

Planning & Code Committee Members Present:

Lee Malcom, Chair
Myoshia Crawford
Larry Bradley
David Dickinson

Staff Present:

Logan Propes
Sadie Krawczyk
Brad Callender
Debbie Kirk

Guests:

Denise Etheridge

I. CALL TO ORDER – Larry Bradley

To approve the agenda as presented.

*Motion by Dickinson, seconded by L. Bradley.
Passed Unanimously.*

Chair Lee Malcom arrived at 5:40 pm.

II. MATTERS BEFORE COMMITTEE

1. Discussion – Review of Responses to Comprehensive Plan RFP

The Committee discussed the proposals received for consulting services for the mandatory Comprehensive Plan (“Plan”) update that is due June 2022, which must be completed every five years. Staff presented their top three recommendations selected out of the seven Request for Proposals received.

The project goals will include assembling and analyzing data regarding all the existing conditions within the City of Monroe and utilizing that data to develop policies, actions, and an implementation plan to guide future development and decision making within the community with a horizon year of 2032.

The Committee’s consensus in choosing a consultant is to have a localized approach, be extremely responsible, utilize public participation, meet the timeline by the agreed date, incorporate the Council’s wishes, and based on the consultant’s past experience with municipal plans for other towns and cities comparable to the size of Monroe.

The Committee recommends approval of the Consultant Services of Hall Consulting to update the City’s Comprehensive Plan in the amount of \$97,000.00 to Council at the October 5, 2021 Called Meeting.

*Motion by Dickinson, seconded by L. Bradley.
Passed Unanimously.*

2. Other Discussion or Direction for Staff

The committee and staff discussed the status of the MAB project, upcoming text amendments, the Blaine Station project, and various other upcoming projects.

No Action.

III. ADJOURN

*Motion by L. Bradley, seconded by Dickinson.
Passed Unanimously.*