



TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, JULY 22, 2025 at 6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

1. **Invocation:** Billy Hardwick, Transitional Pastor of Jedburg Baptist Church

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

2. **Regular Meeting Minutes:** June 17, 2025

REPORTS

3. **Mayor's Report:** Thomas J. Hamilton, Jr.
4. **Administrator's Report:** Jeffrey V. Lord

NEW BUSINESS

5. **First Reading:** An ordinance to authorize and regulate operation of Golf Carts within the Town Limits pursuant to Section 56-2-90 of the South Carolina Code.
6. **First Reading:** Consider an Zoning Map Amendment (ZA-25-03) request for one (1) parcel (143-00-00-047) totaling 3.85 acres, located on Fairground Road. The parcel would be zoned General Commercial (C-2).
7. **Discussion:** Regarding the creation and implementation of a traffic calming program.

OLD BUSINESS

8. **Old Business:** There is no old business to be brought before Council.

PUBLIC INPUT - Public Input will be limited to 3 minutes per individual

EXECUTIVE SESSION - Council may take action regarding matters discussed

9. **Discussion:** Matters relating to relating to the proposed location, expansion, or the provision of services encouraging location of businesses.

Discussion: Contractual Matters pertaining to a lease agreement.

ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (843) 719- 7900 within 48 hours prior to the meeting in order to request such assistance.



TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, JUNE 17, 2025 at 6:00 PM

MINUTES

CALL TO ORDER

The regular meeting of the Town Council was called to order by Mayor Thomas J. Hamilton, Jr. at 6:00 p.m.

Present:

Mayor Thomas J. Hamilton, Jr.
Mayor Pro-Tem David A. Dennis, Jr.
Council Member DeWayne G. Kitts
Council Member James N. Law, Jr.
Council Member Latorie S. Lloyd
Council Member Chadwick D. Sweatman
Council Member James B. Ware, III

Staff Present:

James E. Brogdon, Town Attorney
Jeffrey V. Lord, Town Administrator
Marilyn M. Baker, Administrative Services Director/Clerk to Council
Justine H. Lovell, Finance Director
R. Logan Faulkner, Public Service Director
Robert L. Gass, III, Fire Chief
Mohamed A. Ibrahim, Technology Director
Justin S. Westbrook, Community Development Director
Carter France, Town Planner

Absent: Elizabeth B. Rentz, Recreation Director
Lee W. Mixon, Jr., Police Chief

INVOCATION

Invocation was delivered by Pastor Tony Stephens of Calvary Baptist Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member James Law, Jr.

SPECIAL PRESENTATIONS

1. **Special Recognition:** Public Safety - March 12th Amtrak Train Emergency Response

Mayor Hamilton and Members of Council thanked and recognized the following Emergency Response Personnel for their heroic actions during the March 12th Amtrak Train accident:

Police Department:

- Police Sergeant Austin McCain
- Police Sergeant Robert Thomas
- Police Corporal Kenneth Rhoades
- Police Corporal Robert Hobart
- Police Officer Tommy Harger
- Police Officer John Nall

Fire Department:

- Battalion Chief Joseph "Jay" Powell
- Fire Engineer Justin Parker
- Firefighter Gregory Koehler
- Firefighter Adam Quick
- Fire Chief Robert Gass, III

Those unable to attend:

- Police Captain Antwan Richardson
- Police Evidence Custodian/Forensics Technician Matthew Hoffer
- Fire Captain Kyle Walden
- Fire Engineer Patrick Ollic
- Firefighter Jonnathan Barnhill

APPROVAL OF MINUTES**2. Regular Meeting Minutes:** May 20, 2025

Motion was made by Council Member Law to approve the regular meeting minutes of May 20, 2025. Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Hamilton, Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

REPORTS**3. Mayor's Report:** Thomas J. Hamilton, Jr.

Mayor Hamilton reported that he attended and participated in the following:

May 22nd Judged the student art for multiple classes at Bonner Elementary. He presented the Mayors' Choice Award to a student in each grade.

May 23rd The Berkeley High School Fire Graduation.

June 6th The Fishbowl Ice Cream Shop ribbon cutting ceremony. Several staff members also attended.

June 6th The Jazz and Art event at Unity Park.

June 6th The Dixie Youth Baseball Tournament

June 7th The Bradley Blake Orange Walk. This event was put on to bring attention to gun violence. He thanked the Police Department for cooking for the event.

June 9th thru 13th Police Camp and Recreation Summer Camp. They went to the water park on Tuesday (June 10th) and Urban Air on Thursday (June 12th) with the Police Department. Friday (June 13th) was the last day of Police Camp. They wrapped up the day with the Dunk Tank. He added that the camps are amazing programs. They had 100 children participate.

June 13th The Dixie Youth Baseball Tournament.

June 14th The Juneteenth Festival.

June 14th The Dixie Youth Baseball Tournament. He noted that the Recreation Staff dedicated significant time and effort to preparation for the tournaments, enduring extended hours, considerable stress, and challenging weather conditions, including heavy rainfall. He commended them for their efforts. All the girls' teams are going to the State Tournament. We will know on Wednesday if the boys' teams will make it to State.

