

REGULAR MEETING OF COUNCIL

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, APRIL 19, 2022 at 6:00 PM

AGENDA

CALL TO ORDER

INVOCATION

1. **Invocation Delivered By:** Kent Wilson, Associate Pastor of Wassamassaw Baptist Church

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

2. **Regular Meeting Minutes:** March 15, 2022

REPORTS

3. **Mayor's Report:** Michael A. Locklear
4. **Proclamation:** Underage Drinking Prevention and Awareness Week 2022
5. **Administrator's Report:** Jeffrey V. Lord

NEW BUSINESS

6. **Appointment:** Consider appointment of one member to the Planning Commission for a term ending January, 2024.
7. **ARPA Funding:** Moncks Corner Business Assistance Program Proposal - Community Development Director Doug Polen
8. **ARPA Economic Development Contracts:** Contracts for three economic development projects to be funded by the American Rescue Plan Act. - Community Development Director Doug Polen
9. **ARAP Funding Proposal:** Moncks Corner Town Square Project - Administrator Jeff Lord
10. **Ordinance First Reading:** Consider an application to rezone property at 209 Metts Street, TMS 142-11-01-025, from R-2, Single Family Residential, to C-2, General Commercial

OLD BUSINESS

11. **Ordinance for Second Reading & Public Hearing:** An Ordinance to Consider amendments to Articles 5, 6, 7 & 12 of the Zoning Ordinance.

PUBLIC INPUT - Public Input will be limited to 3 minutes per individual

ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (843) 719- 7900 within 48 hours prior to the meeting in order to request such assistance.



REGULAR MONTHLY MEETING OF COUNCIL

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, MARCH 15, 2022 at 6:00 PM

MINUTES

CALL TO ORDER

The regular meeting of Town Council was called to order by Mayor Michael Locklear at 6:00 p.m.

Present:

Mayor Michael A. Locklear
Mayor Pro-Tem David A. Dennis, Jr.
Council Member DeWayne G. Kitts
Council Member James N. Law, Jr.
Council Member Latorie Lloyd
Council Member Chadwick D. Sweatman
Council Member James B. Ware, III

Staff Present:

Jeffrey V. Lord, Town Administrator
John S. West, Town Attorney
Marilyn M. Baker, Clerk to Council
Justine H. Lovell, Finance Director
Douglas R. Polen, Community Development Director
Rebecca T. Ellison, Recreation Director
R. Logan Faulkner, Public Service Director
Robert L. Gass, III, Fire Chief
Mohamed A. Ibrahim, Technology Manager
Ehrichs B. Ollic, Police Chief

INVOCATION

The invocation was delivered by Jonathan D. Quinn, Pastor of Beautiful Savior Evangelical Lutheran Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member James B. Ware, III

- 1. Public Service Award:** Presented to Sergeant Robert W. Thomas by the VFW Post 9509 RC Woodberry, commander of VFW Post 9509 presented Sergeant Robert Thomas with the Public Service Award. Officer Thomas served active duty in the military for 4 years and in the National Guard and as a Police Officer for 16 years. He was honored for his leadership and outstanding service as a public servant.

2. Resolution: Berkeley Beta Club State Champions

Mayor Locklear and Recreation Director Becky Ellison presented the Berkeley High School Beta Club with a Resolution honoring them for their outstanding performance at the State Convention held in Myrtle Beach, SC February 3-6 under the leadership of lead teacher Brittany Colley and sponsors Kathy Jones and Jeremy Colley. As a result of their outstanding performance, they advanced to compete this summer at the National Convention that will be held in Nashville Tennessee. The Beta Club consist of 125 members grades 9 – 12. 84 students attended the State Convention and competed in over 60 academic, art and talent competitions against students from around the State. 73 students qualified for the National Convention. Mayor Locklear, Town Council and Director Ellison congratulated them on their outstanding achievement and wished them well as they advance to the National Convention.

PRESENTATIONS

3. 2022 Comprehensive Plan Discussion: Mark Brodeur, Berkeley Charleston Dorchester Council of Governments.

Mark Brodeur presented a PowerPoint presentation for the 2022 Comprehensive Plan. He explained that a full new Comp Plan is due every ten years, with an update every five years. The Comp Plan is a statement of where the Town wants to be in the next ten years and provides the foundation upon which every other decision is based. The anticipated date for adoption is between mid-October to November of this year.

SPECIAL PRESENTATIONS

4. Presentation of the Order of the Palmetto to John S. West by Senator Larry Grooms:

Senator Larry Grooms and Mayor Michael Locklear presented John S. West with the Order of the Palmetto, awarded to him by Governor Henry McMaster. The Order of the Palmetto is the State of South Carolina's highest civilian honor presented in recognition of a lifetime of extraordinary achievement, service, and contribution on a national or statewide scale. Mr. West has had an enduring impact on the State of South Carolina with long service in municipal, utility, and legal sectors along with his service in innumerable regional and statewide commissions, committees, and professional organizations. Senator Grooms and Mayor Locklear thanked Mr. West for his service and congratulated him on receiving this outstanding award.

APPROVAL OF MINUTES

5. Regular Meeting Minutes: February 15, 2022

Motion made by Council Member Law, to approve the Regular Meeting minutes of February 15, 2022, seconded by Mayor Pro-Tem Dennis. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

REPORTS

6. Mayor's Report: Michael A. Locklear

Mayor Locklear reported that the walking trails around the recreation fields will be completed this week. Bids will be presented tonight for consideration for the Miracle League Field Construction. A Groundbreaking Ceremony will take place, then construction will finally be on its way.

8. Administrator's Report: Jeffrey V. Lord

Administrator Lord reported. Last week the department heads began the process of filling out a questionnaire on office space needs, including parks and recreation. Council discussed during the planning workshop last year that they would like to have a space needs analysis conducted on Town facilities and to have a parks and recreation public survey done to find out what the public interest was. The plan is to have a community survey ready soon to be mail out randomly and to include a survey on the website for anyone who would like to participate.

NEW BUSINESS**9. Consideration:** Approval of bids for the Miracle League Field

Administrator Lord reported that a total of 5 bids were received concerning the construction of the Miracle League Field. Each of the sealed bids were publicly opened and read aloud. Bids ranged from a low base bid of \$1,396,330 to a high base bid of \$1,945,000 with various alternates. The low bid was submitted by Construction Services Group, Inc. (CSG) located in Charleston, SC. It is recommended to include Alternate Number 3 which is the addition for Sod. This would bring the total to \$1,407,980. He added that the Town has worked previously with CSG on the construction of Fire Station II and the New Public Service Building. Staff recommends awarding the bid to CSG.

Motion made by Council Member Law, to award the contract for the Miracle League Field to CSG in the amount of \$1,396,330 and include Alternate Number 3 for the Sod for a total of \$1,407,980. Motion was seconded by Council Member Sweatman. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

10. Ordinance for First Reading by Title Only: An Ordinance to Consider amendments to Articles 5, 6, 7 & 12 of the Zoning Ordinance.

Community Development Director Doug Polen added that Staff is constantly working to ensure that the Zoning Ordinance is updated for clarity and to meet the changing needs of the Town. He added that the most important change in this ordinance is the traffic analysis. The idea is to make sure traffic doesn't have a negative impact on residents.

Motion made by Council Member Sweatman to approve for first reading. Motion was seconded by Mayor Pro-Tem Dennis. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

OLD BUSINESS**11.** There was no old business to be brought before Council.**PUBLIC INPUT**

There were no comments from the public.

ADJOURNMENT

Motion was made by Mayor Pro-Tem Dennis, seconded by Council Member Law to adjourn the regular meeting of Council. Meeting was adjourned at 6:46 p.m. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk to Council

April 19, 2022
DATE

Proclamation

2022 Underage Drinking Prevention and Awareness Months

Underage drinking is a national public health issue with serious implications. Although we have accomplished so much in the Town of Moncks Corner to address this pervasive problem, there is still much more we can do. According to a study by the National Survey on Drug Use and Health, an estimated 10 million people younger than the age of 21 drank alcohol in the past month in the United States. However, many young people start drinking before the age of 15. The Monitoring the Future Survey found that 70 percent of 12th graders in the United States had tried alcohol at some time in their lives. The survey also found that 27 percent of 10th graders said that they had consumed alcohol in the 30-day period before the survey.

WHEREAS, underage drinking has severe consequences, many of which parents and caregivers may not be fully aware. Consequences of underage drinking may include injury or death from accidents; unintended, unwanted, and unprotected sexual activity; academic problems; and drug use; and

WHEREAS, parents and caregivers have a significant influence on young people's decisions about alcohol consumption, especially when they create supportive and nurturing alcohol-free environments; and

WHEREAS, youth who start drinking before the age of 15 are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after age 21; and

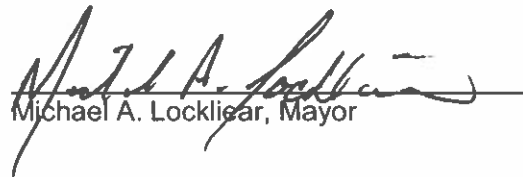
WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the grave threat to their long-term development and well-being; and

WHEREAS, parents, educators, and community leaders who work with our young people every day are our best advocates for responsible decision-making; and

WHEREAS, Moncks Corner Police Department is dedicated to educating all students of the dangers of underage drinking as High Schools within the town are preparing for their Junior/Senior Proms with Berkeley Middle College High School on April 01, 2022, St. John's Christian Academy on April 30, 2022, and Berkeley High School on May 13, 2022;

NOW THEREFORE, BE IT RESOLVED that, I, Michael A. Locklear, Mayor and Town Council Members formally designate the months of April and May 2022, as Underage Drinking Prevention and Awareness Months in the Town of Moncks Corner.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd Day of March in the year of our Lord, two thousand twenty-two.


Michael A. Locklear, Mayor

Attest:


Marilyn M. Baker, Clerk to Council



The Lowcountry's Hometown

**TOWN OF MONCKS CORNER
FINANCE REPORT
PERIOD ENDING MARCH 31, 2022**

CASH ON HAND - OPERATING BANK ACCOUNT

General Fund - 10	\$	8,805,972
Designated Funds:		
Abatements & Improvements Fund - 82		160,119
Capital Improvements Fund -84		377,356
Tree Mitigation Fund - 72		23,800
State Accommodations Tax Fund -15		52,513
Victims Advocate Fund - 17		15,127
TOTAL	\$	9,434,886

GENERAL FUND YEAR TO DATE REVENUES & EXPENDITURES

Revenues	\$	6,520,744
Expenditures		5,444,898
REVENUES OVER (UNDER) EXPENDITURES	\$	1,075,846

RESTRICTED FUNDS - OTHER BANK ACCOUNTS

1% Fire Fund - 20	8,156
ARPA Fund Bank Acct - 45	2,404,757
Bond Sinking Fund - 80	53,078
Corner Renaissance Fund - 79	43,599
CRC Debt Service Fund - 83	20,710
Local Tax Fund - 81	723,085
Narcotics Fund - 30 (\$16,316 Restricted/\$149,953 Unrestricted)	146,042
Stormwater Utilities Fund - 62	856,417
TOTAL	\$ 4,255,844

10 -GENERAL FUND REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>LICENSE/PERMITS</u>							
10-3000.0101 BUSINESS LICENSE	2,410,000	153,176.92	457,705.39	256,322.20	0.00	1,952,294.61	18.99
10-3000.0102 BUSINESS LICENSE PENALTY	26,000	2,441.20	14,003.50	9,109.46	0.00	11,996.50	53.86
10-3000.0103 BUILDING PERMITS	400,000	29,839.00	336,114.50	229,380.50	0.00	63,885.50	84.03
10-3000.0104 MISCELLANEOUS PERMITS	300	135.00	1,095.00	130.00	0.00	(795.00)	365.00
10-3000.0105 PLAN REVIEW	185,000	12,547.50	155,053.00	41,279.50	0.00	29,947.00	83.81
10-3000.0106 INSPECTION FEE RECEIPTS	8,000	675.00	2,570.00	13,310.00	0.00	5,430.00	32.13
10-3000.0107 ZONING RECEIPTS	<u>1,000</u>	<u>200.00</u>	<u>950.00</u>	<u>1,300.00</u>	<u>0.00</u>	<u>50.00</u>	<u>95.00</u>
TOTAL LICENSE/PERMITS	3,030,300	199,014.62	967,491.39	550,831.66	0.00	2,062,808.61	31.93
<u>INTEREST EARNED</u>							
10-3000.0201 INTEREST EARNED - ESCROW	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.0203 INTEREST EARNED	<u>20,000</u>	<u>7,358.99</u>	<u>36,794.43</u>	<u>24,557.05</u>	<u>0.00</u>	<u>(16,794.43)</u>	<u>183.97</u>
TOTAL INTEREST EARNED	20,000	7,358.99	36,794.43	24,557.05	0.00	(16,794.43)	183.97
<u>REVENUE/RECEIPTS</u>							
10-3000.0305 SANITATION FEES	775,000	16,883.63	703,220.88	692,281.02	0.00	71,779.12	90.74
10-3000.0306 ROLL CART FEES	6,000	420.00	4,480.00	4,055.00	0.00	1,520.00	74.67
10-3000.0307 RECREATION	68,000	3,754.75	71,725.50	57,306.25	0.00	(3,725.50)	105.48
10-3000.0308 SPONSORSHIPS	22,000	4,675.00	16,775.00	15,400.00	0.00	5,225.00	76.25
10-3000.0309 CONCESSION RECEIPTS	100,000	6,753.86	32,103.36	31,688.41	0.00	67,896.64	32.10
10-3000.0310 CLASS / CAMP RECEIPTS	12,000	3,702.00	5,316.00	1,640.00	0.00	6,684.00	44.30
10-3000.0313 FACILITIES RENTAL	30,000	5,850.00	23,675.00	15,700.00	0.00	6,325.00	78.92
10-3000.0315 PD SUMMER CAMP	7,500	4,775.00	4,775.00	0.00	0.00	2,725.00	63.67
10-3000.0316 VENDOR / ENTRY FEES	7,500	400.00	5,010.00	3,295.00	0.00	2,490.00	66.80
10-3000.0317 RETAIL SALES	5,000	30.00	1,546.00	1,476.00	0.00	3,454.00	30.92
10-3000.0321 ADMISSIONS	40,000	6,250.00	8,218.00	9,853.00	0.00	31,782.00	20.55
10-3000.0325 SPECIAL EVENT RECEIPTS	50,000	0.00	37,825.00	51,858.35	0.00	12,175.00	75.65
10-3000.0350 FIRST RESPONSE & RESCUE FE	15,000	0.00	10,645.40	12,166.40	0.00	4,354.60	70.97
10-3000.0351 FIRE STATION RENTAL FEES	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.0399 LOST REVENUES	<u>975,000</u>	<u>93,944.67</u>	<u>456,984.37</u>	<u>454,035.40</u>	<u>0.00</u>	<u>518,015.63</u>	<u>46.87</u>
TOTAL REVENUE/RECEIPTS	2,113,000	147,438.91	1,382,299.51	1,350,754.83	0.00	730,700.49	65.42
<u>TAX REVENUES</u>							
10-3000.0401 LOST FUNDS-PROP RELIEF TAX	965,000	113,979.86	571,164.94	468,199.19	0.00	393,835.06	59.19
10-3000.0402 CURRENT TAXES	2,844,449	58,177.24	2,980,271.18	2,835,436.80	0.00	(135,822.18)	104.77
10-3000.0403 CURRENT TAX PENALTIES	5,000	2,180.18	4,849.27	3,585.97	0.00	150.73	96.99
10-3000.0404 PRIOR YEAR TAXES	65,500	673.84	3,452.13	43,437.03	0.00	62,047.87	5.27
10-3000.0405 PRIOR YEAR TAX PENALTIES	10,000	43.00	3,395.73	3,638.83	0.00	6,604.27	33.96
10-3000.0406 FEDERAL HOUSING IN LIEU OF	0	0.00	3,881.96	0.00	0.00	(3,881.96)	0.00
10-3000.0408 AID TO SUBDIVISIONS	186,949	0.00	73,441.75	46,737.22	0.00	113,507.25	39.28
10-3000.0409 HOMESTEAD REIMBURSEMENT	65,900	0.00	0.00	0.00	0.00	65,900.00	0.00
10-3000.0411 INVENTORY TAX	43,574	0.00	21,787.08	10,893.54	0.00	21,786.92	50.00
10-3000.0414 ALCOHOL PERMITS	<u>18,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>0.00</u>
TOTAL TAX REVENUES	4,204,372	175,054.12	3,662,244.04	3,412,928.58	0.00	542,127.96	87.11

10 -GENERAL FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PENALTIES/FINES</u>							
10-3000.0501 CRIMINAL & TRAFFIC FINES	96,000	7,798.65	45,431.42	21,326.10	0.00	50,568.58	47.32
TOTAL PENALTIES/FINES	96,000	7,798.65	45,431.42	21,326.10	0.00	50,568.58	47.32
<u>FRANCHISE FEES</u>							
10-3000.0602 SANTEE COOPER FF	325,000	67,762.70	67,762.70	138,402.55	0.00	257,237.30	20.85
10-3000.0603 BERK ELE CO-OP FRANCHISE	345,000	89,082.66	173,197.94	172,075.40	0.00	171,802.06	50.20
10-3000.0604 BERK CABLE TELE FRANCHISE	80,000	16,037.25	32,710.68	35,896.61	0.00	47,289.32	40.89
10-3000.0605 DOMINION ENERGY FRANCHISE	29,000	0.00	0.00	0.00	0.00	29,000.00	0.00
TOTAL FRANCHISE FEES	779,000	172,882.61	273,671.32	346,374.56	0.00	505,328.68	35.13
<u>GRANTS</u>							
10-3000.0804 BERKELEY CO SCHOOLS SRO GR	284,276	0.00	0.00	48,559.00	0.00	284,276.00	0.00
10-3000.0805 SC DEPT OF EDUCATION SRO G	48,559	0.00	27,489.00	0.00	0.00	21,070.00	56.61
10-3000.0806 PD BERK CO SCHOOL DISTRICT	45,000	2,862.75	15,565.63	12,946.52	0.00	29,434.37	34.59
10-3000.0808 FEMA GRANT REVENUES	352,299	0.00	0.00	0.00	0.00	352,299.00	0.00
10-3000.0810 MASC GRANT REVENUES	0	625.00	625.00	0.00	0.00	625.00	0.00
10-3000.0816 AgSOUTH FARM CREDIT GRANT	500	0.00	0.00	500.00	0.00	500.00	0.00
10-3000.0817 HWY SAFETY TRAFFIC GRANT	98,462	0.00	0.00	0.00	0.00	98,462.00	0.00
10-3000.0818 DOJ	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.0819 GOOGLE GRANT - SPONSORSHIP	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.0821 FIREHOUSE SUBS PUBLIC SAFE	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.0822 A-TAX GRANT AWARD FUNDS	85,000	10,000.00	10,000.00	50,000.00	0.00	75,000.00	11.76
TOTAL GRANTS	914,096	13,487.75	53,679.63	112,005.52	0.00	860,416.37	5.87
<u>MISCELLANEOUS</u>							
10-3000.0901 SALE OF EQUIPMENT	10,000	33,164.36	32,406.86	0.00	0.00	22,406.86	324.07
10-3000.0902 SALE OF DOCUMENTS	100	0.00	0.00	177.56	0.00	100.00	0.00
10-3000.0903 MISCELLANEOUS INCOME	15,000	462.80	8,105.45	46,746.41	0.00	6,894.55	54.04
10-3000.0904 FEMA DISASTER RECEIPTS	30,000	0.00	26,811.52	43,552.63	0.00	3,188.48	89.37
10-3000.0905 INSURANCE RECEIPTS	25,000	1,422.00	31,802.53	14,750.94	0.00	6,802.53	127.21
10-3000.0907 POLICE DISCRETIONARY	0	6.00	6.00	2,486.00	0.00	6.00	0.00
10-3000.0908 FIRE DISCRETIONARY	0	0.00	0.00	150.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	80,100	35,055.16	99,132.36	107,863.54	0.00	19,032.36	123.76
<u>DONATIONS</u>							
10-3000.1101 DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.1102 COMMUNITY OUTREACH DONATIO	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
10-3000.1105 DONATIONS - REC DEPT	0	0.00	0.00	0.00	0.00	0.00	0.00
10-3000.1106 POLICE EXPLORERS DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
<u>OTHER FINANCING SOURCES</u>							
10-3000.1201 TRANSFER FROM LOCAL TAX FUN	790,000	0.00	0.00	0.00	0.00	790,000.00	0.00
10-3000.1210 TRANSFER IN -SC ACCOMM TAX	32,300	0.00	0.00	0.00	0.00	32,300.00	0.00
10-3000.1215 TRANSFER IN - STROMWATER F	352,991	0.00	0.00	0.00	0.00	352,991.00	0.00
10-3000.1225 BOND / LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	1,175,291	0.00	0.00	0.00	0.00	1,175,291.00	0.00
TOTAL REVENUES	12,417,159	758,090.81	6,520,744.10	5,926,641.84	0.00	5,896,414.90	52.51

10 -GENERAL FUND
ADMINISTRATION DEPT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4120.0101 SALARIES & WAGES	587,884	41,727.37	243,544.58	198,477.69	0.00	344,339.42	41.43
10-4120.0102 SOCIAL SECURITY/MEDICARE	45,187	3,082.30	17,335.73	15,358.41	0.00	27,851.27	38.36
10-4120.0103 REGULAR STATE RETIREMENT	91,420	6,958.60	42,367.76	33,779.88	0.00	49,052.24	46.34
10-4120.0104 OVERTIME - ADMINISTRATION	5,500	335.41	1,176.18	1,057.23	0.00	4,323.82	21.39
10-4120.0105 HEALTH INSURANCE	147,156	10,836.76	72,531.96	52,980.20	0.00	74,624.04	49.29
10-4120.0106 SC EMPLOYMENT SEC COMM	6,000	0.00	0.00	815.00	0.00	6,000.00	0.00
10-4120.0107 WORKMEN'S COMPENSATION	192,620	0.00	134,410.00	110,577.00	0.00	58,210.00	69.78
10-4120.0108 PHYSICAL EXAMS	250	0.00	150.00	26.00	0.00	100.00	60.00
10-4120.0109 OTHER POSTEMPLOYMENT BENEF	17,000	212.00	1,484.00	1,272.00	0.00	15,516.00	8.73
10-4120.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4120.0111 DEFERRED COMP EMPLR MATCH	18,460	1,769.88	8,265.21	7,764.86	0.00	10,194.79	44.77
10-4120.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	1,111,477	64,922.32	521,265.42	422,108.27	0.00	590,211.58	46.90
<u>CONTRACTUAL SERVICES</u>							
10-4120.0200 COST OF ISSUANCE	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4120.0201 LEGAL SERVICES	37,000	183.75	18,007.50	13,125.00	0.00	18,992.50	48.67
10-4120.0202 AUDIT SERVICES	24,000	5,000.00	12,500.00	10,000.00	0.00	11,500.00	52.08
10-4120.0203 CODIFICATION	17,100	0.00	275.00	275.00	0.00	16,825.00	1.61
10-4120.0204 PROFESSIONAL SERVICES	<u>46,000</u>	<u>5,593.00</u>	<u>13,500.75</u>	<u>15,527.83</u>	<u>0.00</u>	<u>32,499.25</u>	<u>29.35</u>
TOTAL CONTRACTUAL SERVICES	124,100	10,776.75	44,283.25	38,927.83	0.00	79,816.75	35.68
<u>TRAVEL/EDUCATION</u>							
10-4120.0401 PROFESSIONAL DEVELOPMENT	23,215	2,358.27	5,126.68	1,850.71	0.00	18,088.32	22.08
10-4120.0402 OTHER MEETINGS	<u>5,000</u>	<u>1,123.62</u>	<u>1,989.45</u>	<u>1,325.60</u>	<u>0.00</u>	<u>3,010.55</u>	<u>39.79</u>
TOTAL TRAVEL/EDUCATION	28,215	3,481.89	7,116.13	3,176.31	0.00	21,098.87	25.22
<u>UTILITIES</u>							
10-4120.0501 UTILITIES	<u>26,000</u>	<u>3,221.36</u>	<u>11,557.84</u>	<u>8,987.76</u>	<u>0.00</u>	<u>14,442.16</u>	<u>44.45</u>
TOTAL UTILITIES	26,000	3,221.36	11,557.84	8,987.76	0.00	14,442.16	44.45
<u>MAINTENANCE</u>							
10-4120.0601 BUILDING MAINTENANCE	25,980	681.11	5,101.38	7,218.70	1,379.08	19,499.54	24.94
10-4120.0602 EQUIPMENT MAINTENANCE	<u>10,000</u>	<u>0.00</u>	<u>1,661.50</u>	<u>4,824.15</u>	<u>0.00</u>	<u>8,338.50</u>	<u>16.62</u>
TOTAL MAINTENANCE	35,980	681.11	6,762.88	12,042.85	1,379.08	27,838.04	22.63
<u>OPERATING</u>							
10-4120.0701 DUES/SUBSCRIPTIONS	6,945	338.86	6,532.97	3,559.62	0.00	412.03	94.07
10-4120.0702 ADVERTISING	6,500	0.00	674.88	1,615.11	0.00	5,825.12	10.38
10-4120.0703 POSTAGE	9,000	1,496.99	7,094.90	5,002.46	0.00	1,905.10	78.83
10-4120.0704 PRINTING	1,300	0.00	0.00	234.85	0.00	1,300.00	0.00
10-4120.0705 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4120.0706 LIABILITY INSURANCE	322,000	0.00	194,733.00	150,259.50	0.00	127,267.00	60.48
10-4120.0708 SUPPLIES	13,000	516.05	3,204.34	4,799.30	294.84	9,500.82	26.92
10-4120.0709 TELEPHONE	22,650	2,018.02	10,809.26	9,602.29	0.00	11,840.74	47.72

10 -GENERAL FUND
ADMINISTRATION DEPT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
10-4120.0712 COMPUTER	0	0.00	656.39	33,890.32	0.00 (656.39)	0.00
10-4120.0713 VEHICLE	1,100	15.00	913.48	125.04	0.00	186.52	83.04
10-4120.0719 FUEL	2,200	203.98	977.25	622.76	0.00	1,222.75	44.42
10-4120.0750 INSURANCE CLAIMS	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
10-4120.0751 FEMA CLAIMS	<u>15,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
TOTAL OPERATING	404,695	4,588.90	225,596.47	209,711.25	294.84	178,803.69	55.82
FEES							
10-4120.0901 SOL WASTE SCY FEE/BERK CIT	3,255	0.00	2,953.00	2,781.00	0.00	302.00	90.72
10-4120.0902 GIS CONSORTIUM	5,900	0.00	5,827.00	5,734.00	0.00	73.00	98.76
10-4120.0903 PROPERTY TAXES	<u>12,000</u>	<u>0.00</u>	<u>10,357.00</u>	<u>12,736.64</u>	<u>0.00</u>	<u>1,643.00</u>	<u>86.31</u>
TOTAL FEES	21,155	0.00	19,137.00	21,251.64	0.00	2,018.00	90.46
MISCELLANEOUS							
10-4120.1001 MISCELLANEOUS	15,500 (1,092.18)	11,769.21	9,607.01	5,240.65 (1,509.86)	109.74
10-4120.1002 CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4120.1003 SALES TAX	8,000	189.05	2,627.56	1,409.03	0.00	5,372.44	32.84
10-4120.1004 PERSONNEL INCREASES	<u>73,104</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,104.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	96,604 (903.13)	14,396.77	11,016.04	5,240.65	76,966.58	20.33
TOTAL EXPENDITURES	<u>1,848,226</u>	<u>86,769.20</u>	<u>850,115.76</u>	<u>727,221.95</u>	<u>6,914.57</u>	<u>991,195.67</u>	<u>46.37</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(1,848,226) (86,769.20) (850,115.76) (727,221.95) (6,914.57) (991,195.67)	46.37

10 -GENERAL FUND
INFORMATION TECHNOLOGY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4122.0101 SALARIES & WAGES	79,150	6,057.70	39,936.39	34,832.01	0.00	39,213.61	50.46
10-4122.0102 SOCIAL SECURITY/MEDICARE	6,055	443.64	2,946.44	2,556.16	0.00	3,108.56	48.66
10-4122.0103 REGULAR STATE RETIREMENT	12,254	1,003.16	6,520.54	5,835.05	0.00	5,733.46	53.21
10-4122.0104 OVERTIME - IT DEPT	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4122.0105 HEALTH INSURANCE	14,627	1,213.62	8,429.52	6,910.48	0.00	6,197.48	57.63
10-4122.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4122.0111 DEFERRED COMP EMPLR MATCH	0	450.00	1,950.00	0.00	0.00 (1,950.00)	0.00
10-4122.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	112,086	9,168.12	59,782.89	50,133.70	0.00	52,303.11	53.34
<u>TRAVEL/EDUCATION</u>							
10-4122.0401 PROFESSIONAL DEVELOPMENT	<u>3,100</u>	<u>100.00</u>	<u>136.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,964.00</u>	<u>4.39</u>
TOTAL TRAVEL/EDUCATION	3,100	100.00	136.00	0.00	0.00	2,964.00	4.39
<u>MAINTENANCE</u>							
10-4122.0602 EQUIPMENT & MAINTENANCE	0	459.08	459.08	0.00	0.00 (459.08)	0.00
10-4122.0603 SMALL TOOLS	<u>500</u>	<u>0.00</u>	<u>141.80</u>	<u>0.00</u>	<u>0.00</u>	<u>358.20</u>	<u>28.36</u>
TOTAL MAINTENANCE	500	459.08	600.88	0.00	0.00 (100.88)	120.18
<u>OPERATING</u>							
10-4122.0701 DUES / SUBSCRIPTIONS	2,000	1,165.54	2,127.36	0.00	0.00 (127.36)	106.37
10-4122.0705 CAPITAL OUTLAY	76,750	2,109.21	2,109.21	0.00	0.00	74,640.79	2.75
10-4122.0708 SUPPLIES	600	0.00	0.00	388.71	0.00	600.00	0.00
10-4122.0709 TELEPHONE	445	581.07	443.49	291.50	0.00	1.51	99.66
10-4122.0712 COMPUTER EXPENSE	333,850	35,754.58	97,698.61	15,684.85	25,293.06	210,858.33	36.84
10-4122.0713 VEHICLE EXPENSE	500	0.00	91.40	0.00	0.00	408.60	18.28
10-4122.0719 FUEL	2,400	201.02	927.26	0.00	0.00	1,472.74	38.64
10-4122.0761 CONTRACT LABOR	<u>3,000</u>	<u>160.00</u>	<u>605.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,395.00</u>	<u>20.17</u>
TOTAL OPERATING	419,545	39,971.42	104,002.33	16,365.06	25,293.06	290,249.61	30.82
TOTAL EXPENDITURES	<u>535,231</u>	<u>49,698.62</u>	<u>164,522.10</u>	<u>66,498.76</u>	<u>25,293.06</u>	<u>345,415.84</u>	<u>35.46</u>
REVENUE OVER/(UNDER) EXPENDITURES	(535,231) (49,698.62) (164,522.10) (66,498.76) (25,293.06) (345,415.84)	35.46

