



**AGENDA**

**MOLALLA CITY COUNCIL MEETING**  
**September 27, 2023**  
**7:00 PM**  
**Molalla Civic Center**  
**315 Kennel Ave, Molalla, OR 97038**

*Mayor Scott Keyser*

*Council President Jody Newland*  
*Councilor Terry Shankle*  
*Councilor Eric Vermillion*

*Councilor Leota Childress*  
*Councilor Crystal Robles*  
*Councilor RaeLynn Botsford*

*In accordance with House Bill 2560, the City of Molalla adheres to the following practices:  
Live-streaming of the Molalla City Council Meetings are available on Facebook at “Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube.  
Citizens can submit Public Comment in the following ways: attend the meeting, email the City Recorder @ [recorder@cityofmolalla.com](mailto:recorder@cityofmolalla.com) by 12:00pm on the day of the meeting, or drop it off at City Hall, 117 N. Molalla Avenue.*

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. CONSENT AGENDA**

A. Personnel Policy Handbook Update – Travel per Diem.....Pg. 3

**4. PRESENTATIONS, PROCLAMATIONS, CEREMONIES**

A. Parks CPC Appointment – Desiree Wymer.....Pg. 8

**5. PUBLIC COMMENT & WRITTEN COMMUNICATIONS**

*(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)*

**6. PUBLIC HEARINGS**

A. Ordinance No. 2023-08: Authorizing the Issuance of Wastewater Revenue Bonds to Finance Improvements to the Wastewater System (Huff/Corthell).....Pg. 10

**7. ORDINANCES AND RESOLUTIONS**

A. Resolution No. 2023-29: USDA Rural Development Loan (Corthell).....Pg. 13

B. Resolution No. 2023-30: To Authorize a Clean Water State Revolving Fund (CWSRF) Loan from the Oregon Department of Environmental Quality (DEQ) to Finance the Costs of the Wastewater Treatment Plan Upgrade – Project #19-10 (Huff/Corthell).....Pg. 17

C. Ordinance No. 2023-08: Authorizing the Issuance of Wastewater Revenue Bonds to Finance Improvements to the Wastewater System (Huff/Corthell).....Pg. 10

D. Resolution No. 2023-31: Approving Astound Broadband Rate Increase as Change in Franchise Agreement (Huff).....Pg. 24

**8. GENERAL BUSINESS**

A. Coalition to Fix and Improve Measure 110 (Huff).....Pg. 28

B. Priority List Discussion (Huff).....Pg. 31  
C. Distinguished Budget Award (Huff).....Pg. 32

**9. STAFF COMMUNICATION**

**10. COUNCIL COMMUNICATION**

**11. ADJOURN**



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Consent Agenda

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**Agenda Date:** September 27, 2023

**From:** Cindy Chauran, Finance Director  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** PERSONNEL POLICY HANDBOOK UPDATE - MEALS

**FISCAL IMPACT:** UNKNOWN

**RECOMMENDATION/RECOMMEND MOTION:** Approve change to the Personnel Policy Handbook Section H. Employee-Incurred Expenses and Reimbursements

#### **BACKGROUND:**

Historically, employees who travelled for conferences or training were required to provide receipts to be reimbursed for meals or to provide backup for credit card expenses. These meals were not to exceed the limits set by the USA General Service Administration (GSA). However, the GSA program is designed to provide set daily rates for Meals & Incidentals (M&IE) by location (reviewed annually) so that receipts are not necessary.

Making this change will make the process simpler, more equitable, and more consistent with other government agencies. Approved per diem meals will be paid by check to the employee; credit cards are not to be used. Meals that are included in a conference or training program must be deducted from the per diem request. Mileage to and from a destination will be pre-calculated at the Federal mileage rate.

Please note that meal purchases unrelated to conference and training travel, like all other business expenses, will still require detailed receipts.

#### **ATTACHMENTS:**

1. Revised Section H showing proposed changes;
2. New form for per diem

## H. Employee-Incurred Expenses and Reimbursements

The City of Molalla will pay actual and reasonable business-related expenses you incur in the performance of your job responsibilities if they are: (1) listed below or elsewhere in this handbook; and (2) pre-approved by your supervisor/manager before they are incurred. The City of Molalla will not pay for or reimburse the costs incurred by a spouse, registered same-sex domestic partner or travel companion who accompanies the employee on City of Molalla-approved travel. The paid and reimbursement amounts will be determined by IRS guidelines when applicable.

Employees must provide a completed and signed expense report and evidence of proof of purchase (receipts must be itemized) within one month of the expense being incurred or the employee risks forfeiting his/her payment or reimbursement. Receipts are not required for conference and training meals; see "Meals" section below.

Some examples of actual and reasonable business-related expenses that the City of Molalla will reimburse/pay for after verified and approved by supervisor are:

- *Professional conferences, seminars, training, and meetings as approved by your Department Director or City Manager, that will enhance the employee's performance and value to the City. City officials and employees should exercise good judgment, regard for economy and recognition of proper use of public monies when selecting training, meetings, courses, conferences, etc. in connection with City business.*  
*Also, this policy establishes guidelines regarding travel for the conduct of official City business and for the payment of, or reimbursement of, expenses incurred while performing such travel. All employees are expected to follow the guidelines outlined in this policy. Requests for training and travel shall be submitted in writing to Department Head or City Manager. Training and travel expenses must have a public purpose and serve the public interest. Persons traveling on City business are expected to be prudent and only incur costs they normally would incur if traveling on their own expense. The City will not pay travel costs for persons not employed by the City unless the person incurs the cost as a member of the City Council.*
- Meals: Conference and training meals not included as part of the program are provided in advance or rReimbursed based on U.S. General Service Administration at [gsa.gov/travel/plan-book/per-diem-rates](http://gsa.gov/travel/plan-book/per-diem-rates). Search by State. Find Results/Meals. Completion of a TRAVEL/TRAINING EXPENSE FORM is required. Max gratuity paid by the city is 20%.
- *Mileage and Parking: Employees will be reimbursed for authorized use of their personal vehicles if a city vehicle is not available, at a rate established by the Internal Revenue Service. Reasonable parking costs are also reimbursed upon submission of receipts on an expense report. Any traffic citations or court-ordered fees relating to driving or parking offenses (including parking tickets) are the responsibility of the employee and will not be reimbursed by the City of Molalla.*

