



AGENDA

MOLALLA CITY COUNCIL MEETING
April 14, 2021
7:00 PM
Molalla Adult Center
315 Kennel Ave, Molalla, OR 97038

Mayor Scott Keyser

Council President Leota Childress
Councilor Elizabeth Klein
Councilor Terry Shankle

Councilor Jody Newland
Councilor Crystal Robles
Councilor Steve Deller

WORK SESSION begins at 6:00pm: Open to the Public, but not open to Public Comment or Testimony

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

EXECUTIVE SESSION begins immediately following Recess of the Regular Meeting: Not open to Public, according to ORS 192.660(2): e and i

MEETING NOTICE: Due to health concerns of COVID-19, this City Council Meeting will be held in accordance with Governor Brown’s Executive Order 20-25. Council Chambers is limited to 25 people. The On-Demand replay of the Molalla City Council Meetings are available on Facebook at “Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

4. PUBLIC COMMENT

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

5. APPROVAL OF THE AGENDA

6. CONSENT AGENDA

A. Meeting Minutes – March 24, 2021.....Pg. 3

7. PUBLIC HEARINGS

A. Ordinance No. 2021-05: Amending Molalla Municipal Code Sections 17-2.3.220 Mobile Food Units and 17-5.1.020 Definitions (Corthell).....Pg. 6

8. ORDINANCES AND RESOLUTIONS

A. Ordinance No. 2021-05: Amending Molalla Municipal Code Sections 17-2.3.220 Mobile Food Units and 17-5.1.020 Definitions (Corthell).....Pg. 6
B. Resolution No. 2021-11: Setting Fees for Mobile Food Unit Land Use (Corthell)..... Pg. 16

9. GENERAL BUSINESS

A. Council Visioning Goals 2021 (Huff).....Pg. 18

10. REPORTS

- A. City Manager and Staff
- B. City Councilors
- C. Mayor

11. RECESS INTO EXECUTIVE SESSION

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

12. RECONVENE REGULAR SESSION

13. ADJOURN



Minutes of the Molalla City Council Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
March 24, 2021

CALL TO ORDER

The Molalla City Council Meeting of March 24, 2021 was called to order by Mayor Scott Keyser at 7:15pm.

COUNCIL ATTENDANCE

Mayor Scott Keyser, Council President Leota Childress, Councilor Elizabeth Klein, Councilor Terry Shankle, Councilor Jody Newland, Councilor Crystal Robles, Councilor Steve Deller.

STAFF IN ATTENDANCE

Dan Huff, City Manager; Gerald Fisher, Public Works Director; Chaunee Seifried, Finance Director; Christie DeSantis, City Recorder.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

Budget Committee Member Rory Cramer requested that Council reappoint him to Budget Committee, as his term is currently expired.

A motion was made by Council President Childress to appoint Mr. Cramer to an additional term on the Budget Committee, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

Interviews were held at the evenings Work Session for three vacant seats on the Budget Committee. Citizens that applied were Eric Vermillion, Sheila Howe, Roxie Smith, Lisa Haffey, Juan Aguilar, Debbie Cook, Ed Weishan, and Jacob Giberson.

A motion was made by Councilor Robles to appoint Eric Vermillion to Budget Committee, seconded by Councilor Newland. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Council President Childress to appoint Lisa Haffey to Budget Committee, seconded by Councilor Shankle. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Councilor Newland to appoint Juan Aguilar to Budget Committee, seconded by Councilor Deller. Vote passed 7-0, with all Councilors voting Aye.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

City Recorder DeSantis informed Council that the Police Officer swearing-in ceremony and Executive Session for the evening were both canceled. The agenda was approved as presented.

CONSENT AGENDA

A motion was made by Councilor Newland to approve the Consent Agenda, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

PUBLIC HEARINGS

Public Hearings for Ordinance No. 2021-03: Establishing Budget Committee Rules as Governed by Oregon Revised Statute 294.414 – Budget Committee Laws and Ordinance No. 2021-04: Repeal of Chapter 13.16 Advance Financing of

Public Improvements in the Molalla Municipal Code and Replace with Revised Chapter 13.15 Advance Financing of Public Improvements were presented at this meeting.

