



Council Meeting

AGENDA

Tuesday, December 10, 2024

6:00 PM

City Hall

I. CALL TO ORDER

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. [November 7, 2024 Council Minutes](#)
 - b. [November 12, 2024 City Council Minutes](#)
 - c. [November 12, 2024 Executive Session Minutes](#)
 - d. [October 15, 2024 Planning Commission Minutes](#)
 - e. [October 10, 2024 Downtown Development Authority Minutes](#)
 - f. [October 10, 2024 Convention & Visitors Bureau Minutes](#)

II. PUBLIC FORUM

1. Public Presentation(s)
 - a. Georgia Reads Recognition
 - b. PlanFirst Designation Presentation
2. Public Comment(s)

III. BUSINESS ITEMS

- 1. City Administrator Update**
- 2. Assistant City Administrator Update**
- 3. Department Reports**
 - [a.](#) Monthly Central Services Report
 - [b.](#) Monthly Code Report
 - [c.](#) Monthly Economic Development Report
 - [d.](#) Monthly Finance Report
 - [e.](#) Monthly Fire Report
 - [f.](#) Monthly Police Report
 - [g.](#) Monthly Solid Waste Report
 - [h.](#) Monthly Streets & Transportation Report
 - [i.](#) Monthly Telecom Report
 - [j.](#) Monthly Water, Sewer, Gas & Electric Report

IV. NEW BUSINESS

- 1. Public Hearing(s)**
 - [a.](#) FY 2025 Proposed Annual Budget
- 2. New Business**
 - [a.](#) Memorandum of Understanding - DCA PlanFirst Program
 - [b.](#) Appointments (3) - Downtown Development Authority & Conventions & Visitors Bureau Authority & Urban Redevelopment Agency
 - [c.](#) Essential Personnel Software as a Service
 - [d.](#) Georgia First Responder PTSD Program - HB 451
 - [e.](#) Republic Services Disposal Agreement
 - [f.](#) Right of Way Dedication - 200 Aycock Avenue
 - [g.](#) Approval - 2025 Budget Resolution
 - [h.](#) Resolution - 2024 / 2025 CDBG Application
 - [i.](#) 2nd Reading - Zoning Ordinance Amendment and Adoption
 - [j.](#) 2nd Reading - Taxation Ordinance Amendment
 - [k.](#) Adopt - Council Meeting Schedule

V. DISTRICT ITEMS

- 1. District Items**
- 2. Mayoral Update**

VI. ADJOURN TO EXECUTIVE SESSION

- 1. Legal Issue (s)**
- 2. Real Estate Issue (s)**
- 3. Personnel Issue (s)**

VII. ADJOURN

MAYOR & CITY COUNCIL BUDGET MEETING NOVEMBER 7, 2024

Those Present –	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Adriane Brown	Council Member
	Julie Sams	Council Member
	Greg Thompson	Council Member
	Myoshia Crawford	Council Member
	Lee Malcom	Vice- Mayor
	John Howard	Mayor
Those Absent	Charles Boyce IV	Council Member
Staff Present	Logan Propes	City Administrator
	Chris Bailey	Assistant City Administrator
	Beth Thompson	Finance Director
	Laura Wilson	City Clerk

GENERAL OVERVIEW

Meeting called to order at 8:14am

Introduction by Logan Propes – 2025 Challenges

High cost of goods caused an extreme analysis of the budget (84 million plus total budget) looking for ways to save/defer costs

Objectives – stabilize utility funds to prepare for the future, complete many projects that we have going on, no increases to number of employees unless necessary (a strategic need) but will need to provide services due to number of single-family residences that are grandfathered in; current residents do not need to subsidize future growth – possible impact fees for next year, SPLOST; budget only the essentials to create value to the community – what department heads are able to add value (ie fiber installation/ bonds for water & wastewater)

19 mil general fund, combined utilities 50 mil, solid waste 9 mill – result of growth & costs

Traditionally do a merit-based review for employees – will create a new review system; tracks better throughout the year (highs & lows) 3% raise mid-year; last of 5% phasing for the fire department; police extra 2% January 1st in addition to the 3% mid-year

Lots of capital projects continuing this year – 16 mill; less than a million is from GF

Moody rated the City as stable instead of downgrade – important for future borrowing; getting rid of cable helped

Council Priorities?

- Non-profit, affordable housing options; small scale to help other community partners like habitat; focus on single family and not multifamily developers (Tyler) might be over on the capacity recovery chargers (tweak the ERU formulas-need to find a balance and a new starting point-discussion continues on tap fees possibly revisit June 1st) Need to be fair but the city not lose money

Form-based code is up for adoption next week; moratorium will likely be extended past end of January 2025; discussion of housing trends

POLICE BUDGET

New admin assistant is Elizabeth, RV Watts, Major McClung

Main objective is to take care of people – open records requested to see how we compare to other jurisdictions- moving in the right direction; went over crime statistics

Howard- what is the County paying? Chapman/Brooks will be doing another pay study; Will be hiring 100 more officers for the new jail – RV don't think will be losing officers; based on our culture/family atmosphere will not lose people

The 100 positions might include being already 40 down – discussion about the difficulties hiring for the PD & County

Wanted 11 vehicles – approved for 5; might not big enough for Enterprise for Monroe to be a priority; can we go back to dealer to vehicles cheaper; will work with dealers throughout the year to get the other 6 (will use SPLOST)

Want to use funds for training for higher caliber officers; average tenure is 7 years in the PD; LT walk downtown (Clay & Harrison) to interact with businesses; calls for services are increasing (28K on the year projected)

Logan Propes – discussion of career progression, convert people to salary for a more competitive pay analysis; police offer 1 (entry level) fairly competitive, will put us above Loganville at \$25/hr; GA one of highest requirements for Police Academy only CA higher; looking a succession planning

School safety- would like to put to SROs at Monroe Area; our officers participated in ALERT training which is now the national model – hosted a training class so we can teach other agencies; we are the regional leaders for training ALERT; meet with Underwood to discuss

TELECOM BUDGET

Arista project – internal links are getting full; our equipment is connected via 10G links; only have so many ports to connect together-replaced with 100G, replace core equipment inside city to allow for extra bandwidth; than can connect 100G links together – involves a purchase of 7

devices (5 minor & 2 major); could offer more than 1G to customers which is a marketing ploy – help with attracting a data center

City retains most of customers when Comcast goes in; the offer co-axe and we offer fiber

Next big push is to get customers off cable modems and switch to fiber; once done with Monroe, only Good Hope is left with cable

Not added personnel, will eventually add techs; likely in 26 & 27; two interns manage the phones; three staff people

Looking to recreate a phone & internet bundle; likely will not get anymore streaming customers, we make about \$60 profit per customer, new app that is more customer friendly for our streaming customers

2025 will be a learning year, show what needs tweaking; this should be a money making opportunity for the City; fiber can be run for miles without issue (previous limit was 500 feet) less vulnerable to storm damage or lightning strikes

Working on physically mapping the system; will overlay the reports into ARC GIS; mapping can be expensive (40K for the main line to Loganville, 2k for a subdivision; map now to make money later) mapping will show how the lines cross over existing utilities that in the ground

ELECTRIC / NATURAL GAS / WATER & SEWER

New bucket truck & VAC-CON truck-getting a larger truck because they no longer make parts for it ; will be getting a new storage tank and chemical storage house; can be squeezed in with the bond fund

Tantalus Electric Meters – mobile meter reading; currently pick up 400 water and gas meters; allows workers to read the electric meters in the office – can turn them on and off from the office (real time readings and cut off) hope to roll the program out citywide which will take a few years; 200 electric reader meters for next year which will read 1000s of other meters

Personnel – lots of cross training between the departments – water, natural gas, wastewater; almost everyone has a CDL

Rate increases – anyway to step them? Better just to rip the bandaid off; trying to educate in the bills and on the website; usually do a rate increase notice for a month so might not go into effect until February which will not be paid until March; 2014 was the last rate increase; the budget needs to be adopted before the notice can be sent out (will not go into effect January 1st) really only losing a month a profit

Lead/Copper inventory – 3700 went out; fill out and take a picture of their service; we have no lead mains & no lead service; just need to dig on both sides of the meter; most of the ones left are in sidewalks like downtown; not sure how we are going to prove it; 1905 –1963 service journals; 63-89 are the problem; got 150K in grant to help resolve the issue will be bid back out, not sure how to address the concrete issue; the next phase is the fittings to determine lead; lead not used in the state of GA

CODE DEPARTMENT

Marshals are under PD because of the post certification requirements; alcohol cup expenses and revenues are now under the same department/area; will hire other Marshal at the beginning of 2025

Might need to bring in an extra inspector; possibly using Tommy McCellan

Rodney is working on a plan tracking system to create a global workflow to keep track of development

Will provide talking points for Council regarding rate increases for utility bills; need to work with getting the notice for online billing; what will happen if we don't do this

CENTRAL SERVICES

Oversee Parks, Airport, IT, Purchasing, Buildings and Grounds, GUTA; extra grounds person help with downtown events; helps work one weekend a month

The current chillers at City Hall are 20 plus years old when the average lifespan is 15 years; trying to cut down on number of service calls

As the fiber network expands, trying to add cameras in the parks

FIRE DEPARTMENT

Final year of 5% increase in phasing for personnel plus increase for 6 people who are testing up to Firefighter Apparatus; two people per shift will be responsible for driving the truck and keep in operational

Each truck will have an operator, apparatus, and two other firefighters; now we have a career progression with Firefighter 1-3 then promotion positions; now people work 24 on, 48 off which increases the number of people on shift without adding more employees

Will be setting aside future funds with SPLOST for the new fire station, possibly along HWY 138 (between Great Oaks and the River) on the West side of town; will need more staff and equipment with a second station needs ease of accessibility to west side and back into town; want property that we do not have to purchase

Will need a second fire inspector who will be approachable

STREETS & STORMWATER

Update on various paving projects and street upgrades; will be moving utilities underground from Spring to Washington along one side of Wayne St.

Streets & Central Services make events happen

Working from in the inside out on rehabbing sidewalks; for next year need a projection of x feet of road / sidewalks and in what areas

SOLID WASTE

Rates will increase 30% residential, 5% commercial, and 3% transfer; ipad & tablets for vehicle use, rear loading truck; lots of reeducation about pickups due to different types of trucks and what type of reach they have; ipads will make the pickup more efficient

Want to increase recycling; lots of customers contaminating the loads-will take container away if repeat offenders; the biggest waste reduction will have to come from commercial – come up with a way bridge cardboard pickup; maybe balers – need to have an educate campaign

Are picking up mattress that we cannot identify who belongs to so we cannot recover the funds; try to take care of regular customers first and then do illegal dumps

FINANCE & MISC

DDA & CVB – these two budgets are part of the overall budget

Going to have two part time people at the Welcome Center instead of one full time; did better tracking on expenses for events this year; sponsorships close to 90k for this year and 30k committed for 2025

Adjourn 1:40pm by Thompson, 2nd Malcom

Passed unanimously

CITY OF MONROE COUNCIL MEETING
NOVEMBER 12, 2024 – 6:00 P.M.
DRAFT MINUTES

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Charles Boyce	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	Greg Thompson	Council Member
	David Dickinson	Council Member
	Myoshia Crawford	Council Member
	Logan Propes	City Administrator
	Laura Wilson	City Clerk
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Absent: Tyler Gregory Council Member

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Chris Croy, Mike McGuire, Rodney Middlebrooks, Brad Callender, Beth Thompson, Chris Bailey, Les Russell, Brian Wilson, Amylee Hammond, Kaitlin Stubbs

Visitors: Bill Scott, Anna Scott, Ryan Keysar, Chad Davis, Jayne Sinclair, Lori Volk, Claire Volk, Pannita Bootkosa, Lang Price, Titus Pemberton

I. CALL TO ORDER – JOHN HOWARD

1. Invocation—none

2. Roll Call

Mayor Howard noted that all Council Members were present with the exception of Tyler Gregory; there was a quorum.

3. Approval of Agenda

Approval as submitted

Motion by Malcom, seconded by Sams
Approved unanimously

4. Approval of Consent Agenda

- a. October 8, 2024 Council Minutes—pg 4
- b. October 8, 2024 Executive Session Minutes—pg 9
- c. September 17, 2024 Planning Commission Minutes—pg 10
- d. September 24, 2024 Historic Preservation Commission Minutes—pg 12
- e. September 12, 2024 Downtown Development Authority Minutes—pg 14
- f. September 12, 2024 Conventions and Visitors Bureau Minutes—pg 17

To approve the consent agenda as presented

Motion by Crawford, second by Malcom
Approved unanimously

II. PUBLIC FORUM

1. Public Presentations - none

2. Public Comments - none

III. BUSINESS ITEMS

1. City Administrator Update by Logan Propes

Referendum for retail package passed earlier this month, writing the rules now for a subsequent ordinance including details for what it means, how many licenses, square footage, location, distance requirements – likely will be in the first quarter of 2025; just had the budget meeting for FY 2025 – will be before you next month for adoption, economic development going strong

2. Assistant City Administrator Update by Chris Bailey

TAP for Lumpkin and Broad goes to bid in January and construction will follow in the Spring; crack seal completed on taxi way just need final DOT inspection; light up the night started – about 1000 people, candle light shopping, carriage rides, train rides; NOV 21st is the bike parade in Childers Park; Christmas parade is Dec 5th; Fall Fest was October 12th. Data showed about 22,000 but likely hit 30k including children. Theatre on the green was successful about 550 people each night – actors all under 18; The winter market started November 2nd – lots of people in downtown

3. Department Reports

a. Monthly Central Services Report—pg 19

Chris Croy - Visitors Center rehab is almost complete and should be finished by end of November. The Wayne St water tank cell carrier renewal lease should be before you in December. The Big Jump fall fest at the airport raised over \$108,000. Bill Scott spoke on the event, over 400 people attended, 40 people jumped before the weather moved in, thank you for the support of the city; The event has been held for the past 12 years

b. Monthly Code Report—pg 25

Brad Callender - Defer comments

c. Monthly Economic Development Report—pg 32

Brian Wilson – We have some delays in RFP for the hotel, now shooting for mid to late November which was the original deadline. The Facebook continues to grow including adding job availability feature; downtown lease spaces are limited. National Bank building has a new owner and the Millner-Aycock building is almost full. There are some second floor office spaces slightly off Broad but are hard to lease to lack of ADA; Active Soles Running company just opened.

d. Monthly Finance Report—pg 36

Beth Thompson – As of the September financials all revenues and expenses are at budget or below. Property taxes are coming in and due November 15th; Thank you for attending the public hearing for the 2025 budget and thank you to the directors it was a seamless budget process; The budget will be before you next month for adoption

e. Monthly Fire Report—pg 69

Chief Andrew Dykes – Went over the September incident data—busiest September period in the last 5 years; All FT positions are staffed. Capital projects are finishing up; working on getting real time data from the County; working on the building at the Training Center

f. Monthly Police Report—pg 81

Chief RV Watts – Went over September stats; On October 19th had the first ever SWAT Trot, 153 runners including Council Members David Dickinson and Julie Sams; raised a total of \$7k for shop with a cop; Congratulations on your speech at GWA Veterans program

g. Monthly Streets & Transportation Report—pg 88

Jeremiah Still –2024 LMIG will be completely finished within the next couple weeks – problems getting asphalt, Childers Park lights going up and will be completed except for the bridges which are done the last minute due to wear and tear; next month will have completion paperwork for 2024 LMIG and the paperwork for 2025 LMIG

h. Monthly Solid Waste Report—pg 92

Danny Smith – Collected 96 mattresses at the curb and billed out 60 for \$900. Read stats out regarding tonnage and mattress, holiday schedule for Thanksgiving read – no collection on Thursday and Friday of Thanksgiving week

i. Monthly Telecom Report—pg 97

Mike McGuire – Good month for fiber installation, getting close to 60/40 threshold, the Monroe infrastructure is almost complete, most of the contractors got pulled off for hurricane duty which did not slow down the conversion rates; apartment complex off of Aycock is ready to go on the outside – will be the only phone and data provider in that facility- want to make it a seamless process for when people move it

j. Monthly Water, Sewer, Gas & Electric Report—pg 121

Rodney Middlebrooks – Just received 2024 Natural Gas Distribution Infrastructure Safety and Modernization grant for 1.9 million with no match to replace all the steel mains--approximately 4.3 miles of gas mains to be replaced; did not get money for the other two grants because the money ran out – will reapply in 2025; The letters went out for Lead and Copper, if you got a letter your service has not been eliminated – complete the questionnaire and take a photo of the service line. There are about 3700 services left; overhead crew is finishing up the last 8 switches; finishing up next grid grant – to replace 4.5 miles of overhead lines, poles, and transformers with a 2 million budget

4. Department Requests

a. Utilities: Water Tower—pg 148

Rodney Middlebrooks recommends approval to award the construction of a 500,000 gallon elevated Water Tank to Cladwell Tank Inc in the amount of \$3,436,442. It will be located at the

To approve

Motion by Thompson, second by Sams
Approved unanimously

IV. NEW BUSINESS

1. Public Hearings

a. Ordinance to Amend and Adopt the Zoning Ordinance of the City of Monroe—pg 159
Brad Callender – overview of the amendment changes to the Zoning Ordinance – the following sections of the Zoning Ordinance were updated: Sections 210, 520, 530, 610, 620, 630, insert new Section 635, 643, 644, 646, 650, insert new article – article VII (the articles after will be shifted back); two new tables: Table 4 and Table 4A; Callender provided a brief overview of the Form Based Code; broke down into 5 sections, went over the district descriptions and map – the existing Planned Districts can be preserved; Additional amendments include Sections 1285 and 1430

Discussion continued between Callender, Mayor Howard, and Council Member Thompson regarding the recommended size of parking spaces in the Zoning Ordinance amendment

Public input – anybody in favor? No Against? No

b. Ordinance to Amend Chapter 90—Taxation, Article IV Occupational Taxes—pg 192
Logan Propes – revisiting the business license fees; changed to gross receipts a couple of years ago and now need a few changes to create fairness and equity in downtown as well as legal compliance; Additional changes include creating a couple categories, raise the total cap fee; about four main changes; had not previously changed the occupational tax for 2025

Public input – anyone in favor? No Against? No

2. New Business

a. City Hall Chiller Replacement—pg 207

Chris Croy recommends approval of the replacement of one of the three chillers at City Hall; it is a 45-ton chiller. The contract would be awarded to Mallory & Evans who currently holds our service contract for \$158,247. The chiller being replaced is beyond end of life and is in need of emergency replacement.

To approve

Motion by Thompson, Seconded by Malcom
Approved Unanimously

b. 2nd Reading – Alcoholic Beverage Ordinance Amendment—pg 213

Logan Propes – turned over to Paul Rosenthal for the second reading of the Alcoholic Beverage Ordinance; the first reading occurred on October 8, 2024; it is the same ordinance that was passed in July

To approve

Motion by Dickinson, Seconded by Sams
Approved Unanimously

c. 2nd Reading – GMEBS Restated Defined Benefit Retirement Plan Ordinance Amendment—pg 215

Logan Propes – compliance with new IRS rules, goes into effect January 1, 2025; provided overview of the documents included in the meeting packet

To approve

Motion by Malcom, Seconded by Crawford
Approved Unanimously

d. 1st Reading—Ordinance to Amend and Adopt the Zoning Ordinance of the City of Monroe—pg 270

Brad Callender – No discussion- first reading only

e. 1st Reading—Ordinance to Amend Chapter 90—Taxation, Article IV Occupational Taxes—pg 297

Logan Propes – No discussion –first reading only

f. Beer & Win Consumption on Premise—Moringa—130 S. Broad St. —pg 312

To approve

Motion by Sams, Seconded by Malcom
Passed Unanimously

- g.** Beer/Wine/Distilled Spirits Consumption on Premise—Thai Won On—129 N. Wayne St. — pg 321

To approve

Motion by Dickinson, Seconded by Sams
Passed Unanimously

- h.** Brewery—Elixir Brew Co—123 N. Lumpkin St. —pg 330

To approve

Motion by Dickinson, Seconded by Sams
Passed Unanimously

V. DISTRICT ITEMS

1. District Items

Malcom – Please take advantage of the downtown businesses in the Christmas season
 Sams- at Southern Ox having a chili cook-off to raise money for Shop for a Cop
 Howard for Gregory – keep his family in your prayers
 Thompson – thank you for good work making town look beautiful

2. Mayoral Update –

- a.** The Mayor’s summit at Chateau Elan discussed ways we can create value for our citizens— more on that in the future

Motion to Adjourn to Executive Session

Motion by Malcom, Seconded by Thompson
Passed Unanimously

VI. EXECUTIVE SESSION

1. Legal Issues

Motion to Adjourn out of Executive Session

Motion by Thompson, Seconded by Sams
Passed Unanimously

Meeting called back to order 7:16pm

VII. ADJOURN

Motion by Malcom, Seconded by Sams
Passed Unanimously

John Howard, Mayor

Laura Wilson, City Clerk

MAYOR AND COUNCIL MEETING NOVEMBER 12, 2024 - 6:00PM

The Mayor and City Council met for an Executive Session - DRAFT

Those Present:	John Howard	Mayor
	Lee Malcom	Vice-Mayor
	Greg Thompson	Council Member
	Charles Boyce IV	Council Member
	Myoshia Crawford	Council Member
	Julie Sams	Council Member
	Adriane Brown	Council Member
	David Dickinson	Council Member
	Logan Propes	City Manager
	Paul Rosenthal	City Attorney

Absent: Tyler Gregory Council Member

Staff Present: None

I. Call to Order - John Howard

1. Roll Call

Mayor Howard noted that all Council Members were present, except for Council Member Tyler Gregory. There was a quorum.

II. Legal Issue (s)

1. Legal Matter

Legal matters were discussed, including attorney-client discussions.

III. Adjourn to Regular Session

Motion by Thompson, Seconded by Sams
Passed Unanimously

John Howard, Mayor

Laura Wilson, City Clerk

**MONROE PLANNING COMMISSION
MEETING MINUTES—October 15, 2024**

Present: Mike Eckles, Shauna Mathias, Kim Jolly

Absent: Randy Camp, Rosalind Parks

Staff: Brad Callender—City Planner
Laura Wilson—Code Administration

Visitors: None

Call to Order by Chairman Eckles at 6:03 pm.

Motion to Approve the Agenda

Motion Mathias. Second Jolly.
Motion carried

Chairman Eckles asked for any changes, corrections or additions to the September 17, 2024 minutes.

Motion to approve

Motion Mathias. Second Jolly.
Motion carried

Code Report—Brad Callender: There are no changes to the 2025 Calendar; may not have meetings in November or December this year

Old Business: None

New Business:

The First Item of Business is a presentation of the Zoning Ordinance Amendment; Brad Callender provided an overview of each proposed change including the addition of the Form Based Code in the new Article VII. A draft of the revised Zoning Map is available for the public to view.

Chairman Eckles: Anyone here to speak against the application? No

Motion to approve

Motion Mathias. Second Jolly.
Motion approved

Chairman Eckles entertained a motion to adjourn.

Motion to adjourn

Motion Mathias. Second Jolly
Meeting adjourned; 6:36 pm

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
OCTOBER 10, 2024 - MINUTES

The Downtown Development Authority met for their regularly scheduled meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Clayton Mathias	Board Member
	Whit Holder	Board Member
	Lee Malcom	City Council Representative

Those Absent:	Chris Collin	Board Member
	Brittany Palazzo	Board Member

Staff Present: Chris Bailey, Brian Wilson, Beth Thompson, Laura Wilson, Mark Harrison, Laura-Beth Caudell, Sandy Daniels

Visitors: Sadie K, Chad Draper

- I. Call to Order - Chairman Anderson called the meeting to order 8:04am
 - A. Roll Call - Chairman Anderson noted that all Committee Members were present, except Board Members Brittany Palazzo and Chris Collin. There was a quorum.
 - B. Approval of Minutes from September 12, 2024
Motion to approve minutes as presented

Motion by Malcom, Seconded by Gray
Approved unanimously
 - C. Approval of August Financial Statements
Motion to approve financial as presented

Motion by Holder, Seconded by Mathias
Approved unanimously

II. Public Forum - none

III. City Report
 Chris Bailey - Fall Fest coming up and is the largest attended event; at least 22,000 people according to cell phone data, Mark Harrison spearheaded the rehabilitation of the Washington Street alley; city suffered minimum damage from hurricane Helene

Lee Malcom - discussion over lack of wifi and cell coverage in downtown, should have more information by the end of the year

IV. County Report - none

V. Economic Development

Brian Wilson - hotel feasibility study was returned in late September, November 1st is the goal for putting out the RFP, minor social media growth over the month, not too many publicly advertised properties, possible facade grant program to update the awning on the former Reboot building; potential new mural for downtown on the Active Soles Running building that the business owner would pay for (Matthew Chancey)

Whit Holder: Where can we get a copy of the feasibility study? Lisa Anderson will send out the study

VI. Community Work Plan & Report

A. Planter are done downtown and look great

Lee Malcom - thank you to the city for the work around 208 S. Broad

B. Redevelopment - none

C. Economic Development - Sandy Daniels

Approximately 250 vendors for Fall Fest - from neighboring states including Florida and South Carolina; advertising includes radio 106.1, billboard on I-20, DOT reader board

Farmers Market - approximately \$20,000 in revenue on the season, chili cook-off to start in the beginning of November

Town Green - On Stage putting on Robin Hood play at the end of October

Christmas Schedule - will go out at the Fall Fest and be in retail shops; may tweak the schedule next year to change from every Thursday; Lee Malcom - can use yellow water proof boxes for ads; Farmers agricultural boxes available at extension office at Criswell; visionary cities award submitted

VII. Programs

A. Farmers Market going well with Audrey

VIII. Funding

A. Sponsorship revamp hits beginning of November; same time Christmas starts - need to talk it up

B. No grants this month

IX. New Business

A. Presentation by Chad Draper and Sadie K regarding Sewared Johnson bronze sculptures

- 1. Sculptures are human sized and life like; made of bronze; would be an 8 sculpture exhibit for 18 months
- 2. City crews would put the up; if on private property, owner would pay; city would pay to put on publicly owned spots
- 3. Will create a tour map and a performance arts piece - discussion continued regarding costs, insurance, and tourism possibilities

X. Announcements

A. Next meeting November 14th - 8am

XI. Adjourn - 8:40am

Motion by Mathias, Seconded by Holder
Approved unanimously

CITY OF MONROE
CONVENTION & VISITORS BUREAU AUTHORITY
OCTOBER 10, 2024 - MINUTES

The Convention and Visitors Bureau Authority met for their regularly scheduled meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Clayton Mathias	Board Member
	Whit Holder	Board Member
	Lee Malcom	City Council Representative

Those Absent:	Chris Collin	Board Member
	Brittany Palazzo	Board Member

Staff Present: Chris Bailey, Brian Wilson, Beth Thompson, Laura Wilson, Mark Harrison, Laura-Beth Caudell, Sandy Daniels

Visitors: Sadie K, Chad Draper

- I. Call to Order - Chairman Anderson called the meeting to order 8:42am
 - A. Roll Call - Chairman Anderson noted that all Committee Members were present, except Board Members Brittany Palazzo and Chris Collin. There was a quorum.

- B. Approval of Minutes from September 12, 2024
Motion to approve minutes as presented

Motion by Gray, Seconded by Malcom
Approved unanimously

- C. Approval of August Financial Statements
Motion to approve financial as presented

Motion by Malcom, Seconded by Holder
Approved unanimously

- II. Chairman Update - none

- III. Director's Update - Sandy Daniels is researching new products for the Welcome Center;
 - A. Next year's budget for new products will start at \$20,000 to get a good inventory and see what sells at Christmas; will get nuts, honey, jams, and jellies; the funds to start the account will come from CVB and it will be a revolving fund

- B. Shop will be up and running mid November for December shopping; will use social media ads, VIP event at the Museum
- C. Lisa Anderson will help with the inventory

IV. Old Business - None

V. New Business

- A. No new commercials right now, Spring would be better; can possibly use funds from CVB
- B. Chris Bailey - what is the update on the bronze plaques? Lisa Anderson will contact Kim from the museum to get an update
- C. Whit Holder - update on the Monroe sign - landscaping will start the Monday after Fall Fest, all parts of the sign are here or on the way; anticipated completion is a few months

VI. Announcements

- A. Sandy Daniels is making significant progress on her Certified Downtown Professional certification; will be finished with classes in next year
- B. Next meeting November 14th

VII. Adjourn - 8:59am

Motion by Holder, Seconded by Gray
Passed unanimously



**CENTRAL SERVICES, BUILDINGS
& GROUNDS, PARKS, GUTA,
AND AIRPORT
MONTHLY REPORT
December
2024**

CENTRAL SERVICES

MONTHLY REPORT

DECEMBER 2024

	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2023 November	2023 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	7	5	4	7	8	7	9	13	2	8	0	2	7	6.1	79
Vehicle Inspections	0	0	0	0	0	0	1	0	0	0	0	3	0	0.3	4
Equipment Inspections	0	0	0	0	0	0	0	0	0	0	0	3	0	0.2	3
Worksite Inspections	14	10	17	15	2	1	4	1	4	17	8	1	0	7.2	94
Employee Safety Classes Attendance	4	11	8	12	9	7	7	8	8	8	8	8	8	8.2	106
	17	37	53	49	55	35	24	31	42	38	33	40	42	38.2	496
PURCHASING															
P-Card Transactions	442	468	564	614	511	522	494	553	625	539	447	517	381	513.6	6,677
Purchase Orders	106	117	94	114	87	121	101	109	52	131	94	85	107	101.4	1,318
Total Purchases	548	585	658	728	598	643	595	662	677	670	541	602	488	615.0	7,995
Sealed Bids/Proposals	3	3	2	2	2	4	2	4	4	1	4	4	1	2.8	36
INFORMATION TECHNOLOGY															
Workorder Tickets	66	66	43	57	51	52	64	70	48	59	49	58	67	57.7	750
Phishing Fail Percentage	0.4%	2.6%	2.3%	1.9%	0.8%	1.5%	1.5%	2.6%	0.7%	N/A	0.7%	0.7%	1.0%	1.4%	
MARKETING															
Job Vacancies	4	7	7	6	6	9	10	12	11	10	9	6	7	8.0	104
Social Media Updates	13	15	21	37	32	41	40	38	41	33	36	7	9	27.9	363
GROUNDS & FACILITIES															
Contractor Acres Mowed	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	2,452.9
Trash Collection	3,820	2,440	4,320	4,170	2,900	4,150	3,960	2,940	3,450	3,440	2,520	1,920	2,460	3,268.5	42,490.0
Street Sweeper Utilization	42.2%	40.4%	55.1%	59.8%	39.4%	19.1%	20.7%	14.7%	47.3%	16.5%	13.8%	-522.0%	15.6%	-10.6%	-137.5%
Crew Acres Mowed	98.6	98.6	98.6	98.6	98.6	102.6	102.6	102.6	102.6	102.6	98.6	98.6	98.6	100.1	1,301.8

PROJECTS & UPDATES

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of November, the grounds and parks crews collected 2,520 pounds of trash and debris while also maintaining approximately 98.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks. Central Services crews and contractor labor continue to focus weekly on maintaining a beautiful, safe, and inviting downtown, along with surrounding areas.

Visitor Center Project:

Exterior restoration is almost complete! The contractor has a few remaining items to complete.



PROCUREMENT

[Information regarding our current bids and proposals can be found on the City of Monroe website.](#)

INFORMATION TECHNOLOGY

Since 2004, the President of the United States and Congress have declared October to be Cybersecurity Awareness Month. The City of Monroe recognizes the importance of cybersecurity and in an effort to bring awareness has created a training for all Monroe domain users.



There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

Parks

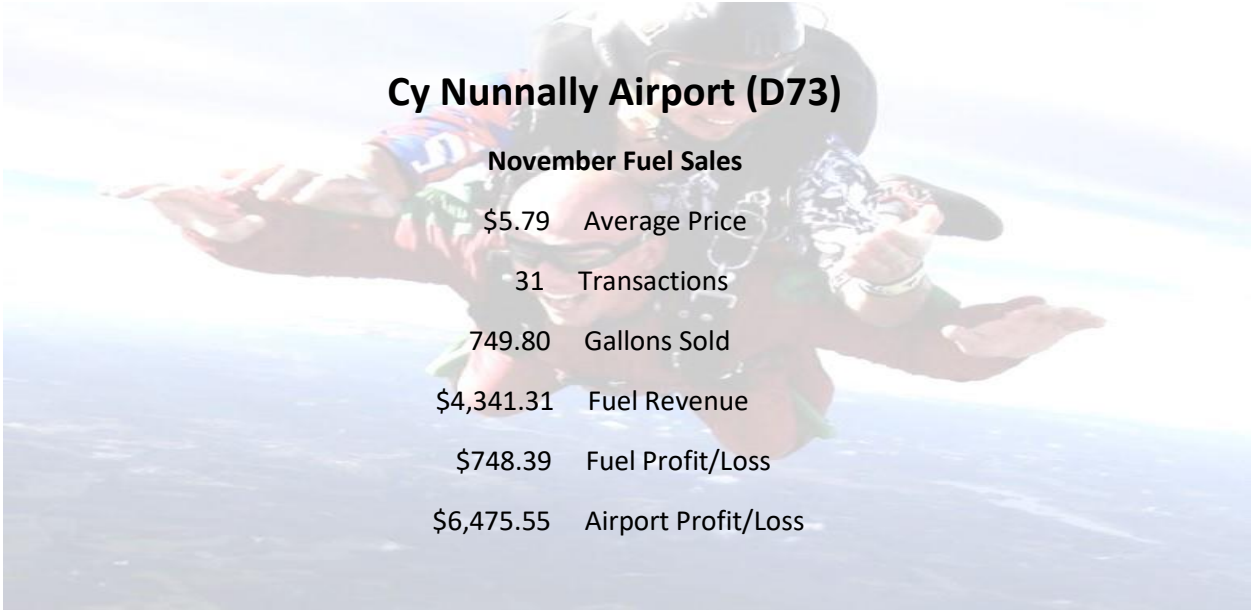


Monument Park

Monument Park is well underway and is finally taking shape. City crews started demo of the site the middle of October to prepare for the contractor to start. Construction is expected to be completed early December.



AIRPORT



Cy Nunnally Airport (D73)

November Fuel Sales	
\$5.79	Average Price
31	Transactions
749.80	Gallons Sold
\$4,341.31	Fuel Revenue
\$748.39	Fuel Profit/Loss
\$6,475.55	Airport Profit/Loss

The terminal building is now OPEN! The terminal building is open 24 hours a day, seven days a week for the convenience of pilots using our airport. The new facility includes restrooms, a kitchen, lounge, and flight planning station.

T-Hangar

Construction has started for the 10 and 12 bay T-hangar private/public project. City staff completed the demolition of the site and started grading in September. Completion of the project is expected to be summer of 2025.



AIRPORT

MONTHLY REPORT

DECEMBER 2024

	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November	2023 November	2023 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	\$5.79	
Transactions	20	58	46	67	83	57	60	77	63	65	31	66	67	58.5	760
Gallons Sold	502.7	1,427.9	1,085.0	1,438.5	1,887.8	1,306.7	1,486.1	1,887.0	1,249.8	1,561.2	749.8	1,630.8	1,483.0	1361.2	17,696.2
AvGas Revenue	\$2,910.70	\$8,267.54	\$6,282.01	\$8,328.63	\$10,930.35	\$7,565.83	\$8,598.92	\$10,928.89	\$7,236.47	\$9,039.08	\$4,341.31	\$9,442.23	\$8,586.38	\$7,881.41	\$102,458.34
AvGas Profit/Loss	\$430.41	\$1,250.12	\$946.27	\$2,765.30	\$1,256.47	\$865.10	\$980.54	\$1,258.69	\$1,257.45	\$1,574.43	\$748.39	\$1,429.88	\$1,298.90	\$1,235.53	\$16,061.95
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,200.00	\$4,200.00	\$4,507.69	\$58,600.00
Lease Agreements	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,477.57	\$4,427.57	\$4,427.57	\$4,469.88	\$58,108.41
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$3,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$765.77	\$9,955.00
Buildings Maintenance	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$530.00	\$6,890.00
Equipment Maintenance	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$126.90	\$1,649.70
Airport Profit/Loss	\$5,357.57	\$6,177.28	\$5,873.43	\$7,692.46	\$6,183.63	\$5,792.26	\$6,707.70	\$3,985.85	\$6,984.61	\$7,301.59	\$6,475.55	\$6,307.04	\$6,176.06	\$6,231.93	\$81,015.03



CODE

DEPARTMENT

MONTHLY REPORT

December

2024

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time of October 1, 2024 thru October 31, 2024.

Statistics:

- Code Inspections: 50
- Total Permits Written: 45
- Amount collected for permits: \$ 20,558.45
- Check postings for General Ledger: 64

New Alcohol Licenses: 0

New Businesses: 4

- Sozo Athens DBA Epiphany – 133 S Broad St (**DDA – Change of Ownership**)
- Pemberton Law LLC – 218 Alcovy St
- 10878 LLC DBA Popeyes Louisiana Kitchen – 955 E Spring St (**Change of Ownership**)
- Universal Events DBA Sip of Joy Café & Latin Grill – 2120 W Spring St

Closed Businesses: 4

- Epiphany – 133 S Broad St (**DDA – Change of Ownership**)
- Tiger Moon Interiors – 908 Cherokee Ave (**Residential**)
- Check into Cash Georgia – 1025 W Spring St, Ste D
- Bareen Banu DBA Popeyes – 955 E Spring St (**Change of Ownership**)

City Marshal September 2024:

- Patrolled city daily.
- Removed 53 signs from roadway.
- 158 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- “0” Investigations for utility tampering and theft cases.
- 6 citations issued
- Represented City Marshals office in Municipal Court.
- Handled 4 direct complaints called/e-mailed to the Code Office
- Placed or retrieved Re-zoning / Historical Zoning Signs as needed
- Military orders 14 Oct to 1 Nov 2024

Historic Preservation Commission November 2024—no meeting

Planning Commission November 2024:

- Preliminary Plat Approval 707 S. Madison Ave—Approved

Code Department Daily Activities:

- Receiving business license payments, affidavits and identification.

- Processing business license renewals
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to issuing business licenses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Mail RC notices & citations for the City Marshals
- Staff training

1-Oct-24	425 North Broad St	tall grass and weeds	RC	15-Oct-24	closed
1-Oct-24	427 North Broad St	tall grass and weeds	RC	15-Oct-24	closed
1-Oct-24	lot 20 skyview estates	neighborhood standards	RC	15-Oct-24	closed
1-Oct-24	lot 20 skyview estates	unhealth and unsanitary	RC	15-Oct-24	closed
1-Oct-24	lot 20 skyview estates	skirting	RC	15-Oct-24	closed
1-Oct-24	lot 20 skyview estates	windows	RC	15-Oct-24	closed
1-Oct-24	lot 20 skyview estates	exposed wires	RC	15-Oct-24	closed
1-Oct-24	975 Tidlers Way	tall grass and weeds	RC	15-Oct-24	closed
1-Oct-24	201A Tanglewood Dr	neighborhood standards	RC	15-Oct-24	closed
1-Oct-24	125A Tanglewood Dr	neighborhood standards	RC	15-Oct-24	closed
1-Oct-24	125A Tanglewood Dr	vehicle parked on improper surface	RC	15-Oct-24	closed
3-Oct-24	707 Cloverdale Dr	tall grass and weeds	RC	17-Oct-24	closed
3-Oct-24	506 Sherwood Dr	neighborhood standards	RC	17-Oct-24	closed
3-Oct-24	506 Sherwood Dr	junk vehicle	RC	17-Oct-24	closed
3-Oct-24	336A Tanglewood Dr	neighborhood standards	RC	17-Oct-24	closed
3-Oct-24	504 Sherwood Dr	tall grass and weeds	RC	17-Oct-24	closed
3-Oct-24	624 Lakeview Dr	neighborhood standards	RC	17-Oct-24	closed
3-Oct-24	624 Lakeview Dr	tall grass and weeds	RC	17-Oct-24	closed
3-Oct-24	711 Cloverdale Dr	tall grass and weeds	RC	17-Oct-24	closed
4-Oct-24	823 Thompson Ridge Dr	neighborhood standards	RC	18-Oct-24	closed
4-Oct-24	243 Boulevard	neighborhood standards	RC	18-Oct-24	closed
4-Oct-24	243 Boulevard	open outdoor storage	RC	18-Oct-24	closed
4-Oct-24	Parcel# NM07B010	neighborhood standards	RC	18-Oct-24	closed
4-Oct-24	986 Tall Oaks Ln	neighborhood standards	RC	18-Oct-24	closed
4-Oct-24	532 Tall Oaks West	neighborhood standards	RC	18-Oct-24	closed
4-Oct-24	632 Gatewood Way	tall grass and weeds	RC	18-Oct-24	closed
4-Oct-24	1006 East Church St	tree debris	RC	18-Oct-24	closed
7-Oct-24	926 Herritage Ridge Ct	land use regulations	RC	21-Oct-24	closed
7-Oct-24	524 Landers St	neighborhood standards	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	neighborhood standards	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	unhealth and unsanitary	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	porches and railings	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	tall grass and weeds	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	windows	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	smoke detectors	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	interior stairs banister	RC	21-Oct-24	closed
7-Oct-24	501I Pine Park St	pad locks on interior doors	RC	21-Oct-24	closed
7-Oct-24	1210 Claywheel Cir	tree debris	RC	21-Oct-24	closed

7-Oct-24	303 East Church St	neighborhood standards	RC	21-Oct-24	closed
7-Oct-24	806 East Church St	tall grass and weeds	RC	21-Oct-24	closed
8-Oct-24	429 Plaza Dr	court ordered re-inspection	N/A		closed
8-Oct-24	322 Walker Dr	court ordered re-inspection	N/A		closed
8-Oct-24	338 Walker Dr	court ordered re-inspection	N/A		closed
8-Oct-24	559 Michael Cir	court ordered re-inspection	N/A		closed
8-Oct-24	802 Radford St	junk vehicle	RC	22-Oct-24	closed
8-Oct-24	802 Radford St	vehicle parked on improper surface	RC	22-Oct-24	closed
8-Oct-24	305 South Madison Ave	roofs	RC	22-Oct-24	closed
8-Oct-24	113 Felker St	neighborhood standards	RC	22-Oct-24	closed
8-Oct-24	211 East 5th St	neighborhood standards	RC	22-Oct-24	closed
8-Oct-24	511 North Broad St	tall grass and weeds	RC	22-Oct-24	closed
9-Oct-24	224 Douglas St	neighborhood standards	RC	23-Oct-24	closed
9-Oct-24	224 Douglas St	tall grass and weeds	RC	23-Oct-24	closed
9-Oct-24	228.5 Douglas St	tall grass and weeds	RC	23-Oct-24	closed
9-Oct-24	228 Douglas St	tall grass and weeds	RC	23-Oct-24	closed
9-Oct-24	739 Country Club Dr	land use regulations	RC	23-Oct-24	closed
9-Oct-24	1315 Meadowalk Dr	court ordered re-inspection	N/A		closed
9-Oct-24	1908 Brookland Ct	court ordered re-inspection	N/A		closed
9-Oct-24	105 West Fambrough St	court ordered re-inspection	N/A		closed
9-Oct-24	1207 Mathis St	court ordered re-inspection	N/A		closed
9-Oct-24	112 West 5th St	court ordered re-inspection	N/A		closed
10-Oct-24	152 Southside MHP	tall grass and weeds	RC	24-Oct-24	closed
10-Oct-24	143 Southside MHP	tall grass and weeds	RC	24-Oct-24	closed
10-Oct-24	233 Douglas St	neighborhood standards	RC	24-Oct-24	closed
10-Oct-24	234 Douglas St	tall grass and weeds	RC	24-Oct-24	closed
10-Oct-24	234 Douglas St	vehicle parked on improper surface	RC	24-Oct-24	closed
10-Oct-24	232 Douglas St	tall grass and weeds	RC	24-Oct-24	closed
10-Oct-24	230 Douglas St	tall grass and weeds	RC	24-Oct-24	closed
11-Oct-24	1050A Wheelhouse Ln	in ground water leak	RC	25-Oct-24	closed
11-Oct-24	lot 165 Southside MHP	neighborhood standards	RC	25-Oct-24	closed
11-Oct-24	lot 217 Southside MHP	junk vehicle	RC	25-Oct-24	closed
11-Oct-24	lot 217 Southside MHP	tall grass and weeds	RC	25-Oct-24	closed
11-Oct-24	lot 234 Southside MHP	tall grass and weeds	RC	25-Oct-24	closed
11-Oct-24	lot 194 Southside MHP	neighborhood standards	RC	25-Oct-24	closed
11-Oct-24	Parcel# M0110045	tall grass and weeds	citation		closed
11-Oct-24	710 Lawrence St	neighborhood standards	citation		closed
11-Oct-24	710 Lawrence St	junk vehicle X2	citation		closed

11-Oct-24	710 Lawrence St	roofs	citation		closed
11-Oct-24	710 Lawrence St	exterior surface treatments	citation		closed
11-Oct-24	710 Lawrence St	uncultivated veg	citation		closed



**ECONOMIC
DEVELOPMENT
DEPARTMENT
MONTHLY REPORT
December
2024**

ITEMS OF INTEREST

I. Downtown Hotel Feasibility Study

- a. RFP to solicit interest from hotel brands/developers is expected to be posted by December 20th.

II. Economic Development Facebook Page

- a. Currently at 696 followers (up from 596 at last report; ~17% increase).
- b. Nine posts (FB) for the month of November.

III. City and Downtown Business Activity

a. Business License Additions – 4; Number of Jobs Added (10) - DDA (8)

- Trinity Brothers Auto Sales – 333 Alcovy St, Ste 7P
- Willfully Guided Co Boots & Western Apparel – 116 S Broad St (DDA)
- Elixir Brew Co – 123 N Lumpkin St (DDA)
- Thai Won On – 129 N Wayne St (DDA)

b. Business License Deletions – 12; Number of Jobs Lost (30) - DDA (11)

- Allegiance Imaging & Radiology – 333 Alcovy St, Ste 9
- Craftsman Deck Builders – 248 N Broad St (DDA)
- Atlanta Supercars – 333 Alcovy St, Ste 8B
- The Loft in Monroe – 113 N Broad St (DDA)
- Affluence Auto Sales – 333 Alcovy St, Ste 7L
- Proshield Roofing – 426 W Highland Ave, Ste C
- GA Center for Neuronutrition – 320 S Madison Ave (DDA)
- Orion and Company – 127.5 N Broad St, Ste 3&4 (DDA)
- Barkleys Boutique – 503 E Spring St
- Rainbow USA – 766 W Spring St
- Carter Watkins Associates – 140 E Washington St (DDA)
- JL Management – 141 N Midland Ave (DDA)

*Increased deletions during renewal license season.

City of Monroe Quarterly Vibrancy Report Tracking – FY24

2024	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	33	25	28	8	+94
Closed Businesses	37	24	19	16	-96

2024 DDA ONLY	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
New Businesses	6	9	7	4	+26
Closed Businesses	8	5	5	7	-25



Financial Report as of October 2024

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

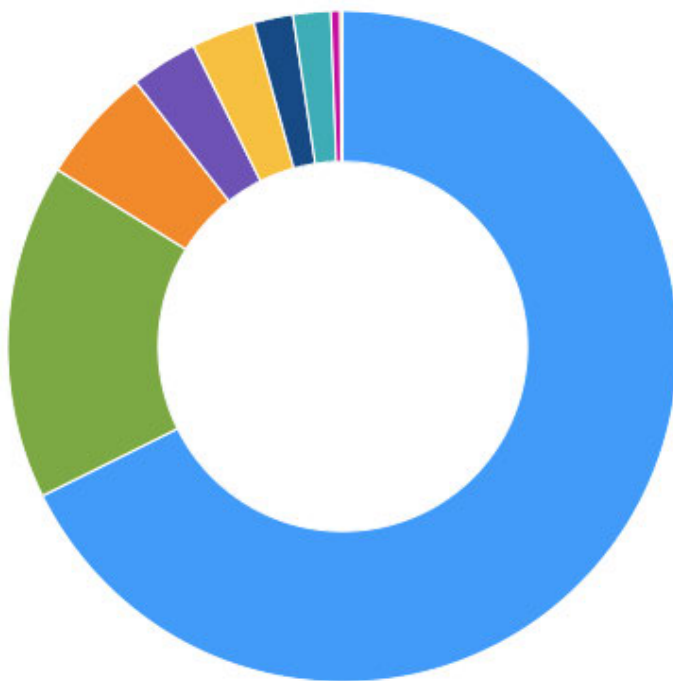
\$17,544,716

COLLECTED TO DATE

(69% of budgeted collected to date)

\$12,032,217

General Fund year-to-date revenues for the month totaled \$12,032,217 which is 69% of total budgeted revenues \$17,544,716 for 2024. Property Tax & Insurance Premium Tax collections make up @ 40% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



Taxes	67.7%
Other Financing	16.2%
Charges for Services	5.6%
Licenses and Permits	3.2%
Intergovernmental Revenues	3.1%
Fines and Forfeitures	1.9%
Misc Revenue	1.8%
Contributions and Donations From Private Sources	0.5%
Investment Income	0.1%



GENERAL FUND EXPENDITURES

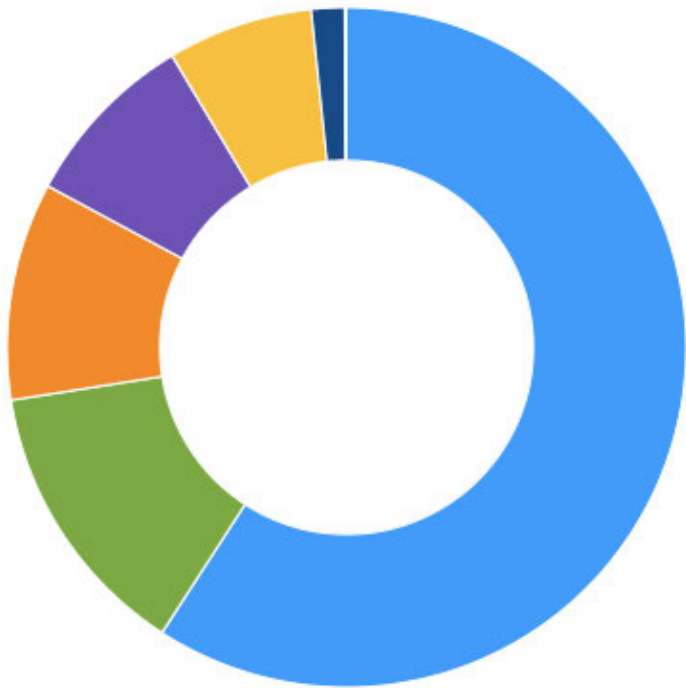


TOTAL BUDGETED
\$17,544,716

EXPENDED TO DATE
(89% of budgeted used to date)

\$15,695,112

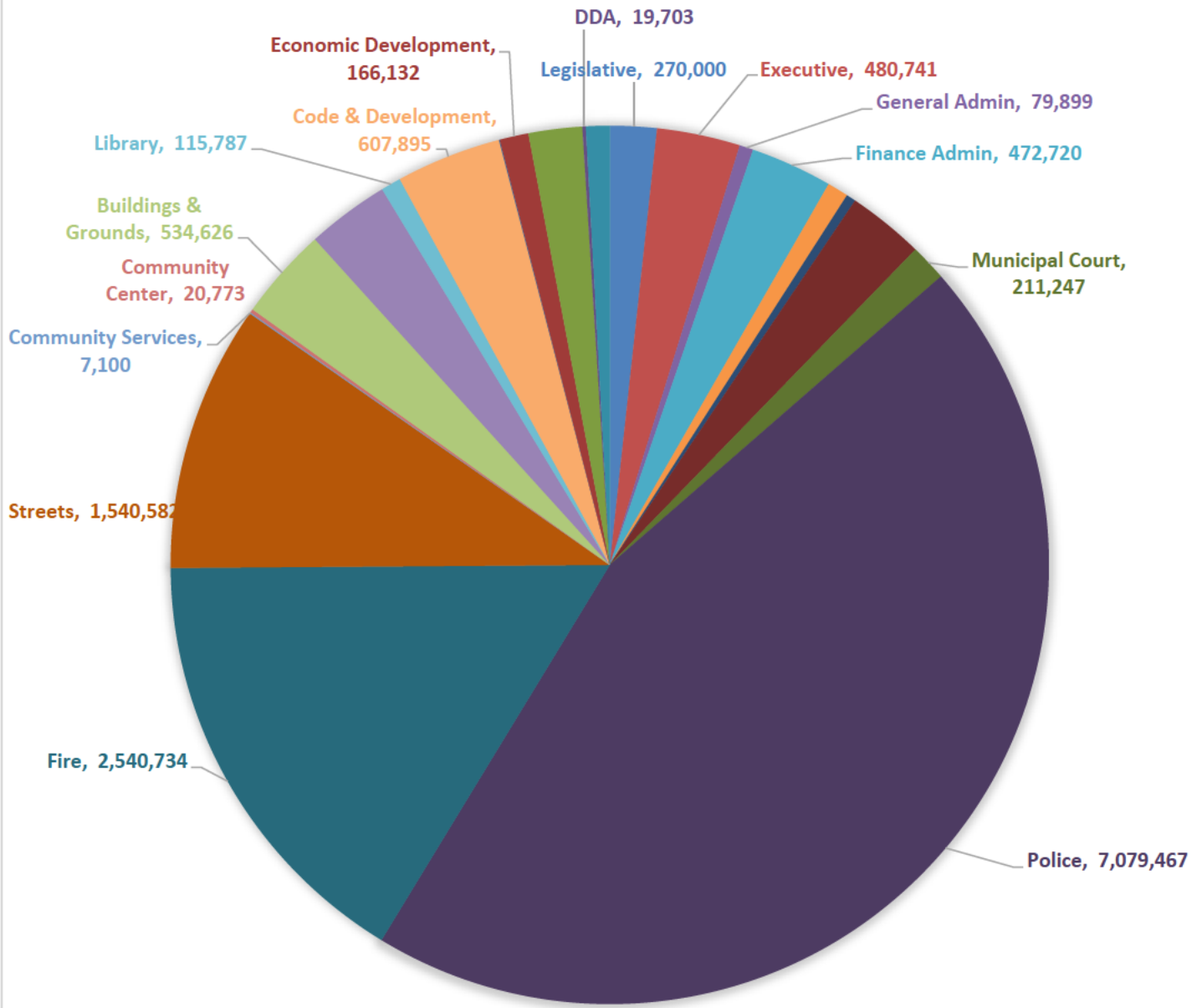
General Fund year-to-date expenses for the month totaled \$15,695,112 which is 89% of total budgeted expenses of \$17,544,716 for 2024.



Public Safety	59.2%
General Government	13.4%
Public Works	10.4%
Housing and Development	8.5%
Culture and Recreation	6.9%
Judicial	1.6%
Health and Welfare	0.09%



GENERAL FUND EXPENSE YTD



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

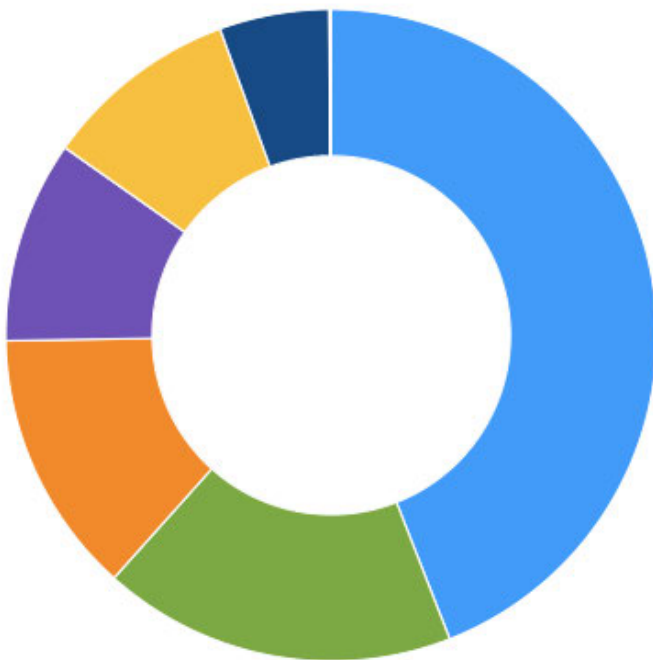
\$46,057,938

COLLECTED TO DATE

(92% of budgeted collected to date)

\$42,352,748

Utility Fund year-to-date operating revenues for the month totaled \$42,100,279 (*excluding capital revenue*). This is 91% of total budgeted revenues \$46,057,938 for 2024. Capital revenues total \$252,468.



Electric	44.1%
Water	17.6%
Sewage	13.1%
Natural Gas	10%
Telecom & Internet	9.7%
Cable TV	5.4%
Special Facility / Guta	0.08%
Stormwater	0.03%



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

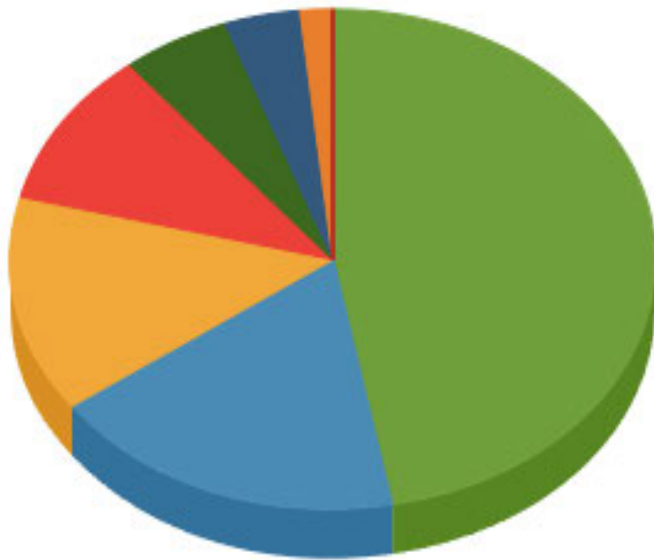
\$46,057,938

EXPENDED TO DATE

(98% of budgeted used to date)

\$45,080,774

Utility Fund year-to-date operating expenses for the month totaled \$37,646,700 (*excluding capital expense*) which is 82% of total budgeted expenses of \$46,057,938 for 2024. Year-to-date capital expenses totaled \$7,433,724 which include Utility Bond expenditures.