10 -GENERAL FUND
MUNICIPAL COURT DEPT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4123.0101 SALARIES AND WAGES	172,377	12,925.67	76,409.08	59,894.46	0.00	95,967.92	44.33
10-4123.0102 SOCIAL SECURITY/MEDICARE	13,363	946.30	5,604.52	4,939.46	0.00	7,758.48	41.94
10-4123.0103 REGULAR RETIREMENT	27,055	2,148.29	13,734.94	10,169.38	0.00	13,320.06	50.77
10-4123.0104 OVERTIME	1,500	3.37	376.01	1,146.92	0.00	1,123.99	25.07
10-4123.0105 HEALTH INSURANCE	29,255	2,427.24	16,053.90	10,428.24	0.00	13,201.10	54.88
10-4123.0111 DEFERRED COMP EMPLR MATCH	3,094	0.00	0.00	1,330.32	0.00	3,094.00	0.00
10-4123.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	246,644	18,450.87	112,178.45	87,908.78	0.00	134,465.55	45.48
<u>CONTRACTUAL SERVICES</u>							
10-4123.0204 PROFESSIONAL SERVICES	<u>12,500</u>	<u>0.00</u>	<u>252.18</u>	<u>57.24</u>	<u>0.00</u>	<u>12,247.82</u>	<u>2.02</u>
TOTAL CONTRACTUAL SERVICES	12,500	0.00	252.18	57.24	0.00	12,247.82	2.02
<u>TRAVEL/EDUCATION</u>							
10-4123.0401 PROFESSIONAL DEVELOPMENT	<u>2,500</u>	<u>304.64</u>	<u>1,067.36</u>	<u>0.00</u>	<u>0.00</u>	<u>1,432.64</u>	<u>42.69</u>
TOTAL TRAVEL/EDUCATION	2,500	304.64	1,067.36	0.00	0.00	1,432.64	42.69
<u>OPERATING</u>							
10-4123.0701 DUES AND SUBSCRIPTIONS	800	255.00	255.00	0.00	0.00	545.00	31.88
10-4123.0708 SUPPLIES	3,000	45.84	1,309.50	1,835.56	21.04	1,669.46	44.35
10-4123.0709 TELEPHONE	2,100	170.27	1,017.33	953.70	0.00	1,082.67	48.44
10-4123.0712 COMPUTER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>546.89</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	5,900	471.11	2,581.83	3,336.15	21.04	3,297.13	44.12
<u>MISCELLANEOUS</u>							
10-4123.1001 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>209.22</u>	<u>0.00</u>	<u>0.00</u>	<u>(209.22)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	209.22	0.00	0.00	(209.22)	0.00
TOTAL EXPENDITURES	<u>267,544</u>	<u>19,226.62</u>	<u>116,289.04</u>	<u>91,302.17</u>	<u>21.04</u>	<u>151,233.92</u>	<u>43.47</u>
REVENUE OVER/(UNDER) EXPENDITURES	(267,544)	(19,226.62)	(116,289.04)	(91,302.17)	(21.04)	(151,233.92)	43.47

10 -GENERAL FUND
COMMUNITY DEVELOPMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4125.0101 SALARIES & WAGES	324,651	24,887.82	152,369.51	129,741.54	0.00	172,281.49	46.93
10-4125.0102 SOCIAL SECURITY/MEDICARE	24,951	1,825.91	11,495.32	10,172.92	0.00	13,455.68	46.07
10-4125.0103 REGULAR STATE RETIREMENT	51,816	4,213.98	26,602.26	22,366.29	0.00	25,213.74	51.34
10-4125.0104 OVERTIME-COMMUNITY DEVEL	1,500	14.53	428.54	549.84	0.00	1,071.46	28.57
10-4125.0105 HEALTH INSURANCE	50,138	4,431.00	30,818.76	23,242.84	0.00	19,319.24	61.47
10-4125.0108 PHYSICAL EXAMS	400	0.00	140.00	124.00	0.00	260.00	35.00
10-4125.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4125.0111 DEFERRED COMP EMPLR MATCH	4,368	480.00	2,080.00	1,887.72	0.00	2,288.00	47.62
10-4125.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	457,824	35,853.24	223,934.39	188,085.15	0.00	233,889.61	48.91
<u>CONTRACTUAL SERVICES</u>							
10-4125.0204 PROFESSIONAL SERVICES	<u>50,000</u>	<u>36.05</u>	<u>6,304.30</u>	<u>0.00</u>	<u>0.00</u>	<u>43,695.70</u>	<u>12.61</u>
TOTAL CONTRACTUAL SERVICES	50,000	36.05	6,304.30	0.00	0.00	43,695.70	12.61
<u>TRAVEL/EDUCATION</u>							
10-4125.0401 PROFESSIONAL DEVELOPMENT	<u>18,000</u>	<u>286.48</u>	<u>1,765.48</u>	<u>1,052.00</u>	<u>651.20</u>	<u>15,583.32</u>	<u>13.43</u>
TOTAL TRAVEL/EDUCATION	18,000	286.48	1,765.48	1,052.00	651.20	15,583.32	13.43
<u>MAINTENANCE</u>							
10-4125.0602 EQUIPMENT MAINTENANCE	<u>11,000</u>	<u>0.00</u>	<u>88.54</u>	<u>0.00</u>	<u>0.00</u>	<u>10,911.46</u>	<u>0.80</u>
TOTAL MAINTENANCE	11,000	0.00	88.54	0.00	0.00	10,911.46	0.80
<u>OPERATING</u>							
10-4125.0701 DUES/SUBSCRIPTIONS	3,500	150.00	725.84	1,317.00	736.00	2,038.16	41.77
10-4125.0705 CAPITAL OUTLAY	26,000	0.00	0.00	0.00	0.00	26,000.00	0.00
10-4125.0708 SUPPLIES	3,500	20.50	806.28	1,215.69	114.36	2,579.36	26.30
10-4125.0709 TELEPHONE	6,000	728.51	2,760.30	2,092.68	48.54	3,191.16	46.81
10-4125.0712 COMPUTER	0	0.00	0.00	3,349.99	0.00	0.00	0.00
10-4125.0713 VEHICLE	3,000	0.00	1,589.00	397.46	0.00	1,411.00	52.97
10-4125.0715 UNIFORM	1,500	71.25	362.95	594.88	0.00	1,137.05	24.20
10-4125.0719 FUEL	8,200	483.25	2,715.44	907.30	0.00	5,484.56	33.12
10-4125.0725 SANITATION FEES	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4125.0730 SANITATION CONTRACT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	51,700	1,453.51	8,959.81	9,875.00	898.90	41,841.29	19.07
<u>MISCELLANEOUS</u>							
10-4125.1001 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>81.08</u>	<u>0.00</u>	<u>0.00</u>	<u>81.08</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	81.08	0.00	0.00	81.08	0.00

10 -GENERAL FUND
COMMUNITY DEVELOPMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MAIN STREET</u>							
10-4125.2001 PROFESSIONAL DEV - MAIN ST	4,000	482.52	482.52	1,173.18	0.00	3,517.48	12.06
10-4125.2002 ADVERTISING - MAIN STREET	5,000	0.00	0.00	405.00	0.00	5,000.00	0.00
10-4125.2004 PROFESSIONAL SERV - MAIN	5,000	0.00	1,399.90	1,200.00	0.00	3,600.10	28.00
10-4125.2008 SUPPLIES - MAIN STREET	<u>5,000</u>	<u>0.00</u>	<u>16.18</u>	<u>76.35</u>	<u>0.00</u>	<u>4,983.82</u>	<u>0.32</u>
TOTAL MAIN STREET	19,000	482.52	1,898.60	2,854.53	0.00	17,101.40	9.99
<u>EVENTS & MARKETING</u>							
10-4125.2201 PROFESSIONAL DEVELOPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4125.2202 ADVERTISING & PROMOTION	10,000	119.40	7,899.40	0.00	0.00	2,100.60	78.99
10-4125.2208 SUPPLIES	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4125.2210 SPECIAL EVENTS	100,000	329.03	41,286.83	0.00	714.04	57,999.13	42.00
10-4125.2211 RETAIL SUPPLIES "SWAG"	<u>12,000</u>	<u>0.00</u>	<u>2,676.72</u>	<u>0.00</u>	<u>0.00</u>	<u>9,323.28</u>	<u>22.31</u>
TOTAL EVENTS & MARKETING	122,000	448.43	51,862.95	0.00	714.04	69,423.01	43.10
TOTAL EXPENDITURES	<u>729,524</u>	<u>38,560.23</u>	<u>294,895.15</u>	<u>201,866.68</u>	<u>2,264.14</u>	<u>432,364.71</u>	<u>40.73</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(729,524)	(38,560.23)	(294,895.15)	(201,866.68)	(2,264.14)	(432,364.71)	40.73

10 -GENERAL FUND
POLICE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4310.0101 SALARIES & WAGES	1,719,169	81,913.84	518,871.13	604,835.42	0.00	1,200,297.87	30.18
10-4310.0102 SOCIAL SECURITY/MEDICARE	134,658	6,258.36	40,693.28	50,641.53	0.00	93,964.72	30.22
10-4310.0103 LAW ENFORCEMENT RETIREMENT	314,395	16,477.41	111,058.55	120,254.57	0.00	203,336.45	35.32
10-4310.0104 OVERTIME WAGES - POLICE	40,000	1,122.88	15,318.50	16,810.21	0.00	24,681.50	38.30
10-4310.0105 HEALTH INSURANCE	294,050	15,335.26	116,393.68	124,141.56	0.00	177,656.32	39.58
10-4310.0106 PD BCSD WAGES	45,000	1,575.00	17,097.50	11,070.00	0.00	27,902.50	37.99
10-4310.0108 PHYSICAL EXAMS	4,000	125.00	1,674.00	2,404.00	0.00	2,326.00	41.85
10-4310.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4310.0111 DEFERRED COMP EMPLR MATCH	13,874	1,148.15	5,850.23	4,841.10	0.00	8,023.77	42.17
10-4310.0112 ARPA PREMIUM PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	2,565,146	123,955.90	826,956.87	934,998.39	0.00	1,738,189.13	32.24
<u>CONTRACTUAL SERVICES</u>							
10-4310.0201 LEGAL EXPENSE	36,000	25.00	15,025.00	0.00	0.00	20,975.00	41.74
TOTAL CONTRACTUAL SERVICES	36,000	25.00	15,025.00	0.00	0.00	20,975.00	41.74
<u>TRAVEL/EDUCATION</u>							
10-4310.0401 PROFESSIONAL DEVELOPMENT	11,000	2,522.84	9,956.69	5,764.09	0.00	1,043.31	90.52
TOTAL TRAVEL/EDUCATION	11,000	2,522.84	9,956.69	5,764.09	0.00	1,043.31	90.52
<u>UTILITIES</u>							
10-4310.0501 UTILITIES	10,000	873.60	4,632.66	4,047.58	0.00	5,367.34	46.33
TOTAL UTILITIES	10,000	873.60	4,632.66	4,047.58	0.00	5,367.34	46.33
<u>MAINTENANCE</u>							
10-4310.0602 EQUIPMENT/MAINTENANCE	55,855	541.65	16,570.76	41,263.64	0.00	39,284.24	29.67
TOTAL MAINTENANCE	55,855	541.65	16,570.76	41,263.64	0.00	39,284.24	29.67
<u>OPERATING</u>							
10-4310.0701 DUES/SUBSCRIPTIONS	7,500	428.06	3,267.29	3,701.16	0.00	4,232.71	43.56
10-4310.0704 PRINTING	3,500	0.00	436.00	213.84	0.00	3,064.00	12.46
10-4310.0705 CAPITAL OUTLAY	196,000	35,322.38	35,322.38	109,778.31	61,088.33	99,589.29	49.19
10-4310.0708 SUPPLIES	15,000	515.80	2,312.92	4,490.24	155.31	12,531.77	16.45
10-4310.0709 TELEPHONE	30,000	5,358.31	14,120.17	14,579.00	0.00	15,879.83	47.07
10-4310.0712 COMPUTER	0	0.00	0.00	24,559.03	0.00	0.00	0.00
10-4310.0713 VEHICLE	50,000	5,605.22	30,254.98	27,522.37	1,831.99	17,913.03	64.17
10-4310.0715 UNIFORM	22,000	4,039.23	8,352.49	5,882.09	0.00	13,647.51	37.97
10-4310.0716 POLICE SUPPLIES	25,000	21.58	3,521.10	492.48	4,171.88	17,307.02	30.77
10-4310.0718 DJJ	10,000	0.00	0.00	0.00	0.00	10,000.00	0.00
10-4310.0719 FUEL	75,000	5,304.82	32,052.28	26,083.82	0.00	42,947.72	42.74
10-4310.0720 CRIME SCENE SUPPLIES	10,000	1,705.34	4,501.97	1,043.55	0.00	5,498.03	45.02
10-4310.0725 SUMMER CAMP	7,500	0.00	0.00	0.00	0.00	7,500.00	0.00
10-4310.0728 COMMUNITY OUTREACH	5,000	0.00	763.67	0.00	0.00	4,236.33	15.27
10-4310.0750 INSURANCE CLAIMS	0	0.00	3,430.64	6,600.74	0.00	3,430.64	0.00
TOTAL OPERATING	456,500	58,300.74	138,335.89	224,946.63	67,247.51	250,916.60	45.03

CITY OF MONCKS CORNER
REVENUE AND EXPENSE - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2022

Item 5.

10 -GENERAL FUND
POLICE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS</u>							
10-4310.1001 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>339.07</u>	<u>232.36</u>	<u>0.00</u> (<u>339.07)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	339.07	232.36	0.00 (339.07)	0.00
<u>DONATIONS</u>							
10-4310.1100 DISCRETIONARY	0	72.20	1,967.38	540.00	0.00 (1,967.38)	0.00
10-4310.1101 POLICE EXPLORERS EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	72.20	1,967.38	540.00	0.00 (1,967.38)	0.00
TOTAL EXPENDITURES	<u>3,134,501</u>	<u>186,291.93</u>	<u>1,013,784.32</u>	<u>1,211,792.69</u>	<u>67,247.51</u>	<u>2,053,469.17</u>	<u>34.49</u>
REVENUE OVER/(UNDER) EXPENDITURES	(3,134,501)	(186,291.93)	(1,013,784.32)	(1,211,792.69)	(67,247.51)	(2,053,469.17)	34.49

10 -GENERAL FUND
SCHOOL RESOURCE DEPT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4315.0101 SALARIES & WAGES	273,240	20,603.38	123,705.49	81,122.33	0.00	149,534.51	45.27
10-4315.0102 SOCIAL SECURITY/MEDICARE	20,830	1,783.01	9,709.67	6,992.84	0.00	11,120.33	46.61
10-4315.0103 LAW ENFORCEMENT RETIREMENT	49,227	4,044.96	25,788.53	16,413.90	0.00	23,438.47	52.39
10-4315.0104 OVERTIME WAGES	2,000	59.00	2,393.72	3,789.33	0.00	(393.72)	119.69
10-4315.0105 HEALTH INSURANCE	52,067	3,832.94	19,333.94	17,181.44	0.00	32,733.06	37.13
10-4315.0107 WORKMEN'S COMPENSATION	9,215	0.00	0.00	0.00	0.00	9,215.00	0.00
10-4315.0108 PHYSICAL EXAMS	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4315.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4315.0112 ARPA PREMIUM PAY	<u>0</u>	<u>3,157.06</u>	<u>3,157.06</u>	<u>0.00</u>	<u>0.00</u>	(<u>3,157.06</u>)	<u>0.00</u>
TOTAL PERSONNEL	406,579	33,480.35	184,088.41	125,499.84	0.00	222,490.59	45.28
<u>TRAVEL/EDUCATION</u>							
10-4315.0401 PROFESSIONAL DEVELOPMENT	<u>0</u>	<u>406.28</u>	<u>406.28</u>	<u>0.00</u>	<u>0.00</u>	(<u>406.28</u>)	<u>0.00</u>
TOTAL TRAVEL/EDUCATION	0	406.28	406.28	0.00	0.00	(406.28)	0.00
<u>MAINTENANCE</u>							
10-4315.0602 EQUIPMENT AND MAINTENANCE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OPERATING</u>							
10-4315.0712 COMPUTER	0	0.00	0.00	15.12	0.00	0.00	0.00
10-4315.0713 VEHICLE	3,500	332.17	1,313.75	3,315.94	0.00	2,186.25	37.54
10-4315.0715 UNIFORM	500	82.06	82.06	400.53	0.00	417.94	16.41
10-4315.0719 FUEL	<u>7,000</u>	<u>660.95</u>	<u>7,251.54</u>	<u>6,918.25</u>	<u>0.00</u>	(<u>251.54</u>)	<u>103.59</u>
TOTAL OPERATING	11,000	1,075.18	8,647.35	10,649.84	0.00	2,352.65	78.61
TOTAL EXPENDITURES	<u>417,579</u>	<u>34,961.81</u>	<u>193,142.04</u>	<u>136,149.68</u>	<u>0.00</u>	<u>224,436.96</u>	<u>46.25</u>
REVENUE OVER/(UNDER) EXPENDITURES	(417,579)	(34,961.81)	(193,142.04)	(136,149.68)	0.00	(224,436.96)	46.25

10 -GENERAL FUND
HWY SAFETY TRAFFIC GRANT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4317.0101 SALARIES & WAGES	45,066	3,625.74	21,784.92	18,955.67	0.00	23,281.08	48.34
10-4317.0102 SOCIAL SECURITY / MEDICARE	3,411	282.94	1,821.48	1,511.25	0.00	1,589.52	53.40
10-4317.0103 LAW ENFORCEMENT RETIREMENT	8,059	684.03	4,854.09	3,741.20	0.00	3,204.91	60.23
10-4317.0104 OVERTIME WAGES	0	90.65	2,189.26	460.64	0.00	2,189.26	0.00
10-4317.0105 HEALTH INSURANCE	14,627	1,213.62	8,429.52	3,934.80	0.00	6,197.48	57.63
10-4317.0107 WORKERS COMPENSATION	1,520	0.00	0.00	0.00	0.00	1,520.00	0.00
10-4317.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4317.0111 DEFERRED COMP EMPLR MATCH	1,583	0.00	0.00	500.00	0.00	1,583.00	0.00
10-4317.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	74,266	5,896.98	39,079.27	29,103.56	0.00	35,186.73	52.62
<u>TRAVEL/EDUCATION</u>							
10-4317.0401 TRAVEL	<u>22,200</u>	<u>436.31</u>	<u>2,630.92</u>	<u>1,954.99</u>	<u>0.00</u>	<u>19,569.08</u>	<u>11.85</u>
TOTAL TRAVEL/EDUCATION	22,200	436.31	2,630.92	1,954.99	0.00	19,569.08	11.85
<u>OPERATING</u>							
10-4317.0701 OTHER	7,190	0.00	0.00	745.64	0.00	7,190.00	0.00
10-4317.0705 EQUIPMENT / CAPITAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	7,190	0.00	0.00	745.64	0.00	7,190.00	0.00
TOTAL EXPENDITURES	<u>103,656</u>	<u>6,333.29</u>	<u>41,710.19</u>	<u>31,804.19</u>	<u>0.00</u>	<u>61,945.81</u>	<u>40.24</u>
REVENUE OVER/(UNDER) EXPENDITURES	(103,656)	(6,333.29)	(41,710.19)	(31,804.19)	0.00	(61,945.81)	40.24

10 -GENERAL FUND
FIRE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4340.0101 SALARIES & WAGES	1,096,558	69,274.60	420,482.55	422,409.82	0.00	676,075.45	38.35
10-4340.0102 SOCIAL SECURITY/MEDICARE	86,928	5,393.97	34,319.11	38,459.30	0.00	52,608.89	39.48
10-4340.0103 LAW ENFORCEMENT RETIREMENT	205,732	14,250.79	94,668.78	92,763.88	0.00	111,063.22	46.02
10-4340.0104 OVERTIME WAGES- FIRE DEPT	60,000	4,261.60	45,563.13	63,242.41	0.00	14,436.87	75.94
10-4340.0105 HEALTH INSURANCE	212,032	12,928.34	95,948.46	98,415.88	0.00	116,083.54	45.25
10-4340.0108 PHYSICAL/ VACCINE EXPENSE	14,426	0.00	845.00	569.00	0.00	13,581.00	5.86
10-4340.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4340.0111 DEFERRED COMP EMPLR MATCH	23,265	1,846.26	7,884.81	6,263.22	0.00	15,380.19	33.89
10-4340.0112 PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	1,698,941	107,955.56	699,711.84	722,123.51	0.00	999,229.16	41.19
<u>TRAVEL/EDUCATION</u>							
10-4340.0401 PROFESSIONAL DEVELOPMENT	<u>36,650</u>	<u>509.48</u>	<u>1,909.82</u>	<u>2,080.75</u>	<u>0.00</u>	<u>34,740.18</u>	<u>5.21</u>
TOTAL TRAVEL/EDUCATION	36,650	509.48	1,909.82	2,080.75	0.00	34,740.18	5.21
<u>UTILITIES</u>							
10-4340.0501 UTILITIES	<u>19,000</u>	<u>1,975.62</u>	<u>12,207.92</u>	<u>9,546.56</u>	<u>0.00</u>	<u>6,792.08</u>	<u>64.25</u>
TOTAL UTILITIES	19,000	1,975.62	12,207.92	9,546.56	0.00	6,792.08	64.25
<u>MAINTENANCE</u>							
10-4340.0601 BUILDING MAINTENANCE	5,000	79.61	1,225.85	1,140.66	169.25	3,604.90	27.90
10-4340.0602 EQUIPMENT/MAINTENANCE	<u>67,150</u>	<u>456.79</u>	<u>10,297.26</u>	<u>7,887.66</u>	<u>2,367.86</u>	<u>54,484.88</u>	<u>18.86</u>
TOTAL MAINTENANCE	72,150	536.40	11,523.11	9,028.32	2,537.11	58,089.78	19.49
<u>OPERATING</u>							
10-4340.0701 DUES/SUBSCRIPTIONS	1,495	0.00	318.20	250.20	0.00	1,176.80	21.28
10-4340.0705 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4340.0707 LEASED EQUIPMENT	12,000	0.00	0.00	0.00	0.00	12,000.00	0.00
10-4340.0708 OFFICE SUPPLIES	2,300	0.00	428.02	464.01	0.00	1,871.98	18.61
10-4340.0709 TELEPHONE	9,800	1,526.36	6,870.44	3,925.76	0.00	2,929.56	70.11
10-4340.0712 COMPUTER	0	0.00	0.00	5,376.68	0.00	0.00	0.00
10-4340.0713 VEHICLE	37,050	1,564.68	18,736.42	33,015.86	197.88	18,115.70	51.10
10-4340.0715 UNIFORM	13,825	1,813.88	4,510.72	7,779.92	95.26	9,219.02	33.32
10-4340.0719 FUEL	15,000	2,078.05	11,037.14	5,568.47	0.00	3,962.86	73.58
10-4340.0720 MEDICAL SUPPLIES	11,000	521.32	3,083.33	4,084.45	0.00	7,916.67	28.03
10-4340.0721 FIRE HOUSE SUPPLIES	5,000	21.46	2,400.41	2,056.85	257.18	2,342.41	53.15
10-4340.0722 HAZMAT SUPPLIES	800	307.65	307.65	28.04	0.00	492.35	38.46
10-4340.0723 EMERGENCY PREP. SUPPLIES	1,000	0.00	0.00	0.00	0.00	1,000.00	0.00
10-4340.0725 FEMA GRANT FIRE DEPT	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4340.0726 FEMA GRANT MATCH - SAFER G	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4340.0750 INSURANCE CLAIMS	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4340.0760 CONTRACTUAL AGREEMENTS	<u>142,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>42,850.00</u>	<u>99,650.00</u>	<u>30.07</u>
TOTAL OPERATING	251,770	7,833.40	47,692.33	62,550.24	43,400.32	160,677.35	36.18

10 -GENERAL FUND
FIRE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>GRANT EXPENDITURES</u>							
10-4340.0808 FEMA GRANT EXPENDITURES	114,000	0.00	0.00	0.00	0.00	114,000.00	0.00
10-4340.0815 FEMA GRANT MATCH	6,000	0.00	0.00	0.00	0.00	6,000.00	0.00
10-4340.0820 FIREHOUSE SUBS GRANT EXPEN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT EXPENDITURES	120,000	0.00	0.00	0.00	0.00	120,000.00	0.00
<u>MISCELLANEOUS</u>							
10-4340.1001 MISCELLANEOUS	<u>1,000</u>	<u>395.95</u>	<u>782.85</u>	<u>0.00</u>	<u>0.00</u>	<u>217.15</u>	<u>78.29</u>
TOTAL MISCELLANEOUS	1,000	395.95	782.85	0.00	0.00	217.15	78.29
<u>DONATIONS</u>							
10-4340.1100 DISCRETIONARY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>EVENTS & MARKETING</u>							
10-4340.2202 PUBLIC EDUCATION/FIRE PREV	<u>5,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,200.00</u>	<u>0.00</u>
TOTAL EVENTS & MARKETING	5,200	0.00	0.00	0.00	0.00	5,200.00	0.00
TOTAL EXPENDITURES	<u>2,204,711</u>	<u>119,206.41</u>	<u>773,827.87</u>	<u>805,329.38</u>	<u>45,937.43</u>	<u>1,384,945.70</u>	<u>37.18</u>
REVENUE OVER/(UNDER) EXPENDITURES	(2,204,711)	(119,206.41)	(773,827.87)	(805,329.38)	(45,937.43)	(1,384,945.70)	37.18

10 -GENERAL FUND
FEMA FIRE SAFER GRANT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4341.0101 SALARIES & WAGES	227,260	15,159.90	77,701.89	7,200.54	0.00	149,558.11	34.19
10-4341.0102 SOCIAL SECURITY / MEDICARE	17,813	1,210.26	6,328.40	550.96	0.00	11,484.60	35.53
10-4341.0103 LAW ENFORCEMENT RETIREMENT	42,034	3,544.62	17,606.38	2,559.65	0.00	24,427.62	41.89
10-4341.0104 OVERTIME	10,000	1,189.40	5,995.04	42.30	0.00	4,004.96	59.95
10-4341.0105 HEALTH INSURANCE	40,274	5,703.24	19,375.92	0.00	0.00	20,898.08	48.11
10-4341.0108 PHYSICAL EXAMS / VACCINES	4,353	0.00	0.00	0.00	0.00	4,353.00	0.00
10-4341.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4341.0111 DEFERRED COMP EMPLR MATCH	6,698	0.00	0.00	0.00	0.00	6,698.00	0.00
10-4341.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	348,432	26,807.42	127,007.63	10,353.45	0.00	221,424.37	36.45
<u>TRAVEL/EDUCATION</u>							
10-4341.0401 PROFESSIONAL DEVELOPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>2,835.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL/EDUCATION	0	0.00	0.00	2,835.00	0.00	0.00	0.00
<u>MAINTENANCE</u>							
10-4341.0602 EQUIPMENT / MAINTENANCE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>348,432</u>	<u>26,807.42</u>	<u>127,007.63</u>	<u>13,188.45</u>	<u>0.00</u>	<u>221,424.37</u>	<u>36.45</u>
REVENUE OVER/(UNDER) EXPENDITURES	(348,432)	(26,807.42)	(127,007.63)	(13,188.45)	0.00	(221,424.37)	36.45

10 -GENERAL FUND
PUBLIC SERVICE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4450.0101 SALARIES & WAGES	426,791	23,239.09	138,311.70	143,978.09	0.00	288,479.30	32.41
10-4450.0102 SOCIAL SECURITY/MEDICARE	33,682	1,755.11	10,865.46	12,274.92	0.00	22,816.54	32.26
10-4450.0103 REGULAR STATE RETIREMENT	66,673	3,857.93	24,775.71	24,952.74	0.00	41,897.29	37.16
10-4450.0104 OVERTIME WAGES - PUBLIC SV	13,500	112.59	5,998.47	6,048.72	0.00	7,501.53	44.43
10-4450.0105 HEALTH INSURANCE	88,463	3,948.62	27,030.56	32,072.44	0.00	61,432.44	30.56
10-4450.0108 PHYSICAL EXAMS	1,000	0.00	363.00	552.00	0.00	637.00	36.30
10-4450.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4450.0111 DEFERRED COMP EMPLR MATCH	8,112	1,076.07	4,559.74	3,666.92	0.00	3,552.26	56.21
10-4450.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	638,221	33,989.41	211,904.64	223,545.83	0.00	426,316.36	33.20
<u>TRAVEL/EDUCATION</u>							
10-4450.0401 PROFESSIONAL DEVELOPMENT	<u>1,500</u>	<u>151.39</u>	<u>724.71</u>	<u>879.66</u>	<u>0.00</u>	<u>775.29</u>	<u>48.31</u>
TOTAL TRAVEL/EDUCATION	1,500	151.39	724.71	879.66	0.00	775.29	48.31
<u>MAINTENANCE</u>							
10-4450.0600 PARK MAINTENANCE	17,000	1,969.04	4,520.53	3,080.38	0.00	12,479.47	26.59
10-4450.0601 FACILITIES MAINTENANCE	40,000	18,145.54	43,432.23	26,588.40	0.01 (3,432.24)	108.58
10-4450.0602 EQUIPMENT/MAINTENANCE	19,000	3,392.62	9,125.16	7,085.04	0.00	9,874.84	48.03
10-4450.0603 SMALL TOOLS/EQUIPMENT	5,500	1,048.44	2,206.57	1,635.23	0.00	3,293.43	40.12
10-4450.0630 STREET, SIGN & ROAD MAINT.	10,000	0.00	4,435.90	129.10	0.00	5,564.10	44.36
10-4450.0631 STREET LIGHTING	320,000	41,536.63	168,157.87	130,699.15	0.00	151,842.13	52.55
10-4450.0636 FIELD MAINTENANCE	<u>30,000</u>	<u>31,019.69</u>	<u>37,416.32</u>	<u>7,527.41</u>	<u>0.00 (</u>	<u>7,416.32)</u>	<u>124.72</u>
TOTAL MAINTENANCE	441,500	97,111.96	269,294.58	176,744.71	0.01	172,205.41	61.00
<u>OPERATING</u>							
10-4450.0705 CAPITAL OUTLAY	74,500	0.00	0.00	35,833.55	78,128.94 (3,628.94)	104.87
10-4450.0707 LEASED EQUIPMENT	42,500	3,908.09	27,501.84	29,175.29	0.00	14,998.16	64.71
10-4450.0708 SUPPLIES	1,500	220.35	1,437.44	405.91	0.00	62.56	95.83
10-4450.0709 TELEPHONE	5,500	649.25	3,510.67	3,634.85	0.00	1,989.33	63.83
10-4450.0712 COMPUTER	0	0.00	0.00	37.80	0.00	0.00	0.00
10-4450.0713 VEHICLE	12,500	72.19	1,913.18	6,365.53	0.00	10,586.82	15.31
10-4450.0715 UNIFORM	6,000	568.34	3,344.51	2,053.76	279.72	2,375.77	60.40
10-4450.0719 FUEL	16,500	903.08	6,271.63	4,791.18	0.00	10,228.37	38.01
10-4450.0732 LANDSCAPING SUPPLIES	30,000	5,790.00	9,945.42	3,149.42	0.00	20,054.58	33.15
10-4450.0733 MISCELLANEOUS REPAIRS	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
10-4450.0760 CONTRACT LABOR	105,830	10,758.70	51,741.01	46,599.54	0.00	54,088.99	48.89
10-4450.0761 CONTRACT LABOR - HWY 52	0	2,150.00	12,900.00	12,600.00	0.00 (12,900.00)	0.00
10-4450.0762 CONTRACTUAL SERV- DRAINAGE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	296,830	25,020.00	118,565.70	144,646.83	78,408.66	99,855.64	66.36

Item 5.

