



AGENDA

MOLALLA CITY COUNCIL MEETING
October 13, 2021
7:00 PM
Molalla Adult Center
315 Kennel Ave, Molalla, OR 97038

Mayor Scott Keyser

Council President Leota Childress
Councilor Elizabeth Klein
Councilor Terry Shankle

Councilor Jody Newland
Councilor Crystal Robles
Councilor Steve Deller

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

The On-Demand replay of the Molalla City Council Meetings are available on Facebook at “Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. OLCC Permit Request – Dollar General (Teets)..... Pg. 3
- B. Parks CPC: Vacant Position and Appointment (Huff)..... Pg. 6
- C. Planning Commission: Vacant Position Appointment(Corthell)..... Pg. 8
- D. HB 2001 & 2003 Grant Award Notification (Corthell)..... Pg. 13

4. PUBLIC COMMENT

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

5. APPROVAL OF THE AGENDA

6. CONSENT AGENDA

- A. Meeting Minutes – September 8, 2021..... Pg. 17
- B. Library Meeting Minutes – February 18, 2021 & August 19, 2021..... Pg. 19

7. PUBLIC HEARINGS

8. ORDINANCES AND RESOLUTIONS

9. GENERAL BUSINESS

- A. ARPA Funding Discussion (Huff)..... Pg. 23
- B. Logo & Slogan Update (Corthell)..... Pg. 26
- C. Renaming Molalla Adult Center (Huff)..... Pg. 29
- D. Various Parks - Naming Discussion (Huff)..... Pg. 30

10. REPORTS

- A. City Manager and Staff
- B. City Councilors
- C. Mayor

11. ADJOURN



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

PRINT FORM

RESET FORM

1. Application. Do not include any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 st Location	Date application received and/or date stamp:
Brewery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	Name of City or County:
<input type="checkbox"/> Brewery-Public House (BPH) 1 st location	Recommends this license be:
BPH Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	<input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Distillery	By: _____
<input type="checkbox"/> Full On-Premises, Commercial	Date: _____
<input type="checkbox"/> Full On-Premises, Caterer	
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege (GSP) 1 st location	
GSP Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
<input type="checkbox"/> Limited On-Premises	OLCC USE ONLY
<input checked="" type="checkbox"/> Off-Premises	Date application received: <u>9/22/21</u>
<input type="checkbox"/> Warehouse	Date application accepted: <u>9/22/21</u>
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 st Location	License Action(s): <u>N/O</u>
Winery Additional location (2 nd) <input type="checkbox"/> (3 rd) <input type="checkbox"/>	
(4 th) <input type="checkbox"/> (5 th) <input type="checkbox"/>	

2. Identify the applicant(s) applying for the license(s). **ENTITY** (example: corporation or LLC) or **INDIVIDUAL(S)**¹ applying for the license(s):

DG Retail, LLC

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See)		
Dollar General Store #: <u>20588</u>		
4. Business Address (Number and Street Address of the Location that will have the liquor license)		
<u>728 W. Main St.</u>		
City	County	Zip Code
<u>Molalla</u>	<u>Clackamas</u>	<u>97038</u>

¹ Read the instructions on page 1 carefully. If an entity is applying for the license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) Dollar General Store 20588			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your license certificate, renewal application and other mailings as described in <u>OAR 845-004-0065[1]</u>) 100 Mission Ridge, Attention: Tax Dept			
City Goodlettsville	State TN	Zip Code 37072	
9. Phone Number of the Business Location		10. Email Contact for this Application and for the Business	
11. Contact Person for this Application Duke Tufty		Phone Number	
Contact Person's Mailing Address (if different)	City Portland	State OR	Zip Code 97213

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

ATTESTATION: **READ CAREFULLY AND MAKE SURE YOU UNDERSTAND BEFORE SIGNING THIS FORM**

I understand that marijuana is prohibited on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read OAR 845-005-0311 and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per OAR 845-005-0311[6]) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an unwaivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