- Electric (Actual) \$17,332,657.88
- Water (Actual) \$6,602,517.41
- Sewage (Actual) \$5,168,881.00
- Natural Gas (Actual) \$3,740,663.72
- Telecom & Internet (Actual) \$1,995,161.07
- Cable Tv (Actual) \$1,394,653.77
- Util Finance (Actual) \$587,908.59
- Stormwater (Actual) \$3,977.05



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

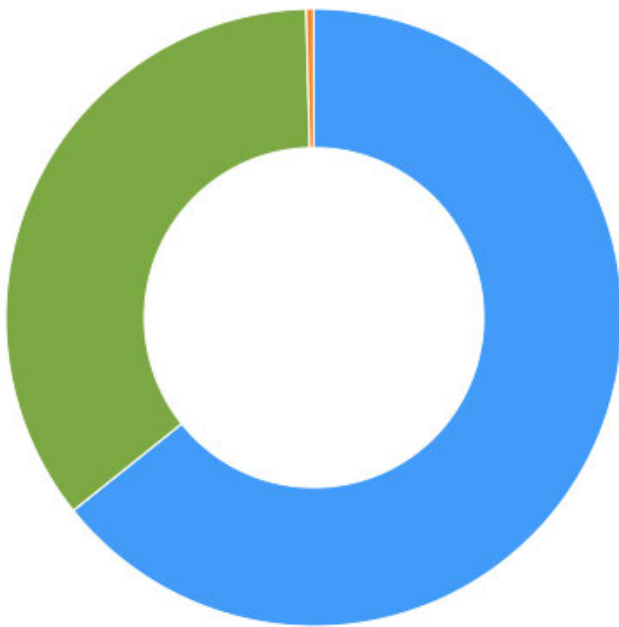
\$7,877,308

COLLECTED TO DATE

(78% of budgeted collected to date)

\$6,144,401

Solid Waste year-to-date revenues for the month totaled \$6,144,401. This is 78% of total budgeted revenues \$7,877,308 for 2024.



● Solid Waste Disposal	64.3%
● Solid Waste Collection	35.3%
● Recyclables Collection	0.4%



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

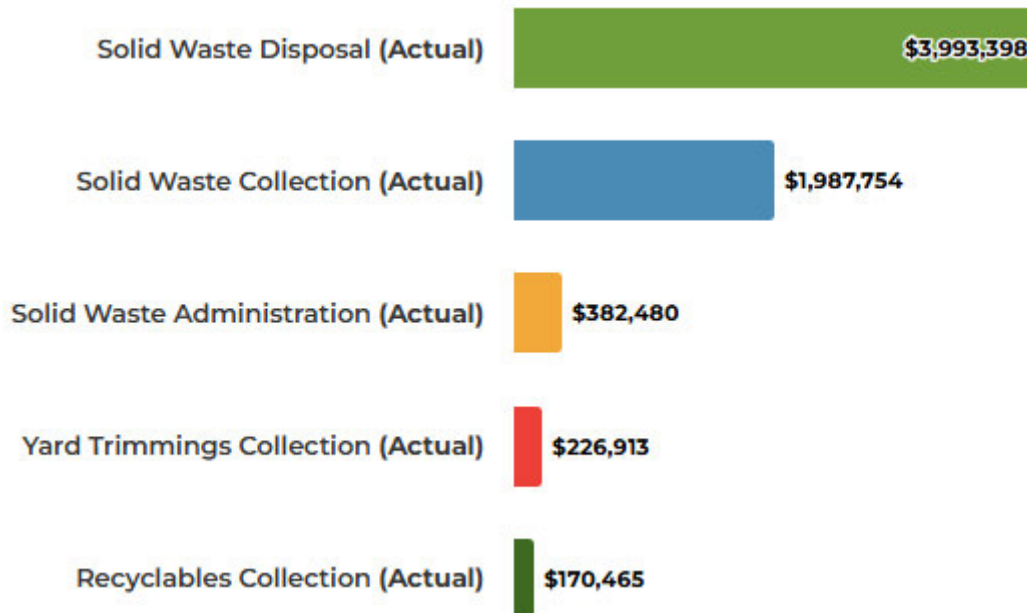
\$7,877,308

EXPENDED TO DATE

(90% of budgeted used to date)

\$7,068,230

Solid Waste year-to-date expenses for the month totaled \$6,421,758 (*excluding capital expense*) which is 82% of total budgeted expenses \$7,877,308. Year-to-date capital expenses totaled \$646,471.



Cash balances for the City of Monroe at month end totaled **\$56,987,131** including the utility bond funds.
The following table shows the individual account balances for the major funds

GOVERNMENTAL FUND	
General Fund Checking	288,188.45
Group Health Insurance Claims (Insurance Trust)	61,122.25
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST 2013	-
SPLOST 2019	5,290,652.37
SPECIAL REVENUE FUND	
Hotel/Motel	9,056.36
DEA Confiscated Assets Fund	85,326.97
Seized Fund Checking	71,599.34
Forfeiture Fund Checking	36,549.15
American Rescue Plan	396,905.30
ENTERPRISE FUND	
Solid Waste	1,158,156.78
Solid Waste Capital	514,819.84
Utility Revenue	1,257,304.75
Utility MEAG Short-Term Investment	8,820,177.46
Utility MEAG Intermediate Extended Investment	8,844,856.79
Utility MEAG Intermediate Portfolio Investment	4,658,407.37
Utility Tap Fees	3,951,712.71
2020 Util Bond Sinking Fund	791,897.26
2020 Bond Fund	18,479,664.84
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,588,102.97



The total Utility Capital funds available at month end, \$8,452,233 as broken down in the section below:

Utility Capital Improvement Cash Balance	3,500,520
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	3,951,713
Total Current Funds Available	8,452,233

Utility Transfers Out

	Capital	
	Improvement	General Fund
January	\$ 288,503	\$ 203,225
February	\$ 322,165	\$ 228,798
March	\$ 307,048	\$ 218,107
April	\$ 267,500	\$ 189,112
May	\$ 252,762	\$ 180,237
June	\$ 256,082	\$ 183,342
July	\$ 279,367	\$ 204,203
August	\$ 303,370	\$ 226,018
September	\$ 291,545	\$ 218,437
October	\$ 277,911	\$ 205,278
November		
December		
YTD Total	\$ 2,846,253	\$ 2,056,758



Utility 2020 Bond Funds

	Original Budget	Updated Budget	Expenditures	Balance	
Alcoy Sewer Line Extension	4,000,000	4,000,000	2,113,771	1,886,229	
Loganville Water Transmission Line Extension	5,580,000	5,580,000	5,580,000		-
Broadband Fiber Extension	12,700,000	12,700,000	11,643,313	1,056,687	
Blaine Station Telecom Building	478,648	633,193	633,193		-
Wastewater Treatment Plant Upgrades	7,500,000	5,500,564	5,512,888		-
Raw Water Line Upgrades	3,520,000	11,203,242	1,874,177	9,329,065	
Water Tank Industrial Park & Line Extension	3,000,000	4,065,000	362,293	3,702,707	
East Walton Gas Line Extension	1,000,000	1,000,000	323,895	676,105	
Future Water Transmission Line Extensions	1,700,000	1,601,831	1,601,831		-
Future Expansion Projects	5,771,352		-		-
Water Plant System Upgrades	3,000,000	4,614,282	4,616,357		-
Water Tank Northside of System	1,750,000		-		-
Bond Closing Fees from Bond Proceeds			435,942	(435,942)	
	\$50,000,000	\$50,898,112	\$34,697,660	\$15,302,340	

SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,793,688	\$3,839,935	\$0
Public Safety	1,200,000	1,210,933	1,230,827	19,894	0
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$13,143,647	\$3,859,829	\$0

2019 SPLOST	Updated Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$9,000,000	\$11,879,923	\$10,041,781	\$2,548,051	\$4,386,192
Parks	8,000,000	5,091,396	6,314,073	2,127,138	904,460
	\$17,000,000	\$16,971,318	\$16,355,855	\$4,675,189	\$5,290,652





General Fund

For Fiscal Period Ending: October 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
1500 - GENERAL ADMIN	-	-	-	13,350	6,275	19,625	6,275
1510 - FINANCE ADMIN	15,635,893	15,635,893	2,392,908	9,648,679	5,861,665	15,510,343	15,566,801
1519 - INTERGOVERNMENTAL	246,000	246,000	14,431	230,502	-	230,502	522,217
1565 - WALTON PLAZA	3,473	3,473	289	2,894	579	3,473	3,335
2650 - MUNICIPAL COURT	300,000	300,000	30,627	372,856	47,365	420,222	280,912
3200 - POLICE	85,262	85,262	(6,287)	117,812	69,336	187,148	1,748,189
3500 - FIRE OPERATIONS	28,644	28,644	8,658	22,593	-	22,593	59,270
3510 - FIRE PREVENTION/CRR	25,000	25,000	310	45,137	450	45,587	28,230
4200 - STREETS & TRANSPORTATION	200,898	200,898	-	448,282	-	448,282	225,145
5530 - COMMUNITY CENTER	55,000	55,000	4,583	45,833	9,205	55,038	49,205
6100 - PARKS	-	-	-	42,580	21,018	-	23,755
6200 - BLDGS & GROUNDS	-	-	-	21,360	-	21,360	17,835
7200 - CODE & DEVELOPMENT	590,000	590,000	31,951	675,815	(6,231)	669,584	717,827
7520 - ECONOMIC DEVELOPMENT	-	-	-	350	-	350	9,379
7521 - MAINSTREET	164,500	164,500	11,121	178,737	-	178,737	35,000
7563 - AIRPORT	210,100	210,100	18,443	165,437	36,867	202,304	228,347
Revenue Total:	17,544,770	17,544,770	2,507,034	12,032,217	6,046,529	18,015,147	19,521,722
Expense							
1100 - LEGISLATIVE	284,530	284,530	27,075	270,000	34,090	304,090	260,814
1300 - EXECUTIVE	634,474	634,474	45,208	480,740	85,615	566,356	477,081
1400 - ELECTIONS	-	-	-	-	-	-	23,342
1500 - GENERAL ADMIN	78,984	78,984	6,989	79,899	16,641	96,540	87,904
1510 - FINANCE ADMIN	546,900	546,900	12,331	472,721	3,384	476,104	520,594
1530 - LAW	160,000	160,000	-	122,181	24,777	146,958	153,840
1560 - AUDIT	50,000	50,000	-	54,870	-	54,870	40,000
1565 - WALTON PLAZA	589,598	589,598	26,513	442,357	147,844	590,201	591,839
2650 - MUNICIPAL COURT	275,324	275,324	17,755	211,247	37,160	248,407	259,436
3200 - POLICE	7,476,039	7,476,039	811,464	7,079,467	1,315,449	8,394,917	9,433,870
3500 - FIRE OPERATIONS	2,796,871	2,796,871	238,831	2,454,587	545,776	3,000,363	2,855,763
3510 - FIRE PREVENTION/CRR	105,933	105,933	7,589	86,147	8,311	94,458	123,846
4200 - STREETS & TRANSPORTATION	1,818,531	1,818,531	150,312	1,540,582	262,520	1,803,103	1,683,954
5500 - COMMUNITY SERVICES	5,800	5,800	-	7,100	-	7,100	11,431
5530 - COMMUNITY CENTER	9,130	9,130	1,064	20,773	197	20,970	12,728
6100 - PARKS	433,234	433,234	39,757	476,960	87,266	564,226	322,167
6200 - BLDGS & GROUNDS	624,374	624,374	29,331	534,626	151,726	686,352	715,899
6500 - LIBRARIES	156,943	156,943	38,403	115,787	38,445	154,231	159,322
7200 - CODE & DEVELOPMENT	723,678	723,678	57,303	607,895	99,042	706,937	888,132
7400 - PLANNING AND ZONING	4,844	4,844	-	4,844	-	4,844	4,844
7520 - ECONOMIC DEVELOPMENT	211,809	211,809	27,483	166,132	105,568	271,700	548,323
7521 - MAINSTREET	265,935	265,935	37,790	309,934	-	-	-
7550 - DOWNTOWN DEVELOPMENT	26,408	26,408	6,348	19,703	9,010	28,713	25,926
7563 - AIRPORT	265,377	265,377	4,229	136,561	33,730	170,291	240,147
Expense Total:	17,544,716	17,544,716	1,585,773	15,695,113	3,006,551	18,391,730	19,441,203
Report Surplus (Deficit):				(3,662,896)		(376,582)	80,520



Monroe, GA

General Fund Monthly Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 10/31/2024

DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	989,035.14	2,055,800.73	1,066,765.59	107.86%	9,890,351.40	6,491,900.12	-3,398,451.28	-34.36%	11,873,171.00
Total R1: 31 - TAXES:	989,035.14	2,055,800.73	1,066,765.59	107.86%	9,890,351.40	6,491,900.12	-3,398,451.28	-34.36%	11,873,171.00
R1: 32 - LICENSES & PERMITS									
7200 - CODE & DEVELOPMENT	47,231.10	19,529.89	-27,701.21	-58.65%	472,311.00	664,346.53	192,035.53	40.66%	567,000.00
Total R1: 32 - LICENSES & PERMITS:	47,231.10	19,529.89	-27,701.21	-58.65%	472,311.00	664,346.53	192,035.53	40.66%	567,000.00
R1: 33 - INTERGOVERNMENTAL									
1519 - INTERGOVERNMENTAL	20,491.80	14,430.66	-6,061.14	-29.58%	204,918.00	230,501.65	25,583.65	12.48%	246,000.00
3200 - POLICE	4,103.52	3,473.20	-630.32	-15.36%	41,035.20	30,200.38	-10,834.82	-26.40%	49,262.00
3500 - FIRE OPERATIONS	2,386.04	8,658.09	6,272.05	262.86%	23,860.40	22,409.14	-1,451.26	-6.08%	28,644.00
4200 - STREETS & TRANSPORTATION	16,734.80	0.00	-16,734.80	-100.00%	167,348.00	200,898.62	33,550.62	20.05%	200,898.00
7200 - CODE & DEVELOPMENT	1,249.50	9,146.28	7,896.78	632.00%	12,495.00	22,566.57	10,071.57	80.60%	15,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	0.00	0.00	0.00	0.00%	0.00	350.00	350.00	0.00%	0.00
Total R1: 33 - INTERGOVERNMENTAL:	44,965.66	35,708.23	-9,257.43	-20.59%	449,656.60	506,926.36	57,269.76	12.74%	539,804.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	71,554.70	69,961.54	-1,593.16	-2.23%	715,547.00	755,953.55	40,406.55	5.65%	859,000.00
3200 - POLICE	333.20	1,125.00	791.80	237.64%	3,332.00	4,472.30	1,140.30	34.22%	4,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	0.00	183.75	183.75	0.00%	0.00
3510 - FIRE PREVENTION/CRR	2,082.50	310.00	-1,772.50	-85.11%	20,825.00	45,136.95	24,311.95	116.74%	25,000.00
7200 - CODE & DEVELOPMENT	666.40	0.00	-666.40	-100.00%	6,664.00	6,987.00	323.00	4.85%	8,000.00
7521 - MAINSTREET	7,039.15	10,371.09	3,331.94	47.33%	70,391.50	100,783.00	30,391.50	43.17%	84,500.00
7563 - AIRPORT	83.30	85.00	1.70	2.04%	833.00	850.00	17.00	2.04%	1,000.00
Total R1: 34 - CHARGES FOR SERVICES:	81,759.25	81,852.63	93.38	0.11%	817,592.50	914,366.55	96,774.05	11.84%	981,500.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	24,990.00	30,626.81	5,636.81	22.56%	249,900.00	372,856.36	122,956.36	49.20%	300,000.00
3200 - POLICE	2,665.60	6,021.79	3,356.19	125.91%	26,656.00	77,919.54	51,263.54	192.32%	32,000.00
Total R1: 35 - FINES & FORFEITURES:	27,655.60	36,648.60	8,993.00	32.52%	276,556.00	450,775.90	174,219.90	63.00%	332,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	1,666.00	9,092.79	7,426.79	445.79%	16,660.00	47,762.36	31,102.36	186.69%	20,000.00
Total R1: 36 - INVESTMENT INCOME:	1,666.00	9,092.79	7,426.79	445.79%	16,660.00	47,762.36	31,102.36	186.69%	20,000.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	245,992.00	245,992.00	0.00%	0.00

Monthly Budget Report

For Fiscal: 2024 Period Ending: 10/31/24

	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
DEP...									
7521 - MAINSTREET	6,664.00	749.48	-5,914.52	-88.75%	66,640.00	77,954.25	11,314.25	16.98%	80,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	6,664.00	749.48	-5,914.52	-88.75%	66,640.00	323,946.25	257,306.25	386.11%	80,000.00
R1: 38 - MISCELLANEOUS REVENUE									
1500 - GENERAL ADMIN	0.00	0.00	0.00	0.00%	0.00	13,350.00	13,350.00	0.00%	0.00
1510 - FINANCE ADMIN	4,165.00	9,096.67	4,931.67	118.41%	41,650.00	11,748.56	-29,901.44	-71.79%	50,000.00
1565 - WALTON PLAZA	289.30	289.41	0.11	0.04%	2,893.00	2,894.10	1.10	0.04%	3,473.00
3200 - POLICE	0.00	-16,906.50	-16,906.50	0.00%	0.00	5,219.52	5,219.52	0.00%	0.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	1,391.40	1,391.40	0.00%	0.00
5530 - COMMUNITY CENTER	4,581.50	4,583.33	1.83	0.04%	45,815.00	45,833.30	18.30	0.04%	55,000.00
7200 - CODE & DEVELOPMENT	0.00	3,274.72	3,274.72	0.00%	0.00	3,274.72	3,274.72	0.00%	0.00
7563 - AIRPORT	17,418.03	18,357.83	939.80	5.40%	174,180.30	164,587.22	-9,593.08	-5.51%	209,100.00
Total R1: 38 - MISCELLANEOUS REVENUE:	26,453.83	18,695.46	-7,758.37	-29.33%	264,538.30	248,298.82	-16,239.48	-6.14%	317,573.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	236,044.53	248,956.58	12,912.05	5.47%	2,360,445.30	2,341,314.26	-19,131.04	-0.81%	2,833,668.00
6100 - PARKS	0.00	0.00	0.00	0.00%	0.00	42,579.89	42,579.89	0.00%	0.00
Total R1: 39 - OTHER FINANCING SOURCES:	236,044.53	248,956.58	12,912.05	5.47%	2,360,445.30	2,383,894.15	23,448.85	0.99%	2,833,668.00
Total Revenue:	1,461,475.11	2,507,034.39	1,045,559.28	71.54%	14,614,751.10	12,032,217.04	-2,582,534.06	-17.67%	17,544,716.00
Expense									
1100 - LEGISLATIVE	23,701.32	27,075.00	-3,373.68	-14.23%	237,013.20	269,999.84	-32,986.64	-13.92%	284,530.00
1300 - EXECUTIVE	52,851.62	45,207.84	7,643.78	14.46%	528,516.20	480,741.16	47,775.04	9.04%	634,474.00
1500 - GENERAL ADMIN	6,579.33	6,988.58	-409.25	-6.22%	65,793.30	79,898.77	-14,105.47	-21.44%	78,984.00
1510 - FINANCE ADMIN	45,556.73	12,330.82	33,225.91	72.93%	455,567.30	472,720.49	-17,153.19	-3.77%	546,900.00
1530 - LAW	13,328.00	0.00	13,328.00	100.00%	133,280.00	122,181.00	11,099.00	8.33%	160,000.00
1560 - AUDIT	4,165.00	0.00	4,165.00	100.00%	41,650.00	54,870.00	-13,220.00	-31.74%	50,000.00
1565 - WALTON PLAZA	49,113.51	26,512.50	22,601.01	46.02%	491,135.10	442,357.29	48,777.81	9.93%	589,598.00
2650 - MUNICIPAL COURT	22,934.45	17,754.92	5,179.53	22.58%	229,344.50	211,246.75	18,097.75	7.89%	275,324.00
3200 - POLICE	622,754.00	811,463.78	-188,709.78	-30.30%	6,227,540.00	7,079,466.88	-851,926.88	-13.68%	7,476,039.00
3500 - FIRE OPERATIONS	232,979.31	238,831.14	-5,851.83	-2.51%	2,329,793.10	2,454,587.56	-124,794.46	-5.36%	2,796,871.00
3510 - FIRE PREVENTION/CRR	8,824.19	7,588.67	1,235.52	14.00%	88,241.90	86,146.77	2,095.13	2.37%	105,933.00
4200 - STREETS & TRANSPORTATION	151,483.61	150,312.12	1,171.49	0.77%	1,514,836.10	1,540,582.35	-25,746.25	-1.70%	1,818,531.00
5500 - COMMUNITY SERVICES	483.14	0.00	483.14	100.00%	4,831.40	7,100.00	-2,268.60	-46.96%	5,800.00
5530 - COMMUNITY CENTER	760.52	1,063.66	-303.14	-39.86%	7,605.20	20,772.81	-13,167.61	-173.14%	9,130.00
6100 - PARKS	36,088.35	39,757.18	-3,668.83	-10.17%	360,883.50	476,959.91	-116,076.41	-32.16%	433,234.00
6200 - BLDGS & GROUNDS	52,010.30	29,331.27	22,679.03	43.60%	520,103.00	534,625.71	-14,522.71	-2.79%	624,374.00
6500 - LIBRARIES	13,073.35	38,402.69	-25,329.34	-193.75%	130,733.50	115,786.65	14,946.85	11.43%	156,943.00
7200 - CODE & DEVELOPMENT	60,282.31	57,303.41	2,978.90	4.94%	602,823.10	607,894.58	-5,071.48	-0.84%	723,678.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00%	4,035.00	4,844.25	-809.25	-20.06%	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	17,643.65	27,483.29	-9,839.64	-55.77%	176,436.50	166,131.73	10,304.77	5.84%	211,809.00
7521 - MAINSTREET	22,152.34	37,789.80	-15,637.46	-70.59%	221,523.40	309,933.77	-88,410.37	-39.91%	265,935.00
7550 - DOWNTOWN DEVELOPMENT	2,199.78	6,347.50	-4,147.72	-188.55%	21,997.80	19,703.22	2,294.58	10.43%	26,408.00
7563 - AIRPORT	22,105.84	4,228.98	17,876.86	80.87%	221,058.40	136,560.98	84,497.42	38.22%	265,377.00

Monthly Budget Report

For Fiscal: 2024 Period Ending: 10/51/24

DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Expense:	1,461,474.15	1,585,773.15	-124,299.00	-8.51%	14,614,741.50	15,695,112.47	-1,080,370.97	-7.39%	17,544,716.00
Report Total:	0.96	921,261.24	921,260.28		9.60	-3,662,895.43	-3,662,905.03		0.00



Monroe, GA

General Fund Income Statement

Group Summary

For Fiscal: 2024 Period Ending: 10/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1500 - GENERAL ADMIN	0.00	0.00	0.00	13,350.00	-13,350.00
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	2,392,908.31	9,648,678.85	5,987,160.15
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	14,430.66	230,501.65	15,498.35
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	2,894.10	578.90
2650 - MUNICIPAL COURT	300,000.00	300,000.00	30,626.81	372,856.36	-72,856.36
3200 - POLICE	85,262.00	85,262.00	-6,286.51	117,811.74	-32,549.74
3500 - FIRE OPERATIONS	28,644.00	28,644.00	8,658.09	22,592.89	6,051.11
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	310.00	45,136.95	-20,136.95
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	0.00	448,282.02	-247,384.02
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	45,833.30	9,166.70
6100 - PARKS	0.00	0.00	0.00	42,579.89	-42,579.89
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	31,950.89	697,174.82	-107,174.82
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	350.00	-350.00
7521 - MAINSTREET	164,500.00	164,500.00	11,120.57	178,737.25	-14,237.25
7563 - AIRPORT	210,100.00	210,100.00	18,442.83	165,437.22	44,662.78
Revenue Total:	17,544,716.00	17,544,716.00	2,507,034.39	12,032,217.04	5,512,498.96
Expense					
1100 - LEGISLATIVE	284,530.00	284,530.00	27,075.00	269,999.84	14,530.16
1300 - EXECUTIVE	634,474.00	634,474.00	45,207.84	480,741.16	153,732.84
1500 - GENERAL ADMIN	78,984.00	78,984.00	6,988.58	79,898.77	-914.77
1510 - FINANCE ADMIN	546,900.00	546,900.00	12,330.82	472,720.49	74,179.51
1530 - LAW	160,000.00	160,000.00	0.00	122,181.00	37,819.00
1560 - AUDIT	50,000.00	50,000.00	0.00	54,870.00	-4,870.00
1565 - WALTON PLAZA	589,598.00	589,598.00	26,512.50	442,357.29	147,240.71
2650 - MUNICIPAL COURT	275,324.00	275,324.00	17,754.92	211,246.75	64,077.25
3200 - POLICE	7,476,039.00	7,476,039.00	811,463.78	7,079,466.88	396,572.12
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	238,831.14	2,454,587.56	342,283.44
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	7,588.67	86,146.77	19,786.23
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	150,312.12	1,540,582.35	277,948.65
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	7,100.00	-1,300.00
5530 - COMMUNITY CENTER	9,130.00	9,130.00	1,063.66	20,772.81	-11,642.81
6100 - PARKS	433,234.00	433,234.00	39,757.18	476,959.91	-43,725.91
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	29,331.27	534,625.71	89,748.29
6500 - LIBRARIES	156,943.00	156,943.00	38,402.69	115,786.65	41,156.35
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	57,303.41	607,894.58	115,783.42
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	4,844.25	-0.25
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	27,483.29	166,131.73	45,677.27
7521 - MAINSTREET	265,935.00	265,935.00	37,789.80	309,933.77	-43,998.77
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	6,347.50	19,703.22	6,704.78
7563 - AIRPORT	265,377.00	265,377.00	4,228.98	136,560.98	128,816.02
Expense Total:	17,544,716.00	17,544,716.00	1,585,773.15	15,695,112.47	1,849,603.53
Total Surplus (Deficit):	0.00	0.00	921,261.24	-3,662,895.43	



Monroe, GA

General Fund Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 10/31/2024

DEP...	2023 Oct. Activity	2024 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	0.00	0.00	0.00	0.00%	0.00	13,350.00	13,350.00	0.00%
1510 - FINANCE ADMIN	2,275,307.26	2,392,908.31	117,601.05	5.17%	9,586,296.56	9,648,678.85	62,382.29	0.65%
1519 - INTERGOVERNMENTAL	0.00	14,430.66	14,430.66	0.00%	1,605,148.80	230,501.65	-1,374,647.15	-85.64%
1565 - WALTON PLAZA	275.63	289.41	13.78	5.00%	2,756.30	2,894.10	137.80	5.00%
2650 - MUNICIPAL COURT	19,522.06	30,626.81	11,104.75	56.88%	233,546.26	372,856.36	139,310.10	59.65%
3200 - POLICE	7,132.34	-6,286.51	-13,418.85	-188.14%	525,690.64	117,811.74	-407,878.90	-77.59%
3500 - FIRE OPERATIONS	0.00	8,658.09	8,658.09	0.00%	55,401.47	22,592.89	-32,808.58	-59.22%
3510 - FIRE PREVENTION/CRR	150.00	310.00	160.00	106.67%	27,780.47	45,136.95	17,356.48	62.48%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	219,677.62	448,282.02	228,604.40	104.06%
5530 - COMMUNITY CENTER	4,583.33	4,583.33	0.00	0.00%	39,999.99	45,833.30	5,833.31	14.58%
6100 - PARKS	0.00	0.00	0.00	0.00%	0.00	42,579.89	42,579.89	0.00%
6200 - BLDGS & GROUNDS	0.00	0.00	0.00	0.00%	17,834.60	0.00	-17,834.60	-100.00%
7200 - CODE & DEVELOPMENT	31,865.04	31,950.89	85.85	0.27%	707,414.48	697,174.82	-10,239.66	-1.45%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	0.00%	9,379.00	350.00	-9,029.00	-96.27%
7521 - MAINSTREET	8,750.00	11,120.57	2,370.57	27.09%	35,000.00	178,737.25	143,737.25	410.68%
7563 - AIRPORT	24,125.27	18,442.83	-5,682.44	-23.55%	189,100.76	165,437.22	-23,663.54	-12.51%
Revenue Total:	2,371,710.93	2,507,034.39	135,323.46	5.71%	13,255,026.95	12,032,217.04	-1,222,809.91	-9.23%
Expense								
1100 - LEGISLATIVE	15,538.18	27,075.00	-11,536.82	-74.25%	209,625.64	269,999.84	-60,374.20	-28.80%
1300 - EXECUTIVE	36,237.83	45,207.84	-8,970.01	-24.75%	387,534.62	480,741.16	-93,206.54	-24.05%
1500 - GENERAL ADMIN	5,797.55	6,988.58	-1,191.03	-20.54%	69,102.54	79,898.77	-10,796.23	-15.62%
1510 - FINANCE ADMIN	42,030.58	12,330.82	29,699.76	70.66%	512,900.96	472,720.49	40,180.47	7.83%
1530 - LAW	24,565.37	0.00	24,565.37	100.00%	127,974.78	122,181.00	5,793.78	4.53%
1560 - AUDIT	0.00	0.00	0.00	0.00%	52,030.00	54,870.00	-2,840.00	-5.46%
1565 - WALTON PLAZA	0.00	26,512.50	-26,512.50	0.00%	443,995.14	442,357.29	1,637.85	0.37%
2650 - MUNICIPAL COURT	33,844.61	17,754.92	16,089.69	47.54%	217,883.53	211,246.75	6,636.78	3.05%
3200 - POLICE	607,152.82	811,463.78	-204,310.96	-33.65%	6,835,951.16	7,079,466.88	-243,515.72	-3.56%
3500 - FIRE OPERATIONS	195,684.05	238,831.14	-43,147.09	-22.05%	2,251,444.80	2,454,587.56	-203,142.76	-9.02%
3510 - FIRE PREVENTION/CRR	6,288.50	7,588.67	-1,300.17	-20.68%	81,339.41	86,146.77	-4,807.36	-5.91%
4200 - STREETS & TRANSPORTATION	135,734.27	150,312.12	-14,577.85	-10.74%	1,370,101.21	1,540,582.35	-170,481.14	-12.44%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	11,431.00	7,100.00	4,331.00	37.89%
5530 - COMMUNITY CENTER	1,120.42	1,063.66	56.76	5.07%	12,531.17	20,772.81	-8,241.64	-65.77%
6100 - PARKS	22,715.79	39,757.18	-17,041.39	-75.02%	224,141.67	476,959.91	-252,818.24	-112.79%
6200 - BLDGS & GROUNDS	63,582.26	29,331.27	34,250.99	53.87%	555,456.32	534,625.71	20,830.61	3.75%
6500 - LIBRARIES	312.27	38,402.69	-38,090.42	-12,197.91%	120,877.53	115,786.65	5,090.88	4.21%

General Fund Prior-Year Comparative Income Statement

For the Period Ending 10/31/2

DEP...	2023		2024		Oct. Variance		YTD Variance	
	Oct. Activity	Oct. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7200 - CODE & DEVELOPMENT	64,768.11	57,303.41	7,464.70	11.53%	775,965.14	607,894.58	168,070.56	21.66%
7400 - PLANNING AND ZONING	0.00	0.00	0.00	0.00%	4,844.25	4,844.25	0.00	0.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	32,932.29	27,483.29	5,449.00	16.55%	415,638.99	166,131.73	249,507.26	60.03%
7521 - MAINSTREET	0.00	37,789.80	-37,789.80	0.00%	0.00	309,933.77	-309,933.77	0.00%
7550 - DOWNTOWN DEVELOPMENT	6,340.24	6,347.50	-7.26	-0.11%	19,495.53	19,703.22	-207.69	-1.07%
7563 - AIRPORT	44,239.72	4,228.98	40,010.74	90.44%	203,919.86	136,560.98	67,358.88	33.03%
Expense Total:	1,338,884.86	1,585,773.15	-246,888.29	-18.44%	14,904,185.25	15,695,112.47	-790,927.22	-5.31%
Total Surplus (Deficit):	1,032,826.07	921,261.24	-111,564.83	-10.80%	-1,649,158.30	-3,662,895.43	-2,013,737.13	-122.11%



Monroe, GA

General Fund Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 10/31/2024

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1500 - GENERAL ADMIN	0.00	0.00	0.00	13,350.00	13,350.00	0.00%
1510 - FINANCE ADMIN	15,635,839.00	15,635,839.00	2,392,908.31	9,648,678.85	-5,987,160.15	38.29%
1519 - INTERGOVERNMENTAL	246,000.00	246,000.00	14,430.66	230,501.65	-15,498.35	6.30%
1565 - WALTON PLAZA	3,473.00	3,473.00	289.41	2,894.10	-578.90	16.67%
2650 - MUNICIPAL COURT	300,000.00	300,000.00	30,626.81	372,856.36	72,856.36	24.29%
3200 - POLICE	85,262.00	85,262.00	-6,286.51	117,811.74	32,549.74	38.18%
3500 - FIRE OPERATIONS	28,644.00	28,644.00	8,658.09	22,592.89	-6,051.11	21.13%
3510 - FIRE PREVENTION/CRR	25,000.00	25,000.00	310.00	45,136.95	20,136.95	80.55%
4200 - STREETS & TRANSPORTATION	200,898.00	200,898.00	0.00	448,282.02	247,384.02	123.14%
5530 - COMMUNITY CENTER	55,000.00	55,000.00	4,583.33	45,833.30	-9,166.70	16.67%
6100 - PARKS	0.00	0.00	0.00	42,579.89	42,579.89	0.00%
7200 - CODE & DEVELOPMENT	590,000.00	590,000.00	31,950.89	697,174.82	107,174.82	18.17%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	0.00	0.00	350.00	350.00	0.00%
7521 - MAINSTREET	155,500.00	164,500.00	11,120.57	178,737.25	14,237.25	8.65%
7563 - AIRPORT	210,100.00	210,100.00	18,442.83	165,437.22	-44,662.78	21.26%
Revenue Total:	17,535,716.00	17,544,716.00	2,507,034.39	12,032,217.04	-5,512,498.96	31.42%
Expense						
1100 - LEGISLATIVE	284,530.00	284,530.00	27,075.00	269,999.84	14,530.16	5.11%
1300 - EXECUTIVE	634,474.00	634,474.00	45,207.84	480,741.16	153,732.84	24.23%
1500 - GENERAL ADMIN	78,984.00	78,984.00	6,988.58	79,898.77	-914.77	-1.16%
1510 - FINANCE ADMIN	546,900.00	546,900.00	12,330.82	472,720.49	74,179.51	13.56%
1530 - LAW	160,000.00	160,000.00	0.00	122,181.00	37,819.00	23.64%
1560 - AUDIT	50,000.00	50,000.00	0.00	54,870.00	-4,870.00	-9.74%
1565 - WALTON PLAZA	589,598.00	589,598.00	26,512.50	442,357.29	147,240.71	24.97%
2650 - MUNICIPAL COURT	275,324.00	275,324.00	17,754.92	211,246.75	64,077.25	23.27%
3200 - POLICE	7,476,039.00	7,476,039.00	811,463.78	7,079,466.88	396,572.12	5.30%
3500 - FIRE OPERATIONS	2,796,871.00	2,796,871.00	238,831.14	2,454,587.56	342,283.44	12.24%
3510 - FIRE PREVENTION/CRR	105,933.00	105,933.00	7,588.67	86,146.77	19,786.23	18.68%
4200 - STREETS & TRANSPORTATION	1,818,531.00	1,818,531.00	150,312.12	1,540,582.35	277,948.65	15.28%
5500 - COMMUNITY SERVICES	5,800.00	5,800.00	0.00	7,100.00	-1,300.00	-22.41%
5530 - COMMUNITY CENTER	9,130.00	9,130.00	1,063.66	20,772.81	-11,642.81	-127.52%
6100 - PARKS	433,234.00	433,234.00	39,757.18	476,959.91	-43,725.91	-10.09%
6200 - BLDGS & GROUNDS	624,374.00	624,374.00	29,331.27	534,625.71	89,748.29	14.37%
6500 - LIBRARIES	156,943.00	156,943.00	38,402.69	115,786.65	41,156.35	26.22%
7200 - CODE & DEVELOPMENT	723,678.00	723,678.00	57,303.41	607,894.58	115,783.42	16.00%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	4,844.25	-0.25	-0.01%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	211,809.00	211,809.00	27,483.29	166,131.73	45,677.27	21.57%
7521 - MAINSTREET	265,935.00	265,935.00	37,789.80	309,933.77	-43,998.77	-16.54%
7550 - DOWNTOWN DEVELOPMENT	26,408.00	26,408.00	6,347.50	19,703.22	6,704.78	25.39%
7563 - AIRPORT	265,377.00	265,377.00	4,228.98	136,560.98	128,816.02	48.54%
Expense Total:	17,544,716.00	17,544,716.00	1,585,773.15	15,695,112.47	1,849,603.53	10.54%
Report Surplus (Deficit):	-9,000.00	0.00	921,261.24	-3,662,895.43	-3,662,895.43	0.00%



Utilities Fund

For Fiscal Period Ending: October 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
4002 - WATER	8,085,138	8,085,138	730,502	6,840,234	1,197,101	8,037,335	7,647,796
4003 - SEWER	6,035,167	6,035,167	462,679	5,380,188	793,701	6,173,889	5,145,173
4004 - STORMWATER	15,000	15,000	300	3,977	650	4,627	2,950
4005 - GAS	4,617,132	4,617,132	217,181	3,951,971	460,933	4,412,904	4,651,559
4006 - GUTA	35,000	35,000	2,955	53,624	12,090	65,714	46,354
4008 - ELECTRIC	20,305,167	20,305,167	1,973,458	19,345,559	3,400,707	22,746,266	21,754,115
4009 - TELECOM & INTERNET	4,460,167	4,460,167	446,878	3,949,557	761,188	4,710,745	4,438,272
4010 - CABLE TV	2,505,167	2,505,167	22,814	1,605,961	364,511	1,970,472	2,636,866
4012 - UTIL FINANCE	-	-	195,106	969,207	100,392	1,069,599	405,111
4015- CENTRAL SERVICES	-	-	-	-	(54,836)	(54,836)	
Revenue Total:	46,057,938	46,057,938	4,051,873	42,100,279	7,036,437	49,136,716	46,728,196
Expense							
4002 - WATER	7,508,091	7,508,091	630,067	5,879,086	1,179,247	7,058,333	6,810,789
4003 - SEWER	5,751,710	5,751,710	456,201	4,456,219	811,723	5,267,942	5,127,365
4004 - STORMWATER	502,802	502,802	47,874	450,162	126,131	576,293	583,456
4005 - GAS	5,213,422	5,213,422	315,907	3,924,951	407,618	4,332,569	4,555,638
4006 - GUTA	51,750	51,750	2,443	37,246	11,242	48,488	55,988
4007 - GEN ADMIN WSG	213,675	213,675	18,172	175,784	75,377	251,161	310,586
4008 - ELECTRIC	18,377,891	18,377,891	1,796,089	16,496,534	2,562,109	19,058,643	19,407,415
4009 - TELECOM & INTERNET	3,962,481	3,962,481	385,552	3,513,972	586,494	4,100,467	3,547,059
4010 - CABLE TV	4,086,423	4,086,423	201,737	2,953,789	778,705	3,732,494	4,198,524
4011 - GEN ADMIN ELEC/TELECOM	78,979	78,979	7,175	128,876	104,991	233,867	280,126
4012 - UTIL FINANCE	(2,680,717)	(2,680,717)	(402,853)	(3,399,322)	(579,454)	(3,978,777)	(3,474,409)
4013 - UTIL CUST SVC	1,500,428	1,500,428	197,906	1,527,281	391,775	1,919,057	1,667,705
4014 - UTIL BILLING	543,777	543,777	41,233	498,506	146,425	644,931	564,023
4015 - CENTRAL SERVICES	947,226	947,226	103,465	1,003,555	218,988	1,222,544	1,011,909
CAPITAL	-	-	-	-	-	-	-
Expense Total:	46,057,938	46,057,938	3,800,969	37,646,639	6,821,371	44,468,010	44,646,173
Report Surplus (Deficit):				4,453,640		4,668,705	2,082,023



Monroe, GA

Utility Fund Monthly Budget Report without Capital

For Fiscal: 2024 Period Ending: 10/31/2024

ACTIVIT...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	673,491.99	730,502.06	57,010.07	8.46%	6,734,919.90	6,840,234.23	105,314.33	1.56%	8,085,138.00
4003 - SEWER	502,729.41	462,678.80	-40,050.61	-7.97%	5,027,294.10	5,380,188.34	352,894.24	7.02%	6,035,167.00
4004 - STORMWATER	1,249.50	300.00	-949.50	-75.99%	12,495.00	3,977.05	-8,517.95	-68.17%	15,000.00
4005 - GAS	384,607.09	217,181.21	-167,425.88	-43.53%	3,846,070.90	3,951,971.06	105,900.16	2.75%	4,617,132.00
4006 - GUTA	2,915.50	2,955.00	39.50	1.35%	29,155.00	53,624.48	24,469.48	83.93%	35,000.00
4008 - ELECTRIC	1,691,420.41	1,973,457.70	282,037.29	16.67%	16,914,204.10	19,345,558.92	2,431,354.82	14.37%	20,305,167.00
4009 - TELECOM & INTERNET	371,531.91	446,878.08	75,346.17	20.28%	3,715,319.10	3,949,557.31	234,238.21	6.30%	4,460,167.00
4010 - CABLE TV	208,680.41	22,814.38	-185,866.03	-89.07%	2,086,804.10	1,605,961.13	-480,842.97	-23.04%	2,505,167.00
4012 - UTIL FINANCE	0.00	195,105.79	195,105.79	0.00%	0.00	969,206.55	969,206.55	0.00%	0.00
Total Revenue:	3,836,626.22	4,051,873.02	215,246.80	5.61%	38,366,262.20	42,100,279.07	3,734,016.87	9.73%	46,057,938.00
Expense									
4002 - WATER	625,423.87	630,066.75	-4,642.88	-0.74%	6,254,238.70	5,879,085.92	375,152.78	6.00%	7,508,091.29
4003 - SEWER	479,117.28	456,200.98	22,916.30	4.78%	4,791,172.80	4,456,219.39	334,953.41	6.99%	5,751,710.01
4004 - STORMWATER	41,883.39	47,874.40	-5,991.01	-14.30%	418,833.90	450,161.77	-31,327.87	-7.48%	502,802.00
4005 - GAS	434,278.00	315,907.07	118,370.93	27.26%	4,342,780.00	3,924,951.58	417,828.42	9.62%	5,213,422.60
4006 - GUTA	4,310.76	2,442.71	1,868.05	43.33%	43,107.60	37,246.41	5,861.19	13.60%	51,750.00
4007 - GEN ADMIN WSG	17,799.08	18,171.98	-372.90	-2.10%	177,990.80	175,784.42	2,206.38	1.24%	213,675.00
4008 - ELECTRIC	1,530,878.26	1,796,089.38	-265,211.12	-17.32%	15,308,782.60	16,496,533.36	-1,187,750.76	-7.76%	18,377,891.00
4009 - TELECOM & INTERNET	330,074.63	385,552.24	-55,477.61	-16.81%	3,300,746.30	3,513,972.46	-213,226.16	-6.46%	3,962,481.00
4010 - CABLE TV	340,398.91	201,736.97	138,661.94	40.74%	3,403,989.10	2,953,788.52	450,200.58	13.23%	4,086,422.10
4011 - GEN ADMIN ELEC/TELECOM	6,578.91	7,174.60	-595.69	-9.05%	65,789.10	128,875.90	-63,086.80	-95.89%	78,979.00
4012 - UTIL FINANCE	-223,303.75	-402,852.84	179,549.09	-80.41%	-2,233,037.50	-3,399,322.18	1,166,284.68	-52.23%	-2,680,717.00
4013 - UTIL CUST SVC	124,985.62	197,906.31	-72,920.69	-58.34%	1,249,856.20	1,527,281.67	-277,425.47	-22.20%	1,500,428.00
4014 - UTIL BILLING	45,296.59	41,232.84	4,063.75	8.97%	452,965.90	498,565.93	-45,600.03	-10.07%	543,777.00
4015 - CENTRAL SERVICES	78,903.87	103,465.42	-24,561.55	-31.13%	789,038.70	1,003,554.98	-214,516.28	-27.19%	947,226.00
Total Expense:	3,836,625.42	3,800,968.81	35,656.61	0.93%	38,366,254.20	37,646,700.13	719,554.07	1.88%	46,057,938.00
Report Total:	0.80	250,904.21	250,903.41		8.00	4,453,578.94	4,453,570.94		0.00



Monroe, GA

Utility Fund Income Statement with Capital

For Fiscal: 2024 Period Ending: 10/31/2024

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	8,085,138.00	8,085,138.00	730,502.06	7,008,259.18	1,076,878.82
4003 - SEWER	6,035,167.00	6,035,167.00	462,678.80	5,461,609.50	573,557.50
4004 - STORMWATER	15,000.00	15,000.00	300.00	3,977.05	11,022.95
4005 - GAS	4,617,132.00	4,617,132.00	217,181.21	3,951,971.06	665,160.94
4006 - GUTA	35,000.00	35,000.00	2,955.00	53,624.48	-18,624.48
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,973,457.70	19,348,581.27	956,585.73
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	446,878.08	3,949,557.31	510,609.69
4010 - CABLE TV	2,505,167.00	2,505,167.00	22,814.38	1,605,961.13	899,205.87
4012 - UTIL FINANCE	0.00	0.00	195,105.79	969,206.55	-969,206.55
Revenue Total:	46,057,938.00	46,057,938.00	4,051,873.02	42,352,747.53	3,705,190.47
Expense					
4002 - WATER	7,508,091.29	7,508,091.29	689,191.82	6,991,768.05	516,323.24
4003 - SEWER	5,751,710.01	5,751,710.01	1,005,762.97	6,042,547.55	-290,837.54
4004 - STORMWATER	502,802.00	502,802.00	64,154.40	672,304.67	-169,502.67
4005 - GAS	5,213,421.60	5,213,422.60	382,341.88	4,401,344.96	812,077.64
4006 - GUTA	51,750.00	51,750.00	2,442.71	37,246.41	14,503.59
4007 - GEN ADMIN WSG	213,675.00	213,675.00	18,171.98	175,784.42	37,890.58
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,894,569.60	17,188,175.54	1,189,715.46
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	745,501.09	6,795,917.80	-2,833,436.80
4010 - CABLE TV	4,086,423.00	4,086,422.10	201,736.97	2,959,880.86	1,126,541.24
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	7,174.60	128,875.90	-49,896.90
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-402,852.84	-3,399,322.18	718,605.18
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	198,206.31	1,561,816.44	-61,388.44
4014 - UTIL BILLING	543,777.00	543,777.00	41,232.84	498,565.93	45,211.07
4015 - CENTRAL SERVICES	947,226.00	947,226.00	103,465.42	1,025,817.93	-78,591.93
Expense Total:	46,057,937.90	46,057,938.00	4,951,099.75	45,080,724.28	977,213.72
Total Surplus (Deficit):	0.10	0.00	-899,226.73	-2,727,976.75	



Monroe, GA

Utility Fund Prior-Year Comparative Income Statement with Capital

For the Period Ending 10/31/2024

ACTIVIT...	2023 Oct. Activity	2024 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	696,796.68	730,502.06	33,705.38	4.84%	6,470,386.65	7,008,259.18	537,872.53	8.31%
4003 - SEWER	444,849.60	462,678.80	17,829.20	4.01%	4,351,472.59	5,461,609.50	1,110,136.91	25.51%
4004 - STORMWATER	0.00	300.00	300.00	0.00%	2,300.00	3,977.05	1,677.05	72.92%
4005 - GAS	269,496.91	217,181.21	-52,315.70	-19.41%	4,190,625.55	3,951,971.06	-238,654.49	-5.69%
4006 - GUTA	4,545.00	2,955.00	-1,590.00	-34.98%	38,140.00	53,624.48	15,484.48	40.60%
4008 - ELECTRIC	2,043,784.37	1,973,457.70	-70,326.67	-3.44%	18,459,607.93	19,348,581.27	888,973.34	4.82%
4009 - TELECOM & INTERNET	397,060.96	446,878.08	49,817.12	12.55%	3,677,084.05	3,949,557.31	272,473.26	7.41%
4010 - CABLE TV	229,433.60	22,814.38	-206,619.22	-90.06%	2,272,354.88	1,605,961.13	-666,393.75	-29.33%
4012 - UTIL FINANCE	-50,333.66	195,105.79	245,439.45	487.62%	304,719.03	969,206.55	664,487.52	218.07%
4015 - CENTRAL SERVICES	54,836.34	0.00	-54,836.34	-100.00%	54,836.34	0.00	-54,836.34	-100.00%
Revenue Total:	4,090,469.80	4,051,873.02	-38,596.78	-0.94%	39,821,527.02	42,352,747.53	2,531,220.51	6.36%
Expense								
4002 - WATER	792,528.58	689,191.82	103,336.76	13.04%	9,129,077.50	6,991,768.05	2,137,309.45	23.41%
4003 - SEWER	778,198.34	1,005,762.97	-227,564.63	-29.24%	5,499,147.09	6,042,547.55	-543,400.46	-9.88%
4004 - STORMWATER	64,470.20	64,154.40	315.80	0.49%	502,279.94	672,304.67	-170,024.73	-33.85%
4005 - GAS	329,460.48	382,341.88	-52,881.40	-16.05%	4,246,335.87	4,401,344.96	-155,009.09	-3.65%
4006 - GUTA	5,119.59	2,442.71	2,676.88	52.29%	43,841.67	37,246.41	6,595.26	15.04%
4007 - GEN ADMIN WSG	22,807.18	18,171.98	4,635.20	20.32%	241,254.48	175,784.42	65,470.06	27.14%
4008 - ELECTRIC	1,857,272.07	1,894,569.60	-37,297.53	-2.01%	17,718,864.36	17,188,175.54	530,688.82	3.00%
4009 - TELECOM & INTERNET	788,952.75	745,501.09	43,451.66	5.51%	8,135,708.05	6,795,967.79	1,339,740.26	16.47%
4010 - CABLE TV	320,699.74	201,736.97	118,962.77	37.09%	3,433,057.29	2,959,880.86	473,176.43	13.78%
4011 - GEN ADMIN ELEC/TELECOM	16,828.26	7,174.60	9,653.66	57.37%	185,810.84	128,875.90	56,934.94	30.64%
4012 - UTIL FINANCE	-242,434.11	-402,852.84	160,418.73	66.17%	-2,686,457.50	-3,399,322.18	712,864.68	26.54%
4013 - UTIL CUST SVC	150,131.21	198,206.31	-48,075.10	-32.02%	1,311,305.31	1,561,816.44	-250,511.13	-19.10%
4014 - UTIL BILLING	40,880.56	41,232.84	-352.28	-0.86%	452,863.99	498,565.93	-45,701.94	-10.09%
4015 - CENTRAL SERVICES	137,940.54	103,465.42	34,475.12	24.99%	879,834.87	1,025,817.93	-145,983.06	-16.59%
Expense Total:	5,062,855.39	4,951,099.75	111,755.64	2.21%	49,092,923.76	45,080,774.27	4,012,149.49	8.17%
Total Surplus (Deficit):	-972,385.59	-899,226.73	73,158.86	7.52%	-9,271,396.74	-2,728,026.74	6,543,370.00	70.58%



Monroe, GA

Utility Fund Budget Report without Capital

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For Fiscal: 2024 Period Ending: 10/31/2024

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	8,085,138.00	8,085,138.00	730,502.06	6,840,234.23	-1,244,903.77	15.40%
4003 - SEWER	6,035,167.00	6,035,167.00	462,678.80	5,380,188.34	-654,978.66	10.85%
4004 - STORMWATER	15,000.00	15,000.00	300.00	3,977.05	-11,022.95	73.49%
4005 - GAS	4,617,132.00	4,617,132.00	217,181.21	3,951,971.06	-665,160.94	14.41%
4006 - GUTA	35,000.00	35,000.00	2,955.00	53,624.48	18,624.48	53.21%
4008 - ELECTRIC	20,305,167.00	20,305,167.00	1,973,457.70	19,345,558.92	-959,608.08	4.73%
4009 - TELECOM & INTERNET	4,460,167.00	4,460,167.00	446,878.08	3,949,557.31	-510,609.69	11.45%
4010 - CABLE TV	2,505,167.00	2,505,167.00	22,814.38	1,605,961.13	-899,205.87	35.89%
4012 - UTIL FINANCE	0.00	0.00	195,105.79	969,206.55	969,206.55	0.00%
Revenue Total:	46,057,938.00	46,057,938.00	4,051,873.02	42,100,279.07	-3,957,658.93	8.59%
Expense						
4002 - WATER	7,508,091.29	7,508,091.29	630,066.75	5,879,085.92	1,629,005.37	21.70%
4003 - SEWER	5,751,710.01	5,751,710.01	456,200.98	4,456,219.39	1,295,490.62	22.52%
4004 - STORMWATER	502,802.00	502,802.00	47,874.40	450,161.77	52,640.23	10.47%
4005 - GAS	5,213,421.60	5,213,422.60	315,907.07	3,924,951.58	1,288,471.02	24.71%
4006 - GUTA	51,750.00	51,750.00	2,442.71	37,246.41	14,503.59	28.03%
4007 - GEN ADMIN WSG	213,675.00	213,675.00	18,171.98	175,784.42	37,890.58	17.73%
4008 - ELECTRIC	18,377,891.00	18,377,891.00	1,796,089.38	16,496,533.36	1,881,357.64	10.24%
4009 - TELECOM & INTERNET	3,962,481.00	3,962,481.00	385,552.24	3,513,972.46	448,508.54	11.32%
4010 - CABLE TV	4,086,423.00	4,086,422.10	201,736.97	2,953,788.52	1,132,633.58	27.72%
4011 - GEN ADMIN ELEC/TELECOM	78,979.00	78,979.00	7,174.60	128,875.90	-49,896.90	-63.18%
4012 - UTIL FINANCE	-2,680,717.00	-2,680,717.00	-402,852.84	-3,399,322.18	718,605.18	-26.81%
4013 - UTIL CUST SVC	1,500,428.00	1,500,428.00	197,906.31	1,527,281.67	-26,853.67	-1.79%
4014 - UTIL BILLING	543,777.00	543,777.00	41,232.84	498,565.93	45,211.07	8.31%
4015 - CENTRAL SERVICES	947,226.00	947,226.00	103,465.42	1,003,554.98	-56,328.98	-5.95%
Expense Total:	46,057,937.90	46,057,938.00	3,800,968.81	37,646,700.13	8,411,237.87	18.26%
Report Surplus (Deficit):	0.10	0.00	250,904.21	4,453,578.94	4,453,578.94	0.00%



Monroe, GA

Utility Fund Budget Report Capital Revenue & Expenditures

For Fiscal: 2024 Period Ending: 10/31/2024

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	168,024.95	168,024.95	0.00%
4003 - SEWER	0.00	0.00	0.00	81,421.16	81,421.16	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	3,022.35	3,022.35	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	0.00	0.00	0.00	252,468.46	252,468.46	0.00%
Expense						
4002 - WATER	0.00	0.00	59,125.07	1,112,682.13	-1,112,682.13	0.00%
4003 - SEWER	0.00	0.00	549,561.99	1,586,328.16	-1,586,328.16	0.00%
4004 - STORMWATER	0.00	0.00	16,280.00	222,142.90	-222,142.90	0.00%
4005 - GAS	0.00	0.00	66,434.81	476,393.38	-476,393.38	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	98,480.22	691,642.18	-691,642.18	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	359,948.85	3,281,945.34	-3,281,945.34	0.00%
4010 - CABLE TV	0.00	0.00	0.00	6,092.34	-6,092.34	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
4013 - UTIL CUST SVC	0.00	0.00	0.00	34,234.77	-34,234.77	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	22,262.95	-22,262.95	0.00%
Expense Total:	0.00	0.00	1,149,830.94	7,433,724.15	-7,433,724.15	0.00%
Report Surplus (Deficit):	0.00	0.00	-1,149,830.94	-7,181,255.69	-7,181,255.69	0.00%



Solid Waste Fund

For Fiscal Period Ending: October 2024

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Nov-Dec	Projected Year End 2024	Final Year End 2023
Revenue							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	-	-	-
4520 - SOLID WASTE COLLECTION	2,782,802	2,782,802	245,897	2,403,769	439,613	2,843,383	2,665,760
4530 - SOLID WASTE DISPOSAL	5,062,506	5,062,506	362,014	3,712,626	644,813	4,357,439	4,495,778
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,485	28,007	4,889	32,896	34,210
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	-	-	-
Revenue Total:	7,877,308	7,877,308	610,396	6,144,401	1,089,316	7,233,717	7,195,748
Expense							
4510 - SOLID WASTE ADMINISTRATION	575,698	575,698	35,630	371,800	88,352	460,153	421,085
4520 - SOLID WASTE COLLECTION	1,356,552	1,356,552	137,430	1,369,183	302,502	1,671,685	1,523,126
4530 - SOLID WASTE DISPOSAL	4,572,620	4,572,620	403,142	3,976,178	1,182,227	5,158,405	5,173,156
4540 - RECYCLABLES COLLECTION	255,585	255,585	12,070	170,465	28,086	198,551	184,046
4585 - YARD TRIMMINGS COLLECTION	253,869	253,869	27,469	226,913	68,553	295,466	361,158
9003 - SW - OTHER FINANCING USES	862,984	862,984	30,520	307,220	57,914	365,134	361,307
Expense Total:	7,877,308	7,877,308	646,262	6,421,759	1,727,634	8,149,394	8,023,879
Report Surplus (Deficit):			(35,865)	(277,358)		(915,676)	(828,130)



Monroe, GA

Solid Waste Fund Monthly Budget Report without Capital

For Fiscal: 2024 Period Ending: 10/31/2024

DEP...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	231,807.40	245,897.46	14,090.06	6.08%	2,318,074.00	2,403,769.02	85,695.02	3.70%	2,782,802.00
4530 - SOLID WASTE DISPOSAL	421,706.74	362,013.63	-59,693.11	-14.16%	4,217,067.40	3,712,625.60	-504,441.80	-11.96%	5,062,506.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,485.32	-180.28	-6.76%	26,656.00	28,006.71	1,350.71	5.07%	32,000.00
Total Revenue:	656,179.74	610,396.41	-45,783.33	-6.98%	6,561,797.40	6,144,401.33	-417,396.07	-6.36%	7,877,308.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	47,955.58	35,629.96	12,325.62	25.70%	479,555.80	371,800.15	107,755.65	22.47%	575,698.00
4520 - SOLID WASTE COLLECTION	113,000.74	137,430.02	-24,429.28	-21.62%	1,130,007.40	1,369,182.99	-239,175.59	-21.17%	1,356,552.00
4530 - SOLID WASTE DISPOSAL	380,899.20	403,142.41	-22,243.21	-5.84%	3,808,992.00	3,976,177.94	-167,185.94	-4.39%	4,572,620.00
4540 - RECYCLABLES COLLECTION	21,290.18	12,069.99	9,220.19	43.31%	212,901.80	170,464.78	42,437.02	19.93%	255,585.00
4585 - YARD TRIMMINGS COLLECTION	21,147.25	27,469.41	-6,322.16	-29.90%	211,472.50	226,912.51	-15,440.01	-7.30%	253,869.00
9003 - SW - OTHER FINANCING USES	71,886.56	30,519.82	41,366.74	57.54%	718,865.60	307,220.07	411,645.53	57.26%	862,984.00
Total Expense:	656,179.51	646,261.61	9,917.90	1.51%	6,561,795.10	6,421,758.44	140,036.66	2.13%	7,877,308.00
Report Total:	0.23	-35,865.20	-35,865.43		2.30	-277,357.11	-277,359.41		0.00



