



**CITY OF MOLALLA
CITY COUNCIL WORK SESSION
AGENDA**

Council Chambers | Molalla Civic Center - 315 Kennel Avenue - Molalla
Wednesday | March 27, 2024 | 6:00 PM

NOTICE: City Council will hold this meeting in-person and through video Live-Streaming on the City's Facebook Page and YouTube Channel. Work Sessions are open to the public, however, closed to Public Comment.

1. CALL TO ORDER AND ROLL CALL

2. DISCUSSION ITEMS

A. Budget Committee – Applicant Interviews

- Char Pennie
- Regina Sheaves
- Brady Rickey
- David Potts
- Mechelle Trefethen

3. ADJOURN

Today's Date:
02/07/2024

City of Molalla
APPLICATION FOR BUDGET COMMITTEE APPOINTMENT
Please print or type
Must be received in City Recorder's Office
March 21, 2024



Budget Committee Appointments are valid through December 31, 2026.
(Three-year term)

PERSONAL INFORMATION:

| | |
|--|--|
| Name Char Pennie | Years of Residency in Molalla? 3 |
| Street [REDACTED] Molalla, OR 97038 | City/State/Zip Registered Voter? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| E-mail address [REDACTED] | Cell / home phone [REDACTED] |

EMPLOYMENT:

| | | |
|--|-----------|------------|
| Current Employer Name/Address retired | | |
| Position | How long? | Work Phone |
| Work Experience Worked as receptionist in law firms in Oakland CA, from 1983 - 2008 worked in Title Insurance as a policy typist supervisor and as a policy auditor | | |

EDUCATION:

| | |
|---|------------------|
| Years Completed 12 + 9 months business college | Degrees (if any) |
| Colleges Polly Priest Business College | |
| Certifications | |

COMMUNITY INVOLVEMENT: *Attach additional pages if necessary.*

Describe volunteer activity within this or other communities.
Started a nonprofit to educate & inform the citizens of Lents by holding monthly meetings with informative speakers . Volunteer with New Hope Church to assist elderly and disabled individuals as part of their Neighbor to Neighbor program. Volunteer with SOLVE in neighborhood cleanups. Voluneeer time to walk around Molalla and pick up trash.

Do you presently serve on a City board or committee? Yes No

If yes, which board or committee?

In 50 words or less, explain why you desire appointment to the Budget Committee.
Would love to be involved with the city's fiduciary responsibility to the community. Would like to make sure that the money is spent wisely and with purpose.

List any relevant experiences, skills, or interests that have helped to prepare you for your role on the Budget Committee.

Created budgets for Extreme Excavating (formerly known as) Duntley & Sons
Did financial audits of title companies for their remittance of policy premiums
Oversee all finances of our nonprofit Lents Neighborhood Livability Association
Pay all household bills and handle the household budget

- *Attach a resume if desired.*
- *To access the City Council Orientation Handbook, please access the following link:
<https://www.cityofmolalla.com/cityrecorder/page/councilor-roles-responsibilities-elections>*
- *The information requested herein becomes public record upon submittal. A written request to not disclose certain information may be submitted to the City Recorder's Office for consideration.*
- *Interviews will take place on March 27, 2024, at 6:00pm. Applicants will be interviewed by members of City Council.*

I certify that the foregoing information is true and correct.



Signed (Applicant)

2/7/24
Date

For Office Use Only

Date Received: 2-7-24

Date Appointed: _____

Term assigned: _____

Residency confirmed: Ct 2-23-24

Voter Registration confirmed: Ct 2-23-24

City of Molalla

APPLICATION FOR BUDGET COMMITTEE APPOINTMENT

Please print or type

Must be received in City Recorder's Office

March 21, 2024



Today's Date:

2/22/24

RECEIVED FEB 21 2024

Budget Committee Appointments are valid through December 31, 2026.

BY:(Three-year term)

PERSONAL INFORMATION:

| | |
|----------------------------------|--|
| Name <i>Regina A. Sheaves</i> | Years of Residency in Molalla? <i>5 years</i> |
| Street [REDACTED] | City/State/Zip <i>Molalla, OR 97038</i> |
| E-mail address [REDACTED] | Registered Voter? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cell/ home phone [REDACTED] |

EMPLOYMENT:

| | | |
|--|------------------------------|-------------------------------------|
| Current Employer Name/Address <i>Molalla River School District</i> | | |
| Position <i>Attendance Secretary</i> | How long? <i>3.5 yrs.</i> | Work Phone <i>(503) 829-4333</i> |
| Work Experience <i>Retail, Retail management, martial arts instructor, Interior Designer & owner, Instructional Assistant, substitute teacher, Account manager, currently secretary</i> | | |

EDUCATION:

| | |
|---|---------------------------------------|
| Years Completed <i>10</i> | Degrees (if any) <i>BA English</i> |
| Colleges <i>Art Institute & Ashford University</i> | |
| Certifications <i>multiple Black Belts</i> | |

COMMUNITY INVOLVEMENT: Attach additional pages if necessary.

