reuse it in the laundry room. The addition will have hardiplank instead of wood.

Commissioner Jones: Are there any questions from the public? None

Motion to approve as presented
Motion by Camp, Second by Powell
Motion carried

Chairman Jones entertained a motion to adjourn.

Motion by Camp. Second by Powell
Motion carried.

Adjourned at 7:04 pm

PROCLAMATION CITY OF MONROE, GEORGIA

WHEREAS, for more than 40 years, hospice has helped provide comfort and dignity to millions of people, allowing them to spend their final months at home, surrounded by their loved ones; and

WHEREAS, the hospice model involves an interdisciplinary, team-oriented approach to treatment, including expert medical care, quality symptom control, and comprehensive pain management as a foundation of care; and

WHEREAS, beyond providing physical treatment, hospice attends to the patient’s emotional, spiritual and family needs, and provides family services like respite care and bereavement counseling; and

WHEREAS, palliative care delivers expertise to improve quality of life and relief from pain, can be provided at any time during an illness, and hospices are some of the best providers of community-based palliative care; and

WHEREAS, in an increasingly fragmented and broken health care system, hospice is one of the few sectors that demonstrates how health care can – and should – work at its best for its patient; and

WHEREAS, 1.6 million Americans living with life-limiting illness, and their families, received care from the nation’s hospice programs in communities throughout the United States in 2021; and

WHEREAS, hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want; and

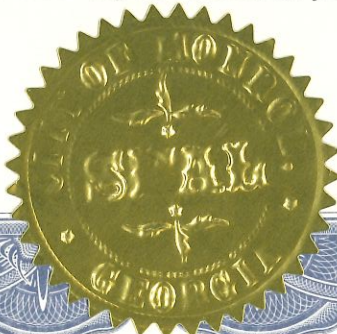
WHEREAS, the Centers for Medicare and Medicaid Services have pledged to put patients first in all of its programs – including hospice – ensuring a coordinated and patient-led approach to care, protecting patient choice and access to individualized services based on a patient’s unique care needs and wishes.

NOW, THEREFORE, I, JOHN S. HOWARD, by virtue of the authority vested in me as Mayor of the City of Monroe do hereby proclaim the month of November 2022 as

National Hospice and Palliative Care Month

and encourage citizens to increase their understanding and awareness of care at the end of life, discuss their end of life wishes with their families, and observe this month with appropriate activities and programs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 11th day of October, the year of our Lord two thousand twenty-two.



John S. Howard, Mayor

ASSISTANT CITY ADMINISTRATOR UPDATE

October 11th, 2022

Facilities & Grounds Maintenance

- Trash Collection – 3,210 lbs
- Grounds Maintenance – 287.3 acres
- Cemetery Improvements – Rest Haven, Eastview, West Marable

CDBG 2020 Stormwater

- Easements – complete
- Pipe Installation – complete
- Paving, Striping – complete
- Landscaping – complete
- Punchlist – complete
- Final – September 7th – complete
- Mobley Circle, Felker Street, Colquitt Street, Hubbard Street, Cherokee Avenue, East Washington Street
- Sweeper Usage – 87.5%

CDBG 2022 Sewer Project

- Bryant, Glen Iris, Stowers (northern section)
- Public hearing – April 13, 2022
- Public notifications – social media, newspaper

Blaine Station Phase II

- Exterior punch list – complete
- Development Proposal RFQ/P reissuance – closes November 18th
- Corner space demo – bid review / 2023 CIP inclusion

Georgia Utility Training Academy

- Training area building repairs – assessment, bid review, 2023 CIP inclusion
- Citywide training program development
- Review of outside contracts
- YTD – 99% revenue, 68% expenses

Airport

- FY23 Taxiway Design – contract execution
- Terminal Building construction – May 31, 2022 (210 NOTAM)
- Capital Improvement Projects – FY23 to FY27
- Deed Search / Property Map update project – FAA requirement 2022
- AWOS maintenance agreement – renewal April 2022
- Maintenance Hangar site plan, grading package, agreement – TBD
- 12/24-unit t-hangar site plan discussion, grading package, terms – TBD
- MGSA Lease Renewal – May
- FBO Lease Renewal – March
- Infrastructure Bill - \$17.3 million for 82 general aviation airports (\$110k-\$295k), double AIP funding for 5 years, \$159k in 2022 w/5% local match
runways, taxiways, safety, sustainability, terminal, transit connections

City Branding / Logo

- Gateway signage at Charlotte Rowell / GA Hwy 11 – scheduling
- Vehicle logo replacement – complete
- Website update – complete
- City signage – complete
- Wayne Street water tank – complete

Parks

- Town Green construction – August 31, 2022
- Pilot restroom – complete
- Pilot Park – pinwheel project (August 31) A Child’s Voice
- Mathews restroom – complete
- Mathews grading/paving – complete
- Mathews pavilion – construction
- Mathews lake management plan, feeding, stocking

- Green Street improvements – planning
- Committee Meeting – June 7, 2022
- Parks logo/shirt – complete, ordered



Streets / Stormwater

- Traffic Calming – September 12th start date
- Utility Gate relocation – complete
- Library parking lot rehabilitation – construction
- Municipal Court parking lot rehabilitation – complete
- Road & Signage Assessment Survey – 2022 CIP (Keck & Wood) complete
- Baron Drive – scheduling
- Highland Creek Subdivision – complete
- Stormwater Masterplan development 2022
- North Lumpkin Street Alleyway Phase II – easement process
- North Madison Avenue – late 2022/early 2023
- North Wayne Alleyway rehabilitation – complete
- LMIG – August 2022 schedule
- Sidewalk rehabilitation – 1,328' / \$55k
- ROW maintenance – ongoing
- HA5 2022 – complete

MyCivic Implementation

- Program completion, test schedule, public implementation

Solid Waste

- Monday Holiday Schedule – Tuesday, Wednesday, Thursday, Friday
- Waste & Recycling Workers Week for June 12-18, 2022
- Commercial Garbage Truck – in service
- Automated Side Loader Garbage Truck delivery – extended ETA (11/22)
- Mini Rear Loader Garbage Truck delivery – ETA (3/23)
- Solid Waste Transportation & Disposal contract renewal
- Transfer Station Rehabilitation – complete

Procurement / Inventory

- Solid Waste Disposal contract renewal
- Solid Waste Transportation bid – due October 28th
- Blaine Station Development RFP – due November 18th
- Milner-Aycock Building – contract
- Terminal Building – construction start 5/31
- Town Green – construction start 8/31
- By-Pass – utility relocation scheduling, material on hand
- Blaine Station interior demo – bid review, CIP
- GovDeals surplus / scrap – in process

Electric

- Projects – status evaluation
- Inventory – transformer/meter evaluation (system/development needs)
- Equipment/Vehicle – evaluation

Downtown Development Authority

- Reschedule Concert – October 14th
- Fall Fest – October 8th
- Flower Festival – June 18th
- Farmers Market – ends October 8th



To: City Council
From: Rodney Middlebrooks
Department: Wastewater Treatment Plant
Date: October 11, 2022
Subject: Approval - Engineering Services for Jacks Creek WPCP Antidegradation Analysis

Budget Account/Project Name: WWTP Infrastructure Repair & Replacement

Funding Source: CIP

Budget Allocation: \$300,000.00

Budget Available: \$300,000.00

Requested Expense: \$47,470.00 **Company of Record:** Wiedeman & Singleton, Inc.

Description:

Staff recommends the approval for professional engineering services – Antidegradation Analysis by Wiedeman and Singleton, Inc., in the amount of \$47,470.00

Background:

In accordance with the Wasteload Allocation issued to the City of Monroe by Georgia EPD in a letter dated September 29, 2022, and per Georgia EPD’s regulations, the next step in potentially expanding the City’s Jacks Creek Water Pollution Control Plant (WPCP) is to perform an Antidegradation Analysis. The purpose of the Antidegradation Analysis is to justify that the proposed stream discharge and plant expansion is necessary to accommodate important social or economic development (i.e., before EPD can allow an increased stream discharge with any potential for degradation of the receiving stream). This requires evaluating several non-discharge alternatives, including expansion via land application of treated effluent. These other non-discharge alternatives, however, are typically impractical and/or more costly to implement, which will allow EPD to authorize the increased stream discharge.

Attachment(s):

Proposal for Professional Engineering Service – Wiedeman & Singleton
Georgia EPD Wasteload Allocation Transmittal
Antidegradation Implementation Guidelines

WIEDEMAN AND SINGLETON, INC.
CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN
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October 5, 2022

Sent Via Email

Mr. Logan Propes
City Administrator
City of Monroe
215 N. Broad Street
Monroe, Georgia 30655

Re: Proposal for Professional
Engineering Services –
Jacks Creek WPCP
Antidegradation Analysis

Dear Mr. Propes:

In accordance with the Wasteload Allocation (WLA) issued to the City of Monroe (City) by Georgia EPD in a letter dated September 29, 2022, and per Georgia EPD’s regulations, the next step in potentially expanding the City’s Jacks Creek Water Pollution Control Plant (WPCP) is to perform an Antidegradation Analysis (see attached EPD guidelines dated February 2019). The purpose of the Antidegradation Analysis is to justify that the proposed stream discharge and plant expansion is necessary to accommodate important social or economic development (i.e., before EPD can allow an increased stream discharge with any potential for degradation of the receiving stream). This requires evaluating several non-discharge alternatives, including expansion via land application of treated effluent. These other non-discharge alternatives, however, are typically impractical and/or more costly to implement, which will allow EPD to authorize the increased stream discharge.

Our proposed tasks, estimated man-hours, and fees to complete the required Antidegradation Analysis is attached. We estimate that it will take approximately 4-6 months to complete a draft of our Antidegradation Analysis for the City’s review and eventual submittal to Georgia EPD.

Thanks for the opportunity to submit this proposal. If you have any questions or need any additional information, please let me know.

Sincerely,

WIEDEMAN AND SINGLETON, INC.



Peter J. Johns, P.E.
Chairman

Enclosures

Cc: Rodney Middlebrooks

Man-hour Planning Sheet

Client/Facility: CITY OF MONROE, GEORGIA
 Project Title: **JACKS CREEK WPCP ANTIDEGRADATION ANALYSIS**
 Prepared by: WIEDEMAN AND SINGLETON, INC.



WIEDEMAN AND SINGLETON, INC.
 Civil and Environmental Engineers

Notes:	Tasks	Name of Team or Classification				Total	
		PRIN/PM	SR PE	PE			
1. PERFORM ANALYSIS IN ACCORDANCE W/ GEORGIA EPD ANTIDEGRADATION IMPLEMENTATION GUIDELINES (FEB. 2019).	1 - REVIEW RELEVANT PLANNING DOCUMENTATION AND ANALYZE						
	JACKS CREEK WPCP OPERATING & FINANCIAL DATA	4	8	20		32	\$4,280.00
	2 - PREPARE 20-YEAR JACKS CREEK WPCP EXPANSION PLAN WITH PROJECTED CAPITAL AND O&M COSTS	20	40	80		140	\$19,100.00
	3 - EVALUATE POTENTIAL NO DISCHARGE ALTERNATIVES PER EPD ANTIDEGRADATION GUIDELINES	8	20	40		68	\$9,160.00
2. UTILIZE POPULATION PROJECTIONS BY OTHERS.	4 - COMPLETE 20-YEAR PRESENT WORTH ANALYSIS OF EXPANSION ALTERNATIVES	4	8	16		28	\$3,820.00
	5 - PREPARE ANTIDEGRADATION REPORT AND EPD SUBMITTAL FORM	4	20	40		64	\$8,380.00
1. ANTIDEGRADATION REPORT 2. COMPLETED EPD ANTIDEGRADATION SUBMITTAL FORMS	6 - COORDINATION WITH CITY OF MONROE AND GEORGIA EPD	8		8		16	\$2,480.00
	Total Hours Per Team Member	48	96	204	0	348	
	Total Hourly Rate Per Team Member	\$195.00	\$150.00	\$115.00	\$0.00		
	Total Cost Per Team Member	\$9,360.00	\$14,400.00	\$23,460.00	\$0.00		
	Direct Expenses	\$250.00					\$47,470
	Mileage, Copying, etc.						



ENVIRONMENTAL PROTECTION DIVISION

Richard E. Dunn, Director

Watershed Protection Branch

2 Martin Luther King, Jr. Drive
Suite 1152, East Tower
Atlanta, Georgia 30334
404-463-1511

September 29, 2022

Mr. Logan Propes, City Administrator
City of Monroe
Post Office Box 1249
Monroe, Georgia 30655

RE: Wasteload Allocation Transmittal
Jacks Creek Water Pollution Control Plant
Expanded Discharge to Jacks Creek
EPD # WLA000191
Walton County, Oconee River Basin

Dear Mr. Propes:

The Georgia Environmental Protection Division (EPD) has completed the evaluation of the wasteload allocation request for the expanded flows of 5.1 and 6.8 MGD of treated domestic wastewater into Jacks Creek at the current outfall in the Oconee River Basin. The following wasteload allocation is valid for one year from the date of this letter unless a written extension is requested and granted. The wasteload is provided for planning purposes only.

Recommended effluent permit limits:

Table with 3 columns: Constituent/Parameter (a), and two columns under Limits. Rows include Effluent Flow Rate (MGD), Five-Day Biochemical Oxygen Demand (mg/L), Total Suspended Solids (mg/L), Ammonia, as N (mg/L), Total Phosphorus, as P (mg/L), Dissolved Oxygen, Minimum (mg/L), E. coli (counts/100 mL), pH, Minimum - Maximum (Standard Units), and Total Residual Chlorine, Daily Maximum (mg/L) (b).

(a) Values are maximum monthly averages except as noted.

(b) If an ultra-violet light or ozone system is used to treat bacteria, the TRC limit will only apply when chlorine is in use at the facility.

Recommended effluent permit limits (continued):

Constituent/Parameter	Limit
Orthophosphate, as P (mg/L)	Monitor
Organic Nitrogen, as N (mg/L)	Monitor
Nitrate-Nitrite, as N (mg/L)	Monitor
Total Kjeldahl Nitrogen, as N (mg/L)	Monitor
Total Nitrogen, as N (mg/L)	Calculated

Priority pollutant limitations and aquatic toxicity testing requirements will be determined at a later date. Please also be aware that EPD will be developing a Nutrient Permitting Strategy in the upcoming months that may result in a total nitrogen limit and/or a reduced total phosphorus limit.

The City of Monroe will also be required to submit an *Antidegradation Analysis* justifying the proposed discharge, an *Environmental Information Document* to evaluate the direct and indirect environmental impacts of the project, and a *Design Development Report* to describe any process modifications. EPD must concur with all the documents before a draft NPDES permit for the requested flow rates can be issued. Please submit the reports for review to the Wastewater Regulatory Program.

In addition, the City must evaluate if their Watershed Protection Plan (WPP) covers the expanded service area. If this is not the case, the WPP must be revised to include the new area.

If you should have any questions, please contact me at (470) 524-0733, or via email at august.lutkehus@dnr.ga.gov.

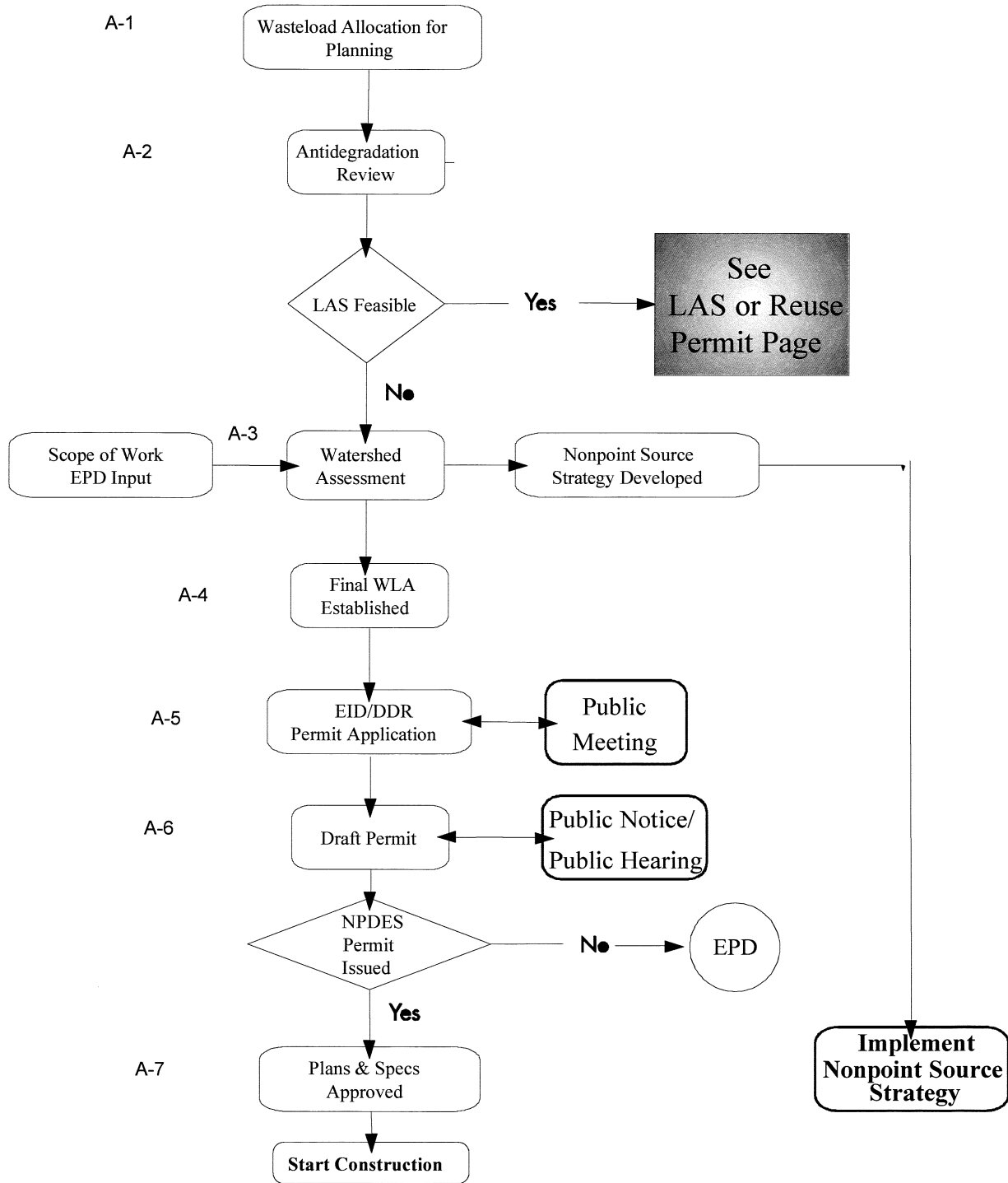
Sincerely,



August Lutkehus
Municipal Permitting Unit
Wastewater Regulatory Program

- cc: Rodney Middlebrooks, City of Monroe (rmiddlebrooks@monroega.gov)
Logan Propes, City of Monroe (lpropes@monroega.gov)
Peter J. Johns, Wiedeman and Singleton, Inc. (pjj@wiedeman.com)
Josh Welte, EPD Water Quality Modeling Unit (josh.welte@dnr.ga.gov)

Flowchart #2 NPDES Permit





Antidegradation Implementation Guidelines

State of Georgia Environmental Protection Division
February 2019

This document supersedes the May 2014 Antidegradation Analysis Guidelines and the 1997 State of Georgia Antidegradation Procedures.

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1.0 PURPOSE

The goal of the Environmental Protection Division (EPD) of the State of Georgia is to enhance, protect, and maintain water quality in Georgia. Implementation of the antidegradation provisions serves to promote this goal. These antidegradation procedures provide guidance in implementing the State’s antidegradation provisions as found in 391-3-6-.03(2)(b) of the Georgia Rules for Water Quality Control.

1.1 Clean Water Act and Federal Regulations

Antidegradation under the Clean Water Act (CWA) was originally based on the spirit, intent, and goals of the Act, especially the clause ". . . restore and maintain the chemical, physical and biological integrity of the Nation's waters" (101(a)) and the provision of section 303(a) that made water quality standards under prior law the "starting point" for CWA water quality requirements. Antidegradation was explicitly incorporated in the CWA through a 1987 amendment codified in section 303(d)(4)(B) requiring satisfaction of antidegradation requirements before making certain changes in National Pollutant Discharge Elimination System (NPDES) permits.

In 2015, U.S. Environmental Protection Agency (EPA) amended the federal regulations pertaining to antidegradation requirements by creating a more structured process for identifying high quality waters and specifying the type of analysis that is required before a state or authorized tribe allows degradation of high water quality, resulting in enhanced protection of high quality waters and promoting public transparency. The federal regulations pertaining to antidegradation requirements are in 40 CFR 131.12.

1.2 Georgia Water Quality Act and State Regulations

The federal regulations (40 CFR 131.12) require state water quality standards programs to address 3 levels or “tiers” of antidegradation protection. EPD has adopted EPA’s three antidegradation tiers virtually verbatim.

In 2018, EPD updated the antidegradation rules in 391-3-6-.03(2)(b) to ensure consistency with updates in the 2015 federal rules. EPD interprets this rule to require an antidegradation analysis only before allowing the discharge of pollutants from a point source to surface waters. This conclusion is apparent from the rule’s text, which limits its application to waters that can “support propagation of fish, shellfish, and wildlife and recreation in and on the water.” And the rule’s genesis in the CWA, which only regulates point source discharges to surface waters, confirms that limit.

The Georgia antidegradation provisions provide protection for all surface waters of the State as either “Outstanding National Resource Waters” (Tier 3) or “high quality waters” (Tier 2). In Georgia, there are no Tier 1 waters; therefore, the Tier 1 level of protection is not used. Tier 2 provisions are more protective; although Tier 1 waters require, at a minimum, existing uses and the level of water quality necessary to protect those uses be maintained and protected.

All waters in Georgia are considered to be at minimum “high quality waters” (Tier 2) and are afforded the associated level of protection. Tier 2 waters have water quality that exceeds levels necessary to support the protection and propagation of fish, shellfish, and wildlife and recreation in and on the water. The water quality of these surface waters shall be maintained and protected unless the State finds that lowering the quality is necessary to accommodate important economic or social development in the area in which the surface waters are located. In allowing such degradation or lowering of water quality, the State shall assure water quality adequate to fully protect existing uses. Further, the State shall assure achievement of the highest statutory and regulatory requirements for all new and existing point sources, and all cost-effective and reasonable best management practices for nonpoint source control.

In Tier 3 “Outstanding National Resource Waters” any degradation of water quality is prohibited by not allowing new point source discharges or increases in the discharge of pollutants above permitted levels from existing point source discharges. However, activities that result in temporary and limited changes in water quality may be allowed if authorized by EPD and if the water quality is returned or restored to conditions equal to or better than those existing prior to the activities. An antidegradation analysis is not required for these activities. In waters designated as wild rivers and scenic rivers, any alteration of the natural water quality of these surface waters from any source is prohibited.

As stated in 391-3-6-.03(2)(b)(ii)2 of Georgia’s Rules, “Before allowing any lowering of high quality water the division shall find, after an analysis of alternatives, that such a lowering is necessary to accommodate important economic or social development in the area in which the waters are located. The analysis of alternatives shall evaluate a range of practicable alternatives that would prevent or lessen the degradation associated with the proposed activity. When the analysis of alternatives identifies one or more practicable alternatives, the division shall only find that a lowering is necessary if one such alternative is selected for implementation.”

Alternatives, which include those to prevent degradation and to lessen degradation, shall be analyzed as part of the antidegradation process. The important economic or social development evaluation is also part of this process to determine if lowering the water quality is necessary.

If water quantity in the receiving water is limited and there are potential water quantity gaps under low flow conditions, then the water quantity benefits of allowing a surface water discharge may outweigh the effects of lower water quality resulting from the discharge, provided that the water quality to protect the existing uses will be maintained. Return flow considerations are discussed in Section 6.0.

1.3 Purpose of These Guidelines

This guidance was developed by EPD staff to guide NPDES wastewater permit applicants when the antidegradation provisions in 391-3-6-.03(2)(b) are applicable. NPDES wastewater permit development is governed by existing requirements of the Georgia Water Quality Act and the Georgia Rules for Water Quality Control. The Georgia Water Quality Act and the Georgia Rules for Water Quality Control contain legally binding requirements. This document does not substitute for those provisions or regulations. Recommendations in this guidance are not

binding. EPD may consider other approaches consistent with the Georgia Water Quality Act and the Georgia Rules for Water Quality Control.

2.0 APPLICABILITY

An antidegradation analysis is only required for proposed new or expanded (increase in pollutant loading) point source discharges to surface waters.

2.1 Prohibited Discharges

Certain discharges are prohibited in Georgia. Therefore, point source permits are not issued for the following types of discharges:

- Animal feeding operations (CAFOs and AFOs)
- Individual residences

2.2 No Increase in Pollutant Loading

An antidegradation analysis is not required for existing or expanding wastewater treatment facilities for the following activities, so long as they do not increase the permitted pollutant loading to the surface water:

- Maintenance of existing treatment system components, where like equipment is replaced, retaining existing permit limits and design capacity,
- The addition of treatment to an existing discharge to meet new or existing permit limits,
- A flow expansion of a wastewater treatment facility if the mass discharge of the pollutants is equal to or less than the mass discharge of pollutants allowed in the permit for the existing facility,
- A discharge of a pollutant that does not currently have a permit limit but is believed to be present in the current discharge based on new information such as improved analytical techniques or additional analytical information, or
- A Total Maximum Daily Load (TMDL) has been developed for a given pollutant.

2.3 Does Not Discharge to a Surface Water

An antidegradation analysis is not required for the following discharges because they are not point source discharges to surface waters:

- Industrial Pretreatment to a Publicly Owned Treatment Works (POTW),
- Discharge to other POTWs,
- Discharge to privately owned treatment systems,
- Year-round Urban Water Reuse,
- Land Disposal Systems, also known as Land Application Systems (LAS) or Land Treatment Systems, or
- 100% recycle systems.

2.4 Private and Institutional Development Systems (PIDs)

PIDs are defined as a non-governmentally owned sewerage systems and some governmentally owned sewerage systems, such as schools, parks, prisons, etc. PIDs are defined to exclude industrial systems. New or expanded discharges from PIDs are prohibited except as described below.

1. For governmentally owned or operated institutional development systems, such as schools, parks, prisons, etc., a surface water discharge is prohibited unless the following criteria are met:
 - a. Minimum daily average discharge of 150,000 gal/day,
 - b. Effluent discharge must meet the water quality based effluent limits provided in the issued wasteload allocation (WLA), and
 - c. Satisfy all antidegradation requirements.
2. Non-governmentally owned sewerage systems, with a cold weather surface water discharge from a land disposal or land treatment reuse system, also known as a land application system, where all of the following requirements are met:
 - a. Minimum Treatment Standards
 - i. At a minimum, the wastewater treatment plant must be designed in accordance with EPD's *Guidelines for Water Reclamation and Urban Water Reuse*, as amended, and
 - ii. There must be a commitment to reuse treated wastewater.
 - b. Trust Indenture Requirements
 - i. A local government must be the trustee of the PID and have control or powers of administration of property in trust, with a legal obligation to administer it solely for the purposes specified, and
 - ii. There must be a legally binding contract executed between the PID and trustee (local government) stating the trustee will be responsible for operations and maintenance of the treatment system, compliance with permit requirements, and funding and billing of the operations, etc., in case the PID disbands, dissolves, or becomes insolvent.
 - c. All Antidegradation Requirements are Satisfied.
3. Non-governmentally owned sewerage systems with a year round discharge, where all of the following requirements are met:

a. Receiving Water Body Requirements

- i. The 7Q10 of the receiving surface water body must be greater than zero (0.0 cfs), and
- ii. The receiving surface water body may only be designated as “Fishing” as defined under 391-3-6-.03(6)(c) of Georgia’s Rules for Water Quality Control.

b. Minimum Treatment Standards

- i. The system has a minimum daily average discharge of 150,000 gal/day, and
- ii. At a minimum, the wastewater treatment plant must be designed in accordance with EPD’s *Guidelines for Water Reclamation and Urban Water Reuse*, as amended.

c. Trust Indenture Requirements

- i. A local government must be the trustee of the PID and have control or powers of administration of property in trust, with a legal obligation to administer it solely for the purposes specified, and
- ii. A legally binding contract is executed between the PID and trustee (local government) stating the trustee will be responsible for operations and maintenance of the treatment system, compliance with permit requirements, and funding and billing of the operations, etc., in case the PID disbands, dissolves, or becomes insolvent.

d. All Antidegradation Requirements are Satisfied.

2.5 Nonpoint Sources

Nonpoint sources are not required to perform an antidegradation analysis. Instead, EPD provides a framework for identifying, assessing, and controlling nonpoint sources to protect and restore the quality of Georgia’s waters. The framework addresses nonpoint source discharges from urban, agricultural, silvicultural, and erosion/sedimentation sources.

Nonpoint sources are addressed through a combination of regulatory (e.g., Stream Buffer Variances, Land Application or Treatment System permits and nonregulatory mechanisms (e.g., implementation of agricultural and silvicultural BMPs), in cooperation with numerous Federal, State, and Local government agencies, universities, environmental groups and individual citizens implementing cost effective and reasonable BMPs. State seed and federal 319(h) grants can support some nonpoint source BMP implementation efforts for agriculture, silviculture, erosion and sediment control, and urban stormwater management above and beyond any NPDES requirements. In addition, EPD supports nonpoint source education. Additional information

about specific practices to address nonpoint source pollution can be found in Georgia’s Nonpoint Source Management Plan.

2.6 Point Source Discharges of Stormwater

EPD regulates point source discharges of stormwater through issuance of the following National Pollutant Discharge Elimination System (NPDES) permits: municipal separate storm sewer system (MS4) permits, the industrial stormwater general permit, and the construction stormwater general permits. These permits require the use of BMPs to control pollution from stormwater to the maximum extent practicable. Compliance with these permits prevents, reduces, or eliminates pollutants entering surface waters, and therefore an antidegradation analysis is not required. All permits for stormwater runoff include additional required BMPs for discharges into impaired waters. EPD expects that compliance with the conditions in the stormwater permits is sufficient to prevent the degradation of water quality.

3.0 ANALYSIS OF ANTIDEGRADATION

The antidegradation review process is triggered when a new or expanded point source discharge that will degrade or lower water quality is proposed for discharge to surface waters. If an alternative is selected that would prevent degradation (Section 4.1), then an antidegradation analysis is not required.

A new discharge is a discharge of pollutants from a point source to a surface water of the State for which there has never been a finally effective NPDES wastewater discharge permit. An expanded discharge is one that has an effective NPDES wastewater discharge permit and for which an increase in loading is proposed. For the purposes of this guidance, an increase in loading is:

- An increase in a permitted pollutant loading,
- An addition of a pollutant not currently discharged, or
- An increase in the mass of a pollutant discharged that triggers the need for a new effluent limitation.

Applicants requesting a new or expanded wastewater point source discharge into any surface water must perform an antidegradation analysis to demonstrate that the discharge is necessary to accommodate important economic or social development. Georgia’s rule (391-3-6-.03(2)(b)(ii)1) allows identification of waters for Tier 2 protections on a parameter-by-parameter basis or on a water body-by-water body basis. Since all of Georgia’s water bodies are Tier 2 or higher, EPD uses water body-by-water body approach to identify waters for Tier 2 protection.

The antidegradation analysis consists of two basic steps:

1. As outlined in 391-3-6-.03(2)(b)(ii)2., an analysis of alternatives must identify one or more practicable alternatives; EPD shall only find that a lowering of high quality water is necessary if one such alternative is selected for implementation (Section 4.0), and

2. An applicant must demonstrate that the discharge is necessary to accommodate important economic or social development (Section 5.0).

4.0 ANALYSIS OF ALTERNATIVES

The alternatives analysis shall evaluate a range of practicable alternatives that would prevent or lessen the degradation associated with the proposed activity. The applicant will submit the analysis including its selection of the practicable alternative(s) to be implemented for EPD’s approval. Georgia’s antidegradation rule does not require the least degrading practicable alternative be selected for implementation. The requirement is for the applicant to examine alternatives and provide to EPD documentation of the alternatives analysis and a reasoned explanation for whichever practicable alternative is ultimately selected for implementation.

“Practicable alternatives” is defined in the Georgia Rules for Water Quality Control at 391-3-6-.03(3), as “alternatives that are technologically possible, able to be put in to practice, and economically viable” (see also 40 CFR 131.3). An alternative is technologically possible if the technology is currently available. An alternative is economically viable if it can be implemented without unreasonably impacting the financial health of the applicant.

4.1 Prevention of Degradation of Surface Waters

The applicant shall evaluate whether alternatives exist that would provide the needed wastewater capacity without authorizing degradation of state surface waters, thus eliminating the need for a new or expanded wastewater discharge into surface waters. If the applicant selects an alternative that will replace the need for a new or expanded discharge to surface waters, then the antidegradation analysis described in Section 4.2 and Section 5.0 is not required.

The following is a list of alternatives that should be considered by the applicant. Each applicant’s situation is unique and other alternatives may be available based on available technology, location, and the nature of the project. The return flow considerations described in Section 6.0 should also be taken into account when considering the alternatives analysis.

4.1.1 Discharges to Other Treatment Systems

Existing sewer lines within a five-mile radius must be identified. A preliminary indication of flow acceptance from the existing system must be provided. If the existing system will not agree to accept the wastewater, include a letter documenting this. If the existing system will accept the wastewater, determine the transportation cost (including any tap-on fees) to connect. EPD works with the Georgia Department of Economic Development to encourage new industries to locate in communities where adequate capacity is available in the POTW. Options that should be considered prior to requesting a discharge include:

- Industrial Pretreatment to a Publicly Owned Treatment Works (POTW),
- Discharge to other POTWs,

- Discharge to privately owned treatment systems, or
- Opportunities for industrial co-location should be explored, including the feasibilities of implementation and the financial costs. Co-location may provide opportunities for discharge to existing industrial wastewater treatment systems, or source water substitution.

4.1.2 100% Year-Round Urban Water Reuse

Potential reuse customer(s) for 100% year round urban water reuse should be evaluated as part of the analysis.

4.1.3 100% Recycle Systems

The potential for 100% recycling of the generated wastewater should be evaluated as part of the analysis.

4.1.4 Use of Land Disposal Treatment Systems

Land treatment includes subsurface, drip irrigation, reuse and spray irrigation systems. Consideration should be given to the wastewater characteristics and whether the constituents are conducive to land application. An estimate of the best case hydraulic loading rate based on County soil surveys or from a soil evaluation performed by a soil scientist. Acreage requirements may be driven by either hydraulics or agronomics. Calculations showing the hydraulic loading rate and the total area of land needed for the land disposal system, including buffers, should also be provided. The availability and cost of land and the cost of transporting the wastewater to a suitable, available site should be included.

4.1.5 No Increase in Pollutant Loading

For expanding facilities, an evaluation should be made of the potential for installing a wastewater treatment system that would result in no increase in pollutant loading to the surface waters.

4.2 Lessening of Degradation of Surface Waters

The following is a list of alternatives that when employed lessen degradation of surface waters and should be considered, if applicable, by the applicant as part of the antidegradation alternatives analysis. In addition, other options to lessen degradation may be available.

4.2.1 Wastewater Treatment System Design and Selected Technology

The WLA provided by EPD is the pathway to determine the design of the wastewater treatment system and the technology selected. A WLA is the portion of a receiving water’s assimilative capacity that can be allocated to a point source without exceeding the numeric water quality criteria associated with the water body and/or pollutant of concern. WLAs establish water quality based permit limits used to design and operate wastewater treatment plants. A WLA is needed to

ensure that NPDES permit limits will be protective of the water quality standards and designated uses of the receiving water body. The wastewater treatment plant must be built to meet the permit effluent limits.

The applicant must request a WLA evaluation from EPD (see Appendix A) to discharge into surface waters of the state. The applicant must provide a characterization of the effluent with its WLA request. WLAs establish water quality based effluent limits for conventional, nonconventional, and toxic pollutants of concern for point source discharge facilities. Water quality models are used to determine limits for oxygen demanding substances and nutrients from discharges to lake watersheds that have lake-specific limits.

WLAs provide water quality based limits that may reserve assimilative capacity for stream protection, future growth, and margins of safety. Water quality models determine the minimum instream dissolved oxygen (DO) downstream from a discharge. If the minimum instream DO predicted by the model, under critical, low flow, high temperature conditions, is below the water quality criteria, then the facility design will require a higher level treatment. The WLA can be expected to yield conservative results and may result in the establishment of permit limits that can only be met through the use of enhanced treatment technologies.

Water quality standards may change from time to time as new scientific information becomes available, and as a result, water quality based effluent limits in the WLAs and NPDES Permits may need to be updated.

The establishment of a WLA for a particular discharge is dependent on the outfall location of the facility, stream critical low flows, the available dilution, water quality standards, discharge flows and background conditions of the receiving water. If the project is to be phased, up to three flows may be requested. However, the highest flow cannot exceed the flow projections. If several discharge locations are under consideration, the request may include multiple locations, not to exceed three. If EPD determines that sufficient assimilative capacity is available, the WLA for the proposed project will be generated and a letter will be sent to the applicant. The following information is required to obtain a WLA:

- Facility Name (or optional Project Name if appropriate),
- NPDES Permit Number (for a proposed expansion),
- Mailing Address,
- County,
- Facility Location (Latitude and Longitude),
- Discharge type (Industrial or Domestic) with description and numeric (or expected numeric) effluent waste characterization,
- Description of Treatment Process, if known,
- Outfall Location (Latitude and Longitude),
- Location Map,
- Name of Receiving Water Body,
- Stream Classification (listed in 391-3-6-.03 of Georgia’s Rules for Water Quality Control),
- River Basin,

- Requested Flows (MGD), and
- A Long-Term BOD Test (if performed)

After receipt of a WLA, the applicant may use the wasteload information to assist in determining wastewater treatment system design and selecting appropriate technologies, then comparing the costs of those technologies to other alternatives.

4.2.2 Flow Minimization

The purpose of this assessment is to identify alternatives that minimize flow. The flow projections shall be used in the assessment. The assessment should include:

- Water conservation measures to reduce flow,
- Infiltration/inflow (I/I) reduction measures for expansions of domestic wastewater facilities, and/or
- Partial reuse of reclaimed water. Potential reuse customer(s) and the quantity of reuse water each customer could use should be described.

4.2.3 Pollutant Reduction

For industrial discharges, potential pollution prevention measures should be evaluated and the feasibilities of implementation and the financial costs discussed. Measures that should be addressed include, but are not limited to, changes in processes, source reductions or substitution with less toxic substances. Indicate which measures and opportunities are to be implemented. Potential recycle or reuse opportunities should be evaluated, including the feasibilities of implementation and the financial costs. Indicate which of the opportunities can be implemented.

4.2.4 Best Management Practices (BMPs)

The consideration and implementation of BMPs that will assist in minimizing the effects of lowering water quality from the proposed discharge should be discussed. BMPs should include site-specific considerations, as well as accepted industry-wide practices.

5.0 IMPORTANT ECONOMIC OR SOCIAL DEVELOPMENT EVALUATION

The proposed project associated with the discharge must be necessary to accommodate important economic or social development. A project is considered an “important social or economic development” if (1) it is explicitly included in a regional water plan; or (2) the Director determines, based on the information described below, that it will produce meaningful social or economic benefits in the form of amenities, jobs, or economic activity.

5.1 Domestic Wastewater

To assess whether the discharge of a domestic wastewater treatment facility is necessary to accommodate important economic or social development, the following should be evaluated:

1. Regional Water Plan Projections

If a wastewater point source discharge is specifically identified in an applicable Regional Water Plan (i.e., developed by a Regional Water Planning Council or the Metropolitan North Georgia Water Planning District), absent sufficient evidence to the contrary, then it will be presumed necessary to accommodate important economic or social development due to the extensive multi-jurisdictional planning and review process, including public participation, required before approval of these plans.

2. Facilities Not Part of a Regional Water Plan

If the proposed flow and location are not specifically identified in an applicable Regional Water Plan, then the following should be evaluated:

a. Population Projections

Typically a twenty-year planning period is used to size a domestic wastewater treatment plant. The applicant for a new or expanding domestic wastewater treatment plant shall determine the population to be served within the service area using a 20-year planning period. If 20-year population projections for the project area are not available, a linear extrapolation of population trends from the past decade should be used. Any deviation from a linear projection method should be clearly justified. Support should be provided for the proposed population projection.

b. Flow Projections

Justification of flow using population projections, as well as a demonstration of need, shall be provided. The permitted flow is based on the monthly average; therefore, flow projections should represent the average flows.

- i. Current Flow (for proposed expansions) - Current flows, including residential, commercial, industrial, and non-excessive infiltration/inflow (I/I) based on actual flow data or water billing records, should be evaluated. If the existing I/I is excessive, rehabilitation should be addressed prior to any request for flow expansion. (Excessive I/I is considered to be a rate for domestic wastewater plus infiltration exceeding 120 gallon per day/capita (gpcd) during high groundwater or a total flow rate exceeding 275 gpcd during storm events. 40 CFR 35.2120)
- ii. Future Residential Flow - 20-year residential flows based on projected growth should be evaluated.
- iii. Future Commercial Flow - 20-year commercial flows based on projected growth should be evaluated.
- iv. Future Industrial Flow - Flow for future industrial contributions should be evaluated. A reasonable allowance for undocumented industrial expansions may

be included if the basis is clearly justified and current land-use plans and local zoning include it.

- v. Future Non-excessive I/I - A nominal allowance for non-excessive I/I for new sewer lines may be considered if the basis is clearly justified.

The population and flow projection evaluations, with supporting documentation, must be submitted for EPD review and concurrence.

3. Economic Analysis

To provide valid cost comparisons among all technologically possible wastewater alternatives identified above and the proposed discharge project, a 20-year Present Worth analysis should be performed. A preliminary design level effort is considered sufficient for comparing feasible options and their associated costs. For the cost comparison, all future expenditures should be converted to a present worth cost at the beginning of the 20-year planning period.

The analysis should include all monetary costs associated with construction, startup, and annual operation and maintenance of a facility. All unit cost information should be provided, and costs should be supported (e.g., vendor quotes, realtor land quotes, past bids, Means Construction Index, etc.) and submitted. For each treatment alternative identified as technologically possible and the proposed discharge project, costs should include, but not be limited to, the following:

- a. Capital Costs
 - i. Land acquisition
 - ii. Equipment
 - iii. Construction
 - iv. Design
- b. Recurring Costs
 - i. Operation and maintenance
 - ii. Equipment replacement
 - iii. Laboratory for permit compliance and process control
 - iv. Operator and support staff
 - v. Sludge disposal
 - vi. Utilities
- c. Present Worth Calculation

The following standard formula for computing the present worth should be used in all cost estimates made under this evaluation:

$$PV = C_0 + C \{ [(1+r)^n - 1] / [r(1+r)^n] \}$$

Where:

- PV = Present value of costs
- C_0 = Costs incurred in the present year = Capital costs
- C = Costs incurred annually = Recurring costs
- n = Life of the facility = Typically 20 years
- r = interest rate dependent on the type of debt instrument to be used

The results of the present worth analysis should be used in evaluating the cost of each alternative in relation to its benefits.

5.2 Industrial Wastewater

To assess whether the proposed industrial discharge is necessary to accommodate important economic or social development, each of the following should be evaluated and supporting documentation should be submitted:

1. Affected Community

The boundaries of the region of the affected community, including all cities, towns, counties and the associated populations must be provided. The region must include the proposed receiving water.

2. Employment Projections

Current unemployment rates in the affected community must be compared to current state and national unemployment rates. A discussion of how the proposed project will positively or negatively impact those rates, including quantifying the number of jobs created or maintained and the quality of those jobs should be included.

3. Household Incomes

Current median household income levels should be compared with projected median household income levels. A discussion explaining how the proposed project will positively or negatively impact the median household income in the affected community, including the number of households expected to be impacted, should be included.

4. Tax Revenues

Current tax revenues of the affected community should be compared with the projected increase in tax revenues generated by the proposed project. The positive and negative social and economic impacts on the affected community by the projected increase should be discussed.

5. Environmental Impacts

The proposed project's positive or negative impact on existing environmental issues in the affected community should be discussed.

6. Other Socioeconomic Benefits

A discussion of any other socioeconomic benefits predicted to result from the project, if applicable, should be included. Where possible, these benefits should be justified with supporting documentation.

7. Economic Analysis

Provide valid cost comparisons of the alternatives analysis as compared to the alternative chosen for implementation. The analysis should include all monetary costs associated with construction, startup, and annual operation and maintenance of a facility.

6.0 RETURN FLOW CONSIDERATIONS

Permittees may consider the water quantity benefits of pursuing a surface water discharge. Wastewater treatment practices can affect the flow regimes of streams and should be consistent with the protection of natural systems. For example, the use of land treatment systems can affect the quantities and timing of returns to surface waters. Some portion of the water treated in land disposal systems is not returned to surface waters in a time frame that allows users of that water source, and users of hydrologically connected adjoining water sources, to make reasonable use of the returned water. For practical purposes, the short-term lag in returns contributes to the cumulative consumptive use in the sub-basin or watershed.

The Georgia Comprehensive State-Wide Water Management Plan and some TMDLs require EPD to consider the extent to which wastewater discharges will influence the location, amounts, and timing of waters returning to streams or other waters, and the implications these considerations may have on the continued sustainable use and physical, chemical, and biological integrity of the affected waters.

Therefore, if water quantity in the receiving water is limited and there are potential water quantity gaps under low flow conditions, then the water quantity benefits of allowing a surface water discharge may outweigh the effects of lower water quality resulting from the discharge provided that the water quality to protect the existing uses will be maintained. Sources of information that might inform return flow considerations include, but are not limited to:

- References to surface water flow needs or evaluations from an applicable Regional Water Plan;
- Information included in TMDLs; or
- Other water management recommendations needed to support aquatic life and drinking water supplies.

7.0 PUBLIC PARTICIPATION

Public notice of the antidegradation analysis, which includes an opportunity for comment, is combined with the public participation procedures related to NPDES permitting processes.

Definition References

Outstanding National Resource Waters (ONRW) – Georgia Rule 391-3-6-.03(2)(b)

Practicable Alternative – Georgia Rule 391-3-6-.03(3)

Scenic rivers – Georgia Rule 391-3-6-.03(4)(e)

Tier 1 waters – Georgia Rule 391-3-6-.03(2)(b)

Tier 2 waters – Georgia Rule 391-3-6-.03(2)(b)

Tier 3 waters – Georgia Rule 391-3-6-.03(2)(b)

Wild rivers – Georgia Rule 391-3-6-.03(4)(d)

Appendix A
Wasteload Allocation Request Form



For EPD Use Only
Date

Wastewater Regulatory Program Wasteload Allocation Request

Proposed New Facility

Expansion for a Permitted Facility

Existing Permit No.: _____

SECTION I. APPLICANT & FACILITY INFORMATION

Is the wasteload allocation request for domestic or industrial wastewater? Please check the applicable box:
 Domestic/Municipal Wastewater Industrial Wastewater

Applicant Organization/Legal Name:

Applicant Mailing Address:

City:	State:	Zip Code:	County:
-------	--------	-----------	---------

If you are performing a site suitability analysis and need to request a WLA for multiple locations, please provide a list of facility addresses and the information in Section IV below as an attachment.

Facility or Project Name:

Facility Address:

City:	State: GA	Zip Code:	County:
-------	------------------	-----------	---------

Facility Site Coordinates (ex. 34.545263, -84.885404):

SIC Code(s) in order of priority: 1. 2. 3. 4.	NAICS Code(s) in order of priority: 1. 2. 3. 4.
---	---

SECTION II. CONTACT INFORMATION

Contact Affiliation Type:
 Owner Contact Contractor Permit Contact Engineer Project Contact Unknown

First Name:	Last Name:	Title:
-------------	------------	--------

E-mail Address:	Phone No.:
-----------------	------------

SECTION III. NATURE OF BUSINESS & EFFLUENT CHARACTERISTICS

1. Describe the nature of your business:

2. Describe the wastewater effluent characteristics of each waste streams (i.e. domestic, metals, chemicals, food processing, waste strength for BOD_{5-day}, ammonia, cooling water, etc.):

3. Have you performed a Long Term BOD Test? If yes, please provide the results. Yes/No

4. For municipal POTWs only, do you have an approved Watershed Protection Plan? Yes/No

5. Describe the wastewater treatment process, if known:

6. Additional Information:

7. Provide the monthly average and monthly maximum design flow(s) (MGD):
1. 2. 3.

SECTION IV. RECEIVING WATERBODY

Provide the following information for each outfall location.

A list of Georgia’s impaired water bodies, Category 4 or 5, can be found at: <http://epd.georgia.gov/georgia-305b303d-list-documents>

A list of Georgia’s TMDLs can be found at: <http://epd.georgia.gov/total-maximum-daily-loading>

Outfall Coordinates Where the outfall enters the receiving water body (ex.34.545253, -84.804526)	Name of Receiving Water Body	River Basin	Does Discharge Enter an Impaired Waters (Category 4 or 5) (Yes or No)
		Choose From List	Yes/No
		Choose From List	Yes/No
		Choose From List	Yes/No
		Choose From List	Yes/No

SECTION VI. FOR INDUSTRIAL FACILITIES ONLY

Is there a federal Effluent Limit Guideline (ELG) established for this type of industrial wastewater being proposed to discharge to surface waters? If yes, please provide the name and applicable citations below in the table.

Yes No

Name & Citation of ELG	Name & Citation of Applicable ELG Subpart(s)
<i>Example: Iron and Steel Manufacturing</i>	<i>Example: Acid Pickling; 40 CFR part 420 subpart I</i>

SECTION VII: ATTACHMENTS

1. Attach a map of the area extending to at least one mile beyond property boundaries. The map must show:
 - a) the outline of the facility
 - b) the location of each of its existing and proposed intake and discharge structure, if applicable
 - c) all springs, rivers, and other surface water bodies in the map area

2. Attach a process flow diagram



To: City Council
From: Patrick Kelley
Department: Planning, Code and Development
Date: 09-13-2021
Subject: **PRELIMINARY PLAT CASE #:** 157 The Pacific Group is requesting preliminary plat review in order to pursue development plans for submittal. **Parcel ID - M0290008**

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Recommendation: Recommendation revised, 02-28-2022, at the request of the City Administrator to leave this item on the table for further negotiations of the development agreement. Staff recommends approval of this Preliminary Plat subject to the corrections listed below.

1. In the Development Summary, correct the proposed use to read "single-family residential". (7.2.4(f))
2. Remove "Bronte Lane" and the entrance to the development off Double Springs Church Road. Revise the Preliminary Plat to show an extension of Dickens Lane eastward through the lots shown as Lots 287 and 288 to a new entrance off Cedar Ridge Road. (7.2.4(i))
3. Revise the tables shown on sheets 5, 6, and 7 to include the lot number, total lot area, and lot dimensions for each residential lot in the development. (7.2.4(k))

Label all open space tracts. (7.2.4(l))

Description:

Background: the property is located at the Southwest corner of Double Springs Church Road and Cedar Ridge Road and is currently undeveloped R1 zoned property and consist of +/- 200.359 Acres.

Attachment(s): Application, preliminary plat, Staff report and supporting documents.



**Planning
City of Monroe, Georgia
PRELIMINARY PLAT REVIEW**

APPLICATION SUMMARY

PRELIMINARY PLAT CASE #: 157

DATE: September 10, 2021

STAFF REPORT BY: Brad Callender, City Planner

DEVELOPER: The Pacific Group

PROPERTY OWNER: The Rowell Family Partnership, LLLP & Jane Jay Still

DESIGN CONSULTANT: Greyden Engineering

LOCATION: Southwest corner of Double Springs Church Road and Cedar Ridge Road

ACREAGE: ±200.359

EXISTING ZONING: R-1 (Large Lot Residential District)

EXISTING LAND USE: Undeveloped

ACTION REQUESTED: The owner is requesting Preliminary Plat approval for a single-family detached residential subdivision.

STAFF RECOMMENDATION: Staff recommends approval of this Preliminary Plat subject to the corrections listed below.

DATE OF SCHEDULED PUBLIC HEARINGS

PLANNING COMMISSION: September 21, 2021

CITY COUNCIL: October 12, 2021

PRELIMINARY PLAT REVIEW SUMMARY

The submitted Preliminary Plat requires the following corrections prior to signing the plat for approval. Due to the number and type of comments identified, additional corrections may be required upon submission of the revised Preliminary Plat.

1. In the Development Summary, correct the proposed use to read “single-family residential”. (7.2.4(f))
2. Remove “Bronte Lane” and the entrance to the development off Double Springs Church Road. Revise the Preliminary Plat to show an extension of Dickens Lane eastward through the lots shown as Lots 287 and 288 to a new entrance off Cedar Ridge Road. (7.2.4(i))
3. Revise the tables shown on sheets 5, 6, and 7 to include the lot number, total lot area, and lot dimensions for each residential lot in the development. (7.2.4(k))
4. Label all open space tracts. (7.2.4(l))

CITY OF MONROE

DEVELOPMENT PERMIT AND PRELIMINARY SUBDIVISION PLAT APPLICATION

Application fees: Preliminary Subdivision Plats - \$20 per lot Non-residential Projects – 50% of BP
NPDES fees: \$40/disturbed acre to EPD and \$40/disturbed acre to City of Monroe
Shall be paid prior to issuance of permit.

Three copies of the site development plans including erosion, sediment & pollution control plan and two copies of the stormwater management study or two copies of the preliminary subdivision plat. Also required on all developments...
Two copies of the hydraulic calculations with water line design must accompany all applications.

THIS FORM MUST BE COMPLETELY FILLED OUT.

Project Name RIVER POINTE

Project Location DOUBLE SPRINGS CHURCH RD

Proposed Use SUBDIVISION - SINGLE FAMILY Map/Parcel M0290008

Acreage 200.40 #S/D Lots 310 # Multifamily Units 0 # Bldgs 0

Water(provider) City of Monroe Sewer(provider) CITY OF MONROE

Property Owner The Rowell Family Partnership & Jane Jay Still Phone# 678-603-8267

Address P.O. Box 1378 City Monroe State GA Zip 30655

Developer The Pacific Group LLC Phone# 678-603-8267

Address 5755 Dupree Drive City ATLANTA State GA Zip 30327

Designer Greyden Engineering Phone# 678-910-7169

Address 12460 Crabapple Rd. Ste 202-374 City ALPHARETTA State GA Zip 30004

Site Contractor TBD Phone# _____

Address _____ City _____ State _____ Zip _____

The applicant shall be responsible from the date of the permit, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property. The applicant shall exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or anyway connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the City, the defense of any and all claims, litigation, and actions, suffered through any act or omission of the applicant or any subcontractor or anyone directly or indirectly employed under the supervision of any of them.

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF APPLICANT:  DATE: 8/19/2021



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

MAJOR SUBDIVISION PERMIT

PERMIT #:	157	DESCRIPTION:	310 lots for River Pointe S/D
JOB ADDRESS:	Double Springs Ch Rd	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	R1
ISSUED TO:	Greyden Engineering	CONTRACTOR:	Greyden Engineering
ADDRESS:	12460 Crabapple Rd	ADDRESS:	12460 Crabapple Rd
CITY, STATE ZIP:	Alphretta GA 30004	CITY, STATE ZIP:	Alphretta GA 30004
PHONE:		PHONE:	
PROP. USE:	Residential	DATE ISSUED:	8/24/2021
VALUATION:	\$ 0.00	EXPIRATION:	2/20/2022
SQ FT:	0.00	PERMIT STATUS:	O
OCCP TYPE:		# OF BEDROOMS	
CNST TYPE:		# OF BATHROOMS	
INSPECTION REQUESTS:	770-207-4674 dadkinson@monroega.gov	# OF OTHER ROOMS	

FEE CODE	DESCRIPTION	AMOUNT
PZ-05	PRELIMINARY PLAT REVIEW (PER LOT)	\$6,200.00
FEE TOTAL		\$ 6,200.00
PAYMENTS		\$-6,200.00
BALANCE		\$ 0.00

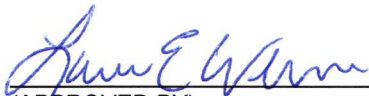
NOTES:

This application for 310 lots in the proposed River Pointe subdivision will be heard by the Planning and Zoning Commission on September 21, 2021 at 5:30pm and by City Council on October 12, 2021 at 6:00pm. Both meetings will be held at 215 N. Broad St Monroe, GA 30655

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



(APPROVED BY)

8/24/2021
DATE



215 North Broad Street
Monroe, GA 30655
Tel (770) 267-3429
Fax (770) 267-3698

Receipt Number: R00265891

67

Cashier Name: LAURA WILSON

Terminal Number: 34

Receipt Date: 8/24/2021 3:52:02 PM

Transaction Code: BP - Building Projects Payment

Name: Greyden Engineering \$6,200.00

Total Balance Due: \$6,200.00

Payment Method: Check Payn Reference: 0854/0860

Amount: \$6,200.00

Total Payment Received: \$6,200.00

Change: \$0.00



September 7, 2021

Mr. Brad Callender
City Planner
City of Monroe
215 N Broad Street
Monroe, Georgia 30655

Re: Proposed River Pointe Residential Subdivision
Traffic Study Review No. 1
K&W Project No. 211070

Dear Mr. Callender:

As requested, I have reviewed the Traffic Impact Study for the proposed River Pointe Residential Subdivision to be located along the south side of Double Springs Church Road and along the west side of Cedar Ridge Road. The study was prepared for Greyden Engineering, Inc by Mark R. Acampora, PE, LLC. My comments are as follows:

General:

1. Appendix B has a footer naming the methodology for the “Enclave at Monroe” subdivision. Is this for a different subdivision in Monroe, or has the name of this one changed? Same for the Synchro printouts in Appendix C.
2. GDOT Project S015009 along SR 11 is currently underway and should be detailed in Programmed Improvements Section along with PI0015576 along SR 138 which was mentioned in the report with no detail.
3. On page 9, the new ramp from GA 138 is on to westbound US 78, not US 29.
4. Show figure of volumes modeled for 2026 Background No-Build scenario to aid in understanding proposed volume growth and volume shifts due to other projects.
5. Remove the access point on Double Springs Church Road closest to Cedar Ridge Road.
6. Show 95th percentile queue length table for all intersections and approaches necessary for the Existing, No Build and Build scenarios.

Intersections:

7. Recommend studying the intersection of US 78 at Cedar Ridge Road as part of traffic study and adjusting trip distribution based on potential for traffic to utilize Cedar Ridge Road.

Volumes:

8. No 24-hour volume count was completed along SR 11 near the existing Georgia Department of Transportation Count station north of SR 138 in order to complete the COVID volume check now required by GDOT and recommended statewide.
9. Historical traffic counts from GDOT count stations to develop growth rate should be verified. 15 years of data should be utilized in developing growth rates based on standards for exponential regression methods. GDOT standard growth rate methodology should be applied to calculating this growth rate and methodology used for this calculation needs to be shown in the report or the appendix. Not applying any growth to the State Route traffic is not feasible for the 2026 background volumes. Standard growth rate of 2% minimum should be applied to those volumes.

Modeling:

- 10. Verify that existing signal timings (including clearances) for the SR 11 at SR 138 traffic signal were utilized for the existing conditions operational analysis. Detail methodology for analyzing Double Springs Church Road as signalized for the AM Peak, i.e. assumed cycle length, splits, clearances, etc.
- 11. Operational Analysis was completed in Synchro 10, which has known issues with modeling unsignalized intersections. Recommend modeling in the latest Synchro version (Synchro 11 with new software patch) or modeling unsignalized intersections in HCS software.
- 12. 2026 Background No-Build models should be updated with adjusted volumes per previous comments.

Mitigation:

- 13. SR 11 at Friendship Church Road – an eastbound right turn lane should be looked at as mitigation for the LOS E/F on the side street at this intersection.
- 14. Double Springs Church Road at Drake Road – 2026 volumes without project show an acceptable level of service. 2026 with project take that acceptable level of service and degrade it to LOS E for northbound and southbound approaches. The developer should analyze and propose mitigation for this impact to the intersection. Sidra or GDOT Roundabout Analysis Tool should be utilized in assessing operations for the potential roundabout.
- 15. SR 138 at Drake Drive – Developer should complete signal warrant analysis and GDOT’s Intersection Control Evaluation process to determine needed mitigation for the intersection.

I have retained one copy of the study provided for review in the event there are questions. The developer should be made aware that this review does not constitute a waiver of City Ordinance requirements or assumption of responsibility for full review of City Ordinance requirements. Deviations from Ordinance requirements may be noted at any time during the review, permitting or construction processes. Re-submittals should include a narrative indicating how and where the review comments were addressed.

Sincerely,
KECK & WOOD, INC.



Rob Jacquette, PE, PTOE
Vice President

CC: Sam Serio, PE (Keck+Wood)

Project Traffic Characteristics

This section describes the anticipated traffic characteristics of the proposed residential subdivision, including a site description, how much traffic the project will generate, and where that traffic will travel.

Project Description

The proposed development consists of 310 single family houses. One full movement access will be provided on the west side of Cedar Ridge Road and two full movement accesses will be provided on the south side of Double Springs Church Road. The site plan is presented in Figure 4.

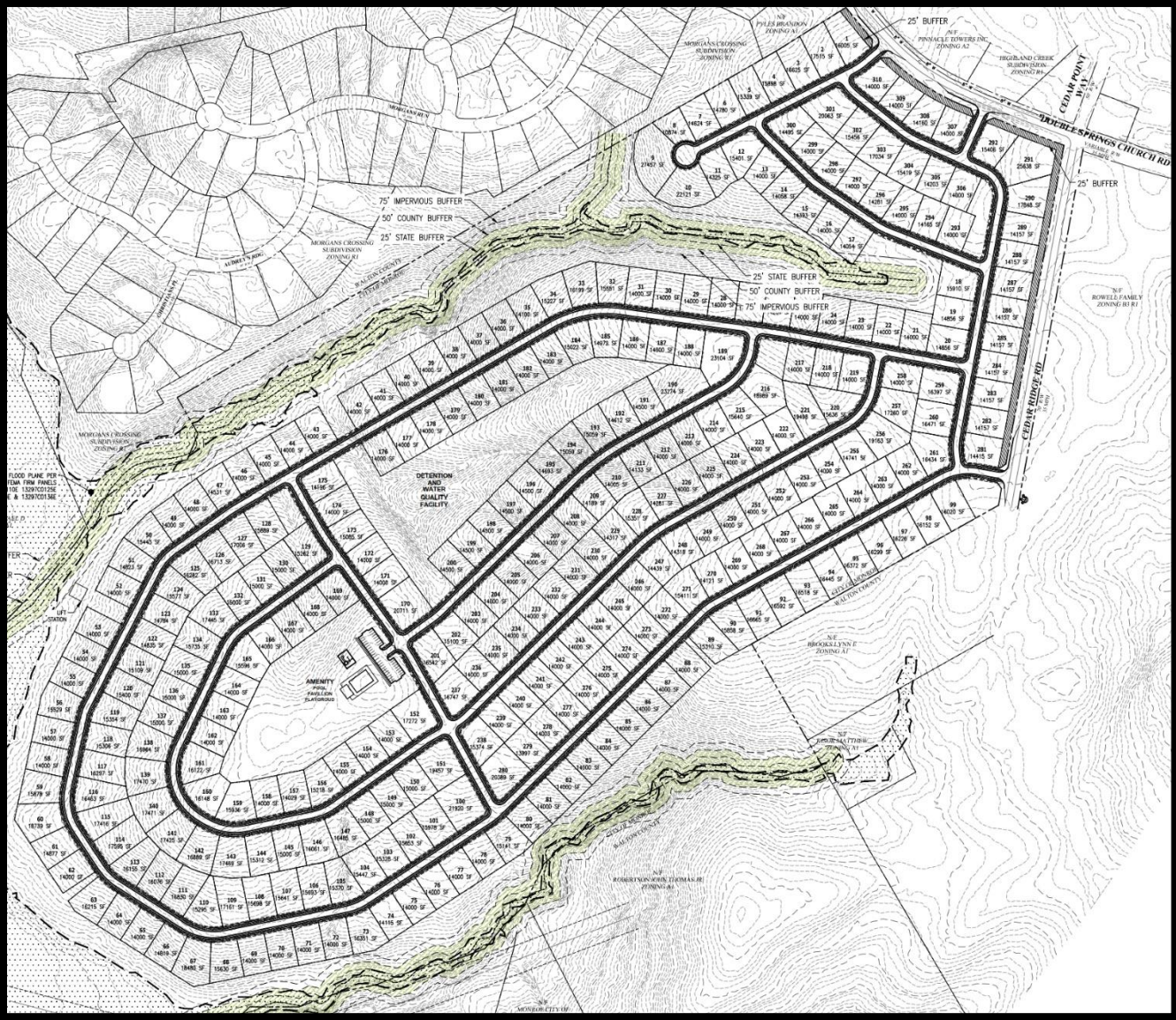


Figure 4 – Site Plan

Trip Generation

Trip generation is an estimate of the number of entering and exiting vehicular trips that will be generated by the proposed development. The volume of traffic that will be generated by the proposed subdivision was calculated using the equations in the Institute of Transportation Engineers (ITE) *Trip Generation Manual, 10th Edition with Supplement* (the current edition). The trip generation for the subdivision used ITE Land Use 210 – Single-Family Detached Housing. The trip generation for the project is presented in Table 4.

Table 4 – Proposed River Pointe Subdivision Trip Generation

Land Use	ITE Code	Size	A.M. Peak Hour			P.M. Peak Hour			24-Hour		
			In	Out	Total	In	Out	Total	In	Out	Total
Single-Family Housing	210	310 houses	56	169	225	190	111	301	1,472	1,472	2,944

The proposed subdivision will generate 225 new trips in the a.m. peak hour, 301 new trips in the p.m. peak hour, and 2,944 new daily trips.

Trip Distribution and Assignment

The trip distribution percentages indicate what proportion of the project’s trips will travel to and from various directions. The trip distribution percentages for the residential development were developed based on the locations and proximity of likely trip origins and destinations, such as employment centers, retail and offices, and schools in the area. The new project trips, shown in Table 4, were assigned to the roadway network based on the distribution percentages. The trip distribution percentages and the a.m. and p.m. peak hour trips expected to be generated by the proposed subdivision are shown in Figure 5.

Future Traffic Conditions

The future build volumes consist of the no-build volumes plus the trips that will be generated by the proposed subdivision. The future volumes are shown in Figure 6.

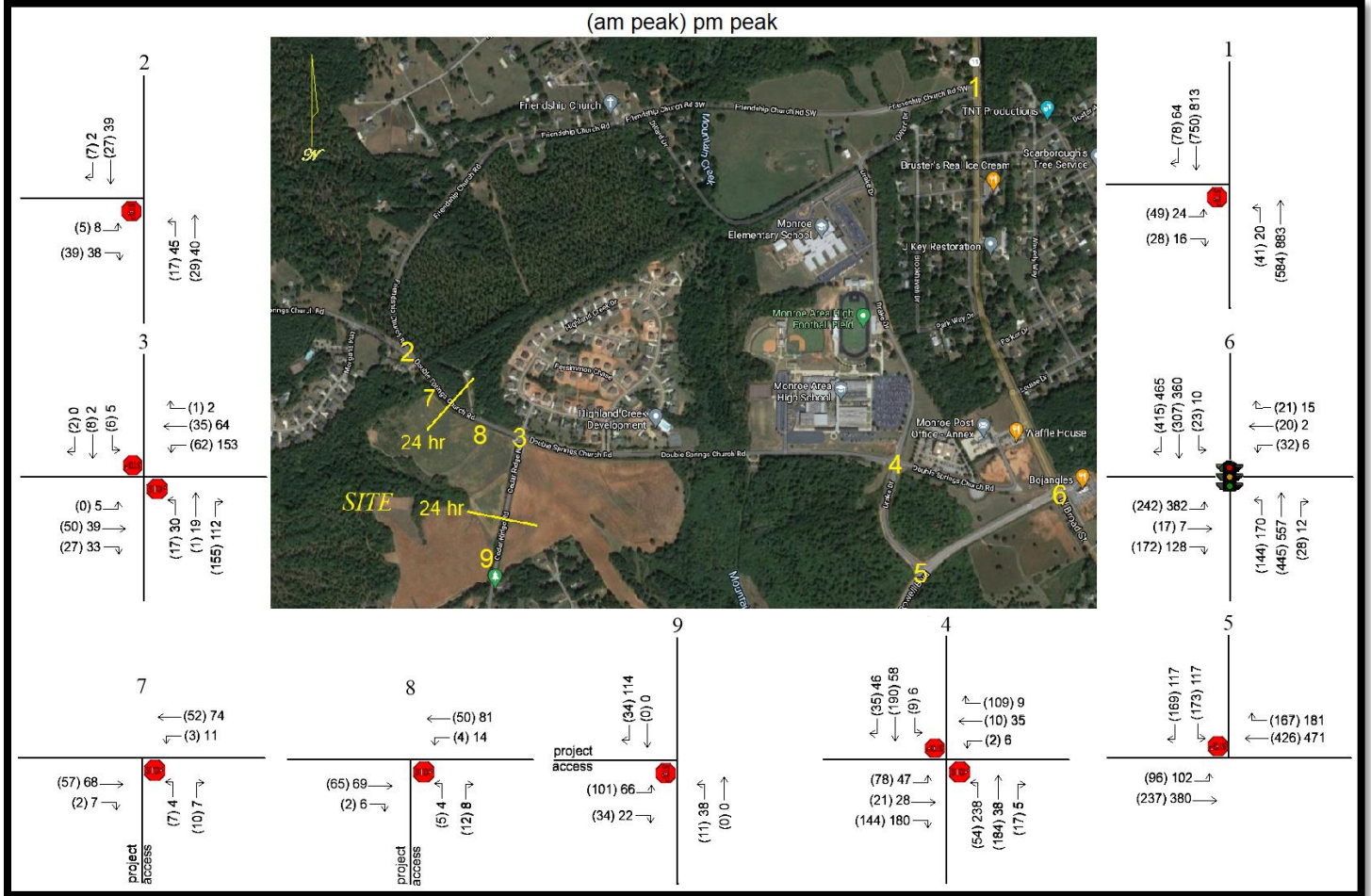


Figure 6 – Future Weekday A.M. and P.M. Peak Hour Volumes

Auxiliary Lanes at Project Accesses

The layout of the site will make the project access on Cedar Ridge Road function as the main access, and the higher volumes will enter and exit at that location. It is recommended that a southbound right turn lane be built on Cedar Ridge Road to serve this access. A northbound left turn lane is not considered essential due to the moderate through volumes on Cedar Ridge Road. Based on the exiting volumes, it is recommended that separate left and right turn lanes be built exiting the project here, with at least one inbound lane. The exiting approach should be controlled by side street stop sign and accompanying stop bar.

The project accesses on Double Springs Church Road will see more moderate volumes and, therefore, exclusive left and right turn lanes are not necessary for acceptable operations. These accesses should each be built with one entering and one exiting lane and the exiting approaches should be controlled by side street stop sign and accompanying stop bar.

Future Intersection Operations

An operational analysis was performed for the anticipated future project build-out, at the study intersections. Table 5 presents the results of the future analysis. Computer printouts containing detailed results of the future analysis are located in Appendix E. Levels of service and delays are provided for the overall intersection and for each controlled approach or movement. Locations that operate unacceptably (LOS E or LOS F) are presented in bold type.

Table 5 – Future Intersection Operations

Intersection / Approach	A.M. Peak Hour		P.M. Peak Hour	
	LOS	Delay (s/veh)	LOS	Delay (s/veh)
1. GA 11 at Friendship Church Rd	A	9.6	A	1.8
northbound left turn	B	10.1	A	10.0
eastbound approach	F	119.7	F	63.2
2. Dbl Springs Church Rd at Friendship Church Rd	A	4.7	A	4.4
northbound left turn	A	7.4	A	7.5
eastbound approach	A	9.0	A	9.1
3. Dbl Springs Church Rd at Cedar Ridge Rd / Cedar Pt Way	A	6.6	A	7.7
northbound approach	B	10.3	B	13.2
southbound approach	B	12.8	C	17.5
eastbound left turn	A	7.3	A	7.4
westbound left turn	A	7.6	A	7.8
4. Dbl Springs Church Rd at Drake Dr	D*	52.5	B	11.0
northbound left/through	E	58.1	C	22.4
northbound right turn	E	58.1	A	8.5
southbound left/through	E	65.2	B	14.5
southbound right turn	E	65.2	A	9.0
eastbound left turn	D	37.2	A	7.6
westbound left turn	D	40.9	A	7.8
5. GA 138 at Drake Dr	A	9.0	A	6.6
southbound left turn	E	48.4	F	51.9
southbound right turn	B	13.8	B	13.4
eastbound left turn	A	9.5	A	9.7
6. GA 11 at GA 138 / Bojangles Access	B	18.4	C	24.9
northbound approach	B	10.6	B	15.9
southbound approach	C	24.7	D	35.0
eastbound approach	B	19.3	C	22.6
westbound approach	B	16.7	B	15.2
7. Dbl Springs Church Rd at Project West Access	A	2.4	A	2.2
northbound approach (exiting project)	A	9.1	A	9.3
westbound left turn (entering project)	A	7.4	A	7.4
8. Dbl Springs Church Rd at Project East Access	A	2.4	A	2.2
northbound approach (exiting project)	A	9.1	A	9.3
westbound left turn (entering project)	A	7.4	A	7.4
9. Cedar Ridge Rd at Project Access	A	4.5	A	3.0
northbound left turn (entering project)	A	7.5	A	7.8
eastbound left turn (exiting project)	B	10.6	B	11.4
eastbound right turn (exiting project)	A	8.9	A	8.8

*intersection controlled by police and modeled as signal control in the a.m. peak

The future analysis reveals operations comparable to the no-build condition at most locations. However, there will be some deterioration at a few key locations:

At the GA 11 / Friendship Church intersection, the side street approach will drop to LOS F in the p.m. (it dropped to LOS F in the a.m. in the no-build). The volumes will continue to be unlikely sufficient to satisfy any volume-based warrants for signalization. No mitigation is identified here.

The delays at the Double Springs Church / Drake intersection are present in the morning peak due to a convergence of normal heavy morning traffic, coupled with the heavy school arrival / drop off traffic. This peaking is very acute and a police officer controls this intersection in the morning. A change in control here merits consideration. Options that would operate well include 1) changing the side street stop control to the Double Springs Church Road approaches and allowing the northbound and southbound approaches to be uncontrolled, 2) changing the control to an all-way stop, or 3) installing a roundabout. It is recommended that these options be investigated further by the City.

The side street delays on Drake at GA 138 will increase and by the future condition, this intersection merits consideration for signalization. In order to pursue signalization, a signal warrant analysis would be required to evaluate the criteria for signalization set forth in the Federal Highway Administration's *Manual on Uniform Traffic Control Devices* (MUTCD). These are the standards required by the Georgia DOT for signalization on state routes.

The two other study intersections and all project accesses are expected to operate well in the future condition. No mitigation is recommended at these locations other than the lane configuration and control recommended, above, for each access.

Conclusions and Recommendations

This study assesses the traffic impact of a proposed residential subdivision in the City of Monroe, Walton County, Georgia. The site is located along the south side of Double Springs Church Road and the west side of Cedar Ridge Road, with one proposed access on Cedar Ridge Road and two proposed accesses on Double Springs Church Road. The site will be developed with 310 single-family homes. The following are the findings and recommendations of this study:

1. The existing analysis reveals generally acceptable traffic operations at the study intersections. Two locations experience high delays, the eastbound approach from Friendship Church Road at GA 11 and the southbound left turn from Drake Drive at GA 138. Both intersections are considered a weak candidates for signalization at the present time. Therefore, no mitigation is identified for the existing condition.
2. Traffic volume growth trends in this area have been flat on the state routes and positive and moderate on the local roads, and this is expected to continue into the future.
3. A programmed infrastructure project that will effect traffic patterns and volumes in this area is the construction of a new ramp from southbound GA 138 to westbound US 78. This ramp will increase the westbound through volume on GA 138, which will tend to increase delays at the GA 138 / Drake intersection. However, these delays will be generally offset by the shift in volumes from the more-challenging southbound left turn to the easier right turn from Drake.
4. No-build operations at the study intersections will be comparable to the existing. Therefore, no mitigation is identified for the no-build condition.
5. The proposed subdivision will generate 225 new trips in the a.m. peak hour, 301 new trips in the p.m. peak hour, and 2,944 new daily trips.
6. The future analysis reveals operations comparable to the no-build condition at most locations.
 - a. At the GA 11 / Friendship Church intersection, the side street approach will drop to LOS F in the p.m. (it dropped to LOS F in the a.m. in the no-build). The volumes will continue to be unlikely sufficient to satisfy any volume-based warrants for signalization. No mitigation is identified here.
 - b. At the Double Springs Church / Drake intersection, a change in control merits consideration. Options that would operate well include 1) changing the side street stop control to the Double Springs Church Road approaches and allowing the northbound and southbound approaches to be uncontrolled, 2) changing the control to an all-way stop, or 3) installing a roundabout. It is recommended that these options be investigated further by the City.
 - c. The GA 138 / Drake intersection merits consideration for signalization by the future condition. A signal warrant analysis would be required to determine if and when signalization is appropriate.

- d. The two other study intersections and all project accesses are expected to operate well in the future condition. No mitigation is recommended at these locations other than the lane configuration and control recommended for each access.
7. The project access on Cedar Ridge Road will function as the main access, and the higher volumes will enter and exit at that location. It is recommended that a southbound right turn lane be built on Cedar Ridge Road to serve this access. A northbound left turn lane is not considered essential due to the moderate through volumes on Cedar Ridge Road. Based on the exiting volumes, it is recommended that separate left and right turn lanes be built exiting the project here, with at least one inbound lane. The exiting approach should be controlled by side street stop sign and accompanying stop bar.
8. The project accesses on Double Springs Church Road will see more moderate volumes and, therefore, exclusive left and right turn lanes are not necessary for acceptable operations. The accesses should each be built with one entering and one exiting lane and the exiting approaches should be controlled by side street stop sign and accompanying stop bar.
9. The project civil engineer should comply with applicable access design standards including sight distances, driveway spacing, turn lane storage and taper lengths, turn radii, roadway widths, and grades.

August 19th, 2021

Brad Callener
City Planner
City of Monroe
215 N Broad Street
Monroe, GA 30655

River Pointe Impact Study

This data was gathered to present the impacts of a proposed 310 lot subdivision located in the City of Monroe. The subdivision will be located at the SW quadrant of the intersection of Double Springs Church Road and Cedar Ridge Road.

Project Information:

Subdivision Name: River Pointe
Zoning: R1
Proposed Lots: 310

Water Usage:

Rate: 400 GPD/Unit (EPD standard)
Usage: $400 \times 310 = 124,000 \text{ GPD} = 0.124 \text{ MGD}$

Waste Water Disposal:

Rate: 400 GPD/Unit (EPD standard)
Usage: $400 \times 310 = 124,000 \text{ GPD} = 0.124 \text{ MGD}$

School Student Impact:

Rate: 0.725 students per household (Metro Atlanta Standard)
Generation: $0.725 \times 310 = 225 \text{ students}$

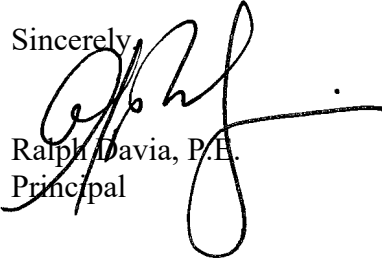
Solid Waste Disposal:

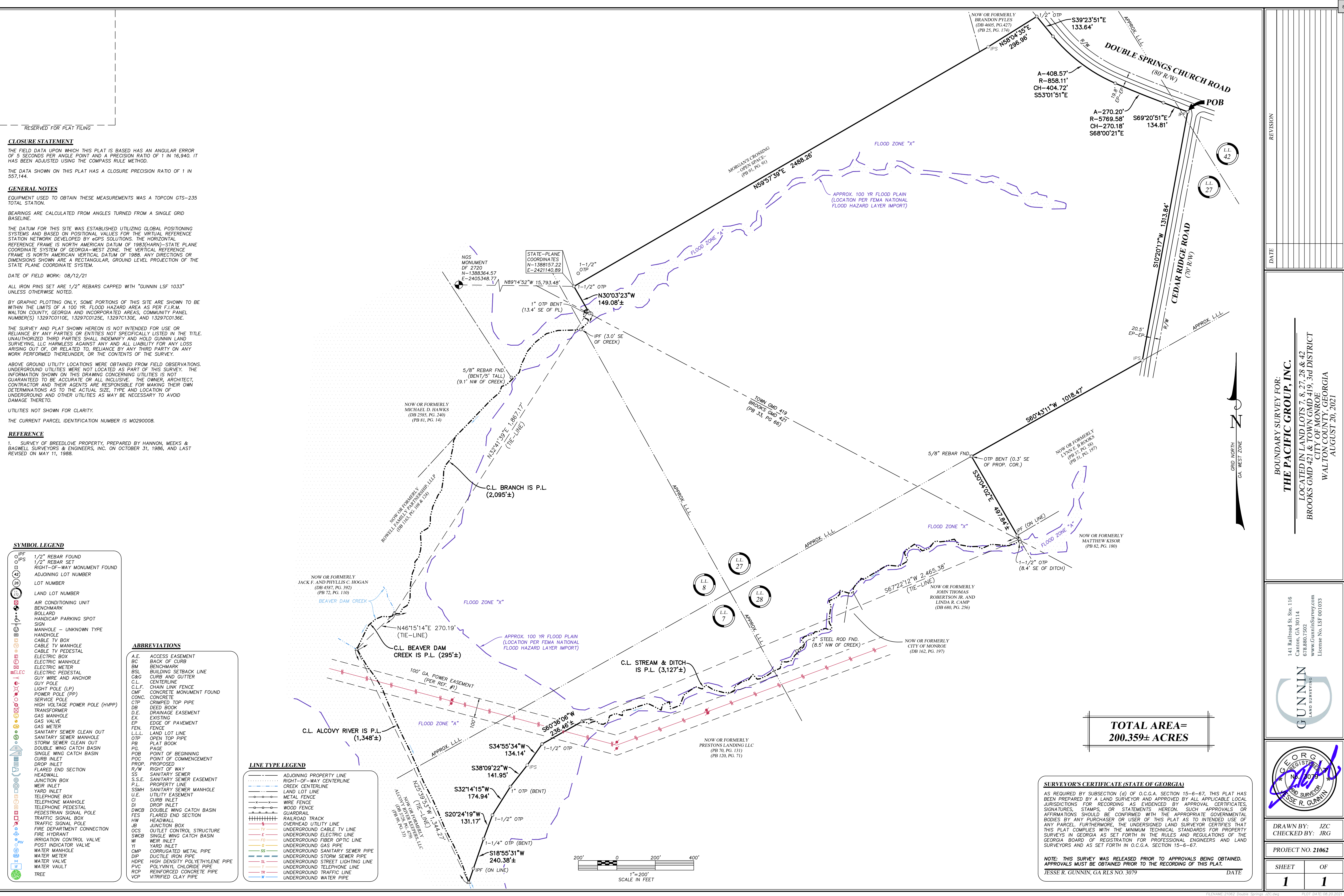
Rate: 20 lbs/unit per day (EPD Standard)
Generation: $20 \times 310 = 6,200 \text{ lbs/day}$ or 1132 ton/year

Traffic Study: See attached

Please do not hesitate to call me at 770-355-8070 should you require any additional information.