June 19th There will be a send off for the Moncks Corner Softball Allstar Teams. The parade will begin at 5:45 p.m. from the Recreation Complex to the Piggly Wiggly on Highway 17-A and will go to Big Mike's Ice Cream Shop for a celebration. He encouraged everyone to come out and support the teams.

Future Events:

June 28th The Town will hold their Independence Day Celebration at the MC Regional Recreation Complex. Events will be held from 6-10 p.m.

4. Administrator's Report: Jeffrey V. Lord

Administrator Lord reported the following:

Ribbon Cutting: The ribbon cutting for the All-Inclusive Playground will be held on Saturday, June 28th at 3 p.m.

Hill/Warren Project: The Hill/Warren project passed the RIA approval. The project will begin on Wednesday.

Foxbank Mast Arm Project: The mast arm project for the US 52 and Foxbank intersection will be completed by the end of the month.

Heatley/Gulledge St Parking: Staff applied for a 2025 State Economic and Infrastructure Development Grant through the Southeast Crescent Regional Commission for proposed downtown parking.

NEW BUSINESS

5. **New Business:** There is no new business to be brought before Council.

OLD BUSINESS

6. **Second Reading and Public Hearing: Ordinance No. 2025-03**

Consider a Zoning Map Amendment (ZA-25-02) request for one (1) parcel (142-04-01-068) totaling approximately 0.49 acres, located at 306 N. Live Oak Drive. The parcel is currently zoned Single Family Residential (R-2) and the applicant is seeking Office & Institutional (C-1).

Public Hearing: There were no comments from the public.

Motion was made by Council Member Law to approve the request for re-zoning. Motion to approve was seconded by Mayor Pro-Tem Dennis and approved unanimously as follows:

Voting Yea: Mayor Hamilton, Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

PUBLIC INPUT:

There were no comments from the public.

EXECUTIVE SESSION:

7. Motion was made by Mayor Pro-Tem Dennis to go into executive session to discuss the following:
- Matters relating to the proposed location, expansion, or the provision of services encouraging location of businesses.
 - Contractual matters related to Fire Service.

Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Hamilton, Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

Out of Executive Session and Reconvene to the Regular Meeting:

Motion was made by Mayor Pro-Tem Dennis to come out of executive session and reconvene to the regular meeting. Motion was seconded by Council Member Law and approved unanimously as follows.

Voting Yea: Mayor Hamilton, Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

Mayor Hamilton announced that there was nothing to report out of executive session.

ADJOURNMENT

Motion was made by Mayor Pro-Tem Dennis, seconded by Council Member Ware to adjourn the regular meeting of Council. Motion was approved unanimously as follows.

Voting Yea: Mayor Hamilton, Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware

The meeting was adjourned at 7:51 p.m.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and the Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk to Council

July 22, 2025

DATE

Ordinance No. [2025-____]**AN ORDINANCE TO AUTHORIZE AND REGULATE OPERATION OF GOLF CARTS WITHIN THE TOWN LIMITS PURSUANT TO SECTION 56-2-90 OF THE SOUTH CAROLINA CODE,**

WHEREAS, the South Carolina General Assembly has enacted Section 56-2-90 of the South Carolina Code of Laws, empowering municipalities to regulate the operation of golf carts within their jurisdictions; and

WHEREAS, the Town Council of Moncks Corner desires to permit the operation of golf carts under safe and controlled conditions, consistent with state law;

NOW, THEREFORE, be it ordained by the Mayor and Town Council of the Town of Moncks Corner, South Carolina:

SECTION 1. AUTHORITY AND PURPOSE:

This ordinance is enacted pursuant to the authority granted in Section 56-2-90(C) of the South Carolina Code to regulate the hours, methods, and locations of golf cart operation, including daytime and nighttime use.

SECTION 2. DAYTIME OPERATION OF GOLF CARTS

A. Golf carts may be operated only on secondary highways or streets with a posted speed limit of thirty-five miles per hour (mph) or less. A permitted golf cart may cross a highway or street at an intersection where the highway has a posted speed limit of more than thirty-five miles per hour (mph).

B. All golf cart operators must meet the following conditions as required under Section 56-2-90:

1. Be at least sixteen (16) years of age;
2. Display a valid SCDMV registration sticker on the front windshield;
3. Have in their possession while operating:
 - A valid State of South Carolina golf cart registration certificate;
 - Proof of liability insurance in accordance with Section 38-77-140 of the South Carolina Code;
 - A valid driver's license.
4. Must obey all applicable traffic laws;
5. Remain within 4 miles of the address listed on the registration certificate;
6. May not operate on sidewalks, bike paths, or unpaved trails;
7. May not be operated in inclement weather where visibility is reduced unless equipped with windshield wipers and appropriate weather protection.