10 -GENERAL FUND
PUBLIC SERVICE DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
MISCELLANEOUS							
10-4450.1001 MISCELLANEOUS	<u>6,000</u>	<u>0.00</u>	<u>4,299.39</u>	<u>3,300.09</u>	<u>0.00</u>	<u>1,700.61</u>	<u>71.66</u>
TOTAL MISCELLANEOUS	6,000	0.00	4,299.39	3,300.09	0.00	1,700.61	71.66
<hr/>							
TOTAL EXPENDITURES	<u>1,384,051</u>	<u>156,272.76</u>	<u>604,789.02</u>	<u>549,117.12</u>	<u>78,408.67</u>	<u>700,853.31</u>	<u>49.36</u>
<hr/>							
REVENUE OVER/(UNDER) EXPENDITURES	(1,384,051)	(156,272.76)	(604,789.02)	(549,117.12)	(78,408.67)	(700,853.31)	49.36

10 -GENERAL FUND
PUBLIC SERV-STORMWATER

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4452.0101 SALARIES & WAGES	107,045	9,048.53	42,969.33	42,149.06	0.00	64,075.67	40.14
10-4452.0102 SOCIAL SECURITY / MEDICARE	8,571	655.16	3,156.51	3,233.51	0.00	5,414.49	36.83
10-4452.0103 REGULAR STATE RETIREMENT	17,247	1,499.52	7,794.96	6,845.21	0.00	9,452.04	45.20
10-4452.0104 OVERTIME	5,000	6.56	133.77	102.00	0.00	4,866.23	2.68
10-4452.0105 HEALTH INSURANCE	22,812	2,072.32	11,384.46	5,293.08	0.00	11,427.54	49.91
10-4452.0108 PHYSICAL EXAMS	300	0.00	0.00	439.00	0.00	300.00	0.00
10-4452.0111 DEFERRED COMP EMPLR MATCH	416	45.00	195.00	180.00	0.00	221.00	46.88
10-4452.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	161,391	13,327.09	65,634.03	58,241.86	0.00	95,756.97	40.67
<u>TRAVEL/EDUCATION</u>							
10-4452.0401 PROFESSIONAL DEVELOPMENT	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRAVEL/EDUCATION	1,000	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>MAINTENANCE</u>							
10-4452.0602 EQUIPMENT & MAINTENANCE	10,000	1,749.29	3,346.71	2,065.87	0.00	6,653.29	33.47
10-4452.0603 SMALL TOOLS / EQUIPMENT	<u>2,000</u>	<u>365.62</u>	<u>1,199.41</u>	<u>1,460.48</u>	<u>0.00</u>	<u>800.59</u>	<u>59.97</u>
TOTAL MAINTENANCE	12,000	2,114.91	4,546.12	3,526.35	0.00	7,453.88	37.88
<u>OPERATING</u>							
10-4452.0705 CAPITAL	160,000	0.00	61,051.82	8,852.98	92,815.86	6,132.32	96.17
10-4452.0708 SUPPLIES	100	0.00	14.74	0.00	0.00	85.26	14.74
10-4452.0709 TELEPHONE	2,000	35.36	179.68	368.75	0.00	1,820.32	8.98
10-4452.0713 VEHICLE	4,500	10.48	353.46	1,547.62	0.00	4,146.54	7.85
10-4452.0715 UNIFORM	2,000	383.01	1,395.73	1,063.75	0.00	604.27	69.79
10-4452.0719 FUEL	<u>10,000</u>	<u>520.22</u>	<u>2,708.88</u>	<u>1,952.67</u>	<u>0.00</u>	<u>7,291.12</u>	<u>27.09</u>
TOTAL OPERATING	178,600	949.07	65,704.31	13,785.77	92,815.86	20,079.83	88.76
TOTAL EXPENDITURES	<u>352,991</u>	<u>16,391.07</u>	<u>135,884.46</u>	<u>75,553.98</u>	<u>92,815.86</u>	<u>124,290.68</u>	<u>64.79</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(352,991)	(16,391.07)	(135,884.46)	(75,553.98)	(92,815.86)	(124,290.68)	64.79

10 -GENERAL FUND
PUBLIC SERV-SANITATION

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4454.0101 SALARIES & WAGES	346,952	26,010.42	134,576.30	122,395.45	0.00	212,375.70	38.79
10-4454.0102 SOCIAL SECURITY / MEDICARE	26,924	1,725.87	9,900.09	9,946.65	0.00	17,023.91	36.77
10-4454.0103 REGULAR STATE RETIREMENT	54,141	4,276.89	23,919.20	19,831.41	0.00	30,221.80	44.18
10-4454.0104 OVERTIME	5,000	0.00	59.36	4.04	0.00	4,940.64	1.19
10-4454.0105 HEALTH INSURANCE	67,123	5,987.40	34,604.44	29,490.20	0.00	32,518.56	51.55
10-4454.0108 PHYSICAL EXAMS	2,500	0.00	1,171.00	925.00	0.00	1,329.00	46.84
10-4454.0111 DEFERRED COMP EMPLR MATCH	3,978	437.40	1,895.40	889.60	0.00	2,082.60	47.65
10-4454.0112 ARPA PREMIUM PAY	<u>0</u>	<u>(3,157.06)</u>	<u>(3,157.06)</u>	<u>0.00</u>	<u>0.00</u>	<u>3,157.06</u>	<u>0.00</u>
TOTAL PERSONNEL	506,618	35,280.92	202,968.73	183,482.35	0.00	303,649.27	40.06
<u>TRAVEL/EDUCATION</u>							
10-4454.0401 PROFESSIONAL DEVELOPMENT	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRAVEL/EDUCATION	1,000	0.00	0.00	0.00	0.00	1,000.00	0.00
<u>MAINTENANCE</u>							
10-4454.0602 EQUIPMENT & MAINTENANCE	73,000	45,204.56	45,452.05	23,415.53	0.00	27,547.95	62.26
10-4454.0603 SMALL TOOLS / EQUIPMENT	<u>4,750</u>	<u>317.64</u>	<u>1,009.39</u>	<u>352.05</u>	<u>0.00</u>	<u>3,740.61</u>	<u>21.25</u>
TOTAL MAINTENANCE	77,750	45,522.20	46,461.44	23,767.58	0.00	31,288.56	59.76
<u>OPERATING</u>							
10-4454.0702 ADVERTISING	600	0.00	756.00	410.40	0.00 (156.00)	126.00
10-4454.0705 CAPITAL OUTLAY	0	0.00	158,313.89	0.00	0.00 (158,313.89)	0.00
10-4454.0708 SUPPLIES	150	0.00	0.00	0.00	0.00	150.00	0.00
10-4454.0709 TELEPHONE	500	40.00	240.00	291.50	0.00	260.00	48.00
10-4454.0712 COMPUTER	0	0.00	0.00	68.04	0.00	0.00	0.00
10-4454.0713 VEHICLE	36,000	1,619.90	18,814.06	24,090.74	0.00	17,185.94	52.26
10-4454.0715 UNIFORM	6,000	639.78	3,161.77	2,456.65	0.00	2,838.23	52.70
10-4454.0719 FUEL	25,000	2,709.25	15,629.14	10,214.60	0.00	9,370.86	62.52
10-4454.0760 CONTRACT LABOR- SANITATION	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	68,250	5,008.93	196,914.86	37,531.93	0.00 (128,664.86)	288.52
<u>MISCELLANEOUS</u>							
10-4454.1001 MISCELLANEOUS	<u>3,000</u>	<u>0.00</u>	<u>88.45</u>	<u>0.00</u>	<u>0.00</u>	<u>2,911.55</u>	<u>2.95</u>
TOTAL MISCELLANEOUS	3,000	0.00	88.45	0.00	0.00	2,911.55	2.95
TOTAL EXPENDITURES	<u>656,618</u>	<u>85,812.05</u>	<u>446,433.48</u>	<u>244,781.86</u>	<u>0.00</u>	<u>210,184.52</u>	<u>67.99</u>
REVENUE OVER/(UNDER) EXPENDITURES	(656,618)	(85,812.05)	(446,433.48)	(244,781.86)	0.00 (210,184.52)	67.99

10 -GENERAL FUND
RECREATION DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
10-4500.0101 SALARIES & WAGES	346,427	26,976.34	153,592.69	144,658.16	0.00	192,834.31	44.34
10-4500.0102 SOCIAL SECURITY/MEDICARE	26,399	2,124.13	12,705.71	12,056.10	0.00	13,693.29	48.13
10-4500.0103 REGULAR STATE RETIREMENT	52,171	4,713.36	27,559.01	23,974.71	0.00	24,611.99	52.82
10-4500.0104 OVERTIME	4,000	1,010.63	4,087.96	1,656.50	0.00 (87.96)	102.20
10-4500.0105 HEALTH INSURANCE	61,919	5,162.24	35,902.12	29,322.72	0.00	26,016.88	57.98
10-4500.0108 PHYSICAL EXAMS	500	0.00	504.00	194.00	0.00 (4.00)	100.80
10-4500.0110 EMERGENCY PAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4500.0111 DEFERRED COMP EMPLR MATCH	7,930	958.50	3,348.00	3,060.00	0.00	4,582.00	42.22
10-4500.0112 ARPA PREMIUM PAY	<u>0</u>	<u>0.00</u>	<u>(724.56)</u>	<u>0.00</u>	<u>0.00</u>	<u>724.56</u>	<u>0.00</u>
TOTAL PERSONNEL	499,346	40,945.20	236,974.93	214,922.19	0.00	262,371.07	47.46
<u>CONTRACTUAL SERVICES</u>							
10-4500.0204 PROFESSIONAL SERVICES	<u>2,000</u>	<u>250.60</u>	<u>1,043.10</u>	<u>558.35</u>	<u>0.00</u>	<u>956.90</u>	<u>52.16</u>
TOTAL CONTRACTUAL SERVICES	2,000	250.60	1,043.10	558.35	0.00	956.90	52.16
<u>TRAVEL/EDUCATION</u>							
10-4500.0401 PROFESSIONAL DEVELOPMENT	<u>4,000</u>	<u>0.00</u>	<u>0.00</u>	<u>674.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
TOTAL TRAVEL/EDUCATION	4,000	0.00	0.00	674.00	0.00	4,000.00	0.00
<u>UTILITIES</u>							
10-4500.0501 UTILITIES	<u>85,000</u>	<u>20,670.06</u>	<u>67,148.08</u>	<u>37,925.39</u>	<u>0.00</u>	<u>17,851.92</u>	<u>79.00</u>
TOTAL UTILITIES	85,000	20,670.06	67,148.08	37,925.39	0.00	17,851.92	79.00
<u>MAINTENANCE</u>							
10-4500.0601 BUILDING MAINTENANCE	7,740	77.55	5,712.73	1,087.90	0.00	2,027.27	73.81
10-4500.0602 EQUIPMENT/MAINTENANCE	8,200	721.37	5,349.77	4,904.27	378.00	2,472.23	69.85
10-4500.0630 FACILITIES RENTAL	0	0.00	480.00	0.00	0.00 (480.00)	0.00
10-4500.0636 FIELD MAINTENANCE	<u>25,000</u>	<u>2,534.44</u>	<u>7,924.75</u>	<u>3,095.38</u>	<u>116.58</u>	<u>16,958.67</u>	<u>32.17</u>
TOTAL MAINTENANCE	40,940	3,333.36	19,467.25	9,087.55	494.58	20,978.17	48.76
<u>OPERATING</u>							
10-4500.0701 DUES/SUBSCRIPTIONS	1,000	0.00	500.00	400.00	0.00	500.00	50.00
10-4500.0702 ADVERTISING	3,000	0.00	350.06	0.00	0.00	2,649.94	11.67
10-4500.0705 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4500.0707 SPECIAL PERMITTING FEES	1,500	101.00	101.00	0.00	0.00	1,399.00	6.73
10-4500.0708 SUPPLIES	4,500	53.45	1,887.60	2,049.60	187.91	2,424.49	46.12
10-4500.0709 TELEPHONE	11,676	1,373.78	6,868.97	5,274.56	0.00	4,807.03	58.83
10-4500.0710 CLASS / CAMP SUPPLIES	5,000	0.00	0.00	420.00	199.95	4,800.05	4.00
10-4500.0712 COMPUTER	0	0.00	0.00	1,885.77	0.00	0.00	0.00
10-4500.0713 VEHICLE	3,000	0.00	665.07	1,920.05	0.00	2,334.93	22.17
10-4500.0715 UNIFORM	1,200	103.12	1,326.95	1,179.53	0.00 (126.95)	110.58
10-4500.0719 FUEL	5,200	464.05	2,789.79	2,433.20	0.00	2,410.21	53.65
10-4500.0735 ATHLETIC AWARDS	6,000	0.00	2,293.29	1,499.08	0.00	3,706.71	38.22
10-4500.0736 ATHLETIC UNIFORMS	45,000	3,120.00	20,455.47	2,595.49	0.00	24,544.53	45.46
10-4500.0737 ATHLETIC EQUIPMENT	10,000	1,601.35	5,524.55	4,017.81	0.00	4,475.45	55.25

10 -GENERAL FUND
RECREATION DEPARTMENT

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
10-4500.0738 CONCESSIONS	60,000	6,589.36	25,177.02	17,667.23	654.62	34,168.36	43.05
10-4500.0739 OFFICIALS	45,000	4,402.00	23,741.95	19,375.18	0.00	21,258.05	52.76
10-4500.0741 SPECIAL EVENTS	0	0.00	0.00	483.84	0.00	0.00	0.00
10-4500.0742 TOURNAMENTS	30,000	2,140.00	2,247.00	7,750.00	0.00	27,753.00	7.49
10-4500.0746 CAMP PROGRAMS	6,000	300.00	300.00	0.00	0.00	5,700.00	5.00
10-4500.0747 FRANCHISE FEES	1,200	0.00	0.00	500.00	465.00	735.00	38.75
10-4500.0751 SPONSOR SIGNS	3,000	335.88	2,695.68	994.68	0.00	304.32	89.86
10-4500.0752 SPONSORSHIP MISC	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4500.0760 INSTRUCTOR FEES	5,000	661.50	2,350.60	812.00	0.00	2,649.40	47.01
10-4500.0761 CONTRACT LABOR	<u>88,896</u>	<u>1,569.51</u>	<u>8,275.83</u>	<u>35,400.97</u>	<u>0.00</u>	<u>80,620.17</u>	<u>9.31</u>
TOTAL OPERATING	336,172	22,815.00	107,550.83	106,658.99	1,507.48	227,113.69	32.44
<u>MISCELLANEOUS</u>							
10-4500.1001 MISCELLANEOUS	4,200	2,043.11	6,110.25	4,593.86	0.00 (1,910.25)	145.48
10-4500.1003 SALES TAX	10,800	1.55	2,689.29	1,873.93	0.00	8,110.71	24.90
10-4500.1005 DONATIONS EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	15,000	2,044.66	8,799.54	6,467.79	0.00	6,200.46	58.66
<u>EVENTS & MARKETING</u>							
10-4500.2201 PROFESSIONAL DEVELOPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4500.2202 ADVERTISING & PROMOTION	0	0.00	0.00	1,465.18	0.00	0.00	0.00
10-4500.2208 SUPPLIES	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4500.2210 SPECIAL EVENTS	0	0.00	3,729.05	40,530.57	0.00 (3,729.05)	0.00
10-4500.2211 RETAIL SUPPLIES "SWAG"	<u>0</u>	<u>0.00</u>	<u>3,242.14</u>	<u>7,417.64</u>	<u>0.00 (</u>	<u>3,242.14)</u>	<u>0.00</u>
TOTAL EVENTS & MARKETING	0	0.00	6,971.19	49,413.39	0.00 (6,971.19)	0.00
TOTAL EXPENDITURES	<u>982,458</u>	<u>90,058.88</u>	<u>447,954.92</u>	<u>425,707.65</u>	<u>2,002.06</u>	<u>532,501.02</u>	<u>45.80</u>
REVENUE OVER/(UNDER) EXPENDITURES	(982,458)	(90,058.88)	(447,954.92)	(425,707.65)	(2,002.06)	(532,501.02)	45.80

Item 5.

10 -GENERAL FUND
LOANS / LEASE PURCHASES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>MISCELLANEOUS</u>							
10-4600.1001 INTEREST EXPENSE	<u>0</u>	<u>856.68</u>	<u>15,355.11</u>	<u>17,395.41</u>	<u>0.00</u>	(<u>15,355.11</u>)	<u>0.00</u>
TOTAL MISCELLANEOUS	0	856.68	15,355.11	17,395.41	0.00	(15,355.11)	0.00
<u>LOANS</u>							
10-4600.1772 2019 LOAN - FIRE TRUCK	55,934	3,804.49	22,250.91	21,671.27	0.00	33,683.09	39.78
10-4600.1774 2020 LOAN - SANITATION TRU	133,800	0.00	124,000.00	123,000.00	0.00	9,800.00	92.68
10-4600.1776 FY 21 SANITATION LEASE PUR	<u>74,000</u>	<u>0.00</u>	<u>72,935.71</u>	<u>0.00</u>	<u>0.00</u>	<u>1,064.29</u>	<u>98.56</u>
TOTAL LOANS	263,734	3,804.49	219,186.62	144,671.27	0.00	44,547.38	83.11
TOTAL EXPENDITURES	<u>263,734</u>	<u>4,661.17</u>	<u>234,541.73</u>	<u>162,066.68</u>	<u>0.00</u>	<u>29,192.27</u>	<u>88.93</u>
REVENUE OVER/(UNDER) EXPENDITURES	(263,734)	(4,661.17)	(234,541.73)	(162,066.68)	0.00	(29,192.27)	88.93

10 -GENERAL FUND
TRANSFER FUNDS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>TRANSFERS</u>							
10-4700.1300 TRANSF TO BOND SINKING FUN	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4700.1301 TRANSF OUT CAPITAL IMPROVE	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4700.1306 TRANSFER OUT-ABATE & IMPRO	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4700.1307 TRANSFER OUT-VICTIMS ADVOC	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4700.1308 TRANSFER OUT FEMA PDMC GRA	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL REVENUE	12,417,159	758,090.81	6,520,744.10	5,926,641.84	0.00	5,896,414.90	52.51
FUND TOTAL EXPENDITURES	<u>13,229,256</u>	<u>921,051.46</u>	<u>5,444,897.71</u>	<u>4,742,381.24</u>	<u>320,904.34</u>	<u>7,463,453.95</u>	<u>43.58</u>
REVENUE OVER/(UNDER) EXPENDITURES	(812,097)	(162,960.65)	1,075,846.39	1,184,260.60	(320,904.34)	(1,567,039.05)	92.96-

*** END OF REPORT ***

Item 5.

15 -STATE ACCOMODATIONS TAX
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>EXPENDITURES</u>							
<u>MISCELLANEOUS</u>							
15-4122.1002 ADVERTISING & PROMOTION	<u>6,000</u>	<u>0.00</u>	<u>4,651.13</u>	<u>0.00</u>	<u>0.00</u>	<u>1,348.87</u>	<u>77.52</u>
TOTAL MISCELLANEOUS	6,000	0.00	4,651.13	0.00	0.00	1,348.87	77.52
<hr/>							
TOTAL EXPENDITURES	<u>6,000</u>	<u>0.00</u>	<u>4,651.13</u>	<u>0.00</u>	<u>0.00</u>	<u>1,348.87</u>	<u>77.52</u>
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REVENUE OVER/(UNDER) EXPENDITURES	(6,000)	0.00	(4,651.13)	0.00	0.00	(1,348.87)	77.52

Item 5.

15 -STATE ACCOMODATIONS TAX
TRANSFERS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>TRANSFERS</u>							
15-4700.1301 TRANSFER OUT - GENERAL FUN	<u>32,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,300.00</u>	<u>0.00</u>
TOTAL TRANSFERS	32,300	0.00	0.00	0.00	0.00	32,300.00	0.00
TOTAL EXPENDITURES	<u>32,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,300.00</u>	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	(32,300)	0.00	0.00	0.00	0.00	(32,300.00)	0.00

15 -STATE ACCOMODATIONS TAX
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
15-3000.0203 INTEREST EARNED	(50)	0.00	0.00	0.00	0.00	(50.00)	0.00
TOTAL INTEREST EARNED	(50)	0.00	0.00	0.00	0.00	(50.00)	0.00
<u>TAX REVENUES</u>							
15-3000.0410 ACCOMMODATIONS TAX REVENUE	(37,000)	5,879.94	34,458.14	20,293.55	0.00	(71,458.14)	93.13-
TOTAL TAX REVENUES	(37,000)	5,879.94	34,458.14	20,293.55	0.00	(71,458.14)	93.13-
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TOTAL REVENUES	(37,050)	5,879.94	34,458.14	20,293.55	0.00	(71,508.14)	93.00-
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FUND TOTAL REVENUE	(37,050)	5,879.94	34,458.14	20,293.55	0.00	(71,508.14)	93.00-
FUND TOTAL EXPENDITURES	38,300	0.00	4,651.13	0.00	0.00	33,648.87	12.14
REVENUE OVER/(UNDER) EXPENDITURES	(75,350)	5,879.94	29,807.01	20,293.55	0.00	105,157.01)	39.56-

*** END OF REPORT ***

Item 5.

17 -VICTIM'S ADVOCATE FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>PENALTIES/FINES</u>							
17-3000.0502 VICTIM'S RIGHTS REVENUES	(7,500)	1,085.55	5,025.18	3,374.58	0.00	(12,525.18)	67.00-
TOTAL PENALTIES/FINES	(7,500)	1,085.55	5,025.18	3,374.58	0.00	(12,525.18)	67.00-
<u>OTHER FINANCING SOURCES</u>							
17-3000.1201 TRANSFER IN FR GF	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	(7,500)	1,085.55	5,025.18	3,374.58	0.00	(12,525.18)	67.00-

17 -VICTIM'S ADVOCATE FUND
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PERSONNEL</u>							
17-4312.0103 STATE RETIREMENT EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>TRAVEL/EDUCATION</u>							
17-4312.0401 PROFESSIONAL DEVELOPMENT	1,200	0.00	0.00	150.00	0.00	1,200.00	0.00
TOTAL TRAVEL/EDUCATION	1,200	0.00	0.00	150.00	0.00	1,200.00	0.00
<u>OPERATING</u>							
17-4312.0701 DUES AND SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4312.0704 PRINTING	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4312.0705 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4312.0708 SUPPLIES	250	0.00	0.00	0.00	0.00	250.00	0.00
17-4312.0709 TELEPHONE	300	0.00	0.00	126.50	0.00	300.00	0.00
17-4312.0712 COMPUTER	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4312.0713 VEHICLE	2,500	0.00	0.00	2,919.29	0.00	2,500.00	0.00
17-4312.0715 UNIFORM	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4312.0719 FUEL	1,500	0.00	0.00	595.67	0.00	1,500.00	0.00
TOTAL OPERATING	4,550	0.00	0.00	3,641.46	0.00	4,550.00	0.00
<u>MISCELLANEOUS</u>							
17-4312.1001 COURT/ VICTIM EXPENSES	4,000	0.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL MISCELLANEOUS	4,000	0.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES	9,750	0.00	0.00	3,791.46	0.00	9,750.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	(9,750)	0.00	0.00	(3,791.46)	0.00	(9,750.00)	0.00
FUND TOTAL REVENUE	(7,500)	1,085.55	5,025.18	3,374.58	0.00	(12,525.18)	67.00-
FUND TOTAL EXPENDITURES	9,750	0.00	0.00	3,791.46	0.00	9,750.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	(17,250)	1,085.55	5,025.18	(416.88)	0.00	(22,275.18)	29.13-

*** END OF REPORT ***

Item 5.

20 -AGENCY FUND - 1% FIRE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
20-3000.0204 INTEREST-FIRE INSURANCE FU	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>REVENUE/RECEIPTS</u>							
20-3000.0300 FIREFIGHTERS 1% REVENUE	0	2,379.04	2,379.04	0.00	0.00 (2,379.04)	0.00
TOTAL REVENUE/RECEIPTS	0	2,379.04	2,379.04	0.00	0.00 (2,379.04)	0.00
TOTAL REVENUES	0	2,379.04	2,379.04	0.00	0.00 (2,379.04)	0.00

Item 5.

20 -AGENCY FUND - 1% FIRE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>RETIREMENT & INSURANCE</u>							
20-4345.4000 RETIREMENT PLAN CONTRIBUTI	0	0.00	12,415.00	10,000.00	0.00 (12,415.00)	0.00
TOTAL RETIREMENT & INSURANCE	0	0.00	12,415.00	10,000.00	0.00 (12,415.00)	0.00
<u>TRAINING & EDUCATION</u>							
20-4345.4101 TRAINING & EDUCATION MATER	0	0.00	7,680.00	0.00	0.00 (7,680.00)	0.00
20-4345.4102 FIRE PREVENTION	0	0.00	0.00	0.00	0.00	0.00	0.00
20-4345.4105 TRAINING & EDUCATION FEE	0	0.00	1,034.98	756.91	0.00 (1,034.98)	0.00
TOTAL TRAINING & EDUCATION	0	0.00	8,714.98	756.91	0.00 (8,714.98)	0.00
<u>RECRUITMENT & RETENTION</u>							
20-4345.4201 FAMILY / HOLIDAY DINNERS	0	0.00	1,586.00	1,593.00	0.00 (1,586.00)	0.00
20-4345.4205 FURNITURE / APPLIANCES	0	0.00	136.01	3,048.49	0.00 (136.01)	0.00
20-4345.4207 SPECIAL CLOTHING	0	0.00	0.00	557.82	0.00	0.00	0.00
20-4345.4210 COFFEE / KITCHEN FUND	0	71.29	287.62	342.61	0.00 (287.62)	0.00
20-4345.4211 FLOWER FUND	0	128.85	128.85	46.20	0.00 (128.85)	0.00
20-4345.4212 SC STATE FF ASSO DUES	0	0.00	1,080.00	720.00	0.00 (1,080.00)	0.00
20-4345.4214 SUBSCRIPTIONS	0	0.00	252.72	210.60	0.00 (252.72)	0.00
TOTAL RECRUITMENT & RETENTION	0	200.14	3,471.20	6,518.72	0.00 (3,471.20)	0.00
TOTAL EXPENDITURES	0	200.14	24,601.18	17,275.63	0.00 (24,601.18)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0 (200.14) (24,601.18) (17,275.63)	0.00	24,601.18	0.00
FUND TOTAL REVENUE	0	2,379.04	2,379.04	0.00	0.00 (2,379.04)	0.00
FUND TOTAL EXPENDITURES	0	200.14	24,601.18	17,275.63	0.00 (24,601.18)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,178.90 (22,222.14) (17,275.63)	0.00	22,222.14	0.00
*** END OF REPORT ***							

30 -POLICE -NARCOTIC FUND
NON-DEPARTMENTAL

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
30-3000.0203 INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>REVENUE/RECEIPTS</u>							
30-3000.0301 CONFISCATED REVENUE	<u>0</u>	<u>(107.07)</u>	<u>2,338.98</u>	<u>16,444.51</u>	<u>0.00</u>	<u>(2,338.98)</u>	<u>0.00</u>
TOTAL REVENUE/RECEIPTS	0	(107.07)	2,338.98	16,444.51	0.00	(2,338.98)	0.00
<u>GRANTS</u>							
30-3000.0800 MASC REVENUE EQUIP GRANT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>							
30-3000.0901 SALE OF EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
30-3000.0904 MISC. RECEIPTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER FINANCING SOURCES</u>							
30-3000.1200 TRANSFER IN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	(107.07)	2,338.98	16,444.51	0.00	(2,338.98)	0.00

30 -POLICE -NARCOTIC FUND
POLICE - NARCOTIC EXPEND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>MAINTENANCE</u>							
30-4320.0602 EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>31,574.64</u>	<u>0.00</u>	<u>0.00</u>	(<u>31,574.64</u>)	<u>0.00</u>
TOTAL MAINTENANCE	0	0.00	31,574.64	0.00	0.00	(31,574.64)	0.00
<u>OPERATING</u>							
30-4320.0705 CAPITAL	0	0.00	0.00	0.00	0.00	0.00	0.00
30-4320.0708 POLICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00	0.00
30-4320.0709 TELEPHONE	0	0.00	0.00	0.00	0.00	0.00	0.00
30-4320.0712 COMPUTER	0	0.00	0.00	0.00	0.00	0.00	0.00
30-4320.0713 VEHICLE	0	0.00	0.00	0.00	0.00	0.00	0.00
30-4320.0719 FUEL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>GRANT EXPENDITURES</u>							
30-4320.0800 MASC EQUIPMENT GRANT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>							
30-4320.1002 MISCELLANEOUS	<u>0</u>	<u>14,910.97</u>	<u>14,910.97</u>	<u>0.00</u>	<u>0.00</u>	(<u>14,910.97</u>)	<u>0.00</u>
TOTAL MISCELLANEOUS	0	14,910.97	14,910.97	0.00	0.00	(14,910.97)	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>14,910.97</u>	<u>46,485.61</u>	<u>0.00</u>	<u>0.00</u>	(<u>46,485.61</u>)	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	0	(14,910.97)	(46,485.61)	0.00	0.00	46,485.61	0.00

Item 5.

30 -POLICE -NARCOTIC FUND
TRANSFERS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>TRANSFERS</u>							
30-4700.1300 TRANSFER TO GF	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL REVENUE	0 (107.07)	2,338.98	16,444.51	0.00 (2,338.98)	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>14,910.97</u>	<u>46,485.61</u>	<u>0.00</u>	<u>0.00</u> (<u>46,485.61</u>)	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	0 (15,018.04)	(44,146.63)	16,444.51	0.00	44,146.63	0.00

*** END OF REPORT ***

CITY OF MONCKS CORNER
REVENUE AND EXPENSE - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2022

Item 5.

45 -ARP SPECIAL REVENUE FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
*** END OF REPORT ***							

Item 5.

50 -SANTEE COOPER FRANCHISE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>EXPENDITURES</u>							
<u>MAINTENANCE</u>							
50-4460.0632 UNDERGROUND FACILITIES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,292.11</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	0	0.00	0.00	1,292.11	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,292.11</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>							
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	(1,292.11)	0.00	0.00	0.00

Item 5.

