



AGENDA

MOLALLA CITY COUNCIL MEETING
September 8, 2021
7:00 PM
Molalla City Hall
117 N. Molalla Avenue, Molalla, OR 97038

Mayor Scott Keyser

Council President Leota Childress
Councilor Elizabeth Klein
Councilor Terry Shankle

Councilor Jody Newland
Councilor Crystal Robles
Councilor Steve Deller

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

This meeting will be held via Zoom and live-streamed through Facebook at "City of Molalla, Oregon". A Zoom meeting link will be posted on Wednesday, September 8, 2021, for all interested parties. A listening station will be available at City Hall. If you would like to submit Public Comment, email recorder@cityofmolalla.com or come to City Hall on September 8th at 7:00pm.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. Molalla Area Community Center – Ms. Cecily Rose
- B. Library Board Appointment (Hadley)

4. PUBLIC COMMENT

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

5. APPROVAL OF THE AGENDA

6. CONSENT AGENDA

- A. Meeting Minutes – August 25, 2021.....Pg. 2

7. PUBLIC HEARINGS

8. ORDINANCES AND RESOLUTIONS

9. GENERAL BUSINESS

- A. Council Appointment to Beautification & Culture CPC (Corthell).....Pg. 5
- B. Logo & Slogan Design Options (Corthell).....Pg. 6

10. REPORTS

- A. City Manager and Staff
- B. City Councilors
- C. Mayor

11. ADJOURN

Agenda posted at City Hall, Library, and the City Website at <http://www.cityofmolalla.com/meetings>. This meeting location is wheelchair accessible. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-829-6855.



Minutes of the Molalla City Council Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
August 25, 2021

Due to the current COVID-19 outbreak, this meeting was held via Zoom.

CALL TO ORDER

The Molalla City Council Meeting of August 25, 2021 was called to order by Mayor Scott Keyser at 7:09pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Leota Childress, Councilor Terry Shankle, Councilor Jody Newland, Councilor Crystal Robles, Councilor Steve Deller.

Absent: Councilor Elizabeth Klein

STAFF IN ATTENDANCE

Dan Huff, City Manager; Mac Corthell, Planning Director; Christie Teets, City Recorder, Frank Schoenfeld, Police Chief, Bobby Call, Sergeant.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Due to changing the meeting from in person to Zoom, Presentations were rescheduled for September 8, 2021. Therefore Items 3A and 3B were removed from the Agenda.

CONSENT AGENDA

- A. Meeting Minutes – August 11, 2021
- B. Resolution No. 2021-24: Establishing a Parks Community Program Committee (CPC)

A motion was made by Council President Childress to approve the Consent Agenda, seconded by Councilor Robles. Vote passed 6-0, with all Councilors voting Aye.

PUBLIC HEARINGS

None.

ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2021-10: (Second Reading) Amending Molalla Municipal Code Section 17-2.3.090 Dwellings in Commercial and Industrial Zones

The Public Hearing and First Reading of Ordinance No. 2021-10 was held on August 11, 2021. There was no further discussion by Council.

A motion was made by Councilor Newland to hold the Second Reading and adoption of Ordinance 2021-10 by title only, seconded by Council President Childress. Vote passed 5-0-1. Voting Aye, 5: Councilor Robles, Councilor Newland, Councilor Shankle, Council President Childress, and Mayor Keyser. Voting Nay: 0. Abstaining, 1: Councilor Deller.

B. Resolution No. 2021 – 23: Establishing a Beautification and Culture CPC and Dissolving the Culture and Art and Economic Development CPC's

Planning Director Corthell explained to Council that the Culture & Art CPC and Economic Development CPC have each completed the goals that they were tasked with, and it is time to dissolve these committees and merge them together. The newly formed Beautification and Culture CPC will perform a mission to support Arts, Culture, and general Beautification in the City of Molalla.

A motion was made by Councilor Newland to adopt Resolution No. 2021-23, seconded by Councilor Robles. Vote passed 6-0, with all Councilors voting Aye.

GENERAL BUSINESS

A. American Rescue Plan Act (ARPA) Presentation (Huff)

City Manager Huff shared with Council that the City would be receiving 1.1 million dollars in American Rescue Plan Act funds very soon. This is a program funded by the Federal Government designed to benefit municipalities from the effects of COVID-19. Funding will be provided in Phase I and Phase II allotments. Proposed Phase I spending is listed as follows: Bang the Table, Emergency Fuel Cells, Reader Board for City Hall, Molalla Civic Center HVAC Replacement, Library Van/Bookmobile, Molalla Forest Road Park, Playground Improvements, Street Sweeper, Police Facility storm drainage/demolition only. There are strict purchasing guidelines with this funding, and all items presented are approved by the ARPA plan.

Sgt. Call explained the great need of bodycams to Council. Not only is it becoming State Law for police officers to wear them, it protects the officers as well. Sgt. Call provided a quote to Council that reflects 5 years of proper equipment for 18 officers. The total is \$183,280.32, with a savings of 28%, due to the large bundle purchase. This covers maintenance, too. Councilor Robles inquired about the additional staff time that would be needed. Chief Schoenfeld explained that the Police Department is requesting an additional .5 staff member to help with the administration needs related to body cams.

