



Parks and Recreation Commission Meeting Agenda

Wednesday, October 09, 2024 at 5:30 PM

The Tom Hardin Room – 100 Public Square, Mount Pleasant, TN

1. **Call to Order**
2. **Pledge of Allegiance / Invocation**
3. **Roll Call**
4. **Approval / Correction of Minutes from Prior Meetings**
 - A. September 10th, 2024 Meeting Minutes
5. **Completion / Review of Unfinished Business from prior meeting**
 - A. Coaches Background checks
 - B. Haunted Trail and Chili Cook off
6. **Special reports from other City Departments or Committees if applicable**
7. **New Business**

(Comments from citizens may or may not be included, dependent on the issues.)

 - A. Purchasing a new screen.
 - B. Breakfast with Santa
 - C. Pickle Ball
 - D. The Boys and Girls trial period is ending.
8. **General comments from citizens (May be limited in time and/or number of comments.)**
9. **Board / Staff Comments / Adjournment**



Park and Recreation Commission Meeting Minutes

Wednesday, September 11, 2024 at 5:30 PM

The Tom Hardin Room – 100 Public Square, Mount Pleasant, TN

1. Call to Order

Ms. Grandberry called the meeting to order.

2. Pledge of Allegiance

Ms. Grandberry led the pledge of allegiance.

3. Roll Call

Mr. Phillip Grooms performed the roll call. Mrs. Jacqueline Grandberry, Mr. Larry Patton, Mr. Bedford Smith, Ms. Loree Knowles, Ms. Kathy Pepe were present. Mrs. Luemma McWilliams was out of town and unable to attend.

4. Approval/Correction of Minutes from Prior Meetings

Mr. Smith made a motion to approve the minutes from the August 14, 2024, meeting as presented. Ms. Pepe seconded the motion. The vote in favor was unanimous.

- A. Regular Session - Month DD, YYYY
Regular Session - August 14, 2024

5. Completion/review of Unfinished Business from prior meeting

A. Movie Night at Gardenia Park

Ms. Busby stated there was a good turnout for the movie night at Gardenia Park. Everyone seemed to enjoy the movie.

Mr. Smith stated it was time to upgrade the movie screen. We have used this movie screen, that was donated by Ms. Donna Morency, for about 10 years now. It is time we ordered another one, which costs approximately \$100 at Amazon.

Mr. Grooms asked Ms. Busby to get with Bedford to shop for a new movie screen.

Ms. Knowles asked about the other issue that arose at movie night having to do with a cable.

Mr. Smith replied that they were able to find another cable to use with the system. Luckily, those cables can be purchased everywhere.

B. Back Ground Checks for the Coaches

Ms. Busby stated she received a phone call last week from someone asking how the city's background check policy. There is a gentleman who is wanting to help coach his daughter's ball team. However, he has a policy history from 15 years ago. She pointed out she knew this man and he has really turned his life around.

Ms. Busby stated there have been several similar cases whereas these individuals have felony charges that can never be expunged.

Mr. Smith stated the city's ordinance on the current background policy. In order to change the policy, the Mayor and Commissioners would have to amend the ordinance.

Ms. Busby read over the ordinance pertaining to background checks for possible coaches.

Mr. Grooms stated the city does have an ordinance, 2017-009, was put in place by the Mayor and Commissioners. He suggested we could review this policy if this commission would like to, but this commission cannot make any decisions on what changes you would like to see made. Then the commission can make a recommendation to the Mayor and Commissioners.

Mrs. Grandberry stated this ordinance was adopted in 2017, so we may need to review it for possible updates.

There was some additional discussion among the commissioners and Ms. Busby on the current background check policy and a possible review for updates.

Mrs. Grandberry asked Ms. Busby to add this study to the October agenda and make sure we get a copy of the current ordinance. We can review it and agree on some recommendations on changes we would like the Mayor and Commissioners to consider.

Mr. Grooms stated he will need to do some additional research but there is an ordinance regarding the bylaws of this Commission. The bylaws may have the background check policy that we need to review. He said he would email this commission both ordinances pertaining to rules/regulations set forth for parks and recreations.

C. Haunted Trail and Chili Cook off

Ms. Busby stated this is one of our biggest events of the year. We have sent invitations to the local businesses to join us in this event. We are also including a chili cookoff again this year. She will be recruiting the cheerleaders to help. The senior citizens will be responsible for the handing out popcorn.

Ms. Busby asked for volunteers to judge the chili cookoff. She had a couple of people lined up, but she would like to have 5 judges. She verified Chief Hay and Mrs. Henson have already picked up the candy.

