



AGENDA

MOLALLA CITY COUNCIL MEETING
April 13, 2022
7:00 PM
Molalla Civic Center
315 Kennel Ave, Molalla, OR 97038

Mayor Scott Keyser

Council President Jody Newland
Councilor Elizabeth Klein
Councilor Terry Shankle

Councilor Leota Childress
Councilor Crystal Robles
Councilor Eric Vermillion

WORK SESSION begins at 6:00pm: Open to the Public, but not open to Public Comment or Testimony

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

*In accordance with House Bill 2560, the City of Molalla adheres to the following practices:
Live-streaming of the Molalla City Council Meetings are available on Facebook at “Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube. Citizens can submit Public Comment in the following ways:
attend the meeting, email the City Recorder @ recorder@cityofmolalla.com by 4:00pm on the day of the meeting,
or drop it off at City Hall, 117 N. Molalla Avenue.*

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. CONSENT AGENDA

- A. City Council Meeting Minutes – March 23, 2022..... Pg. 2
- B. Work Session Meeting Minutes – March 23, 2022..... Pg. 14

4. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

5. PUBLIC COMMENT & WRITTEN COMMUNICATIONS

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

6. PUBLIC HEARINGS

7. ORDINANCES AND RESOLUTIONS

8. GENERAL BUSINESS

- A. Buckeroo Request for ARPA Funds (Huff)..... Pg. 15
- B. Contract Award: Strawberry Park and Fox Park (Huff/Peters)..... Pg. 17
- C. City Manager Evaluation Report (Keyser)
- D. Street Utility Maintenance Fee Discussion (Keyser)

9. STAFF COMMUNICATION

10. COUNCIL COMMUNICATION

11. ADJOURN

Agenda posted at City Hall, Library, and the City Website at <http://www.cityofmolalla.com/meetings>. This meeting location is wheelchair accessible. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-829-6855.



Minutes of the Molalla City Council Meeting

Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
March 23, 2022

CALL TO ORDER

The Molalla City Council Meeting of March 23, 2022 was called to order by Mayor Scott Keyser at 7:00pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion.

STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Dan Zinder, Senior Planner; Sam Miller, Senior Engineer Technician.

CONSENT AGENDA

- A. City Council Meeting Minutes – March 9, 2022
- B. Work Session Meeting Minutes – March 9, 2022

A motion was made by Councilor Robles to approve the Consent Agenda, seconded by Councilor Childress. Vote passed 7-0, with all Councilors voting Aye.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

PUBLIC COMMENT

Rebecca Hendrickson, Molalla resident, addressed Council regarding improvements to our City Parks. Ms. Hendrickson is involved in youth sports within the city. She requested that Council consider creating more facilities for youth sports, specifically requesting that an additional baseball field be established at Clark Park. Council thanked Ms. Hendrickson for her comments.

PUBLIC HEARINGS

- A. Quasi-Judicial Hearing: SDR07-2021 – 1000 W Main Street (60-unit apartment complex)

The Planning Commission was unable to act on this application due to a lack of a quorum. Therefore, the Council must act as the Planning Commission for the quasi-judicial land use applications.

Councilor Childress made a motion that City Councilors act in the place of the Planning Commission, Councilor Vermillion seconded. Vote passed 7-0, with all Councilors voting Aye.

Mayor Keyser read a statement to Council, that they may only participate if they can do so without un-due bias either for or against an application. He then asked for Councilor disclosures.

Council President Newland stated that she knows the Pullman family (applicant) personally, yet feels that she can participate without bias. Remaining Councilors did not oppose her participation.

Councilor Childress announced that she has had conversations Mr. Rob Justus(developer) in past years regarding affordable housing projects. She is confident that she is capable of making a fair and impartial decision. Remaining Councilors did not oppose her participation.

Mayor Keyser disclosed that on social media, people in our community were making negative comments. Mayor Keyser stated that he encouraged people to stop doing so. He feels that he is capable of making a fair and impartial decision. Remaining Councilors did not oppose his participation.

There were no challenges from the audiences as to conflicts of interest related to any member of the Council.

Mayor Keyser opened the Public Hearing for SDR07-2021 at 7:12pm.

Senior Planner, Dan Zinder, presented the Staff Report for SDR07-2021.

Concluding Mr. Zinder's presentation, Mayor Keyser read the following questions into record.

1. Is there any written public comment for the record? None submitted.
2. I invite the Applicant to present their case;

Mr. Rob Justus, 194 SW Tualatin Loop, West Linn, Home First Development, developer with affordable housing. The housing project that he is working on will have thirty (30) two-bedroom homes, and thirty (30) three-bedroom homes. He feels this complex will be an asset to the community. Mr. Justus thanked City staff for their hard work and enthusiasm towards the project.

Steve Kay, PO Box 1920, Silverton, Cascadia Planning & Development Services, represents the developer. Mr. Kay referred to the housing crisis that the State of Oregon is currently experiencing. He understands that the City is conducting a Housing Needs Analysis. He described the layout of the building, as well as transportation needs related to the property.

3. I invite those in support of the application to speak. None present.
4. I invite those opposed to the application to speak. None present.
5. I invite those who are neither for nor against the application to speak. None present.
6. I invite public agencies to comment. None present.
7. I invite the Applicant to present any rebuttal to the testimony presented. No rebuttal.

Mayor Keyser closed the Public Hearing for SDR07-2021 at 7:12pm.

Mayor Keyser asked if there was a request to keep the record open, there was not.

Mayor Keyser apologized to city staff and the applicants for having to bring this item to a Council meeting, due to the lack of quorum with the Planning Commission. He expressed his gratitude to staff and Council, for all of the hard work that went into the meeting.

Councilor Childress moved to approve SDR07-2021, as modified to reflect the changes by City Council, subject to the conditions of approval as set forth in the staff report, and to authorize the Mayor to sign a final decision approving the application, seconded by Councilor Shankle. Vote passed 7-0.

