

The Mayor and Council met for a called meeting.

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| Those Present: | John Howard | Mayor |
| | Larry Bradley | Vice-Mayor |
| | Lee Malcom | Council Member |
| | Myoshia Crawford | Council Member |
| | Ross Bradley | Council Member |
| | Nathan Little | Council Member |
| | David Dickinson | Council Member |
| | Logan Propes | City Administrator |
| | Debbie Kirk | City Clerk |
| | Russell Preston | City Attorney |
| | Paul Rosenthal | City Attorney |

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| Absent: | Norman Garrett | Council Member |
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| Staff Present: | Danny Smith, Jeremiah Still, R.V. Watts, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Brian Thompson (via phone), Chris Bailey, Sadie Krawczyk, Beverly Harrison, Les Russell |
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| Visitors: | Matt Bidwell |
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I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present, except Council Member Norman Garrett. There was a quorum.

2. City Administrator Update

City Administrator Logan Propes thanked the entire City team for everything that has been accomplished the last week. Fall Fest was great, with a huge turnout, and a lot of positivity. There was a couple of days of storm cleanup. He thanked everyone for their participation at Pilot Park, which is a real positive for the community. Mr. Propes stated that Pilot Park is posted as no pets allowed, due to safety and cleanliness for the small kids visiting the park. There is a sizable dog park at Childers Park for anyone wanting to take their pets to the park.

3. Central Services Update

Mr. Chris Bailey stated the facilities and grounds crews picked up almost 2,800 pounds of trash. Leaf Collection started on Monday and will be from November 1 to January 31. The completion date for the Police Station / Municipal Court Building is projected for November 20, but he expects it to be December. There are some issues concerning the availability of flooring tile and hardware for the doors. He explained there was a meeting Friday for the CDBG, which is a \$1.5 million project in stormwater. The project is currently in the survey and design phase that will be put out for bid around the middle of next year. Construction will start the last quarter of next year and finish the early part of 2022.

II. COMMITTEE INFORMATION

1. Finance

a. Monthly Finance Report

Ms. Beth Thompson presented the monthly Finance Report. She stated revenues and expenditures are where they should be overall; revenues are at or above budget, and expenses are at or below budget. She explained that her figures use the assumption of the allocated property tax money, which will not be received until November or December. Sales Tax Collections have continued to increase; there was an 8% increase from this time last year. The 2021 Proposed Operating and CIP Budgets have been handed out to Council, and the Budget Meetings will begin next week.

Council Member Nathan Little explained the Summary Reports tend to show negative balances, because the Capital Projects that are in progress are reported as an expense. They will be moved

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to Capital items when the statements are completed. The overall net revenue is in good shape when those are taken into consideration.

Ms. Thompson stated the Utilities Funds have approximately \$9.1 million in Capital expense that will be moved to the Capital line item at the end of the year. She will start running a separate report to pull those numbers out which will show a truer picture.

2. Airport**a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. He stated September and October have been the biggest months for fuel sales since the fuel farm opened in 2015. The concrete pad has been poured for the single hangar site, and the hangar building will be constructed onsite within the next couple of weeks. He explained the grading for the 16-unit hangar site will be finished tomorrow, and it will be ready for the concrete to be poured. Once the hangar has been built, the City will complete the roadway compaction for paving the apron and taxiway. He stated the Fuel Tax Revenue Report and CIP must be submitted to the State by the end of November.

b. Grading & Pipe Installation

Mr. Chris Bailey requested approval for NRC Grading and Hauling, LLC to perform additional site work at the single hangar site to get the site ready for paving, for an amount not to exceed \$12,500.00. The project includes grading and installation of GAB for paving a small extension of Richard Parsons Drive, constructing a parking lot area for the hangar sites, and paving the apron of the single hangar unit.

The committee recommends to Council approval for NRC Grading and Hauling, LLC to perform additional site work for an amount not to exceed \$12,500.00.

