



AGENDA

**MOLALLA CITY COUNCIL MEETING
June 22, 2022
7:00 PM
Molalla Civic Center
315 Kennel Ave, Molalla, OR 97038**

Mayor Scott Keyser

*Council President Jody Newland
Councilor Elizabeth Klein
Councilor Terry Shankle*

*Councilor Leota Childress
Councilor Crystal Robles
Councilor Eric Vermillion*

EXECUTIVE SESSION begins at 6:00pm: Not open to Public, according to ORS 192.660(2): d & e

REGULAR COUNCIL MEETING begins at 7:00pm: Open to the Public and open to Public Comment or Testimony. Please fill out a comment card and submit it to the City Recorder, prior to the beginning of the meeting.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. CONSENT AGENDA

A. City Council Meeting Minutes – June 8, 2022.....Pg. 2

4. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

5. PUBLIC COMMENT & WRITTEN COMMUNICATIONS

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

6. PUBLIC HEARINGS

7. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2022-11: Adopting the City of Molalla Budget for FY 2022-2023, Making Appropriations, and Categorizing and Levying Ad Valorem Taxes (Chauran/Seifried).....Pg. 5
- B. Resolution No.2022-10: Adopting a Supplemental Budget for FY 2021-2022 and Appropriating Funds(Chauran/Seifried).....Pg. 11
- C. Resolution No. 2022-09: Master Fee Schedule Update (Huff/Corthell).....Pg. 13
- D. Resolution No. 2022-08: Annual TMDL Report(Huff/Corthell).....Pg. 21

8. GENERAL BUSINESS

A. City Council Letter to ODOT (Keyser)

9. STAFF COMMUNICATION

10. COUNCIL COMMUNICATION

11. ADJOURN

Agenda posted at City Hall, Library, and the City Website at <http://www.cityofmolalla.com/meetings>. This meeting location is wheelchair accessible. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder’s Office at 503-829-6855.



Minutes of the Molalla City Council Meeting

Molalla Civic Center
315 Kennel Ave., Molalla, OR 97038
June 8, 2022

CALL TO ORDER

The Molalla City Council Meeting of June 8, 2022, was called to order by Mayor Scott Keyser at 7:00pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Terry Shankle, and Councilor Eric Vermillion.

Absent: Councilor Leota Childress, Councilor Crystal Robles.

STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager, Chauncey Seifried, Finance Director, Diana Hadley, Library Director.

Also present at the Council dais was Ryan Quigley, PE, from Dyer Partnership.

CONSENT AGENDA

- A. City Council Meeting Minutes – May 25, 2022
- B. Contract Award: WWTP Decant Facility

City Recorder Teets announced a errors in the Meeting Minutes that were posted to the public. Errors were located and amended in the minutes being presented.

A motion was made by Councilor Klein to approve the Consent Agenda, including the amendments to the Meeting Minutes presented, seconded by Councilor Vermillion. Vote passed 5-0, with all Councilors voting Aye.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

- A. Library Board Appointment

Library Director Hadley, explained to Council that two seats are vacant on the Library Board. She introduced applicants, Brittany Closner and Mechelle Trefethen. Ms. Hadley explained that the Library Board had reviewed the applications, and are requesting Council appointment.

A motion was made by Council President Newland to appoint Ms. Closner and Ms. Trefethen to the Library Board, seconded by Councilor Klein. Vote passed 5-0, with all Councilors voting Aye.

- B. Wayfinding Kiosk Art Contest Winners

Community Development Director Corthell announced the winners of the recent Wayfinding Kiosk Art Contest. The four winners are Sophia Olson, Gail Booth, Kristy Stephens, and David Jackson.

Ms. Booth spoke to Council about her piece, explaining that the Molalla River Cooridor was her inspiration.

Ms. Stephens explained to Council that her piece was a tribute to the Molala Indians. She found history books that depicted artifacts and maps, and represented those in her art.

Council thanked all applicants for their submissions and showed their appreciation for their attendance.

PUBLIC COMMENT

None.

PUBLIC HEARINGS

A. USDA Rural Development Application for Wastewater Treatment Plant Financing

Mr. Corthell presented the Staff Report for the Public Hearing, and introduced Ryan Quigley, PE from Dyer Partnership. He explained that City of Molalla is currently operating an antiquated WWTP under a federal consent decree and Memorandum of Agreement. The City would like to pursue up to \$45 million loan, plus debt service with USDA.

Mayor Keyser opened the Public Hearing at 7:17pm. As there was no one present to testify for or against the Application, Mayor Keyser closed the Public Hearing at 7:17pm.

ORDINANCES AND RESOLUTIONS

A. Resolution No. 2022-07: USDA Rural Development Loan

Mr. Corthell presented the Staff Report to Council, explaining that the fiscal impact is up to \$45 million. Approving the Resolution does not obligate the City to spend that amount.

Mayor Keyser inquired about whether \$45 million would be a sufficient amount, considering inflation. Mr. Quigley explained that Dyer Partnership is also using the Construction Cost Index, which is currently publishing an 8.5% inflation increase. The initial estimate for the WWTP was \$30 million, the \$45 million reflects as much inflation that can be accounted for at this time. Mr. Corthell explained that City staff is also pursuing other financial avenues, including grants.

A motion was made by Councilor Vermillion to approve Resolution No. 2022-07, seconded by Councilor Shankle. Vote passed 5-0, with all Councilors voting Aye.

GENERAL BUSINESS

A. Municipal Court Judge Contract Renewal

Finance Director Seifried shared that it was time to renew the Municipal Court Judge contract. The fiscal impact will be \$10,800 per year. Staff is recommending approval of the approval of the contract, as case loads will increase as DUII's start to take place in court.

A motion was made by Council President Newland to approve the Contract Renewal, seconded by Councilor Klein. Vote passed 5-0, with all Councilors voting Aye.

STAFF COMMUNICATION

- Public Works Division Manager Peters announced that weather permitting, concrete is being poured at Fox Park on Friday.
- Community Development Director Corthell shared that on June 7th, the Enterprise Zone Expansion and Re-Designation went to the Clackamas County Commissioners. Board Member Smith was excited to see this opportunity for the City. County Commissioners expressed their support with the expansion.
- City Recorder Teets announced two vacancies. The Library Board has a position open, as well as the Planning Commission. Planning Commission applications are due by July 6th, with applicants being introduced to Council on July 13, 2022.
- Finance Director Seifried announced that our new auditors have started, with the first meeting with them in July.
- City Manager Huff shared that the Police Facility CPC is meeting on Friday, June 10, 2022.