- Lodging: The most economical lodging should be arranged at or near the meeting, conference, or training site when possible. Employees must exercise good judgment when selecting appropriate lodging for a meeting, training, or conference, and must consult with their supervisor before reserving and paying for a hotel room that is not at the conference site and/or not the most economical choice in the area of a training or conference.



**City Of Molalla  
FINANCE DEPARTMENT**

**TRAVEL/TRAINING EXPENSE ADVANCE OR REIMBURSEMENT FORM**

**OCTOBER 1, 2023 - SEPTEMBER 30, 2024**

NAME: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

BRIEF DESCRIPTION OF TRAVEL/TRAINING: \_\_\_\_\_

DATES OF TRAVEL: \_\_\_\_\_

**ATTACH TRAINING OR CONFERENCE AGENDA INCLUDING DATES, LOCATION AND MEALS INCLUDED.  
SUBMIT REQUESTS AS SOON AS POSSIBLE SO CHECK CAN BE ISSUED PRIOR TO TRAVEL.**

**PER DIEM MEALS**

USING OREGON PER DIEM RATES ON THE BACK OF THIS FORM PLEASE INDICATE PER DIEM FOR EACH DAY OF TRAVEL. DEDUCT MEALS THAT ARE INCLUDED IN THE PROGRAM TO ARRIVE AT TOTAL.

NUMBER OF FULL DAYS \_\_\_\_\_ X FULL DAY RATE \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

NUMBER OF HALF DAYS \_\_\_\_\_ X HALF DAY RATE \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

REDUCE BY MEALS INCLUDED:

BREAKFAST \$ \_\_\_\_\_ + LUNCH \$ \_\_\_\_\_ + DINNER \$ \_\_\_\_\_ =TOTAL REDUCTION \$ < \_\_\_\_\_ >

**TOTAL REQUESTED PER DIEM \$ \_\_\_\_\_**

**MILEAGE**

USING ONLINE MAPS, CALCULATE THE MILEAGE TO THE TRAINING FROM MOLALLA AND ATTACH PRINTOUT. *THE IRS MILEAGE RATE ALLOWANCE AS OF JANUARY 1, 2023, IS 65.5 CENTS PER MILE. NOTIFICATION WILL BE SENT OUT WHEN RATE CHANGES.*

MILES \_\_\_\_\_ X .655 = **TOTAL REQUESTED MILEAGE \$ \_\_\_\_\_**

**GRAND TOTAL REQUEST: \$ \_\_\_\_\_**

DEPARTMENT: \_\_\_\_\_ GL ACCOUNT CODE: \_\_\_\_\_

AUTHORIZED BY: \_\_\_\_\_  
Print Sign Date

<b>Primary Destination</b>	<b>County</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Incidental Expenses</b>	<b>Full Day</b>	<b>Half Day</b>
Beaverton	Washington	\$14	\$16	\$29	\$5	\$64	\$32
Bend	Deschutes	\$14	\$16	\$29	\$5	\$64	\$32
Clackamas	Clackamas	\$14	\$16	\$29	\$5	\$64	\$32
Eugene / Florence	Lane	\$14	\$16	\$29	\$5	\$64	\$32
Lincoln City	Lincoln	\$16	\$17	\$31	\$5	\$69	\$35
Portland	Multnomah	\$17	\$18	\$34	\$5	\$74	\$37
Seaside	Clatsop	\$16	\$17	\$31	\$5	\$69	\$35
Standard Rate	All Other Oregon Counties	\$13	\$15	\$26	\$5	\$59	\$30



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Presentations

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**Agenda Date:** September 27, 2023

**From:** Christie Teets, City Recorder  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** Parks Committee Appointment

**FISCAL IMPACT:** n/a

**RECOMMENDATION/RECOMMEND MOTION:** Consider appointment of applicant.

**BACKGROUND:**

The Parks CPC is seeking additional members. Announcements have been made at previous meetings, looking for volunteers.

Staff received the attached application. Ms. Wymer is seeking appointment by the Council.



**City of Molalla**  
**Application for Appointment to Citizen Committee**  
**(Boards, Commissions, Council, CPC's)**



Date: 9/10/23

Board, Commission, Committee of Interest: Parks

Name: Desiree Wymer  
Address: [REDACTED] S. VICK Rd.  
Phone No.: [REDACTED]  
Email Address: [REDACTED]

Years of Residence in Community: 36  
Do you live in City limits? Yes  No

Current or Previous Community Affiliations/Activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please explain why would like to serve on this committee. Do you have any background that might be helpful in this area?

I would like to help/contribute to the community in which I will be raising my children.

If applying for re-appointment, please indicate what has been the key accomplishment of the group during your service.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you could make an improvement to this committee, what would it be?