6. Special reports from other City Departments or Committees if applicable

Mrs. Grandberry stated the baseball representatives have asked for more gravel for the parking lot at the Barker/Brewer field.

Mr. Grooms asked Ms. Busby to check with the street department to see if they have any gravel in stock. We can see if we can get some taken over to the parking lot of the Barker/Brewer field.

7. New Business

(Comments from citizens may or may not be included, dependent on the issues.)

A. Our Annual Craft Day for making Christmas ornaments

Ms. Busby stated Mr. Smith started the annual craft day while serving as the parks director and it has grown since then. The kids make Christmas ornaments and have a good time doing it. If any of the commission members have any craft ideas or want to donate some supplies, both will be welcome.

Ms. Busby stated November 16, 2024 will be the day we hold our annual craft day. They will need volunteers to help with the event.

B. Breakfast with Santa

Ms. Busby stated that last year was the first year they had breakfast with Santa. We had a huge turnout for the event. She stated that Breakfast with Santa this year is scheduled for December 21, 2024.

Ms. Busby stated we are looking for someone to play Santa and we need a cook to help with breakfast. She will see if the bass team can help again this year.

8. General comments from citizens (May be limited in time and/or number of comments.)

There were no citizens present.

9. Board/Staff Comments/Adjournment

Mr. Smith stated someone spoke to him about a possible future event at the community center. There are some adults who were playing pickleball on the high school tennis courts, however, they are no longer able to use them since they have been redone. The citizen asked if they could use the community center one night to play. He added they have their own pickleball set, just needing somewhere to set up and play.

Ms. Busby said the only problem is the boys and girls club would have to clear the area of their items, such as a television and couch. The center of the floor is clear though.

Ms. Busby confirmed she did not have a problem with them using the community center for pickleball providing there was nothing else going on.

Mr. Grooms stated he did not have a problem with people renting the community center. We can certainly look into the request further. He asked if pickleball would be open to the public.

Mr. Smith stated the person asking was an employee of the city. They have really gotten into the game and asked to use the community center for playing, if it was available.

Ms. Busby stated she has had several people asking about using the community center to play pickleball, if it is available and open to the public.

Ms. Busby said someone mentioned painting lines on the floor for pickleball, which she opposed.

Mr. Smith suggested they use painters' tape, which works just as good.

Mrs. Grandberry stated someone requested that we have an official dedication for the Willie Baker Pavillon at the Arrow Mines Park. The original dedication date was postponed because of COVID lock down.

Mr. Grooms asked if it would be appropriate to wait until the restrooms are constructed, to hold the dedication for Willie Baker Pavillon.

Mr. Smith stated the Civitan Club helped raise the money for the pavillon so we need to get with them on scheduling the dedication. He did not think we should wait until the restrooms are built before we have the dedication.

Mrs. Grandberry stated she would like to see a lighted reader board at the community center to display our community upcoming events.

Mr. Smith stated that has been discussed before but found out there was a code issue with a lighted board in a residential area.

Mrs. Grandberry stated we need to research the possibility in further detail.

Ms. Knowles made a motion to adjourn the meeting. Mr. Smtih seconded the motion and the vote in favor was unanimous.

**MOUNT PLEASANT CITY COMMISSION
TUESDAY, AUGUST 18, 2015
MOUNT PLEASANT CITY HALL
7:00 P.M.**

AGENDA

1. Call to Order
2. Pledge of Allegiance / Invocation
3. Roll Call
4. Approval / Correction of Minutes – City Commission Regular Meeting – 7-21-15
Special Called Meeting – 7-30-15
5. Awards / Presentations / Appointments
 - (a) Citizen of the Month – Tiffany Boyd
6. Completion / Review of Unfinished Business from Prior Meeting
7. Approval of Monthly Budget Reports – (Director of Finance)
8. Monthly Report - (City Manager)
9. Special Reports from other City Departments or Committees - (If Applicable)
10. New Business - (Comments from citizens may be included, dependent on the issues.)
 - (a) Approval Salary for City Attorney
 - (b) Discussion/Approval from MTAS of the Position Profile for City Manager
 - (c) Resolution 2015-10 – A Resolution authorizing the City of Mount Pleasant, Tennessee, to participate in the Pool's "Safety Partners" Matching Grant Program.
 - (d) Approval of Utilities Collection List
 - (e) Recreation Commission – Youth Sports Coaches Background Check Policy
 - (f) Discussion of CDC Payment and Continued Support
 - (g) Discussion of Interim City Manager Position (Per Ms. Blankenship)
 - (h) City Participation in Upcoming Events (Per Ms. Blankenship)
11. General Comments from Citizens - (3 minutes each; 21 minutes total)
12. Adjournment

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Approval Salary for City Attorney.