SECTION 3. NIGHTTIME OPERATION OF GOLF CARTS

A. Golf carts may be operated at night within the Town limits only if equipped with working headlights, taillights, a rear-view mirror or side mirrors, brake lights, and turn signals

B. Golf carts may be operated only on secondary highways or streets with a posted speed limit of thirty-five miles per hour (mph) or less. A permitted golf cart may cross a highway or street at an intersection where the highway has a posted speed limit of more than thirty-five miles per hour (mph).

C. All golf cart operators must meet the following conditions as required under Section 56-2-90:

1. Be at least sixteen (16) years of age;
2. Display a valid SCDMV registration sticker on the front windshield;

3. Have in their possession while operating:
- A valid State of South Carolina golf cart registration certificate;

• Proof of liability insurance in accordance with Section 38-77-140 of the South Carolina Code;

• A valid driver’s license.
4. Must obey all applicable traffic laws;
5. Remain within 2 miles of the address listed on the registration certificate;
6. May not operate on sidewalks, bike paths, or unpaved trails;
7. May not be operated in inclement weather where visibility is reduced unless equipped with windshield wipers and appropriate weather protection.

SECTION 4. PASSENGER SAFETY

All passengers must be seated while the golf cart is in motion. Each golf cart passenger under the age of twelve (12) must wear a fastened seat belt or be properly restrained in a car seat or booster seat attached by a seatbelt.

SECTION 5. ENFORCEMENT AND PENALTIES

Violation of this ordinance shall constitute a misdemeanor and shall be punishable by a fine not exceeding five hundred dollars (\$500), imprisonment for not more than thirty (30) days, or both, at the discretion of the municipal court.

SECTION 6. SEVERABILITY

Should any section, clause, or provision of this ordinance be declared invalid, the remainder shall remain in full force and effect.

SECTION 7. EFFECTIVE DATE

This ordinance shall become effective immediately upon its second reading and approval by the Town Council.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Moncks Corner, South Carolina, in Council duly assembled, that this Ordinance is approved and ordered.

ENACTED IN REGULAR MEETING, the 19th day of August, 2025.

First reading: July 22, 2025

Second Reading and Public Hearing: August 19, 2025

ATTEST:

Marilyn M. Baker, Clerk to Council

APPROVED AS TO FORM:

Jim Brogdon, Town Attorney

Thomas J. Hamilton, Jr Mayor

Council:

*The Lowcountry's Hometown*

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscorner.sc.gov

STAFF REPORT

TO: Town Council

FROM: Justin Westbrook, Community Development Director

SUBJECT: Zoning Map Amendment (ZA-25-03) – Live Production, LLC

DATE: July 22, 2025

Background: The applicant, J. Ryan Neal of Live Productions, LLC, has applied for a Zoning Map Amendment (ZA-25-03) for a parcel (TMS # 143-00-00-047). The applicant is seeking the parcel to be zoned **General Commercial (C-2)**.

Existing Zoning: The subject parcel is currently in the **Planned Development - Commercial District (PD-C)** Zoning District. Per the Town's Zoning Ordinance, this zoning district is intended to:

"...encourage the development of mixed-use communities which provide a range of harmonious land uses (residential, commercial, cultural, educational, etc.) which support the mixed uses within the planned unit development (PD District)."

Adjacent Zoning		Adjacent Land Use
North	MH-1	Mobile Home Park
South	R-2	UNDEVELOPED
	C-2	UNDEVELOPED
East	R-2	UNDEVELOPED
West	C-2	Various Retail Use Types

To date, Staff is unaware of any negotiated district standards required for this parcel's Planned Development district. This makes comparisons between the existing district and proposed district limited, as Staff always attempts to illuminate the potential challenges or benefits when rezoning a parcel.

Existing Site Conditions: The subject parcel comprises approximately 3.85 acres, which is currently undeveloped. Per the National Wetlands Inventory map, there does appear to be a very small amount of wetlands delineated on the parcel, which should not pose as a significant challenge for development, but will be appropriately addressed by Staff during the required Site Plan review. The subject parcel currently fronts and takes access from Fairground Road, with approximately 486-feet of road frontage. It is important to note that this parcel is approximately 196-feet from N Highway 52, along Fairgrounds Road, and is separated from this

major highway commercial corridor by only one parcel. The parcel also has frontage along Edwards Street. This right-of-way does not have any improved access and most likely would be costly to provide should the development desire to utilize this as access.

Proposed Zoning Request: The applicant has requested to rezone the subject parcel and apply for a **General Commercial (C-2)** Zoning District. Per the Town's Zoning Ordinance, the **General Commercial (C-2)** Zoning District is intended to:

"accommodate a variety of general commercial and nonresidential uses characterized primarily by retail, office and service establishments and oriented primarily to major traffic arteries or extensive areas of predominately commercial usage and characteristics."

Staff is generally in support of increasing commercially zoned parcels near a major corridor, such as N. Hwy 52. With the adjacent existing **C-2** zoning and local businesses and offices, the proposed zoning district and associated uses fit in the current character and future intent of the existing surrounding properties.