Sincerely,


Ralph Davia, P.E.
Principal



CLOSURE STATEMENT
 THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS AN ANGULAR ERROR OF 5 SECONDS PER ANGLE POINT AND A PRECISION RATIO OF 1 IN 16,940. IT HAS BEEN ADJUSTED USING THE COMPASS RULE METHOD.

THE DATA SHOWN ON THIS PLAT HAS A CLOSURE PRECISION RATIO OF 1 IN 557,144.

GENERAL NOTES
 EQUIPMENT USED TO OBTAIN THESE MEASUREMENTS WAS A TOPCON GTS-235 TOTAL STATION.

BEARINGS ARE CALCULATED FROM ANGLES TURNED FROM A SINGLE GRID BASELINE.

THE DATUM FOR THIS SITE WAS ESTABLISHED UTILIZING GLOBAL POSITIONING SYSTEMS AND BASED ON POSITIONAL VALUES FOR THE VIRTUAL REFERENCE STATION NETWORK DEVELOPED BY eGPS SOLUTIONS. THE HORIZONTAL REFERENCE FRAME IS NORTH AMERICAN DATUM OF 1983(HARN)-STATE PLANE COORDINATE SYSTEM OF GEORGIA-WEST ZONE. THE VERTICAL REFERENCE FRAME IS NORTH AMERICAN VERTICAL DATUM OF 1988. ANY DIRECTIONS OR DIMENSIONS SHOWN ARE A RECTANGULAR, GROUND LEVEL PROJECTION OF THE STATE PLANE COORDINATE SYSTEM.

DATE OF FIELD WORK: 08/12/21

ALL IRON PINS SET ARE 1/2" REBARS CAPPED WITH "GUNNIN LSF 1033" UNLESS OTHERWISE NOTED.

BY GRAPHIC PLOTTING ONLY, SOME PORTIONS OF THIS SITE ARE SHOWN TO BE WITHIN THE LIMITS OF A 100 YR. FLOOD HAZARD AREA AS PER F.I.R.M. WALTON COUNTY, GEORGIA AND INCORPORATED AREAS, COMMUNITY PANEL NUMBER(S) 13297C0110E, 13297C0123E, 13297C130E, AND 13297C0136E.

THE SURVEY AND PLAT SHOWN HEREON IS NOT INTENDED FOR USE OR RELIANCE BY ANY PARTIES OR ENTITIES NOT SPECIFICALLY LISTED IN THE TITLE. UNAUTHORIZED THIRD PARTIES SHALL INDEMNIFY AND HOLD GUNNIN AND SURVEYING, LLC HARMLESS AGAINST ANY AND ALL LIABILITY FOR ANY LOSS ARISING OUT OF, OR RELATED TO, RELIANCE BY ANY THIRD PARTY ON ANY WORK PERFORMED THEREUNDER, OR THE CONTENTS OF THE SURVEY.

ABOVE GROUND UTILITY LOCATIONS WERE OBTAINED FROM FIELD OBSERVATIONS. UNDERGROUND UTILITIES WERE NOT LOCATED AS PART OF THIS SURVEY. THE INFORMATION SHOWN ON THIS DRAWING CONCERNING UTILITIES IS NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. THE OWNER, ARCHITECT, CONTRACTOR AND THEIR AGENTS ARE RESPONSIBLE FOR MAKING THEIR OWN DETERMINATIONS AS TO THE ACTUAL SIZE, TYPE AND LOCATION OF UNDERGROUND AND OTHER UTILITIES AS MAY BE NECESSARY TO AVOID DAMAGE THERETO.

UTILITIES NOT SHOWN FOR CLARITY.

THE CURRENT PARCEL IDENTIFICATION NUMBER IS M0290008.

REFERENCE
 1. SURVEY OF BREEDLOVE PROPERTY, PREPARED BY HANNON, MECKS & BAGWELL SURVEYORS & ENGINEERS, INC. ON OCTOBER 31, 1986, AND LAST REVISED ON MAY 11, 1988.

SYMBOL LEGEND

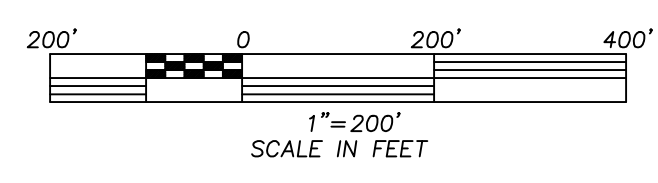
1/2" REBAR FOUND	1/2" REBAR SET	RIGHT-OF-WAY MONUMENT FOUND	ADJOINING LOT NUMBER	LOT NUMBER	LAND LOT NUMBER
AIR CONDITIONING UNIT	BENCHMARK	BOLLARD	HANDICAP PARKING SPOT	SIGN	MANHOLE - UNKNOWN TYPE
HANDHOLE	CABLE TV BOX	CABLE TV MANHOLE	CABLE TV PEDESTAL	ELECTRIC BOX	ELECTRIC MANHOLE
ELECTRIC METER	ELECTRIC PEDESTAL	GUY WIRE AND ANCHOR	GUY POLE	LIGHT POLE (LP)	POWER POLE (PP)
SERVICE POLE	HIGH VOLTAGE POWER POLE (HVPP)	TRANSFORMER	GAS MANHOLE	GAS VALVE	GAS METER
SANITARY SEWER CLEAN OUT	SANITARY SEWER MANHOLE	STORM SEWER CLEAN OUT	DOUBLE WING CATCH BASIN	SINGLE WING CATCH BASIN	CURB INLET
DROP INLET	FLARED END SECTION	HEADWALL	JUNCTION BOX	WEIR INLET	YARD INLET
TELEPHONE BOX	TELEPHONE MANHOLE	TELEPHONE PEDESTAL	PEDESTRIAN SIGNAL POLE	TRAFFIC SIGNAL BOX	TRAFFIC SIGNAL POLE
FIRE DEPARTMENT CONNECTION	FIRE HYDRANT	IRRIGATION CONTROL VALVE	POST INDICATOR VALVE	WATER MANHOLE	WATER METER
WATER VALVE	WATER VAULT	TREE			

ABBREVIATIONS

A.E.	ACCESS EASEMENT
BC	BACK OF CURB
BM	BENCHMARK
BSL	BUILDING SETBACK LINE
C&G	CURB AND GUTTER
C.L.	CENTERLINE
C.L.F.	CHAIN LINK FENCE
CONC.	CONCRETE
CONC.	CONCRETE
OTP	CRIMPED TOP PIPE
DB	DEED BOOK
D.E.	DRAINAGE EASEMENT
EX.	EXISTING
EP	EDGE OF PAVEMENT
FEN.	FENCE
L.L.	LAND LOT LINE
OTP	OPEN TOP PIPE
PLAT	PLAT BOOK
PG.	PAGE
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
PROP.	PROPOSED
R/W	RIGHT OF WAY
SS	SANITARY SEWER
S.S.E.	SANITARY SEWER EASEMENT
P.L.	PROPERTY LINE
SSMH	SANITARY SEWER MANHOLE
U.E.	UTILITY EASEMENT
CI	CURB INLET
DI	DROP INLET
DWCB	DOUBLE WING CATCH BASIN
FES	FLARED END SECTION
HW	HEADWALL
JB	JUNCTION BOX
OCS	OUTLET CONTROL STRUCTURE
SWCB	SINGLE WING CATCH BASIN
WI	WEIR INLET
YI	YARD INLET
CMP	CORRUGATED METAL PIPE
DIP	DUCTILE IRON PIPE
HDPE	HIGH DENSITY POLYETHYLENE PIPE
PVC	POLYVINYL CHLORIDE PIPE
RCP	REINFORCED CONCRETE PIPE
VCP	VITRIFIED CLAY PIPE

LINE TYPE LEGEND

ADJOINING PROPERTY LINE	RIGHT-OF-WAY CENTERLINE	CREEK CENTERLINE	LAND LOT LINE	METAL FENCE	WIRE FENCE	WOOD FENCE	RAILROAD TRACK	OVERHEAD UTILITY LINE	UNDERGROUND CABLE TV LINE	UNDERGROUND ELECTRIC LINE	UNDERGROUND FIBER OPTIC LINE	UNDERGROUND GAS PIPE	UNDERGROUND SANITARY SEWER PIPE	UNDERGROUND STORM SEWER PIPE	UNDERGROUND STREET LIGHTING LINE	UNDERGROUND TELEPHONE LINE	UNDERGROUND TRAFFIC LINE	UNDERGROUND WATER PIPE
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TOTAL AREA= 200.359± ACRES

SURVEYOR'S CERTIFICATE (STATE OF GEORGIA)
 AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

NOTE: THIS SURVEY WAS RELEASED PRIOR TO APPROVALS BEING OBTAINED. APPROVALS MUST BE OBTAINED PRIOR TO THE RECORDING OF THIS PLAT.

JESSE R. GUNNIN, GA RLS No. 3079 DATE

REVISION	
DATE	

BOUNDARY SURVEY FOR:
THE PACIFIC GROUP, INC.
 LOCATED IN LAND LOTS 7, 8, 27, 28 & 42
 BROOKS GMD 421 & TOWN GMD 419, 3rd DISTRICT
 CITY OF MONROE
 WALTON COUNTY, GEORGIA
 AUGUST 20, 2021

141 Railroad St., Ste. 116
 Canton, GA 30114
 678.880.7502
 www.GunninSurvey.com
 License No. LSF 001033



DRAWN BY: JZC
 CHECKED BY: JRJ

PROJECT NO. 21062

SHEET	OF
1	1

DEVELOPMENT SUMMARY

PROPOSED NAME: RIVER POINTE
 LAND LOTS: 7, 8, 27 & 28
 LAND DISTRICT: 3RD
 PROPOSED USE: SINGLE FINALLY RESIDENTIAL
 EXISTING ZONING: R1
 PROPOSED ZONING: UNCHANGED
 TOTAL AREA: 200.04 ACRES
 PROPOSED LOTS: 310
 DENSITY: 310 UNITS/200.40 ACRE
 1.55 UPA
 REQUIRED OPEN SPACE: 15% OR 30.01 AC
 PROPOSED OPEN SPACE: 28% OR 28.50 AC

PROPOSED STREET WIDTH = 28' BOC-BOC

PROPOSED ROW WIDTH = 50'

SETBACKS: FRONT = 30'
 SIDE = 10'
 REAR = 25'

MIN LOT AREA: 14,000 SF
 MIN LOT WIDTH: 100' AT BUILDING LINE
 MIN LOT FRONTAGE: 75'

OWNER: THE ROWELL FAMILY PARTNERSHIP & JANE JAY STILL
 ADDRESS: P.O. BOX 1378, MONROE, GA 30655
 TELEPHONE: (770) 3186153

DEVELOPER: THE PACIFIC GROUP
 ADDRESS: 5755 DUPREE DRIVE, ATLANTA, GA 30327
 TELEPHONE: (678) 603-8267

ENGINEER: GREYDEN ENGINEERING
 ADDRESS: 12460 CRABAPPLE ROAD, STE 202-374, ALPHARETTA, GA 30004
 TELEPHONE: (770) 573-4801

UTILITIES STATEMENT:
 WATER: SUBDIVISION WILL CONNECT TO CITY OF MONROE WATER MAINS LOCATED ALONG DOUBLE SPRING CHURCH ROAD AND CEDAR RIDGE RD. 8" DUCTILE WILL BE USED THROUGH OUT THE SUBDIVISION.
 SEWER: SUBDIVISION WILL GRAVITY FEED TO A CENTRALIZED LIFT STATION AND THEN PUMP VIA 6IN FORCE MAIN TO THE NEAREST CITY OF MONROE SYSTEM MANHOLE AS PER DISCUSSIONS WITH CITY OF MONROE UTILITIES.

HYDROLOGY STATEMENT
 DUE TO TIMING OF BASIN PEAKS, NO DETENTION IS PROPOSED FOR THIS DEVELOPMENT. WATER QUALITY WILL BE PROVIDED VIA INFILTRATION WITHIN THE LOW LYING FLOODPLAIN AREAS. WE WILL ALSO UTILIZE A TREATMENT TRAIN OF PROPRIETARY BMPs AND ENHANCED SWALES. STORM WATER WILL BE DESIGNED IN ACCORDANCE WITH THE GEORGIA STORMWATER MANAGEMENT MANUAL AND THE CITY OF MONROE DEVELOPMENT STANDARDS.

REVISIONS	DATE	DESCRIPTION
81	8/2/2022	PRELIMINARY PLAT SUBMITAL
	8/19/2021	PRELIMINARY PLAT SUBMITAL #2

CLIENT: **THE PACIFIC GROUP INC.**
 5755 DUPREE DR., NW #130, ATLANTA, GA 30327 678.603.8267
 24 HOUR EMERGENCY CONTACT: RICHARD COOPER 678.603.8267

AUTHORIZATION STATEMENT
 I HEREBY SUBMIT THIS PRELIMINARY PLAT AS AUTHORIZED AGENT/OWNER OF ALL PROPERTY SHOWN THEREON, AND CERTIFY THAT ALL CONTIGUOUS PROPERTY UNDER MY OWNERSHIP OR CONTROL IS INCLUDED WITHIN THE BOUNDARY OF THIS PRELIMINARY PLAT, AS REQUIRED BY THE DEVELOPMENT REGULATIONS.

 SIGNATURE OF AUTHORIZED AGENT/OWNER
 8/19/2021 DATE

CERTIFICATION OF APPROVAL BY THE CODE ENFORCEMENT OFFICE
 THIS PRELIMINARY PLAT HAS BEEN REVIEWED AND APPROVED FOR GENERAL COMPLIANCE WITH THE ZONING ORDINANCE AND DEVELOPMENT REGULATION OF THE CITY OF MONROE.

 CODE ENFORCEMENT OFFICER
 _____ DATE

CERTIFICATE OF APPROVAL BY PLANNING COMMISSION
 THE PRELIMINARY PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE ZONING ORDINANCE AND THE DEVELOPMENT REGULATIONS OF THE CITY OF MONROE AND IS HEREBY GIVEN PRELIMINARY APPROVAL BY THE CITY OF MONROE PLANNING COMMISSION. THIS PRELIMINARY APPROVAL DOES NOT CONSTITUTE APPROVAL OF A FINAL PLAT. THIS CERTIFICATE OF APPROVAL SHALL EXPIRE AND BE NULL AND VOID ONE (1) YEAR FROM THE DATE OF THIS CERTIFICATE OF APPROVAL.

DATED THIS _____ DAY OF _____, 20____

BY: _____ CHAIRMAN
 BY: _____ SECRETARY

CERTIFICATE OF APPROVAL BY MONROE WATER & GAS DEPARTMENT
 THE LOTS SHOWN HEREON AND PLANS FOR WATER AND SEWAGE COLLECTION AND DISPOSAL HAVE BEEN REVIEWED AND APPROVED BY THE CITY OF MONROE WATER & GAS DEPARTMENT, AND WITH THE EXCEPTION OF LOTS ARE APPROVED FOR DEVELOPMENT.

DATED THIS _____ DAY OF _____, 20____

BY: _____

TITLE: _____

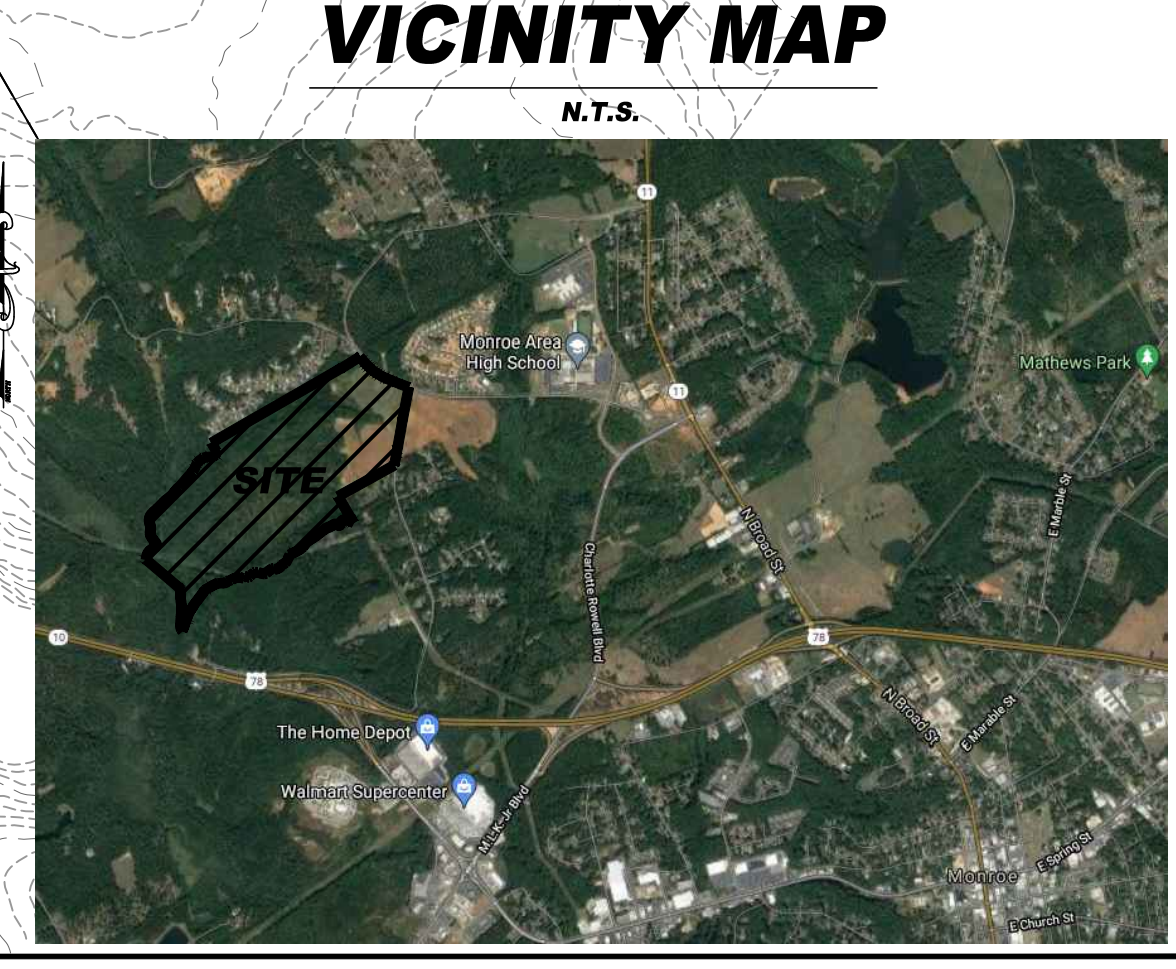
CERTIFICATE OF APPROVAL BY MAYOR AND COUNCIL
 THE PRELIMINARY PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE ZONING ORDINANCE AND THE DEVELOPMENT REGULATIONS OF THE CITY OF MONROE AND IS HEREBY GIVEN PRELIMINARY APPROVAL BY THE CITY OF MONROE MAYOR AND COUNCIL. THIS PRELIMINARY APPROVAL DOES NOT CONSTITUTE APPROVAL OF A FINAL PLAT. THIS CERTIFICATE OF APPROVAL SHALL EXPIRE AND BE NULL AND VOID ONE (1) YEAR FROM THE DATE OF THIS CERTIFICATE OF APPROVAL.

DATED THIS _____ DAY OF _____, 20____

BY: _____ MAYOR
 BY: _____ CITY CLERK



- UNDISTURBED BUFFER
- ZONE A FLOOD PLAIN
- DRAINAGE EASEMENT
- SANITARY SEWER EASEMENT
- WETLAND AREAS



CLIENT: **GREYDEN ENGINEERING**
 12460 CRABAPPLE ROAD, STE 202-374, ALPHARETTA, GA 30004
 PH: 770-573-4801 FAX: 678-302-6362

REGISTERED PROFESSIONAL ENGINEER
 RALPH DANIEL
 119/2021
 ENGINEER'S SEAL & SIGNATURE

OVERALL SITE PLAN FOR RIVER POINTE PRELIMINARY PLAT
 LOCATED IN LAND LOTS 7, 8, 27 & 28, 3RD DISTRICT, 2ND SECTION, CITY OF MONROE, WALTON COUNTY, GEORGIA

DATE	7/26/21
JOB NO.	21-028
DRAWN	RAD
CHECKED	RAD
SCALE	AS NOTED
SHEET:	PP-1

DEVELOPMENT SUMMARY

PROPOSED NAME: RIVER POINTE
 LAND LOTS: 7, 8, 27 & 28
 LAND DISTRICT: 3RD
 PROPOSED USE: SINGLE FINALLY RESIDENTIAL
 EXISTING ZONING: R1
 PROPOSED ZONING: UNCHANGED
 TOTAL AREA: 200.04 ACRES
 PROPOSED LOTS: 310
 DENSITY: 310 UNITS/200.04 ACRE
 1.55 UPA
 REQUIRED OPEN SPACE= 15% OR 30.01 AC
 PROPOSED OPEN SPACE= 28% OR 28.50 AC

PROPOSED STREET WIDTH = 28' BOC-BOC
 PROPOSED ROW WIDTH = 50'
 SETBACKS: FRONT = 30'
 SIDE = 10'
 REAR = 25'
 MIN LOT AREA: 14,000 SF
 MIN LOT WIDTH: 100' AT BUILDING LINE
 MIN LOT FRONTAGE: 75'

OWNER: THE ROWELL FAMILY PARTNERSHIP & JANE JAY STILL
 ADDRESS: P.O. BOX 1378, MONROE, GA 30655
 TELEPHONE: (770) 3186153

DEVELOPER: THE PACIFIC GROUP
 ADDRESS: 5755 DUPREE DRIVE, ATLANTA, GA 30327
 TELEPHONE: (678) 603-8267

ENGINEER: GREYDEN ENGINEERING
 ADDRESS: 12460 CRABAPPLE ROAD, STE 202-374, ALPHARETTA, GA 30004
 TELEPHONE: (770) 573-4801

UTILITIES STATEMENT:
 WATER: SUBDIVISION WILL CONNECT TO CITY OF MONROE WATER MAINS LOCATED ALONG DOUBLE SPRING CHURCH ROAD AND CEDAR RIDGE RD. 8" DUCTILE WILL BE USED THROUGH OUT THE SUBDIVISION. SUBDIVISION WILL GRAVITY FEED TO A CENTRALIZED LIFT STATION AND THEN PUMP VIA 6IN FORCE MAIN TO THE NEAREST CITY OF MONROE SYSTEM MANHOLE AS PER DISCUSSIONS WITH CITY OF MONROE UTILITIES.

SEWER:

UNDISTURBED BUFFER

ZONE A FLOOD PLAIN

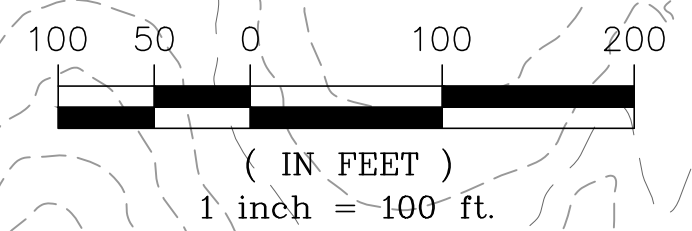
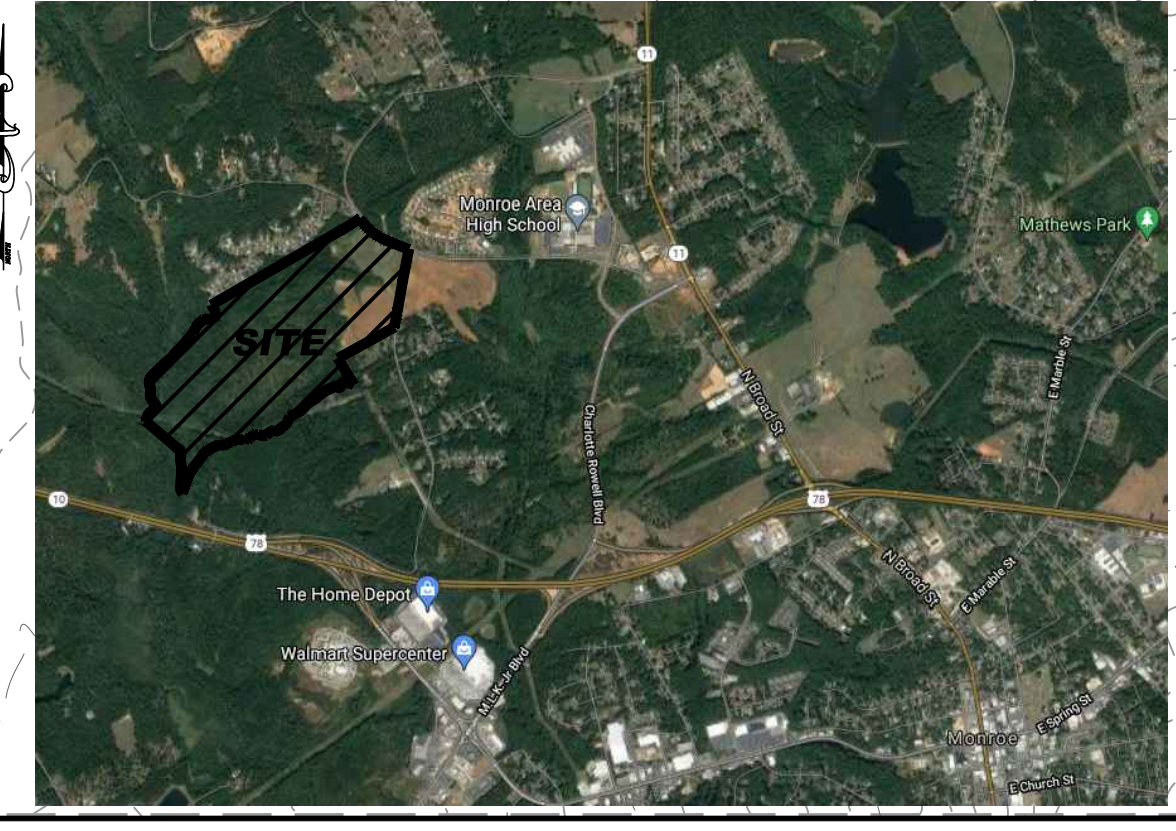
DRAINAGE EASEMENT

SANITARY SEWER EASEMENT

WETLAND AREAS

ZONE A FLOOD PLANE PER FEMA FIRM PANELS 13297C0110E 13297C0125E 13297C130E & 13297C0136E

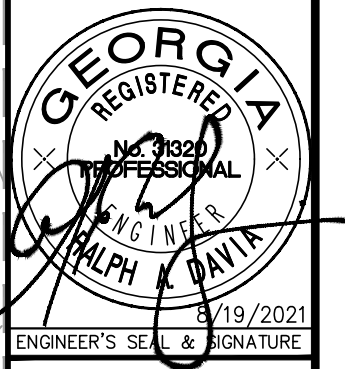
HYDROLOGY STATEMENT
 DUE TO TIMING OF BASIN PEAKS, NO DETENTION IS PROPOSED FOR THIS DEVELOPMENT. WATER QUALITY WILL BE PROVIDED VIA INFILTRATION WITHIN THE LOW LYING FLOODPLAIN AREAS. WE WILL ALSO UTILIZE A TREATMENT TRAIN OF PROPRIETARY BMPs AND AND ENHANCED SWALES. STORM WATER WILL BE DESIGNED IN ACCORDANCE WITH THE GEORGIA STORMWATER MANAGEMENT MANUAL AND THE CITY OF MONROE DEVELOPMENT STANDARDS.



REVISIONS	DATE	DESCRIPTION
01	8/2/2021	PRELIMINARY PLAT SUBMITTAL
02	8/19/2021	PRELIMINARY PLAT SUBMITTAL

CLIENT: **THE PACIFIC GROUP INC.**
 5755 DUPREE DR., NW #130, ATLANTA, GA 30327 678.603.8267
 24 HOUR EMERGENCY CONTACT: RICHARD COOPER 678.603.8267

ENGINEER: **GREYDEN ENGINEERING**
 12460 CRABAPPLE ROAD, STE 202-374 ALPHARETTA, GA 30004
 PH: 770-573-4801 FAX: 678-302-6362



SITE PLAN FOR RIVER POINTE PRELIMINARY PLAT
 LOCATED IN LAND LOTS 7, 8, 27 & 28, 3RD DISTRICT, 2ND SECTION CITY OF MONROE, WALTON COUNTY, GEORGIA

DATE	7/26/21
JOB NO.	21-028
DRAWN	RAD
CHECKED	RAD
SCALE	AS NOTED
SHEET:	PP-2

DEVELOPMENT SUMMARY

PROPOSED NAME: RIVER POINT
 LAND LOTS: 7, 8, 27 & 28
 LAND DISTRICT: 36D
 PROPOSED USE: SINGLE FINALLY RESIDENTIAL
 EXISTING ZONING: R1
 PROPOSED ZONING: UNCHANGED
 TOTAL AREA = 200.04 ACRES
 PROPOSED LOTS = 310
 DENSITY: 310 UNITS/200.40 ACRE
 1.55 UPA
 REQUIRED OPEN SPACE = 15% OR 30.01 AC
 PROPOSED OPEN SPACE = 28% OR 28.50 AC
 PROPOSED STREET WIDTH = 28' BOC-BOC
 PROPOSED ROW WIDTH = 50'

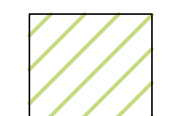
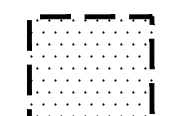

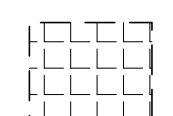

OWNER: THE ROWELL FAMILY PARTNERSHIP & JANE JAY STILL
 ADDRESS: P.O. BOX 1378, MONROE GA 30655
 TELEPHONE: (770) 3186153
 DEVELOPER: THE PACIFIC GROUP
 ADDRESS: 5755 DUPREE DRIVE, ATLANTA, GA 30327
 TELEPHONE: (678) 603-8267

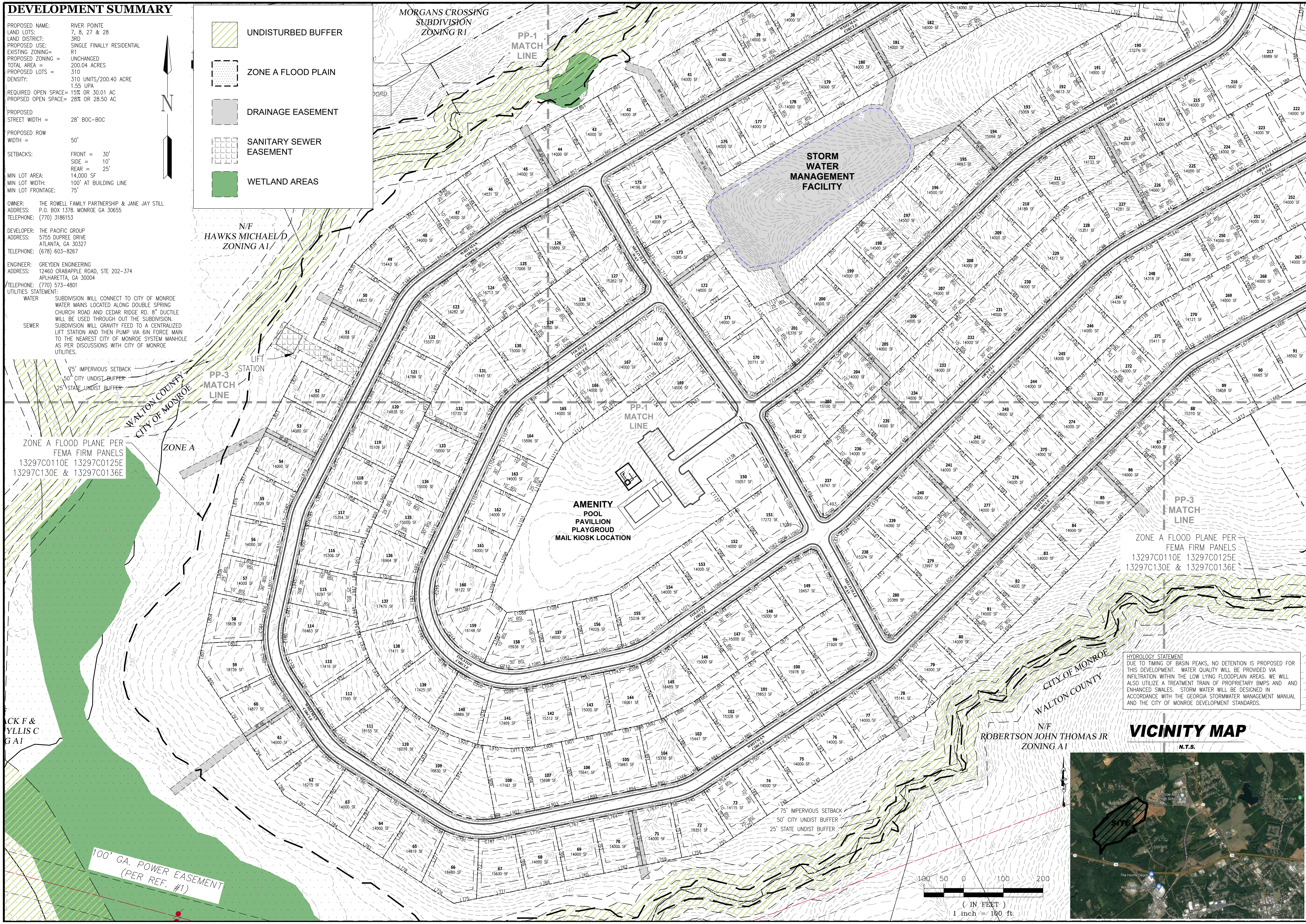
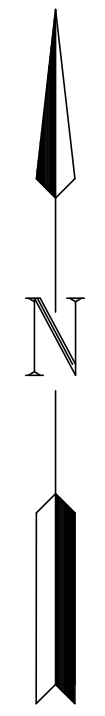
ENGINEER: GREYDEN ENGINEERING
 ADDRESS: 12460 CRABAPPLE ROAD, STE 202-374, APLHARETTA, GA 30004
 TELEPHONE: (770) 573-4801

UTILITIES STATEMENT: WATER
 SUBDIVISION WILL CONNECT TO CITY OF MONROE WATER MAINS LOCATED ALONG DOUBLE SPRING CHURCH ROAD AND CEDAR RIDGE RD. 8" DUCTILE WILL BE USED THROUGH OUT THE SUBDIVISION. SUBDIVISION WILL GRAVITY FEED TO A CENTRALIZED LIFT STATION AND THEN PUMP VIA GIN FORCE MAIN TO THE NEAREST CITY OF MONROE SYSTEM MANHOLE AS PER DISCUSSIONS WITH CITY OF MONROE UTILITIES.

SEWER
 75' IMPERVIOUS SETBACK
 50' CITY UNDIST BUFFER
 25' STATE UNDIST BUFFER

ZONE A FLOOD PLANE PER FEMA FIRM PANELS 13297C0110E 13297C0125E 13297C130E & 13297C0136E

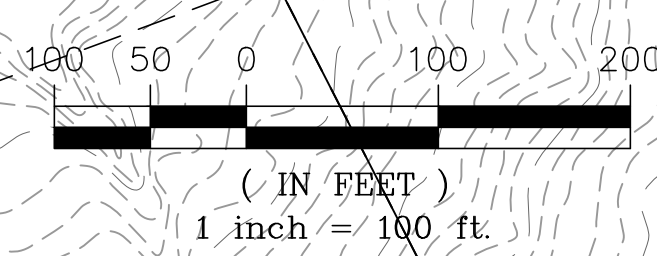
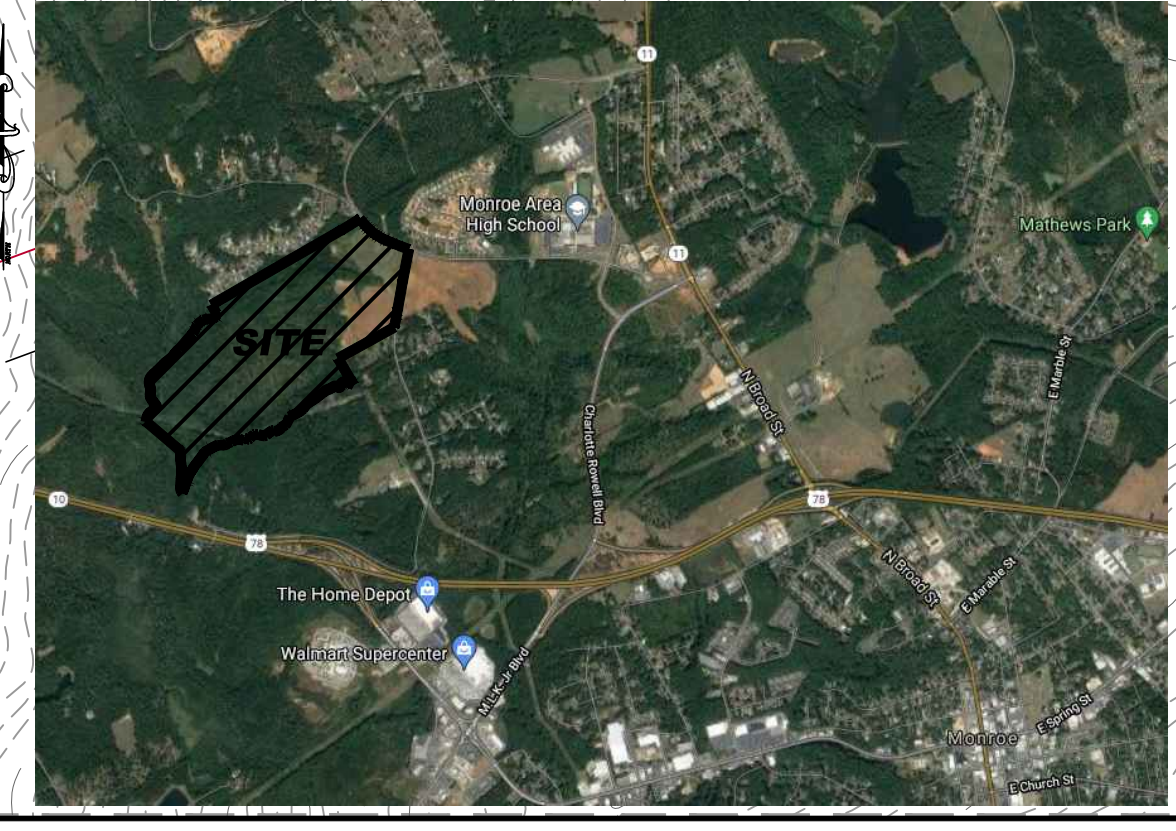
-  UNDISTURBED BUFFER
-  ZONE A FLOOD PLAIN
-  DRAINAGE EASEMENT
-  SANITARY SEWER EASEMENT
-  WETLAND AREAS



ZONE A FLOOD PLANE PER FEMA FIRM PANELS 13297C0110E 13297C0125E 13297C130E & 13297C0136E

HYDROLOGY STATEMENT
 DUE TO TIMING OF BASIN PEAKS, NO DETENTION IS PROPOSED FOR THIS DEVELOPMENT. WATER QUALITY WILL BE PROVIDED VIA INFILTRATION WITHIN THE LOW LYING FLOODPLAIN AREAS. WE WILL ALSO UTILIZE A TREATMENT TRAIN OF PROPRIETARY BMS AND ENHANCED SWALES. STORM WATER WILL BE DESIGNED IN ACCORDANCE WITH THE GEORGIA STORMWATER MANAGEMENT MANUAL AND THE CITY OF MONROE DEVELOPMENT STANDARDS.

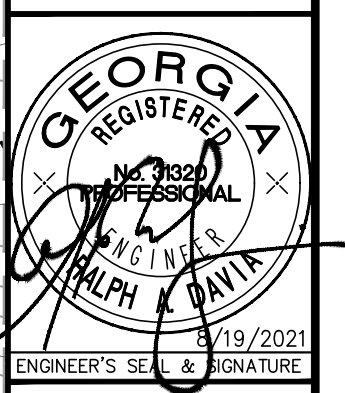
VICINITY MAP
 N.T.S.



REVISIONS	DATE	DESCRIPTION
1	8/2/2021	PRELIMINARY PLAT SUBMITTAL
2	8/19/2021	PRELIMINARY PLAT SUBMITTAL

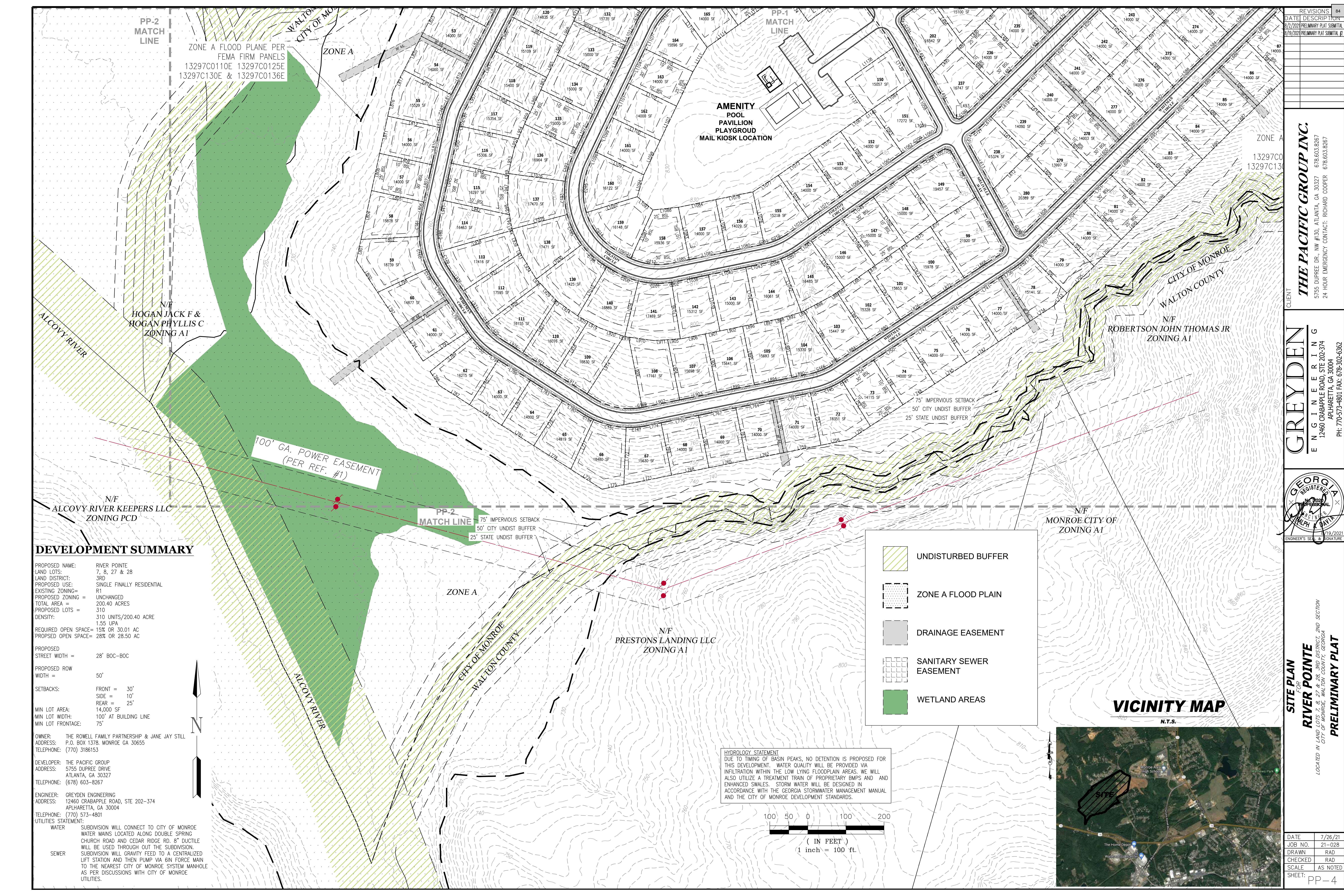
CLIENT: **THE PACIFIC GROUP INC.**
 5755 DUPREE DR., NW #130, ATLANTA, GA 30327 678.603.8267
 24 HOUR EMERGENCY CONTACT: RICHARD COOPER 678.603.8267

GREYDEN
 ENGINEERING
 12460 CRABAPPLE ROAD, STE 202-374
 APLHARETTA, GA 30004
 PH: 770-573-4801 FAX: 678-302-6362



SITE PLAN FOR RIVER POINT PRELIMINARY PLAT
 LOCATED IN LAND LOTS 7, 8, 27 & 28, 3RD DISTRICT, 2ND SECTION CITY OF MONROE, WALTON COUNTY, GEORGIA

DATE	7/26/21
JOB NO.	21-028
DRAWN	RAD
CHECKED	RAD
SCALE	AS NOTED
SHEET:	PP-3



ZONE A FLOOD PLANE PER FEMA FIRM PANELS 13297C0110E 13297C0125E 13297C130E & 13297C0136E

N/F HOGAN JACK F & HOGAN PHYLLIS C ZONING A1

100' GA. POWER EASEMENT (PER REF. #1)

PP-2 MATCH LINE 75' IMPERVIOUS SETBACK 50' CITY UNDIST BUFFER 25' STATE UNDIST BUFFER

N/F PRESTONS LANDING LLC ZONING A1

N/F MONROE CITY OF ZONING A1

N/F ROBERTSON JOHN THOMAS JR ZONING A1

DEVELOPMENT SUMMARY

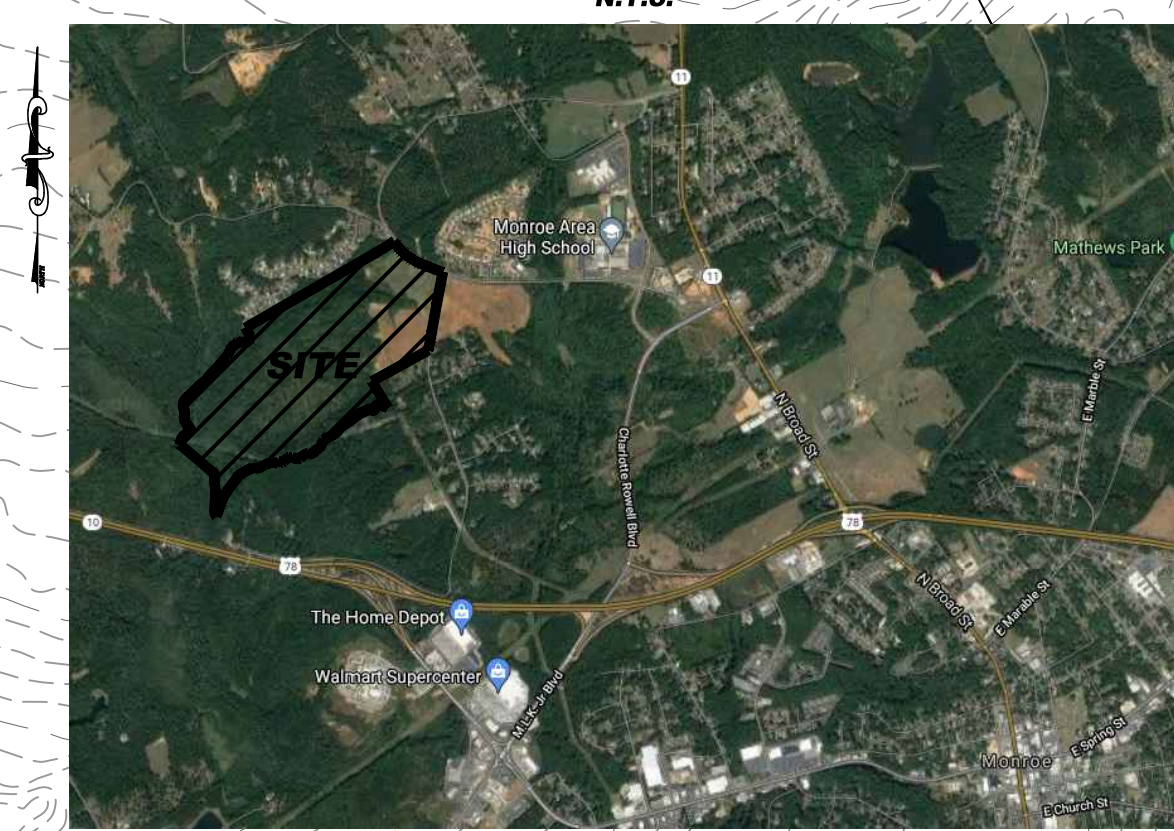
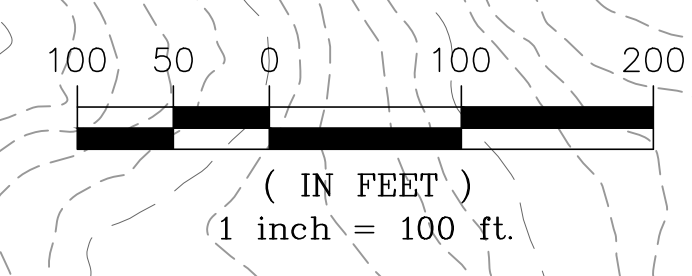
PROPOSED NAME: RIVER POINTE
 LAND LOTS: 7, 8, 27 & 28
 LAND DISTRICT: 3RD
 PROPOSED USE: SINGLE FINALLY RESIDENTIAL
 EXISTING ZONING: R1
 PROPOSED ZONING: UNCHANGED
 TOTAL AREA: 200.40 ACRES
 PROPOSED LOTS: 310
 DENSITY: 310 UNITS/200.40 ACRE
 1.55 UPA
 REQUIRED OPEN SPACE: 15% OR 30.01 AC
 PROPOSED OPEN SPACE: 28% OR 28.50 AC
 PROPOSED STREET WIDTH: 28' BOC-BOC
 PROPOSED ROW WIDTH: 50'
 SETBACKS: FRONT = 30', SIDE = 10', REAR = 25'
 MIN LOT AREA: 14,000 SF
 MIN LOT WIDTH: 100' AT BUILDING LINE
 MIN LOT FRONTAGE: 75'

OWNER: THE ROWELL FAMILY PARTNERSHIP & JANE JAY STILL
 ADDRESS: P.O. BOX 1378, MONROE GA 30655
 TELEPHONE: (770) 3186153
 DEVELOPER: THE PACIFIC GROUP
 ADDRESS: 5755 DUPREE DRIVE, ATLANTA, GA 30327
 TELEPHONE: (678) 603-8267
 ENGINEER: GREYDEN ENGINEERING
 ADDRESS: 12460 CRABAPPLE ROAD, STE 202-374, APLHARETTA, GA 30004
 TELEPHONE: (770) 573-4801

UTILITIES STATEMENT:
 WATER: SUBDIVISION WILL CONNECT TO CITY OF MONROE WATER MAINS LOCATED ALONG DOUBLE SPRING CHURCH ROAD AND CEDAR RIDGE RD. 8" DUCTILE WILL BE USED THROUGH OUT THE SUBDIVISION.
 SEWER: SUBDIVISION WILL GRAVITY FEED TO A CENTRALIZED LIFT STATION AND THEN PUMP VIA GIN FORCE MAIN TO THE NEAREST CITY OF MONROE SYSTEM MANHOLE AS PER DISCUSSIONS WITH CITY OF MONROE UTILITIES.

	UNDISTURBED BUFFER
	ZONE A FLOOD PLAIN
	DRAINAGE EASEMENT
	SANITARY SEWER EASEMENT
	WETLAND AREAS

HYDROLOGY STATEMENT
 DUE TO TIMING OF BASIN PEAKS, NO DETENTION IS PROPOSED FOR THIS DEVELOPMENT. WATER QUALITY WILL BE PROVIDED VIA INFILTRATION WITHIN THE LOW LYING FLOODPLAIN AREAS. WE WILL ALSO UTILIZE A TREATMENT TRAIN OF PROPRIETARY BMP'S AND ENHANCED SWALES. STORM WATER WILL BE DESIGNED IN ACCORDANCE WITH THE GEORGIA STORMWATER MANAGEMENT MANUAL AND THE CITY OF MONROE DEVELOPMENT STANDARDS.



REVISIONS	DATE	DESCRIPTION
84	7/26/21	PRELIMINARY PLAT SUBMITTAL
83	6/19/20	PRELIMINARY PLAT SUBMITTAL

CLIENT: **THE PACIFIC GROUP INC.**
 5755 DUPREE DR., NW #130, ATLANTA, GA 30327 678.603.8267
 24 HOUR EMERGENCY CONTACT: RICHARD COOPER 678.603.8267

GREYDEN ENGINEERING
 12460 CRABAPPLE ROAD, STE 202-374
 APLHARETTA, GA 30004
 PH: 770-573-4801 FAX: 678-302-6362



SITE PLAN FOR RIVER POINTE PRELIMINARY PLAT
 LOCATED IN LAND LOTS 7, 8, 27 & 28, 3RD DISTRICT, 2ND SECTION CITY OF MONROE, WALTON COUNTY, GEORGIA

DATE	7/26/21
JOB NO.	21-028
DRAWN	RAD
CHECKED	RAD
SCALE	AS NOTED
SHEET:	PP-4

LINE #	LENGTH	DIRECTION
L2	53.04'	S49°59'56"W
L4	16.87'	S63°09'32"W
L5	179.60'	N26°50'28"W
L6	70.24'	N58°04'28"E
L7	136.92'	S39°23'00"E
L8	100.00'	S63°09'32"W
L9	170.70'	N26°50'28"W
L10	100.40'	N58°04'28"E
L11	100.00'	S63°09'32"W
L12	161.81'	N26°50'28"W
L13	100.40'	N58°04'28"E
L14	100.00'	S63°09'32"W
L15	156.19'	N26°50'28"W
L16	99.37'	N59°57'31"E
L17	0.79'	N58°04'28"E
L18	100.00'	S63°09'32"W
L19	150.60'	N26°50'28"W
L20	100.16'	N59°57'31"E
L21	100.00'	S63°09'32"W
L22	145.00'	N26°50'28"W
L23	100.16'	N59°57'31"E
L30	112.62'	N46°17'24"W
L32	57.80'	N45°16'57"W
L33	46.38'	N28°56'10"W
L34	53.06'	N13°53'54"W
L35	66.95'	N04°16'34"E
L36	44.89'	N21°38'01"E
L37	53.48'	N59°57'31"E
L38	134.41'	S36°31'45"W
L39	44.49'	S59°24'13"W
L40	58.56'	S77°01'37"W
L41	60.98'	N84°52'28"W
L42	69.32'	N65°07'46"W
L43	3.84'	N45°16'57"W
L44	138.92'	S26°50'28"E
L45	140.00'	S26°50'28"E
L46	31.16'	S63°09'32"W
L47	56.86'	S42°02'23"W
L48	13.38'	S59°24'13"W
L51	62.92'	N63°09'32"E
L52	21.52'	S63°09'32"W
L53	118.80'	N63°09'32"E
L54	14.85'	S74°47'28"E
L56	17.46'	S45°52'44"E
L57	142.02'	S34°26'09"W
L58	88.05'	N45°52'44"W
L59	111.95'	S45°52'44"E
L60	140.00'	S44°07'16"W
L61	7.58'	N46°28'25"W
L62	94.29'	N45°52'44"W
L63	94.29'	S45°52'44"E
L64	140.00'	S42°55'54"W
L65	57.33'	N55°57'35"W
L66	56.58'	N51°30'50"W
L68	57.33'	S55°57'35"E
L69	140.00'	S34°02'25"W
L70	100.00'	N55°57'35"W
L71	100.00'	S55°57'35"E
L72	140.00'	S34°02'25"W
L73	140.00'	S32°55'58"W
L74	7.06'	N56°30'48"W
L75	94.68'	N55°57'35"W
L76	94.68'	S55°57'35"E
L77	139.54'	S21°14'14"W
L78	100.15'	N68°45'46"W

LINE #	LENGTH	DIRECTION
L79	140.34'	N21°14'14"E
L80	64.00'	S68°03'04"E
L81	36.15'	S68°45'23"E
L82	100.00'	N68°45'46"W
L83	143.11'	N21°14'14"E
L84	63.73'	S67°04'50"E
L85	26.64'	S67°05'25"E
L86	9.68'	S68°03'04"E
L87	36.29'	S64°52'45"E
L88	73.97'	N68°45'46"W
L90	148.06'	N33°36'00"E
L91	28.35'	S64°32'49"E
L92	15.29'	S64°52'45"E
L93	31.37'	S59°42'14"E
L94	40.32'	S62°32'38"E
L95	2.69'	S64°32'49"E
L97	99.04'	N55°57'35"W
L98	139.34'	N34°02'25"E
L99	25.29'	S59°42'14"E
L100	101.85'	N55°57'35"W
L101	137.56'	N34°02'25"E
L102	33.24'	S53°34'07"E
L103	66.94'	S58°34'13"E
L104	1.78'	S59°42'14"E
L105	51.12'	N55°57'35"W
L107	31.10'	N45°52'44"W
L108	137.66'	N44°07'16"E
L109	49.45'	S50°44'56"E
L110	37.27'	S53°34'07"E
L111	1.78'	S53°34'07"E
L112	17.15'	S50°44'56"E
L113	103.19'	N45°52'44"W
L114	135.40'	N44°07'16"E
L115	44.57'	S45°28'06"E
L116	40.83'	S47°22'14"E
L117	0.73'	S50°44'56"E
L118	89.40'	N45°52'44"W
L120	13.18'	N14°21'50"E
L121	130.68'	N63°09'32"E
L122	83.16'	S44°24'29"E
L124	28.54'	S51°23'42"E
L125	148.58'	S38°36'18"W
L126	147.85'	N63°09'32"E
L127	14.93'	S75°07'39"E
L128	147.92'	S38°36'18"W
L129	103.84'	S51°23'42"E
L130	137.74'	S30°43'39"W
L131	78.47'	S51°23'42"E
L132	141.98'	S24°09'56"W
L134	76.31'	S65°50'04"E
L135	141.20'	S24°09'56"W
L136	100.00'	S65°50'04"E
L137	137.74'	S24°09'56"W
L138	98.38'	S65°50'04"E
L139	124.88'	S24°09'56"W
L140	14.14'	S69°09'56"W
L141	95.46'	N65°50'04"W
L142	132.89'	N24°09'56"E
L144	63.38'	S67°59'30"E
L145	53.19'	N65°50'04"W
L146	24.92'	N51°23'42"W
L147	132.65'	N38°36'18"E
L148	109.03'	N51°23'42"W
L149	126.41'	N38°36'18"E
L150	76.90'	N51°23'42"W

LINE #	LENGTH	DIRECTION
L151	13.06'	N13°55'49"E
L152	11.59'	N63°09'32"E
L153	55.99'	N49°59'56"E
L154	148.54'	S37°08'08"W
L156	56.03'	N65°50'04"W
L157	14.14'	N20°50'04"W
L158	126.76'	N24°09'56"E
L159	127.52'	S67°59'30"E
L160	89.39'	S10°20'00"W
L161	169.39'	S74°30'46"W
L163	29.83'	S67°59'30"E
L164	114.30'	S69°20'00"E
L165	159.50'	S10°20'00"W
L166	140.00'	N79°40'00"W
L167	31.28'	N10°20'00"E
L169	101.12'	S10°20'00"W
L170	140.00'	N79°40'00"W
L171	101.12'	N10°20'00"E
L172	101.12'	S10°20'00"W
L173	140.00'	N79°40'00"W
L174	101.12'	N10°20'00"E
L175	101.12'	S10°20'00"W
L176	140.00'	N79°40'00"W
L177	101.12'	N10°20'00"E
L178	101.12'	S10°20'00"W
L179	140.00'	N79°40'00"W
L180	101.12'	N10°20'00"E
L181	101.12'	S10°20'00"W
L182	140.00'	N79°40'00"W
L183	101.12'	N10°20'00"E
L184	101.12'	S10°20'00"W
L185	140.00'	N79°40'00"W
L186	101.12'	N10°20'00"E
L187	101.12'	S10°20'00"W
L188	140.00'	N79°40'00"W
L189	101.12'	N10°20'00"E
L190	101.12'	S10°20'00"W
L191	140.00'	N79°40'00"W
L192	101.12'	N10°20'00"E
L193	106.25'	S10°20'00"W
L194	68.25'	N79°35'10"W
L196	15.05'	N50°24'01"W
L197	19.94'	N09°13'36"W
L199	25.28'	N10°20'00"E
L200	93.00'	S10°20'00"W
L201	140.00'	N79°40'00"W
L202	127.26'	N10°20'00"E
L203	107.59'	S68°45'46"E
L205	14.55'	S32°59'03"E
L206	106.11'	S10°20'00"W
L207	140.00'	N79°40'00"W
L208	33.53'	N10°20'00"E
L209	72.59'	N10°20'00"E
L210	96.47'	S10°20'00"W
L211	14.14'	S55°20'00"W
L212	130.00'	N79°40'00"W
L213	106.47'	N10°20'00"E
L214	100.00'	N79°40'00"W
L215	140.00'	N10°20'00"E
L216	100.00'	S79°40'00"W
L217	100.00'	N79°40'00"W
L218	140.00'	N10°20'00"E
L219	100.00'	S79°40'00"W
L220	100.00'	N79°40'00"W
L221	140.00'	N10°20'00"E

LINE #	LENGTH	DIRECTION
L222	100.00'	S79°40'00"E
L223	100.00'	N79°40'00"W
L224	140.00'	N10°20'00"E
L225	100.00'	S79°40'00"E
L226	100.00'	N79°40'00"W
L227	140.00'	N10°20'00"E
L228	100.00'	S79°40'00"E
L229	9.13'	N79°40'00"W
L231	42.18'	N82°18'39"W
L232	140.00'	N07°41'21"E
L233	69.07'	S82°18'39"E
L234	36.01'	S79°40'00"E
L235	100.00'	N82°18'39"W
L236	140.00'	N07°41'21"E
L237	100.00'	S82°18'39"E
L238	100.00'	N82°18'39"W
L239	140.00'	N07°41'21"E
L240	100.00'	S82°18'39"E
L241	100.00'	N82°18'39"W
L242	140.00'	N07°41'21"E
L243	100.00'	S82°18'39"E
L244	100.00'	N82°18'39"W
L245	140.00'	N07°41'21"E
L246	100.00'	S82°18'39"E
L247	100.00'	N82°18'39"W
L248	140.00'	N07°41'21"E
L249	100.00'	S82°18'39"E
L250	9.05'	N82°18'39"W
L252	151.48'	N03°45'48"W
L253	123.52'	S82°18'39"E
L255	140.06'	N16°21'11"W
L256	105.77'	N70°06'29"E
L257	22.03'	S82°18'39"E
L259	140.09'	N28°56'53"W
L260	33.95'	N60°01'51"E
L261	90.37'	N70°06'29"E
L263	91.89'	S60°01'51"W
L264	140.00'	N29°58'09"W
L265	101.96'	N60°01'51"E
L266	100.00'	S60°01'51"W
L267	140.00'	N29°58'09"W
L268	100.00'	N60°01'51"E
L269	100.00'	S60°01'51"W
L270	140.00'	N29°58'09"W
L271	100.00'	N60°01'51"E
L272	100.00'	S60°01'51"W
L273	140.00'	N29°58'09"W
L274	100.00'	N60°01'51"E
L275	100.00'	S60°01'51"W
L276	140.00'	N29°58'09"W
L277	100.00'	N60°01'51"E
L278	100.00'	S60°01'51"W
L279	140.00'	N29°58'09"W
L280	100.00'	N60°01'51"E
L281	100.00'	S60°01'51"W
L282	140.00'	N29°58'09"W
L283	13.62'	N60°01'51"E
L284	86.38'	N60°01'51"E
L285	100.00'	S60°01'51"W
L286	140.00'	N29°58'09"W
L287	100.00'	N60°01'51"E
L288	140.00'	S29°58'09"E
L289	100.00'	S60°01'51"W
L290	140.00'	N29°58'09"W
L291	100.00'	N60°01'51"E

LINE #	LENGTH	DIRECTION
L292	140.00'	S29°58'09"E
L293	100.00'	S60°01'51"W
L294	100.00'	N60°01'51"E
L295	140.00'	S29°58'09"E
L296	100.00'	S60°01'51"W
L297	100.00'	N60°01'51"E
L298	140.00'	S29°58'09"E
L299	100.00'	S60°01'51"W
L300	100.00'	N60°01'51"E
L301	140.00'	S29°58'09"E
L302	100.00'	S60°01'51"W
L303	100.00'	N60°01'51"E
L304	140.00'	S29°58'09"E
L305	100.00'	S60°01'51"W
L306	100.00'	N60°01'51"E
L307	140.00'	S29°58'09"E
L308	100.00'	S60°01'51"W
L309	100.00'	N60°01'51"E
L310	100.00'	S60°01'51"W
L311	100.00'	N60°01'51"E
L312	0.00'	S29°58'09"E
L313	140.00'	S29°58'09"E
L314	140.00'	S10°08'47"E
L315	81.30'	S69°53'36"W
L316	140.00'	S07°41'21"W
L317	83.34'	S89°54'00"W
L319	10.59'	S82°18'39"E
L320	140.00'	S07°41'21"W
L321	100.00'	N82°18'39"W
L322	100.00'	S82°18'39"E
L323	85.44'	N82°18'39"W
L324	100.00'	S82°18'39"E
L325	140.00'	S07°41'21"W
L326	14.56'	N82°18'39"W
L327	140.00'	S07°41'21"W
L328	100.00'	N82°18'39"W
L329	100.00'	S82°18'39"E
L331	36.56'	S61°07'58"W
L332	76.77'	N28°52'02"W
L333	135.86'	S82°18'39"E
L334	14.14'	S37°18'39"E
L335	29.32'	S07°41'21"W
L336	140.00'	S10°20'00"W
L338	89.43'	N79°40'00"W
L339	140.00'	N10°20'00"E
L340	100.00'	S79°40'00"E
L341	140.00'	S10°20'00"W
L342	100.00'	N79°40'00"W
L343	100.00'	S79°40'00"E
L344	96.04'	S10°20'00"W
L346	97.30'	N79°40'00"W
L347	90.63'	S79°40'00"E
L348	14.14'	S34°40'00"E
L349	145.00'	S44°32'48"E
L350	100.00'	S45°27'12"W
L351	145.00'	N44°32'48"W
L352	100.00'	N45°27'12"E
L353	145.00'	S44°32'48"E
L354	100.00'	S45°27'12"W
L355	100.00'	N45°27'12"E
L356	145.00'	S44°32'48"E

LINE #	LENGTH	DIRECTION
L578	2.31'	N45°27'12"E
L579	97.69'	N45°27'12"E
L580	100.00'	S45°27'12"W
L581	140.00'	N44°32'48"W
L582	2.31'	N45°27'12"E
L583	97.69'	N45°27'12"E
L584	100.00'	S45°27'12"W
L585	140.00'	N44°32'48"W
L586	2.31'	N45°27'12"E
L587	97.69'	N45°27'12"E
L588	100.00'	S45°27'12"W
L589	140.00'	N44°32'48"W
L590	2.31'	N45°27'12"E
L591	97.69'	N45°27'12"E
L592	100.00'	S45°27'12"W
L593	140.00'	N44°32'48"W
L594	2.31'	N45°27'12"E
L595	97.69'	N45°27'12"E
L596	100.00'	S45°27'12"W
L597	140.00'	N44°32'48"W
L598	2.31'	N45°27'12"E
L599	97.69'	N45°27'12"E
L600	100.05'	S45°27'12"W
L601	140.00'	N44°31'37"W
L602	2.31'	N45°27'12"E
L603	97.69'	N45°27'12"E
L604	99.95'	S45°27'12"W
L605	140.00'	N44°32'48"W
L606	2.31'	N45°27'12"E
L607	97.69'	N45°27'12"E
L608	153.45'	S45°27'12"W
L609	13.12'	N85°33'12"W
L611	116.25'	N28°48'38"W
L612	126.43'	N45°27'12"E
L613	143.58'	N28°48'38"W
L614	14.37'	N15°15'35"E
L616	28.29'	N45°27'12"E
L617	140.00'	S44°32'48"E
L618	140.00'	S44°32'48"E
L619	100.00'	N45°27'12"E
L620	140.00'	S44°32'48"E
L621	100.00'	N45°27'12"E
L622	100.00'	N45°27'12"E
L623	140.00'	S44°32'48"E
L624	140.00'	S44°32'48"E
L625	100.00'	N45°27'12"E
L626	140.00'	S44°32'48"E
L627	100.00'	N45°27'12"E
L628	140.00'	S44°32'48"E
L629	100.00'	N45°27'12"E
L630	140.00'	S44°32'48"E
L631	100.00'	N45°27'12"E
L632	100.00'	N45°27'12"E
L633	140.00'	S44°32'48"E
L634	140.00'	S35°22'00"E
L635	33.44'	N45°27'12"E
L636	140.00'	S28°52'02"E
L638	52.92'	N61°07'58"E
L639	140.00'	S28°52'02"E
L640	100.00'	N61°07'58"E
L641	140.00'	S28°52'02"E
L642	100.00'	N61°07'58"E
L643	100.00'	N61°07'58"E
L644	155.94'	S28°52'02"E
L645	100.00'	S60°42'47"W

LINE #	LENGTH	DIRECTION
L646	161.16'	N28°52'02"W
L647	60.62'	N61°07'58"E
L648	100.00'	S60°42'47"W
L649	161.89'	N28°52'02"W
L650	100.00'	N61°07'58"E
L651	100.00'	S60°42'47"W
L652	162.62'	N28°52'02"W
L653	100.00'	N61°07'58"E
L654	100.00'	S60°42'47"W
L655	163.35'	N28°52'02"W
L656	100.00'	N61°07'58"E
L657	100.00'	S60°42'47"W
L658	164.09'	N28°52'02"W
L659	100.00'	N61°07'58"E
L660	100.00'	S60°42'47"W
L661	164.82'	N28°52'02"W
L662	100.00'	N61°07'58"E
L663	100.00'	S60°42'47"W
L664	165.55'	N28°52'02"W
L665	100.00'	N61°07'58"E
L666	100.00'	S60°42'47"W
L667	166.28'	N28°52'02"W
L668	100.00'	N61°07'58"E
L669	100.00'	S60°42'47"W
L670	167.02'	N28°52'02"W
L671	100.00'	N61°07'58"E
L672	24.67'	S60°42'47"W
L673	50.73'	S61°08'07"W
L674	166.97'	N42°13'49"W
L676	73.51'	N61°07'58"E
L677	99.79'	S61°08'07"W
L678	140.00'	N44°32'48"W
L679	95.79'	N45°27'12"E
L680	100.00'	N45°27'12"W
L681	140.00'	N44°32'48"W
L682	100.00'	N45°27'12"E
L683	140.00'	S44°32'48"E
L684	100.00'	S45°27'12"W
L685	140.00'	N44°32'48"W
L686	100.00'	N45°27'12"E
L687	100.00'	S45°27'12"W
L688	140.00'	N44°32'48"W
L689	100.00'	N45°27'12"E
L690	100.00'	S45°27'12"W
L691	140.00'	N44°32'48"W
L692	100.00'	N45°27'12"E
L693	100.00'	S45°27'12"W
L694	140.00'	N44°32'48"W
L695	100.00'	N45°27'12"E
L696	100.00'	S45°27'12"W
L697	140.00'	N44°32'48"W
L698	100.00'	N45°27'12"E
L699	100.00'	S45°27'12"W
L700	140.00'	N44°32'48"W
L701	100.00'	N45°27'12"E
L702	100.00'	S45°27'12"W
L703	140.00'	N44°32'48"W
L704	100.00'	N45°27'12"E
L705	100.00'	S45°27'12"W
L706	140.00'	N44°32'48"W
L707	100.00'	N45°27'12"E
L708	101.76'	S29°58'09"E
L709	140.00'	S60°01'51"W
L710	91.76'	N29°58'09"W
L711	14.14'	N15°01'51"E

LINE #	LENGTH	DIRECTION
L712	130.00'	N60°01'51"E
L713	100.00'	S29°58'09"E
L714	139.97'	S60°01'51"W
L716	94.59'	N29°58'09"W
L717	72.28'	N35°45'27"W
L719	11.52'	S29°58'09"E
L720	89.22'	S35°45'27"E
L721	140.00'	S54°14'33"W
L722	100.00'	S35°45'27"E
L723	140.00'	S54°14'33"W
L724	100.00'	N35°45'27"W
L725	147.64'	S35°45'27"E
L727	114.63'	N33°30'21"E
L728	14.14'	N80°45'27"W
L729	138.32'	N35°45'27"W
L730	140.00'	N54°14'33"E
L731	100.00'	N35°45'27"W
L732	68.46'	S35°45'27"E
L733	45.68'	S45°27'12"W
L734	76.13'	N56°41'35"W
L735	140.00'	N33°18'25"W
L736	40.21'	N56°41'35"E
L738	9.77'	N45°27'12"E
L739	100.00'	S56°41'35"W
L740	100.00'	N33°18'25"W
L741	100.00'	N56°41'35"E
L742	100.00'	S56°41'35"W
L743	140.00'	N33°18'25"W
L744	100.00'	N56°41'35"E
L745	100.00'	S56°41'35"W
L746	140.00'	N33°18'25"W
L747	100.00'	N56°41'35"E
L748	100.00'	S56°41'35"W
L749	140.00'	N33°18'25"W
L750	100.00'	N56°41'35"E
L751	102.26'	S56°41'35"W
L752	140.08'	N32°07'49"W
L754	94.76'	N56°41'35"E
L755	63.38'	S56°41'35"W
L756	78.30'	N78°40'21"W
L757	140.00'	N11°19'39"W
L758	7.42'	N78°40'21"E
L759	100.00'	S78°40'21"W
L760	140.00'	N11°19'39"W
L761	100.00'	N78°40'21"E
L762	100.00'	S78°40'21"W
L763	140.00'	N11°19'39"W
L764	100.00'	N78°40'21"E
L765	100.00'	S78°40'21"W
L766	140.00'	N11°19'39"W
L767	100.00'	N78°40'21"E
L768	100.00'	S78°40'21"W
L769	140.00'	N11°19'39"W
L770	100.00'	N78°40'21"E
L771	127.73'	S78°40'21"W
L772	150.50'	N02°15'11"E
L774	39.56'	N78°40'21"E
L775	58.73'	S78°40'21"W
L776	96.92'	N57°28'49"W
L777	143.41'	N24°43'19"E
L778	115.28'	N57°28'49"W
L779	140.00'	N32°31'11"E
L780	65.30'	S57°28'49"E
L781	100.00'	N57°28'49"W
L782	140.00'	N32°31'11"E

LINE #	LENGTH	DIRECTION
L783	100.00'	S57°28'49"E
L784	100.00'	N57°28'49"W
L785	140.00'	N32°31'11"E
L786	100.00'	S57°28'49"E
L787	94.66'	N57°28'49"W
L788	43.24'	N33°30'21"W
L789	141.60'	N51°07'58"E
L791	17.16'	S57°28'49"E
L792	100.00'	S33°30'21"E
L793	140.00'	S56°29'39"W
L794	100.00'	N33°30'21"W
L795	140.00'	N56°29'39"E
L796	63.15'	S13°56'30"W
L797	116.27'	N33°30'21"W
L798	143.84'	N64°46'27"E
L800	100.93'	N33°30'21"W
L801	56.15'	N12°15'27"E
L802	152.90'	N87°14'35"E
L804	131.08'	N12°15'27"E
L805	140.00'	S77°44'33"E
L806	33.18'	S12°15'27"W
L807	100.00'	S12°15'27"W
L808	100.00'	N12°15'27"E
L809	140.00'	S77°44'33"E
L810	100.00'	S12°15'27"W
L811	100.00'	N12°15'27"E
L812	140.00'	S77°44'33"E
L813	22.08'	S27°08'31"W
L815	19.96'	S12°15'27"W
L816	67.41'	N12°15'27"E
L817	61.68'	N27°08'31"E
L818	140.00'	S62°51'29"E
L819	100.00'	S27°08'31"W
L820	100.00'	N27°08'31"E
L821	140.00'	S62°51'29"E
L822	100.00'	S27°08'31"W
L823	100.00'	N27°08'31"E
L824	140.00'	S62°51'29"E
L825	140.00'	S62°51'29"E
L826	100.00'	S27°08'31"W
L827	100.00'	N27°08'31"E
L828	100.00'	S27°08'31"W
L829	140.00'	N62°51'29"W
L830	100.00'	N27°08'31"E
L831	140.00'	S62°51'29"E
L833	77.79'	S27°08'31"W
L834	81.82'	N27°08'31"E
L835	34.29'	N32°46'38"E
L836	140.00'	S54°31'50"E
L837	13.63'	S54°50'19"W
L839	122.80'	N45°09'14"E
L840	13.63'	N54°50'19"E
L841	140.00'	S35°09'41"E
L842	100.00'	S54°50'19"W
L843	100.00'	N54°50'19"E
L844	140.00'	S35°09'41"E
L845	100.00'	S54°50'19"W
L846	100.00'	N54°50'19"E
L847	140.00'	S35°09'41"E
L848	140.00'	S29°58'09"E
L849	26.72'	S60°01'51"W
L851	23.05'	S54°50'19"W
L852	53.20'	N54°50'19"E
L853	56.87'	N60°01'51"E
L854	140.00'	S29°58'09"E

LINE #	LENGTH	DIRECTION
L855	100.00'	S60°01'51"W
L856	100.00'	N60°01'51"E
L857	100.00'	S60°01'51"W
L858	100.00'	N60°01'51"E
L859	140.00'	S29°58'09"E
L860	100.00'	S60°01'51"W
L861	100.00'	N60°01'51"E
L862	140.00'	S29°58'09"E
L863	140.00'	S29°58'09"E
L864	100.00'	S60°01'51"W
L865	100.00'	N60°01'51"E
L866	150.99'	S28°48'34"E
L867	14.69'	S13°56'30"W
L868	119.79'	S56°41'35"W
L869	161.41'	N33°18'25"W
L870	22.19'	N54°49'51"E
L871	120.25'	N57°28'20"E
L872	100.00'	S56°41'35"W
L873	158.16'	N33°18'25"W
L874	22.24'	N54°49'51"E
L875	77.81'	N54°49'51"E
L876	100.00'	S56°41'35"W
L877	154.91'	N33°18'25"W
L878	22.29'	N54°49'51"E
L879	77.76'	N54°49'51"E
L880	100.00'	S56°41'35"W
L881	151.66'	N33°18'25"W
L882	22.34'	N54°49'51"E
L883	77.71'	N54°49'51"E
L884	100.00'	S56°41'35"W
L885	158.86'	N33°18'25"W
L886	85.32'	N61°51'58"E
L887	100.00'	N54°49'51"E
L888	11.98'	S56°41'35"W
L890	47.74'	S78°40'21"W
L891	157.45'	N11°19'39"W
L892	58.86'	N73°37'43"E
L893	6.54'	N61°51'58"E
L894	100.00'	S78°40'21"W
L895	156.65'	N11°19'39"W
L896	39.14'	N78°21'21"E
L897	57.92'	N78°21'21"E
L898	2.95'	N73°37'43"E
L899	100.00'	S78°40'21"W
L900	156.27'	N11°19'39"W
L901	39.14'	N78°36'10"E
L902	60.86'	N78°21'21"E
L903	100.00'	S78°40'21"W
L904	160.77'	N11°19'39"W
L905	33.54'	N86°31'25"E
L906	66.77'	N78°36'10"E
L907	99.23'	S78°40'21"W
L909	187.60'	N10°54'29"W
L910	66.89'	S82°14'31"E
L911	36.27'	N86°31'25"E
L914	179.29'	N32°31'11"E
L915	2.64'	S71°03'32"E
L916	10.12'	S82°14'31"E

Parcel Table		
Parcel #	Area SF	Area AC
1	16004.68	0.37
2	17515.15	0.40
3	16625.39	0.38
4	15898.34	0.36
5	15339.18	0.35
6	14780.02	0.34
7	25098.77	0.58
8	27012.26	0.62
9	21641.68	0.50
10	14173.44	0.33
11	15401.20	0.35
12	14000.00	0.32
13	14058.03	0.32
14	14393.07	0.33
15	14000.00	0.32
16	14054.05	0.32
17	15910.28	0.37
18	14856.10	0.34
19	14856.10	0.34
20	14000.00	0.32
21	14000.00	0.32
22	14000.00	0.32
23	14000.00	0.32
24	14000.00	0.32
25	14264.00	0.33
26	14000.00	0.32
27	14000.00	0.32
28	14000.00	0.32
29	14000.00	0.32
30	14000.00	0.32
31	15551.12	0.36
32	16199.20	0.37
33	15226.85	0.35
34	14100.09	0.32
35	14000.00	0.32
36	14000.00	0.32
37	14000.00	0.32
38	14000.00	0.32
39	14000.00	0.32
40	14000.00	0.32
41	14000.00	0.32
42	14000.00	0.32
43	14000.00	0.32
44	14000.00	0.32
45	14000.00	0.32
46	14530.74	0.33
47	14000.00	0.32
48	14000.00	0.32
49	15442.73	0.35
50	14823.07	0.34
51	14000.00	0.32
52	14000.00	0.32
53	14000.00	0.32
54	14000.00	0.32
55	15529.25	0.36
56	14000.00	0.32
57	14000.00	0.32
58	15878.32	0.36
59	18739.09	0.43
60	14876.88	0.34

Parcel Table		
Parcel #	Area SF	Area AC
61	14000.00	0.32
62	16214.87	0.37
63	14000.00	0.32
64	14000.00	0.32
65	14818.53	0.34
66	18479.98	0.42
67	15629.80	0.36
68	14000.00	0.32
69	14000.00	0.32
70	14000.00	0.32
71	14000.00	0.32
72	16351.09	0.38
73	14115.20	0.32
74	14000.00	0.32
75	14000.00	0.32
76	14000.00	0.32
77	14000.00	0.32
78	15140.64	0.35
79	14000.00	0.32
80	14000.00	0.32
81	14000.00	0.32
82	14000.00	0.32
83	14000.00	0.32
84	14000.00	0.32
85	14000.00	0.32
86	14000.00	0.32
87	14000.00	0.32
88	15310.13	0.35
89	15858.46	0.36
90	16664.97	0.38
91	15591.74	0.36
92	16518.50	0.38
93	16445.26	0.38
94	16372.02	0.37
95	16298.79	0.37
96	16225.55	0.37
97	16152.31	0.37
98	16020.46	0.37
99	21920.25	0.50
100	15978.49	0.37
101	15653.33	0.36
102	15328.17	0.35
103	15447.26	0.35
104	15369.64	0.35
105	15693.48	0.36
106	15641.13	0.36
107	15697.74	0.36
108	17160.90	0.39
109	16829.80	0.39
110	16075.84	0.37
111	16154.98	0.37
112	17595.49	0.40
113	17416.06	0.40
114	16463.09	0.38
115	16297.06	0.37
116	15306.06	0.35
117	15353.99	0.35
118	15399.65	0.35
119	15108.85	0.35
120	14834.67	0.34

Parcel Table		
Parcel #	Area SF	Area AC
121	14784.26	0.34
122	15577.30	0.36
123	16282.47	0.37
124	16713.08	0.38
125	17006.48	0.39
126	15888.82	0.36
127	15262.32	0.35
128	15000.00	0.34
129	15000.00	0.34
130	15000.00	0.34
131	17445.03	0.40
132	15734.76	0.36
133	15000.00	0.34
134	15000.00	0.34
135	15000.00	0.34
136	16964.10	0.39
137	17470.06	0.40
138	17470.71	0.40
139	17424.65	0.40
140	16888.88	0.39
141	17469.44	0.40
142	15311.69	0.35
143	15000.00	0.34
144	16061.25	0.37
145	16484.61	0.38
146	15000.00	0.34
147	15000.00	0.34
148	15000.00	0.34
149	19457.49	0.45
150	15057.28	0.35
151	17271.96	0.40
152	14000.00	0.32
153	14000.00	0.32
154	14000.00	0.32
155	15218.07	0.35
156	14029.38	0.32
157	14000.00	0.32
158	15936.31	0.37
159	16147.57	0.37
160	16122.46	0.37
161	14000.00	0.32
162	14000.00	0.32
163	14000.00	0.32
164	15595.87	0.36
165	14000.00	0.32
166	14000.00	0.32
167	14000.00	0.32
168	14000.00	0.32
169	14500.00	0.33
170	20710.97	0.48
171	14000.00	0.32
172	14000.00	0.32
173	15084.89	0.35
174	13999.94	0.32
175	14196.09	0.33
176	14000.00	0.32
177	14000.00	0.32
178	14000.00	0.32
179	14000.00	0.32
180	14000.00	0.32

Parcel Table		
Parcel #	Area SF	Area AC
181	14000.00	0.32
182	14000.00	0.32
183	14000.00	0.32
184	15021.62	0.34
185	14972.47	0.34
186	14000.00	0.32
187	14000.00	0.32
188	14000.00	0.32
189	23103.53	0.53
190	23273.65	0.53
191	14500.00	0.33
192	14611.71	0.34
193	15059.00	0.35
194	15059.00	0.35
195	14693.22	0.34
196	14500.00	0.33
197	14500.00	0.33
198	14500.00	0.33
199	14500.00	0.33
200	14500.00	0.33
201	16433.83	0.38
202	16541.73	0.38
203	15100.00	0.35
204	14000.00	0.32
205	14000.00	0.32
206	14000.00	0.32
207	14000.00	0.32
208	14000.00	0.32
209	14000.00	0.32
210	14188.64	0.33
211	14004.88	0.32
212	14133.44	0.32
213	14000.00	0.32
214	14000.00	0.32
215	14000.00	0.32
216	15639.54	0.36
217	18989.26	0.44
218	14000.00	0.32
219	14000.00	0.32
220	14000.00	0.32
221	19497.62	0.45
222	14000.00	0.32
223	14000.00	0.32
224	14000.00	0.32
225	14000.00	0.32
226	14000.00	0.32
227	14280.66	0.33
228	15350.80	0.35
229	14316.60	0.33
230	14000.00	0.32
231	14000.00	0.32
232	14000.00	0.32
233	14000.00	0.32
234	14000.00	0.32
235	14000.00	0.32
236	14000.00	0.32
237	16746.63	0.38
238	15374.01	0.35
239	14000.00	0.32
240	14000.00	0.32

Parcel Table		
Parcel #	Area SF	Area AC
241	14000.00	0.32
242	14000.00	0.32
243	14000.00	0.32
244	14000.00	0.32
245	14000.00	0.32
246	14000.00	0.32
247	14438.74	0.33
248	14317.62	0.33
249	14000.00	0.32
250	14000.00	0.32
251	14000.00	0.32
252	14000.00	0.32
253	14000.00	0.32
254	14000.00	0.32
255	14740.84	0.34
256	19163.42	0.44
257	17260.04	0.40
258	14000.00	0.32
259	16397.08	0.38
260	16470.59	0.38
261	16433.83	0.38
262	14000.00	0.32
263	14000.00	0.32
264	14000.00	0.32
265	14000.00	0.32
266	14000.00	0.32
267	14000.00	0.32
268	14000.00	0.32
269	14000.00	0.32
270	14121.47	0.32
271	15411.02	0.35
272	14000.00	0.32
273	14000.00	0.32
274	14000.00	0.32
275	14000.00	0.32
276	14000.00	0.32
277	14000.00	0.32
278	14003.39	0.32
279	13996.61	0.32
280	20388.87	0.47
281	14415.10	0.33
282	14157.17	0.33
283	14157.17	0.33
284	14157.17	0.33
285	14157.17	0.33
286	14157.17	0.33
287	14157.17	0.33
288	14157.17	0.33
289	14157.17	0.33
290	17848.20	0.41
291	25637.96	0.59
292	15406.34	0.35
293	14000.29	0.32
294	14164.68	0.33
295	14000.00	0.32
296	14280.81	0.33
297	14000.00	0.32
298	14000.00	0.32
299	14000.50	0.32
300	14494.91	0.33

Parcel Table		
Parcel #	Area SF	Area AC
301	20062.98	0.46
302	15455.63	0.35
303	17034.17	0.39
304	15418.68	0.35
305	14203.13	0.33
306	13999.99	0.32
307	14000.00	0.32
308	14160.30	0.33
309	14000.00	0.32
310	14000.00	0.32

CURVE TABLE				
CURVE #	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	36.55'	883.51'	S40°34'07"E	36.55'
C2	40.20'	175.00'	S56°34'44"W	40.11'
C12	93.29'	55.00'	S04°52'50"E	82.50'
C19	90.79'	53.53'	N79°38'59"E	80.29'
C20	20.07'	60.24'	N22°18'21"E	19.98'
C21	22.44'	24.30'	N37°30'00"E	21.65'
C22	46.59'	225.00'	S39°56'48"E	46.51'
C27	4.67'	225.00'	S46°28'25"E	4.67'
C28	34.92'	225.00'	S51°30'50"E	34.88'
C34	4.35'	225.00'	S56°30'48"E	4.35'
C35	37.76'	175.00'	N62°34'53"W	37.69'
C36	1.34'	175.00'	N56°10'47"W	1.34'
C41	30.79'	175.00'	N50°55'09"W	30.75'
C42	29.96'	175.00'	N40°58'25"W	29.93'
C43	65.61'	225.00'	S43°02'28"E	65.38'
C46	30.94'	225.00'	S55°20'02"E	30.91'
C47	25.77'	225.00'	S62°33'13"E	25.75'
C50	1.88'	75.00'	S65°07'03"E	1.88'
C52	42.13'	883.51'	S65°18'11"E	42.13'
C54	44.10'	175.00'	N58°36'53"W	43.99'
C57	88.23'	883.51'	S61°04'34"E	88.19'
C60	109.28'	883.51'	S54°40'19"E	109.21'
C62	44.16'	175.00'	N44°09'55"W	44.05'
C65	51.68'	225.00'	N56°34'44"E	51.57'
C67	94.47'	883.51'	S48°03'55"E</	

AN ORDINANCE TO AMEND THE CHARTER OF THE CITY OF MONROE, GEORGIA REGARDING THE REDISTRICTING OF THE CITY’S ELECTION DISTRICTS AFTER A DECENNIAL CENSUS OF THE CITY OF MONROE, GEORGIA

WHEREAS, in accordance with Article I, Section 2 of the United States Constitution, a decennial census was performed in the year 2020; and,

WHEREAS, to comply with 52. U. S. C. § 10101, et seq, as amended (the “Voting Rights Act”), the City of Monroe, Georgia, a municipal corporation (the “City”) is required to redefine the voting districts of the City to comply with the One Person One Vote standard; and,

WHEREAS, to accomplish that goal, on or about May 5, 2021, the City requested assistance from the Northeast Georgia Regional Commission (the “NEGRC”) for the purpose of reviewing the census data from the 2020 Census, and redistricting the voting districts of the City to comply with the One Person One Vote requirement of the Voting Rights Act; and,

WHEREAS, on or about May 14, 2021, the NEGRC agreed to undertake the task of reviewing and compiling data from the 2020 Census to assist the City with the redistricting process; and,

WHEREAS, on or about January 31, 2022, the City held a called meeting of the Mayor and City Council attended by Mr. Jon McBrayer (“Mr. McBrayer”), the GIS Planner with NEGRC, to review five (5) proposed new voting district map variations provided by NEGRC; and,

WHEREAS, after review and discussion with Mr. McBrayer at the called meeting, the City Council agreed to continue review of the redistricting information and voting maps; and,

WHEREAS, NEGRC later provided three (3) additional map variations as a result of the meeting and continued review and contemplation by the City Council; and,

WHEREAS, on May 10, 2022, at its regularly scheduled City Council meeting, the City Administrator provided a presentation before the City Council regarding population distribution figures, district map variants, and other pertinent information for the purpose of providing eight (8) different scenarios which the City Council could choose from to redraw the voting district boundary lines; and,

WHEREAS, on May 10, 2022, during the same meeting, the City Council voted to approve “Map Version 1” as the newly adopted city voting district map because it has the least amount of change from the existing voting districts geographically and also the second least amount of deviation among populations of the eight (8) voting district map choices provided based on the new 2020 decennial census data so as to comply with the One Person One Vote mandates of the Voting Rights Act.

