



AGENDA

**MOLALLA CITY COUNCIL MEETING
July 13, 2022
7:00 PM
Molalla Civic Center
315 Kennel Ave, Molalla, OR 97038**

Mayor Scott Keyser

*Council President Jody Newland
Councilor Elizabeth Klein
Councilor Terry Shankle*

*Councilor Leota Childress
Councilor Crystal Robles
Councilor Eric Vermillion*

EXECUTIVE SESSION begins at 6:00pm: Not open to Public, according to ORS 192.660(2): d

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

*In accordance with House Bill 2560, the City of Molalla adheres to the following practices:
Live-streaming of the Molalla City Council Meetings are available on Facebook at “Molalla City Council Meetings – LIVE” and “Molalla City Council Meetings” on YouTube.
Citizens can submit Public Comment in the following ways: attend the meeting, email the City Recorder @ recorder@cityofmolalla.com by 4:00pm on the day of the meeting, or drop it off at City Hall, 117 N. Molalla Avenue.*

EXECUTIVE SESSION – 6:00pm: Not open to Public.

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. EXECUTIVE SESSION ANNOUNCEMENT

4. CONSENT AGENDA

A. Meeting Minutes – June 22, 2022.....Pg. 3

5. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

A. Child Care for All in Clackamas County (B. Dazey)

6. PUBLIC COMMENT & WRITTEN COMMUNICATIONS

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

7. PUBLIC HEARINGS

8. ORDINANCES AND RESOLUTIONS

A. Resolution No. 2022-06: Molalla Enterprise Zone (Corthell).....Pg. 5

B. Resolution No. 2022-09: Adopting a Master Fee Schedule (Chauran).....Pg. 13

- C. Resolution No. 2022-12: Declaring the City’s Election to Receive State Revenue Sharing (Chauran).....**Pg. 21**
- D. Resolution No. 2022-13: Certifying All Requirements to Receive State Shared Revenues Have Been Met (Chauran).....**Pg. 23**

9. GENERAL BUSINESS

- A. Labor Contract Ratification - TBD (Huff)
- B. Contract Award: Eckhardt and Lola Avenue Sewer and Water Line Replacement.....**Pg. 25**
- C. League of Oregon Cities – 97th Annual Conference (Huff).....**Pg. 26**

10. STAFF COMMUNICATION

11. COUNCIL COMMUNICATION

12. ADJOURN



Minutes of the Molalla City Council Meeting

**Molalla Civic Center
315 Kennel Ave., Molalla, OR 97038
June 22, 2022**

CALL TO ORDER

The Molalla City Council Meeting of June 22, 2022 was called to order by Mayor Scott Keyser at 7:00pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion.

Absent:

STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager, Chaunee Seifried, Finance Director; Chris Long, Police Chief.

CONSENT AGENDA

- A. City Council Meeting Minutes – June 8, 2022.....Pg. 2

Mayor Keyser announced at the beginning of the meeting that Item 7C, Resolution No. 2022-09: Master Fee Schedule Update, will be removed from the Agenda.

A motion was made by Councilor Childress to approve the Consent Agenda, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

PUBLIC COMMENT

Rae Botsford, Molalla Resident, spoke to the Council regarding Molalla Skate Park. Ms. Botsford referenced sales from Mayor Mafia gear from last Fall, letting Council know that a non-profit has been created in order to deposit funds. The non-profit is SK8 MOLALLA. Funds will be transferred from Mayor’s Mafia to SK8 Molalla. Mayor Keyser directed Councilor Vermillion to transfer the funds.

PUBLIC HEARINGS

Resolution No. 2022-11: Adopting the City of Molalla Budget for FY 2022-2023 was presented. A motion was made and seconded. Before calling for the vote, City Recorder Teets requested a pause from the Mayor. A Public Hearing for this meeting was published in the Pioneer Herald on June 15, 2022, on the City’s website, City Hall, and the Molalla Public Library. Ms. Teets asked the Mayor to hold a Public Hearing for Resolution No. 2022-11.

Mayor Keyser opened the Public Hearing for Resolution No. 2022-11 at 7:13pm. No audience member wished to speak on behalf of the Resolution, and the Public Hearing was closed. (7:13pm)

ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2022-11: Adopting the City of Molalla Budget for FY 2022-2023, Making Appropriations, and Categorizing and Levying Ad Valorem Taxes

A motion was made by Council President Newland to approve Resolution No. 2022-11, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.

- B. Resolution No.2022-10: Adopting a Supplemental Budget for FY 2021-2022 and Appropriating Funds

A motion was made by Councilor Robles to adopt Resolution No. 2022-10, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.

~~C. Resolution No. 2022-09: Master Fee Schedule Update~~
Removed from Agenda.

D. Resolution No. 2022-08: Annual TMDL Report

A motion was made by Councilor Vermillion to approve Resolution No. 2022-08, seconded by Councilor Shankle. Vote passed 7-0 with all Councilors voting Aye.

GENERAL BUSINESS

A. City Council Letter to ODOT (Keyser)

Mayor Keyser read a letter from ODOT Representative, Rian Windshiemer, regarding Hwy. 211 maintenance. (Attached to these minutes.)

STAFF COMMUNICATION

- Senior Accountant Chauran had nothing to report.
- Finance Director Seifried had nothing to report.
- City Recorder Teets announced Boards and Commissions availability. She also reminded the Public that it is Election year and three terms are expiring.
- Police Chief Long shared that a new police officer has been hired, along with a new Records/Evidence Specialist. The department is now fully staffed.
- PW Division Manager Peters shared that the City is entering a large vehicle for the Freedom Parade. He also shared that Public Works is reviewing funds for summer paving.

COUNCIL COMMUNICATION

- Councilor Vermillion announced upcoming Chamber of Commerce and MRSD Board Meeting dates.
- Councilor Robles announced upcoming Library Events. The Library is changing their 'app' to 'Libby'.
- Councilor Childress announced that plans for Celebrate Molalla have begun. Between the Apple Festival and Celebrate Molalla, nearly 150 vendors are registered. This years event will take place on Saturday, August 27, 2022.
- Councilor Shankle reminded community members of the start time for the July 4th Parade. She suggested getting to the curb no later than 8:30am.
- Councilor Klein shared that the next B & C meeting will be held on June 28, 2022. They will be working on the Gateway Project.
- Council President Newland announced that the Splash Pad is now open.
- Mayor Keyser encouraged people to volunteer at the Molalla Buckeroo. People can contact the Buckeroo Association.

For the good of the order: There is no carnival at the Buckeroo this year.

[For the complete video account of the City Council Meeting, please go to YouTube "Molalla City Council Meetings -DATE"](#)

ADJOURN

Mayor Keyser adjourned the meeting at 7:34pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Resolutions

Agenda Date: July 13, 2022

From: Mac Corthell, Community Development Director
Approved by: Dan Huff, City Manager

SUBJECT: Resolution 2022-06: Authorizing, Expanding, and Sponsoring the Molalla Enterprise Zone

FISCAL IMPACT: Potential 3-year tax abatement on new equipment and new structures for qualified businesses within the Enterprise Zone Boundary that apply and receive approval.

RECOMMENDATION/RECOMMEND MOTION: Adopt.

