

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Johnathan Pilgrim, Bill Owens, Brian Thompson, Darrell Stone, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell, Mary Watson, Jim Wilson

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

2. City Administrator Update

City Administrator Logan Propes stated the North Broad Street Project is in the wrapping up stages. The striping and small punch list of items will be finished in the next couple of months. The West Spring Street Project is finally at the punch list status, and the drainage issues should be completely remediated. Mr. Propes and Darrell Stone have met and discussed upcoming projects with the Georgia Department of Transportation. They also discussed traffic relief in a variety of areas.

3. Central Services Update

Mr. Chris Bailey stated the lack of rain has allowed the crews time for picking up trash in the cemeteries and on the right-of-ways. The Police Department Municipal Court Building invitation to bid will be issued once approval is received. The Fall Newsletter went out on September 3. He explained Mr. Martin Bozone, a professional photographer and designer, will be working with the City. He will be attending events throughout the City taking photographs for marketing materials.

II. COMMITTEE INFORMATION

1. Finance

a. Monthly Finance Report

City Administrator Logan Propes stated Beth Thompson is at the GGFOA Annual Conference and presented the monthly Finance Report. He stated the General Fund has started to draw down from the stabilization fund about a month earlier than normal. This is primarily due to high health insurance claims, but some of the reinsurance deductibles have been reached. He explained the property tax payments will be coming from the Tax Commissioners Office soon, the insurance premium tax will come in around middle of this month, and these will help to rebuild those coffers. Mr. Propes stated the General Fund expenditures are at 62%, which is about two percent better than budget. The General Fund is staying under budget overall. The Utilities are doing extremely well, although some of the big repair projects have not been completed. The operating budget is stable and Solid Waste is the same.

2. Airport**a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. He stated they had the second biggest fuel sale month since the fuel farm opened. Several meetings have been held with Goodwyn, Mills, & Cawood (GMC) to discuss the project history and overall goals for the Airport. The Airport Committee Meeting is scheduled for October 16 and GMC will be present. He discussed the attempt by Dan Moore to land at 110 Airports in commemoration of September 11. Mr. Moore broke the Guinness World Record by visiting 92 Airfields. Mr. Bailey stated the Airport License has just been received; it must be reapplied for every two years to stay in compliance. The GAA Conference was last week and Mr. Garrett was the only Committee Member that was able to attend.

3. Public Works**a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. He stated collections increased over 800 tons compared to this time last year. The Friday schedule will be extended again this month; the Transfer Station will stay open until 5:00 pm. The drainage project to redirect the surface water into the water treatment system is 95% complete; they just need to finish dressing the site. He explained they are still working on the pricing for the concrete tipping floor. Osborn Contract Services raised their square footage price, so he is looking at competitors for additional pricing to hopefully help drive the cost down. The service date for the Automated Side Loader is scheduled for November 4 and will be a pilot route. The impacted customers will be notified by a flyer in October. He stated the new Sweeper has been delivered.

b. Monthly Streets & Transportation Report

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. He discussed how smoothly the paving project went on Alcovy Street. He stated that citizens have been complimenting the new four-way intersection at Breedlove and Shamrock. The three-way stop at Midland and Williams has also opened up, and Michael Etchison has been restriped. The sidewalk replacement at 202 East Spring Street in front of LR Burger has been finished. They have also re-upped at West Highland to complete that section.

c. Surplus Vehicles / Equipment

Mr. Jeremiah Still requested approval to surplus a list of vehicles and equipment from various departments. He explained that the items have either been replaced or are no longer needed. He is requesting to surplus the items on GovDeals in accordance with state law.

Council and staff discussed the listed items.

The committee recommends to Council approval to surplus the items on GovDeals.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

4. Utilities**a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. The City has been working with South Side Mobile Home Park management for the last few weeks. They are proactively replacing the old electrical infrastructure going to 27 lots for Phase I. He explained MEAG will be replacing some poles between McDaniel Street and Highland Avenue. The pole closest to the old Chamber of Commerce and the pole at the corner of Highland Avenue and Wayne Street will both be changed. Mr. Thompson discussed the underutilization of the coal plant at Plant Wansley, the cost-effective study being done by MEAG, and the contracts with Georgia Power. He stated Council will be hearing more about this in the future. The MEAG Round Table meeting will be at City Hall next Tuesday starting at 10:30 am. The Electric Department won the Platinum Safety Award from ECG last week. He discussed the developer paying the costs for moving poles from Carver Road for a subdivision.

b. Materials for Spring Street Circuit Relocation

Mr. Brian Thompson discussed the Spring Street Project which will go from McDaniel Street to Highland Avenue. The City will put the ductile iron poles in-line with the concrete poles installed by MEAG. The poles were previously approved for purchase, but the wire, arms, and connectors for the project need to be purchased. He explained the remainder of the materials which will come from Gresco & Anixter will cost \$37,648.40. The funds will come from the 2019 CIP budget.