*Motion by R. Bradley, seconded by Little.
Passed Unanimously.*

c. Hangar Site Grading Change Additional / Change

Mr. Chris Bailey requested approval of the change order for the excavation project by Conner Grading & Landscaping for an additional \$23,995.00. He stated that it is not feasible to build a retaining wall, because it is too close to Richard Parsons Drive, and the quality of the soil is not good enough. Therefore, the size of the hangar had to be reduced. He explained the changes include shifting the parking area, the entrance area from the roadway, and the pad size. The request includes compaction grading and GAB for the area that will become the apron, which will be paved at a later date. It also includes changing the drainage areas and grading the existing area of glider staging paths located on the west side of the runway.

The committee recommends to approve the change order for Conner Grading & Landscaping for the amount of \$23,995.00 to Council.

*Motion by R. Bradley, seconded by Little.
Passed Unanimously.*

3. Public Works**a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. He stated all of the site improvement projects have been completed for this year. The tonnage has increased over 2,300 tons compared to last year. There are 235 citizens opting for the curbside glass collection service, and there was over a ton of glass collected.

b. Monthly Streets & Transportation Report

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. The crews have been doing sidewalk work in various locations. They have been paving on the Bell Street extension and doing some patching throughout the City. The stormwater crews have recovered from the storms. He stated they will be erecting the lights for the 12 Days of Christmas at Childers Park next week.

4. Utilities**a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. He discussed the storm response and thanked the other departments for all their help. There was a total of five broken poles, with two of the poles being 3-Phase. He is looking at what can be done better in the future. The lighting project on Spring Street is finished. They are working with Keck & Wood to change the design parameters for future projects.

Council Member Lee Malcom questioned the progress of street light repairs and whether they get checked for maintenance on a regular basis.

Mr. Thompson answered a large number from the list have been completed, but more come in every day. He has a crew of two that only repair street lights. He has directed them to replace the older lights with newer fixtures, instead of repairing the older ones. The lights on the list have all been done except for the Highway 78 and Highway 11 intersection, which are located on the GDOT right-of-way. The City has no access to those poles. Mr. Thompson stated the poles are checked periodically, and he hopes to have an automated system that will report outages in the 2022 Budget.

b. Monthly Water, Sewer, & Gas Report

Mr. Rodney Middlebrooks presented the monthly Water, Sewer, & Gas Report. The gas main project has been completed on Snows Mill Road and Jones Woods Road. He stated seven houses have been connected for Mr. Booe, and two houses have been connected for Mr. Thomas, which leaves five additional houses to be connected. The electricity is being hooked up to the belt press at the sewer plant. They have finally gotten under Cown Road for the Loganville water line extension project. He explained the back reamer got hung up under the river about two weeks ago, which delayed the project. Hopefully, the 20-inch water line will be pulled underneath the river this week.

c. Approval of Addendum for Engineering Services

Mr. Rodney Middlebrooks explained Council previously approved for Wiedeman & Singleton to get the old 30-inch raw water plans up to date and ready to bid. Now, Georgia Department of Transportation is in the process of designing a ramp that will affect the 30-inch water line and require the City to relocate the existing 20-inch raw water line. He requested approval of the quote from Wiedeman & Singleton for the amount of \$69,515.00. They will redesign the portions of the 20-inch and 30-inch raw water lines that must be relocated and design the 20-inch finished water line that will go from Charlotte Rowell Boulevard to the Alcovy River.

City Administrator Logan Propes stated it will be funded from the Raw Water Line Project within the Bond. He discussed the designs being changed by GDOT multiple times.

The committee recommends approval of the addendum for engineering services for \$69,515.00 to Council.

*Motion by L. Bradley, seconded by Little.
Passed Unanimously.*

d. Purchase – Monroe-Loganville Water Main Materials

Mr. Rodney Middlebrooks requested approval to purchase the materials to install an additional 650 feet onto the Monroe-Loganville Water Line. If the City purchases the materials, the City of Loganville has agreed to install them. He explained the low bid of \$33,245.48 came from Consolidated Pipe & Supply, but a late bid was received today. The late bid amount is \$26,881.00, but there are lots of things left off of the bid. Mr. Middlebrooks requested approval for the amount not to exceed \$33,245.48, so he can discuss the bid.