COUNCIL COMMUNICATION

- Councilor Vermillion announced upcoming meeting dates for MRSD and the Chamber of Commerce.
- Councilor Shankle reminded the community that the Giant Street Parade is being held this year. She encouraged the community to submit their application by the June 22, 2022 due date.
- Councilor Klein thanked everyone that participated in the kiosk Art Contest, and suggested a possible ribbon cutting ceremony.

- Council President Newland had no report.
- Mayor Keyser offered his condolences to Ralph Gerke’s family, after his passing on June 4th. Mayor Keyser also announced that the Molalla River Summer Jam that was held on June 4th was a huge success.

For the complete video account of the City Council Meeting, please go to YouTube
“Molalla City Council Meetings – June 8, 2022”

ADJOURN

Mayor Keyser adjourned the meeting at 7:36pm.

Scott Keyser, Mayor

Date

ATTEST:

Christie Teets, City Recorder

DRAFT



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Ordinances and Resolutions

Agenda Date: June 22, 2022

From: Cindy Chauran, Senior Accountant
Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-11: Adopting the City of Molalla Budget for Fiscal Year 2022-23, Making Appropriations, and Categorizing and Levying Ad Valorem Taxes

FISCAL IMPACT: \$49,865,047

RECOMMENDATION/RECOMMEND MOTION: Adopt Resolution No. 2022-11

BACKGROUND:

1. The Molalla Budget Committee has reviewed and acted on the proposed City Budget on May 18, 2022.
2. The Budget Committee has approved and recommended a balanced budget to the City Council for adoption.
3. The recommended budget is \$49,865,047 of which \$4,272,430 is reserved fund balance.
4. The City Council hereby imposes taxes provided for the adopted budget at a rate of \$5.3058 per \$1000 of assessed value for general operations; and that these taxes are hereby imposed and categorized for tax year 2022/2023 upon the assessed value of all taxable property withing the City of Molalla.



RESOLUTION NUMBER 2022-11

A RESOLUTION ADOPTING THE CITY OF MOLALLA BUDGET FOR THE FISCAL YEAR 2022/2023; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING AD VALOREM TAXES

The City Council of the City of Molalla, Oregon, on the 22nd day of June 2022 sat in regular session for the transaction of City business.

WHEREAS, the Molalla Budget Committee has reviewed and acted on the proposed City budget; and

WHEREAS, the Molalla Budget Committee approved and recommended a balanced budget to the City Council on May 18, 2022; and

WHEREAS, in accordance with State law, the Molalla City Council has held a Public Hearing on the Budget as approved and recommended by the Molalla Budget Committee.

NOW, THEREFORE, THE CITY OF MOLALLA RESOLVES and hereby adopts the FY 2022/2023 Budget approved by the Budget Committee on May 18, 2022, in the amount of **\$49,865,047**, of which **\$4,272,430** is Fund Balance - Reserved. Copies of the said budget are on file at the Molalla City Hall, 117 N. Molalla Avenue, Molalla, Oregon, 97038.

THE CITY OF MOLALLA FURTHER RESOLVES as follows:

1. **THAT** the amounts for the purpose of operating the City of Molalla for the Fiscal Year 2022/2023 Budget year be appropriated as follows, beginning July 1, 2022:

GENERAL FUND

Administration	\$	1,688,880
Police Service	\$	3,407,300
Municipal Court	\$	236,900
City Council	\$	70,350
Parks Department	\$	285,925
Planning Department	\$	444,950
Transfers	\$	1,488,900
Contingency	\$	1,500,000
Fund Balance - Reserved	\$	290,000
TOTAL APPROPRIATED TO GENERAL FUND	\$	9,413,205

LIBRARY FUND

Library	\$	3,589,702
Contingency	\$	244,149
Reserve	\$	5,000
TOTAL APPROPRIATED TO LIBRARY	\$	3,838,851

STREET FUND

Streets	\$	1,087,015
Transfers	\$	2,409,300
Contingency	\$	1,115,362
Reserve	\$	25,000
TOTAL APPROPRIATED TO STREETS	\$	4,636,677

PD RESTRICTED REVENUE

PD Restricted	\$	7,300
Transfers	\$	50,000
TOTAL APPROPRIATED TO PD RESTRICTED	\$	57,300

SEWER FUND

Sewer	\$	887,269
Sewer Maintenance	\$	796,364
Sewer Operations	\$	1,414,730
Transfers	\$	2,859,350
Contingency	\$	1,010,912
Fund Balance - Reserve	\$	100,000
TOTAL APPROPRIATED TO SEWER	\$	7,068,625

WATER FUND

Water	\$	802,367
Water Maintenance	\$	526,595
Water Operations	\$	192,300
Transfers	\$	1,196,725
Contingency	\$	1,616,854
Fund Balance – Reserved	\$	100,000
TOTAL APPROPRIATED TO WATER	\$	4,434,841

STORM WATER FUND

Storm Water	\$	276,407
Transfers	\$	30,400
Contingency	\$	274,118
TOTAL APPROPRIATED TO STORM	\$	580,925

SEWER DEBT RETIREMENT

Debt Service	\$	380,618
Reserve	\$	22,707
TOTAL APPROPRIATED TO SEWER DEBT RETIREMENT	\$	403,325

CWSRF

Debt Service	\$	15,000
Reserve		44,000
TOTAL APPROPRIATED TO CWSRF	\$	59,000

TRANSPORTATION SDC

Transfers	\$	405,000
Fund Balance – Reserved	\$	1,138,892
TOTAL APPROPRIATED TO TRANSPORTATION SDC	\$	1,543,892

PARK SDC

Transfers	\$	350,000
Fund Balance – Reserved	\$	1,207,979
TOTAL APPROPRIATED TO PARK SDC	\$	1,557,979

SEWER SDC

Material & Services	\$	20,000
Fund Balance - Reserved	\$	1,049,437
TOTAL APPROPRIATED TO SEWER SDC	\$	1,069,437

WATER SDC

Material & Service	\$	20,000
Transfer	\$	320,000
Fund Balance - Reserved	\$	235,935
TOTAL APPROPRIATED TO WATER SDC	\$	575,935