Monroe, GA

Solid Waste Fund Income Statement with Capital

For Fiscal: 2024 Period Ending: 10/31/2024

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	245,897.46	2,403,769.02	379,032.98
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	362,013.63	3,712,625.60	1,349,880.40
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,485.32	28,006.71	3,993.29
Revenue Total:	7,877,308.00	7,877,308.00	610,396.41	6,144,401.33	1,732,906.67
Expense					
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	35,629.96	382,480.15	193,217.85
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	137,430.02	1,987,753.97	-631,201.97
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	403,142.41	3,993,398.02	579,221.98
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	12,069.99	170,464.78	85,120.22
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	27,469.41	226,912.51	26,956.49
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	30,519.82	307,220.07	555,763.93
Expense Total:	7,877,308.00	7,877,308.00	646,261.61	7,068,229.50	809,078.50
Total Surplus (Deficit):	0.00	0.00	-35,865.20	-923,828.17	



Monroe, GA

Solid Waste Fund Prior-Year Comparative Income Statement with Capital

For the Period Ending 10/31/2024

DEP...	2023 Oct. Activity	2024 Oct. Activity	Oct. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	258,786.43	245,897.46	-12,888.97	-4.98%	2,226,147.03	2,403,769.02	177,621.99	7.98%
4530 - SOLID WASTE DISPOSAL	335,469.01	362,013.63	26,544.62	7.91%	3,850,964.45	3,712,625.60	-138,338.85	-3.59%
4540 - RECYCLABLES COLLECTION	3,758.09	2,485.32	-1,272.77	-33.87%	29,321.15	28,006.71	-1,314.44	-4.48%
Revenue Total:	598,013.53	610,396.41	12,382.88	2.07%	6,106,432.63	6,144,401.33	37,968.70	0.62%
Expense								
4510 - SOLID WASTE ADMINISTRATION	49,816.27	35,629.96	14,186.31	28.48%	343,949.87	382,480.15	-38,530.28	-11.20%
4520 - SOLID WASTE COLLECTION	178,098.00	137,430.02	40,667.98	22.83%	1,585,966.06	1,987,753.97	-401,787.91	-25.33%
4530 - SOLID WASTE DISPOSAL	413,106.22	403,142.41	9,963.81	2.41%	4,024,569.36	3,993,398.02	31,171.34	0.77%
4540 - RECYCLABLES COLLECTION	19,423.10	12,069.99	7,353.11	37.86%	155,959.72	170,464.78	-14,505.06	-9.30%
4585 - YARD TRIMMINGS COLLECTION	27,985.06	27,469.41	515.65	1.84%	292,604.95	226,912.51	65,692.44	22.45%
9003 - SW - OTHER FINANCING USES	27,985.37	30,519.82	-2,534.45	-9.06%	303,393.25	307,220.07	-3,826.82	-1.26%
Expense Total:	716,414.02	646,261.61	70,152.41	9.79%	6,706,443.21	7,068,229.50	-361,786.29	-5.39%
Total Surplus (Deficit):	-118,400.49	-35,865.20	82,535.29	69.71%	-600,010.58	-923,828.17	-323,817.59	-53.97%



Monroe, GA

Solid Waste Fund Budget Report without Capital

For Fiscal: 2024 Period Ending: 10/31/2024

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	2,782,802.00	2,782,802.00	245,897.46	2,403,769.02	-379,032.98	13.62%
4530 - SOLID WASTE DISPOSAL	5,062,506.00	5,062,506.00	362,013.63	3,712,625.60	-1,349,880.40	26.66%
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,485.32	28,006.71	-3,993.29	12.48%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Revenue Total:	7,877,308.00	7,877,308.00	610,396.41	6,144,401.33	-1,732,906.67	22.00%
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	575,698.00	575,698.00	35,629.96	371,800.15	203,897.85	35.42%
4520 - SOLID WASTE COLLECTION	1,356,552.00	1,356,552.00	137,430.02	1,369,182.99	-12,630.99	-0.93%
4530 - SOLID WASTE DISPOSAL	4,572,620.00	4,572,620.00	403,142.41	3,976,177.94	596,442.06	13.04%
4540 - RECYCLABLES COLLECTION	255,585.00	255,585.00	12,069.99	170,464.78	85,120.22	33.30%
4585 - YARD TRIMMINGS COLLECTION	253,869.00	253,869.00	27,469.41	226,912.51	26,956.49	10.62%
9003 - SW - OTHER FINANCING USES	862,984.00	862,984.00	30,519.82	307,220.07	555,763.93	64.40%
Expense Total:	7,877,308.00	7,877,308.00	646,261.61	6,421,758.44	1,455,549.56	18.48%
Report Surplus (Deficit):	0.00	0.00	-35,865.20	-277,357.11	-277,357.11	0.00%



Monroe, GA

Solid Waste Fund Budget Report Capital Expenditures

For Fiscal: 2024 Period Ending: 10/31/2024

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	10,680.00	-10,680.00	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	0.00	618,570.98	-618,570.98	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	17,220.08	-17,220.08	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
Expense Total:	0.00	0.00	0.00	646,471.06	-646,471.06	0.00%
Report Total:	0.00	0.00	0.00	646,471.06	-646,471.06	0.00%

Performance Indicators	Oct-24	Sep-24	Aug-24	Jul-24	Jun-24	May-24	Apr-24	Mar-24	Feb-24	Jan-24	Dec-23	Nov-23	Oct-23
Utilities													
Electric Customers	7,000	7,006	7,015	7,000	6,992	7,024	7,003	6,992	6,972	6,972	6,964	6,962	6,950
Natural Gas Customers	4,474	4,483	4,476	4,478	4,467	4,473	4,473	4,479	4,467	4,462	4,441	4,429	4,405
Water Customers	10,993	10,989	10,950	10,955	10,956	10,986	10,931	10,621	10,896	10,903	10,888	10,904	10,888
Wastewater Customers	7,899	7,914	7,922	7,907	7,910	7,920	7,892	7,879	7,840	7,858	7,844	7,846	7,846
Cable TV Customers	-	525	1,350	1,427	1,446	1,466	1,485	1,500	1,523	1,547	1,566	1,587	1,616
Digital Cable Customers	-	24	95	1,047	106	109	113	117	117	122	125	127	127
Internet Customers	3,511	3,484	3,419	3,366	2,274	3,423	3,433	3,448	3,431	3,427	3,436	3,053	3,144
Residential Phone Customers	627	636	642	642	646	656	666	670	673	679	686	686	692
Commercial Phone Customers	247	254	259	258	260	263	262	270	269	264	266	267	272
Fiber Customers	2,830	2,735	2,590	2,485	2,406	2,328	2,254	2,178	2,097	2,052	2,006	1,952	1,868
WiFi Router Customers											-		
Streaming Customers	456	368	167	66	18								
Work Orders Generated													
Utilities													
Connects	232	196	190	248	182	283	306	249	256	252	229	210	277
Cutoff for Non-Payment	85	43	62	68	43	80	74	43	45	48	37	41	72
Electric Work Orders	114	55	119	145	86	111	98	76	98	103	58	75	110
Water Work Orders	155	100	103	81	86	141	149	126	151	137	70	93	169
Natural Gas Work Orders	42	17	22	8	32	33	39	28	23	46	31	39	33
Disconnects	161	152	160	201	142	194	224	188	198	182	179	166	185
Sewer Work Orders	20	5	3	4	-	26	11	15	4	21	5	13	3
Telecomm Work Orders	477	374	1,021	1,217	250	261	281	255	260	235	210	243	259
Stormwater Work Orders	-	-	-	-	-	-	-	-	-	4	-	-	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,930,410	\$ 5,230,278	\$ 4,234,331	\$ 3,882,849	\$ 3,549,808	\$ 3,472,782	\$ 3,618,562	\$ 4,441,688	\$ 4,343,200	\$ 3,847,969	\$ 3,448,145	\$ 3,429,163	\$ 3,851,586
Utility Revenue Collected	\$ 3,682,220	\$ 4,963,527	\$ 3,998,513	\$ 3,627,351	\$ 3,312,583	\$ 3,229,367	\$ 3,513,166	\$ 4,188,675	\$ 4,107,270	\$ 3,616,210	\$ 3,000,764	\$ 3,211,321	\$ 3,603,815
Amount Written Off for Bad Debt	\$ 19,105	\$ 16,707	\$ 25,776	\$ 24,590	\$ 16,675	\$ 17,580	\$ 12,822	\$ 18,950	\$ 19,658	\$ 15,358	\$ 15,467	\$ 25,304	\$ 18,061
Extensions													
Utilities													
Extensions Requested	621	585	552	545	469	564	599	480	538	608	497	548	587
Extensions Pending	45	82	46	37	27	51	27	18	33	7	107	39	148
Extensions Defaulted	32	22	29	25	18	26	39	19	26	22	16	37	22
Extensions Paid per Agreement	624	527	506	510	477	514	548	475	486	579	413	139	461
Percentage of Extensions Paid	95%	96%	95%	95%	96%	95%	93%	96%	95%	96%	97%	93%	96%
Taxes													
Admin Support													
Property Tax Collected	\$ 262,764	\$ 50,759	\$ 3,309	\$ 8,380	\$ 5,520	\$ 21,058	\$ 51,177	\$ 50,418	\$ 66,594	\$ 3,196,293	\$ 3,196,293	\$ 916,997	\$ 216,602
Accounting													
Payroll & Benefits													
Payroll Checks issued	1	-	-	-	-	1	3	1	1	1	-	-	-
Direct Deposit Advices	674	675	984	654	654	654	654	971	666	686	771	781	682
General Ledger													
Accounts Payable Checks Issued	333	247	296	327	290	362	286	289	287	423	266	301	266
Accounts Payable Invoices Entered	496	335	427	441	410	472	381	383	378	447	366	390	512
Journal Entries Processed	101	93	113	89	88	75	92	85	87	106	148	80	94
Miscellaneous Receipts	318	315	312	331	213	354	457	504	634	529	624	332	321
Utility Deposit Refunds Processed	33	29	203	36	33	51	23	38	48	43	72	50	47
Local Option Sales Tax	\$ 253,073	\$ 270,065	\$ 276,632	\$ 276,460	\$ 267,710	\$ 256,648	\$ 255,063	\$ 260,270	\$ 232,723	\$ 273,794	\$ 251,963	\$ 250,168	\$ 245,199
Personnel													
Budgeted Positions	276	276	276	276	276	276	276	276	276	276	274	274	274
Filled Positions	254	252	254	258	257	259	257	256	255	254	260	261	263
Vacancies	22	24	22	18	19	17	19	21	21	22	14	13	11
Unfunded Positions												5	5
Airport													
Airport													
Airport Fuel Sales - Gallons	1,614	1,166	1,570	1,578	1,436	1,718	1,531	983	1,276	700	1,286	1,459	2,814
Fuel Sales - Revenue	9,348	6,751	10,825	9,137	8,314	9,950	8,865	5,693	7,390	4,053	7,445	8,446	16,296



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

December 2024

City of Monroe Fire Dept

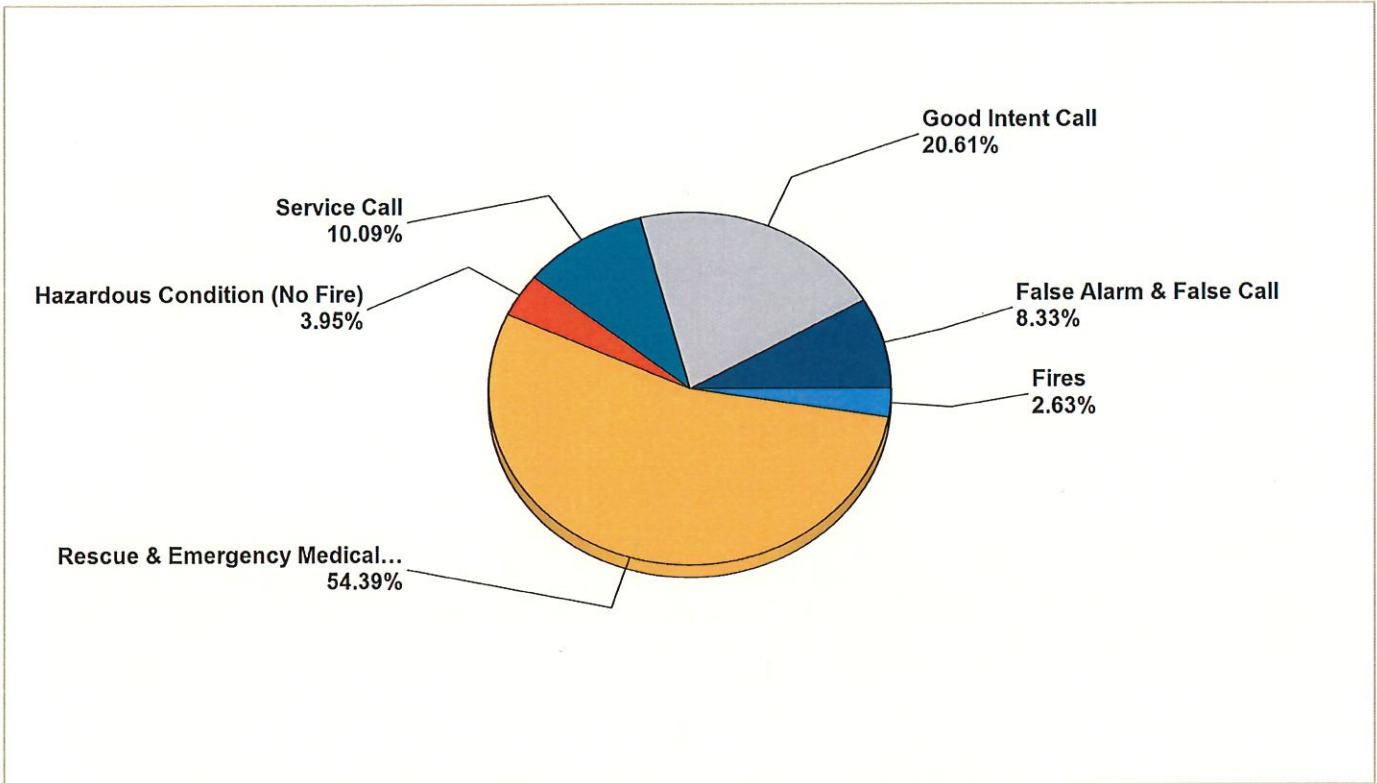
Monroe, GA

This report was generated on 12/2/2024 10:47:56 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2024 | End Date: 10/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	2.63%
Rescue & Emergency Medical Service	124	54.39%
Hazardous Condition (No Fire)	9	3.95%
Service Call	23	10.09%
Good Intent Call	47	20.61%
False Alarm & False Call	19	8.33%
TOTAL	228	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



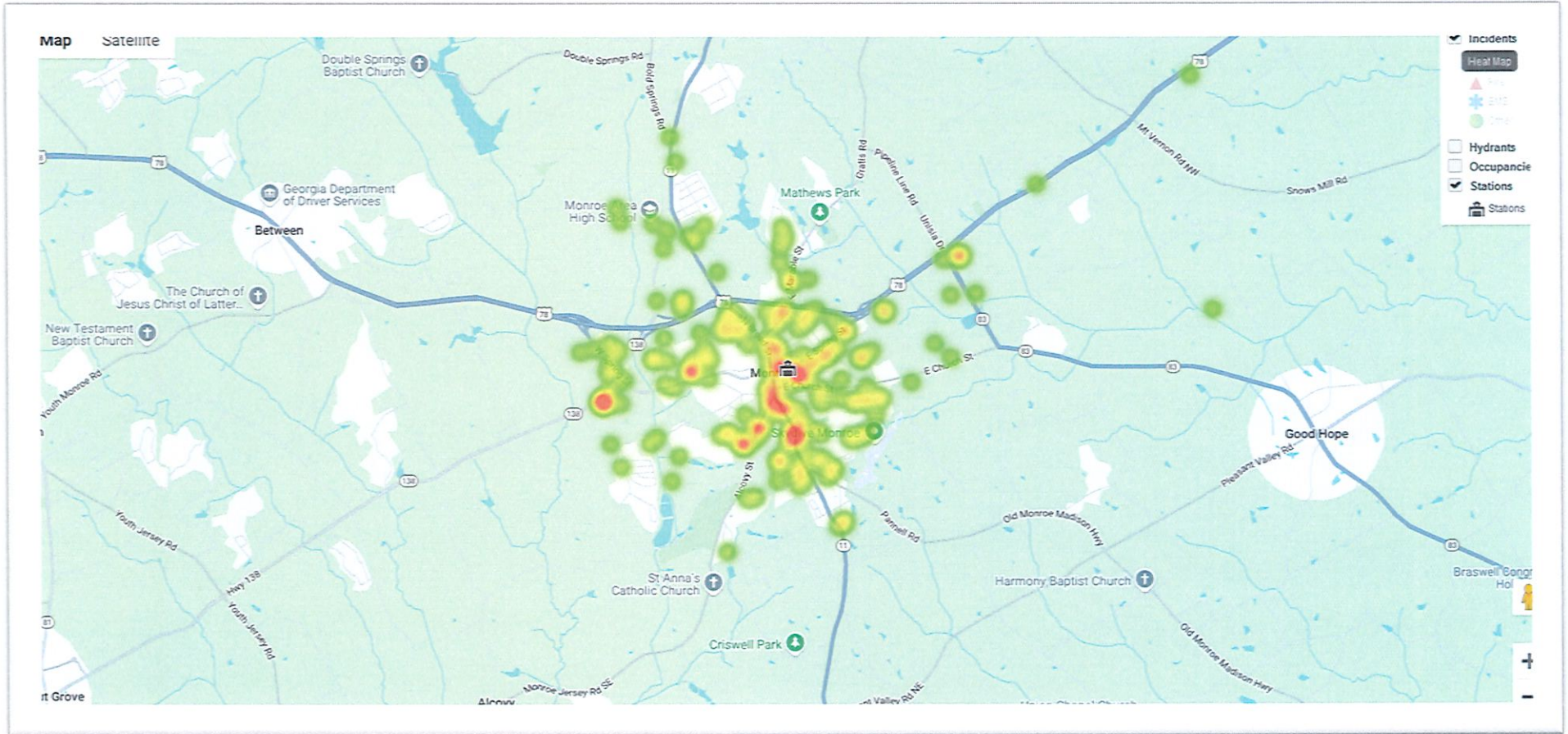
Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.32%
131 - Passenger vehicle fire	2	0.88%
151 - Outside rubbish, trash or waste fire	1	0.44%
311 - Medical assist, assist EMS crew	66	28.95%
321 - EMS call, excluding vehicle accident with injury	48	21.05%
322 - Motor vehicle accident with injuries	5	2.19%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.88%
324 - Motor vehicle accident with no injuries.	2	0.88%
353 - Removal of victim(s) from stalled elevator	1	0.44%
400 - Hazardous condition, other	2	0.88%
412 - Gas leak (natural gas or LPG)	3	1.32%
422 - Chemical spill or leak	1	0.44%
440 - Electrical wiring/equipment problem, other	1	0.44%
444 - Power line down	1	0.44%
445 - Arcing, shorted electrical equipment	1	0.44%
531 - Smoke or odor removal	2	0.88%
542 - Animal rescue	1	0.44%
551 - Assist police or other governmental agency	1	0.44%
553 - Public service	4	1.75%
554 - Assist invalid	13	5.7%
561 - Unauthorized burning	2	0.88%
611 - Dispatched & cancelled en route	34	14.91%
622 - No incident found on arrival at dispatch address	6	2.63%
651 - Smoke scare, odor of smoke	5	2.19%
671 - HazMat release investigation w/no HazMat	2	0.88%
733 - Smoke detector activation due to malfunction	2	0.88%
734 - Heat detector activation due to malfunction	1	0.44%
735 - Alarm system sounded due to malfunction	9	3.95%
736 - CO detector activation due to malfunction	1	0.44%
745 - Alarm system activation, no fire - unintentional	6	2.63%
TOTAL INCIDENTS:	228	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

City of Monroe Fire Dept

Monroe, GA



October 2024 Incident Distribution Map

City of Monroe Fire Dept

Monroe, GA



Incident Comparison 2020-2024

October	2020	2021	2022	2023	2024
100 - Fire	6	5	3	7	6
200 - Overpressure Rupture, Explosion, Overheat	0	0	0	0	0
300 - Rescue & EMS	126	116	123	117	124
400 - Hazardous Condition	6	9	5	5	9
500 - Service Call	14	11	15	17	23
600 - Good Intent & Canceled Call	41	65	30	24	47
700 - False Alarm & False Call	17	11	12	14	19
800 - Severe Weather & Natural Disaster	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0
	210	217	188	184	228

City of Monroe Fire Dept

Monroe, GA

This report was generated on 12/2/2024 11:07:38 AM



Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 10/01/2024 | End Date: 10/31/2024

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: City of Monroe Fire Dept		
Lights and Sirens	234	0:05:35

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.



City of Monroe Fire Dept

Monroe, GA

This report was generated on 12/2/2024 11:16:32 AM



Count of Overlapping Incidents for Date Range

Start Date: 10/01/2024 | End Date: 10/31/2024

# OVERLAPPING	% OVERLAPPING	TOTAL
45	19.74	228

OVERLAPPING INCIDENT DETAILS					
ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/1/2024					
10/1/2024 6:17:06 AM	10/1/2024 6:33:24 AM	2024-1908	734	Monroe (City of) Headquarters	
10/1/2024 6:28:57 AM	10/1/2024 6:48:34 AM	2024-1909	321	Monroe (City of) Headquarters	
10/1/2024 12:10:56 PM	10/1/2024 12:29:01 PM	2024-1910	321	Monroe (City of) Headquarters	
10/1/2024 12:18:31 PM	10/1/2024 12:33:30 PM	2024-1911	311	Monroe (City of) Headquarters	
10/2/2024					
10/2/2024 9:13:16 PM	10/2/2024 10:33:55 PM	2024-1920	111	Monroe (City of) Headquarters	
10/2/2024 9:14:37 PM	10/2/2024 9:30:00 PM	2024-1921	554	Monroe (City of) Headquarters	
10/4/2024					
10/4/2024 2:04:53 PM	10/4/2024 2:21:47 PM	2024-1934	321	Monroe (City of) Headquarters	
10/4/2024 2:15:23 PM	10/4/2024 2:44:15 PM	2024-1935	311	Monroe (City of) Headquarters	
10/4/2024 5:59:40 PM	10/4/2024 6:08:15 PM	2024-1936	311	Monroe (City of) Headquarters	
10/4/2024 6:02:38 PM	10/4/2024 6:08:10 PM	2024-1937	611	Monroe (City of) Headquarters	
10/4/2024 10:07:21 PM	10/4/2024 10:25:22 PM	2024-1938	311	Monroe (City of) Headquarters	
10/4/2024 10:08:12 PM	10/4/2024 10:21:45 PM	2024-1939	311	Monroe (City of) Headquarters	
10/6/2024					
10/6/2024 10:09:06 AM	10/6/2024 10:21:20 AM	2024-1944	321	Monroe (City of) Headquarters	
10/6/2024 10:17:48 AM	10/6/2024 10:39:39 AM	2024-1945	321	Monroe (City of) Headquarters	
10/6/2024 10:33:01 AM	10/6/2024 10:51:03 AM	2024-1946	321	Monroe (City of) Headquarters	
10/9/2024					
10/9/2024 4:19:17 PM	10/9/2024 4:29:13 PM	2024-1963	311	Monroe (City of) Headquarters	
10/9/2024 4:22:49 PM	10/9/2024 4:41:51 PM	2024-1964	321	Monroe (City of) Headquarters	
10/10/2024					
10/10/2024 11:26:52 AM	10/10/2024 12:07:38 PM	2024-1969	321	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/10/2024 11:34:56 AM	10/10/2024 12:32:11 PM	2024-1970	311	Monroe (City of) Headquarters	
10/10/2024 11:45:05 AM	10/10/2024 12:09:38 PM	2024-1971	321	Monroe (City of) Headquarters	
10/12/2024					
10/12/2024 2:20:53 PM	10/12/2024 2:29:37 PM	2024-1989	622	Monroe (City of) Headquarters	
10/12/2024 2:22:58 PM	10/12/2024 2:46:36 PM	2024-1990	551	Monroe (City of) Headquarters	
10/15/2024					
10/15/2024 9:11:47 PM	10/15/2024 9:36:50 PM	2024-2009	321	Monroe (City of) Headquarters	
10/15/2024 9:13:48 PM	10/15/2024 9:30:49 PM	2024-2010	321	Monroe (City of) Headquarters	
10/17/2024					
10/17/2024 1:51:13 PM	10/17/2024 2:17:20 PM	2024-2019	324	Monroe (City of) Headquarters	
10/17/2024 2:15:58 PM	10/17/2024 2:45:00 PM	2024-2020	321	Monroe (City of) Headquarters	
10/20/2024					
10/20/2024 2:46:00 PM	10/20/2024 3:02:12 PM	2024-2039	311	Monroe (City of) Headquarters	
10/20/2024 2:57:04 PM	10/20/2024 3:25:30 PM	2024-2040	353	Monroe (City of) Headquarters	
10/21/2024					
10/21/2024 7:43:25 AM	10/21/2024 7:59:35 AM	2024-2048	321	Monroe (City of) Headquarters	
10/21/2024 7:46:58 AM	10/21/2024 8:20:13 AM	2024-2049	321	Monroe (City of) Headquarters	
10/22/2024					
10/22/2024 6:59:37 PM	10/22/2024 7:16:47 PM	2024-2060	554	Monroe (City of) Headquarters	
10/22/2024 7:12:12 PM	10/22/2024 7:27:45 PM	2024-2061	311	Monroe (City of) Headquarters	
10/24/2024					
10/24/2024 1:30:17 AM	10/24/2024 1:44:16 AM	2024-2070	611	Monroe (City of) Headquarters	
10/24/2024 1:43:51 AM	10/24/2024 1:55:04 AM	2024-2071	735	Monroe (City of) Headquarters	
10/25/2024					
10/25/2024 6:14:34 PM	10/25/2024 6:36:21 PM	2024-2084	321	Monroe (City of) Headquarters	
10/25/2024 6:31:12 PM	10/25/2024 6:42:36 PM	2024-2085	321	Monroe (City of) Headquarters	
10/26/2024					
10/26/2024 1:49:58 PM	10/26/2024 2:13:21 PM	2024-2088	445	Monroe (City of) Headquarters	
10/26/2024 2:08:40 PM	10/26/2024 3:29:20 PM	2024-2089	111	Monroe (City of) Headquarters	
10/26/2024 3:05:04 PM	10/26/2024 3:07:24 PM	2024-2090	611	Monroe (City of) Headquarters	
10/26/2024 3:12:47 PM	10/26/2024 4:17:10 PM	2024-2091	531	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month, year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.

OVERLAPPING INCIDENT DETAILS

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ALARM	CLEAR/CANCEL	INCIDENT #	INCIDENT TYPE	STATION	ZONE
10/28/2024					
10/28/2024 8:39:16 AM	10/28/2024 8:50:44 AM	2024-2101	671	Monroe (City of) Headquarters	
10/28/2024 8:46:07 AM	10/28/2024 9:18:21 AM	2024-2102	651	Monroe (City of) Headquarters	
10/28/2024 9:14:05 AM	10/28/2024 10:30:43 AM	2024-2103	412	Monroe (City of) Headquarters	
10/31/2024					
10/31/2024 9:21:09 PM	10/31/2024 9:40:46 PM	2024-2132	735	Monroe (City of) Headquarters	
10/31/2024 9:35:16 PM	10/31/2024 9:43:22 PM	2024-2133	554	Monroe (City of) Headquarters	

Percentage of incidents overlapping from total incidents in month,year. Compared incident time range as either Alarm to Cancel or Alarm to Clear for incidents that have either Cancel or Clear time recorded. Reviewed calls only. Group by date. Displays date, incident number, incident type (numeric only), zone, and station.



City of Monroe Fire Dept

Monroe, GA

This report was generated on 12/2/2024 11:01:48 AM



78

Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 10/01/2024 | EndDate: 10/31/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
10/02/2024	2024-1920	2591 Bearden Blvd	111 - Building fire	MFD - Monroe (City of) Headquarters
10/03/2024	2024-1924	Highway 78	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters
10/11/2024	2024-1977	919 Rao DR	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters
10/26/2024	2024-2089	712 Highway 78	111 - Building fire	MFD - Monroe (City of) Headquarters
10/29/2024	2024-2116	1563 Highway 11	611 - Dispatched & cancelled en route	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 2.19%

AID TYPE: Automatic aid received				
10/04/2024	2024-1932	212 Bryant RD	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters
10/17/2024	2024-2022	1002 New Lacy ST	111 - Building fire	MFD - Monroe (City of) Headquarters
10/28/2024	2024-2102	129 Bolton ST	651 - Smoke scare, odor of smoke	MFD - Monroe (City of) Headquarters

Percentage of Total Incidents: 1.32%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



City of Monroe Fire Dept

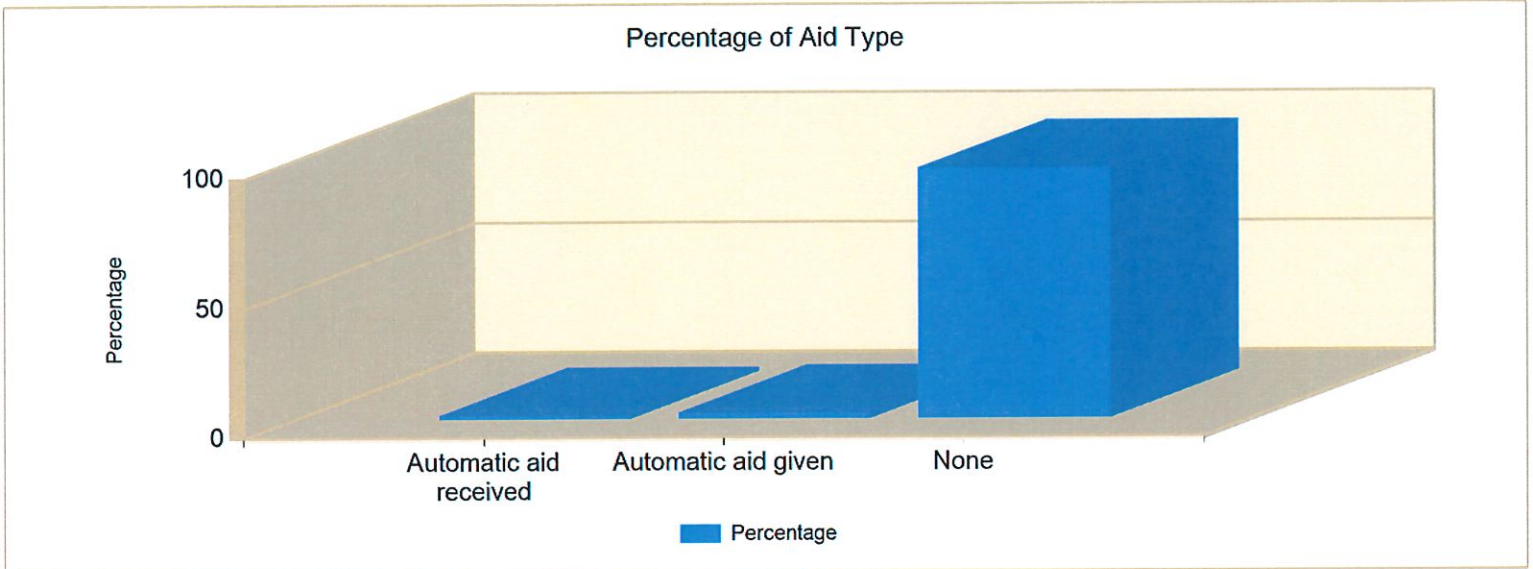
Monroe, GA

This report was generated on 12/2/2024 11:05:35 AM



Count of Aid Given and Received for Incidents for Date Range

Start Date: 10/01/2024 | End Date: 10/31/2024



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	3	1.3%
Automatic aid given	5	2.2%
None	220	96.5%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

This report was generated on 12/2/2024 11:17:42 AM



Detailed Losses For Date Range

Start Date: 10/01/2024 | End Date: 10/31/2024

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$44,600.00	\$22,300.00	\$66,900.00	\$66,900.00	\$30,000.00	\$10,000.00	\$40,000.00	\$40,000.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2024-2022	10/17/2024	111 - Building fire	1002 New Lacy ST Monroe	\$44,600.00	\$22,300.00	\$66,900.00	\$30,000.00	\$10,000.00	\$40,000.00

Only Reviewed Incidents included.





POLICE

DEPARTMENT

MONTHLY REPORT

November

2024

Comparison of October 2023 to October 2024 Activity Reports

	<u>2024</u>			<u>2023</u>		
Calls for Service	2,099			2,546		
Area Checks	10,332			12,671		
Training Hours	1,228			772		
Part A Crimes	80			86		
Part B Crimes	24			29		
Arrest-Adult	52			49		
Juvenile	3			7		

AGENCY	2024 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
LE CALLS													
WALTON SO	3,546	3,168	3,471	3,433	3,487	3,818	4,151	3,787	3,595	4,481			36,937
WCSO AREA CHECKS	10,251	7,183	6,577	5,739	10,046	8,619	9,629	10,884	6,217	5,148			80,293
MONROE PD	2,234	2,274	2,316	2,313	2,456	2,356	2,602	2,473	2,148	2,099			23,271
MPD AREA CHECKS	11,576	11,632	11,221	11,779	11,380	10,490	12,254	12,075	9,877	10,332			112,616
LOGANVILLE PD	811	881	1,044	989	904	862	756	874	820	818			8,759
LPD AREA CHECKS	1,620	1,636	1,097	951	917	1,224	1,135	967	1,161	820			11,528
SOCIAL CIRCLE PD	389	376	401	382	454	467	400	450	475	461			4,255
SPD AREA CHECKS	2,203	2,419	2,156	2,083	2,471	1,462	1,671	1,455	1,561	1,121			18,602
TOTALS	32,630	29,569	28,283	27,669	32,115	29,298	32,598	32,965	25,854	25,280			296,261
WALTON EMS	1,624	1,517	1,693	1,506	1,700	1,422	1,479	1,571	1,448	1,672			15,632
WALTON FIRE	508	494	533	500	457	408	447	462	465	497			4,771
MONROE FIRE	247	196	196	193	239	194	216	257	225	231			2,194
LOGANVILLE FIRE	259	234	261	229	227	224	224	193	202	197			2,250
SOC CIRCLE FIRE	64	69	87	63	51	58	72	72	65	72			673
TOTALS	1,078	993	1,077	985	974	884	959	984	957	997	-00	-00	9,888
PHONE CALLS													
ABANDONED	271	239	245	180	215	207	240	280	202	335			
ADMIN IN	4,661	4,730	5,094	5,403	5,222	5,003	5,203	5,493	5,036	5,293			
ADMIN OUT	3,151	2,974	3,471	3,446	3,587	3,255	3,025	3,778	3,193	3,206			
911	4,409	4,122	4,651	4,091	4,280	4,312	4,283	4,335	4,013	4,515			
TOTAL	12,492	12,065	13,461	13,120	13,304	12,777	12,751	13,886	12,444	13,349	-00	-00	129,649

October 2024 Training Hours for Monroe Police Department

GPSTC online training: 54

Conference training: 26

In-service Training: 684 (MPD In – Service, SWAT, and Active Shooter Training)

Off Site Training: 465

Total Training Hours: 1,228



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	3
ANIMAL BITE	1
ANIMAL COMPLAINT	3
INJURED ANIMAL	1
PROWLER	6
ATTEMPTED BURGLARY	1
BURGLARY IN PROGRESS	4
BURGLARY REPORT	2
DOMESTIC NON-VIOLENT	23
WARRANT SERVICE	34
SUBJECT WITH WEAPON	3
SUSPICIOUS PERSON	109
SUSPICIOUS VEHICLE	104
TRAFFIC STOP	1
SUICIDE ATTEMPT	2
SUICIDE THREAT	6
KEYS LOCKED IN VEHICLE	100
SPEEDING AUTO	1
ACCIDENT NO INJURIES	55
INJURY BY COMPLAINT	3
ACCIDENT WITH A DEER	4
ACCIDENT WITH INJURIES	4
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	8
DRUNK DRIVER	2
INTOXICATED PERSON	4
HIT AND RUN	7
HIT AND RUN W/ PEDISTRIAN	1
TRANSPORT FOR BUSINESS	8
FUNERAL ESCORT	9
TRANSPORT	8
DISABLED VEHICLE	33
AREA/BLDG CHECK	29
LITTERING/ILLEGAL DUMPING	3
CHILD ABUSE	1
CHASE	7
BANK ALARM	1
BUSINESS ALARM	49
CHURCH ALARM	3
RESIDENTIAL ALARM	22
SCHOOL ALARM	1
SUBJECT IN CUSTODY	5
TRANSPORT TO COURT	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
VIOLATION TPO	3
WANTED PERSON	9
WELFARE CHECK	33

Total reported: 2099

Report Includes:

All dates between `00:00:00 10/01/24` and `23:59:59 10/31/24`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
314	LAW ENFORCEMENT UNIT	17
316	LAW ENFORCEMENT UNIT	5
321	LAW ENFORCEMENT UNIT	85
323	LAW ENFORCEMENT UNIT	26
325	LAW ENFORCEMENT UNIT	341
327	LAW ENFORCEMENT UNIT	18
329	LAW ENFORCEMENT UNIT	3
333	LAW ENFORCEMENT UNIT	151
336	LAW ENFORCEMENT UNIT	401
337	LAW ENFORCEMENT UNIT	270
340	LAW ENFORCEMENT UNIT	380
341	LAW ENFORCEMENT UNIT	48
343	LAW ENFORCEMENT UNIT	151
344	LAW ENFORCEMENT UNIT	349
347	LAW ENFORCEMENT UNIT	432
348	LAW ENFORCEMENT UNIT	2
349	LAW ENFORCEMENT UNIT	972
351	LAW ENFORCEMENT UNIT	288
352	LAW ENFORCEMENT UNIT	15
354	LAW ENFORCEMENT UNIT	555
355	LAW ENFORCEMENT UNIT	296
356	LAW ENFORCEMENT UNIT	735
358	LAW ENFORCEMENT UNIT	548
359	LAW ENFORCEMENT UNIT	594
360	LAW ENFORCEMENT UNIT	625
361	LAW ENFORCEMENT UNIT	164
364	LAW ENFORCEMENT UNIT	307
365	LAW ENFORCEMENT UNIT	530
368	LAW ENFORCEMENT UNIT	364
369	LAW ENFORCEMENT UNIT	840
370	LAW ENFORCEMENT UNIT	194
372	LAW ENFORCEMENT UNIT	626
Total Radio Logs:		10332

Report Includes:

All dates between `00:00:00 10/01/24` and `23:59:59 10/31/24`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



Offense and Arrest Summary Report

Printed On:
12/02/2024

Beginning Date: 01/01/2024

Ending Date: 10/31/2024

Page 1 of 1

Agency: MONROE POLICE DEPARTMENT

Total Offenses 721 **Clearance Rate** 43.97%
 % change from last year -36.25% **Last years rate** 40.94%

Total Arrests 535 **Hate Crime Offenses** 0
 % change from last year -15.75% **Law Officers Assaulted** 19

Group A Crime Rate per 100,000 Population : 4504.56 **Summary based reporting Crime Rate per 100,000 Population :** 1674.37

Arrest Rate per 100,000 Population : 3342.50

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	1	0	1	5
Negligent Manslaughter	2	0	0	2	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	5
Robbery	1	0	0	1	1
Aggravated Assault	13	0	0	13	21
Burglary	4	0	0	4	3
Larceny	37	6	0	43	53
Motor Vehicle Theft	2	0	0	2	4
Arson	0	0	0	0	0
Simple Assault	52	4	0	56	77
Intimidation	21	3	0	24	4
Bribery	0	0	0	0	0
Counterfeiting/Forgery	4	0	0	4	1
Vandalism	15	2	0	17	20
Drug/Narcotic Violations	116	2	1	119	157
Drug Equipment Violations	0	0	0	0	3
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	1	1	0
Fraud	4	0	0	4	10
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	1	0	0	1	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	3
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	16	3	0	19	17
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	288	21	2	311	384
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	4	0	0	4	13
Disorderly Conduct	29	1	0	30	31
DUI	61	1	0	62	37
Drunkness	6	0	0	6	7
Family Offenses-nonviolent	3	0	0	3	3
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	4	0	0	4	15
All Other Offenses	114	0	1	115	145
Total Group B Arrests	221	2	1	224	251
Total Arrests	509	23	3	535	635

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	1	1	4
Negligent Manslaughter	3	3	0
Justifiable Homicide	0	0	0
Rape	1	0	5
Robbery	6	1	7
Aggravated Assault	36	19	44
Burglary	18	4	31
Larceny	199	38	243
Motor Vehicle Theft	7	1	20
Arson	0	0	1
Simple Assault	106	57	158
Intimidation	54	29	51
Bribery	0	0	0
Counterfeiting/Forgery	27	6	2
Vandalism	61	18	146
Drug/Narcotic Violations	109	109	181
Drug Equipment Violations	1	1	61
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	56	5	106
Gambling	0	0	0
Kidnapping	0	0	3
Pornography	3	1	2
Prostitution	0	0	0
Sodomy	0	0	5
Sexual Assault w/Object	0	0	0
Fondling	3	0	17
Incest	0	0	0
Statutory Rape	1	0	0
Stolen Property	5	4	0
Weapons Law Violations	24	20	44
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	721	317	1,131

Crime Against Person

205 - This year
 287 - Last year
 -28.57% - Percent Change

Crime Against Property

379 - This year
 556 - Last year
 -31.83% - Percent Change

Crime Against Society

137 - This year
 288 - Last year
 -52.43% - Percent Change

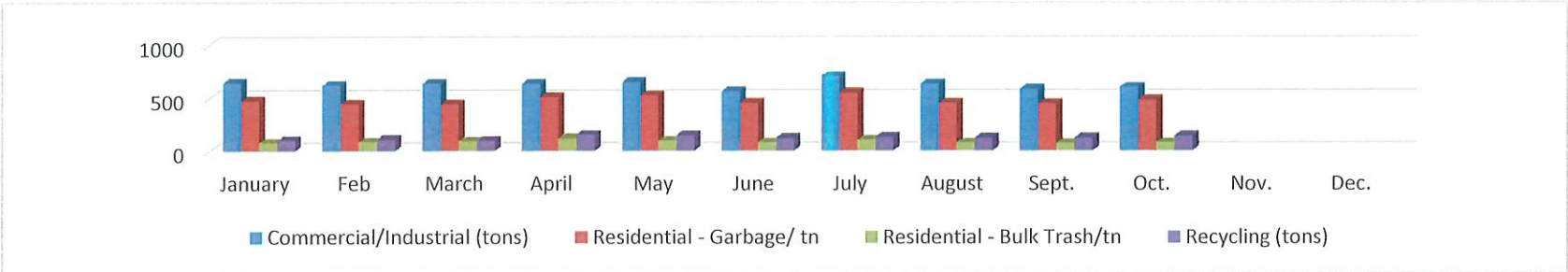
Population : 16006

Note: Last years figures are provided for comparison purposes only.



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
DECEMBER
2024**

2024	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	645.03	621.92	638.48	637.03	651.08	562.53	703.33	633.33	582.83	601		
Residential - Garbage/ tn	474.96	443.92	444.05	512.35	524.02	455.19	551.33	451.67	447.46	483.11		
Residential - Bulk Trash/tn	77.47	85.31	92.23	120.83	95.25	80.87	102.81	76.87	71.65	79.21		
Recycling (tons)	100.90	111.73	97.88	154.98	144.79	122.45	130.97	122.25	124.13	140.88		
Transfer Station (tons)	6,080.25	5,486.15	5,847.25	6,129.36	6,455.48	5,301.83	6,642.59	6,185.39	5,717.02	6,628.94		
Customers (TS)	19	19	21	20	20	19	19	18	19	20		
Sweeper debris (tons)	55.4	70.61	55.54	66.04	45.53	15.07	25.07	13.34	49.93	11.92		
Storm drain debris (tons)	1.22	0.42	4.67	2.22	1.24	0.66	0.39		0.77	0.16		
2024	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Waste (tons)	30.49	52.49	54.99	93.99	86.74	73.74	58.69	74.6	76.29	81.52		
Recycling - Leaves (tons)	2.95	0.7										
Recycling - Curbside (tons)	28.34	29.21	29.48	35.66	31.23	29.48	46.81	32.01	26.11	39.09		
Recycling - Cardboard (tons)	21.82	13.12	7.45	13.23	21.13	9.41	11.17	10.74	11.3	14.7		
Recycling - Scrap Metal (tons)	9.26	9.45		6.54		4.95	7.1		6.19			
Recycling - Scrap tires (tons)	122 (2.52)	62 (1.28)	88 (1.82)	22 (0.45)	98 (2.02)	48 (.99)	133 (2.74)	89 (1.84)	10 (0.20)	118 (2.43)		
Recycling - Glass (tons)	2.11	0.78	1.34	0.8	1.22	0.47	0.88	0.8	1.4	1.54		
Recycling - C & D (tons)												
Recycling - Mattresses	124(3.41)	171(4.70)	102(2.80)	157 (4.31)	89 (2.45)	124 (3.41)	130(3.58)	82 (2.26)	96 (2.64)	58 (1.60)		
95G Garbage carts (each)	52	60	51	57	63	43	48	76	29	55		
65G Recycling Carts (each)	26	35	23	19	15	19	14	14	5	17		
18G Recycling bins (each)	3	3	2	2	6	2	2	1		4		
Dumpsters (each)	8	2	4		3	1	1	6	7	9		
Cemetery Permits	3	6	3	2	5	1	1	1	3	5		



Note: 1,175.40 tons of trash /garbage collected and disposed.
140.88 tons of recycled materials collected, including scrap tires & mattresses.

ITEMS OF INTEREST

- I. **Mattress Update:** *58 mattresses were picked up at curbside in October 2024. Billed for 50 at \$750.00*
- II. *Effective October 7, 2024 the Two ASL trucks are in full operation. Customers impacted by the service change, will be notified of the new set out guidelines.*
- III. Curbside Recycling Update: A 32% increase in customer participation, using the 65 gallon “Blue” cart, since the program started in **March of 2021.**
The “Oops” tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.
 - Customers who would like to participate, should call our office at: 770-267-6933 to request a cart. **Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled, and set out next to the cart, for separate collection.**
- IV. Curbside Glass Collection Update: Currently have 419 customers participating. *(1.54 tons collected in October 2024).*
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.
- V. Holiday Schedule: **Christmas!**
 Monday, December 23, 2024 – Monday and Tuesday Collection Route!
 Tuesday, December 24, 2024 –Wednesday and Thursday Collection Routes!
Wednesday, December 25, 2024 –No Collection!
Thursday, December 26, 2024 – No Collection!
Friday, December 27, 2024 – No Collection!
- VI. Transfer Station Holiday Schedule: **Christmas!**
 Open 5:00am until 4:00pm – Monday, December 23, 2024
 Open: Tuesday, December 24. 2024
Closed: Wednesday, December 25, 2024!
Closed: Thursday, December 26, 2024!
 Open: Friday, December 27, 2024!

Dps



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
DECEMBER
2024**

Public Works Administration

October 2024

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	799	597	688	797	750	559	714	415	212	N/A			5531
Work orders received	97	104	84	117	112	121	135	96	123	182			1171
Work orders completed	90	101	82	114	107	114	128	96	104	166			1102
Permits received/approved -		1											
Road closure						2	4		5	2			13
Parade													0
Procession													0
Public demonstration													0
Assembly			2	1	6	7		7		3			26
Picket													0
Road race			1	1					1	2			5

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code					1					1			2
Electric/Cable	2	3		2		4	5	4	4	7			31
Finance													0
Fire	2	4	2	1	4	2				3			18
Gas/Water/Sewer	7	6	5	6	5	1	2	4	1	10			47
GUTA													0
Meter Readers			2			1	2		2				7
Motor Pool													0
Police	25	20	5	11	13	21	19	17	21	26			178
Public Works	30	23	34	33	13	6	12	13	26	30			220
TOTAL	66	56	48	53	36	35	40	38	54	77	0	0	503

Street Division

- Sweeper-city wide
- Sidewalk repair McDaniel Street
- Airport hangar grading
- Grading on S. Madison Ave.
- LMIG on Cherry Hill
- LMIG on Popular St
- Sidewalk on S. Madison
- City wide utility cuts
- Christmas lights in park
- Fall Festival

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Utility Cuts	25	34	28	21	7	6	0	10	0	23			154
Total Tons	10	55.35	30.56	27.5	9.95	8.26	0	9.9	0	28.7			180.2

Stormwater

- Ditch Maintenance
- * Catch basin maintenance/structure repair
-Hammond Drive
- Storm pipe install new/Catch basin new
- Pipe repair or replace
-Lumpkin Street
- * Inspections
- Pond Maint.
-Public Works
- They have been helping with LMIG

Storm grate cleaning (City wide)

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Grates	60	24	19	17	10	79	10	32	114	0			365
Total Tons	3.7	5.03	2.88	1.68	0.67	3.24	0.39	0.41	4.18	0			22.18

Sign & Marking Division

• General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	9	5	4	7	10	3	16	9	10	5			78
Signs replaced	9	26	24	30	22	21	36	22	32	24			246
Sign post replaced/installed	13	19	19	20	23	17	37	32	33	18			231
New signs	22	21	35	23	34	25	15	44	26	23			268
Signs cleaned	6		8		9	12	9	8	7	6			65
Signs installed (new)		2		7				8	4				21
City emblems installed	1	1				1							3
In-lane pedestrian signs	1							1					2
Banners	1	1	1										3
Compaction Test													0
Traffic Studies			1				1	1	3				6
Parking Lot Striped						1		1	1	3			6
Speed hump installed/repair					2								2
Crosswalk installed								1	1	1			3
Stop bars installed								1	3				4
Airport Maint.	7	10	9	11	7	10	8	5	5	7			79
Gate repairs		1				1	2	2					
Traffic Lights-Flashing lights		2	1		2	1	2	2		3			
Handicap Marking													0
Curb Striped	1					8							9
Locates			7	6	23		26	6	5	14			
TOTAL	70	88	109	104	132	100	152	143	130	104	0	0	1026



**TELECOMMUNICATIONS
DEPARTMENT
MONTHLY REPORT
NOVEMBER
2024**

Subscriber Report: (As of 12/03/2024)

Subscriber Type	Month of October	Month of November	Change
Adtran Fiber Installations:	3,152	3,274	+122
Registered Cable Modem Devices:	2,231	2,154	-77
Registered WiFi Devices:	1,068	1,093	+25
Registered Streaming TV Accounts:	510	519	+9

- Fiber installations currently account for 60% (+1%) of all active installations.
- Registered Cable Modem devices currently account for 40% (-1%) of all active installations.
- At present, managed Wifi (Calix) is installed in approximately 20% of customer locations.

Items of Interest:

New Fiber Areas Ready for Service:

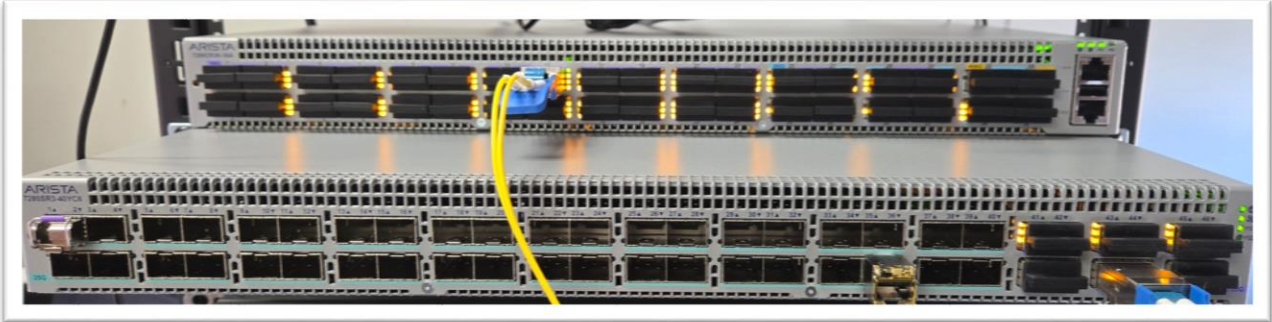
- Home Depot Shopping Center
- Mayfield Drive (remaining section)
- Plaza Drive
- Plaza Trace
- Ridge Road



Mayfield Drive, Plaza Drive, Plaza Trace, and Ridge Road area that became live in November.

While work around Marable Street (and surrounding areas) continues to be our main focus, we pulled our crews temporarily to work on the Mayfield Drive node (coax area) due to ongoing problems and issues that we have faced with the continued degradation of the coax plant. The condition of the coax cable in this area has broken down significantly and trying to maintain and keep the coax in working condition was becoming very time consuming to our staff. So, the decision was made to convert this area over to fiber as quickly as possible so we could expedite the process of getting customers off those cable modems and onto fiber immediately. Mayfield, Plaza Drive, Plaza Trace and Ridge Road account for approximately 254 current cable modem customers active on our system.

Arista Gear Begins to Arrive:



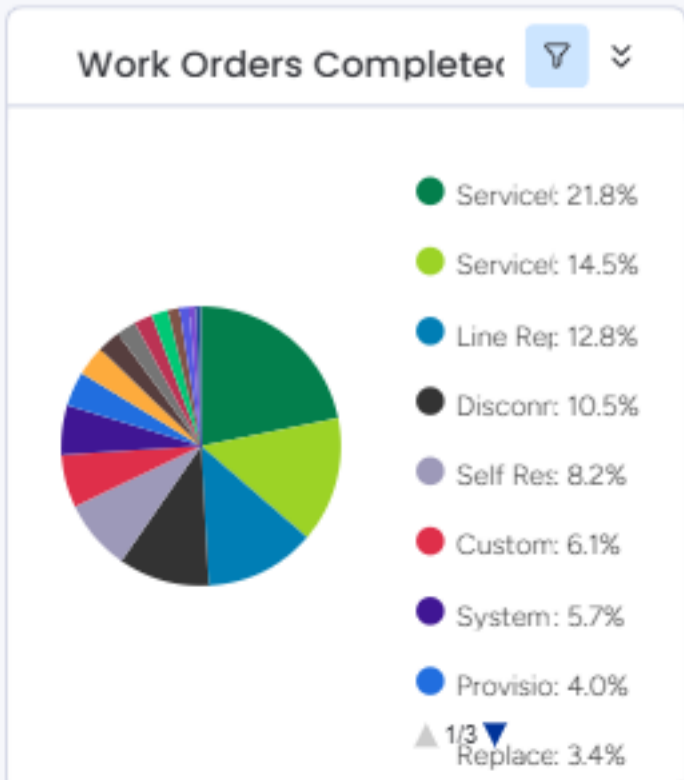
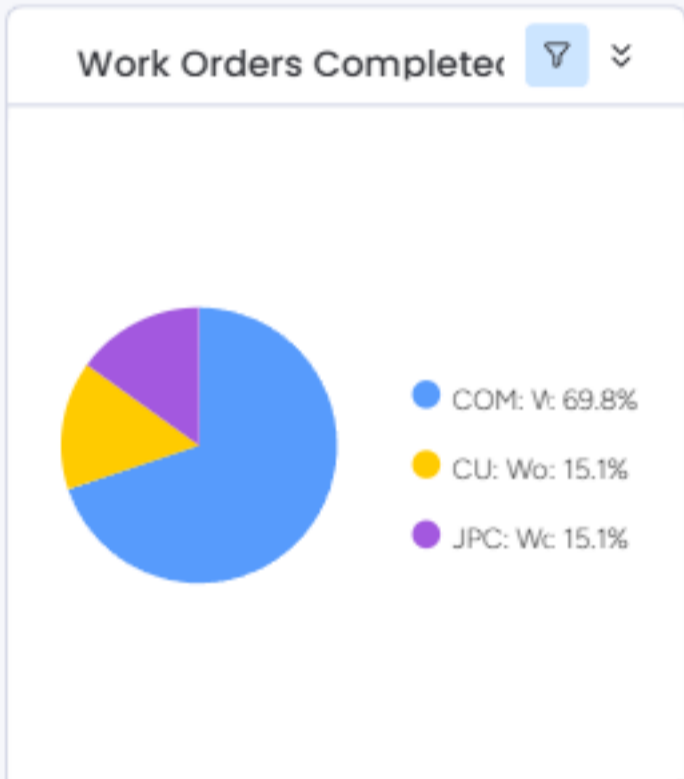
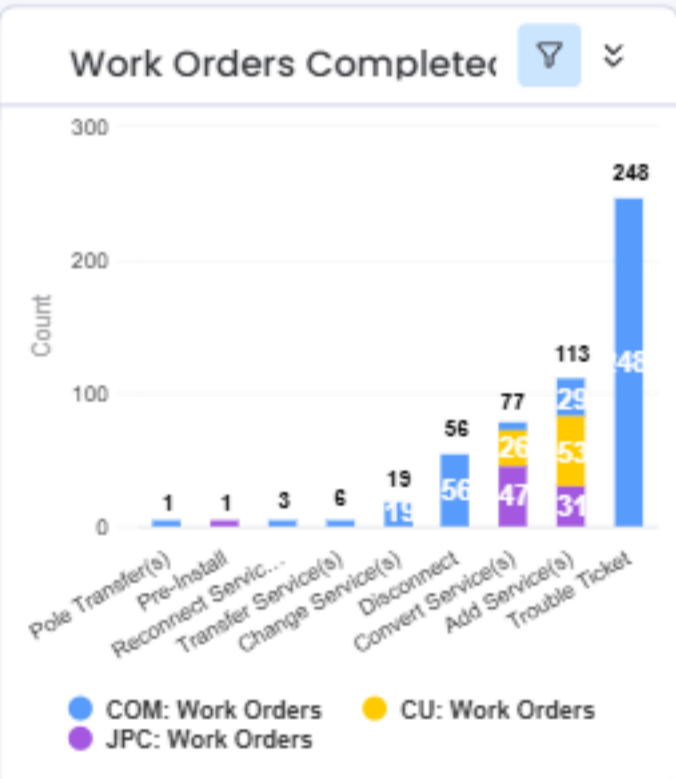
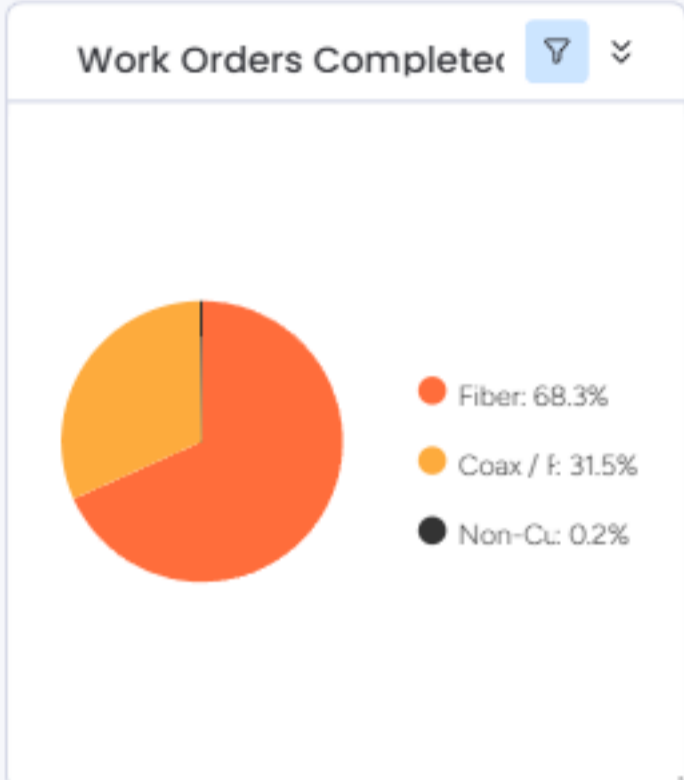
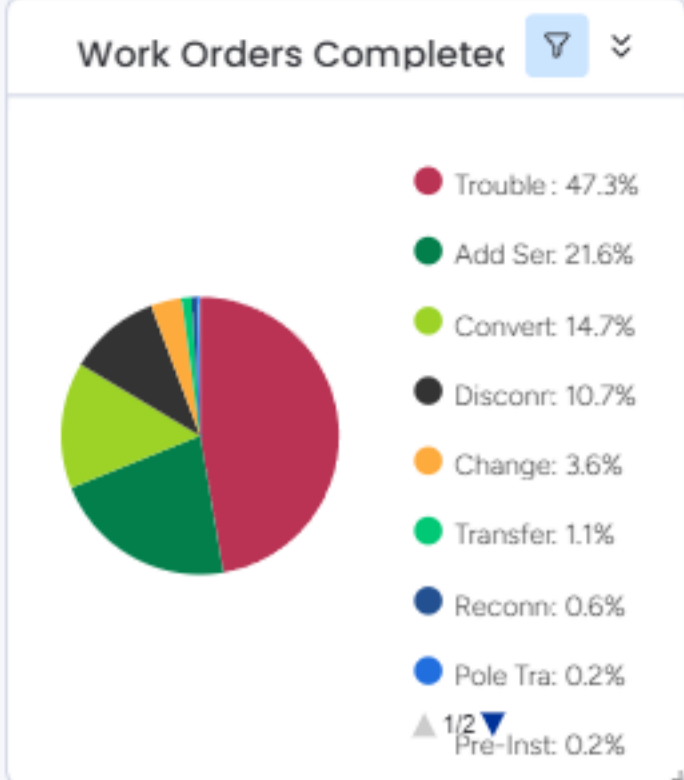
An Arista edge router (top) and core switch (bottom) in the process of being configured for deployment.