BACKGROUND: The process for reauthorization and/or expansion of an enterprise zone requires special notice to all taxing districts in the zone, public outreach, and a public hearing to provide those effected with a chance to comment. Staff has completed all notice requirements, and the required public hearing was held on 5/25/2022.

Molalla has had an Enterprise Zone (Ezone) for at least 10 years. The current Ezone does not include several properties that carry substantial public improvement requirements and have not developed. The proposed enterprise zone expansion would bring those properties into the Enterprise Zone and provide a temporary tax incentive to develop those properties and/or improve those that have some development on them presently.

The Enterprise zone provides eligible businesses with 3-years of tax abatement on qualified property, for qualified projects. A 5-year abatement process also exists but is rarely used.

The Molalla Enterprise Zone is administered by Clackamas County Economic Development. Clackamas County, and the Port of Portland must consent to this expansion. The Port of Portland has already completed consent, and the Clackamas County Board of Commissioners expressed support for the expansion at their June 7, 2022 meeting.



RESOLUTION NO. 2022-06

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
AUTHORIZING, EXPANDING, AND SPONSORING
THE MOLALLA ENTERPRISE ZONE**

WHEREAS, The Molalla City of Council is sponsoring an enterprise zone designation jointly with Clackamas County, and with the consent of the Port of Portland; and

WHEREAS, The City of Molalla has formally advised and received consultation from the Oregon Business Development Department (OBDD) according to ORS 285C.078; and

WHEREAS, The municipal corporations, school districts, special service districts, that receive operating revenue through the levying of ad valorem taxes on real and personal property in any area of this enterprise zone were sent notice and invited to a public meeting on May 25, 2022 regarding its designation, in order for the sponsoring governments to effectively consult with these other local taxing districts; and

WHEREAS, This enterprise zone has a total area of 0.73 square miles; it meets other statutory limitations on size and configuration, and it is depicted here on a drawn-to-scale map Exhibit A, and its boundary is here described Exhibit B; and

WHEREAS, The City of Molalla shall fulfill its duties and implement provisions jointly with other cosponsors under ORS 285C.105 or elsewhere in ORS Chapter 285C and related parts of Oregon Law, including but not limited to having appointed a local enterprise zone manager, and to preparing a list or map of local, publicly owned lands and buildings in this enterprise zone for purposes of ORS 285C.110; and

WHEREAS, Designation of this enterprise zone does not grant or imply permission to develop land inside it without complying with jurisdictional zoning, regulatory and permitting processes and restrictions; nor does it indicate any intent to alter those processes or restrictions, except as otherwise done in accordance with Comprehensive Plans as acknowledged by the state of Oregon Land Conservation and Development Commission (LCDC); and

WHEREAS, The availability of enterprise zone exemptions to businesses that operate hotels, motels or destination resorts would help diversify local economic activity and facilitate the expansion of accommodations for visitors, who in turn will spend time and money in the area for business, recreation or other purposes; and

WHEREAS, The City of Molalla is interested in encouraging new business investment, job creation, higher incomes for local residents, greater diversity of economic activity; and

WHEREAS, The City of Molalla appreciates the impacts that the designated enterprise zone would have and the property tax exemptions that eligible business firms might receive therein.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. Under ORS 285C.065/285C.245, the City of Molalla does hereby re-designate an Oregon enterprise zone to be named: The Molalla Enterprise Zone, jointly with the Port of Portland and Clackamas County, the boundary and area of which are described in Exhibits A and B.

Section 2. Dan Huff, City Manager is authorized to submit documentation of this enterprise zone re-designation to OBDD on behalf of the zone sponsor for purposes of a positive determination in favor under ORS 285C.074.

Section 3. Re-designation of this enterprise zone takes effect on the date the latest resolution of a sponsoring or consenting government is adopted, (or later, as so stipulated by OBDD in its determination pursuant to any revision and resubmission of documentation).

Section 4. Dan Huff, City Manager is appointed as the local zone manager for this enterprise zone.

Section 5. The City as a sponsor of the Enterprise Zone exercises its option herewith under ORS 285C.070 that qualified property of and operated by a qualified business as a hotel, motel or destination resort shall receive the property tax exemption in the Zone, and that such business firms are eligible for purposes of authorization in the Zone

Signed this 13th day of JULY 2022.

Scott Keyser, Mayor

ATTEST:

Christie Teets, City Recorder

Exhibit B
Ezone Boundary
Description



City of Molalla
315 Kennel Avenue
PO Box 248
Molalla, Oregon 97038
Phone: (503) 759-0205
Email: communityplanner@cityofmolalla.com
Web: www.cityofmolalla.com/planning

The Molalla Enterprise Zone boundary shall be the boundary of the below listed tax lots.

EXISTING ENTERPRISE ZONE PARCELS

TOWN	RANGE	SECTION	TAXLOT	APN	SITUS
5	2	7	600	52E07A 00600	12786 S TOLIVER RD
5	2	7	702	52E07A 00702	1400 TOLIVER RD
5	2	7	706	52E07A 00706	NO SITUS
5	2	7	708	52E07A 00708	512 INDUSTRIAL WAY
5	2	7	2300	52E07AA02300	1212 TOLIVER RD
5	2	7	2400	52E07AA02400	1208 TOLIVER RD
5	2	7	709	52E07A 00709	1320 TOLIVER RD
5	2	7	705	52E07A 00705	506 INDUSTRIAL WAY
5	2	7	701	52E07A 00701	410 INDUSTRIAL WAY
5	2	7	1801	52E07A 01801	NO SITUS
5	2	7	2500	52E07A 02500	31291 S HWY 213
5	2	7	1800	52E07A 01800	453 INDUSTRIAL WAY
5	2	7	1100	52E07A 01100	NO SITUS
5	2	7	1600	52E07D 01600	NO SITUS
5	2	7	1500	52E07D 01500	1442 W MAIN ST
5	2	7	1400	52E07D 01400	1436 W MAIN ST
5	2	7	1300	52E07D 01300	NO SITUS
5	2	7	2300	52E07D 02300	31514 S HWY 213
5	2	7	2402	52E07D 02402	12745 S CROMPTONS LN
5	2	7	2600	52E07D 02600	31612 S HWY 213
5	2	7	2400	52E07D 02400	12770 S CROMPTONS LN
5	2	7	2404	52E07D 02404	NO SITUS
5	2	7	2700	52E07D 02700	31628 S HWY 213
5	2	7	1702	52E07D 01702	31678 S HWY 213
5	2	7	3300	52E07D 03300	31808 S HWY 213
5	2	7	3502	52E07D 03502	31820 S HWY 213
5	2	7	3800	52E07D 03800	31827 S ONA WAY
5	2	7	3505	52E07D 03505	NO SITUS
5	2	7	3501	52E07D 03501	31846 S HWY 213
5	2	7	3504	52E07D 03504	31810 S HWY 213
5	2	7	3600	52E07D 03600	31876 S HWY 213