STORM SDC

Transfer	\$	150,000
Fund Balance - Reserved	\$	53,480
TOTAL APPROPRIATED TO STORM SDC	\$	203,480

CAPITAL PROJECTS FUND

Capital Projects	\$	13,692,057
TOTAL APPROPRIATED TO CAPITAL PROJECTS	\$	13,692,057

FLEET REPLACEMENT FUND

Fleet Replacement	\$	729,518
TOTAL APPROPRIATED TO FLEET REPLACEMENT	\$	729,518

TOTAL APPROPRIATIONS ALL FUNDS	\$	49,865,047
TOTAL FY 2022/2023 ADOPTED BUDGET	\$	49,865,047

2. **THAT** the Molalla City Council hereby imposes taxes provided for the adopted budget at the rate of \$5.3058 per \$1,000 of assessed value for general operations; and that these taxes are hereby imposed and categorized for tax year 2022/2023 upon the assessed value of all taxable property within the City of Molalla.

	General Government	Excluded from
Limitation		
Permanent Rate	\$5.3058 / \$1,000.00	

3. **THAT** the Budget Officer is authorized to prepare and submit any certifications of the taxes levied that may be deemed necessary by the Oregon Department of Revenue and Clackamas County Assessor.

Adopted by the Molalla City Council this 22nd day of June 22, 2022.

Signed: _____
Scott Keyser, Mayor

Attest: _____
Christie Teets, City Recorder



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: General Discussion

Agenda Date: June 22, 2022

From: Cindy Chauran, Senior Accountant
Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-10: Adopting a Supplemental Budget for Fiscal Year 2021-2022 and appropriating funds.

FISCAL IMPACT: \$0

RECOMMENDATION/RECOMMEND MOTION: Adopt Resolution No. 2022-10, Supplemental Budget

BACKGROUND:

We adopted Budget Resolution No. 2021-12 for Fiscal Year 2021-2022 in June of 2021.

Unanticipated revenues from grants, FEMA, and donations were received after Budget adoption and appropriated to expenditures.



**RESOLUTION NO. 2022-10
CITY OF MOLALLA**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2021-2022
AND APPROPRIATING FUNDS.**

WHEREAS, the City adopted a Budget and appropriated funds for Fiscal Year 2021-2022, on Resolution No. 2021-12.

WHEREAS, Unanticipated revenues and expenditures are expected to exceed the original adopted Budget in some of the City's funds and budgetary changes are necessary within these funds to provide increased appropriations; and, including grants, and expenses.

WHEREAS, ORS 294.480 provides that a city may amend the current year adopted budget through the supplemental budget process; and,

NOW THEREFORE, THE CITY OF MOLALLA RESOLVES AS FOLLOWS:

The City amends the Budget for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022, to include unanticipated expenses and revenues and appropriations within the following funds:

	Res. 2021-12 Current Appropriations	Res. 2022-10 Change Appropriations	Amended Appropriations
General Fund			
Grant/Donation/Misc Revenue	7,025,936	-522,397	6,503,539
BFB	3,411,500	(26,820)	3,384,680
Administration Department	3,656,854	117,000	3,773,854
Police Department	3,189,000	124,417	3,313,417
Parks Department	256,650	238,000	494,650
Planning Department	759,632	29,800	789,432
Transfer Out	577,900	40,000	617,900
Total Appropriated to General Fund	10,437,436	0	18,877,472
Transferring Appropriations between funds			
Fleet Replacement Fund			
Transfer In	(286,050)	(40,000)	(326,050)
Fleet Replacement	267,805	40,000	307,805
Capital Outlay			0
Total Appropriated to Fleet Fund	538,232	0	538,232
TOTAL ALL REQUIREMENTS	10,975,668	0	10,975,668

This Resolution shall become effective immediately upon passage by Council.

Adopted by the City Council of the City of Molalla at a regular meeting thereof this 22nd day of June, 2022 by the following vote:

AYES: _____ **NAYS:** _____

APPROVED BY THE MAYOR this 22nd day of June, 2022.

Scott Keyser, Mayor

ATTESTED BY:

Christie Teets, City Recorder



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Resolutions

Agenda Date: June 22, 2022

From: Mac Corthell, Community Development Director
Approved by: Dan Huff, City Manager

SUBJECT: Resolution No. 2022-09: Master Fee Schedule Update

FISCAL IMPACT: Approximately 10% increase on most administrative fees.

RECOMMENDATION/RECOMMEND MOTION: Approve Resolution No. 2022-09

BACKGROUND:

The general intent of administrative fees is to eliminate subsidization of individual (or individual group) activities that result in a cost burden to the local government in the form of materials and staff time, but fall outside the scope of services provided to the broader tax base.

Administrative fees are intended only to recoup costs, not provide a revenue windfall. Basically ensuring those activities that run through the City, but provide a benefit only to the individual (or are required only of the individual), are paid for by the individual.

Administrative fees are typically adjusted on an annual basis to ensure they effectively keep pace with the time value of money through inflationary adjustments.

The City of Molalla's Fees were last updated between 2 and 3 years ago, depending on the particular fee. CPI metrics show an inflationary factor in excess of 12% since fees were last increased.

City Staff has proposed a 10% increase to help move fees back closer to costs, while at the same time balancing the interests of the public in avoiding the more precipitous increase of applying the inflationary factor without adjustment.



RESOLUTION NO. 2022-09

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
ADOPTING A MASTER FEE SCHEDULE AND REPEALING ALL PRIOR,
CONFLICTING FEE RESOLUTIONS**

WHEREAS, The City Council has the authority to implement administrative fees; and

WHEREAS, Administrative fees are purposed to recoup costs for administrative processes and materials that fall outside the scope of those provided to the broader tax base; and

WHEREAS, The City of Molalla's fees have not been updated for 2-3 years depending on the particular fee; and

WHEREAS, City staff desires to create a master fee schedule to provide the public; and

WHEREAS, The administrative fees herein have been normalized to recoup costs without profit.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. The Master Fee Schedule in Exhibit A, attached hereto and incorporated by reference, is hereby adopted.

Section 2. All previous fee resolutions that deal with the same fees described in Exhibit A are hereby repealed.

Section 3. This Resolution becomes effective on July 1, 2022 and remains effective until repealed or otherwise superseded by Resolution of the Molalla City Council.

Signed this 22nd day of JUNE 2022.