Describe volunteer activity within this or other communities.
Bible class teacher, mothers morning out teacher, Camp volunteer, martial arts instructor was for Young Champions a community based low cost program

Do you presently serve on a City board or committee? Yes No

Send completed application to:

City Recorder's Office, City of Molalla, PO Box 248 or deliver to Molalla City Hall 117 N. Molalla Avenue, Molalla OR 97038 or e-mail recorder@cityofmolalla.com Questions? Call 503-759-0285

If yes, which board or committee?

In 50 words or less, explain why you desire appointment to the Budget Committee.

I desire to become an active participant within my community.

List any relevant experiences, skills, or interests that have helped to prepare you for your role on the Budget Committee.

- worked retail management (inventory & store design/set ups)
- business owner
- inventory & money management as a martial arts instructor

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I certify that the foregoing information is true and correct.

Signed (Applicant)

2/22/24
Date

For Office Use Only

Date Received: Feb. 22, 2024

Date Appointed: _____

Term assigned: _____

Residency confirmed: yes 2-23-24

Voter Registration confirmed: yes 2-23-24

Today's Date:
Feb 26th, 2024

City of Molalla
APPLICATION FOR BUDGET COMMITTEE APPOINTMENT
Please print or type
Must be received in City Recorder's Office
March 21, 2024



*Budget Committee Appointments are valid through December 31, 2026.
(Three-year term)*

PERSONAL INFORMATION:

| | | |
|------------------------------------|--|--|
| Name Brady Rickey | Years of Residency in Molalla? 3 | |
| Street Molalla, OR 97038 | City/State/Zip | Registered Voter? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| E-mail address [REDACTED] | Cell / home phone | |

EMPLOYMENT:

| | | |
|---|-----------------------|------------|
| Current Employer Name/Address Rickey's Jerky | | |
| Position Owner/Operator | How long? 8 | Work Phone |
| Work Experience Operations. Sales. Fiscal Planning. Projections. Acquisitions. Goal setting. | | |

EDUCATION:

| | |
|------------------------------|--------------------------------|
| Years Completed 12 | Degrees (if any) N/A |
| Colleges N/A | |
| Certifications N/A | |

COMMUNITY INVOLVEMENT: *Attach additional pages if necessary.*

Describe volunteer activity within this or other communities.
City of Molalla Planning Commission

Do you presently serve on a City board or committee? Yes No

If yes, which board or committee?
Planning Commission

In 50 words or less, explain why you desire appointment to the Budget Committee.
I'd want to be on a city budget committee to directly shape how taxpayer money is spent, ensuring it benefits the community. It's a chance to influence local governance, prioritize essential services, and promote fiscal responsibility for a better-functioning city infrastructure.

List any relevant experiences, skills, or interests that have helped to prepare you for your role on the Budget Committee.

1. My experience managing business finances has equipped me with financial management skills.
2. Analytical roles have honed my ability to analyze data effectively.
3. I've been actively involved in community organizations, understanding local needs.
4. I possess strong communication skills vital for collaborating with committee members and stakeholders.

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I certify that the foregoing information is true and correct.

[Redacted Signature]

Signed (Applicant)

Feb 26th, 2024

Date

For Office Use Only

Date Received: 2-26-24

Date Appointed: _____

Term assigned: _____

Residency confirmed: Ct 2-27-24

Voter Registration confirmed: Ct 2-27-24

Today's Date:
03/05/2024

City of Molalla
APPLICATION FOR BUDGET COMMITTEE APPOINTMENT
Please print or type
Must be received in City Recorder's Office
March 21, 2024



Budget Committee Appointments are valid through December 31, 2026.
(Three-year term)

PERSONAL INFORMATION:

| | |
|-------------------------------------|--|
| Name David W. Potts | Years of Residency in Molalla? 3 |
| Street 7 _____ Molalla, OR 97038 | City/State/Zip Registered Voter? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| E-mail address | Cell / home phone _____ 1 |

EMPLOYMENT:

| | | |
|--|-----------------------|---------------------|
| Current Employer Name/Address The Furniture Doctor _____, Molalla, OR 97038 | | |
| Position Owner | How long? 15 years | Work Phone _____ |
| Work Experience Title manager/Title Insurance underwriter (real estate) - 40+ years, retired in 2017 Owner/operator of The Furniture Doctor specializing in repair, refurbishing and refinishing of wooden furniture since 2008. | | |

EDUCATION:

| | |
|---|------------------|
| Years Completed 14 | Degrees (if any) |
| Colleges University of San Francisco (2 years) | |
| Certifications | |

COMMUNITY INVOLVEMENT: *Attach additional pages if necessary.*

Describe volunteer activity within this or other communities.
Community activist for livability in Portland since 2015
Picked up trash and cleaned around homeless camps since 2016
Co-founded Lents Neighborhood Livability Association in 2017, a 501 c(3) non-profit. Our mission is to serve, inform and engage the residents of the Lents neighborhood. Our service is dedicated to aiding seniors and disabled stay in their homes. We do weekly cleanups around Westrock Recycling Center to raise operating funds for our non-profit. We do not take grants.