5	2	8	7800	52E08A 07800	535 W MAIN ST
5	2	8	7700	52E08A 07700	NO SITUS
5	2	8	7600	52E08A 07600	NO SITUS
5	2	8	9100	52E08A 09100	545 W MAIN ST
5	2	8	9200	52E08A 09200	565 W MAIN ST
5	2	8	9300	52E08A 09300	525 W MAIN ST
5	2	8	9700	52E08A 09700	405 W MAIN ST
5	2	8	8200	52E08A 08200	219 RIDINGS AVE
5	2	8	8700	52E08A 08700	126 DIXON AVE
5	2	8	8300	52E08A 08300	109 RIDINGS AVE
5	2	8	8600	52E08A 08600	112 DIXON AVE
5	2	8	8400	52E08A 08400	631 W MAIN ST
5	2	8	8500	52E08A 08500	603 W MAIN ST
5	2	8	9400	52E08A 09400	423 W MAIN ST
5	2	8	9500	52E08A 09500	421 W MAIN ST
5	2	8	400	52E08DB00400	600 W MAIN ST
5	2	8	9600	52E08A 09600	419 W MAIN ST
5	2	8	200	52E08DB00200	510 W MAIN ST
5	2	8	300	52E08DB00300	NO SITUS
5	2	8	100	52E08DB00100	524 W MAIN ST
5	2	8	9900	52E08DD09900	201 THELANDER LN
5	2	8	9800	52E08DD09800	424 W MAIN ST
5	2	8	9700	52E08DD09700	420 W MAIN ST
5	2	8	9600	52E08DD09600	412 W MAIN ST
5	2	8	9501	52E08DD09501	402 W MAIN ST
5	2	8	9300	52E08DD09300	304 W MAIN ST
5	2	8	9500	52E08DD09500	109 SHAVER AVE
5	2	8	10000	52E08DD10000	116 SHAVER
5	2	8	10300	52E08DD10300	206 SHAVER AVE
5	2	8	10200	52E08DD10200	122 SHAVER
5	2	8	10400	52E08DD10400	212 SHAVER AVE
5	2	8	10701	52E08DD10701	480 W 5TH ST
5	2	8	10700	52E08DD10700	502 SHAVER AVE
5	2	8	10800	52E08DD10800	504 SHAVER AVE
5	2	8	11000	52E08DD11000	NO SITUS
5	2	8	9401	52E08DD09401	NO SITUS
5	2	8	10900	52E08DD10900	550 SHAVER AVE
5	2	8	9401	52E08BC09401	931 W MAIN ST
5	2	8	9900	52E08BC09900	923 W MAIN ST
5	2	8	9400	52E08BC09400	943 W MAIN ST
5	2	8	9800	52E08BC09800	919 W MAIN ST
5	2	8	9400	52E08DD09400	555 SHAVER
5	2	17	2490	52E17 02490	NO SITUS

5	2	17	200	52E17A 00200	NO SITUS 13388 S MOLALLA FOREST RD
5	2	17	300	52E17 00300	
5	2	17	100	52E17A 00100	102 W 7TH ST
5	2	17	5190	52E17A 05190	NO SITUS
5	2	16	100	52E16BB00100	401 E 5TH ST
5	2	7	1700	52E07D 01700	NO SITUS
5	2	7	705	52E07D 00705	291 COMMERCIAL PKWY
5	2	7	700	52E07D 00700	221 COMMERCIAL PKWY
5	2	7	703	52E07D 00703	13042 S HWY 211
5	2	7	3590	52E07D 03590	31822 S HWY 213
5	2	7	702	52E07D 00702	12900 S HWY 211
5	2	7	1701	52E07D 01701	31670 S HWY 213
5	2	8	201	52E08DB00201	500 W MAIN ST
5	2	7	3507	52E07D 03507	NO SITUS
5	2	7	3506	52E07D 03506	31816 S ONA WAY
5	2	8	500	52E08DB00500	300 SHAVER AVE
5	2	8	10800	52E08A 10800	201 DIXON AVE
5	2	16	2900	52E16 02900	NO SITUS
5	2	16	2901	52E16 02901	701 S MOLALLA AVE
5	2	16	2801	52E16 02801	NO SITUS
5	2	16	2700	52E16 02700	NO SITUS
5	2	7	710	52E07A 00710	NO SITUS
5	2	7	700	52E07A 00700	31130 S HWY 213 13050 S MOLALLA FOREST RD
5	2	7	101	52E07D 00101	RD

PROPOSED ENTERPRISE ZONE PARCELS WITHIN THE MOLALLA CITY LIMITS

TOWN	RANGE	SECTION	TAXLOT	APN	SITUS
5	2	7	1500	52E07 01500	NO SITUS
5	2	7	1200	52E07D 01200	NO SITUS
5	2	7	1100	52E07D 01100	1424 W MAIN ST
5	2	7	1000	52E07D 01000	1418 W MAIN ST
5	2	7	900	52E07D 00900	1412 W MAIN ST
5	2	7	800	52E07D 00800	1406 W MAIN ST
5	2	7	600	52E07D 00600	NO SITUS
5	2	7	500	52E07D 00500	1360 W MAIN ST
5	2	7	400	52E07D 00400	1330 W MAIN ST
5	2	8	3700	52E08C 03700	13500 S LOWE RD
5	2	8	3600	52E08C 03600	13434 S LOWE RD

5	2	8	3500	52E08C 03500	13350 S LOWE RD
5	2	17	2480	52E17 02480	NO SITUS
5	2	17	290	52E17A 00290	NO SITUS
5	2	17	102	52E17A 00102	250 W 7TH ST
5	2	7	300	52E07D 00300	1254 W MAIN ST
5	2	7	200	52E07D 00200	1260 W MAIN ST
5	2	7	1804	52E07A 01804	1305 W MAIN ST
5	2	7	1700	52E07A 01700	1221 W MAIN ST

PROPOSED ENTERPRISE ZONE PARCELS WITHIN THE MOLALLA URBAN GROWTH BOUNDARY

TOWN	RANGE	SECTION	TAXLOT	APN	SITUS
5	2	7	1505	52E07 01505	NO SITUS
5	2	7	2800	52E07D 02800	NO SITUS
5	2	7	3400	52E07D 03400	31812 S HWY 213
5	2	7	2900	52E07D 02900	31728 S HWY 213
5	2	7	3000	52E07D 03000	31752 S HWY 213
5	2	7	3100	52E07D 03100	31758 S HWY 213
5	2	7	1506	52E07 01506	31841 S HWY 213
5	2	7	3200	52E07D 03200	31778 S HWY 213
5	2	7	1503	52E07 01503	31847 S HWY 213
5	2	7	3500	52E07D 03500	31822 S HWY 213
5	2	7	1600	52E07 01600	NO SITUS
5	2	7	3503	52E07D 03503	31834 S HWY 213
5	2	8	3800	52E08C 03800	13566 S LOWE RD
5	2	8	3801	52E08C 03801	13526 S LOWE RD
5	2	8	3200	52E08C 03200	13300 S LOWE RD
5	2	8	3300	52E08C 03300	13225 S MOLALLA FOREST RD
5	2	8	3401	52E08C 03401	13275 S MOLALLA FOREST RD
5	2	8	3400	52E08C 03400	NO SITUS
5	2	17	101	52E17 00101	13355 S MOLALLA FOREST RD
5	2	17	100	52E17 00100	13353 S MOLALLA FOREST RD
5	2	17	2400	52E17 02400	NO SITUS
5	2	17	5100	52E17A 05100	13577 S MOLALLA FOREST RD
5	2	7	3590	52E07D 03590	31822 S HWY 213
5	2	8	590	52E08DB00590	NO SITUS
5	2	17	101	52E17A 00101	NO SITUS



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Resolutions

Agenda Date: July 13, 2022

From: All Department Heads

Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-09: Master Fee Schedule Update

FISCAL IMPACT: Varies throughout Departments.