Councilors voting Aye: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion. Voting Nay: None.

[For the complete video account of the Public Hearing and Council discussion, please go to YouTube "Molalla City Council Meetings – March 23, 2022" minutes 0:04:44-1:14:39](#)

Mayor Keyser called for a five minute break after the Public Hearing.

ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2022-02: Repealing Resolutions 2020-06, 2020-07, 2020-10, and 2020-16 Declaring a State of Emergency Due to COVID-19 (Huff)

City Manager Huff explained the need for Resolution No. 2020-06, the Emergency Declaration for COVID-19. The State is removing the Executive Order on April 1, 2022. Discussion took place about waiting until then, or to continue with repealing our Resolution. The Council was comfortable with repealing it.

Council President Newland made a motion to approve Resolution No. 2022-02, seconded by Councilor Klein. Vote passed 7-0, with all Councilors voting Aye.

GENERAL BUSINESS

A. Parks CPC – Vacancy Announcement

There is an opening on the Parks CPC due to the resignation of member Doug Eaglebear. The Parks CPC would like to open it up to community members. Council agreed to a three week application opening, with submissions due by April 15, 2022.

STAFF COMMUNICATION

- Community Development Director Corthell shared the monthly Community Development Department report, which is included in the meeting minutes.
- City Recorder Teets had nothing to report.
- City Manager Huff relayed to Council that we are in the process of finalizing the Budget Memo that will be submitted to Budget Committee members. He also highlighted the many projects going on in Molalla.

COUNCIL COMMUNICATION

- Councilor Vermillion shared that at MRSD’s recent meeting, the Communicable Disease and Excludable Illness Protocol was finalized. This information is posted on their website. The next Chamber of Commerce meeting has been scheduled for April 14, 2022 at the Woodcrafter’s facility.
- Councilor Robles had nothing to report.
- Councilor Childress thanked Staff for the materials for the evening. Other items addressed were: Spring Clean-Up is scheduled for April 29 and 30, 2022; National Drug Take Back Day is on April 30, 2022; The Beautification & Culture CPC is starting the Art Contest. The Mural Code is currently being reviewed. Welcome signage into the city is being reviewed.
- Councilor Shankle had nothing to report.
- Councilor Klein reminded Councilors to fill out their SEI filings, which are due on April 15, 2022.
- Council President Newland shared an update of the Parks CPC on Strawberry Park and Fox Park. She also encouraged citizens to apply for the Parks CPC.
- Mayor Keyser announced a comedy show coming to the Spot Again on April 2, 2022.

RECESS INTO EXECUTIVE SESSION

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

Mayor Keyser recessed Regular Session into Executive Session at 8:56pm.

RECONVENE REGULAR SESSION

Mayor Keyser reconvened Regular Session at 9:45pm.

[For the complete video account of the City Council Meeting, please go to YouTube “Molalla City Council Meetings -DATE”](#)

ADJOURN

Mayor Keyser adjourned the meeting at 9:46pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder



Community Development Department
 315 Kennel Avenue, PO Box 248, Molalla, Oregon 97038
 Phone: (503) 829-7711 Fax: (503) 829-3676

To: Honorable Mayor & City Council I

From: Community Development Director, Mac Corthell

Date: March 23, 2022

Re: Monthly Community Development Report

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LAND USE & PERMITTING

<u>New Applications 7/1/21 – 3/22/22</u>	<u>Approvals 7/1/21 – 3/22/22</u>	<u>Open Apps</u>
<ul style="list-style-type: none"> • Type I BP Apps – 27 • Type I Other Apps – 30 • Type II Apps – 1 • Type III Apps New– 10 • Type IV Apps – 2 • Final Plat – 0 • Pre-App Requests - 9 	<ul style="list-style-type: none"> • Type I BP Apps – 21 <ul style="list-style-type: none"> ○ Residential Units – 13 ○ Com/Ind Sq Ft – 4,200 • Type I Other Apps – 39 • Type II Apps – 1 • Type III Apps – 7 • Type IV Apps – 2 • Final Plat – 0 • Pre-Apps Held - 8 	<ul style="list-style-type: none"> • Type I BP Apps – 5 <ul style="list-style-type: none"> ○ Residential Units – 153 ○ Comm/Ind Sq Ft - 0 • Type I Other Apps – 1 • Type II Apps – 0 • Type III Apps – 5 • Type IV Apps – 5 • Final Plat – 2 • Pre-Apps Pending - 1

Significant Land Use Approvals February 2022

- Site Design Review, Minor Partition, Conditional Use Permit – 31330 S HWY 213 (Commercial Retail)



Upcoming Land Use Hearings

- March 23, 2022, Site Design Review – Multifamily, 1000 W Main
- April 6, 2022, Site Design Review – Multifamily, 12763 Cromptons
- May 4, 2022, Site Design Review – Commercial, 850 W Main

LONG-TERM PLANNING

Housing Needs Analysis and Production Strategy

- Funding: DLCD Grant Received to Fund Project, \$5k City Match.
- Purpose: HB 2003 Compliance, Background Study for Sufficiency of Urban Growth Boundary.
- Deliverables: Amendments to Comprehensive Plan and Development Code.
 - Updated Buildable Lands Inventory, Housing Inventory & Needs Analysis, Housing Production Strategy.
- Public Outreach: Molalla Current Page Published, Substantial Public Process Forthcoming.
- Status: Consultant Selected - Emerio Design, LLC, Initial Internal Meeting Scheduled 3/31/22.