I don't know enough at the moment to offer an opinion

Signature: (sign or type)

[REDACTED]



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Ordinances & Resolutions

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**September 27, 2023**

**From: Mac Corthell, Assistant City Manager**  
**Approved by: Dan Huff, City Manager**

**SUBJECT:** Ordinance 2023-08 authorizing up to \$52 million in Revenue Bonds for the Wastewater Treatment Plant Upgrade Project (#19-10) in order to secure USDA Financing.

**FISCAL IMPACT:** No additional fiscal impact beyond previously approved borrowing levels.

**RECOMMENDATION:** Adopt.

**BACKGROUND:**

This ordinance is the next step in obtaining USDA funding to design and build the new wastewater treatment plant, project #19-10.

The total funding package will not exceed the \$52,000,000 which represents the already approved funding of approximately \$7,000,000 in permanent funding from DEQ CWSRF plus the \$45,000,000 approved for application from USDA. DEQ CWSRF funding will continue to be used in a gap capacity while the USDA financing package is finalized, but the overall amount of financing does not change.

- Resolution 2020-08 authorized **acceptance** of up to \$27,000,000 in borrowing capacity from DEQ CWSRF funding for the project.
- Resolution 2022-07 authorized staff to **apply** for \$45,000,000 in USDA financing for the project.
- Resolution 2023-29 authorizes staff to **apply** for up to \$52,000,000 in USDA financing for the project.
- Resolution 2023-30 authorizes **acceptance** of up to \$52,000,000 in borrowing capacity from DEQ CWSRF funds.
- Ordinance 2023-08 authorizes the sale of up to \$52,000,000 in revenue bonds to secure the USDA funding.



## ORDINANCE NO. 2023-08

### AN ORDINANCE OF THE CITY OF MOLALLA, OREGON AUTHORIZING THE ISSUANCE OF WASTEWATER REVENUE BONDS TO FINANCE IMPROVEMENTS TO THE WASTEWATER SYSTEM.

**WHEREAS** the City of Molalla, located in Clackamas County, Oregon (the “City”) is authorized to issue revenue bonds for any public purpose under ORS 287A.150. Revenue bonds issued under ORS 287A.150 may be payable from all or any portion of the “revenues” or other property of the City. ORS Chapter 287A defines “revenues” to include all fees, tolls, excise taxes, assessments, property taxes and other taxes, rates, charges, rentals and other income or receipts derived by a public body or to which a public body is entitled;

**WHEREAS** ORS 287A.150 permits the City to authorize revenue bonds by enacting a nonemergency ordinance. The City may not sell those revenue bonds until the period of referral has passed;

**WHEREAS** the City has identified the need to finance improvements to the City’s wastewater system, including providing an upgraded treatment plant and other improvements (collectively, the “Project”);

**WHEREAS** prior to the issuance of the revenue bonds the City may incur certain capital expenditures (the “Expenditures”) with respect to the Project from available moneys of the City;

**WHEREAS** the City has determined that those moneys advanced to pay the Expenditures prior to the issuance of the revenue bonds are available only for a temporary period and it is necessary to reimburse the City for the Expenditures from the proceeds of the revenue bonds, which may be issued in one or more series; and

**WHEREAS** the City enacts this nonemergency ordinance to authorize the issuance of up to \$52,000,000 of wastewater revenue bonds to finance the Project.

#### **Now, Therefore, the City of Molalla Ordains as follows:**

**Section 1. Revenue Bonds Authorized.** The City hereby authorizes the issuance of not more than Fifty-Two Million Dollars (\$52,000,000) in aggregate principal amount of revenue bonds (the “Bonds”) under ORS 287A.150 to finance costs of the Project and costs of issuing the Bonds. Prior to selling the Bonds the City Council shall adopt a resolution or ordinance establishing the terms and conditions of the Bonds or delegating the authority to establish those terms and conditions.

**Section 2: Bonds Payable Solely from Revenues; No Additional Taxes Authorized.** The Bonds shall be payable from the revenues of the City’s wastewater system and the City may pledge those revenues, and any other “revenues” as defined in ORS Chapter 287A or property of the City to pay the Bonds. Neither the authorization nor the issuance of the Bonds shall authorize the City to levy any additional taxes.

**Section 3. Procedure.** The Bonds shall not be sold until the period of referral of this nonemergency ordinance has expired.

**Section 4. Reimbursement.** The City hereby declares its official intent to reimburse its expenditures on the Project with the proceeds of the Bonds pursuant to United States Treasury Regulation 1.150-2.

**Section 5. Effective Date.** This Ordinance shall take effect 30 days after enactment.

The First Reading was held on September 27, 2023, and moved to a Second Reading by \_\_\_\_\_ vote of the City Council.

The Second Reading was held on \_\_\_\_\_ and adopted by the City Council on \_\_\_\_\_.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Signed this \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Scott Keyser, Mayor

ATTEST:

\_\_\_\_\_  
Christie Teets, CMC  
City Recorder



**CITY OF MOLALLA**  
**Staff Report**  
**Agenda Category: Resolutions**

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

**Agenda Date:** September 27, 2023

**From:** Mac Corthell, Assistant City Manager  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** Resolution 2023-29, USDA Rural Development Loan Resolution

**FISCAL IMPACT:** No additional impact beyond the current approved funding level. This Resolution accounts for the \$45 million approved in Resolution 2022-07 PLUS the \$7 million in DEQ permanent funding approved in Resolution 2020-08. There is no additional fiscal impact.

**RECOMMENDATION/RECOMMEND MOTION:** I move that the Molalla City Council adopt Resolution 2023-29, A RESOLUTION OF THE CITY OF MOLALLA AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ELARGING, IMPROVING, AND/OR EXTENDING ITS WASTEWATER TREATMENT FACILITY TO SERVE AN AREA LAWFULLY WITING ITS JURISDICTION TO SERVE.