NOW THEREFORE, THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Part I – Charter, Article II. City Government, Section 2.03. Election of Mayor and Councilmembers is hereby amended by deleting said Section 2.03 in its entirety and replacing it with the following in lieu thereof:

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF PART 1 – CHARTER, ARTICLE II. – CITY GOVERNMENT, SECTION 2.03. ELECTION OF MAYOR AND COUNCILMEMBERS.

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This 13th day of September, 2022.

SECOND READING AND ADOPTED on this 11th day of October, 2022.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John Howard, Mayor

Attest: _____(SEAL)

Debbie Kirk, City Clerk

EXHIBIT A

PART I - CHARTER

ARTICLE II. – CITY GOVERNMENT

Sec. 2.03. Election of Mayor and Councilmembers

(a) (1) For purposes of electing members of the city council of the City of Monroe, the City of Monroe is divided into eight election districts. One member of the board shall be elected from each such district. The eight election districts shall be and correspond to those eight numbered districts described in and attached to and made a part of this Act and further identified as:

District: 001

Walton County

Tract: 1104.00

BG: 1

[Blocks:] 1029

Tract: 1106.02

BG: 1

[Blocks:] 1002

Tract: 1107.01

BG: 1

[Blocks:] 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1019, 1020, 1021, 1022, 1024, 1029

Tract: 1107.01

BG: 2

[Blocks:] 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2014, 2016, 2019, 2020, 2021, 2024, 2025, 2029, 2030, 2032, 2034, 2036, 2042

District: 002

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1012, 1013, 1014, 1015, 1016, 1043, 1045, 1046

Tract: 1104.00

BG: 1

[Blocks:] 1000, 1002, 1003, 1004, 1005, 1007, 1009, 1010, 1011, 1012, 1013, 1014, 1020, 1021, 1022, 1023, 1024, 1025, 1027, 1028, 1044

Tract: 1104.00

BG: 2

[Blocks:] 2004, 2007, 2008, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2023, 2024, 2029, 2033

Tract: 1104.00

BG: 3

[Blocks:] 3006, 3007, 3011, 3012,
3013, 3014, 3015, 3016, 3017,
3018, 3020

Tract: 1104.00

BG: 4

[Blocks:] 4013, 4021, 4022, 4025,
4026, 4027, 4028, 4029, 4032,
4033

Tract: 1105.03

BG: 2

[Blocks:] 2018, 2019

Tract: 1106.01

BG: 1

[Blocks:] 1001, 1003

Tract: 1107.01

BG: 2

[Blocks:] 2010, 2011

District: 003

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1053, 1063, 1064, 1067,
1068, 1069, 1070, 1073

Tract: 1104.00

BG: 1

[Blocks:] 1026, 1030, 1031, 1032,
1033, 1034, 1035, 1036, 1037,
1038, 1039, 1040, 1041, 1042

Tract: 1104.00

BG: 2

[Blocks:] 2025, 2026, 2027, 2028,
2034, 2035, 2036

District: 004

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1008, 1025, 1026, 1027,
1033, 1034, 1042, 1044, 1050,
1051, 1052, 1054, 1055, 1056,
1057, 1058, 1059, 1061, 1062,
1066, 1071, 1072, 1074, 1075,
1076, 1077

Tract: 1103.01

BG: 2

[Blocks:] 2010, 2011, 2012, 2013,
2014, 2015, 2016, 2017, 2018,
2019, 2020, 2021, 2022, 2023,
2024, 2025, 2026, 2027, 2028,
2029, 2030, 2031, 2032, 2033,
2034, 2035, 2036, 2037, 2038,
2039

Tract: 1103.02

BG: 1

[Blocks:] 1003, 1005, 1006, 1007,
1008, 1009, 1010, 1011, 1012

Tract: 1104.00

BG: 1

[Blocks:] 1043

Tract: 1107.01

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009

Tract: 1107.01

BG: 2

[Blocks:] 2000, 2015, 2017

Tract: 1107.02

BG: 2

[Blocks:] 2000, 2001, 2002, 2003,
2004, 2005, 2018, 2019, 2020,
2021, 2027, 2028

District: 005

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1017, 1019, 1024, 1029,
1030, 1031, 1037, 1038, 1040,
1047, 1048, 1049

Tract: 1103.01

BG: 2

[Blocks:] 2000, 2001, 2002, 2003,
2004, 2005, 2006, 2007, 2008,
2009

Tract: 1103.02

BG: 1

[Blocks:] 1000, 1001, 1002, 1004,
1014, 1015, 1016, 1017, 1018,
1019, 1020, 1021

Tract: 1103.02

BG: 2

[Blocks:] 2007, 2009, 2010, 2011,
2015

Tract: 1107.02

BG: 1

[Blocks:] 1006

Tract: 1107.02

BG: 2

[Blocks:] 2033

Tract: 1107.02

BG: 3

[Blocks:] 3008

District: 006

Walton County

Tract: 1103.01

BG: 2

[Blocks:] 2040, 2041, 2042, 2043

Tract: 1103.02

BG: 1

[Blocks:] 1013
 Tract: 1107.02
 BG: 1
 [Blocks:] 1000, 1001, 1002, 1003,
 1004, 1005, 1007, 1009, 1010,
 1016, 1020, 1024, 1025, 1026,
 1027, 1028, 1029, 1030, 1031
 Tract: 1107.02
 BG: 2
 [Blocks:] 2006, 2007, 2008, 2009,
 2010, 2011, 2012, 2013, 2014,
 2015, 2016, 2017, 2022, 2023,
 2024, 2025, 2026, 2029, 2030,
 2031, 2032, 2034, 2035, 2036
 Tract: 1107.02
 BG: 3
 [Blocks:] 3007
 1022, 1023, 1024, 1025, 1026,
 1027, 1028, 1029, 1030, 1031,
 1032, 1033, 1034, 1035, 1036,
 1037, 1038, 1039, 1040, 1041,
 1042, 1044
 Tract: 1104.00
 BG: 2
 [Blocks:] 2004, 2007, 2008, 2011,
 2012, 2013, 2014, 2015, 2016,
 2017, 2018, 2019, 2020, 2021,
 2023, 2024, 2025, 2026, 2027,
 2028, 2029, 2033, 2034, 2035,
 2036
 Tract: 1104.00
 BG: 3
 [Blocks:] 3006, 3007, 3011, 3012,
 3013, 3014, 3015, 3016, 3017,
 3018, 3020
 Tract: 1104.00

District: 007

Walton County

Tract: 1103.01
 BG: 1
 [Blocks:] 1012, 1013, 1014, 1015,
 1016, 1043, 1045, 1046, 1053,
 1063, 1064, 1067, 1068, 1069,
 1070, 1073
 Tract: 1104.00
 BG: 1
 [Blocks:] 1000, 1002, 1003, 1004,
 1005, 1007, 1009, 1010, 1011,
 1012, 1013, 1014, 1020, 1021,
 4013, 4021, 4022, 4025,
 4026, 4027, 4028, 4029, 4032,
 4033
 Tract: 1105.03
 BG: 2
 [Blocks:] 2018, 2019
 Tract: 1106.01
 BG: 1
 [Blocks:] 1001, 1003
 Tract: 1107.01

BG: 2

[Blocks:] 2010, 2011

Tract: 1106.02

BG: 1

[Blocks:] 1002

Tract: 1107.01

BG: 1

[Blocks:] 1010, 1011, 1012, 1013,
1014, 1015, 1016, 1017, 1019,
1020, 1021, 1022, 1024, 1029

Tract: 1107.01

BG: 2

[Blocks:] 2001, 2002, 2003, 2004,
2005, 2006, 2007, 2008, 2009,
2014, 2016, 2019, 2020, 2021,
2024, 2025, 2029, 2030, 2032,
2034, 2036, 2042

District: 008

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1008, 1017, 1019, 1024,
1025, 1026, 1027, 1029, 1030,
1031, 1033, 1034, 1037, 1038,
1040, 1042, 1044, 1047, 1048,
1049, 1050, 1051, 1052, 1054,
1055, 1056, 1057, 1058, 1059,
1061, 1062, 1066, 1071, 1072,
1074, 1075, 1076, 1077

Tract: 1103.01

BG: 2

[Blocks:] 2000, 2001, 2002, 2003,
2004, 2005, 2006, 2007, 2008,
2009, 2010, 2011, 2012, 2013,
2014, 2015, 2016, 2017, 2018,
2019, 2020, 2021, 2022, 2023,
2024, 2025, 2026, 2027, 2028,
2029, 2030, 2031, 2032, 2033,
2034, 2035, 2036, 2037, 2038,
2039, 2040, 2041, 2042, 2043

Tract: 1103.02

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009, 1010, 1011, 1012, 1013,
1014, 1015, 1016, 1017, 1018,
1019, 1020, 1021

Tract: 1103.02

BG: 2

[Blocks:] 2007, 2009, 2010, 2011,
2015

Tract: 1104.00

BG: 1

[Blocks:] 1043

Tract: 1107.01

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009,

Tract: 1107.01

BG: 2

[Blocks:] 2000, 2015, 2017

Tract: 1107.02

BG: 1

[Blocks:] 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1009, 1010, 1016, 1020, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031

Tract: 1107.02

BG: 2

[Blocks:] 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036

Tract: 1107.02

BG: 3

[Blocks:] 3007, 3008

(2) When used herein and in such attachments, the terms 'Tract' and 'BG' (Block Group) shall mean and describe the same geographical boundaries as provided in the report of the Bureau of the Census for the United States decennial census of 2020 for the State of Georgia. The separate numeric designations in a Tract description which are underneath a 'BG' heading shall mean and describe individual Blocks within a Block Group as provided in the report of the Bureau of

the Census for the United States decennial census of 2020 for the State of Georgia. Any part of the City of Monroe which is not included in any such district described in those attachments shall be included within that district contiguous to such part which contains the least population according to the United States decennial census of 2020 for the State of Georgia. Any part of the City of Monroe which is described in those attachments as being in a particular district shall nevertheless not be included within such district if such part is not contiguous to such district. Such noncontiguous part shall instead be included within that district contiguous to such part which contains the least population according to the United States decennial census of 2020 for the State of Georgia. Except as otherwise provided in the description of any election district, whenever the description of such district refers to a named city, it shall mean the geographical boundaries of that city as shown on the census map for the United States decennial census of 2020 for the State of Georgia.

(3) Election Districts 1 through 8 as they exist before the effective date of this Act, shall continue to be designated as Election Districts 1 through 8, respectively, but as newly described under this Act, and on and after the effective date of this Act, such members of the board serving from those former election districts shall be deemed to be serving from and representing their

respective districts as newly described under this Act.

a majority of the electors voting in their respective districts.

- (b) (1) On the Tuesday next following the first Monday in November, 1993, and every four years thereafter, an election shall be held for the office of mayor, who shall be elected for a term of four years and until a successor is duly elected and qualified. The mayor shall be elected by the qualified electors voting in a city-wide election. The person serving as mayor on the effective date of this section shall continue to serve until the expiration of his or her term and until a successor has been duly elected and qualified.
- (2) On the Tuesday next following the first Monday in November, 1995, and every four years thereafter, an election shall be held for the councilmembers from Districts 1, 2, 4, 5, and 7 who shall serve for terms of four years and until their successors are duly elected and qualified. Such councilmembers shall be elected by a majority of the electors voting in their respective districts.
- (3) On the Tuesday next following the first Monday in November, 1997, and every four years thereafter, an election shall be held for the councilmembers from districts 3, 6, and 8, who shall serve for terms of four years and until their successors are duly elected and qualified. Such councilmembers shall be elected by

NOTICE TO THE PUBLIC

CITY OF MONROE

The City Council of the City of Monroe, Georgia will hold a public hearing regarding the redistricting of the voting districts for the City of Monroe based on the new updated 2020 census data and the related required amendment to the City of Monroe’s Charter, Article II. – City Government, Section 2.03. Election of Mayor and Councilmembers. The amendment to the City Charter will adjust the boundary lines for each City District to coincide with changes to the City’s population based on the 2020 decennial census. The public hearing will be held before the City Council on October 11, 2022, at 6:00 p.m. at the City Hall building located at 215 N. Broad Street, Monroe, Georgia 30655.

A copy of the proposed Charter Amendment is available for examination and inspection by the public at the office of the Clerk of the City of Monroe, located at City Hall, 215 N. Broad Street, Monroe, Georgia 30655, and in the office of the Clerk of the Superior Court of Walton County, Georgia, located at 303 South Hammond Drive, Monroe, Georgia 30655.

All those having an interest concerning this Charter Amendment should be present.

Please run on the following dates:

September 14, 2022; September 21, 2022; September 28, 2022; and October 5, 2022.



Adopted

Legend

District

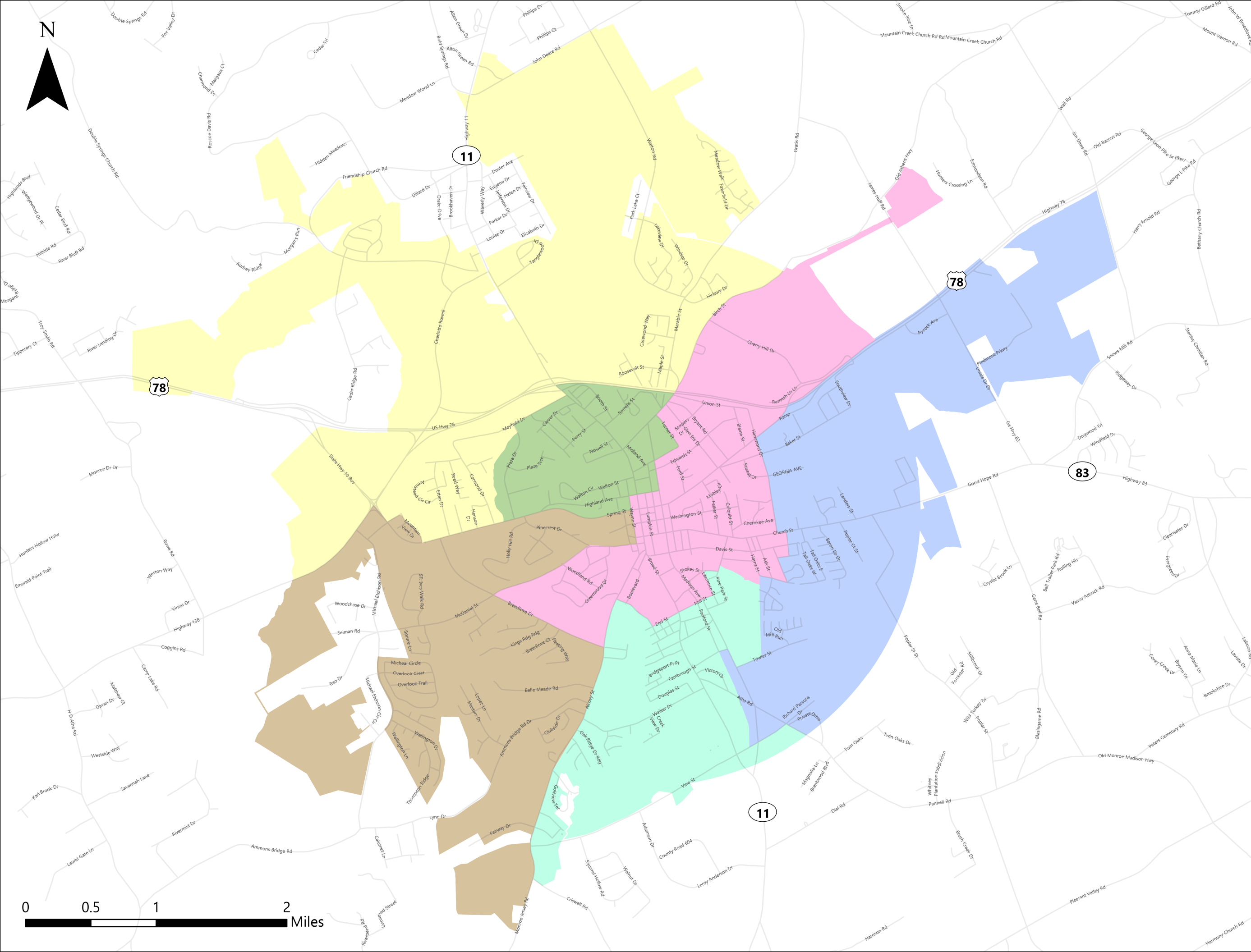
- District One (2,535)
- District Two (2,525)
- District Three (2,507)
- District Four (2,513)
- District Five (2,454)
- District Six (2,482)

NEGRC

The information has been provided from general sources and is to be used only as a guide. The NEGRC assumes no liability for its accuracy or for any decisions the user may make based on this document.

Geographic Information Systems

Data Source:
2020 Census Redistricting Data PL 94-171



City of Monroe Council At-Large Districts



Adopted

Legend

District

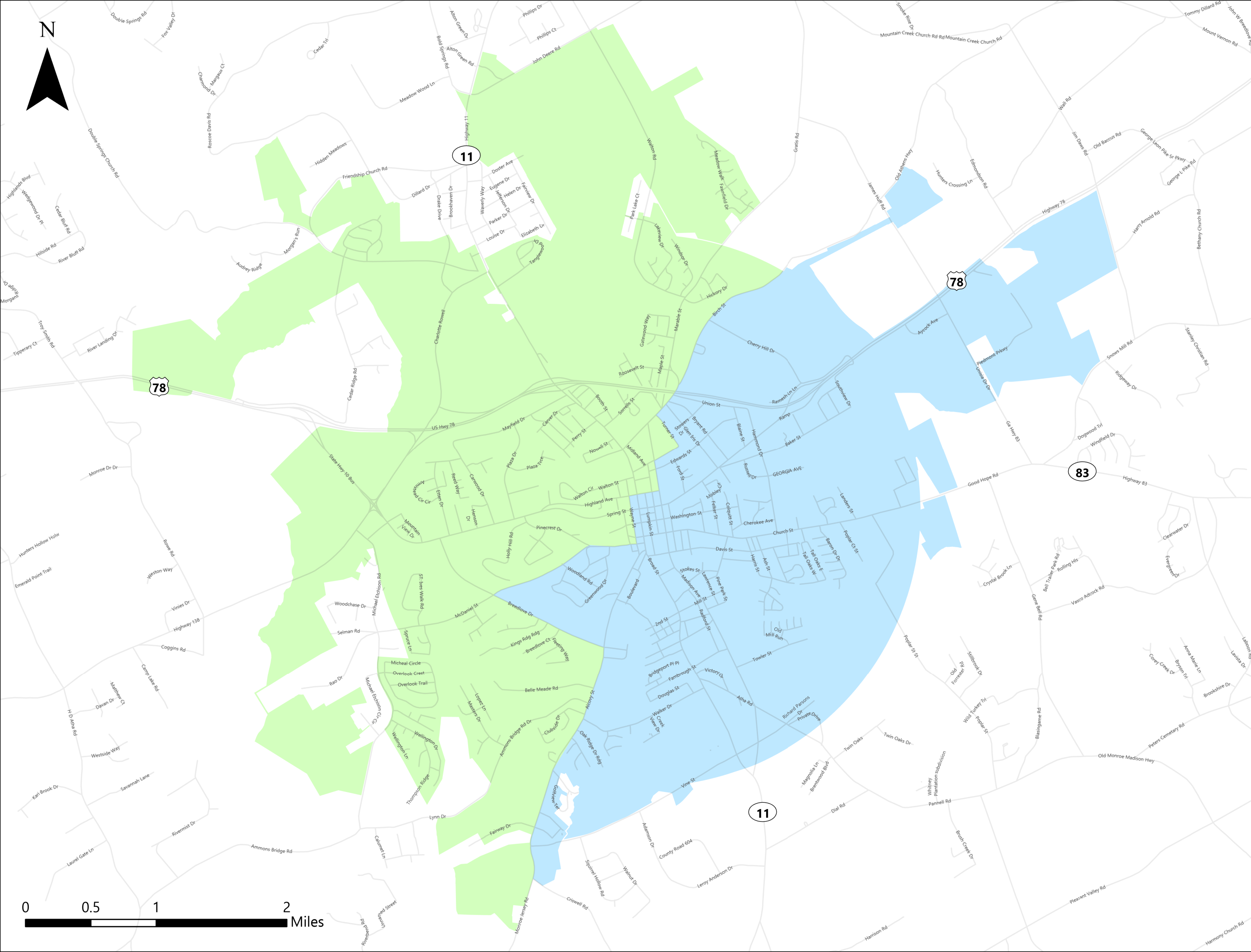
- District Seven (7,567)
- District Eight (7,449)

NEGRC

The information has been provided from general sources and is to be used only as a guide. The NEGRC assumes no liability for its accuracy or for any decisions the user may make based on this document.

Geographic Information Systems

Data Source:
2020 Census Redistricting Data PL 94-171



To: City Council
From: Logan Propes, City Administrator
Department: Adminsitraton
Date: 09-13-2022
Subject: Occupational Tax Ordinance Update



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Staff recommends approving the occupational tax ordinance as written.

Background:

The city has not updated its business occupational tax ordinance in over 25 years. In order to reflect the city’s ability to serve each business in a fair and equitable manner based on scope of needed services of subject businesses, the city is overhauling its ordinances. In short, the new method is the gross-receipts method rather than fixed rate. The new method classifies businesses based on NAICS codes with each having its own rate multiplier for the gross receipts. This allows businesses with lower city service impacts to pay a lower tax than those of higher service-related impacts.

Attachment(s):

Ordinance

AN ORDINANCE TO AMEND CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE CITY’S OCCUPATIONAL TAX

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Chapter 90, Article IV, of the Code of Ordinances is hereby repealed in its entirety by replacing it with the following in lieu thereof:

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF CHAPTER 90, ARTICLE IV, SECTIONS 106 THROUGH 155.

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This 13th day of September, 2022.

SECOND READING AND ADOPTED on this 11th day of October, 2022

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John Howard, Mayor

Attest: _____ (SEAL)
Debbie Kirk, City Clerk

EXHIBIT A

Chapter 90 – TAXATION

ARTICLE IV. – OCCUPATION TAXES

Sec. 90-106. Purpose and scope of occupational tax; occupation tax required, occupation tax certificate required; display of occupation tax certificate.

- (a) Each person engaged in a business, trade, profession or occupation, whether with a location within the city or in the case of an out-of-state business with no location in the state exerting substantial efforts within the city pursuant to O.C.G.A. § 48-13-7, shall pay an occupational tax for said business, trade, profession or occupation.
- (b) Occupation taxes shall be based upon gross receipts in combination with profitability ratio and number of employees. The profitability ratio for the type of business will be determined from nationwide averages derived from statistics, classifications or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service or successor agencies of the United States.
- (c) The occupation tax levied herein is for revenue purposes only and is not for regulatory purposes, nor is the payment of the tax made a condition precedent to the practice of any profession, trade or calling.
- (d) Any person engaged in any business, trade, profession, or occupation in the city shall receive an occupation tax

certificate upon submission of the appropriate tax and providing proof of compliance with the provisions of this chapter.

- (e) The occupation tax certificate provided for in this section shall be issued by the city administrator or designee.

Sec. 90-107 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Administrative fee means a component of an occupation tax that approximates the reasonable cost of handling and processing the occupation tax.

Business means any person, sole proprietor, partnership, corporation, trade, profession, occupation or other entity and the efforts or activities associated thereby for the purposes of raising revenue or producing income, including, but not limited to, sole proprietors receiving a form IRS 1099 from another business at the same location.

Dominant line means the type of business, within a multiple-line business, from which the greatest amount of income is derived.

Employee means an individual whose work is performed under the direction and supervision of the employer and whose employer withholds FICA, federal income

tax, or state income tax from such individual's compensation, or whose employer issues to such individuals, for purposes of documenting compensation, a form I.R.S. W-2 but not a form I.R.S. 1099.

Gross receipts.

(1) The term "gross receipts" means the total revenue of the business or practitioner for the period including, without limitation, the following:

- a. Total income without deduction for the cost of goods or expenses incurred;
- b. Gain from trading in stocks, bonds, capital assets, or instruments of indebtedness;
- c. Proceeds from commissions on the sale of property, goods, or services;
- d. Proceeds from fees for services rendered; and
- e. Proceeds from rent, interest, royalty, or dividend income.

(2) The term "gross receipts" does not include the following:

- a. Sales, use, or excise tax;
- b. Sales returns, allowances, and discounts;
- c. Interorganizational sales or transfers between or among the units of a parent-subsidiary controlled group of corporations as defined by 26 USC 1563(a)(1), or between or among the units of a brother-sister controlled group of corporations as defined by 26 USC 1563(a)(2);

- d. Payments made to a subcontractor or an independent agent for services which contributed to the gross receipts in issue;
- e. Governmental and foundation grants, charitable contributions, or the interest income derived from such funds received by a nonprofit organization which employs salaried practitioners otherwise covered by this article, if such funds constitute 80 percent or more of the organization's receipts; and
- f. Proceeds from sales of goods or services which are delivered to or received by customers who are outside the state at the time of delivery or receipt.

Location or Office shall include any structure or vehicle where a business, profession, or occupation is conducted, but shall not include a temporary or construction work site which serves a single customer or project or vehicle used for sales or delivery by a business or practitioner of a profession or occupation which has a location or office.

North American Industry Classification System [NAICS] means categories of occupations and industries established by and promulgated by the Office of Management and Budget of the United States of America and found in the 1997 NAICS Manual.

Occupation tax means a tax levied on persons, partnerships, corporations, or other entities for engaging in an occupation, profession, or business and enacted by the local government as a revenue-raising ordinance or resolution.

Occupation tax certificate means a document issued by the city acknowledging payment of the occupation tax.

Practitioner of profession or occupation means those individuals listed in O.C.G.A. § 48-13-9(c) but does not include a practitioner who is an employee of a business if such business pays an occupation tax.

Sec. 90-108 Occupation taxes due and payable dates

- (a) Occupational taxes on businesses continuing from the preceding year shall be due and payable on January 1 of each subsequent year. Occupational tax due from businesses continuing operation in the current year from the preceding year shall be considered delinquent if not paid by April 1 of each year. Any business failing to pay the occupational taxes by April 1 shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law.
- (b) If a business begins on or after January 1 of the occupation tax year, the tax on such business and any administrative fee or regulatory fee shall be due and payable on the date of the commencement of the business.
- (c) Any business failing to pay the occupational taxes within 60 days after commencement shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the tax year in addition to

interest on delinquent occupation taxes and administrative fees.

- (d) Payment of an occupation tax shall not be required prior to the commencement of business relating to legal services, nor shall it in any other manner act as a precondition on the practice of law.

Sec. 90-109 Applicant Requirements

- (a) Any person engaged in any business, trade, profession, or occupation in the city shall submit an occupation tax certificate application with supporting documentation showing compliance with all applicable provisions of state, county, and city laws relating to their business, trade, profession, or occupation.
- (b) Any person who performs any business, occupation or profession subject to an occupation tax in the city is required to provide the following information when paying such occupation tax:
 - (1) The legal name of the business.
 - (2) Any associated trade names for the business.
 - (3) The mailing address for the business.
 - (4) The actual physical address of each location of the business, if it is different than the mailing address.
 - (5) A detailed description of all business activity(ies).
 - (6) The North American Industry Classification System code (NAICS) applicable to such

business, based on the dominant line of business.

(7) The sales and use tax identification number assigned to the business by the state department of revenue, if the business is required by law to have such a number.

(8) Federal tax identification number.

(9) Estimated Gross Receipts for the current year as defined under section 90-107 in the form of an affidavit provided by the city.

(10) Any additional information and documents as required by the city.

Sec. 90-110 Business classifications for determining tax levy

- (a) For the purpose of this article, every person engaged in business requiring the payment of occupational taxes shall be assigned a code in accordance with the North American Industrial Classification System (NAICS) on the basis of their dominant line of business;
- (b) Businesses engaged in more than one business activity shall be classified on the basis of their dominant line of business at each location where business is done; except, that a person whose dominant business activity is legally exempt as defined by this article shall be classified according to such person's principal subsidiary business, if any, which is subject to the levy and assessment of occupation taxes.

(c) To the extent that a business or practitioner generates gross receipts, those gross receipts shall be taxable based upon their NAICS classification as follows:

(1) Wholesale and retail trade business and NAICS categories 42, 44, and 45 shall pay an annual occupation tax levy of 0.0002 on gross receipts.

(2) Construction, manufacturing transportation and warehousing, administration and support, waste management, remediation services, accommodations, food services and drinking places businesses and NAICS categories 23, 21, 32, 44, 48, 49, 56, and 72 shall pay an annual occupational tax levy of 0.0003 on gross receipts.

(3) Agriculture, forestry, hunting, fishing, information, educational, health services, social assistance, unclassified services, and unclassified industries businesses and NAICS categories 11, 21, 51, 61, 62, and 81 shall pay an annual occupational tax levy of 0.0005 on gross receipts.

(4) Finance, professional services, scientific services, technical services, arts, entertainment, and recreation businesses and NAICS categories 52, 54, and 71 shall pay an annual occupational tax levy of 0.0006 on gross receipts.

(5) Real Estate, rental, leasing, and holding companies businesses and NAICS categories 53 and 55 shall pay an annual occupational tax levy of 0.0008 on gross receipts.

Sec. 90-111 Administrative Fee

A non-prorated, nonrefundable administrative fee of \$50.00 is required on all occupation tax accounts for the initial registration and all renewals thereafter.

multiplied by with the gross receipts of the business for the calendar year; plus

(3) An amount equal to \$50.00 per full-time employee of the business employed as of January 1 of each calendar year:

After determining the occupation tax due using the criteria set forth in section 90-112(b)(1),(2), and (3), the tax shall be reduced by the lower of the components set forth in (2) and (3). This shall be the net occupation tax owed by the particular business, trade, or profession for the current year.

Sec. 90-112 Occupation Tax Levied

(a) An occupation tax based upon gross receipts of the business or practitioner in combination with the profitability ratio for the business or profession and number of employees is levied on businesses and practitioners that:

(1) Have one or more locations or offices within the corporate limits of the city; or

(2) Are an out-of-state business or practitioner with no location or office in the city but:

(a) Have employees or agents engaging in substantial efforts to solicit business or serve customers or clients in the State of Georgia; or

(b) Own personal or real property that generates gross receipts and is located within the corporate limits of the City.

(b) (1) Each business or practitioner shall pay a \$50.00 administrative fee; plus,

(2) The tax equal to the tax rate determined by the business's NAICS profitability ratio as set forth hereinabove in section 90-110(c)

(c) Except as provided elsewhere in this Article, all businesses and practitioners shall pay a minimum Occupation Tax of \$200.00 in addition to the Administrative Fee of \$50.00 pursuant to section 90-111.

(d) The maximum occupation Tax to be levied on any particular business location shall be \$30,000.00.

(e) All occupation taxes levied by this article are levied on the gross receipts of the calendar year or the number of employees employed in the business conducted. For new businesses, the occupation tax for the year of commencement shall be based upon an estimate of gross receipts or number of employees of the business from the date of commencement until the end of that year. Continuing businesses subject to the occupational tax shall file with the city an affidavit showing all gross receipts of that business during the preceding calendar year ending on December 31. This affidavit showing preceding calendar year gross receipts

shall be used as an estimate of gross receipts for making payments on the occupation tax for the current tax year. The number of employees reported for the current year's business operations shall be based on the number of employees employed as of January 1 of the current tax year. Applicants or owners engaged in the business shall be reported as employees of the business. The affidavit showing the business' preceding year's actual gross receipts shall also be used to adjust the estimated occupation tax for the same period. Should a business not continue or terminate during the year, such business shall notify the city's business occupation tax section and file a final return reporting those gross receipts not previously reported and making payment of any tax due.

- (f) Where a business subject to the occupation tax for the calendar year has been conducted for only a part of the preceding year, the affidavit shall contain a figure that puts such part of a year on an annualized basis with the part-year receipts bearing the same ratio to the whole-year gross receipts as the part year bears to the whole year. Said figure shall be used as the estimate of the gross receipts of the business for the current calendar year in establishing the business tax liability.
- (g) In the event a business's actual amount of gross receipts in a given year are less than what was estimated, and it results in a fee difference, the business shall be responsible for submitting a written request for a refund of the difference by April 1 of the subsequent tax year; said request must be accompanied by financial support, i.e. tax return for that tax year. If the refund is substantiated, a refund will be processed within 30 days.
- (h) No refund or proration shall be made for a taxpayer who shall cease doing business or remove the business from the city.
- (i) Notwithstanding the foregoing, if an attorney, licensed to practice law in the State of Georgia and in good standing with the State Bar of Georgia, begins or continues business after January 1 of the occupation tax year, the tax on such business shall be due and payable on December 31 of the year in which the business begins or continues. Any lawyer failing to pay the occupation tax within 120 days after December 31 shall be considered delinquent and shall be subject to and shall pay a ten percent penalty of the amount of tax or fee due and interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the year following the tax year in addition to interest on delinquent occupational taxes. In addition, a list of all delinquent lawyers may be sent to the State Bar of Georgia. The general penalty for continuing violations of this code shall not apply to violations of this Article by lawyers. Specifically, failing to comply with the article will not result in the city closing the business or penalizing the continued practice of law by fining, imprisoning or criminalizing noncompliance.
- (j) The city shall not require the payment of more than one occupational tax for each location of a business or practitioner.
- (k) The city shall not require a business to pay an occupational tax for more than 100 percent of the business' gross receipts.
- (l) Gross receipts of an out-of-state business or practitioner may include only the gross receipts of the business that are

reasonably attributable to sales or service in Georgia.

- (m) A business or practitioner with no location or office in Georgia shall only be required to pay occupation tax to the local government in Georgia where the largest dollar volume of business is done or service is performed by such business or practitioner. This limitation shall only apply when the business or practitioner has provided to the City satisfactory proof as to the applicability of this subsection.
- (n) If a business or practitioner with no location or office in Georgia provides to the City proof of payment of a local business or occupation tax in another state that includes sales or services in this state, then the business or practitioner shall be exempt from this occupation tax.
- (o) The City shall levy the occupation tax on a business or practitioner that has offices or locations in multiple locations in Georgia according to the following methods:
 - (1) If the business or practitioner can reasonably allocate the dollar amount of its gross receipts to one or more of its locations or offices based on the product manufactured, sales or other services, each local government may tax the gross receipts generated by the location or office inside the jurisdiction of the local government; or
 - (2) If the business or practitioner cannot reasonably allocate the dollar amount of gross receipts among its locations or offices, the business must divide its total gross receipts reported in Georgia by the number of

locations or offices that contributed to those gross receipts. The business or practitioner must allocate an equal percentage of its gross receipts to each location or office.

- (p) Real estate brokers shall be subject to occupation tax pursuant to this article only if they maintain a principal or branch office in the City and based only upon gross receipts derived from transactions with respect to property listed or sold and located within the state of Georgia.
- (q) A business or practitioner that is subject to an occupation tax by another local government and claiming an exemption from or limitation to the occupation tax imposed by this ordinance shall submit documentation satisfactory to the city as to current payment of the occupation tax to the other local government and the basis of such tax.
- (r) A business or practitioner which has locations in this state subject to occupation tax by more than one local government in this state shall only be subject to occupation tax by the city for the gross receipts generated within the corporate limits of the city. This limitation shall only apply when the business or practitioner has provided to the city satisfactory proof of current payment of the occupation tax of the other local government.
- (s) For purposes of this section, prima facie evidence of gross receipts generated during any period shall be a sworn statement under oath and penalty of perjury, in a form provided by the city, that the provided gross receipt information is true and correct as stated on the applicable income tax return of the business for the applicable year, less allowed exemptions. If no tax return has

been filed for the applicable year, the applicant must swear under oath and penalty of perjury that no tax return has been filed for the applicable year, and the gross receipts as presented to the city are true and correct to the best of the applicant's knowledge, ability and training based on financial documents such as CPA statement and/or the business's annual profit and loss statement.

- (t) No portion of the tax may be prorated.
- (u) For purposes of determining the number of employees of a business, trade, or practitioner, an employee who works 40 hours or more weekly shall be considered a full-time employee, and the average weekly hours of employees who work less than 40 hours weekly shall be added and such sum shall be divided by 40 to produce full-time position equivalence. For purposes of this section, the number of employees shall be the number of full-time employees or full-time position equivalence.
- (v) Notwithstanding any other provision of this article, practitioners of professions as described in O.C.G.A. § 48-13-9(c) shall elect as their entire occupation tax one of the following:
 - (1) The occupation tax based on their NAICS classification tax levy and gross receipts as provided for in this section; or
 - (2) \$400.00 per practitioner licensed to provide the service, but a practitioner paying according to this subsection shall not be required to provide information relating to the gross receipts of such practitioner.

Sec. 90-113 Reduction in tax.

Businesses and practitioners located within in the City of Monroe Downtown Development Authority (DDA) boundaries shall have a maximum annual occupation tax of \$500.00 per business location in addition to any administrative fees or regulatory fees. This reduction in the maximum tax is part of a plan for economic development, with the goal of attracting, encouraging and maintaining business within the boundaries of the DDA which is essential to the welfare of the citizens of the city.

Sec. 90-114 Certificate.

- (a) Every business, practitioner, and location subject to payment of the occupation tax levied by this article shall display a current occupation tax certificate in a conspicuous place at the location for which such certificate was issued. If the taxpayer does not have a permanent location within the city, the occupation tax certificate shall be shown to any police officer (or other person charged with enforcing this article) upon request.
- (b) The occupation tax certificate of each business operated in the city shall identify the dominant line of business that the business conducts. However, no business shall conduct any line of business without first having that line of business registered in writing with the city. This section shall not apply to attorneys in the practice of law.

Sec. 90-115. Exemptions.

- (a) No occupation tax shall be levied under this article on the following:
 - (1) Any practitioner whose office is maintained by and who is employed in practice exclusively by the United States, the state, a municipality or county of the state, or instrumentality of the United States, the state or municipality or county of the state;
 - (2) Those businesses regulated by the state public service commission;
 - (3) Those electrical service businesses organized under O.C.G.A. Title 46, chapter 3;
 - (4) Any farm operation for the production from or on the land of agricultural products, but not including any agribusiness;
 - (5) Nonprofit agricultural product cooperative marketing associations pursuant to O.C.G.A. § 2-10-05;
 - (6) Motor common carriers pursuant to O.C.G.A. § 46-7-15;
 - (7) Persons purchasing guano, meats, meal, flour, bran, cottonseed, or cottonseed meal or hulls in carload lots for distribution among the purchasers for use and not sale pursuant to O.C.G.A. § 48-5-355;
 - (8) Persons selling or introducing into the city agricultural products or livestock, including animal products, raised in this state when the sale or introduction are made by the producer of the product and the sale is made within 90 days of the introduction of the product into the city pursuant to O.C.G.A. § 48-5-356;

- (9) Depository institutions pursuant to O.C.G.A. § 48-6-93;
- (10) Any business operated for a charitable purpose; or
- (11) Any business where the levy of such occupation tax is prohibited by the laws of the state or the United States.

- (b) The exemptions and limitations contained in this article shall not be construed to repeal or otherwise affect in any way any franchise fees, business taxes or other fees or taxes otherwise allowed by law.

Sec. 90-116. Evidence of state registration required.

Each person who is licensed under O.C.G.A. Title 43 by the examining boards of the secretary of state's office shall provide evidence of proper and current state licensure before any city occupation tax certificate or regulatory fee certificate may be issued.

Sec. 90-117. Evidence of qualification required if applicable.

- (a) Any business required to obtain health permits, bonds, certificates of qualification, certificates of competency or any other regulatory matter shall first, before the issuance of an occupation tax certificate or a regulatory fee certificate, show evidence of such qualification.
- (b) Any business required to submit an annual application for continuance of the business shall do so before the registration is issued.

Sec. 90-118. Filing returns; other information required or requested.

- (a) On or before April 1 of the following year, an individual, business or practitioner subject to this occupation tax ordinance shall file with the city clerk, on a form approved by and available from the City, a signed return attesting to the gross receipts of such business or practitioner during the preceding calendar year.
- (b) Individuals, businesses, and practitioners doing business in the city shall submit to the city clerk or make available to the city within 30 days, such information as may be required or requested by the city to determine the applicability and amount of the occupation tax or regulatory fee or to facilitate levying or collection of the occupation tax.

Sec. 90-119. Confidentiality.

Information provided by a business or practitioner to the city for the purpose of determining the applicability and amount of the occupation tax or levying or collecting the occupation tax is confidential and exempt from disclosure under Article 4 of Chapter 18 of Title 50 of the Official Code of Georgia. Such information may be provided to the governing authority of another local government for occupation tax purposes or pursuant to court order or for the purpose of collecting occupation tax or prosecution for failure or refusal to pay occupation tax.

Sec. 90-120. Change of address.

Any person moving a non-transient business from one location to another shall

notify the city clerk of the move and the new address in writing, no later than ten days after moving. The same tax certificate shall be valid at the new location.

Sec. 90-121. Change of ownership; transfers.

No tax certificate issued under this article may be transferred from one person to another. Additions to or deletions from the ownership of a business, which do not affect the liability and the principal ownership of a business for which the certificate is issued, may be made without cancelling the old business or occupational tax certificate and applying for a new certificate. Whenever any person shall lease, operate or control the business franchise or property of other persons, they shall obtain a separate business tax certificate for each such business; provided no business shall pay the tax more than once under such an arrangement.

Sec. 90-122. Disabled veterans license.

An occupational tax certificate is to be granted to any veteran who presents to the city clerk a certificate from the state revenue department stating that he should be exempt from payment of any business license in the city due to disability; provided that no veteran is relieved from compliance with the remaining provisions of this article.

Sec. 90-123. Enforcement; violations.

- (a) It is the duty of the city administrator or designee to administer and enforce the provisions of this article, to perform all functions necessary to administer and enforce this article and to summon

violators of this article to appear before the municipal court. The city administrator may issue executions against individuals, businesses and practitioners for taxes and fees which are due and owing.

- (b) The city administrator shall issue executions against individual, businesses and practitioners for taxes and fees which are due and owing. Such executions shall bear interest at the rate authorized by O.C.G.A. § 48-2-40 or, if such statute should be repealed, one percent per month. The lien shall cover the property of the individual, business or practitioner liable for payment of the delinquent occupation tax or regulatory fee and become fixed as of the date and time the occupation tax or regulatory fee became delinquent. The execution shall be levied by the city administrator upon property of the delinquent tax or fee payer located in the city and sufficient property shall be advertised and sold to pay the amount of the execution, including penalty, interest and costs. All other proceedings in relation thereto shall be as provided by the Code and charter of the city and state law. The defendants at execution shall have the rights of defense, by affidavit of illegality of the tax or otherwise as provided by the charter of the city and the state law in regard to tax executions.
- (c) When a nulla bona entry has been entered upon an execution, the person against whom the entry is made shall not be allowed or entitled to have or collect any fees or charges whatever for services rendered after the entry of the nulla bona. If, at any time after the nulla bona entry has been made, the person against whom the execution issues pays the tax in full together with all interest and costs

accrued on the tax, the person may collect any fees and charges due to such person had such person never defaulted in the payment of the tax.

- (d) Individuals, businesses and practitioners who fail or refuse to pay any occupation tax or regulatory fee charged pursuant to this article shall be punished as provided in section 1-11.
- (e) Individuals, businesses and practitioners who fail or refuse to make a timely or truthful tax return or make available truthful and accurate information the city requests or requires for determining applicability or amount of occupation tax or regulatory fee or for levying or collecting such occupation tax or regulatory fee shall be subject to punishment pursuant to section 1-11.
- (f) All persons subject to the occupation tax or regulatory fee imposed by this article shall be required to file for and pay such tax or fee. For failure to do so, any officers or agents soliciting for or obtaining such person or business shall be subject to the same penalty as other persons, businesses or practitioners who fail to obtain, make a return for, or pay the applicable occupation tax or regulatory fee.
- (g) The criminal provisions contained in paragraph (d) and (e) hereinabove shall not apply to professions which are licensed by the State of Georgia or State Bar of Georgia. Practitioners of such professions which violate any of the provisions of this article shall be subject to a civil penalty in the amount of \$300.00 plus interest set forth in section 90-108. Section 90-126, Revocation of licenses, shall not apply to professions which are licensed by the State of

Georgia or State Bar of Georgia. This tax is a revenue measure only and is not a precondition or license for engaging in the practice of law or other profession regulated by the State of Georgia. The city recognizes only the State Bar of Georgia under the authority of the Georgia Supreme Court can regulate the practice of law and the city cannot impede the practice of law in any way whatsoever. There are no criminal penalties associated with this tax for lawyers or other professionals regulated by the State of Georgia.

Sec. 90-124. Lien taken for delinquent tax.

In addition to the other remedies provided in this article, for the collection of the occupation tax levied in this article, the city, upon any tax or installment of the tax becoming delinquent and remaining unpaid, shall issue execution for the correct amount of the tax against the persons, partnership, or corporation liable for such tax, which execution shall bear interest at the rate of 18 percent per annum from the date when such tax or installment becomes delinquent. The lien shall cover the property (in the city) of the person, partnership, or corporation liable for such tax. The lien of the occupation tax shall become fixed on and date from the time when such tax or any installment thereof becomes delinquent. The execution shall be levied by the city administrator or designee upon the property of such defendant located in such jurisdiction. Sufficient property shall be advertised and sold to pay the amount of the execution, with interest and costs. This section shall not apply to attorneys in the practice of law.

Sec. 90-125. Public hearing before increase in tax rate.

The City shall conduct at least one public hearing before adopting any ordinance or resolution which will increase the occupation tax rate authorized by this article to determine the use of any additional revenue so generated from such increase.

Sec. 90-126. Revocation and denial of licenses.

(a) All licenses issued pursuant to the provisions of this article are subject to revocation or suspension by the mayor and city council upon one or more of the following grounds:

- (1) The applicant or certificate holder is guilty of fraud in the operation of the business or occupation he practices or fraud or deceit in being licensed to practice in that area;
- (2) The applicant or certificate holder is engaged in the business or occupation under a false or assumed name, or is impersonating another practitioner of a like or different name;
- (3) The applicant or certificate holder is addicted to the habitual use of intoxicating liquors, narcotics, or stimulants to such an extent he is unable to perform his duties under the business or occupation;
- (4) The applicant or certificate holder is guilty of fraudulent, false, misleading, or deceptive advertising or practices;
- (5) The applicant or certificate holder has been convicted of or has pled guilty or nolo contendere to any

sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property, for a period of five years immediately prior to the filing of the application. If, after having been granted a certificate, the applicant pleads guilty, is convicted of, or enters a plea of nolo contendere to any of the above offenses, said certificate shall be subject to suspension and/or revocation;

- (6) The original application, any supporting document, or renewal thereof, contains materially false information, or the applicant has deliberately sought to falsify information contained therein;
- (7) Failure of the business to provide books and records for inspection within 30 days of a demand by the city administrator or designee as provided for in section 90-109.
- (8) The business or establishment is not authorized to operate within the city, or within the zoning district within which it is located, or is otherwise not in conformity with locational requirements of any of the city's ordinances;
- (9) The applicant or licensee has failed to pay any fee to the city or county, has failed to make a return or pay a tax due to the tax commissioner of the county, or any other agency of the city or county government or has otherwise failed to comply with the provisions of this chapter or any other chapter of this Code of Ordinances.

- (10) The business or establishment is a threat or nuisance to public health, safety or welfare;
- (11) The business or establishment has been found by a court of law to have been operating unlawfully;
- (12) Any other violation of this article; or
- (13) Violation of another statute, ordinance, rule, or regulation that governs the operation of the business in question.

- (b) Within 45 days of the filing of a completed application, the city shall either issue an occupation tax certificate to the applicant or issue a written notice of intent to deny an occupation tax certificate for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section. The notice shall be sent by certified mail, return receipt requested. The written notice shall also notify the applicant of the right to appeal said decision as designated in this section.
- (c) Should the city administrator or designee find cause for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section for an occupation tax certificate to be suspended or revoked, the city administrator or designee shall notify the occupation tax certificate holder by written notice of intent to suspend or revoke said occupation tax certificate. The notice shall be sent by certified mail, return receipt requested. Such notice shall state the grounds for the suspension or revocation of said occupation tax certificate and notify the holder of the right to appeal said decision as designated in this section.
- (d) The city administrator or designee shall administer and enforce the provisions of

this article. Should an aggrieved person or entity desire to appeal a decision of the city administrator or designee under this article, the following procedure shall apply: a notice of appeal must be filed with the city administrator or designee within 15 calendar days after receipt of the adverse decision. The notice of appeal shall be in the form of a letter and shall clearly identify all of the objections or exceptions taken to the decision of the city. The notice of appeal shall also contain an address for receipt of future notices. Should the aggrieved person or entity fail to file a notice of appeal within the time allowed, the right to appeal is lost.

- (e) Upon receipt of a timely and proper notice of appeal, the city administrator or designee shall notify the appellant, in writing, of the date, time and place where a hearing will be held. The notice shall specify the time, place and date, not less than ten days nor more than 30 days after the date the notice is issued on which an independent hearing officer appointed by the mayor and council shall conduct a hearing on the city administrator or designee's written notice of intent to deny, suspend, or revoke the occupation tax certificate. Said hearing shall be conducted in accordance with the administrative hearing procedures as adopted by resolution of the city council.
- (f) The hearing officer appointed by the mayor and council shall issue a written decision, including specific reasons for the decision pursuant to this article, to the respondent within five days after the hearing. If the decision is to deny, suspend, or revoke an occupation tax certificate, the decision shall become

final unless the applicant or certificate holder files an appeal by petition for writ of certiorari to the Walton County Superior Court within 30 days of the date of the decision. In case of intent to deny, if the decision concludes that no grounds exist for denial, of the occupation tax certificate, the city shall, within three business days of the issuance of the decision, issue the occupation tax certificate to the applicant.

- (g) This section shall not apply to attorneys in the practice of law.

Sec. 90-127. Prior Ordinance.

To the extent that any occupation taxes are owed pursuant to an ordinance passed prior to this one, such amounts remain due and owing and the provisions of that prior ordinance will remain in effect with respect to such unpaid occupation taxes until such time as they are paid in full.

Sec. 90-128. Severability.

In the event any portion of this Article shall be declared or adjudged invalid or unconstitutional, it is the intention of the City Council of the City of Monroe that such adjudication shall in no manner affect the other sections, sentences, clauses or phrases of this Article which shall remain in full force and effect as if the invalid or unconstitutional section, sentence, clause or phrase were not originally part of the Article.

Sec. 90-129—90-155. Reserved



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 9/30/22
Subject: Final Plat #1504 – Rowell Family Partnership LLC & Still Family Realty LLC

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:
 The property owners are petitioning for final plat approval to subdivide their property into 6 tracts. There is no infrastructure being constructed or dedicated as part of this final plat consideration.

Background:
 Please refer to the attached staff report for complete details regarding this final plat request.

Recommendation:
 Approval of the Final Plat as submitted without any corrections.

Attachment(s):
 Staff Report
 Application Documents



**Planning
City of Monroe, Georgia
FINAL PLAT STAFF REPORT**

APPLICATION SUMMARY

FINAL PLAT CASE #: 1504

DATE: September 30, 2022

STAFF REPORT BY: Brad Callender, Planning & Zoning Director

APPLICANT NAME: Lee Rowell

PROPERTY OWNER: Rowell Family Partnership LLC & Still Family Realty LLC

LOCATION: West side of Charlotte Rowell Blvd. & Double Springs Church Road Connector, south side of Double Springs Church Road, and the east side of Cedar Ridge Road

ACREAGE: ±203.041

EXISTING ZONING: B-3 (Highway Commercial District) & R-1A (Medium Lot Residential District)

EXISTING LAND USE: Undeveloped

REQUEST SUMMARY: The owners are petitioning for final plat approval to subdivide a split zoned commercial and residential property into 6 tracts.

STAFF RECOMMENDATION: Staff recommends approval of this final plat as submitted without any corrections.

DATES OF SCHEDULED MEETINGS

CITY COUNCIL: October 11, 2022

REQUEST SUMMARY

The applicant is requesting final plat approval for 6 tracts (lots). This plat will subdivide property currently split zoned R-1A and B-3. The R-1A tract was rezoned by the City Council in May for a single-family residential development. Most of the B-3 tracts are not currently planned for any specific development excluding one tract on Double Springs Church Road planned for a senior independent living facility. The subdivision of the B-3 tracts will allow the owner to sell each tract independently to future development interests. There is no infrastructure being constructed or dedicated as part of this final plat. Any subsequent subdivision of these tracts will require City Council approval of Preliminary and Final Plats.

STAFF RECOMMENDATION

Based upon the City Council’s policies, decision making criteria and standards outlined in the Zoning Ordinance and Development Regulations of the City of Monroe, staff recommends approval of the final plat as submitted without any corrections.



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

FINAL PLAT PERMIT

PERMIT #:	1504	DESCRIPTION:	FINAL PLAT
JOB ADDRESS:	0 DOUBLE SPRINGS CH RD	LOT #:	
PARCEL ID:	M0050045	BLK #:	
SUBDIVISION:		ZONING:	R1
ISSUED TO:	ROWELL FAMILY PARTNERSHIP & ST	CONTRACTOR:	ROWELL FAMILY PARTNERSHIP & ST
ADDRESS:	PO Box 1936	PHONE:	
CITY, STATE ZIP:	Monroe GA 30655	OWNER:	
PHONE:		PHONE:	
PROP.USE VALUATION:	\$ 0.00	DATE ISSUED:	9/20/2022
SQ FT	0.00	EXPIRATION:	3/19/2023
OCCP TYPE:			
CNST TYPE:			
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov		

FEE CODE	DESCRIPTION	AMOUNT
PZ-06	FINAL PLAT (per lot)	\$ 150.00
FEE TOTAL		\$ 150.00
PAYMENTS		\$ -150.00
BALANCE		\$ 0.00

NOTES:

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

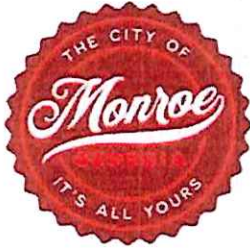
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



 (APPROVED BY)

9/20/22

 DATE



CITY OF MONROE FINAL PLAT APPLICATION

Project Name: Rowell Family Partnership & Still Family Realty, LLC

Project Location: Double Springs Church Road

Development Type: Final Subdivision Plat

Parcel #: M0050045 and M0050045A00 Acreage: 203.041 Total Lots or Units: 6

Applicant: Lee Rowell Phone #: 706-318-6153

Address: P.O. Box 1936 City: Monroe State: GA Zip: 30655

Property Owner: Rowell Family Partnership & Still Family Realty, LLC, et al. Phone #: 706-318-6153

Address: P.O. Box City: Monroe State: GA Zip: 30655

Developer: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Designer: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION ON THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION SUPPLIED BY ME TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING WORK TO BE PERFORMED SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF OWNER:  _____ DATE: 8/19/22

FEE: \$5 PER LOT/UNIT; \$150 MINIMUM

It is the responsibility of the applicant and not the staff to ensure that a complete application with all required materials are submitted. Applications and submittals found to be incomplete and incorrect will be rejected.

RECEIVED
#1504

FINAL SUBDIVISION PLAT

ROWELL FAMILY SUBDIVISION

AUTHORIZED THE SURVEY & OWNER'S AGENT
ROWELL FAMILY PARTNERSHIP & STILL FAMILY REALTY, LLC
 ATT: LEE ROWELL
 1125 N BROAD STREET
 MONROE, GEORGIA 30655
 770-318-6153

ZONING NOTES:
 TRACT NO. 1-3 AND TRACT NO. 5-6

THE CURRENT ZONING CLASSIFICATION IS B-3, HIGHWAY COMMERCIAL DISTRICT.
 THE SOURCE OF ZONING INFORMATION IS CITY OF MONROE ZONING ORDINANCE ADOPTED JUNE 10, 2014, EFFECTIVE JULY 1, 2014.
 SECTION 700.2, TABLE 1 - COMMERCIAL ZONING DISTRICT DIMENSIONAL REQUIREMENTS

A. MINIMUM LOT AREA: NONE
 B. MAXIMUM LOT COVERAGE: 80%
 C. MINIMUM LOT WIDTH: 100 FEET
 D. MINIMUM LOT FRONTAGE: 100 FEET
 E. FRONT YARD BUILDING SETBACK: 35 FEET
 F. SIDE YARD BUILDING SETBACK: 15 FEET
 G. REAR YARD SETBACK: 15 FEET
 H. MAXIMUM BUILDING HEIGHT: 35 FEET
 I. MINIMUM BUILDING GROUND FLOOR AREA: 2,000 SF

ZONING NOTES:
 TRACT NO. 4

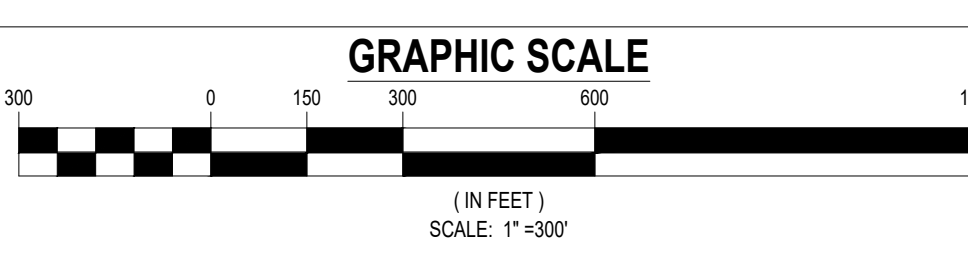
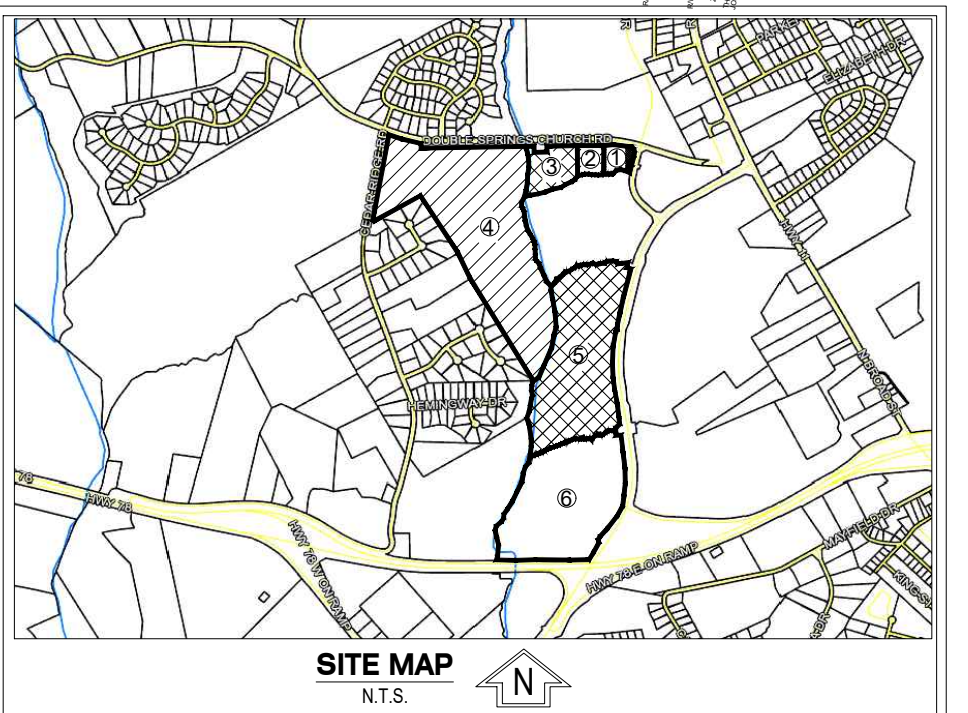
THE CURRENT ZONING CLASSIFICATION IS R-1A, MEDIUM LOT RESIDENTIAL DISTRICT.
 THIS PROPERTY WAS REZONED TO R-1A WITH CONDITIONS ON 05/10/2022.
 THE SOURCE OF ZONING INFORMATION IS CITY OF MONROE ZONING ORDINANCE ADOPTED JUNE 10, 2014, EFFECTIVE JULY 1, 2014.
 SECTION 700.1, TABLE 1 - RESIDENTIAL ZONING DISTRICT DIMENSIONAL REQUIREMENTS

A. MINIMUM LOT AREA: 10,000 SF
 B. MINIMUM LOT DENSITY: 4.0 UPA
 C. MAXIMUM LOT COVERAGE: 40%
 D. MINIMUM LOT WIDTH AT BUILDING LINE: 25 FEET
 E. MINIMUM LOT FRONTAGE: 50 FEET
 F. FRONT YARD BUILDING SETBACK: 40 FEET
 G. SIDE YARD BUILDING SETBACK: 10 FEET
 H. REAR YARD SETBACK: 25 FEET
 I. MAXIMUM BUILDING HEIGHT: 35 FEET
 J. MINIMUM BUILDING GROUND FLOOR AREA: 1,500 SF
 K. MINIMUM BUILDING WIDTH: 24 FEET

CALLS ALONG @ CREEK TRACT NO. 1 & TRACT NO. 2			CALLS ALONG @ CREEK TRACT NO. 4 & TRACT NO. 5			CALLS ALONG @ CREEK TRACT NO. 5 & TRACT NO. 6		
COURSE	BEARING	DISTANCE	COURSE	BEARING	DISTANCE	COURSE	BEARING	DISTANCE
A1	S66°13'25"W	41.09'	B1	S10°16'17"W	63.38'	C1	S76°41'08"W	21.57'
A2	S66°56'52"W	37.54'	B2	S00°36'42"W	50.76'	C2	N52°44'38"W	32.88'
A3	S44°20'48"W	9.71'	B3	S50°11'19"E	54.49'	C3	S33°53'17"E	15.40'
A4	S32°31'31"W	27.91'	B4	S45°33'09"E	12.22'	C4	N82°22'25"W	9.21'
A5	S67°52'51"W	17.98'	B5	S07°26'02"E	126.97'	C5	S66°19'10"W	28.71'
A6	N81°30'15"W	38.43'	B6	S16°10'20"E	79.99'	C6	S61°50'16"W	11.61'
A7	N88°55'47"W	22.69'	B7	S38°37'02"E	68.43'	C7	S38°37'17"E	15.40'
A8	S81°18'22"W	13.80'	B8	S24°01'58"E	145.12'	C8	S46°05'25"W	15.03'
A9	S81°18'22"W	13.80'	B9	S06°12'29"E	74.01'	C9	S53°28'21"W	31.58'
A10	N70°46'48"W	35.72'	B10	S81°18'22"W	13.80'	C10	S63°06'37"W	37.64'
A11	S36°31'29"W	20.43'	B11	N87°49'09"W	14.61'	C11	S89°08'17"W	7.13'
A12	N78°29'37"W	71.63'	B12	S42°05'23"W	27.10'	C12	N30°33'16"W	28.27'
A13	S65°57'35"W	19.61'	B13	S24°01'58"E	145.12'	C13	N79°11'52"W	24.22'
A14	S35°24'23"W	9.82'	B14	S74°45'14"E	25.99'	C14	S49°32'30"W	28.63'
A15	S88°46'01"W	28.77'	B15	S18°51'25"E	68.93'	C15	S43°53'48"W	16.05'
A16	N74°21'31"W	20.89'	B16	S19°06'11"E	68.89'	C16	S49°54'42"W	42.63'
A17	S87°18'10"W	6.13'	B17	S12°55'20"E	43.86'	C17	S50°10'59"W	17.24'
A18	N70°46'48"W	35.72'	B18	S27°55'20"E	69.36'	C18	S30°12'50"W	25.61'
A19	S87°40'32"W	24.40'	B19	N70°46'48"W	63.73'	C19	N44°56'12"W	20.80'
A20	S81°46'57"W	16.82'	B20	S76°07'00"E	45.98'	C20	S67°28'26"W	20.31'
A21	S64°02'09"W	10.65'	B21	S59°12'45"E	29.13'	C21	S75°53'06"E	48.12'
A22	S35°24'23"W	9.82'	B22	S13°11'24"E	42.69'	C22	S75°00'37"W	13.70'
A23	N79°54'59"W	25.48'	B23	S67°48'41"E	24.73'	C23	N63°14'18"W	39.29'
A24	S20°52'07"W	15.00'	B24	S36°10'11"E	34.14'	C24	N36°27'25"W	16.30'
A25	S80°02'22"W	18.07'	B25	S45°17'17"E	38.73'	C25	S78°36'21"W	12.24'
A26	S59°06'51"W	33.24'	B26	S12°26'17"W	53.51'	C26	S27°27'46"W	27.69'
			B27	N76°18'24"E	50.45'	C27	S87°18'41"W	31.95'
			B28	S46°37'44"W	12.05'	C28	N88°01'05"W	36.73'
			B29	S04°22'12"E	97.56'	C29	S67°50'11"W	37.44'
			B30	S15°11'43"E	73.68'	C30	S73°51'56"W	31.49'
			B31	S10°15'00"E	60.30'	C31	S10°15'00"E	60.30'
			B32	S05°55'00"E	110.39'	C32	S51°45'31"W	14.06'
			B33	S07°02'16"E	60.25'	C33	S70°02'16"E	54.05'
			B34	S15°48'27"E	46.93'	C34	S72°51'07"W	24.47'
			B35	S14°59'26"E	31.17'	C35	N63°14'18"W	39.29'
			B36	S22°29'24"E	19.22'	C36	S67°52'32"W	49.80'
			B37	S14°55'52"E	24.49'	C37	S83°52'35"E	66.41'
			B38	S52°35'23"W	26.95'	C38	S60°12'24"W	89.94'
			B39	S67°48'41"E	24.73'	C39	S67°48'41"E	24.73'
			B40	S23°39'15"E	18.31'	C40	S54°44'17"E	33.85'
			B41	S23°17'31"E	33.79'	C41	S62°38'13"W	24.55'
			B42	S14°59'47"W	33.81'	C42	N54°37'27"E	22.43'
			B43	S40°27'28"E	30.64'	C43	S50°29'08"W	37.65'
			B44	S21°03'03"E	34.71'	C44	S70°38'40"W	53.26'
			B45	S30°39'51"W	38.57'	C45	S60°02'08"W	30.25'
			B46	S47°17'54"W	46.00'	C46	N83°41'37"W	31.86'
			B47	S48°37'13"E	35.32'	C47	N63°14'18"W	39.29'
			B48	N01°36'19"W	48.96'	C48	N37°57'30"E	39.06'
			B49	S29°10'04"W	24.56'	C49	N85°27'08"E	24.22'
			B50	S47°12'21"W	45.84'	C50	N45°06'28"E	31.37'
			B51	S67°26'18"W	7.58'	C51	N09°19'05"W	79.83'
			B52	S04°01'45"W	57.79'	C52	N10°24'15"W	16.75'
			B53	S25°59'52"W	43.63'	C53	N43°30'16"E	26.66'
			B54	S89°49'16"W	11.44'	C54	N55°10'33"E	27.68'
			B55	S20°14'12"W	35.74'	C55	N55°10'33"E	27.68'
						C56	N12°47'11"E	34.35'
						C57	N69°10'20"E	19.72'
						C58	N14°57'55"E	51.68'
						C59	N89°48'41"W	36.81'
						C60	N28°26'53"W	20.88'
						C61	N30°03'40"E	59.96'
						C62	N29°11'19"W	71.17'
						C63	N03°13'44"E	51.01'
						C64	N16°18'47"E	30.79'
						C65	N09°02'22"W	22.40'
						C66	N74°09'32"E	32.89'
						C67	N34°28'46"E	46.15'
						C68	N11°26'14"W	35.53'
						C69	N26°35'40"W	75.30'
						C70	N36°18'08"W	39.75'
						C71	S85°42'21"E	22.27'
						C72	N31°39'52"E	33.77'
						C73	N28°52'35"W	64.91'
						C74	N01°43'37"E	42.41'
						C75	N05°33'06"W	29.87'
						C76	N09°54'36"E	59.94'
						C77	N36°00'10"E	24.73'
						C78	N24°38'31"E	57.40'
						C79	N38°14'35"E	21.90'
						C80	N17°58'44"E	29.06'
						C81	N75°01'49"E	32.20'
						C82	N18°38'09"E	101.07'
						C83	N52°06'27"E	129.34'
						C84	N71°54'13"E	119.51'
						C85	N12°22'02"E	17.35'
						C86	S83°19'20"E	20.45'
						C87	S40°11'21"E	54.31'
						C88	N66°52'33"E	20.51'
						C89	N11°45'26"E	24.81'
						C90	N82°47'33"E	35.71'
						C91	S49°29'55"E	16.59'
						C92	S30°19'18"E	21.73'
						C93	N71°04'17"E	101.77'
						C94	S31°37'12"E	45.68'
						C95	N60°45'41"E	70.27'
						C96	N77°35'57"E	48.02'
						C97	N61°17'03"E	41.23'
						C98	S75°03'00"E	37.87'
						C99	N60°25'27"E	16.69'
						C100	S74°56'06"E	52.50'
						C101	S71°03'45"E	25.63'
						C102	S34°29'51"E	93.38'
						C103	N72°25'23"E	17.77'
						C104	S83°02'22"E	26.11'
						C105	S53°44'17"E	23.98'

SURVEY NOTES:

- THE DATUM FOR THIS SITE WAS ESTABLISHED UTILIZING GLOBAL POSITIONING SYSTEMS AND THE BASED REVERSE ENGINEERING OF POSITIONAL VALUES FOR THE VERTICAL REFERENCE SYSTEM NETWORK DEVELOPED BY EGPS SOLUTIONS. THE HORIZONTAL DATUM IS GEORGIA STATE PLANE WEST ZONE COORDINATE SYSTEM NORTH AMERICAN DATUM OF 1983 (NAD83).
- THE VERTICAL DATUM IS NORTH AMERICAN DATUM OF 1988 (NAVD88).
- THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE, SUBJECT AND ADJACENT PROPERTY OWNERS DEED AND PLAT REFERENCES WERE OBTAINED BY GEORGIA CIVIL, INC. AND ARE NOT GUARANTEED AS TO ACCURACY NOR COMPLETENESS.
- ALL DEED AND PLAT BOOK REFERENCES AS SHOWN HEREON ARE RECORDED IN THE CLERK OF SUPERIOR COURTS OFFICE OF WALTON COUNTY, GEORGIA.
- STRUCTURES VISIBLE ON THE DATE OF THE SURVEY ARE AS SHOWN HEREON. ALL LOCATIONS ARE ACCURATE ONLY WHERE DIMENSIONED.
- A PORTION OF THIS PROPERTY IS LOCATED IN ZONE "W" AND IS SHOWN TO BE LOCATED WITHIN THE LIMITS OF A SPECIAL FLOOD HAZARD AREA, PER THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP NO. 132670193E, EFFECTIVE DATE: 12/08/2016 AND INSURANCE RATE MAP NO. 132670193E, EFFECTIVE DATE: 12/08/2016. THIS STATEMENT IS BASED ON GRAPHICALLY LOCATING THE SUBJECT PROPERTY ON SAID MAP. NO ADDITIONAL FIELD WORK HAS BEEN COMPLETED TO VERIFY THIS INFORMATION ON SAID MAP.
- THE CERTIFICATION AS SHOWN HEREON IS PURELY A STATEMENT OF PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION AND BELIEF BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTATION AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE. THE TERM "CERTIFICATION" AS USED IN RULE "180-9-2" AND "17" AND RELATING TO PROFESSIONAL ENGINEERING OR LAND SURVEYING SERVICES, AS DEFINED IN O.C.G.A. 43-15-206 AND (17) SHALL MEAN A SIGNED STATEMENT BASED UPON FACTS AND KNOWLEDGE KNOWN TO THE REGISTRANT AND IS NOT A GUARANTEE OR WARRANTY, EXPRESSED OR IMPLIED.
- THIS SURVEY COMPLIES WITH BOTH THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA ANNOTATED CODE (O.C.G.A.) IN THAT WHERE A CONFLICT EXISTS BETWEEN THOSE TWO SETS OF SPECIFICATIONS, THE REQUIREMENTS OF LAW PREVAIL.
- TITLE INSURANCE AS SHOWN HEREON ARE BASED ON ABOVE GROUND VISIBLE EVIDENCE. THE SURVEYOR DOES NOT WARRANT THE EXACT SIZE, TYPE, LOCATION, ACCURACY OR THOROUGHNESS OF THE INFORMATION CONCERNING THE ABOVE GROUND UTILITIES AND STRUCTURES. NO GUARANTEE IS MADE THAT OTHER UTILITIES MAY BE ON THE SITE. THAT MAY NOT BE SHOWN.
- THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS AN AVERAGE RELATIVE ACCURACY OF 0.03 FEET AT A 95% CONFIDENCE LEVEL AND HAS NOT BEEN ADJUSTED. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND HAS BEEN FOUND TO BE ACCURATE WITHIN ONE FOOT IN 658,829 FEET. THE LINEAR AND ANGULAR MEASUREMENTS SHOWN ON THIS PLAT WERE OBTAINED BY UTILIZING A GEOMAX ROBOTIC TOTAL STATION AND A CARLSON BRX7 GPS UNIT (MFG#192.168.10.1) IN THE PREPARATION OF THIS PLAT. THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A POSITIONAL TOLERANCE OF FIELD MEASUREMENTS WERE COMPLETED ON 08/19/2022.
- THIS PROPERTY IS SUBJECT TO ALL RIGHT OF WAYS AND EASEMENTS OF RECORD.
- IN MY OPINION, THIS IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF LAW.
- THIS PLAT HAS BEEN COMPLETED FOR THE USE AND PURPOSE OF THE CLIENT AScribed AND CONTRACTED WITH HEREON. ALL OTHER PARTIES ARE SUBSEQUENTLY PUT ON NOTICE AS TO THE LIMITED DEGREE OF RELIANCE UPON THIS PLAT BY THIRD PARTIES.
- THE TOPOGRAPHICAL INFORMATION AS SHOWN HEREON WAS NOT SURVEYED. THIS INFORMATION WAS TAKEN FROM NOAA GIS DATA BASE.
- NO EVIDENCE WAS FOUND OF THE SUBJECT PROPERTY BEING USED AS A SOLID WASTE DUMP, SUMP OR SANITARY LAND FILL.
- NO EVIDENCE WAS FOUND OF THE SUBJECT PROPERTY HAVING EXISTING GROUNDWATER RECHARGE AREA.
- THIS PROPERTY SHALL BE SERVED BY MUNICIPAL WATER AND SEWERAGE DISPOSAL SYSTEMS.
- THE SURVEYOR HAS NO KNOWLEDGE OF THIS PROPERTY BEING SUBJECT TO PROTECTED RIVER CORRIDORS.
- THE SURVEYOR HAS NO KNOWLEDGE OF THIS PROPERTY BEING SUBJECT TO WATER SUPPLY WATERSHED AREAS.
- ALL EASEMENTS, RIGHT OF WAYS, WATER COURSES, DRAINAGE AREAS, DITCHES, DISTINCTIVE NATURAL FEATURES AND EXISTING BUILDINGS OF WHICH THE SURVEYOR HAS KNOWLEDGE ARE SHOWN HEREON; OTHER MAY EXIST OF WHICH THE SURVEYOR HAS NO KNOWLEDGE AND OF WHICH THERE IS NO OBSERVABLE EVIDENCE.
- THE PROPOSED USE OF THE SUBDIVISION IS TO BE ANNOUNCED.
- NO EVIDENCE WAS OBSERVED OF EXISTING TANKS OR DRAINAGE FIELDS ON THE SUBJECT PROPERTY.
- THE TOTAL AREA OF THE SUBJECT PROPERTY IS APPROXIMATELY 203.04 ACRES.
- THERE IS A 25 FOOT STREAM BUFFER ALONG ALL STATE WATERS. THIS BUFFER MAY BE INCREASED BASED ON STREAM DELINEATION AND IDENTIFICATION PER DEVELOPMENT REGULATIONS.
- THIS PROPERTY IS SUBJECT TO ALL BUFFERS AND SET BACK REQUIREMENTS PER DEVELOPMENT REGULATIONS.