Mr. Henderson asked that they approve that Mrs. Stewart get paid the budgeted amount of \$40,000 a year as was discussed prior. If any major litigation occurs then there is budgeted monies for that. Mrs. Stewart stated her hourly rate will be \$225. She stated that she is trying to get everything she can get done in the order of importance. Mr. Vestal made a motion to pay the salary of \$40,000 per year. Mr. Shackelford seconded the motion. All were in favor. Motion passed.

(b) Discussion/Approval from MTAS of the Position Profile for City Manager.

Mr. Vestal made a motion that they live within City limits within 6 months of employment. This motion had a lack of a 2nd motion and did not pass. Discussion on how far of a commute that they wanted the position to be able to make took place. No decision was made until after the applications were reviewed and see what kind of people apply. Mr. Frazier made a motion that they did not have to be a resident of the City. Mr. Davis seconded this motion. All were in favor. Motion passed.

Mr. Davis made a motion that the salary range be set at \$70,000 to \$100,000 depending on experience. Ms. Blankenship seconded the motion. All were in favor. Motion passed.

Ms. Blankenship made the motion to send the resumes to MTAS to the attention of Jeff Broughton for initial review. Mr. Davis seconded this motion. All were in favor. Motion passed.

(c) Resolution 2015-10 – A Resolution authorizing the City of Mount Pleasant, Tennessee, to participate in the Pool's "Safety Partners" Matching Grant Program.

Mr. Henderson gave an overview of this grant. This will be so that we can get all the safety vests and safety equipment for our emergency services workers. This will get all the vests for everyone and some safety lights. We have to spend \$3,000 and will get \$1,500 back. Mr. Davis made the motion to accept Resolution 2015-10. Ms. Blankenship seconded the motion. All were in favor. Motion passed.

(d) Approval of Utilities Collection List

This list will be forwarded to Fox Collections which Mr. Henderson has executed an agreement with. Fox will get 25% for collections and 35% if any go to litigation. Ms. Blankenship made the motion to approve the Utilities Collection list as written. Mr. Davis seconded the motion. All were in favor. Motion passed.

(e) Recreation Commission – Youth Sports Coaches Background Check Policy & Approval for Building Restrooms.

Ms. Blankenship stated that the first part of this item, the Coaches Background Check Policy just needs to be approved. This is for our insurance purposes. This background check will be for all adults that use our city properties. Mr. Vestal made the motion to accept this policy. Mr. Davis seconded the motion. All were in favor. Motion passed.

Mr. Vestal made the motion to continue support and accept and release funds to the CDC. Ms. Blankenship seconded the motion. All were in favor. Motion passed.

(g) Discussion of Interim City Manager Position (Per Ms. Blankenship)

Ms. Blankenship asked that this be put on the agenda. This is concerning the point Mr. Davis made last week in the study session in regards to Mr. Henderson's position. Since Mr. Henderson is new in this position and in regards to personnel and what happened with personnel, that we leave it status quo with our personnel and if there becomes an issue, Mr. Henderson would consult the Mayor or bring it in front of the Commissioners in the study session to let them know what is going on. With all the City issues that have to be dealt with if a situation comes up it should be discussed. Mr. Davis stated that as City Manager he understands they have the right to hire or fire at will, but as an interim, coming in new, one person does not have the right to make those decisions. Mr. Frazier asked that it come before the Commissioners and not just between the Mayor and City Manager.

Ms. Blankenship also wanted it to be cleared up that it was not the settlement ponds that were going away it was the sprinkler fields that would be gone. Mr. Henderson also stated that we would not be getting a whole new sewer system either. It was confusing and he wanted to clear it up. Another issue is that the Gas surplus of \$2 million is already pledged to the UST tile plant. We will get \$1 million of this back. We cannot give gas money back to customers, there is not a surplus in money. Mr. Henderson stated there was a discussion of giving back deposits for long term customers.

Mr. Henderson did state that the only other upcoming change in personnel that will be happening will be the retirement of Gilda Hunt. She is wanting to retire. This will happen after she gets Holly and Sonya up to speed on some issues. Mr. Frazier did state that there was a good reason why she was still on the payroll but he felt that she had been thrown under the bus because of her still being on the payroll but living in another state.