Density: The subject parcels consist of approximately 3.85 acres. Per the Zoning Ordinance, the maximum lot coverage for **General Commercial (C-2)** zoning district is 60%. It is unclear at this time if any proposed structures will exceed that standard, however Staff will appropriately address this during the required Site Plan review. As the property does not currently allow for residential uses, and any future uses with the proposed zoning district would prohibit residential use types, density for the parcel is a moot point.

Transportation: Due to the proposed nature of the property, Staff will not require a separate Traffic Impact Analysis (TIA) for the subject parcel at this time. Should a more intense use type, or different plan be prepared for this parcel at a later date, Staff does reserve the right to require a TIA, subject to the standards reserved in the Zoning Ordinance.

Environmental: Staff will ensure all environmental concerns are addressed per the Zoning Ordinance, Stormwater Ordinance, and all other Town adopted policies and procedures.

Consistency with Plans: Adopted in 2024 as part of the Town's Comprehensive Plan, the Future Land Use Map identifies the subject parcel as "Highway Commercial". The Plan calls for this land use to be designated for:

"Intended for automotive dependent commercial uses such as gas stations, banks, fast food restaurants, auto sales, groceries, etc. While less common, light industrial uses such as auto shops, car washes and storage units, as well as conditional use/special exceptions"

The requested zoning designation does appear to be congruent with this designation of the Future Land Use Map. The subject parcel also appears to be within the aforementioned "Highway Commercial Overlay", which the Plan defines as:

"A 1000 ft commercial buffer (2000 ft in total width) along the US 52 Corridor is approximately eleven miles in length and is intended to allow for low intensity (ideally service based) commercial businesses such as medical offices, banks, pharmacies, etc. along the highway corridor while permitting residential"

units behind. Higher density residential units such as multi-family apartments would be permitted, however, should be part of a larger planned development.”

Item 6.

As this request seeks **General Commercial (C-2)**, it does appear the request complies with the Town’s Comprehensive Plan.

The Comprehensive Plan also lays out various goals and implementation strategies to help in decision making for land use requests. Staff believes the request generally follow the following policies listed in the plan.

1. Maintain a sustainable community by ensuring current infrastructure has the capacity to accommodate for current and future growth.
3. Enhance economic opportunities by improving the retention of businesses and encouraging a range of uses and services.

Staff does not believe that any of the various goals and implementation strategies are in conflict with the request.

Procedural Issues: As part of any Zoning Map Amendment, the request must be at least two (2) acres, or an extension of an existing district boundary, or additional C-1 zoning contiguous to existing commercial. In this case, the subject parcel is adjacent to the requested zoning district boundary and exceeds two (2) acres.

Staff Analysis: Staff believes that the designated future land use is consistent with the requested zoning district and is closely aligned with the Future Land Use Map and subsequent overlay. The inclusion of two (2) of the implementation strategies of the Comprehensive Plan also lends credence to the requested zoning district. The adjacent parcels also zoned congruently with the request, making the change in zoning districts consistent with the district and uses along the adjacent N. Highway 52 corridor.

Staff Recommendation: Currently, Staff recommends approval for the requested **General Commercial (C-2)** zoning district designation for the subject parcel. Staff’s recommendation is due to the commercial nature of the adjacent N. Highway 52 corridor, the 2024 Comprehensive Plan, specifically the Future Land Use Map, as well as the compatibility with the plan’s goals and strategies, specifically the “Highway Commercial Overlay”.

Planning Commission Recommendation: The Planning Commission heard the request at their June 24th meeting. The Commission voted 7-0 in favor of recommending APPROVAL of the requested zoning of General Commercial (C-2) designation for the subject parcel. Mr. Walter Brown, of 116 Fennick Drive, spoke against the request, with concerns centering around traffic and special events held at the parcel.

Attachments: *DRAFT – Ordinance (20250820)*
 Location Maps (Aerial, Zoning, Future Land Use Map, Environmental)
 SIGNED - Application (J. Ryan Neal, Live Productions, LLC)(20250502)

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF MONCK'S CORNER, SOUTH CAROLINA, TO RE-CLASSIFY 3.85 ACRES OF REAL PROPERTY LOCATED FAIRGROUND ROAD, TMS # 143-00-00-047 FROM PD-R, PLANNED DEVELOPMENT - COMMERCIAL TO C-2, GENERAL COMMERCIAL, AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF MONCK'S CORNER TO SO REFLECT

WHEREAS, the Moncks Corner Planning Commission held a Public Meeting on June 24, 2025, to consider a change in zoning classification from PD-C, Planned Development - Commercial to C-2, General Commercial;

WHEREAS, pursuant to said Public Meeting, the Moncks Corner Planning Commission voted to recommend that the zoning classification be changed from PD-C, Planned Development – Commercial to C-2, General Commercial;

WHEREAS, the Moncks Corner Town held a Public Hearing on August 20th, 2025, to receive public comment and to consider a change in zoning classification from PD-C, Planned Development – Commercial to C-2, General Commercial;

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council, that the Zoning Map of the Town of Moncks Corner, is hereby amended by changing the zoning district classification of the property located on Fairground Road, designated as TMS# 143-00-00-047, from PD-C, Planned Development – Commercial to C-2, General Commercial.