Upcoming Initiatives

- Parks Master Plan and CIP Update: FY22-23 (depending on budget)
- Wastewater Master Plan and CIP Update: FY22-23 (depending on budget)
- Employment Land Needs Analysis: FY22-23 (depending on grant funding availability)
- Emergency Management Plan Update: FY22-23 (depending on grant funding availability)

CODE ENFORCEMENT

6/1/21 – 3/22/22

- New Complaints - 49
- Open Cases – 22
 - Open Cases Initial Letter - 4

6/1/21 – 3/22/22

- Cases Closed – 27
 - No Violation – 6
 - Compliance – 19
 - Referred - Other Agency – 2

ECONOMIC DEVELOPMENT

Beautification & Culture CPC

- 2022 Molalla Kiosk Art Contest – VISIT THE MOLLLA CURRENT KIOSK PAGE FOR INFORMATION AND FORMS!
 - Art from 4 winners placed on Kiosk
 - Submittal Timeline - Currently Accepting Submittals Through May 13, 2022
 - Theme - Real Adventure, Real People, Real Fun
 - Selection – June 1, 2022
 - Eligibility – Anyone of Any Age Residing in Molalla Rive School District Boundary, and Any Student Outside Boundary Attending an MRSD School
 - Entry Form (attached) – New Wayfinding Kiosk Page on the Molalla Current (current.cityofmolalla.com)
 - Funding – Funded by a Travel Oregon Grant This Year, Follow-On Funding Provided by Sponsors
- Art Contest Sponsorships – VISIT THE MOLLLA CURRENT KIOSK PAGE FOR INFORMATION AND FORMS!
 - Your company logo featured on Kiosk with Art
 - Donations Tax Deductible
 - Received to Date - 1 Platinum Sponsorship (logo on all four Kiosks)
 - BST Realty, LLC
 - Sponsorship Forms and Information (attached) – New Wayfinding Kiosk Page of Molalla Current.
- Wayfinding and Gateway Signage
 - Currently reviewing example plans from other communities
- Upcoming Projects
 - Strawberry Park Art & Culture
 - Yelkus Park Art & Culture
 - Mural Code
 - Architectural Standards



Travel Oregon Molalla River Corridor Destination Assessment

- Funding & Management: Lead by Clackamas County Tourism through Travel Oregon Grant
- Status: Hub and Spoke Assessment Completed, Initial and Long-Term Projects identified
- Initial Project: Molalla & Molalla River Corridor Recreation Map Development (example attached)
- Additional Projects: See Hub and Spoke Results (attached)

PUBLIC PROJECTS

22-05 [] WTP Tracer Study

Ensures the new Filter addition achieves adequate chlorine contact under OHA Drinking Water Standards. Currently in design with projected completion in FY21-22.

22-04 [] New 2.0 MG Tank at Water Treatment Plant

Provides significant increase in water storage capacity to ensure demand can be met and curtailment can be avoided under reasonable circumstances.

Currently exploring property acquisition needs and availability. No projected completion date currently.

22-03 [] Shaver St at Hwy 211 Repair

Repair performed in-house. Following up with surveying to ascertain right-of-way disposition for full build out in the future.

Projected completion in FY22-23 (surveying only). Full build out TBD based on future circumstances.

22-01 [] Sewer Main Emergency Repair (City Hall Parking Lot)

Project completed in FY21-22, working project closeout.

21-14 [] City Hall Reader Board

Project completed in FY21-22, working project closeout.

21-13 [101-102-5-40-1021] Water Leak Survey and Repairs

Water leak survey complete, most significant water loss issues identified. Leaking water service connections to be repaired under this project, major leak requiring pipe replacement to be corrected under project 21-06.

Projected completion in FY22-23, budget dependent.

21-12 [] New Police Facility

Property acquisition complete, project manager contracted, next step is procuring design architect.

Full project completion projected in FY24-25 depending on funding.

21-11 [] Fox Park Play Equipment Improvements

Equipment procured, preparing procurement documents for installation of equipment and squishy stuff.

Projected completion FY22-23.

21-10 [60] Molalla Civic Center Improvements

Phase I Council Chambers/Courtroom: in construction, projected completion FY21-22.

Phase II ADA improvements: CDBG grant awarded, funding and completion projected for FY22-23.

21-09 [] Chief Yelkus Park

Property Acquisition Complete, design phase in public process with Parks CPC.

Full project completion projected in FY22-23, or early in FY23-24.

21-06 [] Scandia Waterline Replacement

Major water loss project. Procurement Process Complete, start of construction projected in April, 2022.

Projected completion in FY21-22.

21-04 [] City Hall Upstairs Remodel

In construction, more than 70% complete.

Projected completion in FY21-22.

21-03 [] Water CIP Rates and SDC Study

Substantially Completed. Currently updating CIP for all systems to normalize SDC rates and provide appropriate project priorities.

Projected completion FY21-22.

21-02 [] Molalla Forest Road - Park Road

Currently in design, beginning work to reconcile right-of-way and provide aesthetically pleasing design.

Projected completion FY22-23.

20-07 [] Strawberry Park

Equipment procured, preparing procurement documents for sidewalk construction, installation of equipment and squishy stuff.

Projected completion FY22-23.

20-04 [] Shops-Elementary School and WWTP Waterline Replacements

Currently in construction and 90% complete.

Projected completion FY21-22.

20-03 [] Eckerd Ave, 2nd St, Lola Ave Sewer and Water line replacement

High Priority I/I and water loss project under consent decree. Currently in design phase, projected to go out for bid in April 2022.

Projected completion FY22-23.

19-10 [] WWTP Upgrade

30% design report under legal review then going to DEQ for review. Property acquisition being explored and ready for Council review in executive session 4/13/22.

Projected completion FY24-25, subject to change depending on funding availability.

19-09 [] OR 211 / Molalla Signal

Substantially completed. Permanent striping final phase, completion by June of 2022.

Projected completion FY21-22.

18-14 [] City Shops Decant Facility

Currently at 90% design.

Projected completion FY22-23.

17-12 [] Shirley Street Curb Extensions, bulb outs

Currently in design.

Projected completion FY22-23.