(h) City Participation in Upcoming Events (Per Ms. Blankenship)

Donna Morency gave the upcoming dates for events that the Commissioners will need to give their support for these dates so that people who are coming to the events can make their commitments. Donna thanked the city for their continuing support of the CDC. Our Trail of Tears Art project, we are asking for permission to install the art pieces on the square along with an information piece telling visitors about the Trail of Tears and what the art is for. In conjunction with that, we will be given 22 National Park Signs that mark the Trail of Tears in the City limits, which will be installed by TDOT, these are free and the CDC will pay for the posts at a cost of about \$700 for these to be installed. We need permission for these to be installed. On October 10th a dedication ceremony will be held on the square in conjunction with an Elmspring celebration that the Cherokee Tribe will be attending. This Cherokee Tribe will walk the trail up to the square. We will need some Police help in closing some streets. Ms. Blankenship made the motion for approval for the Mayor to sign the documents needed. The art is a permanent installation. Mr. Davis made the motion for the art to be installed. Mr. Frazier seconded both motions. All were in favor. Motion Passed.

The second thing we need a commitment for is the little free library. These will not have a cost for the City. These will be an art form with a purpose. Take a book, leave a book. An Eagle Scout is also working with this project for his community project and his will be at the assisted living facility. The one that is ready to be put on City property is the one we need permission to install. Mr. Frazier made the motion to install this on City property. Mr. Davis seconded the

ORDINANCE 2021-1068

AN ORDINANCE SETTING MOUNT PLEASANT PARKS AND RECREATION DEPARTMENT BALL FIELD RENTAL RATES FOR THE CITY OF MOUNT PLEASANT, TENNESSEE.

WHEREAS, the City of Mount Pleasant has determined that it is necessary to adopt and enforce reasonable rates to assure orderly operation and maintenance of all Mount Pleasant Parks and Recreation Department (MPPRD) ball fields; and

WHEREAS, the City of Mount Pleasant believes such regulation will help assure the orderly and safe operation of MPPRD facilities, promote the health, welfare, and safety of its citizens, and be in the public's best interest.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MOUNT PLEASANT, TENNESSEE, AS FOLLOWS:

Section 1. That the City of Mount Pleasant, Tennessee hereby adopts the following fee schedule for all MPPRD ball fields:

All rates subject to review by City Manager and can be adjusted based on the event.

Rental Fees

Barker Field	\$250.00 per day
Brewer Field	\$250.00 per day
Howard Field	\$250.00 per day
Practice Fields	\$25.00 per hour

Section 2. Further, the City of Mount Pleasant, Tennessee shall require that any groups or organizations using MPPRD fields must agree to and abide by the MPPRD Code of Ethics (Exhibit A). The MPPRD Code of Ethics is set to regulate the conduct of all coaches, managers, supervisors, sponsors, participants, players, administrators, officials, parents, and spectators who are using the MPPRD facilities.

Section 3. If any one or more of the provisions of this Ordinance, or any exhibit or attachment thereof, shall be held invalid, illegal, or unenforceable in any respect, by final decree of any court of lawful jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, or of any exhibit or attachment thereto, but this Ordinance, and the exhibits and attachments thereof, shall be construed the same as if such invalid, illegal, or unenforceable provision had never been contained herein, or therein, as the case may be.

Section 4. This Ordinance shall take effect upon final passage.

Approved and adopted this 20th day of April, 2021.

W. D. Jones, Jr.
MAYOR

ATTEST:

Loretta Danner
RECORDER

LEGAL FORM APPROVED:

Koi Budae Jones
ATTORNEY

PASSED ON FIRST READING: March 16, 2021

PASSED ON SECOND READING: April 20, 2021



**Mount Pleasant Parks and Recreation
Code of Ethics**

Article 1. Rules of conduct for all Coaches, Managers, Supervisors, Sponsors, Participants, Players, Administrators, Officials, Parents, and Spectators shall not:

- A. Curse (malicious or otherwise, verbally, written, or electronically via email, text, social media, or other communication or by physical gesture) at another manager, coach, supervisor, sponsor, participant, player, game official, parent, spectator, administrator, or official of the Mount Pleasant Parks and Recreation Department (MPPRD).
- B. Push, hit, strike, or threaten (verbally, written, or electronically via email, text, social media, or other communication or by physical gesture) at another manager, coach, supervisor, sponsor, participant, player, game official, parent, spectator, administrator, or official of the Mount Pleasant Parks and Recreation Department (MPPRD).
- C. Be drinking or under the influence of alcohol or illegal drugs, or any controlled substance while on MPPRD premises before, during, or after an event.
- D. Act in an irrational manner or make a public spectacle or nuisance of himself/herself before, during, or after scheduled event.
- E. Violate the rules and regulations of the activity or program in which they are involved.
- F. Participate in any act that undermines league policy or procedures.
- G. Commit any infraction not covered under these stated rules but is a violation of league or MPPRD Rules and Regulations, Bylaws, or League-amended procedures, guidelines, and/or game rules (example: being ejected from a basketball game due to having two (2) technical fouls).