TRACT NO.	TMP	ZONED	ACRES	REF.
1	M0050045	B3	1.827	DB 1163, PG 108
2	M0050045A00	B3	4.420	DB 4426, PG 418
3	M0050045	B3	9.540	DB 1163, PG 108
4	M0050045	R1	84.143	DB 1163, PG 108
5	M0050045	B3	53.433	DB 1163, PG 108
6	M0050045	B3	49.678	DB 1163, PG 108

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- CB = CHORD BEARING
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- CMF = CONCRETE MONUMENT FOUND
- DB = DEED BOOK
- L.L. = LAND LOT
- L.L.L. = LAND LOT LINE
- NO. = NUMBER
- NTS = NOT TO SCALE
- O/S = OFF SET
- OHP = OVER HEAD POWER
- R = PROPERTY LINE
- PB = PLAT BOOK
- PG = PAGE
- POB = POINT OF BEGINNING
- R = RADIUS
- R/W = RIGHT OF WAY
- RFB = REBAR FOUND
- RBS = REBAR SET (1/2")
- S/D = SUBDIVISION
- TMP = TAX MAP PARCEL

OWNERS CERTIFICATE AND DECLARATION:
STATE OF GEORGIA
THE CITY OF MONROE
 The owner of the land shown on this plat and whose name is subscribed hereto in person or through a duly authorized agent acknowledges that this plat was made from an actual survey and dedicates to the use of the public forever all streets, drains, easements and other public facilities and appurtenances thereon shown for the purposes therein expressed.
 Dated this _____ day of _____, 19____.
 By: _____, Owner

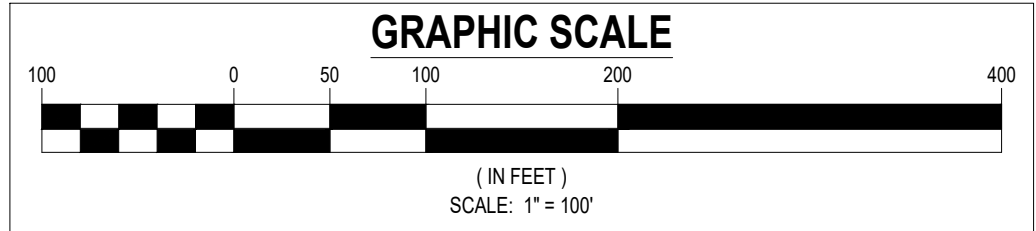
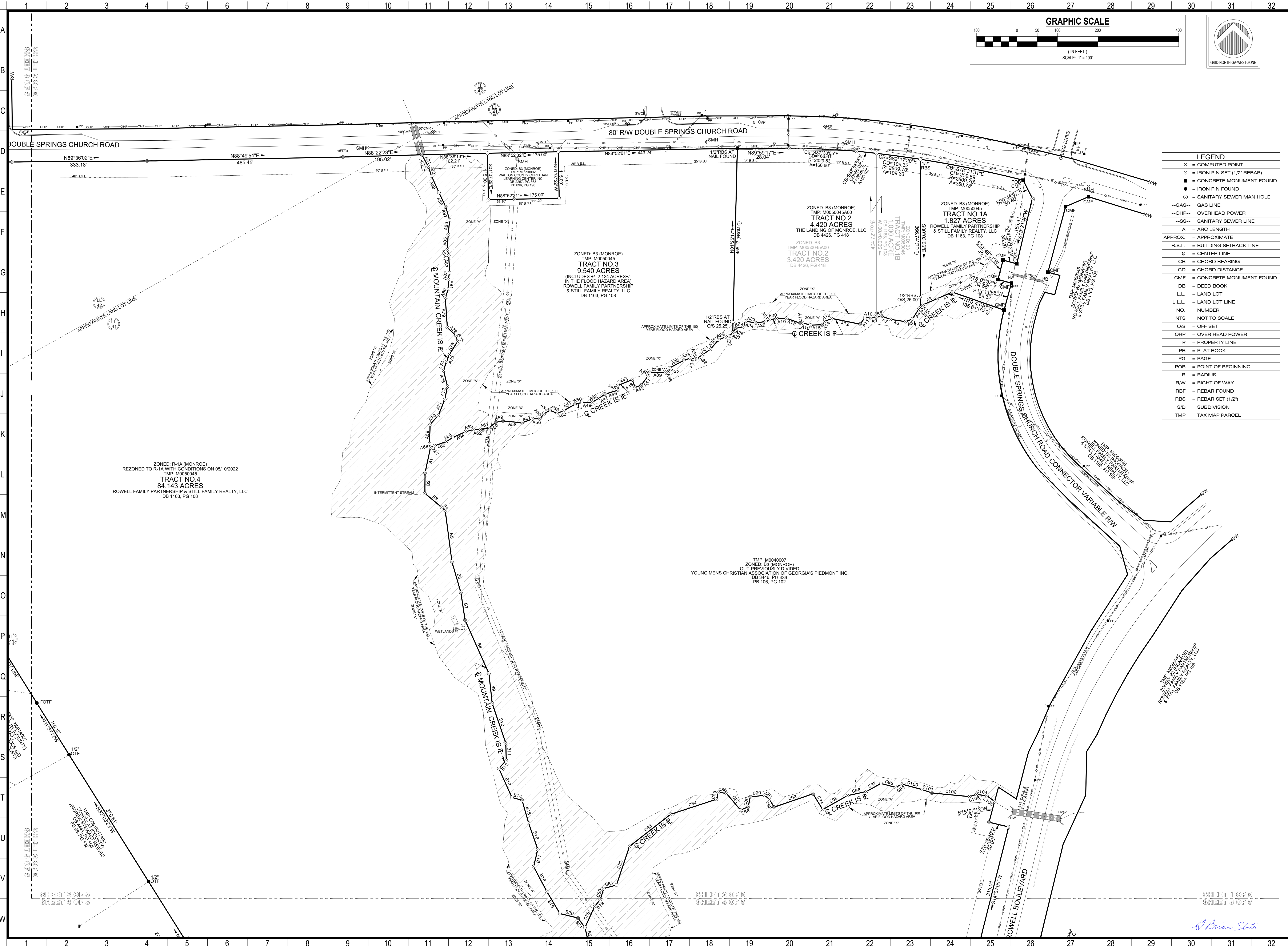
CERTIFICATE OF APPROVAL BY THE CODE ENFORCEMENT OFFICE:
 The Code Enforcement Officer certifies that this plat complies with the Zoning Ordinance and Development Regulations of the City of Monroe and has been approved by all other affected City Departments, as appropriate. This plat is approved, subject to the provisions and requirements of the Performance and Maintenance Surety Agreement executed for this project between the owner and the City of Monroe.
 Dated this _____ day of _____, 20____.
 By: _____, Mayor
 The City of Monroe Mayor and City Council
 Attest:

 City Clerk, City of Monroe

CERTIFICATE OF APPROVAL BY MAYOR AND COUNCIL:
 The City of Monroe Mayor and City Council hereby accept on behalf of the City of Monroe the dedication of all public streets, rights of way, easements and other public facilities and appurtenances shown hereon. This plat is approved subject to the provisions and requirements of the Performance and Maintenance Surety Agreement executed for this project between the owner and the City of Monroe.
 Dated this _____ day of _____, 20____.
 By: _____, Mayor
 The City of Monroe Mayor and City Council
 Attest:

 City Clerk, City of Monroe

NOTE:
 THE CITY OF MONROE ASSUMES NO RESPONSIBILITY FOR OVERFLOW OR EROSION OF NATURAL OR ARTIFICIAL DRAINS BEYOND THE EXTENT OF THE RIGHT OF WAY, OR FOR THE EXTENSION OF CULVERTS BEYOND THE POINT SHOWN ON THE APPROVED



LEGEND

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- LL = LAND LOT
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- TMP = TAX MAP PARCEL



georgia civil
 CIVIL ENGINEERING
 LANDSCAPE ARCHITECTURE
 LAND SURVEYING

311 North Main Street, Unit C, Suite 101
 P.O. Box 896 | Madison, GA 30650
 P: 706.342.1104 | C: 706.201.0996
 www.georgiacivil.com

THE SURVEY WAS PREPARED IN CONFORMANCE WITH THE TECHNICAL STANDARDS FOR PROFESSIONAL SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA ANNOTATED (OCGA) 15-6-67, AS AMENDED BY HB1004 (2017).
 CERTIFICATE OF AUTHORIZATION LSF001055
 Project Information

ROWELL FAMILY PARTNERSHIP & STILL FAMILY REALTY, LLC
 203.041 ACRES
 IN LAND LOTS 27, 28, 29, 40, 41 & 42 OF THE 3rd LAND DISTRICT
 IN THE CITY OF MONROE, WALTON COUNTY, GEORGIA

CREW CHIEF: TJ
 SURVEYED: 08/12/2022
 PROJECT #: 22RFP001
 DRAWING DATE: 08/19/2022
 DRAWN BY: GBS
 CHECKED BY: GBS

REVISIONS	
DATE:	DESCRIPTION:

SCALE: 1"=100'
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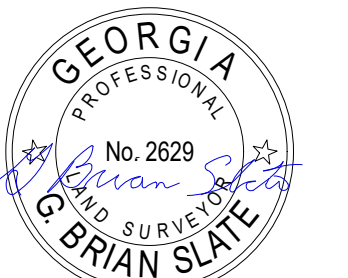
FINAL SUBDIVISION PLAT
 SHEET 2 OF 5



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SURVEYED BY:
G. BRIAN SLATE, RLS#2629
C. 706-201-0996
bslate@georgiacivil.com

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FINAL SUBDIVISION FOR:
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203.041 ACRES
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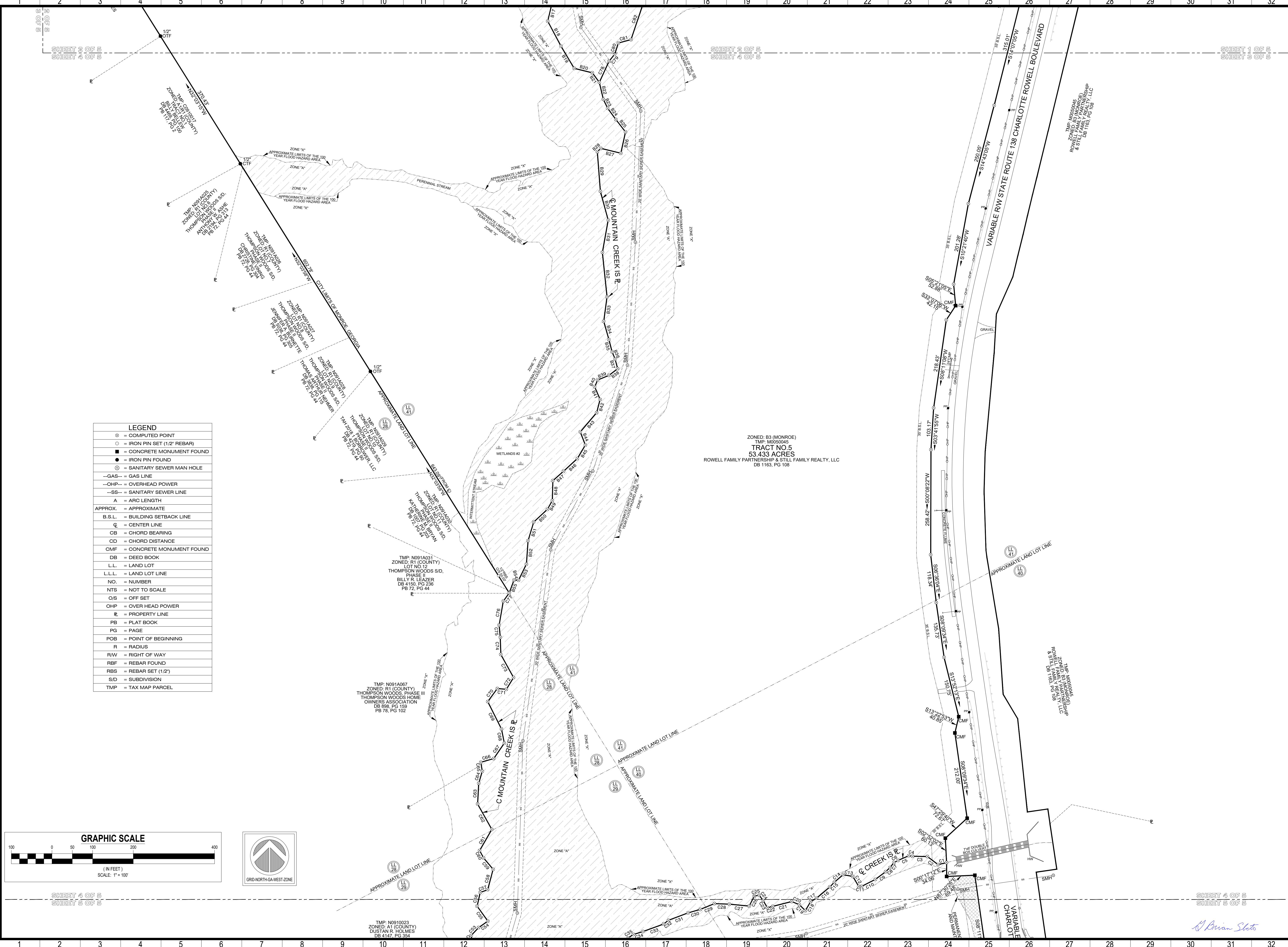
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Sheet Title

FINAL SUBDIVISION PLAT

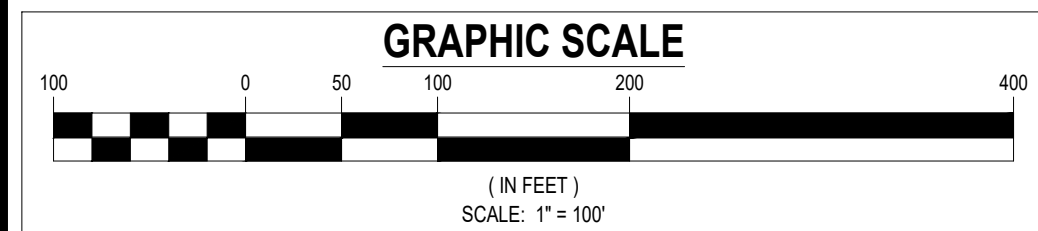
Sheet Number

SHEET 4 OF 5



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SHEET 4 OF 5
SHEET 5 OF 5

SHEET 4 OF 5
SHEET 5 OF 5

TMP: N0910023
ZONED: A1 (COUNTY)
DUSTAN R. HOLMES
DB 4147, PG 354

TMP: N0910067
ZONED: R1 (COUNTY)
THOMPSON WOODS, PHASE III
THOMPSON WOODS HOME
OWNERS ASSOCIATION
DB 898, PG 159
PB 78, PG 102

TMP: N091A031
ZONED: R1 (COUNTY)
LOT NO. 12
THOMPSON WOODS S/D,
PHASE II
BILLY R. LEAZER
DB 4150, PG 236
PB 72, PG 44

ZONED: B3 (MONROE)
TMP: M056945
TRACT NO. 5
53.433 ACRES
ROWELL FAMILY PARTNERSHIP & STILL FAMILY REALTY, LLC
DB 1163, PG 108

TMP: N0910023
ZONED: A1 (COUNTY)
DUSTAN R. HOLMES
DB 4147, PG 354

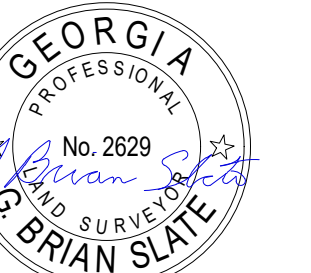
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Brian Slate



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CHECKED BY: GBS

REVISIONS

DATE: DESCRIPTION:

09/30/2022 TRACT 4 - ZONING

SCALE: 1"=100'

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Sheet Title

FINAL SUBDIVISION PLAT

Sheet Number

SHEET 5 OF 5

Sheet Title

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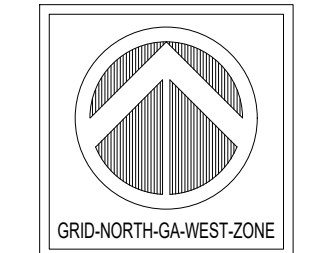
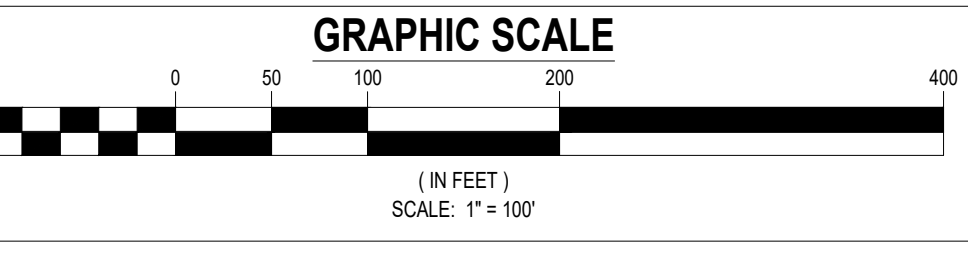
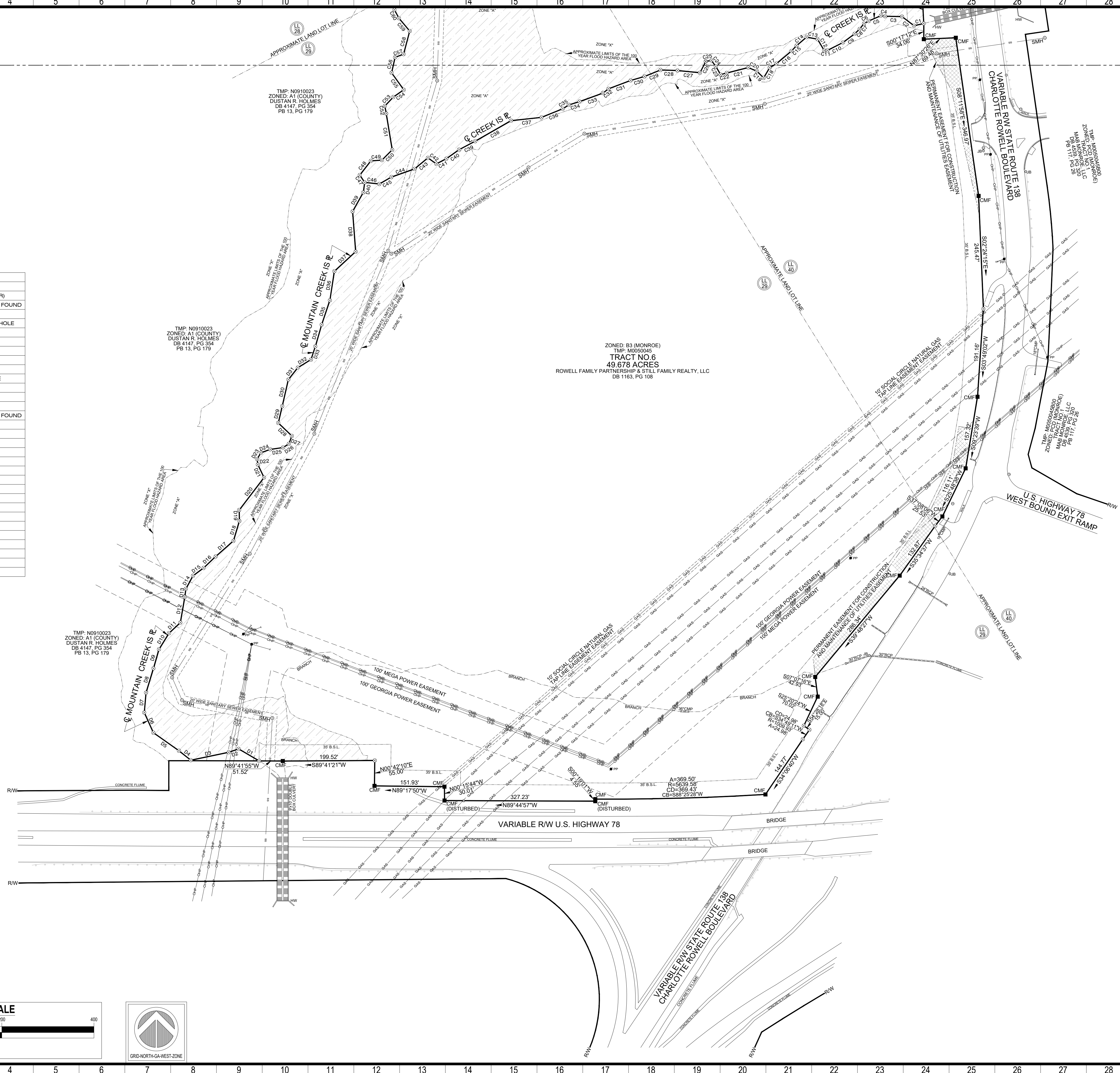
FINAL SUBDIVISION PLAT

Sheet Number

SHEET 5 OF 5

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- SD = SUBDIVISION
- TMP = TAX MAP PARCEL



Brian Slate



215 North Broad Street
Monroe, GA 30655
Tel (770) 267-3429
Fax (770) 267-3698

Receipt Number: R00427641
Cashier Name: LAURA WILSON
Terminal Number: 34
Receipt Date: 9/20/2022 3:29:58 PM

125

Transaction Code: BP - Building Projects Payment

Name: ROWELL FAMILY PARTNERSH	\$150.00
Total Balance Due:	\$150.00
Amount:	\$150.00
Total Payment Received:	\$150.00
Change:	\$0.00

Payment Method: Check Payn Reference:



P.O. Box 1249 • Monroe, Georgia 30655
Attn: Business License
(770) 207-4674
DChambers@MonroeGA.Gov

OCCUPATION TAX APPLICATION

BUSINESS NAME WALTON FUELS LLC DBA WALTON TRUCK STOP
ADDRESS 1490 HIGHWAY 78 MONROE GA 30655
MAILING ADDRESS 1490 HIGHWAY 78 MONROE GA 30655
EMAIL ADDRESS waltonfuels@gmail.com
OWNER'S NAME ANJALI A SONIMINDE

TELEPHONE (404) 725-7869
TYPE OF BUSINESS
GAS STATION
TELEPHONE (404) 725-7869

EMERGENCY CONTACT PERSON: _____
TELEPHONE () _____

PROPERTY OWNER'S NAME: _____
TELEPHONE () _____

**NUMBER OF EMPLOYEES: FULL TIME 2
PART TIME _____ ****(Including Owners & Family Members)**

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE
BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia
or of the United States. I further agree to comply with any and all ordinances
of the City of Monroe in conducting business in the City.

Signature: *Anjali A Soniminde* Date 08 / 26 / 22

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

<u>CONSUMPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
PRIVATE CLUB WITH SUNDAY SALES	\$750.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
NON PROFIT PRIVATE CLUB WITH SUNDAY SALES	\$750.00	_____
<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	<input checked="" type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____
<u>ALCOHOL BEVERAGE CATERER:</u>	<u>LICENSE FEE:</u>	
ALCOHOL BEVERAGE CATERER BEER AND WINE	\$1000.00	_____
ALCOHOL BEVERAGE CATERER DISTILLED SPIRITS	\$1000.00	_____

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business WALTON FUELS LLC

Under what name is the Business to operate? WALTON TRUCKSTOP

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

LLC

2. Address: a) Physical: 1490 HIGHWAY 78 NW MONROE GA 30655

b) Mailing: 1490 HIGHWAY 78 NW MONROE GA 30655

3. Phone 404-725-7869 Beginning Date of Business in City of Monroe 09/01/22

4. New Business Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 88-3326248 Georgia Sales Tax Number 308-765581

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No

7. Full name of Applicant ANJALI SONIMINDE

Full Name of Spouse, if Married AMIT SONIMINDE

Are you a Citizen of the United States or Alien Lawful Permanent Resident? CITIZEN

Birthplace INDIA

Current Address 4905 KETTLE RIVER PT City SUWANEE St GA Zip 30024

Home Telephone 404-725-7869

Number of Years at present address 1

Previous address (If living at current address less than 2 yrs).

1823 ROYAL TROON CT DULUTH GA 30097

Number of years at previous address 5

8. If new business, date business will begin in Monroe 09/01/22

If transfer or change of ownership, effective date of this change 09/01/22

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A ABNV WALTON TRUCKSTOP

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer ANJALI SONIMINDE

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

- NO -

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? NO

12. Do you own the land and building on which this business is to be operated? YES

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

NA

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

NA

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. NA

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. NA

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Wesly Fisk
Name
150 Pine Crest Dr.
Address
Marro GA 30655 770-666-5054
City State Zip Telephone

2. MEHUL SARADI
Name
1187 STONBHEATH MANS
Address
MARIETTA GA 30068 352-804-4569
City State Zip Telephone

3. SAMIT SONIMINDIG
Name
215 PENURITH PLC
Address
ATLANTA GA 30350 678-800-3248
City State Zip Telephone

This the 29 day of AUG 2022

Bonimchale (Signature Applicant)

OWNER (Title i.e. Partner, General Partner, Manager, Owner, etc.)

ANJALI A SONIMINDE (Print Name)

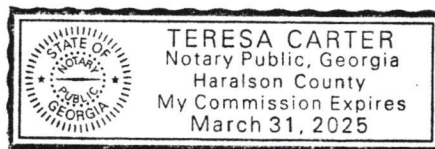
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Teresa Carter

Notary Public: Teresa Carter

Executed: 8-31-2022



APPOINTMENTS

Updated

September 13, 2022

Appointed

Term Expires

PLANNING COMMISSION (Five-year term)

Rosalind Parks	September 10, 2019	September 1, 2024
Nate Treadaway	December 10, 2019 (to fill unexpired term of Kyle Harrison)	September 1, 2024
Mike Eckles	August 11, 2020	September 1, 2025
Sara Shropshire	April 12, 2022 (to fill unexpired term of Chase Sisk)	September 1, 2025
Randy Camp	August 9, 2022	September 1, 2027



THE CITY OF MONROE

RECEIVED

134

9/14/22

APPOINTED BOARD MEMBER BIOGRAPHY

PLEASE TYPE OR PRINT CLEARLY IN INK	
NAME	Shauna Mathias
HOME ADDRESS	302 N Madison Ave Monroe, Ga 30655
HOME/CELL NUMBER	770-825-3009
PROFESSION/BUSINESS	Self Employed
BUSINESS ADDRESS	
BUSINESS NUMBER	
EMAIL ADDRESS	Shaunamathias@gmail.com
ADDRESS WHERE YOU PREFER TO RECEIVE MAIL	Home <input checked="" type="checkbox"/> Work <input type="checkbox"/>

BIRTHDATE	06/22/1988
BIRTHPLACE	New York
EDUCATION	Gwinnett Tech/ Hairstylist license
HOBBIES	Renovating old homes, contributing and being involved in my community. Traveling
MEMBERSHIP IN SERVICE CLUBS	NONE
SOCIAL CLUBS	
MEMBERSHIP/OFFICES HELD/OTHER AGENCY BOARDS	
CIVIC APPOINTMENTS	
POLITICAL OFFICES	
REASON FOR INTEREST IN SERVING ON PLANNING BOARD	





To: City Council
From: Logan Propes, City Administrator
Department: Administration
Date: 10/11/2022
Subject: Resolution – City of Ethics Recertification

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:
 To recertify the City of Monroe as a “Certified City of Ethics”, this resolution must be adopted to establish the five ethics principles for the conduct of the City’s officials.

Background:
 Periodic recertification, which is good for four years, is required to maintain the City of Ethics designation. To remain a “Certified City of Ethics”, prior to the expiration of the four-year period, the City must submit to GMA for review a resolution re-adopting the five ethics principles, and a copy of any changes to the City’s ethics ordinance (Article IV. – Code of Ethics). The City’s current certification expires in January 2023.

Attachment(s):
 Resolution

RESOLUTION

WHEREAS, the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and,

WHEREAS, the City of Monroe, wishes to be recertified as a Certified City of Ethics under the GMA Program; and,

WHEREAS, part of the recertification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board.

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Monroe, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly:

- * Serve Others, Not Ourselves
- * Use Resources With Efficiency and Economy
- * Treat All People Fairly
- * Use The Power of Our Position For The Well Being Of Our Constituents
- * Create An Environment Of Honesty, Openness And Integrity

RESOLVED this 11th day of October, 2022.

Mayor

Vice-Mayor/Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

ATTEST: City Clerk

To: City Council
From: Logan Propes, City Administrator
Department: Adminsitraton
Date: 09-13-2022
Subject: Short-term Rental Ordinance



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Staff recommends approving the Short-term Rental Ordinance as presented.

Background:

In order to better foster safety, security, and orderly administration of short-term rentals in the city of Monroe, staff and legal counsel have created a new ordinance to regulate the activity through licensing and registration. Some of the highlights include, licensing, maximum occupancies, parking regulations, and security installation protocols. Additionally the city’s hotel-motel tax ordinance language is updated to better reflect the activity. The ordinance also sets forth penalties for violations.

Attachment(s):

Short-term rental ordinance.

AN ORDINANCE TO AMEND CHAPTERS 22 AND 90 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE CITY’S BUSINESS REGULATION ORDINANCES AND HOTEL MOTEL EXCISE TAXATION FOR THE PURPOSE OF PROVIDING FOR THE REGULATION AND TAXATION OF SHORT-TERM RENTALS.

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Chapter 22 of the Code of Ordinances is hereby amended by adding Sections 22-380 through 22-400 to said Chapter as follows, and Chapter 90 of the Code of Ordinances is hereby amended by deleting Sections 90-231 through 90-233 in their entirety and replacing them with the following in lieu thereof:

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF THE ADDITIONS AND AMMENDMENTS TO CHAPTER 22 and CHAPTER 90

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect January 1, 2023.

FIRST READING. This ___ day of _____, 2022.

SECOND READING AND ADOPTED on this ___ day of _____, 2022

CITY OF MONROE, GEORGIA

By: _____ (SEAL)

John Howard, Mayor

Attest: _____ (SEAL)

Debbie Kirk, City Clerk

EXHIBIT A

Chapter 22 – BUSINESSES AND BUSINESS REGULATIONS

ARTICLE VI. – SHORT-TERM RENTALS

Sec. 22-380. Purpose.

(a) The purpose of this article is to ensure the continued availability of quality transient lodging within the city, proper maintenance of short-term rentals and to protect the health, safety and welfare of short-term rental inhabitants and the citizens of Monroe by ensuring the structures meet minimum life safety code standards.

(b) Unless otherwise stated in this article, the requirements of this article apply to those who occupy, visit, patronize, frequent, operate, keep, conduct, or own a short-term rental within the city, regardless of the date of the short-term rental structure's construction.

(c) This article is essential to the public's interest, safety, health and welfare and this article shall be liberally construed to effectuate its purposes.

Sec. 22-381. Definitions.

Code compliance verification form means a document executed by a short-term rental owner certifying that the short-term rental unit complies with applicable zoning, building, health and life safety code provisions. No person shall allow occupancy or possession of any short-term rental unit if the premises or owner thereof is in violation of any applicable zoning, building, health or life safety code provisions.

Local contact person means an owner or local property manager authorized by the owner of a short-term rental to take remedial action and respond to any notice of violation of this section, who resides in the City of Monroe or no more than 50 miles from the short-term rental.

Noise regulations means those regulations contained in the Code of Ordinances of the City of Monroe, Georgia, Sec. 62-8.

Owner means a person(s) or entity that holds legal and/or equitable title to private property.

Short-term rental means a dwelling unit, including either a single-family home, duplex or single multifamily residential unit, or accessory dwelling or accessory apartment rented not more than 30 consecutive nights.

Sec. 22-382. Applicability.

(a) All requirements, regulations and standards imposed by this section apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in this Code.

(b) The restrictions and obligations contained in this section shall apply to short-term rentals at all times during which such units are marketed and used as short-term rentals.

(c) The allowance of short-term rentals pursuant to this section shall not prevent enforcement of additional restrictions that may be contained in restrictive covenants or other private contractual agreements or arrangements.

(d) It shall be unlawful for any owner of any property within the City of Monroe, Georgia, to rent or operate a short-term rental contrary to the procedures and regulations established in this section, other provisions of the Code of Ordinances or Zoning Ordinance of the City of Monroe, Georgia, or any applicable state law.

Sec. 22-383. Short-term rental business license requirements.

Pursuant to Chapter 90 (Occupation Taxes) of the Code of Ordinances of the City of Monroe, Georgia, a separate business license shall be required for each short-term rental unit (except where an owner owns multiple short-term rentals in a residential community or multiple residential communities and applies for a business license for a single business license for such short-term rental units). The licensing requirements of this section are in addition to any hotel/motel tax registration or any other permit or licensing requirements. However, at the discretion of the director of planning and development, the processing of such license required under this section may be combined with the processing of hotel/motel tax registration or any other related permit or license process administered by the city. The director of planning and development is authorized to prescribe forms and procedures for the processing of licenses under this section.

(1) Application for short-term rental business license. An application for a short-term rental business license shall be filed with the planning department prior to the use of the property as a short-term rental. Applications shall be on the forms provided by the city. Only the owner of the short-term rental may submit an application for short-term rental business license. Additionally, all applications for a short-term rental business license must contain, at a minimum, the following information:

- a. The name, address telephone number, and email address of the owner of the short-term rental for which the registration is being issued;
- b. The name, address, telephone number, and email address of the local contact person for the owner of the short-term rental;
- c. The number of bedrooms and approximate square footage of the short-term rental, and the maximum number of overnight occupants permitted;
- d. An executed code compliance verification form acknowledging that all designated bedrooms meet all local building and life, safety, and fire code requirements;
- e. A diagram and/or photograph of the premises showing and indicating the number and location of designated on-site paved parking spaces and the maximum number of vehicles allowed for overnight occupants. Landscaped areas of any kind shall not be counted as parking spaces;

f. Evidence of a valid hotel/motel occupancy tax registration certificate issued by the city for the short-term rental. Application for such registration may be filed concurrently with the application for registration under this chapter;

g. Acknowledgment that the owner and local contact person have read all regulations pertaining to the operation of a short-term rental;

h. Certification of the accuracy of the information submitted, and agreement to comply with all conditions of the registration;

i. Acknowledgement that the owner or local contact person has or will post, at the short-term rental, the notice required in section 22-384; and

j. Application fee. An application for a short-term rental business license shall be accompanied by an initial fee in accordance with section 90-107 (Levied; limitations) of the Code of Ordinance of the City of Monroe, Georgia.

Sec. 22-384. License conditions.

All business licenses issued pursuant to this chapter are subject to the following standard conditions:

(1) The owner shall, by written agreement with the occupants, limit overnight occupancy of the short-term rental to the specific number of occupants designated in the business license application, with the number of overnight occupants not to

exceed two persons per bedroom meeting building code and life-safety code requirements, plus two additional persons per residence inclusive of any owner occupants. A bedroom is a room that is designed to be, or meets the building code requirements to be, used as a sleeping room and for no other primary purpose. Every bedroom shall have an emergency escape or rescue exit and a minimum ceiling height as follows:

a. Each bedroom shall have at least one operable window or door for emergency escape or rescue that opens directly to the exterior of the unit. The emergency door or window shall be operable from the inside to provide a full, clear opening without the use of separate tools. Escape or rescue windows shall have a minimum net clear openable area of 5.7 square feet. The minimum net clear openable height dimension shall be 24 inches. The minimum net clear openable width dimension shall be 20 inches. When windows are provided as a means of escape or rescue, they shall have a finished sill height not more than 44 inches above the floor. These dimensions shall be required unless otherwise approved by the Code Enforcement Officer for historic preservation purposes only;

b. Bedrooms shall have a ceiling height of not less than eight feet, except as provided in this section. If any room has a sloping ceiling, the prescribed ceiling height for the room is required in only one-half of the area thereof.

(2) The owner shall, by written agreement with the occupants, limit the number of

vehicles of overnight occupants to the number designated in the business license application; with the number of vehicles of overnight occupants not to exceed the number of designated on-site parking spaces of the short-term rental property.

(3) The owner shall use best efforts to ensure that the occupants and/or guests of the short-term rental do not violate noise regulations by notifying the occupants of the rules regarding short-term rentals and responding when notified that occupants are violating laws regarding their occupancy. It is not intended that the owner or local contact person, act as a peace officer or place himself or herself in harm's way.

(4) The owner shall, by written agreement, limit the daytime visitors at any time in a home rental to no more than six persons in addition to the maximum overnight occupancy designated in the business license application.

(5) The owner of the short-term rental shall post a copy of the business license and a copy of the conditions set forth in this section in a conspicuous place within the short-term rental.

(6) No business license issued under this section shall be transferred or assigned or used by any person other than the owner to whom it is issued, or at any location other than the one for which it is issued.

(7) All business licenses issued under this section shall be valid for no more than one year, beginning on the date of issuance and expiring on December 31st of that year.

(8) Sign and notification requirements. Each short-term rental shall have a clearly visible and legible notice conspicuously posted within the unit on or adjacent to the front door, containing the following information:

a. The name of the local contact person or owner of the unit, and a telephone number at which that party may be reached on a 24-hour basis;

b. The maximum number of overnight occupants permitted to stay in the unit;

c. The maximum number of vehicles allowed to be parked on the property, including a sketch of the location of the on-site parking spaces;

d. The maximum number of daytime visitors allowed in addition to the overnight occupants;

e. The trash pickup day and notification that trash and refuse shall not be left or stored on the exterior of the property unless it is placed in a curbside container, and that the curbside container shall not be placed sooner than 24 hours prior to the pickup day, and must be removed no later than 24 hours after pickup (if owner provides daily trash removal, then this notice is not necessary);

f. Notification that an occupant may be cited and fined for creating a disturbance or for violating this section or other provisions of the Code of Ordinances;

g. Notification that failure to conform to the parking and occupancy requirements of the structure is a violation of this section; and

h. A statement advising the occupant that any failure to conform to the noise regulations is a violation of this section.

(9) Parking. Short-term rentals shall comply with all applicable ordinances regarding parking. Owner shall provide sufficient parking for guests such that all parking is accomplished on parking spaces approved by the Code Officer.

(10) Local contact person.

a. Each owner of a short-term rental shall designate a local contact person who has access and authority to assume management of the unit and take remedial measures. An owner of a short-term rental who resides in the city limits of Monroe, Georgia or within 50 miles of the short-term rental may designate himself or herself as the local contact person. The local contact person shall be required to respond to the location of the short-term rental within one hour after being notified by the police or code enforcement of the existence of a violation of this chapter or any other provision of this Code, or any disturbance requiring immediate remedy or abatement.

b. The owner must immediately notify the director of planning and development in writing upon a change of local contact person or the local contact person's telephone number. This notification will be on forms prescribed by the director of planning and development. The new, revised business license will not extend the expiration date of the business license, and will be issued for a fee of \$25.00, and must

be posted within ten days of any change of local contact person information.

(11) Limited Zoning Requirements. In addition to the provisions in this Code, the occupancy of each short-term shall be limited in the following manners and as subject to the Zoning Ordinance of the City of Monroe, Georgia:

a. Short-term rentals shall consist of an entire dwelling unit, accessory apartment, or accessory dwelling.

b. Dwelling units, accessory apartments, or accessory dwellings may contain only one short-term rental.

c. Each address may contain only one short-term rental.

d. Short-term rentals must consist of a minimum of 300 square feet and contain at least one bedroom, one bathroom, and kitchen or kitchenette facilities containing at a minimum the following: a kitchen sink, a microwave, and a refrigerator.

(12) Hotel/motel tax. All short-term rentals shall be subject to section 90-231 et seq., of the City of Monroe, Georgia, Municipal Code, concerning the imposition and collection of the applicable hotel/motel tax.

(13) Other requirements. All short-term rentals shall comply with the following:

a. An interconnected and hard-wired smoke detection and notification system is required and must be operable and in good working order at all times.

b. Owner must install and maintain security cameras that provide video coverage and recording of the driveway and all entry points for the short-term rental property.

c. A sufficient number of UL-approved and tested fire extinguishers shall be maintained in all short-term rentals as required by the Code Officer.

d. Any advertising of the short-term rental unit shall conform to information included in the short-term rental business license and requirements of this section, and shall include notification of the maximum occupancy, maximum number of vehicles allowed, and provisions regulating noise.

e. Compliance with these standards shall be in addition to compliance with all other provisions of this Code relating to nuisance, peace and safety.

f. In addition to any requirements of this section, any structure being operated as a short-term rental, with a capacity for more than ten overnight guests at a time shall be required to meet all local, state and federal access and life safety codes, rules and regulations that are otherwise applicable to hotels as defined in such codes, rules and regulations. In the event there is a conflict between the requirements of this section and such other codes rules or regulations, the requirement that is more protective of the public health, safety and welfare shall prevail.

(14) Short-term rentals shall not conflict with existing homeowners association or

other applicable private restrictive covenants.

Sec. 22-385. Violation and penalties.

(a) Violations of this Article shall be managed on each individual short-term rental, and any resulting penalties shall only be assessed against such short-term rental. The following conduct shall constitute a violation for which the penalties specified in this section may be imposed, or the business license suspended or revoked:

(1) The owner has violated any of the provisions of this chapter; or

(2) The owner has failed to collect and remit to the city the hotel/motel occupancy tax as required by Sec 90-233 of city Code.

(b) The penalties for violations of this Article shall be as follows:

(1) For the first violation within any 12-month period, the penalty shall be a warning notice of violation;

(2) For a second violation within any 12-month period, the penalty shall be a fine not to exceed \$500.00;

(3) For a third violation within any 12-month period, the penalty shall be a fine not to exceed \$1,000.00 and/or suspension of the business license (or suspension of the violating short-term rental from the applicable business license) for a period not to exceed six months; if the period of suspension runs beyond December 31st, the owner shall not be eligible to apply for

renewal of the business license (or reinstatement of the violating short-term rental under the business license) until expiration of the full suspension period; and

(4) For a fourth violation within any 12-month period, the business license may be revoked (or removal of the violating short-term rental from the applicable business license) in accordance with the provisions below. An owner shall not be eligible to reapply for a business license (or reinstatement of the violating short-term rental under the business license) for a period of 12 months from the date of revocation.

(c) A short-term rental that is determined to be operating without the necessary business license required under this section shall subject the owner to a penalty of \$1,000.00. Each day the unit is marketed or rented for overnight accommodation shall constitute a separate violation.

(d) Procedure for imposition of penalties/suspension/revocation. Penalties, including a notice of violation, shall be imposed, and business licenses shall be revoked (or suspension or removal of a short-term rental from the applicable business license), only in the manner provided in this subsection.

(1) Initial violations shall result in a notice of violation being directed to the owner and the person designated in the business license application as the local contact person if other than the owner. The local contact person shall be responsible for contacting the occupant to correct the problem within

60 minutes. This local contact person is required to visit the property to confirm compliance with this chapter, unless compliance can reasonably be confirmed without visiting the property.

(2) If non-compliance with provisions of this section reoccurs, the director of planning and development or their designee shall conduct an investigation whenever there is reason to believe that an owner has failed to comply with the provisions of this section. The investigation may include an inspection of the premises, review of law enforcement/security reports, online searches, citations, or neighbor documentation consisting of photos, sound recordings and video all of which may constitute evidence of a violation. Should the investigation support a finding that a violation occurred, the director of planning and development or designee shall issue written notice of the violation and intention to impose a penalty and/or suspend or revoke the business license (or suspend or remove a short-term rental from the applicable business license). The written notice may be served either by first class mail, by commercial overnight delivery, by personal service on the owner, or by any other reasonable means of delivery, including email, and shall specify the facts which, in the opinion of the director of planning and development, constitute grounds for imposition of the penalties and/or suspension or revocation, and specify that the penalties will be imposed and/or that the business license will be suspended or revoked (or suspension or removal of a short-term rental from the applicable business license) 15 calendar days from the

date of the notice unless the owner files with the director of planning and development a request for an appeal hearing before the mayor and city council. In considering such appeal, the mayor and city council shall determine whether the director of planning and development has erred in his/her interpretation and/or enforcement of this section.

(3) Except as otherwise provided in this section, violation of this section will be enforced in accordance with the Code of the City of Monroe, Georgia and the Zoning Ordinance of the City of Monroe, Georgia.

(e) Business license and fees not exclusive. The business license and fees required by this section shall be in addition to any license, permit or fee required under any other provision of this Code, or other local or state law. The issuance of any business license pursuant to this section shall not relieve the owner of the obligation to comply with all other provisions of this Code pertaining to the use and occupancy of the short-term rental or the property on which it is located.

(f) Penalty. In addition to the penalties described above, any person violating the

provisions of this section by operating a short-term rental without a valid business license may be prosecuted according to the general penalties described in Section 1-11 of this Code.

(g) Enforcement. The director of planning and zoning or their designee is hereby authorized and directed to establish such procedures as may from time to time be required to carry out the purpose and intent of this Article. City of Monroe Code Enforcement Officers, as well as the Monroe Police Department shall also have authority to enforce this Article.

(h) Violations by occupants of short-term rentals. Any violation of the provisions of this section shall be enforced pursuant to this section and any other applicable Code sections. Enforcement actions may be brought against occupants of a short-term rental for violations of this section and any other provision of this Code notwithstanding that this section may also make the owner of the short-term rental responsible for the conduct constituting the violation.

Secs. 22-386--22-400. – Reserved.

Chapter 90 – TAXATION

ARTICLE VII. – HOTEL/MOTEL EXCISE TAX

Sec. 90-231. Definitions.

The following words, terms and phrases shall, for the purposes of this article and

except where the context clearly indicates a different meaning, be defined as follows:

City means the City of Monroe and, variously, the incorporated territory of Monroe, wherein the city government is

empowered to impose this tax by O.C.G.A. § 48-13-50(a)(3).

Due date means the 20th day after the close of the monthly period for which the tax is to be computed.

Destination marketing organization means a private sector nonprofit organization or other private entity which is exempt from federal income tax under Section 501(c)(6) of the Internal Revenue Code of 1986 that is supported by the tax under this article, government budget allocations, private membership, or any combination thereof and the primary responsibilities of which are to encourage travelers to visit their destinations, encourage meetings and expositions in the area, and provide visitor assistance and support as needed.

Estimated tax liability means the lodging provider's prospective tax liability based upon the average monthly tax remittance in the prior fiscal year, as adjusted for change in tax rate or substantial change in circumstances due to damage to the hotel.

Finance director means The duly appointed finance director of the city or his designee.

Folio means primary documentation produced by a hotel that demonstrates interaction between the lodging provider and the occupant, and which, at a minimum, reflects the name and address given by the occupant, the date(s) of occupancy, the amount of rent charged for each date together with the amounts of applicable excise tax(es), and the method(s) of payment.

Guest room means accommodations occupied, or intended, arranged, or designed for transient occupancy, by one or

more occupants for the purpose of living quarters or residential use.

Hotel means any facility, or any portion of a facility, where a room, rooms or lodgings are furnished for value to any person, persons or legal entity, including a hotel, motel, inn, lodge, tourist camp, tourist cabin, campground or any other place in which rooms, lodgings or accommodations are regularly furnished for value.

Innkeeper means any person who is subject to taxation under this article for the furnishing for value to the public any rooms, lodgings, or accommodations.

Lodging provider means any person operating a hotel, guesthouse, bed and breakfast, or short-term rental in the city including, but not limited to, the owner or proprietor of such premises, lessee, sub-lessee, lender in possession, licensee or any other person operating such hotel; and who is subject to the taxation imposed for furnishing for value to the public any rooms, lodgings, or accommodations.

Monthly period means the calendar months of any year.

Occupancy means the use or possession, or the right to the use or possession of any guest room in a hotel or the right to the use or possession of the furnishings or to the services and accommodations accompanying the use and possession of the guest room.

Occupant means any person who, for a consideration, uses, possesses, or has the right to use or possess any guest room in a hotel under any lease, concession, permit, right of access, license to use or other agreement, or otherwise.

Permanent resident means any occupant who, as of a given date, has or shall have occupied or has or shall have the right of occupancy of any guest room in a hotel for not less than 30 continuous days next preceding such date.

Person means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, cooperative, estate, trust, receiver, trustee, syndicate, or any other group or combination acting as a unit, the plural as well as the singular number; excepting the United States, the State of Georgia and any instrumentality of either thereof upon which the city is without power to impose the tax.

Private sector nonprofit organization means a chamber of commerce, a convention and visitors bureau, a regional travel association, or any other private group organized for similar purposes which is exempt from federal income tax under Section 501(c)(6) of the Internal Revenue Code of 1986; provided, however, that a county or municipality which has prior to April 1, 1990, contracted for a required expenditure under this Code section with a private group which is exempt from federal income tax under provisions of Section 501(c) of the Internal Revenue Code other than Section 501(c)(6) may continue to contract for required expenditures with such a private group.

Promoting tourism, conventions, and trade shows means the planning, conducting, or participating in programs of information and publicity designed to attract or advertise tourism, conventions, or trade shows.

Rent means the consideration received for occupancy valued in money, whether

received in money or otherwise, including all receipts, cash, credits, and property or services of any kind or nature, and also the amount for which credit is allowed by the lodging provider to the occupant, without any deduction therefrom whatsoever

Short-term rental means one or more dwelling units, including either a single-family home, duplex or single multifamily residential unit, or accessory dwelling or accessory apartment rented not more than 30 consecutive nights.

State authority means an authority created by state law which serves a state-wide function, including, but not limited to, the Geo. L. Smith II Georgia World Congress Center Authority, but shall not mean an authority created for support of a local government or a local purpose or function and shall not include authorities such as area planning and development commissions and any organizational entities they may create, regional commissions and any organizational entities they may create, or local water and sewer authorities.

Tax means the tax on occupants imposed by this article, as provided for by O.C.G.A. § 48-13-51(a)(3).

Tourism product development means the expenditure of funds for the creation or expansion of physical attractions which are available and open to the public and which improve destination appeal to visitors, support visitors' experience, and are used by visitors. Such expenditures may include capital costs and operating expenses. Tourism product development may include: lodging for the public for no longer than 30 consecutive days to the same customer; overnight or short-term sites for recreational vehicles, trailers, campers, or

tents; meeting, convention, exhibit, and public assembly facilities; sports stadiums, arenas, and complexes; golf courses associated with a resort development that are open to the general public on a contract or fee basis; racing facilities, including dragstrips, motorcycle racetracks, and auto or stock car racetracks or speedways; amusement centers, amusement parks, theme parks, or amusement piers; hunting preserves, trapping preserves, or fishing preserves or lakes; visitor information and welcome centers; wayfinding signage; permanent, nonmigrating carnivals or fairs; airplanes, helicopters, buses, vans, or boats for excursions or sightseeing; boat rentals, boat party fishing services, rowboat or canoe rentals, horse shows, natural wonder attractions, picnic grounds, river-rafting services, scenic railroads for amusement, aerial tramways, rodeos, water slides, or wave pools; museums, planetariums, art galleries, botanical gardens, aquariums, or zoological gardens; parks, trails, and other recreational facilities; or performing arts facilities.

amount of rent from the occupant unless an exception is provided under section 90-234.

The lodging provider shall provide a receipt to each occupant, which receipt shall reflect both the amount of rent and the amounts of this and other tax(es) applicable. This tax shall be due from the occupant, and shall be collected by the lodging provider at the same time that the rent is collected. The lodging provider shall be liable for any amount of tax that he fails to collect appropriately; and must remit to the city any amount of tax collected in excess of that which should have been collected.

Sec. 90-232. Tax Rate.

There shall be paid for every occupancy of a guest room in a hotel, guesthouse, bed and breakfast, or short-term rental in the city a tax at the rate of five percent of the amount of rent unless an exemption is provided under section 90-234.

Sec. 90-233. Collection of tax by lodging provider.

Every lodging provider furnishing guest rooms in a hotel, guesthouse, bed and breakfast, or short-term rental in the city shall collect a tax of five percent on the

AN ORDINANCE TO AMEND THE CHARTER OF THE CITY OF MONROE, GEORGIA REGARDING THE REDISTRICTING OF THE CITY’S ELECTION DISTRICTS AFTER A DECENNIAL CENSUS OF THE CITY OF MONROE, GEORGIA

WHEREAS, in accordance with Article I, Section 2 of the United States Constitution, a decennial census was performed in the year 2020; and,

WHEREAS, to comply with 52. U. S. C. § 10101, et seq, as amended (the “Voting Rights Act”), the City of Monroe, Georgia, a municipal corporation (the “City”) is required to redefine the voting districts of the City to comply with the One Person One Vote standard; and,

WHEREAS, to accomplish that goal, on or about May 5, 2021, the City requested assistance from the Northeast Georgia Regional Commission (the “NEGRC”) for the purpose of reviewing the census data from the 2020 Census, and redistricting the voting districts of the City to comply with the One Person One Vote requirement of the Voting Rights Act; and,

WHEREAS, on or about May 14, 2021, the NEGRC agreed to undertake the task of reviewing and compiling data from the 2020 Census to assist the City with the redistricting process; and,

WHEREAS, on or about January 31, 2022, the City held a called meeting of the Mayor and City Council attended by Mr. Jon McBrayer (“Mr. McBrayer”), the GIS Planner with NEGRC, to review five (5) proposed new voting district map variations provided by NEGRC; and,

WHEREAS, after review and discussion with Mr. McBrayer at the called meeting, the City Council agreed to continue review of the redistricting information and voting maps; and,

WHEREAS, NEGRC later provided three (3) additional map variations as a result of the meeting and continued review and contemplation by the City Council; and,

WHEREAS, on May 10, 2022, at its regularly scheduled City Council meeting, the City Administrator provided a presentation before the City Council regarding population distribution figures, district map variants, and other pertinent information for the purpose of providing eight (8) different scenarios which the City Council could choose from to redraw the voting district boundary lines; and,

WHEREAS, on May 10, 2022, during the same meeting, the City Council voted to approve “Map Version 1” as the newly adopted city voting district map because it has the least amount of change from the existing voting districts geographically and also the second least amount of deviation among populations of the eight (8) voting district map choices provided based on the new 2020 decennial census data so as to comply with the One Person One Vote mandates of the Voting Rights Act.

NOW THEREFORE, THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Part I – Charter, Article II. City Government, Section 2.03. Election of Mayor and Councilmembers is hereby amended by deleting said Section 2.03 in its entirety and replacing it with the following in lieu thereof:

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF PART 1 – CHARTER, ARTICLE II. – CITY GOVERNMENT, SECTION 2.03. ELECTION OF MAYOR AND COUNCILMEMBERS.

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This 13th day of September, 2022.

SECOND READING AND ADOPTED on this 11th day of October, 2022.

CITY OF MONROE, GEORGIA

By: _____(SEAL)

John Howard, Mayor

Attest: _____(SEAL)

Debbie Kirk, City Clerk

EXHIBIT A

PART I - CHARTER

ARTICLE II. – CITY GOVERNMENT

Sec. 2.03. Election of Mayor and Councilmembers

(a) (1) For purposes of electing members of the city council of the City of Monroe, the City of Monroe is divided into eight election districts. One member of the board shall be elected from each such district. The eight election districts shall be and correspond to those eight numbered districts described in and attached to and made a part of this Act and further identified as:

District: 001

Walton County

Tract: 1104.00

BG: 1

[Blocks:] 1029

Tract: 1106.02

BG: 1

[Blocks:] 1002

Tract: 1107.01

BG: 1

[Blocks:] 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1019, 1020, 1021, 1022, 1024, 1029

Tract: 1107.01

BG: 2

[Blocks:] 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2014, 2016, 2019, 2020, 2021, 2024, 2025, 2029, 2030, 2032, 2034, 2036, 2042

District: 002

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1012, 1013, 1014, 1015, 1016, 1043, 1045, 1046

Tract: 1104.00

BG: 1

[Blocks:] 1000, 1002, 1003, 1004, 1005, 1007, 1009, 1010, 1011, 1012, 1013, 1014, 1020, 1021, 1022, 1023, 1024, 1025, 1027, 1028, 1044

Tract: 1104.00

BG: 2

[Blocks:] 2004, 2007, 2008, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2023, 2024, 2029, 2033

Tract: 1104.00

BG: 3

[Blocks:] 3006, 3007, 3011, 3012,
3013, 3014, 3015, 3016, 3017,
3018, 3020

Tract: 1104.00

BG: 4

[Blocks:] 4013, 4021, 4022, 4025,
4026, 4027, 4028, 4029, 4032,
4033

Tract: 1105.03

BG: 2

[Blocks:] 2018, 2019

Tract: 1106.01

BG: 1

[Blocks:] 1001, 1003

Tract: 1107.01

BG: 2

[Blocks:] 2010, 2011

District: 003

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1053, 1063, 1064, 1067,
1068, 1069, 1070, 1073

Tract: 1104.00

BG: 1

[Blocks:] 1026, 1030, 1031, 1032,
1033, 1034, 1035, 1036, 1037,
1038, 1039, 1040, 1041, 1042

Tract: 1104.00

BG: 2

[Blocks:] 2025, 2026, 2027, 2028,
2034, 2035, 2036

District: 004

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1008, 1025, 1026, 1027,
1033, 1034, 1042, 1044, 1050,
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1057, 1058, 1059, 1061, 1062,
1066, 1071, 1072, 1074, 1075,
1076, 1077

Tract: 1103.01

BG: 2

[Blocks:] 2010, 2011, 2012, 2013,
2014, 2015, 2016, 2017, 2018,
2019, 2020, 2021, 2022, 2023,
2024, 2025, 2026, 2027, 2028,
2029, 2030, 2031, 2032, 2033,
2034, 2035, 2036, 2037, 2038,
2039

Tract: 1103.02

BG: 1

[Blocks:] 1003, 1005, 1006, 1007,
1008, 1009, 1010, 1011, 1012

Tract: 1104.00

BG: 1

[Blocks:] 1043

Tract: 1107.01

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009

Tract: 1107.01

BG: 2

[Blocks:] 2000, 2015, 2017

Tract: 1107.02

BG: 2

[Blocks:] 2000, 2001, 2002, 2003,
2004, 2005, 2018, 2019, 2020,
2021, 2027, 2028

District: 005

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1017, 1019, 1024, 1029,
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Tract: 1103.01

BG: 2

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2004, 2005, 2006, 2007, 2008,
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Tract: 1103.02

BG: 1

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1019, 1020, 1021

Tract: 1103.02

BG: 2

[Blocks:] 2007, 2009, 2010, 2011,
2015

Tract: 1107.02

BG: 1

[Blocks:] 1006

Tract: 1107.02

BG: 2

[Blocks:] 2033

Tract: 1107.02

BG: 3

[Blocks:] 3008

District: 006

Walton County

Tract: 1103.01

BG: 2

[Blocks:] 2040, 2041, 2042, 2043

Tract: 1103.02

BG: 1

[Blocks:] 1013
Tract: 1107.02
BG: 1
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1037, 1038, 1039, 1040, 1041,
1042, 1044

[Blocks:] 1000, 1001, 1002, 1003,
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BG: 2

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2012, 2013, 2014, 2015, 2016,
2017, 2018, 2019, 2020, 2021,
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2028, 2029, 2033, 2034, 2035,
2036
Tract: 1107.02
BG: 2

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2015, 2016, 2017, 2022, 2023,
2024, 2025, 2026, 2029, 2030,
2031, 2032, 2034, 2035, 2036
Tract: 1104.00
BG: 3

[Blocks:] 3006, 3007, 3011, 3012,
3013, 3014, 3015, 3016, 3017,
3018, 3020
Tract: 1107.02
BG: 3

[Blocks:] 3007
Tract: 1104.00
BG: 4

District: 007

Walton County

[Blocks:] 4013, 4021, 4022, 4025,
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4033
Tract: 1103.01
BG: 1

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1070, 1073
Tract: 1105.03
BG: 2

[Blocks:] 2018, 2019
Tract: 1106.01
BG: 1

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Tract: 1104.00
BG: 1
[Blocks:] 1001, 1003
Tract: 1107.01

BG: 2

[Blocks:] 2010, 2011

Tract: 1106.02

BG: 1

[Blocks:] 1002

Tract: 1107.01

BG: 1

[Blocks:] 1010, 1011, 1012, 1013,
1014, 1015, 1016, 1017, 1019,
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Tract: 1107.01

BG: 2

[Blocks:] 2001, 2002, 2003, 2004,
2005, 2006, 2007, 2008, 2009,
2014, 2016, 2019, 2020, 2021,
2024, 2025, 2029, 2030, 2032,
2034, 2036, 2042

District: 008

Walton County

Tract: 1103.01

BG: 1

[Blocks:] 1008, 1017, 1019, 1024,
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1049, 1050, 1051, 1052, 1054,
1055, 1056, 1057, 1058, 1059,
1061, 1062, 1066, 1071, 1072,
1074, 1075, 1076, 1077

Tract: 1103.01

BG: 2

[Blocks:] 2000, 2001, 2002, 2003,
2004, 2005, 2006, 2007, 2008,
2009, 2010, 2011, 2012, 2013,
2014, 2015, 2016, 2017, 2018,
2019, 2020, 2021, 2022, 2023,
2024, 2025, 2026, 2027, 2028,
2029, 2030, 2031, 2032, 2033,
2034, 2035, 2036, 2037, 2038,
2039, 2040, 2041, 2042, 2043

Tract: 1103.02

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009, 1010, 1011, 1012, 1013,
1014, 1015, 1016, 1017, 1018,
1019, 1020, 1021

Tract: 1103.02

BG: 2

[Blocks:] 2007, 2009, 2010, 2011,
2015

Tract: 1104.00

BG: 1

[Blocks:] 1043

Tract: 1107.01

BG: 1

[Blocks:] 1000, 1001, 1002, 1003,
1004, 1005, 1006, 1007, 1008,
1009,

Tract: 1107.01

BG: 2

[Blocks:] 2000, 2015, 2017

Tract: 1107.02

BG: 1

[Blocks:] 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1009, 1010, 1016, 1020, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031

Tract: 1107.02

BG: 2

[Blocks:] 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036

Tract: 1107.02

BG: 3

[Blocks:] 3007, 3008

(2) When used herein and in such attachments, the terms 'Tract' and 'BG' (Block Group) shall mean and describe the same geographical boundaries as provided in the report of the Bureau of the Census for the United States decennial census of 2020 for the State of Georgia. The separate numeric designations in a Tract description which are underneath a 'BG' heading shall mean and describe individual Blocks within a Block Group as provided in the report of the Bureau of

the Census for the United States decennial census of 2020 for the State of Georgia. Any part of the City of Monroe which is not included in any such district described in those attachments shall be included within that district contiguous to such part which contains the least population according to the United States decennial census of 2020 for the State of Georgia. Any part of the City of Monroe which is described in those attachments as being in a particular district shall nevertheless not be included within such district if such part is not contiguous to such district. Such noncontiguous part shall instead be included within that district contiguous to such part which contains the least population according to the United States decennial census of 2020 for the State of Georgia. Except as otherwise provided in the description of any election district, whenever the description of such district refers to a named city, it shall mean the geographical boundaries of that city as shown on the census map for the United States decennial census of 2020 for the State of Georgia.

(3) Election Districts 1 through 8 as they exist before the effective date of this Act, shall continue to be designated as Election Districts 1 through 8, respectively, but as newly described under this Act, and on and after the effective date of this Act, such members of the board serving from those former election districts shall be deemed to be serving from and representing their

respective districts as newly described under this Act.

a majority of the electors voting in their respective districts.

- (b) (1) On the Tuesday next following the first Monday in November, 1993, and every four years thereafter, an election shall be held for the office of mayor, who shall be elected for a term of four years and until a successor is duly elected and qualified. The mayor shall be elected by the qualified electors voting in a city-wide election. The person serving as mayor on the effective date of this section shall continue to serve until the expiration of his or her term and until a successor has been duly elected and qualified.
- (2) On the Tuesday next following the first Monday in November, 1995, and every four years thereafter, an election shall be held for the councilmembers from Districts 1, 2, 4, 5, and 7 who shall serve for terms of four years and until their successors are duly elected and qualified. Such councilmembers shall be elected by a majority of the electors voting in their respective districts.
- (3) On the Tuesday next following the first Monday in November, 1997, and every four years thereafter, an election shall be held for the councilmembers from districts 3, 6, and 8, who shall serve for terms of four years and until their successors are duly elected and qualified. Such councilmembers shall be elected by

NOTICE TO THE PUBLIC

CITY OF MONROE

The City Council of the City of Monroe, Georgia will hold a public hearing regarding the redistricting of the voting districts for the City of Monroe based on the new updated 2020 census data and the related required amendment to the City of Monroe’s Charter, Article II. – City Government, Section 2.03. Election of Mayor and Councilmembers. The amendment to the City Charter will adjust the boundary lines for each City District to coincide with changes to the City’s population based on the 2020 decennial census. The public hearing will be held before the City Council on October 11, 2022, at 6:00 p.m. at the City Hall building located at 215 N. Broad Street, Monroe, Georgia 30655.

A copy of the proposed Charter Amendment is available for examination and inspection by the public at the office of the Clerk of the City of Monroe, located at City Hall, 215 N. Broad Street, Monroe, Georgia 30655, and in the office of the Clerk of the Superior Court of Walton County, Georgia, located at 303 South Hammond Drive, Monroe, Georgia 30655.

All those having an interest concerning this Charter Amendment should be present.

Please run on the following dates:







September 14, 2022; September 21, 2022; September 28, 2022; and October 5, 2022.



Adopted

Legend

District

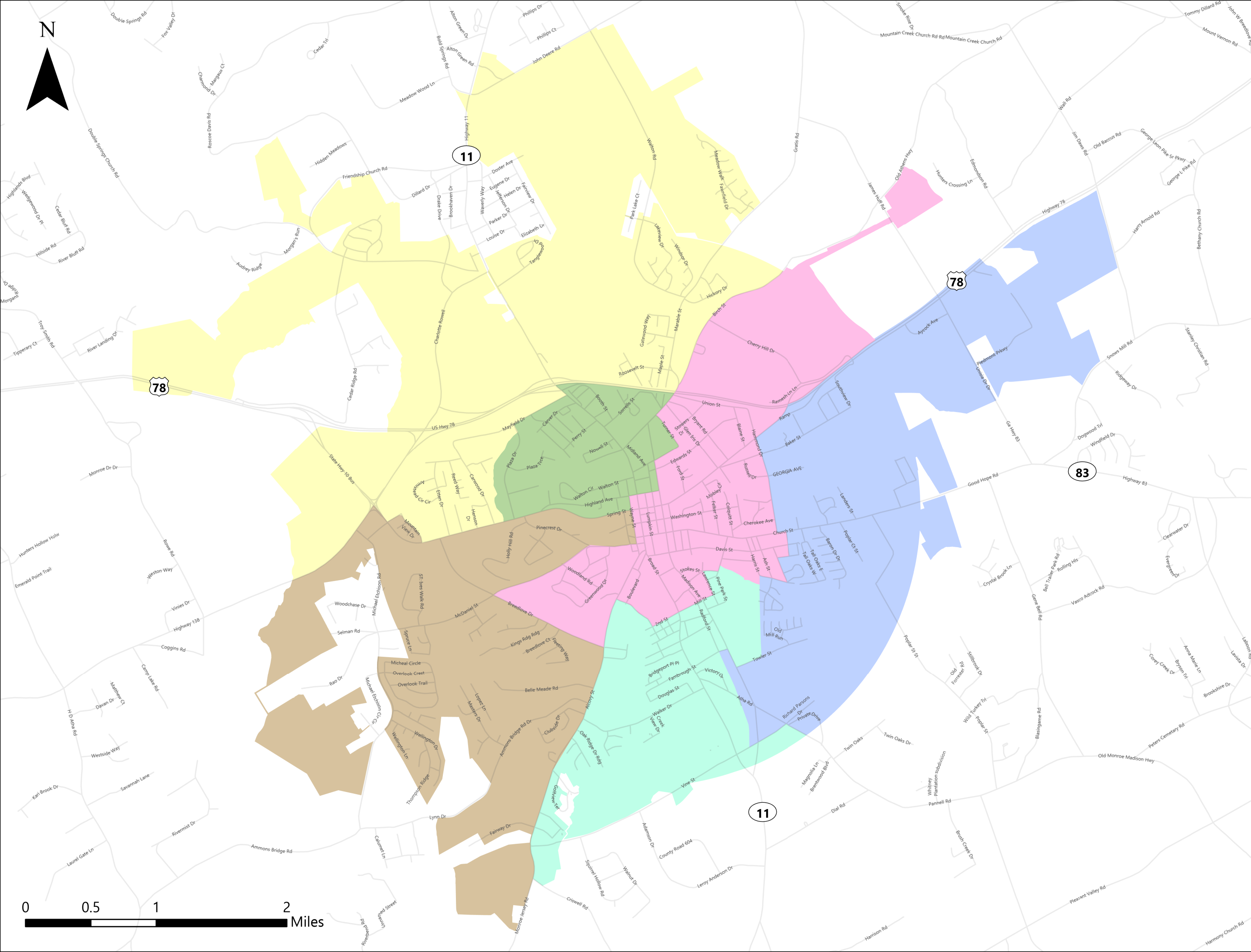
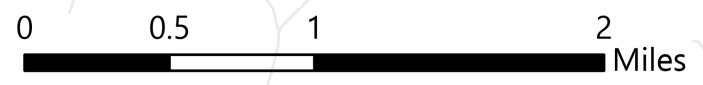
-  District One (2,535)
-  District Two (2,525)
-  District Three (2,507)
-  District Four (2,513)
-  District Five (2,454)
-  District Six (2,482)



The information has been provided from general sources and is to be used only as a guide. The NEGRC assumes no liability for its accuracy or for any decisions the user may make based on this document.

Geographic Information Systems

Data Source:
2020 Census Redistricting Data PL 94-171



City of Monroe Council At-Large Districts

161



Adopted

Legend

District

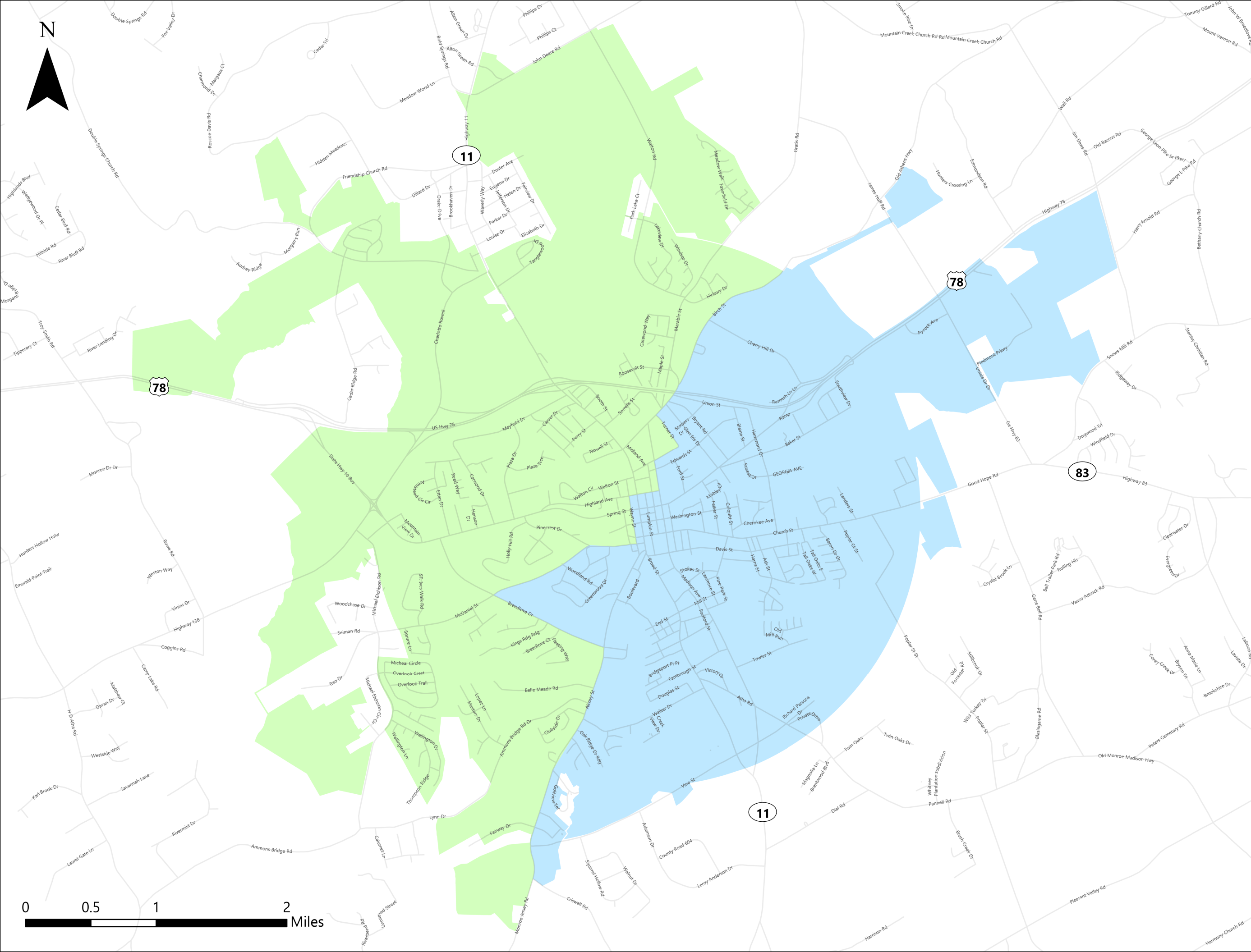
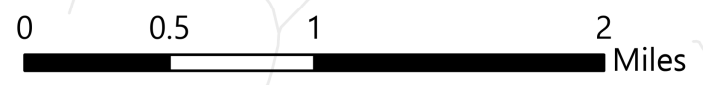
- District Seven (7,567)
- District Eight (7,449)

NEGRC

The information has been provided from general sources and is to be used only as a guide. The NEGRC assumes no liability for its accuracy or for any decisions the user may make based on this document.

Geographic Information Systems

Data Source:
2020 Census Redistricting Data PL 94-171



To: City Council
From: Logan Propes, City Administrator
Department: Adminsitraton
Date: 09-13-2022
Subject: Occupational Tax Ordinance Update



Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Record:** N/A

Description:

Staff recommends approving the occupational tax ordinance as written.

Background:

The city has not updated its business occupational tax ordinance in over 25 years. In order to reflect the city’s ability to serve each business in a fair and equitable manner based on scope of needed services of subject businesses, the city is overhauling its ordinances. In short, the new method is the gross-receipts method rather than fixed rate. The new method classifies businesses based on NAICS codes with each having its own rate multiplier for the gross receipts. This allows businesses with lower city service impacts to pay a lower tax than those of higher service-related impacts.

Attachment(s):

Ordinance

AN ORDINANCE TO AMEND CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE CITY’S OCCUPATIONAL TAX

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Chapter 90, Article IV, of the Code of Ordinances is hereby repealed in its entirety by replacing it with the following in lieu thereof:

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF CHAPTER 90, ARTICLE IV, SECTIONS 106 THROUGH 155.

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This 13th day of September, 2022.

SECOND READING AND ADOPTED on this 11th day of October, 2022

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John Howard, Mayor

Attest: _____ (SEAL)
Debbie Kirk, City Clerk

EXHIBIT A

Chapter 90 – TAXATION

ARTICLE IV. – OCCUPATION TAXES

Sec. 90-106. Purpose and scope of occupational tax; occupation tax required, occupation tax certificate required; display of occupation tax certificate.

- (a) Each person engaged in a business, trade, profession or occupation, whether with a location within the city or in the case of an out-of-state business with no location in the state exerting substantial efforts within the city pursuant to O.C.G.A. § 48-13-7, shall pay an occupational tax for said business, trade, profession or occupation.
- (b) Occupation taxes shall be based upon gross receipts in combination with profitability ratio and number of employees. The profitability ratio for the type of business will be determined from nationwide averages derived from statistics, classifications or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service or successor agencies of the United States.
- (c) The occupation tax levied herein is for revenue purposes only and is not for regulatory purposes, nor is the payment of the tax made a condition precedent to the practice of any profession, trade or calling.
- (d) Any person engaged in any business, trade, profession, or occupation in the city shall receive an occupation tax

certificate upon submission of the appropriate tax and providing proof of compliance with the provisions of this chapter.

- (e) The occupation tax certificate provided for in this section shall be issued by the city administrator or designee.

Sec. 90-107 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Administrative fee means a component of an occupation tax that approximates the reasonable cost of handling and processing the occupation tax.

Business means any person, sole proprietor, partnership, corporation, trade, profession, occupation or other entity and the efforts or activities associated thereby for the purposes of raising revenue or producing income, including, but not limited to, sole proprietors receiving a form IRS 1099 from another business at the same location.

Dominant line means the type of business, within a multiple-line business, from which the greatest amount of income is derived.

Employee means an individual whose work is performed under the direction and supervision of the employer and whose employer withholds FICA, federal income

tax, or state income tax from such individual's compensation, or whose employer issues to such individuals, for purposes of documenting compensation, a form I.R.S. W-2 but not a form I.R.S. 1099.

Gross receipts.

(1) The term "gross receipts" means the total revenue of the business or practitioner for the period including, without limitation, the following:

- a. Total income without deduction for the cost of goods or expenses incurred;
- b. Gain from trading in stocks, bonds, capital assets, or instruments of indebtedness;
- c. Proceeds from commissions on the sale of property, goods, or services;
- d. Proceeds from fees for services rendered; and
- e. Proceeds from rent, interest, royalty, or dividend income.

(2) The term "gross receipts" does not include the following:

- a. Sales, use, or excise tax;
- b. Sales returns, allowances, and discounts;
- c. Interorganizational sales or transfers between or among the units of a parent-subsidiary controlled group of corporations as defined by 26 USC 1563(a)(1), or between or among the units of a brother-sister controlled group of corporations as defined by 26 USC 1563(a)(2);

- d. Payments made to a subcontractor or an independent agent for services which contributed to the gross receipts in issue;
- e. Governmental and foundation grants, charitable contributions, or the interest income derived from such funds received by a nonprofit organization which employs salaried practitioners otherwise covered by this article, if such funds constitute 80 percent or more of the organization's receipts; and
- f. Proceeds from sales of goods or services which are delivered to or received by customers who are outside the state at the time of delivery or receipt.