17-04 [] Odot OR 211 (OR 213 Ona Way) Walking Pathway

Project completed in FY21-22, working project closeout.

PRIVATE PROJECTS

22-07 [] Cascade Place Apartments

City Civil Design Review in Process.

22-02 [] 501 E Main Street - C Store

Working with ODOT on approach permit, requires widening of OR 211 at store location. Minor Civil for City.

21-15 [] Danson's Waterline and Frontage Improvements

Public/Private partnership to upsize water main on S Molalla Ave from 5th St to Molalla Forest Road, provide frontage improvements along S Molalla Ave, and complete sidewalk and curb from 5th to 7th St. Design 90% complete. Project currently stalled due to PGE dedicated feeder requirement.

21-08 [] 150 Miller

In construction, 90% complete.

21-01 [] Bartell Partition & Development (Patrol Street)

In construction, 90% complete.

20-02 [] 643 N Molalla Ave

In construction, 90% complete.

20-01 [] Colima Apartments

In construction, 90% complete.

19-13 [] Dollar General

In construction, substantially complete, TCO granted.

19-04 [] Cascade Center Commercial Development

Civil improvements substantially complete, finalizing paperwork and public/private partnership elements for upsizing of systems.

18-16 [] Hix Tractor Supply Store

Civil improvements substantially complete, public/private partnership for Toliver RAB contribution.

17-20 [] Sawyer Truck Repair

Beginning construction, awaiting PGE service relocation to begin improvements.

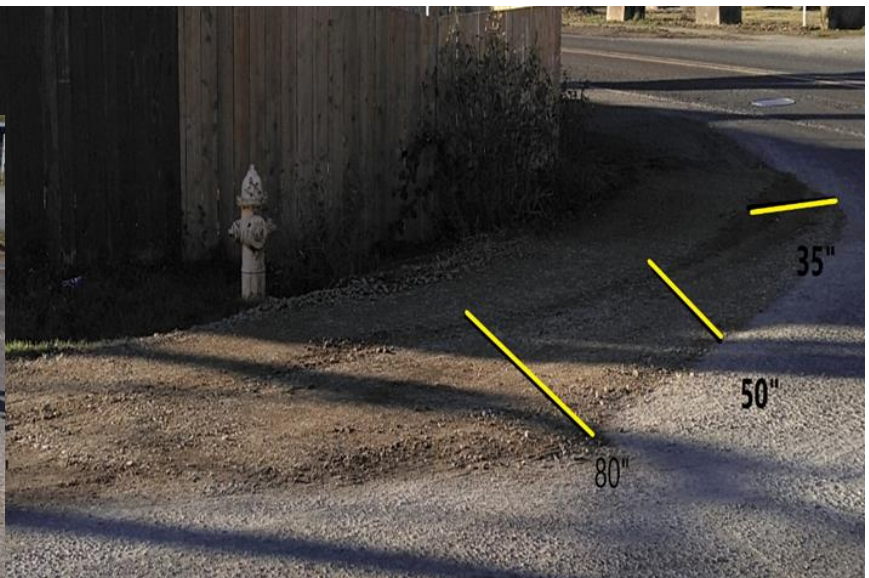
Upcoming Private & Public/Private Projects Projection

1000 W Main St
Scandia on-site water line
Horn of Molalla
220 W Main St
31330 Hwy 213
1522 West Main St

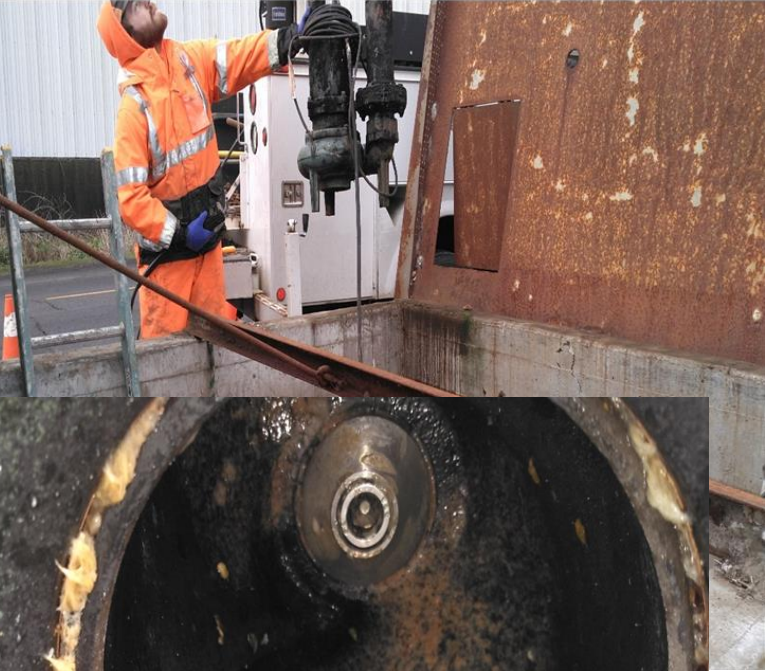
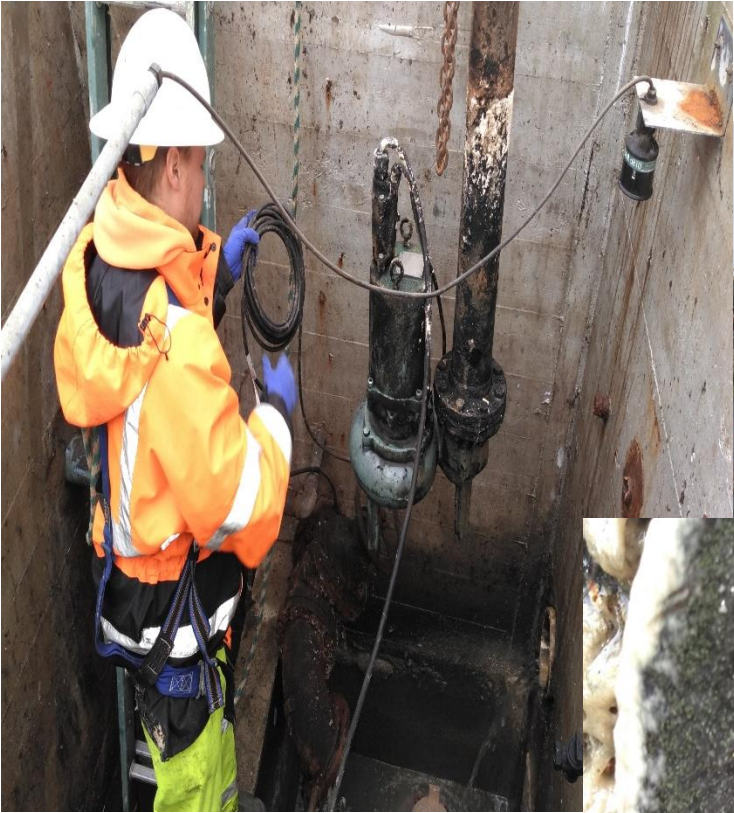
850 W Main St
710 W Main
1400 Fountain Way
814 Toliver
963 W Main
105 S Ona Way