**BACKGROUND:** This resolution authorizes City Staff to pursue up to \$52 million dollars in USDA financing for the new Wastewater Treatment Plant. This does not commit the City to any current debt, nor lock the City into any particular course of action in regards to financing. The Council will have additional opportunities to accept or deny the terms of this financing prior to closing.

The City of Molalla is currently operating an antiquated wastewater treatment plant under a federal consent decree and Memorandum of Agreement. Part of the consent decree requires the city to construct a new wastewater treatment plant.

City staff along with the City's Engineer of Record, Dyer Partnership, in consultation with Oregon Department of Environmental Quality and a specialized legal team from Ring Bender, LLP, have worked to develop a design for a Sequence Batch Reactor type treatment facility that is more suited to the City's current and future population, the new facility will displace the current Lagoon style treatment facility.

**LOAN RESOLUTION**  
(Public Bodies)

A RESOLUTION OF THE City Council

OF THE Molalla, City of

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Wastewater Treatment Facility

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Molalla, City of  
(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Fifty-Two Million Dollars & 00/100 Cents

pursuant to the provisions of ORS 221; and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$ 0

under the terms offered by the Government; that the City Council

and Administrator of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was:                                  Yeas \_\_\_\_\_                                  Nays \_\_\_\_\_                                  Absent \_\_\_\_\_

IN WITNESS WHEREOF, the City Council of the

Molalla, City of has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_, \_\_\_\_\_ day of 2023

(SEAL)

By Scott Keyser

Attest:

Title Mayor

Christie Teets  
Title City Recorder

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as \_\_\_\_\_ of the Molalla, City of  
 hereby certify that the **City Council** \_\_\_\_\_ of such Association is composed of  
 \_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
 held on the \_\_\_\_\_ day of \_\_\_\_\_ ; and that the foregoing resolution was adopted at such meeting  
 by the vote shown above, I further certify that as of \_\_\_\_\_ ,  
 the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
 rescinded or amended in any way.

Dated, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 Title \_\_\_\_\_





## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Resolutions

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**September 27, 2023**

**From: Mac Corthell, Assistant City Manager**  
**Approved by: Dan Huff, City Manager**

**SUBJECT:** Resolution 2023-30 authorizing an amended DEQ CWSRF loan for the Wastewater Treatment Plant Upgrade Project (#19-10).

**FISCAL IMPACT:** No additional fiscal impact beyond previously approved borrowing levels.

**RECOMMENDATION/RECOMMEND MOTION:** Adopt. I move that the Molalla City Council adopt resolution 2023-30, A RESOLUTION OF THE CITY OF MOLALLA, OREGON TO AUTHORIZE A CLEAN WATER STATE REVOLVING FUND (CWSRF) LOAN FROM THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY TO FINANCE THE COSTS OF THE WASTEWATER TREATMENT PLANT UPGRADE PROJECT (#19-10)

**BACKGROUND:**

This approval will not change the funding package staff has been discussing with the Council for that last 2-years. It is fully expected to be a paperwork process that simply allows the project to stay on schedule while USDA funding is finalized. That will only change if for some unexpected reason the USDA funding package falls through.

In order to remain on schedule, the RFP for construction of the new wastewater plant must go out to bid before mid-November of 2023.

Unfortunately, due to delays with the NOAA portion of the environmental (the reviewer apparently had a death in the family which has delayed that review), the USDA funding package will not be fully approved by the time the bid process must begin.

The City cannot go out to bid without an approved funding package for the full project.

To overcome the timing gap between needing to start the bid process and the USDA loan being fully executed, USDA has agreed to provide the full project amount of \$52,000,000.

This DEQ loan will provide the permanent funding (on paper) for the City to go out to bid, and the interim funding to keep the project rolling while the USDA loan is finalized.

The City has no intent to draw on the additional permanent funding, unless the USDA funding package does not come to fruition – which is very unlikely at this point.

The City will use the interim funding to pay project costs beyond the previously approved DEQ permanent funding of \$6,884,625.

The USDA loan, once approved, will pay off the interim loan and provide the funding for the remainder of the project. The City will then surrender the remainder of the DEQ permanent loan not drawn for design and start of construction.

All grant proceeds will be used to offset USDA funding upon receipt. The City currently expects \$5million in lottery funds from the state legislature, up to \$5million in forgiveness from USDA (actual number unknown), and \$500,000 in forgiveness from DEQ CWSRF.

- Resolution 2020-08 authorized \$27,538,499 in borrowing authority from DEQ CWSRF.
  - \$6,884,625 in permanent funding for design and start of construction
  - \$20,653,874 in Interim funding for USDA
- Resolution 2022-07 authorized staff to pursue \$45,000,000 in loan funding from USDA
  
- The sum of those permanent funding packages is approximately \$52,000,000
  - The \$52,000,000 in this proposal is intended to cover all of that already approved funding from one source – DEQ.



