

Historic Preservation Commission
Meeting Minutes
Regular Meeting—March 25, 2025

Present: Chairwoman Elizabeth Jones, Jane Camp, Marc Hammes, Laura Powell, Chuck Bradley

Absent:

Staff: Brad Callender- City Planner
Kaitlyn Stubbs- Executive Assistant

Visitors: Jessica Murphy, Cesar Arellano

Meeting called to order at 6:00 p.m.

Chairwoman Jones calls for a motion to approve agenda as submitted,

Motion by Camp,
Second by Powell,
Motion carried unanimously

Chairwoman Jones asked if there were any changes or corrections to the February 25, 2025 minutes. Chairwoman Jones calls for a motion to approve the minutes as submitted,

Motion by Hammes,
Second by Camp,
Motion carried unanimously

Old Business: None

New Business:

The First Item of New Business: Request for COA – 114 S. Broad St – a request for a proposed site change to the rear of the building. The proposal is to have a step down to an area with landscaping and an artificial turf area. There will be a second step down area with brick pavers for golf cart parking.

Chairwoman Jones: Asked if the applicant was present. The applicant was present.

Ms. Murphy shared they want to create a green space that is enjoyable for those that come to Oak and Vine. We want to clean it up and make it pretty. Chairwoman Jones asked about the murals in the windows and Ms. Murphy shared that the pre-existing windows in the back of the building were originally going to have windows put back in them, however due to some structure issues that will not be able to happen. They want to use a mural that creates an illusion that you can see inside the building. Ms. Murphy shared they will be repairing the grade that slopes, with a stone retaining wall. They will also add a fence with stone.

Chairwoman Jones reviewed the list of things they are going to do.

Chairwoman Jones asked if there were any questions. Mr. Bradley shared it would be nice if they could add a ramp for those that are handicapped. Ms. Murphy shared that there will be a man gate between them and Your Pie that would be more accessible.

Mr. Callender suggested adding a planter to prevent big trucks from pulling onto their brick pavers.

Motion to approve as presented,

Motion by Hammes,
Second by Bradley,

Motion carried unanimously

The Second Item of New Business: Request for COA- 401 Mears St. - a request for a proposed fence. The applicant has a chain link fence on all four sides and would like to replace all of it with a 6 in tall dog ear fence.

Chairwoman Jones: Asked if the applicant was present. The applicant was present.

Mr. Arellano shared that he his chain-link fence almost fell down and he wants to improve his house a little bit more while also adding some more privacy.

Chairwoman Jones asked if there were any questions.

Motion to approve as presented,

Motion by Camp,
Second by Bradley,
Motion carried unanimously

Chairwoman Jones calls for a motion to adjourn,

Motion by Camp,
Second by Hammes
Motion carried unanimously

Adjourned at 6:11 p.m.