

Historic Preservation Commission
Meeting Minutes
January 28, 2020

Present: Crista Carrell, Mark Hammes, Fay Brassie

Absent: Susan Brown,

Staff: Debbie Adkinson, Code Department Assistant
Pat Kelley, Director of Planning & Code

Visitors: Taylor Steele, Chanch Edwards

Meeting called to order at 6:00 P.M.

Mitch Alligood resigned from the commission effective as of January 13, 2020.

Chairman Carrell entertained a motion for approval of the minutes from November 26, 2019 Meeting. Hammes made motion to approve. Brassie seconded. Motion Carried. Minutes approved.

The first item of business is an application for a COA for petition # HP-000047-2020 at 711 Lawrence St. for changes to the exterior, addition of a privacy fence and to remove the chimney. The applicants are Tiffany & Taylor Steele owners of the property.

Taylor Steele and Chanch Edwards(contractor) spoke to the request. Taylor stated they would like to remove the two single doors on each side of the front and replace with a smaller French door made of wood and in the middle. They also would like to keep double windows with shutters the length of the windows and eliminate the metal railing and replace with wood. The doors will have side lights on each side and the windows would be the same as is now. The porch would be extended on each side to make room for the shutters. They would like to add a privacy fence to replace the chain link fence. They are asking to remove the chimney since they will not be using a fire place.

Chairman Carrell acknowledged that there is no opposition in the audience. She entertained a motion.

Brassie made a motion to approve including the Chimney removal. Hammes second. Motion carried. COA granted.

Old Business: None

New Business: Chairman Carroll stated Sadie would be turning in Historic Survey Grant Application which is required if Monroe wants to keep its certified local government status. Because of the CLG wanting an updated historic survey we need to update our records with anything before 1980. There will need to be a letter of support from the Commission. It will be sent to each Commission member for editing and each stating in a paragraph that they recognize the need for the historic survey and they want to apply for the grant and each meeting will be spent reviewing this material and here is our in kind time that we will be spending at the meetings. No other new business.

Chairman Carroll entertained a motion to adjourn.

Hammes made a motion to adjourn. Brassie second.
Meeting adjourned at 6:14 pm