**RESOLUTION NO. 2023-30**

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON  
TO AUTHORIZE A CLEAN WATER STATE REVOLVING FUND (CWSRF)  
LOAN FROM THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY TO  
FINANCE THE COSTS OF THE WASTEWATER TREATMENT PLANT UPGRADE  
PROJECT (#19-10)**

**WHEREAS**, The Molalla City Council authorized the City Manager to file with the Department of Environmental Quality (DEQ) an application for a Clean Water State Revolving Fund (CWSRF) loan (the "Loan") to provide funds for the design and construction of the Wastewater Treatment Plant Upgrade project (the "Project"); and

**WHEREAS**, the DEQ authorized the Loan for \$27,538,499 to finance a portion of the design and construction costs for the Project, and the Molalla City Council approved and accepted that financing in Resolution 2020-08; and

**WHEREAS**, DEQ is willing to increase the value of the Loan to the City of Molalla from \$27,538,499 to a total of \$52,000,000 (the "Amended Loan") to finance the entirety of the Project; and

**WHEREAS**, in order to proceed with the Amended Loan, the City needs to authorize the execution and delivery of the Loan Agreement and all other documents and instruments necessary to obtain the Amended Loan and to further authorizing other actions; and

**WHEREAS**, the City of Molalla intends to dedicate revenue from the Sewer Enterprise Fund and Sewer System Development Charge Fund to cover the debt service and to establish any loan reserve requirement for the Amended Loan Agreement; and

**WHEREAS**, the City of Molalla expects to obtain financing from DEQ CWSRF and United States Department of Agriculture – Rural Development, through loans and/or grant funds for portions of the Project.

**Now, Therefore, the City of Molalla Resolves as follows:**

**Section 1.** The City of Molalla is hereby authorized to undertake the Amended Loan. The City Manager is hereby authorized, empowered, and directed, for and on behalf of the City of Molalla, to negotiate the final terms and conditions of the Amended Loan Agreement, to execute and deliver the terms and conditions of the Amended Loan Agreement and all certificates, instruments, agreements, and documents necessary or appropriate in connection therewith, to pay all fees and expenses incurred in connection with the Amended Loan and to do any and all other acts and things as are necessary or appropriate in order to obtain the Amended Loan.

**Section 2.** The City officers and employees, acting pursuant to the instruction of the City Manager for the City of Molalla are hereby directed to do any and all things necessary or appropriate in order for the City

of Molalla to obtain the Amended Loan and to otherwise effectuate the purposes of this Resolution. Any and all such actions previously taken by such officers or managers are hereby ratified and confirmed.

**Section 3.** This resolution shall be effective upon adoption.

Signed this 27th day of SEPTEMBER 2023.

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Scott Keyser, Mayor

ATTEST:

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Christie Teets, City Recorder

DRAFT



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Ordinances & Resolutions

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**September 27, 2023**

**From: Mac Corthell, Assistant City Manager**  
**Approved by: Dan Huff, City Manager**

**SUBJECT:** Ordinance 2023-08 authorizing up to \$52 million in Revenue Bonds for the Wastewater Treatment Plant Upgrade Project (#19-10) in order to secure USDA Financing.

**FISCAL IMPACT:** No additional fiscal impact beyond previously approved borrowing levels.

**RECOMMENDATION:** Adopt.

**BACKGROUND:**

This ordinance is the next step in obtaining USDA funding to design and build the new wastewater treatment plant, project #19-10.

The total funding package will not exceed the \$52,000,000 which represents the already approved funding of approximately \$7,000,000 in permanent funding from DEQ CWSRF plus the \$45,000,000 approved for application from USDA. DEQ CWSRF funding will continue to be used in a gap capacity while the USDA financing package is finalized, but the overall amount of financing does not change.

- Resolution 2020-08 authorized **acceptance** of up to \$27,000,000 in borrowing capacity from DEQ CWSRF funding for the project.
- Resolution 2022-07 authorized staff to **apply** for \$45,000,000 in USDA financing for the project.
- Resolution 2023-29 authorizes staff to **apply** for up to \$52,000,000 in USDA financing for the project.
- Resolution 2023-30 authorizes **acceptance** of up to \$52,000,000 in borrowing capacity from DEQ CWSRF funds.
- Ordinance 2023-08 authorizes the sale of up to \$52,000,000 in revenue bonds to secure the USDA funding.



## ORDINANCE NO. 2023-08

### AN ORDINANCE OF THE CITY OF MOLALLA, OREGON AUTHORIZING THE ISSUANCE OF WASTEWATER REVENUE BONDS TO FINANCE IMPROVEMENTS TO THE WASTEWATER SYSTEM.

**WHEREAS** the City of Molalla, located in Clackamas County, Oregon (the “City”) is authorized to issue revenue bonds for any public purpose under ORS 287A.150. Revenue bonds issued under ORS 287A.150 may be payable from all or any portion of the “revenues” or other property of the City. ORS Chapter 287A defines “revenues” to include all fees, tolls, excise taxes, assessments, property taxes and other taxes, rates, charges, rentals and other income or receipts derived by a public body or to which a public body is entitled;

**WHEREAS** ORS 287A.150 permits the City to authorize revenue bonds by enacting a nonemergency ordinance. The City may not sell those revenue bonds until the period of referral has passed;

**WHEREAS** the City has identified the need to finance improvements to the City’s wastewater system, including providing an upgraded treatment plant and other improvements (collectively, the “Project”);

**WHEREAS** prior to the issuance of the revenue bonds the City may incur certain capital expenditures (the “Expenditures”) with respect to the Project from available moneys of the City;

**WHEREAS** the City has determined that those moneys advanced to pay the Expenditures prior to the issuance of the revenue bonds are available only for a temporary period and it is necessary to reimburse the City for the Expenditures from the proceeds of the revenue bonds, which may be issued in one or more series; and

**WHEREAS** the City enacts this nonemergency ordinance to authorize the issuance of up to \$52,000,000 of wastewater revenue bonds to finance the Project.

#### **Now, Therefore, the City of Molalla Ordains as follows:**

**Section 1. Revenue Bonds Authorized.** The City hereby authorizes the issuance of not more than Fifty-Two Million Dollars (\$52,000,000) in aggregate principal amount of revenue bonds (the “Bonds”) under ORS 287A.150 to finance costs of the Project and costs of issuing the Bonds. Prior to selling the Bonds the City Council shall adopt a resolution or ordinance establishing the terms and conditions of the Bonds or delegating the authority to establish those terms and conditions.

