

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Beth Thompson, Brian Thompson, Darrell Stone, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell

## I. CALL TO ORDER – JOHN HOWARD

### 1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

### 2. City Administrator Update

City Administrator Logan Propes stated Shane Short, Sadie Krawczyk, and himself attended the Electric Cities of Georgia Economic Development Summit where Monroe was highlighted several times. He explained the clearing project by the Georgia Department of Transportation along Highway 78 and State Route 10 stalled out, due to their contractor quitting. It has gone into default, so they will have to go through the whole process of having the project advertised and rebid. The new contractor should be in place to start cleaning up the mess within the next few weeks.

### 3. Central Services Update

Mr. Chris Bailey discussed the free water conservation kits that will be offered to customers. The kits will include a low-flow shower head, three faucet regulators, and leak tablets for the toilets. He stated the kits will be advertised on social media, the website, and the newsletter. He discussed the amount of trash that was picked up in the downtown area during the April 27 Cleanup. The Police Department Plaza Building design process is being worked through. He explained the project will be done using the City's procurement card, which will provide a rebate of approximately \$125,000.00. Mr. Bailey stated the planters have been replaced and planted. Leadership Walton donated a black granite bench, which has been placed in the park area next to Monroe-Walton Center for the Arts. There have been about a dozen donated birdhouses added throughout Childers Park.

## II. COMMITTEE INFORMATION

### 1. Finance

#### a. Monthly Finance Report

Ms. Beth Thompson presented the monthly Finance Report. She explained revenues should currently be at or above 25%. The General Fund revenues are at 21%, Utility Fund revenues are 29%, and Solid Waste revenues are 26%. Expenses should be at or below 25%. The General Fund expenses are at 22%, Utility Fund expenses are at 23%, and Solid Waste expenses are at 15%. She stated all of the departments are where they should be for this time of year. She explained they are waiting on information from Mauldin & Jenkins to complete the CAFR.

### 2. Airport

#### a. Monthly Airport Report

Mr. Chris Bailey presented the monthly Airport Report. The fuel sales are the highest that they have been in the last 12 months. He discussed the tentative allocation of federal funding from the Georgia Department of Transportation for fiscal year 2020. They have allocated \$81,000.00 to the City, with a local match amount of \$4,500.00. He explained the money is anticipated for the crack seal and remark of the runways, and the Requests for Qualification will be issued on Monday. Barge Design Solutions can't be used, due to a conflict of interest with state

employees. The Extra Special People Big Jump Fundraiser Event will be held on May 11 from 10:00 am to 6:00 pm at the Airport.

### 3. Public Works

#### a. Monthly Solid Waste Report

Mr. Danny Smith presented the monthly Solid Waste Report. He discussed the annual tipping fees, diversion rates, and tonnage. The Friday schedule for the Transfer Station will be extended until 5:00 pm for the month of May. The hours will be analyzed again at that time. The drainage project to redirect the surface water is estimated to start on May 16. He explained they are looking for a contractor to repair and resurface the concrete tipping floor. The Citywide cleanup yielded 981 scrap tires and over 90,000 pounds of trash. The dumpsters that were placed at Matthews Park and Walker Drive had to be pulled early, due to misuse. He stated they are still waiting on delivery of the sweeper, but the rental unit is in operation. The vendor has agreed to waive all of the rental fees going forward until the City receives the sweeper unit.

#### b. Monthly Streets & Transportation Report

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. He stated 18 new signs have been made and installed. They are trying to keep the signs cleaned and replaced for better visibility. The crews are catching up and maintaining the right-of-ways. He explained the John Deere tractor with the side-boom mower has been received, which is part of the CIP Program. It has been in operation for about a week, and will make a big difference.

#### c. Intersection Changes

City Administrator Logan Propes discussed potential changes to various intersections throughout the City. He explained these are high traffic areas with issues such as: line-of-sight, speeding, or inability to make left turns. He reviewed in detail the six areas for proposed changes and some low cost solutions for the issues. He recommended changing the intersection format at East Church Street and South Madison Avenue from signalized to a four-way stop sign. He suggested changing the intersection format at Breedlove Drive, Alcovy Street, and Shamrock Drive from a two-way stop to a four-way stop. He recommended creating a three-way stop sign intersection at Williams Street and North Midland Avenue instead of a one-way stop. He suggested creating a four-way stop sign intersection at Edwards Street and North Madison Avenue instead of a two-way stop. Mr. Propes recommended there be no right turns on red from Breedlove Drive to McDaniel Street; and no left turns from Davis Street to South Broad Street between 7:00 am and 7:00 pm.