Applicant(s) Signature

- Each individual (sole proprietor) listed as an applicant must sign the application below.
- If an applicant is an entity, such as a corporation or LLC, at least one **INDIVIDUAL who is authorized to sign for the entity** must sign the application.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign the application. If an individual other than an applicant signs the application, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

Steven Deckard

9/15/2021

App. #1: (PRINT NAME)

App. #1: (SIGNATURE)

App. #1: Signature Date

Atty. Bar Information (if applicable)

App. #2: (PRINT NAME)

App. #2: (SIGNATURE)

App. #2: Signature Date

Atty. Bar Information (if applicable)

App. #3: (PRINT NAME)

App. #3: (SIGNATURE)

App. #3: Signature Date

Atty. Bar Information (if applicable)

App. #4: (PRINT NAME)

App. #4: (SIGNATURE)

App. #4: Signature Date

Atty. Bar Information (if applicable)

OLCC Liquor License Application (Rev. 9.28.20)



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: DG Retail, LLC Phone: _____

Trade Name (dba): Dollar General Store #20588

Business Location Address: 728 W MAIN ST

City: Molalla, OR ZIP Code: 97038

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 8:00am to 10:00pm
Monday 8:00am to 10:00pm
Tuesday 8:00am to 10:00pm
Wednesday 8:00am to 10:00pm
Thursday 8:00am to 10:00pm
Friday 8:00am to 10:00pm
Saturday 8:00am to 10:00pm

Outdoor Area Hours:

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

The outdoor area is used for:

☐ Food service Hours: _____ to _____
☐ Alcohol service Hours: _____ to _____
☐ Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: ☒ Yes ☐ No If yes, explain: Possible extended hours during the Holiday Season.

ENTERTAINMENT

Check all that apply: N/A

- | | |
|--|---|
| <input type="checkbox"/> Live Music | <input type="checkbox"/> Karaoke |
| <input type="checkbox"/> Recorded Music | <input type="checkbox"/> Coin-operated Games |
| <input type="checkbox"/> DJ Music | <input type="checkbox"/> Video Lottery Machines |
| <input type="checkbox"/> Dancing | <input type="checkbox"/> Social Gaming |
| <input type="checkbox"/> Nude Entertainers | <input type="checkbox"/> Pool Tables |
| | <input type="checkbox"/> Other: _____ |

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

SEATING COUNT

N/A

Restaurant: _____ Outdoor: _____
Lounge: _____ Other (explain): _____
Banquet: _____ Total Seating: _____

OLCC USE ONLY

Investigator Verified Seating: _____ (Y) _____ (N)

Investigator Initials: _____

Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 9/15/2021

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 12/07)

City of Molalla

City Council Meeting



Agenda Category: Presentations

Subject: Parks CPC Vacancy & Appointment

Recommendation: Motion to Appoint Emily Garland

Date of Meeting to be Presented: October 13, 2021

Fiscal Impact: None

Background:

Parks CPC Member Ronda Lee resigned on September 2, 2021 leaving an opening on the committee. Committee members reviewed applications previously submitted and are recommending Emily Garland as the new committee member.

SUBMITTED BY: Christie Teets, City Recorder
APPROVED BY: Dan Huff, City Manager



City of Molalla
Application for Appointment to Citizen
Committee/Board/Commission/Council

Date: 8/9/21

How long have you resided in the City: 35 YRS

Committee/Board/Commission/Council position of interest: Park committee

Name: Emily Garland

Address: 807 Rachel Lane Molalla

State/Province: OR Zip/Postal Code: 97038

Home Phone: _____ Work Phone: _____

*E-Mail: _____

Current or Previous Community Affiliations or Activities:

Past worked with Blm clearing molalla trails, Portland
park project once & currently bus driver for the
community

Why would you like to serve on this Committee/Board/Commission/Council and give any other background you might have in this area.

I love my community take pride in it & want
a safe park that fits our current community needs.