INTRODUCED: July 22, 2025

DONE: August 20, 2025

Thomas J. Hamilton Jr., Mayor

Attest:

Marilyn M. Baker, Clerk to Council

Approved As To Form:

James E. Brogdon, Jr., Town Attorney



REZONING APPLICATION

Moncks Corner Community Development

**MONCKS
CORNER**
The Lowcountry's Hometown

Applicant Information

Name: J. Ryan Neal Address: 640 Legare Dr. Moncks Corner, SC 29461
 Phone: 843-532-8165 E-Mail: info@eventsbylive.com

Property Owner Information (If Different)

Name: Live Productions LLC Address: PO Box 2210 Moncks Corner, SC 29461
 Phone: 843-532-8165 E-Mail: info@eventsbylive.com

TMS #: 143-00-00-047 Address: Fairground Road

Current Zoning: PDC Planned Development Requested Zoning: C-2 General Commercial

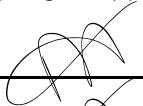
Current Use of Property: Raw Land

Proposed Use of Property: Headquarters, Office Space, & Workshop for Event Management Company

Has any application involving this property been previously considered by the Moncks Corner Planning Commission or Board of Zoning Appeals? If yes, please state details.

N/A

I (we) certify that I (we) are the free holder(s) of the property(s) involved in this application and further that I (we) designate the person signing as applicant to represent me (us) in this rezoning.