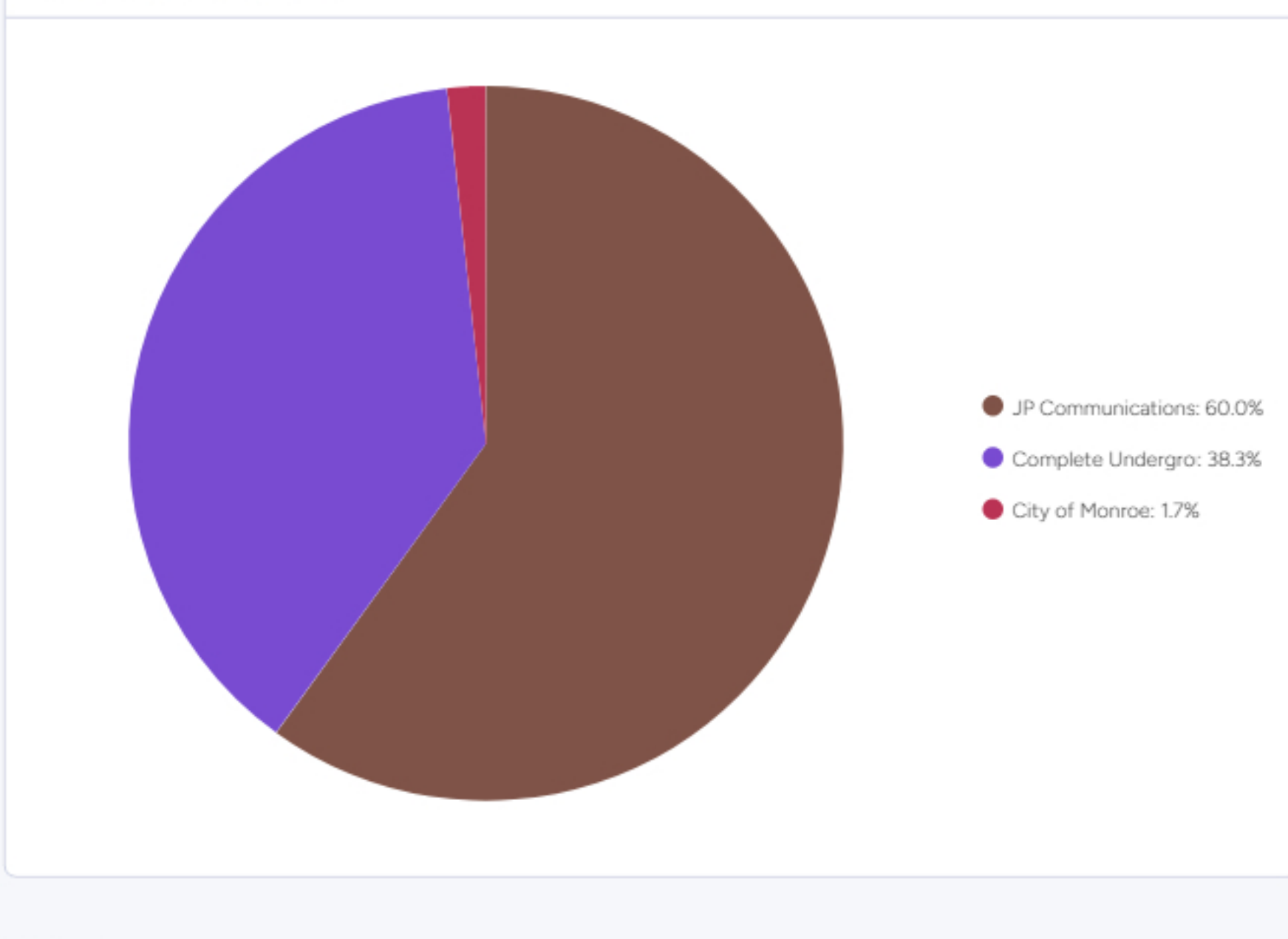
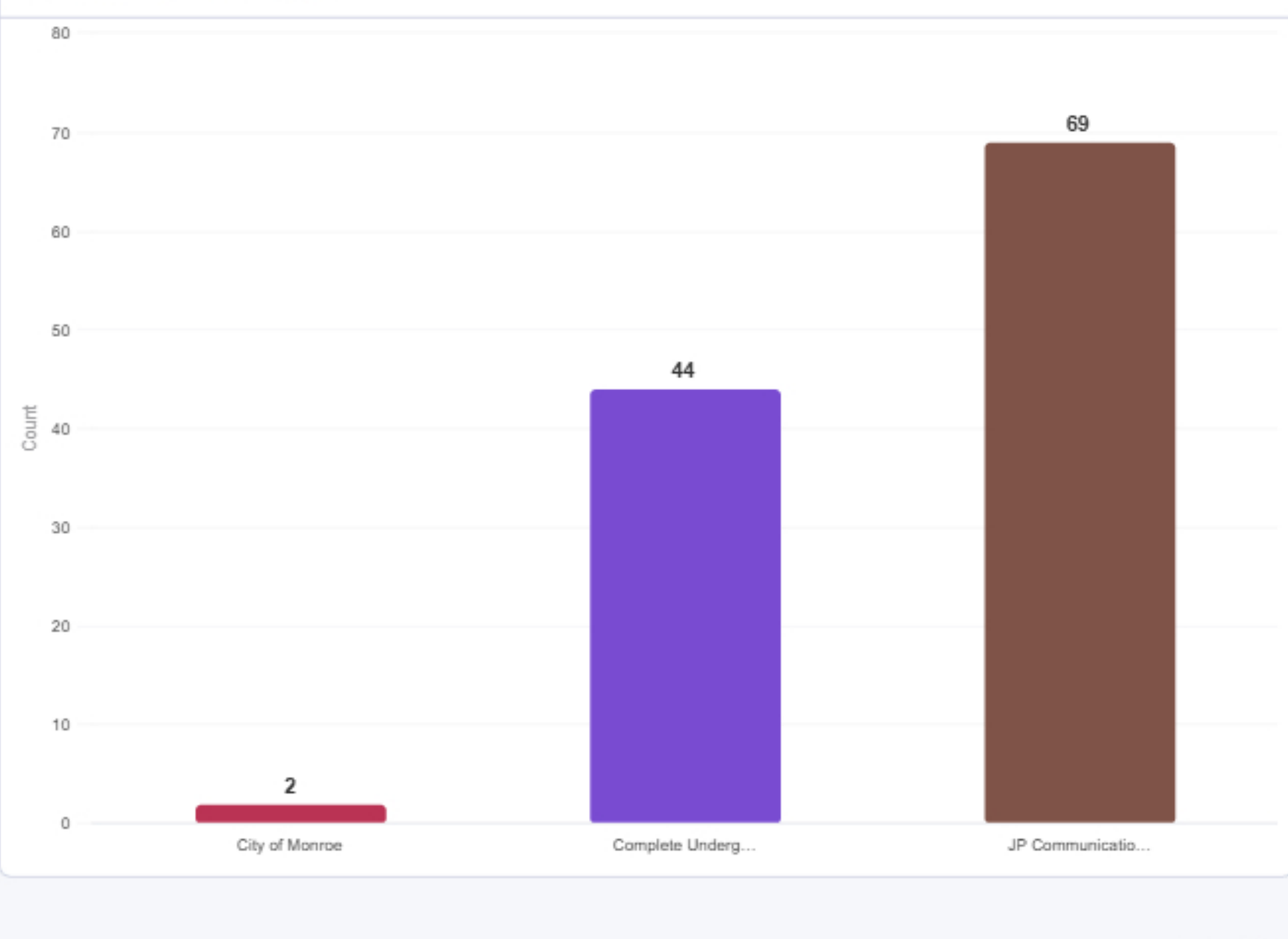
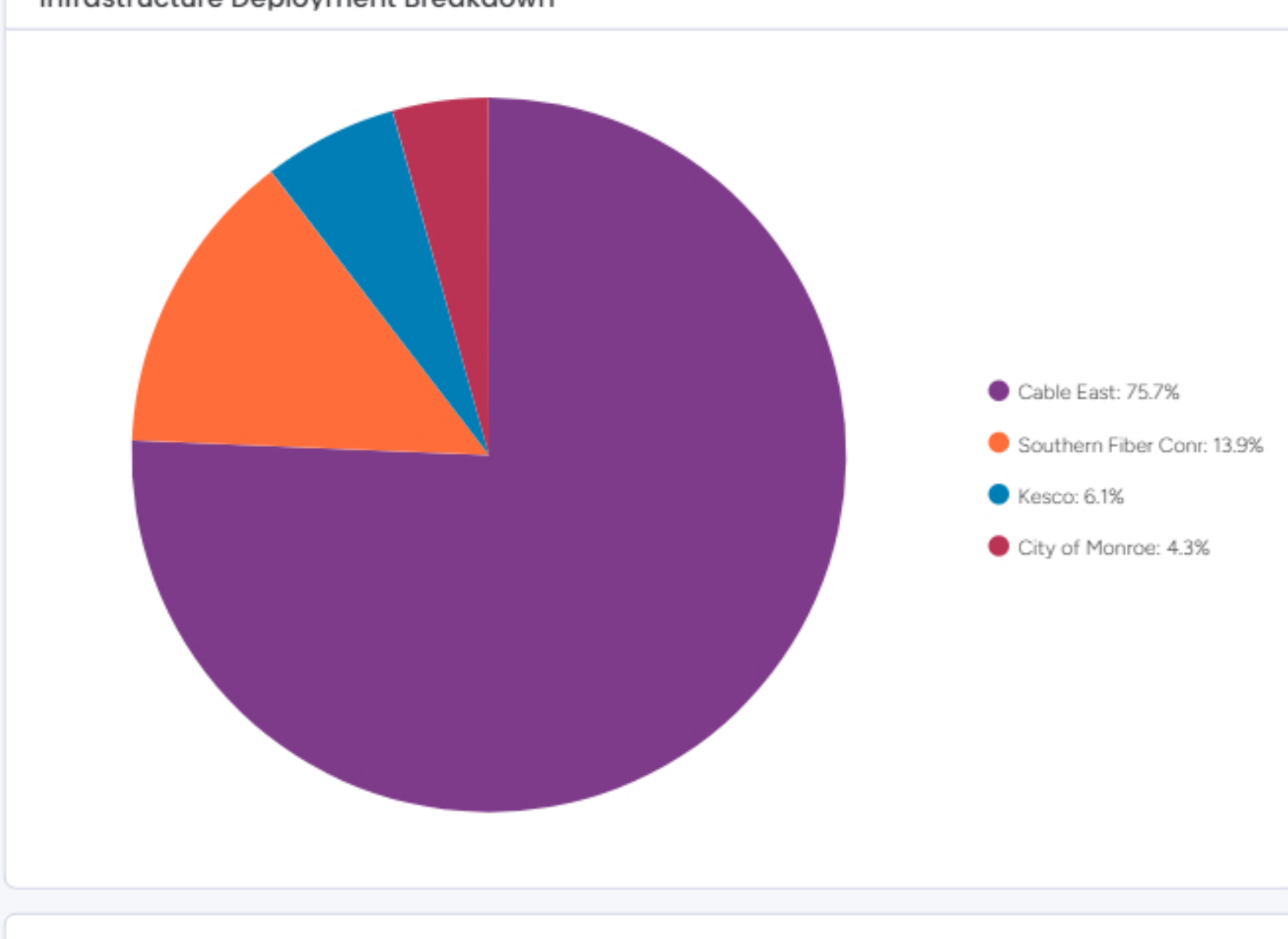
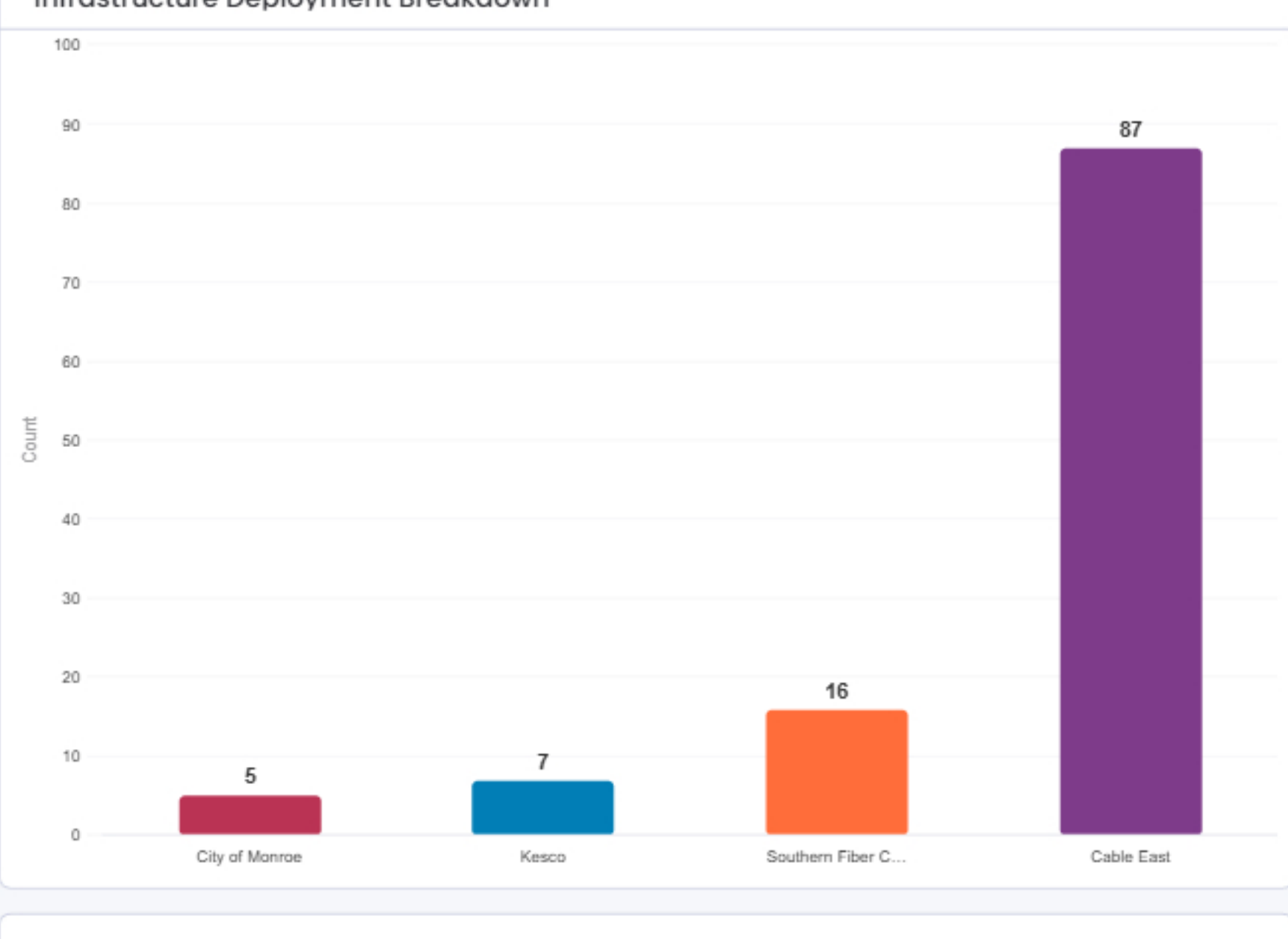
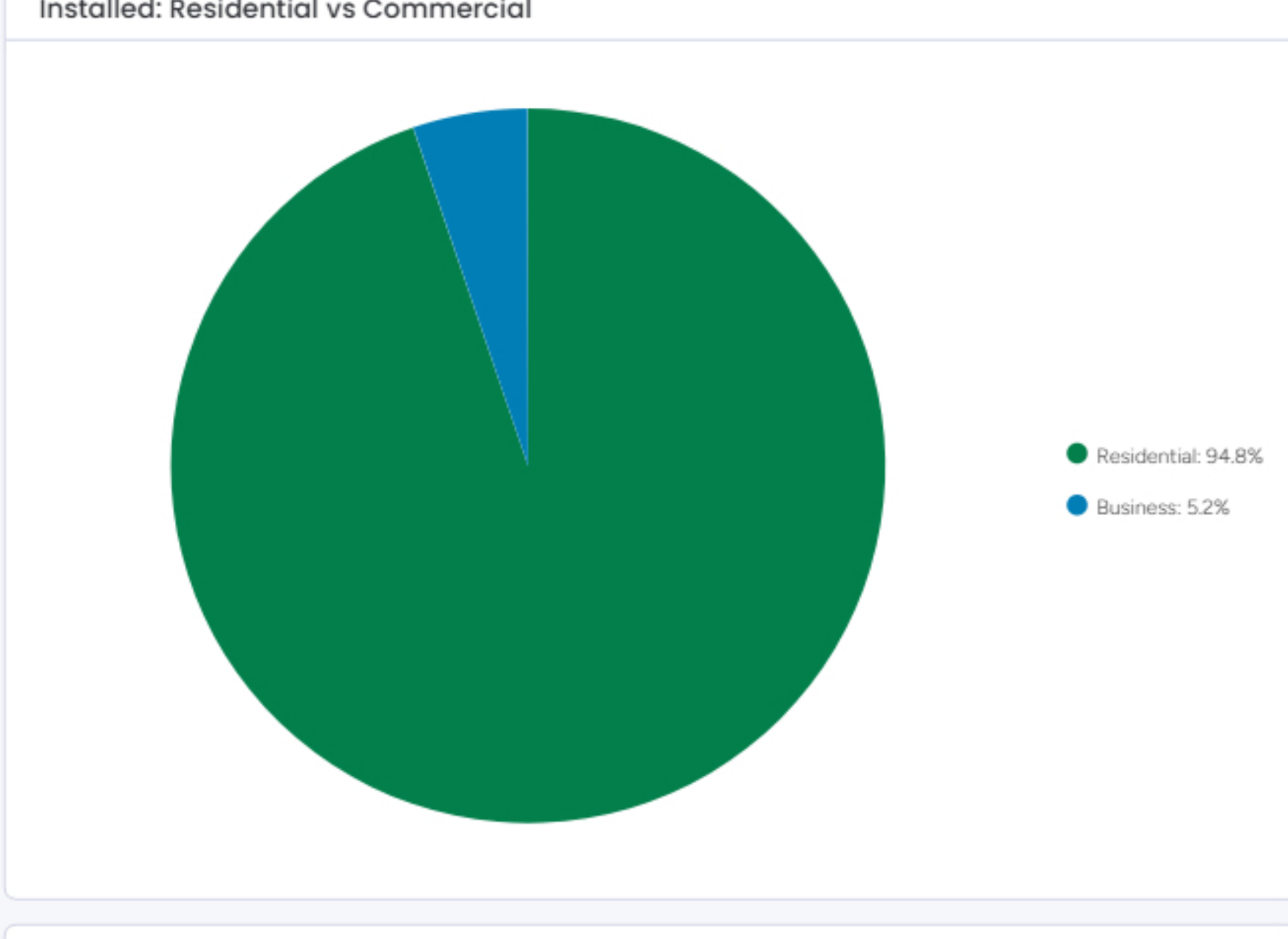
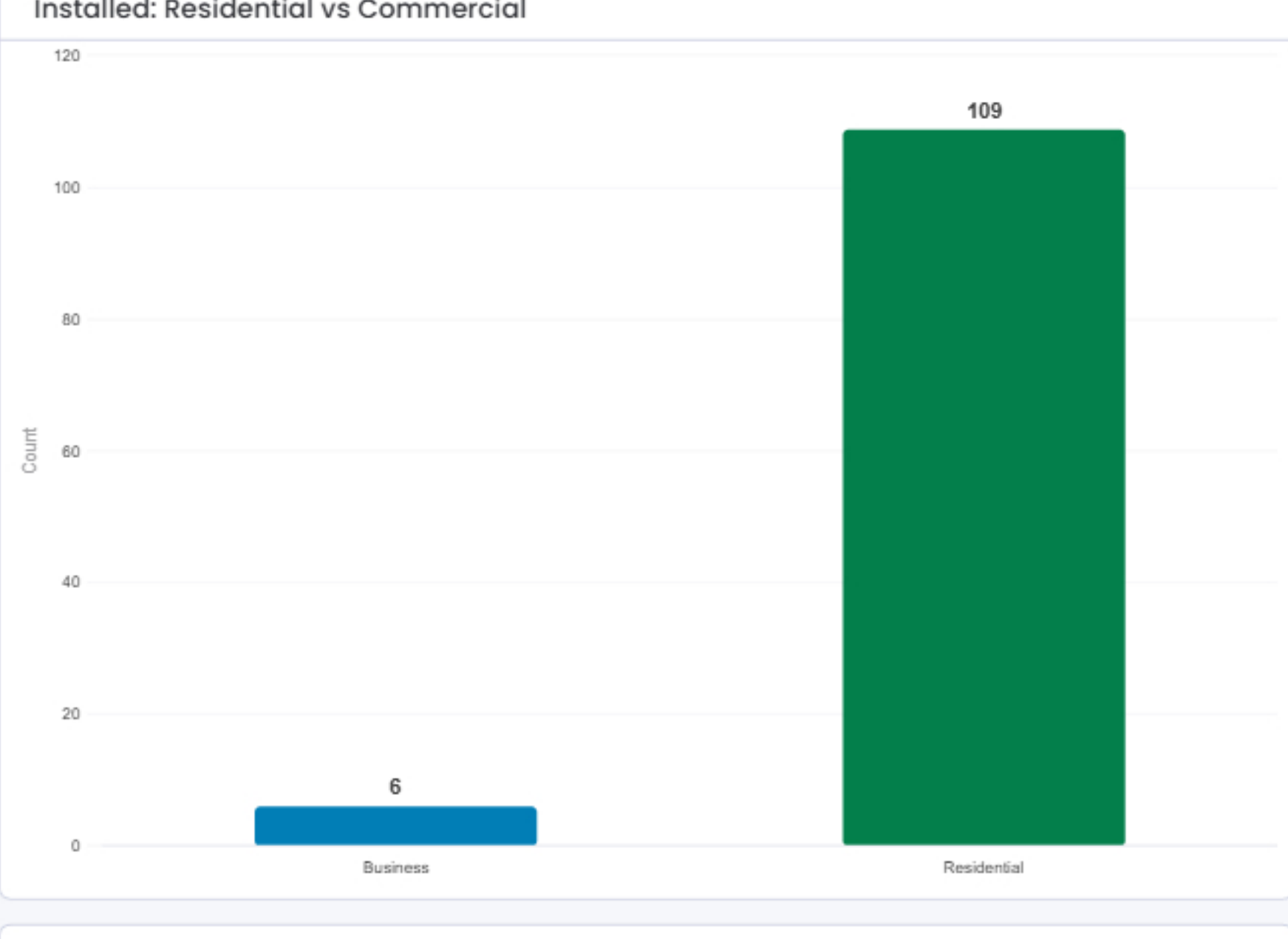
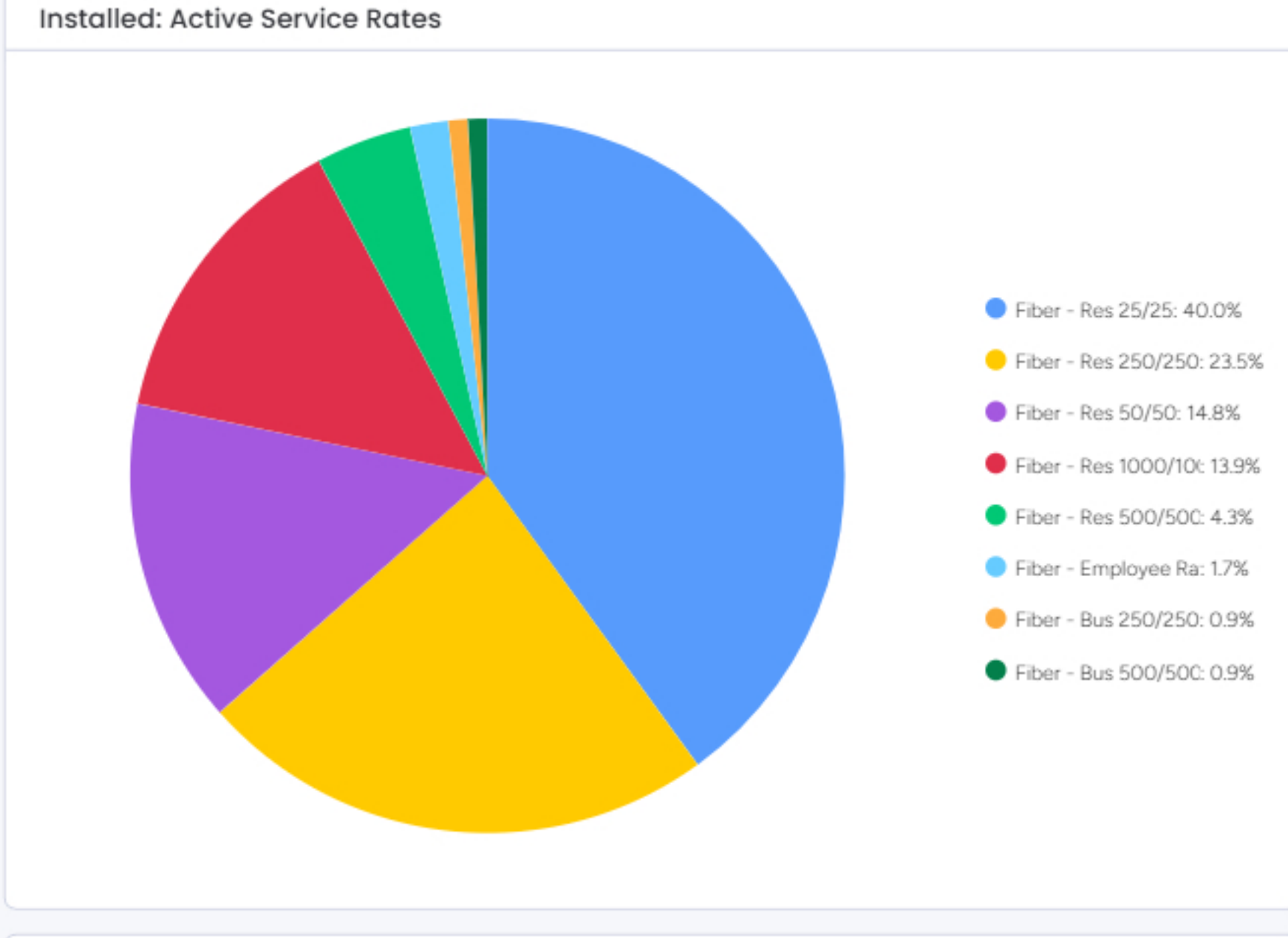
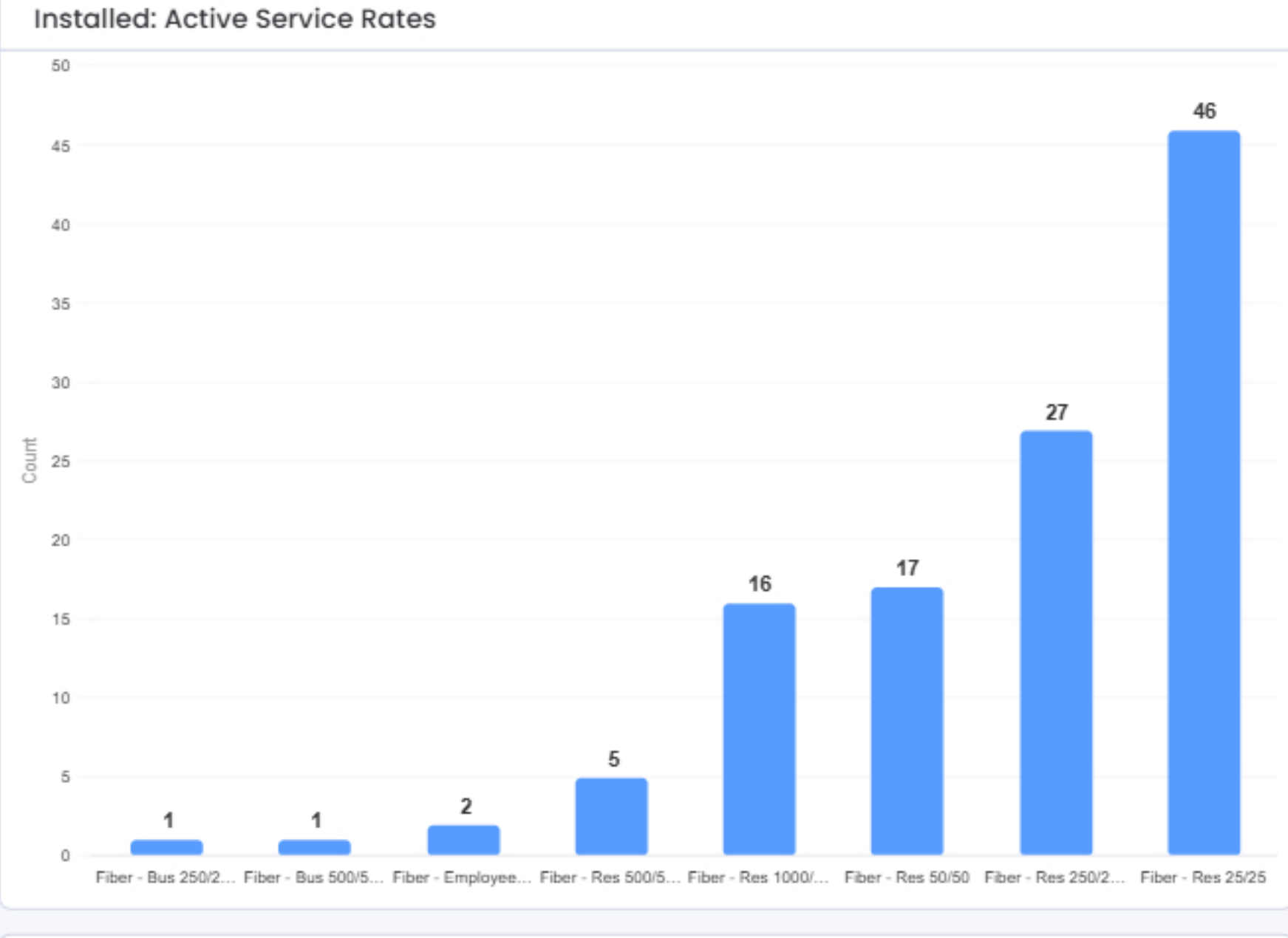
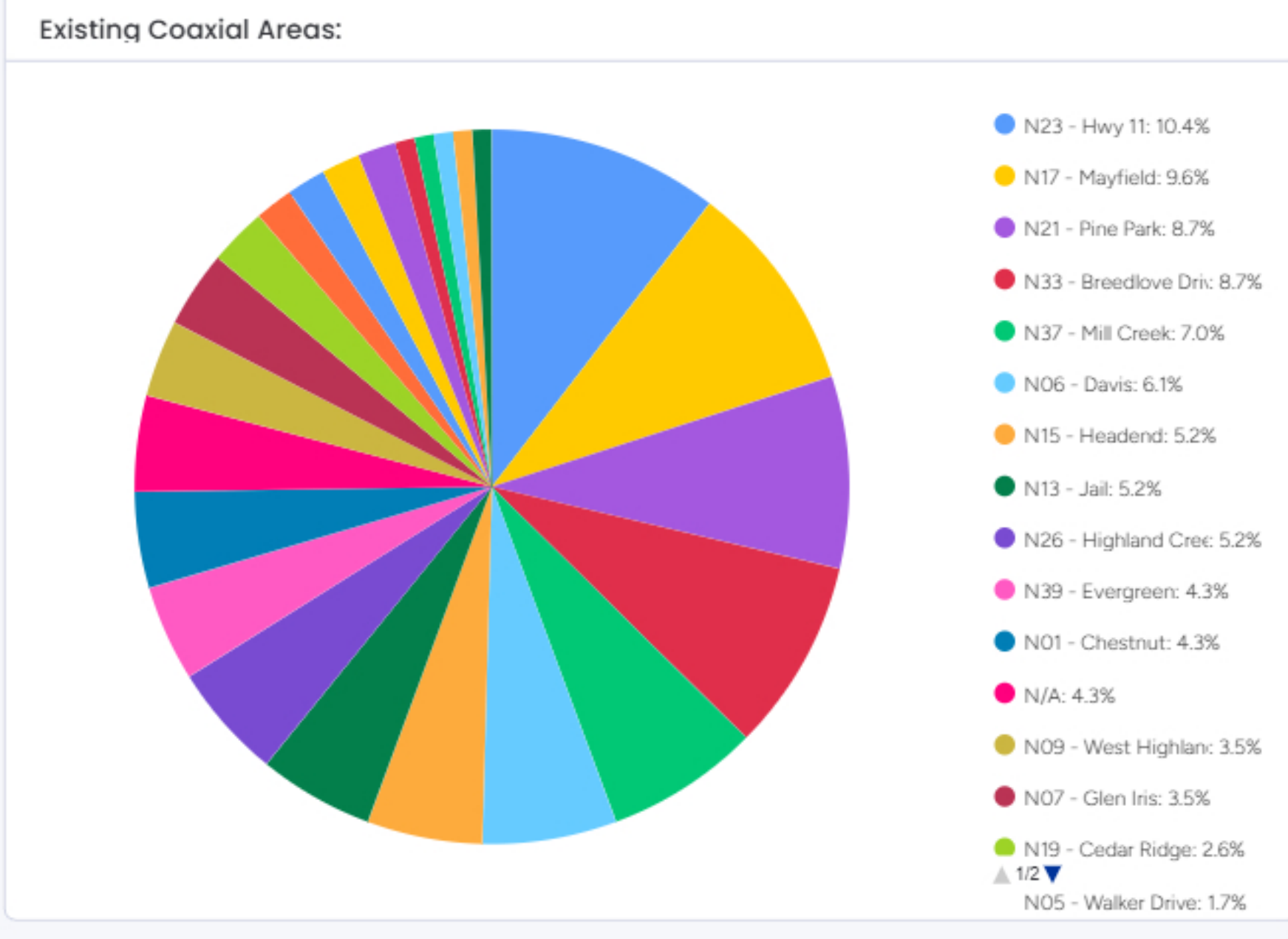
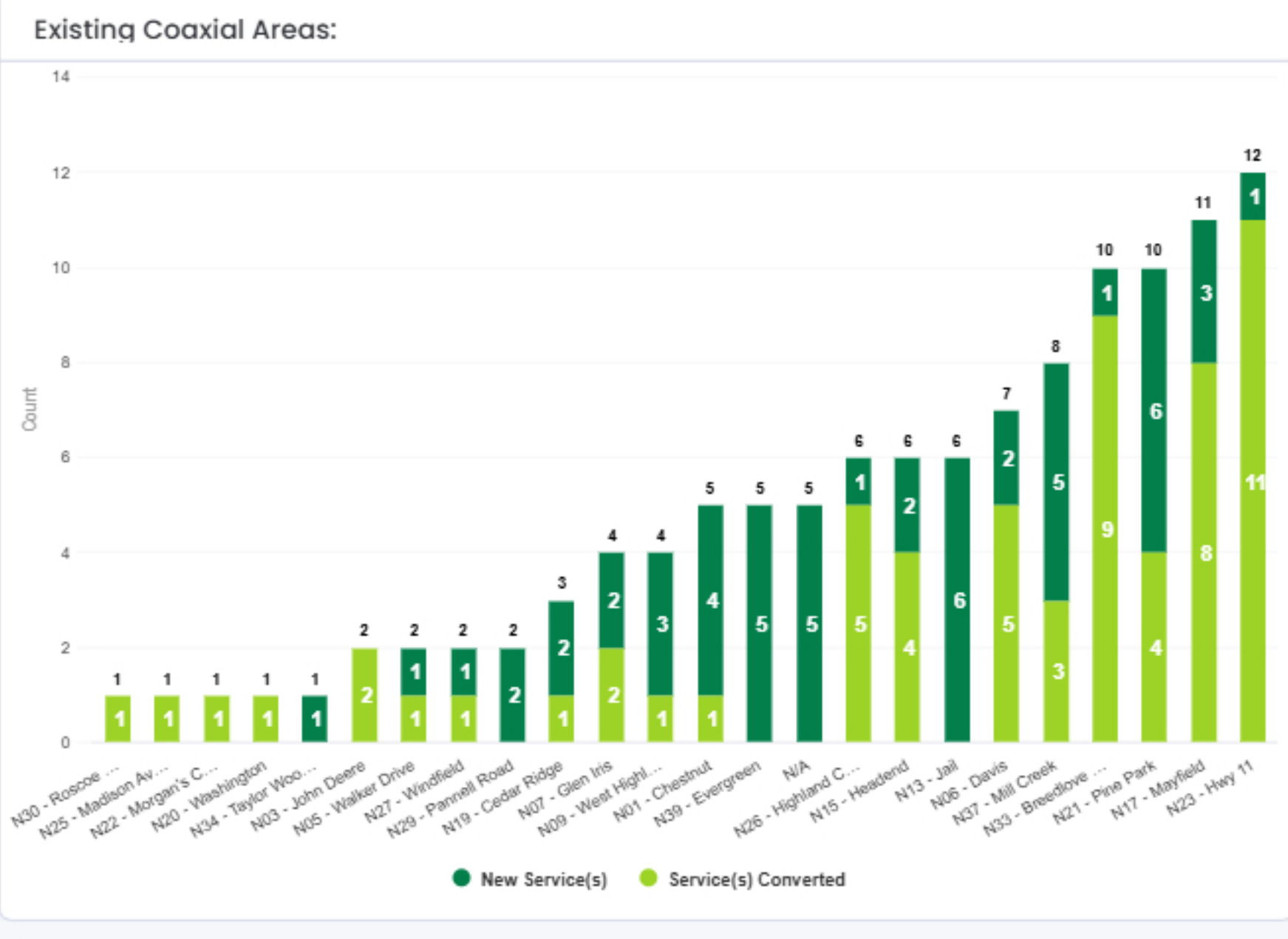
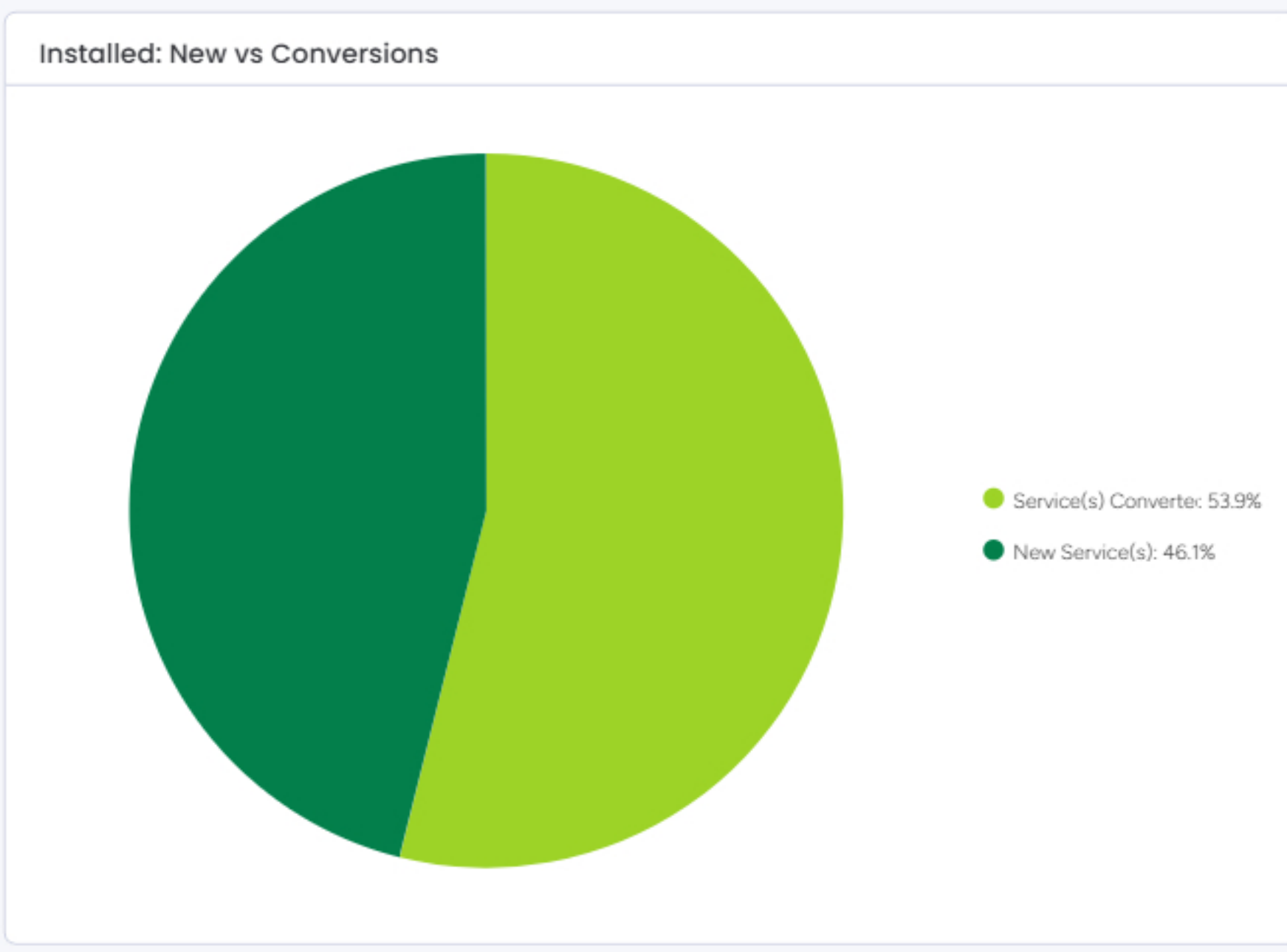
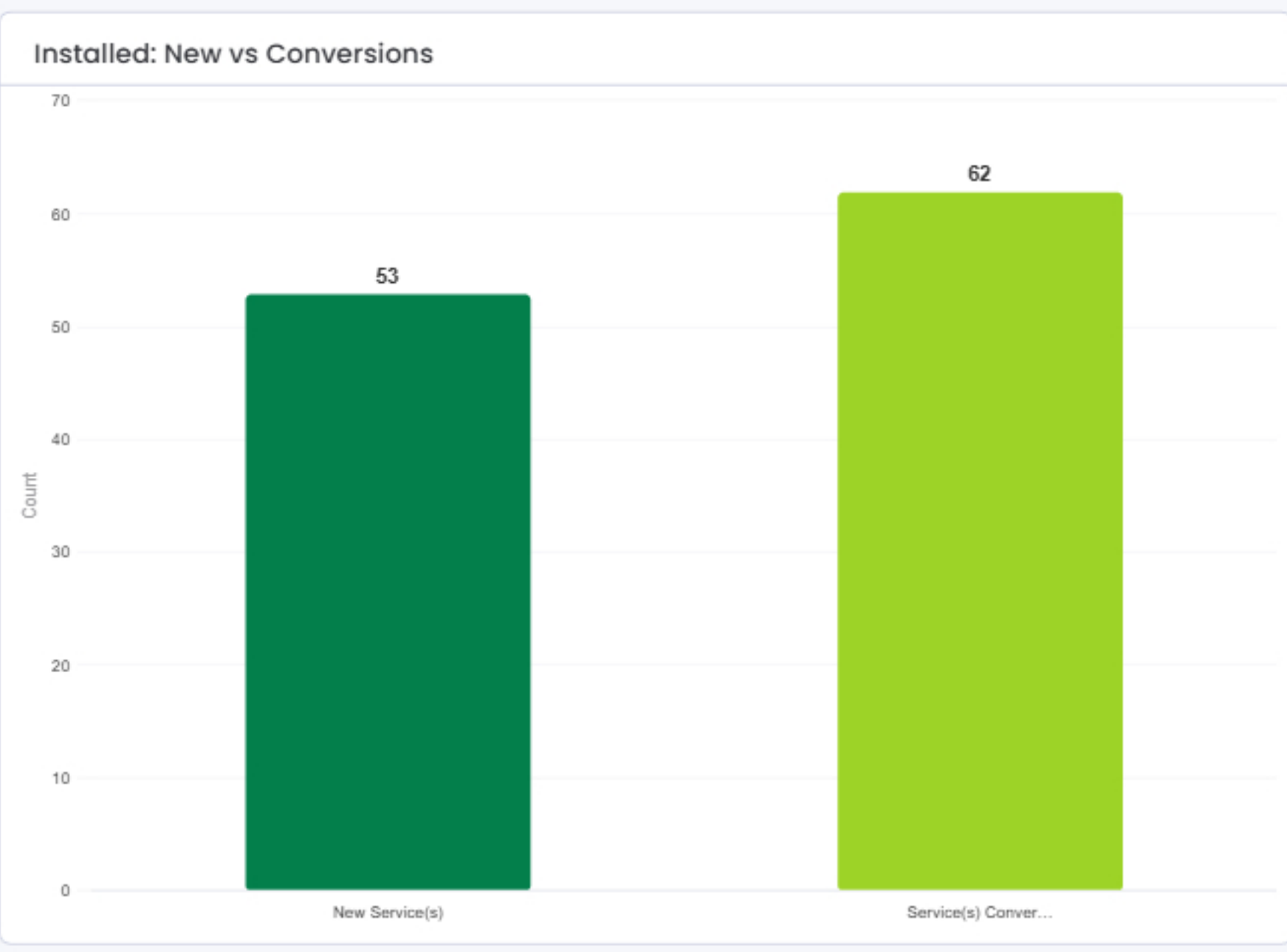
We have a CIP project for next year to start replacing our core network equipment with new Arista infrastructure. These devices will allow us to expand beyond the current limitation of 40 Gbps connections, allowing us to go all the way up to 400 Gbps on a single port! Arista has been gracious enough to supply two devices (a core switch and an edge router) to begin this process, allowing us to get a jump start on our project, instead of waiting till 2025 to begin.

David Garcia has spent the last couple of weeks getting these units setup and configured, with the goal of having one (or both) of them online and ready for integration into our network before the end of the year. In total, about 9 devices will be implemented across our network during 2025 with the goal expanding both our backhaul and bandwidth needs to much higher capacities than presently allowed.

November 2024: Telecomm Work Order Report

December 03, 2024 | 13:57:02





TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2024 | FY 2024



COVER	1
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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was -16.42%

RECOMMENDATIONS

- *
- *
- *
- *

**MOST RECENT
12-MONTH**

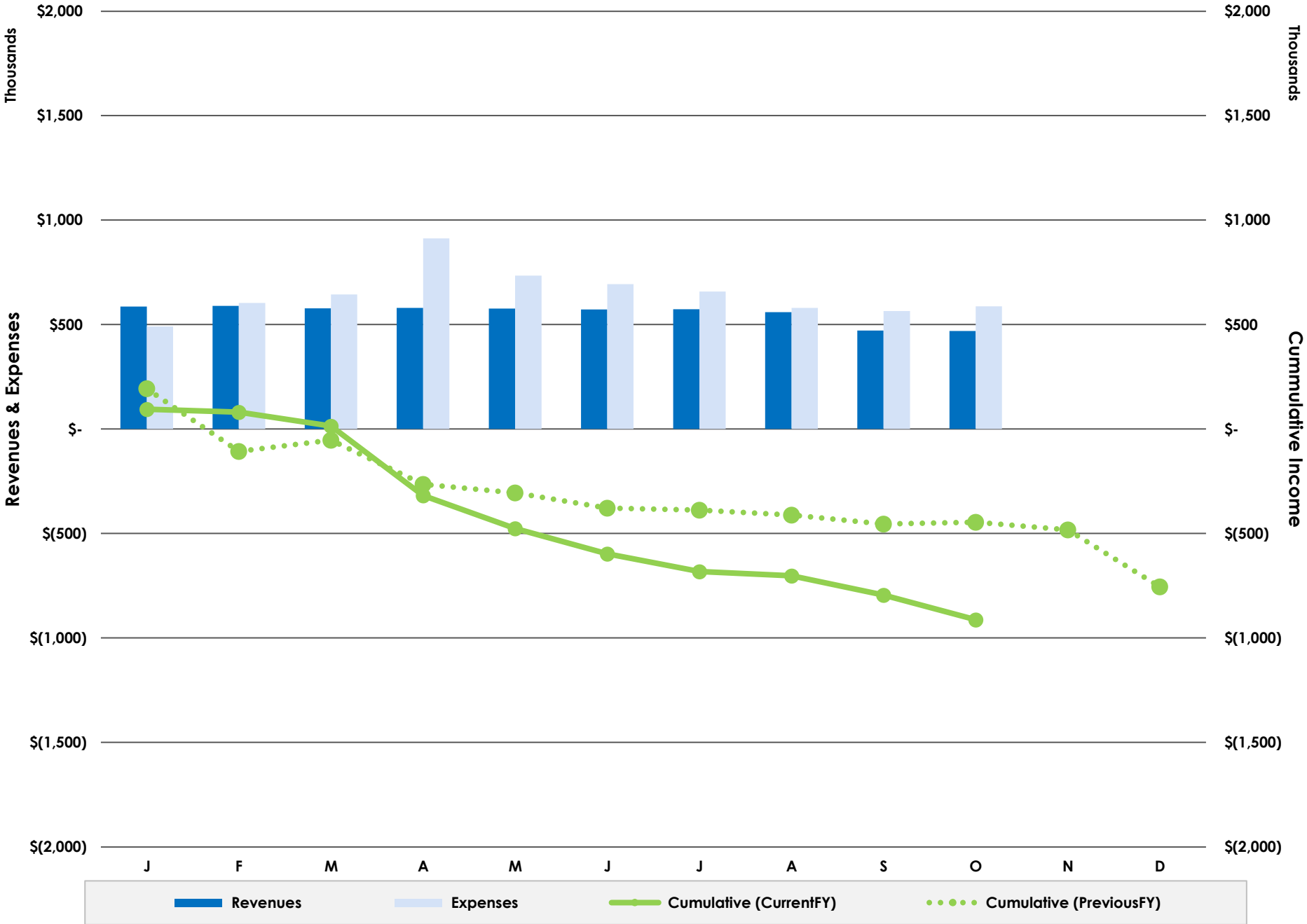
FINANCIALS

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	
Revenues					
RETAIL SALES	\$ 430,992	\$ 541,389	\$ 5,177,549	\$ 5,490,173	\$ 6,257,648
OTHER REVENUES	28,197	52,157	285,097	332,160	331,619
ADJUSTMENTS	10,502	32,949	92,872	127,105	90,452
Total Revenues	\$ 469,692	\$ 626,495	\$ 5,555,518	\$ 5,949,438	\$ 6,679,718

Expenses					
PERSONNEL	\$ 111,749	\$ 69,422	\$ 1,016,670	\$ 749,030	\$ 1,179,725
PURCHASED & CONTRACTED SVC	50,851	27,891	385,335	360,315	450,118
PURCHASED PROPERTY SERVICES	4,147	5,130	34,985	134,259	59,807
SUPPLIES	32,184	34,886	423,159	387,825	683,932
COST OF GOODS SOLD	107,894	241,200	1,905,753	2,252,788	2,384,557
DEPR, DEBT SVC & OTHER COSTS	152,244	130,367	1,447,561	1,370,492	1,684,815
FUND TRANSFERS	128,220	108,958	1,254,296	1,141,086	1,457,886
Total Combined Expenses	\$ 587,289	\$ 617,854	\$ 6,467,761	\$ 6,395,795	\$ 7,900,839

Income					
Before Transfer	\$ 10,623	\$ 117,599	\$ 342,054	\$ 694,729	\$ 236,764
After Transfer	\$ (117,597)	\$ 8,641	\$ (912,242)	\$ (446,356)	\$ (1,221,121)
Margin					
Before Transfer	2.26%	18.77%	6.16%	11.68%	3.54%
After Transfer	-25.04%	1.38%	-16.42%	-7.50%	-18.28%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2024



	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
RETAIL SALES					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ -	\$ 167,353	\$ 1,256,168	\$ 1,829,136	\$ 1,583,620
DVR SERVICE	-	16,019	112,409	179,984	144,188
FIBER OPTICS	191,249	135,354	1,678,999	982,986	1,966,350
STREAMING	36,143	-	67,171	-	67,171
INTERNET	159,685	186,723	1,690,236	2,147,314	2,051,720
TELEPHONE	43,915	35,046	365,768	340,146	436,038
SET TOP BOX	-	894	6,798	10,608	8,561
Total RETAIL SALES (ACTUAL)	\$ 430,992	\$ 541,389	\$ 5,177,549	\$ 5,490,173	\$ 6,257,648
OTHER REVENUES					
CATV INSTALL/UPGRADE	\$ -	\$ 75	\$ (102)	\$ 516	\$ 23
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	589	772	6,578	8,904	8,043
EQUIPMENT SALES	-	-	-	-	-
MODEM RENTAL	4,794	5,886	52,051	69,473	63,384
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	531	182	15,263	14,408	15,607
ADMIN ALLOCATION	22,283	45,243	211,307	238,909	244,561
OPERATING TRANSFERS IN	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	(50)	-
Total OTHER REVENUES ACTUAL	\$ 28,197	\$ 52,157	\$ 285,097	\$ 332,160	\$ 331,619
Adjustment	\$ 10,502	\$ 32,949	\$ 92,872	\$ 127,105	\$ 90,452
<i>Note: Adjustment added to match Financials</i>					
TOTAL REVENUES (ACTUAL)	\$ 469,692	\$ 626,495	\$ 5,555,518	\$ 5,949,438	\$ 6,679,718

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
SUMMARY					
Personnel	\$ 111,749	\$ 69,422	\$ 1,016,670	\$ 749,030	\$ 1,179,725
Purchased & Contracted Svc	50,851	27,891	385,335	360,315	450,118
Purchased Property Services	4,147	5,130	34,985	134,259	59,807
Supplies	32,184	34,886	423,159	387,825	683,932
Cost of Goods Sold	107,894	241,200	1,905,753	2,252,788	2,384,557
Depr, Debt Svc & Other Costs	152,244	130,367	1,447,561	1,370,492	1,684,815
Fund Transfers	128,220	108,958	1,254,296	1,141,086	1,457,886
TOTAL SUMMARY (ACTUAL)	\$ 587,289	\$ 617,854	\$ 6,467,761	\$ 6,395,795	\$ 7,900,839

TELECOM

Personnel					
Salaries	\$ 71,372	\$ 51,115	\$ 679,607	\$ 537,966	\$ 802,850
Benefits	40,377	18,307	337,063	211,064	376,875
Total Personnel (ACTUAL)	\$ 111,749	\$ 69,422	\$ 1,016,670	\$ 749,030	\$ 1,179,725