Mayor Keyser opened the Public Hearing for Ordinance 2021-03 at 7:29pm. There were no audience members wishing to comment and the Public Hearing was closed at 7:30pm.

Mayor Keyser opened the Public Hearing for Ordinance 2021-04 at 7:30pm. There were no audience members wishing to comment and the Public Hearing was closed at 7:31pm.

ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2021-03:** Establishing Budget Committee Rules as Governed by Oregon Revised Statute 294.414 – Budget Committee Laws.

A motion was made by Councilor Newland to hold the First Reading of Ordinance No. 2021-03 by title only, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Council President Childress to hold the Second Reading of Ordinance No. 2021-03 by title only, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Councilor Robles to adopt Ordinance No. 2021-03, seconded by Councilor Shankle. Vote passed 7-0, with all Councilors voting Aye.

- B. Ordinance No. 2021-04:** Repeal of Chapter 13.16 Advance Financing of Public Improvements in the Molalla Municipal Code and Replace with Revised Chapter 13.15 Advance Financing of Public Improvements.

A motion was made by Councilor Klein to hold the First Reading of Ordinance No. 2021-04 by title only, seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Councilor Robles to hold the Second Reading of Ordinance No. 2021-04 by title only, seconded by Councilor Newland. Vote passed 7-0, with all Councilors voting Aye.

A motion was made by Councilor Robles to adopt Ordinance No. 2021-04, seconded by Councilor Newland. Vote passed 7-0, with all Councilors voting Aye.

- C. Resolution No. 2021-10:** Establishing a Temporary Transportation System Development Charge Fee for Mobile Food Units.

A motion was made by Councilor Shankle to adopt Resolution No. 2021-10 at 50% of SDC rate, seconded by Councilor Klein. Vote passed 4-3 with Councilor Deller, Councilor Robles, Councilor Shankle and Councilor Klein voting Aye. Councilor Newland, Council President Childress, and Mayor Keyser voted Nay.

For the complete video account of the discussion for this Resolution, please go to YouTube “Molalla City Council Meetings”, March 24, 2021 minute 26:45 of the meeting.

GENERAL BUSINESS

City Manager Huff presented an RFP for Municipal Court Judge to Council. He informed Council of the timeline, and when interviews would begin. The RFP will close on April 30, 2021, with applicants being brought to Council in May.

STAFF REPORTS, MAYOR, AND COUNCIL REPORTS

For a complete video account of this City Council Meeting, please go to YouTube “Molalla City Council Meetings”, March 24, 2021.

ADJOURN

A motion was made by Councilor Klein to adjourn the meeting at 8:28pm., seconded by Councilor Robles. Vote passed 7-0, with all Councilors voting Aye.

Scott Keyser, Mayor

Date

ATTEST:

Christie DeSantis, City Recorder

DRAFT

City of Molalla

City Council Meeting



Agenda Category: Public Hearings & Ordinances

Subject: Public Hearing and Adoption of Amendment of the City's Mobile Food Unit Ordinance

Recommendation: Conduct Public Hearing and Adopt

Date of Meeting to be Presented: April 14, 2021

Fiscal Impact: Permanent Accessory MFU's not subject to public improvement requirement.

Background:

In January of 2021 the City Adopted Ordinance 2020-10 creating a regulatory scheme for placement of Mobile Food Units.

In February of 2021 City Staff and first MFU applicant, Todd Gary of NV Feed, presented a set of proposed amendments to the ordinance.

In March of 2021 City Staff provided this ordinance to the City Council for additional discussion and review. No changes were proposed or voted on.

Tonight 4/14/21

- 1. Staff Report Presentation**
- 2. Public Hearing** - Prior to adoption, this ordinance requires a Public Hearing to be held.
- 3. Vote**

Attachments:

Exhibit A: Findings of Fact DCA01-2021/ORD2021-05

Exhibit B: Ordinance 2021-05

Staff Findings
DCA01-2021/ORD2021-05
Mobile Food Units

MMC 17-4.6.020 Procedure

- A. Except for corrections, amendments to the development code are Legislative (Type IV)

Staff Finding: This ordinance constitutes an amendment to the development code. This proposal will be processed as a Type IV Legislative amendment.

