

**MAYOR AND COUNCIL MEETING      DECEMBER 10, 2019      6:00 P.M.**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present:                    Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Darrell Stone, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors:                         Andrew Kenneson, Sharon Swanepoel, Michael Conner, Raphael Crutchfield, Nathan Durham, Clayton Mathias

**I.      CALL TO ORDER – JOHN HOWARD**

**1. Invocation**

Pastor Nathan Durham with New Beginnings Baptist Church gave the invocation.

**2. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**3. Approval of Agenda**

To approve the agenda as presented.

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously*

**4. Approval of Consent Agenda**

- a. November 5, 2019 Council Minutes
- b. November 7, 2019 Council Minutes
- c. November 12, 2019 Council Minutes at 5:00 PM
- d. November 12, 2019 Council Minutes
- e. November 12, 2019 Executive Session Minutes
- f. November 19, 2019 Planning Commission Minutes
- g. November 26, 2019 Historic Preservation Commission Minutes
- h. September 12, 2019 Downtown Development Authority Minutes
- i. October 10, 2019 Downtown Development Authority Minutes
- j. September 12, 2019 Conventions and Visitors Bureau Minutes
- k. October 10, 2019 Conventions and Visitors Bureau Minutes
- l. Ground Lease – Hangar Build Site – Approval of agreement with L&M Aviation for building T-Hangars. (Recommended for Council approval by Airport Committee December 3, 2019)
- m. Traffic Calming Features – East Church Street and Davis Street – To proceed with final design and engineering by Keck & Wood as presented. (Recommended for Council approval by Public Works Committee December 3, 2019)
- n. Approval – Loganville Water Transmission Line – Award bid to Mid-South Builders for \$4,142,000.00 plus \$245,000.00 for a total of \$4,387,000.00. (Recommended for Council approval by Utilities Committee December 3, 2019)
- o. Approval – Loganville Water Transmission Line Pump Station & Meter Vault – Award bid to All-South Construction for \$1,428,337.00. (Recommended for Council approval by Utilities Committee December 3, 2019)

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- p. Additional 30-inch Raw Water Main – Engineering Design Services – Approval of design and engineering services by Weideman & Singleton for \$48,790.00.  
(Recommended for Council approval by Utilities Committee December 3, 2019)
- q. Approval – Out of State Training for Police – To allow Lieutenant Tracy Hanson to attend the Task Force School in Charleston, South Carolina, December 9 – 13, 2019.  
(Recommended for Council approval by Public Safety Committee December 3, 2019)

To approve the consent agenda as presented.

*Motion by Little, seconded by Adcock.  
Passed Unanimously*

**II. PUBLIC FORUM****1. Public Comments**

No one signed up for public comments.

**2. Public Hearing****a. Rezone / Annexation – 0 Hardwood Road**

Mr. Darrell Stone presented the application for rezone and annexation of this property from R-1 County to R-1 City. The house can be served by City Utilities, and it exceeds the zoning requirements for the area. The Code Office recommends the request be approved.

The Mayor declared the meeting open for the purpose of public input.

Mr. Michael Conner spoke, representing his mother, in favor of the rezone. He wants to get the property annexed to build a house for his Mom. Most of the other lots in the area are zoned inside the City.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**b. Variance – 310 North Madison Avenue**

Mr. Darrell Stone presented the request for a zoning variance. He explained the applicant is requesting a variance of the lot frontage requirement of 75 feet in R1A Zoning. They are requesting to demolish and remove the current house, and the lot will be subdivided to 70 feet each. It meets and exceeds all of the requirements for R1A Zoning. The Code Office recommends the request be approved.

The Mayor declared the meeting open for the purpose of public input.

Mr. Clayton Mathias spoke in favor of the variance. He explained when they stated renovating the house, an excess amount of termite damage was found, and the floors were rotting from water damage. They want to construct two new houses, after the current house is demolished.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**III. NEW BUSINESS****1. Annexation – 0 Hardwood Road**

To grant the annexation.

*Motion by Malcom, seconded by Dickinson.  
Passed Unanimously.*

**2. Rezone – 0 Hardwood Road**

To approve the rezone.

*Motion by Malcom, seconded by Dickinson.  
Passed Unanimously.*

**3. Variance – 310 North Madison Avenue**

To approve the variance.

*Motion by R. Bradley, seconded by Dickinson.  
Passed Unanimously.*

**4. Appointment – Library Board**

To appoint Joseph Boyd to fill the unexpired term of Estella Bell to expire July 1, 2025.

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously.*

**5. Appointments (3) – Downtown Development Authority & Convention & Visitors Bureau Authority & Urban Redevelopment Agency**

To reappoint Whit Holder to a three (3) year term to expire December 31, 2022.

*Motion by L. Bradley, seconded by Malcom.  
Passed Unanimously.*

To reappoint Lisa Reynolds Anderson to a three (3) year term to expire December 31, 2022.