Mayor, Council, and staff discussed the proposed information, suggested changes, traffic evaluations, excessive speeding, citizen requests, possible solutions, growth, accidents, and cost of traffic lights. The timing of the light on Breedlove Drive and McDaniel Street was also discussed.

Mr. Propes requested Council to review and study the intersection changes.

*No Action.*

#### d. Transportation Alternative Program (TAP) Design, Engineering, and Construction Administration Services Selection

City Administrator Logan Propes requested approval for Keck & Wood to perform the design, engineering, and subsequent construction administration services for the upcoming TAP Grant for an amount up to \$425,000.00. He explained there will be additional right-of-way acquisitions required. The project will be 80% federally funded with a 20% local match. He explained the grant is for the design and engineering of the project. The grant for construction will be applied for at a later date.

The committee recommends to Council approval of Keck & Wood to perform the design, engineering, and subsequent construction administration for the TAP Grant.

*Motion by Adcock, seconded by Little.  
Passed Unanimously.*

### 4. Utilities

#### a. Monthly Electric & Telecom Report

Mr. Brian Thompson presented the monthly Electric & Telecom Report. He stated the additional SEPA power that was purchased last year has helped the overall rate structure. The construction on the 2<sup>nd</sup> Street Project is now complete, and the Spring Street distribution design is complete. He explained they are working on requested permit changes with the Georgia Department of

Transportation. There will be vegetation control spraying done outside of residential areas. The fiber has been installed for the first phase of the Stone Creek Subdivision. He is getting prices to change the complete system throughout the entire City to fiber optics.

City Administrator Logan Propes discussed the importance of fiber for the future. He stated one of the key discussions at the Economic Development Conference was the importance of fiber within the community.

**b. Monthly Water, Sewer, Gas, & Stormwater Report**

City Administrator Logan Propes presented the monthly Water, Sewer, Gas, & Stormwater Report. He stated they are continuing the leak survey in the business and residential areas. A new gas main is being installed in a residential development on Highway 83. He stated they are working on storm drain replacements on Tanglewood Drive and North Madison Avenue, and a large stormwater project on Blaine Street. The pond in Heritage Ridge is in the process of rehabilitation, which is a CIP Project. Mr. Propes explained the design of the Waste Water Treatment Plant by Hofstadter & Associates is 25% complete. The targeted bid date for the Alcovy Sanitary Sewer Project is fourth quarter of this year; the design is 50% complete. The design of the Loganville Water Transmission Line is almost complete, and will be ready to bid later this summer.

**c. Purchase – Water Materials for Stone Creek Subdivision**

Mr. Chris Bailey presented the request to purchase the water materials for Stone Creek Subdivision. He explained the Neptune meters will keep the meters consistent throughout the system, and their price is comparable to the others. The purchase would be for 125 Neptune water meters. He stated the Delta Municipal Supply purchase amount would be \$54,122.50 and Consolidated Pipe & Supply would be \$13,310.00 for a total price of \$67,432.50.

The committee recommends to purchase the materials from Delta Municipal Supply and Consolidated Pipe & Supply for the total amount of \$67,432.50 to Council.

*Motion by L. Bradley, seconded by Adcock.  
Passed Unanimously.*

**d. Approval – Full-Cost Connection Fee & Rate Study**

City Administrator Logan Propes discussed getting a full-cost connection fee and rate study of the City's water and sewer systems. He explained the study will provide an overall evaluation of each connection size as it relates to materials, labor, and pro-rated infrastructure costs for providing the service. The proposal from Goodwyn, Mills & Cawood is for an amount not to exceed \$17,500.00.

The committee recommends to Council approval to contract with Goodwyn, Mills & Cawood to provide a full-cost connection fee and rate study, with the amount not to exceed \$17,500.00.