If applying for re-appointment to this Committee/Board/Commission/Council/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

Topics to be discussed to be posted prior
to give the community opportunity to be more
involved

***Signature:**

Emily Garland

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com

REV: 02/14/2019 Citizen Application - City Recorder

Email back to: cityrecorder@cityofmolalla.com

RECEIVED
AUG 09 2021

BY: [Signature]

City of Molalla

City Council Meeting



Agenda Category: Appointments

Subject: Planning Commission Vacancy

Date of Meeting to be Presented: October 13, 2021

Fiscal Impact: N/A

Recommendation: Staff recommends appointing Michael Carr to the Commission. He is a resident of the City of Molalla and has 15 years' experience in community development. His knowledge and experience would be invaluable to any Planning Commission.

Background:

- Planning Commissioner Schoenborn resigned from her position on August 29, 2021.
- The open position has been advertised on Facebook, the City's website, and through word of mouth at the recent City Council meeting.
- Four applications have been received for the position.
- The term for this position ends on 8/22/2022 (Commissioner Schoenborn was appointed to replace Commissioner Deller whose remaining term determines the end date for this appointment).
- MMC 2.06.110(A) Terms of Members. Each member of the Planning Commission shall be appointed as provided in the City Charter to a four-year term. Any vacancies shall be appointed by the Mayor with the consent of the City Council for the remaining portion of the term.
- MMC 2.06.100(A)(1)(a)(ii) No more than two voting members may be non-residents of the City. There shall be more residents of the City than non-residents on the Commission.
- All applicants were invited to attend tonight's meeting.



City of Molalla
Application for Appointment to Citizen
Committee/Board/Commission/Council

Date: **1/2/2021**

How long have you resided in the City: **50** YRS

Committee/Board/Commission/Council position of interest: **Planing Commission**

Name: **Keith Swigart**

Address: **210 S. Cole Ave. Molalla**

State/Province: **O.R.** Zip/Postal Code: **97038**

Home Phone: _____ Work Phone: **N/A**

*E-Mail _____

Current or Previous Community Affiliations or Activities:

Molalla City Council	Mayor of the City of Molalla

Why would you like to serve on this Committee/Board/Commission/Council and give any other background you might have in this area.

My two passions are as follows; Ecenomic development and Affordable housing. I believe that by being on the planing commission, the above goals can be better achieved. My backround is cost analysis,biding and price negotiation for Pacific Northwest Construction.

If applying for re-appointment to this Committee/Board/Commission/Council/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

This question is best answered by my experience as a City Council member and my time as Mayor working indirectly with the Planning Commission. During this time I saw recomendations and well informed decissions by said body. I would change nothing at this time.

*Signature:

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com

REV: 02/14/2019 Citizen Application -- City Recorder

Email back to: cityrecorder@cityofmolalla.com



City of Molalla
Application for Appointment to Citizen
Committee/Board/Commission/Council

Date: 8-31-21

Planning

Committee/Board/Commission/Council position of interest: _____
Clint Ancell

Name: _____

13940 S. Vick Rd

Address: _____

Or

97038

State/Province: _____ Zip/Postal Code: _____

Home Phone: _____ Work Phone: _____

*E-Mail _____

Current or Previous Community Affiliations or Activities:

N/A

Why would you like to serve on this Committee/Board/Commission/Council and give any other background you might have in this area.

I feel we need to have a well rounded view. I have 25 years in construction industry, currently a Project Manager/Superintendent. I'm wanting to be more involved in the community and the growth of the town.

If applying for re-appointment to this Committee/Board/Commission/Council/Task Force, please indicate what has been the key accomplishment of the group during your service.

N/A

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

I would wait until I was more involved in the process before having an opinion on what could be improved.

*Signature:

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com



City of Molalla
Application for Appointment to Citizen
Committee/Board/Commission/Council

Date: 9/7/21

How long have you resided in the City: 12 YRS

Committee/Board/Commission/Council position of interest: Seat on the planning commission

Name: Elaine Line

Address: 718 Faurie St.