Owner's Signature:  Date: 5-02-2025

Applicant's Signature:  Date: 5-02-2025

For Official Use Only

Received: _____ Property Posted: _____

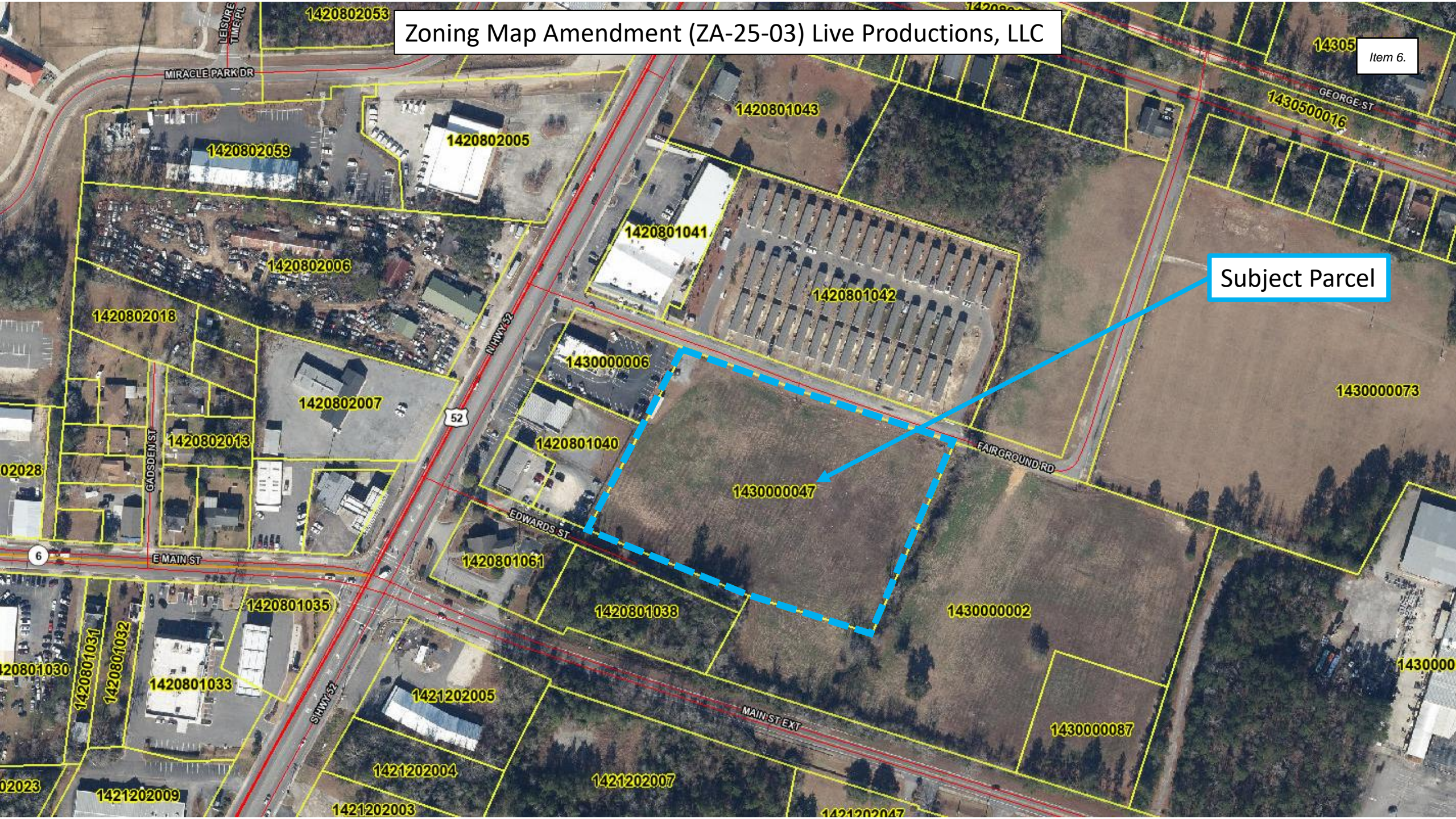
Receipt #: _____ Hearing: _____

Advertised: _____ Approved: _____

Zoning Map Amendment (ZA-25-03) Live Productions, LLC

Item 6.

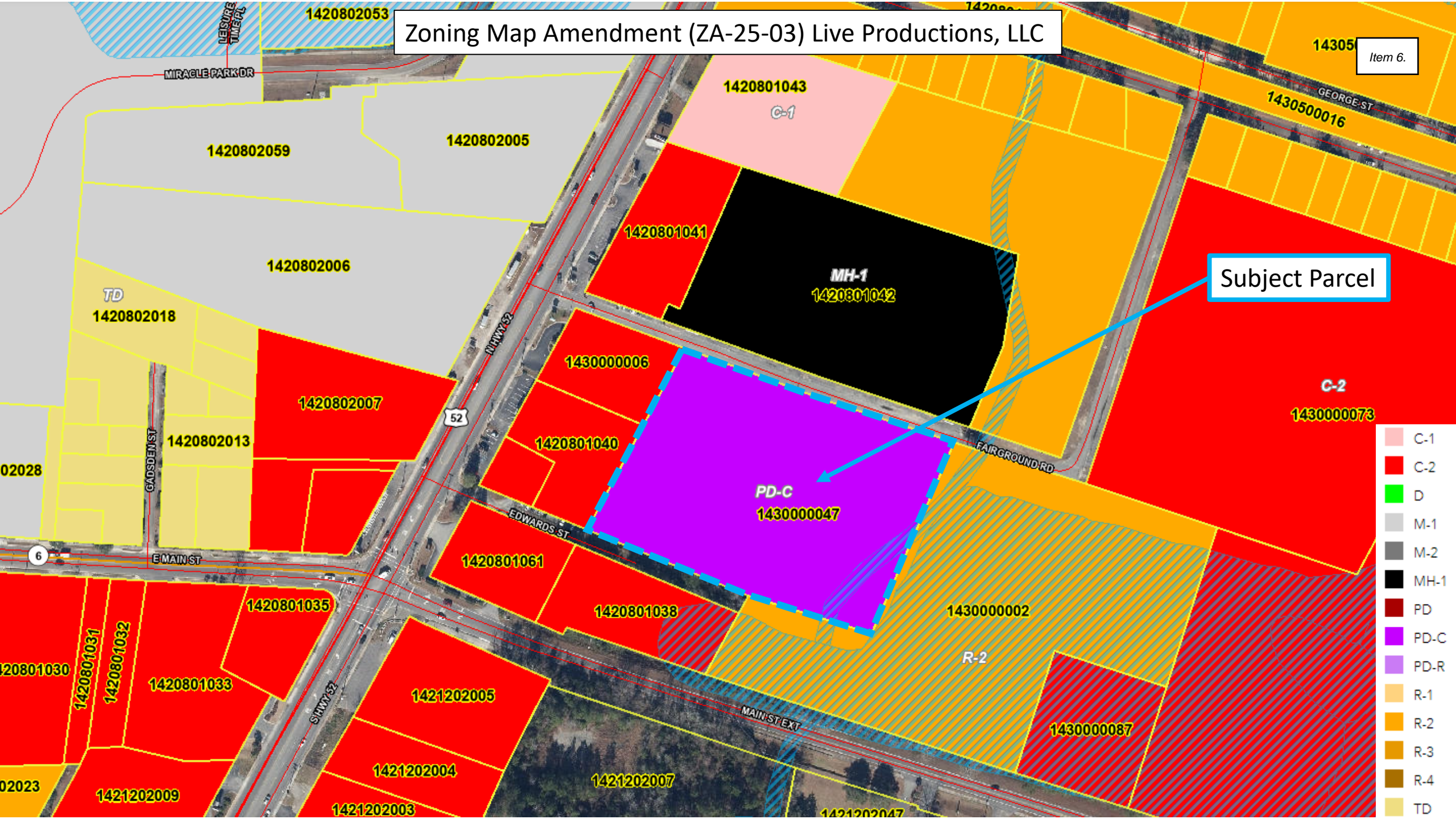
Subject Parcel



Zoning Map Amendment (ZA-25-03) Live Productions, LLC

Item 6.