PUBLIC WORKS MAINTENANCE

**Shaver & Hwy 211
Utility Crew Preps Shoulder for Asphalt**



**Shaver & Hwy 211
Utility Crew Preps Shoulder for Asphalt**



Molalla Utility Crew Members Devin Oei (above), and Wyatt Kylo (above right), pulling the submersible pumps at the South Molalla Lift Station.

Flushable wipes stuck between the volute and impeller (right), this is the greatest contributor to pump fatigue and failure.





City Staff and Engineers meet with US Representative Schrader's Office to discuss funding for the new WWTP



Utility Crew flushing dead end water mains (left).



Public Works Equipment Operators Grading Lowe Rd. (above)

Work In Process

Current Load by Team

Team	Backlog (# of WOs)	Promise Date Performance
Utility Crew	70	99.63%
Wastewater Plant	27	98.04%
Water Plant	19	96.33%
Supervisor	29	90.38%

Current Financial Encumbrances (Open Approved POs by fund) for Operations

Fund	Account#	\$\$
Sewer Fund	106-601-5-*	\$123288.16
Water Fund	105-501-5-*	\$54718.55
Storm Fund	108-801-5-*	\$6656.18
Park Fund	101-106-5-*	\$29779.09
Street Fund	104-401-5-*	\$60940.65

TOTAL		\$275382.6300

Work Complete During Period

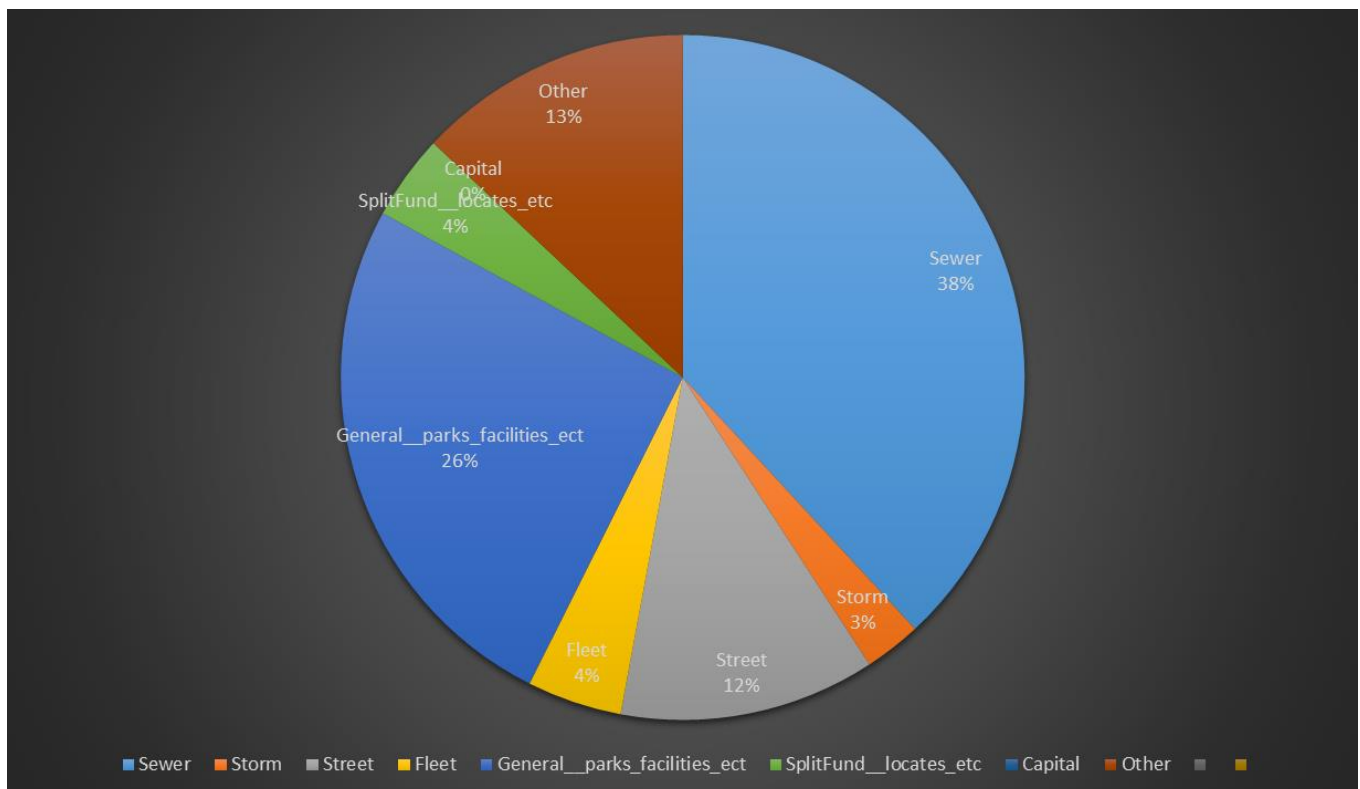
2/21/2022 - 3/21/2022

Work Orders Completed (by Fund)

Water	90
Sewer	85
Storm	6
Street	27
Fleet	10
General Parks Facilities	57
Split-Fund Locates	9
Capital	0
Other	29
TOTAL	313

Work Orders Completed (by Team)

Utility Crew	214
Wastewater Plant	53
Water Plant	45
Supervisor	1





Minutes of the Molalla City Council Work Session

**Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
March 23, 2022**

CALL TO ORDER

The Molalla City Council Work Session of March 23, 2022 was called to order by Mayor Scott Keyser at TIME.

