



Downtown Development Authority

MINUTES

Thursday, August 08, 2019

8:00 AM

City Hall

CALL TO ORDER

Meeting called to order at 8:04 am.

ROLL CALL

PRESENT

Chairman Lisa Anderson

Vice Chair Meredith Malcom

Secretary Andrea Gray

Board Member Mike Gray

Board Member Wesley Sisk

Board Member Charles Sanders

ABSENT

Board Member Whit Holder

City Council Representative Ross Bradley

CITY STAFF

Sadie Krawczyk

Leigh Ann Walker

Les Russell

Sam Tippet

COUNTY STAFF

Patrice Broughton

APPROVAL OF PREVIOUS MEETING MINUTES

July DDA Minutes

Approved - Motion made by Secretary Gray, Seconded by Board Member Gray.
Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray,
Board Member Sisk, Board Member Sanders

June DDA Planning Retreat Minutes

Approved - Motion made by Secretary Gray, Seconded by Board Member Sisk.
Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray,
Board Member Sisk, Board Member Sanders

APPROVAL OF FINANCIAL STATEMENTS

June DDA Financials

Approved - Motion made by Board Member Gray, Seconded by Board Member Sanders.
Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray,
Board Member Sisk, Board Member Sanders

PUBLIC FORUM

None.

COUNTY UPDATE

Patrice Broughton mentioned that the county and cities were still working together to finalize T-SPLOST projects. She also encouraged everyone to attend the Young Gamechangers Final Community Presentation this Friday, August 9th, at 2 pm.

CITY UPDATE

City Council reviewed and adopted a parks master plan during committee work sessions this week. Full adoption will take place at the next council meeting. The future Town Green park and Childers were two downtown parks featured in the plan. The city will pursue grant funding this fall for the town green development.

COMMUNITY WORK PLAN & REPORTS

2019-2020 Community Work Plan

Approved - Motion made by Board Member Sanders, Seconded by Vice Chair Malcom.
Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray,
Board Member Sisk, Board Member Sanders

DDA Budget vs. Actual to date 2019

The board will discuss this further in September.

Parking

New parking map is being revised.

Infill Development

LR Burger is behind schedule on construction, which has moved their projected opening date to September 2019. In light of this, they have requested to defer the start date of their payments.

Motion made by Board Member Gray, Seconded by Board Member Sisk to extend the deferment of payment to the sooner of 90 days or closing date and to accrue and collect interest starting August 27, 2019, until said time.

Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray, Board Member Sisk, Board Member Sanders

New Entertainment Draws

Public Works Department will begin putting together holiday light displays soon for the 12 Days of Christmas set up in Childers Park.

PROGRAMS

Events

August 2nd concert was largest to date; August 16th is the next one; the September concert will take place on the town green.

Downtown Design

Leigh Ann mentioned that any design ideas would be welcome for creating new downtown banners.

Farmers Market

operating on schedule

FUNDING

SPONSORSHIP - \$36,075 collected

FACADE GRANTS

Sanders Consign & Design Facade Grant Application - 124 W. Spring Street

Approved for \$1500 facade grant - Motion made by Secretary Gray, Seconded by Vice Chair Malcom.

Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray, Board Member Sisk

Voting Abstaining: Board Member Sanders

COMMUNITY EVENT GRANTS

MATM Community Event Grant Application

Approved for \$250 community event grant - (Andrea Gray recused herself from this vote) Motion made by Board Member Sisk, Seconded by Vice Chair Malcom.

Voting Yea: Chairman Anderson, Vice Chair Malcom, Board Member Gray, Board Member Sisk, Board Member Sanders

Voting Abstaining: Secretary Gray

Georgia Writers Project Community Event Grant Application

Approved for \$250 community event grant - Motion made by Board Member Gray, Seconded by Board Member Sisk.

Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray, Board Member Sisk, Board Member Sanders

NEW BUSINESS

ANNOUNCEMENTS:

Next meeting scheduled, September 12th, at 8:00 am at Monroe City Hall.

Young Gamechangers Community Presentation, Friday, August 9th, 2:00 pm at the Engine Room

ADJOURN

Motion made by Board Member Sanders, Seconded by Board Member Sisk.

Voting Yea: Chairman Anderson, Vice Chair Malcom, Secretary Gray, Board Member Gray,

Board Member Sisk, Board Member Sanders