MMC 17-4.1.050 Type IV (Legislative Decisions)

C. Procedure. Hearings on Legislative Land Use requests are conducted similar to City Council hearings on other legislative proposals, except the notification procedure for Legislative Land Use requests must conform to state land use laws (ORS 227.175), as follows:

1. The Planning Official shall notify in writing the Oregon Department of Land Conservation and Development (DLCD) of legislative amendments (zone change, rezoning with annexation, or comprehensive plan amendment) at least 35 days before the first public hearing at which public testimony or new evidence will be received. The notice shall include a DLCD Certificate of Mailing.

Staff Finding: This proposal was appropriately noticed to DLCD on 2/18/21, 55 days before the public hearing.

2. At least 20 days, but not more than 40 days, before the date of the first hearing on an ordinance that proposes to amend the comprehensive plan or any element thereof, or to adopt an ordinance for any zone change, a notice shall be prepared in conformance with ORS 227.175 and mailed to:
 - a. Each owner whose property would be directly affected by the proposal (e.g., rezoning or a change from one Comprehensive Plan land use designation to another), see ORS 227.186 for instructions;
 - b. Any affected governmental agency;
 - c. Any person who requests notice in writing; and
 - d. For a zone change affecting a manufactured dwelling park, all mailing addresses within the park, in accordance with ORS 227.175.

Staff Finding: This proposal does not affect the comprehensive plan and does not implicate a zone change. This criterion is not applicable.

3. At least 10 days before the scheduled City Council public hearing date, public notice shall be published in a newspaper of general circulation in the city and the City's Website.

Staff Finding: This proposal was appropriately noticed in the Molalla Pioneer on March 24, 2021, 21 days prior to the City Council Public Hearing, and on the City's Website on the same date.

4. For each mailing and publication of notice, the Planning Official shall keep an affidavit of mailing/publication in the record.

Staff Finding: The affidavits of mailing/publication as applicable are part of the record for DCA01-2021. This criterion is met.

MMC 17-4.6.030 Criteria

Planning Commission review and recommendation, and City Council approval, of an ordinance amending the Zoning Map, Development Code, or Comprehensive Plan shall be based on all of the following criteria:

- A. If the proposal involves an amendment to the Comprehensive Plan, the amendment must be consistent with the Statewide Planning Goals and relevant Oregon Administrative Rules;

Staff Finding: This proposal does not involve an amendment to the comprehensive plan. This criterion is not applicable.

- B. The proposal must be consistent with the Comprehensive Plan (the Comprehensive Plan may be amended concurrently with proposed changes in zoning);

Comprehensive Plan Goal 1: Citizen Involvement.

Staff Finding: Mobile Food Unit regulations have been subject to public outreach, multiple planning commission meetings, and at least three City Council meetings. This criterion is met.

Comprehensive Plan Goal 9: Economic Development.

Staff Finding: This proposal allows for expansion of the economic base to include Mobile Food Units, and provides an opportunity to expand existing business to include MFU's, and to attract new MFU businesses. The proposal also allows for a sort of "infill" commercial development through the permission of MFU's as accessory to an existing business. This criterion is met.

Other Comprehensive Plan Goals & Elements.

Staff Findings: Other Comprehensive Plan goals and elements are not implicated by this proposal. These criteria are not applicable.

- C. The City Council must find the proposal to be in the public interest with regard to community conditions; the proposal either responds to changes in the community, or it corrects a mistake or inconsistency in the subject plan or code; and

Staff Finding: The proposed amendment is in the public interest and responds to changes in the community. This ordinance responds to the community's stated desire to have Mobile Food Units operational within the City of Molalla, as seen through substantial citizen and business engagement, as well as the City Council's adoption of a temporary ordinance providing standards for such operations. Allowing MFU's to operate in a temporary and permanent capacity provides for expanded use of existing property and potential development of sites that tend to draw diverse business interests as well as patronage both local and visitor. MFU's have become part of the landscape of the Willamette Valley and provide great augmentation for existing businesses, as well as development of new.