RECOMMENDATION/RECOMMEND MOTION: Approve Resolution No. 2022-09

BACKGROUND:

The general intent of administrative fees is to eliminate subsidization of individual (or individual group) activities that result in a cost burden to the local government in the form of materials and staff time, but fall outside the scope of services provided to the broader tax base.

Administrative fees are intended only to recoup costs, not provide a revenue windfall. Basically ensuring those activities that run through the City, but provide a benefit only to the individual (or are required only of the individual), are paid for by the individual.

Administrative fees are typically adjusted on an annual basis to ensure they effectively keep pace with the time value of money through inflationary adjustments.

The City of Molalla's Fees were last updated between 2 and 3 years ago, depending on the particular fee. CPI metrics show an inflationary factor in excess of 12% since fees were last increased.



RESOLUTION NO. 2022-09

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
ADOPTING A MASTER FEE SCHEDULE AND REPEALING ALL PRIOR,
CONFLICTING FEE RESOLUTIONS**

WHEREAS, The City Council has the authority to implement administrative fees; and

WHEREAS, Administrative fees are purposed to recoup costs for administrative processes and materials that fall outside the scope of those provided to the broader tax base; and

WHEREAS, The City of Molalla’s fees have not been updated for two to three years depending on the particular fee; and

WHEREAS, City staff desires to create a master fee schedule to provide the public; and

WHEREAS, The administrative fees herein have been normalized to recoup costs without profit.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. The Master Fee Schedule in Exhibit A, attached hereto and incorporated by reference, is hereby adopted.

Section 2. All previous fee resolutions that deal with the same fees described in Exhibit A are hereby repealed.

Section 3. This Resolution becomes effective on July 13, 2022 and remains effective until repealed or otherwise superseded by Resolution of the Molalla City Council.

Adopted this 13th day of July 2022.

Scott Keyser, Mayor

ATTEST:

Christie Teets, City Recorder

Resolution 2022-09 : Master Fee Schedule

Exhibit A

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
COMMUNITY DEVELOPMENT DEPARTMENT				
Planning Division				
Building Permit - Residential				
<i>Single Family Residence or Accessory Dwelling Unit</i>	\$ 400	Resolution 2020-09	\$ 450	
<i>Duplex</i>	\$ 500	Resolution 2020-09	\$ 750	
<i>Multifamily</i>	\$575 + (\$75/unit < 20) + (\$15/unit >20)	Resolution 2020-09	\$650 + \$100/unit	
<i>Accessory Buildings, Non-Living Space</i>	\$ 100	Resolution 2020-09	\$ 150	
<i>Non-Exempt Remodels - not increasing sq footage</i>	\$ 200	Resolution 2020-09	\$ 200	
<i>Residential Additions</i>	\$ 200	Resolution 2020-09	\$ 250	
Building Permit - Non-Residential				
<i>0-5,000 sq ft</i>	\$ 400	Resolution 2020-09	\$ 450	
<i>5,001-10,000 sq ft</i>	\$ 500	Resolution 2020-09	\$ 550	
<i>10,001-50,000 sq ft</i>	\$ 750	Resolution 2020-09	\$ 825	
<i>50,001-100,000 sq ft</i>	\$ 850	Resolution 2020-09	\$ 925	
<i>More than 100,000 sq ft</i>	\$ 1,000	Resolution 2020-09	\$ 1,100	
<i>Parking Lot, Paving/Landscaping</i>	\$ 350	Resolution 2020-09	\$ 400	
<i>Tenant Improvement or Remodel-not increasing sq footage</i>	\$ 400	Resolution 2020-09	\$ 450	
Legislative Applications				
<i>Annexation</i>	\$3500 + \$3000 deposit if election required	Resolution 2020-09	\$3750 + \$3250 deposit if election required	
<i>Comprehensive Plan Amendment</i>	\$ 3,500	Resolution 2020-09	\$ 3,850	
<i>Zone Change</i>	\$ 3,000	Resolution 2020-09	\$ 3,300	
Land Use Applications				
<i>Code Interpretation - Type I</i>	\$ 500	Resolution 2020-09	Remove	
<i>Code Interpretation - Type II</i>	\$ 1,000	Resolution 2020-09	\$ 1,100	
<i>Code Interpretation - Type IV</i>	\$ 3,000	Resolution 2020-09	\$ 3,300	
<i>Partition - Preliminary Plat</i>	\$ 1,500	Resolution 2020-09	\$ 1,750	
<i>Partition - Final Plat</i>	\$ 300	Resolution 2020-09	\$ 350	
<i>Subdivision - Preliminary Plat</i>	\$ 3,000	Resolution 2020-09	\$ 3,300	
<i>Subdivision - Final Plat</i>	\$ 500	Resolution 2020-09	\$ 600	
<i>Master Plan - Concept Plan</i>	\$ 3,000	Resolution 2020-09	\$ 3,300	
<i>Master Plan - Detailed Dev. Plan</i>	\$ 1,500	Resolution 2020-09	\$ 1,650	

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
Land Use Applications (cont.)				
Master Plan - Site Design Review	\$ 1,500	Resolution 2020-09	\$ 1,650	
Similar Use Determination - Type II	N/A	N/A	\$ 1,100	
Similar Use Determination - Type III	N/A	N/A	\$ 1,600	
Conditional Use Permit	\$ 2,500	Resolution 2020-09	\$ 2,750	
Extension of Nonconforming Use Status - Type III	\$ 1,500	Resolution 2020-09	\$ 1,650	
Site Design Review - Type II Res Zones	-1% cost (\$500 min/\$1500 max)	Resolution 2020-09	Remove	
Site Design Review - Type II Other Zones	\$ 1,500	Resolution 2020-09	Remove	
Site Design Review - Type II	N/A	N/A	\$ 1,750	
Site Design Review - Type III	\$ 3,000	Resolution 2020-09	\$ 3,500	
Temporary Use - Type II	\$ 400	Resolution 2020-09	\$ 1,000	
Adjustment	\$ 500	Resolution 2020-09	\$ 550	
Variance	\$ 2,500	Resolution 2020-09	\$ 2,750	
Modification - Type 1	\$ 200	Resolution 2020-09	\$ 350	
Modification - Type 2	\$ 750	Resolution 2020-09	\$ 1,000	
Modification - Type 3	\$ 3,000	Resolution 2020-09	\$ 3,250	
Appeal of a Type 2 Decision	\$ 250	Resolution 2020-09	\$ 2,000	
Appeal of a Type 3 Decision	\$ 1,000	Resolution 2020-09	\$ 2,500	
Historical Designation or Removal	\$ 1,000	Resolution 2020-09	\$ 1,100	
Miscellaneous				
Special Event Permits	\$ 1,000	2019-04	\$ 1,000	per day
Addressing	\$ 50	Resolution 2020-09	\$ 75	per address
LUCS Review for State Permit	\$ 200	Resolution 2020-09	\$ 225	
Pre-Application Meeting - Type 1	N/A	N/A	\$ 150	
Pre-Application Meeting - Type 2	\$ 400	Resolution 2020-09	\$ 450	
Pre-Application Meeting - Type 3	\$ 750	Resolution 2020-09	\$ 850	
Zoning Letter	N/A	N/A	\$ 100	
Excavation/Grading Permit	N/A	N/A	\$ 200	
Demolition Permit	\$ 100	Resolution 2020-09	\$ 125	
Other Type I Application	\$ 150	Resolution 2020-09	\$ 175	
Property Line Adjustment	\$ 500	Resolution 2020-09	\$ 750	
Micro-Generation of Power	N/A	N/A	\$ 100	
Sign Permit	\$ 75	Resolution 2020-09	\$ 150	
Tree Permit	\$ -	Resolution 2020-09	\$ 25	
Additional Planning Inspection	N/A	N/A	\$75/hr (each staff member)	1 initial inspection and 1 follow-up inspection is included in application fee