I have attended nearly every Molalla City Council Meeting since moving to Molalla in 2021

Do you presently serve on a City board or committee? Yes No

If yes, which board or committee?

Planning commission

In 50 words or less, explain why you desire appointment to the Budget Committee.

I am very favorably impressed with how Molalla spends our tax dollars. I would like to be part of the process and to offer my time to serve Molalla.

List any relevant experiences, skills, or interests that have helped to prepare you for your role on the Budget Committee.

I am focused on community service without expectation of anything other than serving the community.

I have long career of customer facing real estate expertise and customer service experience.

Title and escrow transactions involve public record research in a variety of agencies and data bases, but each transaction is confidential to the company and the parties to transaction with no disclosure to outside parties.

I am a small business owner who values customer interaction in every aspect of my business.

I review the budget for my own business and that of our nonprofit. I have done all of the income tax filings for me personally and our business and our nonprofit my entire working career.

I care deeply for the future of Molalla. If we all take an interest in our City and become informed and stay involved, Molalla will remain a great place to live. It will take citizen service to accomplish that and I am committed that purpose.

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I certify that the foregoing information is true and correct.

03/05/2024

Signed (Applicant)

Date

For Office Use Only

Date Received: 3-5-24

Date Appointed: _____

Term assigned: _____

Residency confirmed: yes 3-6-24

Voter Registration confirmed: yes 3-6-24

Send completed application to:

City Recorder's Office, City of Molalla, PO Box 248 or deliver to Molalla City Hall 117 N. Molalla Avenue, Molalla OR 97038
or e-mail recorder@cityofmolalla.com Questions? Call 503-759-0285

Today's Date:

City of Molalla
APPLICATION FOR PLANNING COMMISSION
APPOINTMENT

Please print or type

Must be received in City Recorder's Office



Planning Commission Appointment is a 4-year term.

Budgeting Committee

PERSONAL INFORMATION:

| | |
|-----------------------------------|--|
| Name Mechelle Trefethen | Years of Residency in Molalla? 7 |
| Street [Redacted] | City/State/Zip Molalla OR 97038 |
| E-mail address [Redacted] | Registered Voter? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | Cell / home phone [Redacted] |

EMPLOYMENT:

| | | |
|---|-----------------------|--------------------------|
| Current Employer Name/Address Northwest Seniors and Disability Services | | |
| Position DT Case Manager | How long? 6 | Work Phone [Redacted] |
| Work Experience Medicaid Case manager for seniors who are transitioning to long term care settings. Offer diversion alternative services to for senior who do not want to live in a nursing facility. Conducting assessment to determine eligibility for Medicaid programs. Responsible setting up Medicaid payments to facilities and adult foster homes. I create service plans for high needs consumers and create special needs payments for seniors with high and unusual high care needs that can not be met by standard service plans. Provide ongoing case management for high payment payment facilities to ensure the most cost effective services are utilized. | | |

EDUCATION:

| | |
|--|---------|
| Years Completed 14 | Degrees |
| Colleges I am a paraprofessional - meaning I Have enough colloege credit and work experience to allow me to work as a social worker | |
| Certifications | |

COMMUNITY INVOLVEMENT: Attach additional pages if necessary.

| |
|---|
| Describe volunteer activity within this or other communities I have served on school budgeting commities in another city, I am currently involved in service groups such as the lion's sight and hearing board, lion's scholarship commitee, and St, VIncents food box at Stl James curch. |
| Do you presently serve on a City board or committee? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, which board or committee? The library board |

In 50 words or less, explain why you desire appointment to the City Council.
I would like to be more involved and offer support to local community. I have an interest in city government. I enjoy leadership opportunities.

List any relevant experiences, skills, or interests that have helped to prepare you for your role on the City Council.
I create budget exceptional service needs budgets within the framework of Oregon Administrative Rules and monitor to ensure these payments to providers are meeting the consumer's needs. In a previous position I was the treasurer for community providers association for 5 years. It was a state wide non profit for smaller community providers who supported people with Developmental Disabilities.

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- *This Council seat is open until filled.*

I certify that the foregoing information is true and correct.

Signed (Applicant)

03/22/2024
Date

| | |
|--|---|
| For Office Use Only Date Received: ___ March 22, 2024 _____ Date Appointed: _____ | Term assigned: _____ Residency confirmed: ___ Yes, CT 3-22-24 _____ Voter Registration confirmed: _ Yes, CT 3-22-24 _____ |
|--|---|