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	815	399	870	399
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	387	387	1,294
Pest Control	-	-	-	-	-
Maintenance	1,680	2,154	18,533	14,995	20,845
Equipment Rents/Leases	188	376	2,066	2,066	2,441
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	28	84	249	215	277
CONSULTING - TECHNICAL	-	-	-	-	164
LAWN CARE & MAINTENANCE	-	-	-	224	32
HOLIDAY EVENTS	-	-	-	-	1,509
SECURITY SYSTEMS	-	-	1,273	570	1,273
Outside Maintenance	43,394	10,355	160,294	81,899	191,926
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	12,736	-	12,736
MAINTENANCE CONTRACTS	-	-	32,492	32,638	35,782
EQUIPMENT RENTAL	47	79	406	189	448
COMMUNICATION SERVICES	3,910	2,389	25,790	23,127	31,476
INTERNET COSTS	-	-	-	-	-
POSTAGE	-	-	-	-	-
MARKETING EXPENSES	-	-	737	-	737
PRINTING	-	-	77	-	77
TRAVEL EXPENSE	1,475	237	1,934	2,013	2,199
DUES/FEES	-	530	19,254	26,515	20,920
VEHICLE TAG & TITLE FEE	-	-	54	162	57
FCC FEES	-	7,144	30,244	41,617	43,979
GA DEPT OF REV FEES	-	715	63,045	715	63,045
TRAINING & EDUCATION -EMPLOYEE	-	2,186	6,541	6,006	8,801
CONTRACT LABOR	130	826	8,825	126,109	9,699
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 50,851	\$ 27,891	\$ 385,335	\$ 360,315	\$ 450,118

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
R & M CATV Studio - Outside	-	-	-	-	-
Equipment Rep & Maint - Inside	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	632	639	3,433	3,649	4,041
Postage	-	-	58	-	58
INTERNET COSTS	2,000	2,000	2,000	2,000	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
Printing	-	-	1,750	-	1,750
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	434	761	434
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
CATV Video Production	-	-	-	-	9,775
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	250
Uniform Rental	-	-	-	-	-
Contract Labor	1,516	2,491	27,311	127,848	41,499
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
Total Purchased Property Services (ACTUAL) \$	4,147	\$ 5,130	\$ 34,985	\$ 134,259	\$ 59,807

TELECOM (Continued)

Supplies

Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	1,346	-	1,346	-
Postage	-	-	-	-	-
Auto Parts	-	148	399	900	598
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims - CableTV	-	350	-	350	-
EXPENDABLE FLUIDS	-	-	22	195	22
Tires	-	-	-	1,865	-
Uniform Expense	-	-	-	-	-
Janitorial Supplies	200	258	1,691	2,594	2,206
Computer Equipment	-	19	-	19	96
Equipment Parts	50	-	558	2,339	1,154
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	1,140	1,295	16,299	15,473	213,473
Sys R&M - Inside/Shipping	-	-	650	-	650

TELECOM: EXPENSES

REPORTING PERIOD: 10/2024

MONR 108
 MOST RECENT

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
COVID-19 EXPENSES	-	-	-	-	-
Utility Cost for Other Funds	-	-	-	-	-
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,155	1,733	12,406	11,696	16,017
Food	149	115	1,306	824	1,746
Small Tools & Minor Equipment	232	390	1,752	2,392	2,550
Small Operating Supplies	257	133	14,954	2,407	15,235
EMPLOYEE RECOGNITION	-	-	-	619	66
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	3,051	6,133	4,242	7,218
AUTO PARTS	112	-	2,647	1,025	2,647
CONSTRUCTION MATERIALS	-	-	1,055	479	1,055
EXPENDABLE FLUIDS	-	-	-	-	-
SAFETY/MEDICAL SUPPLIES	-	-	-	178	-
UNIFORM EXPENSE	-	-	4,682	4,668	4,682
TIRES	-	-	4,841	-	4,841
JANITORIAL SUPPLIES	-	-	50	-	70
COMPUTER EQUIP NON-CAP	-	2,623	7,877	9,655	8,955
SYS R & M - INSIDE/SHIPPING	-	-	9	63	9
REPAIRS & MAINTENANCE	14,229	8,672	141,521	159,022	165,003
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	1,969	1,967	18,099	17,563	23,758
FOOD	-	-	213	-	246
SMALL TOOLS & MINOR EQUIPMENT	-	1,683	40,594	29,962	47,502
SMALL OPERATING SUPPLIES	257	150	23,537	11,254	24,704
DEPRECIATION EXPENSE	7,872	5,598	74,861	52,539	80,459
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 32,184	\$ 34,886	\$ 423,159	\$ 387,825	\$ 683,932
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,547	18,788	181,385	185,856	218,720
Cost of Sales CATV	20,226	163,685	1,179,453	1,726,226	1,539,706
Cost of Sales Internet	28,247	50,592	332,843	256,439	381,415
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	7,293	8,135	70,597	73,163	86,483
Cost of Sales Streaming	34,581	-	141,475	11,104	158,232
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 107,894	\$ 241,200	\$ 1,905,753	\$ 2,252,788	\$ 2,384,557

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Depr, Debt Svc & Other Costs					
Damage Claims - CableTV	\$ -	\$ -	\$ -	\$ -	\$ -
Damage Claims - Telecom	\$ -	\$ 3,400	\$ -	\$ 63,704	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	15,572	15,470	155,514	154,850	170,984
INTEREST EXP - 2020 REV BONDS	43,089	43,089	430,892	430,892	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	101,788	77,131	943,992	808,281	1,095,656
Utility Bad Debt Expense	-	-	-	-	-
AMORT 2020 BOND PREMIUM	(8,723)	(8,723)	(87,234)	(87,234)	(104,681)
Debt Service Interest	-	-	-	-	-
Other Interest Expense	-	-	-	-	-
Construction in Progress	-	-	-	-	-
CAPITAL LEASE	-	-	-	-	1,031
CAPITAL LEASE INTEREST	-	-	-	-	357
LEASE LIABILITY INTEREST	518	-	4,397	-	4,397
Capital Exp - Capital Lease	518	-	4,397	-	5,786
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 152,244	\$ 130,367	\$ 1,447,561	\$ 1,370,492	\$ 1,684,815

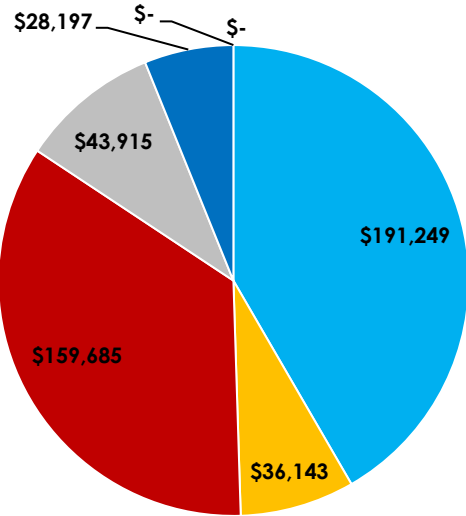
Fund Transfers					
Trans Out 5% to Gen Fund - CABLE TV	2,545	11,181	92,353	124,827	108,123
Trans Out 5% to Gen Fund - TELECOM	23,887	20,646	217,951	207,978	254,107
Intergovernmental-Walton County	-	-	-	-	-
ADMIN ALLOC - ADMIN EXPENSES	101,788	77,131	943,992	808,281	1,095,656
Total Fund Transfers (ACTUAL)	\$ 128,220	\$ 108,958	\$ 1,254,296	\$ 1,141,086	\$ 1,457,886

TOTAL TELECOM EXPENSES (ACTUAL)	\$ 587,289	\$ 617,854	\$ 6,467,761	\$ 6,395,795	\$ 7,900,839
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**CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES**

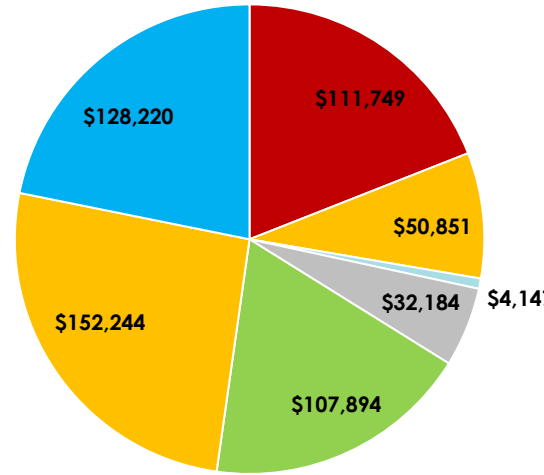
REVENUES [Oct 2024]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- STREAMING
- INTERNET
- TELEPHONE
- OTHER REVENUES



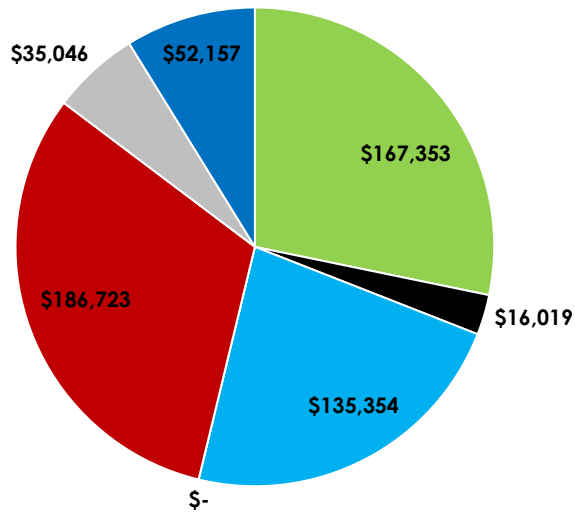
EXPENSES [Oct 2024]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



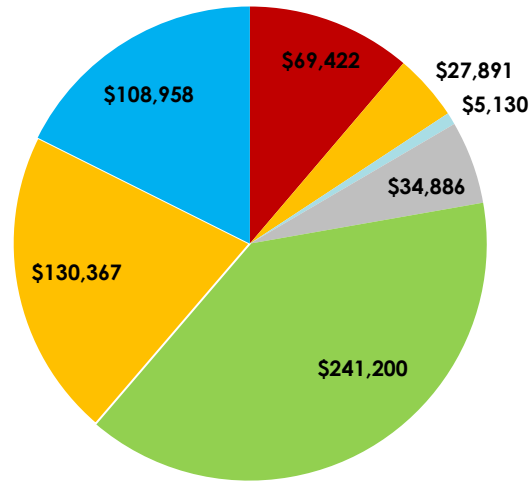
REVENUES [Oct 2023]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- STREAMING
- INTERNET
- TELEPHONE
- OTHER REVENUES



EXPENSES [Oct 2023]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



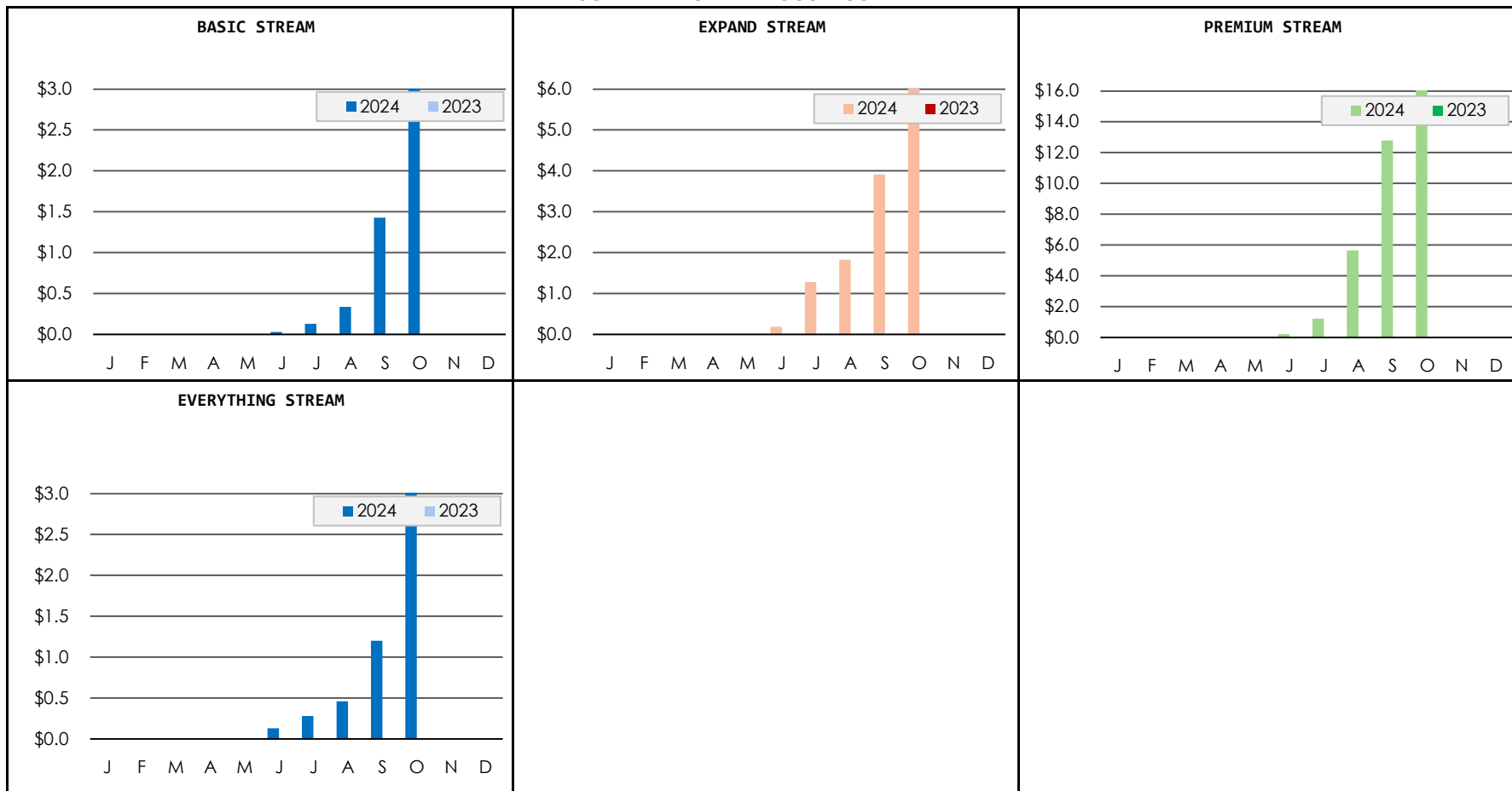
	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	-	1,349	10,333	14,810	12,979
Revenue (\$)	\$ -	\$ 154,791	\$ 1,167,621	\$ 1,694,818	\$ 1,471,293
Revenue Per Bill (\$)	\$ -	\$ 115	\$ 113	\$ 114	\$ 113
MINI BASIC					
Number of Bills	-	260	1,901	2,786	2,396
Revenue (\$)	\$ -	\$ 9,900	\$ 71,392	\$ 105,725	\$ 90,326
Revenue Per Bill (\$)	\$ -	\$ 38	\$ 38	\$ 38	\$ 38
BOSTWICK					
Number of Bills	-	7	35	88	47
Revenue (\$)	\$ -	\$ 870	\$ 4,033	\$ 10,147	\$ 5,325
Revenue Per Bill (\$)	\$ -	\$ 124	\$ 115	\$ 115	\$ 113
BULK CATV/MOTEL					
Number of Bills	-	4	32	40	40
Revenue (\$)	\$ -	\$ 1,310	\$ 10,144	\$ 13,100	\$ 12,764
Revenue Per Bill (\$)	\$ -	\$ 328	\$ 317	\$ 328	\$ 319
SHOWTIME					
Number of Bills	-	3	11	30	17
Revenue (\$)	\$ -	\$ 44	\$ 174	\$ 440	\$ 262
Revenue Per Bill (\$)	\$ -	\$ 15	\$ 16	\$ 15	\$ 15
SHOW/HBO					
Number of Bills	-	1	5	17	7
Revenue (\$)	\$ -	\$ 13	\$ 63	\$ 210	\$ 88
Revenue Per Bill (\$)	\$ -	\$ 13	\$ 13	\$ 12	\$ 13
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	-	2	9	20	13
Revenue (\$)	\$ -	\$ 29	\$ 129	\$ 293	\$ 187
Revenue Per Bill (\$)	\$ -	\$ 15	\$ 14	\$ 15	\$ 14

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
HBO					
Number of Bills	-	13	98	145	124
Revenue (\$)	\$ -	\$ 190	\$ 1,402	\$ 2,103	\$ 1,783
Revenue Per Bill (\$)	\$ -	\$ 15	\$ 14	\$ 15	\$ 14
MAX/HBO					
Number of Bills	-	-	-	7	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ 84	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ 12	\$ -
PLAYBOY					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
STARZ					
Number of Bills	-	14	86	154	112
Revenue (\$)	\$ -	\$ 205	\$ 1,211	\$ 2,217	\$ 1,592
Revenue Per Bill (\$)	\$ -	\$ 15	\$ 14	\$ 14	\$ 14
DVR					
Number of Bills	-	96	707	1,091	898
Revenue (\$)	\$ -	\$ 11,520	\$ 83,550	\$ 130,081	\$ 106,402
Revenue Per Bill (\$)	\$ -	\$ 120	\$ 118	\$ 119	\$ 118
NON DVR					
Number of Bills	-	31	200	344	261
Revenue (\$)	\$ -	\$ 3,720	\$ 23,320	\$ 41,055	\$ 30,690
Revenue Per Bill (\$)	\$ -	\$ 120	\$ 117	\$ 119	\$ 118
SET TOP BOX					
Number of Bills	-	73	558	877	701
Revenue (\$)	\$ -	\$ 894	\$ 6,798	\$ 10,608	\$ 8,561
Revenue Per Bill (\$)	\$ -	\$ 12	\$ 12	\$ 12	\$ 12

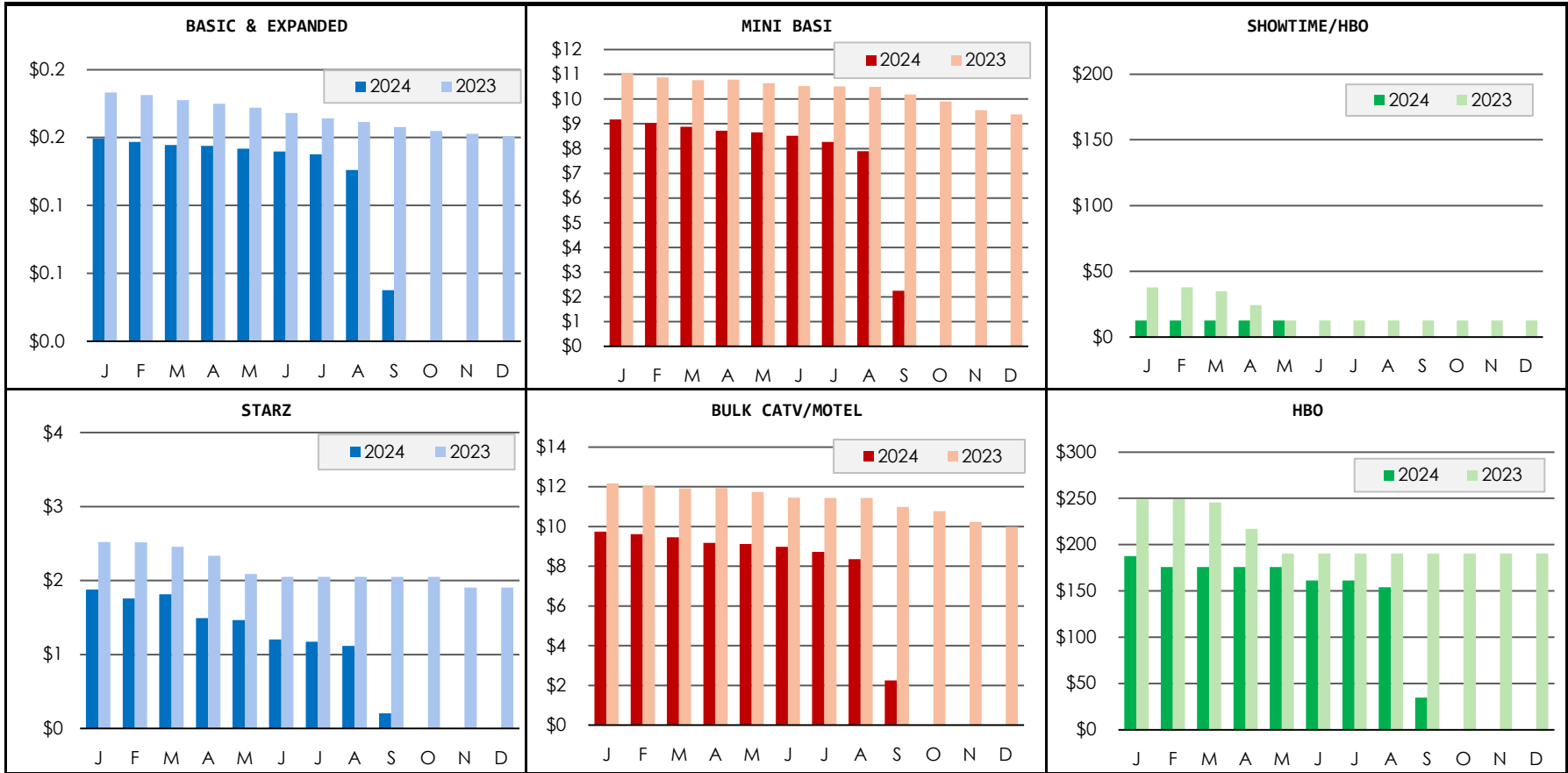
	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	-	44	338	491	426
Revenue (\$)	\$ -	\$ 647	\$ 4,637	\$ 7,375	\$ 5,931
Revenue Per Bill (\$)	\$ -	\$ 15	\$ 14	\$ 15	\$ 14
ADD'L NON DVR BOX					
Number of Bills	-	13	91	140	117
Revenue (\$)	\$ -	\$ 132	\$ 901	\$ 1,472	\$ 1,165
Revenue Per Bill (\$)	\$ -	\$ 10	\$ 10	\$ 11	\$ 10
FIBER					
Number of Bills	2,830	1,868	23,955	11,560	27,913
Revenue (\$)	\$ 191,249	\$ 135,354	\$ 1,678,999	\$ 982,986	\$ 1,966,350
Revenue Per Bill (\$)	\$ 68	\$ 72	\$ 70	\$ 85	\$ 70
INTERNET					
Number of Bills	2,637	3,144	27,812	36,730	33,840
Revenue (\$)	\$ 148,076	\$ 181,395	\$ 1,602,665	\$ 2,111,823	\$ 1,951,873
Revenue Per Bill (\$)	\$ 56	\$ 58	\$ 58	\$ 57	\$ 58
BASIC STREAM					
Number of Bills	88	-	175	-	175
Revenue (\$)	\$ 3,682	\$ -	\$ 5,601	\$ -	\$ 5,601
Revenue Per Bill (\$)	\$ 42	\$ -	\$ 32	\$ -	\$ 32
EXPAND STREAM					
Number of Bills	132	-	278	-	278
Revenue (\$)	\$ 9,097	\$ -	\$ 16,297	\$ -	\$ 16,297
Revenue Per Bill (\$)	\$ 69	\$ -	\$ 59	\$ -	\$ 59
Premium Stream					
Number of Bills	236	-	582	-	582
Revenue (\$)	\$ 20,333	\$ -	\$ 40,174	\$ -	\$ 40,174
Revenue Per Bill (\$)	\$ 86	\$ -	\$ 69	\$ -	\$ 69
Everything Stream					
Number of Bills	-	-	40	-	40
Revenue (\$)	\$ 3,031	\$ -	\$ 5,099	\$ -	\$ 5,099
Revenue Per Bill (\$)	\$ -	\$ -	\$ 127	\$ -	\$ 127
WIRELESS INTERNET					
Number of Bills	874	372	6,504	2,058	7,387
Revenue (\$)	\$ 11,609	\$ 5,328	\$ 87,570	\$ 35,490	\$ 99,847
Revenue Per Bill (\$)	\$ 13	\$ 14	\$ 13	\$ 17	\$ 14

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
RESIDENTIAL PHONE					
Number of Bills	627	692	6,537	7,095	7,909
Revenue (\$)	\$ 20,122	\$ 9,478	\$ 119,559	\$ 77,661	\$ 138,809
Revenue Per Bill (\$)	\$ 32	\$ 14	\$ 18	\$ 11	\$ 18
COMMERCIAL PHONE					
Number of Bills	247	272	2,606	2,729	3,139
Revenue (\$)	\$ 16,475	\$ 17,500	\$ 168,529	\$ 178,245	\$ 203,244
Revenue Per Bill (\$)	\$ 67	\$ 64	\$ 65	\$ 65	\$ 65
TOTAL REVENUES	\$ 423,674	\$ 533,321	\$ 5,099,869	\$ 5,405,932	\$ 6,163,663

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



**CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR**



**CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR**

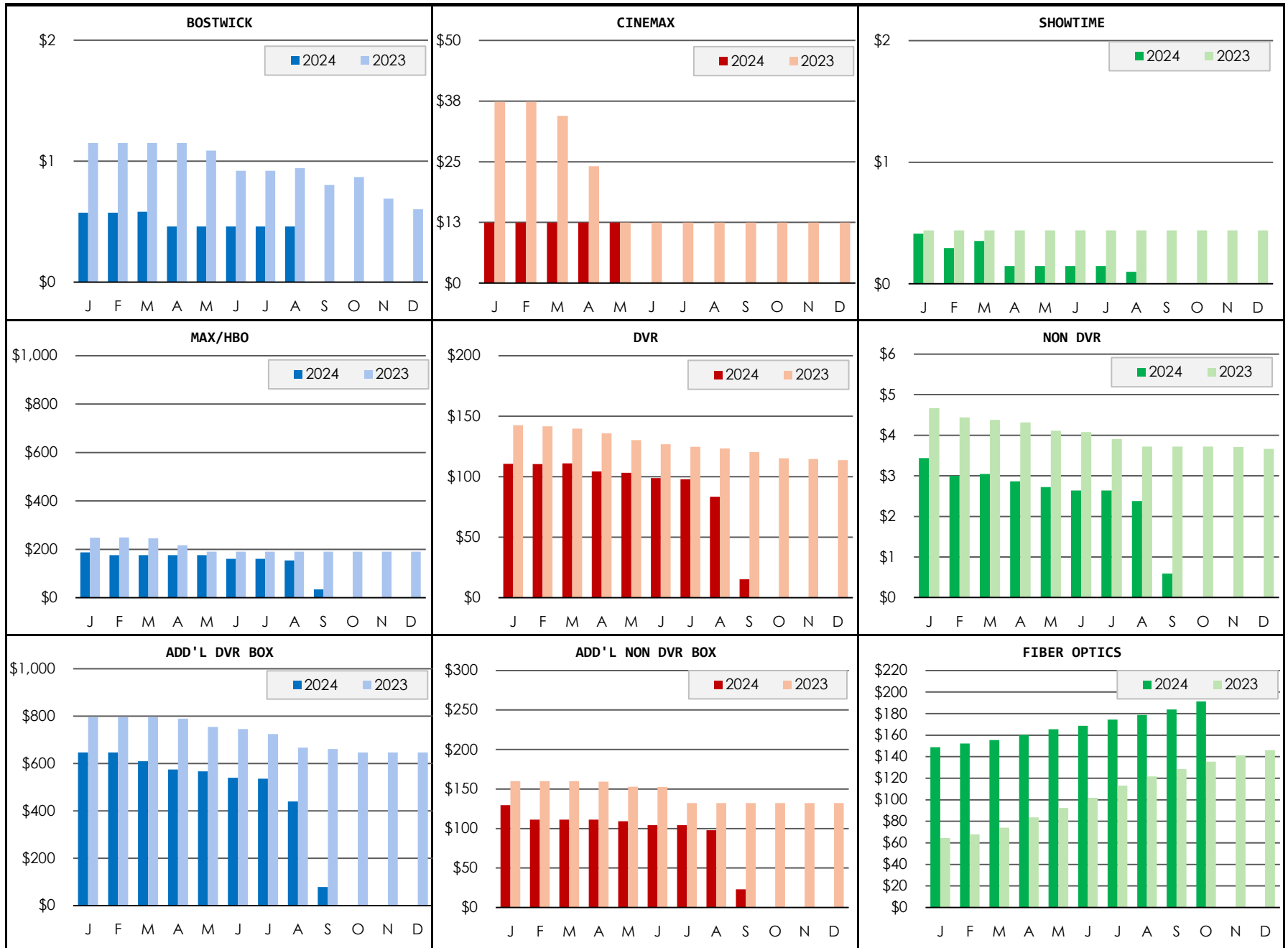


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER, GAS &
ELECTRIC
MONTHLY REPORT**

**DECEMBER
2024**

2024 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or Agency</i>
Natural Gas					
Gas main install for River Pointe Subdivision	Oct-24	Dec-24	Installing 2" plastic main to 297 lot subdivision @ Cedar Ridge & Double Springs Church	Planning Stage	City
Rivers Edge @ Michael Etchinson Rd Phase 1 -105 lots	Jan-24	Mar-24	Install 18,000 of 2" plastic gas main / joint trench fiber with gas	Completed	City
Design & build of 4" high pressure steel main to feed new jail	Jan-24	Dec-24	Gas main to feed jail and provide additional gas for Piedmont Industrial Park	Out to Bid	GMC
2" & 4" steel main replacement @ W Spring St	Nov-24	Jan-24	Replacing approx. 7,000 of steel gas main along W Spring St from Carwood Dr to Mountain View	Completed	Contractor
4" gas main Install along Hwy 78 - Jim Daws Rd to Piedmont Industrial Park	Jan-24	Mar-24	Gas main extension to deal with pressure drops in the Industrial park	Completed	City
Gas main install for new 10 lot subdivision @ Double Springs Church Rd	May-24	Jun-24	Install 2000' 2" plastic main @ Alcovy Springs	Completed	City
Gas Relocation/GDOT Bypass project	Jan-24	Jun-24	Relocation in various areas of our 2" & 4" gas mains to accommodate new bypass	In Progress	City/Contractor
Hwy 83 Good Hope to Chandler Road main extension	Jan-24	Dec-24	Install 10,500' of 4" plastic gas main	Planning Stage	City
Sewer Collection					
Brentwood Subdivision Pump Station Replacement/Rehab	Sep-24	Dec-24	Replace pumps & controls / upgrade 2" force main to 4"	Planning Stage	City
2022 CDBG	Dec-21	Jul-24	Rehab of 6" sewer mains in Glen Iris, Edwards, Stowers area, out to bid Oct 2023 / Pre-Construction meeting held Jan. 10th / Start date early March 2024	Slow Progress	James Warren & Associates
2024 CDBG	Jan-24	Jan-24	Rehab of sewer & water along Green St, King St, Perry St, Launius Ave, & Carver Place / Crew surveying residents in area (will be a 2025 CDBG application)	In Progress	Carter & Sloope/Hofstadter
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer completed/ pump station contractor scheduled for completion of station May 8th	Completed	Contractor
Sewer Treatment Plant					
Jacks Creek Plant Rehab	Sep-21	Jan-24	Punch list completed, wrapping up final payment/paperwork	Completed	Heavy/Hofstadter
Water Distribution					
Bid opening for 500,000 gallon elevated storage tank	Sep-24	May-25	Bid opening Sept 26th, 2024 (\$3.4 million bid, only one bidder)	Bid	Carter & Sloope
Bid opening for 16" water transmission main to new tank	Sep-24	May-25	Bid opening Sept 26th, 2024 (UWS low bidder at \$2,278,434.00)	Bid	Carter & Sloope
Implementation of EPA's new Lead & Copper Rule	Jul-22	Nov-24	Inventory of all water services to determine presence of lead / both sides of meters	Data Collection	City/120Water
Water Main relocation for Hwy 11 By-pass	Jan-24	Dec-24	Relocate approx. 4,000 of 8" main & 2,500 of 10" main in various areas along bypass	In Progress	City
Water extension to serve YMCA	Mar-24	Mar-24	Installing 10" water main to serve YMCA site	Completed	City
Water Main replacement Hwy 78 / Jacks Creek Landing	Jan-24	Mar-24	Replacing existing 10" main with a 12" main / section of the new 12",16" and water tank project	Completed	City
Water Treatment Plant					
Dredging of Jacks Creek & reservoir @ Birch Street	Aug-24	Oct-24	Dredging our emergency water source at Jacks Creek location on Birch Street	Completed	City
Install 24" raw water main & 20" finished water main @ CRB	Nov-23	Jul-24	Installed before GDOT starts the Hwy 138 / CR Blvd. on-ramp slated for Dec 2023	Completed	Contractor
24" Raw Water Main / 20" Finished Water Main	Sep-24	Jan-25	Bid awarded, contracts being signed	Awarded to JDS, Inc	Wiedeman & Singleton
1,000,000 gallon clearwell @ WTP location	Jun-21	Feb-24	Completed, final walk-thru on March 1st, 2024	Completed	Wiedeman &
Electric					
Install underground power to new County jail	Aug-24	Sep-24	Installing 3 phase power to jail along with conduit for fiber	Completed	City
Starting underground replacement in various areas of the City	Sep-24	Dec-24	Replacing old underground power in Camptown Gardens & Southside Park	Planning Stages	City
Pole Change-Outs	Jan-24	Dec-24	Yearly replacements from pole survey	Ongoing	City
Automated Switching	Mar-23	Dec-27	13 switches installed to date, project will continue over the next 5 years	Ongoing	City
3 phase rebuild Towler Street area	Oct-23	Feb-24	Crews continuing work along Towler, completion date estimated in May	Completed	City
Build out power for Huey Magoos	Feb-24	Feb-24	Pulled UG primary, set 3/0 UG transformer	Completed	City
Pole removal @ Southview Dr for future cul-de-sac	Feb-24	Feb-24	Pole changeout, retired 3 spans of underbuild along Southview Dr	Completed	City

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2024 | FY 2024



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DETAIL EXPENSES	7-8

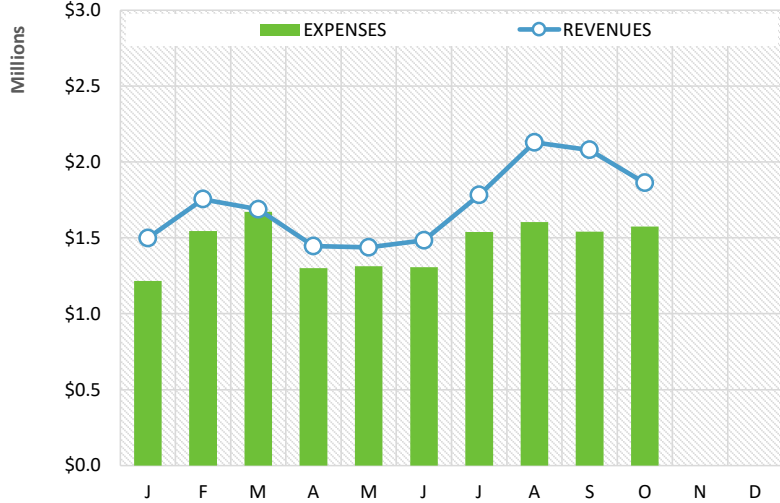
CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 1.498M	\$ 1.754M	\$ 1.689M	\$ 1.446M	\$ 1.437M	\$ 1.483M	\$ 1.782M	\$ 2.130M	\$ 2.080M	\$ 1.862M			\$ 17.161M	\$ 16.088M	\$ 16.556M
PERSONNEL COSTS	\$ 0.101M	\$ 0.110M	\$ 0.136M	\$ 0.111M	\$ 0.104M	\$ 0.100M	\$ 0.102M	\$ 0.142M	\$ 0.106M	\$ 0.188M			\$ 1.198M	\$ 1.196M	\$ 1.240M
CONTRACTED SVC	\$ 0.042M	\$ 0.061M	\$ 0.081M	\$ 0.042M	\$ 0.089M	\$ 0.052M	\$ 0.092M	\$ 0.074M	\$ 0.058M	\$ 0.070M			\$ 0.661M	\$ 0.721M	\$ 0.595M
SUPPLIES	\$ 1.074M	\$ 1.374M	\$ 1.316M	\$ 1.102M	\$ 1.075M	\$ 1.108M	\$ 1.300M	\$ 1.342M	\$ 1.333M	\$ 1.271M			\$ 12.296M	\$ 10.701M	\$ 12.883M
CAPITAL OUTLAY	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M			\$ 0.003M	\$ -	\$ -
DEPRECIATION	\$ -	\$ -	\$ 0.138M	\$ 0.046M	\$ 0.045M	\$ 0.045M	\$ 0.045M	\$ 0.045M	\$ 0.045M	\$ 0.046M			\$ 0.456M	\$ 0.380M	\$ 0.393M
EXPENSES	\$ 1.217M	\$ 1.546M	\$ 1.671M	\$ 1.301M	\$ 1.313M	\$ 1.306M	\$ 1.540M	\$ 1.603M	\$ 1.542M	\$ 1.575M			\$ 14.614M	\$ 12.999M	\$ 15.110M
FUND TRANSFERS	\$ 0.139M	\$ 0.158M	\$ 0.215M	\$ 0.209M	\$ 0.193M	\$ 0.163M	\$ 0.179M	\$ 0.197M	\$ 0.209M	\$ 0.221M			\$ 1.883M	\$ 2.690M	\$ 1.726M
MARGIN W/O TRANSFERS	\$ 0.281M	\$ 0.209M	\$ 0.018M	\$ 0.145M	\$ 0.124M	\$ 0.177M	\$ 0.242M	\$ 0.526M	\$ 0.538M	\$ 0.287M	\$ -	\$ -	\$ 2.548M	\$ 3.089M	\$ 1.446M
MARGIN W/ TRANSFER	\$ 0.143M	\$ 0.051M	\$ (0.197M)	\$ (0.065M)	\$ (0.069M)	\$ 0.014M	\$ 0.064M	\$ 0.330M	\$ 0.329M	\$ 0.066M	\$ -	\$ -	\$ 0.665M	\$ 0.399M	\$ (0.280M)
PART CONTR/YES/INTEREST	\$ 0.192M	\$ 0.069M	\$ 0.093M	\$ 0.162M	\$ 0.239M	\$ 0.240M	\$ 0.668M	\$ 0.270M	\$ 0.144M	\$ 0.111M	\$ -	\$ -	\$ 2.187M	\$ 1.000M	\$ 1.904M

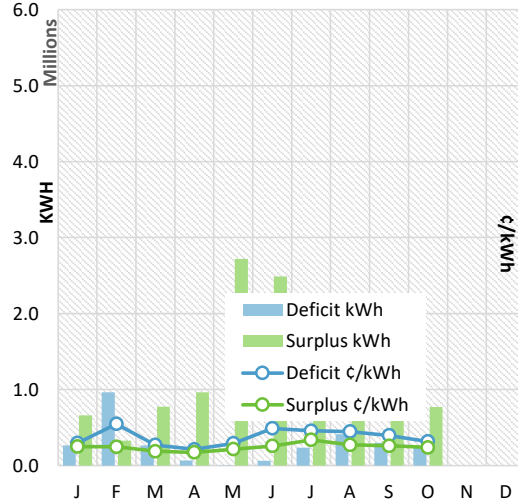
* Participant Contribution, Year End Settlement and Interest excluded from Revenues



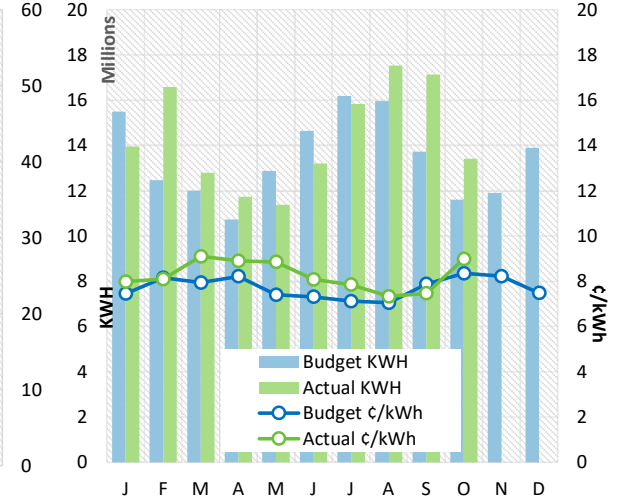
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

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Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

CUSTOMER COUNT

Residential	5,966	5,962	5,983	5,993	6,016	5,976	5,988	6,001	5,991	5,983	5,986
Commercial	950	954	953	955	953	962	958	960	961	963	957
Industrial	1	1	1	1	1	1	1	1	1	1	1
City	55	55	55	54	54	53	53	53	53	53	54
Total	6,972	6,972	6,992	7,003	7,024	6,992	7,000	7,015	7,006	7,000	6,998
Year-Over-Year Δ	1.48%	1.18%	1.25%	1.26%	1.05%	0.82%	1.00%	0.99%	0.73%	0.72%	

KWH

Residential	6.373M	8.367M	7.442M	5.607M	4.834M	4.750M	6.396M	7.688M	7.485M	6.334M	65.278M
Commercial	5.039M	5.644M	5.848M	5.224M	4.993M	5.610M	6.344M	7.996M	7.740M	7.173M	61.612M
Industrial	0.219M	0.208M	0.257M	0.222M	0.278M	0.254M	0.296M	0.399M	0.371M	0.321M	2.826M
Other	-	-	-	-	-	-	-	-	-	-	-
City	0.508M	0.582M	0.590M	0.537M	0.522M	0.567M	0.555M	0.627M	0.636M	0.607M	5.731M
Total	12.139M	14.801M	14.137M	11.590M	10.627M	11.181M	13.591M	16.711M	16.233M	14.437M	135.447M
Year-Over-Year Δ	-6.76%	5.37%	8.93%	7.23%	-3.44%	1.68%	9.29%	15.50%	-0.56%	1.54%	

REVENUE

Residential	\$ 0.701M	\$ 0.890M	\$ 0.802M	\$ 0.627M	\$ 0.627M	\$ 0.617M	\$ 0.843M	\$ 1.022M	\$ 0.993M	\$ 0.832M	\$ 7.954M
Commercial	\$ 0.659M	\$ 0.724M	\$ 0.747M	\$ 0.680M	\$ 0.670M	\$ 0.727M	\$ 0.799M	\$ 0.949M	\$ 0.933M	\$ 0.872M	\$ 7.761M
Industrial	\$ 0.025M	\$ 0.025M	\$ 0.028M	\$ 0.026M	\$ 0.029M	\$ 0.028M	\$ 0.030M	\$ 0.037M	\$ 0.035M	\$ 0.032M	\$ 0.295M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.001M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.000M	\$ 0.004M
City	\$ 0.049M	\$ 0.056M	\$ 0.056M	\$ 0.051M	\$ 0.050M	\$ 0.054M	\$ 0.053M	\$ 0.060M	\$ 0.061M	\$ 0.058M	\$ 0.549M
Total	\$ 1.435M	\$ 1.695M	\$ 1.633M	\$ 1.384M	\$ 1.378M	\$ 1.427M	\$ 1.726M	\$ 2.068M	\$ 2.024M	\$ 1.794M	\$ 16.563M
Year-Over-Year Δ	-6.20%	3.56%	6.77%	5.00%	-3.02%	1.13%	9.24%	12.90%	-0.28%	0.54%	

SALES STATISTICS

[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)

YTD

AVERAGE KWH/CUSTOMER

Residential	1,068	1,403	1,244	936	804	795	1,068	1,281	1,249	1,059	1,091
Commercial	5,304	5,916	6,137	5,470	5,239	5,832	6,623	8,329	8,054	7,449	6,435
Industrial	218,971	208,229	256,757	222,125	278,045	253,821	296,330	399,467	371,288	321,342	282,638
City	9,236	10,576	10,725	9,937	9,666	10,706	10,464	11,833	12,004	11,458	10,661

AVERAGE \$/CUSTOMER

Residential	\$118	\$149	\$134	\$105	\$104	\$103	\$141	\$170	\$166	\$139	\$133
Commercial	\$694	\$759	\$783	\$712	\$704	\$755	\$834	\$988	\$971	\$906	\$811
Industrial	\$25,436	\$24,750	\$27,852	\$25,640	\$29,214	\$27,668	\$30,382	\$36,785	\$35,152	\$31,860	\$29,474
City	\$884	\$1,013	\$1,027	\$951	\$925	\$1,025	\$1,002	\$1,133	\$1,150	\$1,097	\$1,021

AVERAGE \$/KWH

Residential	\$0.1100	\$0.1064	\$0.1078	\$0.1118	\$0.1298	\$0.1299	\$0.1318	\$0.1329	\$0.1327	\$0.1313	\$0.1224
Commercial	\$0.1309	\$0.1283	\$0.1277	\$0.1302	\$0.1343	\$0.1295	\$0.1260	\$0.1187	\$0.1206	\$0.1216	\$0.1268
Industrial	\$0.1162	\$0.1189	\$0.1085	\$0.1154	\$0.1051	\$0.1090	\$0.1025	\$0.0921	\$0.0947	\$0.0991	\$0.1061
City	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0958	\$0.0958	\$0.0957	\$0.0957
Average	\$0.1132	\$0.1123	\$0.1099	\$0.1133	\$0.1162	\$0.1160	\$0.1140	\$0.1098	\$0.1109	\$0.1120	\$0.1128

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
POWER SUPPLY COSTS					
MEAG Project Power	\$ 983,884	\$ 989,065	\$ 9,854,777	\$ 9,379,238	\$ 11,638,974
Transmission	112,577	128,308	1,119,919	1,238,752	1,359,441
Supplemental	72,515	35,283	464,484	1,143,187	454,488
SEPA	58,506	52,432	572,980	535,290	689,868
Other Adjustments	(22,112)	890	(268,275)	8,993	(266,495)
TOTAL POWER SUPPLY COSTS	\$ 1,205,370	\$ 1,205,978	\$ 11,743,885	\$ 12,305,460	\$ 13,876,276
AS BUDGET	968,696	911,077	10,351,733	10,376,539	12,196,006
% ACTUAL TO BUDGET	124.43%	132.37%	113.45%	118.59%	113.78%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	31,466	32,724	36,509	40,520	36,509
Non-Coincident Peak (NCP)	31,786	32,804	40,654	40,520	40,654
CP (BUDGET)	25,834	26,580	33,253	33,307	33,253
NCP (BUDGET)	27,014	27,586	34,195	34,047	34,195

Energy (KWH)

MEAG Energy	11,370,097	12,463,921	132,823,880	122,918,912	157,467,732
Supplemental Purchases (or sales)	961,114	(237,642)	(1,077,015)	(1,073,663)	(4,392,446)
SEPA Energy	1,085,352	829,389	11,741,975	12,171,898	13,297,800
Total Energy (KWH)	13,416,563	13,055,668	143,488,839	134,017,148	166,373,085
AS BUDGET	11,607,000	11,769,000	135,648,000	135,338,000	161,066,000
% ACTUAL TO BUDGET	115.59%	110.93%	105.78%	99.02%	103.29%

CP Load Factor	59.22%	55.41%	44.87%	37.76%	52.02%
NCP Load Factor	58.62%	55.28%	40.29%	37.76%	46.72%
% Supplemental	7.16%	1.79%	0.74%	0.79%	2.57%

UNIT COSTS (¢/kWh)

Bulk Power	8.9887	9.1876	8.4112	9.2933	8.5232
Supplemental	7.5449	14.8472	43.1269	106.4754	10.3470
SEPA Energy	5.3905	6.3217	4.8798	4.3978	5.1878
MEAG Total	8.9842	9.2372	8.1845	9.1820	8.3405

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

**MOST RECENT
12-MONTH****Oct 2024****Oct 2023****FY2024 YTD****FY2023 YTD****SALES REVENUES**

ELECTRIC SALES	\$	1,794,018	\$	1,750,662	\$	16,557,347	\$	15,720,294	\$	19,085,879
SALES REVENUES (ACTUAL)	\$	1,794,018	\$	1,750,662	\$	16,557,347	\$	15,720,294	\$	19,085,879
AS BUDGET	\$	1,541,667	\$	1,641,667	\$	15,416,667	\$	16,416,667		Not Applicable
% ACTUAL TO BUDGET		116.37%		106.64%		107.40%		95.76%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		34,913		34,605		347,682		348,194		416,986
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		10,017		484		32,996		132,436		146,577
CONTRIBUTED CAPITAL		-		63,379		3,022		106,200		31,264
SALE OF FIXED ASSETS		-		-		-		10,000		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		22,283		45,243		211,307		238,909		244,561
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		1,120		-		8,826		-		9,658
OTHER REVENUES (ACTUAL)	\$	68,333	\$	143,710	\$	603,833	\$	835,740	\$	849,045
AS BUDGET	\$	67,097	\$	54,444	\$	670,973	\$	544,444		Not Applicable
% ACTUAL TO BUDGET		101.84%		263.96%		89.99%		153.50%		Not Applicable

TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,862,351	\$	1,894,373	\$	17,161,181	\$	16,556,033	\$	19,934,925
AS BUDGET	\$	1,608,764	\$	1,696,111	\$	16,087,639	\$	16,961,111		Not Applicable
% ACTUAL TO BUDGET		115.76%		111.69%		106.67%		97.61%		Not Applicable

TOTAL EXCLUDED	\$	111,107	\$	149,412	\$	2,187,401	\$	1,903,575	\$	2,843,121
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Note on Interest/YES/Participant Contribution: excluded from revenues

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 142,264	\$ 76,479	\$ 858,750	\$ 955,449	\$ 1,013,236
Benefits	45,539	23,709	339,493	284,360	389,672
PERSONNEL (ACTUAL)	\$ 187,802	\$ 100,187	\$ 1,198,244	\$ 1,239,809	\$ 1,402,908
AS BUDGET	\$ 119,493	\$ 125,077	\$ 1,194,930	\$ 1,250,769	Not Applicable
% ACTUAL TO BUDGET	157.17%	80.10%	100.28%	99.12%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 395	\$ 683	\$ 559
Landfill Fees	-	-	-	-	-
Holiday Event	4,726	-	4,726	-	6,785
Maintenance Contracts	246	327	24,038	9,991	25,210
Rents/Leases	266	624	3,001	4,080	3,459
Repairs & Maintenance (Outside)	2,285	10,470	63,890	74,248	91,906
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	3,002	2,282	18,602	18,517	22,319
Postage	-	-	-	26	-
Public Relations	-	-	-	-	-
Mkt Expense	-	-	-	-	-
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	(30)	4,453	8,737	5,088
Vehicle Tag & Title Fee	-	-	22	142	53
Ga Dept Rev Fee	-	-	-	-	824
Fees	-	-	-	-	-
Training & Ed	525	500	7,828	4,949	7,828
Contract Labor	59,283	82,055	533,668	472,421	655,560
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 70,332	\$ 96,229	\$ 660,622	\$ 594,579	\$ 819,622
AS BUDGET	\$ 72,113	\$ 69,952	\$ 721,125	\$ 699,521	Not Applicable
% ACTUAL TO BUDGET	97.53%	137.56%	91.61%	85.00%	Not Applicable

SUPPLIES

Office Supplies	-	807	1,296	2,384	1,429
Furniture <5001	-	-	-	-	-
Postage	-	-	-	-	-
Auto Parts	266	202	1,644	1,504	1,644
Construction Materials	-	-	-	-	38
Damage Claims	-	80	2,108	739	2,307
Sponsorships/Donations	-	-	-	-	-
Expendable Fluids	-	-	22	302	22
Safety/Medical Supplies	-	-	-	-	-
Tires	-	1,602	4,399	4,477	5,114

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
Uniform Expense	-	-	17,811	17,535	17,811
Janitorial	200	258	1,786	2,594	2,326
Computer Equipment	-	500	172	8,198	172
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	851	707	14,728	15,367	18,437
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	3,094	4,419	27,409	33,080	34,936
Food	149	115	4,786	2,010	10,844
Sm Tool & Min Equip	232	3,278	33,267	57,450	36,573
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	791	286	27,729	7,965	52,273
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,205,370	1,205,978	11,691,683	12,252,914	12,030,261
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,270,886	\$ 1,272,039	\$ 12,296,027	\$ 12,882,974	\$ 12,812,343
AS BUDGET	\$ 1,070,142	\$ 1,039,146	\$ 10,701,424	\$ 10,391,458	Not Applicable
% ACTUAL TO BUDGET	118.76%	122.41%	114.90%	123.98%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease	\$ 259	\$ -	\$ 2,601	\$ -	\$ 4,533
Depr Exp	\$ 45,850	\$ 41,205	\$ 456,030	\$ 393,267	\$ 498,496
CAPITAL OUTLAY (ACTUAL)	\$ 46,109	\$ 41,205	\$ 458,630	\$ 393,267	\$ 503,029
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 101,788	\$ 77,131	\$ 943,992	\$ 808,281	\$ 1,095,656
TRANSFER TO GF	119,172	117,218	939,018	917,703	1,093,165
TRANSFER TO CIP	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 220,960	\$ 194,349	\$ 1,883,010	\$ 1,725,985	\$ 2,188,821
AS BUDGET	\$ 268,993	\$ 274,472	\$ 2,689,930	\$ 2,744,717	Not Applicable
% ACTUAL TO BUDGET	82.14%	70.81%	70.00%	62.88%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,796,089	\$ 1,704,010	\$ 16,496,533	\$ 16,836,614	\$ 17,726,724
AS BUDGET	\$ 1,530,741	\$ 1,508,647	\$ 15,307,409	\$ 15,086,465	Not Applicable
% ACTUAL TO BUDGET	117.33%	112.95%	107.77%	111.60%	Not Applicable

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2024 | FY 2024



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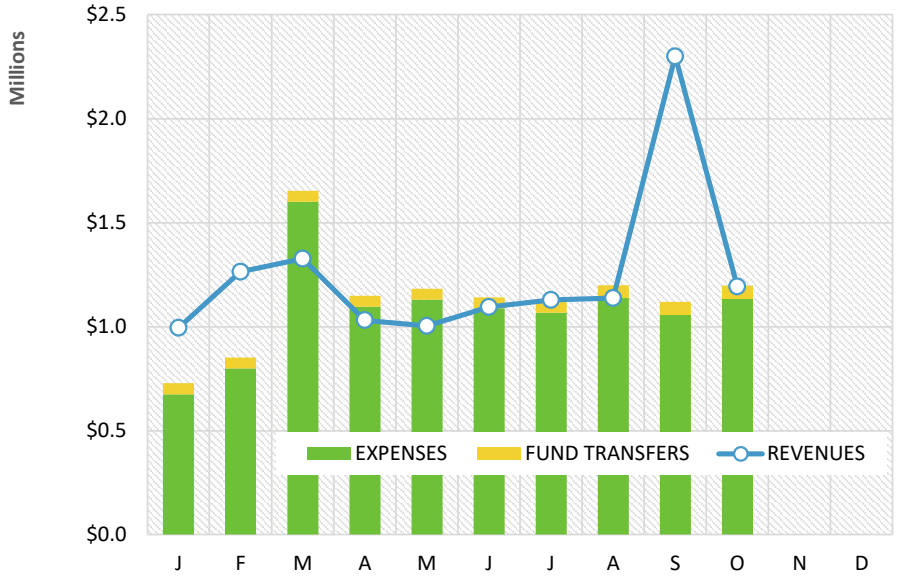
CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 0.994M	\$ 1.264M	\$ 1.327M	\$ 1.031M	\$ 1.004M	\$ 1.095M	\$ 1.129M	\$ 1.137M	\$ 2.300M	\$ 1.193M			\$ 12.474M	\$ 14.137M	\$ 10.822M
PERSONNEL COSTS	\$ 0.253M	\$ 0.276M	\$ 0.339M	\$ 0.256M	\$ 0.278M	\$ 0.255M	\$ 0.250M	\$ 0.305M	\$ 0.230M	\$ 0.303M			\$ 2.745M	\$ 3.215M	\$ 2.498M
CONTRACTED SVC	\$ 0.034M	\$ 0.043M	\$ 0.077M	\$ 0.059M	\$ 0.096M	\$ 0.070M	\$ 0.071M	\$ 0.076M	\$ 0.085M	\$ 0.107M			\$ 0.718M	\$ 1.409M	\$ 0.758M
SUPPLIES	\$ 0.110M	\$ 0.189M	\$ 0.237M	\$ 0.212M	\$ 0.195M	\$ 0.263M	\$ 0.210M	\$ 0.223M	\$ 0.219M	\$ 0.169M			\$ 2.026M	\$ 2.507M	\$ 1.845M
CAPITAL OUTLAY	\$ 0.225M	\$ 0.238M	\$ 0.322M	\$ 0.324M	\$ 0.315M	\$ 0.254M	\$ 0.287M	\$ 0.280M	\$ 0.265M	\$ 0.299M			\$ 2.807M	\$ 2.850M	\$ 1.748M
FUND TRANSFERS	\$ 0.054M	\$ 0.053M	\$ 0.053M	\$ 0.053M	\$ 0.053M	\$ 0.053M	\$ 0.057M	\$ 0.061M	\$ 0.064M	\$ 0.064M			\$ 0.565M	\$ 1.793M	\$ 0.577M
DEPRECIATION	\$ -	\$ -	\$ 0.574M	\$ 0.192M	\$ 0.193M	\$ 0.193M	\$ 0.193M	\$ 0.193M	\$ 0.193M	\$ 0.193M			\$ 1.924M	\$ -	\$ 1.183M
EXPENSES	\$ 0.675M	\$ 0.799M	\$ 1.602M	\$ 1.096M	\$ 1.130M	\$ 1.089M	\$ 1.067M	\$ 1.138M	\$ 1.056M	\$ 1.134M			\$ 10.785M	\$ 11.773M	\$ 8.609M
MARGIN	\$ 0.318M	\$ 0.465M	\$ (0.275M)	\$ (0.065M)	\$ (0.125M)	\$ 0.006M	\$ 0.062M	\$ (0.001M)	\$ 1.244M	\$ 0.059M			\$ 1.688M	\$ 2.363M	\$ 2.213M

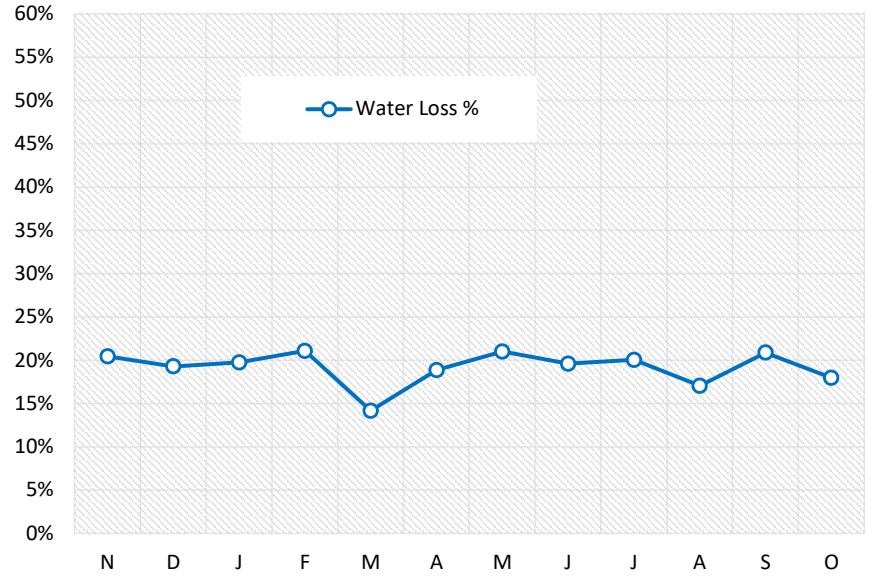
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REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