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
Public Works Division				
Water & Sewer Fees				
Water Hook Up Fee	\$ 600	Resolution 2020-23	\$ 650	
Sewer Hook Up Fee	\$ 600	Resolution 2020-23	\$ 650	
Bulk Water Fees	Current Water Rate	Resolution 2020-23	\$4.50/Cf	
Bulk Water Meter Deposit (refundable)	\$ 700	Resolution 2020-23	\$ 750	
Bulk Water Meter Account & Meter I/R	\$ 25	Resolution 2020-23	\$ 75	
Engineering Fees				
Engineering Design Review Fee	1.5% of project cost, min. \$300	Resolution 2020-23	3% of project cost, min. \$700	Includes 1 initial review and 1 follow-up review only.
Construction Permit Fee	3.5% of project cost, min. \$700	Resolution 2020-23	2% of project cost, min. \$300	Includes 1 final inspection and 1 re-inspection only.
Additional Design Review or Additional Final Inspection	N/A	N/A	\$75/hr (each staff member)	1 initial inspection/review and 1 follow-up inspection/review is included in permit/review fee
Right-of-Way Permit Fees				
Right-of-Way Permit Fees	\$ 125	Resolution 2020-23	\$ 150	
Right-of-Way Permit Fees with Street Cut/Repair	\$150/cut	Resolution 2020-23	\$150/cut	
Driveway/Sidewalk/Curb & Gutter Construction Permit Fee	\$ 95	Resolution 2020-23	\$ 150	
Reinspection Right of Way Permit Fee	\$ 75	Resolution 2020-23	Remove	
Reinspection - Drvwy/SW/Curb & Gutt Const Permit Fee	\$75/inspection	Resolution 2020-23	Remove	
Additional Final Inspection	N/A	N/A	\$75/hr (each staff member)	1 initial inspection and 1 follow-up inspection is included in review fee
Plotter Fees				
Base Rate Per Request	\$ 12.50	Resolution 2020-23	\$ 13.75	plus paper size fee each sheet
Page Size - 24"x18"	\$ 0.23	Resolution 2020-23	\$ 0.25	
Page Size - 24"x30"	\$ 0.36	Resolution 2020-23	\$ 0.40	
Page Size - 24"x36"	\$ 0.41	Resolution 2020-23	\$ 0.50	
Page Size - 36"x44"	\$ 0.76	Resolution 2020-23	\$ 0.90	
Recording Fees (Easements and ROW Dedications)	Actual Recording Cost plus Staff/Vehicle time	Resolution 2020-23	Actual Recording Cost plus Staff/Vehicle time	Payment required prior to occupancy/project acceptance.
Parks Key Deposit (refundable)	\$ 25	N/A	\$ 25	
Special Event Rentals	N/A	N/A	\$50/barrier per day + \$50 drop off + \$50 pickup	

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
FINANCE DEPARTMENT				
Utility Billing Division				
<i>Service Shutoff/Reconnect Fee</i>	\$ 50	Resolution 2019-06	\$ 50	
<i>Late Fee</i>	\$ 15	Resolution 2019-06	\$ 15	
<i>Utility Service Deposit Residential & Commercial</i>	\$ 100	Resolution 2019-06	\$ 100	refundable
<i>Hydrant Customers</i>	\$ 700	Resolution 2019-06	Remove	Refer to Bulk Meter Fees information under Public Works Division-Water & Sewer Fees
<i>Hydrant Customers Set Up Fee</i>	\$ 25	Resolution 2019-06	Remove	Refer to Bulk Meter Fees information under Public Works Division-Water & Sewer Fees
<i>Water/Sewer/Storm Base and Use Rates</i>				By Separate Resolution
Administrative Division				
<i>Annual Budget/Audit copies</i>	\$ 25	Resolution 2019-07	\$ 25.00	Available online
<i>Business License - New</i>	\$ 100	Resolution 2019-07	\$ 100	50% for new licenses issued July 1- Dec 31
<i>Business License - Annual Renewal</i>	\$ 70	Resolution 2019-07	\$ 70	
<i>Business License - Late Fee</i>	\$ 25	Resolution 2019-07	\$ 27.50	per month delinquent
<i>Business License - Printed Copy of List</i>	\$ 20	Resolution 2019-07	\$ 20	
<i>Certified Copy</i>	\$ 5	Resolution 2019-07	\$ 5	per page
<i>Lien Fee</i>	\$ 100	Resolution 2019-07	\$ 110	
<i>Lien Search</i>	\$ 30	Resolution 2019-07	\$ 30	
<i>Fax - Local</i>	\$ 1	Resolution 2019-07	\$ 1	per page
<i>Fax - Long Distance</i>	\$ 3	Resolution 2019-07	\$ 3	per page
<i>Liquor License - New</i>	\$ 100	Resolution 2019-07	\$ 100	Limited by ORS 471.166 (8)
<i>Liquor License - Renewal</i>	\$ 35	Resolution 2019-07	\$ 35	Limited by ORS 471.166 (8)
<i>Photocopying - Black & White</i>	\$ 0.12	Resolution 2019-07	\$ 0.15	per page
<i>Photocopying - Color</i>	\$ 0.25	Resolution 2019-07	\$ 0.30	per page
<i>Public Records Requests</i>	\$ 25	Resolution 2019-07	Charges based on actual costs	See Public Records Request form for specifics
<i>Returned Check Fee</i>	\$ 35	Resolution 2019-07	\$ 35	
<i>Incorrect Bank Account Fee</i>	N/A	N/A	\$ 15	
<i>Copy of Council Meeting Video (flash drive)</i>	\$ 5	Resolution 2019-07	\$ 10	Available online
<i>Overnight Parking - Daily</i>	\$ 5	Resolution 2019-07	\$ 5	Permit required
<i>Overnight Parking - Weekly</i>	\$ 25	Resolution 2019-07	\$ 25	Permit required
<i>Overnight Parking - Monthly</i>	\$ 100	Resolution 2019-07	\$ 100	Permit required
Municipal Court Division				
Administrative Fees				
<i>Bench Warrant - Failure to Appear</i>	\$ 50	Court Order 2019	\$ 50	
<i>Bench Warrant - Probation Violation</i>	\$ 50	Court Order 2019	\$ 50	
<i>Bench Warrant - Other Type</i>	\$ 50	Court Order 2019	\$ 50	
<i>Bench Probation - Monitored</i>	N/A	N/A	\$ 100	
<i>Returned or NSF Check</i>	\$ 50	Court Order 2019	\$ 50	
<i>Collection Fee</i>	\$ 100	Court Order 2019	\$ 100	or 25% of the presumptive fine, whichever is greater, not to exceed \$250 per statute.