State/Province: OR Zip/Postal Code: 97038

Home Phone: _____ Work Phone: same

*E-Mail

Current or Previous Community Affiliations or Activities:

Why would you like to serve on this Committee/Board/Commission/Council and give any other background you might have in this area.

I've been a local realtor for almost 19 years, 12 of them while living in Molalla. I take pride in showing clients what makes Molalla special; sense of community, tradition, growth. I just feel like Molalla has a lot of potential and am excited to be a part of it.

If applying for re-appointment to this Committee/Board/Commission/Council/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

As of now, I don't know enough about how the commission operates to speak to that

*Signature:

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com

REV: 02/14/2019 Citizen Application – City Recorder

Email back to: cityrecorder@cityofmolalla.com



City of Molalla
Application for Appointment to Citizen
Committee/Board/Commission/Council

Date: **Sep 17, 2021**

How long have you resided in the City: **17** YRS

Committee/Board/Commission/Council position of interest: **Planning Commission**

Name: **Michael Carr**

Address: **500 Andrian Ct**

State/Province: **Oregon** Zip/Postal Code: **97038**

Home Phone: _____ Work Phone: _____

*E-Mail _____

Current or Previous Community Affiliations or Activities:

Why would you like to serve on this Committee/Board/Commission/Council and give any other background you might have in this area.

I feel I would have some valuable input as I have worked in the community development department in the city of wilsonville for 15 years and have experience in project development, planning and construction.

If applying for re-appointment to this Committee/Board/Commission/Council/Task Force, please indicate what has been the key accomplishment of the group during your service.

If you could make any improvement to the Commission/Board/Committee/Task Force, what would it be?

***Signature:**

Michael J. Carr

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com

REV: 02/14/2019 Citizen Application - City Recorder

Email back to: cityrecorder@cityofmolalla.com

City of Molalla

City Council Meeting



Agenda Category: Presentations

Subject: HB 2001 & 2003 Grant Award Notification

Recommendation: N/A

Date of Meeting to be Presented: 10/13/21

Fiscal Impact: \$40,000 Grant Award

Background:

Planning Staff applied for a State of Oregon Department of Land Conservation and Development Grant in June of 2021.

The purpose of this grant is to fund the Housing Needs Analysis required for cities over 10,000 population by House Bill 2003. Additionally, this work will provide certain information that is required as part of a potential UGB expansion. As discussed previously, Molalla's current UGB falls far short of containing the 20 year land supply required by state law.

The grant was awarded for \$40,000 with a city match of \$5,000 already approved through the annual budget process.

SUBMITTED BY: Mac Corthell, Planning Director
APPROVED BY: Dan Huff, City Manager



Oregon

Kate Brown, Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: 503-373-0050

Fax: 503-378-5518

www.oregon.gov/LCD

October 5, 2021

Mac Corthell, Planning Director
City of Molalla
117 N Molalla Avenue
Molalla, Oregon 97038



SENT VIA E-MAIL

RE: Notice of DLCD HB 2001 and HB 2003 grant award

Dear Mac:

I am very pleased to offer City of Molalla a Planning Assistance grant award for 2021-2023. Your application was selected from among many proposals submitted to the Department of Land Conservation and Development for this biennium. Your proposal aligns well with the priorities established in the Land Conservation and Development Commission's Grants Allocation Plan, funding priorities outlined in House Bills 2001 and 2003, and other approval criteria. The department is prepared to fund the Housing Needs Analysis project for \$40,000.

Your DLCD Housing Team Staff will follow up soon to complete a scope of work and grant contract. Once a grant contract is signed by both parties, reimbursable work on the project may begin.

Oregon's current budget provides funding to support the House Bill 2001 (HB 2001) and House Bill 2003 (HB 2003) grant program. Please note, however, in the event of a significant change in state revenue we may be required to limit a portion of the grant award.