50 -SANTEE COOPER FRANCHISE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
50-3000.0203 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>7,914.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST EARNED	0	0.00	0.00	7,914.45	0.00	0.00	0.00
<u>FRANCHISE FEES</u>							
50-3000.0602 FRANCHISE FEES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,311.18)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FRANCHISE FEES	0	0.00	0.00	(3,311.18)	0.00	0.00	0.00
<u>DONATIONS</u>							
50-3000.1101 CONTRIBUTION/SANTEE COOPER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,311.16)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	0.00	0.00	(3,311.16)	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	1,292.11	0.00	0.00	0.00
FUND TOTAL REVENUE	0	0.00	0.00	1,292.11	0.00	0.00	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>1,292.11</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

62 -STORMWATER UTILITIES FUND
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>CONTRACTUAL SERVICES</u>							
62-4452.0204 PROFESSIONAL SERVICES	130,000	2,725.00	37,479.00	76,050.07	0.00	92,521.00	28.83
62-4452.0208 CONTRACT LABOR - SYSTEM RE	<u>75,000</u>	<u>51.50</u>	<u>82,005.39</u>	<u>10,765.99</u>	<u>0.00</u>	(<u>7,005.39</u>)	<u>109.34</u>
TOTAL CONTRACTUAL SERVICES	205,000	2,776.50	119,484.39	86,816.06	0.00	85,515.61	58.29
<u>MISCELLANEOUS</u>							
62-4452.1001 MISCELLANEOUS	<u>0</u>	<u>22.80</u>	<u>334.80</u>	<u>333.43</u>	<u>0.00</u>	(<u>334.80</u>)	<u>0.00</u>
TOTAL MISCELLANEOUS	0	22.80	334.80	333.43	0.00	(334.80)	0.00
<u>TRANSFERS</u>							
62-4452.1300 TRANSFER TO GENERAL FUND	<u>352,991</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>352,991.00</u>	<u>0.00</u>
TOTAL TRANSFERS	352,991	0.00	0.00	0.00	0.00	352,991.00	0.00
TOTAL EXPENDITURES	<u>557,991</u>	<u>2,799.30</u>	<u>119,819.19</u>	<u>87,149.49</u>	<u>0.00</u>	<u>438,171.81</u>	<u>21.47</u>
REVENUE OVER/(UNDER) EXPENDITURES	(557,991)	(2,799.30)	(119,819.19)	(87,149.49)	0.00	(438,171.81)	21.47

Item 5.

62 -STORMWATER UTILITIES FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
62-3000.0203 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>TAX REVENUES</u>							
62-3000.0400 STORMWATER TAX REVENUE	477,000	3,767.00	466,658.00	453,937.28	0.00	10,342.00	97.83
62-3000.0401 STORMWATER PERMITS	15,000	4,050.00	17,525.00	17,325.00	0.00	(2,525.00)	116.83
TOTAL TAX REVENUES	492,000	7,817.00	484,183.00	471,262.28	0.00	7,817.00	98.41
TOTAL REVENUES	492,000	7,817.00	484,183.00	471,262.28	0.00	7,817.00	98.41
FUND TOTAL REVENUE	492,000	7,817.00	484,183.00	471,262.28	0.00	7,817.00	98.41
FUND TOTAL EXPENDITURES	557,991	2,799.30	119,819.19	87,149.49	0.00	438,171.81	21.47
REVENUE OVER/ (UNDER) EXPENDITURES	(65,991)	5,017.70	364,363.81	384,112.79	0.00	(430,354.81)	552.14-
*** END OF REPORT ***							

Item 5.

72 -TREE MITIGATION FUND
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>EXPENDITURES</u>							
<u>OPERATING</u>							
72-4122.0732 TREES / LANDSCAPING EXP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	0	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>							
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00

Item 5.

72 -TREE MITIGATION FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>REVENUES</u>							
<u>REVENUE/RECEIPTS</u>							
72-3000.0300 FEES IN LIEU	<u>0</u>	<u>10,300.00</u>	<u>10,300.00</u>	<u>3,500.00</u>	<u>0.00</u> (<u>10,300.00)</u>	<u>0.00</u>
TOTAL REVENUE/RECEIPTS	0	10,300.00	10,300.00	3,500.00	0.00 (10,300.00)	0.00
<u>DONATIONS</u>							
72-3000.1100 TREE DONATIONS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL REVENUES	0	10,300.00	10,300.00	3,500.00	0.00 (10,300.00)	0.00
<hr/>							
FUND TOTAL REVENUE	0	10,300.00	10,300.00	3,500.00	0.00 (10,300.00)	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	10,300.00	10,300.00	3,500.00	0.00 (10,300.00)	0.00

*** END OF REPORT ***

Item 5.

73 -FEMA - PDMC GRANT
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>GRANTS</u>							
73-3000.0808 FEMA GRANT REVENUES	<u>0</u>	<u>74,689.50</u>	<u>610,248.75</u>	<u>496,732.84</u>	<u>0.00</u> (<u>610,248.75)</u>	<u>0.00</u>
TOTAL GRANTS	0	74,689.50	610,248.75	496,732.84	0.00 (610,248.75)	0.00
<u>OTHER FINANCING SOURCES</u>							
73-3000.1200 TRANSFER FROM GENERAL FUND	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	74,689.50	610,248.75	496,732.84	0.00 (610,248.75)	0.00

Item 5.

73 -FEMA - PDMC GRANT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PROJECT EXPENDITURES</u>							
73-4125.1400 APPRAISALS	0	0.00	0.00	3,510.00	0.00	0.00	0.00
73-4125.1405 DEMOLITION & REMOVAL	0	0.00	10,604.00	23,780.00	0.00 (10,604.00)	0.00
73-4125.1410 LANDSCAPING	0	0.00	0.00	500.00	0.00	0.00	0.00
73-4125.1415 CONTINGENCY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROJECT EXPENDITURES	0	0.00	10,604.00	27,790.00	0.00 (10,604.00)	0.00
<u>LAND PURCHASES</u>							
73-4125.1500 PURCHASE OF PROPERTY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>956,586.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LAND PURCHASES	0	0.00	0.00	956,586.45	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>10,604.00</u>	<u>984,376.45</u>	<u>0.00 (</u>	<u>10,604.00)</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00 (10,604.00) (984,376.45)	0.00	10,604.00	0.00
FUND TOTAL REVENUE	0	74,689.50	610,248.75	496,732.84	0.00 (610,248.75)	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>10,604.00</u>	<u>984,376.45</u>	<u>0.00 (</u>	<u>10,604.00)</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	74,689.50	599,644.75 (487,643.61)	0.00 (599,644.75)	0.00

*** END OF REPORT ***

79 -CORNER RENAISSANCE FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>LICENSE/PERMITS</u>							
79-3000.0107 CONST PERMITS	<u>0</u>	<u>3,000.00</u>	<u>27,000.00</u>	<u>0.00</u>	<u>0.00</u>	(<u>27,000.00</u>)	<u>0.00</u>
TOTAL LICENSE/PERMITS	0	3,000.00	27,000.00	0.00	0.00	(27,000.00)	0.00
<u>INTEREST EARNED</u>							
79-3000.0203 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>TAX REVENUES</u>							
79-3000.0410 ACCOMODATIONS TAX REVENUE	<u>0</u>	<u>0.00</u>	<u>4,651.13</u>	<u>0.00</u>	<u>0.00</u>	(<u>4,651.13</u>)	<u>0.00</u>
TOTAL TAX REVENUES	0	0.00	4,651.13	0.00	0.00	(4,651.13)	0.00
<u>DONATIONS</u>							
79-3000.1100 DONATIONS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	3,000.00	31,651.13	0.00	0.00	(31,651.13)	0.00
<u>FUND TOTAL REVENUE</u>							
FUND TOTAL REVENUE	0	3,000.00	31,651.13	0.00	0.00	(31,651.13)	0.00
<u>FUND TOTAL EXPENDITURES</u>							
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/(UNDER) EXPENDITURES	0	3,000.00	31,651.13	0.00	0.00	(31,651.13)	0.00

*** END OF REPORT ***

Item 5.

80 -BOND SINKING FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
80-3000.0203 INTEREST - BOND SINKING F	(100)	0.00	0.00	0.00	0.00	(100.00)	0.00
TOTAL INTEREST EARNED	(100)	0.00	0.00	0.00	0.00	(100.00)	0.00
<u>TAX REVENUES</u>							
80-3000.0420 DEBT MILLAGE	(181,350)	2,982.60	192,217.74	165,680.41	0.00	(373,567.74)	105.99-
80-3000.0421 PY DEBT MILLAGE	(6,500)	512.02	990.78	2,469.22	0.00	(7,490.78)	15.24-
TOTAL TAX REVENUES	(187,850)	3,494.62	193,208.52	168,149.63	0.00	(381,058.52)	102.85-
<u>OTHER FINANCING SOURCES</u>							
80-3000.1210 Transfer In - from GF	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	(187,950)	3,494.62	193,208.52	168,149.63	0.00	(381,158.52)	102.80-

Item 5.

80 -BOND SINKING FUND
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>MISCELLANEOUS</u>							
80-4600.1002 INTEREST	32,316	0.00	32,447.79	35,949.20	0.00 (131.79)	100.41
TOTAL MISCELLANEOUS	32,316	0.00	32,447.79	35,949.20	0.00 (131.79)	100.41
<u>BOND EXPENDITURES</u>							
80-4600.1665 GO Bond - Ferrar Fire Truc	0	0.00	0.00	66,000.00	0.00	0.00	0.00
80-4600.1668 GO BOND-2014 SERIES-Constr	151,000	0.00	151,000.00	81,000.00	0.00	0.00	100.00
TOTAL BOND EXPENDITURES	151,000	0.00	151,000.00	147,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES	183,316	0.00	183,447.79	182,949.20	0.00 (131.79)	100.07
REVENUE OVER/ (UNDER) EXPENDITURES	(183,316)	0.00 (183,447.79) (182,949.20)	0.00	131.79	100.07
FUND TOTAL REVENUE	(187,950)	3,494.62	193,208.52	168,149.63	0.00 (381,158.52)	102.80-
FUND TOTAL EXPENDITURES	183,316	0.00	183,447.79	182,949.20	0.00 (131.79)	100.07
REVENUE OVER/ (UNDER) EXPENDITURES	(371,266)	3,494.62	9,760.73 (14,799.57)	0.00 (381,026.73)	2.63-
*** END OF REPORT ***							

81 -LOCAL TAX FUND
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>CONTRACTUAL SERVICES</u>							
81-4121.0202 TRUSTEE FEES	<u>2,500</u>	<u>0.00</u>	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL SERVICES	2,500	0.00	2,500.00	2,500.00	0.00	0.00	100.00
<u>OPERATING</u>							
81-4121.0706 D&O INSURANCE	<u>900</u>	<u>0.00</u>	<u>894.00</u>	<u>877.00</u>	<u>0.00</u>	<u>6.00</u>	<u>99.33</u>
TOTAL OPERATING	900	0.00	894.00	877.00	0.00	6.00	99.33
<u>GRANT EXPENDITURES</u>							
81-4121.0807 GOOGLE GRANT EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANT EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>							
81-4121.1001 MISCELLANEOUS	<u>1,100</u>	<u>482.22</u>	<u>867.50</u>	<u>712.64</u>	<u>0.00</u>	<u>232.50</u>	<u>78.86</u>
TOTAL MISCELLANEOUS	1,100	482.22	867.50	712.64	0.00	232.50	78.86
TOTAL EXPENDITURES	<u>4,500</u>	<u>482.22</u>	<u>4,261.50</u>	<u>4,089.64</u>	<u>0.00</u>	<u>238.50</u>	<u>94.70</u>
REVENUE OVER/(UNDER) EXPENDITURES	(4,500)	(482.22)	(4,261.50)	(4,089.64)	0.00	(238.50)	94.70

81 -LOCAL TAX FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>LICENSE/PERMITS</u>							
81-3000.0102 PENALITES-HOSPITALITY TAX	(4,000)	1,320.72	4,003.58	1,189.13	0.00	(8,003.58)	100.09-
TOTAL LICENSE/PERMITS	(4,000)	1,320.72	4,003.58	1,189.13	0.00	(8,003.58)	100.09-
<u>INTEREST EARNED</u>							
81-3000.0203 INTEREST INCOME	(550)	0.00	0.00	0.00	0.00	(550.00)	0.00
TOTAL INTEREST EARNED	(550)	0.00	0.00	0.00	0.00	(550.00)	0.00
<u>TAX REVENUES</u>							
81-3000.0410 LOCAL ACCOM TAX REV.	(20,500)	0.00	0.00	0.00	0.00	(20,500.00)	0.00
81-3000.0412 LOCAL HOSPITALITY TAX	(1,050,000)	115,178.14	670,051.80	592,946.60	0.00	(1,720,051.80)	63.81-
TOTAL TAX REVENUES	(1,070,500)	115,178.14	670,051.80	592,946.60	0.00	(1,740,551.80)	62.59-
<u>GRANTS</u>							
81-3000.0810 GOOGLE GRANT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	(1,075,050)	116,498.86	674,055.38	594,135.73	0.00	(1,749,105.38)	62.70-

Item 5.

81 -LOCAL TAX FUND
TRANSFERS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>TRANSFERS</u>							
81-4700.1300 TRANSFER TO GF	790,000	0.00	0.00	0.00	0.00	790,000.00	0.00
81-4700.1303 TRANSFER - CRC DEBT SERV R	250,000	0.00	145,833.31	150,000.00	0.00	104,166.69	58.33
81-4700.1304 TRASFER TO CAPITAL IMPROV	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	1,040,000	0.00	145,833.31	150,000.00	0.00	894,166.69	14.02
TOTAL EXPENDITURES	<u>1,040,000</u>	<u>0.00</u>	<u>145,833.31</u>	<u>150,000.00</u>	<u>0.00</u>	<u>894,166.69</u>	<u>14.02</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(1,040,000)	0.00	(145,833.31)	(150,000.00)	0.00	(894,166.69)	14.02
FUND TOTAL REVENUE	(1,075,050)	116,498.86	674,055.38	594,135.73	0.00	(1,749,105.38)	62.70
FUND TOTAL EXPENDITURES	<u>1,044,500</u>	<u>482.22</u>	<u>150,094.81</u>	<u>154,089.64</u>	<u>0.00</u>	<u>894,405.19</u>	<u>14.37</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(2,119,550)	116,016.64	523,960.57	440,046.09	0.00	(2,643,510.57)	24.72
*** END OF REPORT ***							

Item 5.

82 -ABATEMENTS & IMPROVEMENTS
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>DONATIONS</u>							
82-3000.1100 DONATIONS/REIMBURSEMENTS	0	0.00	750.00	0.00	0.00 (750.00)	0.00
TOTAL DONATIONS	0	0.00	750.00	0.00	0.00 (750.00)	0.00
<u>OTHER FINANCING SOURCES</u>							
82-3000.1200 TRANSFER IN - GENERAL FUN	(250,000)	0.00	0.00	0.00	0.00 (250,000.00)	0.00
TOTAL OTHER FINANCING SOURCES	(250,000)	0.00	0.00	0.00	0.00 (250,000.00)	0.00
TOTAL REVENUES	(250,000)	0.00	750.00	0.00	0.00 (250,750.00)	0.30-

82 -ABATEMENTS & IMPROVEMENTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PROJECT EXPENDITURES</u>							
82-4455.1410 MIRACLE LEAGUE	<u>728,546</u>	<u>7,457.50</u>	<u>7,457.50</u>	<u>0.00</u>	<u>5,982.62</u>	<u>715,105.88</u>	<u>1.84</u>
TOTAL PROJECT EXPENDITURES	728,546	7,457.50	7,457.50	0.00	5,982.62	715,105.88	1.84
<u>ABATEMENTS</u>							
82-4455.2500 PRIVATE ABATEMENTS	0	0.00	0.00	0.00	0.00	0.00	0.00
82-4455.2502 PUBLIC ABATEMENTS	<u>0</u>	<u>5,400.00</u>	<u>6,800.00</u>	<u>12,050.00</u>	<u>0.00</u> (<u>6,800.00)</u>	<u>0.00</u>
TOTAL ABATEMENTS	0	5,400.00	6,800.00	12,050.00	0.00 (6,800.00)	0.00
<u>IMPROVEMENTS</u>							
82-4455.2700 WAY FINDING	0	0.00	0.00	0.00 (0.01)	0.01	0.00
82-4455.2705 CROSSWALKS	125,000	0.00	0.00	0.00	0.00	125,000.00	0.00
82-4455.2706 MAST ARMS US52 & OLD HWY52	0	3,000.00	3,845.00	4,764.50	0.00 (3,845.00)	0.00
82-4455.2707 SIDEWALK IMPROVEMENTS	0	0.00	7,040.00	0.00	0.00 (7,040.00)	0.00
82-4455.2710 OTHER IMPROVEMENTS	0	600.00	22,380.00	83,959.86	0.00 (22,380.00)	0.00
82-4455.2715 PARKS AND RECREATION - STU	<u>69,000</u>	<u>240.00</u>	<u>10,398.50</u>	<u>0.00</u>	<u>0.00</u>	<u>58,601.50</u>	<u>15.07</u>
TOTAL IMPROVEMENTS	194,000	3,840.00	43,663.50	88,724.36 (0.01)	150,336.51	22.51
TOTAL EXPENDITURES	<u>922,546</u>	<u>16,697.50</u>	<u>57,921.00</u>	<u>100,774.36</u>	<u>5,982.61</u>	<u>858,642.39</u>	<u>6.93</u>
REVENUE OVER/(UNDER) EXPENDITURES	(922,546) (16,697.50) (57,921.00) (100,774.36) (5,982.61) (858,642.39)	6.93

Item 5.

82 -ABATEMENTS & IMPROVEMENTS
TRANSFERS

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>TRANSFERS</u>							
82-4700.1301 TRANSFER OUT-CAPITAL IMPRO	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL REVENUE	(250,000)	0.00	750.00	0.00	0.00	(250,750.00)	0.30-
FUND TOTAL EXPENDITURES	922,546	16,697.50	57,921.00	100,774.36	5,982.61	858,642.39	6.93
REVENUE OVER/(UNDER) EXPENDITURES	(1,172,546)	(16,697.50)	(57,171.00)	(100,774.36)	(5,982.61)	(1,109,392.39)	5.39

*** END OF REPORT ***

CITY OF MONCKS CORNER
REVENUE AND EXPENSE - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2022

Item 5.

83 -CRC DEBT SERV RESERVE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>INTEREST EARNED</u>							
83-3000.0201 INTEREST W/ FISCAL AGENT	0	0.00	0.00	5,828.71	0.00	0.00	0.00
83-3000.0203 INTEREST	(150)	0.00	0.00	0.00	0.00	(150.00)	0.00
TOTAL INTEREST EARNED	(150)	0.00	0.00	5,828.71	0.00	(150.00)	0.00
<u>REVENUE/RECEIPTS</u>							
83-3000.0300 OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE/RECEIPTS	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER FINANCING SOURCES</u>							
83-3000.1200 TRANSFER IN - DEBT SERV R	(250,000)	0.00	145,833.31	150,000.00	0.00	(395,833.31)	58.33-
TOTAL OTHER FINANCING SOURCES	(250,000)	0.00	145,833.31	150,000.00	0.00	(395,833.31)	58.33-
TOTAL REVENUES	(250,150)	0.00	145,833.31	155,828.71	0.00	(395,983.31)	58.30-

Item 5.

83 -CRC DEBT SERV RESERVE
BOND EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>FEES</u>							
83-4343.0903 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FEES	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>BOND EXPENDITURES</u>							
83-4343.1600 BOND PRINCIPAL RETIREMENT	220,000	0.00	219,998.96	215,000.00	0.00	1.04	100.00
83-4343.1601 BOND INTEREST	143,382	0.00	73,209.00	76,176.00	0.00	70,173.00	51.06
83-4343.1620 DEBT SERVICE EXPENDITURE	0	0.00	0.00	0.00	0.00	0.00	0.00
83-4343.1625 OTHER FINANCING USE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BOND EXPENDITURES	363,382	0.00	293,207.96	291,176.00	0.00	70,174.04	80.69
TOTAL EXPENDITURES	363,382	0.00	293,207.96	291,176.00	0.00	70,174.04	80.69
REVENUE OVER/(UNDER) EXPENDITURES	(363,382)	0.00	(293,207.96)	(291,176.00)	0.00	(70,174.04)	80.69
<u>FUND TOTAL REVENUE</u>							
FUND TOTAL REVENUE	(250,150)	0.00	145,833.31	155,828.71	0.00	(395,983.31)	58.30
<u>FUND TOTAL EXPENDITURES</u>							
FUND TOTAL EXPENDITURES	363,382	0.00	293,207.96	291,176.00	0.00	70,174.04	80.69
REVENUE OVER/(UNDER) EXPENDITURES	(613,532)	0.00	(147,374.65)	(135,347.29)	0.00	(466,157.35)	24.02
*** END OF REPORT ***							

84 -CAPITAL IMPROVEMENTS
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>GRANTS</u>							
84-3000.0800 MASC HOME ECON DEVEL GRANT	0	0.00	0.00	0.00	0.00	0.00	0.00
84-3000.0809 PARD GRANT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>DONATIONS</u>							
84-3000.1100 MIRACLE LEAGUE DONATIONS/S	0	36,835.20	367,740.94	36,967.78	0.00 (367,740.94)	0.00
84-3000.1105 DONATIONS / REIMBURSEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DONATIONS	0	36,835.20	367,740.94	36,967.78	0.00 (367,740.94)	0.00
<u>OTHER FINANCING SOURCES</u>							
84-3000.1205 TRANSFER IN - FROM GF	0	0.00	0.00	0.00	0.00	0.00	0.00
84-3000.1206 TRANSFER IN - OTHER FUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	36,835.20	367,740.94	36,967.78	0.00 (367,740.94)	0.00

84 -CAPITAL IMPROVEMENTS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>PROJECT EXPENDITURES</u>							
84-4454.1409 REC CONCESSION/ PRESS BOX	0	0.00	0.00	0.00	0.00	0.00	0.00
84-4454.1410 MIRACLE LEAGUE	0	0.00	0.00	0.00	0.00	0.00	0.00
84-4454.1411 PUBLIC SERVICE BUILDING	0	0.00	0.00	39,562.77	0.00	0.00	0.00
84-4454.1412 SHADE SHELTER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>42,098.83</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROJECT EXPENDITURES	0	0.00	0.00	81,661.60	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>81,661.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	(81,661.60)	0.00	0.00	0.00
FUND TOTAL REVENUE	0	36,835.20	367,740.94	36,967.78	0.00	(367,740.94)	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>81,661.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	36,835.20	367,740.94	(44,693.82)	0.00	(367,740.94)	0.00

*** END OF REPORT ***

CITY OF MONCKS CORNER
 REVENUE AND EXPENSE - BUDGET vs ACTUAL
 AS OF: MARCH 31ST, 2022

Item 5.

85 -FIXED ASSETS
 GAIN ON DISPOSAL

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUES</u>							
<u>MISCELLANEOUS</u>							
85-3000.0912 GAIN/LOSS ON DISPOSAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.00	0.00	0.00	0.00	0.00

85 -FIXED ASSETS
DEPRECIATION

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>EXPENDITURES</u>							
<u>OPERATING</u>							
85-4700.0730 DEPRECIATION-ADMINISTRATIO	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0731 DEPRECIATION-COMM DEVELOP	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0732 DEPRECIATION-POLICE DEPT.	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0733 DEPRECIATION-FIRE DEPARTME	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0734 DEPRECIATION-PUBLIC SERV	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0735 DEPRECIATION-RECREATION	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0736 DEPRECIATION-VICTIM'S ADVO	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0737 DEPRECIATION-BUILDING OFFI	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0738 DEPRECIATION- SRO PD	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0739 DEPRECIATION -NARCOTICS FU	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0740 DEPRECIATION-COMM REC CTR	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0741 DEPRECIATION-MUNICIPAL COU	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0742 ABATEMENT AND IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0743 DEPRECIATION-STORM WATER	0	0.00	0.00	0.00	0.00	0.00	0.00
85-4700.0744 DEPRECIATION - SANITATION	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF MONCKS CORNER
REVENUE AND EXPENSE - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2022

Item 5.

87 -GOVERNMENT WIDE

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
*** END OF REPORT ***							

CITY OF MONCKS CORNER
REVENUE AND EXPENSE - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2022

Item 5.

99 -POOL CASH

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	LAST YEAR YEAR TO DATE	TOTAL ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FUND TOTAL REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
FUND TOTAL EXPENDITURES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	0.00
*** END OF REPORT ***							



The Lowcountry's Hometown

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscornersc.gov

Staff Report

Planning Commission Appointment

DATE: April 19, 2022

TO: Moncks Corner Town Council

FROM: Douglas Polen, Community Development Director

SUBJECT: Appointment to the Planning Commission

ACTION REQUESTED: Consider appointing a member to the Planning Commission for a term ending January, 2024

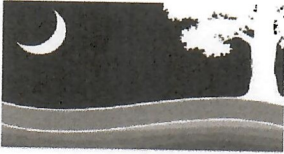
Background:

On March 25, 2022, Planning Commissioner Otis Nole resigned his position.

Staff has three applications for the Planning Commission at this time.

- Charlotte Cruppenink
- Glenn Pipkin
- Tom Hamilton

Due to her extensive experience on Town Council and Planning Commission, Staff recommends that Charlotte Cruppenink be appointed to fill out Mr. Nole's term, which will expire in January, 2024.



APPLICATION FOR PUBLIC OFFICE

Moncks Corner Community Development

**MONCKS
CORNER**
The Lowcountry's Hometown

ALL PUBLIC OFFICIALS ARE APPOINTED BY TOWN COUNCIL. NOTHING IN THIS APPLICATION OR IN ANY OF THE RELATED DOCUMENTS CONSTITUTES A CONTRACT OF APPOINTMENT OR EMPLOYMENT. ALL APPOINTEES OF THE TOWN ARE APPOINTED-AT-WILL WHO MAY RESIGN AT ANY TIME FOR ANY REASON, AND TOWN COUNCIL MAY REMOVE FOR CAUSE ANY APPOINTEE AT ANY TIME.

Applicant Information

Name: Charlotte Cruppenink
 Address: 206 Tram Street, MC, SC 29461
 Phone: / Cell: 843-323-1956
 E-Mail: Sargeslaw@gmail.com Driver's License #: SC DL # 007545737

For which Board or Commission would you like to be considered?

- ☒ Planning Commission
☐ Board of Zoning Appeals
☐ Corner Renaissance Advisory Board

Education

	Name of School	Diploma/ Degree	Major/Coursework	Year Grad.
High School	Trinity High	Diploma	Business	1970
Technical School	Beaufort Tech	Degree AP	Cosmetology Health	
College	MA SC Advanced Graduate		all PC Courses	
Other (Specify)	USMC		Radio/TV Broadcasting Photo/Journalist	

Employment

Job Title: Constable Employer: Berkeley County Govt.
 Address: Berkeley County Mag. Court 303 N. Goose Creek Blvd., GC, SC 29445
 Job Description: Courtroom Operation Facilitator
Civil Process Service

Previous Employment or Experience: Paralegal ; Newspaper Editor ;
Real Estate Mgt. ; Investigator ; Event Planner (FL) ;
Substitute Teacher ; Cosmetology

Professional Licenses Held (If Any): Cosmetology ; Notary ;

Experience

Community Service/Volunteer Activities: American Legion ; Church

Have you served or do you presently serve on any other governmental Board or Commission

8 years MC Town Council ; 11 years MC Planning Commission

Why do you want to serve on the Board(s) or Commission(s) for which you are applying?

After serving on the Planning Commission and having
followed that with serving 2 terms on Town Council, I would
very much like to stay involved. I can offer my education,
common sense and the benefit of my experience. I offer
only good positive thoughts of what is best for our town.

Applicant's Signature: Charlotte A. Crupper Date: 2/8/22

For Official Use Only

Received By: _____

Date Received: _____

Town Council Mtg: _____

Named to PC

Named to BZA

Named to CR

Not named to Board



APPLICATION FOR PUBLIC OFFICE

Moncks Corner Community Development

**MONCKS
CORNER**
The Lowcountry's Hometown

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Applicant Information

Name: Glenn A. Pipkin JR
 Address: 121 Church St Moncks Corner, SC 29461
 Phone: 843 830 0243 cell ~~cell~~ 843 761 0182
 E-Mail: modachurch121@gmail.com Driver's License #: 008454043 SC

For which Board or Commission would you like to be considered?

☒ Planning Commission
☐ Board of Zoning Appeals
☐ Corner Renaissance Advisory Board

Education

	Name of School	Diploma/ Degree	Major/Coursework	Year Grad.
High School	Andrews Academy	Diploma	HS	1984
Technical School	Greenville Tech College	N/A	Paramedic / Nursing	98-2002
College	St. Wales	NA	Culinary	87-88
Other (Specify)				

Employment

Job Title: Property Manager Employer: Carolina Life Real Est.
 Address: 314 E Main St, M.C. SC 29461 Phone: 843 830 0243
 Job Description: Prop. Manager in charge for Carolina Life

Previous Employment or Experience: Carolina Ave Dental Care, 214 Carolina Ave, M.C. SC 29461 2014-2017 Office Manager

Professional Licenses Held (If Any): Property Manager (100056)

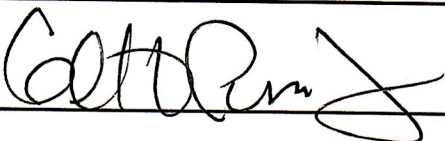
Experience

Community Service/Volunteer Activities: SC Pride Fest (Columbia, SC 30+ years)

Have you served or do you presently serve on any other governmental Board or Commission
No

Why do you want to serve on the Board(s) or Commission(s) for which you are applying?

to keep Moncks Corner safe & Beautiful, to keep small town atmosphere, where family life is important

Applicant's Signature:  Date: 1/25/2022

For Official Use Only

Received By: _____

Date Received: _____

Town Council Mtg: _____

Named to PC
Named to BZA
Named to CR
Not named to Board



APPLICATION FOR PUBLIC OFFICE

Moncks Corner Community Development

**MONCKS
CORNER**
The Lowcountry's Hometown

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Applicant Information

Name: Thomas Hamilton
 Address: 205 West Main Street Moncks Corner SC 29461
 Phone: 843-425-9849 Cell: 843-425-9849
 E-Mail: Grobie65@gmail.com Driver's License #: 003609865

For which Board or Commission would you like to be considered?

