

**MONROE PLANNING COMMISSION  
MINUTES  
November 19, 2019**

**Present:** Randy Camp, Kyle Harrison, David Butler, Mike Eckles, Rosalind Parks

**Absent:** None

**Staff:** Darrell Stone – Director of Planning and Development  
Debbie Adkinson – Code Department Assistant

**Visitors:** Susan Gwin, Robert Gwin, Br Timothy Carson, Mike Conner, Shauna Mathias, Wesley Sisk

**CALL TO ORDER by Chairman Mike Eckles at 5:28 pm**

Chairman Eckles asked for any changes, corrections or additions to the October 15, 2019 minutes. Hearing none he entertained a motion. Parks made a motion to approve. Camp seconded. Motion carried. Minutes approved.

Chairman Eckles asked for a Code Officer Report  
Stone stated there was none.

Public Hearing open 5:29 pm

**The first item of business:** is for petition #VAR-000034-2019 for a variance at 310 N Madison Avenue. The applicant Shauna & Clayton Mathias are requesting a variance of Section 700.1 Table 11, Lot Width Minimum to be 70 ft as opposed to 75 ft.

Chairman Eckles asked if there was anyone present to speak to the request.

The applicant Shauna Mathias spoke to the request. She explained the reason for the change in lot width being the plan to building two houses there.

Chairman Eckles asked for any opposition from the public. Hearing none he closed the Public Hearing @ 5:32 pm.

Chairman Eckles entertained a motion.

Harrison made a motion to approve.  
Parks second. Motion carried.

Public Hearing open 5:33 pm

**The second item of business:** is for petition # PCOM-000035-2019 for a COA at 205 E Spring Street. The applicant, Brown Oil Company is requesting an approval for signs that will be updated for new logo and the bricking of the canopy columns.

Chairman Eckles asked for someone to speak to the request.

Wesley Sisk with Brown Oil Company spoke to the request. He stated they were planning to remove the 25 ft pylon sign that now stands in the corner of Midland and E Spring. The canopy signs will be led price signs.

Chairman Eckles asked staff if those signs were not in compliance. Stone stated the existing non-conforming sign will be removed and will greatly reduce the non-conformity into something a lot better, more visually appealing. Harrison asked about lighting for the logo signs. Sisk stated the signs would be internally lit as they are now.

Chairman Eckles asked if there were any opposition from the public. Hearing none he closed the Public Hearing 5:36 pm.

Chairman Eckles asked for a motion.

Camp made the motion to approve.  
Parks second. Motion carried. COA Granted.

Public Hearing open 5:36 pm

**The third item of business:** is for petition # ZONE-000038-2019 for a Rezone and Annexation of 0 Hardwood Road. The applicant, Aubrey Conner is requesting to bring this piece of property into the city to build a house for her mother in law. The property is adjacent to a lot that is in the city.

Chairman asked for a Code Report on this request. Stone stated this is an annexation and rezone for the parcel at NM09B-031. It will not be an inclusion it will be contiguous. The only thing noted is that house plans will have to be approved separately by the code department and meet the current zoning which is R1 and requires 1600 sq. ft. house.

Chairman Eckles asked for anyone representing this request.

Mike Conner, husband of the owner spoke to the request. Wants to build a house for his mom so they can be on City Utilities for Water, Sewer and Gas. It will be cheaper for them to go this route. He is requesting R1 zoning and will adhere to the house size.

Chairman Eckles asked if there were any questions. Hearing none he asked for any opposition from the public.

Mrs. Gwin of Hardwood Road asked if this would bring in all parcels in.

Chairman Eckles stated no

Public Hearing closed 5:40 pm

Chairman Eckles entertained a motion.

Harrison made motion to approve.  
Camp second. Motion Carried.

Old Business: Chairman Eckles expressed the appreciation for Kyle Harrison's job well done for the Planning and Zoning Commission. This is Kyle's last meeting as he has resigned his position on the Commission to move out of town. He will be sorely missed.

New Business: Tentative schedule for 2020 P&Z Meetings.  
Chairman Eckles entertained a motion to agree to continue with the third Tuesday at 5:30 pm of each month for meetings.

Parks made the motion to approve.  
Butler second. Motion Carried.

Chairman Eckles entertained a motion to adjourn.

Parks made a motion to adjourn.  
Butler second. Meeting adjourned 5:43 pm