- D. The amendment must conform to Section 17-4.6.050 Transportation Planning Rule Compliance. (Ord. 2017-08 §1)

Staff Finding: This proposal does not significantly affect an existing or planned transportation facility. This Criterion is not applicable.



ORDINANCE NUMBER 2021-05

AMENDING MOLALLA MUNICIPAL CODE SECTIONS 17-2.3.220 MOBILE FOOD UNITS AND 17-5.1.020 DEFINITIONS

WHEREAS, Mobile food units provide opportunities to enliven under-utilized spaces, increased draw for consumers, entrepreneurship, increased job opportunities in the community, and a unique dining experience; and

WHEREAS, The City of Molalla adopted temporary mobile food unit legislation in Ordinance No. 2020-08; and

WHEREAS, The need for a comprehensive set of laws regarding mobile food unit operations and licensing remained; and

WHEREAS, City staff has determined that the community supports mobile food units.

Now, Therefore, the City of Molalla Ordains as follows:

Section 1. Molalla Municipal Code (MMC) Section *17-2.3.220 Mobile Food Units* is replaced in its entirety by Section *17.2.3.220 Mobile Food Units* in Exhibit "B."

Section 2: MMC Section *17-5.1.020 Definitions* is amended to include the definitions in Exhibit "B."

Section 4. Emergency Clause. Due to urgent need, this Ordinance shall be effective upon approval of the City Council.

Signed this 14th day of April 2021.

Mayor, Scott Keyser

ATTEST:

Christie DeSantis, City Recorder

Exhibit B

Ordinance 2021-05

MMC 17-5.1.020 Definitions

Mobile Food Unit. Any vehicle that is self-propelled or that can be pulled or pushed down a sidewalk, street, highway or waterway, on which food is prepared, processed or converted or which is used in selling and dispensing food to the ultimate consumer.

Mobile Food Unit, Temporary. A mobile food unit that operates on a given property for 5 hours or less in a 24-hour period.

Mobile Food Unit, Permanent. A mobile food unit that operates on a given property for more than 5 hours in a 24-hour period.

MMC 17-2.3.220 Mobile Food Units

- A. Applicability.** No Mobile Food Unit may operate within the city limits of Molalla except as permitted in this chapter, or as authorized by an event permit issued by the City of Molalla.

- B. General Requirements.** The following standards apply to all mobile food units operating within the City of Molalla, except as authorized by an event permit issued by the City of Molalla.
 - 1. Mobile Food Units shall be permitted as an accessory use in all zones in which they are “Permitted Subject to Special Use Standards (S).”
 - 2. Mobile food units shall primarily sell food items.
 - 3. Mobile food units may not sell, offer, provide or in any way transfer cannabis in any form.
 - 4. Mobile food units are subject to inspection by City of Molalla Code Enforcement and Molalla Fire District personnel on official business.
 - 5. All mobile food units must have a valid Clackamas County Mobile Food Unit License.
 - 6. All mobile food units must have a valid City of Molalla Business License.
 - 7. Mobile food units shall maintain continuous compliance with applicable federal, state, county, and city standards.
 - 8. Discharge or leakage draining into the stormwater or wastewater system is prohibited. Wastewater shall not be dumped or spilled onto or into the ground, streets, stormwater, or wastewater systems. All liquid waste from the waste tank or from cleaning activities shall be captured and properly disposed of.
 - 9. All permanent utility lines shall be placed underground. Temporary utilities, lines and tanks shall be placed underground or otherwise screened, covered, or hidden from view from the right-of-way as to minimize visual impacts and prevent unsafe conditions.
 - 10. Power connections may not be connected by overhead wires to the individual mobile food units.