☒ Planning Commission
☒ Board of Zoning Appeals
☐ Corner Renaissance Advisory Board

Education

	Name of School	Diploma/ Degree	Major/Coursework	Year Grad.
High School	<u>Apollo High School</u>	<u>Diploma</u>	<u>General Studies</u>	<u>1983</u>
Technical School	<u>USNAVY A School</u>	<u>Diploma</u>	<u>Mechanic</u>	<u>1984</u>
College				
Other (Specify)	<u>Robert Bosch Skilled Training Program</u>	<u>Certificate</u>	<u>Maintenance / MANUFACTURING</u>	<u>1994</u>

Employment

Job Title: Metrology Specialist Employer: Robert Bosch LLC
 Address: 8001 Dorchester Rd NCHS 29418 Phone: 843-760-7752
 Job Description: I repair and calibrate machines and gages

Previous Employment or Experience: US NAVY.

I was an Engineman working on Diesels,
Small Boat motors, A/R and Galley Equipment.

Professional Licenses Held (If Any): NA

Experience

Community Service/Volunteer Activities: I have coached at the Ymca, I help
with giving to the homeless and I have a weekly route to pick
up garbage around my house.

Have you served or do you presently serve on any other governmental Board or Commission

NO

Why do you want to serve on the Board(s) or Commission(s) for which you are applying?

Moncks Corner is at a very important crossroad in
regards to growth. There has to be smart growth that asks
the basic question of is this good for the citizens of
Moncks Corner? I have the common sense needed and will
reach out and listen to all sides.

Applicant's Signature: TE

Date: 12-8-2021

For Official Use Only

Received By: _____

Date Received: _____

Town Council Mtg: _____

Named to PC
Named to BZA
Named to CR
Not named to Board



Why We Do It

Moncks Corner is changing. We have added thousands of new residents, hundreds of homes, and dozens of new, and we want the Town to be a great place to live and work for everyone.

It's hard to be an independent business in this world of large retailers and online sales. We want to help your business stand out by being even more attractive both physically and in your marketing efforts. When your business succeeds, it makes the Town better, and that is our only goal.

Please visit

www.monckscornersc.gov/ARPA

for more information and to apply by June 30th.

If you have any questions, give us a call or stop by Town Hall and ask for Doug or Molly.



Town of Moncks Corner
PO Box 700
118 Carolina Avenue
Moncks Corner, S.C. 29461

Doug Polen,
Community Development
Director:

843-719-7913

doug.polen@monckscornersc.gov

Molly Willard,
Main Street Director:

843-719-7962

molly.willard@monckscornersc.gov

www.monckscornersc.gov



Item 7.

Moncks Corner Business Assistance Program



Due to unprecedented federal funding, the Town has \$850,000 to use towards making local businesses better. This program is **AT LOW OR NO COST TO YOU.**

Do you want a new website or social media help? Do you want to redesign your logo or your building's façade? Please apply and let the Town of Moncks Corner help you make more money and be even more successful.

What We're Doing

The Town is offering a variety of programs to help your business grow and thrive, including:

Façade Improvement: The Town has partnered with an architect to design a new front for your building. Maybe it's just paint or an awning. Maybe it's a total redesign. We'll work with you to design something attractive, and then we'll hire a contractor to do the work.

Landscaping: Trees, shrubs and flowers can make your building much more attractive and inviting. We've partnered with a landscape architect, and with your input we'll design something beautiful and durable.

Signage: Maybe your business doesn't have a sign. Maybe you have an old or unattractive sign that doesn't reflect the business you are now. Let the Town help build you a shiny, new sign. Need a new logo to go on that sign? Check out branding, below!

Branding: Would you like a new, eye-catching logo? How about a comprehensive branding plan of logos, colors, and fonts to make sure all of your advertising materials—website, building sign, business cards—look uniform. We've partnered with an award-winning business marketing firm, to help design something memorable for your business and for your customers.

Website Creation and Upgrades: Does your business have a website? If not, we can build one. If so, we can refresh it and make it more modern. Can you sell your goods on your site? You can now with the help of this program.

Social Media and Social Marketing:

Just like a website, a social media page like Facebook or Instagram can really supercharge your sales. It's not just having pages, it's using your pages to attract, retain, and energize your customers. We can get you set up, teach you everything you need to know, or even maintain your pages going forward, posting professional content as often as you'd like.



How it Works

First and most importantly, this program is at **LOW OR NO COST TO YOU**. The Town knows that large, capital expenses like a new sign or new website can be expensive and scary. But, we want you and your business to thrive. Let us help you!

This is a one-time program using funds from the American Rescue Plan, so as much as we'd like to help every business in Town we will have to limit this program to \$850,000. Please submit an application to be considered for this program.

Applications are available on the Town website at

www.monckscornersc.gov/ARPA

Applications are due in June 30, 2022. The Town's ARPA Committee will be reviewing the applications and making awards by the end of summer.



ARPA Committee Guidelines

Purpose

In order to distribute funds fairly and equitably among businesses vying for ARPA funding, the Town of Moncks Corner will establish a committee to review applications and make recommendations regarding funding. Funding recommendations will be forwarded to Town Council for final approval.

Committee Membership

The ARPA Committee will consist of an odd number of members (between three and seven) chosen by the Mayor and Town Council of the Town of Moncks Corner. The members shall serve the committee until all ARPA funds allotted to economic development have been disbursed. If a member leaves the Board for any reason, a replacement member will be named by the Mayor and Town Council.

Members of the ARPA Committee must meet one of the following requirements:

- Lives within the Town limits of Moncks Corner
- Owns a business within the Town limits of Moncks Corner
- Works within the Town limits of Moncks Corner

Committee Meetings

The Committee may meet at two stages through the process of economic development funding. These stages include:

- Application Grading Methodology: The Committee should meet at the beginning of the process to discuss how applications will be graded.
- Application Review: Once applications come in, the Committee will meet to review the applications. If the Committee wishes, Staff may pre-review the applications and make recommendations to the Committee in the manner of other Staff Reports to Council and Boards. The Committee may choose to meet once at the end of the application period (June 30, 2022) or on a rolling basis.
- Follow-Up: The Committee may choose to meet after funding has been allocated, reviewing the performance of the applicants or the branding, signage, and architecture designed by the consultants.

Funding Opportunities

There are numerous different available funding opportunities for businesses. These include:

- Architectural redesign of the façade
- Construction of the architectural redesign
- Landscaping improvements
- Design of new logo/branding
- Purchase of new signs

- Technical help with the business, such as website design, social media training, and online sales capabilities

Grading the Applications

When the Committee reviews the applications for funding, there will need to be a basis upon which to rate the applications. These rules will need to be confirmed by the committee or Council. A proposed grading system is shown below.

- Is the business local or part of a chain?
 - 20 points for a local business
 - 10 points for a local or small chain
 - 0 points for a larger chain
- What is the location of the business? High visibility businesses or businesses in the Main Street District may be rated higher for all but technical assistance.
 - 20 points for Main Street Businesses
 - 10 points for businesses along Hwy 52
 - 0 points for other businesses
- How much effort has the business made in the past to attract customers? A business that has invested money recently in upgrades may be rated higher than one that hasn't made such investments.
 - Up to 20 points for businesses with significant demonstrated investment in advertising, marketing, physical improvements
 - Up to 10 points for businesses with some demonstrated investment
 - 0 points for businesses with no demonstrated investment
- The business's net receipts may make an impact on decision making. For example, a business with a large profit may be considered too successful to need funding, while a business that makes a minimal amount may be considered too small to be successful even with Town funding. For this area, we will need guidance as to how points are allotted.
 - Up to 20 points based on gross receipts and profitability
- Grant Matching. Businesses do not need to match the grant, but a grant match may make the business eligible for greater funding. For example, a façade improvement grant may be worth \$30,000 but if the business is willing to match \$15,000 perhaps the grant goes up to \$45,000, allowing a \$60,000 project to be accomplished.
 - Up to 20 points for grant matching capability

Certain businesses may not be considered for funding, per the following conditions:

- Is the business in good standing? Businesses with outstanding code enforcement issues or outdated business licenses will not be able to receive funds.
- No businesses owned by Town Staff, Elected Officials, or Appointed individuals would be eligible for funding.
- The nature of the business may affect the Committee's desire to expend fund. For example, the Committee may choose to bar financing companies, pawn shops, vape shops, used car lots, etc

ARPA Application

Due to unprecedented federal funding, the Town has \$850,000 to use towards making local businesses better. This program is **AT LOW OR NO COST TO YOU**.

Do you want a new website or social media help? Do you want to redesign your logo or your building's façade? Please apply and let the Town of Moncks Corner help you make more money and be even more successful.

Contact Information

Business Name:

Business Address:

Business Telephone Number:

Business E-Mail Address:

Owner Name:

Owner Address:

Owner Telephone Number:

Owner E-Mail Address:

About Your Business

Business Description:

What Year Did Your Business Open?

What Year Did You Move into Your Current Location?

Business Website:

Business Social Media Links (Facebook, Instagram, Twitter, etc.):

Funding Needs

What funding options are you seeking? Check all that apply and explain why you'd like assistance in this area.

___ **Façade Improvement:** The Town has partnered with an architect to design a new front for your building. Maybe it's just paint or an awning. Maybe it's a total redesign. We'll work with you to design something attractive, and then we'll hire a contractor to do the work.

___ **Landscaping:** Trees, shrubs and flowers can make your building much more attractive and

inviting. We've partnered with a landscape architect, and with your input we'll design something beautiful and durable.

— **Signage:** Maybe your business doesn't have a sign. Maybe you have an old or unattractive sign that doesn't reflect the business you are now. Let the Town help build you a shiny, new sign. Need a new logo to go on that sign? Check out branding, below.

— **Branding:** Would you like a new, eye-catching logo? How about a comprehensive branding plan of logos, colors, and fonts to make sure all of your advertising materials—website, building sign, business cards—look uniform. We've partnered with an award-winning business marketing firm, to help design something memorable for your business and for your customers.

— **Website Creation and Upgrades:** Does your business have a website? If not, we can build one. If so, we can refresh it and make it more modern. Can you sell your goods on your site? You can now with the help of this program. If your business is chosen to receive funding for this, you may choose to continue your relationship with the consultant for future updates and maintenance at your own expense.

— **Social Media and Social Marketing:** Just like a website, a social media page like Facebook or Instagram can really supercharge your sales. It's not just having pages, it's using your pages to attract, retain, and energize your customers. We can get you set up, teach you everything you need to know, or even maintain your pages going forward, posting professional content as often as you'd like. If your business is chosen to receive funding for this, you may choose to continue your relationship with the consultant for future updates and maintenance at your own expense.

Other Information

1. Income & Profit: Please attach your company's tax return.
2. Are you capable of matching the Town's grant in any way? If so, how much money would you be willing to put into the project?

Note: This grant is described as "at low or no cost to you." The grant is free and can be of no cost to you. However, after meeting with the architect you may find that there are higher cost options that are more appealing.

For example, you may win a \$10,000 grant to do façade improvements with no match from you. However, if you contribute a match of \$5,000, the Town might be able to provide you with a \$15,000 grant. So, in this example, you can receive a \$10,000 project at no cost to you or a \$20,000 project at a cost of \$5,000.

Possible Match Amount Contributed by You: _____

3. What else can you tell us about your business to help us make our funding decisions?



The Lowcountry's Hometown

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscornersc.gov

Staff Report

Contracts

DATE: First Reading: April 19, 2022

TO: Moncks Corner Town Council

FROM: Douglas Polen, Community Development Director

SUBJECT: Contracts

ACTION REQUESTED: Consider three contracts for economic development services, including façade & landscaping improvements, social marketing services, and a community/business development video series

Background:

Recently, Council directed Staff to issue Requests for Proposals for three separate projects to be funded through the American Rescue Plan. These three projects are designed to aid local businesses grow and prosper, while also improving their appearance.

The Requests for Proposals resulted in the following three recommendations from Staff:

Façade and Landscaping

- Architectural assistance to local businesses to design façade and landscaping improvements. This RFP is for Phase 1 of the project, with Phase 2 being construction of the improvements.
- Staff recommends that the bid be awarded to **Coast Architects and Wood + Partners**. The Town has worked closely with Coast in the past, while Wood is currently engaged in the Town's downtown revitalization project.
- The cost will be based on the projects approved by the ARPA Committee, but the overall costs of Phases 1 & 2 is estimated at \$700,000.

Social Marketing

- Social Media and Marketing Assistance to local businesses, such as
 - Website creation / upgrades / Search Engine Optimization
 - Social media creation / upgrades
 - Branding services, such as logos, colors & fonts
- Staff recommends the bid be awarded to **Creative Consulting**. Creative Consulting is a local firm (Summerville), allowing hands-on assistance to businesses that may not be tech savvy.
- The cost will be based on the projects approved by the ARPA Committee and the needs of the businesses, but the overall costs have been estimated at \$70,000.

Community & Business Development Video Series

- A series of approximately twelve five-minute videos designed to teach a new business everything they need to know to build and operate in Moncks Corner. Topics will include
 - Rezoning/Annexation
 - Planned & Negotiated Developments
 - Site Plans & Traffic Analysis
 - Stormwater
 - Building a New Commercial Building
 - New Businesses in an Existing Building
 - Landscaping'
 - Signage
 - Business Licensing
 - Town Services After Opening
- Staff recommends that **eBizUniverse** be awarded the bid, with a contract of \$22,450

- Website Design: WordPress/Divi
 - Research into target audience to create a website specifically for the client
 - Any plugins requested or recognized as necessary (through communication with the client) are not included.
 - Monthly hosting setup help if necessary
 - Mobile-Optimized
 - 3 Website themes for consideration at beginning of the project.
 - Placeholder images or pictures provided by the client will be used.
 - 1 theme chosen/constructed
 - UX design to help with user flow
 - Optimized design for multiple devices
 - Adding in any additional content from the client
 - 3 full rounds of changes
 - Full ownership of design after build.
 - Free 1 hr training on how to update and manage the website after build.

ONE TIME COST: \$3000 WITH NO CONTINUED COST PAID TO CC

WEBSITE DESIGN - WEBSITE REFRESH WHEN FULL REDESIGN ISN'T NEEDED

- Website Design- WordPress and Divi to give more customization
 - If the website itself isn't poorly designed but it does need to be revamped as a marketing click funnel to improve ROI we will refresh the look and feel of the site without changing the theme or overall style. This means a full new site isn't required just fixing up the current site to make it effective.
 - no cost 1 hr training on how to update and manage the site after completion.

ONE TIME COST: \$1500 WITH NO CONTINUED COST PAID TO CC

*Website Maintenance not required for web design





GRAPHIC DESIGN SERVICE - LOGOS, RACK CARDS, BUSINESS CARDS, ETC.

Creation Process Includes:

- Research and Draft creation page within Creative Consulting
- Delivery of first set of logo roughs
- Time for review and feedback of logo roughs (virtual meeting is optional to review together)
- Adjustments to logo roughs and creation of any new directions discussed
- Delivery of second set of logo roughs
- Time for review and feedback of designs (virtual meeting is optional)
- Refinement of logo roughs and set direction of design with typographic and color exploration
- Delivery of refined designs
- Time for review and feedback of refined designs (virtual meeting is optional)
- Selection of defined direction for the design, with variations/adjustments as needed
- Time for review and feedback of final design
- Three rounds of changes
- A phone call, an email, or a virtual or in-person meeting individually counts as one.

PRICES RANGE DEPENDING ON PROJECT BUT AS AN EXAMPLE A NEW LOGO AND BUSINESS CARDS WOULD COST \$400



SEARCH ENGINE OPTIMIZATION PLAN:

- Two blog a month (size based on requirements from google).
- 1 - 2 Google Adwords Campaign (Paid ads to be discussed at the monthly meeting)
- 1 Targeted Geo
- Weekly updates to your website to maintain SEO trends
- Monthly meetings to review data and structure
- Keywords, Meta Data, Schema Code, and any needed Google Coded Attributes all implemented and maintained/updated multiple times a week
- Weekly work on regular management services such as Search Query Analysis, Website Funnel Tracking, site speed optimization, Backlink Analysis, Broken Link Updates, any Website Change Recommendations, and Conversion Tracking.
- Continuous research on the above-mentioned methods and any new trends to maintain and improve overall results
- Google Analytics tracking and maintenance (Traffic tracking, Spam - Filter Maintenance, and Visual Data reviewed)
- Review Service and NAP consistency checks

TOTAL MONTHLY COST: \$1000 + AD BUDGET

BLOG CONTENT ONLY: 2 BLOGS RECOMMENDED AT THIS TIME

One of the three most important things when it comes to SEO is adding new content to the site. In the event that the client can not pay the full \$1000 per month to get full SEO the next best recommendation is 2 blogs per month.

TOTAL MONTHLY COST: \$300

*SEO package includes web maintenance



SOCIAL MEDIA LIGHT

- Management of up to 3 social media profiles for your business
- 2 - 3 Original content written, designed, and scheduled a week in advance
- Management of messaging and replying to comments, reviews, and general messages
- 1 - 2 FB & Insta Stories per week
- Full ownership of any infographics created for posting would belong to you
- Facebook/Instagram/Linkedin Advertising Campaigns, the budget is TBD and discussed at each monthly meeting
- Consistent upkeep of social media profiles and information as needed
- Full Marketing Strategy for six months including all other forms of advertising as well as monthly meetings and analytics research and implementation for the full company.

TOTAL MONTHLY COST: \$600

SOCIAL MEDIA FULL

- Management of up to 3 social media profiles for your business
- Original content written, designed, and scheduled a week in advance (post amount based on requirements of the current time, industry, and social media meta expectations. Currently it is 6 - 7 per week)
- Management of messaging and replying to comments, reviews, and general messages
- 1 - 2 FB & Insta Stories per week
- Full ownership of any infographics created for posting would belong to you
- Facebook/Instagram/Linkedin Advertising Campaigns, the budget is TBD and discussed at each monthly meeting
- Consistent upkeep of social media profiles and information as needed
- Weekly emails with prepped posts
- Full Marketing Strategy for six months including all other forms of advertising as well as monthly meetings and analytics research and implementation for the full company.

TOTAL MONTHLY COST: \$1000





MARKETING STRAGITY:

- narrowing down and creation of target audience including General Audience, Expanded Audience, Customer Section, and Perfect Client
- Branding recommendations and suggestions for logo and business card.
- Creation of a Market Network Profile to help with all exposure marketing campaigns
- Creating a six-month marketing strategy building it down to a daily action plan

TOTAL MONTHLY COST: \$250 OR NO COST WHEN WITH OTHER MONTHLY SERVICES

WEBSITE MAINTENANCE

- Website maintenance will be conducted by Creative Consulting and charged on a monthly basis
- This includes any basic changes to content like copy and images to keep the website up-to-date up to 10 hours per month.
- Any other changes after will have a cost of \$85/hour. This does not include any design variations or creation on the part of Creative Consulting. If any design changes are requested, a price will be quoted for the project.

TOTAL MONTHLY COST: \$250

*Website Maintenance not required for web design



Digital Marketing ORDER FORM

Item 8.

1501 WOODFIELD ROAD, SUITE 103E
Schaumburg, IL 60173
Fax: 847-594-0808
Email: Sales@eBizUniverse.com



CLIENT DETAILS

Business Name: Town of Moncks Corner	Business Contact Name: Doug Polen	Business Phone: 843-719-7962
Business Address (No P.O. Boxes): PO Box 700, Moncks Corner, SC 29461		
Business Website: Monckscornersc.gov	Client Contact Email Address: Doug.polen@monckscornersc.gov	
Industry Category (i.e. Doctor's office, Dental Clinic, Medical Clinic, etc.): Government Entity – Business Development		

Digital Marketing Package and Payment Details:

PACKAGE	FEES
Business Development Video Training Series Series of short, animated videos explaining various aspects of development, construction, licensing, permitting, etc. to better help businesses know what is required and how to go about opening a business in town.	\$22,450
TOTALS	\$22,450

PAYMENT PLAN:

- 50% Due Now – \$11,225
- 25% on Approval of First Draft – \$5,612.50
- 25% Before Handover of Final Deliverables – \$5,612.50

Payment Authorization Details**Item 8.**

Payment Via Credit Card <input type="checkbox"/> Bank Account <input type="checkbox"/> Check <input type="checkbox"/>		
Name on Card/Account:		
Billing Address:		
Card Number:	Expiration Date:	3- or 4-Digit Security Code (last 3 or 4 digits on back of card):
Bank Routing #:	Bank Account #:	
Client Signature:		Date:

I agree to the video production charges and fees for the products selected above. I understand that all payments are non-refundable as it may be immediately applied to your project.

Client Name: Doug Polen on behalf of Town of Monks Corner (Your Company Name)

Client Signature: _____ **Date:** _____



Online Marketing and Advertising Contract

Video Development Contract Terms and Conditions

1. **ADVERTISING.** The Client (Town of Moncks Corner) shall purchase Video Development Services and/or the online advertising package at the rate listed within the foregoing Payment Authorization Details which is attached and incorporated herein by reference and made a part of this Agreement.
2. **INDEMNIFICATION.** The Client agrees to defend, hold harmless and indemnify eBizUniverse, Inc. ("The Company") from all damages, costs, and expenses, of any nature whatsoever, including but not limited to reasonable attorneys' fees, for which The Company may become liable by reason of its publication of The Client's online advertising. The Client warrants to eBizUniverse that it has the rights and approval to use any and all of the trademarks, logos or other items and materials contained in The Client's approved web page, regardless of whether such material is registered or subject to copyright and/or trademark laws.
3. **PAYMENT.** The Client shall make payment as indicated. In the event that the amounts are not paid when due, in addition to such other remedies as it may have, The Company shall have no further obligation to perform the advertising services under this Contract and the full amount of the contract shall immediately become due and payable by The Client. The Client must also reimburse The Company for all expenses incurred in connection with the collection of amounts payable, including court costs, attorney's fees, and expert witness fees.
4. **LIMITATION ON LIABILITY.** The Client assumes all liability for content of marketing and advertising, and agrees to defend, hold harmless and indemnify The Company from all claims, losses, judgments, and damages arising therefrom. Liability for typographical errors, wrong insertions, late publications, and/or non-publication, non-performance due to Acts of God, as well as all other matters The Client might raise relevant to this contract, is limited to the amount charged to The Client by The Company for the applicable advertisement. Claims for an allowance for such matters must be made within seven (7) days of the matter's first occurrence. The Company's liability is limited in all cases to the return of the charges made for the applicable advertising. **THIS LIMITATION OF LIABILITY IS A CONDITION FOR THE ACCEPTANCE OF ANY ADVERTISING BY THE COMPANY. IN NO EVENT SHALL THE COMPANY BE LIABLE TO THE CLIENT OR TO ANY THIRD PARTY FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS OR UNREALIZED BUSINESS OPPORTUNITIES, ARISING OUT OF THIS AGREEMENT.**
5. **FORCE MAJEURE.** No party hereto shall be liable to perform its obligations hereunder where such failure results from delays caused by Acts of God, fires, floods, strikes, work stoppages, controls or regulation of federal, state, or local governments, or other causes beyond its reasonable control.
6. **ASSIGNMENT.** This Agreement may not be assigned or transferred by The Client.
7. **GOVERNING LAW; ARBITRATION AND JURISDICTION, AND ATTORNEY'S FEES.** This Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Illinois without regarding choice of law principles. Any dispute arising out of or relating to this Agreement must be submitted to binding arbitration before the American Arbitration Association in Chicago, Illinois. The arbitration decision shall be final and cannot be disputed or appealed in the court of law. By agreeing to binding arbitration, the parties hereby waive any rights to bring a dispute, claim or proceeding relating to this Agreement in court, with the exception of a claim for injunctive relief. Any claim for injunctive relief must be brought exclusively in state or federal court sitting in Cook County, Illinois, and the parties hereto hereby consent to the personal jurisdiction of such courts. In the event The Company has to institute any arbitration or court proceedings to enforce and/or pursue a claim arising out of or in connection with The Client's non-performance under or other breach of this Agreement, and the Company prevails in such proceedings, the Client shall pay the Company's reasonable expenses, including without limitation, reasonable attorney's fees and expert witness fees, incurred in connection with such proceedings.
8. **NON-DISPARAGEMENT.** The Client agrees not to attack/criticize eBizUniverse, Inc. and/or any of its employees, associates or partners publicly (on public forums, blogs, social networks etc.) at any time during or subsequent to contract period. In case of a breach of this provision, client agrees to pay damages to eBizUniverse, Inc.
9. By signing below, I certify that I am the owner or authorized representative of The Client, and I hereby grant on behalf of The Client its express permission and consent to receive advertising offers and other information via direct mail, telephone, email, and facsimile transmission from the eBizUniverse, Inc. or any other business operated by The Company. I agree that such information may be transmitted to the mailing and email address(es), telephone number(s) and facsimile number(s) listed on the front of this Agreement or to any other contact addresses and numbers used by The Client. I further represent that The Client is the owner or lessor of the facsimile equipment that will be used to receive fax messages at the numbers noted or is the authorized representative of the equipment owner or lessor.
10. The Client has read and agrees to the Terms and Conditions by the signature below
11. The Client understands that all payments are non-refundable
12. This Agreement is fully executed upon The Client's signatures and acceptance by The Company.

Client Signature: _____ **Date:** _____

The Client: Town of Moncks Corner (Your Legal Company Name)

PROPOSAL FOR CONSULTING SERVICES FOR:
THE TOWN OF MONCKS CORNER
PROPERTY ENHANCEMENT GRANT PROGRAM

Presented by:



Coast Architects, Inc.
 671 St. Andrews Blvd
 Charleston, SC 29407
 843.763.7064

March 30, 2022

<u>Owner's Representative:</u> Jeff Lord, Town Administrator The Town of Moncks Corner 118 Carolina Avenue Moncks Corner, SC Email: Jeff.Lord@monckscornersc.gov	<u>Proposed Fee:</u> <u>Basic Services (Lump Sum Fee):</u> \$TBD <u>Additional Services:</u> Standard Hourly Rates
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PROJECT DESCRIPTION:

COAST will work with the **Owner** in an advisory capacity assisting the **Owner** with the implementation of the Property Enhance Grant (PEG) program, and as a design consultant for individual grant recipients.

The PEG is funded with approximately \$700,000 of federal grant money. The **Owner** wishes to establish and manage a grant program that allows private, commercial property owners, in the Town of Moncks Corner to propose and implement physical property improvements that are visible from the public realm (public sidewalks, streets, right-of-ways, and parks), which, in the PEG committee's opinion would enhance the visual and physical aspects of the town. These improvements might include such things as landscaping, fencing, screening, signage, lighting, and building façade improvements. The PEG funds may be used for both design and implementation of approved projects.

PROJECT TEAM:

COAST will work in association with **Wood+Partners** to provide the services outlined in this

proposal, as follows:

Architecture: Coast Architects, Inc.

Landscape Design: Wood+Partners

OWNER RESPONSIBILITIES: The **Owner** shall be responsible for the PEG program management, including formation of the PEG committee, development and implementation of the PEG grant application process, and the accounting and distribution of PEG funds.

SCOPE OF BASIC SERVICES:

The following describes the consulting services that **COAST** will provide under this agreement.

I. PROGRAM MANAGEMENT

The PEG program will be managed by the Town's Community Development Department and a PEG committee established by the Town. **Coast**, in our advisory capacity, will assist the committee with:

- Establishing the PEG rules, guidelines, and application process.
- Creating an application form.
- Advertising and promoting the PEG program.
- Reviewing and grading of completed applications.
- Confirming individual project budget estimates
- Determining best distribution of projects funding.
- Notifying property owners of grant awards.
- Reviewing final project designs, contracts, and funding prior to authorizing start of work.
- Periodic review of project progress.
- Approval and distribution of grant funds.

II. PRE-DESIGN SESSIONS

After the PEG program is advertised and before applications are accepted. **COAST** will arrange and lead a series of interactive pre-design sessions open to potential applicants. The sessions during a 5 hour window on one day, on a first-come/first-served basis. At the sessions **COAST** will:

- Meet with individual property owners to review their building and/or site and hear their ideas for potential improvements.
- Provide design guidance and suggestions on possible property improvements for the property owner to consider in their application.
- Answer questions related to the application and selection process.

III. PROJECT DESIGN

COAST will provide design services as needed for the individual projects approved by the PEG committee. Depending on the scope of the work, **COAST** may perform some, or all, of the following:

- Create existing condition documents (i.e. photographs, surveys, site plans, building plans,

- and elevations).
- Work with each grant recipient to develop a conceptual design and estimated project budget.
- Present design proposal to committee for approval.
- Complete design documentations, such as annotated photographs, landscape and building drawings, and specifications to allow the Owner to obtain estimates for implementation of the work.
- Provide sealed drawings, if required, for building permits, DOT encroachments, or other regulatory permitting agencies.
- Review and assess each proposed contract for implementation of the proposed improvements.
- Assist the applicant and their contractor during construction.
- Report deficiencies or confirm satisfactory completion of the work covered by the PEG funds.

ADDITIONAL SERVICES:

Additional services (those services not described as part of Basic Services in this proposal) will be invoiced at our Standard Hourly Rates unless a specific fee is shown below. Additional services will not be performed without the prior written approval from **the Owner**.

- A. Variance Request: If **COAST** is required to participate in rezoning, special exceptions, or zoning/code variances requests, **COAST** can prepare and submit necessary documents and attend meetings in an effort to receive necessary approvals. **COAST's** time associated with Variance Requests would be invoiced as an additional service at our standard hourly rates.
- B. Value Engineering: If Value Engineering services (changes to the construction documents) are requested by **the Owner or PEG Recipient** to reduce the contract sum after the start of the Construction Documents Phase, **COAST's** time associated with Value Engineering will be invoiced as an additional service at our standard hourly rates.
- C. Major Changes in Design Concept: If substantial changes to the building size, configuration, general design, and/or building systems are requested by the **Owner or PEG Recipient** after the completion of the Schematic Design Phase, the time to make those changes will be considered an Additional Service. **COAST's** time associated with these changes will be invoiced as an additional service at our standard hourly rates.
- D. Other Unforeseen Services: **COAST** may be able to provide other services, not described in this proposal that were not anticipated at the time this proposal was prepared. The **Owner or PEG Recipient** may request proposals for unforeseen additional services to be performed by **COAST**, or our consultants. If **COAST** determines they are qualified to provide the requested services, we will provide a proposal for the requested services at that time.

FEE SCHEDULE:

- A. Proposed Fee: Based on the above Project Description, **COAST** will provide the Basic

Services as described herein for the following:

I. PROGRAM MANAGEMENT:

Lump Sum Consulting Fee **\$TBD**
(includes attending 3 committee meetings):

Attend Additional Committee Meeting (each): **\$TBD**

II. PRE-DESIGN SESSIONS **\$TBD**

III. PROJECT DESIGN FEES* (as a % of Construction Cost):

Small Project (Less than \$50,000.00) **TBD%**
(Note: A Min. Fee of \$TBD applies regardless of cost)

Medium Project (\$50,000.00 to \$150,000.00) **TBD%**

Large Project (\$150,000.00 or greater) **TBD%**

Each project may vary in scope and difficulty. The percentage fee ranges shown in this proposal are meant to establish a reasonable baseline for negotiating final fee proposals for each project based on its' own scope and complexity. **COAST will prepare work orders for each approved project that defines the project scope, design services and fees.*

- B. Additional Services: Include services not described under Basic Services in this proposal. Additional services will only be provided upon written approval from the **Owner** and will be invoiced on an hourly basis using the standard hourly rates listed below.

