

CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 14, 2024 – 8:00 A.M.

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson	Chairman
	Meredith Malcom	Vice-Chairman
	Andrea Gray	Secretary
	Whit Holder	Board Member
	Brittany Palazzo	Board Member
	Chris Collin	Board Member
	Clayton Mathias	Board Member
	Lee Malcom	City Council Representative

Staff Present: Sandy Daniels, Laura Beth Caudell, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, Dwayne Day, Les Russell, John Howard

Visitors: Audrey Fuller, Julie Treadwell

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present. There was a quorum.

2. Approval of Previous Meeting Minutes

a. February 8, 2024 Minutes

To approve the minutes as presented.

*Motion by Holder, seconded by Gray.
Passed Unanimously*

3. Approval of Financial Statements

a. January Financials

To approve the January 2024 Financials.

*Motion by Malcom, seconded by Collin.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

City Administrator Logan Propes stated the update will be covered in Section V. The Wayne Street Parking Project is currently under design.

IV. COUNTY UPDATE

There was no update from the County.

The Committee and Mr. Propes discussed parking on Court Street and on Spring Street in front of the County building.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

City Administrator Logan Propes stated the Wayne Street Parking Project is currently under design. They want to preserve the large tree.

2. Redevelopment Projects

City Administrator Logan Propes explained Ms. Sadie Krawczyk will be used as a contractor for Chad Draper on the old Ford Building RLF Project. Mr. Draper already has preclearance from DCA. He is also making progress on the Milner Aycock Building.

3. Entertainment Draws

The Committee, Mr. Bailey, and Mr. Propes discussed the logistics of the Car Show. There are 164 preregistrations.

Mr. Bailey stated the ribbon cutting for the Town Green will be on April 18.

Ms. Sandy Daniels discussed the Blooms Festival, which will be in June.

VI. PROGRAMS

1. Farmers Market

Ms. Audry Fuller explained the board had a four-hour meeting; there are 79 vendors and the denied are on a wait list.

VII. FUNDING

1. Sponsorship

Sandy Daniels will put a list together and send it out.

2. Community Event Grants

There were no community event grants.

VIII. NEW BUSINESS

1. Officer Appointments / Elections

To appoint Lisa Reynolds as Chairman, Meredith Malcom as Vice-Chairman, and Andrea Gray as Secretary.

*Motion by Collin, seconded by Mathias.
Passed Unanimously*

IX. ANNOUNCEMENTS

1. Next Meeting – April 11, 2024 at 8:00 at City Hall

X. ADJOURN

*Motion by Collin, seconded by L. Malcom.
Passed Unanimously*