11. Additional impervious surfaces must comply with stormwater and grading design standards.
12. Mobile food units, equipment, customer service areas, or any other associated object may not be located within the public right-of-way.
13. Mobile food unit owners are responsible for maintaining the mobile food unit in a neat and clean condition, including but not limited to: an exterior that is clean and free from rust, peeling paint, and visibly worn or broken exterior equipment (including accessory equipment) and any other defect that reasonably detracts from the public’s aesthetic appreciation of the unit or accessories thereto.
14. Mobile food unit owners and property owners are responsible for maintaining the property upon which a mobile food unit operates in a neat and clean condition, including but not limited to: free from trash, waste, broken or visibly worn equipment and furnishings, or any other defect that reasonably detracts from the public’s aesthetic appreciation of the site.
15. Mobile food units must be self-contained and connect to individual wastewater and potable water holding tanks at all times, except as authorized in this chapter for a Mobile Food Unit Pod.

C. Design and Operation Standards.

1. Temporary Mobile Food Units. Mobile food units that remain on a property for five (5) hours or less in a twenty-four-hour period shall comply with the following:
 - a. Hours of Operation.
 - i. Operations are permitted between the hours of 6:00am – 10:00pm.
 - ii. Hours of operation may be modified by Conditional Use Permit.
 - b. Site Standards.
 - i. Limited to three food units on a property at any one time; and
 - ii. Must be accessory to a primary use; and
 - iii. Temporary tables, chairs, lighting, and shelter may be provided during temporary mobile food unit operations but must be removed or appropriately stored out of site upon cessation of mobile food unit operations each day; and
 - iv. Maintain minimum number of parking stalls and minimum drive aisle widths and parking lot requirements; and
 1. Non-conforming parking lots may be utilized, but the TMFU may not cause an increase in non-conformity; and
 - v. Vehicle and Pedestrian circulation and parking areas must be compact gravel, asphalt, concrete, or other hard material as approved by the Public Works Director; and
 - vi. Placement may not result in a reduction of landscaping to less than the minimum site requirement.
 - c. Unit & Accessory Standards.
 - i. Shall comply with the Molalla Municipal Code; and
 - ii. Shall comply with all applicable standards of the zone in which the property lies; and
 - iii. Must not inhibit emergency vehicle ingress and egress to the site.

2. Single or Double Permanent Mobile Food Units. Mobile food units that remain on a property that is approved for two or less Permanent Mobile Food Units, for more than five (5) hours in a twenty-four-hour period shall comply with the following:
 - a. Hours of Operation.
 - i. Operations are permitted between the hours of 6:00am – 10:00pm.
 - ii. Hours of operation may be modified by Conditional Use Permit.
 - b. Site Standards.
 - i. Limited to two permanent and on temporary food unit on the property at any one time; and
 - ii. Maintain the minimum number of parking stalls, and minimum drive aisle widths and parking lot requirements; and
 1. Non-conforming parking lots may be utilized, but the MFU may not cause an increase in non-conformity; and
 - iii. Vehicle and Pedestrian circulation and parking areas must be compact gravel, asphalt, concrete, or other hard material as approved by the Public Works Director; and
 - iv. Placement may not result in a reduction of landscaping to less than the minimum site requirement; and
 - v. Must supply at least one public on-site restroom facility, this may be portable, part of an existing building on-site, or constructed in accordance with the State of Oregon Building Code; and
 - vi. Where frontage improvements would be triggered by development, the applicant may record a city approved non-remonstrance agreement in lieu of improvements.
 - vii. Where insufficient right-of-way exists on a street abutting the property, dedication in accordance with the City of Molalla Transportation System Plan will be required.
 - c. Unit & Accessory Standards
 - i. Fully screen from view any portable toilet, mechanical or power generating equipment that is separated from the mobile food unit, with vegetation or screening at a height equal to or greater than the height of the unit, subject to Planning Official approval; and
 - ii. Comply with the applicable standards of the zone in which the property lies; and
 - iii. Must not inhibit emergency vehicle ingress and egress to the site.

3. Mobile Food Unit Pods. A site that is approved for 3 or more food units to remain on the property for more than five (5) hours in a twenty-four-hour period shall comply with the following:
 - a. Site, Unit, and Accessory Standards
 - i. Except as outlined in this ordinance, all Mobile Food Unit Pods shall comply with the applicable provisions of MMC Title 17 for commercial activities classified as retail sales and commercial services.
 - ii. Shall be fully enclosed by a fence, wall, exterior building wall, or combination thereof.