Article 2. Penalties

Violations of *Rule A*

- a. First Offense – Dismissal from the sponsoring program for the remainder of the season and post season activities. If violation of the rule in the latter part of the program (twenty percent or less of the season or post season), the penalty shall carry over to the next season of the sponsoring program – No appeal.
- b. Second Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- c. Third Offense – Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of *Rules B, C, D*

- a. First Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- b. Second Offense – Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of *Rules E & F*

- a. First Offense –
 - i. Players, coaches, managers, and umpires: Dismissal for three (3) weeks.
 - ii. Spectators: Dismissed from all Mount Pleasant Ball Fields for one (1) month.

- b. Second Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- c. Third Offense - Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of Rule G

- a. First Offense – Dismissed for one (1) game and one (1) week from the dismissal; no contact with team until suspension is lifted.
- b. Second Offense – Dismissal from the sponsored program for the remainder of the season.

Anyone in violation of the MPPRD Code of Ethics who has been disciplined accordingly has the right to appeal before the MPPRD Advisory Board. Likewise, anyone disciplined by a league for infractions of said league’s rules and/or bylaws has the right to appeal before the MPPRD Advisory Board. Any and all decisions made by the MPPRD Advisor Board will be final and will be enforced.

Participant

Date

Parent/Guardian

Date

Coach

Date

ORDINANCE 2021-1069

AN ORDINANCE REQUIRING ALL LEAGUES AFFILIATED WITH OR USING MOUNT PLEASANT PARKS AND RECREATION DEPARTMENT FACILITIES TO EXECUTE A LEAGUE CHARTER AND ABIDE BY A CODE OF ETHICS.

WHEREAS, Section 6-19-101(22) of the Mount Pleasant Municipal Charter authorizes the City of Mount Pleasant to pass regulations that promote the health, welfare, and safety of its citizens to exercise a general police power; and

WHEREAS, the City of Mount Pleasant has determined that it is necessary and reasonable to regulate the conduct of leagues affiliated with or using Mount Pleasant Parks and Recreation Department (hereby MPPRD) facilities, including Mount Pleasant Public School property (Maury County Schools); and

WHEREAS, the City of Mount Pleasant, Tennessee believes that such regulation will help assure the orderly and safe operation of MPPRED facilities, promote the health, welfare, and safety of its citizens, and be in the public's best interest.

NOW, THEREFORE IT BE ORDAINED BY THE CITY OF MOUNT PLEASANT, TENNESSEE AS FOLLOWS:

Section 1. The City of Mount Pleasant, Tennessee requires that all leagues that are affiliated with or use the MPPRD facilities, including Mount Pleasant Public School property, shall apply for and execute a League Charter.

Section 2. That a league may obtain a League Charter by executing a Youth Sports Charter Application, which is attached hereto as Exhibit A.

Section 3. The City of Mount Pleasant, Tennessee adopts the MPPRD Code of Ethics, which is attached hereto as Exhibit B, to regulate the conduct of all coaches, managers, supervisors, sponsors, participants, players, administrators, officials, parents, and spectators who are affiliated with or use the MPPRD facilities

Section 4. If any one or more of the provisions of this Ordinance, or any exhibit or attachment thereof, shall be held invalid, illegal, or unenforceable in any respect, by final decree of any court of lawful jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, or of any exhibit or attachment thereto, but this Ordinance, and the exhibits and attachments thereof, shall be construed the same as if such invalid, illegal, or unenforceable provision had never been contained herein, or therein, as the case may be.

Section 5. This Ordinance shall take effect upon final passage.

Approved and adopted this 20th day of April, 2021.


MAYOR

ATTEST:


RECORDER

LEGAL FORM APPROVED:


ATTORNEY

PASSED ON FIRST READING: March 16, 2021

PASSED ON SECOND READING: April 20, 2021



Mount Pleasant Parks and Recreation Youth Sports Charter Application

League: _____ Field: _____

All leagues that are affiliated with or use the Mount Pleasant Parks and Recreation Department (MPPRD) facilities, including Mount Pleasant Public School property (Maury County Schools) must possess a league charter through the MPPRD. The league charter serves as a mutual agreement between the associated league and the MPPRD/City of Mount Pleasant and states the league's responsibilities to MPPRD.

Application for a league charter must be obtained

from and renewed with MPPRD for each sports season (ex: spring baseball; fall baseball) 6-8 weeks prior to season start. Each application must be signed by the league president, vice-president, and treasurer.