Location or Office shall include any structure or vehicle where a business, profession, or occupation is conducted, but shall not include a temporary or construction work site which serves a single customer or project or vehicle used for sales or delivery by a business or practitioner of a profession or occupation which has a location or office.

North American Industry Classification System [NAICS] means categories of occupations and industries established by and promulgated by the Office of Management and Budget of the United States of America and found in the 1997 NAICS Manual.

Occupation tax means a tax levied on persons, partnerships, corporations, or other entities for engaging in an occupation, profession, or business and enacted by the local government as a revenue-raising ordinance or resolution.

Occupation tax certificate means a document issued by the city acknowledging payment of the occupation tax.

Practitioner of profession or occupation means those individuals listed in O.C.G.A. § 48-13-9(c) but does not include a practitioner who is an employee of a business if such business pays an occupation tax.

Sec. 90-108 Occupation taxes due and payable dates

- (a) Occupational taxes on businesses continuing from the preceding year shall be due and payable on January 1 of each subsequent year. Occupational tax due from businesses continuing operation in the current year from the preceding year shall be considered delinquent if not paid by April 1 of each year. Any business failing to pay the occupational taxes by April 1 shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law.
- (b) If a business begins on or after January 1 of the occupation tax year, the tax on such business and any administrative fee or regulatory fee shall be due and payable on the date of the commencement of the business.
- (c) Any business failing to pay the occupational taxes within 60 days after commencement shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the tax year in addition to

interest on delinquent occupation taxes and administrative fees.

- (d) Payment of an occupation tax shall not be required prior to the commencement of business relating to legal services, nor shall it in any other manner act as a precondition on the practice of law.

Sec. 90-109 Applicant Requirements

- (a) Any person engaged in any business, trade, profession, or occupation in the city shall submit an occupation tax certificate application with supporting documentation showing compliance with all applicable provisions of state, county, and city laws relating to their business, trade, profession, or occupation.
- (b) Any person who performs any business, occupation or profession subject to an occupation tax in the city is required to provide the following information when paying such occupation tax:
 - (1) The legal name of the business.
 - (2) Any associated trade names for the business.
 - (3) The mailing address for the business.
 - (4) The actual physical address of each location of the business, if it is different than the mailing address.
 - (5) A detailed description of all business activity(ies).
 - (6) The North American Industry Classification System code (NAICS) applicable to such

business, based on the dominant line of business.

(7) The sales and use tax identification number assigned to the business by the state department of revenue, if the business is required by law to have such a number.

(8) Federal tax identification number.

(9) Estimated Gross Receipts for the current year as defined under section 90-107 in the form of an affidavit provided by the city.

(10) Any additional information and documents as required by the city.

Sec. 90-110 Business classifications for determining tax levy

(a) For the purpose of this article, every person engaged in business requiring the payment of occupational taxes shall be assigned a code in accordance with the North American Industrial Classification System (NAICS) on the basis of their dominant line of business;

(b) Businesses engaged in more than one business activity shall be classified on the basis of their dominant line of business at each location where business is done; except, that a person whose dominant business activity is legally exempt as defined by this article shall be classified according to such person's principal subsidiary business, if any, which is subject to the levy and assessment of occupation taxes.

(c) To the extent that a business or practitioner generates gross receipts, those gross receipts shall be taxable based upon their NAICS classification as follows:

(1) Wholesale and retail trade business and NAICS categories 42, 44, and 45 shall pay an annual occupation tax levy of 0.0002 on gross receipts.

(2) Construction, manufacturing transportation and warehousing, administration and support, waste management, remediation services, accommodations, food services and drinking places businesses and NAICS categories 23, 21, 32, 44, 48, 49, 56, and 72 shall pay an annual occupational tax levy of 0.0003 on gross receipts.

(3) Agriculture, forestry, hunting, fishing, information, educational, health services, social assistance, unclassified services, and unclassified industries businesses and NAICS categories 11, 21, 51, 61, 62, and 81 shall pay an annual occupational tax levy of 0.0005 on gross receipts.

(4) Finance, professional services, scientific services, technical services, arts, entertainment, and recreation businesses and NAICS categories 52, 54, and 71 shall pay an annual occupational tax levy of 0.0006 on gross receipts.

(5) Real Estate, rental, leasing, and holding companies businesses and NAICS categories 53 and 55 shall pay an annual occupational tax levy of 0.0008 on gross receipts.

Sec. 90-111 Administrative Fee

A non-prorated, nonrefundable administrative fee of \$50.00 is required on all occupation tax accounts for the initial registration and all renewals thereafter.

multiplied by with the gross receipts of the business for the calendar year; plus

(3) An amount equal to \$50.00 per full-time employee of the business employed as of January 1 of each calendar year:

After determining the occupation tax due using the criteria set forth in section 90-112(b)(1),(2), and (3), the tax shall be reduced by the lower of the components set forth in (2) and (3). This shall be the net occupation tax owed by the particular business, trade, or profession for the current year.

Sec. 90-112 Occupation Tax Levied

(a) An occupation tax based upon gross receipts of the business or practitioner in combination with the profitability ratio for the business or profession and number of employees is levied on businesses and practitioners that:

(1) Have one or more locations or offices within the corporate limits of the city; or

(2) Are an out-of-state business or practitioner with no location or office in the city but:

(a) Have employees or agents engaging in substantial efforts to solicit business or serve customers or clients in the State of Georgia; or

(b) Own personal or real property that generates gross receipts and is located within the corporate limits of the City.

(b) (1) Each business or practitioner shall pay a \$50.00 administrative fee; plus,

(2) The tax equal to the tax rate determined by the business's NAICS profitability ratio as set forth hereinabove in section 90-110(c)

(c) Except as provided elsewhere in this Article, all businesses and practitioners shall pay a minimum Occupation Tax of \$200.00 in addition to the Administrative Fee of \$50.00 pursuant to section 90-111.

(d) The maximum occupation Tax to be levied on any particular business location shall be \$30,000.00.

(e) All occupation taxes levied by this article are levied on the gross receipts of the calendar year or the number of employees employed in the business conducted. For new businesses, the occupation tax for the year of commencement shall be based upon an estimate of gross receipts or number of employees of the business from the date of commencement until the end of that year. Continuing businesses subject to the occupational tax shall file with the city an affidavit showing all gross receipts of that business during the preceding calendar year ending on December 31. This affidavit showing preceding calendar year gross receipts

shall be used as an estimate of gross receipts for making payments on the occupation tax for the current tax year. The number of employees reported for the current year's business operations shall be based on the number of employees employed as of January 1 of the current tax year. Applicants or owners engaged in the business shall be reported as employees of the business. The affidavit showing the business' preceding year's actual gross receipts shall also be used to adjust the estimated occupation tax for the same period. Should a business not continue or terminate during the year, such business shall notify the city's business occupation tax section and file a final return reporting those gross receipts not previously reported and making payment of any tax due.

- (f) Where a business subject to the occupation tax for the calendar year has been conducted for only a part of the preceding year, the affidavit shall contain a figure that puts such part of a year on an annualized basis with the part-year receipts bearing the same ratio to the whole-year gross receipts as the part year bears to the whole year. Said figure shall be used as the estimate of the gross receipts of the business for the current calendar year in establishing the business tax liability.
- (g) In the event a business's actual amount of gross receipts in a given year are less than what was estimated, and it results in a fee difference, the business shall be responsible for submitting a written request for a refund of the difference by April 1 of the subsequent tax year; said request must be accompanied by financial support, i.e. tax return for that tax year. If the refund is substantiated, a refund will be processed within 30 days.
- (h) No refund or proration shall be made for a taxpayer who shall cease doing business or remove the business from the city.
- (i) Notwithstanding the foregoing, if an attorney, licensed to practice law in the State of Georgia and in good standing with the State Bar of Georgia, begins or continues business after January 1 of the occupation tax year, the tax on such business shall be due and payable on December 31 of the year in which the business begins or continues. Any lawyer failing to pay the occupation tax within 120 days after December 31 shall be considered delinquent and shall be subject to and shall pay a ten percent penalty of the amount of tax or fee due and interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the year following the tax year in addition to interest on delinquent occupational taxes. In addition, a list of all delinquent lawyers may be sent to the State Bar of Georgia. The general penalty for continuing violations of this code shall not apply to violations of this Article by lawyers. Specifically, failing to comply with the article will not result in the city closing the business or penalizing the continued practice of law by fining, imprisoning or criminalizing noncompliance.
- (j) The city shall not require the payment of more than one occupational tax for each location of a business or practitioner.
- (k) The city shall not require a business to pay an occupational tax for more than 100 percent of the business' gross receipts.
- (l) Gross receipts of an out-of-state business or practitioner may include only the gross receipts of the business that are

reasonably attributable to sales or service in Georgia.

- (m) A business or practitioner with no location or office in Georgia shall only be required to pay occupation tax to the local government in Georgia where the largest dollar volume of business is done or service is performed by such business or practitioner. This limitation shall only apply when the business or practitioner has provided to the City satisfactory proof as to the applicability of this subsection.
- (n) If a business or practitioner with no location or office in Georgia provides to the City proof of payment of a local business or occupation tax in another state that includes sales or services in this state, then the business or practitioner shall be exempt from this occupation tax.
- (o) The City shall levy the occupation tax on a business or practitioner that has offices or locations in multiple locations in Georgia according to the following methods:
 - (1) If the business or practitioner can reasonably allocate the dollar amount of its gross receipts to one or more of its locations or offices based on the product manufactured, sales or other services, each local government may tax the gross receipts generated by the location or office inside the jurisdiction of the local government; or
 - (2) If the business or practitioner cannot reasonably allocate the dollar amount of gross receipts among its locations or offices, the business must divide its total gross receipts reported in Georgia by the number of

locations or offices that contributed to those gross receipts. The business or practitioner must allocate an equal percentage of its gross receipts to each location or office.

- (p) Real estate brokers shall be subject to occupation tax pursuant to this article only if they maintain a principal or branch office in the City and based only upon gross receipts derived from transactions with respect to property listed or sold and located within the state of Georgia.
- (q) A business or practitioner that is subject to an occupation tax by another local government and claiming an exemption from or limitation to the occupation tax imposed by this ordinance shall submit documentation satisfactory to the city as to current payment of the occupation tax to the other local government and the basis of such tax.
- (r) A business or practitioner which has locations in this state subject to occupation tax by more than one local government in this state shall only be subject to occupation tax by the city for the gross receipts generated within the corporate limits of the city. This limitation shall only apply when the business or practitioner has provided to the city satisfactory proof of current payment of the occupation tax of the other local government.
- (s) For purposes of this section, prima facie evidence of gross receipts generated during any period shall be a sworn statement under oath and penalty of perjury, in a form provided by the city, that the provided gross receipt information is true and correct as stated on the applicable income tax return of the business for the applicable year, less allowed exemptions. If no tax return has

been filed for the applicable year, the applicant must swear under oath and penalty of perjury that no tax return has been filed for the applicable year, and the gross receipts as presented to the city are true and correct to the best of the applicant's knowledge, ability and training based on financial documents such as CPA statement and/or the business's annual profit and loss statement.

- (t) No portion of the tax may be prorated.
- (u) For purposes of determining the number of employees of a business, trade, or practitioner, an employee who works 40 hours or more weekly shall be considered a full-time employee, and the average weekly hours of employees who work less than 40 hours weekly shall be added and such sum shall be divided by 40 to produce full-time position equivalence. For purposes of this section, the number of employees shall be the number of full-time employees or full-time position equivalence.
- (v) Notwithstanding any other provision of this article, practitioners of professions as described in O.C.G.A. § 48-13-9(c) shall elect as their entire occupation tax one of the following:
 - (1) The occupation tax based on their NAICS classification tax levy and gross receipts as provided for in this section; or
 - (2) \$400.00 per practitioner licensed to provide the service, but a practitioner paying according to this subsection shall not be required to provide information relating to the gross receipts of such practitioner.

Sec. 90-113 Reduction in tax.

Businesses and practitioners located within in the City of Monroe Downtown Development Authority (DDA) boundaries shall have a maximum annual occupation tax of \$500.00 per business location in addition to any administrative fees or regulatory fees. This reduction in the maximum tax is part of a plan for economic development, with the goal of attracting, encouraging and maintaining business within the boundaries of the DDA which is essential to the welfare of the citizens of the city.

Sec. 90-114 Certificate.

- (a) Every business, practitioner, and location subject to payment of the occupation tax levied by this article shall display a current occupation tax certificate in a conspicuous place at the location for which such certificate was issued. If the taxpayer does not have a permanent location within the city, the occupation tax certificate shall be shown to any police officer (or other person charged with enforcing this article) upon request.
- (b) The occupation tax certificate of each business operated in the city shall identify the dominant line of business that the business conducts. However, no business shall conduct any line of business without first having that line of business registered in writing with the city. This section shall not apply to attorneys in the practice of law.

Sec. 90-115. Exemptions.

- (a) No occupation tax shall be levied under this article on the following:
 - (1) Any practitioner whose office is maintained by and who is employed in practice exclusively by the United States, the state, a municipality or county of the state, or instrumentality of the United States, the state or municipality or county of the state;
 - (2) Those businesses regulated by the state public service commission;
 - (3) Those electrical service businesses organized under O.C.G.A. Title 46, chapter 3;
 - (4) Any farm operation for the production from or on the land of agricultural products, but not including any agribusiness;
 - (5) Nonprofit agricultural product cooperative marketing associations pursuant to O.C.G.A. § 2-10-05;
 - (6) Motor common carriers pursuant to O.C.G.A. § 46-7-15;
 - (7) Persons purchasing guano, meats, meal, flour, bran, cottonseed, or cottonseed meal or hulls in carload lots for distribution among the purchasers for use and not sale pursuant to O.C.G.A. § 48-5-355;
 - (8) Persons selling or introducing into the city agricultural products or livestock, including animal products, raised in this state when the sale or introduction are made by the producer of the product and the sale is made within 90 days of the introduction of the product into the city pursuant to O.C.G.A. § 48-5-356;

- (9) Depository institutions pursuant to O.C.G.A. § 48-6-93;
- (10) Any business operated for a charitable purpose; or
- (11) Any business where the levy of such occupation tax is prohibited by the laws of the state or the United States.

- (b) The exemptions and limitations contained in this article shall not be construed to repeal or otherwise affect in any way any franchise fees, business taxes or other fees or taxes otherwise allowed by law.

Sec. 90-116. Evidence of state registration required.

Each person who is licensed under O.C.G.A. Title 43 by the examining boards of the secretary of state's office shall provide evidence of proper and current state licensure before any city occupation tax certificate or regulatory fee certificate may be issued.

Sec. 90-117. Evidence of qualification required if applicable.

- (a) Any business required to obtain health permits, bonds, certificates of qualification, certificates of competency or any other regulatory matter shall first, before the issuance of an occupation tax certificate or a regulatory fee certificate, show evidence of such qualification.
- (b) Any business required to submit an annual application for continuance of the business shall do so before the registration is issued.

Sec. 90-118. Filing returns; other information required or requested.

- (a) On or before April 1 of the following year, an individual, business or practitioner subject to this occupation tax ordinance shall file with the city clerk, on a form approved by and available from the City, a signed return attesting to the gross receipts of such business or practitioner during the preceding calendar year.
- (b) Individuals, businesses, and practitioners doing business in the city shall submit to the city clerk or make available to the city within 30 days, such information as may be required or requested by the city to determine the applicability and amount of the occupation tax or regulatory fee or to facilitate levying or collection of the occupation tax.

Sec. 90-119. Confidentiality.

Information provided by a business or practitioner to the city for the purpose of determining the applicability and amount of the occupation tax or levying or collecting the occupation tax is confidential and exempt from disclosure under Article 4 of Chapter 18 of Title 50 of the Official Code of Georgia. Such information may be provided to the governing authority of another local government for occupation tax purposes or pursuant to court order or for the purpose of collecting occupation tax or prosecution for failure or refusal to pay occupation tax.

Sec. 90-120. Change of address.

Any person moving a non-transient business from one location to another shall

notify the city clerk of the move and the new address in writing, no later than ten days after moving. The same tax certificate shall be valid at the new location.

Sec. 90-121. Change of ownership; transfers.

No tax certificate issued under this article may be transferred from one person to another. Additions to or deletions from the ownership of a business, which do not affect the liability and the principal ownership of a business for which the certificate is issued, may be made without cancelling the old business or occupational tax certificate and applying for a new certificate. Whenever any person shall lease, operate or control the business franchise or property of other persons, they shall obtain a separate business tax certificate for each such business; provided no business shall pay the tax more than once under such an arrangement.

Sec. 90-122. Disabled veterans license.

An occupational tax certificate is to be granted to any veteran who presents to the city clerk a certificate from the state revenue department stating that he should be exempt from payment of any business license in the city due to disability; provided that no veteran is relieved from compliance with the remaining provisions of this article.

Sec. 90-123. Enforcement; violations.

- (a) It is the duty of the city administrator or designee to administer and enforce the provisions of this article, to perform all functions necessary to administer and enforce this article and to summon

violators of this article to appear before the municipal court. The city administrator may issue executions against individuals, businesses and practitioners for taxes and fees which are due and owing.

- (b) The city administrator shall issue executions against individual, businesses and practitioners for taxes and fees which are due and owing. Such executions shall bear interest at the rate authorized by O.C.G.A. § 48-2-40 or, if such statute should be repealed, one percent per month. The lien shall cover the property of the individual, business or practitioner liable for payment of the delinquent occupation tax or regulatory fee and become fixed as of the date and time the occupation tax or regulatory fee became delinquent. The execution shall be levied by the city administrator upon property of the delinquent tax or fee payer located in the city and sufficient property shall be advertised and sold to pay the amount of the execution, including penalty, interest and costs. All other proceedings in relation thereto shall be as provided by the Code and charter of the city and state law. The defendants at execution shall have the rights of defense, by affidavit of illegality of the tax or otherwise as provided by the charter of the city and the state law in regard to tax executions.
- (c) When a nulla bona entry has been entered upon an execution, the person against whom the entry is made shall not be allowed or entitled to have or collect any fees or charges whatever for services rendered after the entry of the nulla bona. If, at any time after the nulla bona entry has been made, the person against whom the execution issues pays the tax in full together with all interest and costs

accrued on the tax, the person may collect any fees and charges due to such person had such person never defaulted in the payment of the tax.

- (d) Individuals, businesses and practitioners who fail or refuse to pay any occupation tax or regulatory fee charged pursuant to this article shall be punished as provided in section 1-11.
- (e) Individuals, businesses and practitioners who fail or refuse to make a timely or truthful tax return or make available truthful and accurate information the city requests or requires for determining applicability or amount of occupation tax or regulatory fee or for levying or collecting such occupation tax or regulatory fee shall be subject to punishment pursuant to section 1-11.
- (f) All persons subject to the occupation tax or regulatory fee imposed by this article shall be required to file for and pay such tax or fee. For failure to do so, any officers or agents soliciting for or obtaining such person or business shall be subject to the same penalty as other persons, businesses or practitioners who fail to obtain, make a return for, or pay the applicable occupation tax or regulatory fee.
- (g) The criminal provisions contained in paragraph (d) and (e) hereinabove shall not apply to professions which are licensed by the State of Georgia or State Bar of Georgia. Practitioners of such professions which violate any of the provisions of this article shall be subject to a civil penalty in the amount of \$300.00 plus interest set forth in section 90-108. Section 90-126, Revocation of licenses, shall not apply to professions which are licensed by the State of

Georgia or State Bar of Georgia. This tax is a revenue measure only and is not a precondition or license for engaging in the practice of law or other profession regulated by the State of Georgia. The city recognizes only the State Bar of Georgia under the authority of the Georgia Supreme Court can regulate the practice of law and the city cannot impede the practice of law in any way whatsoever. There are no criminal penalties associated with this tax for lawyers or other professionals regulated by the State of Georgia.

Sec. 90-124. Lien taken for delinquent tax.

In addition to the other remedies provided in this article, for the collection of the occupation tax levied in this article, the city, upon any tax or installment of the tax becoming delinquent and remaining unpaid, shall issue execution for the correct amount of the tax against the persons, partnership, or corporation liable for such tax, which execution shall bear interest at the rate of 18 percent per annum from the date when such tax or installment becomes delinquent. The lien shall cover the property (in the city) of the person, partnership, or corporation liable for such tax. The lien of the occupation tax shall become fixed on and date from the time when such tax or any installment thereof becomes delinquent. The execution shall be levied by the city administrator or designee upon the property of such defendant located in such jurisdiction. Sufficient property shall be advertised and sold to pay the amount of the execution, with interest and costs. This section shall not apply to attorneys in the practice of law.

Sec. 90-125. Public hearing before increase in tax rate.

The City shall conduct at least one public hearing before adopting any ordinance or resolution which will increase the occupation tax rate authorized by this article to determine the use of any additional revenue so generated from such increase.

Sec. 90-126. Revocation and denial of licenses.

(a) All licenses issued pursuant to the provisions of this article are subject to revocation or suspension by the mayor and city council upon one or more of the following grounds:

- (1) The applicant or certificate holder is guilty of fraud in the operation of the business or occupation he practices or fraud or deceit in being licensed to practice in that area;
- (2) The applicant or certificate holder is engaged in the business or occupation under a false or assumed name, or is impersonating another practitioner of a like or different name;
- (3) The applicant or certificate holder is addicted to the habitual use of intoxicating liquors, narcotics, or stimulants to such an extent he is unable to perform his duties under the business or occupation;
- (4) The applicant or certificate holder is guilty of fraudulent, false, misleading, or deceptive advertising or practices;
- (5) The applicant or certificate holder has been convicted of or has pled guilty or nolo contendere to any

- sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of narcotics or alcoholic beverages or possession or receiving of stolen property, for a period of five years immediately prior to the filing of the application. If, after having been granted a certificate, the applicant pleads guilty, is convicted of, or enters a plea of nolo contendere to any of the above offenses, said certificate shall be subject to suspension and/or revocation;
- (6) The original application, any supporting document, or renewal thereof, contains materially false information, or the applicant has deliberately sought to falsify information contained therein;
- (7) Failure of the business to provide books and records for inspection within 30 days of a demand by the city administrator or designee as provided for in section 90-109.
- (8) The business or establishment is not authorized to operate within the city, or within the zoning district within which it is located, or is otherwise not in conformity with locational requirements of any of the city's ordinances;
- (9) The applicant or licensee has failed to pay any fee to the city or county, has failed to make a return or pay a tax due to the tax commissioner of the county, or any other agency of the city or county government or has otherwise failed to comply with the provisions of this chapter or any other chapter of this Code of Ordinances.
- (10) The business or establishment is a threat or nuisance to public health, safety or welfare;
- (11) The business or establishment has been found by a court of law to have been operating unlawfully;
- (12) Any other violation of this article; or
- (13) Violation of another statute, ordinance, rule, or regulation that governs the operation of the business in question.
- (b) Within 45 days of the filing of a completed application, the city shall either issue an occupation tax certificate to the applicant or issue a written notice of intent to deny an occupation tax certificate for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section. The notice shall be sent by certified mail, return receipt requested. The written notice shall also notify the applicant of the right to appeal said decision as designated in this section.
- (c) Should the city administrator or designee find cause for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section for an occupation tax certificate to be suspended or revoked, the city administrator or designee shall notify the occupation tax certificate holder by written notice of intent to suspend or revoke said occupation tax certificate. The notice shall be sent by certified mail, return receipt requested. Such notice shall state the grounds for the suspension or revocation of said occupation tax certificate and notify the holder of the right to appeal said decision as designated in this section.
- (d) The city administrator or designee shall administer and enforce the provisions of

this article. Should an aggrieved person or entity desire to appeal a decision of the city administrator or designee under this article, the following procedure shall apply: a notice of appeal must be filed with the city administrator or designee within 15 calendar days after receipt of the adverse decision. The notice of appeal shall be in the form of a letter and shall clearly identify all of the objections or exceptions taken to the decision of the city. The notice of appeal shall also contain an address for receipt of future notices. Should the aggrieved person or entity fail to file a notice of appeal within the time allowed, the right to appeal is lost.

- (e) Upon receipt of a timely and proper notice of appeal, the city administrator or designee shall notify the appellant, in writing, of the date, time and place where a hearing will be held. The notice shall specify the time, place and date, not less than ten days nor more than 30 days after the date the notice is issued on which an independent hearing officer appointed by the mayor and council shall conduct a hearing on the city administrator or designee's written notice of intent to deny, suspend, or revoke the occupation tax certificate. Said hearing shall be conducted in accordance with the administrative hearing procedures as adopted by resolution of the city council.
- (f) The hearing officer appointed by the mayor and council shall issue a written decision, including specific reasons for the decision pursuant to this article, to the respondent within five days after the hearing. If the decision is to deny, suspend, or revoke an occupation tax certificate, the decision shall become

final unless the applicant or certificate holder files an appeal by petition for writ of certiorari to the Walton County Superior Court within 30 days of the date of the decision. In case of intent to deny, if the decision concludes that no grounds exist for denial, of the occupation tax certificate, the city shall, within three business days of the issuance of the decision, issue the occupation tax certificate to the applicant.

- (g) This section shall not apply to attorneys in the practice of law.

Sec. 90-127. Prior Ordinance.

To the extent that any occupation taxes are owed pursuant to an ordinance passed prior to this one, such amounts remain due and owing and the provisions of that prior ordinance will remain in effect with respect to such unpaid occupation taxes until such time as they are paid in full.

Sec. 90-128. Severability.

In the event any portion of this Article shall be declared or adjudged invalid or unconstitutional, it is the intention of the City Council of the City of Monroe that such adjudication shall in no manner affect the other sections, sentences, clauses or phrases of this Article which shall remain in full force and effect as if the invalid or unconstitutional section, sentence, clause or phrase were not originally part of the Article.

Sec. 90-129—90-155. Reserved

AIRPORT

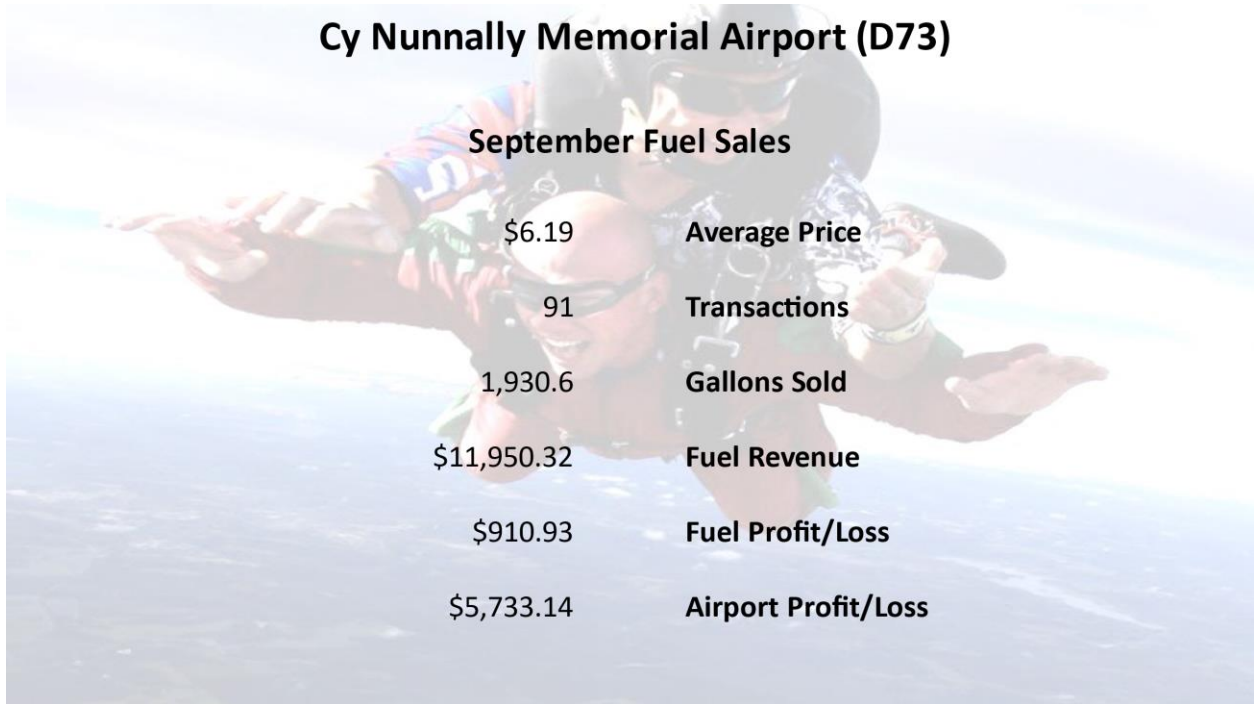
MONTHLY REPORT

OCTOBER 2022

	2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	2022 July	2022 August	2022 September	2021 September	2021 October	2021 November	2021 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$4.49	\$4.56	\$4.59	\$4.59	\$5.74	\$6.19	\$6.19	\$6.19	\$6.19	\$4.39	\$4.39	\$4.39	\$4.48	\$5.11	
Transactions	110	179	239	209	115	104	119	90	91	188	165	205	146	150.8	1960
Gallons Sold	2,760.3	4,119.8	5,755.9	5,161.6	2,693.3	2,404.9	2,835.5	2,091.1	1,930.6	4,327.1	4,436.6	5,362.9	3,889.8	3674.6	47,769.5
AvGas Revenue	\$12,393.92	\$18,773.51	\$26,419.76	\$23,691.74	\$15,453.09	\$14,886.25	\$17,551.99	\$12,944.08	\$11,950.32	\$18,995.81	\$19,476.92	\$23,543.20	\$17,442.01	\$17,963.28	\$233,522.60
AvGas Profit/Loss	\$859.47	\$805.96	(\$256.88)	(\$1,723.09)	\$936.10	\$1,138.42	\$1,345.13	\$988.05	\$910.93	\$50.39	(\$35.63)	(\$325.57)	\$796.96	\$422.33	\$5,490.24
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$3,127.57	\$3,127.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,327.57	\$4,327.57	\$4,327.57	\$4,327.57	\$4,327.57	\$4,169.88
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$9,019.00	\$535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$535.00	\$535.00	\$1,341.46	\$17,439.00
Buildings Maintenance	\$480.00	\$480.00	\$681.50	\$661.22	\$811.22	\$1,830.51	\$1,180.00	\$1,645.97	\$480.00	\$430.00	\$430.00	\$430.00	\$430.00	\$766.96	\$9,970.42
Equipment Maintenance	\$114.36	\$114.36	\$3,221.05	\$9,061.90	\$1,425.29	\$647.98	\$1,794.86	\$636.00	\$114.36	\$109.17	\$109.17	\$109.17	\$109.17	\$1,351.30	\$17,566.84
Airport Profit/Loss	\$4,615.68	\$4,562.17	\$1,441.14	(\$6,029.65)	\$4,116.16	(\$4,407.50)	\$3,786.84	\$4,122.65	\$5,733.14	\$5,061.79	\$2,975.77	\$36,685.83	\$5,808.36	\$5,267.11	\$68,472.38

AIRPORT PROJECTS & UPDATES – OCTOBER 2022

Cy Nunnally Memorial Airport (D73)



TERMINAL BUILDING TIMELINE

The approved Terminal Building bid closed on February 18th, approval on March 8th, contract execution on April 29th, and construction started on August 30th. The existing trailer and utilities have been relocated. New stormwater infrastructure has been installed, foundation footings poured, and site grading have all been taken place during the month of September. The project is currently scheduled for completion in 210 days approximately, pending delays in materials, labor, and intermittent weather.



TENTATIVE ALLOCATION FUNDING AWARD

Tentative Allocation (TA) letters were received in late June, with subsequent approval provided in July. The Cy Nunnally Memorial Airport was awarded the design phase of the taxiway rehabilitation project for the FY23 project year. This will precede the upcoming construction phase of the project for the FY24 project year, provided the award is granted (which is expected).

PROPERTY MAP UPDATE – DEED SEARCH

The Cy Nunnally Memorial Airport has been selected for a Statewide Property Map Update project for 2022 along with approximately 40 other airports. This will involve deed/title search requirements, surveys, and other documentation showing property lines, easements, and other entry points for the airport/city property. A third-party survey company will lead the process along with City staff involvement to produce the updated map that will be required for further federal grant fund eligibility.

CENTRAL SERVICES

MONTHLY REPORT

OCTOBER 2022

	2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	2022 July	2022 August	2022 September	2021 September	2021 October	2021 November	2021 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	3	4	7	3	3	4	6	3	1	3	0	7	3	3.6	47
Vehicle Inspections	3	0	4	0	10	0	0	0	1	0	5	4	0	2.1	27
Equipment Inspections	0	1	0	0	0	1	0	0	0	0	0	0	0	0.2	2
Worksite Inspections	1	5	5	1	4	0	2	7	0	5	6	3	3	3.2	42
Employee Safety Classes	2	2	6	7	13	5	7	2	7	3	4	6	2	5.1	66
PURCHASING															
P-Card Transactions	435	411	498	408	474	511	441	550	373	448	408	446	373	444.3	5,776
Purchase Orders	110	74	79	71	104	84	76	97	75	89	83	87	55	83.4	1,084
Total Purchases	545	485	577	479	578	595	517	647	448	537	491	533	428	527.7	6,860
Sealed Bids/Proposals	2	4	2	5	3	2	1	1	2	2	2	1	2	2.2	29
INFORMATION TECHNOLOGY															
Workorder Tickets	82	69	101	89	72	72	52	56	64	88	96	88	64	76.4	993
Phishing Fail Percentage	5.0%	2.3%	0.1%	1.4%	0.1%	1.0%	1.5%	2.5%	3.8%	2.6%	2.7%	4.1%	1.8%	2.2%	
MARKETING															
Job Vacancies	16	17	13	10	5	6	4	5	9					9.4	85
Social Media Updates	22	6	19	18	12	24	10	15	20	15	24	19	20	17.2	224
GROUNDS & FACILITIES															
Contractor Acres Mowed	163.8	163.8	163.8	181.1	188.7	188.7	188.7	188.7	188.7	163.8	163.8	163.8	163.8	174.7	2,271.0
Trash Collection	3,110	2,950	4,020	2,995	5,110	2,760	3,820	5,460	3,210	6,720	3,470	3,990	2,800	3,878.1	50,415.0
Street Sweeper Utilization	84.4%	62.5%	50.0%	25.0%	33.9%	63.6%	61.3%	88.0%	87.5%					61.8%	556.2%
Crew Acres Mowed	40.8	40.8	40.8	62.1	73.4	98.6	98.6	98.6	98.6	87.4	87.4	57.4	40.8	71.2	925.2

CENTRAL SERVICES PROJECTS & UPDATES – OCTOBER 2022

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of September, the grounds and parks crews collected 3,210 pounds of trash and debris while also maintaining approximately 98.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks.

CDBG 2020 STORMWATER

Project construction began in October 2021 and was completed July 2022. A final inspection was done in September. The items noted on the inspection were completed, bringing this project to an end!

BLAINE STATION II PROJECT UPDATE

Construction is complete on the roof and exterior of the remaining buildings at the Plaza Shopping Center. A request for qualifications (RFQ) opened in July and ended on August 26th with zero responses. Staff will reopen the RFQ in September, to then close on November 18th. Signage has been installed for the Police/Municipal Court buildings. Bids for the interior demo of the 15,000 ft² corner unit have been received and are being reviewed by staff, to then be placed in the 2023 capital improvement project budget.

PROCUREMENT

Procurement has been working on several projects and bids during the month of September, including the review of the Solid Waste Disposal contract for renewal, the Solid Waste Transportation bid for services, and the Milner-Aycock building sale bids.

INFORMATION TECHNOLOGY

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

PROJECT TIMELINE UPDATE

Over the course of the past year plus, a timeline of projects has been built by the City of Monroe to easily track progress. The attached timeline provides projects from Central Services, Fire, Police, Water, Sewer, Gas, Stormwater, Streets, Solid Waste, and Parks...all with updates for current activity. The timelines present planned and actual budgets, expenses, companies of performance, status updates, dates of material order, bidding, key milestones, and most

importantly...start dates and estimated timelines for completion. This will be updated on a monthly basis to reflect changes and status updates for more continuity throughout the city, as well as track productivity and management of processes.

CEMETERY IMPROVEMENTS

Rest Haven Cemetery began repaving September 26th and will continue for the next couple weeks until complete. A sidewalk, fencing, and landscaping improvement will be done during 2023 as several different projects come through the cemetery. Eastview will receive a crack/seal and pavement addition in the rear of the cemetery. West Marable will receive patching and crack/seal in the spring of 2023.



PROJECT NAME	CODE	PROJECT BUDGET	CURRENT BUDGET	EXPENSE TO DATE	PERFORMED BY	PROJECT STATUS	FEET	MATERIAL ORDER DATE	MATERIAL LEADTIME	SEAL BID (YES/NO)	ESTIMATED START DATE	ESTIMATED TIMELINE	KEY MILESTONES OF PROJECT
		\$ 48,829,227.49	\$ 46,980,631.10	\$ 27,560,132.97									
Airport Paving	19-002 21-007	\$ 1,453,975.00	\$ 965,842.06	\$ 886,313.13	Atlanta Paving & Concrete Construction	Complete	5,000'	N/A	N/A	Yes	04/05/21	60 days	Pre-Construction 3/15, Construction Start 4/5, Runway Closure 28 days, Sporadic Closure 28 days
Hangar Site Projects	18-005	\$ 350,000.00	\$ 425,000.00	\$ 345,326.24	GMC / Conner / JRM / NRC / APCC	T-Hangar Site Complete, Single Hangar Site In Progress		N/A	N/A	N/A	04/01/20	52 weeks	Excavation, Clearing, Grading, Ditching, Piping, Design, Surveying, GAB, Paving, Striping
Terminal Building Design	21-042	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	GMC	Complete		N/A	N/A	Yes	07/01/21	12 months	Scope, Bid Process
Terminal Building	21-042	\$ 550,000.00	\$ 996,647.13	\$ 60,200.61	Smith & Company	Construction Start (NOTAM 05/733)		N/A	N/A	Yes	05/31/22	210 days	Award, Acceptance/Rejection, Planning, Design, Bidding, Contracting, Construction (322-7563-541303)
Maintenance Hangar Building	21-033	\$ 50,000.00	\$ 35,500.00	\$ 33,300.00	Owner / Lessee	Agreement Phase		N/A	N/A	No	N/A	12 months	Planning, Council Approval, Engineering, 7460, DOT Approval, Lease Agreement, (322-7563-541303)
Fire Department Memorial Garden Repair	N/A	N/A	\$ 12,675.28	\$ 5,000.00	Garland / SignBros	Complete		03/03/21	4 weeks	No	03/22/21	3 weeks	Involves Traffic Damage, Insurance, Garden Repair (\$10,481), Letter Replacement (\$2194.28)
Fire Department BadgePass Installation	N/A	\$ 17,500.00	\$ 14,657.00	\$ 14,657.00	BadgePass / SAMS	Complete		03/29/21	N/A	No	N/A	2-3 weeks	Order, Installation, Testing, Live
CDBG 2020 - Stormwater	19-036	\$ 1,506,579.00	\$ 1,822,077.00	\$ 1,939,196.87	Allen Smith / Carter & Sloope / Dickerson Group	Complete		N/A	N/A	Yes	10/01/21	180 days	Engineering Phase, Bidding, Construction planned for late summer/early fall (520-4320-541303)
Stormwater Retention Pond Rehabilitation	21-028	\$ 275,000.00	\$ 275,000.00	\$ 4,500.00	Conner Grading / City of Monroe	Phased Project		N/A	N/A	No	07/28/21	2 weeks	Breedlove/McDaniel DONE
Stormwater Infrastructure	22-018	\$ 145,510.00	\$ 145,510.00	\$ 116,804.50	Conner Grading / City of Monroe	Phased Project	320'	N/A	N/A	No	N/A	N/A	Highland Creek DONE, Baron Drive, Wayne Street Alleyway DONE
Stormwater Marketing	N/A	\$ 3,500.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Sidewalk Repair Project	20-005	\$ 45,000.00	\$ 45,000.00	\$ 46,945.00	Black Oak / J&R	Complete	1,985'	N/A	N/A	No	06/07/21	N/A	East Washington, East Highland, East Marable, Glen Iris
Sidewalk Repair Project	22-008	\$ 45,000.00	\$ 45,000.00	\$ 55,187.75	Black Oak	Phased Project	1,328'	N/A	N/A	No	04/26/22	N/A	Pine Crest, Milledge
Murray Lot Improvement	N/A	\$ 58,500.00	\$ 73,500.00	\$ 83,000.00	J&R Consolidated	Complete		N/A	N/A	No	03/17/21	3-4 weeks	Retaining Wall Replacement, Parking Area Repair/Replacement, Landscaping, REOPEN!
Municipal Court Lot Improvement	22-040	\$ 25,000.00	\$ 25,000.00	\$ 33,605.00	J&R Consolidated	Complete		N/A	N/A	No	09/06/22	2 weeks	(322-4200-541303)
Utility / Broad Street Gate	N/A	\$ 10,000.00	\$ 9,980.40	\$ 9,480.40	Larry's Fence & Access Control	Complete		03/08/21	3-4 weeks	No	04/12/21	4-6 weeks	Gate Building, Installation, Software Training
Utility / Sorrells Street Gate	19-023	\$ 50,000.00	\$ 50,000.00	\$ 64,590.18	Larry's Fence & Access Control, Black Oak, City of Monroe	Complete		N/A	N/A	No	06/06/22	30 days	
South Madison Avenue Paving Project	N/A	\$ 356,372.49	\$ 356,372.49	\$ 349,869.74	Blount Construction Company	Complete		N/A	N/A	Yes	05/03/21	3 weeks	Milling, Patching, Paving, Striping
Library Parking Lot Rehabilitation	22-038	\$ 90,000.00	\$ 91,920.00	\$ -	J&R Consolidated	Ongoing		N/A	N/A	No			Planning, Project Bidding during the Spring (322-4200-541303)
Wayne Street Streetscape	20-037	\$ 250,000.00	\$ 250,000.00	\$ 187,268.75	Keck & Wood	Planning		N/A	N/A	Yes	TBD	TBD	
2021 LMIG	21-018	\$ 450,000.00	\$ 98,093.84	\$ 232,491.21	SDS	Complete	13,200'	N/A	N/A	Yes			East Washington, Pinecrest Drive, Bryant Road, South Madison Avenue
2022 LMIG	22-001	\$ 225,000.00	\$ 228,116.23	\$ 227,520.07	SDS	Ongoing		N/A	N/A	Yes	TBD	TBD	Green, Nowell, Lopez
2020 LMIG	20-001	\$ 225,000.00	\$ 227,344.88	\$ 204,378.79	SDS	Complete		N/A	N/A	Yes			
Blaine Station Parking Lot Rehabilitation	21-036	\$ 35,000.00	\$ 35,000.00	\$ 34,487.55	Garrett	Complete		N/A	N/A	No	N/A	N/A	
Striping	22-009	\$ 40,000.00	\$ 40,000.00	\$ 22,476.29	Tidwell	Phased Project		N/A	N/A	No	04/18/22	2 weeks	Etchison, Bankers (322-4200-541303)
North Midland Traffic Calming	22-007	\$ 500,000.00	\$ 497,790.21	\$ -	Keck & Wood / TriScapes	Delay		N/A	N/A	No	N/A	4 weeks	Design, Planning, Pricing, Construction
US78 Eastbound Ramp	19-028	\$ -	\$ -	\$ 24,015.97		Planning							
Lumpkin Alleyway Phase II		\$ -	\$ -	\$ 11,005.89	City of Monroe / TBD	Easement Acquisition		N/A	N/A	No	N/A	2 weeks	Demo of Existing, Utility Replacement, Drainage, Concrete
North Madison Sidewalk/Drainage	21-027	\$ -	\$ -	\$ 8,980.42	Keck & Wood	Engineering	1,200'	N/A	N/A	Yes	N/A	N/A	Planning, Design, Drainage, Sidewalk, Piping, Easement, Permit, Construction
Cemetery Rehabilitation	22-039	\$ 150,000.00	\$ 115,000.00	\$ 107,270.00	Dickerson Group	Ongoing							Rest Haven Paving, East View Paving, West Marable Patching (322-4200-541303)
Mathews Park Phase I	20-044	\$ 175,000.00	\$ 175,000.00	\$ 165,510.00	PlaySouth Playground Creators / CXT Concrete	Complete		N/A	N/A	Yes			Playgournd Equipment, Building Placement, Paving (County), Pavilion
Mathews Park Phase II	21-035	\$ 300,000.00	\$ 300,000.00	\$ 308,349.76	PlaySouth Playground Creators, Great Southern Recreation, Aquatic Environmental	Ongoing		08/04/21	30 weeks	Yes	TBD	TBD	Tables, Pavilions, Concrete, Asphalt, Demo, Shade Structures, Signage, Fencing (322-6200-541303)
Park Sunshades	21-002	\$ 25,000.00	\$ 25,000.00	\$ 17,607.00	PlaySouth Playground Creators	Complete		01/04/21	6 weeks	No	04/22/21	2 days	Material Order 1/4, Delivery 3/1, Installation 4/22
Pilot Park	20-014	\$ 250,000.00	\$ 250,000.00	\$ 311,134.00	PlaySouth Playground / Black Oak / TriScapes / Roberts Fence / City of Monroe	Complete		N/A	N/A	Yes	N/A	N/A	Demo of Existing, Stormwater Repair, Playground Equipment, Concrete, Fencing, Painting
Pilot Park Maintenance	21-039	\$ 20,000.00	\$ 20,000.00	\$ 25,333.96	Conner Grading / City of Monroe	Complete		N/A	N/A	No	10/04/21	N/A	Drainage Repair, Mulch, Retaining Wall Repair
Parks Master Plan	21-044	\$ 10,000.00	\$ 10,000.00	\$ 34,464.75	Keck & Wood	Ongoing		N/A	N/A	No	08/14/21	N/A	Overall Remastering of the Parks Plan (322-6200-541303)
Green Street Court	N/A	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	PlaySouth Playground Creators	Phased Project		N/A	N/A				
Childers Park Rehabilitation	21-038	\$ 25,000.00	\$ 25,000.00	\$ 37,200.00	J.Key Construction / Conner Landscaping	Complete		10/07/21	2 weeks	No	10/18/21	2 weeks	Pricing, Demo, Repair (322-6200-541303)
Childers Park Lake	20-023	\$ 125,000.00	\$ 125,000.00	\$ 114,935.87	Conner Grading / City of Monroe	Complete		N/A	N/A	No	N/A	8 weeks	
Park Restrooms	21-034	\$ 130,000.00	\$ 135,932.24	\$ 141,089.66	CXT Concrete Buildings, Black Oak	Complete		08/12/21	N/A	No	TBD	5 months	Mathews Park, Pilot Park, (322-6200-541303)

Alcovy River Park	21-026	\$ -	\$ -	\$ 5,954.00		Planning							
Parks Buildings Demo	21-030	\$ 20,000.00	\$ 20,000.00	\$ 43,638.34	City of Monroe	Complete		N/A	N/A	No	02/01/21	Sporadic	EC Kidd DONE, Towler Street DONE, Hammond DONE, Mathews DONE, Coker DONE, Athens Tech DONE
Town Green Improvements	19-009	\$ 3,200,000.00	\$ 3,200,000.00	\$ 542,062.55	Astra Group	Ongoing		N/A	N/A	Yes	TBD	TBD	
Gateway Entrance Signage	21-014	\$ 125,000.00	\$ 35,000.00	\$ 38,000.00	Black Oak, SignBros	Complete		N/A	N/A	Yes	N/A	N/A	REBC grant award (31k), Design, Landscaping, Signage (322-4200-541303)
City Hall Carpet Replacement	22-041	\$ 174,930.00	\$ 174,930.00	\$ -		Scheduling		10/03/22	12 weeks	No	01/02/23	TBD	(520-4975-541303)
City Hall Lighting	21-043	\$ 45,000.00	\$ 45,000.00	\$ 40,935.00	Peters Electric	Complete		N/A	N/A	No	08/02/21	TBD	City Hall Lighting Changeout (Prior to Reopen) (520-4600-541303)
GPS Replacement	N/A	N/A	\$ 20,570.00	\$ 20,570.00	AT&T Fleet Complete	Complete		03/10/21	1 week	No	04/29/21	2 weeks	Material Delivery, Installation Dates/Scheduling
Plaza Renovation Phase II	21-021	\$ 971,288.00	\$ 971,288.00	\$ 865,338.51	Garland Company	Complete		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (100-6200-541303)
	21-022	\$ 478,678.00	\$ 478,678.00	\$ 427,126.85	Garland Company	Complete		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (520-4750-541303)
Blaine Station Masterplan	22-035	\$ 25,000.00	\$ 25,000.00	\$ 7,500.00	Lord Aeck Sargent	Ongoing		N/A	N/A	Yes	N/A	N/A	
GIS Development		\$ 250,000.00	\$ 250,000.00	\$ 227,229.00	Carter & Sloope	Sewer Test Deployment, Awaiting Water, Gas, and Stormwater		N/A	N/A	Yes	01/01/20	24 months	Captured Data, Test Phases, Deployment, Edit/Corrections, Live Application
City Branding Image Changeover	22-030	\$ 100,000.00	\$ 100,000.00	\$ 67,854.03	TBD	Ongoing		N/A	N/A	No	N/A	N/A	Water Tank, Vehicles, Uniforms, Signage, Stationary, Website (520-4975-541303)
MyCivic Implemetation	N/A	\$ -	\$ -	\$ -	Tyler / MyCivic	In Progress		N/A	N/A	No	05/17/21	6 weeks	Development, Implementation
Solid Waste Marketing & Recycling Education	N/A	\$ 30,000.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Solid Waste Transfer Station Improvements	19-011	\$ 350,000.00	\$ 350,000.00	\$ 354,693.58	Osborn / Garland / Peters / CupriDyne / ProCare	Complete		N/A	N/A	No	N/A	3 months	Signage, Transfer Station Floor/Wall Repair/Clean, Scale Replacement, Fencing, Landscaping, Generator
Scale House Improvements	N/A	\$ 100,000.00	\$ 107,466.70	\$ 107,466.70	Fairbanks	Complete		N/A	N/A	No	N/A	1 month	
Garbage Truck Purchase (ASL)	N/A	\$ 270,000.00	\$ 278,673.00	\$ -	Carolina Environmental Systems	Ordered		08/16/21	280 days	No	N/A	N/A	National Purchasing Alliance Purchase (8/25/22)
Garbage Truck Purchase (Commercial)	N/A	\$ 301,000.00	\$ 319,835.00	\$ 319,835.00	Carolina Environmental Systems	Ordered		01/15/22	180 days	No	N/A	N/A	National Purchasing Alliance Purchase (5/25/22)
Garbage Truck Purchase (Mini Rear)	N/A	\$ 141,000.00	\$ 150,752.00	\$ -	Carolina Environmental Systems	Planning		04/25/22	280 days	No	N/A	N/A	National Purchasing Alliance Purchase (3/1/23)
Police / Municipal Court Renovation Project	19-007	\$ 3,560,523.00	\$ 3,560,523.00	\$ 3,396,925.50	Garland / Place Services	Complete		N/A	N/A	Yes	06/01/19	24 months	Exterior, Bidding Architectural, Design, Bidding, Interior Renovation, Final
Telecom Bypass	22-028	\$ -	\$ -	\$ -									
Electric Bypass	22-024	\$ -	\$ -	\$ -									
Town Green Underground	20-036	\$ -	\$ -	\$ 9,488.00	Black Oak, City of Monroe	In Progress		N/A	N/A	No	N/A	N/A	(520-4600-541303)
Highway 186 Gas Extension	21-001	\$ 1,000,000.00	\$ 1,000,000.00	\$ 305,527.80	City of Monroe	Completed	36,000'	N/A	N/A	No	01/01/21	12 months	6" Plastic
Highway 83 Gas Extension					City of Monroe	In Progress	114,502'		No	06/01/21	6 months	4" plastic / Old Monroe Madison completed, 2,500' of pipe installed on Chandler Rd	
Gas Bypass	22-025			\$ 237,553.90	Consolidated Pipe, Southern Pipeline	Material on-hand	9,859'	04/14/22	6 weeks	No	10/01/22	2 months	2750' 4" steel (Hwy 11) 600' 2" steel (Mt. Paron) 6500' 4" plastic (Pannell, Gene Bell & Unisia Drive) plastic material has arrived. Awaiting steel main delivery. Bid is out for steel main install currently. City will install all plastic mains.
Poplar Street Gas Renewal / Installation	21-004	\$ 316,494.00	\$ 316,494.00	\$ 155,402.10	City of Monroe	Complete	4,300'	N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 2" Steel
Southview Drive, Bolton Street, Reece Street, Pierce Street and Olympian Way Renewal					City of Monroe	All completed and services tied over	3,000'		No	01/01/21	4 weeks	2" Plastic	
Carwood Drive Gas Renewal					Southern Pipeline	Completed & services tied over.	3,000'	N/A	N/A	No	05/01/21	6-8 weeks	2" Steel
Victory Drive Renewal					TBD	Planning	1,500'	N/A	N/A	No	01/01/21	5 months	2" Plastic
Harris / Lacy Renewal					TBD	Planning	2,000'	N/A	N/A	No	04/01/21	5 months	2" Plastic
MAB Gas Extension	21-005	\$ 250,000.00	\$ 231,576.50	\$ 18,423.50	City of Monroe	Complete		N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 4" Plastic
Good Hope Gas Extension	21-006	\$ 100,000.00	\$ 100,000.00	\$ 65,503.50	City of Monroe	In Progress							
Unisia Drive Gas Extension					City of Monroe	Complete	3,100'	N/A	N/A		01/01/21	1 week	4" Plastic
Highway 11 South Renewal					Contractor	Complete	20,064'	N/A	N/A		01/01/21	6-8 weeks	4" Plastic
The Fields / Alcovy Mountain Gas Extension	21-005	\$ 250,000.00	\$ 227,886.14	\$ 57,687.71	City of Monroe	Complete	4,000'	N/A	N/A		03/01/21	1 week	2" Plastic
The Fields / Alcovy Mountain Gas Phase 2	21-005				City of Monroe	Complete		N/A	N/A	No	09/01/22	1 week	2,750' of 2" plastic
Poplar Street Gas Pressure Improvements					City of Monroe	Complete	2,800'	N/A	N/A	No	01/01/21	6-8 weeks	
Jack's Creek Rd Gas Expansion					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main along Jack's Creek Rd
Saddle Creek Subdivision Jim Daws/Wall Rd Gas					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main in Saddle Creek Subdivision
Mt. Creek Church Rd Gas Expansion					City of Monroe	Complete	7500'	N/A	N/A	No	02/01/22	1 month	Installed 7500' of 2" plastic gas main along Mt. Creek Church Rd from Gratis Rd to Jim Daws Rd

Town Green Sewer Rehab					City of Monroe	Complete	400'	N/A	N/A	No	09/01/22	1 week	Pipeburst old 6" concrete sewer main thru Town Green project.
South Madison Sewer Replacment CDBG					City of Monroe	Complete	550'	N/A	N/A		02/01/21	4-6 weeks	6" Clay
Sewer Bypass	22-027	\$ -	\$ -	\$ 39,400.00	Core & Main	Material arrived	350'	04/22/22	N/A	No	10/01/22	2 weeks	Relocate 350' 24" ductile iron sewer main (Contractor will be needed due to depth of main)
Church Street Sewer Replacement					City of Monroe	Complete	400'	N/A	N/A		03/01/21	4-6 weeks	Pipeburst 6" clay with 8" HDPE / Entrance along new subdivision (Meadows Farm)
Gratis Road / Birch Street / Highway 78 Sewer Repairs					City of Monroe	Complete					03/01/21	4-6 weeks	I&I study - 12 Manholes Raised in Jacks Creek area
2022 CDBG	21-046	\$ 1,733,378.00		\$ 4,900.00	Carter & Sloope	Awarded		N/A	N/A	Yes	TBD	TBD	Bryant Road, Stowers, Glen Iris Drive
Alcovy River / Highway 138 Sewer Extension	18-002	\$ 4,000,000.00	\$ 4,000,000.00	\$ 2,403,979.91	Contractor	Main Complete, Pump Station under construction		N/A	N/A	Yes	01/01/21	12 months	Bid, Preconstruction, Construction / All gravity & force mains have been installed, pump station constructed awaiting power & pump installs
WWTP Rehabilitation	19-012	\$ 7,500,000.00	\$ 7,500,000.00	\$ 2,435,007.78	Hofstadter & Associates	In Progress		N/A	N/A	Yes	01/01/00	forever	Design, Planning, Design, Bid, Design, Planning, Bid, Construction
Water Model Development	20-046	\$ 85,000.00	\$ 85,000.00	\$ 54,438.94	Weideman & Singleton	Complete		N/A	N/A	Yes	11/01/20	6-8 weeks	
Water Bypass	22-026	\$ -	\$ -	\$ 200,932.29	Consolidated Pipe	Material on-hand	12,400'	05/03/22	6 weeks	No	10/01/22	1 month	1200' 6" HDPE, 5600' (Brush Creek, Gene Bell), 8" HDPE (Unisia Dr, Pannell Rd), 5600' 10" HDPE (Hwy 11 L & P Parkway to Criswell rd)
Old WTP Exterior/Brick Rehabilitation	21-032	\$ 100,000.00	\$ 100,000.00	\$ 154,930.25	Garland Company	Complete		N/A	N/A	No	05/17/21	6 weeks	Emergency Restoration, Brick Removal, Shoring, Brick Replacement, (520-4400-541303)
2018 CDBG					IPR / Dickerson Group / Blount	Complete		N/A	N/A	Yes	09/18/21	20 months	Water / Sewer Rehabilitation, Paving
Raw Water Main Replacement	20-030	\$ 3,520,000.00	\$ 3,520,000.00	\$ 139,405.56	Weideman & Singleton	Awaiting easements	TBD	N/A	N/A	Yes	01/01/21	12 months	30" / 20" Water Main Replacement / Expansion - Latest estimate from W&S 2/2022 \$6.6 million
South Broad Street Water Extension					City of Monroe	Myers to Walker Complete	1,500'	N/A	N/A		05/01/21	6-8 weeks	10" Water Main / Pressure Improvements
Highway 78 East Water Extension					City of Monroe	Discountinued	1,500'	N/A	N/A		03/01/21	4 months	8" Water Main
Cedar Ridge Road Water Extension					Contractor	Complete	3,500'	N/A	N/A	Yes	02/01/21	6-8 weeks	20" Water Main
Loganville Water Extension	18-028	\$ 5,580,000.00	\$ 5,580,000.00	\$ 8,122,053.83	Contractor	Complete		N/A	N/A	Yes	07/01/18	36 months	Easements, Construction
Piedmont Industrial Parkway Water Extension	20-040	\$ 1,000,000.00	\$ 1,000,000.00	\$ 26,020.41	City of Monroe	In progress - Engineers	13,000'	N/A	N/A	No	01/01/21	1 year	Replacing existing 10" water main with 12" along Hwy 78 - Unisia Drive to Southview Drive to Public Works on Cherry Hill Rd
Piedmont Industrial Park Water Tank	20-039	\$ 2,000,000.00	\$ 2,000,000.00	\$ 64,301.75	Carter & Sloope	Planning		N/A	N/A	Yes	TBD	TBD	Currently under design
Jim Daws Road Water Extension	22-022			\$ 3,774.44	City of Monroe	Complete	1,000'	N/A	N/A	No	01/01/21	4 weeks	Install 1000' 8" C900 water main
WTP Membrane Filter Replacement	22-002	\$ 200,000.00	\$ 200,000.00	\$ 151,441.74	Siemens	Completed		N/A	N/A	No	N/A	N/A	
Water Plant Upgrades	21-031	\$ 3,000,000.00	\$ 3,000,000.00	\$ 104,834.14	Weideman & Singleton	In Progress		N/A	N/A	Yes	06/01/22	6/1/2023	Clearwell construction awarded to low bidder Lakeshore Engineering LLC @ \$4,472,767.50



CODE

DEPARTMENT

MONTHLY REPORT

October

2022

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of August 1, 2022 thru August 31, 2022.

Statistics:

- Total Calls: 767
- Total Minutes: 28:28:16
- Total Minutes/Call: 2:14
- Code Inspections: 181
- Total Permits Written: 128
- Amount collected for permits: \$25,274.50
- Check postings for General Ledger: 89

Business/Alcohol Licenses new & renewals: 1

- Spiritous Liquors and Beer & Wine on Premise Consumption—Strange Taco

New Businesses: 6

- ECOATM LLC – 815 E. Spring St.
- Ann’s Cuttin’ Time – 201 ½ Atha St.
- Go Wright LLC dba Wrapped Wright – 1110 E. Church St.
- Flash Painting & Property Preservation – 412 Shamrock Dr. – residential office only
- An Ark of Mercy PCH LLC – 427 S. Broad St.
- Ga Cemetery & Monument Sales – 818 Clubside Ct – residential office only

Closed Businesses: 2

- Design Clips – 2120 W. Spring St. Ste 1300 – change of ownership
- Genesis Consulting LL – 120 Second St – moved out of city

Major Projects:

- Major Projects Permitted: Gotham Greens
- Major Projects Ongoing: Monroe Pavilion

City Marshal:

- Patrolled city daily.
- Removed 51 signs from road way
- 332 repair/cleanup orders written with an additional 332 Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 1 utility tampering and theft cases.
- 54 citations issued
- Represented city in Municipal Court

Historic Preservation Commission September 2022:

- Request for COA for New Construction—115 6th St.—Approved as presented
- Request for COA for exterior changes—104 3rd St.— Approved with conditions
- Request for COA for fence—511 S. Madison Ave— Approved as presented
- Request for COA for exterior changes—211 Boulevard—Approved as presented

- Request for COA—Popeyes 955 E Spring St—Approved without conditions

Code Department Daily Activities:

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork
- Processing business licenses for 2022
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Working with Tyler on numerous issues regarding renewals and the payment process
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Sending business invoices for their annual fire code inspections
- Mail RC notices & citations for the City Marshals

1-Aug-22	233A Tanglewood Dr.	neighbrohood standards	citation		closed
1-Aug-22	233A Tanglewood Dr.	junk vehicle	citation		closed
1-Aug-22	233A Tanglewood Dr.	vehicle parked on improper surface	citation		closed
1-Aug-22	1041 East Spring St.	neighbrohood standards	RC	15-Aug-22	closed
1-Aug-22	403 East Marable St	tall grass/weeds	RC	15-Aug-22	closed
1-Aug-22	301 East Marable St	tall grass/weeds	RC	15-Aug-22	closed
2-Aug-22	512 Meadowbrook Dr	vehicle parked on improper surface	RC	16-Aug-22	closed
2-Aug-22	908 Hickory Dr	neighbrohood standards	RC	16-Aug-22	closed
2-Aug-22	908 Hickory Dr	ground cover	RC	16-Aug-22	closed
2-Aug-22	664 Gatewood Way	vehicle parked on improper surface	RC	16-Aug-22	closed
2-Aug-22	610 Hill St	neighbrohood standards	RC	16-Aug-22	closed
2-Aug-22	610 Hill St	ground cover	RC	16-Aug-22	closed
2-Aug-22	328 Glen Irus Dr	tall grass/weeds	RC	16-Aug-22	closed
2-Aug-22	328 Glen Irus Dr	vehicle parked on improper surface	RC	16-Aug-22	closed
2-Aug-22	328 Glen Irus Dr	siding/exterior surface treatment	RC	16-Aug-22	closed
3-Aug-22	208B Tanglewood Dr	neighbrohood standards	citation		closed
3-Aug-22	208B Tanglewood Dr	tall grass/weeds	citation		closed
4-Aug-22	416 Etten Dr	neighbrohood standards	RC	18-Aug-22	closed
4-Aug-22	416 Etten Dr	unsightly	RC	18-Aug-22	closed
4-Aug-22	416 Etten Dr	vehicle parked on improper surface	RC	18-Aug-22	closed
4-Aug-22	707 Cloverdale Dr	tall grass/weeds	RC	18-Aug-22	closed
4-Aug-22	715 Cloverdale Dr	vehicle parked on improper surface	RC	18-Aug-22	closed
4-Aug-22	415 Reed Way	neighbrohood standards	RC	18-Aug-22	closed
4-Aug-22	415 Reed Way	tall grass/weeds	RC	18-Aug-22	closed
4-Aug-22	1139 Reed Ct	tall grass/weeds	RC	18-Aug-22	closed
4-Aug-22	234 Elm Pl	neighbrohood standards	RC	18-Aug-22	closed
4-Aug-22	234 Elm Pl	unsightly	RC	18-Aug-22	closed
4-Aug-22	234 Elm Pl	tall grass/weeds	RC	18-Aug-22	closed
5-Aug-22	217A Tanglewood Dr	unhealthy and unsanitary	RC	19-Aug-22	closed
5-Aug-22	217A Tanglewood Dr	roof requirments	RC	19-Aug-22	closed
5-Aug-22	217A Tanglewood Dr	exterior surface treatment	RC	19-Aug-22	closed
5-Aug-22	218A Tanglewood Dr	unhealthy and unsanitary	RC	19-Aug-22	closed
5-Aug-22	218A Tanglewood Dr	roof requirments	RC	19-Aug-22	closed
5-Aug-22	218A Tanglewood Dr	exterior surface treatment	RC	19-Aug-22	closed
8-Aug-22	525 Maple St	neighbrohood standards	RC	22-Aug-22	closed

8-Aug-22	525 Maple St	tall grass/weeds	RC	22-Aug-22	closed
8-Aug-22	525 Maple St	windows	RC	22-Aug-22	closed
8-Aug-22	525 Maple St	porch	RC	22-Aug-22	closed
8-Aug-22	Parcel# M0110108	neighbrohood standards	RC	22-Aug-22	closed
9-Aug-22	520 Maple St	neighbrohood standards	RC	23-Aug-22	closed
9-Aug-22	520 Maple St	open outdoor storage	RC	23-Aug-22	closed
9-Aug-22	522 Maple St	junk vehicle	RC	23-Aug-22	closed
9-Aug-22	522 Maple St	vehicle parked on improper surface	RC	23-Aug-22	closed
9-Aug-22	516 Maple St	neighbrohood standards	RC	23-Aug-22	closed
9-Aug-22	516 Maple St	uncultivated veg	RC	23-Aug-22	closed
10-Aug-22	425 North Broad St	tall grass/weeds	RC	24-Aug-22	closed
10-Aug-22	427 North Broad St	tall grass/weeds	RC	24-Aug-22	closed
10-Aug-22	513 Maple St	neighbrohood standards	RC	24-Aug-22	closed
10-Aug-22	513 Maple St	roof requirments	RC	24-Aug-22	closed
10-Aug-22	513 Maple St	porch	RC	24-Aug-22	closed
10-Aug-22	513 Maple St	deck	RC	24-Aug-22	closed
11-Aug-22	510 Maple St	neighbrohood standards	RC	25-Aug-22	closed
11-Aug-22	510 Maple St	tall grass/weeds	RC	25-Aug-22	closed
11-Aug-22	510 Maple St	uncultivated veg	RC	25-Aug-22	closed
11-Aug-22	510 Maple St	doors	RC	25-Aug-22	closed
11-Aug-22	510 Maple St	windows	RC	25-Aug-22	closed
12-Aug-22	540 Roosevelt St	neighbrohood standards	RC	26-Aug-22	closed
12-Aug-22	Parcel# M0110094	tall grass/weeds	RC	26-Aug-22	closed
12-Aug-22	Parcel# M0110094	neighbrohood standards	RC	26-Aug-22	closed
12-Aug-22	603 Maple St	tall grass/weeds	RC	26-Aug-22	closed
		15-19 Aug 2022 Inservice Training			
23-Aug-22	217A Tanglewood Dr	visible house numbers	RC	10-Sep-22	open
23-Aug-22	217A Tanglewood Dr	uncultivated veg	RC	10-Sep-22	open
23-Aug-22	218B Tanglewood Dr	neighborhood standards	RC	10-Sep-22	open
23-Aug-22	218B Tanglewood Dr	visible house numbers	RC	10-Sep-22	open
23-Aug-22	218B Tanglewood Dr	tall grass/weeds	RC	10-Sep-22	open
23-Aug-22	217A Tanglewood Dr	unhealthy unsanitary conditioins	citation		closed

23-Aug-22	217A Tanglewood Dr	roofs	citation		closed
23-Aug-22	217A Tanglewood Dr	exterior surface treatment	citation		closed
23-Aug-22	217B Tanglewood Dr	unhealthy unsanitary conditioins	citation		closed
23-Aug-22	217B Tanglewood Dr	roofs	citation		closed
23-Aug-22	217B Tanglewood Dr	exterior surface treatment	citation		closed
24-Aug-22	434 Sweetgum Dr	exterior surface treatment	citation		closed
24-Aug-22	434 Sweetgum Dr	unhealthy unsanitary conditioins	citation		closed
24-Aug-22	434 Sweetgum Dr	doors	citation		closed
24-Aug-22	434 Sweetgum Dr	windows	citation		closed
24-Aug-22	434 Sweetgum Dr	exterior stairways, decks, ect	citation		closed
25-Aug-22	520 North Broad St	junk vehicles	RC	7-Sep-22	open
25-Aug-22	520 North Broad St	tall grass/weeds	RC	7-Sep-22	open
25-Aug-22	520 North Broad St	vehicles parked on improper surface	RC	7-Sep-22	open
25-Aug-22	115 Oak St	neighborhood standards	RC	7-Sep-22	open
25-Aug-22	115 Oak St	uncultivated veg	RC	7-Sep-22	open
25-Aug-22	121 Morrow St	neighborhood standards	RC	7-Sep-22	open
25-Aug-22	121 Morrow St	open outdoor storage	RC	7-Sep-22	open
26-Aug-22	328 Glen Irus Dr	tree	RC	8-Sep-22	open
26-Aug-22	261 Carwood Dr	neighborhood standards	RC	8-Sep-22	open
26-Aug-22	610 Plaza Dr	neighborhood standards	RC	8-Sep-22	open
26-Aug-22	105 Forrest Ln	neighborhood standards	RC	8-Sep-22	open
29-Aug-22	625 Peters St	junk vehicles	RC	11-Sep-22	open
29-Aug-22	625 Peters St	uncultivated veg	RC	11-Sep-22	open
29-Aug-22	625 Peters St	exterior surface treatment	RC	11-Sep-22	open
29-Aug-22	625 Peters St	roofs	RC	11-Sep-22	open
29-Aug-22	609 Hill St	neighborhood standards	RC	11-Sep-22	open
29-Aug-22	609 Hill St	junk vehicles	RC	11-Sep-22	open
29-Aug-22	602 Roosevelt St	neighborhood standards	RC	11-Sep-22	open
29-Aug-22	540 Roosevelt St	neighborhood standards	RC	11-Sep-22	open
30-Aug-22	227 E Marable St	tall grass/weeds	RC	12-Sep-22	open
30-Aug-22	227 E Marable St	vehicles parked on improper surface	RC	12-Sep-22	open
30-Aug-22	300 E Marable St	tall grass/weeds	RC	12-Sep-22	open
30-Aug-22	509 Alcovy St	tall grass/weeds	RC	12-Sep-22	open
31-Aug-22	610 Hill St	ground cover	RC	30-Sep-22	open
31-Aug-22	610 Hill St	open outdoor storage	RC	30-Sep-22	open

31-Aug-22	263 Carwood Dr	tall grass/weeds	RC	13-Sep-22	open
31-Aug-22	247 Carwood Dr	tall grass/weeds	RC	13-Sep-22	open
31-Aug-22	247 Carwood Dr	vehicles parked on improper surface	RC	13-Sep-22	open

8/1/2022	409 Pine Park Street	62-10 Unhealthy and Unsanitary Conditions	RC	8/8/2022	Closed
8/1/2022	310 Pine Park Street # B	62-10 Unhealthy and Unsanitary Conditions	RC	8/8/2022	Closed
8/1/2022	227 Atha Street	42-97 Height Permitted-Tall grass and weeds	RC	8/8/2022	Closed
8/1/2022	223 Atha Street	42-97 Height Permitted-Tall grass and weeds	RC	8/8/2022	Closed
8/1/2022	1238 S. Madison Avenue	42-97 Height Permitted-Tall grass and weeds	RC	8/8/2022	Closed
8/2/2022	520 Chestnut Lane	62-9 Inoperative Vehicle	RC	8/17/2022	Closed
8/2/2022	520 Chestnut Lane	18-259 Parking on Proper Surfaces	RC	8/17/2022	Closed
8/2/2022	909 Davis Street	62-9 Inoperaive Vehilce	RC	8/17/2022	Closed
8/3/2022	503 East Washington Street	62-9 Inaperative Vehilce	RC	8/19/2022	Closed
8/3/2022	503 East Washington Street	18-254 Uncultivated Vegetation	RC	8/19/2022	Closed
8/3/2022	503 East Washington Street	18-257 Swimming Pool - Stagnant Water	RC	8/19/2022	Closed
8/3/2022	503 East Washington Street	18-255 Open Outdoor Storage	RC	8/19/2022	Closed
8/3/2022	503 East Washington Street	62-10 Unhealthy and Unsanitary Conditions	RC	8/10/2022	Closed
8/3/2022	503 East Washington Street	18-253 Fences	RC	9/2/2022	Open
8/3/2022	503 East Washington Street	18-262 Roofs - Structurally Sound	RC	9/2/2022	Open
8/3/2022	503 East Washington Street	18-264 Windows	RC	9/2/2022	Open
8/3/2022	503 East Washington Street	18-265 Exterior Doors	RC	9/2/2022	Open
8/4/2022	1212 Claywill Circle	18-262 Roofs - Structurally Sound	RC	9/3/2022	Open
8/4/2011	1212 Claywill Circle	18-261 Exterior Walls	RC	9/3/2022	Open
8/4/2022	618 Davis Street	42-97 Height Permitted-Tall grass and weeds	RC	8/11/2022	Closed
8/4/2022	608 Davis Street	42-97 Height Permitted-Tall grass and weeds	RC	8/11/2022	Closed
8/5/2022	524 S. Madison Avenue	18-257 Parking on Proper Surfaces	RC	8/22/2022	Closed
8/5/2022	524 S. Madison Avenue	18-261 Exterior Walls	RC	9/5/2022	Open
8/5/2022	524 S. Madison Avenue	18-262 Roofs	RC	9/5/2022	Open
8/5/2022	524 S. Madison Avenue	18-263 Exterior Decks and Porches	RC	9/5/2022	Open
8/5/2022	524 S. Madison Avenue	18-264 Windows	RC	9/5/2022	Open
8/5/2022	524 S. Madison Avenue	18-265 Exterior Doors	RC	9/5/2022	Open
8/5/2022	524 S. Madison Avenue	18-254 Uncultivated Vegetation	RC	8/22/2022	Closed
8/5/2022	401 S. Madison Avenue	18-253 Fences	RC	8/22/2022	Closed
8/8/2022	519 Landers Street	18-261 Exterior Walls	Citation	N/A	Closed
8/8/2022	511 Landers Street	62-10 Unhealthy and Unsanitary Conditions	RC	8/15/202	Closed
8/8/2022	910 Davis Street	18-261 Exterior Walls	RC	9/8/2022	Open
8/8/2022	910 Davis Street	18-262 Roofs	RC	9/8/2022	Open
8/8/2022	910 Davis Street	18-263 Exterior Decks and Porches	RC	9/8/2022	Open
8/8/2022	910 Davis Street	18-264 Windows	RC	9/8/2022	Open

8/8/2022	910 Davis Street	18-265 Exterior Doors	RC	9/8/2022	Open
8/8/2022	910 Davis Street	18-254 Grass Weeds and Uncultivated Vegetation	RC	8/15/2022	Closed
8/9/2022	711 Davis Street	18-263 Exterior Decks and Porches	RC	9/9/2022	Open
8/9/2022	711 Davis Street	18-264 Windows	RC	9/9/2022	Open
8/9/2022	711 Davis Street	18-256 C Tree Debris	RC	8/25/2022	Open
8/9/2022	707 Davis Street	18-264 Windows	RC	9/9/2022	Open
8/9/2022	707 Davis Street	18-263 Exterior Decks and Porches	RC	9/9/2022	Open
8/9/2022	707 Davis Street	18-262 Roofs - Structurally Sound	RC	9/9/2022	Open
8/9/2022	707 Davis Street	62-9 Neighborhood Standards	RC	8/25/2022	Open
8/9/2022	707 Davis Street	18-257 Swimming Pool - Stagnant Water	RC	8/25/2022	Open
8/10/2022	115 E. Fambrough Street #128A	62-9 Inoperative Vehicle	RC	8/26/2022	Closed
8/10/2022	115 E. Fambrough Street #131	62-9 Partially Dismantled Vehicle	RC	8/26/2022	Open
8/10/2022	135 E. Fambrough Street	42-97 Height Permitted-Tall grass and weeds	RC	8/17/2022	Open
8/10/2022	135 E. Fambrough Street	18-264 Windows (Broken/Damaged)	RC	9/6/2022	Open
8/10/2022	135 E. Fambrough Street	18-263 Exterior Decks and Porches	RC	9/6/2022	Open
8/10/2022	107 Milledge Avenue	62-9 Junk/Dismantled/Inoperative Vehicles x6	RC	8/26/2022	Open
8/10/2022	107 Milledge Avenue	18-255 Open Outdoor Storage	RC	8/26/2022	Open
8/10/2022	107 Milledge Avenue	18-259 Parking on Proper Surfaces	RC	8/26/2022	Open
8/11/2022	115 E. Fambrough Street # 115B	18-255 Open Outdoor Storage	RC	8/29/2022	Open
8/11/2022	115 E. Fambrough Street # 105A	18-262 Roofs - Structurally Sound	RC	9/7/2022	Open
8/11/2022	115 E. Fambrough Street # 105A	18-264 Windows (Broken/Damaged)	RC	9/7/2022	Open
8/11/2022	115 E. Fambrough Street # 105A	62-9 Inoperative Vehicle	RC	8/29/2022	Closed
8/11/2022	115 E. Fambrough Street # 101B	18-255 Open Outdoor Storage	RC	8/29/2022	Closed
8/15/2022	707 West Creek Circle	18-255 Open Outdoor Storage	RC	9/1/2022	Open
8/15/2022	707 West Creek Circle	18-263 Exterior Decks and Porches	RC	9/1/2022	Open
8/15/2022	709 West Creek Circle	18-264 Windows (Broken/Damaged)	RC	9/15/2022	Open
8/15/2022	709 West Creek Circle	62-9 Neighborhood Standards	RC	9/1/2022	Open
8/15/2022	709 West Creek Circle	540.2 Trailer Parked in front of house	RC	9/1/2022	Open
8/15/2022	709 West Creek Circle	18-255 Open Outdoor Storage	RC	9/1/2022	Open
8/15/2022	711 West Creek Circle	18-263 Exterior Decks and Porches	RC	9/1/2022	Open
8/16/2022	715 West Creek Circle	62-9 Inoperative Vehicle X 2	RC	9/2/2022	Open
8/16/2022	715 West Creek Circle	42-97 Height Permitted-Tall grass and weeds	RC	9/2/2022	Open
8/16/2022	715 West Creek Circle	18-255 Open Outdoor Storage	RC	9/2/2022	Open
8/16/2022	725 West Creek Circle	62-9 Inoperative Vehicle	RC	9/2/2022	Open
8/16/2022	725 West Creek Circle	18-259 Parking on Proper Surfaces	RC	9/2/2022	Open

8/16/2022	727 West Creek Circle	62-9 Junk Abandoned Appliances (Trash/Debris)	RC	9/2/2022	Open
8/16/2022	727 West Creek Circle	18-255 Open Outdoor Storage	RC	9/2/2022	Open
8/16/2022	727 West Creek Circle	62-9 Inoperative Vehicle X2	RC	9/2/2022	Open
8/16/2022	727 West Creek Circle	18-259 Parking on Proper Surfaces	RC	9/2/2022	Open
8/16/2022	731 West Creek Circle	62-9 Neighborhood Standards - Trash	RC	9/2/2022	Open
8/22/2022	810 Davis Street	18-261 Exterior Walls	Citation	N/A	Closed
8/22/2022	810 Davis Street	18-262 Roofs, Missing Shingles and Hole	Citation	N/A	Closed
8/22/2022	810 Davis Street	18-263 Exterior Decks/ Porches	Citation	N/A	Closed
8/22/2022	810 Davis Street	18-264 Windows	Citation	N/A	Closed
8/22/2022	810 Davis Street	18-265 Exterior Doors	Citation	N/A	Closed
8/22/2022	609 West Creek Circle	62-9 Inoperative Vehicle / Vehicle Parts	RC	9/6/2022	Open
8/22/2022	609 West Creek Circle	18-255 Open Outdoor Storage	RC	9/6/2022	Open
8/22/2022	609 West Creek Circle	18-256 Hazardous Trees	RC	9/22/2022	Open
8/23/2022	601 East Church Street	18-253 Fences	RC	9/6/2022	Open
8/23/2022	421 Ash Street	42-97 Height Permitted-Tall Grass and Weeds	RC	8/31/2022	Open
8/23/2022	421 Ash Street	62-97 Abandoned Vehicles x 3	RC	9/8/2022	Open
8/23/2022	421 Ash Street	18-259 Parking on Proper Surfaces	RC	9/8/2022	Open
8/23/2022	421 Ash Street	18-255 Open Outdoor Storage	RC	9/8/2022	Open
8/23/2022	421 Ash Street	18-264 Windows	RC	9/23/2022	Open
8/23/2022	421 Ash Street	18-262 Roofs Damaged Rotting Soffits	RC	9/23/2022	Open
8/23/2022	421 Ash Street	18-263 Exterior Decks/ Porches	RC	9/23/2022	Open
8/23/2022	421 Ash Street	18-261 Exterior Walls	RC	9/23/2022	Open
8/24/2022	403 Ash Street	62-9 Inoperative Vehicle x 2	RC	9/9/2022	Open
8/24/2022	207 Highshcool Avenue	62-9 Abandoned Vehicle	RC	9/9/2022	Open
8/24/2022	207 Highshcool Avenue	18-259 Parking on Proper Surfaces	RC	9/9/2022	Open
8/24/2022	504 Ash Lane	18-259 Parking on Proper Sufaces	RC	9/9/2022	Open
8/24/2022	504 Ash Lane	86-2 House Humbers Required	RC	9/9/2022	Open
8/25/2022	508 East Washington Street	62-9 Neighborhood Standards	RC	9/10/2022	Open
8/25/2022	508 East Washington Street	18-259 Parking on Proper Sufaces	RC	9/10/2022	Open
8/25/2022	307 Mobley Circle	18-262 Roofs (Outbuilding)	RC	9/10/2022	Open
8/25/2022	314 Pin Park Street #A	540.2 Trailer Parked in front of house	RC	9/26/2022	Open
8/26/2022	728 Wheel House Lane #A	62-9 Inoperative Vehilce	RC	9/12/2022	Open
8/26/2022	837 Store House Court #B	62-9 Neighborhood Standareds (Junk / Trash)	RC	9/12/2022	Open
8/26/2022	926 Old Mill Point #G	62-9 Inoperative Vehicle	RC	9/12/2022	Open
8/26/2022	926 Old Mill Point #G	86-2 House Humbers Required	RC	9/12/2022	Open