Scott Keyser, Mayor

ATTEST:

Christie Teets, City Recorder

DEPARTMENT/Division/Fee	Current Fee	Last Modified	Proposed Fee	Notes
COMMUNITY DEVELOPMENT DEPARTMENT				
Planning Division				
Building Permit - Residential				
Single Family Residence or Accesory Dwelling Unit	\$ 400	2020-09	\$ 450	
Duplex	\$ 500	2020-09	\$ 750	
Multifamily	\$575 + (\$75/unit < 20) + (\$15/unit > 20)	2020-09	\$650 + \$100/unit	
Accessory Buildings, Non-Living Space	\$ 100	2020-09	\$ 150	
Non-Exempt Remodels-not increasing sq footage	\$ 200	2020-09	\$ 200	
Residential Additions	\$ 200	2020-09	\$ 250	
Building Permit - Non-Residential				
0-5,000 sq ft	\$ 400	2020-09	\$ 450	
5001-10,000 sq ft	\$ 500	2020-09	\$ 550	
10,001-50,000 sq ft	\$ 750	2020-09	\$ 825	
50,001-100,000 sq ft	\$ 850	2020-09	\$ 925	
More than 100,000 sq ft	\$ 1,000	2020-09	\$ 1,100	
Parking Lot, Paving/Landscaping	\$ 350	2020-09	\$ 400	
Tenant Improvement or Remodel-not increasing sq footage	\$ 400	2020-09	\$ 450	
Legislative Applications				
Annexation	\$3500 + \$3000 deposit if election required	2020-09	\$3750 + \$3250 deposit if election required	
Comprehensive Plan Amendment	\$ 3,500	2020-09	\$ 3,850	
Zone Change	\$ 3,000	2020-09	\$ 3,300	
Land Use Applications				
Code Interpretation - Type I	\$ 500	2020-09	Remove	
Code Interpretation - Type II	\$ 1,000	2020-09	\$ 1,100	
Code Interpretation - Type IV	\$ 3,000	2020-09	\$ 3,300	
Partition - Preliminary Plat	\$ 1,500	2020-09	\$ 1,750	
Partition - Final Plat	\$ 300	2020-09	\$ 350	
Subdivision- Preliminary Plat	\$ 3,000	2020-09	\$ 3,300	
Subdivision- Final Plat	\$ 500	2020-09	\$ 600	
Master Plan - Concept Plan	\$ 3,000	2020-09	\$ 3,300	
Master Plan - Detailed Dev. Plan	\$ 1,500	2020-09	\$ 1,650	
Master Plan - Site Design Review	\$ 1,500	2020-09	\$ 1,650	
Similar Use Determination - Type II	N/A	N/A	\$ 1,100	

<i>Similar Use Determination - Type III</i>	N/A	N/A	\$	1,600	
<i>Conditional Use Permit</i>	\$ 2,500	2020-09	\$	2,750	
<i>Extension of Nonconforming Use Status - Type III</i>	\$ 1,500	2020-09	\$	1,650	
<i>Site Design Review - Type II Res Zone</i>	-1% of cost (\$500-min/\$1,500 max)	2020-09		Remove	
<i>Site Design Review - Type II Other Zones</i>	\$ 1,500	2020-09		Remove	
<i>Site Design Review - Type II</i>	N/A	N/A	\$	1,750	
<i>Site Design Review - Type III</i>	\$ 3,000	2020-09	\$	3,500	
<i>Temporary Use - Type II</i>	\$ 400	2020-09	\$	1,000	
<i>Adjustment</i>	\$ 500	2020-09	\$	550	
<i>Variance</i>	\$ 2,500	2020-09	\$	2,750	
<i>Modification - Type 1</i>	\$ 200	2020-09	\$	350	
<i>Modification - Type 2</i>	\$ 750	2020-09	\$	1,000	
<i>Modification - Type 3</i>	\$ 3,000	2020-09	\$	3,250	
<i>Appeal of a Type 2 Decision</i>	\$ 250	2020-09	\$	2,000	
<i>Appeal of a Type 3 Decision</i>	\$ 1,000	2020-09	\$	2,500	
<i>Historic Designation or Removal</i>	\$ 1,000	2020-09	\$	1,100	
Miscellaneous					
<i>Special Event Permits</i>	\$ 1,000		\$	1,000	
<i>Addressing</i>	\$ 50	2020-09	\$	75	Per address
<i>LUCS Review for State Permit</i>	\$ 200	2020-09	\$	225	
<i>Pre-Application Meeting - Type 1</i>	N/A	N/A	\$	150	
<i>Pre-Application Meeting - Type 2</i>	\$ 400	2020-09	\$	450	
<i>Pre-Application Meeting - Type 3</i>	\$ 750	2020-09	\$	850	
<i>Zoning Letter</i>	N/A	N/A	\$	100	
<i>Excavation/Grading Permit</i>	N/A	N/A	\$	200	
<i>Demolition Permit</i>	\$ 100	2020-09	\$	125	
<i>Other Type I Application</i>	\$ 150	2020-09	\$	175	
<i>Property Line Adjustment</i>	\$ 500	2020-09	\$	750	
<i>Micro-Generation of Power</i>	N/A	N/A	\$	100	
<i>Sign Permit</i>	\$ 75	2020-09	\$	150	
<i>Tree Permit</i>	\$ -	2020-09	\$	25	
<i>Additional Planning Inspection</i>	N/A	N/A	\$75/hour (each staff member)		1 Initial inspection and 1 follow-up inspection is included in application fee
Public Works Division					
Water & Sewer Fees					
<i>Water Hook Up Fee</i>	\$ 600	2020-23	\$	650	
<i>Sewer Hook Up Fee</i>	\$ 600	2020-23	\$	650	
<i>Bulk Water Fees</i>	Current Water Rate	2020-23		\$4.50/Ccf	
<i>Bulk Water meter Deposit (refundable)</i>	\$ 700	2020-23	\$	750	