**Section 2: Bonds Payable Solely from Revenues; No Additional Taxes Authorized.** The Bonds shall be payable from the revenues of the City’s wastewater system and the City may pledge those revenues, and any other “revenues” as defined in ORS Chapter 287A or property of the City to pay the Bonds. Neither the authorization nor the issuance of the Bonds shall authorize the City to levy any additional taxes.

**Section 3. Procedure.** The Bonds shall not be sold until the period of referral of this nonemergency ordinance has expired.

**Section 4. Reimbursement.** The City hereby declares its official intent to reimburse its expenditures on the Project with the proceeds of the Bonds pursuant to United States Treasury Regulation 1.150-2.

**Section 5. Effective Date.** This Ordinance shall take effect 30 days after enactment.

The First Reading was held on September 27, 2023, and moved to a Second Reading by \_\_\_\_\_ vote of the City Council.

The Second Reading was held on \_\_\_\_\_ and adopted by the City Council on \_\_\_\_\_.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Signed this \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Scott Keyser, Mayor

ATTEST:

\_\_\_\_\_  
Christie Teets, CMC  
City Recorder



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: Ordinances & Resolutions

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**Agenda Date:** September 13, 2023

**From:** Christie Teets, City Recorder  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** Resolution No. 2023-31: Approving Astound Broadband, LLC (formerly WAVE Broadband) Rate Increase as Change in Franchise Agreement.

**FISCAL IMPACT:** as noted in documents provided

**RECOMMENDATION/RECOMMEND MOTION:**

**BACKGROUND:**

City staff received a rate increase notification from Astound Broadband. The agreement specifies that the City Council shall be apprised of any rate adjustment for services.

The franchise agreement with Astound Broadband is a twelve (12) year agreement and is valid from February 22, 2012 through February 2024.





**RESOLUTION NO. 2023-31**

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON  
APPROVING ASTOUND BROADBAND, LLC. (FORMERLY WAVE  
BROADBAND) RATE INCREASE AS CHANGE IN FRANCHISE AGREEMENT**

**WHEREAS**, the Franchise Agreement between Astound Broadband, LLC. (formerly WAVE Broadband, LLC.) specifies that the City Council shall be apprised of any rate adjustment for services; and

**WHEREAS**, Astound Broadband, LLC. has submitted a rate adjustment to the City of Molalla; and

**WHEREAS**, the proposed fees for service is hereby listed as "Attachment A" to this Resolution and has been reviewed by the Molalla City Council as the governing body.

**Now, Therefore, the City of Molalla Resolves as follows:**

**Section 1.** Based on the above findings, be it resolved by the Molalla City Council, the fees listed for the City of Molalla are hereby established and recognized as listed.

**Section 2.** Effective Date. Upon passage of the City Council and signature by Mayor.

Signed this 27<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Scott Keyser, Mayor

ATTEST:

\_\_\_\_\_  
Christie Teets, CMC  
City Recorder



**Page 1 bill message:**

Please find important information enclosed regarding price changes to your services, effective with your next billing statement.

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**Bill Letter Insert:**

Thank you for trusting us for your Internet and entertainment needs. Whether working, streaming, learning or gaming, you can do it all using Astound services. Our goal is to give you the fastest and most reliable experience each and every day.

As we strive to bring you the best services possible, we must periodically review our prices and update them in response to increases in expenses impacting our services. Effective on your September billing statement, the price for your current monthly services will be increasing, excluding applicable taxes, fees, and surcharges.

Below please find a summary of rate adjustments for specific fees and/or costs. Unless otherwise noted, the listed fees and/or costs are neither government mandated nor a tax imposed on you by the government; they are either a fee and/or cost Astound Broadband assesses and retains.

- Basic TV will increase by \$2.00. This fee applies to TV packages to help offset the costs of programming content and delivery of local and regional broadcast television signals.
- Preferred TV will increase by \$4.66. This fee helps offset the costs of programming and delivery of sports and entertainment networks such as Warner Bros. Discovery, Comcast/NBC Universal, ABC/Disney/ESPN, Fox, CBS and others.
- Additional TV tiers such as Premiere TV-Entertainment, Premiere TV-Variety, Premiere TV-Sports, and Premiere TV will increase by \$1.00 each. This is to help offset the costs of programming and delivery of these networks.
- The Broadcast TV Surcharge will increase by \$7.02. This fee applies to all TV packages to help offset the costs of programming content and delivery of the local and regional broadcast television signals.
- Premium channels such as HBO, Cinemax, Showtime/TMC, and/or Starz will increase by \$1.00 each to help offset increased costs associated with programming and delivery of these networks.
- TV equipment will increase by \$3.00.
- Modems and/or routers used for internet service will increase by \$2.00.
- Enhanced Whole Home WiFi will increase by \$1.00 [eero only]
- The Internet Infrastructure Fee will increase by \$3.20. This fee helps defray costs associated with building and maintaining our fiber-rich broadband network, as well as the costs of expanding network capacity to support the continued increase in customers' average broadband consumption.
- Landline telephone service will increase by \$1.00/month.

Periodically, franchise, utility, PEG fees and other government mandated fees and taxes are also adjusted in keeping with regulatory requirements. These fees and taxes are government mandated and we are required to comply.