The Committee recommends to Council approval to purchase the materials for an amount not to exceed \$33,245.48.

*Motion by L. Bradley, seconded by Little.
Passed Unanimously.*

5. Public Safety**a. Monthly Fire Report**

Battalion Chief Andrew Dykes presented the monthly Fire Report. He stated the department responded to 205 incidents in the month of September and two of them were actual fires. There was one structure fire which had significant loss. He explained part of the fire loss was due to a delay in the occupants calling 911. There was a commercial structure fire call on South Broad Street yesterday. When the crews arrived at the scene, there was smoke in one of the bathrooms, but the fire had already been extinguished by the sprinkler system. Those cost savings will be documented in next month's report.

b. Monthly Police Report

Police Chief R.V. Watts presented the monthly Police Report. He stated officers have done four times the amount of area checks as the previous year. He discussed two arrests from the Home Depot felony shoplifting case and two arrests from the Check Cashing armed robbery case. The Joint Operations Unit executed one search warrant, seized five guns, and made 10 felony arrests.

6. Planning & Code**a. Monthly Code Report**

City Administrator Logan Propes presented the monthly Code Report. He stated 14 new businesses acquired business licenses and five businesses closed. The Code office did 203 inspections, with 36 permits written, and the City Marshals had 252 Repair Cleanup Orders. He stated the Historic Preservation Commission and the Planning and Zoning Commission have both had a busy month.

7. Economic Development**a. Monthly Economic Development Report**

Ms. Sadie Krawczyk stated 55 registrants attended the Incremental Development Alliance Workshop on October 29. She stated Fall Fest went well last weekend. The City has three commercials that focus on dining, antiques, and shopping. The Land and Water Conservation Fund Grant has been submitted, and the results will be back early next year. Light Up the Night will begin Thursday evening with shopping and live music.

8. Parks**a. Monthly Parks Report**

Mr. Chris Bailey presented the monthly Parks Report. He stated Pilot Park opened on October 19; it was an absolute hit and has been crowded every day. The equipment is onsite for Mathews Park. The pavilion, sign, and some of the structures have already been painted. Installers will be onsite around the middle of November and will install two new basketball goals on Green Street at that time. He discussed the new sign logo for Mathews Park and the plaque honoring Dr. James Mathews. The crews will start working on the lights at Childers Park on Monday. The dam is in the last stages of being repaired, and the bridge will be opened and secured.

III. ITEMS OF DISCUSSION

1. **Public Hearing Rezone / Annexation – 0 North Broad Street – Parcel #C0900009**
2. **Application – Beer & Wine Package Sales – Quick Food Mart**
3. **Application – Beer & Wine Package Sales – Sam Food Mart**
4. **2nd Reading – Zoning Ordinance Code Text Amendment #8**
5. **Personnel Search Firm – Fire Chief**

There was a general discussion on the above items. There was no action taken.

IV. ITEMS REQUIRING ACTION**1. Public Hearing – Zoning Ordinance Code Text Amendment #9**

City Administrator Logan Propes presented the zoning ordinance code text amendment to Article VIII: Site Design; Article IX: Building Design; and Article XIII: Landscaping Design and Tree Preservation. He explained the amendment is an effort to ensure the City's quality development pattern is fulfilled, as previously discussed by Council. The amendment fills some of the gaps

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within the small regulations, such as sustainability of products, landscaping around detention ponds, and establishing a higher minimum standard on certain levels of building. He discussed Section 910.1 – Single and Two Family Dwellings of Exhibit A, which changed the most significantly in the update.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

No Action.

2. 1st Reading – Zoning Ordinance Code Text Amendment #9

City Attorney Paul Rosenthal presented the first reading of the ordinance.