8/26/2022	926 Old Mill Point #H	62-9 Inoperative Vehicle	RC	9/12/2022	Open
8/26/2022	926 Old Mill Point #H	42-97 Height Permitted-Tall grass and weeds	RC	9/12/2022	Open
8/29/2022	934 Old Mill Point #A	18-263 Exteriro Decks and Porches	RC	9/29/2022	Open
8/29/2022	934 Old Mill Point #A	540.2 Trailer Parked in front of house	RC	9/14/2022	Open
8/29/2022	934 Old Mill Point #A	86-2 House Humbers Required	RC	9/14/2022	Open
8/29/2022	934 old Mill Point #B	62-9 Inoperative Vehicle	RC	9/14/2022	Open
8/29/2022	1043 Wheel House Lane #E	18-259 Parking on Proper Surfaces	RC	9/14/2022	Open
8/29/2022	1034 Wheel House Lane #B	62-9 Inoperative Vehicle	RC	9/14/2022	Open
8/29/2022	1026 Wheel House Lane #B	62-9 Inoperative Vehicle	RC	9/14/2022	Open
8/29/2022	1026 Wheel House Lane # G	62-9 Abandoned Appliances	RC	9/14/2022	Open
8/30/2022	325 Stokes Street	18-253 Fences	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-254 Uncultivated Vegetation	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-261 Exterior Walls	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-262 Roofs	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-263 Exterrior Decks and Porches	Citation	N/A	Closed
8/30/2022	325 Stokes Street	62-9 Neighborhood Standards	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-264 Windows	Citation	N/A	Closed
8/30/2022	325 Stokes Street	18-265 Exterior Doors	Citation	N/A	Closed
8/30/2022	325 Stokes Street	62-10 Unhealthy and Unsanitary Conditions	Citation	N/A	Closed
8/31/2022	505 East Church Street	18-261 Exteriro Walls	RC	10/3/2022	Open
8/31/2022	505 East Church Street	18-262 Roofs	RC	10/3/2022	Open
8/31/2022	505 East Church Street	18-263 Exterior Decks and Porches	RC	10/3/2022	Open
8/31/2022	312 Towler Street	18-261 Exterior Walls	RC	10/3/2022	Open
8/31/2022	312 Towler Street	18-264 Windows	RC	10/3/2022	Open
8/31/2022	312 Towler Street	62-9 Abandoned Vehicles	RC	9/16/2022	Open
8/31/2022	312 Towler Street	18-259 Parking on Proper Surfaces	RC	9/16/2022	Open
8/31/2022	312 Towler Street	62-9 Neighborhood Standareds (Junk / Trash)	RC	9/16/2022	Open

8/2/2022	217 Walker Dr	Junk in yard	RC	8/16/2022	Closed
8/2/2022	217 Walker Dr	Open Outdoor storage	RC	8/16/2022	Closed
8/2/2022	217 Walker Dr	Tall grass/Weeds	RC	8/16/2022	Closed
8/2/2022	1230 Creekview Ct	Junk car	RC	8/16/2022	Closed
8/2/2022	1240 Creekview Ct	Junk in yard	RC	8/16/2022	Closed
8/2/2022	1240 Creekview Ct	Tall grass/Weeds	RC	8/16/2022	Closed
8/2/2022	1240 Creekview Ct	Open Outdoor storage	RC	8/16/2022	Closed
8/2/2022	1235 Creekview Ct	Tall grass/Weeds	RC	8/16/2022	Closed
8/3/2022	307 Bridgeport Ln	Open Outdoor storage	RC	8/17/2022	Closed
8/3/2022	319 Bridgeport Ln	Tall grass/Weeds	RC	8/17/2022	Closed
8/3/2022	319 Bridgeport Ln	Open Outdoor storage	RC	8/17/2022	Closed
8/3/2022	325 Bridgeport Ln	Tall grass/Weeds	RC	8/17/2022	Closed
8/3/2022	325 Bridgeport Ln	Open Outdoor storage	RC	8/17/2022	Closed
8/3/2022	331 Bridgeport Ln	Tall grass/Weeds	RC	8/17/2022	Closed
8/4/2022	235 Bridgeport Ln	Tall grass/Weeds	RC	8/19/2022	Closed
8/4/2022	230 Bridgeport Ln	Tall grass/Weeds	RC	8/19/2022	Closed
8/4/2022	254 Bridgeport Ln	Tall grass/Weeds	RC	8/19/2022	Closed
8/8/2022	312 S Broad St	Exterior Walls	RC	9/8/2022	Open
8/8/2022	312 S Broad St	Windows	RC	9/8/2022	Open
8/8/2022	138 3rd St	Junk vehicle	RC	8/23/2022	Closed
8/8/2022	138 3rd St	Veh on improper surface	RC	8/23/2022	Closed
8/8/2022	138 3rd St	Veh parked in front yard	RC	8/23/2022	Closed
8/8/2022	138 3rd St	Exterior Surface treatment	RC	8/23/2022	Closed
8/9/2022	119 3rd St	Tree parts in yard	RC	8/24/2022	Closed
8/9/2022	117 3rd St	Exterior Surface treatment	RC	8/24/2022	Closed
8/9/2022	117 3rd St	Roof and Soffets	RC	8/24/2022	Closed
8/9/2022	1304 Creekview Dr	Commercial trailer in res area	RC	11-Aug	Closed
8/10/2022	723 Overlook Crest	Tall grass/Weeds	RC	8/25/2022	Closed
8/11/2022	106 3rd St	Junk vehicle	RC	8/26/2022	Closed
8/11/2022	106 3rd St	Veh on improper surface	RC	8/26/2022	Closed
8/11/2022	106 3rd St	Open Outdoor storage	RC	8/26/2022	Closed
8/11/2022	109 3rd St	Tall grass/Weeds	RC	8/26/2022	Closed
8/11/2022	109 3rd St	Veh on improper surface	RC	8/26/2022	Closed
8/11/2022	109 3rd St	Exterior Walls	RC	8/26/2022	Closed

8/12/2022	101 Bridge Pl	Tall grass/Weeds	RC	8/29/2022	Closed
8/12/2022	128 W 5th St	Deck and stairway	RC	9/12/2022	Open
8/12/2022	128 W 5th St	Exterior Walls	RC	9/12/2022	Open
8/12/2022	128 W 5th St	Uncultured Vegetation	Rewrite	8/29/2022	Open
8/12/2022	128 W 5th St	Tree parts in yard	Rewrite	8/29/2022	Open
8/12/2022	128 W 5th St	Open Outdoor storage	Rewrite	8/29/2022	Open
8/15/2022	132 W 5th St	Junk vehicle	RC	8/30/2022	Closed
8/15/2022	132 W 5th St	Tall grass/Weeds	RC	8/30/2022	Closed
8/15/2022	132 W 5th St	Open Outdoor storage	RC	8/30/2022	Closed
8/15/2022	132 W 5th St	Tree parts in yard	RC	8/30/2022	Closed
8/15/2022	132 W 5th St	Veh on improper surface	RC	8/30/2022	Closed
8/15/2022	145 W 5th St	Junk vehicle	Extention	8/30/2022	Open
8/15/2022	145 W 5th St	Junk in yard	Extention	8/30/2022	Open
8/15/2022	145 W 5th St	Open Outdoor storage	Extention	8/30/2022	Open
8/15/2022	145 W 5th St	Veh on improper surface	Extention	8/30/2022	Open
8/17/2022	788 Nicholas Ct	Commercial vehicle parking	RC	9/1/2022	Open
8/17/2022	519 Sherwood Dr	Junk in yard	RC	9/1/2022	Open
8/17/2022	519 Sherwood Dr	Tall grass/Weeds	RC	9/1/2022	Open
8/17/2022	519 Sherwood Dr	Open Outdoor storage	RC	9/1/2022	Open
8/17/2022	519 Sherwood Dr	Veh on improper surface	RC	9/1/2022	Open
8/18/2022	138 4th St	Junk vehicle	RC	9/2/2022	Open
8/18/2022	138 4th St	Junk in yard	RC	9/2/2022	Open
8/18/2022	138 4th St	Open Outdoor storage	RC	9/2/2022	Open
8/18/2022	138 4th St	Exterior Walls	RC	9/2/2022	Open
8/18/2022	138 4th St	Tall grass/Weeds	RC	9/2/2022	Open
8/18/2022	138 4th St	Veh on improper surface	RC	9/2/2022	Open
8/18/2022	106 4th St	Junk vehicle	RC	9/2/2022	Open
8/18/2022	106 4th St	Junk in yard	RC	9/2/2022	Open
8/18/2022	106 4th St	Tall grass/Weeds	RC	9/2/2022	Open
8/18/2022	106 4th St	Open Outdoor storage	RC	9/2/2022	Open
8/18/2022	106 4th St	Tree parts in yard	RC	9/2/2022	Open
8/18/2022	106 4th St	Veh on improper surface	RC	9/2/2022	Open
8/19/2022	520 Gatewood Dr	Commercial vehicle parking	RC	8/24/2022	Open
8/19/2022	140 Mountain View Dr	Tall grass/Weeds	RC	9/5/2022	Open

8/19/2022	822 Lopez Ln	Uncultured Vegetation	RC	9/5/2022	Open
8/19/2022	822 Lopez Ln	Exposed Soil	RC	9/5/2022	Open
8/19/2022	816 Lopez Ln	Uncultured Vegetation	RC	9/5/2022	Open
8/19/2022	816 Lopez Ln	Exposed Soil	RC	9/5/2022	Open
8/22/2022	140 6th St	Junk vehicle	RC	9/6/2022	Open
8/22/2022	140 6th St	Tall grass/Weeds	RC	9/6/2022	Open
8/22/2022	140 6th St	Veh on improper surface	RC	9/6/2022	Open
8/22/2022	132 6th St	Tall grass/Weeds	RC	9/6/2022	Open
8/22/2022	132 6th St	Veh on improper surface	RC	9/6/2022	Open
8/22/2022	126 6th St	Tall grass/Weeds	RC	9/6/2022	Open
8/22/2022	126 6th St	Open Outdoor storage	RC	9/6/2022	Open
8/23/2022	143 6th St	Junk vehicle	RC	9/7/2022	Open
8/23/2022	143 6th St	Veh on improper surface	RC	9/7/2022	Open
8/23/2022	143 6th St	Open Outdoor storage	RC	9/7/2022	Open
8/23/2022	144 6th St	Junk in yard	RC	9/7/2022	Open
8/23/2022	144 6th St	Open Outdoor storage	RC	9/7/2022	Open
8/23/2022	144 6th St	Exterior Surface treatment	RC	9/7/2022	Open
8/23/2022	144 6th St	Roof and Soffets	RC	9/7/2022	Open
8/23/2022	144 6th St	Stairway and porch	RC	9/7/2022	Open
8/23/2022	144 6th St	Windows	RC	9/7/2022	Open
8/23/2022	144 6th St	Hazardous Tree	RC	9/7/2022	Open
8/24/2022	146 6th St	Junk in yard	RC	9/8/2022	Open
8/24/2022	146 6th St	Junk vehicle	RC	9/8/2022	Open
8/24/2022	146 6th St	Open Outdoor storage	RC	9/8/2022	Open
8/24/2022	146 6th St	Veh on improper surface	RC	9/8/2022	Open
8/24/2022	147 6th St	Junk vehicle	RC	9/8/2022	Open
8/24/2022	147 6th St	Veh on improper surface	RC	9/8/2022	Open
8/24/2022	152 6th St	Exterior Surface treatment	RC	9/8/2022	Open
8/25/2022	129 6th St	Junk in yard	RC	9/9/2022	Open
8/25/2022	129 6th St	Open Outdoor storage	RC	9/9/2022	Open
8/25/2022	129 6th St	Exterior Surface treatment	RC	9/9/2022	Open
8/25/2022	124 6th St	Junk in yard	RC	9/9/2022	Open
8/25/2022	124 6th St	Open Outdoor storage	RC	9/9/2022	Open
8/25/2022	124 6th St	Tall grass/Weeds	RC	9/9/2022	Open

8/25/2022	116 6th St	Tall grass/Weeds	RC	9/9/2022	Open
8/25/2022	116 6th St	Exterior Surface treatment	RC	9/9/2022	Open
8/25/2022	116 6th St	Stairway and porch	RC	9/9/2022	Open
8/25/2022	112 6th St	Junk in yard	RC	9/9/2022	Open
8/25/2022	112 6th St	Tall grass/Weeds	RC	9/9/2022	Open
8/25/2022	112 6th St	Open Outdoor storage	RC	9/9/2022	Open
8/26/2022	433 Plantation Dr	Parking in front yard	RC	9/12/2022	Open
8/26/2022	433 Plantation Dr	Veh on improper surface	RC	9/12/2022	Open
8/26/2022	433 Plantation Dr	Trailer Parking	RC	9/12/2022	Open
8/26/2022	433 Plantation Dr	Exposed Soil	RC	9/12/2022	Open
8/26/2022	433 Plantation Dr	Open Outdoor storage	RC	9/12/2022	Open
8/29/2022	128 5th St	Uncultured Vegetation	RC	9/13/2022	Open
8/29/2022	128 5th St	Tree parts in yard	RC	9/13/2022	Open
8/29/2022	128 5th St	Open Outdoor storage	RC	9/13/2022	Open
8/29/2022	128 5th St	Exterior Surface treatment	RC	9/13/2022	Open
8/29/2022	128 5th St	Deck and stairway	RC	9/13/2022	Open
8/29/2022	141 W 5th St	Eaves in disrepair	RC	9/29/2022	Open
8/29/2022	141 W 5th St	Deck and stairway	RC	9/29/2022	Open
8/29/2022	141 W 5th St	Exterior Walls	RC	9/29/2022	Open
8/29/2022	141 W 5th St	Exterior Surface treatment	RC	9/29/2022	Open
8/29/2022	141 W 5th St	AC vent Hanging	RC	9/29/2022	Open
8/29/2022	141 W 5th St	Structural integrity floor	RC	9/29/2022	Open
8/29/2022	141 W 5th St	Exposed Wiring	RC	9/29/2022	Open
8/31/2022	210 Walker Dr	Open Outdoor storage	RC	9/15/2022	Open
8/31/2022	210 Walker Dr	Livestock in Res Area	RC	9/15/2022	Open
8/31/2022	520 Sherwood Dr	Open Outdoor storage	RC	9/15/2022	Open

DOWNTOWN DEVELOPMENT/MAIN STREET OCTOBER REPORT

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- First Friday Concert September 2nd-The Swingin' Medallions. Even with the rain we had 4500 people recorded in downtown.
- DDA/CVB Board Meetings– Thursday, September 8th, 8:00 am
- Dino Day Sept 17th. 9600 people in Downtown. That's an increase of 2500 people over previous Saturday counts.
- September 30th Purple Madness rescheduled due to Hurricane Ian. Date TBD.
- Farmers Market continues each week until October 8th
- Fall Fest October 8th. - report done before numbers can be calculated.
- We had 1 new business open - Medical Surgical Arts. We had 1 business close –Little Italy



UPCOMING EVENTS:

- Light up the Night—Nov 3rd 5-8
- Bikes Trikes & Magical Lights Nov 17th 6 pm
- Candlelight Shopping Nov 10 & 17, Dec 1, 15 & 22
- Christmas Parade December 8th 6:30 pm
- Magical Light Display in Childers Park Nov 17-Dec 31st. Nightly 6:00-10:00 pm.

ONGOING TASKS:

- DCA Main Street Compliance
- Visitors Center open to the public Tues-Saturday 10-5
- Milner-Aycock Building RFP



ELECTRIC & TELECOM
DEPARTMENT
MONTHLY REPORT
OCTOBER
2022

Items of Interest

- OLT (Fiber Port) capacity for Poplar Ct, 705 Breedlove, and Water Tower expanded by 3800 customers.
- Madison Ave. project at 98% complete.
- Pole maintenance at an all-time high level.
- Decorative LED light repair material should be on hand in 25 days.

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 08/2022 | FY 2022



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CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY 2022	AS BUDGET	FY 2021
REVENUES	\$ 1.454M	\$ 1.636M	\$ 1.262M	\$ 1.312M	\$ 1.457M	\$ 1.378M	\$ 1.897M	\$ 1.753M					\$ 12.149M	#N/A	\$ 12.704M
PERSONNEL COSTS	\$ 0.098M	\$ 0.106M	\$ 0.107M	\$ 0.149M	\$ 0.107M	\$ 0.127M	\$ 0.128M	\$ 0.117M					\$ 0.939M	\$ 1.008M	\$ 0.903M
CONTRACTED SVC	\$ 0.042M	\$ 0.072M	\$ 0.095M	\$ 0.051M	\$ 0.084M	\$ 0.058M	\$ 0.104M	\$ 0.070M					\$ 0.575M	\$ 0.423M	\$ 0.411M
SUPPLIES	\$ 1.247M	\$ 1.127M	\$ 1.207M	\$ 1.109M	\$ 0.948M	\$ 1.148M	\$ 1.218M	\$ 1.501M					\$ 9.505M	\$ 8.226M	\$ 8.853M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
DEPRECIATION	\$ 0.035M	\$ 0.035M	\$ 0.035M	\$ 0.035M	\$ 0.035M	\$ 0.035M	\$ 0.036M	\$ 0.036M					\$ 0.283M	\$ 0.189M	\$ 0.266M
EXPENSES	\$ 1.422M	\$ 1.340M	\$ 1.444M	\$ 1.344M	\$ 1.174M	\$ 1.369M	\$ 1.485M	\$ 1.723M					\$ 11.302M	\$ 9.844M	\$ 10.433M
FUND TRANSFERS	\$ 0.141M	\$ 0.168M	\$ 0.187M	\$ 0.220M	\$ 0.168M	\$ 0.190M	\$ 0.185M	\$ 0.212M					\$ 1.471M	\$ 2.509M	\$ 1.288M
MARGIN W/O TRANSFERS	\$ 0.031M	\$ 0.296M	\$ (0.182M)	\$ (0.032M)	\$ 0.283M	\$ 0.010M	\$ 0.412M	\$ 0.030M	\$ -	\$ -	\$ -	\$ -	\$ 0.847M	\$ -	\$ 2.271M
MARGIN W/ TRANSFER	\$ (0.110M)	\$ 0.127M	\$ (0.369M)	\$ (0.253M)	\$ 0.115M	\$ (0.180M)	\$ 0.227M	\$ (0.183M)	\$ -	\$ -	\$ -	\$ -	\$ (0.624M)	\$ (2.509M)	\$ 0.984M
PART CONTR/MEAG YES	\$ 0.100M	\$ -	\$ 0.691M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.320M	\$ -	\$ -	\$ -	\$ -	\$ 1.511M	\$ 0.350M	\$ 1.256M

* Participant Contribution & Year End Settlement excluded

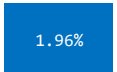
12-MO PURCHASED KWH's



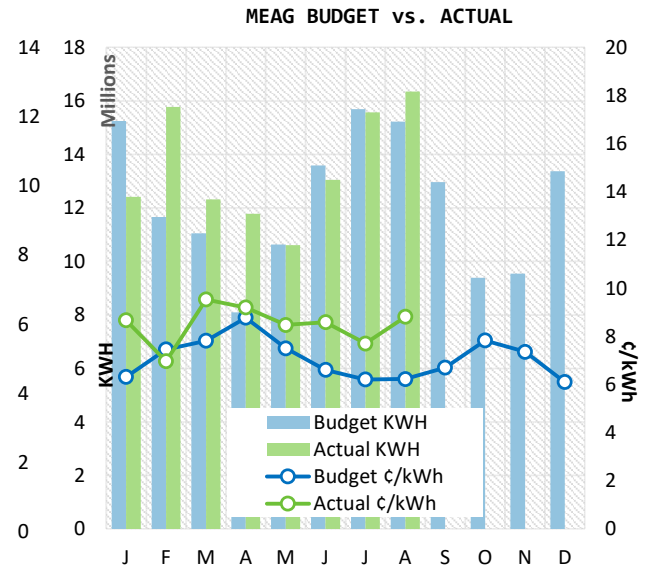
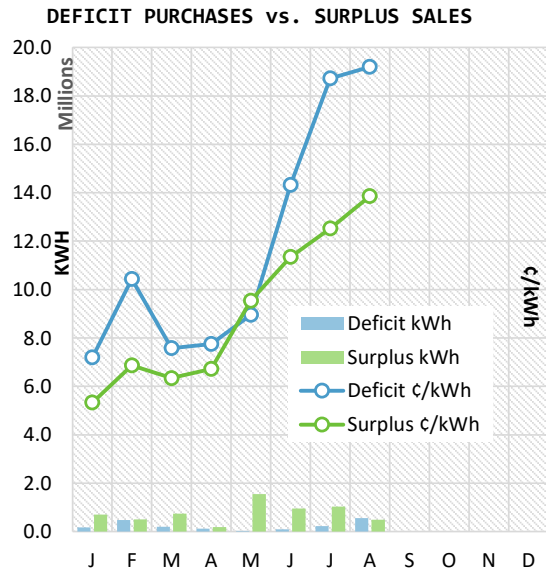
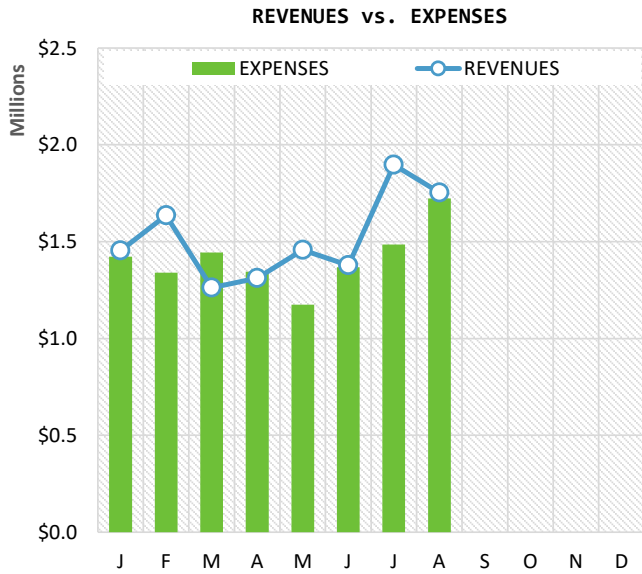
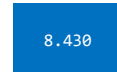
12-MO RETAIL KWH's



12-MO LINE LOSS



12-MO WHOLESALE ¢/kWh



RETAIL SALES REPORT

Jan 2022 Feb 2022 Mar 2022 Apr 2022 May 2022 Jun 2022 Jul 2022 Aug 2022 Sep 2022 Oct 2022 Nov 2022 Dec 2022

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CUSTOMER COUNT

Residential	5,792	5,821	5,818	5,824	5,831	5,837	5,832	5,859
Commercial	905	900	904	918	918	915	921	920
Industrial	1	1	1	1	1	1	1	1
City	47	47	47	47	48	48	48	50
Total	6,745	6,769	6,770	6,790	6,798	6,801	6,802	6,830
Year-Over-Year Δ	1.50%	0.98%	0.86%	1.45%	1.19%	1.25%	1.22%	1.41%

KWH

Residential	6.069M	6.893M	7.772M	5.914M	5.002M	4.990M	6.532M	7.753M
Commercial	4.838M	5.074M	5.535M	4.968M	4.706M	5.308M	6.584M	7.209M
Industrial	0.285M	0.275M	0.329M	0.317M	0.362M	0.332M	0.277M	0.376M
Other	-	-	-	-	-	-	-	-
City	0.463M	0.489M	0.549M	0.466M	0.463M	0.528M	0.590M	0.637M
Total	11.654M	12.731M	14.184M	11.666M	10.533M	11.159M	13.983M	15.975M
Year-Over-Year Δ	-1.62%	-11.49%	4.25%	0.12%	-1.56%	6.28%	12.01%	14.00%

REVENUE

Residential	\$ 0.670M	\$ 0.748M	\$ 0.831M	\$ 0.655M	\$ 0.651M	\$ 0.649M	\$ 0.862M	\$ 1.032M
Commercial	\$ 0.631M	\$ 0.654M	\$ 0.706M	\$ 0.647M	\$ 0.633M	\$ 0.687M	\$ 0.808M	\$ 0.876M
Industrial	\$ 0.032M	\$ 0.032M	\$ 0.035M	\$ 0.034M	\$ 0.037M	\$ 0.035M	\$ 0.031M	\$ 0.037M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.044M	\$ 0.047M	\$ 0.053M	\$ 0.045M	\$ 0.044M	\$ 0.051M	\$ 0.057M	\$ 0.061M
Total	\$ 1.378M	\$ 1.481M	\$ 1.625M	\$ 1.381M	\$ 1.366M	\$ 1.422M	\$ 1.758M	\$ 2.006M
Year-Over-Year Δ	-2.07%	-9.88%	4.20%	0.07%	0.49%	6.89%	12.14%	13.67%

SALES STATISTICS

[Jan 2022](#)
[Feb 2022](#)
[Mar 2022](#)
[Apr 2022](#)
[May 2022](#)
[Jun 2022](#)
[Jul 2022](#)
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[Sep 2022](#)
[Oct 2022](#)
[Nov 2022](#)
[Dec 2022](#)

YTD 208

AVERAGE KWH/CUSTOMER

Residential	1,048	1,184	1,336	1,016	858	855	1,120	1,323	1,092
Commercial	5,345	5,638	6,122	5,412	5,126	5,802	7,149	7,836	6,054
Industrial	284,650	275,099	328,778	316,552	362,118	332,046	276,686	375,650	318,947
City	9,851	10,397	11,674	9,924	9,652	11,001	12,292	12,749	10,943

AVERAGE \$/CUSTOMER

Residential	\$116	\$129	\$143	\$112	\$112	\$111	\$148	\$176	\$131
Commercial	\$697	\$727	\$781	\$705	\$690	\$751	\$877	\$952	\$773
Industrial	\$32,433	\$31,619	\$35,050	\$34,272	\$37,180	\$35,255	\$31,368	\$37,214	\$34,299
City	\$943	\$996	\$1,118	\$950	\$924	\$1,053	\$1,177	\$1,221	\$1,048

AVERAGE \$/KWH

Residential	\$0.1103	\$0.1085	\$0.1069	\$0.1107	\$0.1301	\$0.1301	\$0.1320	\$0.1332	\$0.1202
Commercial	\$0.1305	\$0.1289	\$0.1276	\$0.1303	\$0.1346	\$0.1294	\$0.1227	\$0.1215	\$0.1282
Industrial	\$0.1139	\$0.1149	\$0.1066	\$0.1083	\$0.1027	\$0.1062	\$0.1134	\$0.0991	\$0.1081
City	\$0.0957	\$0.0958	\$0.0958	\$0.0957	\$0.0957	\$0.0958	\$0.0958	\$0.0958	\$0.0958
Average	\$0.1126	\$0.1120	\$0.1092	\$0.1112	\$0.1158	\$0.1154	\$0.1160	\$0.1124	\$0.1131

MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 1,063,227	\$ 952,775	\$ 7,255,436	\$ 6,741,815	\$ 10,896,022
Transmission	106,052	133,790	841,157	994,380	1,358,275
Supplemental	211,172	60,137	543,566	465,333	574,679
SEPA	58,328	54,451	432,539	428,888	645,951
Other Adjustments	983	954	7,838	7,667	11,655
TOTAL POWER SUPPLY COSTS	\$ 1,439,763	\$ 1,202,107	\$ 9,080,536	\$ 8,638,084	\$ 13,486,581
AS BUDGET	946,867	1,017,501	7,013,454	7,251,762	10,693,160
% ACTUAL TO BUDGET	152.06%	118.14%	129.47%	119.12%	126.12%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	32,191	34,414	36,409	34,414	36,409
Non-Coincident Peak (NCP)	33,715	34,414	36,827	34,414	36,827
CP (BUDGET)	32,097	31,645	33,343	31,645	33,343
NCP (BUDGET)	33,683	32,723	33,705	32,723	33,705

Energy (KWH)

MEAG Energy	14,853,492	13,724,656	97,137,642	91,485,131	146,976,771
Supplemental Purchases (or sales)	564,882	424,244	1,120,661	3,800,129	(1,633,174)
SEPA Energy	927,871	1,357,994	9,563,841	10,855,807	14,630,271
Total Energy (KWH)	16,346,245	15,506,894	107,822,145	106,141,066	159,973,868
AS BUDGET	15,222,000	16,945,000	101,153,000	107,727,000	154,362,000
% ACTUAL TO BUDGET	107.39%	91.51%	106.59%	98.53%	103.64%

CP Load Factor	70.53%	62.58%	33.81%	35.21%	50.16%
NCP Load Factor	67.34%	62.58%	33.42%	35.21%	49.59%
% Supplemental	3.46%	2.74%	1.04%	3.58%	1.01%

UNIT COSTS (¢/kWh)

Bulk Power	8.8016	7.8816	8.5457	8.3000	8.5585
Supplemental	37.3834	14.1751	48.5040	12.2452	35.1878
SEPA Energy	6.2862	4.0097	4.5227	3.9508	4.4152
MEAG Total	8.8079	7.7521	8.4218	8.1383	8.4305

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Aug 2022

Aug 2021

FY2022 YTD

FY2021 YTD

SALES REVENUES

ELECTRIC SALES	\$ 2,006,397	\$ 1,730,133	\$ 12,416,386	\$ 11,741,810	\$ 18,787,368
SALES REVENUES (ACTUAL)	\$ 2,006,397	\$ 1,730,133	\$ 12,416,386	\$ 11,741,810	\$ 18,787,368
AS BUDGET	\$ 1,625,000	\$ 1,583,333	\$ 1,625,000	\$ 1,583,333	Not Applicable
% ACTUAL TO BUDGET	123.47%	109.27%	764.09%	741.59%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE	34,380	34,428	275,357	275,225	413,911
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	1,323	174,912	56,170	557,539	(14,410)
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-
GAIN UTILITIES ASSETS	-	-	-	-	-
REIMB DAMAGED PROPERTY	-	-	-	3,000	-
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	15,967	10,272	91,050	86,035	137,265
INTEREST REVENUES - UTILITY	(323,421)	2,421	(708,087)	40,871	(811,179)
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ (271,750)	\$ 222,033	\$ (285,509)	\$ 962,669	\$ (274,413)
AS BUDGET	\$ 61,528	\$ 80,431	\$ 492,223	\$ 643,444	Not Applicable
% ACTUAL TO BUDGET	-441.67%	276.06%	-58.00%	149.61%	Not Applicable

TRANSFER

OPERATING TRANSFERS IN	17,963	-	17,963	-	17,963
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TOTAL REVENUES (ACTUAL)	\$ 1,752,610	\$ 1,952,165	\$ 12,148,839	\$ 12,704,479	\$ 18,530,918
AS BUDGET	\$ 1,686,528	\$ 1,663,764	\$ 13,492,223	\$ 13,310,111	Not Applicable
% ACTUAL TO BUDGET	103.92%	117.33%	90.04%	95.45%	Not Applicable

MEAG YES/PART CONTR/MCT	\$ 320,341	\$ 100,000	\$ 1,511,447	\$ 1,256,339	\$ 1,911,447
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

PERSONNEL

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
Compensation	\$ 84,028	\$ 77,637	\$ 657,672	\$ 650,812	\$ 717,436
Benefits	32,584	35,060	281,169	252,052	397,838
PERSONNEL (ACTUAL)	\$ 116,612	\$ 112,696	\$ 938,842	\$ 902,864	\$ 1,115,274
AS BUDGET	\$ 125,707	\$ 112,623	\$ 1,005,659	\$ 900,987	Not Applicable
% ACTUAL TO BUDGET	92.76%	100.06%	93.36%	100.21%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ 395	\$ 539	\$ 6,060	\$ 539	\$ 6,145
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	639
Maintenance Contracts	428	376	7,780	7,582	9,165
Rents/Leases	241	236	23,475	3,486	32,014
Repairs & Maintenance (Outside)	2,459	1,164	30,499	33,373	50,167
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,907	1,904	13,539	12,491	21,744
Postage	-	21	-	48	23
Public Relations	-	-	-	800	-
Mkt Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	247	267	2,744	1,732	8,167
Vehicle Tag & Title Fee	-	-	-	-	21
Ga Dept Rev Fee	-	-	-	900	1,000
Fees	-	-	-	300	46
Training & Ed	7,484	-	9,312	11	9,662
Contract Labor	56,422	33,373	481,069	350,158	684,487
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 69,615	\$ 37,880	\$ 575,344	\$ 411,418	\$ 824,146
AS BUDGET	\$ 52,838	\$ 53,296	\$ 422,700	\$ 426,367	Not Applicable
% ACTUAL TO BUDGET	131.75%	71.07%	136.11%	96.49%	Not Applicable

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	12-MONTH
SUPPLIES					
Office Supplies	265	94	1,578	1,585	1,877
Furniture <5001	-	-	1,674	-	1,674
Postage	-	-	-	-	-
Auto Parts	832	-	1,728	2,063	4,302
Construction Materials	-	-	-	6,528	-
Damage Claims	-	-	-	1,439	-
Sponsorships/Donations	-	-	750	-	750
Expendable Fluids	32	-	73	171	315
Safety/Medical Supplies	-	-	4,485	-	4,485
Tires	432	330	11,251	631	13,605
Uniform Expense	773	-	15,213	11,012	16,000
Janitorial	282	254	2,271	2,201	3,551
Computer Equipment	-	-	-	5,766	-
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	597	575	12,630	11,685	17,312
Covid-19 Expenses	-	-	-	957	-
Streetlights	-	-	-	6,536	-
Auto & Truck Fuel	4,785	3,354	26,342	19,423	38,642
Food	336	69	1,191	1,516	1,713
Sm Tool & Min Equip	1,273	120	14,784	20,928	17,796
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	1,835	5,907	10,935	38,164	23,973
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,439,763	1,202,107	9,028,533	8,583,505	13,306,357
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,501,220	\$ 1,231,496	\$ 9,504,599	\$ 8,853,898	\$ 13,888,108
AS BUDGET	\$ 1,028,188	\$ 986,383	\$ 8,225,500	\$ 7,891,063	Not Applicable
% ACTUAL TO BUDGET	146.01%	124.85%	115.55%	112.20%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 35,503	\$ 33,270	\$ 282,764	\$ 266,246	\$ 382,574
CAPITAL OUTLAY (ACTUAL)	\$ 35,503	\$ 33,270	\$ 282,764	\$ 266,246	\$ 382,574
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 73,832	\$ 68,050	\$ 577,095	\$ 570,980	\$ 749,350
Transfer To Gf	138,488	97,327	894,020	716,575	1,326,965
Transfer To Cip	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 212,320	\$ 165,378	\$ 1,471,115	\$ 1,287,555	\$ 2,076,315
AS BUDGET	\$ 313,677	\$ 277,505	\$ 2,509,415	\$ 2,220,037	Not Applicable
% ACTUAL TO BUDGET	67.69%	59.59%	58.62%	58.00%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,935,271	\$ 1,580,720	\$ 12,772,665	\$ 11,721,982	\$ 18,286,416
AS BUDGET	\$ 1,520,409	\$ 1,429,807	\$ 12,163,275	\$ 11,438,454	Not Applicable
% ACTUAL TO BUDGET	127.29%	110.55%	105.01%	102.48%	Not Applicable

TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 08/2022 | FY 2022



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -1.16%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Aug 2022

Aug 2021

FY2022 YTD

FY2021 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	537,189	\$	573,078	\$	4,461,432	\$	4,687,254	\$	6,735,692
OTHER REVENUES		25,484		26,118		190,706		264,421		304,174
ADJUSTMENTS		26,794		(4,260)		24,937		(20,540)		(7,698)
Total Revenues	\$	589,467	\$	594,935	\$	4,677,076	\$	4,931,135	\$	7,032,168

Expenses

PERSONNEL	\$	64,245	\$	67,101	\$	555,668	\$	591,763	\$	778,781
PURCHASED & CONTRACTED SVC		27,412		25,267		150,009		141,222		238,031
PURCHASED PROPERTY SERVICES		350		6,212		19,937		34,154		37,910
SUPPLIES		41,176		36,150		250,014		221,414		339,456
COST OF GOODS SOLD		232,414		253,910		1,860,102		2,084,907		2,880,251
DEPR, DEBT SVC & OTHER COSTS		123,817		117,122		977,233		963,118		1,331,069
FUND TRANSFERS		117,151		104,467		918,466		865,774		1,238,244
Total Combined Expenses	\$	606,565	\$	610,230	\$	4,731,429	\$	4,902,353	\$	6,843,742

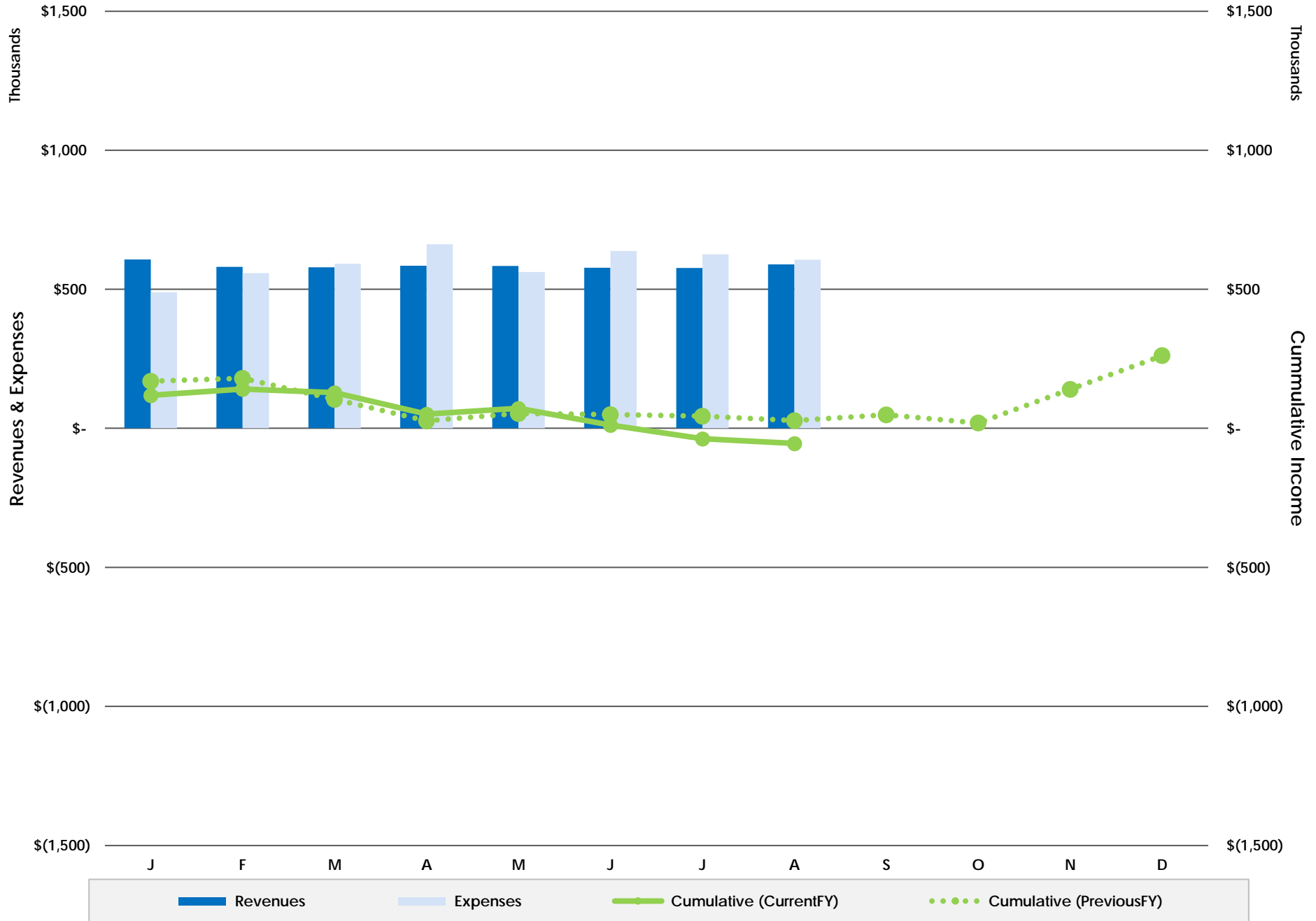
Income

Before Transfer	\$	100,053	\$	89,173	\$	864,112	\$	894,557	\$	1,426,670
After Transfer	\$	(17,098)	\$	(15,295)	\$	(54,354)	\$	28,782	\$	188,426

Margin

Before Transfer		16.97%		14.99%		18.48%		18.14%		20.29%
After Transfer		-2.90%		-2.57%		-1.16%		0.58%		2.68%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2022



MOST RECENT
12-MONTH

Aug 2022 Aug 2021 FY2022 YTD FY2021 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	MOST RECENT 12-MONTH
CABLE TELEVISION	\$ 206,435	\$ 240,502	\$ 1,727,541	\$ 2,104,099	\$ 2,657,838
DVR SERVICE	21,060	21,755	169,095	175,692	254,108
FIBER OPTICS	59,387	51,958	458,931	400,348	673,909
INTERNET	215,250	224,312	1,826,816	1,743,856	2,733,571
TELEPHONE	33,697	32,857	267,728	248,337	398,551
SET TOP BOX	1,360	1,694	11,322	14,921	17,715
Total RETAIL SALES (ACTUAL)	\$ 537,189	\$ 573,078	\$ 4,461,432	\$ 4,687,254	\$ 6,735,692

OTHER REVENUES

CATV INSTALL/UPGRADE	\$ 140	\$ 960	\$ 3,877	\$ 3,505	\$ 5,517
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	813	677	6,294	5,664	9,381
EQUIPMENT SALES	-	-	-	-	-
MODEM RENTAL	8,019	8,070	63,969	64,141	96,140
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	545	6,140	25,532	94,029	55,887
ADMIN ALLOCATION	15,967	10,272	91,050	97,082	137,265
CONTRIBUTED CAPITAL	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	-	(15)	-	(15)
Total OTHER REVENUES ACTUAL	\$ 25,484	\$ 26,118	\$ 190,706	\$ 264,421	\$ 304,174

Adjustment

Adjustment	\$ 26,794	\$ (4,260)	\$ 24,937	\$ (20,540)	\$ (7,698)
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Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$ 589,467	\$ 594,935	\$ 4,677,076	\$ 4,931,135	\$ 7,032,168
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SUMMARY

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
Personnel	\$ 64,245	\$ 67,101	\$ 555,668	\$ 591,763	\$ 778,781
Purchased & Contracted Svc	27,412	25,267	150,009	141,222	238,031
Purchased Property Services	350	6,212	19,937	34,154	37,910
Supplies	41,176	36,150	250,014	221,414	339,456
Cost of Goods Sold	232,414	253,910	1,860,102	2,084,907	2,880,251
Depr, Debt Svc & Other Costs	123,817	117,122	977,233	963,118	1,331,069
Fund Transfers	117,151	104,467	918,466	865,774	1,238,244
TOTAL SUMMARY (ACTUAL)	\$ 606,565	\$ 610,230	\$ 4,731,429	\$ 4,902,353	\$ 6,843,742

TELECOM

Personnel

Salaries	\$ 44,469	\$ 42,250	\$ 378,470	\$ 376,405	\$ 517,462
Benefits	19,776	24,851	177,198	215,358	261,319
Total Personnel (ACTUAL)	\$ 64,245	\$ 67,101	\$ 555,668	\$ 591,763	\$ 778,781

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	713	759	713	759	716
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	171	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	129	129	962	607	2,972
Pest Control	-	-	-	-	-
Maintenance	359	3,562	8,000	15,745	18,782
Equipment Rents/Leases	188	188	1,690	1,502	2,629
Pole Equip. Rents/Leases	-	-	-	2,000	466
Equipment Rental	16	15	102	103	190
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	32	-	160	-	160
Outside Maintenance	336	-	10,506	11,507	20,371
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	-	2,679	466
MAINTENANCE CONTRACTS	10,012	69	34,752	21,307	37,352
EQUIPMENT RENTAL	11	10	68	69	127
COMMUNICATION SERVICES	2,262	2,137	15,911	11,626	27,326
INTERNET COSTS	-	530	2,120	3,710	4,240
POSTAGE	45	-	45	110	45
TRAVEL EXPENSE	-	-	1,620	421	7,204
DUES/FEES	750	7,615	14,086	9,967	14,086
VEHICLE TAG & TITLE FEE	-	-	-	-	-
FCC FEES	3,310	4,393	24,171	33,220	47,956
GA DEPT OF REV FEES	-	-	-	-	-
TRAINING & EDUCATION -EMPLOYEE	-	-	8,974	14	9,086
CONTRACT LABOR	9,250	5,861	26,129	25,627	43,659
SOFTWARE EXPENSE	-	-	-	80	-
SHIPPING / FREIGHT	-	-	-	-	199
Total Purchased & Contracted Svc (ACTUAL)	\$ 27,412	\$ 25,267	\$ 150,009	\$ 141,222	\$ 238,031

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	350	352	2,266	7,151	3,914
Postage	-	-	-	10	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	792	1,166	792
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	200	200
Uniform Rental	-	-	-	-	-
Contract Labor	-	5,861	16,879	25,627	31,004
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL)	\$ 350	\$ 6,212	\$ 19,937	\$ 34,154	\$ 37,910

TELECOM (Continued)

Supplies

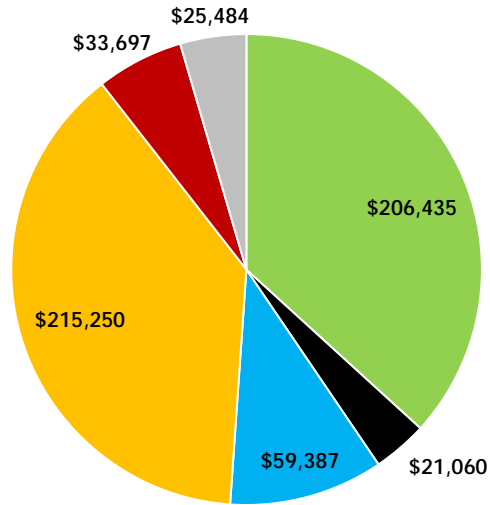
	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	258	-	258	-	307
Postage	-	-	-	-	-
Auto Parts	624	-	6,004	2,732	6,667
CONSTRUCTION MATERIALS	-	-	-	3,745	-
Damage Claims	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	244	54	491
Tires	-	88	265	255	986
Uniform Expense	-	-	2,557	3,676	2,944
Janitorial Supplies	282	254	2,189	2,270	3,470
Equipment Parts	85	213	463	8,804	893
R&M Building - Inside	-	-	-	202	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	5,022	4,159	24,376	18,309	40,320
Sys R&M - Inside/Shipping	-	-	-	27	-
COVID-19 EXPENSES	-	-	-	957	-
Utility Costs	2,947	3,129	28,463	22,317	42,497
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,860	1,206	9,968	7,514	14,856
Food	185	69	708	612	1,106
Small Tools & Minor Equipment	66	68	661	1,209	3,836
Small Operating Supplies	175	5,706	2,011	11,436	4,455
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	100	416	323	1,501	507
AUTO PARTS	-	-	72	-	72
CONSTRUCTION MATERIALS	-	-	-	11,992	-
EXPENDABLE FLUIDS	-	-	-	-	2
UNIFORM EXPENSE	-	-	2,628	-	2,628
JANITORIAL SUPPLIES	-	-	-	256	-
COMPUTER EQUIP NON-CAP	1,100	265	3,825	7,362	5,610
EQUIPMENT PARTS	861	-	2,399	606	2,486
REPAIRS & MAINTENANCE	12,217	7,061	78,523	44,966	94,279
COVID-19 EXPENSES	-	-	-	957	-
UTILITY COSTS	1,873	1,820	12,850	12,721	21,968
AUTO & TRUCK FUEL	1,860	1,206	10,194	7,514	15,083
SMALL TOOLS & MINOR EQUIPMENT	6,274	165	20,132	2,341	22,070
SMALL OPERATING SUPPLIES	1,758	8,177	12,847	29,883	17,359
DEPRECIATION EXPENSE	3,478	2,150	27,826	17,197	34,275
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 41,176	\$ 36,150	\$ 250,014	\$ 221,414	\$ 339,456

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,960	16,005	131,899	128,393	197,273
Cost of Sales CATV	188,275	211,559	1,518,781	1,742,704	2,372,469
Cost of Sales Internet	17,987	17,895	143,552	152,651	210,670
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	8,193	8,451	65,870	61,159	99,840
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 232,414	\$ 253,910	\$ 1,860,102	\$ 2,084,907	\$ 2,880,251
Depr, Debt Svc & Other Costs					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,619	14,706	125,212	117,212	169,330
INTEREST EXP - 2020 REV BONDS	43,089	43,089	344,713	344,713	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	73,832	68,050	577,095	570,980	749,350
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 123,817	\$ 117,122	\$ 977,233	\$ 963,118	\$ 1,331,069
Fund Transfers					
Transfer 5% to General Fund	17,461	16,542	143,311	141,708	208,365
TRANS OUT UTIL 5% TO GEN FUND	25,858	19,875	198,060	153,087	280,529
ADMIN ALLOC - ADMIN EXPENSES	73,832	68,050	577,095	570,980	749,350
Total Fund Transfers (ACTUAL)	\$ 117,151	\$ 104,467	\$ 918,466	\$ 865,774	\$ 1,238,244
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 606,565	\$ 610,230	\$ 4,731,429	\$ 4,902,353	\$ 6,843,742

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

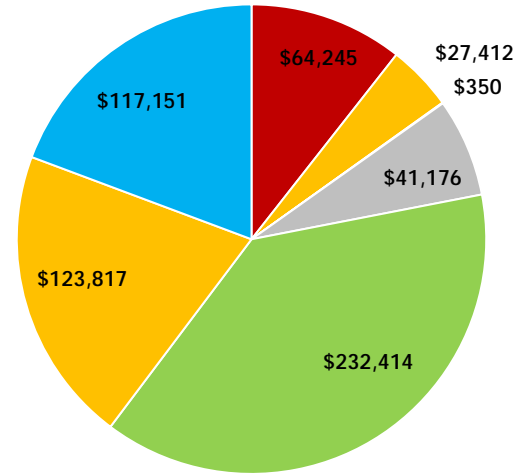
REVENUES [Aug 2022]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



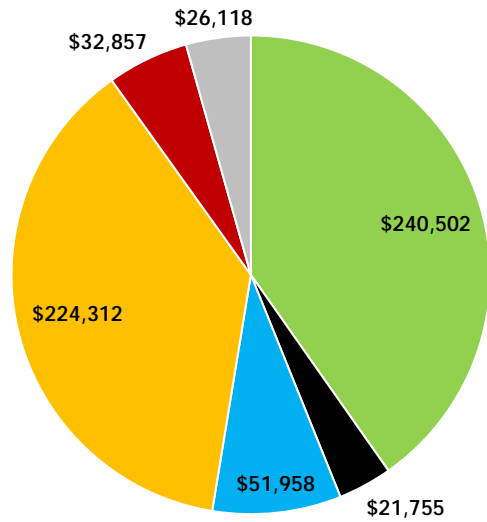
EXPENSES [Aug 2022]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



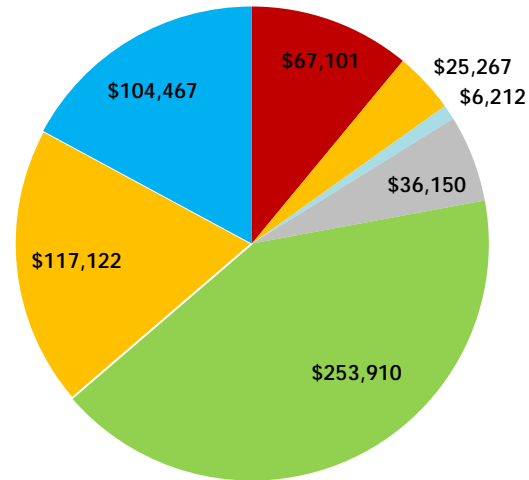
REVENUES [Aug 2021]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



EXPENSES [Aug 2021]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
BASIC & EXPANDED BASIC					
Number of Bills	1,681	1,995	14,144	17,755	21,828
Revenue (\$)	\$ 191,958	\$ 226,578	\$ 1,611,150	\$ 2,002,483	\$ 2,485,193
Revenue Per Bill (\$)	\$ 114	\$ 114	\$ 114	\$ 113	\$ 114
MINI BASIC					
Number of Bills	303	281	2,415	2,043	3,584
Revenue (\$)	\$ 11,253	\$ 10,466	\$ 89,703	\$ 72,287	\$ 132,526
Revenue Per Bill (\$)	\$ 37	\$ 37	\$ 37	\$ 35	\$ 37
BOSTWICK					
Number of Bills	11	11	88	90	132
Revenue (\$)	\$ 1,219	\$ 1,265	\$ 10,074	\$ 10,365	\$ 15,134
Revenue Per Bill (\$)	\$ 111	\$ 115	\$ 114	\$ 115	\$ 115
BULK CATV/MOTEL					
Number of Bills	4	5	32	40	48
Revenue (\$)	\$ 1,310	\$ 1,423	\$ 10,480	\$ 12,273	\$ 15,720
Revenue Per Bill (\$)	\$ 328	\$ 285	\$ 328	\$ 307	\$ 328
SHOWTIME					
Number of Bills	3	2	30	26	42
Revenue (\$)	\$ 44	\$ 29	\$ 378	\$ 359	\$ 536
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 13	\$ 14	\$ 13
SHOW/HBO					
Number of Bills	4	6	38	54	62
Revenue (\$)	\$ 50	\$ 75	\$ 474	\$ 671	\$ 775
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	2	2	16	16	24
Revenue (\$)	\$ 29	\$ 29	\$ 234	\$ 234	\$ 352
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15

MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	MOST RECENT 12-MONTH
HBO					
Number of Bills	18	22	164	185	248
Revenue (\$)	\$ 256	\$ 311	\$ 2,356	\$ 2,666	\$ 3,586
Revenue Per Bill (\$)	\$ 14	\$ 14	\$ 14	\$ 14	\$ 14
MAX/HBO					
Number of Bills	3	6	41	47	65
Revenue (\$)	\$ 38	\$ 75	\$ 486	\$ 579	\$ 787
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
PLAYBOY					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
STARZ					
Number of Bills	19	17	154	151	226
Revenue (\$)	\$ 278	\$ 249	\$ 2,207	\$ 2,182	\$ 3,229
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 14	\$ 14
DVR					
Number of Bills	126	133	1,019	1,126	1,545
Revenue (\$)	\$ 14,942	\$ 15,869	\$ 120,479	\$ 131,251	\$ 182,225
Revenue Per Bill (\$)	\$ 119	\$ 119	\$ 118	\$ 117	\$ 118
NON DVR					
Number of Bills	44	43	348	299	514
Revenue (\$)	\$ 5,101	\$ 4,848	\$ 40,612	\$ 36,159	\$ 59,969
Revenue Per Bill (\$)	\$ 116	\$ 113	\$ 117	\$ 121	\$ 117
SET TOP BOX					
Number of Bills	112	138	931	1,212	1,440
Revenue (\$)	\$ 1,360	\$ 1,694	\$ 11,322	\$ 14,921	\$ 17,715
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12

MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
ADD'L DVR BOX					
Number of Bills	58	56	440	451	647
Revenue (\$)	\$ 828	\$ 850	\$ 6,233	\$ 6,927	\$ 9,276
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 15	\$ 14
ADD'L NON DVR BOX					
Number of Bills	20	18	167	120	246
Revenue (\$)	\$ 189	\$ 188	\$ 1,771	\$ 1,355	\$ 2,638
Revenue Per Bill (\$)	\$ 9	\$ 10	\$ 11	\$ 11	\$ 11
FIBER					
Number of Bills	319	206	2,305	1,357	3,228
Revenue (\$)	\$ 59,387	\$ 51,958	\$ 458,931	\$ 400,348	\$ 673,909
Revenue Per Bill (\$)	\$ 186	\$ 252	\$ 199	\$ 295	\$ 209
INTERNET					
Number of Bills	4,153	4,108	32,918	32,768	49,303
Revenue (\$)	\$ 213,391	\$ 221,734	\$ 1,810,715	\$ 1,722,293	\$ 2,707,734
Revenue Per Bill (\$)	\$ 51	\$ 54	\$ 55	\$ 53	\$ 55
WIRELESS INTERNET					
Number of Bills	27	37	235	309	375
Revenue (\$)	\$ 1,859	\$ 2,578	\$ 16,101	\$ 21,564	\$ 25,837
Revenue Per Bill (\$)	\$ 69	\$ 70	\$ 69	\$ 70	\$ 69
RESIDENTIAL PHONE					
Number of Bills	737	775	5,917	6,412	8,969
Revenue (\$)	\$ 6,639	\$ 5,484	\$ 50,935	\$ 42,475	\$ 73,907
Revenue Per Bill (\$)	\$ 9	\$ 7	\$ 9	\$ 7	\$ 8
COMMERCIAL PHONE					
Number of Bills	286	281	2,279	2,272	3,400
Revenue (\$)	\$ 18,274	\$ 18,326	\$ 146,311	\$ 150,220	\$ 218,453
Revenue Per Bill (\$)	\$ 64	\$ 65	\$ 64	\$ 66	\$ 64
TOTAL REVENUES	\$ 528,405	\$ 564,031	\$ 4,390,951	\$ 4,631,612	\$ 6,629,501

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

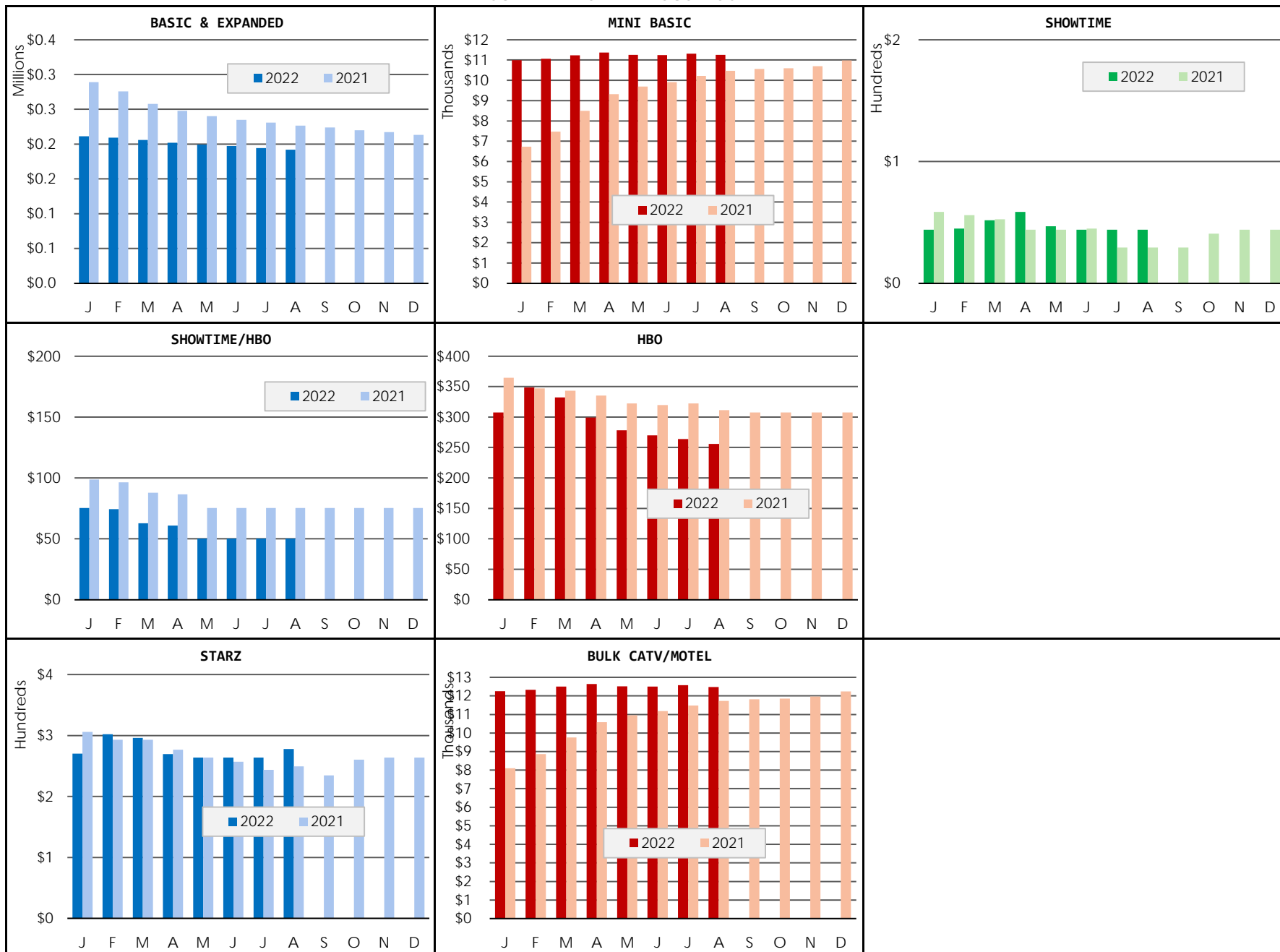


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

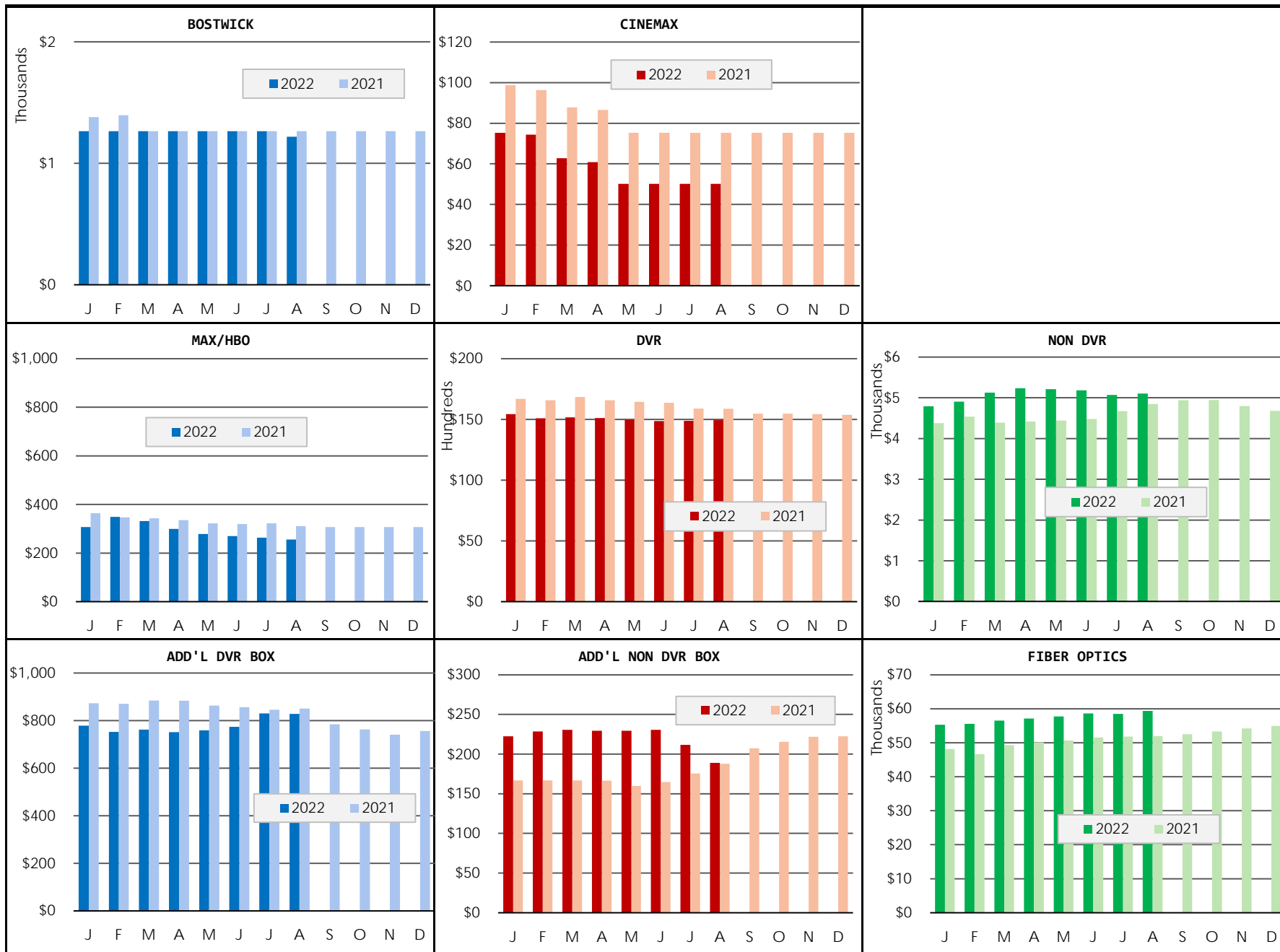
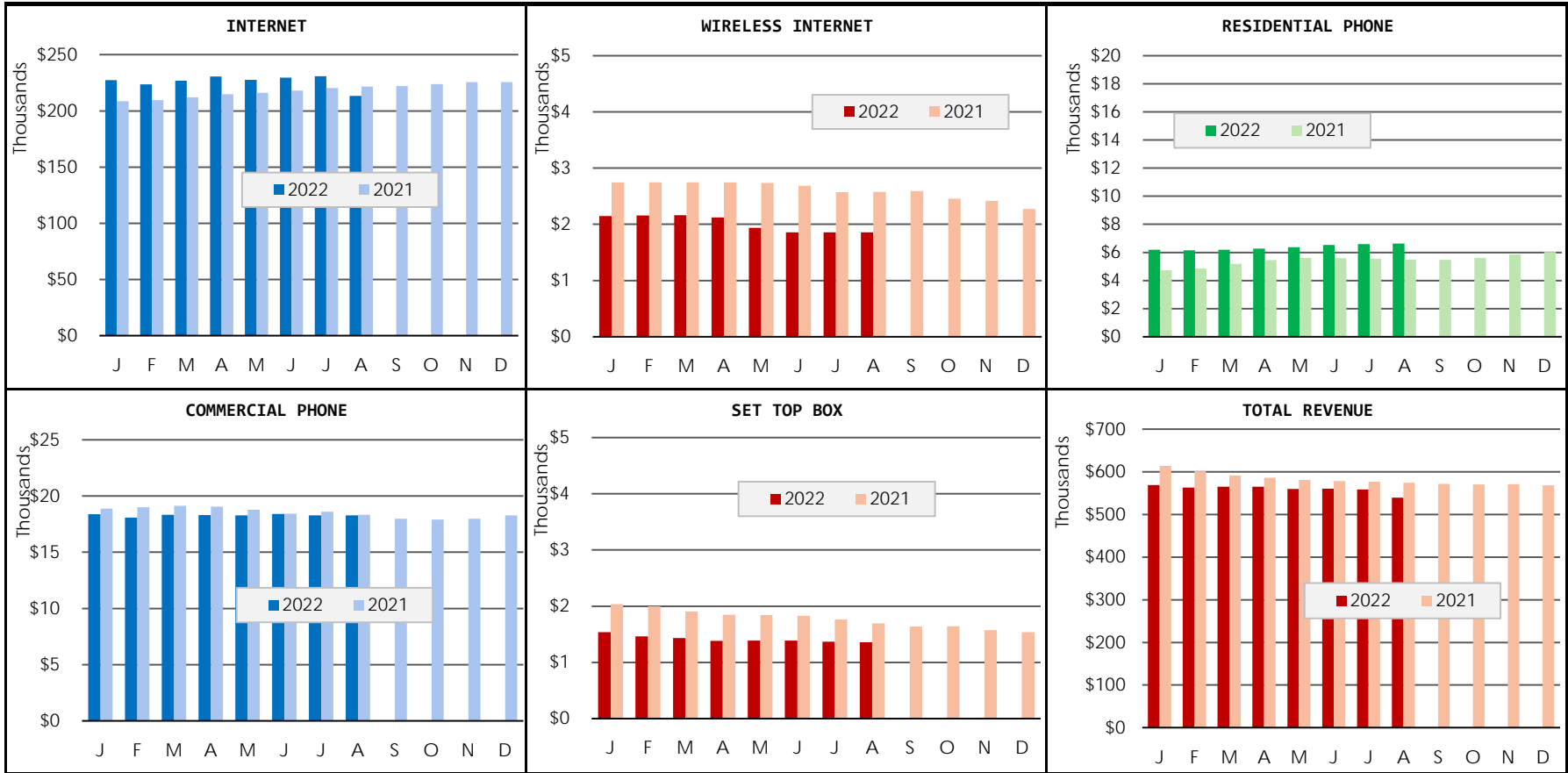


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





Financial Report as of August 2022

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

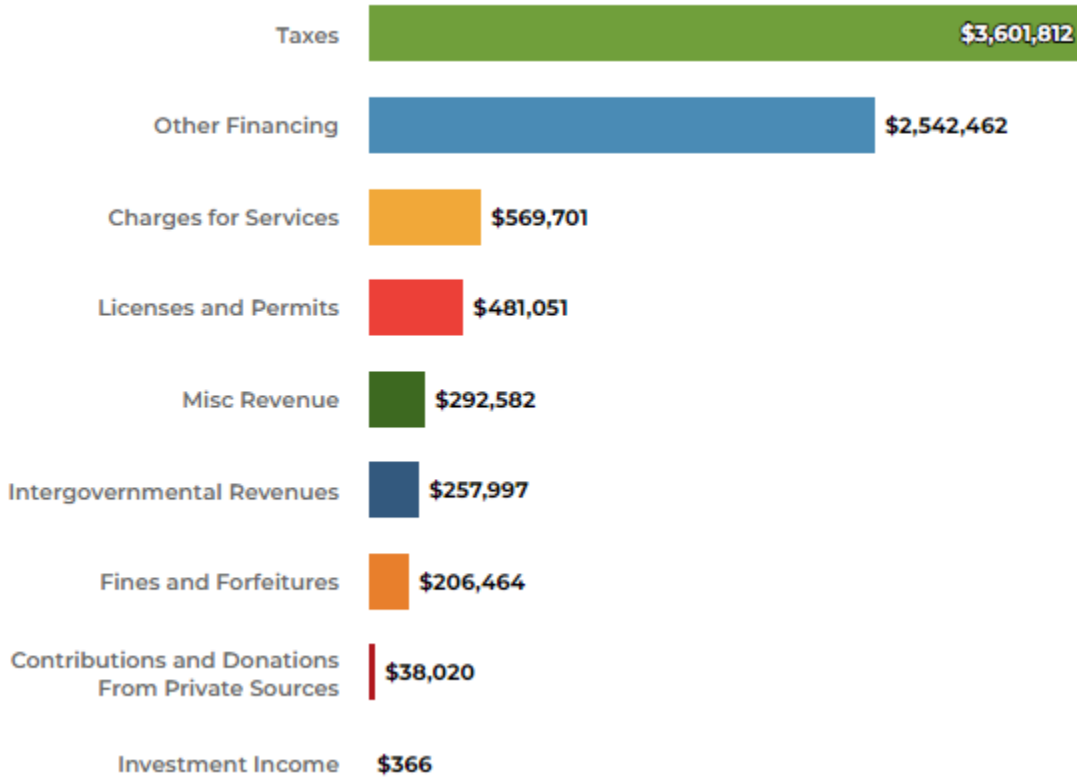
\$15,653,543

COLLECTED TO DATE

(51% of budgeted collected to date)

\$7,990,456

General Fund year-to-date revenues for the month totaled \$7,990,456 which is 51% of total budgeted revenues of \$15,653,543 for 2022. Property Tax & Insurance Premium Tax collections make up @ 37% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

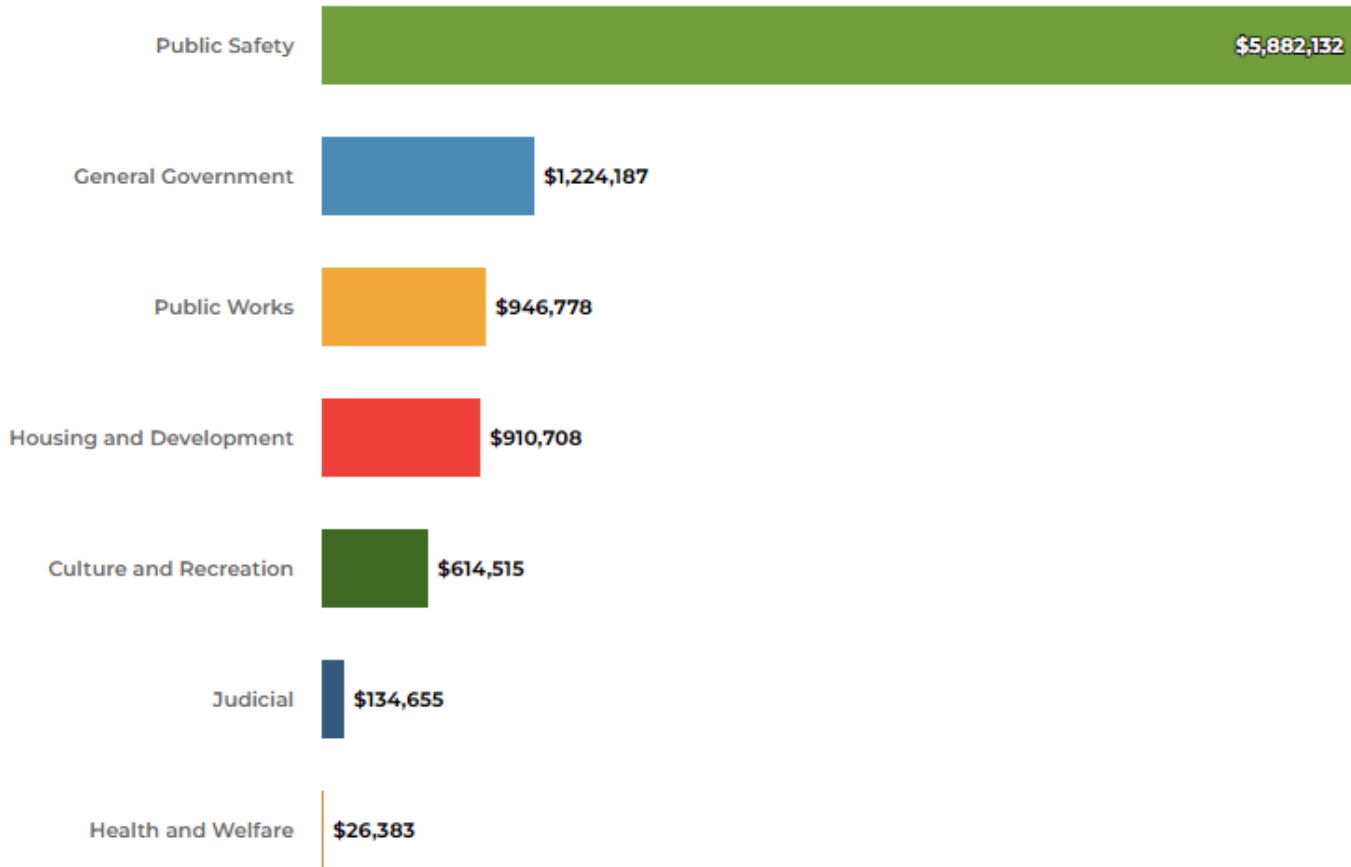
\$15,653,543

EXPENDED TO DATE

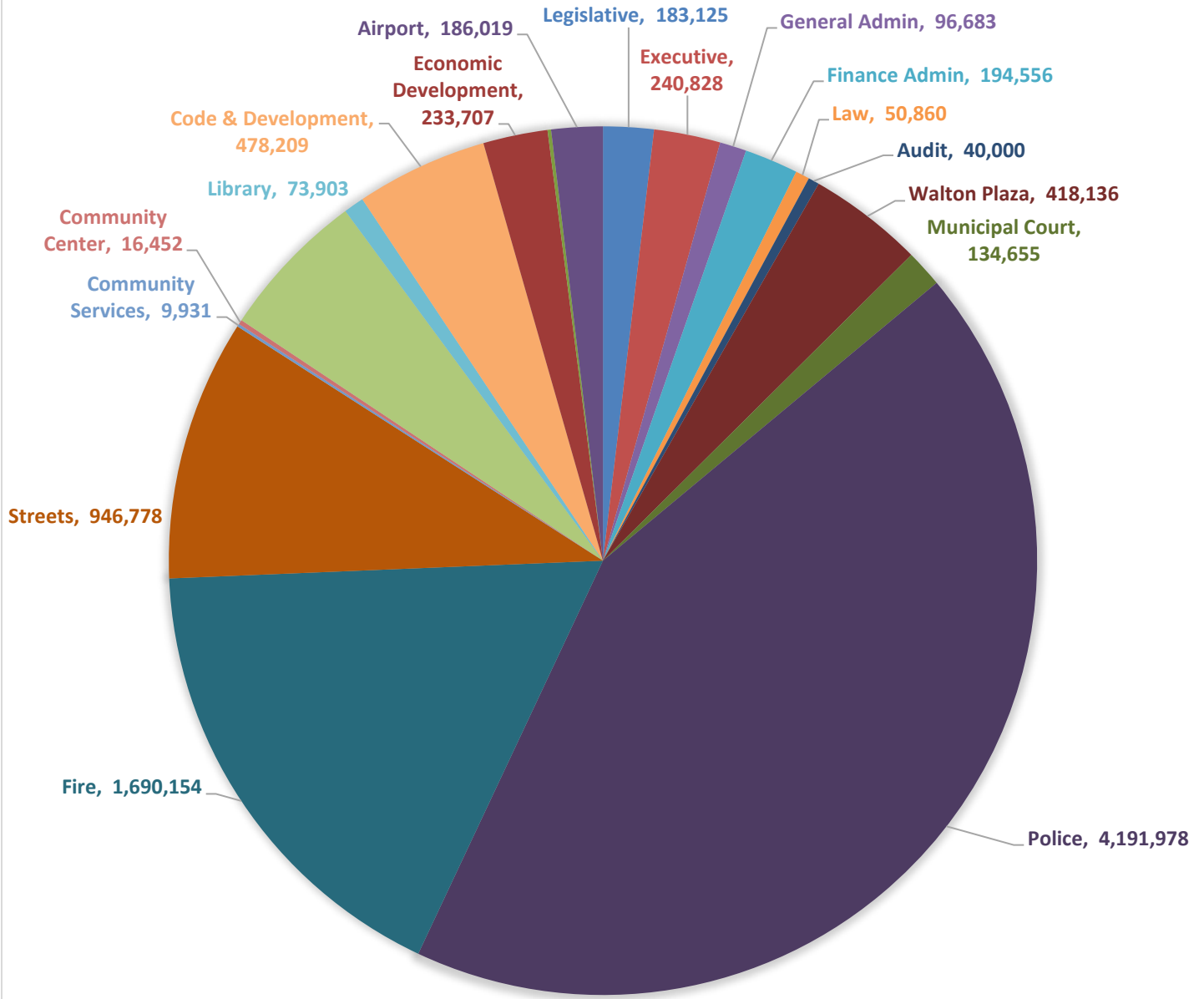
(62% of budgeted used to date)

\$9,739,358

General Fund year-to-date expenses for the month totaled \$9,739,358 which is 62% of total budgeted expenses of \$15,653,543 for 2022.