CUSTOMER COUNT - WATER

Residential	9,237	9,230	9,227	9,267	9,314	9,279	9,285	9,274	9,304	9,299	9,272
Commercial	1,009	1,006	1,042	1,012	1,012	1,016	1,008	1,011	1,019	1,026	1,016
Industrial	1	1	1	1	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1	1	1	1	1
Residential Sprinkler	560	559	555	556	562	563	564	567	568	570	562
Commercial Sprinkler	94	98	94	93	95	95	95	95	95	95	95
Loganville	1	1	1	1	1	1	1	1	1	1	1
Total	10,903	10,896	10,921	10,931	10,986	10,956	10,955	10,950	10,989	10,993	10,948
YOY Δ	-4.47%	-4.65%	-4.49%	-4.50%	-4.34%	-4.71%	-4.84%	-5.11%	-4.91%	-4.75%	

KGALLONS - WATER

Residential	36,203	36,278	35,933	35,302	36,857	38,817	46,565	47,213	45,239	44,778	403,185
Commercial	12,702	12,678	14,723	13,729	11,320	16,161	17,514	22,216	20,275	18,625	159,943
Industrial	2,047	2,555	3,043	3,423	3,395	3,034	1,892	1,815	2,073	1,680	24,957
Water Authority	-	2	3	20	12	116	7	122	34	39	355
Loganville	32,761	32,688	30,666	33,036	31,923	33,056	33,052	39,044	39,173	37,180	342,577
Total	83,712	84,201	84,368	85,509	83,507	91,184	99,030	110,411	106,794	102,301	931,017
YOY Δ	-10.65%	-6.45%	1.79%	0.65%	-2.50%	2.38%	6.17%	13.28%	9.58%	5.24%	

REVENUE - WATER

Residential	\$ 0.319M	\$ 0.317M	\$ 0.317M	\$ 0.310M	\$ 0.322M	\$ 0.336M	\$ 0.397M	\$ 0.410M	\$ 0.389M	\$ 0.386M	\$ 3.502M
Commercial	\$ 0.096M	\$ 0.095M	\$ 0.107M	\$ 0.101M	\$ 0.101M	\$ 0.121M	\$ 0.127M	\$ 0.157M	\$ 0.146M	\$ 0.139M	\$ 1.189M
Industrial	\$ 0.008M	\$ 0.010M	\$ 0.012M	\$ 0.014M	\$ 0.014M	\$ 0.012M	\$ 0.008M	\$ 0.008M	\$ 0.009M	\$ 0.007M	\$ 0.103M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.000M	\$ 0.001M	\$ 0.000M	\$ 0.000M	\$ 0.003M
Loganville	\$ 0.121M	\$ 0.121M	\$ 0.114M	\$ 0.122M	\$ 0.118M	\$ 0.122M	\$ 0.122M	\$ 0.142M	\$ 0.143M	\$ 0.136M	\$ 1.259M
Total	\$ 0.544M	\$ 0.543M	\$ 0.551M	\$ 0.547M	\$ 0.555M	\$ 0.592M	\$ 0.653M	\$ 0.717M	\$ 0.686M	\$ 0.668M	\$ 6.056M
YOY Δ	-7.30%	-5.93%	3.42%	2.46%	1.11%	1.83%	6.78%	12.80%	6.73%	3.88%	

RETAIL SALES REPORT

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024 YTD

CUSTOMER COUNT - SEWER

Residential	7,014	7,019	7,037	7,049	7,076	7,056	7,059	7,074	7,063	7,048	7,050
Commercial	843	820	841	842	843	853	847	847	850	850	844
Water Authority	1	1	1	1	1	1	1	1	1	1	1
Total	7,858	7,840	7,879	7,892	7,920	7,910	7,907	7,922	7,914	7,899	7,894

YOY Δ 0.99% 0.50% 0.97% 1.06% 0.97% 0.89% 0.97% 1.01% 0.85% 0.68%

KGALLONS - SEWER

Residential	36,203	36,278	35,933	35,302	36,857	38,817	46,565	47,213	45,239	44,778	403,185
Commercial	12,702	12,678	14,723	13,729	11,320	16,161	17,514	22,216	20,275	18,625	159,943
Water Authority	-	2	3	20	12	116	7	122	34	39	355
Total	48,905	48,958	50,659	49,051	48,189	55,094	64,086	69,551	65,548	63,442	563,483

YOY Δ -0.76% -7.02% 7.06% 7.11% -3.71% 1.03% 10.54% 12.59% 3.38% 0.89%

REVENUE - SEWER

Residential	\$ 0.220M	\$ 0.220M	\$ 0.221M	\$ 0.220M	\$ 0.221M	\$ 0.222M	\$ 0.237M	\$ 0.234M	\$ 0.235M	\$ 0.233M	\$ 2.262M
Commercial	\$ 0.128M	\$ 0.129M	\$ 0.139M	\$ 0.138M	\$ 0.130M	\$ 0.151M	\$ 0.149M	\$ 0.155M	\$ 0.162M	\$ 0.166M	\$ 1.448M
Water Authority	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.001M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.016M
Total	\$ 0.349M	\$ 0.351M	\$ 0.362M	\$ 0.359M	\$ 0.353M	\$ 0.374M	\$ 0.387M	\$ 0.391M	\$ 0.399M	\$ 0.401M	\$ 3.726M

YOY Δ -5.25% -8.36% 0.88% 2.23% -2.82% -0.08% 4.25% 5.23% 1.74% 3.97%

SALES STATISTICS

[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)
[YTD](#)

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	4	5	5	5	5	4
Commercial	13	13	14	14	11	16	17	22	20	18	16
Industrial	2,047	2,555	3,043	3,423	3,395	3,034	1,892	1,815	2,073	1,680	2,496
Water Authority	-	2	3	20	12	116	7	122	34	39	36
Loganville	32,761	32,688	30,666	33,036	31,923	33,056	33,052	39,044	39,173	37,180	34,258

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$34	\$33	\$35	\$36	\$43	\$44	\$42	\$42	\$38
Commercial	\$95	\$94	\$103	\$100	\$100	\$119	\$126	\$155	\$143	\$135	\$117
Industrial	\$8,439	\$10,491	\$12,462	\$13,998	\$13,885	\$12,426	\$7,812	\$7,501	\$8,534	\$6,956	\$10,250
Water Authority	\$169	\$177	\$181	\$250	\$217	\$637	\$197	\$662	\$306	\$326	\$312
Loganville	\$120,903	\$120,659	\$113,843	\$121,830	\$118,079	\$121,899	\$121,885	\$142,079	\$142,513	\$135,765	\$125,945

AVERAGE \$/KGALLON (WATER)

Residential	\$8.81	\$8.73	\$8.83	\$8.78	\$8.73	\$8.64	\$8.53	\$8.68	\$8.60	\$8.62	\$8.70
Commercial	\$7.53	\$7.49	\$7.26	\$7.37	\$8.94	\$7.49	\$7.23	\$7.07	\$7.19	\$7.44	\$7.50
Industrial	\$4.12	\$4.11	\$4.10	\$4.09	\$4.09	\$4.10	\$4.13	\$4.13	\$4.12	\$4.14	\$4.11
Water Authority	\$0.00	\$88.42	\$60.29	\$12.48	\$18.10	\$5.49	\$28.15	\$5.42	\$9.00	\$8.37	\$23.57
Loganville	\$3.69	\$3.69	\$3.71	\$3.69	\$3.70	\$3.69	\$3.69	\$3.64	\$3.64	\$3.65	\$3.68
Average	\$5.1155	\$27.1855	\$20.1186	\$8.1795	\$9.9635	\$6.4315	\$12.0071	\$6.3271	\$7.2280	\$7.1431	\$10.97

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	7	7	6	6	6
Commercial	15	15	18	16	13	19	21	26	24	22	19
Water Authority	-	2	3	20	12	116	7	122	34	39	36

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$31	\$31	\$31	\$31	\$31	\$31	\$34	\$33	\$33	\$33	\$32
Commercial	\$151	\$158	\$166	\$164	\$154	\$177	\$176	\$183	\$191	\$196	\$172
Water Authority	\$1,615	\$1,855	\$1,546	\$1,492	\$1,626	\$1,546	\$1,668	\$1,663	\$1,551	\$1,754	\$1,632

AVERAGE \$/KGALLON (SEWER)

Residential	\$6.07	\$6.07	\$6.15	\$6.22	\$6.00	\$5.72	\$5.08	\$4.95	\$5.19	\$5.20	\$5.67
Commercial	\$10.05	\$10.20	\$9.46	\$10.04	\$11.48	\$9.33	\$8.52	\$6.98	\$8.00	\$8.94	\$9.30
Water Authority	\$0.00	\$927.42	\$515.23	\$74.62	\$135.47	\$13.33	\$238.33	\$13.63	\$45.62	\$44.96	\$200.86
Average	\$5.37	\$314.56	\$176.95	\$30.29	\$50.98	\$9.46	\$83.97	\$8.52	\$19.60	\$19.70	\$71.9417

**MOST RECENT
12-MONTH**

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
SALES REVENUES					
WATER SALES	\$ 660,998	\$ 629,924	\$ 6,017,163	\$ 5,840,712	\$ 7,135,522
STORMWATER PLAN REVIEW FEES	\$ 300	\$ -	\$ 3,977	\$ 2,300	\$ 4,627
SEWER SALES	\$ 395,384	\$ 375,902	\$ 3,688,722	\$ 3,655,232	\$ 4,393,086
SALES REVENUES (ACTUAL)	\$ 1,056,682	\$ 1,005,826	\$ 9,709,862	\$ 9,498,244	\$ 11,533,235
AS BUDGET	\$ 975,000	\$ 991,667	\$ 9,750,000	\$ 9,916,667	Not Applicable
% ACTUAL TO BUDGET	108.38%	101.43%	99.59%	95.78%	Not Applicable

OTHER REVENUES

WATER

GEFA PRINCIPAL FORGIVENESS	\$ -	\$ -	\$ 26,409	\$ -	\$ -
OP REVENUE	\$ 451	\$ 316	\$ 3,253	\$ 3,247	\$ 328
MISC REVENUE	\$ 5,752	\$ 5,589	\$ 63,005	\$ 53,800	\$ 5,764
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 41,018	\$ 15,725	\$ 519,097	\$ 314,027	\$ 20,200
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAP - OTHER UTILIT	\$ -	\$ -	\$ 168,025	\$ 19,691	\$ 18,500
ADMIN ALLOC WATER	\$ 22,283	\$ 45,243	\$ 211,307	\$ 238,909	\$ 7,956
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 69,504	\$ 66,873	\$ 991,096	\$ 629,674	\$ 52,748

SEWER

OP REVENUE	\$ 16,750	\$ 11,205	\$ 221,398	\$ 222,720	\$ 21,725
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ -
TAP FEES	\$ 24,262	\$ 12,500	\$ 1,254,762	\$ 203,111	\$ 6,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ 31,500	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 22,283	\$ 45,243	\$ 211,307	\$ 238,909	\$ 7,956
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRIBUTED CAPITAL - SEWAGE	\$ -	\$ -	\$ 81,421	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 67,295	\$ 68,948	\$ 1,772,888	\$ 696,240	\$ 35,681

OTHER REVENUES (TOTAL)	\$ 136,799	\$ 135,820	\$ 2,763,984	\$ 1,325,915	\$ 88,429
AS BUDGET	\$ 196,278	\$ 118,089	\$ 1,962,778	\$ 1,180,889	Not Applicable
% ACTUAL TO BUDGET	69.70%	115.02%	140.82%	112.28%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,193,481	\$ 1,141,646	\$ 12,473,846	\$ 10,824,159	\$ 11,621,664
AS BUDGET	\$ 1,171,278	\$ 1,109,756	\$ 11,712,778	\$ 11,097,556	Not Applicable
% ACTUAL TO BUDGET	101.90%	102.87%	106.50%	97.54%	Not Applicable

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL	\$ 302,583	\$ 222,856	\$ 2,745,490	\$ 2,498,925	\$ 3,217,940
CONTRACTED SERVICES	\$ 107,307	\$ 78,093	\$ 718,130	\$ 756,875	\$ 874,659
SUPPLIES	\$ 168,656	\$ 211,946	\$ 2,026,271	\$ 1,847,139	\$ 2,451,508
CAPITAL OUTLAY	\$ 298,872	\$ 252,168	\$ 2,807,324	\$ 2,562,039	\$ 3,291,764
FUND TRANSFERS	\$ 63,654	\$ 61,003	\$ 564,520	\$ 576,960	\$ 662,870
DEPRECIATION	\$ 193,070	\$ 206,180	\$ 1,923,730	\$ 2,053,599	\$ 2,129,966
TOTAL	\$ 1,134,142	\$ 1,032,246	\$ 10,785,466	\$ 10,295,536	\$ 12,628,708

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 51,430	\$ 46,624	\$ 532,971	\$ 533,809	\$ 631,535
PERSONNEL (ACTUAL)	\$ 80,787	\$ 63,784	\$ 777,147	\$ 735,251	\$ 915,645
AS BUDGET	\$ 73,544	\$ 69,264	\$ 735,438	\$ 692,635	Not Applicable
% ACTUAL TO BUDGET	109.85%	92.09%	105.67%	106.15%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 27,684	\$ 31,103	\$ 200,913	\$ 248,583	\$ 260,836
AS BUDGET	\$ 31,588	\$ 27,788	\$ 315,875	\$ 277,875	Not Applicable
% ACTUAL TO BUDGET	87.64%	111.93%	63.61%	89.46%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 93,826	\$ 75,375	\$ 896,361	\$ 828,675	\$ 1,083,745
AS BUDGET	\$ 88,733	\$ 79,108	\$ 887,333	\$ 791,083	Not Applicable
% ACTUAL TO BUDGET	105.74%	95.28%	101.02%	104.75%	Not Applicable
CAPITAL OUTLAY					
Amortization	\$ (9,408)	\$ (9,408)	\$ (114,157)	\$ (114,157)	\$ (139,665)
Admin Allocation - Water Treatment	\$ 101,788	\$ 77,131	\$ 943,992	\$ 808,281	\$ 1,095,656
Interest Expense	\$ 105,870	\$ 107,174	\$ 1,061,979	\$ 1,075,134	\$ 1,275,673
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 198,250	\$ 174,897	\$ 1,891,814	\$ 1,769,258	\$ 2,231,664
AS BUDGET	\$ 93,352	\$ 88,075	\$ 933,515	\$ 880,752	Not Applicable
% ACTUAL TO BUDGET	212.37%	198.58%	202.65%	200.88%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 101,979	\$ 111,927	\$ 1,012,019	\$ 1,117,434	\$ 1,124,003
AS BUDGET	\$ 101,979	\$ 111,927	\$ 1,012,019	\$ 1,117,434	\$ 1,124,003
% ACTUAL TO BUDGET	100.00%	100.00%	100.00%	100.00%	100.00%
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 39,850	\$ 37,705	\$ 345,873	\$ 350,911	\$ 406,721
AS BUDGET	\$ 90,400	\$ 93,605	\$ 903,997	\$ 936,053	Not Applicable
% ACTUAL TO BUDGET	44.08%	40.28%	38.26%	37.49%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 84,193	\$ 56,251	\$ 707,233	\$ 614,991	\$ 819,297
AS BUDGET	\$ 71,164	\$ 68,493	\$ 711,635	\$ 684,932	Not Applicable
% ACTUAL TO BUDGET	118.31%	82.13%	99.38%	89.79%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 22,605	\$ 4,999	\$ 96,826	\$ 48,646	\$ 105,665
AS BUDGET	\$ 17,083	\$ 18,817	\$ 170,833	\$ 188,167	Not Applicable
% ACTUAL TO BUDGET	132.32%	26.57%	56.68%	25.85%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 19,971	\$ 51,684	\$ 341,669	\$ 248,435	\$ 403,632
AS BUDGET	\$ 34,129	\$ 34,521	\$ 341,292	\$ 345,208	Not Applicable
% ACTUAL TO BUDGET	58.51%	149.72%	100.11%	71.97%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)	\$ 669,144	\$ 607,725	\$ 6,269,857	\$ 5,962,185	\$ 7,351,207
AS BUDGET	\$ 499,992	\$ 479,671	\$ 4,999,918	\$ 4,796,706	Not Applicable
% ACTUAL TO BUDGET	133.83%	126.70%	125.40%	124.30%	Not Applicable

Oct 2024 Oct 2023 FY2024 YTD FY2023 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	37,188	\$	27,222	\$	312,552	\$	280,425	\$	368,542
AS BUDGET	\$	30,504	\$	29,531	\$	305,043	\$	295,308		Not Applicable
% ACTUAL TO BUDGET		121.91%		92.18%		102.46%		94.96%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	2,150	\$	13,264	\$	17,907	\$	76,700	\$	33,896
AS BUDGET	\$	5,288	\$	3,928	\$	52,875	\$	39,278		Not Applicable
% ACTUAL TO BUDGET		40.66%		337.70%		33.87%		195.27%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	1,112	\$	9,597	\$	48,530	\$	39,416	\$	62,119
AS BUDGET	\$	88,733	\$	79,108	\$	887,333	\$	791,083		Not Applicable
% ACTUAL TO BUDGET		1.25%		12.13%		5.47%		4.98%		Not Applicable

CAPITAL OUTLAY

Amortization	\$	(4,557)	\$	(4,557)	\$	(65,696)	\$	(65,696)	\$	(81,518)
Admin Alloc - Adm Exp	\$	101,788	\$	77,131	\$	943,992	\$	808,281	\$	1,095,656
Interest Expense	\$	3,391	\$	4,697	\$	37,214	\$	50,195	\$	45,962
Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	100,622	\$	77,271	\$	915,510	\$	792,781	\$	1,060,100
AS BUDGET	\$	144,187	\$	137,476	\$	1,441,866	\$	1,374,762		Not Applicable
% ACTUAL TO BUDGET		69.79%		56.21%		63.49%		57.67%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	7,424	\$	6,587	\$	71,173	\$	65,867	\$	77,760
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SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	23,805	\$	23,298	\$	218,647	\$	226,049	\$	256,149
AS BUDGET	\$	58,993	\$	59,438	\$	589,933	\$	594,384		Not Applicable
% ACTUAL TO BUDGET		40.35%		39.20%		37.06%		38.03%		Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	83,667	\$	87,666	\$	840,537	\$	870,299	\$	928,203
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SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	49,096	\$	37,058	\$	456,547	\$	426,064	\$	535,661
AS BUDGET	\$	45,694	\$	43,591	\$	456,943	\$	435,913		Not Applicable
% ACTUAL TO BUDGET		107.44%		85.01%		99.91%		97.74%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	9,911	\$	6,377	\$	57,025	\$	63,868	\$	69,624
AS BUDGET	\$	11,965	\$	8,298	\$	119,646	\$	82,979		Not Applicable
% ACTUAL TO BUDGET		82.84%		76.85%		47.66%		76.97%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	3,150	\$	8,608	\$	117,401	\$	97,641	\$	135,469
AS BUDGET	\$	10,679	\$	11,421	\$	106,792	\$	114,208		Not Applicable
% ACTUAL TO BUDGET		29.50%		75.37%		109.93%		85.49%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	51,318	\$	38,541	\$	492,011	\$	442,193	\$	578,796
AS BUDGET	\$	46,937	\$	43,916	\$	469,372	\$	439,158		Not Applicable
% ACTUAL TO BUDGET		109.33%		87.76%		104.82%		100.69%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	44,957	\$	22,350	\$	345,459	\$	319,077	\$	404,639
AS BUDGET	\$	51,454	\$	65,504	\$	514,542	\$	655,042		Not Applicable
% ACTUAL TO BUDGET		87.37%		34.12%		67.14%		48.71%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	50,597	\$	66,682	\$	622,309	\$	632,973	\$	766,542
AS BUDGET	\$	69,521	\$	67,717	\$	695,208	\$	677,167		Not Applicable
% ACTUAL TO BUDGET		72.78%		98.47%		89.51%		93.47%		Not Applicable

TOTAL EXPENSES (ACTUAL)	\$	464,998	\$	424,520	\$	4,515,608	\$	4,333,351	\$	5,277,501
AS BUDGET	\$	563,955	\$	549,928	\$	5,639,553	\$	5,499,283		Not Applicable
% ACTUAL TO BUDGET		82.45%		77.20%		80.07%		78.80%		Not Applicable

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 10/2024 | FY 2024



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	FY 2024	AS BUDGET	FY 2023
REVENUES	\$ 0.624M	\$ 0.810M	\$ 0.669M	\$ 0.557M	\$ 0.283M	\$ 0.232M	\$ 0.209M	\$ 0.172M	\$ 0.179M	\$ 0.217M			\$ 3.952M	\$ 3.848M	\$ 4.191M
PERSONNEL COSTS	\$ 0.067M	\$ 0.071M	\$ 0.083M	\$ 0.064M	\$ 0.072M	\$ 0.071M	\$ 0.067M	\$ 0.083M	\$ 0.063M	\$ 0.079M			\$ 0.720M	\$ 0.724M	\$ 0.657M
CONTRACTED SVC	\$ 0.007M	\$ 0.031M	\$ 0.017M	\$ 0.012M	\$ 0.012M	\$ 0.018M	\$ 0.008M	\$ 0.034M	\$ 0.009M	\$ 0.014M			\$ 0.161M	\$ 0.223M	\$ 0.121M
SUPPLIES	\$ 0.276M	\$ 0.349M	\$ 0.262M	\$ 0.171M	\$ 0.117M	\$ 0.094M	\$ 0.101M	\$ 0.090M	\$ 0.091M	\$ 0.087M			\$ 1.639M	\$ 1.806M	\$ 2.089M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.092M	\$ 0.113M	\$ 0.224M	\$ 0.176M	\$ 0.160M	\$ 0.121M	\$ 0.132M	\$ 0.130M	\$ 0.121M	\$ 0.136M			\$ 1.405M	\$ 1.394M	\$ 1.290M
EXPENSES	\$ 0.442M	\$ 0.565M	\$ 0.586M	\$ 0.423M	\$ 0.361M	\$ 0.305M	\$ 0.308M	\$ 0.337M	\$ 0.284M	\$ 0.316M			\$ 3.925M	\$ 4.146M	\$ 4.157M
MARGIN	\$ 0.182M	\$ 0.245M	\$ 0.084M	\$ 0.134M	\$ (0.078M)	\$ (0.072M)	\$ (0.099M)	\$ (0.165M)	\$ (0.105M)	\$ (0.099M)			\$ 0.027M	\$ (0.298M)	\$ 0.033M

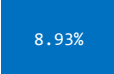
12-MO PURCHASED CCF's



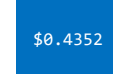
12-MO RETAIL CCF's



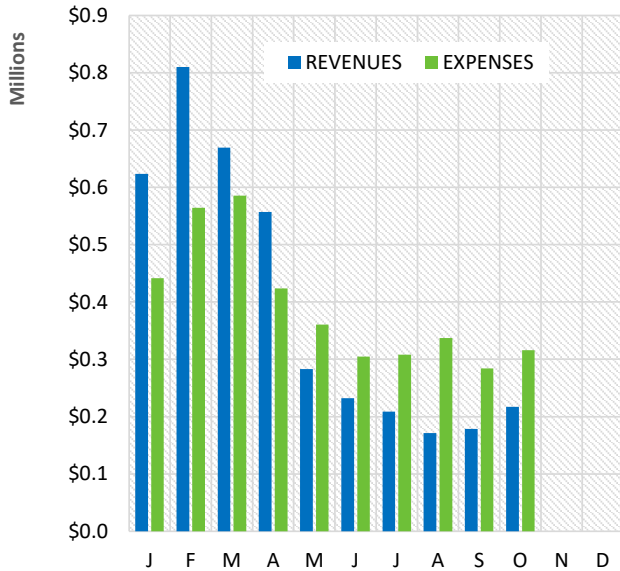
12-MO LINE LOSS



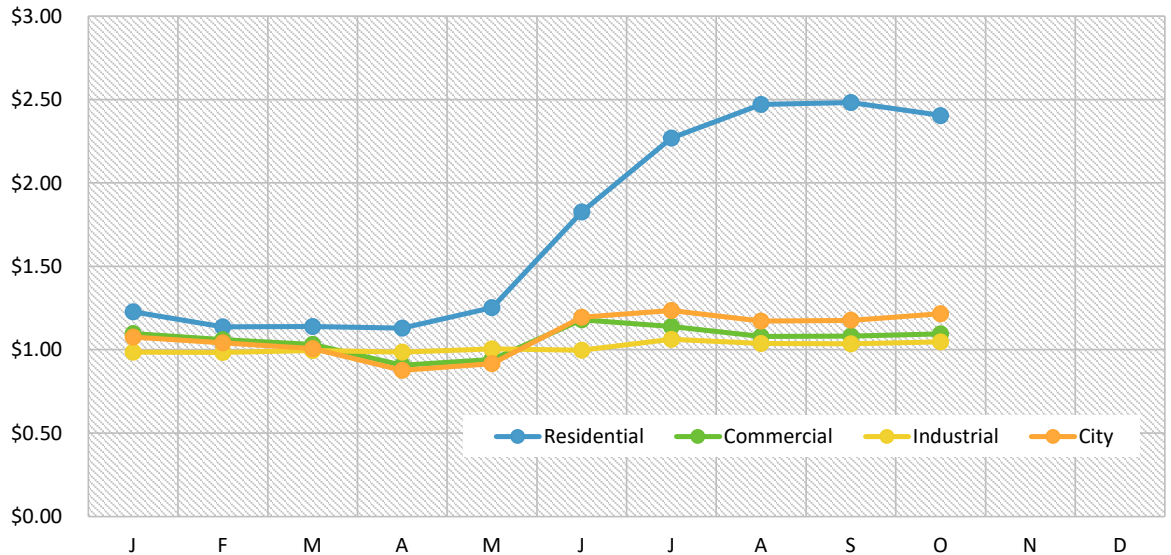
AVERAGE COST PER CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

Jan 2024 Feb 2024 Mar 2024 Apr 2024 May 2024 Jun 2024 Jul 2024 Aug 2024 Sep 2024 Oct 2024 Nov 2024 Dec 2024

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CUSTOMER COUNT

Residential	3,839	3,844	3,854	3,848	3,853	3,847	3,859	3,859	3,861	3,853	3,852
Commercial	598	596	598	598	593	593	592	590	594	593	595
Industrial	6	6	6	6	6	6	6	6	7	7	6
City	19	19	19	19	19	19	19	19	19	19	19
Total	4,464	4,467	4,479	4,473	4,473	4,467	4,478	4,476	4,483	4,474	4,473
Year-Over-Year Δ	2.95%	2.43%	2.47%	2.59%	2.50%	1.85%	2.14%	2.10%	1.72%	1.57%	

CCF

Residential	0.276M	0.393M	0.320M	0.192M	0.108M	0.051M	0.036M	0.030M	0.029M	0.031M	1.466M
Commercial	0.191M	0.258M	0.232M	0.153M	0.111M	0.080M	0.078M	0.064M	0.062M	0.089M	1.319M
Industrial	0.023M	0.026M	0.008M	0.025M	0.005M	0.007M	0.001M	0.002M	0.002M	0.002M	0.102M
City	0.009M	0.014M	0.015M	0.008M	0.005M	0.002M	0.002M	0.001M	0.001M	0.002M	0.059M
Total	0.514M	0.710M	0.596M	0.395M	0.242M	0.150M	0.133M	0.113M	0.109M	0.138M	3.100M
Year-Over-Year Δ	0.55%	20.55%	30.32%	26.95%	-2.17%	-9.09%	4.48%	2.68%	-9.13%	23.10%	

REVENUE

Residential	\$ 0.339M	\$ 0.447M	\$ 0.364M	\$ 0.217M	\$ 0.135M	\$ 0.093M	\$ 0.082M	\$ 0.073M	\$ 0.072M	\$ 0.075M	\$ 1.897M
Commercial	\$ 0.210M	\$ 0.274M	\$ 0.239M	\$ 0.139M	\$ 0.104M	\$ 0.094M	\$ 0.089M	\$ 0.069M	\$ 0.067M	\$ 0.097M	\$ 1.383M
Industrial	\$ 0.023M	\$ 0.026M	\$ 0.008M	\$ 0.025M	\$ 0.005M	\$ 0.007M	\$ 0.001M	\$ 0.002M	\$ 0.003M	\$ 0.002M	\$ 0.101M
Other	\$ 0.013M	\$ 0.016M	\$ 0.019M	\$ 0.012M	\$ 0.010M	\$ 0.010M	\$ 0.014M	\$ 0.013M	\$ 0.012M	\$ 0.012M	\$ 0.130M
City	\$ 0.010M	\$ 0.015M	\$ 0.015M	\$ 0.007M	\$ 0.004M	\$ 0.003M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.061M
Total	\$ 0.595M	\$ 0.778M	\$ 0.645M	\$ 0.399M	\$ 0.259M	\$ 0.206M	\$ 0.188M	\$ 0.159M	\$ 0.155M	\$ 0.189M	\$ 3.573M
Year-Over-Year Δ	-24.61%	-2.82%	5.60%	13.82%	-5.28%	1.35%	7.25%	-0.28%	-8.54%	15.10%	

SALES STATISTICS

[Jan 2024](#)
[Feb 2024](#)
[Mar 2024](#)
[Apr 2024](#)
[May 2024](#)
[Jun 2024](#)
[Jul 2024](#)
[Aug 2024](#)
[Sep 2024](#)
[Oct 2024](#)
[Nov 2024](#)
[Dec 2024](#)

YTD 140

AVERAGE CCF/CUSTOMER

Residential	72	102	83	50	28	13	9	8	7	8	38
Commercial	320	434	388	256	187	134	132	109	105	150	221
Industrial	3,913	4,377	1,326	4,166	794	1,166	232	336	349	288	1,695
City	487	762	763	424	247	127	83	76	73	82	312

AVERAGE \$/CUSTOMER

Residential	\$88	\$116	\$94	\$56	\$35	\$24	\$21	\$19	\$19	\$19	\$49
Commercial	\$351	\$460	\$400	\$232	\$176	\$159	\$150	\$117	\$113	\$164	\$232
Industrial	\$3,854	\$4,309	\$1,319	\$4,102	\$797	\$1,162	\$247	\$348	\$362	\$301	\$1,680
City	\$524	\$793	\$768	\$371	\$226	\$152	\$102	\$89	\$86	\$100	\$321

AVERAGE \$/CCF

Residential	\$1.2263	\$1.1371	\$1.1385	\$1.1301	\$1.2517	\$1.8261	\$2.2684	\$2.4699	\$2.4828	\$2.4044	\$1.7335
Commercial	\$1.0964	\$1.0603	\$1.0314	\$0.9059	\$0.9406	\$1.1801	\$1.1396	\$1.0793	\$1.0809	\$1.0942	\$1.0609
Industrial	\$0.9849	\$0.9844	\$0.9945	\$0.9846	\$1.0041	\$0.9964	\$1.0625	\$1.0370	\$1.0352	\$1.0470	\$1.0131
City	\$1.0753	\$1.0403	\$1.0057	\$0.8754	\$0.9164	\$1.1952	\$1.2339	\$1.1710	\$1.1764	\$1.2163	\$1.0906
Average	\$1.0957	\$1.0555	\$1.0425	\$0.9740	\$1.0282	\$1.2995	\$1.4261	\$1.4393	\$1.4438	\$1.4405	\$1.2245

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 34,982	\$ 34,555	\$ 426,305	\$ 423,630	\$ 518,204
Demand Storage/Peaking Services	\$ 2,266	\$ 2,243	\$ 22,876	\$ 22,794	\$ 27,437
Supply Charges	\$ 34,931	\$ 37,262	\$ 895,658	\$ 1,248,220	\$ 1,094,059
Gas Authority Supply Charges	\$ 1,599	\$ 1,555	\$ 43,998	\$ 42,737	\$ 52,809
Gas Authority Charges	\$ (12,292)	\$ (17,301)	\$ (141,988)	\$ (122,363)	\$ (169,951)
P.A.C.E	300	300	3,000	3,000	3,600
APGA Annual Dues	-	-	3,755	3,652	3,755
Other	3,369	3,167	34,750	32,510	39,909
TOTAL MGAG BILL	\$ 65,154	\$ 61,780	\$ 1,288,354	\$ 1,654,179	\$ 1,569,822

DELIVERED SUPPLY

Volume CCF	160,030	131,370	3,417,890	2,852,520	4,041,920
Volume Dth (MGAG)	154,780	128,130	3,317,810	2,774,170	3,925,680

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.4209	0.4822	0.3883	0.5963	0.3999
\$/CCF	0.4071	0.4703	0.3769	0.5799	0.3884

**MOST RECENT
12-MONTH**

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	
SALES REVENUES					
NATURAL GAS SALES	\$ 188,583	\$ 163,847	\$ 3,572,246	\$ 3,697,860	\$ 4,048,120
SALES REVENUES (ACTUAL)	\$ 188,583	\$ 163,847	\$ 3,572,246	\$ 3,697,860	\$ 4,048,120
AS BUDGET	\$ 346,464	\$ 455,024	\$ 3,464,638	\$ 455,024	Not Applicable
% ACTUAL TO BUDGET	54.43%	36.01%	103.11%	812.67%	Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE	-	-	-	-	-
MISC REVENUE	250	-	2,300	2,700	3,420
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	6,065	5,453	32,287	50,904	38,237
REIMB DAMAGED PROP - GAS	-	-	-	-	-
ADMIN ALLOC	22,283	45,243	211,307	238,909	244,561
CAPITAL LEASES	-	54,955	-	54,955	-
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	-	-	133,831	145,297	133,831
OPERATING TRANSFERS IN	-	-	-	-	-
SALE OF ASSETS - GAS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 28,598	\$ 105,650	\$ 379,725	\$ 492,765	\$ 420,048
AS BUDGET	\$ 38,297	\$ 23,444	\$ 382,973	\$ 234,444	Not Applicable
% ACTUAL TO BUDGET	74.67%	450.64%	99.15%	210.18%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 217,181	\$ 269,497	\$ 3,951,971	\$ 4,190,626	\$ 4,468,169
AS BUDGET	\$ 384,761	\$ 478,468	\$ 3,847,610	\$ 4,784,683	Not Applicable
% ACTUAL TO BUDGET	56.45%	56.32%	102.71%	87.58%	Not Applicable

**MOST RECENT
12-MONTH**

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 48,420	\$ 43,973	\$ 469,861	\$ 452,317	\$ 565,024
Benefits	30,713	17,598	249,082	203,209	290,241
PERSONNEL (ACTUAL)	\$ 79,314	\$ 61,661	\$ 720,237	\$ 656,655	\$ 856,740
AS BUDGET	\$ 72,339	\$ 69,357	\$ 723,390	\$ 693,571	Not Applicable
% ACTUAL TO BUDGET	109.64%	88.90%	99.56%	94.68%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 17,939	\$ 11,584	\$ 18,158
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	224	32
Holiday Events	-	-	211	-	431
Security Sys	-	-	-	-	-
Equipment Rep & Maint	3,633	99	15,484	1,649	15,724
Vehicle Rep & Maint Outside	-	1,940	3,172	10,035	7,982
R&M System - Outside	4,131	242	26,380	18,782	34,125
R & M Buildings - Outside	-	200	2,124	3,012	2,393
Maintenance Contracts	182	263	3,955	5,304	8,900
Equip Rent/Lease	810	997	18,432	10,847	20,673
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	56	154	499	395	550
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,388	1,117	6,511	5,702	9,399
Postage	-	-	-	-	-
Adverstising	45	-	90	1,067	358
Mkt Expense	-	-	600	250	1,508
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	1,696	663	1,696
Fees	-	-	1,400	2,232	1,400
Vehicle Tag & Title Fee	-	22	-	22	-
Ga Dept Rev Fee	-	-	-	-	100
Training & Ed	-	800	3,838	7,858	3,838
Gen Liab Ins	-	-	-	-	-
Uniform Rental	-	-	-	922	-
Contract Labor	3,688	3,428	58,611	40,686	59,787
Shipping/Freight	-	-	-	-	-
CONTRACTED SERVICES (ACTUAL)	\$ 13,933	\$ 9,262	\$ 160,942	\$ 121,234	\$ 187,054

MOST RECENT

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	12-MONTH
AS BUDGET	\$ 22,292	\$ 21,996	\$ 222,917	\$ 219,958	Not Applicable
% ACTUAL TO BUDGET	62.50%	42.11%	72.20%	55.12%	Not Applicable
SUPPLIES					
Gas Cost	61,485	58,313	1,367,056	1,880,518	1,099,694
Office Supplies	-	532	483	2,152	884
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	-	1,736	1,940	2,348
Construction Materials	-	-	-	-	-
Damage Claims	-	782	-	1,004	6,875
Expendable Fluids	-	-	22	302	22
Tires	-	642	1,809	1,178	2,644
Uniform Expense	-	-	5,919	7,252	5,919
Janitorial	114	174	1,054	1,668	1,402
Computer Equipment	-	-	123	1,507	123
Equipment Parts	-	2,701	7,119	7,730	8,328
System R&M - Inside	18,052	9,387	165,022	105,164	200,412
Sys R & M - Inside/Shipping	-	-	40	-	40
Repair & Maintenance	18,052	9,387	166,792	105,366	202,183
Util Costs - Util Fund	353	383	3,534	3,724	4,265
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	3,757	3,116	25,215	24,369	34,015
Food	164	344	2,547	2,710	3,978
Sm Tool & Min Equip	232	248	15,063	3,482	15,529
Meters	2,678	-	17,761	41,968	21,971
Sm Oper Supplies	257	228	22,742	3,112	23,413
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 87,093	\$ 76,850	\$ 1,639,017	\$ 2,089,982	\$ 1,433,631
AS BUDGET	\$ 180,596	\$ 23,000	\$ 1,805,963	\$ 230,000	Not Applicable
% ACTUAL TO BUDGET	48.23%	334.13%	90.76%	908.69%	Not Applicable

CAPITAL OUTLAY

Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 4,320	\$ 4,320	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (6,919)	\$ (6,919)	\$ (8,302)

**MOST RECENT
12-MONTH**

	Oct 2024	Oct 2023	FY2024 YTD	FY2023 YTD	MOST RECENT 12-MONTH
Depr Exp	\$ 19,353	\$ 18,268	\$ 193,441	\$ 179,544	\$ 211,710
Capital Lease	\$ -	\$ 2,754	\$ -	\$ 2,754	\$ 2,253
Int Exp 2016 Rev Bond	1,092	1,512	11,982	16,161	14,798
Interest Exp - 2020 Rev Bonds	3,417	3,417	34,174	34,174	41,009
Capital Lease Interest	-	702	-	702	703
Lease Liability Interest	352	-	3,516	-	3,516
Issuance Costs	-	-	-	-	-
CAPITAL OUTLAY (ACTUAL)	\$ 24,602	\$ 27,043	\$ 240,514	\$ 230,737	\$ 270,007
AS BUDGET	\$ 4,976	\$ 5,394	\$ 49,756	\$ 53,935	Not Applicable
% ACTUAL TO BUDGET	494.45%	501.40%	483.39%	427.80%	Not Applicable

FUND TRANSFERS

Admin Alloc - Adm Exp	\$ 101,788	\$ 77,131	\$ 943,992	\$ 808,281	\$ 1,095,656
Transfer To Gf	9,178	9,958	220,252	243,964	228,012
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 110,966	\$ 87,089	\$ 1,164,244	\$ 1,052,245	\$ 1,323,668
AS BUDGET	\$ 134,401	\$ 145,199	\$ 1,344,008	\$ 1,451,988	Not Applicable
% ACTUAL TO BUDGET	82.56%	59.98%	86.62%	72.47%	Not Applicable

TOTAL EXPENSES (ACTUAL)	\$ 315,907	\$ 261,905	\$ 3,924,953	\$ 4,150,853	\$ 4,071,099
AS BUDGET	\$ 414,603	\$ 264,945	\$ 4,146,032	\$ 2,649,452	Not Applicable
% ACTUAL TO BUDGET	76.20%	98.85%	94.67%	156.67%	Not Applicable



To: City Council, Finance
From: Beth Thompson
Department: Finance
Date: 12/10/2024
Subject: Proposed FY2025 Capital & Operating Budget

Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available: \$

Requested Expense: \$ **Company of Record:**

Description:

The fiscal year 2025 Capital & Operating Proposed Budget can be found in detail on the City of Monroe’s website at www.monroega.com under Departments, Finance.

The city-wide proposed operating budget for FY2025 is \$84,378,021. This is an increase of about 9% over the current FY2024 budget. Of the major funds, the General Fund portion is \$19,314,606 the Combined Utilities Fund portion is \$50,441,447 & the Solid Waste Fund is \$9,006,164.

The city-wide proposed capital budget for FY2025 is \$16,761,236. General Fund capital projects total \$746,028 funded by General Fund revenue and \$2,932,491 funded by SPLOST & grants funds. Utility bond proceeds along with Utility Capital funds will fund \$12,765,262 of utility capital projects. Solid Waste Fund capital budget totals \$317,455.

Attachment(s):
*Budget Summary
Resolution*

City-Wide Budget Overview

- The FY2025 city-wide budget balanced budget is \$84,378,021, which is an increase of @ 9% over the 2024 budget.
- * The General Fund budget increased \$1,769,890 primarily due to ad valorem tax increase and transfers from the Utility and Solid Waste Fund.
 - * The Utility Fund budget increased \$4,383,509 primarily due to increased cost of service and utility rates. Transfers into the Capital Improvement Fund for each utility has been budgeted to increase from 10% to 15%.
 - * The Solid Waste Fund increased \$1,128,856, due to increased customer sanitation rates and landfill fees.
 - * The continuation of SPLOST will be in 2025 with a new six (6) year SPLOST, with estimated collections of @ \$2,928,500 in 2025.

Citywide Operating Budget Summary Revenues, Expenditures and Other Sources & Use Summary

REVENUES BY FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUAL	2024 BUDGET	2025 PROPOSED BUDGET	2025 vs 2024 BUDGET
AMERICAN RESCUE PLAN ACT	240,228	590,962	2,375,334	1,676,345	0	-1,676,345
COMBINED UTILITIES FUND	46,286,296	49,402,515	46,876,913	46,057,938	50,441,447	4,383,509
CONFISCATED ASSETS FUND	151,576	110,030	139,760	90,000	46,434	-43,566
CONVENTION & VISITORS BUREAU			82,036	75,000	81,000	6,000
DOWNTOWN DEV FUND	170,742	135,922	288,092	57,650	57,918	268
GENERAL FUND	16,024,335	18,328,568	19,521,722	17,544,716	19,314,606	1,769,890
HOTEL MOTEL TAX FUND	62,464	74,504	82,031	75,000	80,000	5,000
SHOP WITH A HERO	2,995	7,800	12,040	3,000	5,000	2,000
SOLID WASTE FUND	6,634,838	7,226,296	7,195,748	7,877,308	9,006,164	1,128,856
SPLOST 2013 FUND	802	451	217	45,000	0	-45,000
SPLOST 2019 FUND	3,769,916	3,625,852	5,637,944	4,068,899	2,396,952	-1,671,947
URA - URBAN REDEVELOPMENT AGENCY	114	0	0	0	0	0
OPIOID FUND			44,679	57,500	20,000	-37,500
SPLOST 2025 FUND					2,928,500	2,928,500
TOTAL REVENUE	73,344,307	79,502,900	82,256,516	77,628,356	84,378,021	6,749,665

EXPENDITURES BY FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUAL	2024 BUDGET	2025 PROPOSED BUDGET	2025 vs 2024 BUDGET
AMERICAN RESCUE PLAN ACT	239,887	581,405	2,344,841	1,676,345	0	-1,676,345
COMBINED UTILITIES FUND	40,192,815	46,489,999	44,648,973	46,057,938	50,441,447	4,383,510
CONFISCATED ASSETS FUND	113,117	151,742	141,505	90,000	46,434	-43,566
CONVENTION & VISITORS BUREAU			40,525	75,000	81,000	6,000
DOWNTOWN DEV FUND	26,730	23,908	133,348	57,650	57,918	268
GENERAL FUND	15,650,193	15,782,497	19,441,203	17,544,716	19,314,606	1,769,890
HOTEL MOTEL TAX FUND	60,795	75,009	82,031	75,000	80,000	5,000
OPIOID FUND				57,500	20,000	-37,500
SHOP WITH A HERO	2,557	5,391	7,153	3,000	5,000	2,000
SOLID WASTE FUND	6,224,920	7,376,835	8,023,879	7,877,308	9,006,164	1,128,856
SPLOST 2013 FUND	557,685	291,310	171,252	45,000	0	-45,000
SPLOST 2019 FUND	2,797,470	4,344,764	6,195,106	4,068,899	2,396,952	-1,671,947
SPLOST 2025 FUND					2,928,500	2,928,500
URA - URBAN REDEVELOPMENT AGENCY	177,025	0	0	0	0	0
TOTAL EXPENDITURES	66,043,193	75,122,862	81,229,816	77,628,356	84,378,021	6,749,665



Budget Resolution

A RESOLUTION ADOPTING THE 2025 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2025 and ending December 31, 2025, the Budget of the City’s Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, any pay classification or job description changes contained and funded herein the budget are approved for the amounts and purposes indicated.

WHEREAS, any organizational chart changes or descriptions contained herein the budget are approved as indicated.

WHEREAS, the rates listed are so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the **Mayor and City Council** to purchase items not included in original budgeted figures.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 10th day of December 2024.

John Howard, Mayor
City of Monroe

Attest:

Laura Wilson, City Clerk

**STATE OF GEORGIA
COUNTY OF FULTON**

**MEMORANDUM OF AGREEMENT BETWEEN
GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS AND
CITY OF MONROE**

This Memorandum of Agreement (the “MOA”) is made and entered into this _____ day of _____, 20____ (“Effective Date”) by and between the Georgia Department of Community Affairs (“DCA”), whose address is 60 Executive Park South, NE, Atlanta, Georgia 30329 and City of Monroe (“Designee”), whose address is P.O. Box 1249, Monroe, Georgia 30655, collectively referred to as the Parties.

WHEREAS, DCA offers a PlanFirst (“PlanFirst”) program that recognizes and rewards communities that clearly demonstrate an established pattern of successfully implementing their local comprehensive plan;

WHEREAS, the PlanFirst designation is awarded to local governments on an individual basis;

WHEREAS, on May 15, 2024, the Designee applied to be considered an eligible community under the PlanFirst program;

WHEREAS, on September 11, 2024, DCA approved, recognized, and awarded the Designee to be designated as a PlanFirst program; and

NOW, THEREFORE, in consideration of the mutual promises contained herein, DCA and the Designee do hereby agree as follows:

1. **Term:**

- a. This initial term of this MOA shall commence on the Effective Date and shall be for a period of three (3) years from the 1st day, of January 2025 to the 31st day, of December 2027, unless terminated pursuant to the termination provision contained in this MOA.

2. **DCA’s Responsibilities:**

- a. DCA agrees to the following:
 - i. To provide the Designee access to DCA tools and assistance in support of the Designee’s plan implementation goals for the duration of this MOA;

- ii. To provide the Designee state-wide recognition for plan implementation successes:
 - 1. To recognize the Designee on DCA’s website;
 - 2. To list the Designee on all PlanFirst outreach flyers;
 - 3. To list the Designee on all PlanFirst presentations; and
 - 4. To provide and award the Designee one plaque and one certificate for their recognition as a PlanFirst Designee.
 - iii. To provide the Designee access to three additional bonus points on Housing Tax Credit applications with an approved revitalization plan;
 - iv. To provide the Designee eligibility to compete annually (rather than biannually) for state-administered Community Development Block Grant (“CDBG”) funding (Department of Housing and Urban Development CDBG non-entitlement communities, only);
 - v. To provide the Designee interest rate reduction of one hundred basis points (1%) for approved loans through the Employment Incentive Program (“EIP”);
 - vi. To provide the Designee interest rate reduction of one hundred basis points (1%) for approved loans through DCA’s Redevelopment Fund Program;
 - vii. To provide the Designee interest rate reduction of one hundred basis points (1%) for approved loans through DCA’s Downtown Development Revolving Loan Fund Program (“DDRLF”);
 - viii. To provide the Designee free attendance at any community planning institute event for up to two community representatives per PlanFirst designation cycle;
- b. DCA agrees to refer the Designee to GEFA for an interest rate reduction of 50 basis points (½%) for approved state loans.

3. The Designee’s Responsibilities:

- a. The Designee agrees to the following:
 - i. To continue to strive for planning excellence in all areas of comprehensive plan development and implementation;
 - ii. To participate in the PlanFirst program by supporting a staff member’s participation as a PlanFirst Reviewer, for application review as well as on-site visits to applicant;
 - iii. To participate as a presenter at a community planning institute event, when and if called upon;
 - iv. To submit one plan implementation success story for inclusion on DCA’s planning success stories and best practices when requested by DCA’s program manager (no more than once per year);
 - v. To maintain eligibility as a qualified local government (“QLG”) by having an approved comprehensive plan and service delivery strategy and must be current on all required reporting to DCA. In the event of

- loss of the QLG status by a PlanFirst community, the incentives awarded by designation will be suspended until QLG is restored; and
- vi. To promulgate the comprehensive plan and foster local access to the plan by making it generally available through the community’s website.

4. **General Provisions:**

- a. **Entirety of Agreement:** This MOA represents the entire MOA between the Parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- b. **Amendments:** Either party may request changes to this MOA. Any changes, modifications, revisions, or amendments to this MOA, who are mutually agreed upon by and between the Parties to this MOA, shall be incorporated by written instrument, and effective when executed and signed by all Parties to this MOA.
- c. **Termination:**
 - i. If the Designee violates any of its responsibilities under this MOA, DCA shall thereupon have the right to terminate this MOA; however, DCA must give a written notice of this intention to do so by providing at least thirty (30) days notice to the Designee.
 - ii. Once this MOA is terminated, the Designee shall return any affected loan percentage rates back to the current normal interest rate and discontinue using any PlanFirst branding or identifying marks associated with the PlanFirst designation.
- d. **Authority.** The undersigned hereby attests that he is authorized to enter into this MOA on behalf of the Designee and certifies that neither the Designee nor its officials have violated any applicable provision of state law in the execution of this MOA.

**[REMAINDER OF THE PAGE INTENTIONALLY LEFT BLANK]
[SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties have executed this MOA to be effective as of the day and year first written above.

CITY OF MONROE

**GEORGIA DEPARTMENT OF
COMMUNITY AFFAIRS**

By: _____
Name: John S. Howard
Title: Mayor

By: _____
Name: G. Christopher Nunn
Title: Commissioner



 215 N Broad Street
Post Office Box 1249
Monroe, GA 30655
 (770) 267-3429

November 25, 2024

Dear Mayor Howard & Council,


The Downtown Development Authority, Convention & Visitors Bureau, and Urban Redevelopment Authority would like to recommend **Meredith Malcom** be reappointed her current seat, set to expire December 31, 2024. The reappointment will serve a **three-year term, set to expire December 31, 2027.**


Mrs. Malcom lives within the city limits; this information is available upon request. Mrs. Malcom’s contact information is meredithmalcom@synovus.com.

Thank you for your consideration of this item. Please feel free to reach out with any questions or concerns.

Sincerely,
Lisa Reynolds, DDA Board Chairman
Sarah Johnson, City of Monroe Employee Relations Specialist



 215 N Broad Street
Post Office Box 1249
Monroe, GA 30655

 (770) 267-3429

November 25, 2024

Dear Mayor Howard & Council,

The Downtown Development Authority, Convention & Visitors Bureau, and Urban Redevelopment Authority would like to recommend **Brittany Palazzo** be reappointed her current seat, set to expire December 31, 2024. The reappointment will serve a **three-year term, set to expire December 31, 2027.**

Mrs. Palazzo lives within the city limits; this information is available upon request.

Mrs. Palazzo's contact information is addisonswonderland@yahoo.com.


Thank you for your consideration of this item. Please feel free to reach out with any questions or concerns.


Sincerely,

Lisa Reynolds, DDA Board Chairman

Sarah Johnson, City of Monroe Employee Relations Specialist



 215 N Broad Street
Post Office Box 1249
Monroe, GA 30655

 (770) 267-3429

November 25, 2024

Dear Mayor Howard & Council,

The Downtown Development Authority, Convention & Visitors Bureau, and Urban Redevelopment Authority would like to recommend **Chris Collin** be reappointed his current seat, set to expire December 31, 2024. The reappointment will serve a **three-year term, set to expire December 31, 2027.**

Mr.Collin lives within the city limits; this information is available upon request. Mr.Collin’s contact information is chris@lrgrp.com.

Thank you for your consideration of this item. Please feel free to reach out with any questions or concerns.

Sincerely,

Lisa Reynolds, DDA Board Chairman
Sarah Johnson, City of Monroe Employee Relations Specialist



To: City Council
From: Les Russell, Director Of Human Resources
Department: Administration
Date: 12/10/2024
Subject: Essential Personnel Software as a Service

Budget Account/Project Name: N/A

Funding Source: 2025 operating budgets: City-Wide

Budget Allocation: \$33,810.00

Budget Available: \$33,810.00

Requested Expense:	\$33,810.00	Company of Record:	Essential Personnel
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Description:

Staff recommends that the City Council approve the software known as Essential Personnel for 2025.

Background:

The City of Monroe has approximately 300 employees in different departments across many disciplines. It is a challenge at times for managers and department heads to capture all of the information necessary to understand strengths and weaknesses of team members and what training may be beneficial and what training has been accomplished.

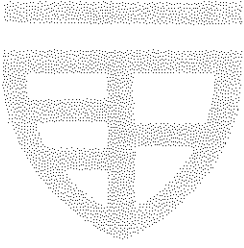
Narrative:

Essential Personnel is a management tool that will work for all employees across the city and help in real time keep notes about achievements and areas of improvement. Additionally, it is a resource that will act as a vital library for existing and new policies that are enacted.

Since the software is web based, access is available to managers immediately on any internet connected device. This software will help managers deliver timely feedback as well as provide history for reviews and succession planning.

Attachment(s):

Overview and Proposal of Essential Personnel.



Essential Personnel

Build A Winning Team

Proposal

Software as a Service (SaaS)

for City of Monroe, GA

Prepared for:

Les Russell

City of Monroe, GA

Presented by:

Scott Monroe

scott@essper.com

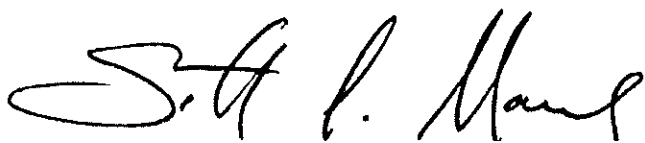
Dear Les Russell,

We are excited and honored at the prospect of supporting your team. Essential Personnel is a tool that enables leadership. Our mission is to enable leaders to build strong teams with physically and mentally ready personnel.

Your people are the most important asset. You may have lots of software solutions in-place, but Essential Personnel was built to focus on supporting that most important asset. Our software provides you comprehensive "People data", your leader's modern feedback tools, and your people a platform to enable career development and wellness.

I promise to provide you a state-of-the-art software solution backed up with an overwhelming level of support from our Client Success team.

Thank you.

A handwritten signature in black ink, reading "Scott L. Monroe". The signature is fluid and cursive, with a large initial "S" and a distinct "L" and "M".

Scott L. Monroe

CEO & Co-founder

The Problems We Solve

Government leaders often have to do more with less. This is often most prevalent when it comes to personnel matters. There is always a struggle to recruit and retain top talent. Add to this the unique characteristics of local government employees where many operate in high-visibility and high-risk positions.

Whether it's operating heavy equipment, carrying weapons, managing millions of tax-payer dollars or routinely needing to make high-risk, time-limited decisions; the fact is, a leader's most important asset is its "People." They must be nurtured, rewarded and incentivized. Their safety and wellness must be closely tracked and supported. So, we built modern Talent Management and Safety/Wellness software to solve the following problems:

Generic HR Software

Operational characteristics of an at-risk workforce not met

Safety & Wellness

Inability to holistically track wellness data, look at trend analysis

Documentation

If it isn't documented, it didn't happen

Supervisor Bias

Hard versus easy graders

Feedback

Singular top-down feedback

Critical Incident Data

Not tracking traumatic events or providing early intervention

Team Building






Inability to use data to put the right person in the right place at the right time

Training Data

Tracking training hours and activities is cumbersome. Running reports is difficult.

About Essential Personnel

Essential Personnel (EP) was built to empower leaders to build strong teams, identify top performers and advance employee wellness. Our secure, cloud-based software was designed for simplicity of use while providing comprehensive organizational management capabilities.

	Performance Development	Routine and consistent feedback, recognition and accountability drives performance.
	Talent Management	Team builder tools to put the right person, in the right place, at the right time. Publish career paths and promote opportunities.
	Training	All the training tools you need to track, promote and streamline reporting of your personnel.
	Capability & Readiness	Comprehensive 'People data'. Credentials, task books, qualifications and expiration notices ensure accurate reporting and readiness.
	Early-intervention	View injuries, exposures, auto accidents, and critical incidents at a glance with the Employee Wellness Profile.
	Communication & Guidance	Guide personnel with policies, memos and critical communication with version control and acknowledgement tracking.

Our Mission is to enable leaders to build strong teams with physically and mentally ready personnel.

– Scott Monroe, Essential Personnel CEO & Co-Founder

Talent Management modules

Our comprehensive set of tools provides a solution for all your "People data". A mix of modern performance development methods and functional tools to streamline administrative efforts. The 16 different tools empower leaders to provide feedback, track training, identify capabilities and enable career development.