<i>Bulk Water Meter Account & Meter I/R</i>	\$ 25	2020-23	\$ 75	
Engineering Fees				
<i>Engineering Design Review Fee</i>	1.5% of project cost, min. \$300	2020-23	3% of project cost, min. \$700	Includes 1 initial review and 1 follow-up review only.
<i>Construction Permit Fee</i>	3.5% of project cost, min. \$700	2020-23	2% of project cost, min. \$300	Includes 1 final inspection and 1 re-inspection only.
<i>Additional Design Review or Additional Final Inspection</i>	N/A	N/A	\$75/hour (each staff member)	1 Initial inspection/review and 1 follow-up inspection/review is included in permit/review fee
Right-of-Way Permit Fees				
<i>Right-of-Way Permit Fees</i>	\$ 125	2020-23	\$ 150	
<i>Right-of-Way Permit Fees with Street Cut/Repair</i>	\$150/cut	2020-23	\$150/cut	
<i>Driveway/Sidewalk/or Curb & Gutter Construction Permit Fee</i>	\$ 95	2020-23	\$ 150	
<i>Reinspection - Right of Way Permit Fee</i>	\$ 75	2020-23	Remove	
<i>Reinspection - Drvwy/SW/or Curb & Gut Const Permit Fee</i>	\$75/inspec	2020-23	Remove	
<i>Additional Final Inspection</i>	N/A	N/A	\$75/hour (each staff member)	1 Initial inspection and 1 follow-up inspection is included in permit fee
Plotter Fees				
<i>Base Rate Per Request</i>	\$12.50	2020-23	\$ 13.75	& paper size fee each sheet
<i>Page Size - 24"x18"</i>	\$ 0.23	2020-23	\$ 0.25	
<i>Page Size - 24"x30"</i>	\$ 0.36	2020-23	\$ 0.40	
<i>Page Size - 24"x36"</i>	\$ 0.41	2020-23	\$ 0.50	
<i>Page Size - 36"x44"</i>	\$ 0.76	2020-23	\$ 0.90	
Recording Fees (Easements and ROW Dedications)	<i>Fees charged will be equal to the cost (staff/vehicle time and recording expense) for City to process and record esasement and dedication documents at the Clackams County Recorder's office. Applicant will reimburse City prior to occupancy approval and project acceptance.</i>	2020-23	Actual Recording Costs + \$35	
Special Event Rentals	N/A	N/A	\$50/barrier per day + \$50 drop off + \$50 Pickup	

POLICE DEPARTMENT				
<i>Fingerprinting</i>	\$ 20	2019-08	\$ 22	per card
<i>Vehicle Release Impound Fee</i>	\$ 100	2019-08	\$ 125	
<i>Special Events - Officer Rate</i>	\$78/hr	2019-08	\$85/hr	
<i>Spevial Events - Sergeant Rate</i>	\$86/hr	2019-08	\$94/hr	
<i>Police Report</i>	\$ 15	2019-08	\$ 17	
<i>Police Report Printed Color Photographs</i>	\$ 1	2019-08	\$ 1	per 8.5"x11" sheet
<i>Police Report Photos/Audio/Video on USB</i>	\$ 20	2019-08	\$ 22	+ staff time
<i>Hourly Research/Redaction Fee</i>	\$30/hr	2019-08	\$33/hr	@ 15 minute intervals
LIBRARY DEPARTMENT				
<i>Out of District Library Card</i>	\$ 95	2019-09		per year
<i>Overdue Fines</i>	\$ 0.25	2019-09	\$ 0.10	per day, \$1.00 max per item
<i>Replacement Library Card</i>	\$ 1	2019-09	Remove	
<i>Lost/Damaged/ Replaced Library Items</i>	Cost of Replacement	2019-09	Cost of Replacement	
<i>Missing/Damaged Parts</i>	Cost of Replacement	2019-09	Cost of Replacement	
<i>B&W Copies from Computer or Copier</i>	\$ 0.10	2019-09	\$ 0.10	per side
<i>Color Copies from Computer or Copier</i>	\$ 0.25	2019-09	\$ 0.25	per side
<i>Conference Rm Refundable Cleaning Deposit</i>	\$ 50.00	2019-09	\$ 50.00	
<i>Book Sale Items</i>	N/A	N/A	\$0.50 - \$2.00	per item
<i>Book Sale Items - Hardbacks</i>	\$ 2.00	2019-09	Remove	
<i>Book Sale Items - Trade(large) - Paperbacks</i>	\$ 1.00	2019-09	Remove	
<i>Book Sale Items - Regular Paperbacks</i>	\$ 0.50	2019-09	Remove	
<i>Book Sale Items - Audio Books</i>	\$ 2.50	2019-09	Remove	
<i>Book Sale Items - Videos</i>	\$ 0.25	2019-09	Remove	
<i>Book Sale Items - DVDs</i>	\$ 1.00	2019-09	Remove	
<i>Book Sale Items - CDs</i>	\$ 1.00	2019-09	Remove	
<i>Book Sale Items - Magazines</i>	\$ 0.25	2019-09	Remove	
<i>Book Sale Items - Music CDs</i>	\$ 3.00	2019-09	Remove	
FINANCE DEPARTMENT				
Utility Billing Division				
<i>Servie Shutoff/Reconnect Fee</i>	\$ 50	2019-06	\$ 55	
<i>Late Fee</i>	\$ 15	2019-06	\$ 17	
<i>Utility Service Deposit - Residential & Commercial</i>	\$ 100	2019-06	\$ 110	
<i>Hydrant Customers</i>	\$ 700	2019-06	\$ 770	\$25 deposit fee
<i>Water/Sewer/Storm Base and Use Rates</i>				By Separate Resolution
Administrative Division				
<i>Annual Budget/Audit copies</i>	\$ 25	2019-07	\$ 27.50	
<i>Business License - New</i>	\$ 100	2019-07	\$ 110.00	50% for new license issued July 1 - Dec 31
<i>Business License - Annual Renewal</i>	\$ 70	2019-07	\$ 77.00	
<i>Business License - Late Fee</i>	\$ 25	2019-07	\$ 27.50	per month delinquent