If you have any questions about the award, please contact either Ethan Stuckmayer, DLCD Housing Team Staff, at 503-302-0937, ethan.stuckmayer@dlcd.oregon.gov, or me at (503) 856-6935 or gordon.howard@dlcd.oregon.gov.

Thanks for your interest, and compliments on your successful application. We look forward to working with you on the project.

Yours truly,

Gordon Howard
Community Services Division Manager

cc: Senator Fred Girod
Representative Rick Lewis
Raihana Ansary & Jim McKenna, Regional Solutions Team Coordinator

Ethan Stuckmayer, DLCD Housing Team Staff
Angela Williamson, DLCD Grants Administrative Specialist



City of Molalla – City Council
117 N Molalla Avenue, PO Box 248, Molalla, Oregon 97038
Phone: (503) 829-7711 Fax: (503) 829-3676

July 14, 2021

Gordon Howard
Community Services Division Manager
State of Oregon – DLCD
635 Capitol St NE #150
Salem, OR 97301
DLCD.GFGrant@state.or.us

Re: Letter of Support for the City of Molalla's HB 2003 Planning Assistance Grant Application


Dear Gordon Howard,

The Molalla City Council supports the City's application for an HB 2003 Planning Assistance grant. City Staff has worked diligently to identify informational and regulatory gaps resulting from the combination of these two bills being signed into law, and the population of Molalla growing to over 10,000 residents.

The Housing Needs Analysis, Buildable Lands Inventory, and Housing Production Strategy development proposed in this grant application will not only bring the City of Molalla into compliance with state law by updating the mentioned studies but will also provide a precursor to addressing a significantly outdated and under supplied Urban Growth Boundary.

To illustrate support for this activity, the City Budget Committee and City Council specifically budgeted for this grant funding with match funds included. We respectfully request that DLCD award the grant funds requested for this project.

On Behalf of the Molalla City Council,


Scott Keyser
Mayor, City of Molalla



Minutes of the Molalla City Council Meeting

Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
September 8, 2021

*Due to the current COVID-19 outbreak, this meeting was held via Zoom.
For the complete meeting, visit the City of Molalla, Oregon Facebook page.*

CALL TO ORDER

The Molalla City Council Meeting of September 8, 2021 was called to order by Mayor Scott Keyser at 7:02pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Leota Childress, Councilor Elizabeth Klein, Councilor Terry Shankle, Councilor Jody Newland, Councilor Crystal Robles, Councilor Steve Deller.

Absent:

STAFF IN ATTENDANCE

Dan Huff, City Manager; Mac Corthell, Planning Director; Christie Teets, City Recorder; Diana Hadley, Library Director.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. Molalla Area Community Center – Ms. Cecily Rose
- B. Library Board Appointment (Hadley)

Ms. Rose was not present at the meeting, therefore Item A will be rescheduled for a later date.

Library Director Hadley reported to Council that a board member had resigned recently, and that the Library Board recently appointed Mr. Robert Thompson. Mr. Thompson also serves on the Budget Committee.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

The agenda was adopted as presented.

CONSENT AGENDA

A motion was made by Councilor Newland to approve the Consent Agenda, seconded by Councilor Klein. Vote passed 7-0, with all Councilors voting Aye.

PUBLIC HEARINGS

None.

ORDINANCES AND RESOLUTIONS

None.

GENERAL BUSINESS

- A. Council Appointment to Beautification & Culture CPC (Corthell)
- B. Logo & Slogan Design Options (Corthell)

Planning Director Corthell explained to Council that the next step in establishing the Beautification & Culture CPC is appointing a council liaison. Councilor Klein expressed interest in being the contact, as well as Councilor Shankle. Both Councilors were unanimously appointed to the Beautification & Culture CPC as co-chairs.

Mr. Corthell presented the updated Logo & Slogan designs to Council. Councilors were concerned that the font of a few options would be difficult to reproduce, or read if printed too small. Councilors requested a simpler font be used, without any cursive. Mr. Corthell agreed to bring a few new options to the next Council meeting.