Standard Hourly Rates:

Principal	\$235/hour
Project Manager	\$200/hour
Architect	\$185/hour
Landscape Architect:	\$
CADD Tech/Intern	\$95/hour

- C. Reimbursable Expenses: In addition to the above fee, **COAST** will invoice for reimbursable expenses including out-of-City travel (roundtrips that exceed 80 miles), long distance telephone, postage, printing, regulatory application fees, and computer plotting at a rate of 1.10 times the actual expense. It is anticipated that total reimbursable expenses should not exceed \$2,000.00. **COAST** will notify the Owner if reimbursable expenses might exceed this amount prior to incurring such expenses.

OTHER TERMS AND CONDITIONS:

- A. Payments: **COAST** will invoice the **Owner** monthly for services rendered. Payments are due and payable 30 days from the date of the invoice. Amounts unpaid more than 30 days after the invoice date shall be considered delinquent. If

payment is not received within 60 days of the invoice date, **COAST** reserves the right to stop work until the account is paid in full. **COAST** will not release final documents without a minimum payment of either: 75% of the total fee, or the current outstanding balance if previous invoices total less than 75% of the total fee.

- B. Termination: Either party may terminate this agreement by giving not less than 7 days' written notice to the other party. **COAST** shall be compensated by the **Owner** for services performed prior to termination, together with reimbursable expenses.
- C. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to **COAST** are revealed, to the extent that affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, **COAST** may call for renegotiation of appropriate portions of this Agreement.
- D. Proposal Time Limitation: This unexecuted proposal is valid for a period of 90 days from the proposal date shown above.
- E. Agreement Time Limitation: Upon execution by both parties, this proposal shall serve at the agreement between **Owner** and **Architect**. If the basic services described in this Agreement are not completed within 500 calendar days of the execution of this document, through no fault of the architect, **COAST** may call for renegotiation of appropriate portions of this Agreement.

END OF PROPOSAL

If approved by both parties by signature below, this proposal shall serve as the form of agreement between **Coast Architects, Inc.** and **The Town of Moncks Corner**.

I agree to the above:

_____ OWNER Jeffrey V. Lord, Town Administrator Town of Moncks Corner	_____ date	_____ ARCHITECT: Arnie McClure, NCARB, LEED AP Coast Architects, Inc.	<u>03/30/2022</u> date
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AIA® Document B101™ – 2017

Standard Form of Agreement Between Owner and Landscape Architect

AGREEMENT made as of the 4th day of April in the year 2022

BETWEEN the Landscape Architect's client identified as the Owner:

Town of Mocks Corner, SC

Jeff Lord

Town Administrator

118 Carolina Avenue

Moncks Corner, SC 29461

and the Landscape Architect:

Wood+Partners Inc. WP

PO Box 23949

Hilton Head Island, SC 29925

for the following Project:

Moncks Corner Downtown Square

Town of Moncks Corner, SC

Project Location: East Main Street between White Street, Behrman Street and Heatley Street.

The scope of services for this project includes Pre-Design, Schematic Design, Design Development, Construction Document, Permitting, Bidding and Construction Phase Services for street and plaza improvements to Behrman Street and White Street and associated landscape, hardscape improvements, irrigation system designs, civil engineering improvements, site electrical improvements as reflected on the Conceptual Master Plan dated January 15, 2022. Services shall include normal civil and electrical engineering; landscape architecture; irrigation design and cost estimating services. WP shall serve as the Prime Consultant and provide project management of the design team and Landscape Architecture services

The Owner and Landscape Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	LANDSCAPE ARCHITECT'S RESPONSIBILITIES
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4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
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13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(Paragraph deleted)

§ 1.1.1 The Owner's program for the Project:

The Scope of Basic Services for this project shall be based on the Owner Approved Conceptual Master Plan dated January 15, 2022 (Exhibit A). The development program for this project includes improvements to Behrman Streets and White Streets with specialty pavers, the addition of on-street parking along these streets, relocation of the fountain and monuments in Unity Park to new plazas and the central traffic circle, new event lawns, trellises and shade structures, parking lot improvements and landscape improvements throughout.

§ 1.1.2 The Project's physical characteristics:

The project site covers approximately 4 Acres and is bound by E Main Street on the north, Heatley Street on the south, the Wells Fargo Bank on the west.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

Preliminary cost estimates reflect a total cost of approximately \$3.5 Million. The construction budget will be further refined at the conclusion of the schematic design phase and a final construction budget will be established at that time and if necessary, scope of work will be modified to reflect the Owner's budget.

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

- .1 Design phase milestone dates, if any:
To be determined
- .2 Construction commencement date:
To be determined
- .3 Substantial Completion date or dates:

To be determined

- .4** Other milestone dates:
To be determined

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
Competitive bidding, in a single bid package which will include a base bid for items within the project budget. WP will utilize the Town's standard procurement documents and process to prepare bid documents.

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:

*(Paragraphs deleted)*NA

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Landscape Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Landscape Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:

Owner's Representative
Jeff Lord
Town Manager
Phone: (843) 719-7910

§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Landscape Architect's submittals to the Owner are as follows:

(Paragraphs deleted)

§ 1.1.9 The Owner shall retain the following consultants and contractors:

(Paragraph deleted)

- .1** Geotechnical Engineer:
Included in this proposal under the Civil Engineering Scope of Services
- .2** Land Surveyor:
Included in this proposal under the Civil Engineering Scope of Services
- .3** Traffic Impact Analysis:
Included in this proposal under the Civil Engineering Scope of Services
- .4** Wetland Consulting Services:

(Paragraphs deleted)

These services are not anticipated and are not included

§ 1.1.10 The Landscape Architect identifies the following representative in accordance with Section 2.3:

Eric Walsnovich, Principal
Phone: 843-681-6618, Ext 243
Email Address: Ewalsnovich@woodandpartners.com
PO Box 23949
Hilton Head Island, SC 29925
Street Address:
7 Lafayette Place
Hilton Head Island, SC 29926

§ 1.1.11 The Landscape Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:

§ 1.1.11.1 Consultants retained under Basic Services:

- .1 Civil Engineer, Land Surveying, Geotech Report, and Traffic Impact Analysis:
Stantec Consulting Services Inc.
4969 Centre Pointe Drive, Suite 200
North Charleston, SC 29418
Phone: 843-276-2285
- .2 Irrigation Designer:
Clark Irrigation Design & Consulting, Inc.
PO Box 693
Lavonia, GA 30553
Phone: 706-356-0309
- .3 Site Electrical Engineer:
DWG Consulting Engineers
1009 Anna Knapp Blvd, Suite 202
Mt. Pleasant, SC 29464
Phone: 843-849-1141

§ 1.1.11.2 Consultants retained under Supplemental Services:

NA

§ 1.1.12 Other Initial Information on which the Agreement is based:

NA

§ 1.2 The Owner and Landscape Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Landscape Architect shall appropriately adjust the Landscape Architect's services, schedule for the Landscape Architect's services, and the Landscape Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

(Paragraphs deleted)

ARTICLE 2 LANDSCAPE ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Landscape Architect shall provide professional services as set forth in this Agreement. The Landscape Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Landscape Architect shall perform its services consistent with the professional skill and care ordinarily provided by Landscape Architect's practicing in the same or similar locality under the same or similar circumstances. The Landscape Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Landscape Architect shall identify a representative authorized to act on behalf of the Landscape Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Landscape Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Landscape Architect's professional judgment with respect to this Project.

§ 2.5 The Landscape Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Landscape Architect normally maintains, the Owner shall pay the Landscape Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than one million (\$ 1,000,000.00) for each occurrence and two million (\$ 2,000,000.00) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Landscape Architect with policy limits of not less than one million (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Landscape Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than one million (\$ 1,000,000.00) each accident, one million (\$ 1,000,000.00) each employee, and one million (\$ 1,000,000.00) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than one million (\$ 1,000,000.00) per claim and two million (\$ 2,000,000.00) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Landscape Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Landscape Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Landscape Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF LANDSCAPE ARCHITECT'S BASIC SERVICES

§ 3.1 The Landscape Architect's Basic Services consist of those described in this Article 3 and include usual and customary landscape architectural, civil and site electrical engineering services as well as land surveying, geotechnical report, traffic impact analysis services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Landscape Architect shall manage the Landscape Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Landscape Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Landscape Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Landscape Architect shall provide prompt written notice to the Owner if the Landscape Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Landscape Architect shall submit for the Owner's approval a schedule for the performance of the Landscape Architect's services. The schedule initially shall include anticipated dates for the commencement of professional services as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. With the Owner's

approval, the Landscape Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Landscape Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Landscape Architect's written approval.

§ 3.1.5 The Landscape Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Landscape Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Landscape Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Pre-Design Services including Land Surveying, Geotechnical Reports, and Traffic Impact Analysis Services
(Paragraphs deleted)

§ 3.2.1 The Civil Engineer will engage Parker Land Surveying as part of this Agreement and provide Basic land surveying services for this project. Services shall include a detailed survey of existing conditions of the project site and the surrounding area, totaling approximately 9 acres. This survey will include all existing features, existing trees, overhead and underground utilities, and a boundary survey of all the properties that are part of the project, which include the following: TMS#142-07-02-003, 004, 015, 016, 017, 018, 019, 020, 023, 024, 025, 026, 208. All survey work will be completed in SC NAD 83 horizontal and NAVD 1988 vertical datum's. These services do not include preparation of plats, consolidation of plats and/or easements.

§ 3.2.2 The Civil Engineer shall engage geotechnical services as part of this Agreement and provide soil borings and testing to explore and evaluate existing subsurface conditions. Based on the approved Conceptual Master Plan in addition to experience with similar construction, a subsurface exploration consisting of six (6) Cone Penetration Test (CPT) soundings with adjacent hand augers within the area of the proposed building footprints, and four (4) hand augers within the proposed parking/drive lanes. Upon completion of the field exploration and engineering analyses, we will prepare a written engineering report.

§ 3.2.3 The Civil Engineer shall provide traffic impact analysis services as part of this Agreement to meet DOT requirements for a Traffic Impact Analysis (TIA) to address realigning roadways, creating new curb cuts and add additional retail and commercial space as illustrated on the Conceptual Master Plan and proposed improvements.

§ 3.3 Schematic Design Phase Services

§ 3.3.1 The Landscape Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Landscape Architect's services.

§ 3.3.2 The Landscape Architect will review and incorporate findings the land survey, traffic impact analysis and geotech reports.

§ 3.3.3 Based on the Owner's approval of the previously prepared conceptual master plan and Owner input regarding the program, the Landscape Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, and preliminary engineering plans.

§ 3.3.4 The Landscape Architect shall consider design alternatives, such as material choices together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.3.5 The Landscape Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.3.6 The Landscape Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.7 The Landscape Architect shall submit the Schematic Design Documents to the Owner and request the Owner's approval.

§ 3.4 Design Development Phase Services

§ 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Landscape Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, typical construction details, and diagrammatic layouts to fix and describe the size and character of the Project as to landscape architectural, civil, and site electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.4.2 The Landscape Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.3 The Landscape Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

(Paragraphs deleted)

§ 3.5 Construction Documents Phase Services

§ 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Landscape Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work including landscape architectural, civil, and site electrical systems, and other appropriate elements. The Owner and Landscape Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Landscape Architect shall review in accordance with Section 3.6.4.

§ 3.5.2 The Landscape Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

(Paragraphs deleted)

§ 3.5.3 During the development of the Construction Documents, the Landscape Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Landscape Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.5.4 The Landscape Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.5.5 The Landscape Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

3.6 Permitting & Submittal Services

§ 3.6.1 The Civil Engineer shall prepare and submit the following documents required for permit review:

- .1 Town of Moncks Corner for MS4 approval
- .2 SCDHEC NOI for General Construction Activities (Land Disturbance)
- .3 SCDHEC OCRM – CZC for Coastal Zone Consistency review
- .4 SCDOT for driveway and utility encroachment (water, sewer and storm only)
- .5 Moncks Corner Water Works for water and sewer approval

- .6 SCDHEC Permit to Construct Water and Wastewater Utilities
- .7 Close out of Water and Sewer Services: The water and sewer main extensions will require close out from the Moncks Corner Waterworks and from SCHDEC. This requires the review of record drawings (provided by the contractor), completion of transfer paperwork, test observation and submittal of the PTO package to SCDHEC.

§ 3.6.2 Permit review fees are not included in the Agreement and will be paid by the Owner.

§ 3.7 Procurement Phase Services

§ 3.7.1 General

The Landscape Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Landscape Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.7.2 Competitive Bidding

§ 3.7.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.7.2.2 The Landscape Architect shall assist the Owner, who will take the lead in bidding the Project. The Landscape Architect will provide assistance by:

- .1 Making documents available to the Owner who will facilitate the distribution of Bidding Documents to prospective bidders;
- .2 Attending the pre-bid conference for prospective bidders conducted and organized by the Owner;
- .3 Assisting the Owner with preparation of responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the Owner for their issuance to prospective bidders in the form of addenda; and,
- .4 Attending the opening of the bids, and subsequently documenting and distributing the bidding results, as organized and conducted by the Owner

§ 3.7.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Landscape Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.8 Construction Phase Services

§ 3.8.1 General

§ 3.8.1.1 The Landscape Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™-2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201-2017, those modifications shall not affect the Landscape Architect's services under this Agreement unless the Owner and the Landscape Architect amend this Agreement.

§ 3.8.1.2 The Landscape Architect shall advise and consult with the Owner during the Construction Phase Services. The Landscape Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Landscape Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Landscape Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Landscape Architect shall be responsible for the Landscape Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.8.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Landscape Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Landscape Architect issues the final Certificate for Payment.

(Paragraph deleted)

§ 3.8.2 Evaluations of the Work

§ 3.8.2.1 The Landscape Architect and/or our sub-consultants shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of

the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Landscape Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Landscape Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

(Paragraphs deleted)

§ 3.8.2.2 The Landscape Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Landscape Architect considers it necessary or advisable, the Landscape Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Landscape Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Landscape Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

(Paragraph deleted)

§ 3.8.2.3 The Landscape Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Landscape Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.8.2.4 Interpretations and decisions of the Landscape Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Landscape Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Landscape Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

(Paragraph deleted)

§ 3.8.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Landscape Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

(Paragraph deleted)

§ 3.8.3 Certificates for Payment to Contractor

§ 3.8.3.1 The Landscape Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Landscape Architect's certification for payment shall constitute a representation to the Owner, based on the Landscape Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Landscape Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Landscape Architect.

(Paragraph deleted)

§ 3.8.3.2 The issuance of a Certificate for Payment shall not be a representation that the Landscape Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

(Paragraph deleted)

§ 3.8.3.3 The Landscape Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.8.4 Submittals*(Paragraph deleted)*

§ 3.8.4.1 The Landscape Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Landscape Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Landscape Architect's professional judgment, to permit adequate review.

(Paragraph deleted)

§ 3.8.4.2 The Landscape Architect and/or our sub-consultants shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Landscape Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Landscape Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.8.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Landscape Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Landscape Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Landscape Architect. The Landscape Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Landscape Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

(Paragraph deleted)

§ 3.8.4.4 Subject to Section 4.2, the Landscape Architect and/or our sub-consultants shall review and respond to requests for information about the Contract Documents. The Landscape Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Landscape Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Landscape Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

(Paragraph deleted)

§ 3.8.4.5 The Landscape Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

*(Paragraphs deleted)***§ 3.8.5 Changes in the Work***(Paragraphs deleted)*

§ 3.8.5.1 The Landscape Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Landscape Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

(Paragraph deleted)

§ 3.8.5.2 The Landscape Architect shall maintain records relative to changes in the Work as a result of change orders and construction change directives.

*(Paragraphs deleted)***§ 3.8.6 Project Completion***(Paragraph deleted)*

§ 3.8.6.1 The Landscape Architect shall:

- .1 Conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 Issue Certificates of Substantial Completion;
- .3 Forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 Issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Landscape Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

(Paragraphs deleted)

§ 3.8.6.2 The Landscape Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

(Paragraph deleted)

§ 3.8.6.3 When Substantial Completion has been achieved, the Landscape Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

(Paragraphs deleted)

§ 3.8.6.4 The Landscape Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

(Paragraphs deleted)

§ 3.8.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Landscape Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

(Paragraphs deleted)

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below that are not included in Basic Services are indicated as such (NIC) but may be required for the Project. The Landscape Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Landscape Architect's (LA) responsibility, and the Owner shall compensate the Landscape Architect as provided in Section 11. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Landscape Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

Supplemental & Basic Services	Responsibility <i>(Landscape Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	NIC
§ 4.1.1.2 Multiple preliminary designs	NIC
§ 4.1.1.3 Measured drawings	NIC
§ 4.1.1.4 Land survey of existing conditions	Provided by Team's Civil Engineer
<i>(Row deleted)</i>	
§ 4.1.1.5 Site evaluation and planning	NIC
§ 4.1.1.6 Building Information Model management responsibilities	NIC
§ 4.1.1.7 Development of Building Information Models for post construction use	NIC
§ 4.1.1.8 Civil engineering	Provided by Team's Civil Engineer
§ 4.1.1.9 Landscape Architectural Services	Provided by Team's Landscape Architect

(Row deleted)

§ 4.1.1.10	Interior design	NIC
§ 4.1.1.11	Value analysis	NIC
§ 4.1.1.12	Detailed cost estimating beyond that required in Section 6.3	NIC
§ 4.1.1.13	On-site project representation	NIC
§ 4.1.1.14	Conformed documents for construction	NIC
§ 4.1.1.15	As-designed record drawings	NIC
§ 4.1.1.16	As-constructed record drawings	NIC
§ 4.1.1.17	Post-occupancy evaluation	NIC
§ 4.1.1.18	Facility support services	NIC
§ 4.1.1.19	Tenant-related services	NIC
§ 4.1.1.20	Landscape Architect's coordination of the Owner's consultants	Provided by Team's Landscape Architect
§ 4.1.1.21	Telecommunications/data design	NIC
§ 4.1.1.22	Security evaluation and planning	NIC
§ 4.1.1.23	Commissioning	NIC
§ 4.1.1.24	Sustainable Project Services pursuant to Section 4.1.3	NIC
§ 4.1.1.25	Fast-track design services	NIC
§ 4.1.1.26	Multiple bid packages	NIC
§ 4.1.1.27	Historic preservation	NIC
§ 4.1.1.28	Furniture, furnishings, and equipment design	NIC
§ 4.1.1.29	Other services provided by specialty Consultants	NIC
§ 4.1.1.30	Other Supplemental Services	NIC

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Landscape Architect's responsibility is provided below.

See scope of Landscape Architect's Basic Services above

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

NA

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Landscape Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Landscape Architect as provided in Section 11.2.

§ 4.2 Landscape Architect's Additional Services

The Landscape Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Landscape Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Landscape Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Landscape Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Landscape Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Landscape

Architect shall not proceed to provide the following Additional Services until the Landscape Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Landscape Architect is party there to;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Landscape Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Landscape Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Landscape Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Landscape Architect of the Owner's determination. The Owner shall compensate the Landscape Architect for the services provided prior to the Landscape Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Landscape Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Landscape Architect and/or our sub-consultants shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. Construction phase services will be provided for items accepted in the base bid and based on a period of ten (10) months during construction plus two (2) months for startup, substantial completion, and final completion for a total of twelve (12) months. Construction visits include visits by landscape architect, civil engineer, irrigation consultant and site electrical engineer during construction. If this twelve-month period of time is exceeded by more than thirty (30) days, compensation for Basic Services required to complete observation of the Construction Contract will be provided as additional services. Provide periodic construction observation site visits during the construction phase as outlined below. Attend construction observation site visits generally every two weeks during appropriate phases of construction and provide field reports. When the limits below are reached, the Landscape Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor.
- .2 Up to twenty (20) visits to the site by Consultant Team members during construction (one pre-construction site visit; two site visits per month for 10 months).

- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.7 and those services that do not exceed the limits and/or the number of trips set forth in Section 4.2.3, Construction Phase Services provided more than 30 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Landscape Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within thirty six (36) months of the date of this Agreement, through no fault of the Landscape Architect, extension of the Landscape Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Landscape Architect. The Owner and the Landscape Architect shall thereafter agree to a corresponding change in the Project's scope, quality and schedule.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Landscape Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Landscape Architect's services.

§ 5.4 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.5 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Landscape Architect. Upon the Landscape Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Landscape Architect in this Agreement, or authorize the Landscape Architect to furnish them as an Additional Service, when the Landscape Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Landscape Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Landscape Architect's Instruments of Service.

§ 5.10 The Owner shall include the Landscape Architect in all communications with the Contractor that relate to or affect the Landscape Architect's services or professional responsibilities. The Owner shall promptly notify the

Landscape Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Landscape Architect's consultants shall be through the Landscape Architect.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Landscape Architect's duties and responsibilities set forth in the Contract for Construction with the Landscape Architect's services set forth in this Agreement. The Owner shall provide the Landscape Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Landscape Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Landscape Architect access to the Work wherever it is in preparation or progress.

§ 5.13 Within 15 days after receipt of a written request from the Landscape Architect, the Owner shall furnish the requested information as necessary and relevant for the Landscape Architect to evaluate, give notice of, or enforce lien rights.

(Paragraphs deleted)

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Landscape Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Landscape Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Landscape Architect, represent the Landscape Architect's judgment as a design professional. It is recognized, however, that neither the Landscape Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Landscape Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Landscape Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Landscape Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Landscape Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Landscape Architect shall provide such an estimate, if identified as the Landscape Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Landscape Architect, the Procurement Phase has not commenced within 90 days after the Landscape Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Landscape Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Landscape Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Landscape Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall:

- .1 Give written approval of an increase in the budget for the Cost of the Work;

- .2 Authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 Terminate in accordance with Section 9.5;
- .4 In consultation with the Landscape Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 Implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Landscape Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Landscape Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Landscape Architect could not reasonably anticipate, the Owner shall compensate the Landscape Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Landscape Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Landscape Architect's modification of the Construction Documents shall be the limit of the Landscape Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Landscape Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Landscape Architect and the Landscape Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Landscape Architect and the Landscape Architect's consultants.

§ 7.3 The Landscape Architect grants to the Owner a nonexclusive license to use the Landscape Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Landscape Architect shall obtain similar nonexclusive licenses from the Landscape Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Landscape Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Landscape Architect and Landscape Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Landscape Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Landscape Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Landscape Architect and the Landscape Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Landscape Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Landscape Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Landscape Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Landscape Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Landscape Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Landscape Architect's services, the Landscape Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Landscape Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

☒ Arbitration pursuant to Section 8.3 of this Agreement

☐ Litigation in a court of competent jurisdiction

(Paragraphs deleted)

If the Owner and Landscape Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by,

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mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Landscape Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Landscape Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Landscape Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Landscape Architect's option, cause for suspension of performance of services under this Agreement. If the Landscape Architect elects to suspend services, the Landscape Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Landscape Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Landscape Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Landscape Architect's services. The Landscape Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Landscape Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Landscape Architect shall be compensated for expenses incurred in the interruption and resumption of the Landscape Architect's services. The Landscape Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Landscape Architect, the Landscape Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Landscape Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Landscape Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Landscape Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Landscape Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Landscape Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Landscape Architect the following fees:

.1 Termination Fee:

(Paragraphs deleted)

\$25,000.00

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

(Paragraph deleted)

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Landscape Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Landscape Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Landscape Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Landscape Architect to execute certificates, the proposed language of such certificates shall be submitted to the Landscape Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Landscape Architect to execute consents reasonably required to facilitate assignment to a lender, the Landscape Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Landscape Architect for review at least 14 days prior to execution. The Landscape Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Landscape Architect.

§ 10.6 Unless otherwise required in this Agreement, the Landscape Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Landscape Architect shall have the right to include photographic or artistic representations of the design of the Project among the Landscape Architect's promotional and professional materials. The Landscape Architect shall be given reasonable access to the completed Project to make such representations. However, the Landscape Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised

the Landscape Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Landscape Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Landscape Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Landscape Architect's Services described under Article 3.2, the Owner shall compensate the Landscape Architect the following lump sum amounts for Pre-design Services, Design, Procurement and Construction Phase Services and Permitting Services, plus reimbursable project expenses:

11.2 Pre-design Services:

.21 Surveying.....	\$23,000.00
.21 Geotechnical Reporting.....	\$6,800.00
.23 Traffic Impact Analysis.....	\$10,500.00
Total Pre-Design Services.....	\$40,300.00

11.3 Design, Procurement & Construction Phase Services:

.31 Schematic Design Services.....	\$40,000.00
.32 Design Development & Construction Document Services	\$160,000.00
.33 Procurement Services	\$17,000.00
.34 Construction Phase Services.....	\$98,000.00
Total Design, Procurement & Construction Phase Services	\$315,000.00

11.4 Permitting Services:

.41 Permitting Services	\$24,000.00
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11.5 Estimated Reimbursable Expenses

.51 Estimated Reimbursable Expenses.....	10% of Contract Amount
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§ 11.2 For the Landscape Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Landscape Architect as follows:

To be determined in requested and/or needed

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Landscape Architect as follows:

To be determined in requested and/or needed

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§ 11.4 Compensation for Supplemental and Additional Services of the Landscape Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the
(Paragraphs deleted)
Landscape Architect plus one and fifteen on hundredths percent (1.15%).

§ 11.5 When compensation identified in Section 11 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent estimate for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.
(Table deleted)

§ 11.6 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Landscape Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

(Paragraph deleted)

§ 11.7 The hourly billing rates for services of the Landscape Architect and the Landscape Architect's consultants are set forth below. The rates shall be adjusted in accordance with the
(Paragraphs deleted)

Landscape Architect's and Landscape Architect's consultants' normal review practices.

Employee or Category	Rate (\$0.00)
Partner/President	\$200.00
Sr. Principal	\$165.00
Principal	\$155.00
Sr. Project Manager	\$140.00
Project Manager	\$120.00
Landscape Architect/Sr. Planner	\$105.00
Landscape Architect/Planner	\$100.00
Project Planner	\$95.00
Controller	\$85.00
Administrative/Clerical	\$85.00

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Landscape Architect and the Landscape Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Landscape Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Landscape Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Landscape Architect and the Landscape Architect's consultants plus one and fifteen tenths percent (1.15%) of the expenses incurred.

§ 11.9 **Landscape Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Landscape Architect normally maintains, the Owner shall pay the Landscape Architect for the additional costs incurred by the Landscape Architect for the additional coverages as set forth below:

To be determined if requested and/or required

§ 11.10 Payments to the Landscape Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Landscape Architect of To be determined if requested and/or required shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Landscape Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Landscape Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Landscape Architect.
One and one half % 1 1/2 per month

§ 11.10.2.2 The Owner shall not withhold amounts from the Landscape Architect's compensation to impose a penalty or liquidated damages on the Landscape Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Landscape Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

To be determined if requested and/or required

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Landscape Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Landscape Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

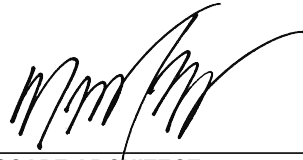
- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Landscape Architect

(Paragraphs deleted)

- .3 Exhibits:
Exhibit A – Conceptual Master Plan

(Paragraphs deleted)

This Agreement entered into as of the day and year first written above.



OWNER *(Signature)*

Jeff Lord Town of Moncks Corner, Town Manager
(Printed name and title)

LANDSCAPE ARCHITECT *(Signature)*

Mark Baker President, Wood+Partners
(Printed name, title, and license number, if required)

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PLAN LEGEND:

- 1 Existing Buildings
- 2 Existing Train Depot
- 3 Updated Building
The current Citi Trends building will be updated to allow for additional store fronts with enhanced architectural styling's to match the new buildings.
- 4 New Buildings
Proposed buildings to bring more retail, office, commercial and dining space to the town square.
- 5 Existing Parking
- 6 New Parking
Additional parking spaces have been provided in a parking lot that is accessible from E. Main St.
- 7 Event Structure & Trellis
A open air pavilion and trellis will serve as the backdrop of the large event lawn. This multi-use structure can be used during concerts, festivals, farmers markets as well as other public events. The decorative pavers beneath the structure will utilize the existing memorial pavers into the design.
- 8 Statue Plaza
This area of the development will blend old and new by incorporating many of the existing statuary's on site. The existing oaks in this area will be preserved and their large canopies will add to the overall statue plaza experience.
- 9 E. Main Street
- 10 Paver Parking Stalls
Along the streets within the development angled parking has been provided. These parking stalls will utilize decorative pavers which will compliment the surrounding vehicular and pedestrian paving areas.
- 11 Decorative Clock
The existing clock will be reused in the event lawn. The clock will sit on the main axis of the open air pavilion and will be the iconic terminus to Behrman St. and featured prominently at the round-a-bout.
- 12 Central Fountain
The large existing iron fountain will be re-purposed and integrated into the new central fountain at the paver round-a-bout. Existing granite memorials will be relocated around the fountain.
- 13 Existing Bank ATM
- 14 Behrman St.
- 15 Service Alley - One Way
A one way service alley has been provided to allow service vehicles access to the rear of the new buildings within the town square development as well as to the existing adjacent building. Entry off Behrman, Exit onto Heatley.
- 16 Existing Bank Building

DEVELOPMENT SUMMARY:

ZONING: C-2
BUILDING GFA: +/- 38,434
RETAIL PARKING REQUIRED: 1 PER 250 GFA
PARKING REQUIRED: 153 SPACES
PARKING SHOWN: 172 SPACES
BUILDING GFA BREAKDOWN:
BUILDING A: +/- 13,064
BUILDING B: +/- 9,720
BUILDING C: +/- 3,600
BUILDING D: +/- 3,150
BUILDING E: +/- 8,900



The Lowcountry's Hometown

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscornersc.gov

Staff Report

Amendment to the Official Zoning Map

DATES: Planning Commission: March 22, 2022
Town Council:
First Reading: April 19, 2022
Second Reading & Public Hearing: May 17, 2022

TO: Moncks Corner Planning Commission/Town Council

FROM: Douglas Polen, Community Development Director

SUBJECT: Rezoning Request

SUBJECT PROPERTY: 209 Metts Street, TMS 142-11-01-025

ACTION REQUESTED: Consider an Ordinance to rezone real property within the corporate limits of the Town of Moncks Corner from R-2, Single Family Residential, to C-2, General Commercial, and to amend the official zoning map of the Town to so reflect.

Background:

The applicant, Iglesia Cristiana Monte Calvario, is seeking to rezone the church building at 209 Metts Street. The lot is currently zoned R-2, Single Family Residential, and the applicant is seeking to rezone to C-2, General Commercial.

Churches are allowed in any zone, so being in the R-2 zone isn't odd. However, the only other use allowed on the property is effectively residential, which would require demolishing the church. With a rezoning to the adjacent C-2 district, however, purchasers of the property could use the building for any number of uses.

Current Zoning - Definition and Uses:

R-1 & R-2, Single Family Residential, Sec. 6-3

These districts are intended as single-family residential areas with detached units with low to medium population densities. Use regulations for the single family districts are identical, but contain two (2) classes of lot width and lot area,

and these dimensional differences are intended to be preserved. Certain structures and uses required to serve governmental, educational, religious, recreational, and other needs of such areas are permitted subject to restrictions and requirements intended to assure compatibility of uses within the district and adjacent thereto.

