

**CITY OF MONROE**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**APRIL 11, 2024 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Whit Holder	Board Member
	Brittany Palazzo	Board Member
	Chris Collin	Board Member
	Clayton Mathias	Board Member
	Lee Malcom	City Council Representative

Staff Present: Sandy Daniels, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Les Russell, Laura Beth Caudell, Brian Wilson

Visitors: Julie Treadwell

**I. CALL TO ORDER**

**1. Roll Call**

Chairman Anderson noted that all Committee Members were present. There was a quorum.

**2. Approval of Previous Meeting Minutes**

**a. March 14, 2024 Minutes**

To change the names of who was present at the meeting last month; Brittany Palazzo and Lee Malcom were at the meeting.

To approve the minutes as amended.

*Motion by Collin, seconded by Mathias.  
Passed Unanimously*

**3. Approval of Financial Statements**

**a. February Financials**

To approve the February 2024 Financials.

*Motion by M. Malcom, seconded by L. Malcom.  
Passed Unanimously*

**II. PUBLIC FORUM**

There were no public comments.

Committee Member Andrea Gray stated that Stuever Studios will be moving to 700 Breedlove Drive.

### **III. CITY UPDATE**

City Administrator Logan Propes introduced Mr. Brian Wilson as the new Economic Development Manager. He discussed meeting with a community group from Stone Mountain Village. The Grand Opening for the Town Green will be at 4:00 on April 18.

### **IV. COUNTY UPDATE**

There was no update from the County.

### **V. COMMUNITY WORK PLAN & REPORTS**

#### **1. Downtown Design**

The Committee, Mr. Propes, and Mr. Bailey discussed benches with dividers, planters, and the pocket park. They also discussed the water tower replica, funding of the project, and applying for a grant.

Chairman Anderson to do a letter of support for the sign from DDA.

*Motion by Clayton, seconded by Collin.  
Passed Unanimously*

#### **2. Redevelopment Projects**

City Administrator Logan Propes explained Ms. Sadie Krawczyk is working on the RLF Project. The Wayne Street Parking Project is still under design.

#### **3. Entertainment Draws**

The Committee, Ms. Daniels, Mr. Propes, and Mr. Bailey discussed the First Friday Night Concerts, Blooms Flower Festival, Fall Fest, and the Car Show.

### **VI. PROGRAMS**

#### **1. Farmers Market**

City Administrator Logan Propes stated there were 7,400 people through out the day and about 2,200 during the main time.

### **VII. FUNDING**

#### **1. Sponsorship**

Ms. Sandy Daniels reminded everyone to get their sponsorships in, because she is almost ready to print the T-shirts.

#### **2. Community Event Grants**

##### **a. Monroe Country Day School**

To approve the Community Event Grant for Monroe Country Day School.

*Motion by Holder, seconded by Malcom.  
Passed Unanimously*

**VIII. NEW BUSINESS**

**1. Business Owners Banquet**

The Committee, Ms. Daniels, Mr. Propes, and Mr. Bailey discussed details for the banquet, which will be held on May 23 at the Engine Room.

*Motion by Collin, seconded by Mathias.  
Passed Unanimously*

**IX. ANNOUNCEMENTS**

**1. Next Meeting – May 9, 2024 at 8:00 at City Hall**

**X. ADJOURN**

*Motion by Collin, seconded by L. Malcom.  
Passed Unanimously*