



**Minutes of the Molalla City Council Regular Meeting  
Molalla Adult Center  
315 Kennel Ave., Molalla, OR 97038  
Wednesday, March 13, 2019**

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**CALL TO ORDER OF THE MOLALLA CITY COUNCIL MEETING; the regular meeting of Wednesday, March 13, 2019 was called to order by Council President Klein at 7:03 P.M.**

**COUNCIL ATTENDANCE:**

Mayor -Open  
Councilor Elizabeth Klein – Present  
Councilor Leota Childress – Present  
Councilor DeLise Palumbo – Present  
Councilor Terry Shankle – Present  
Councilor Jody Newland – Present  
Councilor Keith Swigart – Present

**STAFF IN ATTENDANCE**

Dan Huff, City Manager - Present  
Gerald Fisher, Public Works Director - Absent  
Chaunee Seifried, Finance Director – Absent  
Rod Lucich, Police Chief - Absent  
Kelly Richardson, City Recorder - Present  
Diana Hadley, Library Director - Absent  
Chad Jacobs, City Attorney - Absent

**CALL TO ORDER**

Pledge of Allegiance

**PUBLIC COMMENT/COMMUNICATIONS AND PRESENTATIONS**

*(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generically engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)*

**ADOPTION OF AGENDA**

Motion made by Councilor Swigart to adopt the agenda as presented, Seconded by Councilor Childress.  
Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland,  
Councilor Shankle

**CONSENT AGENDA**

Motion made by Councilor Newland to approve the consent agenda as presented, Seconded by Councilor Shankle.  
Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland,  
Councilor Shankle

1. City Council Minutes February 27, 2019



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**ORDINANCES, RESOLUTIONS, PROCLAMATIONS**

**NEW BUSINESS**

2. Open Mayor's Position Appointment

Motion made by Councilor Newland to begin the interview process for Mayors seat, Seconded by Councilor Childress.  
Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland, Councilor  
Shankle

Councilor Childress answered the question as follows;

1. What do you think the Mayor's responsibilities include? Childress stated the Mayor should be an ambassador for the City. Childress stated the position was a conduit for citizens and businesses.
2. What personal or professional strengths would you bring to the Mayor's position? Childress stated that the following attributes would be her strengths;
  - Accounting and Professional background
  - Personable and outgoing
  - Relate well to others
3. What do you think appropriate engagement with social media looks like as an elected official? Childress stated that it should be very limited. Childress would not participate in nonfactual discussions and doesn't advocate for a Mayor's page.
4. What are some current activities you are involved in that would benefit the City if appointed as Mayor?
  - Visioning
  - Pal Building warming center
  - Housing Affordability
5. Why do you think you would be the best choice for Mayor for this community? Childress declined to answer. Childress did state that the City has two good candidates and either one would do a very good job as Mayor.

Councilor Swigart went next with the following answers;



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1. What do you think the Mayor's responsibilities include? Swigart stated that since he has been on Council, he has learned that the Mayor's position is no different or more powerful than anyone else on Council. The Mayor represents the City in all local, County and Federal events.
2. What personal or professional strengths would you bring to the Mayor's position? Swigart stated that he has never had a problem with public speaking. Swigart informed Council that he had a very successful career in management positions that included the military and restaurant business.
3. What do you think appropriate engagement with social media looks like as an elected official? Swigart stated that it should be limited and only deal with information that is backed by facts. The least amount of engagement would be better in the long run.
4. What are some current activities you are involved in that would benefit the City if appointed as Mayor?
  - C-4 County Meetings
  - League of Oregon Cities events
  - Clackamas County Association Dinners
  - Economic Development Opportunities for Molalla
5. Why do you think you would be the best choice for Mayor for this community? Swigart also declined to answer and agreed with Councilor Childress that both candidates would be a good fit for Molalla.

Councilor Swigart with a 4 to 2 vote won the position of Mayor over Councilor Childress. The oath of office was administered by Council President Klein.

***OLD BUSINESS***

***REPORTS AND ANNOUNCEMENTS***

City Recorder Richardson had nothing

City Manager Huff Informed Council about several upcoming meetings and events;

- Mayor, Commissioner, City Manager meeting
- Initiative for Exceptional Local Government: Huff explained to Council this was started by Portland State University and it is a new initiative. Huff asked if Council would be interested in participating and if so, Molalla could be a pilot project for it. Huff was not sure of the cost involved but it would be an assessment of our governance performance. Huff asked Council if they were interested in participating Huff would pursue it. Consensus of the Council was to move forward with getting more information.
- Wrapping up the draft budget process and briefed Council on Committee and Boards status
- From Public Works there was a bid opening today for the Clark Park phase II
- Heritage Art Walk: there have been some new exhibits placed
- Kennel and Main paving project scheduled for March 14



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- Vehicle registration fee will be discussed at the Mayor's meeting tomorrow. Those dollars will be available in two years approximately as it takes time to acquire them. Huff explained that the dollars received will be about half of what staff had originally proposed in the street utility that went down to defeat.
  - Chamber of Commerce requested that if members of the Chamber are interested in hosting a breakfast please let the Chamber know. Huff asked Council if they would be interested in hosting. Councilors all agreed they wanted to participate.
  - Huff updated Council on the Public Works projects list.

Councilor Newland had nothing.

Councilor Shankle had nothing.

Councilor Palumbo wanted to place a discussion item on the next agenda for the Arts Commission. It was the consensus of Council to place it on the next agenda.

Councilor Childress had nothing.

Councilor Klein updated Council regarding recent meeting with The Ford Family Foundation and the Visioning team.

Mayor Swigart thanked everyone for their support and the ability to serve his community.

***EXECUTIVE SESSION***

*Held pursuant to Oregon Public Record Law, ORS 192.660(2): (a) To consider the employment of a public officer, employee, staff member or individual agent.*

Motion made by Councilor Newland to enter executive session, Seconded by Councilor Palumbo.

Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland, Councilor Shankle

Motion made by Councilor Childress to open the executive session at 8 pm, Seconded by Councilor Swigart.

Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland, Councilor Shankle

In attendance:

City Council members Mayor Swigart, Klein, Childress, Shankle, Newland and Palumbo. City Staff present were City Manager Dan Huff and City Recorder, Kelly Richardson. Members of press were Carol Rosen with the Pamplin Media Group.

Motion made by Councilor Childress to adjourn the executive session of March 13, 2019 at 8:42 pm, Seconded by Councilor Swigart.

Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland, Councilor Shankle.



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**ADJOURN**

*There was no decision or action to take following the executive session therefore they did not reconvene the regular session.*

Motion made by Councilor Newland to adjourn the regular meeting of March 13, 2019 at 7:54 pm, Seconded by Councilor Childress.

Voting Yea: Councilor Klein, Councilor Childress, Councilor Palumbo, Councilor Swigart, Councilor Newland, Councilor Shankle

Mayor, Keith Swigart

Date

ATTEST:

Kelly Richardson, CMC  
City Recorder