### **Discover More With Astound Broadband**

We continue to make substantial investments and upgrades to our network and technology, bringing customers greater value for the services and features\* they care about most:

- **Mobile:** Experience award-winning service on one of America's largest 5G networks. Customers are saving with simple pricing for Internet + mobile.
- **Faster Downloads:** We've increased speeds on most of our Internet packages, providing the best value for your services.
- **Ultra-fast Speed and Wi-Fi:** Our top download speeds, up to 2 Gig in some locations, power more devices in the connected home. The latest Wi-Fi 6E technology is smart enough to route Wi-Fi traffic between devices and reliably blanket your home.
- **Better Gaming:** With features designed for gamers, by gamers, stabilize your ping, create a geofence, steer bandwidth and kick lag to the curb with our gaming equipment.
- **Enhanced TV:** Just one device combines live TV, streaming apps, music, games, 4K, DVR, On Demand and voice control with Astound's latest TV technology. Plus, take it on the go with the new Astound TV+ app.
- **Award-Winning:** Customers ranked Astound Broadband the Best Cable Internet Provider seven years in a row, 14 times recognized, in the PC Mag's Reader's Choice survey.
- **Affordable Internet:** We're dedicated to helping our communities stay connected affordably. Through the ACP, qualified households may be eligible to receive free or reduced cost Internet service.

We endeavor to deliver high-quality services at a great value, always aiming to put our customers first. All of us at Astound Broadband thank you for choosing us for your telecommunications needs.

\*Not all services are available in all areas. A trademark of Ziff Davis, LLC. Used under license. Reprinted with permission. Where available. ©2022 Ziff Davis, LLC. All Rights Reserved . Please visit [www.astound.com/ratefacts](http://www.astound.com/ratefacts) for additional information.



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: General Discussion

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**Agenda Date:** September 27, 2023

**From:** Dan Huff, City Manager  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** Coalition to Fix and Improve Measure 110

**FISCAL IMPACT:** n/a

**RECOMMENDATION/RECOMMEND MOTION:** none

**BACKGROUND:**

The attached information was provided to Chief Long September 18, 2023.

Community members are encouraged to go to the website [fixballotmeasure110.com](http://fixballotmeasure110.com) and sign up.

The Coalitions Proposals are as follows:

1. Prohibit the use of hard drugs in public places.
2. Make possession of lethal drugs like fentanyl, meth, and heroin a crime again.
3. Replace voluntary with required addiction treatment.
4. Prioritize diversion, treatment, and recovery over prosecution and jail.
5. Maintain cannabis taxes for expanded prevention, treatment, and recovery; improve oversight and accountability.
6. Expand penalties for drug dealing.

**From:** [Christie Teets](#)  
**To:** [Christie Teets](#)  
**Subject:** FW: ISSUE UPDATE...NEW COALITION FILES BALLOT INITIATIVE TO FIX AND IMPROVE MEASURE 110, RELEASES NEW POLLING  
**Date:** Monday, September 18, 2023 2:33:29 PM  
**Attachments:** [image002.png](#)

For packet.

**From:** [oracp@memberclicks-mail.net](mailto:oracp@memberclicks-mail.net) <[oracp@memberclicks-mail.net](mailto:oracp@memberclicks-mail.net)>  
**Sent:** Monday, September 18, 2023 1:01 PM  
**To:** Chris Long <[clong@molallapolice.com](mailto:clong@molallapolice.com)>  
**Subject:** ISSUE UPDATE...NEW COALITION FILES BALLOT INITIATIVE TO FIX AND IMPROVE MEASURE 110, RELEASES NEW POLLING

Image



**To: All OACP Members**

**From: Kevin Campbell, OACP Executive Director**

**Re: ISSUE UPDATE...NEW COALITION FILES BALLOT INITIATIVE TO FIX AND IMPROVE MEASURE 110, RELEASES NEW POLLING**

**OACP Members,**

The “Coalition to Fix and Improve Ballot Measure 110” issued the following press release announcing filing of a ballot initiative designed to address the negative consequences created by the passage of Ballot Measure 110. Here is the Press Release:

PRESS RELEASE:

**NEW COALITION FILES BALLOT INITIATIVE TO FIX AND IMPROVE MEASURE 110, RELEASES NEW POLLING**

***This measure seeks to fulfill the promise of Measure 110 – with more drug treatment for more people more quickly, replacing voluntary with required treatment, making possession of hard drugs like fentanyl a crime again, prioritizing treatment over prosecution and jail, prohibiting the use of hard drugs in public and maintaining cannabis taxes for proven treatment programs.***

PORTLAND, OR – Responding to the growing suffering across Oregon from easy access to hard drugs, a coalition of Oregonians filed initiatives today to fix and improve Measure 110, the law passed by voters in 2020 that decriminalized the use of hard drugs like fentanyl and methamphetamine.

“Measure 110 didn’t cause Oregon’s addiction and overdose crisis, but it **is** making them worse. Oregon leads the nation in youth overdose deaths and overall rates of use and deaths from overdoses are rising at higher rates than other states. And this human tragedy is making our streets and neighborhoods less safe. Oregon can do better,” said Max Williams, a former state lawmaker and former President of the Oregon Community Foundation, who is leading the effort.

“We can fix and improve Measure 110 at the ballot box next year, or the Governor and legislature can make this initiative unnecessary and save lives by acting on it much sooner. Oregon’s experiment with easy access to lethal drugs combined with lack of treatment capacity, and no credible consequences to incentivize users to seek help simply isn’t working,” continued Williams.

Measure proponents also released new polling from respected Democrat and Republican pollsters showing that 74% of voters, including 63% of Democrats, support recriminalizing personal possession of hard drugs while maintaining existing cannabis taxes for drug treatment and making treatment required, not voluntary, as an alternative to jail. You can read the full poll at [fixballotmeasure110.com](http://fixballotmeasure110.com).