Each league must present and abide by the charter requirements listed below. Failure to comply with any requirement will result in denial of the request for a league charter. The league charter will be restored upon the compliance of the league and proper corrective action of the league ensuring future compliance.

MPPRD and the City of Mount Pleasant reserve the right to investigate any and all complaints of wrong-doing, noncompliance of charter rules, and complaints about league operations. MPPRD and the City of Mount Pleasant will take appropriate action based on the findings of the investigation. If illegal activity is in question, complaints will be turned over to law enforcement.

Please Provide to MPPRD:

Due 7 days prior to first game of the season:

- This application completed and signed with requested documents.
- List of board members and their capacities. Please include emails and phone numbers.
- Finalized bylaws with changes from the previous season marked in red or highlighted.
- Detailed calendar of events; including registration information and participant fee structure so that meetings, registrations, and trainings can be schedule and published.
- A blank copy of your player registration form.
- Pay rates for officials, scorekeepers, and official assigners.
- Team names and number of registered participants per team.
- Copies of team rosters with players names and parents/guardians contact information.
- Participant fee of \$10.00 per registered participant.

- Sports application and background check forms for all board members, head coaches, assistant coaches, and parent volunteers.
- List of all head coached, assistant coaches, and managers. Please include emails and phone numbers.
- Option #1*: Signed copies of the MPPRD Code of Ethics by all participants, coaches, and parents;

OR

- Option #2*: in lieu of these, a Statement of Verification signed by the league president stating that the league has obtained these signatures.
- Pre-season budget/financial update.
- General liability insurance certificate listing MPPRD/City of Mount Pleasant, TN as additionally insured.

Due 60 days after season ends:

- Post-season budget/financial update.
- Any proposed changes to bylaws, rules, drafting procedures, and/or other changes.

League Agreements:

1. All bylaws and rules of leagues will be reviewed by both MPPRD and the MPPRD Advisory Board. MPPRD reserves the right to request changes to all league rules and policies if they are in the best interest of the tax-paying public and citizens/youth of Mount Pleasant.
2. League agrees to conduct an organized system of interviews/selection process for all head coaches, assistant coaches, and managers and have them submit a MPPRD Sports Application and Background Consent Form. New applications must be submitted by individuals for each sport in each season in which they desire to participate. The background check procedure has been approved and reviewed by MPPD. The background check process is conducted by MPPD based on the volume of applications and their normal staff duties, and the MPPRD has no control of this timeframe. Background denial lists will be sent to league presidents with updated approval and denied coaching applicants as they become available. Any individual whose background check is denied will not be allowed to function in any of the aforementioned capacities with the league program.
3. League agrees that anyone in violation of MPPRD Code of Ethics and is disciplined accordingly has the right to appeal before the MPPRD Advisory Board. Likewise, anyone disciplined by a league for infractions of said league's rules and/or bylaws has the right to appeal before the MPPRD Advisory Board. Any and all decisions made by the board will be final and will be enforced by the MPPRD.
4. League agrees to pay all umpires/officials at competitive rates.

5. League agrees to pay all scorekeepers/field attendants for any other league-sponsored activities, functions, or events outside of this time period at a rate of no less than minimum wage.
6. League agrees to pay any law enforcement and/or emergency personnel which they request to attend games/functions.
7. League agrees to submit all tax-related information to appropriate county, state, and/or federal agencies for accountability purposes and that this is the league's responsibility as an independently-operated body.
8. League agrees to abide by and enforce all MPPRD rules and regulations.
9. League agrees to abide by and enforce the following policies:
 - a. Sports Field Inclement Weather Policy
 - b. Field Playability Policy
 - c. Scheduling Policy
 - d. Code of Ethics
10. League Board Members will handle all scheduling of games, activities, functions and tournaments at all MPPRD facilities. Schedules created must be approved by the MPPRD Department before the season can begin. Schedules will be approved based on facility availability.
11. League agrees to work cooperatively with MPPRD on all issues, concerns, and functions regarding league activities and overall operations.
12. MPPRD may institute caps on programs based on facility availability and staffing.
13. MPPRD as well as League staff will help maintain all park facilities.
14. MPPRD reserves the right to cancel, alter, change, postpone, or reschedule any and all league functions if situations occur that require implementation of the MPPRS Sports Field Inclement Weather Policy, Emergency Procedures, or Field Playability Policy.
15. League agrees to provide an organized training program/orientation process for all coaches.
16. League agrees to have a board representative attend an annual League Presidents meeting. Leagues and/or MPPRD Advisory Board can request league board training through MPPRD if needed or if administrative concerns are found to be warranted.
17. League agrees to communicate in a professional and courteous manner with all spectators, participants, parents, patrons, officials, and MPPRD staff/employees.
18. League may conduct concessions on MPPRD properties with permissions from the MPPRD Director. If approved, said league will provide its own power source for large concession trailers, food trucks, etc. and will not tap into any MPPRD power sources in facilities around ball field complexes or score booths for these. Leagues will not unplug vendor drink machines under contract with MPPRD. League representatives will obtain a Health Department permit to sell any food cooked on event premises and will provide MPPRD with a copy of said permit in advance of event.