*Motion by R. Bradley, seconded by Dickinson.  
Passed Unanimously.*

To appoint Chris Collin to fill the unexpired term of Mike Gray to expire December 31, 2021.

*Motion by Dickinson, seconded by Adcock.  
Passed Unanimously.*

**6. Appointment – Planning Commission**

To appoint Nate Treadaway to fill the unexpired term of Kyle Harrison to expire September 1, 2024.

*Motion by Adcock, seconded by Little.  
Voting no L. Bradley, Malcom, Crawford.  
Passed 5-3.*

**7. Approval – 2020 Budget Resolution**

City Attorney Paul Rosenthal presented the reading of the resolution.

Council Member Norman Garrett questioned there being twelve new positions, but also creating two more positions for Sadie Krawczyk as a Department Head and Chris Bailey as Assistant City Administrator. He questioned whether these positions were talked about during the budget meeting.

City Administrator Logan Propes answered it has been discussed several times throughout the year. They are not new positions but promotional considerations. He explained the information was sent to Council for consideration and understanding that as part of the budget moving forward, the Organizational Chart would contain any promotional or position changes. Mr. Propes stated the Municipal Court Clerk will be moved from under the City Clerk to under him; there were several such changes on the Organizational Chart.

Mr. Garrett questioned who appoints the Department Heads, and why there hasn't been any discussions or the job was not put out to bid for applications. It does not seem fair for someone who might want to apply for the job. He doesn't feel as though Council was given a choice, and was thrown in the 2020 Budget at the last minute.

Mr. Propes answered that City Council appoints the Department Heads, which is why it is before Council for approval. He explained it falls under promotional consideration; the job does not have to be posted. However, it is within Council's purview to say yes or no as part of the budget process to amend the Organizational Chart.

Council and City Administrator further discussed the 2020 Budget Retreat Meeting, new positions, promotions, and the promotion process.

Council Member Larry Bradley clarified that the 2020 Budget as presented includes the Department Head position of Economic Development and the Assistant City Administrator.

Mr. Propes answered they are included. There are no extra positions beyond what Council has previously discussed. These are general promotional considerations, which must be approved by Council.

Council discussed approving the budget without approving the two promotions and address the promotions at a later time.

City Attorney Paul Rosenthal suggested approving the budget, except the proposed Organizational Chart. This is not creating any new staffing positions, it is moving positions on the Chart. He suggested a motion to approve the 2020 Proposed Budget as presented, not including the Proposed Organizational Chart.

Council and Mr. Rosenthal discussed options further. Mr. Propes suggested leaving the Organizational Chart as it was presented the previous week or to revert to the Organizational Chart from last year.

To approve the 2020 Budget Resolution as presented with the Organizational Chart from last year.

*Motion by Dickinson, seconded by Malcom.  
Voting no Garrett, Crawford.  
Passed 6-2.*

Council Member Larry Bradley requested the issue to be addressed again in January.

**8. Adopt – 2020 Council Meeting Schedule**

To adopt the calendar as presented.

*Motion by Malcom, seconded by Adcock.  
Passed Unanimously.*

**9. 2<sup>nd</sup> Reading – Alcoholic Beverages Ordinance Amendment**

City Attorney Paul Rosenthal gave the second reading of the ordinance to amend Chapter 6 – Alcoholic Beverages, Article II – Retail Sales of Distilled Spirits for Consumption on the Premises, Section 6-84; Article III – Retail Sales of Malt Beverages and Wine for Consumption on the Premises, Section 6-108; and Article VI – Private Clubs, Section 6-335. To adopt the ordinance.

*Motion by Dickinson, seconded by Adcock.  
Passed Unanimously*

**10. Resolution – To Adopt the State Minimum Fire Standards**

City Administrator Logan Propes stated the ordinance will help the City take back some of the local control of fire services by adopting the State Minimum Fire Standards. He explained the State Fire Marshall would normally have jurisdiction over various commercial properties and the City will take that control. The ordinance will help expedite building and commercial interest in the City. He stated the State Fire Marshall currently covers 11 County jurisdictions, and he has a lot of backlog. This will be more work for the City’s Fire Department and Code Office, but it will be an expeditious attempt to help the businesses in Monroe.

Fire Chief Bill Owens stated the City already falls under the State Minimum Fire Standards; there are not any Standards being changed. The biggest difference is that the City will do inspections and collect fees locally, instead of the State of Georgia. He stated this will be a relief to the businesses within the community.

To approve the resolution as presented.

*Motion by Dickinson, seconded by Little.  
Passed Unanimously.*

**11. 1<sup>st</sup> Reading – Fire Protection and Prevention Ordinance Amendment**

City Attorney Paul Rosenthal presented the first reading of the ordinance.

**IV. ADJOURN**

*Motion by R. Bradley, seconded by Crawford.  
Passed Unanimously.*

  
MAYOR

  
CITY CLERK