<i>Business License - Copy of List</i>	\$	20	2019-07	\$	22.00	
<i>Certified Copy</i>	\$	5	2019-07	\$	5.50	per page
<i>Lien Fee</i>	\$	100	2019-07	\$	110.00	
<i>Lien Search</i>	\$	30	2019-07	\$	33.00	
<i>Fax - Local</i>	\$	1	2019-07	\$	1.10	per page
<i>Fax - Long Distance</i>	\$	3	2019-07	\$	3.30	per page
<i>Liquor License - New</i>	\$	100	2019-07	\$	110.00	
<i>Liquor License - Renewal</i>	\$	35	2019-07	\$	38.50	
<i>Liquor License - Renewal (Retail, such as grocery stores)</i>	\$	35	2019-07		Remove	
<i>Photocopying - B&W</i>	\$	0.12	2019-07	\$	0.15	per page
<i>Photocopying - Color</i>	\$	0.25	2019-07	\$	0.30	per page
<i>Public Records Requests (deposits maybe required)</i>	\$	25.00	2019-07		Actual Cost, \$27.50 min	
<i>Flashdrive of Council Meeting</i>	\$	5.00	2019-07	\$	6.00	
<i>Overnight Parking - Daily</i>	\$	5.00	2019-07	\$	6.00	
<i>Overnight Parking - Weekly</i>	\$	25.00	2019-07	\$	30.00	
<i>Overnight Parking - Monthly</i>	\$	100.00	2019-07	\$	110.00	
Municipal Court Division						
<i>Bench Warrant - Failur to Appear</i>	\$	50		\$	55	Court Order
<i>Bench Warrant - Probation Violation</i>	\$	50		\$	55	Court Order
<i>Bench Warrant - Other Type</i>	\$	50		\$	55	Court Order
<i>Bench Probation - Monitored</i>	\$	-		\$	110	Court Order
<i>Returned or INF Checks</i>	\$	50		\$	55	Court Order
<i>Collection for fail to appear with \$ due</i>	\$	100			Greater of \$100 or 25% of presumptive fine; not to exceed \$250 per statute	Court Order ORS 137.118
<i>Court Appointed Attorney Fee</i>	\$	150		\$	165	Court Order
<i>Deferred Sentencing Fee</i>	\$	150		\$	165	Court Order
<i>Discovery provided by CA to outside council</i>	\$	50		\$	55	Court Order
<i>Seatbelt Diverson Fee</i>	\$	65		\$	72	Court Order
<i>Traffic School Defered Training</i>					Presumptive fine - \$50	Court Order
<i>Fail to Appear for court ordered hearing - letter mailed</i>	\$	25		\$	27.50	Court Order
<i>Verification of vehicle compliance for dismissal</i>	\$	50	Court Order	\$	55	per offense
<i>Installmetn Agreement - Payment Plan for \$ due</i>	\$	30	Court Order	\$	33	
<i>Installmetn Agreement - City assessment</i>	\$	10	Court Order	\$	11	per offense
<i>FTA license suspension fee</i>	\$	25	Court Order	\$	27.50	per offense
<i>Order to Appear - letter mailed</i>	\$	25	Court Order	\$	27.50	
<i>Order to Show Cause - letter mailed</i>	\$	25	Court Order	\$	27.50	
<i>Certified Copy</i>	\$	5	Court Order	\$	6	one side - per page
<i>Photocopying - B&W</i>	\$	0.12	2019-07		0.15	per page

<i>Photocopying - Color</i>	\$	0.25	2019-07	0.30	per page
<i>Public Records Requests (deposit maybe required)</i>	\$	25	2019-07	Actual Cost, \$27.50 min	



CITY OF MOLALLA

117 N. Molalla Avenue
PO Box 248
Molalla, OR 97038

Staff Report

Agenda Category: Ordinances and Resolutions

Agenda Date: June 22, 2022

From: Mac Corthell, Community Development Director
Approved by: Dan Huff, City Manager

SUBJECT: Annual TMDL Report

FISCAL IMPACT: None.

RECOMMENDATION/RECOMMEND MOTION:

The Molalla City Council hereby adopts Resolution 2022-08; A RESOLUTION OF THE CITY OF MOLALLA, OREGON Adopting the annual TMDL Report for FY21-22.

BACKGROUND:

The Oregon Department of Environmental Quality (DEQ) has established total maximum daily loads (TMDLs) for local rivers, which specify the maximum amount of pollutants that various entities can contribute to the Molalla River and that do not meet water quality standards.

As one of those entities, the City of Molalla has developed a *TMDL Implementation Plan* that identifies key management strategies to reduce TMDL pollutants. The strategies are applied citywide and are relevant to reducing pollution from both point and nonpoint sources. The City submits an annual TMDL status report to DEQ to report on the implementation of the strategies.



RESOLUTION NO. 2022-08

**A RESOLUTION OF THE CITY OF MOLALLA, OREGON
ADOPTING THE TOTAL MAXIMUM DAILY LOAD (TMDL)
REPORT FOR FISCAL YEAR 2021-2022**

WHEREAS, The City of Molalla is part of the Molalla – Pudding River Sub-Basin of the Willamette River Basin; and

WHEREAS, The City of Molalla is required to provide a TMDL Report, annually, to DEQ; and

WHEREAS, City Staff has finalized the TMDL report for FY21-22.

Now, Therefore, the City of Molalla Resolves as follows:

Section 1. The Annual TMDL Report attached as Exhibit A is hereby approved.

Section 2. This resolution will become effective immediately upon signature by the Mayor and City Recorder.

Signed this 22nd day of JUNE 2022.

Scott Keyser, Mayor

ATTEST:

Christie Teets, City Recorder



Public Works Department

315 Kennel Ave

PO Box 248

Molalla, Oregon 97038

Phone: (503) 829-6855

Fax: (503) 829-3676

June 25, 2022

Basin Coordinator
Oregon DEQ
700 NE Multnomah St #600,
Portland, OR 97232
Phone: 503-229-6254

RE: 2021/22 TMDL Report for City of Molalla

Dear Basin Coordinator,

Attached is the 2021/22 TMDL Temperature and Bacteria Report Matrix, along with the new Draft Mercury Matrix for the City of Molalla. The Draft Mercury items were approved by DEQ on 4/13/22, and the City is in the process of incorporating the new Mercury Chapter into the 2018 TMDL Implementation Plan. Final submission of that plan is scheduled for September 2022.

The City is proud of its efforts toward State TMDL goals this past year. The City swept 756 lane miles removing over 872,000 lbs of debris (4 tons per load, 109 loads); all development over the past year included storm facility design and construction to ensure a pre-developed hydrology from all sites; and the City has decommissioned all but 1 septic system within the City Limits, which is expected to be complete by end of year.

Please let me know if you need any additional information.