*Motion by L. Bradley, seconded by Adcock.  
Passed Unanimously.*

**5. Public Safety**

**a. Monthly Fire Report**

Fire Chief Bill Owens presented the monthly Fire Report. He stated there was no fire loss for the month, which is incredible. They will begin hydrant testing and maintenance on May 13. They have finished their Firefighter II Certifications.

**b. Monthly Police Report**

Police Chief R.V. Watts presented the monthly Police Report. They have been busier than previous months. He discussed the call volume going up, due primarily to the change in the weather. The K-9 Officers spoke at the Rotary Club and participated in Career Day at Carver Middle School. The department hosted Coffee with a Cop events at Cotton Café and Coffee Camper. They have implemented a joint operations unit, which will have five officers on day and five officers on night working 12-hour shifts. The joint operation will have four additional officers working from noon until midnight, which will give the City between 9 and 10 officers on the streets at that time. The video with Monroe Area High School concerning social media post issues, cyber bullying, sexting, and the repercussions has been finished.

**c. Approval – Out of State Training for Police**

Police Chief R.V. Watts requested approval to send Officer Ryan Gee to the Alabama Canine Law Enforcement Officer Training Center for his K-9 Recertification. The training will be from

**2006**

**MAYOR AND COUNCIL MEETING**

**MAY 7, 2019**

**6:00 P.M.**

June 9 – 14, 2019 in Northport, Alabama. The recertification will be \$200, the on-site housing will be \$250, and the per diem will be \$290 for a total cost of \$740.00.

The committee recommends to Council to allow Officer Ryan Gee and K-9 Ciro to attend the Alabama Canine Law Enforcement Officer Training Center in Northpoint, Alabama, June 9 – 14, 2019, for a total cost of \$740.00.

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously.*

**6. Planning & Code**

**a. Monthly Code Report**

Mr. Darrell Stone presented the monthly Code Report. He stated the walls for Silver Queen are up. Main Street Apartments are working on their retention component. Murphy USA, the gas station in front of Walmart, should be operational around the first of next month.

**7. Economic Development**

**a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. She discussed the winner of the 10<sup>th</sup> District Congressional Art Competition, which was hosted in Monroe. The Farm to Table Dinner was sold out. The first Farmers Market will be this Saturday, and it will also be the first Children's Book Festival. She stated Monroe will be hosting Georgia Municipal Association's Heart & Soul Workshop on May 23. The Young Gamechangers Community Presentation will be on August 9, where they will present their ideas from the year.

**8. Parks**

**a. Monthly Parks Report**

The Parks Committee does not have anything to report this month.

**b. Passive Park MOU – Athens Tech**

City Administrator Logan Propes discussed the Memorandum of Understanding with Athens Technical College. They requested assistance from the City to remove structures, which are in dilapidated condition for aesthetic and safety reasons. The MOU will create a passive park at the Athens Tech Walton Campus, which will help revitalize the area. He explained the agreement language needs to be strengthened to outline it as a passive park. The park will be for public day use, with the exception of a special event by Athens Tech. Mr. Propes discussed the planting of trees, removal of crumbling asphalt, and the removal of a few small structures. He explained the tennis courts will be studied to see if they are in good enough shape to have an overlay for a pickleball court. He stated the park would be a great feature and a low-cost, high-impact project for the City. The track will remain as it is. Walton County will continue to maintain the field; there will be no changes with the upkeep. Everyone is partnering together to make it a more user-friendly environment.

City Attorney Paul Rosenthal advised changing the agreement with Athens Tech to a one-year lease, with an automatic renewal provision and a 90-day cancellation. In exchange for the work being done by the City, the agreement should allow public citizens to use the park.

The committee recommends approval of the Memorandum of Understanding with Athens Technical College as presented to Council.

*No Action.*

**III. ITEMS OF DISCUSSION**

**1. Public Hearing Variance – 257 Boulevard**

There was a general discussion on the above item. There was no action taken.

**IV. ADJOURN**

*Motion by R. Bradley, seconded by Malcom.  
Passed Unanimously.*

  
MAYOR

  
CITY CLERK