The committee recommends the purchase of the materials from Gresco and Anixter for the total amount of \$37,648.40 to Council.

*Motion by L. Bradley, seconded by Adcock.
Passed Unanimously.*

c. Labor for Spring Street Circuit Relocation

Mr. Brian Thompson presented the labor costs for replacing the conductors on the Spring Street Circuit Relocation Project. He explained several contractors were unable to bid due to the complexity of the project. The lowest bid came from Service Electric Corp. for the amount of \$291,000.00, with a 60-day guarantee of completion once they start. The funds will come from the 2019 CIP budget.

The committee recommends to Council approval of the labor costs by Service Electric Corp. for the Spring Street Relocation Project for the amount of \$288,000.00.

*Motion by Adcock, seconded by L. Bradley.
Passed Unanimously.*

d. Monthly Water, Sewer, Gas, & Stormwater Report

Mr. Chris Bailey presented the monthly Water, Sewer, Gas, & Stormwater Report. The Stormwater Expo was held on September 19, with 160 attendees. The event continues to grow between 10 and 15 percent each year. He stated Mr. Middlebrooks is currently at the Gas Conference in Helen, which the City is holding for the third year. He discussed the great job being done at GUTA and stated this should be the best revenue year so far.

5. Public Safety**a. Monthly Fire Report**

Fire Chief Bill Owens presented the monthly Fire Report. He stated October is Fire Prevention Month and next week will be Fire Prevention Week. The Fire Safety Blowout will be on October 26 at the Monroe Fire Department. He explained the state-wide burn ban ends today, but there will be no open burn permits issued, due to the drought conditions.

b. Fire Prevention Month Proclamation

Mayor John Howard presented the Proclamation for Child Abuse Prevention Month.

No Action.

c. Monthly Police Report

Captain Johnathan Pilgrim presented the monthly Police Report. He explained the Part 1 Crimes were down by 17% and the Part 2 Crimes were elevated by 19%. The National Night Out that was partnered by Walton EMC was a huge success. The Joint Operations Team served five search warrants.

6. Planning & Code**a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. He stated there were 14 new businesses and 8 businesses that closed out their licenses. Officer John Mura has joined the Code Department as the second City Marshal for the City; he will be helping to stay on top of any City Ordinance violations.

7. Economic Development**a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She gave a recap of the First Friday Concert that was held on the Town Green; the concert received lots of positive feedback. There will be a Contractor's Co-op Fall Concert on November 16 between 3 and 9 pm. The next Food Truck Friday will be on October 25. HOPE Monroe will be doing a Fall Workday on October 19, which will include some minor exterior home repairs for three to four homes. The Young Gamechanger Locals are continuing to evaluate the recommendations and how to move forward with the recommendations. She discussed the tools and resources that the USDA offers for being a rural community; they offer grants up to \$7,000.00. Fall Fest will be on October 12, and Broad Street will be shut down.

8. Parks**a. Monthly Parks Report**

City Administrator Logan Propes stated Darrell Stone has been working on getting the Corp of Engineers Permit to work on the dam in Childers Park. The work will be done for a low cost by the City, but it will be a high impact project. There will also be some remediation on the bridge where it crosses the creek. He explained the Georgia Outdoor Stewardship Program Grant will be applied to the Town Green and Rails to Trails Project.

III. ITEMS OF DISCUSSION

1. **Public Hearing Variance – 906 Alcovy Street**
2. **Public Hearing Rezone – 123 Plaza Trace**
3. **Public Hearing Rezone – 143 Plaza Trace**
4. **Application – Beer & Wine Package Sales – Chestnut Cupboard**
5. **Preliminary Plat Review – 1415 East Church Street**
6. **Appointment – Housing Authority**
7. **Resolution – Georgia Outdoor Stewardship Program Grant**

There was a general discussion on the above items. There was no action taken.

IV. ITEMS REQUIRING ACTION**1. Approval – (2) Police Vehicles Lease Purchase**

Captain Johnathan Pilgrim discussed the need for purchasing two police vehicles, due to wrecks on July 6. He requested to purchase two 2020 Chevrolet Tahoes to replace the wrecked vehicles.

City Administrator Logan Propes explained part of the funds will be offset by insurance claims. The money may not be expended this year; it will depend on when the order is filled. He stated \$26,000.00 can be reserved for the purchase, and those funds can be marked as restricted.

To approve the purchase of the two vehicles as stated.

*Motion by L. Bradley, seconded by R. Bradley.
Passed Unanimously.*

V. ADJOURN

*Motion by Malcom, seconded by Crawford.
Passed Unanimously.*


MAYOR


CITY CLERK