GENERAL FUND EXPENSE YTD



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

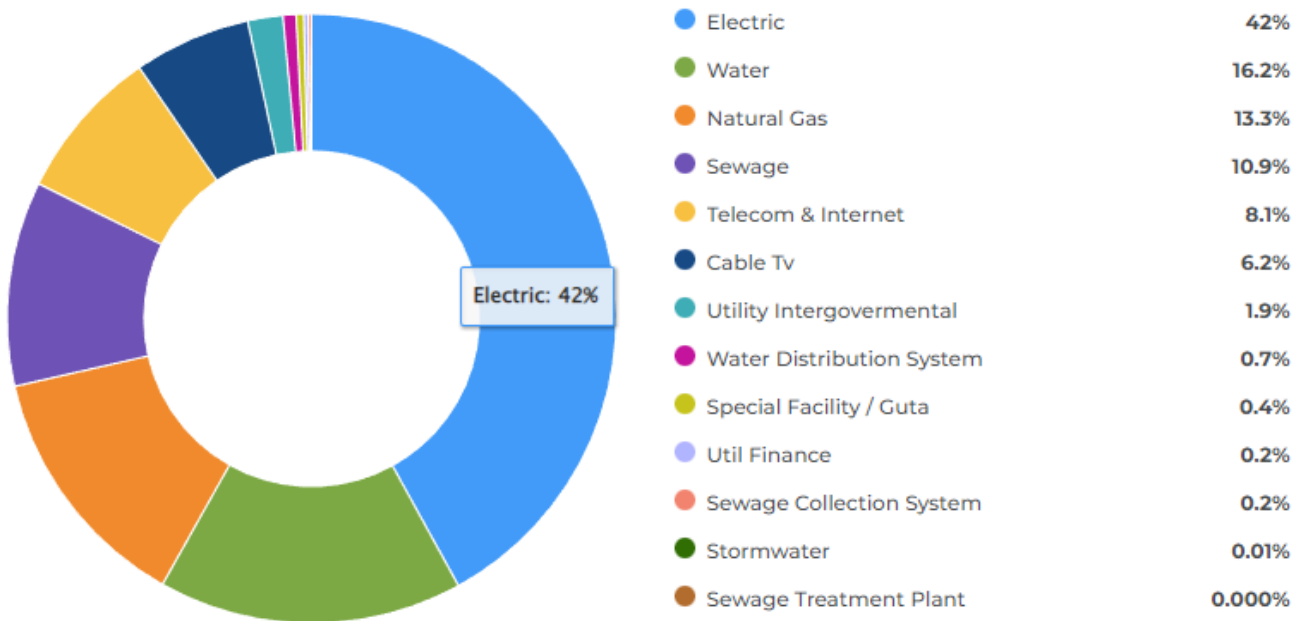
\$45,689,095

COLLECTED TO DATE

(71% of budgeted collected to date)

\$32,653,903

Utility Fund year-to-date operating revenues for the month totaled \$32,589,499. This is 71% of total budgeted revenues of \$45,689,095 for 2022. Capital revenues total \$60,524.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

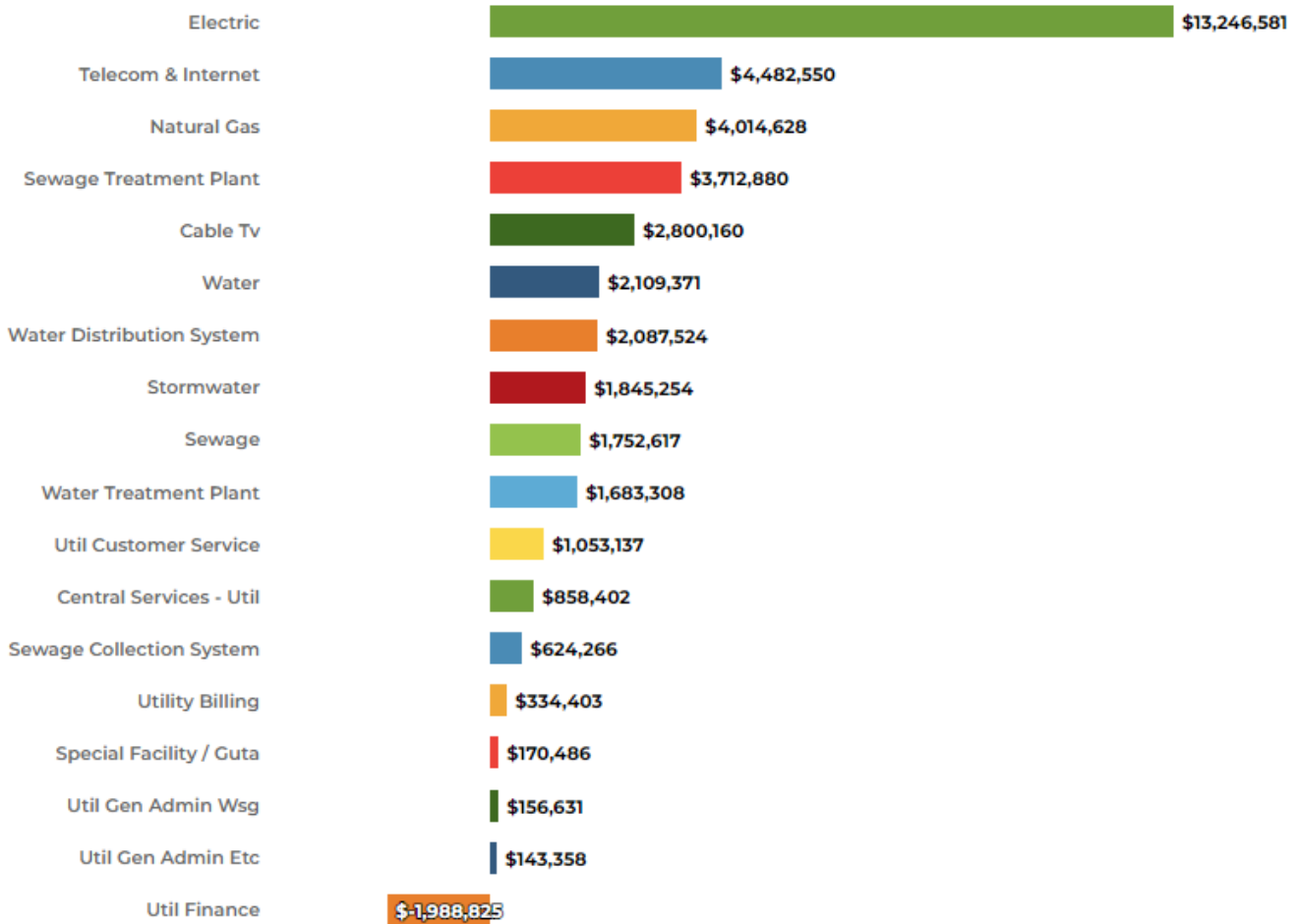
\$45,689,095

EXPENDED TO DATE

(86% of budgeted used to date)

\$39,086,734

Utility Fund year-to-date operating expenses for the month totaled \$29,420,604 (*excluding capital expense*) which is 65% of total budgeted expenses of \$45,689,095 for 2022. Year-to-date capital expense totaled \$9,664,606, which include Utility Bond expenditures.



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

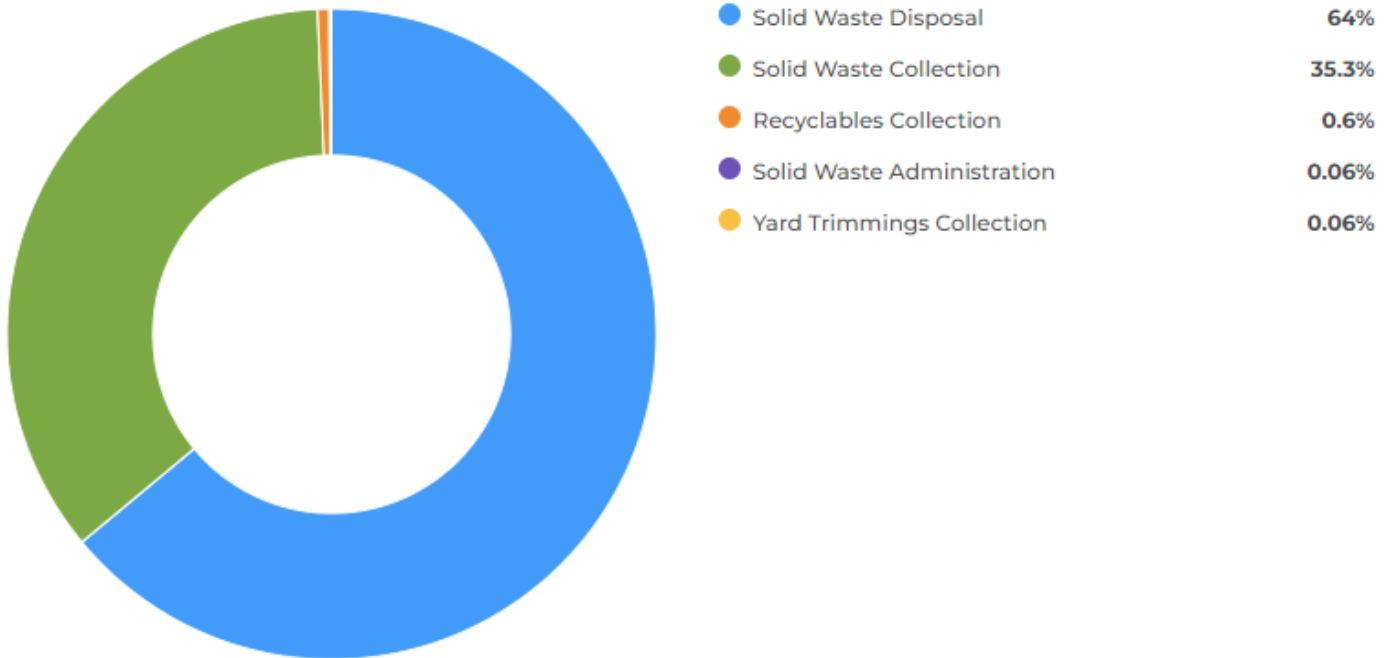
\$6,193,677

COLLECTED TO DATE

(75% of budgeted collected to date)

\$4,654,109

Solid Waste year-to-date revenues for the month totaled \$4,654,109. This is 75% of total budgeted revenues of \$6,193,677 for 2022.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

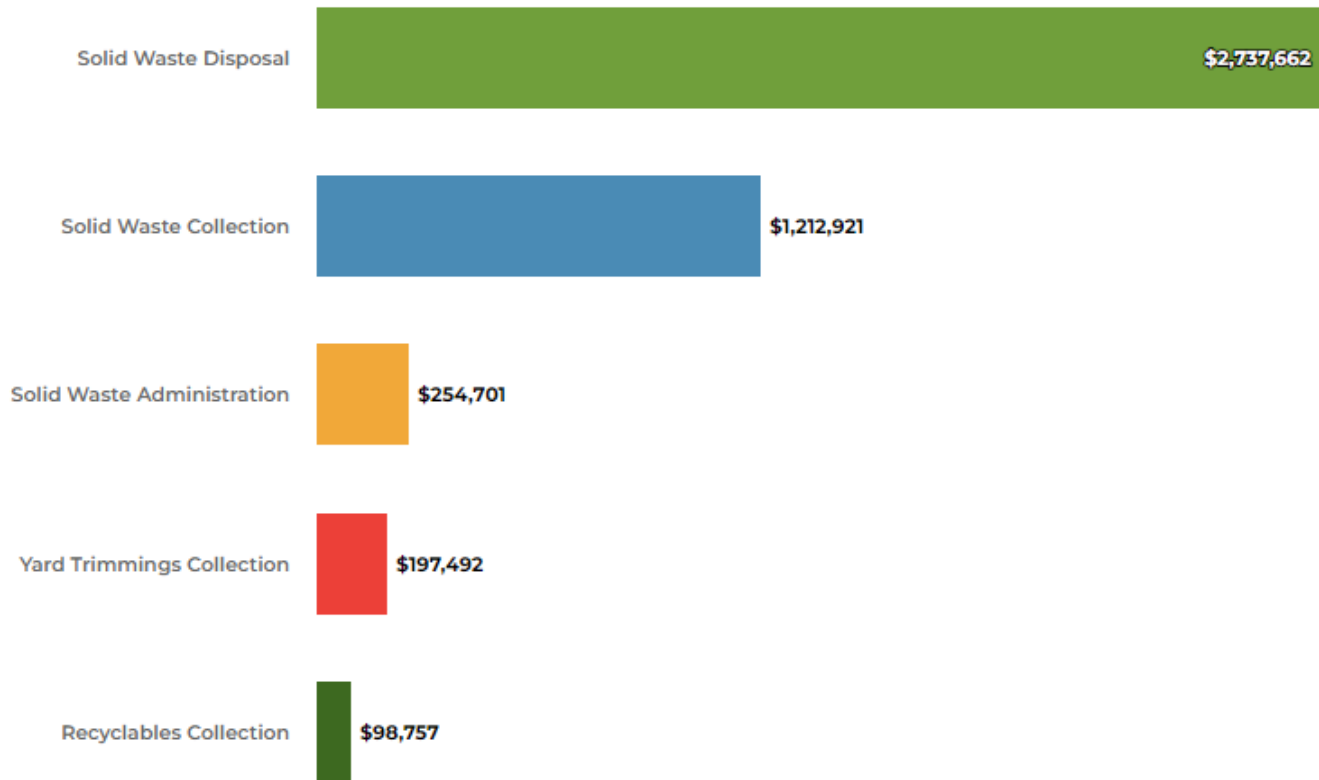
\$6,193,677

EXPENDED TO DATE

(77% of budgeted used to date)

\$4,779,835

Solid Waste year-to-date expenses for the month totaled \$4,414,414 (*excluding capital expense*) which is 71% of total budgeted expenses \$6,193,677. Year to date capital expenses total \$365,421.



Cash balances for the City of Monroe at month end totaled **\$84,950,739** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	4,100,417
Stabilization Fund	1,250,000
Group Health Insurance Claims (Insurance Trust)	90,344
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,740
SPLOST 2013	304,237
SPLOST 2019	4,480,610
SPECIAL REVENUE FUND	
Hotel/Motel	14,766
DEA Confiscated Assets Fund	131,445
Confiscated Assets Fund	90,398
American Rescue Plan	4,161,446
ENTERPRISE FUND	
Solid Waste	1,015,890
Solid Waste Capital	657,087
Utility Revenue	15,090
Utility Revenue Reserve	1,000,000
Utility MEAG Short-Term Investment	6,799,982
Utility MEAG Intermediate Extended Investment	8,746,314
Utility MEAG Intermediate Portfolio Investment	3,656,919
Utility Capital Improvement	2,831,819
Utility Tap Fees	6,719,522
Utility GEFA	1,000
Utility Bond Sinking Fund	593,102
2020 Util Bond Sinking Fund	446,672
2020 Bond Fund	35,018,869
Utility Customer Deposits (Restricted)	679,890
Utility Customer Deposits (Investment)	1,584,926

The total Utility Capital funds available at month end are \$10,551,341 as broken down in the section below:

Utility Capital Improvement Cash Balance	2,831,819
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	6,719,522
Total Current Funds Available	10,551,341

<u>Remaining</u>	<u>2022 Budgeted</u>	<u>2022 Actual</u>	<u>Remaining</u>
<u>Budget</u>	<u>Expense</u>	<u>Expense</u>	<u>Budget</u>

Totals	7,978,938	9,105,210	4,278,469	14,661,642
Remaining estimated annual Tap Fees	-	1,449,996	483,332	483,332
Remaining estimated annual CIP transfers-in	-	3,456,000	1,152,000	1,152,000
Estimated Utility Capital Cash Balance EOY	2,572,403		12,186,673	(2,474,969)

The detail by year of each project is shown on the following page

Utility Transfers Out

	Capital	
	Improvement	General Fund
January	\$ 285,041	\$ 260,872
February	\$ 310,829	\$ 283,237
March	\$ 331,966	\$ 303,537
April	\$ 285,727	\$ 261,347
May	\$ 278,248	\$ 254,952
June	\$ 276,965	\$ 255,332
July	\$ 291,881	\$ 285,186
August	\$ 310,017	\$ 305,281
September		
October		
November		
December		
YTD Total	\$ 2,370,674	\$ 2,209,744

Utility Capital Funding

Approved Projects/Assets

<u>Dept</u>	<u>Project Description</u>	<u>Remaining Budget</u>	<u>2022 Budgeted Expense</u>	<u>2022 Actual Expense</u>	<u>Remaining Budget</u>
Sewer	Application/Design CDBG 2022 submittal			8,700	
Sewer	CDBG 2022 Construction	-	100,000		100,000
Sewer	Lumpkin Street Sewer improvements			424	
Sewer	Sewer Main Rehab 2022	200,000	200,000	9,413	390,587
Sewer	Truck Bypass Sewer Relocation		39,400	39,398	2
Sewer	air compressor	24,760			24,760
Sewer	Trickling Filter Pump	41,161			41,161
Sewer	Truck Replacement		49,000		49,000
Sewer	Final Clarifier Clean Out	20,000			20,000
Sewer	16 Ton Equipment Trailer	8,190	16,990	14,990	10,190
Sewer	major repair JD excavator				
Sewer	Sewer Extensions	100,000			100,000
Sewer	Fusing Machine		23,700	22,415	1,285
Sewer Plant	Pump Station SCADA	50,000	192,900		242,900
Sewer Plant	Zero Turn Mower		8,000	8,000	-
Sewer Plant	WWTP Infrastructure Repair/Replacement-2022 EQUIP NOT A PROJECT		350,000	43,058	306,942
Sewer Plant	Wastewater Pump Station Electrical		200,000	49,850	150,150
Water	Fire Hydrant Replacement	110,000	55,000		165,000
Water	Replacement of Controls	40,000			40,000
Water	Fire Hydrant Replacement	-			-
Water	Water Meters	113,000	56,500		169,500
Water	Fire Hydrant Security	75,000	50,000		125,000
Water	Service Renewals		200,000		200,000
Water	Waterline extensions & pressure improvements	511,179			511,179
Water	New Construction Water Meters	20,560			20,560
Water	Water Master Plan	32,306		1,745	30,561
Water	Water Main Rehab 2021	581,148	-		581,148
Water	REMOVE BRICK FACING OLD WATER PLANT			74,429	
Water	Water Main Rehab 2022		300,000		300,000
Water	Jim Daws Water Hydrant Extension			3,774	
Water	replace engine in F350 truck				-
Water	Macedonia Church Rd Water Extension		8,800	7,899	901
Water	Truck Bypass Water Relocation		200,932	197,653	3,279
Water	High Service Pumps	12,034			12,034
Water	Alcovy River Screen	350,000			350,000
Water	Water Main Extensions		300,000		300,000
Water	equipment trailer	8,190	16,990	14,990	10,190
Water	Truck		47,000	39,314	
Water Plant	Warehouse Improvements	22,384		47,340	
Water Plant	Infrastructure Repair/Replacement	400,000	250,000	42,349	607,651
Water Plant	Membrane Filters 2022	50,000	200,000	156,929	93,071
Water Plant	Truck		46,950	39,314	
Water Plant	WTP SCADA Upgrade		75,000	61,800	13,200
Water Plant	Jacks Creek Pump Station Clearing & Dredging		165,000		165,000
Water/Telecom	Loganville Water Line-Fiber	245,000			245,000
Central Svcs	Plaza renovations phase #2 (bldgs B thru E)			117,851	
Central Svcs	Utility Branding Imagery		175,000	38,493	136,507
Central Svcs	SR 83 connector - engineering	-		139	
Central Svcs	Town Green		2,000,000		2,000,000
Central Svcs	Vehicle	-	77,000	33,950	43,050
Central Svcs	Exchange server	49,038	15,000		64,038
Central Svcs	Forklift at Warehouse	36,100	40,000		76,100
Central Svcs	Zero Turn Mower		12,000		12,000
Central Svcs	City Hall Flooring Replacement		90,000		90,000
Central Svcs	North Lumpkin Alleyway Improvements		150,000		150,000
Admin	Trucks	48,000			48,000
Admin	Cisco Firepower for cyber security			10,379	
Electric	Automated Switching	74,572			74,572
Electric	Reconductor Distribution System	148,448			148,448
Electric	GIS Program Development	5,817			5,817
Electric	System Automation 2019-2020	215,141	-		215,141
Electric	Underground for Town Green	138,129		102,274	35,856
Electric	Monroe Pavilion Electric	-		178,540	
Electric	Downtown Lighting Replacement 2021	22,002			22,002
Electric	AMI meters/system	346,613		1,067	345,546
Electric	Rebuild Highland & S Madison Ave (poles, transformers, wire, etc)	556,207		100,220	455,986
Electric	Meadows Farm Subdivision			41,058	

Electric	Stone Creek II streetlights		5,397	
Electric	commercial demand meters	70,000	53,856	16,144
Electric	City Hall lighting			-
Electric	EV charging stations		110,500	110,500
Electric	Reconductor Distrubtion System 2022		-	-
Electric	3 Phase Feeder (Hwy138 - Hospital)	95,000		95,000
Electric	Cover Gear	25,000		25,000
Electric	Pole Crane	80,000		80,000
Electric	Altec AA55 bucket truck		205,000	205,000
Electric	Pole Replacement		200,000	200,000
Electric	Pole / Wire trailer			-
Electric	Three Phase Rebuild		125,000	125,000
Electric	Repairs to Excavator		11,249	
Telecom	IP Conversion	107,729		107,729
Telecom	IPTV	100,585		100,585
Telecom	2018 redundancy	309,409		309,409
Telecom	Community WiFi / Wireless Deployment	50,459		50,459
Telecom	Fiber to the X services	-	550,473	
Telecom	Core switch replacement	22,198		22,198
Telecom	Managed WiFi		240,000	
Telecom	Streaming TV		79,227	
Telecom	Fusion Splicer	38,079		38,079
Telecom	Halon Fire Suppression	44,000		44,000
Telecom	FTTX		595,000	595,000
Telecom	Altec 37G vehicles/Two		126,000	126,000
Cable	Cable Replacement		11,870	
Gas	natural gas master plan	150,000		150,000
Gas	Gas GIS	72,249		72,249
Gas	GIS Program Development	5,817		5,817
Gas	Gas Main Renewal 2021	161,092	-	161,092
Gas	Main Extension (Monroe Pavilion, etc)	88,705	-	88,705
Gas	Gas Main Renewal 2022		400,000	14,055
Gas	Extensions 2022		200,000	151,943
Gas	Truck Bypass Gas Relocation		237,554	86,823
Gas	Lacy, Davis, Harris & Ash Streets	140,000		140,000
Gas	Various Projects	100,000		100,000
Gas	equipment trailer	16,380	33,980	32,280
Gas	Truck	-		-
Gas	mini excavator		70,014	70,014
Gas	Gas System Improv-Metering SCADA		18,500	18,500
Stormwater	pickup truck	93,232		93,232
Stormwater	2018 Infrastructure Repair/Replacement	45,510		45,510
Stormwater	CDBG 2020 Construction	996,442		1,506,770
Stormwater	Storm/Drain Retention Pond Rehab	270,500	100,000	370,500
Stormwater	Infrastructure / Pipes / Inlets / etc. 2021	133,391	-	133,391
Stormwater	Infrastructure / Pipes / Inlets / etc. 2022		50,000	11,781
Stormwater	Lateral Repair	8,183		8,183
Stormwater	Improvements	100,000		100,000
Stormwater	North Madison Stormwater Rehab		400,000	400,000
Stormwater	Stormwater Master Plan		400,000	400,000
Stormwater	Dumptruck		110,000	110,000
Stormwater	Trailer for excavator		12,500	14,990

Utility 2020 Bond Projects

	Original Budget	Expenditures	Balance
Alcoy Sewer Line Extension	4,000,000	1,990,059	2,009,941
Loganville Water Transmission Line Extension	5,580,000	5,580,000	-
Broadband Fiber Extension	12,700,000	3,139,674	9,560,326
Blaine Station Telecom Building	478,648	424,344	54,304
Wastewater Treatment Plant Upgrades	7,500,000	3,084,980	4,415,020
Raw Water Line Upgrades	3,520,000	157,921	3,362,079
Water Tank Industrial Park & Line Extension	3,000,000	90,322	2,909,678
East Walton Gas Line Extension	1,000,000	322,494	677,506
Future Water Transmission Line Extensions	1,700,000	1,601,832	98,168
Future Expansion Projects	5,771,352		5,771,352
Water Plant System Upgrades	3,000,000	400,515	2,599,485
Water Tank Northside of System	1,750,000		1,750,000
Bond Closing Fees from Bond Proceeds		435,942	(435,942)
	\$50,000,000	\$17,228,082	\$32,771,918

Solid Waste Capital Funding

Approved Projects/Assets

<u>Dept</u>	<u>Project Description</u>	<u>Remaining Budget</u>	<u>2022 Budgeted Expense</u>	<u>2022 Actual Expense</u>	<u>Remaining Budget</u>
Solid Waste	Recycling & Garbage Carts	15,203		29,214	(14,012)
Solid Waste	Transfer Station Improvements	24,067	25,000	26,956	22,111
Solid Waste	Guardrails for New Scales		14,000		14,000
Solid Waste	Downtown Dumpster Corrals	150,000			150,000
Solid Waste	Residential Garbage Truck		150,752		150,752
Solid Waste	Commercial Garbage Truck	270,000	301,000	319,835	251,165
Solid Waste	Pickup Truck	-	35,000		35,000
Solid Waste	Front Load Dumpsters			28,615	
Totals		459,270	525,752	404,620	609,017
Remaining estimated annual CIP transfers-in		-	300,000	100,000	100,000
Estimated Solid Waste Capital Cash Balance		197,817			148,070

Solid Waste Capital Improvement Cash Balance 657,087 as of August

SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,560,223	\$3,839,812	\$233,342
Public Safety	1,200,000	1,210,933	1,159,655	19,616	70,895
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$12,839,010	\$3,859,429	\$304,237

2019 SPLOST	Original Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$6,139,675	\$6,005,859	\$3,943,997	\$1,299,313	\$3,361,175
Parks	2,631,289	2,573,939	1,454,884	379	1,119,435
	\$8,770,964	\$8,579,798	\$5,398,880	\$1,299,692	\$4,480,610

General Fund

For Fiscal Period Ending: 8/2022



	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Sept-Dec	Projected Year End 2022	Year End 2021
Revenue							
1510 - FINANCE ADMIN	13,844,928	13,844,928	920,452	6,673,184	8,434,163	15,107,347	14,143,436
1519 - INTERGOVERNMENTAL	109,600	109,600	-	24,935	19,092	44,027	126,615
1565 - WALTON PLAZA	3,308	3,308	276	2,205	1,379	3,584	3,308
2650 - MUNICIPAL COURT	300,000	300,000	28,425	173,635	121,981	295,616	293,141
3200 - POLICE	198,739	248,258	65,853	145,994	131,935	277,930	360,736
3500 - FIRE OPERATIONS	49,812	60,344	-	10,532	49,812	60,344	64,005
3510 - FIRE PREVENTION/CRR	-	-	1,050	7,305	1,250	8,555	1,000
4200 - STREETS & TRANSPORTATION	175,474	175,474	5,520	196,518	-	196,518	152,099
5530 - COMMUNITY CENTER	38,333	38,333	-	27,083	12,081	39,164	18,333
7200 - CODE & DEVELOPMENT	506,700	506,700	38,848	499,687	274,001	773,689	505,555
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	-	7,779	17,093	24,872	26,027
7521 - MAINSTREET	35,000	35,000	8,750	17,500	26,250	43,750	35,000
7563 - AIRPORT	205,350	205,350	23,486	204,098	131,542	335,640	278,194
Revenue Total:	15,487,244	15,547,295	1,092,659	7,990,455	9,220,580	17,211,035	16,007,449
Expense							
1100 - LEGISLATIVE	251,291	251,291	26,911	183,125	98,729	281,853	240,604
1300 - EXECUTIVE	571,181	571,181	88,655	240,828	173,565	414,393	389,602
1400 - ELECTIONS	-	-	-	-	-	-	17,700
1500 - GENERAL ADMIN	147,847	147,847	10,560	96,683	62,173	158,856	144,744
1510 - FINANCE ADMIN	501,455	501,455	11,715	194,555	213,107	407,662	1,285,060
1530 - LAW	160,000	160,000	55	50,860	110	50,970	218,844
1560 - AUDIT	40,000	40,000	-	40,000	-	40,000	39,500
1565 - WALTON PLAZA	594,136	594,136	120,908	418,136	177,221	595,356	596,373
2650 - MUNICIPAL COURT	217,973	217,973	13,726	134,655	115,718	250,373	197,999
3200 - POLICE	6,360,323	6,409,842	663,967	4,191,359	2,911,421	7,102,780	5,732,588
3500 - FIRE OPERATIONS	2,700,122	2,710,654	186,711	1,625,971	1,270,416	2,896,386	2,445,037
3510 - FIRE PREVENTION/CRR	102,787	102,787	14,614	64,802	42,400	107,202	93,355
4200 - STREETS & TRANSPORTATION	1,646,471	1,646,471	129,917	948,378	665,542	1,613,921	1,474,913
5500 - COMMUNITY SERVICES	12,900	12,900	-	9,931	2,887	12,818	12,818
5530 - COMMUNITY CENTER	6,032	6,032	498	16,452	2,636	19,088	10,462
6200 - BLDGS & GROUNDS	582,127	582,127	56,798	540,613	239,363	779,976	1,217,014
6500 - LIBRARIES	124,075	124,075	5,395	73,903	63,504	137,407	135,123
7200 - CODE & DEVELOPMENT	771,750	771,750	71,061	478,209	316,780	794,989	716,608
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,844	4,844	4,844
7520 - ECONOMIC DEVELOPMENT	520,780	520,780	34,712	233,707	228,590	462,297	460,745
7550 - DOWNTOWN DEVELOPMENT	25,400	25,400	274	12,774	12,664	25,438	25,000
7563 - AIRPORT	145,750	145,750	38,335	186,019	108,043	294,062	191,257
Expense Total:	15,487,244	15,547,295	1,474,812	9,740,957	6,709,713	16,450,670	15,650,193
Report Surplus (Deficit):				(1,750,502)		760,365	357,256



Monroe, GA

General Fund

Monthly Budget Report
Group Summary
For Fiscal: 2022 Period Ending: 08/31/2022

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	775,889.41	424,739.36	-351,150.05	-45.26 %	6,207,115.28	3,601,812.04	-2,605,303.24	-41.97 %	9,314,399.00
Total R1: 31 - TAXES:	775,889.41	424,739.36	-351,150.05	-45.26 %	6,207,115.28	3,601,812.04	-2,605,303.24	-41.97 %	9,314,399.00
R1: 32 - LICENSES & PERMITS									
7200 - CODE & DEVELOPMENT	36,710.31	37,834.90	1,124.59	3.06 %	293,682.48	481,051.43	187,368.95	63.80 %	440,700.00
Total R1: 32 - LICENSES & PERMITS:	36,710.31	37,834.90	1,124.59	3.06 %	293,682.48	481,051.43	187,368.95	63.80 %	440,700.00
R1: 33 - INTERGOVERNMENTAL									
1519 - INTERGOVERNMENTAL	9,129.68	0.00	-9,129.68	-100.00 %	73,037.44	24,935.00	-48,102.44	-65.86 %	109,600.00
3200 - POLICE	7,042.08	0.00	-7,042.08	-100.00 %	56,336.64	49,519.00	-6,817.64	-12.10 %	84,519.00
4200 - STREETS & TRANSPORTATION	14,616.98	0.00	-14,616.98	-100.00 %	116,935.84	175,474.02	58,538.18	50.06 %	175,474.00
7200 - CODE & DEVELOPMENT	0.00	0.00	0.00	0.00 %	0.00	8,068.50	8,068.50	0.00 %	0.00
Total R1: 33 - INTERGOVERNMENTAL:	30,788.74	0.00	-30,788.74	-100.00 %	246,309.92	257,996.52	11,686.60	4.74 %	369,593.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	66,640.00	63,365.96	-3,274.04	-4.91 %	533,120.00	538,499.06	5,379.06	1.01 %	800,000.00
3200 - POLICE	1,666.00	420.13	-1,245.87	-74.78 %	13,328.00	4,291.14	-9,036.86	-67.80 %	20,000.00
3510 - FIRE PREVENTION/CRR	0.00	1,050.00	1,050.00	0.00 %	0.00	7,305.00	7,305.00	0.00 %	0.00
7200 - CODE & DEVELOPMENT	416.50	1,012.68	596.18	143.14 %	3,332.00	11,147.23	7,815.23	234.55 %	5,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	1,666.00	0.00	-1,666.00	-100.00 %	13,328.00	7,779.00	-5,549.00	-41.63 %	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24 %	733.04	680.00	-53.04	-7.24 %	1,100.00
Total R1: 34 - CHARGES FOR SERVICES:	70,480.13	65,933.77	-4,546.36	-6.45 %	563,841.04	569,701.43	5,860.39	1.04 %	846,100.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	24,990.00	28,425.15	3,435.15	13.75 %	199,920.00	173,634.62	-26,285.38	-13.15 %	300,000.00
3200 - POLICE	2,499.00	6,078.16	3,579.16	143.22 %	19,992.00	32,829.36	12,837.36	64.21 %	30,000.00
Total R1: 35 - FINES & FORFEITURES:	27,489.00	34,503.31	7,014.31	25.52 %	219,912.00	206,463.98	-13,448.02	-6.12 %	330,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	366.49	366.49	0.00 %	0.00
Total R1: 36 - INVESTMENT INCOME:	0.00	0.00	0.00	0.00 %	0.00	366.49	366.49	0.00 %	0.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	2,665.60	0.00	-2,665.60	-100.00 %	4,000.00
4200 - STREETS & TRANSPORTATION	0.00	5,520.00	5,520.00	0.00 %	0.00	20,520.00	20,520.00	0.00 %	0.00
7521 - MAINSTREET	2,915.50	8,750.00	5,834.50	200.12 %	23,324.00	17,500.00	-5,824.00	-24.97 %	35,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	3,248.70	14,270.00	11,021.30	339.25 %	25,989.60	38,020.00	12,030.40	46.29 %	39,000.00

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/22 246

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
R1: 38 - MISCELLANEOUS REVENUE									
1510 - FINANCE ADMIN	2,915.50	5,485.27	2,569.77	88.14 %	23,324.00	49,283.37	25,959.37	111.30 %	35,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	2,204.40	2,205.04	0.64	0.03 %	3,308.00
3200 - POLICE	0.00	116.00	116.00	0.00 %	0.00	116.00	116.00	0.00 %	0.00
3500 - FIRE OPERATIONS	877.67	0.00	-877.67	-100.00 %	7,021.36	10,532.00	3,510.64	50.00 %	10,532.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	523.69	523.69	0.00 %	0.00
5530 - COMMUNITY CENTER	3,193.13	0.00	-3,193.13	-100.00 %	25,545.04	27,083.36	1,538.32	6.02 %	38,333.00
7200 - CODE & DEVELOPMENT	0.00	0.00	0.00	0.00 %	0.00	-580.00	-580.00	0.00 %	0.00
7563 - AIRPORT	17,014.02	23,401.25	6,387.23	37.54 %	136,112.16	203,418.28	67,306.12	49.45 %	204,250.00
Total R1: 38 - MISCELLANEOUS REVENUE:	24,275.87	29,278.15	5,002.28	20.61 %	194,206.96	292,581.74	98,374.78	50.65 %	291,423.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	316,691.58	426,861.24	110,169.66	34.79 %	2,533,532.64	2,483,223.32	-50,309.32	-1.99 %	3,801,777.32
3200 - POLICE	9,141.25	59,238.72	50,097.47	548.04 %	73,130.00	59,238.72	-13,891.28	-19.00 %	109,739.00
3500 - FIRE OPERATIONS	4,149.33	0.00	-4,149.33	-100.00 %	33,194.64	0.00	-33,194.64	-100.00 %	49,812.00
7200 - CODE & DEVELOPMENT	5,081.30	0.00	-5,081.30	-100.00 %	40,650.40	0.00	-40,650.40	-100.00 %	61,000.00
Total R1: 39 - OTHER FINANCING SOURCES:	335,063.46	486,099.96	151,036.50	45.08 %	2,680,507.68	2,542,462.04	-138,045.64	-5.15 %	4,022,328.32
Total Revenue:	1,303,945.62	1,092,659.45	-211,286.17	-16.20 %	10,431,564.96	7,990,455.67	-2,441,109.29	-23.40 %	15,653,543.32
Expense									
1100 - LEGISLATIVE	20,932.52	26,911.45	-5,978.93	-28.56 %	167,460.16	183,124.54	-15,664.38	-9.35 %	251,291.00
1300 - EXECUTIVE	47,783.18	88,654.62	-40,871.44	-85.54 %	382,265.44	240,827.68	141,437.76	37.00 %	573,627.24
1500 - GENERAL ADMIN	12,468.16	10,559.79	1,908.37	15.31 %	99,745.28	96,683.06	3,062.22	3.07 %	149,677.40
1510 - FINANCE ADMIN	41,940.58	11,715.19	30,225.39	72.07 %	335,524.64	194,555.88	140,968.76	42.01 %	503,488.44
1530 - LAW	13,328.00	55.00	13,273.00	99.59 %	106,624.00	50,860.39	55,763.61	52.30 %	160,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00 %	26,656.00	40,000.00	-13,344.00	-50.06 %	40,000.00
1565 - WALTON PLAZA	49,491.52	120,908.39	-71,416.87	-144.30 %	395,932.16	418,135.64	-22,203.48	-5.61 %	594,136.00
2650 - MUNICIPAL COURT	18,293.80	13,726.00	4,567.80	24.97 %	146,350.40	134,654.51	11,695.89	7.99 %	219,613.48
3200 - POLICE	537,948.39	663,966.64	-126,018.25	-23.43 %	4,303,587.12	4,191,978.01	111,609.11	2.59 %	6,457,925.52
3500 - FIRE OPERATIONS	227,867.15	186,710.82	41,156.33	18.06 %	1,822,937.20	1,625,351.97	197,585.23	10.84 %	2,735,486.48
3510 - FIRE PREVENTION/CRR	8,640.96	14,614.06	-5,973.10	-69.13 %	69,127.68	64,801.59	4,326.09	6.26 %	103,733.08
4200 - STREETS & TRANSPORTATION	138,080.51	129,917.24	8,163.27	5.91 %	1,104,644.08	946,778.01	157,866.07	14.29 %	1,657,625.08
5500 - COMMUNITY SERVICES	1,074.57	0.00	1,074.57	100.00 %	8,596.56	9,931.00	-1,334.44	-15.52 %	12,900.00
5530 - COMMUNITY CENTER	502.46	497.59	4.87	0.97 %	4,019.68	16,452.03	-12,432.35	-309.29 %	6,032.00
6200 - BLDGS & GROUNDS	48,743.92	56,798.45	-8,054.53	-16.52 %	389,951.36	540,612.54	-150,661.18	-38.64 %	585,160.60
6500 - LIBRARIES	10,335.44	5,395.32	4,940.12	47.80 %	82,683.52	73,902.66	8,780.86	10.62 %	124,075.00
7200 - CODE & DEVELOPMENT	64,935.24	71,060.72	-6,125.48	-9.43 %	519,481.92	478,208.71	41,273.21	7.95 %	779,532.24
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	3,228.00	0.00	3,228.00	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	43,586.42	34,712.21	8,874.21	20.36 %	348,691.36	233,707.33	114,984.03	32.98 %	523,245.76
7550 - DOWNTOWN DEVELOPMENT	2,115.82	273.51	1,842.31	87.07 %	16,926.56	12,773.51	4,153.05	24.54 %	25,400.00
7563 - AIRPORT	12,140.94	38,335.01	-26,194.07	-215.75 %	97,127.52	186,018.61	-88,891.09	-91.52 %	145,750.00

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/22 247

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Expense:	1,303,945.08	1,474,812.01	-170,866.93	-13.10 %	10,431,560.64	9,739,357.67	692,202.97	6.64 %	15,653,543.32
Report Total:	0.54	-382,152.56	-382,153.10		4.32	-1,748,902.00	-1,748,906.32		0.00

General Fund

Income Statement

Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	13,844,928.00	13,951,176.32	920,451.83	6,673,184.28	7,277,992.04
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	24,935.00	84,665.00
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,205.04	1,102.96
2650 - MUNICIPAL COURT	300,000.00	300,000.00	28,425.15	173,634.62	126,365.38
3200 - POLICE	198,739.00	248,258.00	65,853.01	145,994.22	102,263.78
3500 - FIRE OPERATIONS	49,812.00	60,344.00	0.00	10,532.00	49,812.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	1,050.00	7,305.00	-7,305.00
4200 - STREETS & TRANSPORTATION	175,474.00	175,474.00	5,520.00	196,517.71	-21,043.71
5530 - COMMUNITY CENTER	38,333.00	38,333.00	0.00	27,083.36	11,249.64
7200 - CODE & DEVELOPMENT	506,700.00	506,700.00	38,847.58	499,687.16	7,012.84
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	0.00	7,779.00	12,221.00
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	17,500.00	17,500.00
7563 - AIRPORT	205,350.00	205,350.00	23,486.25	204,098.28	1,251.72
Revenue Total:	15,487,244.00	15,653,543.32	1,092,659.45	7,990,455.67	7,663,087.65
Expense					
1100 - LEGISLATIVE	251,291.00	251,291.00	26,911.45	183,124.54	68,166.46
1300 - EXECUTIVE	571,181.00	573,627.24	88,654.62	240,827.68	332,799.56
1500 - GENERAL ADMIN	147,847.00	149,677.40	10,559.79	96,683.06	52,994.34
1510 - FINANCE ADMIN	501,455.00	503,488.44	11,715.19	194,555.88	308,932.56
1530 - LAW	160,000.00	160,000.00	55.00	50,860.39	109,139.61
1560 - AUDIT	40,000.00	40,000.00	0.00	40,000.00	0.00
1565 - WALTON PLAZA	594,136.00	594,136.00	120,908.39	418,135.64	176,000.36
2650 - MUNICIPAL COURT	217,973.00	219,613.48	13,726.00	134,654.51	84,958.97
3200 - POLICE	6,360,323.00	6,457,925.52	663,966.64	4,191,978.01	2,265,947.51
3500 - FIRE OPERATIONS	2,700,122.00	2,735,486.48	186,710.82	1,625,351.97	1,110,134.51
3510 - FIRE PREVENTION/CRR	102,787.00	103,733.08	14,614.06	64,801.59	38,931.49
4200 - STREETS & TRANSPORTATION	1,646,471.00	1,657,625.08	129,917.24	946,778.01	710,847.07
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	0.00	9,931.00	2,969.00
5530 - COMMUNITY CENTER	6,032.00	6,032.00	497.59	16,452.03	-10,420.03
6200 - BLDGS & GROUNDS	582,127.00	585,160.60	56,798.45	540,612.54	44,548.06
6500 - LIBRARIES	124,075.00	124,075.00	5,395.32	73,902.66	50,172.34
7200 - CODE & DEVELOPMENT	771,750.00	779,532.24	71,060.72	478,208.71	301,323.53
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	520,780.00	523,245.76	34,712.21	233,707.33	289,538.43
7550 - DOWNTOWN DEVELOPMENT	25,400.00	25,400.00	273.51	12,773.51	12,626.49
7563 - AIRPORT	145,750.00	145,750.00	38,335.01	186,018.61	-40,268.61
Expense Total:	15,487,244.00	15,653,543.32	1,474,812.01	9,739,357.67	5,914,185.65
Total Surplus (Deficit):	0.00	0.00	-382,152.56	-1,748,902.00	

General Fund

Prior-Year Comparative Income Statement



Monroe, GA

Group Summary

For the Period Ending 08/31/2022

DEP...	2021 Aug. Activity	2022 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2021 YTD Activity	2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1510 - FINANCE ADMIN	788,294.38	920,451.83	132,157.45	16.76%	5,825,772.05	6,673,184.28	847,412.23	14.55%
1519 - INTERGOVERNMENTAL	79,600.00	0.00	-79,600.00	-100.00%	107,523.68	24,935.00	-82,588.68	-76.81%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	2,205.04	2,205.04	0.00	0.00%
2650 - MUNICIPAL COURT	29,003.15	28,425.15	-578.00	-1.99%	194,779.61	173,634.62	-21,144.99	-10.86%
3200 - POLICE	7,000.29	65,853.01	58,852.72	840.72%	50,875.48	145,994.22	95,118.74	186.96%
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	33,862.90	10,532.00	-23,330.90	-68.90%
3510 - FIRE PREVENTION/CRR	0.00	1,050.00	1,050.00	0.00%	500.00	7,305.00	6,805.00	1,361.00%
4200 - STREETS & TRANSPORTATION	0.00	5,520.00	5,520.00	0.00%	152,098.59	196,517.71	44,419.12	29.20%
5530 - COMMUNITY CENTER	5,833.34	0.00	-5,833.34	-100.00%	9,166.68	27,083.36	17,916.68	195.45%
7200 - CODE & DEVELOPMENT	25,566.42	38,847.58	13,281.16	51.95%	391,807.49	499,687.16	107,879.67	27.53%
7520 - ECONOMIC DEVELOPMENT & PLANNG	50.00	0.00	-50.00	-100.00%	8,933.65	7,779.00	-1,154.65	-12.92%
7521 - MAINSTREET	0.00	8,750.00	8,750.00	0.00%	8,750.00	17,500.00	8,750.00	100.00%
7563 - AIRPORT	23,660.96	23,486.25	-174.71	-0.74%	126,049.44	204,098.28	78,048.84	61.92%
Revenue Total:	959,284.17	1,092,659.45	133,375.28	13.90%	6,912,324.61	7,990,455.67	1,078,131.06	15.60%
Expense								
1100 - LEGISLATIVE	26,401.95	26,911.45	-509.50	-1.93%	160,882.31	183,124.54	-22,242.23	-13.83%
1300 - EXECUTIVE	31,383.65	88,654.62	-57,270.97	-182.49%	229,730.84	240,827.68	-11,096.84	-4.83%
1500 - GENERAL ADMIN	11,232.24	10,559.79	672.45	5.99%	95,668.85	96,683.06	-1,014.21	-1.06%
1510 - FINANCE ADMIN	20,326.00	11,715.19	8,610.81	42.36%	170,753.38	194,555.88	-23,802.50	-13.94%
1530 - LAW	0.00	55.00	-55.00	0.00%	156,028.87	50,860.39	105,168.48	67.40%
1560 - AUDIT	0.00	0.00	0.00	0.00%	39,500.00	40,000.00	-500.00	-1.27%
1565 - WALTON PLAZA	0.00	120,908.39	-120,908.39	0.00%	419,152.28	418,135.64	1,016.64	0.24%
2650 - MUNICIPAL COURT	8,665.63	13,726.00	-5,060.37	-58.40%	92,540.55	134,654.51	-42,113.96	-45.51%
3200 - POLICE	500,959.09	663,966.64	-163,007.55	-32.54%	3,388,910.81	4,191,978.01	-803,067.20	-23.70%
3500 - FIRE OPERATIONS	228,664.38	186,710.82	41,953.56	18.35%	1,567,045.46	1,625,351.97	-58,306.51	-3.72%
3510 - FIRE PREVENTION/CRR	6,585.13	14,614.06	-8,028.93	-121.93%	51,739.76	64,801.59	-13,061.83	-25.25%
4200 - STREETS & TRANSPORTATION	116,428.95	129,917.24	-13,488.29	-11.58%	929,791.85	946,778.01	-16,986.16	-1.83%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	9,931.00	9,931.00	0.00	0.00%
5530 - COMMUNITY CENTER	501.53	497.59	3.94	0.79%	4,428.84	16,452.03	-12,023.19	-271.47%
6200 - BLDGS & GROUNDS	36,248.45	56,798.45	-20,550.00	-56.69%	297,417.60	540,612.54	-243,194.94	-81.77%
6500 - LIBRARIES	488.19	5,395.32	-4,907.13	-1,005.17%	73,252.11	73,902.66	-650.55	-0.89%
7200 - CODE & DEVELOPMENT	69,056.58	71,060.72	-2,004.14	-2.90%	511,507.61	478,208.71	33,298.90	6.51%
7520 - ECONOMIC DEVELOPMENT & PLANNG	31,710.53	34,712.21	-3,001.68	-9.47%	270,877.70	233,707.33	37,170.37	13.72%
7550 - DOWNTOWN DEVELOPMENT	27.92	273.51	-245.59	-879.62%	18,899.60	12,773.51	6,126.09	32.41%
7563 - AIRPORT	7,357.32	38,335.01	-30,977.69	-421.05%	90,551.80	186,018.61	-95,466.81	-105.43%

Prior-Year Comparative Income Statement

For the Period Ending 08/31/

DEP...	2021	2022	Aug. Variance		2021	2022	YTD Variance	
	Aug. Activity	Aug. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Expense Total:	1,096,037.54	1,474,812.01	-378,774.47	-34.56%	8,578,611.22	9,739,357.67	-1,160,746.45	-13.53%
Total Surplus (Deficit):	-136,753.37	-382,152.56	-245,399.19	-179.45%	-1,666,286.61	-1,748,902.00	-82,615.39	-4.96%



Monroe, GA

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	13,844,928.00	13,951,176.32	920,451.83	6,673,184.28	-7,277,992.04	52.17 %
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	24,935.00	-84,665.00	77.25 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,205.04	-1,102.96	33.34 %
2650 - MUNICIPAL COURT	300,000.00	300,000.00	28,425.15	173,634.62	-126,365.38	42.12 %
3200 - POLICE	198,739.00	248,258.00	65,853.01	145,994.22	-102,263.78	41.19 %
3500 - FIRE OPERATIONS	49,812.00	60,344.00	0.00	10,532.00	-49,812.00	82.55 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	1,050.00	7,305.00	7,305.00	0.00 %
4200 - STREETS & TRANSPORTATION	175,474.00	175,474.00	5,520.00	196,517.71	21,043.71	11.99 %
5530 - COMMUNITY CENTER	38,333.00	38,333.00	0.00	27,083.36	-11,249.64	29.35 %
7200 - CODE & DEVELOPMENT	506,700.00	506,700.00	38,847.58	499,687.16	-7,012.84	1.38 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	0.00	7,779.00	-12,221.00	61.11 %
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	17,500.00	-17,500.00	50.00 %
7563 - AIRPORT	205,350.00	205,350.00	23,486.25	204,098.28	-1,251.72	0.61 %
Revenue Total:	15,487,244.00	15,653,543.32	1,092,659.45	7,990,455.67	-7,663,087.65	48.95 %
Expense						
1100 - LEGISLATIVE	251,291.00	251,291.00	26,911.45	183,124.54	68,166.46	27.13 %
1300 - EXECUTIVE	571,181.00	573,627.24	88,654.62	240,827.68	332,799.56	58.02 %
1500 - GENERAL ADMIN	147,847.00	149,677.40	10,559.79	96,683.06	52,994.34	35.41 %
1510 - FINANCE ADMIN	501,455.00	503,488.44	11,715.19	194,555.88	308,932.56	61.36 %
1530 - LAW	160,000.00	160,000.00	55.00	50,860.39	109,139.61	68.21 %
1560 - AUDIT	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00 %
1565 - WALTON PLAZA	594,136.00	594,136.00	120,908.39	418,135.64	176,000.36	29.62 %
2650 - MUNICIPAL COURT	217,973.00	219,613.48	13,726.00	134,654.51	84,958.97	38.69 %
3200 - POLICE	6,360,323.00	6,457,925.52	663,966.64	4,191,978.01	2,265,947.51	35.09 %
3500 - FIRE OPERATIONS	2,700,122.00	2,735,486.48	186,710.82	1,625,351.97	1,110,134.51	40.58 %
3510 - FIRE PREVENTION/CRR	102,787.00	103,733.08	14,614.06	64,801.59	38,931.49	37.53 %
4200 - STREETS & TRANSPORTATION	1,646,471.00	1,657,625.08	129,917.24	946,778.01	710,847.07	42.88 %
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	0.00	9,931.00	2,969.00	23.02 %
5530 - COMMUNITY CENTER	6,032.00	6,032.00	497.59	16,452.03	-10,420.03	-172.75 %
6200 - BLDGS & GROUNDS	582,127.00	585,160.60	56,798.45	540,612.54	44,548.06	7.61 %
6500 - LIBRARIES	124,075.00	124,075.00	5,395.32	73,902.66	50,172.34	40.44 %
7200 - CODE & DEVELOPMENT	771,750.00	779,532.24	71,060.72	478,208.71	301,323.53	38.65 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	520,780.00	523,245.76	34,712.21	233,707.33	289,538.43	55.34 %
7550 - DOWNTOWN DEVELOPMENT	25,400.00	25,400.00	273.51	12,773.51	12,626.49	49.71 %
7563 - AIRPORT	145,750.00	145,750.00	38,335.01	186,018.61	-40,268.61	-27.63 %
Expense Total:	15,487,244.00	15,653,543.32	1,474,812.01	9,739,357.67	5,914,185.65	37.78 %
Report Surplus (Deficit):	0.00	0.00	-382,152.56	-1,748,902.00	-1,748,902.00	0.00 %

Utilities Fund

For Fiscal Period Ending: 8/2022



	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Sept-Dec	Projected Year End 2022	Year End 2021
Revenue							
4002 - WATER	7,185,833	7,404,201	1,029,910	5,493,340	3,658,527	9,151,866	6,425,791
4003 - SEWER	5,768,333	5,822,830	483,050	3,605,200	2,290,334	5,895,534	5,667,273
4005 - GAS	4,296,506	4,546,231	535,339	4,339,813	1,447,154	5,786,967	4,556,551
4006 - GUTA	130,000	131,730	16,785	130,070	101,490	231,560	165,953
4008 - ELECTRIC	20,588,335	20,606,298	2,072,951	13,660,287	8,989,421	22,649,708	20,484,897
4009 - TELECOM & INTERNET	3,668,333	3,672,995	340,044	2,651,879	1,532,854	4,184,733	3,775,124
4010 - CABLE TV	3,468,333	3,473,881	249,423	2,025,196	1,379,654	3,404,850	3,511,105
4012 - UTIL FINANCE	-	30,929	48,169	683,713	218,426	902,139	222,692
Revenue Total:	45,105,673	45,689,095	4,775,671	32,589,499	19,617,859	52,207,358	44,809,386
Expense							
4002 - WATER	6,856,158	6,873,594	613,386	4,183,675	2,814,735	6,998,411	5,552,006
4003 - SEWER	5,681,194	5,693,206	457,366	3,267,196	2,280,019	5,547,215	4,454,049
4004 - STORMWATER	375,800	378,885	26,663	240,486	163,608	404,093	294,992
4005 - GAS	4,832,182	4,841,113	279,368	3,592,489	1,661,788	5,254,277	4,008,267
4006 - GUTA	248,969	250,699	19,500	170,486	121,769	292,255	260,644
4007 - GEN ADMIN WSG	239,584	242,824	19,465	156,631	92,644	249,275	239,098
4008 - ELECTRIC	18,292,912	18,308,001	1,935,271	12,772,665	7,608,378	20,381,043	17,550,490
4009 - TELECOM & INTERNET	3,267,143	3,271,805	258,884	1,943,140	1,120,789	3,063,929	2,643,621
4010 - CABLE TV	4,907,280	4,912,828	347,681	2,788,290	1,696,293	4,484,583	4,433,681
4011 - GEN ADMIN ELEC/TELECOM	212,471	215,345	17,365	143,358	75,197	218,555	216,853
4012 - UTIL FINANCE	(2,715,945)	(2,708,932)	(162,343)	(1,999,203)	(786,904)	(2,786,108)	(2,495,134)
4013 - UTIL CUST SVC	1,553,059	1,564,531	118,897	1,053,137	600,657	1,653,795	1,585,053
4014 - UTIL BILLING	499,865	503,811	37,406	334,403	176,023	510,426	474,409
4015 - CENTRAL SERVICES	855,001	863,499	88,109	774,003	383,929	1,157,932	1,024,348
CAPITAL	-	477,886					
Expense Total:	45,105,673	45,689,095	4,057,018	29,420,756	18,008,924	47,429,680	40,242,377
Report Surplus (Deficit):				3,168,743		4,777,678	4,567,009



Monroe, GA

Utility Fund
without Capital

Monthly Budget Report
Group Summary
For Fiscal: 2022 Period Ending: 08/31/2022

ACTIVIT...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	616,777.21	1,029,910.23	413,133.02	66.98 %	4,934,217.68	5,493,339.79	559,122.11	11.33 %	7,404,200.97
4003 - SEWER	485,043.57	483,049.95	-1,993.62	-0.41 %	3,880,348.56	3,605,199.83	-275,148.73	-7.09 %	5,822,830.28
4005 - GAS	378,709.35	535,339.02	156,629.67	41.36 %	3,029,674.80	4,339,813.15	1,310,138.35	43.24 %	4,546,230.94
4006 - GUTA	10,973.17	16,785.08	5,811.91	52.96 %	87,785.36	130,070.08	42,284.72	48.17 %	131,730.08
4008 - ELECTRIC	1,716,505.21	2,072,950.71	356,445.50	20.77 %	13,732,041.68	13,660,286.57	-71,755.11	-0.52 %	20,606,297.88
4009 - TELECOM & INTERNET	305,960.61	340,044.10	34,083.49	11.14 %	2,447,684.88	2,651,879.36	204,194.48	8.34 %	3,672,994.76
4010 - CABLE TV	289,374.48	249,423.15	-39,951.33	-13.81 %	2,314,995.84	2,025,196.39	-289,799.45	-12.52 %	3,473,881.16
4012 - UTIL FINANCE	2,577.43	48,168.73	45,591.30	1,768.87 %	20,619.44	683,713.51	663,094.07	3,215.87 %	30,929.12
Total Revenue:	3,805,921.03	4,775,670.97	969,749.94	25.48 %	30,447,368.24	32,589,498.68	2,142,130.44	7.04 %	45,689,095.19
Expense									
4002 - WATER	572,570.81	613,385.93	-40,815.12	-7.13 %	4,580,566.48	4,183,675.69	396,890.79	8.66 %	6,873,593.68
4003 - SEWER	474,244.33	457,366.45	16,877.88	3.56 %	3,793,954.64	3,267,195.55	526,759.09	13.88 %	5,693,206.32
4004 - STORMWATER	31,561.20	26,663.31	4,897.89	15.52 %	252,489.60	240,334.55	12,155.05	4.81 %	378,884.96
4005 - GAS	403,264.94	279,367.74	123,897.20	30.72 %	3,226,119.52	3,592,488.99	-366,369.47	-11.36 %	4,841,113.20
4006 - GUTA	20,883.24	19,500.12	1,383.12	6.62 %	167,065.92	170,486.04	-3,420.12	-2.05 %	250,699.08
4007 - GEN ADMIN WSG	20,227.30	19,465.06	762.24	3.77 %	161,818.40	156,631.02	5,187.38	3.21 %	242,823.84
4008 - ELECTRIC	1,525,056.92	1,935,270.63	-410,213.71	-26.90 %	12,200,455.36	12,772,664.63	-572,209.27	-4.69 %	18,308,000.96
4009 - TELECOM & INTERNET	272,541.43	258,884.05	13,657.38	5.01 %	2,180,331.44	1,943,139.95	237,191.49	10.88 %	3,271,804.76
4010 - CABLE TV	409,238.69	347,681.08	61,557.61	15.04 %	3,273,909.52	2,788,290.14	485,619.38	14.83 %	4,912,828.16
4011 - GEN ADMIN ELEC/TELECOM	17,938.30	17,365.03	573.27	3.20 %	143,506.40	143,358.44	147.96	0.10 %	215,344.92
4012 - UTIL FINANCE	-225,653.87	-162,343.30	-63,310.57	28.06 %	-1,805,230.96	-1,999,203.79	193,972.83	-10.75 %	-2,708,932.20
4013 - UTIL CUST SVC	130,325.77	118,897.15	11,428.62	8.77 %	1,042,606.16	1,053,137.42	-10,531.26	-1.01 %	1,564,531.00
4014 - UTIL BILLING	41,967.58	37,405.62	4,561.96	10.87 %	335,740.64	334,403.07	1,337.57	0.40 %	503,811.24
4015 - CENTRAL SERVICES	71,763.04	88,109.05	-16,346.01	-22.78 %	574,104.32	774,002.64	-199,898.32	-34.82 %	861,499.08
Total Expense:	3,765,929.68	4,057,017.92	-291,088.24	-7.73 %	30,127,437.44	29,420,604.34	706,833.10	2.35 %	45,209,209.00
Report Total:	39,991.35	718,653.05	678,661.70		319,930.80	3,168,894.34	2,848,963.54		479,886.19



Monroe, GA

Utility Fund
with Capital

Income Statement
Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	7,185,833.00	7,404,200.97	1,029,910.23	5,501,614.23	1,902,586.74
4003 - SEWER	5,768,333.00	5,822,830.28	483,049.95	3,605,199.83	2,217,630.45
4004 - STORMWATER	0.00	0.00	450.00	3,880.00	-3,880.00
4005 - GAS	4,296,506.00	4,546,230.94	535,339.02	4,339,813.15	206,417.79
4006 - GUTA	130,000.00	131,730.08	16,785.08	130,070.08	1,660.00
4008 - ELECTRIC	20,588,333.00	20,606,297.88	2,072,950.71	13,712,536.57	6,893,761.31
4009 - TELECOM & INTERNET	3,668,333.00	3,672,994.76	340,044.10	2,651,879.36	1,021,115.40
4010 - CABLE TV	3,468,333.00	3,473,881.16	249,423.15	2,025,196.39	1,448,684.77
4012 - UTIL FINANCE	0.00	30,929.12	48,168.73	683,713.51	-652,784.39
Revenue Total:	45,105,671.00	45,689,095.19	4,776,120.97	32,653,903.12	13,035,192.07
Expense					
4002 - WATER	6,856,159.00	7,074,525.97	1,161,481.42	5,880,203.52	1,194,322.45
4003 - SEWER	5,681,195.00	5,732,606.32	1,775,049.53	6,089,762.89	-357,156.57
4004 - STORMWATER	375,800.00	378,884.96	34,333.17	1,845,254.25	-1,466,369.29
4005 - GAS	4,832,183.00	5,078,667.10	329,226.29	4,014,627.56	1,064,039.54
4006 - GUTA	248,969.00	250,699.08	19,500.12	170,486.04	80,213.04
4007 - GEN ADMIN WSG	239,584.00	242,823.84	19,465.06	156,631.02	86,192.82
4008 - ELECTRIC	18,292,913.00	18,308,000.96	1,952,342.91	13,246,581.16	5,061,419.80
4009 - TELECOM & INTERNET	3,267,144.00	3,271,804.76	621,407.88	4,482,550.10	-1,210,745.34
4010 - CABLE TV	4,907,280.00	4,912,828.16	352,679.08	2,800,160.39	2,112,667.77
4011 - GEN ADMIN ELEC/TELECOM	212,471.00	215,344.92	17,365.03	143,358.44	71,986.48
4012 - UTIL FINANCE	-2,715,945.00	-2,708,932.20	-162,343.30	-1,988,824.56	-720,107.64
4013 - UTIL CUST SVC	1,553,059.00	1,564,531.00	118,897.15	1,053,137.42	511,393.58
4014 - UTIL BILLING	499,865.00	503,811.24	37,405.62	334,403.07	169,408.17
4015 - CENTRAL SERVICES	855,001.00	863,499.08	88,109.05	858,402.33	5,096.75
Expense Total:	45,105,678.00	45,689,095.19	6,364,919.01	39,086,733.63	6,602,361.56
Total Surplus (Deficit):	-7.00	0.00	-1,588,798.04	-6,432,830.51	



Monroe, GA

Utility Fund
with Capital

Prior-Year Comparative Income Statement
Group Summary
For the Period Ending 08/31/2022

ACTIVIT...	2021 Aug. Activity	2022 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2021 YTD Activity	2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	609,501.40	1,029,910.23	420,408.83	68.98%	4,387,147.59	5,501,614.23	1,114,466.64	25.40%
4003 - SEWER	464,648.66	483,049.95	18,401.29	3.96%	3,852,840.87	3,605,199.83	-247,641.04	-6.43%
4004 - STORMWATER	0.00	450.00	450.00	0.00%	0.00	3,880.00	3,880.00	0.00%
4005 - GAS	193,833.53	535,339.02	341,505.49	176.18%	3,341,103.75	4,339,813.15	998,709.40	29.89%
4006 - GUTA	9,385.00	16,785.08	7,400.08	78.85%	83,508.32	130,070.08	46,561.76	55.76%
4008 - ELECTRIC	2,052,165.40	2,072,950.71	20,785.31	1.01%	13,960,817.94	13,712,536.57	-248,281.37	-1.78%
4009 - TELECOM & INTERNET	315,038.43	340,044.10	25,005.67	7.94%	2,463,867.02	2,651,879.36	188,012.34	7.63%
4010 - CABLE TV	279,897.02	249,423.15	-30,473.87	-10.89%	2,467,269.12	2,025,196.39	-442,072.73	-17.92%
4012 - UTIL FINANCE	30,817.35	48,168.73	17,351.38	56.30%	30,817.35	683,713.51	652,896.16	2,118.60%
Revenue Total:	3,955,286.79	4,776,120.97	820,834.18	20.75%	30,587,371.96	32,653,903.12	2,066,531.16	6.76%
Expense								
4002 - WATER	368,762.65	1,161,481.42	-792,718.77	-214.97%	5,031,202.99	5,880,203.52	-849,000.53	-16.87%
4003 - SEWER	1,046,783.23	1,775,049.53	-728,266.30	-69.57%	4,778,745.35	6,089,762.89	-1,311,017.54	-27.43%
4004 - STORMWATER	57,814.48	34,333.17	23,481.31	40.61%	413,286.23	1,845,254.25	-1,431,968.02	-346.48%
4005 - GAS	258,704.68	329,226.29	-70,521.61	-27.26%	3,283,365.97	4,014,627.56	-731,261.59	-22.27%
4006 - GUTA	16,882.92	19,500.12	-2,617.20	-15.50%	152,730.09	170,486.04	-17,755.95	-11.63%
4007 - GEN ADMIN WSG	19,290.34	19,465.06	-174.72	-0.91%	151,700.64	156,631.02	-4,930.38	-3.25%
4008 - ELECTRIC	1,741,725.63	1,952,342.91	-210,617.28	-12.09%	12,646,633.89	13,246,581.16	-599,947.27	-4.74%
4009 - TELECOM & INTERNET	515,670.36	621,407.88	-105,737.52	-20.50%	3,109,631.92	4,482,550.10	-1,372,918.18	-44.15%
4010 - CABLE TV	374,000.72	352,679.08	21,321.64	5.70%	3,078,689.76	2,800,160.39	278,529.37	9.05%
4011 - GEN ADMIN ELEC/TELECOM	17,477.54	17,365.03	112.51	0.64%	137,694.92	143,358.44	-5,663.52	-4.11%
4012 - UTIL FINANCE	-182,693.20	-162,343.30	-20,349.90	-11.14%	-1,955,457.73	-1,988,824.56	33,366.83	1.71%
4013 - UTIL CUST SVC	125,287.90	118,897.15	6,390.75	5.10%	1,051,685.60	1,053,137.42	-1,451.82	-0.14%
4014 - UTIL BILLING	36,751.26	37,405.62	-654.36	-1.78%	365,859.63	334,403.07	31,456.56	8.60%
4015 - CENTRAL SERVICES	83,479.34	88,109.05	-4,629.71	-5.55%	749,455.01	858,402.33	-108,947.32	-14.54%
Expense Total:	4,479,937.85	6,364,919.01	-1,884,981.16	-42.08%	32,995,224.27	39,086,733.63	-6,091,509.36	-18.46%
Total Surplus (Deficit):	-524,651.06	-1,588,798.04	-1,064,146.98	-202.83%	-2,407,852.31	-6,432,830.51	-4,024,978.20	-167.16%



Monroe, GA

Utility Fund without Capital

Budget Report Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	7,185,833.00	7,404,200.97	1,029,910.23	5,493,339.79	-1,910,861.18	25.81 %
4003 - SEWER	5,768,333.00	5,822,830.28	483,049.95	3,605,199.83	-2,217,630.45	38.09 %
4005 - GAS	4,296,506.00	4,546,230.94	535,339.02	4,339,813.15	-206,417.79	4.54 %
4006 - GUTA	130,000.00	131,730.08	16,785.08	130,070.08	-1,660.00	1.26 %
4008 - ELECTRIC	20,588,333.00	20,606,297.88	2,072,950.71	13,660,286.57	-6,946,011.31	33.71 %
4009 - TELECOM & INTERNET	3,668,333.00	3,672,994.76	340,044.10	2,651,879.36	-1,021,115.40	27.80 %
4010 - CABLE TV	3,468,333.00	3,473,881.16	249,423.15	2,025,196.39	-1,448,684.77	41.70 %
4012 - UTIL FINANCE	0.00	30,929.12	48,168.73	683,713.51	652,784.39	2,110.58 %
Revenue Total:	45,105,671.00	45,689,095.19	4,775,670.97	32,589,498.68	-13,099,596.51	28.67 %
Expense						
4002 - WATER	6,856,159.00	6,873,593.68	613,385.93	4,183,675.69	2,689,917.99	39.13 %
4003 - SEWER	5,681,195.00	5,693,206.32	457,366.45	3,267,195.55	2,426,010.77	42.61 %
4004 - STORMWATER	375,800.00	378,884.96	26,663.31	240,334.55	138,550.41	36.57 %
4005 - GAS	4,832,183.00	4,841,113.20	279,367.74	3,592,488.99	1,248,624.21	25.79 %
4006 - GUTA	248,969.00	250,699.08	19,500.12	170,486.04	80,213.04	32.00 %
4007 - GEN ADMIN WSG	239,584.00	242,823.84	19,465.06	156,631.02	86,192.82	35.50 %
4008 - ELECTRIC	18,292,913.00	18,308,000.96	1,935,270.63	12,772,664.63	5,535,336.33	30.23 %
4009 - TELECOM & INTERNET	3,267,144.00	3,271,804.76	258,884.05	1,943,139.95	1,328,664.81	40.61 %
4010 - CABLE TV	4,907,280.00	4,912,828.16	347,681.08	2,788,290.14	2,124,538.02	43.24 %
4011 - GEN ADMIN ELEC/TELECOM	212,471.00	215,344.92	17,365.03	143,358.44	71,986.48	33.43 %
4012 - UTIL FINANCE	-2,715,945.00	-2,708,932.20	-162,343.30	-1,999,203.79	-709,728.41	26.20 %
4013 - UTIL CUST SVC	1,553,059.00	1,564,531.00	118,897.15	1,053,137.42	511,393.58	32.69 %
4014 - UTIL BILLING	499,865.00	503,811.24	37,405.62	334,403.07	169,408.17	33.63 %
4015 - CENTRAL SERVICES	855,001.00	861,499.08	88,109.05	774,002.64	87,496.44	10.16 %
Expense Total:	45,105,678.00	45,209,209.00	4,057,017.92	29,420,604.34	15,788,604.66	34.92 %
Report Surplus (Deficit):	-7.00	479,886.19	718,653.05	3,168,894.34	2,689,008.15	-560.34 %



Monroe, GA

Utility Fund
Capital

Budget Report
Group Summary

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For Fiscal: 2022 Period Ending: 08/31/2022

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	8,274.44	8,274.44	0.00 %
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00 %
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	0.00	52,250.00	52,250.00	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00 %
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
Revenue Total:	0.00	0.00	0.00	60,524.44	60,524.44	0.00 %
Expense						
4002 - WATER	0.00	200,932.29	548,095.49	1,696,527.83	-1,495,595.54	-744.33 %
4003 - SEWER	0.00	39,400.00	1,317,683.08	2,822,567.34	-2,783,167.34	-7,063.88 %
4004 - STORMWATER	0.00	0.00	7,669.86	1,604,919.70	-1,604,919.70	0.00 %
4005 - GAS	0.00	237,553.90	49,858.55	422,138.57	-184,584.67	-77.70 %
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	17,072.28	473,916.53	-473,916.53	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	362,523.83	2,539,410.15	-2,539,410.15	0.00 %
4010 - CABLE TV	0.00	0.00	4,998.00	11,870.25	-11,870.25	0.00 %
4012 - UTIL FINANCE	0.00	0.00	0.00	10,379.23	-10,379.23	0.00 %
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00 %
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	82,876.79	-82,876.79	0.00 %
Expense Total:	0.00	477,886.19	2,307,901.09	9,664,606.39	-9,186,720.20	-1,922.37 %
Report Surplus (Deficit):	0.00	-477,886.19	-2,307,901.09	-9,604,081.95	-9,126,195.76	-1,909.70 %



Solid Waste Fund

For Fiscal Period Ending: 8/2022

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Sept-Dec	Projected Year End 2022	Year End 2021
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	2,943	2,943	2,943	2,943	5,886	-
4520 - SOLID WASTE COLLECTION	2,300,000	2,308,590	215,449	1,644,220	1,032,982	2,677,201	2,699,767
4530 - SOLID WASTE DISPOSAL	3,845,924	3,846,639	381,062	2,977,927	1,714,628	4,692,554	3,906,727
4540 - RECYCLABLES COLLECTION	32,000	32,687	3,934	26,203	15,993	42,195	26,569
4585- YARD TRIMMINGS COLLECTION	-	2,817	2,817	2,817	2,817	5,634	1,775
Revenue Total:	6,177,924	6,193,677	606,205	4,654,109	2,766,419	7,417,585	6,634,838
Expense							
4510 - SOLID WASTE ADMINISTRATION	782,563	785,506	31,392	254,701	140,714	395,416	353,935
4520 - SOLID WASTE COLLECTION	1,164,099	1,172,689	118,057	874,456	495,194	1,369,650	1,222,257
4530 - SOLID WASTE DISPOSAL	3,049,540	3,050,255	380,054	2,710,706	1,701,375	4,412,082	3,835,504
4540 - RECYCLABLES COLLECTION	214,266	214,953	17,919	98,757	70,540	169,298	185,594
4585 - YARD TRIMMINGS COLLECTION	287,884	290,701	24,715	197,492	109,676	307,168	271,961
9003 - SW - OTHER FINANCING USES	679,572	679,572	35,427	278,302	163,607	441,908	378,194
Expense Total:	6,177,924	6,193,677	607,565	4,414,414	2,681,107	7,095,522	6,247,445
Report Surplus (Deficit):				239,695		322,064	387,393



Monroe, GA

Solid Waste Fund
without Capital

Monthly Budget Report
Group Summary
For Fiscal: 2022 Period Ending: 08/31/2022

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4510 - SOLID WASTE ADMINISTRATION	245.21	2,942.56	2,697.35	1,100.02 %	1,961.68	2,942.56	980.88	50.00 %	2,942.56
4520 - SOLID WASTE COLLECTION	192,305.85	215,449.10	23,143.25	12.03 %	1,538,446.80	1,644,219.66	105,772.86	6.88 %	2,308,590.24
4530 - SOLID WASTE DISPOSAL	320,425.07	381,062.49	60,637.42	18.92 %	2,563,400.56	2,977,926.84	414,526.28	16.17 %	3,846,639.36
4540 - RECYCLABLES COLLECTION	2,722.85	3,933.86	1,211.01	44.48 %	21,782.80	26,202.74	4,419.94	20.29 %	32,687.04
4585 - YARD TRIMMINGS COLLECTION	234.79	2,817.44	2,582.65	1,099.98 %	1,878.32	2,817.44	939.12	50.00 %	2,817.44
Total Revenue:	515,933.77	606,205.45	90,271.68	17.50 %	4,127,470.16	4,654,109.24	526,639.08	12.76 %	6,193,676.64
Expense									
4510 - SOLID WASTE ADMINISTRATION	65,432.66	31,392.41	34,040.25	52.02 %	523,461.28	254,701.48	268,759.80	51.34 %	785,505.56
4520 - SOLID WASTE COLLECTION	97,462.06	118,057.40	-20,595.34	-21.13 %	782,374.78	874,455.54	-92,080.76	-11.77 %	1,172,689.24
4530 - SOLID WASTE DISPOSAL	254,086.25	380,054.20	-125,967.95	-49.58 %	2,032,690.00	2,710,706.19	-678,016.19	-33.36 %	3,050,255.36
4540 - RECYCLABLES COLLECTION	17,905.55	17,918.53	-12.98	-0.07 %	143,244.40	98,756.54	44,487.86	31.06 %	214,953.04
4585 - YARD TRIMMINGS COLLECTION	24,215.48	24,714.84	-499.36	-2.06 %	193,723.84	197,492.48	-3,768.64	-1.95 %	290,701.44
9003 - SW - OTHER FINANCING USES	56,608.33	35,427.17	21,181.16	37.42 %	452,866.64	278,301.58	174,565.06	38.55 %	679,572.00
Total Expense:	515,710.33	607,564.55	-91,854.22	-17.81 %	4,128,360.94	4,414,413.81	-286,052.87	-6.93 %	6,193,676.64
Report Total:	223.44	-1,359.10	-1,582.54		-890.78	239,695.43	240,586.21		0.00



Monroe, GA

Solid Waste Fund
with Capital

Income Statement
Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4510 - SOLID WASTE ADMINISTRATION	0.00	2,942.56	2,942.56	2,942.56	0.00
4520 - SOLID WASTE COLLECTION	2,300,000.00	2,308,590.24	215,449.10	1,644,219.66	664,370.58
4530 - SOLID WASTE DISPOSAL	3,845,924.00	3,846,639.36	381,062.49	2,977,926.84	868,712.52
4540 - RECYCLABLES COLLECTION	32,000.00	32,687.04	3,933.86	26,202.74	6,484.30
4585 - YARD TRIMMINGS COLLECTION	0.00	2,817.44	2,817.44	2,817.44	0.00
Revenue Total:	6,177,924.00	6,193,676.64	606,205.45	4,654,109.24	1,539,567.40
Expense					
4510 - SOLID WASTE ADMINISTRATION	782,563.00	785,505.56	31,392.41	254,701.48	530,804.08
4520 - SOLID WASTE COLLECTION	1,164,099.00	1,172,689.24	118,057.40	1,212,920.54	-40,231.30
4530 - SOLID WASTE DISPOSAL	3,049,540.00	3,050,255.36	380,054.20	2,737,662.03	312,593.33
4540 - RECYCLABLES COLLECTION	214,266.00	214,953.04	17,918.53	98,756.54	116,196.50
4585 - YARD TRIMMINGS COLLECTION	287,884.00	290,701.44	24,714.84	197,492.48	93,208.96
9003 - SW - OTHER FINANCING USES	679,571.00	679,572.00	35,427.17	278,301.58	401,270.42
Expense Total:	6,177,923.00	6,193,676.64	607,564.55	4,779,834.65	1,413,841.99
Total Surplus (Deficit):	1.00	0.00	-1,359.10	-125,725.41	



Monroe, GA

Solid Waste Fund
with Capital

Prior-Year Comparative Income Statement
Group Summary
For the Period Ending 08/31/2022

DEP...	2021 Aug. Activity	2022 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2021 YTD Activity	2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4510 - SOLID WASTE ADMINISTRATION	0.00	2,942.56	2,942.56	0.00%	0.00	2,942.56	2,942.56	0.00%
4520 - SOLID WASTE COLLECTION	200,424.74	215,449.10	15,024.36	7.50%	1,873,291.82	1,644,219.66	-229,072.16	-12.23%
4530 - SOLID WASTE DISPOSAL	298,756.13	381,062.49	82,306.36	27.55%	2,587,548.00	2,977,926.84	390,378.84	15.09%
4540 - RECYCLABLES COLLECTION	608.00	3,933.86	3,325.86	547.02%	16,325.31	26,202.74	9,877.43	60.50%
4585 - YARD TRIMMINGS COLLECTION	0.00	2,817.44	2,817.44	0.00%	1,774.80	2,817.44	1,042.64	58.75%
Revenue Total:	499,788.87	606,205.45	106,416.58	21.29%	4,478,939.93	4,654,109.24	175,169.31	3.91%
Expense								
4510 - SOLID WASTE ADMINISTRATION	27,108.75	31,392.41	-4,283.66	-15.80%	215,213.68	254,701.48	-39,487.80	-18.35%
4520 - SOLID WASTE COLLECTION	102,499.28	118,057.40	-15,558.12	-15.18%	775,459.32	1,212,920.54	-437,461.22	-56.41%
4530 - SOLID WASTE DISPOSAL	305,450.68	380,054.20	-74,603.52	-24.42%	2,395,044.85	2,737,662.03	-342,617.18	-14.31%
4540 - RECYCLABLES COLLECTION	5,489.59	17,918.53	-12,428.94	-226.41%	133,462.92	98,756.54	34,706.38	26.00%
4585 - YARD TRIMMINGS COLLECTION	18,537.95	24,714.84	-6,176.89	-33.32%	167,221.92	197,492.48	-30,270.56	-18.10%
9003 - SW - OTHER FINANCING USES	29,987.33	35,427.17	-5,439.84	-18.14%	250,906.76	278,301.58	-27,394.82	-10.92%
Expense Total:	489,073.58	607,564.55	-118,490.97	-24.23%	3,937,309.45	4,779,834.65	-842,525.20	-21.40%
Total Surplus (Deficit):	10,715.29	-1,359.10	-12,074.39	-112.68%	541,630.48	-125,725.41	-667,355.89	-123.21%



Monroe, GA

Solid Waste Fund
without Capital

Budget Report
Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	2,942.56	2,942.56	2,942.56	0.00	0.00 %
4520 - SOLID WASTE COLLECTION	2,300,000.00	2,308,590.24	215,449.10	1,644,219.66	-664,370.58	28.78 %
4530 - SOLID WASTE DISPOSAL	3,845,924.00	3,846,639.36	381,062.49	2,977,926.84	-868,712.52	22.58 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,687.04	3,933.86	26,202.74	-6,484.30	19.84 %
4585 - YARD TRIMMINGS COLLECTION	0.00	2,817.44	2,817.44	2,817.44	0.00	0.00 %
Revenue Total:	6,177,924.00	6,193,676.64	606,205.45	4,654,109.24	-1,539,567.40	24.86 %
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4510 - SOLID WASTE ADMINISTRATION	782,563.00	785,505.56	31,392.41	254,701.48	530,804.08	67.57 %
4520 - SOLID WASTE COLLECTION	1,164,099.00	1,172,689.24	118,057.40	874,455.54	298,233.70	25.43 %
4530 - SOLID WASTE DISPOSAL	3,049,540.00	3,050,255.36	380,054.20	2,710,706.19	339,549.17	11.13 %
4540 - RECYCLABLES COLLECTION	214,266.00	214,953.04	17,918.53	98,756.54	116,196.50	54.06 %
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4585 - YARD TRIMMINGS COLLECTION	287,884.00	290,701.44	24,714.84	197,492.48	93,208.96	32.06 %
9003 - SW - OTHER FINANCING USES	679,571.00	679,572.00	35,427.17	278,301.58	401,270.42	59.05 %
Expense Total:	6,177,923.00	6,193,676.64	607,564.55	4,414,413.81	1,779,262.83	28.73 %
Report Surplus (Deficit):	1.00	0.00	-1,359.10	239,695.43	239,695.43	0.00 %



Monroe, GA

Solid Waste Fund Capital

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Budget Report Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4520 - SOLID WASTE COLLECTION	0.00	0.00	0.00	338,465.00	-338,465.00	0.00 %
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	26,955.84	-26,955.84	0.00 %
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00 %
Expense Total:	0.00	0.00	0.00	365,420.84	-365,420.84	0.00 %
Report Total:	0.00	0.00	0.00	365,420.84	-365,420.84	0.00 %

