



AGENDA

MOLALLA BUDGET COMMITTEE MEETING
May 15, 2024 | 6:30 PM
Molalla Civic Center | 315 Kennel Ave., Molalla, OR 97038

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*In accordance with House Bill 2560, the City of Molalla adheres to the following practices:
Live-streaming of the Molalla City Council Meetings are available on Facebook at
“Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube.
Citizens can submit Public Comment in the following ways: attend the meeting, email the
City Recorder @ recorder@cityofmolalla.com by 12:00pm on the day of the meeting,
or drop it off at City Hall, 117 N. Molalla Avenue.*

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. PRESENTATIONS, PROCLAMATIONS, AND CEREMONIES**
 - A. Elections of Budget Committee Chair and Vice-Chair
- 4. CONSENT AGENDA**
 - A. Budget Committee Meeting Minutes – May 23, 2023
- 5. PRESENTATION OF THE BUDGET MESSAGE FOR FISCAL YEAR 2024-2025**
 - Budget Officer Huff
 - General – Finance Director Chauran
 - Administration
 - Municipal Court
 - City Council
 - Library – Library Director Hadley
 - Police – Police Chief Long
 - Community Development Department – Assistant City Manager Corthell
- 6. PUBLIC COMMENT ON PROPOSED FISCAL YEAR BUDGET**
- 7. REVIEW AND DISCUSSION OF THE FISCAL YEAR BUDGET** (Budget Members and Staff)
- 8. POSSIBLE BUDGET COMMITTEE MOTIONS**
 - A. Confirm meeting date for continued deliberations (if necessary)
 - B. Move to accept the proposed Budget (or as amended) and recommend its adoption to the City Council
 - C. Move to approve a rate of ad valorem property taxes to be certified for collection. (City of Molalla’s current rate is \$5.0358)
- 9. RECESS or ADJOURN MEETING**



Minutes of the City of Molalla Budget Committee

Molalla Civic Center
315 Kennel Ave., Molalla, OR 97038
May 22, 2023

CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Budget Meeting was called to order by Budget Officer, Dan Huff at 6:30pm.

COUNCIL AND BUDGET COMMITTEE ATTENDANCE

Mayor Scott Keyser, Council President Jody Newland, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, Councilor Eric Vermillion, Councilor Raelynn Botsford. Budget Committee Members; Glen Boreth, Rory Cramer, Levi Davis, Juan Aguilar, Lisa Haffey, Lizz Klein, and Darci Lightner.

STAFF IN ATTENDANCE

Dan Huff, Budget Officer; Christie Teets, City Recorder; Cindy Chauran, Interim Finance Director; Diana Hadley, Library Director, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager; Chris Long, Police Chief; Bobby Call, Police Lieutenant.

PRESENTATIONS, PROCLAMATIONS, AND CEREMONIES

A. Elections of Agency Budget Committee Chair and Vice-Chair

Budget Officer Huff explained that before continuing with the agenda, a Chair and co-Chair would need to be elected/appointed.

A motion was made by Budget Committee Member Cramer to appoint Elizabeth Klein as the Budget Committee Chair, seconded by Budget Committee Member Boreth. Vote passed 14-0, with Councilors and Budget Committee Members voting Aye.

Chair Klein moved to the front of the dais and resumed the election of the Vice-Chair.

A motion was made by Mayor Keyser to appoint Rory Cramer as the Budget Committee Vice-Chair, seconded by Budget Committee Member Boreth. Vote passed 13-1, with Councilors and Budget Committee Members voting Aye and Budget Committee Member Cramer voting Nay.

APPROVAL OF THE AGENDA

A motion was made by Mayor Keyser to approve the agenda as presented, seconded by Councilor Vermillion. Vote passed 14-0, with Councilors and Budget Committee Members voting Aye.

BUDGET MESSAGE PRESENTATION

A. Presentation by Budget Officer (Huff)

Budget Officer Huff presented the Budget message to the Budget Committee. Mr. Huff thanked the group for their time and service to the city and citizens of Molalla. He pointed out two large projects that will soon begin construction in Molalla; the new Police Facility and Waste Water Treatment Plant. Mr. Huff stated that this years Budget reflects an increase from \$55 million to \$85 million, directly related to the construction of two new facilities.

Mr. Huff referred to the Molalla Area Vision and Action Plan, stating that staff looks at the plan regularly with choices being made for livability of the community. He feels that the livability component is why people move to Molalla. He invited the group to review the list of projects that the City is involved with on Page 8. He stated that the City is still feeling the affect of the COVID-19 pandemic in reference to projects, as they are taking longer to design and construct.

Mr. Huff explained the reorganization of City Hall staff. Former Finance Director, Chaunee Seifried retired in February and the position has not been completely filled at this point. Mr. Huff explained the need for a Human Resource/Risk Manager, and is hoping to hire an individual in July.

REVIEW AND DELIBERATION ON FISCAL YEAR BUDGET

A. Proposed FY 2022-2023 Budget Document

Interim Finance Director Chauran informed the committee that a priority for staff was to create an interactive budget document. The proposed budget contains multiple links to the City’s website and the Molalla Current. Councilor Childress commended the addition. Ms. Chauran focused on similar items that Mr. Huff had previously mentioned regarding the two large city projects about to begin. Remaining Director presentations are listed below:

- Finance Director presentation: minutes 19:00 – 49:30
- Library Director presentation 49:30 – 59:34
- Police Chief 59:50 – 1:09:50
- Community Development Director 1:10:10 – 2:14:56

PUBLIC COMMENT

None.

POSSIBLE BUDGET COMMITTEE MOTION

A. Confirm meeting date for **continued** deliberations (if necessary)

An additional meeting is not needed.

B. Move to accept the proposed Budget (or as amended) and recommend its adoption to the City Council

A motion was made by Council President Newland to recommend Budget adoption to City Council, seconded by Councilor Childress. Vote passed 14-0, with Councilors and Budget Committee Members voting Aye.

C. Move to approve a rate of ad valorem property taxes to be certified for collection. (City of Molalla’s current rate is \$5.0358)

A motion was made by Mayor Keyser to approve a rate of \$5.0358 ad valorem property taxes, seconded by Councilor Vermillion. Vote passed 14-0, with Councilors and Budget Committee Members voting Aye.

For the complete video account of the City of Molalla Budget Committee Meeting, please go to YouTube [““Molalla & MURA Budget Committee Meeting – May 22, 2023”](#) (Molalla Budget Committee Meeting at minutes 00:00 – 2:18:56)

CONTINUE/ADJOURN MEETING

Budget Committee member Boreth made a motion to adjourn, seconded by Mayor Keyser. Chair Klein adjourned the meeting at 8:47.

Dan Huff, Budget Officer

Date

ATTEST: _____
Christie Teets, City Recorder