Key provisions of the initiative include:

- Prohibits the use of hard drugs in public places.
- Makes possession of lethal drugs like fentanyl, meth, and heroin a crime again.
- Replaces voluntary with required addiction treatment.
- Prioritizes diversion, treatment, and recovery over prosecution and jail.
- Maintains cannabis taxes for expanded prevention, treatment, and recovery.
- Strengthens program oversight and accountability.
- Strengthen penalties against drug dealing.

The full initiative language is available at [fixballotmeasure110.com](http://fixballotmeasure110.com).

The chief petitioners for the initiative represent the broad cross-section of Oregonians, urban and rural: addiction treatment professionals, impacted families and law enforcement.

"I know firsthand how important it is for public safety and treatment services to work together. The combination of the two saved my life and many other people's lives who are now in sobriety, said Jerrod Murray, Executive Director, Painted Horse Recovery, and fellow chief petitioner. "I am not advocating for a war on people who use drugs, but I can no longer stand by and pretend that drugs aren't devastating my community."

"Oregon's drug and mental health crisis is touching my family personally. My southeast Portland neighborhood is under daily siege from drug-related crimes and homelessness. Measure 110 is simply making all of it worse. We need to change and fix Measure 110 to make it part of the solution to our problems and not a cause of our problems," said Juanita Swartwood, who lives in the Lents Neighborhood of Portland.

The Lents neighborhood had more than 2,100 reported crimes in the last year (from July 2022 to July 2023), according to [public data compiled by the Portland Police Bureau](#). By comparison, Portland's Grant Park neighborhood had 251 reported crimes in that same period.

Measure 110 is a statewide bill and has not only impacted lives in Portland.

"Measure 110 is a problem for both urban and rural Oregon that we should fix with this initiative," said Jackson County Sheriff Nate Sickler, a chief petitioner. "Law enforcement, along with professional addiction services, should work together to help people escape the dangerous drugs that are killing our kids, our family members, and our neighbors. We also need to toughen laws against drug dealing. This ballot measure will do both. Let's fix Measure 110 with stronger incentives and consequences to save lives and improve public safety."

The Coalition to Fix and Improve Ballot Measure 110 is led and supported by Oregonians who care deeply about the future of our people and our state. Contributions include \$300,000 from Tim Boyle, \$200,000 from Phil Knight, \$100,000 from the Goodman Family, \$50,000 from Ed Maletis and \$50,000 from Jordan Schnitzer.

Max Williams and Washington County District Attorney Kevin Barton will be available for interviews. Media should contact [media@fixballotmeasure110.com](mailto:media@fixballotmeasure110.com) or 503-908-9974.###

Facebook



## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: General Discussion

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**Agenda Date:** September 27, 2023

**From:** Dan Huff, City Manager  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** General Discussion Items

**FISCAL IMPACT:** N/A

**BACKGROUND:**

We have a few topics that we have not returned to Council for discussion. Staff workload has not diminished but it is important to revisit these items to gain perspective on priority with Council. The following list will bring Council up to date on these items:

- Parks Master Plan - Underway
- Stormwater Master Plan - Underway
- Architectural Themes – On hold
- EDU's - Complete
- Civic Center Remodel – Phase three complete. Moving towards the next phasing.
- Street Naming Policy - Incomplete
- Park Naming Policy - Incomplete
- Parking Permit Ordinance – On hold
- Annexations – General discussion
- Mural Code (took it back to PC last meeting)
- EOP & NHMP
- Housing Production Strategies - Complete
- Sequential UGB
  1. EOA
  2. Efficiency Measures
  3. Land Studies
- Street Fee
- Park Fee

**RECOMMENDATION/RECOMMEND MOTION:** General consensus in setting priorities.

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## CITY OF MOLALLA

117 N. Molalla Avenue  
PO Box 248  
Molalla, OR 97038

### Staff Report

### Agenda Category: General Discussion

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**Agenda Date:** September 27, 2023

**From:** Dan Huff, City Manager  
**Approved by:** Dan Huff, City Manager

**SUBJECT:** Distinguished Budget Presentation Award

**FISCAL IMPACT:** N/A

#### **BACKGROUND:**

Announcing that the City of Molalla has received the Distinguished Budget Presentation Award once again. This is the 5<sup>th</sup> year in a row the City has received this award and is a tribute to our commitment to Molalla's Financial success. This is also documentation of the hard work of our Finance Department including Finance Director, Cindy Chauran, Senior Accountant, Suzan Duffy and our Department Heads who are committed to sound financial principles.



August 28, 2023

Cindy Chauran  
Finance Director  
City of Molalla  
117 N. Molalla Avenue  
Molalla, OR 97038

Dear Mrs. Chauran:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next annual budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. Information about how to submit an application for the Distinguished Budget Program application is posted on GFOA's website.

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

### **Finance Department**

Continuing participants will receive a brass medallion that will be mailed separately. First-time recipients will receive an award plaque within eight to ten weeks. Enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. The following standardized text should be used:

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Molalla, Oregon**, for its Annual Budget for the fiscal year beginning **7/1/2023**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at [www.gfoa.org](http://www.gfoa.org). If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive style with a large initial "M".

Michele Mark Levine  
Director, Technical Services Center

Enclosure

## FOR IMMEDIATE RELEASE

August 28, 2023

**For more information, contact:**

**Technical Services Center**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)**

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Molalla, Oregon**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 22,500 members and the communities they serve.*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Molalla  
Oregon**

For the Fiscal Year Beginning

**7/1/2023**

*Christopher P. Morill*

Executive Director



**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Finance Department  
City of Molalla, Oregon**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards*

Executive Director

*Christopher P. Morill*

Date: **August 28, 2023**