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
Court Administrative Fees (cont.)				
<i>Court Appointed Attorney Fee</i>	\$ 150	Court Order 2019	\$ 150	
<i>Deferred Sentencing Fee</i>	\$ 150	Court Order 2019	\$ 150	
<i>Discovery Fee - Outside Counsel</i>	\$ 50	Court Order 2019	\$ 50	
<i>Diversion Fee - Seatbelt</i>	\$ 60	Court Order 2019	\$ 65	
<i>Diversion Fee - Traffic School</i>	\$50 less than presumptive fine	Court Order 2019	\$50 less than presumptive fine	
<i>Failure to Appear Notice</i>	\$ 25	Court Order 2019	\$ 25	
<i>Fixit Ticket Program Fee</i>	\$ 50	Court Order 2019	\$ 50	per offense
<i>Installment Agreement - Payment Plan Fee</i>	\$ 30	Court Order 2019	\$ 30	
<i>Installment Agreement - City Assessment</i>	\$ 10	Court Order 2019	\$ 10	
<i>License Suspension Fee (FTA)</i>	\$ 25	Court Order 2019	\$ 25	per offense
<i>Order to Appear Letter</i>	\$ 25	Court Order 2019	\$ 25	
<i>Order to Show Cause Letter</i>	\$ 25	Court Order 2019	\$ 25	
<i>Certified Copy</i>	\$ 5	Resolution 2019-07	\$ 5	
<i>Photocopying - Black & White</i>	\$ 0.12	Resolution 2019-07	\$ 0.15	per page
<i>Photocopying - Color</i>	\$ 0.25	Resolution 2019-07	\$ 0.30	per page
<i>Public Records Requests</i>	\$ 25	Resolution 2019-07	Charges based on actual costs	See Public Records Request form for specifics
Statutory Fees				
Appeals				
<i>Appeal to higher court from municipal court of action for commission of a state violation or for violating city ordinance</i>		ORS 21.135(1), (2)(b); ORS 21.285(1)	\$ 281	
<i>Appeal from license suspension for refusal of breath test, appellant</i>		ORS 21.135(1), (2)(e)	\$ 281	
DUII Diversion Agreement				
<i>Petition for diversion</i>		ORS 813.240(1)	\$ 490	
<i>Petition to extend diversion period</i>		ORS 813.225	\$ -	
Setting Aside a Conviction, Arrest, Citation or Charge				
<i>Motion for order setting aside a conviction</i>		ORS 137.225(1)(f)	\$ -	
<i>Motion for order to set aside a judgment of guilty except for insanity</i>		ORS 137.223(3)(d)	\$ -	
<i>Motion for order to set aside an arrest, issuance of a criminal citation, or a criminal charge</i>		ORS 137.225(1)(f)	\$ -	
<i>Motion under ORS 475B.401 to set aside a qualifying marijuana conviction</i>		ORS 475B.401(2)(b)	\$ -	
Presumptive Fines - Violations				
<i>Standard presumptive fines for violations</i>		ORS 153.019(1)		
<i>Class A</i>		ORS 153.019(1)(a)	\$ 440	
<i>Class B</i>		ORS 153.019(1)(b)	\$ 265	
<i>Class C</i>		ORS 153.019(1)(c)	\$ 165	
<i>Class D</i>		ORS 153.019(1)(d)	\$ 115	

DEPARTMENT/Division/Fee	Current Fee	Fee Authority/ Last Modified	Proposed Fee	Notes
Court Statutory Fees - Presumptive Fines (cont.)				
<i>Special zone presumptive fines for traffic violations</i>		ORS 153.020(1)		
Class A		ORS 153.020(1)(a)	\$ 875	
Class B		ORS 153.020(1)(b)	\$ 525	
Class C		ORS 153.020(1)(c)	\$ 325	
Class D		ORS 153.020(1)(d)	\$ 225	
Fines for Misdemeanors, Maximum				
Class A		ORS 161.635(1)(a)	\$ 6,250	
Class B		ORS 161.635(1)(b)	\$ 2,500	
Class C		ORS 161.635(1)(c)	\$ 1,250	
LIBRARY DEPARTMENT				
<i>Out of District Library Card</i>	\$ 95	Resolution 2019-09	\$ 95	per year
<i>Overdue Fines</i>	\$ 0.25	Resolution 2019-09	\$ 0.10	per day; Cap of \$1.00 per item, all items
<i>Replacement Library Cards</i>	\$ 1.00	Resolution 2019-09	Remove	
<i>Lost or damaged beyond repair library items</i>	Cost of Replacement	Resolution 2019-09	Cost of Replacement	
<i>Missing and/or damaged parts</i>	Cost of Replacement	Resolution 2019-09	Cost of Replacement	
<i>Black & White Copies (from computer and/or copy machine)</i>	\$ 0.10	Resolution 2019-09	\$ 0.10	per side
<i>Color Copies (from computer and/or copy machine)</i>	\$ 0.25	Resolution 2019-09	\$ 0.25	per side
<i>Conference Room Refundable Cleaning Deposit</i>	\$ 50	Resolution 2019-09	\$ 50	
<i>Book Sale Items</i>	\$0.25-\$3.00	Resolution 2019-09	\$0.50-\$2.00	Varies by item and sales
POLICE DEPARTMENT				
	Current		New	
<i>Fingerprinting</i>	\$ 20	Resolution 2019-08	\$ 20	per card
<i>Vehicle Release Impound Fee</i>	\$ 100	Resolution 2019-08	\$ 100	
<i>Special Events - Officer Rate</i>	\$78/hr	Resolution 2019-08	\$100/hr	
<i>Special Events - Sergeant Rate</i>	\$86/hr	Resolution 2019-08	\$121/hr	
<i>Police Report</i>	\$ 15	Resolution 2019-08	\$ 15	
<i>Police Report Printed Color Photographs</i>	\$ 0.50	Resolution 2019-08	\$ 0.50	per 8.5" x11" sheet
<i>Police Report Photos/Audio/Video on USB</i>	\$ 20	Resolution 2019-08	\$20 + staff time	
<i>Hourly Research/Redaction Fee</i>	\$30/hr	Resolution 2019-08	\$30/hr	@ 15 minute intervals
Alarm Permit Fees				
<i>Registration/Renewal - Residential</i>	\$ 30	2018 PMAM Contract	\$ 30	
<i>Registration/Renewal - Commercial</i>	\$ 50	2018 PMAM Contract	\$ 50	
<i>Registration/Renewal - Over 65/Low Income/Disabled</i>	\$ -	2018 PMAM Contract	\$ -	
<i>Late Fee</i>	\$ 25	2018 PMAM Contract	\$ 25	
<i>False Alarm - 1st</i>	\$ 50	2018 PMAM Contract	\$ 50	
<i>False Alarm - 2nd</i>	\$ 100	2018 PMAM Contract	\$ 100	
<i>False Alarm - 3rd and up (each)</i>	\$ 150	2018 PMAM Contract	\$ 150	
<i>Reinstatement of Revoked Permit</i>	\$ 100	2018 PMAM Contract	\$ 100	
<i>Failure to Report New Install</i>	\$ 250	2018 PMAM Contract	\$ 250	



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Ordinances and Resolutions

Agenda Date: July 13, 2022

From: Cindy Chauran, Senior Accountant
Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-12: Declaring the City's Election to Receive State Revenue Sharing