COUNCIL ATTENDANCE

Mayor Scott Keyser, Council President Jody Newland, Councilor Leota Childress, Councilor Elizabeth Klein, Councilor Terry Shankle, Councilor Crystal Robles, Councilor Eric Vermillion.

STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Dan Zinder, Senior Planner; Sam Miller, Sr. Engineer Technician.

DISCUSSION ITEMS

- A. Quasi Judicial Hearing Protocol

The Planning Commission was unable to act on a recent application due to a lack of a quorum. Therefore, the Council must act as the Planning Commission for the quasi-judicial land use applications. Community Development Director Corthell shared a presentation with Council regarding protocols and procedures for this type of application.

[For the complete video account of the City Council Meeting, please go to YouTube "Molalla City Council Work Session – March 23, 2022"](#)

ADJOURN

Mayor Keyser adjourned the Work Session at 6:52pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder

City of Molalla

City Council Meeting



Agenda Category: General Discussion

Subject: Buckeroo ARPA Request

Recommendation: Approval

Date of Meeting to be Presented: April 13, 2022

Fiscal Impact: \$50,000 – ARPA Funds

Background:

The Molalla Buckeroo has been a mainstay in Molalla since 1913 and has experienced two years of cancellations due to COVID mandates. Attached to this report is a request from the Buckeroo Association President, Tim Anderson for a \$50,000 contribution of the City's ARPA funds.

These funds are available and can be a one-time earmark for the Buckeroo Association. Council can consider a future contribution once the second half of the City's funding becomes available. This contribution is identified and allowable under the ARPA rules.

Recommended motion: Move to approve providing the Buckeroo Association \$50,000 in ARPA funding to help offset financial strain due to COVID mandates.

SUBMITTED BY: Dan Huff City, Manager
APPROVED BY: Dan Huff, City Manager

Dan Huff, City Manager

City of Molalla

PO Box 248

Molalla, OR 97038

RE: Molalla Buckeroo ARPA Request

Hi Dan,

The Molalla Buckeroo Association appreciates the City of Molalla's consideration of providing the Association ARPA funding to relieve the stress of not being able to provide the annual Buckeroo to the community for two-years. As you know, the Association is a local non-profit and the restrictive mandates have devastated our finances. The Buckeroo Association requests that the City of Molalla provide \$50,000 in funding prior to the 2022 annual Rodeo. We would also appreciate consideration of providing \$50,000 after the rodeo occurs.

We thank you for your time & consideration. Please let me know if you need additional information or clarification.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Anderson', with a long horizontal flourish extending to the right.

Tim Anderson
Molalla Buckeroo Association President

City of Molalla

City Council Meeting



Agenda Category: General Discussion

Subject: Cooperative Purchase Agreement Contract Award for Strawberry and Fox Parks

Recommendation: Approval of Award for Playground Equipment

Date of Meeting to be Presented: April 13, 2022

Fiscal Impact: \$559,993.16

Background:

The Parks Committee has worked to plan out a new park at 811 Mary Drive, "Strawberry Park", and selection of equipment replacement for Fox Park. These parks improvements are available to the City through the King County Director's Association, a Cooperative Purchasing Agency used by many School Districts and Cities in the Northwest.

What is a cooperative purchasing Agreement? On the one hand: to be fair and transparent when expending public funds over a certain amount an open procurement (usually bidding) process is required by Oregon Law. On the other hand, to avoid government waste by repeating the same open procurement processes over and over, the law allows public agencies who buy the same goods and services to approach the Market together. This approach has an added benefit of achieving savings for its participants through economies of scale. Such an approach is called a Cooperative Purchasing Agreement.

Exhibit 1 shows the conceptual drawings for Strawberry Park (total \$338,713.48) and Exhibit 2 for Fox Park (total \$221,279.71). The prices include all equipment, sitework, concrete, certified installation, rubber fall protection, and performance/payment bonding. The vendor is NW Playground Equipment. The certified installer is expected to be Canby Excavating.

These projects are budgeted, and funding is identified from the following sources: Park Capital (SDC), Playground Replacement Fund, and a generous donation from Molalla Communications.

SUBMITTED BY: Andy Peters, Public Works Division Manager

APPROVED BY: Dan Huff, City Manager

Exhibit 1 (Strawberry Park Conceptual)



Sales Representative

Strawberry Park Molalla



**Northwest Playground
Equipment, Inc.**

We Work So Others Can Play

P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

Equipment Manufacturer





City of Molalla

 Northwest Playground
Equipment, Inc.
We Work So Others Can Play
P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

Equipment Manufacturer

 **PLAYWORLD**
The world needs play.



Sales Representative

City of Molalla

IHD_392_19



Northwest Playground
Equipment, Inc.