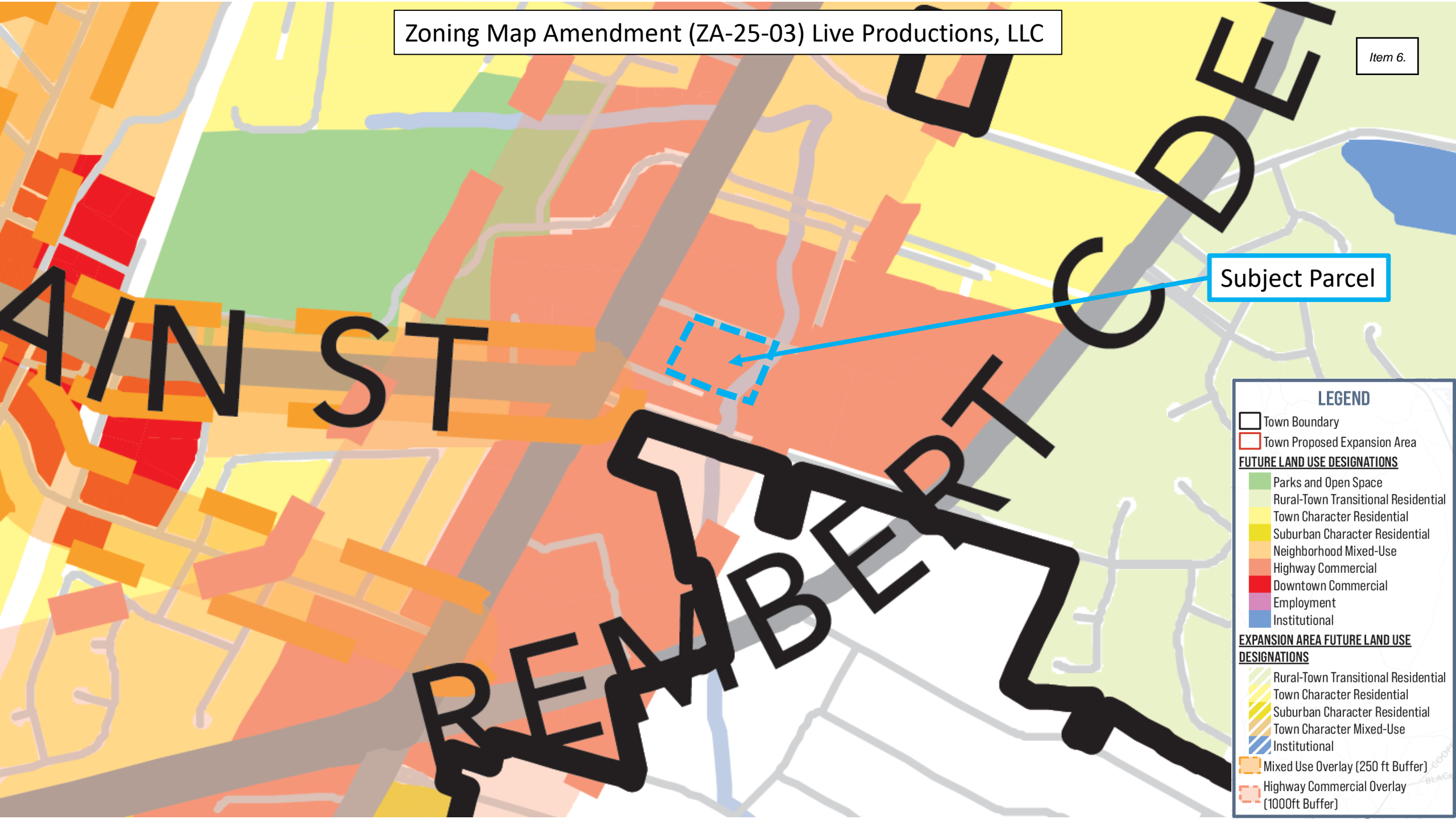
Subject Parcel



Zoning Map Amendment (ZA-25-03) Live Productions, LLC

Item 6.

Subject Parcel



LEGEND

- Town Boundary
- Town Proposed Expansion Area

FUTURE LAND USE DESIGNATIONS

- Parks and Open Space
- Rural-Town Transitional Residential
- Town Character Residential
- Suburban Character Residential
- Neighborhood Mixed-Use
- Highway Commercial
- Downtown Commercial
- Employment
- Institutional

EXPANSION AREA FUTURE LAND USE DESIGNATIONS

- Rural-Town Transitional Residential
- Town Character Residential
- Suburban Character Residential
- Town Character Mixed-Use
- Institutional
- Mixed Use Overlay (250 ft Buffer)
- Highway Commercial Overlay (1000ft Buffer)

A colorful illustration of a suburban street scene. In the foreground, a grey asphalt road features a yellow speed bump with a dotted texture. Two yellow lines mark the center of the road. Several cars are parked or driving on the street. On either side of the road are houses with various rooflines and colors (yellow, blue, grey), green trees, and lawns. A street lamp is visible on the right side. The sky is light blue with a few white clouds.