3. Renewal – Health & Ancillary Insurance

Mr. Les Russell explained the requested health insurance renewal expense is \$2.6 million for 2021. The plan is currently running at about 70% of the anticipated claims for this fiscal year, compared to 59% last year. He believes the increase is due to COVID. There were two lasers last year but neither will max out; the claims and medical conditions are being managed well. There will only be one specific laser of \$350,000 for 2021. He stated the changes that were made to the health plan have been working, such as the deductible credits. There are 93 people that claim at least four of the credits every year, which is moving toward the right direction. The claim numbers are aggressive, but they are not really high. Mr. Russell stated the vision plan and dental plan vendors are being changed. There has been a lot of criticism about the dental plan not covering crowns or implants. The new MetLife Dental Plan will offer implants, crowns, bridges, and orthodontics for about \$0.38 more per pay period. The new vision plan will increase to \$250 for a pair of glasses every year, instead of \$130 every two years.

Mr. Matt Bidwell, with MSI Benefits Group, reviewed the changes that were made last year. He discussed how deductibles were lowered by the wellness program participation. The medical plan increased 6.8% last year. He discussed the renewal offer in detail. He recommends changing the pharmacy benefit manager from Optum to CVS RX, and a 2% increase on employee contributions for 2021. There will be no increase on the dental plan if the employee chooses to stay with Delta Dental, but if the employee wants the MetLife option, there will be a slight increase on the premiums. The MetLife Dental Plan has a higher maximum amount; it will also cover oral surgery and implants. The voluntary vision plan will change to MetLife, which will increase the allowance for frames and contacts from \$130 to \$250 annually. The employee bi-weekly cost will go from \$2.66 to \$3.39. The voluntary disability will change from UNUM to Standard to avoid a 27% increase. He explained overall there is approximately a 2.27% increase in the fixed costs and expected claims; the employee contributions will go up approximately 2%. He recommends changing the dental plan to MetLife Dental, changing the voluntary vision plan to MetLife, and changing the voluntary disability to Standard. The Basic Life will remain with Standard.

City Administrator Logan Propes stated the insurance package contains the most significant coverage changes that the City has had, without any major changes in the cost.

Mr. Bidwell stated open enrollment will begin on November 9. He recommends that the City accept the HCC renewal, the employee deductions, changing the dental plan to MetLife, changing the vision plan to MetLife, and changing the disability to Standard.

To approve renewal of the 2021 Health & Ancillary Insurance Policies as presented, to be brokered through MSI Benefits.

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously.*

V. MAYOR'S UPDATE

Mayor John Howard stated the City has one issue on the ballot tonight; Spencer Seay and Tyler Gregory are running to replace Wayne Adcock. He hasn't talked to either candidate, but plans for the winner to be sworn in tomorrow afternoon by Judge Benton. Mayor Howard will send a message to Council when everything is confirmed.

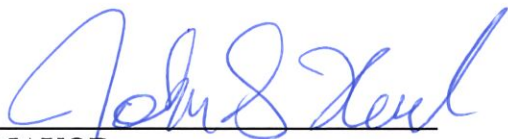
VI. ADJOURN TO EXECUTIVE SESSION

Motion by Malcom, seconded by Crawford. Passed Unanimously.

RETURN TO REGULAR SESSION

VII. ADJOURN

Motion by R. Bradley, seconded by Little. Passed Unanimously.


MAYOR


CITY CLERK

The Mayor and Council met for an Executive Session.

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| Those Present: | John Howard | Mayor |
| | Larry Bradley | Vice-Mayor |
| | Lee Malcom | Council Member |
| | Myoshia Crawford | Council Member |
| | Ross Bradley | Council Member |
| | Nathan Little | Council Member |
| | David Dickinson | Council Member |
| | Logan Propes | City Administrator |
| | Debbie Kirk | City Clerk |
| | Russell Preston | City Attorney |
| | Paul Rosenthal | City Attorney |

Absent: Norman Garrett Council Member

Staff Present: Rodney Middlebrooks

I. Call to Order – John Howard

1. Roll Call

Mayor Howard noted that all Council Members were present, except Council Member Norman Garrett. There was a quorum.


II. Legal Issue (s)

1. Legal Matter

Legal matters were discussed, including attorney-client discussions.

III. Adjourn to Regular Session

Motion by R. Bradley, seconded by Malcom. Passed Unanimously.


MAYOR


CITY CLERK