Performance Indicators	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21
Utilities													
Electric Customers	6,830	6,802	6,801	6,798	6,790	6,770	6,769	6,745	6,768	6,758	6,743	6,737	6,735
Natural Gas Customers	4,270	4,261	4,230	4,226	4,203	4,197	4,190	4,170	4,173	4,162	4,148	4,136	4,123
Water Customers	10,714	10,686	10,648	10,615	10,572	10,561	10,555	10,532	10,528	10,493	10,482	10,417	10,415
Wastewater Customers	7,763	7,727	7,726	7,708	7,694	7,699	7,682	7,987	7,667	7,645	7,627	7,585	7,576
Cable TV Customers	1,995	2,023	2,039	2,067	2,084	2,128	2,149	2,162	2,188	2,211	2,238	2,260	2,287
Digital Cable Customers	170	170	170	169	173	175	171	169	170	173	174	175	176
Internet Customers	4,180	4,160	4,148	4,054	4,117	4,170	4,122	4,139	4,133	4,152	4,142	4,098	4,145
Residential Phone Customers	737	733	733	734	739	742	747	752	756	763	760	773	775
Commercial Phone Customers	286	285	283	284	283	286	285	287	286	280	279	276	281
Fiber Customers	319	310	310	303	287	278	257	241	240	237	230	216	206
WiFi Router Customers													
Work Orders Generated													
Utilities													
Connects	272	239	304	292	267	284	269	281	265	306	302	284	283
Cutoff for Non-Payment	75	60	54	70	67	58	81	72	76	71	80	62	64
Electric Work Orders	123	74	137	171	161	174	95	96	82	76	95	81	78
Water Work Orders	125	116	152	106	107	124	87	135	101	132	158	201	184
Natural Gas Work Orders	53	34	40	38	103	117	54	52	33	44	39	43	22
Disconnects	192	164	184	192	170	206	176	202	184	197	217	178	209
Sewer Work Orders	18	15	20	8	21	15	29	33	20	17	18	55	21
Telecomm Work Orders	266	196	183	170	171	255	205	234	179	184	216	188	246
Stormwater Work Orders	-	2	-	-	-	-	1	1	-	-	-	-	2
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 4,384,941	\$ 4,033,365	\$ 3,723,681	\$ 3,806,253	\$ 3,737,109	\$ 4,298,336	\$ 4,191,851	\$ 3,759,972	\$ 3,554,338	\$ 3,503,844	\$ 3,901,304	\$ 4,085,762	\$ 3,846,178
Utility Revenue Collected	\$ 4,155,844	\$ 3,837,452	\$ 3,512,742	\$ 3,622,186	\$ 3,657,019	\$ 4,107,304	\$ 4,008,499	\$ 3,608,582	\$ 3,351,898	\$ 3,311,489	\$ 3,720,182	\$ 3,901,839	\$ 3,819,569
Amount Written Off for Bad Debt	\$ 17,405	\$ 28,662	\$ 35,440	\$ 31,386	\$ 18,697	\$ 14,990	\$ 40,124	\$ 26,746	\$ 28,404	\$ 22,102	\$ 20,398	\$ 18,286	\$ 23,357
Extensions													
Utilities													
Extensions Requested	603	565	559	507	510	468	516	539	518	588	610	591	535
Extensions Pending	130	36	38	129	42	82	41	138	119	125	170	12	95
Extensions Defaulted	14	24	26	24	31	20	33	37	17	32	16	42	28
Extensions Paid per Agreement	492	543	479	396	519	397	590	483	489	600	430	632	579
Percentage of Extensions Paid	1	1	1	1	1	1	1	1	1	1	1	1	1
Taxes													
Admin Support													
Property Tax Collected	\$ 4,580	\$ 3,752	\$ 2,757	\$ 4,731	\$ 9,583	\$ 16,789	\$ 74,560	\$ 79,872	\$ 79,872	\$ 2,869,833	\$ 407,962	\$ 186,218	\$ 99,662
Accounting													
Payroll & Benefits													
Payroll Checks issued	-	-	-	-	1	-	-	-	-	-	-	2	1
Direct Deposit Advices	651	656	676	638	952	691	623	626	715	738	949	653	662
General Ledger													
Accounts Payable Checks Issued	338	264	335	290	289	350	288	301	336	363	314	313	253
Accounts Payable Invoices Entered	421	344	451	367	369	419	297	363	412	447	386	399	335
Journal Entries Processed	97	96	65	91	85	107	97	143	176	112	121	124	119
Miscellaneous Receipts	424	396	445	394	488	541	566	822	324	319	351	342	354
Utility Deposit Refunds Processed	22	40	39	54	42	61	42	39	55	48	36	31	38
Local Option Sales Tax	\$ 315,011	\$ 307,128	\$ 309,486	\$ 295,570	\$ 283,314	\$ 256,395	\$ 252,907	\$ 292,991	\$ 273,259	\$ 267,182	\$ 261,531	\$ 275,894	\$ 255,227
Special Local Option Sales Tax - 2019		280,683	273,659	275,720	263,336	252,440	228,454	225,328	261,062	243,480	238,067	233,015	245,828
Payroll & Benefits													

Performance Indicators	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21
Filled Positions	253	253	254	251	245	244	244	241	239	241	245	239	241
Vacancies	10	10	9	12	18	19	19	22	15	13	9	15	13
Unfunded Positions	38	38	38	38	38	38	38	38	38	38	38	38	38
Airport													
Airport													
Airport Fuel Sales - Gallons	2,354	2,495	2,344	3,526	3,840	5,842	4,214	3,335	4,288	5,207	4,476	4,231	3,695
Fuel Sales - Revenue	14,574	1,544	14,507	21,824	17,627	26,817	19,214	14,976	19,252	22,859	19,650	18,575	16,223



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

OCT. 2022

City of Monroe Fire Dept

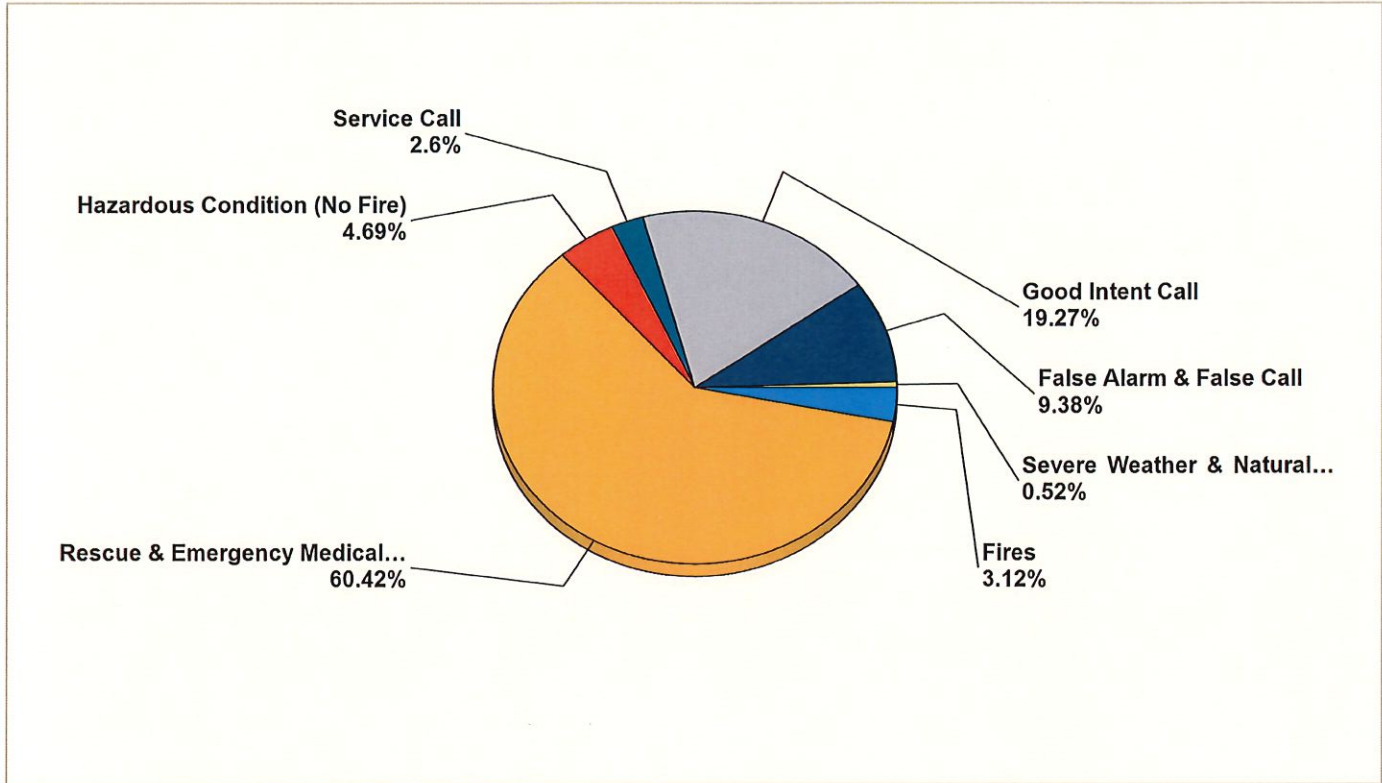
Monroe, GA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	3.12%
Rescue & Emergency Medical Service	116	60.42%
Hazardous Condition (No Fire)	9	4.69%
Service Call	5	2.6%
Good Intent Call	37	19.27%
False Alarm & False Call	18	9.38%
Severe Weather & Natural Disaster	1	0.52%
TOTAL	192	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



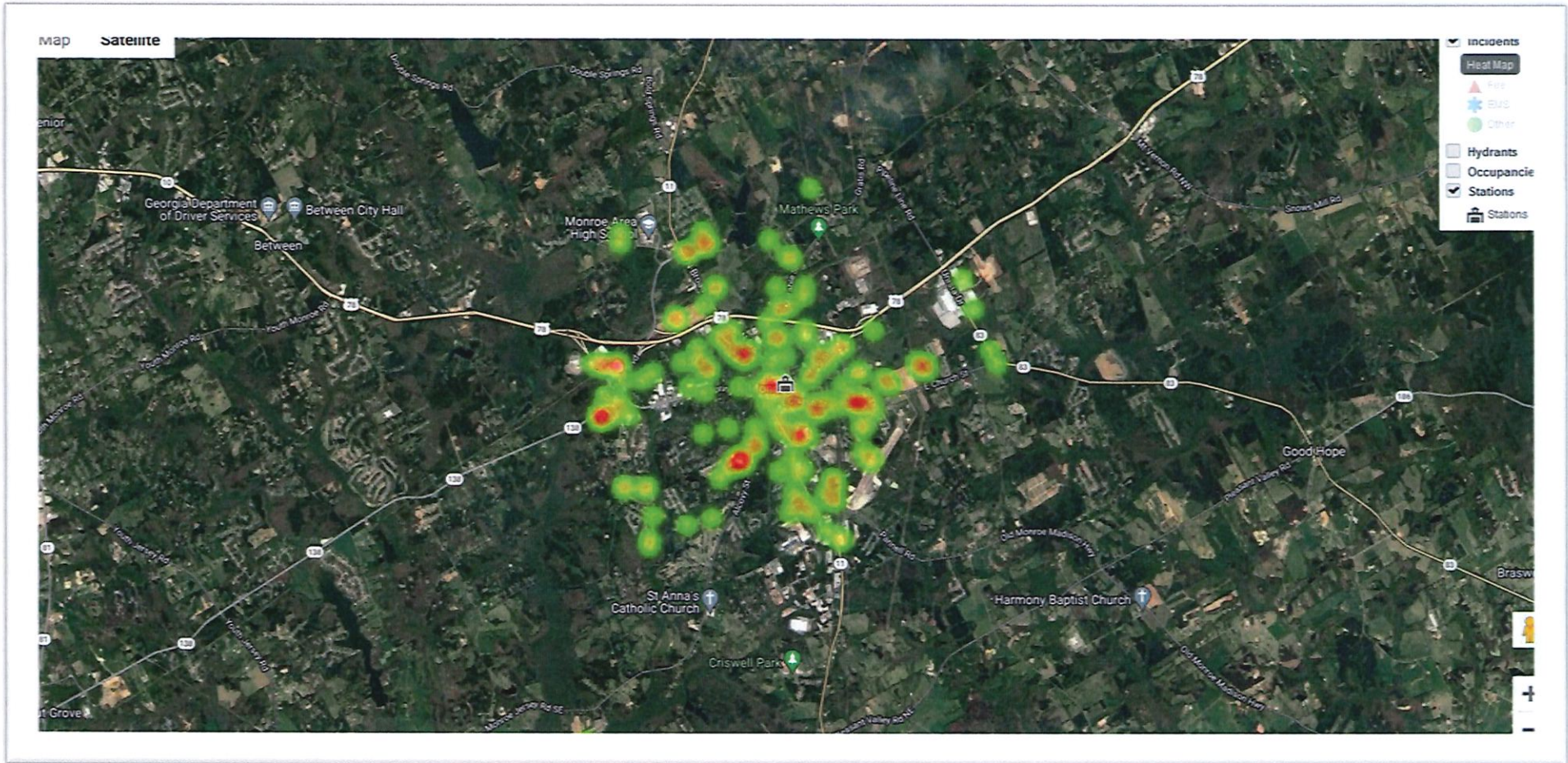
Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.04%
113 - Cooking fire, confined to container	1	0.52%
132 - Road freight or transport vehicle fire	1	0.52%
138 - Off-road vehicle or heavy equipment fire	1	0.52%
141 - Forest, woods or wildland fire	1	0.52%
311 - Medical assist, assist EMS crew	64	33.33%
321 - EMS call, excluding vehicle accident with injury	44	22.92%
322 - Motor vehicle accident with injuries	8	4.17%
400 - Hazardous condition, other	6	3.12%
424 - Carbon monoxide incident	1	0.52%
444 - Power line down	2	1.04%
522 - Water or steam leak	1	0.52%
551 - Assist police or other governmental agency	2	1.04%
553 - Public service	2	1.04%
611 - Dispatched & cancelled en route	33	17.19%
622 - No incident found on arrival at dispatch address	2	1.04%
651 - Smoke scare, odor of smoke	1	0.52%
671 - HazMat release investigation w/no HazMat	1	0.52%
733 - Smoke detector activation due to malfunction	1	0.52%
734 - Heat detector activation due to malfunction	1	0.52%
735 - Alarm system sounded due to malfunction	4	2.08%
736 - CO detector activation due to malfunction	1	0.52%
743 - Smoke detector activation, no fire - unintentional	1	0.52%
744 - Detector activation, no fire - unintentional	2	1.04%
745 - Alarm system activation, no fire - unintentional	8	4.17%
814 - Lightning strike (no fire)	1	0.52%
TOTAL INCIDENTS:	192	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

City of Monroe Fire Dept

Monroe, GA



August 2022 Incident Distribution

City of Monroe Fire Dept

Monroe, GA



Incident Comparison 2018-2022

August	2018	2019	2020	2021	2022
100 - Fire	11	4	1	9	6
200 - Overpressure Rupture, Explosion, Overheat	0	0	0	0	0
300 - Rescue & EMS	155	125	134	141	116
400 - Hazardous Condition	6	3	8	10	9
500 - Service Call	20	9	18	6	5
600 - Good Intent & Canceled Call	34	31	52	60	37
700 - False Alarm & False Call	13	11	17	13	18
800 - Severe Weather & Natural Disaster	0	0	2	0	1
900 - Special Incident Type	0	0	0	0	0
	239	183	232	239	192

City of Monroe Fire Dept

Monroe, GA

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Detailed Losses For Date Range

Start Date: 08/01/2022 | End Date: 08/31/2022

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$630,377.00	\$272,688.00	\$903,065.00	\$301,021.00	\$55,250.00	\$2,600.00	\$57,850.00	\$19,283.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2022-1430	08/01/2022	111 - Building fire	512 Landers ST Monroe	\$152,077.00	\$76,038.00	\$228,115.00	\$0.00	\$100.00	\$100.00
2022-1501	08/12/2022	111 - Building fire	1108 E Church ST Monroe	\$393,300.00	\$196,650.00	\$589,950.00	\$0.00	\$2,500.00	\$2,500.00
2022-1544	08/19/2022	132 - Road freight or transport vehicle fire	205 E Spring ST Monroe	\$85,000.00	\$0.00	\$85,000.00	\$55,250.00	\$0.00	\$55,250.00

Only Reviewed Incidents included.



City of Monroe Fire Dept

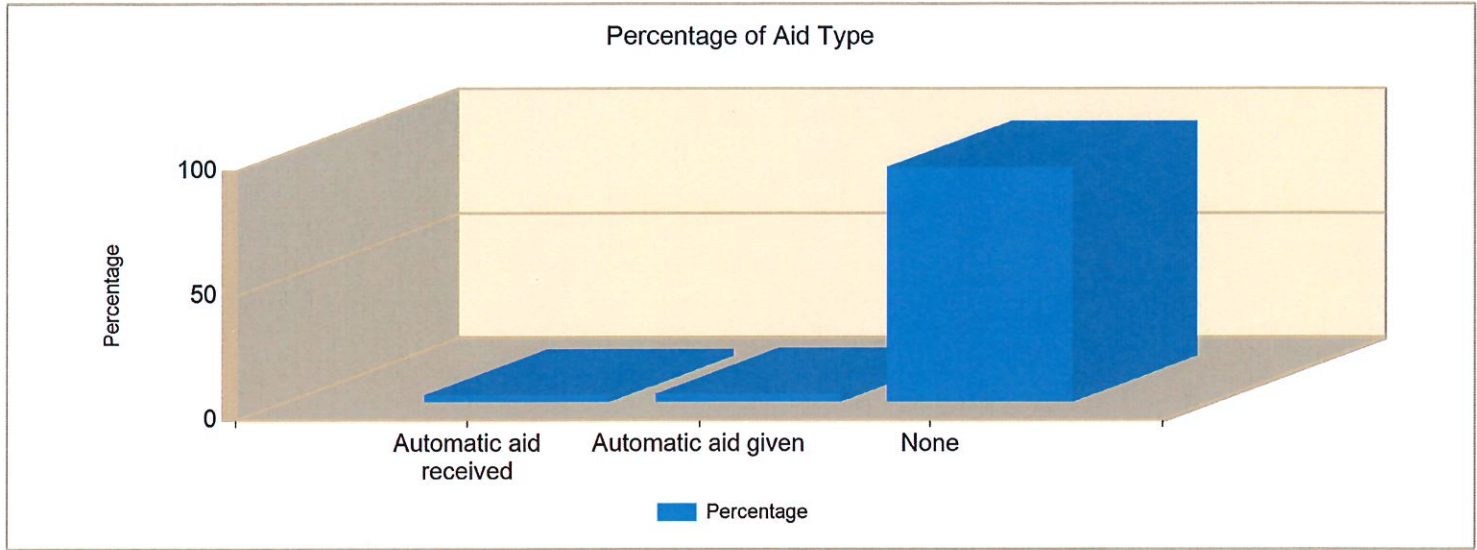
Monroe, GA

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Count of Aid Given and Received for Incidents for Date Range

Start Date: 08/01/2022 | End Date: 08/31/2022



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	5	2.6%
Automatic aid given	6	3.1%
None	181	94.3%

Only REVIEWED incidents included



PARKS PROJECTS & UPDATES – OCTOBER 2022

PILOT PARK

The restroom at Pilot Park has been installed and is open to the public. New Sidewalks were installed providing access to the new restroom, along with some sidewalk repairs inside the park. New fencing and a gate have been installed around the new restroom. The lower area drainage improvements and adjustments to alleviate standing water and drainage issues are complete. New mulch was installed for a catalogue photoshoot by PlaySouth Playground Equipment companies for 2022. Also, the retaining wall for the small parking area has been replaced. The total cost of the improvements made to Pilot Park are approximately \$423,232. Monthly cleaning is also continuing to keep the equipment sanitized and clean for all patrons, and a weekly bathroom cleaning schedule will start upon the opening of the facility.



Pilot Park became the first park in Monroe and Walton County to place a permanent pinwheel representing the awareness for child abuse prevention. Annually, during the month of April, A Child’s Voice, a Chapter of PCA Georgia in Walton County, places small pinwheels around cities to create attention with the goal in mind of strengthening families and inspiring action through education, awareness, and advocacy to help prevent child abuse. The thought behind these pinwheels symbolizes playfulness, joy,

and whimsy and is entirely a symbol of child abuse prevention. Those pinwheels during the month of April are temporary, while this pinwheel, built and installed by Dr. Alex Rodriguez and placed in Pilot Park will be permanent. This pinwheel was graciously sponsored by the Kiwanis Club of Monroe.

MATHEWS PARK

The second phase of renovations/additions for the rehabilitation work of paving/parking, pavilions, additional signage, disc golf renovations, fencing, and other amenities is in process. In



September the front parking area was repaired and a new parking area added along with curb and cutter to help control stormwater runoff. Additional walkways and ramps have been tied into the new parking areas.



THE PAVILIONS HAVE BEEN DELIVERED! Contractors are currently in the process of assembling the pavilions. Additional equipment, seating, trash receptacles, and signage have all been delivered and are awaiting the completion of the pavilions for installation. The shade structures



have been installed over the benches. A new privacy fence will be installed October/November. A study of the pond wildlife and dam was completed by Aquatic Environmental Services, with a follow up management plan now provided by the same company. The installation of fish beds, new feeders, and fish stocking have been completed. During late fall we will stock the pond with rainbow trout. The total cost of the Phase I improvements made to Mathews Park are approximately \$165,510. The

upgrades as proposed in Phase II are currently at \$219,698 for improvements and additions.



POLICE
DEPARTMENT
MONTHLY REPORT
October
2022

Comparison of August 2021 to August 2022 Activity Reports

	2022			2021		
Calls for Service	1,723			1,671		
Area Checks	9,798			9,495		
Calls to MPD	n/a			n/a		
Court Cases	271			318		
Training Hours	985			367		
Part A Crimes	58			63		
Part B Crimes	38			80		
Arrest-Adult	39			50		
Juvenile	3			9		
C/S Trash Pick Up						
Tires						

AGENCY	2022 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
LE CALLS													27,751
WALTON SO	3,449	3,321	3,753	3,240	3,651	3,585	3,402	3,350					73,058
WCISO AREA CHECKS	10,500	9,025	8,964	7,559	9,920	8,512	9,119	9,459					14,639
MONROE PD	1,565	1,509	1,933	1,974	1,909	1,963	2,063	1,723					81,934
MPD AREA CHECKS	10,690	10,546	10,674	9,078	10,595	9,740	10,813	9,798					6,969
LOGANVILLE PD	797	709	882	969	1,008	870	872	862					160
LPD AREA CHECKS	9	15	54	24	15	9	14	20					2,922
SOCIAL CIRCLE PD	375	359	407	368	331	386	355	341					14,880
SPD AREA CHECKS	1,858	1,677	1,856	1,683	1,664	2,129	2,166	1,847					222,313
LAW TOTALS	29,243	27,161	28,523	24,895	29,093	27,194	28,804	27,400					0
WALTON EMS	1,895	1,491	1,564	1,513	1,590	1,607	1,749	1,701					13,110
FIRE DEPTS													0
WALTON FIRE	507	376	457	440	418	449	440	459					3,546
MONROE FIRE	235	191	197	186	189	222	235	196					1,651
LOGANVILLE FIRE	226	188	209	183	169	135	199	183					1,492
SOC CIRCLE FIRE	73	53	51	73	65	56	67	63					501
FIRE DEPT TOTALS	1,041	808	914	882	841	862	941	901					7,190
PHONE CALLS													
ABANDONED	252	182	172	204	207	178	206	274					
ADMIN IN	5,026	4,453	5,317	5,299	5,239	5,497	5,079	5,304					
ADMIN OUT	3,457	3,081	3,760	3,686	3,529	3,378	3,197	3,370					
911 INCOMING	4,535	4,008	4,592	4,422	5,148	4,424	4,759	4,817					
CALL TOTALS	13,270	11,724	13,841	13,611	14,123	13,477	13,241	13,765					107,052

Municipal Court

	August 2021	August 2022
Citations issued:	197	250
Adjudicated/Closed cases:	318	271
Fines collected per month:	\$51,426.75	\$49,908.00
Year to date collected:	\$319,909.95	\$288,981.25

August 2022 Training Hours for Monroe Police Department

GPSTC online training: 124

Conference training: 85

In-service Training: 402

Off Site Training: 374

Total Training Hours: 985



Offense and Arrest Summary Report

Printed On:
09/06/2022

Beginning Date: 08/01/2022

Ending Date: 08/31/2022

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses	96	Clearance Rate	34.38%
% change from last year	-32.87%	Last years rate	34.27%
Total Arrests	42	Hate Crime Offenses	0
% change from last year	-28.81%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	681.29	Summary based reporting Crime Rate per 100,000 Population :	319.35
Arrest Rate per 100,000 Population :	298.06		

Arrest Reporting

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	1	0	0
Robbery	0	0	1
Aggravated Assault	4	3	2
Burglary	2	1	5
Larceny	37	10	33
Motor Vehicle Theft	1	0	1
Arson	0	0	0
Simple Assault	13	7	21
Intimidation	8	1	12
Bribery	0	0	0
Counterfeiting/Forgery	1	0	1
Vandalism	10	3	16
Drug/Narcotic Violations	4	3	24
Drug Equipment Violations	1	0	11
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	7	0	6
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	3	3	1
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	1	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	0	0	2
Weapons Law Violations	3	2	6
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	96	33	143

Crime Against Person

27 - This year
36 - Last year
-25% - Percent Change

Crime Against Property

58 - This year
65 - Last year
-10.77% - Percent Change

Crime Against Society

11 - This year
42 - Last year
-73.81% - Percent Change

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	2	0	0	2	1
Burglary	1	0	0	1	0
Larceny	10	0	0	10	9
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	5	2	0	7	8
Intimidation	1	0	0	1	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	1
Vandalism	2	0	0	2	0
Drug/Narcotic Violations	4	0	0	4	19
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	3	0	0	3	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	1	0	1	5
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	28	3	0	31	43
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	1	0	0	1	0
Disorderly Conduct	2	0	0	2	3
DUI	1	0	0	1	1
Drunkenness	0	0	0	0	2
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	1	0	0	1	0
All Other Offenses	6	0	0	6	10
Total Group B Arrests	11	0	0	11	16
Total Arrests	39	3	0	42	59

Population: 14091

Note: Last years figures are provided for comparison purposes only.



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
(Not Defined)	1
FIGHT VIOLENT	5
ANIMAL COMPLAINT	10
INJURED ANIMAL	1
VICIOUS ANIMAL	1
PROWLER	3
ATTEMPTED BURGLARY	1
BURGLARY IN PROGRESS	3
BURGLARY REPORT	5
DOMESTIC NON-VIOLENT	36
DOMESTIC VIOLENT	4
WARRANT SERVICE	17
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	88
SUSPICIOUS VEHICLE	118
TRAFFIC STOP	1
SUICIDE ATTEMPT	2
SUICIDE THREAT	5
KEYS LOCKED IN VEHICLE	105
SPEEDING AUTO	4
ACCIDENT NO INJURIES	70
ACCIDENT WITH A DEER	1
10-50 WITH ENTRAPMENTS	1
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	3
ACCIDENT UNKNOWN INJURIES	8
ROAD HAZARD	1
DRUNK DRIVER	1
INTOXICATED PERSON	9
HIT AND RUN	4
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	8
FUNERAL ESCORT	9
TRANSPORT	19
DISABLED VEHICLE	16
AREA/BLDG CHECK	3
SEXUAL ASSAULT	3
CHASE	1
WORK SCHOOL TRAFFIC	2
BANK ALARM	42
BUSINESS ALARM	19
RESIDENTIAL ALARM	1
SCHOOL ALARM	2
DRAG RACING	

<u>Nature of Incident</u>	<u>Total Incidents</u>
SUBJECT IN CUSTODY	7
TRANSPORT TO COURT	1
TRANSPORT TO JAIL	2
TRANSPORT TO MENTAL	1
DEMENTED PERSON NON-VIOLENT	18
STOLEN VEHICLE	7
911 HANGUP	49
CONTROL SUBSTANCE PROBLEM	6
AGENCY ASSISTANCE	9
ASSAULT LAW ENFORCEMENT ONLY	4
CHILD CUSTODY DISPUTE	6
CIVIL ISSUE/DISPUTE	10
COUNTERFEIT MONEY	3
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	34
DISPUTE NON VIOLENT IN NATURE	74
DISPUTE VIOLENT IN NATURE	2
DISTRUBING THE PEACE	6
Dead Body	3
DISORDERLY CONDUCT	1
LE ASSIST FOR EMS	18
ENTERING AN AUTO	4
EXTRA PATROL REQUEST	3
COMMERCIAL FIRE ALARM	1
ASSIST FIRE DEPARTMENT	8
FIREARMS DISCHARGED	5
FOLLOW UP TO PREVIOUS CALL	2
FORGERY	1
FOUND PROPERTY	2
FRAUD	5
HARRASSING PHONE CALLS	2
HARRASSMENT	10
IDENTITY THEFT	1
ILLEGAL PARKING	3
JUVENILE RUNAWAY	2
JUVENILE COMPLAINT	14
JUVENILE PROBLEM -NO COMPLAINT	4
LOST ITEM REPOR	9
LOUD MUSIC COMPLAINT	19
MISSING PERSON	6
MOTOR VEHICLE ACCIDENT PRI 3	1
MISCELLANEOUS LAW INCIDENT	28
POWER LINES DOWN	1
REPOSSESSION	1
ROAD RAGE	1
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	4
SHOPLIFTING	10
SHOTS FIRED	1
THEFT IN PROGRESS	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
THEFT REPORT	36
THREATS	9
TRAFFIC VIOLATION	556
TRAILER INSPECTION	4
TREE DOWN	3
TRESPASSING	7
UNKNOWN LAW PROBLEM	8
UNSECURE PREMISES	2
VEHICLE INSPECTION	13
VIOLATION TPO	1
WEAPONS OFFENSE	1
WELFARE CHECK	33

Total reported: 1723

Report Includes:

All dates between `00:00:00 08/01/22` and `23:59:59 08/31/22`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
311	LAW ENFORCEMENT UNIT	86
316	LAW ENFORCEMENT UNIT	244
321	LAW ENFORCEMENT UNIT	2
323	LAW ENFORCEMENT UNIT	374
324	LAW ENFORCEMENT UNIT	2
325	LAW ENFORCEMENT UNIT	760
327	LAW ENFORCEMENT UNIT	79
330	LAW ENFORCEMENT UNIT	3
335	LAW ENFORCEMENT UNIT	319
336	LAW ENFORCEMENT UNIT	8
337	LAW ENFORCEMENT UNIT	186
338	LAW ENFORCEMENT UNIT	175
341	LAW ENFORCEMENT UNIT	466
342	LAW ENFORCEMENT UNIT	611
343	LAW ENFORCEMENT UNIT	261
346	LAW ENFORCEMENT UNIT	485
347	LAW ENFORCEMENT UNIT	403
348	LAW ENFORCEMENT UNIT	186
349	LAW ENFORCEMENT UNIT	1167
350	LAW ENFORCEMENT UNIT	25
351	LAW ENFORCEMENT UNIT	695
352	LAW ENFORCEMENT UNIT	315
353	LAW ENFORCEMENT UNIT	1144
355	LAW ENFORCEMENT UNIT	387
356	LAW ENFORCEMENT UNIT	67
359	LAW ENFORCEMENT UNIT	81
366	LAW ENFORCEMENT UNIT	794
367	LAW ENFORCEMENT UNIT	473
Total Radio Logs:		9798

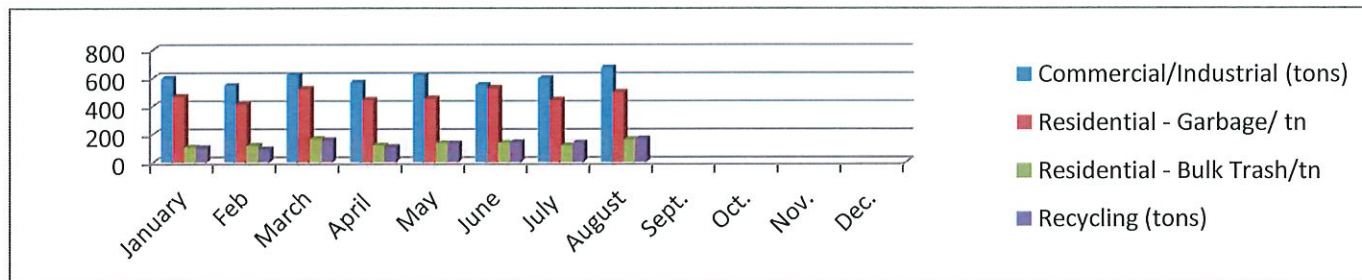
Report Includes:

All dates between `00:00:00 08/01/22` and `23:59:59 08/31/22`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
OCTOBER
2022**

2022	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	596.1	547.99	622.6	568.92	619.76	551.06	596.29	674.21				
Residential - Garbage/ tn	467.24	411.99	522.06	443.87	452.66	525.98	443.6	500.56				
Residential - Bulk Trash/tn	105.98	116.38	166.76	120.47	136.22	138.03	119.01	162.45				
Recycling (tons)	101.26	93.17	158.04	107.71	135.55	143.39	138.94	166.78				
Transfer Station (tons)	9,229.85	8,037.19	10,290.11	9,525.72	9,395.10	10,081.58	9,721.55	10,088.46				
Customers (TS)	19	19	20	18	19	19	18	19				
Sweeper debris (tons)	13.66	8.58	17.83	8.94	9.9	10.35	2.07	33.36				
Storm drain debris (tons)	3.07	1.30	14.07	0.28	5.70	1.91	17.86	19.64				
2022	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Waste (tons)	60.27	55.91	97.17	64.61	83.65	87.63	83.99	106.69				
Recycling - Leaves (tons)			4.91		2.85							
Recycling - Curbside (tons)	25.99	21.32	33.92	25.39	34.14	37.95	34.94	37.57				
Recycling - Cardboard (tons)	13.38	10.35	15.85	12.35	7.97	15.09	10.96	15.97				
Recycling - Scrap Metal (tons)			2.49		3.56		6.09	3.98				
Recycling - Scrap tires (tons)		187 (3.86)	59 (1.22)	165 (3.40)	63 ((1.30)	35 (.72)	42 (.87)	19 (.39)				
Recycling - Glass (tons)	1.62	1.73	2.48	1.96	2.08	2	2.09	2.18				
Recycling - C & D (tons)												
95G Garbage carts (each)	77	38	59	59	67	73	95	68				
65G Recycling Carts (each)	28	24	28	24	27	35	22	26				
18G Recycling bins (each)	9	5	17	9	10	9	6	6				
Dumpsters (each)		6			6	3	1	5				
Cemetery Permits	9	4	3	5	1	4	5	2				



Note:

1,337.22 tons of trash /garbage collected and disposed.

166.78 tons of recycled materials collected, including scrap tires.

ITEMS OF INTEREST

- I. Project Update- Transfer Station Improvements:
 - Fencing - To be installed along the entrance side of the transfer station. **Complete as of: 5/6/2022!**
 - Repair French drains in front of the building. **Pending!**
 - Guardrails to be installed on both sides of the scale ramps. **Complete as of: 9/24/2022**

- II. Transfer Station tonnage report: Deposited 10,088.46 tons in August 2022. An increase of 1,056.48 tons compared to August 2021.

- III. Curbside Recycling – Transitioned to the 65-gallon carts - Update:

The “Oops” tags are now being implemented. The tags are designed to help educate citizens and reduce the amount of contamination in the cart.

 - Customers who did not receive a cart or would like to participate, should call our office at: 770-267-6933 to make their request. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled and set out next to the cart, for separate collection!**

- IV. Curbside Glass Collection Update: Currently have 378 customers participating. (2.18 tons collected in August 2022).

Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.

- V. Solid Waste Website: The information has been updated to improve our customer service and to help educate citizens on service guidelines. **We encourage all of our citizens to please visit!**



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
OCTOBER
2022**

Public Works Administration

August 2022

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	612	549	801	654	694	836	894	864					5904
Work orders received	98	84	113	124	93	114	171	138					935
Work orders completed	95	81	110	116	90	110	165	128					895
Permits received/approved -													
Road closure					4	4	6						14
Parade								1					1
Procession													0
Public demonstration													0
Assembly		1	1	4	1	3	3	7					20
Picket													0
Road race				2									2

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport						1							1
City Hall													0
Code	1		1					1					3
Electric/Cable	3	6	6	12	7	7	5	12					58
Finance													0
Fire	6	2	1	2	2	3	2	3					21
Gas/Water/Sewer	2	8	7	7	18	6	7	8					63
GUTA								1					1
Meter Readers			3	2		1	2	7					15
Motor Pool													0
Police	15	18	21	15	20	22	23	22					156
Public Works	29	34	29	29	41	30	26	53					271
TOTAL	56	68	68	67	88	70	65	107	0	0	0	0	589

Street Division

- LMIG 2022 – Lopez Lane, Tigers Way, Green Street, West Marable Street, Nowell Way, Perry Street, and Irving Street
- Side Arm Mowing
- Poured Curb on Church Street and sidewalk on Church Street and Waverly Way
- Picked up trees on Breedlove Drive, Ammons Bridge and East Marable Street
- Parade – Hurricane Football Kickoff
- First Friday Concert
- Trimmed trees on Alcovy Street

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Utility Cuts	0	8.02	30.4	0	20.7	19.07	0	2					80.19
Pot Holes	26	0	27	13	4	2	1	1					74

Atha Street	Asphalt	2x4	Superpave	8/15/2022
441 Nelson	Asphalt	6x4	Superpave	8/15/2022
804 Radford	Asphalt	3x6	Superpave	8/15/2022
Highland	Asphalt	3x5	Superpave	8/15/2022
New PD parking lot	Asphalt	6x20	Superpave	8/15/2022
928 Hammond Drive	Sidewalk	5x6	Sackcrete	8/17/2022
McDaniel @ Broad Street	Curb	2x10	Sackcrete	8/17/2022
	Asphalt	18.16 tons		
	Sackcrete	21 bags	80 lb. bags	

Stormwater

- Curb – Church Street
- Storm grate cleaning (City wide)
- Storm pipe repair
 - Green Street
 - Wayne Street
 - Booth Drive
- * Catch basin maintenance/structure repair
 - Church Street
 - North Lumpkin
- * Ditch maintenance
 - Cherokee Street
 - Green Street

System Inspections -

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Grates	100	70	66	39	80	60	64	80					559
Total Tons	0.41	0.25	0.48	0.28	0.5	0.42	0.41	0.5					3.25

Sign & Marking Division

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	2	3	13	8	3	2	6	5					42
Signs replaced	8	2	3	1	10	31	42	24					121
Sign post replaced/installed	20	7	1	1	14	26	12	18					99
New signs	35	29	36	42	37	39	33	49					300
Signs cleaned		6		3	26	17		10					62
Signs installed (new)	17	6				12	5	8					48
City emblems installed						4		2					6
In-lane pedestrian signs													0
Banners	2		8	7	6	3	5	5					36
Compaction Test													0
Traffic Studies	4				2	3	2	21					32
Parking Lot Striped								1					1
Speed hump installed			1				1						2
Crosswalk installed													0
Stop bars installed													0
Airport Maint.	7	8	10	3	8	6	5	11					58
Handicap Marking													0
Curb Striped			1										1
TOTAL	95	61	73	65	106	143	111	154	0	0	0	0	808



**WATER, SEWER & GAS
MONTHLY REPORT**

**OCTOBER
2022**

2022 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or City</i>
Natural Gas					
Union Street gas main renewal	Jul-22	Aug-22	Replace 2,800' of steel gas main	Awaiting Material	Contractor
Belle Meade gas main replacement	Jul-22	Aug-22	Replace 2" steel gas main with 2" plastic/main installed along Belle Meade	Started	City
Hwy 83 Good Hope to Chandler Road main extension	Jun-22	Dec-22	Install 10,500' of 4" plastic gas main	Planning Stage	City
Chandler Road to Old Monroe-Madison Rd main extension	Sep-22	Dec-22	Install 15,000' of 4" plastic gas main/will serve 5 chicken houses	Begin September	City
Old Monroe-Madison Rd to Morgan County line	Jan-22	Jun-22	Install 23,000' of 4" plastic gas main/will serve 4 chicken houses	85% complete	City
Victory Drive Gas Renewal	Jan-22	Dec-22	Replace 1500' of 2" steel with 2" plastic	Planning Stage	Planning
Harris & Lacy Streets Gas Renewal	Jan-22	Dec-22	Replace 2000' of 2" steel with 2" plastic	Planning Stage	Planning
Sewer Collection					
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer installed and completed/waiting on pump station contractor to complete static	90% completed	Contractor
Sewer Treatment Plant					
2022 CDBG	21-Dec	23-Dec	Rehab of 6" sewer mains along Glen Iris, Stowers and sections of Bryant and Edwards Street	Application Submitted	Carter & Sloope
Jacks Creek Plant Rehab	Sep-21	Sep-22	Work begun/Demo of influent building nearing completion	36% complete	Heavy/Hofstadter
Water Distribution					
Implementation of EPA's new Lead & Copper Rule	22-Jul	23-Dec	Inventory of all water services to determine presence of lead	Data Collection	City/120Water
24" Raw Water Main / 20" Finished Water Main	Jan-21	Jan-22	EPD approval 7/26/21 / GDOT, Georgia Power, Transco permits submitted	Obtaining easements	Wiedeman & Singleton
S. Broad St main extension Mears St to John's Supermarket	May-21	Jun-21	Main installed from Mears Street to Walker Street	Crew has started	City
Water Treatment Plant					
500,000 gal elevated water tank @ Piedmont Industrial Park	Jul-21	Dec-22	Engineering in process	Design Phase	Carter & Sloope
1,000,000 gallon clearwell @ WTP location	Jun-21	Oct-22	Construction of a new 1,000,000 gallon clearwell / crews test drill area 7/13/21 - Awarded to Lakeshore Engineering start date set for June 25th/ crews on-site to begin construction	Awarded	Wiedeman & Singleton

Completed Projects 2022

Hwy 186 approx. 4.5 miles of 6" gas main extension
 Lumpkin Street sewer replacement 300' of 6" main replaced with 10"PVC
 Thurston Snow Road gas extension 3500' of 2' plastic gas main installed
 Installed 7,500' of 2" gas on Mountain Creek Church Rd
 Installed 23,000' of 4" plastic gas main along Old Monroe Madison to serve 4 chicken houses
 Replaced 2,300' of old 2" steel gas main with 2" plastic along Belle Meade

WATER/WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 08/2022 | FY 2022



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

295

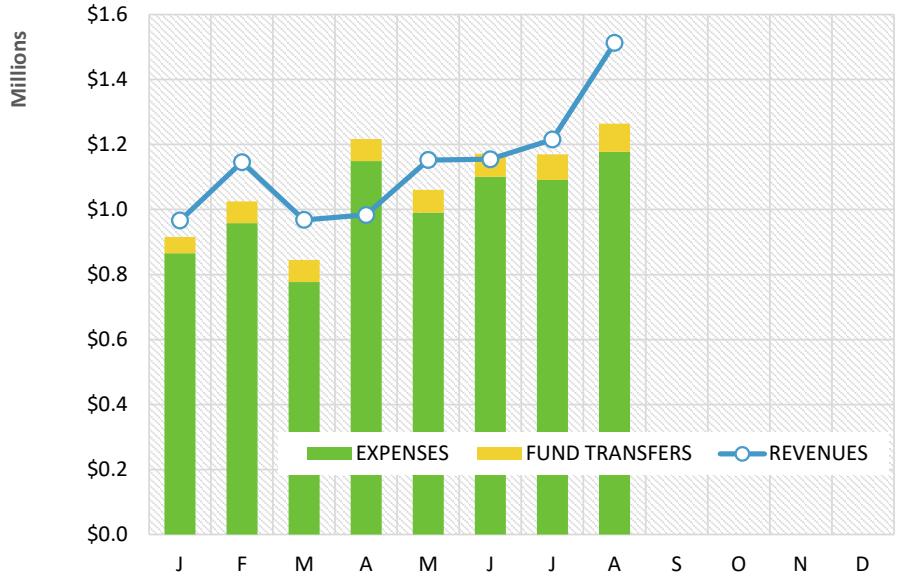
	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY 2022	AS BUDGET	FY 2021
REVENUES	\$ 0.966M	\$ 1.146M	\$ 0.968M	\$ 0.983M	\$ 1.152M	\$ 1.155M	\$ 1.215M	\$ 1.513M					\$ 9.099M	\$ 12.954M	\$ 7.878M
PERSONNEL COSTS	\$ 0.199M	\$ 0.223M	\$ 0.210M	\$ 0.300M	\$ 0.221M	\$ 0.251M	\$ 0.263M	\$ 0.279M					\$ 1.946M	\$ 2.888M	\$ 1.753M
CONTRACTED SVC	\$ 0.023M	\$ 0.041M	\$ 0.040M	\$ 0.063M	\$ 0.060M	\$ 0.066M	\$ 0.038M	\$ 0.116M					\$ 0.446M	\$ 1.372M	\$ 0.355M
SUPPLIES	\$ 0.119M	\$ 0.158M	\$ 0.190M	\$ 0.173M	\$ 0.171M	\$ 0.197M	\$ 0.205M	\$ 0.201M					\$ 1.413M	\$ 2.097M	\$ 1.180M
CAPITAL OUTLAY	\$ 0.301M	\$ 0.297M	\$ 0.175M	\$ 0.369M	\$ 0.295M	\$ 0.341M	\$ 0.330M	\$ 0.322M					\$ 2.430M	\$ 2.710M	\$ 1.288M
FUND TRANSFERS	\$ 0.050M	\$ 0.067M	\$ 0.068M	\$ 0.068M	\$ 0.069M	\$ 0.071M	\$ 0.079M	\$ 0.086M					\$ 0.559M	\$ 1.926M	\$ 0.381M
DEPRECIATION	\$ 0.173M	\$ 0.173M	\$ 0.094M	\$ 0.175M	\$ 0.176M	\$ 0.175M	\$ 0.175M	\$ 0.175M					\$ 1.316M	\$ -	\$ 1.326M
EXPENSES	\$ 0.865M	\$ 0.958M	\$ 0.777M	\$ 1.149M	\$ 0.991M	\$ 1.101M	\$ 1.091M	\$ 1.178M					\$ 8.110M	\$ 10.994M	\$ 6.283M
MARGIN	\$ 0.101M	\$ 0.188M	\$ 0.191M	\$ (0.166M)	\$ 0.161M	\$ 0.054M	\$ 0.125M	\$ 0.335M					\$ 0.988M	\$ 1.961M	\$ 1.595M



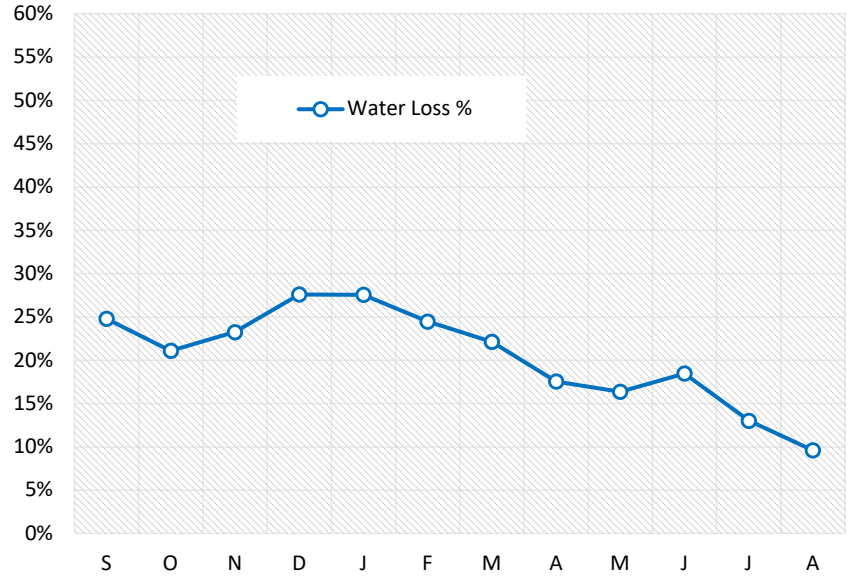
ROLLING 12-MO LINE LOSS

19.84%

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

Jan 2022 Feb 2022 Mar 2022 Apr 2022 May 2022 Jun 2022 Jul 2022 Aug 2022 Sep 2022 Oct 2022 Nov 2022 Dec 2022

CUSTOMER COUNT - WATER

Residential	8,941	8,955	8,965	8,969	9,002	9,024	9,040	9,075
Commercial	970	972	971	975	975	975	983	980
Industrial	1	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1	1
Residential Sprinkler	529	535	532	535	545	555	567	564
Commercial Sprinkler	90	90	90	90	90	91	93	92
Loganville	1	1	1	1	1	1	1	1
Total	10,533	10,555	10,561	10,572	10,615	10,648	10,686	10,714
YOY Δ	-1.39%	-1.82%	-2.38%	-2.56%	-2.75%	-3.08%	-2.87%	-2.92%

KGALLONS - WATER

Residential	34,939	34,209	34,417	34,675	36,259	42,364	49,139	46,979
Commercial	11,070	11,096	12,060	12,228	12,405	16,337	19,254	21,086
Industrial	1,790	2,845	2,774	2,196	2,852	1,857	2,336	2,461
Water Authority	-	2	3	1	-	1,038	922	934
Loganville	29,843	38,240	33,273	33,795	37,185	40,113	43,933	43,263
Total	77,642	86,392	82,527	82,895	88,701	101,709	115,584	114,723
YOY Δ	69.59%	81.31%	88.21%	89.90%	82.66%	77.73%	48.35%	59.94%

REVENUE - WATER

Residential	\$ 0.306M	\$ 0.297M	\$ 0.302M	\$ 0.303M	\$ 0.312M	\$ 0.361M	\$ 0.416M	\$ 0.401M
Commercial	\$ 0.085M	\$ 0.085M	\$ 0.090M	\$ 0.092M	\$ 0.093M	\$ 0.116M	\$ 0.132M	\$ 0.142M
Industrial	\$ 0.007M	\$ 0.012M	\$ 0.011M	\$ 0.009M	\$ 0.012M	\$ 0.008M	\$ 0.010M	\$ 0.010M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.004M	\$ 0.004M	\$ 0.004M
Loganville	\$ 0.112M	\$ 0.139M	\$ 0.123M	\$ 0.124M	\$ 0.136M	\$ 0.146M	\$ 0.159M	\$ 0.156M
Total	\$ 0.510M	\$ 0.533M	\$ 0.527M	\$ 0.529M	\$ 0.553M	\$ 0.635M	\$ 0.720M	\$ 0.714M
YOY Δ	34.18%	37.30%	42.76%	43.99%	38.43%	42.68%	31.45%	35.58%

RETAIL SALES REPORT

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CUSTOMER COUNT - SEWER

Residential	7,172	6,867	6,883	6,876	6,892	6,907	6,906	6,939
Commercial	814	814	815	817	815	818	820	823
Water Authority	1	1	1	1	1	1	1	1
Total	7,987	7,682	7,699	7,694	7,708	7,726	7,727	7,763

YOY Δ	7.67%	3.06%	2.78%	2.74%	2.75%	2.59%	2.30%	2.47%
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KGALLONS - SEWER

Residential	34,939	34,209	34,417	34,675	36,259	42,364	49,139	46,979
Commercial	11,070	11,096	12,060	12,228	12,405	16,337	19,254	21,086
Water Authority	-	2	3	1	-	1,038	922	934
Total	46,009	45,307	46,480	46,904	48,664	59,739	69,315	68,999

YOY Δ	3.42%	0.35%	9.97%	11.00%	2.52%	7.51%	-9.77%	-2.28%
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REVENUE - SEWER

Residential	\$ 0.216M	\$ 0.215M	\$ 0.215M	\$ 0.216M	\$ 0.219M	\$ 0.227M	\$ 0.238M	\$ 0.235M
Commercial	\$ 0.126M	\$ 0.125M	\$ 0.134M	\$ 0.139M	\$ 0.141M	\$ 0.149M	\$ 0.143M	\$ 0.149M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M
Total	\$ 0.344M	\$ 0.342M	\$ 0.350M	\$ 0.357M	\$ 0.361M	\$ 0.377M	\$ 0.383M	\$ 0.386M

YOY Δ	4.86%	3.32%	7.86%	9.10%	2.29%	6.50%	37.85%	-0.58%
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SALES STATISTICS

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AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	5	5	5	4
Commercial	11	11	12	13	13	17	20	22	15
Industrial	1,790	2,845	2,774	2,196	2,852	1,857	2,336	2,461	2,389
Water Authority	-	2	3	1	-	1,038	922	934	363
Loganville	29,843	38,240	33,273	33,795	37,185	40,113	43,933	43,263	37,456

AVERAGE \$/CUSTOMER (WATER)

Residential	\$34	\$33	\$34	\$34	\$35	\$40	\$46	\$44	\$37
Commercial	\$88	\$87	\$93	\$94	\$95	\$119	\$134	\$145	\$107
Industrial	\$7,400	\$11,663	\$11,376	\$9,041	\$11,691	\$7,671	\$9,606	\$10,111	\$9,820
Water Authority	\$169	\$177	\$181	\$173	\$169	\$4,362	\$3,894	\$3,942	\$1,633
Loganville	\$111,600	\$139,368	\$122,631	\$124,390	\$135,812	\$145,680	\$158,556	\$156,295	\$136,791

AVERAGE \$/KGALLON (WATER)

Residential	\$8.75	\$8.68	\$8.79	\$8.74	\$8.62	\$8.52	\$8.47	\$8.55	\$8.64
Commercial	\$7.69	\$7.62	\$7.49	\$7.52	\$7.46	\$7.12	\$6.85	\$6.76	\$7.31
Industrial	\$4.13	\$4.10	\$4.10	\$4.12	\$4.10	\$4.13	\$4.11	\$4.11	\$4.11
Water Authority		\$88.42		\$172.79		\$4.20		\$4.22	\$67.41
Loganville	\$3.74	\$3.64	\$3.69	\$3.68	\$3.65	\$3.63	\$3.61	\$3.61	
Average	\$6.8576	\$27.2046	\$6.7927	\$48.2903	\$6.7251	\$5.9936	\$6.4749	\$5.9080	\$14.28

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	7	7	6
Commercial	14	14	15	15	15	20	23	26	18
Water Authority	-	2	3	1	-	1,038	922	934	363

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$30	\$31	\$31	\$31	\$32	\$33	\$34	\$34	\$32
Commercial	\$155	\$154	\$164	\$170	\$173	\$182	\$175	\$181	\$169
Water Authority	\$1,871	\$1,562	\$1,743	\$1,567	\$1,615	\$1,716	\$1,508	\$2,052	\$1,704

AVERAGE \$/KGALLON (SEWER)

Residential	\$6.18	\$6.29	\$6.23	\$6.23	\$6.03	\$5.35	\$4.84	\$4.99	\$5.77
Commercial	\$11.42	\$11.29	\$11.08	\$11.37	\$11.38	\$9.13	\$7.45	\$7.06	\$10.02
Water Authority		\$780.85		\$1,567.02		\$1.65		\$2.20	\$587.93
Average	\$8.80	\$266.14	\$8.66	\$528.21	\$8.70	\$5.38	\$6.15	\$4.75	\$104.5979

MOST RECENT

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	12-MONTH
SALES REVENUES					
WATER SALES	\$ 698,514	\$ 521,113	\$ 4,700,864	\$ 3,389,546	\$ 6,728,684
SEWER SALES	\$ 358,135	\$ 381,209	\$ 2,837,462	\$ 2,732,589	\$ 4,300,451
SALES REVENUES (ACTUAL)	\$ 1,056,650	\$ 902,322	\$ 7,538,326	\$ 6,122,135	\$ 11,029,135
AS BUDGET	\$ 916,667	\$ 811,667	\$ 7,333,333	\$ 6,493,333	Not Applicable
% ACTUAL TO BUDGET	115.27%	111.17%	102.80%	94.28%	Not Applicable

OTHER REVENUES

WATER

OP REVENUE	\$ 424	\$ 182	\$ 2,064	\$ 1,515	\$ 136
MISC REVENUE	\$ 5,780	\$ 5,510	\$ 50,361	\$ 47,625	\$ 8,089
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 90,857	\$ 72,425	\$ 430,632	\$ 499,125	\$ 131,000
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ 1,533	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER	\$ 15,967	\$ 10,272	\$ 91,050	\$ 86,035	\$ 9,091
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 113,028	\$ 88,389	\$ 574,108	\$ 635,833	\$ 148,316

SEWER

OP REVENUE	\$ 3,450	\$ 34,200	\$ 133,955	\$ 226,968	\$ 19,000
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ (32)	\$ -	\$ -	\$ 74
TAP FEES	\$ 51,000	\$ 39,000	\$ 488,150	\$ 807,250	\$ 101,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 15,967	\$ 10,272	\$ 91,050	\$ 86,035	\$ 9,091
OTHER - UTILITY	\$ -	\$ -	\$ 86	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ 218,368	\$ -	\$ 218,368	\$ -	\$ -
OPERATING TRANSFERS IN	\$ 54,497	\$ -	\$ 54,497	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 343,283	\$ 83,439	\$ 986,106	\$ 1,120,252	\$ 129,164

OTHER REVENUES (TOTAL)	\$ 456,311	\$ 171,828	\$ 1,560,214	\$ 1,756,085	\$ 277,480
AS BUDGET	\$ 162,847	\$ 159,145	\$ 1,302,777	\$ 1,273,162	Not Applicable
% ACTUAL TO BUDGET	280.21%	107.97%	119.76%	137.93%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,512,960	\$ 1,074,150	\$ 9,098,540	\$ 7,878,220	\$ 11,306,615
AS BUDGET	\$ 1,079,514	\$ 970,812	\$ 8,636,111	\$ 7,766,496	Not Applicable
% ACTUAL TO BUDGET	140.15%	110.64%	105.35%	101.44%	Not Applicable

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	12-MONTH
PERSONNEL	\$ 278,936	\$ 213,901	\$ 1,946,027	\$ 1,752,857	\$ 2,718,021
CONTRACTED SERVICES	\$ 115,506	\$ 32,016	\$ 446,472	\$ 354,828	\$ 691,893
SUPPLIES	\$ 200,615	\$ 199,152	\$ 1,413,165	\$ 1,179,550	\$ 2,137,020
CAPITAL OUTLAY	\$ 241,448	\$ 232,420	\$ 1,866,643	\$ 1,938,889	\$ 2,601,857
FUND TRANSFERS	\$ 86,249	\$ 56,841	\$ 558,649	\$ 381,496	\$ 783,030
DEPRECIATION	\$ 255,243	\$ 243,981	\$ 1,879,479	\$ 1,923,827	\$ 2,614,475
TOTAL	\$ 1,177,996	\$ 978,310	\$ 8,110,435	\$ 7,531,447	\$ 11,546,297

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 46,215	\$ 35,320	\$ 364,461	\$ 282,819	\$ 511,381
PERSONNEL (ACTUAL)	\$ 66,053	\$ 55,821	\$ 540,388	\$ 427,062	\$ 756,225
AS BUDGET	\$ 64,455	\$ 53,887	\$ 515,639	\$ 431,099	Not Applicable
% ACTUAL TO BUDGET	102.48%	103.59%	104.80%	99.06%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 43,378	\$ 7,253	\$ 110,340	\$ 83,568	\$ 194,072
AS BUDGET	\$ 26,263	\$ 23,763	\$ 210,100	\$ 190,100	Not Applicable
% ACTUAL TO BUDGET	165.17%	30.52%	52.52%	43.96%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 73,324	\$ 88,153	\$ 595,839	\$ 425,756	\$ 900,129
AS BUDGET	\$ 63,192	\$ 57,921	\$ 505,533	\$ 463,367	Not Applicable
% ACTUAL TO BUDGET	116.03%	152.20%	117.86%	91.88%	Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 169,551	\$ 165,058	\$ 1,356,128	\$ 1,360,269	\$ 1,919,107
AS BUDGET	\$ 88,847	\$ 85,194	\$ 710,777	\$ 681,553	Not Applicable
% ACTUAL TO BUDGET	190.83%	193.74%	190.80%	199.58%	Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ 91,021	\$ 89,278	\$ 728,637	\$ 714,987	\$ 995,978
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FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 56,069	\$ 34,439	\$ 337,224	\$ 207,804	\$ 465,356
AS BUDGET	\$ 92,662	\$ 70,832	\$ 741,299	\$ 566,655	Not Applicable
% ACTUAL TO BUDGET	60.51%	48.62%	45.49%	36.67%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 110,086	\$ 59,048	\$ 541,959	\$ 544,934	\$ 743,563
AS BUDGET	\$ 67,198	\$ 63,678	\$ 537,581	\$ 509,423	Not Applicable
% ACTUAL TO BUDGET	163.82%	92.73%	100.81%	106.97%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 4,873	\$ 3,499	\$ 68,785	\$ 66,360	\$ 66,874
AS BUDGET	\$ 15,963	\$ 15,629	\$ 127,700	\$ 125,033	Not Applicable
% ACTUAL TO BUDGET	30.53%	22.39%	53.86%	53.07%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 38,108	\$ 38,204	\$ 216,994	\$ 256,276	\$ 315,669
AS BUDGET	\$ 32,229	\$ 24,604	\$ 257,833	\$ 196,833	Not Applicable
% ACTUAL TO BUDGET	118.24%	155.28%	84.16%	130.20%	Not Applicable

CAPITAL OUTLAY

CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 652,463	\$ 540,753	\$ 4,496,295	\$ 4,087,015	\$ 6,356,975
AS BUDGET	\$ 450,808	\$ 395,508	\$ 3,606,463	\$ 3,164,063	Not Applicable
% ACTUAL TO BUDGET	144.73%	136.72%	124.67%	129.17%	Not Applicable

Aug 2022 Aug 2021 FY2022 YTD FY2021 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$ 19,704	\$ 18,227	\$ 169,777	\$ 144,718	\$ 229,102
AS BUDGET	\$ 23,246	\$ 15,550	\$ 185,967	\$ 124,403	Not Applicable
% ACTUAL TO BUDGET	84.77%	117.21%	91.29%	116.33%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 575	\$ 258	\$ 14,626	\$ 7,641	\$ 22,509
AS BUDGET	\$ 2,679	\$ 8,001	\$ 21,433	\$ 64,007	Not Applicable
% ACTUAL TO BUDGET	21.47%	3.22%	68.24%	11.94%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 3,323	\$ 2,451	\$ 32,379	\$ 23,139	\$ 47,016
AS BUDGET	\$ 63,192	\$ 57,921	\$ 505,533	\$ 463,367	Not Applicable
% ACTUAL TO BUDGET	5.26%	4.23%	6.40%	4.99%	Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 71,897	\$ 67,362	\$ 510,515	\$ 578,619	\$ 682,750
AS BUDGET	\$ 136,994	\$ 132,086	\$ 1,095,949	\$ 1,056,689	Not Applicable
% ACTUAL TO BUDGET	52.48%	51.00%	46.58%	54.76%	Not Applicable

Depreciation Expense [Stormwater]	\$ 3,061	\$ 2,646	\$ 24,237	\$ 14,099	\$ 32,553
Depreciation Expense [Sewage]	\$ 80,581	\$ 76,028	\$ 563,303	\$ 597,371	\$ 792,972

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ 83,641	\$ 78,674	\$ 587,539	\$ 611,469	\$ 825,525
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 30,180	\$ 22,402	\$ 221,424	\$ 173,692	\$ 317,675
AS BUDGET	\$ 67,875	\$ 59,125	\$ 542,999	\$ 473,000	Not Applicable
% ACTUAL TO BUDGET	44.46%	37.89%	40.78%	36.72%	Not Applicable

DEPRECIATION	\$ 80,581	\$ 76,028	\$ 563,303	\$ 597,371	\$ 792,972
DEPRECIATION (ACTUAL)	\$ 80,581	\$ 76,028	\$ 563,303	\$ 597,371	\$ 792,972

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$ 41,999	\$ 40,550	\$ 354,264	\$ 300,796	\$ 511,725
AS BUDGET	\$ 42,920	\$ 39,237	\$ 343,362	\$ 313,899	Not Applicable
% ACTUAL TO BUDGET	97.85%	103.35%	103.18%	95.83%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 7,539	\$ 8,115	\$ 48,613	\$ 50,232	\$ 70,192
AS BUDGET	\$ 8,396	\$ 8,313	\$ 67,167	\$ 66,500	Not Applicable
% ACTUAL TO BUDGET	89.79%	97.63%	72.38%	75.54%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 10,345	\$ 11,697	\$ 64,976	\$ 69,263	\$ 109,072
AS BUDGET	\$ 10,804	\$ 10,179	\$ 86,433	\$ 81,433	Not Applicable
% ACTUAL TO BUDGET	95.75%	114.91%	75.17%	85.05%	Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$ 41,093	\$ 40,256	\$ 339,639	\$ 335,347	\$ 477,407
AS BUDGET	\$ 42,740	\$ 38,559	\$ 341,919	\$ 308,469	Not Applicable
% ACTUAL TO BUDGET	96.15%	104.40%	99.33%	108.71%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 59,141	\$ 12,891	\$ 204,108	\$ 147,027	\$ 338,246
AS BUDGET	\$ 61,038	\$ 60,517	\$ 488,300	\$ 484,133	Not Applicable
% ACTUAL TO BUDGET	96.89%	21.30%	41.80%	30.37%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 75,515	\$ 58,647	\$ 502,978	\$ 405,116	\$ 765,133
AS BUDGET	\$ 63,104	\$ 58,604	\$ 504,833	\$ 468,833	Not Applicable
% ACTUAL TO BUDGET	119.67%	100.07%	99.63%	86.41%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 525,533	\$ 437,558	\$ 3,614,141	\$ 3,444,431	\$ 5,189,323
AS BUDGET	\$ 522,987	\$ 488,092	\$ 4,183,897	\$ 3,904,735	Not Applicable
% ACTUAL TO BUDGET	100.49%	89.65%	86.38%	88.21%	Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 08/2022 | FY 2022



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY 2022	AS BUDGET	FY 2021
REVENUES	\$ 0.568M	\$ 0.747M	\$ 0.849M	\$ 0.632M	\$ 0.463M	\$ 0.313M	\$ 0.232M	\$ 0.535M					\$ 4.340M	\$ 2.864M	\$ 3.341M
PERSONNEL COSTS	\$ 0.059M	\$ 0.065M	\$ 0.060M	\$ 0.082M	\$ 0.059M	\$ 0.068M	\$ 0.067M	\$ 0.033M					\$ 0.492M	\$ 0.498M	\$ 0.414M
CONTRACTED SVC	\$ 0.005M	\$ 0.037M	\$ 0.021M	\$ 0.035M	\$ 0.017M	\$ 0.007M	\$ (0.036M)	\$ 0.006M					\$ 0.093M	\$ 0.160M	\$ 0.113M
SUPPLIES	\$ 0.302M	\$ 0.375M	\$ 0.402M	\$ 0.229M	\$ 0.183M	\$ 0.174M	\$ 0.153M	\$ 0.127M					\$ 1.946M	\$ 1.309M	\$ 1.277M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.109M	\$ 0.125M	\$ 0.151M	\$ 0.181M	\$ 0.122M	\$ 0.139M	\$ 0.120M	\$ 0.113M					\$ 1.061M	\$ 1.075M	\$ 0.923M
EXPENSES	\$ 0.475M	\$ 0.602M	\$ 0.634M	\$ 0.527M	\$ 0.381M	\$ 0.389M	\$ 0.304M	\$ 0.279M					\$ 3.592M	\$ 3.043M	\$ 2.728M
MARGIN	\$ 0.093M	\$ 0.145M	\$ 0.215M	\$ 0.105M	\$ 0.082M	\$ (0.076M)	\$ (0.073M)	\$ 0.256M					\$ 0.748M	\$ (0.178M)	\$ 0.613M

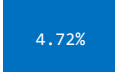
12-MO PURCHASED CCF'S



12-MO RETAIL CCF'S



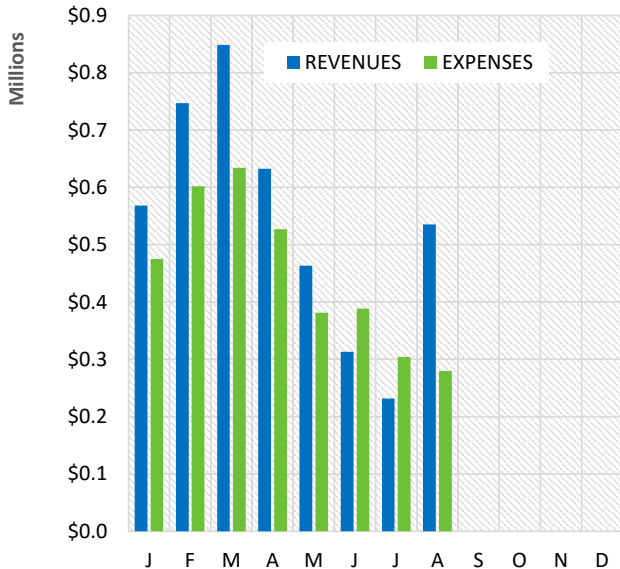
12-MO LINE LOSS



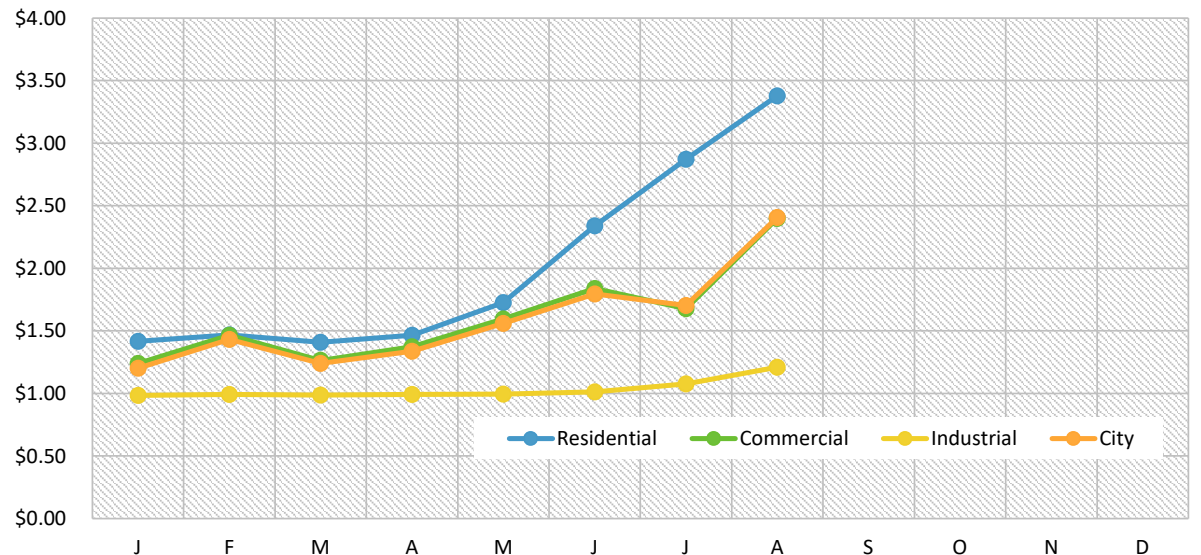
AVERAGE COST PER CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



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CUSTOMER COUNT

Residential	3,564	3,583	3,591	3,598	3,619	3,634	3,651	3,662
Commercial	577	578	577	576	578	580	581	579
Industrial	7	7	7	7	7	7	7	7
City	20	20	20	20	20	20	20	20
Total	4,170	4,190	4,197	4,203	4,226	4,243	4,261	4,270
Year-Over-Year Δ	3.71%	3.79%	3.48%	3.34%	3.53%	3.82%	3.93%	3.57%

CCF

Residential	0.216M	0.296M	0.336M	0.196M	0.129M	0.055M	0.033M	0.029M
Commercial	0.149M	0.174M	0.226M	0.135M	0.108M	0.070M	0.061M	0.056M
Industrial	0.029M	0.011M	0.024M	0.011M	0.010M	0.004M	0.001M	0.001M
City	0.010M	0.012M	0.015M	0.008M	0.006M	0.003M	0.002M	0.002M
Total	0.418M	0.507M	0.622M	0.369M	0.272M	0.149M	0.109M	0.099M
Year-Over-Year Δ	-2.79%	-16.46%	10.21%	-3.73%	18.50%	-3.27%	0.50%	-1.94%

REVENUE

Residential	\$ 0.306M	\$ 0.434M	\$ 0.474M	\$ 0.287M	\$ 0.222M	\$ 0.129M	\$ 0.095M	\$ 0.099M
Commercial	\$ 0.185M	\$ 0.255M	\$ 0.286M	\$ 0.185M	\$ 0.172M	\$ 0.129M	\$ 0.103M	\$ 0.135M
Industrial	\$ 0.028M	\$ 0.011M	\$ 0.024M	\$ 0.011M	\$ 0.010M	\$ 0.004M	\$ 0.002M	\$ 0.001M
Other	\$ 0.015M	\$ 0.018M	\$ 0.023M	\$ 0.022M	\$ 0.026M	\$ 0.026M	\$ 0.016M	\$ 0.024M
City	\$ 0.012M	\$ 0.017M	\$ 0.019M	\$ 0.011M	\$ 0.009M	\$ 0.006M	\$ 0.003M	\$ 0.005M
Total	\$ 0.546M	\$ 0.735M	\$ 0.825M	\$ 0.516M	\$ 0.440M	\$ 0.294M	\$ 0.219M	\$ 0.263M
Year-Over-Year Δ	13.38%	9.72%	29.88%	17.14%	52.47%	37.99%	27.07%	55.31%

SALES STATISTICS

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YTD 305

AVERAGE CCF/CUSTOMER

Residential	61	83	94	55	36	15	9	8	45
Commercial	258	301	392	234	187	121	105	97	212
Industrial	4,113	1,560	3,475	1,620	1,448	604	200	84	1,638
City	491	606	764	403	285	167	96	96	364

AVERAGE \$/CUSTOMER

Residential	\$86	\$121	\$132	\$80	\$61	\$36	\$26	\$27	\$71
Commercial	\$320	\$441	\$496	\$321	\$298	\$222	\$177	\$233	\$313
Industrial	\$4,050	\$1,548	\$3,424	\$1,607	\$1,438	\$611	\$216	\$102	\$1,625
City	\$590	\$867	\$947	\$539	\$444	\$299	\$164	\$232	\$510

AVERAGE \$/CCF

Residential	\$1.4158	\$1.4663	\$1.4095	\$1.4640	\$1.7250	\$2.3400	\$2.8725	\$3.3793	\$2.0090
Commercial	\$1.2394	\$1.4644	\$1.2641	\$1.3721	\$1.5962	\$1.8396	\$1.6777	\$2.3996	\$1.6066
Industrial	\$0.9847	\$0.9924	\$0.9856	\$0.9919	\$0.9933	\$1.0119	\$1.0763	\$1.2084	\$1.0306
City	\$1.2019	\$1.4307	\$1.2393	\$1.3362	\$1.5592	\$1.7948	\$1.7022	\$2.4069	\$1.5839
Average	\$1.2104	\$1.3384	\$1.2246	\$1.2911	\$1.4685	\$1.7466	\$1.8322	\$2.3485	\$1.5575

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 32,611	\$ 32,617	\$ 356,886	\$ 355,991	\$ 515,577
Demand Storage/Peaking Services	\$ 2,383	\$ 2,215	\$ 18,099	\$ 17,360	\$ 26,815
Supply Charges	\$ 169,914	\$ 39,016	\$ 1,494,278	\$ 777,334	\$ 1,955,081
Gas Authority Supply Charges	\$ 1,002	\$ 1,434	\$ 38,194	\$ 43,741	\$ 48,991
Gas Authority Charges	\$ (2,591)	\$ 556	\$ (65,531)	\$ (72,206)	\$ (80,342)
P.A.C.E	300	300	2,400	2,400	3,600
APGA Annual Dues	-	-	3,528	3,368	3,528
Other	858	1,339	19,129	23,776	28,401
TOTAL MGAG BILL	\$ 204,477	\$ 77,476	\$ 1,866,983	\$ 1,151,764	\$ 2,501,651

DELIVERED SUPPLY

Volume CCF	121,640	105,600	2,584,580	2,753,460	3,390,510
Volume Dth (MGAG)	118,390	102,490	2,539,130	2,673,660	3,329,330

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	1.7271	0.7559	0.7353	0.4308	0.7514
\$/CCF	1.6810	0.7337	0.7224	0.4183	0.7378

MOST RECENT
12-MONTH

Aug 2022 Aug 2021 FY2022 YTD FY2021 YTD

SALES REVENUES

NATURAL GAS SALES	\$ 263,147	\$ 169,432	\$ 3,838,346	\$ 3,070,571	\$ 4,957,744
SALES REVENUES (ACTUAL)	\$ 263,147	\$ 169,432	\$ 3,838,346	\$ 3,070,571	\$ 4,957,744
AS BUDGET	\$ 334,348	\$ 315,287	\$ 2,674,782	\$ 315,287	Not Applicable
% ACTUAL TO BUDGET	78.70%	53.74%	143.50%	973.90%	Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE	-	-	-	-	-
MISC REVENUE	500	-	1,853	1,800	2,253
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	6,000	14,130	59,344	62,278	98,073
REIMB DAMAGED PROP - GAS	-	-	-	-	10,666
ADMIN ALLOC	15,967	10,272	91,050	86,035	137,265
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	99,495	120,420	99,495
OPERATING TRANSFERS IN	249,725	-	249,725	-	249,725
OTHER REVENUES (ACTUAL)	\$ 272,192	\$ 24,402	\$ 501,467	\$ 270,532	\$ 597,477
AS BUDGET	\$ 23,694	\$ 24,097	\$ 189,555	\$ 192,778	Not Applicable
% ACTUAL TO BUDGET	1148.76%	101.26%	264.55%	140.33%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 535,339	\$ 193,834	\$ 4,339,813	\$ 3,341,104	\$ 5,555,221
AS BUDGET	\$ 358,042	\$ 339,384	\$ 2,864,337	\$ 2,715,072	Not Applicable
% ACTUAL TO BUDGET	149.52%	57.11%	151.51%	123.06%	Not Applicable

MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
PERSONNEL					
Compensation	\$ 13,553	\$ 23,351	\$ 317,591	\$ 253,015	\$ 444,707
Benefits	19,421	23,625	173,796	159,651	249,813
PERSONNEL (ACTUAL)	\$ 33,150	\$ 46,976	\$ 492,314	\$ 413,114	\$ 695,826
AS BUDGET	\$ 62,156	\$ 55,273	\$ 497,247	\$ 442,185	Not Applicable
% ACTUAL TO BUDGET	53.33%	84.99%	99.01%	93.43%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ 930	\$ -	\$ 5,986	\$ 40
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	32	-	160	-	160
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	707	8,343	3,448	13,944
Vehicle Rep & Maint Outside	20	80	1,491	3,500	2,721
R&M System - Outside	-	650	25,531	16,653	32,551
R & M Buildings - Outside	-	-	432	44	2,487
Maintenance Contracts	251	251	3,755	7,874	8,855
Equip Rent/Lease	1,431	810	11,965	6,166	16,253
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	27	25	170	172	1,715
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	613	583	4,294	4,673	6,721
Postage	-	378	-	459	-
Adverstising	415	-	445	-	1,339
Mkt Expense	-	400	1,650	6,050	2,964
Printing	450	-	450	825	(407)
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	1,082	1,566	2,115	2,712	6,052
Fees	-	-	370	810	370
Vehicle Tag & Title Fee	-	-	42	(18)	42
Ga Dept Rev Fee	-	-	-	100	50
Training & Ed	1,656	-	3,717	1,669	12,222
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	308	(1,506)	28,387	53,258	77,579
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 6,285	\$ 4,873	\$ 93,317	\$ 114,381	\$ 185,657
AS BUDGET	\$ 20,079	\$ 19,571	\$ 160,633	\$ 156,567	Not Applicable
% ACTUAL TO BUDGET	31.30%	24.90%	58.09%	73.06%	Not Applicable

MOST RECENT
12-MONTH

	Aug 2022	Aug 2021	FY2022 YTD	FY2021 YTD	
SUPPLIES					
Gas Cost	111,426	75,837	1,770,725	1,122,226	2,452,060
Office Supplies	182	106	432	317	908
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	761	-	3,122	397	5,484
Construction Materials	-	-	-	-	-
Damage Claims	-	-	-	-	2,424
Expendable Fluids	50	-	78	44	320
Tires	-	-	534	1,603	2,530
Uniform Expense	2,701	-	7,526	4,272	8,145
Janitorial	190	172	1,639	1,623	2,502
Computer Equipment	-	-	3,819	250	3,819
Equipment Parts	618	200	15,764	10,278	21,676
Repair & Maintenance	4,011	4,616	96,948	75,370	138,787
Util Costs - Util Fund	370	358	2,905	2,785	4,459
Covid-19 Expenses	-	-	-	957	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	4,597	1,770	24,606	13,606	36,183
Food	377	86	1,493	1,276	2,540
Sm Tool & Min Equip	454	2,988	7,176	14,521	11,715
Meters	-	-	1,742	2,179	1,742
Sm Oper Supplies	1,271	1,795	7,449	26,601	13,489
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 127,009	\$ 87,930	\$ 1,945,960	\$ 1,278,306	\$ 2,708,784
AS BUDGET	\$ 163,669	\$ 12,921	\$ 1,309,351	\$ 103,367	Not Applicable
% ACTUAL TO BUDGET	77.60%	680.53%	148.62%	1236.67%	Not Applicable

CAPITAL OUTLAY

Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 3,240	\$ 3,240	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (5,535)	\$ (5,535)	\$ (8,302)
Depr Exp	\$ 17,312	\$ 16,004	\$ 137,392	\$ 129,139	\$ 184,794
Int Exp 2016 Rev Bond	1,924	2,325	16,404	19,597	25,507
Interest Exp - 2020 Rev Bonds	3,417	3,417	27,339	27,339	41,009
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 21,962	\$ 21,055	\$ 178,841	\$ 173,780	\$ 247,327
AS BUDGET	\$ 2,385	\$ 2,785	\$ 19,082	\$ 22,278	Not Applicable
% ACTUAL TO BUDGET	920.72%	756.06%	937.22%	780.04%	Not Applicable

Aug 2022 Aug 2021 FY2022 YTD FY2021 YTD

FUND TRANSFERS

Admin Alloc - Adm Exp	\$ 73,832	\$ 68,050	\$ 577,095	\$ 570,980	\$ 749,350
Transfer To Gf	17,131	10,797	304,634	200,474	362,247
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-

FUND TRANSFERS (ACTUAL)	\$ 90,963	\$ 78,848	\$ 881,729	\$ 771,454	\$ 1,111,597
AS BUDGET	\$ 132,048	\$ 119,012	\$ 1,056,387	\$ 952,093	Not Applicable
% ACTUAL TO BUDGET	68.89%	66.25%	83.47%	81.03%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 279,368	\$ 239,682	\$ 3,592,162	\$ 2,751,035	\$ 4,949,192
AS BUDGET	\$ 380,337	\$ 209,561	\$ 3,042,699	\$ 1,676,489	Not Applicable
% ACTUAL TO BUDGET	73.45%	114.37%	118.06%	164.10%	Not Applicable