Once all money from the Phase I allotment is complete, Phase II funding will take place. This could be 8-12 months from now. Councilors agreed that the items presented were valuable purchases.

A motion was made by Council President Childress to approve Phase I purchases presented, seconded simultaneously by Councilors Deller and Robles. Vote passed 6-0, with all Councilors voting Aye.

B. Proposed FTE (staffing) Increase (Huff)

Mr. Huff gave a brief presentation to Council members about the need to increase City Hall staff. Currently, Finance and Planning share a support staff member. As stated above, the Police Department is in need of additional support staff to fulfill the duties of added tasks.

Mr. Corthell explained to Council that currently Planning is understaffed and is doing an incredible amount of work with 2.5 FTE. Mr. Corthell gave brief comparisons between other cities populations and the City of Molalla, all indicating that Molalla is a major producer of projects, as well as understaffed.

Council members thanked Mr. Huff, Chief Schoenfeld, and Mr. Corthell for their presentations and stated they were ready to take a vote.

Councilor Newland made a motion to approve the proposed staffing additions, seconded by Council President Childress. Vote passed 6-0, with all Councilors voting Aye.

STAFF, MAYOR, AND COUNCIL REPORTS

- Planning Director Corthell had nothing to report.
- Chief Schoenfeld reported that a meeting between the Police Department, Fire Department, Buckeroo, and Mexican Rodeo has been scheduled for August 26, 2021.
- City Recorder Teets had nothing to report.

- City Manager Huff had nothing to report.
- Councilor Deller reported that the MRSD board meeting will be held virtually on August 26, 2021.
- Councilor Robles had no report.
- Councilor Newland shared that the Chamber of Commerce meeting went well. Parks CPC members will be contacted soon regarding their first meeting date.
- Councilor Shankle had no report.
- Council President Childress gave an update on the planning for Celebrate Molalla. An international food cart is planned, over 80 vendors, and a huge Car Show are in the works.
- Mayor Keyser thanked Councilors and City Staff that were able to make it to the Grocery Outlet Grand Opening. He also shared that he is holding a fundraiser for the Skate Park, selling Mayor’s Mafia hats, tshirts, sweatshirts, and other swag. Mayor Keyser stated that these items and donations could become a tax write-off, as Molalla Cares is a 501 C nonprofit. He encouraged people to contact him for purchases and/or donations.

ADJOURN

Mayor Keyser adjourned the meeting at 8:23pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder

City of Molalla

City Council Meeting



Agenda Category: Appointments

Subject: Appointing a Councilor as Liaison Member to the Beautification and Culture CPC.

Recommendation: Appoint.

Date of Meeting to be Presented: 9/8/21

Fiscal Impact: N/A

Background:

At the 8/25/21 Council Meeting a Beautification and Culture CPC was created to displace the ED Steering and Arts/Culture CPC's.

The next step in this process is to appoint a Councilor as the liaison to this committee, and possibly an alternate, as desired by the Council.

SUBMITTED BY: Mac Corthell, Planning Director
APPROVED BY: Dan Huff, City Manager

City of Molalla

City Council Meeting



Agenda Category: General Business

Subject: Selecting a Logo/Slogan Design... follow-up to Resolution 2021-20 adopted 7/28/2021.

Recommendation: Select a Slogan/Logo Design.

Date of Meeting to be Presented: 9/8/21

Fiscal Impact: N/A

Background: Focus Area #3 of the Molalla Area Vision and Action Plan 2020-2030 lists, "Create a branding and marketing plan to encourage entrepreneurs and attract new businesses," as an action goal.

In 2021 the Council sat an ED Steering Community Program Committee (ED CPC) to guide ED efforts by implementing Focus Area #3. The ED CPC selected branding and identity as one of the priority action areas for implementation of FA#3 and recruited an action team to perform the associated work. The Branding and Identity Action Team performed significant background work in developing a logo and slogan aimed at representing the image Molalla hopes to convey.

At the July 28, 2021 City Council meeting the slogan was approved and Council directed staff to obtain design options for the combination slogan and logo. Attached to this report are slogan/logo design proofs in standard and holiday versions for Council to review and adopt or provide further guidance.

Exhibit 1 – Standard Logo & Slogan Combination Options

Exhibit 2 – Holiday Logo & Slogan Combination Options

SUBMITTED BY: Mac Corthell, Planning Director
APPROVED BY: Dan Huff, City Manager

Exhibit 1 – Standard Logo & Slogan Combo Design Options

Logo Concept

Logo Stage: Proof 2

For: City of Molalla Logo with Slogan

Concept By: Kristy S / Triangle Design & Printing

ATLANTIS SANS



camellia



Buckwheat Script



chaloops



Marydale



TRADE WINDS



Logo Concept

Logo Stage: Proof 1

For: City of Molalla Logo with Slogan

Concept By: Kristy S / Triangle Design & Printing



Exhibit 2 – Holiday Logo & Slogan Combo Design Options

Logo Concept

Logo Stage: Proof 2

For: City of Molalla Logo with Slogan - Holiday

Concept By: Kristy S / Triangle Design & Printing



ATLANTIS SANS



cameLLia



Buckwheat Script



chaloops



Manydale



TRADE WINDS