Permitted Uses: A building or premises in the R-1 or R-2 district may be used for the following purposes:

- 1. One-family detached dwellings*
- 2. Guest cottages, garage apartments*

Proposed Zoning – Definition and Uses:

C-2, General Commercial District, Sec. 6-8

This district is intended to accommodate a variety of general commercial and nonresidential uses characterized primarily by retail, office and service establishments and oriented primarily to major traffic arteries or extensive areas of predominately commercial usage and characteristics. Certain related structures and uses are permitted outright or are permissible as special exceptions subject to the restrictions and requirements intended to best fulfill the intent of this ordinance.

Permitted Uses: A building or premises in the C-2 district may be used for the following purposes:

1. All non-residential uses allowed in R-1, R-2, R-3, C-1 within the requirements of that district
2. All types of business and commercial activity related to retail sales, business and professional offices, financial institutions, gasoline filling stations and repair garages, personal service shops and limited wholesale activity.
3. Generally recognized service establishments which perform services off premises similar to but not limited to: services to dwellings and other buildings, lawn and gardens, disinfecting and extermination, trees and shrubs.
4. Restaurants, bars, taprooms, taverns, poolrooms, amusement centers, liquor stores and party shops.
5. Private clubs, walk-in and drive-in theaters, assembly and concert hall.
6. Hotels and motels
7. Nursing, assisted living, and group care facilities
8. Campgrounds and overnight trailer courts
9. Wholesale, warehouse and storage facilities including building materials and lumber yards.
10. Automotive services and carwashes
11. New and used car, truck, machinery, utility trailer, and RV sales, rentals, and repairs.

12. Fuel, fuel oil, and liquefied petroleum (bottled gas) dealers
13. Commercial and professional sports, clubs, promoters, and racing tracks
14. Mobile home dealers
15. Research, development, and commercial testing laboratories
16. Transportation facilities including bus depots, trucking facilities and services without storage.
17. Outdoor advertising agency
18. Communication services, radio and television broadcasting
19. Paper and paper products, printing, publishing, and allied industries, and photo finishing laboratories.

Summary of Adjacent Zoning & Uses

	Zone	Present Use
North	C-2	TriCounty Link
East	R-3	Single Family Residential
South	R-3	Single Family Residential
West	R-2	Mini Storage Warehouse

Moncks Corner Future Land Use Map

The Future Land Use Map of the 2017 Comprehensive Plan shows this property as Commercial.

Findings & Recommendation:

This property already has a non-residential use on it and has commercial uses to the north and west. While there are residential uses to the east and south, this property would have to be demolished to be used residentially. We believe that C-2 is the best use for this property if the church is to leave.

For these reasons, Staff recommends **APPROVAL** of this rezoning.

At their March 22, 2022 meeting, the Planning Commission voted 5-0 to recommend **APPROVAL** of the rezoning.

209 Metts Street Rezoning TMS 142-11-01-025

Planning Commission | March 22, 2022

Town Council First Reading | April 19, 2022

Town Council Second Reading & Public Hearing | May 17, 2022



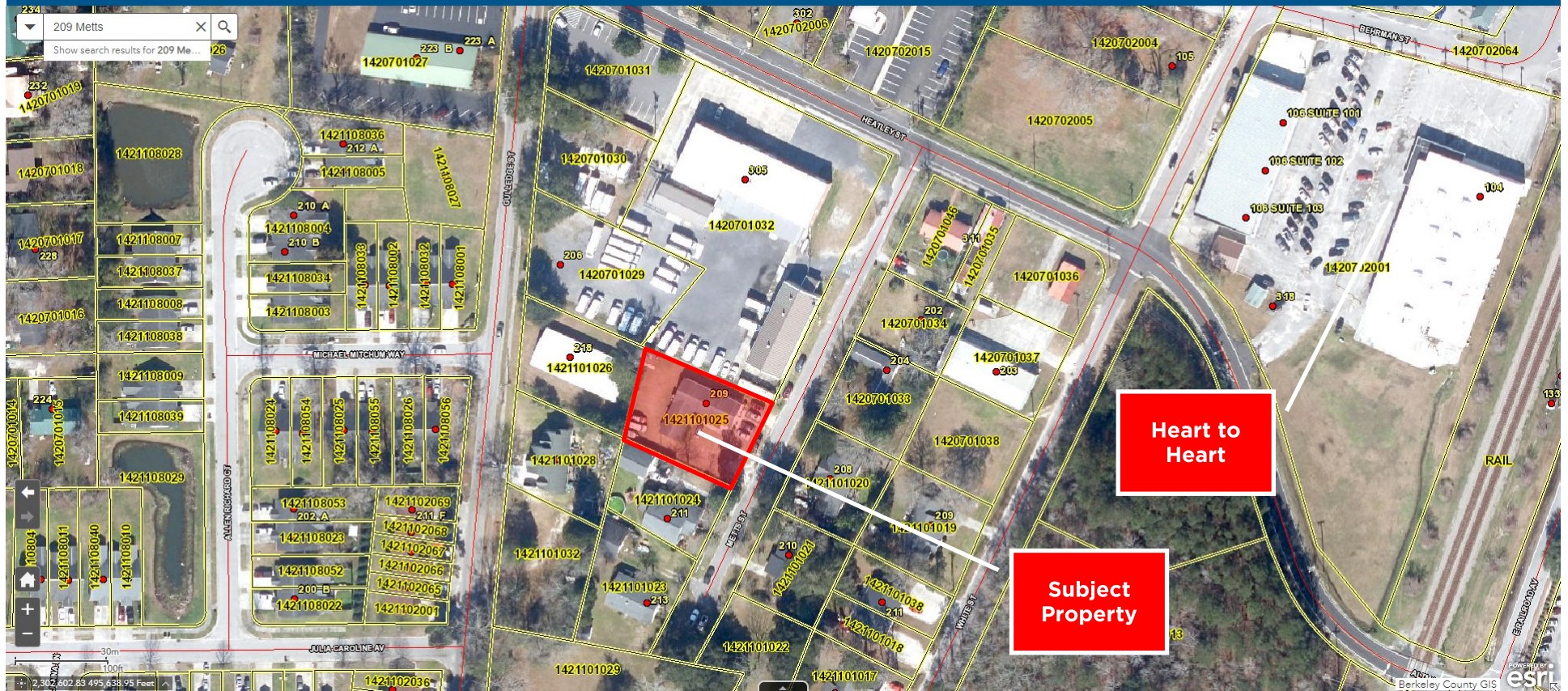
Mar 16, 2022 1:33:57 PM
209 Metts Street
Moncks Corner
Berkeley County
South Carolina

209 Metts Street Rezoning TMS 142-11-01-025

Planning Commission | March 22, 2022

Town Council First Reading | April 19, 2022

Town Council Second Reading & Public Hearing | May 17, 2022



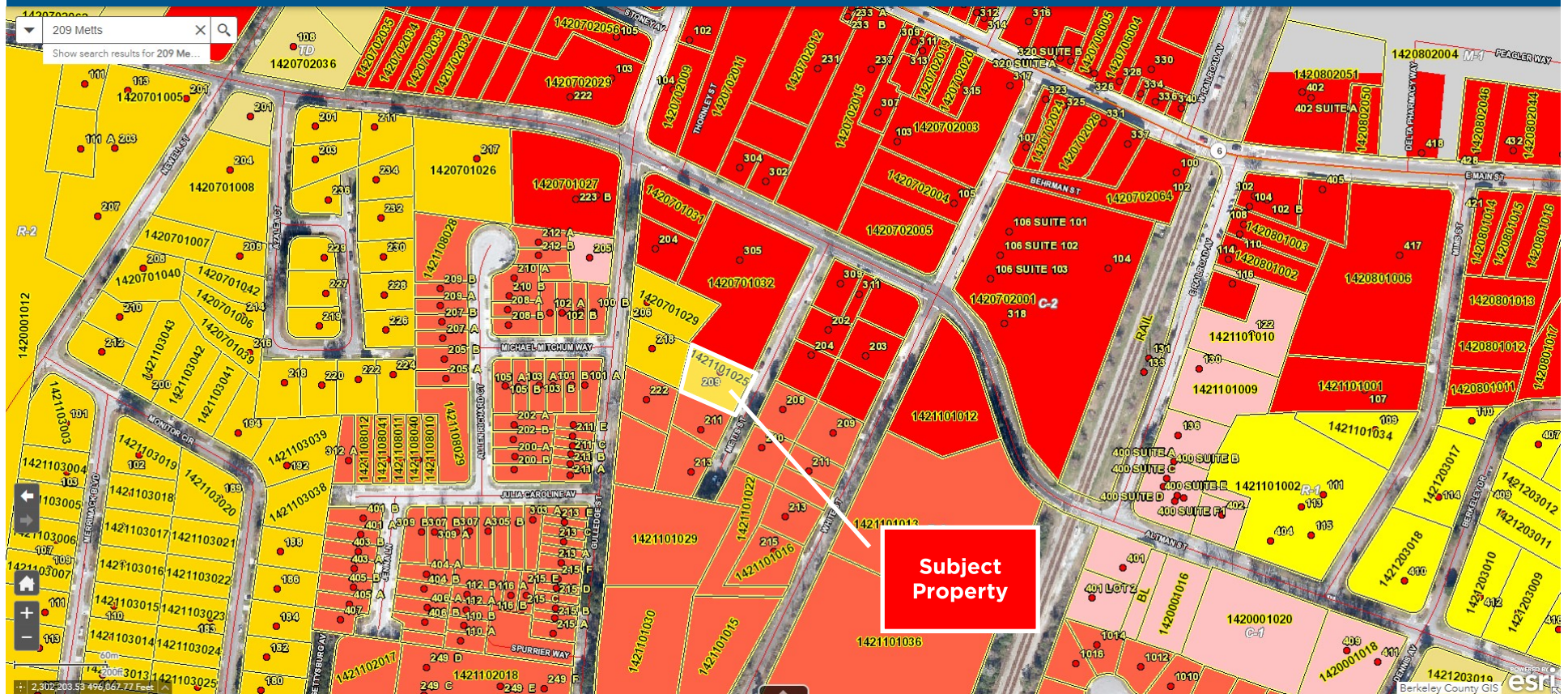
209 Metts Street Rezoning

TMS 142-11-01-025

Planning Commission | March 22, 2022

Town Council First Reading | April 19, 2022

Town Council Second Reading & Public Hearing | May 17, 2022



AN ORDINANCE TO RE-CLASSIFY REAL PROPERTY LOCATED AT 209 METTS STREET, TMS # 142-11-01-025, FROM R-2, SINGLE FAMILY RESIDENTIAL TO C-2, GENERAL COMMERCIAL, AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF MONCKS CORNER TO SO REFLECT

WHEREAS, a request has been presented to the Moncks Corner Town Council by the current record titleholder of property located at TMS# 142-11-01-025, Moncks Corner, South Carolina, to re-classify the property from R-2, Single Family Residential, to C-2, General Commercial; and

WHEREAS, it is necessary and desirable to reclassify said property to C-2, General Commercial; and

WHEREAS, the Moncks Corner Planning Commission, during a meeting held on March 22, 2022, recommended to the Moncks Corner Town Council to classify said property to the appropriate zoning classification of C-2, General Commercial.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Moncks Corner, South Carolina, in Council duly assembled on this 17th day of May, 2022, that the Zoning Classification pertaining to TMS # 142-11-01-025 be hereby re-classified from its current zoning of R-2, Single Family Residential to C-2, General Commercial; and

BE IT FURTHER ORDAINED that the official zoning map of the Town of Moncks Corner be, and the same hereby is, amended to so reflect.

DONE IN COUNCIL ASSEMBLED this 17th day of May, 2022.

First Reading: April 19, 2022

Second Reading/Public Hearing: May 17, 2022

Michael A. Locklear, Mayor

Attest:

Marilyn M. Baker, Clerk-Treasurer

Approved As To Form:

John S. West, Town Attorney



REZONING APPLICATION

Moncks Corner Community Development

MONCKS CORNER

The Lowcountry's Hometown

Applicant Information

Name: Roger Mairena Address: 209 Metts St., Moncks Corner, SC 29461
 Phone: 843-597-7315 E-Mail: Rgrmairena@yahoo.com

Property Owner Information (If Different)

Name: Monte Calvario Address: 209 Metts St., Moncks Corner, SC 29461
 Phone: 843-602-7643 E-Mail: iglesiamcsc@gmail.com
 TMS #: 1421101025 Address: -same as above-
 Current Zoning: R-2 Requested Zoning: C-2

Current Use of Property: Church

Proposed Use of Property: Day Care, Hair Salon

Has any application involving this property been previously considered by the Moncks Corner Planning Commission or Board of Zoning Appeals? If yes, please state details.

No, not by us.

I (we) certify that I (we) are the free holder(s) of the property(s) involved in this application and further that I (we) designate the person signing as applicant to represent me (us) in this rezoning.

Owner's Signature: [Signature] Date: 3/7/2022
 Applicant's Signature: [Signature] Date: 3/7/2022

For Official Use Only

Received: _____ Property Posted: _____
 Receipt #: _____ Hearing: _____
 Advertised: _____ Approved: _____



The Lowcountry's Hometown

PO Box 700 | Moncks Corner, SC 29461 | 843.719.7900 | monckscornersc.gov

Staff Report

Zoning Ordinance Amendment

DATE: Planning Commission: February 22, 2022
Town Council:
First Reading: March 15, 2022
Second Reading & Public Hearing: April 19, 2022

TO: Moncks Corner Planning Commission/Town Council

FROM: Douglas Polen, Community Development Director

SUBJECT: Amendments to Articles 5, 6, and 7 of the Zoning Ordinance

ACTION REQUESTED: Consider an Ordinance to amend Articles 5, 6, and 7 of the Zoning Ordinance

Background:

Staff is constantly working to ensure that the Zoning Ordinance is updated for clarity and to meet the changing needs of the Town. Changes proposed in this ordinance are attached, in both summary and complete form.

Staff Findings and Recommendation:

Staff recommends **APPROVAL** of this ordinance.

Planning Commission Recommendation:

At their February 22 meeting, the Planning Commission recommended **APPROVAL** of this ordinance.

Proposed Zoning Ordinance Changes

Planning Commission: Feb. 22, 2022

Town Council: March 22, 2022 & April 19, 2022

SECTION 5-9 – TRAFFIC ANALYSIS

Note: New section added

All developments shall have a Traffic Impact Analysis, as outlined in this Zoning Ordinance, performed by an on-call consultant hired by the Town at the expense of the applicant. This analysis shall be undertaken to ensure that access to all proposed developments and subdivisions is accomplished in a safe manner.

- A. The standards in the South Carolina Department of Transportation's Access and Roadside Management Standards Manual shall serve as a guide for this Analysis, which shall include identification of the following:
 1. Access improvements that the applicant must install at his or her expense, such as deceleration lanes.
 2. The location of any curb cuts based on, but not limited to sight distances, existing roadway infrastructure, opposing driveways locations and shared access.
 3. Requirements for adequate driveway design, including but not limited to, turning radius and throat length.
- B. The access requirements approved by the Town Administrator or designee shall be incorporated on development or subdivision plans prior to their approval.
- C. If an applicant is required to provide site-related traffic improvements, the cost of implementing such improvements shall be borne by the applicant and no such costs shall be eligible for a credit or offset from any transportation impact fees.
- D. Applicability: A Traffic Impact Analysis (TIA) shall be required for any development that would generate more than 50 trips during the peak hour on the adjacent street in accordance with the ITE Trip Generation Manual, latest edition.
 1. A second phase, second subdivision, or addition that generates traffic beyond this threshold when taken as a whole shall also require a TIA, even though that development does not qualify on its own.
 2. Change of Use: A new TIA will be required if the new use would generate traffic beyond the 50 trips during peak hour threshold.
 3. A TIA can be required at any time as determined by the Town Administrator or designee in his/her discretion and judgment when there is a belief that the development may have an adverse impact to the surrounding area.
- E. Thorough and complete TIA's are the responsibility of the applicant. Failure by the applicant to provide a complete TIA may result in review delays for their plat or plan.
- F. Traffic Impact Analysis Plan Preparation

4. The TIA shall be conducted by an engineer registered in South Carolina that is experienced in the conduct of traffic analysis, who is one of the consultants the Town has previously selected for on-call traffic study services (hereinafter referred to as “the Town’s Engineer”)
5. Prior to beginning the traffic impact analysis plan, the applicant shall supply the Town with the following:
 - a. A written narrative describing the proposed land use(s), size and projected opening date of the project and all subsequent phases;
 - b. A site location map showing surrounding development within a one-half mile of the property under development consideration; and
 - c. A proposed site plan or preliminary subdivision plat illustrating access to public or private roads and connectivity to other contiguous developments.
6. The Town will rely upon the most current edition ITE trip generation manual or any alternative acceptable to the Town’s Engineer, and available information on land use, travel patterns and traffic conditions. After consulting with the SCDOT, the Town’s Engineer will supply in writing to the applicant and/or his engineer the parameters to be followed in the study including the directional split of driveway traffic, trip distribution, background traffic growth rate, previously approved but not completed projects and the intersections to be analyzed along with any associated turning movement counts which are available or discussed and approved by the Town.
7. After determination of the TIA’s scope of services, the applicant shall provide a cost estimate of such services to the Town for review and concurrence, The applicant shall provide an amount equal to the estimate to the Town, who will deposit the amount in an escrow or special account set up for this purpose before the consultant’s services are obtained. Any funds not used shall be returned to the applicant in a timely manner without interest.
8. Additional fees for the TIA may be required if: the applicant substantially amends the application; additional meetings involving the consultant are requested by the applicant; the consultant’s appearance is requested at Planning Commission or Town Council meetings beyond what was initially anticipated; or the consultant’s attendance is required at meetings with regional, state, or federal agencies or boards which were not anticipated in the earlier scope of services. The applicant must reimburse the Town these costs prior to the development plan or plat approval.

G. Plan Contents

9. All phases of a development are subject to review, and all traffic plans for the entire development shall be integrated with the overall traffic analysis. A traffic impact analysis plan for a specific phase of development shall be applicable to the phase of development under immediate review. However, each phase of development shall expand and provide detailed analysis at the development plan stage beyond the estimates provided for at the concept plan or master plan stage.

10. Efficient traffic operations, safety and pedestrian accessibility are to be considered in the development plan. The adequacy of the roads to which the development takes access shall be assessed in the TIA. Recommendations for improvements shall be made where operational or safety concerns exist and installation of these improvements shall be required as a condition of any approval from the Town. The relative share of the capacity improvements needed shall be broken down as follows: development share, other developments share, any existing over capacity, and capacity available for future growth.
11. The following elements shall be included in a traffic impact analysis plan:
 - a. Study Area - Description of the study area including surrounding land uses and expected development in the vicinity that would influence future traffic conditions. The study area shall include the intersections immediately adjacent to the development and those identified by the Town's Engineer. These intersections may include those not immediately adjacent to the development if significant site traffic could be expected to impact the intersection. If intersections impacted by the development are within a coordinated traffic signal system, then the entire system shall be analyzed. If the signal system is very large, a portion of the system may be analyzed if approved by the Town's Engineer and SCDOT. A study area site map showing the site location is required.
 - b. Proposed Land Use - Description of the current and proposed land use including characteristics such as the number and type of dwelling units, gross and leasable floor area, number of employees, accompanied with a complete project site plan (with buildings identified as to proposed use). A schedule for construction of the development and proposed development stages should also be included.
 - c. Existing Conditions - Description of existing traffic conditions including existing peak-hour traffic volumes adjacent to the site and levels of service for intersections in the vicinity, which are expected to be impacted. Existing traffic signal timings should be used. In general, AM and PM peak hour counts should be used, but on occasion other peak periods may need to be counted as determined by the Town's Engineer. In some cases, pedestrian counts will be required. Data should be adjusted for daily and seasonal variations. Existing counts may be used if taken within 12 months of the submittal of the TIS. In most cases, counts should be taken when school is in session unless otherwise determined by the Town's Engineer. Other information that may be required may include, but not limited to, crash data, stopping sight distances, and 50th and 85th percentile speeds.
 - d. Future Background Growth - Estimate of future background traffic growth. If the planned completion date for the project or the last phase of the project is beyond 1 year of the study an estimate of background traffic growth for the adjacent street network shall be made and included

in the analysis. In general, the growth factor will be determined from local or statewide data. Also included, is the state, local, or private transportation improvement projects in the project study area that will be underway in the build-out year and traffic that is generated by other proposed developments in the study area.

- e. Estimate of trip generation - The site forecasted trips should be based on the most recent edition of the ITE Trip Generation Manual. A table should be provided in the report outlining the categories and quantities of land uses, with the corresponding trip generation rates or equations, and the resulting number of trips. The reason for using the rate or equation should be documented. For large developments that will have multiple phases, the table should be divided based on the trip generation for each phase. Any reductions due to internal trip capture and pass-by trips, transit use, and transportation demand management should be justified and documented. All trip generation and trip reduction calculations and supporting documentation shall be included in the report appendix.
- f. Trip Distribution and Traffic Assignment - The distribution (inbound versus outbound, left turn versus right turn) of the estimated trip generation to the adjacent street network and nearby intersections shall be included in the report and the basis should be explained. The distribution percentages with the corresponding volumes should be provided in a graphical format.
- g. Analysis and Estimate of Impact - A capacity analysis should be performed at each of the study intersections and access intersection locations (signalized and unsignalized) in the vicinity of the development. Intersection analysis shall include LOS determination for all approaches and movements. The levels of service will be based on the procedures in the latest edition of Transportation Research Board's Highway Capacity Manual. Coordination analysis will be required for the signal systems or portion of the signal systems analyzed.
- h. Access Management Standards - The report shall include a map and description of the proposed access including any sight distance limitations, adjacent driveways and intersections, and a demonstration that the number of driveways proposed is the fewest necessary and that they provide safe and efficient traffic operations.
- i. Traffic signalization: If a traffic signal is being proposed, a signal warrant analysis shall be included in the study. The approval of a traffic signal on projected volumes may be deferred until volumes meet warrants given in the MUTCD, in which the developer shall provide funds for the future signal(s) to the Town to deposit in an escrow or special account set up for this purpose. The developer should make any laneage improvements during construction so that if in the horizon year

a signal is warranted, one may be installed with little impact to the intersection.

- j. Mitigation and alternatives - The traffic impact study should include proposed improvements or access management techniques that will mitigate any significant changes in the levels of service. The Town Administrator or designee, in conjunction with the Town's Engineer, will be responsible for final determination of mitigation improvements required to be constructed by the applicant.
- H. Traffic Impact Analysis Plan Review: The Town's Engineer shall review all traffic impact analysis plans as part of the initial approval for the concept plan or master plan. Final traffic impact analysis plans shall be approved at the development plan phase.
- I. Action on Traffic Impact Analysis Plan: The Town's Engineer must first approve the TIA in regard to completeness and accuracy. Following review of the required impact analysis plan, the Town Administrator or designee, in conjunction with the Town's Engineer, shall recommend action as follows:
 - 1. Approval of the traffic impact analysis as submitted;
 - 2. Approval of the traffic impact analysis plan with conditions or modifications as part of the development review and approval process. An acceptable traffic impact analysis plan with traffic mitigation measures may include the reduction of the density or intensity of the proposed development; phasing of the proposed development to coincide with state and/or county programmed transportation improvements; applicant provided transportation improvements; fees in lieu of construction, or any other reasonable measures to ensure that the adopted traffic service level goals are met. If mitigation is required, it shall be required as a condition of any approval from the Town.
- J. Timing of Implementation: If a traffic mitigation program is part of an approved traffic impact analysis plan, the developer may be required to place a performance bond on all traffic mitigation improvements required as a result of his project. This requirement may arise if the timing of the improvements needs to be synchronized with other scheduled improvements anticipated for the area. The amount of the performance bond shall be equal to 150% of the estimated construction cost for the required traffic mitigation improvements.
- K. Responsibility for Costs of Improvements: The costs of implementation of an approved mitigation program shall be the responsibility of the applicant. No certificates of zoning compliance or building permits shall be issued unless provisions of the transportation impact analysis are met.
- L. Traffic Goals: The average stop time delay in seconds per vehicle for each intersection determined to be critical to the traffic impact analysis for the proposed development shall be compared to the Town's adopted traffic service level goal of "D" for the average delay for all vehicles at any intersection and all movements and approaches to the intersection during the a.m. and p.m. peak hours.
- M. Function and Safety Improvements: The Town Administrator or designee, in conjunction with the Town's Engineer, may require improvements to mitigate and improve the safety

and function of multiple transportation modes the site traffic may impact. These improvements may not be identified in the TIA, but improvements to benefit the function and safety of the transportation system of the development site. These improvements may include but are not limited to center medians, sidewalks and/or bicycle accommodations, modifications to ingress and egress points, roadside shoulders, pavement markings, traffic calming and other traffic control devices.

SECTION 6-4 – R-3, SINGLE FAMILY ATTACHED RESIDENTIAL DISTRICT

Note: Sec. 6-4, Multi-Family Residential removed in its entirety and replaced by two sections, Sec. 6-4 – R-3, Single Family Attached Residential and Sec. 6-5 – R-4, Multi-Family Residential

This district is intended to support medium density residential uses, characterized by two family detached (i.e. duplex) and single-family attached (i.e. townhouse) units. Certain structures and uses required to serve governmental, educational, religious, noncommercial recreational and other needs of the area are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to preserve and protect the residential character of the district.

In order to promote the general welfare of the city through the appropriate use of lots and areas in districts designated R-3 by the construction therein of duplex structures, it is provided that such structures may be erected within such boundaries, subject to the following standards and regulations.

1. Schedule of standards and regulations, two family detached dwellings (duplexes):
 - a. Height Limitations: Thirty-five (35) feet.
 - b. Lot Width Requirements. Forty feet (40') minimum per unit.
 - c. Front Yard Depth. Twenty-five (25') feet if parking is provided in the front yard. Five feet (5') if parking is provided in rear or common area.
 - d. Side Yard Width. Ten feet (10') if adjacent to another lot, fifteen feet (15') if the side yard is adjacent to a street.
 - e. Rear Yard Depth. Minimum shall be fifteen feet (15'), however when required vehicular parking space is provided in rear yard, minimum rear yard depth shall be thirty-five (35) feet.
 - f. Minimum Lot Size. Five thousand (5,000) sq. ft. per unit.
 - g. Impervious Coverage. Not more than forty (40) percent of each lot shall be covered with impervious materials.
 - h. Parking spaces shall be provided for at least two (2) automobiles for each such dwelling, either on the premises or in a community parking lot or garage the title to which and/or the easement for the use of which runs with and/or is appurtenant to the title to such dwelling.

- i. All common driveways, parking areas, open spaces or other amenities shall have provision for perpetual maintenance by the participating property owners.
2. Schedule of standards and regulations, single family attached dwellings (townhomes):
 - a. Height Limitations: Thirty-five (35') feet
 - b. Unit Width Requirements. Minimum unit width of twenty feet (20') with an average unit width of twenty-two feet (22') is required. The unit width does not include any required side yard width adjacent to end units.
 - c. Front Yard Depth. Twenty-five (25') feet if parking is provided in the front yard. Five feet (5') if parking is provided in rear or common area.
 - d. Side Yard Width. Ten feet (10') if adjacent to another lot, fifteen feet (15') if the side yard is adjacent to a street.
 - e. Rear Yard Depth. Minimum shall be fifteen feet (15'), however when required vehicular parking space is provided in rear yard, minimum rear yard depth shall be thirty-five (35) feet, provided that no rear yard shall be required for simultaneously constructed units abutting at the rear and sharing for their full width a common, non-bearing wall, which complies with the building code.
 - f. Minimum Lot Size. Two thousand (2,000) square feet per unit.
 - g. Impervious coverage. Not more than sixty (60) percent of each lot shall be covered with impervious materials.
 - h. No more than six (6) such dwellings shall be constructed or attached together in a continuous row, and no such row shall exceed two hundred (200) feet in length.
 - i. Parking spaces shall be provided for at least two (2) automobiles for each such dwelling, either on the premises or in a community parking lot or garage the title to which and/or the easement for the use of which runs with and/or is appurtenant to the title to such dwelling.
 - j. All common driveways, parking areas, open spaces or other amenities shall have provision for perpetual maintenance by the participating property owners.

Permitted Uses: A building or premises in the R-3 district may be used for the following purposes:

1. Single family attached (i.e. townhouses) and two-family residential dwellings (duplexes).
2. Daycare, residential, nursing, and assisted living facilities.
3. Library and information centers
4. Fire stations
5. Electric substations
6. Public golf course
7. Coin operated laundries and dry cleaning

Accessory Uses:

1. Noncommercial garages and carports
2. Fences
3. Private swimming pools
4. Outdoor barbecue structures
5. Storage buildings, workshops and playhouses
6. Shelters for domestic pets
7. Gardening and agricultural uses incidental to residential uses

Special Exceptions:

1. Churches and uses customarily incidental to the operation of a church, including, but not limited to recreation facilities and buildings, educational building, parsonage facilities, cemeteries, and parking areas.
2. Public parks, playgrounds, schools, government facilities

New or Unlisted Uses and Use Interpretation

The Zoning Administrator shall be authorized to make use determination whenever there is a question regarding the category of use based on the definitions contained in Section 2-2 of this Ordinance or may require that the use be processed in accordance with the procedures established in §11-2, Special Exceptions.

SECTION 6-5 – R-4, MULTI-FAMILY RESIDENTIAL DISTRICT

Note: Sec. 6-4, Multi-Family Residential removed in its entirety and replaced by two sections, Sec. 6-4 – R-3, Single Family Attached Residential and Sec. 6-5 – R-4, Multi-Family Residential

This district is intended to support high-density residential uses, characterized by vertically attached apartment-style structures subject to the requirements set forth in this ordinance.

Certain structures and uses required to serve governmental, educational, religious, noncommercial recreational and other needs of the area are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to preserve and protect the residential character of the district.

In order to promote the general welfare of the city through the appropriate use of lots and areas in districts designated R-4 by the construction therein of one family attached dwellings, known as townhouses, it is provided that such structures may be erected within such boundaries, subject to the following standards and regulations.

Permitted Uses: A building or premises in the R-4 district may be used for the following purposes:

1. Multi-Family Residential (apartments, vertically attached condominiums)
2. Daycare, residential, nursing, and assisted living facilities.

3. Library and information centers
4. Fire stations
5. Electric substations
6. Public golf course
7. Coin operated laundries and dry cleaning

Accessory Uses:

1. Accessory uses customary to the use of an apartment complex, such as recreation centers, swimming pools, separate garage and storage facilities for use of residents, clubhouses, car and dog wash stations, leasing office, etc.
2. Fences

Special Exceptions:

1. Churches and uses customarily incidental to the operation of a church, including, but not limited to recreation facilities and buildings, educational building, parsonage facilities, cemeteries, and parking areas.
2. Public parks, playgrounds, schools, government facilities

New or Unlisted Uses and Use Interpretation

The Zoning Administrator shall be authorized to make use determination whenever there is a question regarding the category of use based on the definitions contained in Section 2-2 of this Ordinance or may require that the use be processed in accordance with the procedures established in §11-2, Special Exceptions.