19. MPPRD reserves the right to change, alter, and/or add to this charter agreement requirements in regards to providing a safer, more constructive environment for all patrons.

By signing this, the League agreeing to all terms and conditions of the MPPRD.

League President

Date

League Vice-President

Date

League Treasurer

Date

Parks and Recreation Director

Date



**Mount Pleasant Parks and Recreation
Sports Field Inclement Weather Policy**

The purpose of this policy is to guide the use of the City of Mount Pleasant athletic fields, to prevent injuries and damage to the playing surface brought upon by inclement weather and/or unsafe playing conditions. User groups are asked to help us by accepting and adhering to these rules. Groups who use the City athletic facilities are expected to assist in protecting their participants and fields during periods of rain or inclement weather.

The City of Mount Pleasant reserves the right to cancel or suspend outdoor facility or field use permits for games, practices and other uses whenever field conditions could result in injury to players or damage to the fields. Permits may also be cancelled when the health and safety of participants are threatened due to impending conditions, including but not limited to, heavy rains, thunder and lightning storms, or flash flooding.

The Parks Director shall have the authority to close any and all fields within the City of Mount Pleasant during inclement weather. City maintenance staff will assess the playability of all City owned fields to determine if use will occur.

By signing this, the League agreeing to all terms and conditions of the MPPRD.

League President

Date

League Vice-President

Date

League Treasurer

Date

Parks and Recreation Director

Date



**Mount Pleasant Parks and Recreation
Field Playability Policy**

There will be no play on the City of Mount Pleasant athletic fields if any of the following are true for the requested field:

1. There is standing water on the infield.
2. Three quarters (3/4) of the ball field is damp to the point you sink in a quarter inch (1/4").
3. The field is too slick and too muddy prohibiting traction.

The Mount Pleasant Parks and Recreation Department may be contacted for updates to field and weather conditions on Monday-Friday from 8am-5pm at 931-698-5158.

The Mount Pleasant Parks and Recreation Department will not provide drying agents.

Determinations/decisions made by the MPPRD on field playability are not negotiable. The MPPRD may declare some fields subject to re-evaluation. These fields can be evaluated by the individual user group at game time for playability. The user group must use the same playability criteria listed above.

By signing this, the League agreeing to all terms and conditions of the MPPRD.

League President

Date

League Vice-President

Date

League Treasurer

Date

Parks and Recreation Director

Date



Mount Pleasant Parks and Recreation League Scheduling Policy

League Board Members will handle all scheduling of games, activities, functions and tournaments at all MPPRD facilities. Schedules created must be approved by the MPPRD Department before the season can begin. Schedules will be approved based on facility availability.

The MPPRD reserves the right to cancel, postpone, reschedule, modify, change, or alter any game or practice schedule at any time due to unforeseen scheduling conflicts, facility issues, inclement weather, administrative functions, staff reduction limitations, or other programming functions.

The MPPRD will not guarantee that requested number of games and practices per week by the leagues can be met. This is dependent on facilities and staffing available at said locations.

The MPPRD may institute caps on programs based on facility availability and staffing.

Length of games and practices are subject to change and modification by the MPPRD based on overall number of league teams, league participants, and resources available (including both staff and facility availability), and other established rentals and special event functions.

Field and facility availability will also be based on the MPPRD Field Playability Policy and Inclement Weather Policy when relating conditions are present.

Leagues that have a license and charter agreement (Youth Sports Charter) through the MPPRD are required to follow and abide by this policy per its terms and conditions which they have signed.

By signing this, the League agreeing to all terms and conditions of the MPPRD.

League President

Date

League Vice-President

Date

League Treasurer

Date

Parks and Recreation Director

Date



Mount Pleasant Parks and Recreation Sports Application

Today's Date: _____ League: _____ Division: _____

Full Name: _____ DOB: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email Address: _____ Cell: _____

Position:

- Board Member
- Head Coach
- Assistant Coach
- Volunteer

Have you ever been convicted of a felony? No _____ Yes _____

If yes, please explain: _____

I certify that the information contained on this Authorization/Release form is true and correct, and acknowledge that I may be precluded from coaching due to false, omitted or fraudulent information.