STAFF, MAYOR, AND COUNCIL REPORTS

- Mr. Corthell reported to Council that the soft-launch of Molalla Current took place today. He encouraged Council and community members to sign up. He also shared that there would be an opportunity to register at Celebrate Molalla.
- Ms. Teets shared with Council that there is a vacant seat with Planning Commission, and encouraged people to visit the website for applications. She also stated that applications would be available at Celebrate Molalla.
- Mr. Huff reported to Council that a few City Staff held a final walk-thru at the Molalla Adult Community Center earlier in the day. The Center is empty with the exception of items that were purchased by the City. Molalla Communications also met with staff to access the internet upgrades that will be needed. Work will begin next week.
- Councilor Deller had nothing to report.
- Councilor Robles reminded the community that students are back at school, and to be cautious of them when driving early in the morning and afternoon.
- Councilor Newland announced that on Saturday, 9/11 at 9:00am, a memorial will be held at the Fire Station to honor the 20th Anniversary of 9/11. All are invited to attend. Councilor Newland also shared that September is Emergency Preparedness month. She feels that one of the ways we can be prepared as a City is for individual households to be prepared.
- Councilor Shankle had nothing to report.
- Council President Childress shared that Celebrate Molalla is growing quickly, and that there is a waiting list for vendors to participate. She also shared that a group from US Bank will be at the festival volunteering.
- Councilor Klein thanked Council President Childress and her Celebrate Molalla team for the time and effort that is being put into this great community event. She asked Mr. Huff for an update to the Water Curtailment issue. Mr. Huff stated that the City hasn't posted lately as he believes we are in good shape and once the rain returns in the next coming days, we will be in even better shape.
- Mayor Keyser honored the 13 military members that died on August 26, 2021 in Afghanistan. The Mayor read each of the thirteen deceased names and at the end, he asked for a moment of silence. Mayor Keyser also announced that two pillars of our community had passed this week. He honored Mr. Charlie Williams and Mr. Dan Leighton, offering his condolences to each man's family.

ADJOURN

Mayor Keyser adjourned the meeting at 7:43pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder

- **CALL TO ORDER OF THE MOLALLA PUBLIC LIBRARY BOARD MEETING;**
the video conferencing meeting of February 18, 2021 was called to order by Valerie Coy
at 4:58 PM.

ATTENDANCE:

Charlotte Bloebaum, Board Member – Absent
Jessica Coy, Board Member – Present
Valerie Coy, Chair – Present
Cindy Fincher, Board Member – Absent
Crystal Robles, Council Liaison – Absent
Tina Teel, Board Member - Present

STAFF IN ATTENDANCE:

Diana Hadley, Library Director – Present

- No Public Comment

- **NEW BUSINESS:**

- Library Board Elections
 - Valerie Coy Nominated Tina Teel for Chair; 2nd by Jessica Coy
 - Jessica Coy Nominated Valerie Coy for Vice Chair; 2nd by Tina Teel

- **OLD BUSINESS**

- Staff appreciation

- **DIRECTOR'S REPORT:**

- Statistical overview of services during COVID-19
- Programming and Outreach Librarian position approval to replace Library Assistant II
- Beanstack app
 - Summer reading


- 1000 books before kindergarten
- Staff dealing with various degrees of no power/water/phones
- Success of adult mystery boxes, teen subscription boxes, and grab & go kits
- Budget proposed for next fiscal year
- **ADJOURNMENT;** Motion by Valerie Coy; 2nd by Jessica Coy. Motion carried (3-0), all
ayes 5:21 pm.



Tina Teel

19 August 2021
Date

ATTEST:



Diana Hadley
Library Director

- **CALL TO ORDER OF THE MOLALLA PUBLIC LIBRARY BOARD MEETING;**
the video conferencing meeting of August 19, 2021 was called to order by Tina Teel at 4:01 PM.