Neighborhood Traffic Calming Program

Town of Moncks Corner
Community Development Department

Adopted: July 2025



A. Mission Statement

It shall be the mission of the Community Development Department to provide traffic calming solutions where appropriate in order to influence driver behavior, improve the neighborhood quality of life, and create safer local streets.

B. Goal

To work closely with residents of the neighborhood to properly identify the concerns, conduct appropriate studies to quantify any problems and develop solutions that will reduce traffic speeds and collisions, or the severity of collisions should they occur. This will in turn improve pedestrian safety and create more pleasant neighborhoods for the citizens of Moncks Corner.

C. Eligibility

For consideration of installation of a traffic calming device, all eligibility requirements below must be met.

1. State Maintained Road (SCDOT)

- Functional Classification:
 - Local residential
 - Minor collector streets in residential areas or school zones.
- 25 mph (or less) speed limit
- Two-lane roadway (may have turn lanes and may have parking).
- The primary access to commercial or industrial sites is not eligible.
- Traffic volume less than 4000 annual average daily traffic (AADT).
- Within Urban District [*per Section 56-5-1520 of the State Code of Laws*]:
 - “Urban district means the territory contiguous to and including any street which is built up with structures devoted to business, industry, or dwelling houses situated at intervals of less than one hundred feet for a distance of a quarter of a mile or more.”
- Petition:
 - Have 75 percent of the residents living within the impacted area, as determined by the Town, sign a petition requesting the traffic calming device and appointing a contact person for the request.



- The petition must identify the specific proposed location(s) of the traffic calming device(s).
- All residents within 200 feet of the proposed location(s) must sign in support of the request.

2. Berkeley County Maintained Road:

- Be a County maintained, local, residential, paved, public street with a minimum 50 feet of right-of-way and a minimum 20 feet of travel aisle.
- Have a speed limit of 25 miles per hour, or less
- Be entirely within the County boundary line
- Have average speeds that exceed the posted speed limit
- Have a minimum average daily traffic count of 350 vehicles and a maximum average daily traffic count of 4,000 vehicles
- Petition:
 - Have 85 percent of the residents living within the impacted area, as determined by the County Engineer or designee, sign a petition requesting the traffic calming device and appointing a contact person for the request.
 - Petition must identify the specific proposed location(s) of the traffic calming device(s). All residents within 200 feet of the proposed location(s) must sign in support of the request. [*Article V. Sec. 56-141 of the Berkeley County Code of Ordinances*]

3. Additional Eligibility Requirements:

If a Homeowners Association (HOA) is active, a letter of support will be required with submission of petition. The HOA shall be financially responsible for the installation and maintenance of all traffic calming devices within the associations respective neighborhood.

D. Funding

Funding for speed bumps will be provided annually at the discretion of Town Council. Approved locations will be installed as funds are available on a first come, first served basis.



Privately owned and maintained streets, that are not a publicly dedicated Right-of-Way (ROW), shall not be eligible for this program

E. Implementation Process

1. Initial Request:

Requests shall be submitted to the Town's Community Development Department by completing an application request. The problem areas should be identified in the most detailed and specific way possible in order to ensure all relevant and appropriate data is collected. Upon verifying the street is eligible for the program and the study area is defined, Town Staff will provide the designated primary contact with the petition sheet to collect signatures.

- If the roadway is maintained by SCDOT, the designated primary contact will need to collect the signatures of 75% of the residents in the project area.
- If the roadway is maintained by Berkeley County, 85% of the residents will need to sign the petition.
- Privately maintained roads that are not a publicly dedicated Right-of-Way shall not be eligible for funding from this program.

Petitions with the required number of signatures shall be returned to the Community Development Department within thirty (30) days. Additionally, if there is an active HOA in the defined area, a letter of support will be required with submission of completed petitions.

2. Traffic Investigations:

The Community Development Department will conduct traffic volume/ and speed surveys at strategic locations in the neighborhood. The results are compiled on a map of the neighborhood detailing Berkeley County and State-owned roadways.

3. Neighborhood Consultations:



Results of the traffic data collection are provided to the neighborhood association, Town Council, and SCDOT or Berkeley County. Based on the data, specific locations for traffic control changes are identified by the neighborhood. Once the neighborhood association reaches a consensus regarding the changes, another meeting is held between the neighborhood association, the Town, and SCDOT/Berkeley County to finalize the details of the proposed changes.

4. Submission to SCDOT or Berkeley County

Upon Town Council approval, the proposal is prepared in map form and submitted to the SCDOT District Engineering Administrator or Berkeley County Engineering. The information is reviewed and either approved or revised and returned to Town Staff.

5. Implementation:

The items outlined in the final plan are implemented by Town Staff. The Police Department is notified of the changes so that a coordinated enforcement effort can accompany the new traffic control.

Any questions can be directed to the Community Development Department Director

Justin Westbrook | 843-719-7913 | J.Westbrook@monckscornersc.gov