Signature: _____ Date: _____

Please include a copy of your Drivers License along with these forms.



Mount Pleasant Police Department

Michael Hay, Chief of Police

100 Public Square
Mount Pleasant, TN 38474
Phone: 931-379-1000 * Fax: 931-379-1004

By affixing my signature below, I am voluntarily acknowledging and allowing the City of Mount Pleasant, Police Department, to conduct a search of the Tennessee and National Sex Offender Registry, all local and surrounding departments and all State of Tennessee criminal records for all violations, if any.

Driver's License Number: _____ (Please write legibly)

DOB: _____

Full Name (Please Print) _____

Signature _____

Witness _____

Date _____

OFFICE USE ONLY

APPROVE: _____

DENIED: _____

"BLESSED ARE THE PEACE KEEPERS"



**Mount Pleasant Parks and Recreation
Code of Ethics**

Article 1. Rules of conduct for all Coaches, Managers, Supervisors, Sponsors, Participants, Players, Administrators, Officials, Parents, and Spectators shall not:

- A. Curse (malicious or otherwise, verbally, written, or electronically via email, text, social media, or other communication or by physical gesture) at another manager, coach, supervisor, sponsor, participant, player, game official, parent, spectator, administrator, or official of the Mount Pleasant Parks and Recreation Department (MPPRD).
- B. Push, hit, strike, or threaten (verbally, written, or electronically via email, text, social media, or other communication or by physical gesture) at another manager, coach, supervisor, sponsor, participant, player, game official, parent, spectator, administrator, or official of the Mount Pleasant Parks and Recreation Department (MPPRD).
- C. Be drinking or under the influence of alcohol or illegal drugs, or any controlled substance while on MPPRD premises before, during, or after an event.
- D. Act in an irrational manner or make a public spectacle or nuisance of himself/herself before, during, or after scheduled event.
- E. Violate the rules and regulations of the activity or program in which they are involved.
- F. Participate in any act that undermines league policy or procedures.
- G. Commit any infraction not covered under these stated rules but is a violation of league or MPPRD Rules and Regulations, Bylaws, or League-amended procedures, guidelines, and/or game rules (example: being ejected from a basketball game due to having two (2) technical fouls).

Article 2. Penalties

Violations of *Rule A*

- a. First Offense – Dismissal from the sponsoring program for the remainder of the season and post season activities. If violation of the rule in the latter part of the program (twenty percent or less of the season or post season), the penalty shall carry over to the next season of the sponsoring program – No appeal.
- b. Second Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- c. Third Offense – Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of *Rules B, C, D*

- a. First Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- b. Second Offense – Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of *Rules E & F*

- a. First Offense –
 - i. Players, coaches, managers, and umpires: Dismissal for three (3) weeks.
 - ii. Spectators: Dismissed from all Mount Pleasant Ball Fields for one (1) month.

- b. Second Offense – Dismissal from Mount Pleasant Ball Fields for one (1) year.
- c. Third Offense - Permanent dismissal from all Mount Pleasant Parks and Recreation Department (MPPRD) Youth Sports Program activities.

Violations of Rule G

- a. First Offense – Dismissed for one (1) game and one (1) week from the dismissal; no contact with team until suspension is lifted.
- b. Second Offense – Dismissal from the sponsored program for the remainder of the season.

Anyone in violation of the MPPRD Code of Ethics who has been disciplined accordingly has the right to appeal before the MPPRD Advisory Board. Likewise, anyone disciplined by a league for infractions of said league’s rules and/or bylaws has the right to appeal before the MPPRD Advisory Board. Any and all decisions made by the MPPRD Advisor Board will be final and will be enforced.

Participant

Date

Parent/Guardian

Date

Coach

Date

MEMO



(Vía Email)

September 13, 2024

To: Phillip Grooms, City Manager

cc: Jack Burgett, Assistant Chief

Willie Norwood, Criminal Investigator

Brian Gray, Sergeant

Josh Koger, Sergeant

Chris McDougal, Sergeant

From: Michael Hay, Chief

We were notified of the discussion among the Recreation Commission and Ms. Busby about amending the current background check policy. The commission and Ms. Busby are proposing allowing coaches who have no criminal history for 7 or more years to coach, providing their crimes did not involve charges of a violent nature or sexual offenses against children.

We did perform some research by comparing other cities' background check policies to ensure our current policy is realistic and conforms to our community. The Mayor and Commissioners did approve the current background check policy in August of 2015.

It is the Mount Pleasant Police Department's recommendation that we do not alter the current background policy. We feel the proposed amendments discussed during the Recreation Commission's September 11, 2024 meeting will open the city up to civil liability.