FISCAL IMPACT: \$120,000

RECOMMENDATION/RECOMMEND MOTION: Adopt Resolution No. 2022-12

BACKGROUND:

1. The State of Oregon established a State Revenue Sharing Program through the enactment of Senate Bill 11 by the 1977 Oregon Legislative Assembly.
2. The Legislature of the State of Oregon has provided for the apportionment of certain revenues to the cities of the State of Oregon.
3. Pursuant to ORS 221.770 the City must elect to receive the State Revenue Sharing Program and must notify the State of Oregon, Department of Administrative Services of said election.
4. In order for the City to participate in the sharing of certain State Revenues, we must express an election to receive such funds, which election must be made prior to July 31 of the fiscal year.
5. The City certifies that it published notice and held a public hearing before the Budget Committee on May 18, 2022 giving citizen's opportunity to comment on use of State Revenue Sharing.
6. The City published notice and held a public hearing before the City Council on June 22, 2022 giving citizen's the opportunity to comment on use of State Revenue Sharing.
7. The City does hereby elect to receive its proportionate share of the revenues to be apportioned to the cities by the State of Oregon for fiscal year 2022-23.



RESOLUTION NUMBER 2022-12

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON,
DECLARING THE CITY'S ELECTION TO RECEIVE
STATE REVENUE SHARING**

WHEREAS, the Legislature of the State of Oregon has provided for the apportionment of certain revenues to the cities of the State of Oregon; and

WHEREAS, such legislation provides that a city, in order to participate in the sharing of those certain revenues, must express an election to receive such funds, which election must be made prior to July 31 of the fiscal year; and

WHEREAS, Pursuant to ORS 221.770 the City must elect to receive the State Revenue Sharing Program; and

WHEREAS, the City of Molalla desires to receive portion of such funds; and

WHEREAS, the City certifies that it published notice and held a public hearing before the Budget Committee on May 18, 2022 giving citizen's opportunity to comment on use of State Revenue Sharing; and

WHEREAS, the City published notice and held a public hearing before the City Council on June 22, 2021 giving citizen's the opportunity to comment on use of State Revenue Sharing.

Now, Therefore, the City of Molalla resolves as follows: pursuant to ORS 221.770 does hereby elect to receive its proportionate share of the revenues to be apportioned to the cities by the State of Oregon for the Fiscal Year 2022-2023.

Section 1. This Resolution shall become effective immediately upon passage by Molalla City Council.

Adopted this 13th day of July 2022.

Mayor, Scott Keyser

ATTEST:

Christie Teets, City Recorder



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Ordinances and Resolutions

Agenda Date: July 13, 2022

From: Cindy Chauran, Senior Accountant
Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-13: Certifying Requirements to Receive State Shared Revenues

FISCAL IMPACT: \$80,000

RECOMMENDATION/RECOMMEND MOTION: Adopt Resolution No. 2022-13

BACKGROUND:

1. Cities located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:
 - a. Police Protection
 - b. Street Construction, maintenance, and lighting
 - c. Sanitary Sewer
 - d. Storm Sewer
 - e. Planning, zoning, and subdivision control
 - f. One or more utility services

2. The City Certifies that it provides five or more of the above services.



RESOLUTION NUMBER 2022-13

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON,
CERTIFYING ALL REQUIREMENTS TO RECEIVE STATE SHARED
REVENUES HAVE BEEN MET**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820, and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- 1) Police protection
- 2) Street construction, maintenance, and lighting
- 3) Sanitary sewer
- 4) Storm sewer
- 5) Planning, zoning, and subdivision control
- 6) One or more utility services; and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

Be it resolved that the City of Molalla hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- 1) Police protection
- 2) Street construction, maintenance, and lighting
- 3) Sanitary sewer
- 4) Storm sewer
- 5) Planning, zoning, and subdivision control
- 6) One or more utility services

Approved by the Molalla City Council this 13th day of July 2022.

Mayor, Scott Keyser

ATTEST:

Christie Teets, City Recorder



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: General Discussion

Agenda Date: July 13, 2022

From: Adam Shultz, PW Maintenance Manager
Approved by: Dan Huff, City Manager

SUBJECT: Project 20-03, Eckerd Ave., 2nd ST. & Lola Ave. Sewer And Water Line Replacement

FISCAL IMPACT: \$1,460,902

RECOMMENDATION/RECOMMEND MOTION: Approve the Contract for \$1,460,902 as the responsible responsive bidder.

BACKGROUND: The Eckerd Project is found on both the Water and Wastewater Master Plan's as Phase 1 Projects. The project includes:

1. Installation of approximately 1,640 linear feet of new 8-inch sanitary sewer line including lateral connections, lateral piping, and cleanouts;
2. Removal and installation of six (6) sanitary sewer manholes;
3. Installation of approximately 1,680 linear feet of new 8-inch water line including new fire hydrants, new water service connections, connections to existing water service lines, water service lines, and relocated water meter assemblies;
4. Overlay of the affected streets.

Other work includes demolition work, traffic control, installation of various water line fittings and appurtenances, water line tie-ins to existing 12-inch, 10-inch, and 4-inch water lines, abandonment of water lines, abandonment and slurry filling of existing sewer lines, grind and inlay of ac pavement, removal and replacement of ac pavement, concrete sidewalks, driveways, curbs, gutters, curb paint, pavement striping, fences, aggregate base, and landscaping.

The following bids were received:

Winner - North Santiam Paving - \$1,460,902.00

Kerr Contractors - \$1,877,900.00

Phil Contractors - \$1,621,980.00

Laskey-Clifton - \$1,941,541.50



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: General Discussion

Agenda Date: July 13, 2022

From: Dan Huff, City Manager
Approved by: Dan Huff, City Manager

SUBJECT: 97th Annual League of Oregon Cities (LOC) Conference

FISCAL IMPACT: Approx \$1200 per Council Member (Registration Fee \$450, Awards Dinner \$50, two Workshops \$100, three nights lodging \$600)

RECOMMENDATION/RECOMMEND MOTION:

BACKGROUND:

The Annual LOC Conference registration opens today, July 13, 2022.

This information is for Council to review and decide how to budget for upcoming conferences through FY 2022-23.

Budget Now to Attend the Annual Conference

Costs per attendee	If registered July 13 - Sept. 2	If registered after Sept. 2
LOC Member full registration	\$400	\$450
LOC Business Partners/Associates	\$450	\$500
Non-Member Government	\$500	\$550
Non-Member Corporate	\$1,200	\$1,250
Awards Dinner	\$50	\$50
Special Tours/Workshops/Seminars	\$50-150	\$50-150

Note: Conference registration closes on September 21. After September 21 registration must be done on-site and will cost an additional \$50.



[LOC Home \(https://www.orcities.org/\)](#) > [Education: Conferences \(https://www.orcities.org/education/conferences\)](#) > **97th Annual Conference**

Share:   

(mailto:?body=League of Oregon Cities :: 97th Annual Conference <https://www.orcities.org/annual-conference>)

97th Annual Conference

Plan Now to Join Us in Bend

Don't miss out on the LOC's premier training and networking event for city officials. The 97th LOC Annual Conference will be held **October 5-7** at the Riverhouse on the Deschutes in Bend.

Registration and hotel reservations open July 13. Watch this page for more information on how to register and reserve your hotel room, along with other conference details.