Sincerely,

Andy Peters, Public Works Division Manager

Cc: Mac Corthell, Community Development Director
Dan Huff, City Manager



Public Works Department

315 Kennel Ave

PO Box 248

Molalla, Oregon 97038

Phone: (503) 829-6855

Fax: (503) 829-3676



New signs at Sheets Field installed in 2022 attempt to address Total Coliform TMDL footprint.

POLLUTANT: Temperature		City of Molalla: TMDL Implementation Tracking Matrix						
SOURCE <i>What sources of this pollutant are under your jurisdiction?</i>	STRATEGY <i>What is being done, or what will you do, to reduce and/or control pollution from this source?</i>	HOW <i>Specifically, how will this be done?</i>	FISCAL ANALYSIS <i>What is the expected resource need? Are there existing resources budgeted? If not, where will the resources come from?</i>	MEASURE <i>How will you quantitatively or qualitatively demonstrate successful implementation or completion of this strategy?</i>	TIMELINE <i>When do you expect it to be completed?</i>	MILESTONE <i>What intermediate goals do you expect to achieve, and by when, to know progress is being made?</i>	ADAPTIVE MANAGEMENT APPLIED <i>Indicate how strategies have changed with annual review reports.</i>	STATUS <i>Include summary and date.</i>
Lack of shading in riparian areas	Protect and enhance existing vegetation in riparian areas.	Enforce existing Municipal Code 17-2.4.030 for new development: 50 ft. riparian and wetland setback and protection of native vegetation.	Code enforcement staffing; 0.20 FTE is currently funded.	Track enforcement actions and violations as well as development plan review. Record square footage of riparian area protected with all development.	On-going	Retain all existing riparian vegetation on developments planned through 2021, as required by Municipal Code 17-2.4.030. Report areas protected in annual TMDL review report.	No changes made to code or application of code.	Protection of riparian areas adhered to with development of Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).

Lack of shading in riparian areas	Protect and enhance existing vegetation in riparian areas.	Removal of creosote-treated railroad-tie bridge over Bear Creek on Molalla Forrest Road (19-07)	\$90,000	Railroad ties can leach creosote into soil and water systems. The removal is being done in accordance with approvals from DEQ, DSL, SHPO and US Army Corps of Engineers	1 year	Annual review of budget for possible implementation or private development. Report funding status in annual TMDL review report.	This project replaces the Bear Creek Greenway Project which was completed in 2018	Construction of the second phase (riparian zone spanning footbridge) scheduled for July 2020 was completed. The third phase has now been named "Chief Yelkus Park". IT is being funded in part by HB5006 money, and a wetland delineation has been ordered by the City.
Lack of shading in riparian areas	Protect and enhance existing vegetation in riparian areas.	Conduct public education on protection of riparian areas.	Staffing to conduct educational effort; 0.20 FTE currently funded.	Number of Pre-application Meetings, which include public education	On-going	Educational outreach once per year through 2021. Provide outreach details in annual TMDL review report.	No change.	Continued education of development community and property owners during pre-application meetings.

Lack of shading in riparian areas	Protect and enhance existing vegetation	Tree protection as required by City Code 17-3.4.030.	Staffing as required for plan review and enforcement.	Track enforcement actions and violations as well as number of existing trees retained with each development.	On-going	Maintain all existing trees, where possible, on new development as required by Municipal Code 17-3.4.030.	No changes made to code or application of code.	Community Planner continued enforcement of development code on all projects.
Lack of shading in riparian areas	Partner with watershed groups and Clackamas County SWCD	Establish working relationships, Partner on riparian restoration projects, and public outreach opportunities	Volunteer staffing as required	Number of meetings attended, and projects collaborated on	5 Years	Attend at least one meeting annually 2020	The City has exceeded its goals in this area.	The City continues to provide a volunteer board member for Pudding River Watershed Council
Lack of shading in riparian areas	Tree planting	Enforce tree planting and landscaping by way of Municipal Code 17.3.4.	In City budget for Code enforcement staffing.	Number of trees planted and Area landscaped.	On-going	Establish list of projects that provided new trees and landscape areas through 2020 and include in annual TMDL review.	No changes made to code or application of code.	Project 20-07 "Creamery Creek Park" has been renamed "Strawberry Park" and is under construction. Final tree planting in the Riparian area will occur post-construction.

Stormwater	City Council overview and acknowledgement .	Review TMDL Plan, annual reports and five year review with City Council.	None	Track number of times TMDL reports are covered in City Council meeting minutes.	On-going	City Council approval of TMDL Plan and review reports.	No change.	Council reviewed draft TMDL Report as part of regular meetings in June 2022. Council was also briefed on the new Mercury requirements during the budget committee meeting in May.
------------	---	--	------	---	----------	--	------------	---

Reduced stream flow in Molalla River and tributaries	Reduce municipal water diversion.	Water conservation efforts	Staffing to complete scada programming and review compliance with AWWA Water Audit standards; 0.15 FTE currently funded.	Monitor total water use VS Total Production	On-going	Water use reported annually in TMDL report.	No change.	The City completed it's buildout of water auditing methodology, and performed a comprehensive leak assessment throughout town. Several capital Projects were launched due to the results of that study, including the Scandia Waterline Project (21-06) which is handling the largest leaking mainline in town.
Wastewater treatment plant discharge	Maintain low effluent temperatures .	Maintain compliance with NPDES permit requirements.	Wastewater treatment staff; funded positions.	Molalla River temperature monitoring.	Continuous temperature measurement ; monthly permit reporting.	Report instream temperature monitoring with annual TMDL report review.	No change.	Effluent temperatures are available by reference to the City's monthly Discharge Monitoring Reports (DMRs).