Profiles

- 1. Customizable HRIS Data
- 2. Certifications
- 3. Qualifications
- 4. Career Development

Team Builder

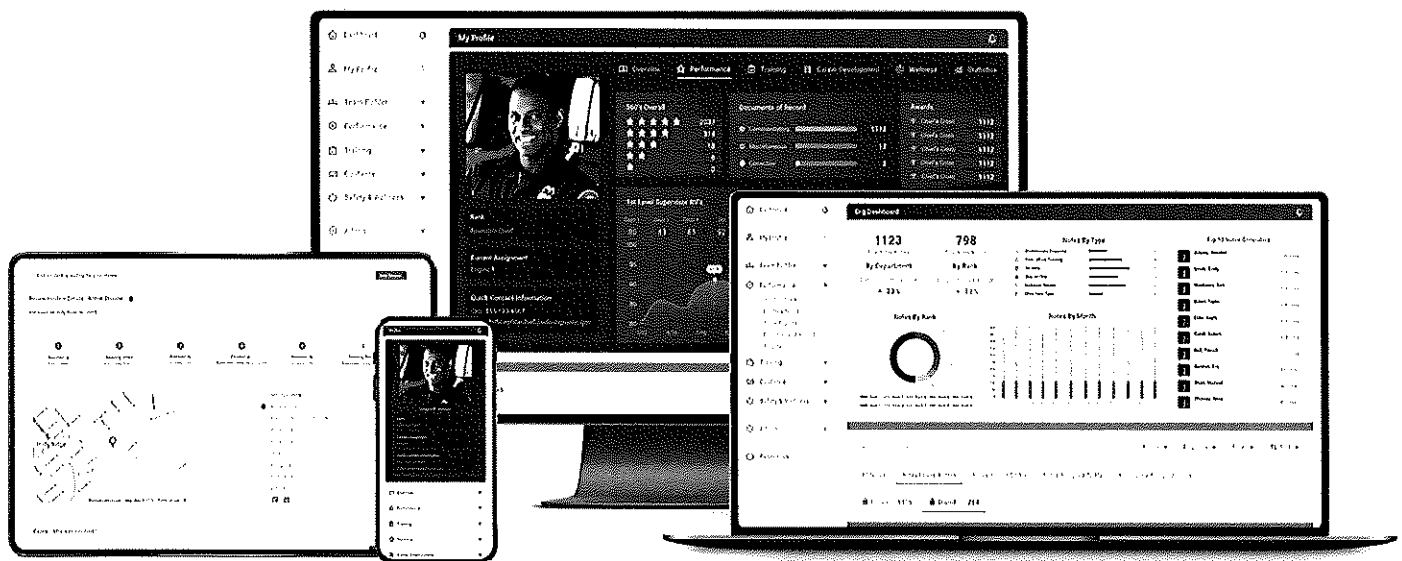
- 1. Org Chart
- 2. Roster
- 3. Assignments
- 4. Special Teams

Performance

- 1. 360 Feedback
- 2. Leader's Notes
- 3. Evaluations
- 4. Awards

Training

- 1. Logbook
- 2. Goals
- 3. Events
- 4. Records



Safety & Wellness modules

Incident & Case Management

A robust case and incident management solution with approval workflows, automatic notifications, and analytics..

Wellness Profiles

Comprehensive summary of incident data for each employee with easy-to-read graphics and analytics

Type
Critical Incident - Traumatic Scene

ID
DEMO-2024-00003

Address
2000 Corporate Dr, Worthington, MO 22425,...

Date
February 28, 2024 00:00

Description
Several team members were involved in a...

Review Status
Approved

Number of cases
2

Created by
B. JAMES, K. Sullivan

Assigned To (approved)
Hudson, Jim

[View This Incident](#)

Type
Accident

ID
DEMO-2024-00006

Address
4333 East 54th, Worthington, MO 22403, US...

Date
March 1, 2024 10:30

Description
text

Review Status
Approved

Number of cases
1

Created by
McNICH, Scott L.

Assigned To (approved)
Hudson, Jim

[View This Incident](#)

Overview | **Performance**

Year to date | Last Calendar Year | Last 12 Months

Total Incidents Reported	3	Total Injuries Sustained	1
▼ 25% Org Average			
2	Critical Incident - Pediatric Fatality	1	Exposure
0	Critical Incident - Traumatic Scene	0	Exposure from Fire Incident
0	Exposure from Rescous Incident	0	Accident

Rank/Position
Lieutenant FD

Current Assignment
Operations

Quick Contact Information
Phone: No Phone
Email: info12@essper.com

Customizable Early Intervention Thresholds

The ability to set customizable early intervention thresholds enables organizations to proactively address potential issues before they escalate.

Wellness Directory

Having a centralized directory ensures that employees can quickly access the contact information of relevant support personnel.

Customizable Resource Library

The customizable resource library is a valuable feature for storing and organizing a variety of resources related to safety, wellness, and other relevant topics. This could include policies, guidelines, training materials, and more.

Guidance module

Critical Communication

The software enables the organization to share important information such as memos, policies, and lessons learned, serving as a central repository for critical documentation.

Employee Acknowledgment

The tool ensures that employees acknowledge receipt of important documents, which is crucial for compliance and legal purposes. This acknowledgment feature helps establish that employees are aware of and have received the communicated information.

Compliance

The software provides guidance on compliance requirements, helping employees understand the expectations and ensuring that the organization's policies and procedures are followed.

Accountability

There's a feature that allows leadership to legally confirm that their employees were informed. This is essential for accountability and can be crucial in situations where compliance and adherence to policies are a priority.

Version Control

This feature allows for the management and tracking of different versions of documents. When changes are made to a document, the system keeps track of the revisions, making it easy to revert to previous versions if needed. This is particularly valuable for compliance, quality control, and ensuring that the most up-to-date information is accessible.

Historical Records

The ability to keep historical records ensures that past versions of documents are archived and can be accessed when necessary. This is essential for compliance audits, legal requirements, and learning from past experiences. It provides a comprehensive view of the evolution of policies, memos, and lessons learned over time.



Pricing

Safety & Wellness

\$30 per user / annually

- Incident Tracking
- Case Management
- Early Intervention
- Wellness Resource Library
- Safety Directory
- Analytics & Reporting
- Wellness Profiles

Talent Management

\$80 per user / annually

- Org Chart
- Assignment Requests
- Roster
- Profiles
- Special Teams & Committees
- Career Paths
- 360s
- Evaluations
- Awards
- Leader's Notes
- Documents of Record
- Certification Management
- Qualifications / Task Books
- Logbook - Hours Tracking
- Event Management

Guidance

\$20 per user / annually

- Policy, memo and directive posting
- Adobe, Word or video capable
- Version Control
- Acknowledgement

Single-sign-on: \$800 per client per year .

Agreement

OFFICE ADDRESS:

1502 Castle Street
Wilmington, NC 28401

MAILING ADDRESS:

PO Box 10506
Wilmington, NC 28404

Customer:

Les Russell

City of Monroe, GA

215 North Broad St Monroe, GA 30655

Terms:

Date: 2024-11-18 (Price below valid for 90 days)

Term: 12 Months from Start Date

Payment Terms: Net 30

Start Date: *upon execution*

Name	Price	Users	Subtotal
Talent Management suite Performance Dev, Team Building, Training and Profiles	\$75.50	276	\$20,838.00
Safety & Wellness suite Incident & Case Management suite of tools	\$28.50	276	\$7,866.00
Guidance Module Module to post memos, policies, etc...	\$18.50	276	\$5,106.00
Total			\$33,810.00

By accepting the terms of this Agreement and executing below, you agree to be bound by the Terms & Conditions described below. IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the last date below ("Effective Date").

Essential Personnel, Inc.

City of Monroe, GA

Preston Stackhouse

Enter Name

CFO

Support, Maintenance, and Application Services

The following is a description of services to be performed:

- Install on third party hosting environment servers and provide remote access to the Application.
- Access to the Application(s), and transmittal of all data, login and password information between the client and the server will be encrypted using Transport Layer Security (TLS).
- All Customer Data will be stored in a separate, logical database within a shared physical server. All Customer Data is handled by the Application(s) in isolation from the data of other customers.
- The hardware, software and network will be monitored and maintained and will normally be accessible, in accordance with industry standards, except for scheduled maintenance and required repairs.
- Customer will be notified in advance, usually no less than one week, by email and/or an announcement within the Application, of any scheduled maintenance and/or expected downtime.
- If a system outage occurs, EP will promptly commence remedial activities and use reasonable efforts to resolve any such outage within a reasonable amount of time.
- Customer data will be backed up on a daily basis
- Unlimited training
- The customer is expected to make a reasonable effort to reduce the file size of attachments before uploading them to EP (For example, converting .tiff file to .jpeg).
- Any single attachment will be limited to 100MB in size.

1. Terms and Conditions of Services

1. Definitions.

- a. **"Authorized User"** means Customer's employees, consultants, contractors, and agents (i) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and (ii) for whom access to the Services has been purchased hereunder.
- b. **"Customer Data"** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Services.
- c. **"Documentation"** means Provider's user manuals, handbooks, and guides relating to the Services provided by Provider to Customer either electronically or in hard copy form.
- d. **"Provider IP"** means the Services, the Documentation, and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, Provider IP includes any information, data, or other content derived from Provider's monitoring of Customer's access to or use of the Services, but does not include Customer Data.
- e. **"Services"** means the software-as-a-service offering provided by Provider.
- f. **"Third-Party Products"** means any third-party products provided with or incorporated into the Services.

- 2. **Fees.** Customer will be invoiced for the fees on the Start Date. Customer shall pay Provider the Fees no later than thirty (30) days after invoice. If Customer fails to pay any amount when due hereunder, and such failure continues more than thirty (30) days after Provider's delivery of written notice thereof, Provider may suspend Customer's and its Authorized Users' access to any portion or all of the Service until such amounts are paid in full.

1. Access and Use.

- a. Provision of Access. Subject to and conditioned on Customer's payment of Fees and compliance with the terms and conditions of this Agreement, Provider hereby grants Customer a non-exclusive, non-transferable right to access and use the Services during the Term, solely for use by Authorized Users in accordance with the terms and conditions herein.

Such use is limited to Customer's internal use. Provider shall provide to Customer the necessary passwords and network links or connections to allow Customer to access the Services. The total number of Authorized Users will not exceed the number set forth above, except as expressly agreed to in writing by the parties and subject to any appropriate adjustment of the Fees payable hereunder.

- b. Documentation License. Subject to the terms and conditions contained in this Agreement, Provider hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable license to use the Documentation during the Term solely for Customer's internal business purposes in connection with its use of the Services.
 - c. Use Restrictions. Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.
 - d. Reservation of Rights. Provider reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP.
2. **Confidential Information**. From time to time during the Term, either party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media/in written or electronic form or media, and whether or not marked, designated, or otherwise identified as "confidential" (collectively, "**Confidential Information**"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written

notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

3. Intellectual Property Ownership. As between the parties, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP.

4. Customer Data.

- a. Ownership. As between Provider and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to Provider a non-exclusive, royalty-free, worldwide license to process, reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for Provider to provide the Services to Customer.
- b. Customer Responsibility. Customer has and will retain sole responsibility for (i) all Customer Data, including the legality, accuracy, integrity, and completeness of its content and use, including without limitation all digital accessibility requirements applicable to Customer Data and branding; (ii) all information, instructions, and materials provided by or on behalf of Customer or any user in connection with the Services, or Customer's information technology infrastructure; and (iii) all access to and use of the Services directly or indirectly by Customer or Customer users. Customer warrants that Customer has and will have sufficient rights in the Customer Data to grant the rights to Provider under this Agreement and that the processing of Customer Data by Provider in accordance with this Agreement will not violate any laws or the rights of any third party. Customer assumes all risk and liability related to any claim arising from the accuracy, quality, integrity, and completeness of such Customer Data, information, and materials, and all access to and use of the Services directly or indirectly by Customer or its users. Provider is not responsible for Customer's compliance with its data security practices or privacy policies.
- c. De-Identified Data. Provider may create de-identified and aggregated data (the "De-Identified Data") and Customer grants Provider a non-exclusive, irrevocable right and license to use such De-Identified Data in its business, including in its development of products and services; provided that such De-Identified Data does not identify Customer or

any of Customer's users and is aggregated with data from other customers. Provider may use certain data capture and analysis tools to compile and extract statistical information and platform data generated from the use and operation of the Services ("**Statistical Data**"). Such Statistical Data shall be owned exclusively by Provider and Provider shall retain all intellectual property rights in such Statistical Data. Provider may use such Statistical Data for any lawful purpose, provided such use does not permit the identification of Customer or any user.

5. Privacy.

- a. **HIPAA Data.** Customer agrees not to introduce to or process any data subject to HIPAA ("**HIPAA Data**") in the Services unless Customer has entered into a BAA with Provider. Unless a BAA is in place, Provider will have no liability under this Agreement for HIPAA Data, notwithstanding anything to the contrary in this Agreement or in HIPAA or any similar federal or state laws, rules or regulations. If Customer is permitted to introduce to or process HIPAA Data in the Service, then Customer may do so only by providing it as Customer Data. Upon mutual execution of the BAA, the BAA is incorporated by reference into this Agreement and is subject to its terms.

- 6. Warranty Disclaimer.** THE PROVIDER IP IS PROVIDED "AS IS" AND PROVIDER HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. PROVIDER MAKES NO WARRANTY OF ANY KIND THAT THE PROVIDER IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

- 7. Limitations of Liability.** IN NO EVENT WILL PROVIDER BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER PROVIDER WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL PROVIDER'S

AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE FEES PAID TO PROVIDER UNDER THIS AGREEMENT IN THE TWELVE-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

8. Term and Termination.

- a. Term. This Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the entire Term. Each year of the Term shall be referred to as a Term Year. This Agreement may be renewed upon mutual agreement of the parties. Any renewal will continue to be subject to this Agreement.
- b. Termination. In addition to any other express termination right set forth in this Agreement:
 - I. Provider may terminate this Agreement, effective on written notice to Customer, if Customer: (A) fails to pay any amount when due hereunder, and such failure continues more than thirty (30) days after Provider's delivery of written notice thereof; or (B) breaches any of its obligations under Section II(c) or Section III.
 - II. Customer may terminate this Agreement upon thirty (30) days written notice; provided however that Customer will not be entitled to any refund of the Fees to the extent that Customer elects to terminate this Agreement prior to expiration of the Term or any individual Term Year.
- c. Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the Provider IP and, without limiting Customer's obligations under Section III, Customer shall delete, destroy, or return all copies of the Provider IP and certify in writing to the Provider that the Provider IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.
- d. Survival. This Section 10(d) and Sections 1,2,4,5,6,7,8, and 9 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.



To: City Council
From: Les Russell, Director Of Human Resources
Department: Administration
Date: 12/10/2024
Subject: Georgia First Responder PTSD Program-HB 451

Budget Account/Project Name: N/A

Funding Source: 2025 operating budgets: City-Wide

Budget Allocation: \$11920.00

Budget Available: \$11920.00

Requested Expense:	\$11920.00	Company of Record:	GMA-GIRMA
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Description:

Staff recommends that the City Council approve the insurance from GMA-GIRMA for 2025

Background:

The City of Monroe has approximately 92 employees in first responder disciplines. Effective January 1, 2025, Georgia House Bill 451 will go into effect. The legislature enacted this provision to ensure that first responders who suffered from Post Traumatic Stress Disorder had access to appropriate care.

Narrative:

Georgia HB-451 provides a minimum \$3000.00 Diagnosis Benefit and a Long-Term Disability component that will pay any first responder diagnosed as having a long term disability a benefit of 60% of earnings up to \$5000.00 per month.

Attachment(s):

Overview and Proposal for First Responder PTSD insurance from GMA-GIRMA.



GMA - GIRMA Georgia First Responder PTSD Program Proposal for Coverage

Effective Date: January 1, 2025

Anniversary Date: January 1

Member: City of Monroe

Member Number: 0000161

Insurer: Metropolitan Life Insurance Company (MetLife)

There are two coverage components required by House Bill 451 (2024) effective January 1, 2025:

- 1) Lifetime Critical Illness Lump Sum PTSD Diagnosis Benefit
- 2) Lifetime Long-Term PTSD Disability Benefit (Income Replacement)

The GMA-GIRMA Critical Illness Lump Sum PTSD Diagnosis Benefit and Long-Term Disability (Income Replacement) coverage components are designed to comply with House Bill 451 when purchased together. However, a city is permitted to purchase only one component if you have existing coverage that complies with the new law.

Estimated annual premiums are based on the Eligible First Responder census data provided by the city. While the premiums below are estimated annual amounts, the city will be billed on a semiannual basis in an amount that reflects the city's updates to the census.

Component 1: Lump Sum PTSD Diagnosis Benefit –		
All First Responders		
Lifetime Benefit per first responder:	\$3,000	(Mandated Limit)
Lump Sum PTSD Diagnosis Benefit - Estimated Annual Premium for All First Responders:		\$3,720.00

Component 2: PTSD Disability Limit		
Employed First Responders		
Monthly benefit:	60% of pre-disability first responder earnings	
Maximum monthly benefit per first responder:	\$5,000	
Estimated Annual Premium for Employed First Responders:		\$8,098.00
Volunteer First Responders		
Monthly Benefit per first responder:	\$1,500	
Estimated Annual Premium for Volunteer First Responders:		\$102.00
PTSD Disability Limit – Estimated Annual Premium for All First Responders:		\$8,200.00
Estimated Annual Premium for Components 1 & 2: Lump Sum PTSD Diagnosis Benefit and PTSD Disability Benefit		\$11,920.00

This proposal is valid for 30 days after proposal is issued or until the effective date, whichever is later. This overview is not a part of the policy(ies) and does not provide or explain all provisions of the policy(ies).



Optional Limits for Consideration:

The coverage limits reflected for Lump Sum PTSD (\$3,000) and PTSD Disability Benefit (60% of earnings for employees and \$1,500/month for volunteers) on Page 1 of the Proposal for Coverage reflect the mandated amounts required by HB 451. However, if your city would like to purchase additional limits above the mandated amounts, the pricing is outlined in the table below. You can select a higher limit for Lump Sum PTSD only, a higher limit for PTSD Disability only, or a higher limit for both coverages. To elect a higher limit, please check the box beside the chosen limit(s).

***If you do NOT want to elect a higher limit, you can disregard this form. If optional limits are not selected, coverage will default to the minimum required limits in HB 451.**

In order to bind coverage for this program (mandated OR optional limits), the executed Application and Participation Agreement as well as the enrollment documents are required.

Lump Sum PTSD Diagnosis Limit	Total Premium Cost at Higher Limit	Check to increase limit
\$5,000	\$12,720.00	
\$10,000	\$14,800.00	
\$15,000	\$16,880.00	

PTSD Disability Benefit (Class 2 Volunteers ONLY)	Total Premium Cost at Higher Limit	Check to increase limit
\$2,000	\$11,962.00	

This document must be signed and returned to Lockton at gfrptsd@lockton.com for the higher limits to be effective.

City Name: _____

Name of Authorized City Employee: _____

Title of Authorized City Employee: _____

Signature of Authorized City Employee: _____

Date: _____

This proposal is valid for 30 days after proposal is issued or until the effective date, whichever is later. This overview is not a part of the policy(ies) and does not provide or explain all provisions of the policy(ies).

**GEORGIA INTERLOCAL RISK MANAGEMENT (GIRMA)
FIRST RESPONDER PTSD APPLICATION AND PARTICIPATION AGREEMENT**

Employers eligible to participate in GIRMA (hereinafter a “Participating Employer” or “Employer”) shall complete this Application and Participation Agreement in order to purchase First Responder PTSD coverage fully insured by MetLife under the GIRMA Fund C Master Policy for a Lump Sum PTSD Diagnosis Benefit, a PTSD Disability (Income Replacement) Benefit, or a Combined Lump Sum PTSD Diagnosis Benefit and PTSD Disability (Income Replacement) Benefit. Once approved by GIRMA’s Program Administrator, the Participating Employer will receive a one-page Summary of Benefits identifying the purchased coverage(s) (the “First Responder PTSD Policy”) and a link to the Policy Certificate for the purchased coverage(s), so it may make these available to individuals performing service for them as an employed or volunteer “First Responder” as defined below (“First Responders”).

Who Does What?

- GIRMA is the Policyholder of a First Responder PTSD Policy insured by MetLife, which provides a Lump Sum Benefit and a Disability (Income Replacement) Benefit. These coverages together are designed to meet the requirements of the Ashley Wilson Act (the “Act”), effective January 1, 2025.
- Georgia Municipal Association, Inc., (“GMA”) is the Program Administrator for GIRMA. GMA uses information from the First Responder census data provided by the Participating Employer to bill for the premiums due under the First Responder PTSD Policy and maintains (either directly or through the broker for the First Responder PTSD Policy) Participating Employers’ Application and Participation Agreements.
- Participating Employers are responsible for providing census data to GMA’s broker that identifies all First Responders (as defined below) performing first responder services for them, classifying the First Responders by statutory definition and as employed or volunteer, and identifying those First Responders who are First Responders for another Public Entity.
- Participating Employers are responsible for submitting complete and accurate census data and paying premiums to GMA, communicating with First Responders about the coverages the Employer provides, providing the Summary of Benefits and link to the applicable Certificate to First Responders, and providing all requested information and documentation requested by GMA’s broker to ensure the census is current.
- Participating Employers are responsible for designating an authorized member of human resources staff to receive inquiries from MetLife related to work requirements or work status for disability claims and provide all information requested by MetLife for that purpose.
- To comply with the confidentiality provisions of the Act, GMA and its broker will not inform Participating Employers whether a First Responder has submitted a claim for benefits or received any such benefits.
- Participating Employers are responsible for ensuring that any information in their possession related to claims, and any other information that would reasonably identify an individual as having been diagnosed with PTSD, is used only in accordance with applicable laws and is kept confidential in the same way as mental health information related to an employer sponsored major medical plan or employee assistance program.
- Participating Employers are prohibited by law from taking any employment action solely as a result of a First Responder’s diagnosis, claims, or benefits.
- MetLife evaluates claims and pays approved claims under the First Responder PTSD Policy. All claims for benefits must be submitted to MetLife.
- First Responders do not need to inform the Participating Employer that they are making a claim.
- Neither GIRMA nor GMA have any role in claim determination or payment.

Definition of First Responder. A First Responder for the Participating Employer is an individual who meets one or more of the following definitions as a result of services he or she performs for the Participating Employer as an employee or volunteer:

- (A) 'Communications officer' as defined in Code Section 37-12-1;
- (B) 'Correctional officer' as defined in Code Section 45-1-8;
- (C) 'Emergency medical professional' as defined in Code Section 16-10-24.2;
- (D) 'Emergency medical technician' as defined in Code Section 16-10-24.2;
- (E) 'Firefighter' as defined in Code Section 25-4-2;
- (F) 'Highway emergency response operator' as defined in Code Section 45-1-8;
- (G) 'Jail officer' as defined in Code Section 45-1-8;
- (H) 'Juvenile correctional officer' as defined in Code Section 45-1-8;
- (I) 'Peace officer' as defined in Code Section 35-8-2;
- (J) 'Probation officer' as defined in Code Section 45-1-8; and
- (K) Law enforcement officer with the Department of Natural Resources.

Employer Obligations:

- Employer shall not require any kind of contribution from First Responders for the coverage(s) provided under the First Responder PTSD Policy.
- Employer is solely responsible for identifying all First Responders (as defined above). Any questions about First Responder status should be resolved by contacting legal counsel. Participating Employers that are members of GIRMA's Property and Liability Fund may call the GIRMA HelpLine at 800-721-1998 for free legal advice about whether an individual meets the statutory definition.
- Employer is solely responsible for keeping an accurate list of all First Responders, and providing correct and complete information to GMA's broker.
- Employer shall submit initial First Responder census data to the GMA broker in the form requested, and must update this census data as requested in order to ensure that all First Responders are properly identified and classified.
- The Employer's cost for coverage under the First Responder PTSD Policy will be based on the most recent census data at the time of billing.
- Employer shall provide the Summary of Benefits and a link to the applicable Certificate to all First Responders at no charge, and shall provide a copy of the applicable Policy to First Responders upon request.
- If the Policy is terminated for any reason, Employer shall provide notification of termination to all First Responders.
- Whenever requested to do so by MetLife or GMA, Employer shall provide MetLife or GMA the information requested.

Benefits Exempt from Income Tax:

- MetLife has determined that benefits it will pay under the policy are not subject to state or federal income taxation. Accordingly, MetLife will not report benefits to the IRS or withhold any amounts from benefit payments.
- MetLife will advise benefit recipients that benefits are not subject to federal or state income tax, so MetLife will not withhold taxes or provide a 1099 or W-2 or report benefit payments to the IRS. MetLife will remind benefit recipients that the benefits may offset other benefits received by the recipient or have other tax consequences and encourage them to consult their tax advisor for guidance.
- MetLife will provide a summary of benefits to the benefits recipient upon request.
- Legal counsel to GIRMA has advised GIRMA of the following:

- The Ashley Wilson Act provides that benefits payable pursuant to the Ashley Wilson Act are not subject to Georgia income tax.
- Benefits payable under the policy to First Responders (as defined in the statute) are not subject to federal income tax because the Ashley Wilson Act is a statute in the nature of a workers' compensation act under Treas. Reg. Section 1.104-1(b) and the MetLife policy bases benefits solely on diagnosis of work-related injuries or sickness as described in the Act.
- Participating Employers have no tax obligations arising from payment of benefits to their First Responders.
- A copy of the opinion letter is available upon request.

Information Privacy and Security:

- See the attached PTSD Privacy Notice, which will be posted on the website where policy information is published. This Notice explains the privacy requirements of the Ashley Wilson Act and how individually identifiable information is used and shared.
- As a critical illness and disability policy, the PTSD Program is not subject to the federal information privacy and security law that applies to group health plans (HIPAA). However, GMA, the GMA broker, and MetLife protect individually identifiable information and use and share it only in accordance with the privacy provisions of the Ashley Wilson Act and any other applicable privacy laws.
- Participating Employers will provide census data to GMA's broker using a secure portal established by the broker.

Desired Coverage (See Attached Proposal for Estimated Annual Premiums):

Participating Employer is applying for and agreeing to purchase the First Responder PTSD Combined Lump Sum Diagnosis Benefit and PTSD Disability (Income Replacement) Benefit unless the following option is checked.

_____ First Responder Lump Sum PTSD Diagnosis Benefit Only* (*Alone, this coverage does NOT meet the requirements of the Ashley Wilson Act. Leave BLANK if you want the full coverage.*)

The coverage elected above automatically renews at each anniversary of the effective date, based on then current premiums established by the Program Administrator. Coverage may be terminated in accordance with the GIRMA Bylaws regarding termination of membership in a GIRMA Fund.

**On behalf of _____ [Name of Participating Employer], _____
County, Georgia, I submit this Application and Participation Agreement and agree to its terms.**

Signature: _____ Date: _____

Print Name: _____ Title: _____

Privacy Notice for Georgia First Responders PTSD Program

This Privacy Notice describes the individually identifiable information about First Responders that Program Administrators of the Georgia First Responders PTSD Program collect and how it is used and shared.

PROGRAM ADMINISTRATORS: Certain employees of Georgia Municipal Association (“GMA”) and Association County Commissioners of Georgia (“ACCG”) provide administrative services for the PTSD Program. The Southeastern Series of Lockton Companies, Inc. serves as broker for the MetLife insurance policy that is offered through the PTSD Program. GMA, ACCG, and Lockton are all Program Administrators of the PTSD Program.

PRIVACY OBLIGATIONS UNDER ASHLEY WILSON ACT: The Ashley Wilson Act contains privacy requirements for information that “could reasonably be used to identify individuals making claims or who have made claims or who have received benefits.” These privacy requirements were included because federal privacy law (HIPAA) does not apply to the Program. Program Administrators and MetLife treat this information as “sensitive mental health information” and only use and share the information to operate the Program, prepare aggregated reports, comply with the law, or as authorized by the First Responder.

Communications between First Responders (or their representatives) and Program Administrators or MetLife are confidential and privileged.

The Act ensures that First Responders can get the lump sum benefit in a confidential manner similar to receiving mental health benefits under a group health plan (subject to HIPAA) or under an employee assistance program, and limits interactions with the employer for disability benefits to those allowed for other mental health disability benefits.

- First Responders submit their claims for benefits directly to MetLife and do not need to inform the Employer.
- MetLife will not inform Program Administrators of claims or benefits without the First Responder’s express authorization.
- MetLife and Program Administrators will never tell Employers whether a First Responder has made a claim for or received a lump sum benefit (without express authorization).
- For the disability benefit, MetLife will only communicate with a human resources contact at the Employer about work requirements and work status, which will indicate that the First Responder has submitted a claim for disability benefits.
- Due to the nature of the Program, MetLife does not need to and will not provide any reports of benefits to the IRS or the Employer.
- If an Employer learns of a claim or benefits from the First Responder or otherwise,

the Employer is prohibited by law from taking any employment action solely as a result of a First Responder’s diagnosis, claims, or benefits.

- Employers are required to treat any information they may learn about claims or benefits confidentially as they would treat mental health information associated with a group health plan or employee assistance program.
- Employers are required to designate an employee who is authorized to securely submit eligibility information about First Responders to the Program Administrators’ eligibility portal. This information identifies which employees and volunteers meet the definition of First Responder and does not contain any information about claims or benefits.

PROTECTED INDIVIDUALLY IDENTIFIABLE INFORMATION MAINTAINED BY PROGRAM ADMINISTRATORS; USE AND SHARING

Eligibility Data: A designated representative of each Employer that offers the Program securely submits the following information to the eligibility portal twice a year: **first and last name, social security number, date of birth, type of First Responder (by statutory definition), and employed or volunteer status.** This information is used to ensure proper billing of premiums and is securely shared with MetLife to enable MetLife to validate identity and determine eligibility for benefits when First Responders submit claims. To comply with the Act’s privacy requirements, MetLife will NOT check with the Employer to determine eligibility when a claim is made.

Information Provided by First Responder: If a First Responder contacts a Program Administrator with questions about the Program, the Program Administrator may collect individually identifiable information necessary to answer the questions or direct the First Responder to the right resource and otherwise communicate with the First Responder. This information may include name, phone number, email, employer, employment status, and other information shared by the First Responder. This information is used to answer the questions and may be shared with other Program Administrators or MetLife as appropriate for answering the question and for customer service purposes.

Information About First Responder Claims or Receipt of Benefits: Program Administrators do not have access to information about whether a First Responder has submitted a claim for benefits or has received benefits unless the First Responder shares that information with the Program Administrator(s). MetLife is prohibited from sharing individually identifiable information about claims and benefits with the Program Administrators without an express written authorization from the First Responder. However, Program Administrators may learn about claims or benefits from a First Responder or someone acting on behalf of the First Responder. Program Administrators may share this information with other Program Administrators and MetLife as they deem appropriate for the operation of the Program.

Reports that Do Not Include Direct Identifiers: Program Administrators may request reports from MetLife that show use of benefits for purposes of evaluating the Program. These reports will not contain names or other direct identifiers. However, the reports may contain information (such as type of First Responder and geographic location of employer) that could be used with other information to identify individuals. These reports will be used as the Program Administrators deem appropriate for the operation of the Program and may be shared among the Program Administrators and with MetLife. Reports that could reasonably be used to identify an individual shall not be shared except as required by law.

PROTECTION OF INDIVIDUALLY IDENTIFIABLE INFORMATION

The Program Administrators and MetLife have privacy and information security policies and procedures and safeguards designed to ensure that individually identifiable information is protected from unauthorized access, misuse, and destruction. These controls are designed to meet a variety of applicable laws. For more information about MetLife's privacy practices, refer to the MetLife Privacy Notice posted on GFRPTSDInsurance.com.

A RESOLUTION TO ADD MEMBERSHIP IN A FUND OF GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA)

WHEREAS, the Public Entity of _____, located in _____ County, Georgia ("Public Entity") is a current member of the Georgia Interlocal Risk Management Agency (hereafter GIRMA), an interlocal risk management agency formed pursuant to Chapter 85 of Title 36 of the Official Code of Georgia Annotated; and

WHEREAS, the governing authority of Public Entity is currently a member of a GIRMA Fund and desires to add membership in an additional GIRMA Fund; and

WHEREAS, the governing authority of Public Entity has reviewed the Fund Election Form attached as Appendix A and the Application and Participation Agreement applicable to the Fund and finds that it is in the best interest of its residents for Public Entity to be a member of the Fund indicated on the Fund Election Form;

NOW THEREFORE BE IT RESOLVED by the governing authority of Public Entity:

1. The [Insert title of Chief Officer] of Public Entity is authorized to act on behalf of Public Entity to elect membership in the Fund identified in the Election Form attached as Appendix A by executing the the Application and Participation Agreement for such GIRMA Fund.
2. The [Insert title of Chief Officer] of Public Entity is designated as Public Entity's representative to GIRMA for purposes of Fund participation.
3. Public Entity may change its representative by making a written request to Georgia Municipal Association, Inc., the Program Administrator for GIRMA
4. This resolution shall be effective on the date of adoption.

Adopted this _____ day of 20 _____ _[Name of Public Entity]_____

By: _____,

[Print Name of Person Authorized to Sign Resolutions, Title]

Attest: _____,

[Print Name of Person Authorized to Attest, Title]

APPENDIX A

**Georgia Interlocal Risk Management Agency (“GIRMA”) Fund C Election Form
for Existing GIRMA Members**

As stated in Section 6.1 of the Intergovernmental Contract, a GIRMA member must participate in at least one Fund established by the GIRMA Board of Trustees. The Intergovernmental Contract and GIRMA Bylaws apply to all GIRMA members, regardless of the Fund or Funds in which they participate. Terms and conditions specific to a Fund are set forth in the Coverage Description for the Fund.

This election form is for use by current GIRMA Members who wish to join GIRMA Fund C and thereby offer PTSD Benefits to eligible First Responders.

Fund C Application Information: GIRMA established Fund C on September 4, 2024. Fund C will provide fully- insured lump sum benefits and disability benefits for first responders entitled to such benefits under the Ashley Wilson Act. A coverage description for Fund C has been filed with the Georgia Department of Insurance and will be made available to Fund C members after approval of membership in Fund C by Georgia Municipal Association, Inc., the Program Administrator for GIRMA, and the insurance carrier.

To join Fund C, the governing body of the GIRMA Member must adopt a Resolution to Add Membership in a GIRMA Fund and the individual authorized to serve as the Public Entity’s primary contact for Fund participation must complete and sign the First Responder PTSD Application and Participation Agreement. Membership in Fund C is effective when the Application is approved by the Program Administrator and the carrier.



51 Patrick Mill Road SW, Winder GA 30680
C 770-871-6489
BMartin@republicservices.com
www.republicservices.com

November 4, 2024

City of Monroe
Mr. John Howard, Mayor
215 N Broad Street
Monroe, GA 30655

RE: Rate Adjustment Notification

Mayor Howard,

Please allow this letter to serve as notice of the rate adjustment to the City of Monroe from Republic Services. This will adjust the City's rate to \$49.28 per ton effective January 1st, 2025. This adjustment is permitted pursuant to Section 4 in the current agreement for Solid Waste Disposal Services.

Republic Services appreciates the City's business and the opportunity to serve an essential service to the residents of Monroe as well as Mayor, Council and Staff. If you have any questions, please do not hesitate to call me direct at 770-871-6489.

Sincerely,

Brad Martin
Republic Services
Municipal Services Manager – Northeast Georgia
bmartin@republic.com 770-871-6489

cc: Danny Smith, City of Monroe, Director of Solid Waste
Justley Harston, Republic Services, General Manager



Republic Services Disposal Agreement (Not for Special Waste)

Customer Name : City of Monroe, GA
 Address : PO Box 1249 / 215 North Broad St
Monroe, GA 30655
 Contact Name : Sonja Caterina Phone Number : (770) 266-5122
 FED ID # : _____ PO Number : _____

Republic Landfill Name: Oak Grove
 Address : 967 Carl Bethlehem Rd
Winder, GA 30680
 Contact Name : Brad Martin Phone Number : (770) 871-6489

Contract Effective Date : 01 / 01 / 2025
 Waste Types : MSW (MSW, C/D, Etc.)
 Unit of Measure for Billing : Tons (Tons/Yard/Load)
 Disposal Fee : \$ 46.03 / Unit of Measure Above
 Taxes/Host Fees/Charges : \$ 3.25 / Unit of Measure Above
 Administrative Fee : \$ _____ / Month
 Environmental Fee : \$ _____ / _____, or _____ % of Disposal Fee
 Fuel Recovery Fee : \$ _____ / _____, or _____ % of Disposal Fee
 Other Fees : \$ _____ / _____, or _____ % of Disposal Fee
 Invoice Period : Monthly (Weekly, Semi-Monthly, 3 Per Month)

All Payments Are Due Within 30 Days After Receipt of Invoice

Minimum Volume : 1 ton per load / Unit of Measure Above / Month/Quarter/Year
 Maximum Volume : - / Unit of Measure Above / Month/Quarter/Year
 True-Up Period for Minimum Volume Calculations: - (Month, Quarter, Year)

Special Instructions : Mattress Disposal Amount \$55.11

THE PARTIES AGREE TO THE TERMS CONTAINED IN THE ATTACHED "REPUBLIC SERVICES DISPOSAL AGREEMENT TERMS AND CONDITIONS"

Republic:

Customer: City of Monroe

Martin, Brad
 Signature _____ Date _____

Danny P. Smith 11/25/24
 Signature _____ Date _____

Name: _____

Name: Danny P. Smith

Title: _____

Title: Director of Solid Waste

Customer shall pay Republic a fee (the "Shortfall Fee") equal to the Disposal Fee multiplied by the volume by which Customer was deficient during the True-Up Period. Republic shall invoice Customer for, and Customer shall pay Republic, any Shortfall Fee in accordance with Section 4(b). If no Minimum Volume is specified, then this Section 4(e) shall not apply.

(f) Price Adjustments. In addition to any other price increases pursuant to this Section 4, Republic shall have the right to request an increase in the Disposal Fee, from time to time and for any reason, by giving written notice of the amount and effective date of the increase (the "Price Increase Notice") to Customer at least 30 days before the effective date of the increase. If Customer does not object in writing (the "Objection Notice") to the price increase within 30 days after the date of the Price Increase Notice or if Customer accepts the price increase, the price increase shall go into effect on the date stated in the Price Increase Notice and this Agreement shall be deemed amended accordingly. If Customer gives an Objection Notice within 30 days after the date of the Price Increase Notice, Republic shall have 15 days after receipt of the Objection Notice to determine whether to (i) drop its request for a price increase and have the Agreement continue in full force and effect or (ii) terminate this Agreement effective as of the proposed effective date of the price increase (or any later date specified by Republic). If Republic does not give notice of this determination within 15 days after receipt of the Objection Notice, Republic shall be deemed to have dropped its request for a price increase and the Agreement shall continue in full force and effect.

5. Unacceptable Waste.

(a) Delivery of Unacceptable Waste. Customer agrees that it shall not deliver any Unacceptable Waste to the Landfill. If Customer delivers waste that contains both Acceptable Waste and Unacceptable Waste, the entire delivery shall constitute Unacceptable Waste if the Unacceptable Waste cannot be separated from the Acceptable Waste through the reasonable efforts of Republic, as Customer's agent to cause such separation, with the cost of such separation to be paid by Customer.

(b) Weighing and Inspection of Waste by Republic. Republic shall weigh all Acceptable Waste at the Landfill and the weight so determined shall be final and conclusive on both Customer and Republic. Republic shall have the right, but not the obligation, to inspect any of Customer's trucks to determine whether the waste delivered is Acceptable Waste or Unacceptable Waste. Customer acknowledges and agrees that any failure by Republic to perform any such inspection or to detect Unacceptable Waste despite such inspection shall in no way relieve Customer from its obligation to deliver only Acceptable Waste or from its other obligations under this Section 5.

(c) Rejection of Unacceptable Waste. If Customer delivers Unacceptable Waste to the Landfill, Republic may, in its sole discretion: (i) reject such Unacceptable Waste at Customer's expense; or (ii) if Republic does not discover such Unacceptable Waste in time to reject and reload such Unacceptable Waste, after giving Customer telephonic notice thereof and a reasonable opportunity to dispose of such Unacceptable Waste, Republic may, as Customer's agent, dispose of such Unacceptable Waste at a location authorized to accept such Unacceptable Waste in accordance with all Applicable Laws and charge Customer all direct and indirect costs incurred due to handling, delivery and disposal of such Unacceptable Waste, unless Customer otherwise elects to arrange for disposal of the Unacceptable Waste. If Customer elects to dispose of such Unacceptable Waste, it shall do so within such time period as Republic reasonably deems necessary or appropriate in connection with the operation of the Landfill, including the preservation of the health and safety of its employees. If after electing to do so Customer does not dispose of the Unacceptable Waste within such time period, Republic may dispose of such Unacceptable Waste as Customer's agent, without further notice to Customer, and Customer shall pay the direct and indirect costs set forth above. Notwithstanding the foregoing, no notice shall be required by Republic to Customer for Republic to dispose of Unacceptable Waste as Customer's agent in emergency situations where in Republic's reasonable judgment a delay in such disposal could constitute a hazard to the Landfill or any person on, about or near the premises.

(d) Definition of Unacceptable Waste. For the purposes of this Agreement, "Unacceptable Waste" means: (i) any material that is not Acceptable Waste; (ii) any material that by reason of its composition, characteristics or quantity is defined as a "hazardous material," "hazardous waste," "hazardous substance," "extremely hazardous waste," "restricted hazardous waste," "restricted hazardous waste," "toxic substance," "toxic waste," "toxic pollutant," "contaminant," "pollutant," "infectious waste," "medical waste," "radioactive waste," or "sewage sludge" under any Applicable Law; (iii) any material that requires other than normal handling, storage, management, transfer or disposal; or (iv) any other material that may present a substantial endangerment to public health or safety, may cause applicable air quality or water effluent standards to be violated by the normal operation of the Landfill, or because of its size, durability or composition cannot be disposed of at the Landfill or has a reasonable possibility of otherwise adversely affecting the operation or useful life of the Landfill.

6. Default.

(a) Events of Default. Each of the following shall be an event of default by Customer under this Agreement: (i) Customer fails to pay any amount due as and when the same becomes due under this Agreement; or (ii) Customer fails to perform any other material term, covenant or agreement contained in this Agreement on its part to be performed and such failure continues for a period of 30 days after written notice to Customer specifying the nature of such failure and requesting that it be remedied.

(b) Remedies on Default. Whenever any event of default by Customer shall have occurred and be continuing, Republic shall have the following rights and remedies, which shall be in addition to any other remedies provided by Applicable Law or this Agreement: (i) upon the end of any applicable grace period in this Section 6, Republic shall have the option to immediately terminate this Agreement unless during such period Customer has taken remedial steps the effect of which would be to enable Customer to cure such event of default within an additional 15 day period following the expiration of such grace period; and (ii) if Customer is then in default, Republic shall have the option, without terminating this Agreement, to stop accepting Acceptable Waste delivered by Customer until such default is cured or this Agreement is terminated. If Republic stops accepting Acceptable Waste, Customer shall pay Republic a service interruption fee in an amount determined by Republic in its discretion up to the maximum amount allowed by Applicable Law.

7. Indemnification. Customer shall indemnify, defend (upon request by Republic) and hold harmless Republic and its shareholders, partners, officers, directors, divisions, subdivisions, affiliates, agents, employees, successors and assigns (the "Republic Indemnified Parties") from and against any and all liabilities, losses, assessments, fines, penalties, forfeitures, damages, costs, expenses and disbursements, including reasonable legal fees, expert witness fees, litigation related expenses, and court costs in any litigation, investigation or proceeding (collectively, "Losses"), whether arising out of a claim or loss of or damage to property or injury to or death of any person, including any Indemnified Party, or otherwise, caused by or arising out of (a) Customer's breach of this Agreement, (b) Customer's negligence or willful misconduct, or (c) Customer's delivery of Unacceptable Waste to the Landfill.

8. Insurance. During the term of this Agreement, Customer shall maintain the following insurance coverages:

3709-City of Monroe
 PI Calculation CPI - Water, Sewer and Trash Collection



Effective Date	1/1/2025
Sep 2024	305.117
Sep 2023	291.279
Change	13.84
%change	4.75%

Old Disposal Rate (Excl Host)	\$ 43.94
PI Amount	2.09
New Disposal Rate	46.03
Host Fees	3.25
New Rate including Host	<u>\$ 49.28</u>

Data extracted on: November 6, 2024 (10:31:44 PM)

Consumer Price Index for All Urban Consumers (CPI-U)

Series Id: CUUR0000SEHG,CUUS0000SEHG

Not Seasonally Adjusted

Series Title: Water and sewer and trash collection services in U.S. city average, all urban consumers, not seasonally adjusted

Area: U.S. city average

Item: Water and sewer and trash collection services

Base Period: DECEMBER 1997=100

Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974	254.266	254.781	255.650	256.456	250.331	254.588
2021	257.722	258.763	259.204	259.581	259.542	260.400	261.706	262.810	263.747	264.278	264.580	265.365	259.202	263.748
2022	268.128	269.521	269.621	270.419	270.844	271.925	273.097	274.984	276.759	276.892	277.824	278.464	270.076	276.337
2023	281.461	283.663	284.166	285.052	286.322	287.457	289.005	290.975	291.279	291.683	292.694	292.915	284.687	291.425
2024	297.079	298.751	299.183	300.178	299.987	300.652	302.106	303.311	305.117				299.305	



EFT Payment Instructions

We encourage our valued customers to remit payments by ACH. This form provides the information needed for non-residential customers to initiate electronic payments to all operating entities/business units.

ACH Remittance

Republic Services, Inc. prefers ACH payments in CTX or CCD+ (EDI) format. We request that the complete 12-digit account number and 13-digit invoice number be included for each distribution line of the payment. This information can be found in the top right corner of your invoice. We will not initiate payments – all customers must initiate payments to us through their bank.

Please contact your local service provider, using the number located on your invoice, if you have any questions.

Bank: PNC Bank, N.A.
Bank Address: Two PNC Plaza, 620 Liberty Avenue, Pittsburgh, PA 15222
Account Name: Republic Services, Inc.
Email Address: DLWLBXCorp@Republicservices.com

ACH (UPIIC, sent through The Clearing House)

ABA routing #: 021052053
Account #: 61763526

Wire

ABA routing #: 043000096
Swift: PNCCUS33
Account #: 1029028546

Preferred Addenda Format

To expedite payment application, our preferred CTX or CCD+ addenda format is based on the 820 STP standard.

AC: 12-digit account number	IV: 13-digit invoice number	DTM: Invoice date	AMT: Amount paid	DSC: Discount taken	ADX: Adjustment amount
-----------------------------	-----------------------------	-------------------	------------------	---------------------	------------------------

*AC*xxxxxxxxxx*IV*xxxxxxxxxx*DTM*yyymmdd*AMT*xxxxx.xx*DSC*-xxxx.xx*ADX*xxxx.xx*

Separate each element and element identifier with an asterisk. Numeric amounts exclude commas but include the decimal point and are signed if negative. When remitting multiple invoices, repeat the full string for each invoice being paid. Unneeded elements, such as discount and adjustment, can be omitted.

If you have any questions regarding EFT payments to Republic Services, please contact your local representative via the phone number listed on the invoice. For addenda setup questions, please contact Samir Chokshi, Senior Manager Treasury, at 480-627- 2271.



Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Republic Services, Inc.

2 Business name/disregarded entity name, if different from above
Oak Grove Landfill (EIN 86-1024530)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO Box 677839

6 City, state, and ZIP code
Dallas, TX 75267-7839

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

6	5	-	0	7	1	6	9	0	4
---	---	---	---	---	---	---	---	---	---

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 - I am a U.S. citizen or other U.S. person (defined below); and
 - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ 

Date ▶ 09/25/20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 12/3/2024
Subject: RIGHT-OF-WAY DEDICATION – 200 Aycock Avenue (Jacks Creek Landing Project AKA “The Jax”)

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:

The property owner of the Jacks Creek Landing project (AKA “The Jax”) located at 200 Aycock Avenue proposes to dedicate a portion of the project’s frontage for right-of-way on Aycock Avenue. Improvements at the entrance include a deceleration lane constructed at the Aycock Avenue entrance to the site. The deceleration lane construction is complete and the area to be dedicated for right-of-way is fully stabilized.

Background:

The current project at 200 Aycock Avenue was rezoned to PCD by the City Council on September 13, 2022. At the time of rezoning, the pattern book and rezone site plan for the project proposed to construct a deceleration lane and dedicate the necessary right-of-way to the City once completed. Subsequent Site Development Plans approved for the site included the deceleration lane and proposed area to be dedicated for right-of-way.

Recommendation:

Accept and approve the right-of-way dedication along Aycock Avenue as presented without conditions.

Attachment(s):

- Right-of-Way Deed & Exhibits
- Rezone Concept Plan

AFTER RECORDATION, PLEASE RETURN THIS INSTRUMENT TO:

Henry M. Feinstein
Attorney At Law
4200 Northside Parkway, N.W.
Building 6, Suite 200
Atlanta, Georgia 30327-3054

STATE OF GEORGIA

COUNTY OF WALTON

RIGHT OF WAY DEED

THIS CONVEYANCE is made as of the 1st day of October, 2024.

WITNESSETH that **MONROE APARTMENTS LLC**, a Georgia limited liability company (herein referred to as "Grantor") is the owner of a tract of land in Walton County, Georgia, described below.

NOW, THEREFORE, in consideration of ONE (\$1.00) DOLLAR, in hand paid, the receipt whereof is hereby acknowledged, Grantor does hereby grant, sell and convey to the **CITY OF MONROE**, and its successors, the land more particularly described as follows:

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 108 of the 3rd District, Walton County, Georgia, and being more particularly described on Exhibit "A" attached hereto and incorporated herein by reference.

Said land consists of 0.26 acres, as shown on plat dated September 27, 2024, prepared by Patrick & Associates, Inc. (James S. Hull, Jr., Georgia Registered Land Surveyor Number 2856), a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference.

TO HAVE AND TO HOLD the said conveyed premises in fee simple subject to all matters of record and those matters that would be disclosed by an accurate survey and inspection of the conveyed premises.

Grantor hereby warrants that Grantor has the right to sell and convey said land and will warrant and forever defend by virtue of these presents against all persons claiming by, through, or under Grantor.

IN WITNESS WHEREOF, Grantor has signed and sealed this Deed, as of the day and year first above written.

Signed, sealed, and delivered in the presence of:

[Signature]
Unofficial Witness

MONROE APARTMENTS LLC,
a Georgia limited liability company

BY: [Signature] [SEAL]
URVISH PATEL, Manager

[Signature]
Notary Public

Notarial Execution Date: 10/01/2024
My Commission Expires: 05/10/2025

[AFFIX NOTARIAL SEAL]

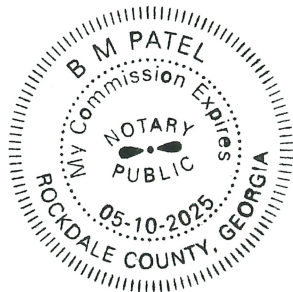


EXHIBIT "A"

LEGAL DESCRIPTION
RIGHT OF WAY DEDICATION

ALL THAT TRACT or parcel of land lying and being in Land Lot 108 of the 3rd District of Walton County, Georgia and being more particularly described as follows:

BEGIN at a IPF ½" RB at the southwestern Right of Way of Aycock Avenue (60' R/W) and the southern Right of Way of US Highway No 78/State Route No 10 (Variable R/W). THENCE along the Right of Way of Aycock Avenue South 34 degrees 30 minutes 19 seconds East a distance of 126.39 feet to a point; THENCE along a curve to the left having a radius of 330.00 feet and an arc length of 545.01 feet, being subtended by a chord of South 81 degrees 49 minutes 06 seconds East a distance of 485.15 feet to a point; THENCE North 50 degrees 52 minutes 07 seconds East a distance of 10.35 feet to a IPF ½" RB; THENCE leaving said Right of Way along a curve to the right having a radius of 369.24 feet and an arc length of 178.46 feet, being subtended by a chord of South 62 degrees 04 minutes 57 seconds West a distance of 176.73 feet to a point; THENCE continue along a curve to the right having a radius of 473.32 feet and an arc length of 182.53 feet, being subtended by a chord of North 86 degrees 55 minutes 28 seconds West a distance of 181.40 feet to a point; THENCE continue along a curve to the right having a radius of 301.63 feet and an arc length of 130.52 feet, being subtended by a chord of North 65 degrees 38 minutes 40 seconds West a distance of 129.50 feet to a point; THENCE continue along a curve to the right having a radius of 383.40 feet and an arc length of 95.89 feet, being subtended by a chord of North 39 degrees 54 minutes 28 seconds West a distance of 95.64 feet to a point; THENCE North 34 degrees 33 minutes 00 seconds West a distance of 92.74 feet to a point; THENCE North 79 degrees 18 minutes 17 seconds West a distance of 35.51 feet to a point, said point being on the southern Right of Way of US Highway No 78/State Route No 10 (Variable R/W); THENCE along said Right of Way North 55 degrees 56 minutes 26 seconds East a distance of 53.45 feet to the TRUE POINT OF BEGINNING.

Said property contains 0.26 Acres/ 11,306 SF.

EXHIBIT "B"

GA West Grid

US HIGHWAY NO. 78
STATE ROUTE NO. 10
(55 MPH SPEED LIMIT)

UTILITY NOTE:
PATRICK & ASSOCIATES, INC. NOR THE LICENSED PROFESSIONAL ASSUME ANY LIABILITY FOR THE EXISTENCE, LOCATION, MATERIAL OR SIZE OF ANY UNDERGROUND UTILITY SHOWN ON THIS SURVEY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE, EXACT LOCATION, MATERIAL AND SIZE OF ANY UNDERGROUND UTILITY BEFORE BIDDING OR EXCAVATING ON THIS PROJECT.

All of a portion of this survey was performed by GPS. Approximately 95% of this survey was GPS/Equipment (Leica GS18) and 5% was robotic total station (Trimble S6). Type of GPS was Real Time Kinematic (RTK). The field data upon which this plat is based is a positional reference of UTM based on National measurement and has not been adjusted. The horizontal datum for this survey was NAD83, Georgia West Zone. All distances shown on this plat are surface distances.

Note: The surveyor herein has made no investigative or independent search for encumbrances, easements, covenants, ownership title evidence or any other facts that a current title search may disclose.

Note: This plat was prepared for the exclusive use of the person, persons or entity named herein. This plat does not extend to any person, persons or entity without the express reidentification of the surveyor naming such person, persons or entity.

TEXT LEGEND

IRF IRON PIN FOUND
R/S R/S
CLP CHAIN LINK FENCE
CMP COATED METAL PIPE
CONC CONCRETE
FND FOUND
LLP LAND LOT LINE
LPT LIGHT POLE
MH MANHOLE
PP OVERHEAD POWER
P POWER POLE
POB POINT OF BEGINNING
POC POINT OF COMMENCEMENT
FV FIRE HYDRANT
WV WATER VALVE
TEL. M TELEPHONE MANHOLE
R/W RIGHT-OF-WAY

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/E
RQSHABANATHA BUSINESS LLC
215 PENRITH PLACE
ATLANTA, GA 30350
TAX ID# M0230011800
DB 5268, PG 124
PB 99, PG 112

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

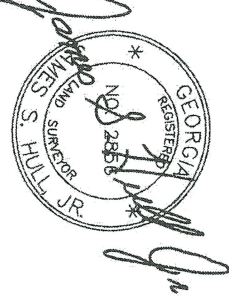
N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/E
MONROE APARTMENTS LLC
TAX ID# M0230011800
DB 5220, PG 492
ZONING PRD

N/F
WAL-MART STORES
EAST, LP
TAX ID# M0230011C00
DB 3620, PG 341
ZONING M-1

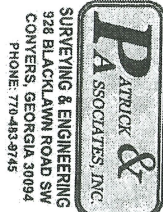


OWNER:
PARCEL M0230011B00
MONROE APARTMENTS LLC
5604 BAHIA MAR CIR
STONE MOUNTAIN, GA 30087
DB 5220, PG 491
PB 99 PG 112

This property is in Zone "A" and Zone "X" a Federal Flood Area as indicated by F.I.A. Official Hazard Maps. Flood Map No. 13297C0145D, Dated: 5/18/2009.

RIGHT OF WAY DEDICATION FOR:
CITY OF MONROE
LAND LOT 108 - 3RD DISTRICT
G.M.D. 419
CITY OF MONROE
WALTON COUNTY, GEORGIA

DATE OF FIELD WORK: 9-19-2024
DATE OF PLAT PREPARATION: 9-27-2024
EQUIPMENT USED: LEICA GS18



JOB NO. 22-298
DWG. NO. 36xxx



To: City Council, Finance
From: Beth Thompson
Department: Finance
Date: 12/10/2024
Subject: Proposed FY2025 Capital & Operating Budget

Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available: \$

Requested Expense: \$ **Company of Record:**

Description:

The fiscal year 2025 Capital & Operating Proposed Budget can be found in detail on the City of Monroe’s website at www.monroega.com under Departments, Finance.

The city-wide proposed operating budget for FY2025 is \$84,378,021. This is an increase of about 9% over the current FY2024 budget. Of the major funds, the General Fund portion is \$19,314,606 the Combined Utilities Fund portion is \$50,441,447 & the Solid Waste Fund is \$9,006,164.

The city-wide proposed capital budget for FY2025 is \$16,761,236. General Fund capital projects total \$746,028 funded by General Fund revenue and \$2,932,491 funded by SPLOST & grants funds. Utility bond proceeds along with Utility Capital funds will fund \$12,765,262 of utility capital projects. Solid Waste Fund capital budget totals \$317,455.

Attachment(s):
*Budget Summary
Resolution*

City-Wide Budget Overview

- The FY2025 city-wide budget balanced budget is \$84,378,021, which is an increase of @ 9% over the 2024 budget.
- * The General Fund budget increased \$1,769,890 primarily due to ad valorem tax increase and transfers from the Utility and Solid Waste Fund.
 - * The Utility Fund budget increased \$4,383,509 primarily due to increased cost of service and utility rates. Transfers into the Capital Improvement Fund for each utility has been budgeted to increase from 10% to 15%.
 - * The Solid Waste Fund increased \$1,128,856, due to increased customer sanitation rates and landfill fees.
 - * The continuation of SPLOST will be in 2025 with a new six (6) year SPLOST, with estimated collections of @ \$2,928,500 in 2025.