ATTENDANCE:

Charlotte Bloebaum, Board Member – Present
 Jessica Coy, Board Member – Present
 Cindy Fincher, Board Member – Present
 Crystal Robles, Council Liaison – Absent

Tina Teel, Chair – Present

STAFF IN ATTENDANCE:

Diana Hadley, Library Director – Present

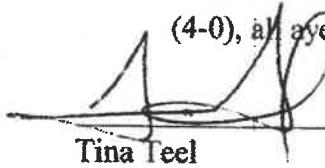
- No Public Comment
- No Old Business
- **NEW BUSINESS:**
 - Library Board Application for Robert Thompson, in attendance
 - Board voted to accept application (4-0), all ayes
 - Robert will appear at next city council meeting for approval

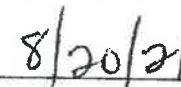
- **DIRECTOR'S REPORT:**

- Summer reading wrapping up, prizes to be awarded
- Move to 7-day week schedule on Sept 7 with new permanent hours
 - Magnets available & mailer for cardholders with new hours listed
- Upcoming events:
 - Grab & Go Kits Sept 13, end of summer outdoor concert, Celebrate Molalla, stargazing party, new storywalk in Fox Park, online story time with craft kits

- Library Director's goal this year is OUTREACH
 - ARPA funds – book mobile proposal
- Material loan/check out periods return to normal Sept 1
- Full Hoopla catalog added for patrons
- Openings for front desk on call staff

- **ADJOURNMENT:** Motion by Jessica Coy; 2nd by Charlotte Bloebaum. Motion carried (4-0), all ayes 4:26pm.


Tina Teel


Date

ATTEST:


Diana Hadley
Library Director

City of Molalla

City Council



Agenda Category: General Discussion

Subject: ARPA (American Rescue Plan Act) Funding Option Discussion

Recommendation: Update - Direction/Motion

Date of Meeting to be Presented: October 13, 2021

Fiscal Impact: Phase I Project Update - \$1,028,368.50

Background:

Included with this memo is a revised spreadsheet identifying projects for the City of Molalla's allotment of ARPA (American Rescue Plan Act) funding. You all may know that we used the best information we had available at the time to develop our phasing list, but we now have new information, and we would propose altering the list. Staff will discuss these items in detail during the Council meeting.

Motion - Staff requests specific direction from Council regarding how to proceed.

SUBMITTED BY: Dan Huff, City Manager
APPROVED BY: Dan Huff, City Manager

2021 ARPA FUNDING			
First Phase \$1,028,368.50	Estimate	Actual	
Project			
Supporting the Public Health Response			
Molalla Current	\$20,000	\$20,000 COMPLETE	
Fuel Cells	\$30,000	\$12,409 COMPLETE	
Reader Board	\$100,000	\$25,000 ESTIMATE	
Molalla Civic Center HVAC Replacement	\$100,000	\$100,000	
Molalla Civic Center - Interim EOC	\$100,000		
Serving the Hardest-Hit Communities and Families			
Police Body Cams	\$180,000	\$180,280.32 COMPLETE	
Library Book Mobile	\$93,209.77	\$93,209.77 DOWNPAYMENT	
Investing in Water and Sewer Infrastructure			
Street Sweeper	\$277,364	\$277,364 COMPLETE	
Molalla Forest Road Park -Water,Sanitary Sewer & Storm drainage - Design	\$60,000	\$60,000	
Molalla Civic Center Sanitary Sewer	\$65,000		
Water Leaks - Sanitary Sewer Design	\$277,000	\$260,105.41	
TOTAL	\$1,028,368.50	\$1,028,368.50	24