We Work So Others Can Play

P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

Equipment Manufacturer





Sales Representative

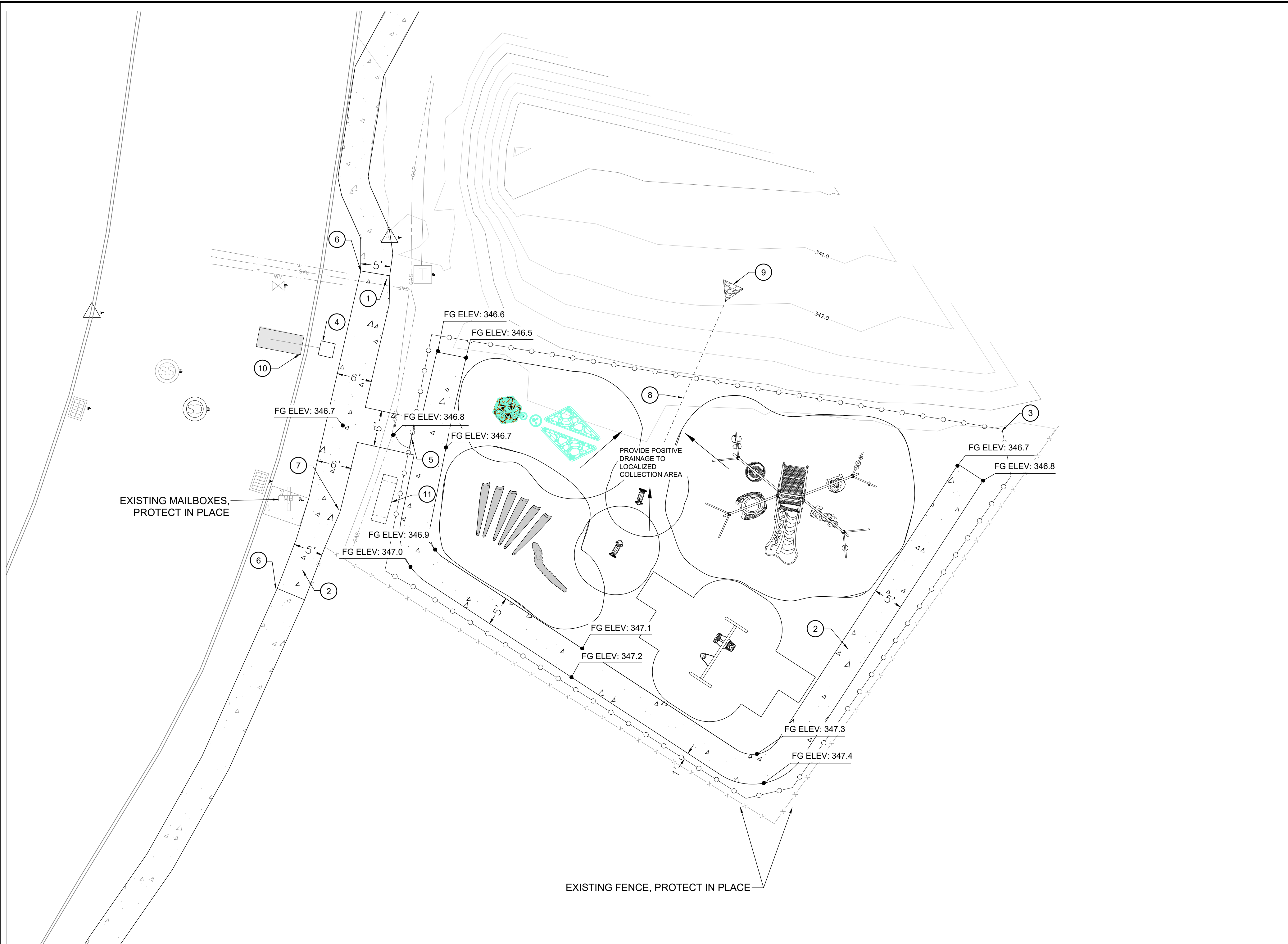
City of Molalla

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 www.nwplayground.com
 sales@nwplayground.com

Equipment Manufacturer

 **PLAYWORLD**
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C:\Users\hshafar\Desktop\198.38 Strawberry Park\DWG\M2.dwg, 3/21/2022 10:13:27 AM PLOT DATE March 21, 2022



PLAN VIEW **1**
1" = 10'-0" **C100**

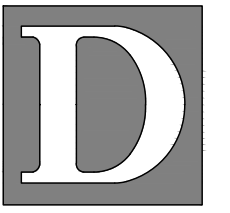
LEGEND	
	NEW CONCRETE SIDEWALK, SEE DETAIL R-1075/C1
	RECONSTRUCTION AREA

NOTES:

1. PROTECT EXISTING PROPERTY CORNERS/SURVEY MONUMENTS THAT ARE OUTSIDE THE LIMITS OF CONSTRUCTION.
2. PROTECT IN PLACE ALL STREET SIGNS, UTILITIES AND EXISTING STRUCTURES.
3. CITY STAFF SHALL PREPARE SITE. PLAYGROUND EQUIPMENT MANUFACTURERS WILL THEN INSTALL EQUIPMENT. CITY STAFF WILL FINISH ALL REMAINING SITE WORK.
4. ALL SITE PREP AND EQUIPMENT INSTALLATION TO BE PER MANUFACTURERS INSTRUCTIONS.