Conference Agenda

The Conference Planning Committee and LOC staff are working to put together an exciting program of valuable seminars, sessions and tours.

View the detailed preliminary agenda (<https://www.orcities.org/education/conferences/97th-annual-conference/conference-agenda>)

Wednesday, Oct. 5

- Trade Show
- OMA, OCCMA and Councilors Workshop
- Breakout Sessions
- City Tours
- Welcome and Keynote Address
- Welcome Reception

Thursday, Oct. 6

- Trade Show
- Small, Medium & Large City Networking
- Full-day DEI Workshop
- City Tours
- Breakout Sessions
- Awards Dinner

Friday, Oct. 7

- Gubernatorial Forum
- Annual Business Meeting

Apply Now for an LOC Conference Scholarship

The LOC Board has approved the allocation of \$20,000 for scholarship opportunities to help city officials attend the 2022 LOC Annual Conference. The LOC Foundation also approved a \$3,000 allocation for these scholarships. **Apply now >**



Call for Award Nominations

The time has come to recognize great leaders and great projects in Oregon's cities. You are invited to nominate leaders who have made outstanding contributions to their city for one of the LOC's prestigious awards. In addition, there are award categories for progressive and innovative city programs and projects.

[Learn more and submit a nomination >](#)

Budget Now to Attend the Annual Conference

Costs per attendee	If registered July 13 – Sept. 2	If registered after Sept. 2
LOC Member full registration	\$400	\$450
LOC Business Partners/Associates	\$450	\$500
Non-Member Government	\$500	\$550
Non-Member Corporate	\$1,200	\$1,250
Awards Dinner	\$50	\$50
Special Tours/Workshops/Seminars	\$50-150	\$50-150

Note: Conference registration closes on September 21. After September 21 registration must be done on-site and will cost an additional \$50.

Past Conferences

- [2021 Annual Conference >](#)
- [2020 Annual Conference >](#)
- [2019 Annual Conference >](#)

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Use these convenient quick links:

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Conference Agenda

Agenda subject to change

Wednesday, Oct. 5

- 7:00 a.m. – 9:00 a.m. Trade Show & Continental Breakfast**
- 8:30 a.m. – 12:30 p.m. OMA Business Meeting, Workshop and Lunch**
- 8:30 a.m. – 12:30 p.m. OCCMA Workshop, Business Meeting and Lunch**
- 8:30 a.m. – 12:30 p.m. Councilors Workshop and Lunch**
- 12:00 p.m. – 1:00 p.m. Lunch** (for staff, exhibitors, and tour attendees)
- 12:45 p.m. – 2:45 p.m. Local City Tours**
- 1:00 p.m. – 2:30 p.m. BREAKOUT SESSIONS**
 - Unique Things to Consider When Building Your Emergency Operations Plan
 - Self-Care and Healthy Volunteer – Life Balance/Mindful Cities Initiatives
 - Re-imagining Leadership: Responding to Complex Challenges
 - Update on HB 4123: A Pilot Project Focused on Local Coordination to Tackle Homelessness
- 2:30 p.m. – 3:00 p.m. Networking Break**
- 3:00 p.m. – 4:30 p.m. Welcome and Keynote**
- 4:45 p.m. – 6:15 p.m. Welcome Reception**
- 5:00 p.m. – 8:00 p.m. LOC Nominating Committee Meeting**

Thursday, Oct. 6

- 7:30 a.m. – 9:00 a.m. Breakfast with Trade Show**
- 8:00 a.m. – 9:00 a.m. Small, Medium and Large Cities Networks**
- 8:00 a.m. – 5:45 p.m. DEI Workshop** (includes business meetings for POC and Women's Caucus)
- 9:15 a.m. – 12:15 p.m. Local City Tours**
- 9:15 a.m. – 10:15 a.m. BREAKOUT SESSIONS**
 - How to Engage with Your Constituents
 - How Cities, Counties and Special Districts Can Work Together
 - The First Amendment's Impact on Cities
 - Legislative Session Preview
- 10:15 a.m. – 10:45 a.m. Networking Break**
- 10:45 a.m. – 11:45 a.m. BREAKOUT SESSIONS**
 - Social Media for Elected Officials
 - How to Recruit and Retain Effective Committee/Commission Members?
 - How Small Cities Can Develop Strategic Goals Without a Facilitator
 - Housing Development - Thinking Outside the Box
- 12:00 p.m. – 1:30 p.m. Lunch with Trade Show**

1:00 p.m. – 4:00 p.m. Local City Tours

1:30 p.m. – 2:30 p.m. BREAKOUT SESSIONS

- Building the Bench – How to Bring the Next Generation Into the Fold
- Helping Cities to Start a Broadband Infrastructure
- Regional Rural Revitalization - A Needed Experiment
- Council-Manager Relationships

2:30 p.m. – 3:00 p.m. Networking Break

3:00 p.m. – 4:00 p.m. BREAKOUT SESSIONS

- Cooperate, Coordinate & Communicate
- Top 8 Tips for Improving Your Cyber Security
- Top 10 Ways to Effectively Build a Relationship with State Elected Officials

6:00 p.m. – 8:00 p.m. Awards Dinner

Friday, Oct. 7

7:30 a.m. – 8:30 a.m. Networking Breakfast

8:30 a.m. – 10:30 a.m. Gubernatorial Forum

10:30 a.m. – 11:00 a.m. Break

11:00 a.m. – 12:30 p.m. Annual Membership Meeting

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GENERAL FUND CITY COUNCIL DEPARTMENT

Historical Data			Budget for Next FY 22-23			
Actual						
2nd Preceding Year 2019-2020	1st Preceding Year 2020-2021	Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Com.	Adopted By Gov. Body
			MATERIALS & SERVICES			
\$1,034.06	\$1,212.15	\$1,100.00	OPERATIONS & MAINTENANCE	\$1,100.00		
\$1,352.40	\$1,208.92	\$2,000.00	TRAINING	\$5,000.00		
\$875.00	\$618.00	\$800.00	DUES & MEMBERSHIP	\$800.00		
\$4.00	\$4.00	\$50.00	POSTAGE	\$50.00		
\$0.00	\$0.00	\$0.00	Legal Services	\$6,500.00		
\$7,227.00	-\$2,248.16	\$20,000.00	VISIONING GRANT	\$19,400.00		
\$1,923.26	\$0.00	\$0.00	NATIVE AMERICAN WALK GRANT	\$0.00		
\$8,151.46	-\$313.75	\$9,000.00	CELEBRATE MOLALLA	\$12,000.00		
\$469.19	\$0.00	\$0.00	VETERANS MEMORIAL FUND	\$0.00		
\$6,380.00	\$5,628.23	\$6,500.00	BANNER PROJECT	\$6,500.00		
\$12,761.40	\$13,900.00	\$15,000.00	MEETINGS AND STIPENDS	\$14,000.00		
\$6,228.11	\$5,124.58	\$5,000.00	SPECIAL COUNCIL PROJECTS	\$5,000.00		
\$46,405.88	\$25,133.97	\$59,450.00	TOTAL MATERIALS & SERVICES	\$70,350.00	\$0.00	\$0.00
\$46,405.88	\$25,133.97	\$59,450.00	TOTAL COUNCIL REQUIREMENTS	\$70,350.00	\$0.00	\$0.00