POLLUTANT: Bacteria, Mercury, and Legacy Pesticides

City of Molalla: TMDL Implementation Tracking Matrix

SOURCE <i>What sources of this pollutant are under your jurisdiction?</i>	STRATEGY <i>What is being done, or what will you do, to reduce and/or control pollution from this source?</i>	HOW <i>Specifically, how will this be done?</i>	FISCAL ANALYSIS <i>What is the expected resource need? Are there existing resources budgeted?</i>	MEASURE <i>How will you quantitatively or qualitatively demonstrate successful implementation or completion of this strategy?</i>	TIMELINE <i>When do you expect it to be completed?</i>	MILESTONE <i>What intermediate goals do you expect to achieve, and by when, to know progress is being made?</i>	ADAPTIVE MANAGEMENT APPLIED <i>Indicate how strategies have changed with annual reports.</i>	STATUS <i>Include summary and date.</i>
Stormwater	Promote Low Impact Development and on-site stormwater treatment.	Encourage green street standards – at least half street improvements with new development. Meet pre-development hydrology requirements per Municipal Code 17-3.6 and Public Works Design Standards Section 3.2.	Currently in Public Works budget.	Percent of green street standards for each project. For each project, stormwater quantity calculations to meet pre-development hydrology and water quality requirements per PW Standards.	On-going	All new development plans incorporate green street standards where practical and include pre-development hydrology. Report applicable improvements in annual TMDL review report.	No change.	Protection of riparian areas adhered to with development of Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).
Stormwater	Promote Low Impact Development and on-site stormwater treatment.	Incorporate stormwater treatment with transportation projects	Included in city budget according to capital improvement plan.	Project that include installed of stormwater treatment features	20 21	Hwy 211 sidewalk project	Listed most current projects.	This project was constructed in 2021.

Stormwater	Promote Low Impact Development and on-site stormwater treatment.	Encourage use of drainage swales that settle, infiltrate, and treat turbid runoff. Current Public Works Design Standards Section 3.5 provides design specifications for drainage swales.	Currently in City planning budget for plan review.	Track number of projects that incorporate drainage swales.	On-going	Add drainage swales installed to GIS Stormwater map by end of 2021. Report number of water quality facilities constructed in annual TMDL review report.	No change.	Three new water quality swales incorporated into Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).
Stormwater	Reduce pet waste in stormwater runoff.	Install waste bags in parks and common dog-walking locations. Citizen education about improper pet waste management.	Currently in Parks budget.	Track waste bag usage within the City.	On-going	Report bag use in annual TMDL review report.	No change.	Supplied 22,745 bags in City Parks in 2021. This number is nearly 10 times higher than previous years as new stations were added.

Stormwater	Educate developers and the public about stormwater and hydrology in the City of Molalla.	Make Stormwater Master Plan and Public Works Design Standards available to public via City website.	None	Number of private development that meet stormwater standards.	On-going	All Private development projects meet stormwater detention and water quality requirements.	No change.	Protection of riparian areas adhered to with development Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).
Stormwater	Prevent erosion from construction sites.	Conduct grading inspections per Municipal Code 21.70 to ensure protection against erosion.	Currently in Public Works budget.	Percent of sites that comply voluntarily.	Ongoing	Report permitted excavation projects that complied with Municipal Code 21.70 in annual TMDL review report.	No change.	Reviewed with development of Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).
Stormwater	Prevent erosion from construction sites.	Cooperate with DEQ to enforce erosion control through 1200C permits as required by Municipal Code - Chapter 17 and Public Works Design Standards 1.18.4.	Currently in Public Works budget.	Keep track of 1200C permits within City boundaries.	On-going	Report projects that complied with 1200C permits in annual TMDL review report.	No change.	Reviewed with development of Colima Apartments (20-01); 643 N Molalla Ave (20-02); Bartell Subdivision (21-01).
Stormwater	Reduce runoff and sediment load from impervious areas: roads, vacant lots.	Maintain weekly street sweeping schedule.	Currently in Public Works budget.	Using street sweeping log, track frequency of areas cleaned.	On-going	Report volume estimate of street sweepings in annual TMDL review report.	No change.	Approximately 969 CY (872,000 lbs) between 6/1/21-6/1/22. This is more than 7 times higher than the 114,232 lbs hauled last year.

Stormwater	Maintenance Program for stormwater collection system.	Maintain storm system components including; catch basins, manholes and pipes.	Currently in Public Works budget. System Development Charges in place for storm drainage	Track maintenance projects that improve stormwater system. Construct Decant Facility as funding allows.	On-going	Indicate number and type of maintenance projects in annual TMDL review report. Provide funding status for Decant facility in annual	No change.	Decant Facility Design has been completed, funding becomes available July 2022 as planned.
------------	---	---	--	--	----------	--	------------	--

Combined storm and sanitary sewers, and Inflow/Infiltration	Increase effectiveness and efficiency of wastewater treatment.	Eliminate illicit discharge and infiltration issues in downtown core.	To be determined.	Average daily flow to treatment plant before and after cross connect issues addressed.	5 years	Report completion of planned inflow/infiltration projects in annual TMDL review report. Include annual review of budget for inflow/infiltration projects.	No change.	Completion of sewer project on Patrol St. Completion of repairs to the Molalla Lift Station Feeder Line (a High Priority Project in the Wastewater Collection System Master Plan). Total influent at the WWTP measurably reduced, estimated 26% reduction since 2018 at the time of this report.
---	--	---	-------------------	--	---------	---	------------	--

Combined storm and sanitary sewers, and Inflow/Infiltration	Decommission Septic Systems per Municipal Code 13.08.300 – Upon Availability of Public Sewer – Abandonment of Private Systems.	Administer 30 day notice to connect to city sewer where public sewer is made available.	Planning staff, full time.	Number of new connections made annually as a result of annexations, violations discovered.	On-going	Connect all residential, commercial, industrial properties within city limits to city sewer and report in annual TMDL review report.	No change.	As of today 10 of the previously identified 11 properties have abandoned their septic systems and hooked up to sewer system.
Illegal Discharge and Industrial Pretreatment Program	Code enforcement of Municipal Code 13.08.840 – Discharge Into Storm Drains. Establishment Pretreatment code: 13.13.530	Provide code enforcement form to citizens. Update Industrial Pretreatment Survey.	Currently in City budget for Operations Supervisor.	Track number of complaints and issues.	On-going	Code enforcement form has been made available on the City of Molalla website. Report number of complaints received, and corrective actions taken in annual TMDL review report.	No change.	The City received zero illegal discharge complaints in 2021.
Mercury Measure #1	Pollution Prevention and Good Housekeeping for Municipal Operations	TBD	TBD	TBD	TBD	TBD	TBD	TBD

Mercury Measure #2	Public Education and Outreach	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Mercury Measure #3	Public Involvement and Participation	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Mercury Measure #4	Illicit Discharge Detection and Elimination	TBD	TBD	TBD	TBD	TBD	TBD	TBD

Mercury Measure #5	Construction Site Runoff Control	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Mercury Measure #6	Post-Construction Site Runoff for New Development and Redevelopment	TBD	TBD	TBD	TBD	TBD	TBD	TBD