NO. CONSTRUCTION NOTES

- 1 TRANSITION FROM EXISTING 5' SIDEWALK TO NEW 6' SIDEWALK, TAPER AT MAX 3:1
- 2 CONSTRUCT 5' WIDE CONCRETE SIDEWALK, SEE DETAIL R-1075/C1
- 3 NEW PERIMETER FENCING, SEE DETAIL 3/C1
- 4 NEW WATER SERVICE, SEE DETAIL W-3030/C1
- 5 NEW ENTRANCE GATE, SEE DETAIL 2/C1
- 6 MATCH EXISTING GRADE
- 7 TRANSITION FROM 6' PATH TO 5' PATH, TAPER AT MAX 3:1
- 8 INSTALL FOUNDATION DRAIN, SEE DETAIL 3/C1
- 9 PLACE RIP RAP AT DISCHARGE FOR SLOPE PROTECTION, SEE DETAIL 4/C1
- 10 RECONSTRUCT ASPHALT AND CURB AND GUTTER AS REQUIRED TO MATCH EXISTING CONDITIONS
- 11 NEW STRAWBERRY PARK SIGN



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

STRAWBERRY PARK PLAYGROUND DEVELOPMENT
CITY OF MOLALLA
CIVIL
SITE PLAN

DESIGNED: _____ DRAWN: _____

APPROVED BY: _____ DATE: _____

REVISIONS			
REVISED	DESCRIPTION	APPR'D	DATE

LINE IS 1 INCH AT FULL SCALE IF NOT 1-INCH - SCALE ACCORDINGLY

PROJECT NO. 198.38	DRAWING NO. C100
DATE MARCH 2022	SHEET NO. 3 OF 3



117 N. Molalla Avenue
P.O. Box 248
Molalla, OR 97038

Phone: (503) 829-6855
Fax: (503) 829-3676

Business hours: Monday – Friday,
8:30 a.m. to 4:00 p.m.
Closed: 1:00 p.m. to 2:00 p.m.

PurchaseOrder #6085

Ship to: Fox Park 401 S Molalla Ave, Molalla, OR 97038

Contact.....	apeters
DateCreated	12/3/2021 4:12:23 PM
DateUpdated	12/3/2021 4:12:23 PM
PurchaseOrderStatus	Closed
DollarAmount	\$221279.71
AmountPaidToDate	\$0.00

ItemsQtysAndServices

New Play structure including demolition, installation, and new wood fiber per quote 11242021CEM2 for equipment and 3172922JP1 for installation and bond.

\$101,636.50 equipment and installation, 27,775.96 rubbertile, sitework and concrete 88,382.50, performance bond 3484.75.

via Northwest Playground Equipment, Inc.
PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194

THIS PURCHASE IS PLACED KCDA COOPERATIVE CONTRACT #18-315, kwyman@kcda.org

Fox Park

OREGON PREVAILING WAGE RATES APPLY

Vendor Name and Contact Info: KCDA (King County Director's Association) Karri Wyman Contract & Procurement Specialist KCDA Purchasing Cooperative 18639 80th Ave S, Kent WA 98032 Ph: 425-251-8115 ext 133 | Fax: 253-395-5402 | kwyman@kcda.org

DirectorSignature

CityManagerSignature

Note: this PO will expire on 3/3/2022 12:00:00 AM

Internal Accounting Codes:
620-631-540-1100

Exhibit 2 (Fox Park Conceptual)



Sales Representative

City Of Molalla
Fox Park

IHD_245_21R1

 **Northwest Playground
Equipment, Inc.**
We Work So Others Can Play
P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

Equipment Manufacturer

 **PLAYWORLD**
The world needs play.



Sales Representative

City Of Molalla
Fox Park



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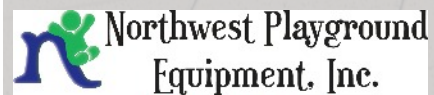
Equipment Manufacturer



IHD_245_21R1



Sales Representative



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The world needs play.™

**City Of Molalla
Fox Park**

IHD_245_21R1



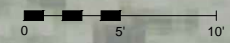
RUBBER TILE SURFACING, 1773 SF W/ CONCRETE CURBING, 168 LF

CONCRETE PAD CONNECTING TO EXISTING WALK

27'-6" VERIFY

350-1906

425



*PLAYGROUND SUPERVISION REQUIRED



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 P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
 Local: 1.425.313.9161
 Fax: 1.425.313.9194
 www.nwplayground.com
 sales@nwplayground.com

EQUIPMENT SIZE:

USE ZONE:

AREA: PERIMETER:

FALL HEIGHT:
9'

USER CAPACITY: AGE GROUP:
 - 5-12

✓ ASTM F1487-17
 ✓ CPSC #325

PROJECT NO: IHD_245_21R1	SCALE: 1" = 10'-0"
DRAWN BY: TKA	Paper Size B
DATE: 2-3-22	

City Of Molalla, OR Fox Park



117 N. Molalla Avenue
P.O. Box 248
Molalla, OR 97038

Phone: (503) 829-6855
Fax: (503) 829-3676

Business hours: Monday – Friday,
8:30 a.m. to 4:00 p.m.
Closed: 1:00 p.m. to 2:00 p.m.

PurchaseOrder #6306

Ship to: Strawberry Park 811 Mary Drive Molalla

Contact.....	apeters
DateCreated	1/19/2022 9:27:15 AM
DateUpdated	1/19/2022 9:27:15 AM
PurchaseOrderStatus	OpenApproved
DollarAmount	\$338713.48
AmountPaidToDate	\$0.00

ItemsQtysAndServices

New Play structure equipment per quote 11242021CEM1, and for installation and rubber tiling quote 3242022JP1.

Totals: \$338,713.48 (\$134,080.50 equipment [already on PO], \$110958.73 rubber, \$87,714.06 concrete and installation, \$5960 Performance Bond)

THIS PURCHASE IS PLACED KCDA COOPERATIVE CONTRACT #18-315, kwyman@kcda.org. Strawberry Park: KCDA - King County Directors Association Discount: BID #18-315

Via Northwest Playground Equipment, Inc.
PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194

OREGON PREVAILING WAGE RATES APPLY

Vendor Name and Contact Info: KCDA (King County Director's Association) Karri Wyman Contract & Procurement Specialist KCDA Purchasing Cooperative 18639 80th Ave S, Kent WA 98032 Ph: 425-251-8115 ext 133 | Fax: 253-395-5402 | kwyman@kcda.org

DirectorSignature

CityManagerSignature

Note: this PO will expire on 4/19/2022 12:00:00 AM

Internal Accounting Codes:
See Pay Application