Citywide Operating Budget Summary Revenues, Expenditures and Other Sources & Use Summary

REVENUES BY FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUAL	2024 BUDGET	2025 PROPOSED BUDGET	2025 vs 2024 BUDGET
AMERICAN RESCUE PLAN ACT	240,228	590,962	2,375,334	1,676,345	0	-1,676,345
COMBINED UTILITIES FUND	46,286,296	49,402,515	46,876,913	46,057,938	50,441,447	4,383,509
CONFISCATED ASSETS FUND	151,576	110,030	139,760	90,000	46,434	-43,566
CONVENTION & VISITORS BUREAU			82,036	75,000	81,000	6,000
DOWNTOWN DEV FUND	170,742	135,922	288,092	57,650	57,918	268
GENERAL FUND	16,024,335	18,328,568	19,521,722	17,544,716	19,314,606	1,769,890
HOTEL MOTEL TAX FUND	62,464	74,504	82,031	75,000	80,000	5,000
SHOP WITH A HERO	2,995	7,800	12,040	3,000	5,000	2,000
SOLID WASTE FUND	6,634,838	7,226,296	7,195,748	7,877,308	9,006,164	1,128,856
SPLOST 2013 FUND	802	451	217	45,000	0	-45,000
SPLOST 2019 FUND	3,769,916	3,625,852	5,637,944	4,068,899	2,396,952	-1,671,947
URA - URBAN REDEVELOPMENT AGENCY	114	0	0	0	0	0
OPIOID FUND			44,679	57,500	20,000	-37,500
SPLOST 2025 FUND					2,928,500	2,928,500
TOTAL REVENUE	73,344,307	79,502,900	82,256,516	77,628,356	84,378,021	6,749,665
EXPENDITURES BY FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUAL	2024 BUDGET	2025 PROPOSED BUDGET	2025 vs 2024 BUDGET
AMERICAN RESCUE PLAN ACT	239,887	581,405	2,344,841	1,676,345	0	-1,676,345
COMBINED UTILITIES FUND	40,192,815	46,489,999	44,648,973	46,057,938	50,441,447	4,383,510
CONFISCATED ASSETS FUND	113,117	151,742	141,505	90,000	46,434	-43,566
CONVENTION & VISITORS BUREAU			40,525	75,000	81,000	6,000
DOWNTOWN DEV FUND	26,730	23,908	133,348	57,650	57,918	268
GENERAL FUND	15,650,193	15,782,497	19,441,203	17,544,716	19,314,606	1,769,890
HOTEL MOTEL TAX FUND	60,795	75,009	82,031	75,000	80,000	5,000
OPIOID FUND				57,500	20,000	-37,500
SHOP WITH A HERO	2,557	5,391	7,153	3,000	5,000	2,000
SOLID WASTE FUND	6,224,920	7,376,835	8,023,879	7,877,308	9,006,164	1,128,856
SPLOST 2013 FUND	557,685	291,310	171,252	45,000	0	-45,000
SPLOST 2019 FUND	2,797,470	4,344,764	6,195,106	4,068,899	2,396,952	-1,671,947
SPLOST 2025 FUND					2,928,500	2,928,500
URA - URBAN REDEVELOPMENT AGENCY	177,025	0	0	0	0	0
TOTAL EXPENDITURES	66,043,193	75,122,862	81,229,816	77,628,356	84,378,021	6,749,665



Budget Resolution

A RESOLUTION ADOPTING THE 2025 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2025 and ending December 31, 2025, the Budget of the City’s Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, any pay classification or job description changes contained and funded herein the budget are approved for the amounts and purposes indicated.

WHEREAS, any organizational chart changes or descriptions contained herein the budget are approved as indicated.

WHEREAS, the rates listed are so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the **Mayor and City Council** to purchase items not included in original budgeted figures.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 10th day of December 2024.

John Howard, Mayor
City of Monroe

Attest:

Laura Wilson, City Clerk

**RESOLUTION
STATE OF GEORGIA, WALTON COUNTY
CITY OF MONROE
FY 2024/2025 CDBG RESOLUTION**

WHEREAS, the Georgia Small Cities Community Development Block Grant (CDBG) Program is available to meet community needs that primarily benefit low- and moderate-income persons; and

WHEREAS, the City continues to identify, prioritize and address critical infrastructure needs affecting low- and moderate-income residents within its jurisdictional boundaries; and

WHEREAS the City of Monroe provides that the purposes of the FY 2024/2025 CDBG project are as follows:

1. The project will develop and improve the standard of living for residents of the City;
2. The project will benefit primarily low to moderate income residents;
3. Such development and promotion will be for the public good and welfare of residents;
4. The project will promote the general welfare of the State of Georgia; and
5. The direct object of any City financing of the project is to accomplish said purposes; and

WHEREAS, the City acknowledges Title IV of the Civil Rights Act of 1964, 42 U.S.C. 2000 (d) and Executive Order 13166 requires federal fund recipients take seeks to ensure meaningful access by persons with Limited English Proficiency; and,

WHEREAS, the most critical needs exist for redevelopment of blighted buildings and public infrastructure improvements in the target areas identified in the application; and

WHEREAS, the City is eligible for CDBG financial assistance and will submit a \$1,000,000 application to the Georgia Department of Community Affairs for the above-stated activities; and,

WHEREAS, all occupied target area households are currently connected to water and sanitary sewer systems, including residential hook-ups, as required, and the City has identified non-low and moderate-income household hook-ups utilizing the CDBG survey; and,

WHEREAS, the City has available the required cash match, leverage and any cost overruns required to successfully complete the project, as documented in the City’s match and leverage letter; and,

WHEREAS, the City currently to owns, operates and maintains all public infrastructure and utility easements.

BE IT RESOLVED, the City will submit a \$1,000,000 CDBG application to the Georgia Department of Community Affairs that includes the necessary improvements included in the application materials.

BE IT FURTHER RESOLVED, all occupied target area households will be connected to water and sewer infrastructure, including private residential lines (hook-ups) and CDBG funds will not pay for non-low and moderate-income household hook-ups.

BE IT FURTHER RESOLVED, the City will provide the required cash match, leverage and any cost overruns to successfully complete the project.

BE IT FURTHER RESOLVED, the City will continue to own operate and maintain all public infrastructure and utility easements.

BE IT FINALLY RESOLVED, the City of Monroe authorizes, empowers and directs the Chief Elected Official, Clerk, Manager, Community Development Director, and/or Consultant to perform all such acts for the purpose of filing said application and executing all required documents, including related contracts and awards.

THIS RESOLUTION was adopted by a vote of _____ to _____ at a regular meeting of the Council on December 10, 2024.

By:

John S. Howard, Mayor

Laura Wilson, Clerk



To: City Council
From: Brad Callender, Planning & Zoning Director
Department: Planning & Zoning
Date: 11/4/2024
Subject: Zoning Ordinance Amendment & Adoption

Budget Account/Project Name: N/A
Funding Source: N/A
Budget Allocation: N/A
Budget Available: N/A
Requested Expense: N/A **Company of Record:** N/A

Description:
 Amendment and Adoption of the Zoning Ordinance.

Background:
 Please refer to the attached Zoning Ordinance Amendment Resolution, Exhibit A, for specific amendment descriptions and details. The purpose for each amendment is included in each breakdown of the proposed amendments.

Recommendation:
 The Planning Commission voted unanimously to recommend approval of all the proposed Zoning Ordinance Amendments and Adoption of a new Zoning Ordinance, as presented at the October Planning Commission meeting without changes.

Attachment(s):
 Zoning Ordinance Amendment Resolution
 Exhibit A
 Character Based Code Regulating Plan (Draft)
 Official Zoning Map (Draft)

AN ORDINANCE TO AMEND AND ADOPT THE ZONING ORDINANCE OF THE CITY OF MONROE, GEORGIA

The Mayor and Council of the City of Monroe, Georgia, hereby ordain as follows:

The Zoning Ordinance of the City of Monroe, officially Adopted June 10, 2014, and Effective July 1, 2014, as thereafter amended, is hereby amended by deleting said Zoning Ordinance in its entirety and substituting the following in lieu thereof, as more particularly described in detail in the Exhibit A, which such exhibit is incorporated herein by reference.

ARTICLE I: INTRODUCTION

- Section 100 – Title**
- Section 110 – Purpose, Authority and Enactment**
- Section 120 – Jurisdiction**

ARTICLE II: DEFINITIONS

- Section 200 – General**
- Section 210 – Specific Definitions**

ARTICLE III: ESTABLISHMENT OF DISTRICTS

- Section 300 – Districts**
- Section 310 – District Boundaries**
- Section 320 – Rules for Determining District Boundaries When Uncertainty Exists**
- Section 330 – Procedures for Zoning of Property to Be Annexed**

ARTICLE IV: APPLICATION OF REGULATIONS

- Section 400 – Use**
- Section 410 – Reserved**
- Section 420 – Yards**
- Section 430 – One Principal Structure on a Lot**
- Section 435 – One Principal Use on a Lot**
- Section 440 – Accessory Structures or Uses**
- Section 450 – Building Permit Requirement**
- Section 455 – Building Permit Issuance**
- Section 460 – Buildings to Abut Public Streets**
- Section 470 – Relocation of Building Requirements**

ARTICLE V: GENERAL STANDARDS FOR ALL DISTRICTS

- Section 500 – Non-Conforming Buildings and Uses**
- Section 510 – Control of Curb Cuts and Vision Clearance**
- Section 520 – Off-Street Automobile Parking**
- Section 530 – Off-Street Loading and Unloading Space**
- Section 540 – Off-Street Storage and Parking of Vehicles and Equipment**
- Section 550 – Screening, Buffering, and Landscaping**

- Section 560 – Illumination
- Section 570 – Lot Coverage

ARTICLE VI: USE PROVISIONS BY DISTRICT

- Section 600 – General
- Section 610 – Residential Districts: R-1, R-1A, R-2, MH
- Section 620 - Commercial Districts: P, B-1, B-2, B-3
- Section 630 – Industrial District: M-1
- Section 635 – Principal and Accessory Land Use Tables
- Section 640 – Overlay Districts: HPO, A-H, CDO, MHDO, CBD
- Section 641 – Historic Preservation Overlay District (HPO)
- Section 642 – Airport Hazard Overlay District (A-H)
- Section 643 – Corridor Design Overlay District (CDO)
- Section 643A – Corridor Design Standards and Guidelines
- Section 644 – Monroe and Walton Mills Historic Overlay District (MHDO)
- Section 645 – Infill Overlay District (IOD)
- Section 646 – Central Business District (CBD)
- Section 650 – Planned Development Districts: PRD, PPD, PCD, PID
- Section 651 – Planned Residential District (PRD)
- Section 652 – Planned Professional District (PPD)
- Section 653 – Planned Commercial District (PCD)
- Section 654 – Planned Industrial District (PID)
- Section 655 – Design Standards and Criteria for Planned Development Districts

ARTICLE VII: CHARACTER-BASED CODE

- Section 700 – General
- Section 710 – Character Districts & Special Districts
- Section 720 – Standards & Requirements
- Section 730 – Sign Standards
- Section 740 – Definitions

ARTICLE VIII: DIMENSIONAL REQUIREMENTS AND EXCEPTIONS

- Section 800 – Charts of Dimensional Requirements
- Section 810 – Exceptions and Modifications

ARTICLE IX: SITE DESIGN

- Section 900 – General
- Section 910 – Newly Platted Subdivisions
- Section 920 – New Single-Family Residential and Mixed-Use Development

ARTICLE X: BUILDING DESIGN

- Section 1000 – General
- Section 1010 – Residential Building Design Standards

ARTICLE XI: SUPPLEMENTAL STANDARDS FOR SPECIFIC USES

- Section 1100 – Accessory Structures and Uses
- Section 1110 – Reserved
- Section 1120 – Cemeteries
- Section 1130 – Reserved

- Section 1131 – Archery Range or Firing Range
- Section 1140 – Individual Manufactured Homes
- Section 1145 – Manufactured Home Parks

ARTICLE XII: TELECOMMUNICATION TOWERS & ANTENNAS

- Section 1200 – Intent and Purpose
- Section 1210 – Applicability
- Section 1220 – Permitting Requirements
- Section 1230 – General Tower and Antenna Regulations
- Section 1240 – Towers and Antennas Permitted
- Section 1250 – Towers and Antennas Which Require Administrative Approval
- Section 1260 – Towers and Antennas Which Require a Conditional Use Permit

ARTICLE XIII: SIGNS

- Section 1300 – Short Title
- Section 1310 – Definitions
- Section 1320 – Purpose
- Section 1330 – Administration
- Section 1340 – Sign Permit Required
- Section 1350 – Regulated Signs
- Section 1355 – Construction and Maintenance Requirements
- Section 1360 – Enforcement
- Section 1365 – Prohibited Signs and Advertising Devices
- Section 1370 – Nonconforming Signs
- Section 1380 – Exempt Signs

ARTICLE XIV: LANDSCAPING DESIGN AND TREE PRESERVATION

- Section 1400 – General
- Section 1410 – Newly Platted Residential Subdivisions

ARTICLE XV: ADMINISTRATION AND ENFORCEMENT

- Section 1500 – Enforcement
- Section 1505 – Permitting Requirements
- Section 1510 – Planning Commission
- Section 1515 – City Council
- Section 1519 – Amendment to the Comprehensive Plan
- Section 1520 – Zoning Ordinance Text Amendments
- Section 1521 – Zoning Map Amendments
- Section 1525 – Conditional Uses
- Section 1530 – Variances
- Section 1540 – Notice Provisions
- Section 1545 – Public Hearing Procedures
- Section 1546 – Public Hearing Procedures Before the Corridor Commission
- Section 1550 – Disclosure of Campaign Contributions and/or Gifts
- Section 1560 – Conflict of Interest in Zoning Decisions

ARTICLE XVI: LEGAL PROVISIONS

- Section 1600 – Conflict with Other Laws
- Section 1610 – Severability

Section 1620 – Repeal of Conflicting Ordinances
Section 1630 – Effective Date

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Zoning Ordinance shall take effect upon adoption by the Mayor and Council. The prior Zoning Ordinance, Adopted June 10, 2014, and Effective July 1, 2014, as amended, is hereby deleted and repealed.

FIRST READING. This 12th day of November, 2024.

SECOND READING AND ADOPTED on this 10th day of December, 2024.

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John S. Howard, Mayor

Attest: _____ (SEAL)
Laura Wilson, City Clerk

EXHIBIT A

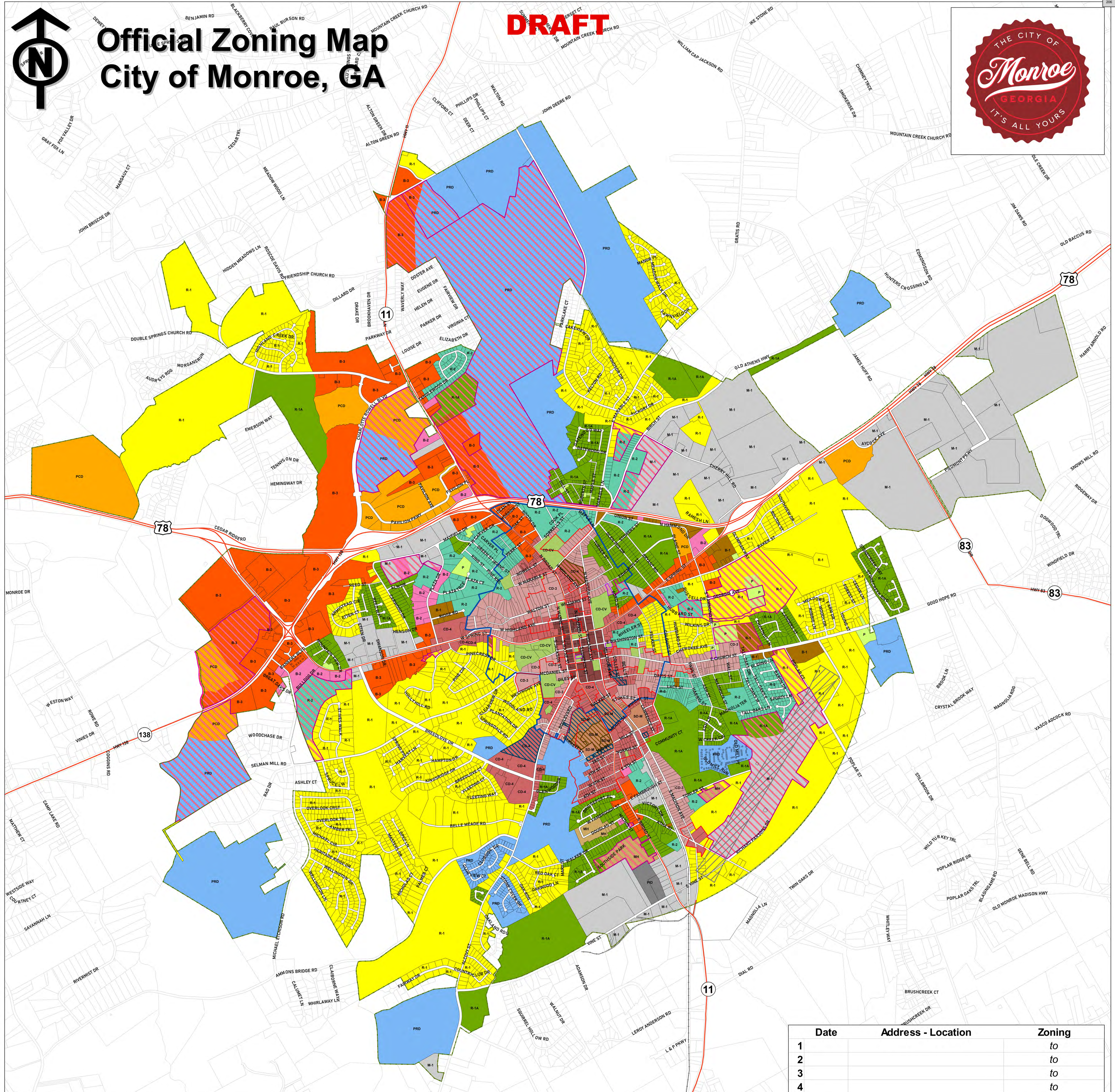
**EXHIBIT A IS ACCESSIBLE THROUGH THE
FOLLOWING DROPBOX LINK:**

<https://www.dropbox.com/scl/fo/2fq4jlzncjj2j1eqevgbg/ALeT65bGxJhXqVg9aMC6AgQ?rlkey=v8r1jpdymb7qsrc9w38798wwa&st=wh6wum69&dl=0>



Official Zoning Map City of Monroe, GA

DRAFT



Legend

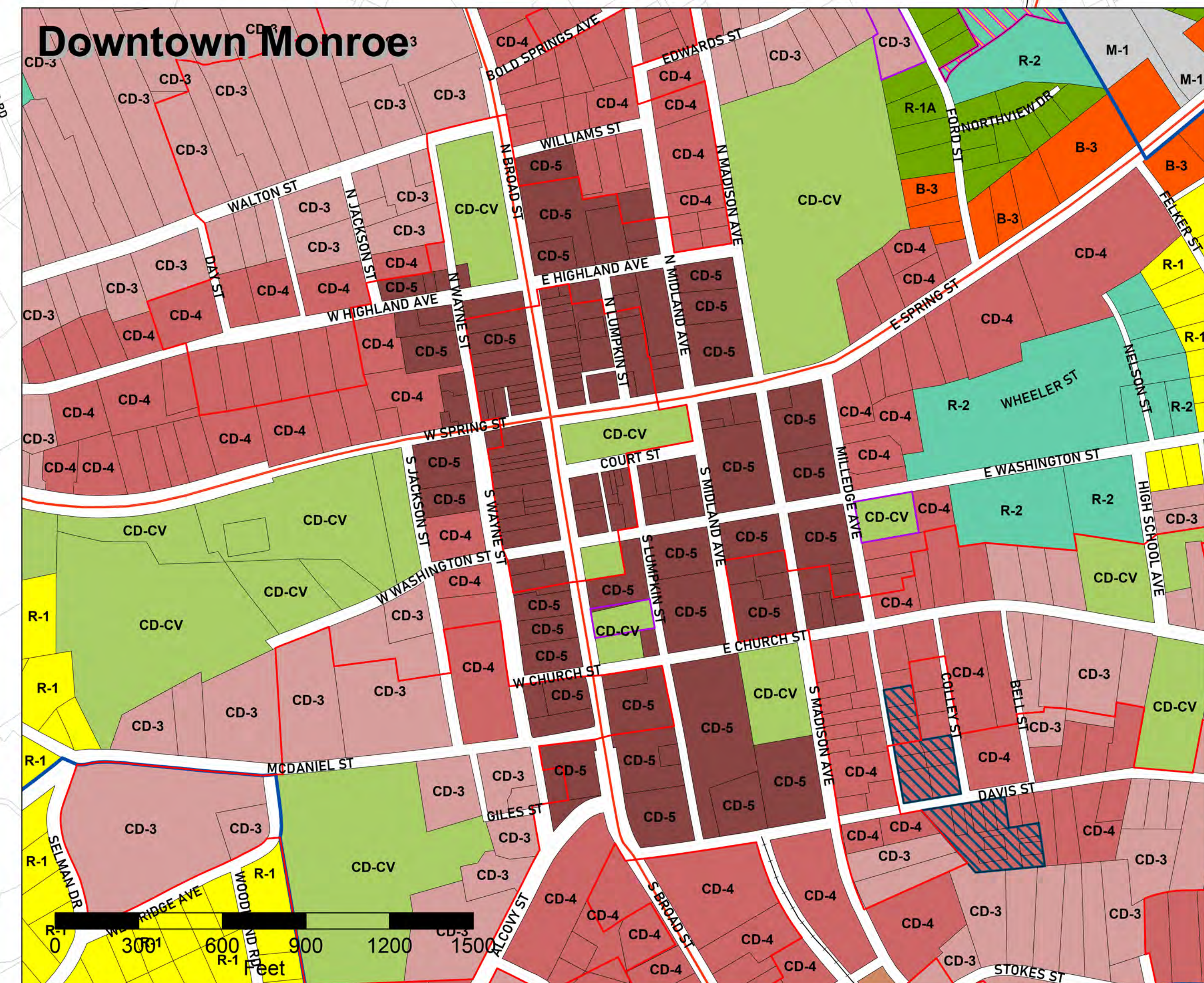
- Monroe City Limits
- Airport Hazard Zone
- Monroe Historic Districts
- Historic Individual Landmarks
- Infill Overlay District
- 2024 City Tax Parcels
- 2024 County Tax Parcels
- Streets
- Railroad
- Highways

Character & Special Districts

- CD-3
- CD-4
- CD-5
- CD-CV
- SD-M
- Existing PCD
- Existing PRD

Zoning Districts

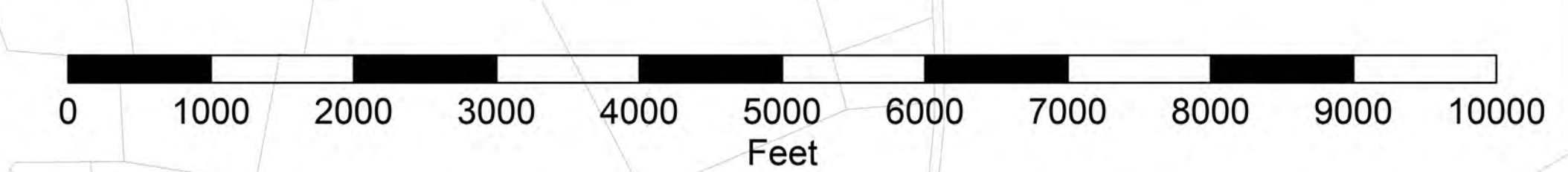
- B-1
- B-2
- B-3
- M-1
- MH
- MHDO
- P
- PCD
- PID
- PP
- PRD
- R-1
- R-1A
- R-2
- SPLIT



Date	Address - Location	Zoning
1		to
2		to
3		to
4		to
5		to
6		to
7		to
8		to
9		to
10		to
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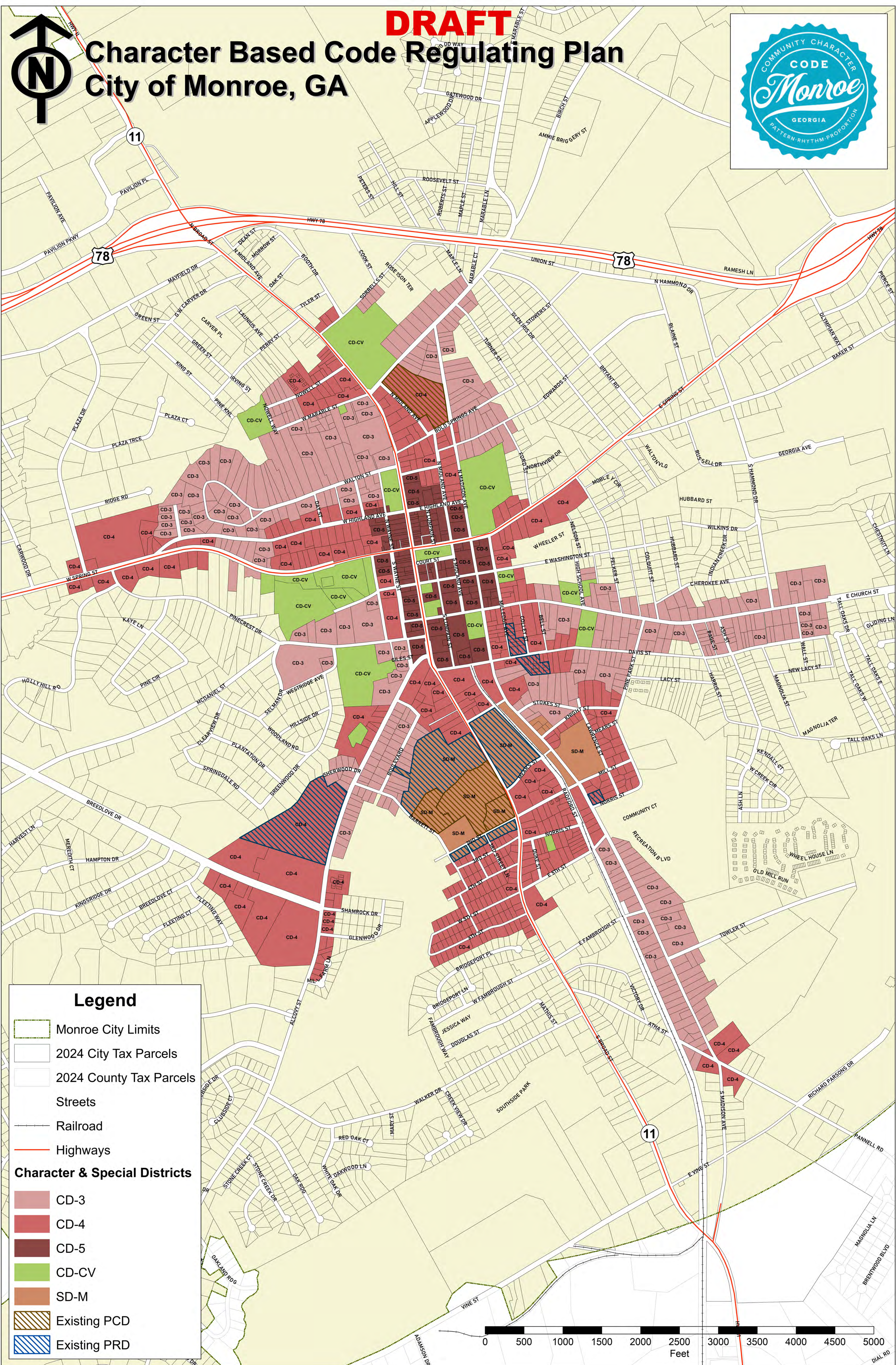
This is to certify that this is the official zoning map of the City of Monroe, Georgia, as adopted on the ____ day of _____, 20__.

John Howard, Mayor _____ Date _____



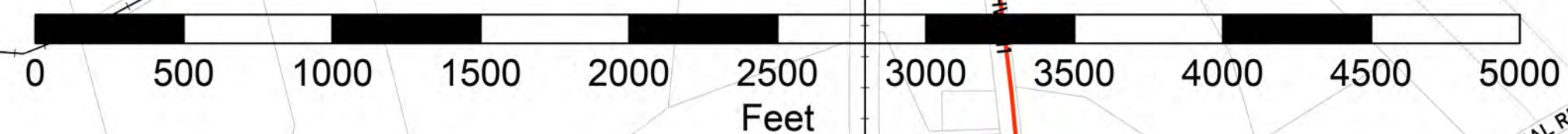
DRAFT

Character Based Code Regulating Plan City of Monroe, GA



Legend

- Monroe City Limits
- 2024 City Tax Parcels
- 2024 County Tax Parcels
- Streets
- Railroad
- Highways
- Character & Special Districts**
- CD-3
- CD-4
- CD-5
- CD-CV
- SD-M
- Existing PCD
- Existing PRD



**AN ORDINANCE TO AMEND CHAPTER 90 – TAXATION, ARTICLE IV. –
OCCUPATION TAXES OF THE CODE OF ORDINANCES
CITY OF MONROE, GEORGIA**

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS
FOLLOWS:

ARTICLE I.

Chapter 90, Article IV, of the Code of Ordinances is hereby amended by implementing the below
text amendments as follows: Underlined sections are added, Stricken sections are being removed.

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF
CHAPTER 90, ARTICLE IV, SECTIONS 106 THROUGH 155, AS AMENDED.

ARTICLE II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ARTICLE III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City
of Monroe, Georgia.

FIRST READING. This ____ day of November, 2024.

SECOND READING AND ADOPTED on this ____ day of December, 2024.

CITY OF MONROE, GEORGIA

By: _____ (SEAL)

John Howard, Mayor

Attest: _____ (SEAL)

Laura Wilson, City Clerk

EXHIBIT A

Chapter 90 – TAXATION

ARTICLE IV. – OCCUPATION TAXES

Sec. 90-106. Purpose and scope of occupational tax; occupation tax required, occupation tax certificate required; display of occupation tax certificate.

- (a) Each person engaged in a business, trade, profession or occupation, whether with a location within the city or in the case of an out-of-state business with no location in the state exerting substantial efforts within the city pursuant to O.C.G.A. § 48-13-7, shall pay an occupational tax for said business, trade, profession or occupation.
- (b) Occupation taxes shall be based upon gross receipts in combination with profitability ratio and number of employees. The profitability ratio for the type of business will be determined from nationwide averages derived from statistics, classifications or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service or successor agencies of the United States.
- (c) The occupation tax levied herein is for revenue purposes only and is not for regulatory purposes, nor is the payment of the tax made a condition precedent to the practice of any profession, trade or calling.
- (d) Any person engaged in any business, trade, profession, or occupation in the city shall receive an occupation tax certificate upon submission of the appropriate tax and providing proof of compliance with the provisions of this chapter.

- (e) The occupation tax certificate provided for in this section shall be issued by the city administrator or designee.

Sec. 90-107 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Administrative fee means a component of an occupation tax that approximates the reasonable cost of handling and processing the occupation tax.

Business means any person, sole proprietor, partnership, corporation, trade, profession, occupation or other entity and the efforts or activities associated thereby for the purposes of raising revenue or producing income, including, but not limited to, sole proprietors receiving a form IRS 1099 from another business at the same location.

Dominant line means the type of business, within a multiple-line business, from which the greatest amount of income is derived.

Employee means an individual whose work is performed under the direction and supervision of the employer and whose employer withholds FICA, federal income tax, or state income tax from such individual's compensation, or whose employer issues to such individuals, for purposes of documenting compensation, a form I.R.S. W-2 but not a form I.R.S. 1099.

Gross receipts.

(1) The term "gross receipts" means the total revenue of the business or practitioner for the period including, without limitation, the following:

- a. Total income without deduction for the cost of goods or expenses incurred;
- b. Gain from trading in stocks, bonds, capital assets, or instruments of indebtedness;
- c. Proceeds from commissions on the sale of property, goods, or services;
- d. Proceeds from fees for services rendered; and
- e. Proceeds from rent, interest, royalty, or dividend income.

(2) The term "gross receipts" does not include the following:

- a. Sales, use, or excise tax;
- b. Sales returns, allowances, and discounts;
- c. Interorganizational sales or transfers between or among the units of a parent-subsidiary controlled group of corporations as defined by 26 USC 1563(a)(1), or between or among the units of a brother-sister controlled group of corporations as defined by 26 USC 1563(a)(2);
- d. Payments made to a subcontractor or an independent agent for services which contributed to the gross receipts in issue;

- e. Governmental and foundation grants, charitable contributions, or the interest income derived from such funds received by a nonprofit organization which employs salaried practitioners otherwise covered by this article, if such funds constitute 80 percent or more of the organization's receipts; and
- f. Proceeds from sales of goods or services which are delivered to or received by customers who are outside the state at the time of delivery or receipt.

Location or Office shall include any structure or vehicle where a business, profession, or occupation is conducted, but shall not include a temporary or construction work site which serves a single customer or project or vehicle used for sales or delivery by a business or practitioner of a profession or occupation which has a location or office.

North American Industry Classification System [NAICS] means categories of occupations and industries established by and promulgated by the Office of Management and Budget of the United States of America and found in the 1997 NAICS Manual.

Occupation tax means a tax levied on persons, partnerships, corporations, or other entities for engaging in an occupation, profession, or business and enacted by the local government as a revenue-raising ordinance or resolution.

Occupation tax certificate means a document issued by the city acknowledging payment of the occupation tax.

Practitioner of profession or occupation means those individuals listed in O.C.G.A. § 48-13-9(c) but does not include a practitioner

who is an employee of a business if such business pays an occupation tax.

Sec. 90-108 Occupation taxes due and payable dates

- (a) Occupational taxes on businesses continuing from the preceding year shall be due and payable on January 1 of each subsequent year. Occupational tax due from businesses continuing operation in the current year from the preceding year shall be considered delinquent if not paid by April 1 of each year. Any business failing to pay the occupational taxes by April 1 shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law.
- (b) If a business begins on or after January 1 of the occupation tax year, the tax on such business and any administrative fee or regulatory fee shall be due and payable on the date of the commencement of the business.
- (c) Any business failing to pay the occupational taxes within 60 days after commencement shall be subject to and shall pay a ten percent penalty of the amount of tax or fees due and one and one-half percent per month interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the tax year in addition to interest on delinquent occupation taxes and administrative fees.
- (d) Payment of an occupation tax shall not be required prior to the commencement of business relating to legal services, nor shall it in any other manner act as a precondition on the practice of law.

Sec. 90-109 Applicant Requirements

- (a) Any person engaged in any business, trade, profession, or occupation in the city shall submit an occupation tax certificate application with supporting documentation showing compliance with all applicable provisions of state, county, and city laws relating to their business, trade, profession, or occupation.
- (b) Any person who performs any business, occupation or profession subject to an occupation tax in the city is required to provide the following information when paying such occupation tax:
 - (1) The legal name of the business.
 - (2) Any associated trade names for the business.
 - (3) The mailing address for the business.
 - (4) The actual physical address of each location of the business, if it is different than the mailing address.
 - (5) A detailed description of all business activity(ies).
 - (6) The North American Industry Classification System code (NAICS) applicable to such business, based on the dominant line of business.
 - (7) The sales and use tax identification number assigned to the business by the state department of revenue, if the business is required by law to have such a number.
 - (8) Federal tax identification number.

(9) Estimated Gross Receipts for the current year as defined under section 90-107 in the form of an affidavit provided by the city.

(10) Any additional information and documents as required by the city.

Sec. 90-110 Business classifications for determining tax levy

- (a) For the purpose of this article, every person engaged in business requiring the payment of occupational taxes shall be assigned a code in accordance with the North American Industrial Classification System (NAICS) on the basis of their dominant line of business;
- (b) Businesses engaged in more than one business activity shall be classified on the basis of their dominant line of business at each location where business is done; except, that a person whose dominant business activity is legally exempt as defined by this article shall be classified according to such person's principal subsidiary business, if any, which is subject to the levy and assessment of occupation taxes.
- (c) To the extent that a business or practitioner generates gross receipts, those gross receipts shall be taxable based upon their NAICS classification as follows:

(1) Wholesale and retail trade business and NAICS categories 42, 44, and 45 shall pay an annual occupation tax levy of 0.0002 on gross receipts.

(2) Construction, manufacturing transportation and warehousing, administration and support, waste management, remediation services,

accommodations, food services and drinking places businesses and NAICS categories 23, 21, 32, 44, 48, 49, 56, and 72 shall pay an annual occupational tax levy of 0.0003 on gross receipts.

(3) Agriculture, forestry, hunting, fishing, information, educational, health services, social assistance, unclassified services, and unclassified industries businesses and NAICS categories 11, 21, 51, 61, 62, and 81, excepting category 622210 as delineated in Subsection (6) hereunder, shall pay an annual occupational tax levy of 0.0005 on gross receipts.

(4) Finance, professional services, scientific services, technical services, arts, entertainment, and recreation businesses and NAICS categories 52, 54, and 71 shall pay an annual occupational tax levy of 0.0006 on gross receipts.

(5) Real Estate, rental, leasing, and holding companies businesses and NAICS categories 53 and 55 shall pay an annual occupational tax levy of 0.0008 on gross receipts.

(6) Psychiatric and Substance Abuse Hospital businesses, NAICS category 622210 shall pay an annual occupational tax levy of 0.0015 on gross receipts.

Sec. 90-111 Administrative Fee

A non-prorated, nonrefundable administrative fee of \$50.00 is required on all occupation tax accounts for the initial registration and all renewals thereafter.

Sec. 90-112 Occupation Tax Levied

(a) An occupation tax based upon gross receipts of the business or practitioner in combination with the profitability ratio for the business or profession and number of employees is levied on businesses and practitioners that:

- (1) Have one or more locations or offices within the corporate limits of the city; or
- (2) Are an out-of-state business or practitioner with no location or office in the city but:

(a) Have employees or agents engaging in substantial efforts to solicit business or serve customers or clients in the State of Georgia; or

(b) Own personal or real property that generates gross receipts and is located within the corporate limits of the City.

(b) (1) Each business or practitioner shall pay a \$50.00 administrative fee; plus,

(2) The tax equal to the tax rate determined by the business's NAICS profitability ratio as set forth hereinabove in section 90-110(c) multiplied by with the gross receipts of the business for the calendar year; plus

(3) An amount equal to \$50.00 per full-time employee of the business employed as of January 1 of each calendar year:

After determining the occupation tax due using the criteria set forth in section 90-112(b)(1),(2), and (3), the

tax shall be reduced by the lower of the components set forth in (2) and (3). This shall be the net occupation tax owed by the particular business, trade, or profession for the current year.

(c) Except as provided elsewhere in this Article, all businesses and practitioners shall pay a minimum Occupation Tax of \$200.00 in addition to the Administrative Fee of \$50.00 pursuant to section 90-111.

(d) The maximum Occupation Tax to be levied on any particular business location shall be \$~~340~~,000.00.

(e) All occupation taxes levied by this article are levied on the gross receipts of the calendar year or the number of employees employed in the business conducted. For new businesses, the occupation tax for the year of commencement shall be based upon an estimate of gross receipts or number of employees of the business from the date of commencement until the end of that year. Continuing businesses subject to the occupational tax shall file with the city an affidavit showing all gross receipts of that business during the preceding calendar year ending on December 31. This affidavit showing preceding calendar year gross receipts shall be used as an estimate of gross receipts for making payments on the occupation tax for the current tax year. The number of employees reported for the current year's business operations shall be based on the number of employees employed as of January 1 of the current tax year. Applicants or owners engaged in the business shall be reported as employees of the business. The affidavit showing the business' preceding year's actual gross receipts shall also be used to adjust the estimated occupation tax for the same period.

Should a business not continue or terminate during the year, such business shall notify the city's business occupation tax section and file a final return reporting those gross receipts not previously reported and making payment of any tax due.

- (f) Where a business subject to the occupation tax for the calendar year has been conducted for only a part of the preceding year, the affidavit shall contain a figure that puts such part of a year on an annualized basis with the part-year receipts bearing the same ratio to the whole-year gross receipts as the part year bears to the whole year. Said figure shall be used as the estimate of the gross receipts of the business for the current calendar year in establishing the business tax liability.
- (g) In the event a business's actual amount of gross receipts in a given year are less than what was estimated, and it results in a fee difference, the business shall be responsible for submitting a written request for a refund of the difference by April 1 of the subsequent tax year; said request must be accompanied by financial support, i.e. tax return for that tax year. If the refund is substantiated, a refund will be processed within 30 days.
- (h) No refund or proration shall be made for a taxpayer who shall cease doing business or remove the business from the city.
- (i) Notwithstanding the foregoing, if an attorney, licensed to practice law in the State of Georgia and in good standing with the State Bar of Georgia, begins or continues business after January 1 of the occupation tax year, the tax on such business shall be due and payable on December 31 of the year in which the business begins or continues. Any lawyer failing to pay the occupation tax within

120 days after December 31 shall be considered delinquent and shall be subject to and shall pay a ten percent penalty of the amount of tax or fee due and interest as provided by state law. Such penalty shall be assessed in full on the 121st day of the year following the tax year in addition to interest on delinquent occupational taxes. In addition, a list of all delinquent lawyers may be sent to the State Bar of Georgia. The general penalty for continuing violations of this code shall not apply to violations of this Article by lawyers. Specifically, failing to comply with the article will not result in the city closing the business or penalizing the continued practice of law by fining, imprisoning or criminalizing noncompliance.

- (j) The city shall not require the payment of more than one occupational tax for each location of a business or practitioner.
- (k) The city shall not require a business to pay an occupational tax for more than 100 percent of the business' gross receipts.
- (l) Gross receipts of an out-of-state business or practitioner may include only the gross receipts of the business that are reasonably attributable to sales or service in Georgia.
- (m) A business or practitioner with no location or office in Georgia shall only be required to pay occupation tax to the local government in Georgia where the largest dollar volume of business is done or service is performed by such business or practitioner. This limitation shall only apply when the business or practitioner has provided to the City satisfactory proof as to the applicability of this subsection.
- (n) If a business or practitioner with no location or office in Georgia provides to

the City proof of payment of a local business or occupation tax in another state that includes sales or services in this state, then the business or practitioner shall be exempt from this occupation tax.

(o) The City shall levy the occupation tax on a business or practitioner that has offices or locations in multiple locations in Georgia according to the following methods:

(1) If the business or practitioner can reasonably allocate the dollar amount of its gross receipts to one or more of its locations or offices based on the product manufactured, sales or other services, each local government may tax the gross receipts generated by the location or office inside the jurisdiction of the local government; or

(2) If the business or practitioner cannot reasonably allocate the dollar amount of gross receipts among its locations or offices, the business must divide its total gross receipts reported in Georgia by the number of locations or offices that contributed to those gross receipts. The business or practitioner must allocate an equal percentage of its gross receipts to each location or office.

(p) Real estate brokers shall be subject to occupation tax pursuant to this article only if they maintain a principal or branch office in the City and based only upon gross receipts derived from transactions with respect to property listed or sold and located within the ~~state of Georgia~~ City.

(q) A business or practitioner that is subject to an occupation tax by another local government and claiming an exemption from or limitation to the occupation tax imposed by this ordinance shall submit

documentation satisfactory to the city as to current payment of the occupation tax to the other local government and the basis of such tax.

(r) A business or practitioner which has locations in this state subject to occupation tax by more than one local government in this state shall only be subject to occupation tax by the city for the gross receipts generated within the corporate limits of the city. This limitation shall only apply when the business or practitioner has provided to the city satisfactory proof of current payment of the occupation tax of the other local government.

(s) For purposes of this section, prima facie evidence of gross receipts generated during any period shall be a sworn statement under oath and penalty of perjury, in a form provided by the city, that the provided gross receipt information is true and correct as stated on the applicable income tax return of the business for the applicable year, less allowed exemptions. If no tax return has been filed for the applicable year, the applicant must swear under oath and penalty of perjury that no tax return has been filed for the applicable year, and the gross receipts as presented to the city are true and correct to the best of the applicant's knowledge, ability and training based on financial documents such as CPA statement and/or the business's annual profit and loss statement.

(t) No portion of the tax may be prorated.

(u) For purposes of determining the number of employees of a business, trade, or practitioner, an employee who works 40 hours or more weekly shall be considered a full-time employee, and the average weekly hours of employees who work less than 40 hours weekly shall be added and such sum shall be divided by 40 to produce full-time position equivalence. For

purposes of this section, the number of employees shall be the number of full-time employees or full-time position equivalence.

(v) Notwithstanding any other provision of this article, practitioners of professions as described in O.C.G.A. § 48-13-9(c) shall elect as their entire occupation tax one of the following:

- (1) The occupation tax based on their NAICS classification tax levy and gross receipts as provided for in this section; or
- (2) \$400.00 per practitioner licensed to provide the service, but a practitioner paying according to this subsection shall not be required to provide information relating to the gross receipts of such practitioner.

Sec. 90-113 Reduction in tax.

(a) Businesses and practitioners located within the City of Monroe Downtown Development Authority (DDA) boundaries shall have a maximum annual occupation tax ~~of \$500.00~~ per business location in addition to any administrative fees or regulatory fees as further outlined herein in Subsection (b) below. This reduction in the maximum tax is part of a plan for economic development, with the goal of attracting, encouraging and maintaining business within the boundaries of the DDA which is essential to the welfare of the citizens of the city.

(b) The maximum annual occupation tax for businesses and practitioners located within the City of Monroe Downtown Development Authority boundaries is as follows:

- (1) Businesses with gross receipts less than \$1,000,000.00, shall pay a maximum annual occupational tax of \$500.00.
- (2) Businesses with gross receipts from \$1,000,000.00 to \$1,999,999.99, shall pay a maximum annual occupational tax of \$1,000.00.
- (3) Businesses with gross receipts from \$2,000,000.00 to \$2,999,999.99, shall pay a maximum annual occupational tax of \$1,500.00.
- (4) Businesses with gross receipts from \$3,000,000.00 to \$3,999,999.99, shall pay a maximum annual occupational tax of \$2,000.00.
- (5) Businesses with gross receipts from \$4,000,000.00 to \$4,999,999.99, shall pay a maximum annual occupational tax of \$2,500.00.
- (6) Businesses with gross receipts of \$5,000,000.00, or more, shall pay an annual occupational tax in accordance with Section 90-110, Subsection (c), of this article.

Sec. 90-114 Certificate.

(a) Every business, practitioner, and location subject to payment of the occupation tax levied by this article shall display a current occupation tax certificate in a conspicuous place at the location for which such certificate was issued. If the taxpayer does not have a permanent location within the city, the occupation tax certificate shall be shown to any

police officer (or other person charged with enforcing this article) upon request.

- (b) The occupation tax certificate of each business operated in the city shall identify the dominant line of business that the business conducts. However, no business shall conduct any line of business without first having that line of business registered in writing with the city. This section shall not apply to attorneys in the practice of law.

Sec. 90-115. Exemptions.

- (a) No occupation tax shall be levied under this article on the following:
 - (1) Any practitioner whose office is maintained by and who is employed in practice exclusively by the United States, the state, a municipality or county of the state, or instrumentality of the United States, the state or municipality or county of the state;
 - (2) Those businesses regulated by the state public service commission;
 - (3) Those electrical service businesses organized under O.C.G.A. Title 46, chapter 3;
 - (4) Any farm operation for the production from or on the land of agricultural products, but not including any agribusiness;
 - (5) Nonprofit agricultural product cooperative marketing associations pursuant to O.C.G.A. § 2-10-05;
 - (6) Motor common carriers pursuant to O.C.G.A. § 46-7-15;
 - (7) Persons purchasing guano, meats, meal, flour, bran, cottonseed, or cottonseed meal or hulls in carload lots for distribution among the

purchasers for use and not sale pursuant to O.C.G.A. § 48-5-355;

- (8) Persons selling or introducing into the city agricultural products or livestock, including animal products, raised in this state when the sale or introduction are made by the producer of the product and the sale is made within 90 days of the introduction of the product into the city pursuant to O.C.G.A. § 48-5-356;
- (9) Depository institutions pursuant to O.C.G.A. § 48-6-93;
- (10) Any business operated for a charitable purpose; or
- (11) Any business where the levy of such occupation tax is prohibited by the laws of the state or the United States.
- (b) The exemptions and limitations contained in this article shall not be construed to repeal or otherwise affect in any way any franchise fees, business taxes or other fees or taxes otherwise allowed by law.

Sec. 90-116. Evidence of state registration required.

Each person who is licensed under O.C.G.A. Title 43 by the examining boards of the secretary of state's office shall provide evidence of proper and current state licensure before any city occupation tax certificate or regulatory fee certificate may be issued.

Sec. 90-117. Evidence of qualification required if applicable.

- (a) Any business required to obtain health permits, bonds, certificates of qualification, certificates of competency or any other regulatory matter shall first,

before the issuance of an occupation tax certificate or a regulatory fee certificate, show evidence of such qualification.

- (b) Any business required to submit an annual application for continuance of the business shall do so before the registration is issued.

Sec. 90-118. Filing returns; other information required or requested.

- (a) On or before April 1 of the following year, an individual, business or practitioner subject to this occupation tax ordinance shall file with the city clerk, on a form approved by and available from the City, a signed return attesting to the gross receipts of such business or practitioner during the preceding calendar year.
- (b) Individuals, businesses, and practitioners doing business in the city shall submit to the city clerk or make available to the city within 30 days, such information as may be required or requested by the city to determine the applicability and amount of the occupation tax or regulatory fee or to facilitate levying or collection of the occupation tax.

Sec. 90-119. Confidentiality.

Information provided by a business or practitioner to the city for the purpose of determining the applicability and amount of the occupation tax or levying or collecting the occupation tax is confidential and exempt from disclosure under Article 4 of Chapter 18 of Title 50 of the Official Code of Georgia. Such information may be provided to the governing authority of another local government for occupation tax purposes or pursuant to court order or for the purpose of

collecting occupation tax or prosecution for failure or refusal to pay occupation tax.

Sec. 90-120. Change of address.

Any person moving a non-transient business from one location to another shall notify the city clerk of the move and the new address in writing, no later than ten days after moving. The same tax certificate shall be valid at the new location.

Sec. 90-121. Change of ownership; transfers.

No tax certificate issued under this article may be transferred from one person to another. Additions to or deletions from the ownership of a business, which do not affect the liability and the principal ownership of a business for which the certificate is issued, may be made without cancelling the old business or occupational tax certificate and applying for a new certificate. Whenever any person shall lease, operate or control the business franchise or property of other persons, they shall obtain a separate business tax certificate for each such business; provided no business shall pay the tax more than once under such an arrangement.

Sec. 90-122. Disabled veterans license.

An occupational tax certificate is to be granted to any veteran who presents to the city clerk a certificate from the state revenue department stating that he should be exempt from payment of any business license in the city due to disability; provided that no veteran is relieved from compliance with the remaining provisions of this article.

Sec. 90-123. Enforcement; violations.

- (a) It is the duty of the city administrator or designee to administer and enforce the

provisions of this article, to perform all functions necessary to administer and enforce this article and to summon violators of this article to appear before the municipal court. The city administrator may issue executions against individuals, businesses and practitioners for taxes and fees which are due and owing.

- (b) The city administrator shall issue executions against individual, businesses and practitioners for taxes and fees which are due and owing. Such executions shall bear interest at the rate authorized by O.C.G.A. § 48-2-40 or, if such statute should be repealed, one percent per month. The lien shall cover the property of the individual, business or practitioner liable for payment of the delinquent occupation tax or regulatory fee and become fixed as of the date and time the occupation tax or regulatory fee became delinquent. The execution shall be levied by the city administrator upon property of the delinquent tax or fee payer located in the city and sufficient property shall be advertised and sold to pay the amount of the execution, including penalty, interest and costs. All other proceedings in relation thereto shall be as provided by the Code and charter of the city and state law. The defendants at execution shall have the rights of defense, by affidavit of illegality of the tax or otherwise as provided by the charter of the city and the state law in regard to tax executions.
- (c) When a nulla bona entry has been entered upon an execution, the person against whom the entry is made shall not be allowed or entitled to have or collect any fees or charges whatever for services rendered after the entry of the nulla bona. If, at any time after the nulla bona entry has been made, the person against whom

the execution issues pays the tax in full together with all interest and costs accrued on the tax, the person may collect any fees and charges due to such person had such person never defaulted in the payment of the tax.

- (d) Individuals, businesses and practitioners who fail or refuse to pay any occupation tax or regulatory fee charged pursuant to this article shall be punished as provided in section 1-11.
- (e) Individuals, businesses and practitioners who fail or refuse to make a timely or truthful tax return or make available truthful and accurate information the city requests or requires for determining applicability or amount of occupation tax or regulatory fee or for levying or collecting such occupation tax or regulatory fee shall be subject to punishment pursuant to section 1-11.
- (f) All persons subject to the occupation tax or regulatory fee imposed by this article shall be required to file for and pay such tax or fee. For failure to do so, any officers or agents soliciting for or obtaining such person or business shall be subject to the same penalty as other persons, businesses or practitioners who fail to obtain, make a return for, or pay the applicable occupation tax or regulatory fee.
- (g) The criminal provisions contained in paragraph (d) and (e) hereinabove shall not apply to professions which are licensed by the State of Georgia or State Bar of Georgia. Practitioners of such professions which violate any of the provisions of this article shall be subject to a civil penalty in the amount of \$300.00 plus interest set forth in section 90-108. Section 90-126, Revocation of

licenses, shall not apply to professions which are licensed by the State of Georgia or State Bar of Georgia. This tax is a revenue measure only and is not a precondition or license for engaging in the practice of law or other profession regulated by the State of Georgia. The city recognizes only the State Bar of Georgia under the authority of the Georgia Supreme Court can regulate the practice of law and the city cannot impede the practice of law in any way whatsoever. There are no criminal penalties associated with this tax for lawyers or other professionals regulated by the State of Georgia.

Sec. 90-124. Lien taken for delinquent tax.

In addition to the other remedies provided in this article, for the collection of the occupation tax levied in this article, the city, upon any tax or installment of the tax becoming delinquent and remaining unpaid, shall issue execution for the correct amount of the tax against the persons, partnership, or corporation liable for such tax, which execution shall bear interest at the rate of 18 percent per annum from the date when such tax or installment becomes delinquent. The lien shall cover the property (in the city) of the person, partnership, or corporation liable for such tax. The lien of the occupation tax shall become fixed on and date from the time when such tax or any installment thereof becomes delinquent. The execution shall be levied by the city administrator or designee upon the property of such defendant located in such jurisdiction. Sufficient property shall be advertised and sold to pay the amount of the execution, with interest and costs. This section shall not apply to attorneys in the practice of law.

Sec. 90-125. Public hearing before increase in tax rate.

The City shall conduct at least one public hearing before adopting any ordinance or resolution which will increase the occupation tax rate authorized by this article to determine the use of any additional revenue so generated from such increase.

Sec. 90-126. Revocation and denial of licenses.

(a) All licenses issued pursuant to the provisions of this article are subject to revocation or suspension by the mayor and city council upon one or more of the following grounds:

- (1) The applicant or certificate holder is guilty of fraud in the operation of the business or occupation he practices or fraud or deceit in being licensed to practice in that area;
- (2) The applicant or certificate holder is engaged in the business or occupation under a false or assumed name, or is impersonating another practitioner of a like or different name;
- (3) The applicant or certificate holder is addicted to the habitual use of intoxicating liquors, narcotics, or stimulants to such an extent he is unable to perform his duties under the business or occupation;
- (4) The applicant or certificate holder is guilty of fraudulent, false, misleading, or deceptive advertising or practices;
- (5) The applicant or certificate holder has been convicted of or has pled guilty or nolo contendere to any sexual offense as set out in O.C.G.A. § 16-6-1 et seq., or to any offense involving the lottery, illegal possession or sale of

narcotics or alcoholic beverages or possession or receiving of stolen property, for a period of five years immediately prior to the filing of the application. If, after having been granted a certificate, the applicant pleads guilty, is convicted of, or enters a plea of nolo contendere to any of the above offenses, said certificate shall be subject to suspension and/or revocation;

- (6) The original application, any supporting document, or renewal thereof, contains materially false information, or the applicant has deliberately sought to falsify information contained therein;
- (7) Failure of the business to provide books and records for inspection within 30 days of a demand by the city administrator or designee as provided for in section 90-109118(b).
- (8) The business or establishment is not authorized to operate within the city, or within the zoning district within which it is located, or is otherwise not in conformity with locational requirements of any of the city's ordinances;
- (9) The applicant or licensee has failed to pay any fee to the city or county, has failed to make a return or pay a tax due to the tax commissioner of the county, or any other agency of the city or county government or has otherwise failed to comply with the provisions of this chapter or any other chapter of this Code of Ordinances.
- (10) The business or establishment is a threat or nuisance to public health, safety or welfare;

- (11) The business or establishment has been found by a court of law to have been operating unlawfully;
- (12) Any other violation of this article; or
- (13) Violation of another statute, ordinance, rule, or regulation that governs the operation of the business in question.

- (b) Within 45 days of the filing of a completed application, the city shall either issue an occupation tax certificate to the applicant or issue a written notice of intent to deny an occupation tax certificate for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section. The notice shall be sent by certified mail, return receipt requested. The written notice shall also notify the applicant of the right to appeal said decision as designated in this section.
- (c) Should the city administrator or designee find cause for one or more reasons set forth in subsections (a)(1) through (a)(13) of this section for an occupation tax certificate to be suspended or revoked, the city administrator or designee shall notify the occupation tax certificate holder by written notice of intent to suspend or revoke said occupation tax certificate. The notice shall be sent by certified mail, return receipt requested. Such notice shall state the grounds for the suspension or revocation of said occupation tax certificate and notify the holder of the right to appeal said decision as designated in this section.
- (d) The city administrator or designee shall administer and enforce the provisions of this article. Should an aggrieved person or entity desire to appeal a decision of the city administrator or designee under this article, the following procedure shall apply: a notice of appeal must be filed

with the city administrator or designee within 15 calendar days after receipt of the adverse decision. The notice of appeal shall be in the form of a letter and shall clearly identify all of the objections or exceptions taken to the decision of the city. The notice of appeal shall also contain an address for receipt of future notices. Should the aggrieved person or entity fail to file a notice of appeal within the time allowed, the right to appeal is lost.

- (e) Upon receipt of a timely and proper notice of appeal, the city administrator or designee shall notify the appellant, in writing, of the date, time and place where a hearing will be held. The notice shall specify the time, place and date, not less than ten days nor more than 30 days after the date the notice is issued on which an independent hearing officer appointed by the mayor and council shall conduct a hearing on the city administrator or designee's written notice of intent to deny, suspend, or revoke the occupation tax certificate. Said hearing shall be conducted in accordance with the administrative hearing procedures as adopted by resolution of the city council.
- (f) The hearing officer appointed by the mayor and council shall issue a written decision, including specific reasons for the decision pursuant to this article, to the respondent within five days after the hearing. If the decision is to deny, suspend, or revoke an occupation tax certificate, the decision shall become final unless the applicant or certificate

holder files an appeal by petition for writ of certiorari to the Walton County Superior Court within 30 days of the date of the decision. In case of intent to deny, if the decision concludes that no grounds exist for denial, of the occupation tax certificate, the city shall, within three business days of the issuance of the decision, issue the occupation tax certificate to the applicant.

- (g) This section shall not apply to attorneys in the practice of law.

Sec. 90-127. Prior Ordinance.

To the extent that any occupation taxes are owed pursuant to an ordinance passed prior to this one, such amounts remain due and owing and the provisions of that prior ordinance will remain in effect with respect to such unpaid occupation taxes until such time as they are paid in full.

Sec. 90-128. Severability.

In the event any portion of this Article shall be declared or adjudged invalid or unconstitutional, it is the intention of the City Council of the City of Monroe that such adjudication shall in no manner affect the other sections, sentences, clauses or phrases of this Article which shall remain in full force and effect as if the invalid or unconstitutional section, sentence, clause or phrase were not originally part of the Article.

Sec. 90-129—90-155. Reserved

**CITY OF MONROE
COUNCIL MEETING
SCHEDULE FOR 2025**

January 14

February 11

March 11

April 8

May 13

June 10

July 8

August 12

September 9

October 14

November 11

December 9

2025

January						
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