2021 ARPA FUNDING		
Second Phase \$1,028,368.50 DRAFT		
Project	Estimate	Actual
Supporting the Public Health Response		
Emergency Management Plan Update - Consultant	\$75,000	
Addressing the Negative Impact Caused by Public Health Emergency		
Speeding the recovery of the tourism,travel & hospitatlity sectors	\$10,000	
Serving the Hardest-Hit Communities and Families		
Molalla Civic Center	\$100,000	
Library Book Mobile	\$93,209.77	FINAL PAYMENT
Ivor Davies Cameras		COST PENDING
Investing in Water and Sewer Infrastructure		
Police Facility - Storm Drainage/Demolition	\$112,000	PRELIMINARY COST ESTIMATE
Molalla Forest Road Park - Water, Sanitary Sewer & Storm Drainage - Construction	\$300,000	
Water Leak Construction	\$300,000	
	\$990,209.77	

City of Molalla

City Council Meeting



Agenda Category: General Business

Subject: Selecting a Logo/Slogan Design... follow-up to Resolution 2021-20 adopted 7/28/2021.

Recommendation: Flag Style Logo/Slogan Design

Date of Meeting to be Presented: 10/13/21

Fiscal Impact: N/A

Background: Focus Area #3 of the Molalla Area Vision and Action Plan 2020-2030 lists, "Create a branding and marketing plan to encourage entrepreneurs and attract new businesses," as an action goal.

In 2021 the Council sat an ED Steering Community Program Committee (ED CPC) to guide ED efforts by implementing Focus Area #3. The ED CPC selected branding and identity as one of the priority action areas for implementation of FA#3 and recruited an action team to perform the associated work. The Branding and Identity Action Team performed significant background work in developing a logo and slogan aimed at representing the image Molalla hopes to convey.

At the July 28, 2021 City Council meeting the slogan was approved and Council directed staff to obtain design options for the combination slogan and logo. At the 9/8/21 Council Meeting the logo and slogan design were referred back to staff for re-design along with Councilor Klein.

The attached proofs are the result of this re-design effort.

Attachments: Logo/Slogan Proofs in Black/White and Color.

SUBMITTED BY: Mac Corthell, Planning Director
APPROVED BY: Dan Huff, City Manager

Logo Concepts

Stage: Proof 3

For: City of Molalla Logo with Slogan

Concept By: Kristy S / Triangle Design & Printing / Liz K / Mac C

Concept A

Font: **Bodega**



Concept A

Font: **Skia**



Concept B

Font: **Bodega**



Concept B

Font: **Skia**



Concept C

Font: **Bodega**



Concept C

Font: **Skia**



Logo Concepts

Stage: Proof 2

For: City of Molalla Logo with Slogan

Concept By: Kristy S / Triangle Design & Printing / Liz K / Mac C

Concept A

Font: **Bodega**



Concept A

Font: Skia



Concept B

Font: **Bodega**



Concept B

Font: Skia



Concept C

Font: **Bodega**



Concept C

Font: Skia



City of Molalla

City Council



Agenda Category: General Business

Subject: Renaming the Adult/Civic Center

Recommendation: Decision on new Facility name

Date of Meeting to be Presented: October 13, 2021

Fiscal Impact: Minimal – new signage

Background:

As Council is aware, the Molalla Area Seniors have moved their operations to a new location at Foothills Church. As we (City) move forward in repurposing this building into full City use, I believe it is important to rename the facility.

One name that has been considered is Molalla Civic Center.

Motion to rename the Adult Center Facility.

SUBMITTED BY: Dan Huff, City Manager
APPROVED BY: Dan Huff, City Manager

City of Molalla

City Council



Agenda Category: General Business

Subject: Official Park Naming

Recommendation: Decision

Date of Meeting to be Presented: October 13, 2021

Fiscal Impact: None

Background:

The City is embarking on a few park projects over the next year and we need to have names for these spaces. (See attached map) Our Park Community Program Committee met October 5, 2021, and has a recommendation for two parks and a plan to wait on naming a third as follows:

1. Tot Park off Mary Drive – Strawberry Park
2. Pocket Park near Bi-Mart – Chief Yelkus Park (We will need confirmation from Grand Ronde first)
3. Molalla Forest Road Park – The Committee suggest waiting until a design is underway.

SUBMITTED BY: Dan Huff, City Manager
APPROVED BY: Dan Huff, City Manager

