

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
REGULAR MEETING—AUGUST 26, 2025

Present: Mark Hammes, Jane Camp, Chuck Bradley

Absent: Chairwoman Elizabeth Jones

Staff: Logan Propes – City Administrator
Brad Callender – City Planner
Laura Powell – City Clerk

Visitors: Gregory Wenzel, Joy Pequignot, Chad Draper, and Devan Draper

Meeting called to order at 6:00 p.m.

Roll Call

Mr. Hammes called for a motion to approve agenda as submitted,
Motion by Camp,
Second by Bradley,
Motion carried unanimously

Mr. Hammes asked if there were any changes or corrections to the July 22, 2025 minutes. Mr. Hammes called for a motion to approve the minutes as submitted,
Motion by Bradley,
Second by Camp,
Motion carried unanimously

Old Business:

The First Item of Old Business: Request for COA – 313 S. Madison Avenue #3902 – The request was tabled from the July 22nd meeting. Mr. Callender spoke regarding the project and that he met with the owner the day after the last meeting. The issues were resolved and they only need one handicap parking space, so the ramp can be built.

Mr. Hammes called for a motion.

Motion to approve as presented,
Motion by Camp,
Second by Bradley,
Motion carried unanimously

New Business:

The First Item of New Business: Request for COA – 111 Norris Street #3968 – A request for an Accessory Garage/Dwelling Unit.

Mr. Draper, contractor, presented the requested project of converting an existing slab to a carport and a dwelling unit.

Mr. Bradley and Mr. Callender asked if the exterior would remain cement block or if lap siding would be added. Mr. Draper stated they planned to keep the cement block but would not be opposed to painting or adding a stucco layer. Mr. Bradley agreed with that choice.

Mr. Hammes called for a motion.

Motion to approve as presented with the additional requirement the building be required to be finished in stucco siding,

Motion by Camp,
Second by Bradley,
Motion carried unanimously

The Second Item of New Business: Request for COA – 114 Court Street #3969 – A request for a Remodel and an Exterior Renovation.

Mr. Wenzel requested a full interior re-gut, to turn into office space, with exterior renovations, specifically for new windows. They would like to replace the eight windows similar to buildings around the project. Mr. Wenzel apologized claiming he did not know he needed to come before the Historic Preservation Commission since he had received the permit.

Mr. Propes stated for the record that the County owned properties did not always do things according to HPC standards.

Mr. Hammes called for a motion.

Motion to approve as presented,

Motion by Camp,
Second by Bradley,
Motion carried unanimously

Mr. Hammes stated the next meeting will be held Tuesday, September 23, 2025 at 6:00 p.m.

Mr. Hammes called for a motion to adjourn,

Motion by Bradley,
Second by Camp
Motion carried unanimously

Adjourned at 6:15 p.m.