SECTION 6-6 – TD, TRANSITIONAL DISTRICT

Note: Highlighted section added to district description

This district is intended to accommodate commercial and professional offices uses typically found in single family areas. District land uses will preserve the area's existing residential character, while permitting commercial uses that are not major traffic generators. Buildings originally constructed for residential use may be used as such by right. Such buildings may be converted to commercial use as detailed below.

Vacant lots in the TD District may be developed as either residential or commercial. Residential lots will be developed according to the requirements of R-1, Single Family Residential, while commercial lots will be developed according to the requirements of C-1, Office & Institutional.

SECTION 6-7 – C-1, OFFICE AND INSTITUTIONAL DISTRICT

Note: Highlighted section added to district description, and new permitted use added

This district is intended to accommodate a variety of general light commercial uses characterized primarily by professional office and service establishments, as well as boutique retail and restaurants, and oriented primarily to major traffic arteries or extensive areas of predominately commercial usage and characteristics. Certain related structures and uses are permitted outright or as permissible as special exceptions subject to the restrictions and requirements intended to best fulfill the intent of this ordinance.

Permitted Uses: A building or premises in the C-1 district may be used for the following purposes:

3. Boutique retail and restaurants less than two-thousand (2,000) sq. ft. in size, not including gasoline filling stations. Restaurant drive throughs are prohibited.

SECTION 6-8 – C-2, GENERAL COMMERCIAL DISTRICT

Note: One permitted use removed and relocated to M-1 district

Permitted Uses: A building or premises in the C-2 district may be used for the following purposes:

- ~~13. Commercial and professional sports, clubs, promoters, and racing tracks~~

SECTION 6-9 – M-1, LIGHT INDUSTRIAL DISTRICT

Note: Permitted use added, moved from C-2 district

Permitted Uses: A building or premises may be used for the following purposes:

6. Commercial and professional sports, clubs, promoters, and racing tracks
7. Events and event structures featuring live animals, i.e. circuses, petting zoos, rodeos.

SECTION 6-11 – PD, PLANNED DEVELOPMENT DISTRICT; DA – DEVELOPMENT AGREEMENT DISTRICT; CONDITIONAL ZONING

Note: Sec. 6-11 – Planned Development District and Sec. 6-12 – Development Agreement District removed in their entirety and combined into one section. Entirely new text is highlighted.

1. **Types** – This section describes the three types of negotiated zoning districts: Planned Development Zones, Development Agreement Zones, and Conditional Zones. The types are better described as follows:

- a. **Planned Development Zone:** Mixed-use developments subject to the provisions of S.C. Code § 6-29-740. Such developments require a development agreement if the property features over 25 highland acres and is thus legally permissible to have such an agreement under the South Carolina Local Government Development Act.
 - b. **Development Agreement Zone:** Single use developments in which the property features over 25 highland acres and is thus legally permissible to have such an agreement under the South Carolina Local Government Development Act.
 - c. **Conditional Zones:** Single use developments under 25 highland acres and which are thus prohibited from entering into a development agreement.
2. **Purpose** – The purpose of this section is to encourage the development of various types of flexible, negotiated developments under master plans, where the traditional density, bulk, spacing and use regulations of other zoning designations, which may be useful in protecting the character of substantially developed areas, may impose inappropriate and unduly rigid restrictions upon the development of parcels or areas which lend themselves to a unified, planned approach. Negotiated developments are intended to promote flexibility in site planning and structure location, to facilitate the provision of utilities and circulation systems, the mixture of uses, as well as to preserve the natural and scenic features of the parcel.
 - a. The proposed development should be of such design that it will promote achievement of the stated purposes of the adopted comprehensive plan and is consistent with the plan as well as other adopted plans and policies of the Town of Moncks Corner.
 - b. The development will efficiently use available land and will protect and preserve, to the greatest extent possible, and utilize, where appropriate natural features of the land such as trees, streams, wetlands, and topographical features.
 - c. The development will be located in an area where transportation, police and fire protection, schools and other community facilities and public utilities, including public water and sewer service, are or will be available and adequate for the uses and densities proposed. The applicant may, where appropriate, make provisions for such facilities or utilities, which are not presently available.
3. **Intent** – The intent of negotiated development is to achieve the following:
 - a. To encourage the development of mixed-use communities which provide a range of harmonious land uses (residential, commercial, cultural, educational, etc.) which support the mixed uses within the planned unit development (PD District).
 - b. To promote flexibility in site planning and structure location that facilitates the provision and use of efficient circulation and utility systems and preservation of natural and scenic features that will result in a diversity of scale, style and details that foster a strong sense of community within the development as well as enhancing the immediate area surrounding the development.
 - c. To permit the development of such communities where there is demand for housing, a relationship with existing and/or planned employment opportunities, as well as

supporting businesses and other services, and adequate community facilities and infrastructure existing or planned within the area.

- d. To provide a mechanism for evaluating alternative zoning regulations as well as other Town ordinance elements of the proposed application on its own merit, emphasizing that these provisions are not to be used to circumvent the intent or use of conventional zoning classifications set forth in this chapter or other applicable variance, waiver or amendment to other ordinances, contrary to state or federal law but to permit innovative and creative design of communities in the Town of Moncks Corner.

4. Establishment – Any request pertaining to the establishment of a Planned Development, Development Agreement, or Conditional zoning district shall be considered an amendment request to the zoning ordinance and shall be administered and processed in accordance with Article 12. The application for zoning amendment must include a development agreement (if applicable), a descriptive statement of the plan, and a concept map.

5. Public Notice – Fifteen (15) days prior to the meeting before the Planning Commission, signs must be erected on site alerting the public to the proposed development. These signs must be at least 4' x 6' and placed along to all adjacent roads in a conspicuous location. The signs must feature the following information:

- a. A description of the development
- b. Number of units by type
- c. Minimum lot size
- d. Any amenities
- e. A concept sketch of the development and/or the structures
- f. Dates of all public meetings
- g. Contact information for the Zoning Administrator. Additional contact information for the developer or a link to more information is encouraged.

Additionally, the Zoning Administrator reserves the right to require a public meeting prior to the Planning Commission meeting for the purposes of receiving public input prior to application submittal.

6. Amendment – Any changes to the approved characteristics or agreements of a negotiated development shall be classified as either major or minor amendments. Major amendments are considered a rezoning and require the procedures outlined in Article 12. Minor amendments may be made by the Zoning Administrator.

- a. **Major Amendments** – Changes which materially affect the characteristics of the negotiated development shall follow the same procedural requirements as for the amendment originally establishing the negotiated district, including Planning Commission review, public hearing, and Town Council determination. Such changes include, but are not limited to, boundary changes, changes of greater than ten percent (10%) to the minimum/maximum number of allowable residential units or commercial square footage, or changes to the uses allowed within the development.

- b. **Minor Amendments** – Changes such as but not limited to the location of certain uses within the overall development, signage and landscaping modifications, etc.
 - c. **Determination** - It shall be the duty of zoning administrator to determine whether any specific request shall be considered a major amendment or minor amendment; provided however, that the applicant shall have the right to have any request for change processed as a major amendment.
7. **Prohibited Amendments** – No Town ordinance shall be eligible for amendment in conjunction with the PD approval if the proposed amendment would apply to: A standardized code or law adopted by the Town in a form specified by state or federal law; or would adversely impact any officially recognized police, fire, flood, pollution, runoff, seismic, or other rating given to the Town or its citizens; or would amend, purport to amend, alter or purport to alter any state or federal law or regulations otherwise applicable.
8. **Requirements** – All negotiated developments require the following to be maintained by a Home or Property Owner's Association
- a. Sidewalks
 - b. Street Trees
 - c. Stormwater facilities outside of the Right of Way
 - d. Customized Street Signs
 - e. Crosswalks
 - f. Amenities
 - g. Private streets

Note: Private streets are prohibited in any developments unless by law they cannot be brought into the Berkeley County maintenance program, such as rear access alleys or in a townhome development.

9. **Failure to Begin, Failure to Complete, or Failure to Make Progress** – The descriptive statement as approved by Town Council and duly recorded shall set forth the development for the project including phasing of development of non-residential uses in relationship to residential use. The Town Council may require the posting of a bond with a corporate surety to guarantee that the schedule as set forth in the descriptive statement will be materially adhered to in order to guarantee construction of streets, utilities, and other facilities and amenities or to allow for rectification of improper development characteristics such as failure to develop areas designated as common open spaces. If there is failure to begin, or failure to complete, or failure to make adequate progress as agreed in the descriptive statement, the Town Council may enforce and collect upon such bonds or sureties as described above, or may rezone the district and thus terminate the right of the applicant to continue development, or may initiate action to charge developers with specific violation of the zoning ordinance subject to the penalties set forth or any appropriate combination of the above remedies may be taken. If the development is not initiated within two years of its establishment, the planning commission shall initiate the rezoning of the property to an appropriate zoning district classification.

10. Single-Family Residential Density – In an effort to achieve a higher level of quality and architectural interest in the Town’s residential stock, the Town Council and Planning Commission have created a density bonus system by which single-family residential units may achieve higher densities in exchange for a variety of desirable design elements. In this system, single-family detached homes begin at a base minimum lot size of 12,000 square feet. Developers then have the opportunity to apply a number of density bonuses to the project, resulting in lots that may reach a minimum of 6,000 square feet in size. While single-family detached lot sizes below 6,000 s.f. may be possible, Town Council strongly encourages minimums of 6,000 s.f., 50’ lot widths and setbacks of 25’ (front), 15’ (rear) and 7½’ (side).

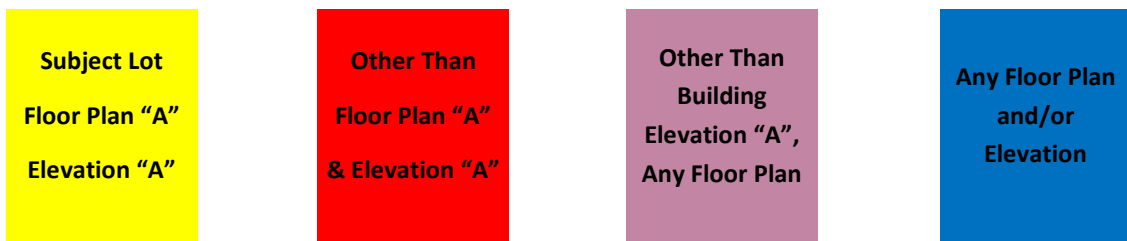
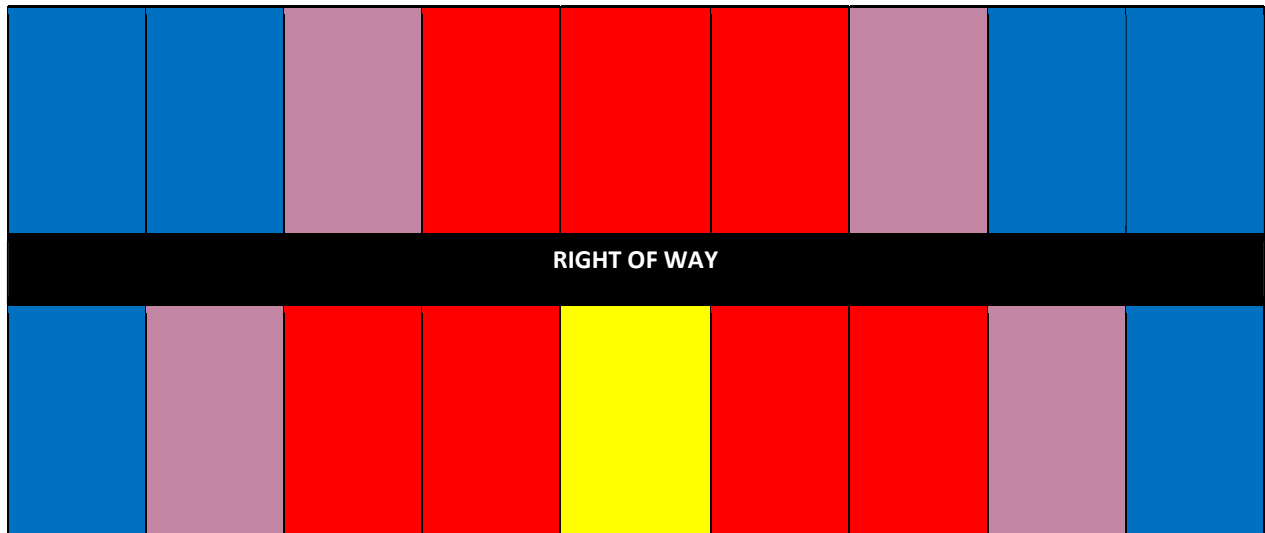
Items eligible for a density bonus may include, but are not limited to the following:

- Neighborhood Revitalization Program
- Commercial development
- Improved exterior façade textures and materials
- Rear access alleys/rear entry garages
- Minimal repetition of floor plan
- Wider side setbacks

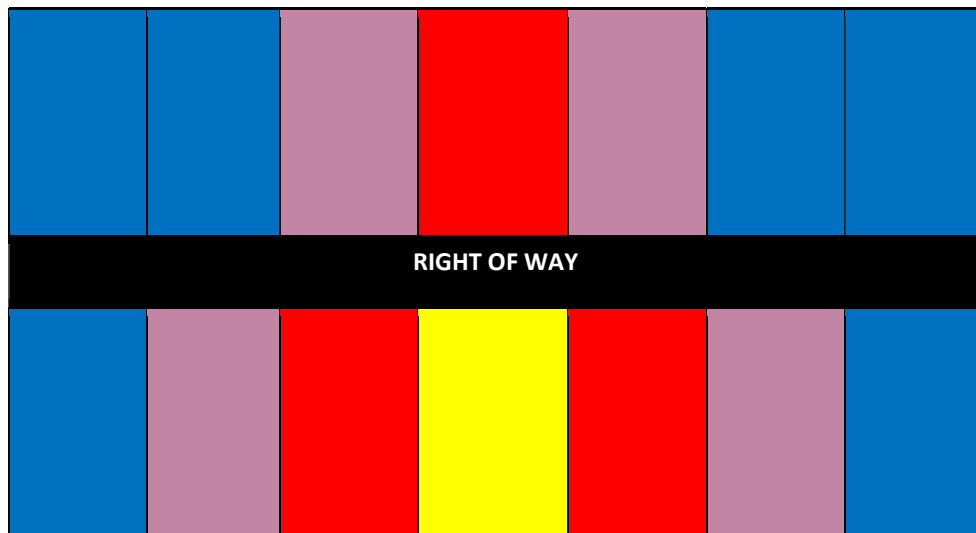
Density bonus information may be obtained from the town website or the Zoning Administrator. Standard bonuses may be applied to single-family detached houses, while modified bonuses may be applied to duplex and townhouse units. All bonuses will be negotiated between the developer and the Town, with final approval coming from Town Council as part of the acceptance of the development plan.

11. Architectural and Design Requirements – Residential structures in the negotiated districts are required to meet the following design requirements:

- a. The front façade and sides of the building must be covered in a cementitious material, such as Hardiplank, brick, or stone. If the rear of the building faces a road, it too must be covered in similar material. Trim may still be made of vinyl. Single-family detached, duplexes, and townhomes must all meet this standard.
- b. Houses placed along, but which do not front onto, the streets exterior to the development are required to be buffered from those streets with a Type B Buffer or a Type A Buffer and an opaque screen. This buffer and screen is to be maintained by the HOA.
- c. Houses on corner lots or which otherwise have a side wall facing towards the public must have architectural details on that side, such as, but not limited to, a porch, bay windows, shutters (if they appear on the front of the house), or more windows than otherwise on that house plan. As an alternative, at least one canopy tree, one understory tree, and multiple shrubbery plantings may be placed along that side of the house. The additions are to be approved by the Zoning Administrator.
- d. In developments with fifty (50) or more single-family detached homes, house placement must meet the “Rule of Seven,” such that houses are not adjacent to houses with the same plan, façade, and similar color. All facades and colors are to be approved by the Zoning Administrator to determine variety.



- e. In developments with 49 or fewer single-family detached homes, house placement must meet the "Rule of Five." All facades are to be approved by the Zoning Administrator to determine variety.



- f. Townhomes must meet the requirements of the R-3, Single Family Attached District. Additional requirements include:
 - i. At least four (4) facades per six-unit structure. Structures with less units may have less facades with Zoning Administrator approval.
 - ii. At least four (4) colors per six-unit structure. Structures with less units may have less colors with Zoning Administrator approval.
- g. All single family detached homes and duplexes must feature at least two 2½" trees in the front yard of each residence, at least one of which must be a canopy tree. Additionally, five 24" shrubs are required in each front yard. A comprehensive street tree program may be substituted for one tree in each yard. All plantings must be from the approved tree list found in elsewhere in the Zoning Ordinance.
- h. The main boulevard(s) of all residential negotiated developments shall be wider to accommodate on-street parking. Moreover, on-street parking shall be restricted to one side of the street throughout the development, to be enforced by the Homeowner's Association.
- i. The floor area of the heated air space of detached single family homes in the development shall be at least 25% of the gross lot size for all lots under 8,000 s.f. For example, a 6,000 s.f. lot must feature a home with at least 1,500 s.f. of heated floor space. For lots over 8,000 s.f., the minimum heated floor area of the house must be 2,000 s.f.

SECTION 6-18 – WETLANDS AND WETLAND SETBACKS

Note: New section added

If the National Wetlands Inventory indicates the possible presence of wetlands on or near a property, a wetlands delineation survey approved by the U.S. Army Corps of Engineers is required prior to any land disturbance permitting.

All primary structures, accessory structures, pavement, gravel, or other manmade land improvements must be set back a minimum of 20' from any delineated wetland.

SECTION 7-13 – ARCHITECTURAL STANDARDS

Note: Highlighted text added to Design Objectives section

Design Objectives

The following architectural design objectives are intended to apply to all nonresidential and multi-family residential development within the Town. New building construction shall provide a sense of permanence and timelessness. High quality construction and materials should be used to ensure that buildings will not look dated or worn down over time, nor require excessive maintenance:

Exterior building materials should be aesthetically pleasing and compatible with materials and colors of nearby structures. Predominant exterior building facade materials shall consist of high quality, durable products, **including but not limited to Durable building materials such as** brick, sandstone, fieldstone, decorative concrete masonry units, wood, and glass **are recommended**. Metal exteriors are not permitted unless used as an architectural style, such as modern steel and glass architecture, and approved by the Zoning Administrator. Metal warehouse-type architecture shall not be permitted except in the Industrial Zones. External Insulation Finished Systems (E.I.F.S.) material **should shall** be utilized only on the building trim and accent areas.

The use of E.I.F.S. as a predominant facade material is discouraged; Building colors should accent, blend with, or complement surroundings. Façade colors are recommended to be earth tone colors which are low reflectance, subtle, and neutral (e.g., grays, greens, burgundies, browns, and tans). The coloring of all materials should be integral to the product and not painted on the surface of said product. The use of high intensity colors, metallic colors, black or fluorescent colors is **strongly** discouraged. Primary colors **are requested to shall** be reserved for trim and accent areas.

Exposed neon tubing, **LEDs, marquee lights or other bright lighting used for the purpose of attracting attention** is not an acceptable feature on buildings or windows facing the exterior. **This does not prevent the use of lighting as an accent (such as goose neck lamps with white lights lighting the roofline) or the use of interior-lit signage.** Pitched roof designs are highly recommended for low-rise retail, office, and multi-family residential buildings utilizing architectural asphalt shingles or standing-seam metal panels. Flat roofs are not encouraged.

In the case of strip malls, big box stores, and shopping centers; such buildings shall provide elevations which reflect this objective through variations in facade setback and parapet wall presentations. Roof colors are requested to be muted and compatible with the dominant building color; long blank walls on retail buildings are to be avoided through the use of foundation landscaping and architectural details and features.

Large scale retail buildings are encouraged to have height variations to reduce scale and give the appearance of distinct elements; and lastly, roof top mechanical installations shall be appropriately screened so as to block the view from adjacent public and private streets and properties. Such screening shall match or compliment the overall theme of the building.

SECTION 7-16 – RECREATIONAL VEHICLE AND TRAILER PARKING & USAGE

Note: New section added

No recreational vehicles, motorhomes, tow-behind campers or boats shall be used for habitation for more than a two-week period, with a maximum of three two-week periods per year. Likewise, no lot may allow the use of a such a vehicle for habitation for more than a two-week period, with a maximum of three two-week periods per year. This rule does not apply to businesses licensed as a campground.

Neither these listed vehicles, nor any trailers, shall be allowed to park in the right-of-way.

SECTION 12-6 – ZONING PUBLIC HEARING PUBLIC NOTICE

Note: Highlighted text added, other text moved but not changed

1. Posting of Property for Certain Developments. A sign shall be erected on the property at least fifteen (15) days prior to the meeting of the Planning Commission should a rezoning application feature a development of over five (5) acres, twenty (20) homes, attached residential units or if, in the opinion of the Zoning Administrator, that such a posting is warranted. These signs must be at least 4' x 6' and placed along all adjacent roads in a conspicuous location. The signs must feature the following information:
 - a. A description of the development
 - b. Number of units by type
 - c. Minimum lot size
 - d. Any amenities
 - e. A concept sketch of the development and/or the structures
 - f. Dates of all public meetings
 - g. Contact information for the Zoning Administrator. Additional contact information for the developer or a link to more information is encouraged.

Additionally, the Zoning Administrator reserves the right to require a public meeting prior to the Planning Commission meeting for the purposes of receiving public input prior to application submittal.

2. Public Hearing. After receipt of the Planning Commission recommendation or after the expiration of the thirty (30) day time limit for a recommendation, the Town Council will schedule a public hearing on zoning amendments.
 - a. Notice of Public Hearing in Newspaper. In scheduling a public hearing for proposed zoning map and text amendments, the Town Council shall publish a notice at least fifteen (15) days prior to the public hearing in a newspaper of general circulation in the city.
 - b. Posting of Property. When a proposed amendment deals with the district classification of particular pieces of property, the Zoning Administrator shall cause to be conspicuously located on or adjacent to the property affected, one (1) hearing notice for every street frontage. Such notice shall be posted at least fifteen (15) days prior to the hearing and shall indicate the nature of the change proposed, identification of the property affected, and time, date and place of the hearing.

Proposed Zoning Ordinance Changes

Planning Commission: Feb. 22, 2022

Town Council: March 22, 2022 & April 19, 2022

Traffic Analysis

Summary: This is an entirely new section, largely drawn from the Town of Summerville; Berkeley County also uses a version of this code. Any development with more than 50 trips at peak hour to have study done by the Town at developer's expense, allowing the Town to manage the study and the results.

Separation of R-3, Multi-Family Residential into Two Zones

Summary: Dividing R-3, Multi-Family Residential into two new zones: R-3, Single Family Attached Residential and R-4, Multi-Family Residential. R-3 will now be reserved for townhouses, duplexes, and other horizontally attached residential. R-4, Multi-Family Residential will be the newly-created zone for apartments and condominiums, and other vertically attached residential units.

Also added: Townhouses are to be 22' wide on average, with 20' as an absolute minimum.

TD District

Summary: Clarify the relationship between the TD District and the R-1 & C-1 Districts.

Expand C-1 Uses

Summary: Allow boutique restaurant and retail in the C-1 District, less than 2,000 s.f. per business with no restaurant drive throughs.

Changes to C-2, General Commercial District and M-1, Light Industrial District

Summary: Move spectator sports and certain event uses from the C-2 to the M-1 District

Negotiated Districts

Summary: Explains differences between Planned Developments, Development Agreement Zones, and Conditional Zoning. Planned Developments without a Development Agreement are permitted if the DA not allowed by state law (i.e. less than 25 acres of highlands), while the Development Agreement District can be used if the project allows for the use of a DA but has only one land use and therefore cannot be a PD by state law. Single-use districts less than 25 acres can be zoned conditionally.

Sidewalks, street trees, stormwater facilities outside of ROW, customized street signs, crosswalks, amenities and private streets shall be maintained by the HOA.

Descriptive Statement, concept map, and development agreement (if permitted) required.

Public Notice: Negotiated developments must place a 4' x 6' public notice sign on all major street bordering the development. Sign must feature meeting dates, contact information, a link to further information, a description of the development (i.e. number of house & townhomes, min. lot size, any amenities) and a sketch of the development and/or the proposed houses. This sign must be installed on site at least 15 days prior to the Planning Commission meeting.

No private streets allowed in the negotiated districts unless by Ordinance the County will not accept maintenance, such as in a townhouse development or rear alley.

Design Requirements:

- Hardiplank or other cementitious material required on front façade and sides
- Buffer required along exterior road if houses placed on edge of development do not address that road
- Developments must meet the Rule of Seven; developments less than 50 units meet the Rule of Five
- Two trees and five shrubs in each yard
- Townhouses must have variation in design
- House plans/facades must be approved by Zoning Administrator to ensure variation in façade appearance.
- Sides of houses facing roads have trees or architectural features
- Floor Area Ratio implemented, creating minimum house sizes on smaller lots.
- Main boulevards must be wider and all street have on-street parking on one side only

Wetlands Setbacks

Summary: Explains when wetland delineation is required, and mandates a setback of 20' from said wetlands.

Architectural Standards

Summary: No metal buildings permitted except in the industrial zones. Clarifies the use of color and lighting.

Recreational Vehicle, Camper, and Trailer Parking & Usage

Summary: No recreational vehicles, motorhomes, tow-behind campers or boats shall be used for habitation for more than a two-week period, with a maximum of three two-week periods per year. Likewise, no lot may allow the use of a such a vehicle for habitation for more than a two-week period, with a maximum of three two-week periods per year. This rule does not apply to businesses licensed as a campground.

Neither these listed vehicles, nor any trailers, shall be allowed to park in the right-of-way.

Public Notice of Certain Developments

Summary: Rezoning of over 5 acres, 20 residential units, or attached residential must provide public notice in the same fashion as negotiated developments, above.

ORDINANCE NO. 2022-__**AN ORDINANCE TO AMEND ARTICLES FIVE, SIX, SEVEN AND TWELVE OF
THE TOWN OF MONCKS CORNER ZONING ORDINANCE**

WHEREAS, the Mayor and Town Council finds adoption of this ordinance to be in the public's best interest as it will amend the Zoning Ordinance of the Town of Moncks Corner in order to address changing community needs, prevent the inclusion of incompatible land uses, address deficiencies and ambiguities in the Zoning Ordinance, and promote public health, safety, and well-being; and

WHEREAS, the attached text amendments and additions to the Town of Moncks Corner Zoning Ordinance have been proposed through collaboration with the Planning Commission.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and Town Council of the Town of Moncks Corner, South Carolina, in Council duly assembled on this 19^h day of April, 2022, that the Zoning Ordinance of the Town of Moncks Corner is amended.

First Reading: March 15, 2022

Second Reading/Public Hearing: April 19, 2022

Attest:

Marilyn M. Baker, Clerk-Treasurer

Approved As To Form:

John S. West, Town Attorney

Michael A. Locklear, Mayor



MONCKSCORNER

The Lowcountry's Hometown

NEGOTIATED DEVELOPMENT DENSITY INCENTIVES

Background

After years of growth, the Town Council is choosing to move towards larger lots and a higher level of design and architectural interest in **any new negotiated developments**. As such, all new residential annexations and negotiated developments are assumed to be zoned R-1 with 12,000 square foot lots by right. The Town realizes, however, that 12,000 s.f. lots are not as financially advantageous, so a system of density bonuses has been created to allow builders to reduce lot size while increasing the overall quality of life and design of the development. Average lot size is expected to be approximately 8,000 s.f. in neighborhoods utilizing the density bonus. Minimum lot size with all applicable bonuses are strongly encouraged to be limited to 50' wide, 6,000 s.f. with setbacks of 25' front, 7 1/2' side, and 15' rear. Rear load units may be adjusted accordingly.

This list is not comprehensive and new bonuses may be created at any time. As a developer, you may choose to recommend new practices eligible for a bonus. Final density bonus will be calculated in a Descriptive Statement accepted by the Town Council.

Density Bonuses (maximum available bonus listed on left)

- 20% Neighborhood Revitalization - For every x single-family detached houses constructed in the new development, one house must be built in a targeted neighborhood outside of the development. This house would be sold at 125% of the top ten median house price in that neighborhood. The developer may work with other home builders to perform the construction. **Alternatively, a 20% bonus may be earned by contributing \$1,000 from each residential unit in the new development, with monies going into a trust fund managed by a community development corporation. Smaller bonuses can be earned for proportionally smaller contributions.**
- 20% Exterior Façade Texture and Materials - Bonuses can be earned as follows:
- 20%: All external walls substantially covered in brick or stone veneer
 - 10%: Front façade and trim on other three sides brick or stone veneer; hardiplank substantially covering remainder of house
 - 5%: 20% of front façade covered in stone or brick veneer, remainder of house substantially covered in hardiplank
- 10% Commercial Component - For every 1% of gross, buildable land area zoned for com-

PLANNED DEVELOPMENT DENSITY INCENTIVES - CONT

mercial use, a 1% density bonus may be calculated. Maximum bonus 10%.

- 10% Rear Access Alleys/Rear Entry Garages - Each lot featuring rear access alleys & rear entry garages receives a 10% bonus.
- 10% **Minimal Repetition of Floor Plan - at least three lots skipped on same side of road before same floor plan, at least four before same elevation for 10% bonus.**
- 8% **Less Prominent Garages - detached garages to the rear earn 8%, while attached garages that are at or behind the primary front building line may earn up to 5%.**
- 5% 3 Car Garages - Each lot featuring three-car garages receive a 5% density bonus.
- 5% HOA Maintained Amenities - Swimming pool, children's playground, community-wide trail system, etc. Maximum bonus 5%, depending upon amenities.
- 5% Wider Side Setbacks - A 1% lot size reduction for every 1' of side setback added over required minimum (including minimum modified by this bonus density). Maximum bonus 5%.
- 5% Side Entry Garages - Eligible for interior lots featuring side entry garage.
- 5% Widened Sidewalks - 8' sidewalks on main boulevards, 6' on collectors
- 5% **Trees and Shrubs - Additional trees above the minimum, street trees, and preserving grand trees in the overall development earn various bonuses.**
- 3% Mixed Lot Sizes - Mixing lot areas and frontages along a street to "break the rhythm" of the streetscape. For example, having a 62' wide, 8,000 s.f. lot following three 52' wide, 6,000 s.f. lots.
- 3% Sprinklered Houses - Each house with a sprinkler system receives the lot bonus.
- 3% Decorative Crosswalks - Provision of decorative crosswalks at major intersections
- 1% Unique Street Name Signs - Provision of such signage throughout the development will result in a 1% density bonus. Signs must be maintained by HOA.
- 1% Lighted House Numbers - Each house with permanently lit street addressing near the front door will earn a 1% density bonus.

Example

	Bonus Type	Bonus	Square Feet
Initial Lot Size			12,000
	Neighborhood Revitalization	10%	1,200
	8% Commercial Provision	8%	960
	Exterior Materials	5%	600
	Unique Street Signs	1%	120
	TOTAL BONUS		2,880
	NEW MINIMUM LOT SIZE		9,120

Community Development Office | Doug Polen, Director

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