1. Notwithstanding MMC section 17-3.4.040, the design and dimensions of fences or walls used to satisfy the requirement of this section are subject to approval by the Planning Official.
2. The planning official shall base their approval of a proposed wall or fence on a balance of the Community Design Standards in MMC 17-3.4.040, the location of the parcel and surrounding uses, and the aesthetics of the proposal.
- iii. Must supply at least one public on-site restroom facility for every two mobile food units, these may be portable, part of an existing building on-site, or constructed in accordance with the State of Oregon Building Code.
- iv. A Pod may choose to connect to City Water, City Sewer, or a combination thereof, but the entire Pod must be uniform in this election.
- v. A Pod must connect to a permanent power supply, generators are prohibited unless for emergency use.

D. Process.

1. Temporary Mobile Food Units are subject to Type I Site Plan and Design Review for each property upon which they operate.
 - a. Title 17 Division III Design Standards are not applicable unless:
 - a. otherwise indicated in this ordinance; or
 - b. required by a condition of land use approval; or
 - c. a pre-existing design element (or lack thereof) is deemed unsafe or unreasonable by the Planning Official or Public Works Director.
 - b. A copy of Clackamas County Health Department Mobile Food Unit Application and Permit must be attached to your application.
 - c. System Development Charges are not applicable to simple placement of a Temporary Mobile Food Unit.
2. Single or Double Mobile Food Units that are accessory to a primary use are subject to Type I Site Plan and Design Review.
 - a. Title 17 Division III Design Standards are not applicable unless:
 - ii. otherwise indicated in this ordinance; or
 - iii. required by a condition of land use approval; or
 - iv. a pre-existing design element (or lack thereof) is deemed unsafe or unreasonable by the Planning Official or Public Works Director.
 - b. A copy of Clackamas County Health Department Mobile Food Unit Application and Permit must be attached to your application.
 - c. System Development Charges are applicable to placement of an Individual Permanent Mobile Food Unit.
3. Mobile Food Unit Pods and Single or Double Mobile Food Units that are the primary use on a property are subject to Type II or Type III Site Design Review in accordance with MMC 17-4.2.
 - a. A copy of Clackamas County Health Department Mobile Food Unit Application and Permit must be attached to your application.

b. System Development Charges are applicable to Mobile Food Unit Pods and single or double Mobile Food Units that are the primary use on a property.

E. Fees. Fees will be set by Resolution of the City Council from time to time.

F. Enforcement and Penalties. Violations of this ordinance are subject to the enforcement and penalty provisions of MMC Title 17.

G. Severability. In the event any provisions of this chapter shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision.

City of Molalla

City Council Meeting



Agenda Category: Resolutions

Subject: Mobile Food Unit Land Use/Planning Application Fees

Recommendation: Adopt

Date of Meeting to be Presented: April 14, 2021

Fiscal Impact: Recoups costs associated with MFU development application processing.

Background:

A new Mobile Food Unit ordinance creates distinct land use/planning processes for Mobile Food Unit placements. These development related costs are born by the taxpayers if appropriate application fees aren't assessed.

The fee schedule in this resolution will recoup the costs associated with processing these applications, and place the cost burden appropriately on the developer.

Attachments:

Exhibit A: Resolution 2021-11



RESOLUTION NO. 2021-11

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
SETTING FEES FOR MOBILE FOOD UNIT LAND USE**

WHEREAS, The City of Molalla is adopting a Mobile Food Unit Ordinance, and

WHEREAS, The placement of Mobile Food Units requires certain planning and land use processes, and

WHEREAS, Land use and planning processes carry a cost to the taxpayers, and

WHEREAS, Costs to conduct development and private business is appropriately born by the developer and/or business owner.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. Mobile Food Unit Application Fees.

1. Temporary Mobile Food Unit Type I Application - \$150 base for first property, plus \$100 per additional property.
2. Permanent Mobile Food Unit Type I Application - \$250 per proposed unit.
3. Type II or III Mobile Food Unit Application – Set per existing fee schedule.

Section 2. Effective Date. This ordinance is effective upon signature by the Mayor.

Signed this 14th day of April, 2020.

Scott Keyser, Mayor

ATTEST:

Christie DeSantis, City Recorder

City of Molalla

City Council Meeting



Agenda Category: General Discussion

Subject: 2021 Visioning/Goal Setting

Recommendation: Formal Adoption

Date of Meeting to be Presented: April 14, 2021

Fiscal Impact: None

Background:

Included with this report is a re-worked Visioning/Goal format. Council may approve, approve with amendments or delay a decision on this matter.

Staff is available for questions as needed.

SUBMITTED BY: Dan Huff, City Manager
APPROVED BY: Dan Huff, City Manager

GOAL	FOCUS AREA #1	FOCUS AREA #2	FOCUS AREA #3	FOCUS AREA #4	FOCUS AREA #5
		Welcoming, Friendly, Safe, Inclusive	Economically Sound, Managed Growth	Resource Hub	Beauty, Tranquility, Natural Areas
POLICE					
New Police Facility	X	X	X	X	X
Police Dept. administered webpage	X	X		X	
Public Information Officer	X	X		X	
Activate Police Facility CPC	X	X	X	X	X
Expand Bike Patrol		X			
Develop bike registration/education program		X	X		
Sustainable Police Department Staffing		X	X		
Pursue Traffic Unit grants		X	X	X	
Develop Drug Recognition Expert		X	X		
Investigate the use of a drone		X	X		
Maintain Police Accreditation		X	X		

GOAL	FOCUS AREA #1	FOCUS AREA #2	FOCUS AREA #3	FOCUS AREA #4	FOCUS AREA #5
	Resilience, History, Culture	Welcoming, Friendly, Safe, Inclusive	Economically Sound, Managed Growth	Resource Hub	Beauty, Tranquility, Natural Areas
PLANNING					
Complete Economic Development Plan	X	X	X	X	
Complete First Year Initiatives	X	X	X		X

GOAL	FOCUS AREA #1	FOCUS AREA #2	FOCUS AREA #3	FOCUS AREA #4	FOCUS AREA #5
	Resilience, History, Culture	Welcoming, Friendly, Safe, Inclusive	Economically Sound, Managed Growth	Resource Hub	Beauty, Tranquility, Natural Areas
PUBLIC WORKS					
Complete Clark Park Ph 4 & Creamery Creek Park	X	X			X
Complete Molalla Forest Road Bike and Ped Path	X				X
Establish Bohlander Field Vision	X	X			X
Recruit & Implement Parks CPC	X	X			X
Replace Park equipment at Fox Park		X			
Investigate use of marketing firm	X	X			
Complete Water Master Plan			X		
Continue Transportation projects - OR 211 & OR213		X	X		
Street Utility Fee			X		

GOAL	FOCUS AREA #1	FOCUS AREA #2	FOCUS AREA #3	FOCUS AREA #4	FOCUS AREA #5
	Resilience, History, Culture	Welcoming, Friendly, Safe, Inclusive	Economically Sound, Managed Growth	Resource Hub	Beauty, Tranquility, Natural Areas
PUBLIC WORKS CONT.					
Parks Utility Fee or Park Use Fee					X
Examine funding options for acquisition of Railroad Right of Way					X

GOAL	FOCUS AREA #1	FOCUS AREA #2	FOCUS AREA #3	FOCUS AREA #4	FOCUS AREA #5
	Resilience, History, Culture	Welcoming, Friendly, Safe, Inclusive	Economically Sound, Managed Growth	Resource Hub	Beauty, Tranquility, Natural Areas
FINANCE					
Develop Human Resources department				X	

ADMINISTRATION					
DUII prosecution in Molalla Muni Court	X		X		
Diversity, Equity, Inclusion Program	X	X			
Revisit Wildfire Emergency Response program	X				
Community Partnership		X			X
Marketing/social media firm		X		X	
Emergency Operation Plan		X			
Reestablish student liaison			X		
Inventory & promote available services, resources & opportunities in Molalla				X	
Community Outreach					X
Investigate Community Development Bonding					X